

**San Bernardino Community College District  
Regular Meeting of the Board of Trustees  
114 S. Del Rosa Drive, San Bernardino, CA 92408  
Thursday, August 14, 2014 – 4:00 p.m. – Board Room**

**1. CALL TO ORDER – PLEDGE OF ALLEGIANCE**

**2. ANNOUNCEMENT OF CLOSED SESSION ITEMS**

- a. Conference with Labor Negotiators  
Government Code 54957.6  
Agency Negotiators: Bruce Baron and Jack Miyamoto  
CTA  
CSEA  
Management/Supervisors  
Confidential Employees
- b. Public Employee Discipline/Dismissal/Release/Non Re-Employment  
Government Code 54957 (2 cases)
- c. Public Employee Performance Evaluation  
Government Code 54957  
Title: Chancellor

**3. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS**

The San Bernardino Community College Board of Trustees welcomes public comment on any issue within the jurisdiction of the District. Comments must be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the Board may ask staff to review a matter or may ask that a matter be put on a future agenda. As a matter of law, members of the Board may not discuss or take action on matters raised during public comment unless the matters are properly noticed for discussion or action.

Anyone who requires a disability-related modification or accommodation in order to participate in the public meeting should contact the Chancellor's Office at (909) 382-4091 as far in advance of the Board meeting as possible.

**4. CONVENE CLOSED SESSION**

**5. RECONVENE PUBLIC MEETING**

**6. REPORT OF ACTION IN CLOSED SESSION (if any)**

**7. PUBLIC COMMENT**

The San Bernardino Community College Board of Trustees welcomes public comment on any issue within the jurisdiction of the District. Comments must be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the Board may ask staff to review a matter or may ask that a matter be put on a future agenda. As a matter of law, members of the Board may not discuss or take action on matters raised during public comment unless the matters are properly noticed for discussion or action in Open Session.

Anyone who requires a disability-related modification or accommodation in order to participate in the public meeting should contact the Chancellor's Office at (909) 382-4091 as far in advance of the Board meeting as possible.

**8. INSTITUTIONAL PRESENTATIONS**

- a. Distinguished Budget Presentation Award Presentation (GFOA) – Charlie Ng
- b. Presentation of Native Media Awards – Alfredo Cruz
- c. SBVC Grant Development & Management – Dr. Kathleen Rowley, Director (15 min max)
- d. CHC Resource Development & Grants – Karen Childers, Director (15 min max)
- e. SBVC Spanish Club (15 min max)  
Paula Venegas-Alvarez, 2013-2014 Spanish Club President and Samuel Bojorquez, Public Relations

**9. APPROVAL OF MINUTES**

- a. July 10, 2014 (p.4)

## 10. REPORTS

*Under Section 54954.2(a)(2) of the Brown Act, trustees are permitted to make a brief announcement or to make a brief report on his or her own activities.*

- a. Board Members
- b. Student Trustees
- c. Chancellor
  - i. Board Information Requests (p.15)
- d. SBVC
  - i. President
  - ii. Academic Senate
  - iii. Classified Senate
  - iv. Associated Students
- e. CHC
  - i. President
  - ii. Academic Senate
  - iii. Classified Senate
  - iv. Associated Students
- f. CSEA
- g. CTA

## 11. CONSENT AGENDA

The Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Board at one time without discussion. Any member of the Board, staff member or citizen may request that an item be removed from this section for discussion.

### a. INSTRUCTIONAL/STUDENT SERVICES

- i. Consideration of Approval of Curriculum Modifications – CHC (p.19)

### b. HUMAN RESOURCES

- i. Consideration of Acceptance of Academic Employee Resignation (p.21)
- ii. Consideration of Approval of Adjunct & Substitute Academic Employees (p.22)
- iii. Consideration of Approval of Classified Employee Promotions (p.26)
- iv. Consideration of Approval of Coordinator Stipend 2013-2014 (p.27)
- v. Consideration of Approval of Coordinator Stipend 2014-2015 (p.28)
- vi. Consideration of Approval of District Volunteers (p.29)
- vii. Consideration of Approval of Faculty Chair Stipends (p.36)
- viii. Consideration of Approval of Head and Assistant Coach Stipends (p.38)
- ix. Consideration of Approval of Management Appointments (p.40)
- x. Consideration of Approval of New Management Job Description (p.41)
- xi. Consideration of Approval of Non-Instructional Pay for Academic Employees (p.45)
- xii. Consideration of Approval of Salary Advancement for Academic Employee (p.49)
- xiii. Consideration of Approval of Short-Term, Substitute and Professional Expert Employees (p.50)
- xiv. Consideration of Approval of Temporary Academic Employee (p.62)
- xv. Consideration of Approval of the Revision to Professional Expert Rates of Pay (p.63)
- xvi. Consideration of Approval of Voluntary Academic Transfer & Reassignment (p.66)
- xvii. Consideration of Approval to Grant Sabbatical Leaves for the 2015-2016 (p.67)

### c. FISCAL SERVICES

- i. Consideration of Approval of Committee Assignments for Representation on Redevelopment Successor Agencies (p.68)
- ii. Consideration of Approval of Conference Attendance (p.69)
- iii. Consideration of Approval of District & College Expenses (p.76)
- iv. Consideration of Approval of Individual Memberships (p.82)
- v. Consideration of Approval of Professional Services Contracts (p.84)
- vi. Consideration of Approval of Routine Contracts (p.89)
- vii. Consideration of Approval of Surplus Property (p.115)

**12. ACTION AGENDA**

**a. INSTRUCTIONAL/STUDENT SERVICES**

- i. Consideration of Approval of MOU between San Bernardino Valley College and Rialto Unified School District (p.117)
- ii. Consideration of Approval of MOU between the San Bernardino City Unified School District and San Bernardino Valley College (p.121)

**b. HUMAN RESOURCES**

- i. Consideration of Acceptance of Academic Employee Retirement (p.124)

**c. FISCAL SERVICES**

- i. Consideration of Approval of Amendment 007 - Leighton Consulting, Inc. (p.125)
- ii. Consideration of Approval of Contract with Community Counselling Service (p.130)
- iii. Consideration of Approval of Joint and Operating Agreements for Founding Partners in Rialto Executive Institute and Advanced Learning Center (p.139)
- iv. Consideration of Approval of Measure M Change Orders and Amendments (p.146)
- v. Consideration of Approval to Accept the Revisions in the Emergency Operations Plan (p.151)
- vi. Consideration of Approval to Adopt the Draft Crisis Communications Plan (p.152)
- vii. Consideration of Approval to Appoint a Member to the CBOC (p.153)
- viii. Consideration of Approval to Ratify Contract - Mike's Custom Flooring (p.154)

**d. RESOLUTIONS**

- i. Consideration to Adopt a Resolution Proclaiming August 18-22, 2014 as Celebrate Job Corps 50 Week (p.158)
- ii. Consideration to Adopt Resolution to Celebrate Constitution and Citizenship Day, September 17, 2014, and Constitution Week, September 17-23, 2014 (p.160)
- iii. Consideration to Adopt Resolution to Celebrate National Hispanic Heritage Month, September 15 to October 15, 2014 (p.162)
- iv. Consideration to Adopt Resolution to Pay Trustee for Meeting of May 29, 2014 (p.164)
- v. Consideration to Adopt Resolution to Recognize National Campus Safety Awareness Month, September 2014 (p.166)
- vi. Consideration to Adopt Resolution to Recognize National Hispanic Serving Institutions Week, September 14-20, 2014 (p.168)

**13. INFORMATION ITEMS**

- a. Applause Cards (p.170)
- b. Board Policies & Procedures Submitted to the Board in FY 2013-2014 (p.187)
- c. Budget Report (p.189)
- d. CCFs-320 Apportionment Attendance Report for FY 2014 Period 3 (p.223)
- e. Clery Report (p.227)
- f. General Fund Cash Flow Analysis (p.229)
- g. Local Hire Summary Report (p.231)
- h. Measure M Change Order Summary (p.237)
- i. Purchase Order Report (p.261)
- j. Quarterly Investment Report (p.275)

**14. ADJOURN** – the next Board of Trustees Meeting will be Thursday, September 11, 2014 at SBCCD Board Room.

**San Bernardino Community College District  
Meeting Minutes of the Board of Trustees  
114 S. Del Rosa Drive, San Bernardino, CA 92408  
Thursday, July 10, 2014 – 4:00 p.m. – Board Room**

**CALL TO ORDER – PLEDGE OF ALLEGIANCE**

President Ferracone called the meeting to order at 4:00pm  
Trustee Henry led the Pledge of Allegiance.

**Members Present:**

Donna Ferracone, President  
Dr. Kathleen Henry, Vice President  
John Longville  
Joseph Williams, Clerk  
Donald Singer  
Nickolas W. Zoumbos  
Gloria Macias Harrison  
Tiffany Guzman, Student Trustee, SBVC  
Alexis Panaguiton, Student Trustee, CHC (arrived late at 4:27pm)

**Members Absent:**

None

**Administrators Present:**

Bruce Baron, Chancellor  
Dr. Cheryl Marshall, President, CHC  
Dr. Gloria Fisher, Interim President, SBVC

**Administrators Absent:**

Dr. Jack Miyamoto, Human Resources Consultant  
Timothy L. Oliver, Interim Vice Chancellor Fiscal Services

**ANNOUNCEMENT OF CLOSED SESSION ITEMS**

Conference with Labor Negotiators, Government Code 54957.6  
Agency Negotiators: Bruce Baron and Jack Miyamoto  
CTA  
CSEA  
Management/Supervisors  
Confidential Employees

**PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS**

None

**CONVENE CLOSED SESSION**

The board convened to closed session at 4:03pm

**RECONVENE PUBLIC MEETING**

The public meeting was reconvened at 4:26pm

**REPORT OF ACTION IN CLOSED SESSION**

None

**PUBLIC COMMENT**

None

## **INSTITUTIONAL PRESENTATIONS**

Kimberly Miltier, Account Executive for Keenan & Associates gave a presentation on the Affordable Care Act as submitted.

## **APPROVAL OF MINUTES**

Trustee Henry moved, Trustee Harrison seconded, and the Board members voted as follows:  
To approve the minutes of June 12, 2014.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos,  
Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)  
NOES: None  
ABSENT: None  
ABSTENTIONS: None

## **REPORTS**

### **Board Members**

Trustee Zoumbos reported being Chair of the Speakers of Rotary Club North in charge of finding speakers who included Chancellor Baron, Roger Powell, and Alfredo Cruz.

Trustee Henry attended 93<sup>rd</sup> Sheriff's graduation.

Trustee Harrison attended the CHC new Aquatics and Kinesiology Center. Proud of the local hire policy and acknowledged the board is making sure the bond money is being used locally.

Trustee Williams reported after 11 years, the House of Representatives approved the Workforce Innovation and Opportunity Act. The intent of this act is to make getting into training easier by streamlining the process.

### **Student Trustees**

Student Trustee Panaguiton reported meeting with the Chancellor and attending Student Trustee conference in Burlingame.

Student Trustee Guzman reported meeting with the Chancellor. ASG just received a new Golf Cart for events, met with new PAC Club President, and met with Tumaini President.

### **Chancellor Board Information Requests**

Chancellor Baron reported on his speaking engagement at the Rotary Club. He expressed how large a role SBVC has played in the community over the past 85 years and the high level of trust that SBVC has in the community. FNX was given first place award by the Native American Journalism Association for a documentary on the Torres-Martinez Tribe. KVCR has continued to increase its commitment to local programming More local programming on KVCR including Linked Learning, an interview with the Mayor of Rialto, and the UCR Chancellor, and coverage on the local Veterans Administration. He is Looking forward to working with the new Student Trustees.

### **CHC**

#### **President**

Dr. Marshall reported Dr. Bryan Reece elected for Region 9 representatives for VPI's. RESA event invitations on July 20 were distributed to the Board. Acknowledged resignations and retirement of valuable employees including JoAnn Jones and Lorena Guardiania. Mark Snowwhite was welcomed back as Interim Dean for Math English Reading and Instructional Support.

### **SBVC**

#### **President**

Dr. Fisher reported H S I Stem Pass Go has created a two level part for the STEM cohort. Men's Basketball team players were signed by major universities. Cal Works Work Studies Opportunities program received \$100K where 100% will be dedicated to a work study program. Valley Bound program orientation with standing room only. Student Welcome Day is on August 2. Administrative Services CERT Training was completed by students and employees.

### **Classified Senate**

Cassandra Thomas reported she was re-elected for a 2-year term as President. Representing South East 3 Area of Classified Senate.

**CONSENT AGENDA**

**INSTRUCTIONAL/STUDENT SERVICES**

Consideration of Approval of Donation – CHC

Trustee Singer moved, Trustee Williams seconded, and the Board members voted as follows:  
To accept the donation of a HP LaserJet Pro 400 M451d Color Laser Printer to support the Computer Science Department at Crafton Hills College.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zombos,  
Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)  
NOES: None  
ABSENT: None  
ABSTENTIONS: None

Consideration to Approve Advisory Committees – CHC

Trustee Singer moved, Trustee Williams seconded, and the Board members voted as follows:  
To approve the Advisory Committee Members who serve the various academic programs throughout CHC with a change in the *analysis refers to SBVC and it should be CHC*.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zombos,  
Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)  
NOES: None  
ABSENT: None  
ABSTENTIONS: None

Consideration to Approve Advisory Committees – SBVC

Trustee Singer moved, Trustee Williams seconded, and the Board members voted as follows:  
To approve the Advisory Committee Members who serve the various academic programs throughout CHC.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zombos,  
Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)  
NOES: None  
ABSENT: None  
ABSTENTIONS: None

Consideration to Approve the Child Development Center Program

Trustee Singer moved, Trustee Williams seconded, and the Board members voted as follows:  
To approve the Child Development Center Program Self-Evaluation.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zombos,  
Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)  
NOES: None  
ABSENT: None  
ABSTENTIONS: None

**HUMAN RESOURCES**

Consideration of Acceptance of Academic Employee Resignation

Trustee Singer moved, Trustee Williams seconded, and the Board members voted as follows:  
To accept the resignation of Felipe Salazar, Counselor, SBVC.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zombos,  
Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)  
NOES: None

ABSENT: None  
ABSTENTIONS: None

Consideration of Acceptance of Classified Employee Resignation

Trustee Singer moved, Trustee Williams seconded, and the Board members voted as follows:  
To accept the resignation of Lorena Guadiana, Research Assistant, CHC.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos,  
Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)  
NOES: None  
ABSENT: None  
ABSTENTIONS: None

Consideration of Approval of Adjunct & Substitute Academic Employees

Trustee Singer moved, Trustee Williams seconded, and the Board members voted as follows:  
To approve the employment of adjunct and substitute academic employees as needed for the 2014-2015 academic year.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos,  
Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)  
NOES: None  
ABSENT: None  
ABSTENTIONS: None

Consideration of Approval of Classified Employee Promotions

Trustee Singer moved, Trustee Williams seconded, and the Board members voted as follows:  
To approve the promotion of Karol Pasillas, Administrative Coordinator, SBVC, and Mary Smith, Secretary II, SBVC.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos,  
Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)  
NOES: None  
ABSENT: None  
ABSTENTIONS: None

Consideration of Approval of Classified Employees

Trustee Singer moved, Trustee Williams seconded, and the Board members voted as follows:  
To approve the employment of Herbert Jaco, Laboratory Technician, Physics/Astronomy, CHC, and Naomi Lara, Secretary II, Public Safety, CHC.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos,  
Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)  
NOES: None  
ABSENT: None  
ABSTENTIONS: None

Consideration of Approval of District Volunteers

Trustee Singer moved, Trustee Williams seconded, and the Board members voted as follows:  
To approve District volunteers.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos,  
Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)  
NOES: None  
ABSENT: None  
ABSTENTIONS: None

Consideration of Approval of Interim Dean Appointment

Trustee Singer moved, Trustee Williams seconded, and the Board members voted as follows:  
To approve the interim dean appointment of  
Mark Snowwhite, Interim Dean, Math, English, Reading & Instructional Support, CHC.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos,  
Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)  
NOES: None  
ABSENT: None  
ABSTENTIONS: None

Consideration of Approval of Non-Instructional Pay for Academic Employees

Trustee Singer moved, Trustee Williams seconded, and the Board members voted as follows:  
To approve non-instructional pay for academic employees.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos,  
Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)  
NOES: None  
ABSENT: None  
ABSTENTIONS: None

Consideration of Approval of One Year Employment Management Contract

Trustee Singer moved, Trustee Williams seconded, and the Board members voted as follows:  
To approve one-year employment contracts for classified managers.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos,  
Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)  
NOES: None  
ABSENT: None  
ABSTENTIONS: None

Consideration of Approval of Revision to Professional Expert Rate of Pay Schedule

Trustee Singer moved, Trustee Williams seconded, and the Board members voted as follows:  
To approve the revision to the Professional Expert Rate of Pay Schedule.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos,  
Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)  
NOES: None  
ABSENT: None  
ABSTENTIONS: None

Consideration of Approval of Salary Advancement for Academic Employees

Trustee Singer moved, Trustee Williams seconded, and the Board members voted as follows:  
To approve the salary advancement for Tamara Maurizi, Instructor, Nursing, SBVC, and Paula Ferri-Milligan,  
Instructor, English, SBVC. *The overview should reflect Tamara Maurizi moving from Column F, Step 24 to  
Column I, Step 24 and Paula Ferri-Milligan moving from Column H, Step 17 to Column I, Step 18.*

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos,  
Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)  
NOES: None  
ABSENT: None  
ABSTENTIONS: None

Consideration of Approval of Salary Step Advancement for Management Employee

Trustee Singer moved, Trustee Williams seconded, and the Board members voted as follows:



To approve the salary step advancement for Michael Strong, Vice President, Administrative Services, CHC.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos,  
Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)  
NOES: None  
ABSENT: None  
ABSTENTIONS: None

Consideration of Approval of Short-Term, Substitute & Professional Expert Employees  
Trustee Singer moved, Trustee Williams seconded, and the Board members voted as follows:  
To approve the employment of Professional Expert, Short-Term, & Substitute Employees.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos,  
Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)  
NOES: None  
ABSENT: None  
ABSTENTIONS: None

Consideration of Approval of Student Services Reorganization Plan Personnel Action  
Trustee Singer moved, Trustee Williams seconded, and the Board members voted as follows:  
To approve Shalita Tillman, Manager, CalWORKS and Workforce Development, SBVC.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos,  
Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)  
NOES: None  
ABSENT: None  
ABSTENTIONS: None

Consideration of Approval of Temporary Academic Employees  
Trustee Singer moved, Trustee Williams seconded, and the Board members voted as follows:  
To approve the temporary academic appointment of John Snipp, Instructor, PE/Head Football Coach, SBVC,  
Daihim Fozouni, Instructor, English, SBVC, Bruce Wolcott, Instructor, English, SBVC, Carol Jones, Instructor,  
Chemistry, SBVC, Benjamin Day, Instructor, Real Estate/Business Administration, SBVC, Anna Tolstova,  
Instructor, Physics & Astronomy, SBVC, and Michael Alder, Instructor, Fire Technology, CHC.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos,  
Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)  
NOES: None  
ABSENT: None  
ABSTENTIONS: None

Consideration of Approval of Two-Year Contract Academic Employees  
Trustee Singer moved, Trustee Williams seconded, and the Board members voted as follows:  
To approve tenure track contracts for academic employees.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos,  
Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)  
NOES: None  
ABSENT: None  
ABSTENTIONS: None

**FISCAL SERVICES**

Consideration of Approval of Conference Attendance  
Trustee Singer moved, Trustee Williams seconded, and the Board members voted as follows:  
To approve the attached conference attendance requests.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos,  
Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)  
NOES: None  
ABSENT: None  
ABSTENTIONS: None

Consideration of Approval of District & College Expenses

Trustee Singer moved, Trustee Williams seconded, and the Board members voted as follows:  
To approve the attached district & college expense requests.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos,  
Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)  
NOES: None  
ABSENT: None  
ABSTENTIONS: None

Consideration of Approval of Individual Memberships

Trustee Singer moved, Trustee Williams seconded, and the Board members voted as follows:  
To approve the attached request for individual memberships to exclude the request for Dr. Gloria Fisher's individual membership to ACCA.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos,  
Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)  
NOES: None  
ABSENT: None  
ABSTENTIONS: None

Consideration of Approval of Professional Services Contracts

Trustee Singer moved, Trustee Williams seconded, and the Board members voted as follows:  
To approve the attached list of Professional Services contracts/agreements.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos,  
Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)  
NOES: None  
ABSENT: None  
ABSTENTIONS: None

Consideration of Approval of Routine Contracts

Trustee Singer moved, Trustee Williams seconded, and the Board members voted as follows:  
To ratify the attached list of routine contracts/agreements and memorandums of understanding.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos,  
Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)  
NOES: None  
ABSENT: None  
ABSTENTIONS: None

Consideration of Approval of Surplus Property

Trustee Singer moved, Trustee Williams seconded, and the Board members voted as follows:  
To declare the listed equipment and materials as surplus and direct the Business Manager to contact auction houses and appropriate salvage companies for the disposal.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos,  
Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)  
NOES: None  
ABSENT: None

ABSTENTIONS: None

**ACTION AGENDA**

**INSTRUCTIONAL/STUDENT SERVICES**

Consideration of Approval of Accreditation Self Evaluation 2014 – CHC

Trustee Harrison moved, Trustee Henry seconded, and the Board members voted as follows:

To approve CHC’s Accreditation Self Evaluation 2014 Report. The CHC Accreditation Self Evaluation 2014 report is a separate attachment and has been provided to the Board of Trustees.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos,  
Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)  
NOES: None  
ABSENT: None  
ABSTENTIONS: None

Consideration of Approval of Accreditation Self Evaluation 2014 – SBVC

Trustee Harrison moved, Trustee Henry seconded, and the Board members voted as follows:

To approve SBVC’s Accreditation Self-Study 2014, SBVC. A hard-copy and flash-drive of the SBVC Accreditation Self Evaluation 2014 has been provided to the Board of Trustees.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos,  
Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)  
NOES: None  
ABSENT: None  
ABSTENTIONS: None

**HUMAN RESOURCES**

Consideration of Acceptance of Academic Employee Retirement

Trustee Williams moved, Trustee Harrison seconded, and the Board members voted as follows:

To accept the retirement of Mark Ikeda, Instructor, Biology, SBVC, and Marita Jones, Instructor, Child Development, CHC.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos,  
Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)  
NOES: None  
ABSENT: None  
ABSTENTIONS: None

Consideration of Approval of Long Service Recognition Increase for Confidential Employees

Trustee Harrison moved, Trustee Zoumbos seconded, and the Board members voted as follows:

To approve the Long Service Recognition Increase for Confidential Employees.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos,  
Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)  
NOES: None  
ABSENT: None  
ABSTENTIONS: None

Consideration of Approval of Ratification of CSEA Tentative Agreement

Trustee Henry moved, Trustee Zoumbos seconded, and the Board members voted as follows:

To ratify the Tentative Agreement between the SBCCD and CSEA Chapter #291.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos,  
Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)  
NOES: None  
ABSENT: None

ABSTENTIONS: None

**FISCAL SERVICES**

Consideration of Approval of Amendment 003 – Kitchell

Trustee Singer moved, Trustee Henry seconded, and the Board members voted as follows:

To approve Amendment 003 to the Kitchell CEM, Inc. Contract to extend the contract term by 10 months, with a new end date of May 31, 2015.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos,  
Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)

NOES: None

ABSENT: None

ABSTENTIONS: None

Consideration of Approval of Amendment 006 - Snipes-Dye

Trustee Singer moved, Trustee Henry seconded, and the Board members voted as follows:

To approve Amendment 006 to the Snipes-Dye Associates contract for Measure M civil engineering services at San Bernardino Valley College in the amount of \$20,800.00.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos,  
Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)

NOES: None

ABSENT: None

ABSTENTIONS: None

Consideration of Approval of Amendment 006 - Vista Environmental

Trustee Singer moved, Trustee Henry seconded, and the Board members voted as follows:

To approve Amendment 006 to the Vista Environmental Consulting contract for the small project renovations at Crafton Hills College in the amount of \$26,520.00 and extend contract terms through July 8, 2015.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos,  
Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)

NOES: None

ABSENT: None

ABSTENTIONS: None

Consideration of Approval of Change Order 01 - Anderson Air Conditioning

Trustee Singer moved, Trustee Henry seconded, and the Board members voted as follows:

To approve Change Order 01 to the Proposition 39 Year One Projects contract with Anderson Air Conditioning LP in the amount of \$13,479.00.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos,  
Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)

NOES: None

ABSENT: None

ABSTENTIONS: None

Consideration of Approval of Gann Limit

Trustee Henry moved, Trustee Harrison seconded, and the Board members voted as follows:

To approve the 2014-2015 Gann Limit.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos,  
Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)

NOES: None

ABSENT: None

ABSTENTIONS: None

Consideration of Approval of Measure M Change Orders & Amendments

Trustee Harrison moved, Trustee Henry seconded, and the Board members voted as follows:  
 To approve this single action item for Measure M construction change orders and amendments. These changes are required and necessary, benefit the District, and reflect the most favorable negotiated costs.

<b>San Bernardino Valley College – Baseball Netting Project</b>						
	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
Inland Building Construction	CO #1	81,200.00	0.00	-10,489.00	70,711.00	-12.92%

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)  
 NOES: None  
 ABSENT: None  
 ABSTENTIONS: None

Consideration of Approval to Accept Board Policies

Trustee Harrison moved, Trustee Singer seconded, and the Board members voted as follows:  
 To accept Board Policies 1100 SBCCD, 1200 District Mission Statement, 2200 Board Duties & Responsibilities, and 2410 Board Policies & Administrative Procedures for first reading. AP 2410 Board Policies & Administrative Procedures as submitted for information only.  
*Send letter to District Assembly in the Fall to change term Vocational to Career Technical.*

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)  
 NOES: None  
 ABSENT: None  
 ABSTENTIONS: None

Consideration of Approval to Pay Employee Load Banking Hours

Trustee Harrison moved, Trustee Williams seconded, and the Board members voted as follows:  
 To approve the payout of Employee Load Banking Hours from Fund 69 – Employee Load Banking Trust Fund to eliminate the liabilities from the District.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)  
 NOES: None  
 ABSENT: None  
 ABSTENTIONS: Zoumbos

**RESOLUTIONS**

Consideration of Approval to Adopt a Resolution Ratifying use of Lease Leaseback - New Crafton Center

Trustee Harrison moved, Trustee Henry seconded, and the Board members voted as follows:  
 To adopt Lease Lease-back Resolution No. 2, attached hereto, ratifying District staff’s authority to issue a Request for Proposal and Qualifications and Proposals from general contractors, licensed and in good standing with the state of California, to enter into, execute, and deliver a Site Lease, a Facilities Lease, and related construction agreements to provide work, labor, services, material, equipment, supplies, apparatus, and the like, for the New Crafton Center project at Crafton Hills College.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)  
 NOES: None  
 ABSENT: None  
 ABSTENTIONS: None

Consideration of Approval to Adopt Resolution Ordering School District Election for Governing Board Members Whose Term Expires 12-5-14

Trustee Harrison moved, Trustee Zombos seconded, and the Board members voted as follows:  
To adopt a resolution ordering school district election for governing board members whose terms expire December 5, 2014.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zombos,  
Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)  
NOES: None  
ABSENT: None  
ABSTENTIONS: None

Consideration of Approval to Adopt Resolutions and Signature Authorizations

Trustee Zombos moved, Trustee Henry seconded, and the Board members voted as follows:  
To adopt Resolutions and Signature Authorizations.

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zombos,  
Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)  
NOES: None  
ABSENT: None  
ABSTENTIONS: None

**INFORMATION ITEMS**

Applause Cards  
Budget Report  
Clery Report  
General Fund Cash Flow Analysis  
Local Hire Summary Report  
Measure M Change Order Summary  
Purchase Order Report

**ADJOURN**

President Ferracone adjourned the meeting at 5:39pm

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Joseph Williams, Clerk  
San Bernardino Community College District  
Board of Trustees

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Bruce Baron, Chancellor  
PREPARED BY: Bruce Baron, Chancellor  
DATE: August 14, 2014  
SUBJECT: Board of Trustees Information Requests

RECOMMENDATION

This item is for information only. No action is required.

ANALYSIS

The Board of Trustees requested a form be developed to track requests made by the board and updates be provided at board meetings.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention, and Success
- III. Resource Management for Efficiency, Effectiveness, and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

No impact to the budget.

**San Bernardino Community College District  
Board of Trustees Information Requests  
(Updated July 16, 2014)**

Date of Board Request	Request	Requested By	Planned Completion Date	Comments
October 10, 2013	Review current policies and bylaws to make sure they reflect current board realities.	Trustee Williams	January 2014 – June 2014 + time through collegial consultation	<p>Planned work with Community College League consultant to review all Board policies and procedures for updates based on current legal recommendations and draft policies or procedures that are required but not currently in place.</p> <p>1<sup>st</sup> committee meeting with Dr. Jane Wright on January 30, 2014. Multiple meetings with various work groups have taken place and are scheduled to go through the collegial consultation process.</p> <p>District Assembly adopted a new review process and has implemented for a more expeditious process as of 4/1/14.</p>
October 10, 2013	Consider succession planning at the President/CEO and Cabinet levels.	Trustee Williams	Open	For discussion with Chancellor's Cabinet. Policies are being developed through CCLC Consultant
November 14, 2013	Board of Trustees were encouraged to participate and go through safety overview training.	Trustee Williams Trustee Henry &	Board to determine date	Topics to include: 4. Workers' Compensations data-



<p>December 12, 2013 revised</p>	<p>Trustee Henry asked for clarification on topics 1-4. She understood this as more of a safety training overview and asked Trustee Williams to elaborate on what his recollection was.</p> <p>Trustee Williams said his comment was structured more around what is the board's role if there is an earthquake? Could we simulate the board exercise on the Great Shakeout.</p> <p>Chancellor Baron reported the items came directly from the minutes. #4 is the tabletop emergency exercise that Trustee Williams asked for. When there was a discussion on Workers Comp information, Trustee Williams requested to be informed and the board to receive further data. We can remove the items to address only the safety training overview.</p>	<p>Williams</p>		<p>frequency/severity /  <del>what the data means/process for filing a claim in the district</del>  2. <del>MSDS now SDS database—How it works</del>  3. <del>Safety training monthly statistics on training completion—What the numbers mean</del>  4. <del>Emergency preparedness/Table top exercise training in the Spring.</del></p> <p>Safety training overview focusing on what is the board's role if there is an earthquake? Great Shake-out simulation.</p>
<p>March 13, 2014</p>	<p>Would like the board to consider sponsoring students to attend and/or organize a group to present at the A2Men Conference next year.</p>	<p>Trustee Williams</p>	<p>Date to be determined 2015</p>	
<p>May 29, 2014</p>	<p>To change budget cycle to begin review in the fall.</p>	<p>Trustee Williams</p>	<p>January 8, 2015</p>	<p>Chancellor indicated this can begin with the 2015-2016 budget calendar.</p>

June 12, 2014	Requested for regular SBVC Foundation Updates	Trustee Williams	Ongoing	Dr. Fisher will provide updates in her President's Reports

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Cheryl A. Marshall, President, CHC  
PREPARED BY: Bryan Reece, Vice President of Instruction, CHC  
DATE: August 14, 2014  
SUBJECT: Consideration of Approval of Curriculum Modifications

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached Curriculum Modifications.

OVERVIEW

The courses, certificates and degrees at CHC are continually being revised and updated to reflect and meet student needs.

ANALYSIS

These courses, certificates and degrees have been approved by the Curriculum Committee of the Academic Senate.

BOARD IMPERATIVE

II. Learning Centered Institution for Student Access, Retention and Success.

FINANCIAL IMPLICATIONS

None.

**CRAFTON HILLS COLLEGE  
SUBMITTED FOR BOARD OF TRUSTEES APPROVAL  
August 14, 2014**

<b>MODIFIED COURSES</b>
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COURSE ID	COURSE TITLE
RADIOL 111	Radiographic Image Critique I

**PREREQUISITE:** RADIOL 100, RADIOL, 103, RADIOL 104, RADIOL 105, RADIO, 106, RADIOL 107, RADIOL 110, RADIOL, 115

**COREQUISITE(S):** RADIOL 108, RADIOL 109, RADIOL 112, RADIOL 113, RADIOL 114, RADIOL 116, RADIOL 117

**Note:** Course does not currently equate with SBVC.

**Effective:** FA14

**Rationale:** Course update to change the word film to image.

COURSE ID	COURSE TITLE
RADIOL 202	Radiographic Image Critique II

**PREREQUISITE:** RADIOL 108, RADIOL, 109, RADIOL 111, RADIOL 112, RADIO, 113, RADIOL 114, RADIOL 116, RADIOL, 117

**COREQUISITE(S):** RADIOL 200, RADIOL 203, RADIOL 204, RADIOL 205, RADIOL 213

**Note:** Course does not currently equate with SBVC.

**Effective:** FA14

**Rationale:** Course update to change the word film to image.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron  
Chancellor

REVIEWED BY: Dr. Jack Miyamoto  
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto  
Human Resources Consultant

DATE: August 14, 2014

SUBJECT: Consideration of Acceptance of Academic Employee Resignation

RECOMMENDATION

It is recommended that the Board of Trustees accept the resignation of Bharadwaj Hegde, Instructor, Developmental Studies Specialist, CHC.

OVERVIEW

Bharadwaj Hegde, Instructor, Developmental Studies Specialist, CHC, submitted his letter of resignation with an effective date of August 4, 2014. His last day of employment was August 4, 2014.

ANALYSIS

The employee's resignation correspondence was received and accepted by the Human Resources Department.

BOARD IMPERATIVE

None.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron  
Chancellor

REVIEWED BY: Dr. Jack Miyamoto  
Human Resources Consultant

PREPARED BY: Dr. Cheryl Marshall, President, CHC  
Dr. Gloria Fisher, Interim President, SBVC

DATE: August 14, 2014

SUBJECT: Consideration of Approval of Adjunct and Substitute Academic  
Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of adjunct and substitute academic employees as needed for the 2014-2015 academic year.

OVERVIEW

The following list of adjunct and substitute academic employees is submitted for approval of employment.

ANALYSIS

Part-time academic employees selected from the established pool are offered individual contracts on a semester-by-semester basis. Adjunct employees not assigned will remain in the pool for future consideration during the 2014-2015 academic year.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2014-2015 budget.

**Crafton Hills College  
Adjunct and Substitute Academic Employees  
Fall 2014**

<b>NAME</b>	<b>DISCIPLINE</b>
<b>Barrie, Trinette</b>	Counselor, College Life, Personal and Career Development
<b>Bashir, Yaser</b>	Chemistry
<b>Bedoya, Rosemary</b>	Counselor, College Life, Personal and Career Development
<b>Bogh, Debbie</b>	Counselor, College Life, Personal and Career Development
<b>Bryson, Ken</b>	Respiratory Program
<b>Camp, Brad</b>	Counselor, College Life, Personal and Career Development
<b>Chavira, Rejoice</b>	Counselor, College Life, Personal and Career Development
<b>Colvey, Kirsten</b>	Counselor, College Life, Personal and Career Development
<b>Craw, Hillary</b>	Counselor, College Life, Personal and Career Development
<b>Cummings, Lou'Rie</b>	Counselor, College Life, Personal and Career Development
<b>Curry, Victoria</b>	Counselor, College Life, Personal and Career Development
<b>Dial, Troylynn</b>	Counselor, College Life, Personal and Career Development
<b>Douthit, Milly</b>	Counselor, Learning Resources, Personal Career Development, Learning Disabilities Specialist
<b>Ducat, James</b>	English
<b>Fry, Maureen</b>	Counselor, Learning Disabilities Specialist, Learning Resources, Learning Disabilities Specialist
<b>Gist, John</b>	Counselor, College Life, Personal and Career Development
<b>Garcia, Claudia</b>	Counselor, College Life, Personal and Career Development
<b>Gomez, David</b>	Math
<b>Hatlestad-Shey, Alexandre</b>	Communication Studies
<b>Herrera-Gil, Diana</b>	Math
<b>Hidalgo, Joshua</b>	Math
<b>Holod, Audry</b>	English
<b>Horn, Chuck</b>	Counselor, College Life, Personal and Career Development
<b>Landa, Cristina</b>	Respiratory Program
<b>Lafond, Bri</b>	English
<b>Lee, Young</b>	Learning Resources, Learning Disabilities Specialist
<b>Li, Cicy</b>	Kinesiology
<b>Licerio, Marty</b>	Counselor, DSPS
<b>Lopez, Monica</b>	Counselor, College Life, Personal and Career Development
<b>Marquez, Joshua</b>	Fire Technology
<b>Martin, Lisa</b>	Counselor, College Life, Personal and Career Development
<b>Martinez, Michelle</b>	Counselor, College Life, Personal and Career Development
<b>Mathews-Woodcock, Alexandra</b>	Librarian
<b>Matsuda, Denine</b>	Child Development
<b>McAtee, Robert</b>	Counselor, College Life, Personal and Career Development
<b>Moreno, Mariana</b>	Counselor, College Life, Personal and Career Development
<b>Mott, Justin</b>	English
<b>Nelson, Kristy</b>	Psychology
<b>Nguyen, Nicholas</b>	Respiratory Program
<b>McAtee, Robert</b>	Counselor, College Life, Personal and Career Development
<b>Moreno, Mariana</b>	Counselor, College Life, Personal and Career Development
<b>Phillips, Jasmine</b>	Counselor, College Life, Personal and Career Development

<b>Quintanar, Brittnee</b>	Counselor, College Life, Personal and Career Development
<b>Rafeedie, Nadal</b>	Respiratory Program
<b>Rebro, Franciscus</b>	Math
<b>Rinker, Courtney</b>	English
<b>Rugroden, Kristin</b>	Anthropology
<b>Sachs, Raymond</b>	Astronomy
<b>Schoenfeld, Racquel</b>	Counselor, College Life, Personal and Career Development
<b>Schwartz, Michael</b>	English
<b>Sentz, Katherine</b>	English
<b>Shum, Cindy</b>	Counselor, College Life, Personal and Career Development
<b>Sierra, Trinidad</b>	Kinesiology
<b>Singh, Jasmeet</b>	Chemistry
<b>Singh, Manika</b>	Counselor, College Life, Personal and Career Development
<b>Sternard, Evan</b>	Counselor, College Life, Personal and Career Development
<b>Tat, Linda</b>	Communication Studies
<b>Tilman, Susan</b>	Counselor, Learning Disabilities Specialist, College Life, Personal and Career Development
<b>Vasquez, Violetta</b>	Counselor, College Life, Personal and Career Development
<b>Walker, Melissa</b>	Child Development
<b>Wasbotten, Deborah</b>	Child Development
<b>Washburn, Ben</b>	Counselor, College Life, Personal and Career Development
<b>Wilson, Debra</b>	Counselor, College Life, Personal and Career Development
<b>Xayaphanthong, Soutsakhone</b>	Counselor, College Life, Personal and Career Development

**San Bernardino Valley College  
Adjunct and Substitute Academic Employees  
Academic Year 2014-2015  
August 14, 2014**

<b>NAME</b>	<b>DISCIPLINE</b>
<b>Anderson, Elisabeth</b>	Biology
<b>Parsa, Arya</b>	Biology
<b>Aziz, Husein</b>	Heating, Ventilation, Air Conditioning and Refrigeration
<b>Buenviaje, Dino</b>	History
<b>Carver, Dean</b>	Welding
<b>Conilogue, Amy</b>	Biology
<b>Croft, Gary</b>	Geography
<b>Cross, Heather</b>	Psychology
<b>Crowder, William</b>	Pharmacy Technology
<b>Estrada, Gil</b>	Inspection Technology
<b>Firtha, Farah</b>	Chemistry
<b>Gordillo, Anita</b>	Biology
<b>Graham, Glen</b>	Electricity/Electronics
<b>Guerds, Michael</b>	Culinary Arts



<b>Hatter, James</b>	Pharmacy Technology
<b>Hernandez, Ramon</b>	Inspection Technology
<b>Houts, Robert</b>	Inspection Technology
<b>Ikeda, Mark</b>	Biology
<b>Larivee, Elizabeth</b>	Student Development
<b>Lemieux, Jessie</b>	Chemistry
<b>Marquis, Mathew</b>	American Sign Language
<b>Meines, Marion</b>	Nursing
<b>Molina, Art</b>	Automotives
<b>Moore, Allen</b>	Aeronautics
<b>Moore, Zeanissia</b>	Reading
<b>Morgan, Marjorie</b>	Culinary Arts
<b>Muir, William</b>	Geology
<b>Okamura, Judy</b>	Chemistry
<b>Pal, Sushanta Kumar</b>	Chemistry
<b>Picke, Martin</b>	Aeronautics
<b>Rigby, Laura</b>	Chemistry
<b>Schwartz, Rebecca</b>	Water Supply Technology
<b>Singh, Jasmeet</b>	Chemistry
<b>Thrush, Gerald</b>	Biology
<b>Tivey, Jerry</b>	Kinesiology
<b>Tumang, Mimi</b>	Nursing
<b>Turner, Joseph</b>	Aeronautics
<b>Waters, Sandra</b>	Nursing
<b>Whitfield, Rebecca</b>	Nursing
<b>Wiley, Mark</b>	Water Supply Technology
<b>Williams, Brighette</b>	Reading
<b>Winters, Christine</b>	Nursing
<b>Zabala, Michael</b>	Inspection Technology
<b>Zometa, Rosemary</b>	Political Science

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron  
Chancellor  
REVIEWED BY: Dr. Jack Miyamoto  
Human Resources Consultant  
PREPARED BY: Dr. Jack Miyamoto  
Human Resources Consultant  
DATE: August 14, 2014  
SUBJECT: Consideration of Approval of Classified Employee Promotions

RECOMMENDATION

It is recommended that the Board of Trustees approve the promotion of Gloria Pinon, Child Development Assistant, SBVC, and Rebecca Orta, Student Services Technician II, CHC.

OVERVIEW

**Gloria Pinon**, Child Development Assistant, SBVC, 19 hours per week, promoted to Child Development Assistant, 30 hours per week, SBVC, effective August 18, 2014, at Classified Salary Schedule Range 20, Step E, \$2,118 per month. Replaces Nancy Salas.

**Rebecca Orta**, Student Services Technician II, CHC, promoted to Senior Student Services Technician, CHC, effective August 15, 2014, at Classified Salary Schedule Range 38, Step D, \$4,195 per month, full time, 12 months. New Position.

ANALYSIS

The employees went through the recruitment process and are being recommended for promotion.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2014-2015 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Dr. Jack Miyamoto  
Human Resources Consultant  
PREPARED BY: Dr. Cheryl Marshall  
President, CHC  
DATE: August 14, 2014  
SUBJECT: Consideration of Approval of Coordinator Stipend 2013-2014

RECOMMENDATION

It is recommended that the Board of Trustees approve the following Coordinator Stipend for the 2013-14 academic year.

OVERVIEW

On June 13, 2013, Mariana Moreno was approved for a coordinator stipend for the Transfer Center for \$1,320 total for 11 months. She is a 12 month employee and her stipend should be \$1,440 total for 12 months.

Coordinator shall receive an additional \$120.00 per month for each month employed in coordinating activities.

ANALYSIS

Stipends for coordinators are based on the agreement between SBCCD and the SBCCD Chapter CTA/NEA, Appendix A-5.

BOARD IMPERATIVE

III. Learning Centered Institution for Student Access, Retention and Success.

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Dr. Jack Miyamoto  
Human Resources Consultant  
PREPARED BY: Dr. Cheryl Marshall  
President, CHC  
DATE: August 14, 2014  
SUBJECT: Consideration of Approval of Coordinator Stipend 2014-2015

RECOMMENDATION

It is recommended that the Board of Trustees approve the following Coordinator Stipend for the 2014-15 academic year.

OVERVIEW

Mariana Moreno is to receive \$1,440 total for 12 months as the coordinator of the Transfer Center.

Coordinator shall receive an additional \$120.00 per month for each month employed in coordinating activities.

ANALYSIS

Stipends for coordinators are based on the agreement between SBCCD and the SBCCD Chapter CTA/NEA, Appendix A-5.

BOARD IMPERATIVE

III. Learning Centered Institution for Student Access, Retention and Success.

FINANCIAL IMPLICATIONS

Included in the 2014-2015 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron  
Chancellor

REVIEWED BY: Dr. Jack Miyamoto  
Human Resources Consultant

PREPARED BY: Dr. Cheryl Marshall, President, CHC  
Dr. Gloria Fisher, Interim President, SBVC

DATE: August 14, 2014

SUBJECT: Consideration of Approval of District Volunteers

RECOMMENDATION

It is recommended that the Board of Trustees approve District volunteers.

OVERVIEW

The individuals on the following list have volunteered their services and acknowledge that they will not receive payment of any kind for services performed.

ANALYSIS

Assignments performed by volunteers will not take away responsibilities or duties of regular academic or classified employees.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None.

**San Bernardino Valley College  
Volunteers  
Academic Year 2014-2015  
August 14, 2014**

<b>NAME</b>	<b>ASSIGNMENT</b>	<b>DATE</b>
<b>Aceves, Sophie</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Acosta, Adriana</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Acosta-Camacho, Lizbeth</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Alamilla, Ariana</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Alarcon, Christopher</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Alcaraz, Daisy</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Amaro, Mia Z.</b>	Social Sciences/Athletics	08/15/2014-12/31/2014
<b>Anderson, Aura</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Andrade, Celina</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Aranda, Ruben</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Aranda, Yazmin</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Arias, Andres</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Asboth, Gusztav</b>	President's Office/Police Academies	08/15/2014-12/31/2014
<b>Ashford, Larry</b>	Applied Tech/Tool Room	08/15/2014-12/30/2014
<b>Ashford, Lloyd</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Atkins, Daja</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Avelar, Alvaro</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Ayala, Keyla</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Ayala, Maria</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Badami, Ted</b>	Science/Geology	08/19/2014-12/19/2014
<b>Baker, Monty</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Banuelos, Blanca</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Batana, Luis</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Batshoun, Andrew J.</b>	Social Sciences/Athletics	08/15/2014-12/31/2014
<b>Bautista, Jasmine</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Becker, Bonnie</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Bojorquez, Evelyn</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Bolanos, Fernando</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Bolanos, Yvette</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Boston, Christopher</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Brown, Douglas</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Bruning, Chelsea</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Burgueno, Juan</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Butler, Syvannah</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Calvillo, Jose</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Camacho, Aries</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Campos, Omar</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Carlisle, Brandon</b>	President's Office/Research, Planning & Institutional Effectiveness	08/18/2014-12/31/2014
<b>Carlos, Anthony</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Carmona, Emanuel</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Carpenter, Nicholas</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Carter, Andrah</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014

<b>Carvajal, Mitzzy</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Casperson, Sierra</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Castellano, Kaiori A. N.</b>	Social Sciences/Athletics	08/15/2014-12/31/2014
<b>Castillo, Victoria</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Cazares, Stephanie</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Ceron, Janett</b>	Student Services/Student Health Services	08/15/2014-12/31/2014
<b>Chagolla, Vincent</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Chavez, Derian</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Chavez, Javier</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Chavez, Yesenia</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Cholico, Beverly</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Cifuentes, Leslie</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Colin, Arely</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Contreras, Eddie</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Cornejo, Daysi</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Crisostomo, Kimberly</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Cruz, Joseph</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Cuellar, Joseph</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Dehoney, Christopher</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>DeLaGarza, Bernard</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>DeLaLuz-Trujillo, Ulises</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>DeLaRosa, Nicel</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>DeLaVega, Monique</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Delgado, Georgina</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Delifus, Jasmine</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Diaz, Alyssa</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Diaz, Anali</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Dominguez, Eileen</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Dominguez, Oscar</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Ehresmann, Jose Andres R-L</b>	Social Sciences/Athletics	08/15/2014-12/31/2014
<b>Ellison, Jasmine</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Escobar, Jonathan</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Farkas, Naomi</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Fields, Treci</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Flores, Rosa</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Fortunato, Jesikah</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Franco, Ulises</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Fuerte, Isabella</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Gallegos, David</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Gallegos, Walter</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Garcia, Jazmene</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Garcia, Ricardo</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Gharib, Michael</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Giron, Ingrid</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Goens, Anique</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Gomez, David</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Gonzalez, Axell</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Gonzalez, Cassandra</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Gonzalez-Reyes, Antonio</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Gossett, Savanna</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014

<b>Guerrero-Villa, Reina</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Guillen, Erika</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Gutierrez, Warren</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Hamilton, Alexis</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Hamilton, Jr., Jerry L.</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Haynes, Thomas</b>	Social Sciences/Athletics	08/15/2014-12/31/2014
<b>Hernandez, Alicea</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Hernandez, Janay</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Hernandez, Jessica</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Hernandez, Jesus</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Hernandez, Luis</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Hernandez, Whitney</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Holloway, Eric</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Huerta, Angie</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Ikeda, Mark</b>	Science/Biology	08/19/2014-12/15/2014
<b>Jackio, Precious</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Jenks, Asia</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Jimenez, Daniel A.</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Jimenez, Daniel</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Jimenez, Desiree</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Johnson, Jacob</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Juarez Alvarez, Brenda</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Juarez, Rosenelly M.</b>	Student Services/Student Health Services	08/19/2014-12/31/2014
<b>Lagway, Ravean</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Lam, Trang</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Lawler, Mary C.</b>	Social Sciences/Athletics	08/15/2014-12/31/2014
<b>Le, Helen</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Lee, Travon</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Leonardo, Stefanie</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Limon, Nicolle</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Livoni, Cathy</b>	Arts & Humanities/Art	08/18/2014-12/19/2014
<b>Lizama, Juan</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Lopez, Alixson</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Lopez, Brenda</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Lopez, Eduardo</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Lopez, Jaime</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Lopez, Jennifer</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Lopez, Neide</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Lopez, Roman</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Lopez, Wesley</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Lopez-Andrade, Eduardo</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Lora, Javier A.</b>	Social Sciences/Athletics	08/15/2014-12/31/2014
<b>Mann-Morales, Mathew D.</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Mares, Joel</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Marquez, Celina</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Martinez, Denisse</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Martinez, Juadalupe</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Martinez, Luis E.</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Martinez, Luis</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Mateo, Richard</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014



<b>Matos, Alondra</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>McLeod, Mikiko</b>	Arts & Humanities/Art	08/18/2014-12/19/2014
<b>Mena, Armando</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Mendez, Miguel</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Mendoza, Jasmin</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Mendoza, Madeline</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Miner, Elizabeth A.</b>	Social Sciences/Athletics	08/15/2014-12/31/2014
<b>Molino, Arlene E.</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Moore, Ina</b>	Math, Business, CT/Student Success Center	08/15/2014-12/31/2014
<b>Morehead, Patricia</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Moreno, Liliana</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Moya, Katia</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Munoz, Edgar</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Nard, Carrie</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Nava, Katherine</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Nguyen, Quynh</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Norton, Unique</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Nunez, Esmeralda</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Orozco, Israel</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Palma, Pradina</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Palma, Ralph</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Parsons-Bey, Leila</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Payne, Ronnieka</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Payton, La'Sharee</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Perez, Daniel</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Ponce, Jonathan</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Ponce, Rodolfo</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Ponce, Stephanie</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Portillo, Henry Ruben</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Quezada, Aldo</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Ramirez, Dagoberto A.</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Ramirez, David</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Ramirez, Jesse</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Ramirez-Huerta, Roxana</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Ramos, Ian</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Ramos, Maria</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Raygoza, Kevin</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Retzlaff, Steve</b>	Social Sciences/Athletics	08/15/2014-12/31/2014
<b>Rey, Ashley</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Reyna, Jared</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Rodriguez, Angelica</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Rodriguez, Estefania</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Rodriguez, Marissa</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Rodriguez, Martha</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Rodriguez-Meza, Daniel</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Rojas, Ian</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Romero, Teresa</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Romo, Corey Allen</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Rue, Marisa</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Saenz, Samuel</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014

<b>Safar, Mirel</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Sanchez, Yesenia</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Santos, Leonor</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Sardar, Palwasha</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Schepper, Kyle</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Serrano, Biviana</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Smith, Sienna</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Solorio, Stephanie</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Sotelo, Estela</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Strong, LeDeja</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Strother, Sterron</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Stuart, Elisha</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Talamantes, Jasmin</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Tesfay, Jordan</b>	Math, Business, CT/Student Success Center	08/15/2014-12/31/2014
<b>Torres, Elizabeth</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Torres, Jennifer</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Torres, Stepheny</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Trieu, Anna</b>	Student Services/Student Health Services	08/15/2014-12/31/2014
<b>Trimble, Arthur</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Urbina-Reyes, Gabriela</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Vargas, Reyna</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Vasquez, Daisy</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Velez-Sanchez, Nancy</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Villa, Estrella</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Villarreal, Vanessa</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014
<b>Wilkerson, Rajaz</b>	Student Services/Valley-Bound	08/20/2014-12/23/2014

**Crafton Hills College  
Volunteers  
Academic Year 2014-2015  
August 14, 2014**

<b>NAME</b>	<b>ASSIGNMENT</b>	<b>DATE</b>
<b>Alkaddumi, Adam</b>	EMS Department	08/15/14-12/31/14
<b>Leonguerrero, Matthew</b>	Counseling	08/15/14-11/01/14
<b>Litvinoff, Cherish</b>	Research & Planning	07/14/14-08/31/14
<b>Smallwood, Brittany</b>	Research & Planning	07/14/14-08/31/14
<b>Varolazargan, Karen</b>	Tutoring Center	08/15/14-12/31/14

**KVCR  
Volunteers  
August 14, 2014**

<b>NAME</b>	<b>ASSIGNMENT</b>	<b>DATE</b>
<b>Beaudion, Veronica</b>	Graphics	8/15/14-12/31/14
<b>Hagmann, James</b>	Production	8/15/14-12/31/14
<b>Martinez, Sergio</b>	TV	8/15/14-12/31/14
<b>Ornelas, Matt</b>	TV	8/15/14-12/31/14
<b>Greswit, Vickie</b>	Development	8/15/14-12/31/14
<b>Underwood, Robin</b>	FNX	8/25/14-12/31/14
<b>Robinson, Tomeka</b>	Graphics	8/15/14-12/31/14
<b>Loffer, Julia</b>	FNX	8/25/14-12/31/14
<b>Taylor, Donald</b>	FNX	8/15/14-12/31/14
<b>Gaifis, Erwin</b>	TV	8/15/14-12/31/14
<b>Yanez, Janeth</b>	Development	8/15/14-12/31/14

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Dr. Jack Miyamoto  
Human Resources Consultant  
PREPARED BY: Dr. Cheryl Marshall  
President, CHC  
DATE: August 14, 2014  
SUBJECT: Consideration of Approval of Faculty Chair Stipends

RECOMMENDATION

Stipends for the school year were previously approved by the board on June 12, 2014. There was a calculation error on some of the stipends. It is recommended that the Board of Trustees approve the revised Faculty Chair Stipends for the 2014-2015 academic year.

OVERVIEW

The following list reflects revised stipend amounts for the academic employees listed for the 2014-2015 academic year.

ANALYSIS

Faculty Chairs are selected by faculty in accordance with an established campus process. Stipends for Department Heads are based on the agreement between SBCCD and the SBCCD Chapter CTA/NEA.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2014-2015 budget.

**CHC  
Faculty Chair Stipends  
Academic Year 2014-2015  
Revised**

<b>Andrews, Breanna</b>	Communication and Language (Fall only)	\$3,500
<b>Franklin, Brad</b>	Allied Health Services	\$7,000
<b>Hanley, Jodi, Co-Chair</b>	Mathematics	\$4,500
<b>McConnell, Mark</b>	Fine Arts	\$7,000
<b>McKee, Julie</b>	Social Science (Spring only)	\$3,500
<b>Schmidt, Jeff</b>	Communication and Language (Spring) /Social Science (Fall)	\$7,000
<b>Truong, Sam</b>	Biological and Physical Science	\$9,000
<b>Wilson, Sherri, Co-Chair</b>	Mathematics	\$4,500

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Dr. Jack Miyamoto  
Human Resources Consultant  
PREPARED BY: Dr. Gloria Fisher  
Interim President, SBVC  
DATE: August 14, 2014  
SUBJECT: Consideration of Approval of Head and Assistant Coach Stipends

RECOMMENDATION

It is recommended that the Board of Trustees approve SBVC head and assistant coach stipends,

OVERVIEW

The individuals on the attached list will serve as head and assistant coaches for the Fall 2014 Season.

ANALYSIS

Coaches are routinely hired for sports teams.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Included in the 2014-2015 budget

**SBVC  
Head & Assistant Coach Stipend  
Academic Year 2014-2015  
August 14, 2014**

Head Coaches  
Effective August 19, 2014

<b>Blumenthal, Kenneth</b>	Women's Cross-Country	\$6,764.00
<b>Brown, Joshua</b>	Men's Soccer	\$6,764.00
<b>Hauge, Kristin</b>	Women's Soccer	\$6,764.00
<b>James Ratigan</b>	Men's Cross-Country	\$6,764.00
<b>Rossman, Tricia</b>	Volleyball	\$6,764.00
<b>Shipp, John</b>	Football	\$6,764.00

Assistant Coaches  
Effective August 19, 2014

<b>Botello, Giancarlo</b>	Football	\$4,683.00
<b>Burnham, James</b>	Volleyball	\$4,683.00
<b>De Vaughn, Dana</b>	Women's Soccer	\$4,683.00
<b>Ponce, Armando</b>	Men's Soccer	\$4,683.00
<b>Haynes, Thomas</b>	Football	\$3,642.00
<b>Johnson, DJ</b>	Football	\$3,642.00
<b>Lawler, Kenneth</b>	Football	\$4,683.00
<b>Leach, Thomas</b>	Football	\$4,162.00
<b>Retzlaff, Steve</b>	Football	\$4,683.00
<b>Sanchez, Jenna</b>	Women's Soccer	\$4,683.00
<b>Taylor, Kitrick</b>	Football	\$4,683.00
<b>Williams, Mike</b>	Football	\$4,683.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Dr. Jack Miyamoto, Human Resources Consultant  
PREPARED BY: Dr. Jack Miyamoto, Human Resources Consultant  
DATE: August 14, 2014  
SUBJECT: Consideration of Approval of Management Appointments

RECOMMENDATION

It is recommended that the Board of Trustees approve the appointment of April Dale-Carter, Director, Admission and Records, SBVC, and Robert E. Jenkins, Director, Facilities, Operations and Maintenance, SBVC.

**OVERVIEW**

**April Dale-Carter**, Director, Admission and Records, SBVC, effective August 15, 2014, at Management Salary Schedule Range 14, Step A, \$85,040.00 per year. New position.

**Robert E. Jenkins**, Director, Facilities, Operations and Maintenance, effective September 2, 2014, at Management Salary Schedule Range 15, Step A, \$89,296.00 per year. Replaces William Rankin.

**ANALYSIS**

All requirements for employment processing have been completed and Human Resources has cleared the individuals for employment.

**BOARD IMPERATIVE**

III. Resource Management for Efficiency, Effectiveness and Excellence.

**FINANCIAL IMPLICATIONS**

Included in the 2014-2015 budget.



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Dr. Jack Miyamoto  
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto  
Human Resources Consultant

DATE: August 14, 2014

SUBJECT: Consideration of Approval of New Management Job Description

RECOMMENDATION

It is recommended that the Board of Trustees approve the new management job description, AB86 Adult Education Planning Grant Administrator.

OVERVIEW

The AB86 Adult Education Planning Grant Administrator position is a new management position. This position is critical to the overall operation and effectiveness of the San Bernardino Valley College.

ANALYSIS

The AB86 Adult Education Planning Grant Administrator is responsible for the overall supervision, development, and implementation of the AB86 Grant activities, budget, documentation, and reporting. The AB86 Adult Education Planning Grant Administrator coordinates community college districts and member colleges, school districts, adult schools, and community partners to identify existing and needed services in Adult Education.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

There is no financial implication to the new management job description.

**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**AB86 ADULT EDUCATION PLANNING GRANT ADMINISTRATOR**

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job; however, any additional duties will be reasonably related to this class.*

*This is a categorical position and is contingent upon the availability of funds.*

**SUMMARY DESCRIPTION**

Under the general direction of the Dean of Mathematics, Business, and Computer Technology and contingent upon grant funding, the AB86 Adult Education Planning Grant Administrator position is responsible for the overall supervision, development, and implementation of the AB86 Grant activities, budget, documentation, and reporting as submitted in the AB86 Grant application, and as required by the state of California. The AB86 Adult Education Planning Grant Administrator coordinates community college district and member colleges, school districts, adult schools, and community partners to identify existing and needed services in Adult Education. The AB 86 Adult Education Administrator organizes activities, services, and reporting to the state for the regional consortium that includes San Bernardino Community College District (SBCCD), San Bernardino Valley College (SBVC) and member school districts within the community college boundary.

**REPRESENTATIVE DUTIES**

*The following duties are typical for this classification.*

1. Plans, directs, supervises, evaluates and manages the AB86 grant. Provides the coordination and support activities for the consortium's members and partners.
2. Manages and provides leadership for the AB86 consortium, including the development of liaisons with partner adult schools, member school district offices, community service agencies and alternative educational settings.
3. Administers, coordinates, schedules, and facilitates meeting at member and partner community college and school sites.
4. Provides direction and leadership in the administration of the AB86 grant, including but not limited to guiding the consortium to address the AB86 objectives.
5. Works with the AB86 consortium members and partners in responding to the questions, inquiries, and quarterly and final report submittals to the California Community College Chancellor's Office and the California Department of Education.
6. Develops, coordinates and administers the AB86 Adult Education Planning Grant budget; monitors and controls expenditures.
7. Assures accurate documentation of AB86 fiscal records, member and partner records and evaluation data.
8. Prepares and submits required state and institutional fiscal and accounting and expenditure reports.
9. Develops and implements strategies to deliver effective guidance on program elements and requirements for planning meetings with faculty, staff, school district, adult education service providers, and community partners.
10. Participates in the development of a website, listserv, newsletters, brochures, forms, manuals

and other appropriate information to facilitate communication among AB86 regional consortium members and partners.

11. Participates in a variety of meetings in support of AB86 Adult Education programs and activities, organizes the AB86 Steering Committee and project work groups, and carries out the directives of the committee in managing the AB86 planning process.
12. Supervises, directs, trains and evaluates assigned faculty and staff.
13. Anticipates, prevents and resolves difficult and sensitive inquiries, conflicts and complaints.
14. Performs related duties as required.

### **QUALIFICATIONS**

*The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.*

#### **Knowledge of:**

Operational characteristics, services, and activities of AB86 grant and program management.  
Principles and practices of grant management, meeting and event planning.  
Principles and practices of program development, administration and evaluation.  
Principles and practices of budget preparation, administration and management.  
Principles of supervision, training, and performance evaluation.  
Pertinent federal, state, and local laws, codes, and regulations relating to the AB86 Adult Education grant.

#### **Ability to:**

Oversee and participate in the management of a comprehensive grant management program.  
Oversee, direct, and coordinate the work of lower level staff.  
Participate in the selection and recommendation, supervision, training, and evaluation of staff.  
Participate in the development and administration of goals, objectives, and procedures for assigned area.  
Gather and analyze data and situations and make appropriate decisions.  
Prepare and present comprehensive, concise, clear oral and written reports.  
Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals.  
Interpret and apply California Education Code, Title 5, federal, state, and local policies, laws, and regulations as it relates to the position.  
Demonstrate a sensitivity to, and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of community college students and personnel, including those with physical or learning disabilities.  
Demonstrate professionalism, fairness and honesty in all aspects of the performance of duties.  
Provide leadership based on ethics and principles as they relate to grant management, services, functions and operations.  
Communicate clearly and concisely, both orally and in writing.  
Establish and maintain effective working relationships with those contacted in the course of work.

### **Education and Experience Guidelines**

#### **Education/Training:**

A Bachelor's degree from an accredited college or university.

**Required Experience:**

Experience in the administration of educational programs, community organizations, government programs, or private industry.

**Preferred Experience:**

1. Master's degree from an accredited college or university.
2. Experience in the California Community College System.
3. Two (2) years of experience within the last four (4) years with direct oversight and coordination of a grant or a program with multiple partners from business, industry, and/or education.

**PHYSICAL DEMANDS AND WORKING ENVIRONMENT**

*The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.*

**Environment:** Work is performed primarily in a standard office setting.

**Physical:** Primary functions require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

**Vision:** See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents; and to operate assigned equipment.

**Hearing:** Hear in the normal audio range with or without correction.

Board Approved: August 14, 2014

Range: 13

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron  
Chancellor

REVIEWED BY: Dr. Jack Miyamoto  
Human Resources Consultant

PREPARED BY: Dr. Cheryl Marshall, President, CHC  
Dr. Gloria Fisher, Interim President, SBVC

DATE: August 14, 2014

SUBJECT: Consideration of Approval of Non-Instructional Pay for  
Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve non-instructional pay for academic employees.

OVERVIEW

The following list of employees is submitted for approval.

ANALYSIS

Non-instructional pay is requested on a periodical basis to assist departments with various events on campus or in the community.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2014-2015 budget.

**Crafton Hills College  
Non-Instructional Pay  
Academic Year 2014-2015  
Fall 2014**

**Cummings, Lou'Rie**, Title V Learning Community Counselor, 8/19/14 through 12/19/14, \$49.00 per hour, not to exceed 85 hours. Funding source is Title V Grant.

**Truong, Sam**, Update and gain approval of high school ROP articulation agreements, 8/19/14 through 12/19/14, \$300.00 per agreement, not to exceed \$900.00. Funding source is CTE Transitions Grant.

**Wilson, Debbie**, Title V Learning Community Counselor, 8/19/14 through 12/19/14, \$49.00 per hour, not to exceed 85 hours. Funding source is Title V Grant.

**Crafton Hills College  
Non-Instructional Pay  
Academic Year 2013-2014  
Summer 2014**

**Allen, Denise**, to attend Equivalency Review Committee meetings, 6/15/2014 through 7/10/14, \$49.00 per hour, not to exceed 2 hours. Funding source is General Fund.

**McLaren, Meridyth**, to attend Equivalency Review Committee meetings, 6/15/2014 through 7/10/14, \$49.00 per hour, not to exceed 2 hours. Funding source is General Fund.

**Mondragon, Luis**, to attend meetings and interviews for Interim Dean assignment at CHC, 6/17/14 through 6/19/14, \$49.00 per hour, not to exceed 6 hours. Funding source is General Fund.

**Papas, Dean**, to attend Equivalency Review Committee meetings, 6/15/2014 through 7/10/14, \$49.00 per hour, not to exceed 2 hours. Funding source is General Fund.

**Papas, Dean**, to attend meetings and interviews for Interim Dean assignment at CHC, 6/17/14 through 6/19/14, \$49.00 per hour, not to exceed 6 hours. Funding source is General Fund.

**Wilson, Sherri**, to attend meetings and interviews for Interim Dean assignment at CHC, 6/17/14 through 6/19/14, \$49.00 per hour, not to exceed 6 hours. Funding source is General Fund.

**San Bernardino Valley College  
Non-Instructional Pay  
Academic Year 2014-2015  
August 14, 2014**

**Caldwell, Betties**, to implement and coordinate the objectives of the *National Science Foundation Advanced Technological Education Grant "Bridging the Water Divide"*, 8-15-14 to 12-31-14, not to exceed 7 hours per week, at \$49.00 per hour. Funding source is the National Science Foundation Advanced Technological Education Grant.

**Hoang, Dung**, to facilitate pre-assessment workshops for HSI STEM (Hispanic Serving Institute, Science Technology, Engineering & Math Grant, 8-14-14 to 6-30-15, not to exceed 422 hours per semester, at \$49.00 per hour. Funding source is the Science Technology, Engineering and Math Grant.

**Lavruk, Alex**, to tune performance and practice pianos for the Music Department, 8-15-14 to 8-18-14, not to exceed 10 hours, at \$49.00 per hour. Funding source is the Arts and Humanities General Funds.

**Luke, Sr., Dr. Craig S.**, Counselor, Valley Bound Commitment Program, 8-19-14 to 5-31-15, not to exceed 380 hours per semester, at \$49.00 per hour. Funding source is the Foundation Valley-Bound Account.

**Macy, Joshua**, to oversee the operations of the Student Success Center during the extended operational hours, 8-25-14 to 5-22-15, not to exceed 422 hours per semester, at \$49.00 per hours. Funding source is Math General Funds.

**Melancon, Berchman (Kenny)**, to develop and update the curriculum for the Diesel Program, 8-15-14 to 9-10-14, not to exceed 40 hours, at \$49.00 per hour. Funding source is Applied Technology General Funds.

**Seaman, Julia**, substitute for Big Bear Program Coordinator, 8-15-14 to 6-30-15, not to exceed 10 hours, at \$49.00 per hour. Funding source is Big Bear General Funds.

**Smith, Julia**, substitute for Big Bear Program Coordinator, 8-15-14 to 6-30-15, not to exceed 10 hours, at \$49.00 per hour. Funding source is Big Bear General Funds.

**Vecchio, Tony**, on site Coordinator for the Big Bear Program, 8-15-14 to 6-30-15, not to exceed 420 hours, at \$49.00 per hour. Funding source is Big Bear General Funds.

**Waner, Scott**, substitute for Big Bear Program Coordinator, 8-15-14 to 6-30-15, not to exceed 10 hours, at \$49.00 per hour. Funding source is Big Bear General Funds.

**DISTRICT  
Non-Instructional Pay  
Summer 2014**

**Holbrook, James**, to serve on a hiring committee, 5-30-2014 to 6-16-14, \$49.00 per hour, not to exceed 8 hours. Funding source is General Fund.

**Jeremiah Gilbert**, to work to establish and grow an international program, 7-1-2014 to 8/14/2014, \$49.00 per hour, not to exceed 260 hours. Funding source is Outreach and Recruitment General Fund.



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron  
Chancellor

REVIEWED BY: Dr. Jack Miyamoto  
Human Resources Consultant

PREPARED BY: Dr. Jack Miyamoto  
Human Resources Consultant

DATE: August 14, 2014

SUBJECT: Consideration of Approval of Salary Advancement for Academic  
Employee

RECOMMENDATION

It is recommended that the Board of Trustees approve the salary advancement for Dirkson Lee, Instructor, English, SBVC.

OVERVIEW

**Dirkson Lee**, Instructor, English, SBVC, has met the requirements and should move from Column G, Step 11, to Column I, Step 12 (\$86,869.16 for 177 days of service) effective July 1, 2014.

ANALYSIS

The academic employee has completed the number of units necessary for classification advancement per agreement between the SBCCD and SBCCDCTA/NEA.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2014-2015 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron  
Chancellor  
REVIEWED BY: Dr. Jack Miyamoto  
Human Resources Consultant  
PREPARED BY: Dr. Jack Miyamoto  
Human Resources Consultant  
DATE: August 14, 2014  
SUBJECT: Consideration of Approval of Professional Expert, Short-Term, and  
Substitute Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of Professional Expert, Short-Term, and Substitute Employees.

OVERVIEW

The following list of Professional Expert, Short-Term, and Substitute Employees is submitted for approval.

ANALYSIS

Approval of Professional Expert, Short-Term, and Substitute Employees is essential to the operation and needs of the District.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2014-2015 budget.

**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT****Professional Expert Hourly Employees****August 14, 2014**

<b>Name</b>	<b>Department</b>	<b>Site</b>	<b>Duties</b>	<b>Start Date</b>	<b>End Date</b>	<b>Hourly Rate</b>
Boucher, Nathaniel	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	8/15/14	12/31/14	\$30./23./22.50
Carnes, Mike	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	8/15/14	12/31/14	\$30./23./22.50
Collins Jr., Thomas	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	8/15/14	12/31/14	\$30./23./22.50
Duggan, Alan	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	8/15/14	12/31/14	\$30./23./22.50
Durham, Matthew R	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	8/15/14	12/31/14	\$30./23./22.50
Hale, Stephen	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	8/15/14	12/31/14	\$30./23./22.50
Hesterly, Alison L	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	8/15/14	12/31/14	\$30./23./22.50
Horton, Mike	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	8/15/14	12/31/14	\$30./23./22.50
Janssen, Josh	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	8/15/14	12/31/14	\$30./23./22.50

Ketcherside, David	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	8/15/14	12/31/14	\$30./23./22.50
Konrad, Josef	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	8/15/14	12/31/14	\$30./23./22.50
Liebel, Michael E	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	8/15/14	12/31/14	\$30./23./22.50
Lopez, Nathanael	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	8/15/14	12/31/14	\$30./23./22.50
Marini, John	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	8/15/14	12/31/14	\$30./23./22.50
Martinez, Richard	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	8/15/14	12/31/14	\$30./23./22.50
Micallef, Bradley	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	8/15/14	12/31/14	\$30./23./22.50
Nafzgar, Dan	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	8/15/14	12/31/14	\$30./23./22.50
Page, Tony G	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	8/15/14	12/31/14	\$30./23./22.50
Pierson, John	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	8/15/14	12/31/14	\$30./23./22.50
Smerber, Matthew	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	8/15/14	12/31/14	\$30./23./22.50

Stevens, Al	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	8/15/14	12/31/14	\$30./23./22.50
Stewart, Barry	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	8/15/14	12/31/14	\$30./23./22.50
Timboe, Robert	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	8/15/14	12/31/14	\$30./23./22.50
Tovar, II., Rafael	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	8/15/14	12/31/14	\$30./23./22.50
Tronaas, Joshua M	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	8/15/14	12/31/14	\$30./23./22.50
Valdez, Travis	Fire Technology Program	CHC	Fire Tech Specialist/ Tactical Officer/ Safety Officer	8/15/14	12/31/14	\$30./23./22.50
Oliver, Laura L	President Office	CHC	Staff Writer/ Photographer	7/1/14	12/31/14	\$18.00
Riggs, Nicholas	Public Safety & Emergency Services	CHC	Lab Instructor/ Primary Instructor/ EMS Specialist	8/15/14	12/31/14	\$20./25./30
Houlihan, Sean P	KVCR-TV/FM	DIST	Content Specialist (FNX)	8/15/14	12/31/14	\$20.00
Guilhem, Matthew A	KVCR-TV/FM	DIST	Editor	8/15/14	12/31/14	\$22.00
Lu, Anthony P	Applied Technology Division	SBVC	Tech Prep	8/15/14	12/31/14	\$30.00
Dominguez, Eric	Arts & Humanities	SBVC	RTVF Intern I	8/15/14	12/31/14	\$11.00
Martinez, Willie D	Criminal Justice	SBVC	Facilitator/ Evaluator/ Safety Facilitator	8/15/14	12/31/14	\$35./105./25.

Rincon, Richard	Criminal Justice	SBVC	Facilitator/ Evaluator/ Safety Facilitator	8/15/14	12/31/14	\$35./105./ 25.
Alexander, Tameka	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level I	8/15/14	12/31/14	\$24.00
Enriquez, Areli	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level II	8/15/14	12/31/14	\$21.00
Kelly, Shamica	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level II	8/15/14	12/31/14	\$21.00
Rodriguez Valencia, Javier	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level II	8/15/14	12/31/14	\$21.00
Dodson, Danielle	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level III	8/15/14	12/31/14	\$18.00
Fajarado, Melissa	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level III	8/15/14	12/31/14	\$18.00
Watson, Delaynee	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level III	8/15/14	12/31/14	\$18.00
O'Grady, Nicole	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level IV	8/15/14	12/31/14	\$15.00
Ramirez, Rocio	Disabled Student Programs & Services	SBVC	Interpreting/ Transliterating Level IV	8/15/14	12/31/14	\$15.00
Sahi, Mamta	Research and Planning	SBVC	GIS Technician	8/15/14	12/31/14	\$18.00

Amend Board of June 12, 2014 to read as follows: Correction of **Last Name**

<b>Sahi, Mamta</b>	Research and Planning	SBVC	GIS Technician	6/16/14	6/30/14	\$18.00
<b>Sahi, Mamta</b>	Research and Planning	SBVC	GIS Technician	7/1/14	8/15/14	\$18.00

**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**Short-Term Hourly Employees**

**August 14, 2014**

<b>Name</b>	<b>Department</b>	<b>Site</b>	<b>Duties</b>	<b>Start Date</b>	<b>End Date</b>	<b>Hourly Rate</b>
Castillo, Krystle	Title V	CHC	Tutor II	8/15/14	12/19/14	\$12.00
Ward, Ian	Title V	CHC	Tutor II	8/4/14	12/31/14	\$12.00
Hammlett, Ryan S	Tutoring Center	CHC	Tutor I	8/15/14	12/31/14	\$10.00
Sanford, Nicholas	Tutoring Center	CHC	Tutor II	8/15/14	12/31/14	\$12.00
Henley, Lauren I	Tutoring Center	CHC	Tutor III	8/15/14	12/31/14	\$14.00
Maule, Jonathan M	Tutoring Center	CHC	Tutor III	8/15/14	12/31/14	\$14.00
Smith, Hannah T	Tutoring Center	CHC	Tutor III	8/15/14	12/31/14	\$14.00
Suderman, Frances	Tutoring Center	CHC	Tutor III	8/15/14	12/31/14	\$14.00
Tasaka, Micah E	Tutoring Center	CHC	Tutor III	8/15/14	12/31/14	\$14.00
Arzapalo, Dominic	Art	SBVC	Model (Undraped)	8/18/14	12/31/14	\$16.00
Edwards II, Gregory	Art	SBVC	Model (Undraped)	8/18/14	12/31/14	\$16.00
Furness, Alexandra	Art	SBVC	Model (Undraped)	8/18/14	12/31/14	\$16.00
Hamen, Jasmine	Art	SBVC	Model (Undraped)	8/18/14	12/31/14	\$16.00
Neuharth, Rose	Art	SBVC	Model (Undraped)	8/18/14	12/31/14	\$16.00
Grant, Melissa	Basic Skills Committee - Office of Instruction	SBVC	Tutor II	8/19/14	12/19/14	\$12.00
Copeland, Lauren	English	SBVC	Tutor III	8/15/14	12/31/14	\$14.00
Del Pilar, Xiomara	Research & Planning	SBVC	Project Assistant I	8/18/14	9/19/14	\$9.00
Hindley, John	Science Division	SBVC	Tutor II	8/15/14	12/31/14	\$12.00
Nelson, Cherie	Science Division	SBVC	Tutor II	8/15/14	12/31/14	\$12.00
Cardenas Topete, Oscar	Student Success Center	SBVC	Tutor II	8/15/14	12/31/14	\$12.00

Friday, Brian	Student Success Center	SBVC	Tutor II	8/15/14	12/31/14	\$12.00
Godoy, Sarah	Student Success Center	SBVC	Tutor II	8/15/14	12/31/14	\$12.00
Hanna, Benjamin	Student Success Center	SBVC	Tutor II	8/15/14	12/31/14	\$12.00
Iwu, Kingsley	Student Success Center	SBVC	Tutor II	8/15/14	12/31/14	\$12.00
Mandujano Juarez, Moises	Student Success Center	SBVC	Tutor II	8/15/14	12/31/14	\$12.00
Ovalle, Natally	Student Success Center	SBVC	Tutor II	8/15/14	12/31/14	\$12.00
Serrano Jr, Leonard F	Student Success Center	SBVC	Tutor II	8/15/14	12/31/14	\$12.00
Shand, Herbert	Student Success Center	SBVC	Tutor II	8/15/14	12/31/14	\$12.00
Wood, Travis	Student Success Center	SBVC	Tutor II	8/15/14	12/31/14	\$12.00
Amend below item on July 10, 2014 Board to correct work site of CHC.						
Herrera, Jeniffer C	STEM Pathways Grant	<b>CHC</b>	Tutor II	8/1/14	12/31/14	\$12.00



**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**Substitute Employees**

**August 14, 2014**

<b>Name</b>	<b>Department</b>	<b>Site</b>	<b>Duties</b>	<b>Start Date</b>	<b>End Date</b>	<b>Hourly Rate</b>	<b>Justification</b>
Book, Paula J	Child Development Center	CHC	Child Development Assistant	8/11/14	10/9/14	\$12.84	New 2 - vacancies (R. Quintana, A. Sumlin) Need back up subs for coverage (1-p/t 1 - f/t). Insufficient pool, reposted. In recruitment.
Luther, Lorie	Child Development Center	CHC	Child Development Assistant	8/11/14	10/9/14	\$12.84	New: 2 - vacancies (R. Quintana, A. Sumlin) Need back up subs for coverage (1-p/t 1 - f/t). Insufficient pool, reposted. In recruitment.
Wallace, Melinda Y	Child Development Center	CHC	Child Development Assistant	8/11/14	10/9/14	\$12.84	New: Sick / Vac Coverage
Wallace, Melinda Y	Child Development Center	CHC	Child Development Teacher	8/11/14	10/9/14	\$19.21	New: Sick / Vac Coverage
Hagin, Deborah	Counseling	CHC	Clerical Assistant II	7/1/14	9/1/14	\$15.11	New: Vacancy (M. Williams). In recruitment.
Martin, Lisa	Counseling	CHC	Senior Student Services Technician	7/1/14	8/31/14	\$20.82	New: Vacancy. In recruitment.
Johnson, Daniel	Custodial	CHC	Custodian	7/1/14	9/1/14	\$15.87	New: Vacancy (E. Chavez). In recruitment.
Rhodes, Robert	Tutoring Center	CHC	Tutorial Coordinator	7/9/14	7/23/14	\$18.86	New: Vacation coverage for (K. Peterson).
Carranza, Francisco	District Computing Services	DIST	Telecommunications Specialist	6/15/14	6/30/14	\$27.21	Extension: Vacancy - (J. Kyle). Posted. In recruitment.

Carranza, Francisco	District Computing Services	DIST	Telecommunications Specialist	7/1/14	9/1/14	\$29.43	Extension: Vacancy - (J. Kyle). Posted. In recruitment.
Lopez, Rosa	Facilities	DIST	Lead Custodian	9/1/14	10/31/14	\$17.52	Extension: On call for Sick/Vac Coverage
Addington, April A	Fiscal Services	DIST	Payroll Accountant	7/1/14	8/29/14	\$20.32	New: Vacancy. In recruitment.
Espinoza, Clara	Fiscal Services	DIST	Senior Payroll Accountant	7/1/14	8/29/14	\$23.56	New: (C. Gamboa). coverage for CSEA duties
Dececio, Anthony J	Police	DIST	College Security Officer	7/1/14	9/1/14	\$16.69	New: 1-vacancy: In recruitment.
Jackson, Rayshana	Administrative Services	SBVC	Mail Clerk	9/2/14	11/2/14	\$15.11	Extension: Sick/Vac Coverage
Lee, Takara	Admissions and Records	SBVC	Admissions and Records Technician	5/24/14	6/30/14	\$17.28	Extension: Vacancy (K. Marmolejo). Working out of class as AR Specialist. In recruitment.
Lee, Takara	Admissions and Records	SBVC	Admissions and Records Technician	7/1/14	9/1/14	\$17.97	New: Vacancy (K. Marmolejo). Working out of class as AR Specialist. In recruitment.
Stevenson, David C	Biology	SBVC	Laboratory Technician-Biology	7/10/14	8/8/14	\$20.82	New: Vacancy (D. Garza). In recruitment.
Molina, Liliana	Campus Business Office	SBVC	Account Clerk I	9/2/14	11/2/14	\$15.48	Extension: On call for Sick/Vac Coverage
Martinez, Anabel	Central Business Office	SBVC	Account Clerk I	7/22/14	9/22/14	\$15.48	New: On call for vacation and sick coverage.
Zapien, Nancy	Chemistry	SBVC	Laboratory Technician-Chemistry	6/16/14	6/30/14	22.08*	New: Vacancy (N. Zapien). Resigned. In recruitment.

Zapien, Nancy	Chemistry	SBVC	Laboratory Technician-Chemistry	7/1/14	9/1/14	22.97*	New: Vacancy (N. Zapien). Resigned. In recruitment.
Cevallos-Medina, Maria A	Child Development Center	SBVC	Child Development Assistant	5/28/14	6/30/14	\$12.84	Extension: Vacancy (R. Allee). In recruitment.
Cunningham, Sheri	Child Development Center	SBVC	Child Development Assistant	6/16/14	6/30/14	\$12.35	Extension: On call for Sick/Vac Coverage
Revis, Anthony T	Child Development Center	SBVC	Child Development Assistant	5/28/14	6/30/14	\$12.35	Extension: Vacancy (J. Rodriguez). J. Rodriguez received promotion. In recruitment.
West, Nancy	Child Development Center	SBVC	Child Development Teacher	7/1/14	9/1/14	\$19.21	Extension: On call for Sick/Vac Coverage
Thomas Jr., Larry	Computer Technology Services	SBVC	Multimedia Specialist	9/2/14	11/2/14	\$18.86	Extension: Vacancy (J. Flaa) working out of class.
Walston, Lisa	Culinary Arts	SBVC	Laboratory Technician-Culinary Arts	8/15/14	10/15/14	\$20.82	New: Vacancy. In recruitment.
Fractious, Mary Y	Custodial	SBVC	Custodian	9/2/14	11/2/14	\$15.87	Extension: On call for Sick/Vac Coverage
Garcia Duran, Enrique Ernesto	Custodial	SBVC	Custodian	9/2/14	11/2/14	\$15.87	Extension: On call for Sick/Vac Coverage
Hernandez, Amber	Custodial	SBVC	Custodian	9/2/14	11/2/14	\$15.87	Extension: On call for Sick/Vac Coverage
Martinez-Guzman, Luisa	Custodial	SBVC	Custodian	9/2/14	11/2/14	\$15.87	Extension: On call for Sick/Vac Coverage
Murillo, Rosa M	Custodial	SBVC	Custodian	9/2/14	11/2/14	\$15.87	Extension: On call for Sick/Vac Coverage

Ramirez, Ricardo	Custodial	SBVC	Custodian	9/2/14	11/2/14	\$15.87	Extension: On call for Sick/Vac Coverage
Rodriguez, Victoria	Custodial	SBVC	Custodian	9/2/14	11/2/14	\$15.87	Extension: On call for Sick/Vac Coverage
Sanchez, Mark C	Custodial	SBVC	Custodian	9/2/14	11/2/14	\$15.87	Extension: On call for Sick/Vac Coverage
Welch Jr, Oliver D	Custodial	SBVC	Custodian	9/2/14	11/2/14	\$15.87	Extension: On call for Sick/Vac Coverage
Martin, Boramy	Food Service	SBVC	Food Service Worker	9/2/14	11/2/14	\$12.71	Extension: Sick / Vac Coverage
Reynolds, Valen L	Food Service	SBVC	Food Service Worker	9/2/14	11/2/14	\$12.71	Extension: On call for Sick/Vac Coverage
Rykbos, Tiffany R	Food Service	SBVC	Food Service Worker	9/2/14	11/2/14	\$12.71	Extension: On call for Sick/Vac Coverage
Dekoekkoek, Laurens W P	Grounds Department	SBVC	Grounds Caretaker	9/2/14	11/2/14	\$15.87	Extension Vacancy. In recruitment.
Moody, Amanda	Office of Student Life	SBVC	Secretary II	5/20/14	6/30/14	20.48*	New: Vacancy (J. Enriquez). Ended Employment. In recruitment.
Moody, Amanda	Office of Student Life	SBVC	Secretary II	7/1/14	9/1/14	21.30*	New: Vacancy (J. Enriquez). Ended Employment. In recruitment.
Heller, Brandon L	STAR Program	SBVC	Secretary I	7/1/14	9/1/14	\$16.69	New: Vacancy (M. Kuhns). Ended Employment. In Recruitment
Fierro, Dorothy N	Student Health Services	SBVC	Clerical Assistant I	7/1/14	7/21/14	\$13.69	New: Vacancy (K. Yarbrough). In recruitment.

Fierro, Dorothy N	Student Health Services	SBVC	Secretary II	7/22/14	9/22/14	\$18.41	New: Vacancy (B. Spalding). Retired. In recruitment.
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\* Indicated pay rate is higher than Step A based in accordance with Administrative Procedure 7245 Short-Term Hourly Employees.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Dr. Jack Miyamoto  
Human Resources Consultant  
PREPARED BY: Dr. Jack Miyamoto  
Human Resources Consultant  
DATE: August 14, 2014  
SUBJECT: Consideration of Approval of Temporary Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the temporary academic appointment of Richard Fleishman, Instructor, Business, CHC, and Daniel O'Hare, Alternative Learning Strategies Coordinator, CHC.

OVERVIEW

Richard Fleishman, Instructor, Business, CHC, 177 days of service, effective August 15, 2014 to June 30, 2015. Academic Salary Schedule, Column D, Step 1, per diem rate of \$287.62. Replacement for Robert O'Toole.

Daniel O'Hare, Alternative Learning Strategies Coordinator, CHC, 200 days of service, effective August 18, 2014. Academic Salary Schedule, Column D, Step 1, per diem rate of \$287.62. Replacement for Robert Brown.

ANALYSIS

All requirements for employment processing have been completed and Human Resources has cleared Richard Fleishman for employment.

BOARD IMPERATIVE

I. Institutional Effectiveness.

FINANCIAL IMPLICATIONS

Included in the 2014-2015 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Dr. Jack Miyamoto, Human Resources Consultant  
PREPARED BY: Dr. Jack Miyamoto, Human Resources Consultant  
DATE: August 14, 2014  
SUBJECT: Consideration of Approval of the Revision to Professional Expert Rates of Pay

RECOMMENDATION

It is recommended that the Board of Trustees approve the revision of the Professional Expert Rates of Pay.

OVERVIEW

The approval of the following positions to the Professional Expert Rates of Pay Schedule:

- **Guardian Scholars and Dreams Liaison**

ANALYSIS

The Guardian Scholars and Dreams Liaison will work with the SBVC Student Services offices in developing and improving the services for the foster youth and AB540 students on campus.

This position will be charged with developing a Guardian Scholars program and develop a network of support for the AB540 students. The major projects will include: development of a Guardian Scholars and Dreamers conference in Spring 2015; developing and organizing follow-up services for foster youth and AB540 students; developing, organizing, and staff training for Guardian Scholars and Dreams Liaisons.

This project will use SSSP/Matriculation funds to develop and improve services for foster youth and AB540 students and to improve communication/marketing of student support services to the SBVC campus and community.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

There is no financial implication to the revision since the funding source is from SSSP/Matriculation.

## PROFESSIONAL EXPERT RATES OF PAY

PROFESSIONAL EXPERT ASSIGNMENT	HOURLY RATE
3D Animator	\$25.00 to \$40.00
Adult Education Planning Grant Coordinator	\$40.00
Assistant Instructor	\$20.00
Background Investigator	\$30.00
Bilingual Translator/Interviewer	\$20.00
Business and Resources Development Consultant	\$60.00
CAHSEE Facilitator	\$50.00
Camera & Lighting Technician	\$10.00 to \$20.00
Clinical Instructor	\$20.00
Content Specialist (FNX)	\$15.00 to \$40.00
Counseling Trainee	\$12.00
Criminal Justice Academy Liaison	\$30.00
<b>Guardian Scholars and Dreams Liaison (Categorical)</b>	<b>\$45.00</b>
Editor (KVCR, FNX, Pledge Drive)	\$18.00 to \$30.00
EMT-1 Skills Laboratory Assistant	\$12.00
Fire Agility Group Leader/Proctor	\$12.50
Fire Agility Instructor	\$30.00
Flight Simulator Repair	\$30.00
Foster Parenting Education	\$45.00
GIS Technician	\$18.00 to \$24.00
Grant Program Assistant (Categorical)	\$35.00
Grant Writer I	\$30.00
Grant Writer II	\$40.00
Grant Writer III	\$55.00
Human Resources Recruiter	\$20.00
Interpreting/Transliterating Level I	\$24.00
Interpreting/Transliterating Level II	\$21.00
Interpreting/Transliterating Level III	\$18.00
Interpreting/Transliterating Level IV	\$15.00
Laboratory Instructor	\$20.00
Mental Health Educator/Counselor Intern	\$35.00
Nurse Practitioner I (1-2 years of SBCCD experience)	\$55.00
Nurse Practitioner II (3-5 years of SBCCD experience)	\$60.00
Nurse Practitioner III (6+ years of SBCCD experience)	\$65.00
Physician	\$30.00
EMT(EMS)/Respiratory Care/Fire Tech	
PE/ASL Specialist	\$30.00



Police Science Facilitator/Instructor	\$35.00
Post Masters Counseling Intern	\$25.00
Primary Instructor	\$25.00
Public Information Specialist	\$60.00
Radiologic Technology Specialist	\$30.00
Respiratory Care Clinical	\$40.00
RTVF Intern I	\$11.00
RTVF Intern II	\$12.00
RTVF Intern III	\$13.00
Safety Facilitator	\$19.00 to \$25.00
Safety Officer	\$22.50
Social Media Specialist (FNX)	\$21.00 to \$25.00
Special Events Planner	\$25.00 to \$35.00
Staff Writer/Photographer	\$16.00 to \$20.00
Tactical Officer/Police	\$28.00
Tactical Officer/Fire	\$23.00
Tech Prep	\$30.00
Training Specialist	\$19.00
TV Closed Captioning	\$10.00 to \$15.00
Veteran's Resource Specialist	\$50.00
Workforce Development/PDC	\$15.00 to \$100.00 or up to 85%
Trainer	of Enrollment or up to 60% of net

PROFESSIONAL EXPERT ASSIGNMENT

SESSION RATE

Foster Parent Host	\$25.00
Musician	\$75.00

DAILY RATE

Evaluator ( <i>per scenario</i> )	\$105.00
Theatre Production Assistant	\$500.00
CPR/Lifeguard Certification Facilitator	\$200.00 to \$300.00
Consultant	\$300.00 to \$500.00

SEMESTER RATE

Faculty Intern	\$600.00
Future Teacher Intern	\$300.00
Grant Assignment	\$300.00
Medical Director (EMT)	\$3,500.00
Medical Director (Respiratory Care)	\$3,000.00

Board Approved: January 17, 2013  
Revised: August 14, 2014

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Dr. Jack Miyamoto  
Human Resources Consultant  
PREPARED BY: Dr. Jack Miyamoto  
Human Resources Consultant  
DATE: August 14, 2014  
SUBJECT: Consideration of Approval of Voluntary Academic Transfer/Reassignment

RECOMMENDATION

It is recommended that the Board of Trustees approve the transfer of Robert Brown to the position of Instructor, English, CHC.

OVERVIEW

Robert Brown, Alternative Learning Strategies Coordinator, CHC, will be placed in the position of Instructor, English, CHC, 177 days, Academic Salary Schedule, Column I, Step 16, per diem \$538.19, effective August 15, 2014. Replacement for Bret Scaliter.

ANALYSIS

Robert Brown has requested, and was granted, consideration for a voluntary transfer/reassignment into the position of Instructor, English at CHC.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2014-2015 budget.

## SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Dr. Jack Miyamoto, Human Resources Consultant  
PREPARED BY: Dr. Jack Miyamoto, Human Resources Consultant  
DATE: August 14, 2014  
SUBJECT: Consideration of Approval to Grant Sabbatical Leaves for the 2015-2016 Academic Year

### RECOMMENDATION

It is recommended that the Board Trustees grant two sabbatical leaves for the 2015-2016 academic year.

### OVERVIEW

If the Board determines to grant any sabbatical leaves for the following year, employees are notified of the number of sabbatical leaves granted by the Board.

### ANALYSIS

The process for awarding sabbatical leaves is based on the bargaining agreement, Article 18, Section H.1.(a) between the District and CTA. The leaves are allocated by campus to conform to the new District budget model. This is a one-year change in the process, and in subsequent years the process will revert back to the process in the bargaining agreement between the District and the CTA. The Sabbatical Leave Committee at each college will evaluate each proposal and forward the applications and recommendations to the District Sabbatical Leave Committee. The District Sabbatical Leave Committee shall forward its recommendations to the Chancellor for review and any recommendation to the Board.

Per the bargaining agreement between the District and the CTA, the recipient of a sabbatical leave must complete a comprehensive written report with specific evaluation of the leave in terms of each of the purposes stated in the original application. The report must identify as clearly as possible the benefits to students of the district that have accrued from the sabbatical leave.

### BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

### FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Bruce Baron, Chancellor  
PREPARED BY: Stacey Nikac, Executive Assistant  
DATE: August 14, 2014  
SUBJECT: Consideration of Approval of Committee Assignments for Representation on Redevelopment Successor Agencies

RECOMMENDATION

It is recommended that the Board of Trustees appoint Larry Strong, Internal Auditor to serve on the RDA Successor Agency Oversight Board for the City of Big Bear; John Grow, Director of Facilities Planning & Construction to serve for the City of Calimesa; and Jose Torres, Director of Fiscal Services to serve for the City of Yucaipa.

OVERVIEW

The District needs to appoint replacement individuals to the oversight boards. This information must be transmitted to the State Chancellor's office. Appointees should participate in one-time training and ongoing staff support. An appointment is needed to replace an outgoing trustee or staff person.

Current assignments are as follows:

City of Big Bear Lake, Ken Couch (to be replaced by Larry Strong)  
City of Calimesa, Charlie Ng (to be replaced by John Grow)  
City of Colton, Dr. Kathleen Henry  
City of Fontana, Bruce Baron  
City of Grand Terrace, Donna Ferracone  
City of Highland, Steve Sutorus  
City of Redlands, Donna Ferracone  
City of Rialto, John Longville  
City of San Bernardino, John Longville  
County of San Bernardino, John Longville  
IVDA Joint, Tim Oliver  
City of Yucaipa, Charlie Ng (to be replaced by Jose Torres)

BOARD IMPERATIVES

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention and Success
- III. Resource Management for Efficiency, Effectiveness and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

No impact to the budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Bruce Baron, Chancellor  
PREPARED BY: Stacey Nikac, Executive Assistant  
DATE: August 14, 2014  
SUBJECT: Consideration of Approval of Conference Attendance

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached conference attendance requests.

OVERVIEW

Individual conference requests for professional growth and staff development for academic and classified staff are submitted by the campuses and the district office.

ANALYSIS

Faculty and staff attend conferences to obtain updated information on policies and procedures in their fields. In addition, conference attendance provides professional growth and staff development.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- III. Resource Management for Efficiency, Effectiveness and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the 2014-2015 budget.

## **DISTRICT**

**NAME:** Alfredo Cruz  
**DEPARTMENT:** KVCR  
**CONFERENCE:** Public Media Development and Marketing Conference 2014  
**DATES:** July 8 – 12, 2014  
**LOCATION:** Denver, CO  
**PURPOSE:** Expand and enhance KVCR's development and marketing strategies such as pledge practices, television research and fundraising around TV-specific programming themes.  
**BENEFIT:** Develop a stronger Development and Marketing department to grow KVCR's self-sustaining efforts.  
**ESTIMATED COST:** \$2,500  
**FUNDING SOURCE:** KVCR Fund TV

**NAME:** Lillian Vasquez, J'honna Acosta, Daniel Adame, Timothy Style  
**DEPARTMENT:** KVCR  
**CONFERENCE:** Autism Initiative Project interviews and film shoot  
**DATES:** August 3 - 9, 2014  
**LOCATION:** Livermore, Oakland, Sacramento and Bakersfield, CA  
**PURPOSE:** As a part of the KVCR Autism Initiative, the film crew will travel to conduct interviews and shoot footage for additional Autism Initiative Project programming.  
**BENEFIT:** To enhance and build the Autism programming for KVCR. Additional funds are sought through the Autism Society and other funding sources to continue quality programming for this initiative.  
**ESTIMATED COST:** \$4,400  
**FUNDING SOURCE:** Autism Initiative and KVCR Educational Foundation

**NAME:** Alan Braggins  
**DEPARTMENT:** Economic Development & Corporate Training  
**CONFERENCE:** Meeting of the Minds  
**DATES:** September 2-4, 2014  
**LOCATION:** Monterey, CA  
**PURPOSE:** Plenary workshops on new Federal Workforce Legislation exposure to the latest innovations in program design.  
**BENEFIT:** Exposure to innovative and best practices  
**ESTIMATED COST:** \$1,652.89  
**FUNDING SOURCE:** ICT/Digital Media Grant

**NAME:** Deanna Trussell Krehbiel  
**DEPARTMENT:** Economic Development & Corporate Training  
**CONFERENCE:** Meeting of the Minds

**DATES:** September 2-4, 2014  
**LOCATION:** Monterey, CA  
**PURPOSE:** Identify emerging concepts and trends in workforce development networking and sharing best practices.  
**BENEFIT:** Exposure to innovative and best practices  
**ESTIMATED COST:** \$ 1,262.49  
**FUNDING SOURCE:** Employment Training Panel

**NAME:** Robert Levesque  
**DEPARTMENT:** Economic Development & Corporate Training  
**CONFERENCE:** Meeting of the Minds  
**DATES:** September 2-4, 2014  
**LOCATION:** Monterey, CA  
**PURPOSE:** Plenary workshops on new Federal Workforce Legislation exposure to the latest innovations in program design.  
**BENEFIT:** Exposure to innovative and best practices  
**ESTIMATED COST:** \$ 1,484.80  
**FUNDING SOURCE:** Employment Training Panel

**NAME:** Jose Torres  
**DEPARTMENT:** Fiscal Services  
**CONFERENCE:** Community College Business Officers 2014/15 Leadership Academy and Annual Conferences  
**DATES:** September 20-24, 2014 & September 19-23, 2015  
**LOCATION:** San Antonio, TX and Las Vegas, NV  
**PURPOSE:** To afford the District Director of Fiscal Services the opportunity to engage in educational sessions specifically tailored to that role. To meet and build relationships with industry colleagues around the country, and discover innovative solutions for SBCCD through networking, education, and the exhibit hall.  
**BENEFIT:** District Director of Fiscal Services will gain specialized professional development through participation in a program designed specifically for business officers at community and technical colleges. Registration fee covers both the 2014 and 2015 Leadership Academy and International Conferences.  
**ESTIMATED COST:** \$4,881  
**FUNDING SOURCE:** Accounting General Fund

**NAME:** Bruce Baron  
**DEPARTMENT:** Chancellor's Office  
**CONFERENCE:** NACCE 2014  
**DATES:** October 12-15, 2014  
**LOCATION:** Phoenix, AZ  
**PURPOSE:** To leverage special programs that support professional development by

tapping into programs such as the Perkins IV Fund for in-service and pre-service programs and the Department of Labor TAACCT that supports travel and registration funding.

**BENEFIT:** To connect in person to NACCE's community and to network with peers to share best practices.

**ESTIMATED COST:** \$2,500

**FUNDING SOURCE:** General Funds - Chancellor's Office

**NAME:** Dianna Jones

**DEPARTMENT:** TESS

**CONFERENCE:** Colleague Studio: Programming Fundamentals Training

**DATES:** September 14-20,2014

**LOCATION:** Redwood City, CA

**PURPOSE:** The course focuses on the basic concepts and use of Colleague Studio for customizing and maintaining Colleague application in the Student records database.

**BENEFIT:** To gain additional knowledge in order to better serve the campuses in their use of the Student records database.

**ESTIMATED COST:** \$4,752.00

**FUNDING SOURCE:** Administrative Applications General Funds

**NAME:** Dianna Jones

**DEPARTMENT:** TESS

**CONFERENCE:** Colleague Studio: Form Development Training

**DATES:** December 16-19, 2014

**LOCATION:** Redlands, CA (on-line course)

**PURPOSE:** The course focuses on the skills required to create stand alone Colleague software applications and to create custom changes according to the District's requirements.

**BENEFIT:** To gain additional knowledge in order to better serve the campuses in their use of the Student records database.

**ESTIMATED COST:** \$1,800.00

**FUNDING SOURCE:** Administrative Applications General Funds

**NAME:** Glen Kuck

**DEPARTMENT:** TESS

**CONFERENCE:** NAFSA: Association of International Educators Region XII Meeting

**DATES:** November 2-7, 2014

**LOCATION:** Portland, OR

**PURPOSE:** To explore opportunities in international education, establish partnerships, learn regulatory issues and find ways to grow enrollment.

**BENEFIT:** To gain additional knowledge in order to grow enrollment in the international student program.



**ESTIMATED COST:** \$2,190.00  
**FUNDING SOURCE:** International Students General Funds

**CHC**

**NAME:** Elizabeth Mealey  
**DEPARTMENT:** Library  
**CONFERENCE:** Internet Librarian 2014  
**DATES:** October 27-30, 2014  
**LOCATION:** Monterey, CA  
**PURPOSE:** To learn about the latest trends in digital resources and how to implement them within the library.  
**BENEFIT:** Opportunities for the library to enrich student access to resources and broaden research skills.  
**ESTIMATED COST:** \$1,850.00  
**FUNDING SOURCE:** Library General Fund

**NAME:** Richard Hogrefe and Patricia Menchaca  
**DEPARTMENT:** STEM Pathways  
**CONFERENCE:** Transforming STEM Higher Education-Network for Academic Renewal  
**DATES:** November 6-8, 2014  
**LOCATION:** Atlanta, GA  
**PURPOSE:** This conference will strategically address several dimensions of STEM higher education reform, including innovation and effective approaches to undergraduate STEM teaching and learning.  
**BENEFIT:** This conference will provide an opportunity to meet with experts and leaders in the field to remain current on research and best practices.  
**ESTIMATED COST:** \$1950.00 each  
**FUNDING SOURCE:** STEM Pathways Grant

**NAME:** Richard Hogrefe, Ernesto Rivera, Patricia Menchaca, Emily Spencer  
**DEPARTMENT:** STEM Pathways  
**CONFERENCE:** STEMtech 2014  
**DATES:** November 9-12, 2014  
**LOCATION:** Denver, CO  
**PURPOSE:** STEMtech is an international conference focused on increasing student success in science, technology, engineering, and mathematics (STEM) courses. Over 400 sessions emphasizing improving STEM education, better aligning educational systems, and addressing the local workforce needs.  
**BENEFIT:** This conference will provide an opportunity to meet with experts and

leaders in the field to remain current on research and best practices.  
**ESTIMATED COST:** \$1,950.00 each  
**FUNDING SOURCE:** STEM Pathways Grant

**SBVC**

**NAME:** Nicole Williams  
**DEPARTMENT:** Instruction Office  
**CONFERENCE:** 2014 Curriculum Institute  
**DATES:** July 10 – July 12, 2014  
**LOCATION:** San Jose, CA  
**PURPOSE:** Curriculum committee colleagues discuss and share information pertaining to State regulations and development of Curricunet.  
**BENEFIT:** The discussions and information is valuable to the District in order to be in compliance with regard to curriculum and to develop strategies for implementing as efficiently and effectively as possible at SBVC.  
**ESTIMATED COST:** \$1, 070.50  
**FUNDING SOURCE:** Professional Development and Instruction Office general funds

**NAME:** Melinda Fogle-Oliver  
**DEPARTMENT:** Arts & Humanities/Theatre Arts  
**CONFERENCE:** Association for Theatre in Higher Education Conference  
**DATES:** July 24 – 27, 2014  
**LOCATION:** Scottsdale, Arizona  
**PURPOSE:** Faculty will meet and network with theatre educators and practitioners from around the world.  
**BENEFIT:** Faculty will represent our district and develop professional relationships. Faculty will also learn new teaching methodology that can be used in the classroom.  
**ESTIMATED COST:** Time-Only  
**FUNDING SOURCE:** None

**NAME:** Susan Bangasser  
**DEPARTMENT:** Science  
**CONFERENCE:** Circle Conference  
**DATES:** September 10 – 13, 2014  
**LOCATION:** St. Louis, Missouri  
**PURPOSE:** The conference focuses on cognitive learning principles applied to Science Technology Engineering and Mathematics (STEM) disciplines.  
**BENEFIT:** The division dean will obtain information to share with faculty.  
**ESTIMATED COST:** \$1,113.35  
**FUNDING SOURCE:** HSI STEM (Hispanic Serving Institution Science Technology Engineering and Mathematics) Pass Go Grant Fund

**NAME:** Marc Donnhauser  
**DEPARTMENT:** Mathematics, Business & Computer Technology  
**CONFERENCE:** Supplemental Instruction Supervisor Training  
**DATES:** September 14-16, 2014  
**LOCATION:** Kansas City, Missouri  
**PURPOSE:** The supervisor training will benefit the expansion of the supplemental instruction program implemented within Math and Science courses.  
**BENEFIT:** To expand insight and offer support to enhance the success of the supplemental instruction program across disciplines.  
**ESTIMATED COST:** \$1,735.00  
**FUNDING SOURCE:** HSI STEM (Hispanic Serving Institution Science Technology Engineering and Mathematics) Pass Go Grant Fund

**NAMES:** Algie Au  
**DEPARTMENT:** Biology/Science Division  
**CONFERENCE:** Association for the Advancement of Sustainability in Higher Education (AASHE) Conference and Expo  
**DATES:** October 26-29, 2014  
**LOCATION:** Portland, OR  
**PURPOSE:** Expand my connection with other community college faculty in developing activities, strategies concerning sustainability practices inside and outside of the classrooms.  
**BENEFIT:** By attending Ms. Au anticipate to further develop leadership initiatives that can help our district and college move into a more sustainable environment and foster future sustainable practices (including curriculum design, learning outcomes, new innovations, etc.)  
**ESTIMATED COST:** \$1,411.00  
**FUNDING SOURCE:** President's General Fund which will be reimbursed at a later date by a journal entry from the Chancellor's General Fund.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Bruce Baron, Chancellor  
PREPARED BY: Bruce Baron, Chancellor  
DATE: August 14, 2014  
SUBJECT: Consideration of Approval of District/College Expenses

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached requests for District/College Expenses.

OVERVIEW

Individual requests are submitted to fund expenses related to various functions planned for the colleges and district office.

BOARD IMPERATIVE

IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the 2014-2015 budget.

## **DISTRICT**

**EVENT:** Coffee with a Cop  
**DATES:** September 03, 2014  
September 09, 2014  
September 10, 2014  
February 3, 2015  
February 4, 2015  
February 5, 2015  
**AMOUNT:** \$1,488.64  
**ITEM:** Refreshments  
Sponsored by District Police in order to meet with students, staff and Faculty in a friendly atmosphere where they can discuss any concerns or issues involving safety.  
**FUNDING SOURCE:** Police Department General Funds

## **CHC**

**EVENT:** Fall 2014 Transfer Fair  
**DATES:** September 16, 2014  
**AMOUNT:** \$500.00  
**ITEM:** Refreshments and Supplies  
Sponsored by the Transfer Center, the Transfer Fair is intended to provide an opportunity for students to meet with public, private and out-of-state universities at CHC. Exposure to a variety of institutions as well as making a connection with the representatives will assist students with obtaining admissions information, getting their questions answered, and ultimately transferring to a 4-year institution.  
**FUNDING SOURCE:** Transfer Center General Fund

## **SBVC**

**EVENT:** SBVC's Puente End of the Year Event at UCR  
**DATES:** May 12, 2014  
**AMOUNT:** \$1,580.70  
**ITEM:** Refreshments  
Sponsored by the Puente Project, this End of the Year Event was held to congratulate students (Class of 2013-2014) for completing the Puente Project. There was approximately 115 people including students and their families, Puente Mentors and both SBVC and UCR Administrators. The department thought this item was submitted on April 8, 2014 to their VP office for submission to the May 10<sup>th</sup> board

date. The VP office records do not reflect this expense item received by their office. On May 8, 2014, while the office was checking the board agenda it was discovered this item did not make it to the May 10<sup>th</sup> board meeting.

**FUNDING SOURCE:** Puente Project Categorical Funds.

**EVENT:** Mandatory Athletic Compliance Meeting

**DATES:** August 19, 2014

**AMOUNT:** \$700.00

**ITEM:** Refreshments and Supplies

The Mandatory Athletic Compliance Meeting is required annually for all head coaches, assistant coaches, volunteer coaches, administrators and staff within the Athletics department to discuss updates in policies and procedures with California Community College Athletic Association (CCCAA.) Anticipated attendance is approximately 60 faculty and staff.

**FUNDING SOURCE:** Athletics trust account

**EVENT:** Week of Welcome

**DATES:** August 20, 2014

**AMOUNT:** \$2,000.00

**ITEM:** Rental Equipment, Supplies and Refreshments

Sponsored by the Associated Student Government, this event will be aimed at encouraging students to share in a survey of what they would like to see happen on their campus in exchange for a free snow cone during the first week of the fall semester. Anticipated attendance is 600 students.

**FUNDING SOURCE:** Associated Student Government Body Fund.

**EVENT:** SBVC Water Supply Technology (WST) Booth and Table Sponsorship for 2014 San Bernardino County Water Conference, California State University San Bernardino

**DATES:** August 22, 2014

**AMOUNT:** \$1174.00

**ITEM:** Booth and Municipality Table Sponsorship

The conference enables the public to engage with business, community and civic leaders to discuss issues such as the state's water resources, the supply versus demand situation, financing and the next steps in dealing with these issues. Melita Caldwell-Betties, WST Faculty, and Peggy Weber, WST Student Services Technician, will also be attending the event (time-only.)

**FUNDING SOURCE:** National Science Foundation "Bridging the Water Divide" grant fund

**EVENT:** Culinary Arts BBQ Fundraiser

**DATES:** August 27, 2014

**AMOUNT:** \$800.00

**ITEM:** Refreshments  
Sponsored by the Culinary Arts, the BBQ fundraiser will aim to raise monies for the Culinary Arts Club. Funds will be used to purchase textbooks, school materials, and sponsor club related field trips. Anticipated attendance is 200 students, faculty and staff. Chef Stacy Meyer will serve as chaperone for this event.

**FUNDING SOURCE:** Student Clubs & Trust/Culinary Arts Club Account.

**EVENT:** California Surf Museum Field Trip  
**DATES:** August 30, 2014  
**AMOUNT:** \$249.77  
**ITEM:** Admission Fees, Refreshments and Transportation  
Sponsored by the History Club, this event aims to expand appreciation of local history, support local museums, and knowledge of the community and the history behind it. The History Club at SBVC wants to take advantage of any opportunity to build cooperation with local entities that embrace the history around us. The California Surf Museum serves as an international repository and resource center on the lifestyle sport of surfing through capturing, preserving, and chronicling its art, culture and heritage for the education and enjoyment of future generations. Anticipated attendance is 7 students and one faculty advisor. Dr. Jeffery Demsky will serve as the chaperone for this event.

**FUNDING SOURCE:** Student Clubs & Trust/History Club Account.

**EVENT:** Teach-A-Rama 2014  
**DATES:** September 20, 2014  
**AMOUNT:** \$700.00  
**ITEM:** Refreshments and Supplies  
Sponsored by the Office of Instruction at San Bernardino Valley College working in partnership with representatives from the National Sorority of Phi Delta Kappa, Inc., Delta Rho Chapter the far Western Region Teach-a-Rama 2014 is scheduled for September 20, 2014, 7:30am -12:30pm in the Business Conference Room Center. The theme this year is "THROUGH THE LOOKING GLASS: Taking a Closer Look at Factors Currently Impacting Classroom." The keynote speaker will be Dr. Louie Rodriguez author of "The Time Is Now". Anticipated attendance is approximately 200 community members, faculty and staff.

**FUNDING SOURCE:** Instruction Office general fund

**EVENT:** District English Learner Advisory Committee (DELAC) Parent Education  
**DATES:** September 26, 2014  
**AMOUNT:** \$1,065.44  
**ITEM:** Refreshments  
Sponsored by the Counseling and Matriculation Office, this event will

allow parents from the San Bernardino City Unified and Colton Joint Unified School Districts to attend an orientation to discuss educational opportunities and support services available at SBVC. Anticipated attendance is approximately 150 students and parents.

**FUNDING SOURCE:** Matriculation Categorical Fund.

**EVENT:** Puente Noche de Familia (Family Night)

**DATES:** October 8, 2014

**AMOUNT:** \$200.00

**ITEM:** Decorations and Supplies

Sponsored by the Puente project, this event serves as an introduction to college life for the parents/significant others of our current Puente students, many of whom are first generation college students. This is also an effort to enhance family support by increasing their understanding of the Puente Project, the community college system, and the time and energy that students must be committed to in order to succeed academically. Anticipated attendance is approximately 62 students, mentors and faculty.

**FUNDING SOURCE:** Puente Project General Fund.

**EVENT:** Southern California Puente Motivational Conference

**DATES:** October 18, 2014

**AMOUNT:** \$1,449.40

**ITEM:** Bus Rental

Sponsored by the Puente Project and the UC system, this event is scheduled for all Puente students in Southern California to attend and is mandatory. University representatives are present to meet with students, and workshops are scheduled to introduce Puente students to the transfer process. The only cost to SBVC is transportation, as workshops, lunch, etc. are all paid for by the hosting university. The anticipated attendance will be 32 students and faculty. The chaperones for this event will be Laura Gomez and Alma Lopez.

**FUNDING SOURCE:** Puente Project Categorical Fund and Puente Project General Fund.

**EVENT:** Puente Mentor Training Q & A Session

**DATES:** November 12, 2014

**AMOUNT:** \$175.00

**ITEM:** Refreshments

Sponsored by the Puente project, Puente mentors who are volunteer professionals from the community and from on campus will convene to receive an update and overview of the expectations involving the Mentoring Component of the Puente Program. This will be facilitated by SBVC's Puente Team and will afford the mentors an opportunity to meet one another, to receive a Mentor Handbook, and to ask any pertinent questions involving their role as a mentor to a current Puente



student. Anticipated attendance is approximately 35 Puente Project mentors.

**FUNDING SOURCE:** Puente Project General Fund.

**EVENT:** Visit to the Museum of Tolerance Field Trip (Los Angeles)

**DATES:** April 3, 2015

**AMOUNT:** \$1,728.56

**ITEM:** Bus Rental and Tickets

Sponsored by the Puente Project, the students will travel on a field trip by bus from SBVC to Los Angeles to visit the Museum of Tolerance where the Puente students and the Puente Team will receive a tour and gain an appreciation for making a difference when injustices occur. This interactive learning experience will result in the students writing a reaction/response paper where they will discuss the reasons for cultivating a higher level of tolerance. An additional highlight will be scheduling a lecture presented by a Holocaust survivor as part of the tour. Anticipated attendance is approximately 32 students and faculty members. The chaperones for this event will be Laura Gomez and Alma Lopez.

**FUNDING SOURCE:** Puente Project Categorical Fund and Puente Project General Fund.

**EVENT:** UCLA Visit to attend Student Transfer, Outreach, Mentoring Program (STOMP) Conference

**DATES:** April 24, 2015

**AMOUNT:** \$1,400.18

**ITEM:** Bus Rental

Sponsored by the Puente Project, students will travel to experience an on-site campus visit to UCLA for a campus tour and to participate in the Annual STOMP Conference. Students will be received by an outreach representative and be provided with an opportunity to expand their options beyond the local community of San Bernardino. For many students, this will be a first opportunity to set foot on a major university campus that is world renowned. Anticipated attendance is approximately 32 students and faculty. The chaperones for this event will be Laura Gomez and Alma Lopez.

**FUNDING SOURCE:** Puente Project Categorical Fund and Puente Project General Fund.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Bruce Baron, Chancellor  
PREPARED BY: Stacey Nikac, Executive Assistant  
DATE: August 14, 2014  
SUBJECT: Consideration of Approval of Individual Memberships

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached request for individual memberships.

OVERVIEW

Individual memberships related to job duties are submitted when institutional memberships are not available.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the 2014-2015 budget.

**DISTRICT**

**NAME:** Matthew Isaac  
**MEMBERSHIP:** California Association for Local Economic Development  
**PURPOSE:** Resources for Economic Development Training Programs  
**AMOUNT:** \$80.00  
**FUNDING SOURCE:** Community Service Program Funds

**CHC**

**NAME:** Dr. Rebecca Warren-Marlatt  
**MEMBERSHIP:** California Community College Chief Student Services Officer Association  
**PURPOSE:** This membership is required in order to participate in the association and attend annual conferences. Dr. Warren-Marlatt is a member of the Board of Directors for the California Community Colleges Student Services Officers Association.  
**AMOUNT:** \$300.00  
**FUNDING SOURCE:** Student Services General Fund

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Business & Fiscal Services  
PREPARED BY: Steven J. Sutorus, Business Manager  
DATE: August 14, 2014  
SUBJECT: Consideration of Approval of Professional Services Contracts/Agreements

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached list of Professional Services contracts/agreements.

OVERVIEW

In accordance with Board policy 6340, Section A, Sub-section 3, the attached list of contracts for Professional Services, Consultants and Legal Services is submitted for approval.

ANALYSIS

The attached list of contracts, agreements and their associated purchase orders are for fiscal audits, legal services, consultants and other professional services that are needed by the District. Unless otherwise noted the amount shown for multi-year agreements is the projected total amount for the full contract period. Any changes to these amounts will be submitted for board ratification and/or approval.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The contracts/agreements on the attached list are budgeted for via purchase orders.

# *Contracts for Approval*

*Scheduled Board Date 8/14/2014*

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## *Contract Type*

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b>Legal</b>				
AlvaradoSmith, APC	(10559) Legal services for Bond construction program: Rate schedule - Attorneys \$240-\$580 per hour, Associates \$250 per hour, and Shareholders \$325 per hour Term: 7/1/2014 - 6/30/2015 Funding Source: General Funds	Chancellor/SBCCD	\$15,000.00	SSutorus
Morita, Dennis H, APC	(10615) Provide legal services as a hearing officer Term: 7/1/2014 - 6/30/2015 Funding Source: General Funds	Human Resources/SBCCD	\$5,000.00	SSutorus

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***SubTotal for Legal: 2***

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## *Legal - Investigations*

C.E.G. Investigations	(10572) Hearing Appeals Officer as required under California Vehicle Code 40215 and 21113(a); all calls are a three hour minimum at \$60.00 plus expenses Term: 7/1/2014 - 6/30/2015 Funding Source: General Funds	Police/SBCCD	\$1,500.00	SSutorus
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***SubTotal for Legal - Investigations: 1***

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## *Professional Services*

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
ADF - Networking Consultancy, Inc	(10597) Provide consulting services and assistance in procurement program outreach Term: 7/1/2014 - 6/30/2015  Funding Source: General Funds	Chancellor/SBCCD	\$82,000.00	SSutorus
Bowen, Krystal	(10566) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring; Per rate schedule; funded through Alternative Text grant Term: 7/1/2014 - 6/30/2015 Funding Source: State Grant	ATPC/SBCCD	\$20,000.00	SSutorus
Dupray, Elizabeth	(10586) Crisis intervention oriented psychotherapy sessions Term: 7/1/2014 - 6/30/2015 Funding Source: Student Health Fee	Health Services/CHC	\$19,000.00	SSutorus
Lopez, Lona	(10567) Braille transcribing and/or embossing services to cover any or all of the following: Transcription of text books covering all subjects; these services may also include technical assistance, proofing, final production, and trainee mentoring; Per rate schedule; funded through Alternative Text grant Term: 7/1/2014 - 6/30/2015 Funding Source: State Grant	ATPC/SBCCD	\$20,000.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
School Services of California, Inc	(10620) Legislative advocacy service for the the District for fiscal year 2014/2015 Term: 7/1/2014 - 6/30/2015 Funding Source: General Funds	Fiscal Services/SBCCD	\$27,710.00	SSutorus

***SubTotal for Professional Services: 5***

***Grand Total Contracts for Board Date 8/14/2014: 8***

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Business & Fiscal Services  
PREPARED BY: Steven J. Sutorus, Business Manager  
DATE: August 14, 2014  
SUBJECT: Consideration of Approval of Routine Contracts/Agreements and Memorandums of Understanding

RECOMMENDATION

It is recommended that the Board of Trustees ratify the attached list of routine contracts/agreements and memorandums of understanding.

OVERVIEW

In accordance with Board policy 6340, the attached list is submitted for Board ratification and/or approval.

ANALYSIS

The attached list of contracts, agreements and their associated purchase orders are routine, customary and necessary for the on-going operations of the District. Unless otherwise noted the amount shown for multi-year agreements is the projected total amount for the full contract period. Any changes to these amounts will be submitted for board ratification and/or approval.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The contracts/agreements/memorandums of understanding on the attached list are budgeted for via purchase orders.



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***Routine Contracts and Agreements******Scheduled Board Date 8/14/2014***

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***Contract Type***

<b><i>Firm</i></b>	<b><i>Purpose and Information</i></b>	<b><i>Department / Location</i></b>	<b><i>Amount</i></b>	<b><i>Signed</i></b>
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**ASB Discount Program**

Cheezy Pizza	(10574) 15% Discount on regular price items with valid ASB card Term: 7/1/2014 - 6/30/2015  Funding Source: N/A	Student Life/SBVC		SSutorus
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***SubTotal for ASB Discount Program: 1***

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**Broadcasting Rights**

Kennedye, Charles dba INM	(10594) Rights for programs "Idle No More Oklahoma City", "Idle No More Oklahoma City Short" and "Idle No More Oklahoma State Capital" Term: 7/1/2014 - 6/30/2017  Funding Source: N/A	FNX/KVCR		SSutorus
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Navajo Nation	(10622) Broadcast license agreement for the airing of FNX on other PBS and privately owned stations; no charge to contractor Term: 6/1/2014 - 5/31/2015  Funding Source: N/A	FNX/KVCR		SSutorus
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<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>Broadcasting Rights</u></b>					
	Utah Education Network	(10638) Broadcast license agreement for the airing of FNX on other PBS and privately owned stations; no charge to contractor Term: 7/1/2014 - 6/30/2019  Funding Source: N/A	FNX/KVCR		SSutorus
<b><i>SubTotal for Broadcasting Rights: 3</i></b>					
<b><u>Clinicals</u></b>					
	Ontario, City of, Fire Department	(10624) Clinical site for EMS program participants; No cost to District Term: 7/1/2014 - 6/30/2015  Funding Source: N/A	Program Development/CHC		SSutorus
<b><i>SubTotal for Clinicals: 1</i></b>					
<b><u>General</u></b>					
	Allied Storage Containers Inc	(10561) Rental of four 8' x 40' Swing Space Storage Containers from July 2014 to September 2014 for the Auditorium Renovation project at SBVC. Equipment ID Numbers; 883284-0, 580018-4, 580067-2, 882871-3; monthly rent is \$75.00 each plus tax for a cost of \$324.75 per month Term: 5/6/2013 - 9/30/2014  Funding Source: Bond Funded	Kitchell/SBCCD	\$6,495.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>General</u></b>				
Allied Storage Containers Inc	(10560) Rental of two 8' x40' Storage Containers; Equipment Numbers: 5043440, 412472-7 at a cost of \$85.00 each per month plus tax for monthly total of \$183.60 Term: 5/28/2013 - 6/30/2015  Funding Source: Bond Funded	Kitchell/SBCCD	\$7,111.50	SSutorus
Allied Storage Containers Inc	(10562) Rental of two 8'x 20' Swing Space Storage Containers for furniture and equipment from women's gym at SBVC. Equipment Numbers; 221155-4, 229698-6; Monthly rent is \$55.00 each plus tax for a total of \$119.35 per month Term: 6/1/2014 - 11/30/2016  Funding Source: Bond Funded	Kitchell/SBCCD	\$2,482.13	SSutorus
America's Xpress Rent A Car	(10641) Rental - Districtwide on-demand eight passenger van rental as needed by departments; Each department pays for own rental period at a cost of \$105.82 per day Term: 7/1/2014 - 6/30/2015  Funding Source: Grant & General Fund	Business Services/SBCCD	\$80,000.00	SSutorus
Armada Towing Service	(10565) On-demand tow service for District Police Department; not to exceed amount set at \$500.00 Term: 7/1/2014 - 6/30/2015  Funding Source: General Funds	Police/SBCCD	\$500.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>General</u></b>					
	Arnel Compressor	(10660) Installation of two Poly Sep Oil Water Separators at SBVC Tech Building Term: 8/1/2014 - 8/31/2014  Funding Source: General Funds	Maintenance/SBVC	\$4,606.01	08012014
	Barraza, Jeff	(10603) Performance - DJ Services for SBVC Welcome Day event Term: 8/13/2014 - 8/13/2014  Funding Source: Matriculation	Counseling/SBVC	\$375.00	SSutorus
	Best Golf Carts, Inc	(10581) On-demand maintenance and repairs of District owned golf carts Term: 7/1/2014 - 6/30/2015  Funding Source: Grant & General Fund	Business Services/SBCCD	\$20,000.00	SSutorus
	Bio-Tox Laboratories, Inc	(10571) On-demand laboratory tests; blood and alcohol screening Term: 7/1/2014 - 6/30/2015  Funding Source: General Funds	Police/SBCCD	\$200.00	SSutorus
	Blackboard	(10557) Help desk service for students and staff Term: 7/1/2014 - 6/30/2015  Funding Source: General Funds	TESS/SBCCD	\$197,415.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>General</u></b>				
Brian's Bee Removal Service	(10569) On-demand bee removal services, includes all required steps for hive removal Term: 7/1/2014 - 6/30/2015  Funding Source: General Funds	Maintenance/CHC	\$500.00	SSutorus
CEPA Operations, Inc	(10577) Provide annual testing and certification for CHC Science lab fume hoods Term: 7/1/2014 - 8/30/2015  Funding Source: General Funds	Maintenance/SBCCD	\$630.00	SSutorus
Cintas First Aid & Safety	(10575) On-demand first aid kit supplies replenishment Term: 7/1/2014 - 6/30/2015  Funding Source: General Funds	Police/SBCCD	\$800.00	SSutorus
City News Group, Inc	(10576) Half page advertisement to promote CHC and SBVC programs Term: 7/17/2014 - 8/7/2014  Funding Source: General Funds	Chancellor/SBCCD	\$925.40	SSutorus
CPR1	(10658) Medical Director Oversight fee Term: 7/1/2014 - 6/30/2015  Funding Source: General Funds	District M&O/SBCCD	\$780.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>General</u></b>					
	Direct Connection	(10584) Fundraising mailing campaign to 47,230 households Term: 7/1/2014 - 12/31/2014  Funding Source: KVCR - Foundation	KVCR/KVCR	\$13,617.20	SSutorus
	Direct Connection	(10583) Printing of letterhead and envelopes for KVCR fundraising campaign Term: 7/1/2014 - 12/31/2014  Funding Source: KVCR - Foundation	KVCR/KVCR	\$5,238.55	SSutorus
	DS Waters of America, Inc	(10585) Bi-weekly drinking water delivery for staff at District Police Term: 7/1/2014 - 6/30/2016  Funding Source: General Funds	Police/SBCCD	\$1,700.00	SSutorus
	Environmental Management Technologies	(10589) On-demand hazardous waste and material pickup Term: 7/1/2014 - 6/30/2015  Funding Source: General Funds	Maintenance/CHC	\$7,500.00	SSutorus
	Goddard's/Nazco Service	(10590) Rental - Portable toilet service for three months for 2014 Football season home games and for three months for 2015 Baseball season home games Term: 8/27/2014 - 6/30/2014  Funding Source: General Funds	Athletics/SBVC	\$1,140.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>General</u></b>				
H & L Charter Co, Inc	(10654) Bus rental for football game to Glendale Community College Term: 9/20/2014 - 9/20/2014  Funding Source: General Funds	Athletics/SBVC	\$2,060.00	SSutorus
H & L Charter Co, Inc	(10655) Bus rental for football game to Mt San Jacinto College Term: 9/27/2014 - 9/27/2014  Funding Source: General Funds	Athletics/SBVC	\$1,751.00	SSutorus
H & L Charter Co, Inc	(10653) Bus rental for football game to Santa Barbara City College Term: 9/16/2014 - 9/16/2014  Funding Source: General Funds	Athletics/SBVC	\$2,880.00	SSutorus
H & L Charter Co, Inc	(10657) Bus rental for football game to Southwestern College Term: 11/8/2014 - 11/8/2014  Funding Source: General Funds	Athletics/SBVC	\$2,575.00	SSutorus
H & L Charter Co, Inc	(10656) Bus rental for football game to Victor Valley College Term: 10/18/2014 - 10/18/2014  Funding Source: General Funds	Athletics/SBVC	\$1,751.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>General</u></b>				
Horizon Water	(10591) Bottled water services and hot/cold coolers Term: 7/1/2014 - 6/30/2015  Funding Source: General Funds	Health Services/CHC	\$500.00	SSutorus
John Deere Green Tech	(10593) On-demand service and repair on Rain Master Central Control System Term: 7/1/2014 - 6/30/2015  Funding Source: General Funds	Maintenance/CHC	\$4,500.00	SSutorus
Jose's Mexican Food	(10652) Catering for Fall 2014 Calworks workshop Term: 8/14/2014 - 8/14/2014  Funding Source: CalWorks	Calworks/CHC	\$773.82	SSutorus
Kona Ice Riverside	(10604) Provide snow cones to students for week of welcome event at SBVC; funded through ASB-General fund trust account Term: 8/20/2014 - 8/20/2014  Funding Source: Trust Account	Student Life/SBVC	\$900.00	SSutorus
Law Enforcement Medical	(10595) Blood Draw Services for District Police Department Term: 7/1/2014 - 6/30/2015  Funding Source: General Funds	Police/SBCCD	\$200.00	SSutorus



<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>General</u></b>					
	Liebert Cassidy Whitmore	(10598) Service - Human Resources management training sessions Term: 7/1/2014 - 6/30/2015  Funding Source: General Funds	Human Resources/SBCCD	\$3,250.00	SSutorus
	LiveTimeNet Global Communications Inc.	(10596) IP Video purchase agreement for FNX to be aired Term: 7/1/2014 - 6/30/2017  Funding Source: KVCR - FNX Grant	FNX/KVCR	\$19,400.00	SSutorus
	Lortondata	(10605) Quarterly processing of KVCR donor files for changes and updating Term: 7/1/2014 - 6/30/2015  Funding Source: KVCR - Foundation	TV & FM/KVCR	\$336.00	SSutorus
	Macias, Anthony	(10606) Speaker Topic "Chicano Music and Chicano Expressive Culture" Term: 9/24/2014 - 9/24/2014  Funding Source: General Funds	Arts & Lecture/SBVC	\$500.00	SSutorus
	Magnum Range Inc	(10608) Firearm range services for District Police Officers Term: 7/1/2014 - 6/30/2015  Funding Source: General Funds	Police/SBCCD	\$1,500.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>General</u></b>				
Manufacturing Skills Standards Council (MSSC)	(10614) Provide e-learning modules and/or certified logistics associate examinations; funded through Job Development Incentive grant Term: 5/5/2014 - 6/30/2014  Funding Source: State Grant	PDC/SBCCD	\$2,500.00	SSutorus
Ohlone CCD	(10621) Cisco Networking Academy operational support; funded through Cisco program Term: 7/1/2014 - 6/30/2015  Funding Source: Contracted	Science/CHC	\$300.00	SSutorus
Party Plus Rentals	(10651) Rental of canopies; includes set up and take down for Welcome Day event Term: 8/13/2014 - 8/14/2014  Funding Source: Matriculation	Counseling/SBVC	\$2,213.72	SSutorus
Pepe's Towing Service	(10625) On-demand tow service for District Police Department Term: 7/1/2014 - 6/30/2015  Funding Source: General Funds	Police/SBCCD	\$500.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>General</u></b>					
	Purple Relay Services	(10602) Provide relay accounts for deaf and hard of hearing students, faculty and/or employees; no cost to District Term: 7/1/2014 - 6/30/2015  Funding Source: N/A	Administrative Services/SBVC		SSutorus
	Rayne Water Conditioning	(10626) Water treatment services for Biology Laboratory classrooms Term: 7/1/2014 - 6/30/2015  Funding Source: General Funds	Biology/CHC	\$687.00	SSutorus
	Rayne Water Conditioning	(10628) Water treatment services for chemistry Term: 7/1/2014 - 6/30/2015  Funding Source: General Funds	Chemistry/CHC	\$603.00	SSutorus
	Rayne Water Conditioning	(10627) Water treatment services for microbiology Term: 7/1/2014 - 6/30/2015  Funding Source: General Funds	Microbiology/CHC	\$732.00	SSutorus
	Reader Magazine	(10629) Advertisement to promote CHC programs in the Redlands, Yucaipa, Banning and Beaumont area magazine Term: 8/1/2014 - 10/31/2014  Funding Source: General Funds	Marketing/CHC	\$2,010.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>General</u></b>					
	Reader Magazine	(10607) Half page advertisement to promote SBVC programs in the San Bernardino and Highland area magazine Term: 8/1/2014 - 10/31/2014  Funding Source: General Funds	Marketing/SBVC	\$1,650.00	SSutorus
	Red Star Fire Protection	(10630) Annual fire hydrant and sprinkler testing with reports Term: 7/1/2014 - 6/30/2015  Funding Source: General Funds	Maintenance/CHC	\$1,200.00	SSutorus
	Redlands, City of	(10600) Filming Permit - Photography/filming permit for KVCR's recording of events at the Redlands Bowl; at no cost to District Term: 7/8/2014 - 8/15/2014  Funding Source: N/A	TV/KVCR		SSutorus
	Regalado, Maureen	(10632) Provide assistance in developing an introductory course on the history and appreciation of architecture Term: 7/1/2014 - 12/31/2014  Funding Source: General Funds	Art/CHC	\$500.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>General</u></b>				
Rise Interpreting, Inc	(10631) Sign language interpreting services for ASL courses Term: 7/1/2014 - 6/30/2015  Funding Source: General Funds	Arts/CHC	\$5,200.00	SSutorus
Rodriguez, Andrew	(10650) Provide dance lessons to faculty and staff Term: 8/18/2014 - 4/30/2015  Funding Source: General Funds	Arts & Lecture/SBVC	\$3,100.00	SSutorus
Shred-It	(10633) On-demand document shredding service Term: 7/1/2014 - 6/30/2015  Funding Source: General Funds	Police/SBCCD	\$500.00	SSutorus
Sunstate Equipment Company	(10634) On demand heavy equipment rentals Term: 7/1/2014 - 6/30/2015  Funding Source: General Funds	Maintenance/CHC	\$229.00	SSutorus
Symons Emergency Specialist, Inc	(10635) Stand-by event emergency services for home football games Term: 9/13/2014 - 11/15/2014  Funding Source: General Funds	Athletics/SBVC	\$2,000.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>General</u></b>				
Texthelp Systems Inc	(10637) Software license for reading and writing assistance programs for students with disabilities Term: 7/1/2014 - 6/30/2015  Funding Source: DSP&S	DSP&S/CHC	\$1,250.00	SSutorus
Three Peaks Corp	(10550) Building Improvement of interior space; conversion of classroom space into office spaces Term: 7/8/2014 - 9/30/2014  Funding Source: General Funds	Administrative Services/SBVC	\$28,915.00	SSutorus
Vision Maker Media	(10639) Programming acquisition rights for "Seasoned with Spirit" Term: 7/1/2014 - 6/30/2019  Funding Source: KVCR - CPB Grant - TV	FNX/KVCR	\$3,000.00	SSutorus
Yucaipa Valley Golf Club	(10642) Rental of golf course for physical education courses Term: 7/1/2014 - 6/30/2015  Funding Source: General Funds	Physical Education/CHC	\$20,000.00	SSutorus
<b><i>SubTotal for General: 57</i></b>			<b><i>\$471,982.33</i></b>	

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>Income - Facilities Use</u></b>					
	5 Meter Water Polo Camps	(10556) Use of pool for water polo camp Term: 8/9/2014 - 8/10/2014  Funding Source: N/A	Administrative Services/CHC	\$3,400.00	SSutorus
<b><i>SubTotal for Income - Facilities Use: 1</i></b>				<b><i>\$3,400.00</i></b>	
<b><u>Income - General</u></b>					
	Riverside, County of	(10616) CHC to provide child care to child of Richcreek, Lisa A Term: 8/1/2014 - 6/30/2015  Funding Source: N/A	Child Care Center/CHC	\$7,007.00	SSutorus
<b><i>SubTotal for Income - General: 1</i></b>				<b><i>\$7,007.00</i></b>	
<b><u>Income - Grant</u></b>					
	CCC Chancellor's Office	(10088) AB86 Adult Education Consortium Planning Grant Term: 3/20/2014 - 6/30/2015  Funding Source: N/A	Grants/SBVC	\$366,883.00	SSutorus
	Foundation for California CC	(9472) Grant - Youth Empowerment Strategies for Success - Independent Living Program (YESS-ILP); amendment to extend grant time to 06/30/2015 Term: 7/1/2013 - 6/30/2015  Funding Source: N/A	Calworks/SBVC	\$22,500.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>Income - Grant</u></b>					
<b><i>SubTotal for Income - Grant: 2</i></b>				<b><i>\$389,383.00</i></b>	
<b><u>Income - Underwriter</u></b>					
Mediassociates	(10617) Underwriter agreement for programs "Morning Edition, All Things Considered, and Market Place" Term: 7/14/2014 - 9/1/2014  Funding Source: N/A	FM/KVCR		\$15,000.00	SSutorus
<b><i>SubTotal for Income - Underwriter: 1</i></b>				<b><i>\$15,000.00</i></b>	
<b><u>Leases</u></b>					
Navajo Nation	(10623) FNX equipment leased at no charge for the sole purpose of receiving and retransmitting the FNX Channel Term: 6/1/2014 - 5/31/2015  Funding Source: N/A	FNX/KVCR			SSutorus
Terra Pacific Waste Management	(10636) Lease - One P200 Compactor and two P200 Bins; these are trash compactors to save on campus costs of waste disposal; lease includes on-going support Term: 7/1/2014 - 6/30/2017  Funding Source: General Funds	Maintenance/SBVC		\$38,232.00	SSutorus
<b><i>SubTotal for Leases: 2</i></b>				<b><i>\$38,232.00</i></b>	



<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>Maintenance Agreement</u></b>				
Abtech Systems, Inc	(10568) Evaluate SQL database environment, perform diagnostics and health checks on system Term: 7/1/2014 - 6/30/2015  Funding Source: General Funds	TESS/SBCCD	\$5,000.00	SSutorus
ARS Enterprises, Inc - Autoclave Repair Division	(10563) Preventive maintenance agreement for CHC's Biology program autoclave machines Term: 7/1/2014 - 6/30/2015  Funding Source: General Funds	Science/CHC	\$3,465.00	SSutorus
Backflow Solutions	(10558) Provide backflow test, repairs and maintenance Term: 7/1/2014 - 6/30/2015  Funding Source: General Funds	Maintenance/CHC	\$500.00	SSutorus
Commercial Aquatics Service, Inc	(10578) Maintenance services for CHC pool equipment Term: 7/1/2014 - 6/30/2015  Funding Source: General Funds	Maintenance/CHC	\$4,900.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>Maintenance Agreement</u></b>				
Computer Protection Technologies, Inc. (CPT)	(10580) Maintenance of computer data center battery cabinets at SBVC and CHC; cabinets at \$1,850 each; on-demand repairs not to exceed \$500 Term: 7/1/2014 - 6/30/2015  Funding Source: General Funds	TESS/SBCCD	\$5,550.00	SSutorus
Couts Heating & Cooling, Inc.	(10601) Maintenance for HVAC systems at CHC; plus on demand repairs per rate schedule Term: 7/1/2014 - 6/30/2017  Funding Source: General Funds	Maintenance/CHC	\$38,303.97	SSutorus
Dewey Pest Control	(10582) Pest Control for the CHC Campus Term: 7/1/2014 - 6/30/2017  Funding Source: General Funds	Maintenance/CHC	\$6,000.00	SSutorus
E. G. Brennan	(10588) Maintenance agreement for general maintenance on District Hedman 2300 Check Printer & District Shredder Formax 8600 Term: 7/1/2014 - 6/30/2016  Funding Source: General Funds	Fiscal Services/SBCCD	\$791.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>Maintenance Agreement</u></b>				
Grillo Filter Sales	(8331) Service to replace filters for HVAC units twice a year Term: 7/1/2014 - 6/30/2015  Funding Source: General Funds	Maintenance/CHC	\$4,250.00	SSutorus
Harmonic, Inc	(10599) Technical support for FNX receivers in order for other stations to receive FNX signal Term: 9/1/2014 - 8/31/2015  Funding Source: KVCR - FNX Grant	FNX/KVCR	\$14,627.00	SSutorus
Industrial Fire Protection, Inc	(10592) Fire extinguisher services Term: 7/1/2014 - 6/30/2015  Funding Source: General Funds	Maintenance/CHC	\$2,000.00	SSutorus
Water One	(10640) Maintenance Agreement for CHC Water management program Term: 7/1/2014 - 6/30/2017  Funding Source: General Funds	Maintenance/CHC	\$9,900.00	SSutorus
<b><i>SubTotal for Maintenance Agreement: 12</i></b>			<b><i>\$95,286.97</i></b>	

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>PO as Contract</u></b>				
ACCO Engineered Systems	(10645) Labor and materials to drain and clean two cooling towers at SBVC Term: 7/1/2014 - 12/31/2014  Funding Source: General Funds	Maintenance/SBVC	\$3,240.00	SSutorus
Bob & Al's Tires	(10646) Provide emergency tire repair and replacement Term: 7/1/2014 - 6/30/2015  Funding Source: General Funds	District M&O/SBCCD	\$500.00	SSutorus
Dave's Auto Medics	(10647) Emergency vehicle repair for the warehouse truck and courier van Term: 7/1/2014 - 6/30/2015  Funding Source: General Funds	District M&O/SBCCD	\$1,100.00	SSutorus
Dave's Auto Medics	(10648) Repair of power booster for brakes on KVCR's Nissan Xterra Term: 7/1/2014 - 7/31/2014  Funding Source: KVCR - CPB Grant - TV	TV/KVCR	\$500.00	SSutorus
Inland Computer Systems	(10643) Repair of Canon 3380i printer Term: 7/1/2014 - 8/31/2014  Funding Source: KVCR - CPB Grant - TV	TV/KVCR	\$649.48	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>PO as Contract</u></b>				
Perry's Complete Floors	(10649) Installation of new carpet at the Planetarium which is serving as a swing space during the duration of the Gym project at SBVC Term: 7/9/2014 - 8/31/2014  Funding Source: Bond Funded	Kitchell/SBCCD	\$2,898.34	SSutorus
San Bernardino, City of, Fire Department	(10644) Annual fire inspection fee for 8th Street Annex Term: 7/1/2014 - 6/30/2015  Funding Source: General Funds	District M&O/SBCCD	\$100.00	SSutorus
<b><i>SubTotal for PO as Contract: 7</i></b>			<b>\$8,987.82</b>	
<b><u>Program Rights</u></b>				
American Public Television	(10659) Program exchange for KVCR-TV station Term: 7/1/2014 - 6/30/2015  Funding Source: KVCR - CPB Grant - TV	TV/KVCR	\$7,849.00	SSutorus
National Education Telecommunications Association	(10619) Program subscriber fees for any programs distributed by the National Education Telecommunication Association Term: 7/1/2014 - 6/30/2015  Funding Source: KVCR - CPB Grant - TV	TV/KVCR	\$3,863.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>Program Rights</u></b>				
<b>SubTotal for Program Rights: 2</b>			<b>\$11,712.00</b>	
<b><u>Software/Online Services</u></b>				
Career Cruising - The Complete Guidance System	(9434) Software subscription for ccSpringboard for career assessment and exploration Term: 7/1/2014 - 6/30/2015  Funding Source: General Funds	Transfer Center/SBVC	\$595.00	SSutorus
Community College League of Ca	(10579) Software license for online library database; This service provides access to art and music references, eBooks and journal articles through an online subscription database Term: 7/1/2014 - 6/30/2015  Funding Source: Lottery Fund	Library/CHC	\$39,410.45	SSutorus
ComputerLand of Silicon Valley	(9458) Software license for "Creative Cloud Enterprise ETLA" calculated at \$55 per FTE; Year one \$26,541; Year Two \$33,220; Year Three estimated at \$38,500 Term: 9/1/2013 - 8/31/2016  Funding Source: General Funds	TESS/SBVC	\$98,261.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u><i>Software/Online Services</i></u>					
	Educause	(10587) Registration of "craftonhills.edu" and "valleycollege.edu" domain names Term: 8/1/2014 - 7/31/2015  Funding Source: General Funds	TESS/SBCCD	\$80.00	SSutorus
	Ellucian, Inc	(9567) Master agreement for Datatel System; student management software used throughout the District for managing enrollment and scheduling; Amendment 5 - Additional 50 hours of services to allow for mobile platform at an additional cost of \$12,500 Term: 7/1/2013 - 6/30/2018  Funding Source: General Funds	TESS/SBCCD	\$2,378,940.00	SSutorus
	eLumen Collaborative LLC	(8225) eLumen software; This is assessment software that uses student learning outcomes as its unit of measurement as required by State mandates; This software is used by both faculty and students Term: 7/1/2011 - 6/30/2016  Funding Source: General Funds	DETS/SBCCD	\$68,257.00	SSutorus
	Gradcast.com	(10536) Online services for SBVC graduates to post resumes to local employers Term: 5/8/2014 - 6/30/2014  Funding Source: General Funds	Research/SBVC	\$5,100.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<b><u>Software/Online Services</u></b>					
	Gradcast.com	(10537) Online services for SBVC graduates to post resumes to local employers Term: 8/1/2014 - 6/30/2015  Funding Source: General Funds	Research/SBVC	\$10,200.00	SSutorus
	Heiberg Consulting, Inc	(9412) Access to online reporting service Term: 8/1/2014 - 7/31/2015  Funding Source: STAR Grant	Star Program/SBVC	\$349.00	SSutorus
	MSDSonline	(10618) Online services for Material Safety Data Sheets as part of District Environmental Health program Term: 7/1/2014 - 6/30/2017  Funding Source: General Funds	District M&O/SBCCD	\$12,012.00	SSutorus
	SmartDraw Software LLC	(9932) Software license for "SmartDraw"; used for producing and maintaining organizational charts; Amendment 1 - purchase of two additional licenses Term: 3/1/2014 - 2/28/2015  Funding Source: General Funds	DETS/SBCCD	\$1,859.33	SSutorus
<b><i>SubTotal for Software/Online Services: 11</i></b>				<b><i>\$2,615,063.78</i></b>	
<b><i>Grand Total Contracts for Board Date 8/14/2014: 101</i></b>					



## **Routine Contracts - Summary**

Scheduled Board Meeting 08/14/2014

### **EXPENSES**

<b>Category</b>	<b>Number of Contracts</b>	<b>Contract Value</b>
<i>ASB Discount program</i>	1	\$0.00
<i>Broadcast Rights</i>	3	\$0.00
<i>Clinicals</i>	1	\$0.00
<i>General</i>	57	\$471,982.33
<i>Leases</i>	2	\$38,232.00
<i>Maintenance Agreement</i>	12	\$95,286.97
<i>PO as contract</i>	7	\$8,987.82
<i>Program Rights</i>	2	\$11,712.00
<i>Software/Online Services</i>	11	\$2,615,063.78
	96	
		<b>Total Expenses</b>
		<b><u>\$3,241,264.90</u></b>

### **INCOME**

<b>Category</b>	<b>Number of Contracts</b>	<b>Contract Value</b>
<i>Income - Facilities Use</i>	1	\$3,400.00
<i>Income - General</i>	1	\$7,007.00
<i>Income - Grant</i>	2	\$389,383.00
<i>Income - Underwriter</i>	1	\$15,000.00
	5	
<b>Total Number of Contracts</b>	<b><u>101</u></b>	<b>Total Income</b>
		<b><u>\$414,790.00</u></b>



Couts Heating and Cooling, Inc.  
 1693 Rimpau Avenue  
 Corona, CA 92881  
 State Contractors License: 3755284

Phone: (951) 278-5568  
 Fax: (951) 271-3316  
 E-mail: service@couts.com  
 www.couts.com

Crafton Hills College  
 Yucaipa

Schedule "B" Pricing

Crafton Hills College

PROPOSAL RESPONSE FORM

TO: San Bernardino Community College District  
 114 South Del Rosa Drive  
 San Bernardino CA 92408  
 Attention: Accounts Payable

LOCATION DETAILS:

TO: Crafton Hills College  
 11711 Sand Canyon Road  
 Yucaipa CA 92399  
 Attention: Larry G. Cook

From: Couts Heating and Cooling, Inc.  
 1693 Rimpau Avenue  
 Corona, CA 92881

All repair services performed a time and material basis.

Hourly Rates 7:00 am to 3:30 p.m.

HVAC Technician  
 Excludes service call truck surcharge & Couts Construction Services  
 Labor Rates Subject To Change:

Rate Per Hour  
\$ 95.00 Minimum Hourly Charge

Emergency Hour Rates:

Weekday after Business Hours 4 Hour minimum  
 Weekend (Excludes Controls) 4 Hour minimum

\$ 142.50 Minimum Hourly Charge  
\$ 142.50 Minimum Hourly Charge

Trip/Vehicle Charge: \$30.00 per service trip

CONTRACT PRICING

Liebert Annual Maintenance	\$ 770.00	Visits Per Year: 1	Sub-Total Amount: \$	770.00
Chiller Annual Maintenance	\$ 6,473.00	Visits Per Year: 1	Sub-Total Amount: \$	6,473.00
Cooling Tower Annual Maintenance	\$ 3,110.00	Visits Per Year: 1	Sub-Total Amount: \$	3,110.00
VFD Annual Maintenance	\$ 2,163.00	Visits Per Year: 1	Sub-Total Amount: \$	2,163.00
**Contract does not include boilers			CONTRACT AMOUNT FIRST YEAR:	<u>\$ 12,516.00</u>
			CONTRACT AMOUNT SECOND YEAR:	<u>\$ 12,766.32</u>
			CONTRACT AMOUNT THIRD YEAR:	<u>\$ 13,021.65</u>
			TOTAL FOR THREE YEAR TERM	<u>\$ 38,303.97</u>

Service Department  
 After Hours Service 24/7  
 (925) 449-2322

## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Bruce Baron, Chancellor

**REVIEWED BY:** Timothy L. Oliver, Interim Vice Chancellor, Business & Fiscal Services

**PREPARED BY:** Steven J. Sutorus, Business Manager

**DATE:** August 14, 2014

**SUBJECT:** Consideration of Approval of Surplus Property and Authorize Disposal or Private Sale

### **RECOMMENDATION**

It is recommended that the Board of Trustees declare the listed equipment and materials as surplus and direct the Business Manager to contact auction houses and appropriate salvage companies for the disposal.

### **OVERVIEW**

The attached equipment and materials have been declared obsolete and no longer usable.

### **ANALYSIS**

Through reputable auction houses and salvage companies, these items will be picked up and transported to vendor facilities for sale or disposal as necessary. According to Education Code 81452, if the governing board by a unanimous vote of those members present finds that the property does not exceed in value the sum of \$5,000, the property may be sold at private sale without advertising by the District.

### **BOARD IMPERATIVE**

III. Resource Management for Efficiency, Effectiveness, and Excellence

### **FINANCIAL IMPLICATIONS**

A statement and check for equipment sold will be provided to the District within 30 days after the date of auction and will positively impact the District budget.

**Non-Fixed Asset Surplus List**

Page 1 of 1

**June 12, 2014**

Wicker Furniture	3 ea.
Brake Lathe	1 ea.
Tire Dismounting Machine	1 ea.
File Cabinets	1 ea.
Toddler Chairs	38 ea.
Servers	3 ea.

## SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Dr. Gloria Fisher, Interim President  
PREPARED BY: Dr. Gloria Fisher, Interim President  
DATE: August 14, 2014  
SUBJECT: Consideration of Approval of (MOU) between San Bernardino Valley College and Rialto Unified School District

### RECOMMENDATION

It is recommended that the Board of Trustees approve the MOU between the San Bernardino Valley College and the Rialto Unified School District.

### OVERVIEW

San Bernardino Valley College (SBVC) has completed negotiation and agreement of a Memorandum of Understanding with the Rialto Unified School District (RUSD) in which SBVC will make services of qualified college faculty and staff available to conduct workshops and lectures on Holocaust and Genocide for teachers, staff and community members on RUSD premises. SBVC will conduct credit courses on The History of Comparative Genocide and War Crimes as contract education on RUSD premises for high school students.

### ANALYSIS

High School students, RUSD teachers, staff and community members will be fully apprised regarding the “stepping-stones to genocide” and better able to uphold Holocaust memory in the American context.

### BOARD IMPERATIVE

- I. Institutional Effectiveness
- II. Learning-Centered Institution for Student Access, Retention and Success
- III. Resource Management for Efficiency, Effectiveness and Excellence

### FINANCIAL IMPLICATIONS

No financial implications.

**Memorandum of Understanding (MOU): Educational Cooperative  
between  
San Bernardino Community College District  
and  
Rialto Unified School District**

**ARTICLE I  
BASIS AND PURPOSE OF THE MOU**

WHEREAS the San Bernardino Community College District on behalf of the San Bernardino Valley College campus, hereafter referred to as College, and the Rialto Unified School District, hereafter referred to as District, acknowledge a public obligation to combat the intolerant attitudes and misinformation that have led to genocidal outbreaks in the past, particularly including but not limited to the Holocaust during World War II, and

WHEREAS the College possesses the resources and expertise required for the establishment and conduct of a program in Holocaust and Genocide education, and

WHEREAS the District has a strong desire that their students be fully informed concerning the sometimes horrific consequences of categorizing individuals on the basis of stereotypical racial, ethnic, religious, national, or other group characteristics,

THEREFORE this MOU is effected by the proper authorizing bodies of both parties, each in independent status from the other.

**ARTICLE II  
GENERAL INFORMATION**

- 2.1 As a result of this MOU, the expertise and knowledge of the faculty and staff of the College will gain increased visibility in the local community, and will be employed in the service of community needs.
- 2.2 District students and staff will be fully apprised regarding cultural bias, stereotyping, and dehumanization – the “stepping-stones to genocide.”
- 2.3 The Rialto community in general will be better informed concerning the challenges of upholding Holocaust memory in the American context.
- 2.4 The teaching staff of both parties will benefit from exchanging ideas and experiences relevant to this important topic.
- 2.5 Neither the College nor the District shall discriminate against any person because of race, color, religion, sex, creed, marital status, national origin, age, or on any other basis prohibited by law.

**ARTICLE III  
RESPONSIBILITIES AND PRIVILEGES OF THE COLLEGE**

The College agrees that during the term of this MOU it shall:

- 3.1 Make the services of qualified College faculty and staff available for the purpose of establishing and conducting a Holocaust and Genocide education program, on District premises, for District students and staff.
- 3.2 As needed, conduct workshops and lecture sessions – for the benefit of District staff as well as interested community members – on the challenges of Holocaust and Genocide education in the contemporary world. The costs of workshop and/or lecture sessions to be negotiate in a separate agreement at a later date.
- 3.3 For the benefit of District students, offer one or more sections of a College course, The History of Comparative Genocide and War Crimes, on District premises or online. The cost of the contract education courses to be negotiated in a separate agreement at a later date.
- 3.4 Consult as needed with District teaching staff on the integration of Holocaust and Genocide education materials into the regular District curriculum.
- 3.5 Be responsible for assuring that College staff participating in the program observe the policies and regulations of the College and District.
- 3.6 Be responsible for assuring that participating College staff maintain standards of safety, health, dress, and ethical behavior as set forth by the College and District.
- 3.7 Be responsible for any damage to District facilities caused by participating College staff, and for other liabilities incurred by said staff.

**ARTICLE IV  
RESPONSIBILITIES AND PRIVILEGES OF THE DISTRICT**

The District agrees that during the term of this MOU it shall:

- 4.1 Provide the physical facilities and equipment necessary for the educational program.
- 4.2 Inform participating College staff of District policies, procedures, and practices.
- 4.3 Confer at such times as may be mutually agreed upon to evaluate the program.
- 4.4 Direct appropriate District staff to attend the above-mentioned workshops and lecture sessions on the challenges of Holocaust and Genocide education.
- 4.5 Strongly encourage District students, their parents, and community members to enroll in the above-mentioned Comparative Genocide class.
- 4.6 Maintain the facility – i.e. custodial, maintenance, and security.

**ARTICLE V  
INDEMNIFICATION AND INSURANCE**

District and College are authorized self-insured public entities for purposes of Professional Liability, General Liability, Automobile Liability and Workers' Compensation and warrant that through their respective programs of self-insurance, they have adequate coverage or resources to protect against liabilities arising out of the performance of the terms, conditions or obligations of this MOU.

Mutual Indemnification

College agrees to indemnify, save and hold District, its officers, agents and employees harmless from any liability for any claims, accusations, or suits at law or in equity, or in any administrative proceeding, that may be brought by third persons on account of personal injury, death, or damage to property, or a property of business or personal interest, or for any fine, forfeiture or civil penalty arising from any act or omission by College, its officers, agents, or employees while performing services under the MOU.

District agrees to indemnify, save and hold College, its officers, agents and employees harmless from any liability for any claims, accusations, or suits at law or in equity, or in any administrative proceeding, that may be brought by third persons on account of personal injury, death, or damage to property, or a property of business or personal interest, or for any fine, forfeiture or civil penalty arising from any act or omission by District, its officers, agents, or employees while performing services under the MOU.

It is the intention of the College and the District that where fault is determined to have been contributory, principles of comparative fault will be followed and each Agency shall bear the proportionate cost of any damage attributable to the fault of that Agency, its officers, directors, agents, employees, subcontractors, and volunteers.

**ARTICLE VI  
TERM OF MOU**

6.1 The term of this MOU is two (2) years commencing on August 1, 2014, and ending on June 30, 2016. This term may be extended for an additional period, by written agreement between the two parties, with a total not to exceed five years. Termination of agreement will require 30 days prior notice in writing or email and can be initiated by either party.

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Mohammad Z. Islam, Interim Superintendent, Rialto Unified School District Date

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Bruce Baron, Chancellor, San Bernardino Community College District Date

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Gloria Fisher, Interim President, San Bernardino Valley College Date



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Dr. Gloria Fisher, Interim President  
PREPARED BY: Dr. Gloria Fisher, Interim President  
DATE: August 14, 2014  
SUBJECT: Consideration of Approval of (MOU) between the San Bernardino City Unified School District and San Bernardino Valley College

RECOMMENDATION

It is recommended that the Board of Trustees approve the MOU between the San Bernardino City Unified School District and San Bernardino Valley College.

OVERVIEW

San Bernardino Valley College (SBVC) has completed negotiation and agreement of a pilot Memorandum of Understanding with the San Bernardino City Unified School District (SBCUSD) in which High School Juniors in the Unified School District who complete the Early Assessment Program (EAP) examination will be granted priority registration to attend SBVC at the F Level, greatly enhancing their opportunity to enroll in courses necessary to meet their Transfer needs.

ANALYSIS

High school students matriculating to SBVC who take the EAP examination and / or complete remedial training in their final year of high school will have enhanced access to SBVC and greater skill preparation increasing the likelihood of college success.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- II. Learning-Centered Institution for Student Access, Retention and Success
- III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

No financial implications.

**MEMORANDUM OF UNDERSTANDING (MOU)  
BETWEEN  
San Bernardino City Unified School District  
and  
San Bernardino Community College District**

**Preface: A MOU FOR ENHANCING COLLEGE PREPAREDNESS AND STUDENT SUCCESS**

The San Bernardino City Unified School District, hereinafter referred to as “The District,” is responsible for preparing students annually for college entrance and/or work placement, with many students going on to attend San Bernardino Community College District’s San Bernardino Valley College campus, hereinafter referred to as “SBVC”.

SBVC has a commitment to the communities of San Bernardino and to enhancing student success. The participants are entering into a pilot cooperative to expand and enhance the educational opportunities for residents living in and adjacent to the communities listed above. The goal of this MOU is to increase pathways for The District’s graduating seniors to access SBVC educational programs early enough to register as fulltime college student (12 units or more) during fall semester.

The District and SBVC have agreed that a rigorous college preparation program would provide a streamlined pathway for increasing access for San Bernardino graduates qualifying for admission into San Bernardino Valley College.

**THE SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT COMMITMENT**

As part of building a priority pathway, the District agrees to provide high schools students, beginning with the 2014-2015 school year, with a rigorous program of studies and support which will prepare them to take college level coursework. Working with SBVC, the following benchmarks will be used by the District:

1. Students must be continually enrolled in the San Bernardino City Unified School District.
2. Students must participate in and successfully pass the Early Assessment Program (or equivalent) in their junior year (11<sup>th</sup> grade) in English or successfully complete additional prescribed coursework designed to build the appropriate skills and knowledge as approved by SBVC.
3. Students who do not successfully pass the EAP (or equivalent) assessment and successfully complete the prescribed coursework must take the Accuplacer assessment at SBVC.
4. Students must submit their Enrollment Confirmation deposit by the deadline.
5. Students must turn in final transcripts and other required documents by the deadline.
6. Students must complete SBVC’s application process (register, assessment, orientation, and educational plan) by May 1<sup>st</sup> to be considered for priority registration for fall semester.

The District will support the attainment of these benchmarks with an enhanced program including the following:

1. Additional approved 12<sup>th</sup> grade English course based on the Expository Reading and Writing Course (ERWC) for students who do not receive an EAP status of “Ready for College Level English.”
2. Advancement Via Individual Determination (AVID) opportunities for high school students (if available at the school district).
3. A systematic program of parent communication and education.
4. Annual reports on the progress of each participating class.
5. Frequent notification to students and parents of academic progress.
6. Assessment of students’ CSU English and Mathematics proficiency through participation in the CSU Early Assessment Program (EAP) in the 11<sup>th</sup> grade.
7. Facilitation of the development and distribution of supplemental financial aid for participating students.

**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT COMMITMENT**

SBVC campus will provide Priority F registration status for all graduating District twelfth grade students who:

1. Meet the Entry Level Mathematics requirement with an Early Assessment Program (or equivalent) math status of "Ready" or
2. Complete an approved high school course in mathematics, as determined by SBVC Math Faculty, with a grade of "C" or better by the 12<sup>th</sup> grade if the Early Assessment Program (or equivalent) math status indicates conditional readiness.
3. Meet the English Placement Test requirement with an Early Assessment Program (or equivalent) English status of "Ready" or
4. Complete an approved full year course modeled on the Expository Reading and Writing Course (ERWC), as determined by SBVC English Faculty, with a grade of "C" or better by the 12<sup>th</sup> grade.

SBVC will also:

5. Develop an educational plan for incoming SBVC students and encourage them to obtain the Associate for Transfer Degree to facilitate graduation in two years.
6. Encourage SBVC and District faculty dialogue regarding course expectations.
7. Provide materials and information regarding SBVC enrollment, attendance, and event data to be distributed by the District.
8. Work with the District to communicate this guarantee to all students, staff and community members.
9. Share freshman course expectations with District teachers, counselors and administrators.
10. Assist and support District graduates at SBVC with structured programs designed to reduce the college dropout rate.
11. Facilitate financial aid and scholarship workshops for students and parents and distribute financial aid materials.
12. The District's students must complete SBVC's application process (register, assessment, orientation, and educational plan) by May 1<sup>st</sup> to be considered for priority registration for fall semester.

The term of this MOU is 7/1/2014 to 6/30/2017. This Memorandum of Understanding can be amended or extended by mutual agreement of the partners and will be reviewed annually. Total term is not to exceed five years.

Termination of agreement will require three months prior notice in writing or email and can be initiated by either party.

IN WITNESS WHEREOF, the parties hereto have executed this MOU.

\_\_\_\_\_  
Superintendent, SBCUSD

\_\_\_\_\_  
Date

\_\_\_\_\_  
Interim President, San Bernardino Valley College

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chancellor, San Bernardino Community College District Date

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron  
Chancellor  
REVIEWED BY: Dr. Jack Miyamoto  
Human Resources Consultant  
PREPARED BY: Dr. Jack Miyamoto  
Human Resources Consultant  
DATE: August 14, 2014  
SUBJECT: Consideration of Acceptance of Academic Employee Retirement

RECOMMENDATION

It is recommended that the Board of Trustees accept the retirement of John Koeper, Instructor, Fire Technology, CHC.

OVERVIEW

John Koeper, Instructor, Fire Technology, CHC, submitted his letter of retirement effective June 12, 2014, after 15 years of service. His last day of employment with the District was May 23, 2014.

ANALYSIS

The employee's retirement correspondence was received and accepted by the Human Resources Department.

BOARD IMPERATIVE

None.

FINANCIAL IMPLICATIONS

None.

## SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Business & Fiscal Services  
PREPARED BY: John C. Grow, AIA, Director, Facilities Planning & Construction  
DATE: August 14, 2014  
SUBJECT: Consideration of Approval of Amendment 007 to the  
Leighton Consulting, Inc. Contract

### RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 007 to the Leighton Consulting, Inc. contract for Measure M geotechnical services at Crafton Hills College in the amount of \$75,376.00.

### OVERVIEW

On February 11, 2010, the Board of Trustees approved a contract with Leighton Consulting, Inc. for geotechnical services at Crafton Hills College.

This amendment is for additional special testing services for veneer and masonry installation on the PE Complex project and a soils investigation on the M & O project.

### ANALYSIS

The effect of this amendment will be an addition of \$75,376.00 to the Leighton Consulting Inc. contract, resulting in a revised contract amount of \$1,413,485.11. There is no increase in the length of the contract.

### BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

### FINANCIAL IMPLICATIONS

Included in 2014-15 Measure M budget.

# Kitchell/BRJ

11715 Sand Canyon Rd., Yucaipa, CA 92399

# Project Memo

Ph: 909.435.4159 | Fax: 909.794.8901

CHC GEN 63

DATE: June 6, 2014

TO: Timothy Oliver  
Interim Vice Chancellor, Business & Fiscal Services  
San Bernardino Community College District (SBCCD)

FROM: Xavier Rene Adrian   
Project Manager  
Crafton Hills College (CHC)  
Kitchell/BRJ

RE: Crafton Hills College (CHC)  
New PE Complex & M&O Renovations  
Amendment No. 6 Leighton Consulting

**SCOPE:**

SBCCD approval of Leighton Consulting Amendment #6 for special testing at PE Complex and geotechnical investigation at the M&O Renovation.

**NARRATIVE:**

As part of the construction phase for the PE Complex project, It is necessary to provide for special testing services and GTECH observation as required by the state regulatory agencies. Due to the complex nature of the veneer installation and the length of time required to complete the masonry on the building, inspection costs were over the estimated budget. In order to obtain an accurate count of hours KB worked closely with Leighton to monitor the required additional hours for testing on the project for the last three months. The amendment amount of \$67,426.00 includes the amount now estimated to complete the testing for the project.

The M&O Renovation will require a soils investigation to verify any potential soils issues that can be mitigated during the design phase. The amendment amount of \$7,950 includes the cost of borings and issuance of the report.

No contract time extension is required.

**RECOMMENDATION:**

Kitchell/BRJ recommends that SBCCD grant approval to issue the amendment in the total amount of \$75,376.00

**PE COMPLEX**

**MEASURE M BUDGET INFORMATION/FISCAL IMPACT:**

*Info from Measure M Budget V17*

Project Original Budget Amount:	\$ 6,952,080.61
Project Current Spent to date:	\$ 4,363,516.89
Project Current Estimate to Complete:	\$ 7,002,001.65
Project Memo Forecast Cost:	\$ 67,426.00
Project Change Amount:	\$ 0.00

Budget Line Item: 42-50-32-1510-0257-6210.13-7100 – Testing/ Special Testing - from construction contingency.

M&O Renovation

MEASURE M BUDGET INFORMATION/FISCAL IMPACT:

*Info from Measure M Budget V17*

Project Original Budget Amount: \$ 1,884,694.00  
Project Current Spent to date: \$ 89,616.46  
Project Current Estimate to Complete: \$ 1,884,694.00  
Project Memo Forecast Cost: \$ 7,950.00  
Project Change Amount: \$ 0.00

Budget Line Item: 42-50-32-9515-0257-6220.13-7100 - Consultants

<input checked="" type="checkbox"/> I concur with this recommendation <input type="checkbox"/> I do not concur with this recommendation	<i>Diana Johnson</i> 6/12/14 Diana Johnson, Program Manager, KB
<input checked="" type="checkbox"/> I concur with this recommendation <input type="checkbox"/> I do not concur with this recommendation	<i>see attached</i> 6/11/14 Mike Strong, Vice President, Administrative Services, Crafton Hills College
<input checked="" type="checkbox"/> I concur with this recommendation <input type="checkbox"/> I do not concur with this recommendation	<i>[Signature]</i> 6/12/14 John Grow, Director, Facilities, Planning & Construction, SBCCD
<input checked="" type="checkbox"/> I concur with this recommendation <input type="checkbox"/> I do not concur with this recommendation	<i>[Signature]</i> 6/12/14 Timothy Oliver, Interim Vice Chancellor Business & Fiscal Services, SBCCD

Attachments: Proposals  
Cc: Diana Johnson; Sheila Nelson - Kitchell/BRJ  
File

*[Handwritten Signature]*  
6/12/14

**LEIGHTON CONSULTING INC. CONTRACT AMENDMENT: 007**

PROJECT: Crafton Hills College (CHC)  
11711 Sand Canyon Road  
Yucaipa, CA 92399

OWNER: San Bernardino Community College District (SBCCD)

TO: Leighton Consulting, Inc.  
10532 Acacia Street, Suite B-6  
Rancho Cucamonga, CA 91730

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**BRIEF DESCRIPTION:**

Leighton Consulting, Inc. Contract Amendment 007 for Special Testing and Geotechnical Services fees associated with the CHC PE Complex and M&O Renovations.

**ATTACHMENTS:**

- Kitchell/BRj Project Memo GEN 63
- Leighton Consulting, Inc. Proposals

**COSTS:**

**\$ 75,376.00 TOTAL for Amendment No. 007**

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The original Contract Sum	\$107,000.00
Net change by previous Amendments	\$1,231,109.11
The Contract Sum prior to this Amendment	\$1,338,109.11
The Contract Sum will be increased by this Amendment	<b>\$75,376.00</b>
The new Contract Sum including this Amendment	<b>\$1,413,485.11</b>

The Contract Schedule as of this Amendment will be unchanged. 0 calendar days

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By signing this Amendment the SBCCD authorizes Leighton Consulting, Inc. to perform the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to Leighton Consulting.

Not valid until signed by all parties. Signature of Leighton Consulting, Inc. indicates agreement herewith, including any adjustment in the Contract Sum or Construction Schedule.

Authorized:

CONSULTANT  
Leighton Consulting, Inc.

PROGRAM MANAGER  
Kitchell/BRj

OWNER  
SBCCD

By: 

By: 

By: \_\_\_\_\_

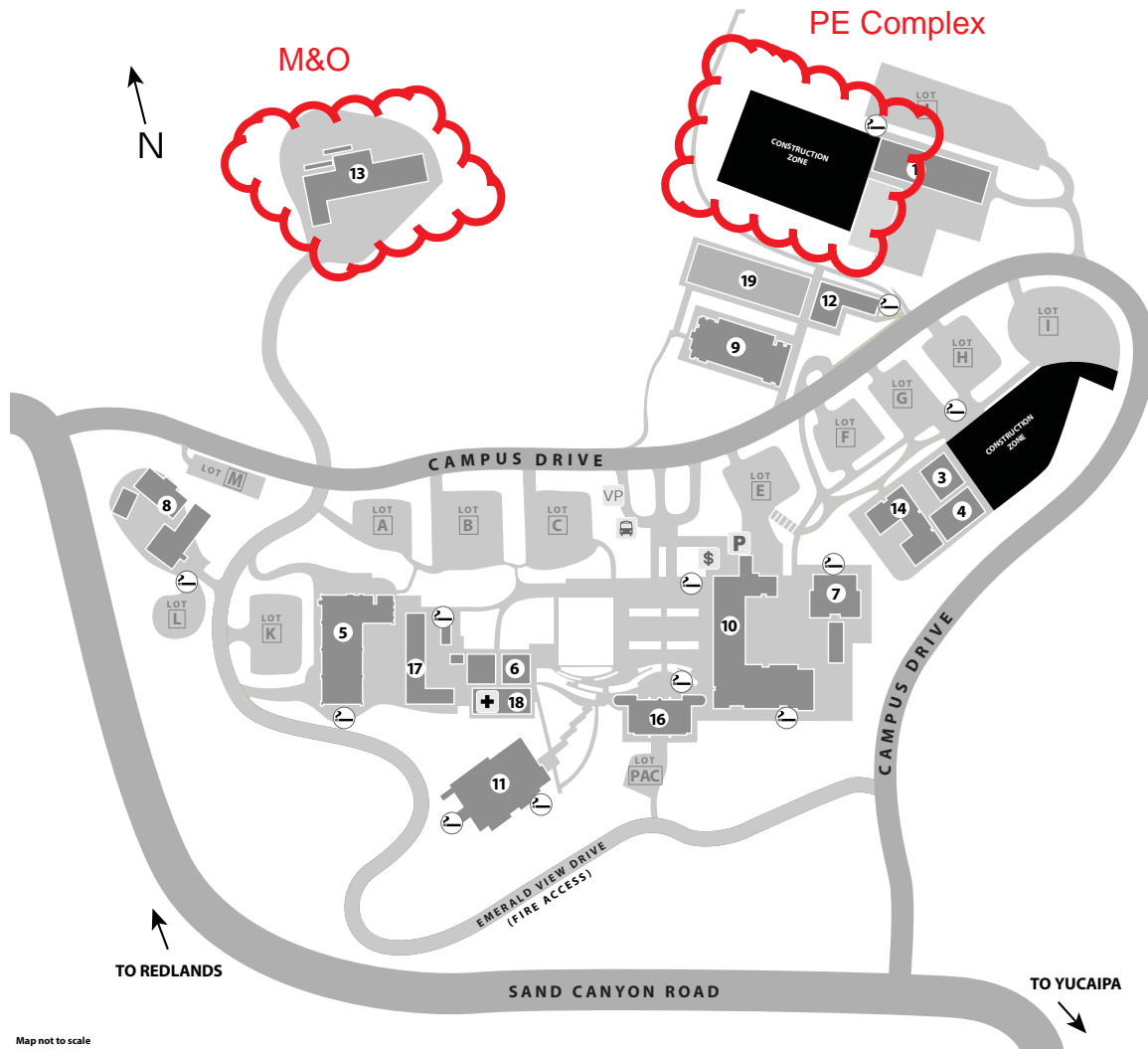
DATE: 7/18/2014

DATE: 7/18/14






DATE: \_\_\_\_\_





# CAMPUS DIRECTORY



Map not to scale  
Updated: June 19, 2013

-  **ATM**
-  **Bus Stop**
-  **Nurse's Station**
-  **Police/Security**
-  **Visitor Parking**

 **Parking Permits (Daily)**  
 Parking permits/decals are required to park in all parking lots and on all college streets.  
 Daily parking permits available in all lots.  
 Parking in disabled stalls requires a valid California disabled placard and a valid SBCCD parking permit/decals.

 **Smoking Areas**  
 This is a smoke-free campus. Smoking in non-designated areas or buildings may result in the issuance of a citation (Board Policy #3570; Government Code #7597)

**District Police (909) 389-3275**

1 AQUATIC CENTER .....	AC	11 LEARNING RESOURCE CENTER .....	LRC
2 ATHLETIC FIELD .....	AF	Copy Center	Multi-purpose Room
3 BC CLASSROOM BUILDING. ....	BC	Gallery	Teaching Center
4 BOOKSTORE .....	BK	Lecture Hall	Tutoring Center
5 STUDENT CENTER/CAFETERIA. ....	SCC	Library	
Student Senate		12 MATH & SCIENCE ANNEX .....	MSA
6 CL CLASSROOM BUILDING.....	CL	13 MAINTENANCE & OPERATIONS/ SHIPPING & RECEIVING	
Financial Aid		14 OCCUPATION EDUCATION 1 .....	OE1
7 CHEMISTRY/HEALTH SCIENCES .....	CHS	15 OCCUPATION EDUCATION 2 .....	OE2
8 CHILD DEVELOPMENT CENTER .....	CDC	16 PERFORMING ARTS CENTER .....	PAC
9 GYMNASIUM. ....	G	17 STUDENT SERVICES A .....	SSA
10 LABORATORY/ADMINISTRATION. ....	LADM	Admissions & Records	EOPS
Campus Business Office		18 STUDENT SERVICES B .....	SSB
Parking Permits (Semester/Annual)		Counseling	Health & Wellness Center
POLICE (LADM 153)		Disabled Student Services	
		19 TENNIS COURTS .....	TC-CRTS

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Business and Fiscal Services  
PREPARED BY: Steven J. Sutorus, Business Manager  
DATE: August 14, 2014  
SUBJECT: Consideration of Approval of Contract with Community Counseling Service, Co., LLC

RECOMMENDATION

It is recommended that the Board of Trustees approve the contract with Community Counseling Service, Co., LLC for one year in the amount of \$336,000.

OVERVIEW

Community Counseling Service is to provide interim development management services for KVCR and KVCR Foundation to assist KVCR with meeting their goals for fundraising and to assist in developing the infrastructure to create fundraising sustainability of KVCR.

ANALYSIS

Community Counseling Service has experience in providing similar services with nonprofits across the nation. By engaging the services of Community Counseling Service, KVCR anticipates building the solid base of both corporate and individual supporters to allow KVCR to meet its goal of becoming a self-supported division of the District.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Not included in original 2014-2015 budget plan. Expense to come from General Fund reserve balance.

August 5, 2014

Community Counselling Service Co., LLC ("CCS")  
**Professional Service Agreement**  
 100 Montgomery Street, Suite 2270  
 San Francisco, CA 94104

Is retained by:  
 KVCR Educational Foundation, Inc. ("KVCR") and  
 San Bernardino Community College District ("San Bernardino CCD")  
 701 S. Mt. Vernon Ave  
 San Bernardino, CA 92410-2705

## I. SCOPE OF WORK

### 1. ENGAGEMENT

KVCR and San Bernardino CCD engages CCS to provide interim management services to KVCR and San Bernardino CCD to guide and advise on KVCR's development program.

### 2. PERIOD OF SERVICE

CCS agrees to provide these services beginning August 18, 2014 and ending August 14, 2015.

### 3. FEES AND PAYMENT SCHEDULE

KVCR and San Bernardino CCD shall pay CCS a total fee of \$336,000 for the term of this agreement plus reimbursable expenditures actually and reasonably incurred by CCS in the performance of services as specified in point 3 of the Appendix. The CCS service fee is payable in monthly installments as follows:

<u>Payment Date:</u>	<u>Payment Amount:</u>
August 30, 2014	\$28,000
September 30, 2014	\$28,000
October 30, 2014	\$28,000
November 30, 2014	\$28,000
December 30, 2014	\$28,000
January 30, 2015	\$28,000
February 28, 2015	\$28,000
March 30, 2015	\$28,000
April 30, 2015	\$28,000
May 30, 2015	\$28,000
June 30, 2015	\$28,000
July 30, 2015	\$28,000
<b>Total Payments: 12</b>	<b>Total Fees Paid: \$336,000</b>

The obligation of KVCR and San Bernardino CCD to pay these professional fees is not dependent on the amount of funds raised; fees are for services presented in this agreement.

#### **4. SERVICES**

CCS shall:

- Develop a comprehensive multi-year development (fundraising) plan
- Prepare an annual case for support for key funding priorities
- Guide and advise on major gift solicitations
- Evaluate current database
- Evaluate recognition and stewardship program
- Create new board expectations and advise on expanding board
- Guide and advise on creation of a development committee
- Advise on the Foundation's website, social media, newsletters, and other communications
- Advise on recruitment and training of new Foundation staff
- Provide a final report of activities with recommendations for sustainable fundraising

#### **5. KVCR AND SAN BERNARDINO CCD RESPONSIBILITIES**

KVCR and San Bernardino CCD shall:

- Review, approve and support fundraising plan, strategies, timetable and materials
- Meet regularly with CCS personnel and fundraising staff
- Provide appropriate staffing and budgetary resources for the fundraising program
- Assume responsibility for presenting the case for support, recruiting volunteer leadership, and soliciting gifts and pledges
- Receive, deposit, process, audit and report pledged funds and gifts
- Supply office facilities, administrative support, and transportation for CCS personnel
- Exercise control and approval over the content and frequency of any solicitation.

#### **6. CCS PERSONNEL**

Christopher K. Looney, Principal & Managing Director, will serve as the account executive. A CCS Director will be assigned onsite to provide Services.

Any CCS personnel assigned to work on this project will be subject to the approval of KVCR and San Bernardino CCD. If KVCR and San Bernardino CCD are not satisfied with any CCS personnel, such personnel will be removed and replaced by CCS personnel reasonably satisfactory to KVCR and San Bernardino CCD.

CCS personnel will be entitled to one week vacation per six months (pro-rated after six months), holidays celebrated by KVCR and San Bernardino CCD and CCS, and personal time not to exceed in total three days during each six months; such days/times must be approved by KVCR and San Bernardino CCD. If these limits are exceeded, CCS will extend its personnel's assignment at no cost to KVCR and San Bernardino CCD for a period equal to the days involved.

#### **7. CANCELLATION**

Except where local law provides otherwise, it is agreed by CCS and KVCR and San Bernardino CCD that this Agreement may be canceled by either party upon 30-days' prior notice for agreements with a period of service of up to six months; 60-days' prior notice for agreements with a period of service in excess of six months. Upon any such termination, CCS will be entitled to (i) professional fees prorated to the effective date of cancellation, and (ii) all other operational expenses incurred, up to and including the effective date of the cancellation. In addition, for California contracts, under California law:

- A) KVCR and San Bernardino CCD shall have the right to cancel this contract without cost, penalty or liability for a period of ten (10) days following the date of execution, by serving a written notice of cancellation on CCS. If mailed, service shall be by certified mail, return receipt requested, and cancellation shall be deemed effective upon the expiration of five calendar days from the date of mailing.
- B) Following the initial ten (10) day cancellation period, KVCR and San Bernardino CCD reserves the right to terminate this contract upon 30 days written notice to CCS; that, if mailed, service of the notice of termination shall be effective upon the expiration of five (5) calendar days from the date of mailing. In the event of termination under this subsection, KVCR and San Bernardino CCD shall pay for services provided by CCS and outstanding operational expenses up to the effective date of termination.

## II. APPENDIX – TERMS AND CONDITIONS

### 1. REPRESENTATION

CCS represents that it adheres to the highest professional and ethical standards of the fundraising profession and shall perform services in accordance with its best professional judgment.

### 2. INDEPENDENT CONTRACTOR

CCS is an independent contractor. Nothing contained in this Agreement must be construed to create a joint venture, partnership, association, employment relationship, or other affiliation or like relationship between the parties. In no event will either party be liable for the debts or obligations of the other of them. KVCR and San Bernardino CCD acknowledges and agrees that CCS is not an employer or joint employer with respect to any individuals who are engaged for any purpose in this fundraising project, or who are otherwise employed by KVCR and San Bernardino CCD, excluding the assigned CCS personnel referenced in the Scope of Work.

### 3. PROJECT EXPENSES

The professional service fee does not include project expenses, which KVCR and San Bernardino CCD shall pay separately, at cost. Project expenses incurred by CCS executives and assigned staff include but are not limited to reasonable project related travel, transportation, mileage, lodging, office, printing, courier, and other related ancillary costs. All travel and lodging project related expenses will be obtained at the most cost effective rates possible and all expenses incurred by CCS be documented by official receipts. Other additional project related costs such as phone, postage, materials production and local travel for the CCS director will be paid by KVCR and San Bernardino CCD directly to vendors. All project expenses will be pre-approved by KVCR and San Bernardino CCD. CCS will confer with KVCR and San Bernardino CCD to assist in the preparation of a budget for all project-related expenses.

### 4. OUT OF SCOPE WORK

Any work requested by KVCR and San Bernardino CCD which falls outside the scope of this Agreement, or if an extension of the total amount of contracted service time beyond the agreed upon service period is required, there may be an additional cost over and above the professional service fee stated in this Agreement. Both parties shall discuss mutually agreeable terms before these additional services are rendered.

### 5. DISPUTE RESOLUTION AND LIABILITY

Any dispute arising under or relating to this Agreement, if not amicably resolved by the parties, will be settled by submission to the American Arbitration Association for confidential, final and binding arbitration to be conducted in California. Judgment on the award rendered may be entered in any court having jurisdiction. Any claims arising under the Agreement must be filed within six months from the date upon which the claim arises.

In the event of any determination that there has been a breach by either party of its obligations under this Agreement, (i) neither KVCR and San Bernardino CCD nor CCS will be liable to the other under this Agreement for any indirect, incidental, special, exemplary,

punitive or consequential damages of any sort, including, without limitation, lost profits, revenues, fundraising gifts, pledges, endowments, donation or the like, and (ii) the maximum liability of CCS or the KVCR and San Bernardino CCD to the other under this Agreement must not exceed the total of the professional fees actually paid up to and including the date of such breach. The terms of this provision survive the termination or expiration of this Agreement.

## **6. INDEMNIFICATION**

Each party (the "Indemnitor") shall indemnify, defend, and hold harmless the other party, its affiliates and each of their directors, officers, employees and agents (collectively, the "Indemnitee") with respect to any and all cost, expense, liability or damage, including reasonable attorneys' fees and expenses related to the investigation, defense or settlement of any claims (collectively, "Damages") incurred by the Indemnitee, if and to the extent that such Damages result from breach by the Indemnitor of its obligations hereunder, subject to the limitation in Section 5 above, and third party claims resulting from the gross negligence or intentional misconduct of the Indemnitor.

As a condition precedent to the Indemnitor's obligations to defend and indemnify the Indemnitee, the Indemnitee shall notify the Indemnitor in writing of any alleged claim, loss, or damage for which indemnification is sought within 45 days after the receipt of such claim. The Indemnitee shall cooperate fully with the Indemnitor in the investigation and defense of any such claim.

The KVCR and San Bernardino CCD also agrees to indemnify and hold harmless CCS and its officers, directors, and employees against any and all Damages arising out of any claim or allegation that CCS is an employer or joint employer of any of the KVCR and San Bernardino CCD's employees.

The terms of the above provisions shall survive the termination or expiration of this Agreement.

## **7. NON-DISCLOSURE OF CONFIDENTIAL INFORMATION**

CCS shall not publish or disclose any confidential information relating to any aspect of KVCR and San Bernardino CCD's operations. Such information will only be used by CCS to fulfill its obligations under this Agreement. The terms of this provision survive the termination or expiration of this Agreement.

## **8. COPYRIGHTS AND PROPRIETARY MATERIAL**

All works developed by CCS for KVCR and San Bernardino CCD shall be the property of KVCR and San Bernardino CCD. CCS represents that the works shall not infringe upon any rights of third parties. To the extent that CCS uses strategies, ideas, methods related to fundraising and copyrightable works it developed prior to this Agreement to perform services for KVCR and San Bernardino CCD ("Proprietary Material"), such Proprietary Material shall remain the property of CCS. KVCR and San Bernardino CCD may utilize Proprietary Material for its internal fundraising purposes.

## **9. RESTRICTION ON HIRING**

KVCR and San Bernardino CCD acknowledges that CCS recruits and trains its personnel and that such personnel have knowledge of confidential CCS information as well as strategies, ideas and methods related to fundraising developed by CCS. KVCR and San Bernardino CCD shall not offer employment to any CCS personnel who performed services under this Agreement, and CCS shall not offer employment to any personnel of KVCR and San Bernardino CCD, during the term of this Agreement and within one year after its termination or expiration. In the event that either party breaches the foregoing, (i) the offering party shall provide written notice to the other within two business days of having extended such offer, and (ii) if the personnel accepts such offer of employment, the party hiring the personnel hereby agrees to pay within 10 days after the hire date to the other, as liquidated damages, a sum equivalent to 100% of the annual compensation offered to and accepted by the personnel. The terms of this provision survive for a period of one year following the termination or expiration of this Agreement. The parties acknowledge and agree that the restrictions contained in this Agreement are reasonable and valid in geographical and temporal scope and in all other respects.

## **10. REGISTRATION**

To the extent that KVCR and San Bernardino CCD is required to be registered as a charitable organization under any applicable law (including without limitation California State Law), KVCR and San Bernardino CCD represents and warrants to CCS that it is registered and in good standing and in compliance with all applicable filing requirements. CCS represents and warrants to KVCR and San Bernardino CCD that it is registered and in good standing and in compliance with all applicable filing requirements under applicable laws.

## **11. NO LEGAL OR TAX ADVICE**

CCS does not render legal or tax advice. Reports, statements, or other communications (oral or written) provided by CCS or its employees to KVCR and San Bernardino CCD do not constitute legal or tax advice, nor should any such communication be construed as constituting legal or tax advice.

## **12. NONDISCRIMINATION**

CCS is an equal opportunity employer and prohibits discrimination on any basis protected by law. KVCR and San Bernardino CCD agrees to bring to CCS' prompt attention any allegedly discriminatory conduct, or any complaints about allegedly discriminatory conduct, which in any way implicates, relates to, or has any bearing on CCS or any of its employees or agents.

## **13. MISCELLANEOUS**

This Agreement is governed by the laws of the State of California, without regard to its principles of conflict of laws. This Agreement may not be modified except in writing, signed by the parties. Any addendum to this Agreement signed by both KVCR and San Bernardino CCD and CCS will be incorporated into and deemed part of this Agreement for all purposes. If any provisions or restrictions contained in this Agreement are deemed invalid or unenforceable, the remaining provisions and restrictions will continue to be fully effective.

## **14. REGULATORY REPRESENTATION**

KVCR and San Bernardino CCD acknowledges and agrees that (i) CCS will not at any time have access to contributions or other receipts of a solicitation, (ii) CCS does not have authority to pay expenses associated with a solicitation, (iii) CCS will not solicit contributions, (iv) CCS will not assist with the receipt, processing or collection of contributions, (v) CCS will not



independently report fundraising results, and KVCR and San Bernardino CCD will exercise control and approval over the content and frequency of any solicitation.

CCS will not at any time solicit funds, assets, or property for charitable purposes, receive or control funds, assets or property solicited for charitable purposes, or employ, procure, or engage any compensated person to solicit, receive, or control funds, assets, or property for charitable purposes.

**15. BINDING AGREEMENT**

This Agreement binds KVCR and San Bernardino CCD and CCS and will inure to the benefit of their respective successors and assigns. This Agreement contains the entire Agreement of both parties and supersedes all prior agreements and will remain in full force and effect until terminated by either party or has expired by its own terms. Nothing in this Agreement is intended to confer upon any other person or entity any rights or remedies under or by reason of this Agreement.

**16. NOTICES**

Any notice given under this Agreement must be in writing and will be deemed to have been duly given if mailed by US first-class mail, return receipt requested, postage prepaid and addressed to the attention of the undersigned at the address shown in the heading of this Agreement.

**17. COUNTERPARTS**

This Agreement may be executed in counterparts, each of which will be deemed an original and all of which together will constitute a single instrument.

**[Signature Page Follows]**

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized officers.

**COMMUNITY COUNSELLING SERVICE CO., LLC (CCS)**

By: Christopher K. Looney

\_\_\_\_\_  
**Name**

\_\_\_\_\_  
**Signature**

Principal & Managing Director

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Date**

**State Registration Number:**

FC-902  
\_\_\_\_\_

**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

By: Steven Sutorus

\_\_\_\_\_  
**Name**

\_\_\_\_\_  
**Signature**

Business Manager

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Date**

**State Registration Number:**

\_\_\_\_\_

**Tax ID Number:**

\_\_\_\_\_

**KVCR EDUCATIONAL FOUNDATION, INC.**

By:

\_\_\_\_\_  
**Name**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Date**

**State Registration Number:**

\_\_\_\_\_

**Tax ID Number:**

\_\_\_\_\_

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Business & Fiscal Services  
PREPARED BY: Steven J. Sutorus, Business Manager  
DATE: August 14, 2014  
SUBJECT: Consideration of Approval of Joint and Operating Agreements for Founding Partners in Rialto Executive Institute and Advanced Learning Center

RECOMMENDATION

It is recommended that the Board of Trustees approve Joint and Operating Agreements for Founding Partners in Rialto Executive Institute and Advanced Learning Center

OVERVIEW

The Economic Development and Corporate Training Center (EDCT) desires to become a founding member of this partnership along with the City of Rialto and The Foundation for Sustainable Communities. These agreements are needed to establish goals and governance, and to define roles and responsibilities of each member.

ANALYSIS

The training and education programs established through this partnership will align with and utilize existing regional training and education programs and resources. The members will also focus on the development of additional programs and training that advance discovery of and preparation for the jobs of the future. In partnership with City of Rialto, public and private collaborations and economic development entities, the Advanced Learning Center will strive to improve the local workforce, provide opportunities for partnerships, and develop new resources to advance training and education systems.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Existing staff time for planning this project is included in the 2014-2015 budget. New initiative will be funded through future grant opportunities.

**JOINT DEVELOPMENT AGREEMENT  
FOR FOUNDING PARTNERS IN  
RIALTO EXECUTIVE INSTITUTE & ADVANCED LEARNING CENTER**

**Purpose:** The Founding Partners in the Rialto Executive Institute & Advanced Learning Center “ALC” are hereby committed to the development of a Discovery and Learning Center designed to expose children to emerging technology and careers, and to provide innovative training and education programs to develop fundamental capabilities in industry-defined skills in Science, Technology, Engineering, and Math (STEM). The ALC will further provide advanced learning programs to enhance and develop a highly-skilled and competitive local workforce. This purpose will enhance the economic vitality of the Inland Empire with sustainable City-based economic growth, expanded job/career opportunities, and enhanced training and education opportunities.

**Vision:** *“A Center for Discovery and Opportunities in a Technology-Driven Economy”*

**Scope:** The training and education programs established at the ALC will align with, and utilize, existing regional training and education programs and resources. The ALC will focus on the development of additional programs and training that advance discovery of, and preparation for, the jobs of the future. In partnership with City public-private collaborations and economic development, the ALC will advance the development of the local workforce. The ALC will support the local K-12 schools, community colleges, corporate training, and local universities. It will provide a host center for an open system for academic programs in advanced learning. It will further provide an opportunity for partners to collaborate in developing new resources and partnerships to advance the training and education systems.

The specific focus will include:

- Discovery and Career Opportunities (at earliest age)
- Development of multi-career STEM learning skills
- Development of Digital Literacy
- Industry-defined Advanced Training and Education for Inland Empire Jobs
- Technology-defined Programs in: Nanotechnology, Analytics, Telecomm
- Career Pathways with Stacked Credentials for Entry-Training-Education-Advancement

Activities will include:

- Online learning
- Discovery of science and technology through interactive and gaming tools
- Video conferencing and state-of-the-art communications
- Classroom Training
- Apprenticeships with Industry Partners
- Projects under Leadership of Management and Marketing Professors
- Development of Entrepreneur and business opportunities

**Founding Partners:**

- The ALC is hosted by, and will operate under, the leadership of Mayor Deborah Robertson and Council, with program coordination assigned to the city's Economic Development Division and Manager Greg Lantz
- The Training/Education Leadership is provided by Dr. Matthew Isaac, Executive Director of the Economic Development & Corporate Training Center for the San Bernardino Community College District
- The Focus Leadership and Strategic Alliances is provided by Deborah Hagar, President of the Foundation for Sustainable Communities – and in partnership with IBM, with Rob Dolan, (partners in Inland Smart HUB with City of Rialto) and IBM Academic Initiatives

Responsibilities: The role of the Founding Partners is to oversee the establishment of the initial site, program implementation, resource development for program expansion, administration of training and education programs, development of Business Council partners, expansion of training and education partners, development and alignment of training and education programs, and continued development of ALC, in fulfilling its vision.

The Founding Partners agree to align their resources (i.e., physical location, education programs, training funding, strategic partnerships and alliances) in formation of ALC. In addition, Founding Partners will collaborate in the development of dedicated funding for the further development of ALC.

Founding Partners will make all significant decisions in collaboration. As additional members are brought in, they will be added as Partners and Members in the ALC.

**Initial Joint Development Agreement:**

This Agreement confirms the commitment of the Founding Partners to joint development of ALC. Supplemental Operational Agreements, outlining specific responsibilities and accountabilities (i.e., governance, liabilities, etc.), will be developed, and approved by all Founding Partners, prior to operations and/or launching of any programs.

The initial training program will be provided at a location to be established by the City and be recognized as City property (with operational agreement on program delivery with Economic Development and Corporate Training Center of SBCCD).

Founding Partners hereby agree to the above Agreement:

**City of Rialto:**

\_\_\_\_\_  
Mayor Deborah Robertson

\_\_\_\_\_  
Date

**San Bernardino Community College District - Economic Development & Corporate Training:**

\_\_\_\_\_  
Bruce Baron, Chancellor, SBCCD

\_\_\_\_\_  
Date

**Foundation for Sustainable Communities & IBM Smarter Cities/Academic Initiatives:**

\_\_\_\_\_  
Deborah Hagar, President

\_\_\_\_\_  
Date

**OPERATING AGREEMENT FOR  
FOUNDING PARTNERS IN  
RIALTO EXECUTIVE INSTITUTE & ADVANCED LEARNING CENTER**

This Operating Agreement will serve as a supplemental document to the Joint Development Agreement for Founding Partners of the Rialto Executive Institute & Advanced Learning Center (ALC).

The following outlines the purpose, goals and terms for operating the ALC and outlines the responsibilities of the Founding Partners.

***Vision: “A Center for Discovery and Opportunities in a Technology-Driven Economy”***

***Mission: To Enhance Learning for 21<sup>st</sup> Century Jobs/Careers ~ To Make Learning Relevant***

***Goals:***

- To advance preparation and continuous learning for regional professional, scientific, technology jobs and careers
- To facilitate collaboration and alignment of curriculums among educators, to leverage available resources, and to support and build new education opportunities for advanced learning for the competitive jobs of the future
- To develop local economic/jobs/education opportunities to enhance cities and communities
- To attract new and sustainable resources to change the image of Rialto, and the Inland Empire, from one of low education and limited opportunity to a community of knowledge that values and advances learning opportunities
- To establish effective linkages with regional industry clusters in the development of a highly productive local quality workforce

***Governance:***

- All significant decisions will be made in collaboration by Founding Members through a majority vote
- Designated responsibilities (see below) will each be under the control of the designated Founding Partner and, unless otherwise stipulated, will be the full responsibility (and liability) of the designated organization. As such, Founding Partners hereby agree to hold, indemnify, save and hold the remaining Founding Partners and their officers, agents and employees harmless from any liability for any claims, accusations, or suits at law or in equity, or in any administrative proceeding, that may be brought on account of personal injury, death, or damage to property, or a property of business or personal interest, or for any fine, forfeiture or civil penalty arising from any act or omission by the Founding Partner or his/her officers, agents, or employees while performing operations under this Agreement. This Agreement recognizes the separate entities involved in the operations of the ALC and does not establish a single ALC entity; rather it recognizes the ALC as a collaborative joint effort of separate and distinct Partners, each with their separate entities.

- Founding Partners will be responsible for separate operating budgets. Where new designated ALC funding is secured (i.e., grants, etc.), allocated funding to Partner organizations will be stipulated; each organization will function according to budget allocation and stipulated subcontractor role, as directed by Fiscal Agent.
- Meetings for the Founding Partners will convene monthly during organization and development, and then quarterly at a mutually agreeable time thereafter. Additional meetings may be called by any Founding Member. Unless otherwise noted, meetings will be held at the Rialto City Hall.
- New Partners will be added as deemed necessary and appropriate by Founding Partners. New Partners will sign an Agreement, in keeping with Founding Partners MOU, to become an ALC Partner.
- ALC will facilitate and invite multiple member and supporting organizations to participate in educational activities and in the fulfillment of the vision and mission of ALC. The ALC education and alliance network will be open to any participating organization that can add value. The local community will be a key network to participate in, and advance opportunities for, residents, youth, and the general population. ALC will establish a Business Council of strategic industry cluster partnerships (including Chambers of Commerce), and local businesses to participate in, and advise ALC in areas of, workforce and corporate development.
- This Operating Agreement will remain in effect until stipulated otherwise in writing. This Agreement may be dissolved upon failure to meet goals or overall original purpose, and upon the approval of a majority of Founding Partners.

***Founding Partner Roles & Responsibilities:***

- **City of Rialto (the City)** – The ALC is established under the leadership of Mayor Deborah Robertson and Council, with program coordination assigned to the city’s Economic Development Division and Manager Greg Lantz. The City is providing the visionary leadership and the critical convening power to establish and support the ALC. As the host, the City is responsible for the ALC site, which is Rialto City property. The City is further providing leadership in the development of public/private partnerships.
- **Economic Development & Corporate Training Center for the San Bernardino Community College District (EDCT-SBCCD)** – Executive Director Dr. Matthew Isaac, or designee, will provide Education & Operations leadership for ALC. EDCT-SBCCD will oversee the programs, budgets, curriculums, alignment of training and educational partnerships, etc. EDCT-SBCCD will further serve as the ALC Fiscal Agent for grants and new funding. As such, EDCT-SBCCD will be responsible for operations, including use of equipment, supplies, etc., involved with training (including safety), in accordance with SBCCD policies and procedures.
- **The Foundation for Sustainable Communities (the Foundation) - in partnership with IBM** - Deborah Hagar, Foundation President, will lead in the collaborative focus and strategic alliances required to pursue ALC’s Vision and Mission and to achieve its Goals. In collaboration with IBM, the Foundation will support the technology infrastructure and development of resources to advance the economic/jobs growth in Rialto and in the Inland Empire. The Foundation will be responsible for leveraging and developing new resources to further the opportunities for the ALC and its Founding Partners.



The signature of each of the Founding Partners below signifies acceptance of the above outlined vision, mission, goals and operating responsibilities for ALC.

***City of Rialto:***

\_\_\_\_\_  
Mayor Deborah Robertson

\_\_\_\_\_  
Date:

***San Bernardino Community College District - Economic Development & Corporate Training:***

\_\_\_\_\_  
Bruce Baron, Chancellor, SBCCD

\_\_\_\_\_  
Date:

***Foundation for Sustainable Communities & IBM Smarter Cities/Academic Initiatives:***

\_\_\_\_\_  
Deborah Hagar, President

\_\_\_\_\_  
Date:

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
 FROM: Bruce Baron, Chancellor  
 REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Business & Fiscal Services  
 PREPARED BY: John C. Grow, AIA, Director, Facilities Planning & Construction  
 DATE: August 14, 2014  
 SUBJECT: Consideration of Approval of Measure M Construction Change Orders and Contract Amendments

RECOMMENDATION

It is recommended that the Board of Trustees approve this single action item for Measure M construction change orders and amendments. These changes are required and necessary, benefit the District, and reflect the most favorable negotiated costs.

<b>San Bernardino Valley College – K Street Lighting</b>						
	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
RDM Electric Co.	CO #2	112,750.00	0.00*	-6,594.00	106,156.00	-5.85%

\*Time Extension Only

OVERVIEW

Construction change orders may be generated by a number of circumstances. These include changes directed by the District to address contractor or architect recommendations for efficiency, occupant needs, or to improve future building or space usability. California Public Contract Code 20118.4 establishes a guideline that limits construction contract change orders to 10% of the base contract amount.

A construction contract is amended when there is a change in the scope of work due to unforeseen conditions that must be corrected in order for work to proceed. Amendments alter the base contract amount and are not limited to the 10% guideline.

All change orders and amendments are approved following a specific process of review by the construction manager, architect, program/project managers, and District staff. Nonessential changes are rejected and never receive approval. Any changes determined to be essential to the health of the project and of major benefit to the District are approved and implemented.

## ANALYSIS

Construction contract amendments and change orders submitted with this board item total -\$6,594.00 which is -0.006% of the total Measure M construction contracts of \$106,975,577.45.

The total of all Measure M amendments and change orders, including those submitted at this board meeting, increases the Bond Measure M construction contracts by \$2,620,814.06. The new overall Measure M change order percentage is 2.45%. The construction projects remain within the approved budget.

## BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

## FINANCIAL IMPLICATIONS

Included in the 2014-2015 Budget for Measure M



# Bond Measure M Construction Change Summary

*This form must accompany all Construction Change Requests to verify that all steps of review and accountability have been met prior to submission for approval by the Board of Trustees.*

Contractor: RDM Electric Co., Inc. Amount \$ (6,594.00)

Campus: San Bernardino Valley College Project: K Street Lighting Project

This Change is a(n):

- Amendment (not subject to 10% limitation)       Change Order (subject to 10% limitation)

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Unforeseen Conditions                     | <input type="checkbox"/> Design Omission                                  | <input type="checkbox"/> Design Conflict |
| <input type="checkbox"/> Campus Recommended                        | <input type="checkbox"/> Contractor Recommended                           | <input type="checkbox"/> Agency Required |
| <input type="checkbox"/> Contractor Transfer (no cost to District) | <input checked="" type="checkbox"/> Other, Construction Manager Generated |  |

Explanation of Change: Credit for unused Allowance #2: Repair, replacement, or removal of any unforeseen existing utility line.

**Accountability**

This Change was part of the original design scope: Credit given for unused allowance.

- The cost of this change has been validated and is the best possible price available to the District.
- This change has been reviewed and is necessary to the completion this project.

**Impact**

Original contract was Board approved on <u>04/10/14</u> in the amount of	\$ <u>112,750.00</u>
Total Board approved amendments to date	\$ <u>-</u>
Requested amendment amount	\$ <u>-</u>
<input type="checkbox"/> This request is an amendment and results in a revised contract amount of (Note: This revised contract amount basis for 10% rule)	\$ <u>112,750.00</u>
Total Board approved change orders to date	\$ <u>-</u>
Requested Change Order amount	\$ <u>(6,594.00)</u>
<input checked="" type="checkbox"/> This request is a change order and results in a revised contract amount of	\$ <u>106,156.00</u>

This change order is subject to the 10% rule. It results in a -5.85% change to the contract

The cumulative amount of change orders for this contract equals (6,594.00)  
-5.85% of the contract amount.

**TOTAL CONTRACT AMOUNT TO DATE INCL. CHANGE ORDERS**      106,156.00

**Signatures**

Bond Program Manager:

Diana Johnson

*Diana Johnson*  
(Signature)

7/24/14  
(Date)

**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

42-50-31-5232  
Project Number

Capital Facilities Program Management

KST-GC-CO2

**CHANGE ORDER 02 - Final Change Order**

Original Contract Amount: \$112,750.00  
 Amount of Previous Contract Amendments: \$0.00  
 Amount of Previous Change Orders: \$0.00

School Name:	San Bernardino Valley College	Date:	August 14, 2014
Project Description:	K Street Lighting Project	Contract No.:	General Contractor
To (Contractor):	RDM Electric Co., Inc.	Attn:	RDM

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments Reference RFP No.: C/Refer to attachments

Description of Work:

This change order includes additional scopes of work for the general contractor generated from unforeseen field conditions encountered and identified during construction operations, District program requirements and utility coordination with ongoing Bond Measure M projects that were required to be installed within the project. These items were not included in the original contract documents and noted after the bid and execution of the general contractor contract.

Refer to attached Project Memo No. 344  
 Contract Change Order No. KST-GC-CO2; Item 1.1 - 1.8

**TOTAL COST OF CONTRACT CHANGE ORDER KST-GC-CO2:** (\$6,594.00)

Reason for Change:

- 1 Site Cost, Unforeseen Field Condition - Contractor Generated
- 2 Site Cost, Unforeseen Field Condition - District Generated
- 3 Site Cost, District Added/Deleted Scope - District Generated
- 4 Site Cost, District Added/Deleted Scope - Construction Manager Generated
- 5 Contract Administrative Issues

Initiator of Change:

- 1 Project Coordination

The original Base Contract Sum was:	<u>\$112,750.00</u>
Net change by previous authorized Contract Amendment(s):	<u>\$0.00</u>
The contract AMOUNT due to C.O. No. KST-GC-CO2 will be increased by:	<u>-\$6,594.00</u>
The revised BASE Contract Sum:	<u>\$106,156.00</u>
Net change by previous authorized Change Order(s):	<u>\$0.00</u>
The Contract Sum including previous authorized Change Orders:	<u>\$106,156.00</u>
The revised Contract Amount, including this Contract Change Order is, therefore:	<u>\$106,156.00</u>
The contract TIME due to C.O. No. KST-GC-CO2 will be increased by:	<u>0</u> calendar days.
The revised Contract Completion Date, including this Contract Change Order is, therefore:	<u>17-Jun-14</u>
SBCCD Change Order No. <u>KST-GC-CO2</u> Includes Item Number(s):	<u>1.1-1.8</u>

This Contract Change Order is not valid until signed by both the Architect and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time. Contractor waives any claim for further adjustments of the Contract Sum and the Contract Time related to the above described change in the Work.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District. I believe this request is valid and recommend your approval for acceptance.

	Signature	Name (printed)	Date
Architect:		Brad Glassick, HMG Architects	7-17-14
Project Mgr.:		Tim Purcell, Kitchell/DJRJ	7/17/14
District:		Timothy L. Oliver, Interim Vice Chancellor Fiscal Services	
Contractor:		Anthony Gerdas, Vice President - RDM Electric Co., Inc.	7-16-14

State of California - Division of the State Architect DSA Application No. N/A File No. N/A  
 Approved \_\_\_\_\_ per Principal Structural Engineer:

**CHANGE ORDER NO. KST-GC-CO2**

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
CO						
Item 1.1	Provide new lamps that were damaged on the existing light poles. PCO 002	A-1	100		\$2,563	\$2,563
Item 1.2	Repair unforeseen existing irrigation line, discovered during trenching. PCO 003	A-4	100		\$587	\$587
Item 1.3	Provide unforeseen landscaping repairs due to Campus overwatering of field. PCO 004	C-4	100		\$4,998	\$4,998
Item 1.4	Replace existing damaged chain link fence post with new post along K-Street. PCO 005	C-2	100		\$102	\$102
Item 1.5	Remove and dispose of existing unused discus fencing PCO 006	C-2	100		\$741	\$741
Item 1.6	Credit for unused and not procured replacement ballast attic stock for project light fixtures. PCO 007	C-4	100	(\$585)		(\$585)
Item 1.7	Credit for unused Allowance No 01: Landscape repairs of turf, ground cover, irrigation or any associated landscaping PCO 008	L-2	100	(\$5,000)		(\$5,000)
Item 1.8	Credit for unused Allowance No 02: Repair, replacement, or removal of any unforeseen existing utilities. PCO 009	L-2	100	(\$10,000)		(\$10,000)
<b>Subtotal</b>						<b>(\$6,594)</b>
<b>TOTAL CONTRACT CHANGE ORDER # KST-GC-CO2</b>						<b>(\$6,594)</b>

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
- H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- J BUILDING COST, AGENCY OR CODE REVISION
- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

\* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

## SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Pierre Galvez, Police Chief  
PREPARED BY: Stacey Nikac, Executive Assistant  
DATE: August 14, 2014  
SUBJECT: Consideration of Approval to Accept the Revisions in the  
Emergency Operations Plan

### RECOMMENDATION

It is recommended that the Board of Trustees accept the revisions to the San Bernardino Community College District Emergency Operations Plan (EOP). The revisions were made to update the names of positions that were filled since the board approved the plan in November 2013. An electronic version of the EOP can be found on the website at [http://www.sbccd.org/District\\_Police\\_Department/Emergency\\_Preparedness](http://www.sbccd.org/District_Police_Department/Emergency_Preparedness)

### OVERVIEW

The SBCCD EOP provides the framework for coordination and mobilization of the district sites, colleges, and external resources needed to respond during an emergency. The plan clarifies strategies to 1) prepare for, 2) respond to, and 3) recover from an emergency or disaster incident that could impact the district, the campuses, or the region.

### ANALYSIS

The EOP provides authority during an emergency for coordinating response and recovery operations throughout the District. The purpose of the Plan is to ensure an effective, professional, and well-organized response to a natural disaster or a major incident. The primary objective of the Plan is to protect public safety and property and assure the overall well-being of the population.

The California Emergency Plan (CEP), promulgated in accordance with the provisions of the California Emergency Services Act (Chapter 7 of Division 1 or Title 2 of the Government Code), provides statewide authorities and responsibilities and describes the functions and operations of government at all levels during extraordinary emergencies. Section 8568 of the Act states in part that "the State Emergency Plan shall be in effect in each political subdivision of the state, and the governing body of each political subdivision shall take such action as may be necessary to carry out the provisions thereof."

### BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

### FINANCIAL IMPLICATIONS

The lack of an emergency plan could lead to severe losses such as multiple casualties and the possible financial collapse of the organization.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Bruce Baron, Chancellor  
PREPARED BY: Bruce Baron, Chancellor  
DATE: August 14, 2014  
SUBJECT: Consideration to Adopt the Draft Crisis Communications Plan

RECOMMENDATION

It is recommended that the Board of Trustees review and adopt the Crisis Communications Plan drafted Summer 2014 and reviewed by Chancellor's Cabinet.

OVERVIEW

The Crisis Communications Plan is a supplemental plan that will support and define processes and procedures in order to clarify the communication responsibilities of District personnel should a crisis occur. The Plan works in support of the Emergency Operations Plan for the District and all Policies and Procedures that govern the operations of the District Police force. The Crisis Communications Plan will guide the leadership of the San Bernardino Community College District (SBCCD) in dealing with both external and internal communications.

ANALYSIS

Communications is a vital aspect of leadership and governance that may get overlooked in a crisis situation but that can have long-lasting ramifications if not addressed properly at each stage of the crisis. The Plan is designed with the best interests of the District and all stakeholders in mind, but is not designed to override the safety of property and persons priorities of the Emergency Operations Plan or Police procedures.

BOARD IMPERATIVE

- III. Resource Management for Efficiency, Effectiveness and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

None



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Business & Fiscal Services  
PREPARED BY: Timothy L. Oliver, Interim Vice Chancellor, Business & Fiscal Services  
DATE: August 14, 2014  
SUBJECT: Consideration of Approval to Appoint a Member to the Citizens Bond Oversight Committee (CBOC)

RECOMMENDATION

It is recommended that the Board of Trustees approve the appointment of Alaa El Awar to the Citizens Bond Oversight Committee for a two-year term.

OVERVIEW

The Citizens Bond Oversight Committee is comprised of at least seven members of the community, and serves the purpose of reviewing the expenditure of Bond Measure M funds. Mr. Awar is currently attending Crafton Hills College and would join the committee as a student representative.

ANALYSIS

Approval of this recommendation will enable the CBOC to continue in an efficient and effective manner.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

This item carries no financial implications.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Business & Fiscal Services  
PREPARED BY: John C. Grow, AIA, Director, Facilities Planning & Construction  
DATE: August 14,, 2014  
SUBJECT: Consideration of Approval to Ratify a Contract with Mike's Custom Flooring of Redlands, California

RECOMMENDATION

It is recommended that the Board of Trustees ratify a contract with Mike's Custom Flooring of Redlands, California for the purpose of securing sports flooring for the Physical Education Building project at CHC in the amount of \$29,705.84.

OVERVIEW

In September 2007, SBCCD adopted a resolution to use Uniform Construction Cost Accounting Program procedures (UCCAP). Per the Award of Contracts section, authority to award a contract is delegated by the Board to the Vice Chancellor of Business & Fiscal Services. This delegation of authority is an option granted by Public Contract Code 22034(e). Hence, it is at the discretion of the Vice Chancellor to authorize individual UCCAP contracts, allowing for work to begin. These contracts will then be taken to the Board for ratification.

This contract is for the installation of sports flooring for the Physical Education Building project at CHC.

ANALYSIS

As part of UCCAP, the District maintains a pre-qualified list of contractors according to trade category for public works projects valued between \$45,000.00 and \$175,000.00. Informal bids were solicited from those qualified contractors and the lowest; most responsive was from Mike's Custom Flooring.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in 2014-15 Measure M budget.

# Kitchell/BRJ

11715 Sand Canyon Rd., Yucaipa, CA 92399

# Project Memo

Ph: 909.435.4159 Fax: 909.794.8901

DATE: July 7, 2014

PE Complex - No. 44

TO: Tim Oliver  
Interim Vice Chancellor, Business and Fiscal Services  
San Bernardino Community College District (SBCCD)

FROM: Brooke Duncan  
Sr. Project Manager  
Crafton Hills College (CHC)  
Kitchell/BRJ

RE: Crafton Hills College (CHC) Measure M  
New PE Complex  
~~Furniture, Fixture & Equipment (FF & E) - Haworth Furniture~~

*UCCAP CONTRACT TO MIKE'S CUSTOM FLOORING*

**SCOPE:**

SBCCD approval to execute a construction agreement to Mike's Custom Flooring, Inc. for sports flooring procurement and installation at the PE Complex.

**NARRATIVE:**

The PE Complex is at substantial completion with FF&E (Fixtures, Furnishings and Equipment) to be installed within 2 weeks. Prior to the weight room equipment installation, a rubberized sports floor is required to protect the concrete finished floors in the weight room. This was originally to be included in the construction project as an alternate but was not taken in order to meet the budget. The Campus will be utilizing the remainder of construction project funds within the PE Complex budget for its purchase and installation.

On June 30<sup>th</sup>, 2014, KB requested quotes from the C-15 Flooring contractors listed on the SBCCD UCCAP list; Mike's Custom Flooring, Inc., Restoration Management Company and Sunbelt Flooring, Inc. (2) contractors responded that they do not provide this type of flooring and Mike's Custom Flooring provided a quote for \$29,705.84. In addition, the General Contractor provided a quote, but was not considered because it included a request for a time extension to the construction contract of 2 weeks.

**RECOMMENDATION:**

Kitchell/BRJ recommends that SBCCD grant approval to issue the contract agreement in the amount of \$29,705.84.

**BUDGET INFORMATION:**

Info from Measure M Budget V18 dated 6/30/14


Project Original Budget Amount:	\$ 6,952,080.61
Project Current Spent to date:	\$ 5,842,420.53
Project Current Estimate to Complete:	\$ 7,006,049.33
Project Memo Forecast Cost:	\$ 29,705.84
Project Change Amount:	\$ 0.00

Budget Line Item: 42-50-32-1510-0257-6210.50-7100

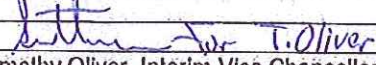
<input checked="" type="checkbox"/> I concur with this recommendation	<i>Diana Johnson</i> 7/7/14
<input type="checkbox"/> I do not concur with this recommendation	Diana Johnson, Program Manager, KB

<input checked="" type="checkbox"/> I concur with this recommendation	<i>Mike Strong</i> 7/7/14
<input type="checkbox"/> I do not concur with this recommendation	Mike Strong, Vice President, Administrative Services, Crafton Hills College

I concur with this recommendation  
 I do not concur with this recommendation

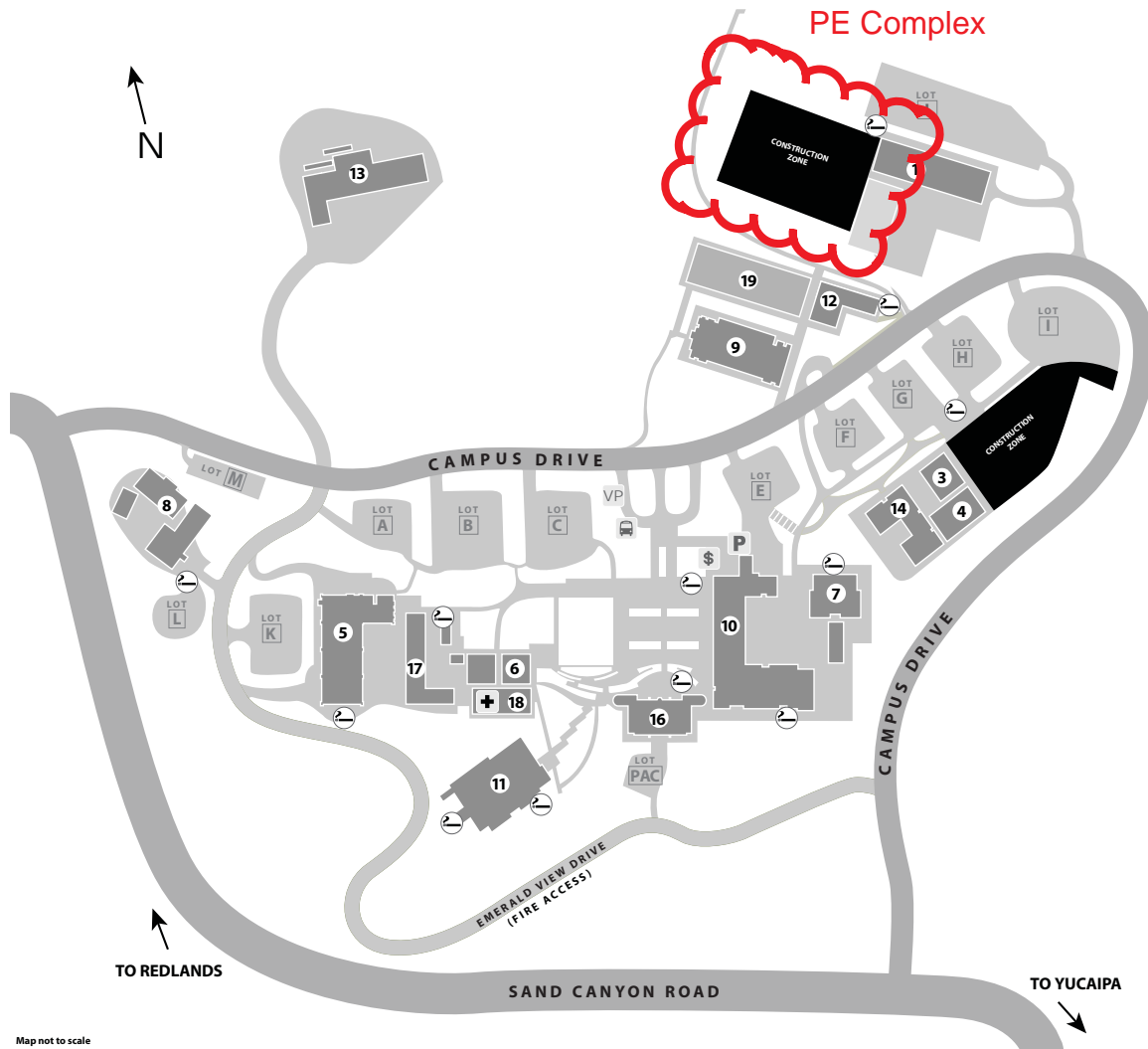
 7/7/14  
John Snow, Director, Facilities, Planning & Construction, SBCCD

I concur with this recommendation  
 I do not concur with this recommendation






 T. Oliver  
Timothy Oliver, Interim Vice Chancellor Business & Fiscal Services, SBCCD


Attachments: RFP Package copy with proposals.  
Cc: Diana Johnson; Sheila Nelson -- Kitchell/BRJ  
File


# CAMPUS DIRECTORY



Map not to scale  
Updated: June 19, 2013

-  **ATM**
-  **Bus Stop**
-  **Nurse's Station**
-  **Police/Security**
-  **Visitor Parking**

 **Parking Permits (Daily)**  
 Parking permits/decals are required to park in all parking lots and on all college streets.  
 Daily parking permits available in all lots.  
 Parking in disabled stalls requires a valid California disabled placard and a valid SBCCD parking permit/decals.

 **Smoking Areas**  
 This is a smoke-free campus. Smoking in non-designated areas or buildings may result in the issuance of a citation (Board Policy #3570; Government Code #7597)

**District Police (909) 389-3275**

<p>1 AQUATIC CENTER ..... AC</p> <p>2 ATHLETIC FIELD ..... AF</p> <p>3 BC CLASSROOM BUILDING. .... BC</p> <p>4 BOOKSTORE ..... BK</p> <p>5 STUDENT CENTER/CAFETERIA. .... SCC Student Senate</p> <p>6 CL CLASSROOM BUILDING..... CL Financial Aid</p> <p>7 CHEMISTRY/HEALTH SCIENCES ..... CHS</p> <p>8 CHILD DEVELOPMENT CENTER ..... CDC</p> <p>9 GYMNASIUM. .... G</p> <p>10 LABORATORY/ADMINISTRATION. .... LADM Campus Business Office Parking Permits (Semester/Annual) POLICE (LADM 153)</p>	<p>11 LEARNING RESOURCE CENTER ..... LRC Copy Center                      Multi-purpose Room Gallery                              Teaching Center Lecture Hall Library                                Tutoring Center</p> <p>12 MATH &amp; SCIENCE ANNEX ..... MSA</p> <p>13 MAINTENANCE &amp; OPERATIONS/ SHIPPING &amp; RECEIVING</p> <p>14 OCCUPATION EDUCATION 1 ..... OE1</p> <p>15 OCCUPATION EDUCATION 2 ..... OE2</p> <p>16 PERFORMING ARTS CENTER ..... PAC</p> <p>17 STUDENT SERVICES A ..... SSA Admissions &amp; Records      EOPS</p> <p>18 STUDENT SERVICES B ..... SSB Counseling                        Health &amp; Wellness Center Disabled Student Services</p>
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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Bruce Baron, Chancellor  
PREPARED BY: Bruce Baron, Chancellor  
DATE: August 14, 2014  
SUBJECT: Consideration to Adopt a Resolution Proclaiming August 18-22, 2014 as Celebrate Job Corps 50 Week

RECOMMENDATION

It is recommended that the Board of Trustees adopt a resolution proclaiming the week of August 18-22, 2014 as "Celebrate Job Corps 50 Week".

OVERVIEW

The San Bernardino Community College District (SBCCD) supports the work of the national and Inland Empire Job Corps in assisting under-served youth with achieving education and jobs.

ANALYSIS

Over the course of the past 50 years, millions of at-risk youth have been forever changed by Job Corps' comprehensive residential, academic and career preparation program. The work done by Job Corps, and more specifically by the Inland Empire Job Corps Center, supports the Mission and Vision of the San Bernardino Community College District, to enhance the educational opportunities for all in our community.

BOARD IMPERATIVE

II. Learning-Centered Institution for Student Access, Retention and Success

FINANCIAL IMPLICATIONS

None

**RESOLUTION  
TO PROCLAIM AUGUST 18-22, 2014 AS  
“CELEBRATE JOB CORPS 50 WEEK”**

**WHEREAS**, The San Bernardino Community College District (SBCCD) recognizes and appreciates the contributions of the Inland Empire Job Corps Center; and

**WHEREAS**, the Mission of the SBCCD is to promote the discovery and application of knowledge, the acquisition of skills, and the development of intellect and character in a manner that prepares students to contribute effectively and ethically as citizens of a rapidly changing and increasingly technological world. This Mission is achieved through the District's two colleges, the Economic Development and Corporate Training Division and public broadcast system (KVCR TV-FM) by providing high quality, effective and accountable instructional programs and services; and

**WHEREAS**, The Inland Empire Job Corps Center in San Bernardino provides a vital service to our community throughout San Bernardino and Riverside Counties by serving hundreds of disadvantaged youth between 16 and 24 years of age by providing high school diplomas and career technical education to young men and women, all of whom come from very low income households, and are either unemployed or underemployed; and

**WHEREAS**, In addition to academic and employment training, these Job Corps Centers provides social skills training and other services to empower these young men and women to obtain, and hold a job, enroll in advanced training, attend college, or enter the Armed Forces, to defend the interests of the United States around the world; and

**WHEREAS**, The Inland Empire Job Corps Center is the source of more than \$9.6M flowing to our community's economy, and from 2013 to present, Inland Empire Job Corps students and staff provided more than 5,500 hours in community service worth over \$135,000., supporting many nonprofit local organizations in our community; and

**WHEREAS**, It is timely and appropriate that San Bernardino celebrate Job Corps and its accomplishments in reducing the cycle of poverty, strengthening our local community, and improving the quality of thousands of lives, and

**THEREFORE**, be it resolved that the Board of Trustees of the San Bernardino Community College District does hereby hereby proclaim August 18 through August 22, 2014 as “Celebrate Job Corps 50 Week”, saluting the Inland Empire Job Corps Center and the national Job Corps program for 50 years of success and looking forward to such continued achievements.

**ADOPTED** this 14th day of August, 2014.

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Bruce Baron, Chancellor and  
Secretary to the Board of Trustees

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: Bruce Baron, Chancellor

DATE: August 14, 2014

SUBJECT: Consideration to Adopt Resolution to Celebrate Constitution and  
Citizenship Day, September 17, 2014, and Constitution Week, September  
17-23, 2014

RECOMMENDATION

It is recommended that the Board of Trustees adopt a resolution recognizing the importance of the signing of the Constitution on September 17, 1787 and to recognize the significance of educating the District community on the responsibilities of citizenship.

OVERVIEW

The San Bernardino Community College District (SBCCD) supports the efforts of the President, Governor and other national, state, and local civil and educational authorities, to properly observe the historically pivotal day and for the instruction of the members of the San Bernardino Community College District in their responsibilities and opportunities as citizens of the United States and of the State and locality in which they reside.

ANALYSIS

This commemorative day has been recognized since 1940 and continues to be celebrated nationally and in California, at all federal agencies, and on all educational sites receiving federal funds. Each such educational institution is required to provide a relevant educational program or activity on September 17.

BOARD IMPERATIVE

- II. Learning-Centered Institution for Student Access, Retention and Success
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

None



**RESOLUTION**  
**TO CELEBRATE “CONSTITUTION AND CITIZENSHIP DAY” (SEPTEMBER 17) and**  
**“CONSTITUTION WEEK” (SEPTEMBER 17-23, 2014)**

WHEREAS, The San Bernardino Community College District (SBCCD) recognizes the significance of “Constitution and Citizenship Day”, celebrated annually on September 17, and of “Constitution Week”, (September 17-23), and the need for continued understanding of the foundation of and the responsibilities of Citizenship in this great nation; and

WHEREAS, the Mission of the SBCCD is to promote the discovery and application of knowledge, the acquisition of skills, and the development of intellect and character in a manner that prepares students to contribute effectively and ethically as citizens of a rapidly changing and increasingly technological world. This Mission is achieved through the District's two colleges, the Economic Development and Corporate Training Division and public broadcast system (KVCR TV-FM) by providing high quality, effective and accountable instructional programs and services; and

WHEREAS, this commemoration had its origin in 1940, when Congress passed a joint resolution authorizing “I Am An American Day”; was modified in 1952 Congress when moved the date to commemorate “the formation and signing, on September 17, 1787, of the Constitution of the United States” and again in 2004 under Senator Robert Byrd's urging, when it was designated "Constitution Day and Citizenship Day"; and

WHEREAS, President Obama reflected in his Proclamation that “Throughout our history, immigrants have embraced the spirit of liberty, equality, and justice for all -- the same ideals that stirred the patriots of 1776 to rise against an empire, guided the Framers as they built a stronger republic, and moved generations to bridge our founding promise with the realities of our time. ... The pursuit of this promise defines our history; with amendments that trace our national journey, the Constitution bears witness to how far we have come. As we celebrate the world's longest surviving written charter of government, let us remember that upholding our founding principles requires us to challenge modern injustices. Let us accept our responsibilities as citizens, our obligations to one another and to future generations...”

WHEREAS, the SBCCD Community is proud to stand with those who celebrate the signing of the Constitution and who strive to uphold the duties and responsibilities of citizenship; and

THEREFORE, be it resolved that the Board of Trustees of the San Bernardino Community College District does hereby recognize September 17, 2014 as “Constitution and Citizenship Day”, and September 17-23 as “Constitution Week”, and encourage all members of the diverse SBCCD community to share in the celebrations.

ADOPTED this 14th day of August 2014

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Bruce Baron  
Chancellor and Secretary

## SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: Bruce Baron, Chancellor

DATE: August 14, 2014

SUBJECT: Consideration to Adopt Resolution to Celebrate National Hispanic Heritage Month, September 15 to October 15, 2014

### RECOMMENDATION

It is recommended that the Board of Trustees adopt a resolution recognizing National Hispanic Heritage Month, which celebrates the achievements and contributions of Hispanics in America as demonstrated by the Hispanic students, faculty, staff and other members of the SBCCD community.

### OVERVIEW

The San Bernardino Community College District (SBCCD) supports the efforts of Congress, the President and other national, state, and local civic leaders, to applaud the ongoing and expanding successes of the Hispanic members of our communities and more specifically those of California, the Inland Empire and the SBCCD.

### ANALYSIS

Beginning in 1988, Americans have annually observed National Hispanic Heritage Month from September 15 to October 15, by celebrating the histories, cultures and contributions of American citizens whose ancestors came from Spain, Mexico, the Caribbean and Central and South America. More than half of the nation's Hispanics live in California, Texas and Florida, and 49% of young Hispanic high-school graduates were enrolled in college in 2012, a rapidly rising number. The SBCCD student enrollment is comprised of more than 50% Hispanic students and recognition of National Hispanic Heritage Month is an appropriate acknowledgment of our diverse population.

### BOARD IMPERATIVE

II. Learning-Centered Institution for Student Access, Retention and Success

### FINANCIAL IMPLICATIONS

None

**RESOLUTION  
TO RECOGNIZE NATIONAL HISPANIC HERITAGE MONTH  
SEPTEMBER 15 – OCTOBER 15, 2014**

WHEREAS, The San Bernardino Community College District (SBCCD) actively supports the annual recognition by the President of the United States and the Governor of California of September 15 – October 15, 2014, as National Hispanic Heritage Month; and

WHEREAS, the Mission of the SBCCD is to promote the discovery and application of knowledge, the acquisition of skills, and the development of intellect and character in a manner that prepares students to contribute effectively and ethically as citizens of a rapidly changing and increasingly technological world. This Mission is achieved through the District's two colleges, the Economic Development and Corporate Training Division and public broadcast system (KVCR TV-FM) by providing high quality, effective and accountable instructional programs and services; and

WHEREAS, according to the 2010 Census, 50.5 million people or 16% of the population are of Hispanic or Latino origin, and almost 54% of students in the SBCCD self-identify as Hispanic, a term which refers to Puerto Rican, South or Central American, or other Spanish culture or origin regardless of race; and

WHEREAS, Hispanic Heritage Month, whose roots go back to 1968, begins each year on September 15, the anniversary of independence of five Latin American countries: Costa Rica, El Salvador, Guatemala, Honduras and Nicaragua. Mexico, Chile and Belize also celebrate their independence days during this period and Columbus Day (Día de la Raza) is October 12; and

WHEREAS, President Obama stated that “Hispanic Americans represent an array of distinct and vibrant cultures, each of which enriches communities in valuable ways; just as America embraces a rich blend of backgrounds, those who journey to our shores embrace America.” During National Hispanic Heritage Month, we recognize the contributions made and the important presence of Hispanic and Latino Americans to the United States and celebrate the group's heritage and culture; and

WHEREAS, Hispanics have had a profound and positive influence on our country through their strong commitment to family, faith, hard work, and service and have enhanced and shaped our national character with centuries-old traditions that reflect the multiethnic and multicultural customs of their community; and

THEREFORE, be it resolved that the Board of Trustees of the San Bernardino Community College District celebrates National Hispanic Heritage Month, recognizing the wealth of cultural riches brought to the District community by embracing the diversity of the students, faculty, staff, and local citizenry.

ADOPTED this 14th day of August 2014

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Bruce Baron  
Chancellor and Secretary

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: Stacey Nikac, Executive Assistant

DATE: August 14, 2014

SUBJECT: Consideration to Adopt Resolution to Pay Trustee for Meeting of May 29, 2014

RECOMMENDATION

It is recommended that the Board of Trustees adopt a resolution excuse absence and to pay Trustee Longville pro rata amount of \$200 for meeting of May 29, 2014.

OVERVIEW

On May 29, 2014, Trustee Longville missed the meeting due to personal hardship and has requested payment per board policy 2230(c) and education code 72425(d).

ANALYSIS

BP 2230.C. Each member of the Board who actually attends all meetings held by the Board will be compensated at the rate of \$400 per month. Any member who does not attend all meetings in any month shall receive as compensation an amount not greater than a pro rata share of the number of meetings actually attended.

Ed Code 72425(d) A member may be paid for any meeting when absent if the board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the board. The compensation shall be a charge against the funds of the district.

BOARD IMPERATIVE

IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the 2013-2014 budget.

**RESOLUTION  
TO PAY TRUSTEE FOR MAY 29, 2014 MEETING**

WHEREAS, the members of the Board of Trustees of the San Bernardino Community College District receive compensation for attendance at meetings of the Board in accordance with provisions of Education Code Section 72425; and

WHEREAS, Education Code 72425(d) provides that any member may be paid for any meeting when absent if the Board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she was ill or the absence was due to a hardship deemed acceptable by the Board or due to district business; and

WHEREAS, the Board finds that the absence of Trustee Longville from the meeting of May 29, 2014 was due to a personal hardship; and

WHEREAS, this resolution will constitute action to grant an excused absence of Trustee Longville,

NOW, THEREFORE, BE IT RESOLVED that Trustee Longville shall be paid as if in attendance at the May 29, 2014 meeting.

ADOPTED this 14th day of August 2014

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Bruce Baron  
Chancellor and Secretary

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: Bruce Baron, Chancellor

DATE: August 14, 2014

SUBJECT: Consideration to Adopt Resolution to Recognize National Campus Safety Awareness Month, September 2014

RECOMMENDATION

It is recommended that the Board of Trustees adopt a resolution recognizing the importance of the safety of the campus community and the raising of awareness of issues related to ensuring the safety of students, faculty, staff and visitors.

OVERVIEW

The San Bernardino Community College District (SBCCD) supports the efforts of Congress and the Clery Center, and other national, state, and local safety and educational authorities, to foster an understanding of the community efforts necessary to ensure campus safety and raise awareness of those who attend school and work on the various sites of the San Bernardino Community College District.

ANALYSIS

Each September, the Clery Center for Security on Campus partners with colleges, universities, and other agencies to offer campus safety programming and ideas. The San Bernardino Community College District Police Department supports those efforts through a range of workshops, presentations and activities designed to raise awareness and promote self-protection by members of the SBCCD community.

BOARD IMPERATIVE

II. Learning-Centered Institution for Student Access, Retention and Success

FINANCIAL IMPLICATIONS

None

**RESOLUTION  
TO RECOGNIZE “NATIONAL CAMPUS SAFETY AWARENESS MONTH”  
SEPTEMBER 2014**

WHEREAS, The San Bernardino Community College District (SBCCD) recognizes the importance of “National Campus Safety Awareness Month”, celebrated annually in September, and the need for all members of the SBCCD community to work together to foster an environment where individuals treat each other with respect, to intervene when harmful situations occur, and to support members of the law enforcement community in their efforts to create a collegial atmosphere; and

WHEREAS, the Mission of the SBCCD is to promote the discovery and application of knowledge, the acquisition of skills, and the development of intellect and character in a manner that prepares students to contribute effectively and ethically as citizens of a rapidly changing and increasingly technological world. This Mission is achieved through the District's two colleges, the Economic Development and Corporate Training Division and public broadcast system (KVCR TV-FM) by providing high quality, effective and accountable instructional programs and services; and

WHEREAS, National Campus Safety Awareness Month received the unanimous support of Congress when it was created in 2008, and each September, the Clery Center for Security On Campus (a national nonprofit dedicated to preventing violence, substance abuse and other crimes on college and university campuses and to compassionately assist victims of these crimes) partners with colleges, universities, and other agencies to offer campus safety programming and ideas; and

WHEREAS, unfortunately, college campuses are not immune to destructive behaviors and violence, including some current issues impacting college campuses such as high risk drinking, illegal drug use, prescription drug abuse, sexual assault, stalking, relationship violence, hazing, hate crimes, and fire safety; and

WHEREAS, the National Campus Safety Awareness Month activities are focused on advocacy, education and training, and supporting policy initiatives and legislation that address issues related to the frightening realities set out here in; and

WHEREAS, the SBCCD Police Department has scheduled presentations, workshops and demonstrations on both campuses and the District Office throughout the month in furtherance of those goals, set out at [http://www.sbccd.org/District\\_Police\\_Department/Upcoming\\_Events](http://www.sbccd.org/District_Police_Department/Upcoming_Events)); and

THEREFORE, be it resolved that the Board of Trustees of the San Bernardino Community College District does hereby support the efforts of the SBCCD Police Department, recognize September 2014 as “National Campus Safety Awareness Month”, and encourage all members of the SBCCD community to participate in the training opportunities provided by the Department.

ADOPTED this 14th day of August 2014

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Bruce Baron  
Chancellor and Secretary

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: Bruce Baron, Chancellor

DATE: August 14, 2014

SUBJECT: Consideration to Adopt Resolution to Recognize National Hispanic Serving Institutions Week, September 14-20, 2014

RECOMMENDATION

It is recommended that the Board of Trustees adopt a resolution endorsing the impact of the Hispanic Serving Institutions programs of the U.S. Department of Education, which provide grants to assist HSIs to expand educational opportunities for, and improve the attainment of, Hispanic students. These grants also enable HSIs to expand and enhance their academic offerings, program quality, and institutional stability.

OVERVIEW

The San Bernardino Community College District (SBCCD) supports the efforts of Congress, the President and other national, state, and local educators, to applaud the services rendered by the HSI programs, which have been of considerable benefit to the students, faculty and staff of the San Bernardino Community College District.

ANALYSIS

Each September, as part of the Hispanic Heritage Month, the Hispanic Serving Institutions are acknowledged for their dedication to expanding the opportunities for higher education to the millions of young Hispanics in the United States, and their commitment to assisting tomorrow's leaders in reaching their fullest potential. As home to two HSIs, the San Bernardino Community College District has a special and lasting bond with these educational missions.

BOARD IMPERATIVE

II. Learning-Centered Institution for Student Access, Retention and Success

FINANCIAL IMPLICATIONS

None



**RESOLUTION  
TO RECOGNIZE NATIONAL HISPANIC SERVING INSTITUTIONS WEEK  
SEPTEMBER 14-20, 2014**

WHEREAS, The San Bernardino Community College District (SBCCD) actively supports the Congressional Resolution and Presidential Proclamation declaring September 14 – 20, 2014, as National Hispanic Serving Institutions (HSI) Week; and

WHEREAS, the Mission of the SBCCD is to promote the discovery and application of knowledge, the acquisition of skills, and the development of intellect and character in a manner that prepares students to contribute effectively and ethically as citizens of a rapidly changing and increasingly technological world. This Mission is achieved through the District's two colleges, the Economic Development and Corporate Training Division and public broadcast system (KVCR TV-FM) by providing high quality, effective and accountable instructional programs and services; and

WHEREAS, both Crafton Hills College and San Bernardino Valley College have been designated HSIs by the U.S. Department of Education, which under federal law are defined as accredited institutions of higher education at which at least 25% of full-time undergraduate students are Hispanic, and at least half of those Hispanic students come from low-income families, and both Colleges have been awarded substantial grants through various U.S. Department of Education HSI programs which effectively support and enhance our Mission; and

WHEREAS, Congress has acknowledged the services provided by the more than 350 Hispanic-Serving Institutions across the country, which “play an important role in educating many underprivileged students and helping those students attain their full potential through higher education,” serving more than 56% of all Hispanic students attending post-secondary institutions; and

WHEREAS, President Obama stated, “... as we celebrate the immeasurable contributions HSIs have made to our Nation, we are reminded that in this new century, America will only be as strong as the opportunities we provide to all our people. Our future is inextricably tied to the future of the Hispanic community, and by working to strengthen HSIs, we will secure a brighter tomorrow for our children, helping them reach for the dream that has come to define our Nation”; and

WHEREAS, National HSI Week coincides with Hispanic Heritage Month and recognizes the impact that Hispanic-serving institutions (HSIs) have had in our communities; and

THEREFORE, be it resolved that the Board of Trustees of the San Bernardino Community College District recognizes National Hispanic Serving Institutions Week and applauds the mission of HSIs in improving access to education for those traditionally underserved by colleges and universities, enriching individuals, institutions and communities as a result.

ADOPTED this 14th day of August 2014

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Bruce Baron  
Chancellor and Secretary

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Bruce Baron, Chancellor  
PREPARED BY: Stacey Nikac, Executive Assistant  
DATE: August 14, 2014  
SUBJECT: Applause Cards

RECOMMENDATION

This item is for information only. No action is required.

OVERVIEW

The attached individuals have received special recognition for extending that extra effort in providing quality service and valued assistance:

ANALYSIS

The *Caring Hands* Applause Card was developed so that employees, students, visitors and vendors would have the opportunity to recognize someone at SBCCD who provides outstanding quality and service.

BOARD IMPERATIVE

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None.

**Caring Hands Applause Cards – August 2014**

The *Caring Hands* Applause Card was developed so that employees, students, visitors and vendors would have the opportunity to recognize someone at SBCCD who provides outstanding quality and service.

The attached individuals have received special recognition for extending that extra effort in providing quality service and valued assistance:

**DISTRICT**

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Baron	Bruce	Chancellor's Office	Thank you for attending and speaking at the President's Circle Preview Party of the new Kinesiology, Health, and Aquatics Complex, and Aquatics Celebration at CHC. I appreciate your ongoing commitment to our College and District.	Michelle Riggs
Brady	Jason	TESS	Jason continues to assist in any way necessary to get the job done quickly and effectively. Thank you, Jason, for providing easy open class search options!	Corrina Baber
Brady	Jason	TESS	For providing excellent website support services!	Kelly Goodrich
Davis	Angela	Business Services	I appreciate your hard work and attention to detail. You go above and beyond to make our jobs easier.	Jason Oberhelman

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Elmore	Cory	Human Resources	For his excellent detailed Human Resources training and great presentation for hourly employees to all the secretaries and managers during their monthly meetings.	Debby Gallagher
Ferracone	Donna	Board of Trustees	Thank you for attending and speaking at the 10th anniversary of the Olympic Trials Pool Celebration. Thank you for your service. You are an asset to our College and District.	Michelle Riggs
Fields	Whitney	District Safety	I appreciate the progress that we have made in our safety programs. Whitney is professional, courteous, and a great addition to our staff.	Brue Baron
Fields	Whitney	District Safety	Whitney has taken his time to help mentor me as the new Emergency Preparedness Manager; explaining the dynamics of the district. I really appreciate his help!	Laura Whitehead

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Harrison	Gloria	Board of Trustees	Thank you for attending and speaking on behalf of the College at the 10 Year Anniversary of the Olympic Trials Pool. Thank you for your dedication to CHC and the community, and your role in bringing the pool to our College.	Michelle Riggs
Myers	Katherine	Fiscal Services	Prepared excellent and complete reports and provided super customer service in meeting with student trustees.	Bruce Baron
Nichols	Barbara	KVCR	You are always so willing to go the extra mile and take on so much extra administrative work. Thank you for being a pleasure to work with!	Stacey Nikac
Nikac	Stacey	Chancellor's Office	Stacey was instrumental in working with the consultants and the counties to update the boundaries for the seven new trustee districts.	Bruce Baron
Nikac	Stacey	Chancellor's Office	Stacey is doing an amazing job coordinating the project to update district policies and procedures.	Bruce Baron

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Nikac	Stacey	Chancellor's Office	Stacey has been instrumental in implementing new processes to effectively streamline the Administrative Assistant's interdepartmental workflow.	Colleen Leon
Nikac	Stacey	Chancellor's Office	Stacey is an all around amazing Executive Assistant and has recently created online forms for our AC-9 and AC-10 forms. Thank you Stacey	Cassandra Thomas
Nikac	Stacey	Chancellor's Office	For her support, professionalism and assistance in the production of the SBVC Accreditation Self-Evaluation Report.	Haragewen Kinde
Oberhelman	Jason	Purchasing	Jason always provides excellent assistance on the spot. He is always a pleasure to work with.	Stacy Garcia
Piggott	Gloria	Print Shop	For her dedication in serving SBVC, specifically the Instruction Office in the printing of our Accreditation Self-Evaluation Report.	Haragewen Kinde

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Smith	Damon	Warehouse	Damon helped in a BIG way with the allocation items...not only by going over and above with deliveries in the summer, but by "being there" answering the phone. Great job, Damon!	Linda Tymcheck
Smith	Damon	Warehouse	Delivery and set-up of heavy furniture to the Office of the President.	Stacy Garcia
Yap-Gonzalez	Gina	Police Department	A wonderful Person. Always so helpful. A true joy to communicate with.	Jen

**CHC**

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Aljerese	Noor	Assessment Testing Center	For valued service in the CHC Assessment Testing Center	Anonymous
Allen	Denise	Computer Information Systems	Your help was invaluable in making the 10 year Anniversary of the Olympic Trails Pool event an amazing success. Thank you for facilitating the partnership between the College and the City of Yucaipa.	Michelle Riggs

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Bogh	Wayne	Technology Services	Wayne and his staff went the extra mile for us when we needed it the most. He accommodated us and found us a space to relocate and made sure we had computer and printing access. Thank you for everything.	Anonymous
Bryant	Tom	Theatre	Tom helped write the play "All the Way" which won a Tony award. Tom was thanked publicly when the Tony was awarded.	Instruction Office
Chavez	Ed	Warehouse	Mr. Chavez always delivers mail with a smile not realizing that the people he encounters day in and day out are in need of one. Thanks for that bright smile.	Anonymous
Chittenden	Heather	Aquatics	Heather's time, energy, and excellent organizational skills resulted in a terrific 10 year Olympic Trials Pool Celebration event that showcased the importance of Aquatics at the College and in the community.	Michelle Riggs
Davila	Javier	Grounds	Javier cares so much about the beauty of our campus. He always has a friendly smile for everyone. No matter what task he is given, he does it without complaint.	Anonymous



LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Davila	Robert	CHC Bookstore	We appreciate how versatile you are at the bookstore. You jump in to help in every area possible. Thanks for your hard work and dedication.	Anonymous
Fellenz	Kathy	Aquatics	Thank you for helping to make the Aquatics Celebration an amazing success. From the planning, set-up, tear-down, and everything in between, your help was invaluable.	Michelle Riggs
Garcia	Kristin	Admissions and Records	Kristin is great to work with for the advancement of students. She always assists DSPS and takes the time to explain new policies or procedures. She always goes above and beyond in her service.	Alicia Hallex
Gist	John	Counseling	For always caring about your students and their goals.	CHC Assessment Testing Center
Guadiana	Lorena	Office of Institutional Effectiveness, Research and Planning	Thank you for updating the evaluation links for the Summer 2014 Respiratory Clinical Course.	Amber Contreras
Hogrefe	Rick	Arts and Science	Thank you for your dedication to our students and College. I appreciate you showcasing the new facility at the President's Circle Event and Aquatics Celebration.	Michelle Riggs

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Johnson	Heather	Counseling	Heather is a pleasure to work with and always has a positive attitude. She knows all about the different avenues a student needs to succeed. Students always say she is easy to approach and informative.	Alicia Hallex
Limoges	Kevin	Technology Services	Kevin gives incredible attention and patience to DSPS staff work order matters. He is very nice and patient. He always remedies the issue in a timely manner. Great person to work with.	Alicia Hallex
Lopez	Richard	Custodial	Richard has been doing an excellent job cleaning the LADM building.	Instruction Office
Maloney-Hinds	Colleen	Kinesiology	Thank you for sharing your enthusiasm about your program with the community and showcasing the new KHA Complex at the Aquatics Celebration.	Michelle Riggs
Marshall	Cheryl	President	Thank you for your role in the Aquatics Celebration and President's Circle event. I know how much time and energy these events demand and I appreciate your efforts.	Michelle Riggs

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Moreno	Carol	CHC Bookstore	Thank you for staying on top of our textbook department. Your dedication and hard work shows by how quickly you get things organized. You are a delight.	Anonymous
Orta	Rebecca	Counseling	Rebecca is part of the heart of the counseling staff. She is knowledgeable on every college policy. She takes the time to treat each student and employee with dignity and respect. She is an absolute pleasure to work with.	Alicia Hallex
Pompa	Rebecca	Facilities	Thank you for all your help in our department. I appreciate your reliability and great customer service. You always help with whatever is needed.	Tina Marie Gimple
Riggs	Michelle	Resource Development and Grants	Thank you for the professional events for the Olympic pool and making sure I was well prepared to speak at the event and knew the agenda in advance.	Bruce Baron
Sheldon	Patrick	DSPS	Patrick is incredibly patient with each student he works with on registration or tutoring. He takes the time to hear each student's concerns and to give a plausible solution. He is a pleasure to work with each day.	Alicia Hallex

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Simpson	Floyd	Admissions and Records	Floyd exudes a great attitude and is student oriented. He always goes above and beyond to the DSPS staff regarding the success of CHC students. He is an incredible asset to Admissions.	Alicia Hallex
Swanson	Justin	Kinesiology	Thank you for sharing the new facility with our community and donors during the Aquatics Celebration. I appreciate your time and dedication to Crafton.	Michelle Riggs
Tinoco	Michelle	Admissions and Records	Michelle takes the time to answer any question the DSPS staff has. She engages each student to achieve their success on campus. She is motivational, very friendly, and responsive to the needs of the campus.	Alicia Hallex
Wheeler	Kaila	CHC Bookstore	Kaila goes out of her way to fulfil the needs of our staff & students. Thank you very much for your dedication and hard work. It has not gone unnoticed.	Anonymous
Winningham	Laura	Library	Laura is always kind and courteous to co-workers and students. She gives 110% every day to ensure that the library runs smoothly.	Karol McCool

**SBVC**

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Alex-Schiel	Valerie	Food Service	Participation in the coordination, delivery and set-up of food service for the Managers Retreat.	Dr. Gloria Fisher
Baber	Corrina	Instruction Office	Her commitment and dedication in the production of the College Catalogue is exemplary.	Dr. Haragewen Kinde
Bojorquez	Ana	DSP&S – High Tech Center	She helped us do CCC Apply online. She answered all our questions that we needed, when other departments did not. She knows how to explain new information to us and has a friendly attitude.	Irma and Gloria Hernandez, Students
Cox	Margaret	Child Development Center	She is awesome to work with...wonderful coworker...awesome on team work.	Erica Hrdlicka
Crofer	Michelle	Disabled Student Programs & Services	Thank you for being such a wonderful member of the Student Services team. Your dedication is appreciated.	Shari Blackwell
Edmonson	Kendra	Student Health Services	For her excellent presentation of the Strength Based Training workshop to the managers during the Managers Retreat.	Dr. Gloria Fisher
Feist	John	Campus Technology	For his excellence and expeditious services to install computers and trouble shoot IT equipment and computer software.	Dr. Gloria Fisher

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Flaa	Jonathan	Audio Visual	For his participation in the management of audio visual equipment during the Managers Retreat.	Dr. Gloria Fisher
Gallagher	Amber	Financial Aid Office	Ms. Gallagher was very helpful. She helped me out for over an hour getting my paperwork straightened out. She went out of her way to help me and was very kind. Need more people like her at Valley!	Felix Iglesias, Student
Gallagher	Debby	President's Office	Your teamwork with the Administrative Assistant group is appreciated and you are such a pleasure to work with.	Stacey Nikac
Gallagher	Debby	Office of the President	In appreciation of Deb Gallagher's commitment to SBVC. Her never failing dedication to her work, her integrity, and her tireless efforts serving the SBVC Campus.	Rose King
Gallagher	Debby	Office of the President	For exceeding expectations of organizing and coordinating training for the managers and secretaries Strength Based Training.	Dr. Gloria Fisher
Gallagher	Debby	Office of the President	Debby has singlehandedly organized, developed and provided training on process for all secretaries that streamline process for all board related items, making secretaries job easy to do. I commend her hard work and efforts.	Stacy Garcia

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Garcia	Stacy	Office of the President	For troubleshooting the process of department year end accounts receivables.	Dr. Gloria Fisher
Gordin	Ron	Grounds	For his excellence, and professional knowledge when caring for the SBVC Grounds.	Dr. Gloria Fisher
Gutierrez	Albert	Custodial	For his excellence and participation in set-up of facilities during the Managers Retreat.	Dr. Gloria Fisher
Gutierrez	Albert	Custodial	For his quick assistance to KVCR when we had a last minute event fauxpau	Barbara Nichols
Hamdy	Rania	Professional Development	For her excellence and participation in the selection of the Strength Based Training Workshop for the Managers Retreat.	Dr. Gloria Fisher
Hrdlicka	Rick	Campus Technology	Thank you for the extra effort and assistance provided with regards to the SBVC campus list serve.	Bridget Candelaria
Hrdlicka	Rick	Campus Technology	For his participation in the management of IT equipment during the Managers Retreat.	Dr. Gloria Fisher
Huckaby	Melissa	Child Development Center	She is awesome coworker...very organized.	Erica Hrdlicka
Jollie	Melodie	Custodial	For the excellent job of detailing the President's Office suites.	Dr. Gloria Fisher
Jollie	Melodie	Custodial	Thank you to Melodie for her hard work. She is always willing to put in the extra effort as witnessed by her detailing of the AD/SS restrooms.	Corrina Baber

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Kates	Johnny	Custodial	For his excellence and coordination of the facilities set-up during the Managers Retreat.	Dr. Gloria Fisher
Kracher	Gloria	Custodial	Gloria provides exceptional services which far exceed expectations without having to ask or submit work orders for. She shows initiative when performing her duties.	Dr. Gloria Fisher
Luna	Linda	Food Service	Participation of coordination, delivery and set-up of food service during the Managers Retreat.	Dr. Gloria Fisher
Mason	Jerry	Custodial	For his excellence and participation in set-up of facilities during the Managers Retreat.	Dr. Gloria Fisher
Morrison	Tracy	SBVC Food Service	Tracy and her staff really came through for what was a KVCR event fauxpau. Thank you for being there and thank you for being prepared and flexible!	Barbara Nichols
Nguyen	Cang	Custodial	For keeping his area sparkling clean inside and out of buildings in his designated areas.	Dr. Gloria Fisher
Nguyen	Cang	Custodial	For the excellent job of detailing the President's suites.	Dr. Gloria Fisher
Nguyen	Cang	Custodial	Providing on the spot assistance to move heavy furniture from one department to another.	Stacy Garcia
Pasillas	Karol	Administrative Services	For her excellent work on gathering data for the AB 86 report.	Dr. Gloria Fisher



LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Peters	Dena	Research and Planning	Dena's support in preparing the Accreditation Website has been exemplary.	Dr. Haragewen Kinde
Rivera-Reza	Rosemary	Student Services (FKCE/ILP)	Rosemary is a patient and gracious individual who diligently work to meet the needs of both foster parents and students. Each year a flawless catalog of 250 classes is created by her for distribution throughout the community.	Carolyn Lindsey
Sullivan	Laurie	Disabled Student Programs & Services	Thank you for being such a wonderful member of the Student Services team. Your dedication is appreciated.	Shari Blackwell
Vargas	Leticia	Custodial	For the excellent job of detailing the President's Office suites.	Dr. Gloria Fisher
Vargas	Leticia	Custodial	Thank you to Leticia for putting in the extra effort in detailing the AD/SS building bathrooms. Her dedication shows!	Corrina Baber
Villa	Raquel	Admissions & Records	Raquel is my go to person at A&R; we work diligently and patiently together for the students. She has been very helpful with all the requests I have asked her.	Baybie Scudder
Villa	Raquel	Admissions & Records	Raquel went out of her way to actually see to it that I got in the Microbiology 270 Class.	Caitlin Myssa Israel, Student

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Williams	Nicole	Office of Instruction	For exemplary performance in supporting the Instruction Office, specifically in the production of our Accreditation Self-Evaluation Report.	Dr. Haragewen Kinde
Yarbrough	Kay Dee	Instruction Office	Where others may have sat back waiting for instructions, Kay Dee has jumped right in to her new position, offering assistance where she can. She is doing a fantastic job, has excellent interpersonal skills—a GREAT IO addition!	Nicole Williams
Yarbrough	Kay Dee	Office of Instruction	For exemplary performance in supporting the Instruction Office, specifically in the production of our Accreditation Self-Evaluation Report.	Dr. Haragewen Kinde

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Bruce Baron, Chancellor  
PREPARED BY: Stacey Nikac, Executive Assistant  
DATE: August 14, 2014  
SUBJECT: Board Policies & Procedures Submitted to the Board in  
FY2013-2014

RECOMMENDATION

This item is for information only. No action is required.

OVERVIEW

The Board President requested a list summarizing all board policies approved by the Board and administrative procedures that were submitted to the Board during the 2013-2014 fiscal year.

BOARD IMPERATIVE

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None.

## **FY 2013-2014 Board Policies & Procedures Reviewed and Approved**

Board Meeting: 8/8/13

- Approval of Board Policy 2140 Public Participation at Board Meetings

Board Meeting: 11/14/13

- Approval of Board Policy 6610 Local Hire

Board Meeting: 1/16/14

- Approval of Board Policy 6320 Investments

Board Meeting: 2/6/14

- Information only - Administrative Procedure 2120 Board Meetings

Board Meeting: 5/8/14

- Approval of Board Policy 3570 Smoking on Campus
- Information Only - Administrative Procedure 3570 Smoking on Campus
- Reconfirmed Board Policy 2060 Student Trustee Privileges (will be new BP 2015 Student Trustees)

Board Meeting: 7/10/14

- Approval of Board Policies: 1100 SBCCD, 1200 District Mission Statement, 2200 Board Duties & Responsibilities, and 2410 Board Policies & Administrative Procedures
- Information Only – Administrative Procedure 2410 Board Policies & Administrative Procedures

## SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Business & Fiscal Services  
PREPARED BY: Jose F. Torres, Director of Fiscal Services  
DATE: August 14, 2014  
SUBJECT: Budget Report

### RECOMMENDATION

This item is for information only and no action is required.

### OVERVIEW

This summary budget report is submitted monthly to the Board of Trustees for its review.

### ANALYSIS

The attached Revenue and Expenditure Summary reflects activity for the 2014-15 fiscal year through July 28, 2014. It reflects summary information for all District funds, grouped by category within each fund.

As of July 28, the District was 7.7% through the fiscal year and had spent and encumbered about 11.8% its budgeted general funds.

### BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

### FINANCIAL IMPLICATIONS

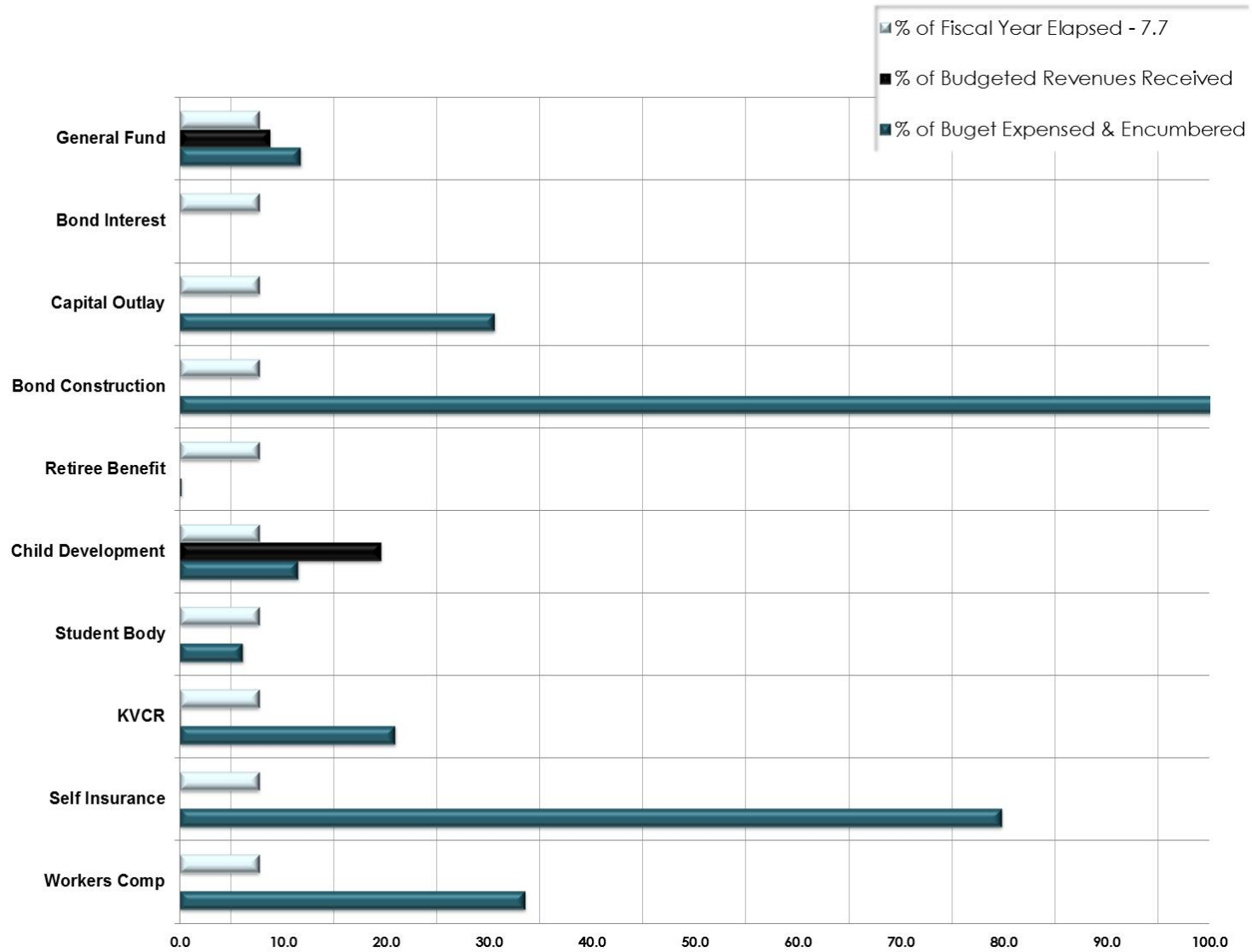
There are no financial implications.

## Budget Revenue & Expenditure Summary

Year to Date 7/28/2014  
7.7% of Fiscal Year Elapsed

	REVENUES			EXPENDITURES			COMMENTS
	Budget*	Received YTD	%	Budget*	Expensed/ Encumbered YTD	%	
01 General Fund	\$ 95,110,010	\$ 8,323,454	8.8%	\$ 97,698,540	\$ 11,486,655	11.8%	<i>Encumbered amount is \$8.5 million.</i>
21 Bond Interest & Redemption	\$ 24,226,400	\$ -	0.0%	\$ 24,226,400	\$ -	0.0%	
41 Capital Outlay Projects	\$ 722,354	\$ -	0.0%	\$ 1,888,936	\$ 577,425	30.6%	<i>Encumbered amount is \$570,000.</i>
42 Bond Construction	\$ -	\$ 3,736	n/a	\$ 97,831,915	\$103,211,862	105.5%	<i>All expenditures are encumbered only. Final Budget will be adjusted accordingly.</i>
68 Retiree Benefit	\$ 354,548	\$ -	0.0%	\$ 354,548	\$ 564	0.2%	
72 Child Development	\$ 2,750,699	\$ 536,550	19.5%	\$ 2,750,699	\$ 316,210	11.5%	<i>Encumbered amount is \$133,000.</i>
73 Student Body Center Fee	\$ 276,658	\$ -	0.0%	\$ 276,658	\$ 16,974	6.1%	
74 KVCR	\$ 3,198,099	\$ 598	0.0%	\$ 4,615,117	\$ 965,452	20.9%	<i>Encumbered amount is \$748,000.</i>
78 Self Insurance-Liability	\$ 603,000	\$ -	0.0%	\$ 603,000	\$ 481,235	79.8%	<i>Premiums are paid during July.</i>
84 Workers Compensation	\$ 1,272,000	\$ -	0.0%	\$ 1,272,000	\$ 426,415	33.5%	<i>Encumbered amount is \$369,000.</i>

\*Revenue & Expenditure budget amounts are from the approved Tentative Budget.



Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	5,723,065.53	0.00	0.00	.0	0.00	5,723,065.53	100.0
8600.00 STATE REVENUES	64,879,165.33	7,669,496.18	7,669,496.18	11.8	0.00	57,209,669.15	88.1
8800.00 LOCAL REVENUES	25,337,959.00	653,957.38	653,957.38	2.5	0.00	24,684,001.62	97.4
8900.00 OTHER FINANCING SOURCES	12,000.00	0.00	0.00	.0	0.00	12,000.00	100.0
TOTAL: 8000	95,952,189.86	8,323,453.56	8,323,453.56	8.6	0.00	87,628,736.30	91.3
1100.00 CONTRACT CLASSROOM INST.	16,752,695.00	0.00	0.00	.0	0.00	16,752,695.00	100.0
1200.00 CONTRACT CERT. ADMINISTRATORS	8,387,521.00	0.00	0.00	.0	0.00	8,387,521.00	100.0
1300.00 INSTRUCTORS DAY/HOURLY	9,409,496.00	1,867.12	1,867.12	.0	0.00	9,407,628.88	99.9
1400.00 NON-INSTRUCTION HOURLY CERT.	1,895,085.00	0.00	0.00	.0	0.00	1,895,085.00	100.0
TOTAL: 1000	36,444,797.00	1,867.12	1,867.12	.0	0.00	36,442,929.88	99.9
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	19,401,519.00	1,933,669.04	1,933,669.04	9.9	0.00	17,467,849.96	90.0
2200.00 INSTRUCTIONAL AIDS	1,397,951.00	144,375.64	144,375.64	10.3	0.00	1,253,575.36	89.6
2300.00 NON-INSTRUCTION HOURLY CLASS.	2,647,974.00	30,744.76	30,744.76	1.1	0.00	2,617,229.24	98.8
2400.00 INST AIDES-HOURLY- DIR. INSTRU	1,443,733.00	533.50-	533.50-	.0	0.00	1,444,266.50	100.0
TOTAL: 2000	24,891,177.00	2,108,255.94	2,108,255.94	8.4	0.00	22,782,921.06	91.5
3100.00 CERTIFICATED RETIREMENT	3,158,264.00	3,462.34	3,462.34	.1	0.00	3,154,801.66	99.8
3200.00 CLASSIFIED RETIREMENT	2,664,843.00	236,029.50	236,029.50	8.8	0.00	2,428,813.50	91.1
3300.00 OASDHI /FICA	2,280,175.77	157,184.87	157,184.87	6.8	0.00	2,122,990.90	93.1
3400.00 HEALTH AND WELFARE BENEFITS	8,987,958.00	381,203.87	381,203.87	4.2	0.00	8,606,754.13	95.7
3500.00 STATE UNEMPLOYMENT INSURANCE	30,372.00	1,045.26	1,045.26	3.4	0.00	29,326.74	96.5
3600.00 WORKERS COMPENSATION INSURANCE	987,427.00	42,625.00	42,625.00	4.3	0.00	944,802.00	95.6
3900.00 OTHER BENEFITS	209,591.00	9,989.14	9,989.14	4.7	0.00	199,601.86	95.2
TOTAL: 3000	18,318,630.77	831,539.98	831,539.98	4.5	0.00	17,487,090.79	95.4
4100.00 TEXTBOOKS	68,365.00	0.00	0.00	.0	20,000.00	48,365.00	70.7
4200.00 BOOK, MAGAZINE&PERIOD-DIST. USE	78,060.00	0.00	0.00	.0	1,558.51	76,501.49	98.0
4300.00 INSTRUCTIONAL SUPPLIES	406,499.90	0.10	0.10	.0	33,793.96	372,705.84	91.6
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	47,717.00	0.00	0.00	.0	918.46	46,798.54	98.0
4500.00 NONINSTRUCTIONAL SUPPLIES	1,356,547.00	2,335.19-	2,335.19-	.0	569,032.89	789,849.30	100.0
4700.00 FOOD SUPPLIES	8,743.00	0.00	0.00	.0	0.00	8,743.00	100.0
TOTAL: 4000	1,965,931.90	2,335.09-	2,335.09-	.0	625,303.82	1,342,963.17	100.0
5100.00 PERSON&CONSULTANT SVC-DIST USE	6,376,688.00	11,833.35-	11,833.35-	.0	2,430,051.82	3,958,469.53	100.0
5200.00 TRAVEL & CONFERENCE EXPENSES	867,085.87	9,906.27	9,906.27	1.1	85,548.88	771,630.72	88.9
5300.00 POST/DUES/MEMBERSHIPS-DIST. USE	358,577.99	11,091.08	11,091.08	3.0	103,711.92	243,774.99	67.9
5400.00 INSURANCES - DISTRICT USE	129,000.00	0.00	0.00	.0	122,457.00	6,543.00	5.0
5500.00 UTILITIES & HOUSEKEEP-DIST. USE	2,949,858.00	129.50	129.50	.0	2,819,116.62	130,611.88	4.4
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	3,015,371.00	5,611.09	5,611.09	.1	1,607,919.58	1,401,840.33	46.4
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	766,000.00	0.00	0.00	.0	320,000.00	446,000.00	58.2
5800.00 OTHER OPERATING EXP-DIST. USE	5,681,479.30	1,585.20	1,585.20	.0	170,873.38	5,509,020.72	96.9
TOTAL: 5000	20,144,060.16	16,489.79	16,489.79	.0	7,659,679.20	12,467,891.17	61.8



Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL: 1000-5999	101,764,596.83	2,955,817.74	2,955,817.74	2.9	8,284,983.02	90,523,796.07	88.9
6100.00 SITES & IMPROVEMENTS-DIST. USE	39,793.00	0.00	0.00	.0	0.00	39,793.00	100.0
6200.00 BUILDINGS&IMPROVEMENT-DIST. USE	95,146.00	0.00	0.00	.0	0.00	95,146.00	100.0
6300.00 LIBRARY BOOKS - EXPANSION	107,839.00	0.00	0.00	.0	500.52	107,338.48	99.5
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	1,813,857.75	0.00	0.00	.0	83,204.07	1,730,653.68	95.4
TOTAL: 6000	2,056,635.75	0.00	0.00	.0	83,704.59	1,972,931.16	95.9
TOTAL: 1000-6999	103,821,232.58	2,955,817.74	2,955,817.74	2.8	8,368,687.61	92,496,727.23	89.0
7300.00 INTERFUND TRANSFERS	1,300,000.00	0.00	0.00	.0	0.00	1,300,000.00	100.0
7500.00 OTHER OUTGO-STUDENT FIN AID	40,767.00	0.00	0.00	.0	7,000.00	33,767.00	82.8
7600.00 OTHER STUDENT AID	515,154.00	0.00	0.00	.0	155,150.00	360,004.00	69.8
TOTAL: 7000	1,855,921.00	0.00	0.00	.0	162,150.00	1,693,771.00	91.2
TOTAL: 1000-7999	105,677,153.58	2,955,817.74	2,955,817.74	2.7	8,530,837.61	94,190,498.23	89.1

Fund: 01 GENERAL FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	95,952,189.86	8,323,453.56	8,323,453.56	8.6	0.00	87,628,736.30	91.3
TOTAL:	1000-5999	101,764,596.83	2,955,817.74	2,955,817.74	2.9	8,284,983.02	90,523,796.07	88.9
TOTAL:	1000-6999	103,821,232.58	2,955,817.74	2,955,817.74	2.8	8,368,687.61	92,496,727.23	89.0
TOTAL:	1000-7999	105,677,153.58	2,955,817.74	2,955,817.74	2.7	8,530,837.61	94,190,498.23	89.1
TOTAL EXPENSES	(1000 - 7999)	105,677,153.58	2,955,817.74	2,955,817.74	2.7	8,530,837.61	94,190,498.23	89.1

Fund: 21 BOND INTEREST AND REDEMPTION

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENED/ENCUMBERED	UNENCUMBERED BALANCE	%
8600.00 STATE REVENUES	256,400.00	0.00	0.00	.0	0.00	256,400.00	100.0
8800.00 LOCAL REVENUES	23,970,000.00	0.00	0.00	.0	0.00	23,970,000.00	100.0
TOTAL: 8000	24,226,400.00	0.00	0.00	.0	0.00	24,226,400.00	100.0
7100.00 DEBT RETIREMENT	24,226,400.00	0.00	0.00	.0	0.00	24,226,400.00	100.0
TOTAL: 7000	24,226,400.00	0.00	0.00	.0	0.00	24,226,400.00	100.0
TOTAL: 1000-7999	24,226,400.00	0.00	0.00	.0	0.00	24,226,400.00	100.0

Fund: 21 BOND INTEREST AND REDEMPTION SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	24,226,400.00	0.00	0.00	.0	0.00	24,226,400.00	100.0
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	24,226,400.00	0.00	0.00	.0	0.00	24,226,400.00	100.0
TOTAL EXPENSES	(1000 - 7999)	24,226,400.00	0.00	0.00	.0	0.00	24,226,400.00	100.0

Fund: 41 CAPITAL OUTLAY PROJECTS FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8600.00 STATE REVENUES	507,161.95	0.00	0.00	.0	0.00	507,161.95	100.0
8800.00 LOCAL REVENUES	661,123.60	0.00	0.00	.0	0.00	661,123.60	100.0
TOTAL: 8000	1,168,285.55	0.00	0.00	.0	0.00	1,168,285.55	100.0
4500.00 NONINSTRUCTI ONAL SUPPLI ES	10,241.00	0.00	0.00	.0	0.00	10,241.00	100.0
TOTAL: 4000	10,241.00	0.00	0.00	.0	0.00	10,241.00	100.0
5100.00 PERSON&CONSULTANT SVC-DI ST USE	116,000.00	0.00	0.00	.0	0.00	116,000.00	100.0
5600.00 RENTS, LEASES&REPAI RS-DI ST. USE	228,906.00	0.00	0.00	.0	14,376.60	214,529.40	93.7
5800.00 OTHER OPERATI NG EXP-DI ST. USE	3,123.60	0.00	0.00	.0	0.00	3,123.60	100.0
TOTAL: 5000	348,029.60	0.00	0.00	.0	14,376.60	333,653.00	95.8
TOTAL: 1000-5999	358,270.60	0.00	0.00	.0	14,376.60	343,894.00	95.9
6100.00 SITES & IMPROVEMENTS-DI ST. USE	466,291.05	0.00	0.00	.0	0.00	466,291.05	100.0
6200.00 BUI LDI NGS&I MPROVEMENT-DI ST. USE	510,248.90	0.00	0.00	.0	0.00	510,248.90	100.0
6400.00 EQUI P/FURNI TURE (EXCLD COMPTR)	1,210,802.00	7,239.71	7,239.71	.5	555,808.56	647,753.73	53.4
TOTAL: 6000	2,187,341.95	7,239.71	7,239.71	.3	555,808.56	1,624,293.68	74.2
TOTAL: 1000-6999	2,545,612.55	7,239.71	7,239.71	.2	570,185.16	1,968,187.68	77.3

Fund: 41 CAPITAL OUTLAY PROJECTS FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/CURRENT	RECEIVED YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	1,168,285.55	0.00	0.00	.0	0.00	1,168,285.55	100.0
TOTAL:	1000-5999	358,270.60	0.00	0.00	.0	14,376.60	343,894.00	95.9
TOTAL:	1000-6999	2,545,612.55	7,239.71	7,239.71	.2	570,185.16	1,968,187.68	77.3
TOTAL:	1000-7999	2,545,612.55	7,239.71	7,239.71	.2	570,185.16	1,968,187.68	77.3
TOTAL EXPENSES	(1000 - 7999)	2,545,612.55	7,239.71	7,239.71	.2	570,185.16	1,968,187.68	77.3

Fund: 42 REVENUE BOND CONSTRUCTION FU

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	0.00	3,736.00	3,736.00	100.0	0.00	3,736.00-	.0
TOTAL: 8000	0.00	3,736.00	3,736.00	100.0	0.00	3,736.00-	.0
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	91,517.00	7,597.14	7,597.14	8.3	0.00	83,919.86	91.6
TOTAL: 2000	91,517.00	7,597.14	7,597.14	8.3	0.00	83,919.86	91.6
3200.00 CLASSIFIED RETIREMENT	10,761.00	894.26	894.26	8.3	0.00	9,866.74	91.6
3300.00 OASDHI/FICA	7,038.00	580.80	580.80	8.2	0.00	6,457.20	91.7
3400.00 HEALTH AND WELFARE BENEFITS	12,234.00	1,019.54	1,019.54	8.3	0.00	11,214.46	91.6
3500.00 STATE UNEMPLOYMENT INSURANCE	46.00	3.80	3.80	8.2	0.00	42.20	91.7
3600.00 WORKERS COMPENSATION INSURANCE	1,200.00	0.00	0.00	.0	0.00	1,200.00	100.0
3900.00 OTHER BENEFITS	59.00	4.91	4.91	8.3	0.00	54.09	91.6
TOTAL: 3000	31,338.00	2,503.31	2,503.31	7.9	0.00	28,834.69	92.0
5100.00 PERSON&CONSULTANT SVC-DIST USE	1,674,083.50	4,738.77-	4,738.77-	.0	22,188.34	1,656,633.93	100.0
5200.00 TRAVEL & CONFERENCE EXPENSES	480.00	40.00	40.00	8.3	0.00	440.00	91.6
5400.00 INSURANCES - DISTRICT USE	638,619.00	0.00	0.00	.0	44,712.00	593,907.00	92.9
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	65,500.00	508.35	508.35	.7	5,653.18	59,338.47	90.5
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	318,766.00	0.00	0.00	.0	162,000.00	156,766.00	49.1
5800.00 OTHER OPERATING EXP-DIST. USE	10,358,452.00	0.00	0.00	.0	29,750.00	10,328,702.00	99.7
TOTAL: 5000	13,055,900.50	4,190.42-	4,190.42-	.0	264,303.52	12,795,787.40	100.0
TOTAL: 1000-5999	13,178,755.50	5,910.03	5,910.03	.0	264,303.52	12,908,541.95	97.9
6100.00 SITES & IMPROVEMENTS-DIST. USE	730,135.00	25,140.86-	25,140.86-	.0	0.00	755,275.86	100.0
6200.00 BUILDINGS&IMPROVEMENT-DIST. USE	146,882,376.00	180,011.15-	180,011.15-	.0	102,942,507.39	44,119,879.76	100.0
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	7,435,930.00	0.00	0.00	.0	204,292.68	7,231,637.32	97.2
TOTAL: 6000	155,048,441.00	205,152.01-	205,152.01-	.0	103,146,800.07	52,106,792.94	100.0
TOTAL: 1000-6999	168,227,196.50	199,241.98-	199,241.98-	.0	103,411,103.59	65,015,334.89	100.0

Fund: 42 REVENUE BOND CONSTRUCTION FU SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	0.00	3,736.00	3,736.00	100.0	0.00	3,736.00-	.0
TOTAL:	1000-5999	13,178,755.50	5,910.03	5,910.03	.0	264,303.52	12,908,541.95	97.9
TOTAL:	1000-6999	168,227,196.50	199,241.98-	199,241.98-	.0	103,411,103.59	65,015,334.89	100.0
TOTAL:	1000-7999	168,227,196.50	199,241.98-	199,241.98-	.0	103,411,103.59	65,015,334.89	100.0
TOTAL EXPENSES	(1000 - 7999)	168,227,196.50	199,241.98-	199,241.98-	.0	103,411,103.59	65,015,334.89	100.0



Fund: 68 RETIREE BENEFIT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	354,548.00	0.00	0.00	.0	0.00	354,548.00	100.0
TOTAL: 8000	354,548.00	0.00	0.00	.0	0.00	354,548.00	100.0
3300.00 OASDHI /FICA	132.00	0.00	0.00	.0	0.00	132.00	100.0
3400.00 HEALTH AND WELFARE BENEFITS	354,548.00	564.23	564.23	.1	0.00	353,983.77	99.8
3500.00 STATE UNEMPLOYMENT INSURANCE	6.00	0.00	0.00	.0	0.00	6.00	100.0
3900.00 OTHER BENEFITS	9,000.00	0.00	0.00	.0	0.00	9,000.00	100.0
TOTAL: 3000	363,686.00	564.23	564.23	.1	0.00	363,121.77	99.8
TOTAL: 1000-5999	363,686.00	564.23	564.23	.1	0.00	363,121.77	99.8

Fund: 68 RETIREE BENEFIT FUND SUMMARY

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SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
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TOTAL INCOME	(8000 - 8999)	354,548.00	0.00	0.00	.0	0.00	354,548.00	100.0
TOTAL:	1000-5999	363,686.00	564.23	564.23	.1	0.00	363,121.77	99.8
TOTAL:	1000-6999	363,686.00	564.23	564.23	.1	0.00	363,121.77	99.8
TOTAL:	1000-7999	363,686.00	564.23	564.23	.1	0.00	363,121.77	99.8
TOTAL EXPENSES	(1000 - 7999)	363,686.00	564.23	564.23	.1	0.00	363,121.77	99.8

Fund: 72 CHILD DEVELOPMENT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	146,820.00	0.00	0.00	.0	0.00	146,820.00	100.0
8600.00 STATE REVENUES	2,288,672.00	536,550.00	536,550.00	23.4	0.00	1,752,122.00	76.5
8800.00 LOCAL REVENUES	185,764.00	0.00	0.00	.0	0.00	185,764.00	100.0
TOTAL: 8000	2,621,256.00	536,550.00	536,550.00	20.4	0.00	2,084,706.00	79.5
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	1,303,749.00	122,604.15	122,604.15	9.4	0.00	1,181,144.85	90.5
2300.00 NON-INSTRUCTION HOURLY CLASS.	306,053.00	0.00	0.00	.0	0.00	306,053.00	100.0
TOTAL: 2000	1,609,802.00	122,604.15	122,604.15	7.6	0.00	1,487,197.85	92.3
3100.00 CERTIFICATED RETIREMENT	22,510.00	2,309.04	2,309.04	10.2	0.00	20,200.96	89.7
3200.00 CLASSIFIED RETIREMENT	105,344.00	11,343.32	11,343.32	10.7	0.00	94,000.68	89.2
3300.00 OASDHI/FICA	86,658.00	7,582.86	7,582.86	8.7	0.00	79,075.14	91.2
3400.00 HEALTH AND WELFARE BENEFITS	447,505.00	34,507.24	34,507.24	7.7	0.00	412,997.76	92.2
3500.00 STATE UNEMPLOYMENT INSURANCE	724.00	60.56	60.56	8.3	0.00	663.44	91.6
3600.00 WORKERS COMPENSATION INSURANCE	61,500.00	4,125.00	4,125.00	6.7	0.00	57,375.00	93.2
3900.00 OTHER BENEFITS	8,358.00	678.06	678.06	8.1	0.00	7,679.94	91.8
TOTAL: 3000	732,599.00	60,606.08	60,606.08	8.2	0.00	671,992.92	91.7
4300.00 INSTRUCTIONAL SUPPLIES	80,915.00	0.00	0.00	.0	0.00	80,915.00	100.0
4500.00 NONINSTRUCTIONAL SUPPLIES	73,000.00	0.00	0.00	.0	28,000.00	45,000.00	61.6
4700.00 FOOD SUPPLIES	118,000.00	0.00	0.00	.0	105,000.00	13,000.00	11.0
TOTAL: 4000	271,915.00	0.00	0.00	.0	133,000.00	138,915.00	51.0
5200.00 TRAVEL & CONFERENCE EXPENSES	2,500.00	0.00	0.00	.0	0.00	2,500.00	100.0
5300.00 POST/DUES/MEMBERSHIPS-DIST. USE	1,000.00	0.00	0.00	.0	0.00	1,000.00	100.0
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	12,547.00	0.00	0.00	.0	0.00	12,547.00	100.0
5800.00 OTHER OPERATING EXP-DIST. USE	99,159.00	0.00	0.00	.0	0.00	99,159.00	100.0
TOTAL: 5000	115,206.00	0.00	0.00	.0	0.00	115,206.00	100.0
TOTAL: 1000-5999	2,729,522.00	183,210.23	183,210.23	6.7	133,000.00	2,413,311.77	88.4
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	30,700.00	0.00	0.00	.0	0.00	30,700.00	100.0
TOTAL: 6000	30,700.00	0.00	0.00	.0	0.00	30,700.00	100.0
TOTAL: 1000-6999	2,760,222.00	183,210.23	183,210.23	6.6	133,000.00	2,444,011.77	88.5

Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDING/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	2,621,256.00	536,550.00	536,550.00	20.4	0.00	2,084,706.00	79.5
TOTAL:	1000-5999	2,729,522.00	183,210.23	183,210.23	6.7	133,000.00	2,413,311.77	88.4
TOTAL:	1000-6999	2,760,222.00	183,210.23	183,210.23	6.6	133,000.00	2,444,011.77	88.5
TOTAL:	1000-7999	2,760,222.00	183,210.23	183,210.23	6.6	133,000.00	2,444,011.77	88.5
TOTAL EXPENSES	(1000 - 7999)	2,760,222.00	183,210.23	183,210.23	6.6	133,000.00	2,444,011.77	88.5

Fund: 73 STUDENT BODY CENTER FEE FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	276,658.00	0.00	0.00	.0	0.00	276,658.00	100.0
TOTAL: 8000	276,658.00	0.00	0.00	.0	0.00	276,658.00	100.0
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	93,768.00	12,357.21	12,357.21	13.1	0.00	81,410.79	86.8
2300.00 NON-INSTRUCTION HOURLY CLASS.	54,000.00	0.00	0.00	.0	0.00	54,000.00	100.0
TOTAL: 2000	147,768.00	12,357.21	12,357.21	8.3	0.00	135,410.79	91.6
3200.00 CLASSIFIED RETIREMENT	11,081.00	1,454.56	1,454.56	13.1	0.00	9,626.44	86.8
3300.00 OASDHI/FICA	7,173.00	942.13	942.13	13.1	0.00	6,230.87	86.8
3400.00 HEALTH AND WELFARE BENEFITS	30,588.00	2,548.84	2,548.84	8.3	0.00	28,039.16	91.6
3500.00 STATE UNEMPLOYMENT INSURANCE	47.00	6.16	6.16	13.1	0.00	40.84	86.8
3600.00 WORKERS COMPENSATION INSURANCE	3,000.00	250.00	250.00	8.3	0.00	2,750.00	91.6
3900.00 OTHER BENEFITS	148.00	12.28	12.28	8.2	0.00	135.72	91.7
TOTAL: 3000	52,037.00	5,213.97	5,213.97	10.0	0.00	46,823.03	89.9
4200.00 BOOK, MAGAZINE&PERIOD-DIST. USE	2,000.00	0.00	0.00	.0	0.00	2,000.00	100.0
4500.00 NONINSTRUCTIONAL SUPPLIES	15,000.00	597.00-	597.00-	.0	0.00	15,597.00	100.0
TOTAL: 4000	17,000.00	597.00-	597.00-	.0	0.00	17,597.00	100.0
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	9,261.00	0.00	0.00	.0	0.00	9,261.00	100.0
5800.00 OTHER OPERATING EXP-DIST. USE	50,944.00	0.00	0.00	.0	0.00	50,944.00	100.0
TOTAL: 5000	60,205.00	0.00	0.00	.0	0.00	60,205.00	100.0
TOTAL: 1000-5999	277,010.00	16,974.18	16,974.18	6.1	0.00	260,035.82	93.8

Fund: 73 STUDENT BODY CENTER FEE FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	276,658.00	0.00	0.00	.0	0.00	276,658.00	100.0
TOTAL:	1000-5999	277,010.00	16,974.18	16,974.18	6.1	0.00	260,035.82	93.8
TOTAL:	1000-6999	277,010.00	16,974.18	16,974.18	6.1	0.00	260,035.82	93.8
TOTAL:	1000-7999	277,010.00	16,974.18	16,974.18	6.1	0.00	260,035.82	93.8
TOTAL EXPENSES	(1000 - 7999)	277,010.00	16,974.18	16,974.18	6.1	0.00	260,035.82	93.8

Fund: 74 KVCRC FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	5,770,754.00	597.84	597.84	.0	0.00	5,770,156.16	99.9
8900.00 OTHER FINANCING SOURCES	1,583,654.00	0.00	0.00	.0	0.00	1,583,654.00	100.0
TOTAL: 8000	7,354,408.00	597.84	597.84	.0	0.00	7,353,810.16	99.9
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	1,704,463.00	154,598.30	154,598.30	9.0	0.00	1,549,864.70	90.9
2300.00 NON-INSTRUCTION HOURLY CLASS.	825,000.00	1,719.18	1,719.18	.2	0.00	823,280.82	99.7
TOTAL: 2000	2,529,463.00	156,317.48	156,317.48	6.1	0.00	2,373,145.52	93.8
3200.00 CLASSIFIED RETIREMENT	201,169.00	18,197.80	18,197.80	9.0	0.00	182,971.20	90.9
3300.00 OASDHI/FICA	147,631.00	11,942.22	11,942.22	8.0	0.00	135,688.78	91.9
3400.00 HEALTH AND WELFARE BENEFITS	365,275.00	23,198.87	23,198.87	6.3	0.00	342,076.13	93.6
3500.00 STATE UNEMPLOYMENT INSURANCE	1,269.00	78.06	78.06	6.1	0.00	1,190.94	93.8
3600.00 WORKERS COMPENSATION INSURANCE	39,000.00	2,625.00	2,625.00	6.7	0.00	36,375.00	93.2
3900.00 OTHER BENEFITS	10,917.00	877.49	877.49	8.0	0.00	10,039.51	91.9
TOTAL: 3000	765,261.00	56,919.44	56,919.44	7.4	0.00	708,341.56	92.5
4200.00 BOOK, MAGAZINE&PERIOD-DIST. USE	200.00	0.00	0.00	.0	0.00	200.00	100.0
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	3,700.00	0.00	0.00	.0	0.00	3,700.00	100.0
4500.00 NONINSTRUCTIONAL SUPPLIES	61,900.00	0.00	0.00	.0	27,558.54	34,341.46	55.4
TOTAL: 4000	65,800.00	0.00	0.00	.0	27,558.54	38,241.46	58.1
5100.00 PERSON&CONSULTANT SVC-DIST USE	353,000.00	9.27-	9.27-	.0	119,723.76	233,285.51	100.0
5200.00 TRAVEL & CONFERENCE EXPENSES	124,000.00	100.00	100.00	.0	3,800.00	120,100.00	96.8
5300.00 POST/DUES/MEMBERSHIPS-DIST. USE	130,015.00	300.00	300.00	.2	26,885.00	102,830.00	79.0
5400.00 INSURANCES - DISTRICT USE	11,000.00	0.00	0.00	.0	0.00	11,000.00	100.0
5500.00 UTILITIES & HOUSEKEEP-DIST. USE	225,634.00	0.00	0.00	.0	181,872.00	43,762.00	19.3
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	441,910.00	4,080.00	4,080.00	.9	89,002.72	348,827.28	78.9
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	55,500.00	0.00	0.00	.0	21,100.00	34,400.00	61.9
5800.00 OTHER OPERATING EXP-DIST. USE	1,770,755.00	395.54-	395.54-	.0	261,000.97	1,510,149.57	100.0
TOTAL: 5000	3,111,814.00	4,075.19	4,075.19	.1	703,384.45	2,404,354.36	77.2
TOTAL: 1000-5999	6,472,338.00	217,312.11	217,312.11	3.3	730,942.99	5,524,082.90	85.3
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	132,000.00	0.00	0.00	.0	17,197.09	114,802.91	86.9
TOTAL: 6000	132,000.00	0.00	0.00	.0	17,197.09	114,802.91	86.9
TOTAL: 1000-6999	6,604,338.00	217,312.11	217,312.11	3.2	748,140.08	5,638,885.81	85.3
7200.00 INTRAFUND TRANSFERS OUT	583,927.00	0.00	0.00	.0	0.00	583,927.00	100.0
TOTAL: 7000	583,927.00	0.00	0.00	.0	0.00	583,927.00	100.0
TOTAL: 1000-7999	7,188,265.00	217,312.11	217,312.11	3.0	748,140.08	6,222,812.81	86.5

Fund: 74 KVCR FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	7,354,408.00	597.84	597.84	.0	0.00	7,353,810.16	99.9
TOTAL:	1000-5999	6,472,338.00	217,312.11	217,312.11	3.3	730,942.99	5,524,082.90	85.3
TOTAL:	1000-6999	6,604,338.00	217,312.11	217,312.11	3.2	748,140.08	5,638,885.81	85.3
TOTAL:	1000-7999	7,188,265.00	217,312.11	217,312.11	3.0	748,140.08	6,222,812.81	86.5
TOTAL EXPENSES	(1000 - 7999)	7,188,265.00	217,312.11	217,312.11	3.0	748,140.08	6,222,812.81	86.5



Fund: 78 SELF INSURANCE-LIABILITY&PRO

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	3,000.00	0.00	0.00	.0	0.00	3,000.00	100.0
8900.00 OTHER FINANCING SOURCES	600,000.00	0.00	0.00	.0	0.00	600,000.00	100.0
TOTAL: 8000	603,000.00	0.00	0.00	.0	0.00	603,000.00	100.0
5100.00 PERSON&CONSULTANT SVC-DIST USE	20,000.00	0.00	0.00	.0	10,000.00	10,000.00	50.0
5400.00 INSURANCES - DISTRICT USE	500,000.00	413,569.00	413,569.00	82.7	7,666.00	78,765.00	15.7
5800.00 OTHER OPERATING EXP-DIST. USE	58,000.00	0.00	0.00	.0	50,000.00	8,000.00	13.7
TOTAL: 5000	578,000.00	413,569.00	413,569.00	71.5	67,666.00	96,765.00	16.7
TOTAL: 1000-5999	578,000.00	413,569.00	413,569.00	71.5	67,666.00	96,765.00	16.7
7900.00 RESERVE FOR CONTINGENCIES	25,000.00	0.00	0.00	.0	0.00	25,000.00	100.0
TOTAL: 7000	25,000.00	0.00	0.00	.0	0.00	25,000.00	100.0
TOTAL: 1000-7999	603,000.00	413,569.00	413,569.00	68.5	67,666.00	121,765.00	20.1

Fund: 78 SELF INSURANCE-LIABILITY&PRO SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/CURRENT	RECEIVED YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	603,000.00	0.00	0.00	.0	0.00	603,000.00	100.0
TOTAL:	1000-5999	578,000.00	413,569.00	413,569.00	71.5	67,666.00	96,765.00	16.7
TOTAL:	1000-6999	578,000.00	413,569.00	413,569.00	71.5	67,666.00	96,765.00	16.7
TOTAL:	1000-7999	603,000.00	413,569.00	413,569.00	68.5	67,666.00	121,765.00	20.1
TOTAL EXPENSES	(1000 - 7999)	603,000.00	413,569.00	413,569.00	68.5	67,666.00	121,765.00	20.1

Fund: 84 WORKERS COMPENSATION FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	1,272,000.00	0.00	0.00	.0	0.00	1,272,000.00	100.0
TOTAL: 8000	1,272,000.00	0.00	0.00	.0	0.00	1,272,000.00	100.0
5100.00 PERSON&CONSULTANT SVC-DIST USE	428,000.00	0.00	0.00	.0	244,260.00	183,740.00	42.9
5400.00 INSURANCES - DISTRICT USE	167,000.00	0.00	0.00	.0	124,884.00	42,116.00	25.2
5800.00 OTHER OPERATING EXP-DIST. USE	610,000.00	57,270.58	57,270.58	9.3	0.00	552,729.42	90.6
TOTAL: 5000	1,205,000.00	57,270.58	57,270.58	4.7	369,144.00	778,585.42	64.6
TOTAL: 1000-5999	1,205,000.00	57,270.58	57,270.58	4.7	369,144.00	778,585.42	64.6
7900.00 RESERVE FOR CONTINGENCIES	330,000.00	0.00	0.00	.0	0.00	330,000.00	100.0
TOTAL: 7000	330,000.00	0.00	0.00	.0	0.00	330,000.00	100.0
TOTAL: 1000-7999	1,535,000.00	57,270.58	57,270.58	3.7	369,144.00	1,108,585.42	72.2

Fund: 84 WORKERS COMPENSATION FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/CURRENT	RECEIVED YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	1,272,000.00	0.00	0.00	.0	0.00	1,272,000.00	100.0
TOTAL:	1000-5999	1,205,000.00	57,270.58	57,270.58	4.7	369,144.00	778,585.42	64.6
TOTAL:	1000-6999	1,205,000.00	57,270.58	57,270.58	4.7	369,144.00	778,585.42	64.6
TOTAL:	1000-7999	1,535,000.00	57,270.58	57,270.58	3.7	369,144.00	1,108,585.42	72.2
TOTAL EXPENSES	(1000 - 7999)	1,535,000.00	57,270.58	57,270.58	3.7	369,144.00	1,108,585.42	72.2

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	53,500.00	0.00	0.00	.0	0.00	53,500.00	100.0
8600.00 STATE REVENUES	1,461,221.00	0.00	0.00	.0	0.00	1,461,221.00	100.0
8800.00 LOCAL REVENUES	576,488.00	0.00	0.00	.0	0.00	576,488.00	100.0
TOTAL: 8000	2,091,209.00	0.00	0.00	.0	0.00	2,091,209.00	100.0
1100.00 CONTRACT CLASSROOM INST.	11,398,082.00	0.00	0.00	.0	0.00	11,398,082.00	100.0
1200.00 CONTRACT CERT. ADMINI STRATORS	3,525,655.00	0.00	0.00	.0	0.00	3,525,655.00	100.0
1300.00 INSTRUCTORS DAY/HOURLY	6,194,352.00	343.00	343.00	.0	0.00	6,194,009.00	99.9
1400.00 NON-INSTRUCTION HOURLY CERT.	416,188.00	0.00	0.00	.0	0.00	416,188.00	100.0
TOTAL: 1000	21,534,277.00	343.00	343.00	.0	0.00	21,533,934.00	99.9
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	6,693,683.00	714,348.61	714,348.61	10.6	0.00	5,979,334.39	89.3
2200.00 INSTRUCTIONAL AIDS	847,568.00	86,995.74	86,995.74	10.2	0.00	760,572.26	89.7
2300.00 NON-INSTRUCTION HOURLY CLASS.	244,477.00	5,131.22	5,131.22	2.0	0.00	239,345.78	97.9
2400.00 INST AIDES-HOURLY- DIR. INSTRUC	255,921.00	0.00	0.00	.0	0.00	255,921.00	100.0
TOTAL: 2000	8,041,649.00	806,475.57	806,475.57	10.0	0.00	7,235,173.43	89.9
3100.00 CERTIFICATED RETIREMENT	1,888,692.00	667.51	667.51	.0	0.00	1,888,024.49	99.9
3200.00 CLASSIFIED RETIREMENT	1,000,858.00	92,829.42	92,829.42	9.2	0.00	908,028.58	90.7
3300.00 OASDHI /FICA	957,302.00	60,342.86	60,342.86	6.3	0.00	896,959.14	93.6
3400.00 HEALTH AND WELFARE BENEFITS	4,382,728.00	159,280.60	159,280.60	3.6	0.00	4,223,447.40	96.3
3500.00 STATE UNEMPLOYMENT INSURANCE	14,887.00	397.61	397.61	2.6	0.00	14,489.39	97.3
3600.00 WORKERS COMPENSATION INSURANCE	474,590.00	17,427.50	17,427.50	3.6	0.00	457,162.50	96.3
3900.00 OTHER BENEFITS	99,430.00	3,092.73	3,092.73	3.1	0.00	96,337.27	96.8
TOTAL: 3000	8,818,487.00	334,038.23	334,038.23	3.7	0.00	8,484,448.77	96.2
4100.00 TEXTBOOKS	20,811.00	0.00	0.00	.0	0.00	20,811.00	100.0
4200.00 BOOK, MAGAZINE&PERIOD-DIST. USE	32,903.00	0.00	0.00	.0	565.00	32,338.00	98.2
4300.00 INSTRUCTIONAL SUPPLIES	71,503.00	0.00	0.00	.0	14,409.83	57,093.17	79.8
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	5,802.00	0.00	0.00	.0	0.00	5,802.00	100.0
4500.00 NONINSTRUCTIONAL SUPPLIES	461,568.00	1,827.87	1,827.87	.3	272,134.69	187,605.44	40.6
4700.00 FOOD SUPPLIES	3,243.00	0.00	0.00	.0	0.00	3,243.00	100.0
TOTAL: 4000	595,830.00	1,827.87	1,827.87	.3	287,109.52	306,892.61	51.5
5100.00 PERSON&CONSULTANT SVC-DIST USE	1,158,945.00	0.00	0.00	.0	231,313.00	927,632.00	80.0
5200.00 TRAVEL & CONFERENCE EXPENSES	152,473.00	2,245.62	2,245.62	1.4	10,948.03	139,279.35	91.3
5300.00 POST/DUES/MEMBERSHIPS-DIST. USE	129,734.00	0.00	0.00	.0	47,377.00	82,357.00	63.4
5400.00 INSURANCES - DISTRICT USE	1,000.00	0.00	0.00	.0	0.00	1,000.00	100.0
5500.00 UTILITIES & HOUSEKEEP-DIST. USE	1,869,269.00	0.00	0.00	.0	1,849,072.01	20,196.99	1.0
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	851,429.00	26.69	26.69	.0	476,392.47	375,063.22	100.0
5800.00 OTHER OPERATING EXP-DIST. USE	201,893.00	574.97	574.97	.2	27,201.53	174,116.50	86.2
TOTAL: 5000	4,364,743.00	2,793.90	2,793.90	.0	2,642,304.04	1,719,645.06	39.3
TOTAL: 1000-5999	43,354,986.00	1,145,478.57	1,145,478.57	2.6	2,929,413.56	39,280,093.87	90.6

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	159,942.00	0.01	0.01	.0	15,980.74	143,961.25	90.0
TOTAL: 6000	159,942.00	0.01	0.01	.0	15,980.74	143,961.25	90.0
TOTAL: 1000-6999	43,514,928.00	1,145,478.58	1,145,478.58	2.6	2,945,394.30	39,424,055.12	90.5

Fund: 01 GENERAL FUND

SUMMARY

=====		WORKING	EXPENDED/RECEIVED			PENDED/	UNENCUMBERED	
=====		BUDGET	CURRENT	YEAR TO DATE	%	ENCUMBERED	BALANCE	%
=====		=====						
SUMMARY BY OBJECT								
=====		=====						
TOTAL INCOME	(8000 - 8999)	2,091,209.00	0.00	0.00	.0	0.00	2,091,209.00	100.0
TOTAL:	1000-5999	43,354,986.00	1,145,478.57	1,145,478.57	2.6	2,929,413.56	39,280,093.87	90.6
TOTAL:	1000-6999	43,514,928.00	1,145,478.58	1,145,478.58	2.6	2,945,394.30	39,424,055.12	90.5
TOTAL:	1000-7999	43,514,928.00	1,145,478.58	1,145,478.58	2.6	2,945,394.30	39,424,055.12	90.5
TOTAL EXPENSES	(1000 - 7999)	43,514,928.00	1,145,478.58	1,145,478.58	2.6	2,945,394.30	39,424,055.12	90.5

Fund: 72 CHILD DEVELOPMENT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
2300.00 NON-INSTRUCTION HOURLY CLASS.	23,930.00	0.00	0.00	.0	0.00	23,930.00	100.0
TOTAL: 2000	23,930.00	0.00	0.00	.0	0.00	23,930.00	100.0
3300.00 OASDHI /FICA	1,831.00	0.00	0.00	.0	0.00	1,831.00	100.0
3500.00 STATE UNEMPLOYMENT INSURANCE	12.00	0.00	0.00	.0	0.00	12.00	100.0
TOTAL: 3000	1,843.00	0.00	0.00	.0	0.00	1,843.00	100.0
TOTAL: 1000-5999	25,773.00	0.00	0.00	.0	0.00	25,773.00	100.0



Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

=====		WORKING	EXPENDED/RECEIVED			PENDING/	UNENCUMBERED	
=====		BUDGET	CURRENT	YEAR TO DATE	%	ENCUMBERED	BALANCE	%
=====		=====						
SUMMARY BY OBJECT		=====						
=====		=====						
TOTAL INCOME	(8000 - 8999)	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-5999	25,773.00	0.00	0.00	.0	0.00	25,773.00	100.0
TOTAL:	1000-6999	25,773.00	0.00	0.00	.0	0.00	25,773.00	100.0
TOTAL:	1000-7999	25,773.00	0.00	0.00	.0	0.00	25,773.00	100.0
TOTAL EXPENSES	(1000 - 7999)	25,773.00	0.00	0.00	.0	0.00	25,773.00	100.0

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	20,067.00	0.00	0.00	.0	0.00	20,067.00	100.0
8600.00 STATE REVENUES	662,684.00	0.00	0.00	.0	0.00	662,684.00	100.0
8800.00 LOCAL REVENUES	548,954.00	3,199.29	3,199.29	.5	0.00	545,754.71	99.4
TOTAL: 8000	1,231,705.00	3,199.29	3,199.29	.2	0.00	1,228,505.71	99.7
1100.00 CONTRACT CLASSROOM INST.	5,131,580.00	0.00	0.00	.0	0.00	5,131,580.00	100.0
1200.00 CONTRACT CERT. ADMINI STRATORS	2,746,910.00	0.00	0.00	.0	0.00	2,746,910.00	100.0
1300.00 INSTRUCTORS DAY/HOURLY	3,106,089.00	1,524.12	1,524.12	.0	0.00	3,104,564.88	99.9
1400.00 NON-INSTRUCTION HOURLY CERT.	157,467.00	0.00	0.00	.0	0.00	157,467.00	100.0
TOTAL: 1000	11,142,046.00	1,524.12	1,524.12	.0	0.00	11,140,521.88	99.9
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	3,857,521.00	423,565.00	423,565.00	10.9	0.00	3,433,956.00	89.0
2200.00 INSTRUCTIONAL AIDS	536,300.00	55,639.67	55,639.67	10.3	0.00	480,660.33	89.6
2300.00 NON-INSTRUCTION HOURLY CLASS.	222,614.00	1,875.79	1,875.79	.8	0.00	220,738.21	99.1
2400.00 INST AIDES-HOURLY- DIR. INSTRUC	368,785.00	0.00	0.00	.0	0.00	368,785.00	100.0
TOTAL: 2000	4,985,220.00	481,080.46	481,080.46	9.6	0.00	4,504,139.54	90.3
3100.00 CERTIFICATED RETIREMENT	959,311.00	682.99	682.99	.0	0.00	958,628.01	99.9
3200.00 CLASSIFIED RETIREMENT	590,675.00	54,623.71	54,623.71	9.2	0.00	536,051.29	90.7
3300.00 OASDHI /FICA	532,038.00	35,869.85	35,869.85	6.7	0.00	496,168.15	93.2
3400.00 HEALTH AND WELFARE BENEFITS	2,207,432.00	86,648.79	86,648.79	3.9	0.00	2,120,783.21	96.0
3500.00 STATE UNEMPLOYMENT INSURANCE	8,079.00	240.45	240.45	2.9	0.00	7,838.55	97.0
3600.00 WORKERS COMPENSATION INSURANCE	253,140.00	10,245.00	10,245.00	4.0	0.00	242,895.00	95.9
3900.00 OTHER BENEFITS	65,704.00	3,585.26	3,585.26	5.4	0.00	62,118.74	94.5
TOTAL: 3000	4,616,379.00	191,896.05	191,896.05	4.1	0.00	4,424,482.95	95.8
4200.00 BOOK, MAGAZINE&PERIOD-DI ST. USE	2,460.00	0.00	0.00	.0	0.00	2,460.00	100.0
4300.00 INSTRUCTIONAL SUPPLIES	57,578.00	0.00	0.00	.0	8,884.53	48,693.47	84.5
4400.00 MEDIA AND SOFTWARE-DI STRCT USE	4,825.00	0.00	0.00	.0	0.00	4,825.00	100.0
4500.00 NONINSTRUCTIONAL SUPPLIES	151,924.00	0.00	0.00	.0	81,151.52	70,772.48	46.5
TOTAL: 4000	216,787.00	0.00	0.00	.0	90,036.05	126,750.95	58.4
5100.00 PERSON&CONSULTANT SVC-DI ST USE	50,517.00	0.00	0.00	.0	4,028.02	46,488.98	92.0
5200.00 TRAVEL & CONFERENCE EXPENSES	87,818.00	385.00	385.00	.4	3,468.88	83,964.12	95.6
5300.00 POST/DUES/MEMBERSHIPS-DI ST. USE	53,862.00	3,037.00	3,037.00	5.6	10,050.00	40,775.00	75.7
5500.00 UTILITIES & HOUSEKEEP-DI ST. USE	718,770.00	0.00	0.00	.0	715,537.00	3,233.00	.4
5600.00 RENTS, LEASES&REPAIRS-DI ST. USE	422,018.00	200.00	200.00	.0	172,689.28	249,128.72	59.0
5800.00 OTHER OPERATING EXP-DI ST. USE	204,125.00	537.00	537.00	.2	12,310.00	191,278.00	93.7
TOTAL: 5000	1,537,110.00	4,159.00	4,159.00	.2	918,083.18	614,867.82	40.0
TOTAL: 1000-5999	22,497,542.00	678,659.63	678,659.63	3.0	1,008,119.23	20,810,763.14	92.5
6200.00 BUILDINGS&IMPROVEMENT-DI ST. USE	600.00	0.00	0.00	.0	0.00	600.00	100.0
6300.00 LIBRARY BOOKS - EXPANSION	10,000.00	0.00	0.00	.0	500.52	9,499.48	94.9
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	47,769.00	0.00	0.00	.0	1,200.00	46,569.00	97.4

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL: 6000	58,369.00	0.00	0.00	.0	1,700.52	56,668.48	97.0
TOTAL: 1000-6999	22,555,911.00	678,659.63	678,659.63	3.0	1,009,819.75	20,867,431.62	92.5

Fund: 01 GENERAL FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	1,231,705.00	3,199.29	3,199.29	.2	0.00	1,228,505.71	99.7
TOTAL:	1000-5999	22,497,542.00	678,659.63	678,659.63	3.0	1,008,119.23	20,810,763.14	92.5
TOTAL:	1000-6999	22,555,911.00	678,659.63	678,659.63	3.0	1,009,819.75	20,867,431.62	92.5
TOTAL:	1000-7999	22,555,911.00	678,659.63	678,659.63	3.0	1,009,819.75	20,867,431.62	92.5
TOTAL EXPENSES	(1000 - 7999)	22,555,911.00	678,659.63	678,659.63	3.0	1,009,819.75	20,867,431.62	92.5

Fund: 72 CHILD DEVELOPMENT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENED/ENCUMBERED	UNENCUMBERED BALANCE	%
2300.00 NON-INSTRUCTION HOURLY CLASS.	2,000.00	0.00	0.00	.0	0.00	2,000.00	100.0
TOTAL: 2000	2,000.00	0.00	0.00	.0	0.00	2,000.00	100.0
3300.00 OASDHI /FICA	153.00	0.00	0.00	.0	0.00	153.00	100.0
3500.00 STATE UNEMPLOYMENT INSURANCE	1.00	0.00	0.00	.0	0.00	1.00	100.0
TOTAL: 3000	154.00	0.00	0.00	.0	0.00	154.00	100.0
TOTAL: 1000-5999	2,154.00	0.00	0.00	.0	0.00	2,154.00	100.0

Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

=====		WORKING	EXPENDED/RECEIVED			PENDING/	UNENCUMBERED	
=====		BUDGET	CURRENT	YEAR TO DATE	%	ENCUMBERED	BALANCE	%
=====		=====						
SUMMARY BY OBJECT								
=====		=====						
TOTAL INCOME	(8000 - 8999)	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-5999	2,154.00	0.00	0.00	.0	0.00	2,154.00	100.0
TOTAL:	1000-6999	2,154.00	0.00	0.00	.0	0.00	2,154.00	100.0
TOTAL:	1000-7999	2,154.00	0.00	0.00	.0	0.00	2,154.00	100.0
TOTAL EXPENSES	(1000 - 7999)	2,154.00	0.00	0.00	.0	0.00	2,154.00	100.0

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Business & Fiscal Services  
PREPARED BY: Steve Sutorus, Business Manager  
DATE: August 14, 2014  
SUBJECT: CCFS-320 Apportionment Attendance Report for FY 2014 Period 3 (Annual)

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The CCFS-320 Apportionment Attendance Report for FY 2014 Period 3 (Annual) has been submitted to the State Chancellor's Office.

ANALYSIS

The Period 3 report includes final attendance figures for the period July 1, 2013 – June 30, 2014. The chart below summarizes the District's status as of P3 and provides comparison data.

<b>Comparison – FY13 P3 vs FY14 P3</b>						
<b>FY 13 at P3 (Annual)</b>			<b>FY 14 at P3</b>		<b># Change</b>	<b>% Change</b>
CHC	3,830		CHC	4,499	669	17.47%
SBVC	9,410		SBVC	9,902	492	5.23%
Total	13,240		Total	14,401	1,161	8.77%

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications.

**2013-2014 APPORTIONMENT ATTENDANCE REPORT**

Period: Annual

District: San Bernardino

**CERTIFICATION**

I, the District Chief Executive Officer, hereby certify that, to the best of my knowledge and belief (1) this report is true and correct, and (2) all data have been reported and compiled in accordance with provisions of the Education Code and Title 5 regulations adopted by the Board of Governors and instructions on this form.

I further certify that I have determined through consultation with staff directly responsible that (1) FTES reported on this form for State apportionments includes only courses which had received individual prior approval or were part of programs with prior approval by the governing board of the district and the Chancellor's Office; (2) no attendance has been reported for: (a) courses which do not fully comply with Title 5 Section 58051.5 relative to open enrollment and participation by any person who is otherwise qualified and eligible for admission to the college, except for inmate education courses maintained pursuant to Title 5 Section 58051.6, or (b) courses excluded from State apportionments by Education Code Section 8538 or, (c) indentured apprentices in courses of related and supplemental instruction maintained pursuant to Section 3074 of the Labor Code; and (3) all FTES eligible for State support have been reported whether or not funding is available.

The original signature of the district Chief Executive Officer is required.

**Chief Executive Officer: Bruce Baron**

Signature: 

Signature Date: July 15, 2014

Electronic Certification Date: Tuesday, July 15, 2014

**District Contact Person: Steven Sutorus**

Title: Business Manager

Phone: (909) 382-4031

E-Mail: [ssutorus@sbccd.edu](mailto:ssutorus@sbccd.edu)

Please return completed form to:

**CALIFORNIA COMMUNITY COLLEGES CHANCELLOR'S OFFICE  
FISCAL SERVICES UNIT  
1102 Q STREET, 4th Floor  
SACRAMENTO, CA 95811-6511**



**2013-2014 APPORTIONMENT ATTENDANCE REPORT**

Period: Annual

District: San Bernardino

**PART I. FULL-TIME EQUIVALENT STUDENTS**

	<b>State Residents (and Nonresidents Attending Noncredit Courses)</b>	
	Attendance FTES	Factored FTES
<b>Summer Intersession (Summer 2013 Only)</b>		
1. Noncredit (Parts IV.A.1 + VII.A.3)	0.00	0.00
2. Credit (Parts III.A.1 + VI.A.1)	683.20	683.20
<b>Summer Intersession Courses (Summer 2014 Prior to July 1, 2014)</b>		
1. Noncredit (Parts IV.B.1 + VII.B.3)	0.00	0.00
2. Credit (Parts III.B.1 + VI.B.2 + VI.B.1)	688.03	688.03
<b>Primary Terms (Exclusive of Summer Intersession)</b>		
1. Census Procedure Courses		
(a) Weekly Census Contact Hours (Part II)	9,748.17	9,748.17
(b) Daily Census Contact Hours (Part III)	1,123.57	1,146.69
2. Actual Hours of Attendance Procedure Courses		
(a) Noncredit (Part IV.C)	2.04	2.04
(b) Credit (Part IV.D)	743.92	749.10
3. Alternative Attendance Accounting Procedure Courses		
(a) Weekly Census Procedure Courses (Part V)(Credit)	949.80	949.80
(b) Daily Census Procedure Courses (Part V)(Credit)	432.28	433.56
(c) Noncredit Independent Study/Distance Education Courses (Part VII.C)	0.00	0.00
<b>Total FTES</b>		
Total Credit FTES	14,368.97	14,398.55
Total Noncredit FTES	2.04	2.04
Total FTES	14,371.01	14,400.59

Supplemental Information	FTES
Inservice Training Courses	0.00
Basic Skills Courses and Immigrant Education (Noncredit)	0.00
Basic Skills Courses and Immigrant Education (Credit)	951.46

**2013-2014 APPORTIONMENT ATTENDANCE REPORT**

Period: Annual

District: San Bernardino

**PART I. FULL-TIME EQUIVALENT STUDENTS**

	<b>Nonresidents</b>	
	<b>Attendance FTES</b>	<b>Factored FTES</b>
<b>Summer Intersession (Summer 2013 Only)</b>		
1. Noncredit (Parts IV.A.1 + VII.A.3)	0.00	0.00
2. Credit (Parts III.A.1 + VI.A.1)	18.40	18.40
<b>Summer Intersession Courses (Summer 2014 Prior to July 1, 2014)</b>		
1. Noncredit (Parts IV.B.1 + VII.B.3)	0.00	0.00
2. Credit (Parts III.B.1 + VI.B.2 + VI.B.1)	15.59	15.59
<b>Primary Terms (Exclusive of Summer Intersession)</b>		
1. Census Procedure Courses		
(a) Weekly Census Contact Hours (Part II)	230.57	230.57
(b) Daily Census Contact Hours (Part III)	25.70	26.23
2. Actual Hours of Attendance Procedure Courses		
(a) Noncredit (Part IV.C)	2.05	2.05
(b) Credit (Part IV.D)	27.57	27.79
3. Alternative Attendance Accounting Procedure Courses		
(a) Weekly Census Procedure Courses (Part V)(Credit)	11.93	11.93
(b) Daily Census Procedure Courses (Part V)(Credit)	7.67	7.69
(c) Noncredit Independent Study/Distance Education Courses (Part VII.C)	0.00	0.00
<b>Total FTES</b>		
Total Credit FTES	337.43	338.20
Total Noncredit FTES	2.05	2.05
<b>Total FTES</b>	<b>339.48</b>	<b>340.25</b>

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Bruce Baron, Chancellor  
PREPARED BY: Pierre Galvez, Police Chief  
DATE: August 14, 2014  
SUBJECT: District Clery Act Compliance Report

RECOMMENDATION

This item is for information only. No action is required.

OVERVIEW

Postsecondary educational institutions (institutions) that participate in student aid programs under Title IV of the federal Higher Education Act of 1965, as amended, are required by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act) to create an annual security report by October 1 of each year. This security report must contain required crime statistics of the institution as well as certain security policy disclosures. When institutions do not comply with the Clery Act, they inhibit the ability of students and others to make informed decisions about campus security. Further, the U.S. Department of Education can impose financial penalties of up to \$27,500 per violation against noncompliant institutions.

ANALYSIS

Monthly Report of Clery Crimes for July (See attached)

BOARD IMPERATIVE

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT  
CLERY ACT CRIMES  
July 2014

Case#	Reported	Reportable Clery Crimes	Location	Date (s)	Time (s)	Disposition
<b>CRAFTON HILLS</b>						
14C-059	07/23/14	BURGLARY	LOT J	07/23/14	05:30 PM	REPORT TAKEN
<b>DISTRICT</b>						
<b>NO CLERY CRIMES</b>						
<b>VALLEY</b>						
14-210	07/06/14	BURGLARY	KVCR	07/06/14	11:22 AM	REPORT TAKEN
14-214	07/09/14	ATTEMPTED BURGLARY	SNYDER GYM	07/09/14	07:05 AM	REPORT TAKEN
14-221	07/18/14	VEHICLE THEFT	PARKING LOT # 3	07/18/14	10:22 PM	REPORT TAKEN
14-225	07/26/14	VEHICLE THEFT	PARKING LOT # 1	07/26/14	10:40 PM	REPORT TAKEN

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Business & Fiscal Services  
PREPARED BY: Jose F. Torres, Director of Fiscal Services  
DATE: August 14, 2014  
SUBJECT: General Fund Cash Flow Analysis

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The District's budget is a financial plan based on estimated revenues and expenditures for the fiscal year, which runs from July 1 through June 30. Cash refers to what is actually in the District's treasury on a day-to-day and month-to-month basis. Monitoring the amount of cash available to meet the District's financial obligations is the core responsibility of the Fiscal Services Department. Attached is the General Fund monthly cash flow analysis for the District.

ANALYSIS

The General Fund cash balance as of June 30, 2015 is estimated to be \$8,920,700.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

This is an information item only. There are no financial implications.

# General Fund Cash Flow Analysis<sup>†</sup>

## Fiscal Year 2014-15

	PROJECTIONS												ACCRUALS	TOTAL
	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN		
<b>Beginning Cash Balance</b>	12,251	11,611	10,894	15,306	13,865	13,481	18,437	20,322	17,997	19,454	12,235	8,137		
<b>Receipts</b>														
<b>Federal</b>			348	30	24	1,851	16	93	1,302	88	628	1,364		5,744
<b>State</b>	583	5,173	10,995	6,266	5,569	5,692	5,778	3,998	5,256	2,405	3,142	9,353		64,209
<b>State Deferrals</b>	7,087													7,087
<b>Local</b>	654	3	1,194	381	1,959	4,662	3,847	1,194	2,912	-738	2,301	6,800		25,169
<b>Temporary Borrowings</b>														
<b>Inc Transfer &amp; Sale of Assets</b>							23							23
<b>Accounts Receivable/Accruals</b>	496													496
<b>Total Receipts</b>	8,820	5,177	12,537	6,676	7,553	12,205	9,663	5,285	9,471	1,755	6,071	17,517		102,728
<b>Disbursements</b>														
<b>Academic Salaries</b>	2	1,158	2,881	3,029	3,160	3,073	3,210	2,883	3,174	3,183	3,193	7,309		36,255
<b>Classified Salaries</b>	2,108	1,623	1,722	1,822	1,926	2,062	1,885	1,702	1,881	1,910	1,934	1,798		22,373
<b>Benefits</b>	832	1,135	1,288	1,312	1,385	1,367	1,342	1,317	1,341	1,358	1,345	1,935		15,957
<b>Supplies &amp; Materials</b>	-2	88	148	137	62	101	60	101	164	175	286	572		1,892
<b>Other Operating Exp</b>	16	1,851	1,930	1,670	1,354	493	1,207	1,431	987	2,130	2,044	4,402		19,515
<b>Capital Outlay</b>		29	41	127	23	33	54	165	97	194	274	670		1,706
<b>Other Outgo</b>		8	115	20	28	120	20	11	369	24	1,093	49		1,856
<b>Loan Repayment</b>														
<b>Accounts Payable/Accruals</b>	6,504													6,504
<b>Total Disbursements</b>	9,460	5,893	8,125	8,117	7,937	7,249	7,779	7,609	8,014	8,974	10,168	16,733		106,058
<b>Increase / (Decrease) in Cash Balance</b>	-640	-716	4,412	-1,441	-384	4,956	1,885	-2,324	1,457	-7,219	-4,097	783		
<b>Ending Cash Balance</b>	11,611	10,894	15,306	13,865	13,481	18,437	20,322	17,997	19,454	12,235	8,137	8,921		

<sup>†</sup>  
Rounded to the nearest 1,000.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Bruce Baron, Chancellor  
PREPARED BY: Stacey Nikac, Executive Assistant  
DATE: August 14, 2014  
SUBJECT: Local Hire Summary

RECOMMENDATION

This item is for information only. No action is required.

OVERVIEW

Local Hire Summary Report of Active Construction Projects for June 2014. This report presents the local hire status for each project and indicates the city of residence for the labor force.

ANALYSIS

In November 2013, the Board of Trustees passed Board Policy 6610, which sets minimum goals at fifty percent (50%) participation of Local Hires and twenty-five percent (25%) participation of Local Businesses in its District Bid projects awarded each fiscal year.

As of June 2014, the District-wide total of local hires was 71%, exceeding the Board goal by 21%. The District-wide total of local business was 46%, exceeding the Board goal by 21%.

BOARD IMPERATIVE

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None.

SBVC	Local On-Site Work Force	%	Non Local On-Site Work Force	%	Contract Total – Riverside County	Contract Total – San Bernardino County	Contract Total – Non Local	Wages - Local (cumulative)	Wages - Non Local (cumulative)
AUDITORIUM	42	86%	7	14%	\$ 415,785.00	\$ 427,800.00	\$ 5,956,415.00	Data not recorded*	
CENTRAL PLANT A/C	4	100%	0	0%	\$ -	\$ 9,700.00	\$ 29,819.00	\$ 9,424.47	\$ 556.38
K STREET LIGHTING	6	86%	1	14%	\$ -	\$ 112,750.00	\$ -	\$ 30,755.61	\$ -
BASEBALL NETTING	2	100%	0	0%	\$ 5,000.00	\$ 76,200.00	\$ -	\$ 5,267.62	\$ 480.96
AT SECURITY LIGHTING	4	100%	0	0%	\$ -	\$ 44,950.00	\$ -	\$ 4,012.50	\$ -
<b>TOTAL</b>	<b>58</b>	<b>88%</b>	<b>8</b>	<b>12%</b>	<b>\$ 420,785.00</b>	<b>\$ 671,400.00</b>	<b>\$ 5,986,234.00</b>	<b>\$ 49,460.20</b>	<b>\$ 1,037.34</b>

<b>\$1,092,185.00</b>	
<b>15%</b>	<b>85%</b>

CHC	Local On-Site Work Force	%	Non Local On-Site Work Force	%	Contract Total – Riverside County	Contract Total – San Bernardino County	Contract Total– Non-Local	Wages - Local (cumulative)	Wages - Non Local (cumulative)
CL / CHS ROOF	12	48%	13	52%	\$ 208,900.00	\$ -	\$ 17,970.00	\$ 144.84	\$ 4,394.48
CRAFTON CENTER	15	79%	4	21%	\$ 7,450,346.94	\$ 7,096,378.00	\$ 6,851,341.06	\$ 20,391.69	\$ 111.45
NEW SCIENCE BUILDING	27	59%	19	41%	\$ 3,579,050.00	\$ 6,804,716.00	\$ 8,199,240.00	\$ 230,372.73	\$ 157,840.79
OE2	28	70%	12	30%	\$ 1,329,733.00	\$ 2,412,208.00	\$ 12,146,059.00	\$ 202,589.25	\$ 150,916.80
PE COMPLEX	26	67%	13	33%	\$ -	\$ 852,800.00	\$ 3,658,270.00	Data not recorded*	
<b>TOTAL</b>	<b>108</b>	<b>64%</b>	<b>61</b>	<b>36%</b>	<b>\$ 12,568,029.94</b>	<b>\$ 17,166,102.00</b>	<b>\$ 30,872,880.06</b>	<b>\$ 453,498.51</b>	<b>\$ 313,263.52</b>

<b>\$29,734,131.94</b>	
<b>49%</b>	<b>51%</b>

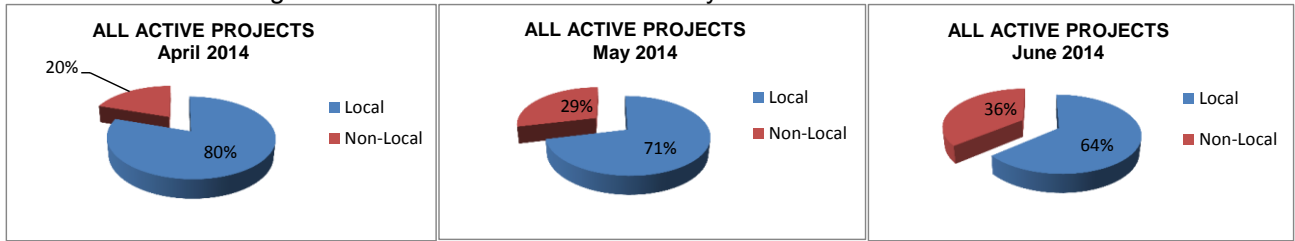
DISTRICT WIDE - Combined	Local On-Site Work Force	%	Non Local On-Site Work Force	%	Contract Total – Riverside County	Contract Total – San Bernardino County	Contract Total– Non-Local	Wages - Non Local (cumulative)	Wages - Non Local (cumulative)
<b>TOTAL</b>	<b>166</b>	<b>71%</b>	<b>69</b>	<b>29%</b>	<b>\$12,988,814.94</b>	<b>\$ 17,837,502.00</b>	<b>\$ 36,859,114.06</b>	<b>\$502,958.71</b>	<b>\$314,300.86</b>

<b>\$30,826,316.94</b>	
<b>46%</b>	<b>54%</b>

\*Data not recorded because project started before implementation of Local Hire Bond Policy (Nov. 2013)

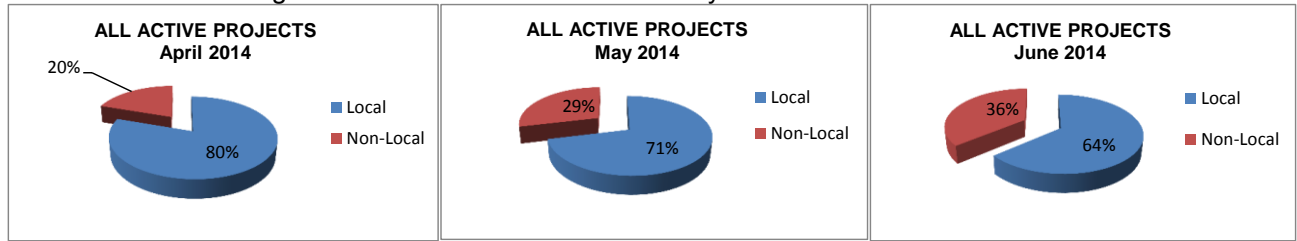


**San Bernardino Community College District**  
**Crafton Hills College Overall On-Site Labor Force Analysis as of June 2014**



	April 2014	May 2014	June 2014
<b>San Bernardino County</b>			
Hesperia	3	4	4
Yucaipa	5	4	6
Alta Loma	1	2	1
Upland	1	2	
Colton	2	2	
Fontana	2	4	2
Chino	3	2	2
Chino Hills			1
Morongo Valley		2	
Grand Terrace	2	2	3
Ontario	2	3	8
Highland	1	2	1
Redlands	1	3	1
San Bernardino	5	9	11
Rancho Cucamonga	1	2	3
Victorville	2	2	1
Pinon Hills			1
Rialto	2	2	2
Apple Valley	1	3	3
<b>Riverside County</b>			
Temecula	2	3	1
Hemet	5	3	3
Riverside	18	29	32
Banning		2	
Menifee		2	3
Corona		2	2
Moreno Valley	3	1	2
San Jacinto		4	1
Murrieta		4	2
Lake Elsinore	3	2	1
Beaumont	2	1	4
Homeland			1
Perris	1	1	4
Wildomar	1		2
<b>TOTAL LOCAL</b>	<b>69</b>	<b>104</b>	<b>108</b>
<b>Local Percent</b>	<b>80%</b>	<b>71%</b>	<b>64%</b>

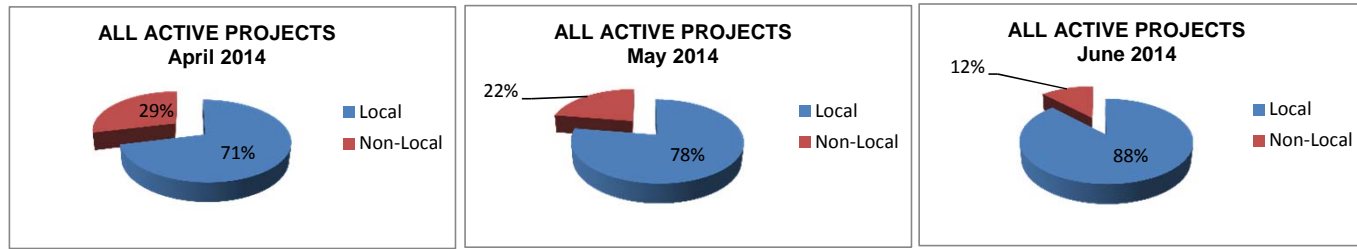
**San Bernardino Community College District**  
**Crafton Hills College Overall On-Site Labor Force Analysis as of June 2014**



	April 2014	May 2014	June 2014
<b>Other Counties</b>			
Fullerton	1	4	1
Anaheim			2
Downey		3	2
El Monte		3	1
Escondido			2
Bell		1	
Hollywood		1	
La Habra			1
Lynwood			1
Commerce			1
Huntington Beach		2	1
Lake View Terrace		1	1
Palmdale		1	1
Montclair	1	1	
Pasadena			1
San Pedro			1
Pico Rivera		1	1
Pomona	2	2	6
Pacoima	1	1	1
West Covina		2	2
Long Beach	1	3	5
Paramount	1	2	1
Sylmar		1	1
Monrovia	1	1	1
Monterey Park	1	2	1
Los Angeles	4	3	5
Orange	1	1	1
Orange County*			13
Wilmington			2
Santa Ana	3	4	5
Azusa		2	
<b>TOTAL NON-LOCAL</b>	<b>17</b>	<b>42</b>	<b>61</b>
<b>Non-Local Percent</b>	<b>20%</b>	<b>29%</b>	<b>36%</b>
<b>Veterans</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Apprentice</b>	<b>5</b>	<b>17</b>	<b>16</b>

\* Cities not included in Contractor monthly reporting

**San Bernardino Community College District**  
 San Bernardino Valley College Overall On-Site Labor Force Analysis as of June 2014



	April 2014	May 2014	June 2014
<b>San Bernardino County</b>			
Fontana	2	4	1
Rancho Cucamonga	1	2	1
Reche Canyon		1	1
Victorville		2	1
Ontario		1	
Rialto		1	
San Bernardino			1
Hesperia			1
Upland			1
<b>Riverside County</b>			
Eastvale		1	1
Riverside		1	1
Hemet	4	5	4
Corona		2	
Moreno Valley			2
San Jacinto			1
<b>Unknown City*</b>	30	18	42
<b>TOTAL LOCAL</b>	<b>37</b>	<b>38</b>	<b>58</b>
<b>Local Percent</b>	<b>71%</b>	<b>78%</b>	<b>88%</b>
<b>Other Counties</b>			
Anaheim		1	
Los Angeles		1	
Littlerock		1	
Whittier			1
<b>Unknown City*</b>	15	8	7
<b>TOTAL NON-LOCAL</b>	<b>15</b>	<b>11</b>	<b>8</b>
<b>Non-Local Percent</b>	<b>29%</b>	<b>22%</b>	<b>12%</b>
<b>Veterans</b>	<b>1</b>	<b>1</b>	<b>0</b>
<b>Apprentice</b>	<b>0</b>	<b>4</b>	<b>9</b>

NOTE: SBVC Auditorium is listed as Unknown City, as specific numbers for each county/city are not provided since contract was issued before the requirements to provide this information.

SBVC	General Contractor Name	Contractor Name and Trade	Apprentices per Division of Work / Trade
AUDITORIUM	Woodcliff Corporation	Marina Landscape – Landscape	1
		Stillson Company – Plumbing	1
		GBI Electrical - Electrical	1
		Kone Inc. - Elevator	1
		Time and Alarm Systems – Fire Alarm	1
		WRK Acoustics – Acoustical Tile	1
		Valencia Sheet Metal Inc. – Sheet Metal	1
CENTRAL PLANT A/C	LA Air Conditioning	N/A	No Apprentices Listed on Demographics Reporting
K STREET LIGHTING	RDM Electric Company	RDM Electrical – Electrical	2
BASEBALL NETTING	Inland Building Construction	N/A	No Apprentices Listed on Demographics Reporting
<b>TOTAL # OF APPRENTICES</b>			<b>9</b>

CHC	General Contractor Name	Contractor Name and Trade	Apprentices per Division of Work / Trade
CRAFTON CENTER	Bernard's	Earthmovers - Grading	1
NEW SCIENCE BUILDING	Earl Corporation	Devris Construction - Building concrete	4
		J.Francis Company, Inc - Waterproofing	1
		Southern California West Coast Electric, Inc. - Electrical	1
		Monteith Plumbing - Plumbing	1
OE2	Sinanian Development	Civil Works - Building Concrete & Rebar	7
		J. Francis Company, Inc. - Waterproofing	1
PE COMPLEX	Minco Corporation	N/A	No Apprentices Listed on Demographics Reporting
<b>TOTAL # OF APPRENTICES</b>			<b>16</b>

\*This information is gathered from reports provided by the General Contractors. Kitchell / BRJ has not performed a labor compliance report or audit on this information.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Business & Fiscal Services  
PREPARED BY: John C. Grow, AIA, Director, Facilities Planning & Construction  
DATE: August 14, 2014  
SUBJECT: Summary of Measure M Construction Contract Change Orders and Amendments

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

This report is a summary of all construction change orders and amendments to date for Measure M projects at Crafton Hills and San Bernardino Valley Colleges.

ANALYSIS

The analysis shows that construction contract change orders and amendments for currently awarded Measure M projects have been held to a minimal amount of \$2,620,814.06 which is only 2.45% of the project cost of \$106,975,577.45.

All change orders and amendments are approved following a specific process of review by the construction manager, architect, program/project managers, and District staff. Nonessential changes are rejected and never receive approval. Any changes determined to be essential to the health of the project and of major benefit to the District are approved and implemented.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

This item is for information only. There are no financial implications.

Measure M Projects  
**CHANGE SUMMARY by PROJECT**  
 (Including any contract amendments and change orders on the 08/14/14 agenda)

August 14, 2014

**CONTRACT AMENDMENTS**

PROJECTS	Original Contract Amount	Contract Amendments		Base Contract Amount	Cumulative Contract Amendments
		Previous	Pending		
CHC-Crafton Hills College	\$ 74,616,493.50	\$ 441,122.93	\$ -	\$ 75,057,616.43	0.59%
SBVC-San Bernardino Valley College	\$ 32,359,083.95	\$ 130,483.49	\$ -	\$ 32,489,567.44	0.40%
				\$ -	
<b>TOTAL for CONTRACT AMENDMENTS</b>	<b>\$ 106,975,577.45</b>	<b>\$ 571,606.42</b>	<b>\$ -</b>	<b>\$ 107,547,183.87</b>	<b>0.53%</b>

**CHANGE ORDERS**

PROJECTS	Base Contract Amount	Change Orders		New Contract Amount	Cumulative Change Orders
		Previous	Pending		
CHC-Crafton Hills College	\$ 75,057,616.43	\$ 653,168.06	\$ -	\$ 75,710,784.49	0.87%
SBVC-San Bernardino Valley College	\$ 32,489,567.44	\$ 1,402,633.58	\$ (6,594.00)	\$ 33,885,607.02	4.30%
<b>TOTAL for CHANGE ORDERS</b>	<b>\$ 107,547,183.87</b>	<b>\$ 2,055,801.64</b>	<b>\$ (6,594.00)</b>	<b>\$ 109,596,391.51</b>	<b>1.91%</b>

**CHANGE SUMMARY by PROJECT**

(Including any contract amendments and change orders on the 8/14/14 agenda)

PROJECTS	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
PARKING LOT/ADA/LIGHTING IMPRVMENTS.	\$ 6,146,450.00	\$ 402,801.00	\$ -	\$ 296,344.00	\$ -	\$ 6,845,595.00	4.82%
MATH AND SCIENCE ANNEX	\$ 2,270,500.00	\$ -	\$ -	\$ 189,545.00	\$ -	\$ 2,460,045.00	8.35%
MPOE/DATA RELOCATION	\$ 527,700.00	\$ -	\$ -	\$ 37,234.00	\$ -	\$ 564,934.00	7.06%
OLD LIBRARY DEMOLITION	\$ 574,576.50	\$ -	\$ -	\$ -	\$ -	\$ 574,576.50	#REF!
SOLAR FARM	\$ 2,700,000.00	\$ -	\$ -	\$ 62,678.76	\$ -	\$ 2,762,678.76	0.00%
OE 2	\$ 16,542,000.00	\$ 38,321.93	\$ -	\$ 22,571.02	\$ -	\$ 16,602,892.95	0.00%
OE 1 Roofing Package	\$ 278,450.00	\$ -	\$ -	\$ (26,099.38)	\$ -	\$ 252,350.62	0.00%
PE Complex	\$ 4,511,070.00	\$ -	\$ -	\$ 62,529.35	\$ -	\$ 4,573,599.35	1.39%
Science Building	\$ 18,729,831.00	\$ -	\$ -	\$ 492.89	\$ -	\$ 18,730,323.89	0.00%
Crafton Center	\$ 21,939,546.00	\$ -	\$ -	\$ 3,502.49	\$ -	\$ 21,943,048.49	0.02%
Temporary Parking Lot	\$ 169,500.00	\$ -	\$ -	\$ 4,369.93	\$ -	\$ 173,869.93	0.00%
Chemistry/Health/Science/Classrooms	\$ 226,870.00	\$ -	\$ -	\$ -	\$ -	\$ 226,870.00	0.00%
<b>TOTAL</b>	<b>\$ 74,616,493.50</b>	<b>\$ 441,122.93</b>	<b>\$ -</b>	<b>\$ 653,168.06</b>	<b>\$ -</b>	<b>\$ 75,710,784.49</b>	<b>0.87%</b>

Crafton Hills College  
**CHANGE SUMMARY by PROJECT**  
**PAL PROJECT**

August 14, 2014

(Including any contract amendments and change orders on the 08/14/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
PAL-01: ASR Constructors, Inc.	\$ 3,058,000.00	\$ 402,801.00	\$ -	\$ 94,560.00		\$ 3,555,361.00	2.73%
PAL-02: Pierre Sprinkler & Landscape	\$ 569,450.00	\$ -	\$ -	\$ 36,260.00		\$ 605,710.00	6.37%
PAL-03: RDM Electric Company, Inc.	\$ 2,519,000.00	\$ -	\$ -	\$ 165,524.00		\$ 2,684,524.00	6.57%
<b>TOTAL</b>	<b>\$ 6,146,450.00</b>	<b>\$ 402,801.00</b>	<b>\$ -</b>	<b>\$ 296,344.00</b>	<b>\$ -</b>	<b>\$ 6,845,595.00</b>	<b>4.82%</b>



Crafton Hills College  
**CHANGE SUMMARY by PROJECT**  
**M S ANNEX**

August 14, 2014

(Including any contract amendments and change orders on the 8/14/2014 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
MODS-01: Conengr Corporation	\$ 539,500.00	\$ -	\$ -	\$ 22,504.00	\$ -	\$ 562,004.00	4.17%
MODS-02: Global Modular, Inc.	\$ 1,731,000.00	\$ -	\$ -	\$ 167,041.00	\$ -	\$ 1,898,041.00	9.65%
<b>TOTAL</b>	<b>\$ 2,270,500.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 189,545.00</b>	<b>\$ -</b>	<b>\$ 2,460,045.00</b>	<b>8.35%</b>

Crafton Hills College  
**CHANGE SUMMARY by PROJECT**  
**MPOE-DATA**

August 14, 2014

(Including any contract amendments and change orders on the 8/14/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
MPOE/DATA-01: Shanks Electric Corporation	\$ 527,700.00	\$ -	\$ -	\$ 37,234.00	\$ -	\$ 564,934.00	7.06%
<b>TOTAL</b>	<b>\$ 527,700.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 37,234.00</b>	<b>\$ -</b>	<b>\$ 564,934.00</b>	<b>7.06%</b>

Crafton Hills College  
**CHANGE SUMMARY by PROJECT**  
**LIBRARY DEMOLITION**

August 14, 2014

(Including any contract amendments and change orders on the 8/14/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
LIBRARY DEMO-01:Miller Environmental, Inc.	\$ 574,576.50	\$ -	\$ -	\$ -	\$ -	\$ 574,576.50	0.00%
<b>TOTAL</b>	<b>\$ 574,576.50</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 574,576.50</b>	<b>0.00%</b>

Crafton Hills College  
**CHANGE SUMMARY by PROJECT**  
**SOLAR FARM**

August 14, 2014

(Including any contract amendments and change orders on the 8/14/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Rosendin Electric, Inc. ***	\$ 2,700,000.00	\$ -	\$ -	\$ 62,678.76	\$ -	\$ 2,762,678.76	2.32%
<b>TOTAL</b>	<b>\$ 2,700,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 62,678.76</b>	<b>\$ -</b>	<b>\$ 2,762,678.76</b>	<b>2.32%</b>

\*\*\*NOTE: \$3,500,000 OF THIS CONTRACT WAS IN MEASURE P --- THE TOTAL BASE AMOUNT OF THE CONTRACT IS \$6,200,000.

Crafton Hills College  
**CHANGE SUMMARY by PROJECT**  
**OE 2**

August 14, 2014

(Including any contract amendments and change orders on the 8/14/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
<u>OE 2 Demo Pkg.</u>							
The Richards Group	\$ 654,000.00	\$ -	\$ -	\$ 22,571.02	\$ -	\$ 676,571.02	3.45%
<u>Building Pkg.</u>							
Sinanian Development, Inc.	\$ 15,888,000.00	\$ 38,321.93	\$ -	\$ -	\$ -	\$ 15,926,321.93	0.00%
<b>TOTAL</b>	<b>\$ 16,542,000.00</b>	<b>\$ 38,321.93</b>	<b>\$ -</b>	<b>\$ 22,571.02</b>	<b>\$ -</b>	<b>\$ 16,602,892.95</b>	<b>0.14%</b>

Sinanian Development, Inc. **NOTE: THIS WAS BOARD APPROVED ON 12/12/13 UP TO 10% IN CHANGE ORDERS**

Crafton Hills College  
**CHANGE SUMMARY by PROJECT**  
**OE 1**

August 14, 2014

(Including any contract amendments and change orders on the 8/14/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
<u>OE 1 Roof Pkg.</u>							
Best Contracting Services	\$ 278,450.00	\$ -	\$ -	\$ (26,099.38)	\$ -	\$ 252,350.62	-9.37%
<b>TOTAL</b>	<b>\$ 278,450.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (26,099.38)</b>	<b>\$ -</b>	<b>\$ 252,350.62</b>	<b>-9.37%</b>

Crafton Hills College  
**CHANGE SUMMARY by PE BUILDING**  
 (Including any contract amendments and change orders on the 8/14/14 agenda)

August 14, 2014

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Minco Construction	\$ 4,511,070.00	\$ -	\$ -	\$ 62,529.35	\$ -	\$ 4,573,599.35	1.39%
<b>TOTAL</b>	<b>\$ 4,511,070.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 62,529.35</b>	<b>\$ -</b>	<b>\$ 4,573,599.35</b>	<b>1.39%</b>

**Minco Construction NOTE: THIS WAS BOARD APPROVED ON 8/08/13 UP TO 10% IN CHANGE ORDERS**

Crafton Hills College  
**CHANGE SUMMARY by PROJECT**  
**Science Building**

August 14, 2014

(Including any contract amendments and change orders on the 8/14/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
<i>Circuit C</i>							
RDM Electric	\$ 65,700.00	\$ -	\$ -	\$ 492.89	\$ -	\$ 66,192.89	0.75%
<i>Building</i>							
Earl Corporation	\$ 18,664,131.00	\$ -	\$ -	\$ -	\$ -	\$ 18,664,131.00	0.00%
<b>TOTAL</b>	<b>\$ 18,729,831.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 492.89</b>	<b>\$ -</b>	<b>\$ 18,730,323.89</b>	<b>0.00%</b>

Earl Corporation	<b>NOTE: THIS WAS BOARD APPROVED ON 12/12/13 UP TO 10% IN CHANGE ORDERS</b>
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Crafton Hills College  
**CHANGE SUMMARY by PROJECT**  
**New Crafton Center**

August 14, 2014

(Including any contract amendments and change orders on the 8/14/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
<i>CIRCUIT A</i>							
Dalke & Sons Construction Building	\$ 141,480.00	\$ -	\$ -	\$ 3,502.49	\$ -	\$ 144,982.49	2.48%
Bernards Brothers	\$ 21,798,066.00	\$ -	\$ -	\$ -	\$ -	\$ 21,798,066.00	0.00%
<b>TOTAL</b>	<b>\$ 21,939,546.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,502.49</b>	<b>\$ -</b>	<b>\$ 21,943,048.49</b>	<b>0.02%</b>

**Bernards Brothers NOTE: THIS WAS BOARD APPROVED ON 04/10/14 UP TO 10% IN CHANGE ORDERS**

Crafton Hills College  
**CHANGE SUMMARY by PROJECT**  
**Temporary Lot**

August 14, 2014

(Including any contract amendments and change orders on the 8/14/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Three Peaks	\$ 169,500.00	\$ -	\$ -	\$ 4,369.93	\$ -	\$ 173,869.93	2.58%
<b>TOTAL</b>	<b>\$ 169,500.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,369.93</b>	<b>\$ -</b>	<b>\$ 173,869.93</b>	<b>2.58%</b>

Crafton Hills College  
**CHANGE SUMMARY by PROJECT**  
**CHS/CL**

August 14, 2014

(Including any contract amendments and change orders on the 8/14/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Roy O. Hoffman	\$ 226,870.00	\$ -	\$ -	\$ -	\$ -	\$ 226,870.00	0.00%
<b>TOTAL</b>	<b>\$ 226,870.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 226,870.00</b>	<b>0.00%</b>

San Bernardino Valley College  
**CHANGE SUMMARY by PROJECT**

August 14, 2014

(Including any contract amendments and change orders on the 8/14/14 agenda)

PROJECTS	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Central Plant / Infrastructure	\$ 11,860,084.00	\$ 83,941.49	\$ -	\$ 55,854.00	\$ -	\$ 11,999,879.49	0.47%
HVAC Cafeteria & Health Science	\$ 325,000.00	\$ -	\$ -	\$ -	\$ -	\$ 325,000.00	0.00%
Gym Demo	\$ 706,685.00	\$ -	\$ -	\$ (57,701.00)	\$ -	\$ 648,984.00	3.17%
Business Building Remodel	\$ 9,886,651.95	\$ 12,209.00	\$ -	\$ 850,839.00	\$ -	\$ 10,749,699.95	8.60%
Site Signage	\$ 2,622,963.00	\$ 34,333.00	\$ -	\$ 52,969.58	\$ -	\$ 2,710,265.58	1.99%
Auditorium	\$ 6,800,000.00	\$ -	\$ -	\$ 500,672.00	\$ -	\$ 7,300,672.00	7.36%
Career Technical Building	\$ 44,950.00	\$ -	\$ -	\$ -	\$ -	\$ 44,950.00	0.00%
K-Street Lighting	\$ 112,750.00	\$ -	\$ -	\$ -	\$ (6,594.00)	\$ 106,156.00	0.00%
	<b>\$ 32,359,083.95</b>	<b>\$ 130,483.49</b>	<b>\$ -</b>	<b>\$ 1,402,633.58</b>	<b>\$ (6,594.00)</b>	<b>\$ 33,885,607.02</b>	<b>4.30%</b>

San Bernardino Valley College  
**CHANGE SUMMARY by PROJECT**  
**CENTRAL PLANT**

August 14, 2014

(Including any contract amendments and change orders on the 8/14/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
<i>Infrastructure Sewer Improvements</i>							
Kirtley Construction dba TK Construction	\$ 348,300.00	\$ 83,941.49	\$ -	\$ 26,806.00	\$ -	\$ 459,047.49	6.20%
<i>Central Plant</i>							
Plumbing, Piping & Construction	\$ 10,878,000.00	\$ -	\$ -	\$ 122,077.00	\$ -	\$ 11,000,077.00	1.12%
<i>Grant Street Sewer Project</i>							
Tyco General Engineering	\$ 567,780.00	\$ -	\$ -	\$ (85,500.00)	\$ -	\$ 482,280.00	-15.06%
Braughton - ADA Access	\$ 26,485.00	\$ -	\$ -	\$ (5,568.00)	\$ -	\$ 20,917.00	-21.02%
L.A. Air Conditioning	\$ 39,519.00	\$ -	\$ -	\$ (1,961.00)	\$ -	\$ 37,558.00	-4.96%
<b>TOTAL</b>	<b>\$ 11,860,084.00</b>	<b>\$ 83,941.49</b>	<b>\$ -</b>	<b>\$ 55,854.00</b>	<b>\$ -</b>	<b>\$ 11,999,879.49</b>	<b>0.47%</b>

San Bernardino Valley College  
**CHANGE SUMMARY by PROJECT**  
**HVAC**

August 14, 2014

(Including any contract amendments and change orders on the 8/14/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
BP 1: Arrowhead Mechanical	\$ 183,000.00	\$ -	\$ -	\$ -	\$ -	\$ 183,000.00	0.00%
BP 2: Arrowhead Mechanical	\$ 142,000.00	\$ -	\$ -	\$ -	\$ -	\$ 142,000.00	0.00%
				\$ -			
<b>TOTAL</b>	<b>\$ 325,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 325,000.00</b>	<b>0.00%</b>

San Bernardino Valley College  
**CHANGE SUMMARY by PROJECT**  
**GYM DEMO**

August 14, 2014

(Including any contract amendments and change orders on the 8/14/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
E. Avico, Inc.	\$ 253,071.00	\$ -	\$ -	\$ (15,000.00)	\$ -	\$ 238,071.00	-5.93%
JM Builders	\$ 256,000.00	\$ -	\$ -	\$ (35,905.00)	\$ -	\$ 220,095.00	-14.03%
Three Peaks (Soccer Field)	\$ 116,414.00	\$ -	\$ -	\$ 3,693.00	\$ -	\$ 120,107.00	3.17%
Inland Building Company	\$ 81,200.00			\$ (10,489.00)	\$ -	\$ 70,711.00	-12.92%
				\$ -			
<b>TOTAL</b>	<b>\$ 706,685.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (57,701.00)</b>	<b>\$ -</b>	<b>\$ 648,984.00</b>	<b>-8.17%</b>





San Bernardino Valley College  
CHANGE SUMMARY by PROJECT  
SITE SIGNAGE/ADA

August 14, 2014

(Including any contract amendments and change orders on the 8/14/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Broughton Construction, Inc.	\$ 1,170,000.00	\$ -	\$ -	\$ (20,502.00)	\$ -	\$ 1,149,498.00	-1.75%
C.S. Legacy Construction *	\$ 1,365,776.00	\$ 34,333.00	\$ -	\$ 73,884.58	\$ -	\$ 1,473,993.58	5.28%
Three Peaks Corporation	\$ 87,187.00	\$ -	\$ -	\$ (413.00)	\$ -	\$ 86,774.00	-0.47%
*Note: \$71,836.58 - claim settlement							
<b>TOTAL</b>	<b>\$ 2,622,963.00</b>	<b>\$ 34,333.00</b>	<b>\$ -</b>	<b>\$ 52,969.58</b>	<b>\$ -</b>	<b>\$ 2,710,265.58</b>	<b>1.99%</b>

San Bernardino Valley College  
 CHANGE SUMMARY by PROJECT  
 Auditorium

August 14, 2014

(Including any contract amendments and change orders on the 8/14/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Woodcliff Corporation	\$ 6,800,000.00			\$ 500,672.00	\$ -	\$ 7,300,672.00	7.36%
<b>TOTAL</b>	<b>\$ 6,800,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,672.00</b>	<b>\$ -</b>	<b>\$ 7,300,672.00</b>	<b>7.36%</b>

Woodcliff Corporation **NOTE: THIS WAS BOARD APPROVED ON 7/11/13 UP TO 10% IN CHANGE ORDERS**



San Bernardino Valley College  
 CHANGE SUMMARY by PROJECT

August 14, 2014

K-Street Lighting

(Including any contract amendments and change orders on the 8/14/14 agenda)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
RDM Electric	\$ 112,750.00			\$ -	\$ (6,594.00)	\$ 106,156.00	-5.85%
<b>TOTAL</b>	<b>\$ 112,750.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (6,594.00)</b>	<b>\$ 106,156.00</b>	<b>-5.85%</b>

## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees  
**FROM:** Bruce Baron, Chancellor  
**REVIEWED BY:** Timothy L. Oliver, Interim Vice Chancellor, Business & Fiscal Services  
**PREPARED BY:** Steven J. Sutorus, Business Manager  
**DATE:** August 14, 2014  
**SUBJECT:** Purchase Order Report

### **RECOMMENDATION**

This item is for information only and no action is required.

### **OVERVIEW**

Education Code 81656 provides that all transactions entered into by an authorized officer shall be reviewed by the Board every 60 days. All Purchase Orders have been issued in accordance with the District's policies and procedures by an authorized officer of the District.

### **ANALYSIS**

Purchase Orders between the ranges of 145294 – 150941 are attached for review, except those reviewed through the contract agenda items. Purchase Orders are detailed by number, vendor, purpose, and amount.

### **BOARD IMPERATIVE**

III. Resource Management for Efficiency, Effectiveness, and Excellence

### **FINANCIAL IMPLICATIONS**

This is an information item. There are no financial implications.

**Purchase Order Report**  
**August 14, 2014**

<b>PO No.</b>	<b>Vendor Name</b>	<b>Purchase Order Description</b>	<b>Amount</b>
150003	DAILY JOURNAL CORPORATION	Advertising	\$ 2,000.00
145300	COMMUNITY COLLEGE LEAGUE OF CA	Conference	\$ 325.00
145302	BRAGGINS, ALAN	Conference	\$ 494.08
150047	RP GROUP, THE	Conference	\$ 500.00
150072	ACADEMIC SENATE, THE	Conference	\$ 490.00
150073	ACCCA	Conference	\$ 850.00
150129	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 240.00
150175	SHABAZZ, RICKY	Conference	\$ 2,562.23
150177	FIELDS, WHITNEY	Conference	\$ 120.00
150179	UC SAN DIEGO	Conference	\$ 750.00
150182	HUA, HENRY	Conference	\$ 765.29
150209	WILLIAMS, NICOLE	Conference	\$ 235.00
150210	SAN BERNARDINO AREA CHAMBER	Conference	\$ 650.00
150285	DIAL, TROY LYNN	Conference	\$ 720.00
150288	WARREN-MARLATT, REBECCA	Conference	\$ 123.88
150289	METU, REGINALD	Conference	\$ 750.00
150290	NELSON, WILLENE D	Conference	\$ 750.00
150293	WILLIAMS, NICOLE	Conference	\$ 30.00
150297	HECTOR, LETICIA	Conference	\$ 400.00
150298	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 2,625.00
150299	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 650.00
150300	KUCK, GLEN	Conference	\$ 500.00
150301	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 650.00
150302	GLAZATOV, TRELISA	Conference	\$ 500.00
150303	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 650.00
150304	LARS, RHIANNON	Conference	\$ 500.00
150309	GROSS, DAWN	Conference	\$ 2,250.00
150310	BAUGHER, JEFF	Conference	\$ 1,900.00
150312	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 275.50
150313	IEEP	Conference	\$ 2,000.00
150314	WILLIAMS, JOSEPH	Conference	\$ 1,500.00
150326	EDUCAUSE	Conference	\$ 760.00
150327	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 1,800.00
150328	KUCK, GLEN	Conference	\$ 250.00
150331	RUSH, STEVE	Conference	\$ 400.00
150401	ELLUCIAN INC	Conference	\$ 450.00
150402	INTERNATIONAL FOOTPRINT ASSOC.	Conference	\$ 160.00
150403	SHABAZZ, RICKY	Conference	\$ 429.01
150404	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 624.00
150405	HARRIS II, JAMES L	Conference	\$ 303.00
150406	BAUGHER, JEFF	Conference	\$ 900.00
150407	LEVESQUE, ROBERT	Conference	\$ 533.64
150408	MOUNT ST MARY'S COLLEGE	Conference	\$ 65.00
150409	MOUNT ST MARY'S COLLEGE	Conference	\$ 65.00
150410	MOUNT ST MARY'S COLLEGE	Conference	\$ 65.00

**Purchase Order Report  
August 14, 2014**

150411 US BANK CORPORATE PMT SYSTEMS	Conference	\$	500.00
150412 KUCK, GLEN	Conference	\$	550.00
150413 TRAM, YVETTE	Conference	\$	990.00
150414 US BANK CORPORATE PMT SYSTEMS	Conference	\$	900.00
150415 CHANG, ANDREW	Conference	\$	150.00
150416 ACBO	Conference	\$	85.00
150417 ACBO	Conference	\$	85.00
150418 ELLUCIAN INC	Conference	\$	450.00
150419 ELLUCIAN INC	Conference	\$	1,125.00
150592 ZEROVNIK, GREG	Conference	\$	41.75
150593 TRUSSELL, DEANNA	Conference	\$	516.39
150594 ACBO	Conference	\$	85.00
150595 US BANK CORPORATE PMT SYSTEMS	Conference	\$	340.00
150596 MORENO, MARIANA	Conference	\$	700.00
150597 MOBERLY, ERIK	Conference	\$	1,640.00
150598 UC SAN DIEGO	Conference	\$	750.00
150675 WISEGARVER, LILLIAN	Conference	\$	450.00
150676 CLERY CENTER FOR SECURITY	Conference	\$	390.00
150761 UC SAN DIEGO	Conference	\$	425.00
150762 CENTER FOR ACADEMIC DEVELOPMEN	Conference	\$	830.00
150763 GUZMAN, TIFFANY	Conference	\$	481.00
150764 CALIFORNIA WORKFORCE ASSOC	Conference	\$	600.00
150765 TRUSSELL, DEANNA	Conference	\$	662.49
150766 CALIFORNIA WORKFORCE ASSOC	Conference	\$	600.00
150767 LEVESQUE, ROBERT	Conference	\$	884.80
150827 BAUGHER, JEFF	Conference	\$	464.50
150828 GROSS, DAWN	Conference	\$	464.50
150829 DREAMAKER PUBLISHING INC	Conference	\$	500.00
150881 SAN BERNARDINO ADULT SCHOOL	Conference	\$	400.00
150041 MGF SERVICES DBA	Custodial Supplies	\$	14,000.00
150100 CHEM-PAK	Custodial Supplies	\$	57,020.00
150132 MGF SERVICES DBA	Custodial Supplies	\$	70,000.00
150151 GRAINGER INC W W	Custodial Supplies	\$	1,000.00
150434 CROWN ACE HARDWARE	Custodial Supplies	\$	250.00
150435 STAR AUTO PARTS	Custodial Supplies	\$	250.00
150436 US BANK CORPORATE PMT SYSTEMS	Custodial Supplies	\$	500.00
150437 WAXIE SANITARY SUPPLY	Custodial Supplies	\$	39,000.00
150018 AUTOMOBILE CLUB OF SO CAL	Dues & Memberships	\$	90.00
150076 AMERICAN COUNCIL ON EDUCATION	Dues & Memberships	\$	1,532.00
150082 ASSOCIATION OF COMMUNITY	Dues & Memberships	\$	6,422.00
150095 CAPPO	Dues & Memberships	\$	520.00
150097 CCCCIO	Dues & Memberships	\$	300.00
150133 DEPARTMENT OF PESTICIDE	Dues & Memberships	\$	120.00
150134 P A P A	Dues & Memberships	\$	150.00
150205 INSTRUCTIONAL TECHNOLOGY COUNC	Dues & Memberships	\$	495.00
150284 RP GROUP	Dues & Memberships	\$	350.00
150286 RP GROUP	Dues & Memberships	\$	350.00

**Purchase Order Report**  
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150308 COLLEGE & UNIV PROF ASSOC	Dues & Memberships	\$	815.00
150382 COSTCO	Dues & Memberships	\$	100.00
150383 DEVELOPMENT EXCHANGE INC, THE	Dues & Memberships	\$	2,385.00
150384 IACLEA	Dues & Memberships	\$	100.00
150385 NATIVE AMERICAN JOURNALISTS	Dues & Memberships	\$	300.00
150438 CCUPCA	Dues & Memberships	\$	100.00
150439 HACU MEMBERSHIP	Dues & Memberships	\$	2,687.00
150627 NATIONAL SAFETY COUNCIL	Dues & Memberships	\$	595.00
150628 WACAC	Dues & Memberships	\$	45.00
150629 LEAGUE FOR INNOVATION	Dues & Memberships	\$	1,465.00
150630 ASSOCIATION OF CALIF COMMUNITY	Dues & Memberships	\$	297.00
150631 SECOND NATURE	Dues & Memberships	\$	3,000.00
150632 SLOAN CONSORTIUM, THE	Dues & Memberships	\$	995.00
150633 CASBO	Dues & Memberships	\$	620.00
150833 SAN BERNARDINO COUNTY SCHOOL	Dues & Memberships	\$	250.00
150834 EXCELENCIA IN EDUCATION	Dues & Memberships	\$	2,000.00
150910 HSA CCC	Dues & Memberships	\$	150.00
150167 THREE PEAKS CORP	Equipment	\$	27,664.00
150324 LEGEND THEATRICAL	Equipment	\$	41,914.86
150397 CULLIGAN WATER CONDITIONING	Equipment	\$	500.00
150440 REDLANDS PAINT INC	Equipment	\$	938.52
150441 GRAINGER INC W W	Equipment	\$	322.92
150687 DIGITAL BUYER	Equipment	\$	242.45
150688 DIGITAL BUYER	Equipment	\$	557.28
150757 BROADCAST ELECTRONICS	Equipment	\$	1,197.09
150768 DESERT BUSINESS INTERIORS	Equipment	\$	3,203.71
150814 TUFFSTUFF FITNESS EQUIP INC	Equipment	\$	63,173.35
150815 IRONCOMPANY.COM INC	Equipment	\$	16,824.24
150816 TANDUS CENTIVA INC	Equipment	\$	840.18
150817 INTERIOR OFFICE SOLUTIONS	Equipment	\$	1,076.99
150818 TUFFSTUFF FITNESS EQUIP INC	Equipment	\$	36,373.17
150819 PIVOT INTERIORS INC	Equipment	\$	844.17
150820 INTERIOR OFFICE SOLUTIONS	Equipment	\$	7,493.09
150821 TAB PRODUCTS LLC	Equipment	\$	1,287.36
150822 BESTWAY LAUNDRY SOLUTIONS	Equipment	\$	5,060.82
150874 INTERIOR OFFICE SOLUTIONS	Equipment	\$	500.00
150875 INTERIOR OFFICE SOLUTIONS	Equipment	\$	740.45
150894 COLTON TRUCK SUPPLY	Equipment	\$	57.89
150911 KLOG INC	Equipment	\$	888.19
150912 B&H PHOTO VIDEO	Equipment	\$	649.70
150190 TROXELL COMMUNICATIONS INC	Instructional Supplies	\$	8,000.00
150459 STATER BROS MARKETS	Instructional Supplies	\$	60.00
150460 P & R PAPER	Instructional Supplies	\$	193.84
150461 GRAINGER INC W W	Instructional Supplies	\$	345.87
150769 DELTA BIOLOGICALS	Instructional Supplies	\$	110.29
150770 CAROLINA BIOLOGICAL SUPPLY CO	Instructional Supplies	\$	99.11
150771 STATER BROS MARKETS	Instructional Supplies	\$	150.00



**Purchase Order Report  
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150772 BODIES FOR SCIENCE	Instructional Supplies	\$	3,888.00
150773 CAROLINA BIOLOGICAL SUPPLY CO	Instructional Supplies	\$	300.78
150774 DELTA BIOLOGICALS	Instructional Supplies	\$	516.24
150775 NEBRASKA SCIENTIFIC	Instructional Supplies	\$	126.36
150791 CAROLINA BIOLOGICAL SUPPLY CO	Instructional Supplies	\$	249.33
150792 STAPLES	Instructional Supplies	\$	56.51
150835 CAROLINA BIOLOGICAL SUPPLY CO	Instructional Supplies	\$	9,079.30
150836 STATER BROS MARKETS	Instructional Supplies	\$	200.00
150876 AMAZON.COM	Instructional Supplies	\$	683.87
150883 LANCER SALES USA INC	Instructional Supplies	\$	350.72
150900 ROGERS ATHLETICS CO	Instructional Supplies	\$	577.88
150913 FLINN SCIENTIFIC INC	Instructional Supplies	\$	250.69
150914 HOME DEPOT, THE	Instructional Supplies	\$	400.00
150915 BIO-RAD LABORATORIES	Instructional Supplies	\$	65.98
150916 FISHER SCIENTIFIC	Instructional Supplies	\$	151.08
150917 AMERICAN GEOLOGICAL INSTITUTE	Instructional Supplies	\$	7.95
150918 BP MEDICAL SUPPLIES	Instructional Supplies	\$	345.82
150919 STAPLES	Instructional Supplies	\$	809.59
150013 DELL COMPUTER COMPANY	IT Equipment	\$	177,890.87
150174 DELL COMPUTER COMPANY	IT Equipment	\$	26,405.42
150294 DELL COMPUTER COMPANY	IT Equipment	\$	39,800.59
150295 DELL COMPUTER COMPANY	IT Equipment	\$	128,205.83
150296 DELL COMPUTER COMPANY	IT Equipment	\$	9,310.70
150462 ELLUCIAN INC	IT Equipment	\$	71,440.00
150638 SEHI COMPUTER PRODUCTS INC	IT Equipment	\$	1,610.28
150639 MULTIWAVE	IT Equipment	\$	178.62
150640 BEST BUY GOV LLC	IT Equipment	\$	2,002.98
150641 CCLC	IT Equipment	\$	48,411.89
150642 DELL COMPUTER COMPANY	IT Equipment	\$	11,081.18
150643 DELL COMPUTER COMPANY	IT Equipment	\$	8,513.92
150644 MSDSONLINE	IT Equipment	\$	4,551.12
150645 LIFETIME MEMORY PRODUCTS	IT Equipment	\$	7,192.80
150646 BEST BUY GOV LLC	IT Equipment	\$	1,550.38
150647 SYMMETRY DATA INC	IT Equipment	\$	44,163.74
150793 US BANK CORPORATE PMT SYSTEMS	IT Equipment	\$	419.73
150794 DELL COMPUTER COMPANY	IT Equipment	\$	1,457.49
150920 MICROSOFT	IT Equipment	\$	10,723.90
150005 US BANK CORPORATE PMT SYSTEMS	Leases	\$	52.00
150119 CLARK SECURITY PRODUCTS	Lock & Key Supplies	\$	6,000.00
150120 DIB'S SAFE & LOCK SERVICE	Lock & Key Supplies	\$	5,100.00
150161 DUNSMORE, THOMAS P	Lock & Key Supplies	\$	100.00
150084 BARCLAYS LAW PUBLISHERS	Magazines & Subscriptions	\$	315.00
150838 THE CHRONICLE	Magazines & Subscriptions	\$	76.00
145294 WHITEHEAD, LAURA	Mileage Reimbursement	\$	500.77
150040 HIGGINS, EARNEST	Mileage Reimbursement	\$	550.00
150092 BOND, JOYCE	Mileage Reimbursement	\$	56.00
150096 CARMICHAEL, DENNIS	Mileage Reimbursement	\$	1,120.00

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150099 CHANG, ANDREW	Mileage Reimbursement	\$	560.00
150168 MCGOWAN, ARLENE	Mileage Reimbursement	\$	140.00
150169 HANNON, CAROL G	Mileage Reimbursement	\$	84.00
150170 HARRIS II, JAMES L	Mileage Reimbursement	\$	1,400.00
150171 JONES, DIANNA	Mileage Reimbursement	\$	280.00
150172 MASCARENHAS, LAZARUS	Mileage Reimbursement	\$	1,680.00
150173 TRAN, MIKE	Mileage Reimbursement	\$	84.00
150178 FIELDS, WHITNEY	Mileage Reimbursement	\$	3,390.00
150183 SHABAZZ, RICKY	Mileage Reimbursement	\$	140.00
150204 PARADA, OSMAN	Mileage Reimbursement	\$	280.00
150207 GLAZATOV, TRELISA	Mileage Reimbursement	\$	420.00
150214 TRUJILLO, KARLA	Mileage Reimbursement	\$	300.00
150220 SANCHEZ, JULIA	Mileage Reimbursement	\$	300.00
150234 ELMORE, CORY	Mileage Reimbursement	\$	300.00
150253 LEWIS, DENEATRICE	Mileage Reimbursement	\$	300.00
150282 GUADIANA, LORENA	Mileage Reimbursement	\$	550.00
150283 GAMBOA, BENJAMIN	Mileage Reimbursement	\$	560.00
150481 FLORES, JUNE	Mileage Reimbursement	\$	500.00
150482 OLIVER, TIM	Mileage Reimbursement	\$	500.00
150483 BANGASSER,SUSAN	Mileage Reimbursement	\$	600.00
150531 WHITEHEAD, LAURA	Mileage Reimbursement	\$	400.00
150532 GROSS, DAWN	Mileage Reimbursement	\$	1,000.00
150666 BAUGHER, JEFF	Mileage Reimbursement	\$	1,000.00
150667 LARS, RHIANNON	Mileage Reimbursement	\$	420.00
150668 NIKAC, STACEY	Mileage Reimbursement	\$	400.00
150669 PEREZ, AMALIA	Mileage Reimbursement	\$	300.00
150776 OLIVER, TIM	Mileage Reimbursement	\$	250.00
150778 TRUSSELL, DEANNA	Mileage Reimbursement	\$	1,000.00
150810 RUBIO, EDUARDO	Mileage Reimbursement	\$	1,000.00
150811 BRADLEY, CRISTINA	Mileage Reimbursement	\$	1,000.00
150812 LEVESQUE, ROBERT	Mileage Reimbursement	\$	1,000.00
150839 HRDLICKA, RICK	Mileage Reimbursement	\$	112.00
150923 SILVA, STEVEN	Mileage Reimbursement	\$	250.00
150924 DALE-CARTER, APRIL	Mileage Reimbursement	\$	250.00
150925 BENJAMIN, VEADA	Mileage Reimbursement	\$	250.00
150926 ULLOA, JULIE	Mileage Reimbursement	\$	250.00
150698 US BANK	New Buildings	\$	1,014,471.30
150699 MIKE'S CUSTOM FLOORING INC	New Buildings	\$	29,705.84
150700 BERNARDS BROS INC	New Buildings	\$	19,274,948.70
150756 STEINBERG ARCHITECTS	New Buildings	\$	228,850.45
150813 CITY OF SAN BERNARDINO	New Buildings	\$	13,725.00
150890 HMC ARCHITECTS	New Buildings	\$	15,758.00
150927 UNION BANK OF CALIFORNIA	New Buildings	\$	2,572,826.90
145297 US BANK CORPORATE PMT SYSTEMS	Non-instructional Supplies	\$	43.92
150001 ZEE MEDICAL SERVICE INC	Non-instructional Supplies	\$	400.00
150004 SHELL CREDIT CARD CENTER	Non-instructional Supplies	\$	400.00
150021 CHEVRON & TEXACO CARD SERVICES	Non-instructional Supplies	\$	4,000.00

**Purchase Order Report**  
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150029 SHELL CREDIT CARD CENTER	Non-instructional Supplies	\$	2,000.00
150032 SQUIRES LUMBER COMPANY	Non-instructional Supplies	\$	2,000.00
150045 AA EQUIPMENT RENTALS CO	Non-instructional Supplies	\$	2,500.00
150055 CHEVRON & TEXACO CARD SERVICES	Non-instructional Supplies	\$	500.00
150056 VALLEY TIRE COMPANY	Non-instructional Supplies	\$	2,500.00
150057 US BANK CORPORATE PMT SYSTEMS	Non-instructional Supplies	\$	2,000.00
150059 FASTSIGNS	Non-instructional Supplies	\$	5,000.00
150063 SBVC BOOKSTORE	Non-instructional Supplies	\$	100.00
150074 INTERSTATE BATTERY SYSTEM OF	Non-instructional Supplies	\$	2,000.00
150075 ALLIED REFRIGERATION INC	Non-instructional Supplies	\$	12,000.00
150077 AMERICAN THERMOFORM CORP	Non-instructional Supplies	\$	22,400.00
150078 AMERIGAS	Non-instructional Supplies	\$	150.00
150083 AUTO ZONE	Non-instructional Supplies	\$	500.00
150090 BEST GOLF CARTS INC	Non-instructional Supplies	\$	1,500.00
150104 SBVC BOOKSTORE	Non-instructional Supplies	\$	100.00
150105 GRAINGER INC, W W	Non-instructional Supplies	\$	4,500.00
150106 HOUR GLASS & MIRROR INC	Non-instructional Supplies	\$	3,200.00
150107 INLAND LIGHTING SUPPLIES	Non-instructional Supplies	\$	17,500.00
150109 SHIFFLER EQUIPMENT SALES INC	Non-instructional Supplies	\$	1,500.00
150111 REDLANDS PAINT INC	Non-instructional Supplies	\$	8,000.00
150112 RIVERSIDE WINNELSON CO	Non-instructional Supplies	\$	2,500.00
150113 SQUIRES LUMBER COMPANY	Non-instructional Supplies	\$	6,000.00
150115 FERGUSON ENTERPRISES INC	Non-instructional Supplies	\$	6,000.00
150117 JOHNSTONE SUPPLY	Non-instructional Supplies	\$	1,000.00
150118 US AIR CONDITIONING DISTR	Non-instructional Supplies	\$	1,000.00
150126 HOME DEPOT, THE	Non-instructional Supplies	\$	1,000.00
150127 SHELL CREDIT CARD CENTER	Non-instructional Supplies	\$	6,000.00
150131 ZEE MEDICAL SERVICE INC	Non-instructional Supplies	\$	1,000.00
150141 DAN'S LAWNMOWER CENTER	Non-instructional Supplies	\$	500.00
150142 EWING IRRIGATION PRODUCTS	Non-instructional Supplies	\$	500.00
150143 HYDROSCAPE PRODUCTS INC	Non-instructional Supplies	\$	3,500.00
150144 SQUIRES LUMBER COMPANY	Non-instructional Supplies	\$	300.00
150145 THOMPSON BUILDING MATERIALS	Non-instructional Supplies	\$	2,500.00
150147 HUB CONSTRUCTION SPECIALTIES	Non-instructional Supplies	\$	800.00
150149 TRANE US INC	Non-instructional Supplies	\$	2,000.00
150150 RUSSELL SIGLER INC	Non-instructional Supplies	\$	1,000.00
150153 CONSOLIDATED ELECTRICAL DIST	Non-instructional Supplies	\$	9,500.00
150154 WILBUR'S	Non-instructional Supplies	\$	2,000.00
150156 PACWEST AIR FILTER, LLC	Non-instructional Supplies	\$	7,000.00
150160 BADGE EXPRESS	Non-instructional Supplies	\$	100.00
150181 SBVC BOOKSTORE	Non-instructional Supplies	\$	200.00
150187 QUALITY COPYING INC	Non-instructional Supplies	\$	500.00
150189 SEHI COMPUTER PRODUCTS INC	Non-instructional Supplies	\$	5,000.00
150191 US BANK CORPORATE PMT SYSTEMS	Non-instructional Supplies	\$	4,500.00
150192 BERG FIRE PROTECTION INC DBA	Non-instructional Supplies	\$	500.00
150195 US BANK CORPORATE PMT SYSTEMS	Non-instructional Supplies	\$	4,000.00
150196 US BANK CORPORATE PMT SYSTEMS	Non-instructional Supplies	\$	4,000.00

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150202 SBCCD PRINTING SERVICES	Non-instructional Supplies	\$	3,300.00
150211 STAPLES	Non-instructional Supplies	\$	358.50
150215 TRANSCRIBING MARINERS	Non-instructional Supplies	\$	6,000.00
150279 G/M BUSINESS INTERIORS	Non-instructional Supplies	\$	185.07
150280 SBVC BOOKSTORE	Non-instructional Supplies	\$	324.00
150281 STAPLES	Non-instructional Supplies	\$	256.09
150287 COMPUTERLAND OF SILICON VALLEY	Non-instructional Supplies	\$	187.80
150306 CHC BOOKSTORE	Non-instructional Supplies	\$	150.00
150329 AIRGAS USA LLC	Non-instructional Supplies	\$	1,000.00
150330 ALLIED REFRIGERATION INC	Non-instructional Supplies	\$	2,000.00
150394 HOME DEPOT, THE	Non-instructional Supplies	\$	3,000.00
150395 CAREY BUILDING SUPPLIES	Non-instructional Supplies	\$	200.00
150444 US FOODS INC	Non-instructional Supplies	\$	90,000.00
150445 CALIFORNIA DAIRY DISTRIBUTORS	Non-instructional Supplies	\$	10,000.00
150446 STATER BROS MARKETS	Non-instructional Supplies	\$	5,000.00
150447 CROWN ACE HARDWARE	Non-instructional Supplies	\$	1,000.00
150448 US BANK CORPORATE PMT SYSTEMS	Non-instructional Supplies	\$	1,000.00
150449 EWING IRRIGATION PRODUCTS	Non-instructional Supplies	\$	950.00
150450 CROP PRODUCTION SERVICES	Non-instructional Supplies	\$	1,500.00
150451 MASON'S SAW & LAWNMOWER SERVIC	Non-instructional Supplies	\$	500.00
150452 CHERRY VALLEY NURSERY	Non-instructional Supplies	\$	500.00
150453 STAR AUTO PARTS	Non-instructional Supplies	\$	250.00
150454 WAXIE SANITARY SUPPLY	Non-instructional Supplies	\$	750.00
150455 WILBUR'S POWER EQUIPMENT	Non-instructional Supplies	\$	500.00
150468 CROWN ACE HARDWARE	Non-instructional Supplies	\$	1,000.00
150471 BEN'S LOCK AND KEY	Non-instructional Supplies	\$	2,000.00
150472 CHC BOOKSTORE	Non-instructional Supplies	\$	100.00
150473 GRILLO'S FILTER SALES	Non-instructional Supplies	\$	500.00
150474 INLAND LIGHTING SUPPLIES	Non-instructional Supplies	\$	3,000.00
150475 INTERSTATE BATTERY SYSTEM OF	Non-instructional Supplies	\$	500.00
150476 PRO PIPE	Non-instructional Supplies	\$	3,000.00
150477 STAR AUTO PARTS	Non-instructional Supplies	\$	250.00
150480 MONTGOMERY HARDWARE CO	Non-instructional Supplies	\$	2,000.00
150484 US FOODS INC	Non-instructional Supplies	\$	139.41
150485 AUTO ZONE	Non-instructional Supplies	\$	500.00
150486 CINTAS FIRST AID & SAFETY	Non-instructional Supplies	\$	800.00
150487 US BANK CORPORATE PMT SYSTEMS	Non-instructional Supplies	\$	500.00
150488 ZEE MEDICAL SERVICE INC	Non-instructional Supplies	\$	2,500.00
150489 DATAMAX ONEIL PRINTER SUPPLIES	Non-instructional Supplies	\$	1,500.00
150490 SBCCD PRINTING SERVICES	Non-instructional Supplies	\$	500.00
150491 BOGH, DEBRA	Non-instructional Supplies	\$	127.99
150492 SBCCD PRINTING SERVICES	Non-instructional Supplies	\$	500.00
150493 US FOODS INC	Non-instructional Supplies	\$	24,000.00
150494 STATER BROS MARKETS	Non-instructional Supplies	\$	4,000.00
150495 GRAYBAR ELECTRIC CO INC	Non-instructional Supplies	\$	600.00
150496 CHEVRON & TEXACO CARD SERVICES	Non-instructional Supplies	\$	3,500.00
150497 ELECTRONIC WAREHOUSE	Non-instructional Supplies	\$	500.00

**Purchase Order Report**  
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150498 GRAINGER INC, W W	Non-instructional Supplies	\$	500.00
150499 ARROWHEAD DIRECT A DIVISION	Non-instructional Supplies	\$	2,022.28
150500 H L DALIS INC	Non-instructional Supplies	\$	2,000.00
150501 AUTO ZONE #2875	Non-instructional Supplies	\$	500.00
150502 ZEE MEDICAL SERVICE INC	Non-instructional Supplies	\$	1,300.00
150503 HOME DEPOT, THE	Non-instructional Supplies	\$	1,296.00
150504 GRAINGER INC, W W	Non-instructional Supplies	\$	2,000.00
150505 GRAYBAR ELECTRIC CO INC	Non-instructional Supplies	\$	3,000.00
150506 US BANK CORPORATE PMT SYSTEMS	Non-instructional Supplies	\$	2,700.00
150507 SBCCD PRINTING SERVICES	Non-instructional Supplies	\$	1,200.00
150508 DELL COMPUTER COMPANY	Non-instructional Supplies	\$	10,000.00
150509 SBVC BOOKSTORE	Non-instructional Supplies	\$	3,500.00
150510 SAN BERNARDINO COUNTY	Non-instructional Supplies	\$	15,000.00
150511 DS WATERS OF AMERICA INC	Non-instructional Supplies	\$	1,700.00
150512 SBVC BOOKSTORE	Non-instructional Supplies	\$	700.00
150513 SUN BADGE COMPANY	Non-instructional Supplies	\$	500.00
150514 PUBLIC SAFETY CENTER INC	Non-instructional Supplies	\$	300.00
150515 SAN BERNARDINO COUNTY	Non-instructional Supplies	\$	200.00
150516 HOME DEPOT, THE	Non-instructional Supplies	\$	500.00
150517 GALLS INC	Non-instructional Supplies	\$	8,000.00
150518 SOUTHWEST BINDING & LAMINATING	Non-instructional Supplies	\$	500.00
150519 ULINE	Non-instructional Supplies	\$	2,500.00
150520 REDLANDS-YUCAIPA RENTALS	Non-instructional Supplies	\$	300.00
150521 PROPAC	Non-instructional Supplies	\$	150.39
150664 US BANK CORPORATE PMT SYSTEMS	Non-instructional Supplies	\$	5,000.00
150665 COUTS HEATING AND COOLING INC	Non-instructional Supplies	\$	6,000.00
150692 UNIVERSITY OF REDLANDS	Non-instructional Supplies	\$	500.52
150695 LESLIES POOLMART INC	Non-instructional Supplies	\$	5,000.00
150696 FULLERTON LEMANN SCHAEFER	Non-instructional Supplies	\$	10,000.00
150697 B'S POOL SERVICE	Non-instructional Supplies	\$	10,000.00
150752 HOME DEPOT, THE	Non-instructional Supplies	\$	500.00
150753 US BANK CORPORATE PMT SYSTEMS	Non-instructional Supplies	\$	2,000.00
150754 HOBBY LOBBY	Non-instructional Supplies	\$	500.04
150755 HOME DEPOT, THE	Non-instructional Supplies	\$	1,000.00
150777 CLERY CENTER FOR SECURITY	Non-instructional Supplies	\$	55.00
150779 KELLY PAPER COMPANY	Non-instructional Supplies	\$	15,000.00
150780 ZEE MEDICAL SERVICE INC	Non-instructional Supplies	\$	810.00
150781 US BANK CORPORATE PMT SYSTEMS	Non-instructional Supplies	\$	357.70
150782 US BANK CORPORATE PMT SYSTEMS	Non-instructional Supplies	\$	21.59
150783 US BANK CORPORATE PMT SYSTEMS	Non-instructional Supplies	\$	3,000.00
150784 CHC BOOKSTORE	Non-instructional Supplies	\$	300.00
150785 PRIORITY MAILING SYSTEMS LLC	Non-instructional Supplies	\$	750.00
150786 DATAMAX ONEIL PRINTER SUPPLIES	Non-instructional Supplies	\$	1,200.25
150787 US BANK CORPORATE PMT SYSTEMS	Non-instructional Supplies	\$	172.50
150788 US BANK CORPORATE PMT SYSTEMS	Non-instructional Supplies	\$	1,000.00
150796 STAPLES	Non-instructional Supplies	\$	593.75
150797 STAPLES	Non-instructional Supplies	\$	760.99

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150798 STAPLES	Non-instructional Supplies	\$	111.15
150799 STAPLES	Non-instructional Supplies	\$	803.38
150800 US BANK CORPORATE PMT SYSTEMS	Non-instructional Supplies	\$	511.76
150801 STAPLES	Non-instructional Supplies	\$	255.26
150802 STAPLES	Non-instructional Supplies	\$	145.33
150803 STAPLES	Non-instructional Supplies	\$	119.07
150804 STAPLES	Non-instructional Supplies	\$	133.27
150805 STAPLES	Non-instructional Supplies	\$	80.26
150806 STAPLES	Non-instructional Supplies	\$	256.85
150807 STAPLES	Non-instructional Supplies	\$	128.71
150808 STAPLES	Non-instructional Supplies	\$	203.26
150809 STAPLES	Non-instructional Supplies	\$	377.73
150840 GANS INK & SUPPLY CO	Non-instructional Supplies	\$	2,000.00
150841 PROFESSIONAL ID CARDS INC	Non-instructional Supplies	\$	16.95
150842 STAPLES	Non-instructional Supplies	\$	131.46
150843 MARK ANDY INC	Non-instructional Supplies	\$	5,000.00
150844 PRESSTEK INC	Non-instructional Supplies	\$	5,000.00
150845 GLAXOSMITHKLINE PHARMACEUTICAL	Non-instructional Supplies	\$	2,500.00
150846 MOORE MEDICAL CORPORATION	Non-instructional Supplies	\$	1,000.00
150847 PHARMEDIX	Non-instructional Supplies	\$	20,000.00
150848 GLOBAL PROTECTION CORP	Non-instructional Supplies	\$	500.00
150849 GLAXOSMITHKLINE PHARMACEUTICAL	Non-instructional Supplies	\$	3,000.00
150850 AUTOCLAVE TESTING SERVICES INC	Non-instructional Supplies	\$	101.52
150851 US BANK CORPORATE PMT SYSTEMS	Non-instructional Supplies	\$	141.20
150852 US BANK CORPORATE PMT SYSTEMS	Non-instructional Supplies	\$	201.34
150853 UNISOURCE PAPER	Non-instructional Supplies	\$	3,251.14
150877 AMAZON.COM	Non-instructional Supplies	\$	101.34
150878 AMAZON.COM	Non-instructional Supplies	\$	53.99
150879 AMAZON.COM	Non-instructional Supplies	\$	43.19
150892 CHEVRON & TEXACO CARD SERVICES	Non-instructional Supplies	\$	500.00
150895 NAPA AUTO PARTS	Non-instructional Supplies	\$	294.94
150896 STAPLES	Non-instructional Supplies	\$	474.01
150898 HARBOR FREIGHT TOOLS CO	Non-instructional Supplies	\$	500.00
150899 HOME DEPOT, THE	Non-instructional Supplies	\$	500.00
150928 SBVC BOOKSTORE	Non-instructional Supplies	\$	600.00
150929 SUPER WAREHOUSE GOV	Non-instructional Supplies	\$	1,000.00
150930 LANDSBERG	Non-instructional Supplies	\$	2,000.00
150931 GRAINGER INC W W	Non-instructional Supplies	\$	298.08
150932 MOORE MEDICAL CORPORATION	Non-instructional Supplies	\$	6,000.00
150933 PHARMEDIX	Non-instructional Supplies	\$	10,500.00
150934 VALLEY TIRE CO	Non-instructional Supplies	\$	400.00
150935 STAPLES	Non-instructional Supplies	\$	67.90
150936 SBVC BOOKSTORE	Non-instructional Supplies	\$	300.00
145295 SBVC FOOD SERVICES	Operational Expenses & Fees	\$	250.00
145296 PUBLIC MEDIA PARTNERSHIPS INC	Operational Expenses & Fees	\$	1,500.00
145298 BATTLE, YENDIS	Operational Expenses & Fees	\$	11.00
145299 HERRERA, JAMIE	Operational Expenses & Fees	\$	121.05

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150016 SAN BERNARDINO CCD	Operational Expenses & Fees	\$	50,000.00
150049 FOUNDATION FOR CALIFORNIA COMM	Operational Expenses & Fees	\$	17,517.50
150054 SAN BERNARDINO COUNTY	Operational Expenses & Fees	\$	150.00
150058 US POSTAL SERVICE	Operational Expenses & Fees	\$	800.00
150060 CITY OF SAN BERNARDINO	Operational Expenses & Fees	\$	300.00
150061 SAN BERNARDINO COUNTY FIRE	Operational Expenses & Fees	\$	2,150.00
150062 SOUTH COAST AQMD	Operational Expenses & Fees	\$	550.00
150098 CCLC	Operational Expenses & Fees	\$	295.00
150102 CITY OF SAN BERNARDINO	Operational Expenses & Fees	\$	200.00
150110 SOUTH COAST AQMD	Operational Expenses & Fees	\$	200.00
150135 DEPT OF INDUSTRIAL RELATIONS	Operational Expenses & Fees	\$	3,000.00
150136 STATE WATER RESOURCES	Operational Expenses & Fees	\$	1,200.00
150158 SOUTH COAST AQMD	Operational Expenses & Fees	\$	700.00
150366 NIELSEN MEDIA RESEARCH LLC	Operational Expenses & Fees	\$	35,172.00
150368 DATATEL INC	Operational Expenses & Fees	\$	8,000.00
150369 SOUTH COAST AQMD	Operational Expenses & Fees	\$	150.00
150370 DTSC ACCOUNTING SECTION	Operational Expenses & Fees	\$	1,000.00
150371 RADIO RESEARCH CONSORTIUM	Operational Expenses & Fees	\$	8,020.00
150372 DEVELOPMENT EXCHANGE INC, THE	Operational Expenses & Fees	\$	9,100.00
150393 E-OSCAR-WEB	Operational Expenses & Fees	\$	200.00
150522 SBCCD FINANCIAL AID	Operational Expenses & Fees	\$	10,000.00
150523 PHOENIX GROUP	Operational Expenses & Fees	\$	14,000.00
150524 FOX OCCUPATIONAL MEDICAL CTR	Operational Expenses & Fees	\$	300.00
150671 DEPARTMENT OF PUBLIC HEALTH	Operational Expenses & Fees	\$	1,000.00
150702 WIDE EYE PRODUCTIONS	Operational Expenses & Fees	\$	500.00
150703 VISIBILITY OF COLORADO	Operational Expenses & Fees	\$	5,000.00
150704 US BRANDS	Operational Expenses & Fees	\$	15,000.00
150705 UNIVERSITY OF UTAH KUED	Operational Expenses & Fees	\$	200.00
150706 UNIVERSAL MUSIC GROUP DIST	Operational Expenses & Fees	\$	2,000.00
150707 SOUTH COAST AIR QUALITY	Operational Expenses & Fees	\$	119.76
150708 SOUTH COAST AIR QUALITY	Operational Expenses & Fees	\$	331.81
150709 SBVC FOOD SERVICES	Operational Expenses & Fees	\$	7,089.55
150710 SANTA FE PRODUCTIONS INC	Operational Expenses & Fees	\$	1,500.00
150711 RICK STEVES EUROPE THROUGH	Operational Expenses & Fees	\$	4,000.00
150712 RENEW LIFE FORMULAS INC	Operational Expenses & Fees	\$	3,000.00
150713 NANCYS NOTIONS PART OF	Operational Expenses & Fees	\$	2,500.00
150714 MINDWORKS PRESS	Operational Expenses & Fees	\$	3,000.00
150715 KAET TV	Operational Expenses & Fees	\$	1,000.00
150716 HYMAN ENTERPRISES LLC	Operational Expenses & Fees	\$	1,000.00
150717 HAY HOUSE INC	Operational Expenses & Fees	\$	5,000.00
150718 FOREST INCENTIVES LTD	Operational Expenses & Fees	\$	50,000.00
150719 DTSC ACCOUNTING SECTION	Operational Expenses & Fees	\$	537.00
150720 DETROIT PUBLIC TELEVISION	Operational Expenses & Fees	\$	3,000.00
150721 BOB ROSS INC	Operational Expenses & Fees	\$	200.00
150722 BANJOMAN INC	Operational Expenses & Fees	\$	200.00
150750 BANK OF NEW YORK MELLON	Operational Expenses & Fees	\$	29,750.00
150751 LORTONDATA	Operational Expenses & Fees	\$	336.00

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150859 FOX OCCUPATIONAL MEDICAL CTR	Operational Expenses & Fees	\$	20.00
150886 MARKET BASED SOLUTIONS	Operational Expenses & Fees	\$	12,000.00
150937 GOMEZ, LAURA	Operational Expenses & Fees	\$	200.00
150010 INLAND PRESORT & MAILING SVCS	Postage & Freight	\$	4,900.00
150121 PITNEY BOWES	Postage & Freight	\$	42,660.00
150146 FEDEX	Postage & Freight	\$	500.00
150197 FEDERAL EXPRESS	Postage & Freight	\$	290.00
150216 FEDERAL EXPRESS	Postage & Freight	\$	12,700.00
150347 USPS - HASLER	Postage & Freight	\$	18,000.00
150348 FEDERAL EXPRESS	Postage & Freight	\$	775.00
150536 FEDERAL EXPRESS	Postage & Freight	\$	200.00
150730 US POSTAL SERVICE	Postage & Freight	\$	8,000.00
150731 US POSTAL SERVICE	Postage & Freight	\$	15,000.00
150732 UNITED PARCEL SERVICE	Postage & Freight	\$	5,800.00
150733 FEDERAL EXPRESS	Postage & Freight	\$	150.00
150749 FEDERAL EXPRESS	Postage & Freight	\$	5,000.00
150748 SBCCD PRINTING SERVICES	Printintg	\$	500.00
150184 SBCCD PRINTING SERVICES	Printing	\$	100.00
150346 SBCCD PRINTING SERVICES	Printing	\$	5,000.00
150537 SBCCD PRINTING SERVICES	Printing	\$	500.00
150538 SBCCD PRINTING SERVICES	Printing	\$	500.00
150938 SBCCD PRINTING SERVICES	Printing	\$	1,000.00
150539 DEPARTMENT OF MOTOR VEHICLES	Reference Books	\$	205.12
150540 OFFICE OF STATE PUBLISHING	Reference Books	\$	200.00
150734 US BANK CORPORATE PMT SYSTEMS	Reference Books	\$	37.70
150735 US BANK CORPORATE PMT SYSTEMS	Reference Books	\$	500.00
150305 STATER BROS MARKETS	Refreshments	\$	500.00
150345 US BANK CORPORATE PMT SYSTEMS	Refreshments	\$	500.00
150541 SBVC FOOD SERVICES	Refreshments	\$	212.66
150672 FIELDS, WHITNEY	Refreshments	\$	700.00
150736 US BANK CORPORATE PMT SYSTEMS	Refreshments	\$	500.00
150737 US BANK CORPORATE PMT SYSTEMS	Refreshments	\$	500.00
150738 US BANK CORPORATE PMT SYSTEMS	Refreshments	\$	500.00
150861 SBVC FOOD SERVICES	Refreshments	\$	250.00
150862 CHC FOOD SERVICES	Refreshments	\$	270.00
150873 HORIZON WATER	Refreshments	\$	500.00
150939 SBVC FOOD SERVICES	Refreshments	\$	1,544.23
150080 APPLE COMPUTER INC	Software	\$	863.46
150525 CHC BOOKSTORE	Student Aid	\$	100,000.00
150526 CHC BOOKSTORE	Student Aid	\$	10,000.00
150527 JOHNSON, ESTELLA	Student Aid	\$	7,700.00
150528 SBVC BOOKSTORE	Student Aid	\$	20,000.00
150529 KINDERCARE LEARNING CENTERS	Student Aid	\$	6,000.00
150530 SBVC CAMPUS BUSINESS OFFICE	Student Aid	\$	2,000.00
150578 SBCCD FINANCIAL AID	Student Aid	\$	7,000.00
150723 WEEKDAY NURSERY SCHOOL	Student Aid	\$	3,200.00
150854 EVANS, ANNETTE	Student Aid	\$	1,450.00



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150855 GARCIA, RUDY J	Student Aid	\$	1,500.00
150856 SLOANE, THOMAS	Student Aid	\$	2,500.00
150857 ROSIE'S PRESCHOOL INC	Student Aid	\$	6,000.00
150897 GARCIA, PABLO	Student Aid	\$	4,000.00
150030 SOUTHERN CALIFORNIA EDISON CO	Utilities	\$	80,000.00
150031 SOUTHERN CALIFORNIA GAS CO	Utilities	\$	10,500.00
150034 WATER DEPARTMENT	Utilities	\$	20,000.00
150035 VERIZON BUSINESS	Utilities	\$	4,000.00
150036 VERIZON WIRELESS	Utilities	\$	13,000.00
150064 SOUTHERN CALIFORNIA GAS CO	Utilities	\$	155,000.00
150065 CITY OF COLTON	Utilities	\$	35,000.00
150066 SOUTHERN CALIFORNIA EDISON CO	Utilities	\$	1,243,587.00
150067 WATER DEPARTMENT	Utilities	\$	217,000.00
150068 AT&T	Utilities	\$	5.00
150069 AT&T	Utilities	\$	3,000.00
150070 VERIZON CALIFORNIA	Utilities	\$	43,000.00
150137 VERIZON WIRELESS	Utilities	\$	2,589.71
150155 VERIZON WIRELESS	Utilities	\$	5,200.00
150157 VERIZON BUSINESS	Utilities	\$	8,500.00
150185 VERIZON WIRELESS	Utilities	\$	455.88
150186 VERIZON WIRELESS	Utilities	\$	500.00
150199 VERIZON CALIFORNIA	Utilities	\$	480.00
150200 VERIZON CALIFORNIA	Utilities	\$	40,000.00
150203 VERIZON WIRELESS	Utilities	\$	457.00
150206 VERIZON WIRELESS	Utilities	\$	7,776.72
150208 VERIZON	Utilities	\$	2,900.00
150218 SOUTHERN CALIFORNIA GAS CO	Utilities	\$	600.00
150219 SOUTHERN CALIFORNIA EDISON CO	Utilities	\$	7,000.00
150226 VERIZON CALIFORNIA	Utilities	\$	6,000.00
150350 AT&T	Utilities	\$	720.00
150351 VERIZON CALIFORNIA	Utilities	\$	840.00
150352 VERIZON CALIFORNIA	Utilities	\$	19,680.00
150353 VERIZON CALIFORNIA	Utilities	\$	2,556.00
150354 AT&T	Utilities	\$	828.00
150355 SOUTHERN CALIFORNIA EDISON CO	Utilities	\$	84,000.00
150356 AT&T	Utilities	\$	3,540.00
150357 AT&T	Utilities	\$	1,440.00
150358 VERIZON	Utilities	\$	23,400.00
150359 VERIZON BUSINESS	Utilities	\$	120.00
150360 AT&T	Utilities	\$	828.00
150361 VERIZON CALIFORNIA	Utilities	\$	240.00
150362 SKYRIVER COMMUNICATIONS INC	Utilities	\$	3,588.00
150363 AT&T	Utilities	\$	4,392.00
150364 VERIZON CALIFORNIA	Utilities	\$	231.83
150365 VERIZON WIRELESS	Utilities	\$	911.76
150367 VERIZON	Utilities	\$	26,700.00
150535 VERIZON WIRELESS	Utilities	\$	960.00

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150670 AT&T	Utilities	\$	9,000.00
150686 SOUTHERN CALIFORNIA EDISON CO	Utilities	\$	331,482.00
150689 SOUTHERN CALIFORNIA GAS CO	Utilities	\$	68,449.00
150724 VERIZON CALIFORNIA	Utilities	\$	36,000.00
150725 VERIZON BUSINESS	Utilities	\$	1,000.00
150726 SPRINT	Utilities	\$	175.00
150727 NEXTEL COMMUNICATIONS	Utilities	\$	500.00
150728 AT&T	Utilities	\$	500.00
150747 CITY OF REDLANDS	Utilities	\$	260,000.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Timothy L. Oliver, Interim Vice Chancellor, Business & Fiscal Services  
PREPARED BY: Jose F. Torres, Director of Fiscal Services  
DATE: August 14, 2014  
SUBJECT: Quarterly Investment Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

This report is submitted to the Board of Trustees pursuant to Government Code section 53646(b)(1) which states in part: "The treasurer or chief fiscal officer shall render a quarterly report to the chief executive officer, and/or the internal auditor and/or the legislative body of the local agency."

ANALYSIS

The report does not include funds deposited with the County of San Bernardino. Funds deposited with the County are subject to the County of San Bernardino Treasurer's Statement of Investment Policy and are available for review in the San Bernardino Community College District Fiscal Services office.

This report also does not include the General Fund, which is submitted to the Board of Trustees on a monthly basis in the information item, General Fund Cash Flow Analysis.

All other funds are managed in accordance with the District Investment Policy. Sufficient funds and projected incomes are available to meet the cash flow and expenditure needs of the District for the next six months.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications associated with this item.



**Quarterly Investment and Deposit Report**

Quarter Ending June 30, 2014

<b>Account</b>	<b>Amount</b>	<b>Interest</b>	<b>Type</b>	<b>Institution</b>
<b>General Fund</b>				
Clearing Account	\$ 154,978.17	0.00	Checking	Citizens Business Bank, San Bernardino CA
Revolving Cash/Flex Fund	22,834.69	0.00	Checking	Citizens Business Bank, San Bernardino CA
	<u>\$ 177,812.86</u>			
<b>Bond Fund</b>	\$ 143,336,766.60	0.00	Investment	Bank of New York Mellon, Los Angeles CA
<b>Enterprise Funds</b>				
Bookstore	\$ 341,923.54	0.00	Checking	Bank of America, Colton CA
Cafeteria	194,349.92	0.00	Checking	Bank of America, Colton CA
Bookstore CD (due 2/2/2014)	106,673.05	(y)0.90	CD	Inland Valley Bank, Redlands CA
	<u>\$ 642,946.51</u>			
<b>Internal Service Funds</b>				
Workers Comp	120,000.00	0.05	Checking	Union Bank, Los Angeles CA
Property & Liability	25,000.00	0.00	Checking	Bank of America, Concord CA
	<u>\$ 145,000.00</u>			
<b>Trust Funds</b>				
Financial Aid	\$ 14,296.44	0.00	Checking	Citizens Business Bank, San Bernardino CA
Cal Grant Financial Aid	15,351.90	0.05	Checking	Citizens Business Bank, San Bernardino CA
NDSL/Perkins	17,242.35	0.00	Checking	Citizens Business Bank, San Bernardino CA
Scholarships	31,105.04	0.20	Checking	Community Bank, Redlands CA
Emergency Loan	17,746.53	0.00	Checking	Community Bank, Redlands CA
SBVC Clubs/Trusts	183,949.83	0.00	Checking	Wells Fargo, San Bernardino CA
SBVC ASB	11,521.87	0.00	Checking	Wells Fargo, San Bernardino CA
CHC Clubs/Trust & ASB	118,249.32	0.00	Checking	Bank of America, Yucaipa CA
Scholarships	91,178.11	0.70	Money Market	Inland Valley Bank, Redlands CA
SBVC/CHC Student Rep Fee	90,127.10	0.00	Checking	Inland Valley Bank, Redlands CA
SBVC ASB CD (due 01/03/15)	47,662.96	(y)0.30	CD	Inland Valley Bank, Redlands CA
	<u>\$ 638,431.45</u>			
<b>Total Checking, Savings &amp; Investments</b>	<u>\$ 144,940,957.42</u>			