



San Bernardino Community College District
Board of Trustees Business Meeting Minutes
District Board Room
Thursday, September 8, 2016 - 4:00 p.m.

Members Present:

John Longville, President
Joseph Williams, Vice President (left at 6:20pm)
Gloria Harrison, Clerk
Donna Ferracone, Trustee
Dr. Donald Singer, Trustee
Dr. Anne Viricel, Trustee
Nickolas W. Zoumbos, Trustee
Pablo Machado, Student Trustee
Beverly Rapouw, Student Trustee

Members Absent:

None

Administrators Present:

Bruce Baron, Chancellor
Diana Rodriguez, President, SBVC
Dr. Wei Zhou, President, CHC
Jose Torres, Vice Chancellor of Business and Fiscal Services
Karl Sparks, Human Resources Consultant

Administrators Absent:

None

CALL TO ORDER – PLEDGE OF ALLEGIANCE

President Longville called the meeting to order at 4:05pm. Trustee Harrison led the pledge of allegiance.

ANNOUNCEMENT OF CLOSED SESSION ITEMS

- Conference with Labor Negotiators – Government Code 54957.6
Agency Negotiators: Bruce Baron and Karl Sparks - CSEA
- Public Employee Performance Evaluation, Government Code 54957
Title: Chancellor
- Public Employee Discipline/Dismissal/Release/Non Re-Employment - Government Code 54957 and Education Code 87678 (2 cases)

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

None

CONVENE CLOSED SESSION

Closed Session convened at 4:08pm

RECONVENE PUBLIC MEETING AT 5:00 pm

Public meeting reconvened at 5:00pm

REPORT OF ACTION IN CLOSED SESSION (if any)

The Board unanimously took action to approve the Termination of Employee #8991.

REPORTS

- Trustee Singer asked for an update on the K12 Ad Hoc. President Longville reported the letter to the K12 Board will be sent out pending his revisions.
- Trustee Viricel reported attending and participating in multiple community events.
- President Longville apologized for not attending the ribbon cutting due to his father's passing. He would like to adjourn the meeting in memory of his father and the Navajo Code Talkers.

- Pablo Machado reported attending the CCLC Student Trustee Conference in Burlingame and reported on upcoming events, which he will report on.
- Beverly Rapouw attended CHC Educational & Facilities Master Plan meeting, Diversity & Inclusion Committee meeting, and the CCLC Student Trustee Conference.
- Chancellor Baron reported on the opening of the new gym at SBVC and the Strong Workforce Initiative, which will bring significant resources into the community.
- President Rodriguez thanked all who attended the ribbon cutting. She also shared her appreciation of the District Staff for sharing information in the different departments.
- Celia Huston reported for SBVC Academic Senate. The Senate is orienting new senators, seeking Non-Credit and Business Education Coordinator, and CTE opportunities.
- Rocio reported for SBVC Student Government. ASG had their first ICC meeting, hosted 3 workshops, set objectives, and provided input to the Master Plans.
- President Zhou provided a written report as attached.
- Beverly Rapouw reported for CHC ASG. They have provided 9 new textbooks for students to check out books for more than 2 hours, will purchase 2100 discount cards to use at area businesses, working to put together Veteran's Day Event and Patriot's Day.
- Cassandra Thomas reported for CSEA. Negotiations with CSEA and HR have been moving forward. Starting 2016-19 full contract is expected to sunshine soon. She is dedicated to listening to union members and CSEA is working with the District to resolve issues.

APPROVAL OF MINUTES

Trustee Harrison, Trustee Singer seconded the motion and the board members voted as follows:
To approve the minutes of August 11, 2016, August 22, 2016, and August 25, 2016.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado, Rapouw
NOES: None
ABSENT: None
ABSTENTIONS: None

PUBLIC COMMENTS ON AGENDA ITEMS

John Wurm

CONSENT AGENDA

BOARD OF TRUSTEES & CHANCELLOR

None

INSTRUCTIONAL/STUDENT SERVICES

Consideration of Approval of Curriculum – SBVC

Trustee Singer, Trustee Harrison seconded the motion and the board members voted as follows:
To approve the SBVC curriculum modifications.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado, Rapouw
NOES: None
ABSENT: None
ABSTENTIONS: None

HUMAN RESOURCES

Consideration of Acceptance of Employee Resignations

Trustee Singer, Trustee Harrison seconded the motion and the board members voted as follows:
To accept the resignations of Marc Donnhauser effective July 22, 2016, Theresa Davis effective July 29, 2016 and Jessica Joneson effective July 28, 2016.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado, Rapouw
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Adoption of Resolution Authorization of Layoff Due to Lack of Work and or Lack of Funds Implementing Education Code Section 88017(2)

Trustee Singer, Trustee Harrison seconded the motion and the board members voted as follows:
To adopt the resolution for authorization of layoff due to lack of work and/or lack of funds implementing Education Code Section 88017.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado, Rapouw
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Adjunct and Substitute Academic Employees

Trustee Singer, Trustee Harrison seconded the motion and the board members voted as follows:
To approve the employment of adjunct and substitute academic employees as needed for the 2016-2017 academic year.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado, Rapouw
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Appointment of District Employees

Trustee Singer, Trustee Harrison seconded the motion and the board members voted as follows:
To approve the appointment of Ashley Gaines effective September 9, 2016, Marina Serna effective September 26, 2016, Christin Moore effective September 26, 2016 and Louis Chavira effective August 29-December 31, 2016.
AMENDED to include Komal Bandyopadhyay, Executive Director Research Planning & Institutional Effectiveness, District--TESS, Classified Management Salary Range 23, Step A, \$133,899.82 annually, Effective Date October 3, 2016, TESS General Fund.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado, Rapouw
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Classified Employee Promotions

Trustee Singer, Trustee Harrison seconded the motion and the board members voted as follows:
To approve the promotion of Robyn Bender effective September 9, 2016 and Cynthia Bidney effective September 9, 2016.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado, Rapouw
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of CSEA Tentative Agreement

Trustee Singer, Trustee Harrison seconded the motion and the board members voted as follows:
To approve the Tentative Agreement between the SBCCD and CSEA Chapter #291.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado, Rapouw
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of District Volunteers

Trustee Singer, Trustee Harrison seconded the motion and the board members voted as follows:
To approve District volunteers.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado, Rapouw
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Employment Rescission

Trustee Singer, Trustee Harrison seconded the motion and the board members voted as follows:
To approve the employment rescission of Robert Gallego effective August 29, 2016.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado, Rapouw
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of New Management Job Description

Trustee Singer, Trustee Harrison seconded the motion and the board members voted as follows:
To approve the Facilities Project Manager job description.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado, Rapouw
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Non-Instructional Pay for Academic Employees

Trustee Singer, Trustee Harrison seconded the motion and the board members voted as follows:
To approve non-instructional pay for academic employees.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado, Rapouw
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Professional Expert, Short-Term, and Substitute Employees

Trustee Singer, Trustee Harrison seconded the motion and the board members voted as follows:
To approve the employment of Professional Expert, Short-Term, and Substitute Employees.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado, Rapouw
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Stipends for Assistant Coaches

Trustee Singer, Trustee Harrison seconded the motion and the board members voted as follows:
To approve the stipends for assistant coaches, SBVC.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado, Rapouw
NOES: None
ABSENT: None
ABSTENTIONS: None

BUSINESS & FISCAL SERVICES

Consideration of Approval of Professional Services Contracts Agreements

Trustee Singer, Trustee Harrison seconded the motion and the board members voted as follows:
To approve the list of Professional Services contracts/agreements.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado, Rapouw
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Purchase Order Report

Trustee Singer, Trustee Harrison seconded the motion and the board members voted as follows:
To approve the list of purchase orders.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado, Rapouw

NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Routine Contracts-Agreements and Memorandums

Trustee Singer, Trustee Harrison seconded the motion and the board members voted as follows:
To ratify the list of routine contracts/agreements and memorandums of understanding

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado, Rapouw
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Surplus Property and Authorize Donation to Boy Scouts of America, Orange County Council

Trustee Singer, Trustee Harrison seconded the motion and the board members voted as follows:
To approve the surplus and donation of 1990 Tractor to Boy Scouts of America, Orange County Council.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado, Rapouw
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Individual Memberships

Trustee Singer, Trustee Harrison seconded the motion and the board members voted as follows:
To approve the request for individual memberships.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado, Rapouw
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration to Approve Conference Attendance

Trustee Singer, Trustee Harrison seconded the motion and the board members voted as follows:
To approve the requests for Conference Attendance.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado, Rapouw
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration to Approve District & College Expenses

Trustee Singer, Trustee Harrison seconded the motion and the board members voted as follows:
To approve the requests for District/College Expenses.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado, Rapouw
NOES: None
ABSENT: None
ABSTENTIONS: None

FACILITIES

Consideration of Approval of Amendment 001 to the Contract with Vista Environmental Consulting, LLC of Anaheim CA

Trustee Singer, Trustee Harrison seconded the motion and the board members voted as follows:
To approve Amendment 001 to the contract with Vista Environmental Consulting, LLC of Anaheim CA in the amount of \$25,550.00.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado, Rapouw
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Non-Bond Construction Change Orders and Contract Amendments

Trustee Singer, Trustee Harrison seconded the motion and the board members voted as follows:

To approve the following contract amendments and ratify the following change orders. These changes are required and necessary, benefit the District, and reflect the most favorable negotiated costs.

Crafton Hills College – Lockdown Hardware (Phase 2) Project						
Montgomery Hardware Rancho Cucamonga, CA	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
	CO-01	\$172,550.00	\$0.00	(\$15,850.00)	\$156,700.00	- 9.19%
Crafton Hills College – Performing Arts Center Roofing Project						
Commercial Roof Systems, Inc. Arcadia, CA	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
	CO-01	\$166,108.00	\$0.00	(\$2,440.81)	\$163,667.19	- 1.47%
Crafton Hills College – Non-Potable Water Project						
Borden Excavating, Inc. Calimesa, CA	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
	CO-01	\$688,555.00	\$0.00	(\$23,891.19)	\$664,663.81	- 3.47%

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado, Rapouw

NOES: None

ABSENT: None

ABSTENTIONS: None

RESOLUTIONS

None

ACTION AGENDA

Consideration of Approval of Board Ad Hoc Committees

Trustee Williams, Trustee Ferracone seconded the motion and the board members voted as follows:

To approve the Ad Hoc Committees and its members for 2016-2017.

- Policy & Procedures (Ferracone, Singer, Harrison)
- Board & Chancellor Evaluations (Harrison, Longville, Zoumbos)
- SBCCD Board & Local K-12 Boards (Singer, Williams, Ferracone)
- Foundation (Harrison, Ferracone, Zoumbos)

And to approve the following standing committee:

- Student Success (Williams, Ferracone, Longville)

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado, Rapouw

NOES: None

ABSENT: None

ABSTENTIONS: None

Consideration of Approval of Board Meeting Dates

Trustee Singer, Trustee Williams seconded the motion and the board members voted as follows:

To approve the Board Meeting schedule for 2017.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado, Rapouw

NOES: None

ABSENT: None

ABSTENTIONS: None

Consideration of Approval to Televis Board Meetings

Trustee Harrison, Trustee Zoumbos seconded the motion and the board members voted as follows:

To table the item to the next Board Meeting: Internet streaming and televising of regular board meetings on KVCR, and direct the Chancellor to pursue the renovations, equipment acquisition and processes necessary to begin the programming as soon as feasible.

AYES: Harrison, Ferracone, Singer, Viricel, Zoumbos, Rapouw
NOES: Longville, Williams, Machado
ABSENT: None
ABSTENTIONS: None

Consideration of Approval to Conduct a Public Hearing on the Final Budget for Fiscal Year 2016
Trustee Williams, Trustee Harrison seconded the motion and the board members voted as follows:
To approve to conduct a public hearing on the Final Budget for Fiscal Year 2016-17.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado, Rapouw
NOES: None
ABSENT: None
ABSTENTIONS: None

President Longville opened the public hearing. No public comments. The public hearing was closed.

Consideration of Approval to Adopt Final Budget for Fiscal Year 2016-17
Trustee Singer, Trustee Rapouw seconded the motion and the board members voted as follows:
To approve to adopt the Final Budget for Fiscal Year 2016-17 as amended.

- Fund \$50,000 of the EDCT Associate Vice Chancellor's salary from the District budget (page 205, line 75 to be \$680,000 from reserves).
- Page 200, incoming transfers for FY 2017, the \$410,000 should be \$200,000.
- Page 191, incoming transfers for FY 2017, the \$0 should be \$160,000.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado, Rapouw
NOES: None
ABSENT: None
ABSTENTIONS: None

INFORMATION ITEMS

Annual Security Report

Applause Cards

Budget Report

Cenergistic Cumulative Cost Savings

District Clery Act Compliance Report

CSEA MOUs

General Fund Cash Flow Analysis

Local Hire - Measure M Demographics Report

Summary of Measure M Construction Contract Change Orders and Amendments

Singer commented on the Clery Report that we have two safe campuses and he'd like to share this information with the public.

ADJOURN

President Longville Adjourned the meeting at 6:20pm



Gloria Macias Harrison, Clerk
SBCCD
Board of Trustees

