



Thursday, March 10, 2016 – 4:00 p.m. – Business Conference Room

CALL TO ORDER – PLEDGE OF ALLEGIANCE

President Longville called the meeting to order at 4:00pm. Trustee Viricel led the pledge of allegiance.

Members Present:

John Longville, President
Joseph Williams, Vice President
Gloria Harrison, Clerk
Donna Ferracone, Trustee
Dr. Donald L. Singer, Trustee
Dr. Anne L. Viricel, Trustee
Nickolas W. Zombos, Trustee
Thomas Robles, SBVC Student Trustee (left early at 7:16pm)
Esmeralda Vazquez, CHC Student Trustee (left early at 7:16pm)

Members Absent:

None

Administrators Present:

Bruce Baron, Chancellor
Dr. Gloria Fisher, President, SBVC
Dr. Cheryl Marshall, President, CHC
Jose Torres, Vice Chancellor Fiscal Services
Dr. Lisa Norman, Vice Chancellor Human Resources

Administrators Absent:

None

ANNOUNCEMENT OF CLOSED SESSION ITEMS

- Conference with Labor Negotiators Government Code 54957.6 Agency Negotiators: Bruce Baron and Dr. Lisa Norman
CTA, CSEA, Management/Supervisors, Confidential Employees
- Public Employee Discipline/Dismissal/Release/Non Re-Employment Government Code 54957: 6 cases
- Conference with Legal Counsel-Existing Litigation: Government Code section 54956.9(d)(1) – Workers Compensation Claim No. 490729
- Conference with Legal Counsel – Anticipated Litigation: Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2): 1 case

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

None

CONVENE CLOSED SESSION

Closed session convened at 4:03pm

RECONVENE PUBLIC MEETING

The public meeting reconvened at 5:33pm

REPORT OF ACTION IN CLOSED SESSION (if any)

None

REPORTS

- Trustee Viricel highlighted outstanding individuals and groups. Thanked District Assembly members for meeting with the board. Highlighted individuals who exemplify the spirit of our District; Ashley Gaines for creativity with economic development grants and Judy Jorgenson for what she does for her students.
- Trustee Ferracone attended Black History Month Breakfast and Crafton Hills College Foundation quarterly meeting.
- Trustee Harrison attended Crafton Hills College Foundation quarterly meeting, City of Rialto State of Women, and will attend the Poverty Symposium and Crafton Hills Saturday Night Live events.

- Trustee Zoumbos attended Black History Month Breakfast and the Retiree St. Patrick's Day Luncheon.
- Trustee Williams thanked District Assembly members for attending the Meet & Greet. Trustee Williams reminded attendees of the Black & Brown LEAD Conference on March 30. He is serving on the Poverty Summit panel.
- President Longville reported he has been working with members of the legislature on an assembly bill to restore BA program as soon as the warning status is rescinded. Academic Senate opposed the bill and the authors of the assembly bill have been notified.
- Trustee Robles reported Student Government will attend General Assembly in April. Student Government elections are upcoming.
- Trustee Vazquez thanked Vice Chancellor Torres for speaking to Crafton Hills Student Government. The Board was invited to Legislative Advocacy Day on April 6 from 10am-1pm, Goodwill Truck Fundraiser on April 20 from 9-6pm and she will be attending Crafton Hills Gala.
- Chancellor Baron reported the accreditation reports will be mailed in the morning if the board approves the item. On March 31 we will have a peer review from the State Chancellor's Office to validate the improvements, provide us with best practices, and an opportunity for us to ask for a \$150,000 grant to make additional improvements. District Assembly Meet & Greet with the Board on April 5 at 2pm. Chancellor gave an update to Crafton Academic Senate update and will give an update to Crafton Classified Senate. Chancellor's Chat Live on March 23 – calendar invite to follow.
- President Fisher provided an update on the process to change the mission for SBVC. Assured everyone that the mission statement was vetted and approved by the campus constituents. Dr. Fisher reported the upcoming Guardian Scholars program will take place on March 30 at 10am in the Liberal Arts Building..
- Jeremiah Gilbert gave a follow-up and where we are as a District on the FON. He would like to see the District attain the 75% FON goal. March 23 Academic Senate meeting will address Open Educational Resources (OER) and Textbook Affordability Act.
- Gabriel Jaramillo reported elections for student government will take place in May. ASG is looking forward to attending General Assembly. Will ask for the Textbook Affordability Act AB 798 to be placed on the SBVC election ballot to get input from the students. April 13 there will be a Million Student March to advocate for free community college, cancellation for student debt, and to raise minimum wage for campus workers.
- President Marshall reported the foundation strategic plan was approved. Finishing educational master plan by May. Over 225 scholarship applications and the goal is to give out more than \$100K this year.
- Denise Allen reported the Crafton Hills Academic Senate is not prepared to move forward and are not able to meet the timeline for AB 2352. They hope to be ready for another opportunity when it comes back. Academic Senate asked for the board to prioritize the hiring of additional full-time faculty. Net Tudor was adopted for online DE courses. Crafton is supporting the OER. Researchers will study the viability of non-credit courses.
- Trustee Vazquez reported Student Senate will attend General Assembly and is sponsoring resolutions for the Textbook Affordability Act and for the expansion of daycare for infants and toddlers of students on campus.

APPROVAL OF MINUTES

Consideration of Approval of 4/25/16 Minutes

Trustee Singer, Trustee Ferracone seconded the motion and the board members voted as follows:
To approve the minutes of 4/25/16.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Robles, Vazquez

NOES: None

ABSENT: None

ABSTENTIONS: None

PUBLIC COMMENTS ON AGENDA ITEMS

None

CONSENT AGENDA

BOARD OF TRUSTEES & CHANCELLOR

None

INSTRUCTIONAL/STUDENT SERVICES

Consideration of Approval of Revised SBVC Mission Statement

Trustee Harrison, Trustee Viricel seconded the motion and the board members voted as follows:
To approve the revised SBVC Mission Statement.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Robles, Vazquez

NOES: None

ABSENT: None

ABSTENTIONS: None

Consideration of Approval of Curriculum – CHC

Trustee Harrison, Trustee Viricel seconded the motion and the board members voted as follows:
To approve the attached Curriculum Modifications.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Robles, Vazquez
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Curriculum – SBVC

Trustee Harrison, Trustee Viricel seconded the motion and the board members voted as follows:
To approve the SBVC curriculum modifications.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Robles, Vazquez
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration to Approve the CHC Substantive Change Proposal, Distance Education

Trustee Singer, Trustee Singer seconded the motion and the board members voted as follows:
To approve the CHC Substantive Change Proposal on Distance Education to be submitted to ACCJC for consideration.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Robles, Vazquez
NOES: None
ABSENT: None
ABSTENTIONS: None

HUMAN RESOURCES

Consideration of Approval of Adjunct and Substitute Academic Employees

Trustee Harrison, Trustee Viricel seconded the motion and the board members voted as follows:
To approve the employment of adjunct and substitute academic employees as needed for the 2015-2016 academic year.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Robles, Vazquez
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Appointment of District Employee

Trustee Harrison, Trustee Viricel seconded the motion and the board members voted as follows:
To approve the appointment of Lawrence Strong.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Robles, Vazquez
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of District Volunteers

Trustee Harrison, Trustee Viricel seconded the motion and the board members voted as follows:
To approve District volunteers.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Robles, Vazquez
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Employee Promotion

Trustee Harrison, Trustee Viricel seconded the motion and the board members voted as follows:
To approve the promotion of Carrita Morales.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Robles, Vazquez

NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Non-Instructional Pay for Academic Employees

Trustee Harrison, Trustee Viricel seconded the motion and the board members voted as follows:
To approve non-instructional pay for academic employees.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Robles, Vazquez
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of One and Two Year Contracts for Tenure Track Academic Employees

Trustee Harrison, Trustee Viricel seconded the motion and the board members voted as follows:
To approve tenure track contracts for academic employees.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Robles, Vazquez
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Professional Expert Short-Term and Substitute Employees

Trustee Harrison, Trustee Viricel seconded the motion and the board members voted as follows:
To approve the employment of Professional Expert, Short-Term, and Substitute Employees.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Robles, Vazquez
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Professional Services Contracts-Agreements

Trustee Harrison, Trustee Viricel seconded the motion and the board members voted as follows:
To approve the attached list of Professional Services contracts/agreements with the addition:
Add the contract for Community College Search Services for \$35,000 to the list of professional services contracts/agreements.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Robles, Vazquez
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Rescission of Pre-Retirement Reduced Workload for Academic Employee

Trustee Harrison, Trustee Viricel seconded the motion and the board members voted as follows:
To approve the rescission of the pre-retirement reduced workload for Laura Gomez, Counselor, SBVC.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Robles, Vazquez
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Temporary Academic Employee

Trustee Harrison, Trustee Viricel seconded the motion and the board members voted as follows:
To approve the temporary academic appointments of Violeta Vasquez and Lisa Martin.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Robles, Vazquez
NOES: None
ABSENT: None
ABSTENTIONS: None

BUSINESS & FISCAL SERVICES

Consideration to Approve Individual Memberships

Trustee Harrison, Trustee Viricel seconded the motion and the board members voted as follows:
To approve the list request for individual memberships.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Robles, Vazquez
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Purchase Order Report

Trustee Harrison, Trustee Viricel seconded the motion and the board members voted as follows:
To approve the list of purchase orders.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Robles, Vazquez
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration to Approve Conference Expenses

Trustee Williams, Trustee Singer seconded the motion and the board members voted as follows:
To approve the list of requests for Conference Expenses.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Robles, Vazquez
NOES: None
ABSENT: None
ABSTENTIONS: None

Trustee Williams asked the board to support asking the Chancellor or his designee to monitor types of training and how long staff is gone to conferences and share the information with other staff upon return.

Consideration to Approve District & College Expenses

Trustee Harrison, Trustee Viricel seconded the motion and the board members voted as follows:
To approve the list of requests for District/College Expenses.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Robles, Vazquez
NOES: None
ABSENT: None
ABSTENTIONS: None

FACILITIES

Consideration of Approval of Amendment 001 to the Contract with Lima Consulting, Inc. of Key West FL

Trustee Harrison, Trustee Viricel seconded the motion and the board members voted as follows:
To approve Amendment 001 to the contract with Lima Consulting, Inc. of Key West FL to extend the term by 365 days.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Robles, Vazquez
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Amendment 002 to the Contract with PMSM Architects of San Luis Obispo CA -- Laboratory-Administration Building

Trustee Harrison, Trustee Viricel seconded the motion and the board members voted as follows:
To approve Amendment 002 to the contract with PMSM Architects of San Luis Obispo, CA in the amount of \$32,637.00.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Robles, Vazquez
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Amendment 002 to the Contract with PMSM Architects of San Luis Obispo CA -- Student Services A

Trustee Harrison, Trustee Viricel seconded the motion and the board members voted as follows:
To approve Amendment 002 to the contract with PMSM Architects of San Luis Obispo CA in the amount of \$14,037.00.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Robles, Vazquez
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Amendment 008 to the Contract with Knowland Construction Services, Inc. of Rancho Palos Verdes CA

Trustee Harrison, Trustee Viricel seconded the motion and the board members voted as follows:
To approve Amendment 008 to the contract with Knowland Construction Services, Inc. of Rancho Palos Verdes, CA in the amount of \$42,264.00.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Robles, Vazquez
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Measure M Construction Change Orders and Contract Amendments

Trustee Harrison, Trustee Viricel seconded the motion and the board members voted as follows:
To approve the following contract amendments and ratify the following change orders.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Robles, Vazquez
NOES: None
ABSENT: None
ABSTENTIONS: None

ACTION AGENDA

BOARD OF TRUSTEES & CHANCELLOR

Consideration of Approval to Accept Board Ad Hoc Committee Reports

Trustee Harrison, Trustee Singer seconded the motion and the board members voted as follows:
To accept oral reports from the Ad Hoc Committees and engage in dialogue with the full Board as needed.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Robles, Vazquez
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval to Accept Board Policies for Final Approval

Trustee Williams, Trustee Harrison seconded the motion and the board members voted as follows:
To approve Board Policies. The Administrative Procedures are for information only. BP/AP 7250 Educational Administrators.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Robles, Vazquez
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval to Accept Board Policies for First Reading

Trustee Harrison, Trustee Singer seconded the motion and the board members voted as follows:
To accept Board Policies for first reading. Administrative Procedures are submitted to the Board for information only. BP 2310 Regular Meetings of the Board, BP/AP 2340 Agendas, BP/AP 2510 Collegial Consultation, BP/AP 2714 Distribution of Tickets or Passes, BP 3820 Gifts, BP 7335 Health Examinations, AP 3510 Workplace Violence, BP/AP 7330 Communicable Disease, AP 3515 Reporting of Crimes, AP 5520 Student Discipline Procedures, and AP 6800 Safety.
Incomplete APs and BPs to be completed and brought back to the board for final approval.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Robles, Vazquez
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration to Vote for Candidates for the 2016 CCCT Board of Directors

Trustee Singer, Trustee Harrison seconded the motion and the board members voted as follows:

To determine a vote for each of the eight vacancies and authorize staff to forward the official ballot to the League Office before the deadline. Trustees voted for: Mary Figueroa, Linda Wah, Kenneth Brown, Louise Jaffe, Marianne Tortorici, Andra Hoffman, Jerry Hart, and Cy Gulassa.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Robles, Vazquez

NOES: None

ABSENT: None

ABSTENTIONS: None

INSTRUCTIONAL/STUDENT SERVICES

Consideration of Approval of Final Accreditation Follow-Up Report – CHC

Trustee Ferracone, Trustee Williams seconded the motion and the board members voted as follows:

To accept CHC's Final Accreditation Follow-Up Report.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Robles, Vazquez

NOES: None

ABSENT: None

ABSTENTIONS: None

Consideration of Approval of Final Accreditation Follow-Up Report – SBVC

Trustee Ferracone, Trustee Williams seconded the motion and the board members voted as follows:

To accept SBVC's Final Accreditation Follow-Up Report.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Robles, Vazquez

NOES: None

ABSENT: None

ABSTENTIONS: None

HUMAN RESOURCES

Consideration of Acceptance of Amendment of Employee Retirement

Trustee Harrison, Trustee Zoumbos seconded the motion and the board members voted as follows:

To accept the amendment to the retirement of Laura Record.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Robles

NOES: None

ABSENT: None

ABSTENTIONS: Vazquez

Consideration of Acceptance of Employee Retirement

Trustee Harrison, Trustee Zoumbos seconded the motion and the board members voted as follows:

To accept the retirements of Michele Spahn and Mary Avila Gutierrez.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Robles

NOES: None

ABSENT: None

ABSTENTIONS: Vazquez

Consideration of Approval of Interim Management Appointment

Trustee Harrison, Trustee Zoumbos seconded the motion and the board members voted as follows:

To approve the interim management appointment of Odette Salvaggio McGinnis.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Robles

NOES: None

ABSENT: None

ABSTENTIONS: Vazquez

BUSINESS & FISCAL SERVICES

Consideration of Approval of Routine Contracts-Agreements and Memorandums

Trustee Harrison, Trustee Singer seconded the motion and the board members voted as follows:

To ratify the list of routine contracts/agreements and memorandums of understanding.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Robles
NOES: None
ABSENT: None
ABSTENTIONS: Vazquez

Consideration of Approval to Adopt a Resolution Approving Transfers from the Reserve for Contingencies to Various Expenditure Classifications

Trustee Harrison, Trustee Singer seconded the motion and the board members voted as follows:
To adopt a resolution approving the transfer of funds from the reserve for contingencies to various expenditure classifications as indicated in the attached resolution.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Robles
NOES: None
ABSENT: None
ABSTENTIONS: Vazquez

Consideration of Approval to Adopt a Resolution to Apply for Fiscal Independence and a Resolution to Designate a District Disbursing Officer

Trustee Harrison, Trustee Singer seconded the motion and the board members voted as follows:
To adopt a resolution to apply for fiscal independence and a resolution to designate a District Disbursing Officer.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Robles
NOES: None
ABSENT: None
ABSTENTIONS: Vazquez

Consideration of Approval to Adopt a Resolution to Appropriate Funds

Trustee Harrison, Trustee Singer seconded the motion and the board members voted as follows:
To adopt a resolution approving the appropriation of income from the general reserve to various major expense classifications as indicated by need on the attached resolution.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Robles
NOES: None
ABSENT: None
ABSTENTIONS: Vazquez

Consideration of Approval to Select an Auditor for Fiscal Year 2015-16

Trustee Harrison, Trustee Singer seconded the motion and the board members voted as follows:
To approve the selection of Vavrinek, Trine, Day & Company, LLP (VTD) of Rancho Cucamonga CA to perform an independent audit of all funds under the control or jurisdiction of the district for fiscal year 2015-16, and approve the second optional year their contract in the amount of \$167,450.00.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Robles
NOES: None
ABSENT: None
ABSTENTIONS: Vazquez

FACILITIES

Consideration of Approval of a Contract with Little Diversified Architectural Consulting, Inc. of Newport Beach CA

Trustee Harrison, Trustee Zoumbos seconded the motion and the board members voted as follows:
To approve a contract with Little Diversified Architectural Consulting, Inc. of Newport Beach CA for architectural services on the Classroom Building (CL) project at Crafton Hills College in the amount of \$30,000.00.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Robles
NOES: None
ABSENT: None
ABSTENTIONS: Vazquez

Consideration of Approval of a Contract with Vista Environmental Consulting of Anaheim CA

Trustee Harrison, Trustee Zoumbos seconded the motion and the board members voted as follows:
To approve a contract with Vista Environmental Consulting of Anaheim CA for hazmat monitoring services on various Measure M construction projects in the amount of \$5,025.00.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Robles
NOES: None
ABSENT: None
ABSTENTIONS: Vazquez

RESOLUTIONS

None

PUBLIC COMMENT ON NON-AGENDA ITEMS

Written comment was presented to the board from John Brown.

INFORMATION ITEMS

Applause Cards

Budget Report

Cenergistic Cumulative Cost Savings

Clery Report General Fund Cash Flow Analysis

Local Hire Measure M Demographic Report Quarterly Financial Status Report

Summary of Measure M Construction Contract Change Orders and Amendments

RECONVENE CLOSED SESSION

The Board reconvened to Closed Session for unfinished business on closed session items at 7:16pm

RECONVENE PUBLIC MEETING

Meeting reconvened at 8:29pm

REPORT OF ACTION IN CLOSED SESSION (if any)

In closed session the board unanimously took action to non-re-employ management employee #24851.

The board unanimously took action to non-re-employ management employee #27673.

On March 10, 2016, the board unanimously took action to approve settlement of the workers comp claim #490729.

Consideration of Approval of Revision of Early Retirement Incentive

Trustee Harrison, Trustee Viricel seconded the motion and the board members voted as follows:

To approve a revision to the Classification Payout Amounts of the Early Retirement Incentive Plan for eligible employees effective July 1, 2016.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos

NOES: None

ABSENT: Robles, Vazquez

ABSTENTIONS: None

ADJOURN

President Longville adjourned the meeting at 8:33pm



Gloria Macias Harrison, Clerk

San Bernardino Community College District

Board of Trustees

