



**San Bernardino Community College District Board of Trustees Retreat  
“Best Practices of Effective Community College Governing Boards”**

**April 21, 2016, SBCCD Board Room, 8:00 a.m. – 1:30 p.m.**

Facilitated by Dr. Pamela J. Fisher, ACCT Consultant

**Minutes**

**Members Present:**

John Longville, President  
Joseph Williams, Vice President  
Gloria Harrison, Clerk  
Donna Ferracone, Trustee  
Dr. Donald L. Singer, Trustee  
Dr. Anne L. Viricel, Trustee  
Nickolas W. Zoumbos, Trustee (arrived at 9:34am)  
Thomas Robles, SBVC Student Trustee  
Esmeralda Vazquez, CHC Student Trustee

**Members Absent:**

None.

**Administrators Present:**

Bruce Baron, Chancellor  
Dr. Cheryl Marshall, President, CHC  
Jose Torres, Vice Chancellor Fiscal Services  
Dr. Lisa Norman, Vice Chancellor Human Resources

**Administrators Absent:**

Dr. Gloria Fisher, President, SBVC

**CALL TO ORDER – PLEDGE OF ALLEGIANCE**

President Longville called the meeting to order at 4:02pm. Trustee Zoumbos led the pledge of allegiance.

**Purpose and Outcomes**

**Effective Trusteeship: Best Practices**

Building a Team: Board/CEO Relationships  
Trustees shared why they are on the board and what they hope to get out of the retreat. The facilitator advised the Board there is nothing in the legislation for shared governance, but instead there is participatory governance. During discussion of trustee roles and responsibilities, trustees were reminded they should focus on the big picture. It was recommended, based on what is legally required of the board, to place items on consent agenda for approval and have more dialogue on the more important issues. If the board is expected to follow its policies, the policies and procedures need to reflect the board's role. The board needs to look at policies and make sure the procedures reflect the policies and direct the Chancellor.

Convened to break at 10:10am  
The retreat reconvened at 10:21am

Part of being an effective board is supporting the board's decision as a whole.

It was highly recommended for the board to have a coordinated board and president evaluation at the next retreat.

The Board's self-assessment should look to what an effective board does.

The evaluation tool should be numbers, and not yes/no responses. This will allow the spread analyzed and discussed. Each trustee responses to the assessment should also be analyzed.

It was mentioned for the Board to have public conversation and give direction to the Chancellor on how to have more effective meetings.

The Board heard about Board Ethics, Communication Protocols, Effective Meetings and Pros and Cons of Board Committees.

The Board can have increased communication with the Chancellor by having informal evaluations/progress reports during the year. It was recommended that the Board consider meeting with the Chancellor during closed sessions for progress reports and discussion.

**Material was distributed and referenced for:**

**The Legal Framework: What You Need to Know**

Government Code, Education Code, Title V., Accreditation

The Brown Act

Governance and Consultation

Fiscal Responsibility

Critical District Policies

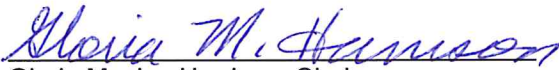
Developing Local Policies

**Next Steps**

The Board will schedule part 2 of the board retreat to continue their work.

**ADJOURN**

President Longville adjourned the meeting at 1:30pm



Gloria Macias Harrison, Clerk  
San Bernardino Community College District  
Board of Trustees

1:50pm

There was a lot of communication about funding KVCR in the future. The difference between FNX and KVCR was explained, along with the funding and how it impacts KVCR.

What are the cost benefits of all foundations.

Is there a more cost-effective way to raise more funds for each foundation?

Growth rate and how to increase revenue.

Enrollment Management Plan, HR Staffing Plan, etc to review.

Table directive

Williams/Ferracone

Donand Nick left at 2:56pm

Lisa left at 3:05pm

3:35pm