

**San Bernardino Community College District
Minutes of the Annual Board Retreat
114 S. Del Rosa Drive, San Bernardino, CA 92408
Thursday, August 20, 2015 – 12:00 – 2:00p.m. – Board Room**

CALL TO ORDER – PLEDGE OF ALLEGIANCE

President Longville called the meeting to order at 12:01pm. Trustee Williams led the pledge of allegiance.

Members Present:

John Longville, President
Dr. Kathleen Henry, Vice President
Joseph Williams, Clerk
Donna Ferracone, Trustee
Dr. Donald L. Singer, Trustee
Nickolas W. Zoumbos, Trustee (arrived at 12:25pm)
Esmeralda Vazquez, CHC Student Trustee (arrived at 12:11pm)

Members Absent:

Gloria Macias Harrison, Trustee
Thomas Robles, SBVC Student Trustee

Administrators Present:

Bruce Baron, Chancellor
Dr. Lisa Norman, Vice Chancellor Human Resources
Jose Torres, Interim Vice Chancellor Fiscal Services

Administrators Absent:

Dr. Gloria Fisher, President, SBVC
Dr. Cheryl Marshall, President, CHC

PUBLIC COMMENT

None

Consideration of Approval to Adopt a Resolution Authorizing the Issuance of San Bernardino Community College District (San Bernardino and Riverside Counties, California) Election of 2008 General Obligation Bonds, Series D and Actions Related Thereto

Trustee Singer motioned, Trustee Ferracone seconded the motion and the board members voted as follows:
To adopt the resolution authorizing the issuance of San Bernardino Community College District Election of 2008 General Obligation Bonds, Series D, and actions related thereto.

AYES:	Longville, Williams, Harrison, Henry, Singer, Ferracone
NOES:	None
ABSENT:	Harrison, Zoumbos, Robles, Vazquez
ABSTENTIONS:	None

ANNUAL BOARD RETREAT

Chancellor Baron introduced Bill McGinnis, Facilitator.

The Board Retreat is a QI=Quality of Improvement process. The board will establish goals and from there will establish action steps. As the year moves on, actions will be taken, performance is measured, and a new set of goals are established to close the circle. The same concept applies to student learning outcomes. This is an SLO program for the Board.

Review Current Board Imperatives and Determine if Changes Are Needed

Review current Board Imperatives and determine if modifications are needed:

- Institutional Effectiveness
- Learning Centered Institution for Student Access, Retention and Success
- Resource Management for Efficiency, Effectiveness and Excellence
- Enhanced and Informed Governance and Leadership

Bill reviewed the board imperatives, which are the values of the board. Board members had different ideas of what the interpretation and meaning of the imperatives. Bill suggested the board could set a goal to meet during the year to define the imperatives, if clarification is needed.

Review Board Self-Evaluation

Bill said by not participating in the Self-evaluation, the accrediting commission will not look good upon this. He suggested the board re-do their self-evaluation and reconsider their ranking. By leaving it the way it is, the board is putting the colleges in jeopardy. If the board is not participating in the evaluation, they are not following their own policy. The board would like to re-assess the questions to determine if they are valid and to consider the format/suggestions from CCLC. Board President will contact Gloria Harrison to immediately take the survey upon her return on August 27.

Review 2014-2015 Board Goals

Bill commented that the board set a lot of goals where most colleges set 5-6 goals for the coming year. He suggested the board meet during the year to review the progress of the goals.

1. Ensure that leadership positions currently held by interims are filled with permanent hires.
The board felt this goal has improved and does not need to remain a goal for next year. VC Fiscal Services is the only interim position that is still open. Chancellor to provide an update on a quarterly basis.
2. Implement a District-wide emphasis on leadership development.
The Board would like to change "implement" to "Create". Keep the goal and sub-committee to work with HR to further develop the policy to include leadership development and succession planning to the Vice Chancellor level.
3. Develop collaborative partnerships with other educational institutions, especially PreK-12.
A sub-committee should be developed to discuss general conversations. What other trustee group should we be working with? Trustees to talk about issues that affect both groups and how the groups help each other? Bill suggested the board ask how they define student success and how they measure it. Remain on the list.
4. Strengthen the Board's capacity to use metrics to monitor improvement in student access and success.
The Board would like to have the goal to include the measurement utility (used by Contra Costa)
5. Monitor student success initiatives and outcomes.
The board agreed to remove this goal.
6. Monitor all District programs that provide workforce training and experience for students.
The board would like to continue to reword by committee and come back to the board.
How many students are trained and how many are now gainfully employed?
7. Continue to ensure the district's sound fiscal condition.
This is ongoing and can be removed.
8. Strengthen the effectiveness of the Board of Trustees.
Bill suggested the board agree to build bridges between board members to agree on common goals. The Chancellor has to be a part of the team to be effective. It's imperative to the board to help the Chancellor be successful. Bill also suggested the board keep video record and review themselves. 360 evaluations with the community would depend on how transparent the board has been with the community. Bill suggested bringing in a facilitator who specializes in communication styles to improve the communication with the board.
9. Ensure new trustees are fully integrated into the Board/CEO team.
The board has developed a new board handbook manual and will include new board member orientation. The board agreed this goal can be removed.

ACCJC Recommendations

District – board is comfortable that they can positively respond to the accreditation on all District recommendations.

College recommendations: should have a report from the Chancellor to the Board with an update in the next month to see if the recommendations will be met on time. The board will have a draft and presentation in October and a final presentation in January.

Establish 2015-2016 Goals

Bill suggested the board set goals to resolve the vote of no confidence issue. Either support the Chancellor and get behind him or get a new one. This item is a personnel issue and should be discussed in closed session.

The Board scheduled a meeting on September 2 from 12-2pm to discuss committees. President Longville will contact Trustee Harrison to let her know of the meeting. There was discussion about whether or not we should have standing/ad hoc committees, who will chair the committees, and who will serve on the committees. The Board will also discuss the

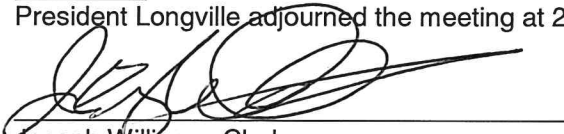
legal differences between Ad Hoc committees and standing committees per the Brown Act. The details will be worked out at the September 2 meeting.

The remaining agenda items were not addressed.

- The Board shall establish policies that define the institutional mission and set prudent, ethical and legal standards for college operations (BP2200)
- Officer Roles
 - At the annual organizational meeting the Board of Trustees shall elect officers from among its members. The terms of officers shall be for one year. The Board will review the roles of the board officers and out protocols for board members.
 - (process resource) <http://www.austincc.edu/board/roles.php#Methods>
 - (Duties resource) <http://www.austincc.edu/board/roles.php#Officers>

ADJOURN

President Longville adjourned the meeting at 2:15pm



Joseph Williams, Clerk
San Bernardino Community College District
Board of Trustees

