

**San Bernardino Community College District
Regular Meeting of the Board of Trustees
114 S. Del Rosa Drive, San Bernardino, CA 92408
Thursday, February 19, 2015 – 4:00 p.m. – Board Room**

CALL TO ORDER – PLEDGE OF ALLEGIANCE

President Longville called the meeting to order at 4:00pm. Trustee Guzman led the pledge of allegiance.

Members Present:

John Longville, President
Dr. Kathleen Henry, Vice President
Donna Ferracone
Dr. Donald Singer
Gloria Macias Harrison
Joseph Williams, Clerk
Nickolas W. Zoumbos
Alexis Panaguiton, Student Trustee, CHC
Tiffany Guzman, Student Trustee, SBVC

Members Absent:

None

Administrators Present:

Bruce Baron, Chancellor
Dr. Cheryl Marshall, President, CHC
Dr. Gloria Fisher, President, SBVC
Dr. Jack Miyamoto, Human Resources Consultant
Jose Torres, Interim Vice Chancellor Fiscal Services

Administrators Absent:

None

ANNOUNCEMENT OF CLOSED SESSION ITEMS

Conference with Labor Negotiators, Government Code 54957.6

Agency Negotiators: Bruce Baron and Jack Miyamoto

CTA, CSEA, Management/Supervisors, Confidential Employees

Public Employee Performance Evaluation, Government Code 54957; Title: Chancellor

Conference with Legal Counsel – Anticipated Litigation: Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2): 1 case

PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

None.

CONVENE CLOSED SESSION

Closed session convened at 4:05pm

RECONVENE PUBLIC MEETING

Closed session reconvened at 5:26pm

REPORT OF ACTION IN CLOSED SESSION

None.

INSTITUTIONAL PRESENTATIONS

Sam Irwin of the SBCCD Citizens Bond Oversight Committee gave their annual report for 2013-2014. A written report was submitted. The Board recommended the CBOC give a report three times per year.

Chief Pierre Galvez and Linda Morin gave a presentation on Board Roles & Responsibilities During a Disaster. The Board agreed to a study session to learn more.
Dr. Shabazz, SBVC and Dr. Reece, CHC gave a presentation/update on Student Equity Plan.

APPROVAL OF MINUTES

Trustee Henry motioned, Trustee Singer seconded the motion and the board members voted as follows:
To approve the Minutes of January 15, 2015 with corrections as incorporated:

AYES:	Longville, Singer, Williams, Zoumbos, Ferracone, Harrison, Henry, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES:	None
ABSENT:	None
ABSTENTIONS:	None

REPORTS

Trustee Singer attended ACCT National Legislative Summit and met with legislative representatives, including Dr. Jill Biden, Joaquin Castro from Texas, Pete Aguilar and Mark Takano, to discuss issues and funding for community colleges. Trustee Williams attended ACCT National Legislative Summit and met with members of the higher education and labor committee to discuss America's College Promise. He also met with Senator Boxer and discussed a bill to establish a 24-hour advocate to deal with sexual assault victims. She is interested in coming to a campus to create attention around this issue. Trustee Panaguiton attended ACCT National Legislative Summit and met with Juan Vargas who gave her a tour of the Capitol. Trustee Guzman attended blood drive at SBVC and the Health Fair last week. She is participating in Adjunct Professors Week, Read Across America in classrooms to promote the power of reading and is speaking at an Honors conference in March to talk about why San Bernardino County has the lowest voting statistics in California. More specifically, why are we so disconnected from our local government, school board meetings, etc. President Longville announced we will give monthly reports on the Accreditation status. He noted Crafton Hills is 4th in the state.

Chancellor Baron reminded the audience that the colleges are fully accredited and nothing changes for the students. He thanked the staff for the tremendous work and progress that has been made to date in student learning outcomes and program learning outcomes. Numbers have already reached the 80% mark and he has commitments to be at 100% fairly soon. The Chancellor made a commitment to everyone in attendance that the progress report will be updated every month on the district. There is nothing more important than resolving these issues and making sure our accreditation is fully reaffirmed next year. The Chancellor will personally stay on top of that and keep the board and campus community informed. The Chancellor will also assist the Board in addressing the two Board recommendations and include the progress on those recommendations in the district's monthly report. He spoke with Valley College Academic Senate about the plans to address the recommendations.

President Marshall reported the state Chancellor's office has formed a new unit to provide technical assistance to colleges across the United States. Dr. Rebecca Warren-Marlatt was selected as one of the experts that will be helping other colleges on student success issues and accreditation issues. CHC will reapply for the baccalaureate program. It will require that Crafton be sanction-free and slots be available. Progress made on accreditation and all future reports will be included in President's Report going forward. Student learning outcomes are at 90% for courses and 84% for programs and are already at 100% for institutional outcomes. The team also mentioned that Crafton needs to have Broad dialogue about outcomes across service areas and disciplines. Crafton is working on a distance education plan. The Senate it is working on a resolution for the DE draft plan which will be forthcoming. CHC is addressing counseling, tutoring, library and other services in a timely manner. They addressed the college catalog and moving to a digital catalog so changes can be made immediately. Denise Allen reported the faculty and college leadership have made significant progress on the ACCJC recommendations without outside funds or professional experts. As a result, significant progress has been made on SLOs, and they are moving forward with a recommendation to retain the DE lead program. Senates developed a program viability document and the remaining issues relating to the College Catalog, mission statement and performance evaluations have been resolved. At the direction of the Senate, she is reporting the state of mind of the CHC academic senate regarding the findings of ACCJ. The CHC Academic Senate fully supports the findings of the accrediting commission. Furthermore, they believe it is the district level

recommendations that have resulted in Crafton Hills College and their sister college to be put on warning by ACCJC. The academic discussed the position Crafton Hills is now in as a result of being put on warning and the subsequent ill effects. The Senate feels there is a loss of confidence of the students and the community. The feelings of the Academic Senate is that there are those of anger and frustration because of the hard work that was done on the campus to obtain the previous accreditation and reaffirmation and all the work that was put into the proposed bachelors program. The CHC Academic Senate lays the cause of being put on warning at the doorstep of the board members and the Chancellor as a direct result of the district recommendations as identified by ACCJC. Similar recommendations for improvement noted by ACCJC at other community colleges did not result in those colleges put on warning. The CHC Academic Senate wants the board to know that they fully support their sister college Academic Senate and the actions they have taken in regards to the leadership of the district. Michelle Tinoco reported started developing an Ad Hoc committee for classified scholarship guidelines. Classified senate will start discussion and planning of professional development week for classified staff. Classified Executive Board attended a one day event at Valley College with other colleges to provide professional development for their classified staff. Classified staff is engaged in finding and working toward a solution for the warning status. Alexis Panaguiton reported for Associated Students. They have an electoral conference and club rush next week.

President Fisher reported that San Bernardino Valley College did extremely well in the last accreditation review. They came through the process as an institution with one recommendation. They received five commendations from the ACCJC. SBVC is moving from 22% to 82% of PLOs. They have a good storage system and everything is in place and they were recognized by ACCJC for the work they have done. SBVC open forum had nearly 100 in attendance of which most were students. President Fisher kept her welcome short to allow attendees to engage in dialogue. The 3rd party complaint was discussed and Dr. Fisher responded with what she is willing to do if it is called for. The psychiatric technology program continues to prepare students to successfully enter the profession. Recent graduates who completed the program and licensing achieved 100%. Jeremiah Gilbert reported expecting to be at 100% PLO assessment by May. Jeremiah pointed out that seven colleges were granted reaffirmation by the ACCJC even though they had noted deficiencies in their PLOs, making it clear that the ACCJC was not sanctioning colleges for SLO or PLO deficiencies. What they did not have were multiple deficiencies against the district and board. In addition we have the added Commission recommendation resulting from a third party comment in regards to the qualifications of the appointed college president. The Senates were told that this in no way contributed to the warning, but there is still cause of great concern to the faculty staff students and the community as a story has spread to a national level. The Academic Senate's meeting was devoted to the 3rd party complaint. They began by addressing the identified deficiency for the district and the Commission recommendation. Chancellor Baron was invited to speak to these issues and answer the questions. The Senate then went to general discussion resulting in the Senate President being asked to contact Barbara Beno to ask what ACCJC will accept in addressing the Commission recommendation. And if the president is showing progress towards an advanced degree, then what time line is expected for degree completion. Second, the senate decided to initiate a vote of no confidence on the Chancellor's leadership. They appreciate their sister college's support in the action and now working on establishing a process and timeline for this process. Cassandra Thomas reported she is resigning from classified senate to serve as CSEA 1st VP to replace Grayling. Aaron Bevor will step into Casey's role for classified senate. Classified senate is in a much better place than when Casey took over and classified said it has a much better relationship with CSEA. She thanked everyone for support over the last four years. Student senate reported on successful past events. Student Senate distributed surveys, like on Facebook, and general scholarships are now at \$10,000. Upcoming events are the March in March Rally on February 24th, Student Leadership Conference on March 15th, and a Homeless Forum for students in April.

Sheri Lillard reported on part time faculty appreciation day event. Academic Senate colleagues have done a good job and relaying the faculty's mood about the accreditation issues. It is very frustrating for faculty to see the SLOs keep popping up in the press. This constant picking on the SLOs are seen as being a major issue as to why we did not get our accreditation reaffirmed. We've already heard from the college presidents that this has been addressed. One of the district recommendations regarding the completion of the faculty evaluation instrument is to include the work on SLOs. We need to establish a tools committee and make the changes. The committee will be assembled and this will be completed soon. Sheri raised the issue of how contract education is implemented in the district. The SCCDTA is the sole bargaining agent and they cover the full time faculty and their hours, wages, and terms and conditions of employment. That means that if there's an agreement made

with an outside entity for our faculty to teach courses we need to be involved. We need to be made aware of this, see these in advance, and encourage the board to be cautious of approving these agreements unless they have been assured that it has gone across the table and been negotiated between the CTA and the district.

Grayling Eaton introduced himself as the new president of the CSEA local chapter. He said that he intends to focus on contractual concerns such as other people doing the work of CSEA members, work safety, and overall treatment of membership. Classified members are usually the first to encounter students and will play an important part in straightening out the accreditation issue. He looks forward to working with the district and being a helpful partner to get through the issues. He asked for the collective bargaining agreement to get it into the hands of the people that need it. Trustee Williams mentioned that comments are directed to the trustees in the report areas and some of the topics are vague. The Trustees' role in governance is hard to make policy decisions when things are not agendaized. Some trustees would like to discuss what is being reported but cannot if it is not placed on the agenda. If there are items that people want to discuss, Trustee Williams would like to see them on the agenda so they can be discussed.

PUBLIC COMMENT

Public comments were made by Jason Martinez, Nelson Goins, and Timothy Forrest.

CONSENT AGENDA

Trustee Harrison motioned, Trustee Williams seconded the motion and the board members voted as follows: To approve the consent agenda.

Consideration of Approval of Curriculum – CHC

Consideration of Approval of Curriculum – SBVC

Consideration of Approval of Adjunct and Substitute Academic Employees

Consideration of Approval of Bilingual Stipend for Designated Classified Employees

Consideration of Approval of Classified Employee Promotion

Consideration of Approval of Classified Employees

Consideration of Approval of District Volunteers

Consideration of Approval of Employment Rescission

Consideration of Approval to Grant Tenure

Consideration of Approval of Management Appointment

Consideration of Approval of Non-Instructional Pay for Academic Employees

Consideration of Approval of One and Two Year Contract Academic Employees

Consideration of Approval of Professional Expert Short-Term and Substitute Employees

Consideration of Approval of Sabbatical Leaves for the 2015-2016 Academic Year

Consideration of Approval of Salary Step Advancement for Management Employee

Consideration of Approval of Temporary Academic Employees

Consideration of Approval of the Revision to Professional Expert Rates of Pay

Consideration of Granting a Paid Leave of Absence for Academic Employee

Consideration of Approval of Conference Attendance

Consideration of Approval of District & College Expenses

Consideration of Approval of Individual Memberships

Consideration of Approval of Professional Services Contracts

Consideration of Approval of Surplus Property

AYES: Longville, Singer, Williams, Zoumbos, Ferracone, Harrison, Henry, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: None
ABSTENTIONS: None

Items Pulled From Consent Agenda:

Consideration of Approval of Routine Contracts

Dr. Fisher reported on the contract between Rialto Unified School District and San Bernardino Valley College. This was a way to provide college level courses on a contract basis in a way that it would not impact our

institution. We are not collecting apportionment. They are credit bearing courses. We have entered into numerous contracts similar to this over the years. President Fisher had no reason to think that she was infringing on the rights of the members. Classes are scheduled to start on Monday for this contract and there are approximately 120 students who have been processed to begin class. This contract has been discussed at Academic Senate and College Council and everything forums held throughout the community. President Fisher is willing to have a sit down conversation to go through the details with CTA but does not want to see the process stalled at this time. We are not asking faculty to teach who are not interested to go off site at a high school. It meets one of the goals of our student Equity Plan and it is the right thing to do if we are going to improve the college going rate and the success rate of our students.

Sheri Lillard said perhaps the contract was fully negotiated between the college and the High School District but CTA was not involved. The District will work with CTA to gain a complete understanding of their concerns.

Trustee Singer motioned, Trustee Williams seconded the motion and the board members voted as follows:
To approve routine contracts.

AYES: Longville, Singer, Williams, Zoumbos, Ferracone, Henry, Panaguiton (CHC Student Trustee)
NOES: Guzman (SBVC Student Trustee)
ABSENT: None
ABSTENTIONS: Harrison

ACTION AGENDA

Consideration of Acceptance of Classified Employee Retirement

Trustee Harrison motioned, Trustee Singer seconded the motion and the board members voted as follows:
To accept the retirement of Linda Tymchek, Administrative Secretary, SBVC.

AYES: Longville, Singer, Williams, Zoumbos, Ferracone, Harrison, Henry, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Budget Adjustments

Trustee Harrison motioned, Trustee Singer seconded the motion and the board members voted as follows:
To approve the attached budget adjustments.

AYES: Longville, Singer, Williams, Zoumbos, Ferracone, Harrison, Henry, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Contract - Leighton Consulting

Trustee Harrison motioned, Trustee Singer seconded the motion and the board members voted as follows:
To approve an agreement with Leighton Consulting, Inc. for geotechnical services on the New Crafton Center, New Science Building, Occupational Education Building 2, and Maintenance and Operations Building projects at CHC in the amount of \$516,000.00.

AYES: Longville, Singer, Williams, Zoumbos, Ferracone, Harrison, Henry, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Revised Board Directives for the 2015-16 Budget

Trustee Harrison said the board previously approved the fund balance at 15%. She would like to keep it at 15%.

If there is a pressing project it can be addressed on a case-by-case basis. Trustee Singer indicated most districts do not have their fund balance as high as 15%. Singer suggested dropping the fund balance to 12%. Trustee Ferracone asked what the amount would be to float payroll for 2 months. She felt 10 to 12% was too low. Trustee Henry is not comfortable with lowering the fund balance. Chancellor Baron said a report will go back to the district budget committee advising that the board was not comfortable with reducing the fund balance.

Singer motioned to approve the revised board directives for the 2015 - 16 budget. There was no second. Motion died for lack of second.

Consideration of Approval to Accept Board Policies for Final Reading

Trustee Harrison motioned, Trustee Henry seconded the motion and the board members voted as follows: To approve Board Policies BP 6320 Investments and BP 6610 Local, Minority, Women, and Veteran Owned Enterprise Program.

AYES: Longville, Singer, Williams, Zoumbos, Ferracone, Harrison, Henry, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval to Accept Board Policies for First Reading

Trustee Harrison motioned, Trustee Henry seconded the motion and the board members voted as follows: To accept Board Policies BP 2010 Board Membership; BP 2040 Board Authorization; BP 2100 Board Elections; BP 4040 Library & Other Instructional Support Services; and BP 7150 Evaluation for first reading.

AP 2435 Evaluation of the Chancellor; AP 2510 Participation in Local Decision-Making; AP 4020 Program, Curriculum, and Course Development; AP 4025 Philosophy and Criteria for Associate Degree and General Education; and AP 7150 Evaluation were submitted for information only.

AYES: Longville, Singer, Williams, Zoumbos, Ferracone, Harrison, Henry, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Amendment 4 - NTD at CHC

Trustee Harrison motioned, Trustee Henry seconded the motion and the board members voted as follows: To approve Amendment 4 to the NTD Architecture agreement for the New Science Building at CHC, assigning the agreement to Little Diversified Architectural Consulting, Inc.

AYES: Longville, Singer, Williams, Zoumbos, Ferracone, Harrison, Henry, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Amendment 8 - NTD at SBVC

Trustee Harrison motioned, Trustee Henry seconded the motion and the board members voted as follows: To approve Amendment 8 to the NTD Architecture agreement for the Auditorium Renovation project at SBVC, assigning the agreement to Little Diversified Architectural Consulting, Inc.

AYES: Longville, Singer, Williams, Zoumbos, Ferracone, Harrison, Henry, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: None

ABSTENTIONS: None

Consideration of Approval to Adopt Resolution to Recognize March 2, 2015 as “Read Across America” Day
Trustee Harrison motioned, Trustee Singer seconded the motion and the board members voted as follows:
To adopt a resolution to recognize March 2, 2015 as “Read Across America” Day.

AYES: Longville, Singer, Williams, Zoumbos, Ferracone, Harrison, Henry, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval to Adopt Resolution to Recognize March 31, 2015 as César Chávez Day
Trustee Harrison motioned, Trustee Singer seconded the motion and the board members voted as follows:
To adopt a resolution to recognize March 31, 2015 as César Chávez Day.

AYES: Longville, Singer, Williams, Zoumbos, Ferracone, Harrison, Henry, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval to Adopt Resolution to Recognize March 2015 as National Women’s History Month
Trustee Harrison motioned, Trustee Singer seconded the motion and the board members voted as follows:
To adopt a resolution to recognize March 2015 as National Women’s History Month.

AYES: Longville, Singer, Williams, Zoumbos, Ferracone, Harrison, Henry, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval to Adopt Resolution to Recognize the last week of March 2015 as Latino Education and Advocacy Days (LEAD)
Trustee Harrison motioned, Trustee Singer seconded the motion and the board members voted as follows:
To adopt a resolution to recognize the last week of March 2015 as Latino Education and Advocacy Days (LEAD).

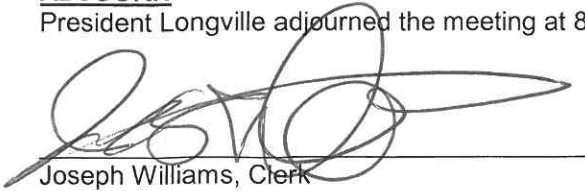
AYES: Longville, Singer, Williams, Zoumbos, Ferracone, Harrison, Henry, Guzman (SBVC Student Trustee), Panaguiton (CHC Student Trustee)
NOES: None
ABSENT: None
ABSTENTIONS: None

INFORMATION ITEMS

- Applause Cards
- Budget Report
- CCFS-320 Apportionment Report for FY 2015 Period 1
- Cenergistic Report
- Clery Report
- General Fund Cash Flow Analysis
- Local Hire Summary
- MOU Interim Assignment – Payroll Administrator
- Purchase Order Report
- Quarterly Investment Report
- Summary of Measure M Construction Contract Change Orders & Amendments

ADJOURN

President Longville adjourned the meeting at 8:41 pm.

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke extending to the right. The signature is written over a horizontal line.

Joseph Williams, Clerk
San Bernardino Community College District
Board of Trustees