

1. **CALL TO ORDER – PLEDGE OF ALLEGIANCE**

2. **ANNOUNCEMENT OF CLOSED SESSION ITEMS**

- a. Conference with Labor Negotiators – Government Code 54957.6
Agency Negotiators: Bruce Baron and Karl Sparks - CSEA
- b. Public Employee Discipline/Dismissal/Release/Non Re-Employment - Government Code 54957 and
Education Code 87678 (1 case)

3. **PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

The San Bernardino Community College Board of Trustees offers an opportunity for the public to address the Board on any agenda item prior to or during the Board's consideration of that item. Matters not appearing on the agenda will be heard after the board has heard all action agenda items. Comments must be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the Board may ask staff to review a matter or may ask that a matter be put on a future agenda. As a matter of law, members of the Board may not discuss or take action on matters raised during public comment unless the matters are properly noticed for discussion or action in Open Session.

Anyone who requires a disability-related modification or accommodation in order to participate in the public meeting should contact the Chancellor's Office at (909) 382-4091 as far in advance of the Board meeting as possible.

This is an opportunity for members of the public to address the Board concerning closed session items.

4. **CONVENE CLOSED SESSION**

5. **RECONVENE PUBLIC MEETING**

6. **REPORT OF ACTION IN CLOSED SESSION (if any)**

7. **REPORTS**

Under Section 54954.2(a)(2) of the Brown Act, trustees are permitted to make a brief announcement or to make a brief report on his or her own activities. Reports from all groups are intended to be non-controversial and used for reporting on conferences, meetings, and other activities related to District business. No action will be taken.

- a. Board Members
 - i. Oral Reports from Members of the Board Ad Hoc Committees
- b. Student Trustees
- c. Chancellor
- d. CHC
 - i. President
 - ii. Academic Senate
 - iii. Classified Senate
 - iv. Associated Students
- e. SBVC
 - i. President
 - ii. Academic Senate
 - iii. Classified Senate
 - iv. Associated Students
- f. CSEA
- g. CTA

8. APPROVAL OF MINUTES

- a. July 14, 2016 (p5)

9. PUBLIC COMMENTS ON AGENDA ITEMS

The San Bernardino Community College Board of Trustees offers an opportunity for the public to address the Board on any agenda item prior to or during the Board's consideration of that item. Matters not appearing on the agenda will be heard after the board has heard all action agenda items. Comments must be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the Board may ask staff to review a matter or may ask that a matter be put on a future agenda. As a matter of law, members of the Board may not discuss or take action on matters raised during public comment unless the matters are properly noticed for discussion or action in Open Session.

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10. CONSENT AGENDA

The Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Board at one time without discussion. Any member of the Board, staff member or citizen may request that an item be removed from this section for discussion.

a. INSTRUCTIONAL/STUDENT SERVICES

- i. Consideration of Approval to Serve Wine, Spirits, and Beer at a Campus Event (p16)

b. HUMAN RESOURCES

- i. Consideration of Approval of Adjunct and Substitute Academic Employees (p17)
ii. Consideration of Approval of Appointment of District Employees (p20)
iii. Consideration of Approval of Classified Employee Promotions (p23)
iv. Consideration of Approval of District Volunteers (p24)
v. Consideration of Approval of Faculty Department Chair Stipends (p30)
vi. Consideration of Approval of Management Tuition Reimbursement (p31)
vii. Consideration of Approval of Non-Instructional Pay for Academic Employees (p32)
viii. Consideration of Approval of Parking Benefits for CSEA Bargaining Unit Members (p37)
ix. Consideration of Approval of Reclassification (p39)
x. Consideration of Approval of Salary Advancement for Academic Employee (p40)
xi. Consideration of Approval of Stipends for Head & Assistant Coaches (p41)
xii. Consideration of Approval of Temporary Academic Employee (p43)
xiii. Consideration of Approval to Grant Sabbatical Leaves for the 2017-2018 Academic Year (p44)
xiv. Consideration of Approval of Professional Expert, Short-Term, and Substitute Employees (p45)
xv. Consideration of Approval of the Revision to Professional Expert Rates of Pay (p54)

c. BUSINESS & FISCAL SERVICES

- i. Consideration of Approval of Master Agreement with KVCR Educational Foundation (p57)
ii. Consideration of Approval of Professional Services Contracts-Agreements (p66)
iii. Consideration of Approval of Purchase Order Report (p69)
iv. Consideration of Approval of Routine Contracts-Agreements and Memorandums of Understanding (p80)
v. Consideration of Approval of Surplus Property and Authorization for Private Sale or Disposal (p116)
vi. Consideration of Approval to Adopt a Resolution to Appropriate Funds (p119)

d. **FACILITIES**

- i. Consideration of Approval of Amendment 004 to the Contract with PMSM Architects of San Luis Obispo CA (p122)
- ii. Consideration of Approval of Amendment 005 to the contract with HMC Architects, Inc. of Ontario CA (p127)
- iii. Consideration of Approval of Amendment 02 to the Contract with Knowland Construction Services, Inc. of Rancho Palos Verdes CA (p132)
- iv. Consideration of Approval of Amendment 10 to the Contract with Knowland Construction Services, Inc. of Rancho Palos Verdes CA (p134)
- v. Consideration of Approval of Non-Bond Construction Change Orders and Contract Amendments (p139)
- vi. Consideration of Approval to Award a Small Scale Construction Contract to JAM Corporation of Monrovia CA (p147)
- vii. Consideration of Approval to Award Informal Bid and Contract to Three Peaks Corp. of Calimesa CA (p149)
- viii. Consideration of Approval to Award Invitation for Bid and Contract for IFB 2017-01 Laboratory Microscopes to JH Technologies, Inc. of Fremont, CA (p153)
- ix. Consideration of Approval of Individual Memberships (p154)
- x. Consideration to Approve Conference Attendance (p158)
- xi. Consideration to Approve District & College Expenses (p173)

e. **RESOLUTIONS**

- i. Constitution and Citizenship Day 2016 (p183)
- ii. Hispanic Heritage Month (p185)
- iii. Hispanic Serving Institutions (p187)
- iv. International Literacy Day (p189)
- v. Labor Day (p191)
- vi. National Day of Service and Remembrance (p193)

11. **ACTION AGENDA**

a. **BOARD OF TRUSTEES & CHANCELLOR**

- i. Consideration of Approval to Accept Board Policies for Final Approval (p195)

12. **INFORMATION ITEMS**

- a. Applause Cards (p217)
- b. Budget Report (p227)
- c. CCFS-320 Apportionment Attendance Report for FY 2016 Period 3 (p261)
- d. Cenergistic Cumulative Cost Savings (p265)
- e. District Clery Act Compliance Report (p267)
- f. CSEA MOU (p269)
- g. General Fund Cash Flow Analysis (p272)
- h. Measure M Demographics Report (p274)
- i. Quarterly Investment Report (p276)
- j. Summary of Measure M Construction Contract Change Orders and Amendments (p278)

13. **PUBLIC COMMENT ON NON-AGENDA ITEMS**

14. **CONVENE CLOSED SESSION (if needed)**
Convene Closed Session for unfinished business on closed session items.

15. **RECONVENE PUBLIC MEETING**

16. **REPORT OF ACTION IN CLOSED SESSION (if any)**

17. **ADJOURN** – The next meeting of the Board: 8:30am, August 22, 2016 Board Retreat



Members Present:

John Longville, President
Joseph Williams, Vice President
Gloria Harrison, Clerk
Donna Ferracone, Trustee
Dr. Donald Singer, Trustee
Dr. Anne Viricel, Trustee
Nickolas Zoumbos, Trustee
Pablo Machado, Student Trustee
Beverly Rapouw, Student Trustee

Members Absent:

None

Administrators Present:

Bruce Baron, Chancellor
Diana Rodriguez, President, SBVC
Dr. Wei Zhou, President, CHC
Jose Torres, Vice Chancellor of Business and Fiscal Services

Administrators Absent:

None

CALL TO ORDER – PLEDGE OF ALLEGIANCE

President Longville called the meeting to order at 4pm. Trustee Machado led the pledge of allegiance.

ANNOUNCEMENT OF CLOSED SESSION ITEMS

- Conference with Legal Counsel – Pending Litigation - Government Code section 54956.9(d) (1): 1 case
- SBCCDTA vs. SBCCD, PERB Case No. LA-CE-6046-E

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

None

CONVENE CLOSED SESSION

Closed session convened at 4:03pm

During break there was a welcome reception for the new college presidents, Dr. Wei Zhou of CHC and Diana Rodriguez of SBVC.

RECONVENE PUBLIC MEETING

The public meeting reconvened at 5pm.

REPORT OF ACTION IN CLOSED SESSION (if any)

None

REPORTS

- Trustee Viricel welcomed the new presidents.
- Trustee Williams attended District Budget Committee.
- Trustee Harrison also attended District Budget Committee and referenced the board item to make it a standing committee.

- Trustee Singer reported the K12 Ad Hoc is working on a joint board meeting with other feeder boards in November to build relationships.
- Trustee Ferracone attended the CHC Foundation Champagne Toast. The Ad Hoc Board P&P Committee will meet in August to look at policies for next year.
- President Longville attended the CHC Foundation Champagne Toast and welcomed the new presidents.
- Beverly met with Student Senate re: CCLC Student Senate Conference. Serving as a tour guide for new students.
- Trustee Machado attended a Student Voter Engagement Committee to educate students.
- Chancellor Baron congratulated everyone for their efforts for the warning status being lifted from both colleges. He welcomed both new presidents. Interim Vice Chancellor HR, Karl Sparks will start on July 1 and continue through January 2017, or until the position is filled. IEPI Team will review recommendations and findings on August 23.
- President Rodriguez congratulated all for accreditation outcome. She highlighted SBVC was selected by the Aspen Institute as one of the top colleges in the nation, kicked off Cyber Camp this week, and hosted Student Services Managers Retreat.
- Pablo Machado reported for SBVC ASG. Recruiting for campus events and committees.
- President Zhou shared his appreciation of the CHC campus, location, students, and the central location of the District.
- Ben Gamboa reported for reaffirmed campuses for accreditation. He announced the new Executive Board of the Classified Senate. Classified senate is providing additional training to increase participation. Conducting program review. He reported on events the classified senate participated in over the last year.
- Beverly Rapouw reported the CHC ASG is planning retreat.
- Grayling Eaton reported for the CSEA. Grayling thanked the Chancellor for the regular meetings with CSEA and working to resolved outstanding issues with the CSEA.

APPROVAL OF MINUTES

Trustee Harrison, Trustee Ferracone seconded the motion and the board members voted as follows:
To approve the minutes of June 2, 9, and 28, 2016.

AYES: Longville, Williams, Harrison, Ferracone, Machado, Rapouw

NOES: None

ABSENT: Zoumbos

ABSTENTIONS: Singer, Viricel **Trustee Singer abstained for June 2 and 9. Trustee Viricel abstained for June 9.**

PUBLIC COMMENTS ON AGENDA ITEMS

None

CONSENT AGENDA

INSTRUCTIONAL/STUDENT SERVICES

Consideration for Approval of Advisory Committees – CHC

Trustee Williams, Trustee Singer seconded the motion and the board members voted as follows:
To approve the Advisory Committee Members for CHC.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Machado, Rapouw

NOES: None

ABSENT: Zoumbos

ABSTENTIONS: None

Consideration for Approval of Advisory Committees – SBVC

Trustee Williams, Trustee Singer seconded the motion and the board members voted as follows:
To approve the Advisory Committee Members for SBVC.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Machado, Rapouw

NOES: None
ABSENT: Zoumbos
ABSTENTIONS: None

Consideration of Approval of Curriculum – CHC

Trustee Williams, Trustee Singer seconded the motion and the board members voted as follows:
To approve the Curriculum Modifications for CHC.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Machado, Rapouw
NOES: None
ABSENT: Zoumbos
ABSTENTIONS: None

Consideration of Approval of Curriculum – SBVC

Trustee Williams, Trustee Singer seconded the motion and the board members voted as follows:
To approve the SBVC curriculum modifications.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Machado, Rapouw
NOES: None
ABSENT: Zoumbos
ABSTENTIONS: None

Consideration of Approval of Designated Representative

Trustee Williams, Trustee Singer seconded the motion and the board members voted as follows:
To approve President Diana Rodriguez, and President Wei Zhou to serve as official Representatives on the San Bernardino Community College District Adult Education Consortium Executive Committee through June 30, 2017.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Machado, Rapouw
NOES: None
ABSENT: Zoumbos
ABSTENTIONS: None

HUMAN RESOURCES

Consideration of Acceptance of Employee Resignation

Trustee Williams, Trustee Singer seconded the motion and the board members voted as follows:
To approve the resignation of Sharon Estrada effective July 1, 2016.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Machado, Rapouw
NOES: None
ABSENT: Zoumbos
ABSTENTIONS: None

Consideration of Approval of Adjunct and Substitute Academic Employees

Trustee Williams, Trustee Singer seconded the motion and the board members voted as follows:
To approve the employment of adjunct and substitute academic employees as needed for the 2015-2016 and 2016-2017 academic years.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Machado, Rapouw
NOES: None
ABSENT: Zoumbos
ABSTENTIONS: None

Consideration of Approval of Appointment of District Employees

Trustee Williams, Trustee Singer seconded the motion and the board members voted as follows:

To approve the appointment of Erika Almaraz effective July 18, 2016, Maria Ramirez effective July 18, 2016, Hussain Agah effective July 18, 2016, Christina Torres effective July 5, 2016, Anthony Ababat effective August 12, 2016, John Roberts effective August 12, 2016, Charles Burton effective May 31, 2016, David Cosme effective May 30, 2016 and Carla Thornton effective July 1, 2016. **As amended to correct Hussain Agah effective August 1, 2016 and David Cosme effective May 30, 2016. The verbiage, "Replaces Baybie Scudder" should be replaced with, "New Position."**

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Machado, Rapouw

NOES: None

ABSENT: Zoumbos

ABSTENTIONS: None

Consideration of Approval of Bilingual Stipends for Designated Classified Employees

Trustee Williams, Trustee Singer seconded the motion and the board members voted as follows:

To approve the bilingual stipends for eligible classified employees for a minimum of two (2) years beginning July 1, 2016 through June 30, 2018.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Machado, Rapouw

NOES: None

ABSENT: Zoumbos

ABSTENTIONS: None

Consideration of Approval of District Volunteers

Trustee Williams, Trustee Singer seconded the motion and the board members voted as follows:

To approve District volunteers.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Machado, Rapouw

NOES: None

ABSENT: Zoumbos

ABSTENTIONS: None

Consideration of Approval of Employee Promotion

Trustee Williams, Trustee Singer seconded the motion and the board members voted as follows:

To approve the promotion of Cynthia Gundersen July 15, 2016.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Machado, Rapouw

NOES: None

ABSENT: Zoumbos

ABSTENTIONS: None

Consideration of Approval of Employment Rescission

Trustee Williams, Trustee Singer seconded the motion and the board members voted as follows:

To approve the employment of Lawrence Mills effective May 30, 2015.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Machado, Rapouw

NOES: None

ABSENT: Zoumbos

ABSTENTIONS: None

Consideration of Approval of Faculty Department Chair Stipends

Trustee Williams, Trustee Singer seconded the motion and the board members voted as follows:

To approve the Faculty Department Chair Stipends.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Machado, Rapouw

NOES: None

ABSENT: Zoumbos

ABSTENTIONS: None

Consideration of Approval of Interim Management Appointments

Trustee Williams, Trustee Singer seconded the motion and the board members voted as follows:
To approve Mark Snowwhite effective July 18, 2016, Henry Hua effective July 1, 2016 and Richard Galope effective July 1, 2016 through December 31, 2016.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Machado, Rapouw

NOES: None

ABSENT: Zoumbos

ABSTENTIONS: None

Consideration of Approval of Management Tuition Reimbursement

Trustee Williams, Trustee Singer seconded the motion and the board members voted as follows:
To approve the management tuition reimbursement for Lawrence Strong and Jeff Baugher.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Machado, Rapouw

NOES: None

ABSENT: Zoumbos

ABSTENTIONS: None

Consideration of Approval of Non-Instructional Pay for Academic Employees

Trustee Williams, Trustee Singer seconded the motion and the board members voted as follows:
To approve non-instructional pay for academic employees.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Machado, Rapouw

NOES: None

ABSENT: Zoumbos

ABSTENTIONS: None

Consideration of Approval of Professional Expert Short-Term and Substitute Employees

Trustee Williams, Trustee Singer seconded the motion and the board members voted as follows:
To approve the employment of Professional Expert, Short-Term, and Substitute Employees. **Amended to correct the name Phillip, Laure to Laure, Phillip.**

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Machado, Rapouw

NOES: None

ABSENT: Zoumbos

ABSTENTIONS: None

Consideration of Approval of Retreat Rights for Management Employee

Trustee Williams, Trustee Singer seconded the motion and the board members voted as follows:
To approve administrator retreat rights for Richard Hogrefe effective July 1, 2016.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Machado, Rapouw

NOES: None

ABSENT: Zoumbos

ABSTENTIONS: None

Consideration of Approval of Temporary Academic Employee

Trustee Williams, Trustee Singer seconded the motion and the board members voted as follows:
To approve the temporary academic appointments of Daniel Comiskey effective July 1, 2016, Deana Kelly-Silagy effective July 18, 2016 through December 30, 2016, Kimberly Wingson effective July 18, 2016 through December 30, 2016, Earline Glover effective July 18, 2016 through December 30, 2016, Rebecca Mendez effective July 18, 2016 through December 30, 2016, Elizabeth Banuelos effective July 18, 2016 through December 30, 2016, Tahira El-Sherif effective July 18, 2016 through December 30, 2016, Evelyn Luna

effective July 18, 2016 through December 30, 2016, Heather Johnson effective July 18, 2016 through December 30, 2016 , Yecica Bernardo effective July 18, 2016 through December 30, 2016 and Tammy Preston effective July 18, 2016 through December 30, 2016.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Machado, Rapouw
NOES: None
ABSENT: Zoumbos
ABSTENTIONS: None

BUSINESS & FISCAL SERVICES

Consideration of Approval of City of Grand Terrace Agreement for Taxing Entity Compensation

Trustee Williams, Trustee Singer seconded the motion and the board members voted as follows:

To approve the revised Agreement for Taxing Entity Compensation requested by the City of Grand Terrace.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Machado, Rapouw
NOES: None
ABSENT: Zoumbos
ABSTENTIONS: None

Consideration of Approval of Purchase Order Report

Trustee Williams, Trustee Singer seconded the motion and the board members voted as follows:

To approve the list of purchase orders.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Machado, Rapouw
NOES: None
ABSENT: Zoumbos
ABSTENTIONS: None

Consideration of Approval of Revised Authorized Signature List

Trustee Williams, Trustee Singer seconded the motion and the board members voted as follows:

To approve the attached Revised Authorized Signature List for Fiscal Year 2016-17.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Machado, Rapouw
NOES: None
ABSENT: Zoumbos
ABSTENTIONS: None

Consideration of Approval of Routine Contracts-Agreements and Memorandums of Understanding

Trustee Williams, Trustee Singer seconded the motion and the board members voted as follows:

To approve the list of routine contracts/agreements and memorandums of understanding. **Amended to pull contract amendment #11981, San Bernardino City USD.**

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Machado, Rapouw
NOES: None
ABSENT: Zoumbos
ABSTENTIONS: None

Consideration of Approval of Surplus Property and Authorization for Private Sale or Disposal

Trustee Williams, Trustee Singer seconded the motion and the board members voted as follows:

To approve the equipment and/or materials listed on the attached as surplus property, and direct the Business Manager to arrange for its sale or disposal.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Machado, Rapouw
NOES: None
ABSENT: Zoumbos
ABSTENTIONS: None

Consideration of Approval of Vacation Payout

Trustee Williams, Trustee Singer seconded the motion and the board members voted as follows:
To approve the payout of 20 days of earned vacation for Bruce Baron at the rate of \$995.61 per day, totaling \$19,912.20.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Machado, Rapouw

NOES: None

ABSENT: Zoumbos

ABSTENTIONS: None

Consideration of Approval to Adopt a Resolution Approving Transfers from the Reserve for Contingencies to Various Expenditure Classifications

Trustee Williams, Trustee Singer seconded the motion and the board members voted as follows:
To adopt a resolution approving the transfer of funds from the reserve for contingencies to various expenditure classifications as indicated in the attached resolution.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Machado, Rapouw

NOES: None

ABSENT: Zoumbos

ABSTENTIONS: None

Consideration of Approval to Adopt a Resolution to Appropriate Funds

Trustee Williams, Trustee Singer seconded the motion and the board members voted as follows:
To adopt a resolution approving the appropriation of income from the general reserve to various major expense classifications as indicated by need on the attached resolution.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Machado, Rapouw

NOES: None

ABSENT: Zoumbos

ABSTENTIONS: None

Consideration of Approval of Individual Memberships

Trustee Williams, Trustee Singer seconded the motion and the board members voted as follows:
To approve the request for individual memberships.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Machado, Rapouw

NOES: None

ABSENT: Zoumbos

ABSTENTIONS: None

Consideration to Approve Conference Attendance

Trustee Williams, Trustee Singer seconded the motion and the board members voted as follows:
To approve the requests for Conference Attendance.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Machado, Rapouw

NOES: None

ABSENT: Zoumbos

ABSTENTIONS: None

Consideration to Approve District & College Expenses

Trustee Williams, Trustee Singer seconded the motion and the board members voted as follows:
To approve the requests for District/College Expenses. **To be amended to excluded the expense on page 250: EDCT and EDCT Foundation Seminars, training, meetings, and fundraising. This item will be corrected ad resubmitted at the August meeting.**

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Machado, Rapouw

NOES: None

ABSENT: Zombos

ABSTENTIONS: None

FACILITIES

Consideration of Approval of 2018-19 Five Year Construction Plan

Trustee Williams, Trustee Singer seconded the motion and the board members voted as follows:

To approve the 2018-19 Five Year Construction Plan.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Machado, Rapouw

NOES: None

ABSENT: Zombos

ABSTENTIONS: None

Consideration of Approval of Amendment 001 to the Contract with HMC Architects of Ontario CA

Trustee Williams, Trustee Singer seconded the motion and the board members voted as follows:

To approve Amendment 001 to the contract with HMC Architects of Ontario CA in the amount of \$13,440.00.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Machado, Rapouw

NOES: None

ABSENT: Zombos

ABSTENTIONS: None

Consideration of Approval of Amendment 005 to the Contract with CHJ Incorporated of Colton CA

Trustee Williams, Trustee Singer seconded the motion and the board members voted as follows:

To approve Amendment 005 to the contract with CHJ Incorporated of Colton CA in the amount of \$254,308.40.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Machado, Rapouw

NOES: None

ABSENT: Zombos

ABSTENTIONS: None

Consideration of Approval of Amendment 011 to the Contract with Little Diversified Architectural Consulting, Inc. of Newport Beach CA

Trustee Williams, Trustee Singer seconded the motion and the board members voted as follows:

To approve Amendment 011 to the contract with Little Diversified Architectural Consulting, Inc. of Newport Beach CA in the amount of \$2,000.00.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Machado, Rapouw

NOES: None

ABSENT: Zombos

ABSTENTIONS: None

Consideration of Approval of Contract with Simplex Grinnell LP of Rancho Cucamonga CA

Trustee Williams, Trustee Singer seconded the motion and the board members voted as follows:

To approve a contract with Simplex Grinnell LP of Rancho Cucamonga CA for fire alarm replacement and panel installation in the Chemistry Health Science Building at CHC in the amount of \$40,884.65.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Machado, Rapouw

NOES: None

ABSENT: Zombos

ABSTENTIONS: None

Consideration of Approval of Non-Bond Construction Change Orders and Contract Amendments

Trustee Williams, Trustee Singer seconded the motion and the board members voted as follows:

To approve the following contract amendments and ratify the following change orders. These changes are required and necessary, benefit SBCCD, and reflect the most favorable negotiated costs.

	Change #	Original Contract	Previous Changes	Proposed Changes	New Contract	Total CO %
San Bernardino Valley College – 01-1516-04 HLS Lighting Replacement						
J Kim Electric Fullerton CA	CO-01	\$44,996.00	\$0.00	\$3,424.18	\$48,420.18	7.60%
San Bernardino Valley College – 01-1516-02 Roof & Building Envelope						
R&R Roofing Menifee CA	CO-01	\$93,840.00	\$0.00	\$6,008.91	\$99,848.91	6.40%
San Bernardino Valley College – 01-1415-06 HLS Ventilation						
LA Air Conditioning La Verne CA	CO-01	\$961,760.00	\$0.00	\$22,049.48	\$983,809.48	2.29%

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Machado, Rapouw
 NOES: None
 ABSENT: Zombos
 ABSTENTIONS: None

Consideration of Approval to Award Bid and Contract to Kemcorp Construction, Inc. of Ontario CA
 Trustee Williams, Trustee Singer seconded the motion and the board members voted as follows:
 To approve Bid #2017-C01 and contract to Kemcorp Construction, Inc. of Ontario CA for the Student Services A Renovation at Crafton Hills College in the amount of \$5,803,050.00.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Machado, Rapouw
 NOES: None
 ABSENT: Zombos
 ABSTENTIONS: None

Consideration of Approval to Award Bid and Contract to Dan Lyman Construction, Inc. of San Bernardino CA
 Trustee Williams, Trustee Singer seconded the motion and the board members voted as follows:
 To approve Bid #2017-V01 and contract to Dan Lyman Construction, Inc. of San Bernardino CA for the Auditorium Doors and Hardware project at SBVC in the amount of \$379,484.00.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Machado, Rapouw
 NOES: None
 ABSENT: Zombos
 ABSTENTIONS: None

Consideration of Approval to Award Contract to Little Diversified Architectural Consulting of Newport Beach CA
 Trustee Williams, Trustee Singer seconded the motion and the board members voted as follows:
 To approve Bid #2017-V01 and contract to Dan Lyman Construction, Inc. of San Bernardino CA for the Auditorium Doors and Hardware project at SBVC in the amount of \$379,484.00.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Machado, Rapouw
 NOES: None
 ABSENT: Zombos
 ABSTENTIONS: None

Consideration of Approval to Award Informal Bid and Contract to Los Angeles Air Conditioning of La Verne CA
 Trustee Williams, Trustee Singer seconded the motion and the board members voted as follows:
 To approve an informal bid and contract to Los Angeles Air Conditioning of La Verne CA for the Non-Bond 03-1516-01 HVAC Renovation project at SBCCD in the amount of \$136,050.00.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Machado, Rapouw

NOES: None
ABSENT: Zoumbos
ABSTENTIONS: None

ITEMS PULLED FOR DISCUSSION

Consideration of Approval of 2016-2019 SBCCD Enrollment Management Plan

Trustee Williams, Trustee Harrison seconded the motion and the board members voted as follows:
To approve the 2016-2019 SBCCD Enrollment Management Plan (DEMP).

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Machado, Rapouw
NOES: None
ABSENT: Zoumbos
ABSTENTIONS: None

Trustee Williams asked for the campus plans to be brought to the board with the District Master Plan to be able to see the whole picture to ensure the District plans are in line with the college plans.

Consideration of Approval of Professional Services Contracts-Agreements

Trustee Williams, Trustee Singer seconded the motion and the board members voted as follows:
To approve the list of Professional Services contracts/agreements.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Machado, Rapouw
NOES: None
ABSENT: Zoumbos
ABSTENTIONS: None

Trustees had discussion on their concern of the for cost of legal fees and to consider using local legal services.
Trustee Harrison reminded the board this was a year of catch up.

ACTION AGENDA

BOARD OF TRUSTEES & CHANCELLOR

Consideration of Approval to Accept Board Policies for Final Approval

Trustee Harrison, Trustee Viricel seconded the motion and the board members voted as follows:
To approve the list of Board Policies. **Amended to pull AP 3820 Gifts & Donations, AP 4300 Field Trips & Excursions; BP 6200 Budget Preparation, and AP 6740 Citizens' Bond Oversight Committee. Staff to make revisions and bring back for final approval in August.**

BP 1100 The San Bernardino CCD; BP 2010 Board Membership; BP 3225 Awards; BP/AP 3225 Institutional Effectiveness; BP/AP 3501 Campus Security and Access; BP 3540 Sexual and Other Assaults on Campus; BP 4020 Program, Curriculum, and Course Development; BP 4300 Field Trips & Excursions; BP 5205 Student Accident Insurance; BP/AP 6150 Designation of Authorized Signatures; BP/AP 6320 Investments; BP 6800 Occupational Safety

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Machado, Rapouw
NOES: None
ABSENT: Zoumbos
ABSTENTIONS: None

Consideration of Approval to Establish a Standing Board of Trustees Budget Committee

Trustee Harrison, Trustee Viricel seconded the motion and the board members voted as follows:
To approve a standing Board of Trustees Budget Committee.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Machado, Rapouw
NOES: None
ABSENT: Zoumbos

ABSTENTIONS: None

INFORMATION ITEMS

Applause Cards

Budget Report

Cenergistic Cumulative Cost Savings

District Clergy Act Compliance Report

CSEA MOU

CTA MOU

General Fund Cash Flow Analysis

Government Finance Officers Association 2015-16 Distinguished Budget Presentation Award

Measure M Demographics Report

Summary of Measure M Construction Contract Change Orders and Amendments

ADJOURN

President Longville Adjourned the meeting at 5:50pm

Gloria Macias Harrison, Clerk

SBCCD

Board of Trustees

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Diana Z. Rodriguez, President, SBVC
PREPARED BY: Karen Childers, Director of Development & Community Relations, SBVC
DATE: August 11, 2016
SUBJECT: Consideration of Approval to Serve Wine, Spirits, and Beer at a Campus Event - SBVC

RECOMMENDATION

It is recommended that the Board of Trustees approve wine, spirits, and beer to be served at a campus event: 90th Anniversary Gala, October 14, 2016.

OVERVIEW

In the planning of an upcoming event, it has been decided that wine, spirits, and beer will be served on campus at this event.

ANALYSIS

Per Board Policy 3560 and in accordance with California law, the 90th Anniversary Gala is a private event that is open to the public and where alcohol will be sold.

FINANCIAL IMPLICATIONS

None

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Karl Sparks,
Human Resources Consultant

PREPARED BY: Dr. Wei Zhou, President, CHC
Diana Rodriguez, President, SBVC

DATE: August 11, 2016

SUBJECT: Consideration of Approval of Adjunct and Substitute Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of adjunct and substitute academic employees as needed for the 2016-2017 academic year.

OVERVIEW

The following list of adjunct and substitute academic employees is submitted for approval of employment.

ANALYSIS

Part-time academic employees selected from the established pool are offered individual contracts on a semester-by-semester basis. Adjunct employees not assigned will remain in the pool for future consideration during the 2016-2017 academic year. All requirements for employment processing have been completed and Human Resources has cleared the individual(s) for employment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2016-2017 budget.

Adjunct & Substitute Academic Employees
August 11, 2016

Crafton Hills College
Academic Year 2016-2017 – Fall 2016

<u>NAME</u>	<u>DISCIPLINE</u>
Alvarez, Jaime	Political Science
Asaro, Marcus	Mathematics
Baird, Eric	Physics
Beard, Joseph	Geography
Bell, Jacqueline M.	Art
Botros, Amir	Mathematics
Bowman, Ron	Accounting
Bridges, Andrew	Religious Studies
Bullock, Scott	Mathematics
Cheney, Gina	Mathematics
Christensen, Amy	Social Work
Cretu, Camelia	Mathematics
Daraei, Khosrow	Computer Information Systems
Denson, Tommie	Mathematics
Flory-Sanchez, Pamela	English
Ford, Patricia	Health
Gimple, Tina Marie	Computer Information Systems
Grigsby, Michael	Mathematics
Hallex, Alicia	Learning Resources
Hassanzadah, Ali	Mathematics
Heinsma, Dewey	Business Administration
Holderman, Charles	Mathematics
Holdiness, Christina	Mathematics
House, Kevin	Biology
Jazayeri, Mona	Anatomy
Kimbrough, Guy	History
Kimbrough, Pamela	Mathematics
Lamb, Wendy	English
Linfied, Leon	English, Philosophy
Madrid, Frank	Computer Information Systems
Marcus, Asaro	Mathematics
Mason, Elizabeth	Kinesiology
Melvin, Paige	Dance
Menjivar, Jose	Mathematics
Minor, Ryan	History
Mogrovejo, Pablo	History
Montes, Luis	Philosophy
Moreno-Terrill, Steven	Sociology
Moruzzi, Ryan	Mathematics
Nelson, Wendy	Business Administration
Nguyen, Huyen "Henry"	Anatomy
Nguyen, Kiem	Mathematics
Punsalan, Kevin	Mathematics
Rose, Kendra	American Sign Language

Salyer, Kimberly
Schmidt, Lisa
Sefferino, Ramos
Simmers, Jennifer
Voight, Jessica
Ward, Amanda

Communication Studies
Geography, Physical Science
English
Sociology
Emergency Medical Services
Emergency Medical Services

San Bernardino Valley College
Academic Year 2016-2017

NAME

DISCIPLINE

Aguirre, David
Cruz, Judi Diane
Jones, Robert Ian
Lane, Wandalyn L.
Plascencia, Moises M.
Toumayan, Gregory
Salcedo, Rebeca
Salyer, Kimberly
Serna, Marcelino
Stuart, Rebecca
Valz-Brenta, Renato
Williamson, Asia O.

Machine Technology
Human Services
English
Child Development
Anthropology
Biology
English
Communications Studies
Human Services
Political Science
Machine Trades
Human Services

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Karl Sparks,
Human Resources Consultant
PREPARED BY: Karl Sparks,
Human Resources Consultant
DATE: August 11, 2016
SUBJECT: Consideration of Approval of Appointment of District Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the appointment of Daniel Arenas, Susana De La Pena, Jonathan Anderson, Thomas Serrano, Lisa Delaney, Nathaniel Yearyean, Freddie Molina, Jr., Jason Flores, Amber Hernandez, Gustavo Cruz, Robert Gallego, Micah Martin, Judy Joshua, Malik Stalbert, Carol Jones, Lisa Henkle and Michael Levine.

OVERVIEW

The employees on the attached list are recommended for appointment.

ANALYSIS

All requirements for employment processing have been completed and Human Resources has cleared the individual(s) for employment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2016-2017 budget.

District Employees
August 11, 2016

Daniel Arenas, College Police Officer, District, Classified Salary Range 44, Step B, \$4,413.00 monthly, Effective Date, August 29, 2016, Replacing Krysten Newbury. Funding Source Police Department General Fund.

Susana De La Pena, Instructor, English, CHC, effective August 12, 2016, 177 days. Salary placement to be determined upon verification of education and experience. Replacing Constantine Papas. Funding Source CHC Instructional General Fund.

Jonathan Anderson, Instructor, English, CHC, effective August 12, 2016, 177 days. Salary placement to be determined upon verification of education and experience. Replacing Kristine Acquistapace. Funding Source CHC Instructional General Fund.

Thomas Serrano, Instructor, Respiratory Care, CHC, effective August 12, 2016, 221 days. Salary placement to be determined upon verification of education and experience. Replacing Amber Contreras. Funding Source CHC Instructional General Fund.

Lisa Delaney, Account Clerk II, Resource Development, CHC, 19 hours per week, effective August 29, 2016, Range 30 Step A at \$1,412.65 per month. Replacing Cynthia Gundersen. Funding Source CHC Presidents Office General Fund.

Nathanial Yearyean, Technology Support Specialist II, SBVC, effective August 29, 2016 at Classified Salary Range 50, Step A, \$4,874.00 per month. Replacing Craig Ferguson. Funding Source is Technology Services General Fund.

Freddie Molina, Jr., Custodian, SBVC, effective August 12, 2016 at Classified Salary Range 27, Step A, \$2,762.00 per month. Replacing Dennis Collins. Funding Source is Custodial General Fund.

Jason Flores, Custodian, SBVC, effective August 12, 2016 at Classified Salary Range 27, Step A, \$2,762.00 per month. Replacing Marcial Cardenas. Funding Source is Custodial General Fund.

Amber Hernandez, Custodian, SBVC, effective August 12, 2016 at Classified Salary Range 27, Step A, \$2,762.00 per month. Replacing Ericka Morgan. Funding Source is Custodial General Fund.

Gustavo Cruz, Custodian, SBVC, effective August 29, 2016 at Classified Salary Range 27, Step A, \$2,762.00 per month. Replacing Torrey Jackson. Funding Source is Custodial General Fund.

Robert Gallego, Custodian, SBVC, effective August 29, 2016 at Classified Salary Range 27, Step A, \$2,762.00 per month. New position. Funding Source is Custodial General Fund.

Micah Martin, Instructor, Modern Languages/Spanish, SBVC, effective August 12, 2016. 177 days of service. Salary placement to be determined upon verification of education and experience. Replacing Lydia Zapata-Barajas. Funding Source is Instructional General Fund.

Judy Joshua, Instructor, English, SBVC, effective August 12, 2016. 177 days of service. Salary placement to be determined upon verification of education and experience. Replacing Sharon Chapman. Funding Source Instructional General Fund.

Malik Stalbert, Instructor, Computer Information Technology, SBVC, effective August 12, 2016. 177 days of service. Salary placement to be determined upon verification of education and experience. Replacing Mona Jackson. Funding Source Computer Information Technology General Fund.

Carol Jones, Instructor, Chemistry, SBVC, effective August 12, 2016. 177 days of service. Salary placement to be determined upon verification of education and experience. New position. Funding Source Instructional General Funds.

Lisa Henkle, Instructor, Political Science, SBVC, effective August 12, 2016. 177 days of service. Salary placement to be determined upon verification of education and experience. Replacing Edward Millican. Funding Source Instructional General Funds.

Michael Levine, Instructor, Economics, SBVC, effective August 12, 2016. 177 days of service. Salary placement to be determined upon verification of education and experience. Replacing Walter Chatfield. Funding Source Instructional General Funds.

Angel Rodriguez, Director of Marketing, Public Relations & Governmental Affairs, District, effective September 1, 2016. Management Salary schedule Range 19, Step A, at \$110,159.98 annually. New position. Funding Source Chancellors General Funds.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Karl Sparks,
Human Resources Consultant
PREPARED BY: Karl Sparks,
Human Resources Consultant
DATE: August 11, 2016
SUBJECT: Consideration of Approval of Classified Employee Promotions

RECOMMENDATION

It is recommended that the Board of Trustees approve the promotions of Laura Oliver and Claudia Hayton.

OVERVIEW

Laura Oliver, from Administrative Secretary, Instruction, CHC to Administrative Assistant I, Student Services, CHC, effective August 12, 2016, Range 41, Step A, at \$3,903.00 per month. Replacing Laura Record. Funding Source Student Services general fund.

Claudia Hayton, from Clerical Assistant I, Part-Time, Financial Aid, CHC to Clerical Assistant II, Full-Time, Financial Aid, CHC, effective August 12, 2016, Range 25, Step A, at \$2,629.00 per month. Replacing Carrita Morales. Funding Source Financial Aid general fund.

ANALYSIS

The employees went through the recruitment process and are being recommended for promotion.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2016-2017 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Karl Sparks,
Human Resources Consultant

PREPARED BY: Dr. Wei Zhou, President, CHC
Diana Rodriguez, President, SBVC

DATE: August 11, 2016

SUBJECT: Consideration of Approval of District Volunteers

RECOMMENDATION

It is recommended that the Board of Trustees approve District volunteers.

OVERVIEW

The individuals on the following list have volunteered their services and acknowledge that they will not receive payment of any kind for services performed.

ANALYSIS

Assignments performed by volunteers will not take away responsibilities or duties of regular academic or classified employees.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None.

District Volunteers
August 11, 2016

Crafton Hills College

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>DATE</u>
Cruickshanks, Kadi	Health & Wellness Center	08/12/2016-12/31/2016
Novikov, Patrik	Art	08/16/2016-12/23/2016

San Bernardino Valley College

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>DATE</u>
Abarca, Gilbert	Student Services/Valley Bound	08/12/2016-12/23/2016
Abdallah, Mohammad	Student Services/Valley Bound	08/12/2016-12/23/2016
Abonce, Maria Esther	Student Services/Valley Bound	08/12/2016-12/23/2016
Acosta, Guadalupe	Student Services/Valley Bound	08/12/2016-12/23/2016
Aguilar, Jayson	Student Services/Valley Bound	08/12/2016-12/23/2016
Alamilla, Abraham	Student Services/Valley Bound	08/12/2016-12/23/2016
Alonzo, Eric	Student Services/Valley Bound	08/12/2016-12/23/2016
Anda, Jake	Social Sciences/Athletics	08/15/2016-12/31/2016
Andino, Julisa	Student Services/Valley Bound	08/12/2016-12/23/2016
Arias, Adam	Student Services/Valley Bound	08/12/2016-12/23/2016
Armendariz, Brenda	Student Services/Valley Bound	08/12/2016-12/23/2016
Astorga, Brisell	Student Services/Valley Bound	08/12/2016-12/23/2016
Avila, Ismael	Student Services/Valley Bound	08/12/2016-12/23/2016
Avila, Jr., Zakary	Student Services/Valley Bound	08/12/2016-12/23/2016
Avila, Yenicka	Student Services/Valley Bound	08/12/2016-12/23/2016
Bahena, Jasmin	Student Services/Valley Bound	08/12/2016-12/23/2016
Banegas, Andrew	Student Services/Valley Bound	08/12/2016-12/23/2016
Barajas, Claudia	Student Services/Valley Bound	08/12/2016-12/23/2016
Barajas, Jasmine	Student Services/Valley Bound	08/12/2016-12/23/2016
Barajas, Jessica	Student Services/Valley Bound	08/12/2016-12/23/2016
Barbosa-Lepe, Jonathan	Student Services/Valley Bound	08/12/2016-12/23/2016
Barillas, Carlos	Student Services/Valley Bound	08/12/2016-12/23/2016
Barrientos, Kayleen	Student Services/Valley Bound	08/12/2016-12/23/2016
Batarseh, Rand	Student Services/Valley Bound	08/12/2016-12/23/2016
Bautista, Elena	Student Services/Valley Bound	08/12/2016-12/23/2016
Bautista, Michell	Student Services/Valley Bound	08/12/2016-12/23/2016
Bejar, Jorge	Student Services/Valley Bound	08/12/2016-12/23/2016
Bloomer, Kaitlyn	Student Services/Valley Bound	08/12/2016-12/23/2016
Bonal, Christian	Student Services/Valley Bound	08/12/2016-12/23/2016
Borbon, Dominick	Student Services/Valley Bound	08/12/2016-12/23/2016
Brahier, Anthony	Student Services/Valley Bound	08/12/2016-12/23/2016
Campa, Jared	Student Services/Valley Bound	08/12/2016-12/23/2016
Carcamo, Rosicela	Student Services/Valley Bound	08/12/2016-12/23/2016
Carlos, Laura	Student Services/Valley Bound	08/12/2016-12/23/2016
Case, Jacklyn	Student Services/Valley Bound	08/12/2016-12/23/2016
Castanon, Melanie	Student Services/Valley Bound	08/12/2016-12/23/2016
Castellon, Rodrigo	Student Services/Valley Bound	08/12/2016-12/23/2016
Castillo, Josue	Student Services/Valley Bound	08/12/2016-12/23/2016
Castro, Victoria	Student Services/Valley Bound	08/12/2016-12/23/2016
Ceballos-Chavez, Sonia	Student Services/Valley Bound	08/12/2016-12/23/2016
Cervantes, Guadalupe	Student Services/Valley Bound	08/12/2016-12/23/2016

Chamu, Alicia	Student Services/Valley Bound	08/12/2016-12/23/2016
Chavarin, Jennifer	Student Services/Valley Bound	08/12/2016-12/23/2016
Chicas, Aracely	Student Services/Valley Bound	08/12/2016-12/23/2016
Colbert, Dean	Social Sciences/Police Academy	08/12/2016-12/31/2016
Conde, Stephanie	Student Services/Valley Bound	08/12/2016-12/23/2016
Contreras, Karem	Student Services/Valley Bound	08/12/2016-12/23/2016
Contreras, Karen	Student Services/Valley Bound	08/12/2016-12/23/2016
Corbett Bryant, Judeo	Student Services/Valley Bound	08/12/2016-12/23/2016
Corcuera, Luis	Student Services/Valley Bound	08/12/2016-12/23/2016
Coronado, Nancy	Student Services/Valley Bound	08/12/2016-12/23/2016
Corrales, Jose	Student Services/Valley Bound	08/12/2016-12/23/2016
Cortes, Violeta	Student Services/Valley Bound	08/12/2016-12/23/2016
DeLaTorre, Andrea	Social Sciences/Athletics	08/15/2016-12/31/2016
Delgadillo Salas, Valeria	Student Services/Valley Bound	08/12/2016-12/23/2016
Delgado, Miriam	Student Services/Valley Bound	08/12/2016-12/23/2016
Diaz, Celine	Student Services/Valley Bound	08/12/2016-12/23/2016
Dunkins, Aaliyah	Student Services/Valley Bound	08/12/2016-12/23/2016
Edwards, Austin	Student Services/Valley Bound	08/12/2016-12/23/2016
Ervin, Meiona	Student Services/Valley Bound	08/12/2016-12/23/2016
Escobar, Joshua	Social Sciences/Athletics	08/15/2016-12/31/2016
Fernandez, Grace	Student Services/Valley Bound	08/12/2016-12/23/2016
Fierro, Celic	Student Services/Valley Bound	08/12/2016-12/23/2016
Fleury, Andrew	Student Services/Valley Bound	08/12/2016-12/23/2016
Flores Leon, Sebastian	Student Services/Valley Bound	08/12/2016-12/23/2016
Flores, Cala	Student Services/Valley Bound	08/12/2016-12/23/2016
Flores, Joe	Student Services/Valley Bound	08/12/2016-12/23/2016
Flores, Joey	Student Services/Valley Bound	08/12/2016-12/23/2016
Ford, Devyn	Student Services/Valley Bound	08/12/2016-12/23/2016
Fugitt, Jacob	Student Services/Valley Bound	08/12/2016-12/23/2016
Fulgham, La'Tina	Social Sciences/Athletics	08/15/2016-12/31/2016
Gallegos, Jazmin	Student Services/Valley Bound	08/12/2016-12/23/2016
Garcia Reveles, Alejandra	Student Services/Valley Bound	08/12/2016-12/23/2016
Garcia, Emely	Student Services/Valley Bound	08/12/2016-12/23/2016
Garcia, Yuris	Student Services/Valley Bound	08/12/2016-12/23/2016
Godinez, Myrna	Student Services/Valley Bound	08/12/2016-12/23/2016
Gomez, Faith	Student Services/Valley Bound	08/12/2016-12/23/2016
Gonzalez Montelongo, Rey	Student Services/Valley Bound	08/12/2016-12/23/2016
Gonzalez, Kassandra	Student Services/Valley Bound	08/12/2016-12/23/2016
Gonzalez, Mariah	Social Sciences/Athletics	08/15/2016-12/31/2016
Gordon, Destanee	Student Services/Valley Bound	08/12/2016-12/23/2016
Granados, Kelly	Student Services/Valley Bound	08/12/2016-12/23/2016
Greene, Alexander	Student Services/Valley Bound	08/12/2016-12/23/2016
Guerra, Robert	Student Services/Valley Bound	08/12/2016-12/23/2016
Gurrola, Yulibet	Student Services/Valley Bound	08/12/2016-12/23/2016
Gutierrez, Vivian	Student Services/Valley Bound	08/12/2016-12/23/2016
Gutierrez, America	Student Services/Valley Bound	08/12/2016-12/23/2016
Gutierrez, Diana	Student Services/Valley Bound	08/12/2016-12/23/2016
Gutierrez, Jonathan	Student Services/Valley Bound	08/12/2016-12/23/2016
Gutierrez, Mitzi	Student Services/Valley Bound	08/12/2016-12/23/2016
Gutierrez, Zaul	Administrative Services/ Campus Technology	08/12/2016-12/30/2016
Guzman, Cesia	Student Services/Valley Bound	08/12/2016-12/23/2016
Guzman, Daniela	Student Services/Valley Bound	08/12/2016-12/23/2016
Guzman, David	Student Services/Valley Bound	08/12/2016-12/23/2016
Hernandez, Alondra	Student Services/Valley Bound	08/12/2016-12/23/2016

Hernandez, Antonia	Student Services/Valley Bound	08/12/2016-12/23/2016
Hernandez, Laura	Student Services/Valley Bound	08/12/2016-12/23/2016
Hernandez, Melissa	Student Services/Valley Bound	08/12/2016-12/23/2016
Hernandez, Ricardo	Student Services/Valley Bound	08/12/2016-12/23/2016
Hernandez, Treana	Student Services/Valley Bound	08/12/2016-12/23/2016
Herrera, Abigail	Student Services/Valley Bound	08/12/2016-12/23/2016
Holt, Joelle	Student Services/Valley Bound	08/12/2016-12/23/2016
Hurtado, Julian	Student Services/Valley Bound	08/12/2016-12/23/2016
Ibarra, Ashley	Student Services/Valley Bound	08/12/2016-12/23/2016
Ikeda, Mark	Science/Biology	08/12/2016-12/30/2016
Jimenez Garcia, Gabriela	Student Services/Valley Bound	08/12/2016-12/23/2016
Johnson, Diedra	Student Services/Valley Bound	08/12/2016-12/23/2016
Johnson, Jaysen	Student Services/Valley Bound	08/12/2016-12/23/2016
Jones, Mozeya	Student Services/Valley Bound	08/12/2016-12/23/2016
Jones, Ronisha	Student Services/Valley Bound	08/12/2016-12/23/2016
King, Tiara	Student Services/Valley Bound	08/12/2016-12/23/2016
Lares, Santos	Student Services/Valley Bound	08/12/2016-12/23/2016
Le, Phong	Student Services/Valley Bound	08/12/2016-12/23/2016
Lewis, Khaleeb	Student Services/Valley Bound	08/12/2016-12/23/2016
Lobato, Jeremiah	Student Services/Valley Bound	08/12/2016-12/23/2016
Lopez, Bryant	Student Services/Valley Bound	08/12/2016-12/23/2016
Lopez, Carmen	Student Services/Valley Bound	08/12/2016-12/23/2016
Lopez, Israel	Student Services/Valley Bound	08/12/2016-12/23/2016
Lopez, Jovanni	Student Services/Valley Bound	08/12/2016-12/23/2016
Lopez, Kevin	Student Services/Valley Bound	08/12/2016-12/23/2016
Lopez, Manuel	Student Services/Valley Bound	08/12/2016-12/23/2016
Lopez-Campa, Axel	Student Services/Valley Bound	08/12/2016-12/23/2016
Loria, Desmond	Student Services/Valley Bound	08/12/2016-12/23/2016
Lucero, Alyssa	Social Sciences/Athletics	08/15/2016-12/31/2016
Ly, Nha	Student Services/Valley Bound	08/12/2016-12/23/2016
Mabin, Korion	Student Services/Valley Bound	08/12/2016-12/23/2016
Machado, Idisora	Student Services/Valley Bound	08/12/2016-12/23/2016
Malaro, Joseph	Student Services/Valley Bound	08/12/2016-12/23/2016
Marquez Gallegos, Jennifer	Student Services/Valley Bound	08/12/2016-12/23/2016
Marquez, Mario	Student Services/Valley Bound	08/12/2016-12/23/2016
Martin, Jacob	Student Services/Valley Bound	08/12/2016-12/23/2016
Martinez, Angel	Student Services/Valley Bound	08/12/2016-12/23/2016
Martinez, Arturo	Student Services/Valley Bound	08/12/2016-12/23/2016
Martinez, Bethany	Student Services/Valley Bound	08/12/2016-12/23/2016
Martinez, Carlos	Student Services/Valley Bound	08/12/2016-12/23/2016
Martinez, Jazmine	Student Services/Valley Bound	08/12/2016-12/23/2016
Martinez, Jesus A.	Student Services/Valley Bound	08/12/2016-12/23/2016
Mayfield, Taj	Student Services/Valley Bound	08/12/2016-12/23/2016
McCarthy, Josie	Student Services/Valley Bound	08/12/2016-12/23/2016
Medina, Gilberto	Student Services/Valley Bound	08/12/2016-12/23/2016
Mendoza, Deisy	Student Services/Valley Bound	08/12/2016-12/23/2016
Mendoza, Elizabeth	Student Services/Valley Bound	08/12/2016-12/23/2016
Meza, Celeste	Student Services/Valley Bound	08/12/2016-12/23/2016
Meza, Jesus	Student Services/Valley Bound	08/12/2016-12/23/2016
Micciche, Dylan	Student Services/Valley Bound	08/12/2016-12/23/2016
Montelongo, Benjamin	Student Services/Valley Bound	08/12/2016-12/23/2016
Moore, Marissa	Student Services/Valley Bound	08/12/2016-12/23/2016
Morales, Alina	Student Services/Valley Bound	08/12/2016-12/23/2016
Morales, Pedro	Student Services/Valley Bound	08/12/2016-12/23/2016
Moran-Fierros, Carina	Student Services/Valley Bound	08/12/2016-12/23/2016

Moreno, Karen	Student Services/DSP&S	08/12/2016-12/31/2016
Munoz Delgado, Alma Noemi	Student Services/Valley Bound	08/12/2016-12/23/2016
Navarro, Sandra	Student Services/Valley Bound	08/12/2016-12/23/2016
Ochoa, Beatrice	Student Services/Valley Bound	08/12/2016-12/23/2016
Ohayon, Jonathan	Arts & Humanities/Art	08/12/2016-12/31/2016
Olivares, Rebeca	Social Sciences/Athletics	08/15/2016-12/31/2016
Onofre, Giselle	Student Services/Valley Bound	08/12/2016-12/23/2016
Ortiz, Pablo	Student Services/Valley Bound	08/12/2016-12/23/2016
Padilla, Kenya	Student Services/Valley Bound	08/12/2016-12/23/2016
Padilla, Miriam	Student Services/Valley Bound	08/12/2016-12/23/2016
Padron, Leslie	Student Services/Valley Bound	08/12/2016-12/23/2016
Pangaribuan, Hans Basanado	Student Services/Valley Bound	08/12/2016-12/23/2016
Patora, Faydra	Student Services/Valley Bound	08/12/2016-12/23/2016
Paxtor, Selina	Student Services/Valley Bound	08/12/2016-12/23/2016
Perez, Adrian	Student Services/Valley Bound	08/12/2016-12/23/2016
Perez, Ana Maria	Student Services/Valley Bound	08/12/2016-12/23/2016
Perez, Crystal	Student Services/Valley Bound	08/12/2016-12/23/2016
Perez, Fabrizio	Student Services/Valley Bound	08/12/2016-12/23/2016
Perez, Sonia I.	Student Services/Valley Bound	08/12/2016-12/23/2016
Perkins-Pettigrew, Ashley	Student Services/Valley Bound	08/12/2016-12/23/2016
Placencia, Gabriel	Social Sciences/Athletics	08/15/2016-12/31/2016
Ponce, Kevin	Student Services/Valley Bound	08/12/2016-12/23/2016
Pryor, Trinity	Student Services/Valley Bound	08/12/2016-12/23/2016
Quevedo, Moises	Student Services/Valley Bound	08/12/2016-12/23/2016
Ramirez, Anay	Student Services/Valley Bound	08/12/2016-12/23/2016
Ramirez, Kandace	Social Sciences/Athletics	08/15/2016-12/31/2016
Ramirez, Veronica	Student Services/Valley Bound	08/12/2016-12/23/2016
Ramirez, Virginia	Student Services/Valley Bound	08/12/2016-12/23/2016
Ramos, Luis A.	Student Services/Valley Bound	08/12/2016-12/23/2016
Ramos, Renato	Student Services/Valley Bound	08/12/2016-12/23/2016
Ramos-Torres, Adan	Social Sciences/Athletics	08/15/2016-12/31/2016
Rangel-Godinez, Cinthia	Student Services/Valley Bound	08/12/2016-12/23/2016
Reyes, Beverly	Student Services/Valley Bound	08/12/2016-12/23/2016
Reyes, Nancy	Student Services/Valley Bound	08/12/2016-12/23/2016
Rincon, Teresa	Student Services/Valley Bound	08/12/2016-12/23/2016
Rios, Margarita	Student Services/Valley Bound	08/12/2016-12/23/2016
Rios, Mayra	Student Services/Valley Bound	08/12/2016-12/23/2016
Rios, Victor	Student Services/Valley Bound	08/12/2016-12/23/2016
Rivas Franco, Nikool	Student Services/Valley Bound	08/12/2016-12/23/2016
Rivera-Castaneda, Claudia	Student Services/Valley Bound	08/12/2016-12/23/2016
Robles, Stacey	Student Services/Valley Bound	08/12/2016-12/23/2016
Rochin, Jocelyn	Student Services/Valley Bound	08/12/2016-12/23/2016
Rodriguez Guerrero, Luis	Student Services/Valley Bound	08/12/2016-12/23/2016
Rodriguez Ruiz, Issac E.	Student Services/Valley Bound	08/12/2016-12/23/2016
Rodriguez, Angelica	Student Services/Valley Bound	08/12/2016-12/23/2016
Rodriguez, Luis A.	Student Services/Valley Bound	08/12/2016-12/23/2016
Rojas, Maria	Student Services/Valley Bound	08/12/2016-12/23/2016
Rolon, Agustin	Student Services/Valley Bound	08/12/2016-12/23/2016
Romero, Leticia	Student Services/Valley Bound	08/12/2016-12/23/2016
Rosales, Vanessa	Student Services/Valley Bound	08/12/2016-12/23/2016
Rubio, Evelin Asuna	Student Services/Valley Bound	08/12/2016-12/23/2016
Ruvalcaba, Luis	Student Services/Valley Bound	08/12/2016-12/23/2016
Salazar, Alejandro	Student Services/Valley Bound	08/12/2016-12/23/2016
Salazar, Mariana	Student Services/Valley Bound	08/12/2016-12/23/2016
Salazar, Rocio	Student Services/Valley Bound	08/12/2016-12/23/2016

Saldona, Eric	Social Sciences/Athletics	08/15/2016-12/31/2016
Sanchez, Gabriela	Student Services/Valley Bound	08/12/2016-12/23/2016
Sanchez, Manuel	Student Services/Valley Bound	08/12/2016-12/23/2016
Sanchez, Ricardo	Social Sciences/Athletics	08/15/2016-12/31/2016
Santacruz, Ismael	Student Services/Valley Bound	08/12/2016-12/23/2016
Sique, Yolanda	Student Services/Valley Bound	08/12/2016-12/23/2016
Solis, Almadelia	Student Services/Valley Bound	08/12/2016-12/23/2016
Solorzano, Brandon	Student Services/Valley Bound	08/12/2016-12/23/2016
Sosa, Adriana	Student Services/Valley Bound	08/12/2016-12/23/2016
Soto, Manuel	Student Services/Valley Bound	08/12/2016-12/23/2016
Taylor, David	Arts & Humanities/Art	08/16/2016-12/31/2016
Teque, Adriana	Student Services/Valley Bound	08/12/2016-12/23/2016
Tirado, Vicente	Student Services/Valley Bound	08/12/2016-12/23/2016
Tolstov, Alexander	Math/Student Success Center	08/12/2016-12/31/2016
Toscano, Alberto	Student Services/Valley Bound	08/12/2016-12/23/2016
Tovar, Francis	Student Services/Valley Bound	08/12/2016-12/23/2016
Turcotte, Emily	Student Services/Valley Bound	08/12/2016-12/23/2016
Uribe, Gilberto	Student Services/Valley Bound	08/12/2016-12/23/2016
Valencia, Monica	Student Services/Valley Bound	08/12/2016-12/23/2016
Valtierra, Magdalena	Student Services/Valley Bound	08/12/2016-12/23/2016
Vann, Brandon	Student Services/Valley Bound	08/12/2016-12/23/2016
Vargas, Miguel	Student Services/Valley Bound	08/12/2016-12/23/2016
Vasquez, Anthony	Student Services/Valley Bound	08/12/2016-12/23/2016
Vega, Cesar	Student Services/Valley Bound	08/12/2016-12/23/2016
Vega, Xitlaly	Student Services/Valley Bound	08/12/2016-12/23/2016
Viera-Aragon, Melissa	Student Services/Valley Bound	08/12/2016-12/23/2016
Villanueva, Angela	Student Services/Valley Bound	08/12/2016-12/23/2016
Villanueva, Angie	Student Services/Valley Bound	08/12/2016-12/23/2016
Villanueva, Christopher	Student Services/Valley Bound	08/12/2016-12/23/2016
Villareal, Cristian	Student Services/Valley Bound	08/12/2016-12/23/2016
Walker, Shanya	Student Services/Valley Bound	08/12/2016-12/23/2016
White, Naytrianna	Student Services/Valley Bound	08/12/2016-12/23/2016
Wilken, Christina	Student Services/Valley Bound	08/12/2016-12/23/2016
Williams, Makel	Student Services/Valley Bound	08/12/2016-12/23/2016
Yanez, Benjamin	Student Services/Valley Bound	08/12/2016-12/23/2016
Yopez, Alejandra	Student Services/Valley Bound	08/12/2016-12/23/2016
Zeekeon, Vallerie	Student Services/Valley Bound	08/12/2016-12/23/2016
Zenteno, Francisco	Student Services/Valley Bound	08/12/2016-12/23/2016
Zermeno, Elena	Student Services/Valley Bound	08/12/2016-12/23/2016

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Karl Sparks,
Human Resources Consultant

PREPARED BY: Dr. Wei Zhou, President, CHC
Diana Rodriguez, President, SBVC

DATE: August 11, 2016

SUBJECT: Consideration of Approval of Faculty Department Chair Stipends

RECOMMENDATION

It is recommended that the Board of Trustees approve the Faculty Department Chair Stipends for Joshua Milligan, Jodi Hanley and Sherri Wilson.

OVERVIEW

Joshua Milligan, Inspection Technology, Machine Trades, Welding with a stipend of \$6,000.

Jodi Hanley was approved as the Faculty Department Chair of Mathematics for 2016–2017 academic year with a stipend of \$14,000. The Department of Mathematics agrees to amend their decision and proceed with Sherri Wilson and Jodi Hanley as Department Co-Chairs with a stipend of \$7,000 each.

ANALYSIS

Faculty Department Chairs are selected by faculty in accordance with an established campus process. Stipends for Faculty Department Chairs are based on the agreement between SBCCD and the SBCCD Chapter CTA/NEA.

BOARD IMPERATIVE

II. Learning Centered Institution for Student Access, Retention and Success.

FINANCIAL IMPLICATIONS

Included in the 2016–2017 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Karl Sparks,
Human Resources Consultant

PREPARED BY: Karl Sparks,
Human Resources Consultant

DATE: August 11, 2016

SUBJECT: Consideration of Approval of Management Tuition Reimbursement

RECOMMENDATION

It is recommended that the Board of Trustees approve the management tuition reimbursement for Marty Milligan.

OVERVIEW

Marty Milligan, Director, DSP&S, SBVC, is requesting tuition reimbursement for coursework to be completed for a Ph.D. in Psychology through Walden University.

ANALYSIS

This request is in compliance with Board Policy 7250 which states that management personnel shall be eligible for tuition cost and reimbursement from an accredited institution and no tuition cost paid by the District is to exceed 80% of a per unit basis cost of similar course work at the University of California.

BOARD IMPERATIVE

III. Resource management for efficiency, effectiveness, and excellence.

FINANCIAL IMPLICATIONS

Included in the 2016-2017 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Karl Sparks,
Human Resources Consultant

PREPARED BY: Karl Sparks, Human Resources Consultant
Dr. Wei Zhou, President, CHC
Diana Rodriguez, President, SBVC

DATE: August 11, 2016

SUBJECT: Consideration of Approval of Non-Instructional Pay for Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve non-instructional pay for academic employees.

OVERVIEW

The following list of employees is submitted for approval.

ANALYSIS

Non-instructional pay is requested on a periodic basis to assist departments with various events on campus or in the community.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2016-2017 budget.

**Non-Instructional Pay
August 11, 2016**

Crafton Hills College

Allen, Denise, to serve on Interview Committee, 07/01/2016* through 07/31/2016, not to exceed 4 hours at \$49.00 per hour. Funding source is Human Resources General Fund.

Allen, Denise, Non-instructional pay to serve on Equivalency Committee, 07/05/2016*, not to exceed 1 hour at \$49.00 per hour. Funding source is Instruction Office General Fund.

Brown, Robert, to serve on Interview Committee, 07/05/2016*, not to exceed 1 hour at \$49.00 per hour. Funding source is Instruction Office General Fund.

McLaren, Meridyth, to serve on Equivalency Committee, 07/05/2016*, not to exceed 1 hour at \$49.00 per hour. Funding source is Instruction Office General Fund.

San Bernardino Valley College

Beuche, William, will provide mentoring/support for tutors in the Supplemental Instruction Across the Disciplines Project, 8/16/16 to 12/16/16, not to exceed 36 hours, at \$49.00 per hour. Funding source is Student Equity Categorical Funds.

Blacksher, Anthony, will provide mentoring/support for tutors in the Supplemental Instruction Across the Disciplines Project, 8/16/16 to 12/16/16, not to exceed 26 hours, at \$49.00 per hour. Funding source is Student Equity Categorical Funds.

Buffong, Keynasia, Youth Empowerment Strategies for Success/Independent Living Program (YESS/ILP), Training and Workshops, 8/12/16 to 6/30/17, not to exceed 84 hours per semester, at \$49.00 per hour. Funding source is the Youth Empowerment Strategies for Success/Independent Living Program (YESS/ILP) Categorical Fund.

Buffong, Keynasia, Counseling Department, Counseling Overload, 8/12/16 to 6/30/17, not to exceed 63 hours per semester, at \$49.00 per hour. Funding source is the Student Success and Support Program Categorical Fund.

Chaney, Nikia, will provide mentoring/support for tutors in the Supplemental Instruction Across the Disciplines Project, 8/16/16 to 12/16/16, not to exceed 36 hours, at \$49.00 per hour. Funding source is Student Equity Categorical Funds.

Copeland, Mary, will provide mentoring/support for tutors in the Supplemental Instruction Across the Disciplines Project, 8/16/16 to 12/16/16, not to exceed 36 hours, at \$49.00 per hour. Funding source is Student Equity Categorical Funds.

Corrales, Athena, will present nursing workshops for students, develop remediation strategies for nursing students, and provide general counseling for pre and current nursing students, 9/1/16 to 12/24/16, not to exceed 350 hours, at \$49.00 per hour. Funding source is Nursing Enrollment and Growth Grant.

Estrada, Laura, Student Health Services, College Adjunct Nurse, 8/16/16 to 12/30/16, not to exceed 160 hours per semester, at \$49.00 per hour. Funding source is the Student Health Fees Restricted Fund.

Ferri-Milligan, Paula, to provide coordination of learning communities, and coordinating student supplemental leaders, recruitment of faculty and collection of associated recordkeeping and planning documents, 8/16/16 to 12/16/16, to be paid a flat rate stipend of \$5,831.00. Funding source is Basic Skills Restricted Funds.

Fozouni, Daihim, will participate in a workshop focused on improving instructor understanding of the English 015 final exam and improving instructional methods during the semester to boost student success on the exam, *7/27/16, not to exceed 3 hours, at \$49.00 per hour. Funding source is Student Equity Categorical Fund.

Gifford, Mercedes, Library & Learning Support Services, Adjunct Reference Librarian, 8/16/16 to 6/30/17, not to exceed 400 hours per semester, at \$49.00 per hour. Funding source is the Instruction General Fund.

Kellogg, Elena, will provide mentoring/support for tutors in the Supplemental Instruction Across the Disciplines Project, 8/16/16 to 12/16/16, not to exceed 36 hours, at \$49.00 per hour. Funding source is Student Equity Categorical Funds.

Kelly, Matthew, Library & Learning Support Services, Adjunct Reference Librarian, 8-16/16 to 6/30/17, not to exceed 400 hours per semester, at \$49.00 per hour. Funding source is the Instruction General Fund.

Larivee, Elizabeth, Disabled Student Programs & Services, Counseling, *7/1/16 to 6/30/17, not to exceed 422 hours per semester, at \$49.00 per hour. This item was originally board approved at the June 14, 2016 board meeting. It is being amended to reflect an increase in hours from 275 per semester to 422 hours per semester. Funding source is the Disabled Student Programs & Services Categorical Fund.

Lee, Dirkson, will provide mentoring/support for tutors in the Supplemental Instruction Across the Disciplines Project, 8/16/16 to 12/16/16, not to exceed 126 hours, at \$49.00 per hour. Funding source is Student Equity Categorical Funds.

Loh-Meyers, Susan, will provide mentoring/support for tutors in the Supplemental Instruction Across the Disciplines Project, 8/16/16 to 12/16/16, not to exceed 36 hours, at \$49.00 per hour. Funding source is Student Equity Categorical Funds.

Maestre, Joanne, will provide instructional support to tutors and students utilizing the Reading Lab and Writing Center, 8/16/16 to 12/30/16, not to exceed 160 hours, at \$49.00 per hour. Funding source is Basic Skills Restricted Funds.

Marrs, Tracy, will provide mentoring/support for tutors in the Supplemental Instruction Across the Disciplines Project, 8/16/16 to 12/16/16, not to exceed 180 hours, at \$49.00 per hour. Funding source is Student Equity Categorical Funds.

Notarangelo, Maria, will provide mentoring/support for tutors in the Supplemental Instruction Across the Disciplines Project, 8/16/16 to 12/16/16, not to exceed 144 hours, at \$49.00 per hour. Funding source is Student Equity Categorical Funds.

Ramirez, Alberta, will provide mentoring/support for tutors in the Supplemental Instruction Across the Disciplines Project, 8/16/16 to 12/16/16, not to exceed 36 hours, at \$49.00 per hour. Funding source is Student Equity Categorical Funds.

Voisard, Steven, Library & Learning Support Services, Adjunct Reference Librarian, 8/16/16 to 6/30/17, not to exceed 400 hours per semester, at \$49.00 per hour. Funding source is the Library General Fund.

District

Bartlett, Ryan, 31 hours, 7/6/2016 to 7/18/2016, \$49.00 per hour, for screening committee work.

Burn-Peters, Davena, 18 hours at \$49.00 per hour between 6/11/16 to 7/20/16 for screening committee work. Funding Source is Human Resources General Funds.

Che, Yon, 21 hours at \$49.00 per hour between 6/11/16 to 7/20/16 for screening committee work. Funding Source is Human Resources General Funds.

Demsky, Jeffrey, not to exceed 80 hours at \$49.00 per hour between 6/23/16 to 7/20/16 for screening committee work. Funding Source is Human Resources General Funds.

Diponio, Gwendolyn, 31 hours, 7/6/2016 to 7/18/2016, \$49.00 per hour, for hiring screening committee work. Funding Source is Human Resources General Funds.

Dulgeroff, James, not to exceed 80 hours at \$49.00 per hour between 6/23/16 to 7/20/16 for screening committee work. Funding Source is Human Resources General Funds.

Fozouni, Daihim, 40 hours at \$49.00 per hour between 6/13/16 to 7/20/16 for screening committee work. Funding Source is Human Resources General Funds.

Gilbert, Jeremiah: 10.0 hours at \$49.00 per hour on 6/1/2016 to 6/30/2016, for screening committee work. Funding source is Human Resources General Fund.

Hunter, Diane, 27.5 hours at \$49.00 per hour between 6/13/16 to 7/20/16 for screening committee work. Funding Source is Human Resources General Funds.

Jakpor, Riase, not to exceed 80 hours at \$49.00 per hour between 6/27/16 to 7/20/16 for screening committee work. Funding Source is Human Resources General Funds.

Jennings, Amy, not to exceed 80 hours at \$49.00 per hour between 6/23/16 to 7/20/16 for screening committee work. Funding Source is Human Resources General Funds.

King, Melissa, not to exceed 80 hours at \$49.00 per hour between 6/27/16 to 7/20/16 for screening committee work. Funding Source is Human Resources General Funds.

Langenfeld, Elizabeth, 31.5 hours, 7/6/2016 to 7/18/2016, \$49.00 per hour, for hiring screening committee.

Lemieux, Jessy, 19 hours at \$49.00 per hour between 6/28/16 to 7/20/16 for screening committee work. Funding Source is Human Resources General Funds.

Lillard, Sheri, 19 hours at \$49.00 per hour between 6/28/16 to 7/20/16 for screening committee work. Funding Source is Human Resources General Funds.

Metu, Reginald, 13 hours at \$49.00 per hour between 6/14/16 to 7/20/16 for screening committee work. Funding Source is Human Resources General Funds.

Notarangelo, Joseph, 32 hours at \$49.00 per hour between 6/13/16 to 7/20/16 for screening committee work. Funding Source is Human Resources General Funds.

Powell, Roger, 13 hours at \$49.00 per hour between 6/14/16 to 7/20/16 for screening committee work. Funding Source is Human Resources General Funds.

Sogomonian, Nori, 18 hours at \$49.00 per hour between 6/11/16 to 7/20/16 for screening committee work. Funding Source is Human Resources General Funds.

Zadock, Reid, 13 hours at \$49.00 per hour between 6/13/16 to 7/20/16 for screening committee work. Funding Source is Human Resources General Funds.

*Necessary paperwork not completed timely

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Karl Sparks,
Human Resources Consultant
PREPARED BY: Karl Sparks,
Human Resources Consultant
DATE: August 11, 2016
SUBJECT: Consideration of Approval of Parking Benefits for CSEA Bargaining Unit Members

RECOMMENDATION

It is recommended that the Board of Trustees approve the Parking Benefits for CSEA bargaining unit members.

OVERVIEW

The District shall incur the costs for parking fees for CSEA bargaining unit members beginning July 1, 2016.

ANALYSIS

On July 19, 2016, the parties met and reached agreement. MOU is pending CSEA ratification.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in 2016-2017 budget.

CSEA PROPOSAL

By And Between

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
And
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its SAN BERNARDINO CCD
CHAPTER 291
July 19, 2016

ARTICLE 8: EMPLOYEE EXPENSES AND MATERIALS

Article 8.3: The District will waive parking fees at all of their sites/facilities for *CSEA* bargaining *unit* members.


This agreement is subject to all ratifications required by the Association and District.

DISTRICT:



Bruce Baron, Chancellor
San Bernardino Community College District


ASSOCIATION:



Grayling Eation
CSEA President



Natalie Dorado
CSEA, Labor Relations Representative



Cassandra Thomas, Negotiations Team
Member



Kevin Pakki, Negotiations Team Member



Stacy Garcia, Negotiations Team Member



Fermin Ramirez, Negotiations Team
Member

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Karl Sparks,
Human Resources Consultant

PREPARED BY: Karl Sparks,
Human Resources Consultant

DATE: August 11, 2016

SUBJECT: Consideration of Approval of Reclassification

RECOMMENDATION

It is recommended that the Board of Trustees approve the Reclassification of Ms. Virginia Diggle, Project Analyst to the Contracts & Liability Specialist position.

OVERVIEW

The employee submitted a Request for Consideration of Position Classification. The Classified Service Employee Association (CSEA) and Human Resources reviewed the request and recommend approval to reclassify Virginia Diggle, Project Analyst, to the Contracts and Liability Specialist position within the Business Services at the District Offices.

ANALYSIS

Ms. Diggle submitted her request for Consideration of Position Reclassification on December 4, 2014, based her request on the accretion of duties and responsibilities as a Project Analyst. Since there was no existing position in the classified unit that would match the existing duties and responsibilities performed, CSEA and the District determined that a position had to be created thereby placing the request in abeyance. The position was recently approved at the July 14, 2016 Board Meeting.

Ms. Diggle will now be appropriately reclassified from Project Analyst, Range 44, Step E, \$5,108.00 monthly, to the Contracts and Liability Specialist position at Range 53, Step A, \$5,248.00 monthly, effective December 4, 2014. Pending CSEA MOU ratification.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

The reclassification financial implications will add an additional cost to the district office general fund budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Karl Sparks,
Human Resources Consultant

PREPARED BY: Karl Sparks,
Human Resources Consultant

DATE: August 11, 2016

SUBJECT: Consideration of Approval of Salary Advancement for Academic Employee

RECOMMENDATION

It is recommended that the Board of Trustees approve the salary advancement for Jamie Herrera.

OVERVIEW

Jamie Herrera, Counselor, SBVC, has met the requirements and should be moved from Column D, Step 5, to Column E, Step 5, at \$70,916.00 annually for 220 days of service, effective July 1, 2016.

ANALYSIS

The academic employee(s) have completed the number of academic units necessary for classification advancement per agreement between the SBCCD and SBCCDCTA/NEA.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2016-2017 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Karl Sparks,
Human Resources Consultant
PREPARED BY: Diana Rodriguez, President, SBVC
DATE: August 11, 2016
SUBJECT: Consideration of Approval of Stipends for Head & Assistant Coaches

RECOMMENDATION

It is recommended that the Board of Trustees approve stipends for head and assistant coaches, SBVC.

OVERVIEW

The individuals on the attached list will serve as coaches and assistant coaches for the Fall 2016 Season.

ANALYSIS

Coaches are routinely hired for sports teams.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Included in the 2016-2017 budget.

Stipends for Head & Assistant Coaches
August 11, 2016

The following individuals will serve as head coaches for the Fall 2016 Season:

Abrams, Eric	Women's Cross-Country	\$6,764.00
Brewer, Quincy	Men's Basketball	\$6,764.00
Brown, Joshua	Men's Soccer	\$6,764.00
Hauge, Kristin	Women's Soccer	\$6,764.00
Holder, Patricia	Volleyball	\$6,764.00
Ratigan, James	Men's Cross-Country	\$6,764.00
Torres, Christina	Women's Basketball	\$6,764.00
Vandiver, Jason	Football	\$6,764.00

The following individuals will serve as assistant coaches for the Fall 2016 Season:

Avila, Ruben	Football	\$3,642.00
Cook, Omar	Football	\$4,162.00
Finley, Andrea	Volleyball	\$4,162.00
Landers, Cordell	Football	\$4,683.00
Lawler, Kenneth	Football	\$4,683.00
Lefay, Jenna	Woman's Soccer	\$4,683.00
Molina, Nelson	Football	\$3,642.00
Pfeiffer, Lance	Football	\$4,683.00
Rawlson, Charles	Men's Basketball	\$4,683.00
Sartori, Matthew	Men's Cross-Country	\$2,081.00
Solares, Juan M.	Men's Soccer	\$3,642.00
Urbano, Jani	Women's Soccer	\$4,683.00
White, Jessica	Women's Soccer	\$2,081.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Karl Sparks,
Human Resources Consultant
PREPARED BY: Karl Sparks,
Human Resources Consultant
DATE: August 11, 2016
SUBJECT: Consideration of Approval of Temporary Academic Employee

RECOMMENDATION

It is recommended that the Board of Trustees approve the temporary academic appointment of Jason Vandiver.

OVERVIEW

Jason Vandiver, Temporary Instructor, Kinesiology-Head Football Coach, SBVC, effective August 12, 2016 thru December 21, 2016. Salary placement to be determined upon verification of education and experience. Replacing John Shipp. Funding Source SBVC General Funds.

ANALYSIS

It is essential that each position be filled on a temporary basis while the recruitment process for a permanent replacement is being conducted.

BOARD IMPERATIVE

I. Institutional Effectiveness.

FINANCIAL IMPLICATIONS

Included in the 2016-2017 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Karl Sparks,
Human Resources Consultant

PREPARED BY: Karl Sparks,
Human Resources Consultant

DATE: August 11, 2016

SUBJECT: Consideration of Approval to Grant Sabbatical Leaves for the 2017-2018
Academic Year

RECOMMENDATION

It is recommended that the Board Trustees grant two full year sabbatical leaves for the 2017-2018 academic year.

OVERVIEW

If the Board determines to grant any sabbatical leaves for the following year, employees are notified of the number of sabbatical leaves granted by the Board.

ANALYSIS

The process for awarding sabbatical leaves is based on the bargaining agreement, Article 18, Section H.1.(a) between the District and CTA. The Sabbatical Leave Committee at each college will evaluate each proposal and forward the applications and recommendations to the District Sabbatical Leave Committee. The District Sabbatical Leave Committee shall forward its recommendations to the Chancellor for review and any recommendation to the Board.

Per the bargaining agreement between the District and the CTA, the recipient of a sabbatical leave must complete a comprehensive written report with specific evaluation of the leave in terms of each of the purposes stated in the original application. The report must identify as clearly as possible the benefits to students of the district that have accrued from the sabbatical leave.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Karl Sparks,
Human Resources Consultant

PREPARED BY: Karl Sparks,
Human Resources Consultant

DATE: August 11, 2016

SUBJECT: Consideration of Approval of Professional Expert, Short-Term, and Substitute Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of Professional Expert, Short-Term, and Substitute Employees.

OVERVIEW

The following list of Professional Expert, Short-Term, and Substitute Employees is submitted for approval.

ANALYSIS

Approval of Professional Expert, Short-Term, and Substitute Employees is essential to the operation and needs of the District.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2016-17 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT						
Professional Expert Hourly Employees						
August 11, 2016						
Name	Department	Site	Duties	Start Date	End Date	Hourly Rate
Patchen, Dustin	Public Safety & Emergency Services	CHC	Lab Inst/Primary Inst/EMS Specialist	8/12/16	12/31/16	\$20.00/\$25.00/\$30.00
Contreras, Amber	Respiratory Care Department	CHC	Respiratory Care Clinical	8/12/16	12/31/16	\$40.00
Nguyen, Nicholas	Respiratory Care Department	CHC	Respiratory Care Clinical	8/12/16	12/31/16	\$40.00
Cannon, Jason	Tutoring Center	CHC	Tutor I	8/12/16	12/23/16	\$10.00
Nelson, Cherie	Tutoring Center	CHC	Tutor I	8/12/16	12/23/16	\$10.00
Ramirez, Thomas	Tutoring Center	CHC	Tutor I	8/12/16	12/23/16	\$10.00
Jones, Stacy	Professional Development Center	EDTC	Workforce Development/PDC Trainer/Program Assistant	8/12/16	12/31/16	\$20.00/\$21.00/\$30.00
Peterson, Neil	Applied Technology, Transportation, Culinary Art Division/Automotive	SBVC	Assistant Instructor	8/16/16	12/16/16	\$20.00
Russell, Jeffrey	Applied Technology, Transportation, Culinary Art Division/Automotive Collision	SBVC	Assistant Instructor	8/16/16	12/16/16	\$20.00
Jones, Edward	Applied Technology, Transportation, Culinary Art Division/Automotive Technology	SBVC	Assistant Instructor	8/16/16	12/16/16	\$20.00
Lea, Brandon	Applied Technology, Transportation, Culinary Arts Division/Culinary Arts	SBVC	Assistant Instructor	8/16/16	12/16/16	\$20.00
Groves, Jayce	Applied Technology, Transportation, Culinary Arts Division/Welding	SBVC	Assistant Instructor	8/16/16	12/16/16	\$20.00

Hughes, Kevin	Applied Technology, Transportation, Culinary Arts Division/Welding	SBVC	Assistant Instructor	8/16/16	12/16/16	\$20.00
Fierro, Dorothy	Nursing	SBVC	Program Assistant	8/15/16	10/28/16	\$25.00
Robinson, Eric	Police Academies/Criminal Justice	SBVC	Facilitator/Evaluator /Safety Facilitator	8/11/16	12/31/16	\$35/\$25/\$105 per session
Loera, Andrew	Student Health Services	SBVC	Counseling Trainee	8/12/16	12/31/16	\$15.00
Aldridge, Cassandra	Student Success Center	SBVC	Tutor I	8/12/16	12/31/16	\$10.00
Castro, Claudia	Student Success Center	SBVC	Tutor I	8/12/16	12/31/16	\$10.00
Degadillo, Liliana	Student Success Center	SBVC	Tutor I	8/12/16	12/31/16	\$10.00
Dinh, Uyen	Student Success Center	SBVC	Tutor I	8/12/16	12/31/16	\$10.00
Dinh, Viet	Student Success Center	SBVC	Tutor I	8/12/16	12/31/16	\$10.00
Garcia, Jennifer	Student Success Center	SBVC	Tutor I	8/12/16	12/31/16	\$10.00
Huante, Mizael	Student Success Center	SBVC	Tutor I	8/12/16	12/31/16	\$10.00
Lomeli, Anthony	Student Success Center	SBVC	Tutor I	8/12/16	12/31/16	\$10.00
Martinez-Moad, Miranda	Student Success Center	SBVC	Tutor I	8/12/16	12/31/16	\$10.00
Olmos, Crystal	Student Success Center	SBVC	Tutor I	8/12/16	12/31/16	\$10.00
Padilla, Miguel	Student Success Center	SBVC	Tutor I	8/12/16	12/31/16	\$10.00
Rivera, Karen	Student Success Center	SBVC	Tutor I	8/12/16	12/31/16	\$10.00
Truong, Dan	Student Success Center	SBVC	Tutor I	8/12/16	12/31/16	\$10.00
Valetina, Kasandra	Student Success Center	SBVC	Tutor I	8/12/16	12/31/16	\$10.00
Velazquez, Luis	Student Success Center	SBVC	Tutor I	8/12/16	12/31/16	\$10.00
Flores, Steve	Student Success Center	SBVC	Tutor II	8/12/16	12/31/16	\$12.00
Acosta, Alexis	Student Success Center	SBVC	Tutor II	8/12/16	12/31/16	\$12.00
Adu-Beng, Emmeline	Student Success Center	SBVC	Tutor II	8/12/16	12/31/16	\$12.00

Aguayo, Jesse	Student Success Center	SBVC	Tutor II	8/12/16	12/31/16	\$12.00
Almeida-Kelley, Ame	Student Success Center	SBVC	Tutor II	8/12/16	12/31/16	\$12.00
Anazodo, Esther	Student Success Center	SBVC	Tutor II	8/12/16	12/31/16	\$12.00
Aranda, Ruben	Student Success Center	SBVC	Tutor II	8/12/16	12/31/16	\$12.00
Bryson, Shaunna	Student Success Center	SBVC	Tutor II	8/12/16	12/31/16	\$12.00
Can, Francine	Student Success Center	SBVC	Tutor II	8/12/16	12/31/16	\$12.00
Cardenas, Georgianna	Student Success Center	SBVC	Tutor II	8/12/16	12/31/16	\$12.00
Chavez, Noe	Student Success Center	SBVC	Tutor II	8/12/16	12/31/16	\$12.00
Cohenour, Nicholas	Student Success Center	SBVC	Tutor II	8/12/16	12/31/16	\$12.00
Flores, Edwin	Student Success Center	SBVC	Tutor II	8/12/16	12/31/16	\$12.00
Garcia, Lisbeth	Student Success Center	SBVC	Tutor II	8/12/16	12/31/16	\$12.00
Gastelum, Yancey	Student Success Center	SBVC	Tutor II	8/12/16	12/31/16	\$12.00
Gibson, Krystal	Student Success Center	SBVC	Tutor II	8/12/16	12/31/16	\$12.00
Herrera, Christopher	Student Success Center	SBVC	Tutor II	8/12/16	12/31/16	\$12.00
Johnson, Jamelia	Student Success Center	SBVC	Tutor II	8/12/16	12/31/16	\$12.00
Kasouha, Samar	Student Success Center	SBVC	Tutor II	8/12/16	12/31/16	\$12.00
Lee, Stephanie	Student Success Center	SBVC	Tutor II	8/12/16	12/31/16	\$12.00
Leske, Bradley	Student Success Center	SBVC	Tutor II	8/12/16	12/31/16	\$12.00
Lizarraga-Noriega, Wendy	Student Success Center	SBVC	Tutor II	8/12/16	12/31/16	\$12.00
Lopez, David	Student Success Center	SBVC	Tutor II	8/12/16	12/31/16	\$12.00
Lopez, Yadira	Student Success Center	SBVC	Tutor II	8/12/16	12/31/16	\$12.00
McDearmon, Pamela	Student Success Center	SBVC	Tutor II	8/12/16	12/31/16	\$12.00
Mendoza, Matthew	Student Success Center	SBVC	Tutor II	8/12/16	12/31/16	\$12.00
Mercado, Oscar	Student Success Center	SBVC	Tutor II	8/12/16	12/31/16	\$12.00

Nguyen, Michael	Student Success Center	SBVC	Tutor II	8/12/16	12/31/16	\$12.00
Ovalle, Natally	Student Success Center	SBVC	Tutor II	8/12/16	12/31/16	\$12.00
Pantan, Laralynn	Student Success Center	SBVC	Tutor II	8/12/16	12/31/16	\$12.00
Pantan, Ledric	Student Success Center	SBVC	Tutor II	8/12/16	12/31/16	\$12.00
Ramirez, Alexa	Student Success Center	SBVC	Tutor II	8/12/16	12/31/16	\$12.00
Ramirez, Rubi	Student Success Center	SBVC	Tutor II	8/12/16	12/31/16	\$12.00
Rojas, Salvador	Student Success Center	SBVC	Tutor II	8/12/16	12/31/16	\$12.00
Romero, Vincent	Student Success Center	SBVC	Tutor II	8/12/16	12/31/16	\$12.00
Saldana, Koraima	Student Success Center	SBVC	Tutor II	8/12/16	12/31/16	\$12.00
Sheehan, Barry	Student Success Center	SBVC	Tutor II	8/12/16	12/31/16	\$12.00
Tulisiak, Michael	Student Success Center	SBVC	Tutor II	8/12/16	12/31/16	\$12.00
Witort, Michael	Student Success Center	SBVC	Tutor II	8/12/16	12/31/16	\$12.00
Wood, Travis	Student Success Center	SBVC	Tutor II	8/12/16	12/31/16	\$12.00
Alvarez, Ivan	Student Success Center	SBVC	Tutor III	8/12/16	12/31/16	\$14.00
Galvez, Sebastian	Student Success Center	SBVC	Tutor III	8/12/16	12/31/16	\$14.00
Montanez, Thomas	Student Success Center	SBVC	Tutor III	8/12/16	12/31/16	\$14.00
Morales, Brenda	Student Success Center	SBVC	Tutor III	8/12/16	12/31/16	\$14.00
Pham, Thuy	Student Success Center	SBVC	Tutor III	8/12/16	12/31/16	\$14.00
Rabago, Raquel	Student Success Center	SBVC	Tutor III	8/12/16	12/31/16	\$14.00
Tenorio, John	Student Success Center	SBVC	Tutor III	8/12/16	12/31/16	\$14.00
Grant, Chris	Human Resources	Dist	Emergency Preparedness Coordinator	7/1/16	12/31/16	\$35.00
Amend July 14, 2016 Board date to revise end date						
Esclovon-Dexter, Lionel	Human Services	SBVC	Training Specialist	7/15/16	12/31/16	\$19.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT						
Short-Term Hourly Employees						
August 11, 2016						
Name	Department	Site	Duties	Start Date	End Date	Hourly Rate
Mwaniki, Millicent	Admin Services	CHC	Project Assistant II/Fitness Center	8/12/16	12/23/16	\$12.00
Arnott, Wendy	Art Program	CHC	Model Undraped	8/16/16	12/16/16	\$16.00
Jablonski-Deniger, Paige	Art Program	CHC	Model Undraped	8/16/16	12/16/16	\$16.00
Almazan, Jason	Library	CHC	Project Assistant II	8/16/16	12/21/16	\$12.00
Zaragoza, Wendy	Library	CHC	Project Assistant II	8/16/16	12/21/16	\$12.00
Ramirez, Gabriela	Student Health Services	SBVC	Project Assistant II	8/12/16	12/30/16	\$12.00
Amend July 14, 2016 Board date to revise name.						
Graig, Carl— old New --Craig, Carl	STAR Program/TRIO	SBVC	Tutor III/Program Specialist/English	8/15/16	12/31/16	\$14.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT							
Substitute Employees							
August 11, 2016							
Name	Department	Site	Duties	Start Date	End Date	Hourly Rate	Justification
Simonian, Jasmine M	Admissions & Records	CHC	Admissions & Records Technician	7/1/16	8/30/16	\$17.97	Ext: For employee working Out of Class
Ramos, Enrique	Custodial	CHC	Custodian	5/9/16	7/9/16	\$15.87	New: Vacancy in recruitment
Pinedo, Vanessa	Custodial	CHC	Custodian	5/16/16	7/16/16	\$15.87	Ext: For employee on Industrial leave
Effort, Ninfa	Business Services	DIST	Account Clerk II	7/1/16	9/1/16	\$17.09	Extension: On Call vacancy in active recruitment/sick/vacation coverage.
Arenas, Daniel	District Police	DIST	College Police Officer	7/13/16	8/12/16	\$24.16	New: Vacancy in recruitment
Martinez, Anabel	Administrative Services	SBVC	Account Clerk I	8/20/16	10/19/16	\$15.48	Extension: On Call vacancy in active recruitment/sick/vacation coverage.
Diaz, Jose	Admissions & Records Technician	SBVC	Admissions & Records	6/23/16	6/30/16	\$17.97	Extension: On call for sick/vacation/LOA coverage.
Jamie Skipper	Athletics	SBVC	Athletic Trainer	7/1/16	8/12/16	\$23.00	Ext: On Call for sick/vacation coverage.
Robles, Sandra	Chemistry	SBVC	Lab Tech	7/1/16	8/29/16	\$20.82	Ext: On Call vacancy in active recruitment/sick/vacation coverage.
Smith, Love	Child Development Center	SBVC	Child Development Assistant	7/1/16	8/29/16	\$13.35	Extension: On call vacancy in active recruitment/sick/vacation coverage.
Tamayo, Matty	Child Development Center	SBVC	Child Development Assistant	7/1/16	8/29/16	\$13.35	Ext: On Call for sick/vacation coverage.
Chi, David	Custodial	SBVC	Custodian	8/30/16	10/28/16	\$15.87	Extension: On Call vacancy in active recruitment/sick/vacation coverage.

Molina, Freddie	Custodial	SBVC	Custodian	8/30/16	10/28/16	\$15.87	Extension: On Call vacancy in active recruitment/sick/vacation coverage.
Flores, Jason	Custodial	SBVC	Custodian I	8/30/16	10/28/16	\$15.87	Ext: Vacancy. In recruitment.
Hernandez, Amber	Custodial	SBVC	Custodian I	8/30/16	10/28/16	\$15.87	Ext: On Call vacancy in active recruitment/sick/vacation coverage.
Mulgado, Irene	Custodial	SBVC	Custodian	8/30/16	10/28/16	\$15.87	Extension: On Call vacancy in active recruitment/sick/vacation coverage.
Pinedo, Vanessa	Custodial	SBVC	Custodian	8/30/16	10/28/16	\$15.87	Ext: On Call vacancy in active recruitment/sick/vacation coverage.
Ritchie, Ernest	Custodial	SBVC	Custodian	8/30/16	10/28/16	\$15.87	Ext: On Call vacancy in active recruitment/sick/vacation coverage.
Smith, Frederick	Custodial	SBVC	Custodian	8/30/16	10/28/16	\$15.87	Extension: On Call vacancy in active recruitment/sick/vacation coverage.
Morris, Dorothy	Food Service	SBVC	Food Service Worker I	8/30/16	10/28/16	\$12.71	Ext: On Call for sick/vacation coverage.
Rykbos, Tiffany	Food Services	SBVC	Food Service Worker I	8/30/16	10/28/16	\$12.71	Ext: On call for sick/vacation/LOA coverage.
Garcia, Cynthia	Food Services	SBVC	Food Service Worker I	8/30/16	10/28/16	\$12.71	Ext: On Call for sick/vacation coverage.
Hall, Suzan	Health/Kinesiology/Athletics	SBVC	Secretary I	7/11/16	9/8/11	\$16.69	New: Vacancy in active recruitment
Fierro, Dorothy	Nursing	SBVC	Administrative Secretary	7/5/16	8/16/16	\$20.32	Extension: On Call vacancy in active recruitment/sick/vacation coverage.
Morales, Martha	Child Development Center	SBVC	Child Development Assistant	5/31/16	6/30/16	13.35	Extension: On Call vacancy in active recruitment/sick/vacation coverage.

Ugalde, Dazja	Counseling	SBVC	Student Services Tech II	6/20/16	8/20/16	18.86	New: Vacancy in active recruitment
Robles, Sandra	Chemistry	SBVC	Lab Tech	6/13/16	6/30/16	20.82	Extension: On Call vacancy in active recruitment/sick/vacation coverage.
Boyd, John	Outreach & Recruitment	SBVC	Outreach Coordinator	7/5/16	9/16/16	25.39	New: Vacancy in active recruitment

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Karl Sparks
Human Resources Consultant

PREPARED BY: Karl Sparks
Human Resources Consultant

DATE: August 11, 2016

SUBJECT: Consideration of Approval of the Revision to Professional Expert Rates of Pay

RECOMMENDATION

It is recommended that the Board of Trustees approve the revision of the Professional Expert Rates of Pay.

OVERVIEW

The San Bernardino Valley College (SBVC) Student Health Services has an immediate need for Counseling Interns to address the students' needs on campus in regards to mental health services and crisis intervention. The revisions to the Professional Expert Rates of Pay Schedule are as follows:

- Counseling Trainee \$15.00 per hour
- Counseling Intern I \$25.00 per hour; one year experience as Counseling Trainee and completion of Master's degree
- Counseling Intern II \$30.00 per hour; one year experience as counseling intern and completion of Master's degree
- Counseling Intern III \$35.00 per hour; two years of experience as counseling intern and completion Master's degree

ANALYSIS

The series of Professional Expert positions provides a progression from the trainee to the seasoned intern to work with the complexity of mental health services offered at SBVC Student Health Services. This revision provides for a competitive rate and the ability to retain the most skilled and valuable counseling interns for the student population.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

There is no financial implication to the revision since the funding source is Student Health Fees.

**San Bernardino Community College District
PROFESSIONAL EXPERT RATES OF PAY**

PROFESSIONAL EXPERT ASSIGNMENT	HOURLY RATE
3D Animator	\$25.00 to \$40.00
Adult Education Planning Grant Coordinator	\$40.00
Assistant Instructor	\$20.00
Bilingual Translator/Interviewer	\$20.00
Business and Resources Development Consultant	\$60.00
CAHSEE Facilitator	\$50.00
Camera & Lighting Technician	\$10.00 to \$20.00
Clinical Instructor	\$20.00
Closed Caption Editor I	\$10.00 to \$15.00
Closed Caption Editor II	\$16.00 to \$20.00
Closed Caption Editor III	\$21.00 to \$30.00
Content Specialist (FNX and Marketing & Public Relations)	\$15.00 to \$40.00
Counseling Intern I / II / III	\$25.00/\$30.00/\$35.00
Counseling Trainee	\$15.00
Criminal Justice Academy Liaison	\$30.00
CTE Transition Coordinator	\$20.00 to \$30.00
Guardian Scholars and Dreams Liaison (Categorical)	\$45.00
Editor (KVCR, FNX, Pledge Drive)	\$18.00 to \$30.00
EMT-1 Skills Laboratory Assistant	\$12.00
Emergency Preparedness Coordinator	\$40.00
Fire Agility Group Leader/Proctor	\$12.50
Fire Agility Instructor	\$30.00
Flight Simulator Repair	\$30.00
Foster Parenting Education	\$45.00
GIS Technician	\$18.00 to \$24.00
Grant Program Assistant (Categorical)	\$35.00
Grant Writer I/II/III	\$30.00/\$40.00/\$55.00
Human Resources Recruiter	\$20.00
Interpreting/Transliterating Level I / II / III / IV	\$24.00/\$21.00/\$18.00/\$15.00
Laboratory Instructor	\$20.00
Mental Health Educator/Counselor Intern	\$55.00
Nurse Practitioner I (1-2 years of SBCCD experience)	\$55.00
Nurse Practitioner II (3-5 years of SBCCD experience)	\$60.00
Nurse Practitioner III (6+ years of SBCCD experience)	\$65.00
Physician	\$30.00
EMT(EMS)/Respiratory Care/Fire TechPE/ASL Specialist	\$30.00
Pharmacy Technology Accreditation Coordinator	\$30.00 to \$50.00
Police Science Facilitator/Instructor	\$35.00
Primary Instructor	\$25.00
Program Assistant	\$20.00 to \$49.00
Project Evaluator	\$40.00
Public Information Specialist	\$65.00
Radiologic Technology Specialist	\$30.00
Respiratory Care Clinical	\$40.00

Board Approved: July 1, 2014
Revised: August 11, 2016

**San Bernardino Community College District
PROFESSIONAL EXPERT RATES OF PAY**

Risk Management Coordinator	\$28.00
RTVF Intern I / II / III	\$11.00 / \$12.00 / \$13.00
Safety Facilitator	\$19.00 to \$25.00
Safety Officer	\$22.50
Social Media Specialist (FNX & Marketing & Public Relations)	\$21.00 to \$25.00
Special Events Planner	\$25.00 to \$35.00
Staff Writer/Photographer	\$16.00 to \$20.00
Tactical Officer/Police	\$28.00
Tactical Officer/Fire	\$23.00
Tech Prep	\$30.00
Training Specialist	\$19.00
Tutor I / II / III	\$10.00 / \$12.00 / \$14.00
TV Closed Captioning	\$10.00 to \$15.00
Veteran's Resource Specialist	\$50.00
Workforce Development/PDC Trainer	\$15.00 to \$100.00 or up to 85% of Enrollment or up to 60% of net
Strengths Educator/Coach	\$49.00
PROFESSIONAL EXPERT ASSIGNMENT	SESSION RATE
Foster Parent Host	\$25.00
Musician	\$75.00
PROFESSIONAL EXPERT ASSIGNMENT	DAILY RATE
Evaluator (<i>per scenario</i>)	\$105.00
Theatre Production Assistant	\$500.00
CPR/Lifeguard Certification Facilitator	\$200.00 to \$300.00
Consultant	\$300.00 to \$500.00
PROFESSIONAL EXPERT ASSIGNMENT	SEMESTER RATE
Faculty Intern	\$600.00
Future Teacher Intern	\$300.00
Grant Assignment	\$300.00
Medical Director (EMT)	\$3,500.00
Medical Director (Respiratory Care)	\$3,000.00

Board Approved: July 1, 2014
Revised: August 11, 2016

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Alfredo Cruz, General Manager, KVCR
DATE: August 11, 2016
SUBJECT: Consideration of Approval of Master Agreement with KVCR Educational Foundation, Inc.

RECOMMENDATION

It is recommended that the Board of Trustees approve the Master Agreement with KVCR Educational Foundation, Inc. to reaffirm San Bernardino Community College District's recognition of the Foundation as an auxiliary organization within the meaning of Section 72670(e) of the Education Code.

OVERVIEW

This Master Agreement is necessary for the status of the KVCR Educational Foundation, Inc. as an auxiliary organization of the San Bernardino Community College District. The functions to be undertaken by the Foundation are for the purpose of providing activities which are an integral part of the educational programs of the SBCCD, and include raising funds to benefit the District, enhancing the District's relationship with the community, providing community services, providing internships for SBCCD students, providing marketing for events, and featuring SBCCD educational programs on radio and television.

ANALYSIS

The Master Agreement is a requisite for SBCCD auxiliary organizations.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

There are no direct financial implications associated with this board item.

MASTER AGREEMENT

BETWEEN

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

AND

KVCR EDUCATIONAL FOUNDATION, INC.

1. **Parties.** This Master Agreement (“Agreement”) is between San Bernardino Community College District (“District”), through its Board of Trustees, on the one hand, and KVCR Educational Foundation, Inc. (“Foundation”), through its Board of Directors, on the other hand. The District and the Foundation are referred to herein as “Party” and collectively as “Parties.”

2. **Legal Authority.** This Agreement is made pursuant to Section 59257 of Title 5 of the *California Code of Regulations* and Section 72670 of the *Education Code*.

3. **Term.** This Agreement will commence on January 27, 2016, and will terminate on June 30, 2019, unless extended by mutual consent of the Parties. The Foundation agrees to maintain its existence throughout the term of this Agreement.

4. **Prior Agreements.** This Agreement replaces and supersedes any prior Master Agreements between the District and the Foundation.

5. **District’s Recognition of Foundation.** By approving this Agreement, the District’s Board of Trustees hereby reaffirms its recognition of the Foundation as an auxiliary organization within the meaning of Section 72670(e) of the *Education Code*.

6. **Functions of Foundation.** The Parties agree and understand that the functions to be undertaken by the Foundation are for the purpose of providing activities which are an integral part of the educational programs of the District, as determined by the District, and include raising funds to benefit the District, enhancing the District’s relationship with the community, providing community services, providing internships for District students, providing marketing for District events, and featuring District educational programs on radio and television. The Foundation, though, may not offer any credit or non-credit courses. The Parties further agree and understand that the functions undertaken by the Foundation are more effectively and efficiently performed by the Foundation than by the District under usual District procedures, pursuant to Section 59257(j)(2) of Title 5 of the *California Code of Regulations*.

7. **Disbursement of Funds.** The Foundation shall disburse funds to the District to support operations of KVCR operations pursuant to the budget prepared by the KVCR General Manager and approved by the Board of Trustees of the San Bernardino CCD.

8. **Acceptance of Gifts and Grants.** The Foundation may not accept any grant, contract, bequest, trust, or gift unless it may be used only for purposes consistent with this Agreement, District policy and administrative procedure, and law.

9. Legal Compliance. The Foundation agrees to operate in compliance with District policy and regulations, and with provisions of law pertaining to auxiliary organizations of community college districts, Sections 72670 *et. seq.* of the *Education Code* and Sections 59255 *et. seq.* of Title 5 of the *California Code of Regulations*.

10. Foundation Board of Directors. The Foundation shall have a Board of Directors composed, both as to size and categories of membership, in accordance with District policy or administrative procedure and the Foundation's bylaws. The Foundation's Board of Directors shall hold at least one business meeting every quarter, pursuant to Section 72674 of the *Education Code*. The Board of Directors shall have the benefit of the advice and counsel of at least one attorney admitted to practice law in California, and at least one licensed certified public accountant. Neither the attorney nor the certified public accountant need be members of the Foundation's Board of Directors. The Foundation's Board of Directors, and all standing committees of the Foundation, shall be subject to the Ralph M. Brown Act, Sections 54950 *et. seq.* of the *Government Code*, and the Richard McKee Transparency Act of 2011, Sections 72690 *et. seq.* of the *Education Code*. Minutes shall be kept of all meetings subject to the Brown Act.

11. Audit. The Foundation shall select a certified public accountant, and shall contract for an annual audit performed by the certified public accountant, pursuant to Section 72672(a) of the *Education Code*. The Foundation shall submit the audit report to the District's Board of Trustees and to the State Chancellor's Office. The Foundation annually shall publish an audited statement of its financial condition which shall be disseminated as widely as feasible and be available to any person upon request. Distribution of the published audited statement of the Foundation's financial condition at a regularly scheduled meeting of the District's Board of Trustees shall be deemed compliance with this requirement. Also, the District's Board of Trustees shall insure that an annual audit is conducted on the Foundation, and that the audit report is submitted to the State Chancellor's Office, pursuant to Section 72672(a) of the *Education Code* and Section 59265(a) of Title 5 of the *California Code of Regulations*. The Foundation may rely on the audit contracted for by the District, with the cost of auditing the Foundation to be paid for by the Foundation.

12. Foundation Expenditures. The Foundation's Board of Directors, at a duly noticed meeting, shall approve or ratify all expenditures and fund appropriations of the Foundation. The District's Chancellor or designee, pursuant to Section 72672(b) of the *Education Code*, shall be responsible for ascertaining: (a) that all Foundation expenditures are in accordance with this Agreement and District policy and administrative procedure; (b) the propriety of Foundation expenditures; and (c) the integrity of the Foundation's financial reporting; and shall annually report on these issues to the Board of Trustees.

13. Accounting and Reporting Systems. The District's Board of Trustees, pursuant to Section 72675(b) of the *Education Code*, shall: (a) institute a standard accounting and reporting system for businesslike management of the operation of the District's auxiliary organizations; (b) implement financial standards that will ensure the fiscal viability of the District's auxiliary organizations, including proper provision for professional management, adequate working capital, adequate reserve funds for current operations and capital replacements, and adequate provisions for new business requirements; (c) institute procedures to ensure that transactions of the auxiliary organizations are within the educational mission of the District; and (d) develop policies for the appropriation of funds derived from indirect cost

payments not required to implement subparagraph 13-b above, with uses of these funds being regularly reported to the District's Board of Trustees.

14. Employees. The Foundation may hire its own employees and provide salaries, working conditions, and benefits for full-time employees, in compliance with Section 72672(c) of the *Education Code*. If District employees provide services to the Foundation, on either a full-time or part-time basis, then, pursuant to Section 59257(j)(6) of Title 5 of the *California Code of Regulations*, the Foundation shall reimburse the District in full for the District's personnel costs. No more than 50% of the Foundation's reimbursement to the District may be made in the form of non-monetary benefits that the Foundation provides to the District; such non-monetary benefits shall be assigned a good-faith reimbursement value by the District. The Foundation may provide monetary benefits to the District either directly, or indirectly. Non-monetary benefits that the Foundation provides to the District may include intangible benefits such as developing good will towards the District or increased community awareness of District programs. During the term of this Agreement, District employees will provide services to the Foundation as set forth in **Appendix "A"** to this Agreement which may be modified by the Parties from time-to-time.

15. Recordkeeping. The Foundation shall be responsible for maintaining adequate records.

16. Transfer of District Funds. Pursuant to Section 59257(i) of Title 5 of the *California Code of Regulations*, the District shall not transfer any of its funds or resources, other than funds or resources derived from gifts or bequests, to the Foundation, when the purpose of such transfer is either to avoid laws or regulations which constrain community college districts or to provide the District with an unfair advantage with respect to the application of any state funding mechanism.

17. Foundation's Use of District Facilities. The District hereby grants to the Foundation permission to use the District facilities ("Facilities") set forth in **Appendix "B"** to this Agreement for the purpose of conducting business of the Foundation. Pursuant to Section 59257(j)(5) of Title 5 of the *California Code of Regulations*, and in consideration of the value that the Foundation provides to the District, the Foundation shall pay to the District a monthly fee noted in Appendix "B," payable on an annual basis, for use of these Facilities, including utility, maintenance, and custodial services, and to cover other operating expenses. The Foundation shall have the right to place and attach fixtures, signs, and equipment at these Facilities, as authorized in writing by the District's Chancellor or designee. Such fixtures, signs, and equipment shall remain the property of the Foundation, and shall be removed by the Foundation upon termination or expiration of this Agreement. The Foundation shall be liable for any costs incurred by the District in returning the Facilities to its original condition, upon termination or expiration of this Agreement. The District, and its agents and employees, have a right to enter these Facilities at any time. The District reserves the right to terminate the Foundation's use of the Facilities, or any portion thereof, if needed for another District purpose.

18. Indirect Costs and Operating Expenses. Pursuant to Sections 59257(j)(7) and 59257(j)(8) of Title 5 of the *California Code of Regulations*, the Foundation shall be liable for all indirect costs relating to federally-sponsored programs that it administers, and for maintenance and payment of the Foundation's operating expenses, unless otherwise agreed to by the District's Board of Trustees.

19. Foundation Funds. The Foundation will expend funds on an annual basis for public relations and other purposes which serve to augment District appropriations for the operation of the District, as approved by the Foundation's Board of Directors. The District's Board of Trustees shall name a designee who shall file with the Board of Trustees a statement of the Foundation's policies on the accumulation and use of public relations funds. Pursuant to Section 59257(j)(9) of Title 5 of the *California Code of Regulations*, this statement also will include the Foundation's policies and procedure on solicitation of funds, source of funds, amounts, purposes for which the funds will be used, allowable expenditures, and procedures of control.

20. Submission of Budget by Foundation. The Foundation shall submit its proposed program and budget to the District's Chancellor for approval on or before May 1 of each year. Should the District's Chancellor or designee determine that any program or expenditure is inconsistent with this Agreement, with District policy or administrative procedure, or with law, the program or expenditure shall not be implemented. Additionally, should a program or expenditure be determined by the District's Chancellor or designee to be operating outside the scope of this Agreement, District policy or administrative procedure, or law, then that program or expenditure shall be terminated.

21. Foundation Policies. The Foundation's Board of Directors shall ensure that the Foundation has adopted policies pertaining to ethics, conflicts of interest, roles of directors, committees, mission statement, gift-acceptance, and whistle-blowing. The Foundation shall review these policies, and shall submit these policies to the District's Board of Trustees, on a biannual basis.

22. Foundation Bylaws and Articles of Incorporation. At least on a biannual basis, the Foundation's Board of Directors shall review its bylaws and Articles of Incorporation to ensure compliance with law, District policies and administrative procedures, and this Agreement. Any amendments or revisions to the bylaws or Articles of Incorporation shall be reported to the District's Board of Trustees and to the State Chancellor's office.

23. Contracts. The Foundation shall not enter into any contract that would obligate use of District funds or facilities without prior written approval of the District's Chancellor or designee.

24. Real Property. The Foundation shall not accept any gift or bequest of real property without the prior approval of the District's Board of Trustees.

25. Conflict of Interest Prohibited.

(a) Pursuant to Section 72677 of the *Education Code*, no member of the Foundation Board of Directors shall be financially interested in any contract or other transaction entered into by the Board of Directors, except as provided in Section 72678 of the *Education Code*. Specifically, such contract is permissible under Section 72678 of the *Education Code* if the fact of such financial interest is disclosed or known to the Board of Directors and noted in the minutes; the Board of Directors thereafter authorizes, approves, or ratifies the contract or transaction in good faith without counting the vote or votes of such financially interested member or members; and the contract or transaction is just and reasonable.

(b) Nevertheless, pursuant to Section 72679 of the *Education Code*, no contract or transaction shall be permitted if any of the following conditions exist: (i) the contract or transaction is between the Foundation and a member of the Foundation Board of Directors; (ii) the contract or

transaction is between the Foundation and a partnership or unincorporated association of which any member of the Foundation Board of Directors is a partner or in which he or she is the owner or holder, directly or indirectly, of a proprietorship interest; (iii) the contract or transaction is between the Foundation and a corporation in which any member of the Foundation Board of Directors is the owner or holder, directly or indirectly, of five percent or more of the outstanding common stock; or (iv) a member of the Foundation Board of Directors is interested in a contract or transaction, and without first disclosing such interest to the Foundation Board of Directors at a public meeting of the Board, influences or attempts to influence another member or members of the Board to enter into the contract or transaction.

(c) Additionally, pursuant to Section 72680 of the *Education Code*, no member of the Foundation Board of Directors may utilize any information, not a matter of public record, which is received by the person by reason of his or her membership on the Board for personal pecuniary gain, regardless of whether he or she is or is not a member of the Board at the time such gain is realized.

26. Insurance. For its day-to-day activities, the Foundation shall be included within the District's insurance policies. When special events are sponsored by the Foundation, separate insurance coverage may be required by the District.

27. Indemnification. The Foundation agrees to indemnify, defend, and hold harmless the District, and its trustees, employees, agents, and students, from and against any loss, damage, or liability that may be suffered or incurred by the District, caused by, arising out of, or in any way connected with the Foundation's activities or use of the Facilities, except to the extent caused by the negligence or other wrongdoing of the District. The District agrees to indemnify, defend, and hold harmless the Foundation, and its directors, employees, and agents, from and against any loss, damage, or liability that may be suffered or incurred by the Foundation, caused by, arising out of, or in any way connected with the District's activities or use of the Facilities, except to the extent caused by the negligence or other wrongdoing of the Foundation.

28. Good-Standing and Cessation. The Foundation must remain in good-standing with the District, pursuant to Section 59263 of Title 5 of the *California Code of Regulations*. Upon cessation of operations of the Foundation, or if the Foundation loses its good-standing with the District, this Agreement shall terminate, and the net assets of the Foundation shall be transferred to the District.

29. Non-Assignability. The Foundation may not assign this Agreement, in whole or in part, without the written consent of the District, with the granting of such consent at the District's sole discretion.

30. Amendment. This Agreement may be amended only by a writing approved by the Foundation's Board of Directors and the District's Board of Trustees.

31. Severability. This Agreement shall be considered severable such that if any provision or part of the Agreement is ever held invalid under any law or ruling, all other provisions or parts shall remain in full force and effect.

Date: _____, 2016

President
District Board of Trustees

Date: _____, 2016

President
Foundation Board of Directors

Appendix "A"
District Employees Working For Foundation

<u>Employee Name</u>	<u>Position</u>	<u>% Time Working for Foundation</u>
Vacant	Executive Director	25%

Appendix "B"
District Facilities Used By Foundation

Facility

To be determined

Monthly Fee

To be determined

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: August 11, 2016
SUBJECT: Consideration of Approval of Professional Services Contracts/Agreements

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached list of Professional Services contracts/agreements.

OVERVIEW

In accordance with Board Policy 6340 and Administrative Procedure 6340, Section A, Sub-section 3, the attached list of contracts for Professional Services, Consultants and Legal Services is submitted for approval.

ANALYSIS

The attached list of contracts, agreements and their associated purchase orders are for fiscal audits, legal services, consultants and other professional services that are needed by the District. Unless otherwise noted the amount shown for multi-year agreements is the projected total amount for the full contract period. Any changes to these amounts will be submitted for board ratification and/or approval.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The contracts/agreements on the attached list are budgeted for via purchase orders.

Contracts for Approval

Scheduled Board Date 8/11/2016

Contract Type

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
Legal				
Disenhouse Law, APC	(13747) Provide legal services and consultation to the District Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Chancellor/SBCCD	\$1,500.00	SSutorus

SubTotal for Legal: 1

Legal - Investigations

Gonzales, Jose	(13748) Provide investigative services and submit reports and findings on Human Resources matters; Not to exceed \$35,000.00 Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Human Resources/SBCCD	\$35,000.00	SSutorus
Titan Group, The - Professional Investigations	(13835) Surveillance investigations for the Human Resources Department; Not to exceed \$10,000.00 Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Human Resources/SBCCD	\$10,000.00	SSutorus

SubTotal for Legal - Investigations: 2

Professional Services

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
P2S Engineering, Inc.	(13853) Engineering services for the development of dedicated HVAC system for the kitchen area in the Crafton Center Building at CHC Term: 7/1/2016 - 6/30/2017 Funding Source: Bond Funded	Kitchell/SBCCD	\$8,500.00	SSutorus
Shaw HR Consulting, Inc.	(13834) Provide disability interactive process coordination and facilitation services; Not to exceed \$10,000.00 Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Human Resources/SBCCD	\$10,000.00	SSutorus
<i>SubTotal for Professional Services: 2</i>				

Grand Total Contracts for Board Date 8/11/2016: 5

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: August 11, 2016
SUBJECT: Consideration of Approval of Purchase Order Report

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached list of purchase orders.

OVERVIEW

Education Code 81656 provides that all transactions entered into by an authorized officer shall be reviewed by the Board every 60 days. All Purchase Orders have been issued in accordance with the District's policies and procedures by an authorized officer of the District.

ANALYSIS

Purchase Orders between the ranges of 165736 - 170512 are attached for approval, except those approved through the contract agenda items. Purchase Orders are detailed by number, vendor, purpose, and amount.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the 2016/2017 budget.

PO#	Vendor Name	Purchase Order Description	Amount
170305	SBVC BOOKSTORE	Classroom Textbooks	15,000.00
165741	US BANK CORPORATE PMT SYSTEMS	Conference	840
170027	US BANK CORPORATE PMT SYSTEMS	Conference	2,218.00
170044	SHABAZZ, RICKY	Conference	200
170333	RP GROUP, THE	Conference	900
170334	US BANK CORPORATE PMT SYSTEMS	Conference	950
170025	US BANK CORPORATE PMT SYSTEMS	Conference	10,142.00
170379	US BANK CORPORATE PMT SYSTEMS	Conference	745
170023	US BANK CORPORATE PMT SYSTEMS	Conference	1,466.00
170043	SHABAZZ, RICKY	Conference	229
170302	HISPANIC ASSOCIATION	Conference	9,072.00
165740	US BANK CORPORATE PMT SYSTEMS	Conference	575
170213	WURTZ, KEITH	Conference	11
170214	US BANK CORPORATE PMT SYSTEMS	Conference	1,415.00
170219	DEBOER, FRANK	Conference	891.7
170220	SOLOMETO, RICH	Conference	891.7
170042	SHABAZZ, RICKY	Conference	619.25
170204	JOHNSON, WALLACE	Conference	1,000.00
170189	US BANK CORPORATE PMT SYSTEMS	Conference	1,288.20
170016	US BANK CORPORATE PMT SYSTEMS	Conference	1,300.00
170019	US BANK CORPORATE PMT SYSTEMS	Conference	350
170321	SULLIVAN, DANIEL	Conference	420
170024	US BANK CORPORATE PMT SYSTEMS	Conference	1,646.52
170144	CARLOS, RAYMOND	Conference	750
170166	ALMARAZ, ERIKA	Conference	2,050.00
170211	SHABAZZ, RICKY	Conference	1,000.00
170212	GLAZATOV, TRELISA	Conference	61
170499	AYCOCK, LARRY	Conference	1,146.60
170500	HEILGEIST, KRISTINA	Conference	1,177.76
170217	COPELAND, MARY	Conference	639.75
170311	WILKINS, JANICE	Conference	1,288.00
170002	YARBROUGH, KAY DEE	Conference	501.74
170088	HUA, HENRY	Conference	501.74
170154	BABER, CORRINA	Conference	501.74
170215	BABER, CORRINA	Conference	495
170216	YARBROUGH, KAY DEE	Conference	495
170340	US BANK CORPORATE PMT SYSTEMS	Conference	495
170030	US BANK CORPORATE PMT SYSTEMS	Conference	131.7
170057	RUBIO, EDUARDO	Conference	615.06
170077	KREHBIEL, DEANNA	Conference	131.7
170139	CEA INTERNATIONAL CONFERENCE	Conference	439
170140	CEA INTERNATIONAL CONFERENCE	Conference	199
170322	RIVERSIDE COUNTY	Conference	169
170131	CLERY CENTER FOR SECURITY	Conference	950
170003	WISEGARVER, LILLIAN	Conference	2,000.00

170056 SALVESEN, KATHLEEN	Conference	1,925.00
170119 DULOCK, RICHARD	Conference	500
170052 SAN BERNARDINO COUNTY SHERIFFS	Conference	185
170029 US BANK CORPORATE PMT SYSTEMS	Conference	1,400.00
170150 BLANQUET, FRANCISCO	Conference	300
170221 ELLUCIAN	Conference	2,200.00
170222 ELLUCIAN	Conference	2,200.00
170223 JONES, DIANNA	Conference	2,058.00
170224 BOND, JOYCE	Conference	2,058.00
170335 BEEBE, YVONNE	Conference	1,159.00
165874 ON COURSE INC	Conference	1,095.00
170183 MANUFACTURING SKILL STANDARDS	Conference	1,410.00
165748 PENN, JANET	Conference	252.33
170022 US BANK CORPORATE PMT SYSTEMS	Conference	20,200.00
170201 US BANK CORPORATE PMT SYSTEMS	Conference	30,000.00
170006 WAXIE SANITARY SUPPLY	Custodial Supplies	50,500.00
170058 REDLANDS-YUCAIPA RENTALS	Custodial Supplies	500
170179 MGF SERVICES DBA	Custodial Supplies	65,000.00
170238 CHEM-PAK	Custodial Supplies	83,340.00
170309 MGF SERVICES DBA	Custodial Supplies	13,000.00
170026 US BANK CORPORATE PMT SYSTEMS	Dues & Memberships	1,610.00
170066 NATIVE AMERICAN JOURNALISTS	Dues & Memberships	355
170082 INSTRUCTIONAL TECHNOLOGY COUNC	Dues & Memberships	495
170085 IACLEA	Dues & Memberships	250
170120 DEVELOPMENT EXCHANGE INC, THE	Dues & Memberships	2,879.00
170141 CCUPCA	Dues & Memberships	125
170149 BRAILLE AUTHORITY OF NORTH AME	Dues & Memberships	1,000.00
170164 AMERICAN PRINTING HOUSE FOR	Dues & Memberships	500
170165 AMERICAN EVALUATION ASSOC	Dues & Memberships	99
170205 AAUW	Dues & Memberships	175
170210 AACC	Dues & Memberships	12,576.00
170454 ACCREDITING COMMISSION FOR	Dues & Memberships	25,091.00
170466 COSTCO	Dues & Memberships	110
170037 SOUTHERN CALIFORNIA EDISON CO	Electric Utilities	84,000.00
170174 SOUTHERN CALIFORNIA EDISON CO	Electric Utilities	1,351,317.00
170234 SOUTHERN CALIFORNIA EDISON CO	Electric Utilities	85,500.00
170248 CITY OF COLTON	Electric Utilities	35,000.00
170299 SOUTHERN CALIFORNIA EDISON CO	Electric Utilities	461,457.00
165755 US BANK CORPORATE PMT SYSTEMS	Equipment	432
170298 LIFE TECHNOLOGIES CORP	Equipment	4,509.60
170258 STATER BROS MARKETS	Food Supplies	1,000.00
170260 CALIFORNIA DAIRY DISTRIBUTORS	Food Supplies	3,000.00
170261 US FOODS INC	Food Supplies	34,613.42
170173 SOUTHERN CALIFORNIA GAS CO	Gas Utilities	85,000.00
170004 WILBUR'S POWER EQUIPMENT	Grounds Supplies	500
170033 THOMPSON BUILDING MATERIALS	Grounds Supplies	500
170069 MASON'S SAW & LAWNMOWER SERVIC	Grounds Supplies	500

170086 HYDROSCAPE PRODUCTS INC	Grounds Supplies	4,000.00
170090 HOME DEPOT, THE	Grounds Supplies	1,000.00
170116 EWING IRRIGATION PRODUCTS	Grounds Supplies	1,000.00
170117 EWING IRRIGATION PRODUCTS	Grounds Supplies	1,500.00
170124 DAN'S LAWNMOWER CENTER	Grounds Supplies	1,000.00
170128 CROP PRODUCTION SERVICES	Grounds Supplies	1,250.00
170136 CHERRY VALLEY NURSERY	Grounds Supplies	500
170146 BURRTEC WASTE GROUP INC	Grounds Supplies	1,000.00
170296 RDO EQUIPMENT CO.	Grounds Supplies	4,300.00
170079 JOHNSTONE SUPPLY	HVAC Supplies	500
170487 ALLIED REFRIGERATION INC	HVAC Supplies	12,000.00
170493 PACWEST AIR FILTER LLC	HVAC Supplies	15,000.00
165858 TRIARCH INC	Instructional Supplies	1,060.23
170005 WILBUR'S POWER EQUIPMENT	Instructional Supplies	200
170028 US BANK CORPORATE PMT SYSTEMS	Instructional Supplies	3,000.00
170031 TROXELL COMMUNICATIONS INC	Instructional Supplies	7,000.00
170137 CHC BOOKSTORE	Instructional Supplies	50
170196 AIRGAS USA LLC	Instructional Supplies	2,000.00
170460 LAKESHORE LEARNING STORE	Instructional Supplies	6,000.00
170463 DISCOUNT SCHOOL SUPPLY	Instructional Supplies	3,000.00
170464 CM SCHOOL SUPPLY CO	Instructional Supplies	3,971.00
170007 WALTER'S WHOLESALE ELECTRIC	Maintenance Supplies	1,000.00
170018 US BANK CORPORATE PMT SYSTEMS	Maintenance Supplies	16,500.00
170034 STAR AUTO PARTS	Maintenance Supplies	750
170035 SQUIRES LUMBER COMPANY INC	Maintenance Supplies	4,000.00
170039 SHIFFLER EQUIPMENT SALES INC	Maintenance Supplies	200
170060 PRO PIPE	Maintenance Supplies	1,500.00
170067 MONTGOMERY HARDWARE CO	Maintenance Supplies	2,000.00
170074 LESLIES POOLMART INC	Maintenance Supplies	6,000.00
170080 INTERSTATE BATTERY SYSTEM OF	Maintenance Supplies	2,000.00
170081 INTERSTATE BATTERY SYSTEM OF	Maintenance Supplies	500
170083 INLAND LIGHTING SUPPLIES	Maintenance Supplies	1,500.00
170087 HUB CONSTRUCTION SPECIALTIES	Maintenance Supplies	1,000.00
170104 FULLER ENGINEERING INC	Maintenance Supplies	10,000.00
170127 CROWN ACE HARDWARE	Maintenance Supplies	2,750.00
170147 B'S POOL SERVICE	Maintenance Supplies	10,000.00
170163 AMERIGAS	Maintenance Supplies	200
170167 ALLIED REFRIGERATION INC	Maintenance Supplies	1,500.00
170178 US BANK CORPORATE PMT SYSTEMS	Maintenance Supplies	5,000.00
170345 SQUIRES LUMBER COMPANY INC	Maintenance Supplies	300
170479 GRAINGER INC, W W	Maintenance Supplies	6,000.00
170481 INLAND LIGHTING SUPPLIES	Maintenance Supplies	13,500.00
170482 REDLANDS PAINT INC	Maintenance Supplies	8,000.00
170484 FERGUSON ENTERPRISES INC	Maintenance Supplies	9,500.00
170495 HOME DEPOT, THE	Maintenance Supplies	5,000.00
170226 US BANK CORPORATE PMT SYSTEMS	Refreshments	1,250.00
170326 US BANK CORPORATE PMT SYSTEMS	Refreshments	125

170122 DAVIDSON FILMS INC	Media	281
165749 SBVC BOOKSTORE	Non-Instructional Supplies	250.56
170000 ZEE MEDICAL SERVICE INC	Non-Instructional Supplies	400
170001 ZEE MEDICAL SERVICE INC	Non-Instructional Supplies	750
170012 US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	1,000.00
170013 US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	250
170014 US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	1,000.00
170015 US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	3,000.00
170017 US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	2,500.00
170021 US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	3,950.00
170036 SPICERS PAPER INC	Non-Instructional Supplies	15,000.00
170040 SHELL CREDIT CARD CENTER	Non-Instructional Supplies	4,000.00
170045 SEHI COMPUTER PRODUCTS INC	Non-Instructional Supplies	5,000.00
170046 SBVC BOOKSTORE	Non-Instructional Supplies	200
170047 SBVC BOOKSTORE	Non-Instructional Supplies	800
170050 SBCCD PRINTING SERVICES	Non-Instructional Supplies	3,300.00
170055 SAN BERNARDINO COUNTY	Non-Instructional Supplies	16,500.00
170059 QUALITY COPYING INC	Non-Instructional Supplies	500
170061 PRESSTEK LLC	Non-Instructional Supplies	7,000.00
170071 MARK ANDY PRINT PRODUCTS	Non-Instructional Supplies	1,200.00
170078 KELLY PAPER COMPANY	Non-Instructional Supplies	30,000.00
170091 HOME DEPOT, THE	Non-Instructional Supplies	750
170092 HOME DEPOT, THE	Non-Instructional Supplies	500
170093 HOME DEPOT, THE	Non-Instructional Supplies	2,000.00
170094 HOME DEPOT, THE	Non-Instructional Supplies	600
170096 H L DALIS INC	Non-Instructional Supplies	800
170097 GRAYBAR ELECTRIC CO INC	Non-Instructional Supplies	300
170098 GRAYBAR ELECTRIC CO INC	Non-Instructional Supplies	2,000.00
170099 GRAYBAR ELECTRIC CO INC	Non-Instructional Supplies	1,000.00
170100 GRAINGER INC, W W	Non-Instructional Supplies	2,000.00
170101 GRAINGER INC W W	Non-Instructional Supplies	300
170103 GANS INK & SUPPLY CO	Non-Instructional Supplies	3,000.00
170118 ELECTRONIC WAREHOUSE	Non-Instructional Supplies	500
170121 DELL COMPUTER COMPANY	Non-Instructional Supplies	10,000.00
170123 DATAMAX ONEIL PRINTER SUPPLIES	Non-Instructional Supplies	1,000.00
170132 CINTAS FIRST AID & SAFETY	Non-Instructional Supplies	1,300.00
170133 CINTAS FIRST AID & SAFETY	Non-Instructional Supplies	1,620.00
170134 CHEVRON & TEXACO CARD SERVICES	Non-Instructional Supplies	200
170135 CHEVRON & TEXACO	Non-Instructional Supplies	3,500.00
170155 AUTO ZONE #2875	Non-Instructional Supplies	200
170156 AUTO ZONE #2875	Non-Instructional Supplies	500
170157 AUTO ZONE	Non-Instructional Supplies	700
170187 US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	5,400.00
170190 US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	1,645.00
170203 GALLS INC	Non-Instructional Supplies	8,000.00
170209 DYNAMIC BINDERY INC	Non-Instructional Supplies	2,000.00
170342 CHEVRON & TEXACO	Non-Instructional Supplies	4,000.00

170344 SHELL CREDIT CARD CENTER	Non-Instructional Supplies	2,000.00
170347 CINTAS FIRST AID & SAFETY	Non-Instructional Supplies	2,750.00
170348 PRIORITY MAILING SYSTEMS LLC	Non-Instructional Supplies	750
170389 US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	4,000.00
170390 ULINE	Non-Instructional Supplies	6,500.00
170391 TRANSCRIBING MARINERS	Non-Instructional Supplies	6,500.00
170394 SOUTHWEST PLASTIC BINDING	Non-Instructional Supplies	500
170399 SBVC BOOKSTORE	Non-Instructional Supplies	500
170409 PERKINS SOLUTIONS	Non-Instructional Supplies	482.96
170426 HOME DEPOT, THE	Non-Instructional Supplies	1,500.00
170427 HOBBY LOBBY	Non-Instructional Supplies	500
170452 AMERICAN THERMOFORM CORP	Non-Instructional Supplies	35,000.00
170455 US FOODS INC	Non-Instructional Supplies	25,000.00
170457 STATER BROS MARKETS	Non-Instructional Supplies	15,000.00
170458 STAPLES	Non-Instructional Supplies	209.33
170459 STAPLES	Non-Instructional Supplies	206.3
170461 KELLY PAPER COMPANY	Non-Instructional Supplies	1,000.00
170462 HOME DEPOT, THE	Non-Instructional Supplies	2,000.00
170465 CM SCHOOL SUPPLY CO	Non-Instructional Supplies	5,000.00
170469 PHARMEDIX	Non-Instructional Supplies	11,000.00
170472 GLAXOSMITHKLINE PHARMACEUTICAL	Non-Instructional Supplies	2,500.00
170480 HOUR GLASS & MIRROR INC	Non-Instructional Supplies	5,300.00
170498 SBCCD PRINTING SERVICES	Non-Instructional Supplies	500
165873 US BANK CORPORATE PMT SYSTEMS	Operational Expenses & Fees	8,000.00
165743 MENDELSON ENTERTAINMENT	Operational Expenses & Fees	124.35
165750 US BANK CORPORATE PMT SYSTEMS	Operational Expenses & Fees	74
170130 COMMITTEE ON ACCREDITATION	Operational Expenses & Fees	1,400.00
170145 CAAHEP	Operational Expenses & Fees	550
170279 SOUTH COAST AQMD	Operational Expenses & Fees	150
170325 US BANK CORPORATE PMT SYSTEMS	Operational Expenses & Fees	140.65
170330 TACO VILLAGE	Operational Expenses & Fees	400
170346 CPR1	Operational Expenses & Fees	842.4
170349 CITY OF SAN BERNARDINO	Operational Expenses & Fees	700
170350 SAN BERNARDINO COUNTY	Operational Expenses & Fees	200
170351 US POSTAL SERVICE	Operational Expenses & Fees	800
170352 CITY OF SAN BERNARDINO	Operational Expenses & Fees	200
170353 SAN BERNARDINO COUNTY FIRE	Operational Expenses & Fees	2,500.00
170356 SOUTH COAST AQMD	Operational Expenses & Fees	200
170361 DEPT OF INDUSTRIAL RELATIONS	Operational Expenses & Fees	5,000.00
170396 SBVC FOOD SERVICES	Operational Expenses & Fees	405
170397 SBVC FOOD SERVICES	Operational Expenses & Fees	405
170398 SBVC FOOD SERVICES	Operational Expenses & Fees	237.15
170400 SBCCD FINANCIAL AID	Operational Expenses & Fees	10,000.00
170476 FOUNDATION FOR CALIFORNIA COMM	Operational Expenses & Fees	17,517.50
170491 STATE WATER RESOURCES	Operational Expenses & Fees	1,400.00
170492 CITY OF SAN BERNARDINO	Operational Expenses & Fees	350
170503 SOUTH COAST AQMD	Operational Expenses & Fees	650

170504 SOUTH COAST AQMD	Operational Expenses & Fees	250
170505 DTSC ACCOUNTING SECTION	Operational Expenses & Fees	1,000.00
170380 SBVC BOOKSTORE	Other Student Aid	70,000.00
170506 CHC BOOKSTORE	Other Student Aid	6,300.00
170507 CHC BOOKSTORE	Other Student Aid	7,000.00
170032 TRAM, YVETTE	Personal Mileage	108
170041 SHABAZZ, RICKY	Personal Mileage	135
170064 PARADA, OSMAN	Personal Mileage	1,080.00
170068 MCGOWAN, ARLENE	Personal Mileage	108
170070 MASCARENHAS, LAZARUS	Personal Mileage	1,890.00
170075 LARES, RHIANNON	Personal Mileage	270
170089 HRDLICKA, RICK	Personal Mileage	57
170095 HARRIS II, JAMES L	Personal Mileage	1,350.00
170102 GLAZATOV, TRELISA	Personal Mileage	287.5
170126 CRUZ, ALFREDO	Personal Mileage	84
170138 CHANG, ANDREW	Personal Mileage	108
170142 CARRANZA, FRANCISCO	Personal Mileage	575
170143 CARMICHAEL, DENNIS	Personal Mileage	1,080.00
170153 BAUGHER, JEFF	Personal Mileage	500
170218 ALDER, MIKE	Personal Mileage	300
170247 HIGGINS, EARNEST	Personal Mileage	250
170262 CHATTERJEE, ACHALA	Personal Mileage	400
170265 PEREZ, AMALIA	Personal Mileage	500
170266 BEDELL, SUSANN	Personal Mileage	100
170267 ELMORE, CORY	Personal Mileage	500
170268 ZARAGOZA, KARLA	Personal Mileage	1,200.00
170269 LEWIS, DENEATRICE	Personal Mileage	1,200.00
170270 OPRIS, IOSIF	Personal Mileage	800
170271 PENN, JANET	Personal Mileage	1,500.00
170272 BROWN, SECRET	Personal Mileage	1,500.00
170273 MOSLEY, ERICA	Personal Mileage	200
170284 LARA, NAOMI	Personal Mileage	100
170285 GROFF, RICK	Personal Mileage	100
170286 DEBOER, FRANK	Personal Mileage	200
170287 SOLOMETO, RICH	Personal Mileage	100
170422 KLUG, JEFFREY	Personal Mileage	150
170008 VERIZON WIRELESS	Phone Utilities	457
170009 VERIZON WIRELESS	Phone Utilities	3,576.72
170010 VERIZON WIRELESS	Phone Utilities	480
170038 SKYRIVER COMMUNICATIONS INC	Phone Utilities	3,588.00
170105 FRONTIER COMMUNICATIONS	Phone Utilities	240
170106 FRONTIER COMMUNICATIONS	Phone Utilities	480
170107 FRONTIER COMMUNICATIONS	Phone Utilities	2,900.00
170109 FRONTIER COMMUNICATIONS	Phone Utilities	6,000.00
170110 FRONTIER COMMUNICATIONS	Phone Utilities	42,000.00
170111 FRONTIER COMMUNICATIONS	Phone Utilities	23,400.00
170112 FRONTIER COMMUNICATIONS	Phone Utilities	840

170158 AT&T	Phone Utilities	720
170159 AT&T	Phone Utilities	828
170160 AT&T	Phone Utilities	828
170161 AT&T	Phone Utilities	1,440.00
170162 AT&T	Phone Utilities	6,000.00
170172 FRONTIER COMMUNICATIONS	Phone Utilities	4,000.00
170175 AT&T	Phone Utilities	15
170176 AT&T	Phone Utilities	7,000.00
170177 FRONTIER COMMUNICATIONS	Phone Utilities	44,226.00
170180 VERIZON WIRELESS	Phone Utilities	3,760.00
170191 VERIZON WIRELESS	Phone Utilities	1,200.00
170202 FRONTIER COMMUNICATIONS	Phone Utilities	1,764.00
170236 FRONTIER COMMUNICATIONS	Phone Utilities	13,000.00
170237 VERIZON WIRELESS	Phone Utilities	5,000.00
170240 FRONTIER COMMUNICATIONS	Phone Utilities	10,000.00
170241 FRONTIER COMMUNICATIONS	Phone Utilities	1,250.00
170243 FRONTIER COMMUNICATIONS	Phone Utilities	60
170304 FRONTIER COMMUNICATIONS	Phone Utilities	231.83
170308 VERIZON WIRELESS	Phone Utilities	540
170511 VERIZON WIRELESS	Phone Utilities	457
170108 FRONTIER COMMUNICATIONS	Phone Utilities	40,000.00
170274 FOX M.D., ROGER E.	Physicals & Fingerprinting	6,000.00
170113 FEDEX	Postage & Freight	8,000.00
170114 FEDEX	Postage & Freight	13,600.00
170115 FEDERAL EXPRESS	Postage & Freight	270
170246 INLAND PRESORT & MAILING SVCS	Postage & Freight	4,900.00
170250 FEDEX	Postage & Freight	525
170259 FEDEX	Postage & Freight	150
170289 UNITED PARCEL SERVICE	Postage & Freight	6,080.00
170293 FEDEX	Postage & Freight	1,200.00
170502 USPS - HASLER	Postage & Freight	11,500.00
165739 SBCCD PRINTING SERVICES	Printing, SBCCD	134.75
170048 SBCCD PRINTING SERVICES	Printing, SBCCD	12,000.00
170049 SBCCD PRINTING SERVICES	Printing, SBCCD	100
170051 SBCCD PRINTING SERVICES	Printing, SBCCD	1,500.00
170310 SBCCD PRINTING SERVICES	Printing, SBCCD	3,500.00
170313 SBCCD PRINTING SERVICES	Printing, SBCCD	2,000.00
170336 SBCCD PRINTING SERVICES	Printing, SBCCD	5,000.00
170338 SBCCD PRINTING SERVICES	Printing, SBCCD	2,500.00
170339 SBCCD PRINTING SERVICES	Printing, SBCCD	5,000.00
170508 SBCCD PRINTING SERVICES	Printing, SBCCD	500
170020 US BANK CORPORATE PMT SYSTEMS	Reference Books	1,500.00
165855 US BANK CORPORATE PMT SYSTEMS	Refreshments	137.17
165856 US BANK CORPORATE PMT SYSTEMS	Refreshments	195
165857 US BANK CORPORATE PMT SYSTEMS	Refreshments	109.4
170412 PANERA BREAD	Refreshments	13,263.00
170456 STATER BROS MARKETS	Refreshments	500

170233 BURRTEC WASTE GROUP INC	Solid Waste Disposal	3,997.92
170239 BURRTEC WASTE GROUP INC	Solid Waste Disposal	54,000.00
165757 AGUILAR, YOLANDA	Student Financial Aid	752.15
165758 ALARCON, ALICIA	Student Financial Aid	343.84
165759 ALDEEN, BRIANA	Student Financial Aid	150.43
165760 ARELLANO, YESENIA	Student Financial Aid	322.35
165761 BARLOW, CAROLYN	Student Financial Aid	150.43
165762 BECERRA, JENNY	Student Financial Aid	322.35
165763 BERNAL, DAVID	Student Financial Aid	257.88
165764 BERNASCONI, ANNA	Student Financial Aid	709.17
165765 BRACKETT, DANIESHA	Student Financial Aid	64.47
165766 BROXTON-BISHOP, ANGELA	Student Financial Aid	193.41
165767 CARRETO, MARTHA	Student Financial Aid	128.94
165768 CAUDILLO, DANIELE	Student Financial Aid	64.47
165769 CEJA, MARIA	Student Financial Aid	515.76
165770 CHAVEZ, CINDY	Student Financial Aid	580.23
165771 COE, MARY	Student Financial Aid	193.41
165772 COLIX, SANDRA	Student Financial Aid	322.35
165773 CONTRERAS, MARIA	Student Financial Aid	279.37
165774 CORTES, JOHANNA	Student Financial Aid	128.94
165775 DE LA TORRE, GEORGINA	Student Financial Aid	408.31
165776 DELGADO, LAURA	Student Financial Aid	193.41
165777 EVANS, JENNIFER	Student Financial Aid	343.84
165778 FERRALL, MICHELLE	Student Financial Aid	214.9
165779 GARCIA, CRISTAL	Student Financial Aid	666.19
165780 GARCIA, JANE	Student Financial Aid	128.94
165781 GARCIA, TERESA	Student Financial Aid	193.41
165782 GOMEZ, JACQUELINE	Student Financial Aid	343.84
165783 GONZALEZ, DANIKA	Student Financial Aid	429.8
165784 GREEN, DANA	Student Financial Aid	171.92
165785 GUTIERREZ, REBEKAH	Student Financial Aid	322.35
165786 HARRIS, BRITTNEY	Student Financial Aid	623.21
165787 HERNANDEZ, NICK	Student Financial Aid	193.41
165788 JONES, THERESIA	Student Financial Aid	128.94
165789 LE, VAN	Student Financial Aid	322.35
165790 LEHMAN, DIANE	Student Financial Aid	257.88
165791 LIZARDO, CARMEN	Student Financial Aid	128.94
165792 LOPEZ, MARIA	Student Financial Aid	214.9
165793 LOPEZ, ALEXIS	Student Financial Aid	386.82
165794 LOPEZ, CHRISTINA	Student Financial Aid	128.94
165795 LOPEZ DE ACOSTA, KARLA	Student Financial Aid	386.82
165796 LUEVANOS, MARIANA	Student Financial Aid	322.35
165797 MARTINEZ, CRISTINA	Student Financial Aid	322.35
165798 MARTINEZ BENITEZ, LETICIA	Student Financial Aid	193.41
165799 MATA, JOEY	Student Financial Aid	429.8
165800 MEIGHAN, GLENDA	Student Financial Aid	64.47
165801 MENDIOLA, ENEDINA	Student Financial Aid	64.47

165802 MORALES, DANELL	Student Financial Aid	214.9
165803 ARGUELLO, ESTELLA	Student Financial Aid	257.88
165804 MORENO, MARIANA	Student Financial Aid	472.78
165805 MUNOZ RIO, ANDREA	Student Financial Aid	236.39
165806 MUNOZ RIO, NELLY	Student Financial Aid	236.39
165807 MUNOZ, SILVIA	Student Financial Aid	236.39
165808 NEWMAN, IDA	Student Financial Aid	644.7
165809 NGUYEN, CHRISTINE	Student Financial Aid	128.94
165810 OLMOS, KRYSTAL	Student Financial Aid	451.29
165811 ORTEGA, JENNIFER	Student Financial Aid	257.88
165812 ORTIZ, GEMA	Student Financial Aid	257.88
165813 OSORIO, JESSICA	Student Financial Aid	128.94
165814 PRIETO-LOPEZ, ERIA	Student Financial Aid	193.41
165815 RAHEMTULLA, KULSUM	Student Financial Aid	128.94
165816 RAMIREZ, MAYELY	Student Financial Aid	193.41
165817 RAMIREZ, LUCIA	Student Financial Aid	279.37
165818 RAMOS, ADRIANA	Student Financial Aid	128.94
165819 RANGEL, ANGELICA	Student Financial Aid	128.94
165820 RIOS, MIRANDA	Student Financial Aid	128.94
165821 RIVERA-SANCHEZ, WENDY	Student Financial Aid	128.94
165822 RODRIGUEZ, JESSICA	Student Financial Aid	128.94
165823 SALAS, NANCY	Student Financial Aid	128.94
165824 SANCHEZ, MICKIE	Student Financial Aid	300.86
165825 SANDOVAL, JENNY	Student Financial Aid	343.84
165826 SCOTT, MARY	Student Financial Aid	300.86
165827 SELOD, MEHER	Student Financial Aid	64.47
165828 SHARP, MARY	Student Financial Aid	451.29
165829 SUON, LYNET	Student Financial Aid	128.94
165830 TAMAYO, MATTY	Student Financial Aid	343.84
165831 THI, LIEN	Student Financial Aid	494.27
165832 THUR, TABITHA	Student Financial Aid	472.78
165833 TREACY, BLANCA	Student Financial Aid	171.92
165834 TURNER, TERESA	Student Financial Aid	150.43
165835 URENO, SERAFIN	Student Financial Aid	494.27
165836 VARGAS, ARLEEN	Student Financial Aid	128.94
165837 VARGAS DE RIVERA, CYNTHIA	Student Financial Aid	193.41
165838 VASQUEZ, MARIA	Student Financial Aid	558.74
165839 VASQUEZ, ETELVINA	Student Financial Aid	408.31
165840 VASQUEZ, LAURA	Student Financial Aid	279.37
165841 VIRGEN, MARIA	Student Financial Aid	193.41
165842 WILLIAMS, SOPHIA	Student Financial Aid	171.92
165843 CHATMAN, CHERISH	Student Financial Aid	257.88
165844 GOMEZ, MARITZA	Student Financial Aid	128.94
165845 GONZALEZ ESCALERA, LIGIA	Student Financial Aid	150.43
165846 GULZARZADA, FARZANA	Student Financial Aid	128.94
165847 MONTOYA, ANGELES	Student Financial Aid	537.25
165848 OVERSTREET, TINESHA	Student Financial Aid	64.47

165849 ZEPEDA, EDITH	Student Financial Aid	128.94
165859 BALL, JENIFER	Student Financial Aid	150
165860 ADRIAN, MADISON	Student Financial Aid	150
165861 BRACHT, STEVE	Student Financial Aid	270.6
165862 CALDERON, AMELIA	Student Financial Aid	155.4
165863 DAVID-DUGADUGA, E'LANNA	Student Financial Aid	225
165864 LEHMAN, DIANE	Student Financial Aid	201
165865 SKEENS, KELSEA	Student Financial Aid	276
165866 HASKINS, AMANDA	Student Financial Aid	75
165867 LEONARD, HOLLY	Student Financial Aid	75
165868 MENDEZ, ZAYNAH	Student Financial Aid	376.5
165869 PARKER, LAUREL	Student Financial Aid	150
165870 RAMIREZ, BERENICE	Student Financial Aid	270.6
165871 SANCHEZ, MACKENZIE	Student Financial Aid	75
165872 SOQUI, GABRIELLA	Student Financial Aid	230.4
170375 SHEPARD BROS INC	Water Treatment	18,200.00
170235 WATER DEPARTMENT	Water Utilities	18,000.00
170362 CITY OF REDLANDS	Water Utilities	218,598.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: August 11, 2016
SUBJECT: Consideration of Approval of Routine Contracts/Agreements and Memorandums of Understanding

RECOMMENDATION

It is recommended that the Board of Trustees ratify the attached list of routine contracts/agreements and memorandums of understanding.

OVERVIEW

In accordance with Board Policy 6340, the attached list is submitted for Board ratification and/or approval.

ANALYSIS

The attached list of contracts, agreements and their associated purchase orders are routine, customary and necessary for the on-going operations of the District. Unless otherwise noted the amount shown for multi-year agreements is the projected total amount for the full contract period. Any changes to these amounts will be submitted for board ratification and/or approval.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The contracts/agreements/memorandums of understanding on the attached list are budgeted for via purchase orders.

Routine Contracts and Agreements

Scheduled Board Date 8/11/2016

Contract Type

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i>Bond Measure Funded</i>				
Alhambra Reprographics, Inc. DBA A & I Reprographics	(13852) Reproduction of technical drawings for bond projects at SBVC Campus; Not to exceed \$25,000.00 Term: 7/20/2016 - 6/30/2017 Funding Source: Bond Funded	Kitchell/SBCCD	\$25,000.00	SSutorus
Champion Electric, Inc.	(13616) Minor changes to the Crafton Store to accommodate kitchen equipment; additional 240v electrical supply installed for double oven Term: 7/1/2016 - 9/30/2016 Funding Source: Bond Funded	Kitchell/CHC	\$4,995.00	SSutorus
Commercial Fitness Equipment	(13775) Purchase of exercise equipment for fitness room in the SBVC Gym Term: 7/13/2016 - 12/31/2016 Funding Source: Bond Funded	Kitchell/SBCCD	\$69,936.00	SSutorus
G/M Business Interiors	(13854) Coordinate pick up of safe, modify pedestal base and deliver to CHC Term: 8/1/2016 - 12/31/2016 Funding Source: Bond Funded	Kitchell/SBCCD	\$1,190.40	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Bond Measure Funded</u>				
KYA Services, LLC	(13847) Production and installation of protective covering for SBVC gym floor Term: 7/18/2016 - 12/31/2016 Funding Source: Bond Funded	Kitchell/SBCCD	\$31,094.12	SSutorus
Stanley Convergent Security	(13774) Furnish and install Sonotrol intrusion detection system at the SBVC New Gym Term: 7/1/2016 - 6/30/2017 Funding Source: Bond Funded	Kitchell/SBVC	\$3,892.00	SSutorus
<i>SubTotal for Bond Measure Funded: 6</i>			<i>\$136,107.52</i>	
<u>Braille Transcribing</u>				
Duenas, Kevin	(13795) Braille Transcribing Term: 7/1/2016 - 6/30/2019 Funding Source: Braille Grant	ATPC/SBCCD	\$60,000.00	SSutorus
<i>SubTotal for Braille Transcribing: 1</i>			<i>\$60,000.00</i>	
<u>Broadcasting Rights</u>				
National Education Telecomm	(13756) Program subscriber fees which allow KVCR to air any programs distributed by the contractor Term: 7/1/2016 - 6/30/2017 Funding Source: KVCR - CPB Grant - TV	TV/KVCR	\$3,853.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Broadcasting Rights</u>				
Redwood Empire Public Television, Inc	(13798) Program rights to air FNX programs; no cost to District Term: 7/1/2016 - 6/30/2017 Funding Source: N/A	FNX/KVCR		SSutorus
<i>SubTotal for Broadcasting Rights: 2</i>			<i>\$3,853.00</i>	
<u>CalWorks Child Care</u>				
St John's Community Success Center	(13779) Off-Campus workstudy - Student - Alcantara, Lorena; reimbursed at up to 75% of per hourly rate Term: 7/1/2016 - 6/30/2017 Funding Source: CalWorks	Calworks/SBVC	\$16,536.00	SSutorus
<i>SubTotal for CalWorks Child Care: 1</i>			<i>\$16,536.00</i>	
<u>CalWorks Off-Campus Work Study</u>				
Moran Janitorial Service, LLC	(13832) Off-Campus workstudy - Student Williams, Shameka; reimbursed at up to 100% of per hourly rate Term: 7/14/2016 - 6/30/2017 Funding Source: CalWorks	Calworks/SBVC	\$20,736.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>CalWorks Off-Campus Work Study</u>					
	Real Journey Academies, Inc.	(13778) Off-Campus workstudy - Student - Mendoza, Cynthia; reimbursed at 75% of hourly rate Term: 7/1/2016 - 6/30/2017 Funding Source: CalWorks	Calworks/SBVC	\$13,992.00	SSutorus
	Real Journey Academies, Inc.	(13777) Off-Campus workstudy - Student - Menijivar, Claudia; reimbursed at 75% of hourly rate Term: 7/1/2016 - 6/30/2017 Funding Source: CalWorks	Calworks/SBVC	\$13,992.00	SSutorus
	REC Center, The	(13783) Off-Campus workstudy - Student - Mendez, Lisbet; reimbursed at 75% of per hourly rate Term: 7/1/2016 - 6/30/2017 Funding Source: CalWorks	Calworks/SBVC	\$15,264.00	SSutorus
	SBX Services Inc dba Express Quality Car Hand Wash	(13781) Off-Campus workstudy - Student - Ascensio, Melina; reimbursed at up to 75% of per hourly rate Term: 7/1/2016 - 6/30/2017 Funding Source: CalWorks	Calworks/SBVC	\$15,582.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>CalWorks Off-Campus Work Study</u>				
Synergy Technical Network, Inc.	(13782) Off-Campus workstudy - Student - Armstrong, Heather; reimbursed at up to 75% of per hourly rate Term: 7/1/2016 - 6/30/2017 Funding Source: CalWorks	Calworks/SBVC	\$13,356.00	SSutorus
Teddy Bear Tymes Child Care	(13780) Off-Campus workstudy - Student - Bernasconi, Anna; reimbursed at 75% of per hourly rate Term: 7/1/2016 - 6/30/2017 Funding Source: CalWorks	Calworks/SBVC	\$12,720.00	SSutorus
Woodward Leadership Academy	(13784) Off-Campus workstudy - Student - Penigar, Amenda; reimbursed at 75% of per hourly rate Term: 7/1/2016 - 6/30/2017 Funding Source: CalWorks	Calworks/SBVC	\$13,992.00	SSutorus
<i>SubTotal for CalWorks Off-Campus Work Study: 8</i>			<i>\$119,634.00</i>	
<u>Clinicals</u>				
California Baptist University	(13826) Clinical site for participants in the Psych Tech program; no cost to District Term: 8/16/2016 - 6/30/2019 Funding Source: N/A	Health Services/SBVC		SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Clinicals</u>					
<i>SubTotal for Clinicals: 1</i>					
<u>General</u>					
	4 Imprint	(13749) Production of 1,000 Mardi Gras pens and 144 white mugs promoting KVCR for an Antique Road Show Event Term: 7/7/2016 - 8/1/2016 Funding Source: KVCR - Foundation	TV/KVCR	\$444.08	SSutorus
	Aasheim, Roger Norman	(13797) Provide assistance in creating shorts and filler material for on-air use for KVCR-TV Autism and Veteran's Initiative Term: 7/1/2016 - 6/30/2017 Funding Source: KVCR - Foundation	TV/KVCR	\$7,500.00	SSutorus
	Academic Advertising	(13526) Advertising for vacant positions on "CommunityCollegeJobs.com" Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Human Resources/SBCCD	\$6,450.00	SSutorus
	ACCT - Association of Community Colleges Trustees	(13627) Facilitation of Board of Trustees retreat by Dr. Pamela Fisher; this is to approve an additional day to the retreat at cost of \$2,000 Term: 8/22/2016 - 8/23/2016 Funding Source: General Funds	Chancellor/SBCCD	\$9,000.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Alhambra Reprographics, Inc. DBA A & I Reprographics	(13713) Reproduction of technical drawings for non-bond projects Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Maintenance/SBVC	\$2,000.00	SSutorus
America's Xpress Rent A Car	(13785) Rental - Districtwide on-demand eight passenger van rentals as needed by departments; each department pays for own rental period; Not to exceed \$80,000.00 Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Business Services/SBCCD	\$80,000.00	SSutorus
Aramark Uniform Services	(13839) Shop towels laundry service for Publications Center; Contract revised to set a term date of five years Term: 7/1/2016 - 6/30/2021 Funding Source: General Funds	TESS/SBCCD	\$20,000.00	SSutorus
Arrowhead Group DBA Basic Backflow	(13716) On demand testing and repairing of backflows Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Maintenance/SBVC	\$50,000.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Ashlock, Jess dba Ashlock Multigraphic	(13760) On demand repairs on printing equipment Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	TESS/SBCCD	\$4,000.00	SSutorus
Badge Express	(13828) Production of a name badge with logo Instruction/SBVC Term: 7/6/2016 - 8/6/2016 Funding Source: General Funds		\$15.05	SSutorus
Badge Express	(13833) Production of employee desk name plates with logo Term: 7/18/2016 - 9/30/2016 Funding Source: Financial Aid	Financial Aid/SBVC	\$15.01	SSutorus
Bear Valley Unified SD	(13851) Rental of Big Bear High School for SBVC satellite campus for Fall 2016 and Spring 2017; to be billed at the direct cost rate for classrooms used Term: 8/1/2016 - 6/30/2017 Funding Source: General Funds	Science/SBVC	\$7,000.00	SSutorus
Ben's Lock And Key	(13767) On demand repairs on SBVC locks and doors Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Maintenance/SBVC	\$10,000.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Blackboard	(13744) Help desk service for students and staff Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	TESS/SBCCD	\$209,437.58	SSutorus
	BLU Education Foundation	(13770) MOU - To provide education services to Middle and High School students; SBVC to provide office space; no cost to District Term: 7/1/2016 - 6/30/2017 Funding Source: N/A	Administrative Services/SBVC		SSutorus
	Blue Mountain Collision Center	(13751) Repairs to District Police 2007 Crown Victoria police car; license plate #1274009 Term: 7/1/2016 - 7/31/2016 Funding Source: General Funds	District Police/SBCCD	\$3,415.57	SSutorus
	Campus Marketing Specialists	(13844) Production of baseball caps to promote SBVC Health Center Term: 8/1/2016 - 12/31/2016 Funding Source: General Funds	Health Center/SBVC	\$763.15	SSutorus
	Chem-Pak	(13711) Repairs to vacuums and other floor equipment Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Custodial/SBVC	\$10,000.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	City Tours, Inc	(13800) Bus rental to transport HACU conference attendees to and from the airport while in Texas Term: 10/7/2016 - 10/10/2016 Funding Source: Student Equity	First Year/SBVC	\$917.50	SSutorus
	Community Responsive Education Corp	(13807) Speaker - Dr. Duncan-Andrade will give a talk on "Unconditional Love for the Hood: Redefining Success in Our Communities" with Q & A and book signing Term: 9/14/2016 - 9/14/2016 Funding Source: Student Equity	First Year/SBVC	\$10,500.00	SSutorus
	Couts Heating & Cooling, Inc.	(13765) On demand services for repairs to chillers, AC units, boilers, and ice machines Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Maintenance/SBVC	\$2,000.00	SSutorus
	Dan Lyman Construction, Inc	(13714) On demand repairs to all doors at SBVC; Not to exceed \$50,000.00 Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Maintenance/SBVC	\$50,000.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
DeAnda, Iris	(13806) Speaker - Poetry reading and Q & A as part of Latino Heritage Week Term: 9/13/2016 - 9/13/2016 Funding Source: Student Equity	First Year/SBVC	\$500.00	SSutorus
Direct Connection	(13838) Postcard mailing to promote Fall 2016 semester; includes postage and mailing label production Term: 7/18/2016 - 8/31/2016 Funding Source: General Funds	Marketing/CHC	\$680.00	SSutorus
Docu-Trust	(13822) Off-site media storage and delivery of back up tapes Term: 1/1/2017 - 12/31/2017 Funding Source: General Funds	TESS/SBCCD	\$748.80	SSutorus
Dormer, Willis E. DBA Pin Striping by Willis	(13677) Painting and hand lettering of STEM golf cart; this is to approve the revised total for an increase of \$300 for additional items - grill, headlights, taillights and extra lettering Term: 4/8/2016 - 4/30/2016 Funding Source: STEM Grant	Mathematics/SBVC	\$9,000.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Emergency Lighting Equipment Service, Inc.	(13633) On demand repairs & maintenance on lighting equipment at CHC campus; Not to exceed \$15,000 Term: 7/1/2016 - 6/30/2019 Funding Source: General Funds	Maintenance/CHC	\$15,000.00	SSutorus
	Evoqua Water Technologies	(13762) On demand deionized water treatment at the Canyon Hall Building Term: 7/1/2016 - 6/30/2019 Funding Source: General Funds	Maintenance/CHC	\$14,970.00	SSutorus
	Facebook, Inc	(13827) Ongoing advertisement on Facebook to promote CHC programs and registration Term: 7/11/2016 - 6/30/2017 Funding Source: Advertising - General Fund	Marketing/CHC	\$12,000.00	SSutorus
	Faculty Physicians & Surgeons of LLUSM dba LLUFMC	(13850) Medical oversight for student health services at SBVC and CHC Health Centers Term: 7/1/2016 - 6/30/2019 Funding Source: Student Health Fee	Health Centers/SBVC/CHC	\$9,000.00	SSutorus
	Fred's Glass & Mirror, Inc.	(13710) On demand repairs to windows and doors at SBVC; Not to Exceed \$10,000 Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Maintenance/SBVC	\$10,000.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Galdamez, Jesus	(13848) Speaker - Cha Cha Dance performance and workshop on Opening Day of the Latin Heritage Week Term: 9/12/2016 - 9/12/2016 Funding Source: General Funds	Arts & Lecture/SBVC	\$300.00	SSutorus
Golden Valley Medical Inc	(13836) Cylinder rental for oxygen used as part of Respiratory Care lab and refills of oxygen when needed Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Respiratory Care/CHC	\$1,000.00	SSutorus
Golf Cars of Riverside	(13742) On demand repairs and maintenance on CHC golf cars and carts Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Technology Services/CHC	\$1,000.00	SSutorus
H & L Charter Co, Inc.	(13819) Bus rental for field trip to Medieval Times for STAR Program students; funded through Title IV grant Term: 8/31/2016 - 8/31/2016 Funding Source: Federal Grant	Star Program/SBVC	\$858.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	H & L Charter Co, Inc.	(13753) Bus rental to and from Ontario Airport for the "HACU Conference" Term: 10/7/2016 - 10/10/2016 Funding Source: Student Equity	First Year/SBVC	\$1,140.00	SSutorus
	H & L Charter Co, Inc.	(13821) Field trip to San Diego Zoo Safari Park for STAR Program students Term: 8/26/2016 - 8/26/2016 Funding Source: Federal Grant	Star Program/SBVC	\$1,523.50	SSutorus
	Hour Glass & Mirror, Inc.	(13717) On demand repairs on windows and doors Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Maintenance/SBVC	\$20,000.00	SSutorus
	ICS Service Co	(13718) On demand fire alarm inspections and testing Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Maintenance/SBVC	\$30,000.00	SSutorus
	Jauregui, Russell M.	(13804) Speaker - Topic "Undocumented youths who have come out of the shadows" Term: 9/28/2016 - 9/28/2016 Funding Source: Student Equity	First Year/SBVC	\$300.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Johnson Power Systems	(13810) Perform level 2 preventative maintenance on Box Spring transmitter generator Term: 8/12/2016 - 6/30/2017 Funding Source: KVCR - Foundation	TV/KVCR	\$702.00	SSutorus
Johnson Power Systems	(13812) Perform level 2 preventative maintenance on Crafton transmitter generator Term: 8/12/2016 - 6/30/2017 Funding Source: KVCR - Foundation	TV/KVCR	\$621.00	SSutorus
Johnson Power Systems	(13811) Perform level 2 preventative maintenance on KVCR transmitter generator Term: 8/12/2016 - 6/30/2017 Funding Source: KVCR - Foundation	TV/KVCR	\$834.83	SSutorus
KBHR 93.3 Bear FM	(13857) Radio advertising to promote Big Bear campus and to bring awareness to the mountain community of SBVC's satellite campus Term: 7/18/2016 - 8/1/2016 Funding Source: General Funds	Science/SBVC	\$760.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>	Keenan & Associates	(9906) Technical support for "Safe Colleges" safety training program; this is to approve the amendment 3 to extend contract for FY 2016-2017 Term: 1/1/2014 - 6/30/2017 Funding Source: General Funds	Safety/SBCCD	\$16,500.00	SSutorus
	Klean Power Optimum Washing	(13764) Removal of rust and battery acid stains from concrete at the Administrative Bldg. Term: 7/1/2016 - 12/31/2016 Funding Source: General Funds	Maintenance/SBVC	\$2,400.00	SSutorus
	Lara, Marisol	(13805) Speaker - Topic "The Educational Journeys of Undocumented Latino Students: Promising Practices" Term: 10/12/2016 - 10/12/2016 Funding Source: Student Equity	First Year/SBVC	\$400.00	SSutorus
	Liebert Cassidy Whitmore	(13796) Provide Human Resource management training sessions regarding employment relations, management rights and obligations Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Human Resources/SBCCD	\$3,400.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Marcoux, Peter	(13802) Provide workshop on "Learning Classroom Activities and Community Education" for First Year Experience faculty and staff on learning classroom activities and community education Term: 8/12/2016 - 8/12/2016 Funding Source: Student Equity	First Year/SBVC	\$1,050.00	SSutorus
Medieval Times Dinner & Tournament, Inc.	(13818) Field trip to Medieval Times for students in the Star Program; includes dinner and performance; funded through Title IV grant Term: 8/31/2016 - 8/31/2016 Funding Source: Federal Grant	Star Program/SBVC	\$1,686.69	SSutorus
Moraga, Cherrie	(13808) Speaker - Topic "Chicana Feminism in the 21st Century" Term: 9/22/2016 - 9/22/2016 Funding Source: Student Equity	First Year/SBVC	\$8,000.00	SSutorus
Mosqueda, Cynthia	(13803) Provide workshop on "Learning Classroom Activities and Community Education" for First Year Experience faculty and staff Term: 8/12/2016 - 8/12/2016 Funding Source: Student Equity	First Year/SBVC	\$1,050.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
National Educational Telecommunications Association (NETA)	(13814) Sponsorship agreement to promote KVCR-FNX at annual association conference Term: 9/19/2016 - 9/21/2016 Funding Source: KVCR - FNX Grant	FNX/KVCR	\$5,000.00	SSutorus
Nestle Waters North America dba ReadyRefresh	(13743) Provide 5 gallon hot and cold water cooler with water services Term: 7/1/2016 - 6/30/2017 Funding Source: KVCR - Foundation	TV/FM/KVCR	\$2,845.00	SSutorus
O'Banion, Terry	(13786) Speaker - Topic "Student Success: The Role of Management" Term: 8/2/2016 - 8/2/2016 Funding Source: General Funds	Human Resources/SBCCD	\$7,500.00	SSutorus
Pacific Industrial Electric Company Inc.	(13763) On demand services for electrical repairs on SBVC campus Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Maintenance/SBVC	\$2,000.00	SSutorus
PBS - Public Broadcasting Service	(13815) Uplink Services for distribution of FNX channel television programs Term: 7/1/2016 - 6/30/2017 Funding Source: KVCR - FNX Grant	FNX/KVCR	\$104,640.00	BBaron

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Pena, Luis A DBA Tech 4 Fit	(13755) On demand repair and maintenance of fitness equipment Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Athletics/SBVC	\$2,993.00	SSutorus
	Pitney Bowes Inc.	(13588) Maintenance agreement and postage meter rental Term: 7/1/2016 - 6/30/2021 Funding Source: General Funds	Administrative Services/SBVC	\$34,523.46	SSutorus
	Platinum Wraps, Inc.	(13752) Design and installation of SBCCD Police Chevy Cruse security car wrap Term: 7/1/2016 - 8/31/2016 Funding Source: General Funds	District Police/SBCCD	\$980.94	SSutorus
	Print & Finishing Solutions	(13759) On demand repairs of printing presses and bindery equipment Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	TESS/SBCCD	\$7,000.00	SSutorus
	Purcell-Rorick, Mary	(13745) Provide assistance in the Redlands Bowl production Term: 7/1/2016 - 10/31/2016 Funding Source: KVCR - Foundation	TV/KVCR	\$1,500.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Ran Graphics, Inc	(13571) Production of SBVC's Fall 2016 class schedules; This is to approve an extension of term date to 8/01/2016; vendor could not delivery by 6/30/2016 Term: 5/17/2016 - 8/1/2016 Funding Source: General Funds	Instruction/SBVC	\$9,892.80	SSutorus
	Rayne Water Conditioning, Inc - San Bernardino	(13823) On demand services for water treatment for the steam cleaner at SBVC Auto Shop Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Technical Training/SBVC	\$498.00	SSutorus
	RDO Construction Equipment Co. dba RDO Equipment Co.	(13704) On demand repairs to lawnmowers for the grounds department Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Maintenance/SBVC	\$30,000.00	SSutorus
	Redlands, City of	(13816) Photography/Filming permit for KVCR's recording of events at the Redlands Bowl; no cost to District Term: 8/2/2016 - 8/16/2016 Funding Source: N/A	TV/KVCR		SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Redlands, City of	(13837) Rental - booth rental at Redlands Market Night Term: 7/21/2016 - 8/11/2016 Funding Source: General Funds	Marketing/CHC	\$200.00	SSutorus
	Ricky Nelson dba N8V Ace Music & Apparel	(13840) License agreement for use of musical compositions and recordings; no cost to District Term: 8/5/2016 - 8/4/2019 Funding Source: N/A	FNX/KVCR		SSutorus
	San Diego Zoo Global	(13820) Field trip to the San Diego Zoo Safari Park for students in the STAR Program Term: 8/26/2016 - 8/26/2016 Funding Source: Federal Grant	Star Program/SBVC	\$1,534.00	SSutorus
	Small Manufacturers Institute	(9311) Facilitate Career Technical Education activities; arrange presentations, workshops, and events; funded through contract education funding Term: 7/20/2016 - 6/30/2017 Funding Source: Other Non-General	PDC/SBCCD	\$11,880.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Sodexo - Cal State San Bernardino Catering	(13615) Catering for the Student Services Manager's Retreat Term: 7/13/2016 - 7/14/2016 Funding Source: Matriculation	Student Services/SBVC	\$708.37	SSutorus
South Coast Water Co dba Hannah Industries Inc.	(13849) Deionized water treatment service for Chemistry labs Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Chemistry/SBVC	\$1,179.20	SSutorus
Spinitar Presentation Products,	(13772) Service call to repair projector in Applied Technology Training Center room 121 A; funded through ETP grant Term: 7/1/2016 - 7/31/2016 Funding Source: State Grant	PDC/SBCCD	\$250.00	SSutorus
Sun Badge Company	(13754) On demand services for cleaning of SBCCD Police Officers badges Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	District Police/SBVC	\$500.00	SSutorus
Taco Village	(13771) Refreshments for the "Latino Heritage Week" Term: 9/12/2016 - 9/16/2016 Funding Source: Student Equity	Counseling/SBVC	\$400.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Thermo Fisher Scientific LLC	(13766) Service agreement for the purchase of a "Simpliamp Thermal Cycler" Term: 7/1/2016 - 6/30/2019 Funding Source: General Funds	Administrative Services/SBVC	\$4,509.60	SSutorus
	Thompson, Darrell	(13801) Provide workshop on "Learning Classroom Activities and Community Education" for First Year Experience faculty and staff Term: 8/12/2016 - 8/12/2016 Funding Source: Student Equity	First Year/SBVC	\$1,050.00	SSutorus
	Time and Alarm Systems	(13720) On demand repairs & testing of fire alarm system at SBVC Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Maintenance/SBVC	\$30,000.00	SSutorus
	University of La Verne	(13843) Transfer Admission Guarantee for CHC Students - initial term of five years; no cost to District Term: 7/1/2016 - 6/30/2021 Funding Source: N/A	Student Services/CHC		SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i>General</i>				
Vector USA DBA Vector Resources Inc.	(13709) On demand repairs for SBVC surveillance system Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Maintenance/SBVC	\$20,000.00	SSutorus
Wage Works, Inc.	(12706) Provide COBRA administration for Human Resources Term: 12/1/2015 - 6/30/2018 Funding Source: General Funds	Human Resources/SBCCD	\$30,000.00	SSutorus
West Coast Lights & Sirens, Inc	(13809) Repair of spotlight ring on Police vehicle Term: 7/18/2016 - 8/31/2016 Funding Source: General Funds	District Police/SBCCD	\$209.96	SSutorus
Xerox Education Services	(13746) Student Loan Servicing Agreement Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Fiscal Services/SBCCD	\$21,000.00	SSutorus
<i>SubTotal for General: 83</i>			<i>\$981,677.09</i>	

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Income - Facilities Use</u>				
Arsenal FC	(13769) Facility use of SBVC football field for soccer practices Term: 7/1/2016 - 6/30/2017 Funding Source: N/A	Administrative Services/SBVC	\$1,200.00	SSutorus
Tachikawa - San Bernardino Sister Cities Committee Inc.	(13799) Use of Board Room for event to celebrate the conclusion of High School exchange program between Japan and San Bernardino Term: 8/10/2016 - 8/10/2016 Funding Source: N/A	District M & O/SBCCD		SSutorus
<i>SubTotal for Income - Facilities Use: 2</i>			<i>\$1,200.00</i>	
<u>Income - General</u>				
UVP, LLC	(13859) PDC to provide on-site contract training to UVP employees Term: 7/11/2016 - 6/30/2017 Funding Source: N/A	PDC/SBCCD	\$10,000.00	SSutorus
Young Visionaries Youth Leadership Academy	(13761) PDC to offer 132 hours of MSSC Logistics Technology Training Term: 8/1/2016 - 6/30/2017 Funding Source: N/A	PDC/SBCCD	\$19,600.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Income - General</u>					
<i>SubTotal for Income - General: 2</i>				<i>\$29,600.00</i>	
<u>Income - Grant</u>					
	Jesus 101	(13813) KVCR to provide in studio production of recorded television shows Term: 6/1/2016 - 8/19/2016 Funding Source: N/A	TV/KVCR	\$12,600.00	SSutorus
<i>SubTotal for Income - Grant: 1</i>				<i>\$12,600.00</i>	
<u>Joint Power/Piggyback Purchase</u>					
	Dell Computer Company	(13787) Software License for VMWare Support for updates and upgrades of virtual servers; WSCA 7-15-70-34-003 Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	TESS/SBCCD	\$6,468.35	SSutorus
	Dell Computer Company	(13790) VWware Software License renewal for 2000 users at \$8.47 per license; WSCA 7-15-70-34-003 Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	TESS/SBCCD	\$16,940.00	SSutorus
<i>SubTotal for Joint Power/Piggyback Purchase: 2</i>				<i>\$23,408.35</i>	

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Maintenance Agreement</u>					
	Air Conditioning Control Systems, Inc. (ACCS)	(13768) Maintenance agreement for AC/Heating equipment Term: 7/1/2016 - 6/30/2019 Funding Source: General Funds	Maintenance/SBVC	\$46,800.00	SSutorus
	Arnel Compressor	(12802) Maintenance agreement for Ingersoll Rand Compressors used to support existing compressors; this is to approve the cost per year at \$6,882.00 Term: 1/1/2016 - 12/31/2018 Funding Source: General Funds	Maintenance/SBVC	\$20,646.00	SSutorus
	BeaconMedaes, LLC	(13738) Maintenance for the vacuum system in the Canyon Building at CHC Term: 7/1/2016 - 6/30/2019 Funding Source: General Funds	Maintenance/CHC	\$5,406.00	SSutorus
	Computer Protection Technologies, Inc. (CPT)	(13792) Maintenance on the computer data center battery cabinets - two at SBVC and four at CHC Term: 7/30/2016 - 7/29/2017 Funding Source: General Funds	TESS/SBCCD	\$5,650.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Maintenance Agreement</u>				
Dell Computer Company	(13789) Maintenance renewal of F5 Load Balancer needed to keep network traffic running Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	TESS/SBCCD	\$13,304.44	SSutorus
Emergency Power Controls, Inc.	(13788) Maintenance on automatic transfer switch Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	TESS/SBCCD	\$800.00	SSutorus
Grillo Filter Sales dba AAF International	(13707) Maintenance for the replacement of filters for HVAC units at CHC Term: 7/1/2016 - 6/30/2019 Funding Source: General Funds	Maintenance/CHC	\$12,837.85	SSutorus
<i>SubTotal for Maintenance Agreement: 7</i>			<i>\$105,444.29</i>	
<u>PO as Contract</u>				
Barlow, Edward H	(13824) Provide three backflow assembly tests to comply with state requirements Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	District M & O/SBCCD	\$250.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>PO as Contract</u>				
Crest Chevrolet/Geo	(13856) Repairs to the maintenance department vehicles Term: 7/1/2016 - 8/31/2016 Funding Source: KVCR - CPB Grant - TV	KVCR/KVCR	\$500.00	SSutorus
Herff Jones Inc.	(13757) Rental Commencement Regalia for Board and Chancellor for 2017 Graduation events Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Chancellor/SBCCD	\$300.00	SSutorus
<i>SubTotal for PO as Contract: 3</i>			<i>\$1,050.00</i>	
<u>Program Acquisition</u>				
H Gagnon Distribution, Inc.	(13829) Program acquisition for "Aztec Pyramids of War; Mad Cow, Sacred Cow; and Landing" Term: 9/20/2016 - 9/19/2021 Funding Source: KVCR - FNX Grant	FNX/KVCR	\$16,888.88	SSutorus
Rajotte, Coleen dba Vitality Gardening, Inc.	(13831) Program acquisition for "Vitality Gardening - Season 3" Term: 5/1/2017 - 4/30/2022 Funding Source: KVCR - FNX Grant	FNX/KVCR	\$8,333.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Program Acquisition</u>					
<i>SubTotal for Program Acquisition: 2</i>				\$25,221.88	
<u>Rescinded/Cancelled</u>					
	Hotel Karlan San Diego a Doubletree by Hilton	(13842) Group Sales agreement - 113 double rooms and 5 meeting rooms as part of the Southern Regional Associated Student Government Retreat; Event canceled by department Term: 9/8/2016 - 9/10/2016 Funding Source: Trust Account	Student Life/SBVC	(\$30,000.00)	SSutorus
<i>SubTotal for Rescinded/Cancelled: 1</i>				(\$30,000.00)	
<u>Software/Online Services</u>					
	Blackbaud, Inc	(10411) Software license for Fundraising Solutions suite; Event 7 for special events, Search 7 for prospect research, Alum 7 for alumni tracking, Raiser's Edge 7 for donor tracking; this is to approve the contract extension for two additional years Term: 1/1/2015 - 1/6/2018 Funding Source: General Funds	Foundation/CHC	\$19,838.00	SSutorus
	CASAS - Comprehensive Adult Student Assessment Systems	(13825) Software licensing for "TOPSpro e-Tests" Term: 7/1/2016 - 6/30/2017 Funding Source: AB86 Adult Consortium	Mathematics/SBVC	\$1,095.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u><i>Software/Online Services</i></u>					
	Community College League of CA	(13739) Library databases for the Electronic Information Resource Cooperative Purchasing Program Term: 7/1/2016 - 6/30/2017 Funding Source: Lottery Fund	Library/CHC	\$42,670.79	SSutorus
	ComputerLand of Silicon Valley	(13740) Software license for "Adobe Creative Cloud Enterprise" Term: 8/1/2016 - 7/31/2019 Funding Source: Lottery Fund	Technology Services/CHC	\$15,048.00	SSutorus
	ComputerLand of Silicon Valley	(13773) Software license for "Adobe Creative Cloud Enterprise" Term: 8/1/2016 - 7/31/2019 Funding Source: General Funds	Technology Services/SBVC	\$31,350.00	SSutorus
	ComputerLand of Silicon Valley	(13793) Software renewal for Symantec Backup Exec. for applications and databases per server renewal essential for 12 months Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	TESS/SBCCD	\$2,635.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u><i>Software/Online Services</i></u>					
	Ellucian Company, Inc.	(13817) Master agreement for Datatel System; student management software used throughout the District for managing enrollment and scheduling Term: 7/1/2016 - 6/30/2019 Funding Source: General Funds	TESS/SBCCD	\$1,376,809.00	SSutorus
	Geofeedia	(13750) Software licensing for "Geofeedia Professional Edition"; online services for department to monitor social media Term: 10/13/2016 - 10/12/2017 Funding Source: General Funds	District Police/SBCCD	\$7,000.00	SSutorus
	Kuta Software	(13776) Software Licensing for "Infinite Precalculus" used as part of instruction Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Mathematics/SBVC	\$341.00	SSutorus
	Lexmark Enterprises Software	(13758) Software licensing for "ImageNow" Term: 9/1/2016 - 8/31/2017 Funding Source: Block Grant	TESS/SBCCD	\$70,527.90	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Software/Online Services</u>					
	Maintenance Connection, Inc.	(13741) Technical support, upgrades and software maintenance for "Maintenance Connect" for CHC Term: 7/1/2016 - 6/30/2019 Funding Source: General Funds	Technology Services/CHC	\$12,553.92	SSutorus
	SIGMAnet	(13791) Software maintenance agreement for Smartnet Essential used to troubleshoot Cisco phone systems Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	TESS/SBCCD	\$60,405.66	SSutorus
	Singlewire Software, LLC	(13794) Software maintenance service for Informacast system that uses the phones in the District as speaker endpoints for audio and text based broadcasts Term: 11/11/2016 - 11/10/2017 Funding Source: General Funds	TESS/SBCCD	\$7,969.00	SSutorus
	Three M (3M) Company	(13197) Online medical clearance exams for EMS students; funded through the Medical Clearance Grant Term: 3/30/2016 - 6/30/2017 Funding Source: State Grant	Administrative Services/CHC	\$15,000.00	SSutorus
<i>SubTotal for Software/Online Services: 14</i>				<i>\$1,663,243.27</i>	

<i>Contract Type</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
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Grand Total Contracts for Board Date 8/11/2016: 136

Routine Contracts - Summary

Scheduled Board Meeting 08/11/2016

EXPENSES

<u>Category</u>	<u>Number of Contracts</u>	<u>Contract Value</u>
<u>Bond Measure Funded</u>	6	\$136,107.52
<u>Braille Transcribing</u>	1	\$60,000.00
<u>Broadcast Rights</u>	2	\$3,858.00
<u>CalWorks Child Care</u>	1	\$16,536.00
<u>Calworks Workstudy</u>	8	\$119,634.00
<u>Clinicals</u>	1	\$0.00
<u>General</u>	84	\$1,011,677.09
<u>Joint Power/Piggyback</u>	2	\$23,438.35
<u>Maintenance Agreement</u>	7	\$105,444.29
<u>PO as Contract</u>	3	\$1,050.00
<u>Program Acquisition</u>	2	\$25,221.88
<u>Software/Online Services</u>	14	\$1,663,243.27
	131	
		Total Expenses
		<u><u>\$3,166,210.40</u></u>

INCOME

<u>Category</u>	<u>Number of Contracts</u>	<u>Contract Value</u>
<u>Income - Facilities Use</u>	2	\$1,200.00
<u>Income - General</u>	2	\$29,600.00
<u>Income - Grant</u>	1	\$12,600.00
	5	
		Total Income
		<u><u>\$43,400.00</u></u>
Total Number of Contracts	<u><u>136</u></u>	

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: August 11, 2016
SUBJECT: Consideration of Approval of Surplus Property and Authorization for Private Sale or Disposal

RECOMMENDATION

It is recommended that the Board of Trustees declare the equipment and/or materials listed on the attached as surplus property, and direct the Business Manager to arrange for its sale or disposal.

OVERVIEW

California Education Code 81452 states that if a governing board, by a unanimous vote of those members present, finds that property, whether one or more items, does not exceed in value the sum of \$5,000, the property may be sold at private sale without advertising or disposed of.

ANALYSIS

The items listed on the attached have been identified as obsolete and no longer usable. Upon approval by the board, they will be sold or disposed of through reputable auction houses and/or salvage companies.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Funds for materials sold will be provided to the district within 30 days after auction and positively impact the budget.

Fixed Assets Surplus Report
August 11, 2016

Asset #	Date Retired	Location	Description	Date In Service	Initial Value	Current Value
15717	7/1/2016	DISTRICT	CPU W/MONITOR	7/1/1998	\$2,313.00	\$0.00
30457	7/15/2016	CHC	Dell Optiplex 780	6/2/2011	\$1,250.36	\$0.00
30561	7/15/2016	CHC	cpu	11/21/2011	\$1,056.88	\$0.00
30563	7/15/2016	CHC	cpu	11/21/2011	\$1,052.88	\$0.00
30565	7/15/2016	CHC	cpu	11/21/2011	\$1,052.88	\$0.00
30566	7/15/2016	CHC	cpu	11/21/2011	\$1,052.88	\$0.00
30568	7/15/2016	CHC	cpu	11/21/2011	\$1,052.88	\$0.00
30569	7/15/2016	CHC	cpu	11/21/2011	\$1,052.88	\$0.00
30570	7/15/2016	CHC	cpu	11/21/2011	\$1,052.88	\$0.00
30571	7/15/2016	CHC	cpu	11/21/2011	\$1,052.88	\$0.00
30573	7/15/2016	CHC	cpu	11/21/2011	\$1,052.88	\$0.00
30657	7/15/2016	CHC	cpu	11/21/2011	\$1,052.88	\$0.00
30671	7/15/2016	CHC	cpu	11/21/2011	\$1,052.88	\$0.00
30677	7/15/2016	CHC	cpu	11/21/2011	\$1,052.88	\$0.00
30678	7/15/2016	CHC	cpu	11/21/2011	\$1,052.88	\$0.00
30679	7/15/2016	CHC	cpu	11/21/2011	\$1,052.88	\$0.00
30683	7/15/2016	CHC	cpu	11/21/2011	\$1,052.88	\$0.00
30684	7/15/2016	CHC	cpu	11/21/2011	\$1,052.88	\$0.00
30685	7/15/2016	CHC	cpu	11/21/2011	\$1,052.88	\$0.00
30688	7/15/2016	CHC	cpu	11/21/2011	\$1,052.88	\$0.00
30689	7/15/2016	CHC	cpu	11/21/2011	\$1,052.88	\$0.00
30694	7/15/2016	CHC	cpu	11/21/2011	\$1,052.88	\$0.00
30695	7/15/2016	CHC	cpu	11/21/2011	\$1,052.88	\$0.00
30696	7/15/2016	CHC	cpu	11/21/2011	\$1,052.88	\$0.00
30697	7/15/2016	CHC	cpu	11/21/2011	\$1,052.88	\$0.00
30699	7/15/2016	CHC	cpu	11/21/2011	\$1,052.88	\$0.00
30710	7/15/2016	CHC	cpu	11/21/2011	\$1,052.88	\$0.00
30717	7/15/2016	CHC	cpu	11/21/2011	\$1,052.88	\$0.00
30718	7/15/2016	CHC	cpu	11/21/2011	\$1,052.88	\$0.00
30722	7/15/2016	CHC	cpu	11/21/2011	\$1,052.88	\$0.00
30733	7/15/2016	CHC	cpu	1/9/2012	\$1,290.74	\$0.00
30734	7/15/2016	CHC	cpu	1/9/2012	\$1,290.74	\$0.00
30745	7/15/2016	CHC	cpu	1/9/2012	\$1,290.74	\$0.00
32811	7/15/2016	CHC	OPTIPLEX 9010	11/29/2012	\$864.36	\$0.00

Non-Fixed Assets Surplus Report
August 11, 2016

Monitors	6 ea
Mice	6 ea
Crestron Media System	1 ea
Keyboards	6 ea
Monitor Stands	6 ea

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Lawrence P. Strong, Director, Fiscal Services
DATE: August 11, 2016
SUBJECT: Consideration of Approval to Adopt a Resolution to Appropriate Funds

RECOMMENDATION

It is recommended that the Board of Trustees adopt a resolution approving the appropriation of income from the general reserve to various major expense classifications as indicated by need on the attached resolution.

OVERVIEW

The 2015-16 Final Budget adopted by the Board of Trustees on September 10, 2015 represents the District's best estimates for income and expenditures during the ensuing fiscal year. However, as the year progresses, additional funds may become available. According to Title 5, §58308, and in accordance with Administrative Procedure 6250, all income in excess of budgeted amounts shall be added to the general reserve. However, the Board of Trustees may approve the appropriation of such funds, according to need, by the adoption of a resolution by a majority vote.

ANALYSIS

The Board is being asked to adopt a resolution approving the appropriation of funds in excess of final budget allocation, based on need, to the various expenditure classifications indicated on the attached resolution.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The approval of this board item will allow for the appropriation of income to various expense classifications to match revenues over and above that which was anticipated in the 2015-16 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
RESOLUTION TO APPROPRIATE ASSURED INCOME OVER THE FINAL BUDGETED ALLOCATION
FROM THE GENERAL RESERVE TO VARIOUS EXPENDITURE CLASSIFICATIONS
August 11, 2016

ON MOTION of Member _____, seconded by Member _____,
the following resolution is hereby adopted:

WHEREAS, on the 10th day of September, 2015, the San Bernardino Community College District (the District) adopted the 2015-16 Final Budget specifying the maximum amount which may be expended for each classification of expenditure; and

WHEREAS, Title 5, §58308 of the California Code of Regulations and District Administrative Procedure 6250 stipulate that all income accruing to the District in excess of the amounts required to finance the total proposed expenditures, including transfers to other community college districts and funds, as shown in the budget of the District shall be added to the general reserve of the District; and

WHEREAS, Title 5, §58308 of the California Code of Regulations and District Administrative Procedure 6250 also stipulate that the governing board may pass a resolution setting forth the need according to major classification, expenditures to be met from any portion of the general reserve derived from assured income in excess of the total amount anticipated in the budget; and

WHEREAS, the appropriations listed on the attached Exhibit A were deemed necessary and prudent by the District;

NOW THEREFORE, BE IT RESOLVED that the governing body of the San Bernardino Community College District hereby adopts this resolution and authorizes, by a majority vote, to approve said appropriations.

PASSED AND ADOPTED by the Board of Trustees on August 11, 2016, by the following majority vote:

AYES: _____
NOES: _____
ABSTENTIONS: _____
ABSENT: _____

STATE OF CALIFORNIA)
COUNTY OF SAN BERNARDINO)

I, Bruce Baron, Secretary of the Board of Trustees, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

WITNESSED my hand this _____ day of _____, 20_____.

_____ Secretary of the Board of Trustees

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
 RESOLUTION TO APPROPRIATE ASSURED INCOME OVER THE FINAL BUDGETED ALLOCATION
 FROM THE GENERAL RESERVE TO VARIOUS EXPENDITURE CLASSIFICATIONS
 August 11, 2016

EXHIBIT A

Ref #	Income	Amount	Major Classification	Comments	
Fund 01 – General Fund					
06/23/2016	161221	\$494,311	\$494,311	5000 Other Expenses	To set up a budget for Adult Education Block Grant Data & Accountability for FY 2016.
06/28/2016	161222	\$4,950	\$4,950	5000 Other Expenses	To reflect increase in Board Financial Assistance Program (student aid).
06/28/2016	161223	-\$163,828	-\$31,846	7600 Other Student Aid	To align Cooperative Agencies Resources for Education budget with state allocation for FY 2016.
			-\$131,982	7600 Other Student Aid	To align Extended Opportunity Program and Services budget with state allocation for FY 2016.
06/28/2016	161224	-\$318	-\$318	5000 Other Expenses	To align Equal Employment Opportunity with state allocation for FY 2016.
06/28/2016	161225	\$172,859	\$172,859	5000 Other Expenses	To increase Student Success & Support Program allocation for FY 2016.
06/30/2016	161229	\$100,000	\$87,000	2000 Classified Salaries	To increase California Work Opportunity & Responsibility to Kids budget for FY 2016.
			\$13,000	5000 Other Expenses	
		\$607,974	\$607,974	Total Funds to be Appropriated	

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: George Johnson, Bond Program Manager, Kitchell/BRj
DATE: August 11, 2016
SUBJECT: Consideration of Approval of Amendment 004 to the Contract with PMSM Architects of San Luis Obispo CA

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 004 to the contract with PMSM Architects of San Luis Obispo CA in the amount of \$26,627.00.

OVERVIEW

On May 9, 2013, the Board of Trustees approved a contract with PMSM Architects for architectural services on the Student Services – A Renovation project at CHC. This project went out to bid on March 8, 2016, however, due to outstanding concerns and based on legal advice, SBCCD chose to reject the bids received on that date and rebid the project. This amendment will cover the additional architectural services required for the rebid, as well as a slight redesign to the hot water system.

ANALYSIS

The effect of this amendment will be an addition of \$26,627.00 to the PMSM Architects contract, resulting in a revised contract amount of \$408,224.17.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the Fund 42 Revenue Bond Construction budget.

ARCHITECT CONTRACT AMENDMENT: 004

PROJECT: Crafton Hills College (CHC)
Student Services A Renovation
11711 Sand Canyon Road, Yucaipa, CA 92399

OWNER: San Bernardino Community College District
114 S. Del Rosa Avenue
San Bernardino, CA 92408

TO: PMSM Architects
802 E. Cota Street, Suite A
Santa Barbara, CA 93103

Description:

This amendment is for additional services to the Architect for the following scopes of work:

1. Additional services fees to rebid the project. \$21,119.00 hourly not to exceed
2. Additional design fees for Campus requested redesign of the hot water system to keep an existing expansion tank. \$4,408.00 fixed fee
3. Deliverables. \$1,100.00

Costs:

\$26,627.00 Total of this requested Contract Amendment: 004

Attachments:

Kitchell/BRj Student Services A Renovation Project Memo 32 (8) pages w/ proposal

The original Contract Sum	\$313,383.93
Net change by previous Amendments	\$68,213.24
The Contract Sum prior to this Amendment	\$381,597.17
The Contract Sum will be increased by this Amendment	\$26,627.00
The new Contract Sum including this Amendment	\$408,224.17
The Contract Schedule as of this Amendment will be increased by:	0 calendar days

By signing this Amendment the San Bernardino Community College District (SBCCD) authorizes PMSM Architects to perform the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to PMSM Architects contract with SBCCD.

Not valid until signed by all parties. Signature of Consultant indicates agreement herewith, including any adjustment in the Contract Sum or Contract Schedule.

Authorized:

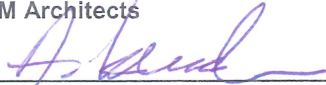
George R. Johnson


Jose F. Torres

Bond Program Director
Kitchell/BRj

Vice Chancellor Business & Fiscal
Services
SBCCD

PMSM Architects

By: 
DATE: _____


By: 
DATE: 6/28/16

By: _____
DATE: _____

No. 32 – Student Services-A Renovation

DATE: June 6, 2016

TO: Fath-Allah Oudghiri, AIA, MBA
Director Facilities Planning & Construction
San Bernardino Community College District (SBCCD)

FROM: Leilani Núñez 
Project Manager
Crafton Hills College (CHC)
Kitchell/BRj

RE: **Crafton Hills College (CHC) Measure M**
CHC-8222-Student Services-A Renovation (SSA)
PMSM Architects Amendment CA 04

PROJECT SCOPE:

SBCCD approval to amend PMSM Architect's agreement for architectural services for the SSA Renovation project, and increase Purchase Order (PO) #160840 by a total amount of \$26,627.00.

NARRATIVE:

The District requested the SSA Renovation project to be rebid. Crafton Hills College requested that an existing expansion tank, scheduled for demolition, remain and be incorporated within the new water system.

The following additional services by PMSM and their consultants are needed to rebid the project:

1. Attend job walk.
2. Prepare addenda and gain approval through DSA for addenda.
3. Respond to pre-bid request for information regarding the project scope.

The following additional services will be needed for redesign of the hot water system by P2S:

1. Field investigation and verification.
2. Engineering calculations.
3. Updates to drawings and specifications.

PMSM's fee for the initial bid phase was at a discounted rate per the overall contract negotiations for the architectural design fees. PMSM's fee to rebid the project was based off actual hours spent during the initial bid phase and exceeded the previous discounted rate. KB negotiated the fee to be completed on a time and material basis for the rebid scope. All hours submitted for billing will be backed-up with a detailed description of the work performed by PMSM.

RECOMMENDATION:

Kitchell/BRj recommends that SBCCD grant approval to execute amendment CA 04 to PMSM Architects and increase PO #160840 by the total amount of \$26,627.00.



BUDGET INFORMATION:

Student Services A – Proj. #8222

Info from Measure M Budget V#33 — 04/30/16

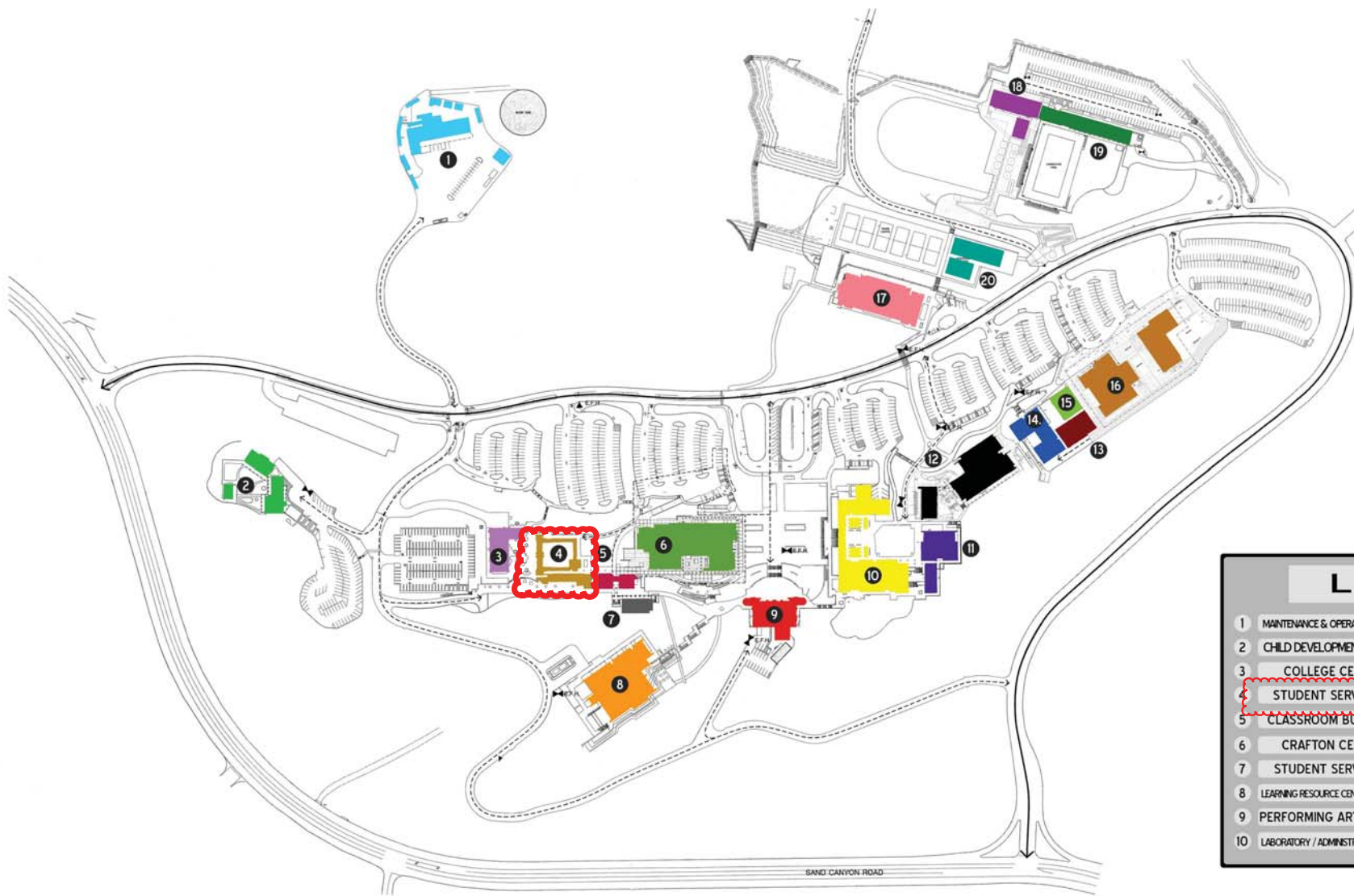
Project Original Budget Amount:	\$ 7,582,467.00
Project Current Spent to date:	\$ 850,474.63
Project Current Estimate to Complete:	\$ 7,465,899.95
Project Memo Forecast Cost:	\$ 26,627.00
Project Change Amount:	\$ 00.00

Project Memo cost of \$26,627.00 will be transferred from Budget Line Item # 42-50-02-8222-0257-5800.00-7100 – Soft Cost Contingency to Budget Line Item # 42-50-02-8222-0257-6220.10-7100 – Architectural Services

Approvals:

	6/7/16
Brooke Duncan, Sr. Campus Manager, Kitchell/BRj	Date
	7/14/16
George Johnson, Bond Program Manager, Kitchell/BRj	Date
	6/7/16
Mike Strong, Vice President, Administrative Services, CHC	Date
	6-9-16
Fath-Allah Oudghiri, AIA, MBA, Director Facilities Planning & Construction	Date

Attachments: PMSM Architects Proposed CA No. 4 dated 6/6/16



LEGEND			
1	MAINTENANCE & OPERATIONS / M&O	11	CHEMISTRY / HEALTH SCIENCE
2	CHILD DEVELOPMENT CENTER	12	NEW SCIENCE BUILDING
3	COLLEGE CENTER	13	BOOKSTORE
4	STUDENT SERVICES A	14	OCCUPATIONAL EDUCATION 1 / OE-1
5	CLASSROOM BUILDINGS	15	CLASSROOM AT BOOKSTORE
6	CRAFTON CENTER	16	OCCUPATIONAL EDUCATION 2 / OE-2
7	STUDENT SERVICES B	17	GYMNASIUM
8	LEARNING RESOURCE CENTER / LIBRARY	18	PHYSICAL EDUCATION COMPLEX / PE
9	PERFORMING ART CENTER	19	AQUATICS CENTER / CRF
10	LABORATORY / ADMINISTRATION / LADM	20	SCIENCE PORTABLES

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: George Johnson, Bond Program Manager, Kitchell/BRj
DATE: August 11, 2016
SUBJECT: Consideration of Approval of Amendment 005 to the contract with HMC Architects, Inc. of Ontario CA

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 005 to the contract with HMC Architects, Inc of Ontario CA in the amount of \$2,000.00 and extend the contract by 264 days.

OVERVIEW

On October 10, 2013, the Board of Trustees approved a contract with HMC Architects, Inc. of Ontario CA for structural design services for the Measure M Applied Technology Renovation Project at San Bernardino Valley College.

This amendment is for additional design services necessary to correct unsafe conditions of the electrical system serving the evaporative coolers.

ANALYSIS

The effect of this amendment will be an addition of \$2,000.00 to the HMC Architects, Inc. contract, resulting in a revised contract amount of \$459,615.00. The contract will now be extended 264 days.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the Fund 42 Revenue Bond Construction budget.

**CONSULTANT CONTRACT AMENDMENT FOR ARCHITECTURAL SERVICES
CONTRACT AMENDMENT: 005**

PROJECT: San Bernardino Valley College (SBVC)
701 S. Mount Vernon Avenue
San Bernardino, CA 92410

OWNER: San Bernardino Community College District
114 S. Del Rosa Avenue
San Bernardino, CA 92408

TO: HMC Architects, Inc.
3546 Concourses Street
Ontario, CA 91764

Brief Description:

This amendment is for additional design services provided by HMC Architects for the Applied Technology Phase II project, specifically for electrical work related to the HVAC Upgrades.

Attachment:

HMC Architects, Inc. proposal letter dated 03/08/2016

Costs:

\$2,000.00 = Total of this requested Consultant Contract Amendment: 005

The original Contract Sum	\$283,400.00
Net change by previous Amendments	\$174,215.00
The Contract Sum prior to this Amendment	\$457,615.00
The Contract Sum will be increased by this Amendment	\$2,000.00
The new Contract Sum including this Amendment	\$459,615.00
The Contract Schedule as of this Amendment will be increased by:	264 calendar days

By signing this Amendment the San Bernardino Community College District (SBCCD) authorizes HMC Architects, Inc. to perform the scope of work listed above.

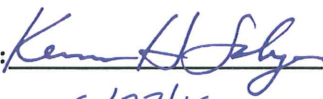
Not valid until signed by all parties. Signature of Consultant indicates agreement herewith, including any adjustment in the Contract Sum or Contract Schedule.

Authorized:

CONSULTANT
HMC Architects, Inc.

PROGRAM DIRECTOR
Kitchell/BRj

OWNER
SBCCD

By: 

By: 

By: _____

DATE: 6/27/16


DATE: 6/29/16

DATE:

No. 486 – Applied Technology Phase II Upgrades

DATE: 06/24/2016

TO: Fath-Allah Oudghiri
 Director Facilities Planning & Construction
 San Bernardino Community College District (SBCCD)

FROM: Glenn Nadalet 
 Project Manager
 San Bernardino Valley College (SBVC)
 Kitchell/BRj

RE: **San Bernardino Valley College (SBVC) Measure M**
 SBVC – 5233 – Applied Technology Phase II Upgrades (HVAC and Electrical)
 HMC Architects, Inc. Contract Amendment 005

SCOPE:

SBCCD approval for Contract Amendment 005 to the HMC Architects' (HMC) contract for the San Bernardino Valley College (SBVC) Applied Technology Phase II Upgrades project.

NARRATIVE:

Contract Amendment 005 is for additional professional design services on the Measure M Bond Program for the Applied Technology Phase II Upgrades project at the San Bernardino Valley College. The original scope of work for the Phase II Upgrades project included a field investigation to confirm existing conditions. Based on that field investigation, it was determined that there were unsafe conditions in the electrical panels serving the evaporative coolers. This contract amendment will pay for the additional design services required to incorporate the new panels into the contract documents. Please note that the design work was already performed, and there will be no construction cost impact.

With SBCCD's concurrence with this recommendation, HMC's Contract Amendment 005 will be presented to the SBCCD board at the upcoming August 11, 2016 board meeting.

RECOMMENDATION:

Kitchell/BRj recommends that SBCCD approves the increased scope in the amount of \$2,000.00 for the Applied Technology Phase II Upgrades project.

BUDGET INFORMATION:

*Applied Technology Phase II Upgrades Project – 5233
Info from Measure M Budget Version 34 dated 5/31/2016*

Project Original Budget Amount:	\$ 930,000.00
Project Current Spent to date:	\$ 84,293.70
Project Current Estimate to Complete:	\$ 617,211.00
Project Memo Forecast Cost:	\$ 2,000.00
Project Change Amount:	\$ 0.00

Project Memo cost of \$2,000.00 will be added to Budget Line Item 42-50-01-5233-0257-6220.10-7100.



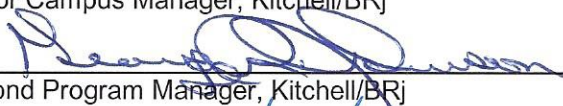
Approvals:

HUSSAIN  AGHA

JUNE 27, 2016

Hussain Agah, Senior Campus Manager, Kitchell/BRj

Date



George Johnson, Bond Program Manager, Kitchell/BRj

6/27/16

Date



Scott Stark, Vice President, Administrative Services, SBVC

7-8-16 

Date



Fath-Allah Oudghiri, AIA, MBA, Director Facilities Planning & Construction, SBCCD

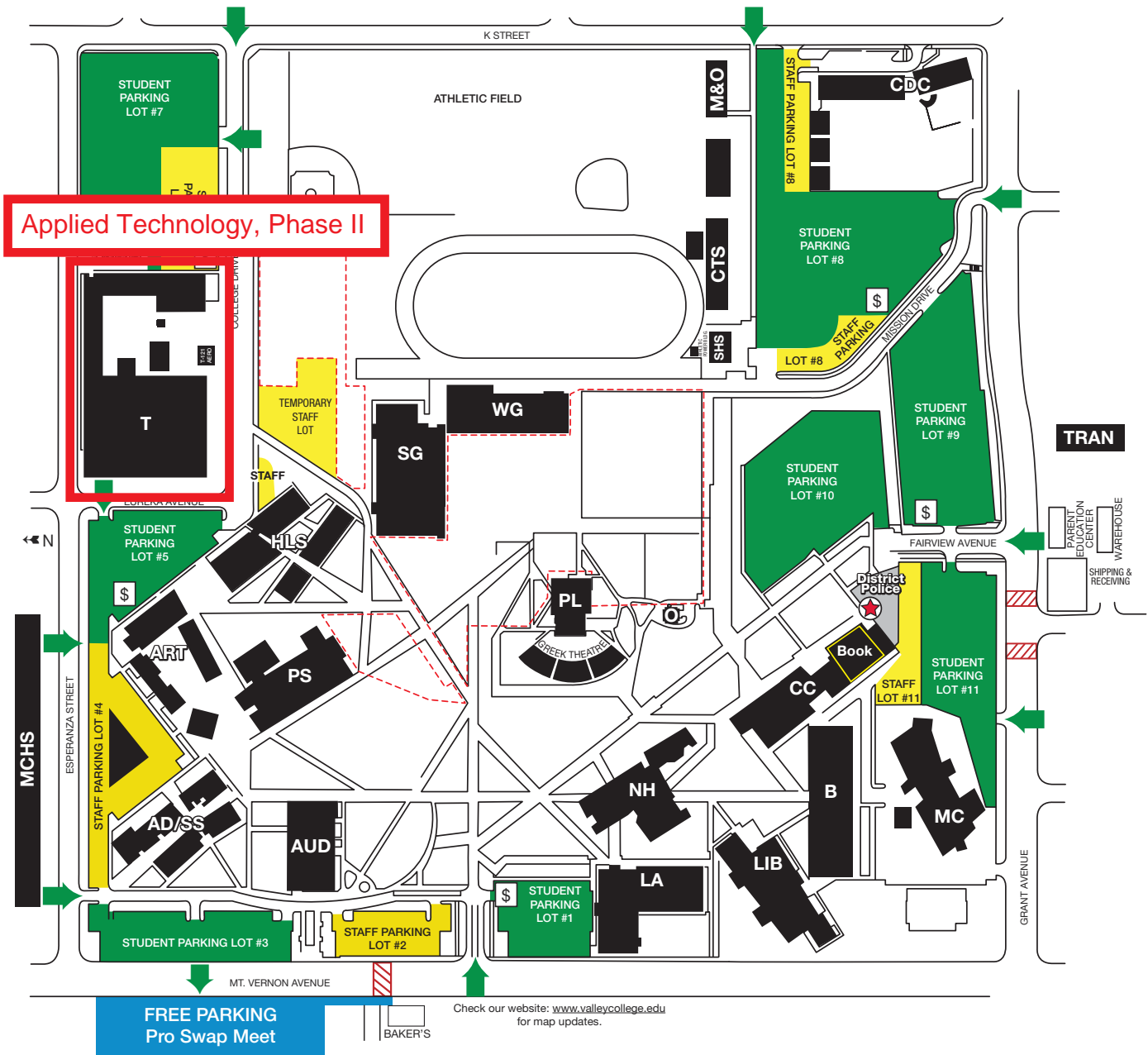
7-11-16

Date

Attachments: HMC Architects Sample Contract Amendment 005; HMC Architects' Proposal Dated March 8, 2016

San Bernardino Valley College

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INDICATES CONSTRUCTION AREAS

ARROWS DESIGNATE STUDENT PARKING LOT ENTRANCES

INDICATES PARKING PERMIT DISPENSER

CROSSWALK

INDICATES APPROVED SMOKING AREAS (10)
 This is a smoke-free campus - smoking in non-designated areas or buildings may result in the issuance of a citation (Board Policy #3570; Government Code #7597)

Building Symbols

AD/SS..... Administration/Student Services (Note: AD rooms are located in AD/SS)	MC.....Media/Communications
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CC..... Campus Center	PS..... Physical Sciences
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CTS.....Computer Technology Services	SHS..... Student Health Services
HLS.....Health & Life Science	T..... Technical
LA..... Liberal Arts	TRAN..... Transportation Center
LIB..... Library	WG..... Women's Gym

DISTRICT POLICE
 Campus Center Rm. 100
 (909) 384-4491

Parking permits/decals are required to park in all parking lots and on all college streets.

Parking in disabled stalls requires a valid California disabled placard and a valid SBCCD parking permit/decals.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Hussain Agah, Director, Facilities Planning & Construction
DATE: August 11, 2016
SUBJECT: Consideration of Approval of Amendment 02 to the Contract with Knowland Construction Services, Inc. of Rancho Palos Verdes CA

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 02 to the non-bond construction contract with Knowland Construction Services, Inc. of Rancho Palos Verdes CA in the amount of \$7,500.00 and extend the expiration date until June 30, 2017.

OVERVIEW

On February 25, 2016, the Board of Trustees approved a contract with Knowland Construction Services, Inc. to provide Division of the State Architect (DSA) inspector of record services for non-bond program construction projects. This amendment is for additional inspection services associated with the non-bond construction program anticipated for fiscal year 2016-17.

ANALYSIS

The effect of this amendment will be an addition of \$7,500.00 to the Knowland Construction Services, Inc. contract, resulting in a revised contract amount of \$43,660.00.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the Fund 41 Capital Outlay budget.

CONSULTANT CONTRACT AMENDMENT 02
FOR INSPECTION AND TESTING SERVICES

PROJECT: Non-Bond Construction Program
OWNER: San Bernardino Community College District (SBCCD)
TO: Knowland Construction Services, Inc.
33 Narcissa Drive
Rancho Palos Verdes, CA 90275

Brief Description:

This Contract Amendment No. 02 amends the total not to exceed value of the contract Knowland Construction Services, Inc. has with SBCCD for DSA Inspector of Record (IOR) Services for the Non-Bond Construction Program and extends the end date of the agreement to 06/30/2017.

Costs: \$7,500.00 = Total amount of this Amendment

Original Contract Sum	\$10,000.00
Net Change by Previous Amendments	26,160.00
Contract Sum Prior to Amendment 02	36,160.00
Amount of Contract Sum Increased by Amendment 02	7,500.00
New Contract Sum	\$43,660.00


The Contract schedule will be extended from 12/31/2016 to 06/30/2017.

By signing this Amendment, SBCCD authorizes Knowland Construction Services, Inc. to perform the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to Knowland Construction Services, Inc. contract with SBCCD.


Not valid until signed by all parties. Signature of Architect indicates agreement herewith, including any adjustment in the Contract Sum or Contract Schedule.

Authorized:

Christopher Knowland
Knowland Construction Services, Inc.

By: 
Date: July 26, 2016

Mac McGinnis
Facilities Consultant, Maas Company

By: 
Date: 7.26.16

Jose F. Torres
SBCCD Vice Chancellor, Business & Fiscal

By: _____
Date: _____

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: George Johnson, Bond Program Manager, Kitchell/BRj
DATE: August 11, 2016
SUBJECT: Consideration of Approval of Amendment 10 to the Contract with Knowland Construction Services, Inc. of Rancho Palos Verdes CA

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 10 to the contract with Knowland Construction Services, Inc. of Rancho Palos Verdes CA in the amount of \$18,432.00.

OVERVIEW

On August 13, 2012, the Board of Trustees approved a contract with Knowland Construction Services, Inc. for Measure M projects at Crafton Hills College and Valley College.

This amendment is to extend inspection services on the New Crafton Center project for four months. This will allow for inspection of additional construction requested for Division of the State Architect certification.

ANALYSIS

The effect of this amendment will be an addition of \$18,432.00 to the Knowland Construction Services, Inc. contract, resulting in a revised contract amount of \$2,757,762.00. The contract term is extended through June 30, 2017.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the Fund 42 Revenue Bond Construction budget.

**CONSULTANT CONTRACT AMENDMENT
FOR DSA INSPECTOR OF RECORD SERVICES: 010**

PROJECTS: Crafton Hills College (CHC)
New Crafton Center
11711 Sand Canyon Road, Yucaipa, CA 92399

OWNER: San Bernardino Community College District (SBCCD)
114 South Del Rosa Drive, San Bernardino, CA 92408

TO: Knowland Construction Services
33 Narcissa Drive, Rancho Palos Verdes, CA 90275

BRIEF DESCRIPTION:

This Contract Amendment amends the total value of the contract Knowland Construction Services, Inc. has with SBCCD for Division of State Architect (DSA) Inspector of Record services for various SBVC and CHC Measure M projects. Knowland's Construction Services, Inc. Contract Amendment #010 is for extended Inspection Services fees associated with the New Crafton Center project at Crafton Hills College (CHC).

COSTS:

\$18,432.00 Total for Amendment No. 010

ATTACHMENTS:

CHC - Kitchell/BRj Project Memo - No. 80 New Crafton Center

The original Contract Sum	\$1,500,000.00
Net change by previous Amendments	\$1,239,330.00
The Contract Sum prior to this Amendment	\$2,739,330.00
The Contract Sum will be increased by this Amendment	\$18,432.00
The new Contract Sum including this Amendment	\$2,757,762.00

The Contract Schedule as of this Amendment will be extended to June 30, 2017.

By signing this Amendment the San Bernardino Community College District (SBCCD) authorizes Knowland Construction Services, Inc. to perform the scope of work listed above. SBCCD also authorized and acknowledges that the amount of this amendment will be paid via an amendment to Knowland Construction Services, Inc. contract with SBCCD

Not valid until signed by all parties. Signature of Knowland Construction Services, Inc. indicates agreement herewith, including any adjustment in the Contract Sum or Construction Schedule.

Authorized:

Christopher Knowland
DSA Inspector
Knowland Construction
Services

By: 

George Johnson
Bond Program Director
Kitchell/BRj

By: 

Jose F. Torres
Vice Chancellor Business & Fiscal
Services - SBCCD

By: _____


DATE:

DATE: 7/19/2016

DATE:

DATE: July 11, 2016

TO: Fath-Allah Oudghiri, AIA, MBA
Director Facilities Planning & Construction
San Bernardino Community College District (SBCCD)

FROM: Leilani Núñez  7/11/16
Project Manager
Crafton Hills College (CHC)
Kitchell/BRj

RE: **Crafton Hills College (CHC) Measure M**
CHC-8208-New Crafton Center (NCC)
Knowland Construction Services Amendment CA 10

PROJECT SCOPE:

SBCCD approval to amend Knowland Construction Services agreement for DSA Inspector of Record Services for the New Crafton Center project.

NARRATIVE:

As a community college district, all construction projects at SBCCD fall under the jurisdiction of the Division of State Architects (DSA). DSA is a California State Government Division or agency that has been given the task of regulating the construction of public schools throughout the State of California. As a part of that regulatory process DSA requires that a DSA Certified building inspector continuously observe all aspects of the construction process. School districts are required to pay for the services of the project inspector.

Knowland Construction Services is contracted to provide inspection services for SBCCD through the District approved RFQ/RFP process. Kitchell/BRj obtained a proposal from Knowland to complete the inspection services on the New Crafton Center project. Knowland's initial scope of inspection services included an estimated figure based on the contract schedule duration of 18 months. Starting in May 2014, their contract value of \$241,920.00 covered inspection through November 2015. Knowland provided a revised proposal to complete the project with an additional estimated 587 additional hours which covered inspection from November 2015 through April 2016. As punch corrections are projected through July 2016, Knowland provided a revised proposal to complete the project with an additional estimated 256 hours through August 2016 for \$18,432.00 per the following breakdown:

6	April 2016 inspection services hours
10	May 2016 inspection services hours
18	June 2016 inspection service hours
122	July 2016 inspection services forecasted hours
100	August 2016 inspection services forecasted hours (includes DSA closeout)
256	Total additional hours

This proposal is within current acceptable industry standards for inspection services and is according to the rates provided in their contract.

RECOMMENDATION:

Kitchell/BRj recommends that SBCCD grant approval to amend Knowland Construction Services agreement by \$18,432.00, and issue a fiscal year 2017 purchase order.



BUDGET INFORMATION:

New Crafton Center – 8208

Info from Measure M Budget V35 — 06/30/16

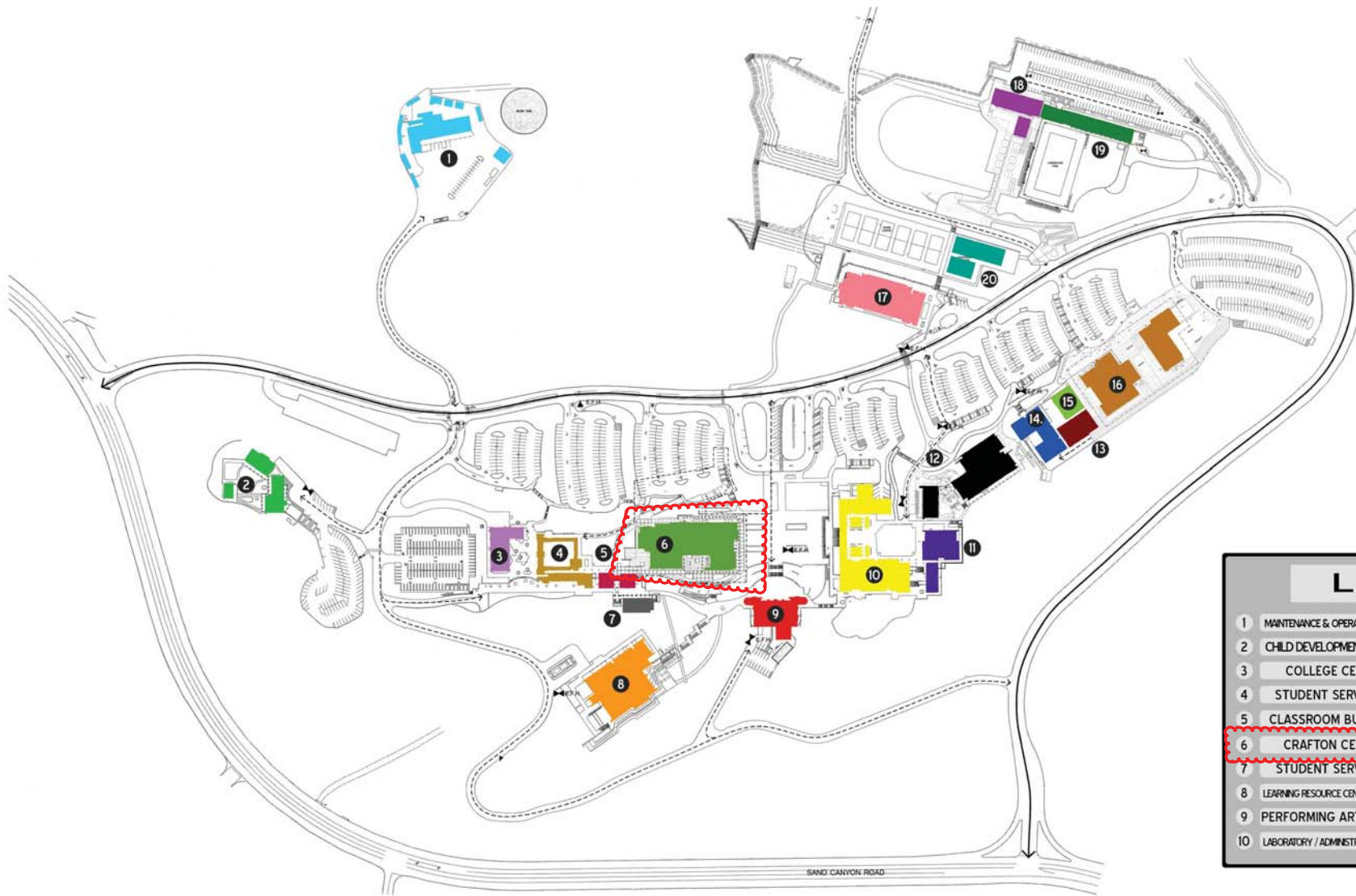
Project Original Budget Amount:	\$ 31,347,128.00
Project Current Spent to date:	\$ 30,915,201.39
Project Current Estimate to Complete:	\$ 99,386.73
Project Memo Forecast Cost:	\$ 18,432.00
Project Change Amount:	\$ 00.00

Project Memo cost of \$18,432.00 will come from Budget Line Item # 42-50-02-8222-0257-6210.20-7100 – Inspection Services

Approvals:

	7/12/16
Brooke Duncan, Sr. Campus Manager, Kitchell/BRj	Date
	7/12/16
George Johnson, Bond Program Manager, Kitchell/BRj	Date
	7/20/16
Mike Strong, Vice President, Administrative Services, CHC	Date
	7/21/16
Fath-Allah Oudghiri, AIA, MBA, Director Facilities Planning & Construction	Date

Attachments: Knowland Construction Services Proposal dated 6/30/16



LEGEND			
1	MAINTENANCE & OPERATIONS / M&O	11	CHEMISTRY / HEALTH SCIENCE
2	CHILD DEVELOPMENT CENTER	12	NEW SCIENCE BUILDING
3	COLLEGE CENTER	13	BOOKSTORE
4	STUDENT SERVICES A	14	OCCUPATIONAL EDUCATION 1 / OE-1
5	CLASSROOM BUILDINGS	15	CLASSROOM AT BOOKSTORE
6	CRAFTON CENTER	16	OCCUPATIONAL EDUCATION 2 / OE-2
7	STUDENT SERVICES B	17	GYMNASIUM
8	LEARNING RESOURCE CENTER / LIBRARY	18	PHYSICAL EDUCATION COMPLEX / PE
9	PERFORMING ART CENTER	19	AQUATICS CENTER / CRF
10	LABORATORY / ADMINISTRATION / LADM	20	SCIENCE PORTABLES

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services

PREPARED BY: Hussain Agah, Director, Facilities Planning & Construction

DATE: August 11, 2016

SUBJECT: Consideration of Approval of Non-Bond Construction Change Orders and Contract Amendments

RECOMMENDATION

It is recommended that the Board of Trustees approve the following contract amendments and ratify the following change orders. These changes are required and necessary, benefit the District, and reflect the most favorable negotiated costs.

San Bernardino Valley College – Lockdown Project (01-1516-05)						
Dan Lyman Construction, Inc. San Bernardino, CA	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>Revised Contract</u>	<u>Total CO %</u>
	CO-01	\$409,462.00	\$0.00	\$17,901.00	\$427,363.00	4.37%
San Bernardino Valley College – HLS Lighting Replacement (01-1516-04)						
J Kim Electric, Inc. Fullerton, CA	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>Revised Contract</u>	<u>Total CO %</u>
	CO-02	\$44,996.00	\$3,424.18	Time Only	\$48,420.18	7.61%

OVERVIEW

Construction change orders may be generated by a number of circumstances. These include changes directed by the District to address contractor or architect recommendations for efficiency, occupant needs, or to improve future building or space usability. California Public Contract Code 20118.4 establishes a guideline that limits construction contract change orders to 10% of the base contract amount.

A construction contract is amended when there is a change in the scope of work due to unforeseen conditions that must be corrected in order for work to proceed. Amendments alter the base contract amount and are not limited to the 10% guideline.

All change orders and amendments are approved following a specific process of review by the construction manager, architect, program/project managers, and District staff. Nonessential changes are rejected and never receive approval. Any changes determined to be essential to the health of the project and of major benefit to the District are approved and implemented.

ANALYSIS

Construction contract amendments and change orders submitted with this board item total \$17,901.00, which is 4.37% of the total Lockdown Contract of \$409,462.00. The change to the HLS Lighting Replacement Contract is only for time extension of the project due to the manufacture lead time for the emergency lighting at the HLS Building. The dollar amount of the current HLS Lighting contract will not change.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the Capital Outlay and General Fund Block Grant budgets.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

01-1516 - 05
Project Number

Capital Facilities Program Management

Non-Bond Project

CHANGE ORDER

Original Contract Amount: \$409,462.00
 Amount of Previous Contract Amendments: \$0.00
 Amount of Previous Change Orders: \$0.00

School Name:	San Bernardino Valley College	Date:	July 13, 2015
Project Description:	Lockdown Project	Contract No.:	General Contractor
To (Contractor):	Dan Lyman Construction, Inc.	Attn:	Dan Lyman

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments

Reference RFP No.: Refer to attachments

Description of Work:

This change order includes a non-compensable time extension associated with scopes of work for the General Contractor generated from NTP through September 12, 2016 and additional scope of work for the general contractor generated from unforeseen field conditions encountered and identified during construction operations. These items were not included in the original contract documents and noted after the bid and execution of the general contractor contract. This change order represents an inclusive and final settlement for all aspects and impacts associated with the scope of work and approved change order outline on page # 2 for the period from NTP through September 12, 2016. For further detailed description of each Item associated with change order see attached back-up.

Contract Change Order No.-CO-001

TOTAL COST of CONTRACT CHANGE Order No.-CO-001

\$17,901.00

Reason for Change:

Please see page # 02

Initiator of Change:

1 Site Conditions

The original Base Contract Sum was:	<u>\$409,462.00</u>
Net change by previous authorized Contract Amendment(s):	<u>\$0.00</u>
The contract AMOUNT due to C.O. No.-CO-001 will be increased by:	<u>\$17,901.00</u>
The revised BASE Contract Sum:	<u>\$427,363.00</u>
Net change by previous authorized Change Order(s):	<u>\$0.00</u>
The Contract Sum including previous authorized Change Orders:	<u>\$427,363.00</u>
The revised Contract Amount, including this Contract Change Order is, therefore:	<u>\$427,363.00</u>
The contract TIME due to CO#01 will be increased by:	<u>30</u> (time extension only) calendar days.
The revised Contract Completion Date, including this Contract Change Order is, therefore	<u>12-Sep-16</u>
SBCCD Change Order No. <u>CO # 01</u> includes Item Number(s):	<u>1.1</u>

This Contract Change Order is not valid until signed by both the Architect/Engineer and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time. Contractor waives any claim for further adjustments of the Contract Sum and the Contract Time related to the above described change in the Work.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.		
<u>Signature</u>	<u>Name (printed)</u>	<u>Date</u>
<u>Dir Facilities</u>	Robert Jenkins	7/13/16
<u>Project Mgr.:</u>	Monica Garza, Kitchell	7/13/16
<u>District:</u>	Vice Chancellor, Business and Fiscal Services, SBCCD	
<u>Contractor:</u>	Dan Lyman, President - Dan Lyman Construction, Inc.	7-14-16

State of California - Division of the State Architect DSA Application No. N/A File No. N/A
 Approved: N/A per Engineer of Record: _____

CHANGE ORDER No.-CO-001

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
CO #01						
Item 1.1	Supply and install added doors in the tech Building as shown in attached change order # 01	A5	100		\$17,901.00	\$17,901.00
TOTAL CONTRACT CHANGE ORDER						\$17,901.00

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
- G BUILDING COST, ERROR AND/OR OMISSION
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- K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- L CONTRACT ADMINISTRATIVE ISSUE

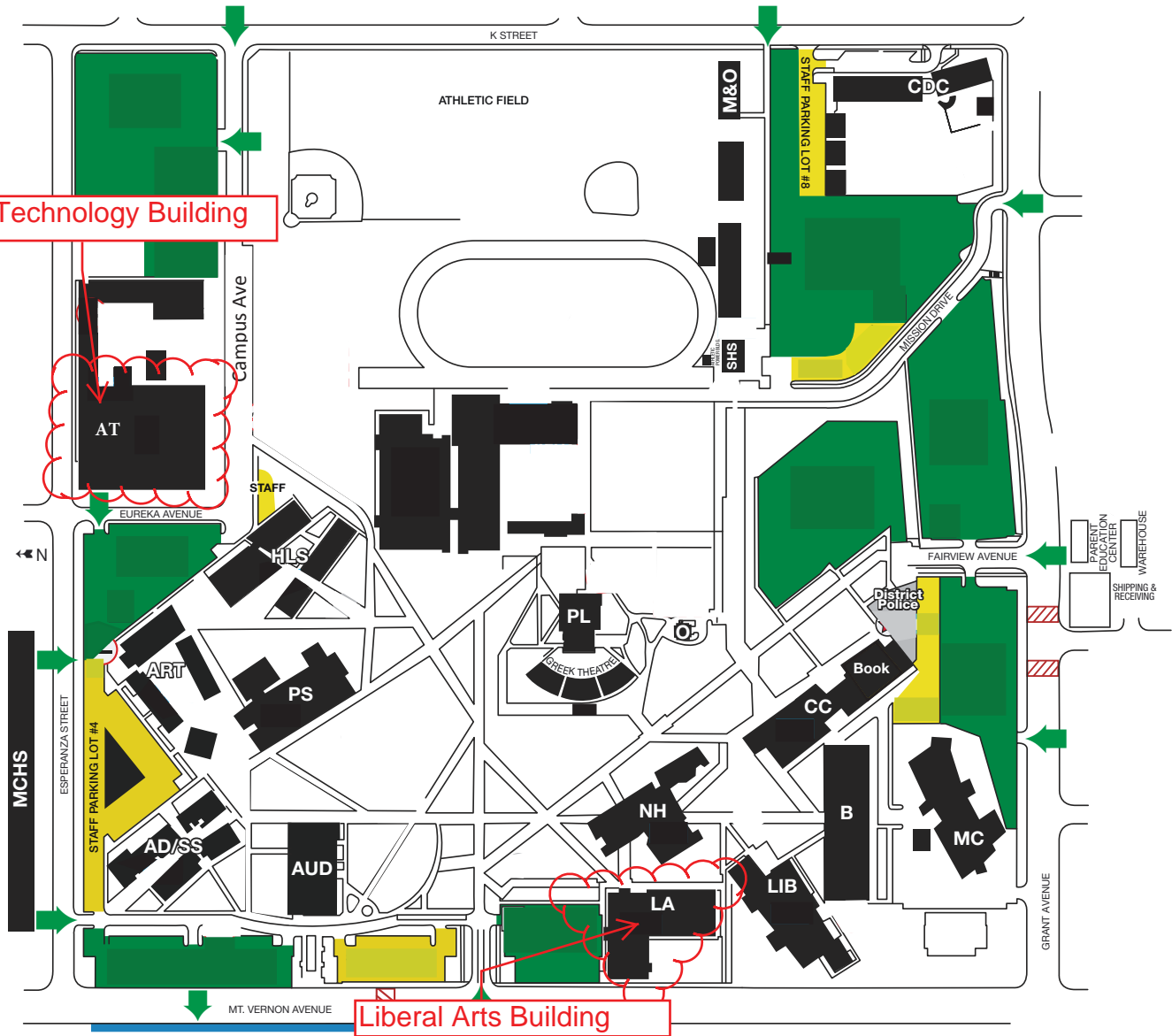
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- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED

Lockdown Project

San Bernardino Valley College

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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

#01-1516-04
Project Number

Capital Facilities Program Management

Non-Bond Project

CHANGE ORDER

Original Contract Amount: **\$44,996.00**
 Amount of Previous Contract Amendments: **\$0.00**
 Amount of Previous Change Orders: **\$3,424.18**

School Name:	<u>San Bernardino Valley College</u>	Date:	<u>July 20, 2015</u>
Project Description:	<u>HLS Lighting Replacement</u>	Contract No.:	<u>General Contractor</u>
To (Contractor):	<u>J Kim Electric, Inc.</u>	Attn:	<u>Tina Kim</u>

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments

Reference RFP No.: Refer to attachments

Description of Work:

This change order includes a non-compensable time extension associated with scopes of work for the General Contractor generated from NTP through July 25, 2016. This change order represents an inclusive and final settlement for all aspects and impacts associated with the scope of work for the period from NTP through July 25, 2016. For further detailed description of each item associated with change order see attached back-up.

Contract Change Order No.-CO-002

TOTAL COST of CONTRACT CHANGE Order No.-CO-002

\$0.00

Reason for Change:

Please see page # 02

Initiator of Change:

1 Site Conditions

The original Base Contract Sum was:	<u>\$44,996.00</u>
Net change by previous authorized Contract Amendment(s):	<u>\$48,417.18</u>
The contract AMOUNT due to C.O. No.-CO-002 will be Increased by:	<u>\$0.00</u>
The revised BASE Contract Sum:	<u>\$0.00</u>
Net change by previous authorized Change Order(s):	<u>\$3,424.18</u>
The Contract Sum including previous authorized Change Orders:	<u>\$48,417.18</u>
The revised Contract Amount, including this Contract Change Order is, therefore:	<u>\$0.00</u>
The contract TIME due to CO#02 will be increased by:	<u>25</u> calendar days.
The revised Contract Completion Date, including this Contract Change Order is, therefore	<u>25-Jul-16</u>
SBCCD Change Order No. <u>CO # 02</u> includes Item Number(s):	<u>1.1</u>

This Contract Change Order is not valid until signed by both the Architect/Engineer and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time. Contractor waives any claim for further adjustments of the Contract Sum and the Contract Time related to the above described change in the Work.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District. I believe this request is valid and recommend your approval for acceptance.

Signature	Name (printed)	Date
	Robert Jenkins	<u>7/20/16</u>
Project Mgr.:	Monica Garza, Kitchell	<u>7/20/16</u>
District:	Vice Chancellor, Business and Fiscal Services, SBCCD	
Contractor:	Tina Kim, Project Manager - J. Kim Electric, Inc.	<u>7/20/16</u>

State of California - Division of the State Architect DSA Application No. N/A File No. N/A
 Approved: N/A per Engineer of Record: N/A

CHANGE ORDER No.-CO-002

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
CO #02						
Item 1.1	This change order needs to be extended 25 days due to the manufacturing lead time for the emergency lighting at HLS Building	L2			\$0.00	\$0.00
TOTAL CONTRACT CHANGE ORDER						\$0.00

CODE LEGEND

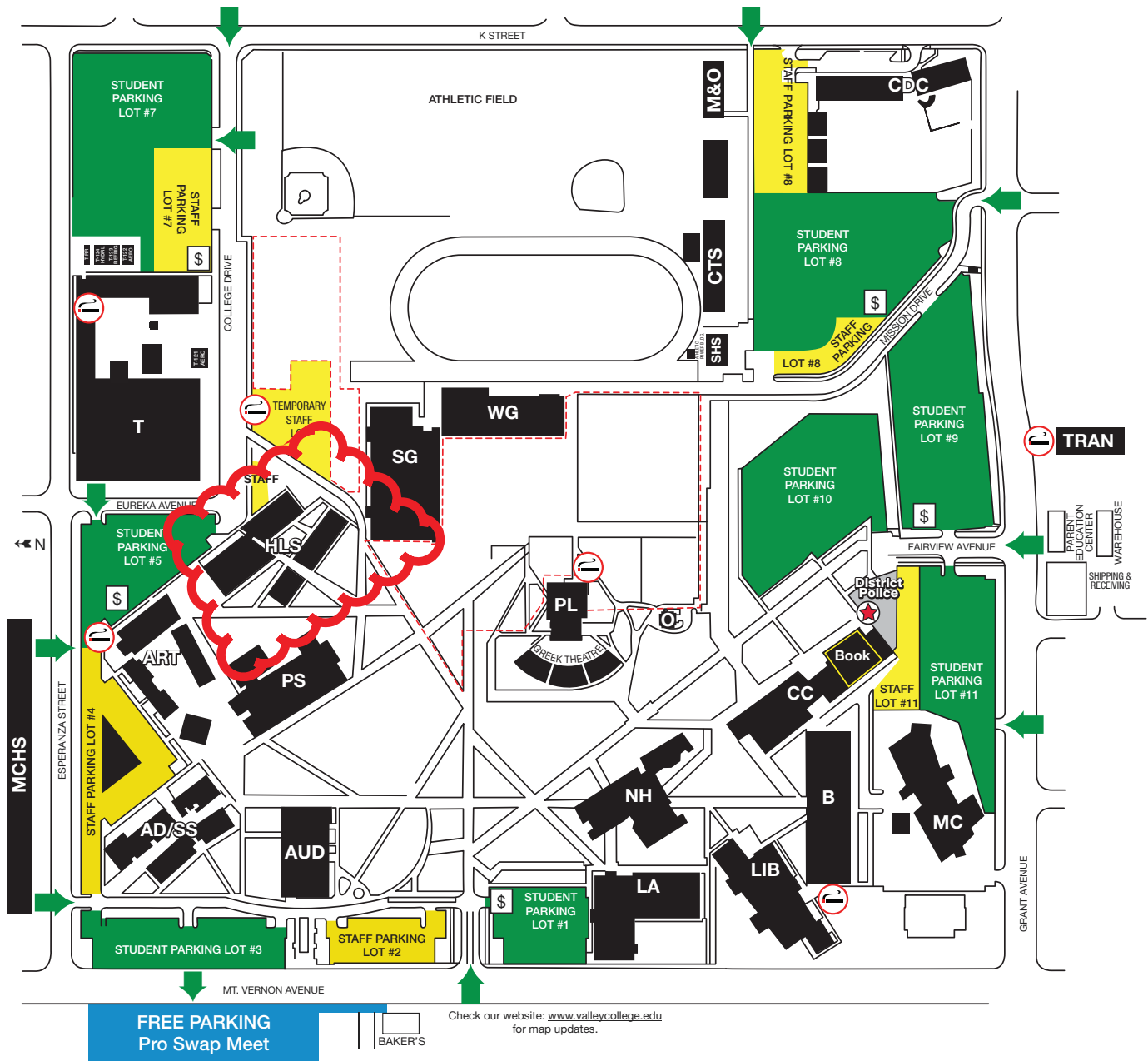
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- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
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- L CONTRACT ADMINISTRATIVE ISSUE

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San Bernardino Valley College

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INDICATES CONSTRUCTION AREAS

ARROWS DESIGNATE STUDENT PARKING LOT ENTRANCES

INDICATES PARKING PERMIT DISPENSER

INDICATES APPROVED SMOKING AREAS (6)
 This is a smoke-free campus - smoking in non-designated areas or buildings may result in the issuance of a citation (Board Policy #3570; Government Code #7597)

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CDC.....Child Development Center	PS.....Physical Sciences
CTS.....Computer Technology Services	SG..... Snyder Gym
HLS.....Health & Life Science	SHS..... Student Health Services
LA.....Liberal Arts	T..... Technical
LIB.....Library	TRAN..... Transportation Center
	WG.....Women's Gym

DISTRICT POLICE
 Campus Center Rm. 100
 (909) 384-4491

Parking permits/decals are required to park in all parking lots and on all college streets.

Parking in disabled stalls requires a valid California disabled placard and a valid SBCCD parking permit/decals.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Hussain Agah, Director, Facilities Planning & Construction
DATE: August 11, 2016
SUBJECT: Consideration of Approval to Award a Small Scale Construction Contract to JAM Corporation of Monrovia CA

RECOMMENDATION

It is recommended that the Board of Trustees award a small scale construction contract to JAM Corporation of Monrovia CA for the Fire Alarm Panel Replacement Project at SBVC in the amount of \$23,192.00.

OVERVIEW

The Fire Alarm Panel Replacement Project will consist of upgrading existing equipment in the Applied Technology and M&O Buildings. This project will benefit San Bernardino Valley College by installing the same equipment used throughout the campus – Gamewell FCI – and promoting consistency and familiarity for staff when responding to fire alarm situations.

ANALYSIS

Per Public Contract Code 22032(a), public projects of \$45,000 or less may be performed by the employees of a public agency by force account, by negotiated contract, or by purchase order. As a qualified installation source for Gamewell FCI, JAM Corporation has been selected for this project.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

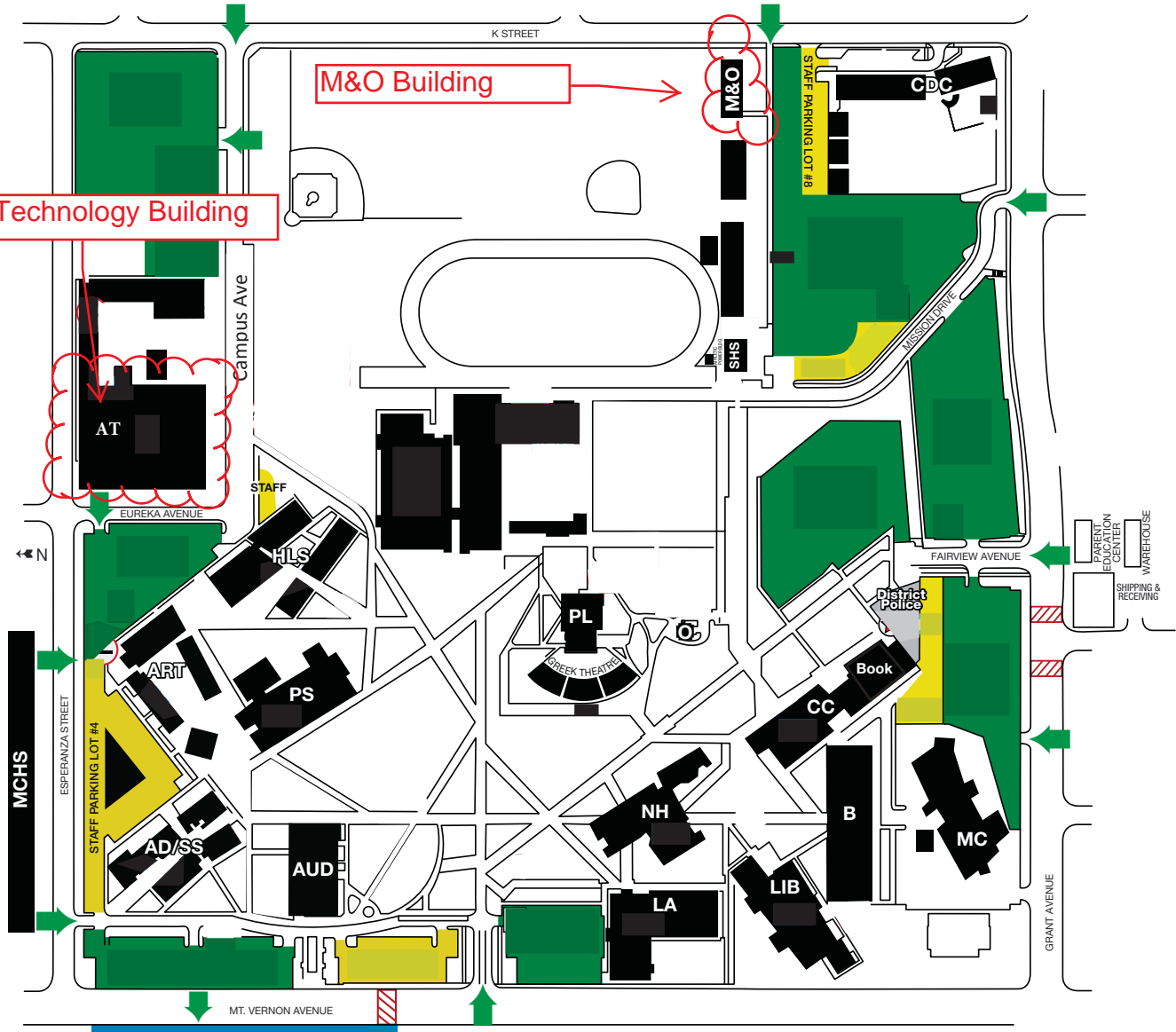
FINANCIAL IMPLICATIONS

Included in the General Fund, Block Grant Budget.

Fire Alarm Panel Replacement Project

San Bernardino Valley College

701 South Mount Vernon • San Bernardino, CA 92410 • (909) 384-4400



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: George Johnson, Bond Program Manager, Kitchell/BRj
DATE: August 11, 2016
SUBJECT: Consideration of Approval to Award Informal Bid and Contract to Three Peaks Corp. of Calimesa CA

RECOMMENDATION

It is recommended that the Board of Trustees award an informal bid and contract to Three Peaks Corp. of Calimesa CA for the New Science Building 001 DSA Completion Work project at CHC in the amount of \$71,765.00.

OVERVIEW

This project includes installation of smoke curtains at pass through windows and magnetic door openers to meet fire life safety requirements at CHC's New Science Building. This work is necessary to achieve Division of the State Architect (DSA) certification.

ANALYSIS

As part of its Uniform Construction Cost Accounting Procedures, SBCCD maintains a pre-qualified list of contractors according to trade category for public works projects valued between \$45,000.00 and \$175,000.00. Informal bids were solicited from those qualified contractors and the lowest; most responsive was from Three Peaks Corp. of Calimesa CA.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the Fund 42 Revenue Bond Construction budget.

No. 68 – New Science Building (NSB)

DATE: July 6, 2016

TO: Jose F. Torres
Vice Chancellor *Business & Fiscal Services*
San Bernardino Community College District (SBCCD)

FROM: Brooke Duncan
Sr Campus Manager
Crafton Hills College (CHC)
Kitchell/BRj

RE: Crafton Hills College (CHC) Measure M
CHC-4625-New Science Building (NSB)
UCCAP Contract – Three Peaks RFP 001

SCOPE:

SBCCD approval to execute UCCAP contract to Three Peaks Corp. for New Science Building DSA Completion work to achieve DSA Certification.

NARRATIVE:

An RFP was issued to local contractors on June 13th, 2016 for work related to complete the New Science Building for DSA Certification. The work involves DSA CCD 55.02 to provide for smoke curtains at the pass through windows and magnetics door holders to coordinate the fire life safety requirements per code. Also included in the scope of work is to provide door signage at the Elevator Machine Rooms and venting at all audio visual cabinets.

Three (3) contractors attended the job walk, but only one (1) contractor provided a quote. The quote was received on June 30th, 2016 and the Contractor was interviewed to ensure all scope is captured within his quote.

RECOMMENDATION:

Kitchell/BRJ recommends that SBCCD grant approval to execute a UCCAP Contract for \$71,765.00.

BUDGET INFORMATION:

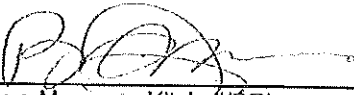
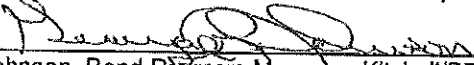


New Science Building– Proj. # (4625)

Info from Measure M Budget V#34 – 5/31/16

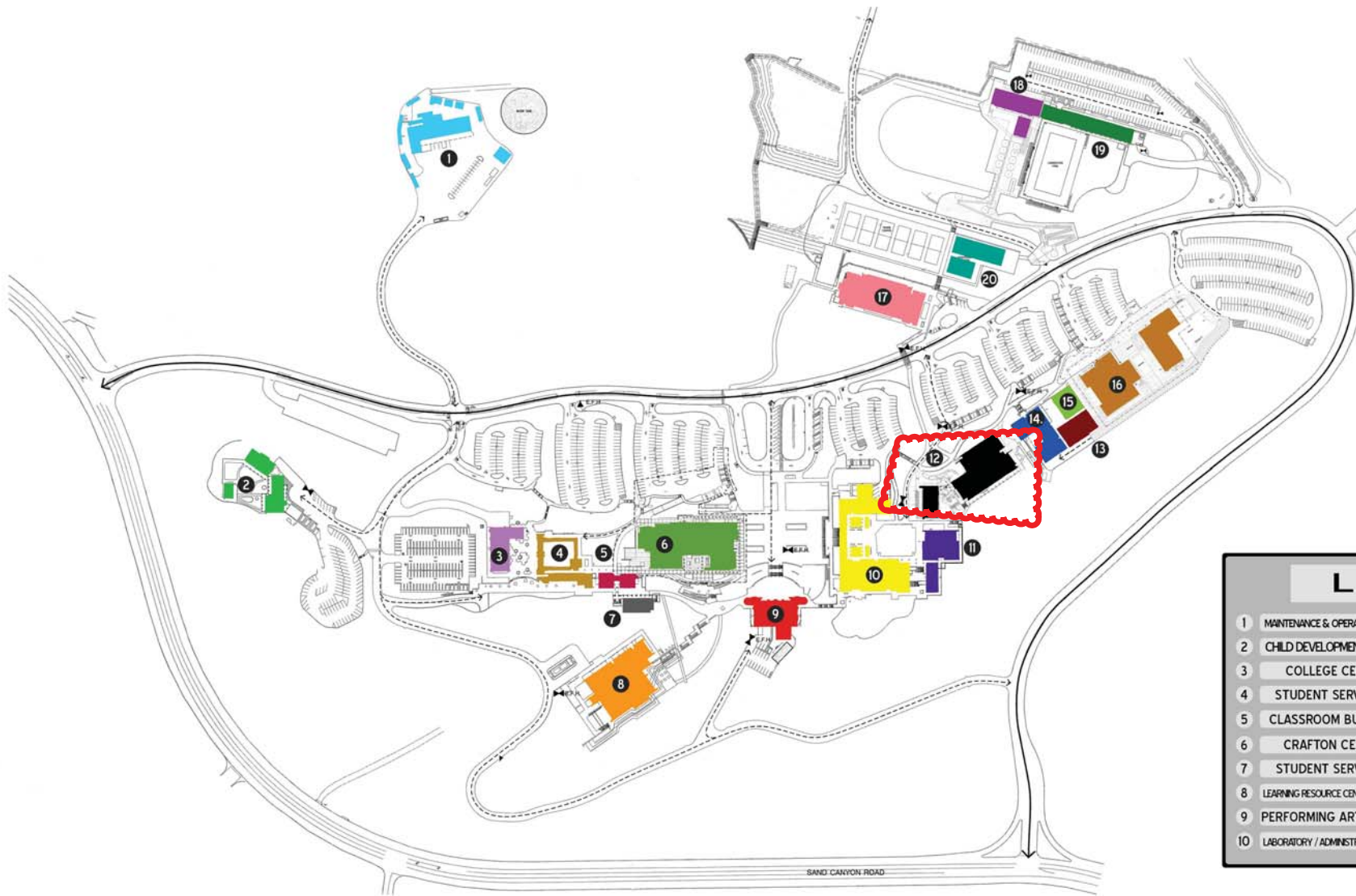
Project Original Budget Amount:	\$ 26,805,517.00
Project Current Spent to date:	\$ 26,653,116.95
Project Current Estimate to Complete:	\$ 27,547,817.15
Project Memo Forecast Cost:	\$ 71,765.00
Project Change Amount:	\$ 00.00

Project Memo cost of \$71,765.00 Budget Line Item 42-50-02-4625-0257- 6210.50 -7100
New Construction

Approvals:

	7-6-16
_____ Brooke Duncan, Sr. Campus Manager, Kitchell/BRJ	Date
	7/7/16
_____ George Johnson, Bond Program Manager, Kitchell/BRJ	Date
	7/7/16
_____ Mike Strong, Vice President, Administrative Services, CHC	Date
	7-8-16
_____ Fath-Allah Oudghiri, AIA, MBA, Director Facilities Planning & Construction	Date

Attachment: Three Peaks Quote



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Interim Vice Chancellor, Business & Fiscal Services
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: August 11, 2016
SUBJECT: Consideration of Approval to Award Invitation for Bid and Contract for IFB 2017-01 Laboratory Microscopes to JH Technologies, Inc. of Fremont, CA

RECOMMENDATION

It is recommended that the Board of Trustees award Invitation for Bid (IFB) 2017-01 Laboratory Microscopes and contract to JH Technologies, Inc. of Fremont, CA for the purpose of providing laboratory quality microscopes to be used in the instruction of students at SBVC. The total amount of the contract is not to exceed \$183,227.10.

OVERVIEW

The purchase of new, state-of-the-art laboratory microscopes is required by SBVC to replace the current aging equipment. Included in the purchase price is on-site installation and training, warranties, and preventative maintenance.

ANALYSIS

The District received and evaluated one bid, from JH Technologies, Inc. of Fremont, CA. Through an analysis of the proposal received and a committee based review process, it was determined that JH Technologies, Inc. will meet the needs of the District with this purchase.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the 2016/2017 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: Stacey Nikac, Executive Assistant to the Chancellor

DATE: August 11, 2016

SUBJECT: Consideration of Approval of Individual Memberships

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached request for individual memberships.

OVERVIEW

Individual requests are submitted to fund expenses related to various functions planned for the colleges and district office.

ANALYSIS

Individual memberships related to job duties are submitted when institutional memberships are not available.

BOARD IMPERATIVE

I. Institutional Effectiveness
IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the budget.

DISTRICT MEMBERSHIPS

NAME	MEMBERSHIP	PURPOSE	ESTIMATED COST	FUNDING SOURCE
Amalia Perez	CALPELRA - California Public Employers Labor Relations Association	CALPELRA has been providing California's public agency representatives with high quality, professional, California-specific services for 41 years. CALPELRA members and Friends have a vast pool of resources to draw upon, and have opportunities to contribute to a dynamic community.	\$350.00	HR General Funds

CHC MEMBERSHIPS

NAME	MEMBERSHIP	PURPOSE	ESTIMATED COST	FUNDING SOURCE
Donna Hoffmann	National Council for Marketing and Public Relations (NCMPR)	NCMPR provides professional development opportunities for community college marketing and public relations professionals across the nation, as well as professional resources and national recognition.	\$250.00	Marketing general fund
Rebecca Warren-Marlatt	California Community Colleges Chief Student Services Officers Association	Membership in this organization will promote networking, regional support and development, and latest information in the field of student affairs.	\$300.00	Student Services general fund

KVCR MEMBERSHIPS

NAME	MEMBERSHIP	PURPOSE	ESTIMATED COST	FUNDING SOURCE
Sahar Khadjenoury	Native American Journalism Association	Additional membership for this Native American Journalism Association in order to submit articles	\$55.00	San Manuel Grant

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: Stacey Nikac, Executive Assistant to the Chancellor

DATE: August 11, 2016

SUBJECT: Consideration to Approve Conference Attendance

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached requests for Conference Attendance.

OVERVIEW

Individual requests are submitted to fund expenses related to conference expenses planned for the colleges and district office.

ANALYSIS

Faculty and staff attend conferences to obtain updated information on policies and procedures in their fields. In addition, conference attendance provides professional growth and staff development.

BOARD IMPERATIVE

IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the budget.

DISTRICT CONFERENCE ATTENDANCE

NAME	DEPARTMENT	CONFERENCE NAME	TRAVEL START DATE	TRAVEL END DATE	CITY, STATE	PURPOSE	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/ AMENDMENT
Clery Center for Security on Campus Inc.	Police Department	Jeanne Clery Act Training Training Seminar	08/09/16	08/10/16	Los Angeles, CA	Training	\$ 1,500.00	Police Department General Funds	
Riverside County Sheriffs Dept	Police Department	Basic Criminal Investigation Training	08/22/16	08/26/16	Riverside, CA	Training	\$ 500.00	Police Department General Funds	
San Bernardino County Sheriffs	Police Department	Basic Dispatcher Training	09/12/16	09/30/16	San Bernardino, CA	Training	\$ 860.00	Police Department General Funds	
Secret Brown	Human Resources	ATD Master Trainer Certification	09/19/16	09/25/16	Chicago, IL	Will renew three facilitation credentials as well as gain certificate in instructional design for workshop facilitation	\$ 5,000.00	HR General Funds	
Board of Trustees	Board of Trustees	ACCT Leadership Congress	10/02/16	10/10/16	New Orleans, LA	To foster greater understanding of and appreciation for community college boards; support boards in their efforts to develop public policies focusing on meeting community needs; help board governance leadership and advocacy capacity through in-service education and training programs; and support boards through specialized services and programs.	\$4000 per person - not to exceed 5 Trustees	Board of Trustees General Fund	

DISTRICT CONFERENCE ATTENDANCE

NAME	DEPARTMENT	CONFERENCE NAME	TRAVEL START DATE	TRAVEL END DATE	CITY, STATE	PURPOSE	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/ AMENDMENT
Cory Elmore, Cecilia Andrada, Erica Mosley, Deneatrice Lewis, Karla Zargoza, Joe Opris, Maria Ramirez, Secret Brown	Human Resources	ACHRO/EEO Annual Conference	10/17/16	10/22/16	Sacramento, CA	ACHRO/EEO sponsors training institutes annually, providing attendees with quality presentations regarding current issues, as well as opportunities to build networks among other professionals. The conferences also affords staff the chance to attend workshops geared specifically to them. ACHRO/EEO has a seat on the Chancellor's Consultation Council and had direct input into the state level governance process.	\$1500 per person	HR General Funds	

DISTRICT CONFERENCE ATTENDANCE

NAME	DEPARTMENT	CONFERENCE NAME	TRAVEL START DATE	TRAVEL END DATE	CITY, STATE	PURPOSE	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/ AMENDMENT
Amalia Perez and Joe Opris	Human Resources	CALPELRA 2016 Annual Training Conference	10/31/16	11/05/16	Monterey, CA	Conference covers employment issues including, investigations, discrimination, harassment, hostile work environment, statutory leave issues, communication, relationship, PERB, unfair practice charges, legislation, discipline, due process, assessment, performance, HR Planning, supervision and management skills, will all be covered by these trainings.	\$3500 Per person	HR General Funds	
Board of Trustees	Board of Trustees	CCLC Annual Convention	11/17/16	11/19/16	Riverside, CA	To find opportunities and strategies to benefit our students and District.	\$1500 per person - not to exceed 7 Trustees	Board of Trustees General Fund	

CHC CONFERENCE ATTENDANCE

NAME	DEPARTMENT	CONFERENCE NAME	TRAVEL START DATE	TRAVEL END DATE	CITY, STATE	PURPOSE	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/AMENDMENT
Racquel Schoenfeld	Student Services	Training for New EOPS/CARE Coordinators	09/11/16	09/14/16	Sacramento, CA	The training is an opportunity for individuals who will be coordinating the EOPS and CARE Program to learn about program history and requirements, and to hear from and dialogue with their peers and experienced colleagues.	1,000.00	EOPS General Fund	
Carrie Audet, Michelle Riggs	Resource Development	2016 Conference for Community College Advancement	10/05/16	10/08/16	San Diego, CA	To network and obtain ideas on how to develop strong relationships between the college and our local community, including soliciting donations, sponsors, networking opportunities and volunteer programs to support the students of Crafton Hills College.	1,515.00 each	Resource Development General Fund	

CHC CONFERENCE ATTENDANCE

NAME	DEPARTMENT	CONFERENCE NAME	TRAVEL START DATE	TRAVEL END DATE	CITY, STATE	PURPOSE	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/AMENDMENT
Ernesto Rivera	Counseling	HACU 30th Annual Conference	10/07/16	10/11/16	San Antonio, TX	Partnerships and strategic alliances for collaboration between institution, public, and private sector organizations. As well as learn about policy issues affecting education opportunities for Hispanics, including HACU's legislative agenda.	3,300.00	Student Services Student Equity Categorical fund	
Michael Sheahan	Respiratory Care	AARC Congress 2016	10/14/16	10/18/16	San Antonio, TX	To increase my knowledge of up-to-date equipment and skills to take back to the classroom. Faculty member accompanying students.	1,826.45	Respiratory Care General Fund	
Gregory Guardado, Easton Gully, Travis Sans, and Tyler Walker	Respiratory Care	AARC Congress 2016	10/14/16	10/18/16	San Antonio, TX	To increase knowledge in the most current and cutting edge information in respiratory care. Represent CHC as student competitors in the Sputum Bowl Competition.	\$250.00 each	Ramp Up Grant	
Bryan Reece	Office of Instruction	CCCCIO Executive Board Meeting and Fall Conference	10/26/16	10/28/16	San Diego, CA	Receive updates on instructional matters at the state level.	1,600.00	Office of Instruction General Fund	

CHC CONFERENCE ATTENDANCE

NAME	DEPARTMENT	CONFERENCE NAME	TRAVEL START DATE	TRAVEL END DATE	CITY, STATE	PURPOSE	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/AMENDMENT
Rejoice Chavira, Kashaunda Harris, Natividad Rodriguez and Racquel Schoenfeld	Student Services	CCCEOPSA Conference	11/06/16	11/10/16	Monterey, CA	The conference will provide best practices, models, pedagogies and student services approaches associated with the success of low income students. Participants will receive successful tools, resouces, and techniques that they can implement on their campus.	2,625.00 each	EOPS General Fund	
Bryan Reece	Office of Instruction	CCCCIO Executive Board Meeting and Spring Conference	04/12/17	04/14/17	San Francisco, CA	Receive updates on instructional matters at the state level.	\$2,000.00	Office of Instruction General Fund	

SBVC CONFERENCE ATTENDANCE

NAME	DEPARTMENT	CONFERENCE NAME	TRAVEL START DATE	TRAVEL END DATE	CITY, STATE	PURPOSE	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/ AMENDMENT
Janice Wilkins	Student Services/ Counseling	2016 Curriculum Institute	07/06/16	07/09/16	Orange, CA	To receive updates on important state-wide curriculum topics that pertain to Articulation Officers. Receive direct training and guidance to ensure compliance with state-wide transfer curriculum mandates and processes (Associates Degree for Transfer, C-ID, etc.)	\$ 1,288.00	Student Success and Support Programs Categorical Fund	Ratification: This item is being ratified as it was not submitted by the Counseling office for board approval.
Pablo Machado	Student Services/Office of Student Life	Community College League of California Student Trustees Workshop	08/12/16	08/14/16	Burlingame/ San Francisco, CA	To receive training on newly elected student trustee position. Our student trustee will learn how to effectively work with students as well as campus personnel to accomplish yearly goals for the 16/17 academic year.	\$ 1,362.00	Student Representation Fee Fund	

SBVC CONFERENCE ATTENDANCE

NAME	DEPARTMENT	CONFERENCE NAME	TRAVEL START DATE	TRAVEL END DATE	CITY, STATE	PURPOSE	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/ AMENDMENT
27 San Bernardino Valley College Students	Student Services/ First Year Experience	Hispanic Association of Colleges & Universities (HACU) 30th Annual Conference	10/07/16	10/10/16	San Antonio, TX	Provide our San Bernardino Valley College (SBVC) students with opportunities for career development, networking, leadership skills and information concerning Latino higher education. Strengthen our SBVC student career-building skills; networking with federal agencies, corporations, colleges/universities and non-profit; expand our students knowledge of career in different sectors.	\$42,572.00	Student Equity Categorical Fund	

SBVC CONFERENCE ATTENDANCE

NAME	DEPARTMENT	CONFERENCE NAME	TRAVEL START DATE	TRAVEL END DATE	CITY, STATE	PURPOSE	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/ AMENDMENT
Raymond Carlos, Laura Gomez, Joseph Nguyen, Debbie Orozco and Maria Del Carmen Rodriguez	Student Services/ Student Life/Counseling/ EOPS/CARE	Hispanic Association of Colleges & Universities (HACU) 30th Annual Conference	10/07/16	10/10/16	San Antonio, TX	Provide our San Bernardino Valley College (SBVC) students with opportunities for career development, networking, leadership skills and information concerning Latino higher education. Strengthen our SBVC student career-building skills; networking with federal agencies, corporations, colleges/universities and non-profit; expand our students knowledge of career in different sectors.	\$1,984.00 each	Student Equity Categorical Fund	

SBVC CONFERENCE ATTENDANCE

NAME	DEPARTMENT	CONFERENCE NAME	TRAVEL START DATE	TRAVEL END DATE	CITY, STATE	PURPOSE	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/ AMENDMENT
Diana Z. Rodriguez	President's Office	Hispanic Association of Colleges and Universities (HACU) 30th Annual Conference	10/07/16	10/11/16	San Antonio, TX	To showcase successful and exemplary programs and initiatives of HACU member institutions; discuss emerging trends in higher education affecting Hispanics and student - centered learning. To represent San Bernardino Community College District (SBCCD) and San Bernardino Valley College (SBVC) as a Hispanic serving institution to representatives from across the country.	\$ 3,287.09	President's Office General Fund	
Ricky Shabazz	Student Services	The Thomas Lakin Institute for Mentored Leadership	10/22/16	10/28/16	St. Paul, MN	To enhance individual leadership skills while providing opportunities for professional and personal growth and networking. Provides new administrative skills, and introduces the participant to a higher level management systems and practices.	\$ 4,066.78	Student Services General Fund	

TESS CONFERENCE ATTENDANCE

NAME	DEPARTMENT	CONFERENCE NAME	TRAVEL START DATE	TRAVEL END DATE	CITY, STATE	PURPOSE	ESTIMATED COST	FUNDING SOURCE
Michael Aquino	TESS	Hobsons University 2016	7/24/2016	7/28/2016	Las Vegas, NV	To collaborate with other Higher Education professionals to share innovative and creative approaches to using Starfish. Starfish will be the new platform for the District's Student Planning and Early Alert.	\$1,575.00	DCS General Funds
Osman Parada	TESS	VMWorld 2016	8/22/2016	9/1/2016	Las Vegas, NV	The District's systems run of VMware technology. The skills gained from this training will help in implementing the latest in virtualization innovations in the data center for storage, networking, security, management, workforce mobility and hybrid cloud services in our District.	\$6,553.00	DCS General Funds

KVCR CONFERENCE ATTENDANCE

NAME	DEPARTMENT	CONFERENCE NAME	TRAVEL START DATE	TRAVEL END DATE	CITY, STATE	PURPOSE	ESTIMATED COST	FUNDING SOURCE
Frank Blanquet, Daniel Adame, Sahar Khadjenoury, Robin Velasquez, Eddie Nunez	KVCR/FNX	Black Hills Unity Concert	09/08/16	09/12/16	South Dakota	To film footage for FNX	\$5,000.00	FNX San Manuel Grant
Eddie Nunez, Robin Underwood, Sahar Khadjenoury	KVCR/FNX	Excellence in Journalism 2016	09/17/16	09/21/16	New Orleans, LA	Attend best practices trainings and workshops for Journalists and broadcasters. Seek out new networking opporuntities as well as new technologies and softward. FNX is also up for a NAJA award again this year.	\$5,000.00	FNX San Manuel Grant
Alfredo Cruz	KVCR	PBS General Managers Strategy Planning Meeting	10/01/16	10/08/16	Washington, DC	This is a joint meeting with CPB and PBS general managers to facilitate discussion regarding the operation of public stations	\$1,750.00	CPB Grant

EDCT CONFERENCE ATTENDANCE

NAME	DEPARTMENT	CONFERENCE NAME	TRAVEL START DATE	TRAVEL END DATE	CITY, STATE	PURPOSE	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/ AMENDMENT
Gilbert Apodaca	Economic Development and Corporate Training Foundation	Certified Logistics Training and Certified Logistics Associate Online Instructor Training	7/10/2016	7/30/2016	San Bernardino, CA	Webinar instructor training on Certified Logistics Training and Certified Logistics Associate for instructor certification. This certification will enable the instructor to train adults with barriers to employment.	\$1,410.00	IDRC categorical funds	Ratification is being requested, there was a miscommunication on the proper method of processing trainer webinar.
Alan Braggins and Wendy Zinn	Economic Development and Corporate Training Foundation	Meeting of the Minds	09/05/16	09/09/16	Monterey, CA	Purpose: Attendance at the conference is recommended by the Statewide Sector Navigator for Information Communications Technology/Digital Media to meet sector goals, share best practices. Value: To further the abilities of the ICT/DM DSN's in promoting curriculum alignment and pathway development to promote student success.	\$5,000.00	ICT Digital Media	

EDCT CONFERENCE ATTENDANCE

NAME	DEPARTMENT	CONFERENCE NAME	TRAVEL START DATE	TRAVEL END DATE	CITY, STATE	PURPOSE	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/ AMENDMENT
Alan Braggins and Wendy Zinn	Economic Development and Corporate Training Foundation	CCCAOE	09/26/16	09/29/16	Rancho Mirage, CA	Purpose: to identify emerging concepts. Value: Opportunity to gain insight to new trends for designing effective contract training programs, discuss best practices and learn CCCAOE leadership skills.	\$3,322.00		
Alan Braggins and Wendy Zinn	Economic Development and Corporate Training Foundation	California Business Education Association 2016 State Conference	11/03/16	11/06/16	San Jose, CA	Purpose: Learn strategies and understand products for workforce education that emphasize partnerships that maximize positive participant/student outcomes. Value: attendance at conferences of this type is part of the ICT/DM DSN work plan for the 2016-2017 fiscal year.	\$1,126.00		

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: Stacey Nikac, Executive Assistant to the Chancellor

DATE: August 11, 2016

SUBJECT: Consideration to Approve District/College Expenses

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached requests for District/College Expenses.

OVERVIEW

Individual requests are submitted to fund expenses related to various functions planned for the colleges and district office.

BOARD IMPERATIVE

IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the budget.

SBVC EXPENSES

EVENT	DATE	ITEM BEING PURCHASED	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/AMENDMENT
Southern Regional Retreat	08/08/16-08/11/16	Meals, Lodging and Rentals Sponsored and hosted by the Associated Student Government, students and members of the Region IX consortium will attend the annual Southern Regional at held in San Diego, CA. Students and advisors will learn updated policies, resolutions and pertinent legislative material concerning the 2016-2017 year. Approximately 150 students from various campuses will be in attendance, including 18 San Bernardino Valley College ASG students and one faculty member. Chaperone will be Raymond Carlos.	\$30,000.00	Student Representation Fee Fund	

SBVC EXPENSES

EVENT	DATE	ITEM BEING PURCHASED	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/AMENDMENT
Community College League of California Student Trustees Workshop	08/12/16-08/14/16	Meals, Lodging, Registration and Transportation Sponsored by Associated Student Government, our student trustee will learn how to effectively work with students as well as campus personnel to accomplish yearly goals for the 2016/2017 academic year. The conference will be held at Burlingame/San Francisco, CA. Anticipated attendance is one student trustee.	\$1,362.00	Student Representation Fee Fund	
California State University San Marcos and San Diego Zoo Safari Park	08/26/16	Transportation, Refreshments, Park passes and Meal Vouchers Sponsored by the STAR Program, this will be an educational field trip, providing the students the opportunity to tour CA State University San Marcos and the San Diego Zoo Safari Park.	\$3,294.65	STAR Program/TRIO Grant Fund	

SBVC EXPENSES

EVENT	DATE	ITEM BEING PURCHASED	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/AMENDMENT
Medieval Times Dinner & Tournament	08/31/16	Admission and Transportation Sponsored by the STAR Program, this will be a cultural activity providing students the opportunity to interact with peers in a historically centered entertainment venue, focusing on the Middle Ages. Students will also learn about and witness the arts of weaponry, horsemanship and jousting. Anticipated attendance is 24 students and 3 faculty members. Chaperones will be Deanne Rabon, Julia Munyandumutsa and Dr. Craig Luke.	\$2,544.69	STAR Program/TRIO Grant Fund	

SBVC EXPENSES

EVENT	DATE	ITEM BEING PURCHASED	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/AMENDMENT
Tumaini Program - Pali Mountain Retreat	09/16/16-09/18/16	Meals and Transportation Sponsored by the Tumaini Program, this event will allow students and staff to interact and promote team building activities as well as expert - led outdoor adventures. Anticipated attendance is 29 students and 5 faculty members. Chaperones are Daniele Ramsey, Sandra Blackman, Kathy Kafela, Botra Moeung and Keenan Giles.	\$10,867.00	Student Equity Categorical Funds and Tumaini Program General Funds	
President's Meet & Greet	09/22/16	Refreshments, Linens, Supplies, and Rentals. This event is to meet and greet the new President of SBVC. Anticipated attendance is approximately 400 faculty, staff, administrators, trustees, students, and community members.	\$5,000.00	President's Office General Fund and President's Office Pepsi Fund	

SBVC EXPENSES

EVENT	DATE	ITEM BEING PURCHASED	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/AMENDMENT
Hispanic Association of Colleges & Universities (HACU) Annual Conference	10/7/16-10/11/16	Lodging, Registration, Transportation, Airline, Meals Sponsored by the Student Equity Program, San Bernardino Valley College students, faculty and staff will attend the Hispanic Association of Colleges and Universities 30th Annual Conference in San Antonio, TX. Students will have the opportunity to learn leadership skills and information concerning Latino higher education. Anticipated attendance is 30 students, faculty and staff. Chaperones will be Maria Del Carmen Rodriguez, Laura Gomez, Debby Orozco and Raymond Carlos. Joseph Nguyen will attend as a staff member.	\$69,638.00	Student Equity Categorical Funds	Amendment: This item is being amended as the Chancellor agreed to sponsor two additional students. This increased the total overall cost from \$67,000.00 to \$69,638.00.

SBVC EXPENSES

EVENT	DATE	ITEM BEING PURCHASED	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/AMENDMENT
Health Fair	11/15/16 08/25/17	Decorations and Refreshments Sponsored by Student Health services, each health fair will provide information on physical and mental health to those in attendance. Anticipated attendance is 900 students, faculty and staff. Chaperones are Dr. Elaine Akers and Andee Alsip.	\$350.00 each	Student Health Fee Restricted Fund	

TESS EXPENSES

EVENT	DATE	ITEM BEING PURCHASED	ESTIMATED COST	FUNDING SOURCE
Tess Fall lunch/Kick off meeting for the school year	08/19/16	Refreshments/food for the Tess Fall lunch/kick off meeting for the new school year. Meeting to include introduction of new staff as well as a State of the Union address for all areas and a roadmap moving forward.	\$ 750.00	DCS General funds

EDCT EXPENSES

EVENT	DATE	ITEM BEING PURCHASED	ESTIMATED COST	FUNDING SOURCE
EDCT Seminars, training, meetings and fundraising events	7/1/2016 - 6/30/2017	refreshments and supplies	\$80,000.00	EDCT Categorical Funds
EDCT Foundation fundraising events, meetings, and training	07/01/16-06/30/17	Refreshments, supplies, decorations, and entertainment	\$6,000.00	EDCT Foundation General Fund

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: August 11, 2016
SUBJECT: Consideration to Adopt Resolution to Celebrate Constitution and Citizenship Day, September 17, 2016 (observed day)

RECOMMENDATION

It is recommended that the Board of Trustees adopt a resolution recognizing the importance of the signing of the Constitution on September 17, 1787 and to recognize the significance of educating the District community on the responsibilities of citizenship.

OVERVIEW

The San Bernardino Community College District (SBCCD) supports the efforts of the President, Governor and other national, state, and local civil and educational authorities to properly observe the historically pivotal day and for the instruction of the members of the San Bernardino Community College District in their responsibilities and opportunities as citizens of the United States and of the State and locality in which they reside.

ANALYSIS

This commemorative day has been recognized since 1940 and continues to be celebrated nationally and in California, at all federal agencies, and on all educational sites receiving federal funds. Each such educational institution is required to provide a relevant educational program or activity on or about September 17.

BOARD IMPERATIVE

- II. Learning-Centered Institution for Student Access, Retention and Success
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

None

**RESOLUTION
TO CELEBRATE SEPTEMBER 17, 2016:
“CONSTITUTION AND CITIZENSHIP DAY”**

WHEREAS, The San Bernardino Community College District (SBCCD) recognizes the significance of “Constitution and Citizenship Day”, celebrated annually on September 17, and the need for continued understanding of the foundation of and the responsibilities of Citizenship in this great nation; and

WHEREAS, the Mission of the SBCCD is to transform lives through the education of our students for the benefit of our diverse communities. This Mission is achieved through the District’s two colleges, the Economic Development and Corporate Training (EDCT) Division and public broadcast system (KVCR TV-FM and FNX) by providing high quality, effective and accountable instructional programs and services, and

WHEREAS, this commemoration had its origin in 1940, when Congress passed a joint resolution authorizing “I Am an American Day”; was modified in 1952 Congress when moved the date to commemorate “the formation and signing, on September 17, 1787, of the Constitution of the United States” and again in 2004 under Senator Robert Byrd's urging, when it was designated "Constitution Day and Citizenship Day”; and

WHEREAS, President Obama reflected in his Proclamation that “Our Constitution reflects the values we cherish as a people and the ideals we strive for as a society. It secures the privileges we enjoy as citizens, but also demands participation, responsibility, and service to our country and to one another. As we celebrate our Nation's strong and durable framework, we are reminded that our work is never truly done. Let us renew our commitment to these sacred principles and resolve to advance their spirit in our time....”

WHEREAS, the SBCCD Community is proud to stand with those who celebrate the signing of the Constitution and who strive to uphold the duties and responsibilities of citizenship and to recognize all who, are born in the U.S. or by naturalization, have become citizens; and

THEREFORE, be it resolved that the Board of Trustees of the San Bernardino Community College District does hereby recognize September 17, 2016 as the observed day for “Constitution and Citizenship Day” and encourage all members of the diverse SBCCD community to share in the celebrations.

ADOPTED this 11th day of August, 2016

Bruce Baron, Chancellor and
Secretary to the Board of Trustees

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: Bruce Baron, Chancellor

DATE: August 11, 2016

SUBJECT: Consideration to Adopt Resolution to Celebrate National Hispanic Heritage Month, September 15 to October 15, 2016

RECOMMENDATION

It is recommended that the Board of Trustees adopt a resolution recognizing National Hispanic Heritage Month, which celebrates the achievements and contributions of Hispanics in America as demonstrated by the Hispanic students, faculty, staff and other members of the SBCCD community.

OVERVIEW

The San Bernardino Community College District (SBCCD) supports the efforts of Congress, the President and other national, state, and local civic leaders, to applaud the ongoing and expanding successes of the Hispanic members of our communities and more specifically those of California, the Inland Empire and the SBCCD.

ANALYSIS

Americans annually observe National Hispanic Heritage Month from September 15 to October 15 celebrating the histories, cultures and contributions of American citizens whose ancestors came from Spain, Mexico, the Caribbean and Central and South America. More than half of the nation's Hispanics live in California, Texas and Florida. 2.2 million Hispanics were enrolled in a two or four-year college in 2013, the largest minority group on U.S. college campuses. The SBCCD student enrollment is comprised of more than 50% Hispanic students and recognition of National Hispanic Heritage Month is an appropriate acknowledgment of our diverse population.

BOARD IMPERATIVE

II. Learning-Centered Institution for Student Access, Retention and Success

FINANCIAL IMPLICATIONS

None

**RESOLUTION
TO RECOGNIZE NATIONAL HISPANIC HERITAGE MONTH
SEPTEMBER 15 – OCTOBER 15, 2016**

WHEREAS, The San Bernardino Community College District (SBCCD) supports the annual recognition by the President of the United States and the Governor of California of September 15 – October 15 as National Hispanic Heritage Month; and

WHEREAS, the Mission of the SBCCD is to transform lives through the education of our students for the benefit of our diverse communities. This Mission is achieved through the District's two colleges, the Economic Development and Corporate Training (EDCT) Division and public broadcast system (KVCR TV-FM/FNX) by providing high quality, effective and accountable instructional programs and services; and

WHEREAS, California is now home to more than 39 million people, of which 39% are Hispanic. Almost 56% of students in the SBCCD self-identify as Hispanic, a term which refers to Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race; and

WHEREAS, National Hispanic Heritage Month begins on September 15, the anniversary of independence of five Latin American countries: Costa Rica; El Salvador; Guatemala; Honduras and Nicaragua. Mexico, Chile and Belize also celebrate their independence days during this period and Columbus Day (Día de la Raza) is October 12; and

WHEREAS, President Obama stated that “America's Hispanic community has woven unique threads into the diverse fabric of our country and played an important role in shaping our national character as a people of limitless possibility. ... As a Nation, we are bound by our shared ideals. America's Hispanic community has the same dreams, values, trials, and triumphs of people in every corner of our country, and they show the same grit and determination that have carried us forward for centuries.” and

WHEREAS, “This month, let us honor their distinct heritage while reaffirming our commitment to enabling them to build a future bright with hope and opportunity for themselves, their families, and the country we love”; and

THEREFORE, be it resolved that the Board of Trustees of the San Bernardino Community College District celebrates National Hispanic Heritage Month, recognizing the wealth of cultural riches brought to the District community by embracing the diversity of our District and our communities.

ADOPTED this 11th day of August 2016

Bruce Baron, Chancellor and
Secretary of the Board of Trustees

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: Bruce Baron, Chancellor

DATE: August 11, 2016

SUBJECT: Consideration to Adopt Resolution to Recognize National Hispanic Serving Institutions Week, September 12-18, 2016

RECOMMENDATION

It is recommended that the Board of Trustees adopt a resolution endorsing the impact of the Hispanic Serving Institutions programs of the U.S. Department of Education, which provide grants to assist HSIs to expand educational opportunities for, and improve the attainment of, Hispanic students. These grants also enable HSIs to expand and enhance their academic offerings, program quality, and institutional stability.

OVERVIEW

The San Bernardino Community College District (SBCCD) supports the efforts of Congress, the President and other national, state, and local educators, to applaud the services rendered by the HSI programs, which have been of considerable benefit to the students, faculty and staff of the San Bernardino Community College District.

ANALYSIS

Each September, as part of the Hispanic Heritage Month, the Hispanic Serving Institutions are acknowledged for their dedication to expanding the opportunities for higher education to the millions of young Hispanics in the United States, and their commitment to assisting tomorrow's leaders in reaching their fullest potential. As home to two HSIs, the San Bernardino Community College District has a special and lasting bond with these educational missions.

BOARD IMPERATIVE

II. Learning-Centered Institution for Student Access, Retention and Success

FINANCIAL IMPLICATIONS

None

**RESOLUTION
TO RECOGNIZE NATIONAL HISPANIC SERVING INSTITUTIONS WEEK
SEPTEMBER 12-18, 2016**

WHEREAS, The San Bernardino Community College District (SBCCD) actively supports the Congressional Resolution and Presidential Proclamation declaring September 12 – 18 as National Hispanic Serving Institutions (HSI) Week; and

WHEREAS, the Mission of the SBCCD is to transform lives through the education of our students for the benefit of our diverse communities. This Mission is achieved through the District's two colleges, the Economic Development and Corporate Training (EDCT) Division and public broadcast system (KVCR TV-FM/FNX) by providing high quality, effective and accountable instructional programs and services, and

WHEREAS, both Crafton Hills College and San Bernardino Valley College have been designated HSIs by the U.S. Department of Education, which under federal law are defined as accredited institutions of higher education at which at least 25% of full-time undergraduate students are Hispanic, and at least half of those Hispanic students come from low-income families, and both Colleges have been the awarded substantial grants through various U.S. Department of Education HSI programs which effectively support and enhance our Mission; and

WHEREAS, Congress has acknowledged the services provided by the more than 350 Hispanic-Serving Institutions across the country, which “play an important role in educating many underprivileged students and helping those students attain their full potential through higher education,” serving more than 56% of all Hispanic students attending post-secondary institutions; and

WHEREAS, President Obama stated, “An education can broaden horizons and empower us to be better people and better citizens, and no one should be left out of that opportunity. Roughly one-quarter of students in our Nation's public schools today are Hispanic, yet less than one-fifth of Hispanics in the United States have a college degree. HSIs help address this disparity, moving us closer to the day when we have the highest proportion of college graduates in the world. HSIs serve more than half of our Nation's undergraduate Hispanics, and they work to provide more Americans -- especially low- and middle-income students -- with the chance to thrive in an institution of higher learning” and

WHEREAS, National HSI Week coincides with Hispanic Heritage Month and recognizes the impact that Hispanic-serving institutions (HSIs) have had and continue to have in our communities; and

THEREFORE, be it resolved that the Board of Trustees of the San Bernardino Community College District recognizes National Hispanic Serving Institutions Week and applauds the mission of HSIs in improving access to education for those traditionally underserved by colleges and universities, enriching individuals, institutions and communities as a result.

ADOPTED this 11th day of August, 2016

Bruce Baron, Chancellor and
Secretary to the Board of Trustees

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: August 11, 2016
SUBJECT: Consideration to Adopt Resolution to Celebrate International Literacy Day, September 8, 2016

RECOMMENDATION

It is recommended that the Board of Trustees adopt a resolution recognizing the importance of the International Literacy Day on September 8, 2016, in support of the United Nations' adoption of the event.

OVERVIEW

The San Bernardino Community College District (SBCCD) supports the efforts of the United Nations' adoption of International Literacy Day to raise peoples' awareness of and concern for literacy issues around the world. The United Nations' global observation of Literacy Day emphasizes the importance of literacy in promoting healthy societies. Members of the San Bernardino Community College District as educators are committed to promoting literacy, education and understanding across our community, state and nation.

ANALYSIS

This commemorative day was adopted by the UN in 1965 and is part of the UN General Assembly's United Nations Literacy Decade that began in 2003 as well.

BOARD IMPERATIVE

II. Learning-Centered Institution for Student Access, Retention and Success

FINANCIAL IMPLICATIONS

None

**RESOLUTION
TO CELEBRATE
INTERNATIONAL LITERACY DAY, SEPTEMBER 8, 2016**

WHEREAS, The San Bernardino Community College District (SBCCD) recognizes the significance of International Literacy Day celebrated annually on September 8, and the need for continued commitment to literacy and education and the transformative power of the two to healthy societies; and

WHEREAS, the Mission of the SBCCD is to transform lives through the education of our students for the benefit of our diverse communities. This Mission is achieved through the District's two colleges, the Economic Development and Corporate Training (EDCT) Division and public broadcast system (KVCR TV-FM/FNX) by providing high quality, effective and accountable instructional programs and services; and

WHEREAS, International Literacy Day was first celebrated on September 8, 1966 by the United Nations. The UN General Assembly proclaimed a 10-year period beginning on January 1, 2003, as the United Nations Literacy Decade, as well; and

WHEREAS, in countries all over the world, including the United States and the United Kingdom, the day raises people's awareness of and concern for literacy problems within their own communities. According to UNESCO, about 774 million adults lack the minimum literacy skills. One in five adults is still not literate and two-thirds of them are women. About 75 million children are out-of-school and many more attend irregularly or drop out. However, literacy is also a cause for celebration on the day because there are nearly four billion literate people in the world.

WHEREAS, As the World Literacy Foundation notes, "Knowing how to read and write can break the cycle of poverty" and so the SBCCD Community is proud to stand with those who strive for increased access to literacy, education and the benefits of both to individuals and local, national and international communities; and

THEREFORE, be it resolved that the Board of Trustees of the San Bernardino Community College District does hereby recognize September 8, 2016 as International Literacy Day and encourage all members of the diverse SBCCD community to share in the celebrations.

ADOPTED this 11th day of August, 2016

Bruce Baron, Chancellor and
Secretary to the Board of Trustees

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: August 11, 2016
SUBJECT: Consideration to Adopt Resolution to Celebrate Labor Day, September 5, 2016,

RECOMMENDATION

It is recommended that the Board of Trustees adopt a resolution recognizing the social and economic achievements of American workers and their contributions to the strength, prosperity and well-being of the nation as acknowledged through the celebration of Labor Day, September 5, 2016.

OVERVIEW

The San Bernardino Community College District (SBCCD) supports the efforts of the President, Congress and other national, state, and local civil and educational authorities, to properly acknowledge the hard-working members of the San Bernardino Community College District as well as all others throughout our community through the celebration of Labor Day.

ANALYSIS

This commemorative day has been recognized since 1894, when on June 28 of that year, Congress passed an act making the first Monday in September of each year a legal federal holiday in the nation, the District of Columbia and the territories. As part of the Uniform Monday Holiday Act, it is now celebrated annually the first Monday after the first Sunday in September.

BOARD IMPERATIVE

IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

None

**RESOLUTION
TO CELEBRATE
LABOR DAY, SEPTEMBER 5, 2016**

WHEREAS, The San Bernardino Community College District (SBCCD) recognizes the significance of Labor Day, celebrated annually on the first Monday in September (September 5, 2016) and the recognition brought by that day of celebration of those who have given much to move American workers forward economically; and

WHEREAS, the Mission of the SBCCD is to transform lives through the education of our students for the benefit of our diverse communities. This Mission is achieved through the District's two colleges, the Economic Development and Corporate Training (EDCT) Division and public broadcast system (KVCR TV-FM/FNX) by providing high quality, effective and accountable instructional programs and services, and

WHEREAS, throughout the years, our nation gave increasing emphasis to Labor Day: the first governmental recognition came through municipal ordinances passed during 1885 and 1886. From these, a movement developed to secure state legislation. The first state bill was introduced into the New York legislature, but the first to become law was passed by Oregon on February 21, 1887. By 1894, more than 30 states had adopted the holiday in honor of workers, and on June 28 of that year, Congress passed an act making the first Monday in September of each year a legal holiday in the United States, the District of Columbia and the territories; and

WHEREAS, President Obama reflected in his Proclamation that "On September 5, 1882, in what is thought to be the first Labor Day event, thousands of working Americans gathered to march in a New York City parade. In the 131 years since, America has called on our workers time and again -- to raise and connect our cities; to feed, heal, and educate our Nation; to forge the latest technological revolution. On Labor Day, we celebrate these enduring contributions and honor all the men and women who make up the world's greatest workforce." and

WHEREAS, the SBCCD Community is proud to stand united with the American workforce, including our own employees, who lay the path for economic growth and prosperity for all; and

THEREFORE, be it resolved that the Board of Trustees of the San Bernardino Community College District does hereby recognize September 5, 2016 as Labor Day, and encourage all members of the diverse SBCCD community to share in the celebrations and activities that honor the contributions of working Americans.

ADOPTED this 11th day of August, 2016

Bruce Baron, Chancellor and
Secretary to the Board of Trustees

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: August 11, 2016
SUBJECT: Consideration to Adopt a Resolution Proclaiming September 11, 2016 as National Day of Service and Remembrance

RECOMMENDATION

It is recommended that the Board of Trustees adopt a resolution proclaiming September 11, 2016 as “National Day of Service and Remembrance”.

OVERVIEW

The San Bernardino Community College District (SBCCD) supports the continuing recognition and honor of those who were lost on September 11, 2001 in the reaffirmation of September 11, 2016 as National Day of Service and Remembrance.

ANALYSIS

On September 11, 2001, nearly 3,000 innocent Americans lost their lives in attacks meant to devastate our country. On September 11, 2016, we honor those lost and those who came to the aid and rescue of those in need by observing a National Day of Service and Remembrance. The San Bernardino Community College District will fly the American Flag at half-staff as requested and is committed to a moment of silence at 8:46 EDT, and to participating in community service activities in tribute to those injured or killed.

BOARD IMPERATIVE

- II. Learning-Centered Institution for Student Access, Retention and Success
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

None

**RESOLUTION
TO PROCLAIM SEPTEMBER 11, 2016
“NATIONAL DAY OF SERVICE AND REMEMBRANCE”**

WHEREAS, The San Bernardino Community College District (SBCCD) encourages all members of the District Community to gather together in a moment of silence and to serve their community in a National Day of Service and Remembrance for those lost and injured on September 11, 2001; and

WHEREAS, the Mission of the SBCCD is to transform lives through the education of our students for the benefit of our diverse communities. This Mission is achieved through the District's two colleges, the Economic Development and Corporate Training (EDCT) Division and public broadcast system (KVCR TV-FM and FNX) by providing high quality, effective and accountable instructional programs and services, and

WHEREAS, nearly 3,000 innocent people were killed and countless others injured by unthinkable acts of terrorism on September 11, 2001 that brought tragedy, destruction, pain, and loss for people across our Nation and the world; and

WHEREAS, President Obama said, “As we join in serving causes greater than ourselves and honoring those we lost, we are reminded of the ways that the victims of 9/11 live on — in the people they loved, the lives they touched, and the courageous acts they inspired. On Patriot Day and National Day of Service and Remembrance, we pledge to carry on their legacy of courage and compassion, and to move forward together as one people;” and

WHEREAS, by a joint resolution approved December 18, 2001 (Public Law 107-89), the Congress has designated September 11 of each year as "Patriot Day," and by Public Law 111-13, approved April 21, 2009, the Congress has requested the observance of September 11 as an annually recognized "National Day of Service and Remembrance"; and

THEREFORE, be it resolved that the Board of Trustees of the San Bernardino Community College District does hereby proclaim September 11, 2016 as “National Day of Service and Remembrance”, and urges all members of the SBCCD Community to participate in a moment of silence, to fly all American flags at half-staff, and to assist in a community service activity in memorial thereof.

ADOPTED this 11th day of August, 2016.

Bruce Baron, Chancellor and
Secretary to the Board of Trustees

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: Stacey Nikac, Executive Assistant

DATE: August 11, 2016

SUBJECT: Consideration of Approval to Accept Board Policies for Final Approval

RECOMMENDATION

It is recommended that the Board of Trustees approve the list of Board Policies. The Administrative Procedures are for information only.

BP/AP 3820 Gifts and Donations; AP 4300 Field Trips & Excursions; BP 6200 Budget Preparation; AP 6740 Citizens' Oversight Committee

ANALYSIS

The changes to the APs and BPs were submitted for First Reading on June 9, 2016.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- II. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

None.

San Bernardino Community College District
Board Policy
Chapter 3 – General Institution

BP 3820 GIFTS AND DONATIONS

(Replaces current SBCCD BP 2190)

The Board of Trustees shall consider all gifts, donations, and bequests made to the District and/or its auxiliary organizations. The Board reserves the right to refuse to accept any gift which does not contribute toward the goals of the District or the ownership of which would have the potential to deplete resources of the District.

The District shall assume no responsibility for appraising the value of gifts made to the District.

Acceptance of a gift shall not be considered endorsement by the District of a product, enterprise, or entity.

In no event shall the District accept a donation from any donor who engages in practices or policies which discriminate against any person on the basis of nationality, religion, age, gender, gender identity, gender expression, race or ethnicity, medical condition, genetic information, ancestry, sexual orientation, marital status, military or veteran status, or physical or mental disability; or when the stated purposes of the donation are to facilitate such discrimination in providing educational opportunity.

Reference: Education Code Section 72122

Adopted: 1/11/01

Revised: 4/8/04, 5/12/16

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COMMENTS

BP or AP #	Representative group	COMMENT	RESPONSE
BP 3820	11/23/15 – Legal Update #27	Add to line 31-32: This policy was updated to add military or veterans status to the list of grounds upon which a potential donor may not discriminate in order for a district to accept a donation from that donor.	
BP 3820	2/1/16- District Assembly Approved		3/10/16 – approved by Board for 1st read. Make changes to BP as noted by Business Services on 3/10/16 and forward to DA in April. Once approved, send to Board in May for final approval with the AP.
BP 3820	3/10/16 – Business Services	The BP has been updated to reflect legally required language. Delete lines 35-80 as it was updated in the AP.	
<u>BP 3820</u>	<u>BOT Feedback on 7/14/2016 First Read of AP 3820</u>	<u>Line 13 – Added the words, “and/or its auxiliary organizatons”.</u>	

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San Bernardino Community College District
Administrative Procedure
Chapter 3 – General Institution

AP 3820 **GIFTS AND DONATIONS**

The Board shall consider all gifts, donations, and bequests made to the District and/or its auxiliary organizations.~~The Board shall consider all gifts, donations and bequests made to the District. The Board reserves the right to refuse to accept any gift which does not contribute toward the goals of the District, or the ownership of which would have the potential to deplete resources of the District.~~

~~The District shall assume no responsibility for appraising the value of gifts made to the District.~~

~~Acceptance of a gift shall not be considered endorsement by the District of a product, enterprise or entity.~~

~~In no event shall the District accept a donation from any donor who engages in practices or policies which discriminate against any person on the basis of nationality, religion, age, gender, gender identity, gender expression, race or ethnicity, medical condition, genetic information, ancestry, sexual orientation, marital status, military or veteran status, or physical or mental disability; or when the stated purposes of the donation are to facilitate such discrimination in providing educational opportunity.~~

1. When gifts or donations are identified, the appropriate manager of the area to receive the gift must document its request in a memorandum to the College President or Chancellor. The memorandum should specify: the item or dollar amount being donated; the Division or Department receiving the donation; the use or purpose of the donation; the name and address of the donor; and, the estimated value of the donation.

2. If the College President or Chancellor approves acceptance of the donation, a board agenda item to consider the approval of the donation should be created and placed on the agenda of a meeting of the Board of Trustees. All gifts and donations will be evaluated in terms of value to the programs and services of the District. An evaluation will be made of the cost of receiving the gift, including but not limited to, transportation, installation, maintenance, space utilization, and insurance.

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- 3. Donations estimated to be valued at less than \$200, should be collectively forwarded to the Board of Trustees annually.

- 4. Once approved by the Board, a thank you and acknowledgement letter should be sent to the donor from the President, Chancellor, or designee. No dollar value shall be indicated for in-kind gifts.

- 5. Gifts to the college foundations must be accepted, processed, and acknowledged in accordance with legal requirements and procedures established by the foundation Board of Directors.

- 6. Donations should be recorded in the District’s general ledger and capital assets system, if applicable. Each campus or District site shall document and maintain records of all donations.

Reference: Education Code Section 72122

NOTE: The red ink signifies language that is recommended and suggested as good practice by the Policy and Procedure Service and its legal counsel (Liebert Cassidy Whitmore).

Approved:

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COMMENTS

BP or AP #	Representative group	COMMENT	RESPONSE
AP 3820	3/10/16 – Business Services	Line 9 add: AND DONATIONS Delete lines 11-27 as this is included in the BP. Add Items #1-#6 to reflect current process.	5/3/16 – DA Agreed.
AP 3820	BOT Feedback on 7/14/2016 First Read	Line 12-13: Reinstated the sentence, “The Board shall consider all gifts, donations, and bequests made to the District”, and added the language, “and/or its auxiliary organizations”.	

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San Bernardino Community College District
Administrative Procedure
Chapter 4 – Academic Affairs

AP 4300 FIELD TRIPS AND EXCURSIONS

(Replaces current SBCCD AP 4300)

~~**NOTE:** The following procedure is **legally advised**. Local practice may be inserted, which should address the following concepts:~~

~~The District may conduct field trips and excursions in connection with courses of instruction or college-related social, educational, cultural, athletic or musical activities to and from places in California, or any other state, the District of Columbia, or a foreign country for students.~~

~~The District shall engage instructors, supervisors, and other personnel, **except classified employees**, as may be necessary for such excursions or field trips who desire to contribute their services over and above the normal period for which they are employed by the District.~~

~~The District shall, at the discretion of the ~~designated position~~ **the Chancellor or designee**, transport students, instructors, supervisors or other personnel by use of District equipment, contract to provide transportation, or arrange transportation by the use of other equipment.~~

~~When District equipment is used, the District shall obtain liability insurance, and if travel is to and from a foreign country, the liability insurance shall be secured from a carrier licensed to transact insurance business in the foreign country.~~

~~The District may provide supervision of students involved in field trips or excursions by academic employees of the district.~~

~~❖ From current SBCCD AP 4300 titled Field Trips and Excursions~~

A. Authorization

Any curricular activity, field trip, or excursion involving student participation at an off-campus location other than the usual meeting location of the class requires authorization by the appropriate administrator prior to the commencement of the

45 activity. Any overnight trip, in excess of \$500 total cost, or any trip involving cost
46 for student meals must be approved by the College President.

47 48 **B. Expenditure of Funds**

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50 The approval request shall include any anticipated expenditure of funds for
51 lodging, food, transportation, or activity fees. The District may pay expenses of
52 instructors, chaperones, and other personnel participating in a field trip or
53 excursion. Payment shall be by way of itemized reimbursement in a form
54 prescribed by the ~~the~~ Chancellor or designee [designate position]. The District
55 may pay for expenses of students participating in a field trip or excursion with
56 auxiliary, grant, or categorical program funds if the funds are used consistently with
57 the funding source. Usual and customary travel expenses for authorized District
58 personnel may be provided. Expenditures shall be approved only after an
59 approved trip request is submitted with a Purchase Requisition, and if that amount
60 has been budgeted and sufficient funds remain in the account to cover the claim.

61
62 No student shall be prevented from making a field trip or excursion which is integral
63 to the completion of a course because of lack of sufficient funds. The District shall
64 coordinate efforts of community services groups to provide funds for students in
65 need of them.

66 67 **C. Accountability**

68
69 When transportation is provided, the individual responsible for the field trip shall
70 leave a list of all participants, including students and employees who are on the
71 trip, where it can easily be found in case of an emergency.

72 73 **D. Transportation**

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75 1. Students shall be transported in commercially procured transportation
76 whenever possible. Van size is limited to no larger than the 10-passenger size
77 as defined in California Vehicle Code. Commercial bus lines must have on file
78 a certificate of insurance with the Office of Risk Management prior to the
79 commencement of the trip naming the District as "additional insured."
80 Transportation requiring rental of van(s) or bus(s) must have a contract. The
81 contract must be signed by a Board approved authorized signer fourteen (14)
82 calendar days prior to the day of travel.

83 (See AR [AP 6340](#) [titled](#) Contracts)

84
85 2. If rented vans or automobiles are used, each driver must be a District
86 employee, be registered on the Approved Drivers' List and have the appropriate
87 class of driver's license to operate the intended vehicle. No student is
88 authorized to drive any vehicle on District business. District insurance provides
89 primary liability coverage for rented vehicles and secondary coverage for
90 property damage coverage.

- 91
92 3. If funds are not available for transportation, students may provide their own
93 transportation. In such cases students should be asked to meet at the site at a
94 specified time. Car caravans are not appropriate.
95
96 4. No employee shall transport any student in his/her private vehicle on college
97 business.

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99 **E. Liability**

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101 All persons making a field trip or excursion shall be deemed to have waived all
102 claims against the District for injury, accident, illness, or death occurring during or
103 by reason of the field trip or excursion. All adults taking such trips and all parents
104 or guardians of minor students shall sign a statement waiving such claims.
105

106 **Reference:** Title 5, Section 55220
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109 ***NOTE:**—The red ink signifies language that is legally advised and recommended by the Policy and*
110 *Procedure Service and its legal counsel (Liebert Cassidy Whitmore).—The language in black ink is from*
111 *the current SBCCD-AP 4300 titled Field Trips and Excursions approved in 2/09.—The language in blue ink*
112 *is included for consideration.*
113

Approved: 2/09
Revised:

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COMMENTS

BP or AP #	Representative group	COMMENT	RESPONSE
<i>AP 4300</i>	Manager SBVC – 3/19/15	Just want to make sure that classified can be chaperones as well as faculty. Our grant hired a student services specialist II and she should be able to chaperone a field trip.	<u>5/3/16 – DA Agreed.</u>
AP 4300	SBVC VPSS 3/18/15	Line 33... Add new section Chaperones. Add language about who can be a chaperone. There is no language listed in the actual BP/AP or Educational Code that prevents classified staff from being chaperones. however in my area there is a belief that classified staff cannot be chaperones. This presents for offices such as EOPS, STAR, FYE, Student Life and others that have limited staff and/or classified coordinators. I am proposing a statement that explains that faculty, staff and administrators can serve as chaperones on field trips. However, in my area there is a belief that classified staff cannot be chaperones. This presents problems for offices such as EOPS, STAR, FYE, Student Life and others that have limited staff and/or classified coordinators. I am proposing a statement that explains that faculty, staff and administrators can serve as chaperones on field trips.	<u>5/3/16 – DA Agreed.</u> <u>Per Ed Code, the additional text was added to the AP on line 34-35:</u> <u>The District may provide supervision of students involved in field trips or excursions by academic employees of the district.</u>
<i>AP 4300</i>	SBVC Vice Presidents	The district should consider allowing select classified staff (activities coordinator, etc.) serve as chaperones on field trips. Staff in student life and EOPS should be allowed to attend field trips in place of faculty. Suggest adding classified staff to AP.	<u>5/3/16 – DA Agreed.</u>
<i>AP & BP 4300</i> <i>Response to above from SBVC Vice President</i>	Business Services 2/10/15	Per Education Code 55220 and 87001, only certificated employees can chaperone. A classified employee can attend by per CSEA Agreement the must be paid and this would include overtime. Under the “Fair Labor Standards Act” public sector employers may not allow their <u>employees to volunteer</u> , without compensation. Documentation is available upon request.	<u>5/3/16 – DA Agreed.</u>
AP 4300	Risk Management 2/10/15	Lines 16-36: added in order to be compliant with Title 5; Section 55220	<u>5/3/16 – DA Agreed.</u>

BP or AP #	Representative group	COMMENT	RESPONSE
AP 4300	Risk Management 2/10/15	Lines 46-50; added to be compliant with insurance requirements	5/3/16 – DA Agreed.
AP 4300	Business Services 2/10/15	Lines 55-61; added for clarification	5/3/16 – DA Agreed.
AP 4300	Business Services 2/10/15	Lines 66-68; wording changed for clarification	5/3/16 – DA Agreed.
AP 4300	Business Services 2/10/15	Lines 82-83; added for clarification	5/3/16 – DA Agreed.
AP 4300	Business Services 2/10/15	Lines 106-108 added for Clarification	5/3/16 – DA Agreed.
AP 4300	Risk Management 2/10/15	Lines 113-117 added to be compliant with insurance requirements	5/3/16 – DA Agreed.
AP 4300	Business Serv4es 2/10/15	Line 126: Add additional Ed code section	5/3/16 – DA Agreed.
AP 4300	3/23/16 – Denise Allen-Hoyt	No changes needed expect for in lines 25 and 49 the phrase [designated position] needs to be replaced with the title of the district person responsible for overseeing each as approp. Line 25 may be the chancellor, while line 49 may be the vice chancellor of fiscal.	5/3/16 – DA Agreed.
AP 4300	3/25/16 – Business Services	Lines 25 and 50 to insert <i>the Chancellor or designee</i>	5/3/16 – DA Agreed.
AP 4300	BOT Feedback On 7/14/2016 First Read	Lines 21-22: Added the words “except classified employees”	

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San Bernardino Community College District
Board Policy
Chapter 6 – Business and Fiscal Services

BP 6200 BUDGET PREPARATION

(Replaces current SBCCD BP 6200)

~~Legal Update 24 (issued in late April 2014 by the Policy and Procedure Service) revised this policy to remove the definition of the District's unrestricted general reserves. This language was moved to BP 6250 as it is more appropriately related to that policy.
(see the gray shaded language below)~~

~~❖ From current SBCCD BP 6200 titled Budget Preparation~~

Each year, the Chancellor shall present to the Board a budget, prepared in accordance with Title 5 and the California Community Colleges Budget and Accounting Manual. The schedule for presentation and review of budget proposals shall comply with state law and regulations, and provide adequate time for Board study.

Budget development shall meet the following criteria:

- The annual budget shall support ~~the District's SBCCD's Strategic Plan as well as other District and college master and educational plans.~~
- Assumptions upon which the budget is based are presented to the Board for review.
- A ~~schedule budget calendar~~ is provided to the Board ~~for approval by January of~~ each year that includes dates for presentation of the tentative budget, required public hearing(s), Board study session(s), and approval of the final budget.
- Unrestricted general reserves shall be no less than ~~the prudent reserve defined by the State Chancellor's Office and board budget priorities.~~ 5%.
- Changes in the assumptions upon which the budget was based shall be reported to the Board in a timely manner.
- Budget projections address ~~both long- and short-term goals, and commitments, and strategic directions.~~

References: Education Code Section 70902(b)(5);

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Title 5 Sections 58300 et seq.;
ACCJC Accreditation Standard III.D

***NOTE:** The **red ink** signifies language that is **legally required** and recommended by the Policy and Procedure Service and its legal counsel (Liebert Cassidy Whitmore). The language in **black ink** is from current SBCCD BP 6200 titled Budget Preparation adopted on 9/9/04. The language in **green ink** was recommended by Fiscal Services and the Chancellor's Office on 2/24/14.*

Adopted: 9/9/04
Revised:

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COMMENTS

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BP or AP #	Representative group	COMMENT	RESPONSE
BP 6200 – Budget Preparation	3/25/16 - Business & Fiscal Services	Lines 12-19 – Delete notes from Community College League of California (CCLC): <i>“Legal Update 24 (issued in late April 2014 by the Policy and Procedure Service) revised this policy to remove the definition of the District’s unrestricted general reserves. This language was moved to BP 6250 as it is more appropriately related to that policy. (see the gray shaded language below) From current SBCCD BP 6200 titled Budget Preparation”</i>	5/3/16 – DA Agreed.
BP 6200	CHC Budget Committee – 2/24/15	Line 28 – <i>“The annual budget shall support the District’s master and educational plans. SBCCD’s strategic and enrollment management plans.”</i>	Business Services is OK with AP/BP 3/31/15. 5/3/16 – DA Agreed.
BP 6200 – Budget Preparation	3/25/16 - Business & Fiscal Services	Lines 32 – Delete calendar language; it is included in in AP 6200: <i>“by January of”</i>	5/3/16 – DA Agreed.
BP 6200 – Budget Preparation	CCLC	Lines 35-36 – Language updated to retain current CCCCO directions: <i>“than the prudent reserve defined by the State Chancellor’s Office and board budget priorities 5%.”</i>	5/3/16 – DA Agreed.
BP 6200	CHC Budget Committee – 2/24/15	Line 39 – Language modified to be more descriptive: <i>“...address <u>both long-term and short-term goals, and commitments, and strategic directions.</u>”</i>	Business Services is OK with AP/BP 3/31/15. 5/3/16 – DA Agreed.
BP 6200	BOT Feedback on 7/14/2016 First Read	Line 28 – changed words “and enrollment management” to “as well as other District and college” Line 32 – changed “schedule” to “budget calendar”; added the words “for approval”.	

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San Bernardino Community College District
Administrative Procedure
Chapter 6 – Business and Fiscal Affairs

AP 6740 CITIZENS' BOND OVERSIGHT COMMITTEE

(Replaces current SBCCD AP 6740)

A. Committee Established

The Board of Trustees of the San Bernardino Community College District (the "Board") hereby establishes the Citizens' Oversight Committee (the "Committee") that shall have the duties and rights set forth in Bylaws (which can be found on the District Website). The Committee does not have independent legal capacity from the District.

B. Purposes

The purposes of the Committee are set forth in Proposition 39, and its Bylaws are specifically made subject to the applicable provisions of Proposition 39 as to the duties and rights of the Committee. The Committee shall be deemed to be subject to the Ralph M. Brown Public Meetings Act of the State of California and shall conduct its meetings in accordance with the provisions thereof. The District shall provide necessary administrative support to the Committee as shall be consistent with the Committee's purposes, as set forth in Proposition 39.

The proceeds of general obligation bonds issued pursuant to the Election are hereinafter referred to as "bond proceeds." The Committee shall confine itself specifically to bond proceeds generated under the Bond Measure. Regular and deferred maintenance projects and all monies generated under other sources shall fall outside the scope of the Committee's review.

C. Duties

To carry out its stated purposes, the Committee shall perform the duties set forth in Sections 3.1, 3.2 and 3.3 of its By-Laws and shall refrain from those activities set forth in Sections 3.4 and 3.5:

D. Inform the Public

45 The Committee shall inform the public concerning the District's expenditure of bond
46 proceeds. In fulfilling this duty, all official communications to either the Board or the
47 public shall come from the Chair acting on behalf of the Committee. The Chair shall
48 only release information that reflects the majority view of the Committee in the actions
49 taken.
50

51 52 **E. Review Expenditures**

53
54 The Committee ~~may shall~~ review ~~quarterly~~ expenditure reports produced by the
55 District to ensure that (a) bond proceeds ~~are were~~ expended only for the purposes set
56 forth in the ballot measure; and (b) no bond proceeds ~~are were~~ used for any teacher
57 or administrative salaries or other operating expenses in compliance with Attorney
58 General Opinion 04-110, issued on November 9, 2004.
59

60 **F. Annual Report**

61
62 The Committee shall present to the Board, in public session, no later than March 31
63 following each fiscal year, an annual written report which shall include the following:
64

- 65 1. A statement indicating whether the District is in compliance with the
66 requirements of Article IIIA, Section 1(b)(3) of the California Constitution; and
67
- 68 2. A summary of the Committee's proceedings and activities for the preceding year.
69

70 **G. Duties of the Board/Chancellor**

71
72 Either the Board or the Chancellor, as the Board shall determine, shall have the
73 following powers reserved to it, and the Committee shall have no jurisdiction over the
74 following types of activities:

- 75 • Approval of ~~construction~~ contracts,
- 76 • Approval of ~~construction~~ change orders,
- 77 • Appropriation Expenditures of construction bond funds,
- 78 • Handling of all legal matters,
- 79 • Approval of ~~construction project~~ plans and schedules,
- 80 • Approval of Deferred Maintenance Plan, and
- 81 • Approval of the sale of bonds.
82

83 **H. Authorized Activities**

84
85 In order to perform the duties set forth in Section 3.0, the Committee may engage in
86 the following authorized activities:
87

- 88 1. Receive ~~and review~~ copies of the District's annual independent performance audit
89 and annual independent financial audit, required by Prop 39 (Article XIII A of the

90 California Constitution) (together, the “Audits”) at the same time said Audits are
91 submitted to the District, and review the Audits.

92
93 2. Inspect ~~college-District~~ facilities and grounds for which bond proceeds have been
94 or will be expended, in accordance with any access procedure established by the
95 District's Vice Chancellor, Business & Fiscal Services.

96
97 3. Review copies of deferred maintenance proposal or plans developed by the District.

98
99 4. Review efforts by the District to maximize bond proceeds by implementing various
100 cost-saving measures.

101
102 5. Receive from the Board, within three months of the District receiving the Audits,
103 responses to any and all findings, recommendations, and concerns addressed in the
104 Audits, and review said responses.

105 106 **I. Membership**

107 108 **1. Number.**

109
110 The Committee shall consist of a minimum of seven (7) members appointed by the
111 Board of Trustees from a list of candidates submitting written applications, and based
112 on criteria established by Proposition 39, to wit:

- 113
- 114 • One (1) student enrolled and active in a community college support group, such
115 as student government.
- 116 • One (1) member active in a business organization representing the business
117 community located in the District.
- 118 • One (1) member active in a senior citizens' organization.
- 119 • One (1) member active in a bona-fide taxpayers association, which includes
120 the League of Women Voters.
- 121 • One (1) member active in a support organization for the college, such as a
122 foundation.
- 123 • Two (2) members of the community at-large.
- 124

125 **2. Qualification Standards**

126
127 To be a qualified person, he or she must be at least 18 years of age. The Committee
128 may not include any employee, official of the District or any vendor, contractor or
129 consultant of the District.

130 131 **3. Ethics: Conflicts of Interest.**

132
133 ~~By accepting appointment to the Committee, each member agrees to comply with~~
134 ~~Articles 4 (commencing with Section 1090) and 4.7 (commencing with Section 1125)~~
135 ~~of Division 4 of Title 1 of the Government Code and the Political Reform Act~~

136 ~~(Government Code Sections 81000 et seq.), and to complete the Form 700 as~~
137 ~~required by all "designated employees" of the District. Additionally, each member shall~~
138 ~~comply with the Committee Ethics Policy attached as "Attachment A" to these Bylaws.~~

139 (a) Members of the Committee are not subject to the Political Reform
140 Act (Gov. Code §§ 81000 et seq.), and are not required to complete Form 700; but
141 each member shall comply with the Committee Ethics Policy attached as
142 "Attachment A" to these Bylaws.

143 (b) Pursuant to Section 35233 of the Education Code, the prohibitions
144 contained in Article 4 (commencing with Section 1090) of Division 4 of Title 1 of
145 the Government Code ("Article 4") and Article 4.7 (commencing with Section 1125)
146 of Division 4 of Title 1 of the Government Code ("Article 4.7") are applicable to
147 members of the Committee. Accordingly:

148 (i) Members of the Committee shall not be financially interested
149 in any contract made by them in their official capacities or by the Committee,
150 nor shall they be purchasers at any sale or vendors at any purchase made
151 by them in their official capacity, all as prohibited by Article 4; and

152 (ii) Members of the Committee shall not engage in any
153 employment, activity, or enterprise for compensation which is inconsistent,
154 incompatible, in conflict with, or inimical to duties as a member of the
155 Committee or with the duties, functions, or responsibilities of the Committee
156 or the District. A member of the Committee shall not perform any work,
157 service, or counsel for compensation where any part of his or her efforts will
158 be subject to approval by any other officer, employee, board, or commission
159 of the District's Board of Trustees, except as permitted under Article 4.7.

160 **4. Term**

161
162 Except as otherwise provided herein, each member shall serve a term of two (2) years,
163 beginning ~~July 1~~on the month immediately following the member's appointment by the
164 Board. No member may serve more than ~~two-three~~ (23) consecutive terms. At the
165 Committee's first meeting, members will draw lots ~~or otherwise~~ to select a minimum of
166 two members to serve for an initial one (1)-year term and the remaining members for
167 an initial two (2) -year terms. Members whose terms have expired may continue to
168 serve on the Committee until a successor has been appointed.

170 **5. Appointment**

171
172 Members of the Committee shall be appointed by the Board through the following
173 process: (a) the District will advertise in the local newspapers, on its website, and in
174 other customary forums, as well as solicit appropriate appropriate local groups will be
175 solicited for applications; (b) the Chancellor or designee will review the applications;
176 and (c) the Chancellor or designee will make recommendations to the Board.

178 **6. Removal; Vacancy.**

179
180 The Board may remove any Committee member for any reason, including failure to
181 attend two consecutive Committee meetings without reasonable excuse or for failure
182 to comply with the Committee Ethics Policy. Upon a member's removal, his/ or her
183 seat shall be declared vacant. The Board, in accordance with the established
184 appointment process shall fill any vacancies on the Committee. The Board shall seek
185 to fill vacancies within 90 days of the date of occurrence of a vacancy.
186

187 **7. Compensation**

188
189 The Committee members shall not be compensated for their services.
190

191 **J. Authority of Members**

192
193 1. Committee members shall not have the authority to direct staff of the District ~~unless~~
194 ~~a majority of the members of the Committee have voted express authority to do so;~~
195 ~~and~~
196

197 2. Individual members of the Committee retain the right to address the Board, either
198 on behalf of the Committee or as an individual;
199

200 3. The Committee shall not establish sub-committees for any purpose; and
201

202 4. The Committee shall have the right to request and receive copies of any public
203 records relating to projects funded by the Prop P and Prop M.
204

205 **K. Meetings of the Committee**

206 **1. Regular Meetings.**

207
208 The Committee is required to meet at least once a year including an annual organizational
209 meeting to be held in November, but shall not hold regular meetings more frequently than
210 quarterly. Special meetings can be called if necessary.
211
212

213 **2. Location.**

214
215 All meetings shall be held within the San Bernardino Community College District, located
216 in San Bernardino and Riverside Counties, California.
217

218 **3. Procedures.**

219
220 All meetings shall be open to the public in accordance with the Ralph M. Brown Act,
221 Government Code Sections 54950 et seq. Meetings shall be conducted according to
222 such additional procedural rules as the Committee may adopt. A majority of the number
223 of Committee members shall constitute a quorum for the transaction of any business
224 except adjournment.

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4. District Support.

The District shall provide to the Committee necessary technical and administrative assistance as follows:

- a. Preparation of and posting of public notices as required by the Brown Act, ensuring that all notices to the public are provided in the same manner as notices regarding meetings of the District Board;
- b. Provision of a meeting room, including any necessary audio/visual equipment;
- c. Preparation and copies of any documentary meeting materials, such as agendas and reports; and
- d. Retention of all Committee records, and providing public access to such records on an Internet website maintained by the District.
- e. District staff and/or District consultants shall attend all Committee proceedings in order to report on the status of projects and the expenditures of bond proceeds.
- f. No bond proceeds shall be used to provide District support to the Committee.

L. Reports

In addition to the Annual Report required in Section 3.23, the Committee may report to the Board ~~at least semi-annually~~from time to time in order to advise the Board on the activities of the Committee. Such report shall be in writing and shall summarize the proceedings and activities conducted by the Committee.

M. Officers

The Chancellor shall appoint the initial Chair. Thereafter, the Committee shall elect a chair and a vice-chair who shall act as chair only when the chair is absent, ~~which positions shall continue for two (2)-year terms. No person~~The Chair and Vice Chair shall serve in such capacities for a term of one year and may be re-elected by vote of a majority of the members of the Committee.~~as chair for more than two consecutive terms.~~

N. Amendment of Bylaws

Any amendment to these Bylaws shall be approved by a ~~two-thirds~~majority vote of the ~~entire~~ Board.

O. Termination

271 The Committee shall automatically terminate and disband concurrently with the
272 Committee's submission of the final Annual Report which reflects the final accounting
273 of the expenditure of at the earlier of the date when (a) all bond proceeds are spent,
274 or (b) all projects funded by bond proceeds are completed.

275
276 **P. Conflict of Interest**

277
278 A Committee member shall not make or influence a District decision related to: (1)
279 any contract funded by bond proceeds, or (2) any construction project which will
280 benefit the Committee member's outside employment, business, or a personal finance
281 or benefit an immediate family member, such as a spouse, child, or parent.

282
283 **Q. Outside Employment**

284
285 A Committee member shall not use his/~~or~~ her authority over a particular matter to
286 negotiate future employment with any person or organization that relates to: (1) any
287 contract funded by bond proceeds, or (2) any construction project. A Committee
288 member shall not make or influence a District decision related to any construction
289 project involving the interest of a person with whom the member has an agreement
290 concerning current or future employment, or remuneration of any kind. For a period
291 of two (2) years after leaving the Committee, a former Committee member may not
292 represent any person or organization for compensation in connection with any matter
293 pending before the District that, as a Committee member, he/ or she participated in
294 personally and substantially. Specifically, for a period of two (2) years after leaving
295 the Committee, a former Committee member and the companies and businesses for
296 which the member works shall be prohibited from contracting with the District with
297 respect to: (1) bidding on projects funded by the bond proceeds; and (2) any
298 construction project.

299
300 **R. Commitment to Uphold Law**

301
302 A Committee member shall uphold the federal and California Constitutions, the laws
303 and regulations of the United States and the State of California (particularly the
304 Education Code) and all other applicable government entities, and the policies,
305 procedures, rules and regulations of the San Bernardino Community College District.

306
307 **S. Commitment to District**

308
309 A Committee member shall place the interests of the District above any personal or
310 business interest of the member.

311
312 **References:** Education Code Sections 15278, 15280 and 15282

313

Approved: 9/4/04

Revised: 5/14/15

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COMMENTS

BP or AP #	Representative group	COMMENT	RESPONSE
AP 6740	Legal Update #28 – 4/7/16	AP 6740 Citizens’ Oversight Committee – This procedure was updated to change the number of consecutive terms an oversight committee member may serve from two to three terms.	5/3/16 – DA Agreed.
AP 6740	BOT Feedback on 7/14/2016 First Read	Lines 49-50: Added the words, “in the actions taken”.	

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318

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: Stacey Nikac, Executive Assistant

DATE: August 11, 2016

SUBJECT: Applause Cards

RECOMMENDATION

This item is for information only. No action is required.

OVERVIEW

The attached individuals have received special recognition for extending that extra effort in providing quality service and valued assistance:

ANALYSIS

The *Caring Hands* Applause Card was developed so that employees, students, visitors, and vendors have an opportunity to recognize someone at SBCCD who provides outstanding quality and service.

BOARD IMPERATIVE

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None.

Caring Hands Applause Cards - August 2016

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
DISTRICT				
BeDell	Susann	Human Resources	For always going above and beyond in assisting our campus in all that you do. You are appreciated!	Debby Gallagher
BeDell	Susann	Human Resources	You are always the calm voice on the phone, extremely helpful and very knowledgeable. You are truly appreciated!! Thank you.	Cyndie St. Jean
Brady	Jason	Computing Services	Jason's out of the box thinking and dedication has resulted in the new scholarship software being implemented for our next cycle. Thank you for helping us help our students!	Michelle Riggs
Dattilo	Alyssa	Police Department	Thank you for filling in on projects during my absence. You are always dependable and I appreciate your help!	Stacey Nikac
Davis	Angela	Purchasing	Thank you for your assistance in answering all the questions for are campus relating to entering PR's within the Financial 2000 system. You are appreciated!	Debby Gallagher
Davis	Angela	Purchasing	Thank you for all your help in purchasing. You truly make things easier for all of us. You are appreciated!	Shari Blackwell

Caring Hands Applause Cards - August 2016

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Davis	Angela	Purchasing	Angela always responds to questions with the information I need. I am grateful for her knowledge and assistance.	Sarah Miller
Diggle	Virginia	Fiscal Services	Thank you for your never ending help with contracts. I don't know what we'd do without you. You are appreciated!	Shari Blackwell
Diggle	Virginia	Business Services	Thank you for your exceptional service regarding contract process and questions you answer for our campus on a daily basis. You are appreciated!	Debby Gallagher
Fields	Whitney	HR Saftey and Risk Management	Thank you for providing Safety-Risk Management Training and EP Awareness Training at our All Managers meetings and All Secretaries meetings. You are appreciated!	Debby Gallagher
Goodrich	Kelly	Business and Fiscal Services	For always going above and beyond in assisting our campus in all that you do. You are appreciated!	Debby Gallagher
Grant	Chris	HR Saftey and Risk Management	Thank you for providing Safety-Risk Management Training and EP Awareness Training at are All Managers meetings. You are appreciated!	Debby Gallagher

Caring Hands Applause Cards - August 2016

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Harris II	James	Technical Services	Thank you for all you do for our campus and your assistance in getting the phone and extensions set-up for the new President. You are appreciated!	Debby Gallagher
Kuck	Glen	TESS	Thank you for everything you did for are campus! It was a pleasure working for you and I appreciated your professionalism, and the team concept you promoted.	Debby Gallagher
Leon	Colleen	TESS	Thank you for your professionalism and all that you do. It is a pleasure working with you. You are appreciated!	Debby Gallagher
Nikac	Stacey	Chancellor's Office	Thank you Stacey for all your help!	Michele Jeannotte
Nikac	Stacey	Chancellor's Office	For always going above and beyond in assisting our campus in all that you do. You are appreciated!	Debby Gallagher
Ramirez	Maria	HR Saftey and Risk Management	Thank you for providing Safety-Risk Management Training and EP Awareness Training at are All Secretaries meetings. You are appreciated!	Debby Gallagher
Ryckevic	Susan	Accounting	For always going above and beyond in assisting our campus in all that you do. You are appreciated!	Debby Gallagher
Sims	Jeremey	Technical Services	Thank you for all you do for our campus. You are appreciated!	Debby Gallagher

Caring Hands Applause Cards - August 2016

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Smith	Damon	Warehouse	Thank you for all you hard work and efforts to assure we receive all our supplies and deliveries to our office. You are appreciated!	Debby Gallagher
Smith	Debra	Custodial	Thank you for always making sure we receive are mail deliveries and also for your friendly upbeat attitude. You are appreciated!	Debby Gallagher
Sutorus	Steve	Business Services	Thank you for your hard work and your quick response to requests throughout the months. You are appreciated!	Debby Gallagher
Torres	Maria	Human Resources	Thank you for your assistance in obtaining a listing of names and dates. Also, for being always so professional and helpful. You are appreciated!	Debby Gallagher
CHC				
Almanza	Jeremiah	Custodial	Jeremiah cleaned the Honor's Lounge from top to bottom, including the windows. I feel like I have a new office. In addition, he is so pleasant to be around and willing to do whatever I ask! Thanks, Jeremiah!	Judy Cannon
Camarena	Armando	Custodial	Mando's generosity was much appreciated last week!	Corrina Baber

Caring Hands Applause Cards - August 2016

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Quintanar	Brittnee	Counseling	At least 2 students have asked if counselors can receive monetary tips because Brittnee has been so helpful. They are adamant about her really helping them while she met with them during appointments. I have never had that happen so it goes to show how special Brittnee is to really go above and beyond in helping students.	C.T., Student Worker
St. Jean	Cyndie	President's Office	Thank you for always being helpful and professional. You are appreciated!	Debby Gallagher
Xayaphanthong	Soutsakhone	Counseling	I made multiple phone calls to determine the root cause of my registration issues. Her help in getting me correctly recognized for priority registration was heartily appreciated. She went out of her way to ensure I was helped, and communicated with me effectively in the process.	David Sturges
SBVC				
Baber	Corrina	Instruction Office	Thank you for helping out during the Ice Cream Socials during the month of July! I appreciate you and everything you do for our campus!	Debby Gallagher

Caring Hands Applause Cards - August 2016

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Berry	Patricia	Financial Aid Office	For going above and beyond the call of duty in helping students with their Financial Aid. I applaud you for all the hard work you do!	Shari Blackwell
Blackwell	Shari	Student Services Office	Thank you for helping out during the Ice Cream Socials during the month of July! I appreciate you and everything you do for our campus!	Debby Gallagher
Candelaria	Bridget	Instruction Office	Thank you for helping out during the Ice Cream Socials during the month of July! I appreciate you and everything you do for our campus!	Debby Gallagher
Feist	John	Campus Technology Services	Thank you for your assistance with the new President setup of computer, shared drives, etc.. You are very much appreciated!	Debby Gallagher
Gallagher	Debby	President's Office	You are the hardest working employee in the District and yet you always take time to answer my questions, provide information and are wonderfully supportive. You are so knowledgeable, always professional and are truly appreciated.	Cyndie St. Jean
Gonzales	Amelia	Police Academies/MCHS	Thank you for helping out during the Ice Cream Socials during the month of July! I appreciate you and everything you do for our campus!	Debby Gallagher

Caring Hands Applause Cards - August 2016

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Gordin	Ron	Custodial	Thank you for your hard work in maintaining the grounds. There is not a morning that goes by I do not see you working in our area, AD/SS.	Corrina Baber
Hrdlicka	Rick	Campus Technology Services	Thank you for your assistance with the new President setup of computer and equipment needs. You are very much appreciated!	Debby Gallagher
Hylton	Christopher	Maintenance & Grounds	Thank you for your assistance to assure the carts are cleaned, charged, and brought up for varies use when requested. I appreciate all you do for our campus! You are appreciated!	Debby Gallagher
Jenkins	Robert	Maintenance & Operations	Thank you for your assistance in varies matters in which you have assisted with coordinating. I appreciate all you do for our campus! You are appreciated!	Debby Gallagher
Kates	Johnny	Custodial	Thank you for your assistance to assure the carpets were cleaned in our office. I appreciate all you do for our campus! You are appreciated!	Debby Gallagher

Caring Hands Applause Cards - August 2016

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Kracher	Gloria	Custodial	Thank you for your assistance throughout the months with varies tasks. Also, for your dedication to the varies fundraising events for the Classified Senate. I appreciate all you do for our campus! You are appreciated!	Debby Gallagher
Mulgado	Irene	Custodial	Irene has really made an impact in the AD/SS upstairs area since she has come on board. She always goes out of her way for detail work: she's always vacuuming, window cleaning and has even shampooed our carpets! Thank you, Irene!	Corrina Baber
Mulgado	Irene	Custodial	We appreciate the wonderful job you do for us each day when cleaning our office. Your friendly and upbeat attitude is very much appreciated. I appreciated all you do!	Debby Gallagher
Pasillas	Karol	Administrative Services Office	Thank you for helping out during the Ice Cream Socials during the month of July! I appreciate you and everything you do for our campus!	Debby Gallagher
Raghavan	Girija	Development & Grants Office	Thank you for helping out during the Ice Cream Socials during the month of July! I appreciate you and everything you do for our campus!	Debby Gallagher

Caring Hands Applause Cards - August 2016

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Vargas	Letty	Custodial	Thank you, Letty, for always having a positive attitude and working hard on the AD/SS building. We appreciate you!!	Corrina Baber
Williams	Nicole	President's Office	Thank you for helping out during the Ice Cream Socials during the month of July! I appreciate you and everything you do for our campus!	Debby Gallagher
Yarbrough	Kay Dee	Instruction Office	Thank you for helping out during the Ice Cream Socials during the month of July! I appreciate you and everything you do for our campus!	Debby Gallagher

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Larry Strong, Director of Fiscal Services
DATE: August 11, 2016
SUBJECT: Budget Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

This summary budget report is submitted monthly to the Board of Trustees for its review.

ANALYSIS

The attached Revenue and Expenditure Summary reflects activity for the 2016-17 fiscal year through July 25, 2016. As of July 25 the District was 6.8% through the fiscal year and had spent and/or encumbered approximately 1.2% of its budgeted general funds.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

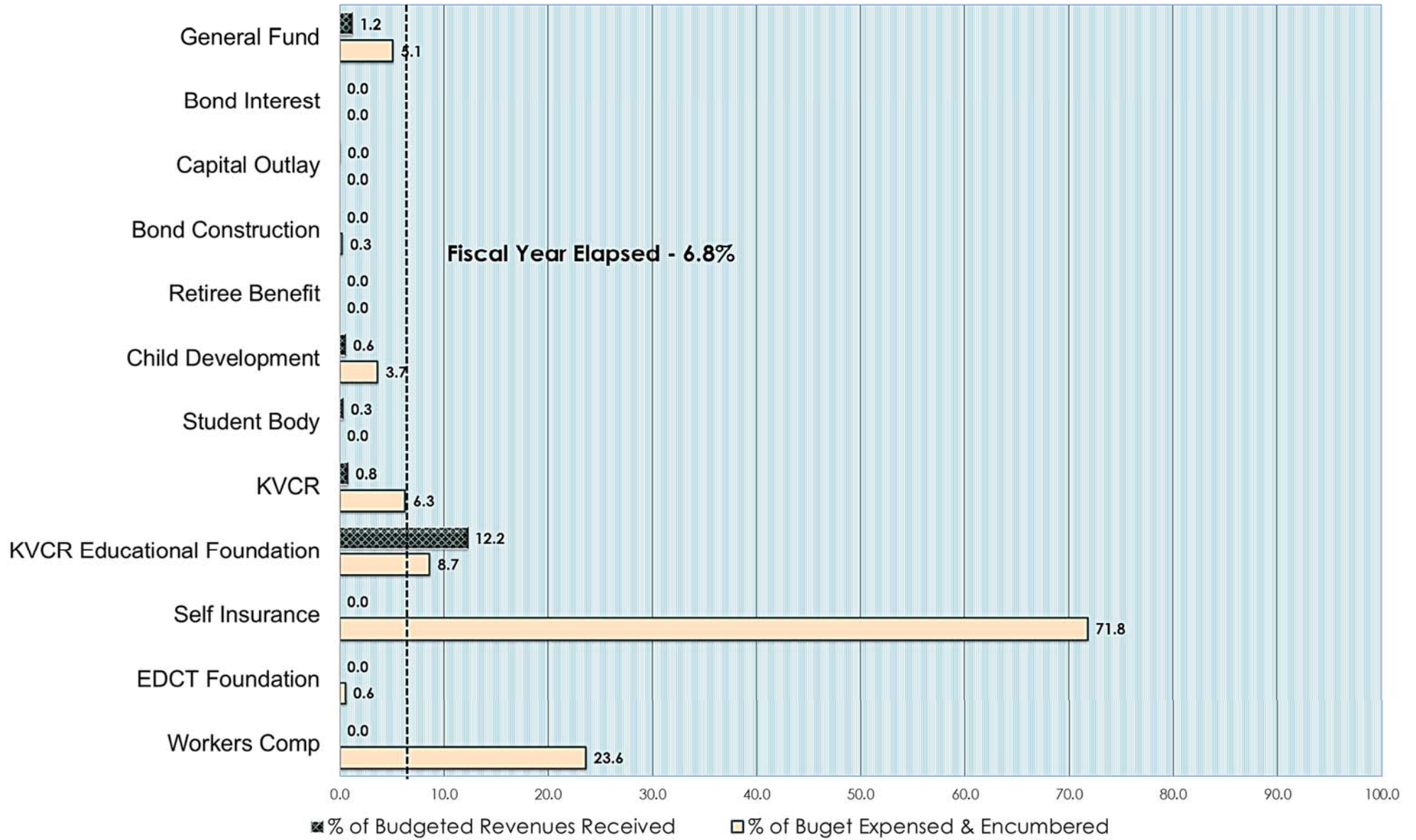
There are no financial implications.



Budget Revenue & Expenditure Summary

Year to Date 7/25/2016
6.8% of Fiscal Year Elapsed

	REVENUES			EXPENDITURES			COMMENTS
	Budget	Received YTD	%	Budget	Expensed/ Encumbered YTD	%	
01 General Fund	\$139,374,878	\$ 1,679,775	1.2%	\$143,755,551	\$ 7,382,695	5.1%	
21 Bond Interest & Redemption	\$ 24,000,000	\$ -	0.0%	\$ 24,000,000	\$ -	0.0%	
41 Capital Outlay Projects	\$ 2,262,216	\$ 154	0.0%	\$ 10,399,031	\$ -	0.0%	
42 Bond Construction	\$ -	\$ -	n/a	\$ 51,468,354	\$ 138,574	0.3%	
68 Retiree Benefit	\$ 16,500	\$ -	0.0%	\$ 366,500	\$ -	0.0%	
72 Child Development	\$ 2,856,896	\$ 16,110	0.6%	\$ 2,836,148	\$ 103,689	3.7%	
73 Student Body Center Fee	\$ 293,352	\$ 948	0.3%	\$ 291,750	\$ -	0.0%	
74 KVCR	\$ 5,332,347	\$ 43,462	0.8%	\$ 5,796,641	\$ 366,147	6.3%	
76 KVCR Educational Foundation	\$ 2,055,663	\$ 251,616	12.2%	\$ 2,038,192	\$ 176,612	8.7%	
78 Self Insurance-Liability	\$ 553,000	\$ -	0.0%	\$ 745,000	\$ 535,035	71.8%	<i>Premiums are paid in July.</i>
79 EDCT Foundation	\$ 200,000	\$ -	0.0%	\$ 252,686	\$ 1,498	0.6%	
84 Workers Compensation	\$ 1,170,000	\$ -	0.0%	\$ 1,170,000	\$ 276,462	23.6%	



Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENED/ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	3,678,886.37	0.00	0.00	.0	0.00	3,678,886.37	100.0
8600.00 STATE REVENUES	131,035,626.03	1,016,361.05	1,016,361.05	.7	0.00	130,019,264.98	99.2
8800.00 LOCAL REVENUES	4,648,365.32	663,413.59	663,413.59	14.2	0.00	3,984,951.73	85.7
8900.00 OTHER FINANCING SOURCES	12,000.00	0.00	0.00	.0	0.00	12,000.00	100.0
TOTAL: 8000	139,374,877.72	1,679,774.64	1,679,774.64	1.2	0.00	137,695,103.08	98.7
1100.00 CONTRACT CLASSROOM INST.	17,764,705.89	0.00	0.00	.0	0.00	17,764,705.89	100.0
1200.00 CONTRACT CERT. ADMINISTRATORS	9,726,988.96	0.00	0.00	.0	0.00	9,726,988.96	100.0
1300.00 INSTRUCTORS DAY/HOURLY	12,342,208.00	1,428.00-	1,428.00-	.0	0.00	12,343,636.00	100.0
1400.00 NON-INSTRUCTION HOURLY CERT.	2,071,426.48	0.00	0.00	.0	0.00	2,071,426.48	100.0
TOTAL: 1000	41,905,329.33	1,428.00-	1,428.00-	.0	0.00	41,906,757.33	100.0
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	20,769,758.96	0.00	0.00	.0	0.00	20,769,758.96	100.0
2200.00 INSTRUCTIONAL AIDS	1,495,320.57	0.00	0.00	.0	0.00	1,495,320.57	100.0
2300.00 NON-INSTRUCTION HOURLY CLASS.	3,190,586.56	0.00	0.00	.0	0.00	3,190,586.56	100.0
2400.00 INST AIDES-HOURLY- DIR. INSTRUC	954,016.59	0.00	0.00	.0	0.00	954,016.59	100.0
TOTAL: 2000	26,409,682.68	0.00	0.00	.0	0.00	26,409,682.68	100.0
3100.00 CERTIFICATED RETIREMENT	4,862,184.80	306.51-	306.51-	.0	0.00	4,862,491.31	100.0
3200.00 CLASSIFIED RETIREMENT	2,832,144.43	0.00	0.00	.0	0.00	2,832,144.43	100.0
3300.00 OASDHI /FICA	2,539,807.88	20.71-	20.71-	.0	0.00	2,539,828.59	100.0
3400.00 HEALTH AND WELFARE BENEFITS	10,584,173.80	0.00	0.00	.0	0.00	10,584,173.80	100.0
3500.00 STATE UNEMPLOYMENT INSURANCE	61,409.56	0.71-	0.71-	.0	0.00	61,410.27	100.0
3600.00 WORKERS COMPENSATION INSURANCE	1,000,989.00	0.00	0.00	.0	0.00	1,000,989.00	100.0
3900.00 OTHER BENEFITS	233,187.69	0.00	0.00	.0	0.00	233,187.69	100.0
TOTAL: 3000	22,113,897.16	327.93-	327.93-	.0	0.00	22,114,225.09	100.0
4100.00 TEXTBOOKS	268,937.00	0.00	0.00	.0	17,258.26	251,678.74	93.5
4200.00 BOOK, MAGAZINE&PERIOD-DIST. USE	47,166.79	0.00	0.00	.0	2,150.00	45,016.79	95.4
4300.00 INSTRUCTIONAL SUPPLIES	635,836.86	503.12	503.12	.0	27,173.36	608,160.38	95.6
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	27,409.00	3.75	3.75	.0	281.00	27,124.25	98.9
4500.00 NONINSTRUCTIONAL SUPPLIES	1,574,830.59	6,648.35-	6,648.35-	.0	627,351.38	954,127.56	100.0
4700.00 FOOD SUPPLIES	148,486.38	2,852.98-	2,852.98-	.0	387.01	150,952.35	100.0
TOTAL: 4000	2,702,666.62	8,994.46-	8,994.46-	.0	674,601.01	2,037,060.07	100.0
5100.00 PERSON&CONSULTANT SVC-DIST USE	10,065,067.05	1,980.00	1,980.00	.0	2,199,666.92	7,863,420.13	78.1
5200.00 TRAVEL & CONFERENCE EXPENSES	1,444,026.58	4,321.24	4,321.24	.2	134,715.76	1,304,989.58	90.3
5300.00 POST/DUES/MEMBERSHIPS-DIST. USE	419,508.90	495.00	495.00	.1	74,348.50	344,665.40	82.1
5400.00 INSURANCES - DISTRICT USE	130,000.00	0.00	0.00	.0	121,067.00	8,933.00	6.8
5500.00 UTILITIES & HOUSEKEEP-DIST. USE	3,028,253.22	13,307.63-	13,307.63-	.0	2,770,632.25	270,928.60	100.0
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	4,195,031.42	0.00	0.00	.0	930,218.73	3,264,812.69	77.8
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	678,850.00	0.00	0.00	.0	125,500.00	553,350.00	81.5
5800.00 OTHER OPERATING EXP-DIST. USE	22,711,345.77	2,384.57-	2,384.57-	.0	151,043.76	22,562,686.58	100.0
TOTAL: 5000	42,672,082.94	8,895.96-	8,895.96-	.0	6,507,192.92	36,173,785.98	100.0

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL: 1000-5999	135,803,658.73	19,646.35-	19,646.35-	.0	7,181,793.93	128,641,511.15	100.0
6100.00 SITES & IMPROVEMENTS-DIST. USE	181,597.63	0.00	0.00	.0	0.00	181,597.63	100.0
6200.00 BUILDINGS&IMPROVEMENT-DIST. USE	1,354,111.00	0.00	0.00	.0	0.00	1,354,111.00	100.0
6300.00 LIBRARY BOOKS - EXPANSION	106,718.00	0.00	0.00	.0	0.00	106,718.00	100.0
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	1,953,017.37	0.01	0.01	.0	7,446.61	1,945,570.75	99.6
TOTAL: 6000	3,595,444.00	0.01	0.01	.0	7,446.61	3,587,997.38	99.7
TOTAL: 1000-6999	139,399,102.73	19,646.34-	19,646.34-	.0	7,189,240.54	132,229,508.53	100.0
7300.00 INTERFUND TRANSFERS	1,050,000.00	0.00	0.00	.0	0.00	1,050,000.00	100.0
7400.00 OTHER TRANSFERS	2,160,000.00	0.00	0.00	.0	0.00	2,160,000.00	100.0
7500.00 OTHER OUTGO-STUDENT FIN AID	68,170.00	0.00	0.00	.0	0.00	68,170.00	100.0
7600.00 OTHER STUDENT AID	1,078,278.63	0.00	0.00	.0	213,100.00	865,178.63	80.2
TOTAL: 7000	4,356,448.63	0.00	0.00	.0	213,100.00	4,143,348.63	95.1
TOTAL: 1000-7999	143,755,551.36	19,646.34-	19,646.34-	.0	7,402,340.54	136,372,857.16	100.0

Fund: 01 GENERAL FUND

SUMMARY

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SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%	=====
=====		=====							
TOTAL INCOME	(8000 - 8999)	139,374,877.72	1,679,774.64	1,679,774.64	1.2	0.00	137,695,103.08	98.7	
TOTAL:	1000-5999	135,803,658.73	19,646.35-	19,646.35-	.0	7,181,793.93	128,641,511.15	100.0	
TOTAL:	1000-6999	139,399,102.73	19,646.34-	19,646.34-	.0	7,189,240.54	132,229,508.53	100.0	
TOTAL:	1000-7999	143,755,551.36	19,646.34-	19,646.34-	.0	7,402,340.54	136,372,857.16	100.0	
TOTAL EXPENSES	(1000 - 7999)	143,755,551.36	19,646.34-	19,646.34-	.0	7,402,340.54	136,372,857.16	100.0	

Fund: 21 BOND INTEREST AND REDEMPTION

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8600.00 STATE REVENUES	2,700,000.00	0.00	0.00	.0	0.00	2,700,000.00	100.0
8800.00 LOCAL REVENUES	18,300,000.00	0.00	0.00	.0	0.00	18,300,000.00	100.0
8900.00 OTHER FINANCING SOURCES	3,000,000.00	0.00	0.00	.0	0.00	3,000,000.00	100.0
TOTAL: 8000	24,000,000.00	0.00	0.00	.0	0.00	24,000,000.00	100.0
7100.00 DEBT RETIREMENT	24,000,000.00	0.00	0.00	.0	0.00	24,000,000.00	100.0
TOTAL: 7000	24,000,000.00	0.00	0.00	.0	0.00	24,000,000.00	100.0
TOTAL: 1000-7999	24,000,000.00	0.00	0.00	.0	0.00	24,000,000.00	100.0

Fund: 21 BOND INTEREST AND REDEMPTION SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	24,000,000.00	0.00	0.00	.0	0.00	24,000,000.00	100.0
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	24,000,000.00	0.00	0.00	.0	0.00	24,000,000.00	100.0
TOTAL EXPENSES	(1000 - 7999)	24,000,000.00	0.00	0.00	.0	0.00	24,000,000.00	100.0

Fund: 41 CAPITAL OUTLAY PROJECTS FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8600.00 STATE REVENUES	902,803.00	0.00	0.00	.0	0.00	902,803.00	100.0
8800.00 LOCAL REVENUES	1,359,413.00	154.00	154.00	.0	0.00	1,359,259.00	99.9
TOTAL: 8000	2,262,216.00	154.00	154.00	.0	0.00	2,262,062.00	99.9
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	102,018.05	0.00	0.00	.0	0.00	102,018.05	100.0
TOTAL: 2000	102,018.05	0.00	0.00	.0	0.00	102,018.05	100.0
3200.00 CLASSIFIED RETIREMENT	12,833.87	0.00	0.00	.0	0.00	12,833.87	100.0
3300.00 OASDHI/FICA	7,841.10	0.00	0.00	.0	0.00	7,841.10	100.0
3400.00 HEALTH AND WELFARE BENEFITS	12,915.95	0.00	0.00	.0	0.00	12,915.95	100.0
3500.00 STATE UNEMPLOYMENT INSURANCE	51.25	0.00	0.00	.0	0.00	51.25	100.0
3600.00 WORKERS COMPENSATION INSURANCE	1,200.00	0.00	0.00	.0	0.00	1,200.00	100.0
3900.00 OTHER BENEFITS	58.94	0.00	0.00	.0	0.00	58.94	100.0
TOTAL: 3000	34,901.11	0.00	0.00	.0	0.00	34,901.11	100.0
5100.00 PERSON&CONSULTANT SVC-DIST USE	3,340,000.00	0.00	0.00	.0	0.00	3,340,000.00	100.0
5200.00 TRAVEL & CONFERENCE EXPENSES	480.00	0.00	0.00	.0	0.00	480.00	100.0
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	282,745.15	0.00	0.00	.0	0.00	282,745.15	100.0
TOTAL: 5000	3,623,225.15	0.00	0.00	.0	0.00	3,623,225.15	100.0
TOTAL: 1000-5999	3,760,144.31	0.00	0.00	.0	0.00	3,760,144.31	100.0
6100.00 SITES & IMPROVEMENTS-DIST. USE	1,182,803.00	0.00	0.00	.0	0.00	1,182,803.00	100.0
6200.00 BUILDINGS&IMPROVEMENT-DIST. USE	4,255,000.00	0.00	0.00	.0	0.00	4,255,000.00	100.0
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	1,201,084.00	0.00	0.00	.0	0.00	1,201,084.00	100.0
TOTAL: 6000	6,638,887.00	0.00	0.00	.0	0.00	6,638,887.00	100.0
TOTAL: 1000-6999	10,399,031.31	0.00	0.00	.0	0.00	10,399,031.31	100.0

Fund: 41 CAPITAL OUTLAY PROJECTS FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	2,262,216.00	154.00	154.00	.0	0.00	2,262,062.00	99.9
TOTAL:	1000-5999	3,760,144.31	0.00	0.00	.0	0.00	3,760,144.31	100.0
TOTAL:	1000-6999	10,399,031.31	0.00	0.00	.0	0.00	10,399,031.31	100.0
TOTAL:	1000-7999	10,399,031.31	0.00	0.00	.0	0.00	10,399,031.31	100.0
TOTAL EXPENSES	(1000 - 7999)	10,399,031.31	0.00	0.00	.0	0.00	10,399,031.31	100.0

Fund: 42 REVENUE BOND CONSTRUCTION FU

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
5100.00 PERSON&CONSULTANT SVC-DIST USE	1,022,810.00	0.00	0.00	.0	10,955.00	1,011,855.00	98.9
5400.00 INSURANCES - DISTRICT USE	239,610.00	0.00	0.00	.0	0.00	239,610.00	100.0
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	65,500.02	0.00	0.00	.0	37,350.00	28,150.02	42.9
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	264,400.00	0.00	0.00	.0	0.00	264,400.00	100.0
5800.00 OTHER OPERATING EXP-DIST. USE	3,911,411.49	0.00	0.00	.0	50,000.00	3,861,411.49	98.7
TOTAL: 5000	5,503,731.51	0.00	0.00	.0	98,305.00	5,405,426.51	98.2
TOTAL: 1000-5999	5,503,731.51	0.00	0.00	.0	98,305.00	5,405,426.51	98.2
6100.00 SITES & IMPROVEMENTS-DIST. USE	79,700.00	0.00	0.00	.0	0.00	79,700.00	100.0
6200.00 BUILDINGS&IMPROVEMENT-DIST. USE	43,294,222.51	40.00	40.00	.0	40,229.00	43,253,953.51	99.9
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	2,590,699.98	0.00	0.00	.0	0.00	2,590,699.98	100.0
TOTAL: 6000	45,964,622.49	40.00	40.00	.0	40,229.00	45,924,353.49	99.9
TOTAL: 1000-6999	51,468,354.00	40.00	40.00	.0	138,534.00	51,329,780.00	99.7

Fund: 42 REVENUE BOND CONSTRUCTION FU SUMMARY

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SUMMARY BY OBJECT		WORKING	EXPENDED/RECEIVED				PENED/	UNENCUMBERED		
		BUDGET	CURRENT	YEAR TO DATE	%	ENCUMBERED	BALANCE		%	
=====		=====								
TOTAL INCOME	(8000 - 8999)	0.00	0.00	0.00	.0	0.00	0.00	0.00	.0	
TOTAL:	1000-5999	5,503,731.51	0.00	0.00	.0	98,305.00	5,405,426.51	98.2		
TOTAL:	1000-6999	51,468,354.00	40.00	40.00	.0	138,534.00	51,329,780.00	99.7		
TOTAL:	1000-7999	51,468,354.00	40.00	40.00	.0	138,534.00	51,329,780.00	99.7		
TOTAL EXPENSES	(1000 - 7999)	51,468,354.00	40.00	40.00	.0	138,534.00	51,329,780.00	99.7		

Fund: 68 RETIREE BENEFIT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	16,500.00	0.00	0.00	.0	0.00	16,500.00	100.0
TOTAL: 8000	16,500.00	0.00	0.00	.0	0.00	16,500.00	100.0
3300.00 OASDHI /FICA	1,000.00	0.00	0.00	.0	0.00	1,000.00	100.0
3400.00 HEALTH AND WELFARE BENEFITS	355,000.00	0.00	0.00	.0	0.00	355,000.00	100.0
3900.00 OTHER BENEFITS	10,500.00	0.00	0.00	.0	0.00	10,500.00	100.0
TOTAL: 3000	366,500.00	0.00	0.00	.0	0.00	366,500.00	100.0
TOTAL: 1000-5999	366,500.00	0.00	0.00	.0	0.00	366,500.00	100.0

Fund: 68 RETIREE BENEFIT FUND SUMMARY

=====		WORKING	EXPENDED/RECEIVED			PENDING/	UNENCUMBERED	
=====		BUDGET	CURRENT	YEAR TO DATE	%	ENCUMBERED	BALANCE	%
=====		=====						
SUMMARY BY OBJECT								
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TOTAL INCOME	(8000 - 8999)	16,500.00	0.00	0.00	.0	0.00	16,500.00	100.0
TOTAL:	1000-5999	366,500.00	0.00	0.00	.0	0.00	366,500.00	100.0
TOTAL:	1000-6999	366,500.00	0.00	0.00	.0	0.00	366,500.00	100.0
TOTAL:	1000-7999	366,500.00	0.00	0.00	.0	0.00	366,500.00	100.0
TOTAL EXPENSES	(1000 - 7999)	366,500.00	0.00	0.00	.0	0.00	366,500.00	100.0

Fund: 72 CHILD DEVELOPMENT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	146,820.00	0.00	0.00	.0	0.00	146,820.00	100.0
8600.00 STATE REVENUES	2,502,076.00	0.00	0.00	.0	0.00	2,502,076.00	100.0
8800.00 LOCAL REVENUES	208,000.00	16,110.48	16,110.48	7.7	0.00	191,889.52	92.2
TOTAL: 8000	2,856,896.00	16,110.48	16,110.48	.5	0.00	2,840,785.52	99.4
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	1,304,085.41	0.00	0.00	.0	0.00	1,304,085.41	100.0
2300.00 NON-INSTRUCTION HOURLY CLASS.	480,392.34	0.00	0.00	.0	0.00	480,392.34	100.0
TOTAL: 2000	1,784,477.75	0.00	0.00	.0	0.00	1,784,477.75	100.0
3200.00 CLASSIFIED RETIREMENT	145,718.55	0.00	0.00	.0	0.00	145,718.55	100.0
3300.00 OASDHI /FICA	101,125.14	0.00	0.00	.0	0.00	101,125.14	100.0
3400.00 HEALTH AND WELFARE BENEFITS	457,070.22	0.00	0.00	.0	0.00	457,070.22	100.0
3500.00 STATE UNEMPLOYMENT INSURANCE	650.25	0.00	0.00	.0	0.00	650.25	100.0
3600.00 WORKERS COMPENSATION INSURANCE	48,875.00	0.00	0.00	.0	0.00	48,875.00	100.0
3900.00 OTHER BENEFITS	17,400.74	0.00	0.00	.0	0.00	17,400.74	100.0
TOTAL: 3000	770,839.90	0.00	0.00	.0	0.00	770,839.90	100.0
4300.00 INSTRUCTIONAL SUPPLIES	21,470.00	0.00	0.00	.0	12,971.00	8,499.00	39.5
4500.00 NONINSTRUCTIONAL SUPPLIES	71,618.00	142.80	142.80	.1	51,357.20	20,118.00	28.0
4700.00 FOOD SUPPLIES	50,613.42	1,215.01	1,215.01	2.4	37,398.41	12,000.00	23.7
TOTAL: 4000	143,701.42	1,357.81	1,357.81	.9	101,726.61	40,617.00	28.2
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	1,160.00	0.00	0.00	.0	0.00	1,160.00	100.0
5800.00 OTHER OPERATING EXP-DIST. USE	130,268.51	0.00	0.00	.0	604.50	129,664.01	99.5
TOTAL: 5000	131,428.51	0.00	0.00	.0	604.50	130,824.01	99.5
TOTAL: 1000-5999	2,830,447.58	1,357.81	1,357.81	.0	102,331.11	2,726,758.66	96.3
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	5,700.00	0.00	0.00	.0	0.00	5,700.00	100.0
TOTAL: 6000	5,700.00	0.00	0.00	.0	0.00	5,700.00	100.0
TOTAL: 1000-6999	2,836,147.58	1,357.81	1,357.81	.0	102,331.11	2,732,458.66	96.3

Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	2,856,896.00	16,110.48	16,110.48	.5	0.00	2,840,785.52	99.4
TOTAL:	1000-5999	2,830,447.58	1,357.81	1,357.81	.0	102,331.11	2,726,758.66	96.3
TOTAL:	1000-6999	2,836,147.58	1,357.81	1,357.81	.0	102,331.11	2,732,458.66	96.3
TOTAL:	1000-7999	2,836,147.58	1,357.81	1,357.81	.0	102,331.11	2,732,458.66	96.3
TOTAL EXPENSES	(1000 - 7999)	2,836,147.58	1,357.81	1,357.81	.0	102,331.11	2,732,458.66	96.3

Fund: 73 STUDENT BODY CENTER FEE FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	RECEIVED YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	293,352.00	948.00	948.00	.3	0.00	292,404.00	99.6
TOTAL: 8000	293,352.00	948.00	948.00	.3	0.00	292,404.00	99.6
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	99,982.53	0.00	0.00	.0	0.00	99,982.53	100.0
2300.00 NON-INSTRUCTION HOURLY CLASS.	54,000.00	0.00	0.00	.0	0.00	54,000.00	100.0
TOTAL: 2000	153,982.53	0.00	0.00	.0	0.00	153,982.53	100.0
3200.00 CLASSIFIED RETIREMENT	12,477.16	0.00	0.00	.0	0.00	12,477.16	100.0
3300.00 OASDHI/FICA	7,648.65	0.00	0.00	.0	0.00	7,648.65	100.0
3400.00 HEALTH AND WELFARE BENEFITS	32,289.86	0.00	0.00	.0	0.00	32,289.86	100.0
3500.00 STATE UNEMPLOYMENT INSURANCE	49.99	0.00	0.00	.0	0.00	49.99	100.0
3600.00 WORKERS COMPENSATION INSURANCE	3,000.00	0.00	0.00	.0	0.00	3,000.00	100.0
3900.00 OTHER BENEFITS	147.36	0.00	0.00	.0	0.00	147.36	100.0
TOTAL: 3000	55,613.02	0.00	0.00	.0	0.00	55,613.02	100.0
4200.00 BOOK, MAGAZINE&PERIOD-DIST. USE	500.00	0.00	0.00	.0	0.00	500.00	100.0
4500.00 NONINSTRUCTIONAL SUPPLIES	13,500.00	0.00	0.00	.0	0.00	13,500.00	100.0
TOTAL: 4000	14,000.00	0.00	0.00	.0	0.00	14,000.00	100.0
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	30,000.00	0.00	0.00	.0	0.00	30,000.00	100.0
5800.00 OTHER OPERATING EXP-DIST. USE	38,154.13	0.00	0.00	.0	0.00	38,154.13	100.0
TOTAL: 5000	68,154.13	0.00	0.00	.0	0.00	68,154.13	100.0
TOTAL: 1000-5999	291,749.68	0.00	0.00	.0	0.00	291,749.68	100.0

Fund: 73 STUDENT BODY CENTER FEE FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	293,352.00	948.00	948.00	.3	0.00	292,404.00	99.6
TOTAL:	1000-5999	291,749.68	0.00	0.00	.0	0.00	291,749.68	100.0
TOTAL:	1000-6999	291,749.68	0.00	0.00	.0	0.00	291,749.68	100.0
TOTAL:	1000-7999	291,749.68	0.00	0.00	.0	0.00	291,749.68	100.0
TOTAL EXPENSES	(1000 - 7999)	291,749.68	0.00	0.00	.0	0.00	291,749.68	100.0

Fund: 74 KVCR FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	4,077,016.83	43,462.23	43,462.23	1.0	0.00	4,033,554.60	98.9
8900.00 OTHER FINANCING SOURCES	1,255,330.00	0.00	0.00	.0	0.00	1,255,330.00	100.0
TOTAL: 8000	5,332,346.83	43,462.23	43,462.23	.8	0.00	5,288,884.60	99.1
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	1,437,436.12	0.00	0.00	.0	0.00	1,437,436.12	100.0
2300.00 NON-INSTRUCTION HOURLY CLASS.	544,000.00	0.00	0.00	.0	0.00	544,000.00	100.0
TOTAL: 2000	1,981,436.12	0.00	0.00	.0	0.00	1,981,436.12	100.0
3200.00 CLASSIFIED RETIREMENT	179,150.91	0.00	0.00	.0	0.00	179,150.91	100.0
3300.00 OASDHI/FICA	109,986.81	0.00	0.00	.0	0.00	109,986.81	100.0
3400.00 HEALTH AND WELFARE BENEFITS	320,137.62	0.00	0.00	.0	0.00	320,137.62	100.0
3500.00 STATE UNEMPLOYMENT INSURANCE	718.87	0.00	0.00	.0	0.00	718.87	100.0
3600.00 WORKERS COMPENSATION INSURANCE	31,125.00	0.00	0.00	.0	0.00	31,125.00	100.0
3900.00 OTHER BENEFITS	12,778.86	0.00	0.00	.0	0.00	12,778.86	100.0
TOTAL: 3000	653,898.07	0.00	0.00	.0	0.00	653,898.07	100.0
4200.00 BOOK, MAGAZINE&PERIOD-DIST. USE	300.00	0.00	0.00	.0	0.00	300.00	100.0
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	2,500.00	0.00	0.00	.0	0.00	2,500.00	100.0
4500.00 NONINSTRUCTIONAL SUPPLIES	34,700.00	0.00	0.00	.0	17,745.00	16,955.00	48.8
4700.00 FOOD SUPPLIES	7,500.00	0.00	0.00	.0	500.00	7,000.00	93.3
TOTAL: 4000	45,000.00	0.00	0.00	.0	18,245.00	26,755.00	59.4
5100.00 PERSON&CONSULTANT SVC-DIST USE	92,579.00	0.00	0.00	.0	9,553.12	83,025.88	89.6
5200.00 TRAVEL & CONFERENCE EXPENSES	68,400.00	0.00	0.00	.0	6,125.00	62,275.00	91.0
5300.00 POST/DUES/MEMBERSHIPS-DIST. USE	75,500.00	0.00	0.00	.0	15,734.00	59,766.00	79.1
5400.00 INSURANCES - DISTRICT USE	10,500.00	0.00	0.00	.0	0.00	10,500.00	100.0
5500.00 UTILITIES & HOUSEKEEP-DIST. USE	258,844.00	3,856.27-	3,856.27-	.0	165,409.00	97,291.27	100.0
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	531,359.00	0.00	0.00	.0	36,415.14	494,943.86	93.1
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	74,000.00	0.00	0.00	.0	17,300.00	56,700.00	76.6
5800.00 OTHER OPERATING EXP-DIST. USE	1,379,239.83	705.00	705.00	.0	100,517.01	1,278,017.82	92.6
TOTAL: 5000	2,490,421.83	3,151.27-	3,151.27-	.0	351,053.27	2,142,519.83	100.0
TOTAL: 1000-5999	5,170,756.02	3,151.27-	3,151.27-	.0	369,298.27	4,804,609.02	100.0
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	516,510.00	0.00	0.00	.0	0.00	516,510.00	100.0
TOTAL: 6000	516,510.00	0.00	0.00	.0	0.00	516,510.00	100.0
TOTAL: 1000-6999	5,687,266.02	3,151.27-	3,151.27-	.0	369,298.27	5,321,119.02	100.0
7200.00 INTRAFUND TRANSFERS OUT	109,375.00	0.00	0.00	.0	0.00	109,375.00	100.0
TOTAL: 7000	109,375.00	0.00	0.00	.0	0.00	109,375.00	100.0
TOTAL: 1000-7999	5,796,641.02	3,151.27-	3,151.27-	.0	369,298.27	5,430,494.02	100.0

Fund: 74 KVCR FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	5,332,346.83	43,462.23	43,462.23	.8	0.00	5,288,884.60	99.1
TOTAL:	1000-5999	5,170,756.02	3,151.27-	3,151.27-	.0	369,298.27	4,804,609.02	100.0
TOTAL:	1000-6999	5,687,266.02	3,151.27-	3,151.27-	.0	369,298.27	5,321,119.02	100.0
TOTAL:	1000-7999	5,796,641.02	3,151.27-	3,151.27-	.0	369,298.27	5,430,494.02	100.0
TOTAL EXPENSES	(1000 - 7999)	5,796,641.02	3,151.27-	3,151.27-	.0	369,298.27	5,430,494.02	100.0

Fund: 76 KVCR EDUCATIONAL FOUNDATION

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	2,055,663.00	251,616.44	251,616.44	12.2	0.00	1,804,046.56	87.7
TOTAL: 8000	2,055,663.00	251,616.44	251,616.44	12.2	0.00	1,804,046.56	87.7
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	183,177.57	0.00	0.00	.0	0.00	183,177.57	100.0
2300.00 NON-INSTRUCTION HOURLY CLASS.	182,928.00	0.00	0.00	.0	0.00	182,928.00	100.0
TOTAL: 2000	366,105.57	0.00	0.00	.0	0.00	366,105.57	100.0
3200.00 CLASSIFIED RETIREMENT	22,886.49	0.00	0.00	.0	0.00	22,886.49	100.0
3300.00 OASDHI/FICA	13,990.13	0.00	0.00	.0	0.00	13,990.13	100.0
3400.00 HEALTH AND WELFARE BENEFITS	54,854.78	0.00	0.00	.0	0.00	54,854.78	100.0
3500.00 STATE UNEMPLOYMENT INSURANCE	91.44	0.00	0.00	.0	0.00	91.44	100.0
3600.00 WORKERS COMPENSATION INSURANCE	3,375.00	0.00	0.00	.0	0.00	3,375.00	100.0
3900.00 OTHER BENEFITS	915.78	0.00	0.00	.0	0.00	915.78	100.0
TOTAL: 3000	96,113.62	0.00	0.00	.0	0.00	96,113.62	100.0
4500.00 NONINSTRUCTIONAL SUPPLIES	22,500.00	0.00	0.00	.0	2,455.00	20,045.00	89.0
4700.00 FOOD SUPPLIES	4,700.00	0.00	0.00	.0	750.00	3,950.00	84.0
TOTAL: 4000	27,200.00	0.00	0.00	.0	3,205.00	23,995.00	88.2
5100.00 PERSON&CONSULTANT SVC-DIST USE	271,000.00	0.00	0.00	.0	57,863.75	213,136.25	78.6
5200.00 TRAVEL & CONFERENCE EXPENSES	6,850.00	0.00	0.00	.0	84.00	6,766.00	98.7
5300.00 POST/DUES/MEMBERSHIPS-DIST. USE	53,500.00	0.00	0.00	.0	0.00	53,500.00	100.0
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	25,500.00	0.00	0.00	.0	100.00	25,400.00	99.6
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	16,883.00	0.00	0.00	.0	9,000.00	7,883.00	46.6
5800.00 OTHER OPERATING EXP-DIST. USE	333,750.00	0.00	0.00	.0	106,359.22	227,390.78	68.1
TOTAL: 5000	707,483.00	0.00	0.00	.0	173,406.97	534,076.03	75.4
TOTAL: 1000-5999	1,196,902.19	0.00	0.00	.0	176,611.97	1,020,290.22	85.2
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	15,335.00	0.00	0.00	.0	0.00	15,335.00	100.0
TOTAL: 6000	15,335.00	0.00	0.00	.0	0.00	15,335.00	100.0
TOTAL: 1000-6999	1,212,237.19	0.00	0.00	.0	176,611.97	1,035,625.22	85.4
7300.00 INTERFUND TRANSFERS	825,955.00	0.00	0.00	.0	0.00	825,955.00	100.0
TOTAL: 7000	825,955.00	0.00	0.00	.0	0.00	825,955.00	100.0
TOTAL: 1000-7999	2,038,192.19	0.00	0.00	.0	176,611.97	1,861,580.22	91.3

Fund: 76 KVCR EDUCATIONAL FOUNDATION SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	2,055,663.00	251,616.44	251,616.44	12.2	0.00	1,804,046.56	87.7
TOTAL:	1000-5999	1,196,902.19	0.00	0.00	.0	176,611.97	1,020,290.22	85.2
TOTAL:	1000-6999	1,212,237.19	0.00	0.00	.0	176,611.97	1,035,625.22	85.4
TOTAL:	1000-7999	2,038,192.19	0.00	0.00	.0	176,611.97	1,861,580.22	91.3
TOTAL EXPENSES	(1000 - 7999)	2,038,192.19	0.00	0.00	.0	176,611.97	1,861,580.22	91.3

Fund: 78 SELF INSURANCE-LI ABILITY&PRO

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	3,000.00	0.00	0.00	.0	0.00	3,000.00	100.0
8900.00 OTHER FINANCING SOURCES	550,000.00	0.00	0.00	.0	0.00	550,000.00	100.0
TOTAL: 8000	553,000.00	0.00	0.00	.0	0.00	553,000.00	100.0
5100.00 PERSON&CONSULTANT SVC-DIST USE	15,000.00	0.00	0.00	.0	10,000.00	5,000.00	33.3
5400.00 INSURANCES - DISTRICT USE	480,000.00	0.00	0.00	.0	450,035.00	29,965.00	6.2
5800.00 OTHER OPERATING EXP-DIST. USE	250,000.00	0.00	0.00	.0	75,000.00	175,000.00	70.0
TOTAL: 5000	745,000.00	0.00	0.00	.0	535,035.00	209,965.00	28.1
TOTAL: 1000-5999	745,000.00	0.00	0.00	.0	535,035.00	209,965.00	28.1

Fund: 78 SELF INSURANCE-LIABILITY&PRO SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/CURRENT	RECEIVED YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	553,000.00	0.00	0.00	.0	0.00	553,000.00	100.0
TOTAL:	1000-5999	745,000.00	0.00	0.00	.0	535,035.00	209,965.00	28.1
TOTAL:	1000-6999	745,000.00	0.00	0.00	.0	535,035.00	209,965.00	28.1
TOTAL:	1000-7999	745,000.00	0.00	0.00	.0	535,035.00	209,965.00	28.1
TOTAL EXPENSES	(1000 - 7999)	745,000.00	0.00	0.00	.0	535,035.00	209,965.00	28.1

Fund: 79 EDCT FOUNDATION

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	20,000.00	0.00	0.00	.0	0.00	20,000.00	100.0
8900.00 OTHER FINANCING SOURCES	180,000.00	0.00	0.00	.0	0.00	180,000.00	100.0
TOTAL: 8000	200,000.00	0.00	0.00	.0	0.00	200,000.00	100.0
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	139,923.71	0.00	0.00	.0	0.00	139,923.71	100.0
2300.00 NON-INSTRUCTION HOURLY CLASS.	12,500.00	0.00	0.00	.0	0.00	12,500.00	100.0
TOTAL: 2000	152,423.71	0.00	0.00	.0	0.00	152,423.71	100.0
3200.00 CLASSIFIED RETIREMENT	12,570.40	0.00	0.00	.0	0.00	12,570.40	100.0
3300.00 OASDHI/FICA	7,644.16	0.00	0.00	.0	0.00	7,644.16	100.0
3400.00 HEALTH AND WELFARE BENEFITS	21,144.93	0.00	0.00	.0	0.00	21,144.93	100.0
3500.00 STATE UNEMPLOYMENT INSURANCE	49.96	0.00	0.00	.0	0.00	49.96	100.0
3600.00 WORKERS COMPENSATION INSURANCE	1,500.00	0.00	0.00	.0	0.00	1,500.00	100.0
3900.00 OTHER BENEFITS	73.68	0.00	0.00	.0	0.00	73.68	100.0
TOTAL: 3000	42,983.13	0.00	0.00	.0	0.00	42,983.13	100.0
4200.00 BOOK, MAGAZINE&PERIOD-DIST. USE	500.00	0.00	0.00	.0	0.00	500.00	100.0
4500.00 NONINSTRUCTIONAL SUPPLIES	3,000.00	0.00	0.00	.0	0.00	3,000.00	100.0
4700.00 FOOD SUPPLIES	6,000.00	0.00	0.00	.0	250.00	5,750.00	95.8
TOTAL: 4000	9,500.00	0.00	0.00	.0	250.00	9,250.00	97.3
5100.00 PERSON&CONSULTANT SVC-DIST USE	7,000.00	0.00	0.00	.0	0.00	7,000.00	100.0
5200.00 TRAVEL & CONFERENCE EXPENSES	9,750.00	0.00	0.00	.0	648.00	9,102.00	93.3
5300.00 POST/DUES/MEMBERSHIPS-DIST. USE	4,000.00	0.00	0.00	.0	0.00	4,000.00	100.0
5500.00 UTILITIES & HOUSEKEEP-DIST. USE	600.00	0.00	0.00	.0	600.00	0.00	.0
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	8,260.00	0.00	0.00	.0	0.00	8,260.00	100.0
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	10,000.00	0.00	0.00	.0	0.00	10,000.00	100.0
5800.00 OTHER OPERATING EXP-DIST. USE	5,569.00	0.00	0.00	.0	0.00	5,569.00	100.0
TOTAL: 5000	45,179.00	0.00	0.00	.0	1,248.00	43,931.00	97.2
TOTAL: 1000-5999	250,085.84	0.00	0.00	.0	1,498.00	248,587.84	99.4
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	2,600.00	0.00	0.00	.0	0.00	2,600.00	100.0
TOTAL: 6000	2,600.00	0.00	0.00	.0	0.00	2,600.00	100.0
TOTAL: 1000-6999	252,685.84	0.00	0.00	.0	1,498.00	251,187.84	99.4

Fund: 79 EDCT FOUNDATION

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/CURRENT	RECEIVED YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	200,000.00	0.00	0.00	.0	0.00	200,000.00	100.0
TOTAL:	1000-5999	250,085.84	0.00	0.00	.0	1,498.00	248,587.84	99.4
TOTAL:	1000-6999	252,685.84	0.00	0.00	.0	1,498.00	251,187.84	99.4
TOTAL:	1000-7999	252,685.84	0.00	0.00	.0	1,498.00	251,187.84	99.4
TOTAL EXPENSES	(1000 - 7999)	252,685.84	0.00	0.00	.0	1,498.00	251,187.84	99.4

Fund: 84 WORKERS COMPENSATION FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	1,170,000.00	0.00	0.00	.0	0.00	1,170,000.00	100.0
TOTAL: 8000	1,170,000.00	0.00	0.00	.0	0.00	1,170,000.00	100.0
5100.00 PERSON&CONSULTANT SVC-DIST USE	300,000.00	0.00	0.00	.0	88,000.00	212,000.00	70.6
5400.00 INSURANCES - DISTRICT USE	190,000.00	0.00	0.00	.0	175,000.00	15,000.00	7.8
5800.00 OTHER OPERATING EXP-DIST. USE	680,000.00	13,461.58	13,461.58	1.9	0.00	666,538.42	98.0
TOTAL: 5000	1,170,000.00	13,461.58	13,461.58	1.1	263,000.00	893,538.42	76.3
TOTAL: 1000-5999	1,170,000.00	13,461.58	13,461.58	1.1	263,000.00	893,538.42	76.3

Fund: 84 WORKERS COMPENSATION FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	1,170,000.00	0.00	0.00	.0	0.00	1,170,000.00	100.0
TOTAL:	1000-5999	1,170,000.00	13,461.58	13,461.58	1.1	263,000.00	893,538.42	76.3
TOTAL:	1000-6999	1,170,000.00	13,461.58	13,461.58	1.1	263,000.00	893,538.42	76.3
TOTAL:	1000-7999	1,170,000.00	13,461.58	13,461.58	1.1	263,000.00	893,538.42	76.3
TOTAL EXPENSES	(1000 - 7999)	1,170,000.00	13,461.58	13,461.58	1.1	263,000.00	893,538.42	76.3

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/CURRENT	RECEIVED YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	30,000.00	0.00	0.00	.0	0.00	30,000.00	100.0
8600.00 STATE REVENUES	59,071,526.00	0.00	0.00	.0	0.00	59,071,526.00	100.0
8800.00 LOCAL REVENUES	612,842.16	0.00	0.00	.0	0.00	612,842.16	100.0
TOTAL: 8000	59,714,368.16	0.00	0.00	.0	0.00	59,714,368.16	100.0
1100.00 CONTRACT CLASSROOM INST.	12,243,979.27	0.00	0.00	.0	0.00	12,243,979.27	100.0
1200.00 CONTRACT CERT. ADMINI STRATORS	3,936,478.17	0.00	0.00	.0	0.00	3,936,478.17	100.0
1300.00 INSTRUCTORS DAY/HOURLY	8,715,935.00	1,428.00-	1,428.00-	.0	0.00	8,717,363.00	100.0
1400.00 NON-INSTRUCTION HOURLY CERT.	278,612.00	0.00	0.00	.0	0.00	278,612.00	100.0
TOTAL: 1000	25,175,004.44	1,428.00-	1,428.00-	.0	0.00	25,176,432.44	100.0
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	6,802,569.10	0.00	0.00	.0	0.00	6,802,569.10	100.0
2200.00 INSTRUCTIONAL AIDS	849,266.44	0.00	0.00	.0	0.00	849,266.44	100.0
2300.00 NON-INSTRUCTION HOURLY CLASS.	404,218.00	0.00	0.00	.0	0.00	404,218.00	100.0
2400.00 INST AIDES-HOURLY- DIR. INSTRUC	223,038.00	0.00	0.00	.0	0.00	223,038.00	100.0
TOTAL: 2000	8,279,091.54	0.00	0.00	.0	0.00	8,279,091.54	100.0
3100.00 CERTIFICATED RETIREMENT	3,011,071.69	153.22-	153.22-	.0	0.00	3,011,224.91	100.0
3200.00 CLASSIFIED RETIREMENT	961,650.79	0.00	0.00	.0	0.00	961,650.79	100.0
3300.00 OASDHI /FICA	1,014,335.96	20.71-	20.71-	.0	0.00	1,014,356.67	100.0
3400.00 HEALTH AND WELFARE BENEFITS	4,756,265.29	0.00	0.00	.0	0.00	4,756,265.29	100.0
3500.00 STATE UNEMPLOYMENT INSURANCE	15,593.05	0.71-	0.71-	.0	0.00	15,593.76	100.0
3600.00 WORKERS COMPENSATION INSURANCE	472,615.50	0.00	0.00	.0	0.00	472,615.50	100.0
3900.00 OTHER BENEFITS	109,314.86	0.00	0.00	.0	0.00	109,314.86	100.0
TOTAL: 3000	10,340,847.14	174.64-	174.64-	.0	0.00	10,341,021.78	100.0
4100.00 TEXTBOOKS	3,497.00	0.00	0.00	.0	0.00	3,497.00	100.0
4200.00 BOOK, MAGAZINE&PERIOD-DIST. USE	4,247.00	0.00	0.00	.0	650.00	3,597.00	84.6
4300.00 INSTRUCTIONAL SUPPLIES	42,821.00	512.59	512.59	1.1	9,550.00	32,758.41	76.5
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	6,448.00	3.75	3.75	.0	281.00	6,163.25	95.5
4500.00 NONINSTRUCTIONAL SUPPLIES	499,434.00	0.01-	0.01-	.0	282,694.09	216,739.92	100.0
4700.00 FOOD SUPPLIES	11,400.00	0.00	0.00	.0	0.00	11,400.00	100.0
TOTAL: 4000	567,847.00	516.33	516.33	.0	293,175.09	274,155.58	48.2
5100.00 PERSON&CONSULTANT SVC-DIST USE	900,755.00	20.00-	20.00-	.0	8,900.00	891,875.00	100.0
5200.00 TRAVEL & CONFERENCE EXPENSES	163,845.00	892.14	892.14	.5	9,366.75	153,586.11	93.7
5300.00 POST/DUES/MEMBERSHIPS-DIST. USE	196,998.00	0.00	0.00	.0	12,276.00	184,722.00	93.7
5500.00 UTILITIES & HOUSEKEEP-DIST. USE	1,982,769.00	10,977.19-	10,977.19-	.0	1,883,872.61	109,873.58	100.0
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	1,060,381.00	0.00	0.00	.0	463,089.16	597,291.84	56.3
5800.00 OTHER OPERATING EXP-DIST. USE	643,437.00	216.30-	216.30-	.0	16,960.00	626,693.30	100.0
TOTAL: 5000	4,948,185.00	10,321.35-	10,321.35-	.0	2,394,464.52	2,564,041.83	100.0
TOTAL: 1000-5999	49,310,975.12	11,407.66-	11,407.66-	.0	2,687,639.61	46,634,743.17	100.0
6200.00 BUILDINGS&IMPROVEMENT-DIST. USE	30,000.00	0.00	0.00	.0	0.00	30,000.00	100.0

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	331,448.00	0.00	0.00	.0	7,446.61	324,001.39	97.7
TOTAL: 6000	361,448.00	0.00	0.00	.0	7,446.61	354,001.39	97.9
TOTAL: 1000-6999	49,672,423.12	11,407.66-	11,407.66-	.0	2,695,086.22	46,988,744.56	100.0
7400.00 OTHER TRANSFERS	530,000.00	0.00	0.00	.0	0.00	530,000.00	100.0
TOTAL: 7000	530,000.00	0.00	0.00	.0	0.00	530,000.00	100.0
TOTAL: 1000-7999	50,202,423.12	11,407.66-	11,407.66-	.0	2,695,086.22	47,518,744.56	100.0

Fund: 01 GENERAL FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/CURRENT	RECEIVED YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	59,714,368.16	0.00	0.00	.0	0.00	59,714,368.16	100.0
TOTAL:	1000-5999	49,310,975.12	11,407.66-	11,407.66-	.0	2,687,639.61	46,634,743.17	100.0
TOTAL:	1000-6999	49,672,423.12	11,407.66-	11,407.66-	.0	2,695,086.22	46,988,744.56	100.0
TOTAL:	1000-7999	50,202,423.12	11,407.66-	11,407.66-	.0	2,695,086.22	47,518,744.56	100.0
TOTAL EXPENSES	(1000 - 7999)	50,202,423.12	11,407.66-	11,407.66-	.0	2,695,086.22	47,518,744.56	100.0

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	1,500.00	0.00	0.00	.0	0.00	1,500.00	100.0
8600.00 STATE REVENUES	29,269,436.00	0.00	0.00	.0	0.00	29,269,436.00	100.0
8800.00 LOCAL REVENUES	517,005.00	3,870.01	3,870.01	.7	0.00	513,134.99	99.2
TOTAL: 8000	29,787,941.00	3,870.01	3,870.01	.0	0.00	29,784,070.99	99.9
1100.00 CONTRACT CLASSROOM INST.	5,279,409.06	0.00	0.00	.0	0.00	5,279,409.06	100.0
1200.00 CONTRACT CERT. ADMINI STRATORS	3,018,625.29	0.00	0.00	.0	0.00	3,018,625.29	100.0
1300.00 INSTRUCTORS DAY/HOURLY	3,537,113.50	0.00	0.00	.0	0.00	3,537,113.50	100.0
1400.00 NON-INSTRUCTION HOURLY CERT.	291,663.00	0.00	0.00	.0	0.00	291,663.00	100.0
TOTAL: 1000	12,126,810.85	0.00	0.00	.0	0.00	12,126,810.85	100.0
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	3,880,204.30	0.00	0.00	.0	0.00	3,880,204.30	100.0
2200.00 INSTRUCTIONAL AIDS	631,620.61	0.00	0.00	.0	0.00	631,620.61	100.0
2300.00 NON-INSTRUCTION HOURLY CLASS.	193,500.00	0.00	0.00	.0	0.00	193,500.00	100.0
2400.00 INST AIDES-HOURLY- DIR. INSTRUC	403,112.00	0.00	0.00	.0	0.00	403,112.00	100.0
TOTAL: 2000	5,108,436.91	0.00	0.00	.0	0.00	5,108,436.91	100.0
3100.00 CERTIFICATED RETIREMENT	1,471,154.04	0.00	0.00	.0	0.00	1,471,154.04	100.0
3200.00 CLASSIFIED RETIREMENT	594,207.44	0.00	0.00	.0	0.00	594,207.44	100.0
3300.00 OASDHI /FICA	621,832.15	0.00	0.00	.0	0.00	621,832.15	100.0
3400.00 HEALTH AND WELFARE BENEFITS	2,515,540.20	0.00	0.00	.0	0.00	2,515,540.20	100.0
3500.00 STATE UNEMPLOYMENT INSURANCE	8,158.13	0.00	0.00	.0	0.00	8,158.13	100.0
3600.00 WORKERS COMPENSATION INSURANCE	243,662.50	0.00	0.00	.0	0.00	243,662.50	100.0
3900.00 OTHER BENEFITS	45,718.71	0.00	0.00	.0	0.00	45,718.71	100.0
TOTAL: 3000	5,500,273.17	0.00	0.00	.0	0.00	5,500,273.17	100.0
4200.00 BOOK, MAGAZINE&PERIOD-DIST. USE	4,457.79	0.00	0.00	.0	0.00	4,457.79	100.0
4300.00 INSTRUCTIONAL SUPPLIES	54,995.00	0.00	0.00	.0	5,486.74	49,508.26	90.0
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	1,225.00	0.00	0.00	.0	0.00	1,225.00	100.0
4500.00 NONINSTRUCTIONAL SUPPLIES	172,120.00	86.97-	86.97-	.0	91,759.33	80,447.64	100.0
TOTAL: 4000	232,797.79	86.97-	86.97-	.0	97,246.07	135,638.69	100.0
5100.00 PERSON&CONSULTANT SVC-DIST USE	53,845.00	0.00	0.00	.0	0.00	53,845.00	100.0
5200.00 TRAVEL & CONFERENCE EXPENSES	108,062.50	27.00-	27.00-	.0	3,150.00	104,939.50	100.0
5300.00 POST/DUES/MEMBERSHIPS-DIST. USE	70,345.00	0.00	0.00	.0	28,057.50	42,287.50	60.1
5500.00 UTILITIES & HOUSEKEEP-DIST. USE	779,826.00	2,330.44-	2,330.44-	.0	671,128.00	111,028.44	100.0
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	480,516.32	0.00	0.00	.0	185,088.79	295,427.53	61.4
5800.00 OTHER OPERATING EXP-DIST. USE	367,444.43	0.00	0.00	.0	14,231.00	353,213.43	96.1
TOTAL: 5000	1,860,039.25	2,357.44-	2,357.44-	.0	901,655.29	960,741.40	100.0
TOTAL: 1000-5999	24,828,357.97	2,444.41-	2,444.41-	.0	998,901.36	23,831,901.02	100.0
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	40,400.00	0.00	0.00	.0	0.00	40,400.00	100.0
TOTAL: 6000	40,400.00	0.00	0.00	.0	0.00	40,400.00	100.0

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL: 1000-6999	24,868,757.97	2,444.41-	2,444.41-	.0	998,901.36	23,872,301.02	100.0

Fund: 01 GENERAL FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDING/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	29,787,941.00	3,870.01	3,870.01	.0	0.00	29,784,070.99	99.9
TOTAL:	1000-5999	24,828,357.97	2,444.41-	2,444.41-	.0	998,901.36	23,831,901.02	100.0
TOTAL:	1000-6999	24,868,757.97	2,444.41-	2,444.41-	.0	998,901.36	23,872,301.02	100.0
TOTAL:	1000-7999	24,868,757.97	2,444.41-	2,444.41-	.0	998,901.36	23,872,301.02	100.0
TOTAL EXPENSES	(1000 - 7999)	24,868,757.97	2,444.41-	2,444.41-	.0	998,901.36	23,872,301.02	100.0

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Steven Sutorus, Business Manager
DATE: August 11, 2016
SUBJECT: CCFS-320 Apportionment Attendance Report for FY 2016 Period 3

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The CCFS-320 Apportionment Attendance Report for FY 2016 Period 3 has been submitted to the State Chancellor's Office.

ANALYSIS

The Period 3 report includes final attendance figures for the period July 1, 2015 – June 30, 2016. The chart below summarizes the District's status as of P3 and provides comparison data.

Comparison – FY15 Recal vs FY16 P3					
FY 15 at Year End (Recal)			FY 16 at P3		
				# Change	% Change
CHC	4,350		CHC	4,848 *	11.45%
SBVC	10,117		SBVC	10,504	3.83%
Total	14,467		Total	15,352	6.12%

* FY 16 includes 250 FTES transferred from FY 15

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications.

2015-2016 APPORTIONMENT ATTENDANCE REPORT

Period: Annual

District: San Bernardino

CERTIFICATION

I, the District Chief Executive Officer, hereby certify that, to the best of my knowledge and belief (1) this report is true and correct, and (2) all data have been reported and compiled in accordance with provisions of the Education Code and Title 5 regulations adopted by the Board of Governors and instructions on this form.

I further certify that I have determined through consultation with staff directly responsible that (1) FTES reported on this form for State apportionments includes only courses which had received individual prior approval or were part of programs with prior approval by the governing board of the district and the Chancellor's Office; (2) no attendance has been reported for: (a) courses which do not fully comply with Title 5 Section 58051.5 relative to open enrollment and participation by any person who is otherwise qualified and eligible for admission to the college, except for inmate education courses maintained pursuant to Title 5 Section 58051.6, or (b) courses excluded from State apportionments by Education Code Section 8538 or, (c) indentured apprentices in courses of related and supplemental instruction maintained pursuant to Section 3074 of the Labor Code; and (3) all FTES eligible for State support have been reported whether or not funding is available.

The original signature of the district Chief Executive Officer is required.

Chief Executive Officer: Bruce Baron

Signature: 

Signature Date: 7/14/16

Electronic Certification Date: Thursday, July 14, 2016

District Contact Person: Steven Sutorus

Title: Business Manager

Phone: (909) 382-4031

E-Mail: ssutorus@sbccd.edu

Please return completed form to:

**CALIFORNIA COMMUNITY COLLEGES CHANCELLOR'S OFFICE
FISCAL SERVICES UNIT
1102 Q STREET, 4th Floor
SACRAMENTO, CA 95811-6511**

2015-2016 APPORTIONMENT ATTENDANCE REPORT

Period: Annual

District: San Bernardino

PART I. FULL-TIME EQUIVALENT STUDENTS

State Residents (and Nonresidents Attending Noncredit Courses)	
Attendance FTES	Factored FTES

Summer Intersession (Summer 2015 Only)

1. Noncredit (Parts IV.A.1 + VII.A.3)	0.00	0.00
2. Credit (Parts III.A.1 + VI.A.1)	1,012.79	1,012.79

Summer Intersession Courses (Summer 2016 Prior to July 1, 2016)

1. Noncredit (Parts IV.B.1 + VII.B.3)	0.00	0.00
2. Credit (Parts III.B.1 + VI.B.2 + VI.B.1)	951.45	951.45

Primary Terms (Exclusive of Summer Intersession)

1. Census Procedure Courses

(a) Weekly Census Contact Hours (Part II)	9,458.75	9,458.75
(b) Daily Census Contact Hours (Part III)	1,232.92	1,257.49

2. Actual Hours of Attendance Procedure Courses

(a) Noncredit (Part IV.C)	67.08	67.08
(b) Credit (Part IV.D)	828.32	846.22

3. Alternative Attendance Accounting Procedure Courses

(a) Weekly Census Procedure Courses (Part V)(Credit)	944.10	944.10
(b) Daily Census Procedure Courses (Part V)(Credit)	810.96	814.12
(c) Noncredit Independent Study/Distance Education Courses (Part VII.C)	0.00	0.00

Total FTES

Total Credit FTES	15,239.29	15,284.92
Total Noncredit FTES	67.08	67.08
Total FTES	15,306.37	15,352.00

Supplemental Information	FTES
Inservice Training Courses	0.00
Basic Skills Courses and Immigrant Education (Noncredit)	0.00
Basic Skills Courses and Immigrant Education (Credit)	1,180.08

2015-2016 APPORTIONMENT ATTENDANCE REPORT

Period: Annual

District: San Bernardino

PART I. FULL-TIME EQUIVALENT STUDENTS

Nonresidents	
Attendance FTES	Factored FTES

Summer Intersession (Summer 2015 Only)

1. Noncredit (Parts IV.A.1 + VII.A.3)	0.00	0.00
2. Credit (Parts III.A.1 + VI.A.1)	11.53	11.53

Summer Intersession Courses (Summer 2016 Prior to July 1, 2016)

1. Noncredit (Parts IV.B.1 + VII.B.3)	0.00	0.00
2. Credit (Parts III.B.1 + VI.B.2 + VI.B.1)	17.61	17.61

Primary Terms (Exclusive of Summer Intersession)

1. Census Procedure Courses

(a) Weekly Census Contact Hours (Part II)	68.00	68.00
(b) Daily Census Contact Hours (Part III)	13.47	13.74

2. Actual Hours of Attendance Procedure Courses

(a) Noncredit (Part IV.C)	3.63	3.63
(b) Credit (Part IV.D)	2.90	2.97

3. Alternative Attendance Accounting Procedure Courses

(a) Weekly Census Procedure Courses (Part V)(Credit)	4.96	4.96
(b) Daily Census Procedure Courses (Part V)(Credit)	6.42	6.45
(c) Noncredit Independent Study/Distance Education Courses (Part VII.C)	0.00	0.00

Total FTES

Total Credit FTES	124.89	125.26
Total Noncredit FTES	3.63	3.63
Total FTES	128.52	128.89

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
DATE: August 11, 2016
SUBJECT: Cenergistic Cumulative Cost Savings

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The attached report illustrates the cumulative energy savings identified by Cenergistic under its energy management program, which began in June of 2012.

ANALYSIS

At its May 17, 2012 meeting, SBCCD approved a contract to implement a comprehensive energy savings program. As of July 26, 2016, Cenergistic is reporting the following cumulative savings:

Expected Energy Cost	\$12,051,450
Actual Energy Cost	\$9,583,010
Program Savings	\$2,468,440
Percent Savings	20.5%

The savings are the result of teamwork, data analysis, on-site training and expertise, comprehensive facilities audits, and, especially, the dedicated effort of SBCCD students, faculty, staff and administrators.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

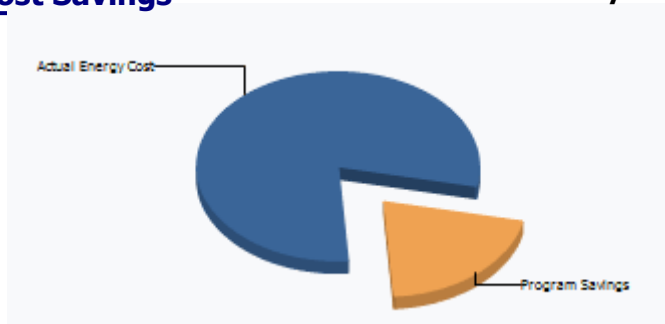
This item is for information only; there are no financial implications.

**San Bernardino Community College District,
California**

**Energy Conservation Program CAP - 19
July 2016**

Cumulative Cost Savings

Expected Energy Cost	\$12,051,450
Actual Energy Cost	\$9,583,010
<hr/>	
Program Savings	\$2,468,440
Percent Savings	20.5%
<hr/>	
Other Savings	\$0
Total Savings	\$2,468,440



Expected Energy Cost

Anticipated expense without energy management.

Base year usage after adjustments for such variables as changes in weather, equipment, schedules, occupancy and prices.

Actual Energy Cost

Actual utility costs for electricity, gas, water, sewer, etc. obtained directly from bills.

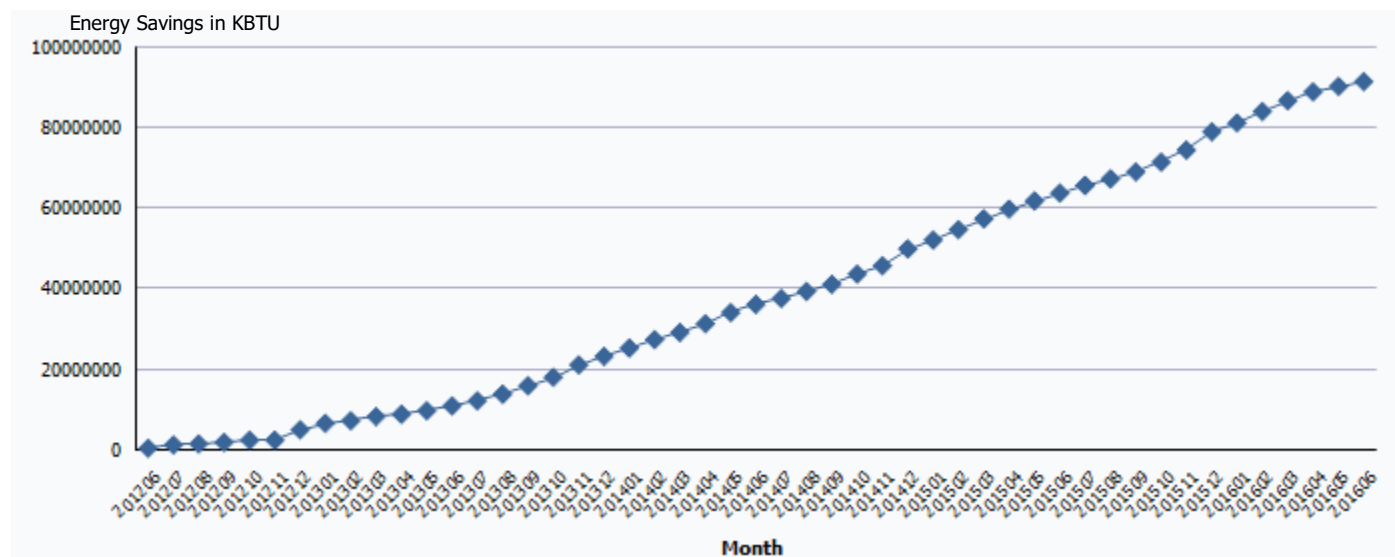
Program Savings

The difference between Expected and Actual Cost, calculated in accordance with the International Performance Measurement & Verification Protocol. Does not include savings attributable to reduced equipment maintenance and replacement costs and other collateral benefits. These savings can increase the program savings up to 20%.

Other Savings

Additional documented savings attributable to Program activities but not the direct result of usage reductions, such as rebates, refunds, tariff changes, etc.

Cumulative Energy Savings



Cumulative Greenhouse Gas Reduction

Energy Reduction Impact: 91,245,561 KBTU 5,628 equiv. metric tons of CO2

This is equivalent to the following:

Passenger cars not driven for one year:	1,172
Tree seedlings grown for 10 years:	144,297

Requested by: Mendter

Version:

Report Version: 14

Filters: Billing Period Between 201206|201607; Topmost Place Name Equals San Bernardino CC - CA

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Pierre Galvez, Police Chief
DATE: August 11, 2016
SUBJECT: District Clery Act Compliance Report

RECOMMENDATION

This item is for information only. No action is required.

OVERVIEW

Postsecondary educational institutions (institutions) that participate in student aid programs under Title IV of the federal Higher Education Act of 1965, as amended, are required by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act) to create an annual security report by October 1 of each year. This security report must contain required crime statistics of the institution as well as certain security policy disclosures. When institutions do not comply with the Clery Act, they inhibit the ability of students and others to make informed decisions about campus security. Further, the U.S. Department of Education can impose financial penalties of up to \$27,500 per violation against noncompliant institutions.

ANALYSIS

Monthly Report of Clery Crimes for June (See attached)

BOARD IMPERATIVE

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
CLERY ACT CRIMES
June 2016

<u>Case#</u>	<u>Reported</u>	<u>Reportable Clery Crimes</u>	<u>Location</u>	<u>Disposition</u>
<u>ON CAMPUS:</u>				
CRAFTON				
NO INCIDENTS TO REPORT				
DISTRICT				
NO INCIDENTS TO REPORT				
VALLEY				
16-213	6/23/16	Possession of Drug Paraphernalia	Business Building	Citation Issued
<u>PUBLIC PROPERTY:</u>				
CRAFTON				
NO INCIDENTS TO REPORT				
DISTRICT				
NO INCIDENTS TO REPORT				
VALLEY				
16-220	6/28/16	Grand Theft Auto	K St.	Report Taken
16-221	6/30/16	Possession of Drug Paraphernalia	Mt. Vernon	Booked

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Karl Sparks,
Human Resources Consultant

PREPARED BY: Karl Sparks,
Human Resources Consultant

DATE: August 11, 2016

SUBJECT: Information Item: CSEA MOU

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The District and the California School Employees Association met and entered into the attached MOU.

ANALYSIS

The Memorandum of Understanding constitutes the full and complete Agreements. MOU is pending CSEA ratification.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None.

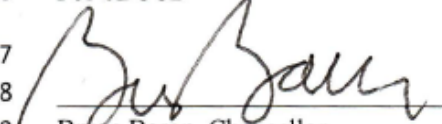
MEMORANDUM OF UNDERSTANDING
By And Between
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
And
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its
SAN BERNARDINO CCD CHAPTER #291
July 14, 2016

1 **Terms and Conditions:** The San Bernardino Community College District, (hereinafter, "District") and
2 the California School Employees Association and its San Bernardino CCD chapter 291(hereinafter,
3 "Association.") agree as follows:

- 4 1. In accordance with Article 16: PERSONNEL, specifically article 16.3 REQUEST FOR
5 RECLASSIFICATION, it has been determined the following bargaining unit members shall be
6 reclassified.
7
- 8 2. Effective October 1, 2015, bargaining unit member Benjamin Gamboa, Research Analyst, Range 54
9 D/ 8 hour/ 261 day work year in the Research and Planning Department at Crafton Hills College will
10 be reclassified to the classification of Senior Research and Planning Analyst, Range 58 A/ 8 hours/
11 261 day work year.
12
- 13 3. Effective February 5, 2016, bargaining unit member Laura Oliver, Secretary I, Range 29 B/ 8 hour/
14 261 day work year in the Office of Instruction at Crafton Hills College will be reclassified to
15 classification of Administrative Secretary, Range 37 A/ 8 hours/ 261 day work year.
16
- 17 4. Effective November 1, 2015, bargaining unit member Shane Veloni, Senior Multimedia Specialist,
18 Range 38 E/ 8 hour/ 261 days in the Technology Services Department at Crafton Hills College will be
19 reclassified to the classification of Technology Support Specialist II, Range 50 A/ 8 hours/ 261 day
20 work year.
- 21 5. Effective August 3, 2015, bargaining unit member Kevin Limoges, Computer Technician Range 38
22 C/ 3.8 hours/ 261 day work year in the Technology Services Department at Crafton Hills College will
23 be reclassified to the classification of Technology Support Specialist I, Range 46 A/ 3.8 hours/ 261
24 day work year.


25 *This Agreement is subject to the procedures required by CSEA Policy 610 and the District approvals.*

26 For SBCCD


27 
28 _____
29 Bruce Baron, Chancellor

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For CSEA, Chapter #291



Grayling L Eaton, CSEA #291 Chief Negotiator

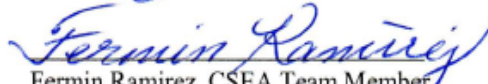



Stacy Garcia, CSEA Team Member


MEMORANDUM OF UNDERSTANDING
By And Between
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
And
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its
SAN BERNARDINO CCD CHAPTER #291
July 14, 2016

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Kevin Pallki, CSEA Team Member


Fermin Ramirez, CSEA Team Member


Cassandra Thomas, CSEA Team Member


Natalie Dorado,
CSEA Labor/Relations Representative

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Lawrence P. Strong, Director of Fiscal Services
DATE: August 11, 2016
SUBJECT: General Fund Cash Flow Analysis

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The District's budget is a financial plan based on estimated revenues and expenditures for the fiscal year, which runs from July 1 through June 30. Cash refers to what is actually in the District's treasury on a day-to-day and month-to-month basis. Monitoring the amount of cash available to meet the District's financial obligations is the core responsibility of the Fiscal Services Department. Attached is the General Fund monthly cash flow analysis for the District.

ANALYSIS

The General Fund cash balance as of June 30, 2017 is estimated to be \$27,522,511.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

This is an information item only. There are no financial implications.

General Fund Cash Flow Analysis[†]

Fiscal Year 2016-17

	PROJECTIONS												ACCRUALS	TOTAL
	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN		
Beginning Cash Balance	31,501	35,434	34,441	38,666	40,416	35,705	37,542	38,373	38,436	41,628	41,446	39,365		
Receipts														
Federal	11	5	64	63	12	1,157	22	27	1,109	38	1,102	69		3,679
State	6,691	5,761	16,971	13,738	7,070	13,764	12,471	10,715	14,963	11,448	8,455	8,547		130,594
State Deferrals														
Local	107	222	37	146	483	946	509	374	212	817	644	152		4,648
Temporary Borrowings														
Inc Transfer & Sale of Assets			7		1	4								12
Accounts Receivable/Accruals														
Total Receipts	6,809	5,989	17,079	13,946	7,567	15,870	13,002	11,116	16,283	12,304	10,201	8,768		138,933
Disbursements														
Academic Salaries	4	1,653	3,423	3,690	3,797	4,198	3,896	3,403	3,773	3,856	3,788	6,225		41,705
Classified Salaries	1,721	1,926	1,894	2,187	2,225	2,885	2,177	1,967	2,220	2,162	2,275	2,701		26,340
Benefits	878	1,501	1,756	1,836	1,854	1,993	1,824	1,749	1,824	1,849	2,460	2,501		22,026
Supplies & Materials	3	60	139	185	112	193	156	169	170	212	277	885		2,560
Other Operating Exp	269	1,814	5,403	4,057	4,214	4,626	2,478	3,579	4,583	3,875	3,114	4,766		42,777
Capital Outlay		12	221	118	44	139	128	131	324	455	348	1,627		3,547
Other Outgo	1	17	18	122	32	1	1,512	55	196	76	20	1,906		3,956
Loan Repayment														
Accounts Payable/Accruals														
Total Disbursements	2,876	6,982	12,854	12,195	12,278	14,034	12,171	11,054	13,090	12,486	12,282	20,611		142,912
Increase / (Decrease) in Cash Balance	3,933	-993	4,224	1,751	-4,711	1,836	832	62	3,193	-182	-2,081	-11,843		
Ending Cash Balance	35,434	34,441	38,666	40,416	35,705	37,542	38,373	38,436	41,628	41,446	39,365	27,523		

[†] Rounded to the nearest 1,000.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Stacey Nikac, Executive Assistant
DATE: August 11, 2016
SUBJECT: Measure M Demographics Report

RECOMMENDATION

This item is for information only. No action is required.

OVERVIEW

Local Hire Measure M Demographics Report includes a summary of active construction projects for May. This report represents the local hire status for each project. Details of each project as well as schedules, progress, photos, costs, workers by city, and historical data are contained in the *Measure M Construction Projects and Demographics Report* prepared by Kitchell/BRj each month with the Board book.

ANALYSIS

In November 2013, the Board of Trustees passed Board Policy 6610, which sets minimum goals at fifty percent (50%) participation of Local Hires (workforce) and twenty-five percent (25%) participation of Local Businesses (subcontractors) in its District Bid projects awarded each fiscal year. As of the most recent report, the District-wide total of local subcontractors was 83%, exceeding the Board goal by 58%. The District-wide total of local workforce was 65%, exceeding the Board goal by 15%.

BOARD IMPERATIVE

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None.

Demographics / Local Contracts Summary

June 2016

SBVC	Local On-Site Work Force	%	Non Local On-Site Work Force	%	Contract Total – Riverside County	Contract Total – San Bernardino County	Contract Total – Non Local	Wages - Local (cumulative)	Wages - Non Local (cumulative)	
New Gymnasiums & Pools	178	61%	112	39%	4,531,008.85	15,699,082.84	28,288,781.08	323,836.58	181,709.94	
Miscellaneous Bond Improvements: Outfield Baseball Netting (South)	0	0%	0	0%	85,791.00					
Miscellaneous Bond Improvements: KVCRC Parking Lot	0	0%	0	0%	181,000.00				5,401.36	
Applied Technology Ph. I	0	0%	0	0%	413,251.50	11,036.25	558,099.00		132,889.67	
Lock Down Project	5	100%	0	0%				6,230.80		
Roof Building and Envelope Repair	6	86%	1	14%				8,209.08	308.00	
Campuswide Parking Lot Reconditioning	9	100%	0	0%				4,469.92	3,815.44	
TOTAL	198	64%	113	36%	\$ 5,211,051.35	\$ 15,710,119.09	\$ 28,846,880.08	\$ 323,836.58	\$ 320,000.97	
					\$20,921,170.44		\$ 28,846,880.08			
					42%		58%			

CHC	Local On-Site Work Force	%	Non Local On-Site Work Force	%	Contract Total – Riverside County	Contract Total – San Bernardino County	Contract Total – Non-Local	Wages - Local (cumulative)	Wages - Non Local (cumulative)	
New Crafton Center	0	0%	0	0%	7,496,846.94	7,096,378.00	6,822,698.06			
New Science Building	0	0%	0	0%	3,579,050.00	6,804,716.00	8,199,240.00			
Occupational Education #2	0	0%	0	0%	1,329,733.00	2,412,208.00	12,146,059.00			
PE Complex	0	0%	0	0%	-	852,800.00	3,658,270.00			
Miscellaneous Bond Improvements: Wayfinding Signage	0	0%	0	0%	276,132.00	56,640.00	377,772.00			
Miscellaneous Bond Improvements: Chemistry, Health, Science Remodel Ph.1	0	0%	0	0%	-	162,872.10	-			
Miscellaneous Bond Improvements: Chemistry, Health, Science Remodel Ph.2	0	0%	0	0%	-	320,013.67	-			
Miscellaneous Bond Improvements: Campus CHURN Move	0	0%	0	0%			104,782.20			
CHC-East Complex Roofing Project	5	100%	0	0%		45,000.00		2,763.71		
CHC- Laboratory/Administrative Revnovation	21	72%	8	28%				39,029.30	11,826.76	
CHC-Lighting Replacement	1	100%	0	0%				1,248.48		
CHC-NonPotable Water Project	7	100%	0	0%				43,955.54		
West Complex Classrooms	6	86%	1	14%				8,023.00	2,600.36	
Pac Building Roofing Project	0	0%	6	100%					6,966.28	
TOTAL	40	73%	15	27%	\$ 12,681,761.94	\$ 17,750,627.77	\$ 31,308,821.26	\$ 761,602.99	\$ 665,518.78	
					\$30,432,389.71		\$ 31,308,821.26			
					49%		51%			

DISTRICT WIDE WORKFORCE	Local On-Site	%	Non Local	%	Contract Total –	Contract Total – San	Contract Total – Non-	Wages -	Wages -	
TOTAL	238	65%	128	35%	\$ 17,892,813.29	\$ 33,460,746.86	\$ 60,155,701.34	\$ 1,085,439.57	\$ 985,519.75	
DISTRICT GOAL	50.00%				\$51,353,560.15		\$60,155,701.34			
					46%		54%			

(1) SUBCONTRACTORS - This month	ALL SUBS	LOCAL	MBE	WBE	VOBE	VOSB	SDVBE	DVBE	TOTAL CERTIFIED SUBS -
TOTAL FOR ALL PROJECTS	6	5	1	0			1	2	4
%	100%	83%	16.67%		50.00%				66.67%
DISTRICT GOAL	N/A		25.00%		10.00%				

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Lawrence P. Strong, Director of Fiscal Services
DATE: August 11, 2016
SUBJECT: Quarterly Investment Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

This report is submitted to the Board of Trustees pursuant to Government Code section 53646(b)(1) which states in part: "The treasurer or chief fiscal officer shall render a quarterly report to the chief executive officer, and/or the internal auditor and/or the legislative body of the local agency."

ANALYSIS

The report does not include funds deposited with the County of San Bernardino. Funds deposited with the County are subject to the County of San Bernardino Treasurer's Statement of Investment Policy and are available for review in the San Bernardino Community College District Fiscal Services office.

This report also does not include the General Fund, which is submitted to the Board of Trustees on a monthly basis in the information item, General Fund Cash Flow Analysis.

All other funds are managed in accordance with the District Investment Policy. Sufficient funds and projected incomes are available to meet the cash flow and expenditure needs of the District for the next six months.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications associated with this item.



Quarterly Investment and Deposit Report

Quarter Ending June 30, 2016

Account	Amount	Interest	Type	Institution
General Fund				
Clearing Account	\$ 457,720.79	0.00	Checking	Citizens Business Bank, San Bernardino CA
Revolving Cash/Flex Fund	\$ 13,120.65	0.00	Checking	Citizens Business Bank, San Bernardino CA
	<u>\$ 470,841.44</u>			
Bond Fund (#256245)	\$ 75,250,772.30	0.00	Investment	Bank of New York Mellon, Los Angeles CA
Enterprise Funds				
Bookstore	\$ 766,659.73	0.00	Checking	Bank of America, Colton CA
Cafeteria	\$ 153,106.73	0.00	Checking	Bank of America, Colton CA
Bookstore CD (<i>due 4/2/2017</i>)	\$ 108,160.38	(y)0.40	CD	Inland Valley Bank, Redlands CA
	<u>\$ 1,027,926.84</u>			
Internal Service Funds				
Workers Comp	\$ 120,000.00	0.05	Checking	Union Bank, Los Angeles CA
Property & Liability	\$ 25,000.00	0.00	Checking	Bank of America, Concord CA
	<u>\$ 145,000.00</u>			
Trust Funds				
Financial Aid	\$ 146,608.11	0.00	Checking	Citizens Business Bank, San Bernardino CA
Cal Grant Financial Aid	\$ 251,625.30	0.05	Checking	Citizens Business Bank, San Bernardino CA
NDSL/Perkins	\$ 34,851.59	0.00	Checking	Citizens Business Bank, San Bernardino CA
Scholarships	\$ 32,126.92	0.20	Checking	Community Bank, Redlands CA
Emergency Loan	\$ 17,889.53	0.00	Checking	Community Bank, Redlands CA
SBVC Clubs/Trusts	\$ 194,201.63	0.00	Checking	Wells Fargo, San Bernardino CA
SBVC ASB	\$ 25,048.43	0.00	Checking	Wells Fargo, San Bernardino CA
CHC Clubs/Trust & ASB	\$ 224,614.27	0.00	Checking	Bank of America, Yucaipa CA
Scholarships	\$ 92,464.98	0.70	Money Market	Inland Valley Bank, Redlands CA
SBVC/CHC Student Rep Fee	\$ 105,239.81	0.00	Checking	Inland Valley Bank, Redlands CA
	<u>\$ 1,124,670.57</u>			
Total Checking, Savings & Investments	\$ 78,019,211.15			

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: George Johnson, Bond Program Manager, Kitchell/BRj
DATE: August 11, 2016
SUBJECT: Summary of Measure M Construction Contract Change Orders and Amendments

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

All construction contract change orders and amendments are approved following a specific process of review by the construction manager, architect, program/project managers, and SBCCD staff. Nonessential changes are rejected and never receive approval. Any changes determined to be critical to the health of the project, required by the Division of the State Architect (DSA), and/or, of major benefit to the District are approved and implemented.

ANALYSIS

To date, total Measure M construction contracts, amendments and change orders, including those submitted at this board meeting, are as follows. A detailed report is attached.

Total Contracts Awarded	Total Contract Amendments	Revised Base Contract	Total Change Orders
\$183,337,767	\$2,068,642 1.13%	\$185,406,409	\$5,324,254. 2.87%

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

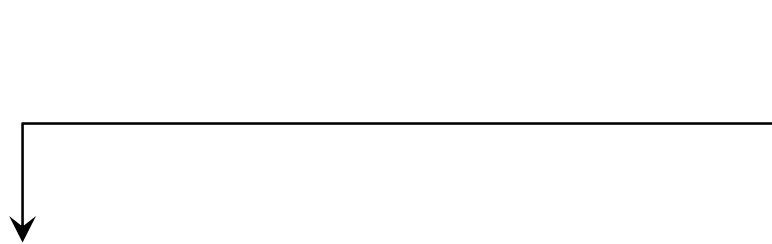
This item is for information only. There are no financial implications.

Construction Change Summary

Measure M Construction Recap - All Projects

Contract Amendments

Campus	Original Contract Amount	Contract Amendments		Base Contract Amount	Cumulative Contract Amendments
		Previous	Pending		
CHC-Crafton Hills College	\$ 96,265,171.78	\$ 458,158.25	\$ -	\$ 96,723,330.03	0.48%
SBVC-San Bernardino Valley College	\$ 87,072,594.98	\$ 1,610,483.49	\$ -	\$ 88,683,078.47	1.85%
Totals for Contract Amendments	\$ 183,337,766.76	\$ 2,068,641.74	\$ -	\$ 185,406,408.50	1.13%



Change Orders

Campus	Base Contract Amount	Change Orders		New Contract Amount	Cumulative Change Orders (% of Base Contracts)
		Previous	Pending		
CHC-Crafton Hills College	\$ 96,723,330.03	\$ 2,642,180.80	\$ (79,648.00)	\$ 99,285,862.83	2.65%
SBVC-San Bernardino Valley College	\$ 88,683,078.47	\$ 2,763,232.29	\$ (1,510.90)	\$ 91,444,799.86	3.11%
Totals for Change Orders	\$ 185,406,408.50	\$ 5,405,413.09	\$ (81,158.90)	\$ 190,730,662.69	2.87%

Construction Change Summary

Crafton Hills College - Campus Recap

PROJECTS	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Parking Lot/ADA/Lighting Improvem	\$ 6,213,552.73	\$ 404,093.32	\$ -	\$ 239,398.98	\$ -	\$ 6,857,045.03	3.62%
MATH AND SCIENCE ANNEX	\$ 2,279,672.49	\$ -	\$ -	\$ 189,545.00	\$ -	\$ 2,469,217.49	8.31%
MPOE/DATA RELOCATION	\$ 549,662.59	\$ -	\$ -	\$ 37,234.00	\$ -	\$ 586,896.59	6.77%
OLD LIBRARY DEMOLITION	\$ 1,131,738.79	\$ -	\$ -	\$ 3,502.49	\$ -	\$ 1,135,241.28	0.00%
SOLAR FARM	\$ 6,325,744.79	\$ -	\$ -	\$ 62,678.43	\$ -	\$ 6,388,423.22	0.99%
OE 2	\$ 16,587,468.24	\$ 38,321.93	\$ -	\$ 650,912.37	\$ -	\$ 17,276,702.54	3.92%
OE 1 Roofing Package	\$ 422,487.48	\$ -	\$ -	\$ (1,603.64)	\$ -	\$ 420,883.84	-0.38%
PE Complex	\$ 4,629,267.63	\$ 743.00	\$ -	\$ 102,156.05	\$ -	\$ 4,732,166.68	2.21%
Science Building	\$ 18,691,715.49	\$ -	\$ -	\$ 795,214.42	\$ -	\$ 19,486,929.91	4.25%
LADM Renovation	\$ 9,700,884.65	\$ -	\$ -	\$ -	\$ -	\$ 9,700,884.65	0.00%
Crafton Center	\$ 21,816,832.29	\$ -	\$ -	\$ 453,499.00	\$ (79,648.00)	\$ 22,190,683.29	1.71%
Student Services - A	\$ 5,275,500.00	\$ -	\$ -	\$ -	\$ -	\$ 5,275,500.00	0.00%
Temporary Parking Lot	\$ 172,940.00	\$ -	\$ -	\$ 4,369.93	\$ -	\$ 177,309.93	2.53%
Chemistry/Health/Science/Classroom	\$ 541,488.81	\$ -	\$ -	\$ (2,516.00)	\$ -	\$ 538,972.81	0.00%
M&O Renovation	\$ 1,274,372.00	\$ -	\$ -	\$ 82,239.10	\$ -	\$ 1,356,611.10	6.45%
Misc. Bond Improvements	\$ 394,435.80	\$ 15,000.00	\$ -	\$ 25,550.67	\$ -	\$ 434,986.47	6.24%
Classroom Building	\$ 257,408.00	\$ -	\$ -	\$ -	\$ -	\$ 257,408.00	0.00%
TOTAL	\$ 96,265,171.78	\$ 458,158.25	\$ -	\$ 2,642,180.80	\$ (79,648.00)	\$ 99,285,862.83	2.65%

Construction Change Summary

Crafton Hills - Parking / ADA / Lighting (PAL)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
ASR Constructors, Inc.	\$ 3,059,650.05	\$ 402,801.00	\$ -	\$ 94,560.00	\$ -	\$ 3,557,011.05	2.73%
Environmental Management Tech.	\$ 1,836.80	\$ -	\$ -	\$ -	\$ -	\$ 1,836.80	0.00%
FYR Landscaping (Pierre Sprinkler)	\$ 626,395.01	\$ -	\$ -	\$ (20,685.02)	\$ -	\$ 605,709.99	-3.30%
Hub Construction Spec	\$ 299.12	\$ -	\$ -	\$ -	\$ -	\$ 299.12	0.00%
Plumbing Piping & Construction, Inc	\$ 3,518.00	\$ -	\$ -	\$ -	\$ -	\$ 3,518.00	0.00%
RDM Electric Company, Inc.	\$ 2,519,000.00	\$ -	\$ -	\$ 165,524.00	\$ -	\$ 2,684,524.00	6.57%
TNT Electric	\$ 2,853.75	\$ 1,292.32	\$ -	\$ -	\$ -	\$ 4,146.07	0.00%
TOTAL	\$ 6,213,552.73	\$ 404,093.32	\$ -	\$ 239,398.98	\$ -	\$ 6,857,045.03	3.62%

Construction Change Summary

Crafton Hills - Data Relocation

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Shanks Electric Corporation	\$ 527,700.00	\$ -	\$ -	\$ 37,234.00	\$ -	\$ 564,934.00	7.06%
Simplex Grinnell	\$ 21,962.59	\$ -	\$ -	\$ -	\$ -	\$ 21,962.59	0.00%
TOTAL	\$ 549,662.59	\$ -	\$ -	\$ 37,234.00	\$ -	\$ 586,896.59	6.77%

Construction Change Summary

August 11, 2016

Crafton Hills - New Science Building

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
<i>Circuit C</i>							
RDM Electric	\$ 65,700.00	\$ -	\$ -	\$ 492.89	\$ -	\$ 66,192.89	0.75%
Ranch Rock Corporation	\$ 7,685.00	\$ -	\$ -	\$ -	\$ -	\$ 7,685.00	0.00%
Shanks Electric Corp.	\$ 43,681.24	\$ -	\$ -	\$ -	\$ -	\$ 43,681.24	0.00%
Tyco Simplex Grinnel	\$ 1,518.25	\$ -	\$ -	\$ -	\$ -	\$ 1,518.25	0.00%
<i>Building</i>							
Earl Corporation	\$ 18,573,131.00	\$ -	\$ -	\$ 794,721.53		\$ 19,367,852.53	4.28%
TOTAL	\$ 18,691,715.49	\$ -	\$ -	\$ 795,214.42	\$ -	\$ 19,486,929.91	4.25%

Note: Earl Corporation contract was pre-approved by the Board (12/12/13) for up to 10% in change orders.

Construction Change Summary

August 11, 2016

Crafton Hills - LADM Renovation

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
AMG & Associates	\$ 9,660,000.00	\$ -	\$ -	\$ -	\$ -	\$ 9,660,000.00	0.00%
Simplex Grinnell	\$ 40,884.65	\$ -	\$ -	\$ -	\$ -	\$ 40,884.65	0.00%
TOTAL	\$ 9,700,884.65	\$ -	\$ -	\$ -	\$ -	\$ 9,700,884.65	0.00%

Construction Change Summary

Crafton Hills - New Crafton Center

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Bernards Brothers	\$ 21,798,066.00	\$ -	\$ -	\$ 453,499.00	\$ (79,648.00)	\$ 22,171,917.00	1.72%
Stanley Security	\$ 6,360.00	\$ -	\$ -	\$ -	\$ -	\$ 6,360.00	0.00%
Champion Electric	\$ 2,435.00	\$ -	\$ -	\$ -	\$ -	\$ 2,435.00	0.00%
Southern Cal West Coast Electric	\$ 515.30	\$ -	\$ -	\$ -	\$ -	\$ 515.30	0.00%
Champion Electric	\$ 4,995.00	\$ -	\$ -	\$ -	\$ -	\$ 4,995.00	0.00%
Montgomery Hardware	\$ 4,460.99	\$ -	\$ -	\$ -	\$ -	\$ 4,460.99	0.00%
TOTAL	\$ 21,816,832.29	\$ -	\$ -	\$ 453,499.00	\$ (79,648.00)	\$ 22,190,683.29	1.71%

Note: Bernards Brothers contract was pre-approved by the Board (4/10/14) for up to 10% in change orders.

Construction Change Summary

Crafton Hills - Student Services - A

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Kemcorp Construction	\$ 5,275,500.00	\$ -	\$ -	\$ -	\$ -	\$ 5,275,500.00	0.00%
		\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
		\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
		\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
		\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
TOTAL	\$ 5,275,500.00	\$ -	\$ -	\$ -	\$ -	\$ 5,275,500.00	0.00%

Construction Change Summary

Crafton Hills - Occupational Education 2

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
<u>OE 2 Demo Pkg.</u>							
The Richards Group	\$ 654,000.00	\$ -	\$ -	\$ 22,571.02	\$ -	\$ 676,571.02	3.45%
<u>New Building</u>							
Sinanian Development, Inc.	\$ 15,888,000.00	\$ 38,321.93	\$ -	\$ 624,955.35		\$ 16,551,277.28	3.92%
Montgomery	\$ 1,201.92	\$ -	\$ -	\$ -	\$ -	\$ 1,201.92	0.00%
The Peaks Corp.	\$ 18,090.00	\$ -	\$ -	\$ 3,386.00	\$ -	\$ 21,476.00	18.72%
Couts	\$ 21,100.00	\$ -	\$ -	\$ -	\$ -	\$ 21,100.00	0.00%
Beaumont Electric	\$ 5,076.32	\$ -	\$ -	\$ -	\$ -	\$ 5,076.32	0.00%
TOTAL	\$ 16,587,468.24	\$ 38,321.93	\$ -	\$ 650,912.37	\$ -	\$ 17,276,702.54	3.92%

Note: Sinanian Development contract was pre-approved by the Board (12/12/13) for up to 10% in change orders.

Construction Change Summary

Crafton Hills - Physical Education Complex

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
All Surface Roofing & Waterproofing.	\$ 7,320.00	\$ 243.00	\$ -	\$ -	\$ -	\$ 7,563.00	0.00%
Compview	\$ 2,643.00	\$ -	\$ -	\$ -	\$ -	\$ 2,643.00	0.00%
Mike's Custom Flooring	\$ 29,705.84	\$ -	\$ -	\$ -	\$ -	\$ 29,705.84	0.00%
Minco Construction	\$ 4,511,070.00	\$ -	\$ -	\$ 99,009.46	\$ -	\$ 4,610,079.46	2.19%
Oakview Constructors	\$ 6,350.00	\$ -	\$ -	\$ 711.00	\$ -	\$ 7,061.00	11.20%
Restoration Management Company	\$ 48,658.68	\$ 500.00	\$ -	\$ -	\$ -	\$ 49,158.68	0.00%
Three Peaks Corp.	\$ 18,051.41	\$ -	\$ -	\$ 2,435.59	\$ -	\$ 20,487.00	13.49%
Ernesto J De Leon	\$ 5,468.70	\$ -	\$ -	\$ -	\$ -	\$ 5,468.70	0.00%
TOTAL	\$ 4,629,267.63	\$ 743.00	\$ -	\$ 102,156.05	\$ -	\$ 4,732,166.68	2.21%

Note: Minco Construction contract was pre-approved by the Board (8/8/13) for up to 10% in change orders.

Construction Change Summary

Crafton Hills - Maintenance & Operations Renovation

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Mission Paving & Sealing, Inc.	\$ 19,550.00	\$ -	\$ -	\$ -	\$ -	\$ 19,550.00	0.00%
Oakview Constructors, Inc.	\$ 1,248,000.00	\$ -	\$ -	\$ 82,239.10	\$ -	\$ 1,330,239.10	6.59%
Stanley Security	\$ 6,822.00	\$ -	\$ -	\$ -	\$ -	\$ 6,822.00	0.00%
TOTAL	\$ 1,274,372.00	\$ -	\$ -	\$ 82,239.10	\$ -	\$ 1,356,611.10	6.45%

Note: Oakview Constructors contract was pre-approved by the Board (11/12/14) for up to 10% in change orders.

Construction Change Summary

Crafton Hills - Chemistry Health Sciences Renovation

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Roy O. Hoffman	\$ 160,000.00	\$ -	\$ -	\$ -	\$ -	\$ 160,000.00	0.00%
National Construction & Maintenanc	\$ 162,872.10	\$ -	\$ -	\$ (2,516.00)	\$ -	\$ 160,356.10	-1.54%
National Construction & Maintenanc	\$ 16,504.06	\$ -	\$ -	\$ -	\$ -	\$ 16,504.06	0.00%
Beaumont Electric	\$ 2,071.42	\$ -	\$ -	\$ -	\$ -	\$ 2,071.42	0.00%
Beaumont Electric	\$ 2,540.18	\$ -	\$ -	\$ -	\$ -	\$ 2,540.18	0.00%
Wilson, Bobby Wayne (BWW)	\$ 197,501.05	\$ -	\$ -	\$ -	\$ -	\$ 197,501.05	0.00%
TOTAL	\$ 541,488.81	\$ -	\$ -	\$ (2,516.00)	\$ -	\$ 538,972.81	-0.46%

Construction Change Summary

Crafton Hills - Classroom Building

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Roy Hoffman	\$ 66,870.00	\$ -	\$ -	\$ -	\$ -	\$ 66,870.00	0.00%
Three Peaks	\$ 190,538.00	\$ -	\$ -	\$ -	\$ -	\$ 190,538.00	0.00%
TOTAL	\$ 257,408.00	\$ -	\$ -	\$ -	\$ -	\$ 257,408.00	0.00%

Construction Change Summary

Crafton Hills - Occupational Education 1

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
<i>OE 1 Roof Pkg.</i>							
Best Contracting Services	\$ 278,450.00	\$ -	\$ -	\$ (26,099.38)	\$ -	\$ 252,350.62	-9.37%
<i>Small Projects</i>							
Bobby Wayne Wilson (BWW)	\$ 122,512.62	\$ -	\$ -	\$ 24,495.74	\$ -	\$ 147,008.36	19.99%
<i>Hardware</i>							
Montgomery Hardware	\$ 21,524.86	\$ -	\$ -		\$ -	\$ 21,524.86	0.00%
TOTAL	\$ 422,487.48	\$ -	\$ -	\$ (1,603.64)	\$ -	\$ 420,883.84	-0.38%

Construction Change Summary

Valley College - HVAC Cafeteria & Health / Life Science

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Arrowhead Mechanical - pkg. 1	\$ 167,086.98	\$ -	\$ -	\$ -	\$ -	\$ 167,086.98	0.00%
Arrowhead Mechanical - pkg. 2	\$ 129,384.44	\$ -	\$ -	\$ -	\$ -	\$ 129,384.44	0.00%
TOTAL	\$ 296,471.42	\$ -	\$ -	\$ -	\$ -	\$ 296,471.42	0.00%

Construction Change Summary

Valley College - Gymnasium

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Benel Mechanical, Inc.	\$ 4,310.00	\$ -	\$ -	\$ -	\$ -	\$ 4,310.00	0.00%
E. Avico, Inc.	\$ 253,071.00	\$ -	\$ -	\$ (15,000.00)	\$ -	\$ 238,071.00	-5.93%
Inland Building Company	\$ 81,200.00	\$ -	\$ -	\$ (10,489.00)	\$ -	\$ 70,711.00	-12.92%
JM Builders	\$ 256,000.00	\$ -	\$ -	\$ (35,905.00)	\$ -	\$ 220,095.00	-14.03%
Ram Plumbing	\$ 1,526.74	\$ -	\$ -	\$ -	\$ -	\$ 1,526.74	0.00%
Stanley	\$ 45,177.00	\$ -	\$ -	\$ -	\$ -	\$ 45,177.00	0.00%
Swinerton Builders, Inc.	\$ 51,456,538.00	\$ 1,480,000.00	\$ -	\$ 1,314,419.00	\$ -	\$ 54,250,957.00	2.48%
Three Peaks (Soccer Field)	\$ 116,414.00	\$ -	\$ -	\$ 3,693.00	\$ -	\$ 120,107.00	3.17%
Stanley	\$ 2,445.00	\$ -	\$ -	\$ 3,693.00	\$ -	\$ 6,138.00	151.04%
TOTAL	\$ 52,216,681.74	\$ 1,480,000.00	\$ -	\$ 1,260,411.00	\$ -	\$ 54,957,092.74	2.35%

Note: Swinerton Builders contract was pre-approved by the Board (6/12/14) for up to 10% in change orders.

Construction Change Summary

Valley College - Business Building

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Janus Corporation	\$ 417,600.00	\$ 12,209.00	\$ -	\$ 30,127.52	\$ -	\$ 459,936.52	7.01%
Three Peaks	\$ 34,923.95	\$ -	\$ -	\$ -	\$ -	\$ 34,923.95	0.00%
Three Peaks (Swing Space)	\$ 60,528.00	\$ -	\$ -	\$ (7,500.00)	\$ -	\$ 53,028.00	-12.39%
Doug Wall Construction, Inc.	\$ 9,250,000.00	\$ -	\$ -	\$ 848,321.00	\$ -	\$ 10,098,321.00	9.17%
Pacific Industrial Electric	\$ 123,600.00	\$ -	\$ -	\$ 4,891.00	\$ -	\$ 128,491.00	3.96%
Broughton Construction	\$ 1,473.00	\$ -	\$ -	\$ -	\$ -	\$ 1,473.00	0.00%
Culligan Water Softener (installation)	\$ 1,800.00	\$ -	\$ -	\$ 52.00	\$ -	\$ 1,852.00	2.89%
Gormley Specialties, Inc.	\$ 969.00	\$ -	\$ -	\$ -	\$ -	\$ 969.00	0.00%
Moore Medical Corp.	\$ 1,008.00	\$ -	\$ -	\$ 80.64	\$ -	\$ 1,088.64	8.00%
RDM Electric	\$ 5,900.00	\$ -	\$ -	\$ -	\$ -	\$ 5,900.00	0.00%
Stanley Convergent Security	\$ 30,486.00	\$ -	\$ -	\$ -	\$ -	\$ 30,486.00	0.00%
Three Peaks	\$ 340.00	\$ -	\$ -	\$ -	\$ -	\$ 340.00	0.00%
Three Peaks	\$ 4,500.00	\$ -	\$ -	\$ -	\$ -	\$ 4,500.00	0.00%
Three Peaks	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00	0.00%
TOTAL	\$ 9,943,127.95	\$ 12,209.00	\$ -	\$ 875,972.16	\$ -	\$ 10,831,309.11	8.80%

Construction Change Summary

August 11, 2016

Valley College - Auditorium Renovations

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Woodcliff Corporation	\$ 6,800,000.00	\$ -	\$ -	\$ 616,730.00	\$ -	\$ 7,416,730.00	9.07%
Stanley Convergent Security	\$ 44,726.00	\$ -	\$ -	\$ -	\$ -	\$ 44,726.00	0.00%
Dan Lyman Construction	\$ 379,484.00	\$ -	\$ -	\$ -	\$ -	\$ 379,484.00	0.00%
TOTAL	\$ 7,224,210.00	\$ -	\$ -	\$ 616,730.00	\$ -	\$ 7,840,940.00	8.54%

Note: Woodcliff Corporation contract was pre-approved by the Board (7/11/13) for up to 10% in change orders.

Construction Change Summary

Valley College - K-Street Lighting

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
RDM Electric	\$ 112,750.00	\$ -	\$ -	\$ (6,594.00)	\$ -	\$ 106,156.00	-5.85%
TOTAL	\$ 112,750.00	\$ -	\$ -	\$ (6,594.00)	\$ -	\$ 106,156.00	-5.85%

Construction Change Summary

Valley College - Applied Technology Renovation

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Beaumont Electric, Inc.	\$ 13,928.00	\$ -	\$ -	\$ -	\$ -	\$ 13,928.00	0.00%
Cal City Construction, Inc.	\$ 1,977,000.00	\$ -	\$ -	\$ 13,061.00	\$ -	\$ 1,990,061.00	0.66%
CD Imagin & Signs	\$ 6,800.00	\$ -	\$ -	\$ (811.00)	\$ -	\$ 5,989.00	-11.93%
RDM Electric (Security Lighting)	\$ 44,950.00	\$ -	\$ -	\$ (534.50)	\$ -	\$ 44,415.50	-1.19%
Stanley Security	\$ 5,426.00	\$ -	\$ -	\$ -	\$ -	\$ 5,426.00	0.00%
Three Peaks Corporation	\$ 14,040.00	\$ -	\$ -	\$ -	\$ -	\$ 14,040.00	0.00%
Three Peaks Corporation	\$ 29,130.00	\$ -	\$ -	\$ (5,000.00)	\$ -	\$ 24,130.00	-17.16%
TOTAL	\$ 2,091,274.00	\$ -	\$ -	\$ 6,715.50	\$ -	\$ 2,097,989.50	0.32%

Note: Cal City Contruction contract was pre-approved by the Board (1/15/15) for up to 10% in change orders.

Construction Change Summary

Valley College - Applied Technology II

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Preferred General	\$ 241,862.00	\$ -	\$ -	\$ -	\$ -	\$ 241,862.00	0.00%
Giannelli Elec	\$ 19,817.00	\$ -	\$ -	\$ -	\$ (1,510.90)	\$ 18,306.10	-7.62%
		\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
		\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
		\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
TOTAL	\$ 261,679.00	\$ -	\$ -	\$ -	\$ (1,510.90)	\$ 260,168.10	-0.58%

Construction Change Summary

Valley College - Miscellaneous Bond Improvements

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
C Below	\$ 5,405.00	\$ -	\$ -	\$ -	\$ -	\$ 5,405.00	0.00%
Three Peaks	\$ 2,850.00	\$ -	\$ -	\$ -	\$ -	\$ 2,850.00	0.00%
Three Peaks	\$ 5,160.00	\$ -	\$ -	\$ -	\$ -	\$ 5,160.00	0.00%
BWW & Co.	\$ 152,300.00	\$ -	\$ -	\$ 5,815.85	\$ -	\$ 158,115.85	3.82%
Three Peaks	\$ 85,791.00	\$ -	\$ -	\$ (6,632.00)	\$ -	\$ 79,159.00	-7.73%
TOTAL	\$ 251,506.00	\$ -	\$ -	\$ (816.15)	\$ -	\$ 250,689.85	-0.32%

Note: Cal City Construction contract was pre-approved by the Board (1/15/15) for up to 10% in change orders.