



**San Bernardino Community College District Board of Trustees Retreat  
“Best Practices of Effective Community College Governing Boards”**

**April 21, 2016, SBCCD Board Room, 8:00 a.m. – 1:30 p.m.**

Facilitated by Dr. Pamela J. Fisher, ACCT Consultant

**AGENDA**

**I. Call to Order – Pledge of Allegiance**

**II. PUBLIC COMMENTS ON AGENDA ITEMS**

*The San Bernardino Community College Board of Trustees offers an opportunity for the public to address the Board on any agenda item prior to or during the Board’s consideration of that item. Matters not appearing on the agenda will be heard after the board has heard all action agenda items. Comments must be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the Board may ask staff to review a matter or may ask that a matter be put on a future agenda. As a matter of law, members of the Board may not discuss or take action on matters raised during public comment unless the matters are properly noticed for discussion or action in Open Session.*

*Anyone who requires a disability-related modification or accommodation in order to participate in the public meeting should contact the Chancellor’s Office at (909) 382-4091 as far in advance of the Board meeting as possible.*

**III. Purpose and Outcomes**

**IV. Effective Trusteeship: Best Practices**

- A. Building a Team: Board/CEO Relationships
- B. Trustee Roles and Responsibilities
- C. Policy vs. Operations
- D. Board Ethics
- E. Communication Protocols
- F. Effective Meetings
- G. Board Committees: Pro and Con

**V. The Legal Framework: What You Need to Know**

- A. Government Code, Education Code, Title V., Accreditation
- B. The Brown Act
- C. Governance and Consultation
- D. Fiscal Responsibility
- E. Critical District Policies
- F. Developing Local Policies

**VI. Next Steps**

**VII. Adjourn** – Next meeting on the Preliminary Budget Presentation at 1:30pm

## **PROFESSIONAL ACTIVITIES**

Dr. Fisher is a graduate of Modesto Junior College and was an educator for over 33 years. She was the Chancellor of the Yosemite Community College District for 12 years before her retirement in 2004. She has since consulted with approximately 75 colleges as well as state and national organizations. She also served as the Interim Chancellor of City College of San Francisco in 2012 while the college was on Show Cause for accreditation issues related to governance, fiscal and organizational issues. She currently is involved professionally in several areas.

Her focus is on the following topics:

- Accreditation
- Board/CEO Relationships
- Campus Politics
- Communication
- Cultural Competency
- Effective Trusteeship
- Emotional intelligence
- Executive Coaching
- Leadership Development
- Organizational Change
- Planning and Goal Setting
- Student Equity

Dr. Fisher has served in these capacities:

- Presenter: Associations, state and national conferences, leadership institutes and academies, and individual colleges and state systems
- Presidential Search Consultant: Approximately 35 searches for the Association of Community College Trustees
- Governing Board Retreats: Approximately 75 customized retreats for elected and appointed community college governing boards
- Consultant: Boards of Trustees/Directors and Chief Executive Officers
- Facilitator: Future Leaders Institute, American Association of Community Colleges
- Director: Asilomar Leadership Seminar, Community College League of CA
- Advisory Board Member: Gallatin (Community) College, MT

## PREVIOUS LEADERSHIP POSITIONS

American Association of Community Colleges (AACC) Chair and Member, Board of Directors  
American Association of Women in Community Colleges, National President and Board Member  
Asilomar Leadership Skills Seminar, Founder and Director (32 years)  
California Association of Community Colleges, President and Board Member  
American Council on Education: Commission on Women in Higher Education  
ACCT/AACC Joint Commission on Federal Relations  
AACC Commissions: Academic Development, International/Intercultural Relations, Minority Resources  
AACC Kellogg Foundation *Leading Forward* Project Advisory Committee  
Scholar-in-Residence, Oregon State University Community College Leadership Program  
Visiting Professor, California State University, Community College Leadership Program

## HONORS

*Pamila J. Fisher Day in San Francisco*, Awarded by Mayor Ed Lee, October 30, 2012  
*Exemplary State Leadership Network Award*, American Council on Education  
*Kennedy National and Regional Equity Awards*, Association of Community College Trustees  
*Woman of Courage Award*, Modesto/Stanslaus NAACP  
*John Rice Diversity Award*, California State Chancellor's Office  
*Pacific Region CEO of the Year*, Association of Community College Trustees  
*Honorary Madrina Award*, Latina Leadership Network of California Community Colleges  
*Desjardins Presidential Award*, American Association of Women in Community Colleges  
*Women Helping Women Award*, Northern California Soroptimists International  
*President of the Year*, California Colleges for International Education  
*Friend of the Auxiliary*, African American Women's Service Group  
*Distinguished Administrator Award*, Association of California CC Administrators  
*Woman of the Year*, American Association of Women in Community Colleges