

**San Bernardino Community College District
Regular Meeting of the Board of Trustees
11711 Sand Canyon Rd., Yucaipa, CA 92399
Learning Resource Center (Building 11 – Auditorium)
Thursday, April 10, 2014 – 4:00 p.m.**

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE

2. ANNOUNCEMENT OF CLOSED SESSION ITEMS

- a. Conference with Labor Negotiators
Government Code 54957.6
Agency Negotiators: Bruce Baron and Jack Miyamoto
CTA
CSEA
Management/Supervisors
Confidential Employees
- b. Public Employee Discipline/Dismissal/Release
Government Code 54957
- c. Public Employee Performance Evaluation
Government Code 54957
Title: Chancellor

3. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

The San Bernardino Community College Board of Trustees welcomes public comment on any issue within the jurisdiction of the District. Comments must be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the Board may ask staff to review a matter or may ask that a matter be put on a future agenda. As a matter of law, members of the Board may not discuss or take action on matters raised during public comment unless the matters are properly noticed for discussion or action.

Anyone who requires a disability-related modification or accommodation in order to participate in the public meeting should contact the Chancellor's Office at (909) 382-4091 as far in advance of the Board meeting as possible.

4. CONVENE CLOSED SESSION

5. RECONVENE PUBLIC MEETING

6. REPORT OF ACTION IN CLOSED SESSION (if any)

7. PUBLIC COMMENT

The San Bernardino Community College Board of Trustees welcomes public comment on any issue within the jurisdiction of the District. Comments must be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the Board may ask staff to review a matter or may ask that a matter be put on a future agenda. As a matter of law, members of the Board may not discuss or take action on matters raised during public comment unless the matters are properly noticed for discussion or action in Open Session.

Anyone who requires a disability-related modification or accommodation in order to participate in the public meeting should contact the Chancellor's Office at (909) 382-4091 as far in advance of the Board meeting as possible.

8. INSTITUTIONAL PRESENTATIONS

- a. March in March
Cameron Lyons, ASG President, CHC
Brandon Brown, ASG President, SBVC
Omar Castro, ASG Legislative Affairs Director, SBVC
Simone Hall, Student, SBVC
- b. Crafton Hills Transfer Center
Mariana Moreno, Transfer Center Coordinator and Students; Spencer Wells,
Leonard Ledbetter and Anaiza Moreno
- c. District Strategic Planning
Tim Oliver, Interim Vice Chancellor Business & Fiscal Services
- d. Project Achievement Award
CMAA Award for SBCCD on the SBVC Business Building Renovation
Michael Villegas, Kitchell

9. APPROVAL OF MINUTES

- a. March 13, 2014 (p.5)

10. REPORTS

- a. Board Members
- b. Student Trustees
- c. Chancellor
 - i. Board Information Requests (p.16)
- d. SBVC
 - i. President
 - ii. Academic Senate
 - iii. Classified Senate
 - iv. Associated Students

- e. CHC
 - i. President
 - ii. Academic Senate
 - iii. Classified Senate
 - iv. Associated Students
- f. CTA
- g. CSEA

11. CONSENT AGENDA

The Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Board at one time without discussion. Any member of the Board, staff member or citizen may request that an item be removed from this section for discussion.

a. INSTRUCTIONAL/STUDENT SERVICES

- i. Consideration of Approval of Community Services Courses for the City of Yucaipa for summer 2014 (p.21)
- ii. Consideration of Approval of Curriculum Modifications – CHC (p.24)
- iii. Consideration of Approval of Curriculum Modifications – SBVC (p.36)
- iv. Consideration of Approval of Donation - AVCO Lycoming Aircraft Engine (p.50)
- v. Consideration of Approval of Summer High School Program (p.51)

b. HUMAN RESOURCES

- i. Consideration of Approval of Academic Employee (p.53)
- ii. Consideration of Approval of Adjunct & Substitute Academic Employees (p.54)
- iii. Consideration of Approval of Classified Employee Promotions (p.56)
- iv. Consideration of Approval of Classified Employees (p.57)
- v. Consideration of Approval of District Volunteers (p.58)
- vi. Consideration of Approval of Interim Management Appointment (p.60)
- vii. Consideration of Approval of Non-Instructional Pay for Academic Employees (p.61)
- viii. Consideration of Approval of One and Two Year Contract Academic Employee (p.65)
- ix. Consideration of Approval of Professional Expert, Short Term & Substitute Employees (p.67)

c. FISCAL SERVICES

- i. Consideration of Approval of Conference Attendance (p.74)
- ii. Consideration of Approval of District & College Expenses (p.81)
- iii. Consideration of Approval of Individual Memberships (p.91)

12. ACTION AGENDA

a. INSTRUCTIONAL/STUDENT SERVICES

b. HUMAN RESOURCES

- i. Consideration of Acceptance of Academic Retirements (p.93)

c. FISCAL SERVICES

- i. Consideration of Approval of Amendment 001 – ECORP (p.94)
- ii. Consideration of Approval of Amendment 004 – HMC (p.99)
- iii. Consideration of Approval of Amendment 006 – NTD (p.103)
- iv. Consideration of Approval of Budget Adjustments (p.107)
- v. Consideration of Approval of Joint Use Facilities Agreement – Parking Lot and Tennis Facility (p.114)
- vi. Consideration of Approval of Preauthorization for a Bond, Insurance and Technical Assistance Program (p.126)
- vii. Consideration of Approval of Professional Services Contracts (p.128)
- viii. Consideration of Approval of Routine Contracts (p.131)
- ix. Consideration of Approval of the Revised Bylaws, Articles of Incorporation, Action by Incorporator, and Master Agreement of the Economic Development and Corporate Training Foundation (p.159)
- x. Consideration of Approval to Accept Board Policy for First Reading (p.186)
- xi. Consideration of Approval to Adopt Resolution Authorizing Inter-fund Borrowing (p.191)
- xii. Consideration of Approval to Augment FY 2014-15 KVCR Budget (p.193)
- xiii. Consideration of Approval to Award Contract - Roy O Huffman (p.194)
- xiv. Consideration of Approval to Award Proposal and Contract to Bernards Bros., Inc. of Ontario, California (p.198)
- xv. Consideration of Approval to Ratify Contract - L A Air Conditioning (p.209)
- xvi. Consideration of Approval to Ratify Contract - RDM Electric (p.212)
- xvii. Consideration of Approval to Ratify Contract - Three Peaks (p.215)
- xviii. Consideration of Resolution RE CA Penal Code April 2014 (p.218)
- xix. Consideration of Resolution to Recognize April 22 2014 as “Earth Day” (p.220)
- xx. Consideration of Resolution to Recognize Sexual Assault Awareness Month April 2014 (p.222)
- xxi. Consideration of Resolution to Recognize the Retirement of Dr. Mildred Dalton Henry (p.224)

13. INFORMATION ITEMS

- a. Applause Cards (p.226)
- b. Budget Report (p.245)
- c. Clery Report (p.289)
- d. General Fund Cash Flow Analysis (p.291)
- e. Measure M Construction Change Orders and Amendments (p.293)
- f. Purchase Order Report (p.313)

14. ADJOURN – the next Board of Trustees Meeting (Accreditation Workshop on Board related Accreditation Standards and Final Draft Self-Study) will be Thursday, April 24, 2014 at SBCCD Board Room.

**San Bernardino Community College District
Regular Meeting of the Board of Trustees
701 S. Mt. Vernon Ave., San Bernardino, CA 92410
Thursday, March 13, 2014 – 4:00 p.m. – Business Conference Center B-100, A-C**

CALL TO ORDER – PLEDGE OF ALLEGIANCE

President Ferracone called the meeting to order at 4:00pm
Trustee Singer led the Pledge of Allegiance.

Members Present:

Donna Ferracone, President
Dr. Kathleen Henry, Vice President
Joseph Williams, Clerk
Donald Singer
John Longville
Nickolas W. Zoumbos
Yasmeen Flores, Student Trustee

Members Absent:

Gloria Macias Harrison
Rosalinda Sosa-Sanchez, Student Trustee, SBVC

Administrators Present:

Bruce Baron, Chancellor
Dr. Jack Miyamoto, Human Resources Consultant
Dr. Gloria Fisher, Interim President, SBVC
Dr. Cheryl Marshall, President, CHC
Timothy L. Oliver, Interim Vice Chancellor Fiscal Services

Administrators Absent:

None

ANNOUNCEMENT OF CLOSED SESSION ITEMS

Conference with Labor Negotiators - Government Code 54957.6
Agency Negotiators: Bruce Baron and Jack Miyamoto
CTA
CSEA
Management/Supervisors
Confidential Employees

Public Employee Discipline/Dismissal/Release - Government Code 54957

Public Employee Performance Evaluation - Government Code 54957
Title: Chancellor

PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

None

CONVENE CLOSED SESSION

The board convened to closed session at 4:03pm

RECONVENE PUBLIC MEETING

The public meeting was reconvened at 5:08pm

REPORT OF ACTION IN CLOSED SESSION

The board took action unanimously in closed session to issue employee ID# 25896 notice pursuant to Education Code Section 87672.

AYES: Ferracone, Henry, Longville, Singer, Williams, Zoumbos
NOES: None
ABSENT: Harrison, Soza-Sanchez
ABSTENTIONS: None

The board took action unanimously in closed session to issue employee ID# 6662 notice pursuant to Education Code Section 87610(b).

AYES: Ferracone, Henry, Longville, Singer, Williams, Zoumbos
NOES: None
ABSENT: Harrison, Soza-Sanchez
ABSTENTIONS: None

The board took action unanimously in closed session to issue employee ID# 26264 notice pursuant to Education Code Section 72411(b).

AYES: Ferracone, Henry, Longville, Singer, Williams, Zoumbos
NOES: None
ABSENT: Harrison, Soza-Sanchez
ABSTENTIONS: None

PUBLIC COMMENT

Roger Powell – Cyber Defense Team & Veterans Club Activities

INSTITUTIONAL PRESENTATIONS

Valley-Bound Commitment – 6 Years of Commitment presentation was given by Carmen Rodriguez, Brooke Fyfe, Jesus Espinoza, Barry Williams, and Penecia Sims

Labor Market & Curricular Alignment presentation was made by Dr. Cheryl Marshall, Dr. Matthew Isaac, and Dr. Gloria Fisher.

Trustee Williams proposed Strengthening Partnerships – a reverse referral program where 6 months before a student graduates, they enroll in WIA for on the job training and receive credit once they graduate.

CONSIDERATION OF APPROVAL OF CANDIDATES FOR THE 2014 CCCT BOARD OF DIRECTORS

Trustee Singer and Henry moved, Trustee Williams seconded, and the Board members voted as follows: To approve the following candidates for the 2014 CCCT Board of Directors;

- Richard Watters, Ohlone CCD
- Paul Gomez, Chaffey CCD
- Nathan Miller, Riverside CCD
- Jim Moreno, Coast CCD
- Stephen P. Blum, Ventura CCD
- Laura Casas, Foothill-DeAnza CCD
- Stephan Castellanos, San Joaquin Delta CCD
- Nancy C. Chadwick, Palomar CCD

APPROVAL OF MINUTES

Trustee Zoumbos moved, Trustee Williams seconded, and the Board members voted as follows: To approve the minutes of February 6, 2014

AYES: Ferracone, Henry, Longville, Singer, Williams, Zoumbos
NOES: None
ABSENT: Harrison, Soza-Sanchez
ABSTENTIONS: None

REPORTS

Board Members

Trustee Zoumbos gave a recap from the Legislative Summit in Washington, DC he attended. He also attended meetings with legislative representatives regarding educational issues.

Trustee Williams attended the Summit in Washington, DC. Guided Pathways to Success (GPS). Would like to have further research on this program and would like to see what the colleges and Chancellor think about this program. Thanked Dr. Shabazz and Dr. Fisher for opening the college for the Parent Summit in partnership with the SBCUSD Common Core conference with 200 parents and children. President Ferracone and Trustee Williams toured the Applied Learning Technology Division and had an opportunity to see the water program, electronics, and auto body. Attended Cover California event where students were able to enroll in healthcare on the SBVC campus. Trustee Williams also attended the A2Mend conference where they work on instructional strategies that impact the success of African-American men. Joseph asked the Board to consider sponsoring students to attend and/or organize a group to present at the event next year.

Trustee Longville attended Grand Opening for George Brown Jr. Elementary School in San Bernardino.

Student Trustees

Yasmee Flores attended AB 86 Consortium meeting, Student Success and Engagement Management meeting, Ed Master Plan meeting, and the Joint District Budget Committee meeting. Hosted a student workshop at High School Visitation Day, encouraging students to be more active on campus. Student Trustee Flores will participate in the SOAR program to visit with feeder high schools to share her experience and encourage students to continue studies and stay on course.

Chancellor

Chancellor Baron reported \$2M Grant in partnership with CSUSB on correction re-entry program and attended the two-year anniversary of this program. Chancellor Baron thanked the Budget Committee for working on the recommendations from the Brain Trust. A number of recommendations were made and are complete that will help to shape the 2014-15 budget, beginning in May with a tentative budget. The Brain Trust will provide new ideas about financing, enrollments, and how we are managing our funds. Youth Manufacturing Program in partnership with Chaffey College and the Technical Training Center that will result in certification for individuals in work-related manufacturing jobs. Copy of article on the Performing Arts Programs from The Sun was distributed. On 4/25/14 9am Nano Technology Summit at ATTC. Board Information Requests were distributed.

CHC

President Marshall attended a meeting with members of the ACCJC on problem-solving and how to work better with the commission. Gala on March 29, 2014. Written report was attached.

Academic Senate

Denise Allen-Hoyt reported Summer Schedule is complete and getting ready for students to begin enrolling. 674 high school students attended CHC and hope to continue their studies at CHC. Academic Senate has developed and approved an addendum to the 2013-2014 Catalog. This was the last step that to get students to be able to use the CSU/IGETC breadth requirements to confer a degree. CHC students took first place in the windmill competition. Academic Senate took action on 3/5/14 that on 8/8/00, Bharadwaj Shanker Hegde was awarded a Master's in Education and certified that he may be assigned to teach in any discipline in which a Master's in Education is the minimum qualification. The certification was submitted to the Board of Trustees.

Classified Senate

Michelle Tinoco reported being in the final scheduling stages of Classified Professionals Week June 9-12. The luncheon is on June 12. In the early stages of Priority Registration. It will be opened to Valley and District employees. She hopes to report back to the board next month.

Associated Students

Yasmeen Flores reported having Club Rush. 25 Clubs were present. 3/3/14 sent 25 students to Sacramento to advocate for education and funding.

SBVC

President Fisher reported Dr. Haragewen Kinde announced being on a new track for SLO's. SBVC committed to assess every course, every section, every semester and is at 81%, 998 sections offered. Added a new Transfer Model Curriculum (TMC). 80 students from SBVC participated in the March in March. Written report was provided.

Academic Senate

Algie Au reported budget solidified the budget committee. Organizational handbook was adopted and changed name to Governance Handbook is being worked on through College Council and Academic Senate. Academic integrity/plagiarism policy on campus was reviewed.

Classified Senate

Cassandra Thomas reported the kick-off of Technology Tuesday next week and first Classified Connection Talent Show. Luncheon is 3/21/14 in the Sunroom. Classified Senate discussed AP's and BP's that are going around through District Assembly.

Associated Students

None

CTA

None

CSEA

Colleen Gamboa reported activities. Installation of Officers took place in January. Homebuying Seminar to get members involved in purchasing a home in the community. E-Board and the negotiation team went to Bargaining Academy to learn how to bargain effectively with the District. Members are going through a Know Your Rights training. CSEA has policies and procedures. Colleen asked the board and management to respect the process and procedures because it is a member run organization and the members have a right to vote. Please consider the staff that is needed to handle programs so students get the best out of our programs.

CONSENT AGENDA

Consideration of Approval of a Facility Use Fee Waiver – Crafton

Trustee moved, Trustee seconded, and the Board members voted as follows:

To approve a facility user fee waiver for Fair Rental Value only for Yucaipa High School to utilize parking lots A,C, I & J, as additional parking for Yucaipa High School's graduation ceremony on June 5, 2014.

AYES:	Ferracone, Henry, Longville, Singer, Williams, Zombos
NOES:	None
ABSENT:	Harrison, Soza-Sanchez
ABSTENTIONS:	None

Consideration of Approval of Curriculum Modifications

Trustee moved, Trustee seconded, and the Board members voted as follows:

To approve the attached Curriculum Modifications.

AYES: Ferracone, Henry, Longville, Singer, Williams, Zoumbos
NOES: None
ABSENT: Harrison, Soza-Sanchez
ABSTENTIONS: None

Consideration of Acceptance of Classified Employee Resignation

Trustee moved, Trustee seconded, and the Board members voted as follows:

To accept the resignation of Brian Warner, Child Development Assistant, SBVC.

AYES: Ferracone, Henry, Longville, Singer, Williams, Zoumbos
NOES: None
ABSENT: Harrison, Soza-Sanchez
ABSTENTIONS: None

Consideration of Approval of Adjunct & Substitute Academic Employees

Trustee moved, Trustee seconded, and the Board members voted as follows:

To approve the employment of adjunct and substitute academic employees as needed for the 2013-2014 academic year.

AYES: Ferracone, Henry, Longville, Singer, Williams, Zoumbos
NOES: None
ABSENT: Harrison, Soza-Sanchez
ABSTENTIONS: None

Consideration of Approval of Alternate Work Schedule Summer 2014

Trustee moved, Trustee seconded, and the Board members voted as follows:

To approve an alternate work schedule for Summer 2014.

AYES: Ferracone, Henry, Longville, Singer, Williams, Zoumbos
NOES: None
ABSENT: Harrison, Soza-Sanchez
ABSTENTIONS: None

Consideration of Approval of Classified Employee Promotion

Trustee moved, Trustee seconded, and the Board members voted as follows:

To approve the promotion of Edward Chavez, Warehouse Operations Worker, CHC.

AYES: Ferracone, Henry, Longville, Singer, Williams, Zoumbos
NOES: None
ABSENT: Harrison, Soza-Sanchez
ABSTENTIONS: None

Consideration of Approval of Classified Employees

Trustee moved, Trustee seconded, and the Board members voted as follows:

To approve the employment of Peggy Weber II, Student Services Technician II-Water Supply, SBVC.

AYES: Ferracone, Henry, Longville, Singer, Williams, Zoumbos
NOES: None
ABSENT: Harrison, Soza-Sanchez

ABSTENTIONS: None

Consideration of Approval of District Volunteers

Trustee moved, Trustee seconded, and the Board members voted as follows:

To approve the attached list of District volunteers.

AYES: Ferracone, Henry, Longville, Singer, Williams, Zoumbos
NOES: None
ABSENT: Harrison, Soza-Sanchez
ABSTENTIONS: None

Consideration of Approval of Head & Assistant Coach Stipends

Trustee moved, Trustee seconded, and the Board members voted as follows:

To approve head and assistant coach stipends, SBVC.

AYES: Ferracone, Henry, Longville, Singer, Williams, Zoumbos
NOES: None
ABSENT: Harrison, Soza-Sanchez
ABSTENTIONS: None

Consideration of Approval of Management Appointment

Trustee moved, Trustee seconded, and the Board members voted as follows:

To approve the management appointment of Andrew Chang, Director of Administrative Application Systems, Annex.

AYES: Ferracone, Henry, Longville, Singer, Williams, Zoumbos
NOES: None
ABSENT: Harrison, Soza-Sanchez
ABSTENTIONS: None

Consideration of Approval of Non-Instructional Pay for Academic Employees

Trustee moved, Trustee seconded, and the Board members voted as follows:

To approve non-instructional pay for the attached list of academic employees.

AYES: Ferracone, Henry, Longville, Singer, Williams, Zoumbos
NOES: None
ABSENT: Harrison, Soza-Sanchez
ABSTENTIONS: None

Consideration of Approval of One & Two Year Contract Academic Employees

Trustee moved, Trustee seconded, and the Board members voted as follows:

To approve tenure track contracts for the attached list of academic employees.

AYES: Ferracone, Henry, Longville, Singer, Williams, Zoumbos
NOES: None
ABSENT: Harrison, Soza-Sanchez
ABSTENTIONS: None

Consideration of Approval of Placement of Classified Employee on the 39-Month Reemployment List

Trustee moved, Trustee seconded, and the Board members voted as follows:

To approve the placement of Sonji Key, Custodian I, SBVC, on the 39-month reemployment list.

AYES: Ferracone, Henry, Longville, Singer, Williams, Zoumbos
NOES: None
ABSENT: Harrison, Soza-Sanchez
ABSTENTIONS: None

Consideration of Approval of Pre-Retirement Reduced Workload for Academic Employee
Trustee moved, Trustee seconded, and the Board members voted as follows:

To approve the pre-retirement reduced workload for Carolyn Allen Roper, Reading Instructor, SBVC.

AYES: Ferracone, Henry, Longville, Singer, Williams, Zoumbos
NOES: None
ABSENT: Harrison, Soza-Sanchez
ABSTENTIONS: None

Consideration of Approval of Revised Management Job Description
Trustee moved, Trustee seconded, and the Board members voted as follows:

To approve the revised management job description for Vice Chancellor, Human Resources & Employee Relations, District.

AYES: Ferracone, Henry, Longville, Singer, Williams, Zoumbos
NOES: None
ABSENT: Harrison, Soza-Sanchez
ABSTENTIONS: None

Consideration of Approval of Revision to the Professional Expert Rate of Pay Schedule
Trustee moved, Trustee seconded, and the Board members voted as follows:

To approve the revision to the Professional Expert Rate of Pay Schedule.

AYES: Ferracone, Henry, Longville, Singer, Williams, Zoumbos
NOES: None
ABSENT: Harrison, Soza-Sanchez
ABSTENTIONS: None

Consideration of Approval of Short-Term, Substitute & Professional Expert Employees
Trustee moved, Trustee seconded, and the Board members voted as follows:

To approve the employment of short-term, substitute & professional expert employees.

AYES: Ferracone, Henry, Longville, Singer, Williams, Zoumbos
NOES: None
ABSENT: Harrison, Soza-Sanchez
ABSTENTIONS: None

Consideration of Approval of Transfer & Change of Assignment for Classified Employee
Trustee moved, Trustee seconded, and the Board members voted as follows:

To approve the transfer and change of assignment for Yvette Tram, Systems Analyst, Annex.

AYES: Ferracone, Henry, Longville, Singer, Williams, Zoumbos
NOES: None
ABSENT: Harrison, Soza-Sanchez

ABSTENTIONS: None

Consideration of Approval to Grant Tenure

Trustee moved, Trustee seconded, and the Board members voted as follows:

To approve tenure for academic employees.

AYES: Ferracone, Henry, Longville, Singer, Williams, Zoumbos
NOES: None
ABSENT: Harrison, Soza-Sanchez
ABSTENTIONS: None

Consideration of Approval of Conference Attendance

Trustee moved, Trustee seconded, and the Board members voted as follows:

To approve the attached conference attendance requests.

AYES: Ferracone, Henry, Longville, Singer, Williams, Zoumbos
NOES: None
ABSENT: Harrison, Soza-Sanchez
ABSTENTIONS: None

Consideration of Approval of District & College Expenses

Trustee moved, Trustee seconded, and the Board members voted as follows:

To approve the attached requests for District/College Expenses.

AYES: Ferracone, Henry, Longville, Singer, Williams, Zoumbos
NOES: None
ABSENT: Harrison, Soza-Sanchez
ABSTENTIONS: None

Consideration of Approval of Individual Memberships

Trustee moved, Trustee seconded, and the Board members voted as follows:

To approve the attached request for individual memberships.

AYES: Ferracone, Henry, Longville, Singer, Williams, Zoumbos
NOES: None
ABSENT: Harrison, Soza-Sanchez
ABSTENTIONS: None

Consideration of Approval of Professional Services Contracts

Trustee moved, Trustee seconded, and the Board members voted as follows:

To approve the attached list of Professional Services contracts/agreements.

AYES: Ferracone, Henry, Longville, Singer, Williams, Zoumbos
NOES: None
ABSENT: Harrison, Soza-Sanchez
ABSTENTIONS: None

Consideration of Approval of Routine Contracts

Trustee moved, Trustee seconded, and the Board members voted as follows:

To ratify the attached list of routine contracts/agreements and memorandums of understanding.

AYES: Ferracone, Henry, Longville, Singer, Williams, Zoumbos
NOES: None
ABSENT: Harrison, Soza-Sanchez
ABSTENTIONS: None

Consideration of Approval of Surplus Property

Trustee moved, Trustee seconded, and the Board members voted as follows:

To declare the attached listed equipment and materials as surplus and direct the Business Manager to contact auction houses and appropriate salvage companies for the disposal.

AYES: Ferracone, Henry, Longville, Singer, Williams, Zoumbos
NOES: None
ABSENT: Harrison, Soza-Sanchez
ABSTENTIONS: None

Consideration of Approval to Donate Surplus Property

Trustee moved, Trustee seconded, and the Board members voted as follows:

To approve the donation of sixteen computers and monitors to Colton High School.

AYES: Ferracone, Henry, Longville, Singer, Williams, Zoumbos
NOES: None
ABSENT: Harrison, Soza-Sanchez
ABSTENTIONS: None

Consideration of Approval to Adopt Resolution to Recognize the Month of March as National Women's History Month

Trustee moved, Trustee seconded, and the Board members voted as follows:

To adopt a resolution to recognize March 2014 as National Women's History Month.

AYES: Ferracone, Henry, Longville, Singer, Williams, Zoumbos
NOES: None
ABSENT: Harrison, Soza-Sanchez
ABSTENTIONS: None

ACTION AGENDA

Consideration of Acceptance of Academic Retirement

Trustee moved, Trustee seconded, and the Board members voted as follows:

To accept the retirement of William McKie, Instructor English, SBVC, and Robert O'Toole, Instructor, Business, CHC.

AYES: Ferracone, Henry, Longville, Singer, Williams, Zoumbos
NOES: None
ABSENT: Harrison, Soza-Sanchez
ABSTENTIONS: None

Consideration of Approval of Amendment 001 - Knowland Construction Services

Trustee Zoumbos moved, Trustee Longville seconded, and the Board members voted as follows:

To approve Amendment 001 to the Knowland Construction Services, Inc. contract for inspection services related to the Measure M bond program in the amount of \$622,160.00, as well as a three-year extension of the contract.

AYES: Ferracone, Henry, Longville, Singer, Williams, Zoumbos
NOES: None
ABSENT: Harrison, Soza-Sanchez
ABSTENTIONS: None

Consideration of Approval of Amendment 003 - Mobile Modular

Trustee Zoumbos moved, Trustee Longville seconded, and the Board members voted as follows:

To approve Amendment 003 to the Mobile Modular Management Corporation contract for the Business Building Renovation at SBVC in the amount of \$29,323.40.

AYES: Ferracone, Henry, Longville, Singer, Williams, Zoumbos
NOES: None
ABSENT: Harrison, Soza-Sanchez
ABSTENTIONS: None

Consideration of Approval of Amendment 003 - P2S

Trustee Zoumbos moved, Trustee Longville seconded, and the Board members voted as follows:

To approve Amendment 003 to the P2S Engineering, Inc. contract for the Circuit A & C Replacement Project at CHC, in the amount of \$4,200.00.

AYES: Ferracone, Henry, Longville, Singer, Williams, Zoumbos
NOES: None
ABSENT: Harrison, Soza-Sanchez
ABSTENTIONS: None

Consideration of Approval of Amendment 004 - Citadel Environmental

Trustee Zoumbos moved, Trustee Longville seconded, and the Board members voted as follows:

To approve Amendment 004 to Citadel Environmental Systems Contract for the Gymnasium Project at SBVC, in the amount of \$17,937.00.

AYES: Ferracone, Henry, Longville, Singer, Williams, Zoumbos
NOES: None
ABSENT: Harrison, Soza-Sanchez
ABSTENTIONS: None

Consideration of Approval of Amendment 007 – CHJ

Trustee Zoumbos moved, Trustee Longville seconded, and the Board members voted as follows:

To approve Amendment 007 to the CHJ, Inc. contract for Measure M project geotechnical services at SBVC in the amount of \$666,394.00.

AYES: Ferracone, Henry, Longville, Singer, Williams, Zoumbos
NOES: None
ABSENT: Harrison, Soza-Sanchez
ABSTENTIONS: None

Consideration of Approval of Amendment 010 - DLR Group WWCOT

Trustee Zoumbos moved, Trustee Longville seconded, and the Board members voted as follows:

To approve Amendment 010 to the DLR Group WWCOT contract for the Business Building Renovation project at SBVC in the amount of \$3,000.00.

AYES: Ferracone, Henry, Longville, Singer, Williams, Zoumbos
NOES: None
ABSENT: Harrison, Soza-Sanchez
ABSTENTIONS: None

Consideration of Approval of Budget Adjustments

Trustee Longville moved, Trustee Henry seconded, and the Board members voted as follows:

To approve the attached Budget Adjustments.

AYES: Ferracone, Henry, Longville, Singer, Williams, Zoumbos
NOES: None
ABSENT: Harrison, Soza-Sanchez
ABSTENTIONS: None

Consideration of Approval to Award RFP and Audit Services Contract – VTD

Trustee Longville moved, Trustee Zoumbos seconded, and the Board members voted as follows:

To award Request for Proposals (RFP) 2014-03 Auditing Services, and approve contract to Vavrinek, Trine, Day & Co., LLP (VTD) for the purpose of providing auditing services to the San Bernardino Community College District.

AYES: Ferracone, Henry, Longville, Singer, Williams, Zoumbos
NOES: None
ABSENT: Harrison, Soza-Sanchez
ABSTENTIONS: None

Consideration of Approval to Revise Authorized Signature List

Trustee Longville moved, Trustee Singer seconded, and the Board members voted as follows:

To approve the addition of Kate Myers, Accounting Supervisor, and Greg Allred, Accounting Manager, to the 2013-14 Authorized Signature List and change the listed Board Clerk from Donna Ferracone to Joseph Williams.

AYES: Ferracone, Henry, Longville, Singer, Williams, Zoumbos
NOES: None
ABSENT: Harrison, Soza-Sanchez
ABSTENTIONS: None

INFORMATION ITEMS

Applause Cards
Budget Report
Collective Bargaining
District Clery Act Compliance Report
General Fund Cash Flow Analysis
Measure M Construction Change Orders and Amendments
Purchase Order Report
Quarterly Financial Status Report

ADJOURN

President Ferracone adjourned the meeting at 7:40pm

Joseph Williams, Clerk
San Bernardino Community College District
Board of Trustees

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: April 10, 2014
SUBJECT: Board of Trustees Information Requests

RECOMMENDATION

This item is for information only. No action is required.

ANALYSIS

The Board of Trustees requested a form be developed to track requests made by the board and updates be provided at board meetings.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention, and Success
- III. Resource Management for Efficiency, Effectiveness, and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

No impact to the budget.

**San Bernardino Community College District
Board of Trustees Information Requests
(Updated March 19, 2014)**

Date of Board Request	Request	Requested By	Planned Completion Date	Comments
<p>May 29, 2013</p> <p>October 10, 2013</p> <p>November 14, 2013</p>	<p>How labor market data is used to determine vocational course offerings.</p> <p>Consider Linked Learning as a strategy to teach our students.</p> <p>Track students who receive certificates and move to employment in the fields they were trained in (on a quarterly basis).</p>	<p>Trustee Williams</p>	<p>Completed</p>	
<p>October 10, 2013</p>	<p>Review current policies and bylaws to make sure they reflect current board realities.</p>	<p>Trustee Williams</p>	<p>January 2014 – June 2014 + time through collegial consultation</p>	<p>Planned work with Community College League consultant to review all Board policies and procedures for updates based on current legal recommendations and draft policies or procedures that are required but not currently in place.</p> <p>1st committee meeting with Dr. Jane Wright on January 30, 2014. Multiple meetings with various work groups have taken place and are scheduled to go</p>

				through the collegial consultation process.
October 10, 2013	Host a Board of Trustees meeting at the college campuses.	Trustee Williams	Completed	March 13, 2014 to be held at SBVC; April 10, 2014 to be held at CHC.
October 10, 2013	Consider succession planning at the President/CEO and Cabinet levels.	Trustee Williams	Open	For discussion with Chancellor's Cabinet. Policies are being developed through CCLC Consultant
October 10, 2013	Does SBCCD participate in the Eligible Training Provider's List	Trustee Williams	Completed	Explanation of ETPL process provided to Board with possible use by SBCCD Economic Development and Corporate Training Division on select programs.
November 14, 2013	Redistricting maps to include major streets.	Board of Trustees	Completed	
November 14, 2013	Board Meeting Position on AB 955	Board of Trustees	Completed	
November 14, 2013	Professional Services Contracts to reflect a total amount for multi-year contracts.	Trustee Williams	Completed	
November 14, 2013	Form a committee of three to work on future board study session contents and be the conduit to the rest of the board.	Trustee Henry	Completed	Trustee Williams, Zoumbos, and Henry will serve on the committee.
November 14, 2013 <i>December 12, 2013 revised</i>	Board of Trustees were encouraged to participate and go through safety overview training. Trustee Henry asked for clarification on topics 1-4. She understood this as more of a safety training overview and asked Trustee	Trustee Williams Trustee Henry & Williams	Board to determine date	Topics to include: 1. Workers' Compensations data — frequency/severity / what the data means/process for filing a claim in the district 2. MSDS now SDS database — How it

	<p>Williams to elaborate on what his recollection was.</p> <p>Trustee Williams said his comment was structured more around what is the board's role if there is an earthquake? Could we simulate the board exercise on the Great Shakeout.</p> <p>Chancellor Baron reported the items came directly from the minutes. #4 is the tabletop emergency exercise that Trustee Williams asked for. When there was a discussion on Workers Comp information, Trustee Williams requested to be informed and the board to receive further data. We can remove the items to address only the safety training overview.</p>			<p>works</p> <p>3. Safety training monthly statistics on training completion—What the numbers mean</p> <p>4. Emergency preparedness/Table top exercise training in the Spring.</p> <p>Safety training overview focusing on what is the board's role if there is an earthquake? Great Shake-out simulation.</p>
December 12, 2013	Invite the presenters of the CCLC workshops to meet with both campus foundations and Trustees to talk about the role of the department as it gets integrated into campus life.	Trustee Harrison	April 18, 2014	The (not-so-secret) Secrets: building a Productive college fundraising program by Dr. Francisco Rodriguez. All Foundation Boards and Board of Trustees were invited to attend.
December 12, 2013	Request during public comments to have CHC Basic Fire Academy fee structure changed for veterans.	Trustee Williams	Completed	Explanation included in January 23, 2014 Chancellor's Chat Newsletter and delivered to the board.

February 6, 2014	Request board to take action on KVCR funding to be included in District budget.	Trustee Longville	April 10, 2014	The decision about KVCR will be made before the May tentative budget.
February 6, 2014	Requested District to look into \$250M allocated for the Career Pathways Trust Fund.	Trustee Williams	Completed	Chancellor sent this item in Chancellor's Chat 2/21/14.
February 6, 2014	Requested FTES conversion.	Trustee Williams	Completed	Chancellor emailed the board on 2/20/14.
February 6, 2014	Requested a response in writing from both colleges and the District to the recommendations of the Brain Trust. Also include Chancellor and Senior Management reports on how they plan to address not having criteria for the allocation for the District office.	Trustee Ferracone/Trustee Harrison	Completed	Chancellor emailed the report to the board on 2/19/14.
March 13, 2014	Would like to have further research on Guided Pathways to Success (GPS) and would like to see what the colleges and Chancellor think about this program.	Trustee Williams	May 2014	Chancellor's Cabinet will review.
March 13, 2014	Would like the board to consider sponsoring students to attend and/or organize a group to present at the A2Men Conference next year.	Trustee Williams	Date to be determined 2015	

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: Matthew K. Isaac, Ph.D., Executive Director Economic Development and Corporate Training

DATE: April 10, 2014

SUBJECT: Consideration of Approval of Community Services Courses for the City of Yucaipa for summer 2014

RECOMMENDATION

It is recommended that the Board of Trustees approve the following Community Services Courses proposed for the City of Yucaipa for summer 2014.

OVERVIEW

The Economic Development and Corporate Training (EDCT) Division has identified a need to offer Community Services classes for the City of Yucaipa in partnership with the Community Services Department of the City of Yucaipa.

ANALYSIS

Title 5 requires the Board of Trustees to act on recommendations to approve community services classes.

BOARD IMPERATIVE

Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

No impact to the District general funds

<u>COURSE TITLES</u>	<u>HOURS</u>	<u>FEE</u>
<u>Entrepreneurship Institute of San Bernardino</u>		
Preparing to be an Entrepreneur	10.5	\$74
Creating the Business Concept	10.5	\$74
Building the Concept	10.5	\$74
Finding Customers/Marketing	14	\$99
Finance and Taxes	14	\$99
Management	10.5	\$74
All 6 Courses	70	\$395
 <u>Positive Parenting</u>		
Each Session	2	\$20
All 6 Sessions		\$100
Homework with Your Child		
Help Build Your Child's Self-esteem		
Positive Communication with Your Child		
Social Media and Your Child		
Discipline and Your Child		
Social and Emotional Needs of Your Child		
 <u>Home-based Business</u>		
	4	\$35
 <u>Ballroom Dance for Beginners</u>		
Session I	6	\$60
Session II	6	\$60
 <u>East Coast Swing Dance for Beginners</u>		
Session I	6	\$60
Session II	6	\$60
 <u>iPhone, iPad, and How They Work</u>		
Session I	2	\$25
Session II	2	\$25

<u>COURSE TITLE</u>	<u>HOURS</u>	<u>FEE</u>
<u>SeaPerch</u>		
Session I	30	\$200
Session II	30	\$200
<u>Curiosity Quest, Problem Solvers</u>	15	\$120
<u>Robotics</u>	15	\$200
<u>SAT/ACT Preparation ed2go</u>		
Part I (on line & orientation)	24	\$98
Part II (on line & orientation)	24	\$98
<u>Algebra Readiness</u>	15	\$150
<u>Guitar I (Beginning)</u>	8	\$70
<u>Guitar II (Intermediate)</u>	6	\$60

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Cheryl A. Marshall, President, CHC
PREPARED BY: Bryan Reece, Vice President of Instruction, CHC
DATE: April 10, 2014
SUBJECT: Consideration of Approval of Curriculum Modifications

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached Curriculum Modifications.

OVERVIEW

The courses, certificates and degrees at CHC are continually being revised and updated to reflect and meet student needs.

ANALYSIS

These courses, certificates and degrees have been approved by the Curriculum Committee of the Academic Senate.

BOARD IMPERATIVE

II. Learning Centered Institution for Student Access, Retention and Success.

FINANCIAL IMPLICATIONS

None.

CRAFTON HILLS COLLEGE
SUBMITTED FOR BOARD OF TRUSTEES APPROVAL
March 13, 2014

NEW COURSES

DIVISION: American Sign Language
DEPARTMENT: Communication And Language
COURSE ID: ASL 902
COURSE TITLE: Beginning American Sign Language Refresher II
SEMESTER UNIT: 1
LECTURE: 16
LAB: 0
PREREQUISITE: None
COREQUISITE: None

DEPARTMENTAL RECOMMENDATION: Successful completion of ASL 102

CATALOG DESCRIPTION: Review and practice of beginning material for students who have successfully completed a second semester ASL course and need to further develop their receptive and productive skills as well as review cultural, grammatical, and historical concepts before enrolling in ASL 103. This course is graded on a Pass or No Pass basis only.

SCHEDULE DESCRIPTION: Review and practice of beginning material for students who successfully completed a second semester ASL course and need to further develop their receptive and productive skills as well as review cultural, grammatical, and historical concepts before enrolling in ASL 103. This course is graded on a Pass or No Pass basis only.

Note: Course does not currently equate with SBVC

Effective: FA14

Rationale: Students often take time off after the successful completion of ASL 102, before enrolling in ASL 103. During this period of time, students forget vocabulary, grammar, and precise production of signs and therefore struggle once they enroll in ASL 103. ASL 902 allows students to revisit various concepts from ASL 102 before enrolling in ASL 103.

DIVISION: Art
DEPARTMENT: Fine Arts
COURSE ID: Art History I: Prehistoric Art to Medieval Art-Honors
COURSE TITLE: ART 100H
SEMESTER UNIT: 3
LECTURE: 48
LAB: 0
PREREQUISITE: Acceptance into the College Honors Institute
COREQUISITE: None

DEPARTMENTAL RECOMMENDATION: None

CATALOG DESCRIPTION: Survey of outstanding periods in the history of Western Art, with a focus on the Prehistoric through the Medieval periods. Exploration of the relationship between the visual arts and the societies which produced them. Required of all art majors and open to non-art majors. This course includes content and experiences appropriate for students wishing to earn honors credit.

SCHEDULE DESCRIPTION: Survey of outstanding periods in the history of Western Art, with a focus on the Prehistoric through the Medieval periods. Exploration of the relationship between the visual arts and the societies which produced them. Required of all art majors and open to non-art majors. This course includes content and experiences appropriate for students wishing to earn honors credit.

Note: Course currently equates with ART 100 at SBVC

Curriculum Meeting: 03/10/14, 03/24/14

Conjoint Meeting: 3/25/14

Board of Trustees Meeting: 04/10/14

2 of 12

Effective: FA14

Rationale: ART 100H provides a basic literacy and appreciation in one of the mainstreams of cultural expression and as such is typical of a variety of course offerings necessary to maintain a comprehensive program in art. This course is associate degree applicable, satisfies the associate degree general education requirement for fine arts, is a requirement for the A.A. degree in Art and applies to the A.A. in Fine Arts. This course transfers to CSU and is a part of the transfer model curriculum (TMC) for the AA-T degrees in Art History and Studio Art.

DIVISION: Art
DEPARTMENT: Fine Arts
COURSE ID: Art History II: Renaissance Art to Contemporary Art-Honors
COURSE TITLE: ART 102H
SEMESTER UNIT: 3
LECTURE: 48
LAB: 0
PREREQUISITE: Acceptance into the College Honors Institute
COREQUISITE: None
DEPARTMENTAL RECOMMENDATION: None

CATALOG DESCRIPTION: Survey of outstanding periods in the history of Western Art, with a focus on the Renaissance through Contemporary Art. Exploration of the relationship between the visual arts and the societies which produced them. Required of all art majors and open to non-art majors. This course includes content and experiences appropriate for students wishing to earn honors credit.

SCHEDULE DESCRIPTION: Survey of outstanding periods in the history of Western Art, with a focus on the Renaissance through Contemporary Art. Exploration of the relationship between the visual arts and the societies which produced them. Required of all art majors and open to non-art majors. This course includes content and experiences appropriate for students wishing to earn honors credit.

Note: Course currently equates with ART 102 at SBVC

Effective: FA14

Rationale: ART 102H provides a basic literacy and appreciation in one of the mainstreams of cultural expression and as such is typical of a variety of course offerings necessary to maintain a comprehensive program in art. This course is associate degree applicable, satisfies the associate degree general education requirement for fine arts, is a requirement for the A.A. degree in Art and applies to the A.A. in Fine Arts. This course transfers to CSU and is a part of the transfer model curriculum (TMC) for the AA-T degrees in Art History and Studio Art.

DIVISION: Art
DEPARTMENT: Fine Arts
COURSE ID: Survey of Asian Art
COURSE TITLE: ART 113
SEMESTER UNIT: 3
LECTURE: 48
LAB: 0
PREREQUISITE: None
COREQUISITE: None
DEPARTMENTAL RECOMMENDATION: None

CATALOG DESCRIPTION: Comprehensive survey of art and architecture of India, Southeast Asia, China, Japan and Korea from art pre-history to contemporary times. Examination of the diverse Asian cultures within the specifics of the socio-political, religious and historical context. Comparison of art works and artifacts from both Western and Non-Western perspectives.

Curriculum Meeting: 03/10/14, 03/24/14

Conjoint Meeting: 3/25/14

Board of Trustees Meeting: 04/10/14

3 of 12

SCHEDULE DESCRIPTION: Comprehensive survey of art and architecture of India, Southeast Asia, China, Japan and Korea from art pre-history to contemporary times.

Note: Course does not currently equate at SBVC

Effective: FA14

Rationale: ART 113 course is a survey of Non-Western art and architectural traditions needed in a comprehensive art program that focuses on diversity and art topics within a historic context. This course explores a wide range of geographical locations and representative cultures of India, Southeast Asia, Japan, China and Korea within global context. This course is associate degree applicable, transfers to CSU and is a part of transfer model curriculum (TMC) for the AA-T degrees in Art History and Studio Arts.

DIVISION: Communication Studies
DEPARTMENT: Communication And Language
COURSE ID: Communication in a Technological World
COURSE TITLE: COMMST 178
SEMESTER UNIT: 3
LECTURE: 48
LAB: 0
PREREQUISITE: None
COREQUISITE: None

DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101

CATALOG DESCRIPTION: Study of the evolving nature of communication in an increasingly technological world. Examination of the influence of technology on perception, personal relationships, self-identity and development of skills to effectively communicate in the digital world. Historical development of communication technology, critical analysis of mediated messages and the influence of technology on society and culture as well as individual physical, psychological and social development.

SCHEDULE DESCRIPTION: Study of the evolving nature of communication in an increasingly technological world. Examination of the influence of technology on perception, personal relationships and self-identity and development of skills to effectively communicate in the digital world.

Note: Course does not currently equate at SBVC

Effective: FA14

Rationale: We live in an increasingly technological age. It is an individual's best interest to understand how technology influences the individual and society, and therefore critically evaluate their own use. A course in mediated communication will prove valuable for any student who interacts in our digital world and is necessary to assist students in establishing and maintaining effective communication in personal, workplace and community relationships. COMMST 178 is representative of courses being developed in the discipline and as such, is a part of comprehensive community college communication studies curriculum. This course is associate degree applicable and transfers to CSU.

DIVISION: Computer Information Systems
DEPARTMENT: Business and Information Technology
COURSE ID: Introduction to Adobe After Effects
COURSE TITLE: CIS 173
SEMESTER UNIT: 3
LECTURE: 48
LAB: 0
PREREQUISITE: None
COREQUISITE: None

Curriculum Meeting: 03/10/14, 03/24/14

Conjoint Meeting: 3/25/14

Board of Trustees Meeting: 04/10/14

4 of 12

DEPARTMENTAL RECOMMENDATION: None

CATALOG DESCRIPTION: Foundational course in digital video special effects compositing using Adobe After Effects. Development of skills needed to apply professional composites and animations such as text crawls, transitions, camera tracking, green screen compositing, and soundtrack integration.

SCHEDULE DESCRIPTION: Foundational course in digital video special effects compositing using Adobe After Effects. Development of skills needed to apply professional composites and animations such as text crawls, transitions, camera tracking, green screen compositing, and soundtrack integration.

Note: Course does not currently equate at SBVC

Effective: FA14

Rationale: Digital media has quickly developed into a robust arena for communication and entertainment. The Internet, in particular, uses multimedia in a variety of forms by many commercial and news web sites. The inclusion of this course would enable our students to develop multimedia content for professional distribution via both the Internet and permanent mediums such as DVD and Blu-ray. This course transfers to CSU.

MODIFIED COURSES	
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COURSE ID	COURSE TITLE
ART 100	Art History I: Prehistoric Art to Medieval Art

PREQUISITE: ENGL 010: Preparation for College English or eligibility for ENGL 101 as determined by the Crafton Hills College assessment process.

Note: Course will equate with ART 100 at SBVC

Effective: FA14

Rationale: Six-year revision

COURSE ID	COURSE TITLE
ART 102	Art History II: Renaissance Art to Contemporary Art

PREQUISITE: ENGL 010: Preparation for College English or eligibility for ENGL 101 as determined by the Crafton Hills College assessment process.

Note: Course will equate with ART 102 at SBVC

Effective: FA14

Rationale: Six-year revision

COURSE ID	COURSE TITLE
ART 105	History of Modern Art

CATALOG DESCRIPTION: Comprehensive survey of modern Western art and architecture from the 19th century to the contemporary times. Examination of diverse period and personal styles within socio-political, religious and historical context; comparison of art works, architecture and art movements originated in United States and Europe while examining its implications to the global community.

Curriculum Meeting: 03/10/14, 03/24/14

Conjoint Meeting: 3/25/14

Board of Trustees Meeting: 04/10/14

5 of 12

SCHEDULE DESCRIPTION: Comprehensive survey of modern Western art and architecture from the 19th century to the contemporary times.

Note: Course will equate with ART 105 at SBVC

Effective: FA14

Rationale: Six-year revision

COURSE ID	COURSE TITLE
ART 119	Digital Video Art

CATALOG DESCRIPTION: Introductory study of theory and practice of the time-based digitally produced video art with necessary skill development in the use of variety of digital applications and platforms. Exploration of a wide range of video practice from its origins in 1960 to contemporary practice including early digital experiments, documentary, installation based single and multi-channel video work, digital devices, Internet, and/or social media, with emphasis on the artistic voice and experimentation, through a series of four dimensional projects.

SCHEDULE DESCRIPTION: Introductory study of theory and practice of the time based digitally produced video art with necessary skill development in the use of variety of digital applications and platforms with an emphasis on the artistic voice and experimentation.

Note: Course does not equate with SBVC

Effective: FA14

Rationale: Six-year revision

COURSE ID	COURSE TITLE
CD 132	Creative Experiences for Children Across the Curriculum

PREREQUISITE: None

CATALOG DESCRIPTION: Overview of knowledge and skills related to providing appropriate curriculum and environments for young children from birth to age six. Examination of the teacher's role in supporting development and engagement for all young children. Strategies for developmentally appropriate practice based on observation and assessments across the curriculum; language arts, math, science, music, social studies, art, etc. including academic content areas, using play, art, and creativity and developmental of social-emotion, communication, and cognitive skills.

Note: Course will equate with CD 130 at SBVC

Effective: FA14

Rationale: C-ID Revision

COURSE ID	COURSE TITLE
CD 182	Teaching in a Diverse Society

PREREQUISITE: None

CATALOG DESCRIPTION: Designed to assist students in becoming teachers who can explore and address diversity in ways that enhance the development of children in early childhood environments. The course addresses attitudes and behaviors toward children and adults in the areas of culture, race, gender, age and abilities etc. The course will also address the development of anti-biased curriculum as well as the analysis of the classroom environment for culturally relevant and diverse materials and resources, as well as highlighting developmental issues and advocacy.

Curriculum Meeting: 03/10/14, 03/24/14

Conjoint Meeting: 3/25/14

Board of Trustees Meeting: 04/10/14

6 of 12

Note: Course will equate with CD 138 at SBVC

Effective: FA14

Rationale: C-ID Revision

Effective: FA14

Rationale: Six-year revision

COURSE ID	COURSE TITLE
ECON 200	Principals of Macroeconomics

PREREQUISITE: Math 090 OR ELIGIBILITY FOR math 095 as determined by the Crafton Hills College assessment process

DEPARTMENTAL RECOMMENDATION: Successful completion of MATH 095 or eligibility for MATH 108 and Eligibility for ENGL 101

CATALOG DESCRIPTION: Introduction to the basic mechanisms of macroeconomics, including key underlying concepts, theories and institutions such as the market system, national income accounting, the Classical and Keynesian theories, the Federal Reserve System and the banking system. An examination of various contemporary economic problems such as business cycle, economic growth, unemployment, inflation, and budget deficit and debt. Other topics including money creation by the banking sector, the role of the central bank, fiscal policy, and monetary policy are also examined.

Note: Course will equate with ECON 200 at SBVC

Effective: FA14

Rationale: C-ID revisions

COURSE ID	COURSE TITLE
ECON 200H	Principals of Macroeconomics - Honors

PREREQUISITE: Acceptance in the College Honors Institute and Math 090 or eligibility for math 095 as determined by the Crafton Hills College assessment process

DEPARTMENTAL RECOMMENDATION: Successful completion of MATH 095 or eligibility for MATH 108

CATALOG DESCRIPTION: Introduction to the basic mechanisms of macroeconomics, including key underlying concepts, theories and institutions such as the market system, national income accounting, the Classical and Keynesian theories, the Federal Reserve System and the banking system. An examination of various contemporary economic problems such as business cycle, economic growth, unemployment, inflation, and budget deficit and debt. Other topics including money creation by the banking sector, the role of the central bank, fiscal policy, and monetary policy are also examined. This course includes content and experiences appropriate for students wishing to earn honors credit.

Note: Course will equate with ECON 200 at SBVC

Effective: FA14

Rationale: C-ID revisions and Distance Education addition

COURSE ID	COURSE TITLE
ECON 201	Principals of Microeconomics

PREREQUISITE: MATH 090 Elementary Algebra or eligibility for MATH 095 as determined by the Crafton Hills College assessment process

Curriculum Meeting: 03/10/14, 03/24/14

Conjoint Meeting: 3/25/14

Board of Trustees Meeting: 04/10/14

7 of 12

DEPARTMENTAL RECOMMENDATION: Successful completion of MATH 095 or eligibility for MATH 108 and Eligibility for ENGL 101

Note: Course will equate with ECON 201 at SBVC

Effective: FA14

Rationale: C-ID revisions and Distance Education addition

COURSE ID	COURSE TITLE
ECON 201H	Principals of Microeconomics - Honors

PREREQUISITE: Acceptance into the Crafton Honors Institute and MATH 090 or eligibility for MATH 095 as determined by the Crafton Hills College assessment process

DEPARTMENTAL RECOMMENDATION: Successful completion of MATH 095 or eligibility for MATH 108

Note: Course will equate with ECON 201 at SBVC

Effective: FA14

Rationale: C-ID revisions

COURSE ID	COURSE TITLE
ENGL 120	Fundamentals of News Writing

PREREQUISITE: ENGL 010 or eligibility for ENGL 101 as determined by the Crafton Hills College assessment process

Note: Course will equate with ENGL 120 at SBVC

Effective: FA14

Rationale: C-ID revisions and Distance Education addition

COURSE ID	COURSE TITLE
HIST 100	History of the United States to 1877

Note: Course will equate with HIST 100 at SBVC

Effective: FA14

Rationale: DE addition only

COURSE ID	COURSE TITLE
HIST 101	History of the United States 1865 to present

Note: Course will equate with HIST 101 at SBVC

Effective: FA14

Rationale: DE addition only

COURSE ID	COURSE TITLE
JOUR 120	Fundamentals of News Writing

PREREQUISITE: ENGL 010 or eligibility for ENGL 101 as determined by the Crafton Hills College assessment process

Note: Course will equate with ENGL 120 at SBVC

Curriculum Meeting: 03/10/14, 03/24/14

Conjoint Meeting: 3/25/14

Board of Trustees Meeting: 04/10/14

8 of 12

Effective: FA14

Rationale: C-ID revisions and Distance Education addition

COURSE ID	COURSE TITLE
LRC 900x8	Supervised Tutoring

CORREQUISITE: Enrollment in at least one other course at Crafton Hills College

CATALOG DESCRIPTION: Provides academic support services to students enabling them to succeed in various content area classes, such as English, math, and foreign language, and vocational courses. Activities may include supervised individual or group tutorial services, computer assisted instruction, video viewing and testing to augment direct instruction and to facilitate student learning. Designed to meet the needs of students from various educational preparations, ethnic backgrounds, cultures, and socioeconomic levels.

Note: Course does not equate with SBVC

Effective: FA14

Rationale: Change Title and number of times taken

COURSE ID	COURSE TITLE
SOC 105	Social Problems

Note: Course will equate with SOC 110 at SBVC

Effective: FA14

Rationale: Distance Education addition

COURSE ID	COURSE TITLE
THART 134x4	Technical Theatre Workshop

SEMESTER UNIT: 1

LECTURE: 8

LAB: 24

Note: Course does not equate with SBVC

Effective: FA14

Rationale: Change in unit configuration

NEW PROGRAM

ASSOCIATE IN ARTS IN ART HISTORY FOR TRANSFER A.A. Degree Major

The Associate in Arts-Transfer (AA-T) degree in Art History at Crafton Hills College is designed to meet the needs of students transferring to a California State University who intend to major in Art History or a related field of study.

REQUIRED COURSES:

		UNITS
ART 100	Art History I: Prehistoric Art to Medieval Art	3.00
ART 102	Art History II: Renaissance Art to Contemporary Art	3.00

Curriculum Meeting: 03/10/14, 03/24/14

Conjoint Meeting: 3/25/14

Board of Trustees Meeting: 04/10/14

9 of 12

ART 113	Survey of Asian Art	3.00
ART 124	Drawing I	3.00

Students must complete three units from following list: UNITS

ART 120	Foundations of Two-Dimensional Design	3.00
ART 121	Foundations of Three-Dimensional Design	3.00
ART 126	Painting I	3.00
ART 132	Life Drawing I	3.00
ART 175	Sculpture	3.00
ART 200	Printmaking	3.00

Students must complete at least three additional units from the following list: UNITS

ART 105	History of Modern Art	3.00
ART 120	Foundations of Two-Dimensional Design	3.00
ART 121	Foundations of Three-Dimensional Design	3.00
ART 126	Painting I	3.00
ART 132	Life Drawing I	3.00
ART 175	Sculpture	3.00
ART 200	Printmaking	3.00
ANTHRO 100	Introduction to Archeology	3.00
ANTHRO 102	Cultural Anthropology	3.00

or

ANTHRO 102H	Cultural Anthropology-Honors	3.00
ARABIC 101	College Arabic I	5.00
ARABIC 102	College Arabic II	5.00
ARABIC 103	College Arabic III	5.00
ARABIC 104	College Arabic IV	5.00
ENGL 150	Classical Mythology	3.00
ENGL 160	Literature by Women	3.00
ENGL 163	Chicano/Latino Literature	3.00
ENGL 170	The Film Experience	3.00
ENGL 280	World Literature to the 17 th Century	3.00
ENGL 281	World Literature from the 17 th Century to the Present	3.00
FRENCH 101	College French I	5.00
FRENCH 102	College French II	5.00
FRENCH 103	College French III	5.00
FRENCH 104	College French IV	5.00
HIST 170	World Civilizations (3500 BCE-1500CE)	3.00

or

HIST 170H	World Civilizations (3500 BCE-1500CE)-Honors	3.00
HIST 171	World Civilizations (1500 CE to the Present)	3.00

or

HIST 171H	World Civilizations (1500 CE to the Present)-Honors	3.00
HUM 101	The Humanities I: Prehistoric to Medieval	3.00
HUM 102	The Humanities II: Renaissance to Post Modern	3.00
HUM 140	Humanities Through the Arts	3.00
JAPN 101	College Japanese I	5.00
JAPN 102	College Japanese II	5.00
JAPN 103	College Japanese III	5.00
JAPN 104	College Japanese IV	5.00
PHIL 101	Introduction to Philosophy	3.00

or

PHIL 101H	Introduction to Philosophy-Honors	3.00
RELIG 101	Introduction to World Religions	3.00

Curriculum Meeting: 03/10/14, 03/24/14

Conjoint Meeting: 3/25/14

Board of Trustees Meeting: 04/10/14

10 of 12

	or	
RELIG 101H	Introduction to World Religions-Honors	3.00
RELIG 113	Introduction to Eastern Religions	3.00
SPAN 101	College Spanish I	5.00
SPAN 102	College Spanish II	5.00
SPAN 103	College Spanish III	5.00
SPAN 104	College Spanish IV	5.00
SPAN 157	Spanish for Spanish Speakers I	5.00
SPAN 158	Spanish for Spanish Speakers II	5.00
	TOTAL UNITS:	18.00

Effective: FA14

Rationale: To offer an Associates of Arts degree for transfer.

ASSOCIATE IN ARTS IN STUDIO ART FOR TRANSFER A.A. Degree Major

The Associate in Arts-Transfer (AA-T) degree in Studio Art at Crafton Hills College is designed to meet the needs of students transferring to a California State University who intend to major in Art, Studio Art or a related field of study.

REQUIRED COURSES:

		UNITS
ART 102	Art History II: Renaissance Art to Contemporary Art	3.00
ART 120	Foundations of Two-Dimensional Design	3.00
ART 121	Foundations of Three-Dimensional Design	3.00
ART 124	Drawing I	3.00

Students must complete three units from following list:

		UNITS
ART 100	Art History I: Prehistoric Art to Medieval Art	3.00
ART 113	Survey of Asian Art	3.00

Students must complete at least nine additional units from the following list:

		UNITS
ART 125	Drawing II	3.00
	or	
ART 132	Life Drawing I	3.00
ART 126	Painting I	3.00
ART 175	Sculpture	3.00
ART 200	Printmaking	3.00
	TOTAL UNITS:	24.00

Effective: FA14

Rationale: To offer an Associates of Arts degree for transfer.

BASIC AMERICAN SIGN LANGUAGE CERTIFICATE Certificate of Achievement

This certificate provides students with the knowledge and skills necessary to communicate with intermediate proficiency in American Sign Language (ASL).

REQUIRED COURSES:

		UNITS
ASL 101	American Sign Language I	4.00
ASL 102	American Sign Language II	4.00

Curriculum Meeting: 03/10/14, 03/24/14

Conjoint Meeting: 3/25/14

Board of Trustees Meeting: 04/10/14

11 of 12

ASL 103	American Sign Language III	4.00
ASL 104	American Sign Language IV	4.00
	TOTAL UNITS:	16.00

Effective: FA14

Rationale: Revisions made to required courses

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Dr. Gloria Fisher, Interim President, SBVC
PREPARED BY: Dr. Haragewen Kinde, Vice President, Instruction SBVC
DATE: April 10, 2014
SUBJECT: Consideration of Approval of Curriculum - SBVC

RECOMMENDATION

It is recommended that the Board of Trustees approve the SBVC curriculum modifications.

OVERVIEW

The courses, certificates and degrees at SBVC are continually created, revised and updated to reflect and meet student needs.

ANALYSIS

These courses, certificates and degrees have been approved by the Curriculum Committee of the Academic Senate and will be included in the 2014-2015 College Catalog.

BOARD IMPERATIVE

II. Learning Centered Institution for Student Access, Retention and Success

FINANCIAL IMPLICATIONS

None

SAN BERNARDINO VALLEY COLLEGE
SUBMITTED FOR BOARD OF TRUSTEE APPROVAL
April 10, 2014

NEW COURSE

Course ID: ART 126B
Course Title: INTERMEDIATE PAINTING
Units: 3
Lecture: 2 contact hour(s) per week
32 - 36 contact hours per semester
Laboratory: 3 contact hour(s) per week
48 - 54 contact hours per semester

Prerequisite: ART 126A

Departmental Advisory: ENGL 015 or eligibility for ENGL 101 or ENGL 101H as determined by SBVC assessment process

Catalog Description: This course is a review of essential concepts and skills of painting and the development of intermediate-level painting skills. Development of original concepts for painting and the study of complex subject matter, advanced compositional concerns, using alternative and experimental surfaces and media.

Schedule Description: This course is a review of essential concepts and skills of painting and the development of intermediate-level painting skills. Development of original concepts for painting and the study of complex subject matter, advanced compositional concerns, using alternative and experimental surfaces and media.

Rationale: Leveling ART 126x4

Equate: NO

Repeatability: None

Effective: FA14

Course ID: ART 126C
Course Title: ADVANCED PAINTING
Units: 3
Lecture: 2 contact hour(s) per week
32 - 36 contact hours per semester
Laboratory: 3 contact hour(s) per week
48 - 54 contact hours per semester

Prerequisite: ART 126B

Departmental Advisory: ENGL 015 or eligibility for ENGL 101 or ENGL 101H as determined by SBVC assessment process

Catalog Description: This course will focus on the development of an original body of paintings in various subjects, media and surfaces that reflects the student's knowledge of advanced painting techniques with an emphasis on preparing their portfolio for upper division courses at the university and college level and display in the gallery environment.

Schedule Description: This course will focus on the development of an original body of paintings in various subjects, media and surfaces that reflects the student's knowledge of advanced painting techniques with an emphasis on preparing their artwork for upper division courses at the university and college level and display in the gallery environment.

Rationale: Leveling ART 126x4

Equate: NO

Repeatability: None

Effective: FA14

Curriculum Meetings: 02-03-14; 02-24-14; 03-10-14

Conjoint Meeting: 03-17-14

Board of Trustees Meeting: April 10, 2014

NEW COURSE

Course ID: ART 240B
Course Title: INTERMEDIATE GLASSBLOWING
Units: 3
Lecture: 2 contact hour(s) per week
32 - 36 contact hours per semester
Laboratory: 3 contact hour(s) per week
48 - 54 contact hours per semester
Prerequisite: ART 240A

Catalog Description: This course is an intermediate study of hot glassworking techniques with an emphasis on developing and refining skills based on design and form. Demonstrations of intermediate techniques include team glassblowing, use of molds and repeatable forms, geared towards acquiring competence in studio management and production.

Schedule Description: This course is an intermediate study of hot glassworking techniques with an emphasis on developing and refining skills based on design and form. Demonstrations of intermediate techniques include team glassblowing, use of molds and repeatable forms, geared towards acquiring competence in studio management and production.

Rationale: Leveling ART 240x4

Equate: NO

Repeatability: None

Effective: FA14

Course ID: ART 240C
Course Title: INTERMEDIATE/ADVANCED GLASSBLOWING
Units: 3
Lecture: 2 contact hour(s) per week
32 - 36 contact hours per semester
Laboratory: 3 contact hour(s) per week
48 - 54 contact hours per semester
Prerequisite: ART 240B

Catalog Description: This course is an intermediate/advanced study of glassworking techniques with an emphasis on the exploration of color design. Demonstrations of advanced color techniques will include graal, encalmo, cone work (Filigrana, Zanfirico) and murrin.

Schedule Description: This course is an intermediate/advanced study of glassworking techniques with an emphasis on the exploration of color design. Demonstrations of advanced color techniques will include graal, encalmo, cone work (Filigrana, Zanfirico) and murrin.

Rationale: Leveling ART 240x4

Equate: NO

Repeatability: None

Effective: FA14

Curriculum Meetings: 02-03-14; 02-24-14; 03-10-14

Conjoint Meeting: 03-17-14

Board of Trustees Meeting: April 10, 2014

2 of 13

NEW COURSE

Course ID: ART 240D
Course Title: ADVANCED GLASSBLOWING
Units: 3
Lecture: 2 contact hour(s) per week
32 - 36 contact hours per semester
Laboratory: 3 contact hour(s) per week
48 - 54 contact hours per semester

Prerequisite: ART 240C

Catalog Description: This course is an advanced study of glassblowing techniques. This class uses glass as an integral part of the artistic vision. Students will observe demonstrations and work both individually and within groups to develop a body of work. Emphasis is on exploration, personal narrative, both traditional and non-conventional glassblowing methods, installations, etc.

Schedule Description: This course an advanced study of glassblowing techniques. This class uses glass as an integral part of the artistic vision. Students will observe demonstrations and work both individually and within groups to develop a body of work. Emphasis is on exploration, personal narrative, both traditional and non-conventional glassblowing methods, installations, etc.

Rationale: Leveling ART 240x4

Equate: NO

Repeatability: None

Effective: FA14

Course ID: ART 270B
Course Title: INTERMEDIATE DESIGN IN GLASS
Units: 3
Lecture: 2 contact hour(s) per week
32 - 36 contact hours per semester
Laboratory: 3 contact hour(s) per week
48 - 54 contact hours per semester

Prerequisite: ART 270A

Departmental Advisory: ENGL 015 or eligibility for ENGL 101 or ENGL 101H as determined by the SBVC assessment process

Catalog Description: This course is a study of intermediate glass-working techniques. Topics include designing and producing increasingly complex projects, techniques in fused glass, kiln controls, forming lost wax molds, and increasing complex soldering and lampworking.

Schedule Description: This course is a study in intermediate glass-working techniques. Topics include increasingly complex fused glass, stained glass, lost wax glass casting and intermediate glass bead making.

Rationale: Leveling ART 270x4

Equate: NO

Repeatability: None

Effective: FA14

Curriculum Meetings: 02-03-14; 02-24-14; 03-10-14

Conjoint Meeting: 03-17-14

Board of Trustees Meeting: April 10, 2014

3 of 13

NEW COURSE

Course ID: ART 270C
Course Title: INTERMEDIATE/ADVANCED DESIGN IN GLASS

Units: 3

Lecture: 2 contact hour(s) per week
32 - 36 contact hours per semester

Laboratory: 3 contact hour(s) per week
48 - 54 contact hours per semester

Prerequisite: ART 270B

Departmental Advisory: ENGL 015 or eligibility for ENGL 101 or ENGL 101H as determined by the SBVC assessment process

Catalog Description: This course is a study of intermediate/advanced glass-working techniques. Topics include designing and producing increasingly complex projects, using different compatible materials, experimental techniques, monitoring live slumping of glass and cold-working glass.

Schedule Description: This course is a study of intermediate/advanced techniques. Topics include increasingly complex techniques and experimentation in fused glass, cold-working and intermediate to advanced lampwork making.

Rationale: Leveling ART 270x4

Equate: NO

Repeatability: None

Effective: FA14

Course ID: ART 270D
Course Title: ADVANCED DESIGN IN GLASS

Units: 3

Lecture: 2 contact hour(s) per week
32 - 36 contact hours per semester

Laboratory: 3 contact hour(s) per week
48 - 54 contact hours per semester

Prerequisite: ART 270C

Departmental Advisory: ENGL 015 or eligibility for ENGL 101 or ENGL 101H as determined by the SBVC assessment process

Catalog Description: This course is a study of advanced glass-working techniques. Topics include advanced mold making, casting glass, communication of creative ideas, demonstration of critical thinking skills, establishing theme and applying appropriate finishing techniques.

Schedule Description: This course is a study of advanced glass-working techniques. Topics include advanced mold making techniques, demonstration of critical thinking, and creating an expressive body of glass work.

Rationale: Leveling ART 270x4

Equate: NO

Repeatability: None

Effective: FA14

Curriculum Meetings: 02-03-14; 02-24-14; 03-10-14

Conjoint Meeting: 03-17-14

Board of Trustees Meeting: April 10, 2014

NEW COURSE

Course ID: KINS 112A
Course Title: BEGINNING INDOOR SOCCER
Units: 1
Laboratory: 3 contact hour(s) per week
48 - 54 contact hours per semester

Prerequisite: None

Catalog Description: This course is designed to teach beginning level rules, skills and techniques of indoor soccer, as well as individual and team strategies for game play.

Schedule Description: This course is designed to teach beginning level rules, skills and techniques of indoor soccer, as well as individual and team strategies for game play.

Rationale: Increase team sport course offerings for students and students majoring in Kinesiology

Effective: FA14

Course ID: KINS 112B
Course Title: INTERMEDIATE INDOOR SOCCER
Units: 1
Laboratory: 3 contact hour(s) per week
48 - 54 contact hours per semester

Corequisite: KINS 112A

Catalog Description: This course is designed to teach intermediate level skills and techniques of indoor soccer, as well as individual and team strategies for game play.

Schedule Description: This course is designed to teach intermediate level skills and techniques of indoor soccer, as well as individual and team strategies for game play.

Rationale: Increase team sport course offerings for students and students majoring in Kinesiology

Effective: FA14

Course ID: KINS 112C
Course Title: ADVANCED INDOOR SOCCER
Units: 1
Laboratory: 3 contact hour(s) per week
48 - 54 contact hours per semester

Prerequisite: KINS 112B

Catalog Description: This course is designed to teach advanced level skills and techniques of indoor soccer, as well as individual and team strategies for game play.

Schedule Description: This course is designed to teach advanced level skills and techniques of indoor soccer, as well as individual and team strategies for game play.

Rationale: Increase team sport course offerings for students and students majoring in Kinesiology

Effective: FA14

Curriculum Meetings: 02-03-14; 02-24-14; 03-10-14

Conjoint Meeting: 03-17-14

Board of Trustees Meeting: April 10, 2014

5 of 13

Course ID: MUS 117B
Course Title: INTERMEDIATE ACOUSTIC GUITAR
Units: 1
Laboratory: 3 contact hour(s) per week
48 - 54 contact hours per semester

Prerequisite: MUS 117A

Departmental Advisory: ENGL 015 or eligibility for ENGL 101 or ENGL 101H as determined by SBVC assessment process

Catalog Description: This course is a study of intermediate guitar emphasizing stringing, tuning and fingering. The development of playing techniques and notation will also be studied. Students must provide their own acoustic guitar.

Schedule Description: This course is a study of intermediate guitar emphasizing stringing, tuning and fingering. The development of playing techniques and notation will also be studied. Students must provide their own acoustic guitar.

Rationale: Leveling MUS 117x4

Equate: NO

Repeatability: None

Effective: FA14

Course ID: MUS 117C
Course Title: INTERMEDIATE/ADVANCED ACOUSTIC GUITAR
Units: 1
Laboratory: 3 contact hour(s) per week
48 - 54 contact hours per semester

Prerequisite: MUS 117B

Departmental Advisory: ENGL 015 or eligibility for ENGL 101 or ENGL 101H as determined by SBVC assessment process

Catalog Description: This course is a study of intermediate/advanced guitar emphasizing stringing, tuning and more complex fingering. The development of playing techniques, notation, reading guitar music and the playing of melodies will also be studied. Students must provide their own acoustic guitar.

Schedule Description: This course is a study of intermediate/advanced guitar emphasizing stringing, tuning and more complex fingering. The development of playing techniques, notation, reading guitar music and the playing of melodies will also be studied. Students must provide their own acoustic guitar.

Rationale: Leveling MUS 117x4

Equate: NO

Repeatability: None

Effective: FA14

Curriculum Meetings: 02-03-14; 02-24-14; 03-10-14

Conjoint Meeting: 03-17-14

Board of Trustees Meeting: April 10, 2014

NEW COURSE

Course ID: MUS 117D

Course Title: ADVANCED ACOUSTIC GUITAR

Units: 1

Laboratory: 3 contact hour(s) per week
48 - 54 contact hours per semester

Prerequisite: MUS 117C

Departmental Advisory: ENGL 015 or eligibility for ENGL 101 or ENGL 101H as determined by SBVC assessment process

Catalog Description: This course is a study of advanced guitar with an emphasis on stringing, tuning and complex fingering. The development of playing techniques, notation, reading guitar music, playing melodies, chord construction, and accompaniment will also be studied. Students must provide their own acoustic guitar.

Schedule Description: This course is a study of advanced guitar with an emphasis on stringing, tuning and complex fingering. The development of playing techniques, notation, reading guitar music, playing melodies, chord construction, and accompaniment will also be studied. Students must provide their own acoustic guitar.

Rationale: Leveling MUS 117x4

Equate: NO

Repeatability: None

Effective: FA14

Course ID: MUS 134B

Course Title: INTERMEDIATE/ADVANCED PIANO

Units: 3

Lecture: 2 contact hour(s) per week
32 - 36 contact hours per semester

Laboratory: 3 contact hour(s) per week
48 - 54 contact hours per semester

Prerequisite: MUS 134A

Departmental Advisory: ENGL 015 or eligibility for ENGL 101 or ENGL 101H as determined by the SBVC assessment process

Catalog Description: This course focuses on the improvement of keyboard facility and sight reading abilities, works on improvisation and harmonization skills, and directs the performance of complex piano selections. The course focus is on original compositions rather than simplified arrangements.

Schedule Description: This course focuses on the improvement of keyboard facility and sight reading abilities, works on improvisation and harmonization skills, and directs the performance of complex piano selections. The course focus is on original compositions rather than simplified arrangements.

Rationale: Leveling MUS 134x4

Equate: NO

Repeatability: None

Effective: FA14

Curriculum Meetings: 02-03-14; 02-24-14; 03-10-14

Conjoint Meeting: 03-17-14

Board of Trustees Meeting: April 10, 2014

7 of 13

MODIFY COURSE

COURSE ID	COURSE TITLE
ARCH 100	ENVIRONMENTAL DESIGN I

Course Title: ENVIRONMENTAL DESIGN

Units: 4

Lecture: 3 contact hour(s) per week

Departmental Advisory: ENGL 015 or eligibility for ENGL 100 or 100H as determined by the SBVC assessment process

Catalog Description: This course provides an introduction to the design process, the vocabulary of design and the basic principles of design for persons entering the fields of architecture, environmental design, landscape design, and urban planning.

Schedule Description: This course provides an introduction to the design process, the vocabulary of design and the basic principles of design for persons entering the fields of architecture, environmental design, landscape design, and urban planning.

Rationale: Content review.

Effective: FA15

COURSE ID	COURSE TITLE
ARCH 101	ENVIRONMENTAL DESIGN II

Course Title: ENVIRONMENTAL DESIGN COMMUNICATION

Units: 4

Lecture: 3 contact hour(s) per week

Departmental Advisory: ARCH 100

Prerequisite: None

Catalog Description: This course provides a study of pictorial techniques necessary to produce architectural presentations and communicate design ideas. Finished projects will include the use of a variety of media. There will be emphasis on composition and design principles as applied to architecture, urban planning, and landscape architecture relative to perception and presentation. A series of projects will introduce students to the use of line, color, form and media, to communicate ideas while promoting an awareness of the natural and built environment.

Schedule Description: This course provides a study of pictorial techniques necessary to produce architectural presentations and communicate design ideas. Finished projects will include the use of a variety of media. There will be emphasis on composition and design principles as applied to architecture, urban planning, and landscape architecture relative to perception and presentation. A series of projects will introduce students to the use of line, color, form and media, to communicate ideas while promoting an awareness of the natural and built environment.

Rationale: Content review.

Effective: FA15

Curriculum Meetings: 02-03-14; 02-24-14; 03-10-14

Conjoint Meeting: 03-17-14

Board of Trustees Meeting: April 10, 2014

8 of 13

MODIFY COURSE

COURSE ID	COURSE TITLE
ARCH 145	HISTORY OF ARCHITECTURE: EARLY DESIGN THROUGH GOTHIC

Co-Requisite: None

Departmental Advisory: ENGL 015 or eligibility for ENGL 101 or ENGL 101H as determined by the SBVC assessment process

Rationale: Content review.

Effective: FA15

COURSE ID	COURSE TITLE
ARCH 146	HISTORY OF ARCHITECTURE: RENAISSANCE TO MODERN

Course Title: HISTORY OF ARCHITECTURE: RENAISSANCE THROUGH MODERN

Departmental Advisory: ENGL 015 or eligibility for ENGL 101 or ENGL 101H as determined by the SBVC assessment process

Catalog Description: This is a survey course of Western architectural history, from the Renaissance period to modern times including a comparative study of architecture and architects with an emphasis on people, locations, structures, materials, and methods of construction.

Schedule Description: This is a survey course of Western architectural history, from the Renaissance period to modern times including a comparative study of architecture and architects with an emphasis on people, locations, structures, materials, and methods of construction.

Rationale: Content review.

Effective: FA15

COURSE ID	COURSE TITLE
ART 126X4	PAINTING

Course ID: ART 126A

Course Title: BEGINNING PAINTING

Departmental Advisory: ENGL 015 or eligibility for ENGL 101 or ENGL 101H as determined by SBVC assessment process

Catalog Description: The course is a progressive study of the fundamentals of painting and painting materials including techniques of composition, color theory, brushwork, and technique, as well as creative responses to materials and subject matter. Topics include the appropriate use of traditional color theory with artistic brush application on prepared surfaces. (Formerly ART 126x4)

Schedule Description: The course is a progressive study of the fundamentals of painting and painting materials including techniques of composition, color theory, brushwork, and technique, as well as creative responses to materials and subject matter. Topics include the appropriate use of traditional color theory with artistic brush application on prepared surfaces. (Formerly ART 126x4)

Rationale: Leveling ART 126x4

Repeatability: None

Equate: This course equates with ART 126x4

Effective: FA14

Curriculum Meetings: 02-03-14; 02-24-14; 03-10-14

Conjoint Meeting: 03-17-14

Board of Trustees Meeting: April 10, 2014

MODIFY COURSE

COURSE ID	COURSE TITLE
ART 240X4	GLASS BLOWING

Course ID: ART 240A

Course Title: BEGINNING GLASSBLOWING

Catalog Description: This course is a beginning study of glass working techniques, including designing and producing vessel and sculptural forms in hot glass. Emphasis is on exploration of color, hot applications, team work, repeatable forms, sandblasting, cold working/fabrications, and non-conventional methods. (Formerly ART 240x4)

Schedule Description: This course is a beginning study of glass working techniques, including designing and producing vessel and sculptural forms in hot glass. Emphasis is on exploration of color, repeatable forms, sandblasting, and non-conventional methods. (Formerly ART 240x4)

Rationale: Leveling ART 240x4

Repeatability: None

Equate: This course equates with ART 240x4

Effective: FA14

COURSE ID	COURSE TITLE
ART 270X4	DESIGN IN GLASS

Course ID: ART 270A

Course Title: BEGINNING DESIGN IN GLASS

Departmental Advisory: ENGL 015 or eligibility for ENGL 101 or ENGL 101H as determined by the SBVC assessment process

Catalog Description: This course is a study of beginning glass-working techniques. Topics include producing functional, decorative, and sculptural forms in kiln-fired glass; composition in two dimensions using fusion/lamination of colored glass elements; and lampworked beads. (Formerly ART 270x4)

Schedule Description: This course is a study of beginning glass-working techniques. Topics include kiln-fired glass, stain glass, three dimensional glass casting and basic glass bead making. (Formerly ART 270x4)

Rationale: Leveling ART 270x4

Repeatability: None

Equate: This course equates with ART 270x4

Effective: FA14

Curriculum Meetings: 02-03-14; 02-24-14; 03-10-14

Conjoint Meeting: 03-17-14

Board of Trustees Meeting: April 10, 2014

10 of 13

MODIFY COURSE

COURSE ID	COURSE TITLE
BIOL 260	HUMAN ANATOMY

Prerequisite: ENGL 015 or eligibility for ENGL 101 or ENGL 101H as determined by the SBVC assessment process and MATH 090 or eligibility for MATH 095 as determined by the SBVC assessment process

Catalog Description: This is a comprehensive lecture/laboratory course in human anatomy. It is organized to explore the body both regionally and systemically. The course studies gross anatomy with an extensive dissection of the cat and other significant organs. Relevant comparisons to human systems and structures is emphasized in the laboratory portion of the course. Histological and cellular anatomy are included as they apply to various structures and systems.

Schedule Description: This is a comprehensive lecture/laboratory course in human anatomy. It is organized to explore the body both regionally and systemically. The course studies gross anatomy with an extensive dissection of the cat and other significant organs. Histological and cellular anatomy are included as they apply to various structures and systems.

Rationale: Content review.

Effective: FA14

COURSE ID	COURSE TITLE
MUS 100	INTRODUCTION TO MUSIC

Course Title: MUSIC APPRECIATION

Departmental Advisory: ENGL 015 or eligibility for ENGL 101 or ENGL 101H as determined by SBVC assessment process

Catalog Description: This course introduces students to music in western civilization and methods of music listening. Included in this course are guidelines for thoughtful music selection, basic musical forms, cross-cultural studies in music, music periods and styles, a discussion of patrons and audiences, careful consideration of the role of women in creating music, history of art music, popular music, world music, and jazz.

Schedule Description: This course introduces students to music in western civilization and methods of music listening. Included in this course are guidelines for music selection, cross-cultural studies in music, the role of women in creating music, and history of art music, popular music, world music, and jazz.

Rationale: Content review.

Effective: FA15

Curriculum Meetings: 02-03-14; 02-24-14; 03-10-14

Conjoint Meeting: 03-17-14

Board of Trustees Meeting: April 10, 2014

MODIFY COURSE

COURSE ID	COURSE TITLE
MUS 117x4	ACOUSTIC GUITAR INSTRUCTION

Course ID: MUS 117A**Course Title:** ELEMENTARY ACOUSTIC GUITAR**Departmental Advisory:** ENGL 015 or eligibility for ENGL 101 or ENGL 101H as determined by SBVC assessment process**Catalog Description:** This course is a study of basic guitar emphasizing stringing, tuning and fingering. Students must provide their own acoustic guitar. (Formerly MUS 117X4)**Schedule Description:** This course is a study of basic guitar emphasizing stringing, tuning and fingering. Students must provide their own acoustic guitar. (Formerly MUS 117X4)**Rationale:** Leveling MUS 117x4**Repeatability:** None**Equate:** This course equates with MUS 117x4**Effective:** FA14

COURSE ID	COURSE TITLE
MUS 134x3	INTERMEDIATE PIANO

Course ID: MUS 134A**Prerequisite:** MUS 133**Departmental Advisory:** ENGL 015 or eligibility for ENGL 101 or ENGL 101H as determined by the SBVC assessment process**Catalog Description:** This course focuses on the improvement of keyboard facility and sight reading abilities, utilizing improvisation and harmonization skills through simplified arrangements. This course will be useful for those desiring to strengthen keyboard skills. (Formerly MUS 134X3)**Schedule Description:** This course focuses on the improvement of keyboard facility and sight reading abilities, utilizing improvisation and harmonization skills through simplified arrangements. This course will be useful for those desiring to strengthen keyboard skills. (Formerly MUS 134X3)**Rationale:** Leveling MUS 134x4**Repeatability:** None**Equate:** This course equates with MUS 134x4**Effective:** FA14

COURSE ID	COURSE TITLE
MUS 154x4	COLLEGE SINGERS

Departmental Advisory: ENGL 015 or eligibility for ENGL 101 or ENGL 101H as determined by SBVC assessment process**Catalog Description:** In this course, students will study and perform a wide variety of outstanding music literature from all periods suitable to a large sized choral ensemble, including music from the Renaissance, Baroque, and Romantic eras. Neither experience nor an audition is necessary. This course may be taken four times.**Schedule Description:** In this course, students will study and perform a wide variety of outstanding music literature from all periods suitable to a large sized choral ensemble. Neither experience nor an audition is necessary. This course may be taken four times.**Rationale:** Content review.**Effective:** FA15

Curriculum Meetings: 02-03-14; 02-24-14; 03-10-14

Conjoint Meeting: 03-17-14

Board of Trustees Meeting: April 10, 2014

12 of 13

AMENDMENT

In November 2013, the following courses were cross-listed. The Applied Technology division has requested that the cross-list be removed. The Applied Technology division requests that the courses EQUATE.

AUTO 064

CROSS-LIST: Remove cross-list with DIESEL 064

EQUATE: This course equates with DIESEL 064

Effective: FA14

DIESEL 064

CROSS-LIST: Remove cross-list with AUTO 064

EQUATE: This course equates with AUTO 064

Effective: FA14

DELETE COURSE

AERO 015

PE 283x2

Rationale: Courses are no longer offered.

Effective: FA14

DISTRIBUTED EDUCATION

ARCH 100

ARCH 101

ARCH 145

ARCH 146

BIOL 260

MUS 100

100% ONLINE

Rationale: One of the planning themes of San Bernardino Valley College (SBVC) is access. For career technical courses, the issue of scheduling is crucial. Students working the night shift can only take class in the morning while those working traditional day schedules can only take evening classes. Given these variables and difficult schedules, students need the flexibility of time that an online class affords. An asynchronous online class allows students to study when their schedules allow and where they have the space and materials to do so effectively. The online delivery method of these courses supports the mission of SBVC by providing access to education to a diverse community of learners who find themselves in a community with complicated lives and difficult and demanding schedules and responsibilities.

Effective: FA15

Curriculum Meetings: 02-03-14; 02-24-14; 03-10-14

Conjoint Meeting: 03-17-14

Board of Trustees Meeting: April 10, 2014

13 of 13

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Dr. Gloria Fisher, Interim President, SBVC
PREPARED BY: Dr. Haragewen Kinde, Vice President, Instruction, SBVC
DATE: April 10, 2014
SUBJECT: Consideration of Approval of Donation – San Bernardino Valley College

RECOMMENDATION

It is recommended that the Board of Trustees accepts the following donation from Thomas Jones to support the Aeronautics Department at San Bernardino Valley College.

OVERVIEW

A donation of one (1) AVCO Lycoming Aircraft Engine is being made to the Aeronautics Department.

<u>Item</u>	<u>Source</u>
(1) AVCO Lycoming Aircraft Engine	Thomas Jones

ANALYSIS

A donation of one (1) AVCO Lycoming Aircraft Engine, Model GL-435-C2, Serial Number 2770-11A, is being made to the Aeronautics Department for instructional purposes. This item is very useful to our instructional program.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: Matthew K. Isaac, Ph.D., Executive Director Economic Development and Corporate Training

DATE: April 10, 2014

SUBJECT: Consideration of Approval of Summer High School Program

RECOMMENDATION

It is recommended that the Board of Trustees approve the Economic Development and Corporate Training (EDCT) Division to serve as a fiscal agent for area high schools to offer a selected number of high school classes in summer.

OVERVIEW

The Economic Development and Corporate Training (EDCT) Division has identified a need to serve as a fiscal agent for high schools in the area to offer fee-based high school classes at the request of Arrowhead Christian Academy and other high schools. Assisting the schools to offer a selected number of high school classes will fulfill the need of students in our area who are not otherwise served by the these schools.

ANALYSIS

EDCT will serve as a fiscal agent for participating high schools in offering the following special classes that meet the requirements of the area high schools under the banner of Community Services program. Title 5 requires that the Board of Trustees act on recommendations to approve community services classes.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

None

COURSES OFFERED

Algebra Readiness, 2 Sessions

World History, 2 Sessions

Finance, 2 Sessions

Health

Geography

Speech

The fee per student is \$160.00 for each session.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron
Chancellor
REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant
PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant
DATE: April 10, 2014
SUBJECT: Consideration of Approval of Academic Employee

RECOMMENDATION

It is recommended that the Board of Trustees approve the academic appointment of Kenneth Lawler, Instructor PE/Assistant Football Coach, SBVC.

OVERVIEW

Kenneth Lawler, Instructor PE/Assistant Football Coach, SBVC, effective July 1, 2014, 177 days of service. Salary placement to be determined upon verification of education and experience. Replacement for Patrick Meech.

ANALYSIS

All requirements for employment have been completed and Human Resources has cleared the individual for employment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Cheryl Marshall, President, CHC
Dr. Gloria Fisher, Interim President, SBVC

DATE: April 10, 2014

SUBJECT: Consideration of Approval of Adjunct & Substitute
Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of adjunct and substitute academic employees as needed for the 2013-2014 academic year.

OVERVIEW

The following list of adjunct & substitute academic employees is submitted for approval of employment.

ANALYSIS

Part-time academic employees selected from the established pool are offered individual contracts on a semester-by-semester basis. Adjunct employees not assigned will remain in the pool for future consideration during the 2013-2014 academic year.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

**San Bernardino Valley College
Adjunct & Substitute Academic Employees
Academic Year 2013-2014
April 10, 2014**

NAME	DISCIPLINE
Ahn, Katherine	History
Baylosis, Ivan	Nursing
Comiskey, Daniel	Welding
Diaz, Maria Elena	Communication Studies
Gieling, Suzanne	American Sign Language
Philp, Michael	Biology

**Crafton Hills College
Adjunct & Substitute Academic Employees
Spring 2014
April 10, 2014**

NAME	DISCIPLINE
Wright, Cynthia	Health & Wellness
Briones, Nash G.	Fire Technology Program

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Dr. Jack Miyamoto, Human Resources Consultant
PREPARED BY: Dr. Jack Miyamoto, Human Resources Consultant
DATE: April 10, 2014
SUBJECT: Consideration of Approval of Classified Employee Promotions

RECOMMENDATION

It is recommended that the Board of Trustees approve the promotion of Nancy Salas, Child Development Assistant, SBVC, Sophia Williams, Child Development Assistant, SBVC, and Kay Yarbrough, Secretary I, SBVC.

OVERVIEW

Nancy Salas, promoted from Child Development Assistant (0.75 FTE) SBVC, to Child Development Assistant (1 FTE) SBVC effective April 11, 2014 at Classified Salary Schedule Range 20, Step E at \$2,611.00 per month. Replacement for Rena Allee.

Sophia Williams, promoted from Child Development Assistant (0.375 FTE) SBVC, to Child Development Assistant (1 FTE) SBVC effective April 11, 2014 at Classified Salary Schedule Range 20, Step E at \$2,611.00 per month. Replacement for Jessica Rodriguez.

Kay D. Yarbrough, promoted from Clerical Assistant I (0.475 FTE) Student Health Center, SBVC, to Secretary I (1 FTE) Instruction Office, SBVC, effective April 14, 2014 at Classified Salary Schedule Range 29, Step A at \$2,685.00 per month. New position.

ANALYSIS

The employees went through the recruitment process and are being recommended for promotion.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron
Chancellor
REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant
PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant
DATE: April 10, 2014
SUBJECT: Consideration of Approval of Classified Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of Mariella Long, Account Clerk I, CHC.

OVERVIEW

Mariella Long, Account Clerk I, Central Business Office, CHC, Classified Salary Schedule Range 26, Step A, \$1183.22. per month, part-time, 19 hours per week, 10 months, effective April 11, 2014. New position.

ANALYSIS

All requirements for employment processing have been completed and Human Resources has cleared the individual for employment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Cheryl Marshall, President, CHC
Dr. Gloria Fisher, Interim President, SBVC

DATE: April 10, 2014

SUBJECT: Consideration of Approval of District Volunteers

RECOMMENDATION

It is recommended that the Board of Trustees approve District volunteers.

OVERVIEW

The individuals on the following list have volunteered their services and acknowledge that they will not receive payment of any kind for services performed.

ANALYSIS

Assignments performed by volunteers will not take away responsibilities or duties of regular academic or classified employees.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None.

**San Bernardino Valley College
Volunteers
Academic Year 2013-2014
April 10, 2014**

NAME	ASSIGNMENT	DATE
Amabisca, Samantha	President's Office/Marketing & Public Relations	04/11/2014-06/30/2014
Funn, Wayne	Applied Tech/Automotive	04/11/2014-05/25/2014
Gonzales, Raymond O.	Social Sciences/Athletics	04/11/2014-06/30/2014
Griffen, Matthew	Social Sciences/Athletics	04/11/2014-06/30/2014
Pearson, Thomas	Social Sciences/Athletics	04/11/2014-06/30/2014
Skidmore, Pam	Applied Tech/Water Supply Tech	04/11/2014 05/20/2014
Toro, Michael	President's Office/Marketing & Public Relations	04/11/2014-06/30/2014

**Crafton Hills College
Volunteers
Academic Year 2013-2014
April 10, 2014**

NAME	ASSIGNMENT	DATE
Bates, Sharita	Health and Wellness Center	07/01/2014-12/31/2014
De Medio, Ashley	DSPS	04/11/2014-06/30/2014
Gutierrez, Ruben	Health and Wellness Center	07/01/2014-12/31/2014
Hoo, Jill	DSPS	04/11/2014-06/30/2014
Williams, Robert	Biology	04/11/2014-06/30/2014

**DISTRICT
Volunteers
Academic Year 2013-2014
April 10, 2014**

NAME	ASSIGNMENT	DATE
Butler, Elijah	KVCR-TV/FM	04/11/2014-06/21/2014
Comer, Bradford	KVCR-TV/FM	04/14/2014-06/30/2014
Loffer, Julie Marie	KVCR-TV/FM/FNX	05/19/2014-06/30/2014
Noriega, Heriberto	KVCR-TV/FM	04/11/2014-06/30/2014
Rios, Moises	KVCR-TV/FM	04/11/2014-06/30/2014
Underwood, Robin	KVCR-TV/FM/FNX	05/19/2014-06/30/2014
Ward, Anthony	KVCR-TV/FM	04/11/2014-06/21/2014

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron
Chancellor
REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant
PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant
DATE: April 10, 2014
SUBJECT: Consideration of Approval of Interim Management Appointment

RECOMMENDATION

It is recommended that the Board of Trustees approve the interim management appointment of Dr. Gregory Zerovnik, Interim Director of Marketing & Public Relations, SBVC.

OVERVIEW

Gregory Zerovnik, Interim Director of Marketing & Public Relations, SBVC, Management Salary Schedule Range 14, Step C, \$7224.00 per month, plus \$95.00 doctorate stipend, full-time, 12 month position, effective April 11, 2014 through June 30, 2014, or until position is filled on a permanent basis, whichever occurs first. Replacement for Craig Petinak.

ANALYSIS

It is necessary to appoint an individual to serve on an interim basis until the position is filled permanently.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Cheryl Marshall, President, CHC
Dr. Gloria Fisher, Interim President, SBVC

DATE: April 10, 2014

SUBJECT: Consideration of Approval of Non-Instructional Pay for
Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve non-instructional pay for academic employees.

OVERVIEW

The following list of employees is submitted for approval.

ANALYSIS

Non-instructional pay is requested on a periodical basis to assist departments with various events on campus or in the community.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

**San Bernardino Valley College
Non-Instructional Pay
Academic Year 2013-2014
April 10, 2014**

Buffong, Keynasia, to create educational plans and conduct student workshops to meet the needs outlined in the HSI STEM PASS GO Grant, 4-11-14 to 6-30-14, not to exceed 276 hours at \$43.16 per hour. Funding source is HSI STEM PASS GO Grant.

Donnhauser, Marc, Project Director, HACU-Walmart Grant Program, September 1, 2013 to October 31, 2013, at \$43.16 per hour. Funding source is the HACU Wal-Mart grant funds.

Gomez, Laura, Counseling Department (Project ASSET & HACU), 4-11-14 to 6-30-14, not to exceed 91 hours per semester. Funding source is the HACU Wal-Mart grant funds.

Loukeh, Allison, to present workshop for Science and Technology Day on May 2, 2014, not to exceed 5 hours at \$43.16 per hour. Funding source is Minority Science, Engineering Improvement Program (MSEIP).

Maness, Maria, Counseling Department, 4-11-14 to 5-23-14, not to exceed 140 hours per semester at \$43.16 per hour. Funding source is the HACU Wal-Mart grant funds.

Schmidt, Lisa, to present workshop for Science and Technology Day on May 2, 2014, not to exceed 3 hours at \$43.16 per hour. Funding source is Minority Science, Engineering Improvement Program (MSEIP).

Timberlake, Cory, to create educational plans and conduct student workshops to meet the needs outlined in the HSI STEM PASS GO Grant, 4-11-14 to 6-30-14, not to exceed 276 hours at \$43.16 per hour. Funding source is HSI STEM PASS GO Grant.

**Crafton Hills College
Non-Instructional Pay
Spring 2014**

Bartlett, Ryan, stipend for Title V Faculty Transfer Advocate training, 1-13-14 to 5-22-14, not to exceed \$600.00. Funding source is Title V grant.

Cannon, Judy, training for 976 Grade Norming Session, 3-7-14, not to exceed 2 hours at \$43.16 per hour. Funding source is Basic Skills Initiative.

Cannon, Judy, stipend for Title V Learning Communities training, 1-13-14 to 5-22-14, not to exceed \$600.00. Funding source is Title V grant.

Cook, Natalie, training for 976 Grade Norming Session, 3-7-14, not to exceed 2 hours at \$43.16 per hour. Funding source is Basic Skills Initiative.

Costello, Gerarda, stipend for Title V Learning Communities training, 1-13-14 to 5-22-14, not to exceed \$300.00. Funding source is Title V grant.

Greyraven, C. Ruth, stipend for Title V Learning Communities training, 1-13-14 to 5-22-14, not to exceed \$600.00. Funding source is Title V grant.

Gunter, Melody, stipend to facilitate Arts Day Workshop, 4-4-14, not to exceed \$400.00. Funding source is General Fund.

Hawkins, Damaris, training for 976 Grade Norming Session, 3-7-14, not to exceed 2 hours at \$43.16 per hour. Funding source is Basic Skills Initiative.

Kowach, Melody, training for 976 Grade Norming Session, 3-7-14, not to exceed 2 hours at \$43.16 per hour. Funding source is Basic Skills Initiative.

LaPointe, Stacy, training for 976 Grade Norming Session, 3-7-14, not to exceed 2 hours at \$43.16 per hour. Funding source is Basic Skills Initiative.

Lehar, Jade, training for 976 Grade Norming Session, 3-7-14, not to exceed 2 hours at \$43.16 per hour. Funding source is Basic Skills Initiative.

Levy, Steven, stipend to facilitate Arts Day Workshop, 4-4-14, not to exceed \$400.00. Funding source is General Fund.

Linfield, Richard, training for 976 Grade Norming Session, 3-7-14, not to exceed 2 hours at \$43.16 per hour. Funding source is Basic Skills Initiative.

Lowe, Lynn, stipend for Title V Learning Communities training, 1-13-14 to 5-22-14, not to exceed \$600.00. Funding source is Title V grant.

Manning, Lucas, stipend to facilitate Arts Day Workshop, 4-4-14, not to exceed \$400.00. Funding source is General Fund.

McClurg, Bruce, stipend for Title V Adjunct Transfer Advocate training, 1-13-14 to 5-22-14, not to exceed \$300.00. Funding Source is Title V Grant.

Pham, Tu, stipend for semester long activity for STEM Pathway instructors, 2-28-14 to 5-23-14, not to exceed \$250.00. Funding source is STEM Pathways grant.

Purvis, Dianne, stipend for Title V Adjunct Transfer Advocate training, 1-13-14 to 5-22-14, not to exceed \$300.00. Funding Source is Title V Grant.

Roche, Joshua, stipend for semester long activity for STEM Pathway instructors, 2-28-14 to 5-23-14, not to exceed \$250.00. Funding source is STEM Pathways grant.

Sabbah, Manar, training for 976 Grade Norming Session, 3-7-14, not to exceed 2 hours at \$43.16 per hour. Funding source is Basic Skills Initiative.

Smith, Sean, stipend for semester long activity for STEM Pathway instructors, 2-28-14 to 5-23-14, not to exceed \$250.00. Funding source is STEM Pathways grant.

Truong, Sam, stipend for Title V Faculty Transfer Advocate training, 1-13-14 to 5-22-14, not to exceed \$600.00. Funding Source is Title V Grant.

Urbanovich, James, stipend for Title V Faculty Transfer Advocate training, 1-13-14 to 5-22-14, not to exceed \$600.00. Funding Source is Title V Grant.

Williams, Gary, stipend for Title V Faculty Transfer Advocate training, 1-13-14 to 5-22-14, not to exceed \$600.00. Funding Source is Title V Grant.

Wilson, Sherri, stipend for Title V Faculty Transfer Advocate training, 1-13-14 to 5-22-14, not to exceed \$600.00. Funding Source is Title V Grant.

Winningham, Laura, stipend for Title V Faculty Transfer Advocate training, 1-13-14 to 5-22-14, not to exceed \$600.00. Funding Source is Title V Grant.

Word, Dan, stipend for Title V Faculty Transfer Advocate training, 1-13-14 to 5-22-14, not to exceed \$600.00. Funding Source is Title V Grant.

Yau, Margaret, stipend for Title V Faculty Transfer Advocate training, 1-13-14 to 5-22-14, not to exceed \$600.00. Funding Source is Title V Grant.

**Crafton Hills College
Non-Instructional Pay
Fall 2013**

Shum, Cindy, stipend for attending Title V Counselor training, 8-19-13 to 12-20-13. Not to exceed \$120.00. Funding source is Title V Grant.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Gloria Fisher
Interim President, SBVC

DATE: April 10, 2014

SUBJECT: Consideration of Approval of One and Two Year Contract Academic
Employee

RECOMMENDATION

It is recommended that the Board of Trustees approve tenure track contracts for academic employees.

OVERVIEW

The employees on the attached list has been recommended by their division chair/manager to enter into one-year and two-year contracts.

ANALYSIS

The Board of Trustees regularly grants one-year contracts to first year contract employees and two-year contracts to second year faculty per AB-1725.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

**San Bernardino Valley College
One & Two Year Contract Academic Employees
April 10, 2014**

The following second-year contract employee has been recommended to enter into a two-year probationary contract for years three and four:

Stiltner, Carol Nursing

REVISION: Carol Stiltner has been moved from 1st to 2nd probationary status to 2nd to 4th. Human Resources notified the Tenure Review Committee that Carol Stiltner's initial one-year temporary contract (September 12, 2012 – May 31, 2013) was to be counted toward her tenure track. Once the committee received this information from Human Resources, and after careful review of Education Code, the Tenure Review Committee has agreed to revise the February 2014 Board submittal and recommend at the April 10, 2014 Board meeting that Carol Stiltner move from 2nd to 4th year status of the tenure track.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron
Chancellor
REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant
PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant
DATE: April 10, 2014
SUBJECT: Consideration of Approval of Short-Term, Substitute & Professional
Expert Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of short-term, substitute & professional expert employees.

OVERVIEW

The following list of short-term, substitute and professional expert employees is submitted for approval.

ANALYSIS

Approval of Short-Term, Substitute and Professional Expert employees is essential to the operation and needs of the District.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Professional Expert Hourly Employees
April 10, 2014

Name	Department	Site	Duties	Start Date	End Date	Hourly Rate
Yamamoto, Yoshi	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	4/11/14	6/30/14	\$20./25./30
Lemus, Breanna A	KVCR-TV/FM	DIST	Content Specialist (FNX)	4/11/14	6/30/14	\$15.00
Henry, Dennis C	Professional Development Center	DIST	Workforce Development/ PDC Trainer	6/2/14	6/30/14	\$40.00
Hiemstra, Rachel A	Professional Development Center	DIST	Workforce Development/ PDC Trainer	6/2/14	6/30/14	\$40.00
Holley, Danielle J	Professional Development Center	DIST	Workforce Development/ PDC Trainer	6/2/14	6/30/14	\$40.00
Landreth, Calan W	Professional Development Center	DIST	Workforce Development/ PDC Trainer	6/2/14	6/30/14	\$40.00
Ortman, Carolyn K	Professional Development Center	DIST	Workforce Development/ PDC Trainer	4/11/14	6/30/14	\$50.00
Smith, Nathan A	Professional Development Center	DIST	Workforce Development/ PDC Trainer	6/2/14	6/30/14	\$40.00
Ramos, Nancy	Arts & Humanities	SBVC	RTVF Intern I	4/11/14	6/30/14	\$11.00
Greenelsh, Lisa R	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level IV	4/11/14	6/30/14	\$15.00
Rubio Najera, Abbey	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level IV	4/11/14	6/30/14	\$15.00

Diaz, Emma	Mathematics Business, and Computer Technology	SBVC	Adult Education Planning Grant Coordinator	4/11/14	6/30/14	\$40.00
Salto-Mojica, Veronica	Occupational Advancement	SBVC	Training Specialist	5/27/14	6/30/14	\$19.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT						
Short Term Hourly Employees						
April 10, 2014						
Name	Department	Site	Duties	Start Date	End Date	Hourly Rate
Alcanices, Camille	Aquatics	CHC	Lifeguard	4/11/14	6/30/14	\$10.00
Cornejo, Annique P	Aquatics	CHC	Lifeguard	5/1/14	6/30/14	\$10.00
Edwards II, Gregory S	Art	SBVC	Model (undraped)	4/11/14	6/30/14	\$15.00
Zamudio, Taylor M	DSPS	SBVC	Tutor II	4/11/14	6/30/14	\$11.00
Buckley, Jodi	Student Success Center	SBVC	Tutor II	4/11/14	6/30/14	\$11.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT							
Substitute Employees							
April 10, 2014							
Name	Department	Site	Duties	Start Date	End Date	Hourly Rate	Justification
Matthews, Gabriel	District Computing Services	ANNEX	Senior Programmer Analyst	3/18/14	5/18/14	\$28.59	Extension: Vacancy (C. Brady) Working out of class in Director of Admin. App. Systems.
Chaves, Isidro H	Custodial	CHC	Custodian	1/4/14	3/4/14	14.68/Day 15.05/Swing	Extension: Vacancy (E. Chavez) Working out of class as Warehouse Technician.
Johnson IV, Daniel R	Custodial	CHC	Custodian	3/10/14	5/10/14	14.68/Day 15.05/Swing	New: Vacancy (E. Chavez) Working out of class as Warehouse Technician.

Lara, Naomi	EMS / FIRE	CHC	Secretary II	2/4/14	4/4/14	\$17.02	Extension: Vacancy (A. Moreno) Resigned.
Heilgeist, Kristina A	Instruction Office	CHC	Administrative Secretary	3/1/14	4/29/14	\$18.78	Extension: Vacancy (S. Chavira) lateral transfer.
Adams, Raquel A	Resource Development & Grants	CHC	Account Clerk II	3/11/14	5/11/14	\$15.81	Extension: Vacancy (C. Gunderson). Working out of class for vacant Admin Asst. I.
Martin, Lisa M	Student Services	CHC	Senior Student Services Technician	3/5/14	5/5/14	\$19.25	New: New position currently being recruited for.
Scudder, Robert	Annex/TESS	DIST	Instructional Support Specialist	3/18/14	5/18/14	\$28.59	Extension: Vacancy (new position). 2nd Committee meeting scheduled 3/24.
Lopez, Rosa	Facilities	DIST	Lead Custodian	5/1/14	6/30/14	\$16.20	Extension: On call status (E. Higgins).
Alexander, Cheryl	KVCR	DIST	Traffic Coordinator	3/15/14	5/15/14	\$21.26	Extension: Vacancy
Lapham, Garrett	KVCR	DIST	Broadcast Operator	3/5/14	5/5/14	\$19.25	Extension: Vacancy Need multiple subs for coverage – 24/7 position
Porter, Janine	KVCR	DIST	Broadcast Operator	3/5/14	5/5/14	\$19.25	Extension: Vacancy Need multiple subs for coverage – 24/7 position
Rosales Jr, Manuel	KVCR	DIST	Broadcast Operator	3/5/14	5/5/14	\$19.25	Extension: Vacancy Need multiple subs for coverage – 24/7 position
Espinoza, Clara	Payroll	DIST	Senior Payroll Accountant	3/6/14	5/5/14	\$21.78	Extension: Colleen Gamboa- coverage for CSEA duties
Smith, Sally	Payroll	DIST	Account Clerk II	3/6/14	4/7/14	\$15.81	Extension: Rhonda Prater working out of class for payroll vacancy (D. Shirtcliff)- failed recruitment

De La Cruz, Nikole	Police	DIST	College Security Officer	2/29/14	4/27/14	\$15.43	Extension: Vacancy (B. Sheble) Retired.
Willming, Aaron	Police	DIST	College Security Officer	2/29/14	4/27/14	\$15.43	Extension: Vacancy (D. Oliver) Resigned.
Jackson, Rayshana	Administrative Services	SBVC	Mail Clerk	5/6/14	6/30/14	\$13.97	Extension: Sick/Vac Coverage
Miller, Beth	Administrative Services	SBVC	Switchboard Operator	5/5/14	6/30/14	\$13.97	Extension: Sick/Vac Coverage
Bowman, Juliana	Admissions & Records	SBVC	Admissions & Records Technician	3/5/14	5/5/14	\$16.61	New: Vacancy (A. Booker-Guantes) out on medical leave.
Camacho, Ricardo	Applied Technology	SBVC	Lab Technician	3/3/14	5/3/14	\$19.25	New: Vacancy, new position to be recruited for.
Molina, Liliana	Campus Business Office	SBVC	Account Clerk I	5/5/14	6/30/14	\$14.31	Extension: On call for Sick/Vac Coverage
Al Jafri, Ebtesam A	Child Development Center	SBVC	Child Development Teacher	2/23/14	4/23/14	\$17.76	Extension: On call for Sick/Vac Coverage
Carr, Ashley L	Child Development Center	SBVC	Child Development Assistant	2/14/14	4/14/14	\$12.35	Extension: On call for Sick/Vac Coverage
Cunningham, Sheri Ann	Child Development Center	SBVC	Child Development Assistant	2/14/14	4/14/14	\$12.35	Extension: On call for Sick/Vac Coverage
Delgado, Betsabe	Child Development Center	SBVC	Child Development Assistant	3/11/14	5/11/14	\$12.35	Extension: On call for Sick/Vac Coverage
Laque-Ogea, Valerie	Child Development Center	SBVC	Child Development Assistant	3/12/14	5/12/14	\$12.35	Extension: On call for Sick/Vac Coverage
McClain, Nancy K	Child Development Center	SBVC	Child Development Teacher	3/14/14	6/30/14	\$17.76	Extension: On call for Sick/Vac Coverage
Moreno, Juana	Child Development Center	SBVC	Child Development Teacher	3/22/14	5/22/14	\$17.76	Extension: On call for Sick/Vac Coverage
Poynter, Wonder M	Child Development Center	SBVC	Child Development Assistant	3/12/14	5/12/14	\$12.35	Extension: On call for Sick/Vac Coverage

Reynolds, Rebecca E	Child Development Center	SBVC	Child Development Teacher	2/5/14	4/5/14	\$17.76	Extension: On call for Sick/Vac Coverage
Ruiz, Lalanie M	Child Development Center	SBVC	Clerical Assistant I	3/12/14	5/12/14	\$12.65	Extension: On call for Sick/Vac Coverage
Thomas Jr., Larry	Computer Technology Services	SBVC	Multimedia Specialist	3/17/14	5/17/14	\$17.44	New: Vacancy (J. Flaa) working out of class.
Belman, Juan G	Custodial	SBVC	Custodian	5/10/14	6/30/14	14.68/Day 15.05/Swing	Extension: On call for Sick/Vac Coverage
Beltran, Estela	Custodial	SBVC	Custodian	5/8/14	6/30/14	14.68/Day 15.05/Swing	Extension: On call for Sick/Vac Coverage
Bennington III, David S	Custodial	SBVC	Custodian	6/10/14	6/30/14	14.68/Day 15.05/Swing	Extension: On call for Sick/Vac Coverage
Carnero, Viviana L	Custodial	SBVC	Custodian	5/5/14	6/30/14	14.68/Day 15.05/Swing	Extension: On call for Sick/Vac Coverage
Cespedes, Carlos G	Custodial	SBVC	Custodian	5/2/14	6/30/14	14.68/Day 15.05/Swing	Extension: On call for Sick/Vac Coverage
Garcia Duran, Enrique Ernesto	Custodial	SBVC	Custodian	5/8/14	6/30/14	14.68/Day 15.05/Swing	Extension: On call for Sick/Vac Coverage
Kirwan, Paul A	Custodial	SBVC	Custodian	5/10/14	6/30/14	14.68/Day 15.05/Swing	Extension: On call for Sick/Vac Coverage
Martinez-Guzman, Luisa	Custodial	SBVC	Custodian	5/14/14	6/30/14	14.68/Day 15.05/Swing	Extension: On call for Sick/Vac Coverage
Murillo, Rosa M	Custodial	SBVC	Custodian	4/25/14	6/25/14	14.68/Day 15.05/Swing	Extension: On call for Sick/Vac Coverage
Rodriguez, Victoria	Custodial	SBVC	Custodian	5/5/14	6/30/14	14.68/Day 15.05/Swing	Extension: On call for Sick/Vac Coverage

Salinas, Lupita	Custodial	SBVC	Custodian	5/8/14	6/30/14	14.68/ Day 15.05/ Swing	Extension: On call for Sick/Vac Coverage
Sanchez, Mark C	Custodial	SBVC	Custodian	5/5/14	6/30/14	14.68/ Day 15.05/ Swing	Extension: On call for Sick/Vac Coverage
Martin, Boramy	Food Service	SBVC	Food Service Worker	4/18/14	6/18/14	\$11.75	Extension: On call for Sick/Vac Coverage
Reynolds, Valen L	Food Service	SBVC	Food Service Worker	5/5/14	6/30/14	\$11.75	Extension: On call for Sick/Vac Coverage
Rykbos, Tiffany R	Food Service	SBVC	Food Service Worker	5/5/14	6/30/14	\$11.75	Extension: On call for Sick/Vac Coverage
Dekoekkoek, Laurens W P	Grounds Department	SBVC	Grounds Caretaker	5/29/14	6/30/14	\$14.68	Extension: Vacancy (R. Gordin)
Heller, Brandon L	STAR Program	SBVC	Secretary I	3/22/14	5/22/14	\$15.43	Extension: Vacancy (M. Kuhns)
Hall, Suzan	Student Services	SBVC	Secretary II	3/24/14	5/22/14	\$17.02	New: Vacancy (B. Spalding). Retired.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: April 10, 2014
SUBJECT: Consideration of Approval of Conference Attendance

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached conference attendance requests.

OVERVIEW

Individual conference requests for professional growth and staff development for academic and classified staff are submitted by the campuses and the district office.

ANALYSIS

Faculty and staff attend conferences to obtain updated information on policies and procedures in their fields. In addition, conference attendance provides professional growth and staff development.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- III. Resource Management for Efficiency, Effectiveness and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

DISTRICT

NAME: Wendy Zinn
DEPARTMENT: Economic Development & Corporate Training
CONFERENCE: California Workforce Association Spring Conference
DATES: April 10, 2014
LOCATION: Sacramento, CA
PURPOSE: To network and share ideas with peers
BENEFIT: Exposure to Innovative and best practices
ESTIMATED COST: \$1,101.53
FUNDING SOURCE: Career Technical Education Community Collaborative grant

NAME: Alfredo Cruz
Lillian Vasquez
DEPARTMENT: KVCR-TV/FM
CONFERENCE: 2014 PBS Annual Meeting
DATES: May 11 - 16, 2014
LOCATION: San Francisco, CA
PURPOSE: Meet with PBS affiliates
BENEFIT: To keep KVCR TV and FM up to date on the latest TV trends
ESTIMATED COST: \$2000.00 per person
FUNDING SOURCE: KVCR Fund Television

NAME: Ben Holland
DEPARTMENT: KVCR-TV/FM
CONFERENCE: 2014 PBS Annual Meeting
DATES: May 11 - 16, 2014
LOCATION: San Francisco, CA
PURPOSE: Meet with PBS affiliates
BENEFIT: To keep KVCR TV and FM up to date on the latest TV trends
ESTIMATED COST: \$2100.00
FUNDING SOURCE: KVCR Fund Television

NAME: Frank Blanquet
DEPARTMENT: FNX
CONFERENCE: 2014 PBS Annual Meeting
DATES: May 11 - 16, 2014

LOCATION: San Francisco, CA
PURPOSE: Meet with PBS affiliates
BENEFIT: To keep FNX up to date on the latest TV trends
ESTIMATED COST: \$2200.00
FUNDING SOURCE: KVCR Fund Television

NAME: Terria Smith
DEPARTMENT: KVCR-TV/FM
CONFERENCE: 2014 PBS Annual Meeting
DATES: May 11 - 16, 2014
LOCATION: San Francisco, CA
PURPOSE: Meet with PBS affiliates
BENEFIT: To keep FNX up to date on the latest TV trends
ESTIMATED COST: \$2200.00
FUNDING SOURCE: KVCR Fund Television

NAME: Jose Torres
Larry Strong
DEPARTMENT: Fiscal Services
CONFERENCE: ACBO 2014 Spring Conference
DATES: May 19-21, 2014
LOCATION: Santa Rosa, CA
PURPOSE: To attend workshops and interface with industry colleagues regarding the current financial climate in California.
BENEFIT: District management will gain knowledge and insight to aid in future planning and the identification of financial opportunities.
ESTIMATED COST: \$1,525 per person
FUNDING SOURCE: Accounting & Internal Audit General Fund

NAME: Jeremiah Gilbert
DEPARTMENT: Mathematics Department
CONFERENCE: Management Development Program
DATES: May 24-27, 2014
LOCATION: San Diego, CA
PURPOSE: Through this interactive, two-and-a-half day professional development experience, the trainers of the Management

BENEFIT: Development Program will help attendees find and apply the management principles that work best for them.
The development of SBVC's International Students Program will benefit current and future students and be beneficial to both the campuses and the district.

ESTIMATED COST: \$2,179.00

FUNDING SOURCE: Outreach and Recruitment General Fund

NAME: Whitney Fields
DEPARTMENT: District Health & Safety General Fund
CONFERENCE: Principles of Ergonomics
DATES: June 9-12, 2014
LOCATION: San Diego, CA
PURPOSE: This conference will afford the District EH&S Administrator the opportunity to combat musculoskeletal injuries. Highlights include industrial case studies covering analysis and design of workstations and equipment as well as laboratory sessions in manual lifting.

BENEFIT: To empower the District in its efforts to promote a safe and healthy work environment while complying with the Occupational Safety & Health Administration's proposed ergonomic protection standard.

ESTIMATED COST: \$1,447.00

FUNDING SOURCE: Environmental Health & Safety Budget General Fund

NAME: Donna Ferracone
Gloria Harrison
Dr. Kathleen Henry
Nick Zoumbos
DEPARTMENT: Board of Trustees
CONFERENCE: ACCT Leadership Congress
DATES: October 20-26, 2014
LOCATION: Chicago, IL
PURPOSE: Over 2,000 community college trustees, presidents, administrators, and guests from all around the country and abroad to gather together on behalf of all community college students.

BENEFIT: to foster greater understanding of and appreciation for community college boards; support boards in their efforts to develop public policies focusing on meeting community needs; help build board governance leadership and advocacy capacity through in-service

education and training programs; and support boards through specialized services and programs.
ESTIMATED COST: \$4,295.00 per person
FUNDING SOURCE: Board of Trustees – General Fund

SBVC

NAME: Ricky Shabazz, Ed.D.
DEPARTMENT: Student Services
CONFERENCE: Title IX Investigation Training School & Certification Course
DATES: April 30-May 2, 2014
LOCATION: Costa Mesa, CA
PURPOSE: To gain training and knowledge in order to serve the district and campus more effectively.
BENEFIT: To have a trained and certified Title IX officer on campus with the background and knowledge of legal obligations.
ESTIMATED COST: \$1,633.61
FUNDING SOURCE: Student Services General Fund

NAME: Kindra Edmonson
DEPARTMENT: Student Health Services
CONFERENCE: Successful Strengths Coaching Conference
DATES: June 10-11, 2014
LOCATION: Irvine, CA
PURPOSE: To receive unique insights into becoming an effective strengths coach and learn how to help others understand, apply, and integrate Gallup Strengths Finder results into their lives and roles.
BENEFIT: To be able to help others harness their strengths to achieve success.
ESTIMATED COST: \$2,900.00
FUNDING SOURCE: Student Mental Health Program Grant Fund

NAME: Mike Sola
DEPARTMENT: Athletics/Physical Education
CONFERENCE: National Athletic Trainers' Association 65th Clinical Symposia and Athletic Trainer Expo
DATES: June 24 – July 2, 2014

LOCATION: Indianapolis, IN
PURPOSE: An educational experience to enhance teaching methods by learning from top-national sports medicine and therapy experts.
BENEFIT: Establishing contacts with top-national program directors that would benefit our student athletes and the institution in helping place and matriculate our students to top-notch programs.
ESTIMATED COST: \$750.00
FUNDING SOURCE: Professional Development General Fund

CHC

NAME: Jessica McCambly
DEPARTMENT: Arts & Science
CONFERENCE: ASCCC Academic Senate Spring Plenary
DATES: April 10-12, 2014
LOCATION: San Francisco
PURPOSE: The Academic Senate, through resolutions and events, strengthens the core of what faculty does every day for students by tirelessly promoting academic excellence.
BENEFIT: This plenary session will give us an opportunity to focus on creating and sustaining quality educational experiences for students by reviewing our mission and long standing concerns with uneven student success, the role of noncredit, responses to legislation, requirements for new student success plans and accreditation standards, and efforts associated with the technology initiatives underway across the state.
ESTIMATED COST: \$1497.00
FUNDING SOURCE: Academic Senate General Fund

NAME: Ben Mudgett
DEPARTMENT: Admissions and Records
CONFERENCE: California Association of Community Colleges Registrar's & Admissions 2014 Annual Conference
DATES: April 27-30, 2014
LOCATION: Sacramento, CA
PURPOSE: The conference will cover new Title V and legislative issues, management and communication skills, student success taskforce information, open CCCApply, and electronic transcripts.

BENEFIT: Bring back the information and skills learned and apply to the Admissions and Records at Crafton Hills College.

ESTIMATED COST: \$1,200.00

FUNDING SOURCE: Admissions and Records General Fund

NAME: Ericka Paddock, Cameron Lyons, Annaly Medrano, Alexsandra Panaguiton, Marissa Perez, Esmeralda Vazquez, Yasmeen Flores, Jade Murguia, Samia Smith, Crystal Vaca, Junior Gutierrez, and Faraz Abbasi

DEPARTMENT: Student Life

CONFERENCE: Student Senate General Assembly Spring 2014

DATES: May 2-4, 2014

LOCATION: Los Angeles, CA

PURPOSE: The conference will provide training of effective advocacy, shared governance, state and federal legislative updates.

BENEFIT: Students will have the opportunity to network and share information with other community college students.

ESTIMATED COST: \$8,500.00

FUNDING SOURCE: Student Representative Fee Account

NAME: Michelle Riggs

DEPARTMENT: Resource Development and Grants

CONFERENCE: 2014 Resource Development Boot Camp

DATES: June 15-20, 2014

LOCATION: Ann Arbor, MI

PURPOSE: To continue ongoing knowledge and best practices in donor relations as well as fundraising

BENEFIT: To increase knowledge regarding fundraising

ESTIMATED COST: \$3,600.00

FUNDING SOURCE: Title V Grant

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: April 10, 2014
SUBJECT: Consideration of Approval of District/College Expenses

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached requests for District/College Expenses.

OVERVIEW

Individual requests are submitted to fund expenses related to various functions planned for the colleges and district office.

BOARD IMPERATIVE

IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

DISTRICT

EVENT: District Business Meetings
DATES: May 1, 2014-June 30, 2015
AMOUNT: \$1,000.00
ITEM: Per Object Code Guidelines, Other Expenses & Fees are expenses and fees for services not encompassed under other object codes. Includes travel, conferences, meals, refreshments, and other personal expenses for non-employees; awards and non-promotional giveaways; professional certification fees; license and permit fees; government fees. Note: All non-employee expenses within this category require the expense Board approval date to be included on the requisition.

Due to time constraints the overall approval of these expenses allows for the smooth operation and timeliness of purchases for District business.

FUNDING SOURCE: Chancellor – General Fund

SBVC

EVENT: Cesar Chavez Celebration
DATES: March 26, 2014
AMOUNT: \$300.00
ITEM: Decorations and Supplies
Sponsored by the Arts, Lectures & Diversity Committee and the M.E.Ch.A. Club, this event is used annually to meet diversity standards and to commemorate Cesar Chavez and the work he did. Anticipated attendance is 200 students, faculty and staff. Ed Gomez is the Club Advisor. This revision is being submitted to the board as there was an oversight from the M.E.Ch.A. Club in submitting the board expense in a timely manner. Therefore, we are asking the Board for approval to revise the above expense item.

FUNDING SOURCE: Arts, Lectures & Diversity Committee General Fund.

EVENT: Celebration of the Black Graduates
DATES: April 10, 2014
AMOUNT: \$2,500.00
ITEM: Decorations, Kinte Cloths, Awards, Entertainment and Independent Contractor/Speaker
Sponsored by the Black Faculty and Staff Association along with

the Arts, Lectures & Diversity Committee; this is an annual event that supports the diversity of San Bernardino Valley College students with the recognition of the accomplishments of the Black Graduates of SBVC. Anticipated attendance is 300 faculty, staff and students. This revision is being submitted to the board as there was an oversight from the Black Faculty and Staff Association in submitting the board expense in a timely manner. Therefore, we are asking the Board for approval to revise the above expense item.

**FUNDING
SOURCE:**

Arts, Lectures & Diversity Committee General Fund.

EVENT:

Water Supply Technology Advisory Board Meeting

DATES:

April 11, 2014

AMOUNT:

\$175.00

ITEM:

Refreshments

The Water Supply Advisory Board will meet to discuss program and course student learning outcomes, identify specific course-level skill sets, discuss alignment of WST courses with proposed California model course curriculum, solicit ideas for WST course expansion or modification, and cultivate and renew WST partnerships and internships.

Approximate attendance is 50 community leaders, faculty and staff, including Dean Albert Maniaol, Faculty Chair, Melita Caldwell-Betties and WST Student Services Technician, Peggy Weber.

**FUNDING
SOURCE:**

Water Supply Technology General Fund

EVENT:

Sisters with Success Anniversary Luncheon

DATES:

April 16, 2014

AMOUNT:

\$600.00

ITEM:

Printing, Supplies and Refreshments

Sponsored by the Sisters with Success Club, this event will celebrate the fifth year the club has been active at San Bernardino Valley College. This event will honor past and present members of the organization including alumni and active officers. Anticipated attendance is approximately 75 students, faculty and staff.

**FUNDING
SOURCE:**

Student Clubs & Trust/Sisters with Soul Club Account.

EVENT: Tumaini BBQ Fundraiser
DATES: April 16, 2014
April 24, 2014
AMOUNT: \$400.00 per event
ITEM: Refreshments and Supplies
Sponsored by the Tumaini Club, this event will raise funds for the organization. Profits will go to book scholarships, additional events, and supplies for the club. Tumaini Club is an extension of the Tumaini Program and aims to bring awareness to the African American culture at the San Bernardino Valley College campus. Anticipated attendance for each event is 100 students and 25 faculty and staff.
FUNDING SOURCE: Student Clubs & Trust/Tumaini Club Account.

EVENT: San Bernardino County Museum Field Trip
DATES: April 19, 2014
AMOUNT: \$207.70
ITEM: Admission fees, Refreshments and Transportation
Sponsored by the History Club, this event aims to expand appreciation of local history, support local museums, and knowledge of the community and the history behind it. The History Club at San Bernardino Valley College wants to take advantage of any opportunity to build cooperation with local entities that embrace the history around us. Anticipated attendance is eight students and one faculty advisor. Dr. Jeffrey Demsky will serve as the chaperone.
FUNDING SOURCE: Student Clubs & Trust/History Club Account.

EVENT: Act of Kindness
DATES: April 21-May 2, 2014
AMOUNT: \$1,000.00
ITEM: Refreshments and Prizes
Sponsored by the Associated Student Government, this event is to promote kindness and friendliness on campus as well as to help students prepare for finals by rewarding them with items they may need. Rewards would be purchased from the San Bernardino Valley College (SBVC) bookstore to give out to students who participate in the event "Act of Kindness." The pizza would be purchased from the SBVC cafeteria in order for the top 20 students who participate to have a pizza party. Anticipated attendance is 100 students. Carolyn Lindsey will serve as advisor for this event.
FUNDING SOURCE: Associated Student Body General Fund.

EVENT: Dia De Los Ninos
DATES: April 23, 2014
AMOUNT: \$300.00
ITEM: Supplies
Sponsored by the Arts, Lectures & Diversity Committee and the M.E.Ch.A. Club. This event is used annually to meet diversity standards. It is also a yearly tradition where M.E.Ch.A. collaborates with young children in the Child Development Center. Anticipated attendance is 200 students, faculty and staff. Ed Gomez is the Club Advisor.

FUNDING SOURCE: Arts, Lectures and Diversity General Fund.

EVENT: Skills USA State Conference
DATES: April 24-27, 2014
AMOUNT: \$2,272.00
ITEM: Registration, Lodging, Transportation and Refreshments
Sponsored by the Sunroom, Skills USA is a competition that high school and post-secondary students engage in to measure their skill level. This year San Bernardino Valley College's Culinary Arts students swept the medals with Gold, Silver and Bronze. If they place at the State level they will move on to Nationals which takes place in Washington DC. Skills USA is a large organization that is dedicated to making sure the students meet the minimum criteria in the field of their choice. Anticipated attendance is two students and one advisor. Chef Stacy Meyer will serve as chaperone.

FUNDING SOURCE: Student Clubs & Trust/Sunroom Tip Account

EVENT: California Association of Alcohol and Drug Educators Conference (CAADE)
DATES: April 25-27, 2014
AMOUNT: \$3,675.42
ITEM: Lodging and Registration
Sponsored by the Human Services Club, the CAADE conference is an educational networking conference for professionals and students in the alcohol and drug treatment field. The conference is attended by community workshops, speakers, and events that give our students an opportunity to learn the latest research and development within the field of alcohol and drug studies. Anticipated attendance for this event is 14 students and one advisor. Professor Melinda MoneyMaker will serve as chaperone.

FUNDING SOURCE: Student Clubs & Trust/Human Services Club Account.

EVENT: STAR Program Cultural and Educational Field Trip – University of Nevada, Las Vegas
DATES: April 30-May 1, 2014
AMOUNT: \$6,382.67
ITEM: Lodging, Transportations, Meals and Refreshments
Sponsored by the STAR Program, this event will be an educational trip, providing students the opportunity to tour the UNLV campus and learn about transfer options. Anticipated attendance will be 28 students and two faculty members. Chaperones will be Deanne Rabon and Dr. Reyes Quezada. This item was previously board approved at the March 13, 2014 meeting. Item is being revised to reflect an increase in total from \$5,882.67 to \$6,382.67. This increase is a result of the addition of lunch for student and staff. Previous meals and snacks were budgeted at \$1,083.73 and increased to \$1,583.73.
FUNDING SOURCE: TRIO Grant Budget.

EVENT: Puente Project/Mentor Mixer
DATES: April 30, 2014
AMOUNT: \$1,500.00
ITEM: Refreshments and Awards
Sponsored by the Puente Project, this event will be held at El Torito Restaurant in San Bernardino and will involve the Puente Project mentors from on-campus and in the community as part of an activity to brainstorm and plan for events, activities, and goals for the Puente Project. Anticipated attendance is approximately 35 Puente staff, community and on-campus professionals who have volunteered to serve as Puente mentors.
FUNDING SOURCE: Puente Project Categorical Funds.

EVENT: 35th Congressional District Debate
DATES: May 1, 2014
AMOUNT: \$4,000.00
ITEM: Refreshments, Printing, Advertising, Supplies and Prizes
Sponsored by the Associated Student Government, this event will aim to encourage students to become politically aware at a more local level and participate in local elections. Anticipated attendance is 200 students, faculty and administrators within the San Bernardino Valley College community.
FUNDING SOURCE: Associated Student Body General Fund.

EVENT: Annual Student Art Show Reception
DATES: May 5, 2014
AMOUNT: \$800.00
ITEM: Refreshments and Supplies
Sponsored by the Art Club at San Bernardino Valley College. The Art Club helps fund gallery receptions. The Annual Student Art Show is one of the main gallery events of the year and the most attended. The reception will showcase student's art including paintings, sculptures, glass blowing and pottery. Anticipated attendance is approximately 100 students, faculty, staff and community members.

FUNDING SOURCE: Student Clubs & Trust/Art Club Account.

EVENT: "Mind Your Manners" Etiquette Luncheon
DATES: May 7, 2014
AMOUNT: \$4,000.00
ITEM: Meals, Printing and Consultant Fees
Sponsored by the Associated Student Government, this event will educate students on proper etiquette for dining and business attire. This event will impact students greatly in developing their professional skills, educating them with competent social skills, and developing their mindset that they can be competent enough to be a professional. Anticipated attendance is 120 students and staff at San Bernardino Valley College.

FUNDING SOURCE: Associated Student Body General Fund.

EVENT: 31st Congressional District Debate
DATES: May 8, 2014
AMOUNT: \$4,000.00
ITEM: Refreshments, Printing, Advertising, Supplies and Prizes
Sponsored by the Associated Student Government, this event will aim to encourage students to become politically aware at a more local level and participate in local elections. Anticipated attendance is 200 students, faculty and administrators within the San Bernardino Valley College community.

FUNDING SOURCE: Associated Student Body General Fund.

EVENT: "Supporting Foster Youth College Success"
DATES: May 12, 2014
AMOUNT: \$300.00
ITEM: Refreshments
Sponsored by the Foster & Kinship Department and the Youth

Empowerment Strategies for Success/Independent Living Program. This workshop is for youth, caregivers and staff who work directly with them to provide helpful information to assist their youth in applying for college and financial aid. The workshop will help foster youth identify supportive staff who can direct them to connections within the college and community for services and resources. This benefits the college as participants will learn how to maximize the use of college and community resources. This workshop will be attended by approximately 17 youth, 3 youth mentors, 6 caregivers/foster parents or social workers, 4 speakers and 2 San Bernardino Valley College staff.

FUNDING SOURCE: Youth Empowerment Strategies for Success/Independent Living Program (YESS/ILP) Categorical Fund and the Foster & Kinship Care Education Categorical Fund.

EVENT: Tumaini Program – End of Year Ceremony

DATES: May 14, 2014

AMOUNT: \$3,086.81

ITEM: Meals, Awards, Speaker and Decorations
Sponsored by the Tumaini Program, this event is for approximately 80 students, faculty and staff. This End of Year Ceremony award reception will be held to honor Tumaini Students for completing their first year in college.

FUNDING SOURCE: Tumaini Program Categorical Fund.

EVENT: STAR Program/Trio Student Graduate and Outstanding Achievement Recognition

DATES: May 16, 2014

AMOUNT: \$500.00

ITEM: Refreshments and Certificates
Sponsored by the STAR Program, approximately 25 graduating students and 100 students with a 3.0 GPA and above will be recognized for their outstanding achievement. Approximate anticipated attendance will be 150 students, faculty and staff.

FUNDING SOURCE: STAR Program/TRIO Grant Fund.

EVENT: 19th Annual Spotighting Our Success

DATES: May 16, 2014

AMOUNT: \$5,400.00

ITEM: Refreshments, Decorations, Awards, Promotional Giveaways, Rentals, and Supplies
SBVC will host this annual awards event recognizing employees for outstanding service, honoring new retirees, and celebrating

employee anniversaries. Anticipated attendance is approximately 300 staff, faculty and community members.

FUNDING SOURCE: SBVC Foundation - President's Special Projects Account/Pepsi fund account and the Faculty Association account.

EVENT: Nuestra Graduación

DATES: May 18, 2014

AMOUNT: \$2,000.00

ITEM: Refreshments

Sponsored by the Arts, Lectures and Diversity Committee and the Latino Faculty, Staff and Administrators Association at both San Bernardino Valley College and Crafton Hills College, this event is held annually as it provides an opportunity to acknowledge the accomplishments of the graduating Latino students and to celebrate their heritage and culture. Anticipated attendance is 400 students, faculty, staff and community members.

FUNDING SOURCE: Diversity & Equity General Fund.

EVENT: San Bernardino Valley College Commencement Breakfast

DATES: May 22, 2014

AMOUNT: \$10,000.00

ITEM: Refreshments, Give-aways, Supplies and Printing

Sponsored by the Office of Student Life, this event is to recognize recipients of AA, AS Degrees and Certificates. The anticipated attendance is 250 students, faculty, staff, administrators and board members.

FUNDING SOURCE: Students Club & Trust/Student Life Trust.

EVENT: "Motivating Our Youth to Bigger Dreams"

DATES: June 12, 2014

AMOUNT: \$685.00

ITEM: Refreshments

Sponsored by the Foster & Kinship Department and the Youth Empowerment Strategies for Success/Independent Living Program. This workshop will promote and facilitate the engagement of foster youth and caregivers in pursuing higher educational goals. Many foster youth experience a number of problems in education and child welfare systems that include instability, persistent lower education needs and cultural sensitivities. The proposed workshop seeks to address some of these issues by educating youth about their educational choices and how caregivers can assist these youth to achieve their goals. Attendance is expected to be 30 foster youth, 10 foster parents, 3

youth mentors, 4 speakers and 3 San Bernardino Valley College staff.

**FUNDING
SOURCE:**

Youth Empowerment Strategies for Success/Independent Living Program (YESS/ILP) Categorical Fund and Foster & Kinship Care Education Categorical Fund.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: April 10, 2014
SUBJECT: Consideration of Approval of Individual Memberships

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached request for individual memberships.

OVERVIEW

Individual memberships related to job duties are submitted when institutional memberships are not available.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

CHC

NAME: Karen Childers
MEMBERSHIP: Partnership for Philanthropic Planning – Inland Empire Planned Giving Roundtable
PURPOSE: Individual membership for the Director of Resource Development and Grants to the Inland Empire Planned Giving Roundtable, the local chapter of Partnership for Philanthropic Planning. They help maximize the value of charitable giving for nonprofit organizations and donors by helping fundraising professionals provide the most meaningful charitable giving experience for donors and helping nonprofit managers and trustees better accomplish the missions of their organizations through meaningful philanthropic planning.
AMOUNT: \$50.00
FUNDING SOURCE: Resource Development General Fund

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant
PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant
DATE: April 10, 2014
SUBJECT: Consideration of Acceptance of Academic Retirements

RECOMMENDATION

It is recommended that the Board of Trustees accept the retirement of Judy Giacona, Wellness Center Coordinator, CHC, Damaris Matthews, Developmental Studies Specialist, CHC, and Dr. Edward Perez, English Professor, SBVC.

OVERVIEW

Ms. Giacona has submitted her letter of intent to retire effective June 11, 2014, after 34 years of service to the District.

Ms. Matthews has submitted her letter of intent to retire effective June 17, 2014, after 29 years of service to the District.

Dr. Perez has submitted his letter of intent to retire effective May 24, 2014, after 23 years of service to the District. His last day of employment with the District will be May 23, 2014.

ANALYSIS

The Human Resources Department has provided employees acceptance of their retirement.

BOARD IMPERATIVE

None.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Bond Program Manager, Kitchell/BRj
DATE: April 10, 2014
SUBJECT: Consideration of Approval of Amendment 001 to the
ECORP Consulting, Inc. Contract

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 001 to the ECORP Consulting, Inc. contract for environmental consulting services at SBVC and CHC, in the amount of \$193,445.50.

OVERVIEW

On November 17, 2011, the Board of Trustees approved a contract with ECORP Consulting, Inc. for environmental studies, monitoring, testing, coordination, and reports required for the various projects at SBVC and CHC.

This contract amendment is for additional environmental services associated with Measure M projects which were not part of the original contract.

ANALYSIS

The effect of this amendment will be an addition of \$193,445.50.50 to the ECORP Consulting, Inc. contract, resulting in a revised contract amount of \$493,445.50. There is no increase in length of contract.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in 2013-14 Measure M budget.

DATE: March 14, 2014

No. VC 289

TO: Timothy Oliver
Interim Vice Chancellor
San Bernardino Community College District (SBCCD)

FROM: Michael Villegas *MV*
Project Manager
Kitchell/BRJ

RE: San Bernardino Community College Measure M Projects
Projects: Measure M Projects—San Bernardino Valley College & Crafton Hills College
Subject: ECORP Environmental Services Amendment No. 01

SCOPE:

Provide additional environmental services as required for the various SBVC and CHC Measure M Projects.

NARRATIVE:

This contract amendment is for additional environmental services for various SBCCD Measure M Projects at San Bernardino Valley College and Crafton Hills College. Scope of services include all environmental studies, monitoring, testing, coordination, reports and other environmental related services, including Environmental Impact Reports that may be required by Federal, State and Local governmental agencies.

****No extension of contract time is required for this amendment****

With your concurrence with this recommendation ECORP Consulting Amendment No. 01 will be presented to the SBCCD Board at the upcoming April 10, 2014 board meeting.

RECOMMENDATION:

Kitchell/BRJ recommends that SBCCD approves the increased scope for the SBCCD Measure M Projects.

Budget Information:

INCREASE Line items:

42-50-31-1510-0257-5113.01-7100 - GYMNASIUM PROJECT (SBVC)

Change amount will be funded through contingency.

Change Amount: \$143,900.00

42-50-31-8119-0257-5113.01-7100 – CAREER TECHNICAL EDUCATION BUILDING PROJECT (SBVC)

Change amount will be funded through contingency.

Change Amount \$10,000.00

42-50-31-5234-0257-5113.01-7100 – MISCELLANEOUS PROJECTS (SBVC)

Change amount will be funded through contingency.

Change Amount: \$17,513.75.00

42-50-31-5248-0257-5113.01-7100 – MISCELLANEOUS PROJECTS (CHC)

Change amount will be funded through contingency.

Change Amount: \$17,513.75.00

42-50-32-4640-0257-5113.01-7100 – CHS BUILDING (CHC)

Change amount will be funded through contingency.

Change Amount: \$1,500.00

42-50-32-8226-0257-5113.01-7100 – CLASSROOM BUILDING (CHC)

Change amount will be funded through contingency.

Change Amount: \$1,500.00

42-50-32-5625-0257-5113.01-7100 – OCCUPATIONAL EDUCATION 1 (CHC)
Change amount will be funded through contingency.
Change Amount: \$1,500.00

Grand Total Change Amount: \$193,445.50

<input checked="" type="radio"/> I concur with this recommendation	<u>Diana Johnson</u> <u>3/14/14</u>
<input type="radio"/> I do not concur with this recommendation	Diana Johnson, Program Manager, KB
<input checked="" type="radio"/> I concur with this recommendation	<u>[Signature]</u> <u>3/14/14</u>
<input type="radio"/> I do not concur with this recommendation	Timothy Oliver, Interim Vice Chancellor, Fiscal Services

Attachments: ECORP Proposals, dated 2/11/14, 3/14/14

[Signature]
3/14/14

**CONTRACT AMENDMENT
FOR ENVIRONMENTAL SERVICES 001**

PROJECT: San Bernardino Valley College (SBVC)
Crafton Hills College (CHC)

OWNER: San Bernardino Community College District
114 S. Del Rosa Avenue
San Bernardino, CA 92408

TO: ECORP Consulting, Inc.
215 North 5th Street
Redlands, CA 92374

Brief Description:

This contract amendment is for additional environmental services for various SBCCD Measure M Projects at San Bernardino Valley College and Crafton Hills College. Scope of services include all environmental studies, monitoring, testing, coordination, reports and other environmental related services, including Environmental Impact Reports that may be required by Federal, State and Local governmental agencies. ECORP Consulting, Inc. contract for all SBCCD Measure M Projects require separate task orders and associated fees per individual project basis. This fee will increase ECORP Consulting, Inc. environmental services contract, as required, within the project scope noted below:

INCREASE Line items:

42-50-31-1510-0257-5113.01-7100 - GYMNASIUM PROJECT (SBVC)

Change amount will be funded through contingency.

Change Amount: **\$143,900.00**

42-50-31-8119-0257-5113.01-7100 – CAREER TECHNICAL EDUCATION BUILDING PROJECT (SBVC)

Change amount will be funded through contingency.

Change Amount: **\$10,000.00**

42-50-31-5234-0257-5113.01-7100 – MISCELLANEOUS PROJECTS (SBVC)

Change amount will be funded through contingency.

Change Amount: **\$17,513.75.00**

42-50-31-5248-0257-5113.01-7100 – MISCELLANEOUS PROJECTS (CHC)

Change amount will be funded through contingency.

Change Amount: **\$17,513.75.00**

42-50-32-4640-0257-5113.01-7100 – CHS BUILDING (CHC)

Change amount will be funded through contingency.

Change Amount: **\$1,500.00**

42-50-32-8226-0257-5113.01-7100 – CLASSROOM BUILDING (CHC)

Change amount will be funded through contingency.

Change Amount: **\$1,500.00**

42-50-32-5625-0257-5113.01-7100 – OCCUPATIONAL EDUCATION I (CHC)

Change amount will be funded through contingency.

Change Amount: **\$1,500.00**

Grand Total Change Amount: \$193,445.50

Costs:

\$193,445.50 = Total of this requested Consultant Contract Amendment: 01

Attachments:

ECORP Proposal Dated 3/14/14; SBVC PM 274

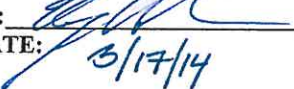
The original Contract Sum	\$300,000.00
Net change by previous Amendments	\$0.00
The Contract Sum prior to this Amendment	\$300,000.00
The Contract Sum will be increased by this Amendment	\$193,445.50
The new Contract Sum including this Amendment	\$493,445.50

By signing this Amendment the San Bernardino Community College District (SBCCD) authorizes ECORP Consulting, Inc. to perform the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to ECORP Consulting, Inc. contract with SBCCD.

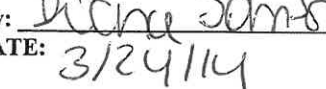
Not valid until signed by all parties. Signature of Consultant indicates agreement herewith, including any adjustment in the Contract Sum or Contract Schedule.

Authorized:

CONSULTANT
ECORP CONSULTING, INC

By: 
DATE: 3/17/14

PROGRAM MANAGER
Kitchell CEM

By: 
DATE: 3/24/14

OWNER
SBCCD

By: _____
DATE: _____

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Bond Program Manager, Kitchell/BRj
DATE: April 10, 2014
SUBJECT: Consideration of Approval of Amendment 004 to the
HMC Architects Contract

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 004 to the HMC Architects contract for the Gymnasium/Athletics and Field Complex Project at SBVC, in the amount of \$65,000.00.

OVERVIEW

On September 9, 2010, the Board of Trustees approved a contract with HMC Architects for the Gymnasium/Athletics and Field Complex Project at SBVC. This amendment is for additional services to provide administration, design and support for the Leadership in Energy and Environmental Design (LEED) certification process.

ANALYSIS

The effect of this amendment will be an addition of \$65,000.00 to HMC Architects contract resulting in a revised contract amount of \$4,648,319.20. There is no increase in the length of contract.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in 2013-14 Measure M budget.

Kitchell/BRj

701 S Mount Vernon Ave, San Bernardino, CA 92410

Project Memo

Ph: 909.693.3160 Fax: 909.833.9952

DATE: March 13, 2014

No. VC 288

TO: Timothy Oliver
Interim Vice Chancellor
San Bernardino Community College District (SBCCD)

FROM: Michael Villegas
Project Manager
Kitchell/BRj

RE: San Bernardino Valley College (SBVC) Measure M
Project: Gymnasium Project
Subject: LEED Administration Services

SCOPE:

Provide LEED documentation services for the San Bernardino Valley Gymnasium Building project.

NARRATIVE:

This contract amendment is for Leadership in Energy and Environmental Design (LEED) administrative services for design and construction on the Measure M Gymnasium Project for San Bernardino Valley College. Additional services to provide LEED administration, design and support services from design submittal through project certification.

With your concurrence with this recommendation HMC Architecture Amendment No. 04 will be presented to the SBCCD board at the upcoming April 10, 2014 board meeting.

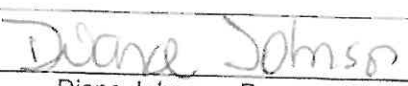
RECOMMENDATION:

Kitchell/BRJ recommends that SBCCD approves the increased scope for the Gymnasium Building Project.

Budget Information:

Project Original Budget Amount:	\$58,224,107.00
Project Current Spent to Date:	\$ 6,408,623.42
Project Current Estimate to Complete:	\$ 69,170,149.00
Project Memo Forecast Cost:	\$ 65,000.00
Project Change Amount:	\$ 0.00
Budget Line Item: 42-50-31-1510-0257 (Project Contingency)	

I concur with this recommendation
 I do not concur with this recommendation

 3/13/14
 Diana Johnson, Program Manager, KB

I concur with this recommendation
 I do not concur with this recommendation

 3/10/14
 Timothy Oliver, Interim Vice Chancellor, Fiscal Services

Attachments: SBVC HMC LEED Services, 2/12/14

Handwritten initials and date:
3/14/14

ARCHITECTURAL CONTRACT AMENDMENT: 004

PROJECT: San Bernardino Valley College (SBVC)
701 S. Mount Vernon Avenue
San Bernardino, CA 92410

OWNER: San Bernardino Community College District
114 S. Del Rosa Avenue
San Bernardino, CA 92408

TO: HMC Architects, Inc.
3546 Concourses Street
Ontario, CA 91764

Brief Description:

This contract amendment is for Leadership in Energy and Environmental Design (LEED) administrative services for design and construction on the Measure M Gymnasium Project for San Bernardino Valley College. Additional services to provide LEED administration, design and support services from design submittal through project certification.

Attachment:

HMC Architects, Inc. proposal dated 2/12/2014

Costs:

\$65,000.00 = Total of this requested Consultant Contract Amendment: 04


The original Contract Sum	\$4,280,000.00
Net change by previous Amendments	\$303,319.20
The Contract Sum prior to this Amendment	\$4,583,319.20
The Contract Sum will be increased by this Amendment	\$65,000.00
The new Contract Sum including this Amendment	\$4,648,319.20
The Contract Schedule as of this Amendment will be increased by:	0 calendar days

By signing this Amendment the San Bernardino Community College District (SBCCD) authorizes HMC Architects, Inc. to perform the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to HMC Architects, Inc. for architectural services contract with SBCCD.


Not valid until signed by all parties. Signature of Consultant indicates agreement herewith, including any adjustment in the Contract Sum or Contract Schedule.

Authorized:

CONSULTANT
HMC Architects, Inc.

By: 
DATE: 3/13/14

PROGRAM MANAGER
Kitchell CEM

By: 
DATE: 3/24/14

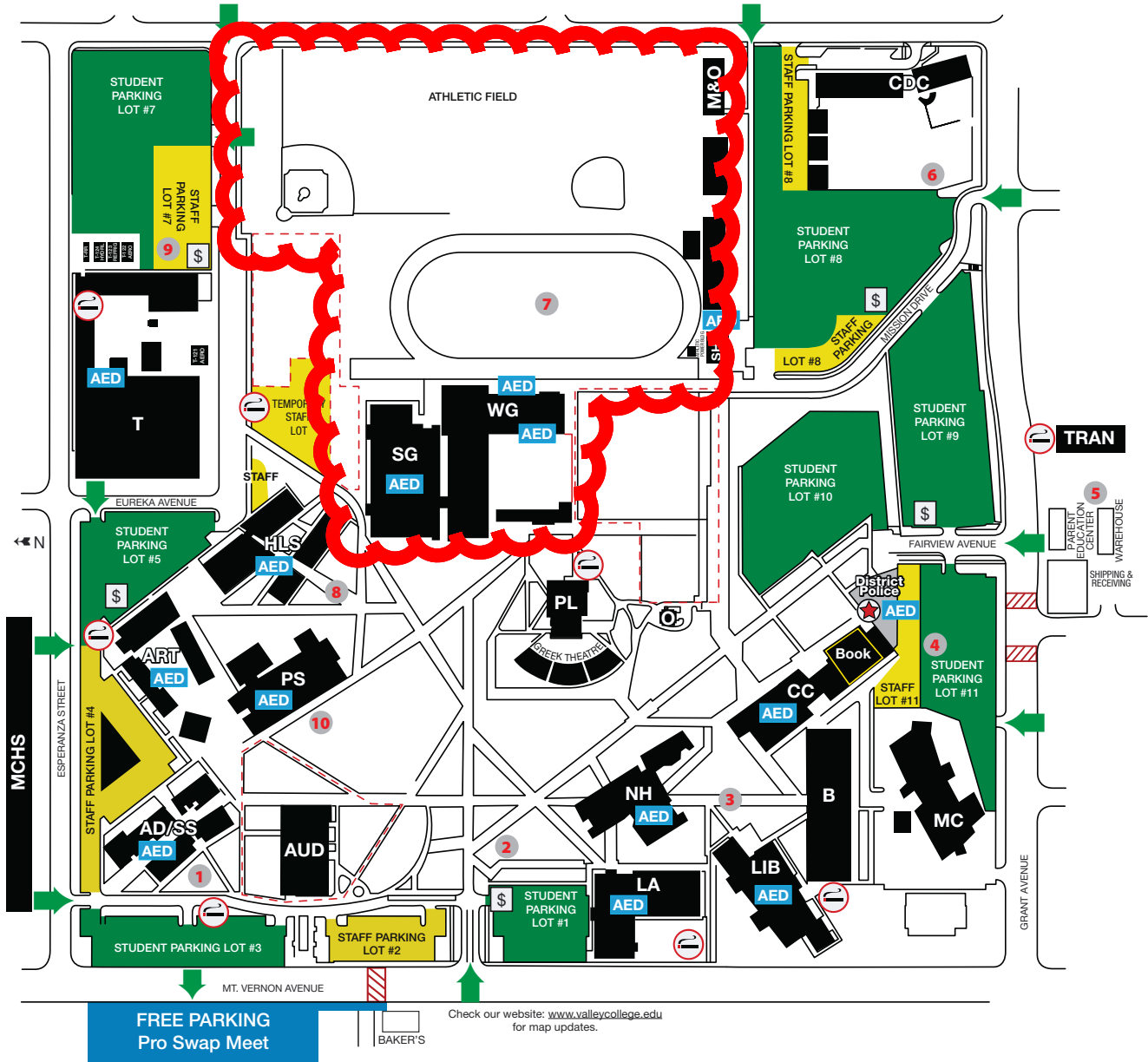
OWNER
SBCCD

By: _____
DATE: _____

EMERGENCY EVACUATION SITES

San Bernardino Valley College

701 South Mount Vernon • San Bernardino, CA 92410 • (909) 384-4400



INDICATES CONSTRUCTION AREAS

ARROWS DESIGNATE STUDENT PARKING LOT ENTRANCES

AUTOMATED EXTERNAL DEFIBRILLATOR

INDICATES PARKING PERMIT DISPENSER

CROSSWALK

INDICATES APPROVED SMOKING AREAS (10)
This is a smoke-free campus - smoking in non-designated areas or buildings may result in the issuance of a citation (Board Policy #3570; Government Code #7597)

Evacuation Sites

Building Symbols

AD/SS..... Administration/Student Services (Note: AD rooms are located in AD/SS)	MC.....Media/Communications
ART.....Art Center	MCHS..... Middle College High School
AUD..... Auditorium	M&O..... Maintenance & Operations
B..... Business	O..... Observatory
BOOK..... Bookstore	PL..... Planetarium
CC..... Campus Center	PS..... Physical Sciences
CDC.....Child Development Center	SG..... Snyder Gym
HLS.....Health & Life Science	SHS..... Student Health Services
LA.....Liberal Arts	T..... Technical
LIB..... Library	TRAN..... Transportation Center
	WG..... Women's Gym

DISTRICT POLICE
 Campus Center Rm. 100
 (909) 384-4491

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Bond Program Manager, Kitchell/BRj
DATE: April 10, 2014
SUBJECT: Consideration of Approval of Amendment 006 to the
NTD Architecture Contract

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 006 to the NTD Architecture contract for the Auditorium Renovation Project at SBVC, in the amount of \$46,750.00.

OVERVIEW

On February 17, 2011, the Board of Trustees approved a contract with NTD Architecture for architectural and engineering services on the SBVC Auditorium Renovation Project.

This contract amendment is for additional services to provide administration, design and support for the Leadership in Energy and Environmental Design (LEED) certification process.

ANALYSIS

The effect of this amendment will be an addition of \$46,750.00 to NTD Architecture contract resulting in a revised contract amount of \$921,445.00. There is no increase in length of contract.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in 2013-14 Measure M budget.

DATE: March 13, 2014

No. VC 287

TO: Timothy Oliver
Interim Vice Chancellor
San Bernardino Community College District (SBCCD)

FROM: Michael Villegas *MV*
Project Manager
Kitchell/BRJ

RE: San Bernardino Valley College (SBVC) Measure M
Project: Auditorium Renovation Project
Subject: LEED Administration Services

SCOPE:

Provide LEED documentation services for the San Bernardino Valley Auditorium Renovation Project.

NARRATIVE:

This contract amendment is for Leadership in Energy and Environmental Design (LEED) administrative services for design and construction on the Measure M Auditorium Renovation Project for San Bernardino Valley College. Additional services to provide LEED administration, design and support services from design submittal through project certification.

With your concurrence with this recommendation NTD Architecture Amendment No. 06 will be presented to the SBCCD board at the upcoming April 10, 2014 board meeting.

RECOMMENDATION:

Kitchell/BRJ recommends that SBCCD approves the increased scope for the Auditorium Renovation Project.

Budget Information:

Project Original Budget Amount:	\$10,762,085.44
Project Current Spent to Date:	\$ 4,748,239.16
Project Current Estimate to Complete:	\$ 10,762,085.44
Project Memo Forecast Cost:	\$ 46,750.00
Project Change Amount:	\$ 0.00
Budget Line Item: 42-50-31-9517-0257 (Project Contingency)	

<input checked="" type="radio"/> I concur with this recommendation <input type="radio"/> I do not concur with this recommendation	<i>Diana Johnson</i> 3/13/14 Diana Johnson, Program Manager, KB
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<input checked="" type="radio"/> I concur with this recommendation <input type="radio"/> I do not concur with this recommendation	<i>TO</i> <i>3/19/14</i> Timothy Oliver, Interim Vice Chancellor, Fiscal Services
--	--

Attachments: SBVC NTD LEED Services, 3/5/14

MV
3/11/14

ARCHITECT CONTRACT AMENDMENT 006

PROJECT: Auditorium Renovation
Measure M
San Bernardino Valley College (SBVC)
701 S. Mount Vernon Avenue
San Bernardino, CA 92410

OWNER: San Bernardino Community College District
114 S. Del Rosa Avenue
San Bernardino, CA 92408

TO: NTD Architecture
955 Overland Court
Ste 100
San Dimas, CA 91773

Brief Description:

This contract amendment is for Leadership in Energy and Environmental Design (LEED) administrative services for design and construction on the Measure M Auditorium Renovation Project for San Bernardino Valley College. Additional services to provide LEED administration, design and support services from design submittal through project certification.

Attachments:

NTD Revised Proposal dated 3/5/2014

Costs:

\$46,750.00 = Total of this requested Architect Contract Amendment: 006

The original Contract Sum	\$458,400.00
Net change by previous Amendments	\$416,295.00
The Contract Sum prior to this Amendment	\$874,695.00
The Contract Sum will be increased by this Amendment	\$46,750.00
The new Contract Sum including this Amendment	\$921,445.00
The Contract Schedule as of this Amendment will be increased by:	0 calendar days

By signing this Amendment the San Bernardino Community College District (SBCCD) authorizes NTD Architecture. to perform the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to NTD Architecture contract with SBCCD for the Auditorium Project.

Not valid until signed by all parties. Signature of Architect indicates agreement herewith, including any adjustment in the Contract Sum or Contract Schedule.

Authorized:

ARCHITECT
NTD Architecture

By: _____

DATE: 3/13/2014

PROGRAM MANAGER
Kitchell CEM

By: Diane Johnson

DATE: 3/24/14

OWNER
SBCCD

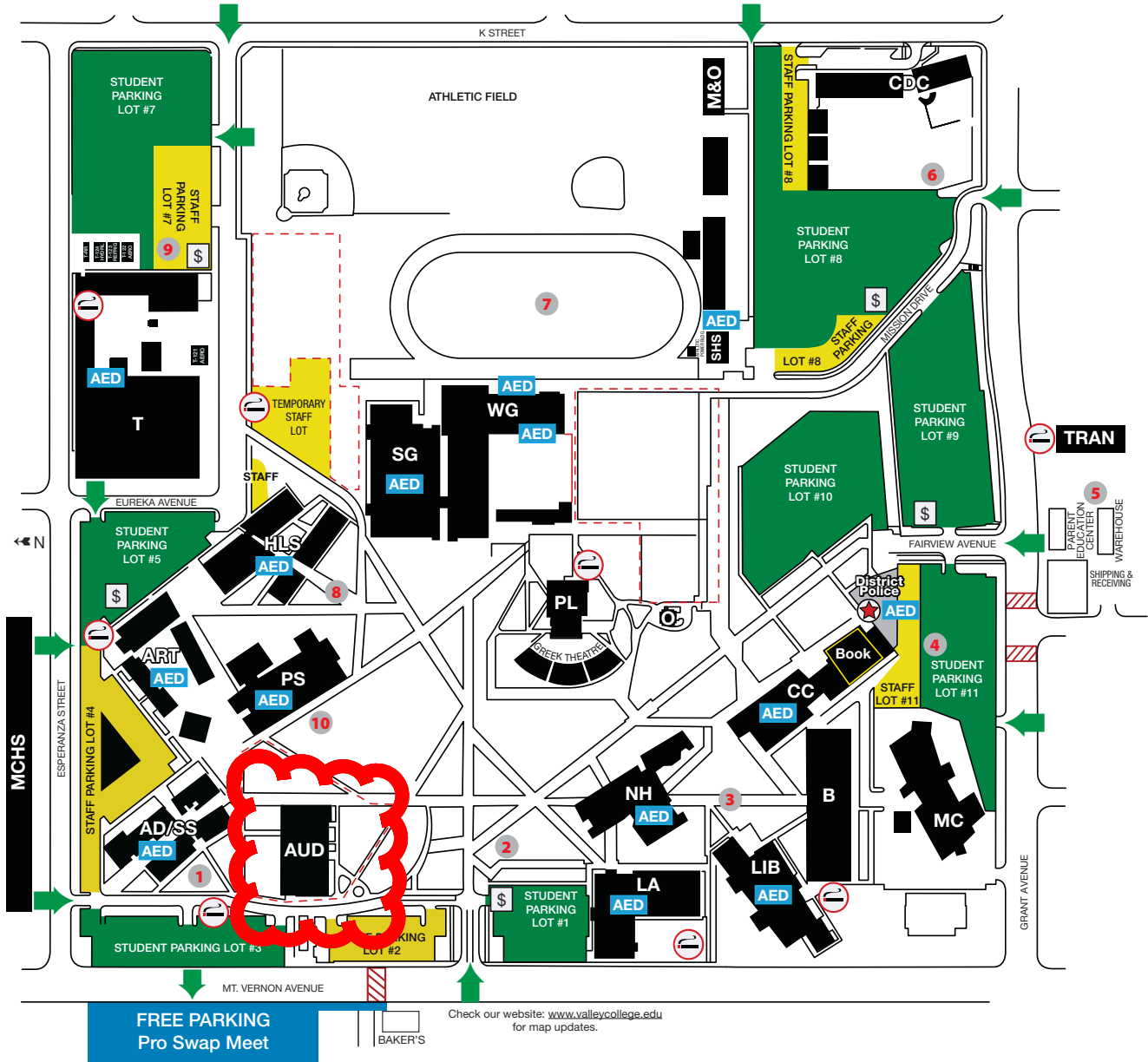
By: _____

DATE: _____

EMERGENCY EVACUATION SITES

San Bernardino Valley College

701 South Mount Vernon • San Bernardino, CA 92410 • (909) 384-4400



- INDICATES CONSTRUCTION AREAS
- ARROWS DESIGNATE STUDENT PARKING LOT ENTRANCES
- AED AUTOMATED EXTERNAL DEFIBRILLATOR
- \$ INDICATES PARKING PERMIT DISPENSER
- CROSSWALK
- INDICATES APPROVED SMOKING AREAS (10)
This is a smoke-free campus - smoking in non-designated areas or buildings may result in the issuance of a citation (Board Policy #3570; Government Code #7597)
- Evacuation Sites

<i>Building Symbols</i>	
AD/SS..... Administration/Student Services (Note: AD rooms are located in AD/SS)	MC.....Media/Communications
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AUD..... Auditorium	M&O..... Maintenance & Operations
B..... Business	O..... Observatory
BOOK..... Bookstore	PL..... Planetarium
CC..... Campus Center	PS..... Physical Sciences
CDC.....Child Development Center	SG..... Snyder Gym
HLS.....Health & Life Science	SHS..... Student Health Services
LA.....Liberal Arts	T..... Technical
LIB..... Library	TRAN..... Transportation Center
	WG..... Women's Gym

DISTRICT POLICE
 Campus Center Rm. 100
 (909) 384-4491

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Jose F. Torres, Director of Fiscal Services
DATE: April 10, 2014
SUBJECT: Consideration of Approval of Budget Adjustments

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached Budget Adjustments.

OVERVIEW

Budget Adjustments are submitted for Board review and approval.

ANALYSIS

In compliance with the Budget Adjustment procedure required by the County Superintendent of Schools, these budget adjustments are submitted for Board review and approval. These actions reflect the adjustments necessary to conduct the business of the District and to remain in compliance with sound fiscal practices.

BOARD IMPERATIVE

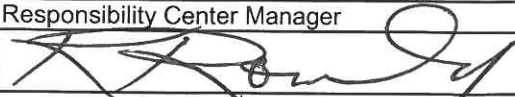
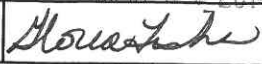
III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The various budgets are impacted as indicated on the attached adjustments.

BUDGET ADJUSTMENT

San Bernardino Valley College
Office of the President
Received on

Date	Location	Responsibility Center Manager	President
3/7/2014	SBVC		MAR 10 2014  3-11-14

ACCOUNT

Fund	LfSp	Site	Program	Subpgm	Object	Type	Account Name	Amount in \$'s
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INCOME

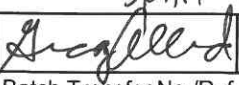
01	50	01	9016	0149	8629	0000	AB86 Consortium Planning Grant	\$366,883.00
								\$366,883.00

EXPENSE

01	50	01	9016	0149	2384	6010	Class Employee-Consultant	\$19,200.00
01	50	01	9016	0149	3228	6010	Pers-Class/I.A.non-inst adm/sup	\$3,648.00
01	50	01	9016	0149	4500	6010	Non-instructional supplies	\$21,000.00
01	50	01	9016	0149	5809	6010	Other Expenses & Fees	\$308,924.00
01	50	01	9016	0149	5819	6010	Indirect Charge	\$14,111.00
								\$366,883.00

JUSTIFICATION

Budget for AB86 Consortium Planning Grant -April to June 2014

3/21/14	Chancellor	Board Action Date
		4/10/14
Batch Transfer No./Reference No.	Posted By:	Date:

BUDGET ADJUSTMENT

MAR - 5 2014

Date	Location	Responsibility Center Manager	President
3-5-14	SBVC	Haragemeville	Gloria Taha 3-5-14

ACCOUNT 3/6/14

Fund	LfSp	Site	Program	Subpgm	Object	Type	Account Name	Amount in \$'s
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INCOME

01	50	01	8100	0228	8616.00	0000	Other Expenses & Fees	11,146.00

EXPENSE

01	50	01	8100	0228	5809.00	6010	Other Expenses & Fees	11,146.00

JUSTIFICATION

The SBVC Basic Skills allocation from the State of California for FY14 has increased from \$92,501.00 to \$103,647.00 (an increase of \$11,146.00) ✓

Fiscal Services	Board Action Date
<i>Aug Allen</i> 3/21/14	4/10/14

Batch Transfer Number/Reference #	Posted By:	Date:

BUDGET ADJUSTMENT

MAR 05 2014

Student Services

Date	Location	Responsibility Center Manager	President
03/04/14	SBVC	<i>MC</i> Dean Marco Cota	<i>RShabazz</i> Ricky Shabazz, Ed.D.

ACCOUNT

Fund	LfSp	Site	Program	Subpgm	Object	Type	Account Name	Amount in \$'s
------	------	------	---------	--------	--------	------	--------------	----------------

INCOME

01	50	01	8212	0355	8822.00	0000	Puente Project Mentor Funds	1,500.00

EXPENSE

01	50	01	8212	0355	5809.00	6499	Other Expenses & Fees	1,500.00

JUSTIFICATION

To Fund Puente Project Activities.

Fiscal Services	Board Action Date
<i>Argued</i> 3/21/14	4/10/14

Batch Transfer Number/Reference #	Posted By:	Date:

BUDGET ADJUSTMENT

Date	Location	Responsibility Center Manager	President
2/18/14	SBVC	<i>Maniaol</i> Albert Maniaol	<i>Gloria Fisher</i> 3-12-14 Dr. Gloria Fisher

ACCOUNT

Harzsum kdl 3/11/14

Fund	LfSp	Site	Program	Subpgm	Object	Type	Account Name	Amount in \$'s
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INCOME

01	00	01	6681	0000	8823.00	0000	Private Contributions	2,500.00

EXPENSE

01	00	01	6681	0000	6400.00	0950	Equipment	2,500.00

JUSTIFICATION

Donation of a Avco Lycoming Aircraft engine, model number GO-435-C2, serial number 2770-11A to be used in the Aeronautics Department. Anticipated Board Approval on April 10, 2014.

Fiscal Services	Board Action Date
<i>Harzsum</i> 3/21/14	4/10/14

Batch Transfer Number/Reference #	Posted By:	Date:

BUDGET ADJUSTMENT


Date	Location	Responsibility Center Manager	President Chancellor
3/27/14	District		<i>Barbara</i>

ACCOUNT

Fund	LfSp	Site	Program	Subpgm	Object	Type	Account Name	Amount in \$'s
INCOME								
EXPENSE								
01	00	00	0000	0000	9790.00	0000	Fund Balance	-20,000.00
01	00	03	9000	0000	5113.00	6600	Consultants & Other Services	20,000.00

JUSTIFICATION

To pay for Consultant Services for Board Policy & Administrative Procedure Development.

Fiscal Services		Board Action Date

Batch Transfer Number/Reference #	Posted By:	Date:

BUDGET ADJUSTMENT

Date	Location	Responsibility Center Manager	President
03/28/14	District	Jose F. Torres	

ACCOUNT

Fund	LfSp	Site	Program	Subpgm	Object	Type	Account Name	Amount in \$'s
------	------	------	---------	--------	--------	------	--------------	----------------


INCOME

EXPENSE

01	00	00	0000	0000	9790.00	0000	Fund Balance	-2,260,440.00
01	00	03	8110	0000	7390.00	7310	Interfund Transfers Out	2,260,440.00

JUSTIFICATION

To record **budget** for Board approved KVCR forgiveness of loans. Board action was approved December, 12, 2013.

Fiscal Services	Board Action Date
	4/10/14
Batch Transfer Number/Reference #	Date:

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy Oliver, Interim Vice Chancellor of Fiscal Services
PREPARED BY: Steven Sutorus, Business Manager
DATE: April 10, 2014
SUBJECT: Consideration of Approval of Joint Use Facilities Agreement – Parking Lot and Tennis Facility

RECOMMENDATION

It is recommended that the Board of Trustees approve the Joint Use Agreement for the future development and operation of the CHC tennis courts on vacant property owned by the District.

OVERVIEW

The District and the City of Yucaipa have a joint interest in servicing the communities surrounding the City of Yucaipa. The City of Yucaipa would like to contribute toward the development of the new tennis facility in the amount of \$1,155,000. It is the intention of the agreement for the tennis facility development to occur over time as funding through the Yucaipa RDA accumulates. The initial phase of the project includes the construction of a temporary parking lot that will serve as overflow parking for CHC and the City's adjacent softball fields. On an ongoing basis, the City of Yucaipa would make available resources and staff to operate and maintain the facility once completed. In return, the District and the City of Yucaipa would share usage of the parking lot and tennis courts for both college and city activities.

ANALYSIS.

The District would receive income of \$1,155,000 and continuing support in the form of resources and staff to operate and maintain the facility.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

This is a revenue stream for the District that will offset the cost of maintenance and operations of the future CHC Tennis Facility.

**FUNDING AND JOINT USE OF FACILITIES AGREEMENT BETWEEN
THE CITY OF YUCAIPA, THE SUCCESSOR AGENCY TO THE
YUCAIPA REDEVELOPMENT AGENCY, AND THE SAN
BERNARDINO COMMUNITY COLLEGE DISTRICT REGARDING
DEVELOPMENT AND JOINT USE OF A TENNIS CENTER**

This **FUNDING AND JOINT USE OF FACILITIES AGREEMENT** ("Agreement") is hereby authorized this 11 day of April, 2014, by and between the CITY OF YUCAIPA, a public body and corporate and politic, on behalf of itself and its successor agencies (collectively, "City"), the SUCCESSOR AGENCY TO THE YUCAIPA REDEVELOPMENT AGENCY ("Successor Agency") and the SAN BERNARDINO COMMUNITY COLLEGE DISTRICT (hereinafter referred to as the "College"; collectively, the City, Successor Agency, District and College are referred to as the "Parties"), and is made with reference to funding for the construction of a tennis facility with parking on property owned by the College (the "Tennis Facility"), and joint use of the Tennis Facility if and when it is constructed:

RECITALS

WHEREAS, the former Yucaipa Redevelopment Agency ("Agency") and the College entered into an agreement ("College TSA") on or about July 12, 1993, whereby the Agency agreed to pay the College its share of annual tax increment received by the Agency for the College's use in improving and enhancing Crafton College and its immediate environs, per Section 4 of the College TSA; and,

WHEREAS, Section 2 of the College TSA provides that the Agency shall pay the College in two annual installments on the schedule set forth in Section 5 of the College TSA; and

WHEREAS, the College and the Agency must, within 30 days after receipt of a written request, make available for the other to review its books and records regarding the payments referenced in the College TSA and the use of funds in conformity with Section 4 of the College TSA. Additionally, the Agency and the College will endeavor to maximize funds available to provide projects of mutual benefit and to ensure success of other Agency programs or activities; and,

WHEREAS, pursuant to AB X1 26 (which became effective at the end of June 2011), as modified by the California Supreme Court's decision in *California Redevelopment Association, et al. v. Ana Matosantos, et al.* (53 Cal.4th 231(2011)), the former Agency was dissolved as of February 1, 2012, and the Successor Agency was constituted; and,

WHEREAS, AB 1484, which became effective at the end of June 2012, amended and supplemented the provisions of AB X1 26. Together, AB X1 26 and AB 1484 are referred to herein as the "Dissolution Act;" and,

WHEREAS, pursuant to Section 34175(b) of the California Health and Safety Code (“HSC”), all assets, properties, contracts, leases, books and records, buildings, and equipment of the former Agency transferred to the control of the Successor Agency by operation of law; and,

WHEREAS, pursuant to the Dissolution Act the Successor Agency remains responsible for certain actions related to the TSA and the College TSA; and,

WHEREAS, the College TSA remains valid and in effect, and result in continued payments to the College from the County Auditor Controller; and,

WHEREAS, the City and College desire to plan for and fund the future improvements of a Tennis Facility located on College property at the northwest corner of Chapman Heights Road and Sand Canyon Road, which Tennis Facility would likely include approximately 12 CIF-regulation tennis courts, an ancillary building for supporting services, and a parking lot for joint use by the community, City, and the College; and,

WHEREAS, the Successor Agency and College (representatives) have met in an effort to identify beneficial projects for the College and the community and have agreed that the payments made to the College pursuant to the College TSA may be used for a mutually beneficial project consisting of the planning and development of the Tennis Facility on College property located generally at the southeast quadrant adjacent to the Chapman Heights Sand Canyon road Intersection; and,

WHEREAS, the City and the College anticipate that the improvements of the Tennis Facility, including the parking lot, will cost approximately \$2,310,00.00, as detailed in the Conceptual Budget as set forth in Exhibit A, which is attached hereto and incorporated herein by this reference; and,

WHEREAS, the estimated \$310,000 accrued to date by the College pursuant to the College TSA is available to implement Phase I of the proposed Tennis Facility

WHEREAS, the College wishes to allocate future TSA funds in the amount of \$845,000 for its share of the Tennis Facility Capital costs, including Phase II.

WHEREAS, the City has \$1,155,000 to contribute toward the development of the proposed Tennis Facility as well as staff time to administer the design and construction of the site. In addition, the City has resources and staff available to operate and maintain the facility with supplemental funding from the District and College as identified in Section 6.

Based on the foregoing, the Parties hereby agree as follows:

Section 1. Determination Regarding Mutually Beneficial Projects. Pursuant to the terms and conditions of the TSA and the College TSA, the Parties hereby agree that revenues paid pursuant to the TSA and College TSA may be used for purposes of constructing, reconstructing, or remodeling the Tennis Facility, the specific details of which will be determined in the future.

Section 2. Construction. The City and the College shall prioritize the construction of the facility's parking lot within the initial phase of the project (Phase I). Design of the parking lot will consider lighting, storm drain, site work, utilities, grading, paving, site furnishings, signage, etc. required to obtain the appropriate level of safety, usability, and maintainability of the lot. Development and construction of the tennis courts, pro shop/concession and restroom building, players pavilion, court lighting, and remaining site amenities shall be prioritized by mutual consent between the City and the College, in subsequent project phases and funded by future TSA allocations; as depicted in the Conceptual Tennis Facility Plan, as set forth in Exhibit C, which is attached hereto and incorporated herein by this reference. The conceptual plan is for informational purposes only, and is subject to revision and refinement through the more detailed design phases to be undertaken in the future, as well as in response to the environmental review contemplated by this Agreement. To the extent the funds contributed by the City and the District are used by the City for improvements of the Tennis Facility on the College's property, the City shall utilize, in part, such funds to construct tennis courts, designed and constructed to meet the regulations established by the United States Tennis Association ("USTA") for use by Yucaipa based and Collegiate tennis teams, as detailed in Exhibit B, including, but not limited to, permanent court fencing and ball tracking wind screens.

Section 3. Appointment of City to Maintain and Administer Tennis Facility Account. The Parties hereby determine that the City should maintain and administer a Tennis Facility Account at such time as the funding from the College is available for planning, design and/or construction of the Tennis Facility. When the funding is available, the College shall transfer the funding to the City for the City's use in preparing plans and environmental documentation for, and construction of the Tennis Facility.

Section 4. Community Use of Tennis Facility. The Parties agree to allow reasonable general public use of the Tennis Facility, to the extent such use occurs outside regular college use hours and does not otherwise interfere with (1) the College activities at the Tennis Facility including, but not limited to, athletic events and practices, college-related extracurricular events or practices, graduation ceremonies, and other College directed events, or (2) authorized scheduled use by other groups including, but not limited to, youth sports leagues or teams. Nothing in this section shall be intended to reduce or limit the ability of the Operator, as set forth in Section 6 A. below, to regulate the use of the Tennis Facility or exclude such members of the public who may, as otherwise provided by law, be prohibited from entering or utilizing public college facilities or facilities at which minors may be present. The Operator may comply with this requirement by scheduling and posting established public hours for the use of the Tennis Facility, or by complying with terms of subsequent joint use agreements as may be approved by the City, and the College.

Section 5. Operations and Maintenance Funding. During the initial phase of construction for the parking lot only (Phase I) and continuing through such time as Phase II is completed, the College is responsible for the upkeep of the parking lot until such time the Tennis Facility is completed. During this time of the College's responsibility for the upkeep of the lot, the City agrees to provide clean up (i.e. vandalism/graffiti repair/removal, trash removal in and around the lot) for their events or to compensate the College for such clean up. Upon completion

of construction of the Tennis Facility, the College shall continue to fund, in conjunction with the City, the ongoing maintenance and operational costs related to the general upkeep of the facility. This shall include but not be limited to landscaping, site amenities, building repairs, and utilities on a quarterly basis. The contract for the Maintenance of the facility shall be administered by the City upon receipt of the funds from the College necessary to pay the costs of maintenance and operations of the Tennis Facility. All maintenance and operations costs shall be split evenly between the College, and City and paid to the City on a quarterly basis. Each party shall provide one-half (1/2) of the total ongoing maintenance and operation costs for the facility including an annual amount from each party equal to 10% of their share of the total operations and maintenance cost to be deposited in a joint account only to be used upon concurrence by all parties for heavy maintenance and/or building repairs. Any revenue generated by the Facility shall be used to offset maintenance and operational costs of the Facility. Any net revenue in excess of Operating and Maintenance costs shall be returned to the parties in equal shares.

A. Operations. Parties shall collaboratively select a contract operator (the "Operator") as the exclusive manager and marketer of the facility as a recreational and competition tennis facility in compliance with all applicable federal, state, and local laws subject to the terms and conditions herein set forth. The Parties will accept public proposals for the operations of the facility through a Request for Proposals process. Once selected by the Parties, the City will enter into a contract with the Operator for the operations and maintenance of the facility.

B. Maintenance. The Parties shall select a landscape and/or building maintenance contractor for the facility or portion thereof. The Parties will accept public proposals for the maintenance of the facility through a Request for Proposals/Bids process. Once selected by the Parties, the City will enter into a contract with the Operator for the maintenance of the facility.

Section 6. Scheduling.

- A. City, and the College shall prepare and agree upon a master calendar ("Master Calendar") for use of the Tennis Facility. City staff, and College staff, shall meet at least twice a year at prescheduled intervals to review the Master Calendar. The Master Calendar shall be maintained by the City and may be revised with the concurrence of City Manager or designee, and the Crafton Hills College President or designee. At any time, the Master Calendar may be altered for a special event at the request of any of the parties subject to the consent of the other parties, which consent shall not be unreasonably withheld.
- B. In the event of major facility failure necessitating temporary closure of the Tennis Facility, City, as the administrator of the Operator's contract, or the Operator shall notify the College within twenty-four (24) hours. City or Operator will provide to College a written estimated timeline of repairs required to restore the facility to full operation. If the majority of the parties elect not to repair the facility, the Agreement will be terminated pursuant to section 1 of this Agreement.

Section 7. Parking Fees. There will be no charge for community, parking unless admission and/or parking fees are charged for a specific event. Parking fees shall be collected by the host of the event and 75% of revenues received shall be used to offset operation and maintenance costs of the Tennis Facility or used for one-time repairs or improvements; the remaining 25% of revenues benefit of the hosting organization.

Section 8. Meet and Confer. The City Manager or designee, and the Crafton Hills College President or designee shall meet on a regular basis, as mutually agreed, but no less than once a year, to discuss operational issues and implementation of this Agreement, and to correct deficiencies.

Section 9. California Environmental Quality Act. This Agreement provides a framework for funding and processing of the Tennis Facility, and a material part of the framework for the City, as the lead agency for the Tennis Facility, will be the completion of any environmental review as required by the California Environmental Quality Act. As a funding agreement that contemplates environmental review prior to any commitment to construct the facility, this agreement will not have an impact on the environment, and is not a project for CEQA purposes.

Section 10. Liability; Indemnification.

A. City acknowledges and agrees that upon its receipt of the funds in the Tennis Facility Account, the City shall be responsible for the administration of such funds in furtherance of the Tennis Facility.

The Parties shall, to the fullest extent permitted by law, indemnify, defend, protect, and hold harmless the City of Yucaipa and its respective officers, board members, council members, representatives and agents, and their respective successors ("City Parties"), from and against any and all claims, responsibilities and/or liabilities for any costs, losses, liabilities, damages, expenses (including all reasonable out-of-pocket litigation costs and attorneys' fees) and demands of any nature whatsoever related directly or indirectly to, or arising out of or in connection with (1) the transfer of the funds to the City, and (2) the City's use of such funds as contemplated by this Agreement to the extent such work is performed by the City or the City Parties, except to the extent caused by the sole negligence or willful misconduct of the City or the City Parties.

B. The City, including, but not limited to, the City's successors, shall, to the fullest extent permitted by law, indemnify, defend, protect, and hold harmless the College and its officers, board members, employees, representatives, and agents, and their respective successors ("College Parties"), from and against any and all claims, responsibilities and/or liabilities for any costs, losses, liabilities, damages, expenses (including all reasonable out-of-pocket litigation costs and attorneys' fees) and demands of any nature whatsoever related directly or indirectly to, or arising out of or in connection with (1) the property conditions at the location of Tennis Facility, (2) additional funds due or owed, over and above those amounts available from the TSA and College TSA payments, for completion of the Tennis Facility, and (3) the improvements at

the Tennis Facility, except to the extent caused by the sole negligence or willful misconduct of the College and/or College Parties.

Section 11. Incorporation of Recitals and Exhibits. All recitals and Exhibits attached hereto and referred to herein are incorporated into and are an effective part of this Agreement.

Section 12. Severability. If College, or City desires to separate from this agreement; severing party shall notice in writing all Parties of this agreement one hundred and eighty days from an effectual date of separation. The separating party will endeavor to mitigate the financial impact to remaining Parties in good faith and to reasonable extent; such as negotiate separation at the end of a fiscal year to mitigate unforeseen, mid-year financial impacts to other Parties. At such time this agreement shall be dissolved and remaining Parties will endeavor to negotiate a new agreement.

Section 13. If by operation of law, order of a court of competent jurisdiction, or other reason, it is determined that any Section, Subsection, clause or other provision of this Agreement is illegal, null, void, invalid, unenforceable or in violation of public policy, the remaining Sections, Subsections, clauses and other provisions of this Agreement shall not be affected thereby and shall continue in full force and effect, to the extent that the invalidity or unenforceability does not impair the application of this Agreement under the TSA and College TSA as intended by the Parties.

Section 14. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be an original but all of which shall constitute one and the same instrument.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the day and year first above written.

Dated: _____, 2013.	CITY OF YUCAIPA By: _____ Raymond A. Casey, City Manager SUCCESSOR AGENCY TO THE YUCAIPA REDEVELOPMENT AGENCY
Dated: _____, 2013.	By: _____ Raymond A. Casey, Executive Director SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Dated: _____, 2013.	By: _____ Bruce Baron, Chancellor

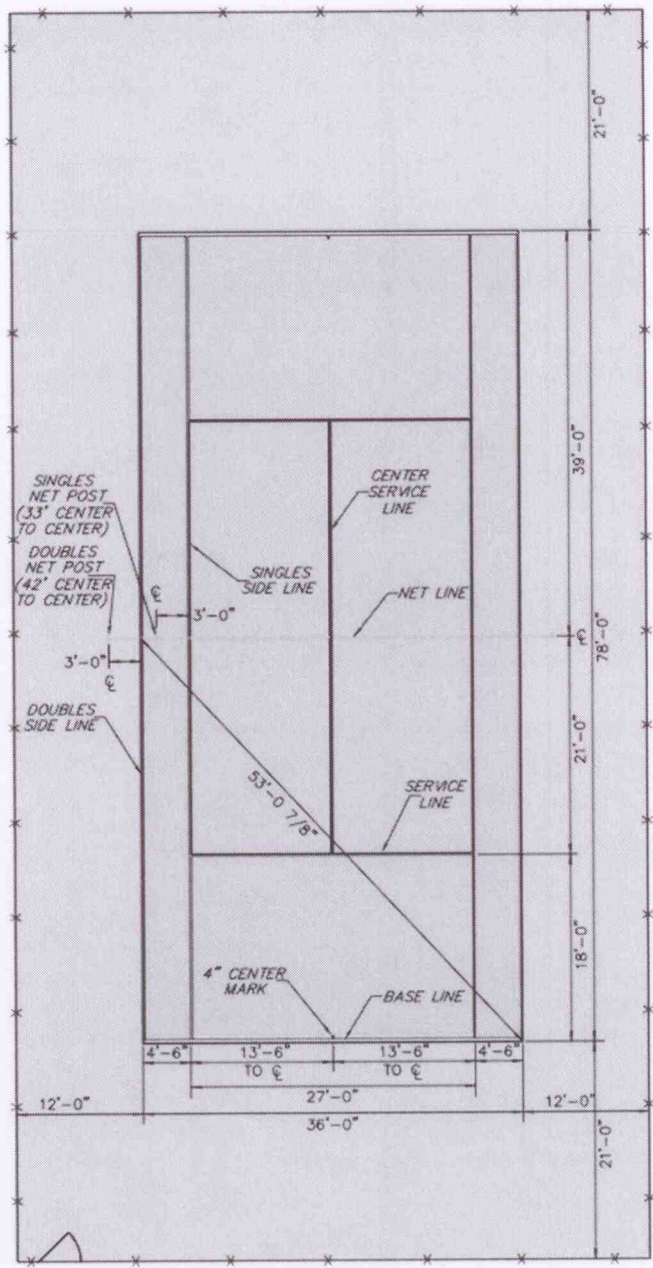
EXHIBIT A

CONCEPTUAL BUDGET

Revenues	
City of Yucaipa/Agency	\$1,155,000
San Bernardino Community College District	\$1,155,000 (\$310,000 initially, with
<u>\$845,000 potential from future TSA funds)</u>	
Total Revenues	\$2,310,000
Project Costs/Expenditures	
Engineering	\$ 40,000
Design	\$300,000
Construction	\$1,500,000
Staff/Misc.	\$ 50,000
<u>Contingency (18%)</u>	<u>\$420,000</u>
Total Project Costs	\$2,310,000
Ongoing Maintenance (quarterly)	
Landscaping	\$ 3,000
Building Repair	\$ 600
Site Amenities	\$ 200
Parking and Lighting	\$ 4,000
<u>Utilities</u>	<u>\$ 15,000</u>
Total Ongoing Maintenance (quarterly)	\$ 22,800

EXHIBIT B

TENNIS COURT DIMENSIONS



78 FOOT COURT

NOTES:

1. ALL DIMENSIONS ARE TO THE OUTSIDE EDGE OF THE PLAYING LINES, WITH THE EXCEPTION OF THE CENTER LINES WHICH ARE MEASURED OUT TO CENTER.
2. THE CENTER SERVICE LINE AND CENTER MARKS SHALL BE 2 INCHES WIDE. OTHER LINES SHALL BE BETWEEN 1" AND 2" WIDE, EXCEPT THE BASE LINES MAY BE UP TO 4 INCHES WIDE.

78 FOOT TENNIS

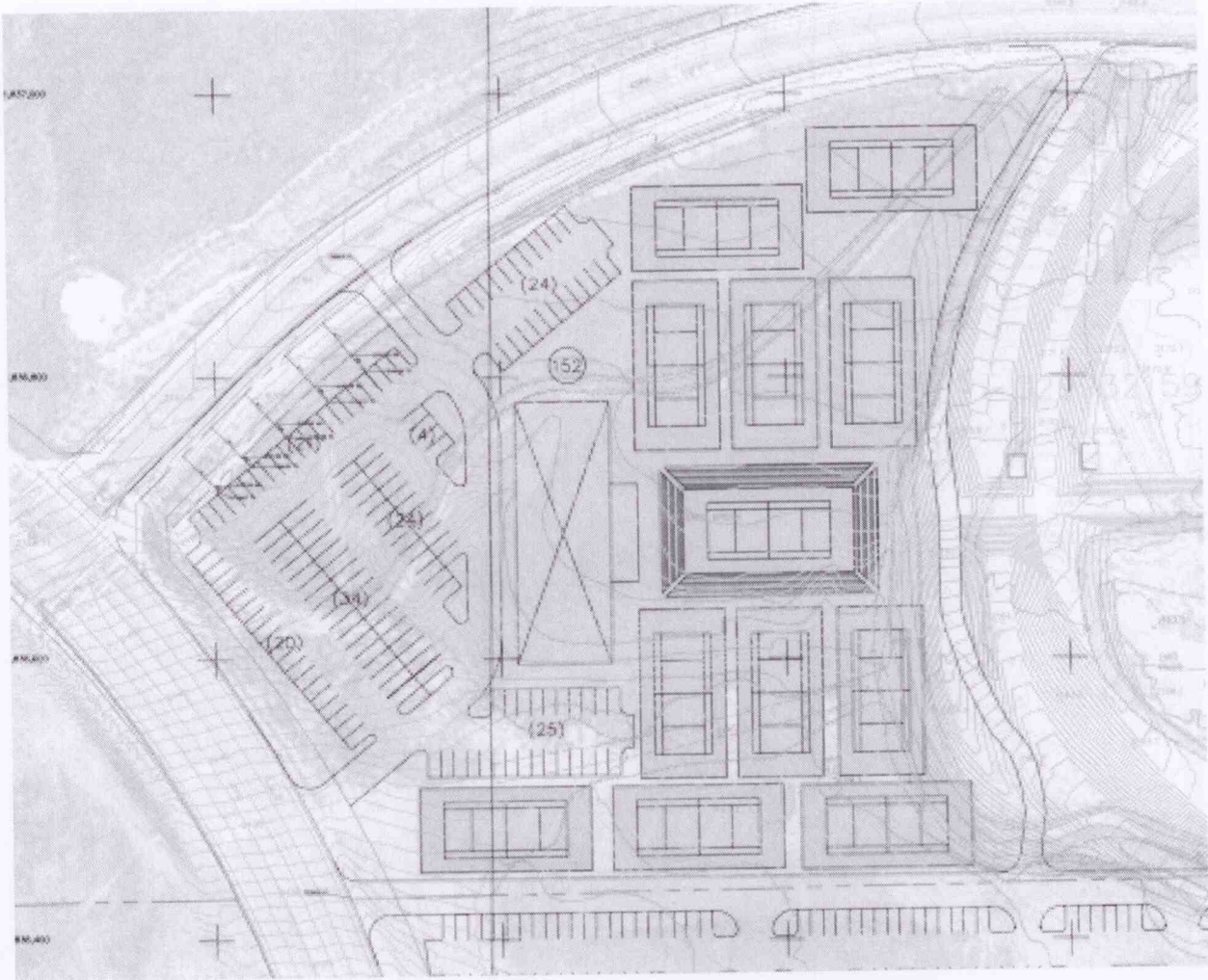
TYPICAL STRIPING PLAN

NOVEMBER 4, 2010



EXHIBIT C

CONCEPTUAL TENNIS FACILITY PLAN



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
DATE: April 10, 2014
SUBJECT: Consideration of Approval of Preauthorization for a Bond, Insurance and Technical Assistance Program

RECOMMENDATION

It is recommended that the Board of Trustees approve and authorize the Vice Chancellor, Business & Fiscal Services, subject to ratification by the Board, to execute the contract(s) for a Bond, Insurance and Technical Assistance program for the SBCCD Measure M Bond Program; and to establish banking and financial relations and commitments necessary to implement and support this program.

OVERVIEW

The Board of Trustees has approved a policy encouraging participation in the SBCCD Measure M Bond Program by local and emerging businesses, many of which have difficulty securing sufficient bonding for the District's construction projects. Other public agencies, including the City of Los Angeles, Los Angeles Unified School District and the Los Angeles Community College District, have assisted contractors and subcontractors by offering them a combination of direct bonding support, technical advice, and financial arrangements to make construction bonding more affordable. These efforts open the door for participation to more local and emerging companies.

ANALYSIS

Business & Fiscal Services and the District's bond program management team, Kitchell/BRJ, have identified four essential services for a successful Bond, Insurance & Technical Assistance program. These include a) Contractor Technical Assistance to assess the contractor's current bonding capacity and credit worthiness, and assist them in overcoming any deficiencies; b) Collateral Support, whereby SBCCD would establish financial resources and/or lines of credit to assist participating contractors in securing and maintaining construction bonding for SBCCD Bond Measure projects; c) Third Party Funds Administration to provide management of contractor progress payments and ensure payment to subcontractors and material suppliers; and d) Contract Monitoring and Risk Mitigation, which would provide post-contract award monitoring and technical support to ensure successful contract completion and protect SBCCD resources.

Implementation of this program would require contracts with one or more professional service providers, and the establishment of lines of credit and/or the direct use of District funds to underwrite the program. The administrative and financial costs would be paid by the District, primarily using Measure M Bond funds. The cost of construction bond premiums would be paid by the contractors and subcontractors making use of this program.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Funds are available in the Kitchell/BRJ contract for additional services; therefore there is no budgetary impact on the Measure M Bond Program. Administrative and program administration expenses and fees are estimated not to exceed approximately \$350,000 per year during the first two years of the Bond, Insurance and Technical Assistance Program. The expenses and fees necessary to support the program thereafter are to be determined and are anticipated to be reduced as our current bond projects are completed.

Unrestricted General Funds may be required for additional contractor community outreach, workshops and other training that are not eligible Measure M expenditures. It is anticipated that these activities will not exceed \$50,000 per year in years one and two, and that these expenses will be reduced in future years as our current bond projects are completed.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: April 10, 2014
SUBJECT: Consideration of Approval of Professional Services Contracts/Agreements

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached list of Professional Services contracts/agreements.

OVERVIEW

In accordance with Board policy 6340, Section A, Sub-section 3, the attached list of contracts for Professional Services, Consultants and Legal Services is submitted for approval.

ANALYSIS

The attached list of contracts, agreements and their associated purchase orders are for fiscal audits, legal services, consultants and other professional services that are needed by the District. Unless otherwise noted the amount shown for multi-year agreements is the projected total amount for the full contract period. Any changes to these amounts will be submitted for board ratification and/or approval.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The contracts/agreements on the attached list are budgeted for via purchase orders.

Contracts for Approval

Scheduled Board Date 4/10/2014

Contract Type

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i>Consultants</i>				
Venuto, Louis	(10012) Consultant services for external evaluation of CHC Title V/HSI Grant; funded through Title V grant Term: 4/22/2014 - 5/23/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: Federal Grant	Title V/CHC	\$11,100.00	SSutorus

SubTotal for Consultants: 1

Professional Services

Ventura County Braille Transcribers Association	(10025) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring; funded through the Alternative Text Production grant Term: 4/11/2014 - 6/30/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: State Grant	DETS/ATPC/SBCCD	\$2,000.00	SSutorus
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SubTotal for Professional Services: 1

Grand Total Contracts for Board Date 4/10/2014: 2

Rate Schedule for Braille Contracts

Code	task type	Rate per Page	Rate per Hour
AC	A2CI Coordinator		\$35.00
ABTA-S	A2CI Braille Technical Assistant		\$35.00
ABTA	A2CI Braille Technical Assistant		\$25.00
APM	A2CI Trainee Mentor		\$35.00
ASBC	A2CI Business Consultant		\$35.00
BP-1	Braille Proofers	\$1.00	
BP-2	Braille Proofers	\$1.25	
BP-3	Braille Proofers	\$1.50	
BTA-1	Braille Technical Assistances		\$16.00
BTA-2	Braille Technical Assistances		\$17.00
BTA-3	Braille Technical Assistances		\$18.00
BTA-4	Braille Technical Assistances		\$20.00
EM-1	Embossers		\$11.00
EM-2	Embossers		\$13.50
EM-3	Embossers		\$15.00
EMA-1	E-Text Media Assistants		\$14.00
EMA-2	E-Text Media Assistants		\$16.00
EM-S	Embossers		\$21.00
EMS	E-Text Media Specialist		\$17.00
ETA-1	E-Text Technical Assistants		\$10.00
ETA-2	E-Text Technical Assistants		\$12.00
FLT	Foreign Language Transcribers	\$3.00	
FP-1	Braille Format Proofers		\$16.00
FP-2	Braille Format Proofers		\$18.00
FP-3	Braille Format Proofers		\$20.00
FPA-1	Final Production Assistants		\$8.00
FPA-2	Final Production Assistants		\$11.00
FPA-3	Final Production Assistants		\$12.00
FPA-S	Final Production Assistants		\$15.00
FPL-2	Braille Format Proofers		\$17.00
FPN-2	Braille Format Proofers		\$18.00
FPS	Braille Format Proofers		\$25.00
LCT-1	Literary Certified Transcribers	\$2.00	
LCT-2	Literary Certified Transcribers	\$2.50	
MCT-1	Music Certified Transcriber	\$6.00	
MCT-2	Music Certified Transcriber	\$7.00	
MCTA	Music Certified Technical Assistance		\$25.00
NCT-1	Nemeth Certified Transcribers	\$3.00	
NCT-2	Nemeth Certified Transcribers	\$3.50	
NCT-3	Nemeth Certified Transcribers	\$4.00	
TGA-1	Tactile Graphic Artists		\$11.00
TGA-2	Tactile Graphic Artists		\$13.50
TGA-3	Tactile Graphic Artists		\$15.00
TGA-S	Tactile Graphic Artists		\$18.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: April 10, 2014
SUBJECT: Consideration of Approval of Routine Contracts/Agreements and Memorandums of Understanding

RECOMMENDATION

It is recommended that the Board of Trustees ratify the attached list of routine contracts/agreements and memorandums of understanding.

OVERVIEW

In accordance with Board policy 6340, the attached list is submitted for Board ratification and/or approval.

ANALYSIS

The attached list of contracts, agreements and their associated purchase orders are routine, customary and necessary for the on-going operations of the District. Unless otherwise noted the amount shown for multi-year agreements is the projected total amount for the full contract period. Any changes to these amounts will be submitted for board ratification and/or approval.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The contracts/agreements/memorandums of understanding on the attached list are budgeted for via purchase orders.

Routine Contracts and Agreements

Scheduled Board Date 4/10/2014

Contract Type

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i>ASB Discount Program</i>				
Hong Kong Express	(10078) ASB Discount Program - \$1.24 Discount on combo meals and 20% on special family dinners with valid ASB Card Term: 3/20/2014 - 6/30/2014 Funding Source: N/A	Student Life/SBVC		SSutorus

SubTotal for ASB Discount Program: 1

Broadcasting Rights

Seschiillie, Donavan	(10026) Broadcast rights for KVCR-FNX to air the program "Goodnight Irene" Term: 1/1/2014 - 12/31/2017 Note – Program manager states this is an acceptable use of funding source Funding Source: KVCR - FNX Grant	KVCR-FNX/SBCCD	\$350.00	SSutorus
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SubTotal for Broadcasting Rights: 1

\$350.00

CalWorks Off-Campus Work Study

Corcoran Consulting Group	(10051) Off-Campus workstudy - Student - Bernal, Joanne; reimbursed at 100% of per hourly rate Term: 3/17/2014 - 6/30/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: CalWorks	Calworks/SBVC	\$3,840.00	SSutorus
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<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>CalWorks Off-Campus Work Study</u>					
	MH Maintenance	(10022) Off-Campus workstudy - Student - Lastra, Lucina E; reimbursed at 100% of per hourly rate Term: 3/1/2014 - 6/30/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: CalWorks	Calworks/SBVC	\$5,712.00	SSutorus
	MH Maintenance	(10021) Off-Campus workstudy - Student - Williams, Shameka; reimbursed at 100% of per hourly rate Term: 3/1/2014 - 6/30/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: CalWorks	Calworks/SBVC	\$5,712.00	SSutorus
	Newman Leadership Academy	(10024) Off-Campus workstudy - Student - Jackson, Alexandria; reimbursed at 100% of per hourly rate Term: 3/1/2014 - 6/30/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: CalWorks	Calworks/SBVC	\$5,440.00	SSutorus
	Think Together	(10034) Off-Campus workstudy - Student - Chavez, Marina; reimbursed at 100% of per hourly rate Term: 3/1/2014 - 6/30/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: CalWorks	Calworks/SBVC	\$5,760.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>CalWorks Off-Campus Work Study</u>				
Think Together	(10035) Off-Campus workstudy - Student - Diaz, Angela; reimbursed at 100% of per hourly rate Term: 3/1/2014 - 6/30/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: CalWorks	Calworks/SBVC	\$5,760.00	SSutorus
Women Who Matter Too Organization	(10023) Off-Campus workstudy - Student - Allen, DeYon; reimbursed at 100% of per hourly rate Term: 3/1/2014 - 6/30/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: CalWorks	Calworks/SBVC	\$7,888.00	SSutorus
<i>SubTotal for CalWorks Off-Campus Work Study: 7</i>			<i>\$40,112.00</i>	
<u>Clinicals</u>				
San Bernardino, County of	(10033) Clinical Site Agreement for Geographic Information Systems program Participants at no charge to District Term: 3/3/2014 - 3/2/2017 Funding Source: N/A	Science/SBVC		SSutorus
<i>SubTotal for Clinicals: 1</i>				

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>FNX License Agreement</u>					
	Lakeland Public Television	(10063) Broadcast license agreement for the airing of FNX on other PBS and privately owned stations at no charge Term: 1/1/2014 - 6/30/2014 Funding Source: N/A	KVCR-FNX/SBCCD		SSutorus
<i>SubTotal for FNX License Agreement: 1</i>					
<u>General</u>					
	4 Imprint	(10084) Production of 105 cotton pique sport shirts in assorted men's sizes with SBVC logo Term: 3/11/2014 - 3/11/2014 Funding Source: General Funds	Student Services/SBVC	\$2,081.29	SSutorus
	A & M Tree Specialist	(10036) Provide 30 feet of brush clearing as part of county ordinance at Box Springs Tower Term: 3/3/2014 - 5/31/2014 Funding Source: KVCR - Foundation	KVCR/SBVC	\$1,500.00	SSutorus
	Alliance Bus Lines, Inc	(10044) Bus rental for field trip to Dana Point, CA Term: 4/12/2014 - 4/12/2014 Funding Source: General Funds	Geology/CHC	\$544.36	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Alliance Bus Lines, Inc	(10014) Bus rental for field trip to Diamond Valley Lake, CA for the Geology classes Term: 4/5/2014 - 4/5/2014 Funding Source: General Funds	Geology/CHC	\$523.30	SSutorus
Alliance Bus Lines, Inc	(10045) Bus rental for field trip to Mill Creek/Forest Falls, CA Term: 5/10/2014 - 5/10/2014 Funding Source: General Funds	Geology/CHC	\$476.00	SSutorus
Ashlock Multi Services	(10031) Moving of print shop equipment to new location Term: 3/1/2014 - 6/30/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: Capital Outlay	DETS/SBCCD	\$9,800.00	SSutorus
Ashlock Multi Services	(10058) Repair of Ryobi printing press with parts and labor Term: 3/14/2014 - 6/30/2014 Funding Source: General Funds	DETS/SBCCD	\$540.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Awards & Specialities Inc	(10079) Purchase of CHC logoed name tags and lanyards for identifying student workers in Counseling Department; funded through Matriculation grant Term: 3/20/2014 - 6/30/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: State Grant	Counseling/CHC	\$595.08	SSutorus
	Beaumont Unified School District	(10038) Bus rental for high school students to attend CHC's Senior Day event; funded through CTE Transitions grant Term: 3/7/2014 - 3/7/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: State Grant	Program Development/CHC	\$247.50	SSutorus
	Berk, Lee	(10055) Speaker for CHC 2014 Commencement event Term: 5/23/2014 - 5/23/2014 Funding Source: General Funds	Student Life/CHC	\$500.00	SSutorus
	Blue Blaze Production, Inc	(10104) Speaker for the "Women in Math and Science" event Term: 4/25/2014 - 4/25/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: STEM Grant	Science/SBVC	\$500.00	Ssutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Boy Scouts of America	(10082) 1/2 page advertisement and sponsorship at the Boy Scouts of America event Term: 3/13/2014 - 3/13/2014 Funding Source: General Funds	Chancellor/SBCCD	\$500.00	SSutorus
	Boys & Girls Clubs of Greater Redlands -Riverside	(10083) 1/2 page advertisement in Field of Dreams event guide Term: 5/16/2014 - 5/16/2014 Funding Source: General Funds	Chancellor/SBCCD	\$500.00	SSutorus
	Bryant, Renae	(10092) Speaker topic "Sexual Assault and the Aftermath" Term: 4/9/2014 - 4/9/2014 Funding Source: General Funds	Arts & Lecture/SBVC	\$200.00	SSutorus
	Bryant, Renae	(10093) Speaker topic "Sexual Assault and the Aftermath" Term: 4/16/2014 - 4/16/2014 Funding Source: General Funds	Police Science/CHC	\$200.00	SSutorus
	Caribbean Pacific Bus, LLC	(10076) Bus rental for field trip to Chaffey College for the Umoja Annual Regional Symposium Term: 4/4/2014 - 4/4/2014 Funding Source: General Funds	Counseling/SBVC	\$750.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Champion Electric, Inc.	(10095) Install wiremolds circuits, data cabinet and outlets in CHC classroom CHS237; funded through STEM Grant Term: 3/25/2014 - 6/30/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: Federal Grant	Instruction/CHC	\$10,725.00	SSutorus
	CM Publishing Group, LLC	(10067) One page advertisement in the Citrus Harvest Festival Guide with 50% discount Term: 3/29/2014 - 3/29/2014 Funding Source: General Funds	Chancellor/SBCCD	\$500.00	SSutorus
	Colton Joint USD	(10047) Bus rental plus overages for high school students to attend CHC's Senior Day event; funded through CTE Transitions grant Term: 3/7/2014 - 3/7/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: State Grant	Program Development/CHC	\$520.00	SSutorus
	Costume Specialists, Inc	(10053) Shipping cost for delivery and pickup for use of Curious George Costume for PBS Event at no cost Term: 4/10/2014 - 4/14/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: KVCR - Foundation	KVCR/SBVC	\$230.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
CSUSB Philanthropic Foundation	(10107) 1/2 page advertisement in the Symposium on "Race and Race Relations" program book Term: 4/16/2014 - 4/16/2014 Funding Source: General Funds	Chancellor/SBCCD	\$100.00	SSutorus
Dan Lyman Construction, Inc	(10039) Repair of damaged doors in the cafeteria Term: 3/13/2014 - 5/31/2014 Funding Source: General Funds	Maintenance/SBVC	\$4,320.00	SSutorus
Direct Connection	(10046) Printing of pledge mailers and process mailing Term: 1/16/2014 - 1/17/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: KVCR - Foundation	KVCR-TV/SBCCD	\$394.20	SSutorus
Events by Lavonne	(10061) Catering for staff workshop; funded through basic skills grant Term: 3/7/2014 - 3/7/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: State Grant	Instruction/CHC	\$453.60	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Events by Lavonne	(10074) Catering of refreshments for DSP&S/EOPS advisory meeting; funded through DSP&S/EOPS grants Term: 5/8/2014 - 5/8/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: State Grant	Counseling/CHC	\$299.16	SSutorus
Graphic Solutions, The	(10101) Production of 188 t-shirts for Science day event with SBVC logo; funded through Board Financial Assistance Program (BFAP)- Student Financial Aid Administration Advance Allocation (SFAA) program Term: 3/26/2014 - 4/30/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: State Grant	Financial Aid/SBVC	\$1,298.03	SSutorus
H & L Charter Co, Inc	(10028) Bus Rental for Star program field trip to Camarillo, CA; funded through the Star Grant Term: 5/7/2014 - 5/8/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: Federal Grant	Star Program/SBVC	\$2,172.10	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Haggard, Desirea Christine	(10106) Speaker for the "Women in Math and Science" event Term: 4/25/2014 - 4/25/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: STEM Grant	Science/SBVC	\$300.00	SSutorus
Hand in Hand Promotions	(10069) Production of lapel pins with SBVC Logo to promote the SBVC campus and programs Term: 3/20/2014 - 6/30/2014 Funding Source: General Funds	Marketing/SBVC	\$810.00	SSutorus
Highland Area Chamber of Commerce	(10075) Booth rental at Annual Citrus Harvest Festival to promote PDC programs and training opportunities; funded through community services program Term: 3/29/2014 - 3/29/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: Other Non-General	PDC/SBCCD	\$40.00	SSutorus
Highpoint Management Group	(10056) Provide grant required training and job placement analyses; funded through Logistics Technology grant Term: 1/20/2014 - 6/30/2014 Funding Source: State Grant	PDC/SBCCD	\$12,520.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Hilton - San Bernardino	(10020) Catering and room rental for the Chancellor's Cabinet Retreat Term: 5/21/2014 - 5/21/2014 Funding Source: General Funds	Chancellor/SBCCD	\$1,000.00	SSutorus
Inland Empire Job Corps Center	(10066) MOU - To establish a work-based learning program for Job Corps participants at no cost to District Term: 7/1/2014 - 6/30/2015 Funding Source: N/A	Calworks/SBVC		SSutorus
Johnson, Ashlee	(10102) Speaker for the "Women in Math and Science" event Term: 4/25/2014 - 4/25/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: STEM Grant	Science/SBVC	\$300.00	SSutorus
Konica Minolta	(10032) Moving of five copy machines to new location Term: 3/1/2014 - 6/30/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: Capital Outlay	DETS/SBCCD	\$1,500.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>	Lakes-Martinez, Julie	(10105) Speaker for the "Women in Math and Science" event Term: 4/25/2014 - 4/25/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: STEM Grant	Science/SBVC	\$300.00	SSutorus
	LeMay Construction	(10037) Provide moving services for the relocation of the TESS department to new location; to include disassembly and then reassembly of necessary furnishings at new location, electrical hookups as needed and 120 file storage size boxes for packing Term: 3/11/2014 - 5/31/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: Capital Outlay	DETS/SBCCD	\$34,680.00	SSutorus
	Los Amigos Restaurant	(10111) Catering for Nuestra Graduación Term: 5/18/2014 - 5/18/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: Diversity Fund	Diversity Committee/SBVC	\$1,999.73	SSutorus
	Medina, David	(10060) Rental of sound system for 2014 Commencement Term: 5/22/2014 - 5/23/2014 Funding Source: General Funds	Student Life/SBVC	\$4,104.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Meyyappan, Meyya, Dr	(10070) Speaker - Keynote Speaker for Nanotechnology Forum: funded through Nanotechnology grant Term: 4/25/2014 - 4/25/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: Federal Grant	PDC/SBCCD	\$1,500.00	SSutorus
Mizutani, Mari DBA Otherwise Strings	(10091) Performance - String quartet to play for CHC 2014 Graduation Term: 5/23/2014 - 5/23/2014 Funding Source: General Funds	Student Life/CHC	\$800.00	SSutorus
Multicard	(10057) Maintenance for Student ID Machine in ASB Office: Printer Q104906, Cam C1019476, Sliver Production V6.5 CP65010892, Sliver upgrade CS65013047: funded through 4141 trust account Term: 1/1/2014 - 12/31/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: Trust Account	Student Life/SBVC	\$1,376.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u><i>General</i></u>					
	NAEYC	(10073) Membership in the National Association for the Education of Young Children; funded through State of California Department of Education grant Term: 3/20/2014 - 3/19/2015 Note – Program manager states this is an acceptable use of funding source Funding Source: State Grant	Child Care Center/SBVC	\$825.00	SSutorus
	Napoli Italian Restaurant	(10100) Catering refreshments for YESS/ILP Graduation Ceremony; funded through Foster and Kinship grant Term: 4/16/2014 - 4/16/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: State Grant	Calworks/SBCCD	\$592.00	SSutorus
	Novelas Educativas, LLC	(10132) Production of media tools to address economic and cultural barriers faced by SBCCD Latino students and their families; funded through the HSI grant Term: 4/12/2014 - 6/30/2015 Note – Program manager states this is an acceptable use of funding source Funding Source: Federal Grant	Chancellor/SBCCD	\$34,600.00	SSutorus
	Palazuelos, Antonio Luciano	(10019) Marine Honor Guard for Veterans Day art show Term: 11/6/2013 - 11/6/2013 Funding Source: General Funds	Vetersans/SBCCD	\$270.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	PBS - Public Broadcasting Service	(10054) Booth rental at the PBS Annual Meeting in San Francisco, CA Term: 5/12/2014 - 5/15/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: KVCR - Foundation	KVCR-TV/SBCCD	\$3,250.00	SSutorus
	Public Media Partnerships, Inc	(10017) Provide assistance in the planning and execution of KVCR-FM Spring membership campaign Term: 2/18/2014 - 6/30/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: KVCR - Foundation	KVCR-FM/SBCCD	\$8,570.00	SSutorus
	Purple Easel LLC	(10041) Purchase of 20 Tickets to the Purple Easel Dinner and Painting Event; tickets to be given away as pledge drive thank you gifts Term: 5/29/2014 - 5/29/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: KVCR - Foundation	KVCR-TV/SBCCD	\$720.00	SSutorus
	Quantum Group, The	(10043) Manufacture deluxe 10' x 10' tent with CHC logo; funded through Title V grant Term: 3/12/2014 - 5/31/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: Federal Grant	Title V/CHC	\$870.20	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Rise Interpreting, Inc	(9863) Sign language interpreting services for ASL courses: change ending term date from 01/30/2014 to 06/30/2014 Term: 1/13/2014 - 6/30/2014 Funding Source: General Funds	Art/SBCCD	\$1,000.00	SSutorus
River Springs Charter School	(10042) Bus rental for high school students to attend CHC's Senior Day event; funded through CTE Transitions Grant Term: 4/9/2014 - 4/9/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: State Grant	Program Development/CHC	\$612.55	SSutorus
RSVP Institute of Etiquette	(10072) Speaker topic "Manners, Professional Etiquette, and Image Branding Concepts" Term: 5/7/2014 - 5/7/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: Trust Account	Student Life/SBVC	\$750.00	SSutorus
San Bernardino City USD	(10059) Bus rental for high school students from San Gorgonio High School to attend CHC's Senior Day event; funded through CTE Transitions grant Term: 3/7/2014 - 3/7/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: State Grant	Program Development/CHC	\$172.44	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Shalimar Tours & Charter	(10080) Bus rental for field trip for Puente Program to University of California Los Angeles for the Student Opportunity and Mentorship Program (STOMP) Conference; funded through the statewide Puente Program Term: 4/25/2014 - 4/25/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: Other Non-General	Counseling/SBVC	\$1,285.79	SSutorus
	Shalimar Tours & Charter	(10029) Bus Rental for Star program field trip to Las Vegas, NV to visit University of Nevada Las Vegas; funded through Star grant Term: 4/30/2014 - 5/1/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: Federal Grant	Star Program/SBVC	\$2,438.00	SSutorus
	Shalimar Tours & Charter	(10089) Bus rental for two buses for field trip to Los Angeles County Museum of Art; funded through Art Club Term: 4/5/2014 - 4/5/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: Trust Account	Art/SBVC	\$2,034.11	SSutorus
	Sierra Screen Print Graphics	(10081) Manufacture single sided banner with CHC logo Term: 3/20/2014 - 3/20/2014 Funding Source: General Funds	Title V/CHC	\$309.60	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Signature Party Rentals	(10085) Rental of stage equipment and canopies for SBVC's 2014 Commencement Term: 5/21/2014 - 5/23/2014 Funding Source: General Funds	Student Life/SBVC	\$15,295.21	SSutorus
Stelle, Lei Lani	(10086) Speaker - topic "Dolphins and Whales of Earth Day" Term: 4/4/2014 - 4/4/2014 Funding Source: General Funds	Arts & Lecture/SBVC	\$100.00	SSutorus
Taco Village	(10108) Catering for EOP&S/CalWorks Graduation/Scholars ceremony; funded through CalWorks and EOP&S grants Term: 5/9/2014 - 5/9/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: State Grant	Calworks/CHC	\$1,512.00	SSutorus
Time for Change Foundation	(10030) Quarter page advertisement in program guide for the "Life's Precious Jewels" awards luncheon Term: 4/10/2014 - 4/10/2014 Funding Source: General Funds	President/SBVC	\$75.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
United Site Services. Inc	(10052) Rental of nine portable toilets with sinks, two ADA compliant portable toilets and 2 hand sanitizers for SBVC 2014 Graduation Term: 5/22/2014 - 5/27/2014 Funding Source: General Funds	Student Life/SBVC	\$1,123.86	SSutorus
University of Recording Arts & Music	(10018) Provide KVCR with 50 Training DVDs as thank you gifts to donors; no charge to District Term: 1/24/2014 - 3/31/2014 Funding Source: N/A	KVCR/SBCCD		SSutorus
Watson, Tremonisha	(10103) Speaker for the "Women in Math and Science" event Term: 4/25/2014 - 4/25/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: STEM Grant	Science/SBVC	\$300.00	SSutorus
Wood, Wendy	(10071) Provide assistance in formatting and editing the 2014 SBVC Self Study Term: 4/15/2014 - 7/24/2014 Funding Source: General Funds	Instruction/SBVC	\$1,700.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Yucaipa Valley Chamber of Commerce	(10090) Event Sponsor for the "22nd Annual State of the City" Luncheon; table sponsor includes table for 10, CHC logo in program, table sign with CHC logo Term: 4/17/2014 - 4/17/2014	President/CHC	\$500.00	SSutorus
	Funding Source: General Funds			

SubTotal for General: 67

\$180,605.11

Income - Facilities Use

California Virtual Academies	(10015) Use of CHC Theater for high school graduation Term: 5/22/2014 - 5/22/2014	Administrative Services/CHC	\$707.94	SSutorus
	Funding Source: N/A			

Grove School, The

(10049) Use of CHC Pool for swim meets
Term: 3/24/2014 - 5/23/2014

Administrative Services/CHC

\$540.00

SSutorus

Funding Source: N/A

SubTotal for Income - Facilities Use: 2

\$1,247.94

Income - Grant

CCC Chancellor's Office	(10088) AB86 Adult Education Consortium Planning Grant Term: 3/20/2014 - 6/30/2014	Grants/SBVC	\$366,883.00	SSutorus
	Funding Source: N/A			

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Income - Grant</u>					
<i>SubTotal for Income - Grant: 1</i>				<i>\$366,883.00</i>	
<u>Income - Underwriter</u>					
Cafe Sevilla	(10013) Underwriter for radio programs "Morning Edition" and "All Things Considered" Term: 3/3/2014 - 6/3/2014 Funding Source: N/A	KVCR-FM/SBCCD	\$8,000.00	SSutorus	
California State University - San Bernardino	(10048) Underwriter for radio station programs during the month of March Term: 3/10/2014 - 3/30/2014 Funding Source: N/A	KVCR-FM/SBCCD	\$1,500.00	SSutorus	
Dignity Health	(10064) Underwriter for KVCR-FM programs "AM", "Mid-Day" and "PM Drive" Term: 4/7/2014 - 6/30/2014 Funding Source: N/A	KVCR-FM/SBCCD	\$26,775.00	SSutorus	
Fielding Graduate University	(10065) Underwriter for KVCR-FM programs "Morning Edition" and "All Things Considered" Term: 3/4/2014 - 4/26/2014 Funding Source: N/A	KVCR-FM/SBCCD	\$6,750.00	SSutorus	

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Income - Underwriter</u>					
	Steves, Rick	(10027) Underwriter agreement for programs aired on weekend midday Term: 3/2/2014 - 3/18/2014 Funding Source: N/A	KVCR-FM/SBCCD	\$375.00	SSutorus
<i>SubTotal for Income - Underwriter: 5</i>				<i>\$43,400.00</i>	
<u>Maintenance Agreement</u>					
	Bruker Nano Inc.	(10077) Maintenance and on site repair of atomic force microscope serial number 386441C010; funded through Industry Driven Regional Collaborative grant Term: 1/1/2014 - 12/31/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: State Grant	PDC/SBCCD	\$9,850.00	SSutorus
<i>SubTotal for Maintenance Agreement: 1</i>				<i>\$9,850.00</i>	
<u>PO as Contract</u>					
	Applebee's	(10098) Catering for Star program participants field trip to Ventura, CA; funded through Star grant Term: 5/7/2014 - 5/7/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: Federal Grant	Star Program/SBVC	\$436.90	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>PO as Contract</u>				
Fujifilm Graphic	(10094) Repair of AMP Model XA17X7 Serial number 4134776 JDE Term: 11/7/2013 - 2/10/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: KVCR - Foundation	KVCR-TV/SBCCD	\$1,279.24	SSutorus
Hash House A Go Go	(10096) Catering for Star program participants field trip to UNLV; funded through Star grant Term: 4/30/2014 - 4/30/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: Federal Grant	Star Program/SBVC	\$660.00	SSutorus
Milano's Italian Restaurant	(10097) Catering for Star program participants field trip to Ventura, CA; funded through Star grant Term: 5/8/2014 - 5/8/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: Federal Grant	Star Program/SBVC	\$694.00	SSutorus
UNLV Dining	(10099) Catering for Star program participants field trip to Las Vegas, NV; funded through Star grant Term: 4/30/2014 - 4/30/2014 Note – Program manager states this is an acceptable use of funding source Funding Source: Federal Grant	Star Program/SBVC	\$202.69	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>PO as Contract</u>					
<i>SubTotal for PO as Contract: 5</i>				\$3,272.83	
<u>Program Acquisition</u>					
	Hostler, Allie	(10062) Program acquisition rights for programs "Addiction and Renewal in the Hoppa Valley" at no cost to District Term: 1/17/2014 - 1/16/2019 Funding Source: N/A	KVCR-FNX/SBCCD		SSutorus
<i>SubTotal for Program Acquisition: 1</i>					
<u>Program Rights</u>					
	Redwood Empire Public Television, Inc	(10087) Program rights to air FNX programs; no charge Term: 1/1/2014 - 6/30/2014 Funding Source: N/A	KVCR-FNX/SBVC		SSutorus
<i>SubTotal for Program Rights: 1</i>					

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Rescinded/Cancelled</u>					
	National Community Renaissance	(9288) MOU - Make it in American Challenge project: a grant co-operative between National Community Renaissance, California Manufacturing Technology; to create jobs and educate technicians in nanotechnologies and manufacturing; Contract cancelled as grant application was rejected Term: 5/29/2013 - 6/30/2014 Funding Source: N/A	PDC/SBCCD		CNg
<i>SubTotal for Rescinded/Cancelled: 1</i>					
<u>Software/Online Services</u>					
	American Funding Innovators, Inc (AFI)	(10068) Web-based grant management software; funded through Title V grant Term: 3/17/2014 - 3/16/2015 Note – Program manager states this is an acceptable use of funding source Funding Source: Federal Grant	Title V/CHC	\$4,550.00	SSutorus
	Eureka	(10011) Software License - Site license for Eureka software, a career information system Term: 9/1/2013 - 8/31/2014 Funding Source: General Funds	Counseling/CHC	\$1,182.60	SSutorus
<i>SubTotal for Software/Online Services: 2</i>				\$5,732.60	
<i>Grand Total Contracts for Board Date 4/10/2014: 97</i>					

Routine Contracts – Summary

Scheduled Board Meeting 04/10/2014

EXPENSES

Category	# of Contracts	Contract Value
<i>ASB Discount Program</i>	1	\$0.00
<i>Broadcasting Rights</i>	1	\$350.00
<i>CalWorks Off-Site Work Study</i>	7	\$40,112.00
<i>Clinicals</i>	1	\$0.00
<i>FNX License Agreement</i>	1	\$0.00
<i>General</i>	67	\$180,605.11
<i>Maintenance Agreement</i>	1	\$9,850.00
<i>PO as Contract</i>	5	\$3,272.83
<i>Program Acquisition</i>	1	\$0.00
<i>Program Rights</i>	1	\$0.00
<i>Rescinded /Cancelled Contract</i>	1	\$0.00
<i>Software/Online Services</i>	2	\$5,732.60
	89	
		Total Expenses
		\$239,922.54

INCOME

Category	# of Contracts	Contract Value
<i>Income - Facilities Use</i>	2	\$1,247.94
<i>Income - Grant</i>	1	\$366,883.00
<i>Income - Underwriter</i>	5	\$43,400.00
	8	
		Total Income
		\$411,530.94

Total Number of Contracts 97

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: Matthew Isaac, Executive Director, EDCT

DATE: April 10, 2014

SUBJECT: Consideration of Approval of the revised Bylaws, Articles of Incorporation, Action by Incorporator, and Master Agreement of the Economic Development and Corporate Training Foundation (EDCT Foundation)

RECOMMENDATION

It is recommended that the SBCCD Board of Trustees approve the revised Bylaws, Articles of Incorporation, Action by Incorporator, and Master Agreement of the Economic Development and Corporate Training Foundation (EDCT Foundation).

OVERVIEW

On August 8, 2013, the Board of Trustees approved the establishment of the Economic Development and Corporate Training Foundation (EDCT Foundation). At this meeting, the Board had recommended changes that required revision to the Foundation Bylaws, Articles of Incorporation, Action by Incorporator, and Master Agreement. Additional revisions recommended after on-going discussion with the legal counsel to the Foundation Bylaws, Articles of Incorporation, Action by Incorporator, and Master Agreement were also necessary for purposes of completeness and clarification.

ANALYSIS

By approving the revised Bylaws, Articles of Incorporation, Action by Incorporator and Master Agreement, these documents can now be presented to the Board of Directors of the EDCT Foundation for review and approval.

BOARD IMPERATIVE

II. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

No impact to the District General Funds.

**BYLAWS
OF
ECONOMIC DEVELOPMENT AND CORPORATE TRAINING FOUNDATION
A California Nonprofit Public Benefit Corporation**

**BYLAWS
OF
ECONOMIC DEVELOPMENT AND CORPORATE TRAINING FOUNDATION
A California Nonprofit Public Benefit Corporation**

ARTICLE 1. NAME AND OFFICES.

1.01. Name. This corporation shall be known as the Economic Development and Corporate Training Foundation (~~hereinafter referred to as the~~ “Corporation”).

1.02. Principal Office. The principal office of the Corporation shall be initially located at 114 South Del Rosa Drive, San Bernardino, California 92408. ~~The board of directors of the Corporation (hereinafter referred to as the “Board of Directors”) is hereby granted full power and authority to change said principal office from one location to another, within said county, by motion at an open meeting. Any such change of address will be noted by the Secretary in these Bylaws. The fixing or changing of such address shall not be deemed an amendment to these Bylaws.~~

1.03. Other Offices. Branch or subordinate offices may be established by the Board of Directors at any time and at any place or places.

ARTICLE 2. OBJECTIVES AND PURPOSES.

2.01. Auxiliary Organization. The Corporation has been formed under the California Nonprofit Public Benefit Corporation Law for charitable purposes and to support the San Bernardino Community College District (~~the~~ “District”) as a recognized “auxiliary organization” of the District as provided in Sections 72670 through 72682 of the Education Code ~~Sections 72670-72682~~, as such law may be amended from time to time. This ~~corporation~~ Corporation shall operate in compliance with District policy and regulations, and with provisions of law pertaining to auxiliary organizations of community college districts, Sections 72670 *et. seq.* of the *Education Code*, and Sections 59255 *et. seq.* of Title 5 of the *California Code of Regulations*, as such policies, statutes, and regulations may be amended from time- to-time.

2.02. Specific Purpose. The specific purpose of this ~~corporation~~ Corporation is to provide activities which are an integral part of the not-for-profit educational programs of the District’s Economic Development and Corporate Training (“EDCT”) programs. These activities may include, but are not limited to improving facilities and equipment to benefit program trainees; providing financial assistance to program trainees; developing workshops, conferences, institutes, and other mission related activities; fundraising and alumni activities; gifts, bequests, endowments, and trusts; ~~and~~ public relations; and seeking and applying for grants.

2.03. Limitations. No substantial part of the activities of the Corporation shall consist of carrying on propaganda, or otherwise attempting to influence legislation, and

the Corporation shall not participate or intervene in any political campaign on behalf of (or in opposition to) any candidate for public office. The Corporation shall not, except to an insubstantial degree, engage in any activities or exercise any powers that are not in furtherance of the charitable purposes described in its Articles of Incorporation.

ARTICLE 3. MEMBERS.

The Corporation shall have no “members” as that term is defined by *California Corporations Code* Section 5056 and shall be governed solely by its Board of Directors in accordance with these Bylaws. Pursuant to *California Section 5310 of the Corporations Code* ~~Section 5310~~, any action which would otherwise require approval by a majority of all such members, shall instead require the approval by a majority of the Board of Directors.

ARTICLE 4. DIRECTORS.

4.01. Powers. Subject to the limitations stated in the Articles of Incorporation, these Bylaws and the Nonprofit Corporation Law, and subject to the duties of directors as prescribed by the Nonprofit Corporation Law, all corporate powers shall be exercised by or under the direction of, and the business and affairs of the Corporation shall be managed by, the Board of Directors. The individual directors shall act only as members of the Board of Directors, and individually shall have no power to act alone. As an auxiliary ~~foundation of the district, the corporation~~ organization of the District, the Corporation shall comply with ~~all applicable the~~ Board Policies and Administrative Procedures of the District.

4.02. Number of Directors. The Corporation shall have a Board of Directors composed of ~~seven~~ nine directors. Directors are collectively to be known as the Board of Directors. These numbers may be changed by a bylaw duly adopted amending this section.

4.03. Selection, Tenure of Office, and Vacancies. Each director shall hold office for a term of three years and until his or her successor is appointed and qualified, except for the initial directors of the Corporation, and except as set forth in Article 4.05. At the first regular meeting of the Board of Directors, the directors shall be divided by lot into three classes, to consist of approximately ~~two~~ three members each and whose terms shall begin on the date of such meeting. The members of the first, second, and third classes shall hold office for a term of one, two, and three years, respectively, and until their successors are appointed and qualified. At the first meeting following the expiration of the term of a director, the Board shall proceed to fill the vacancy. The affirmative vote of a majority of the total membership of the Board of Directors shall be necessary to appoint a director.

4.04. Vacancies. Vacancies in the Board of Directors occurring other than by expiration of term shall be filled by appointment by the remaining directors in the same manner as the appointment of directors is made at expiration of the term of a director. Such vacancies may be filled at any regular meeting of the Board of Directors or at any

special meeting called for that purpose and a director elected shall hold office for the unexpired term of the director whom he or she succeeds.

4.05. District's Board of ~~Trustee's~~ Trustees' Appointment of ~~One Director~~ Three Directors. Notwithstanding the provisions of Sections 4.03 and 4.04 of these Bylaws, *supra*, the District's Board of Trustees shall appoint ~~one of the~~ three of its Trustees to the Corporation's Board of Directors. The term of the ~~Director~~ Directors appointed by the District's Board of Trustees shall be one year.

4.06. Chair and Vice-Chair of the Board of Directors. The Board of Directors shall annually elect a Chair and a Vice-Chair from among the directors. The Chair of the Board of Directors shall, if present, preside at all meetings of the Board of Directors and exercise and perform such other powers and duties as may be, from time-to-time, assigned to the Chair of the Board of Directors or prescribed by these Bylaws. The Vice-Chair shall preside at any meeting of the Board of Directors in the absence of the Chair.

4.07. Compensation. Directors shall serve without compensation, but may be reimbursed for the cost of travel to conferences or other Corporation-related activities ~~related to the Corporation,~~ subject to ~~compliance with applicable the~~ Board Policies and Administrative Procedures of the District.

4.08. Restriction on Interested Directors. Not more than forty-nine percent of the persons serving on the Board at any time may be interested persons. An interested person is: (a) any person compensated by the Corporation for services rendered to it other than those performed as a Director within the previous twelve months, whether as a full-time or part-time employee, independent contractor, or otherwise; (b) any shareholder, employee or officer of any corporation, or partner or employee of any partnership, which has rendered compensated services to the Corporation within the previous twelve months; and (c) any brother, sister, ancestor, descendant, spouse, brother-in-law, sister-in-law, mother-in-law, or father-in-law of any person described in (a) or (b) hereof. Any violation of the provisions of this paragraph shall not, however, affect the validity or enforceability of any transaction entered into by the Corporation.

4.09. Nonliability for Debts. The private property of the Directors shall be exempt from execution or other liability for any debts, liabilities or obligations of the Corporation, and no Director shall be liable or responsible for any debts, liabilities or obligations of the Corporation.

4.10. Indemnity by Corporation for Litigation Expenses of Officers and Directors. To the fullest extent permitted by law, the Corporation shall indemnify any present or former director, officer, employee or other "agent" of the ~~corporation~~ Corporation, as that term is defined in ~~California~~ Section 5238 of the Corporations Code ~~Section 5238~~, against all expenses, judgments, fines, settlements, and other amounts actually and reasonably incurred by them in connection with any "proceeding," as that term is used in ~~California~~ Section 5238 of the Corporations Code

~~Section 5238~~, and including an action by or in the right of the Corporation, by reason of the fact that the person is or was a person described in ~~California~~ [Section 5238 of the Corporations Code](#) ~~Section 5238~~. “Expenses,” as used in this bylaw, shall have the same meaning as in ~~California~~ [Section 5238\(a\) of the Corporations Code](#) ~~Section 5238(a)~~. Expenses incurred in defending any proceeding may be advanced by the Corporation as authorized in ~~California~~ [Section 5238 of the Corporations Code](#) ~~Section 5238~~ prior to the final disposition of such proceeding, upon receipt of an undertaking by or on behalf of the director or officer to repay such amount unless it shall be determined ultimately that the director or officer is entitled to be indemnified.

4.11. Insurance. The Corporation shall have the right to purchase and maintain insurance to the full extent permitted by law on behalf of its officers, directors, employees, and other agents, against any liability asserted against or incurred by any officer, director, employee, or agent in such capacity or arising out of the officer’s, director’s, employee’s or agent’s status as such. The Corporation shall obtain liability insurance or the equivalent of insurance which covers the directors and officers issued either in the form of a general liability policy or a director’s and officer’s liability policy consistent with the requirements ~~of California~~ [in Section 5239 of the Corporations Code](#) ~~Section 5239~~.

ARTICLE 5. MEETINGS.

5.01. Ralph M. Brown Act. All meetings of the Board of Directors, including, without limitation, regular, adjourned regular, special, and adjourned special meetings shall be called, noticed, held and conducted in accordance with the provisions of the Ralph M. Brown Act (commencing with [Section 54950](#)) of the ~~California~~-Government Code, ~~Section 54950~~, or any successor legislation hereinafter enacted (“Brown Act”).

5.02. Regular Meetings. The Board of Directors shall hold at least one business meeting every quarter, pursuant to [Section 72674](#) of the ~~California~~-Education Code ~~Section 72674~~.

5.03. Telephonic Meetings. Subject to the provisions of the Brown Act governing teleconferencing, members of the Board of Directors may participate in a regular or special meeting through use of conference telephone or similar communications equipment, so long as all members participating in such meeting can hear one another.

5.04. Quorum. A majority of the authorized number of directors shall constitute a quorum for the transaction of business. Every act or decision done or made by a majority of the directors present at a meeting duly held at which a quorum is present shall be the act of the Board of Directors, unless the Articles, these Bylaws, or the Nonprofit Corporation Law specifically requires a greater number. In the absence of a quorum at any meeting of the Board of Directors, a majority of the directors present may adjourn the meeting as provided in Section 5.05 of these Bylaws.

5.05. Adjournment. Subject to the provisions of the Brown Act governing adjournment, any meeting of the Board of Directors, whether or not a quorum is present, may be adjourned to another time and place by the vote of a majority of the directors present.

5.06. Inspection Rights. Every director shall have the absolute right at any time to inspect, copy and make extracts of, in person or by agent or attorney, all books, records and documents of every kind and to inspect the physical properties of the Corporation.

ARTICLE 6. COMMITTEES.

6.01. Committees of the Board of Directors. Subject to the provisions of the Brown Act, the Board of Directors may create committees.

6.02. Minutes and Reports. Each committee shall keep regular minutes of its proceedings, which shall be filed with the Secretary. All action by any committee shall be reported to the Board of Directors at the next meeting thereof and shall be subject to revision and alteration by the Board of Directors.

6.03. Meetings. Subject to the requirements of the Brown Act, and except as otherwise provided in these Bylaws or by resolution of the Board of Directors, each committee shall adopt its own rules governing the time and place of holding and the method of calling its meetings and the conduct of its proceedings and shall meet as provided by such rules, and it shall also meet at the call of any member of the committee.

6.04. Term of Office of Committee Members. Each committee member shall serve at the pleasure of the Board of Directors but not to exceed such committee member's term as a director.

ARTICLE 7. OFFICERS.

7.01. Officers. The officers of the Corporation shall be an Executive Director, a Chief Financial Officer who shall hold title of Treasurer, a Secretary, and such other officers as the Board of Directors may appoint in accordance with the provisions of Section 7.03 of these Bylaws. These officers may be employees of the District and may be eligible for reassigned time from ~~their the~~ usual District assignments to fulfill their responsibilities ~~to for~~ the Corporation, ~~and they.~~ They will receive no additional compensation for their work for the Corporation. At such time as the Corporation determines the need for full-time staff, the recruitment will be conducted following the processes of the District's Office of Human Resources.

7.02. Appointment of Officers. The officers of the Corporation, except for such officers as may be appointed in accordance with the provisions of Section 7.03 of ~~this Article~~ these Bylaws, shall be appointed by the Board of Directors to one year terms pursuant to an annual election. Notwithstanding the above, the appointment of one or more officers may be continued to a regular meeting or special meeting held within six

weeks of the one year appointment anniversary, in which case the term of the incumbent officer shall be continued until the new appointment is made.

7.03. Subordinate Officers. The Board of Directors may appoint such other officers as the business of the Corporation may require, each of whom shall hold office for such period, have such authority and perform such duties as are required in these Bylaws or as the Board of Directors may from time-to-time determine.

7.04. Resignation. Any officer may resign at any time by giving written notice to the Corporation, subject to the rights, if any, of the Corporation under any contract to which the officer is a party. Any such resignation shall take effect at the date of the receipt of such notice or at any later time specified therein; and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

7.05. Removal of Officers. Any officer may be removed, either with or without cause, by a majority of the directors then in office at any regular or special meeting of the Board of Directors, or by any officer upon whom such power of removal may be conferred by the Board of Directors.

7.06. Vacancies. A vacancy in any office because of death, resignation, removal, disqualification, or any other cause shall be filled in the manner prescribed in these Bylaws for regular appointments to such office.

7.07. Executive Director. The Executive Director shall be responsible for the day-to-day administration of the Corporation, ~~including the right to employ and discharge all employees and agents of the Corporation and shall have the authorization to sign all contracts, notes, conveyances, and other papers, documents and instruments in writing in the name of the Corporation, except where such matters are prescribed in the Bylaws or by the Board of Directors~~ and shall have such other powers and perform such ~~other~~ duties as may be prescribed by the Board of Directors or by these Bylaws. These duties must be carried with the managerial oversight of the District's Chancellor or designee and following the Board Policies and Administrative Procedures of the District.

7.08. Secretary. The Secretary shall keep, or cause to be kept, a book of minutes in written form of the proceedings of the Board of Directors and committees of the Board of Directors. The Secretary shall give, or cause to be given, notice of all meetings of the Board of Directors required by these Bylaws or by law to be given, and shall cause the seal of the Corporation to be kept in safe custody, and shall have such other powers and perform such other duties as may be prescribed by the Board of Directors or these Bylaws.

7.09. Treasurer. The Treasurer shall keep and maintain, or cause to be kept and maintained, adequate and correct books and records of account in written form or any other form capable of being converted into written form. The Treasurer shall deposit all monies and other valuables in the name and to the credit of the Corporation

with such ~~depositories~~ depository or depositories as may be designated by the District. The Treasurer shall render to the Chair and directors whenever they request an account of all of the Treasurer's transactions as the Treasurer, and of the financial condition of the Corporation, and shall have such other powers and perform such other duties as may be prescribed by the Board of Directors or by these Bylaws.

ARTICLE 8. BOOKS AND RECORDS.

8.01. Books and Records. The Corporation shall keep adequate and correct books and records of account and minutes of the proceedings of the Board of Directors and committees of the Board of Directors. The Corporation is subject to the Richard McKee Transparency Act of 2011, ~~Education Code~~ Sections 72690 *et. seq.* of the Education Code.

8.02. Form of Records. Minutes shall be kept in written form. Other books and records shall be kept either in written form or in any other form capable of being converted into written form. If any record subject to inspection pursuant to the Nonprofit Corporation Law is not maintained in written form, a request for inspection is not complied with unless and until the Corporation, at its expense, makes such record available in written form.

8.03. Audit. The Corporation shall ~~select a~~ be a part of the District's annual certified ~~public accountant and contract for an annual~~ audit performed by the certified public accountant, pursuant to ~~Education Code~~, Section 72672(a) of the Education Code. The Corporation shall submit the audit report to the District's Board of Trustees and to the State Chancellor's Office. The Corporation shall annually publish an audited statement of its financial condition which shall be disseminated as widely as feasible and be available to any person on request. Distribution of the published audited statement of the Corporation's financial condition at a regularly scheduled meeting of the District's Board of Trustees shall be deemed compliance with this requirement.

ARTICLE 9. GRANTS, CONTRACTS, LOANS, ETC.

9.01. Grants. The making of grants and contributions, and otherwise rendering financial assistance for the purposes of the Corporation, may be authorized by the Board of Directors. The Board of Directors may authorize any officer or officers, agent or agents, in the name of and on behalf of the Corporation, to make any such grants, contributions or assistance.

9.02. Deposits. The funds of the Corporation not otherwise employed shall be deposited from time to time to the order of the Corporation in such banks, trust companies or other depositories as approved by the District's ~~s~~ Chancellor or his designee.

9.03. Conflicts of Interest.

A. Pursuant to the Section 72677 of the Education Code ~~Section 72677~~, no member of the Board of Directors shall be financially interested in any

contract or other transaction entered into by the Board of Directors, except as provided in Section 72678 of the *Education Code*. Specifically, such contract is permissible under Section 72678 of the *Education Code* if the fact of such financial interest is disclosed or known to the Board of Directors and noted in the minutes; the Board of Directors thereafter authorizes, approves, or ratifies the contract or transaction in good faith without counting the vote or votes of such financially interested member or members; and the contract or transaction is just and reasonable.

B. Nevertheless, pursuant to [Section 72679 of the *Education Code*](#) ~~Section 72679~~, no contract or transaction shall be permitted if any of the following conditions exist: (i) the contract or transaction is between the Corporation and a member of the Board of Directors; (ii) the contract or transaction is between the Corporation and a partnership or unincorporated association of which any member of the Board of Directors is a partner or in which he or she is the owner or holder, directly or indirectly, of a proprietorship interest; (iii) the contract or transaction is between the Corporation and a corporation in which any member of the Board of Directors is the owner or holder, directly or indirectly, of five percent or more of the outstanding common stock; or (iv) a member of the Board of Directors is interested in a contract or transaction, and without first disclosing such interest to the Board of Directors at a public meeting of the Board, influences or attempts to influence another member or members of the Board to enter into the contract or transaction.

C. Additionally, pursuant to [Section 72680 of the *Education Code*](#) ~~Section 72680~~, no member of the Board of Directors may utilize any information, not a matter of public record, which is received by the person by reason of his or her membership on the Board for personal pecuniary gain, regardless of whether he or she is or is not a member of the Board at the time such gain is realized.

ARTICLE 10. INDEMNIFICATION OF DIRECTORS AND OFFICERS.

10.01. Indemnification by Corporation.

A. For the purposes of this Section 10.01, “agent” means any person who is or was a director, officer, employee or other agent of the Corporation, or is or was serving at the request of the Corporation as a director, officer, employee or agent of another foreign or domestic corporation, partnership, joint venture, trust, or other enterprise, or was a director, officer, employee, or agent of a foreign or domestic corporation which was a predecessor corporation of the Corporation or of another enterprise at the request of such predecessor corporation; “proceeding” means any threatened, pending or completed action or proceeding, whether civil, criminal, administrative or investigative; and “expenses” includes, without limitation, attorneys’ fees.

B. The Corporation shall, to the fullest extent permitted by law, indemnify any person who was or is a party or is threatened to be made a party to any proceeding by reason of the fact that such person is or was an agent of the Corporation,

against expenses, judgments, fines, settlements, and other amounts actually and reasonably incurred in connection with such proceeding.

C. In the event entitlement to indemnification is required by law to be based upon a determination by the Board of Directors that the agent has met the standards of conduct prescribed by law, such body shall meet and shall reach a determination on the issue within a reasonable period of time after request for such body to meet is received by the Corporation from the agent.

10.02. Advancing Expenses. The Corporation may advance to each agent the expenses incurred in defending any proceeding referred to in Section 10.01 of these Bylaws prior to the final disposition of such proceeding upon receipt of an undertaking by or on behalf of the agent to repay such amount unless it shall be determined ultimately that the agent is entitled to be indemnified as authorized in Section 10.01 of these Bylaws.

10.03. Insurance. The Corporation shall have power to purchase and maintain insurance on behalf of any agent of the Corporation against any liability asserted against or incurred by the agent in such capacity or arising out of the agent's status as such whether or not the Corporation would have the power to indemnify the agent against such liability under the provisions of this section; provided, however, that the Corporation shall have no power to purchase and maintain such insurance to indemnify any agent of the Corporation for a violation of ~~California Section 5233 of the Corporations Code Section 5233~~ (relating to self-dealing transactions).

ARTICLE 11. INVESTMENTS.

11.01. Standards, Retention of Property.

A. In investing, reinvesting, purchasing, acquiring, exchanging, selling and managing the Corporation's investments, other than assets held for use or used directly in carrying out a public or charitable program of the Corporation, the Board of Directors shall ~~avoid speculation, looking instead to the permanent disposition of the funds, considering the probable income as well as the probable safety of the Corporation's capital~~ follow policies and procedures of the District.

B. Unless limited by the Articles, the Corporation may continue to hold property properly acquired or contributed to it if and as long as the Board of Directors, in the exercise of good faith and of reasonable prudence, discretion, and intelligence, may consider that retention is in the best interests of the Corporation. No retention of donated assets violates this Section 11.01, where such retention was required by the donor in the instrument under which the assets were received by the Corporation, except that no such requirement may be effective more than ten years after the death of the donor.

~~**C.**—No investment violates this Section 11.01 by virtue of the investment's speculative character, where the investment conforms to provisions~~

~~authorizing such investment contained in the instrument or agreement under which the assets were contributed to the Corporation.~~

ARTICLE 12. PURPOSES AND OPERATIONS OF THE CORPORATION.

12.01. Purposes. The business of the Corporation is to be operated and conducted in the promotion of its objects and purposes as set forth in Article II of its Articles of Incorporation.

12.02. Dedication of Assets. The income and assets of the Corporation are irrevocably dedicated to charitable purposes and no part of the net income or assets of the organization shall ever inure to the benefit of any ~~Director~~director, ~~Officer~~officer, or member thereof or to the benefit of any private person.

~~**12.3. Dissolution.** The Corporation may be dissolved by vote of the Directors, or by the action of the Board of Directors in accordance with the provisions of California law. Upon dissolution of the Corporation, and after payment or provision for payment, of all debts and liabilities, the assets of the Corporation shall be distributed to the District. If for any reason the District is unable or unwilling to accept the assets of the Corporation, such assets will be distributed to the United States government; to a state or local government for public purposes; or to a nonprofit fund, foundation, or corporation which is organized and operated for charitable purposes and which has established its tax exempt status under the Internal Revenue Code of 1986, Section 501(c)(3).~~

12.03. Dissolution. The Corporation may be dissolved by vote of the District's Board of Trustees.

12.04. 12.4. Merger. The Corporation may merge with other corporations organized solely for nonprofit purposes, qualified and exempt from ~~Federal~~federal taxation pursuant to the Internal Revenue Code, Section 501(c)(3) of 1986 and from State taxation, upon compliance with the provisions of California law relating to merger and consolidation and only with the approval of the District's Board of Trustees.

12.05. 12.5. Restrictions. No substantial part of the activities of the Corporation shall consist of lobbying, carrying on propaganda, or otherwise attempting to influence legislation, and the Corporation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office.

ARTICLE 13. SEAL AND FISCAL YEAR.

13.01. Seal. The Board of Directors may adopt a corporate seal which shall be in the form of a circle and shall bear the full name of the Corporation and the year and state of its incorporation.

13.02. Fiscal Year. The fiscal year of the Corporation shall be July 1 through June 30.

ARTICLE 14. EXEMPT ACTIVITIES.

Notwithstanding any other provision of these Bylaws, no Director, officer, employee, or agent of the Corporation shall take any action or carry on any activity by or on behalf of the Corporation not permitted to be carried on by an organization exempt from Federal income tax under Section 501(3) of the Internal Revenue Code or by an organization to which contributions are deductible under Section 170(c)(2) of the Internal Revenue Code.

ARTICLE 15. AMENDMENTS.

New Bylaws may be adopted or these Bylaws may be amended or repealed by the affirmative vote of a majority of the authorized number of directors of the Board of Directors or by the written consent thereof, except as otherwise provided by law or by the Articles of Incorporation. The Articles of Incorporation may likewise be amended by the affirmative vote of a majority of the authorized number of directors of the Board of Directors or by the written consent thereof, except as otherwise provided by law or by the Articles of Incorporation. Notwithstanding the foregoing, amendment of these Bylaws ~~shall require the approval of a majority of the authorized number of directors~~ or the Articles of Incorporation must be ratified by the District's Board of Trustees to become effective.

CERTIFICATE OF SECRETARY

I, _____, hereby certify that:

I am the duly elected and acting Secretary of the Economic Development and Corporate Training Foundation, a California nonprofit public benefit corporation; and

The foregoing Bylaws consisting of ~~twelve~~11 pages are the Bylaws of this corporation as adopted by the Board of Directors on _____; and these Bylaws have not been amended or modified since that date.

Executed on _____, 2014 at San Bernardino, California.

_____, Secretary

**AMENDED AND RESTATED ARTICLES OF INCORPORATION
OF
ECONOMIC DEVELOPMENT AND CORPORATE TRAINING FOUNDATION**

I.

The name of the corporation is Economic Development and Corporate Training Foundation.

II.

A. This ~~corporation~~ Corporation is a nonprofit public benefit corporation and is not organized for the private gain of any person. It is organized under the Nonprofit Public Benefit Corporation Law for public and charitable purposes.

B. This ~~corporation~~ Corporation is created to support the Economic Development and Contract Training (“EDCT”) programs of the San Bernardino Community Commuinity College District (the “District”) “District”, as a recognized “auxiliary organization” of the District as provided in ~~the California Sections 72670 through 72682 of the Education Code Sections 72670-72682~~, as such law may be amended from time to time. This corporation shall operate in compliance with District policy and regulations procedures, and with provisions of law pertaining to auxiliary organizations of community college districts, Sections 72670 *et. seq.* of the ~~California Education Code~~ and Sections 59255 *et. seq.* of Title 5 of the ~~California Code of Regulations~~, as such policies, statutes, and regulations may be amended from time-to-time.

C. The specific purpose of this ~~corporation~~ Corporation is to provide activities which are an integral part of the not-for-credit educational programs of the ~~District and to develop and operate services and programs, including those related to (a) the District’s Economic Development and Corporate Training (“EDCT”) programs; (b) District facilities and equipment; (c) loans, scholarships, and grants in aids for District students; (d) workshops, conferences, institutes, and federal projects; (e) alumni activities; (f) gifts, bequests, devises, endowments, and trusts; and (g) public relations~~ EDCT programs, such as through obtaining grants.

III.

The business and mailing address for this Corporation is 114 South Del Rosa Drive, San Bernardino, California 92408.

IV.

The name and address in the State of California of this ~~corporation's~~ Corporation's initial agent for service of process is:

Jack P. Lipton, Ph.D., Esq.
Burke, Williams & Sorensen, LLP

~~IV~~.
IV.

A. This ~~corporation~~ Corporation is organized exclusively for charitable purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

B. No substantial part of the activities of this ~~corporation~~ Corporation shall consist of carrying on propaganda, or otherwise attempting to influence legislation, and this corporation shall not participate or intervene in any political campaign (including the publishing or distribution of statements) on behalf of or in opposition to any candidate for public office.

C. Notwithstanding any other provision of these ~~articles~~ Articles, this ~~corporation~~ Corporation shall not carry on any other activities not permitted to be carried on: (i) by a corporation exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code; or (ii) by a corporation, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

~~V~~.
V.

A. The property of this ~~corporation~~ Corporation is irrevocably dedicated to charitable purposes and no part of the net earnings or assets of this ~~corporation~~ Corporation shall inure to the benefit of (or be distributable to) any director or officer of this corporation or other private person, except that this ~~corporation~~ Corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of its charitable purposes.

B. Upon the dissolution or winding up of this ~~corporation~~ Corporation, its assets remaining after payment, or provision for payment, of all debts and liabilities of this corporation shall be distributed to the District for charitable purposes. In the alternative, the District may designate a nonprofit fund, foundation, or corporation which is organized and operated exclusively for charitable purposes and which has established its tax exempt status under Section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, to receive such assets. In the event that the District does not accept any asset of this ~~corporation~~ Corporation on dissolution or designate a recipient, then any such asset shall be distributed to a nonprofit fund, foundation, or corporation which is organized and operated exclusively for charitable purposes and which has established its tax exempt status under Section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

Dated: ~~July 1, 2013~~ _____, 2014

Joseph P. Buchman, Incorporator

**ACTION BY INCORPORATOR
OF
ECONOMIC DEVELOPMENT AND CORPORATE TRAINING
FOUNDATION**

The undersigned, being the Sole Incorporator of Economic Development And Corporate Training Foundation, a California nonprofit public benefit corporation, ~~(the~~ (“Corporation”), adopts the following resolution on behalf of the Corporation.

WHEREAS, under ~~California~~ [Section 5134 of the](#) Corporations Code ~~Section 5134, the~~ Sole Incorporator is authorized to do whatever is necessary and proper to perfect the organization of the Corporation, including the adoption of Bylaws of the Corporation and the election of directors and officers of the Corporation:

NOW, THEREFORE, BE IT RESOLVED, that the Sole Incorporator does hereby adopt the Bylaws attached hereto and marked as Exhibit A as the Bylaws of the Corporation;

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Sole Incorporator does hereby elect the following persons as the initial directors of the Corporation:

- ~~Rev.~~ Jessica Alexander
- Brian Bell
- Dr. Jamail Carter
- [\(VACANT\)](#)
- Francis J. Grice
- [Gloria M. Harrison](#)
- [Dr. Kathleen Henry](#)
- Frank Reyes

• [Joseph Williams](#)

• ~~Kenneth Couch~~

• ~~[Member of the SBCCD Board of Trustees]~~

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Sole Incorporator does hereby elect the following persons as the initial officers of the Corporation:

Chair of the Board: [Brian Bell](#)
Vice-Chair: [Jessica Alexander](#)
Executive Director: [Dr. Matthew Isaac](#)
Treasurer: [Lawrence Strong](#)
Secretary: [Dr. Jamail Carter](#)

Having so adopted the Bylaws of the Corporation, elected the directors of the Corporation, and elected the officers of the Corporation, the undersigned hereby resigns as incorporator of the Corporation, effective immediately.

Effective: ~~July 1, 2013~~ _____, 2014 _____

Joseph P. Buchman

Master Agreement
for Economic Development and Corporate Training Foundation

1. **Parties.** This Master Agreement (“Agreement”) is between the San Bernardino Community College District (“District”), through its Board of Trustees, on the one hand, and the Economic Development and Corporate Training Foundation (“Foundation”), through its Board of Directors, on the other hand. The District and the Foundation are referred to herein as “Party” and collectively as “Parties.”

2. **Legal Authority.** This Agreement is made pursuant to Section 59257 of Title 5 of the *California Code of Regulations* and Section 72670 of the *Education Code*.

3. **Term.** This Agreement will commence ~~upon its approval by both of the Parties on July 1, 2014,~~ and will terminate on June 30, ~~2016~~2019, unless extended by mutual consent of the Parties. The Foundation agrees to maintain its existence throughout the term of this Agreement.

4. **Prior Agreements.** This Agreement replaces and supersedes any prior agreements between the District and the Foundation.

5. **4-District’s Recognition of the Foundation.** By approving this Agreement, the District’s Board of Trustees hereby affirms its recognition of the Foundation as an “auxiliary organization ~~of the District~~” within the meaning of Section 72670(e) of the *Education Code*.

6. **5-Functions and Purpose of the Foundation.** The Parties agree and understand that the functions ~~to be undertaken by and specific purpose of~~ the Foundation ~~are for the sole purpose of providing is to provide~~ activities which are an integral part of the not-for-credit educational programs of the District’s Economic Development and Corporate Training Division of SBCCD (“EDCT”) programs. The Parties further agree and understand that the functions undertaken by the Foundation are more effectively and efficiently performed by the Foundation than by the District under usual District procedures, pursuant to Section 59257(j)(2) of Title 5 of the *California Code of Regulations*.

7. **6- Services and Programs.** In furtherance of the Foundation’s purpose, the Foundation may develop and operate services and programs ~~related to the Economic Development and Corporate Training mission including soliciting funds and equipment to benefit program trainees; providing financial assistance to program trainees; developing,~~ including those related to (a) the District’s EDCT programs; (b) District facilities and equipment; (c) loans, scholarships, and grants-in-aids for District students; (d) workshops, conferences, institutes, and other activities related to the Foundation’s mission; federal projects; fundraising and (e) alumni activities; (f) gifts, bequests, devises, endowments, and trusts; and (g) public relations; and (h) seeking and applying for grants. All other educational and student services functions at the colleges are to be performed exclusively by the District.

8. **Acceptance of 7-Gifts.** The Foundation may not accept any grant, contract, bequest, trust, or gift unless it is so conditioned that it may be used only for purposes consistent with this Agreement, District policy and regulations, and law.

9. ~~8.~~ Legal Compliance. The Foundation agrees to operate in compliance with District policy and regulations, and with provisions of law pertaining to auxiliary organizations of community college districts, Sections 72670 *et. seq.* of the *Education Code* and Sections 59255 *et. seq.* of Title 5 of the *California Code of Regulations*.

10. ~~9.~~ Board of Directors. The Foundation shall have a Board of Directors composed, ~~both as to size and categories of membership, in accordance with policy or regulations established by the District's Board of Trustees. The Foundation's~~ of nine directors, at least three of whom shall be District employees. The Foundation Board of Directors shall hold at least one business meeting every quarter, pursuant to Section 72674 of the *Education Code*. The Foundation Board of Directors shall have the benefit of the advice and counsel of at least one attorney admitted to practice law in California, and at least one licensed certified public accountant. Neither the attorney nor the certified public accountant need be members of the ~~Foundation's~~ Board of Directors. The ~~Foundation's~~ Board of Directors, and all standing committees of the Foundation, shall be subject to the Ralph M. Brown Act, Sections 54950 *et. seq.* of the Government Code. Minutes shall be kept of all meetings.

11. Public Records. The Parties understand that the Foundation is subject to the Richard McKee Transparency Act of 2011, Sections 72690 *et. seq.* of the Education Code.

12. ~~10.~~ Audit. The Foundation, ~~working with the District Chancellor,~~ shall select a certified public accountant, ~~and shall~~ contract for an annual audit performed by the certified public accountant, pursuant to Section 72672(a) of the *Education Code*. The Foundation shall submit the audit report to the District's Board of Trustees and to the State Chancellor's Office. The Foundation shall annually ~~shall~~ publish an audited statement of its financial condition which shall be disseminated as widely as feasible and be available to any person on request. Distribution of the published audited statement of the Foundation's financial condition at a regularly scheduled meeting of the ~~District's~~ Board of Trustees shall be deemed compliance with this requirement. Also, the ~~District's~~ Board of Trustees shall insure that an annual audit is conducted on the Foundation, and that the audit report is submitted to the State Chancellor's Office, pursuant to Section 72672(a) of the *Education Code* and Section 59265(a) of Title 5 of the *California Code of Regulations*. The Foundation may rely on the audit contracted for by the District, with the cost of auditing the Foundation to be paid for by the Foundation.

13. ~~11.~~ Foundation Expenditures. The ~~Foundation's~~ Board of Directors, at a duly noticed meeting, shall approve or ratify all expenditures of the Foundation. The ~~District's~~ Chancellor or his designee, reporting to the District Board of Trustees, shall be responsible for ascertaining that all ~~Foundation~~ expenditures are in accordance with this Agreement, District policy, ~~and regulations,~~ and law for the propriety of Foundation expenditures, and for the integrity of the Foundation's financial reporting, pursuant to Section 72672(b) of the Education Code.

14. ~~12.~~ Employees. The Foundation may hire its own employees and provide salaries, working conditions, and benefits for full-time employees in compliance with Section 72672(c) of the Education Code. If District employees provide services to the Foundation, on either a full-time or part-time basis, then, pursuant to Section 59257(j)(6) of Title 5 of the *California Code of Regulations*, the Foundation shall reimburse the District in full for the District's personnel costs.

No more than 50% of the Foundation's reimbursement to the District may be made in the form of non-monetary benefits that the Foundation provides to the District; such non-monetary benefits shall be assigned a good-faith reimbursement value by the District. The Foundation may provide monetary benefits to the District either directly, or indirectly. Non-monetary benefits that the Foundation provides to the District may include intangible benefits such as developing ~~good-will~~ goodwill towards the District or increased community awareness of District programs. During the term of this Agreement, District employees will provide services to the Foundation as set forth in Appendix "A" to this Agreement which may be modified by the Parties from time-to-time.

15. ~~13.~~ Recordkeeping. The Foundation shall be responsible for maintaining adequate records.

16. ~~14.~~ Transfer of District Funds. Pursuant to Section 59257(i) of Title 5 of the *California Code of Regulations*, the District shall not transfer any of its funds or resources, other than funds or resources derived from gifts or bequests, to the Foundation, when the purpose of such transfer is either to avoid laws or regulations which constrain community college districts or to provide the District with an unfair advantage with respect to the application of any state funding mechanism. However, the District, at its sole discretion, may transfer to the Foundation, on a loan basis, residual income derived from the EDCT programs.

17. ~~15.~~ Foundation's Use of District Facilities to be Determined. The District ~~]~~ hereby grants to the Foundation permission to use the District facilities ("Facilities") set forth in Appendix "B" to this Agreement for the purpose of conducting business of the Foundation. Pursuant to Section 59257(j)(5) of Title 5 of the *California Code of Regulations*, and in consideration of the value that the Foundation provides to the District, the Foundation shall pay to the District a ~~nominal~~ monthly fee of \$251, payable on an annual basis, for use of these Facilities and to cover operating expenses. The Foundation shall have the right to place and attach fixtures, signs, and equipment at these Facilities, as authorized in writing by the District ~~'s~~ Chancellor or his designee. Such fixtures, signs, and equipment shall be and remain the property of the Foundation, and shall be removed by the Foundation upon termination or expiration of this Agreement. The Foundation shall be liable for any costs incurred by the District in returning the Facilities to its original condition, upon termination or expiration of this Agreement. The District, and its agents and employees, have a right to enter these Facilities at any time. The District reserves the right to terminate the Foundation's use of the Facilities, or any portion thereof, if needed for another District purpose.

18. ~~16.~~ Indirect Costs and Operating Expenses. Pursuant to Sections 59257(j)(7) and 59257(j)(8) of Title 5 of the *California Code of Regulations*, the Foundation shall be liable for all indirect costs relating to federally-sponsored programs that it administers, and for maintenance and payment of the Foundation's operating expenses, unless otherwise agreed to by the District Board of Trustees.

19. ~~17.~~ Foundation's Funds. The Foundation ~~may~~ will expend funds on an annual basis for public relations and other purposes which serve to augment District appropriations for the operation of the District, as approved by the Foundation ~~'s~~ Board of Directors. The District ~~'s~~ ~~Board of Trustees shall name a~~ hereby names the District Chancellor or designee as the

[individual](#) who shall file with the District²~~s~~ Board of Trustees a statement of the Foundation's policies on the accumulation and use of public relations funds. Pursuant to Section 59257(j)(9) of Title 5 of the *California Code of Regulations*, this statement also will include the Foundation's policies and procedure on solicitation of funds, source of funds, amounts, purposes for which the funds will be used, allowable expenditures, and procedures of control.

20. ~~18.~~ **Foundation's Policies.** The Foundation²~~s~~ Board of Directors shall ensure that the Foundation has adopted policies pertaining to ethics, conflicts of interest, roles of directors, committees, mission statement, gift-acceptance, and whistle-blowing. The Foundation shall review these policies, and shall submit these policies [for approval](#) to the District²~~s~~ Board of Trustees, on a biannual basis.

21. ~~19.~~ **Foundation's Bylaws and Articles of Incorporation.** At least on a biannual basis, the Foundation²~~s~~ Board of Directors shall review its Bylaws and Articles of Incorporation to ensure compliance with law, District policies and regulations, and this Agreement. Any amendments or revisions to the Bylaws or Articles of Incorporation shall be reported to the District²~~s~~ Board of Trustees.

22. ~~20.~~ **Contracts.** The Foundation shall not enter into any contract that would obligate use of District funds or facilities without prior written approval of the District²~~s~~ Chancellor [or his designee](#).

23. ~~21.~~ **Real Property.** The Foundation shall not accept any gift or bequest of real property without the prior approval of the District²~~s~~ Board of Trustees.

24. ~~22.~~ **Conflict of Interest Prohibited.**

(a) Pursuant to Section 72677 of the *Education Code*, no member of the Foundation²~~s~~ Board of Directors shall be financially interested in any contract or other transaction entered into by the Board of Directors, except as provided in Section 72678 of the *Education Code*. Specifically, such contract is permissible under Section 72678 of the *Education Code* if the fact of such financial interest is disclosed or known to the Board of Directors and noted in the minutes; the Board of Directors thereafter authorizes, approves, or ratifies the contract or transaction in good faith without counting the vote or votes of such financially interested member or members; and the contract or transaction is just and reasonable.

(b) Nevertheless, pursuant to Section 72679 of the *Education Code*, no contract or transaction shall be permitted if any of the following conditions exist: (i) the contract or transaction is between the Foundation and a member of the Foundation²~~s~~ Board of Directors; (ii) the contract or transaction is between the Foundation and a partnership or unincorporated association of which any member of the Foundation²~~s~~ Board of Directors is a partner or in which he or she is the owner or holder, directly or indirectly, of a proprietorship interest; (iii) the contract or transaction is between the Foundation and a corporation in which any member of the Foundation²~~s~~ Board of Directors is the owner or holder, directly or indirectly, of five percent or more of the outstanding common stock; or (iv) a member of the Foundation²~~s~~ Board of Directors is interested in a contract or transaction, and without first disclosing such interest to the

Foundation's Board of Directors at a public meeting of the Board, influences or attempts to influence another member or members of the Board to enter into the contract or transaction.

(c) Additionally, pursuant to Section 72680 of the *Education Code*, no member of the Foundation's Board of Directors may utilize any information, not a matter of public record, which is received by the person by reason of his or her membership on the Board for personal pecuniary gain, regardless of whether he or she is or is not a member of the Board at the time such gain is realized.

25. ~~23.~~ Insurance. For its day-to-day activities, the Foundation shall be included within the District's insurance policies. When special events are sponsored by the Foundation, separate insurance coverage may be required by the District.

26. ~~24.~~ Indemnification. The Foundation agrees to indemnify, defend, and hold harmless the District, and its trustees, employees, agents, and students, from and against any loss, damage, or liability that may be suffered or incurred by the District, caused by, arising out of, or in any way connected with the Foundation's activities or use of the Facilities, except to the extent caused by the negligence or other wrongdoing of the District. The District agrees to indemnify, defend, and hold harmless the Foundation, and its directors, employees, and agents, from and against any loss, damage, or liability that may be suffered or incurred by the Foundation, caused by, arising out of, or in any way connected with the District's activities or use of the Facilities, except to the extent caused by the negligence or other wrongdoing of the Foundation.

27. Good-Standing. The District shall maintain a list of auxiliary organizations in good-standing, and after periodic review by the District of the Foundation's compliance with this Agreement and with law, the District shall include the Foundation on this list. Under Section 59263 of Title 5 of the California Code of Regulations, when the District Chancellor or his designee has reason to believe that the Foundation should be removed from this list, he or she shall give the Foundation Board of Directors reasonable notice that a conference will be held to determine whether grounds for removal do in fact exist, and representatives of the Foundation Board of Directors shall be entitled to be present at such conference and to be heard. Based upon this conference, the District Chancellor or his designee shall recommend to the District Board of Trustees whether the Foundation should be removed from the list. The District Board of Trustees, in its sole discretion, may remove the Foundation from the list, and may make such other provisions consistent with law as may be appropriate with respect to the Foundation. The District shall forward a copy of the current list to the State Chancellor's Office.

28. Non-Assignability. The Foundation may not assign this Agreement, in whole or in part, without the written consent of the District, with the granting of such consent at the District's sole discretion.

29. Amendment. This Agreement may be amended only by a writing approved by the Foundation's Board of Directors and the District's Board of Trustees. The District shall forward a copy of this Agreement, and of any amendment to this Agreement, to the State Chancellor's Office.

///

///

30. Severability. This Agreement shall be considered severable such that if any provision or part of the Agreement is ever held invalid under any law or ruling, all other provisions or parts shall remain in full force and effect.

Date: _____, ~~2013~~Chair~~2014~~
President, District ~~District's~~ Board of Trustees

Date: _____, ~~2013~~Chair~~2014~~
President, Foundation ~~Foundation's~~ Board of
Directors

4818-9903-5668, v. 2

Appendix "A"
District Employees Working For Foundation

<u>Employee Name</u>	<u>Position</u>	<u>% Time Working for Foundation</u>
<u>Dr. Matthew K. Isaac</u>	<u>CEO of Foundatinon</u>	<u>25%</u>
<u>Larry Strong</u>	<u>CFO of Foundation</u>	<u>5%</u>

Appendix “B”
District Facilities Utilized by Foundation

1. EDCT Foundation Office, Suite 101, Donald F. Averill Applied Technology Training Center, 114 South Del Rosa, San Bernardino, CA 92408
2. EDCT Foundation Board Meeting Room, Conference Room, Donald F. Averill Applied Technology Training Center, 114 South Del Rosa, San Bernardino, CA 92408

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: Bruce Baron, Chancellor

DATE: April 10, 2014

SUBJECT: Consideration of Approval to Accept Board Policy for First Reading: BP 3570 Smoking on Campus

Submitted for Information Only: AP 3570 Smoking on Campus

RECOMMENDATION

It is recommended that the Board of Trustees accept Board Policy 3570 for First Reading. Administrative Procedure 3570 is submitted for Information only.

OVERVIEW

The changes to these policies include requirements of the Education Code and current law.

The SBCCD is constantly reviewing its Board Policies and Administrative Procedures to ensure compliance with Title 5, California Education Code and current district/college needs.

ANALYSIS

The Board may adopt policies authorized by law or determined to be necessary for the efficient operation of the district.

The attached Administrative Procedures have been modified and or reviewed and have gone through the collegial consultation process.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- II. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

None.

San Bernardino Community College District
Board Policy
Chapter 3 – General Institution

BP 3570 SMOKING ON CAMPUS

(Replaces current SBCCD BP 3570)

❖ **From current SBCCD BP 3570 titled Smoking**

Smoking of any form of tobacco or non-tobacco products, including electronic cigarettes, is prohibited on District grounds, in all District vehicles, at any activity or athletic event and on all property owned, leased or rented by or from the District, unless a tobacco use area has been designated.

This policy allows for the establishment of procedures to comply with California Code of Regulations Government Code § Section 7597.

This policy and ~~these regulations~~ the related administrative procedures apply to employees, students, visitors, and other persons who use the facilities on the campuses or centers that are part of San Bernardino Community College the District.

NOTE: The language in red ink is suggested as good practice.

To enforce smoking and tobacco control regulations and procedures, the Chancellor is authorized to:

- Set enforcement standards for all District sites and campuses.
- Impose a fine of \$50.00 for violations of this section.
- Direct that the District post signs stating its tobacco use policy on campus.
- Inform employees and students of the tobacco use policy and enforcement measures.

Reference: Government Code Sections 7596, 7597, 7597.1, and 7598;
Labor Code Section 6404.5;
Title 8 Section 5148

NOTE: The **red ink** signifies language that is **suggested as good practice** and recommended by the Policy and Procedure Service and its legal counsel (Liebert Cassidy Whitmore). The language in **black**

44 *ink* is from the current SBCCD BP 3570 titled Smoking approved on 11/15/12. The language in *blue ink*
45 is included for consideration.
46

Adopted: 11/15/12

Revised: 4/10/14

47

48

San Bernardino Community College District
Administrative Procedure
Chapter 3 – General Institution

AP 3570 SMOKING ON CAMPUS

(Replaces current SBCCD AP 3570)

❖ **From current SBCCD AP 3570 titled Smoking**

Smoking shall be permitted only in designated areas. Look for “Tobacco Use Area” signs at each campus.

Smokers must:

- Respect the rights of non-smokers.
- Smoke only in designated smoking areas.
- Make sure their smoke does not enter buildings.
- Extinguish cigarettes in appropriate containers.

Non-Smokers must:

- Respect the rights of smokers.

Notice of the Policy

- Notice of the Smoking Policy of the campus will be published in appropriate District publications and in notices distributed to students, staff, and those renting District facilities.
- Appropriate signage will also be placed throughout the campus.

Enforcement

- Violations of this section may be punished by a fine of \$50.00.
- Enforcement shall be the responsibility of the District Police Department.
- Any person who desires to register a complaint hereunder may initiate enforcement consideration with the District Police Department.

**References: Government Code Sections 7596, 7597, 7597.1, and 7598;
Labor Code Section 6404.5;
Title 8 Section 5148**

44 **NOTE:** The **red ink** signifies language that is **legally required** and recommended by the Policy and
45 Procedure Service and its legal counsel (Liebert Cassidy Whitmore). The language in **black ink** is from
46 the current SBCCD AP 3570 titled Smoking approved on 10/25/12.
47

Approved: 10/25/12

Revised: 4/10/14

48

49

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Jose F. Torres, Director, Fiscal Services
DATE: April 10, 2014
SUBJECT: Consideration of Approval to Adopt Resolution Authorizing Temporary Interfund Borrowing

RECOMMENDATION

It is recommended that the Board of Trustees approve a resolution to authorize temporary interfund borrowing between all funds to meet cash flow needs in the 2014-15 fiscal year.

OVERVIEW

According to California Education Code E.C. 42603, the Board of Trustees may direct that money may be temporarily transferred from one fund to another for payment of obligations. The transfer shall be accounted for as temporary borrowing between funds, and shall not be available for appropriation or considered income. Amounts transferred shall be repaid in the same fiscal year or in the following fiscal year, if the transfer takes place within the final 120 calendar days of fiscal year.

ANALYSIS

Adoption of this resolution will allow the District to maintain the necessary flexibility to address any cash flow shortfalls due to the State's practice of deferring apportionment payments.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Positive for cash flow.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

**RESOLUTION TO AUTHORIZE TEMPORARY BORROWING
BETWEEN FUNDS OF THE DISTRICT**

ON MOTION of Member _____, seconded by Member _____, the following resolution is hereby adopted:

WHEREAS, the San Bernardino County Treasurer does not have authority to honor warrants drawn on school district funds with insufficient cash balances in the absence of an approved borrowing arrangement with the district; and

WHEREAS, the governing board of any school district may direct that moneys held in any fund or account may be temporarily transferred to another fund or account of the district for payment of obligations as authorized by Education Code Section 42603; and

WHEREAS, actual interfund transfers shall be accounted for as temporary loans between funds and shall not be available for appropriation or be considered income to the borrowing fund or account; and

WHEREAS, amounts transferred shall be repaid either in the same fiscal year, or in the following fiscal year if the transfer takes place within the final 120 calendar days of a fiscal year;

NOW THEREFORE, BE IT RESOLVED that:

1. The Governing Board of the San Bernardino Community College District hereby authorizes, for fiscal year 2014-2015, temporary transfers between the following funds and authorizes the San Bernardino County Treasurer to honor warrants drawn on those funds, regardless of their cash balances, provided the aggregate cash balance of all those funds is positive:

- All Funds

2. The Governing Board of the San Bernardino Community College District hereby authorizes the Superintendent or his designee to approve any actual interfund transfers processed between the above-mentioned funds and requires that any actual transfer of funds pursuant to this resolution be ratified by the Board as soon as practicable.

PASSED AND ADOPTED by the Governing Board on April 10, 2014, by the following vote:

AYES: _____
 NOES: _____
 ABSTENTIONS: _____
 ABSENT: _____

STATE OF CALIFORNIA)
COUNTY OF SAN BERNARDINO)

I, Joseph Williams, Clerk/Secretary of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

WITNESSED my hand this _____ day of _____, 20_____.

_____ Clerk/Secretary of the Governing Board

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
DATE: April 10, 2014
SUBJECT: Consideration of Approval to Augment FY 2014-15 KVCR Budget from Unrestricted General Fund Balance in the Amount of \$700,000

RECOMMENDATION

It is recommended that the Board of Trustees approve the augmentation of KVCR's 2014-15 budget in the amount of \$700,000 from the Unrestricted General Fund Balance.

OVERVIEW

At the January 16, 2014 Board of Trustees meeting, Board Directives for the 2014-15 Budget were approved which include, "Continue toward the sustainability of KVCR". KVCR is in the process of developing comprehensive business and financial plans for the purpose of meeting this directive and will require financial assistance from the District during the implementation of these plans. KVCR has previously operated at a loss and is anticipated to experience a loss in FY 2014-15 while it develops and implements its new plans.

Historically, the colleges have been assessed this annual subsidy through the Resource Allocation Model. For FY 2014-15, however, Chancellor's Cabinet and the District Budget Committee recommend that the KVCR subsidy be funded instead by the Unrestricted General Fund Balance, thereby providing increased college budgets.

ANALYSIS

In FY 2014-15, \$700,000 would be budgeted for KVCR from the Unrestricted General Fund Balance. The colleges would not be assessed.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The allocation of funds to KVCR will be included in the developmental budget process; and the college assessments for same will be removed from the Resource Allocation Model.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Program Manager, Kitchell/BRj
DATE: April 10, 2014
SUBJECT: Consideration of Approval to Award Contract to Roy O. Huffman Roof Co of Riverside, California

RECOMMENDATION

It is recommended that the Board of Trustees award a contract to Roy O. Huffman Roof Co for the Chemistry Health Science & Classroom Building (CHS & CL) Roof Renovation project at CHC in the amount of \$249,557. This includes the base contract amount of \$226,870 as well as any and all change orders up to \$22,687, approved by the Vice Chancellor of Fiscal Services, as set forth in the original contract.

OVERVIEW

This project provides removal and replacement of the existing roofs at the CHS & CL buildings at Crafton Hills and will take place during the summer of 2014. This project will resolve current water leakage issues and provide a 30 year warranty for the roofs.

ANALYSIS

Bids were accepted until 1:00 PM on March 14, 2014 and the district received seven bids. The three lowest most responsive bidders are as follows:

Bidders	Total Bid
Roy O. Huffman Roof Co	\$226,870
Bell Roofing	\$247,753
Best Contracting	\$259,350

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the 2013-14 budget for Measure M.



March 17, 2014

Timothy Oliver
San Bernardino Community College District
114 South Del Rosa Drive
San Bernardino, CA 92408

**RE: Crafton Hills College; CHS & CL Roof Renovation
BID ANALYSIS AND RECOMMENDATION**

Dear Mr. Oliver:

Kitchell/BRj is pleased to provide this analysis of the bid results for the Crafton Hills College CHS & CL Roof Renovation Project

Bids were accepted until 1:00 PM on March 14, 2014. Upon closing of the bid period, the contractor proposals were opened and publicly read aloud at the San Bernardino Community College District Office, Board Room (PDC 104) located at 114 S. Del Rosa Drive in San Bernardino, CA. Seven plan holders submitted bids for this project. The lowest responsible bidder was determined to be Roy O. Huffman Roof Co. with a total bid amount of \$226,870. Review and verification of their bid showed they are a responsive bidder.

Bid Analysis

The following items were considered in our bid analysis:

- I. Comparative Pricing
- II. Bond Review
- III. Company History
- IV. Bid Proposal/Form Review
- V. Client Reference Check
- VI. Contractor License Check

I. Comparative Pricing

A.	Low bid	\$	226,870
B.	Average bid	\$	282,402
C.	High bid	\$	365,000
D.	Number of Bidders		Seven (7)

II. Bond Review

- A. Sure Tec Insurance Company is the surety for Roy O. Huffman Roof Co. Inland Surety Bonds & Insurance Services is the agent company authorized to transact the business of insurance in the State of California.
- B. Contractor's License Board: All California contractors are required to file a bond or cash deposit with the State in the amount of \$12,500. The Contractor's Bond No. is 726566C and has been verified to be effective since 10/1/2004 and is currently on file.

III. Company History

Located in Riverside, CA, Roy O. Huffman Roof Co. has been in business since 1921. The company was family owned and operated for three generations until 2004 when one of its vice presidents and his wife bought the company. Recently the company has completed projects for Fontana Unified School District, Upland Unified School District, Moreno Valley Unified School District, Redlands Unified School District, and Alvord Unified School District. The company specializes in public works, residential and commercial installations.

IV. Bid Proposal/Form Review

Bid proposal/form reviewed and verified. See attached for detailed spreadsheet of review. Roy O. Huffman Roof Co. is prepared to provide a roof system that meets the specification requirements and fulfills the requirements of the contract.

V. Client Reference Check

Client references reviewed and verified.

VI. Contractor License Check

A.	License # and Status:	#316458 Current and active
B.	Type of company:	CA Corporation
C.	Expiration date:	6/30/2015
D.	State of Incorporation:	CA
E.	Type of license:	C-39

Based on our bid review and analysis Kitchell/BRj confirms that Roy O. Huffman Roofing Co. is the lowest responsible and responsive bidder. We recommend that the SBCCD board accept and award the contract to Roy O. Huffman Roof Co.

If you have any questions or concerns, please do not hesitate to contact us.

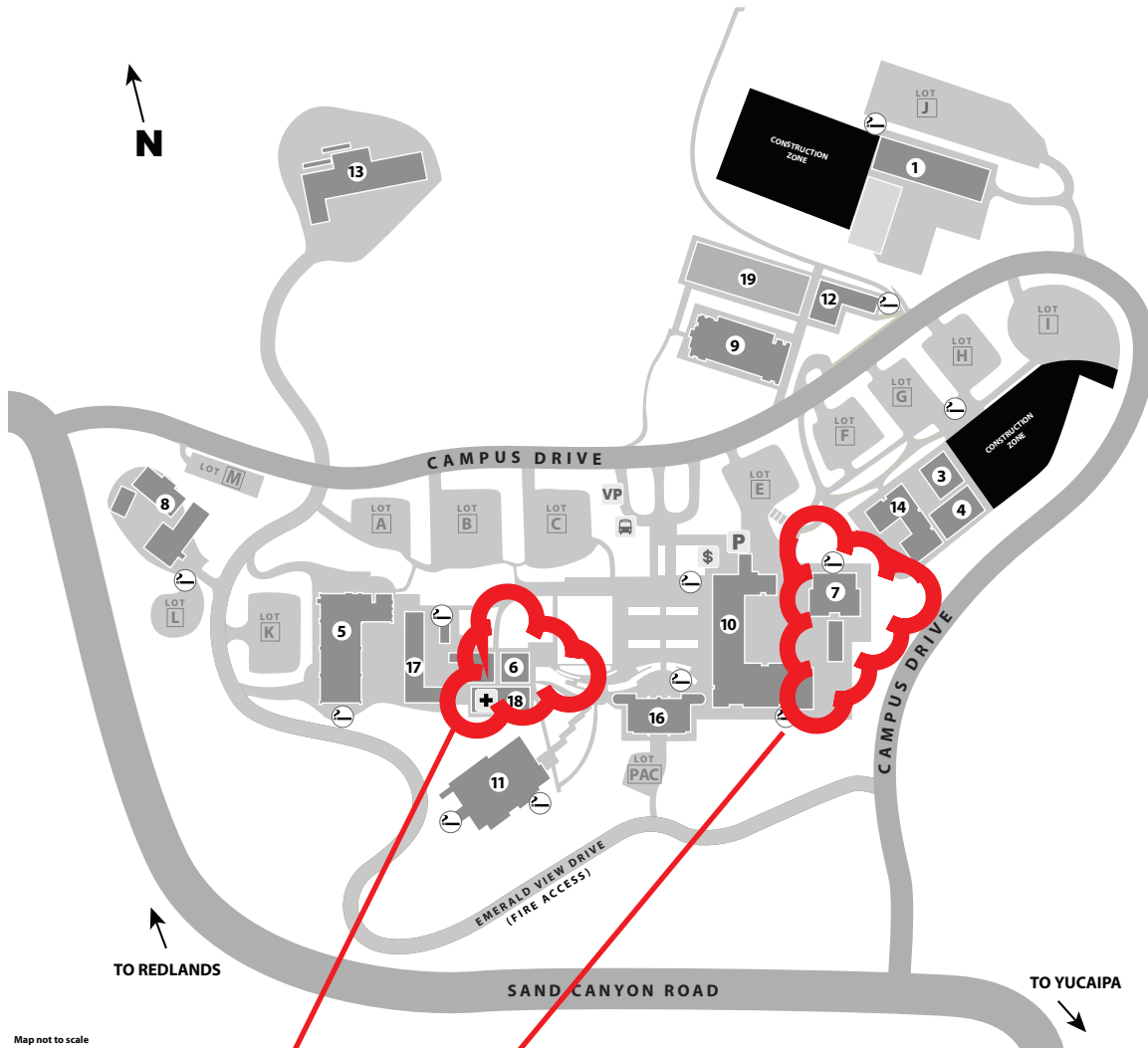
Sincerely,

Kitchell/BRj






Xavier Adrian
Project Manager


cc: Diana Johnson
Job File


CAMPUS DIRECTORY



Map not to scale
Updated: June 19, 2013

-  **ATM**
-  **Bus Stop**
-  **Nurse's Station**
-  **Police/Security**
-  **Visitor Parking**

 **Parking Permits (Daily)**
 Parking permits/decals are required to park in all parking lots and on all college streets.
 Daily parking permits available in all lots.
 Parking in disabled stalls requires a valid California disabled placard and a valid SBCCD parking permit/decals.

 **Smoking Areas**
 This is a smoke-free campus. Smoking in non-designated areas or buildings may result in the issuance of a citation (Board Policy #3570; Government Code #7597)

District Police (909) 389-3275

<p>1 AQUATIC CENTER AC</p> <p>2 ATHLETIC FIELD AF</p> <p>3 BC CLASSROOM BUILDING.BC</p> <p>4 BOOKSTOREBK</p> <p>5 STUDENT CENTER/CAFETERIA.SCC Student Senate</p> <p>6 CL CLASSROOM BUILDING.....CL Financial Aid</p> <p>7 CHEMISTRY/HEALTH SCIENCES CHS</p> <p>8 CHILD DEVELOPMENT CENTER CDC</p> <p>9 GYMNASIUM. G</p> <p>10 LABORATORY/ADMINISTRATION.LADM Campus Business Office Parking Permits (Semester/Annual) POLICE (LADM 153)</p>	<p>11 LEARNING RESOURCE CENTERLRC Copy Center Multi-purpose Room Gallery Teaching Center Lecture Hall Library Tutoring Center</p> <p>12 MATH & SCIENCE ANNEX MSA</p> <p>13 MAINTENANCE & OPERATIONS/ SHIPPING & RECEIVING</p> <p>14 OCCUPATION EDUCATION 1 OE1</p> <p>15 OCCUPATION EDUCATION 2OE2</p> <p>16 PERFORMING ARTS CENTERPAC</p> <p>17 STUDENT SERVICES ASSA Admissions & Records EOPS</p> <p>18 STUDENT SERVICES BSSB Counseling Health & Wellness Center Disabled Student Services</p>
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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Program Manager, Kitchell/BRj
DATE: April 10, 2014
SUBJECT: Consideration of Approval to Award Proposal and Contract to
Bernards Bros., Inc. of Ontario, California

RECOMMENDATION

It is recommended that the Board of Trustees award Proposal #31814 and contract to Bernards Bros., Inc. of Ontario, California, as the general contractor for the New Crafton Center project at Crafton Hills College in the amount of \$23,977,872.60. This includes the base contract amount of \$21,798,066.00 as well as any and all change orders up to \$2,179,806.60 approved by the Vice Chancellor of Fiscal Services, as set forth in the original contract.

OVERVIEW

This project provides 46,500 square feet of space and consolidates a number of student services and college administration in one building. The project includes Bookstore, Food Service, Student Life/Welcomes Center, Administration, Financial Aid, Admissions & Records, Counseling, Disabled Student Services and EOPS/CalWORKS. The total cost of the project is approximately \$31.3 million, which includes both the cost of construction and all related "soft" costs such as legal, program/project/construction management, architectural, engineering, and Division of the State Architect (DSA).

ANALYSIS

On November 14, 2013, the District approved use of the Lease-Leaseback Contracting Approach for construction projects. A Request for Qualifications/Proposals (RFQP) was conducted from February 11 to March 31, 2014, and the District received ten proposals. The Lease-Leaseback evaluation process included an extensive review of the proposer's company and qualification criteria, in addition to interviews of the proposed teams. The finalists selected through this process were:

Vendor	Total Score	Proposal Amount With Selected Alternates
Bernards Bros., Inc.	538.84	\$21,798,066
Echo Pacific Construction Co.	464.96	\$21,146,103
Stronghold Engineering, Inc.	437.67	\$21,877,217
Sinianian Development	424.08	\$21,899,161

An analysis of the proposals received, scores tabulated and interviews completed indicates that Bernards Bros., Inc. is the contractor that will best meet the needs of the District.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the 2013-14 budget for Measure M.

**Summary of Lease Leaseback Contractor Scoring Criteria
CHC New Crafton Center Project
March 2014**

Request for Qualifications and Pricing (RFQP) Summary

The purpose of the RFQP is for the District to obtain sufficient information to determine if a proposer can meet the qualification criteria established by the District for this specific project. As part of the evaluation, the Uniform Rating System assessed many factors, including, without limitation, the characteristics of trustworthiness, quality, fitness, capacity, experience and ability of the proposers to satisfactorily perform the work for this project. Using the Uniform Rating System, the evaluation identified a final group of proposers that the District interviewed, and negotiated with, for a recommendation to award a contract for this project. While pricing was a factor of consideration, the evaluation process was predominantly a qualification-based selection process tailored for this specific project.

Qualification Questionnaire Summary

Questions: 100; Total possible score: 591; Total number of Sections: 8; Total number of scored sections: 6; Total number of pass/fail or information only sections: 2

Section	# Questions	Total Points	Weight	Single Weighted Point Value	Notes
Section 1: Contact Information	0	0	0%	0	
Section 2: Pass/Fail - Essential Requirements for Qualification	13	0	0%	0	Pass or fail score only. A proposer is immediately disqualified if they fail to answer as indicated.
Section 3: Proposal Check List	12	0 to 12	5%	2.46	Each question has a value of 1 point.
Section 4: Business History; Organizational Structure & Performance	27	-18 to 101	5%	.29	Points per question vary in value from 1, 3, or 5 points each.
Section 5: Compliance with Laws	11	0 to 53	15%	1.67	Points per question vary in value from 0, 3 or 5 points each.
Section 6: Projects and Performance	29	0 to 355	40%	.67	Points per question vary in value in range from 0 to 30.
Section 7: Construction Excellence	3	0 to 50	15%	1.77	Points per question vary in value in range from 0 to 15 each.
Section 8: Proposal Pricing	5	0 to 20	20%	5.91	Only question related to the base proposal price is scored, between 0 to 20.
TOTAL	100	591	100%		



April 1, 2014

Local Hire Information for Bernards – **New Crafton Center** project at Crafton Hills College:

Company Name	City, State	County	*Listed Subcontractor Local Percentage	**Commitment to Local Subcontractors	***Commitment to Local Residential Hires (boots on the ground)	****Validated
Bernards	Ontario, CA	San Bernardino	55.5%	64.4%	70%	Yes

*General Contractors are required by California Public Contract code to only list those subcontractors whose bid amount is half of one percent or more of the total contract value.

**Validation for this commitment was provided by the Contractor and is based on the total value of local subcontractor bid amounts as a percentage of the Contractors base bid proposal amount.

***Commitment to boots on the ground will be validated with each monthly pay application. The General Contractor reported the percentages based on follow-up commitment conversations with their designated subcontractors.

****Kitchell/BRj validated this column using the designated subcontractor list provided in the proposals.

Please refer to the attached list.

Thank you.

**CHC New Crafton Center - March 2014
General Contractor and Sub-Contractor Log**

Item #	Trade	Name of Contractor	City	County
	General Contractor FINALIST	Bernards	Ontario, CA	SB

Item #	Trade	Name of Subcontractor	City & State	County
1	Site Clearing	Earth Movers Grading	Woodcrest	R
2	Asphalt Concrete Paving	Palp, Inc. Excel Paving	Long Beach	LA
3	Sitework Concrete	Precision Concrete	Bellflower	LA
4	Landscape Irrigation	Wallace Commercial Landscape	Apple Valley	SB
5	Reinforcing steel	Shipley Reinforcing	San Bernardino	SB
6	Cast-in-place concrete	Dominguez Construction	Irwindale	LA
7	Structural Steel	Anderson Charnesky	Beaumont	R
8	Roof Access Ladder	Anning Johnson	Industry	LA
9	Finish Carpentry	Omega Inc. casework	Mentone	SB
10	Weather Barrier	Sierra Plastering plug	Rialto	SB
11	Metal Composite Material wall panels	VNSM	Paramount	LA
12	Fiber concrete rainscreen cladding system	OCP drywall/plaster	Costa Mesa	OC
13	Single ply PVC roof	MK Roofing	Orange	OC
14	Hollow metal doors and frames	Star Hardware	Rancho Cucamonga	SB
15	Aluminum Framed storefronts	E&R	Montclair	SB
16	Gypsum Board Assemblies	OCP drywall/plaster	Costa Mesa	OC
17	Ceramic tile	TSI Company	Santa Ana	OC
18	Acoustical Ceilings	Hamilton ceiling systems	Riverside	R
19	Linoleum	Donald M Hoover Flooring	Fontana	SB
20	Fixed Sun Screens	Letner Roofing	Orange	OC
21	Foodservice	Kitcor	Sun Valley	LA
22	Elevator	Kone	Cypress	OC
23	Automatic fire Sprinkler System	JPI Development Fire protection	Murrieta	R
24	Site Utilities	Pro Craft Construction	Redlands	SB
25	Building plumbing	Pro Craft Construction	Redlands	SB
26	Common Work results for HVAC	Couts Heating & Air	Corona	R
27	Electrical	Southern California West Coast	Beaumont	R



March 31, 2014

Timothy L. Oliver
San Bernardino Community College District
114 South Del Rosa Drive
San Bernardino, CA 92408

**RE: New Crafton Center Project
PROPOSAL ANALYSIS AND RECOMMENDATION**

Dear Mr. Oliver:

Kitchell/BRj is pleased to provide this analysis of the RFQP – Request for Qualifications and Pricing for the Crafton Hills College – New Crafton Center project.

Proposals and accompanying financial statements were accepted until 4:00 PM on March 18, 2014. Upon closing of the proposal period, the contractor proposals were opened and tallied by Brooke Duncan and Leilani Nunez for recording purposes at the San Bernardino Community College District Office, Board Room (PDC 104) located at 114 S. Del Rosa Drive in San Bernardino, CA.

Ten (10) plan holders submitted proposals for this project. The accompanying ten (10) financial statements were transmitted to Jose Torres and Gregory Allred of the District’s Accounting Department for District’s opinion by 4:10 PM of the same day. Proposal copies and local hire back-up were accepted by the District until 4:00 PM on March 19, 2014. The proposal copies were then transmitted to each Selection Committee Panelist member for evaluation and scoring.

The best value as determined by the Selection Committee’s recommendation to the Board of Trustees is Bernards Bros., Inc. at a value of \$21,798,066. This was determined as follows:

1. The Selection Committed consisted of the following panel members:
 - a. Larry Cook – Director of Facilities, CHC
 - b. Joe Cabrales – Dean, CHC
 - c. Brooke Duncan – Kitchell/BRj (Chair)
 - d. Hussain Agah – Kitchell/BRj
 - e. Leilani Nunez – Kitchell BRj
2. The Selection Committee was tasked to evaluate and score the ten (10) received proposals:
 - a. Bernards Bros., Inc. average score from the committee: 538.84, over 73 points higher than the next proposer.
 - b. Four Finalists were selected from the scoring process, notified and scheduled for interviews:
 - i. Bernards Bros., Inc 538.84
 - ii. Echo Pacific 464.96
 - iii. Stronghold Engineering 437.67
 - iv. Sinanain Development 424.08
3. Interviews were conducted on Thursday 3/27/14:
 - a. Contractors were ranked on their performance and quality of responses to the Panelists questions:
 - i. Bernards Bros. Inc. ranked #1
 - ii. Sinanian Development ranked #2
 - iii. Stronghold Eng. Inc. ranked #3
 - iv. Echo Pacific ranked #4

4. Best and Final Offer's (BAFO) were conducted by the Kitchell/BRj team on Friday 3/28/14 and the final proposal prices were discussed and reviewed by the Selection Committee Panel on 3/31/14. The best and final price includes the contractors insurance and all alternates are to be included within the project budget. Based on the best value criteria set forth by the RFQP (Request for Qualifications and Pricing), the Selection Committee unanimously agreed to recommend Bernard's Bros., Inc. as the selected contractor for New Crafton Center.
5. The best value contract sum is \$21,798,066 and is within the construction budget for the New Crafton Center project.
6. Kitchell/BRj have reviewed and verified that the proposal submitted by Bernard's Bros., Inc. was responsive and the Selection Committee was notified of the results.
7. SBCCD and CHC's decision and direction is to proceed with the Contractor and Subcontractor's insurance costs of \$618,417.00 as listed within Bernard's proposal, versus the use of OCIP and represents a savings of approximately \$75,000.00.

Proposal Analysis

The following items were considered in the Selection Committee's best value proposal analysis:

- I. Compliance with RFQP directions;
- II. Bond review and required forms;
- III. Company history, organizational structure and performance;
- IV. Projects and performance;
- V. Construction excellence;
- VI. Contractor license check;
- VII. Pricing- based on the RFQP criteria and within the budget of construction;
- VIII. General Contractor's proposed team Interview performance.

II. Bond Review

- A. Liberty Mutual Surety, a Safeco Insurance Company, is the surety for Bernard's Bros., Inc.
- B. Alliant Insurance Services, Inc. is the agent company authorized to transact the business of insurance in the State of California.
- C. Contractor's License Board (CSLB): All California contractors are required to file a bond or cash deposit with the State in the amount of \$12,500. The Contractor's Bond No. is 6398075, verified to be effective since 1/1/2007, is currently and on file with CSLB.

III. Company History

Bernard's Bros., Inc. was founded in 1974, and serves their clients within Southern California. Their specialties include General Building/Engineering Contracting and Public Works Contracts. Similar sample projects include:

- Los Angeles Community College District: Pierce College Library/Learning Crossroads Building \$38,500,000.00.
- Los Angeles Community College District: Construction Technology and East Campus Parking in the amount of \$90,000,000.00.
- Riverside Community College District: Administration Building/Student Services in the amount of \$21,000,000.00.

IV. Client Reference Check

Client references reviewed and verified.

V. Contractor License Check

A.	License # and Status:	License # 302007 Current and Active
B.	Type of company:	Corporation
C.	Expiration date:	3/31/2015
D.	State of Incorporation:	California
E.	Type of license:	A – General Engineering Contractor B – General Building Contractor

Based on the Selection Committee review and analysis per the RFQP direction, Kitchell/BRj confirms that Bernard's Bros., Inc. is the best value proposer. We recommend that the SBCCD board accept and award the contract to Bernard's Bros, Inc. in the amount of \$21,798,066.00 for the Crafton Hills College New Crafton Center Project.

If you have any questions or concerns, please do not hesitate to contact me.

Sincerely,

Kitchell/BRj

Brooke Duncan
Sr. Project Manager

cc: Diana Johnson – Kitchell/BRj
Job File



March 25, 2014

Local Hire Information: The four selected finalists for **New Crafton Center** project at Crafton Hills College:

Company Name	City, State	County	*Commitment to Local Subcontractors	**Commitment to Local Residential Hires (boots on the ground)	*Validated
Bernards	Ontario, CA	San Bernardino	64.6%	70%	Yes
Echo Pacific	Escondido, CA	San Diego	86%	71.49%	Yes
Sinianian Development	Tarzana, CA	Los Angeles	48%	65%	Yes
Stronghold Engineering	Riverside, CA	Riverside	73%	81%	Yes

*Kitchell/BRJ validated this column using the designated subcontractor list provided in the proposals.

**Commitment to boots on the ground will be validated with each monthly pay application. The General Contractor reported the percentages based on follow-up commitment conversations with their designated subcontractors.

The Finalists will be receiving notification from the District in order to continue with the RFQP selection process.

Thank you.



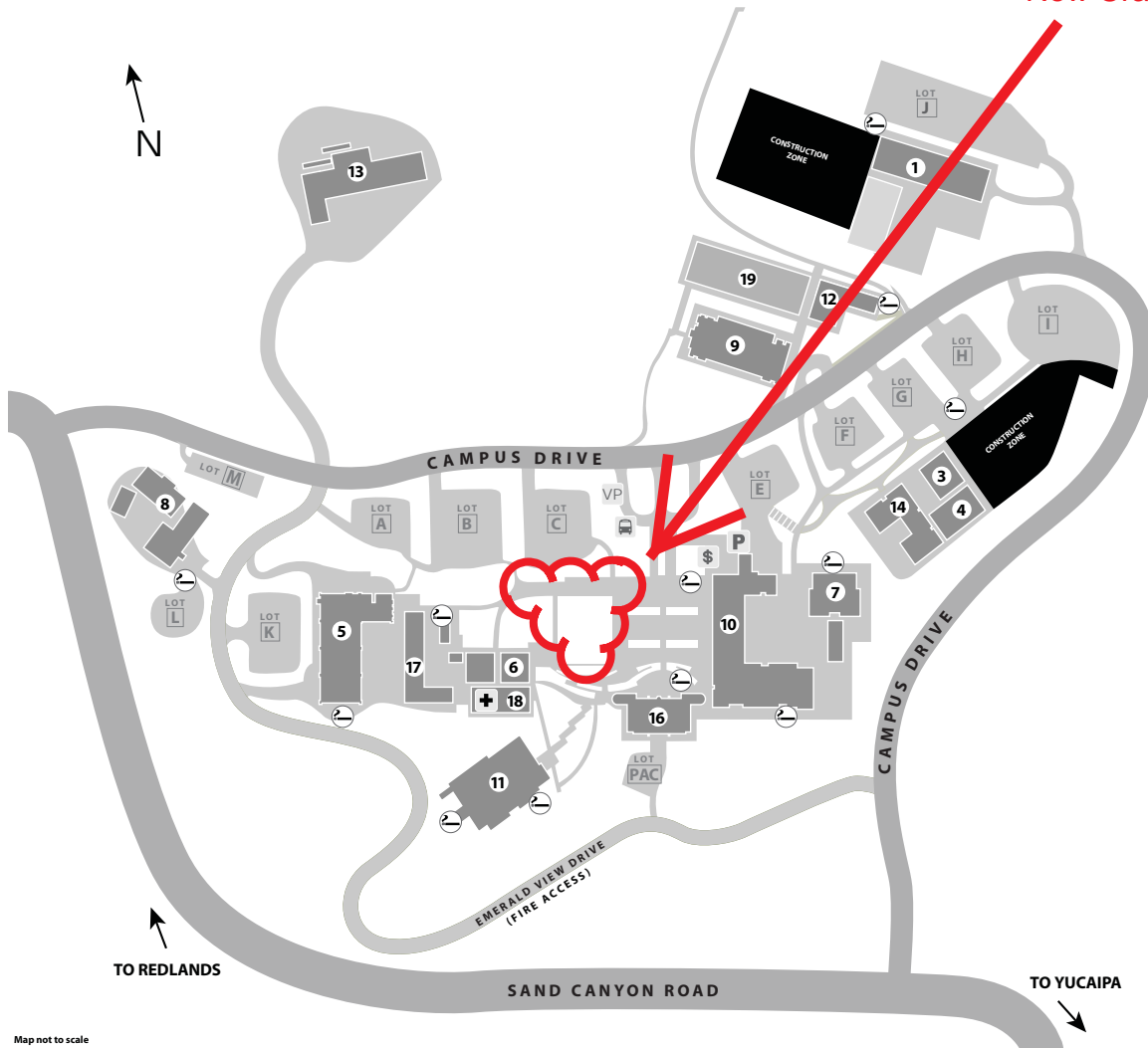
**New Crafton Center
Lease Lease-Back Final General Contractor Questionnaire Scores**

NO	REVIEWER	ProWest Constructors GC 1	Bernards GC 2	Stronghold Engineering, Inc. GC 3	SJ Amoroso Construction GC 4	Parkwest Construction Co. GC 5	Disqualified	Disqualified	Sinanian GC 9	Echo Pacific Construction, Inc. GC 10	
							Woodcliff Corp. GC 6	Royal Construction Corp GC 7			USS Cal Builders GC 8
1	Brooke Duncan	343.03	571.81	322.15	404.13	311.76	0.00	298.94	0.00	371.12	468.48
2	Hussain Agah	468.30	553.42	482.08	429.24	421.50	0.00	345.04	0.00	495.70	524.01
3	Joe Cabrales	186.74	543.85	562.61	206.95	329.40	0.00	411.01	0.00	393.27	448.95
4	Larry Cook	446.05	484.92	401.87	356.87	307.66	0.00	214.65	0.00	405.99	407.20
5	Leilani Nunez	386.32	540.21	419.61	381.29	399.90	0.00	343.71	0.00	454.31	476.15
FINAL AVERAGE SCORE		366.09	538.84	437.67	355.70	354.05	0.00	322.67	0.00	424.08	464.96






Interview Rankings:	
Bernards	1
Echo Pacific	4
Sinanaian Development	2
Stronghold Engineering, Inc.	3


CAMPUS DIRECTORY


New Crafton Center



Map not to scale
Updated: June 19, 2013

-  **ATM**
-  **Bus Stop**
-  **Nurse's Station**
-  **Police/Security**
-  **Visitor Parking**

 **Parking Permits (Daily)**
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 This is a smoke-free campus smoking in non-designated areas or buildings may result in the issuance of a citation (Board Policy #3570; Government Code #7597)

District Police (909) 389-3275

<p>1 AQUATIC CENTERAC</p> <p>2 ATHLETIC FIELDAF</p> <p>3 BC CLASSROOM BUILDING.BC</p> <p>4 BOOKSTOREBK</p> <p>5 STUDENT CENTER/CAFETERIA.SCC Student Senate</p> <p>6 CL CLASSROOM BUILDING.....CL Financial Aid</p> <p>7 CHEMISTRY/HEALTH SCIENCES CHS</p> <p>8 CHILD DEVELOPMENT CENTER CDC</p> <p>9 GYMNASIUM. G</p> <p>10 LABORATORY/ADMINISTRATION.LADM Campus Business Office Parking Permits (Semester/Annual) POLICE (LADM 153)</p>	<p>11 LEARNING RESOURCE CENTERLRC Copy Center Multi-purpose Room Gallery Teaching Center Lecture Hall Library Tutoring Center</p> <p>12 MATH & SCIENCE ANNEX MSA</p> <p>13 MAINTENANCE & OPERATIONS/ SHIPPING & RECEIVING</p> <p>14 OCCUPATION EDUCATION 1OE1</p> <p>15 OCCUPATION EDUCATION 2OE2</p> <p>16 PERFORMING ARTS CENTERPAC</p> <p>17 STUDENT SERVICES ASSA Admissions & Records EOPS</p> <p>18 STUDENT SERVICES BSSB Counseling Health & Wellness Center Disabled Student Services</p>
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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Bond Program Manager, Kitchell/BRj
DATE: April 10, 2014
SUBJECT: Consideration of Approval to Ratify Contract with Los Angeles Air Conditioning, Inc. of LaVerne, California

RECOMMENDATION

It is recommended that the Board of Trustees ratify a contract with Los Angeles Air Conditioning, Inc. for the Central Plant Air Conditioning Project at SBVC in the amount of \$39,519.00.

OVERVIEW

In September 2007, SBCCD adopted a resolution to use Uniform Construction Cost Accounting Program procedures (UCCAP). Per the Award of Contracts section of the resolution, authority to award a contract is delegated by the Board to the Vice Chancellor, Fiscal Services. This delegation of authority is an option granted by Public Contract Code 22034(e). Hence, it is at the discretion of the Vice Chancellor to authorize individual UCCAP contracts, allowing for work to begin. These contracts will then be taken to the Board for ratification at its next available meeting.

This contract is for the installation of an air-conditioning unit at the SBVC Central Plant building.

ANALYSIS

As part of UCCAP, the District maintains a pre-qualified list of contractors according to trade category for public works projects valued between \$45,000.00 and \$175,000.00.

Informal bids were solicited from those qualified contractors and the lowest, most responsive was from Los Angeles Air Conditioning, Inc.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in 2013-14 Measure M budget.

Kitchell/BRj

701 S Mount Vernon Ave, San Bernardino, CA 92410

Project Memo

Ph: 909.693.3160 Fax: 909.889.9952

DATE: February 20, 2014

No. VC- 278

TO: Timothy Oliver
Interim Vice Chancellor, Fiscal Services
San Bernardino Community College District (SBCCD)

FROM: Michael Villegas *MV*
Project Manager
Kitchell/BRj

RE: **San Bernardino Valley College**
Measure M – Central Plant Air Conditioning Project

SCOPE:

SBCCD approval to engage in a contract for the installation of an air conditioning unit required at the Central Plant building.

NARRATIVE:

Kitchell/BRj has utilized the UCCAP Contractors to bid out the required air conditioning unit for the Central Plant. An RFP was issued and the three lowest qualified bids were reviewed. The bids ranged from \$39,519.00 - \$71,900.00. KB determined that Los Angeles Air Conditioning, Inc. was the lowest responsible bidder.

RECOMMENDATION:

Kitchell/BRj recommends that SBCCD approve the execution of the contract with Los Angeles Air Conditioning, Inc. to complete the air conditioning project at the Central Plant.

Budget Information:

Project Original Budget Amount:	\$ 17,203,702.00
Project Current Spent to Date:	\$ 15,864,985.34
Project Current Estimate to Complete:	\$ 16,833,433.04
Project Memo Forecast Cost:	\$ 39,519.00
Project Change Amount:	\$ 0.00
Budget Line Item: 42-50-31-5230-0257-6210.50-7100	

<input checked="" type="radio"/> I concur with this recommendation	<i>Diana Johnson</i> <i>2/20/14</i>
<input type="radio"/> I do not concur with this recommendation	Diana Johnson, Program Manager, KB

<i>MV</i> <input checked="" type="radio"/> I concur with this recommendation	<i>Timothy Oliver</i> <i>2/26/14</i>
<input type="radio"/> I do not concur with this recommendation	Timothy Oliver, Interim Vice Chancellor, Fiscal Services

Attachments: Los Angeles Air Conditioning, Inc. Bid Proposal

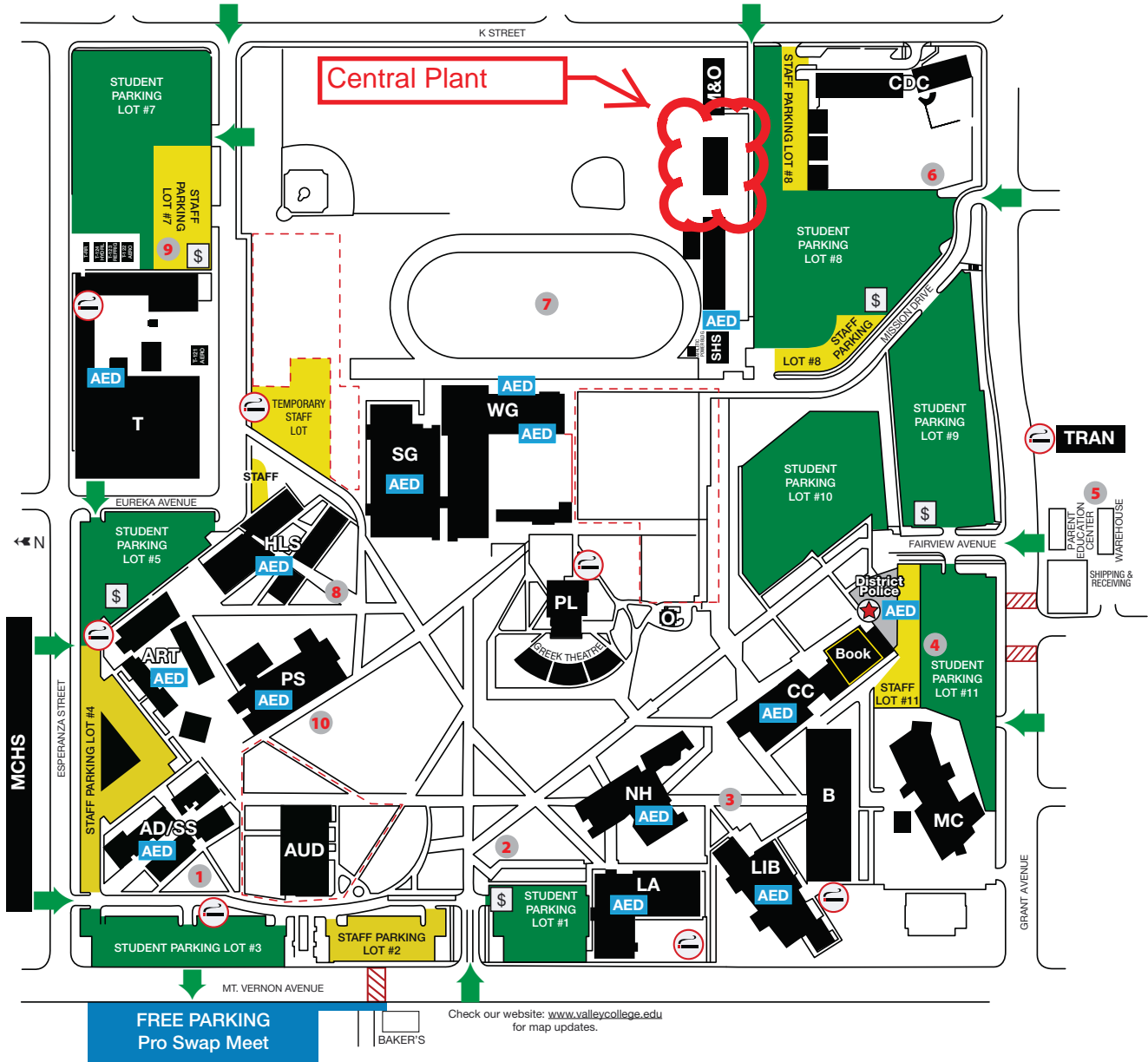
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MV
2/26/14

EMERGENCY EVACUATION SITES

San Bernardino Valley College

701 South Mount Vernon • San Bernardino, CA 92410 • (909) 384-4400



[] INDICATES CONSTRUCTION AREAS

← ARROWS DESIGNATE STUDENT PARKING LOT ENTRANCES

AED AUTOMATED EXTERNAL DEFIBRILLATOR

\$ INDICATES PARKING PERMIT DISPENSER

/// CROSSWALK

⊙ INDICATES APPROVED SMOKING AREAS (10)
This is a smoke-free campus - smoking in non-designated areas or buildings may result in the issuance of a citation (Board Policy #3570; Government Code #7597)

● Evacuation Sites

Building Symbols

AD/SS..... Administration/Student Services (Note: AD rooms are located in AD/SS)	MC.....Media/Communications
ART.....Art Center	MCHS..... Middle College High School
AUD..... Auditorium	M&O..... Maintenance & Operations
B..... Business	O..... Observatory
BOOK..... Bookstore	PL..... Planetarium
CC..... Campus Center	PS..... Physical Sciences
CDC.....Child Development Center	SG..... Snyder Gym
HLS.....Health & Life Science	SHS..... Student Health Services
LA.....Liberal Arts	T..... Technical
LIB..... Library	TRAN..... Transportation Center
	WG..... Women's Gym

DISTRICT POLICE
Campus Center Rm. 100
(909) 384-4491

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Bond Program Manager, Kitchell/BRj
DATE: April 10, 2014
SUBJECT: Consideration of Approval to Ratify Contract with RDM Electric Co., Inc. of Chino, California

RECOMMENDATION

It is recommended that the Board of Trustees ratify a contract with RDM Electric Co., Inc. for the K-Street Lighting Project at SBVC in the amount of \$112,750.00.

OVERVIEW

In September 2007, SBCCD adopted a resolution to use Uniform Construction Cost Accounting Program procedures (UCCAP). Per the Award of Contracts section of the resolution, authority to award a contract is delegated by the Board to the Vice Chancellor, Fiscal Services. This delegation of authority is an option granted by Public Contract Code 22034(e). Hence, it is at the discretion of the Vice Chancellor to authorize individual UCCAP contracts, allowing for work to begin. These contracts will then be taken to the Board for ratification at its next available meeting.

This contract is for the installation of lighting along K-Street and is needed for student and faculty safety at SBVC.

ANALYSIS

As part of UCCAP, the District maintains a pre-qualified list of contractors according to trade category for public works projects valued between \$45,000.00 and \$175,000.00. Informal bids were solicited from those qualified contractors and the lowest, most responsive was from RDM Electric Co., Inc.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in 2013-14 Measure M budget.

DATE: February 25, 2014

No. VC- 282

TO: Timothy Oliver
Interim Vice Chancellor, Fiscal Services
San Bernardino Community College District (SBCCD)

FROM: Michael Villegas *MV*
Project Manager
Kitchell/BRj

RE: **San Bernardino Valley College
Measure M – K-Street Lighting Project**

SCOPE:

SBCCD approval to engage in a contract for the installation of lighting along K-Street.

NARRATIVE:

Kitchell/BRj has utilized the UCCAP Contractors to bid out the K-Street Lighting Project. An RFP was issued and the three lowest qualified bids were reviewed. The bids ranged from \$112,750.00 - \$115,584.00. KB determined that RDM Electric Co. Inc. was the lowest responsible bidder.

RECOMMENDATION:

Kitchell/BRj recommends that SBCCD approve the execution of the contract with RDM Electric Co. Inc. to complete the K-Street Lighting Project.

Budget Information:

Project Original Budget Amount:	\$	127,801.00
Project Current Spent to Date:	\$	5,691.50
Project Current Estimate to Complete:	\$	194,109.50
Project Memo Forecast Cost:	\$	112,750.00
Project Change Amount:	\$	0.00
Budget Line Item: 42-50-31-5232-0257-6220.50-7100		

I concur with this recommendation *Diana Johnson 2/25/14*
 I do not concur with this recommendation
 Diana Johnson, Program Manager, KB

I concur with this recommendation *TO*
 I do not concur with this recommendation
 Timothy Oliver, Interim Vice Chancellor, Fiscal Services

Attachments: RDM Electric Co., Inc. Bid Proposal

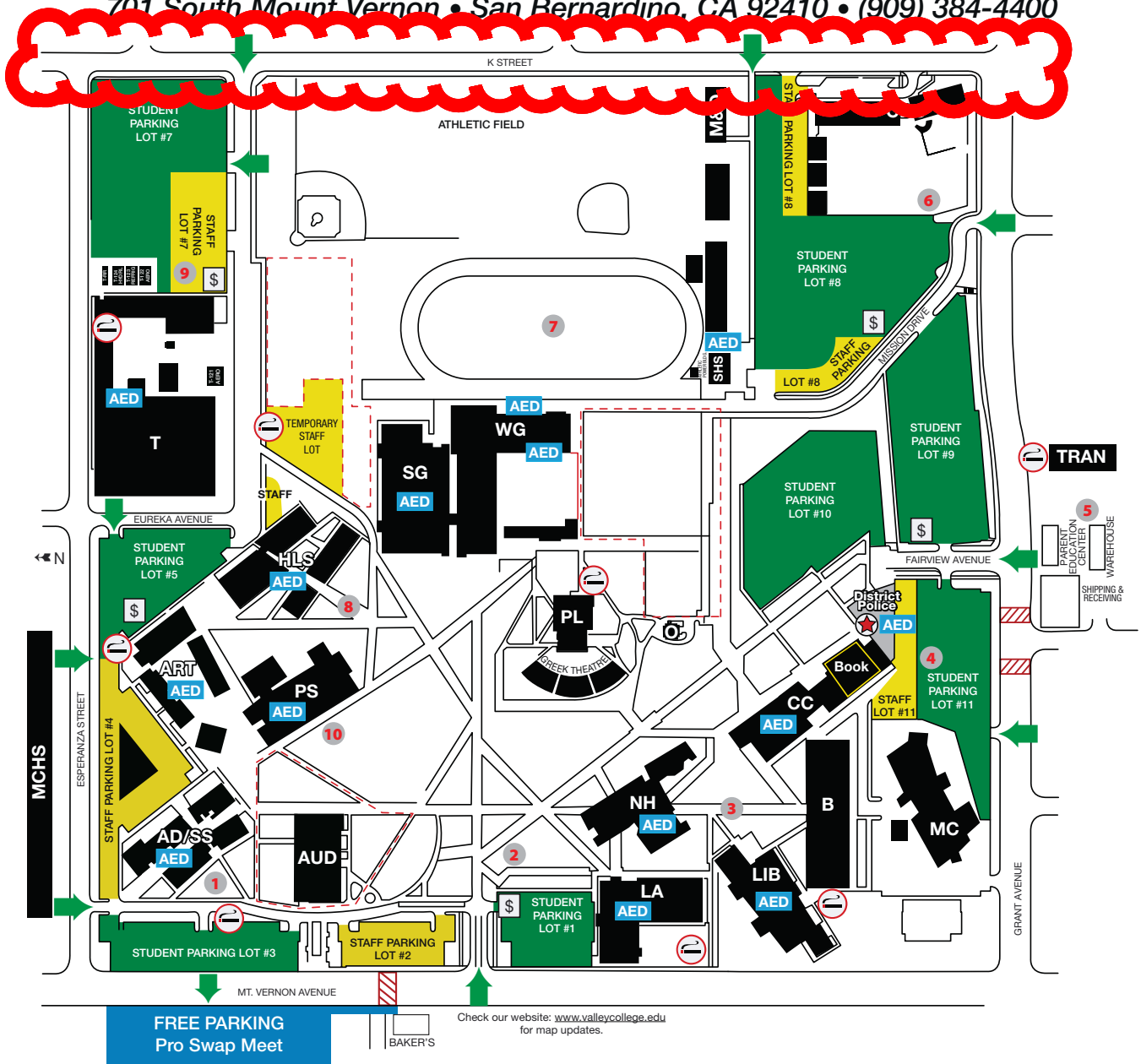
Cc: File

MV
2/25/14

EMERGENCY EVACUATION SITES

San Bernardino Valley College

701 South Mount Vernon • San Bernardino, CA 92410 • (909) 384-4400



INDICATES CONSTRUCTION AREAS

ARROWS DESIGNATE STUDENT PARKING LOT ENTRANCES

AUTOMATED EXTERNAL DEFIBRILLATOR

INDICATES PARKING PERMIT DISPENSER

CROSSWALK

INDICATES APPROVED SMOKING AREAS (10)
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Evacuation Sites

Building Symbols

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LIB..... Library	TRAN..... Transportation Center
	WG..... Women's Gym

DISTRICT POLICE
 Campus Center Rm. 100
 (909) 384-4491

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Bond Program Manager, Kitchell/BRj
DATE: April 10, 2014
SUBJECT: Consideration of Approval to Ratify Contract with Three Peaks Corporation of Redlands, California

RECOMMENDATION

It is recommended that the Board of Trustees ratify a contract with Three Peaks Corporation for the Learning Resource Center (LRC) Temporary Parking Lot Project at CHC in the amount of \$169,500.00.

OVERVIEW

In September 2007, SBCCD adopted a resolution to use Uniform Construction Cost Accounting Program procedures (UCCAP). Per the Award of Contracts section of the resolution, authority to award a contract is delegated by the Board to the Vice Chancellor, Fiscal Services. This delegation of authority is an option granted by Public Contract Code 22034(e). Hence, it is at the discretion of the Vice Chancellor to authorize individual UCCAP contracts, allowing for work to begin. These contracts will then be taken to the Board for ratification at its next available meeting.

This contract is for the installation of the LRC Temporary Parking Lot and is needed for compensation of parking stalls temporarily closed during construction.

ANALYSIS

As part of the Uniform Construction Cost Accounting Program, the District maintains a pre-qualified list of contractors according to trade category for public works projects valued between \$45,000.00 and \$175,000.00.

Informal bids were solicited from those qualified contractors and the lowest, most responsive was from Three Peaks Corporation.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in 2013-14 Measure M budget.

Kitchell/BRj


11715 Sand Canyon Road, Yucaipa, CA 92399

Project Memo

Ph: 909.740.3845 Fax: 909.794.8901

DATE: March 6, 2014 No. 08 - LRC Temporary Parking Lot

TO: Timothy Oliver
Interim Vice Chancellor
Crafton Hills College (CHC)

FROM: Geoff Bachanas 
Project Manager
Kitchell/BRj (KB)

RE: Crafton Hills College (CHC) Measure M
LRC: Temp Parking Lot
Recommendation of UCCAP Contract for Three Peaks Corp.

SCOPE:

SBCCD approval to engage in a contract for the installation of the CHC LRC Temporary Parking Lot.

NARRATIVE:

Kitchell/BRj has utilized the UCCAP process to bid out the CHC LRC Temporary Parking Lot Project. An RFP was issued and the three lowest qualified bids were reviewed. The bids ranged from \$169,500.00 - \$409,200.00. KB determined that Three Peaks Corp. was the lowest responsible bidder.

RECOMMENDATION:

Kitchell/BRj recommends that SBCCD approve the execution of the contract with Three Peaks Corp. in the amount of \$169,500.00 to complete the CHC LRC Temporary Parking Lot Project.

BUDGET INFORMATION:

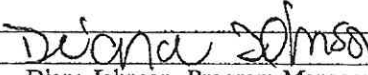
Budget Version 12 - January 2014

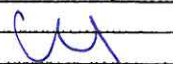
Original Project Budget Amount:	\$ 165,889.00
Spent to Date:	\$ 0.00
Project Current Estimate of Complete Costs:	\$ 165,889.00
Project Memo Forecast Cost:	\$ 169,500.00 **See below for details on funding
Project Change amount:	\$ 0.00

Budget Line Item: 42-50-32-5246-0257-6120.50-7100 Site Work

**Per direction from Mike Strong contract is to funded as follows:

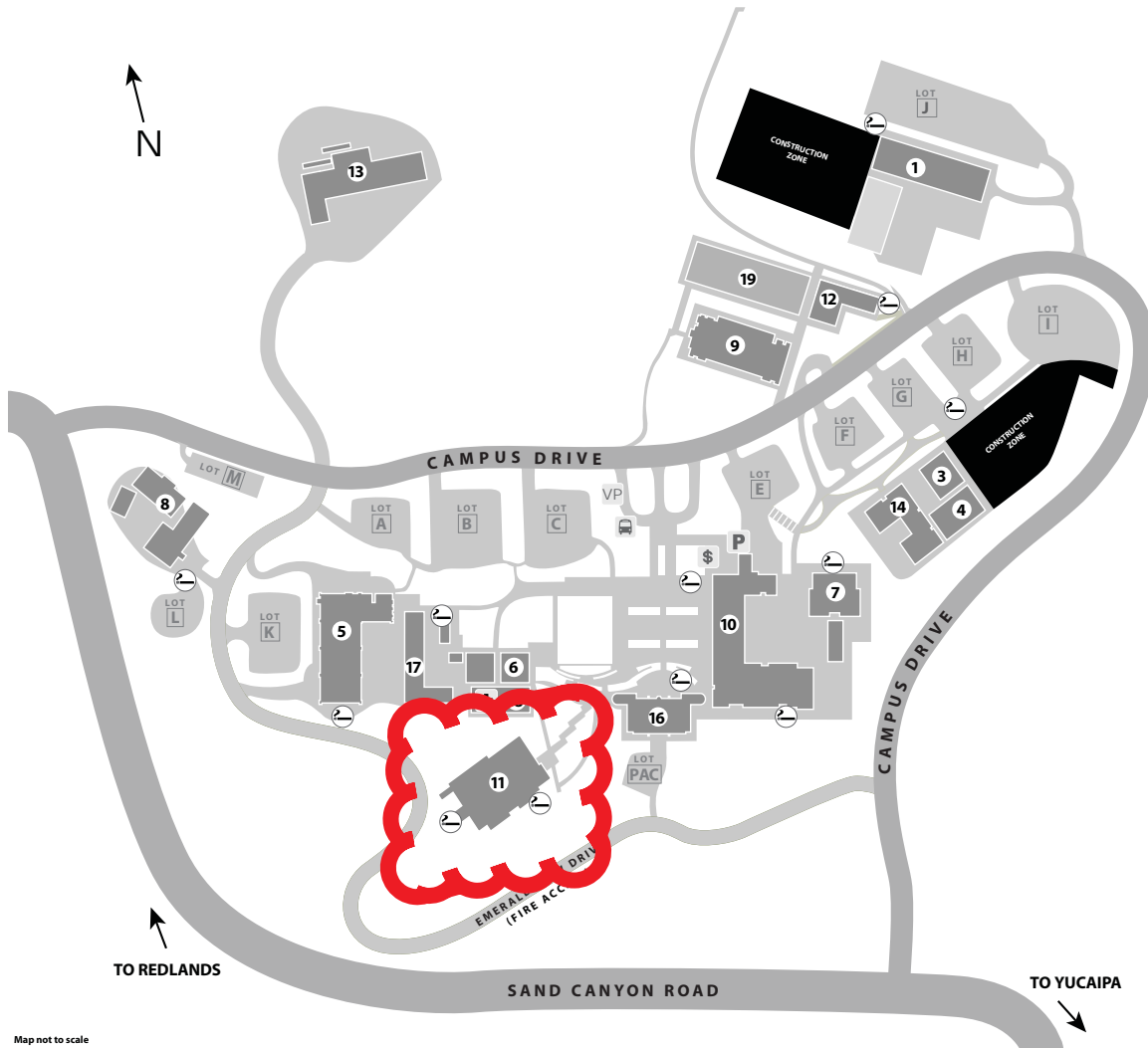
- 1) \$50,000.00 - Parking Lot Funds: 01-50-25-9511-0304-6120.00-6950
- 2) \$119,500.00 - Measure M Campus Discretionary Funds

<input checked="" type="checkbox"/> I concur with this recommendation	 3/6/14
<input type="checkbox"/> I do not concur with this recommendation	Diana Johnson, Program Manager, KB






<input checked="" type="checkbox"/> I concur with this recommendation	 3/6/14
<input type="checkbox"/> I do not concur with this recommendation	Timothy Oliver, Interim Vice Chancellor, Fiscal Services


Attachments: N/A


CAMPUS DIRECTORY



Map not to scale
Updated: June 19, 2013

-  **ATM**
-  **Bus Stop**
-  **Nurse's Station**
-  **Police/Security**
-  **Visitor Parking**

 **Parking Permits (Daily)**
 Parking permits/decals are required to park in all parking lots and on all college streets.
 Daily parking permits available in all lots.
 Parking in disabled stalls requires a valid California disabled placard and a valid SBCCD parking permit/decals.

 **Smoking Areas**
 This is a smoke-free campus. Smoking in non-designated areas or buildings may result in the issuance of a citation (Board Policy #3570; Government Code #7597)

District Police (909) 389-3275

<p>1 AQUATIC CENTER AC</p> <p>2 ATHLETIC FIELD AF</p> <p>3 BC CLASSROOM BUILDING.BC</p> <p>4 BOOKSTOREBK</p> <p>5 STUDENT CENTER/CAFETERIA.SCC Student Senate</p> <p>6 CL CLASSROOM BUILDING.....CL Financial Aid</p> <p>7 CHEMISTRY/HEALTH SCIENCES CHS</p> <p>8 CHILD DEVELOPMENT CENTER CDC</p> <p>9 GYMNASIUM. G</p> <p>10 LABORATORY/ADMINISTRATION.LADM Campus Business Office Parking Permits (Semester/Annual) POLICE (LADM 153)</p>	<p>11 LEARNING RESOURCE CENTERLRC Copy Center Multi-purpose Room Gallery Teaching Center Lecture Hall Library Tutoring Center</p> <p>12 MATH & SCIENCE ANNEX MSA</p> <p>13 MAINTENANCE & OPERATIONS/ SHIPPING & RECEIVING</p> <p>14 OCCUPATION EDUCATION 1 OE1</p> <p>15 OCCUPATION EDUCATION 2OE2</p> <p>16 PERFORMING ARTS CENTERPAC</p> <p>17 STUDENT SERVICES ASSA Admissions & Records EOPS</p> <p>18 STUDENT SERVICES BSSB Counseling Health & Wellness Center Disabled Student Services</p>
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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: April 10, 2014
SUBJECT: Consideration of Resolution to Accept the Requirements of Sections 13510(c) and 13512 of the California Penal Code Regarding POST recruitment and training standards.

RECOMMENDATION

It is recommended that the Board of Trustees adopt a resolution to accept the Requirements of Sections 13510 (c) and 13512 of the California Penal Code regarding POST recruitment and training standards

OVERVIEW

The San Bernardino Community College District (SBCCD) accepts the standards established by the Commission on Peace Officer Standards and Training for Public Safety Dispatchers as being in the best interests of the education of its students.

ANALYSIS

This Resolution was requested as verification to post that the San Bernardino Community College District Board of Trustees is aware of the standards established specifically for the recruitment and training of public safety dispatchers through the POST program, and for the right of the Commission to ascertain that our personnel are adhering to those selection and training standards.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None

**RESOLUTION
TO ACCEPT THE REQUIREMENTS OF
§§ 13510(c) AND 13512 OF THE CALIFORNIA PENAL CODE
APRIL 2014**

WHEREAS, The San Bernardino Community College District (SBCCD) supports the State of California Commission on Peace Officer Standards and Training, and

WHEREAS, The San Bernardino Community College District declares that it accepts the requirements of Section 13510(c), Chapter 1, of Title 4, Part 4, of the California Penal Code, and will adhere to the standards for recruitment and training established by the Commission on Peace Officer Standards and Training (POST) for Public Safety Dispatchers, as set out in POST Regulations.

WHEREAS, POST conducts regularly scheduled compliance inspections, pursuant to Penal Code section 13512, to determine whether agencies in the POST program are adhering to the POST standards when hiring and training peace officers. which states:

WHEREAS, The San Bernardino Community College District will adhere to the requirements of Section 13512, Chapter 1, that the Commission and its representatives may make such inquiries as deemed appropriate by the Commission to ascertain that the San Bernardino Community College District public safety dispatcher personnel adhere to standards for selection and training established by the Commission on Peace Officer Standards and Training.

THEREFORE, be it resolved that the Board of Trustees of the San Bernardino Community College District does hereby accept the requirements of the Sections 13510© and 13512 of the California Penal Code relative to the recruitment and training standards of Public Safety Dispatchers.

ADOPTED this 10 day of April, 2014.

Bruce Baron, Chancellor and
Secretary to the Board of Trustees

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: April 10, 2014
SUBJECT: Consideration of Resolution to Recognize April 22, 2104 as "Earth Day"

RECOMMENDATION

It is recommended that the Board of Trustees adopt a resolution to recognize April 22, 2014 as "Earth Day".

OVERVIEW

The San Bernardino Community College District (SBCCD) supports the efforts of the President, Governor and other national, state, and local partners to actively engage in public and private efforts to protect our environment and to recognize April 22, 2014 as "Earth Day", which began originally as a "national teach-in on the environment" on April 22, 1970, to maximize the number of students that could be reached on university campuses.

ANALYSIS

This commemorative day has been recognized worldwide since 1970 to promote environmental awareness and to call for the protection of our planet. Recognizing "Earth Day" encourages members of the SBCCD community to participate in activities and events that help transform public attitudes and make our communities better places to live, work and raise families.

BOARD IMPERATIVE

II. Learning-Centered Institution for Student Access, Retention and Success

FINANCIAL IMPLICATIONS

None

**RESOLUTION
TO RECOGNIZE “EARTH DAY”
APRIL 22, 2014**

WHEREAS, The San Bernardino Community College District (SBCCD) supports the Presidential declaration of April 22, 2014, as “Earth Day”, and

WHEREAS, On “Earth Day”, we celebrate our rich legacy of stewardship and reflect on what we can do, as individuals, as a community and as a Nation, to preserve our planet for future generations, and

WHEREAS, the Mission of the SBCCD is to promote the discovery and application of knowledge, the acquisition of skills, and the development of intellect and character in a manner that prepares students to contribute effectively and ethically as citizens of a rapidly changing and increasingly technological world. This Mission is achieved through the District's two colleges, the Economic Development and Corporate Training Division and public broadcast system (KVCR TV-FM) by providing high quality, effective and accountable instructional programs and services, and

WHEREAS, this District has answered the call to protect the environment through the passage of the SBCCD Sustainability Plan and the support of myriad acts, big and small, across the District to help preserve our resources, and today, do so again by joining with our community, raising our voices, and standing up for our planet and our future, and

WHEREAS, the theme of “Earth Day 2014” is Green Cities as the need to create sustainable communities is more important than ever. With smart investments in sustainable technology, forward-thinking public policy, and an educated and active public, we can transform our cities and forge a sustainable future. The San Bernardino Community College District strongly supports the efforts of our national, state, and local partners, and of every citizen, to come together to improve the lives of those living in our cities, and

WHEREAS, every year on April 22, over a billion people in 190 countries take action for “Earth Day”. We encourage all members of our District Community to participate in programs and activities that will protect our environment and contribute to a healthy, sustainable future, and

THEREFORE, be it resolved that the Board of Trustees of the San Bernardino Community College District are dedicated to building a better community through our commitment to sustainability, and so we do hereby recognize April 22, 2014 as “Earth Day”.

ADOPTED this 10 day of April, 2014.

Bruce Baron, Chancellor and
Secretary to the Board of Trustees

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: April 10, 2014
SUBJECT: Consideration of Resolution to Recognize Sexual Assault Awareness Month

RECOMMENDATION

It is recommended that the Board of Trustees adopt a resolution to recognize April 2014 as Sexual Assault Awareness Month.

OVERVIEW

The San Bernardino Community College District (SBCCD) supports the efforts of its national, state, and local partners to actively engage in public and private efforts to prevent sexual violence, which impacts men, women and children of all ages, ethnicities and races and recognizes the month of April 2014 as Sexual Assault Awareness Month.

ANALYSIS

This commemorative month provides a platform to raise awareness of the damage done to victims of sexual assault, their families and their loved ones and to educate the public about sexual violence prevention and the support of survivors, and to encourage members of the SBCCD community to speak out against harmful attitudes and actions that perpetrate such behaviors.

BOARD IMPERATIVE

II. Learning-Centered Institution for Student Access, Retention and Success

FINANCIAL IMPLICATIONS

None

**RESOLUTION
TO RECOGNIZE SEXUAL ASSAULT AWARENESS MONTH
APRIL 2014**

WHEREAS, The San Bernardino Community College District (SBCCD) supports the Presidential declaration of April, 2014, as Sexual Assault Awareness Month, and

WHEREAS, Sexual Assault Awareness Month is intended to draw attention to the fact that sexual violence is widespread and impacts every member of our District and Inland Empire communities, and

WHEREAS, the Mission of the SBCCD is to promote the discovery and application of knowledge, the acquisition of skills, and the development of intellect and character in a manner that prepares students to contribute effectively and ethically as citizens of a rapidly changing and increasingly technological world. This Mission is achieved through the District's two colleges, the Economic Development and Corporate Training Division and public broadcast system (KVCR TV-FM) by providing high quality, effective and accountable instructional programs and services, and

WHEREAS, sexual violence is an insult to human dignity and a crime, no matter where it occurs. While rape and sexual assault affect all communities, those at the greatest risk are children, teens, and young women. Nearly one in five women will be a victim of sexual assault during college. For some groups, the rates of violence are even higher -- Native American women are more than twice as likely to experience sexual assault as the general population. In addition, rape and sexual assault are consistently underreported, and that the physical and emotional trauma they leave behind can last for years, and

WHEREAS, We believe that we must work together to educate our community about sexual violence prevention, supporting survivors, and speaking out against harmful attitudes and actions and that educational institutions such as ours have a primary responsibility to assist the community in doing so; and

WHEREAS, the San Bernardino Community College District strongly supports the efforts of national, state, and local partners, and of every citizen, to actively engage in public and private efforts to prevent sexual violence. It's time for all of us to start conversations, take appropriate action and support one another to create a safer environment for all.

THEREFORE, be it resolved that the Board of Trustees of the San Bernardino Community College District are committed to join with advocates and communities across the country in playing an active role in preventing sexual violence. Along with our national and state governments, we do hereby recognize April as "Sexual Assault Awareness Month."

ADOPTED this 10 day of April, 2014.

Bruce Baron, Chancellor and
Secretary to the Board of Trustees

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: April 10, 2014
SUBJECT: Consideration of Resolution to Recognize the Retirement of Dr. Mildred Dalton Henry

RECOMMENDATION

It is recommended that the Board of Trustees adopt a resolution to recognize the contributions of educator Dr. Mildred Dalton Henry, who is retiring from a lifetime of service.

OVERVIEW

The San Bernardino Community College District (SBCCD) recognizes the retirement of Dr. Mildred Dalton Henry, the founder and executive director of the Provisional Accelerated Learning Center in Muscoy and professor emeritus of CSU San Bernardino, who has been honored for her commitment to and advocacy of at-risk students and under-privileged youth.

ANALYSIS

The Dr. Mildred Dalton Henry Elementary School was dedicated on August 23, 2012 in recognition of her long professional career committed to improving our community through reduction of the dropout rate. The San Bernardino Community College District shares her commitment to improving our community through the enhancement and expansion of educational opportunities and congratulates her upon her retirement.

BOARD IMPERATIVE

II. Learning-Centered Institution for Student Access, Retention and Success

FINANCIAL IMPLICATIONS

None

**RESOLUTION
TO RECOGNIZE THE CONTRIBUTIONS OF DR. MILDRED DALTON HENRY**

WHEREAS, The San Bernardino Community College District (SBCCD) congratulates Dr. Mildred Dalton Henry upon her retirement after a career of service to students, which was recognized by the Inland Empire by the dedication of the Dr. Mildred Dalton Henry Elementary School on August 23, 2012, and

WHEREAS, the Mission of the SBCCD is to promote the discovery and application of knowledge, the acquisition of skills, and the development of intellect and character in a manner that prepares students to contribute effectively and ethically as citizens of a rapidly changing and increasingly technological world. This Mission is achieved through the District's two colleges, the Economic Development and Corporate Training Division and public broadcast system (KVCR TV-FM) by providing high quality, effective and accountable instructional programs and services, and

WHEREAS, Dr. Henry, whose motto has been "Dare to do the Impossible", was the founder and president of Provisional Educational Services, Inv. and executive director of the nonprofit Provisional Accelerated Learning (PAL) Center in Muscoy established in 1984, to provide education and employment services, and which have helped thousands of students stay in school and transition from K-12 to post-secondary education, and have served thousands more by providing access to summer and permanent employment, and

WHEREAS, Dr. Henry grew up chopping and picking cotton, milking cows, "slopping hogs," and attended inferior and unequal segregated public school, which made her keenly aware of and strongly sensitive to cultural variables, and how these past experiences may impact behaviors, and

WHEREAS, Dr. Henry earned her Bachelor of Science degree from Agricultural, Mechanical, and Normal (AM&N) College, in Pine Bluff, AK; a Master of Science degree in Counseling Education from Southern Illinois University (SIU) at Edwardsville, IL, and a Doctor of Philosophy degree from SIU at Carbondale. She was named *Professor Emeritus* at CSU San Bernardino and was the first African American to become a tenured professor at the CSU San Bernardino College of Education, and

WHEREAS, Dr. Henry has received numerous prestigious national, state and local awards, accolades and honors for her advocacy about drop-out prevention, maintaining a strong unyielding stand on providing alternative educational services to an at-risk population, and dedicating her tireless energy and resources for the greater good of bringing people of all walks of life together creating pathways for those less fortunate, and

THEREFORE, be it resolved that the Board of Trustees of the San Bernardino Community College District recognizes Dr. Mildred Dalton Henry for her professional life of advocacy on behalf of and improving the opportunities for students, and congratulates her on her well-deserved retirement.

ADOPTED this 10 day of April, 2014.

Bruce Baron, Chancellor and
Secretary to the Board of Trustees

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: April 10, 2014
SUBJECT: Applause Cards

RECOMMENDATION

This item is for information only. No action is required.

OVERVIEW

The attached individuals have received special recognition for extending that extra effort in providing quality service and valued assistance:

ANALYSIS

The *Caring Hands* Applause Card was developed so that employees, students, visitors and vendors would have the opportunity to recognize someone at SBCCD who provides outstanding quality and service.

BOARD IMPERATIVE

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None.

Caring Hands Applause Cards – April 2014

The *Caring Hands* Applause Card was developed so that employees, students, visitors and vendors would have the opportunity to recognize someone at SBCCD who provides outstanding quality and service.

The attached individuals have received special recognition for extending that extra effort in providing quality service and valued assistance:

DISTRICT

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Brady	Jason	District Computing Services	Jason is ALWAYS helpful and eager to assist in whatever project you may be working on and he does it with such a great attitude.	Corrina Baber
Cruz	Alfredo	KVCR	Since the arrival of Mr. Cruz KVCR employees have a positive outlook for the station. His high expectations challenge us and make us want to reach the potential that KVCR TV and Radio is capable of accomplishing.	Anonymous
Galvez	Pierre	Police	The Chief was very helpful when I called to ask about a parking ticket.	Anonymous
Higgins	Ernie	Custodial	Ernie always goes above and beyond his scope of work. He is a "GO TO GUY" at the District Office not only for me but every employee at the District Office location.	Anonymous

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
McGowan	Arlene	Annex	Arlene is an amazing employee who always makes herself available. She recently helped SBVC's Reading lab set up SARS. She was extremely helpful and efficient, and explained with great ease how to use the system effectively.	Caleab T. Losee
Nikac	Stacey	Chancellor's Office	Improving the Applause Card program and generally raising District morale with a style that is professional, cheerful and effective.	Anonymous
Oberhelman	Jason	Purchasing	Thank you for your excellent customer service and support with purchase requisitions. You have been a tremendous help to me!	Stacey Nikac
Oberhelman	Jason	Purchasing	Thank you for quickly addressing my many inquiries and concerns during the past two weeks!	Jennifer Rodrick
Sanchez	Carmen	Print Services	Thank you for going above and beyond to ensure print jobs are completed on time. You are appreciated!	Stacey Nikac

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Sutorus	Steve	Business Services	I just want to say thank you for responding quickly and thoroughly on my requests.	Stacey Nikac
Torres	Maria	Human Resources	Maria Torres provides quality service in a timely manner. Her actions are very valuable to the students we serve. Thank you Maria!	Anonymous
Walter	DyAnn	District Computing Services	Thank you for your commitment and support to the Office of Instruction. Your assistance is greatly valued!	Haragewen Kinde
Winters	Dennis	Print Services	Thank you for ensuring our projects are always completed on time and on schedule!	Stacey Nikac
Zinn	Wendy	EDCT	I have received so many positive comments about Wendy from community educators saying that she is a great team member and a great support of academic excellence.	Bruce Baron

SBVC

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Alfano-Wyatt	Marcia	Psychiatric Technology	Assistance and support of Alive! Mental Health Fair and allowing Psych Tech students to participate and assist.	Elaine Akers
Alex-Schiel	Valerie	Food Services	Thank you for your support and assistance to ensure our 2 nd Annual Inspire Success Luncheon was a notable event!	Susan Gasca
Alsip	Andee	Student Health Services	Support and Assistance with Alive! Mental Health Fair.	Elaine Akers
Beavor	Aaron	Maintenance	I heard many positive comments about your support and customer service from many community members. Keep up the good work!	Joseph Williams
Bojorquez	Ana	DSP&S, High Tech Center	Excellent person that has helped me in many assignments and my accommodations need to access information. She is very gifted in helping disabled students. Best in SBVC.	Edgar Fuentes Rodriguez, Student

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Cisneros	Maribel	EOPS	Maribel works so well with the students and has been very helpful with the department. She is eager to see students and helps them tremendously.	EOPS Staff
Cota	Marco	Counseling and Matriculation	Marco has been working diligently with all the departments under him. He has gone above and beyond with his tasks and assignments. He has helped our department when needed.	Anonymous Employee
Crocker	Michelle	DSP&S	Michelle's knowledge of this department and her compassion for the students we serve make working here wonderful. She is always on the go. We couldn't serve the students without her!	Laurie Sullivan
Dean	Rebecca	Food Services	Thank you for your support and assistance to ensure our 2 nd Annual Inspire Success Luncheon was a notable event!	Susan Gasca

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Dragan	Nicoleta	Student Health Services	Support and assistance with Alive! Mental Health Fair.	Elaine Akers
Eberly	Sara	Student Health Services	Assistance and support with Alive! Mental Health Fair.	Elaine Akers
Feist	John	Campus Technology Services	For his dedication, commitment and service in the area of technological support.	Dr. Haragewen A. Kinde
Gabriel	Christie	Research and Planning	I'd like to acknowledge Christie for being a great team player. She is always willing to do new projects and suggest research to departments and divisions that can help better serve students. She is extremely knowledgeable.	Caleab T. Losee
Gallagher	Debby	President's Office	Thanks for assisting with the arrangements of the District Budget Committee on 3/13/14 at SBVC. Your service is much appreciated.	Anonymous Employee
Garcia	Enrique	Custodial	Enrique goes the extra mile to ensure that facilities he is assigned to are maintained in a healthy and sanitary condition, at all times. Thanks for the good work!	Melita Caldwell-Betties

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Garcia	Stacy	President's Office	Thanks for providing friendly, professional support and assistance to the District Budget Committee on Thursday, March 13, 2014.	Anonymous Employee
Grishow	Kevin	Maintenance	I heard many positive comments about your support and customer service from many community members. Keep up the good work!	Joseph Williams
Grishow	Kevin	Maintenance	Kevin's proactive approach to work has kept our campus clean, safe, and enjoyable. He is always doing extra to make sure burned out lights are replaced, door locks are working perfectly, and supplies are stored properly.	Caleb T. Losee
Grotke	Angela	Social Sciences	Angela's pleasant nature gives her an ability to reach people on a human level which is inviting and encouraging for many people at SBVC. I'd like to recognize her for her professionalism and her amiable disposition.	Caleb T. Losee

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Gutierrez	Albert	Custodial	Assistance in making changes in Alive! Mental Health Fair.	Elaine Akers
Gutierrez	Albert	Custodial	Thank you for your support and assistance to ensure our 2 nd Annual Inspire Success Luncheon was a notable event!	Susan Gasca
Hall	Suzan	Student Health Services	Assistance and support of Alive! Mental Health Fair.	Elaine Akers
Hamdy	Rania	Professional and Organizational Development	Outstanding job planning and implementing Classified Connections Week!	Dr. Kay Weiss
Henkle	Dr. Lisa	Political Science	Peaked my interest in the subject and challenged our class enough to make it fun. Class discussion always support the learning objective. Always helps when needed and an energetic atmosphere is great for learning.	Ian, Student

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Hunter	Diane	English	I'd like to recognize Professor Hunter for the care and attention she gives to faculty, students, and staff. I'd also like to acknowledge her ability to multitask and her knack for meeting deadlines under great pressure.	Caleab T. Losee
Jollie	Melodie	Custodial	Melodie is really a nice and caring person. Whenever I put in a request to have work done in counseling, she is always there with a helping hand and a smile. She always goes the extra mile.	Raina Okray
Kates	Johnny	Custodial	Thank you for your support and assistance to ensure our 2 nd Annual Inspire Success Luncheon was a notable event!	Susan Gasca
King	Jimmy	Maintenance	I heard many positive comments about your support and customer service from many community members. Keep up the good work!	Joseph Williams

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
King	Rose	Student Success Center	Thank you for your commitment and passion that you put into the Student Success Center; especially for all your work on behalf of the humanities and social science peer tutor programs.	Romana Pires
King	Rose	Student Success Center	For her commitment in providing a supportive learning environment for students in the Student Success Center.	Dr. Haragewen A. Kinde
Lamb	Chelsea	Student Health Services	Support and assistance with Alive! Mental Health Fair.	Elaine Akers
Laughlin	Larry	Maintenance	Excellence in creating frame and assisting with Alive! Mental Health Fair.	Elaine Akers
Laughlin	Larry	Maintenance	I heard many positive comments about your support and customer service from many community members. Keep up the good work!	Joseph Williams
Lopez	Paul	Campus Technology Services	Support and assistance with Alive! Mental Health Fair.	Elaine Akers

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Losee	Caleb	Reading	For his commitment in providing a supportive learning environment for students in the Reading lab.	Dr. Haragewen A. Kinde
Maniaol	Albert	Applied Technology, Transportation, and Culinary Arts Division	Helping make the SBVC High Schools and ROP Articulation meeting a success.	Mandi Batalo
Mason	Jerry	Custodial	Assistance in getting set up changed for Alive! Mental Health Fair.	Elaine Akers
Mason	Jerry	Custodial	Thank you for your support and assistance to ensure our 2 nd Annual Inspire Success Luncheon was a notable event!	Susan Gasca
McNichols	Emily	Art	Emily provides outstanding service to the art department faculty, to artists exhibiting in the Gresham Art Gallery, and to the many visitors to the Gresham Gallery.	Mandi Batalo
Moore	Anita	Counseling and Matriculation	Anita has always been a tremendous help to our department. She is always willing to go the extra mile to help others.	Anonymous Employee

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Morrison	Tracy	Food Services	Thank you for your support and assistance to ensure our 2 nd Annual Inspire Success Luncheon was a notable event!	Susan Gasca
Pasillas	Karol	Administrative Services	Thank you for your support and assistance to ensure our 2 nd Annual Inspire Success Luncheon was a notable event!	Susan Gasca
Pasillas	Karol	Administrative Services	Assistance in making changes happen for Alive! Mental Health Fair.	Elaine Akers
Pasillas	Karol	Administrative Services	Karol has demonstrated that she is a safety advocate by supporting safety and emergency prep efforts. I would like to thank Karol for her superior service and being a great partner in continuing to insure campus safety.	Whitney Fields
Pasillas	Karol	Administrative Services	On top of her paperwork. Marks invoices for easy processing – great asset for any department she deals with.	Sally/Employee

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Robinson	James	Human Services	James went out of his way to help and encourage a fellow faculty member. He also spends so much time helping and encouraging his students. Thank you James!!!	Kathy Adams
Rodrick	Jennifer	Middle College High School/Police Academies	Thank you for your support and assistance to ensure our 2 nd Annual Inspire Success Luncheon was a notable event!	Susan Gasca
Rodriguez-Cruz	Bonnie	Child Development Center	Bonnie is a great peer leader for all Classified Employees.	Lisa Archuletta
Rodriguez-Cruz	Bonnie	Child Development Center	Bonnie has been helping students at the child development center for over 18 years. She takes her time to know their concerns and develops a relationship that directly enhances their success as students and/or parent skills.	Lisa Archuletta
Shafer	Kris	Maintenance	I heard many positive comments about your support and customer service from many community members. Keep up the good work!	Joseph Williams

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Silva	Steve	Admissions and Records	For going above and beyond his duties.	Raquel Villa
Trewhella	Donna	Inland Empire Media Academy/RTVF	Donna worked MANY hours beyond what she was paid to create a documentary of the Rialto Police Department's BOOTCAMP for troubled teens. This documentary provides a service to the community and experience to RTVF students.	Diane Dusick
Tymchek	Linda	Arts and Humanities Division	In recognition for Linda's exceptional support and flexibility during the 2014 Great Teachers' Seminar.	Rania Hamdy
Vargas	Gino	Maintenance	I heard many positive comments about your support and customer service from many community members. Keep up the good work!	Joseph Williams
Vargas	Leticia	Custodial	High quality custodial work with a great attitude! Whenever and wherever I come across Leticia, she is working with gusto, is smiling, and doing a great job. She has ownership of her building and shows it with pride.	Scott Stark

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Vargas	Leticia	Custodial	Leticia is a very nice and helpful person, anytime I need something to be done. She is always there. I appreciate her attitude and willingness to always help.	Raina Okray
Wall	Mark	Physical Education/Athletics	Commitment to giving outstanding service and going the extra mile for the athletic department every day.	Kristin Hauge
Williams	Clyde	Outreach and Recruitment	I heard many positive comments about your support and customer service from many community members. Keep up the good work!	Joseph Williams
Wingson	Kimberly	Middle College High School	Thank you for your support and assistance to ensure our 2 nd Annual Inspire Success Luncheon was a notable event!	Susan Gasca
Wooten	Andre	Counseling	Outstanding effort and commitment to serving the needs of the students within our community and the student-athletes on our campus.	Kristin Hauge

CHC

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Andrews	Breanna	Communications and Language	Excellent job on the fall schedule and “sticky” Friday!	A. Chair
Bidney	Cynthia	Respiratory Care	Appreciation for your dedication and services to the Emergency Medical Services Department.	Gary Reese
Bruner-Jones	Sherri	Teaching Aids	She is such a hard worker! She makes everyone’s life so much easier...and does it with a smile on her face.	Colleen Hinds
Guadiana	Lorena	Institutional Effectiveness, Research and Planning	Lorena did a great job of working with the Division of Math and English to facilitate the prioritization of objectives.	Keith Wurtz
Guadiana	Lorena	Institutional Effectiveness; Research and Planning	Lorena is always so thoughtful and does a great job of taking care of the little things that can fall through the cracks.	Keith Wurtz
Hogrefe	Rick	Arts and Sciences	Rick is always looking for new and innovative ways to help our dept. grow. He is so welcoming and always willing to help. He is amazing...one of the hardest workers I know!	Colleen Hinds

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Hogrefe	Rick	Arts and Sciences	Outstanding organizational skills on “sticky” Friday!	A Chair
Lopez	Richard	Custodial	Richard is THE BEST custodian ever! We are so lucky to have him. Richard takes such pride in his work and he works so hard.	Michelle Riggs
McCormick	Kim	Counseling and Matriculation	For helping CHC students find jobs, and for her honesty, integrity and compassion.	Rebecca Warren-Marlatt
Olmos	Jose	Facilities	Jose’s commitment to find new ways to modify or manipulate the campus energy management system to lower energy consumption. His efforts have been successful. The campus has saved over 200K so far in reduced electricity costs.	Larry Cook
Rivera	Ernesto	STEM Counselor	Ernesto is a great counselor and provides individual attention. He is very caring and always makes sure his students have the information they need.	Anonymous

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Tinoco	Michelle	Admissions and Records	Michelle has been working out of class as an Evaluator and she is an excellent team player, is eager to learn and improve, and has partnered herself into the role of Evaluator with professionalism.	Ben Mudgett
Zuniga	Ruby	Title V	Ruby is an invaluable resource to me – she is my “go to” person when I have a question and she is always helpful, positive and goes out of her way to assist me in any way possible.	Nicole Rodriguez
Zuniga	Ruby	Title V	Ruby is an exemplary co-worker. She is always willing to help and understands teamwork.	Anonymous

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Jose F. Torres, Director of Fiscal Services
DATE: April 10, 2014
SUBJECT: Budget Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

This summary budget report is submitted monthly to the Board of Trustees for its review.

ANALYSIS

The attached Revenue and Expenditure Summary reflects activity for the 2013-14 fiscal year through March 25, 2014. It reflects summary information for all District funds, grouped by category within each fund.

As of March 25, the District was 73.4% through the fiscal year and had spent and encumbered about 67.1% of its budgeted general funds. This would indicate that the District's spending is in line with the budget.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications.

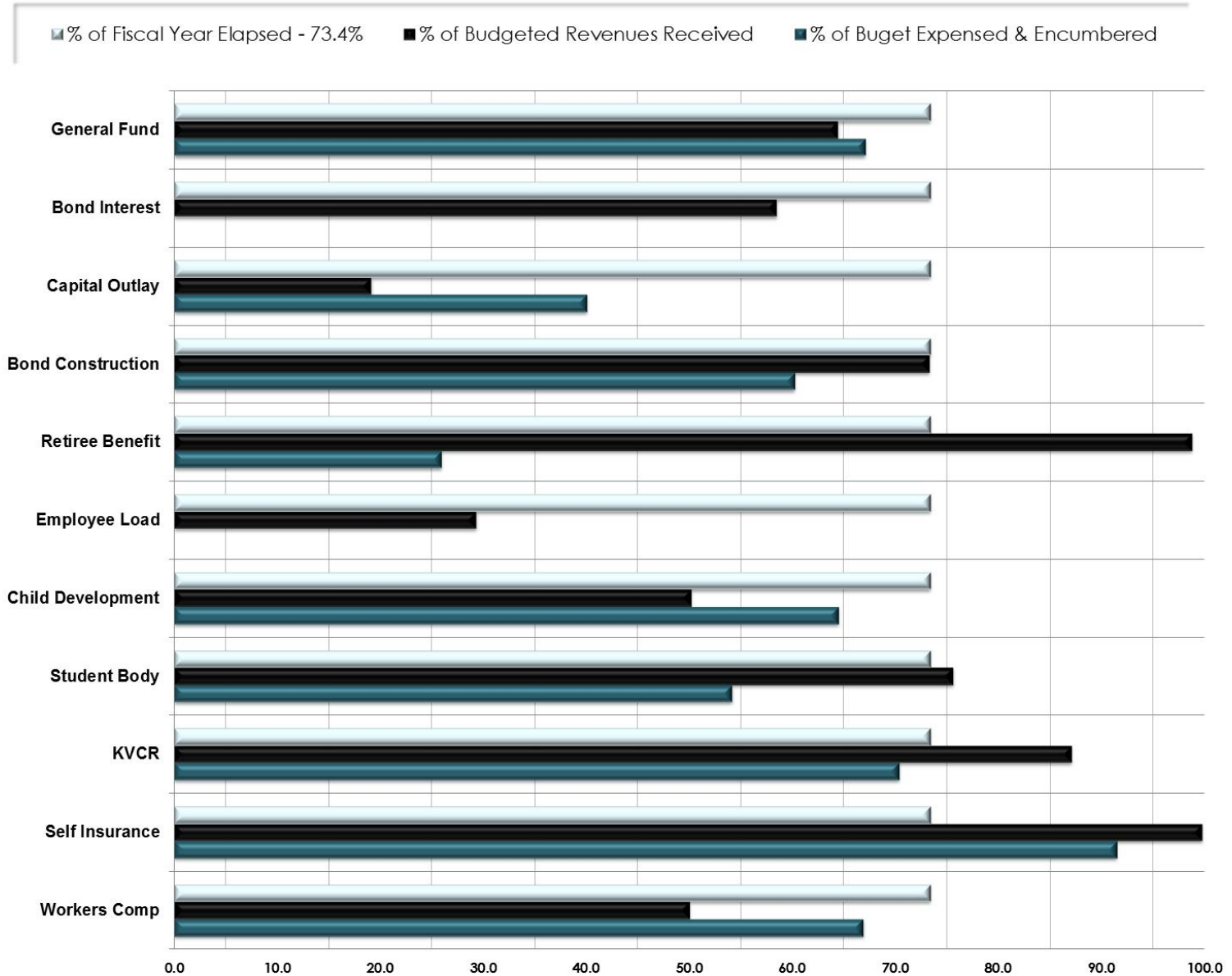
Budget Revenue & Expenditure Summary

Year to Date 3/25/2014
73.4% of Fiscal Year Elapsed

	REVENUES			EXPENDITURES			COMMENTS
	Budget	Received YTD	%	Budget	Expensed/ Encumbered YTD	%	
01 General Fund	\$94,877,913	\$61,129,444	64.4%	\$99,815,677	\$66,938,502	67.1%	<i>Regular patterns of activity throughout the year.</i>
21 Bond Interest & Redemption	\$24,226,400	\$14,167,135	58.5%	\$24,226,400	\$15,282,886	63.1%	<i>Majority of revenues to be received April-June of 2014.</i>
41 Capital Outlay Projects	\$ 2,587,967	\$ 495,205	19.1%	\$ 3,361,640	\$ 1,346,126	40.0%	<i>Expenses in this fund are sporadic.</i>
42 Bond Construction	\$ 125,000	\$ 91,602	73.3%	\$91,067,714	\$54,828,678	60.2%	<i>Expensed/Encumbered is comprised of \$12,329,896 in expenditures (13.5% of budget) and \$42,498,782 in encumbrances.</i>
68 Retiree Benefit	\$ 763,000	\$ 753,650	98.8%	\$ 1,302,001	\$ 337,527	25.9%	<i>20 additional retirees than anticipated; budget adjustment submitted at February Board meeting.</i>
69 Employee Load	\$ 450	\$ 132	29.3%	\$ 450	\$ -	0.0%	
72 Child Development	\$ 2,749,090	\$ 1,379,273	50.2%	\$ 2,747,790	\$ 1,770,927	64.4%	<i>Regular patterns of activity throughout the year.</i>
73 Student Body Center Fee	\$ 272,952	\$ 206,369	75.6%	\$ 272,952	\$ 147,770	54.1%	
74 KVCR	\$ 5,900,437	\$ 5,138,410	87.1%	\$ 6,292,244	\$ 4,426,111	70.3%	<i>Revenues are sporadic. Expensed/Encumbered comprised of \$3,891,875 in expenditures (61.9% of budget), and \$534,236 in encumbrances. Revenue includes loan forgiveness of \$2,260,440.</i>
78 Self Insurance-Liability	\$ 603,000	\$ 601,689	99.8%	\$ 600,000	\$ 548,916	91.5%	<i>Annual premiums paid at beginning of fiscal year.</i>
84 Workers Compensation	\$ 1,250,000	\$ 625,041	50.0%	\$ 1,250,000	\$ 836,139	66.9%	<i>Regular patterns of revenue activity throughout the year. Expenses are sporadic; encumbrances account for \$7,334.</i>

Budget Revenue & Expenditure Summary

Year to Date 3/25/2014
73.4% of Fiscal Year Elapsed



Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	6,135,255.20	1,658,501.81	1,658,501.81	27.0	0.00	4,476,753.39	72.9
8600.00 STATE REVENUES	67,898,446.09	44,221,463.84	44,221,463.84	65.1	0.00	23,676,982.25	34.8
8800.00 LOCAL REVENUES	21,292,563.00	16,959,431.93	16,959,431.93	79.6	0.00	4,333,131.07	20.3
8900.00 OTHER FINANCING SOURCES	23,326.60	24,736.02	24,736.02	100.0	0.00	1,409.42-	.0
TOTAL: 8000	95,349,590.89	62,864,133.60	62,864,133.60	65.9	0.00	32,485,457.29	34.0
1100.00 CONTRACT CLASSROOM INST.	14,979,376.12	10,480,092.67	10,480,092.67	69.9	0.00	4,499,283.45	30.0
1200.00 CONTRACT CERT. ADMINISTRATORS	8,343,369.36	4,870,417.95	4,870,417.95	58.3	0.00	3,472,951.41	41.6
1300.00 INSTRUCTORS DAY/HOURLY	8,099,973.00	5,730,681.61	5,730,681.61	70.7	0.00	2,369,291.39	29.2
1400.00 NON-INSTRUCTION HOURLY CERT.	1,942,825.56	955,941.05	955,941.05	49.2	0.00	986,884.51	50.7
TOTAL: 1000	33,365,544.04	22,037,133.28	22,037,133.28	66.0	0.00	11,328,410.76	33.9
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	16,315,977.07	11,866,861.36	11,866,861.36	72.7	0.00	4,449,115.71	27.2
2200.00 INSTRUCTIONAL AIDS	1,239,216.92	817,083.67	817,083.67	65.9	0.00	422,133.25	34.0
2300.00 NON-INSTRUCTION HOURLY CLASS.	2,752,895.04	1,584,321.77	1,584,321.77	57.5	0.00	1,168,573.27	42.4
2400.00 INST AIDES-HOURLY- DIR. INSTRU	1,492,030.00	734,753.39	734,753.39	49.2	0.00	757,276.61	50.7
TOTAL: 2000	21,800,119.03	15,003,020.19	15,003,020.19	68.8	0.00	6,797,098.84	31.1
3100.00 CERTIFICATED RETIREMENT	2,102,121.96	1,589,740.91	1,589,740.91	75.6	0.00	512,381.05	24.3
3200.00 CLASSIFIED RETIREMENT	2,313,748.95	1,582,828.95	1,582,828.95	68.4	0.00	730,920.00	31.5
3300.00 OASDHI /FICA	2,052,305.29	1,416,944.02	1,416,944.02	69.0	0.00	635,361.27	30.9
3400.00 HEALTH AND WELFARE BENEFITS	8,742,188.26	5,381,927.26	5,381,927.26	61.5	0.00	3,360,261.00	38.4
3500.00 STATE UNEMPLOYMENT INSURANCE	27,301.69	84,429.68	84,429.68	100.0	0.00	57,127.99-	.0
3600.00 WORKERS COMPENSATION INSURANCE	1,001,394.75	635,750.00	635,750.00	63.4	0.00	365,644.75	36.5
3900.00 OTHER BENEFITS	191,963.57	148,048.15	148,048.15	77.1	0.00	43,915.42	22.8
TOTAL: 3000	16,431,024.47	10,839,668.97	10,839,668.97	65.9	0.00	5,591,355.50	34.0
4100.00 TEXTBOOKS	55,780.77	28,346.94	28,346.94	50.8	11,629.26	15,804.57	28.3
4200.00 BOOK, MAGAZINE&PERIOD-DIST. USE	81,950.06	40,117.50	40,117.50	48.9	5,407.41	36,425.15	44.4
4300.00 INSTRUCTIONAL SUPPLIES	524,157.47	205,674.10	205,674.10	39.2	82,811.86	235,671.51	44.9
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	46,377.88	1,513.09	1,513.09	3.2	7,115.33	37,749.46	81.3
4500.00 NONINSTRUCTIONAL SUPPLIES	1,363,117.78	471,174.15	471,174.15	34.5	390,136.82	501,806.81	36.8
4700.00 FOOD SUPPLIES	8,943.00	2,275.77	2,275.77	25.4	5,857.88	809.35	9.0
TOTAL: 4000	2,080,326.96	749,101.55	749,101.55	36.0	502,958.56	828,266.85	39.8
5100.00 PERSON&CONSULTANT SVC-DIST USE	7,335,175.06	2,212,665.12	2,212,665.12	30.1	2,760,298.38	2,362,211.56	32.2
5200.00 TRAVEL & CONFERENCE EXPENSES	908,367.26	363,356.01	363,356.01	40.0	134,590.59	410,420.66	45.1
5300.00 POST/DUES/MEMBERSHIPS-DIST. USE	354,985.96	216,857.48	216,857.48	61.0	17,208.51	120,919.97	34.0
5400.00 INSURANCES - DISTRICT USE	146,000.00	123,773.00	123,773.00	84.7	0.00	22,227.00	15.2
5500.00 UTILITIES & HOUSEKEEP-DIST. USE	2,767,464.30	1,673,562.81	1,673,562.81	60.4	775,886.81	318,014.68	11.4
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	3,133,727.64	1,824,792.74	1,824,792.74	58.2	629,718.13	679,216.77	21.6
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	529,000.00	344,904.85	344,904.85	65.1	109,195.46	74,899.69	14.1
5800.00 OTHER OPERATING EXP-DIST. USE	6,026,178.11	556,847.99	556,847.99	9.2	253,903.54	5,215,426.58	86.5
TOTAL: 5000	21,200,898.33	7,316,760.00	7,316,760.00	34.5	4,680,801.42	9,203,336.91	43.4

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL: 1000-5999	94,877,912.83	55,945,683.99	55,945,683.99	58.9	5,183,759.98	33,748,468.86	35.5
6100.00 SITES & IMPROVEMENTS-DIST. USE	111,944.00	0.00	0.00	.0	61,950.00	49,994.00	44.6
6200.00 BUILDINGS&IMPROVEMENT-DIST. USE	122,930.00	22,196.00	22,196.00	18.0	10,275.00	90,459.00	73.5
6300.00 LIBRARY BOOKS - EXPANSION	114,240.49	66,397.74	66,397.74	58.1	31,643.18	16,199.57	14.1
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	1,759,528.98	532,064.76	532,064.76	30.2	457,044.97	770,419.25	43.7
TOTAL: 6000	2,108,643.47	620,658.50	620,658.50	29.4	560,913.15	927,071.82	43.9
TOTAL: 1000-6999	96,986,556.30	56,566,342.49	56,566,342.49	58.3	5,744,673.13	34,675,540.68	35.7
7300.00 INTERFUND TRANSFERS	2,050,000.00	4,077,105.09	4,077,105.09	100.0	0.00	2,027,105.09-	.0
7500.00 OTHER OUTGO-STUDENT FIN AID	55,255.00	30,610.00	30,610.00	55.3	645.00	24,000.00	43.4
7600.00 OTHER STUDENT AID	723,866.14	323,357.55	323,357.55	44.6	195,768.76	204,739.83	28.2
TOTAL: 7000	2,829,121.14	4,431,072.64	4,431,072.64	100.0	196,413.76	1,798,365.26-	.0
TOTAL: 1000-7999	99,815,677.44	60,997,415.13	60,997,415.13	61.1	5,941,086.89	32,877,175.42	32.9

Fund: 01 GENERAL FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	95,349,590.89	62,864,133.60	62,864,133.60	65.9	0.00	32,485,457.29	34.0
TOTAL:	1000-5999	94,877,912.83	55,945,683.99	55,945,683.99	58.9	5,183,759.98	33,748,468.86	35.5
TOTAL:	1000-6999	96,986,556.30	56,566,342.49	56,566,342.49	58.3	5,744,673.13	34,675,540.68	35.7
TOTAL:	1000-7999	99,815,677.44	60,997,415.13	60,997,415.13	61.1	5,941,086.89	32,877,175.42	32.9
TOTAL EXPENSES	(1000 - 7999)	99,815,677.44	60,997,415.13	60,997,415.13	61.1	5,941,086.89	32,877,175.42	32.9

Fund: 21 BOND INTEREST AND REDEMPTION

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	EXPENDED/RECEIVED YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	UNENCUMBERED %
8600.00 STATE REVENUES	256,400.00	37,148.29	37,148.29	14.4	0.00	219,251.71	85.5
8800.00 LOCAL REVENUES	23,970,000.00	14,129,986.59	14,129,986.59	58.9	0.00	9,840,013.41	41.0
TOTAL: 8000	24,226,400.00	14,167,134.88	14,167,134.88	58.4	0.00	10,059,265.12	41.5
7100.00 DEBT RETIREMENT	24,226,400.00	15,282,885.61	15,282,885.61	63.0	0.00	8,943,514.39	36.9
TOTAL: 7000	24,226,400.00	15,282,885.61	15,282,885.61	63.0	0.00	8,943,514.39	36.9
TOTAL: 1000-7999	24,226,400.00	15,282,885.61	15,282,885.61	63.0	0.00	8,943,514.39	36.9

Fund: 21 BOND INTEREST AND REDEMPTION SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	24,226,400.00	14,167,134.88	14,167,134.88	58.4	0.00	10,059,265.12	41.5
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	24,226,400.00	15,282,885.61	15,282,885.61	63.0	0.00	8,943,514.39	36.9
TOTAL EXPENSES	(1000 - 7999)	24,226,400.00	15,282,885.61	15,282,885.61	63.0	0.00	8,943,514.39	36.9

Fund: 41 CAPITAL OUTLAY PROJECTS FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8600.00 STATE REVENUES	535,243.15	71,091.15	71,091.15	13.2	0.00	464,152.00	86.7
8800.00 LOCAL REVENUES	2,052,723.60	424,113.77	424,113.77	20.6	0.00	1,628,609.83	79.3
TOTAL: 8000	2,587,966.75	495,204.92	495,204.92	19.1	0.00	2,092,761.83	80.8
4500.00 NONINSTRUCTI ONAL SUPPLI ES	8,491.00	2,239.47	2,239.47	26.3	0.00	6,251.53	73.6
TOTAL: 4000	8,491.00	2,239.47	2,239.47	26.3	0.00	6,251.53	73.6
5100.00 PERSON&CONSULTANT SVC-DI ST. USE	179,000.62	61,503.89	61,503.89	34.3	83,106.11	34,390.62	19.2
5500.00 UTILI TIES & HOUSEKEEP-DI ST. USE	2,900.00	0.00	0.00	.0	0.00	2,900.00	100.0
5600.00 RENTS, LEASES&REPAI RS-DI ST. USE	255,105.64	161,269.43	161,269.43	63.2	3,400.00	90,436.21	35.4
5800.00 OTHER OPERATING EXP-DI ST. USE	3,123.60	0.00	0.00	.0	0.00	3,123.60	100.0
TOTAL: 5000	440,129.86	222,773.32	222,773.32	50.6	86,506.11	130,850.43	29.7
TOTAL: 1000-5999	448,620.86	225,012.79	225,012.79	50.1	86,506.11	137,101.96	30.5
6100.00 SITES & IMPROVEMENTS-DI ST. USE	693,043.83	0.00	0.00	.0	0.00	693,043.83	100.0
6200.00 BUI LDI NGS&I MPROVEMENT-DI ST. USE	833,362.56	0.00	0.00	.0	0.00	833,362.56	100.0
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	1,386,612.50	644,194.66	644,194.66	46.4	390,412.88	352,004.96	25.3
TOTAL: 6000	2,913,018.89	644,194.66	644,194.66	22.1	390,412.88	1,878,411.35	64.4
TOTAL: 1000-6999	3,361,639.75	869,207.45	869,207.45	25.8	476,918.99	2,015,513.31	59.9

Fund: 41 CAPITAL OUTLAY PROJECTS FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	2,587,966.75	495,204.92	495,204.92	19.1	0.00	2,092,761.83	80.8
TOTAL:	1000-5999	448,620.86	225,012.79	225,012.79	50.1	86,506.11	137,101.96	30.5
TOTAL:	1000-6999	3,361,639.75	869,207.45	869,207.45	25.8	476,918.99	2,015,513.31	59.9
TOTAL:	1000-7999	3,361,639.75	869,207.45	869,207.45	25.8	476,918.99	2,015,513.31	59.9
TOTAL EXPENSES	(1000 - 7999)	3,361,639.75	869,207.45	869,207.45	25.8	476,918.99	2,015,513.31	59.9

Fund: 42 REVENUE BOND CONSTRUCTION FU

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	125,000.00	91,601.76	91,601.76	73.2	0.00	33,398.24	26.7
TOTAL: 8000	125,000.00	91,601.76	91,601.76	73.2	0.00	33,398.24	26.7
2300.00 NON-INSTRUCTION HOURLY CLASS.	3,013.96	1,986.48	1,986.48	65.9	0.00	1,027.48	34.0
TOTAL: 2000	3,013.96	1,986.48	1,986.48	65.9	0.00	1,027.48	34.0
3300.00 OASDHI /FICA	225.18	148.21	148.21	65.8	0.00	76.97	34.1
3500.00 STATE UNEMPLOYMENT INSURANCE	1.48	0.97	0.97	65.5	0.00	0.51	34.4
TOTAL: 3000	226.66	149.18	149.18	65.8	0.00	77.48	34.1
5100.00 PERSON&CONSULTANT SVC-DIST USE	1,334,444.69	176,525.16	176,525.16	13.2	832,984.37	324,935.16	24.3
5200.00 TRAVEL & CONFERENCE EXPENSES	6,000.00	0.00	0.00	.0	0.00	6,000.00	100.0
5400.00 INSURANCES - DISTRICT USE	1,911,141.69	396,589.10	396,589.10	20.7	0.00	1,514,552.59	79.2
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	120,000.00	86,283.40	86,283.40	71.9	0.00	33,716.60	28.0
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	475,000.00	51,205.75	51,205.75	10.7	250,318.64	173,475.61	36.5
5800.00 OTHER OPERATING EXP-DIST. USE	3,621,561.00	1,500.00	1,500.00	.0	20,650.00	3,599,411.00	99.3
TOTAL: 5000	7,468,147.38	712,103.41	712,103.41	9.5	1,103,953.01	5,652,090.96	75.6
TOTAL: 1000-5999	7,471,388.00	714,239.07	714,239.07	9.5	1,103,953.01	5,653,195.92	75.6
6100.00 SITES & IMPROVEMENTS-DIST. USE	1,842,400.00	10,303.95	10,303.95	.5	227,617.17	1,604,478.88	87.0
6200.00 BUILDINGS&IMPROVEMENT-DIST. USE	80,010,842.00	11,593,728.92	11,593,728.92	14.4	41,167,211.60	27,249,901.48	34.0
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	1,743,084.00	11,624.32	11,624.32	.6	0.00	1,731,459.68	99.3
TOTAL: 6000	83,596,326.00	11,615,657.19	11,615,657.19	13.8	41,394,828.77	30,585,840.04	36.5
TOTAL: 1000-6999	91,067,714.00	12,329,896.26	12,329,896.26	13.5	42,498,781.78	36,239,035.96	39.7

Fund: 42 REVENUE BOND CONSTRUCTION FU SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	125,000.00	91,601.76	91,601.76	73.2	0.00	33,398.24	26.7
TOTAL:	1000-5999	7,471,388.00	714,239.07	714,239.07	9.5	1,103,953.01	5,653,195.92	75.6
TOTAL:	1000-6999	91,067,714.00	12,329,896.26	12,329,896.26	13.5	42,498,781.78	36,239,035.96	39.7
TOTAL:	1000-7999	91,067,714.00	12,329,896.26	12,329,896.26	13.5	42,498,781.78	36,239,035.96	39.7
TOTAL EXPENSES	(1000 - 7999)	91,067,714.00	12,329,896.26	12,329,896.26	13.5	42,498,781.78	36,239,035.96	39.7

BDX110
 ALL FUNDS
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 07/01/2013 TO 06/30/2014

#J2025

03/26/2014

PAGE 10

Fund: 51 BOOKSTORE FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	0.00	161.84	161.84	100.0	0.00	161.84-	.0
TOTAL: 8000	0.00	161.84	161.84	100.0	0.00	161.84-	.0

Fund: 51 BOOKSTORE FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	0.00	161.84	161.84	100.0	0.00	161.84-	.0
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL EXPENSES	(1000 - 7999)	0.00	0.00	0.00	.0	0.00	0.00	.0

Fund: 68 RETIREE BENEFIT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	13,000.00	3,650.11	3,650.11	28.0	0.00	9,349.89	71.9
8900.00 OTHER FINANCING SOURCES	750,000.00	750,000.00	750,000.00	100.0	0.00	0.00	.0
TOTAL: 8000	763,000.00	753,650.11	753,650.11	98.7	0.00	9,349.89	1.2
3300.00 OASDHI /FICA	0.00	76.19	76.19	100.0	0.00	76.19-	0
3400.00 HEALTH AND WELFARE BENEFITS	536,559.00	329,446.72	329,446.72	61.3	0.00	207,112.28	38.6
3500.00 STATE UNEMPLOYMENT INSURANCE	2.00	4.11	4.11	100.0	0.00	2.11-	.0
3900.00 OTHER BENEFITS	765,440.00	8,000.00	8,000.00	1.0	0.00	757,440.00	98.9
TOTAL: 3000	1,302,001.00	337,527.02	337,527.02	25.9	0.00	964,473.98	74.0
TOTAL: 1000-5999	1,302,001.00	337,527.02	337,527.02	25.9	0.00	964,473.98	74.0

Fund: 68 RETIREE BENEFIT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	763,000.00	753,650.11	753,650.11	98.7	0.00	9,349.89	1.2
TOTAL:	1000-5999	1,302,001.00	337,527.02	337,527.02	25.9	0.00	964,473.98	74.0
TOTAL:	1000-6999	1,302,001.00	337,527.02	337,527.02	25.9	0.00	964,473.98	74.0
TOTAL:	1000-7999	1,302,001.00	337,527.02	337,527.02	25.9	0.00	964,473.98	74.0
TOTAL EXPENSES	(1000 - 7999)	1,302,001.00	337,527.02	337,527.02	25.9	0.00	964,473.98	74.0

Fund: 69 EMPL LOAD BANKING TRUST FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	450.00	131.88	131.88	29.3	0.00	318.12	70.6
TOTAL: 8000	450.00	131.88	131.88	29.3	0.00	318.12	70.6
7300.00 INTERFUND TRANSFERS	450.00	0.00	0.00	.0	0.00	450.00	100.0
TOTAL: 7000	450.00	0.00	0.00	.0	0.00	450.00	100.0
TOTAL: 1000-7999	450.00	0.00	0.00	.0	0.00	450.00	100.0

Fund: 69 EMPL LOAD BANKING TRUST FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	450.00	131.88	131.88	29.3	0.00	318.12	70.6
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	450.00	0.00	0.00	.0	0.00	450.00	100.0
TOTAL EXPENSES	(1000 - 7999)	450.00	0.00	0.00	.0	0.00	450.00	100.0

Fund: 72 CHILD DEVELOPMENT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	146,820.00	97,531.10	97,531.10	66.4	0.00	49,288.90	33.5
8600.00 STATE REVENUES	2,378,527.00	1,191,073.47	1,191,073.47	50.0	0.00	1,187,453.53	49.9
8800.00 LOCAL REVENUES	223,743.00	90,668.25	90,668.25	40.5	0.00	133,074.75	59.4
TOTAL: 8000	2,749,090.00	1,379,272.82	1,379,272.82	50.1	0.00	1,369,817.18	49.8
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	1,181,721.00	767,318.80	767,318.80	64.9	0.00	414,402.20	35.0
2300.00 NON-INSTRUCTION HOURLY CLASS.	400,844.00	192,620.57	192,620.57	48.0	0.00	208,223.43	51.9
TOTAL: 2000	1,582,565.00	959,939.37	959,939.37	60.6	0.00	622,625.63	39.3
3100.00 CERTIFICATED RETIREMENT	16,709.00	12,552.39	12,552.39	75.1	0.00	4,156.61	24.8
3200.00 CLASSIFIED RETIREMENT	95,431.00	69,434.32	69,434.32	72.7	0.00	25,996.68	27.2
3300.00 OASDHI/FICA	76,910.00	49,889.15	49,889.15	64.8	0.00	27,020.85	35.1
3400.00 HEALTH AND WELFARE BENEFITS	452,126.00	289,306.31	289,306.31	63.9	0.00	162,819.69	36.0
3500.00 STATE UNEMPLOYMENT INSURANCE	639.00	420.08	420.08	65.7	0.00	218.92	34.2
3600.00 WORKERS COMPENSATION INSURANCE	61,500.00	39,125.00	39,125.00	63.6	0.00	22,375.00	36.3
3900.00 OTHER BENEFITS	5,358.00	5,053.42	5,053.42	94.3	0.00	304.58	5.6
TOTAL: 3000	708,673.00	465,780.67	465,780.67	65.7	0.00	242,892.33	34.2
4300.00 INSTRUCTIONAL SUPPLIES	91,877.00	24,795.48	24,795.48	26.9	57,875.42	9,206.10	10.0
4500.00 NONINSTRUCTIONAL SUPPLIES	97,295.00	35,242.57	35,242.57	36.2	53,643.59	8,408.84	8.6
4700.00 FOOD SUPPLIES	118,000.00	75,899.80	75,899.80	64.3	39,909.39	2,190.81	1.8
TOTAL: 4000	307,172.00	135,937.85	135,937.85	44.2	151,428.40	19,805.75	6.4
5200.00 TRAVEL & CONFERENCE EXPENSES	2,500.00	0.00	0.00	.0	0.00	2,500.00	100.0
5300.00 POST/DUES/MEMBERSHIPS-DIST. USE	1,000.00	0.00	0.00	.0	825.00	175.00	17.5
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	19,575.00	3,084.16	3,084.16	15.7	0.00	16,490.84	84.2
5800.00 OTHER OPERATING EXP-DIST. USE	41,844.00	1,862.03	1,862.03	4.4	440.00	39,541.97	94.4
TOTAL: 5000	64,919.00	4,946.19	4,946.19	7.6	1,265.00	58,707.81	90.4
TOTAL: 1000-5999	2,663,329.00	1,566,604.08	1,566,604.08	58.8	152,693.40	944,031.52	35.4
6100.00 SITES & IMPROVEMENTS-DIST. USE	25,000.00	0.00	0.00	.0	0.00	25,000.00	100.0
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	59,461.00	11,315.03	11,315.03	19.0	40,314.86	7,831.11	13.1
TOTAL: 6000	84,461.00	11,315.03	11,315.03	13.3	40,314.86	32,831.11	38.8
TOTAL: 1000-6999	2,747,790.00	1,577,919.11	1,577,919.11	57.4	193,008.26	976,862.63	35.5

Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/CURRENT	RECEIVED YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	2,749,090.00	1,379,272.82	1,379,272.82	50.1	0.00	1,369,817.18	49.8
TOTAL:	1000-5999	2,663,329.00	1,566,604.08	1,566,604.08	58.8	152,693.40	944,031.52	35.4
TOTAL:	1000-6999	2,747,790.00	1,577,919.11	1,577,919.11	57.4	193,008.26	976,862.63	35.5
TOTAL:	1000-7999	2,747,790.00	1,577,919.11	1,577,919.11	57.4	193,008.26	976,862.63	35.5
TOTAL EXPENSES	(1000 - 7999)	2,747,790.00	1,577,919.11	1,577,919.11	57.4	193,008.26	976,862.63	35.5

Fund: 73 STUDENT BODY CENTER FEE FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	272,952.00	206,369.23	206,369.23	75.6	0.00	66,582.77	24.3
TOTAL: 8000	272,952.00	206,369.23	206,369.23	75.6	0.00	66,582.77	24.3
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	84,504.00	63,369.00	63,369.00	74.9	0.00	21,135.00	25.0
2300.00 NON-INSTRUCTION HOURLY CLASS.	55,000.00	34,890.00	34,890.00	63.4	0.00	20,110.00	36.5
TOTAL: 2000	139,504.00	98,259.00	98,259.00	70.4	0.00	41,245.00	29.5
3200.00 CLASSIFIED RETIREMENT	9,680.00	7,250.48	7,250.48	74.9	0.00	2,429.52	25.0
3300.00 OASDHI/FICA	6,464.00	4,847.73	4,847.73	74.9	0.00	1,616.27	25.0
3400.00 HEALTH AND WELFARE BENEFITS	28,982.00	21,736.62	21,736.62	75.0	0.00	7,245.38	24.9
3500.00 STATE UNEMPLOYMENT INSURANCE	42.00	31.74	31.74	75.5	0.00	10.26	24.4
3600.00 WORKERS COMPENSATION INSURANCE	3,000.00	2,250.00	2,250.00	75.0	0.00	750.00	25.0
3900.00 OTHER BENEFITS	148.00	110.52	110.52	74.6	0.00	37.48	25.3
TOTAL: 3000	48,316.00	36,227.09	36,227.09	74.9	0.00	12,088.91	25.0
4200.00 BOOK, MAGAZINE&PERIOD-DIST. USE	2,000.00	0.00	0.00	.0	0.00	2,000.00	100.0
4500.00 NONINSTRUCTIONAL SUPPLIES	15,423.00	927.50	927.50	6.0	0.00	14,495.50	93.9
TOTAL: 4000	17,423.00	927.50	927.50	5.3	0.00	16,495.50	94.6
5200.00 TRAVEL & CONFERENCE EXPENSES	2,000.00	0.00	0.00	.0	0.00	2,000.00	100.0
5300.00 POST/DUES/MEMBERSHIPS-DIST. USE	1,500.00	0.00	0.00	.0	0.00	1,500.00	100.0
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	9,733.00	0.00	0.00	.0	0.00	9,733.00	100.0
TOTAL: 5000	13,233.00	0.00	0.00	.0	0.00	13,233.00	100.0
TOTAL: 1000-5999	218,476.00	135,413.59	135,413.59	61.9	0.00	83,062.41	38.0
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	54,476.00	7,806.24	7,806.24	14.3	4,550.00	42,119.76	77.3
TOTAL: 6000	54,476.00	7,806.24	7,806.24	14.3	4,550.00	42,119.76	77.3
TOTAL: 1000-6999	272,952.00	143,219.83	143,219.83	52.4	4,550.00	125,182.17	45.8

Fund: 73 STUDENT BODY CENTER FEE FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	272,952.00	206,369.23	206,369.23	75.6	0.00	66,582.77	24.3
TOTAL:	1000-5999	218,476.00	135,413.59	135,413.59	61.9	0.00	83,062.41	38.0
TOTAL:	1000-6999	272,952.00	143,219.83	143,219.83	52.4	4,550.00	125,182.17	45.8
TOTAL:	1000-7999	272,952.00	143,219.83	143,219.83	52.4	4,550.00	125,182.17	45.8
TOTAL EXPENSES	(1000 - 7999)	272,952.00	143,219.83	143,219.83	52.4	4,550.00	125,182.17	45.8

Fund: 74 KVC R FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	5,200,436.97	2,411,304.81	2,411,304.81	46.3	0.00	2,789,132.16	53.6
8900.00 OTHER FINANCING SOURCES	700,000.00	2,727,105.09	2,727,105.09	100.0	0.00	2,027,105.09-	.0
TOTAL: 8000	5,900,436.97	5,138,409.90	5,138,409.90	87.0	0.00	762,027.07	12.9
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	1,764,116.00	1,070,647.81	1,070,647.81	60.6	0.00	693,468.19	39.3
2300.00 NON-INSTRUCTION HOURLY CLASS.	668,229.00	490,327.02	490,327.02	73.3	0.00	177,901.98	26.6
TOTAL: 2000	2,432,345.00	1,560,974.83	1,560,974.83	64.1	0.00	871,370.17	35.8
3200.00 CLASSIFIED RETIREMENT	222,601.00	138,708.85	138,708.85	62.3	0.00	83,892.15	37.6
3300.00 OASDHI/FICA	159,441.00	104,490.22	104,490.22	65.5	0.00	54,950.78	34.4
3400.00 HEALTH AND WELFARE BENEFITS	309,702.00	213,426.26	213,426.26	68.9	0.00	96,275.74	31.0
3500.00 STATE UNEMPLOYMENT INSURANCE	1,092.00	791.97	791.97	72.5	0.00	300.03	27.4
3600.00 WORKERS COMPENSATION INSURANCE	40,500.00	24,875.00	24,875.00	61.4	0.00	15,625.00	38.5
3900.00 OTHER BENEFITS	7,991.00	6,965.72	6,965.72	87.1	0.00	1,025.28	12.8
TOTAL: 3000	741,327.00	489,258.02	489,258.02	65.9	0.00	252,068.98	34.0
4200.00 BOOK, MAGAZINE&PERIOD-DIST. USE	100.00	19.95	19.95	19.9	0.00	80.05	80.0
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	13,500.00	3,548.23	3,548.23	26.2	1,574.11	8,377.66	62.0
4500.00 NONINSTRUCTIONAL SUPPLIES	58,665.00	16,935.02	16,935.02	28.8	17,402.43	24,327.55	41.4
TOTAL: 4000	72,265.00	20,503.20	20,503.20	28.3	18,976.54	32,785.26	45.3
5100.00 PERSON&CONSULTANT SVC-DIST USE	372,500.00	184,126.91	184,126.91	49.4	107,527.17	80,845.92	21.7
5200.00 TRAVEL & CONFERENCE EXPENSES	65,400.00	19,395.69	19,395.69	29.6	14,699.40	31,304.91	47.8
5300.00 POST/DUES/MEMBERSHIPS-DIST. USE	163,690.00	89,407.32	89,407.32	54.6	24,288.42	49,994.26	30.5
5400.00 INSURANCES - DISTRICT USE	10,100.00	9,961.00	9,961.00	98.6	0.00	139.00	1.3
5500.00 UTILITIES & HOUSEKEEP-DIST. USE	237,743.00	126,454.37	126,454.37	53.1	81,174.75	30,113.88	12.6
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	250,560.00	152,160.22	152,160.22	60.7	42,113.46	56,286.32	22.4
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	85,000.00	23,381.13	23,381.13	27.5	37,056.87	24,562.00	28.8
5800.00 OTHER OPERATING EXP-DIST. USE	1,803,901.97	1,200,857.08	1,200,857.08	66.5	207,560.80	395,484.09	21.9
TOTAL: 5000	2,988,894.97	1,805,743.72	1,805,743.72	60.4	514,420.87	668,730.38	22.3
TOTAL: 1000-5999	6,234,831.97	3,876,479.77	3,876,479.77	62.1	533,397.41	1,824,954.79	29.2
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	57,412.00	15,395.13	15,395.13	26.8	838.80	41,178.07	71.7
TOTAL: 6000	57,412.00	15,395.13	15,395.13	26.8	838.80	41,178.07	71.7
TOTAL: 1000-6999	6,292,243.97	3,891,874.90	3,891,874.90	61.8	534,236.21	1,866,132.86	29.6

Fund: 74 KVCR FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	5,900,436.97	5,138,409.90	5,138,409.90	87.0	0.00	762,027.07	12.9
TOTAL:	1000-5999	6,234,831.97	3,876,479.77	3,876,479.77	62.1	533,397.41	1,824,954.79	29.2
TOTAL:	1000-6999	6,292,243.97	3,891,874.90	3,891,874.90	61.8	534,236.21	1,866,132.86	29.6
TOTAL:	1000-7999	6,292,243.97	3,891,874.90	3,891,874.90	61.8	534,236.21	1,866,132.86	29.6
TOTAL EXPENSES	(1000 - 7999)	6,292,243.97	3,891,874.90	3,891,874.90	61.8	534,236.21	1,866,132.86	29.6

Fund: 75 SELF INSURANCE-DENTAL

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	0.00	0.97-	0.97-	.0	0.00	0.97	100.0
TOTAL: 2000	0.00	0.97-	0.97-	.0	0.00	0.97	100.0
TOTAL: 1000-5999	0.00	0.97-	0.97-	.0	0.00	0.97	100.0

Fund: 75 SELF INSURANCE-DENTAL SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-5999	0.00	0.97-	0.97-	.0	0.00	0.97	100.0
TOTAL:	1000-6999	0.00	0.97-	0.97-	.0	0.00	0.97	100.0
TOTAL:	1000-7999	0.00	0.97-	0.97-	.0	0.00	0.97	100.0
TOTAL EXPENSES	(1000 - 7999)	0.00	0.97-	0.97-	.0	0.00	0.97	100.0

Fund: 78 SELF INSURANCE-LIABILITY&PRO

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	3,000.00	1,689.28	1,689.28	56.3	0.00	1,310.72	43.6
8900.00 OTHER FINANCING SOURCES	600,000.00	600,000.00	600,000.00	100.0	0.00	0.00	.0
TOTAL: 8000	603,000.00	601,689.28	601,689.28	99.7	0.00	1,310.72	.2
5100.00 PERSON&CONSULTANT SVC-DIST USE	20,000.00	11,392.73	11,392.73	56.9	6,405.27	2,202.00	11.0
5400.00 INSURANCES - DISTRICT USE	505,000.00	465,838.00	465,838.00	92.2	4,070.00	35,092.00	6.9
5800.00 OTHER OPERATING EXP-DIST. USE	50,000.00	39,002.05	39,002.05	78.0	22,207.95	11,210.00-	.0
TOTAL: 5000	575,000.00	516,232.78	516,232.78	89.7	32,683.22	26,084.00	4.5
TOTAL: 1000-5999	575,000.00	516,232.78	516,232.78	89.7	32,683.22	26,084.00	4.5
7900.00 RESERVE FOR CONTINGENCIES	25,000.00	0.00	0.00	.0	0.00	25,000.00	100.0
TOTAL: 7000	25,000.00	0.00	0.00	.0	0.00	25,000.00	100.0
TOTAL: 1000-7999	600,000.00	516,232.78	516,232.78	86.0	32,683.22	51,084.00	8.5

Fund: 78 SELF INSURANCE-LIABILITY&PRO SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	603,000.00	601,689.28	601,689.28	99.7	0.00	1,310.72	.2
TOTAL:	1000-5999	575,000.00	516,232.78	516,232.78	89.7	32,683.22	26,084.00	4.5
TOTAL:	1000-6999	575,000.00	516,232.78	516,232.78	89.7	32,683.22	26,084.00	4.5
TOTAL:	1000-7999	600,000.00	516,232.78	516,232.78	86.0	32,683.22	51,084.00	8.5
TOTAL EXPENSES	(1000 - 7999)	600,000.00	516,232.78	516,232.78	86.0	32,683.22	51,084.00	8.5

Fund: 84 WORKERS COMPENSATION FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	1,250,000.00	625,041.15	625,041.15	50.0	0.00	624,958.85	49.9
TOTAL: 8000	1,250,000.00	625,041.15	625,041.15	50.0	0.00	624,958.85	49.9
5100.00 PERSON&CONSULTANT SVC-DIST USE	165,000.00	132,907.30	132,907.30	80.5	3,442.70	28,650.00	17.3
5400.00 INSURANCES - DISTRICT USE	145,000.00	140,145.00	140,145.00	96.6	0.00	4,855.00	3.3
5800.00 OTHER OPERATING EXP-DIST. USE	610,000.00	555,752.17	555,752.17	91.1	3,891.38	50,356.45	8.2
TOTAL: 5000	920,000.00	828,804.47	828,804.47	90.0	7,334.08	83,861.45	9.1
TOTAL: 1000-5999	920,000.00	828,804.47	828,804.47	90.0	7,334.08	83,861.45	9.1
7900.00 RESERVE FOR CONTINGENCIES	330,000.00	0.00	0.00	.0	0.00	330,000.00	100.0
TOTAL: 7000	330,000.00	0.00	0.00	.0	0.00	330,000.00	100.0
TOTAL: 1000-7999	1,250,000.00	828,804.47	828,804.47	66.3	7,334.08	413,861.45	33.1

Fund: 84 WORKERS COMPENSATION FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	1,250,000.00	625,041.15	625,041.15	50.0	0.00	624,958.85	49.9
TOTAL:	1000-5999	920,000.00	828,804.47	828,804.47	90.0	7,334.08	83,861.45	9.1
TOTAL:	1000-6999	920,000.00	828,804.47	828,804.47	90.0	7,334.08	83,861.45	9.1
TOTAL:	1000-7999	1,250,000.00	828,804.47	828,804.47	66.3	7,334.08	413,861.45	33.1
TOTAL EXPENSES	(1000 - 7999)	1,250,000.00	828,804.47	828,804.47	66.3	7,334.08	413,861.45	33.1

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/CURRENT	RECEIVED YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	53,500.00	2,403.30	2,403.30	4.4	0.00	51,096.70	95.5
8600.00 STATE REVENUES	1,366,097.00	447,810.37	447,810.37	32.7	0.00	918,286.63	67.2
8800.00 LOCAL REVENUES	691,782.00	554,527.05	554,527.05	80.1	0.00	137,254.95	19.8
TOTAL: 8000	2,111,379.00	1,004,740.72	1,004,740.72	47.5	0.00	1,106,638.28	52.4
1100.00 CONTRACT CLASSROOM INST.	10,463,995.00	7,204,426.46	7,204,426.46	68.8	0.00	3,259,568.54	31.1
1200.00 CONTRACT CERT. ADMINI STRATORS	3,412,871.00	2,113,510.03	2,113,510.03	61.9	0.00	1,299,360.97	38.0
1300.00 INSTRUCTORS DAY/HOURLY	5,695,055.00	4,081,916.04	4,081,916.04	71.6	0.00	1,613,138.96	28.3
1400.00 NON-INSTRUCTION HOURLY CERT.	413,594.86	211,322.15	211,322.15	51.0	0.00	202,272.71	48.9
TOTAL: 1000	19,985,515.86	13,611,174.68	13,611,174.68	68.1	0.00	6,374,341.18	31.8
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	5,591,192.16	4,324,905.07	4,324,905.07	77.3	0.00	1,266,287.09	22.6
2200.00 INSTRUCTIONAL AIDS	734,171.90	491,279.99	491,279.99	66.9	0.00	242,891.91	33.0
2300.00 NON-INSTRUCTION HOURLY CLASS.	420,847.84	312,812.06	312,812.06	74.3	0.00	108,035.78	25.6
2400.00 INST AIDES-HOURLY- DIR. INSTRUC	265,444.00	150,360.41	150,360.41	56.6	0.00	115,083.59	43.3
TOTAL: 2000	7,011,655.90	5,279,357.53	5,279,357.53	75.2	0.00	1,732,298.37	24.7
3100.00 CERTIFICATED RETIREMENT	1,344,987.00	989,311.53	989,311.53	73.5	0.00	355,675.47	26.4
3200.00 CLASSIFIED RETIREMENT	875,280.06	620,207.79	620,207.79	70.8	0.00	255,072.27	29.1
3300.00 OASDHI /FICA	863,555.03	614,356.60	614,356.60	71.1	0.00	249,198.43	28.8
3400.00 HEALTH AND WELFARE BENEFITS	4,317,739.95	2,748,138.53	2,748,138.53	63.6	0.00	1,569,601.42	36.3
3500.00 STATE UNEMPLOYMENT INSURANCE	13,487.53	9,358.96	9,358.96	69.3	0.00	4,128.57	30.6
3600.00 WORKERS COMPENSATION INSURANCE	484,937.00	315,721.20	315,721.20	65.1	0.00	169,215.80	34.8
3900.00 OTHER BENEFITS	89,491.68	65,858.69	65,858.69	73.5	0.00	23,632.99	26.4
TOTAL: 3000	7,989,478.25	5,362,953.30	5,362,953.30	67.1	0.00	2,626,524.95	32.8
4100.00 TEXTBOOKS	20,760.77	8,916.50	8,916.50	42.9	11,629.26	215.01	1.0
4200.00 BOOK, MAGAZINE&PERIOD-DIST. USE	33,853.00	18,335.71	18,335.71	54.1	1,236.00	14,281.29	42.1
4300.00 INSTRUCTIONAL SUPPLIES	86,059.51	35,467.19	35,467.19	41.2	8,325.61	42,266.71	49.1
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	11,926.00	149.04	149.04	1.2	2,207.05	9,569.91	80.2
4500.00 NONINSTRUCTIONAL SUPPLIES	457,361.33	180,895.87	180,895.87	39.5	172,626.78	103,838.68	22.7
4700.00 FOOD SUPPLIES	3,043.00	1,785.12	1,785.12	58.6	457.88	800.00	26.2
TOTAL: 4000	613,003.61	245,549.43	245,549.43	40.0	196,482.58	170,971.60	27.8
5100.00 PERSON&CONSULTANT SVC-DIST USE	1,011,966.56	122,376.92	122,376.92	12.0	732,367.00	157,222.64	15.5
5200.00 TRAVEL & CONFERENCE EXPENSES	166,872.56	74,059.71	74,059.71	44.3	29,342.60	63,470.25	38.0
5300.00 POST/DUES/MEMBERSHIPS-DIST. USE	130,395.10	89,975.63	89,975.63	69.0	2,841.70	37,577.77	28.8
5400.00 INSURANCES - DISTRICT USE	1,000.00	0.00	0.00	.0	0.00	1,000.00	100.0
5500.00 UTILITIES & HOUSEKEEP-DIST. USE	1,702,392.00	1,090,236.59	1,090,236.59	64.0	360,989.52	251,165.89	14.7
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	820,557.95	395,834.05	395,834.05	48.2	265,869.86	158,854.04	19.3
5800.00 OTHER OPERATING EXP-DIST. USE	429,497.01	27,157.27	27,157.27	6.3	45,233.10	357,106.64	83.1
TOTAL: 5000	4,262,681.18	1,799,640.17	1,799,640.17	42.2	1,436,643.78	1,026,397.23	24.0
TOTAL: 1000-5999	39,862,334.80	26,298,675.11	26,298,675.11	65.9	1,633,126.36	11,930,533.33	29.9

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
6100.00 SITES & IMPROVEMENTS-DIST. USE	28,950.00	0.00	0.00	.0	11,950.00	17,000.00	58.7
6200.00 BUILDINGS&IMPROVEMENT-DIST. USE	67,330.00	18,740.00	18,740.00	27.8	0.00	48,590.00	72.1
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	454,345.17	242,354.54	242,354.54	53.3	71,126.25	140,864.38	31.0
TOTAL: 6000	550,625.17	261,094.54	261,094.54	47.4	83,076.25	206,454.38	37.4
TOTAL: 1000-6999	40,412,959.97	26,559,769.65	26,559,769.65	65.7	1,716,202.61	12,136,987.71	30.0
7600.00 OTHER STUDENT AID	3,851.50	1,851.50	1,851.50	48.0	0.00	2,000.00	51.9
TOTAL: 7000	3,851.50	1,851.50	1,851.50	48.0	0.00	2,000.00	51.9
TOTAL: 1000-7999	40,416,811.47	26,561,621.15	26,561,621.15	65.7	1,716,202.61	12,138,987.71	30.0

Fund: 01 GENERAL FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	2,111,379.00	1,004,740.72	1,004,740.72	47.5	0.00	1,106,638.28	52.4
TOTAL:	1000-5999	39,862,334.80	26,298,675.11	26,298,675.11	65.9	1,633,126.36	11,930,533.33	29.9
TOTAL:	1000-6999	40,412,959.97	26,559,769.65	26,559,769.65	65.7	1,716,202.61	12,136,987.71	30.0
TOTAL:	1000-7999	40,416,811.47	26,561,621.15	26,561,621.15	65.7	1,716,202.61	12,138,987.71	30.0
TOTAL EXPENSES	(1000 - 7999)	40,416,811.47	26,561,621.15	26,561,621.15	65.7	1,716,202.61	12,138,987.71	30.0

Fund: 41 CAPITAL OUTLAY PROJECTS FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	0.00	164,913.19	164,913.19	100.0	0.00	164,913.19-	.0
TOTAL: 8000	0.00	164,913.19	164,913.19	100.0	0.00	164,913.19-	.0
6100.00 SITES & IMPROVEMENTS-DIST. USE	198,672.00	0.00	0.00	.0	0.00	198,672.00	100.0
TOTAL: 6000	198,672.00	0.00	0.00	.0	0.00	198,672.00	100.0
TOTAL: 1000-6999	198,672.00	0.00	0.00	.0	0.00	198,672.00	100.0

Fund: 41 CAPITAL OUTLAY PROJECTS FUND SUMMARY

=====		WORKING	EXPENDED/RECEIVED			PENDING/	UNENCUMBERED	
=====		BUDGET	CURRENT	YEAR TO DATE	%	ENCUMBERED	BALANCE	%
=====		=====						
SUMMARY BY OBJECT								
=====		=====						
TOTAL INCOME	(8000 - 8999)	0.00	164,913.19	164,913.19	100.0	0.00	164,913.19-	.0
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	198,672.00	0.00	0.00	.0	0.00	198,672.00	100.0
TOTAL:	1000-7999	198,672.00	0.00	0.00	.0	0.00	198,672.00	100.0
TOTAL EXPENSES	(1000 - 7999)	198,672.00	0.00	0.00	.0	0.00	198,672.00	100.0

Fund: 72 CHILD DEVELOPMENT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	26,573.00	366.84	366.84	1.3	0.00	26,206.16	98.6
TOTAL: 8000	26,573.00	366.84	366.84	1.3	0.00	26,206.16	98.6
2300.00 NON-INSTRUCTION HOURLY CLASS.	23,930.00	0.00	0.00	.0	0.00	23,930.00	100.0
TOTAL: 2000	23,930.00	0.00	0.00	.0	0.00	23,930.00	100.0
3300.00 OASDHI /FICA	1,831.00	0.00	0.00	.0	0.00	1,831.00	100.0
3500.00 STATE UNEMPLOYMENT INSURANCE	12.00	0.00	0.00	.0	0.00	12.00	100.0
TOTAL: 3000	1,843.00	0.00	0.00	.0	0.00	1,843.00	100.0
TOTAL: 1000-5999	25,773.00	0.00	0.00	.0	0.00	25,773.00	100.0

Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	26,573.00	366.84	366.84	1.3	0.00	26,206.16	98.6
TOTAL:	1000-5999	25,773.00	0.00	0.00	.0	0.00	25,773.00	100.0
TOTAL:	1000-6999	25,773.00	0.00	0.00	.0	0.00	25,773.00	100.0
TOTAL:	1000-7999	25,773.00	0.00	0.00	.0	0.00	25,773.00	100.0
TOTAL EXPENSES	(1000 - 7999)	25,773.00	0.00	0.00	.0	0.00	25,773.00	100.0

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENED/ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	20,067.00	654.49	654.49	3.2	0.00	19,412.51	96.7
8600.00 STATE REVENUES	554,913.00	183,493.96	183,493.96	33.0	0.00	371,419.04	66.9
8800.00 LOCAL REVENUES	598,697.00	545,028.26	545,028.26	91.0	0.00	53,668.74	8.9
8900.00 OTHER FINANCING SOURCES	10,876.60	10,879.60	10,879.60	100.0	0.00	3.00-	.0
TOTAL: 8000	1,184,553.60	740,056.31	740,056.31	62.4	0.00	444,497.29	37.5
1100.00 CONTRACT CLASSROOM INST.	4,428,349.12	3,216,799.71	3,216,799.71	72.6	0.00	1,211,549.41	27.3
1200.00 CONTRACT CERT. ADMINISTRATORS	2,661,389.83	1,473,271.48	1,473,271.48	55.3	0.00	1,188,118.35	44.6
1300.00 INSTRUCTORS DAY/HOURLY	2,311,916.00	1,648,765.57	1,648,765.57	71.3	0.00	663,150.43	28.6
1400.00 NON-INSTRUCTION HOURLY CERT.	134,613.00	75,749.95	75,749.95	56.2	0.00	58,863.05	43.7
TOTAL: 1000	9,536,267.95	6,414,586.71	6,414,586.71	67.2	0.00	3,121,681.24	32.7
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	3,327,128.00	2,661,126.59	2,661,126.59	79.9	0.00	666,001.41	20.0
2200.00 INSTRUCTIONAL AIDS	492,721.02	318,843.41	318,843.41	64.7	0.00	173,877.61	35.2
2300.00 NON-INSTRUCTION HOURLY CLASS.	140,591.72	155,492.55	155,492.55	100.0	0.00	14,900.83-	.0
2400.00 INST AIDES-HOURLY- DIR. INSTRUC	368,520.00	236,744.03	236,744.03	64.2	0.00	131,775.97	35.7
TOTAL: 2000	4,328,960.74	3,372,206.58	3,372,206.58	77.8	0.00	956,754.16	22.1
3100.00 CERTIFICATED RETIREMENT	515,151.39	475,030.60	475,030.60	92.2	0.00	40,120.79	7.7
3200.00 CLASSIFIED RETIREMENT	533,848.00	373,366.97	373,366.97	69.9	0.00	160,481.03	30.0
3300.00 OASDHI/FICA	484,124.00	345,043.06	345,043.06	71.2	0.00	139,080.94	28.7
3400.00 HEALTH AND WELFARE BENEFITS	2,213,264.71	1,348,486.55	1,348,486.55	60.9	0.00	864,778.16	39.0
3500.00 STATE UNEMPLOYMENT INSURANCE	7,230.00	4,864.34	4,864.34	67.2	0.00	2,365.66	32.7
3600.00 WORKERS COMPENSATION INSURANCE	261,276.00	165,690.82	165,690.82	63.4	0.00	95,585.18	36.5
3900.00 OTHER BENEFITS	57,174.00	44,842.63	44,842.63	78.4	0.00	12,331.37	21.5
TOTAL: 3000	4,072,068.10	2,757,324.97	2,757,324.97	67.7	0.00	1,314,743.13	32.2
4200.00 BOOK, MAGAZINE&PERIOD-DIST. USE	2,057.00	820.83	820.83	39.9	158.26	1,077.91	52.4
4300.00 INSTRUCTIONAL SUPPLIES	53,416.00	28,925.32	28,925.32	54.1	6,288.58	18,202.10	34.0
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	6,525.00	283.07	283.07	4.3	651.12	5,590.81	85.6
4500.00 NONINSTRUCTIONAL SUPPLIES	155,558.81	71,100.33	71,100.33	45.7	50,824.91	33,633.57	21.6
TOTAL: 4000	217,556.81	101,129.55	101,129.55	46.4	57,922.87	58,504.39	26.8
5100.00 PERSON&CONSULTANT SVC-DIST USE	66,517.00	17,498.48	17,498.48	26.3	28,037.11	20,981.41	31.5
5200.00 TRAVEL & CONFERENCE EXPENSES	71,023.80	31,072.95	31,072.95	43.7	5,131.03	34,819.82	49.0
5300.00 POST/DUES/MEMBERSHIPS-DIST. USE	49,237.39	39,828.84	39,828.84	80.8	2,475.86	6,932.69	14.0
5500.00 UTILITIES & HOUSEKEEP-DIST. USE	724,337.00	444,266.81	444,266.81	61.3	260,020.19	20,050.00	2.7
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	421,875.80	250,598.69	250,598.69	59.4	87,582.42	83,694.69	19.8
5800.00 OTHER OPERATING EXP-DIST. USE	156,300.00	16,917.31	16,917.31	10.8	17,379.76	122,002.93	78.0
TOTAL: 5000	1,489,290.99	800,183.08	800,183.08	53.7	400,626.37	288,481.54	19.3
TOTAL: 1000-5999	19,644,144.59	13,445,430.89	13,445,430.89	68.4	458,549.24	5,740,164.46	29.2
6200.00 BUILDINGS&IMPROVEMENT-DIST. USE	600.00	0.00	0.00	.0	0.00	600.00	100.0
6300.00 LIBRARY BOOKS - EXPANSION	10,000.00	3,962.85	3,962.85	39.6	6,037.15	0.00	.0

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	70,936.20	26,098.06	26,098.06	36.7	10,738.94	34,099.20	48.0
TOTAL: 6000	81,536.20	30,060.91	30,060.91	36.8	16,776.09	34,699.20	42.5
TOTAL: 1000-6999	19,725,680.79	13,475,491.80	13,475,491.80	68.3	475,325.33	5,774,863.66	29.2

Fund: 01 GENERAL FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	1,184,553.60	740,056.31	740,056.31	62.4	0.00	444,497.29	37.5
TOTAL:	1000-5999	19,644,144.59	13,445,430.89	13,445,430.89	68.4	458,549.24	5,740,164.46	29.2
TOTAL:	1000-6999	19,725,680.79	13,475,491.80	13,475,491.80	68.3	475,325.33	5,774,863.66	29.2
TOTAL:	1000-7999	19,725,680.79	13,475,491.80	13,475,491.80	68.3	475,325.33	5,774,863.66	29.2
TOTAL EXPENSES	(1000 - 7999)	19,725,680.79	13,475,491.80	13,475,491.80	68.3	475,325.33	5,774,863.66	29.2

BDX110
 CHC UNRESTRICTED
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 07/01/2013 TO 06/30/2014

#J2027

03/26/2014

PAGE 4

Fund: 51 BOOKSTORE FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	0.00	161.84	161.84	100.0	0.00	161.84-	.0
TOTAL: 8000	0.00	161.84	161.84	100.0	0.00	161.84-	.0

Fund: 51 BOOKSTORE FUND

SUMMARY

=====		WORKING	EXPENDED/RECEIVED			PENED/	UNENCUMBERED	=====	
SUMMARY BY OBJECT		BUDGET	CURRENT	YEAR TO DATE	%	ENCUMBERED	BALANCE	%	=====
TOTAL INCOME	(8000 - 8999)	0.00	161.84	161.84	100.0	0.00	161.84-	.0	
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0	
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0	
TOTAL:	1000-7999	0.00	0.00	0.00	.0	0.00	0.00	.0	
TOTAL EXPENSES	(1000 - 7999)	0.00	0.00	0.00	.0	0.00	0.00	.0	

Fund: 72 CHILD DEVELOPMENT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	3,000.00	229.27	229.27	7.6	0.00	2,770.73	92.3
TOTAL: 8000	3,000.00	229.27	229.27	7.6	0.00	2,770.73	92.3
2300.00 NON-INSTRUCTION HOURLY CLASS.	2,000.00	0.00	0.00	.0	0.00	2,000.00	100.0
TOTAL: 2000	2,000.00	0.00	0.00	.0	0.00	2,000.00	100.0
3300.00 OASDHI /FICA	153.00	0.00	0.00	.0	0.00	153.00	100.0
3500.00 STATE UNEMPLOYMENT INSURANCE	1.00	0.00	0.00	.0	0.00	1.00	100.0
TOTAL: 3000	154.00	0.00	0.00	.0	0.00	154.00	100.0
5800.00 OTHER OPERATING EXP-DIST. USE	346.00	0.00	0.00	.0	0.00	346.00	100.0
TOTAL: 5000	346.00	0.00	0.00	.0	0.00	346.00	100.0
TOTAL: 1000-5999	2,500.00	0.00	0.00	.0	0.00	2,500.00	100.0

Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	3,000.00	229.27	229.27	7.6	0.00	2,770.73	92.3
TOTAL:	1000-5999	2,500.00	0.00	0.00	.0	0.00	2,500.00	100.0
TOTAL:	1000-6999	2,500.00	0.00	0.00	.0	0.00	2,500.00	100.0
TOTAL:	1000-7999	2,500.00	0.00	0.00	.0	0.00	2,500.00	100.0
TOTAL EXPENSES	(1000 - 7999)	2,500.00	0.00	0.00	.0	0.00	2,500.00	100.0

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Pierre Galvez, Police Chief
DATE: April 10, 2014
SUBJECT: District Clery Act Compliance Report

RECOMMENDATION

This item is for information only. No action is required.

OVERVIEW

Postsecondary educational institutions (institutions) that participate in student aid programs under Title IV of the federal Higher Education Act of 1965, as amended, are required by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act) to create an annual security report by October 1 of each year. This security report must contain required crime statistics of the institution as well as certain security policy disclosures. When institutions do not comply with the Clery Act, they inhibit the ability of students and others to make informed decisions about campus security. Further, the U.S. Department of Education can impose financial penalties of up to \$27,500 per violation against noncompliant institutions.

ANALYSIS

Monthly Report of Clery Crimes for March

BOARD IMPERATIVE

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
CLERY ACT CRIMES
FEBRUARY 2014

Case#	Reported	Reportable Clery Crimes	Location	Date (s)	Time (s)	Disposition
CRAFTON HILLS						
14C-026	03/17/14	ATTEMPTED BURGLARY	AQUATIC LOT	03/17/14	02:50 PM	REPORT TAKEN
DISTRICT						
NO CLERY CRIMES						
VALLEY						
14-096	03/08/14	ASSAULT W/ A DEADLY WEAPON	KVCR	03/08/14	02:40 PM	ARREST
14-099	03/10/14	POSSESSION OF CONT. SUBSTANCE	POLICE STATION	03/10/14	04:25 PM	CITATION

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Jose F. Torres, Director of Fiscal Services
DATE: April 10, 2014
SUBJECT: General Fund Cash Flow Analysis

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The District's budget is a financial plan based on estimated revenues and expenditures for the fiscal year, which runs from July 1 through June 30. Cash refers to what is actually in the District's treasury on a day-to-day and month-to-month basis. Monitoring the amount of cash available to meet the District's financial obligations is the core responsibility of the Fiscal Services Department. Attached is the General Fund monthly cash flow analysis for the District.

ANALYSIS

The General Fund cash balance as of June 30, 2014 is estimated to be \$19,395,192.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

This is an information item only. There are no financial implications.

General Fund Cash Flow Analysis[†]

Fiscal Year 2013-14

	ACTUALS							PROJECTIONS						ACCRUALS	TOTAL
	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN			
Beginning Cash Balance	19,523	34,567	23,350	25,739	25,044	25,370	28,334	30,110	27,913	26,842	24,535	22,803			
Receipts															
Federal	11		172	15	12	914	8	46	896	467	1,014	2,446		6,002	
State	4,255	4,449	9,455	5,388	4,789	4,895	4,968	3,438	4,400	2,398	2,398	8,228		59,059	
State Deferrals													8,023	8,023	
Local	765	3	1,207	385	1,980	4,714	3,889	1,207	1,445	3,255	3,189	485		22,524	
Temporary Borrowings															
Inc Transfer & Sale of Assets		16					8	1						25	
Accounts Receivable/Accruals	15,593	346	1,783	1,073	929	886	144	84						20,839	
Total Receipts	20,623	4,814	12,617	6,861	7,711	11,409	9,017	4,777	6,741	6,119	6,601	11,159	8,023	116,472	
Disbursements															
Academic Salaries	-4	1,131	2,813	2,958	3,086	3,001	3,135	2,816	3,098	3,016	3,009	3,802		31,862	
Classified Salaries	1,400	1,510	1,602	1,695	1,791	1,918	1,753	1,583	1,678	1,874	1,638	2,996		21,440	
Benefits	651	1,103	1,251	1,275	1,345	1,328	1,304	1,279	1,354	1,393	1,337	2,831		16,452	
Supplies & Materials	5	79	133	123	56	91	54	91	170	179	215	776		1,973	
Other Operating Exp	171	1,234	1,287	1,113	902	329	805	954	1,277	1,691	1,866	3,397		15,026	
Capital Outlay	33	32	46	141	26	37	60	184	94	115	116	629		1,512	
Other Outgo		50	738	130	179	771	129	67	140	158	151	136		2,649	
Loan Repayment															
Accounts Payable/Accruals	3,322	10,891	2,358	119		970	1							17,661	
Total Disbursements	5,579	16,031	10,228	7,555	7,385	8,444	7,241	6,974	7,811	8,427	8,333	14,567		108,576	
Increase / (Decrease) in Cash Balance	15,044	-11,217	2,389	-694	326	2,964	1,776	-2,198	-1,070	-2,307	-1,732	-3,408			
Ending Cash Balance	34,567	23,350	25,739	25,044	25,370	28,334	30,110	27,913	26,842	24,535	22,803	19,395			

[†] Rounded to the nearest 1,000.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Diana Johnson, Bond Program Manager, Kitchell/BRj
DATE: April 10, 2014
SUBJECT: Summary of Bond Measure M Capital Improvement Program
Change Orders and Amendments for Construction Contracts

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

This is a summary of all Measure M Bond Program construction change orders and amendments to date.

ANALYSIS

The analysis shows that construction contract change orders and amendments for currently awarded Measure M projects have been held to a minimal amount of \$2,278,724.85 which is only 2.70% of the project cost of \$84,494,722.45.

All change orders and amendments are approved following a specific process of review by the construction manager, architect, program/project managers, and District staff. Nonessential changes are rejected and never receive approval. Any changes determined to be essential to the health of the project and of major benefit to the District are approved and implemented.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

This item is for information only. There are no financial implications.

Measure M Projects
CHANGE SUMMARY by PROJECT
 (Including any contract amendments and change orders on the 04/10/14
 agenda)

April 10, 2014

CONTRACT AMENDMENTS

PROJECTS	Original Contract Amount	Contract Amendments		Base Contract Amount	Cumulative Contract Amendments
		Previous	Pending		
CHC-Crafton Hills College	\$ 52,414,057.50	\$ 402,801.00	\$ -	\$ 52,816,858.50	0.77%
SBVC-San Bernardino Valley College	\$ 32,080,664.95	\$ 130,483.49	\$ -	\$ 32,211,148.44	0.41%
				\$ -	
TOTAL for CONTRACT AMENDMENTS	\$ 84,494,722.45	\$ 533,284.49	\$ -	\$ 85,028,006.94	0.63%

CHANGE ORDERS

PROJECTS	Base Contract Amount	Change Orders		New Contract Amount	Cumulative Change Orders
		Previous	Pending		
CHC-Crafton Hills College	\$ 52,816,858.50	\$ 599,762.78	\$ -	\$ 53,416,621.28	1.14%
SBVC-San Bernardino Valley College	\$ 32,211,148.44	\$ 1,145,677.58	\$ -	\$ 33,356,826.02	3.56%
TOTAL for CHANGE ORDERS	\$ 85,028,006.94	\$ 1,745,440.36	\$ -	\$ 86,773,447.30	2.05%

CHANGE SUMMARY by PROJECT

(Including any contract amendments and change orders on the 4/10/14 agenda)

PROJECTS	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
PARKING LOT/ADA/LIGHTING IMPRVMENTS.	\$ 6,146,450.00	\$ 402,801.00	\$ -	\$ 296,344.00	\$ -	\$ 6,845,595.00	4.82%
MATH AND SCIENCE ANNEX	\$ 2,270,500.00	\$ -	\$ -	\$ 189,545.00	\$ -	\$ 2,460,045.00	8.35%
MPOE/DATA RELOCATION	\$ 527,700.00	\$ -	\$ -	\$ 37,234.00	\$ -	\$ 564,934.00	7.06%
OLD LIBRARY DEMOLITION	\$ 574,576.50	\$ -	\$ -	\$ -	\$ -	\$ 574,576.50	0.00%
SOLAR FARM	\$ 2,700,000.00	\$ -	\$ -	\$ 62,678.76	\$ -	\$ 2,762,678.76	0.00%
OE 2	\$ 16,534,000.00	\$ -	\$ -	\$ 22,571.02	\$ -	\$ 16,556,571.02	0.00%
OE 1 Roofing Package	\$ 278,450.00	\$ -	\$ -	\$ (26,099.38)	\$ -	\$ 252,350.62	0.00%
PE Complex	\$ 4,511,070.00	\$ -	\$ -	\$ 13,494.00	\$ -	\$ 4,524,564.00	0.30%
Science Building	\$ 18,729,831.00	\$ -	\$ -	\$ 492.89	\$ -	\$ 18,730,323.89	0.00%
Crafton Center	\$ 141,480.00	\$ -	\$ -	\$ 3,502.49	\$ -	\$ 144,982.49	2.48%
TOTAL	\$ 52,414,057.50	\$ 402,801.00	\$ -	\$ 599,762.78	\$ -	\$ 53,416,621.28	1.14%

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
PAL PROJECT

April 10, 2014

(Including any contract amendments and change orders on the 04/10/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
PAL-01: ASR Constructors, Inc.	\$ 3,058,000.00	\$ 402,801.00	\$ -	\$ 94,560.00		\$ 3,555,361.00	2.73%
PAL-02: Pierre Sprinkler & Landscape	\$ 569,450.00	\$ -	\$ -	\$ 36,260.00		\$ 605,710.00	6.37%
PAL-03: RDM Electric Company, Inc.	\$ 2,519,000.00	\$ -	\$ -	\$ 165,524.00		\$ 2,684,524.00	6.57%
TOTAL	\$ 6,146,450.00	\$ 402,801.00	\$ -	\$ 296,344.00	\$ -	\$ 6,845,595.00	4.82%

Crafton Hills College
CHANGE SUMMARY by PROJECT
M S ANNEX

April 10, 2014

(Including any contract amendments and change orders on the 4/10/2014 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
MODS-01: Conengr Corporation	\$ 539,500.00	\$ -	\$ -	\$ 22,504.00	\$ -	\$ 562,004.00	4.17%
MODS-02: Global Modular, Inc.	\$ 1,731,000.00	\$ -	\$ -	\$ 167,041.00	\$ -	\$ 1,898,041.00	9.65%
TOTAL	\$ 2,270,500.00	\$ -	\$ -	\$ 189,545.00	\$ -	\$ 2,460,045.00	8.35%

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
MPOE-DATA

April 10, 2014

(Including any contract amendments and change orders on the 4/10/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
MPOE/DATA-01: Shanks Electric Corporation	\$ 527,700.00	\$ -	\$ -	\$ 37,234.00	\$ -	\$ 564,934.00	7.06%
TOTAL	\$ 527,700.00	\$ -	\$ -	\$ 37,234.00	\$ -	\$ 564,934.00	7.06%

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
LIBRARY DEMOLITION

April 10, 2014

(Including any contract amendments and change orders on the 4/10/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
LIBRARY DEMO-01:Miller Environmental, Inc.	\$ 574,576.50	\$ -	\$ -	\$ -	\$ -	\$ 574,576.50	0.00%
TOTAL	\$ 574,576.50	\$ -	\$ -	\$ -	\$ -	\$ 574,576.50	0.00%

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
SOLAR FARM

April 10, 2014

(Including any contract amendments and change orders on the 4/10/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Rosendin Electric, Inc. ***	\$ 2,700,000.00	\$ -	\$ -	\$ 62,678.76	\$ -	\$ 2,762,678.76	2.32%
TOTAL	\$ 2,700,000.00	\$ -	\$ -	\$ 62,678.76	\$ -	\$ 2,762,678.76	2.32%

NO NEW CHANGE ORDERS

***NOTE: \$3,500,000 OF THIS CONTRACT WAS IN MEASURE P --- THE TOTAL BASE AMOUNT OF THE CONTRACT IS \$6,200,000.

Crafton Hills College
CHANGE SUMMARY by PROJECT
OE 2

April 10, 2014

(Including any contract amendments and change orders on the 4/10/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
<u>OE 2 Demo Pkg.</u>							
The Richards Group	\$ 654,000.00	\$ -	\$ -	\$ 22,571.02	\$ -	\$ 676,571.02	3.45%
<u>Building Pkg.</u>							
Sinanian Development, Inc.	\$ 15,880,000.00	\$ -	\$ -	\$ -	\$ -	\$ 15,880,000.00	0.00%
TOTAL	\$ 16,534,000.00	\$ -	\$ -	\$ 22,571.02	\$ -	\$ 16,556,571.02	0.14%

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
OE 1

April 10, 2014

(Including any contract amendments and change orders on the 4/10/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
<i>OE 1 Roof Pkg.</i>							
Best Contracting Services	\$ 278,450.00	\$ -	\$ -	\$ (26,099.38)	\$ -	\$ 252,350.62	-9.37%
TOTAL	\$ 278,450.00	\$ -	\$ -	\$ (26,099.38)	\$ -	\$ 252,350.62	-9.37%

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PE BUILDING
 (Including any contract amendments and change orders on the 4/10/14
 agenda)

April 10, 2014

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Minco Construction	\$ 4,511,070.00	\$ -	\$ -	\$ 13,494.00	\$ -	\$ 4,524,564.00	0.30%
TOTAL	\$ 4,511,070.00	\$ -	\$ -	\$ 13,494.00	\$ -	\$ 4,524,564.00	0.30%

On August 8, 2013 the board approved the Minco Construction Contract with 10% change orders.

Crafton Hills College
CHANGE SUMMARY by PROJECT
Science Building

April 10, 2014

(Including any contract amendments and change orders on the 4/10/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
<i>Circuit C</i>							
RDM Electric	\$ 65,700.00	\$ -	\$ -	\$ 492.89	\$ -	\$ 66,192.89	0.75%
<i>Building</i>							
Earl Corporation	\$ 18,664,131.00	\$ -	\$ -	\$ -	\$ -	\$ 18,664,131.00	0.00%
TOTAL	\$ 18,729,831.00	\$ -	\$ -	\$ 492.89	\$ -	\$ 18,730,323.89	0.00%

NO NEW CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
New Crafton Center

April 10, 2014

(Including any contract amendments and change orders on the 4/10/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
<i>CIRCUIT A</i>							
Dalke & Sons Construction	\$ 141,480.00	\$ -	\$ -	\$ 3,502.49	\$ -	\$ 144,982.49	2.48%
TOTAL	\$ 141,480.00	\$ -	\$ -	\$ 3,502.49	\$ -	\$ 144,982.49	2.48%

NO NEW CHANGE ORDERS

San Bernardino Valley College
CHANGE SUMMARY by PROJECT

April 10, 2014

(Including any contract amendments and change orders on the 4/10/14 agenda)

PROJECTS	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Central Plant / Infrastructure	\$ 11,820,565.00	\$ 83,941.49	\$ -	\$ 57,815.00	\$ -	\$ 11,962,321.49	0.49%
HVAC Cafeteria & Health Science	\$ 325,000.00	\$ -	\$ -	\$ -	\$ -	\$ 325,000.00	0.00%
Gym Demo	\$ 625,485.00	\$ -	\$ -	\$ (47,212.00)	\$ -	\$ 578,273.00	3.17%
Business Building Remodel	\$ 9,886,651.95	\$ 12,209.00	\$ -	\$ 850,839.00	\$ -	\$ 10,749,699.95	8.60%
Site Signage	\$ 2,622,963.00	\$ 34,333.00	\$ -	\$ 44,839.58	\$ -	\$ 2,702,135.58	1.69%
Auditorium	\$ 6,800,000.00	\$ -	\$ -	\$ 239,396.00	\$ -	\$ 7,039,396.00	3.52%
	\$ 32,080,664.95	\$ 130,483.49	\$ -	\$ 1,145,677.58	\$ -	\$ 33,356,826.02	3.56%

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
CENTRAL PLANT

April 10, 2014

(Including any contract amendments and change orders on the 4/10/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
<i>Infrastructure Sewer Improvements</i>							
Kirtley Construction dba TK Construction	\$ 348,300.00	\$ 83,941.49	\$ -	\$ 26,806.00	\$ -	\$ 459,047.49	6.20%
<i>Central Plant</i>							
Plumbing, Piping & Construction	\$ 10,878,000.00	\$ -	\$ -	\$ 122,077.00	\$ -	\$ 11,000,077.00	1.12%
<i>Grant Street Sewer Project</i>							
Tyco General Engineering	\$ 567,780.00	\$ -	\$ -	\$ (85,500.00)	\$ -	\$ 482,280.00	-15.06%
Braughton - ADA Access	\$ 26,485.00	\$ -	\$ -	\$ (5,568.00)	\$ -	\$ 20,917.00	-21.02%
TOTAL	\$ 11,820,565.00	\$ 83,941.49	\$ -	\$ 57,815.00	\$ -	\$ 11,962,321.49	0.49%

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
HVAC

April 10, 2014

(Including any contract amendments and change orders on the 4/10/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
BP 1: Arrowhead Mechanical	\$ 183,000.00	\$ -	\$ -	\$ -	\$ -	\$ 183,000.00	0.00%
BP 2: Arrowhead Mechanical	\$ 142,000.00	\$ -	\$ -	\$ -	\$ -	\$ 142,000.00	0.00%
TOTAL	\$ 325,000.00	\$ -	\$ -	\$ -	\$ -	\$ 325,000.00	0.00%

NO NEW CHANGE ORDERS

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
GYM DEMO

April 10, 2014

(Including any contract amendments and change orders on the 4/10/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
E. Avico, Inc.	\$ 253,071.00	\$ -	\$ -	\$ (15,000.00)	\$ -	\$ 238,071.00	-5.93%
JM Builders	\$ 256,000.00	\$ -	\$ -	\$ (35,905.00)	\$ -	\$ 220,095.00	-14.03%
Three Peaks (Soccer Field)	\$ 116,414.00	\$ -	\$ -	\$ 3,693.00	\$ -	\$ 120,107.00	3.17%
				\$ -			
TOTAL	\$ 625,485.00	\$ -	\$ -	\$ (47,212.00)	\$ -	\$ 578,273.00	-7.55%

NO NEW CHANGE ORDERS

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Fiscal Services
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: April 10, 2014
SUBJECT: Purchase Order Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

Education Code 81656 provides that all transactions entered into by an authorized officer shall be reviewed by the Board every 60 days. All Purchase Orders have been issued in accordance with the District's policies and procedures by an authorized officer of the District.

ANALYSIS

Purchase Orders between the ranges of 143397 – 143756 are attached for review, except those reviewed through the contract agenda items. Purchase Orders are detailed by number, vendor, purpose, and amount.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

This is an information item. There are no financial implications.

Purchase Order Board Report
April 10th, 2014

PO No.	Vendor	Purchase Order Description	Amount
143418	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 50.00
143564	EVENTS BY LAVONNE	Conference	\$ 453.60
143703	GASCA, SUSAN	Conference	\$ 925.00
143434	URBANOVICH, JAMES	Conference	\$ 463.22
143435	KOEPER, JOHN T	Conference	\$ 472.12
143516	ENGSTROM, VANESSA	Conference	\$ 750.00
143406	GIACONA, JUDY	Conference	\$ 1,367.41
143455	DALE-CARTER, APRIL	Conference	\$ 822.87
143642	TRUSSELL, DEANNA	Conference	\$ 50.00
143643	LEVESQUE, ROBERT	Conference	\$ 73.49
143405	ACCCA	Conference	\$ 50.00
143697	SAN BERNARDINO COUNTY	Conference	\$ 40.00
143436	SKILLPATH SEMINARS	Conference	\$ 399.00
143644	COUNCIL FOR RESOURCE DEVELOP	Conference	\$ 95.00
143506	BRAGGINS, ALAN	Conference	\$ 991.80
143517	GILBERT, JEREMIAH	Conference	\$ 600.00
143565	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 315.00
143566	KUCK, GLEN	Conference	\$ 200.00
143437	AU, ALGIE	Conference	\$ 85.88
143634	EDU BUSINESS SOLUTIONS	Conference	\$ 350.00
143645	JONES, CHRIS	Conference	\$ 350.00
143438	BOARD OF GOVERNORS	Conference	\$ 250.00
143638	DIXON, KAREN	Conference	\$ 675.00
143567	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 610.00
143493	CRAFTON HILLS COLLEGE	Conference	\$ 150.00
143704	WINGSON, KIMBERLY	Conference	\$ 120.00
143404	DALE-CARTER, APRIL	Conference	\$ 665.78
143419	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 229.90
143439	COMMUNITY COLLEGE LEAGUE	Conference	\$ 425.00
143440	WILLIAMS, JOSEPH	Conference	\$ 300.00
143637	CHAFFEY COLLEGE	Conference	\$ 50.00
143729	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 500.00
143705	WOOTEN, ANDRE	Conference	\$ 750.00
143420	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 500.00
143568	ACADEMIC SENATE, THE	Conference	\$ 375.00
143441	RP GROUP, THE	Conference	\$ 300.00
143456	RODRIGUEZ, NATIVIDAD	Conference	\$ 902.00
143457	CHAVIRA, REJOICE C	Conference	\$ 911.00
143646	SINGH, MANIKA	Conference	\$ 917.94
143706	CALWORKS ASSOCIATION	Conference	\$ 650.00
143442	BRUSTEIN & MANASEVIT PLLC	Conference	\$ 320.00
143569	BOGH, DEBRA	Conference	\$ 100.00
143570	CHILDERS, KAREN	Conference	\$ 100.00
143631	HANNON, CAROL G	Conference	\$ 45.00
143632	BOND, JOYCE	Conference	\$ 68.00

Purchase Order Board Report
April 10th, 2014

143633 BRADY, CORY	Conference	\$	45.00
143443 IEEP	Conference	\$	90.00
143518 GILBERT, JEREMIAH	Conference	\$	1,350.00
143519 LOSEE, CALEB	Conference	\$	615.00
143647 BRADLEY, CRISTINA	Conference	\$	572.08
143648 CALIFORNIA WORKFORCE ASSOC	Conference	\$	555.00
143707 US BANK CORPORATE PMT SYSTEMS	Conference	\$	280.00
143708 SHABAZZ, RICKY	Conference	\$	210.00
143730 COMMUNITY COLLEGE LEAGUE	Conference	\$	250.00
143520 DALE-CARTER, APRIL	Conference	\$	822.87
143521 SILVA, STEVEN	Conference	\$	822.87
143508 BENJAMIN, VEADA	Conference	\$	822.87
143696 SAN BERNARDINO COUNTY	Conference	\$	40.00
143413 BLANQUET, FRANCISCO	Conference	\$	1,500.00
143444 WALKER, JAMES	Conference	\$	455.00
143522 HANNON, CAROL G	Conference	\$	912.00
143523 BOND, JOYCE	Conference	\$	858.20
143524 PROJECT MGMT ACADEMY	Conference	\$	1,895.00
143559 ELLUCIAN LIVE	Conference	\$	1,025.00
143558 OBRA, VIOLETA	Conference	\$	90.00
143557 AU, ALGIE	Conference	\$	1,022.27
143525 SHABAZZ, RICKY	Conference	\$	232.66
143526 US BANK CORPORATE PMT SYSTEMS	Conference	\$	400.97
143556 ORANGE COAST COLLEGE	Conference	\$	1,000.00
143527 CRUZ, ALFREDO	Conference	\$	1,945.00
143528 WISEGARVER, LILLIAN	Conference	\$	1,945.00
143731 SMITH, TERRIA OZIE	Conference	\$	1,700.00
143732 BLANQUET, FRANCISCO	Conference	\$	1,700.00
143709 HOLLAND, BENJAMIN	Conference	\$	2,095.00
143710 BOYS & GIRLS CLUB	Conference	\$	150.00
143695 YOUNG VISIONARIES YOUTH	Conference	\$	40.00
143733 FRED PRYOR SEMINARS	Conference	\$	99.00
143711 BAUGHER, JEFF	Conference	\$	610.00
143571 GALLUP ORGANIZATION	Conference	\$	2,900.00
143712 BARRIE, TRINETTE	Conference	\$	711.13
143713 SOLA, MIKE	Conference	\$	750.00
143421 NATIONAL LEAGUE FOR NURSING	Dues & Memberships	\$	1,390.00
143630 COOK, LAWRENCE	Dues & Memberships	\$	221.00
143460 ASSOCIATION OF CALIF COMMUNITY	Dues & Memberships	\$	97.55
143690 NATIONAL ASSOCIATION FOR THE	Dues & Memberships	\$	825.00
143691 RIALTO CHAMBER OF COMMERCE	Dues & Memberships	\$	200.00
143445 STAPLES	Equipment	\$	325.38
143461 SCI-SUPPLY	Equipment	\$	3,839.45
143462 PASCO SCIENTIFIC	Equipment	\$	726.80
143463 VWR SARGENT WELCH	Equipment	\$	13,824.05
143464 DIGITAL BUYER	Equipment	\$	557.28
143575 CM SCHOOL SUPPLY CO	Equipment	\$	8,415.27

**Purchase Order Board Report
April 10th, 2014**

143576	COMMUNITY PLAYTHINGS	Equipment	\$	4,158.00
143577	LAKESHORE LEARNING MATERIALS	Equipment	\$	5,247.72
143578	COMMUNITY PLAYTHINGS	Equipment	\$	6,566.40
143579	LAKESHORE LEARNING MATERIALS	Equipment	\$	4,989.60
143580	DISCOUNT SCHOOL SUPPLY	Equipment	\$	1,427.20
143581	KAPLAN EARLY LEARNING CO.	Equipment	\$	1,660.25
143582	SIGMANET INC	Equipment	\$	889.83
143628	SEHI COMPUTER PRODUCTS INC	Equipment	\$	326.96
143629	KAPLAN SCHOOL SUPPLY CORP	Equipment	\$	934.68
143653	CM SCHOOL SUPPLY CO	Equipment	\$	6,915.74
143403	MF ATHLETIC	Instructional Supplies	\$	232.50
143422	STAPLES	Instructional Supplies	\$	879.33
143465	CYNMAR CORPORATION	Instructional Supplies	\$	683.10
143466	CAROLINA BIOLOGICAL SUPPLY CO	Instructional Supplies	\$	4,633.14
143467	POCKET NURSE	Instructional Supplies	\$	2,480.23
143468	FLINN SCIENTIFIC INC	Instructional Supplies	\$	788.29
143469	FISCHER SCIENTIFIC	Instructional Supplies	\$	627.27
143470	RYONET CORPORATION	Instructional Supplies	\$	64.56
143471	MOUSER ELECTRONICS	Instructional Supplies	\$	1,433.75
143472	FLINN SCIENTIFIC INC	Instructional Supplies	\$	310.69
143496	UNITED MFRS SUPPLIES INC	Instructional Supplies	\$	158.04
143497	VERNIER SOFTWARE & TECHNOLOGY	Instructional Supplies	\$	699.30
143498	TURNERS OUTDOORSMAN	Instructional Supplies	\$	146.26
143533	SIGMA-ALDRICH INC	Instructional Supplies	\$	561.70
143554	ASSOCIATION FOR UNMANNED	Instructional Supplies	\$	1,690.00
143555	TRUE COLORS INTERNATIONAL	Instructional Supplies	\$	2,298.88
143583	DICK BLICK ART MATERIALS	Instructional Supplies	\$	165.77
143584	CPR SAVERS & FIRST AID SUPPLY	Instructional Supplies	\$	90.61
143585	MILLER, SARAH	Instructional Supplies	\$	34.33
143586	NEBRASKA SCIENTIFIC	Instructional Supplies	\$	41.32
143587	APD INC	Instructional Supplies	\$	731.79
143624	FISHER SCIENTIFIC	Instructional Supplies	\$	604.53
143625	KAPLAN SCHOOL SUPPLY CORP	Instructional Supplies	\$	4,216.72
143626	STAPLES	Instructional Supplies	\$	118.93
143716	STAPLES	Instructional Supplies	\$	548.09
143717	STAPLES	Instructional Supplies	\$	889.34
143735	NILES BIOLOGICAL INC	Instructional Supplies	\$	140.24
143736	FLINN SCIENTIFIC INC	Instructional Supplies	\$	90.37
143654	AIRGAS USA LLC	Instructional Supplies	\$	416.66
143411	CAROLINA BIOLOGICAL SUPPLY CO	Instructional Supplies	\$	4,328.92
143604	AMAZON.COM	Instructional Supplies	\$	85.32
143611	US BANK CORPORATE PMT SYSTEMS	Instructional Supplies	\$	74.52
143674	US BANK CORPORATE PMT SYSTEMS	Instructional Supplies	\$	32.03
143678	US BANK CORPORATE PMT SYSTEMS	Instructional Supplies	\$	38.38
143432	INTERSTATE BATTERY SYSTEM OF	Instructional Supplies	\$	416.42
143402	DELL COMPUTER COMPANY	IT Equipment	\$	40,059.49
143473	GAYLORD BROS INC	IT Equipment	\$	708.59

Purchase Order Board Report
April 10th, 2014

143507	DELL COMPUTER COMPANY	IT Equipment	\$	557.00
143620	DELL COMPUTER COMPANY	IT Equipment	\$	11,544.35
143621	DELL COMPUTER COMPANY	IT Equipment	\$	28,422.89
143622	SEHI COMPUTER PRODUCTS INC	IT Equipment	\$	418.11
143623	DELL COMPUTER COMPANY	IT Equipment	\$	2,985.16
143636	TROXELL COMMUNICATIONS INC	IT Equipment	\$	1,023.84
143684	AUDIO VISUAL INNOVATIONS INC	IT Equipment	\$	10,302.13
143685	TROXELL COMMUNICATIONS INC	IT Equipment	\$	3,538.61
143686	TROXELL COMMUNICATIONS INC	IT Equipment	\$	4,701.89
143687	AUDIO VISUAL INNOVATIONS INC	IT Equipment	\$	9,978.13
143688	TROXELL COMMUNICATIONS INC	IT Equipment	\$	3,538.61
143689	TROXELL COMMUNICATIONS INC	IT Equipment	\$	4,701.89
143737	DELL COMPUTER COMPANY	IT Equipment	\$	14,159.31
143738	DELL COMPUTER COMPANY	IT Equipment	\$	2,912.10
143739	DELL COMPUTER COMPANY	IT Equipment	\$	11,655.01
143740	DELL COMPUTER COMPANY	IT Equipment	\$	45,862.20
143741	DELL COMPUTER COMPANY	IT Equipment	\$	3,069.06
143742	DELL COMPUTER COMPANY	IT Equipment	\$	8,779.05
143743	DELL COMPUTER COMPANY	IT Equipment	\$	6,940.15
143744	DELL COMPUTER COMPANY	IT Equipment	\$	21,134.16
143745	DELL COMPUTER COMPANY	IT Equipment	\$	31,679.11
143746	DELL COMPUTER COMPANY	IT Equipment	\$	6,351.99
143476	MAURIZI, TAMARA	Mileage Reimbursement	\$	300.00
143477	WELLS, CAROL	Mileage Reimbursement	\$	275.00
143535	MANIAOL, ALBERT	Mileage Reimbursement	\$	500.00
143655	WHITEHEAD, LAURA	Mileage Reimbursement	\$	185.36
143683	NIKAC, STACEY	Mileage Reimbursement	\$	14.82
143749	CRUZ, ALFREDO	Mileage Reimbursement	\$	504.88
143486	NIKAC, STACEY	Mileage Reimbursement	\$	30.46
143499	MOUNTAIN MEASUREMENT INC	Non-Instructional Supplies	\$	900.00
143718	BRUKER NANO SURFACE DIVISION	Non-Instructional Supplies	\$	9,850.00
143748	SQUIRES LUMBER COMPANY INC	Non-Instructional Supplies	\$	1,304.00
143474	RECORDED BOOKS	Non-Instructional Supplies	\$	493.33
143475	AMAZON.COM	Non-Instructional Supplies	\$	157.79
143536	MILLER, SARAH	Non-Instructional Supplies	\$	23.79
143400	WISEGARVER, LILLIAN	Non-Instructional Supplies	\$	69.13
143423	STAPLES	Non-Instructional Supplies	\$	355.40
143478	AMAZON.COM	Non-Instructional Supplies	\$	308.67
143500	STAPLES	Non-Instructional Supplies	\$	235.50
143537	STAPLES	Non-Instructional Supplies	\$	498.15
143588	STAPLES	Non-Instructional Supplies	\$	4,721.46
143589	MOORE MEDICAL CORPORATION	Non-Instructional Supplies	\$	1,230.16
143590	AMAZON.COM	Non-Instructional Supplies	\$	157.55
143591	AMAZON.COM	Non-Instructional Supplies	\$	161.99
143592	STAPLES	Non-Instructional Supplies	\$	463.58
143619	SCRIP-SAFE SECURITY PRODUCTS	Non-Instructional Supplies	\$	2,013.00
143673	WISEGARVER, LILLIAN	Non-Instructional Supplies	\$	101.44

Purchase Order Board Report
April 10th, 2014

143682	US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	\$	109.00
143719	UNISOURCE PAPER	Non-Instructional Supplies	\$	5,194.80
143750	STAPLES	Non-Instructional Supplies	\$	745.40
143553	BASTEDO, DAVID	Non-Instructional Supplies	\$	25.00
143424	STAPLES	Non-Instructional Supplies	\$	397.03
143446	STAPLES	Non-Instructional Supplies	\$	370.48
143479	INTERNATIONAL SECURITY PRODUCT	Non-Instructional Supplies	\$	1,287.86
143656	RIVERSIDE PUBLISHING CO	Non-Instructional Supplies	\$	242.35
143538	STAPLES	Non-Instructional Supplies	\$	157.12
143618	STAPLES	Non-Instructional Supplies	\$	208.09
143397	AMAZON.COM	Non-Instructional Supplies	\$	295.55
143399	STAPLES	Non-Instructional Supplies	\$	32.40
143408	STAPLES	Non-Instructional Supplies	\$	448.03
143409	SCHOOL OUTFITTERS	Non-Instructional Supplies	\$	8,193.89
143410	STAPLES	Non-Instructional Supplies	\$	1,459.67
143425	STAPLES	Non-Instructional Supplies	\$	539.98
143426	IRLEN INSTITUTE	Non-Instructional Supplies	\$	95.11
143427	FASTSIGNS	Non-Instructional Supplies	\$	123.41
143428	STAPLES	Non-Instructional Supplies	\$	175.09
143429	STAPLES	Non-Instructional Supplies	\$	104.33
143447	STAPLES	Non-Instructional Supplies	\$	373.37
143448	STAPLES	Non-Instructional Supplies	\$	74.07
143449	STAPLES	Non-Instructional Supplies	\$	189.76
143450	STAPLES	Non-Instructional Supplies	\$	97.52
143480	SBVC BOOKSTORE	Non-Instructional Supplies	\$	20.99
143481	FISHER, GLORIA	Non-Instructional Supplies	\$	86.59
143501	US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	\$	16.82
143502	AMAZON.COM	Non-Instructional Supplies	\$	59.40
143539	SBVC BOOKSTORE	Non-Instructional Supplies	\$	250.00
143540	STAPLES	Non-Instructional Supplies	\$	367.18
143541	MILLER, SARAH	Non-Instructional Supplies	\$	73.80
143542	SPICERS PAPER INC	Non-Instructional Supplies	\$	1,399.68
143594	STAPLES	Non-Instructional Supplies	\$	150.05
143595	AMERICAN THERMOFORM CORP	Non-Instructional Supplies	\$	6,276.99
143596	STAPLES	Non-Instructional Supplies	\$	814.19
143597	DUB HARRIS CORP	Non-Instructional Supplies	\$	116.75
143598	STAPLES	Non-Instructional Supplies	\$	1,116.46
143616	STAPLES	Non-Instructional Supplies	\$	533.44
143617	STAPLES	Non-Instructional Supplies	\$	235.98
143657	SOCAL MULCH INC	Non-Instructional Supplies	\$	1,369.20
143658	STAPLES	Non-Instructional Supplies	\$	269.88
143659	STAPLES	Non-Instructional Supplies	\$	154.33
143660	US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	\$	250.00
143679	INMARK	Non-Instructional Supplies	\$	130.77
143680	STAPLES	Non-Instructional Supplies	\$	591.81
143681	US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	\$	290.10
143720	BADGE EXPRESS	Non-Instructional Supplies	\$	19.91

Purchase Order Board Report
April 10th, 2014

143721 STAPLES	Non-Instructional Supplies	\$	919.39
143722 STAPLES	Non-Instructional Supplies	\$	545.83
143723 STAPLES	Non-Instructional Supplies	\$	60.37
143751 STAPLES	Non-Instructional Supplies	\$	128.90
143752 STAPLES	Non-Instructional Supplies	\$	152.95
143615 STAPLES	Non-Instructional Supplies	\$	98.09
143451 STAPLES	Non-Instructional Supplies	\$	107.55
143482 STAPLES	Non-Instructional Supplies	\$	210.58
143599 STAPLES	Non-Instructional Supplies	\$	184.94
143593 SCANTRON CORPORATION	Non-Instructional Supplies	\$	918.00
143614 TECHKON USA LLC	Non-Instructional Supplies	\$	120.00
143661 MEYER EDUCATIONAL PRODUCTS	Non-Instructional Supplies	\$	189.00
143511 STAPLES	Non-Instructional Supplies	\$	150.40
143756 US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	\$	199.00
143543 REVOLVING CASH	Officials	\$	100.00
143503 STATE BOARD OF EQUALIZATION	Operational Expenses & Fees	\$	4,173.00
143398 HAMPTON INN	Operational Expenses & Fees	\$	2,634.90
143407 HOLIDAY INN	Operational Expenses & Fees	\$	1,921.00
143483 BOARD OF REGISTERED NURSING	Operational Expenses & Fees	\$	200.00
143484 COSTCO	Operational Expenses & Fees	\$	456.76
143485 GOMEZ, LAURA	Operational Expenses & Fees	\$	121.31
143504 MUSEUM OF TOLERANCE	Operational Expenses & Fees	\$	346.50
143544 ENGSTROM, VANESSA	Operational Expenses & Fees	\$	300.00
143545 A & M TREE SERVICE	Operational Expenses & Fees	\$	1,500.00
143546 MERIT OIL CO	Operational Expenses & Fees	\$	1,500.00
143547 SBVC FOOD SERVICES	Operational Expenses & Fees	\$	95.70
143548 PURPLE EASEL	Operational Expenses & Fees	\$	720.00
143549 MIDWEST GLOBAL GROUP INC	Operational Expenses & Fees	\$	825.38
143600 YOUNG VISIONARIES YOUTH	Operational Expenses & Fees	\$	300.00
143601 SBVC FOOD SERVICES	Operational Expenses & Fees	\$	1,660.00
143602 STARGAZER PRODUCTIONS INC	Operational Expenses & Fees	\$	3,800.00
143603 NICHOLS, BARBARA	Operational Expenses & Fees	\$	24.15
143662 BAGUETTE BAKERY & CAFE	Operational Expenses & Fees	\$	1,006.02
143663 CALIFORNIA SCIENCE CENTER	Operational Expenses & Fees	\$	289.75
143664 MANUFACTURING SKILL STANDARDS	Operational Expenses & Fees	\$	900.00
143665 MORENO, MARIANA	Operational Expenses & Fees	\$	100.00
143666 ORIGINAL TACO GIRLS, THE	Operational Expenses & Fees	\$	400.00
143667 SBVC FOOD SERVICES	Operational Expenses & Fees	\$	288.75
143668 SBVC FOOD SERVICES	Operational Expenses & Fees	\$	1,180.01
143430 HOLIDAY INN	Operational Expenses & Fees	\$	2,507.00
143613 VERIZON CALIFORNIA	Operational Expenses & Fees	\$	23,842.00
143612 WELLS, CAROL	Operational Expenses & Fees	\$	42.51
143671 FAILSAFE TESTING	Operational Expenses & Fees	\$	1,491.25
143610 DAN LYMAN CONSTRUCTION	Operational Expenses & Fees	\$	4,320.00
143487 LABORATORY MICROSCOPE SPEC	Operational Expenses & Fees	\$	910.00
143550 ASHLOCK, JESS	Operational Expenses & Fees	\$	540.00
143608 VISTA ENVIROMENTAL CONSULTING	Operational Expenses & Fees	\$	1,000.00

Purchase Order Board Report

April 10th, 2014

143488 BEST GOLF CARTS INC	Operational Expenses & Fees	\$	378.00
143755 PACIFIC INDUSTRIAL ELECTRIC	Operational Expenses & Fees	\$	5,000.00
143669 BAHNER, DANIEL	Refreshments	\$	228.43
143605 SBVC FOOD SERVICES	Refreshments	\$	293.19
143606 SBVC SUN ROOM	Refreshments	\$	300.00
143431 US BANK CORPORATE PMT SYSTEMS	Refreshments	\$	13.99
143607 US BANK CORPORATE PMT SYSTEMS	Refreshments	\$	27.58
143754 US BANK CORPORATE PMT SYSTEMS	Refreshments	\$	27.58