



CALL TO ORDER – PLEDGE OF ALLEGIANCE

President Longville called the meeting to order at 12:05pm. Trustee Robles led the pledge of allegiance.

Members Present:

John Longville, President
Dr. Kathleen Henry, Vice President (left at 2:01)
Joseph Williams, Clerk
Donna Ferracone, Trustee
Gloria Macias Harrison, Trustee
Dr. Donald L. Singer, Trustee (left at 2:00)
Thomas Robles, SBVC Student Trustee (left 12:59)

Members Absent:

Nickolas W. Zoumbos, Trustee
Esmeralda Vazquez, CHC Student Trustee

Administrators Present:

Dr. Lisa Norman, Vice Chancellor Human Resources
Jose Torres, Interim Vice Chancellor Fiscal Services

Administrators Absent:

Bruce Baron, Chancellor
Dr. Gloria Fisher, President, SBVC
Dr. Cheryl Marshall, President, CHC

PUBLIC COMMENT

None

ANNUAL BOARD RETREAT

Standing Committees

There was discussion of the Board on why the board should or should not have committees and whether or not they should be standing committees or Ad Hoc committees. The board also discussed which committees should be considered.

Trustee Harrison motioned, Trustee Singer seconded the motion and the board members voted as follows:
To consider an ad hoc committee to review board policies and an ad hoc committee for evaluations (Chancellor's evaluation and the board's self-evaluation) on an as needed basis for 2015-2016. The committee will be determined at a future board meeting session. HR staff will provide a chart with deadlines for the evaluations.

AYES:	Longville, Williams, Harrison, Henry, Singer, Ferracone, Robles
NOES:	None
ABSENT:	Zoumbos, Vazquez
ABSTENTIONS:	None

Review Board Self-Evaluation

There was discussion on the Board's self-evaluation. The Board identified questions in the self-evaluation where there should be improvement:

Question 5: Do board members pay attention during board meetings?

As established by the board and out of respect to the audience, the board agreed to eliminate the use of electronic devices (cell phones, tablets, etc.) and side bar conversations for everyone seated at the dais. The exceptions are extreme emergencies, checking schedules, or reading reports to the board. The Board President will issue a memo to everyone on a dais and is responsible to ensure compliance during board meetings.

Question 11: Do agendas focus on policy issues that are the board's responsibility?

The Board discussed the flow of the agenda and the length of time spent on presentations. The Board agreed to spend less time on institutional presentations and to place them under information items as a written report. The maximum limit is two presentations at 15 minutes each with Q&A. Presentations will be at the board's request or on topics that require action from the board.

Question 7: How does the board provide leadership or create an environment for success?

The Board will ensure the goals are well-defined. The ad hoc committee is tasked to establish measurable goals and present to the Board with open discussion.

Question 8: Are the roles of the board chair and other officers clear?

Clerk of the Board will take a significant role in trying to schedule meetings and working out calendars for the Board. Board President should be copied on concerns sent to the Chancellor and the President is expected to follow-up with the Chancellor. President Longville will consult attorney to clarify Brown Act communications between board members and will report back to the Board per board policy.

Question 9: Does the board have strategies for seeking input from diverse interests?

It was suggested to have a set of workshops for each Trustee area. This will be discussed further once the goals have been established.

Review 2014-2015 Board Goals

Establish 2015-2016 Goals

Trustee Ferracone motioned, Trustee Williams seconded the motion and the board members voted as follows:

To form an ad hoc committee including Donna Ferracone, Joseph Williams, and John Longville. The committee will meet to draft the 2015-2016 goals and present it to the Board for discussion and approval.

AYES:	Longville, Williams, Harrison, Henry, Singer, Ferracone, Robles
NOES:	None
ABSENT:	Zoumbos, Vazquez
ABSTENTIONS:	None

Officer Roles

The Board Policy Work Group is defining the roles of officers and will report back to the Board. Trustee Williams volunteered to make it the Clerk's responsibility to remind Board members of Ad Hoc committee meetings and project deadlines developed from the ad hoc committees.

ADJOURN

President Longville adjourned the meeting at 2:08pm



Joseph Williams, Clerk
San Bernardino Community College District
Board of Trustees