

**San Bernardino Community College District
Regular Meeting of the Board of Trustees
114 S. Del Rosa Drive, San Bernardino, CA 92408
Thursday, July 10, 2014 – 4:00 p.m. – Board Room**

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE

2. ANNOUNCEMENT OF CLOSED SESSION ITEMS

- a. Conference with Labor Negotiators
Government Code 54957.6
Agency Negotiators: Bruce Baron and Jack Miyamoto
CTA
CSEA
Management/Supervisors
Confidential Employees

3. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

The San Bernardino Community College Board of Trustees welcomes public comment on any issue within the jurisdiction of the District. Comments must be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the Board may ask staff to review a matter or may ask that a matter be put on a future agenda. As a matter of law, members of the Board may not discuss or take action on matters raised during public comment unless the matters are properly noticed for discussion or action.

Anyone who requires a disability-related modification or accommodation in order to participate in the public meeting should contact the Chancellor's Office at (909) 382-4091 as far in advance of the Board meeting as possible.

4. CONVENE CLOSED SESSION

5. RECONVENE PUBLIC MEETING

6. REPORT OF ACTION IN CLOSED SESSION (if any)

7. PUBLIC COMMENT

The San Bernardino Community College Board of Trustees welcomes public comment on any issue within the jurisdiction of the District. Comments must be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the Board may ask staff to review a matter or may ask that a matter be put on a future agenda. As a matter of law, members of the Board may not discuss or take action on matters raised during public comment unless the matters are properly noticed for discussion or action in Open Session.

Anyone who requires a disability-related modification or accommodation in order to participate in the public meeting should contact the Chancellor's Office at (909) 382-4091 as far in advance of the Board meeting as possible.

8. INSTITUTIONAL PRESENTATIONS

- a. Affordable Care Act Overview (15 minute maximum)
Kimberly Miltier, Account Executive, Keenan & Associates

9. APPROVAL OF MINUTES

- a. June 12, 2014 (p.5)

10. REPORTS

Under Section 54954.2(a)(2) of the Brown Act, trustees are permitted to make a brief announcement or to make a brief report on his or her own activities.

- a. Board Members
- b. Student Trustees
- c. Chancellor
 - i. Board Information Requests (p.22)
- d. CHC
 - i. President
 - ii. Academic Senate
 - iii. Classified Senate
 - iv. Associated Students
- e. SBVC
 - i. President
 - ii. Academic Senate
 - iii. Classified Senate
 - iv. Associated Students
- f. CSEA
- g. CTA

11. CONSENT AGENDA

The Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Board at one time without discussion. Any member of the Board, staff member or citizen may request that an item be removed from this section for discussion.

a. INSTRUCTIONAL/STUDENT SERVICES

- i. Consideration of Approval of Donation – CHC (p.29)
- ii. Consideration to Approve Advisory Committees – CHC (p.30)
- iii. Consideration to Approve Advisory Committees – SBVC (p.34)
- iv. Consideration to Approve the Child Development Center Program – SBVC (p.46)

b. HUMAN RESOURCES

- i. Consideration of Acceptance of Academic Employee Resignation (p.52)
- ii. Consideration of Acceptance of Classified Employee Resignation (p.53)
- iii. Consideration of Approval of Adjunct & Substitute Academic Employees (p.54)
- iv. Consideration of Approval of Classified Employee Promotions (p.56)
- v. Consideration of Approval of Classified Employees (p.57)
- vi. Consideration of Approval of District Volunteers (p.59)
- vii. Consideration of Approval of Interim Dean Appointment (p.62)
- viii. Consideration of Approval of Non-Instructional Pay for Academic Employees (p.63)
- ix. Consideration of Approval of One Year Employment Management Contract (p.69)

- x. Consideration of Approval of Revision to Professional Expert Rate of Pay Schedule (p.71)
- xi. Consideration of Approval of Salary Advancement for Academic Employees (p.74)
- xii. Consideration of Approval of Salary Step Advancement for Management Employee (p.75)
- xiii. Consideration of Approval of Short-Term, Substitute & Professional Expert Employees (p.76)
- xiv. Consideration of Approval of Student Services Reorganization Plan Personnel Action (p.92)
- xv. Consideration of Approval of Temporary Academic Employees (p.93)
- xvi. Consideration of Approval of Two-Year Contract Academic Employees (p.95)

c. FISCAL SERVICES

- i. Consideration of Approval of Conference Attendance (p.97)
- ii. Consideration of Approval of District & College Expenses (p.103)
- iii. Consideration of Approval of Individual Memberships (p.108)
- iv. Consideration of Approval of Professional Services Contracts (p.110)
- v. Consideration of Approval of Routine Contracts (p.115)
- vi. Consideration of Approval of Surplus Property (p.140)

12. ACTION AGENDA

a. INSTRUCTIONAL/STUDENT SERVICES

- i. Consideration of Approval of Accreditation Self Evaluation 2014 – CHC (p.143)
- ii. Consideration of Approval of Accreditation Self Evaluation 2014 – SBVC (p.144)

b. HUMAN RESOURCES

- i. Consideration of Acceptance of Academic Employee Retirement (p.145)
- ii. Consideration of Approval of Long Service Recognition Increase for Confidential Employees (p.146)
- iii. Consideration of Approval of Ratification of CSEA Tentative Agreement (p.148)

c. FISCAL SERVICES

- i. Consideration of Approval of Amendment 003 – Kitchell (p.150)
- ii. Consideration of Approval of Amendment 006 - Snipes-Dye (p.152)
- iii. Consideration of Approval of Amendment 006 - Vista Environmental (p.155)
- iv. Consideration of Approval of Change Order 01 - Anderson Air Conditioning (p.159)
- v. Consideration of Approval of Gann Limit (p.162)
- vi. Consideration of Approval of Measure M Change Orders & Amendments (p.164)
- vii. Consideration of Approval to Accept Board Policies (p.169)
- viii. Consideration of Approval to Pay Employee Load Banking Hours (p.185)

d. RESOLUTIONS

- i. Consideration of Approval to Adopt a Resolution Ratifying use of Lease Leaseback - New Crafton Center (p.186)
- ii. Consideration of Approval to Adopt Resolution Ordering School District Election for Governing Board Members Whose Term Expires 12-5-14 (p.190)
- iii. Consideration of Approval to Adopt Resolutions and Signature Authorizations (p.193)

13. INFORMATION ITEMS

- a. Applause Cards (p.198)
- b. Budget Report (p.213)
- c. Clery Report (p.255)
- d. General Fund Cash Flow Analysis (p.257)
- e. Local Hire Summary Report (p.259)
- f. Measure M Change Order Summary (p.263)
- g. Purchase Order Report (p.287)

14. ADJOURN – the next Board of Trustees Meeting will be Thursday, August 14, 2014 at SBCCD Board Room.

**San Bernardino Community College District
Minutes of the Board of Trustees
114 S. Del Rosa Drive, San Bernardino, CA 92408
Thursday, June 12, 2014 – 4:00 p.m. – Board Room**

CALL TO ORDER – PLEDGE OF ALLEGIANCE

President Ferracone called the meeting to order at 4:00pm
Trustee Longville led the Pledge of Allegiance.

Members Present:

Donna Ferracone, President
Dr. Kathleen Henry, Vice President
Joseph Williams, Clerk – arrived late at 6:10pm
Donald Singer
Nickolas W. Zoumbos
Gloria Macias Harrison
John Longville
Alexis Panaguiton, Student Trustee, CHC
Tiffany Guzman, Student Trustee, SBVC

Members Absent:

None

Administrators Present:

Bruce Baron, Chancellor
Dr. Cheryl Marshall, President, CHC
Dr. Gloria Fisher, Interim President, SBVC
Dr. Jack Miyamoto, Human Resources Consultant
Timothy L. Oliver, Interim Vice Chancellor Fiscal Services

Administrators Absent:

None

STUDENT TRUSTEES

Oath of Office for 2014-2015 Student Trustees

President Ferracone introduced the incoming Student Trustees, Alexis Panaguiton, CHC and Tiffany Guzman, SBVC and performed the Oath of Office.

Special Presentation to Outgoing Student Trustees

President Ferracone presented the outgoing Student Trustee, Yasmeen Flores, CHC with a framed resolution from the Board of Trustees and Chancellor. Rosalinda Sosa Sanchez, SBVC was not in attendance to receive her award.

Approval of Resolution - Student Trustee Rosalinda Sosa Sanchez

Trustee Harrison moved, Trustee Henry seconded, and the Board members voted as follows:
To adopt a resolution recognizing the contributions of Student Trustee Rosalinda Sosa Sanchez to the San Bernardino Community College District.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Zoumbos
NOES: None
ABSENT: Williams
ABSTENTIONS: None

Approval of Resolution - Student Trustee Yasmeen Flores

Trustee Harrison moved, Trustee Henry seconded, and the Board members voted as follows:
To adopt a resolution recognizing the contributions of Student Trustee Yasmeen Flores to the San Bernardino Community College District.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Zoumbos
NOES: None
ABSENT: Williams
ABSTENTIONS: None

ANNOUNCEMENT OF CLOSED SESSION ITEMS

Conference with Labor Negotiators, Government Code 54957.6

Agency Negotiators: Bruce Baron and Jack Miyamoto

CTA

CSEA

Management/Supervisors

Confidential Employees

Conference with Legal Counsel – Existing Litigation, Government Code Section 54956.9(d)(1)

Workers Compensation Claim #479295

Public Employee Employment, Government Code Section 54957, Title: Adjunct Faculty

Public Employee Performance Evaluation, Government Code 54957, Title: Chancellor

PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

None

CONVENE CLOSED SESSION

The board convened to closed session at 4:15pm

RECONVENE PUBLIC MEETING

The public meeting was reconvened at 5:06pm

REPORT OF ACTION IN CLOSED SESSION

The Board voted as follows to approve Claim #479295, in the amount of \$4140.00 (6%) with stipulation of future medical provision open.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Zoumbos
NOES: None
ABSENT: Williams
ABSTENTIONS: None

PUBLIC COMMENT

Public comments were made by Timothy Forrest, Alfredo Fierros, Claudia Menocal, and Henry Geiger.

INSTITUTIONAL PRESENTATIONS

Andrew Montana, Jordan Brown, and Breanna Herrera gave a presentation on Middle College High School as submitted.

APPROVAL OF MINUTES

Trustee Singer moved, Trustee Zoumbos seconded, and the Board members voted as follows:
To approve the minutes of May 29, 2014.

AYES: Ferracone, Harrison, Henry, Singer, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: Williams
ABSTENTIONS: Longville

REPORTS

Board Members

Trustee Henry attended a Crafton Professional Classified event and Dr. Marshall's presentation on personality types and learning how to work best with opposite types.

Trustee Harrison attended the San Bernardino Area Chamber of Commerce Law Enforcement Dinner.

Trustee Longville attended a press conference in Los Angeles in support of legislation for student transportation. President Ferracone attended Classified Session at Crafton Hills College with Bryan Reece on "Engage, Learn, Advance".

Student Trustees

Student Trustee Guzman reported attending ASG meeting at San Bernardino Valley College . Hosting first Student Trustee meeting.

Student Trustee Panaguiton reported ID machine is up and running the end of the month. Working with Bryan Reece on a Tablet Initiative to use iPad as book.

Trustee Williams arrived late at 6:10pm. Trustee Williams reported being in Sacramento serving on a commission to serve people with disabilities. The commission will be moving recommendations forward to the State Chancellor's Office to ask the CCD's to assist with goals to increase the number of disabled employees in health related fields.

Chancellor Board Information Requests

Chancellor Baron reported being a part of the Consortium Grant Initiative. Met with Crafton Hills Classified Senate to hear their concerns about the District. The Chancellor also attended Westside Action Group meeting last week to give an update on the District.

SBVC

President

Dr. Fisher reported her excitement to see the growth of MCHS and announced the new employee Amber Gallagher, Director of Financial Services at SBVC. Auto packaging system is being implemented to streamline the process. The new foundation President is Linda Savage and Gloria Harrison is the Vice President. New Director, Kevin Dooley is serving as the Interim Foundation Director. The next manager's training session will be a strengths-based training program. President's report was submitted.

Classified Senate

Cassandra Thomas reported a successful Classified Senate BBQ. Senate meeting discussed 3-year Staffing Plan and hopes to have recommendations in the Fall. Classified Senate looks forward to concluding the negotiations of the CSEA salary agreement.

Associated Students

Tim Forest, Outgoing Vice President of ASG reported hosting Region 9 at the SBVC campus. Hosted a congressional candidacy forum and both candidates succeeded in moving forward to general election. ASG gave away five sashes and gowns for graduation. Student organization meeting space is inadequate on campus. ASG will continue to bring this forward.

CHC

President

10-year celebration of the Olympic pool on July 10-11. In the Fall, College Hour 4 days a week. Classified Professionals Week was successful. June 23 Region 9 joint meeting of CEO's and Economic Development Deans. President's report was submitted.

Associated Students

Crystal, President-Elect for ASG reported they are planning Student Senate Retreats August 12-15.

CTA

Sherril Lillard thanked the board for approving the tentative agreement last month. Look forward to continuing working with the negotiation team. It is important to hire full time faculty and hopes the trend being seen across the state will extend to this District.

CONSENT AGENDA
INSTRUCTIONAL/STUDENT SERVICES

Consideration of Approval of Advisory Committee

Trustee Singer moved, Trustee Harrison seconded, and the Board members voted as follows:
To approve the Library Technology Advisory Committee Members who serve the various academic programs throughout our campus at SBVC.

- AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
- NOES: None
- ABSENT: None
- ABSTENTIONS: None

Consideration of Approval of Curriculum – SBVC

Trustee Singer moved, Trustee Harrison seconded, and the Board members voted as follows:
To approve the SBVC curriculum modifications.

- AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
- NOES: None
- ABSENT: None
- ABSTENTIONS: None

Consideration of Approval of Curriculum Modifications – CHC

Trustee Singer moved, Trustee Harrison seconded, and the Board members voted as follows:
To approve the CHC curriculum modifications.

- AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
- NOES: None
- ABSENT: None
- ABSTENTIONS: None

Consideration of Approval of Donation – San Bernardino Valley College

Trustee Singer moved, Trustee Harrison seconded, and the Board members voted as follows:
To accept the donation of one (1) Crane and Bamboo Sculpture is being made to the Art Department from Mari Mantle to support the Department at San Bernardino Valley College.

- AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
- NOES: None
- ABSENT: None
- ABSTENTIONS: None

HUMAN RESOURCES

Consideration of Acceptance of Academic Employee Resignation

Trustee Singer moved, Trustee Harrison seconded, and the Board members voted as follows:
To accept the resignation of Kevin Emerson, Instructor, Physical Education, SBVC.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Academic Employee

Trustee Singer moved, Trustee Harrison seconded, and the Board members voted as follows:
To approve the appointment of Evan Sternard, Counselor, CHC.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Adjunct & Substitute Academic Employees

Trustee Singer moved, Trustee Harrison seconded, and the Board members voted as follows:
To approve the employment of adjunct and substitute academic employees as needed for the 2013-2014 & 2014-2015 academic years.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Classified Employee Promotion

Trustee Singer moved, Trustee Harrison seconded, and the Board members voted as follows:
To approve the promotion of Dianna Jones, Senior Programmer/Analyst, Annex.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Coordinator Stipends

Trustee Singer moved, Trustee Harrison seconded, and the Board members voted as follows:
To approve Coordinator Stipends for the 2014-2015 academic year.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of District Volunteers

Trustee Singer moved, Trustee Harrison seconded, and the Board members voted as follows:
To approve District volunteers.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Faculty Chair Stipends

Trustee Singer moved, Trustee Harrison seconded, and the Board members voted as follows:
To approve Faculty Chair Stipends for the 2014-2015 academic year.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Management Resignations

Trustee Singer moved, Trustee Harrison seconded, and the Board members voted as follows:
To accept the resignation of Megan Crail, Interim Assistant Director, Applied Technologies Training Programs, ATTC, and Jerald Rathbun, Director, Engineering & Technology, KVCR.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of New Classified Job Description

Trustee Singer moved, Trustee Harrison seconded, and the Board members voted as follows:
To approve the new classified job description for Research Data Specialist.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Non-Instructional Pay for Academic Employees

Trustee Singer moved, Trustee Harrison seconded, and the Board members voted as follows:
To approve non-instructional pay for academic employees.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Reassignment of Academic Employee

Trustee Singer moved, Trustee Harrison seconded, and the Board members voted as follows:
To approve the reassignment of Marty Milligan, Interim Coordinator, DSP&S, SBVC.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Revised Classified Job Description

Trustee Singer moved, Trustee Harrison seconded, and the Board members voted as follows:
To approve the revised classified job description, Laboratory Technician, Culinary Arts.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Revision to Short-Term Rates of Pay

Trustee Singer moved, Trustee Harrison seconded, and the Board members voted as follows:
To approve the revision of the Short-Term Rates of Pay to reflect the minimum wage increases.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Revision to the Professional Expert Rate of Pay Schedule

Trustee Singer moved, Trustee Harrison seconded, and the Board members voted as follows:
To approve the revision to the Professional Expert Rate of Pay Schedule.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Salary Advancement for Academic Employees

Trustee Singer moved, Trustee Harrison seconded, and the Board members voted as follows:
To approve the salary advancement for Sharon Chapman, Instructor, English, SBVC, and Roger Powell, Instructor, Office Information Systems, SBVC.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Salary Step Advancement for Management Employee

Trustee Singer moved, Trustee Harrison seconded, and the Board members voted as follows:
To approve the salary step advancement for Haragewen Kinde, Vice President, Instruction, SBVC.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Short-Term, Substitute & Professional Expert Employees

Trustee Singer moved, Trustee Harrison seconded, and the Board members voted as follows:
To approve the employment of short-term, substitute & professional expert employees.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Temporary Academic Employee

Trustee Singer moved, Trustee Harrison seconded, and the Board members voted as follows:
To approve the temporary academic appointment of Emily Spencer, Chemistry Instructor, CHC.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval to Extend Contract for Temporary Academic Employees

Trustee Singer moved, Trustee Harrison seconded, and the Board members voted as follows:
To approve the temporary contract extension for Luis Mondragon, Developmental Studies Specialist, CHC.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: None
ABSTENTIONS: None

FISCAL SERVICES

Consideration of Approval of Conference Attendance

Trustee Singer moved, Trustee Harrison seconded, and the Board members voted as follows:
To approve the attached conference attendance requests.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of District & College Expenses

Trustee Singer moved, Trustee Harrison seconded, and the Board members voted as follows:
To approve the attached requests for District/College Expenses.

- AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
- NOES: None
- ABSENT: None
- ABSTENTIONS: None

Consideration of Approval of Individual Memberships

Trustee Singer moved, Trustee Harrison seconded, and the Board members voted as follows:
To approve the attached request for individual memberships.

- AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
- NOES: None
- ABSENT: None
- ABSTENTIONS: None

Consideration of Approval of Professional Services Contracts

Trustee Williams moved, Trustee Longville seconded, and the Board members voted as follows:
To approve the attached list of Professional Services contracts/agreements with a quarterly update from the SBVC Foundation. Motion Failed.

- AYES: Longville, Williams
- NOES: Ferracone, Harrison, Henry, Singer, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
- ABSENT: None
- ABSTENTIONS: None

Trustee Singer moved, Trustee Henry seconded, and the Board members voted as follows:
To approve the attached list of Professional Services contracts/agreements as presented. Dr. Fisher was asked to provide an update in her President’s Reports.

- AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
- NOES: None
- ABSENT: None
- ABSTENTIONS: None

Consideration of Approval of Routine Contracts

Trustee Harrison moved, Trustee Henry seconded, and the Board members voted as follows:
To ratify the attached list of routine contracts/agreements and memorandums of understanding. Trustee Williams asked for the DataTel/Ellucian agreement to be reviewed, have students surveyed on their experience, and have other options considered. Dr. Kuck was asked to speak to the request. The migration will take 3-4 years and the vendor receives feedback based on several community colleges. Campuses do campus climate surveys and 70-80% were satisfied with the system.

- AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
- NOES: None
- ABSENT: None
- ABSTENTIONS: None

Consideration of Approval of Surplus Property

Trustee Singer moved, Trustee Harrison seconded, and the Board members voted as follows:
To declare the listed equipment and materials as surplus and direct the Business Manager to contact auction houses and appropriate salvage companies for the disposal.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: None
ABSTENTIONS: None

ACTION AGENDA
HUMAN RESOURCES

Consideration of Acceptance of Academic Employee Retirement

Trustee Williams moved, Trustee Henry seconded, and the Board members voted as follows:
To accept the retirement of Christie Winter, Instructor, Nursing, SBVC, and Michael Durrett, Instructor, Real Estate/Business Administration, SBVC.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Acceptance of Classified Employee Retirement

Trustee Henry moved, Trustee Williams seconded, and the Board members voted as follows:
To accept the retirement of Miriam Williams, Clerical Assistant II, CHC, Janet Burnham, Instructional Assessment Technician, CHC, and Lorraine Norton, Administrative Assistant II, Confidential, District.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Five-Month Employment Management Contract

Trustee Henry moved, Trustee Singer seconded, and the Board members voted as follows:
To approve a five-month employment contract for Wendy Zinn, Manager, CTE Community Collaborative, ATTC.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of One Year Employment Management Contracts

Trustee Williams moved, Trustee Henry seconded, and the Board members voted as follows:
To approve one-year employment contracts for academic and classified managers.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Ratification of CSEA Tentative Agreement

Trustee Longville moved, Trustee Henry seconded, and the Board members voted as follows:
To ratify the Tentative Agreement between the SBCCD and CSEA Chapter #291.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval to Extend Interim Management Assignments

Trustee Henry moved, Trustee Harrison seconded, and the Board members voted as follows:
To approve the interim management extensions for Albert Maniaol, Interim Dean of Applied Technology, Transportation, & Culinary Arts, SBVC, Carolyn Lindsey, Interim Director, Student Life, SBVC, Edward Millican, Interim Dean of Social Science, Human Development, & Physical Education, SBVC, Shalita Tillman, Interim Manager, CalWORKS & Workforce Development, SBVC, Maria C. Rodriguez, Interim Director, EOPS, CARE, & CALWORKS, SBVC, Thang Nguyen, Interim Scholarship Program Administrator, SBVC, Jeffrey Klug, Interim Director, Police Academy, SBVC, Gregory Zerovnik, Interim Director, Marketing & Public Relations, SBVC, Terria Smith, Interim Tribal Liaison KVCR, Jeffrey McCumber, Interim Art Director, KVCR, and Tim Oliver, Interim Vice Chancellor, Business & Fiscal Services.
Student Trustee Guzman requested to have student trustee involved in the hiring committee when there is heavy student interaction. Dr. Miyamoto will look into the job description and advise.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: None
ABSTENTIONS: None

FISCAL SERVICES

Consideration of Approval of Amendment 001 – PMSM

Trustee Harrison moved, Trustee Longville seconded, and the Board members voted as follows:
To approve Amendment 001 to the PMSM Architects contract for the Maintenance and Operations Building Renovation project at Crafton Hills College in the amount of \$51,000.00.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Amendment 003 – HMC

Trustee Harrison moved, Trustee Longville seconded, and the Board members voted as follows:
To approve Amendment 003 to the HMC Architects contract for the New Crafton Center at CHC in the amount of \$2,120.00.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Amendment 005 – HMC

Trustee Harrison moved, Trustee Longville seconded, and the Board members voted as follows:
To approve Amendment 005 to the HMC Architects contract for the Gymnasium Project at SBVC, in the amount of \$222,760.00.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Amendment 007 – Steinberg

Trustee Harrison moved, Trustee Longville seconded, and the Board members voted as follows:
To approve Amendment 007 to the Steinberg Architects contract for the Physical Education Complex project at CHC in the amount of \$33,080.00.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Authorized Signature List

Trustee Henry moved, Trustee Singer seconded, and the Board members voted as follows:
To approve the attached Authorized Signature List for Fiscal Year 2014-15.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Budget Adjustments

Trustee Henry moved, Trustee Longville seconded, and the Board members voted as follows:
To approve the attached Budget Adjustments.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of District Bank Accounts

Trustee Longville moved, Trustee Henry seconded, and the Board members voted as follows:
To approve the District's existing bank accounts.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Five Year Construction Plan

Trustee Williams moved, Trustee Henry seconded, and the Board members voted as follows:
To approve the 2016-17 Five Year Construction Plan.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
 NOES: None
 ABSENT: None
 ABSTENTIONS: None

Consideration of Approval of Measure M Construction Changes

Trustee Harrison moved, Trustee Zoumbos seconded, and the Board members voted as follows:
To approve this single action item for Measure M construction change orders and amendments. These changes are required and necessary, benefit the District, and reflect the most favorable negotiated costs.

Crafton Hills College – Occupational Education 2 Building						
	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
Sinanian Development	CA #1	15,888,000.00	0.00	38,321.93	15,926,321.93	0.0%

Crafton Hills College – Temporary Parking Lot						
	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
Three Peaks	CO #1	169,500.00	0.00	4,369.93	173,869.93	2.58%

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
 NOES: None
 ABSENT: None
 ABSTENTIONS: None

Consideration of Approval of Sole Source Purchase - Forest Incentives

Trustee Harrison moved, Trustee Henry seconded, and the Board members voted as follows:
To approve purchasing from Forest Incentives, Ltd. as a sole source vendor.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
 NOES: None
 ABSENT: None
 ABSTENTIONS: None

Consideration of Approval to Accept Board Policies for First Reading

Trustee Singer moved, Trustee Longville seconded, and the Board members voted as follows:

To accept Board Policies 1100 SBCCD, 1200 District Mission Statement, 2200 Board Duties & Responsibilities, and 2410 Board Policies & Administrative Procedures for first reading. AP 2410 Board Policies & Administrative Procedures is submitted for information only.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: None
ABSTENTIONS: Williams

Consideration of Approval to Adopt 2014-15 Tentative Budget

Trustee Harrison moved, Trustee Singer seconded, and the Board members voted as follows:

To adopt the attached Fiscal Year 2014-15 Tentative Budget.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval to Award Lease-Leaseback Contract – Swinerton

Trustee Harrison moved, Trustee Singer seconded, and the Board members voted as follows:

To award Proposal #52714 and contract to Swinerton Builders, Inc. of Irvine, California, as the general contractor for the San Bernardino Valley College Gymnasium Project in the amount of \$56,602,191.80. This includes the base contract amount of \$51,456,538.00 as well as any and all change orders up to \$5,145,653.80 approved by the Vice Chancellor of Business & Fiscal Services, as set forth in the original contract.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval to Award RFP and Contract – Citadel

Trustee Henry moved, Trustee Harrison seconded, and the Board members voted as follows:

To award Request for Proposal (RFP) 2014-04 Loss Control & Safety Services to Citadel Environmental Services, Inc. for the purpose of providing loss control & safety services to the San Bernardino Community College District.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval to Award RFP and Contract – Keenan

Trustee Henry moved, Trustee Harrison seconded, and the Board members voted as follows:

To award Request for Proposal (RFP) 2014-02 Employee Benefits Insurance Broker and Consulting Services, and approve contract to Keenan and Associates for the purpose of providing employee benefits, insurance brokering, and consulting services to the San Bernardino Community College District.

Trustee Williams requested a zip code report on the workforce/local hires to identify where they are coming from.

- AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
- NOES: None
- ABSENT: None
- ABSTENTIONS: None

Consideration of Approval to Ratify Contract - RDM Electric

Trustee Harrison moved, Trustee Henry seconded, and the Board members voted as follows:

To ratify a contract with RDM Electric, Inc. of Chino, California for the Exterior Security Lighting Fixtures – Applied Technology and Transportation Building project at SBVC in the amount of \$44,950.00.

- AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
- NOES: None
- ABSENT: None
- ABSTENTIONS: None

Consideration of Approval to Transfer RDA Funds

Trustee Henry moved, Trustee Zoumbos seconded, and the Board members voted as follows:

To approve the transfer of \$3,973,307.37 of Redevelopment Agency (RDA) funds received during Fiscal Year 2012-2013 from Fund 41 Capital Outlay to the Unrestricted General Fund.

- AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
- NOES: None
- ABSENT: None
- ABSTENTIONS: None

RESOLUTIONS

Resolution - African American Music Month

Trustee Henry moved, Trustee Williams seconded, and the Board members voted as follows:

To adopt a resolution recognizing the profound contributions of African-Americans as composers, singers, songwriters, musicians and music producers to our Nation, the state of California, and to our local community.

- AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
- NOES: None
- ABSENT: None
- ABSTENTIONS: None

Resolution – Child Development Division, California Department of Education

Trustee Harrison moved, Trustee Zombos seconded, and the Board members voted as follows:
To approve the Resolution on Reduced Days of Operation for the Child Development Division, California Department of Education.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zombos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: None
ABSTENTIONS: None

Resolution - Expenditure Report for Proposition 30 EPA

Trustee Henry moved, Trustee Harrison seconded, and the Board members voted as follows:
To adopt the attached resolution regarding the expenditure of Proposition 30 Education Protection Account Funds.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zombos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: None
ABSTENTIONS: None

Resolution - Lease Leaseback Award - Gymnasium at SBVC

Trustee Harrison moved, Trustee Henry seconded, and the Board members voted as follows:
To adopt Lease Leaseback Resolution No. 1, ratifying District staff's authority to issue a Request for Proposal and Qualifications and Proposals from general contractors, licensed and in good standing with the state of California, to enter into, execute, and deliver a Site Lease, a Facilities Lease, and related construction agreements to provide work, labor, services, material, equipment, supplies, apparatus, and the like, for the New Gymnasium project at San Bernardino Valley College.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zombos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: None
ABSTENTIONS: None

Resolution - LGBT Pride Month

Trustee Singer moved, Trustee Longville seconded, and the Board members voted as follows:
To adopt a resolution recognizing the importance of expanding our acceptance of the diverse culture in the San Bernardino Community College District and the Inland Empire.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zombos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: None
ABSTENTIONS: None

INFORMATION ITEMS

Applause Cards

Budget Report Student Trustee Guzman requested for clarification on p.438 item 5200. Are students allowed to use the funds for traveling expenses?

Clery Report

General Fund Cash Flow Analysis

Measure M Change Order Summary

Police Department Manual

Purchase Order Report

Quarterly Financial Status Report

ADJOURN

President Ferracone adjourned the meeting at 6:59pm

Joseph Williams, Clerk
San Bernardino Community College District
Board of Trustees

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: July 10, 2014
SUBJECT: Board of Trustees Information Requests

RECOMMENDATION

This item is for information only. No action is required.

ANALYSIS

The Board of Trustees requested a form be developed to track requests made by the board and updates be provided at board meetings.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention, and Success
- III. Resource Management for Efficiency, Effectiveness, and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

No impact to the budget.

**San Bernardino Community College District
Board of Trustees Information Requests
(Updated June 16, 2014)**

Date of Board Request	Request	Requested By	Planned Completion Date	Comments
May 29, 2013 October 10, 2013 November 14, 2013	How labor market data is used to determine vocational course offerings. Consider Linked Learning as a strategy to teach our students. Track students who receive certificates and move to employment in the fields they were trained in (on a quarterly basis).	Trustee Williams	Completed	
October 10, 2013	Review current policies and bylaws to make sure they reflect current board realities.	Trustee Williams	January 2014 – June 2014 + time through collegial consultation	Planned work with Community College League consultant to review all Board policies and procedures for updates based on current legal recommendations and draft policies or procedures that are required but not currently in place. 1 st committee meeting with Dr. Jane Wright on January 30, 2014. Multiple meetings with various work groups have taken place and are scheduled to go

				through the collegial consultation process. District Assembly adopted a new review process and has implemented for a more expeditious process as of 4/1/14.
October 10, 2013	Host a Board of Trustees meeting at the college campuses.	Trustee Williams	Completed	March 13, 2014 to be held at SBVC; April 10, 2014 to be held at CHC.
October 10, 2013	Consider succession planning at the President/CEO and Cabinet levels.	Trustee Williams	Open	For discussion with Chancellor's Cabinet. Policies are being developed through CCLC Consultant
October 10, 2013	Does SBCCD participate in the Eligible Training Provider's List	Trustee Williams	Completed	Explanation of ETPL process provided to Board with possible use by SBCCD Economic Development and Corporate Training Division on select programs.
November 14, 2013	Redistricting maps to include major streets.	Board of Trustees	Completed	
November 14, 2013	Board Meeting Position on AB 955	Board of Trustees	Completed	
November 14, 2013	Professional Services Contracts to reflect a total amount for multi-year contracts.	Trustee Williams	Completed	
November 14, 2013	Form a committee of three to work on future board study session contents and be the conduit to the rest of the board.	Trustee Henry	Completed	Trustee Williams, Zoumbos, and Henry will serve on the committee.
November 14, 2013	Board of Trustees were encouraged to participate and go through safety overview training.	Trustee Williams	Board to determine date	Topics to include: 1. Workers' Compensations data- frequency/severity
December		Trustee Henry & Williams		

<p>12, 2013 revised</p>	<p>Trustee Henry asked for clarification on topics 1-4. She understood this as more of a safety training overview and asked Trustee Williams to elaborate on what his recollection was.</p> <p>Trustee Williams said his comment was structured more around what is the board's role if there is an earthquake? Could we simulate the board exercise on the Great Shakeout.</p> <p>Chancellor Baron reported the items came directly from the minutes. #4 is the tabletop emergency exercise that Trustee Williams asked for. When there was a discussion on Workers Comp information, Trustee Williams requested to be informed and the board to receive further data. We can remove the items to address only the safety training overview.</p>			<p>1. what the data means/process for filing a claim in the district</p> <p>2. MSDS now SDS database—How it works</p> <p>3. Safety training monthly statistics on training completion—What the numbers mean</p> <p>4. Emergency preparedness/Table-top exercise training in the Spring.</p> <p>Safety training overview focusing on what is the board's role if there is an earthquake? Great Shake-out simulation.</p>
<p>December 12, 2013</p>	<p>Invite the presenters of the CCLC workshops to meet with both campus foundations and Trustees to talk about the role of the department as it gets integrated into campus life.</p>	<p>Trustee Harrison</p>	<p>Completed</p>	<p>The (not-so-secret) Secrets: building a Productive college fundraising program by Dr. Francisco Rodriguez. All Foundation Boards and Board of Trustees were invited to attend.</p>
<p>December</p>	<p>Request during public</p>	<p>Trustee Williams</p>	<p>Completed</p>	<p>Explanation included</p>

12, 2013	comments to have CHC Basic Fire Academy fee structure changed for veterans.			in January 23, 2014 Chancellor's Chat Newsletter and delivered to the board.
February 6, 2014	Request board to take action on KVCR funding to be included in District budget.	Trustee Longville	Completed	The decision about KVCR will be made before the May tentative budget.
February 6, 2014	Requested District to look into \$250M allocated for the Career Pathways Trust Fund.	Trustee Williams	Completed	Chancellor sent this item in Chancellor's Chat 2/21/14.
February 6, 2014	Requested FTES conversion.	Trustee Williams	Completed	Chancellor emailed the board on 2/20/14.
February 6, 2014	Requested a response in writing from both colleges and the District to the recommendations of the Brain Trust. Also include Chancellor and Senior Management reports on how they plan to address not having criteria for the allocation for the District office.	Trustee Ferracone/Trustee Harrison	Completed	Chancellor emailed the report to the board on 2/19/14.
March 13, 2014	Would like to have further research on Guided Pathways to Success (GPS) and would like to see what the colleges and Chancellor think about this program.	Trustee Williams	Completed	Chancellor's Cabinet will review.
March 13, 2014	Would like the board to consider sponsoring students to attend and/or organize a group to present at the A2Men Conference next year.	Trustee Williams	Date to be determined 2015	
April 10, 2014	ID card machine for OmniTrans was reported broken and needing repair.	Trustee Flores	Completed	College President reports that a new machine is being purchased.

May 8, 2014	A request for statistics to be provided on how many students are in athletics, how transfer rate compares to regular students on campus, how many athletes are from feeder schools.	Trustee Harrison	Completed	College president will provide an update on statistics.
May 29, 2014	To change budget cycle to begin review in the fall.	Trustee Williams	January 8, 2015	Chancellor indicated this can begin with the 2015-2016 budget calendar.
May 29, 2014	Asked about the Affordable Care Act; What is it, how does it impact the District, how much? What are the IRS rules for the 30 hour work week as they apply to adjunct instructors?	President Ferracone	Completed	Human Resources will research and update.
May 29, 2014	Requested a detailed breakdown of the tentative budget by college (power point p.36).	Trustee Harrison	Completed	Fiscal Services will provide as requested.
May 29, 2014	Asked Tim Oliver to follow up with the State Chancellor's Office on how the part-time faculty office hours revenue is calculated.	President Ferracone	Completed	Fiscal Services will provide as requested.
May 29, 2014	Asked for a 7-year financial plan for both colleges.	President Ferracone	Completed	Fiscal Services will work with the colleges and provide as requested.
May 29, 2014	Requested date, time, location of the State Chancellor's Budget Conference	President Ferracone	Completed	Fiscal Services will provide as requested.
June 12, 2014	Requested for regular SBVC Foundation Updates	Trustee Williams	Ongoing	Dr. Fisher will provide updates in her President's Reports
June 12, 2014	Would like to see students involved in hiring committee when the staff position requires heavy student interaction.	Student Trustee Guzman	July 10, 2014	Dr. Miyamoto will review the job description and advise.
June 12,	Requested for a zip code report on the	Trustee Williams	Completed	Information item

2014	workforce/local hires to identify where they are coming from.			provided in Board agenda.
June 12, 2014	Clarification on p.438 item 5200. Are students allowed to use the funds for traveling expenses?	Student Trustee Guzman	Completed	Chancellor will review all student expense items in his next meeting with the Student Trustees.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Dr. Cheryl A. Marshall, President, Crafton Hills College
PREPARED BY: Dr. Bryan Reece, Vice President, Instruction, Crafton Hills College
DATE: July 10, 2014
SUBJECT: Consideration of Approval of Donation – Crafton Hills College

RECOMMENDATION:

It is recommended that the Board of Trustees accept the following donation to support the Computer Science Department at Crafton Hills College.

OVERVIEW:

A donation of a HP LaserJet Pro 400 M451d Color Laser Printer is being made to the Computer Science Department.

Item

HP LaserJet Pro 400
M451d Color Laser Printer

Source

George Allison

ANALYSIS:

A donation of one (1) HP LaserJet Pro 400, M451d Color Laser Printer is being made to the Computer Science Department for instructional purposes.

BOARD IMPERATIVE:

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

None

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Dr. Cheryl A. Marshall, President, Crafton Hills College
PREPARED BY: Dr. Bryan Reece, Vice President, Instruction, CHC
DATE: July 10, 2014
SUBJECT: Consideration of Approval of Advisory Committee

RECOMMENDATION

It is recommended that the Board of Trustees approve the Advisory Committee Members who serve the various academic programs throughout our campus.

OVERVIEW

According to Title 5, all vocational programs must have an Advisory Committee. These committees must be presented and approved by the institution's Board of Trustees.

ANALYSIS

Title 5 of the California Code of Regulations explicitly states that vocational programs serving higher educational facilities must have Advisory Committee's. These Advisory Committees are compiled of SBVC faculty, local business, community and industry leaders along with other experts in the field who have extensive knowledge, and/or education, of the subject matter in which they are serving as committee members of. These committee members offer the most up to date knowledge, expertise and guidance through up and coming trends within their chosen field and discipline at hand.

BOARD IMPERATIVE

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None.

Division	Advisory Committee	Advisory Member
Arts and Science	Computer Information Systems/ Business Administration	Denise Allen Bob Duncan Aaron Greene Rick Hogrefe Scott Kennedy Doug Mende Edward Papp Nick Romano Ava Scherneck Yui Shin Margaret Yau
Career Education And Human Development	Paramedic	Ann Sandez Bernie Horak Bill Jones Bob Tyson Bryttany Ferguson Phong Nguyen Grant Malinowski Kevin Chao Monica Padenb Noelle Drazin Danielle Ogaz Terry Flores Kathy Crow June Yamamoto
	Emergency Medical Technician	Gary Reese Bernie Horak Bill Jones Bob Tyson Bryttany Ferguson Phong Nguyen Grant Malinowski Kevin Chao Monica Padenb Noelle Drazin Danielle Ogaz Terry Flores Kathy Crow June Yamamoto
	Child Development	Kathy Adams Amanda Wilcox Barb Kirby Debbie Bogh Kirsten Colvey Gabriela Diaz

Gregory Odle
Judith Harrington
Jule Barta
Kendra Taylor
Denise Knight
Margarity Vance
Thais Kanold
June Yamamoto

Respiratory Program

Alan Alipoon
Don Broman
James Davidson
Sedric Bedolla
Laura Ellers
Lief Erickson
Kate Gattuso
Glen Huff
Morris Hunter
Ed Langdon
Paula Meares
Susan Musselma
Caral Ramirez
Tom Taylor
Tracie Hudson
Dave Anderson
Roger Seheult

Radiologic Technology

Deborah Pease
June Yamamoto
Thuan Dang
John Cairney
Ha Le
Brad Franklin
Robert McAtee
Morris Hunter
Debra Pattison
Julie Leahy-Curtis

Fire Academy

Jeff Bender
Jeff Roddy
Steve Jones
Shane Shaw
Jeff Littlefield
Veik
Mike Smith
Keith Alexander
Jeff Frazier
Jim Topoleski
Rich Sessler

Mark Hartwig
Barry Fox
Daryl Felgar
Mike Esparza
Mat Fratus
George Avery
Jeff Willis
Ed Kimbrough
Jim Drabinski

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Dr. Gloria Fisher, Interim President, SBVC
PREPARED BY: Dr. Haragewen Kinde, Vice President, Instruction, SBVC
DATE: July 10, 2014
SUBJECT: Consideration to Approve Advisory Committees

RECOMMENDATION

It is recommended that the Board of Trustees approve the Advisory Committee Members who serve the various academic programs throughout our campus.

OVERVIEW

According to Title 5, all vocational programs must have an Advisory Committee. These committees must be presented and approved by the institution's Board of Trustees.

ANALYSIS

Title 5 of the California Code of Regulations explicitly states that vocational programs serving higher educational facilities must have Advisory Committee's. These Advisory Committees are compiled of SBVC faculty, local business, community and industry leaders along with other experts in the field who have extensive knowledge, and/or education, of the subject matter in which they are serving as committee members of. These committee members offer the most up to date knowledge, expertise and guidance through up and coming trends within their chosen field and discipline at hand.

BOARD IMPERATIVE

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None.

Division

Applied Technology,
Transportation & Culinary Arts

Advisory Committee

Aeronautics

Members

Baker, Kevin
Baylus, Vickie
Bloomer, Darrell
Buttermore, Jan
Collins, Mark
Daskocil, Arlene
Douthit, Norm
Durant, John
Essel, George
Goldenbaum, Jon
Hall, Dean
Hesseltine, Robert
Hilbrands, Ron
Kempthorne, Pam
Lewis, Erich
Lyon, John D
Martin, Livio
McKenzie, Kevin
Nichols, Pete
Peterson, Art
Picke, Martin
Sarr, Ray
Scarcella, Scarcella
Testerman, Jim
Thompson, Richard
Wathen, Thomas

Automotive Technician

Bodnar, William
Cortez-Velez, Debbie
Dooley, Jack
Fabares, Paul
Ferguson, Ed
Ferguson, Jim
Flores, Luis
Gallo, John
Gomez, Oscar
Gonzalez, Sergio
Hinrichs, Guy
Jaramillo, Richard
Koczko, Robert
Moreno, Libby
Perryman, John
Ramirez, Richard
Scheurer, Mark

Wilson, Don

Automotive Collision

Austin, Marcus
Bodnar, Will
Bonar, Mark
Chapdelaine, Tim
Cruz, Curtis
Funn, Wayne
Gonzalez, Chris
Gutierrez, Arron
Hill, Rob
Marquez, Eric
McGee, Gloria
O'Connell, Paul
Oliver, Shawn
Paz, Oscar
Reid, Paul
Scheurer, Mark
Sievers, Jerry
Spears, Mat
Stoffel, Chris
Toth, Joey
Ulloa, Yuri
Wilson, Randall

Culinary Arts/Food and
Nutrition

Aguliar, Ann
Brewster, Kimberly
Geurds, Micharl
Hammond, Brian
Jaimes, Miguel
Lea, Brandon
Martinez, Luis
Moghaddam, Bobby
Sanjurjo-Casada, Maria
Walston, Lisa

Electricity/Electronics

Alves, Elmano
Caporal, Tom
Chase, Gerald
Chebbo, Falah
Graham, Glen
Hotchkiss, Daniel
Kazz, Dikran
Kharsa, Samar
Monin, Craig
Montgomery, William
Ngyen, Dang

Romero, Markazan
Saouli, Mohamad
Trujillo, Albert

Machine Trades

Holt, Garner
Hoover, Rod
McDonald, Noal
Pettit, Rick
Ray, Joe

Heating, Ventilation, Air Conditioning/Refrigeration

Alves, Elmano
Duncan, Bill
Hussein, Ali
Lawton, Phillip
Lindeman, Dave
McGowen, Mike
Velitis, Mike
Worley, Ed

Transportation/Diesel

Braggins, Alan
Eisenbeisz, Gene
Garcia, Bob
Gilmore, Vanessa
Kelly, Annette
Klenske, Terry
Odle, Greg
Siebert, Mike

Water Supply Technology

Aguilar, Janine
Ariza, Ernie
Bangasser, Susan
Benitez, Manuel
Berch, Chris
Beyer, Kate
Brian, Kerry
Caldwell-Betties, Melita
Chatterjee, Acahla
Claus, John
Coady, Andy
Condon, Della
Curtis, Mitch
Diggs, Chris
Fisher, Dr. Gloria
Gane, Bill
Gudgeon, Craig
Hagar, Deborah
Heibel, Todd

Korisa, Vijay
Leonard, Nicole
Levesque, Robert
Louie, Calvin
Loukey, Alison
Maestas, Mike
Maravilla, Lara
Milroy, Patrick
Nelson, Jack
Schwartz, Rebecca
Smith, Dr. James
Trudeau, Jill
Valladao, Gary
Verholtz, Gary
Wiley, Mark

Welding/Inspection

Bogner, Ed
Campbell, Alan
Chavez, Rick
Garcia, Jose
Hadley, Kyle
Hernandez, Junior
Holt, Garner
Hoover, Rod
Leland, Jennifer
Long, Ryan
McDonald, Noal
Pettit, Rick
Poston, Jerry
Richenberger, Harold
Schacht, Jim
Simmons, Avante
Turner, Carmen
Tuttle, Brent

Arts & Humanities

Graphic Design/Multimedia

Batalo, Mandi
Bartman, Vincent
Bouskill, Brian
Bourbeau, Ron
Butterfield, John
Caughman, Rick
De Laney, Velvette
Hua, Henry
Kates, Phyllis
Kawa, Jon
Kawa, Karlie
McGrew, Christine
McGovern, Tom
Meyer, Dale

Poore, Jacob
Ruiz, Xavier
Sasse, Gene
Saxelby, Kimberly
Steffel, Beth
Seitz, Victoria
Weiss, Kay

Radio, Television and Film

Berkebile, Meta
Bibo, Kevin
Cereceres, Stephanie
Coate, Phyllis
Cruz, Alfredo
Drake, Lucas
Felton, Gabriel
Hannon, Timothy
Kalanui, Kamuela
Kendall, Lacey
Layon, Klyde
McCoy, Donna
Metts, C. Rod
Montalvo, Robert
Pfeffer, Jennifer
Rippetoe, James
Salvador, Michael
Semotiuk, Eli
Sousa, Nicholas
Story, Bomani
Thurman, Jeff
Trehwella, Donna
Wagner, Lindsay
Weiss, Kay
Wheeler, Peggy
Wichman, Michael
Williams, Cheryl
Berkebile, Meta

Criminal Justice

Criminal Justice/Police
Academy

Buckley, Patrick
Chencharick, John
Dickey, Stephan
Fagan, Greg
Fisher, Gloriann
Galvez, Pierre
Klein, John
Klug, Jeffrey

Math, Business, CIT

Business Administration

Alexander, Todd
Assumma, Michael

Computer Information
Technology/Computer
Science

Austin, Robert
Collins, Rodney
Galindo, Michael
Magness, John
Newman, Eric
Stauble, Vernon
Underwood, Bruce

Al-Husseini, Maha
Brady, Cory
Brady, Jason
Grotegut, Richard
Haynes, Marche
Hiller, Gary
Hua, Henry
Jackson, Mona
Jones, Patricia
Kacorski, Ski
Metu, Reginal
Powell, Roger
Reibling, Lyle
Shin, Yui
Stanton, Karen
Thurston, David
Tuttle, Alicia
Will, Chris
Xenos, Nicholas
Youngquist, Robert

Retail Management

Assumma, Michael
Etchinson, Ashley
Hall, Kelley
Ingoglia, Joe
Jones, Laura
Phipps, Cherie Kester
Thomas, Vanessa
Van Dine, Barbara
Zubiate, Jennifer

Accounting & Bookkeeping

Courts, Janet
Dockham, Kendra
Kritzberg, Joan
Lehnart, Lance
Lillie, Rick
Milliorn, Jeremy
Taylor, Colleen

Science

Architecture and
Environmental Design

Anton, Michael
Atzet, Ray
Bonney, Geoff
Casas, Andrew
Davis, Scott
Hagstrom, Florence
Jorgensen, Judy
McGavin, Gary
Miller, Gary
Ramos, Joe
Sarenana, Chris
Uribe, Ricardo
Wales, Todd
Watts, Peter
Zane, Jonathan

Biotechnology

Burnham, Lorrie
Bangasser, Susan
Gamboa, Darlene
Johnson, Wendie
Kinde, Hailu
Polcyn, Dave
Rathi, Vic
Smith, Mike
Thompson, Jeff
Thrush, Jerry

Geographic Information (GIS)

Adams, Peter
Ainza, Manual
Alvarez, Kit
Bangasser, Susan
Cohen, Mike
Conrad, Robert
DiBiase, David
Donoghue, John
Engstrom, Vanessa
Fisher, Gloria
Goforth, Brett
Gonzales, Juan
Hackel, Jeffrey
Hager, Deborah
Heibel, Todd
Hidalgo, Alma
Hughes, Richard
Ingram, Bruce
Johnson, Ann

Kalra, Rajrani
Kizek, Jeffrey
Levesque, Robert
Lindstorm, Evgenia
Livingston, Mike
Maldonado, Natalie
Masangcay, Anne
Meek, Norma
Nance, Cindy
Nance, Marlon
Nimako, Solomon
Parish, Ruth
Pham, Tram
Rolf, Brent
Sherrill, Dan
Smith, James
Lien-Longville, Susan
Tapia, Ed
Tennant, Tracy
Torrence, Matt
Warden, Todd
Xu, Bo
Zorn, Jenny

Nursing

Akers, Elaine
Alsip, Andee
Au, Algie
Bangasser, Susan
Bastedo, David
Benard, Nancy
Burnham, Lorrie
Carpenter, David
Chavez, Charlie
Curasi, Gina
Dayao, Jerome
Dishman, Gregory
Fender, Rochelle
Fike, Cindi
Fisher, Gloria
Heibel, Todd
Hill, June
Kinde, Haragewen
Lim, Doreen
Loya, Mary
Mack, Gail
Maurizi, Tamara
McMeans, Erin
Murillo (Backey), Joan
Nelson, Kim
Nolan, Rosilyn

Obra, Violeta
Puerto, Sophia
Roesler, Dana
Sayre, Michelle
Schroder, Geoffrey
Simental, Yolanda
Stephanos, Selam
Stiltner, Carol
Spahn, Michele
Sparling, Erin
Stanskas, John
Taylor, Priscilla
Tuvida, Alicia
Winter, Christie
Wysocki, Gwen

Pharmacy Technology

Amador, Brian
Bangasser, Susan
Barta, Julette
Chota, Doris
Furr, Yvonne
Geierman, Joe
Harrington, Gregory
Kesling, Susaniel
Lee, Sheryl
Lowe, Andy
Moore, Monique
Popas, Shamas
Seraj, Majid
Seraj, Robyn
Taylor, Priscilla
Tronsen, Brandon
Valencia, Violet
Virtue, Mike
Wong, Kenneth

Psychiatric Technology

Agnote, Amy
Aguilar-Kitibutr, Ailsa
Asif, Obed
Alfano-Wyatt, Marcia
Bangasser, Susan
Beasley, Larry
Brown, Cinde
Camas, Marlon
Cozart, Barbara
Cretarola, Scott
Curasi, Gina
D'Braunstein, Todd
DePalma, Julie
Dorner, Sandy
Dullas, Dante

Feliciano, Dino
Forte, Avuse
Giese, Eric
Hollinger, Lisa
Jackson, Dennis
James-Perez, Samantha
Klingstrand, Marianne
Lopez, Steve
Martinez, Isabelle
Martinez, Victor
Maurizi, Tamara
Nolan, Rosilyn
Pandeli, Helen
Pandjaitan, Richard
Puerto, Sofia
Razor, Frances
Reyes, Jun
Rose, Richard
Sabio, Neomi
Spahn, Michelle
Stephanos, Selam
Stewart, Rodghl
Stowell, Jeni
Stuart-Board
Swist, Bianca
Valdez, Maria
Varela, Nancy
Walker, Ruth
Weaver, Teresa
Windham, Cindy
Wood, Kathy

Social Science, Human
Development and Physical
Education

Human Services

Atkins, Gary
Lozano-Cox, Maria
Moneymaker, Melinda
Neidlinger, Darwin
Nelson, Brandi
Robinson, James
Wenigar, Jennifer

Child Development Program

Adams, Kathy
Angelo, Alma
Barnett, Kellie
Cook, Lu
Drew, Linda
Howard, Jeannette

Jones, Jo Ann
Kirby, Barb
Knight, Denise
Lara, Milly
Mason, Carol
McGinn, Kathleen
McLaren, Meridyth
Price, Brandi
Thompson, Melissa
Wasbotten, Deborah

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Dr. Gloria Fisher, Interim President, SBVC
PREPARED BY: Dr. Haragewen Kinde, Vice President, Instruction SBVC
DATE: July 10, 2014
SUBJECT: Program Self Evaluation – Child Development Center, SBVC

RECOMMENDATION

It is recommended that the Board of Trustees approve the Child Development Center Program Self-Evaluation.

OVERVIEW

Guidelines set by the Child Development Division of the State Department of Education, requires the SBVC Child Development Center to file the annual Child Development Center Program Self-Evaluation.

ANALYSIS

The Child Development Center Program Self-Evaluation is filed with the Child Development Division of the State Department of Education on June 2, 2014. The Child Development Division of the State Department of Education then requires Approval by the SBCCD Board of Trustees at the July Board of Trustees meeting.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- III. Resource management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

None.

Fiscal Year 2013–14
Program Self-Evaluation
Forms

Forms CD 3900, CD 4000, and CD 4001A
must be submitted by: Monday, June 2, 2014, 5 p.m.

Desired Results Program Action Plan – Reflection on Action Steps (CD 3900)

Contractor Name San Bernardino Community College District	
Contract Type, and/or FCCHEM CCTR	Age Group (Infant/Toddler, Preschool, School-Age) Infant/Toddler
Planning Date August 2013	Lead Planner's Name and Position Mark Merjil, Director
Follow-up Date(s) May 2014	Lead Planner's Name and Position Sandy Karge, Senior Teacher

Reflection: Review each Program Action Plan (CD 4001A) submitted in the FY 2012-13 Program Self-Evaluation Report. As the FY 2012-13 Action Steps would be different or unique to the contract type and age group, a separate reflection and narrative for each is required.

Below, provide a narrative summarizing the outcome of each action step. Record how each action step was successfully accomplished. If there were modifications or revisions to the action steps, reflect on and record the outcome of those changes.

The Desired Results Developmental Profile and Program Action Plan Measure 9: Interactions with adults submitted for fiscal year 2012/2013 indicated that 27% of toddlers are not acting with purpose as it directly relates to imitating two-step actions when interacting with others. The goal is that toddlers develop these hand movements in order to learn to follow simple directions, develop small motor muscle, as well as develop hand-eye coordination with the facilitation and support of a familiar care-giver. Technical support was initiated by the Senior Teacher who modeled finger-plays and gesture related songs and movements however, the main objective is to develop a nurturing and loving bond through attachment between the child and their care-giver. With time and continuity of care we found that through this process toddlers developed a sense of belonging, self-worth and ultimately established a trusting relationship where further learning could occur.

The Desired Results Developmental Profile and Program Action Plan Measure 4: Empathy submitted for fiscal year 2012/2013 disclosed that 43% of toddlers are not acting with purpose and do not change behavior based on others expression of emotion. The development of empathy amongst children is extremely important especially in the early years as it allows for self-regulation and behavior modification to occur. These concepts are relative to young children in that during the formative years are when children develop a sense of synergy, unity and community. The ultimate goal is that a sense of self-control is established and where cause and effect are taken into consideration as children learn that their behaviors could potentially affect others emotions. A variety of books on feelings and emotions were purchased, words such as soft, nice and gentle were used while modeling what each of these words looked like. With the lack of verbal ability in toddlerhood teaching staff looked for indicators such as

crying when other children were crying, shows distress in response to others distress, or points to bandage of someone who is hurt. These goals were achieved with minimal modifications or revisions to the original plan however; goals were accomplished within time, as children grew at a pace that was relevant to their age and stage of development.

Program Self-Evaluation Cover Page (CD 4000)

Contractor's Legal Name San Bernardino Community College		Vendor Number	
District		36-6788-00-1	
Contract and Age	<input checked="" type="checkbox"/> CSPP	Number of Classrooms	12
	<input checked="" type="checkbox"/> CCTR – (Infant/Toddler)	Number of Classrooms	4
	<input type="checkbox"/> CCTR – (School Age)	Number of Classrooms	
	<input type="checkbox"/> Education Network – (Infant/Toddler)	Number of Homes	
	<input type="checkbox"/> Education Network – (Preschool)	Number of Homes	
	<input type="checkbox"/> CHAN	Number of Classrooms	
	<input type="checkbox"/> CMIG – (Infant/Toddler)	Number of Classrooms	
	<input type="checkbox"/> CMIG – (Preschool)	Number of Classrooms	
Describe the Program Self-Evaluation Process (Note: This area expands as necessary.)			
<ol style="list-style-type: none"> 1. At the beginning of each fiscal year the director, senior teacher, staff, and Parent Advisory Committee (PAC) meet to plan programs goals and objectives. 2. Each teacher completes Desired Results Developmental Profile - PS for each child. Twice per fiscal year (Initial within 60 days of enrollment and then every six months). 3. Each teacher completes the Desired Results Developmental Profile group data summary of findings sheet. 4. The secretary, senior teacher, and office staff compile data sheets for each classroom. 5. Director completes the Desired Results Developmental Profile - PS Summary of findings indicating where improvement and modification is needed. 6. Each classroom completes an Early Child Care Environmental Rating Scale (ECERS)/Infant Toddler Environmental Rating Scale (ITERS) once a fiscal year. 7. Each teacher completes an ECERS / ITERS summary of findings for each classroom. 8. The director, senior teacher, and Parent Advisory Committee (PAC) member conduct an ITERS and ECERS on each classroom. 9. A summary of findings based on Environmental Rating Scale is created. 10. Parent surveys are sent out to parent's in order to evaluate the program's strengths and weaknesses. 11. A summary of findings is created based on the parents surveys. 12. Meetings are held with parents and staff to provide updated information and findings. 13. Goals and objectives for the following year are established according to the information collected. 			
A copy of the Program Self-Evaluation will be/has been presented to the Governing Board.		Date July 10, 2014	
A copy of the Program Self-Evaluation will be/has been presented to teaching/program staff.		Date May 30, 2014	
A copy of the Program Self-Evaluation will be/has been presented to parents.		Date May 29, 2014	
Statement of Completion I certify that a Program Self-Evaluation was completed.	Signature		Date
	Name and Title Steve Suturos, Business Manager		Phone Number (909)382-4031

**Desired Results Developmental Profile Summary of Findings
And Program Action Plan – Program or Network Level (CD 4001A)**

Contractor Name San Bernardino Community College District			
Contract Type, and/or FCCHEN CCTR		Age Group (Infant/Toddler, Preschool, School-Age) Infant/Toddler	
Planning Date May 2014		Lead Planner's Name and Position Mark Merjil, Director	
Follow-up Date(s) June July and August 2014		Lead Planner's Name and Position Sandy Karge, Senior Teacher	
Key Findings by Domain from Developmental Profiles	Educational Program Goal(s)	Action Steps (i.e. address activity planning, curriculum modifications, materials required, staff or program schedules, child-staff interactions, classroom use of space, professional development, parent education, and/or community outreach)	Expected Completion Date and/or Ongoing Implementation and Persons Responsible
We have identified that 39% of toddlers are discovering ideas as it relates to cognitive development.	The program would like at least 75% of toddlers to be developing ideas in the area of cognitive development.	<ul style="list-style-type: none"> The program will address activity planning and modifications to the curriculum in order to provide children with opportunities to problem solve, imitate, recognize cause and effect, and develop memory. 	June 30, 2014 Mark Merjil Sandy Karge Rosemary Beck Vanessa Garcia
We have found that 25% of toddlers are acting with purpose as it applies to being personally and socially competent	The program would like at least 50% of toddlers to be at the discovering ideas stage of being personally and socially competent.	<ul style="list-style-type: none"> Child-staff interactions and professional development will be addressed through CPIN in order to effectively facilitate the social-emotional curriculum. The goal is that toddlers would respond to others, build relationships with familiar peers, and seek help to self-regulate. 	June 30, 2014 Mark Merjil Sandy Karge Rosemary Beck Vanessa Garcia

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron
Chancellor
REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant
PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant
DATE: July 10, 2014
SUBJECT: Consideration of Acceptance of Academic Resignation

RECOMMENDATION

It is recommended that the Board of Trustees accept the resignation of Felipe Salazar, Counselor, SBVC.

OVERVIEW

Felipe Salazar, Counselor, SBVC, submitted his letter of resignation with an effective date of July 1, 2014, after one year of service to the District. His last day of employment with the District was June 30, 2014.

ANALYSIS

The Human Resources Department provided employee acceptance of his resignation from employment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron
Chancellor
REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant
PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant
DATE: July 10, 2014
SUBJECT: Consideration of Acceptance of Classified Employee Resignation

RECOMMENDATION

It is recommended that the Board of Trustees accept the resignation of Lorena Guadiana, Research Assistant, CHC.

OVERVIEW

Lorena Guardiana, Research Assistant, CHC, submitted her letter of resignation with an effective date of August 5, 2014, after 18 months of service to the District. Her last day of employment with the District will be August 4, 2014.

ANALYSIS

The Human Resources Department provided employee acceptance of her resignation from employment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Cheryl Marshall, President, CHC
Dr. Gloria Fisher, Interim President, SBVC

DATE: July 10, 2014

SUBJECT: Consideration of Approval of Adjunct & Substitute
Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of adjunct and substitute academic employees as needed for the 2014-2015 academic year.

OVERVIEW

The following list of adjunct & substitute academic employees is submitted for approval of employment.

ANALYSIS

Part-time academic employees selected from the established pool are offered individual contracts on a semester-by-semester basis. Adjunct employees not assigned will remain in the pool for future consideration during the 2014-2015 academic year.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2014-2015 budget.

**Crafton Hills College
Adjunct & Substitute Academic Employees
Fall 2014**

NAME	DISCIPLINE
Barger, Heather	Business Admin
Briones, Nash	Fire Technology
Carey, Ryan	Fire Technology
Castaneda, David	Fire Technology
Christensen, Sue	CIS
Cortez, Alejandro	Biology
Fuzane, Patience	CIS
Garcia, Maria	College Nurse
Gergis, Nader	Art
Haberle, Scott	Fire Technology
Katkov, Andre	English
Lochrie, Christine	English
McCandless, Lillian	Chemistry
Michel, Pam	ASL
Morse, Curtis	Fire Technology
O'Deal, Drew	Fire Technology
Olivas, David	Fire Technology
Purpur, Cammy	Child Development
Tureau, Troy	Communication Studies

**San Bernardino Valley College
Adjunct & Substitute Academic Employees
Academic Year 2014-2015
July 10, 2014**

NAME	DISCIPLINE
Amrine, Bill	English
Beshwate, Keith	English
Fernandez, Irving	Economics
Hinckley, David	English
Kim, Edward	Math
Nguyen, Hoang	Math
Parks, Jason	Math
Quintero-Flores, Isabel	English
Ratigan, James	Kinesiology
Richey, Michael	English
Sanchez, Sandra Patricia	Biology
Shipp, John E.	Kinesiology
Thompson-Walker, Melissa	Child Development
Williams, Yvette	Reading

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron
Chancellor
REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant
PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant
DATE: July 10, 2014
SUBJECT: Consideration of Approval of Classified Employee Promotions

RECOMMENDATION

It is recommended that the Board of Trustees approve the promotion of Karol Pasillas, Administrative Coordinator, SBVC, and Mary Smith, Secretary II, SBVC.

OVERVIEW

Karol Pasillas, Administrative Assistant I, SBVC, promoted to Administrative Coordinator, SBVC, full-time, 12 month position, Classified Salary Schedule Range 44, Step D, \$4,498.00 per month effective July 14, 2014. Replacement for Janet Johnson.

Mary Smith, Clerical Assistant II, SBVC, promoted to Secretary II, SBVC, full-time, 12 month position, Classified Salary Schedule Range 33, Step A, \$2,961.00 per month effective July 14, 2014. Replacement for Mary Valdemar.

ANALYSIS

The employees went through the recruitment process and are being recommended for promotion.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2014-2015 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron
Chancellor
REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant
PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant
DATE: July 10, 2014
SUBJECT: Consideration of Approval of Classified Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of Herbert Jaco, Laboratory Technician, Physics/Astronomy, CHC, and Naomi Lara, Secretary II, Public Safety, CHC.

OVERVIEW

The classified employees on the attached list are submitted for approval.

ANALYSIS

All requirements for employment processing have been completed and Human Resources has cleared the individuals for employment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2014-2015 budget.

CLASSIFIED EMPLOYEES
July 11, 2014

Herberth Jaco, Laboratory Technician-Physics/Astronomy, CHC, full-time, 12 month position, Classified Salary Schedule, Range 38, Step A, \$3,350.00 per month, effective July 14, 2014. Replacement for Blake Schultze.

Naomi Lara, Secretary II, Public Safety, CHC, full-time, 12 month position, Classified Salary Schedule, Range 33, Step B, \$3,109.00 per month, effective July 14, 2014. Replacement for Andrea Moreno.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Cheryl Marshall, President, CHC
Dr. Gloria Fisher, Interim President, SBVC

DATE: July 10, 2014

SUBJECT: Consideration of Approval of District Volunteers

RECOMMENDATION

It is recommended that the Board of Trustees approve District volunteers.

OVERVIEW

The individuals on the following list have volunteered their services and acknowledge that they will not receive payment of any kind for services performed.

ANALYSIS

Assignments performed by volunteers will not take away responsibilities or duties of regular academic or classified employees.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None.

**San Bernardino Valley College
Volunteers
Academic Year 2014-2015
July 10, 2014**

NAME	ASSIGNMENT	DATE
Armstrong, Heather	Admin Serv/Food Serv	07/11/2014-12/31/2014
Barrett, Katherine	Admin Serv/Food Serv	07/11/2014-12/31/2014
Botezatu, Simona	President's Office/Police Academies	07/11/2014-12/31/2014
Canedo, Mario	President's Office/Police Academies	07/11/2014-12/31/2014
Carranza, Cory	President's Office/Police Academies	07/11/2014-12/31/2014
Cavazos, Stephen	President's Office/Police Academies	07/11/2014-12/31/2014
Chavez, Natalie	Student Serv/Student Health Serv	07/14/2014-12/31/2014
De Vaughn, Dana	Social Sciences/Athletics	07/11/2014-12/31/2014
Fisk, Cory	President's Office/Police Academies	07/11/2014-12/31/2014
Jasso, Gabriel	President's Office/Police Academies	07/11/2014-12/31/2014
Koch, Brandon	President's Office/Police Academies	07/11/2014-12/31/2014
Lawler, Mary	Social Sciences/Athletics	07/11/2014-12/31/2014
Leach, Thomas	Social Sciences/Athletics	07/11/2014-12/31/2014
Posada, Gloria	President's Office/Marketing/Public Relations	07/11/2014-12/31/2014
Rincon, Richard	President's Office/Police Academies	07/11/2014-12/31/2014
Toro, Michael	President's Office/Marketing/ Public Relations	07/11/2014-12/31/2014
Venegas, Paula	President's Office/Marketing/ Public Relations	07/11/2014-12/31/2014

**Crafton Hills College
Volunteers
Academic Year 2014-2015
July 10, 2014**

NAME	ASSIGNMENT	DATE
Espinoza, Christian	EMT	08/01/2014-12/31/2014
France, Arianna	EMT	08/01/2014-12/31/2014
Gomez, Elitania	Transfer Center	07/11/2014-12/31/2014
Hjortnas, Christine	Health and Wellness Center	08/01/2014-12/31/2014
Horn, Charles	Counseling	08/01/2014-12/31/2014
Janes, Jon	EMT	08/01/2014-12/31/2014
Plasencia, Satriani	EMT	08/01/2014-12/31/2014
Rosenkrantz, Eric	EMT	08/01/2014-12/31/2014
Ruiz, Jonatan Lopez	EMT	08/01/2014-12/31/2014

**DISTRICT
Volunteers
July 11, 2014**

NAME	ASSIGNMENT	DATE
Beaudion, Vernnica	KVCR-TV/FM	07/11/2014-12/31/2014
Hagman, James	KVCR-TV/FM	07/11/2014-12/31/2014

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant

DATE: July 10, 2014

SUBJECT: Consideration of Approval of Interim Dean Appointment

RECOMMENDATION

It is recommended that the Board of Trustees approve the interim dean appointment of Mark Snowwhite, Interim Dean, Math, English, Reading & Instructional Support, CHC.

OVERVIEW

Mark Snowwhite, Interim Dean, Math, English, Reading & Instructional Support, CHC, Management Salary Schedule Range 19, Step A, \$9,044.33, effective July 1, 2014 through June 30, 2015, or until position is filled on a permanent basis, whichever occurs first. Replacement for Bharadwaj Hegde.

ANALYSIS

It is necessary to appoint an individual to serve on an interim basis until the position is filled permanently.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2014-2015 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Cheryl Marshall, President, CHC
Dr. Gloria Fisher, Interim President, SBVC

DATE: July 10, 2014

SUBJECT: Consideration of Approval of Non-Instructional Pay for
Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve non-instructional pay for academic employees.

OVERVIEW

The following list of employees is submitted for approval.

ANALYSIS

Non-instructional pay is requested on a periodical basis to assist departments with various events on campus or in the community.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2014-2015 budget.

**Crafton Hills College
Non-Instructional Pay
Academic Year 2013-2014
Fall 2014**

Gradias, Ben, to promote and work on the Aircraft Rescue and Firefighting Program, 8/19/14-12/31/14, \$49.00 per hour, not to exceed \$17,199.00, Funding source is General Fund.

**Crafton Hills College
Non-Instructional Pay
Academic Year 2013-2014
Summer 2014**

Gradias, Ben, to promote and work on the Aircraft Rescue and Firefighting Program, 7/11/14-8/18/14, \$49.00 per hour, not to exceed \$7,840.00, Funding source is General Fund.

Hadden, Jay, stipend for Title V Honors Component, 6/2/14-8/7/14. This stipend is given to faculty members who have taken on an honors component with their taught course. One of the objectives of the Title V grant is to increase the number of honors courses offered at CHC. Not to exceed \$600.00. Funding source is Title V grant.

Hamlett, Cynthia, stipend for Title V Honors Component, 6/2/14-8/7/14. This stipend is given to faculty members who have taken on an honors component with their taught course. One of the objectives of the Title V grant is to increase the number of honors courses offered at CHC. Not to exceed \$600.00. Funding source is Title V grant.

McKee, Julie, stipend for Title V Honors Component, 6/2/14-8/7/14. This stipend is given to faculty members who have taken on an honors component with their taught course. One of the objectives of the Title V grant is to increase the number of honors courses offered at CHC. Not to exceed \$600.00. Funding source is Title V grant.

Papas, Dean, stipend for Title V Honors Component, 6/2/14-8/7/14. This stipend is given to faculty members who have taken on an honors component with their taught course. One of the objectives of the Title V grant is to increase the number of honors courses offered at CHC. Not to exceed \$600.00. Funding source is Title V grant.

Shelton, Steve, stipend for Title V Honors Component, 6/2/14-8/7/14. This stipend is given to faculty members who have taken on an honors component with their taught course. One of the objectives of the Title V grant is to increase the number of honors courses offered at CHC. Not to exceed \$600.00. Funding source is Title V grant.

**Crafton Hills College
Non-Instructional Pay
Academic Year 2013-2014
Spring 2014**

Bryant, Tom, stipend for Title V Honors Component, 1/2/13-5/22/14. This stipend is given to faculty members who have taken on an honors component with their taught course. One of the objectives of the Title V grant is to increase the number of honors courses offered at CHC. Not to exceed \$300.00. Funding source is Title V grant.

**San Bernardino Valley College
Non-Instructional Pay
Academic Year 2014-2015
July 10, 2014**

Batalo, Mandi, to mentor and support student workers for the Supplemental Instruction Program, 08-19-14 to 12-19-14, not to exceed 30 hours at \$49.00 per hour. Funding source is the Basic Skills general fund.

Beuche, William, to support the activities of the Supplemental Instruction Center, 08-19-14 to 12-19-14, not to exceed 3 hours per week at \$49.00 per hour. Funding source is the Basic Skills general fund.

Carman, Gary, to oversee the operation of the Student Success Center during the extended operational hours, 08-25-14 to 05-22-15, not to exceed 288 hours per semester at \$49.00 per hour. Funding source is the STEM (Science Technology Engineering and Math) grant.

Catalano, Roberto, to mentor and support student workers for the Supplemental Instruction Program, 8-19-14 to 12-19-14, not to exceed 30 hours at \$49.00 per hour. Funding source is the Basic Skills general fund.

Chaney, Nikia, to support the activities of the Supplemental Instruction Center, 08-19-14 to 12-19-14, not to exceed 6 hours per week at \$49.00 per hour. Funding source is the Basic Skills general fund.

Copeland, Mary, to support the activities of the Supplemental Instruction Center, 08-19-14 to 12-19-14, not to exceed 2 hours per week at \$49.00 per hour. Funding source is the Basic Skills general fund.

Curasi, Gina, to assist non-credit ESL students with the application, orientation and registration process, 07-15-14 to 02-28-15, not to exceed 15 hours at \$49.00 per hour. Funding source is the Arts & Humanities general fund.

Dusick, Diane, to coordinate and provide assistance during the “Advanced Actor’s Workshop” as part of the Inland Empire Media Academy, 07-13-14 to 07-19-14, not to exceed 48 hours at \$49.00 per hour. Funding source is the Radio, Television & Film general fund.

Ferri-Milligan, Paula, to coordinate the learning communities and supplemental instruction for the Learning Compass Program, 08-04-14 to 12-24-14, to be paid a flat rate of \$5,831.00. Funding source is the Learning Compass general fund.

Heibel, Todd, to support the Big Bear Program as a faculty mentor for Instructional Television, 7-11-14 to 06-30-15, not to exceed 30 hours at \$49.00 per hour. Funding source is the Big Bear general fund.

Hernandez, John, Backup Coordinator, Extended Basic Law Enforcement Academy, 07-01-14 to 06-30-15, not to exceed 422 hours per semester at \$49.00 per hour. Funding source is the Extended Academy general fund.

Hunter, JoAlice, EOPS/CARE, 07-01-13 to 06-30-14, not to exceed 422 hours per semester at \$49.00 per hour. Funding source is the EOP&S Categorical fund.

Kassab, Mohamad, to facilitate the STEM (Science Technology, Engineering and Math) Grant pre-assessment workshops, 05-28-14 to 06-30-14, not to exceed 45 hours at \$49.00 per hour. Funding source is the STEM (Science Technology Engineering and Math) Grant.

Kassab, Mohamad, to facilitate the STEM (Science Technology, Engineering and Math) Grant pre-assessment workshops, 07-01-14 to 06-30-15, not to exceed 24 hours per week per semester or 1044 hours, at \$49.00 per hour. Funding source is the STEM (Science Technology Engineering and Math) Grant.

Lee, Dirkson, to support the activities of the Supplemental Instruction Center, 08-19-14 to 12-19-14, not to exceed 8 hours per week at \$49.00 per hour. Funding source is the Basic Skills general fund.

Maestre, Joanne, to provide instructional support in the reading and writing labs, 07-15-14 to 07-30-15, not to exceed 300 hours at \$49.00 per hour. Funding source is the Basic Skills general fund.

Marrs, Tracy, to support the activities of the Supplemental Instruction Center, 08-19-14 to 12-19-14, not to exceed 8 hours per week at \$49.00 per hour. Funding source is the Basic Skills general fund.

Moeung, Botra Ra, Transfer and Career Services, 07-14-14 to 06-30-15, not to exceed 320 hours per semester at \$49.00 per hour. Funding source is the Transfer Center general fund

Notarangelo, Maria, to support the activities of the Supplemental Instruction Center, 08-19-14 to 12-19-14, not to exceed 8 hours per week at \$49.00 per hour. Funding source is the Basic Skills general fund.

Ortiz, Miguel, to develop and update Machine Trades curriculum, 07-11-14 to 08-07-14, not to exceed 60 hours at \$49.00 per hour. Funding source is the Machine Trades general fund.

Parish, Cynthia, Counseling, 07-14-14 to 08-15-14, not to exceed 422 hours per semester at \$49.00 per hour. Funding source is the Counseling general fund.

Parish, Cynthia, Counseling, 08-19-14 to 12-24-14, not to exceed 422 hours per semester at \$49.00 per hour. Funding source is the Counseling general fund.

Sanker, Eddie, to assist in identifying industry recognized certifications for Welding and Machine Trades Programs and provide technical concepts for grant applications, 07-11-14 to 08-07-14, not to exceed 40 hours at \$49.00 per hour. Funding source is the Welding Department general fund.

Seaman, Julia, to support the Big Bear Program as a faculty mentor for Instructional Television, 07-11-14 to 06-30-15, not to exceed 20 hours at \$49.00 per hour. Funding source is the Big Bear general fund.

Stewart, James, to mentor and support student workers for the Supplemental Instruction Program, 08-19-14 to 12-19-14, not to exceed 30 hours at \$49.00 per hour. Funding source is Basic Skills general fund.

**DISTRICT
Non-Instructional Pay
Summer 2014**

Murillo, Joan, one hour of non-instructional pay on June 16, 2014, \$49.00 per hour, for screening committee work outside of work calendar.

Burnham, Lorrie, one hour of non-instructional pay on June 16, 2014, \$49.00 per hour, for screening committee work outside of work calendar.

Allen, Denise R., to support the District Assembly Work Group Meeting reviewing board policies and administrative procedures, 7-1-14 to 8-19-14, not to exceed 10 hours at \$49.00 per hour. Funding source is District General Funds.

Lillard, Sheri J., to support the District Assembly Work Group Meeting reviewing board policies and administrative procedures, 7-1-14 to 8-19-14, not to exceed 10 hours at \$49.00 per hour. Funding source is District General Funds.

Stanskas, Peter-John, to support the District Assembly Work Group Meeting reviewing board policies and administrative procedures, 7-1-14 to 8-19-14, not to exceed 10 hours at \$49.00 per hour. Funding source is District General Funds.

Holbrook, James R., to support the District Assembly Work Group Meeting reviewing board policies and administrative procedures, 7-1-14 to 8-19-14, not to exceed 10 hours at \$49.00 per hour. Funding source is District General Funds.

Au, Algie N., to support the District Assembly Work Group Meeting reviewing board policies and administrative procedures, 7-1-14 to 8-19-14, not to exceed 10 hours at \$49.00 per hour. Funding source is District General Funds.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant

DATE: July 10, 2014

SUBJECT: Consideration of Approval of One-Year Employment Management
Contracts

RECOMMENDATION

It is recommended that the Board of Trustees approve one-year employment contracts for classified managers.

OVERVIEW

The attached list of classified management employees will receive one year employment contracts effective July 1, 2014.

ANALYSIS

It is recommended that the District issue an employment contract to each manager, director, and supervisor in the District. The issuance of contracts places the District in accordance with proper employment practices as well as documenting for both the employee and the employer the specific conditions of their employment.

BOARD IMPERATIVE

III. Learning Centered Institution for Student Access, Retention and Success.

FINANCIAL IMPLICATIONS

Included in the 2014-2015 budget.

CHC One-Year Employment Management Contracts July 1, 2014, through June 30, 2015

Hoffman, Donna
Classified Management

Director, Marketing & Public Relations, CHC

District One-Year Employment Management Contracts July 1, 2014, through June 30, 2015

Whitehead, Laura
Classified Management

Emergency Preparedness Manager, District

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant

DATE: July 10, 2014

SUBJECT: Consideration of Approval of Revision to the Professional Expert Rate
of Pay Schedule

RECOMMENDATION

It is recommended that the Board of Trustees approve the revision to the Professional Expert Rate of Pay Schedule.

OVERVIEW

The revision to the Professional Expert Rate of Pay Schedule increases the hourly rate of pay for Mental Health Educator/Counselor Intern from \$35.00 per hour to \$55.00 per hour.

ANALYSIS

The Mental Health Educator/Counselor Intern salary increase is necessary to bring the hourly rate to the level of similar positions which provide the same level of service and with similar academic preparation.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2014-2015 budget.

PROFESSIONAL EXPERT RATES OF PAY

PROFESSIONAL EXPERT ASSIGNMENT	HOURLY RATE
3D Animator	\$25.00 to \$40.00
Adult Education Planning Grant Coordinator	\$40.00
Assistant Instructor	\$20.00
Background Investigator	\$30.00
Bilingual Translator/Interviewer	\$20.00
Business and Resources Development Consultant	\$60.00
CAHSEE Facilitator	\$50.00
Camera & Lighting Technician	\$10.00 to \$20.00
Clinical Instructor	\$20.00
Content Specialist (FNX)	\$15.00 to \$40.00
Counseling Trainee	\$12.00
Criminal Justice Academy Liaison	\$30.00
Editor (KVCR, FNX, Pledge Drive)	\$18.00 to \$30.00
EMT-1 Skills Laboratory Assistant	\$12.00
Fire Agility Group Leader/Proctor	\$12.50
Fire Agility Instructor	\$30.00
Flight Simulator Repair	\$30.00
Foster Parenting Education	\$45.00
GIS Technician	\$18.00 to \$24.00
Grant Program Assistant (Categorical)	\$35.00
Grant Writer I	\$30.00
Grant Writer II	\$40.00
Grant Writer III	\$55.00
Human Resources Recruiter	\$20.00
Interpreting/Transliterating Level I	\$24.00
Interpreting/Transliterating Level II	\$21.00
Interpreting/Transliterating Level III	\$18.00
Interpreting/Transliterating Level IV	\$15.00
Laboratory Instructor	\$20.00
Mental Health Educator/Counselor Intern	\$55.00
Nurse Practitioner I (1-2 years of SBCCD experience)	\$55.00
Nurse Practitioner II (3-5 years of SBCCD experience)	\$60.00
Nurse Practitioner III (6+ years of SBCCD experience)	\$65.00
Physician	\$30.00
EMT(EMS)/Respiratory Care/Fire Tech	
PE/ASL Specialist	\$30.00

Police Science Facilitator/Instructor	\$35.00
Post Masters Counseling Intern	\$25.00
Primary Instructor	\$25.00
Public Information Specialist	\$60.00
Radiologic Technology Specialist	\$30.00
Respiratory Care Clinical	\$40.00
RTVF Intern I	\$11.00
RTVF Intern II	\$12.00
RTVF Intern III	\$13.00
Safety Facilitator	\$19.00 to \$25.00
Safety Officer	\$22.50
Social Media Specialist (FNX)	\$21.00 to \$25.00
Special Events Planner	\$25.00 to \$35.00
Staff Writer/Photographer	\$16.00 to \$20.00
Tactical Officer/Police	\$28.00
Tactical Officer/Fire	\$23.00
Tech Prep	\$30.00
Training Specialist	\$19.00
TV Closed Captioning	\$10.00 to \$15.00
Veteran's Resource Specialist	\$50.00
Workforce Development/PDC Trainer	\$15.00 to \$100.00 or up to 85% of Enrollment or up to 60% of net

PROFESSIONAL EXPERT ASSIGNMENT

SESSION RATE

Foster Parent Host	\$25.00
Musician	\$75.00

DAILY RATE

Evaluator (<i>per scenario</i>)	\$105.00
Theatre Production Assistant	\$500.00
CPR/Lifeguard Certification Facilitator	\$200.00 to \$300.00
Consultant	\$300.00 to \$500.00

SEMESTER RATE

Faculty Intern	\$600.00
Future Teacher Intern	\$300.00
Grant Assignment	\$300.00
Medical Director (EMT)	\$3,500.00
Medical Director (Respiratory Care)	\$3,000.00

Board Approved: January 17, 2013
 Revised: June 12, 2014
 Revised: July 10, 2014

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant

DATE: July 10, 2014

SUBJECT: Consideration of Approval of Salary Advancement for Academic
Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the salary advancement for Tamara Maurizi, Instructor, Nursing, SBVC, and Paula Ferri-Milligan, Instructor, English, SBVC,

OVERVIEW

Tamara Maurizi, Instructor, Nursing, SBVC, has met the requirements and should move from Column F Step to Column I, Step 24, \$108,918/year for 177 days of service, effective July 1, 2014.

Paula Ferri-Milligan, Instructor, English, SBVC, has met the requirements and should move from Column H Step to Column I, Step 18, \$98,502.27/year for 177 days of service, effective July 1, 2014.

ANALYSIS

The academic employees have completed the number of units necessary for classification advancement per agreement between the SBCCD and SBCCDCTA/NEA.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2014-2015 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Bruce Baron
Chancellor

PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant

DATE: July 10, 2014

SUBJECT: Consideration of Approval of Salary Step Advancement for Management Employee

RECOMMENDATION

It is recommended that the Board of Trustees approve the salary step advancement for Michael Strong, Vice President, Administrative Services, CHC.

OVERVIEW

Acting on the recommendation of Bruce Baron, Chancellor, it is being recommended that Michael Strong, Vice President, Administrative Services, CHC, be advanced on the Management Salary Schedule from Range 23, Step C, \$11,654.25, per month to Range 23, Step D, \$12,726.17, effective July 1, 2014.

ANALYSIS

Advancement on the Management Salary Schedule for employees on Range 23 and higher is at the discretion of the Chancellor.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2014-2015 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron
Chancellor
REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant
PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant
DATE: July 10, 2014
SUBJECT: Consideration of Approval of Professional Expert, Short-Term, &
Substitute Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of Professional Expert, Short-Term, & Substitute Employees.

OVERVIEW

The following list of Professional Expert, Short-Term, & Substitute Employees is submitted for approval.

ANALYSIS

Approval of Professional Expert, Short-Term, & Substitute Employees is essential to the operation and needs of the District.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2014-2015 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Professional Expert Hourly Employees
July 10, 2014

Name	Department	Site	Duties	Start Date	End Date	Hourly Rate
Brown, Deborah R	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/11/14	12/31/14	\$20./25./30
Clark, Devan B	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/11/14	12/31/14	\$20./25./30
DeBoer, Frank	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/11/14	12/31/14	\$20./25./30
Garcia, Cristobal J	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/11/14	12/31/14	\$20./25./30
Gradias, Benjamin J	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/11/14	12/31/14	\$20./25./30
Groff, Rick	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/11/14	12/31/14	\$20./25./30
Miller, Matthew J	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/11/14	12/31/14	\$20./25./30
Pierce, Michael T	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/11/14	12/31/14	\$20./25./30
Solometo, Richard	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	7/11/14	12/31/14	\$20./25./30
Dale, Tanya L	Resource Development	CHC	Staff Writer/ Photographer	7/14/14	12/31/14	\$20.00

Seheult, M.D., Roger	Respiratory Care Program	CHC	Medical Director	7/1/14	12/31/14	\$3000/ Semester
Moreno, Christine	KVCR-TV/FM	DIST	Closed Captioning (FNX)	7/1/14	12/31/14	\$15.00
Barta, Christopher J	Professional Development Center	DIST	Workforce Development/ PDC Trainer	6/13/14	6/30/14	\$50.00
Barta, Christopher J	Professional Development Center	DIST	Workforce Development/ PDC Trainer	7/11/14	12/31/14	\$50.00
Ramos, Nancy	Arts & Humanities	SBVC	RTVF Intern I	7/11/14	12/31/14	\$11.00
Trewhelia, Donna	Arts & Humanities	SBVC	RTVF Intern III	7/1/14	12/31/14	\$13.00
Covarrubias, Albert J	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level IV	7/11/14	12/31/14	\$15.00
DeWitt, Janelle	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level I	8/18/14	12/31/14	\$24.00
Greenelsh, Lisa R	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level IV	7/11/14	12/31/14	\$15.00
Magill, Brittany D	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level IV	7/11/14	12/31/14	\$15.00
Ho, Anh	HSI STEM PASS GO	SBVC	Grant Program Assistant	7/11/14	12/31/14	\$35.00
Diaz, Emma	Mathematics, Business, and Computer Technology	SBVC	Adult Education Planning Grant Coordinator	7/1/14	12/31/14	\$40.00
Edmonson, Kindra	Student Health Services	SBVC	Mental Health Educator/ Counselor	7/11/14	12/31/14	\$55.00
Gravesande, Cadisha	Student Health Services	SBVC	Counseling Trainee	8/18/14	12/31/14	\$12.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Short-Term Hourly Employees

July 10, 2014

Name	Department	Site	Duties	Start Date	End Date	Hourly Rate
Alcanices, Camille	Aquatics	CHC	Lifeguard	7/1/14	12/31/14	\$12.00
Camaioni, Veronica	Aquatics	CHC	Lifeguard	7/1/14	12/31/14	\$12.00
Cornejo, Annique	Aquatics	CHC	Lifeguard	7/1/14	12/31/14	\$12.00
Fellenz, Joshua C	Aquatics	CHC	Lifeguard	7/1/14	12/31/14	\$12.00
Gusman-Espy, Nicholas S	Aquatics	CHC	Lifeguard	7/1/14	12/31/14	\$12.00
Moore, Alexander J	Aquatics	CHC	Lifeguard	7/1/14	12/31/14	\$12.00
Sheble, Adam	Aquatics	CHC	Lifeguard	7/1/14	12/31/14	\$12.00
Taylor, Miles J	Aquatics	CHC	Lifeguard	7/1/14	12/31/14	\$12.00
Estanque, Rudy	Art	CHC	Model, Undraped	8/18/14	12/19/14	\$16.00
Fry, Sara	Art	CHC	Model, Undraped	8/18/14	12/19/14	\$16.00
Martin, David	Art	CHC	Model, Undraped	8/18/14	12/19/14	\$16.00
Meses, Vanesa	Art	CHC	Model, Undraped	8/18/14	12/19/14	\$16.00
Odiakosa, Samuel	Art	CHC	Model, Undraped	8/18/14	12/19/14	\$16.00
Aljerese, Noor A	Counseling	CHC	Project Assistant I	7/1/14	8/15/14	\$10.00
Almazan, Jason E	Counseling	CHC	Project Assistant I	7/1/14	8/15/14	\$10.00
Brown, Destinique L	Counseling	CHC	Project Assistant I	7/1/14	8/15/14	\$10.00
Davis, Rebecca A	Counseling	CHC	Project Assistant I	7/1/14	8/15/14	\$10.00
Derbort, Wendy R	Counseling	CHC	Project Assistant I	7/1/14	8/15/14	\$10.00
Linares, Nicholas A	Counseling	CHC	Project Assistant I	7/1/14	8/15/14	\$10.00
Markey, Amanda B	Counseling	CHC	Project Assistant I	7/1/14	8/15/14	\$10.00
McDonald, Dillon	Counseling	CHC	Project Assistant I	7/1/14	8/15/14	\$10.00
Perez, Otto D	Counseling	CHC	Project Assistant I	7/1/14	8/15/14	\$10.00
Pina Alcala, Dulce M	Counseling	CHC	Project Assistant I	7/1/14	8/15/14	\$10.00
Rodriguez, Leticia M	Counseling	CHC	Project Assistant I	7/1/14	8/15/14	\$10.00
Alamilla, Jorge	EOPS/CARE/ CalWORKs	CHC	Project Assistant I	7/1/14	12/31/14	\$9.00
Flores, Stephanie S	Financial Aid	CHC	Project Assistant I	7/1/14	12/31/14	\$10.00
Simonian, Jasmine M	Financial Aid	CHC	Project Assistant I	7/1/14	12/31/14	\$10.00
Will, Sharlee P	Financial Aid	CHC	Project Assistant I	7/1/14	8/18/14	\$10.00
Parker, Mason Robert	Health and Physical Education	CHC	Tutor II	8/1/14	12/31/14	\$12.00
Smith, Veronica	Public Safety & Emergency Services	CHC	Project Assistant III	7/1/14	12/31/14	\$14.00

McClain, Julie	Resource Development & Grants	CHC	Project Assistant II	7/14/14	12/31/14	\$12.00
Butler, Troy A	STEM Pathways Grant	CHC	Tutor II	8/1/14	12/31/14	\$12.00
Gully, Easton C	STEM Pathways Grant	CHC	Tutor II	8/1/14	12/31/14	\$12.00
Millis, Jonathan E	STEM Pathways Grant	CHC	Tutor II	8/1/14	12/31/14	\$12.00
Peralta, Amanda K	STEM Pathways Grant	CHC	Tutor II	8/1/14	12/31/14	\$12.00
Reetz, Miles	STEM Pathways Grant	CHC	Project Assistant II	6/13/14	6/30/14	\$12.00
Reetz, Miles	STEM Pathways Grant	CHC	Project Assistant II	7/1/14	12/31/14	\$12.00
Sanford, Nicholas	STEM Pathways Grant	CHC	Project Assistant II	6/13/14	6/30/14	\$12.00
Sanford, Nicholas	STEM Pathways Grant	CHC	Project Assistant II	7/1/14	12/31/14	\$12.00
Snapp-Kolas, Christopher	STEM Pathways Grant	CHC	Tutor II	8/1/14	12/31/14	\$12.00
Vonsydow, Kathryn R	STEM Pathways Grant	CHC	Tutor II	8/1/14	12/31/14	\$12.00
Haydu, Mira B	Title V	CHC	Tutor II	8/4/14	12/19/14	\$12.00
Lair, Helen J	Title V	CHC	Tutor II	8/4/14	12/19/14	\$12.00
Lee, Jeffrey Martin	Title V	CHC	Tutor II	8/4/14	12/19/14	\$12.00
Macias, Roxanne	Title V	CHC	Tutor II	8/4/14	12/19/14	\$12.00
Miller, Kimberly S	Title V	CHC	Tutor II	8/4/14	12/19/14	\$12.00
Stolp, Daniel A	Title V	CHC	Tutor II	8/4/14	12/19/14	\$12.00
Andrade, Robert	Tutoring Center	CHC	Tutor II	7/1/14	8/8/14	\$12.00
Buiter, Rachel D	Tutoring Center	CHC	Tutor I	7/1/14	8/8/14	\$10.00
Cuellar, Domingo	Tutoring Center	CHC	Tutor II	7/1/14	12/31/14	\$12.00
Espinoza, Brenda L	Tutoring Center	CHC	Tutor II	7/1/14	8/8/14	\$12.00
Flores, David	Tutoring Center	CHC	Tutor II	7/1/14	8/8/14	\$12.00
Fogarty, Kelsey	Tutoring Center	CHC	Tutor I	7/1/14	8/8/14	\$10.00
Gamache, Steven K	Tutoring Center	CHC	Tutor II	7/1/14	8/8/14	\$12.00
Hernandez, Garica, Mariana	Tutoring Center	CHC	Tutor I	7/1/14	8/8/14	\$10.00
Hyatt, Emily C	Tutoring Center	CHC	Tutor I	7/1/14	12/31/14	\$10.00
Hynes, Jenna E	Tutoring Center	CHC	Tutor III	7/1/14	12/31/14	\$14.00
Kemmerer, Nathaniel	Tutoring Center	CHC	Tutor II	7/1/14	8/8/14	\$12.00

Klaib, Melissa R	Tutoring Center	CHC	Tutor II	7/1/14	12/31/14	\$12.00
Krupka, Kimberly N	Tutoring Center	CHC	Tutor II	7/1/14	8/8/14	\$12.00
LeReaux, Jacob Z	Tutoring Center	CHC	Tutor II	7/1/14	12/31/14	\$12.00
LeReaux, Kelsie E	Tutoring Center	CHC	Tutor II	7/1/14	12/31/14	\$12.00
Ludwig, Kameron L	Tutoring Center	CHC	Tutor II	7/1/14	8/8/14	\$12.00
Miller, Brittany L	Tutoring Center	CHC	Tutor III	7/1/14	8/8/14	\$14.00
Neal, Jennifer	Tutoring Center	CHC	Tutor I	7/1/14	8/8/14	\$10.00
Nguyen, Jason F	Tutoring Center	CHC	Tutor II	7/1/14	8/8/14	\$12.00
North, Cord E	Tutoring Center	CHC	Tutor II	7/1/14	8/8/14	\$12.00
Parks, Luthor I	Tutoring Center	CHC	Tutor III	7/1/14	8/8/14	\$14.00
Pasillas, Michael	Tutoring Center	CHC	Tutor I	7/1/14	8/8/14	\$10.00
Rhoedes, Robert	Tutoring Center	CHC	Tutor II	7/1/14	12/31/14	\$12.00
Romulo, Lovely J	Tutoring Center	CHC	Tutor II	7/1/14	8/8/14	\$12.00
Sheldon, John M	Tutoring Center	CHC	Tutor III	7/1/14	8/8/14	\$14.00
Sierra, Jamie M	Tutoring Center	CHC	Tutor II	7/1/14	12/31/14	\$12.00
Smith, Stephen K	Tutoring Center	CHC	Tutor II	7/1/14	12/31/14	\$12.00
Suderman, Frances M	Tutoring Center	CHC	Tutor III	7/1/14	8/8/14	\$14.00
Townsley, Ilana D	Tutoring Center	CHC	Tutor II	7/1/14	8/8/14	\$12.00
Vilhauer, Kimberly R	Tutoring Center	CHC	Tutor II	7/1/14	8/8/14	\$12.00
Von Helf, Jordon Lloyd D	Tutoring Center	CHC	Tutor II	7/1/14	8/8/14	\$12.00
Winters, Maria A	Tutoring Center	CHC	Tutor II	7/1/14	12/31/14	\$12.00
Wolf, David	Tutoring Center	CHC	Tutor II	7/1/14	12/31/14	\$12.00
Young, Leslie	Tutoring Center	CHC	Tutor I	7/1/14	8/8/14	\$10.00
Dabbah, Kimberly	ATPC	DIST	Project Assistant II	7/11/14	12/31/14	\$12.00
Munoz, Jessica M	Counseling	SBVC	Project Assistant I	5/04/14	6/30/14	\$9.00
Gonzales, Manuel	Counseling	SBVC	Project Assistant I	5/04/14	6/30/14	\$9.00
Coopriider, Rosemary	English	SBVC	Tutor III	7/1/14	12/19/14	\$14.00
Dalzell, Victoria	English	SBVC	Tutor III	7/1/14	12/19/14	\$14.00
Duong, Roselyn N	English	SBVC	Tutor III	7/1/14	12/19/14	\$14.00
Harper, Patricia	English	SBVC	Tutor III	7/1/14	12/31/14	\$14.00
Henry, Lisa K	English	SBVC	Tutor III	7/1/14	12/19/14	\$14.00
Jackson, Shelly	English	SBVC	Tutor III	7/1/14	12/19/14	\$14.00
Kelley, Catherine A	English	SBVC	Tutor III	7/1/14	12/19/14	\$14.00
McDowell, Linda	English	SBVC	Tutor III	7/1/14	12/19/14	\$14.00
O'Connell, Karen	English	SBVC	Tutor III	7/1/14	12/19/14	\$14.00
Ramirez, Alberta	English	SBVC	Tutor III	7/1/14	12/19/14	\$14.00
Roberts, Sabrina A	English	SBVC	Tutor III	7/1/14	12/19/14	\$14.00
Ruston, Megin	English	SBVC	Tutor III	7/1/14	12/19/14	\$14.00
Ruvalcaba, Ruben	English	SBVC	Tutor III	7/1/14	12/19/14	\$14.00

Shields, Courtney	English	SBVC	Tutor III	7/1/14	12/19/14	\$14.00
Strong, Patrick	English	SBVC	Tutor III	7/1/14	12/19/14	\$14.00
Ballesteros, Jose A	Office of Instruction	SBVC	Tutor II	8/19/14	12/19/14	\$12.00
Bojorquez-Gonzalez, Samuel	Office of Instruction	SBVC	Tutor II	8/19/14	12/19/14	\$12.00
Calzada, Nataly G	Office of Instruction	SBVC	Tutor II	8/19/14	12/19/14	\$12.00
Catalano, Giulia N	Office of Instruction	SBVC	Tutor II	8/19/14	12/19/14	\$12.00
Cruz, Donna M	Office of Instruction	SBVC	Tutor II	8/19/14	12/19/14	\$12.00
Daneshvar, Parisa	Office of Instruction	SBVC	Tutor II	8/19/14	12/19/14	\$12.00
Del Aguila, Astrid G	Office of Instruction	SBVC	Tutor II	8/19/14	12/19/14	\$12.00
Estrada, Michelle	Office of Instruction	SBVC	Tutor II	8/19/14	12/19/14	\$12.00
Haque, Monirul I	Office of Instruction	SBVC	Tutor II	8/19/14	12/19/14	\$12.00
Laguardia, Erik J	Office of Instruction	SBVC	Tutor II	8/19/14	12/19/14	\$12.00
Malone, Kevin Mark Penafiel	Office of Instruction	SBVC	Tutor II	8/19/14	12/19/14	\$12.00
Mascorro, Andrew	Office of Instruction	SBVC	Tutor II	8/19/14	12/19/14	\$12.00
Ojeda, James	Office of Instruction	SBVC	Tutor II	8/19/14	12/19/14	\$12.00
Olivares, Kevin J	Office of Instruction	SBVC	Tutor II	8/19/14	12/19/14	\$12.00
Pineda, Evangelina	Office of Instruction	SBVC	Tutor II	8/19/14	12/19/14	\$12.00
Ruiz, Xavier	Office of Instruction	SBVC	Tutor II	8/19/14	12/19/14	\$12.00
Bojorquez Gonzalez, Samuel	Research and Planning	SBVC	Project Assistant I	7/14/14	8/18/14	\$10.00
Carlson, Samantha	Research and Planning	SBVC	Project Assistant I	7/14/14	9/20/14	\$10.00
Mora, Lyanne	Research and Planning	SBVC	Project Assistant I	7/14/14	9/20/14	\$10.00
Anderson, Gabriel L	Science Division	SBVC	Tutor II	7/1/14	12/31/14	\$12.00
Chiem, Vinh	Science Division	SBVC	Tutor II	7/1/14	12/31/14	\$12.00
Garcia, Eric B	Science Division	SBVC	Tutor II	7/1/14	12/31/14	\$12.00
Nguyen, Julie T	Science Division	SBVC	Tutor II	7/1/14	12/31/14	\$12.00

Nguyen, Linda	Science Division	SBVC	Tutor II	7/1/14	12/31/14	\$12.00
Salazar, Gustavo A	Science Division	SBVC	Tutor II	7/1/14	12/31/14	\$12.00
Truong, Dan	Science Division	SBVC	Tutor II	7/1/14	12/31/14	\$12.00
Atkinson, Eric C	STAR Program	SBVC	Tutor III	8/18/14	12/24/14	\$14.00
Bong, Brian Kian Sem	STAR Program	SBVC	Tutor III	8/18/14	12/24/14	\$14.00
Herrera, Jeniffer C	STEM Pathways Grant	SBVC	Tutor II	8/1/14	12/31/14	\$12.00
Abitan, Christian Kevin S	Student Success Center	SBVC	Tutor II	7/1/14	12/31/14	\$12.00
Alvarez, Ivan De Jesus	Student Success Center	SBVC	Tutor II	7/1/14	12/31/14	\$12.00
Ambriz, Sergio	Student Success Center	SBVC	Tutor II	8/4/14	12/31/14	\$12.00
Barrow, Andrew	Student Success Center	SBVC	Tutor II	7/1/14	12/31/14	\$12.00
Buckley, Jodi	Student Success Center	SBVC	Tutor II	8/4/14	12/31/14	\$12.00
Campos, Mirella A	Student Success Center	SBVC	Tutor II	7/1/14	12/31/14	\$12.00
Can, Francine	Student Success Center	SBVC	Tutor II	7/1/14	12/31/14	\$12.00
Corona, Alberto	Student Success Center	SBVC	Tutor II	7/1/14	12/31/14	\$12.00
Davila Ramirez, Janeth B	Student Success Center	SBVC	Tutor II	7/1/14	12/31/14	\$12.00
Earl, Clover	Student Success Center	SBVC	Tutor II	7/1/14	12/31/14	\$12.00
Echeverria, Robert R	Student Success Center	SBVC	Tutor II	7/1/14	12/31/14	\$12.00
Ellis, Ketsia	Student Success Center	SBVC	Tutor II	7/1/14	12/31/14	\$12.00
Eyler, John L	Student Success Center	SBVC	Tutor II	7/1/14	12/31/14	\$12.00
Faz, Bethany	Student Success Center	SBVC	Tutor II	7/1/14	12/31/14	\$12.00
Felix Montoya, Gilbert	Student Success Center	SBVC	Tutor II	7/1/14	12/31/14	\$12.00
Flores, Steve	Student Success Center	SBVC	Tutor II	8/4/14	12/31/14	\$12.00

Galvez, Sebastian	Student Success Center	SBVC	Tutor II	7/1/14	12/31/14	\$12.00
Garcia, Lisbeth	Student Success Center	SBVC	Tutor II	7/1/14	12/31/14	\$12.00
Gastelum, Yancey	Student Success Center	SBVC	Tutor II	8/4/14	12/31/14	\$12.00
Grass, Kimberly A	Student Success Center	SBVC	Tutor II	7/1/14	12/31/14	\$12.00
Hernandez, Stephen	Student Success Center	SBVC	Tutor II	7/1/14	12/31/14	\$12.00
Herrera, Christopher	Student Success Center	SBVC	Tutor II	7/1/14	12/31/14	\$12.00
Herzer, Brian C	Student Success Center	SBVC	Tutor II	7/1/14	12/31/14	\$12.00
Ho, Vinh Q	Student Success Center	SBVC	Tutor III	2/10/14	6/30/14	\$13.00
Ho, Vinh Q	Student Success Center	SBVC	Tutor III	7/1/14	12/31/14	\$14.00
Lam, Oanh T	Student Success Center	SBVC	Tutor II	7/1/14	12/31/14	\$12.00
Limpus, Renee	Student Success Center	SBVC	Tutor II	7/1/14	12/31/14	\$12.00
Mendoza Jr, Agustin	Student Success Center	SBVC	Tutor II	7/1/14	12/31/14	\$12.00
Montano, Jonathan D	Student Success Center	SBVC	Tutor II	7/1/14	12/31/14	\$12.00
Morales, Brenda	Student Success Center	SBVC	Tutor II	8/4/14	12/31/14	\$12.00
Nguyen, Duong	Student Success Center	SBVC	Tutor II	8/4/14	12/31/14	\$12.00
Nguyen, Leon	Student Success Center	SBVC	Tutor II	7/1/14	12/31/14	\$12.00
Nguyen, Minh T	Student Success Center	SBVC	Tutor II	7/1/14	12/31/14	\$12.00
Nguyen, Vien N	Student Success Center	SBVC	Tutor II	7/1/14	12/31/14	\$12.00
Ogubuike, Chidinma C	Student Success Center	SBVC	Tutor II	7/1/14	12/31/14	\$12.00
Ordonez Romero, Armando	Student Success Center	SBVC	Tutor II	7/1/14	12/31/14	\$12.00

Palomino, Daniel	Student Success Center	SBVC	Tutor II	7/1/14	12/31/14	\$12.00
Patan, Laralynn	Student Success Center	SBVC	Tutor II	7/1/14	12/31/14	\$12.00
Pham, Chung Thuy H	Student Success Center	SBVC	Tutor III	7/1/14	12/31/14	\$14.00
Pineda, Augustin R	Student Success Center	SBVC	Tutor II	8/4/14	12/31/14	\$12.00
Rabago, Raquel C	Student Success Center	SBVC	Tutor II	7/1/14	12/31/14	\$12.00
Ramirez, Steve	Student Success Center	SBVC	Tutor II	7/1/14	12/31/14	\$12.00
Robinson, Zachery R	Student Success Center	SBVC	Tutor II	7/1/14	12/31/14	\$12.00
Rojas, Salvador	Student Success Center	SBVC	Tutor II	7/1/14	12/31/14	\$12.00
Romero, Vincent	Student Success Center	SBVC	Tutor II	7/1/14	12/31/14	\$12.00
Saldana Michel, Koraima	Student Success Center	SBVC	Tutor II	8/4/14	12/31/14	\$12.00
Sequeira Garcia, Andrea	Student Success Center	SBVC	Tutor II	7/1/14	12/31/14	\$12.00
Silva, Robert A	Student Success Center	SBVC	Tutor III	7/1/14	12/31/14	\$14.00
Taw, Tue	Student Success Center	SBVC	Tutor II	7/1/14	12/31/14	\$12.00
Tenorio, John	Student Success Center	SBVC	Tutor II	7/1/14	12/31/14	\$12.00
Torner, Luis	Student Success Center	SBVC	Tutor III	7/1/14	12/31/14	\$14.00
Tulistak, Michael D	Student Success Center	SBVC	Tutor II	7/1/14	12/31/14	\$12.00
Ugochuku, Ogochukwu	Student Success Center	SBVC	Tutor II	7/1/14	12/31/14	\$12.00
Vega, Janet	Student Success Center	SBVC	Tutor II	8/4/14	12/31/14	\$12.00
White, Joseph Anthony	Student Success Center	SBVC	Tutor II	7/1/14	12/31/14	\$12.00
Williams, Brandy L	Student Success Center	SBVC	Tutor II	8/4/14	12/31/14	\$12.00

Zuick, Nhan	Student Success Center	SBVC	Tutor III	7/1/14	12/31/14	\$14.00
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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Substitute Employees

July 10, 2014

Name	Department	Site	Duties	Start Date	End Date	Hourly Rate	Justification
Jaco, Herberth A	Arts and Sciences	CHC	Lab Technician	4/30/14	6/27/14	\$19.25	Extension: Vacancy - Lab Tech Physics (B. Schultze). In recruitment.
Davila, Robert	Bookstore	CHC	Bookstore Assistant I	7/7/14	9/7/14	\$13.29	Subbing for (K. Wheeler) working out of class. In recruitment.
Hagin, Deborah	Counseling	CHC	Clerical Assistant II	5/30/14	6/30/14	\$13.97	New: Vacancy (M. Williams). In recruitment.
Cairns, Eunice F	EMS / FIRE	CHC	Secretary II	6/3/14	6/30/14	\$17.02	Extension: Vacancy (A. Moreno) Resigned. In recruitment.
Heilgeist, Kristina A	Instruction	CHC	Administrative Secretary	4/30/14	6/27/14	\$18.78	Extension: Vacancy (S. Chavira) lateral transfer. In recruitment.
BeDell, Susann L	Human Resources	DIST	Administrative Assistant II	6/24/14	6/30/14	\$28.67	New: Vacancy (L. Norton) Retired. In recruitment.
BeDell, Susann L	Human Resources	DIST	Administrative Assistant II	7/1/14	9/1/14	\$29.82	New: Vacancy (L. Norton) Retired. In recruitment.
Cortez, Yecenia	EDCT	DIST	Administrative Assistant I	6/16/14	6/30/14	\$20.74	Extension: Vacancy (M. Bender) – Recruiting. In committee stage.
Cortez, Yecenia	EDCT	DIST	Administrative Assistant I	7/1/14	9/1/14	\$20.74	Extension: Vacancy (M. Bender) – Recruiting. In committee stage.

Addington, April A	Fiscal Services	DIST	Payroll Accountant	5/24/14	6/30/14	\$18.78	Extension: Vacancy. In recruitment.
Rosales Jr, Manuel	KVCR	DIST	Broadcast Operator	7/1/14	9/1/14	\$19.25	New: Vacancy. In recruitment.
Dececio, Anthony J	Police	DIST	College Security Officer	4/7/14	6/7/14	\$15.43	Extension: 5-vacancies (D. Oliver, W. Sheble, E. Palomares & 2 new positions) In recruitment.
Dececio, Anthony J	Police	DIST	College Security Officer	6/9/14	6/30/14	\$15.43	Extension: 5-vacancies (D. Oliver, W. Sheble, E. Palomares & 2 new positions) In recruitment.
Camacho, Ricardo	Applied Technology	SBVC	Lab Technician-Culinary Arts	5/5/14	6/30/14	\$19.25	Extension: Vacancy, new position. In recruitment.
Campos, Norma A	Applied Technology, Transportation & Culinary Arts Department	SBVC	Secretary II	7/1/14	9/1/14	\$17.02	New: Vacancy (N. Meechubot) Retired. In recruitment.
Remai, Erik W	Biology	SBVC	Lab Technician-Microbiology	6/16/14	6/30/14	\$19.25	New: Vacancy (A. Casas). In recruitment.
Remai, Erik W	Biology	SBVC	Lab Technician-Microbiology	7/1/14	9/1/14	\$19.25	New: Vacancy (A. Casas). In recruitment.
Harper, Seth R	Chemistry	SBVC	Lab Technician-Chemistry	4/9/14	5/29/14	\$19.25	Extension: Vacancy (N. Zapien) Retired. In recruitment.
Zapien, Nancy	Chemistry	SBVC	Laboratory Technician-Chemistry	6/16/14	6/30/14	\$19.25	New: Vacancy (N. Zapien). Resigned. In recruitment.

Zapien, Nancy	Chemistry	SBVC	Laboratory Technician-Chemistry	7/1/14	9/1/14	\$19.25	New: Vacancy (N. Zapien). Resigned. In recruitment.
Aboytes, Alfonso	Child Development Center	SBVC	Child Development Assistant	7/1/14	9/1/14	\$12.35	New: On call for Sick/Vac Coverage
Al Jafri, Ebtessam A	Child Development Center	SBVC	Child Development Teacher	6/25/14	6/30/14	\$17.76	Extension: On call for Sick/Vac Coverage
Cevallos-Medina, Maria A	Child Development Center	SBVC	Child Development Assistant	7/1/14	9/1/14	\$12.35	New: Vacancy (N. Salas). In recruitment.
Cunningham, Sheri	Child Development Center	SBVC	Child Development Assistant	4/15/14	6/15/14	\$12.35	Extension: On call for Sick/Vac Coverage
Cunningham, Sheri	Child Development Center	SBVC	Child Development Assistant	7/1/14	9/1/14	\$12.35	New: On call for Sick/Vac Coverage
Delgado, Betsabe	Child Development Center	SBVC	Child Development Assistant	6/13/14	6/30/14	\$12.35	Extension: On call for Sick/Vac Coverage
Delgado, Betsabe	Child Development Center	SBVC	Child Development Assistant	7/1/14	9/1/14	\$12.35	New: On call for Sick/Vac Coverage
Laque-Ogea, Valerie	Child Development Center	SBVC	Child Development Assistant	6/14/14	6/30/14	\$12.35	Extension: On call for Sick/Vac Coverage
Laque-Ogea, Valerie	Child Development Center	SBVC	Child Development Assistant	7/1/14	9/1/14	\$12.35	New: On call for Sick/Vac Coverage
Moreno, Juana	Child Development Center	SBVC	Child Development Teacher	6/14/14	6/30/14	\$17.76	Extension: On call for Sick/Vac Coverage
Moreno, Juana	Child Development Center	SBVC	Child Development Teacher	7/1/14	9/1/14	\$17.76	New: On call for Sick/Vac Coverage
Poynter, Wonder M	Child Development Center	SBVC	Child Development Assistant	6/14/14	6/30/14	\$12.35	Extension: On call for Sick/Vac Coverage

Poynter, Wonder M	Child Development Center	SBVC	Child Development Assistant	7/1/14	9/1/14	\$12.35	New: On call for Sick/Vac Coverage
Revis, Anthony T	Child Development Center	SBVC	Child Development Assistant	7/1/14	9/1/14	\$12.35	New: On call for Sick/Vac Coverage
Reynolds, Rebecca	Child Development Center	SBVC	Child Development Teacher	4/6/14	6/6/14	\$17.76	Extension: On call for Sick/Vac Coverage
Reynolds, Rebecca	Child Development Center	SBVC	Child Development Teacher	7/1/14	9/1/14	\$17.76	New: On call for Sick/Vac Coverage
Ruiz, Lalanie M	Child Development Center	SBVC	Clerical Assistant I	6/14/14	6/30/14	\$12.65	Extension: On call for Sick/Vac Coverage
Ruiz, Lalanie M	Child Development Center	SBVC	Clerical Assistant I	7/1/14	9/1/14	\$12.65	New: On call for Sick/Vac Coverage
Smith-Brooks, Love	Child Development Center	SBVC	Child Development Assistant	7/1/14	9/1/14	\$12.35	New: On call for Sick/Vac Coverage
Fractious, Mary Y	Custodial	SBVC	Custodian	6/9/14	6/30/14	14.68/Day 15.05/Swing	New: On call for Sick/Vac Coverage
Fractious, Mary Y	Custodial	SBVC	Custodian	7/1/14	9/1/14	14.68/Day 15.05/Swing	New: On call for Sick/Vac Coverage
Welch Jr, Oliver D	Custodial	SBVC	Custodian	6/5/14	6/30/14	14.68/Day 15.05/Swing	New: On call for Sick/Vac Coverage
Welch Jr, Oliver D	Custodial	SBVC	Custodian	7/1/14	9/1/14	14.68/Day 15.05/Swing	New: On call for Sick/Vac Coverage
Casas, Liliana A	Microbiology	SBVC	Laboratory Technician - Microbiology	4/13/14	5/13/14	\$19.25	Extension: Vacancy (A. Casas). Resigned. In recruitment.
Heller, Brandon L	STAR Program	SBVC	Secretary I	5/24/14	6/30/14	\$15.43	Extension: Vacancy. In recruitment.

Fierro, Dorothy N	Student Health Services	SBVC	Clerical Assistant I	7/1/14	7/24/14	\$12.65	New: Vacancy (K. Yarbrough). In recruitment.
Fierro, Dorothy N	Student Health Services	SBVC	Secretary II	7/28/14	9/28/14	\$17.02	New: Vacancy (B. Spalding). Retired. In recruitment.
Hall, Suzan K	Student Health Services	SBVC	Secretary II	7/1/14	7/24/14	\$17.02	New: Vacancy (B. Spalding). Retired. In recruitment.
Caines, Daniel L	Tool Room	SBVC	Tool Room Specialist	8/4/14	10/4/14	\$14.31	New: Vacancy (P. Nguyen). Promoted. In recruitment.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Dr. Jack Miyamoto, Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto, Human Resources Consultant

DATE: July 11, 2014

SUBJECT: Consideration of Approval of Student Services Reorganization Plan Personnel Action

RECOMMENDATION

It is recommended that the Board of Trustees approve Shalita Tillman, Manager, CalWORKS and Workforce Development, SBVC.

OVERVIEW

Shalita Tillman, Manager, CalWORKS, and Workforce Development, SBVC, full-time, 12 month position, Management Salary Schedule, Range 12, Step B, \$6749.17 per month effective July 1, 2014.

ANALYSIS

On May 8, 2014, the Manager, CalWORKs and Workforce Development job description, (formerly Occupational Advancement Department Manager) was approved as part of the Student Services Reorganization Plan. This plan addressed the administrative need and represented the best approach to providing services while saving funds for the District. It is now necessary to move the appropriate employee into the appropriate position which is more properly matched to actual duties performed.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2014-2015 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Gloria Fisher
Interim President, SBVC

Dr. Cheryl Marshall
President, CHC

DATE: July 10, 2014

SUBJECT: Consideration of Approval of Temporary Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the temporary academic appointment of John Snipp, Instructor, PE/Head Football Coach, SBVC, Daihim Fozouni, Instructor, English, SBVC, Bruce Wolcott, Instructor, English, SBVC, Carol Jones, Instructor, Chemistry, SBVC, Benjamin Day, Instructor, Real Estate/Business Administration, SBVC, Anna Tolstova, Instructor, Physics & Astronomy, SBVC, and Michael Alder, Instructor, Fire Technology, CHC.

OVERVIEW

The employees on the following list are being recommended for temporary academic appointment.

ANALYSIS

It is essential that these positions be filled on a temporary basis while the recruitment process for permanent replacements is being conducted.

BOARD IMPERATIVE

I. Institutional Effectiveness.

FINANCIAL IMPLICATIONS

Included in the 2014-2015 budget.

John Snipp, Instructor, PE/Head Football Coach, SBVC, effective August 15, 2014 through December 19, 2014. 88 days of service. Salary placement to be determined upon verification of education and experience. Replacement for Kevin Emerson.

Daihim Fozouni, Instructor, English, SBVC, effective August 15, 2014 through December 19, 2014. 88 days of service. Salary placement to be determined upon verification of education and experience. Replacement for William McKie.

Bruce Wolcott, Instructor, English, SBVC, effective August 15, 2014 through December 19, 2014. 88 days of service. Salary placement to be determined upon verification of education and experience. Replacement for Edward Perez.

Carol Jones, Instructor, Chemistry, SBVC, effective August 15, 2014 through December 19, 2014. 88 days of service. Salary placement to be determined upon verification of education and experience. Replacement for Natalia Dunn.

Benjamin Day, Instructor, Real Estate/Business Administration, SBVC, effective August 15, 2014 through December 19, 2014. 88 days of service. Salary placement to be determined upon verification of education and experience. Replacement for Michael Durrett.

Anna Tolstova, Instructor, Physics & Astronomy, SBVC, effective August 15, 2014 through December 19, 2014. 88 days of service. Salary placement to be determined upon verification of education and experience. New Position.

Michael Alder, Instructor, Fire Technology, CHC, one-year temporary academic contract, effective Fall Semester, 2014. Salary placement to be determined upon verification of education and experience. Replacement for John Koeper.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Gloria Fisher
Interim President, SBVC

DATE: July 10, 2014

SUBJECT: Consideration of Approval of Two Year Contract Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve tenure track contracts for academic employees.

OVERVIEW

The employees on the attached list have been recommended by their division chair/manager to enter into two-year contracts.

ANALYSIS

The Board of Trustees regularly grants one-year contracts to first year contract employees and two-year contracts to second year faculty per AB-1725.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Included in the 2014-2015 budget.

SAN BERNARDINO VALLEY COLLEGE

The following first-year contract employees have been recommended to receive second year probationary status:

Hamdy, Rania
Herrera, Jaime

Professional & Organizational Development
Counseling

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: July 10, 2014
SUBJECT: Consideration of Approval of Conference Attendance

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached conference attendance requests.

OVERVIEW

Individual conference requests for professional growth and staff development for academic and classified staff are submitted by the campuses and the district office.

ANALYSIS

Faculty and staff attend conferences to obtain updated information on policies and procedures in their fields. In addition, conference attendance provides professional growth and staff development.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- III. Resource Management for Efficiency, Effectiveness and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the 2014-2015 budget.

DISTRICT

NAME: Bruce Baron
This trip was approved by the Board on 6/12/14. The Chancellor will not attend due to scheduling conflicts.

DEPARTMENT: Chancellor's Office

CONFERENCE: ~~CASE Summit 2014~~

DATES: ~~July 11-15, 2014~~

LOCATION: ~~New York, NY~~

PURPOSE: ~~To participate in leadership development related to the Chancellor's role in fundraising and development.~~

BENEFIT: ~~To gain further knowledge about the leader's role in development to help meet annual goals for the Chancellor.~~

ESTIMATED COST: ~~\$4500~~

FUNDING SOURCE: ~~Chancellor's Office — General Fund~~

NAME: Dawn Gross

DEPARTMENT: Alternative Text Production Center

CONFERENCE: Braille Authority of North America Board Meeting

DATES: April 2-5, 2014

LOCATION: Philadelphia, PA

PRPOSE: The ATPC is a voting member of the group and participates in decision making for Braille code changes and the implementation of new Braille code.

BENEFIT: Keeping up to date on all Braille Code changes

ESTIMATED COST: \$1,670.00

FUNDING SOURCE: ATPC grant

NAME: Jeff Baugher and Dawn Gross

DEPARTMENT: Alternative Text Production Center

CONFERENCE: Association on Higher Education and Disability

DATES: July 16-19, 2014

LOCATION: Sacramento, CA

PURPOSE: To represent the California Community Colleges

BENEFIT: To better serve disabled students

ESTIMATED COST: \$2,250.00 per individual

FUNDING SOURCE: ATPC Grant funds

NAME: Glen Kuck

DEPARTMENT: Technology and Educational Support Services

CONFERENCE: Educause 2014

DATES: September 28-October 2, 2014

LOCATION: Orlando, FL
URPOSE: To learn current and future trends related to educational technology in higher education and to network with peers.

BENEFIT: Better serve the colleges in the educational technology field
ESTIMATED COST: \$2,850.00
FUNDING SOURCE: Distance Education general funds

NAME: Glen Kuck, Andrew Chang and Yvette Tram
DEPARTMENT: Technology and Educational Support Services/Administrative Applications
CONFERENCE: 3CDUG/CHUGADUG
DATES: July 29-31, 2014
LOCATION: Salinas, CA
PURPOSE: To meet with other Datatel clients to discuss best practices, new techniques and upcoming trends

BENEFIT: To better serve the colleges in the use of the student information system
ESTIMATED COST: \$1,115.00 per individual
FUNDING SOURCE: Administrative Applications general funds

NAME: Joyce Bond
DEPARTMENT: Technology and Educational Support Services/Administrative Applications
CONFERENCE: Ellucian/Communication Management Fundamentals
DATES: September 10-12, 2014
LOCATION: Redlands, CA
PURPOSE: Focus on using Communications Management to automatically assign appropriate outgoing communications to a wide range of recipients and record the receipt of all incoming items.

BENEFIT: Continue to improve our organization and management of all incoming and outgoing communications
ESTIMATED COST: \$1,125.00
FUNDING SOURCE: Administrative Applications general funds

CHC

NAME: Rejoice Chavira
DEPARTMENT: Extended Opportunity Programs and Services (EOP&S)
CONFERENCE: 45th Annual CCCEOPSA Statewide Conference
DATES: October 6-8, 2014
LOCATION: Sacramento, CA
PURPOSE: The conference will provide updated budget information and changes in Title V that affect the EOPS Programs. Additionally, best practices and discussion of current policies and procedures will be covered.
BENEFIT: Will be able to utilize this information at Crafton Hills College.
ESTIMATED COST: \$1,125.00
FUNDING SOURCE: EOPS General Fund

NAMES: Alexis Panaguiton
DEPARTMENT: SBCCD/SBVC Student Trustee
CONFERENCE: Community College League of California (CCLC) Student Trustees Workshop
DATES: August 7-9, 2014
LOCATION: Burlingame, CA
PURPOSE: It provides the opportunity to network with other student trustees statewide.
BENEFIT: Workshop is designed to help student board members become knowledgeable, influential, education policy makers.
ESTIMATED COST: \$1,200.00
FUNDING SOURCE: Student Rep Fee Account which will be reimbursed at a later date by a journal entry from the Board of Trustee's General Fund.

SBVC

NAME: Willene Nelson
DEPARTMENT: Counseling Department
CONFERENCE: Association of Black Psychologist Conference
DATES: July 12-20, 2014
LOCATION: Indianapolis, IN
PURPOSE: I am the Tumaini Coordinator for San Bernardino Valley College. I will be presenting with Dr. Carolyn Murray on the Larry P. case which is about educational testing for black males in the California School system.
BENEFIT: The Tumaini Program has a focus for African American males. The information gained in the conference will assist me with the learning community.
ESTIMATED COST: \$1804.00
FUNDING SOURCE: Tumaini Categorical Fund and Professional Development General Fund

NAME: Laura Gomez and Alma Lopez
DEPARTMENT: Counseling and English Department
CONFERENCE: On Course Workshop
DATES: July 14-17, 2014
LOCATION: Marriottsville, MD
PURPOSE: The skills presented in this workshop are drawn from best practices in academic curriculum design, brain research, learning styles, active-learning principles, corporate training methodology, and personal development strategies.
BENEFIT: The participants will learn dozens of strategies for empowering students to become active, responsible learners.
ESTIMATED COST: \$2,000.00 each
FUNDING SOURCE: Counseling General Fund and Puente Categorical Fund.

NAME: Mohamad Kassab
DEPARTMENT: HSI STEM Pass GO/ Mathematics, Business and Computer Technology
CONFERENCE: Supplemental Instruction (SI) Supervisor Training
DATES: August 3- 5, 2014
LOCATION: Kansas City, MO
PURPOSE: Training will cover procedures for selection SI courses, SI leaders, roles of supervisors and leaders.
BENEFIT: The training will benefit the expansion of the supplemental instruction program implemented within Math and Science courses.
ESTIMATED COST: \$1,276.51
FUNDING SOURCE: HSI STEM (Hispanic Serving Institution Science Technology Engineering and Mathematics) Pass Go Grant Fund

NAME: Erik Moberly
DEPARTMENT: MSEIP/Science
CONFERENCE: Supplemental Instruction (SI) Training
DATES: August 3 -7, 2014
LOCATION: Kansas City, MO
PURPOSE: To expand insight and offer support to enhance the success of the supplemental instruction program across disciplines.
BENEFIT: The training will benefit the expansion of the supplemental instruction program implemented within Math and Science courses.
ESTIMATED COST: \$2, 470.00
FUNDING SOURCE: MSEIP (Minority Science and Engineering Improvement Program) Grant Fund

NAMES: Tiffany Guzman
DEPARTMENT: SBCCD/SBVC Student Trustee
CONFERENCE: Community College League of California (CCLC) Student Trustees Workshop
DATES: August 7-9, 2014
LOCATION: Burlingame, CA
PURPOSE: It provides the opportunity to network with other student trustees statewide.
BENEFIT: Workshop is designed to help student board members become knowledgeable, influential, education policy makers.
ESTIMATED COST: \$1,051.50
FUNDING SOURCE: President's General Fund which will be reimbursed at a later date by a journal entry from the Board of Trustee's General Fund.

NAMES: Dr. Gloria Fisher
DEPARTMENT: Office of the President
CONFERENCE: 2014 Strengthening Student Success Conference and Post Conference sponsored by the Research & Planning (RP) Group.
DATES: October 7-10, 2014
LOCATION: Costa Mesa, CA
PURPOSE: Provides insights of leadership lessons over a six year period.
BENEFIT: Exploring threshold concepts and participating in inter-segmental conversations for re-imagining general education, closing the achievement gap, applying lessons and resources from student support to redesign student success, and using tools for transitions for career advancement academies is the anticipated value of the conference.
ESTIMATED COST: \$1,250.10
FUNDING SOURCE: President's General Fund

NAME: Ricky Shabazz, Ed.D.
DEPARTMENT: Student Services
CONFERENCE: 2014 National Association of Student Personnel Administrators (NASPA) Institute for New Chief Student Affairs Officers (CSAOs)
DATES: October 12-15, 2014
LOCATION: Alexandria, VA
PURPOSE: To provide a three-day learning and networking experience that prepares the new CSAOs to be strategic decision makers, high-effective managers and transformational leaders.
BENEFIT: To prepare the Vice President of Student Services with tools for managing for heightened organizational performance; entrepreneurial leadership; and achieving systematic and transformational change to the San Bernardino Valley College campus.
ESTIMATED COST: \$2,562.23
FUNDING SOURCE: Student Services General Fund

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: July 10, 2014
SUBJECT: Consideration of Approval of District/College Expenses

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached requests for District/College Expenses.

OVERVIEW

Individual requests are submitted to fund expenses related to various functions planned for the colleges and district office.

BOARD IMPERATIVE

IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the 2014-2015 budget.

DISTRICT

EVENT: ATPC Braille Workshop
DATES: July 25-26, 2014
AMOUNT: \$4,000.00
ITEM: Workshop to train contractors on the procedures and processes needed to produce Braille textbooks for the California Community Colleges. Fees include rental of two classrooms for eight hours of instruction each day and refreshments
FUNDING SOURCE: ATPC grant

CHC

EVENT: CHC Fall 2014 CARE/CalWORKs Workshop
DATES: August 14, 2014
AMOUNT: \$1,500.00
ITEM: Refreshments
The Fall 2014 CARE/CalWORKs Workshop attendees will be new and continuing students in the CARE and CalWORKs Program.
FUNDING SOURCE: EOPS General Fund and Workforce Readiness General Fund

EVENT: CHC Spring 2015 CARE/CalWORKs Workshop
DATES: January 8, 2015
AMOUNT: \$1,500.00
ITEM: Refreshments
The Spring 2015 CARE/CalWORKs Workshop attendees will be new and continuing students in the CARE and CalWORKs Program.
FUNDING SOURCE: EOPS General Fund and Workforce Readiness General Fund

EVENT: EOPS/CARE/CalWORKs Graduation/Scholars Ceremony
DATES: May 8, 2015
AMOUNT: \$3,000.00
ITEM: Refreshments
The EOPS/CARE/CalWORKs Graduation/Scholars Ceremony will be for students who are graduating from CHC and students who have completed 24 units or more with a GPA of 3.0 and above.
FUNDING SOURCE: EOPS General Fund and Workforce Readiness General Fund

SBVC

EVENT: Geographic Information System (GIS) Advisory Committee Meetings
DATES: July 11, 2014 – June 30, 2015
AMOUNT: \$100.00

ITEM: Refreshments
The Geographic Information System (GIS) department will be conducting GIS Advisory Committee Meetings, hosting experts in the field to enhance communication and to review and provide guidance for the program. Anticipated attendance is approximately 15 community members, faculty, and staff.

FUNDING SOURCE: Perkins Grant Fund

EVENT: Graphic Design/Multimedia Advisory Committee Meetings

DATES: July 11, 2014 – June 30, 2015

AMOUNT: \$100.00

ITEM: Refreshments

The Art department will be conducting Graphic Design/Multimedia Advisory Committee Meetings, hosting experts in the field to gather feedback regarding industry needs and curriculum/equipment requirements for CTE (Career Technical Education) programs. Anticipated attendance is approximately 22 community members, business owners, professional experts, faculty, and staff.

FUNDING SOURCE: Perkins Grant Fund

EVENT: Nursing Program Advisory Committee Meetings

DATES: July 11, 2014 – June 30, 2015

AMOUNT: \$252.00

ITEM: Refreshments

The Nursing department will be conducting Nursing Program Advisory Committee Meetings, hosting experts in the field to enhance communication and to review and provide guidance for the program. Anticipated attendance is approximately 30 community members, faculty, and staff.

FUNDING SOURCE: Perkins Grant Fund

EVENT: Pharmacy Technology Advisory Committee Meetings

DATES: July 11, 2014 – June 30, 2015

AMOUNT: \$250.00

ITEM: Refreshments

The Pharmacy Technology department will be conducting Pharmacy Technology Advisory Committee Meetings, hosting experts in the field to enhance communication and to review and provide guidance for the program. Anticipated attendance is approximately 20 community members, faculty, and staff.

FUNDING SOURCE: Perkins Grant Fund

EVENT: Psychiatric Technology Advisory Committee Meetings

DATES: July 11, 2014 – June 30, 2015

AMOUNT: \$350.00

ITEM: Refreshments
The Psychiatric Technology department will be conducting Psychiatric Technology Advisory Committee Meetings, hosting experts in the field to enhance communication and to review and provide guidance for the program. Anticipated attendance is approximately 30 community members, faculty, and staff.

FUNDING SOURCE: Perkins Grant Fund

EVENT: Radio Television and Film (RTVF) Advisory Committee Meetings

DATES: July 11, 2014 – June 30, 2015

AMOUNT: \$100.00

ITEM: Refreshments

The RTVF department will be conducting RTVF Advisory Committee Meetings, hosting experts in the field to gather feedback regarding industry needs and curriculum/equipment requirements for CTE (Career Technical Education) programs. Anticipated attendance is approximately 28 community members, producers, professional experts, faculty, and staff.

FUNDING SOURCE: Perkins Grant Fund

EVENT: Welcome Day for New Students

DATES: August 13, 2014

AMOUNT: \$10,686.52

ITEM: Refreshments, Rentals, Decorations and Entertainment

Sponsored by the San Bernardino Valley College Student Success and Support Program, this event will host a Welcome Day for new incoming students. Additionally, students will have the opportunity to meet with instructional faculty and become acquainted with the college prior to the first day of classes. Anticipated attendance is 1,200 students, staff, and community members.

FUNDING SOURCE: Matriculation Categorical Funds.

EVENT: Fall In-Service Day, All Campus Meeting

DATES: August 18, 2014

AMOUNT: \$2,000.00

ITEM: Refreshment and Supplies

This event is SBVC's annual all campus meeting to kick off the fall semester. Anticipated attendance is approximately 360 faculty, staff and trustees.

FUNDING SOURCE: President's General Fund

EVENT: Stress Solutions Oasis

DATES: September 25, 2014

October 30, 2014

AMOUNT: \$350.00 per event

ITEM: Decorations and Refreshments
Sponsored by Student Health Services. This is an interactive stress management activity. Anticipated attendance is 60 faculty and staff members.

FUNDING SOURCE: Student Health Fee Prior Year Funding.

EVENT: Mental Health Fair

DATES: October 9, 2014

AMOUNT: \$350.00

ITEM: Decorations and Refreshments
Sponsored by Student Health Services, this is an interactive stress management activity. Anticipated attendance is approximately 60 faculty and staff members.

FUNDING SOURCE: Student Health Fee Restricted Funds.

EVENT: President's Holiday Gathering & Gift Basket Extravaganza

DATES: December 5, 2014

AMOUNT: \$5,000.00

ITEM: Refreshments, Supplies and Decorations
The President's Annual Holiday Gathering event will be held on December 6th. Anticipated attendance is approximately 360 faculty, staff and trustees.

FUNDING SOURCE: SBVC Foundation President's Pepsi Fund Account and President's General Fund

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: July 10, 2014
SUBJECT: Consideration of Approval of Individual Memberships

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached request for individual memberships.

OVERVIEW

Individual memberships related to job duties are submitted when institutional memberships are not available.

BOARD IMPERATIVE

I. Institutional Effectiveness
IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the 2014-2015 budget.

DISTRICT

NAME: FRANK BLANQUET AND TERRIA SMITH
MEMBERSHIP: NATIVE AMERICAN JOURNALIST ASSOCIATION (NAJA)
PURPOSE: NAJA serves and empowers Native journalists through programs and actions designed to enrich journalism and promote Native cultures. NAJA is committed to increasing the representation of Native journalists working in media, while encouraging both mainstream and tribal media to attain the highest standards of professionalism, ethics and responsibility.
AMOUNT: \$300
FUNDING SOURCE: KVCR EDUCATIONAL FOUNDATION

CHC

NAME: Donna Hoffmann
MEMBERSHIP: Community College Public Relations Organization (CCPRO)
PURPOSE: Individual membership for Marketing Director. CCPRO is the statewide organization for the marketing directors and public information officers of the California Community Colleges. The organization is an excellent venue for sharing best practices, exchanging of ideas, and networking with fellow professionals.
AMOUNT: \$50.00
FUNDING SOURCE: Marketing and Public Affairs General Fund

NAME: Donna Hoffmann
MEMBERSHIP: National Council for Marketing and Public Relations (NCMPR)
PURPOSE: Individual membership for Marketing Director. The National Council for Marketing and Public Relations is the only organization of its kind that represents marketing and public relations professionals at community and technical colleges. NCMPR's primary focus is on supporting professional growth. Members will connect with colleagues that understand the issues facing two-year college communicators in the 21st century.
AMOUNT: \$225.00
FUNDING SOURCE: Marketing and Public Affairs General Fund

SBVC

NAME: Dr. Gloria Fisher
MEMBERSHIP: Association of California Community College Administrators (ACCCA)
PURPOSE: ACCCA is recognized for providing both leadership excellence and leadership development. A business membership will provide opportunities to participate, sponsor and present at select ACCCA events at reduced rates; astute analysis of legislative & policy issues; provide opportunities to advertise, submit articles and be profiled in the Association's publications, and provide networking opportunities with key decision makers in the community college market.
AMOUNT: \$297.00
FUNDING SOURCE: President's General Fund Account

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Business & Fiscal Services
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: July 10, 2014
SUBJECT: Consideration of Approval of Professional Services Contracts/Agreements

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached list of Professional Services contracts/agreements.

OVERVIEW

In accordance with Board policy 6340, Section A, Sub-section 3, the attached list of contracts for Professional Services, Consultants and Legal Services is submitted for approval.

ANALYSIS

The attached list of contracts, agreements and their associated purchase orders are for fiscal audits, legal services, consultants and other professional services that are needed by the District. Unless otherwise noted the amount shown for multi-year agreements is the projected total amount for the full contract period. Any changes to these amounts will be submitted for board ratification and/or approval.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The contracts/agreements on the attached list are budgeted for via purchase orders.

Contracts for Approval

Scheduled Board Date 7/10/2014

Contract Type

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
Legal				
Bergman Dacey Goldsmith PLC	(8851) Legal services for Bond and District construction projects; increase the not to exceed amount by \$170,000 for Fiscal Year 2014/2015 Term: 12/15/2012 - 6/30/2015 Funding Source: Bond Funded	Fiscal Services/SBCCD	\$300,000.00	SSutorus
Currier & Hudson	(10483) Legal services for personnel matters Term: 7/1/2014 - 6/30/2015 Funding Source: General Funds	Human Resources/SBCCD	\$200,000.00	SSutorus
Liebert Cassidy Whitmore	(10494) Legal services for Chancellor, the Board of Trustees, and Human Resources Term: 7/1/2014 - 6/30/2015 Funding Source: General Funds	Chancellor/SBCCD	\$40,000.00	BBaron

SubTotal for Legal: 3

Legal - Investigations

RCS Investigations & Consulting	(10511) Provide background investigations for Human Resources Term: 7/1/2014 - 6/30/2015 Funding Source: General Funds	Human Resources/SBCCD	\$5,000.00	SSutorus
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<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
RCS Investigations & Consulting	(10510) Provide legal investigations for personnel complaints and issues Term: 7/1/2014 - 6/30/2015 Funding Source: General Funds	Human Resources/SBCCD	\$15,000.00	SSutorus
<i>SubTotal for Legal - Investigations: 2</i>				
<i>Professional Services</i>				
Comnet Marketing Group, Inc	(10476) On-demand telemarketing services for fundraising programs Term: 7/1/2014 - 6/30/2015 Funding Source: KVCR - Foundation	TV & FM/KVCR	\$17,340.00	SSutorus
Facilities Planning and Consulting Services	(10460) On-demand help with State Chancellor's Office web-based facilities management and reporting system "FUSION" Term: 7/1/2014 - 6/30/2015 Funding Source: General Funds	Fiscal Services/SBCCD	\$10,000.00	SSutorus
Galloway, Taundra	(10467) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring; Per Rate Schedule; funded through California Department of Education grant Term: 7/1/2014 - 6/30/2015 Funding Source: State Grant	ATPC/SBCCD	\$20,000.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
Hernando, Felvi	(10488) On-demand hair and makeup for on-air talent for KVCR-TV programs Term: 7/1/2014 - 6/30/2015 Funding Source: KVCR - Foundation	TV/KVCR	\$10,000.00	SSutorus
Public Economics, Inc	(9327) Consulting on financial, economic, facilities and/or administrative matters pertaining to District interaction with area redevelopment agencies; Amendment 01 - increase not to exceed amount by \$21,000 Term: 7/12/2013 - 6/30/2014 Funding Source: Capital Outlay - General	Chancellor/SBCCD	\$61,000.00	SSutorus

SubTotal for Professional Services: 5

Grand Total Contracts for Board Date 7/10/2014: 10

Rate Schedule for Braille Contracts

Code	task type	Rate per Page	Rate per Hour
AC	A2CI Coordinator		\$35.00
ABTA-S	A2CI Braille Technical Assistant		\$35.00
ABTA	A2CI Braille Technical Assistant		\$25.00
APM	A2CI Trainee Mentor		\$35.00
ASBC	A2CI Business Consultant		\$35.00
BP-1	Braille Proofers	\$1.00	
BP-2	Braille Proofers	\$1.25	
BP-3	Braille Proofers	\$1.50	
BTA-1	Braille Technical Assistances		\$16.00
BTA-2	Braille Technical Assistances		\$17.00
BTA-3	Braille Technical Assistances		\$18.00
BTA-4	Braille Technical Assistances		\$20.00
EM-1	Embossers		\$11.00
EM-2	Embossers		\$13.50
EM-3	Embossers		\$15.00
EMA-1	E-Text Media Assistants		\$14.00
EMA-2	E-Text Media Assistants		\$16.00
EM-S	Embossers		\$21.00
EMS	E-Text Media Specialist		\$17.00
ETA-1	E-Text Technical Assistants		\$10.00
ETA-2	E-Text Technical Assistants		\$12.00
FLT	Foreign Language Transcribers	\$3.00	
FP-1	Braille Format Proofers		\$16.00
FP-2	Braille Format Proofers		\$18.00
FP-3	Braille Format Proofers		\$20.00
FPA-1	Final Production Assistants		\$8.00
FPA-2	Final Production Assistants		\$11.00
FPA-3	Final Production Assistants		\$12.00
FPA-S	Final Production Assistants		\$15.00
FPL-2	Braille Format Proofers		\$17.00
FPN-2	Braille Format Proofers		\$18.00
FPS	Braille Format Proofers		\$25.00
LCT-1	Literary Certified Transcribers	\$2.00	
LCT-2	Literary Certified Transcribers	\$2.50	
MCT-1	Music Certified Transcriber	\$6.00	
MCT-2	Music Certified Transcriber	\$7.00	
MCTA	Music Certified Technical Assistance		\$25.00
NCT-1	Nemeth Certified Transcribers	\$3.00	
NCT-2	Nemeth Certified Transcribers	\$3.50	
NCT-3	Nemeth Certified Transcribers	\$4.00	
TGA-1	Tactile Graphic Artists		\$11.00
TGA-2	Tactile Graphic Artists		\$13.50
TGA-3	Tactile Graphic Artists		\$15.00
TGA-S	Tactile Graphic Artists		\$18.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Business & Fiscal Services
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: July 10, 2014
SUBJECT: Consideration of Approval of Routine Contracts/Agreements and Memorandums of Understanding

RECOMMENDATION

It is recommended that the Board of Trustees ratify the attached list of routine contracts/agreements and memorandums of understanding.

OVERVIEW

In accordance with Board policy 6340, the attached list is submitted for Board ratification and/or approval.

ANALYSIS

The attached list of contracts, agreements and their associated purchase orders are routine, customary and necessary for the on-going operations of the District. Unless otherwise noted the amount shown for multi-year agreements is the projected total amount for the full contract period. Any changes to these amounts will be submitted for board ratification and/or approval.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The contracts/agreements/memorandums of understanding on the attached list are budgeted for via purchase orders.

Routine Contracts and Agreements***Scheduled Board Date 7/10/2014***

Contract Type

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i>Broadcasting Rights</i>				
American Public Television	(10450) Broadcast rights to "Painting the Wyland Way 2: Sea Turtle Rising" Term: 3/1/2014 - 2/29/2016 Funding Source: KVCR - Foundation	TV/KVCR	\$720.00	SSutorus
American Public Television	(10470) Program exchange for KVCR-TV station Term: 7/1/2014 - 6/30/2015 Funding Source: KVCR - Foundation	KVCR-TV/SBCCD	\$7,849.00	SSutorus
Juice Groove Films	(10491) Rights to air the program "The Chris Wondolowski Story" in exchange for KVCR to provide closed captioning; no cost to District Term: 6/1/2014 - 5/31/2019 Funding Source: N/A	FNX/KVCR		SSutorus
KUAC and University of Alaska Fairbanks	(10474) Right to air programs "Alaska Tribes", "Tribal Nations", and "Animal Songs"; no cost to District Term: 5/30/2014 - 5/29/2019 Funding Source: N/A	FNX/KVCR		SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Broadcasting Rights</u>				
Los Angeles Philharmonic Association	(10493) Broadcast rights for the program "Steve Martin and the Steep Canyon Rangers" concert in exchange for tickets for KVCR's pledge drives Term: 6/1/2014 - 7/4/2014 Funding Source: N/A	TV & FM/KVCR		SSutorus
Maracle, Candace	(10517) Rights for program "The Creator's Game: The Quest for Gold and the Flight" Term: 6/30/2014 - 6/29/2017 Funding Source: KVCR - Foundation	FNX/KVCR	\$2,150.00	SSutorus
Oklahoma Educational Television Authority	(10530) Rights to nine programs: Sense of Self, Dreaming Big, The Spirit of Line and Color, An American Expressionist, Oklahoma Star Trek, Winds of Creativity, Apache Legacy, State of Sequoyah, The People"; no cost to District Term: 7/1/2014 - 6/30/2017 Funding Source: N/A	FNX/KVCR		SSutorus
<i>SubTotal for Broadcasting Rights: 7</i>			<i>\$10,719.00</i>	

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>CalWorks Child Care</u>					
	Evans, Annette	(10456) CalWorks Grant to cover cost of Childcare for participating Students - Parent - Evans, Retaura Term: 7/1/2014 - 6/30/2015 Funding Source: CalWorks	Calworks/SBVC	\$14,139.84	TOliver
	Garcia, Ruby	(10457) CalWorks Grant to cover cost of Childcare for participating Students - Parent - Garcia, Vivian Term: 7/1/2014 - 6/30/2015 Funding Source: CalWorks	Calworks/SBVC	\$4,713.28	TOliver
	Johnson, Estelle	(10455) CalWorks Grant to cover cost of Childcare for participating Students - Parent - Cumerbatch, Taylor Term: 7/1/2014 - 6/30/2015 Funding Source: CalWorks	Calworks/SBVC	\$16,142.88	TOliver
	Kinder Care - Fontana	(10454) CalWorks Grant to cover cost of Childcare for participating Students - Parent - Wheeler, Brittany Term: 7/1/2014 - 6/30/2015 Funding Source: CalWorks	Calworks/SBVC	\$21,354.84	TOliver

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i>CalWorks Child Care</i>					
	Rosie's Preschool, Inc	(10453) CalWorks Grant to cover cost of Childcare for participating Students - Parent – Olatunji, Oluwatoyin Term: 7/1/2014 - 6/30/2015 Funding Source: CalWorks	Calworks/SBVC	\$33,963.80	TOliver
	Sloane, Thomas	(10452) CalWorks Grant to cover cost of Childcare for participating Students - Parent - Martin, Wilda Term: 7/1/2014 - 6/30/2015 Funding Source: CalWorks	Calworks/SBVC	\$14,398.80	TOliver
	Weekday Nursery School	(10458) CalWorks Grant to cover cost of Childcare for participating Students - Parent - Penaloza, Ingrid Term: 7/1/2014 - 6/30/2015 Funding Source: CalWorks	Calworks/SBVC	\$6,500.00	TOliver
<i>SubTotal for CalWorks Child Care: 7</i>				<i>\$111,213.44</i>	

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Clinicals</u>				
Redlands Community Hospital	(5851) Clinical Site - Affiliation agreement for allied health programs participants District wide; Amendment 01 - Business Associate Agreement - to update health insurance and HIPAA compliance regulations; no cost to District Term: 2/12/2009 - 6/30/2014 Funding Source: N/A	Allied Health/SBVC/CHC		SSutorus
<i>SubTotal for Clinicals: 1</i>				
<u>General</u>				
4 Imprint	(10462) Production of 300 key chains with flashlight and whistle to promote safety on campus sites Term: 8/21/2013 - 10/31/2013 Funding Source: General Funds	District Police/SBCCD	\$324.98	SSutorus
Ben's Lock And Key	(10523) On-demand repairs and maintenance of District locks and doors Term: 7/1/2014 - 6/30/2015 Funding Source: General Funds	District M&O/SBCCD	\$1,000.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
BLU Education Foundation	(10477) MOU - Provide education services to Middle and High School students; SBVC to provide office space; no cost to District Term: 7/1/2014 - 6/30/2015 Funding Source: N/A	Administrative Services/SBVC		SSutorus
Campus Marketing Specialists	(10479) Production of yellow tote bags with black imprint to promote SBVC Health Center Term: 4/22/2014 - 4/22/2014 Funding Source: General Funds	Health Center/SBVC	\$576.38	SSutorus
Century Group Newspapers	(10481) Half page advertisement in the Record Gazette, Yucaipa & Calimesa News Mirror, and the Highland Community News Term: 7/18/2014 - 8/8/2014 Funding Source: General Funds	Chancellor/SBCCD	\$3,101.25	SSutorus
Culligan Water	(10471) Water softening treatment for SBVC's Cafeteria, Auditorium and Business Building Term: 7/1/2014 - 6/30/2015 Funding Source: General Funds	Administrative Services/SBVC	\$3,000.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Direct Connection	(10484) Folding and mailing of Summer/Fall enrollment brochures Term: 6/17/2014 - 6/30/2014 Funding Source: General Funds	Marketing/CHC	\$818.25	SSutorus
Environmental Management Technologies	(10538) On-demand pick up services for hazardous waste and materials Term: 7/1/2014 - 6/30/2015 Funding Source: General Funds	Administrative Services/SBVC	\$35,500.00	SSutorus
HACU - Hispanic Association of Colleges & Universities	(10489) Full page color advertisement in the HACU 28th Annual Conference program Term: 10/4/2014 - 10/6/2014 Funding Source: General Funds	Chancellor/SBCCD	\$1,500.00	SSutorus
Hilton - Garden Inn - San Bernardino	(10522) Room rental and refreshments for four different Chancellor's Cabinet Retreats throughout the 2014/2015 fiscal year Term: 7/23/2014 - 4/15/2015 Funding Source: General Funds	Chancellor/SBCCD	\$2,212.00	SSutorus
JobElephant.com Inc	(10490) On-demand advertising for open employment positions within the District Term: 7/1/2014 - 6/30/2015 Funding Source: General Funds	Human Resources/SBCCD	\$17,500.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	KBHR 93.3 Bear FM	(10492) Radio advertising to promote Big Bear campus "Super Saturday" to bring awareness to community of SBVC's satellite campus Term: 7/20/2014 - 7/26/2014 Funding Source: General Funds	Science/SBVC	\$756.00	SSutorus
	Lamar Advertising Company	(10521) Queen advertisement on 10 buses to promote SBVC programs Term: 7/21/2014 - 10/20/2014 Funding Source: General Funds	Marketing/SBVC	\$600.00	SSutorus
	LeMay Construction	(10519) Installation of 2 TV support boards and brackets Term: 6/4/2014 - 6/30/2014 Funding Source: Capital Outlay	TESS/SBCCD	\$1,440.00	SSutorus
	LeMay Construction	(10449) On demand service calls to the San Bernardino Community College District, PDC, ATTC, TESS and Annex Term: 7/1/2014 - 6/30/2015 Funding Source: General Funds	District M&O/SBCCD	\$20,000.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Lighthouse Services, Inc	(10549) Provide anonymous hotline services Term: 7/1/2014 - 6/30/2016 Funding Source: General Funds	Fiscal Services/SBCCD	\$5,640.00	SSutorus
Middle College National Consortium	(10528) Provide assistance in analyzing data about current Middle College students; funded through Middle College High School State Grant Term: 7/1/2014 - 6/30/2015 Funding Source: State Grant	Middle College/SBVC	\$3,000.00	SSutorus
National Emergency Number Association	(10516) National emergency number ID access lines renewal Term: 7/1/2014 - 6/30/2015 Funding Source: General Funds	TESS/SBCCD	\$250.00	SSutorus
Nielsen Company (US), LLC, The	(10514) Service - Fee for local audience measuring service: Year 1 \$35,172; Year 2 \$37,452; Year 3 \$39,912 Term: 7/1/2014 - 6/30/2017 Funding Source: KVCR - Foundation	KVCR TV/KVCR	\$112,536.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Pandora	(10459) Radio Advertising on Pandora online radio stations to promote CHC and SBVC programs Term: 7/1/2014 - 8/19/2014 Funding Source: General Funds	Chancellor/SBCCD	\$10,000.00	SSutorus
	Pezant, Jason	(10534) Paint mural on two adjacent walls 9 feet 5 inches by 8 feet 10 inches outside Veterans Affairs office Term: 5/1/2014 - 7/31/2014 Funding Source: General Funds	Veterans Affairs/SBVC	\$1,800.00	SSutorus
	Phoenix Group - Information Systems	(10533) Parking citations processing service Term: 7/1/2014 - 6/30/2015 Funding Source: General Funds	District Police/SBCCD	\$14,000.00	SSutorus
	Public Broadcasting Services	(10461) PBS membership certification dues for KVCR programming; funded through CPB grant Term: 7/1/2014 - 6/30/2015 Funding Source: Federal Grant	TV/KVCR	\$719,809.00	BBaron

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Public Media Partnerships, Inc	(10512) Purchase of gift cards from Amazon, Apple Store and Best Buy to be KVCR-FM pledge gift Term: 7/1/2014 - 8/10/2014 Funding Source: KVCR - Foundation	FM/KVCR	\$1,500.00	SSutorus
Red Star Fire Protection	(10508) Service - On demand fire extinguisher recharge and repair service Term: 7/1/2014 - 6/30/2015 Funding Source: General Funds	District M & O/SBCCD	\$500.00	SSutorus
Sacred Ground Entertainment	(10504) Music rights to musical compositions and recordings for use by KVCR; no cost to District Term: 7/1/2014 - 6/30/2019 Funding Source: N/A	FNX/KVCR		SSutorus
San Bernardino Area Chamber of Commerce	(10507) Double panel advertisement in San Bernardino Area Chamber of Commerce Official 2015 Street and Road Map to promote SBVC programs Term: 7/1/2014 - 6/30/2015 Funding Source: General Funds	Marketing/SBVC	\$750.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	San Bernardino County Sheriff's Department	(10524) California Law Enforcement Telecommunication Systems (CLETS) release of information agreement; no cost to District Term: 7/1/2014 - 6/30/2019 Funding Source: N/A	District Police/SBCCD		BBaron
	Small Manufacturers' Institute	(10468) Provide assistance in facilitating presentations, workshops and events as part of the Community Technical Education grant Term: 7/1/2014 - 11/30/2015 Funding Source: State Grant	PDC/SBCCD	\$59,020.00	SSutorus
	Smith, Cindra	(10535) Facilitator for Board workshop on setting policy direction Term: 8/28/2014 - 8/28/2014 Funding Source: General Funds	Chancellor/SBCCD	\$2,500.00	BBaron
	SoCal Industries	(10503) Rental of 3 deluxe restrooms, 1 wheelchair accessible restroom, 1000 feet of t-stand fencing for car show and concert event Term: 7/18/2014 - 7/21/2014 Funding Source: General Funds	Chancellor/SBCCD	\$1,247.28	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Stanley Convergent Solutions	(10543) Labor and materials to inspect, test and reprogram fire alarm system at SBVC's Business Building Term: 7/1/2014 - 9/30/2014 Funding Source: General Funds	Administrative Services/SBVC	\$284.00	SSutorus
Swans, The	(10496) Full page advertisement in the Swans Souvenir Book Term: 11/8/2014 - 11/8/2014 Funding Source: General Funds	Chancellor/SBCCD	\$150.00	BBaron
ViaTRON Systems, Inc	(10539) Convert microfilm records to digital records Term: 2/19/2014 - 6/30/2014 Funding Source: Lottery Fund	Admissions & Records/CHC	\$3,720.00	SSutorus
Waln, Francis	(10500) Music license for compositions and recordings of "Aboriginal" for use in production programs and airing; no cost to District Term: 5/19/2014 - 5/18/2017 Funding Source: N/A	FNX/KVCR		SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Wyatt, Phil	(10541) KVCR to promote "For the Texas Tenors: Deep in the Heart of Christmas Concert" in exchange for 75 tickets for pledge drive thank you gifts Term: 5/23/2014 - 12/15/2014 Funding Source: N/A	TV/KVCR		SSutorus
	Yucaipa, City of	(10497) CHC Academic Senate to rent the City of Yucaipa's Community Activity Center for planning meeting; no cost to District Term: 8/15/2014 - 8/15/2014 Funding Source: N/A	Academic Senate/CHC		SSutorus
<i>SubTotal for General: 37</i>				<i>\$1,025,035.14</i>	
<u>Income - Facilities Use</u>					
	LaVerne University	(10520) Use of classroom for Child Development upper division courses Term: 6/10/2014 - 8/12/2014 Funding Source: N/A	Administrative Services/SBVC	\$1,225.00	SSutorus
	Redlands Swim Team	(10509) Use of pool for swim meets Term: 6/16/2014 - 7/29/2014 Funding Source: N/A	Administrative Services/CHC	\$3,204.46	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Income - Facilities Use</u>					
	Riverside Futbol Club	(10506) Use of football field for soccer practices Term: 7/1/2014 - 6/30/2015 Funding Source: N/A	Administrative Services/SBVC	\$3,000.00	SSutorus
	Yucaipa Swim Team	(10498) Use of aquatics center for swim meets Term: 6/7/2014 - 11/16/2014 Funding Source: N/A	Administrative Services/CHC	\$2,849.15	SSutorus
	Yucaipa Swim Team	(10540) Use of pool for swim meet Term: 6/29/2014 - 6/29/2014 Funding Source: N/A	Administrative Services/CHC	\$437.71	SSutorus
<i>SubTotal for Income - Facilities Use: 5</i>				<i>\$10,716.32</i>	
<u>Income - Grant</u>					
	California Department of Ed	(10464) Grant for Child Care Center: CCTR - General Child Care and Developmental Program Term: 7/1/2014 - 6/30/2015 Funding Source: N/A	Child Care Center/SBVC	\$698,405.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Income - Grant</u>				
California Department of Ed	(10463) Grant for Child Care Center: CSPP - California State Preschool Program Term: 7/1/2014 - 6/30/2015 Funding Source: N/A	Child Care Center/SBVC	\$1,447,940.00	SSutorus
CCC Chancellor's Office	(10465) Academic Affairs Middle College High School Grant Term: 7/1/2014 - 6/30/2015 Funding Source: N/A	Middle College/SBVC	\$99,000.00	SSutorus
CCC Chancellor's Office	(9436) Academic Affairs Middle College High School Grant; Amendment 1 - to extend closing date from 06/30/2014 to 12/31/2014 Term: 7/1/2013 - 12/31/2014 Funding Source: N/A	Grants/SBVC	\$99,000.00	SSutorus
CCC Chancellor's Office	(10546) Grant - Alternative Text Production Center Grant Term: 7/1/2014 - 6/30/2015 Funding Source: N/A	ATPC/SBCCD	\$1,300,000.00	SSutorus
CCC Chancellor's Office	(10466) Grant - Industry Driven Regional Collaborative; Economically Distressed Areas Term: 7/1/2014 - 6/30/2015 Funding Source: N/A	PDC/SBCCD	\$298,836.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Income - Grant</u>				
CCC Chancellor's Office	(10469) Workforce and Economic Development; Enrollment Growth for Associate Degree Nursing Program to increase the number of students in the Nursing program thereby reducing the time on the waitlist Term: 7/1/2014 - 6/30/2015 Funding Source: N/A	Grants/SBVC	\$126,737.00	SSutorus
San Bernardino County Superintendent of Schools	(9597) State preschool grant delegated agency agreement; Amendment 1 - increase the funding by \$11,500 Term: 7/1/2013 - 6/30/2014 Funding Source: N/A	Child Care Center/CHC	\$142,662.00	SSutorus
<i>SubTotal for Income - Grant: 8</i>			<i>\$4,212,580.00</i>	
<u>Income - Underwriter</u>				
University of Redlands	(10525) Underwrite morning "TAP, Bonus, and Traffic" programs on KVCR-FM Term: 8/18/2014 - 6/30/2015 Funding Source: N/A	FM/KVCR	\$12,300.00	SSutorus
<i>SubTotal for Income - Underwriter: 1</i>			<i>\$12,300.00</i>	

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Leases</u>				
WestAir Gases and Equipment, Inc	(10526) Lease of gas cylinder; no cost to District Term: 5/20/2014 - 5/19/2019 Funding Source: N/A	Chemistry/SBVC		SSutorus
<i>SubTotal for Leases: 1</i>				
<u>Maintenance Agreement</u>				
Facilities Protection Systems	(10515) Maintenance on clean air system for data building Term: 7/1/2014 - 6/30/2015 Funding Source: General Funds	TESS/SBCCD	\$1,822.00	SSutorus
Harland Technology Services	(10487) Maintenance on dual read head scanner used to read scantron sheets for instructors Term: 7/1/2014 - 6/30/2015 Funding Source: General Funds	TESS/SBCCD	\$1,334.00	SSutorus
Pacific Parking Systems, Inc	(10545) Maintenance agreement for SBVC's parking ticket machines and on-demand repairs and parts Term: 7/1/2014 - 6/30/2015 Funding Source:	Administrative Services/SBCC	\$5,500.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Maintenance Agreement</u>					
	RPW Services, Inc	(10544) Rodent control maintenance for SBVC campus grounds Term: 7/1/2014 - 6/30/2015 Funding Source: General Funds	Maintenance/SBCCD	\$4,860.00	SSutorus
<i>SubTotal for Maintenance Agreement: 4</i>				<i>\$13,516.00</i>	
<u>PO as Contract</u>					
	Barlow, Edward H	(10527) Provide three backflow assembly tests to comply with state requirements Term: 7/1/2014 - 6/30/2015 Funding Source: General Funds	District M&O/SBCCD	\$250.00	SSutorus
	San Bernardino, City of, Fire Department	(10505) Annual fire inspection fee for District sites Term: 7/1/2014 - 6/30/2015 Funding Source: General Funds	District M & O/SBCCD	\$600.00	SSutorus
	Sernas Relocation Systems, Inc	(10502) Move services for Auditorium Renovation project at SBVC Term: 7/1/2014 - 8/31/2014 Funding Source: Bond Funded	Kitchell/SBCCD	\$12,475.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>PO as Contract</u>				
Survival Technologies and Training	(10529) Medical direction and oversight fee for AED equipment Term: 7/1/2014 - 6/30/2015 Funding Source: General Funds	District M&O/SBCCD	\$780.00	SSutorus
Watkins Carpet Cleaning	(10532) Cleaning of seating upholstery for SBVC Auditorium Term: 7/1/2014 - 9/30/2014 Funding Source: Bond Funded	Kitchell/SBCCD	\$2,146.00	SSutorus
Watson Bros	(10369) Maintenance and repair of 18 balances; revised to add 3 more repairs of balances Term: 5/5/2014 - 6/30/2014 Funding Source: General Funds	Chemistry/SBVC	\$1,515.00	SSutorus
<i>SubTotal for PO as Contract: 6</i>			<i>\$17,766.00</i>	
<u>Program Acquisition</u>				
Cardioville, Inc	(10480) Rights to air the program "Cardioville Fillers"; no cost to District Term: 4/16/2014 - 2/1/2015 Funding Source: N/A	FNX/KVCR		SSutorus
<i>SubTotal for Program Acquisition: 1</i>				

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u><i>Software/Online Services</i></u>				
Bomgar Corporation	(10478) Software license and maintenance for remote support of employee and student computer systems Term: 7/1/2014 - 6/30/2015 Funding Source: Capital Outlay	Campus Technology/SBVC	\$14,376.60	SSutorus
Community College League of Ca	(10482) Software license for access to "Turnitin" used to provide feedback tools for faculty Term: 8/1/2014 - 7/31/2016 Funding Source: General Funds	TESS/SBCCD	\$48,411.89	SSutorus
Dell Computer Company	(10542) Software - "Vmware vSphere" this enables creation of virtual servers that reduce the need for more hardware Term: 7/1/2014 - 6/30/2015 Funding Source: Capital Outlay	TESS/SBCCD	\$11,081.18	SSutorus
Entrinsik, Inc	(10485) Annual license and support for informer software used to connect to multiple databases and run reports Term: 7/1/2014 - 6/30/2015 Funding Source: General Funds	TESS/SBCCD	\$8,236.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u><i>Software/Online Services</i></u>					
	Foundation for California CC	(10548) Blackboard license renewal for "Blackboard Learn" software suite Term: 7/1/2014 - 6/30/2016 Funding Source: General Funds	TESS/SBCCD	\$95,869.00	SSutorus
	Foundation for California CC	(10486) Software license for "ERSSRI" Geographic Information Systems software used to understand and visualize data Term: 7/1/2014 - 6/30/2015 Funding Source: General Funds	TESS/SBCCD	\$4,000.00	SSutorus
	lynda.com	(10518) Software license for Lynda.com, online video tutorials and training Term: 7/1/2014 - 6/30/2015 Funding Source: General Funds	Professional Dev/SBVC	\$3,250.00	SSutorus
	OnX USA LLC	(10513) Installation of backup tape library used to backup and restore network data Term: 6/1/2014 - 6/30/2014 Funding Source: Capital Outlay	TESS/SBCCD	\$27,320.03	SSutorus
	Servint Corporation, The	(10495) Essential VPS bandwidth service for webhosting Term: 7/1/2014 - 6/30/2015 Funding Source: KVCR - FNX Grant	FNX/KVCR	\$588.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Software/Online Services</u>					
	Studica, Inc	(10531) Software license for "Autodesk Building Design Suite Ultimate 2014"; used in the classroom Term: 7/1/2014 - 6/30/2015 Funding Source: Lottery Fund	Computer & Info Science/SBV	\$1,800.00	SSutorus
	Surveymonkey.com	(10501) Annual licensing for use of Surveymonkey online products: billed monthly at \$26.00 Term: 6/1/2014 - 6/30/2014 Funding Source: General Funds	Chancellor/SBCCD	\$312.00	SSutorus
<i>SubTotal for Software/Online Services: 11</i>				<i>\$215,244.70</i>	
<i>Grand Total Contracts for Board Date 7/10/2014: 89</i>					

Routine Contracts - Summary

Scheduled Board Meeting 07/10/2014

EXPENSES

<u>Category</u>	<u>Number of Contracts</u>	<u>Contract Value</u>
<i>Broadcast Rights</i>	7	\$10,719.00
<i>CalWorks Child Care</i>	7	\$111,213.44
<i>Clinicals</i>	1	\$0.00
<i>General</i>	37	\$1,025,035.14
<i>Leases</i>	1	\$0.00
<i>Maintenance Agreement</i>	4	\$13,516.00
<i>PO as Contract</i>	6	\$17,766.00
<i>Program Acquisition</i>	1	\$0.00
<i>Software/Online Services</i>	11	\$215,244.70
	75	
		Total Expenses
		<u><u>\$1,393,494.28</u></u>

INCOME

<u>Category</u>	<u>Number of Contracts</u>	<u>Contract Value</u>
<i>Income - Facilities Use</i>	5	\$10,716.32
<i>Income - Grant</i>	8	\$4,212,580.00
<i>Income - Underwriter</i>	1	\$12,300.00
	14	
		Total Income
Total Number of Contracts	<u><u>89</u></u>	<u><u>\$4,235,596.32</u></u>

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Business & Fiscal Services
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: July 10, 2014
SUBJECT: Consideration of Approval of Surplus Property and Authorize Disposal or Private Sale

RECOMMENDATION

It is recommended that the Board of Trustees declare the listed equipment and materials as surplus and direct the Business Manager to contact auction houses and appropriate salvage companies for the disposal.

OVERVIEW

The attached equipment and materials have been declared obsolete and no longer usable.

ANALYSIS

Through reputable auction houses and salvage companies, these items will be picked up and transported to vendor facilities for sale or disposal as necessary. According to Education Code 81452, if the governing board by a unanimous vote of those members present finds that the property does not exceed in value the sum of \$5,000, the property may be sold at private sale without advertising by the District.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

A statement and check for equipment sold will be provided to the District within 30 days after the date of auction and will positively impact the District budget.

Fixed Asset Surplus Report
July 10, 2014

Asset Number	Date Retired	Location	Description	Date In Service	Initial Value	Current Value
8918	6/3/2014	CRAFTON HILLS COLLEGE	PRINTER LASER	7/1/1998	\$1,800.00	\$0.00
16301	6/3/2014	CRAFTON HILLS COLLEGE	PRINTER	1/16/2001	\$2,267.00	\$0.00
16623	5/28/2014	CRAFTON HILLS COLLEGE	PROJECTOR	5/17/2001	\$4,845.00	\$0.00
17137	6/3/2014	CRAFTON HILLS COLLEGE	copy mach.	11/29/2004	\$1,028.00	\$0.00
17425	5/28/2014	CRAFTON HILLS COLLEGE	projector	6/15/2006	\$3,932.00	\$0.00
17428	6/3/2014	CRAFTON HILLS COLLEGE	printer 4350n	5/9/2006	\$1,582.06	\$0.00
20425	6/3/2014	CRAFTON HILLS COLLEGE	PRINTER LASER	7/1/1999	\$1,149.00	\$0.00
20456	5/28/2014	CRAFTON HILLS COLLEGE	PRINTER LASER	7/1/1998	\$1,920.00	\$0.00
20494	6/3/2014	CRAFTON HILLS COLLEGE	PRINTER LASER	7/1/1999	\$1,149.00	\$0.00
20537	5/28/2014	CRAFTON HILLS COLLEGE	PRINTER LASER	7/1/1999	\$1,149.00	\$0.00
20696	6/3/2014	CRAFTON HILLS COLLEGE	PRINTER LASER	7/1/1999	\$1,149.00	\$0.00
30003	6/4/2014	CRAFTON HILLS COLLEGE	cpu	7/20/2009	\$1,710.00	\$0.00
30025	6/4/2014	CRAFTON HILLS COLLEGE	comp. w/ monitor	1/3/2010	\$1,688.40	\$0.00
30026	6/4/2014	CRAFTON HILLS COLLEGE	cpu w/mon.	1/3/2010	\$1,688.40	\$0.00
30027	6/4/2014	CRAFTON HILLS COLLEGE	cpu	1/3/2010	\$1,688.40	\$0.00
30028	6/4/2014	CRAFTON HILLS COLLEGE	cpu	1/3/2010	\$1,688.40	\$0.00
30029	6/4/2014	CRAFTON HILLS COLLEGE	cpu	1/3/2010	\$1,688.40	\$0.00
Total :					<u>\$32,122.06</u>	<u>\$0.00</u>

Non-Fixed Asset Surplus List

July 10, 2014

3M-1700 Overhead Projector	1 ea.
3M-1900 Overhead Projector	2 ea.
3M-905D Overhead Projector	1 ea.
HP Deskjet 950C Printer	1 ea.
Xerox Phaser 3500 Printer	1 ea.
HP Jet Direct 500x	1 ea.
Overhead Projectors	7 ea.
LCD Projectors	3 ea.
Panasonic TV	1 ea.
Dell Optiplex 755 Computer	1 ea.
HP Laser Printer	2 ea.
Monitor Stand	12 ea.
Keyboards	12 ea.
Monitors	12 ea.
Mice	12 ea.
Misc Cables	48 ea.
DVD Drives	2 ea.
Dell T3400 Computer	24 ea.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Dr. Cheryl A. Marshall, President, Crafton Hills College
PREPARED BY: Dr. Rebecca Warren-Marlatt, Vice President, Student Services
DATE: July 10, 2014
SUBJECT: Consideration of Approval of Accreditation Self Evaluation 2014, CHC

RECOMMENDATION

It is recommended that the Board of Trustees approve CHC's Accreditation Self Evaluation 2014 Report. The CHC Accreditation Self Evaluation 2014 report is a separate attachment and has been provided to the Board of Trustees.

OVERVIEW

Guidelines set by the Accrediting Commission for Community and Junior Colleges (ACCJC), Western Association of Schools and Colleges (WSC), requires CHC to file an Accreditation Self-Study 2014.

ANALYSIS

The Accreditation Self Evaluation 2014 is filed on July 24, 2014. The Accrediting Commission for Community and Junior Colleges (ACCJC), Western Association of Schools and Colleges (WSC) will conduct an Accreditation Site Visit on September 29, 2014-October 2, 2014.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- II. Learning-Centered Institution for Student Access, Retention and Success
- III. Resource Management for Efficiency, Effectiveness and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Dr. Gloria Fisher, Interim President
PREPARED BY: Dr. Haragewen Kinde, Vice President
DATE: July 10, 2014
SUBJECT: Consideration of Approval of Accreditation Self Evaluation 2014, SBVC

RECOMMENDATION

It is recommended that the Board of Trustees approve SBVC's Accreditation Self-Study 2014, SBVC. A hard-copy and flash-drive of the SBVC Accreditation Self Evaluation 2014 has been provided to the Board of Trustees.

OVERVIEW

Guidelines set by the Accrediting Commission for Community and Junior Colleges (ACCJC), Western Association of Schools and Colleges (WSC), requires SBVC to file an Accreditation Self-Study 2014.

ANALYSIS

The Accreditation Self Evaluation 2014 is filed on July 24, 2014. The Accrediting Commission for Community and Junior Colleges (ACCJC), Western Association of Schools and Colleges (WSC) will conduct an Accreditation Site Visit on September 29, 2014 – October 2, 2014.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- II. Learning-Centered Institution for Student Access, Retention and Success
- III. Resource Management for Efficiency, Effectiveness and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron
Chancellor
REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant
PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant
DATE: July 10, 2014
SUBJECT: Consideration of Acceptance of Academic Employee Retirements

RECOMMENDATION

It is recommended that the Board of Trustees accept the retirement of Mark Ikeda, Instructor, Biology, SBVC, and Marita Jones, Instructor, Child Development, CHC.

OVERVIEW

Mark Ikeda, Instructor, Biology, SBVC, submitted his letter of retirement effective June 12, 2014, after 24 years of service. His last day of employment with the District was June 11, 2014.

Marita Jones, Instructor, Child Development, CHC, submitted her letter of retirement effective June 5, 2014, after 23 years of service. Her last day of employment with the District was June 4, 2014.

ANALYSIS

The Human Resources Department provided the employees acceptance of their retirement.

BOARD IMPERATIVE

None.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron
Chancellor

REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant

DATE: July 10, 2014

SUBJECT: Consideration of Approval of Long Service Recognition Increase for
Confidential Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the Long Service Recognition Increase for Confidential Employees.

OVERVIEW

The Long Service Recognition Schedule for Confidential employees will be increased by the amounts on the following page, effective July 1, 2013.

ANALYSIS

On June 25, 2014, a meet and confer was held with the confidential group representatives and it was agreed to increase the Long Service Recognition Schedule.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2014-2015 budget.

DISTRICT PROPOSAL
 JUNE 30, 2014
 CONFIDENTIAL MEET/CONFER SESSION
 LONG SERVICE RECOGNITION

T.A.
J.M.
4/30/14
Done by [unclear]
[unclear]

Effective July 1, 2013

LONG-SERVICE RECOGNITION

- A. Recognition for length of service shall be provided in the form of an annual stipend in accordance with the following schedule:

	<u>YEARS OF SERVICE WITH THE DISTRICT</u>	<u>COMPLETED NUMBER OF YEARS OF EMPLOYMENT WITH THE DISTRICT</u>	<u>AMOUNT OF STIPEND</u>	
1	6-11	5-10	\$700	\$850
	12-16	11-15	\$850	\$1000
	17-21	16-20	\$1000	\$1150
	22-26	21-25	\$1150	\$1300
	27-31	26-30	\$1300	\$1450

- B. The first long service payment will be made in December of the first year following five complete years of service. The maximum service credit to be allowed is for thirty years.
- C. The amount of long service pay will be paid by separate check and will be available to Confidential/Supervisory employees no later than December 10, and only to those actually employed on the date of payment, except upon retirement in which case the long service payment will be in proportion to the fraction of the year worked. The payment date and method is subject to change in accordance with County of San Bernardino payroll processing.
- D. In order to be eligible for long service pay, an employee must qualify for inclusion in the Retirement Program, i.e., must be employed half-time or more.
- E. Any year in which an employee receives an unsatisfactory performance evaluation will not be counted as a year of service for the purpose of calculating long service recognition credit.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron
Chancellor
REVIEWED BY: Dr. Jack Miyamoto
Human Resources Consultant
PREPARED BY: Dr. Jack Miyamoto
Human Resources Consultant
DATE: July 10, 2014
SUBJECT: Consideration of Approval of Ratification of CSEA Tentative Agreement

RECOMMENDATION

It is recommended that the Board of Trustees ratify the Tentative Agreement between the SBCCD and CSEA Chapter #291.

OVERVIEW

Tentative Agreement was reached on Article 7: Pay and Allowances, effective July 1, 2013, an increase of 4% for all bargaining unit members in paid status as of July 1, 2013. Effective July 1, 2014, an increase of 4%. For 2015-2016, CSEA reserves the right to re-open Article 7 for negotiations on salary increases.

ANALYSIS

On June 18, 2014, the parties met and reached tentative agreement.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2014-2015 budget.

District Counter

Proposal #7

June 18, 2014

ARTICLE 7: PAY AND ALLOWANCES

7.1 RATE OF PAY. The District will increase the Classified Salary Schedule approved by the Governing Board as follows:

- Effective July 1, 2013, an increase of 4% for all bargaining unit members in paid status as of July 1, 2013.
- Effective July 1, 2014, an increase of 4%.
- For 2015-2016, CSEA reserves the right to re-open Article 7 for negotiations on salary increases.

Additionally, CSEA and DISTRICT mutually agree to negotiate, upon completion of the Hay Group Classification Study, to move the CSEA Classified Salary Schedule to the median salary of the agreed upon comparative community college districts.

The remainder of the Article remains the same as agreed.

Caramela CSEA President 6/18/14



Charli LaChonae CSEA, LRR 6/18/14

Sue M. Va 6/18/14

 6/18/14

 6/18/14

Berjon Rudgett 6/18/14

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Business & Fiscal Services
PREPARED BY: John C. Grow, AIA, Director, Facilities Planning & Construction
DATE: July 10, 2014
SUBJECT: Consideration of Approval of Amendment 003 to the Kitchell CEM, Inc. Contract

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 003 to the Kitchell CEM, Inc. Contract to extend the contract term by 10 months, with a new end date of May 31, 2015.

OVERVIEW

On June 1, 2012, the Board of Trustees approved a contract with Kitchell CEM, Inc. for program and construction management services for the San Bernardino Community College District Measure M Bond Program. The initial two-year term of the agreement expired on May 31, 2014. According to the agreement, the District may approve up to three one-year extensions, as long as the total term does not exceed five years. On May 29, 2014, the Board of Trustees approved Contract Amendment 002 extending the contract term through July 31, 2014, allowing for the appropriate review and analysis of the first one-year extension option. Negotiations for the first of the three one-year extensions are now complete.

ANALYSIS

The approval of this amendment will address the first one-year option to extend the contract through May 31, 2015. The contract and all exhibits have been updated, and items of significance are shown below. There is no change to the cost of the contract.

- ♦ Agreement, Paragraph 2.1. – The roles of the Project Executives have been restated and clarified.
- ♦ Agreement, Paragraph 7.3. – Termination without cause changed from 30 to 90 days.
- ♦ Exhibit A, Paragraph 2.7.5. – Assist District with Local Hire and Bond & Technical Assistance programs.
- ♦ Exhibit A, Paragraph 2.9.7 – Program Manager (PM) shall prepare reports of projected costs and unallocated funds.

- ♦ Program Hourly Rates Exhibit – 2014 rates include 1.1% cost of living increase retroactive to June 1, 2014.
- ♦ Exhibit A-3 – Fees based on Single General Contractor delivery methods.
- ♦ Exhibit A-5 – New E-Builder program management software system to be implemented.
- ♦ Exhibit C – PM to furnish insurance from a State of California admitted and approved insurance carrier.
- ♦ Exhibit D – Fee breakdown updated for 1.1% cost of living increase in rates.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in 2014-15 Measure M budgets.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Business & Fiscal Services
PREPARED BY: John C. Grow, AIA, Director, Facilities Planning & Construction
DATE: July 10, 2014
SUBJECT: Consideration of Approval of Amendment 006 to the Snipes-Dye Associates Contract

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 006 to the Snipes-Dye Associates contract for Measure M civil engineering services at San Bernardino Valley College in the amount of \$20,800.00.

OVERVIEW

On June 10, 2010, the Board of Trustees approved a contract with Snipes-Dye Associates for survey/civil engineering services for the Measure M projects at San Bernardino Valley College. This amendment is for additional services related to the KVCR Parking Lot project, as requested by the campus.

ANALYSIS

The effect of this amendment will be an addition of \$20,800.00 to the Snipes-Dye Associates contract, resulting in a revised contract amount of \$304,200.00. There is no increase in the length of the contract.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in 2014-15 Measure M budget.

Kitchell/BRj

701 S Mount Vernon Ave, San Bernardino, CA 92410

Project Memo

Ph: 909.693.3160 Fax: 909.889.9952

DATE: June 13, 2014

No. VC 335

TO: Timothy Oliver
Interim Vice Chancellor, Business and Fiscal Services
San Bernardino Community College District (SBCCD)

FROM: Michael Villegas *MV*
Sr. Project Manager
Kitchell/BRj

RE: San Bernardino Valley College (SBVC) Measure M
Project: Misc. Bond Project - KVCRC Parking Lot
Subject: Snipes-Dye Amendment No. 06

SCOPE:

SBCCD approval for Amendment No. 06 to Snipes-Dye Associates to provide civil engineering services, full design, and set of construction documents related to the KVCRC Parking Lot project.

NARRATIVE:

This amendment is for additional design services to the Snipes-Dye Associates contract for the KVCRC Parking Lot project as requested by Campus. These services will include the civil engineering and design (including construction documents) of the proposed parking lot to the north of the KVCRC Building. Funding will be allocated from the Miscellaneous Bond Projects.

RECOMMENDATION:

Kitchell/BRJ recommends that SBCCD approves the Snipes-Dye Amendment No. 06 for the amount of \$20,800.

Budget Information:

Version 17 6/09/14 Miscellaneous Bond Projects

PROJECT: 42-50-31-5234-0257-6220.10-7100

Original Project Budget amount:	\$365,253.20
Spent to date:	\$0.00
Project Current Estimate of Complete Costs:	\$365,253.20
Project Memo Forecast Cost:	\$20,800.00
Project Change Amount:	\$0.00

Budget Line Item: 6220.10 – Architectural Fees

<input checked="" type="radio"/> I concur with this recommendation	<i>Diana Johnson</i> 6/16/14
<input type="radio"/> I do not concur with this recommendation	Diana Johnson, Program Manager, KB
<input checked="" type="radio"/> I concur with this recommendation	<i>Scott Stark</i>
<input type="radio"/> I do not concur with this recommendation	Scott Stark, Vice President of Administrative Services, San Bernardino Valley College

MV
6/13/14
Page 1 of 2

**CONSULTANT CONTRACT AMENDMENT
FOR SURVEY / CIVIL ENGINEERING: 006**

PROJECT: San Bernardino Valley College (SBVC)
701 S. Mount Vernon Avenue
San Bernardino, CA 92410

OWNER: San Bernardino Community College District
114 S. Del Rosa Avenue
San Bernardino, CA 92408

TO: Snipes-Dye Associates
8348 Center Drive, Suite G
La Mesa, CA 91942

Brief Description:

The Campus has requested improvements be made to the KVCR Parking Lot north of the KVCR Building. This amendment covers civil engineering services related to this project to be provided by Snipes-Dye. Snipes-Dye has developed a scope of work to provide a updated field survey for topographic data, a set of construction documents for the parking lot, and take part in DSA processing if necessary.

NOTE: No extension of Contract Duration

Attachments:

Proposal dated 6/5/14

Costs:

\$20,800 = Total of this requested Consultant Amendment No. 06

The original Contract Sum	\$87,000.00
Net change by previous Amendments	\$196,400.00
The Contract Sum prior to this Amendment	\$283,400.00
The Contract Sum will be increased by this Amendment	\$20,800.00
The new Contract Sum including this Amendment	\$304,200.00

By signing this Amendment the San Bernardino Community College District (SBCCD) authorizes Snipes Dye Associates to perform the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid through the Snipes Dye Associates contract with SBCCD.

Not valid until signed by all parties. Signature of Consultant indicates agreement herewith, including any adjustment in the Contract Sum or Contract Schedule.

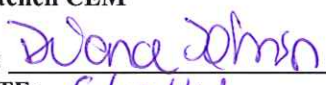
Authorized:

CONSULTANT
Snipes Dye Associates

PROGRAM MANAGER
Kitchell CEM

OWNER
SBCCD

By: 
DATE: 6/9/14

By: 
DATE: 6/12/14

By: _____
DATE: _____

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Business & Fiscal Services
PREPARED BY: John C. Grow, AIA, Director, Facilities Planning & Construction
DATE: July 10, 2014
SUBJECT: Consideration of Approval of Amendment 006 to the Vista Environmental Consulting Contract

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 006 to the Vista Environmental Consulting contract for the small project renovations at Crafton Hills College in the amount of \$26,520.00 and extend contract terms through July 8, 2015.

OVERVIEW

On July 9, 2010, the Board of Trustees approved a contract with Vista Environmental Consulting for hazardous material services on Measure M construction projects at Crafton Hills College, including consulting, testing, monitoring and reporting during procurement, design and construction. This amendment adds construction hazardous material monitoring services for the following upcoming projects: Occupational Education 1, Chemistry Health Science, Classroom Building, and Maintenance and Operations. The funds will be spent on an as-needed basis.

ANALYSIS

The effect of this amendment will be an addition of \$26,520.00 to the Vista Environmental Consulting contract, resulting in a revised contract amount of \$192,375.00. The increase in the contract terms will be extended through July 8, 2015.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in 2014-15 Measure M budget.

DATE: May 27, 2014

No – M CHC GEN 60 R1

TO: Timothy Oliver
Interim Vice Chancellor – Business and Fiscal Services
San Bernardino Community College District (SBCCD)

FROM: Xavier Adrian
Project Manager
Kitchell/BRj

RE: Measure M Crafton Hills College (CHC)
Approval of Vista Environmental Consulting Services Contract Amendment 06

SCOPE:

SBCCD approval of Vista Environmental Consulting Contract Amendment 06 for hazardous material consulting services for the small project renovations at Occupational Education 1, Chemistry Health Science, Classroom Building and M&O.

NARRATIVE:

Measure M Construction at Crafton Hills College includes (3) small projects at Occupational Education 1, Chemistry Health Science, and Classroom Building. Vista Environmental Consulting is currently under contract with SBCCD to provide hazardous material services as required for implementation of the Measure M bond program. Kitchell/BRj has requested a cost proposal from Vista to provide as needed *Time and Material* based hazardous material consulting services for Small Projects at OE1, CHS, and Classroom Building as well as bid support in abatement specifications and abatement bid documents. Proposal from Vista also includes hazardous material consulting for the M&O Renovations. The contract will be extended to July 8th, 2015.

Vista Environment Consulting Contract History:

Original contract amount: \$126,500.00
Four (4) amendments: \$39,335.00
Requested Amount: \$26,520
Total Revised Contract Amount per this request: \$192,355.00

RECOMMENDATION:

Kitchell/BRj recommends that SBCCD approve Vista Environmental Consulting Contract Amendment 06 for Small Projects & M&O Renovations in the amount of \$26,520.

BUDGET INFORMATION:

Funding to come from Consultant Budget Line Item 5113.01 and soft contingencies

CHS – 4640

Info from Measure M Budget version V16-4-30-14-FINAL

Original Project Budget amount:	\$	553,444.00
Spent to Date:	\$	11,46.03.00
Project Current Estimate of Complete Costs:	\$	553,444.00
Project Memo Forecast Cost:	\$	6,425.00
Project Change Amount:	\$	0.00

Classroom – 8226

Info from Measure M Budget version V16-4-30-14-FINAL

Original Project Budget amount:	\$	302,698.15
Spent to Date:	\$	403.73
Project Current Estimate of Complete Costs:	\$	302,698.15
Project Memo Forecast Cost:	\$	7,230.00

Project Change Amount: \$ 0.00

OE1 - 5625

Info from Measure M Budget version V16-4-30-14-FINAL

Original Project Budget amount:	\$	672,051.00
Spent to Date:	\$	253,870.02
Project Current Estimate of Complete Costs:	\$	672,051.28
Project Memo Forecast Cost:	\$	3,615.00
Project Change Amount:	\$	0.00

M&O - 9515

Info from Measure M Budget version V16-4-30-14-FINAL

Original Project Budget amount:	\$	1,884,694.00
Spent to Date:	\$	79,648.02
Project Current Estimate of Complete Costs:	\$	1,884,694.00
Project Memo Forecast Cost:	\$	9,250.00
Project Change Amount:	\$	0.00

<input checked="" type="checkbox"/> I concur with this recommendation	<u>Diana Johnson</u> 6/3/14
<input type="checkbox"/> I do not concur with this recommendation	Diana Johnson, Program Manager, Kitchell/BRj

<input checked="" type="checkbox"/> I concur with this recommendation	<u>W</u> 6/12/14	ms 6/4/14
<input type="checkbox"/> I do not concur with this recommendation	Timothy Oliver, Vice Chancellor Business & Fiscal Services, SBCCD	

Attachments: Vista Environmental Consulting Proposal

Cc: File

**VISTA ENVIRONMENTEL CONSULTING
CONTRACT AMENDMENT: 006**

PROJECT: Crafton Hills College (CHC)
11711 San Canyon Road
Yucaipa, CA 92399
Multiple M Projects

OWNER: San Bernardino Community College District (SBCCD)

TO: Vista Environmental Consulting
1630 S. Sunkist Street, Suite C
Anaheim, CA 92806

Brief Description:

Vista Environmental Consulting is currently under contract with SBCCD to provide hazardous material services as required for implementation of the Measure M bond program. These services include necessary consulting, testing, monitoring and reporting services during procurement, design and construction. This contract amendment adds additional dollars for additional construction hazardous material monitoring services for the upcoming small projects and M&O. The dollars will be spent on a time and material as needed basis. This contract will be extended to July 8, 2015.

Attachments:

Vista Environmental Consulting Quote/Proposal (3 pages)
Kitchell/BRj Project Memo CHC GEN 60 R1

Costs:

\$26,520.00

The original Contract Sum	\$126,500.00
Net change by previous Amendments	\$39,355.00
The Contract Sum prior to this Amendment	\$165,855.00
The Contract Sum will be increased by this Amendment	\$26,520.00
The new Contract Sum including this Amendment	\$192,375.00
The Contract Schedule as of this Amendment will be increased by:	365 calendar days

By signing this Amendment the San Bernardino Community College District (SBCCD) authorizes Vista Environmental Consulting to perform the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to Vista Environmental Consulting contract with SBCCD.

Not valid until signed by all parties. Signature of Consultant indicates agreement herewith, including any adjustment in the Contract Sum or Contract Schedule.

Authorized:
CONSULTANT
Vista Environmental Consulting

By: _____

DATE: S30-14

PROGRAM MANAGER
Kitchell/BRj

By: Diana Johnson

DATE: 6/18/14

OWNER
SBCCD

By: _____

DATE:

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Business & Fiscal Services
PREPARED BY: John C. Grow, AIA, Director, Facilities Planning & Construction
DATE: July 10, 2014
SUBJECT: Consideration of Approval of Change Order 01 for Anderson Air Conditioning LP

RECOMMENDATION

It is recommended that the Board of Trustees approve Change Order 01 to the Proposition 39 Year One Projects contract with Anderson Air Conditioning LP in the amount of \$13,479.00.

OVERVIEW

This change order is required to retrofit an additional 13 LED walkway luminaires at the Valley College Campus as a result of additional funding received under the Proposition 39: Clean Energy Jobs Act of 2012 Year One Allocation.

ANALYSIS

Construction change orders may be generated by a number of circumstances. These include changes directed by the District to address contractor or architect recommendations for efficiency, occupant needs, or to improve future building or space usability. California Public Contract Code 20118.4 establishes a guideline that limits construction contract change orders to 10% of the base contract amount.

<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
01	\$555,220.00	(\$0.00)	\$13,479.00	\$568,699.00	2.4%

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Included in the Proposition 39 Year One budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

P39
Project Number

Capital Facilities Program Management

P39 -Y1-CO1

CHANGE ORDER #01

Original Contract Amount: **\$555,220.00**
 Amount of Previous Contract Amendments: **\$0.00**
 Amount of Previous Change Orders: **\$0.00**

School Name:	<u>San Bernardino Valley College</u>	Date:	<u>June 11, 2014</u>
Project Description:	<u>Proposition 39 Year One Projects</u>	Contract No.:	<u>General Contractor</u>
To (Contractor):	<u>Anderson Air Conditioning LP</u>	Attn:	<u>Marc Pickett</u>

You are hereby directed to make the following changes in the above reference contract for:

Item No.: **Refer to attachments**

Reference RFP No.: **C Refer to attachments**

Description of Work:

This change order includes additional scope of work for the general contractor in the form of retrofitting an additional 13 site walkway fixtures with new LED luminaires. This additional scope was generated as a result of the receipt of additional funding under the Proposition 39 Year One allocation from the California Community Colleges Chancellor's Office.

Refer to attached Project Memo No. P39-02
 Contract Change Order No. P39-Y1-CO1: Item 1.1

TOTAL COST of CONTRACT CHANGE ORDER P39-Y1-CO1: **\$13,479.00**

Reason for Change:

- 1 SITE COST, DISTRICT ADDED SCOPE; DISTRICT INITIATED

Initiator of Change:




- 1 ADDITIONAL FUNDING RECEIVED
- 2

The original Base Contract Sum was:	<u>\$555,220.00</u>
Net change by previous authorized Contract Amendment(s):	<u>\$0.00</u>
The contract AMOUNT due to C.O. No. P39-Y1-CO1 will be Increased by:	<u>\$13,479.00</u>
The revised BASE Contract Sum:	<u>\$568,699.00</u>
Net change by previous authorized Change Order(s):	<u>\$0.00</u>
The Contract Sum including previous authorized Change Orders:	<u>\$568,699.00</u>
The revised Contract Amount, including this Contract Change Order is, therefore:	<u>\$568,699.00</u>
The contract TIME due to C.O. No. KST-GC-CO1 will be increased by:	<u>0</u> calendar days.
The revised Contract Completion Date, including this Contract Change Order is, therefore	<u>15-Jul-14</u>
SBCCD Change Order No. <u>P39-Y1-CO1</u> includes Item Number(s):	<u>1.1</u>

This Contract Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time. Contractor waives any claim for further adjustments of the Contract Sum and the Contract Time related to the above described change in the Work.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Signature	Name (printed)	Date
Architect	N/A	
Project Mgr.: 	Tim Purcell, Kitchell/BRJ	6/11/14
District: 	Timothy L. Oliver, Interim Vice Chancellor Fiscal Services	
Contractor: 	Marc Pickett, Anderson Air Conditioning, LP <small>Printed Name/Title</small>	6/16/14

CHANGE ORDER NO. BBN-GC-CO1

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
CO	Retro fit an additional 13 site walkway fixtures with new 79SL50KVI-LED Luminaires					
Item 1.1						
		C-4		\$0	\$13,479	\$13,479
	Subtotal					\$13,479
	TOTAL CONTRACT CHANGE ORDER # INF-GC-CO1					\$13,479

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Business & Fiscal Services
PREPARED BY: Larry Strong, Director of Internal Audits
DATE: July 10, 2014
SUBJECT: Consideration of Approval of 2014-2015 Gann Limit

RECOMMENDATION

It is recommended that the Board of Trustees approve the 2014-2015 Gann Limit.

OVERVIEW

Government Code Section 87908c requires each community college district to report to the Chancellor of the Community Colleges at least annually its appropriation limit. The Gann Limit is a spending limit that restricts growth of tax funded programs and services. The Gann Limit is adjusted annually for population growth, inflation and other factors.

ANALYSIS

The Gann Limit worksheet provides the computation of the 2014-2015 appropriations limit for SBCCD. The District's appropriation is well within the legal requirement.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications associated with this item.

California Community Colleges
Gann Limit Worksheet
2014-15

DISTRICT NAME: San Bernardino Community College District

DATE: June 23, 2014

I.	2014-15 Appropriations Limit:		
	A. 2013-14 Appropriations Limit		<u>\$ 101,786,809</u>
	B. 2014-15 Price Factor:	0.9977	
	C. Population factor:		
	1. 2012-13 Second Period Actual FTES	13,311.89	
	2. 2013-14 Second Period Actual FTES	14,500.30	
	3. 2014-15 Population change factor	1.0892743	
		(line C.2. divided by line C.1.)	
	D. 2013-14 Limit adjusted by inflation and population factors		\$ 110,618,748
		(line A multiplied by line B and line C.3.)	
	E. Adjustments to increase limit:		
	1. Transfers in of financial responsibility		
	2. Temporary voter approved increases		
	3. Total adjustments - increase		
		Sub-Total	\$ 110,618,748
	F. Adjustments to decrease limit:		
	1. Transfers out of financial responsibility		
	2. Lapses of voter approved increases		
	3. Total adjustments - decrease		
	G. 2014-15 Appropriations Limit		<u>\$ 110,618,748</u>
II.	2014-15 Appropriations Subject to Limit:		
	A. State Aid (General Apportionment, Apprenticeship Allowance, Basic Skills, and Partnership for Excellence)		\$ 40,977,364
	B. State Subventions (Home Owners Property Tax Relief, Timber Yield tax, etc.)		-
	C. Local Property taxes		13,971,863
	D. Estimated excess Debt Service taxes		-
	E. Estimated Parcel taxes, Square Foot taxes, etc.		-
	F. Interest on proceeds of taxes		75,800
	G. Local appropriations from taxes for unreimbursed State, court, and federal mandates		(497,660)
	H. 2014-15 Appropriations Subject to Limit		<u>\$ 54,527,367</u>

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Business & Fiscal Services
PREPARED BY: John C. Grow, AIA, Director, Facilities Planning & Construction
DATE: July 10, 2014
SUBJECT: Consideration of Approval of Measure M Construction Change Orders and Contract Amendments

RECOMMENDATION

It is recommended that the Board of Trustees approve this single action item for Measure M construction change orders and amendments. These changes are required and necessary, benefit the District, and reflect the most favorable negotiated costs.

San Bernardino Valley College – Baseball Netting Project						
	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
Inland Building Construction	CO #1	81,200.00	0.00	-10,489.00	70,711.00	-12.92%

OVERVIEW

Construction change orders may be generated by a number of circumstances. These include changes directed by the District to address contractor or architect recommendations for efficiency, occupant needs, or to improve future building or space usability. California Public Contract Code 20118.4 establishes a guideline that limits construction contract change orders to 10% of the base contract amount.

A construction contract is amended when there is a change in the scope of work due to unforeseen conditions that must be corrected in order for work to proceed. Amendments alter the base contract amount and are not limited to the 10% guideline.

All change orders and amendments are approved following a specific process of review by the construction manager, architect, program/project managers, and District staff. Nonessential changes are rejected and never receive approval. Any changes determined to be essential to the health of the project and of major benefit to the District are approved and implemented.

ANALYSIS

Construction contract amendments and change orders submitted with this board item total -\$10,489.00 which is -0.010% of the total Measure M construction contracts of \$106,975,577.45.

The total of all Measure M amendments and change orders, including those submitted at this board meeting, increases the Bond Measure M construction contracts by \$2,525,229.71. The new overall Measure M change order percentage is 2.36%. The construction projects remain within the approved budget.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the 2014-2015 Budget for Measure M



Bond Measure M Construction Change Summary

This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.

Contractor: Inland Building Construction Company Amount \$ (10,489.00)

Campus: San Bernardino Valley College Project: Baseball Netting

This Change is a(n):

- Amendment (not subject to 10% limitation) Change Order (subject to 10% limitation)

- | | | |
|--|---|--|
| <input type="checkbox"/> Unforeseen Conditions | <input type="checkbox"/> Design Omission | <input type="checkbox"/> Design Conflict |
| <input type="checkbox"/> Campus Recommended | <input type="checkbox"/> Contractor Recommended | <input type="checkbox"/> Agency Required |
| <input type="checkbox"/> Contractor Transfer (no cost to District) | <input checked="" type="checkbox"/> Other, Construction Manager Generated | |

Explanation of Change: Remove unused bid allowance #01: Landscape repairs of turf, ground cover, irrigation. Remove unused bid allowance #2: Repair, replacement or removal of any existing utilities.

Accountability

This Change was part of the original design scope: Unused bid allowances.

The cost of this change has been validated and is the best possible price available to the District.

This change has been reviewed and is necessary to the completion this project.

Impact

Original contract was Board approved on <u>05/08/14</u> in the amount of	\$	<u>81,200.00</u>
Total Board approved amendments to date	\$	<u>-</u>
Requested amendment amount		<u>-</u>
<input type="checkbox"/> This request is an amendment and results in a revised contract amount of	\$	<u>81,200.00</u>
(Note: This revised contract amount basis for 10% rule)		
Total Board approved change orders to date	\$	<u>-</u>
Requested Change Order amount	\$	<u>(10,489.00)</u>
<input checked="" type="checkbox"/> This request is a change order and results in a revised contract amount of	\$	<u>70,711.00</u>

This change order is subject to the 10% rule. It results in a -12.92% change to the contract

The cumulative amount of change orders for this contract equals (10,489.00)
-12.92% of the contract amount.

TOTAL CONTRACT AMOUNT TO DATE INCL. CHANGE ORDERS	<u>70,711.00</u>
--	------------------

Signatures

Bond Program Manager

Diana Johnson

Diana Johnson
(Signature)

6/16/14
(Date)

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

42-50-31-1510
Project Number

Capital Facilities Program Management

BBN-GC-CO1

CHANGE ORDER #01 (Final)

Original Contract Amount: \$81,200.00
 Amount of Previous Contract Amendments: \$0.00
 Amount of Previous Change Orders: \$0.00

School Name:	<u>San Bernardino Valley College</u>	Date:	<u>May 16, 2014</u>
Project Description:	<u>Baseball Netting Project</u>	Contract No.:	<u>General Contractor</u>
To (Contractor):	<u>Inland Building Construction Companies, Inc.</u>	Attn:	<u>Larry Hyder</u>

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments Reference RFP No.: Refer to attachments

Description of Work:

This change order includes additional scopes of work for the general contractor generated from unforeseen field conditions encountered and identified during construction operations, District program requirements and utility coordination with ongoing Bond Measure M projects that were required to be installed within the project. These items were not included in the original contract documents and noted after the bid and execution of the general contractor contract.

Refer to attached Project Memo No. VC 321
 Contract Change Order No. BBN-GC-CO1: Item 1.1 - 1.2

TOTAL COST of CONTRACT CHANGE ORDER BBN-GC-CO1: (\$10,489.00)

Reason for Change:

- 1 CONTRACT ADMINISTRATIVE ISSUE; CONSTRUCTION MANAGER INITIATED

Initiator of Change:

- 1 Allowance reconciliation
- 2

The original Base Contract Sum was:	\$81,200.00
Net change by previous authorized Contract Amendment(s):	\$0.00
The contract AMOUNT due to C.O. No. BBN-GC-CO1 will be Decreased by:	-\$10,489.00
The revised BASE Contract Sum:	\$70,711.00
Net change by previous authorized Change Order(s):	\$0.00
The Contract Sum including previous authorized Change Orders:	\$70,711.00
The revised Contract Amount, including this Contract Change Order is, therefore:	\$70,711.00
The contract TIME due to C.O. No. KST-GC-CO1 will be increased by:	0 calendar days.
The revised Contract Completion Date, including this Contract Change Order is, therefore	13-Jun-14
SBCCD Change Order No. <u>BBN-GC-CO1</u> includes Item Number(s):	1.1- 1.3

This Contract Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time. Contractor waives any claim for further adjustments of the Contract Sum and the Contract Time related to the above described change in the Work.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.		
Signature	Name (printed)	Date
Architect:	Brad Glassick, HMC Architects	6/10/14
Project Mgr.:	Tim Purcell, Kitchell/BRJ	6/9/14
District:	Timothy L. Oliver, Interim Vice Chancellor Fiscal Services	
Contractor:	Bruce Cornwall, Inland Building Construction Co, Inc	
Printed Name/Title		

CHANGE ORDER NO. BBN-GC-CO1

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
CO						
Item 1.1	Remove unused Bid Allowance 01: Landscape repairs of turf, ground cover, irrigation or any associated landscaping	L-2		(\$489)	\$0	(\$489)
Item 1.2	Remove unused Bid Allowance 02: Repair, replacement or removal of any existing utilites	L-2		(\$10,000)	\$0	(\$10,000)
Subtotal						(\$10,489)
TOTAL CONTRACT CHANGE ORDER # INF-GC-CO1						(\$10,489)

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: July 10, 2014
SUBJECT: Consideration of Approval of Board Policies:
BP 1100 SBCCD
BP 1200 District Mission Statement
BP 2200 Board Duties & Responsibilities
BP 2410 Board Policies & Administrative Procedures

Submitted for Information Only:
AP 2410 Board Policies & Administrative Procedures

RECOMMENDATION

It is recommended that the Board of Trustees accept Board Policies 1100 SBCCD, 1200 District Mission Statement, 2200 Board Duties & Responsibilities, and 2410 Board Policies & Administrative Procedures for first reading. AP 2410 Board Policies & Administrative Procedures is submitted for information only.

ANALYSIS

The changes to these policies were submitted for First Reading on June 12, 2014.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- II. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

None.

San Bernardino Community College District
Board Policy
Chapter 1 – The District

BP 1100 THE SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

(Replaces current SBCCD BP 1000)

❖ **From current SBCCD BP 1000 titled District Name**

The District has been named the San Bernardino Community College District. The name is the property of the District. No person shall, without the permission of the Board [of Trustees](#), use this name or the name(s) of any college(s) or other facilities of the District, or any abbreviation of them, to imply, indicate or otherwise suggest that an organization, product or service is connected or affiliated with, or is endorsed, favored, supported, or opposed by, the District.

The District consists of the following colleges and/or education centers:

- San Bernardino Valley College
701 So. Mt. Vernon Avenue
San Bernardino, CA 92410
- Crafton Hills College
11711 Sand Canyon Road
Yucaipa, CA 92399
- [Technology and Educational Support Services](#) ~~Distributed Education & Technology Services~~
~~441 West 8th Street~~
~~San Bernardino, CA 92401~~
[1289 Bryn Mawr Avenue, Suite B](#)
[Redlands, CA 92374](#)
- District Office and Professional Development Center
114 S. Del Rosa Avenue [Drive](#)
San Bernardino, CA 92408

- 44 • [Economic Development and Corporate Training](#)
45 [114 S. Del Rosa Drive](#)
46 [San Bernardino, CA 92408](#)
47
- 48 • [KVCR TV-FM](#)
49 [701 S. Mt. Vernon Avenue](#)
50 [San Bernardino, CA 92410](#)
51

52 The District holds classes and conducts programs at [its campus locations and other off-](#)
53 [campus](#) sites, ~~belonging to Joint Power Agreement authorities. These include facilities~~
54 ~~operated by the San Bernardino County Sheriff, the San Bernardino County Fire~~
55 ~~Department, and other city and county agencies.~~
56

57 **References:** Education Code [§ Section 72000\(b\)](#);
58 [Elections Code Section 18304](#)
59
60

61 **NOTE:** The **red ink** signifies language that is **legally required** and recommended by the Policy and
62 Procedure Service and its legal counsel (Liebert Cassidy Whitmore). The language in **black ink** is from
63 the current SBCCD BP 1000 titled District Name adopted on 1/11/01 and amended on 4/8/04. The
64 language in **blue ink** is included for consideration from the Board Policy Work Group on 1/30/14. The
65 language in **purple ink** was recommended by District Assembly on 3/4/14 (**NOTE:** The reference to
66 Middle College was removed as this is not solely SBCCD's enterprise). The Board Policy Work Group
67 reviewed this document again on 3/18/14.
68

Adopted: 1/11/01
Revised: 4/8/04; _____

69
70



San Bernardino Community College District
Board Policy
Chapter 1 – The District

BP 1200 DISTRICT MISSION STATEMENT

(Replaces current SBCCD BP 1100)

District Strategic Planning is revising the Mission for consideration.

NOTE: *The language in red ink is required by the Western Association of Schools and Colleges (WASC)/Accrediting Commission of Community and Junior Colleges (ACCJC) accreditation standards.*

❖ From current SBCCD BP 1100 titled District Mission Statement

The mission of the San Bernardino Community College District is to promote the discovery and application of knowledge, the acquisition of skills, and the development of intellect and character in a manner that prepares students to contribute effectively and ethically as citizens of a rapidly changing and increasingly technological world.

This mission is achieved through the District's two colleges, public broadcast system (KVCR), **Economic Development and Corporate Training Center (EDCT)** by providing to the students and communities we serve high quality, effective and accountable instructional programs and services in the following areas:

- **Transfer education** programs that ensure the greatest possibility of success in baccalaureate programs.
- **General education** programs designed to give students a substantial and coherent exposure to the major broad domains of higher education.
- **Vocational/technical** education programs that offer opportunities in training, retraining, and skill building to provide business, industry and government with a qualified work force.
- **Workforce Development programs** of fee-based classes that provides an opportunity for individuals to develop occupational skills in preparation for employment or to improve or upgrade job skills to enhance performance in current employment.
- **Economic Development** programs that promote partnerships with corporate and commercial enterprise as well as government agencies to enhance the economic base of the community served.

- 44 • **A Public Broadcasting System** – Service and infrastructure will be provided to
45 the community that contributes to meeting the educational and communications
46 needs of the Inland Empire and partners with educational agencies and public
47 agencies to broaden the scope of services to the community.
- 48 • **Distributive Education** programs that are coordinated with the existing delivery
49 systems and provide enhanced access and opportunity for all students to
50 improve their educational opportunities. These services to include increased
51 access through the infrastructure.

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52 These instructional programs will be supported by specific student services as identified
53 below:

- 54 • **Comprehensive Support Services** enhanced by matriculation that provides for
55 counseling and guidance to encourage student growth and development through
56 assessment, academic planning, career planning and personal development.
- 57 • **Developmental Program** services that provide under-prepared students with the
58 skills they need to enter transfer, general education, or vocational/technical
59 programs.
- 60 • **Disabled and Disadvantaged Student services** that provide students the
61 opportunity for equitable access to the educational offerings of the college.
- 62 • **Commitment to Diversity** that recognizes the varied needs of equal opportunity
63 and access to a diverse student population.

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64 This mission is carried out in an environment that encourages intellectual development,
65 enhances personal growth, and fosters openness to a wide range of ideas, cultures
66 and people. Admission to these educational programs is open to adults, high school
67 graduates and others as identified by law who can profit from the instruction.

68 The Board of Trustees of the San Bernardino Community College District reaffirms the
69 role of the community colleges as defined in the California Master Plan for Higher
70 Education. The District has adopted and is committed to an Affirmative Action policy of
71 nondiscrimination in all of its dealings with students, employees, and the community.
72 This statement of mission is designed to assist the Board in carrying out its role and
73 responsibility in developing fiscal, physical, and human resources on behalf of the
74 people of this District.

75 The mission is evaluated and revised on a regular basis.

76 ~~**Note:** The Board of Trustees shall review the mission statement in preparation for each
77 self-study under the WASC/ACCJC standards.~~

78 **Reference:** WASC/ACCJC Accreditation Standard One !

88 **NOTE:** The **red ink** signifies language that is **required** by accreditation and recommended by the Policy
89 and Procedure Service and its legal counsel (Liebert Cassidy Whitmore). The language in **black ink** is
90 from the current SBCCD BP 1100 titled District Mission Statement adopted on 1/11/01 and amended on
91 4/8/04. This document was reviewed by the Board Policy Work Group on 1/30/14. All other changes
92 were recommended by the constituent groups of District Assembly on 5/6/14.
93

Adopted: 1/11/01

Revised: 4/8/04; _____

94
95

San Bernardino Community College District
Board Policy
Chapter 2 – Board of Trustees

BP 2200 BOARD DUTIES AND RESPONSIBILITIES OF THE BOARD

(Replaces current SBCCD BP 2000 and BP 2270)

NOTE: Board duties and responsibilities are also reflected throughout the Board Policy Manual and are addressed in BP 2715 titled Code of Ethics/Standards of Practice. Insert local practice; sample concepts are provided below. Additional resources may be found in Chapter 7 of the League's Trustee Handbook and other publications on trusteeship.

The Board of Trustees governs on behalf of the citizens of the District in accordance with the authority granted and duties defined in Education Code Section 70902.

The Board is committed to fulfilling its responsibilities to:

- Represent the public interest
- Establish policies that define the institutional mission and set prudent, ethical and legal standards for college operations
- The Board reserves the right to direct revisions of the administrative procedures should they, in the Board's judgment, be inconsistent with the Board's own policies. (see BP/AP 2410 titled Board Policies and Administrative Procedures)
- Select, hire, and evaluate the Chancellor
- Delegate power and authority to the Chancellor to effectively lead the District
- Assure fiscal health and stability
- Monitor institutional performance and educational quality
- Advocate and protect the District

❖ **From current SBCCD BP 2270 titled Board Imperatives**

The Board is committed to excellence and effectiveness in all the operations and entities that comprise the ~~San Bernardino Community College~~ District. It is committed to student access, retention and success and to prudent management of all the District's resources. The Board strives for and expects informed and excellent

43 governance and leadership from themselves and from all the key leaders of the
44 District.

45
46 To that end, the Board has established four Board Imperatives:

47
48 I. Institutional Effectiveness

49
50 II. Learning Centered Institution for Student Access, Retention, and Success

51
52 III. Resource Management for Efficiency, Effectiveness, and Excellence

53
54 IV. Enhanced and Informed Governance and Leadership

55
56 The Board directs the ~~Chancellor~~ Chancellor to ensure that each entity of the ~~San~~
57 ~~Bernardino Community College~~ District develops and meets goals to ensure that the
58 Board's Imperatives are met.

59
60
61 **❖ From current SBCCD BP 2000 titled Duties and Responsibilities of the**
62 **Board**

63
64 In addition, the Board of Trustees is committed to fulfilling the following duties and
65 responsibilities:

66
67 **A. General**

- 68 1. Select the ~~chief administrative officer~~ Chancellor of the District.
- 69
70 2. Approve the college calendar and determine which holidays to observe and
71 on what days to observe them within the framework of providing the
72 necessary number of days of instruction to qualify for state apportionment.
73 The calendar shall be established after consultation with the District
74 constituencies.
- 75
76 3. Consider communications and requests from citizens or organizations on
77 matters of administration and policy.
- 78
79 4. Provide auxiliary services necessary to achieve the purposes of the
80 community college.
- 81
82 5. Approve and provide such classes, programs and facilities under the
83 provisions of the Community Service Act and the Civic Center Act as deemed
84 appropriate.
- 85
86 6. Notify the Board President or Chancellor ~~Secretary of the Board~~ when a
87 member shall be absent from a Board meeting. Such notification shall be
88 given as far in advance of the meeting as possible.

89
90 7. Evaluate annually, in writing, the [Chancellor's](#) performance using selected
91 evaluation instruments.

92
93 8. Evaluate annually, in writing, the Board of Trustees performance using
94 selected evaluation instruments.

95
96 **B. Business**

97
98 1. Establish policies and approve long-range master plans for facilities, and
99 submit such plans to the Board of Governors for review and approval.

100
101 2. Determine and control the District budget and present the budget to County
102 authorities.

103
104 3. Consider reports of the financial condition of the District.

105
106 4. Provide for periodic audit of funds of the District as provided by law, including
107 those of student organizations, food services, bookstores, and others handled
108 under the supervision of the District.

109
110 5. Authorize expenditures of funds and approve payment for authorized
111 purchases.

112
113 6. Manage and control District property.

114
115 7. Contract for the procurement of such goods and services as authorized by
116 law.

117
118 8. Receive and administer gifts, grants, and scholarships.

119
120 **C. Educational**

121
122 1. Establish policies for, and approve, current and long-range educational plans
123 and programs, and promote orderly growth and development of the colleges
124 within the District.

125
126 2. Establish academic standards, probation and dismissal and readmission
127 policies, and graduation requirements not inconsistent with the minimum
128 standards adopted by the Board of Governors.

129
130 3. Approve courses, programs of instruction, and certificate and graduation
131 requirements.

132

- 133 4. Establish ad hoc citizen advisory committees and curricular or vocational
134 career and technical advisory committees, and appoint, upon the
135 recommendation of the Chancellor, the members of such committees.
136

137 **D. Personnel**

- 138
- 139 1. Employ and assign all personnel.
 - 140
 - 141 2. Establish employment practices, salaries, and benefits for all employees.
 - 142
 - 143 3. Serve as a Board of final appeal for employees and the public.
 - 144
 - 145 4. Act upon the recommendations of the Chancellor pertaining to the
146 appointment or dismissal of District employees.
 - 147

148 **E. Students**

- 149
- 150 1. Establish such student fees as authorized by law.
 - 151
 - 152 2. Establish rules and regulations governing student conduct.
 - 153
 - 154 3. Serve as a final appeal for complaints regarding administrative actions
155 against students, employees, and citizens of the ~~San Bernardino Community~~
156 ~~College~~ District. The Board shall serve in its appellate role for students,
157 employees, and citizens only after a decision on the matter in contention has
158 been made by administrative action and then upon the basis of a request for
159 reconsideration of the matter to the Board. Appeals on grievances and
160 discipline matters of bargaining unit members will be handled in accordance
161 with the Collective Bargaining Agreements.
 - 162

163 **References:** WASC/ACCJC Accreditation Standard IV.B.1.d;
164 Education Code Section 70902
165
166

167 **NOTE:** The **red ink** signifies language that is **required** by accreditation and recommended by the Policy
168 and Procedure Service and its legal counsel (Liebert Cassidy Whitmore). The language in **black ink** is
169 from current SBCCD BP 2000 titled Duties and Responsibilities of the Board adopted on 1/11/01 and
170 amended on 4/08/04 and current SBCCD BP 2270 titled Board Imperatives adopted on 11/6/08. The
171 language in **blue ink** is included for consideration. The language in **green ink** was added by the Board
172 Policy Work Group on 2/18/14. All other changes were recommended by the constituent groups of District
173 Assembly on 5/6/14.
174

Adopted: 1/11/01 (BP 2000); 11/6/08 (BP 2270)

Revised: 4/8/04, _____



San Bernardino Community College District
Board Policy
Chapter 2 – Board of Trustees

BP 2410 BOARD POLICIES AND ADMINISTRATIVE PROCEDURES

(Replaces current SBCCD BP 2045)

NOTE: The current SBCCD policy language parallels the language recommended by the Policy and Procedure Service.

From current SBCCD BP 2045 titled Policies and Administrative Procedures

The Board may adopt such policies as are authorized by law or determined by the Board to be necessary for the efficient operation of the District. Board policies are intended to be statements of intent by the Board on a specific issue within its subject matter jurisdiction.

The policies have been written to be consistent with provisions of law, but do not encompass all laws relating to District activities. All District employees are expected to know of and observe all provisions of law pertinent to their job responsibilities.

Policies of the Board may be adopted, revised, added to or amended at any regular Board meeting by a majority vote. Proposed changes or additions shall be introduced not less than one regular meeting prior to the meeting at which action is recommended.

Administrative procedures are to be issued by the Chancellor as statements of method to be used in implementing Board Policy. Such administrative procedures shall be consistent with the intent of Board Policy. Administrative procedures may be revised as deemed necessary by the Chancellor through regular consultation processes and/or as required by revisions to laws and regulations.

At the July Regular Board of Trustees Meeting, the Chancellor shall, annually present each member of the Board with copies of any revisions of administrative regulations procedures since the last time they were provided. The Board reserves the right to direct revisions of the administrative procedures should they, in the Board's judgment, be inconsistent with the Board's own policies.

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44 Copies of all **Board** policies and administrative procedures shall be readily available to
45 District employees on the District's website.

46
47 **Reference:** Education Code Section 70902;
48 WASC/ACCJC Accreditation Standard IV.B.1.b & e

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51 **NOTE:** The **red ink** signifies language that is **required** by accreditation and recommended by the Policy
52 and Procedure Service and its legal counsel (Liebert Cassidy Whitmore). The language in **black ink** is
53 from the current SBCCD BP 2045 titled Policies and Administrative Procedures adopted on 10/14/10.
54 The language in **blue ink** is included for consideration. The language in **green ink** was added by the
55 Board Policy Work Group on 2/18/14. All other changes were recommended by the constituent groups of
56 District Assembly on 5/6/14.
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Adopted: 10/14/10
Revised:

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San Bernardino Community College District
Administrative Procedure
Chapter 2 – Board of Trustees

AP 2410 BOARD POLICIES AND ADMINISTRATIVE PROCEDURES

(Replaces current SBCCD AP 2045)

Pursuant to Education Code Section 70902(a)(1), the Board of Trustees shall establish, maintain, operate, and govern one or more community colleges in accordance with law. In so doing, the Board of Trustees may initiate and carry on any program or activity, or may otherwise act, in any manner that is not in conflict with, inconsistent with, or preempted by, any law, and that is not in conflict with the purposes for which community college districts are established.

❖ From current SBCCD AP 2045 titled Policies and Administrative Procedures

The Chancellor, through the Collegial Consultation process, has the authority to develop new Board Policies and Administrative Procedures. The process for developing or changing administrative procedures is outlined below:

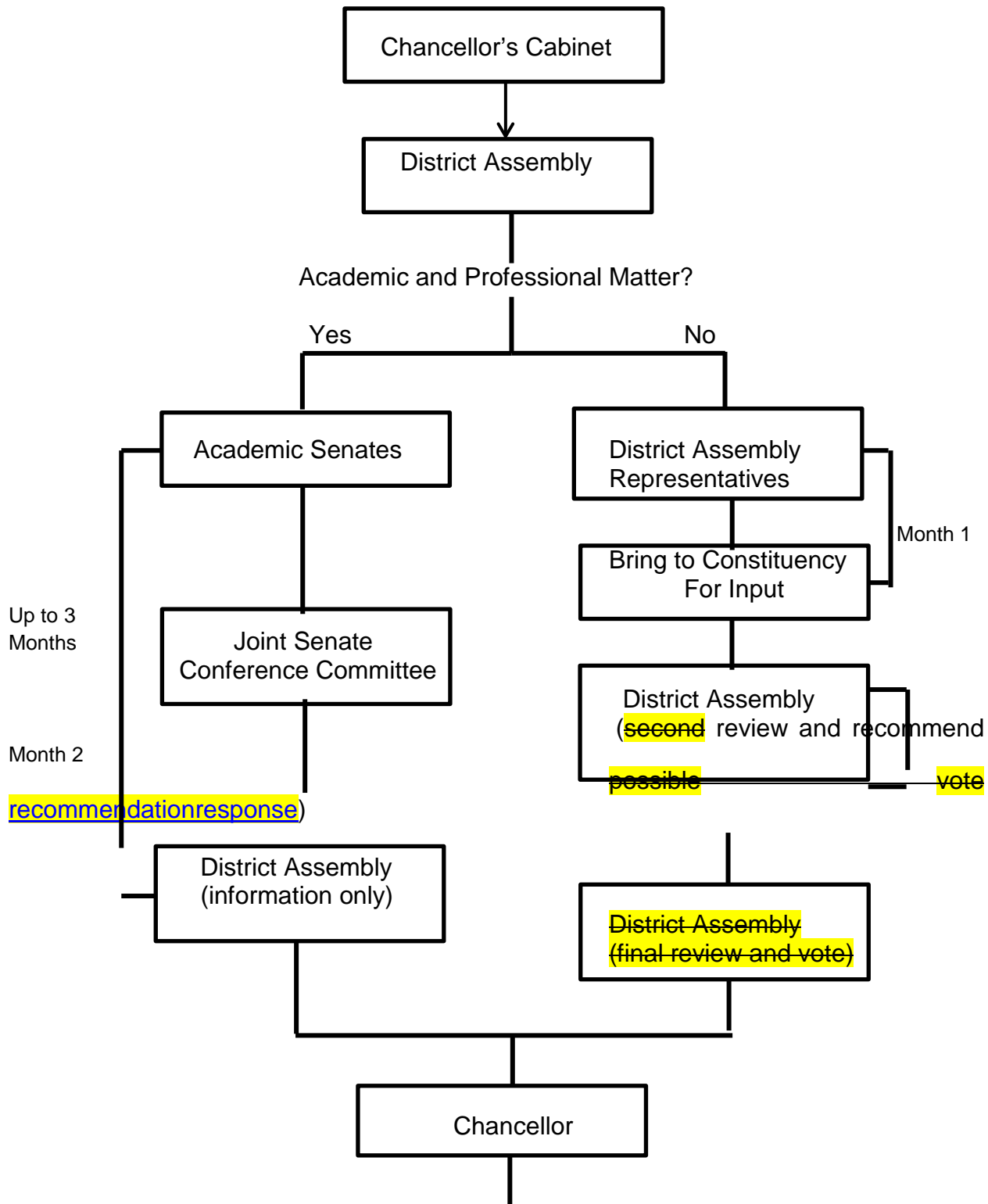
1. A proposal for a new Board Policy or a change in a current Policy or Administrative Procedure will be submitted in writing to the Chancellor's Cabinet.
2. If approved for consideration by the Chancellor's Cabinet, the proposal will be shared with District Assembly and given to the Academic Senate presidents to determine whether either believes the proposal is an "academic and professional matter."
3. If the proposal is deemed to be an academic and professional matter:
 - a. The proposal will be submitted to the Academic Senates on both campuses, which will have up to 3 months to review and suggest appropriate changes to the proposal, bearing in accordance with Title 5 and relevant state regulations.
 - b.a. After the Senates have completed their review, a Joint Senate Conference Committee, with representatives from each Academic Senate, will confer to iron out any differences.
 - c.b. The proposal will then be submitted to the District Assembly as an information item.

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d.c. The Chancellor will submit the Academic Senates' proposal for Board Policy to the Board for a first reading and/or approval. The Chancellor will submit the Academic Senates' changes to Administrative Procedures to the Board for information only.

- 4. If the proposal is deemed **not** to be an academic and professional matter:
 - a. The proposal will be submitted for consideration to the District Assembly, for review and recommendation.response. ~~which will have up to 3 months to review and suggest changes.~~ The proposal will simultaneously be submitted to the Academic and Classified Senates as an information item. (See 4.d below.)
 - b. If the Academic Senate at either campus deems the proposal an academic and professional matter, the proposal will be removed from District Assembly consideration and submitted to the Academic Senates, as per Step 3 above. ~~The District Assembly will assign a subcommittee comprised of all campus constituencies, which will review and suggest appropriate changes to the proposal, bearing in mind Title 5 and relevant state regulations.~~
 - c. The District Assembly may, when appropriate, assign a subcommittee which will review and respond to the proposal. ~~After the subcommittee has completed its review, the proposal will be submitted to the District Assembly for final review.~~
 - d. After the subcommittee has completed its review, their response will be submitted to the District Assembly within two months. ~~If the Senate at either campus disagrees with the presidents' assessment and deems the proposal an academic and professional matter, the proposal will be removed from District Assembly consideration and submitted to the Senates, as per Step 3 above.~~
 - e. After Step 3 or 4 above, the proposal recommendationresponse will be submitted to the Chancellor. If the proposal concerns a Board Policy, the Chancellor will submit it to the Board for a first reading and/or approval. The Chancellor will submit changes in Administrative Procedures to the Board for information only.

81 **Flow Chart for Changes to**
 82 **Board Policies or**
 83 **Administrative Procedures**
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Board of Trustees

References: [Education Code Section 70902;](#)
[WASC/ACCJC Accreditation Standard IV.B.1.b & e](#)

NOTE: The **red ink** signifies language that is **required by accreditation** and recommended by the Policy and Procedure Service and its legal counsel (Liebert Cassidy Whitmore). The language in **black ink** is from the current SBCCD AP 2045 titled Policies and Administrative Procedures approved on 10/20/11 (flowchart dated 9/8/11). The language in **blue ink** is included for consideration. The language in **green ink** was added by the Board Policy Work Group on 2/18/14 with additional revisions made by the Board Policy Work Group on 3/18/14. All other changes were recommended by the constituent groups of District Assembly on 5/6/14.

Approved: 10/20/11
Revised:

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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Business & Fiscal Services
PREPARED BY: Jose F. Torres, Director of Fiscal Services
DATE: July 10, 2014
SUBJECT: Consideration of Approval to Pay Employee Load Banking Hours

RECOMMENDATION

It is recommended that the Board of Trustees approve the payout of Employee Load Banking Hours from Fund 69 – Employee Load Banking Trust Fund to eliminate the liabilities from the District.

OVERVIEW

Education Code Section 87790 provides the governing body of a community college district the choice to adopt a workload balancing program for academic employees. Under this program any additional time worked in excess of that required for a full-time position is banked and an equivalent paid leave of absence is granted in a subsequent quarter, semester, or academic year. Load banking allows a member of the regular faculty to bank overload hours, under an agreement, to be used as released time at a later date.

The load banking program was used by District faculty during the 1990's for banking overload hours, but has been absent from the California Teachers Association agreement since the 1998-2001 agreement. In subsequent years, the District has carried forward the liability to compensate the faculty members for unused banked hours.

ANALYSIS

The hourly compensation for the load banking hours not used by faculty is held as a liability against the District until the contract is met. As of today, the liability is \$76,840.17. It is pertinent that the District follow good fiscal practices and remove the liability from its financial position as it relates to a program that has not been used by the District for over 14 years.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The cash payout of \$76,840.17 would be paid from Fund 69 – Employee Load Banking Trust Fund and would reduce the District's load banking liability to zero.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Business & Fiscal Services
PREPARED BY: John C. Grow, AIA, Director, Facilities Planning & Construction
DATE: July 10, 2014
SUBJECT: Consideration of Approval to Adopt Lease Leaseback Resolution No. 2
Ratifying Staff's Authority to use Lease Leaseback for the New Crafton
Center Project at Crafton Hills College

RECOMMENDATION

It is recommended that the Board of Trustees adopt Lease Lease-back Resolution No. 2, attached hereto, ratifying District staff's authority to issue a Request for Proposal and Qualifications and Proposals from general contractors, licensed and in good standing with the state of California, to enter into, execute, and deliver a Site Lease, a Facilities Lease, and related construction agreements to provide work, labor, services, material, equipment, supplies, apparatus, and the like, for the New Crafton Center project at Crafton Hills College.

OVERVIEW

On November 14, 2013, the Board of Trustees approved a Lease Leaseback (LLB) method to award construction contracts. On April 10, 2014 the Board approved the award of the contract for the New Crafton Center to Bernards Bros., Inc.

While the Board's approval of said contract impliedly ratified Staff's use of the Lease Leaseback method of procurement, legal counsel has advised that adoption of a specific resolution is also required by statute containing certain findings by the Board.

ANALYSIS

Based on input from District consultants and outside legal counsel, it has been determined that awarding a contract for construction of this project using LLB is authorized by Education Code section 81335 and has resulted in a well-qualified contractor being hired at a competitive price, thereby providing the District with the best value, while also meeting the goals of the District's Local Hire Policy.

Staff has also determined, with the input of District consultants and outside legal counsel, that: 1) the District has available funds on hand that have been designated from local bond funds to construct the Project and make the lease payments described in the Facilities Lease for such improvements; 2) awarding a contract for construction of the Project is authorized by Education Code section 81335; 3) using the authority provided for in Education Code section 81335 has

resulted in the most qualified contractor being hired for the specific project in question at a competitive price, while also meeting the goals of the District's Local Hire Policy, because of the flexibility in selecting a contractor provided for under Education Code section 81335; and 4) proceeding in this manner has been in the best interests of the District, the citizens residing within the District, and will not increase the tax rate of such citizens.

Please see attached Lease Leaseback Resolution No.2 for further details and recommendation to the Board for approval.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

There are no direct financial implications to the Measure M budget.

JULY 10, 2014
LEASE LEASEBACK RESOLUTION NO. 2
OF THE SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

RATIFYING STAFF'S AUTHORITY TO ISSUE A REQUEST FOR QUALIFICATIONS AND PROPOSALS SEEKING PROPOSALS FROM QUALIFIED CONTRACTORS TO CONSTRUCT A PROJECT PURSUANT TO EDUCATION CODE SECTION 81335 AND TO ENTER INTO A SITE LEASE, FACILITIES LEASE, AND RELATED CONSTRUCTION AGREEMENTS REGARDING THE NEW CRAFTON CENTER PROJECT AT CRAFTON HILLS COLLEGE ("PROJECT").

WHEREAS, the Board of Trustees of the San Bernardino Community College District ("District") currently owns, previously acquired, and/or has held for some time in a manner required by law, a fee simple interest the real property and improvements thereon commonly referred to as Crafton Hills College located at 11711 Sand Canyon Rd., Yucaipa, CA 92399 ("Site"), and intends to construct on a portion of said Site a public work of improvement commonly referred to as the New Crafton Center which occupies a portion of said Site;

WHEREAS, the District has approved plans and specifications and has and/or will secure all necessary governmental approvals for the construction of the Project;

WHEREAS, the District has determined, with the input of District consultants and outside legal counsel that: (1) the District has available funds on hand that have been designated from local bond funds to construct the Project and make the lease payments described in the Facilities Lease for such improvements; (2) awarding a contract for construction of the Project is authorized by Education Code section 81335; (3) that using the authority provided for in Education Code section 81335 has resulted in a well-qualified contractor being hired for the specific project in question at a competitive price, while also meeting the goals of the District's Local Hire Policy, because of the flexibility in selecting a contractor provided for under Education Code section 81335; (4) proceeding as Staff has done is in the best interests of the District and the citizens residing within the District; and (5) the entering into the Site Lease, Facilities Lease, and related agreements will not affect an increase in the applicable maximum tax rate of the District;

WHEREAS, the District has entered into a Site Lease, Facilities Lease, and other related agreements with Bernard Bros., Inc., a general contractor, licensed and in good standing with the state of California, to construct the public work of improvement on a portion of the Site and, if applicable, the facilities currently located thereon, pursuant to the District's authority under Education Code section 81335, with the result being that full and clear fee simple title to the Site and all improvements thereon shall vest immediately in the District without any further action at the expiration of the terms of the Leases, or sooner as may be provided in the Lease Agreements;

WHEREAS, under the Site Lease, the District has leased a portion of the site to the general contractor, for a minimum rental amount not less than One Dollar (\$1) per year and for a period of time not to exceed 24 Months;

WHEREAS, notwithstanding all of the foregoing, the District also recognizes the need of the District, District employees, and/or students, may have the need to use certain portions of the Site being leased, and/or the existing facilities thereon, during the Lease terms, and as such, the Leases shall and do provide for such access and uses during the terms of the Leases;

WHEREAS, the District has determined that District Staff, specifically the Vice Chancellor, Business & Fiscal Services, is in the best position to determine what other terms and conditions are in the best interest of the District regarding said Leases and other agreements;

THEREFORE, BE IT NOW RESOLVED, that the District, after due, full and careful consideration of all of the information provided to it by Staff and legal counsel has, for all of the reasons expressed above, and based on the authority provided to the District under Education Code section 81335, and any and all other applicable authority, hereby ratifies and approves the following actions taken by the Vice Chancellor, Business & Fiscal Services and Staff in:

JULY 10, 2014
LEASE LEASEBACK RESOLUTION NO. 2
OF THE SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

1. Entering into, on the District's behalf the Site Lease, Facilities Lease and other related agreements for the Project for the period of time stated therein; for a yearly rental value not to be less than One Dollar (\$1) per year; to provide for access to and use of the leased portion of the Site for District employees, personnel, students, and/or others, as needed during the term of the Leases; to construct the public work of improvement; to have full and clear fee simple title in and to the Site and all improved facilities thereon immediately vest back in the District before or at the conclusion of the Lease terms; and to include in said Leases all other terms and conditions that are in the best interests of the District.

APPROVED, PASSED AND ADOPTED by the Board of the SAN BERNARDINO COMMUNITY COLLEGE DISTRICT on the 10th day of July, 2014, by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

ABSTENTIONS: _____

Donna Ferracone
President of the Board of Trustees of the
San Bernardino Community College District

Attested to:

Joseph Williams
Clerk of the Board of the
San Bernardino Community College District

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: July 10, 2014
SUBJECT: Consideration of Approval to Adopt Resolution Ordering School District Election for Governing Board Members Whose Term Expires December 5, 2014

RECOMMENDATION

It is recommended that the Board of Trustees adopt a resolution ordering school district election for governing board members whose terms expire December 5, 2014.

OVERVIEW

This resolution orders an election for governing board members whose terms expire December 5, 2014.

The board members in our district are: Donna Ferracone, Donald L. Singer, and Joseph Williams.

ANALYSIS

The date of the election is November 4, 2014.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention and Success
- III. Resource Management for Efficiency, Effectiveness and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the 2014-2015 Budget.

FROM: San Bernardino County Superintendent of Schools
TO: Superintendent of Schools
Clerks of Governing Boards
San Bernardino County Schools
SUBJECT: Order of Election and Specifications for November 4, 2014

Election Notice You are hereby notified that the Biennial Election of School Trustees is required to be held on **Tuesday, November 4, 2014**. It will be a consolidated election to include governing board members in elementary, high school, unified, and community college districts.(Ed. Code 5000, 5323, 5325 and 5340)

Election Order Enclosed are two copies of "Order of Election and Specifications of the Election Order". This Resolution must be adopted by the Governing Board, signed by the clerk or secretary of the board and returned to the San Bernardino County Elections Office, 777 E. Rialto Avenue, San Bernardino, CA 92415-0770, **no later than July 07, 2014** (Ed. Code 5322)

Declaration of Candidacy Effective **July 14, 2014** candidates may obtain their Declaration of Candidacy from the San Bernardino County Elections Office, 777 E. Rialto Avenue, San Bernardino, CA 92415-0770. The last day to file said Declaration of Candidacy is 5 p.m. August 8, 2014. (E.C. 10603)

Extension of Filing Time If an incumbent has not filed a Declaration of Candidacy by 5 p.m. on the 88th day (August 8) before the election, the nomination period shall extend to 5 p.m. on the 83rd day (August 13) before the election for other than the incumbent. (E.C. 10604)

Legal Ad Method of Appointing The governing board has the responsibility of publishing a legal notice regarding the procedure of appointing a governing board member when no candidate or an insufficient number of candidates have filed for the office. (Ed. Code 5328.5)

Election Expense Expense costs will be prorated among the school districts and other agencies consolidating with the election. A request for an estimate of cost is available by calling The San Bernardino County Elections office at (909) 387-8300.

We appreciate the fine cooperation you have given us in the past years and know that we can count on your assistance again.

Sincerely,

Dr. GARY THOMAS
County Superintendent of Schools

**ORDER OF ELECTION
and
SPECIFICATIONS OF THE ELECTION ORDER**

**SAN BERNARDINO COMMUNITY COLLEGE OF
SAN BERNARDINO COUNTY, CALIFORNIA**

**RESOLUTION ORDERING SCHOOL DISTRICT ELECTION FOR
GOVERNING BOARD MEMBERS WHOSE TERMS EXPIRE DECEMBER 5, 2014**

Resolved that, pursuant to Education Code, Section 5302, the County Superintendent of Schools of this County is hereby ORDERED to call an election for the purpose and in accordance with designations contained in the following specifications of the Election Order made under the authority of Education Code Sections 5304, 5320, and 5322.

SPECIFICATIONS OF THE ELECTION ORDER

Date of Election: Tuesday, November 4, 2014
Purpose: Election of Governing Board Members
Polls will open at 7:00 a.m. and close at 8:00 p.m.

PLEASE FILL IN THE NAMES BELOW:

Governing Board Members whose terms expire DECEMBER 5, 2014

NAME	FULL TERM / SHORT TERM (Circle FT or ST)	APPOINTED / ELECTED (Circle A or E)	DATE OF APPOINTMENT
<u>Donna Ferracome</u>	<u>FT</u> / ST	A / <u>E</u>	<u>11/2010</u>
<u>Donald L. Singer</u>	<u>FT</u> / ST	A / <u>E</u>	<u>11/2001</u>
<u>Joseph Williams</u>	FT / <u>ST</u>	<u>A</u> / E	<u>01/2013</u>
_____	FT / ST	A / E	_____
_____	FT / ST	A / E	_____

I, Bruce Barron, Clerk/Secretary of the Governing Board of the SAN BERNARDINO COMMUNITY COLLEGE of San Bernardino County, California, do hereby certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a Regular meeting thereof held at its regular place of meeting on 11/01/14.

Dated: 11/16/14

Bruce Barron
Clerk/Secretary

Submit one (1) copy to the San Bernardino County Elections office
Submit one (1) copy to the County Superintendent of Schools
One (1) copy for your files

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Business & Fiscal Services
PREPARED BY: Steven Sutorus, Business Manager
DATE: July 10, 2014
SUBJECT: Consideration of Approval to Adopt Resolutions and Signature Authorizations for State of California Departments

RECOMMENDATION

It is recommended that the Board of Trustees Adopt Resolutions and Signature Authorizations.

OVERVIEW

The State of California Department of Rehabilitation, Department of Education, Department of Corrections and Rehabilitation, Department of Rehabilitation, and Department of Social Services all require board action authorizing Steven Sutorus, Business Manager; Timothy Oliver, Interim Vice Chancellor, Business & Fiscal Services; or Bruce Baron, Chancellor to sign their agreements, requests for reimbursement and all amendments.

ANALYSIS

This is official notification by the Board of Trustees to the State of California and their various departments as to who may sign contract and grant required documents.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

This enables the District to take advantage of grant funding to support program operations.

RESOLUTION

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of contracts for Educational Programs and/or Services and to authorize the designated personnel to sign all contract documents for Fiscal Year 2014/2015.

BE IT RESOLVED that the Governing Board of San Bernardino Community College District authorizes entering into local agreements and any other contracts that the persons who are listed below, are authorized to sign the transaction for the Governing Board.

<u>Name</u>	<u>Title</u>	<u>Signature</u>
<u>Timothy Oliver</u>	<u>Interim VC, Business & Fiscal Svcs</u>	_____
<u>Steven Sutorus</u>	<u>Business Manager</u>	_____
<u>Bruce Baron</u>	<u>Chancellor</u>	_____

PASSED AND ADOPTED THIS 10th day of July, 2014, by the Governing Board of San Bernardino Community College District of San Bernardino County, California.

I, Joseph Williams, Clerk of the Governing Board of San Bernardino Community College District, of San Bernardino, County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said board.

(Clerk's signature)

(Date)

RESOLUTION

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Corrections and Rehabilitation for the purpose of contracts for Educational Programs and/or Services **and to authorize the designated personnel to sign all contract documents for Fiscal Year 2014/2015.**

BE IT RESOLVED that the Governing Board of **San Bernardino Community College District** authorizes entering into local agreements and any other contracts that the persons who are listed below, are authorized to sign the transaction for the Governing Board.

<u>Name</u>	<u>Title</u>	<u>Signature</u>
<u>Timothy Oliver</u>	<u>Interim VC, Business & Fiscal Svcs</u>	_____
<u>Steven Sutorus</u>	<u>Business Manager</u>	_____
<u>Bruce Baron</u>	<u>Chancellor</u>	_____

PASSED AND ADOPTED THIS 10th day of July, 2014, by the Governing Board of **San Bernardino Community College District** of **San Bernardino** County, California.

I, **Joseph Williams**, Clerk of the Governing Board of **San Bernardino Community College District**, of **San Bernardino**, County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a **regular** meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said board.

(Clerk's signature)

(Date)

RESOLUTION

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Rehabilitation for the purpose of contracts for Educational Programs and/or Services **and to authorize the designated personnel to sign all contract documents for Fiscal Year 2014/2015.**

BE IT RESOLVED that the Governing Board of **San Bernardino Community College District** authorizes entering into local agreements and any other contracts that the persons who are listed below, are authorized to sign the transaction for the Governing Board.

<u>Name</u>	<u>Title</u>	<u>Signature</u>
<u>Timothy Oliver</u>	<u>Interim VC, Business & Fiscal Srvs</u>	_____
<u>Steven Sutorus</u>	<u>Business Manager</u>	_____
<u>Bruce Baron</u>	<u>Chancellor</u>	_____

PASSED AND ADOPTED THIS 10th day of July, 2014, by the Governing Board of **San Bernardino Community College District** of **San Bernardino** County, California.

I, **Joseph Williams**, Clerk of the Governing Board of **San Bernardino Community College District**, of **San Bernardino**, County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a **regular** meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said board.

(Clerk's signature)

(Date)

RESOLUTION

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Social Services for the purpose of contracts for Educational Programs and/or Services **and to authorize the designated personnel to sign all contract documents for Fiscal Year 2014/2015.**

BE IT RESOLVED that the Governing Board of **San Bernardino Community College District** authorizes entering into local agreements and any other contracts that the persons who are listed below, are authorized to sign the transaction for the Governing Board.

<u>Name</u>	<u>Title</u>	<u>Signature</u>
<u>Timothy Oliver</u>	<u>Interim VC, Business & Fiscal Svcs</u>	_____
<u>Steven Sutorus</u>	<u>Business Manager</u>	_____
<u>Bruce Baron</u>	<u>Chancellor</u>	_____

PASSED AND ADOPTED THIS 10th day of July, 2014, by the Governing Board of **San Bernardino Community College District** of **San Bernardino** County, California.

I, **Joseph Williams**, Clerk of the Governing Board of **San Bernardino Community College District**, of **San Bernardino**, County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a **regular** meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said board.

(Clerk's signature)

(Date)

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: July 10, 2014
SUBJECT: Applause Cards

RECOMMENDATION

This item is for information only. No action is required.

OVERVIEW

The attached individuals have received special recognition for extending that extra effort in providing quality service and valued assistance:

ANALYSIS

The *Caring Hands* Applause Card was developed so that employees, students, visitors and vendors would have the opportunity to recognize someone at SBCCD who provides outstanding quality and service.

BOARD IMPERATIVE

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None.

Caring Hands Applause Cards – July 2014

The *Caring Hands* Applause Card was developed so that employees, students, visitors and vendors would have the opportunity to recognize someone at SBCCD who provides outstanding quality and service.

The attached individuals have received special recognition for extending that extra effort in providing quality service and valued assistance:

DISTRICT

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Aguirre	Margarita	Accounts Payable	Margarita goes above and beyond in getting our travel requests processed in a timely manner PLUS she initiated the implementation of an electronic version of the AC9 and AC10 forms!	Barbara Nichols
Brady	Cory	TESS	For your dedication to the success of students at Crafton Hills College and in the District and for your support of the programs and staff at the college in their role of helping students succeed.	Crafton Hills Counseling
Cooper Prestridge	Katie	Police Dept	Your hard work and dedication to our department has not gone overlooked. I greatly appreciate having you on our team.	Anonymous

Elmore	Cory	Human Resources	You are always so willing to go the extra mile. Thank you for providing such great service to our employees!	Stacey Nikac
Elmore	Cory	Human Resources	For going above and beyond the call of duty. We appreciate your dedication to the district!	Shari Blackwell
Goodrich	Kelly	Business & Fiscal Services	Your teamwork with the Administrative Assistant group is appreciated and you are such a pleasure to work with.	Stacey Nikac
Jones	Andre	KVCR	Besides tremendously increasing underwriting support for KVCR, Andre, a team player, goes above and beyond in service to KVCR TV-FM and FNX. Looks out for us too!	Alfredo Cruz
Lasad	Adam	Security	Thank you for going over and beyond to answer all of my questions and demonstrating a genuine interest in my job hunt.	Will D. Martinez

Leon	Colleen	TESS	Your teamwork with the Administrative Assistant group is appreciated and you are such a pleasure to work with.	Stacey Nikac
Lujan	Angela	Payroll	Thank you for posting the monthly birthdays for the District and the creative ideas for the wall!	Stacey Nikac
McCurry	Shari	Security	Thank you for always being so helpful to the students and staff.	Michelle Cole
Parada	Osman	TESS	Thank for responding so quickly to District requests (and sometimes doing things twice). Your service is appreciated.	Stacey Nikac
Reinstra	Robert (Chuck)	KVCR	Chuck is always so helpful when we have computer problems and more recently since we got a new copier/printer he's made himself even more available. He's always willing to do what it takes to get the job done!	Barbara Nichols

Sutorus	Steve	Business & Fiscal Services	Thank you Steve for assisting with facilitating the loss control and safety contract. You are the constant professional and I appreciate your expertise.	Whitney Fields
Torres	Maria	HR	Thank you for going over and beyond to answer all of my questions and demonstrating a genuine interest in my job hunt.	Will D. Martinez
Trasporte	Catalina	Human Resources	She is prompt and positive in her guidance when I have needed her assistance. She always carries in all her assignments an outstanding professionalism.	Ana Bojorquez
Trujillo	Karla	HR	Thank you for going over and beyond to answer all of my questions and demonstrating a genuine interest in my job hunt.	Will D. Martinez

CHC

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Almazan	Jason	Counseling	Jason is dedicated and selfless. I love working with him.	Anonymous Employee
Bogh	Wayne	Technology Services	Wayne did an awesome job getting us quotes on Tablets for our Pilot Program and having them ready for staff.	Cyndi Gundersen
Bryson	Richard	Custodial	Thank you Richard for your tremendous help in assisting us with Classified Professionals Week. You went above and beyond to help us in making the week a success.	Classified Senate
Camerena	Mando	Custodial	Excellent service and dedication to the SSB Building.	CHC Assessment Testing Center (ATC)
CHC Respiratory Department		Respiratory Care	For deciding to use HOBET testing and for working with CHC Assessment to implement it.	CHC Assessment Testing Center (ATC)
Gimple	Tina Marie	Administrative Services	On behalf of the campus, I recognize Tina for her ongoing diligent support in the budget development and budget maintenance/management processes. Personally, I appreciate her for offering tidbits of advice and ongoing support.	Michael Strong

Heilgeist	Kristina	Instruction	Thank you Kristina for your help in assisting us with Classified Professionals Week. We appreciate all your hard work!	Classified Senate
Holt	Kelly	Custodial	Thank you Kelly for your tremendous help in assisting us with Classified Professionals Week. You went above and beyond to help us in making the week a success.	Classified Senate
Johnson	Daniel	Custodial	Appreciation of your hard working efforts in the maintenance of the LADM restroom, Anatomy and Physiology lab, and the lecture hall. Thank you, Dan.	Sam Truong
Johnson	Heather	Counseling	Heather is dedicated and selfless. I love working with her.	Anonymous Employee
Kirkhart	Pat	Grounds	Thank you Pat for your tremendous help in assisting us with Classified Professionals Week. You went above and beyond to help us in making the week a success.	Classified Senate

Piluso	Robert	English	Mr. Piluso demonstrated an amazing work ethic and has proven that students come first! His outstanding dedication was shown through his flexibility with last minute changes and his willingness to work closely with instructional staff.	Kristina Heilgeist
St. Jean	Cyndie	President's Office	Thank you Cyndie for your tremendous help in assisting us with Classified Professionals Week. You went above and beyond to help us in making the week a success.	Classified Senate
St. Jean	Cyndie	President's Office	Your teamwork with the Administrative Assistant group is appreciated and you are such a pleasure to work with.	Stacey Nikac
Townsend	Jonathan	Tutoring Center	Thank you Jonathan for your tremendous help in assisting us with Classified Professionals Week. You went above and beyond to help us in making the week a success.	Classified Senate

Yamamoto	June	Career Education and Human Development	June has taken on the role of two Deans and has done an excellent job.	Bryan Reece
Zuniga	Ruby	Title V	Ruby is the "go to" girl at Crafton Hills. She is always willing to help her co-workers in all departments.	Bryan Reece

SBVC

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Baber	Corrina	Instruction Office	Exemplary performance in addressing tasks related to curriculum and Accreditation matters!	H. Kinde
Blackwell	Shari	Student Services Office	Always willing to help me!	Mary Smith
Candelaria	Bridget	Instruction Office	Exemplary performance in addressing tasks related to curriculum and Accreditation matters!	H. Kinde
Chavira	Sharen	Applied Tech	Exemplary performance in addressing tasks related to curriculum and Accreditation matters!	H. Kinde

Crofer	Michelle	Disabled Student Programs and Services	For always going above and beyond the call of duty! Michelle is the heart of the Disabled Student Programs and Services Department. She keeps things flowing, happy and fabulous!	Anonymous, Employee
Gallagher	Debby	Office of the President	Debby consistently goes above and beyond to assist students, faculty, staff and administrators alike. She holds the bar of achieving high expectations and exhibits exemplary skills in her work.	Dr. Gloria Fisher
Garcia	Stacy	Office of the President	Stacey consistently goes above and beyond to assist students, faculty, staff and administrators alike. She holds the bar of achieving high expectations and exhibits exemplary skills in her work.	Dr. Gloria Fisher

Gasca	Susan	Middle College High School	Susan consistently goes above and beyond to manage the Middle College High School program. She holds the bar of achieving high expectations and exhibits exemplary skills in her work.	Dr. Gloria Fisher
Hamdy	Rania	Professional Development	Rania consistently goes above and beyond to coordinate professional development opportunities and training for faculty, staff and administrators. She holds the bar high in achieving excellence in her area.	Dr. Gloria Fisher
Heredia	Melissa	Math/Business/CIT	Ms. Heredia is a reliable team member. She handles semester room assignments with aplomb and carefully makes sure each professor has a balanced and convenient classroom schedule. Her delivery visits are a cheerful interruption.	David B. Smith

Hernandez	Anita	Occupational Advancement/CalWORKs	One employment specialist for SBVC, Ms. Hernandez is single handedly handling the campus and two supportive services programs providing job placement services while maintaining a job webpage for the campus; she is truly dedicated!	Patricia, Employee
Kinde	Haragewen	Instruction Office	Dr. Kinde has the ability to manage and meet the high expectations for accreditation standards and the campus community alike. She holds the bar high in achieving excellence in her area.	Dr. Gloria Fisher
King	Rosella	Tutoring Services	I want to give a huge THANK YOU to Rose King, for her involvement in the success to DSP&S students. Her collaborative work with DSP&S-High Tech Center secured specialized tutoring to Disabled Students, very much needed.	Ana Bojorquez

Klug	Jeff	Criminal Justice/Police Science/Sherriff's Academy	Jeff consistently goes above and beyond to manage the Criminal Justice division and their programs. He holds the bar of achieving high expectations and exhibits exemplary skills in his area.	Dr. Gloria Fisher
Laughlin	Larry	Maintenance and Operations	Great service and willingness to help. Larry has a positive attitude and outlook and does a top notch job in tasks he completes for Student Health Services.	Suzan Hall
Moore	Jackie	PE	She has worked tirelessly for a month moving equipment to the Snyder gym in preparation for the construction.	Anonymous, Employee
Rodrick	Jennifer	Criminal Justice/Middle College High School	Jennifer consistently goes above and beyond to assist students, faculty, staff and administrators alike. She holds the bar of achieving high expectations and exhibits exemplary skills in her work.	Dr. Gloria Fisher

Rowley	Kathleen	Grant Management	Kathleen has the ability to effectively manage the campus grants developmental department and has brought several instrumental grants to the campus. She holds the bar high in achieving excellence in her area.	Dr. Gloria Fisher
Shabazz	Ricky	Student Services Office	Rickey has the ability to effectively manage the Student Services areas with great dignity and grace.	Dr. Gloria Fisher
Smith	James	Research, Planning and Institutional Effectiveness	James consistently goes above and beyond to develop institutional plans and compile data used in planning models and accreditation. He holds the bar high in achieving excellence in his area.	Dr. Gloria Fisher
Stark	Scott	Administrative Services Office	Scott has the ability to manage and meet high expectations of the campus community with efficiency, dignity, and grace.	Dr. Gloria Fisher

Williams	Nicole	Instruction Office	Exemplary performance in addressing tasks related to curriculum and Accreditation matters!	H. Kinde
Yarbrough	Key Dee	Instruction Office	Exemplary performance in addressing tasks related to curriculum and Accreditation matters!	H. Kinde

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Business & Fiscal Services
PREPARED BY: Jose F. Torres, Director of Fiscal Services
DATE: July 10, 2014
SUBJECT: Budget Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

This summary budget report is submitted monthly to the Board of Trustees for its review.

ANALYSIS

The attached Revenue and Expenditure Summary reflects activity for the 2013-14 fiscal year through June 23, 2014. It reflects summary information for all District funds, grouped by category within each fund.

As of June 23, the District was 95.8% through the fiscal year and had spent and encumbered about 86.1% of its budgeted general funds. Expenditures are expected to level out by the end of the fiscal year due to salary increases and the payment of retirement benefits.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

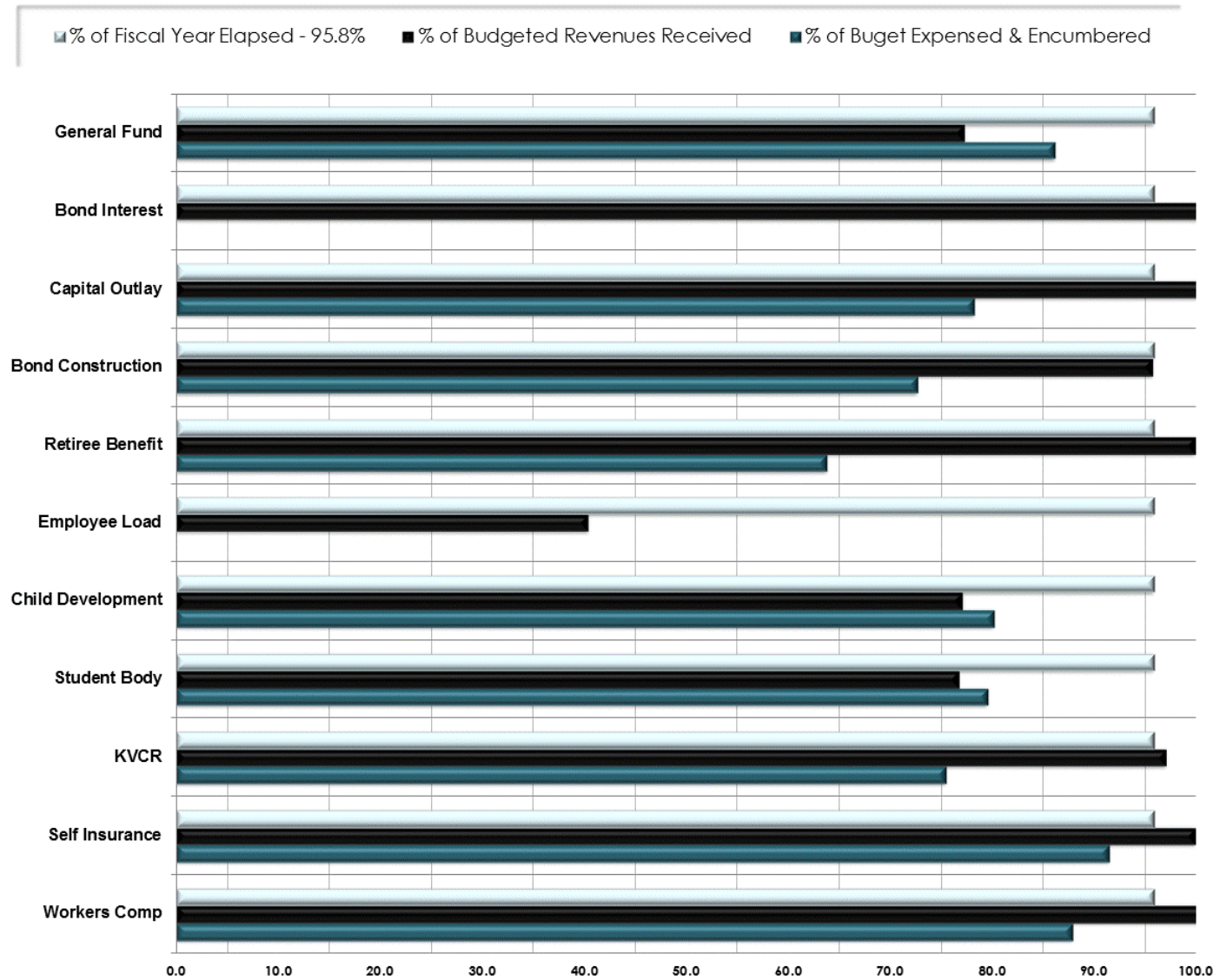
FINANCIAL IMPLICATIONS

There are no financial implications.

Budget Revenue & Expenditure Summary

Year to Date 6/23/2014
95.8% of Fiscal Year Elapsed

	REVENUES			EXPENDITURES			COMMENTS
	Budget	Received YTD		Budget	Expensed/ Encumbered YTD		
01 General Fund	\$ 95,508,280	\$ 73,844,543	77.3%	\$ 109,410,976	\$ 94,226,449	86.1%	<i>Regular patterns of activity throughout the year. Revenues exclude \$8 million in deferrals.</i>
21 Bond Interest & Redemption	\$ 24,226,400	\$ 24,542,697	101.3%	\$ 24,226,400	\$ 24,183,601	99.8%	
41 Capital Outlay Projects	\$ 2,587,967	\$ 6,685,687	258.3%	\$ 3,677,608	\$ 2,876,520	78.2%	<i>Expenses in this fund are sporadic.</i>
42 Bond Construction	\$ 125,000	\$ 119,705	95.8%	\$ 91,767,714	\$ 66,650,291	72.6%	<i>Expensed/Encumbered is comprised of \$25,128,779 in expenditures (27.3% of budget) and \$41,521,512 in encumbrances.</i>
68 Retiree Benefit	\$ 7,495,100	\$ 7,487,375	99.9%	\$ 8,034,101	\$ 5,123,816	63.8%	<i>20 additional retirees than anticipated. Revenues include GASB 43/45 transfer from General Funds.</i>
69 Employee Load	\$ 450	\$ 182	40.4%	\$ 450	\$ -	0.0%	
72 Child Development	\$ 2,749,090	\$ 2,120,315	77.1%	\$ 2,747,790	\$ 2,201,944	80.1%	<i>Regular patterns of activity throughout the year.</i>
73 Student Body Center Fee	\$ 272,952	\$ 209,531	76.8%	\$ 272,952	\$ 217,015	79.5%	
74 KVCR	\$ 6,206,813	\$ 6,022,461	97.0%	\$ 6,598,620	\$ 4,976,487	75.4%	<i>Revenues are sporadic. Expensed/Encumbered comprised of \$4,691,843 in expenditures (71.1% of budget), and \$284,645 in encumbrances. Revenue includes loan forgiveness of \$2,260,440.</i>
78 Self Insurance-Liability	\$ 603,000	\$ 602,399	99.9%	\$ 600,000	\$ 548,916	91.5%	
84 Workers Compensation	\$ 1,250,000	\$ 1,351,847	108.1%	\$ 1,450,000	\$ 1,274,409	87.9%	<i>Regular patterns of revenue activity throughout the year. Expenses are sporadic; encumbrances account for \$5,899.</i>



Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	6,135,255.20	2,805,431.81	2,805,431.81	45.7	0.00	3,329,823.39	54.2
8600.00 STATE REVENUES	68,023,635.09	50,381,670.25	50,381,670.25	74.0	0.00	17,641,964.84	25.9
8800.00 LOCAL REVENUES	21,326,063.00	20,632,704.58	20,632,704.58	96.7	0.00	693,358.42	3.2
8900.00 OTHER FINANCING SOURCES	23,326.60	24,736.02	24,736.02	100.0	0.00	1,409.42-	.0
TOTAL: 8000	95,508,279.89	73,844,542.66	73,844,542.66	77.3	0.00	21,663,737.23	22.6
1100.00 CONTRACT CLASSROOM INST.	14,983,762.98	14,949,953.03	14,949,953.03	99.7	0.00	33,809.95	.2
1200.00 CONTRACT CERT. ADMINISTRATORS	8,289,280.26	6,806,519.97	6,806,519.97	82.1	0.00	1,482,760.29	17.8
1300.00 INSTRUCTORS DAY/HOURLY	7,946,610.50	8,324,289.17	8,324,289.17	100.0	0.00	377,678.67-	.0
1400.00 NON-INSTRUCTION HOURLY CERT.	1,986,056.89	1,417,734.47	1,417,734.47	71.3	0.00	568,322.42	28.6
TOTAL: 1000	33,205,710.63	31,498,496.64	31,498,496.64	94.8	0.00	1,707,213.99	5.1
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	16,012,161.93	14,731,803.88	14,731,803.88	92.0	102.22	1,280,255.83	7.9
2200.00 INSTRUCTIONAL AIDS	1,226,716.92	995,183.58	995,183.58	81.1	0.00	231,533.34	18.8
2300.00 NON-INSTRUCTION HOURLY CLASS.	2,969,789.59	2,346,750.76	2,346,750.76	79.0	0.00	623,038.83	20.9
2400.00 INST AIDES-HOURLY- DIR. INSTRU	1,475,138.80	1,149,970.64	1,149,970.64	77.9	0.00	325,168.16	22.0
TOTAL: 2000	21,683,807.24	19,223,708.86	19,223,708.86	88.6	102.22	2,459,996.16	11.3
3100.00 CERTIFICATED RETIREMENT	2,092,050.46	2,276,370.32	2,276,370.32	100.0	0.00	184,319.86-	.0
3200.00 CLASSIFIED RETIREMENT	2,299,485.48	1,987,449.15	1,987,449.15	86.4	16.61	312,019.72	13.5
3300.00 OASDHI /FICA	2,039,556.17	1,842,456.41	1,842,456.41	90.3	187.72	196,912.04	9.6
3400.00 HEALTH AND WELFARE BENEFITS	8,712,151.41	6,913,702.66	6,913,702.66	79.3	0.00	1,798,448.75	20.6
3500.00 STATE UNEMPLOYMENT INSURANCE	27,310.93	99,092.74	99,092.74	100.0	0.00	71,781.81-	.0
3600.00 WORKERS COMPENSATION INSURANCE	993,420.37	816,187.50	816,187.50	82.1	0.00	177,232.87	17.8
3900.00 OTHER BENEFITS	193,215.83	193,481.65	193,481.65	100.0	3.00	268.82-	.0
TOTAL: 3000	16,357,190.65	14,128,740.43	14,128,740.43	86.3	207.33	2,228,242.89	13.6
4100.00 TEXTBOOKS	80,295.32	50,303.41	50,303.41	62.6	25,073.55	4,918.36	6.1
4200.00 BOOK, MAGAZINE&PERIOD-DIST. USE	96,775.98	71,262.40	71,262.40	73.6	5,811.41	19,702.17	20.3
4300.00 INSTRUCTIONAL SUPPLIES	563,014.56	376,426.43	376,426.43	66.8	111,940.59	74,647.54	13.2
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	43,979.88	20,031.80	20,031.80	45.5	6,519.12	17,428.96	39.6
4500.00 NONINSTRUCTIONAL SUPPLIES	1,477,492.29	844,464.70	844,464.70	57.1	237,320.13	395,707.46	26.7
4700.00 FOOD SUPPLIES	8,133.65	5,828.72	5,828.72	71.6	2,304.93	0.00	.0
TOTAL: 4000	2,269,691.68	1,368,317.46	1,368,317.46	60.2	388,969.73	512,404.49	22.5
5100.00 PERSON&CONSULTANT SVC-DIST USE	7,736,602.18	3,977,696.92	3,977,696.92	51.4	1,774,775.08	1,984,130.18	25.6
5200.00 TRAVEL & CONFERENCE EXPENSES	855,301.60	502,562.11	502,562.11	58.7	73,863.25	278,876.24	32.6
5300.00 POST/DUES/MEMBERSHIPS-DIST. USE	342,900.87	251,541.61	251,541.61	73.3	19,426.18	71,933.08	20.9
5400.00 INSURANCES - DISTRICT USE	146,000.00	123,773.00	123,773.00	84.7	0.00	22,227.00	15.2
5500.00 UTILITIES & HOUSEKEEP-DIST. USE	2,757,222.30	2,245,090.74	2,245,090.74	81.4	445,351.44	66,780.12	2.4
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	3,064,613.15	2,390,630.79	2,390,630.79	78.0	376,310.78	297,671.58	9.7
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	612,500.00	496,965.21	496,965.21	81.1	76,412.60	39,122.19	6.3
5800.00 OTHER OPERATING EXP-DIST. USE	5,893,525.79	891,529.96	891,529.96	15.1	124,624.88	4,877,370.95	82.7
TOTAL: 5000	21,408,665.89	10,879,790.34	10,879,790.34	50.8	2,890,764.21	7,638,111.34	35.6

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL: 1000-5999	94,925,066.09	77,099,053.73	77,099,053.73	81.2	3,280,043.49	14,545,968.87	15.3
6100.00 SITES & IMPROVEMENTS-DIST. USE	94,944.00	61,950.00	61,950.00	65.2	0.00	32,994.00	34.7
6200.00 BUILDINGS&IMPROVEMENT-DIST. USE	137,930.00	22,196.00	22,196.00	16.0	22,389.37	93,344.63	67.6
6300.00 LIBRARY BOOKS - EXPANSION	122,897.49	89,466.59	89,466.59	72.7	12,257.70	21,173.20	17.2
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	2,218,076.59	1,250,054.92	1,250,054.92	56.3	497,952.30	470,069.37	21.1
TOTAL: 6000	2,573,848.08	1,423,667.51	1,423,667.51	55.3	532,599.37	617,581.20	23.9
TOTAL: 1000-6999	97,498,914.17	78,522,721.24	78,522,721.24	80.5	3,812,642.86	15,163,550.07	15.5
7300.00 INTERFUND TRANSFERS	11,113,656.09	11,113,653.09	11,113,653.09	99.9	0.00	3.00	.0
7500.00 OTHER OUTGO-STUDENT FIN AID	66,255.00	56,833.17	56,833.17	85.7	8,949.02	472.81	.7
7600.00 OTHER STUDENT AID	732,150.40	565,561.13	565,561.13	77.2	146,088.85	20,500.42	2.8
TOTAL: 7000	11,912,061.49	11,736,047.39	11,736,047.39	98.5	155,037.87	20,976.23	.1
TOTAL: 1000-7999	109,410,975.66	90,258,768.63	90,258,768.63	82.4	3,967,680.73	15,184,526.30	13.8

Fund: 01 GENERAL FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE		%	PENDING/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	95,508,279.89	73,844,542.66	73,844,542.66	77.3	0.00	21,663,737.23	22.6
TOTAL:	1000-5999	94,925,066.09	77,099,053.73	77,099,053.73	81.2	3,280,043.49	14,545,968.87	15.3
TOTAL:	1000-6999	97,498,914.17	78,522,721.24	78,522,721.24	80.5	3,812,642.86	15,163,550.07	15.5
TOTAL:	1000-7999	109,410,975.66	90,258,768.63	90,258,768.63	82.4	3,967,680.73	15,184,526.30	13.8
TOTAL EXPENSES	(1000 - 7999)	109,410,975.66	90,258,768.63	90,258,768.63	82.4	3,967,680.73	15,184,526.30	13.8

Fund: 21 BOND INTEREST AND REDEMPTION

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8600.00 STATE REVENUES	256,400.00	123,823.42	123,823.42	48.2	0.00	132,576.58	51.7
8800.00 LOCAL REVENUES	23,970,000.00	24,418,873.88	24,418,873.88	100.0	0.00	448,873.88-	.0
TOTAL: 8000	24,226,400.00	24,542,697.30	24,542,697.30	100.0	0.00	316,297.30-	.0
7100.00 DEBT RETIREMENT	24,226,400.00	24,183,601.44	24,183,601.44	99.8	0.00	42,798.56	.1
TOTAL: 7000	24,226,400.00	24,183,601.44	24,183,601.44	99.8	0.00	42,798.56	.1
TOTAL: 1000-7999	24,226,400.00	24,183,601.44	24,183,601.44	99.8	0.00	42,798.56	.1

Fund: 21 BOND INTEREST AND REDEMPTION SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	24,226,400.00	24,542,697.30	24,542,697.30	100.0	0.00	316,297.30-	.0
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	24,226,400.00	24,183,601.44	24,183,601.44	99.8	0.00	42,798.56	.1
TOTAL EXPENSES	(1000 - 7999)	24,226,400.00	24,183,601.44	24,183,601.44	99.8	0.00	42,798.56	.1

Fund: 41 CAPITAL OUTLAY PROJECTS FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8600.00 STATE REVENUES	535,243.15	535,243.15	535,243.15	100.0	0.00	0.00	.0
8800.00 LOCAL REVENUES	2,052,723.60	6,150,444.29	6,150,444.29	100.0	0.00	4,097,720.69-	.0
TOTAL: 8000	2,587,966.75	6,685,687.44	6,685,687.44	100.0	0.00	4,097,720.69-	.0
4500.00 NONINSTRUCTI ONAL SUPPLI ES	11,491.00	8,784.97	8,784.97	76.4	0.00	2,706.03	23.5
TOTAL: 4000	11,491.00	8,784.97	8,784.97	76.4	0.00	2,706.03	23.5
5100.00 PERSON&CONSULTANT SVC-DI ST. USE	248,000.62	163,665.44	163,665.44	65.9	74,040.18	10,295.00	4.1
5500.00 UTILI TIES & HOUSEKEEP-DI ST. USE	2,900.00	0.00	0.00	.0	2,900.00	0.00	.0
5600.00 RENTS, LEASES&REPAIRS-DI ST. USE	341,671.58	253,300.07	253,300.07	74.1	73,611.50	14,760.01	4.3
5800.00 OTHER OPERATING EXP-DI ST. USE	3,123.60	0.00	0.00	.0	0.00	3,123.60	100.0
TOTAL: 5000	595,695.80	416,965.51	416,965.51	69.9	150,551.68	28,178.61	4.7
TOTAL: 1000-5999	607,186.80	425,750.48	425,750.48	70.1	150,551.68	30,884.64	5.0
6100.00 SITES & IMPROVEMENTS-DI ST. USE	944,011.83	132,670.95	132,670.95	14.0	768,248.00	43,092.88	4.5
6200.00 BUI LDI NGS&I MPROVEMENT-DI ST. USE	696,914.20	0.00	0.00	.0	0.00	696,914.20	100.0
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	1,429,494.92	1,256,339.34	1,256,339.34	87.8	142,960.01	30,195.57	2.1
TOTAL: 6000	3,070,420.95	1,389,010.29	1,389,010.29	45.2	911,208.01	770,202.65	25.0
TOTAL: 1000-6999	3,677,607.75	1,814,760.77	1,814,760.77	49.3	1,061,759.69	801,087.29	21.7

Fund: 41 CAPITAL OUTLAY PROJECTS FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	2,587,966.75	6,685,687.44	6,685,687.44	100.0	0.00	4,097,720.69-	.0
TOTAL:	1000-5999	607,186.80	425,750.48	425,750.48	70.1	150,551.68	30,884.64	5.0
TOTAL:	1000-6999	3,677,607.75	1,814,760.77	1,814,760.77	49.3	1,061,759.69	801,087.29	21.7
TOTAL:	1000-7999	3,677,607.75	1,814,760.77	1,814,760.77	49.3	1,061,759.69	801,087.29	21.7
TOTAL EXPENSES	(1000 - 7999)	3,677,607.75	1,814,760.77	1,814,760.77	49.3	1,061,759.69	801,087.29	21.7

Fund: 42 REVENUE BOND CONSTRUCTION FU

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	125,000.00	119,704.65	119,704.65	95.7	0.00	5,295.35	4.2
TOTAL: 8000	125,000.00	119,704.65	119,704.65	95.7	0.00	5,295.35	4.2
2300.00 NON-INSTRUCTION HOURLY CLASS.	3,013.96	1,986.48	1,986.48	65.9	0.00	1,027.48	34.0
TOTAL: 2000	3,013.96	1,986.48	1,986.48	65.9	0.00	1,027.48	34.0
3300.00 OASDHI/FICA	225.18	148.21	148.21	65.8	0.00	76.97	34.1
3500.00 STATE UNEMPLOYMENT INSURANCE	1.48	0.97	0.97	65.5	0.00	0.51	34.4
TOTAL: 3000	226.66	149.18	149.18	65.8	0.00	77.48	34.1
5100.00 PERSON&CONSULTANT SVC-DIST USE	2,247,362.69	220,775.26	220,775.26	9.8	1,656,346.19	370,241.24	16.4
5200.00 TRAVEL & CONFERENCE EXPENSES	6,000.00	50.85-	50.85-	.0	0.00	6,050.85	100.0
5400.00 INSURANCES - DISTRICT USE	1,719,641.69	412,353.10	412,353.10	23.9	0.00	1,307,288.59	76.0
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	120,000.00	78,183.40	78,183.40	65.1	0.00	41,816.60	34.8
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	475,000.00	78,367.00	78,367.00	16.4	233,157.39	163,475.61	34.4
5800.00 OTHER OPERATING EXP-DIST. USE	3,282,443.00	5,690.00	5,690.00	.1	16,460.00	3,260,293.00	99.3
TOTAL: 5000	7,850,447.38	795,317.91	795,317.91	10.1	1,905,963.58	5,149,165.89	65.5
TOTAL: 1000-5999	7,853,688.00	797,453.57	797,453.57	10.1	1,905,963.58	5,150,270.85	65.5
6100.00 SITES & IMPROVEMENTS-DIST. USE	1,693,900.00	176,214.10	176,214.10	10.4	71,207.02	1,446,478.88	85.3
6200.00 BUILDINGS&IMPROVEMENT-DIST. USE	80,402,042.00	24,137,818.33	24,137,818.33	30.0	39,447,175.88	16,817,047.79	20.9
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	1,818,084.00	17,293.26	17,293.26	.9	97,165.09	1,703,625.65	93.7
TOTAL: 6000	83,914,026.00	24,331,325.69	24,331,325.69	28.9	39,615,547.99	19,967,152.32	23.7
TOTAL: 1000-6999	91,767,714.00	25,128,779.26	25,128,779.26	27.3	41,521,511.57	25,117,423.17	27.3

Fund: 42 REVENUE BOND CONSTRUCTION FU SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	125,000.00	119,704.65	119,704.65	95.7	0.00	5,295.35	4.2
TOTAL:	1000-5999	7,853,688.00	797,453.57	797,453.57	10.1	1,905,963.58	5,150,270.85	65.5
TOTAL:	1000-6999	91,767,714.00	25,128,779.26	25,128,779.26	27.3	41,521,511.57	25,117,423.17	27.3
TOTAL:	1000-7999	91,767,714.00	25,128,779.26	25,128,779.26	27.3	41,521,511.57	25,117,423.17	27.3
TOTAL EXPENSES	(1000 - 7999)	91,767,714.00	25,128,779.26	25,128,779.26	27.3	41,521,511.57	25,117,423.17	27.3

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Fund: 51 BOOKSTORE FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	0.00	223.08	223.08	100.0	0.00	223.08-	.0
TOTAL: 8000	0.00	223.08	223.08	100.0	0.00	223.08-	.0

Fund: 51 BOOKSTORE FUND

SUMMARY

=====		WORKING	EXPENDED/RECEIVED			PENED/	UNENCUMBERED	=====	
SUMMARY BY OBJECT		BUDGET	CURRENT	YEAR TO DATE	%	ENCUMBERED	BALANCE	%	=====
TOTAL INCOME	(8000 - 8999)	0.00	223.08	223.08	100.0	0.00	223.08-	.0	
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0	
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0	
TOTAL:	1000-7999	0.00	0.00	0.00	.0	0.00	0.00	.0	
TOTAL EXPENSES	(1000 - 7999)	0.00	0.00	0.00	.0	0.00	0.00	.0	

Fund: 68 RETIREE BENEFIT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	13,000.00	5,275.22	5,275.22	40.5	0.00	7,724.78	59.4
8900.00 OTHER FINANCING SOURCES	7,482,100.00	7,482,100.00	7,482,100.00	100.0	0.00	0.00	.0
TOTAL: 8000	7,495,100.00	7,487,375.22	7,487,375.22	99.8	0.00	7,724.78	.1
3300.00 OASDHI /FICA	0.00	108.82	108.82	100.0	0.00	108.82-	.0
3400.00 HEALTH AND WELFARE BENEFITS	536,559.00	413,897.18	413,897.18	77.1	0.00	122,661.82	22.8
3500.00 STATE UNEMPLOYMENT INSURANCE	2.00	5.67	5.67	100.0	0.00	3.67-	.0
3900.00 OTHER BENEFITS	7,497,540.00	4,709,804.00	4,709,804.00	62.8	0.00	2,787,736.00	37.1
TOTAL: 3000	8,034,101.00	5,123,815.67	5,123,815.67	63.7	0.00	2,910,285.33	36.2
TOTAL: 1000-5999	8,034,101.00	5,123,815.67	5,123,815.67	63.7	0.00	2,910,285.33	36.2

Fund: 68 RETIREE BENEFIT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE		%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	7,495,100.00	7,487,375.22	7,487,375.22	99.8	0.00	7,724.78	.1
TOTAL:	1000-5999	8,034,101.00	5,123,815.67	5,123,815.67	63.7	0.00	2,910,285.33	36.2
TOTAL:	1000-6999	8,034,101.00	5,123,815.67	5,123,815.67	63.7	0.00	2,910,285.33	36.2
TOTAL:	1000-7999	8,034,101.00	5,123,815.67	5,123,815.67	63.7	0.00	2,910,285.33	36.2
TOTAL EXPENSES	(1000 - 7999)	8,034,101.00	5,123,815.67	5,123,815.67	63.7	0.00	2,910,285.33	36.2

Fund: 69 EMPL LOAD BANKING TRUST FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	450.00	181.78	181.78	40.3	0.00	268.22	59.6
TOTAL: 8000	450.00	181.78	181.78	40.3	0.00	268.22	59.6
7300.00 INTERFUND TRANSFERS	450.00	0.00	0.00	.0	0.00	450.00	100.0
TOTAL: 7000	450.00	0.00	0.00	.0	0.00	450.00	100.0
TOTAL: 1000-7999	450.00	0.00	0.00	.0	0.00	450.00	100.0

Fund: 69 EMPL LOAD BANKING TRUST FUND SUMMARY

=====		WORKING	EXPENDED/RECEIVED			PENED/	UNENCUMBERED	
=====		BUDGET	CURRENT	YEAR TO DATE	%	ENCUMBERED	BALANCE	%
=====		=====						
SUMMARY BY OBJECT								
=====		=====						
TOTAL INCOME	(8000 - 8999)	450.00	181.78	181.78	40.3	0.00	268.22	59.6
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	450.00	0.00	0.00	.0	0.00	450.00	100.0
TOTAL EXPENSES	(1000 - 7999)	450.00	0.00	0.00	.0	0.00	450.00	100.0

Fund: 72 CHILD DEVELOPMENT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	146,820.00	146,135.21	146,135.21	99.5	0.00	684.79	.4
8600.00 STATE REVENUES	2,378,527.00	1,816,943.99	1,816,943.99	76.3	0.00	561,583.01	23.6
8800.00 LOCAL REVENUES	223,743.00	157,235.46	157,235.46	70.2	0.00	66,507.54	29.7
TOTAL: 8000	2,749,090.00	2,120,314.66	2,120,314.66	77.1	0.00	628,775.34	22.8
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	1,181,721.00	937,165.55	937,165.55	79.3	0.00	244,555.45	20.6
2300.00 NON-INSTRUCTION HOURLY CLASS.	419,844.00	283,320.47	283,320.47	67.4	0.00	136,523.53	32.5
TOTAL: 2000	1,601,565.00	1,220,486.02	1,220,486.02	76.2	0.00	381,078.98	23.7
3100.00 CERTIFICATED RETIREMENT	16,709.00	15,242.08	15,242.08	91.2	0.00	1,466.92	8.7
3200.00 CLASSIFIED RETIREMENT	95,431.00	85,807.12	85,807.12	89.9	0.00	9,623.88	10.0
3300.00 OASDHI/FICA	76,910.00	62,263.51	62,263.51	80.9	0.00	14,646.49	19.0
3400.00 HEALTH AND WELFARE BENEFITS	452,126.00	357,129.15	357,129.15	78.9	0.00	94,996.85	21.0
3500.00 STATE UNEMPLOYMENT INSURANCE	639.00	527.35	527.35	82.5	0.00	111.65	17.4
3600.00 WORKERS COMPENSATION INSURANCE	61,500.00	47,625.00	47,625.00	77.4	0.00	13,875.00	22.5
3900.00 OTHER BENEFITS	5,358.00	6,421.82	6,421.82	100.0	0.00	1,063.82-	.0
TOTAL: 3000	708,673.00	575,016.03	575,016.03	81.1	0.00	133,656.97	18.8
4300.00 INSTRUCTIONAL SUPPLIES	96,877.00	81,554.35	81,554.35	84.1	14,965.29	357.36	.3
4500.00 NONINSTRUCTIONAL SUPPLIES	134,295.00	103,572.80	103,572.80	77.1	25,715.63	5,006.57	3.7
4700.00 FOOD SUPPLIES	118,000.00	111,565.86	111,565.86	94.5	4,243.33	2,190.81	1.8
TOTAL: 4000	349,172.00	296,693.01	296,693.01	84.9	44,924.25	7,554.74	2.1
5200.00 TRAVEL & CONFERENCE EXPENSES	2,500.00	0.00	0.00	.0	0.00	2,500.00	100.0
5300.00 POST/DUES/MEMBERSHIPS-DIST. USE	1,000.00	825.00	825.00	82.5	0.00	175.00	17.5
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	8,575.00	3,084.16	3,084.16	35.9	0.00	5,490.84	64.0
5800.00 OTHER OPERATING EXP-DIST. USE	16,844.00	2,302.03	2,302.03	13.6	0.00	14,541.97	86.3
TOTAL: 5000	28,919.00	6,211.19	6,211.19	21.4	0.00	22,707.81	78.5
TOTAL: 1000-5999	2,688,329.00	2,098,406.25	2,098,406.25	78.0	44,924.25	544,998.50	20.2
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	59,461.00	58,613.22	58,613.22	98.5	0.00	847.78	1.4
TOTAL: 6000	59,461.00	58,613.22	58,613.22	98.5	0.00	847.78	1.4
TOTAL: 1000-6999	2,747,790.00	2,157,019.47	2,157,019.47	78.5	44,924.25	545,846.28	19.8

Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/CURRENT	RECEIVED YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	2,749,090.00	2,120,314.66	2,120,314.66	77.1	0.00	628,775.34	22.8
TOTAL:	1000-5999	2,688,329.00	2,098,406.25	2,098,406.25	78.0	44,924.25	544,998.50	20.2
TOTAL:	1000-6999	2,747,790.00	2,157,019.47	2,157,019.47	78.5	44,924.25	545,846.28	19.8
TOTAL:	1000-7999	2,747,790.00	2,157,019.47	2,157,019.47	78.5	44,924.25	545,846.28	19.8
TOTAL EXPENSES	(1000 - 7999)	2,747,790.00	2,157,019.47	2,157,019.47	78.5	44,924.25	545,846.28	19.8

Fund: 73 STUDENT BODY CENTER FEE FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	272,952.00	209,530.90	209,530.90	76.7	0.00	63,421.10	23.2
TOTAL: 8000	272,952.00	209,530.90	209,530.90	76.7	0.00	63,421.10	23.2
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	84,504.00	77,468.00	77,468.00	91.6	0.00	7,036.00	8.3
2300.00 NON-INSTRUCTION HOURLY CLASS.	55,000.00	48,958.40	48,958.40	89.0	0.00	6,041.60	10.9
TOTAL: 2000	139,504.00	126,426.40	126,426.40	90.6	0.00	13,077.60	9.3
3200.00 CLASSIFIED RETIREMENT	9,680.00	8,863.69	8,863.69	91.5	0.00	816.31	8.4
3300.00 OASDHI/FICA	6,464.00	5,926.31	5,926.31	91.6	0.00	537.69	8.3
3400.00 HEALTH AND WELFARE BENEFITS	28,982.00	26,566.98	26,566.98	91.6	0.00	2,415.02	8.3
3500.00 STATE UNEMPLOYMENT INSURANCE	42.00	38.79	38.79	92.3	0.00	3.21	7.6
3600.00 WORKERS COMPENSATION INSURANCE	3,000.00	2,750.00	2,750.00	91.6	0.00	250.00	8.3
3900.00 OTHER BENEFITS	148.00	135.08	135.08	91.2	0.00	12.92	8.7
TOTAL: 3000	48,316.00	44,280.85	44,280.85	91.6	0.00	4,035.15	8.3
4200.00 BOOK, MAGAZINE&PERIOD-DIST. USE	2,000.00	0.00	0.00	.0	0.00	2,000.00	100.0
4500.00 NONINSTRUCTIONAL SUPPLIES	15,423.00	1,524.50	1,524.50	9.8	5,000.00	8,898.50	57.6
TOTAL: 4000	17,423.00	1,524.50	1,524.50	8.7	5,000.00	10,898.50	62.5
5200.00 TRAVEL & CONFERENCE EXPENSES	2,000.00	0.00	0.00	.0	0.00	2,000.00	100.0
5300.00 POST/DUES/MEMBERSHIPS-DIST. USE	1,500.00	0.00	0.00	.0	0.00	1,500.00	100.0
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	9,733.00	1,339.81	1,339.81	13.7	1,526.74	6,866.45	70.5
TOTAL: 5000	13,233.00	1,339.81	1,339.81	10.1	1,526.74	10,366.45	78.3
TOTAL: 1000-5999	218,476.00	173,571.56	173,571.56	79.4	6,526.74	38,377.70	17.5
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	54,476.00	32,366.64	32,366.64	59.4	4,550.00	17,559.36	32.2
TOTAL: 6000	54,476.00	32,366.64	32,366.64	59.4	4,550.00	17,559.36	32.2
TOTAL: 1000-6999	272,952.00	205,938.20	205,938.20	75.4	11,076.74	55,937.06	20.4

Fund: 73 STUDENT BODY CENTER FEE FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	272,952.00	209,530.90	209,530.90	76.7	0.00	63,421.10	23.2
TOTAL:	1000-5999	218,476.00	173,571.56	173,571.56	79.4	6,526.74	38,377.70	17.5
TOTAL:	1000-6999	272,952.00	205,938.20	205,938.20	75.4	11,076.74	55,937.06	20.4
TOTAL:	1000-7999	272,952.00	205,938.20	205,938.20	75.4	11,076.74	55,937.06	20.4
TOTAL EXPENSES	(1000 - 7999)	272,952.00	205,938.20	205,938.20	75.4	11,076.74	55,937.06	20.4

Fund: 74 KVC R FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	5,506,812.97	3,062,023.92	3,062,023.92	55.6	0.00	2,444,789.05	44.3
8900.00 OTHER FINANCING SOURCES	700,000.00	2,960,437.09	2,960,437.09	100.0	0.00	2,260,437.09-	.0
TOTAL: 8000	6,206,812.97	6,022,461.01	6,022,461.01	97.0	0.00	184,351.96	2.9
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	1,794,436.00	1,303,965.06	1,303,965.06	72.6	0.00	490,470.94	27.3
2300.00 NON-INSTRUCTION HOURLY CLASS.	701,743.00	631,218.62	631,218.62	89.9	0.00	70,524.38	10.0
TOTAL: 2000	2,496,179.00	1,935,183.68	1,935,183.68	77.5	0.00	560,995.32	22.4
3200.00 CLASSIFIED RETIREMENT	222,601.00	174,570.14	174,570.14	78.4	0.00	48,030.86	21.5
3300.00 OASDHI/FICA	159,441.00	130,913.34	130,913.34	82.1	0.00	28,527.66	17.8
3400.00 HEALTH AND WELFARE BENEFITS	283,188.00	259,824.86	259,824.86	91.7	0.00	23,363.14	8.2
3500.00 STATE UNEMPLOYMENT INSURANCE	1,092.00	978.94	978.94	89.6	0.00	113.06	10.3
3600.00 WORKERS COMPENSATION INSURANCE	40,500.00	30,375.00	30,375.00	75.0	0.00	10,125.00	25.0
3900.00 OTHER BENEFITS	7,991.00	8,735.88	8,735.88	100.0	0.00	744.88-	.0
TOTAL: 3000	714,813.00	605,398.16	605,398.16	84.6	0.00	109,414.84	15.3
4200.00 BOOK, MAGAZINE&PERIOD-DIST. USE	100.00	19.95	19.95	19.9	0.00	80.05	80.0
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	13,500.00	3,938.08	3,938.08	29.1	1,574.11	7,987.81	59.1
4500.00 NONINSTRUCTIONAL SUPPLIES	58,665.00	25,114.21	25,114.21	42.8	17,221.62	16,329.17	27.8
TOTAL: 4000	72,265.00	29,072.24	29,072.24	40.2	18,795.73	24,397.03	33.7
5100.00 PERSON&CONSULTANT SVC-DIST USE	337,500.00	241,216.25	241,216.25	71.4	58,796.88	37,486.87	11.1
5200.00 TRAVEL & CONFERENCE EXPENSES	65,400.00	28,929.03	28,929.03	44.2	4,006.52	32,464.45	49.6
5300.00 POST/DUES/MEMBERSHIPS-DIST. USE	148,690.00	112,786.24	112,786.24	75.8	13,267.22	22,636.54	15.2
5400.00 INSURANCES - DISTRICT USE	10,100.00	9,961.00	9,961.00	98.6	0.00	139.00	1.3
5500.00 UTILITIES & HOUSEKEEP-DIST. USE	233,569.00	168,471.21	168,471.21	72.1	29,822.51	35,275.28	15.1
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	252,960.00	191,295.80	191,295.80	75.6	29,647.73	32,016.47	12.6
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	89,500.00	40,428.47	40,428.47	45.1	32,509.53	16,562.00	18.5
5800.00 OTHER OPERATING EXP-DIST. USE	2,127,131.97	1,312,586.74	1,312,586.74	61.7	95,495.69	719,049.54	33.8
TOTAL: 5000	3,264,850.97	2,105,674.74	2,105,674.74	64.4	263,546.08	895,630.15	27.4
TOTAL: 1000-5999	6,548,107.97	4,675,328.82	4,675,328.82	71.3	282,341.81	1,590,437.34	24.2
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	50,512.00	16,513.89	16,513.89	32.6	2,302.70	31,695.41	62.7
TOTAL: 6000	50,512.00	16,513.89	16,513.89	32.6	2,302.70	31,695.41	62.7
TOTAL: 1000-6999	6,598,619.97	4,691,842.71	4,691,842.71	71.1	284,644.51	1,622,132.75	24.5

Fund: 74 KVCR FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/CURRENT	RECEIVED YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	6,206,812.97	6,022,461.01	6,022,461.01	97.0	0.00	184,351.96	2.9
TOTAL:	1000-5999	6,548,107.97	4,675,328.82	4,675,328.82	71.3	282,341.81	1,590,437.34	24.2
TOTAL:	1000-6999	6,598,619.97	4,691,842.71	4,691,842.71	71.1	284,644.51	1,622,132.75	24.5
TOTAL:	1000-7999	6,598,619.97	4,691,842.71	4,691,842.71	71.1	284,644.51	1,622,132.75	24.5
TOTAL EXPENSES	(1000 - 7999)	6,598,619.97	4,691,842.71	4,691,842.71	71.1	284,644.51	1,622,132.75	24.5

Fund: 78 SELF INSURANCE-LIABILITY&PRO

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	3,000.00	2,399.03	2,399.03	79.9	0.00	600.97	20.0
8900.00 OTHER FINANCING SOURCES	600,000.00	600,000.00	600,000.00	100.0	0.00	0.00	.0
TOTAL: 8000	603,000.00	602,399.03	602,399.03	99.9	0.00	600.97	.0
5100.00 PERSON&CONSULTANT SVC-DIST USE	20,000.00	12,583.40	12,583.40	62.9	5,214.60	2,202.00	11.0
5400.00 INSURANCES - DISTRICT USE	505,000.00	469,908.00	469,908.00	93.0	0.00	35,092.00	6.9
5800.00 OTHER OPERATING EXP-DIST. USE	50,000.00	55,054.66	55,054.66	100.0	6,155.34	11,210.00-	.0
TOTAL: 5000	575,000.00	537,546.06	537,546.06	93.4	11,369.94	26,084.00	4.5
TOTAL: 1000-5999	575,000.00	537,546.06	537,546.06	93.4	11,369.94	26,084.00	4.5
7900.00 RESERVE FOR CONTINGENCIES	25,000.00	0.00	0.00	.0	0.00	25,000.00	100.0
TOTAL: 7000	25,000.00	0.00	0.00	.0	0.00	25,000.00	100.0
TOTAL: 1000-7999	600,000.00	537,546.06	537,546.06	89.5	11,369.94	51,084.00	8.5

Fund: 78 SELF INSURANCE-LIABILITY&PRO SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	603,000.00	602,399.03	602,399.03	99.9	0.00	600.97	.0
TOTAL:	1000-5999	575,000.00	537,546.06	537,546.06	93.4	11,369.94	26,084.00	4.5
TOTAL:	1000-6999	575,000.00	537,546.06	537,546.06	93.4	11,369.94	26,084.00	4.5
TOTAL:	1000-7999	600,000.00	537,546.06	537,546.06	89.5	11,369.94	51,084.00	8.5
TOTAL EXPENSES	(1000 - 7999)	600,000.00	537,546.06	537,546.06	89.5	11,369.94	51,084.00	8.5

Fund: 84 WORKERS COMPENSATION FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	1,250,000.00	1,351,847.31	1,351,847.31	100.0	0.00	101,847.31-	.0
TOTAL: 8000	1,250,000.00	1,351,847.31	1,351,847.31	100.0	0.00	101,847.31-	.0
5100.00 PERSON&CONSULTANT SVC-DIST USE	165,000.00	134,342.10	134,342.10	81.4	2,007.90	28,650.00	17.3
5400.00 INSURANCES - DISTRICT USE	145,000.00	140,145.00	140,145.00	96.6	0.00	4,855.00	3.3
5800.00 OTHER OPERATING EXP-DIST. USE	1,140,000.00	994,022.40	994,022.40	87.1	3,891.38	142,086.22	12.4
TOTAL: 5000	1,450,000.00	1,268,509.50	1,268,509.50	87.4	5,899.28	175,591.22	12.1
TOTAL: 1000-5999	1,450,000.00	1,268,509.50	1,268,509.50	87.4	5,899.28	175,591.22	12.1
7900.00 RESERVE FOR CONTINGENCIES	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL: 7000	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL: 1000-7999	1,450,000.00	1,268,509.50	1,268,509.50	87.4	5,899.28	175,591.22	12.1

Fund: 84 WORKERS COMPENSATION FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	1,250,000.00	1,351,847.31	1,351,847.31	100.0	0.00	101,847.31-	.0
TOTAL:	1000-5999	1,450,000.00	1,268,509.50	1,268,509.50	87.4	5,899.28	175,591.22	12.1
TOTAL:	1000-6999	1,450,000.00	1,268,509.50	1,268,509.50	87.4	5,899.28	175,591.22	12.1
TOTAL:	1000-7999	1,450,000.00	1,268,509.50	1,268,509.50	87.4	5,899.28	175,591.22	12.1
TOTAL EXPENSES	(1000 - 7999)	1,450,000.00	1,268,509.50	1,268,509.50	87.4	5,899.28	175,591.22	12.1

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	53,500.00	27,741.10	27,741.10	51.8	0.00	25,758.90	48.1
8600.00 STATE REVENUES	1,366,097.00	882,197.94	882,197.94	64.5	0.00	483,899.06	35.4
8800.00 LOCAL REVENUES	716,782.00	583,814.62	583,814.62	81.4	0.00	132,967.38	18.5
TOTAL: 8000	2,136,379.00	1,493,753.66	1,493,753.66	69.9	0.00	642,625.34	30.0
1100.00 CONTRACT CLASSROOM INST.	10,463,995.00	10,294,285.31	10,294,285.31	98.3	0.00	169,709.69	1.6
1200.00 CONTRACT CERT. ADMINI STRATORS	3,402,922.33	2,947,228.35	2,947,228.35	86.6	0.00	455,693.98	13.3
1300.00 INSTRUCTORS DAY/HOURLY	5,591,892.50	5,823,125.58	5,823,125.58	100.0	0.00	231,233.08-	.0
1400.00 NON-INSTRUCTION HOURLY CERT.	411,358.52	282,586.63	282,586.63	68.6	0.00	128,771.89	31.3
TOTAL: 1000	19,870,168.35	19,347,225.87	19,347,225.87	97.3	0.00	522,942.48	2.6
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	5,521,631.34	5,123,282.34	5,123,282.34	92.7	0.00	398,349.00	7.2
2200.00 INSTRUCTIONAL AIDS	719,171.90	601,009.35	601,009.35	83.5	0.00	118,162.55	16.4
2300.00 NON-INSTRUCTION HOURLY CLASS.	491,815.81	419,477.48	419,477.48	85.2	0.00	72,338.33	14.7
2400.00 INST AIDES-HOURLY- DIR. INSTRUC	271,444.00	224,625.57	224,625.57	82.7	0.00	46,818.43	17.2
TOTAL: 2000	7,004,063.05	6,368,394.74	6,368,394.74	90.9	0.00	635,668.31	9.0
3100.00 CERTIFICATED RETIREMENT	1,343,995.00	1,409,060.50	1,409,060.50	100.0	0.00	65,065.50-	.0
3200.00 CLASSIFIED RETIREMENT	875,280.06	772,608.38	772,608.38	88.2	0.00	102,671.68	11.7
3300.00 OASDHI /FICA	863,297.93	800,533.72	800,533.72	92.7	0.00	62,764.21	7.2
3400.00 HEALTH AND WELFARE BENEFITS	4,313,270.36	3,554,949.73	3,554,949.73	82.4	0.00	758,320.63	17.5
3500.00 STATE UNEMPLOYMENT INSURANCE	13,502.71	12,792.99	12,792.99	94.7	0.00	709.72	5.2
3600.00 WORKERS COMPENSATION INSURANCE	484,802.00	407,555.59	407,555.59	84.0	0.00	77,246.41	15.9
3900.00 OTHER BENEFITS	90,741.68	85,113.08	85,113.08	93.7	0.00	5,628.60	6.2
TOTAL: 3000	7,984,889.74	7,042,613.99	7,042,613.99	88.1	0.00	942,275.75	11.8
4100.00 TEXTBOOKS	21,956.82	20,532.85	20,532.85	93.5	1,312.02	111.95	.5
4200.00 BOOK, MAGAZINE&PERIOD-DI ST. USE	50,652.24	44,573.05	44,573.05	87.9	2,980.20	3,098.99	6.1
4300.00 INSTRUCTI ONAL SUPPLIES	94,112.85	61,477.85	61,477.85	65.3	24,238.66	8,396.34	8.9
4400.00 MEDIA AND SOFTWARE-DI STRCT USE	12,367.84	3,920.18	3,920.18	31.6	3,580.83	4,866.83	39.3
4500.00 NONI NSTRUCTI ONAL SUPPLIES	437,643.91	300,093.16	300,093.16	68.5	96,746.61	40,804.14	9.3
4700.00 FOOD SUPPLIES	2,243.00	2,109.19	2,109.19	94.0	133.81	0.00	.0
TOTAL: 4000	618,976.66	432,706.28	432,706.28	69.9	128,992.13	57,278.25	9.2
5100.00 PERSON&CONSULTANT SVC-DI ST USE	1,393,289.60	712,943.83	712,943.83	51.1	589,640.28	90,705.49	6.5
5200.00 TRAVEL & CONFERENCE EXPENSES	153,336.12	102,447.98	102,447.98	66.8	21,682.34	29,205.80	19.0
5300.00 POST/DUES/MEMBERSHI PS-DI ST. USE	145,408.10	101,409.88	101,409.88	69.7	5,252.36	38,745.86	26.6
5400.00 INSURANCES - DI STRICT USE	1,000.00	0.00	0.00	.0	0.00	1,000.00	100.0
5500.00 UTI LITI ES & HOUSEKEEP-DI ST. USE	1,692,450.00	1,464,383.42	1,464,383.42	86.5	219,294.17	8,772.41	.5
5600.00 RENTS, LEASES&REPAI RS-DI ST. USE	839,925.61	581,458.35	581,458.35	69.2	191,735.99	66,731.27	7.9
5800.00 OTHER OPERATI NG EXP-DI ST. USE	307,194.10	68,715.75	68,715.75	22.3	36,713.02	201,765.33	65.6
TOTAL: 5000	4,532,603.53	3,031,359.21	3,031,359.21	66.8	1,064,318.16	436,926.16	9.6
TOTAL: 1000-5999	40,010,701.33	36,222,300.09	36,222,300.09	90.5	1,193,310.29	2,595,090.95	6.4

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
6100.00 SITES & IMPROVEMENTS-DIST. USE	11,950.00	11,950.00	11,950.00	100.0	0.00	0.00	.0
6200.00 BUILDINGS&IMPROVEMENT-DIST. USE	82,330.00	18,740.00	18,740.00	22.7	12,114.37	51,475.63	62.5
6300.00 LIBRARY BOOKS - EXPANSION	3,257.00	555.59-	555.59-	.0	0.00	3,812.59	100.0
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	601,389.77	407,858.99	407,858.99	67.8	149,010.43	44,520.35	7.4
TOTAL: 6000	698,926.77	437,993.40	437,993.40	62.6	161,124.80	99,808.57	14.2
TOTAL: 1000-6999	40,709,628.10	36,660,293.49	36,660,293.49	90.0	1,354,435.09	2,694,899.52	6.6
7600.00 OTHER STUDENT AID	3,851.50	1,851.50	1,851.50	48.0	2,000.00	0.00	.0
TOTAL: 7000	3,851.50	1,851.50	1,851.50	48.0	2,000.00	0.00	.0
TOTAL: 1000-7999	40,713,479.60	36,662,144.99	36,662,144.99	90.0	1,356,435.09	2,694,899.52	6.6

Fund: 01 GENERAL FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	2,136,379.00	1,493,753.66	1,493,753.66	69.9	0.00	642,625.34	30.0
TOTAL:	1000-5999	40,010,701.33	36,222,300.09	36,222,300.09	90.5	1,193,310.29	2,595,090.95	6.4
TOTAL:	1000-6999	40,709,628.10	36,660,293.49	36,660,293.49	90.0	1,354,435.09	2,694,899.52	6.6
TOTAL:	1000-7999	40,713,479.60	36,662,144.99	36,662,144.99	90.0	1,356,435.09	2,694,899.52	6.6
TOTAL EXPENSES	(1000 - 7999)	40,713,479.60	36,662,144.99	36,662,144.99	90.0	1,356,435.09	2,694,899.52	6.6

Fund: 41 CAPITAL OUTLAY PROJECTS FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	0.00	164,913.19	164,913.19	100.0	0.00	164,913.19-	.0
TOTAL: 8000	0.00	164,913.19	164,913.19	100.0	0.00	164,913.19-	.0

Fund: 41 CAPITAL OUTLAY PROJECTS FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	0.00	164,913.19	164,913.19	100.0	0.00	164,913.19-	.0
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL EXPENSES	(1000 - 7999)	0.00	0.00	0.00	.0	0.00	0.00	.0

Fund: 72 CHILD DEVELOPMENT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	26,573.00	538.93	538.93	2.0	0.00	26,034.07	97.9
TOTAL: 8000	26,573.00	538.93	538.93	2.0	0.00	26,034.07	97.9
2300.00 NON-INSTRUCTION HOURLY CLASS.	23,930.00	0.00	0.00	.0	0.00	23,930.00	100.0
TOTAL: 2000	23,930.00	0.00	0.00	.0	0.00	23,930.00	100.0
3300.00 OASDHI /FICA	1,831.00	0.00	0.00	.0	0.00	1,831.00	100.0
3500.00 STATE UNEMPLOYMENT INSURANCE	12.00	0.00	0.00	.0	0.00	12.00	100.0
TOTAL: 3000	1,843.00	0.00	0.00	.0	0.00	1,843.00	100.0
TOTAL: 1000-5999	25,773.00	0.00	0.00	.0	0.00	25,773.00	100.0

Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	26,573.00	538.93	538.93	2.0	0.00	26,034.07	97.9
TOTAL:	1000-5999	25,773.00	0.00	0.00	.0	0.00	25,773.00	100.0
TOTAL:	1000-6999	25,773.00	0.00	0.00	.0	0.00	25,773.00	100.0
TOTAL:	1000-7999	25,773.00	0.00	0.00	.0	0.00	25,773.00	100.0
TOTAL EXPENSES	(1000 - 7999)	25,773.00	0.00	0.00	.0	0.00	25,773.00	100.0

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENED/ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	20,067.00	7,659.49	7,659.49	38.1	0.00	12,407.51	61.8
8600.00 STATE REVENUES	554,913.00	364,679.63	364,679.63	65.7	0.00	190,233.37	34.2
8800.00 LOCAL REVENUES	598,697.00	573,491.65	573,491.65	95.7	0.00	25,205.35	4.2
8900.00 OTHER FINANCING SOURCES	10,876.60	10,879.60	10,879.60	100.0	0.00	3.00-	.0
TOTAL: 8000	1,184,553.60	956,710.37	956,710.37	80.7	0.00	227,843.23	19.2
1100.00 CONTRACT CLASSROOM INST.	4,428,349.12	4,572,323.35	4,572,323.35	100.0	0.00	143,974.23-	.0
1200.00 CONTRACT CERT. ADMINISTRATORS	2,661,389.83	2,116,051.22	2,116,051.22	79.5	0.00	545,338.61	20.4
1300.00 INSTRUCTORS DAY/HOURLY	2,264,116.00	2,446,070.43	2,446,070.43	100.0	0.00	181,954.43-	.0
1400.00 NON-INSTRUCTION HOURLY CERT.	141,413.00	112,293.75	112,293.75	79.4	0.00	29,119.25	20.5
TOTAL: 1000	9,495,267.95	9,246,738.75	9,246,738.75	97.3	0.00	248,529.20	2.6
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	3,291,776.42	3,480,642.37	3,480,642.37	100.0	0.00	188,865.95-	.0
2200.00 INSTRUCTIONAL AIDS	492,721.02	387,213.96	387,213.96	78.5	0.00	105,507.06	21.4
2300.00 NON-INSTRUCTION HOURLY CLASS.	194,901.57	225,586.68	225,586.68	100.0	0.00	30,685.11-	.0
2400.00 INST AIDES-HOURLY- DIR. INSTRUC	361,978.00	345,903.87	345,903.87	95.5	0.00	16,074.13	4.4
TOTAL: 2000	4,341,377.01	4,439,346.88	4,439,346.88	100.0	0.00	97,969.87-	.0
3100.00 CERTIFICATED RETIREMENT	515,151.39	688,647.50	688,647.50	100.0	0.00	173,496.11-	.0
3200.00 CLASSIFIED RETIREMENT	533,848.00	474,507.65	474,507.65	88.8	0.00	59,340.35	11.1
3300.00 OASDHI/FICA	484,124.00	456,493.53	456,493.53	94.2	0.00	27,630.47	5.7
3400.00 HEALTH AND WELFARE BENEFITS	2,214,018.47	1,748,846.10	1,748,846.10	78.9	0.00	465,172.37	21.0
3500.00 STATE UNEMPLOYMENT INSURANCE	7,230.00	7,066.84	7,066.84	97.7	0.00	163.16	2.2
3600.00 WORKERS COMPENSATION INSURANCE	261,276.00	216,037.03	216,037.03	82.6	0.00	45,238.97	17.3
3900.00 OTHER BENEFITS	57,174.00	62,084.72	62,084.72	100.0	0.00	4,910.72-	.0
TOTAL: 3000	4,072,821.86	3,653,683.37	3,653,683.37	89.7	0.00	419,138.49	10.2
4200.00 BOOK, MAGAZINE&PERIOD-DIST. USE	2,172.00	1,547.14	1,547.14	71.2	106.57	518.29	23.8
4300.00 INSTRUCTIONAL SUPPLIES	52,852.04	47,176.22	47,176.22	89.2	3,621.97	2,053.85	3.8
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	3,425.00	1,121.08	1,121.08	32.7	93.67	2,210.25	64.5
4500.00 NONINSTRUCTIONAL SUPPLIES	159,731.01	109,430.67	109,430.67	68.5	35,485.12	14,815.22	9.2
TOTAL: 4000	218,180.05	159,275.11	159,275.11	73.0	39,307.33	19,597.61	8.9
5100.00 PERSON&CONSULTANT SVC-DIST USE	64,017.00	44,081.58	44,081.58	68.8	13,693.26	6,242.16	9.7
5200.00 TRAVEL & CONFERENCE EXPENSES	74,297.77	49,510.85	49,510.85	66.6	5,670.11	19,116.81	25.7
5300.00 POST/DUES/MEMBERSHIPS-DIST. USE	48,777.39	41,493.20	41,493.20	85.0	2,781.50	4,502.69	9.2
5500.00 UTILITIES & HOUSEKEEP-DIST. USE	724,337.00	586,302.59	586,302.59	80.9	121,273.41	16,761.00	2.3
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	423,742.94	324,591.63	324,591.63	76.6	42,667.64	56,483.67	13.3
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	0.00	500.00-	500.00-	.0	0.00	500.00	100.0
5800.00 OTHER OPERATING EXP-DIST. USE	140,048.86	39,600.26	39,600.26	28.2	19,069.71	81,378.89	58.1
TOTAL: 5000	1,475,220.96	1,085,080.11	1,085,080.11	73.5	205,155.63	184,985.22	12.5
TOTAL: 1000-5999	19,602,867.83	18,584,124.22	18,584,124.22	94.8	244,462.96	774,280.65	3.9
6200.00 BUILDINGS&IMPROVEMENT-DIST. USE	600.00	0.00	0.00	.0	0.00	600.00	100.0

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
6300.00 LIBRARY BOOKS - EXPANSION	10,000.00	5,381.07	5,381.07	53.8	4,882.08	263.15-	.0
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	112,212.96	43,994.41	43,994.41	39.2	46,666.25	21,552.30	19.2
TOTAL: 6000	122,812.96	49,375.48	49,375.48	40.2	51,548.33	21,889.15	17.8
TOTAL: 1000-6999	19,725,680.79	18,633,499.70	18,633,499.70	94.4	296,011.29	796,169.80	4.0

Fund: 01 GENERAL FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
			CURRENT	YEAR TO DATE				
TOTAL INCOME	(8000 - 8999)	1,184,553.60	956,710.37	956,710.37	80.7	0.00	227,843.23	19.2
TOTAL:	1000-5999	19,602,867.83	18,584,124.22	18,584,124.22	94.8	244,462.96	774,280.65	3.9
TOTAL:	1000-6999	19,725,680.79	18,633,499.70	18,633,499.70	94.4	296,011.29	796,169.80	4.0
TOTAL:	1000-7999	19,725,680.79	18,633,499.70	18,633,499.70	94.4	296,011.29	796,169.80	4.0
TOTAL EXPENSES	(1000 - 7999)	19,725,680.79	18,633,499.70	18,633,499.70	94.4	296,011.29	796,169.80	4.0

BDX110
 CHC UNRESTRICTED
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 07/01/2013 TO 06/23/2014

#J6266

06/23/2014

PAGE 4

Fund: 51 BOOKSTORE FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	0.00	223.08	223.08	100.0	0.00	223.08-	.0
TOTAL: 8000	0.00	223.08	223.08	100.0	0.00	223.08-	.0

Fund: 51 BOOKSTORE FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	0.00	223.08	223.08	100.0	0.00	223.08-	.0
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL EXPENSES	(1000 - 7999)	0.00	0.00	0.00	.0	0.00	0.00	.0

Fund: 72 CHILD DEVELOPMENT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	3,000.00	336.83	336.83	11.2	0.00	2,663.17	88.7
TOTAL: 8000	3,000.00	336.83	336.83	11.2	0.00	2,663.17	88.7
2300.00 NON-INSTRUCTION HOURLY CLASS.	2,000.00	0.00	0.00	.0	0.00	2,000.00	100.0
TOTAL: 2000	2,000.00	0.00	0.00	.0	0.00	2,000.00	100.0
3300.00 OASDHI /FICA	153.00	0.00	0.00	.0	0.00	153.00	100.0
3500.00 STATE UNEMPLOYMENT INSURANCE	1.00	0.00	0.00	.0	0.00	1.00	100.0
TOTAL: 3000	154.00	0.00	0.00	.0	0.00	154.00	100.0
5800.00 OTHER OPERATING EXP-DIST. USE	346.00	0.00	0.00	.0	0.00	346.00	100.0
TOTAL: 5000	346.00	0.00	0.00	.0	0.00	346.00	100.0
TOTAL: 1000-5999	2,500.00	0.00	0.00	.0	0.00	2,500.00	100.0

Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	3,000.00	336.83	336.83	11.2	0.00	2,663.17	88.7
TOTAL:	1000-5999	2,500.00	0.00	0.00	.0	0.00	2,500.00	100.0
TOTAL:	1000-6999	2,500.00	0.00	0.00	.0	0.00	2,500.00	100.0
TOTAL:	1000-7999	2,500.00	0.00	0.00	.0	0.00	2,500.00	100.0
TOTAL EXPENSES	(1000 - 7999)	2,500.00	0.00	0.00	.0	0.00	2,500.00	100.0

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Pierre Galvez, Police Chief
DATE: July 10, 2014
SUBJECT: District Clery Act Compliance Report

RECOMMENDATION

This item is for information only. No action is required.

OVERVIEW

Postsecondary educational institutions (institutions) that participate in student aid programs under Title IV of the federal Higher Education Act of 1965, as amended, are required by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act) to create an annual security report by October 1 of each year. This security report must contain required crime statistics of the institution as well as certain security policy disclosures. When institutions do not comply with the Clery Act, they inhibit the ability of students and others to make informed decisions about campus security. Further, the U.S. Department of Education can impose financial penalties of up to \$27,500 per violation against noncompliant institutions.

ANALYSIS

Monthly Report of Clery Crimes for June (See attached)

BOARD IMPERATIVE

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
 CLERY ACT CRIMES
 June 2014

Case#	Reported	Reportable Clery Crimes	Location	Date (s)	Time (s)	Disposition
CRAFTON HILLS						
NO CLERY CRIMES						
DISTRICT						
NO CLERY CRIMES						
VALLEY						
14-201	06/18/14	DRUG LAW VIOLATION	COLLEGE AVE.	06/18/14	07:25 PM	REPORT TAKEN

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Business & Fiscal Services
PREPARED BY: Jose F. Torres, Director of Fiscal Services
DATE: July 10, 2014
SUBJECT: General Fund Cash Flow Analysis

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The District's budget is a financial plan based on estimated revenues and expenditures for the fiscal year, which runs from July 1 through June 30. Cash refers to what is actually in the District's treasury on a day-to-day and month-to-month basis. Monitoring the amount of cash available to meet the District's financial obligations is the core responsibility of the Fiscal Services Department. Attached is the General Fund monthly cash flow analysis for the District.

ANALYSIS

The General Fund cash balance as of June 30, 2014 is estimated to be \$6,420,156. This includes payment for the Post-Retirement Health Benefits related to GASB 43 & 45 in the amount of \$6.7 million, as approved at the May 8, 2014 Board meeting.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

This is an information item only. There are no financial implications.

General Fund Cash Flow Analysis[†]

Fiscal Year 2013-14

	ACTUALS											PROJECTIONS		TOTAL
	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	ACCRUALS	
Beginning Cash Balance	19,523	34,567	23,350	25,739	25,044	25,370	27,534	29,310	27,113	28,042	21,332	12,140		
Receipts														
Federal	11		172	15	12	914	8	46	643	44	310	630		2,805
State	4,255	4,449	9,455	5,388	4,789	4,895	4,968	3,438	4,520	2,068	2,702	3,631		54,557
State Deferrals													8,023	8,023
Local	765	3	1,207	385	1,980	4,714	3,889	1,207	2,944	-746	2,326	2,326		21,001
Temporary Borrowings														
Inc Transfer & Sale of Assets		16					8	1						25
Accounts Receivable/Accruals	15,593	346	1,783	1,073	929	86	143	84	2,255	81	624			22,999
Total Receipts	20,623	4,814	12,617	6,861	7,711	10,609	9,016	4,777	10,363	1,447	5,963	6,588	8,023	109,410
Disbursements														
Academic Salaries	-4	1,131	2,813	2,958	3,086	3,001	3,135	2,816	3,100	3,109	3,118	4,196		32,459
Classified Salaries	1,400	1,510	1,602	1,695	1,791	1,918	1,753	1,583	1,750	1,777	1,799	2,864		21,443
Benefits	651	1,103	1,251	1,275	1,345	1,328	1,304	1,279	1,303	1,320	1,307	1,876		15,342
Supplies & Materials	5	79	133	123	56	91	54	91	148	158	257	776		1,973
Other Operating Exp	171	1,234	1,287	1,113	902	329	805	954	658	1,420	1,363	2,044		12,281
Capital Outlay	33	32	46	141	26	37	60	184	108	216	305	325		1,512
Other Outgo		50	738	130	179	771	129	67	2,367	151	7,006	226		11,814
Loan Repayment														
Accounts Payable/Accruals	3,322	10,891	2,358	119		970				6				17,666
Total Disbursements	5,579	16,031	10,228	7,555	7,385	8,444	7,240	6,974	9,434	8,156	15,155	12,308		114,490
Increase / (Decrease) in Cash Balance	15,044	-11,217	2,389	-694	326	2,164	1,776	-2,198	929	-6,709	-9,192	-5,720		
Ending Cash Balance	34,567	23,350	25,739	25,044	25,370	27,534	29,310	27,113	28,042	21,332	12,140	6,420		

[†] Rounded to the nearest 1,000.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: July 10, 2014
SUBJECT: Local Hire Summary

RECOMMENDATION

This item is for information only. No action is required.

OVERVIEW

Local Hire Summary Report of Active Construction Projects for May 2014. This report presents the local hire status for each project and indicates the city of residence for the labor force.

ANALYSIS

In November 2013, the Board of Trustees passed Board Policy 6610, which sets minimum goals at fifty percent, (50%), participation of Local Hires and twenty-five percent, (25%), participation of Local Businesses in its District Bid projects awarded each fiscal year.

As of May 2014, the District-wide total of local hires was 72%, exceeding the Board goal by 22%. The District-wide total of local business was 45%, exceeding the Board goal by 20%.

BOARD IMPERATIVE

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None.

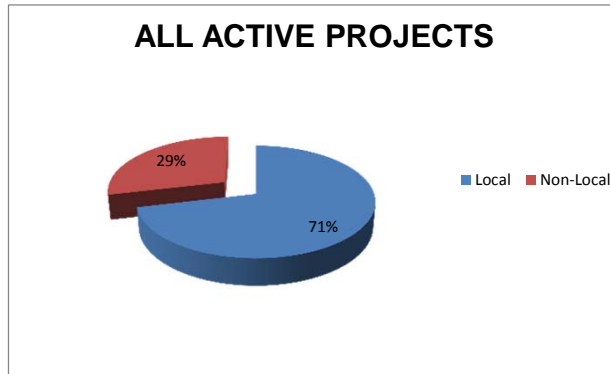
Demographics Summary

May 2014

Crafton Hills College On-Site Labor Force

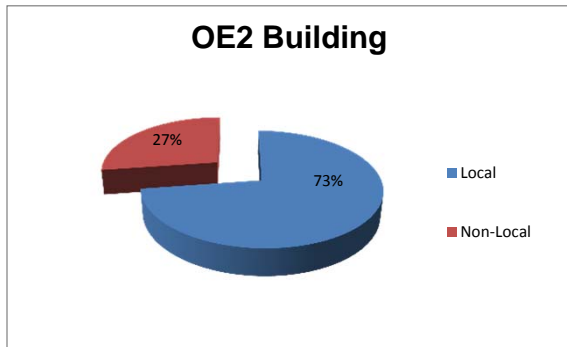
OVERALL

TOTAL	146	Local	104	71%
		Non-Local	42	29%



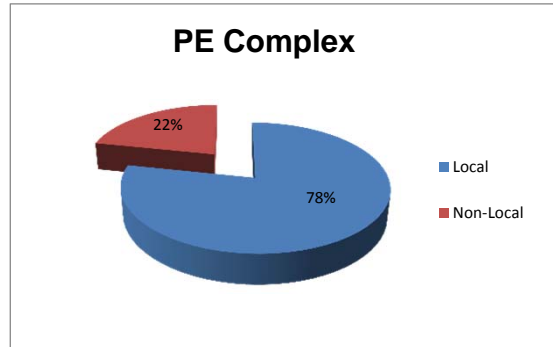
OE2 Building

TOTAL	44	Local	32	73%
		Non-Local	12	27%



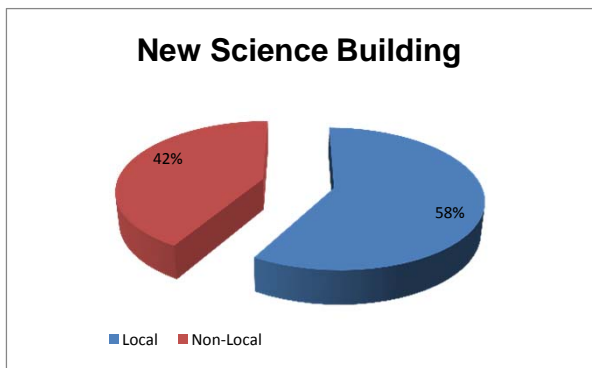
PE Complex

TOTAL	46	Local	36	78%
		Non-Local	10	22%



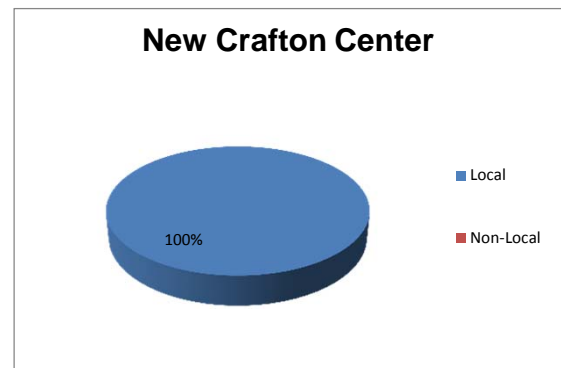
New Science Building

TOTAL	36	Local	21	58%
		Non-Local	15	42%



New Crafton Center

TOTAL	12	Local	12	100%
		Non-Local	0	0%

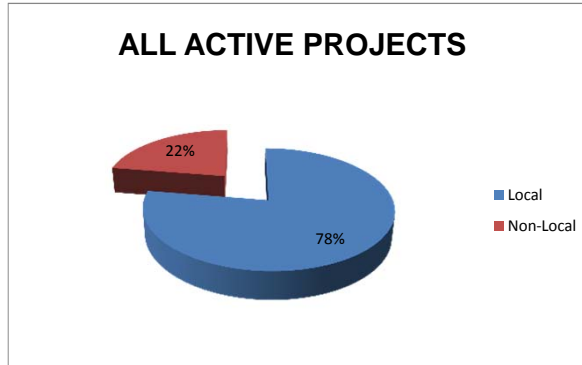


Demographics Summary

May 2014

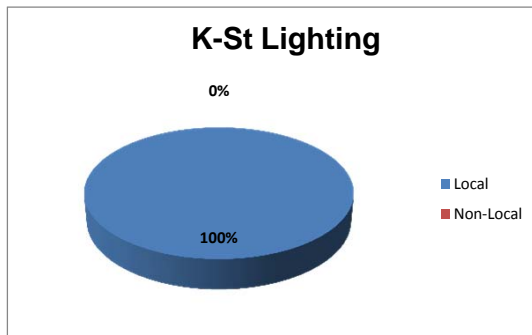
San Bernardino Valley College On-Site Labor Force

<u>OVERALL</u>			
TOTAL	49	Local	38 78%
		Non-Local	11 22%

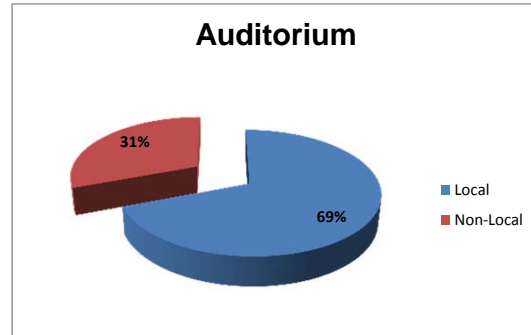


San Bernardino Valley College On-Site Labor Force

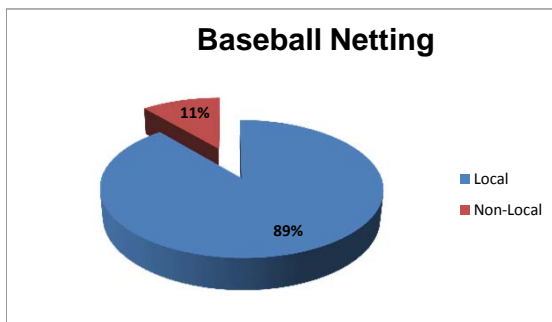
<u>K-St Lighting</u>			
TOTAL	4	Local	4 100%
		Non-Local	0 0%



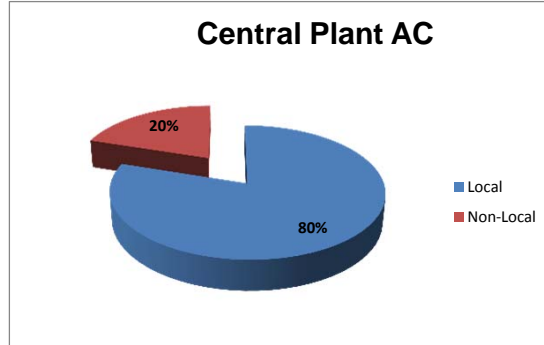
<u>Auditorium</u>			
TOTAL	26	Local	18 69%
		Non-Local	8 31%



<u>Baseball Netting</u>			
TOTAL	9	Local	8 89%
		Non-Local	1 11%



<u>Central Plant AC</u>			
TOTAL	10	Local	8 80%
		Non-Local	2 20%



Notes:

- * Information is taken directly from contractor prepared sheets
- * How SBCCD tracked on-site labor force has evolved over time so reporting may be different from job to job. Overall though the numbers shown on the summary are local and non-local.

May 2014 Demographics / Local Contracts Summary

SBVC	Local On-Site Work Force	%	Non Local On-Site Work Force	%	Contract Total – Riverside County	Contract Total – San Bernardino County	Contract Total – Non Local	Wages - Local (cumulative)	Wages - Non Local (cumulative)
AUDITORIUM	18	69%	8	31%	\$ 415,785.00	\$ 427,800.00	\$ 5,956,415.00	Data not recorded*	
CENTRAL PLANT A/C	8	80%	2	20%	\$ -	\$ 9,700.00	\$ 29,819.00	\$ 9,424.47	\$ 556.38
K STREET LIGHTING	4	100%	0	0%	\$ -	\$ 112,750.00	\$ -	\$ 30,755.61	\$ -
BASEBALL NETTING	8	89%	1	11%	\$ 5,000.00	\$ 76,200.00	\$ -	\$ 5,267.62	\$ 480.96
TOTAL	38	78%	11	22%	\$ 420,785.00	\$ 626,450.00	\$ 5,986,234.00	\$ 45,447.70	\$ 1,037.34
						\$ 1,047,235.00			
						15%	85%		

CHC	Local On-Site Work Force	%	Non Local On-Site Work Force	%	Contract Total – Riverside County	Contract Total – San Bernardino County	Contract Total – Non-Local	Wages - Local (cumulative)	Wages - Non Local (cumulative)
CL / CHS ROOF	2	22%	7	78%	\$ 208,900.00	\$ -	\$ 17,970.00	\$ 144.84	\$ 4,394.48
CRAFTON CENTER	12	100%	0	0%	\$ 7,450,346.94	\$ 7,096,378.00	\$ 6,851,341.06	\$ 3,611.58	\$ -
NEW SCIENCE BUILDING	21	58%	15	42%	\$ 3,579,050.00	\$ 6,804,716.00	\$ 8,189,365.00	\$ 77,118.04	\$ 69,682.73
OE2	32	73%	12	27%	\$ 1,329,733.00	\$ 2,412,208.00	\$ 12,146,059.00	\$ 159,907.12	\$ 113,284.87
LRC TEMP PARKING	10	100%	0	0%	\$ 136,725.00	\$ -	\$ -	\$ 45,836.07	\$ -
DIRECTIONAL SIGNAGE	3	100%	0	0%	\$ -	\$ 12,900.00	\$ -	\$ 440.16	\$ -
PAC PAVEMENT MARKINGS	0	0%	5	100%	\$ -	\$ -	\$ 4,885.00	\$ -	\$ -
PE COMPLEX	36	78%	10	22%	\$ -	\$ 736,720.50	\$ 3,774,349.50	Data not recorded*	
TOTAL	116	70%	49	30%	\$ 12,704,754.94	\$ 17,062,922.50	\$ 30,983,969.56	\$ 287,057.81	\$ 187,362.08
						\$ 29,767,677.44			
						49%	51%		

DISTRICT WIDE - Combined	Local On-Site Work Force	%	Non Local On-Site Work Force	%	Contract Total – Riverside County	Contract Total – San Bernardino County	Contract Total – Non-Local	Wages - Non Local (cumulative)	Wages - Non Local (cumulative)
TOTAL	154	72%	60	28%	\$13,125,539.94	\$ 17,689,372.50	\$ 36,970,203.56	\$332,505.51	\$188,399.42
						\$30,814,912.44			
						45%	55%		

*Data not recorded because project started before implementation of Local Hire Bond Policy (Nov. 2013)

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Business & Fiscal Services
PREPARED BY: John C. Grow, AIA, Director, Facilities Planning & Construction
DATE: July 10, 2014
SUBJECT: Summary of Measure M Capital Construction Contract Change Orders and Amendments

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

This report is a summary of all construction change orders and amendments to date for Measure M projects at Crafton Hills and San Bernardino Valley Colleges.

ANALYSIS

The analysis shows that construction contract change orders and amendments for currently awarded Measure M projects have been held to a minimal amount of \$2,525,229.71 which is only 2.36% of the project cost of \$106,975,577.45.

All change orders and amendments are approved following a specific process of review by the construction manager, architect, program/project managers, and District staff. Nonessential changes are rejected and never receive approval. Any changes determined to be essential to the health of the project and of major benefit to the District are approved and implemented.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

This item is for information only. There are no financial implications.

Measure M Projects
CHANGE SUMMARY by PROJECT
(Including any contract amendments and change orders on the 07/10/14
agenda)

July 10, 2014

CONTRACT AMENDMENTS

PROJECTS	Original Contract Amount	Contract Amendments		Base Contract Amount	Cumulative Contract Amendments
		Previous	Pending		
CHC-Crafton Hills College	\$ 74,616,493.50	\$ 441,122.93	\$ -	\$ 75,057,616.43	0.59%
SBVC-San Bernardino Valley College	\$ 32,359,083.95	\$ 130,483.49	\$ -	\$ 32,489,567.44	0.40%
				\$ -	
TOTAL for CONTRACT AMENDMENTS	\$ 106,975,577.45	\$ 571,606.42	\$ -	\$ 107,547,183.87	0.53%

CHANGE ORDERS

PROJECTS	Base Contract Amount	Change Orders		New Contract Amount	Cumulative Change Orders
		Previous	Pending		
CHC-Crafton Hills College	\$ 75,057,616.43	\$ 604,132.71	\$ -	\$ 75,661,749.14	0.80%
SBVC-San Bernardino Valley College	\$ 32,489,567.44	\$ 1,359,979.58	\$ (10,489.00)	\$ 33,839,058.02	4.15%
TOTAL for CHANGE ORDERS	\$ 107,547,183.87	\$ 1,964,112.29	\$ (10,489.00)	\$ 109,500,807.16	1.82%

Crafton Hills College
CHANGE SUMMARY by PROJECT

July 10, 2014

(Including any contract amendments and change orders on the 7/10/14 agenda)

PROJECTS	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
PARKING LOT/ADA/LIGHTING IMPRVMENTS.	\$ 6,146,450.00	\$ 402,801.00	\$ -	\$ 296,344.00	\$ -	\$ 6,845,595.00	4.82%
MATH AND SCIENCE ANNEX	\$ 2,270,500.00	\$ -	\$ -	\$ 189,545.00	\$ -	\$ 2,460,045.00	8.35%
MPOE/DATA RELOCATION	\$ 527,700.00	\$ -	\$ -	\$ 37,234.00	\$ -	\$ 564,934.00	7.06%
OLD LIBRARY DEMOLITION	\$ 574,576.50	\$ -	\$ -	\$ -	\$ -	\$ 574,576.50	#REF!
SOLAR FARM	\$ 2,700,000.00	\$ -	\$ -	\$ 62,678.76	\$ -	\$ 2,762,678.76	0.00%
OE 2	\$ 16,542,000.00	\$ 38,321.93	\$ -	\$ 22,571.02	\$ -	\$ 16,602,892.95	0.00%
OE 1 Roofing Package	\$ 278,450.00	\$ -	\$ -	\$ (26,099.38)	\$ -	\$ 252,350.62	0.00%
PE Complex	\$ 4,511,070.00	\$ -	\$ -	\$ 13,494.00	\$ -	\$ 4,524,564.00	0.30%
Science Building	\$ 18,729,831.00	\$ -	\$ -	\$ 492.89	\$ -	\$ 18,730,323.89	0.00%
Crafton Center	\$ 21,939,546.00	\$ -	\$ -	\$ 3,502.49	\$ -	\$ 21,943,048.49	0.02%
Temporary Parking Lot	\$ 169,500.00	\$ -	\$ -	\$ 4,369.93	\$ -	\$ 173,869.93	0.00%
Chemistry/Health/Science/Classrooms	\$ 226,870.00	\$ -	\$ -	\$ -	\$ -	\$ 226,870.00	0.00%

Crafton Hills College
CHANGE SUMMARY by PROJECT
PAL PROJECT

July 10, 2014

(Including any contract amendments and change orders on the 07/10/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
PAL-01: ASR Constructors, Inc.	\$ 3,058,000.00	\$ 402,801.00	\$ -	\$ 94,560.00		\$ 3,555,361.00	2.73%
PAL-02: Pierre Sprinkler & Landscape	\$ 569,450.00	\$ -	\$ -	\$ 36,260.00		\$ 605,710.00	6.37%
PAL-03: RDM Electric Company, Inc.	\$ 2,519,000.00	\$ -	\$ -	\$ 165,524.00		\$ 2,684,524.00	6.57%
TOTAL	\$ 6,146,450.00	\$ 402,801.00	\$ -	\$ 296,344.00	\$ -	\$ 6,845,595.00	4.82%

Crafton Hills College
CHANGE SUMMARY by PROJECT
M S ANNEX

July 10, 2014

(Including any contract amendments and change orders on the 7/10/2014 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
MODS-01: Conengr Corporation	\$ 539,500.00	\$ -	\$ -	\$ 22,504.00	\$ -	\$ 562,004.00	4.17%
MODS-02: Global Modular, Inc.	\$ 1,731,000.00	\$ -	\$ -	\$ 167,041.00	\$ -	\$ 1,898,041.00	9.65%
TOTAL	\$ 2,270,500.00	\$ -	\$ -	\$ 189,545.00	\$ -	\$ 2,460,045.00	8.35%

Crafton Hills College
CHANGE SUMMARY by PROJECT
MPOE-DATA

July 10, 2014

(Including any contract amendments and change orders on the 7/10/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
MPOE/DATA-01: Shanks Electric Corporation	\$ 527,700.00	\$ -	\$ -	\$ 37,234.00	\$ -	\$ 564,934.00	7.06%
TOTAL	\$ 527,700.00	\$ -	\$ -	\$ 37,234.00	\$ -	\$ 564,934.00	7.06%

Crafton Hills College
CHANGE SUMMARY by PROJECT
LIBRARY DEMOLITION

July 10, 2014

(Including any contract amendments and change orders on the 7/10/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
LIBRARY DEMO-01:Miller Environmental, Inc.	\$ 574,576.50	\$ -	\$ -	\$ -	\$ -	\$ 574,576.50	0.00%
TOTAL	\$ 574,576.50	\$ -	\$ -	\$ -	\$ -	\$ 574,576.50	0.00%

Crafton Hills College
CHANGE SUMMARY by PROJECT
SOLAR FARM

July 10, 2014

(Including any contract amendments and change orders on the 7/10/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Rosendin Electric, Inc. ***	\$ 2,700,000.00	\$ -	\$ -	\$ 62,678.76	\$ -	\$ 2,762,678.76	2.32%
TOTAL	\$ 2,700,000.00	\$ -	\$ -	\$ 62,678.76	\$ -	\$ 2,762,678.76	2.32%

***NOTE: \$3,500,000 OF THIS CONTRACT WAS IN MEASURE P --- THE TOTAL BASE AMOUNT OF THE CONTRACT IS \$6,200,000.

Crafton Hills College
CHANGE SUMMARY by PROJECT
OE 2

July 10, 2014

(Including any contract amendments and change orders on the 7/10/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
<u>OE 2 Demo Pkg.</u>							
The Richards Group	\$ 654,000.00	\$ -	\$ -	\$ 22,571.02	\$ -	\$ 676,571.02	3.45%
<u>Building Pkg.</u>							
Sinianian Development, Inc.	\$ 15,888,000.00	\$ 38,321.93	\$ -	\$ -	\$ -	\$ 15,926,321.93	0.00%
TOTAL	\$ 16,542,000.00	\$ 38,321.93	\$ -	\$ 22,571.02	\$ -	\$ 16,602,892.95	0.14%

Sinianian Development, Inc. **NOTE: THIS WAS BOARD APPROVED ON 12/12/13 UP TO 10% IN CHANGE ORDERS**

Crafton Hills College
CHANGE SUMMARY by PROJECT
OE 1

July 10, 2014

(Including any contract amendments and change orders on the 7/10/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
<u>OE 1 Roof Pkg.</u>							
Best Contracting Services	\$ 278,450.00	\$ -	\$ -	\$ (26,099.38)	\$ -	\$ 252,350.62	-9.37%
TOTAL	\$ 278,450.00	\$ -	\$ -	\$ (26,099.38)	\$ -	\$ 252,350.62	-9.37%

Crafton Hills College
CHANGE SUMMARY by PE BUILDING
 (Including any contract amendments and change orders on the 7/10/14
 agenda)

July 10, 2014

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Minco Construction	\$ 4,511,070.00	\$ -	\$ -	\$ 13,494.00	\$ -	\$ 4,524,564.00	0.30%
TOTAL	\$ 4,511,070.00	\$ -	\$ -	\$ 13,494.00	\$ -	\$ 4,524,564.00	0.30%

Minco Construction NOTE: THIS WAS BOARD APPROVED ON 8/08/13 UP TO 10% IN CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
Science Building

July 10, 2014

(Including any contract amendments and change orders on the 7/10/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
<i>Circuit C</i>							
RDM Electric	\$ 65,700.00	\$ -	\$ -	\$ 492.89	\$ -	\$ 66,192.89	0.75%
<i>Building</i>							
Earl Corporation	\$ 18,664,131.00	\$ -	\$ -	\$ -	\$ -	\$ 18,664,131.00	0.00%
TOTAL	\$ 18,729,831.00	\$ -	\$ -	\$ 492.89	\$ -	\$ 18,730,323.89	0.00%

Earl Corporation	NOTE: THIS WAS BOARD APPROVED ON 12/12/13 UP TO 10% IN CHANGE ORDERS
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Crafton Hills College
CHANGE SUMMARY by PROJECT
New Crafton Center

July 10, 2014

(Including any contract amendments and change orders on the 7/10/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
<i>CIRCUIT A</i>							
Dalke & Sons Construction Building	\$ 141,480.00	\$ -	\$ -	\$ 3,502.49	\$ -	\$ 144,982.49	2.48%
Bernards Brothers	\$ 21,798,066.00	\$ -	\$ -	\$ -	\$ -	\$ 21,798,066.00	0.00%
TOTAL	\$ 21,939,546.00	\$ -	\$ -	\$ 3,502.49	\$ -	\$ 21,943,048.49	0.02%

Bernards Brothers NOTE: THIS WAS BOARD APPROVED ON 04/10/14 UP TO 10% IN CHANGE ORDERS

Crafton Hills College
CHANGE SUMMARY by PROJECT
Temporary Lot

July 10, 2014

(Including any contract amendments and change orders on the 7/10/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Three Peaks	\$ 169,500.00	\$ -	\$ -	\$ 4,369.93	\$ -	\$ 173,869.93	2.58%
TOTAL	\$ 169,500.00	\$ -	\$ -	\$ 4,369.93	\$ -	\$ 173,869.93	2.58%

Crafton Hills College
CHANGE SUMMARY by PROJECT
CHS/CL

July 10, 2014

(Including any contract amendments and change orders on the 7/10/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Roy O. Hoffman	\$ 226,870.00	\$ -	\$ -	\$ -	\$ -	\$ 226,870.00	0.00%
TOTAL	\$ 226,870.00	\$ -	\$ -	\$ -	\$ -	\$ 226,870.00	0.00%

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
CENTRAL PLANT

July 10, 2014

(Including any contract amendments and change orders on the 7/10/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
<i>Infrastructure Sewer Improvements</i>							
Kirtley Construction dba TK Construction	\$ 348,300.00	\$ 83,941.49	\$ -	\$ 26,806.00	\$ -	\$ 459,047.49	6.20%
<i>Central Plant</i>							
Plumbing, Piping & Construction	\$ 10,878,000.00	\$ -	\$ -	\$ 122,077.00	\$ -	\$ 11,000,077.00	1.12%
<i>Grant Street Sewer Project</i>							
Tyco General Engineering	\$ 567,780.00	\$ -	\$ -	\$ (85,500.00)	\$ -	\$ 482,280.00	-15.06%
Broughton - ADA Access	\$ 26,485.00	\$ -	\$ -	\$ (5,568.00)	\$ -	\$ 20,917.00	-21.02%
L.A. Air Conditioning	\$ 39,519.00	\$ -	\$ -	\$ (1,961.00)	\$ -	\$ 37,558.00	-4.96%
TOTAL	\$ 11,860,084.00	\$ 83,941.49	\$ -	\$ 55,854.00	\$ -	\$ 11,999,879.49	0.47%

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
GYM DEMO

July 10, 2014

(Including any contract amendments and change orders on the 7/10/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
E. Avico, Inc.	\$ 253,071.00	\$ -	\$ -	\$ (15,000.00)	\$ -	\$ 238,071.00	-5.93%
JM Builders	\$ 256,000.00	\$ -	\$ -	\$ (35,905.00)	\$ -	\$ 220,095.00	-14.03%
Three Peaks (Soccer Field)	\$ 116,414.00	\$ -	\$ -	\$ 3,693.00	\$ -	\$ 120,107.00	3.17%
Inland Building Company	\$ 81,200.00			\$ -	\$ (10,489.00)	\$ 70,711.00	-12.92%
				\$ -			
TOTAL	\$ 706,685.00	\$ -	\$ -	\$ (47,212.00)	\$ (10,489.00)	\$ 648,984.00	-8.17%

San Bernardino Valley College
CHANGE SUMMARY by PROJECT
BUSINESS BUILDING RENOVATION

July 10, 2014

(Including any contract amendments and change orders on the 7/10/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Janus Corporation	\$ 417,600.00	\$ 12,209.00	\$ -	\$ 5,127.00	\$ -	\$ 434,936.00	1.19%
Three Peaks	\$ 34,923.95	\$ -	\$ -	\$ -	\$ -	\$ 34,923.95	0.00%
Three Peaks (Swing Space)	\$ 60,528.00	\$ -	\$ -	\$ (7,500.00)	\$ -	\$ 53,028.00	-12.39%
Doug Wall Construction, Inc.	\$ 9,250,000.00	\$ -	\$ -	\$ 848,321.00	\$ -	\$ 10,098,321.00	9.17%
Pacific Industrial Electric	\$ 123,600.00	\$ -	\$ -	\$ 4,891.00	\$ -	\$ 128,491.00	3.96%
TOTAL	\$ 9,886,651.95	\$ 12,209.00	\$ -	\$ 850,839.00	\$ -	\$ 10,749,699.95	8.60%

San Bernardino Valley College
 CHANGE SUMMARY by PROJECT
 SITE SIGNAGE/ADA

July 10, 2014

(Including any contract amendments and change orders on the 7/10/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Broughton Construction, Inc.	\$ 1,170,000.00	\$ -	\$ -	\$ (20,502.00)	\$ -	\$ 1,149,498.00	-1.75%
C.S. Legacy Construction *	\$ 1,365,776.00	\$ 34,333.00	\$ -	\$ 73,884.58	\$ -	\$ 1,473,993.58	5.28%
Three Peaks Corporation	\$ 87,187.00	\$ -	\$ -	\$ (413.00)	\$ -	\$ 86,774.00	-0.47%
*Note: \$71,836.58 - claim settlement							
TOTAL	\$ 2,622,963.00	\$ 34,333.00	\$ -	\$ 52,969.58	\$ -	\$ 2,710,265.58	1.99%

San Bernardino Valley College
 CHANGE SUMMARY by PROJECT
 Auditorium

July 10, 2014

(Including any contract amendments and change orders on the 7/10/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Woodcliff Corporation	\$ 6,800,000.00			\$ 447,529.00	\$ -	\$ 7,247,529.00	6.58%
TOTAL	\$ 6,800,000.00	\$ -	\$ -	\$ 447,529.00	\$ -	\$ 7,247,529.00	6.58%

Woodcliff Corporation **NOTE: THIS WAS BOARD APPROVED ON 7/11/13 UP TO 10% IN CHANGE ORDERS**

San Bernardino Valley College
CHANGE SUMMARY by PROJECT

July 10, 2014

Career Technical Building

(Including any contract amendments and change orders on the 7/10/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
RDM Electric (Security Lighting)	\$ 44,950.00			\$ -	\$ -	\$ 44,950.00	0.00%
TOTAL	\$ 44,950.00	\$ -	\$ -	\$ -	\$ -	\$ 44,950.00	0.00%

San Bernardino Valley College
CHANGE SUMMARY by PROJECT

July 10, 2014

K-Street Lighting
(Including any contract amendments and change orders on the 7/10/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
RDM Electric	\$ 112,750.00			\$ -	\$ -	\$ 112,750.00	0.00%
TOTAL	\$ 112,750.00	\$ -	\$ -	\$ -	\$ -	\$ 112,750.00	0.00%

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Business & Fiscal Services
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: July 10, 2014
SUBJECT: Purchase Order Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

Education Code 81656 provides that all transactions entered into by an authorized officer shall be reviewed by the Board every 60 days. All Purchase Orders have been issued in accordance with the District's policies and procedures by an authorized officer of the District.

ANALYSIS

Purchase Orders between the ranges of 145230 – 145293 are attached for review, except those reviewed through the contract agenda items. Purchase Orders are detailed by number, vendor, purpose, and amount.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

This is an information item. There are no financial implications.

Purchase Order Report
July 10, 2014

PO No.	Vendor Name	Purchase Order Description	Amount
145236	SBVC BOOKSTORE	Advertising	\$ 623.54
145258	SAN BERNARDINO AREA CHAMBER	Advertising	\$ 1,000.00
145289	COMMUNITY COLLEGE LEAGUE	Advertising	\$ 50.00
145278	CHRISTY WHITE ACCOUNTANCY COR	Audit Expenses	\$ 4,500.00
145279	VARINEK TIME DAY & CO LLP	Audit Expenses	\$ 33,165.00
145237	VIERA, ALICIA	CDTC Reimbursement	\$ 150.00
145238	BOOK, PAULA	CDTC Reimbursement	\$ 75.00
145239	BURNETT, SYDNEY	CDTC Reimbursement	\$ 141.00
145240	FERRALL, MICHELLE	CDTC Reimbursement	\$ 75.00
145241	GURUNATHAN, VIJAYAKALYANI	CDTC Reimbursement	\$ 375.00
145242	HARRIS-LESH, JENNIFER	CDTC Reimbursement	\$ 229.00
145243	LOGGIA, JULIE	CDTC Reimbursement	\$ 229.00
145244	OSORIO, JESSICA	CDTC Reimbursement	\$ 392.00
145245	VADNAGARA, KALPANA	CDTC Reimbursement	\$ 150.00
145246	WISEMAN, ALYSSA	CDTC Reimbursement	\$ 141.00
145231	SEMOTIUK, ELI	Conference	\$ 20.00
145234	ACADEMIC SENATE, THE	Conference	\$ 730.00
145235	ACADEMIC SENATE, THE	Conference	\$ 730.00
145259	FOUNDATION FOR CALIFORNIA COMM	Conference	\$ 250.00
145281	HOGREFE JR, RICHARD K	Conference	\$ 60.00
145286	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 1,215.00
145287	BARON, BRUCE	Conference	\$ 912.00
145291	ALLEN, DENISE	Conference	\$ 574.89
145292	ALLEN, DENISE	Conference	\$ 745.26
145293	MCCAMBLY, JESSICA	Conference	\$ 1,497.00
145288	COLTON CHAMBER OF COMMERCE	Dues & Memberships	\$ 200.00
145247	BEST GOLF CARTS INC	Equipment	\$ 20,520.00
145255	US BANK CORPORATE PMT SYSTEMS	Equipment	\$ 1,500.00
145271	2010 OFFICE FURNITURE	Equipment	\$ 1,837.60
145272	US BANK CORPORATE PMT SYSTEMS	Equipment	\$ 303.12
145233	GRAINGER INC W W	Instructional Supplies	\$ 317.30
145248	CYNMAR CORPORATION	Instructional Supplies	\$ 228.84
145250	DELL COMPUTER COMPANY	IT Equipment	\$ 1,655.01
145251	SEHI COMPUTER PRODUCTS INC	IT Equipment	\$ 3,087.90
145268	MULTIWAVE	IT Equipment	\$ 349.97
145269	DELL COMPUTER COMPANY	IT Equipment	\$ 9,343.58
145270	BEST BUY GOV LLC	IT Equipment	\$ 6,591.09
145261	SEWUP JPA	Liability Insurance	\$ 361.00
145249	INSIGHT MEDIA	Media	\$ 1,733.94
145267	WISEGARVER, LINDSEY	Mileage	\$ 300.00
145290	ELMORE, CORY	Mileage	\$ 67.20
145252	STATE WATER RES CONTROL BOARD	New Buildings	\$ 918.00
145232	WALKER, JAMES	Non-instructional Supplies	\$ 258.90
145265	WHITEHEAD, LAURA	Non-instructional Supplies	\$ 50.00
145282	STAPLES	Non-instructional Supplies	\$ 128.04

Purchase Order Report
July 10, 2014

145256	UNDERWOOD, BRUCE	Operational Expenses and Fees	\$	118.77
145257	BOARD OF GOVERNORS	Operational Expenses and Fees	\$	677.00
145266	SOUTH COAST AQMD	Operational Expenses and Fees	\$	118.94
145276	CRUZ, ALFREDO	Operational Expenses and Fees	\$	225.00
145277	WISEGARVER, LILLIAN	Operational Expenses and Fees	\$	104.00
145285	US BANK CORPORATE PMT SYSTEMS	Operational Expenses and Fees	\$	26.00
145254	PR&P ARCHITECTS	Reference Books	\$	162.68
145263	WHITEHEAD, LAURA	Refreshments	\$	25.05
145264	WHITEHEAD, LAURA	Refreshments	\$	25.05
145274	KNOWLAND INC	Site Improvement	\$	1,200.00