

1. **CALL TO ORDER – PLEDGE OF ALLEGIANCE**

2. **ANNOUNCEMENT OF CLOSED SESSION ITEMS**

- a. Conference with Labor Negotiators – Government Code 54957.6
Agency Negotiators: Bruce Baron and Karl Sparks - CSEA
- b. Public Employee Performance Evaluation, Government Code 54957
Title: Chancellor
- c. Public Employee Discipline/Dismissal/Release/Non Re-Employment - Government Code 54957 and
Education Code 87678 (2 cases)

3. **PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

The San Bernardino Community College Board of Trustees offers an opportunity for the public to address the Board on any agenda item prior to or during the Board's consideration of that item. Matters not appearing on the agenda will be heard after the board has heard all action agenda items. Comments must be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the Board may ask staff to review a matter or may ask that a matter be put on a future agenda. As a matter of law, members of the Board may not discuss or take action on matters raised during public comment unless the matters are properly noticed for discussion or action in Open Session.

Anyone who requires a disability-related modification or accommodation in order to participate in the public meeting should contact the Chancellor's Office at (909) 382-4091 as far in advance of the Board meeting as possible.

This is an opportunity for members of the public to address the Board concerning closed session items.

4. **CONVENE CLOSED SESSION**

5. **RECONVENE PUBLIC MEETING AT 5:00 pm**

6. **REPORT OF ACTION IN CLOSED SESSION (if any)**

7. **REPORTS**

Under Section 54954.2(a)(2) of the Brown Act, trustees are permitted to make a brief announcement or to make a brief report on his or her own activities. Reports from all groups are intended to be non-controversial and used for reporting on conferences, meetings, and other activities related to District business. No action will be taken.

- a. Board Members
 - i. Oral Reports from Members of the Board Ad Hoc Committees
 - ii. Board Information Requests (p.5)
 - iii. Board Master Calendar (p.8)
- b. Student Trustees
- c. Chancellor
- d. SBVC
 - i. President
 - ii. Academic Senate
 - iii. Classified Senate
 - iv. Associated Students
- e. CHC
 - i. President
 - ii. Academic Senate
 - iii. Classified Senate
 - iv. Associated Students
- f. CSEA
- g. CTA

8. APPROVAL OF MINUTES

- a. August 11, 2016 (p.11)
- b. August 22, 2016 (p.20)
- c. August 25, 2016 (p.22)

9. PUBLIC COMMENTS ON AGENDA ITEMS

This is an opportunity for members of the public to address the Board concerning agenda items.

10. CONSENT AGENDA

The Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Board at one time **without discussion**. Any member of the Board, staff member or citizen may request that an item be removed from this section for discussion.

a. **BOARD OF TRUSTEES & CHANCELLOR**

- i. None

b. **INSTRUCTIONAL/STUDENT SERVICES**

- i. Consideration of Approval of Curriculum – SBVC (p.24)

c. **HUMAN RESOURCES**

- i. Consideration of Acceptance of Employee Resignations (p.29)
- ii. Consideration of Adoption of Resolution Authorization of Layoff Due to Lack of Work and or Lack of Funds Implementing Education Code Section 88017(2) (p.30)
- iii. Consideration of Approval of Adjunct and Substitute Academic Employees (p.32)
- iv. Consideration of Approval of Appointment of District Employees (p.34)
- v. Consideration of Approval of Classified Employee Promotions (p.35)
- vi. Consideration of Approval of CSEA Tentative Agreement (p.36)
- vii. Consideration of Approval of District Volunteers (p.39)
- viii. Consideration of Approval of Employment Rescission (p.41)
- ix. Consideration of Approval of New Management Job Description (p.42)
- x. Consideration of Approval of Non-Instructional Pay for Academic Employees (p.47)
- xi. Consideration of Approval of Professional Expert, Short-Term, and Substitute Employees (p.50)
- xii. Consideration of Approval of Stipends for Assistant Coaches (p.57)

d. **BUSINESS & FISCAL SERVICES**

- i. Consideration of Approval of Professional Services Contracts Agreements (p.58)
- ii. Consideration of Approval of Purchase Order Report (p.62)
- iii. Consideration of Approval of Routine Contracts-Agreements and Memorandums (p.74)
- iv. Consideration of Approval of Surplus Property and Authorize Donation to Boy Scouts of America, Orange County Council (p.114)
- v. Consideration of Approval of Individual Memberships (p.115)
- vi. Consideration to Approve Conference Attendance (p.117)
- vii. Consideration to Approve District & College Expenses (p.139)

e. **FACILITIES**

- i. Consideration of Approval of Amendment 001 to the Contract with Vista Environmental Consulting, LLC of Anaheim CA (p.156)
- ii. Consideration of Approval of Non-Bond Construction Change Orders and Contract Amendments (p.161)

f. **RESOLUTIONS**

- i. None

11. ACTION AGENDA

- a. Consideration of Approval of Board Ad Hoc Committees (p.172)
- b. Consideration of Approval of Board Meeting Dates (p.173)
- c. Consideration of Approval to Televisе Board Meetings (p.176)
- d. Consideration of Approval to Conduct a Public Hearing on the Final Budget for Fiscal Year 2016 (p.177)
- e. Consideration of Approval to Adopt Final Budget for Fiscal Year 2016-17 (p.178)

12. INFORMATION ITEMS

- a. Annual Security Report (p.206)
- b. Applause Cards (p.254)
- c. Budget Report (p.265)
- d. Cenergistic Cumulative Cost Savings (p.307)
- e. District Clery Act Compliance Report (p.309)
- f. CSEA MOUs (p.311)
- g. General Fund Cash Flow Analysis (p.314)
- h. Local Hire - Measure M Demographics Report (p.316)
- i. Summary of Measure M Construction Contract Change Orders and Amendments (p.318)

13. **PUBLIC COMMENT ON NON-AGENDA ITEMS**
This is an opportunity for members of the public to address the Board concerning non-agenda items.
14. **CONVENE CLOSED SESSION (if needed)**
Convene Closed Session for unfinished business on closed session items.
15. **RECONVENE PUBLIC MEETING**
16. **REPORT OF ACTION IN CLOSED SESSION (if any)**
17. **ADJOURN** – The next meeting of the Board: 12pm, September 22, 2016 (check with Jose).

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: Stacey Nikac, Executive Assistant

DATE: September 8, 2016

SUBJECT: Board Information Requests

RECOMMENDATION

This item is for information only. The Board may ask staff to review a matter or may ask that a matter be put on a future agenda.

OVERVIEW

The Board of Trustees requested a form be developed to track requests made by the board and updates be provided at board meetings.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention, and Success
- III. Resource Management for Efficiency, Effectiveness, and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

No impact to the budget.

**San Bernardino Community College District
Board of Trustees Information Requests
(updated 8/30/16)**

Date of Request: 8/25/2016
Requested by: Board of Trustees
Planned Completion Date: 06/30/17

Request: Report to the Board detailing how the EDCT will support the campuses.

Comments: Chancellor will update the Board on collaborative work and support efforts during 2016-2017 academic year, leading to a strategic plan from EDCT.

Date of Request: 8/22/2016
Requested by: Board of Trustees
Planned Completion Date: 06/30/17

Request: Redefine Board's self-assessment questions for clarification.

Comments: BOT Ad Hoc committee to schedule meeting.

Date of Request: 8/22/2016
Requested by: Board of Trustees
Planned Completion Date: 06/30/17

Request: Board goals should be agendaized for progress reports.

Comments: Chancellor will provide periodic updates.

Date of Request: 8/25/2016
Requested by: Board of Trustees
Planned Completion Date: 06/30/17

Request: KVCR and EDCT expenses to be listed on their own budget lines

Comments: Jose Torres will provide breakdown next fiscal year.

Date of Request: 8/25/2016
Requested by: Board of Trustees
Planned Completion Date: 06/30/17

Request: Foundations to update the Board on how the one-time money is being spent.

Comments: Chancellor will coordinate updates from the foundations to be presented at upcoming study sessions.

Date of Request: 8/22/2016
Requested by: Board of Trustees
Planned Completion Date: 06/30/17

Request: Presentations to the Board should include executive summary, minimum 12 pt. font, be consistent reporting style with both colleges, and must answer why the information is important and how the Board can help.

Comments: Chancellor revised the presentation guidelines. Implementation is planned for 8/24/16.

Date of Request: 8/22/2016
Requested by: Board of Trustees
Planned Completion Date: 06/30/17

Request: Requested a master calendar and more reminders of coming events.

Comments: Chancellor will include the master calendar with each month's board agenda. Implementation is planned for 8/24/16.

Date of Request: 8/25/2016
Requested by: Singer
Planned Completion Date: Completed 9/1/16

Request: What percentage of votes are needed to pass proposition 30 replacement bill?

Comments: Jose Torres will provide response at the 9/1/16 Study Session.

Date of Request: 8/25/2016
Requested by: Board of Trustees
Planned Completion Date: Completed 9/1/16

Request: Board asked that 9/1/16 Study Session be used to discuss all foundations.

Comments:

Date of Request: 8/22/2016
Requested by: Board of Trustees
Planned Completion Date: Completed 9/8/16

Request: Closed session to start at 4pm with open session at 5pm.

Comments: This will begin at the 9/8/16 Board meeting.

Date of Request: 8/22/2016
Requested by: Williams
Planned Completion Date: Completed 9/8/16

Request: Request to send monthly bond reports electronically and not in printed format.

Comments: This will begin at the 9/8/16 Board meeting.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: Stacey Nikac, Executive Assistant

DATE: September 8, 2016

SUBJECT: Board Master Calendar

RECOMMENDATION

This item is for information only. No action is required.

OVERVIEW

The master calendar includes important dates for Board members to note on their calendar.

ANALYSIS

At the Board's Retreat on August 22, 2016, the Board requested a printed master calendar as another method to ensure communication of important dates. In addition, reminders will be distributed in the weekly *Trustee Chat*.

BOARD IMPERATIVE

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None.

Board Master Calendar

<u>Date</u>	<u>Start Time</u>	<u>Event</u>	<u>Location</u>	<u>Comments/Notes</u>
09/01/16	12pm	Board Study Session	Board Room	Chancellor's Evaluation, Board policies and Procedures, and Budget
09/01/16	12pm	Chancellor's 2016-2017 Evaluation	Closed Session	Chancellor and Board to mutually agree upon the formation of an evaluation committee
09/08/16	4pm	Board Meeting	Board Room	Public Hearing and Final Budget Adoption
09/12/16-09/16/16	HR to coordinate	Chancellor's 2016-2017 Evaluation	HR to coordinate	Chancellor's Evaluation Committee to have first meeting. Chancellor to provide list of applicable community leaders Board of Trustees to provide list of additional community leaders
09/22/16	12pm	Board Study Session	Board Room	Student Success Scorecard
09/22/16	3pm	SBVC Presidential Meet & Greet	SBVC B100	
09/22/16	6pm	Hispanic Heritage-Chicana Feminism in the 21st Century	SBVC-Auditorium	Keynote Speaker: Maestra Cherris Moraga
09/26/16-09/30/16	HR to coordinate	Chancellor's 2016-2017 Evaluation	n/a	Chancellor's Evaluation Survey is sent electronically
09/28/16	6pm	Hispanic Heritage-Undocumented Youth and Advocacy in the Inland Empire	SBVC-Library Viewing Room	Russell Marco Jauregui, Attorney at Law/ Abogado
09/29/16	3:30pm	2016 State of Education Address	California Theater, San Bernardino	

Board Master Calendar

<u>Date</u>	<u>Start Time</u>	<u>Event</u>	<u>Location</u>	<u>Comments/Notes</u>
10/12/16	11am	Hispanic Heritage- The Educational Journeys of Undocumented Latino Students	SBVC- Library Viewing Room	Speaker: Dr. Marisol Clark-Ibanez, Associate Professor of Sociology at CSU San Marcos
10/13/16	12pm	Board Study Session	Board Room	Ed Master Plan
10/13/16	1pm	Hispanic Heritage- HACU	SBVC- Library Viewing Room	HACU Conference Group Presentation
10/20/16	3pm	Board Meet and Greet	Board Room	Board Meet and Greet with SBVC Academic Senate
10/20/16	4pm	Board Meeting	Board Room	Citizens Bond Oversight Committee
11/01/16	HR to coordinate	Chancellor's 2016-2017 Evaluation	HR to coordinate	Evaluation Report submitted to the Chancellor and the Board of Trustees
11/10/16	3pm	Board Meet and Greet	Board Room	Board Meet and Greet with CHC Classified Senate
11/10/16	4pm	Board Meeting	Board Room	Draft Ed Master Plan
12/08/16	4pm	Board Meeting	Board Room	Organizational meeting Final Ed Master Plan
01/09/17	4pm	Chancellor's 2016-2017 Evaluation	Closed Session	Board gives Chancellor official evaluation
01/25/17	n/a	Chancellor's 2016-2017 Evaluation	n/a	Chancellor has opportunity to attach a written response (i.e. additional information or rebuttal)



**San Bernardino Community College District
Board of Trustees Business Meeting Minutes
District Board Room
Thursday, August 11, 2016 - 4:00 p.m.**

Members Present:

John Longville, President
Joseph Williams, Vice President
Gloria Harrison, Clerk
Donna Ferracone, Trustee
Dr. Donald Singer, Trustee
Dr. Anne Viricel, Trustee
Nickolas Zoumbos, Trustee
Pablo Machado, Student Trustee

Members Absent:

Beverly Rapouw, Student Trustee

Administrators Present:

Bruce Baron, Chancellor
Diana Rodriguez, President, SBVC
Dr. Wei Zhou, President, CHC
Jose Torres, Vice Chancellor of Business and Fiscal Services

Administrators Absent:

None

CALL TO ORDER – PLEDGE OF ALLEGIANCE

President Longville called the meeting to order at 4:03pm. Trustee Williams led the pledge of allegiance.

ANNOUNCEMENT OF CLOSED SESSION ITEMS

- Conference with Labor Negotiators – Government Code 54957.6
- Agency Negotiators: Bruce Baron and Karl Sparks - CSEA
- Public Employee Discipline/Dismissal/Release/Non Re-Employment - Government Code 54957 and Education Code 87678 (1 case)

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

None

CONVENE CLOSED SESSION

Convened to closed session at 4:05pm

RECONVENE PUBLIC MEETING

Reconvened public meeting at 4:42pm

REPORT OF ACTION IN CLOSED SESSION (if any)

None

REPORTS

- Trustee Zoumbos reported on his cruise.
- Trustee Viricel reported visiting students on campus, welcomed students at SBVC Welcome Day, and attended EDCT Committee meetings. She looks forward to the upcoming San Bernardino Arts Night, SBVC 90th Anniversary.
- Trustee Williams attended Latino Faculty & Staff Welcome Reception and went to Sacramento for CA Employment Committee for People with Disabilities.
- President Longville attended welcome reception for both college presidents, celebrated his father's 90th birthday in Minnesota.

- Trustee Harrison attended welcome receptions for both college presidents, WAG meeting at SBVC, Management In-Service Day, SBVC Foundation Retreat, and appreciates the campus notifications via text. She looks forward to attending the Water Conference.
- Trustee Singer attended Management In-Service Day and enjoyed the 90-second video on SBVC's new gym.
- Trustee Ferracone attended Management In-Service Day and receptions for both college presidents. She also appreciates the campus notifications via text.
- Student Trustee Machado celebrated his 21st birthday and will attend Student Trustee Workshop.
- Chancellor Baron introduced and welcomed the HR Consultant, Karl Sparks, and invited anyone who is interested in the final budget to attend the Budget Study Session on August 25.
- President Zhou highlighted items in his report as distributed.
- President Rodriguez reported hosting the WAG group on campus, attended Student Welcome Day, attended SBVC Foundation Retreat, spent time with students, met with the football team, and just received information on student engagement.
- Rocio Aguayo reported for SBVC ASG. They have been working on filling vacant positions and ASG Retreat, teambuilding, and created a Legislative Affairs Committee.

APPROVAL OF MINUTES

Trustee Harrison, Trustee Singer seconded the motion and the board members voted as follows:
To approve the minutes of July 14, 2016.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado
NOES: None
ABSENT: Rapouw
ABSTENTIONS: None

PUBLIC COMMENTS ON AGENDA ITEMS

None

CONSENT AGENDA

INSTRUCTIONAL/STUDENT SERVICES

Consideration of Approval to Serve Wine, Spirits, and Beer at a Campus Event

Trustee Harrison, Trustee Viricel seconded the motion and the board members voted as follows:
To approve wine, spirits, and beer to be served at a campus event: 90th Anniversary Gala, October 14, 2016.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado
NOES: None
ABSENT: Rapouw
ABSTENTIONS: None

HUMAN RESOURCES

Consideration of Approval of Adjunct and Substitute Academic Employees

Trustee Harrison, Trustee Viricel seconded the motion and the board members voted as follows:
To approve the employment of adjunct and substitute academic employees as needed for the 2016-2017 academic year.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado
NOES: None
ABSENT: Rapouw
ABSTENTIONS: None

Consideration of Approval of Appointment of District Employees

Trustee Harrison, Trustee Singer seconded the motion and the board members voted as follows:
To approve the appointment of Daniel Arenas effective August 29, 2016, Susana De La Pena effective August 12, 2016, Jonathan Anderson effective August 12, 2016, Thomas Serrano effective August 12, 2016, Lisa Delaney effective August 29, 2016, Nathaniel Yearyeon effective August 29, 2016, Freddie Molina, Jr. effective August 12, 2016, Jason Flores effective August 12, 2016, Amber Hernandez effective August 12, 2016, Gustavo Cruz effective August 29, 2016, Robert Gallego effective August 29, 2016, Micah Martin effective August 12, 2016, Judy Joshua effective August 12, 2016, Malik Stalbert effect date August 12, 2016, Carol Jones effective August 12, 2016, Lisa Henkle effective August 12, 2016, Michael Levine effective August 12, 2016 and Angel Rodriguez effective September 1, 2016.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado
NOES: None
ABSENT: Rapouw
ABSTENTIONS: None

Consideration of Approval of Classified Employee Promotions

Trustee Harrison, Trustee Singer seconded the motion and the board members voted as follows:
To approve the promotions of Laura Oliver effective August 12, 2016 and Claudia Hayton effective August 12, 2016.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado
NOES: None
ABSENT: Rapouw
ABSTENTIONS: None

Consideration of Approval of District Volunteers

Trustee Harrison, Trustee Singer seconded the motion and the board members voted as follows:
To approve the list of district volunteers.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado
NOES: None
ABSENT: Rapouw
ABSTENTIONS: None

Consideration of Approval of Faculty Department Chair Stipends

Trustee Harrison, Trustee Singer seconded the motion and the board members voted as follows:
To approve the Faculty Department Chair Stipends for Joshua Milligan, Jodi Hanley and Sherri Wilson.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado
NOES: None
ABSENT: Rapouw
ABSTENTIONS: None

Consideration of Approval of Management Tuition Reimbursement

Trustee Harrison, Trustee Singer seconded the motion and the board members voted as follows:
To approve the management tuition reimbursement for Marty Milligan.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado
NOES: None
ABSENT: Rapouw
ABSTENTIONS: None

Consideration of Approval of Non-Instructional Pay for Academic Employees

Trustee Harrison, Trustee Singer seconded the motion and the board members voted as follows:
To approve non-instructional pay for academic employees.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado
NOES: None
ABSENT: Rapouw
ABSTENTIONS: None

Consideration of Approval of Parking Benefits for CSEA Bargaining Unit Members

Trustee Harrison, Trustee Singer seconded the motion and the board members voted as follows:
To approve the Parking Benefits for CSEA bargaining unit members, effective July 1, 2016.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado
NOES: None
ABSENT: Rapouw
ABSTENTIONS: None

Consideration of Approval of Reclassification

Trustee Harrison, Trustee Singer seconded the motion and the board members voted as follows:
To approve the Reclassification of Virginia Diggle, Project Analyst to the Contracts & Liability Specialist position.
CORRECTION: 2nd paragraph under Analysis – correction on the salary placement to the Contracts and Liability Specialist position should be at Range 53, Step B \$5,511.00.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado
NOES: None
ABSENT: Rapouw
ABSTENTIONS: None

Consideration of Approval of Salary Advancement for Academic Employee

Trustee Harrison, Trustee Singer seconded the motion and the board members voted as follows:
To approve the salary advancement for Jamie Herrera.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado
NOES: None
ABSENT: Rapouw
ABSTENTIONS: None

Consideration of Approval of Stipends for Head & Assistant Coaches

Trustee Harrison, Trustee Singer seconded the motion and the board members voted as follows:
To approve stipends for head and assistant coaches, SBVC.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado
NOES: None
ABSENT: Rapouw
ABSTENTIONS: None

Consideration of Approval of Temporary Academic Employee

Trustee Harrison, Trustee Singer seconded the motion and the board members voted as follows:
To approve the temporary academic appointment of Jason Vandiver.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado
NOES: None
ABSENT: Rapouw
ABSTENTIONS: None

Consideration of Approval to Grant Sabbatical Leaves for the 2017-2018 Academic Year

Trustee Harrison, Trustee Singer seconded the motion and the board members voted as follows:
To approve two full year sabbatical leaves for the 2017-2018 academic year.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado
NOES: None
ABSENT: Rapouw
ABSTENTIONS: None

Consideration of Approval of Professional Expert, Short-Term, and Substitute Employees

Trustee Harrison, Trustee Singer seconded the motion and the board members voted as follows:
To approve the employment list of Professional Expert, Short-Term, and Substitute Employees.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado
NOES: None
ABSENT: Rapouw
ABSTENTIONS: None

Consideration of Approval of the Revision to Professional Expert Rates of Pay

Trustee Harrison, Trustee Singer seconded the motion and the board members voted as follows:
To approve the revision of the Professional Expert Rates of Pay.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado

NOES: None
ABSENT: Rapouw
ABSTENTIONS: None

BUSINESS & FISCAL SERVICES

Consideration of Approval of Master Agreement with KVCR Educational Foundation

Trustee Harrison, Trustee Singer seconded the motion and the board members voted as follows:
To approve the Master Agreement with KVCR Educational Foundation, Inc. to reaffirm San Bernardino Community College District's recognition of the Foundation as an auxiliary organization within the meaning of Section 72670(e) of the Education Code.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado
NOES: None
ABSENT: Rapouw
ABSTENTIONS: None

Consideration of Approval of Professional Services Contracts-Agreements

Trustee Harrison, Trustee Singer seconded the motion and the board members voted as follows:
To approve the list of Professional Services contracts/agreements.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado
NOES: None
ABSENT: Rapouw
ABSTENTIONS: None

Consideration of Approval of Purchase Order Report

Trustee Harrison, Trustee Singer seconded the motion and the board members voted as follows:
To approve the list of purchase orders.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado
NOES: None
ABSENT: Rapouw
ABSTENTIONS: None

Consideration of Approval of Routine Contracts-Agreements and Memorandums of Understanding

Trustee Harrison, Trustee Singer seconded the motion and the board members voted as follows:
To approve the list of routine contracts/agreements and memorandums of understanding.

CORRECTION: The contract for Hotel Karlan should not be rescinded/cancelled and the contract amount should be for \$30,000.

~~Rescinded/Cancelled~~

Hotel Karlan San Diego a Doubletree by Hilton	(13842) Group Sales agreement - 113 double Student Life/SBVC rooms and 5 meeting rooms as part of the Southern Regional Associated Student Government Retreat; Event canceled by department	(\$30,000.00) SSutorus \$30,000
	Term: 9/8/2016 - 9/10/2016	
	Funding Source: Trust Account	

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado
NOES: None
ABSENT: Rapouw
ABSTENTIONS: None

Consideration of Approval of Surplus Property and Authorization for Private Sale or Disposal

Trustee Harrison, Trustee Singer seconded the motion and the board members voted as follows:

To approve the equipment and/or materials listed on the attached as surplus property, and direct the Business Manager to arrange for its sale or disposal.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado
NOES: None
ABSENT: Rapouw
ABSTENTIONS: None

Consideration of Approval to Adopt a Resolution to Appropriate Funds

Trustee Harrison, Trustee Singer seconded the motion and the board members voted as follows:
To adopt a resolution approving the appropriation of income from the general reserve to various major expense classifications.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado
NOES: None
ABSENT: Rapouw
ABSTENTIONS: None

FACILITIES

Consideration of Approval of Amendment 004 to the Contract with PMSM Architects of San Luis Obispo CA

Trustee Harrison, Trustee Singer seconded the motion and the board members voted as follows:
To approve Amendment 004 to the contract with PMSM Architects of San Luis Obispo CA in the amount of \$26,627.00.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado
NOES: None
ABSENT: Rapouw
ABSTENTIONS: None

Consideration of Approval of Amendment 005 to the contract with HMC Architects, Inc. of Ontario CA

Trustee Harrison, Trustee Singer seconded the motion and the board members voted as follows:
To approve Amendment 005 to the contract with HMC Architects, Inc of Ontario CA in the amount of \$2,000.00 and extend the contract by 264 days.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado
NOES: None
ABSENT: Rapouw
ABSTENTIONS: None

Consideration of Approval of Amendment 02 to the Contract with Knowland Construction Services, Inc. of Rancho Palo Verdes CA

Trustee Harrison, Trustee Singer seconded the motion and the board members voted as follows:
To approve Amendment 02 to the non-bond construction contract with Knowland Construction Services, Inc. of Rancho Palos Verdes CA in the amount of \$7,500.00 and extend the expiration date until June 30, 2017.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado
NOES: None
ABSENT: Rapouw
ABSTENTIONS: None

Consideration of Approval of Amendment 10 to the Contract with Knowland Construction Services, Inc. of Rancho Palos Verdes CA

Trustee Harrison, Trustee Singer seconded the motion and the board members voted as follows:
To approve Amendment 10 to the contract with Knowland Construction Services, Inc. of Rancho Palos Verdes CA in the amount of \$18,432.00.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado
NOES: None
ABSENT: Rapouw
ABSTENTIONS: None

Consideration of Approval of Non-Bond Construction Change Orders and Contract

Trustee Harrison, Trustee Singer seconded the motion and the board members voted as follows:

To approve the following contract amendments and ratify the following change orders. These changes are required and necessary, benefit the District, and reflect the most favorable negotiated costs.

San Bernardino Valley College – Lockdown Project (01-1516-05)						
Dan Lyman Construction, Inc. San Bernardino, CA	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>Revised Contract</u>	<u>Total CO %</u>
	CO-01	\$409,462.00	\$0.00	\$17,901.00	\$427,363.00	4.37%

San Bernardino Valley College – HLS Lighting Replacement (01-1516-04)						
J Kim Electric, Inc. Fullerton, CA	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>Revised Contract</u>	<u>Total CO %</u>
	CO-02	\$44,996.00	\$3,424.18	Time Only	\$48,420.18	7.61%

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado

NOES: None

ABSENT: Rapouw

ABSTENTIONS: None

Consideration of Approval to Award a Small Scale Construction Contract to JAM Corporation of Monrovia CA

Trustee Harrison, Trustee Singer seconded the motion and the board members voted as follows:

To award a small scale construction contract to JAM Corporation of Monrovia CA for the Fire Alarm Panel Replacement Project at SBVC in the amount of \$23,192.00.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado

NOES: None

ABSENT: Rapouw

ABSTENTIONS: None

Consideration of Approval to Award Informal Bid and Contract to Three Peaks Corp. of Calimesa CA

Trustee Harrison, Trustee Singer seconded the motion and the board members voted as follows:

To award an informal bid and contract to Three Peaks Corp. of Calimesa CA for the New Science Building 001 DSA Completion Work project at CHC in the amount of \$71,765.00.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado

NOES: None

ABSENT: Rapouw

ABSTENTIONS: None

Consideration of Approval to Award Invitation for Bid and Contract for IFB 2017-01 Laboratory Microscopes to JH Technologies, Inc. of Fremont, CA

Trustee Harrison, Trustee Singer seconded the motion and the board members voted as follows:

To award Invitation for Bid (IFB) 2017-01 Laboratory Microscopes and contract to JH Technologies, Inc. of Fremont, CA for the purpose of providing laboratory quality microscopes to be used in the instruction of students at SBVC. The total amount of the contract is not to exceed \$183,227.10.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado

NOES: None

ABSENT: Rapouw

ABSTENTIONS: None

Consideration of Approval of Individual Memberships

Trustee Harrison, Trustee Singer seconded the motion and the board members voted as follows:

To approve the request for individual memberships.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado

NOES: None

ABSENT: Rapouw
ABSTENTIONS: None

Consideration to Approve Conference Attendance

Trustee Harrison, Trustee Singer seconded the motion and the board members voted as follows:

To approve the requests for Conference Attendance. **CORRECTION: the ACHRO/EEO Annual Conference is \$1500 per person - Not to exceed two attendees.**

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado
NOES: None
ABSENT: Rapouw
ABSTENTIONS: None

Consideration to Approve District & College Expenses

Trustee Harrison, Trustee Singer seconded the motion and the board members voted as follows:

To approve the requests for District/College Expenses. **CORRECTION: The \$80,000 under EDCT Expenses should be \$10,000.**

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado
NOES: None
ABSENT: Rapouw
ABSTENTIONS: None

RESOLUTIONS

Constitution and Citizenship Day 2016

Trustee Harrison, Trustee Singer seconded the motion and the board members voted as follows:

To adopt a resolution recognizing the importance of the signing of the Constitution on September 17, 1787 and to recognize the significance of educating the District community on the responsibilities of citizenship.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado
NOES: None
ABSENT: Rapouw
ABSTENTIONS: None

Hispanic Heritage Month

Trustee Harrison, Trustee Singer seconded the motion and the board members voted as follows:

To adopt a resolution recognizing National Hispanic Heritage Month, which celebrates the achievements and contributions of Hispanics in America as demonstrated by the Hispanic students, faculty, staff and other members of the SBCCD community.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado
NOES: None
ABSENT: Rapouw
ABSTENTIONS: None

Hispanic Serving Institutions

Trustee Harrison, Trustee Singer seconded the motion and the board members voted as follows:

To adopt a resolution endorsing the impact of the Hispanic Serving Institutions programs of the U.S. Department of Education, which provide grants to assist HSIs to expand educational opportunities for, and improve the attainment of, Hispanic students.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado
NOES: None
ABSENT: Rapouw
ABSTENTIONS: None

International Literacy Day

Trustee Harrison, Trustee Singer seconded the motion and the board members voted as follows:

To adopt a resolution recognizing the importance of the International Literacy Day on September 8, 2016, in support of the United Nations' adoption of the event.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado
NOES: None
ABSENT: Rapouw
ABSTENTIONS: None

Labor Day

Trustee Harrison, Trustee Singer seconded the motion and the board members voted as follows:
To adopt a resolution recognizing the social and economic achievements of American workers and their contributions to the strength, prosperity and well-being of the nation as acknowledged through the celebration of Labor Day, September 5, 2016.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado
NOES: None
ABSENT: Rapouw
ABSTENTIONS: None

National Day of Service and Remembrance

Trustee Harrison, Trustee Singer seconded the motion and the board members voted as follows:
To adopt a resolution proclaiming September 11, 2016 as "National Day of Service and Remembrance".

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado
NOES: None
ABSENT: Rapouw
ABSTENTIONS: None

ACTION AGENDA

BOARD OF TRUSTEES & CHANCELLOR

Consideration of Approval to Accept Board Policies for Final Approval

Trustee Harrison, Trustee Singer seconded the motion and the board members voted as follows:
To approve the list of Board Policies. The Administrative Procedures are for information only.
BP/AP 3820 Gifts and Donations; AP 4300 Field Trips & Excursions; BP 6200 Budget Preparation; AP 6740 Citizens' Oversight Committee

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado
NOES: None
ABSENT: Rapouw
ABSTENTIONS: None

INFORMATION ITEMS

- Applause Cards
- Budget Report
- CCFS-320 Apportionment Attendance Report for FY 2016 Period 3
- Cenergistic Cumulative Cost Savings
- District Clery Act Compliance Report
- CSEA MOU
- General Fund Cash Flow Analysis
- Measure M Demographics Report
- Quarterly Investment Report
- Summary of Measure M Construction Contract Change Orders and Amendments

PUBLIC COMMENT ON NON-AGENDA ITEMS

ADJOURN

President Longville Adjourned the meeting at 5:20pm.

Gloria Macias Harrison, Clerk
SBCCD

**Best Practices of Effective Community College Governing Boards: Part 2
Facilitated by Dr. Pamila J. Fisher, ACCT Consultant**

Members Present:

John Longville, President
Joseph Williams, Vice President
Gloria Harrison, Clerk
Donna Ferracone, Trustee
Dr. Donald Singer, Trustee
Dr. Anne Viricel, Trustee
Nickolas Zoumbos, Trustee

Members Absent:

None

Administrators Present:

Bruce Baron, Chancellor
Jose Torres, Vice Chancellor of Business and Fiscal Services

Administrators Absent:

None

CALL TO ORDER – PLEDGE

Meeting was called to order at 8:40am.

Board open discussion

- Trustees shared where they grew up and what they remember most about growing up
- Review and Debrief from April 21 Board Retreat
- Board Reports & Presentations
 - All reports must be submitted for a first read and a final read/approval.
 - All presentations must be submitted in writing to the Board prior to the presentation.
 - All reports AND presentations must include a no more than a one front-to-back page Executive Summary that includes the following sections: What is the purpose of this presentation/report? What are the highlights of this presentation/report? Provide some examples based on the data? What are the outcomes and next steps? What can the Board do to help?
 - All reports must be carefully proof read and contain no grammatical errors.
 - All reports and presentations must use the same format for both colleges. Reports and presentations must be coordinated and presented in a consistent manner for both colleges.
 - Presentations should be VERY brief (five minutes) with room for Board questions.
 - Staff should not read slides and present detailed analysis. Summarized information should be presented.
 - All reports must be in a minimum of 12 point fonts or larger. This includes tables and/spreadsheets.
 - The question all report authors or presenters must ask themselves in “So What”? Why is this information important?
 - The Board wants to know what can they do in their roles as policy-makers, to help with a particular issue being presented.
- Board members agreed to read reports and be prepared at Board meetings

ANNOUNCEMENT ON CLOSED SESSION ITEMS

Public Employee Performance Evaluation, Government Code 54957

Title: Chancellor

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

None

CONVENE CLOSED SESSION

Convened to closed session at 10:20am

RECONVENE PUBLIC MEETING

Reconvened public meeting at 2:37pm

REPORT OF ACTION IN CLOSED SESSION (if any)

None

PUBLIC COMMENTS ON AGENDA ITEMS

None

Board discussion on self-evaluation

- Chancellor to clean up Goals list and add activities
- Ideally the Board's Self-Assessment would come at the same time as the Chancellor's Evaluation
- The Board reviewed the 20 questions from the survey and analyzed how Trustees responded to each question. The first page of the graphs titled "Average" showed the average score given for all 20 questions for each Trustee. The next 20 slides were the individual responses by question. Any comments for the question was shown at the bottom of the graph. The final page was a collection of responses to specific ways the Chancellor or the Board can improve.
- Board should have regular calendar reminders. Recommended a master calendar.
- Some questions have to be redefined to be clearer.
- Board would like to spend time in the community talking about SBCCD.
- Closed session to start at 4pm and open session at 5pm out of respect for guests and presenters.
- Bond reports to be distributed electronically.
- Board goals did not move forward after board approval. They should be agendized for progress reports at Board meetings.
- How do Board Goals fit into district goals and all other types of plans? What is their relationship?

ADJOURN

President Longville Adjourned the meeting at 4:05pm.

Gloria Macias Harrison, Clerk
SBCCD
Board of Trustees

Members Present:

John Longville, President (left at 12:45pm)
Joseph Williams, Vice President
Gloria Harrison, Clerk
Donna Ferracone, Trustee
Dr. Donald Singer, Trustee
Dr. Anne Viricel, Trustee
Nickolas Zoumbos, Trustee

Members Absent:

None

Administrators Present:

Bruce Baron, Chancellor
Jose Torres, Vice Chancellor of Business and Fiscal Services

Administrators Absent:

None

CALL TO ORDER – PLEDGE OF ALLEGIANCE

President Longville called the meeting to order at 12:04pm. Trustee Zoumbos led the pledge of allegiance.

ANNOUNCEMENT OF CLOSED SESSION ITEMS

- Conference with Labor Negotiators – Government Code 54957.6
Agency Negotiators: Bruce Baron and Karl Sparks - CSEA
- Public Employee Discipline/Dismissal/Release/Non Re-Employment - Government Code 54957 and Education Code 87678 (1 case)

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

None

CONVENE CLOSED SESSION

Convened to closed session at 12:05pm

RECONVENE PUBLIC MEETING

Vice President Williams reconvened public meeting at 1:00pm

REPORT OF ACTION IN CLOSED SESSION (if any)

None

PUBLIC COMMENTS ON AGENDA/NON-AGENDA ITEMS

None

2016-2017 BUDGET

Vice Chancellor Torres reviewed the budget as attached in the agenda.

- a. Tentative Budget Recap
 - i. Set asides and long-term goals
 - Retirement and health care costs
 - Full-time faculty positions/FON
 - Facilities
 - ii. Key positions for EDCT & KVCR
 - Scenario 2 – No support for EDCT & KVCR
 - iii. Fund balance

- iv. Program review
- v. Grants & other funds
 - Retirement benefits contribution
- vi. Growth

b. Enrollment Management

- i. FY 15-16 summary
- ii. Long-term projections
- iii. FY 16-17 goals
- iv. Funding support

c. Unrestricted General Fund Final Budget

- i. FY 16-17 State's final budget summary
- ii. One-time funding DBC recommendation
- iii. Full-term fund balance
- iv. Statistics

- Trustee Singer asked what percentage of votes is needed to pass a proposition.
- Future items for KVCR and EDCT to be listed on their own lines.
- Foundation budget discussion to take place in more detail at the September 1, Study Session.
 - Explain the difference between the auxiliary foundations and others.
 - Reports to include last year, proposed this year, projections, and basic details to understand what is included in the expense (i.e. salary with an explanation of whose salary is paid).
 - CHC Foundation did a study statewide for best practices.
 - EDCT Associate Vice Chancellor's salary to remain as presented and discussion to take place next year whether to have it above or below the line.
- The Board agreed to the \$730K funding to the foundations this year only.
- The Board requested for the Associate Vice Chancellor of EDCT to provide a report to the Board detailing how the EDCT Foundation will benefit the campuses.
- Foundations to update the Board on how the one-time money is being spent.

Consideration of Approval of Sole Source Contract from Masstech Group

Trustee Harrison, Trustee Singer seconded the motion and the board members voted as follows:

To approve the contract for computer hardware and software with Masstech Group Inc. as a sole source vendor for KVCR and FNX's television programming transfer operations.

AYES: Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos

NOES: None

ABSENT: Longville

ABSTENTIONS: None

ADJOURN

CORRECTION: Next Board Meeting date is September 1, 2016 - 12-2pm

Vice President Williams adjourned the meeting at 2:09pm.

Gloria Macias Harrison, Clerk

SBCCD

Board of Trustees

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Diana Rodriguez, President, SBVC
PREPARED BY: Henry Hua, Interim Vice President, Instruction, SBVC
DATE: September 8, 2016
SUBJECT: Consideration of Approval of Curriculum - SBVC

RECOMMENDATION

It is recommended that the Board of Trustees approve the SBVC curriculum modifications.

OVERVIEW

The courses, certificates, and degrees at SBVC are continually being revised and updated to reflect and meet student needs.

ANALYSIS

These courses, certificates, and degrees have been approved for addition, modification, and deletion by the Curriculum Committee of the Academic Senate and will be included in the 2016-2017 and 2017-2018 College Catalogs.

BOARD IMPERATIVE

II. Learning Centered Institution for Student Access, Retention, and Success.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO VALLEY COLLEGE
SUBMITTED FOR BOARD OF TRUSTEE APPROVAL
September 8, 2016

MODIFY COURSE

COURSE ID	COURSE TITLE
WST 074	WATER/WASTEWATER ANALYSIS

Course Title: Water/Wastewater Chemistry and Analysis
Units: 4
Lecture: 3 contact hour(s) per week
 48-54 contact hours per semester
Prerequisite: WST 072 or WST 092
Catalog Description: This course introduces students to physical and chemical properties of substances commonly used in the treatment of water/wastewater and the role of laboratory analysis in the treatment processes. The course includes procedures and techniques used by plant operators in physical, chemical, and bacteriological examination of water/wastewater.
Schedule Description: This course introduces students to physical and chemical properties of substances commonly used in the treatment of water/wastewater and the role of laboratory analysis in the treatment processes. The course includes procedures and techniques used by plant operators in physical, chemical, and bacteriological examination of water/wastewater.
Rationale: Change pre-requisite so that students can complete certificate/degree in a timely manner.
TOP Code: 0958.00
Equate: Course does not equate with CHC.
Effective: Fall 2016

MODIFY DEGREE

Liberal Arts AA Degree Major

The Associate Degree in Liberal Arts is designed for students who wish a broad knowledge of liberal arts and sciences plus additional coursework in an "Area of Emphasis". An area of emphasis is ideal for students planning to transfer to the California State University (CSU) or University of California (UC). Students can satisfy required general education requirements, plus focus on transferable course work that relates to majors at CSU or UC. Students are advised to consult with a counselor for specific information regarding choice of major and transfer university. Students may obtain an Associate of Arts Degree in Liberal Arts by completing a minimum of 60 semester units as outlined below.

It is recommended that students complete either the IGETC or the CSUGE for the general education pattern related to their educational goal. Students are also strongly advised to consult with a counselor relative to required courses for the selected option.

For either the IGETC or CSUGE option, 37 – 39 units of general education are required.

- Complete 18 units in one “Area of Emphasis” from those outlined below. For depth of study, a minimum of two courses in one discipline is required. (Note: Where appropriate, courses in the “Area of Emphasis” may also be counted for Associate Degree Option #1 or #2.)
- All classes listed below transfer to CSU. Courses in BOLD are transferable to UC. Refer to www.assist.org for transfer details.
- Courses that include a symbol X in the number such as MUS 141X2 indicate the course may be taken two times for credit. Students may apply each course with a symbol X only one time toward graduation requirements.
- For students pursuing multiple areas of emphasis, each course can be counted in one area only.

I. AREAS OF EMPHASIS

A. Biological and Physical Sciences

These courses emphasize the natural sciences which examine the physical universe, its life forms and natural phenomena. Courses in mathematics emphasize the development of mathematical and quantitative reasoning skills beyond the level of intermediate algebra. Students will be able to demonstrate an understanding of the methodologies of science as investigative tools. Students will also examine the influence that the acquisition of scientific knowledge has on the development of world civilization.

Anthropology (ANTHRO)
106, 106H

Astronomy (ASTRON)
120, 125

Biology (BIOL)
100, 104, 109, 109H, 155, 205, 206, 207, 250, 251, 260, 261, 270, 292

Chemistry (CHEM)
101, 104, 104H, 105, 110, 150, 150H, 151, 151H, 212, 212H, 213, 213H

Economics (ECON)
208

Geography (GEOG)
110, 111, 111H, 114

Geology (GEOL)
101, 111, 112, 122, 250, 251

Mathematics (MATH)
102, 103, 108, 115, 151, 250, 251, 252, 265, 266

Oceanography (OCEAN)
101, 111

Physical Science (PS)
101

Physics (PHYSIC)
101, 150A, 150B, 200, 201

Psychology (PSYCH)

105 (completed Fall 2009 or later), 141

B. Social and Behavioral Sciences

These courses emphasize the perspective, concepts, theories and methodologies of the disciplines typically found in the vast variety of disciplines that comprise study in the social and behavioral sciences. Topics and discussion to stimulate critical thinking about ways people have acted in response to their societies will allow students to evaluate how societies and social subgroups operate.

Anthropology (ANTHRO)

100, 102, 102H, 106, 106H, 107, 108, 109, 110, 125

Child Development (CD)

105, 105H, 108, 126

Communication Studies (COMMST)

135, 174, 176

Economics (ECON)

100, 200, 200H, 201, 201H

Geography (GEOG)

102, 106, 118, 120

History (HIST)

100, 100H, 101, 101H, 107, 110, 137, 138, 139, 140, 145, 150, 170, 171, 176

Philosophy (PHIL)

180

Political Science (POLIT)

100, 110, 110H, 140, 141, 141H

Psychology (PSYCH)

100, 100H, 101, 102, 103, 110, 111, 112, 118

Radio/Television/Film (RTVF)

100

Religious Studies (RELIG)

110, 135, 180

Sociology (SOC)

100, 100H, 110, 110H, 120, 130, 135, 141, 145, 150

C. Humanities and Fine Arts

These courses emphasize the study of cultural, literary, humanistic activities and artistic expression of human beings. Students will evaluate and interpret the ways in which people throughout the ages in different cultures have responded to themselves and the world around them in artistic and cultural creation. Students will also learn to value aesthetic understanding and incorporate these concepts when constructing value judgments.

American Sign Language (ASL)

109, 110, 111, 112

Anthropology (ANTHRO)

107, 108, 109, 110

Arabic (ARAB)

101, 102

Architecture (ARCH)

145, 145H, 146, 146H

Art (ART)

100, 102, 102H, 103, 105, 107, 108, 120, 124A, 126A, 132A, 145, 148, 161, 175A, 180, 212A, 240A, 270A

Dance (DANCE)

200

English (ENGL)

151, 153, 155, 161, 163, 165, 175, 232, 270, 271, 275, 280, 281

French (FRENCH)

101, 102

History (HIST)

100, 100H, 101, 101H, 107, 110, 137, 138, 139, 140, 145, 150, 170, 171, 176

Music (MUS)

100, 101, 101L, 102, 102L, 104, 105, 106, 107, 117A, 121, 121H, 122, 122H, 123, 124, 130, 131, 133, 134A, 135, 141x2, 150x4, 152x4, 153x4, 154x4, 156x4, 158x4, 159x4, 201, 201L, 202, 202L, 210, 241x2

Philosophy (PHIL)

101, 101H, 105, 112, 180

Physical Science (PS)

PS 112

Radio/Television/Film (RTVF)

101, 132, 134

Religious Studies (RELIG)

100, 100H, 101, 110, 135, 150, 175, 176, 180

Spanish (SPAN)

101, 101H, 102, 102H, 103, 103H, 104, 157, 158

Theatre Arts (THART)

100, 105, 114x4, 120, 121, 131, 132, 135, 136, 139, 147, 160x4, 165, 166

Total Units

60

Rationale: Updated courses to reflect catalog changes.

Effective: Fall 2016

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Karl Sparks,
Human Resources Consultant

PREPARED BY: Karl Sparks,
Human Resources Consultant

DATE: September 8, 2016

SUBJECT: Consideration of Acceptance of Employee Resignations

RECOMMENDATION

It is recommended that the Board of Trustees accept the resignations of Marc Donnhauser, Theresa Davis and Jessica Joneson.

OVERVIEW

Marc Donnhauser, Project Director, SBVC, resigned after 6 years and 6 months of service. Last day of employment with the district is July 22, 2016.

Theresa Davis, Student Services Technician II, SBVC, resigned after 10 years and 5 months of service. Last day of employment with the district is July 29, 2016.

Jessica Joneson, Laboratory Technician, Microbiology, SBVC, resigned after 5 years and 9 months of service. Last day of employment with the district is July 28, 2016.

ANALYSIS

The resignation correspondence was received and accepted by the Human Resources Department.

BOARD IMPERATIVE

None.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Karl Sparks,
Human Resource Consultant

PREPARED BY: Karl Sparks,
Human Resource Consultant

DATE: September 8, 2016

SUBJECT: Consideration of Adoption of Resolution – Authorization of Layoff Due to Lack of Work and/or Lack of Funds Implementing Education Code Section 88017

RECOMMENDATION

It is recommended that the Board of Trustees adopt the resolution for authorization of layoff due to lack of work and/or lack of funds implementing Education Code Section 88017.

OVERVIEW

Adopt the resolution to eliminate one (1) classified position, Administrative Secretary, Office of Instruction, CHC, 100%, full time, effective November 8, 2016.

ANALYSIS

The Administrative Secretary position is 100% funded by the STEM Grant, which will end on September 30, 2016. As such, services being provided by the program, will no longer be needed by CHC. Pursuant to California Education Code Section 88014, 88017, 88117 and 88127, the District must provide a 60-day notice to layoff the position due to lack of work or lack of funds.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None.

**BEFORE THE BOARD OF TRUSTEES
OF THE SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**RESOLUTION
AUTHORIZING LAYOFF DUE TO
LACK OF WORK AND/OR LACK OF FUNDS
IMPLEMENTING EDUCATION CODE SECTION 88017**

WHEREAS, due to the expiration of a specially funded program, lack of work and/or lack of funds, the Governing Board of the San Bernardino Community College District has determined that it will be necessary to layoff off the following positions pursuant to the provisions of Education Code sections 88014, 88017, 88117 and 88127:

Administrative Secretary (STEM)	100%
---------------------------------	------

NOW, THEREFORE, BE IT RESOLVED, that as of November 8, 2016, the above mentioned services in the San Bernardino Community College District shall be discontinued to the extent described herein; and

BE IT FURTHER RESOLVED, that the number of classified employees shall be reduced by layoff as specified above pursuant to Education Code section 88127;

BE IT FURTHER RESOLVED, that the Chancellor is directed to give notices of layoffs to the affected classified employees pursuant to Education Code section 88017;

BE IT FURTHER RESOLVED, that said layoffs shall become effective November 8, 2016; and

BE IT FURTHER RESOLVED, that the classified employees laid off pursuant to this resolution shall be eligible for reemployment pursuant to Education Code § 88127.

PASSED AND ADOPTED this 8th day of September 2016, by the Governing Board of the San Bernardino Community College District of San Bernardino, California, by the following vote:

AYES:
NAYS:
ABSENT:
ABSTENTIONS:

**GOVERNING BOARD OF THE SAN BERNARDINO
COMMUNITY COLLEGE DISTRICT**

BY: _____
Bruce Baron, Chancellor
Secretary of the Governing Board

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Karl Sparks,
Human Resources Consultant

PREPARED BY: Dr. Wei Zhou, President, CHC
Diana Rodriguez, President, SBVC

DATE: September 8, 2016

SUBJECT: Consideration of Approval of Adjunct and Substitute Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of adjunct and substitute academic employees as needed for the 2016-2017 academic year.

OVERVIEW

The following list of adjunct and substitute academic employees is submitted for approval of employment.

ANALYSIS

Part-time academic employees selected from the established pool are offered individual contracts on a semester-by-semester basis. Adjunct employees not assigned will remain in the pool for future consideration during the 2016-2017 academic year. All requirements for employment processing have been completed and Human Resources has cleared the individual(s) for employment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2016-2017 budget.

Adjunct & Substitute Academic Employees
September 8, 2016

Crafton Hills College

<u>NAME</u>	<u>DISCIPLINE</u>
Gimple, Tina Marie	College Life, Computer Information Systems
Iyengar, Melissa	Anatomy and Physiology
Jones, Tiffany	Psychology
Juan, Shirley	Mathematics
Kimbrough, Guy	History
Maness, Christopher	Physics
Olivera, Christopher	Microbiology
Portugal, Jesse	Accounting
Rickert, Darcie	History
Shimeld, Lisa	Microbiology
Youssef, Suzan	Chemistry

San Bernardino Valley College

<u>NAME</u>	<u>DISCIPLINE</u>
Alvarez, Richard	Counseling
Barley, Corrine*	Art
Cacho, Bryce	Welding
Caddell, Tonneka	Psychology
Cheney, Gina Marie	Math
Colbert, Timothy	Art
Cook, James Alexander	Nursing
Dominguez, Pauline	Counseling
Felton, Kelly Ann*	Biology
Haisten, David*	Biology
Hesseltine, Robert	Aeronautics
Hightower, Nicole	Psychology
Jones, Tiffany	Psychology
Kavishwar, Amol*	Microbiology
Kimbrough, Pamela	English
Lopez-Flores, Doris*	Nursing
Mahoe, Shyla Kahealani Like*	Nursing
Ngati, Ruth Katula	Nursing
Sanchez, Rosa	Child Development
Shafer, Leah*	Physical Science
Shahla, Samar*	Nursing
Wagner, Tamara	Child Development

* Employees began work prior to September 8, 2016

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Karl Sparks,
Human Resources Consultant

PREPARED BY: Karl Sparks,
Human Resources Consultant

DATE: September 8, 2016

SUBJECT: Consideration of Approval of Appointment of District Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the appointment of Ashley Gaines, Marina Serna, Christin Moore and Louis Chavira.

OVERVIEW

Ashley Gaines, Director, Grants and Resource Development (EDCT Foundation), District, effective September 9, 2016, at Management Salary Range 16, Step C, \$104,917.51 annually. New position. Funding Source is General Fund.

Marina Serna, Student Services Technician I (Assessment), SBVC, effective September 26, 2016 at Classified Salary Range 30, Step A at \$2,974 per month. Replacing Carol Brown. Funding Source is General Fund.

Christin Moore, Financial Aid Specialist I, CHC, effective September 26, 2016, at Classified Salary Range 38, Step A, at \$3,623 per month. Replacing Sandra Roberts. Funding Source is General Fund.

Louis Chavira, Interim Printing & Graphic Services Supervisor, District, Management Salary Schedule Range, 8, Step E, \$78,293.04 annually, effective August 29, 2016, through December 31, 2016, or until Fred Larimore returns from medical leave. Funding Source is District General Fund.

ANALYSIS

All requirements for employment processing have been completed and Human Resources has cleared the individual(s) for employment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2016-2017 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Karl Sparks,
Human Resources Consultant

PREPARED BY: Karl Sparks,
Human Resources Consultant

DATE: September 8, 2016

SUBJECT: Consideration of Approval of Classified Employee Promotions

RECOMMENDATION

It is recommended that the Board of Trustees approve the promotion of Robyn Bender and Cynthia Bidney.

OVERVIEW

Robyn Bender, from Account Clerk I, Campus Business Office, SBVC, to Secretary II, Health Sciences, SBVC, effective September 9, 2016, at Classified Salary Range 33, Step C at \$3,431.00 per month. Replacing Mary Avila Gutierrez. Funding Source is Nursing General Funds.

Cynthia Bidney, from Secretary II, Respiratory Department, CHC, to Administrative Secretary, Health Sciences, SBVC, effective September 9, 2016, at Classified Salary Range 37, Step D at \$4,092.00 per month. Replacing Nicole Williams. Funding Source is Nursing and Psych Tech General Funds.

ANALYSIS

The employees went through the recruitment process and are being recommended for promotion.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2016-2017 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Karl Sparks,
Human Resources Consultant

PREPARED BY: Karl Sparks,
Human Resources Consultant

DATE: September 8, 2016

SUBJECT: Consideration of Approval of CSEA Tentative Agreement

RECOMMENDATION

It is recommended that the Board of Trustees approve the Tentative Agreement between the SBCCD and CSEA Chapter #291.

OVERVIEW

Tentative Agreement was reached on Article 7.1, Rate of Pay, as set forth in the attached documentation, effective immediately.

ANALYSIS

On August 19, 2016, the parties met and reached tentative agreement.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2015-2016 budget.

Tentative Agreement
By and between
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
And
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its SAN BERNARDINO CCD CHAPTER 291
19 August 2016

This agreement is entered by and between the San Bernardino Community College District (hereinafter referred to as "District") and the California School Employees Association and its San Bernardino CCD Chapter 291 (hereinafter referred to as "CSEA"), and collectively as "parties".

7.1 RATE OF PAY. The District will increase the Classified Salary Schedule approved by the Governing Board as follows:

- Effective July 1, 2013, an increase of 4% for all bargaining unit members in paid status as of July 1, 2013.
 - Effective July 1, 2014, an increase of 4%.
 - For 2015-2016, CSEA reserves the right to re-open Article 7 for negotiations on salary increases.
1. **7.1.1 (NEW LANGUAGE)** *The parties agree that the District shall move immediately to hire a third party vendor to complete a compensation study.*
 2. **(NEW LANGUAGE)** *The District shall budget for all expenses related to the completion and implementation of compensation study and including a mutually agreed-upon set of benchmark jobs and comparable districts.*
 3. **(NEW LANGUAGE)** *The parties shall mutually agree on a third party vendor for a compensation study to be completed by 1 July 2017. This date may be extended upon mutual agreement of the parties. The study shall be based on a market survey list recommended by the third party vendor and mutually agreed to by both parties. This market survey shall be based on salaries in effect for fall 2016 in comparable California community college Districts.*
 4. **(NEW LANGUAGE)** *CSEA and the District mutually agree that upon completion of the compensation study, the parties will negotiate the implementation of the findings with the goal of basing the CSEA salary schedule at least at the median of the agreed upon comparable California community college districts market survey results.*
 5. **(NEW LANGUAGE)** *In addition, CSEA agrees that the District shall move to hire a mutually agreed-upon third party vendor to complete a classification study that will review classifications (position descriptions) and actual duties, and recommend updates, as needed. Such classification*

study shall commence and implementation, upon completion of the compensation study or not later than 1 August 2017. This date may be extended upon mutual agreement of the parties.

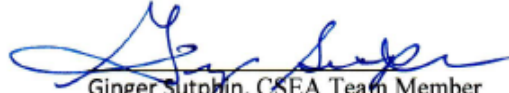
This agreement is subject to all approvals required by CSEA and the District.

This Agreement is subject to the procedures required by CSEA Policy 610.

DISTRICT:


Bruce Baron, Chancellor

CSEA:

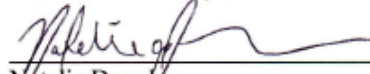

Ginger Sutphin, CSEA Team Member


Stacy Garcia, CSEA Team Member


Kevin Palkki, CSEA Team Member


Fermin Ramirez, CSEA Team Member


Cassandra Thomas, CSEA Team Member


Natalie Dorado
Labor Relations Representative

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Karl Sparks,
Human Resources Consultant

PREPARED BY: Dr. Wei Zhou, President, CHC
Diana Rodriguez, President, SBVC

DATE: September 8, 2016

SUBJECT: Consideration of Approval of District Volunteers

RECOMMENDATION

It is recommended that the Board of Trustees approve District volunteers.

OVERVIEW

The individuals on the following list have volunteered their services and acknowledge that they will not receive payment of any kind for services performed.

ANALYSIS

Assignments performed by volunteers will not take away responsibilities or duties of regular academic or classified employees.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None.

District Volunteers
September 8, 2016

Crafton Hills College

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>DATE</u>
Bunke, Sarah	Anatomy/Physiology	08/16/2016*-12/31/2016
Johnson, Christine	Anatomy/Physiology	08/16/2016*-12/31/2016
Mack, Jordan	Student Life	09/09/2016 -12/31/2016

San Bernardino Valley College

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>DATE</u>
Anzo, Sandy	Social Sciences/Police Academies	09/09/2016-12/31/2016
Arce, Iris	Social Sciences/Police Academies	09/09/2016-12/31/2016
Battisti, Mike	Social Sciences/Police Academies	09/09/2016-12/31/2016
Carpenter, Gregg	Social Sciences/Police Academies	09/09/2016-12/31/2016
Cordova, Esther	Student Services/ EOPS	09/12/2016-12/16/2016
Cruz, Gustavo	Social Sciences/Athletics	09/12/2016-12/31/2016
Duncan, Victoria	Social Sciences/Police Academies	09/09/2016-12/31/2016
Flores-Ibarra, Fernanda	Student Services/Student Health Services	09/09/2016-12/31/2016
Gialanella, Nicholas	Social Sciences/Police Academies	09/09/2016-12/31/2016
Gonzales, Lorenza	Social Sciences/Police Academies	09/09/2016-12/31/2016
Gray, Sydney	Social Sciences/Athletics	09/12/2016-12/31/2016
Parrott, Joshua	Social Sciences/Police Academies	09/09/2016-12/31/2016
Ramos, Victoria	Student Services/DSP&S	09/09/2016-12/31/2016
Rodriguez, Alexis	Student Services/Student Health Services	10/01/2016-12/31/2016
Searing Michael	Social Sciences/Police Academies	09/09/2016-12/31/2016
Vara, Alisha	Student Services/Student Health Services	10/01/2016-12/31/2016

District

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>DATE</u>
Cornell, Haley	KVCR	09/09/2016-12/31/2016
Salinas, Isabela	KVCR	09/09/2016-12/20/2016

*Paperwork not submitted timely.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Karl Sparks,
Human Resources Consultant
PREPARED BY: Karl Sparks,
Human Resources Consultant
DATE: September 8, 2016
SUBJECT: Consideration of Approval of Employment Rescission

RECOMMENDATION

It is recommended that the Board of Trustees rescind the employment of Robert Gallego.

OVERVIEW

Rescind the employment of Robert Gallego, Custodian, SBVC, effective August 29, 2016.

ANALYSIS

On August 11, 2016, the Board of Trustees approved the employment of Mr. Gallego. Mr. Gallego was unable to complete all requirements for qualification for this position.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

No impact to budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Karl Sparks,
Human Resources Consultant

PREPARED BY: Karl Sparks,
Human Resources Consultant

DATE: September 8, 2016

SUBJECT: Consideration of Approval of New Management Job Description

RECOMMENDATION

It is recommended that the Board of Trustees approve the Facilities Project Manager job description.

OVERVIEW

The Facilities Project Manager shall assist district and campus users with developing scopes of work, maintaining project schedules, and adhering to budgets for minor capital outlay, space inventory, scheduled maintenance, special repair, and campus departmental projects.

ANALYSIS

The new job description is reflective of the additional responsibilities and growth that has taken place within the Fiscal Services Department.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

FACILITIES PROJECT MANAGER

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job; however, any additional duties will be reasonably related to this class.*

SUMMARY DESCRIPTION

Under the direction of the Director of Facilities Planning and Construction, the Facilities Project Manager is responsible for programming efforts to identify scopes of work; managing the design process, soliciting bids, and providing necessary construction administration, closeout and certification. The Facilitates Project Manager shall assist district and campus users with developing scopes of work, maintaining project schedules, and adhering to budgets for minor capital outlay, space inventory, scheduled maintenance, special repair, and campus departmental projects.

REPRESENTATIVE DUTIES

The following duties are typical for this classification.

1. Collaborates with district users, campus users and external design consultants to define scopes of work, translate the information into complete plans and specifications, assist with the bid process, and provide construction administration assistance to in-house facilities planning and management staff.
2. Collaborates with the Director of Facilities Planning and Construction and district program manager to coordinate the implementation of the construction activities related to the district wide local bond program.
3. Ensures project scopes and schedules are in accordance with Public Contract Code, Campus, and San Bernardino Community College District policy and procedures.
4. Manages external project design consultants in the development of plans and specifications from project inception through bidding. These responsibilities involve managing the development of design documents for compliance with budget, scope, higher education public works, San Bernardino Community College District and campus standards and guidelines.
5. Tracks and controls design costs against the project budget; monitor and maintain assigned project time schedules and budgets, facilitate the bid process; and provide required construction administration with in-house facilities planning and management staff to provide continuity throughout project.
6. Consults with and assists the Director of Facilitates Planning and Construction and related consultants to develop cost effective design solutions for projects.
7. Provides quality assurance reviews of project documents to minimize potential change orders during construction and initiates revisions to design packages when necessary.
8. Ensures projects are in conformance with applicable building codes and campus design standards; incorporates state, San Bernardino Community College District, and campus standards and allowances into programmatic solutions.

9. Solicits fee proposals and initiates contracts for required design activities. Independently manages, schedules and tracks consultant contracts from project inception through construction bid and award associated with approved projects.
10. Collaborates with Director of Facilities Planning and Construction to interface with contractors or other professional consultants to resolve disputes through proper communication, negotiation and contract conformance review.
11. Works with campus users on two campuses (Crafton Hills College and San Bernardino Valley College) to provide workable solutions to complex design issues, and project certifications.
12. Manages other facilitates-related projects such as, but not limited to, hazardous materials approval, construction, scheduled and deferred maintenance, annual space inventory, ground keeping and custodial services.
13. Works and collaborates diligently with the district consultants such as, but not limited to, architects, engineers, construction manager, inspection services and environmental consultants.
14. Reviews and evaluates physical requirements based on facility needs and requests.
15. Manages and monitors project schedules, budgets and change orders; collects related data; and prepares reports and analyses; develops tracking tools and reports to manage project from inception to closeout.
16. Develops programmatic solutions to support projects and requisite funding.
17. Manages maintenance and operations for District Office facilities; and develops and administers related departmental budgets.
18. Obtains all required plan reviews prior to bidding (e.g. State Fire Marshal, Division of the State Architect, plan check agencies for life safety and code compliance).
19. Travels between District Facilitates as necessary for user's meetings, project supervision, in-house construction administration, managing consultants, and other necessary facilities coordination.
20. Assists Director of Facilities Planning and Construction to manage, supervise and evaluate assigned personnel; and participate in the selection process of personnel in the department.
21. Plans, organizes, and oversees the maintenance, alteration, construction, installation and repairs of district administrative facilities, ground, system and equipment.
22. Manages and supervises the district custodial operations; prioritizes and schedules work and assignment to appropriate personnel as necessary.
23. Works collaboratively with Director of Facilities Planning and Construction to address necessary needs for the District's energy conservation, environmental health, and safety programs.
24. Anticipates, prevents and resolves difficult and sensitive inquiries, conflicts and complaints.

25. Assume additional managerial duties as appropriate to the position; performs other related duties as needed.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

Operational characteristics, services, and activities of a public works, building, construction, maintenance and facilities program.

Principles and practices of public works, building, construction maintenance and facilities.

Principles and practices of program development and administration.

Principles and practices of budget preparation and administration.

Principles of supervision, training, and performance evaluation.

Pertinent federal, state, and local laws, codes, and regulations relating to public works, building, construction, maintenance and safety.

Familiarity with CAD software and Microsoft Project scheduling.

Working knowledge of California Community College and State capital planning standards and requirements.

Ability to:

Oversee and participate in the management of a comprehensive facilities program.

Oversee, direct, and coordinate the work of lower level staff.

Participate in the selection and recommendation, supervision, training, and evaluation of staff.

Participate in the development and administration of goals, objectives, and procedures for assigned area.

Gather and analyze data and situations and make appropriate decisions.

Prepare and present comprehensive, concise, clear oral and written reports.

Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals.

Interpret and apply California Education Code, Title 5, federal, state, and local policies, laws, and regulations as it relates to the position.

Demonstrate a sensitivity to, and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of community college students and personnel, including those with physical or learning disabilities.

Demonstrate professionalism, fairness and honesty in all aspects of the performance of duties.

Provide leadership based on ethics and principles as they relate to facilities functions and operations.

Communicate clearly and concisely, both orally and in writing.

Establish and maintain effective working relationships with those contacted in the course of work.

Education/Training

Education equivalent to a Bachelor's degree in Engineering, Architecture, Construction Management, or Business, or closely related field, from an accredited college or university.

Required Experience

Three (3) years of progressively responsible experience in the area of project management.

Desired Qualifications

1. California registered Architect or Engineer; Certified Construction Manager (CCM)
2. Experience in the California Community College facilities planning, construction management

and capital improvement or facilitates bond-financing experience.

License Requirement

Possession of a valid California driver's license.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Work is performed in both indoor and outdoor environments and may be exposed to occasional hazards of constructions sites and extreme weather conditions. Travel between sites is required.

Physical: Primary functions require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight up to 25 lbs.; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

Vision: See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents; and to operate assigned equipment.

Hearing: Hear in the normal audio range with or without correction and may be exposed to moderate noise levels at construction sites.

Board Approved: September 8, 2016

Range: 14

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Karl Sparks,
Human Resources Consultant

PREPARED BY: Karl Sparks, Human Resources Consultant
Dr. Wei Zhou, President, CHC
Diana Rodriguez, President, SBVC

DATE: September 8, 2016

SUBJECT: Consideration of Approval of Non-Instructional Pay for Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve non-instructional pay for academic employees.

OVERVIEW

The following list of employees is submitted for approval.

ANALYSIS

Non-instructional pay is requested on a periodic basis to assist departments with various events on campus or in the community.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2016-2017 budget.

Non-Instructional Pay
September 8, 2016

Crafton Hills College

Allen, Denise, to serve on Equivalency Committee, 08/09/2016*, not to exceed 1 hour at \$49.00 per hour. Funding source is Instruction Office General Fund.

Gimple, Tina Marie, to assist with Professional Development, 08/16/2016* through 12/16/2016, not to exceed 126 hours at \$49.00 per hour. Funding source is Professional Development General Fund.

McLaren, Meridyth, to serve on Equivalency Committee, 08/09/2016*, not to exceed 1 hour at \$49.00 per hour. Funding source is Instruction Office General Fund.

Quejada, Joanna, to serve as the Coordinator for High School Partnerships, 08/16/2016* through 12/16/2016, not to exceed 450 hours at \$49.00 per hour. Funding source is Contract Education General Fund.

Truong, Sam, to serve on Interview Committee, 08/09/2016*, not to exceed 1 hour at \$49.00 per hour. Funding source is Instruction Office General Fund.

San Bernardino Valley College

Cook, Carol, will prepare and present a workshop for the Nursing Success Academy 8/1/2016* to 8/30/2016*, not to exceed 12 hours, at \$49.00 per hour. Funding Source is the Nursing Enrollment and Growth Grant.

Dubois-Eastman, Kim, will prepare and present a workshop for the Nursing Success Academy 8/1/16* to 8/30/16, not to exceed 4 hours, at \$49.00 per hour. Funding Source is the Nursing Enrollment and Growth Grant.

Edwards-Matanga, Julie, to provide musical direction for fall musical production, 9/9/2016 to 12/16/2016, not exceed 75 hours at \$49.00 per hour. Funding source is Drama Department General Funds.

Gamboa, Darlene will prepare and present a workshop for the Nursing Success Academy 8/1/16* to 8/30/16, not to exceed 8 hours, at \$49.00 per hour. Funding Source is the Nursing Enrollment and Growth Grant.

Hill, June, will prepare and present a workshop for the Nursing Success Academy 8/1/16* to 8/30/16, not to exceed 6 hours, at \$49.00 per hour. Funding source is the Nursing Enrollment and Growth Grant.

Jackson, Beverlyn will prepare and present a workshop for the Nursing Success Academy 8/1/2016* to 8/30/2016, not to exceed 4 hours, at \$49.00 per hour. Funding Source is the Nursing Enrollment and Growth Grant.

Kelly, D'jhonna, will prepare equipment for instructional faculty to use and guide nursing students on nursing skills, 8/16/2016* to 12/23/2016, not to exceed 220 hours at \$49.00 per hour. Funding source is Nursing Program General Funds.

Loya-Gonzalez, Mary, will prepare equipment for instructional faculty to use and guide nursing students on nursing skills, 8/16/2016* to 12/23/2016, not to exceed 220 hours at \$49.00 per hour. Funding source is Nursing Program General Funds.

Massad, Sana, will prepare and present a workshop for the Nursing Success Academy 8/1/16* to 8/30/16, not to exceed 6 hours, at \$49.00 per hour. Funding source is the Nursing Enrollment and Growth Grant.

Maurizi, Tamara, will prepare and present a workshop for the Nursing Success Academy 8/1/16* to 8/30/16, not to exceed 6 hours, at \$49.00 per hour. Funding source is the Nursing Enrollment and Growth Grant.

Murillo, Joan, will prepare and present a workshop for the Nursing Success Academy 8/1/16* to 8/30/16, not to exceed 6 hours, at \$49.00 per hour. Funding source is the Nursing Enrollment and Growth Grant.

Ngati, Ruth, will prepare equipment for instructional faculty to use and guide nursing students on nursing skills, 8/16/2016* to 12/23/2016, not to exceed 220 hours at \$49.00 per hour. Funding source is Nursing Program General Funds.

Padgett, Desiree, will prepare equipment for instructional faculty to use and guide nursing students on nursing skills, 8/16/2016* to 12/23/2016, not to exceed 220 hours at \$49.00 per hour. Funding source is Nursing Program General Funds.

Simental, Yolanda, will prepare and present a workshop for the Nursing Success Academy 8/1/16* to 8/30/16, not to exceed 6 hours, at \$49.00 per hour. Funding source is the Nursing Enrollment and Growth Grant.

District

Dulgeroff, James, not to exceed 80 hours at \$49.00 per hour between 6/1/2016 through 8/30/2016* for screening committee work. Funding Source is Human Resources General Funds.

Demsky, Jeffrey, not to exceed 80 hours at \$49.00 per hour between 6/1/2016 through 8/30/2016* for screening committee work. Funding Source is Human Resources General Funds.

Hunter, Diane, not to exceed 80 hours at \$49.00 per hour between 6/1/2016 through 8/30/2016*, for screening committee work outside of work calendar. Funding Source is Human Resources General Funds.

Lee, Dirkson, not to exceed 80 hours at \$49.00 per hour, 6/1/2016 through 8/30/2016* for screening committee work outside of work calendar. Funding Source is Human Resources General Funds.

Jakpor, Riase, not to exceed 80 hours at \$49.00 per hour between 6/1/2016 through 8/30/2016* for screening committee work. Funding Source is Human Resources General Funds.

Jennings, Amy, not to exceed 80 hours at \$49.00 per hour between 6/1/2016 through 8/30/2016 for screening committee work. Funding Source is Human Resources General Funds.

King, Melissa, not to exceed 80 hours at \$49.00 per hour, 6/1/2016 through 8/30/2016* for screening committee work. Funding Source is Human Resources General Funds.

Pires, Romana, not to exceed 20 hours at \$49.00 per hour, 8/1/2016 through 8/30/2016* for screening committee work. Funding Source is Human Resources General Funds.

Stankas, John, not to exceed 80 hours at \$49.00 per hour, 6/1/2016 thru 8/20/2016* for screening committee work. Funding Source is Human Resources General Funds.

*Necessary paperwork not completed timely

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Karl Sparks,
Human Resources Consultant

PREPARED BY: Karl Sparks,
Human Resources Consultant

DATE: September 8, 2016

SUBJECT: Consideration of Approval of Professional Expert, Short-Term, and Substitute Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of Professional Expert, Short-Term, and Substitute Employees.

OVERVIEW

The following list of Professional Expert, Short-Term, and Substitute Employees is submitted for approval.

ANALYSIS

Approval of Professional Expert, Short-Term, and Substitute Employees is essential to the operation and needs of the District.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2016-17 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT						
Professional Expert Hourly Employees						
September 8, 2016						
Name	Department	Site	Duties	Start Date	End Date	Hourly Rate
Liebel, Mike	Fire Technology Program	CHC	Fire Tech Specialist/Tactical Officer/Safety Officer	10/21/16	12/31/16	\$22.50/\$23.00/\$30.00
Micallef, Bradley	Fire Technology Program	CHC	Fire Tech Specialist/Tactical Officer/Safety Officer	10/21/16	12/31/16	\$22.50/\$23.00/\$30.00
Spellman, Ron	Fire Technology Program	CHC	Fire Tech Specialist/Tactical Officer/Safety Officer	10/21/16	12/31/16	\$22.50/\$23.00/\$30.00
Vitchayanonda, Lisa	Health & Wellness Center	CHC	Nurse Practitioner I	9/09/16	12/31/16	\$55.00
Grounds, John	Public Safety & Emergency Services	CHC	Lab Inst/Primary Inst/EMS Specialist	10/21/16	12/31/16	\$20.00/\$25.00/\$30.00
Reed, Lea	Public Safety & Emergency Services	CHC	Lab Inst/Primary Inst/EMS Specialist	10/21/16	12/31/16	\$20.00/\$25.00/\$30.00
Ly, Ha Phuong	Basic Skills Committee	SBVC	Tutor II	8/16/16	12/16/16	\$12.00
Safar, Mirel	Basic Skills Committee	SBVC	Tutor II	8/16/16	12/16/16	\$12.00
Ahmad, Sawsan	Disabled Student Programs & Services	SBVC	Interpreting/Transliterating Level IV	9/9/16	12/31/16	\$15.00
Begishe, Michael	Disabled Student Programs & Services	SBVC	Interpreting/Transliterating Level IV	9/9/16	12/31/16	\$15.00
Cortez, Gabriel	Disabled Student Programs & Services	SBVC	Interpreting/Transliterating Level IV	9/9/16	12/31/16	\$15.00
Gills, Alex	Disabled Student Programs & Services	SBVC	Interpreting/Transliterating Level IV	9/9/16	12/31/16	\$15.00
Guerrero, Stephanie	Disabled Student Programs & Services	SBVC	Interpreting/Transliterating Level IV	9/9/16	12/31/16	\$15.00
Stephenson, Jordan	Disabled Student Programs & Services	SBVC	Interpreting/Transliterating Level IV	9/9/16	12/31/16	\$15.00
Dixon, Karen	Foster & Kinship Care Education	SBVC	Foster Parenting Education	9/9/16	12/31/16	\$45.00

Astakhov, Sergey	Marketing & Public Relations	SBVC	Content Specialist	8/12/16	12/30/16	\$40.00
Castro, Omar	CalWorks & Workforce Dev	SBVC	Training Specialist	7/1/16*	12/31/16	\$19.00
Buenaventura, Michael	Marketing & Public Relations	SBVC	Content Specialist	8/12/16	12/30/16	\$30.00
Garcia, Catherine	Marketing & Public Relations	SBVC	Content Specialist	8/12/16	12/30/16	\$30.00
Aguilera, Alejandra	Marketing & Public Relations	SBVC	Social Media Specialist	8/12/16	12/30/16	\$21.00 -\$25.00
Penna, Louis	Marketing & Public Relations	SBVC	Social Media Specialist	8/12/16	12/30/16	\$21.00 -\$25.00
Popudrebko, Emmanyuil	Marketing & Public Relations	SBVC	Social Media Specialist	8/12/16	12/30/16	\$21.00 -\$25.00
Macedo, Luis	Marketing & Public Relations	SBVC	Staff Writer/ Photographer	8/12/16	12/30/16	\$16.00-\$20.00
Posado-Alvarado, Gloria	Marketing & Public Relations	SBVC	Staff Writer/ Photographer	8/12/16	12/30/16	\$16.00-\$20.00
Solis-Valadez, Nadia	Marketing & Public Relations	SBVC	Staff Writer/ Photographer	8/12/16	12/30/16	\$16.00-\$20.00
Schoen, Nicholas	Police Academies/ Criminal Justice	SBVC	Facilitator, Evaluator, Safety Facilitator	9/9/16	12/31/16	\$25-\$35 per hr./ \$105 per session
Hardesty, Saban	Police Academies/ Criminal Justice	SBVC	Facilitator/Evaluator/ Safety Facilitator	9/9/16	12/31/16	\$25-\$35 per hr./ \$105 per session
Carver, Memory	Public Safety & Emergency Services	CHC	Lab Inst/Primary Inst/EMS Specialist	9/9/16	12/31/16	\$20.00/\$25.00/ \$30.00
Gravesande, Cadisha	Student Health Services	SBVC	Counseling Intern II	8/11/16	12/31/16	\$30.00
Lamb, Chelsea	Student Health Services	SBVC	Counseling Intern III	8/11/16	12/31/16	\$35.00
Cobb, David	Student Success Center	SBVC	Tutor I	8/12/16	12/22/16	\$10.00
Cosgrove, Erin	Student Success Center	SBVC	Tutor II	8/12/16	12/22/16	\$12.00
Salazar, Gustavo	Student Success Center	SBVC	Tutor II	8/12/16	12/22/16	\$12.00
Crisostomo, Joanna	TESS	DIST	User Liaison	7/1/16*	12/31/16	\$26.63
Gunzel, Brandon	KVCR	DIST	Closed Caption	7/1/16*	12/31/16	\$10.00

Garcia, Jennifer	Student Success Center	SBVC	Tutor I	7/1/16*	12/22/16	\$10.00
Tenorio, John	Student Success Center	SBVC	Tutor III	7/1/16*	12/22/16	\$14.00
* Paperwork not submitted timely						

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT						
Short Term Hourly Employees						
September 8, 2016						
Name	Department	Site	Duties	Start Date	End Date	Hourly Rate
Green, Conner	Admin Services/Aquatics	CHC	Lifeguard	9/8/16	12/31/16	\$12.00
Willwerth, Savannah	Admin Services/Aquatics	CHC	Lifeguard	9/9/16	12/31/16	\$12.00
Olson, Karen	Marketing	CHC	Program Assistant	9/9/16	12/23/16	\$20.00
Camacho, Joshua	Marketing & Public Relations	SBVC	Project Assistant III	8/12/16	12/30/16	\$14.00
Stewart, Anakary	Marketing & Public Relations	SBVC	Project Assistant III	8/12/16	12/30/16	\$14.00
Ballon, Kelly	RTVF	SBVC	Intern I	9/9/16	12/30/16	\$11.00
Chang, Andrea	RTVF	SBVC	Intern I	9/9/16	12/30/16	\$11.00
Flowers, Tanisha	Student Health Services	SBVC	Project Assistant III	9/8/16	12/30/16	\$14.00
Ramirez, Gabriela	Student Health Services	SBVC	Project Assistant II	8/12/16	12/30/16	\$12.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT							
Substitute Employees							
September 8, 2016							
Name	Department	Site	Duties	Start Date	End Date	Hourly Rate	Justification
Ramos, Enrique	Custodial	CHC	Custodian	7/10/16	10/10/16	\$15.87	New: Vacancy in recruitment
Pinedo, Vanessa	Custodial	CHC	Custodian	7/10/16	10/10/16	\$15.87	Ext: For employee on Industrial leave
Lopez, Rosa	Facilities	DIST	Custodian	6/10/16	7/31/16	\$17.52	Extension: On Call vacancy in active recruitment/sick/vacation coverage.
Powdrell, Dwayne	Facilities	DIST	Custodian	8/10/16	10/10/16	\$15.87	New: On Call vacancy in active recruitment/sick/vacation coverage.
Lappham, Garrett	KVCR	DIST	Broadcast Technician	9/2/16	11/2/16	\$20.82	Extension: On Call vacancy in active recruitment/sick/vacation coverage.
Miller, Donald	KVCR	DIST	Broadcast Technician	9/2/16	11/2/16	\$20.82	Extension: On Call vacancy in active recruitment/sick/vacation coverage.
Porter, Janine	KVCR	DIST	Broadcast Technician	9/2/16	11/2/16	\$20.82	Extension: On Call vacancy in active recruitment/sick/vacation coverage.
Shaff, Joseph	KVCR	DIST	Broadcast Technician	9/2/16	11/2/16	\$20.82	Extension: On Call vacancy in active recruitment/sick/vacation coverage.
Saenz, Samuel	Police	DIST	Campus Security Officer	5/24/16	7/22/16	\$16.69	Extension: On Call vacancy in active recruitment/sick/vacation coverage.
Saenz, Samuel	Police	DIST	Campus Security Officer	7/23/16	9/22/16	\$16.69	Extension: On Call vacancy in active recruitment/sick/vacation coverage.

Taylor, Alyssa	Police	DIST	Campus Security Officer	8/5/16	10/4/16	\$16.69	Extension: On Call vacancy in active recruitment/sick/vacation coverage.
Sutton, Kevin	Printing Services	DIST	Print Specialist	8/1/16	10/1/16	\$21.36	Extension: On Call vacancy in active recruitment/sick/vacation coverage.
Cruz, Pedro	TESS	DIST	Senior Programmer Analyst	7/1/16	9/1/16	\$38.85	Extension: On Call vacancy in active recruitment/sick/vacation coverage.
Diaz, Jose	Admissions & Records Technician	SBVC	Admissions & Records	7/1/16	9/1/16	\$17.97	Extension: On call for sick/vacation/LOA coverage.
Davila, Robert	Bookstore	SBVC	Book Store Assistant II	7/20/16	9/20/16	\$15.87	New: Vacancy in active recruitment
Chow-Torres, Michelle	CBO	SBVC	Account Clerk I	7/27/16	8/26/16	\$15.48	New: On Call vacancy in active recruitment/sick/vacation coverage.
Clarke, Cynthia	CDC	SBVC	Secretary II	7/1/16	8/29/16	\$18.41	New: Vacancy in active recruitment
Acosta, Priscilla	Child Development Center	SBVC	CDC Assistant	8/30/16	10/28/16	\$13.35	Extension: On Call vacancy in active recruitment/sick/vacation coverage.
Huizar, Lena	Child Development Center	SBVC	CDC Assistant	8/30/16	10/28/16	\$13.35	Extension: On Call vacancy in active recruitment/sick/vacation coverage.
Munoz-Rios, Andrea	Child Development Center	SBVC	CDC Assistant	8/30/16	10/28/16	\$13.35	Extension: On Call vacancy in active recruitment/sick/vacation coverage.
Munoz-Rios, Nelly	Child Development Center	SBVC	CDC Assistant	8/30/16	10/28/16	\$13.35	Extension: On Call vacancy in active recruitment/sick/vacation coverage.
Polynter, Wonder	Child Development Center	SBVC	CDC Assistant	8/30/16	10/28/16	\$13.35	Extension: On Call vacancy in active recruitment/sick/vacation coverage.

Ramirez Jazmin, Lucia	Child Development Center	SBVC	CDC Assistant	8/30/16	10/28/16	\$13.35	New: On Call vacancy in active recruitment/sick/vacation coverage.
Reynolds, Rebecca	Child Development Center	SBVC	CDC Teacher	8/30/16	10/28/16	\$19.21	Ext: On Call vacancy in active recruitment/sick/vacation coverage.
Morales, Martha	Child Development Center	SBVC	Child Development Assistant	7/1/16	8/29/16	\$13.35	Extension: On Call vacancy in active recruitment/sick/vacation coverage.
Morales, Martha	Child Development Center	SBVC	Child Development Assistant	8/30/16	10/28/16	\$13.35	Extension: On Call vacancy in active recruitment/sick/vacation coverage.
Ramirez Islas, Cosme George	Child Development Center	SBVC	Child Development Assistant	8/30/16	10/28/16	\$13.35	Extension: On call vacancy in active recruitment/sick/vacation coverage.
Scott, Mary	Child Development Center	SBVC	Child Development Assistant	8/30/16	10/28/16	\$13.35	Ext: On call for Sick/Vacation Coverage
Carlin, Rebecka	Child Development Center	SBVC	Child Development Teacher	8/30/16	10/28/16	\$19.21	Extension: On Call for sick/vacation coverage.
Rojas, George	Child Development Center	SBVC	Clerical Assistant	8/30/16	10/28/16	\$13.69	Extension: On Call vacancy in active recruitment/sick/vacation coverage.
Clarke, Cynthia	Child Development Center	SBVC	Secretary II	8/30/16	10/28/16	\$18.41	Extension: On Call for sick/vacation coverage.
Boyd, John	Outreach & Recruitment	SBVC	Outreach Coordinator	9/6/16	11/6/16	\$25.39	New: Vacancy in active recruitment
Fellenz, Josh	Aquatics	CHC	Pool Attendant	8/22/16	10/22/16	\$15.48	New: Vacancy in active recruitment

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Karl Sparks,
Human Resources Consultant
PREPARED BY: Diana Rodriguez, President, SBVC
DATE: September 8, 2016
SUBJECT: Consideration of Approval of Stipends for Assistant Coaches

RECOMMENDATION

It is recommended that the Board of Trustees approve the stipends for assistant coaches, SBVC.

OVERVIEW

The following individuals will serve as assistant coaches for the Fall 2016 Season.

Avery, Marquis	Football	\$3,642.00
Marquis, Juliette	Women's Basketball	\$2,341.50
Romero-Ordonez, Jazmin	Women's Cross Country	\$2,081.00
Valdez, John	Football	\$3,642.00

ANALYSIS

Coaches are routinely hired for sports teams.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Included in the 2016-2017 budget

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: September 8, 2016
SUBJECT: Consideration of Approval of Professional Services Contracts/Agreements

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached list of Professional Services contracts/agreements.

OVERVIEW

In accordance with Board Policy 6340 and Administrative Procedure 6340, Section A, Sub-section 3, the attached list of contracts for Professional Services, Consultants and Legal Services is submitted for approval.

ANALYSIS

The attached list of contracts, agreements and their associated purchase orders are for fiscal audits, legal services, consultants and other professional services that are needed by the District. Unless otherwise noted the amount shown for multi-year agreements is the projected total amount for the full contract period. Any changes to these amounts will be submitted for board ratification and/or approval.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The contracts/agreements on the attached list are budgeted for via purchase orders.

Contracts for Approval

Scheduled Board Date 9/8/2016

Contract Type

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
Legal				
Bennet & Bennet, LLC	(13902) Legal services for KVCR Spectrum Auction project Term: 10/1/2016 - 9/30/2017 Funding Source: General Funds	TV/KVCR	\$150,000.00	SSutorus
Burke, William & Sorensen, LLP	(13887) Legal Services for the District and/or Board of Trustees Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Chancellor/SBCCD	\$25,000.00	SSutorus
Hunton & Williams	(12731) Legal Services for Human Resources & Safety; Amendment 01 to increase the not to exceed amount by \$37,000 Term: 1/22/2016 - 6/30/2017 Funding Source: General Funds	Safety/SBCCD	\$87,000.00	SSutorus
SubTotal for Legal: 3				
Legal - Investigations				
RCS Investigations & Consulting	(13906) Provide background investigations for Human Resources Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Human Resources/SBCCD	\$10,000.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
RCS Investigations & Consulting	(13907) Provide legal investigations for personnel complaints and issues Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Human Resources/SBCCD	\$5,000.00	SSutorus
<i>SubTotal for Legal - Investigations: 2</i>				
<i>Professional Services</i>				
Facilities Planning	(13858) Provide assistance with State Chancellor's Office web-based facilities management and reporting system "FUSION" Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Fiscal Services/SBCCD	\$7,500.00	SSutorus
Public Economics, Inc.	(13874) Consulting services in financial, economic, facilities and/or administrative matters pertaining to District interaction with area redevelopment agencies Term: 7/1/2016 - 6/30/2017 Funding Source: Capital Outlay	Fiscal Services/SBCCD	\$24,000.00	SSutorus
RISE Interpreting, Inc	(13971) Sign Language Interpreting Services Term: 7/26/2016 - 6/30/2017 Funding Source: General Funds	Social Information/CHC	\$10,000.00	SSutorus
Vista Environmental Consulting	(13550) Provide monitoring services for hazardous material abatement as required by State regulatory agencies on CHC construction projects - A1 Term: 4/14/2016 - 6/30/2019 Funding Source: Bond Funded	Kitchell/SBCCD	\$72,590.00 Revised Contract Amount	JTorres

Contract Type

Firm

Purpose and Information

Department / Location

Amount Signed

SubTotal for Professional Services: 4

Grand Total Contracts for Board Date 9/8/2016: 9

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: September 8, 2016
SUBJECT: Consideration of Approval of Purchase Order Report

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached list of purchase orders.

OVERVIEW

Education Code 81656 provides that all transactions entered into by an authorized officer shall be reviewed by the Board every 60 days. All Purchase Orders have been issued in accordance with the District's policies and procedures by an authorized officer of the District.

ANALYSIS

Purchase Orders between the ranges of 170513 - 171329 are attached for approval, except those approved through the contract agenda items. Purchase Orders are detailed by number, vendor, purpose, and amount.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the 2016/2017 budget.

PO#	Vendor Name	Purchase Order Description	Amount
170885	REVOLVING CASH	Athletic Entry Fee	350
170886	REVOLVING CASH	Athletic Entry Fee	100
171108	REVOLVING CASH	Athletic Entry Fee	200
171109	REVOLVING CASH	Athletic Entry Fee	110
171110	REVOLVING CASH	Athletic Entry Fee	200
170771	SMART & FINAL IRIS CO	CDC Food Supplies	2,600.00
170772	STATER BROS MARKETS	CDC Food Supplies	2,500.00
170559	PEARSON EDUCATION	Classroom Textbooks	2,258.26
170844	SBVC BOOKSTORE	Classroom Textbooks	75,000.00
171073	NATIONAL ENVIROMENTAL HEALTH	Classroom Textbooks	1,500.00
171179	SBVC BOOKSTORE	Classroom Textbooks	22,000.00
171293	SBVC BOOKSTORE	Classroom Textbooks	5,000.00
171295	ACS DIVCHED EXAM INSTITUTE	Classroom Textbooks	1,551.40
171184	SBVC BOOKSTORE	Classroom Textbooks	375
171302	ACADEMIC INNOVATIONS	Conference	595
171072	SHEAHAN, MICHAEL	Conference	1,826.45
171098	ZINN, WENDY	Conference	392
171097	CALIFORNIA SCIENCE TEACHERS	Conference	253
171145	US BANK CORPORATE PMT SYSTEMS	Conference	1,597.50
171157	CHILDERS, KAREN	Conference	470.26
171117	SHABAZZ, RICKY	Conference	200
171323	US BANK CORPORATE PMT SYSTEMS	Conference	1,000.00
170747	MARQUIS, JEANNE	Conference	1,754.00
171115	RIVERSIDE COUNTY	Conference	59
170623	COUNCIL FOR ADVANCEMENT AND	Conference	1,030.00
170727	US BANK CORPORATE PMT SYSTEMS	Conference	1,000.00
170728	AUDET, CARRIE	Conference	300
170584	HACU	Conference	745
170586	HACU	Conference	745
171186	ZINN, WENDY	Conference	1,125.00
171234	HACU	Conference	745
171039	CALPELRA	Conference	1,035.00
171092	CALPELRA	Conference	757
171126	COMMUNITY COLLEGE LEAGUE	Conference	650
170754	BRAGGINS, ALAN	Conference	1,126.00
171136	CCCEOPSA	Conference	2,300.00
171307	GILES, KEENAN	Conference	1,400.00
171319	RAMIREZ, GEORGINA	Conference	700
171320	US BANK CORPORATE PMT SYSTEMS	Conference	2,000.00
171321	US BANK CORPORATE PMT SYSTEMS	Conference	2,000.00
171322	RIFE, VALECIA	Conference	700
171318	CCCEOPSA	Conference	575
170716	CCCEOPSA	Conference	1,725.00
171232	CCCEOPSA	Conference	575
170719	MIDDLE COLLEGE NATIONAL CONSOR	Conference	2,000.00

170724 GASCA, SUSAN	Conference	2,061.00
170725 WINGSON, KIMBERLY	Conference	2,061.00
171026 FIELDS, WHITNEY	Conference	100
170953 DRAEGER SAFETY INC	Conference	1,360.00
171251 MELLO, BRANDICE	Conference	193.77
171252 XAYAPHANTHONG, SOUTS	Conference	149
171104 ZINN, WENDY	Conference	524
170647 US BANK CORPORATE PMT SYSTEMS	Conference	400
171138 JOHNSON, WALLACE	Conference	400
171183 KLUG, JEFFREY	Conference	286.57
170579 DALE-CARTER, APRIL	Conference	2,507.00
170580 SILVA, STEVEN	Conference	2,024.00
170581 COTA, MARCO	Conference	2,407.00
170751 US BANK CORPORATE PMT SYSTEMS	Conference	1,300.00
171091 CONLEY, JOHNNY	Conference	1,910.00
171201 RODRIGUEZ, MARIA DEL CARMEN	Conference	28.12
171200 US BANK CORPORATE PMT SYSTEMS	Conference	750
170557 CABRALES, JOE	Conference	1,177.76
170566 COLVEY, KIRSTEN	Conference	1,129.52
170614 HOBSONS UNIVERSITY	Conference	2,928.32
170577 US BANK CORPORATE PMT SYSTEMS	Conference	728
170843 SULLIVAN, LAURIE	Conference	70
170722 COPELAND, MARY	Conference	600.33
170839 NEWTON, KELLY	Conference	1,130.38
170840 HEILGEIST, KRISTINA	Conference	1,221.03
171112 DIAL, TROY LYNN	Conference	1,080.04
171270 US BANK CORPORATE PMT SYSTEMS	Conference	399.48
171285 GALOPE, RICHARD GLEN ENRIQUEZ	Conference	1,133.00
171060 BIA BALDY VIEW CHAPTER	Conference	1,449.00
171235 PESTICIDE APPLICATORS	Conference	480
170707 ZINN, WENDY	Conference	991
170910 US BANK CORPORATE PMT SYSTEMS	Conference	85
171297 RAMIREZ, MARIA	Conference	300
171327 CLAREMONT GRADUATE UNIVERSITY	Conference	375
171271 PMA CONFERENCE MANAGEMENT	Conference	1,797.00
170768 PARADA, OSMAN	Conference	1,650.00
170848 VMWARE INC	Conference	4,889.00
170966 US BANK CORPORATE PMT SYSTEMS	Conference	600
170713 US BANK CORPORATE PMT SYSTEMS	Conference	135.96
170759 US BANK CORPORATE PMT SYSTEMS	Conference	671
170760 US BANK CORPORATE PMT SYSTEMS	Conference	671
170835 CHILDERS, KAREN	Conference	50
170621 ACBO	Conference	85
171122 US BANK CORPORATE PMT SYSTEMS	Conference	85
170837 EL-SHERIF, TAHIRAH	Conference	140
170954 GOMEZ, LAURA	Conference	140
170955 JONES, PATRICIA	Conference	151.2

170956 OROZCO, DEBBIE	Conference	140
170957 WILKINS, JANICE	Conference	140
170959 HECHT, ANDREA	Conference	140
171240 UC REGENTS	Conference	300
171239 UC REGENTS	Conference	120
171253 PALI MOUNTAIN RETREAT	Conference	9,154.00
171079 NUNEZ, EDWARD	Conference	1,700.00
171084 KHADJENOURY, SAHAR	Conference	1,700.00
171083 US BANK CORPORATE PMT SYSTEMS	Conference	2,050.00
171106 UNDERWOOD, ROBIN ELISE	Conference	1,700.00
171272 ASSOCIATION FOR TALENT	Conference	2,995.00
171206 US BANK CORPORATE PMT SYSTEMS	Conference	1,524.00
171208 SHABAZZ, RICKY	Conference	250
171306 NATIONAL COMMUNITY COLLEGE	Conference	1,250.00
171324 LUNA, EVELYN	Conference	1,630.10
171325 JUAREZ, SYLVIA	Conference	1,630.10
171273 LEVESQUE, ROBERT	Conference	531.73
170756 BRAGGINS, ALAN	Conference	1,841.00
171123 US BANK CORPORATE PMT SYSTEMS	Conference	775
171124 SHABAZZ, RICKY	Conference	200
171069 ZINN, WENDY	Conference	1,481.00
171086 OROZCO, DEBBIE	Conference	135
171087 HERRERA, JAMIE	Conference	135
171089 HECHT, ANDREA	Conference	135
171090 WILKINS, JANICE	Conference	135
171274 LEVESQUE, ROBERT	Conference	542.65
171275 CCCAOE	Conference	495
171276 MARSAC, DEIDRE	Conference	294.26
171277 CCCAOE	Conference	495
171278 HOLLIMAN, ROANNE	Conference	547.34
171279 CCCAOE	Conference	495
171280 KREHBIEL, DEANNA	Conference	73
171281 US BANK CORPORATE PMT SYSTEMS	Conference	100
171282 CCCAOE	Conference	495
171326 CONLEY, JOHNNY	Conference	815
171088 JONES, PATRICIA	Conference	135
171132 US BANK CORPORATE PMT SYSTEMS	Conference	249
171312 KHADJENOURY, SAHAR	Conference	999
171314 BLANQUET, FRANCISCO	Conference	999
171315 NUNEZ, EDWARD	Conference	999
171316 UNDERWOOD, ROBIN ELISE	Conference	999
171300 LION TECHNOLOGY INC	Conference	1,590.00
170703 BRAGGINS, ALAN	Conference	2,488.00
170706 ZINN, WENDY	Conference	2,488.00
171099 US BANK CORPORATE PMT SYSTEMS	Conference	1,850.00
171100 ADAME, DANIEL	Conference	1,700.00
171101 NUNEZ, EDWARD	Conference	1,700.00

171102 KHADJENOURY, SAHAR	Conference	1,700.00
171103 UNDERWOOD, ROBIN ELISE	Conference	1,700.00
171120 JONES, DIANNA	Conference	852
171190 SMITH, DAVID B	Conference	1,159.00
171191 GIBBONS, ANN	Conference	1,159.00
170732 SINGER, DONALD L	Conference	3,000.00
170733 WILLIAMS, JOSEPH	Conference	2,000.00
170734 ZOUMBOS, NICKOLAS W	Conference	500
170735 LONGVILLE, JOHN	Conference	500
170736 FERRACONE, DONNA	Conference	1,000.00
170737 HARRISON, GLORIA M	Conference	1,000.00
170738 VIRICEL, ANNE	Conference	1,000.00
171056 RAMIREZ, MARIA	Conference	100
171047 GLOBAL ENVIRONMENTAL TRAINING	Conference	640
170547 NASFAA	Dues & Memberships	2,064.00
170968 CALPELRA	Dues & Memberships	350
171178 HIGHLAND AREA CHAMBER OF	Dues & Memberships	125
170517 HISPANIC ASSOCIATION	Dues & Memberships	2,822.50
170536 CAPPO	Dues & Memberships	520
170540 CCCSSAA	Dues & Memberships	300
170615 CODESP	Dues & Memberships	1,950.00
170631 PUBLIC RADIO INTERNATIONAL	Dues & Memberships	16,406.44
170638 COLLEGE & UNIVERISTY	Dues & Memberships	870
170654 ACHRO/EEO	Dues & Memberships	950
170655 COMMUNITY COLLEGE FACILITIES	Dues & Memberships	1,100.00
170661 CHRONICLE OF HIGHER EDUC, THE	Dues & Memberships	93
170677 CCCDECO	Dues & Memberships	100
170678 CCLC/CCCAA	Dues & Memberships	7,750.00
170681 HONORS TRANSFER COUNCIL OF CA	Dues & Memberships	120
170682 HSA CCC	Dues & Memberships	150
170683 AMERICAN COLLEGE HEALTH ASSN	Dues & Memberships	375
170697 ACADEMY FOR GRASSROOTS	Dues & Memberships	50
170717 REVOLVING CASH	Dues & Memberships	7,624.00
170718 CCLC/CCCAA	Dues & Memberships	7,750.00
170740 NAFSA MEMBERSHIP	Dues & Memberships	475
170766 COMMUNITY COLLEGE LEAGUE	Dues & Memberships	23,447.00
170961 CACCRAO	Dues & Memberships	200
171032 COMMUNITY COLLEGE LEAGUE	Dues & Memberships	2,000.00
171034 POLICystate LLC	Dues & Memberships	3,072.00
171046 HSA CCC	Dues & Memberships	150
171050 AAUW	Dues & Memberships	94
171051 FRED PRYOR SEMINARS	Dues & Memberships	299
171128 CCCSSAA	Dues & Memberships	300
171137 NCMPR	Dues & Memberships	250
171225 RP GROUP, THE	Dues & Memberships	350
171205 SOUTHERN CALIFORNIA EDISON CO	Electric Utilities	8,000.00
170627 ALLIED REFRIGERATION INC	Equipment	1,813.41

170804	NEOBITS INC	Equipment	1,076.59
170875	FISHER SCIENTIFIC	Equipment	1,032.61
170876	FLINN SCIENTIFIC INC	Equipment	14,354.01
170877	CM SCHOOL SUPPLY CO	Equipment	1,619.99
170917	CAROLINA BIOLOGICAL SUPPLY CO	Equipment	17,370.18
170918	GRAINGER INC, W W	Equipment	1,620.54
171022	LOUD TECHNOLOGIES INC	Equipment	137.57
171030	HUMANSCALE CORP	Equipment	2,702.60
171062	RIDDELL/ALL AMERICAN SPORTS	Equipment	2,689.25
171156	GUARDIAN NATIONAL SECURITY	Equipment	1,097.60
171181	COMPUTER COMFORTS INC	Equipment	29,585.24
171216	G/M BUSINESS INTERIORS	Equipment	856.3
171218	K-LOG CO INC	Equipment	1,971.87
171241	VARIDESK LLC	Equipment	1,305.00
171149	SOUTHERN CALIFORNIA GAS CO	Gas Utilities	60,031.00
171204	SOUTHERN CALIFORNIA GAS CO	Gas Utilities	600
170513	MCMASTER-CARR SUPPLY CO	Instructional Supplies	383.25
170549	LOMA LINDA UNIVERSITY	Instructional Supplies	4,320.00
170564	MEDCO SPORTS MEDICINE	Instructional Supplies	6,176.54
170569	ALLIED ELECTRONICS INC	Instructional Supplies	148.82
170571	US PLASTICS	Instructional Supplies	642.55
170646	STAPLES	Instructional Supplies	329.18
170676	STATER BROS MARKETS	Instructional Supplies	100
170686	STATER BROS MARKETS	Instructional Supplies	200
170699	STATER BROS MARKETS	Instructional Supplies	150
170700	US BANK CORPORATE PMT SYSTEMS	Instructional Supplies	2,000.00
170764	STAPLES	Instructional Supplies	540.01
170803	VERNIER SOFTWARE & TECHNOLOGY	Instructional Supplies	1,309.00
170807	OPTICSPLANET INC	Instructional Supplies	842.4
170810	VWR INTERNATIONAL DBA	Instructional Supplies	2,800.00
170815	NEWEGG BUSINESS	Instructional Supplies	60.22
170817	NILES BIOLOGICAL INC	Instructional Supplies	200
170833	NILES BIOLOGICAL INC	Instructional Supplies	215.72
170834	WARD'S SCIENCE	Instructional Supplies	644.43
170919	HOWIE'S ATHLETIC TAPE	Instructional Supplies	99.54
170920	HARDY DIAGNOSTICS	Instructional Supplies	3,699.31
170926	HARDY DIAGNOSTICS	Instructional Supplies	2,800.00
170927	BIO-RAD LABORATORIES	Instructional Supplies	1,000.00
170928	BP MEDICAL SUPPLIES	Instructional Supplies	586.66
170929	DELTA BIOLOGICALS	Instructional Supplies	903.27
170932	FLINN SCIENTIFIC INC	Instructional Supplies	824.11
170935	ELLIOTT'S PET EMPORIUM	Instructional Supplies	150
170940	CONSOLIDATED PLASTICS	Instructional Supplies	71.77
170942	HARDY DIAGNOSTICS	Instructional Supplies	89.52
170944	MCMASTER-CARR SUPPLY CO	Instructional Supplies	174.4
170946	AIRGAS USA LLC	Instructional Supplies	10,000.00
170947	CAROLINA BIOLOGICAL SUPPLY CO	Instructional Supplies	696.2

170948	BIO-RAD LABORATORIES	Instructional Supplies	733.08
170949	FREY SCIENTIFIC	Instructional Supplies	218.2
170950	BSN SPORTS INC	Instructional Supplies	118.8
170951	HARDY DIAGNOSTICS	Instructional Supplies	281.86
170952	MEDCO SPORTS MEDICINE	Instructional Supplies	929.67
170958	HARDY DIAGNOSTICS	Instructional Supplies	200
170960	SCANTRON CORPORATION	Instructional Supplies	476.99
170962	CYNMAR CORPORATION	Instructional Supplies	933.43
170964	HOUGHTON MIFFLIN HARCOURT	Instructional Supplies	345.69
171015	BUDDYS ALL STARS	Instructional Supplies	5,613.48
171028	DISCOUNT SCHOOL SUPPLY	Instructional Supplies	572.4
171053	SIGMA-ALDRICH INC	Instructional Supplies	869.74
171067	CAROLINA BIOLOGICAL SUPPLY CO	Instructional Supplies	15,000.00
171068	STATER BROS MARKETS	Instructional Supplies	100
171075	NATIONAL REGISTRY OF FOOD	Instructional Supplies	1,000.00
171118	FLINN SCIENTIFIC INC	Instructional Supplies	202.71
171127	HOME DEPOT, THE	Instructional Supplies	400
171129	FLINN SCIENTIFIC INC	Instructional Supplies	156.63
171130	FISHER SCIENTIFIC	Instructional Supplies	815.76
171162	BEN MEADOWS	Instructional Supplies	223.16
171163	ULINE	Instructional Supplies	1,153.85
171170	BSN SPORTS INC	Instructional Supplies	864.92
171212	FISHER SCIENTIFIC	Instructional Supplies	6,610.59
171223	GREAT LAKES SPORTS	Instructional Supplies	548.91
171249	DICK BLICK	Instructional Supplies	68.83
171267	PATTON SALES CORP	Instructional Supplies	155.88
171284	US BANK CORPORATE PMT SYSTEMS	Instructional Supplies	128
170855	HOME DEPOT, THE	Instructional Supplies	1,000.00
170934	CAROLINA BIOLOGICAL SUPPLY CO	Instructional Supplies	5,000.00
171043	STAPLES	Instructional Supplies	134.5
171228	CDW GOVERNMENT INC	IT Equipment	5,610.38
171238	TROXELL COMMUNICATIONS INC	IT Equipment	8,575.20
171247	CDW GOVERNMENT INC	IT Equipment	2,094.66
171248	DIGITAL NETWORKS GROUP INC	IT Equipment	3,578.35
171074	MIDWEST LIBRARY SERVICE	Library Book Expansion	248.63
170845	THOMSON REUTERS / BARCLAYS	Magazines & Subscriptions	315
171058	BUSINESS MANAGEMENT DAILY	Magazines & Subscriptions	75.83
170975	CSPI / NUTRITION ACTION	Magazines & Subscriptions	8
170603	AMERICAN AIR FILTER CO INC	Maintenance Supplies	500
170892	AIRGAS USA LLC	Maintenance Supplies	1,000.00
170895	CONSOLIDATED ELECTRICAL DIST	Maintenance Supplies	9,500.00
171164	ECOLINE INDUSTRIAL SUPPLY INC	Maintenance Supplies	2,799.36
171167	WINNER INDUSTRIAL SUPPLY INC	Maintenance Supplies	229.71
170645	STAPLES	Non-Instructional Supplies	751.84
170593	STATEWIDE TRAFFIC SAFETY	Non-Instructional Supplies	1,000.00
170723	STAPLES	Non-Instructional Supplies	199.65
170731	BLANQUET, FRANCISCO	Non-Instructional Supplies	201.93

170743 POWELL, ROGER	Non-Instructional Supplies	21.64
170750 STAPLES	Non-Instructional Supplies	79.08
170758 STAPLES	Non-Instructional Supplies	143.41
170894 CAMPUS MARKETING SPECIALISTS	Non-Instructional Supplies	192.5
171133 NICHOLS, BARBARA	Non-Instructional Supplies	120
171135 SBVC BOOKSTORE	Non-Instructional Supplies	1,000.00
171194 STAPLES	Non-Instructional Supplies	76.66
170535 CHC BOOKSTORE	Non-Instructional Supplies	300
171113 CABLE MATTERS INC	Non-Instructional Supplies	1,563.55
170541 GRAYBAR ELECTRIC CO INC	Non-Instructional Supplies	3,000.00
170542 US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	3,000.00
170543 SBCCD PRINTING SERVICES	Non-Instructional Supplies	1,200.00
170544 BEST GOLF CARTS INC	Non-Instructional Supplies	2,500.00
170546 US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	2,000.00
170550 US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	2,000.00
170567 SBVC BOOKSTORE	Non-Instructional Supplies	600
170591 FASTSIGNS	Non-Instructional Supplies	5,000.00
170612 STAPLES	Non-Instructional Supplies	187.79
170618 CDW GOVERNMENT INC	Non-Instructional Supplies	1,000.00
170620 123 OFFICE SOLUTION INC	Non-Instructional Supplies	5,022.00
170650 STAPLES	Non-Instructional Supplies	435.62
170652 STAPLES	Non-Instructional Supplies	393.12
170656 US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	39.38
170657 US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	2,500.00
170672 CAMPUS MARKETING SPECIALISTS	Non-Instructional Supplies	798.95
170675 STATER BROS MARKETS	Non-Instructional Supplies	100
170685 STAPLES	Non-Instructional Supplies	260.66
170690 SBVC BOOKSTORE	Non-Instructional Supplies	3,000.00
170691 SBVC BOOKSTORE	Non-Instructional Supplies	3,000.00
170692 US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	300
170694 US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	164.09
170695 STAPLES	Non-Instructional Supplies	57.67
170696 SBVC BOOKSTORE	Non-Instructional Supplies	4,000.00
170702 STAPLES	Non-Instructional Supplies	3,285.92
170704 STAPLES	Non-Instructional Supplies	1,339.90
170714 STAPLES	Non-Instructional Supplies	979.46
170720 SBVC BOOKSTORE	Non-Instructional Supplies	2,000.00
170721 STAPLES	Non-Instructional Supplies	61.2
170729 US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	26
170739 STAPLES	Non-Instructional Supplies	741.27
170746 SBVC BOOKSTORE	Non-Instructional Supplies	15,000.00
170748 US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	2,000.00
170749 STAPLES	Non-Instructional Supplies	98.01
170757 STAPLES	Non-Instructional Supplies	133.23
170763 SBVC BOOKSTORE	Non-Instructional Supplies	250
170767 STAPLES	Non-Instructional Supplies	455.21
170789 STAPLES	Non-Instructional Supplies	1,004.80

170792 WISEGARVER, LILLIAN	Non-Instructional Supplies	86.96
170841 SBVC BOOKSTORE	Non-Instructional Supplies	6,000.00
170846 STAPLES	Non-Instructional Supplies	190.11
170873 MOORE MEDICAL CORPORATION	Non-Instructional Supplies	7,500.00
170890 STAPLES	Non-Instructional Supplies	496.46
170924 AMERICAN SAFETY AND HEALTH	Non-Instructional Supplies	500
170925 MESA LABS INC	Non-Instructional Supplies	99.67
170941 DEMCO SUPPLY INC	Non-Instructional Supplies	522.58
170963 STAPLES	Non-Instructional Supplies	137.14
170967 STAPLES	Non-Instructional Supplies	560.01
170970 SBVC BOOKSTORE	Non-Instructional Supplies	300
170971 STAPLES	Non-Instructional Supplies	66.06
170974 REVOLVING CASH	Non-Instructional Supplies	91.1
170976 GLOBAL PROTECTION CORP	Non-Instructional Supplies	300
170979 STAPLES	Non-Instructional Supplies	155.99
171037 STAPLES	Non-Instructional Supplies	1,703.38
171041 STAPLES	Non-Instructional Supplies	356.01
171042 US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	250
171049 FLYERS ENERGY LLC	Non-Instructional Supplies	5,000.00
171070 US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	500
171071 TOP TIER FULFILLMENT LLC	Non-Instructional Supplies	2,718.25
171111 SBVC BOOKSTORE	Non-Instructional Supplies	1,500.00
171125 STAPLES	Non-Instructional Supplies	60.98
171131 STAPLES	Non-Instructional Supplies	170.46
171140 GRAINGER INC, W W	Non-Instructional Supplies	452.33
171151 SBVC BOOKSTORE	Non-Instructional Supplies	500
171159 MOORE MEDICAL CORPORATION	Non-Instructional Supplies	1,000.00
171176 STAPLES	Non-Instructional Supplies	497.11
171192 STAPLES	Non-Instructional Supplies	149.26
171195 STAPLES	Non-Instructional Supplies	538.26
171196 STAPLES	Non-Instructional Supplies	86.4
171197 STAPLES	Non-Instructional Supplies	786.67
171198 STAPLES	Non-Instructional Supplies	1,073.44
171199 GALVEZ, PIERRE	Non-Instructional Supplies	63.91
171202 STAPLES	Non-Instructional Supplies	246.12
171203 STAPLES	Non-Instructional Supplies	74.07
171210 GLAXOSMITHKLINE PHARMACEUTICAL	Non-Instructional Supplies	2,300.00
171242 STAPLES	Non-Instructional Supplies	386.71
171244 PITNEY BOWES	Non-Instructional Supplies	1,846.70
171246 GLOVE NATION	Non-Instructional Supplies	161.67
171250 DELL COMPUTER COMPANY	Non-Instructional Supplies	718.19
171264 STAPLES	Non-Instructional Supplies	65.87
171283 PROPAC	Non-Instructional Supplies	2,756.46
171310 STAPLES	Non-Instructional Supplies	233.46
170741 STAPLES	Non-Instructional Supplies	704.3
170745 US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	250
170965 REVOLVING CASH	Officials	1,900.00

170969 REVOLVING CASH	Officials	800
170516 DEPARTMENT OF SOCIAL SERVICES	Operational Expenses & Fees	604.5
170537 DIVISION OF OCCUPATIONAL	Operational Expenses & Fees	270
170610 COUNTY OF SAN BERNARDINO	Operational Expenses & Fees	600
170636 STATE OF CALIFORNIA	Operational Expenses & Fees	150
170637 SOUTH COAST AQMD	Operational Expenses & Fees	400
170639 SBVC FOOD SERVICES	Operational Expenses & Fees	442.57
170648 DEPT OF INDUSTRIAL RELATIONS	Operational Expenses & Fees	28,747.07
170659 BATTLE, YENDIS	Operational Expenses & Fees	25
170660 SOUTH COAST AQMD	Operational Expenses & Fees	200
170667 US BANK CORPORATE PMT SYSTEMS	Operational Expenses & Fees	100
170670 SOUTH COAST AQMD	Operational Expenses & Fees	550
170679 SBVC FOOD SERVICES	Operational Expenses & Fees	486
170687 SAN DIEGO ZOO GLOBAL	Operational Expenses & Fees	1,534.00
170938 MEDIEVAL TIMES USA	Operational Expenses & Fees	1,686.69
171035 REVOLVING CASH	Operational Expenses & Fees	3,160.00
171036 REVOLVING CASH	Operational Expenses & Fees	2,688.00
171038 REVOLVING CASH	Operational Expenses & Fees	1,840.00
171040 REVOLVING CASH	Operational Expenses & Fees	1,440.00
171065 AIRFORCE ASSOCIATION	Operational Expenses & Fees	500
171114 POMONA COLLEGE	Operational Expenses & Fees	300
171160 SAN BERNARDINO COUNTY SUPT	Operational Expenses & Fees	400
171224 SBVC FOOD SERVICES	Operational Expenses & Fees	59.73
171226 SBVC FOOD SERVICES	Operational Expenses & Fees	59.73
171227 SBVC FOOD SERVICES	Operational Expenses & Fees	59.73
171231 SBVC FOOD SERVICES	Operational Expenses & Fees	495.98
171243 GUARDADO, GREGORY	Operational Expenses & Fees	250
171258 REVOLVING CASH	Operational Expenses & Fees	840
171299 BAUMANN, JOSEPH	Operational Expenses & Fees	1,511.33
170534 SBVC CAMPUS BUSINESS OFFICE	Other Student Aid	5,800.00
170598 SBVC BOOKSTORE	Other Student Aid	120,000.00
170619 POLLARD, IAN	Other Student Aid	4,000.00
170712 CHC BOOKSTORE	Other Student Aid	150,000.00
170842 SBVC BOOKSTORE	Other Student Aid	100,000.00
171303 OAK TREE LEARNING CENTER	Other Student Aid	4,000.00
171308 SBVC CAMPUS BUSINESS OFFICE	Other Student Aid	9,000.00
171309 SBVC BOOKSTORE	Other Student Aid	6,000.00
171317 SVM LP	Other Student Aid	13,490.00
170715 SBCCD FINANCIAL AID	Other Student Aid	7,000.00
170539 BANGASSER,SUSAN	Personal Mileage	380
170556 GAINES, ASHLEY	Personal Mileage	648
170558 RAMIREZ, FERMIN	Personal Mileage	100
170562 ORNELAS-MORA, KRISTA	Personal Mileage	100
170570 CASTRO, OMAR	Personal Mileage	500
170573 HERNANDEZ, ANITA	Personal Mileage	250
170574 RODRIGUEZ-CRUZ, BONNIE	Personal Mileage	250
170578 GALLAGHER, AMBER	Personal Mileage	100

170585 LONG, RICHARD	Personal Mileage	220
170633 DALE-CARTER, APRIL	Personal Mileage	100
170649 WORD, DANIEL	Personal Mileage	100
170651 LARA, NAOMI	Personal Mileage	100
170653 FIELDS, WHITNEY	Personal Mileage	1,500.00
170708 JONES, STACY	Personal Mileage	700
170709 BRAGGINS, ALAN	Personal Mileage	2,000.00
170710 GALOPE, RICHARD GLEN ENRIQUEZ	Personal Mileage	1,000.00
170742 REESE, GARY	Personal Mileage	200
170753 ULLOA, JULIE	Personal Mileage	125
170761 RAMIREZ, MARIA	Personal Mileage	2,000.00
170762 GRANT, CHRIS	Personal Mileage	2,000.00
170838 BENJAMIN, VEADA	Personal Mileage	75
171052 SANDY, HANNAH	Personal Mileage	115
171063 MANIAOL, ALBERT	Personal Mileage	500
171076 MARSAC, DEIDRE	Personal Mileage	2,000.00
171077 LEVESQUE, ROBERT	Personal Mileage	2,000.00
171078 KREHBIEL, DEANNA	Personal Mileage	2,000.00
171082 ROSS, YECENIA	Personal Mileage	1,250.00
171116 NICHOLS, BARBARA	Personal Mileage	112
171188 CAMPOS, NORMA ALEJANDRA	Personal Mileage	500
171189 BRITTANY SYSAWANG	Personal Mileage	300
171290 WEBER, PEGGY	Personal Mileage	500
171301 BATTLE, YENDIS	Personal Mileage	60.14
171305 NUNEZ, EDWARD	Personal Mileage	112
171311 ALEXANDER, CHERYL	Personal Mileage	84
170560 ALLEN, DENISE	Personal Mileage	100
171080 RUBIO, EDUARDO	Personal Mileage	5,000.00
171081 HOLLIMAN, ROANNE	Personal Mileage	2,000.00
170611 VERIZON WIRELESS	Phone Utilities	600
170613 VERIZON WIRELESS	Phone Utilities	1,620.00
170711 VERIZON WIRELESS	Phone Utilities	600
171177 FRONTIER COMMUNICATIONS	Phone Utilities	37,000.00
171254 VERIZON WIRELESS	Phone Utilities	500
171144 US POSTAL SERVICE	Postage & Freight	10,000.00
171185 FEDEX	Postage & Freight	1,000.00
170561 SBCCD PRINTING SERVICES	Printing, SBCCD	1,000.00
170563 SBCCD PRINTING SERVICES	Printing, SBCCD	4,000.00
171031 SBCCD PRINTING SERVICES	Printing, SBCCD	404.12
171045 SBCCD PRINTING SERVICES	Printing, SBCCD	1,000.00
171066 SBCCD PRINTING SERVICES	Printing, SBCCD	1,800.00
171119 SBCCD PRINTING SERVICES	Printing, SBCCD	33.1
171153 SBCCD PRINTING SERVICES	Printing, SBCCD	11,050.00
171182 SBCCD PRINTING SERVICES	Printing, SBCCD	6,000.00
170783 PEARSON EDUCATION	Reference Books	158.69
170795 PEARSON EDUCATION	Reference Books	131.86
171139 SBVC BOOKSTORE	Reference Books	1,282.79

171217 INGRAM PUBLISHING SERVICES	Reference Books	313.01
170572 SBVC FOOD SERVICES	Refreshments	301.58
170575 JUAN POLLO INC	Refreshments	297
170576 SBVC FOOD SERVICES	Refreshments	251.59
170582 CORNER BAKERY CAFE	Refreshments	4,816.25
170583 CORNER BAKERY CAFE	Refreshments	1,958.00
170587 US BANK CORPORATE PMT SYSTEMS	Refreshments	250
170617 STAPLES	Refreshments	121.36
170730 SBVC FOOD SERVICES	Refreshments	1,733.19
170752 JOSE'S MEXICAN FOOD INC	Refreshments	900
170755 US BANK CORPORATE PMT SYSTEMS	Refreshments	24.93
170765 US BANK CORPORATE PMT SYSTEMS	Refreshments	115
170849 US BANK CORPORATE PMT SYSTEMS	Refreshments	103.42
170972 US BANK CORPORATE PMT SYSTEMS	Refreshments	93.24
171054 STATER BROS MARKETS	Refreshments	500
171121 US BANK CORPORATE PMT SYSTEMS	Refreshments	23.97
171134 BROWN, SECRET	Refreshments	36.31
171146 US BANK CORPORATE PMT SYSTEMS	Refreshments	32.67
171169 MANIAOL, ALBERT	Refreshments	200
171237 WELLS, CAROL	Refreshments	750
171245 US BANK CORPORATE PMT SYSTEMS	Refreshments	130.44
171269 US BANK CORPORATE PMT SYSTEMS	Refreshments	9.9
170592 WATER DEPARTMENT	Water Utilities	195,000.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: September 8, 2016
SUBJECT: Consideration of Approval of Routine Contracts/Agreements and Memorandums of Understanding

RECOMMENDATION

It is recommended that the Board of Trustees ratify the attached list of routine contracts/agreements and memorandums of understanding

OVERVIEW

In accordance with Board Policy 6340, the attached list is submitted for Board ratification and/or approval

ANALYSIS

The attached list of contracts, agreements and their associated purchase orders are routine, customary and necessary for the on-going operations of the District. Unless otherwise noted the amount shown for multi-year agreements is the projected total amount for the full contract period. Any changes to these amounts will be submitted for board ratification and/or approval.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The contracts/agreements/memorandums of understanding on the attached list are budgeted for via purchase orders.

Routine Contracts and Agreements***Scheduled Board Date 9/8/2016******Contract Type***

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i>Bid</i>				
Citadel Environmental Services	(10451) Loss control and safety services including training tracking for each employee; funded through worker's compensation fund; Amendment 01 - to exercise 3rd year option and increase services and increase the not to exceed amount by \$101,220. Term: 7/1/2014 - 6/30/2017 Funding Source: Other Non-General	Safety/SBCCD	\$468,780.00	SSutorus

SubTotal for Bid: 1***\$468,780.00***

Bond Measure Funded

Alhambra Reprographics, Inc. DBA A & I Reprographics	(14010) Reproduction of technical drawings for bond projects at CHC Campus; Not to exceed \$43,000.00 Term: 7/1/2016 - 6/30/2017 Funding Source: Bond Funded	Kitchell/SBCCD	\$43,000.00	SSutorus
Kone, Inc.	(14011) Install a lock out key switch in first floor hall station. Supply parts needed for wiring and key switch in #2 passenger elevator SBVC Gym Term: 8/18/2016 - 10/31/2016 Funding Source: Bond Funded	Kitchell/SBCCD	\$3,331.86	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Bond Measure Funded</u>					
	New Seed Landscape Service, Inc.	(13908) Landscape renovation of CHC modular area Term: 8/4/2016 - 6/30/2017 Funding Source: Bond Funded	Kitchell/SBCCD	\$29,711.00	SSutorus
<i>SubTotal for Bond Measure Funded: 3</i>				<i>\$76,042.86</i>	
<u>Broadcasting Rights</u>					
	A Tribe Called Red, Inc. DBA Guillaume Decoufflet	(13996) License agreement of use of musical compositions and recordings for "Stadium Pow Wow"; no cost to District Term: 8/12/2016 - 8/11/2021 Funding Source: N/A	FNX/KVCR		SSutorus
	Benson, Shari	(13959) Music license agreement for use of musical compositions and recordings for video "Keepers of the Earth"; no cost to District Term: 7/29/2016 - 7/28/2021 Funding Source: N/A	TV/KVCR		SSutorus
	Calderon, Jessa	(13943) License agreement for use of musical compositions and recordings for the video "Home of the Brave"; no cost to District Term: 7/29/2016 - 7/28/2021 Funding Source: N/A	TV/KVCR		SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Broadcasting Rights</u>				
Duvall, Rhonda dba Honey Entertainment	(13882) License agreement for use of musical compositions and recordings for videos "Rare" and "The Streets Keep Talking"; no cost to District Term: 8/12/2016 - 8/11/2019 Funding Source: N/A	TV/KVCR		SSutorus
El Cayuco Son Jarocho	(13942) License agreement for use of musical compositions and recordings for the video "La Voz De Maria"; no cost to District Term: 7/29/2016 - 7/28/2021 Funding Source: N/A	TV/KVCR		SSutorus
Public Radio International	(12091) Network Affiliation Agreement for FCC non-commercial educational radio station; this is to correct the total contract value annual cost of \$15,000 for a total of \$75,000 Term: 7/1/2015 - 6/30/2020 Funding Source: KVCR - Foundation	FM/KVCR	\$75,000.00	SSutorus
<i>SubTotal for Broadcasting Rights: 6</i>			<i>\$75,000.00</i>	

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>CalWorks Child Care</u>					
	Oak Tree Learning Center	(13947) CalWorks Grant to cover cost of childcare for participating students - Parent - Linares, Briana Term: 8/16/2016 - 6/30/2017 Funding Source: CalWorks	Calworks/SBVC	\$18,216.00	SSutorus
<i>SubTotal for CalWorks Child Care: 1</i>				<i>\$18,216.00</i>	
<u>CalWorks Off-Campus Work Study</u>					
	Gear Up Uniforms	(13966) Off-Campus workstudy - Student Reno, Brittany; reimbursed at up to 100% of per hourly rate Term: 8/15/2016 - 6/30/2017 Funding Source: CalWorks	Calworks/SBVC	\$11,520.00	SSutorus
	Real Journey Academies, Inc.	(13945) Off-Campus workstudy - Student - Solis Guerrero, Evelyn; reimbursed up to 100% of hourly rate Term: 8/1/2016 - 6/30/2017 Funding Source: CalWorks	Calworks/SBVC	\$12,672.00	SSutorus
	Think Together	(13875) Off-Campus workstudy - Student Zuniga, Sabrina; reimbursed at up to 100% of per hourly rate Term: 7/26/2016 - 6/30/2017 Funding Source: Basic Skills	Calworks/SBVC	\$16,896.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>CalWorks Off-Campus Work Study</u>					
	Woodward Leadership Academy	(13972) Off-Campus workstudy - Student Penigar, Amenda; reimbursed at up to 100% of per hourly rate Term: 8/15/2016 - 6/30/2017 Funding Source: CalWorks	Calworks/SBVC	\$12,672.00	SSutorus
<i>SubTotal for CalWorks Off-Campus Work Study: 4</i>				<i>\$53,760.00</i>	
<u>Clinicals</u>					
	Brand New Pharmacy	(13975) Clinical site for students participating in the Pharmacy Tech Program; no cost to District Term: 7/1/2016 - 6/30/2021 Funding Source: N/A	Pharmacy Technology/SBVC		SSutorus
	Citrus Pharmacy	(13976) Clinical site for students participating in the Pharmacy Tech Program; no cost to District Term: 7/1/2016 - 6/30/2021 Funding Source: N/A	Pharmacy Technology/SBVC		SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Clinicals</u>					
	Dignity Health	(8920) Clinical Site for Allied Health Programs - St Bernardine Medical Center and Community Hospital of San Bernardino locations; Amendment 02 - Clarify language with regard to background screening requirements and insurance; no cost to District Term: 1/1/2013 - 12/31/2017 Funding Source: N/A	Allied Health/SBVC/CHC		SSutorus
	Don's Drugs	(13978) Clinical site for students participating in the Pharmacy Tech Program; no cost to District Term: 7/1/2016 - 6/30/2021 Funding Source: Veterans Education	Pharmacy Technology/SBVC		SSutorus
	Rialto Post-Acute Care	(13862) Clinicals - Affiliation Agreement for Clinicals for participants in the Psychiatric Technology Program; no cost to District Term: 3/30/2016 - 2/28/2021 Funding Source: N/A	Psychiatric Technology/SBVC		SSutorus
	San Antonio Regional Hospital	(13873) Clinical Site for EMS program participants; no cost to District Term: 10/1/2016 - 9/30/2017 Funding Source: N/A	EMS/CHC		SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Clinicals</u>					
<i>SubTotal for Clinicals: 6</i>					
<u>General</u>					
	Ad Pro	(13933) Fabrication of 750 t-shirts for give-a-ways at events to promote FNX Term: 8/11/2016 - 9/30/2016 Funding Source: KVCR - FNX Grant	FNX/KVCR	\$7,000.00	SSutorus
	AJC Building Maintenance	(13158) Provide janitorial services for ATPC building Term: 7/1/2016 - 6/30/2017 Funding Source: Braille Grant	ATPC/SBCCD	\$6,000.00	SSutorus
	Allen's Unlimited Inc. dba Sign-A-Rama	(13965) Production of new building marque for ATPC new location Term: 8/15/2016 - 11/30/2016 Funding Source: Braille Grant	ATPC/SBCCD	\$365.96	SSutorus
	Amaya, Emilio	(13865) Performer for the "Latino Heritage Week" Term: 9/15/2016 - 9/15/2016 Funding Source: General Funds	Student Life/SBVC	\$600.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Anner, Zachary Dean	(14009) Speaker topic "Cerebral Palsy" with question and answer period after the lecture Term: 10/5/2016 - 10/5/2016 Funding Source: Student Equity	Student Services/CHC	\$5,000.00	SSutorus
Awesome Blinds & Shutters, Inc.	(13988) Furnish and install 22 black out fabric shades in Arts Building at SBVC Term: 8/15/2016 - 12/31/2016 Funding Source: General Funds	Maintenance/SBVC	\$7,007.49	SSutorus
Badge Express	(14000) Purchase of nine name badges with magnet backs Term: 8/15/2016 - 10/31/2016 Funding Source: DSP&S	DSP&S/SBVC	\$84.85	SSutorus
Ben's Lock And Key	(13885) On-demand repairs and maintenance of District locks and doors Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	District M & O/SBCCD	\$3,000.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Berg Fire Protection, Inc. dba Red Star Fire Protection	(12035) Annual fire hydrant and sprinkler testing with reports; This is to approve the contract for two additional years Term: 7/1/2015 - 6/30/2018	Maintenance/SBVC	\$65,000.00	SSutorus
	Funding Source: General Funds			
California Baptist University	(13941) MOU - Partnership to promote and recruit SBVC students for enrollment into CBU academic programs; no cost to District Term: 7/1/2016 - 6/30/2019	Counseling/SBVC		SSutorus
	Funding Source: N/A			
California Bus Service dba Shalimar Inc.	(13960) Bus rental for field trip to UCLA for students in the Honors program Term: 10/8/2016 - 10/8/2016	Humanities/SBVC	\$1,597.00	SSutorus
	Funding Source: General Funds			
CEPA Operations, Inc.	(13967) Annual test and certification of fume hoods; includes on demand repairs Term: 7/1/2016 - 6/30/2017	Maintenance/CHC	\$5,000.00	SSutorus
	Funding Source: General Funds			

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Cintas the Uniform People	(12236) Uniform rental and cleaning for maintenance, grounds and custodial department; this is to approve the extension of the contract by one year Term: 7/1/2015 - 6/30/2017 Funding Source: General Funds	Maintenance/CHC	\$22,000.00	SSutorus
	Citadel Environmental Services	(13878) Industrial Hygiene Air Monitoring services for Formaldehyde at CHC Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Safety/SBCCD	\$4,537.00	SSutorus
	Citadel Environmental Services	(13876) Industrial hygiene testing services - occupational noise assessment in the Welding labs Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Safety/SBCCD	\$4,462.00	SSutorus
	Citadel Environmental Services	(13864) On-demand industrial hygiene testing services for SBVC campus Term: 7/1/2016 - 6/30/2019 Funding Source: General Funds	Safety/SBCCD	\$35,000.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Contra Costa CCD	(13898) CISCO Academy Affiliation Agreement Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Computer & Info Science/SBV	\$550.00	SSutorus
Crest Chevrolet/Geo	(14001) On demand repairs to the maintenance department vehicles Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Maintenance/SBVC	\$5,000.00	SSutorus
Dais, Inc. dba ReGroup	(13888) Software licensing for "Regroup Emergency" used to send mass notifications to students and staff Term: 8/15/2016 - 8/14/2019 Funding Source: General Funds	TESS/SBCCD	\$78,752.00	SSutorus
David Ollis Landscape	(13937) Landscape maintenance for District/PDC, ATTC and 8th Street sites plus on-demand repairs, and tree maintenance Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	District M & O/SBCCD	\$25,000.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Digital Networks Group, Inc.	(13970) Provide and install interactive white board on 70" touch screen Term: 8/15/2016 - 11/30/2016 Funding Source: General Funds	Instruction/SBVC	\$9,472.79	SSutorus
Dinosaur Tire and Road Service, Inc.	(13918) On demand service for tire repairs and maintenance for the Maintenance Department vehicles Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Maintenance/CHC	\$2,500.00	SSutorus
Direct Connection	(13860) Direct mail and printing for FY17 campaign renewal memberships Term: 8/1/2016 - 12/31/2016 Funding Source: KVCR - Foundation	TV/FM/KVCR	\$5,904.40	SSutorus
Direct Connection	(13861) Direct mail and printing for renewal campaigns Term: 7/1/2016 - 6/30/2017 Funding Source: KVCR - Foundation	TV/FM/KVCR	\$13,988.10	SSutorus
E. G. Brennan	(13909) Maintenance agreement for general maintenance on District Hedman 2300 Check Printer Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Fiscal Services/SBCCD	\$170.50	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Encore Piano & Organ Moving LLC	(14007) Move Steinway D piano from NH 164 to the Auditorium for Faculty Concert Term: 8/17/2016 - 8/17/2016 Funding Source: General Funds	Music/SBVC	\$450.00	SSutorus
Experian	(13952) Service - Credit information services Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Fiscal Services/SBCCD	\$700.00	SSutorus
Ferrilli	(13418) Provide assistance with "Starfish Integrations and Shibbeloth" projects; this is to approve amendment 01 to extend term date from 06/30/2016 to 12/31/2016 Term: 5/1/2016 - 12/31/2016 Funding Source: Matriculation	Student Services/CHC	\$64,200.00	SSutorus
Foreman, Becky	(13910) Facilitation of a two hour AB86 Executive Committee Meeting Term: 12/16/2016 - 12/16/2016 Funding Source: AB86 Adult Consortium	Mathematics/SBVC	\$300.00	SSutorus
Foreman, Becky	(13911) Facilitation of a two hour AB86 Executive Committee Meeting Term: 10/28/2016 - 10/28/2016 Funding Source: AB86 Adult Consortium	Mathematics/SBVC	\$300.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Foreman, Becky	(13912) Facilitation of a two hour AB86 Executive Committee Meeting Term: 9/30/2016 - 9/30/2016	Mathematics/SBVC	\$300.00	SSutorus
	Funding Source: AB86 Adult Consortium			
Foreman, Becky	(13913) Facilitation of all day annual planning meeting for executive committee Term: 8/12/2016 - 8/12/2016	Mathematics/SBVC	\$2,300.00	SSutorus
	Funding Source: AB86 Adult Consortium			
Grace Industries, Inc.	(13866) Repairs to breathing apparatus Term: 7/1/2016 - 12/31/2016	Fire Technology/CHC	\$345.94	SSutorus
	Funding Source: General Funds			
Grand Hyatt - San Antonio	(13961) Room rentals for students and staff while attending the Hispanic Association of Colleges & Universities Conference Term: 10/7/2016 - 10/11/2016	First Year/SBVC	\$28,312.36	SSutorus
	Funding Source: Student Equity			
H & L Charter Co, Inc.	(13935) Bus rental for student trip to Angels Stadium Term: 5/19/2016 - 5/19/2016	First Year/SBVC	\$825.00	SSutorus
	Funding Source: Student Equity			

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
H & L Charter Co, Inc.	(13963) Bus rental for transportation to Pali Adventures in Running Springs as part of team building for 100 Valley Bound and First Year program participants Term: 9/25/2016 - 9/25/2016 Funding Source: Student Equity	First Year/SBVC	\$1,676.00	SSutorus
H & L Charter Co, Inc.	(13962) Bus rental for transportation to Pali Adventures in Running Springs, Ca as part of team building for 100 Valley Bound and First Year program participants Term: 9/23/2016 - 9/23/2016 Funding Source: Student Equity	First Year/SBVC	\$1,676.00	SSutorus
H & L Charter Co, Inc.	(13915) Bus rental to and from the "Pali Mountain Team Building Retreat" Term: 9/16/2016 - 9/18/2016 Funding Source: General Funds	Counseling/SBVC	\$1,713.00	SSutorus
Heartland Video Systems, Inc.	(13939) Purchase of video equipment with StreamScope System support plan Term: 8/1/2016 - 6/30/2017 Funding Source: KVCR - Foundation	FNX/KVCR	\$22,926.20	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
HP Construction and Management, Inc.	(13980) SBVC additional modification to existing handrails of auditorium Term: 8/15/2016 - 12/31/2016 Funding Source: General Funds	Maintenance/SBVC	\$3,050.00	SSutorus
Inland Empire Tours & Transportation	(13984) Bus rental for field trip to Scripps Biotechnology in La Jolla, CA; funded through HEA-Minority Science Improvement grant Term: 9/16/2016 - 9/16/2016 Funding Source: State Grant	Science/SBVC	\$1,148.00	SSutorus
Institute of Heating & Air Conditioning Industries, Inc.	(13890) Booth rental at the "37th Annual HVAC Trade Show"; no cost to District Term: 11/16/2016 - 11/16/2016 Funding Source: N/A	Technical Training/SBVC		SSutorus
Instructure, Inc.	(13895) Consulting services to brand "Canvas" and the "Student Information System" integration; this will be used as a primary learning management system Term: 7/25/2016 - 12/31/2016 Funding Source: General Funds	TESS/SBCCD	\$44,500.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Johnson Power Systems	(13955) Removal and replacement of the air filter for the generator at KVCR Term: 8/8/2016 - 12/31/2017 Funding Source: KVCR - Foundation	TV/KVCR	\$336.57	SSutorus
K-K Woodworking	(13920) Production of cherry finished engraved award plaques Term: 8/1/2016 - 8/31/2016 Funding Source: General Funds	Police Science/SBVC	\$188.92	SSutorus
Konica Minolta	(13998) Maintenance agreement for BizHub C284 Serial Number A4FK011003897 Term: 7/1/2016 - 6/30/2017 Funding Source: Community Service	PDC/SBCCD	\$1,000.00	SSutorus
Lemesh, Charles F. DBA Comm-Pre-Tech	(13969) Relocation of SBX-IP Phone system to new ATPC location Term: 8/15/2016 - 10/31/2016 Funding Source: Braille Grant	ATPC/SBCCD	\$1,987.50	SSutorus
Liebert Cassidy Whitmore	(13863) Provide Human Resource management training sessions and legal services Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Human Resources/SBCCD	\$40,000.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Loma Linda University Bodies for Science	(13901) Use of two cadavers for CHC anatomy and physiology programs Term: 8/10/2016 - 8/9/2017 Funding Source: General Funds	Anatomy/Physiology/CHC	\$4,320.00	SSutorus
	Mint Print Media	(13936) Production 90 vinyl pole banners to promote SBVC Term: 8/12/2016 - 9/30/2016 Funding Source: Student Equity	First Year/SBVC	\$3,985.20	SSutorus
	Mint Print Media	(13923) Production of 54 pole banners, 50 yard banners, and 3 table covers to promote enrollment at SBVC Term: 8/5/2016 - 8/30/2016 Funding Source: General Funds	Marketing/SBVC	\$6,843.96	SSutorus
	Music Theatre International - MTI	(14005) Production license and royalty fees contract for the play "Avenue Q" which includes rights to produce the play and rental of standard set of materials Term: 8/16/2016 - 2/28/2017 Funding Source: General Funds	Theater Arts/SBVC	\$2,000.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Oracle America, Inc.	(13879) Collaboration in the Design Review Council which collects input and feedback on the design of Oracle's "Student Information System"; no cost to District Term: 7/1/2016 - 6/30/2019 Funding Source: N/A	TESS/SBCCD		SSutorus
	Pali Mountain Retreat	(13964) Rental meeting rooms, lodging, and meals included for retreat at Pali Adventures in Running Springs, CA as part of team building for 100 Valley Bound and First Year program participants Term: 9/23/2016 - 9/25/2016 Funding Source: Student Equity	First Year/SBVC	\$20,000.00	SSutorus
	Pali Mountain Retreat	(13914) Site reservation at Pali Mountain for Tumaini Student Program Retreat Term: 9/16/2016 - 9/18/2016 Funding Source: General Funds	Counseling/SBVC	\$9,154.00	SSutorus
	PBS - Public Broadcasting Service	(13871) PBS membership certification dues for KVCR programming Term: 7/1/2016 - 6/30/2017 Funding Source: N/A	TV/KVCR		SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
PolicyStat, LLC	(13934) Services to assist SBCCD with policy and procedure development and maintenance Term: 7/1/2016 - 6/30/2021 Funding Source: General Funds	Chancellor/SBCCD	\$15,360.00	SSutorus
Promo Costumes, Inc.	(13958) Production of 2 custom made FNX bear character costumes, 2 cooling systems, 2 custom carrying bag sets, and 2 custom made shirts Term: 8/1/2016 - 12/31/2016 Funding Source: KVCR - FNX Grant	FNX/KVCR	\$10,994.00	SSutorus
Quantum Group, The	(13916) Production of a customized ice bin with imprint and logo to promote SBVC Financial Aid Term: 7/25/2016 - 9/30/2016 Funding Source: Financial Aid	Financial Aid/SBVC	\$574.00	SSutorus
Radwell International, Inc.	(13940) Repairing of KVCR "XP Power Supply" Term: 8/1/2016 - 12/31/2016 Funding Source: KVCR - FNX Grant	TV/KVCR	\$360.32	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Ram Plumbing Heating & Air	(13869) On demand plumbing repairs at SBVC Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Maintenance/SBVC	\$2,000.00	SSutorus
	Redlands, City of	(13837) Rental - booth rental at Redlands Market Night; revision to booth rental beginning and ending dates Term: 9/1/2016 - 9/22/2016 Funding Source: General Funds	Marketing/CHC	\$200.00	SSutorus
	Riddell/All American	(13868) Painting of football helmets Term: 7/25/2016 - 12/31/2016 Funding Source: General Funds	Athletics/SBVC	\$2,703.49	SSutorus
	RJT Compuquest	(13891) Provide assistance with the Inland Empire Water Council website development; funded through National Science Foundation Term: 7/25/2016 - 6/30/2017 Funding Source: State Grant	Technical Training/SBVC	\$5,000.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
San Bernardino County Superintendent of Schools	(11481) Provide assistance in recruiting and transportation of K-12 students to attend STEM events; This is to approve Amendment 2 - extend term end date Term: 4/1/2015 - 9/30/2016 Funding Source: STEM Grant	Mathematics/SBVC	\$35,000.00	SSutorus
San Bernardino County Superintendent of Schools	(14004) Provide computer A+ training to update classroom skills for faculty in the Inland Empire/Desert Region; funded through ICT Digital Media grant Term: 8/15/2016 - 12/31/2016 Funding Source: State Grant	PDC/SBCCD	\$15,000.00	SSutorus
Shred-It	(13953) On demand shredding services Term: 8/1/2016 - 6/30/2018 Funding Source: EOP&S	EOP&S/SBVC	\$1,000.00	SSutorus
Small Manufacturers Institute	(13954) Facilitate Career Technical Education activities; arrange presentations, workshops, and events; funded through PDC contract education income Term: 8/1/2016 - 6/30/2017 Funding Source: Other Non-General	PDC/SBCCD	\$16,200.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Snapchat	(13983) "Geofilter" advertising for CHC special events, in which ads target geographic locations Term: 8/16/2016 - 6/30/2017 Funding Source: Advertising - General Fund	Marketing/CHC	\$1,000.00	SSutorus
	Specialty Flooring, Inc.	(13172) Installation of Florock FloroQuartz BC Epoxy Flooring System in the women's and men's locker rooms at CHC; this is to approve an increase in services due to unforeseen conditions for an additional cost of \$3,360 Term: 4/1/2016 - 6/30/2016 Funding Source: Capital Outlay	Aquatics Center/CHC	\$12,030.00	SSutorus
	Technical Safety Services, Inc.	(13999) Testing, certification and on demand repairs as needed for fume hoods at SBVC Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Maintenance/SBVC	\$2,500.00	SSutorus
	Thermo Fisher Scientific LLC	(13905) On demand repair of minus 80 degree specimen freezer in biology lab Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Biology/SBVC	\$500.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Three Peaks Corp	(13990) Remove and replace lab table student work stations in North Complex 109 Term: 8/15/2016 - 12/31/2016 Funding Source: STEM Grant	Maintenance/CHC	\$10,100.00	SSutorus
Time Warner Cable - Business Class	(13979) Agreement for KVCR to receive dedicated internet access Term: 11/1/2016 - 10/31/2018 Funding Source: KVCR - FNX Grant	FNX/KVCR	\$19,560.00	SSutorus
Twenty-Fifth (25th) Hour Communications Inc.	(13974) Creative marketing services for designing and writing of CHC recruitment materials for high schools, veterans and community awareness Term: 8/15/2016 - 12/31/2016 Funding Source: General Funds	Marketing/CHC	\$8,500.00	SSutorus
Unique Moving, Inc.	(13924) Moving services for Alternative Text Production Center's relocation to new site Term: 9/1/2016 - 9/30/2016 Funding Source: Braille Grant	ATPC/SBCCD	\$7,000.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Valley Tire Company	(13991) On demand services and repairs for SBVC carts Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Maintenance/SBVC	\$5,000.00	SSutorus
Vortex Industries	(13917) On demand services for repairs for CHC maintenance department Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Maintenance/CHC	\$5,000.00	SSutorus
Westpy Marketing Service	(13919) Production of 144 16oz glasses with logo and digital printing for promotional giveaways Term: 8/1/2016 - 12/31/2016 Funding Source: KVCR - Foundation	FM/KVCR	\$966.66	SSutorus
Wilbur's Power Equipment	(13987) On demand repairs of lawn equipment Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Grounds/CHC	\$2,000.00	SSutorus
Wristband Resources	(13904) Production of 1000 neon blue wristbands with KVCR logo Term: 8/4/2016 - 9/30/2016 Funding Source: KVCR - Foundation	TV/KVCR	\$92.05	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Yale/Chase Material Handling	(13956) Rental of forklifts for forklift trainings; paid through the Goodwill contract Term: 8/8/2016 - 8/10/2016 Funding Source: Income & Expense	PDC/SBCCD	\$975.89	SSutorus
Yucaipa Valley Golf Club	(13981) Rental of golf course for physical education courses Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Physical Education/CHC	\$20,000.00	SSutorus
<i>SubTotal for General: 83</i>			<i>\$772,147.15</i>	
<u>Income - Contract Ed</u>				
Redlands USD	(13899) CHC to offer college level courses at Redlands High School Term: 1/22/2016 - 12/31/2020 Funding Source: N/A	Instruction/CHC	\$75,000.00	SSutorus
Yucaipa-Calimesa Joint USD	(13944) CHC to offer college level courses at Yucaipa-Calimesa District High Schools Term: 8/1/2016 - 6/30/2018 Funding Source: N/A	Instruction/CHC	\$75,000.00	SSutorus
<i>SubTotal for Income - Contract Ed: 2</i>			<i>\$150,000.00</i>	

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i>Income - Facilities Use</i>					
	Redlands Swim Team	(13985) Facilities use of CHC pool for swim practice Term: 8/1/2016 - 6/30/2017 Funding Source: N/A	Administrative Services/CHC	\$10,000.00	SSutorus
	Yucaipa-Calimesa Joint USD	(13986) Facility use of CHC's Aquatics Center for water polo practice and games Term: 8/15/2016 - 5/20/2017 Funding Source: N/A	Administrative Services/CHC	\$37,000.00	SSutorus
<i>SubTotal for Income - Facilities Use: 2</i>				<i>\$47,000.00</i>	
<i>Income - General</i>					
	CCC Chancellor's Office	(13903) COTOP "Chancellor's Office Tax Offset Program" - The collection of debt owed to SBCCD via the State Franchise Tax Board's Interagency Offset Program; 75% of Collected Debt Term: 10/1/2016 - 9/30/2017 Funding Source: N/A	Fiscal Services/SBCCD		SSutorus
<i>SubTotal for Income - General: 1</i>					

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Income - Grant</u>					
	California, State of	(13884) Department of Rehabilitation - Grant for Workability III program Term: 7/1/2016 - 6/30/2019 Funding Source: N/A	Calworks/SBVC	\$428,286.00	SSutorus
	San Bernardino County Superintendent of Schools	(13894) State preschool grant delegated agency agreement Term: 7/1/2016 - 6/30/2017 Funding Source: N/A	Child Care Center/CHC	\$175,305.00	SSutorus
<i>SubTotal for Income - Grant: 2</i>				<i>\$603,591.00</i>	
<u>Income - Underwriter</u>					
	AICCU	(13870) Underwriter agreement to sponsor KVCR-FM programs Term: 7/20/2016 - 7/28/2016 Funding Source: N/A	FM/KVCR	\$1,062.00	SSutorus
	Approval Guard	(13968) Underwriter agreement for KVCR-FM Term: 8/25/2016 - 9/25/2016 Funding Source: N/A	FM/KVCR	\$1,500.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Income - Underwriter</u>				
Teamsters Local Union No. 1932	(13867) Underwriter agreement to sponsor KVCR-FM programs Term: 7/20/2016 - 7/21/2017 Funding Source: N/A	FM/KVCR	\$18,000.00	SSutorus
<i>SubTotal for Income - Underwriter: 3</i>			<i>\$20,562.00</i>	
<u>Joint Power/Piggyback Purchase</u>				
G/M Business Interiors	(13977) Piggyback Bid San Bernardino County (contract number 16-156) for systems/freestanding furniture, filling systems and seating; cost to be covered by departmental/area budgets Term: 4/12/2016 - 4/11/2021 Funding Source: General Funds	Business Services/SBCCD		SSutorus
<i>SubTotal for Joint Power/Piggyback Purchase: 1</i>				
<u>Leases</u>				
Suerte Associates, LLC	(7395) Lease of general office space and Braille production center; Amendment for extension to lease current Braille Production center facilities for three months while preparing to move to the new location; additional cost to the lease is \$10,234.53 Term: 7/1/2010 - 9/30/2016 Funding Source: State Grant	TESS/SBCCD	\$218,822.53	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Leases</u>					
<i>SubTotal for Leases: 1</i>				\$218,822.53	
<u>Maintenance Agreement</u>					
	ARS Enterprises, Inc. - Autoclave Repair Division	(13982) Preventive maintenance agreement for the Biology department autoclave machines Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Science/CHC	\$3,175.00	SSutorus
	Boyd & Associates dba Draganchuk	(13161) Monitoring and maintenance service on ATPC fire alarm system Term: 7/1/2016 - 6/30/2017 Funding Source: Braille Grant	ATPC/SBCCD	\$2,000.00	SSutorus
	Dell Computer Company	(13892) Maintenance on computer and laptop hardware Term: 7/1/2016 - 6/30/2017 Funding Source: Capital Outlay	TESS/SBCCD	\$1,509.47	SSutorus
	Dewey Pest Control	(13989) Pest Control for the CHC Campus Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Maintenance/CHC	\$5,000.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Maintenance Agreement</u>					
	Hoss, Brian dba Hoss Pond Service	(13973) Pond cleaning service and maintenance Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Maintenance/CHC	\$2,000.00	SSutorus
	TriCounty Aire	(13160) Maintenance agreement for heating and cooling systems Term: 7/1/2016 - 6/30/2017 Funding Source: Braille Grant	ATPC/SBCCD	\$10,000.00	SSutorus
<i>SubTotal for Maintenance Agreement: 6</i>				<i>\$23,684.47</i>	
<u>PO as Contract</u>					
	Presstek, LLC	(13957) Repair of Vector FI52 Platemaker; cost to cover parts, tax and labor for the repair Term: 8/15/2016 - 9/30/2016 Funding Source: General Funds	TESS/SBCCD	\$1,000.00	SSutorus
<i>SubTotal for PO as Contract: 1</i>				<i>\$1,000.00</i>	
<u>Program Acquisition</u>					
	A Tribe Called Red, Inc. DBA Guillaume Decouflet	(13997) Program rights for "The Manawan Session, Short Documentary"; no cost to District Term: 8/12/2016 - 8/11/2021 Funding Source: N/A	FNX/KVCR		SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Program Acquisition</u>					
	Dana & Sarah Films, LLC	(13883) Program rights for the airing of "Goshen: Places of Refuge for the Running People" Term: 9/2/2016 - 9/1/2021 Funding Source: KVCR - FNX Grant	FNX/KVCR	\$6,075.00	SSutorus
	Enternepal PVT LTD	(13926) Program Acquisition "Lives Aground Annapurna" Term: 8/18/2016 - 8/17/2021 Funding Source: KVCR - FNX Grant	FNX/KVCR	\$6,250.00	SSutorus
	Rezolution Pictures International Inc.	(13931) Program Acquisition "Indians and Aliens - Season 2" Term: 4/1/2017 - 4/1/2021 Funding Source: KVCR - FNX Grant	FNX/KVCR	\$32,035.00	SSutorus
	Rezolution Pictures International Inc.	(13932) Program Acquisition "Working It Out Together - Season 3" Term: 9/17/2016 - 9/19/2019 Funding Source: KVCR - FNX Grant	FNX/KVCR	\$16,017.00	SSutorus
	Volcan Producciones	(13925) Program Acquisition for "Planet" and "Himba" Term: 8/15/2016 - 8/14/2021 Funding Source: KVCR - FNX Grant	FNX/KVCR	\$12,580.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Program Acquisition</u>					
<i>SubTotal for Program Acquisition: 6</i>				<i>\$72,957.00</i>	
<u>Rescinded/Cancelled</u>					
	Double Tree by Hilton - San Bernardino	(13841) Group Booking rental - 10 double rooms for two nights and meeting room for two days as part of the Associated Student Government Retreat; funded through Student Rep Fee Fund; Department cancelled this event Term: 8/2/2016 - 8/4/2016 Funding Source: Trust Account	Student Life/SBVC	(\$5,000.00)	SSutorus
	H & L Charter Co, Inc.	(13723) Bus rental to Running Springs for Tumaini program retreat; plus overages; Department cancelled this event Term: 8/26/2016 - 8/28/2016 Funding Source: Student Equity	Counseling/SBVC	(\$1,713.00)	SSutorus
<i>SubTotal for Rescinded/Cancelled: 2</i>				<i>(\$6,713.00)</i>	
<u>Software/Online Services</u>					
	AIS (Advanced Imaging Solutions)	(13893) Software licensing for "Papercut" used to manage copiers and printers at CHC and SBVC Term: 8/1/2016 - 7/31/2020 Funding Source: Capital Outlay - General	Campus Tech/SBVC	\$14,581.64	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u><i>Software/Online Services</i></u>					
	Blackboard	(13896) Software licensing for "Blackboard Hosting Services" Term: 8/23/2016 - 8/22/2018 Funding Source: Block Grant	TESS/SBCCD	\$110,345.88	SSutorus
	Career Cruising - The Complete Guidance System	(13897) Online access to "ccSpringboard" Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Transfer Center/SBVC	\$696.60	SSutorus
	Clarus Corporation	(14006) Online subscription to "instantBro" to access an e-brochure service Term: 10/6/2016 - 10/5/2017 Funding Source: General Funds	Marketing/CHC	\$4,500.00	SSutorus
	Educause	(13881) Registration of "craftonhills.edu" and "valleycollege.edu" domain names Term: 8/1/2016 - 7/31/2017 Funding Source: General Funds	TESS/SBCCD	\$80.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u><i>Software/Online Services</i></u>					
	Gallup, Inc.	(13950) Online testing for Strengths Quest; online testing services for students to help them find their talents to achieve academic, career and personal success; funded through the Minority Science and Engineering Improvement program grant Term: 8/1/2016 - 6/30/2017 Funding Source: Federal Grant	Science/SBVC	\$999.00	SSutorus
	Harmonic, Inc.	(13872) Software maintenance for on-air video servers Term: 9/1/2016 - 8/31/2017 Funding Source: KVCR - CPB Grant - TV	FNX/KVCR	\$12,535.00	SSutorus
	IDM Computer Solutions	(13880) Software license for "IDM All Access" used for troubleshooting and debugging computer related issues Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	TESS/SBCCD	\$399.60	SSutorus
	Pluralsight	(13889) Software license for "Pluralsight" an online software training service Term: 10/12/2016 - 10/11/2017 Funding Source: General Funds	Technology Services/SBVC	\$2,245.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Software/Online Services</u>				
Texthelp Systems Inc.	(13938) Software license for reading and writing assistance programs for students with disabilities Term: 7/1/2016 - 6/30/2017 Funding Source: DSP&S	DSP&S/CHC	\$1,250.00	SSutorus
<i>SubTotal for Software/Online Services: 10</i>			<i>\$147,632.72</i>	
<u>Subgrantee</u>				
Colton Joint USD	(13949) Subgrantee agreement for AB104 Adult Education Block Grant (AEBG); subgrantee to provide services of the grant objectives Term: 7/1/2016 - 12/31/2018 Funding Source: Adult Ed (AEBG) Grant	Mathematics/SBVC	\$528,580.00	SSutorus
Redlands USD	(13951) Subgrantee agreement for AB104 Adult Education Block Grant (AEBG); subgrantee to provide services of the grant objectives Term: 7/1/2016 - 12/31/2018 Funding Source: Adult Ed (AEBG) Grant	Mathematics/SBVC	\$324,311.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Subgrantee</u>				
Rialto USD	(13946) Subgrantee agreement for AB104 Adult Education Block Grant (AEBG); subgrantee to provide services of the grant objectives Term: 7/1/2016 - 12/31/2018 Funding Source: Adult Ed (AEBG) Grant	Mathematics/SBVC	\$924,470.00	SSutorus
San Bernardino City USD	(13948) Subgrantee agreement for AB104 Adult Education Block Grant (AEBG); subgrantee to provide services of the grant objectives Term: 7/1/2016 - 12/31/2018 Funding Source: Adult Ed (AEBG) Grant	Mathematics/SBVC	\$6,784,521.00	SSutorus
University Enterprise Corp	(7715) Subgrantee Agreement - CSUSB is a Subgrantee to the District STEM Grant administered by SBVC for the PASS GO cooperative grant awarded by the U.S. Department of Education; This is to approve Amendment 01 to decrease funding by \$387,296 and revise scope of work to reflect the decrease in funding Term: 10/1/2011 - 9/30/2016 Funding Source: STEM Grant	Grant Development/SBVC	\$1,262,639.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Subgrantee</u>				
Yucaipa-Calimesa Joint USD	(13900) Subgrantee agreement for AB104 Adult Education Block Grant (AEBG); subgrantee to provide services of the grant objectives Term: 7/1/2016 - 12/31/2018 Funding Source: Adult Ed (AEBG) Grant	Mathematics/SBVC	\$345,876.00	SSutorus
<i>SubTotal for Subgrantee: 6</i>			<i>\$10,170,397.00</i>	

Grand Total Contracts for Board Date 9/8/2016: 147

Routine Contracts - Summary

Scheduled Board Meeting 09/08/2016

EXPENSES

<u>Category</u>	<u>Number of Contracts</u>	<u>Contract Value</u>
<u>Bid</u>	1	\$468,780.00
<u>Bond Measure Funded</u>	3	\$76,042.86
<u>Broadcast Rights</u>	6	\$75,000.00
<u>CalWorks Child Care</u>	1	\$18,216.00
<u>Calworks Workstudy</u>	4	\$53,760.00
<u>Clinicals</u>	6	\$0.00
<u>General</u>	83	\$772,147.15
<u>Joint Power/Piggyback</u>	1	\$0.00
<u>Leases</u>	1	\$218,822.53
<u>Maintenance Agreement</u>	6	\$23,684.47
<u>PO as contract</u>	1	\$1,000.00
<u>Program Acquisition</u>	6	\$72,957.00
<u>Rescinded/Canceled</u>	2	(\$6,713.00)
<u>Software/Online Services</u>	10	\$147,632.72
<u>Subgrantee</u>	6	\$10,170,397.00
	137	
		Total Expenses <u><u>\$12,091,726.73</u></u>

INCOME

<u>Category</u>	<u>Number of Contracts</u>	<u>Contract Value</u>
<u>Income - Contract Ed</u>	2	\$150,000.00
<u>Income - Facilities Use</u>	2	\$47,000.00
<u>Income - General</u>	1	\$0.00
<u>Income - Grant</u>	2	\$603,591.00
<u>Income - Underwriter</u>	3	\$20,562.00
	10	
Total Number of Contracts	<u><u>147</u></u>	Total Income <u><u>\$821,153.00</u></u>

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Steven Sutorus, Business Manager
DATE: September 8, 2016
SUBJECT: Consideration of Approval of Surplus Property and Authorize Donation to Boy Scouts of America, Orange County Council

RECOMMENDATION

It is recommended that the Board of Trustees approve the surplus and donation of 1990 Tractor to Boy Scouts of America, Orange County Council.

OVERVIEW

SBVC's Maintenance Department wishes to surplus the tractor which is no longer used by the campus. Education Code 81452 (c) provides that the governing board may, by unanimous vote, declare property of insignificant value as surplus and donate the surplus property to a charitable organization. The estimated value of the donation is \$2,000.00.

ANALYSIS

San Bernardino Valley College no longer uses the tractor and it is non-essential to ongoing operations. Boy Scouts of America, Orange County Council has examined the property and is willing to accept the donation for use in supporting their mission.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

No cost to the District.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: Stacey Nikac, Executive Assistant to the Chancellor

DATE: September 8, 2016

SUBJECT: Consideration of Approval of Individual Memberships

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached request for individual memberships.

OVERVIEW

Individual requests are submitted to fund expenses related to various functions planned for the colleges and district office.

ANALYSIS

Individual memberships related to job duties are submitted when institutional memberships are not available.

BOARD IMPERATIVE

I. Institutional Effectiveness
IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the budget.

SBVC MEMBERSHIPS

NAME	MEMBERSHIP	PURPOSE	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/AMENDMENT
Jeanne Marquis	National Association of Foreign Student Advisors (NAFSA)	National Association of Foreign Student Advisors (NAFSA) is a membership that provides access to the information, professional development, peer networks and leadership opportunities. Institutions are not members of NAFSA; instead an institution designates one or more representatives and receives memberships in the name of those staff members.	\$455.00	Counseling General Fund	

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: Stacey Nikac, Executive Assistant to the Chancellor

DATE: September 8, 2016

SUBJECT: Consideration to Approve Conference Attendance

RECOMMENDATION

It is recommended that the Board of Trustees approve the requests for Conference Attendance.

OVERVIEW

Individual requests are submitted to fund expenses related to conference expenses planned for the colleges and district office.

ANALYSIS

Faculty and staff attend conferences to obtain updated information on policies and procedures in their fields. In addition, conference attendance provides professional growth and staff development.

BOARD IMPERATIVE

IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the budget.

DISTRICT CONFERENCE ATTENDANCE

NAME	DEPARTMENT	CONFERENCE NAME	TRAVEL START DATE	TRAVEL END DATE	CITY, STATE	PURPOSE	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/ AMENDMENT
Jose Torres	Business & Fiscal Services	2016-17 SEAC School Management Negotiators Certification Program	10/20/2016, Thursdays & Fridays	04/28/17	Cerritos, CA	To enhance labor relations knowledge, skills, and competencies, especially as it pertains to the California Educational Employment Relations Act.	3,800.00	Controller General Fund	

CHC CONFERENCE ATTENDANCE

NAME	DEPARTMENT	CONFERENCE NAME	TRAVEL START DATE	TRAVEL END DATE	CITY, STATE	PURPOSE	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/AMENDMENT
Richard Hughes III	Sciences	GSA National Conference	09/24/16	09/28/16	Denver, CO	He will be presenting SLO (student learning outcomes) research at this conference. The abstract was accepted by the national conference committee in early August.	1,333.00	Student Services Student Equity Grant and Professional Development	
Kirsten Colvey	Student Services	Training for Credit & NonCredit SSSP Program Directors	09/26/16	09/29/16	Sacramento, CA	Training for SSSP Program	1,500.00	Counseling Matriculation General Fund	
Laurie Green	EMS	EMS World Expo 2016	10/02/16	10/07/16	New Orleans, LA	Professional Development of employee on current trends, issues and techniques for Paramedics and EMT's. Obtain current information on technology and equipment being offered for Public Safety personnel and simulation for students and EMS operations.	Time Only	Student Rep Fee Account to be reimbursed by the District	
Beverly Rapouw	Student Life	2016 ACCT Leadership Congress	10/04/16	10/08/16	New Orleans, LA	One student trustee to attend the Association of Community College Trustees (ACCT) Leadership Conference.	3,800.00	Student Rep Fee Account to be reimbursed by the District	

CHC CONFERENCE ATTENDANCE

NAME	DEPARTMENT	CONFERENCE NAME	TRAVEL START DATE	TRAVEL END DATE	CITY, STATE	PURPOSE	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/AMENDMENT
Ericka Paddock, Violeta Vasquez	Student Services	HACU 30th Annual Conference	10/07/16	10/11/16	San Antonio, TX	Partnerships and strategic alliances for collaboration between institution and public and private sector organizations. Learn about policy issues affecting education opportunities for Hispanics.	3,333.00	Student Services Student Equity Grant	
Kirsten Colvey, Vonda O'Shaughnessy	Student Services	CAPED 2016 Training & Convention	10/07/16	10/13/16	Monterey, CA	The information presented at this conference will keep CHC up to date on current legislation regarding disability services, as well as provide new strategies for supporting our DSPS students at Crafton Hills College.	2,550.00	DSPS General Fund	
Gwen DiPonio	Honors Program	NCHC Annual Conference 2016	10/10/16	10/17/16	Seattle, WA	To enhance the knowledge and skills in developing and expanding the honors program.	2,755.00	Honors General Fund	
Cindy Vasquez	Student Services	47th Annual CCCEOPSA Conference	11/07/16	11/10/16	Monterey, CA	She is the recipient of the Region 9 EOPS scholarship. She will be speaking at the student scholarship presentation to share her experiences as an EOPS student.	550.00	EOPS General Fund	

CHC CONFERENCE ATTENDANCE

NAME	DEPARTMENT	CONFERENCE NAME	TRAVEL START DATE	TRAVEL END DATE	CITY, STATE	PURPOSE	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/AMENDMENT
Larry Cook	Facilities	Community College Facility Coalition 23rd Annual Conference	11/14/16	11/16/16	Sacramento, CA	To learn about different construction ideas for the community college and how local bond money can help support those projects.	1,200.00	Maintenance General Fund	

SBVC CONFERENCE ATTENDANCE

NAME	DEPARTMENT	CONFERENCE NAME	TRAVEL START DATE	TRAVEL END DATE	CITY, STATE	PURPOSE	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/ AMENDMENT
Ann Gibbons and David Smith	Mathematics, Business & Computer Technology	California Acceleration Project (CAP) Design & Development Institute	09/09/16	09/11/16	Merced, CA	This conference is offering a new program this year which is designed to help colleges develop new approaches for incoming students. In working with CAP we hope to see dramatic gains in our student completion of transfer-level and math requirements.	\$1,158.14 each	Student Equity Categorical Funds	
Evelyn Luna and Sylvia Juarez	Dreamers/First Year Experience	National Community College Hispanic Council Annual Leadership	09/22/16	09/24/16	Costa Mesa, CA	To learn best practices when assisting Latino students with access, success and retention in higher education. To utilize best practices for the First Year Experience staff to increase access, success and retention among our Latino students at San Bernardino Valley College.	\$1,630.10 each	Student Equity Categorical Fund	

SBVC CONFERENCE ATTENDANCE

NAME	DEPARTMENT	CONFERENCE NAME	TRAVEL START DATE	TRAVEL END DATE	CITY, STATE	PURPOSE	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/ AMENDMENT
Ricky Shabazz, Ed.D.	Student Services	National Community College Hispanic Council (NCCHC) 21st Leadership Symposium	09/22/16	09/25/16	Costa Mesa, CA	Participants experience many opportunities to hear from nationally recognized keynote speakers, participate in dynamic sessions that address issues of concern to our Latino community, develop leadership skills, and network with seasoned professionals. To help prepare and support San Bernardino Hispanic leaders in America's community colleges.	\$1,580.10	Student Success & Support Programs Categorical Fund	
Matthew Robles	Science	Geological Society of America Annual Conference	09/24/16	09/27/16	Denver, CO	This conference will increase attendees knowledge in geological science and educational practices related to geology of which will provide value to the students and to others in the department of Earth and Spatial Sciences.	\$ 1,249.00	Minority Science, Engineering Improvement Program (MSEIP) Grant	
Albert Maniaol	Applied Technology	2016 Annual California Community College Association for Occupational Education	09/26/16	09/29/16	Rancho Mirage, CA	The anticipated benefit of this conference is to learn new uses for program improvement, planning and program review. Obtain Perkins federal, state and local updates and information.	\$ 1,695.00	Perkins Grant Funds	

SBVC CONFERENCE ATTENDANCE

NAME	DEPARTMENT	CONFERENCE NAME	TRAVEL START DATE	TRAVEL END DATE	CITY, STATE	PURPOSE	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/ AMENDMENT
Johnny Conley, Marco Cota, Sylvia Juarez and Frank Reyes	First Year Experience, Dreamer's and Counseling	Hispanic Association of Colleges & Universities (HACU) 30th Annual Conference	10/07/16	10/11/16	San Antonio, TX	To Provide San Bernardino Valley College Students (SBVC) with the opportunities for career development, networking, leadership skills and information concerning Latino higher education. Strengthen SBVC student career-building skills; networking with federal agencies, corporations, colleges and universities, and non-profit; expand our students' knowledge of career in different sectors.	\$2,188.00 each	Student Equity Categorical Fund	

SBVC CONFERENCE ATTENDANCE

NAME	DEPARTMENT	CONFERENCE NAME	TRAVEL START DATE	TRAVEL END DATE	CITY, STATE	PURPOSE	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/ AMENDMENT
Johnny Conley, Heather Johnson, Craig Luke and Oscar Rodriguez,	First Year Experience (FYE)	23rd National Students in Transition Conference	10/14/16	10/18/16	New Orleans, LA	To learn the latest trends, initiatives, bet practices, ideas, research and assessment strategies focused on supporting student success in the first college year and beyond. To provide the FYE team research methods to improve our learning community from the first year through graduation, the collegiate curriculum, innovative pedagogies, and high-impact practices designed to improve learning and success for today's college students.	\$2,592.00 each	Student Equity Categorical Fund	

SBVC CONFERENCE ATTENDANCE

NAME	DEPARTMENT	CONFERENCE NAME	TRAVEL START DATE	TRAVEL END DATE	CITY, STATE	PURPOSE	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/ AMENDMENT
Henry Hua, Paula Ferri-Milligan, Tammy Allen, Kay Weiss, Stephanie Briggs	VP Instruction, English, Reading, Arts & Humanities, and Math	23rd National Students in Transition Conference	10/14/16	10/18/16	New Orleans, LA	The purpose of this conference will allow attendees to share and learn the latest trends, initiatives, best practices, ideas, research, and assessment strategies focused on supporting student success in the first college year and beyond. The anticipated benefit of this conference is to gain insight on designing improved learning and success for today's undergraduate students.	\$2,680.00 each	Student Equity Categorical Funds	

SBVC CONFERENCE ATTENDANCE

NAME	DEPARTMENT	CONFERENCE NAME	TRAVEL START DATE	TRAVEL END DATE	CITY, STATE	PURPOSE	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/ AMENDMENT
Karen Childers	Development and Community Relations	2016 Federal Funding Task Force	10/22/16	10/28/16	Washington, DC	Task Force is a group of community college resource development professionals from across the US who visit federal grant making agencies and produce an annual report. The report, available to any CASE community college member nationwide, gives information about possible grant opportunities for the coming year. The benefit to the District is in networking, access to the report, and possible future grants for the Foundation and community college.	\$ 2,067.00	Development & Community Relations General Fund	

SBVC CONFERENCE ATTENDANCE

NAME	DEPARTMENT	CONFERENCE NAME	TRAVEL START DATE	TRAVEL END DATE	CITY, STATE	PURPOSE	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/ AMENDMENT
Henry Hua	VP Instruction	California Community Colleges Chief Instructional Officers (CCCCIO) 2016 Fall Conference	10/25/16	10/29/16	San Diego, CA	The purpose of this conference will cover Online education, education planning, and common assessment in California Community Colleges, AB86 student success, effective hiring and evaluation procedures, and enrollment management. The anticipated benefit of this conference is to gain insight on on-line education, educational planning and common assessment in California Community Colleges.	\$ 1,457.00	Instruction General Funds	
Robyn Seraj	Physical Science	California Society of Health Systems Pharmacist (CSHP) and American Society of Health System Pharmacists (ASHP) Conference	10/27/16	10/30/16	Anaheim, CA	The purpose of this conference is to provide attendees with a venue for networking with colleagues, updating their knowledge through a multitude of cutting edge CE sessions. This conference will directly benefit SBVC's Pharmacy Technology Program through these networking opportunities.	\$ 1,207.54	Perkins Grant Funds and Pharmacy General Funds	

SBVC CONFERENCE ATTENDANCE

NAME	DEPARTMENT	CONFERENCE NAME	TRAVEL START DATE	TRAVEL END DATE	CITY, STATE	PURPOSE	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/ AMENDMENT
Jeanne Marquis	Counseling	National Association of Foreign Student Advisors (NAFSA) Region XII Annual Conference	10/31/16	11/04/16	Rancho Mirage, CA	To keep up with Student and Exchange Visitor Program (SEVIS) changes and to ensure San Bernardino Valley College institutional compliance with the F-1 regulations. To apply methods commonly used in F-1 advising "gray issues," where law, regulations, SEVIS procedures, institutional rules, ethical and practical concerns overlap or conflict.	\$ 1,754.00	Counseling General Fund	
Marco Cota, Georgina Ramirez, Keenan Giles and Maria Del Carmen Rodriguez	EOPS/CARE and Counseling	California Community Colleges & EOPS Association Annual Conference	11/06/16	11/10/16	Monterey, CA	The Annual EOPSA Conference is targeted to inform staff about new bills and updates from Chancellors Office. Workshops and presentations are targeted to audience regarding how to improve, enhance and create new ideas to better serve our students. It will provide a time to collaborate and network with other EOPS/CARE staff members.	\$1,863.00 each	EOPS Categorical Fund	

SBVC CONFERENCE ATTENDANCE

NAME	DEPARTMENT	CONFERENCE NAME	TRAVEL START DATE	TRAVEL END DATE	CITY, STATE	PURPOSE	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/ AMENDMENT
Karen Childers	Development and Community Relations	Leadership in Advancement Management Program	11/16/16	11/18/16	San Diego, CA	Council for Advancement and Support of Education (CASE) will provide a better understanding of your competencies as a leader and manager, increase and/or hone mission-critical skills and gain new strategies that will work in your advancement shop. To bring sharper skills to SBVC, thus strengthening the office and increasing the likelihood of increased donations.	\$ 2,191.00	Development & Community Relations General Fund	

TESS CONFERENCE ATTENDANCE

NAME	DEPARTMENT	CONFERENCE NAME	TRAVEL START DATE	TRAVEL END DATE	CITY, STATE	PURPOSE	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/ AMENDMENT
Ashley Gaines	TESS	NACCE 2016 Innovate Now	10/7/2016	10/11/2016	Sacramento, CA	This conference will share solutions and focus on providing the tools to ignite and innovate at all levels and share actionable examples of staff applying the entrepreneurial method to common community college challenges. Participation will result in development of an action plan for our District, that will assist with the incubator that EDCTF is planning on creating and will also provide ideas on how to create an entrepreneurial ecosystem	\$1,723.00	EDTC Foundation Funds	

TESS CONFERENCE ATTENDANCE

NAME	DEPARTMENT	CONFERENCE NAME	TRAVEL START DATE	TRAVEL END DATE	CITY, STATE	PURPOSE	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/ AMENDMENT
Glen Kuck	TESS	Educause	10/24/2016	10/28/2016	Anaheim, CA	To learn about the emerging challenges and opportunities in educational technology as they pertain to data integrity, student/faculty support, best practices, and state/national trends. It will provide an opportunity for networking with fellow California Community College Chief Information Security officers and reviewing the latest technology offerings geared towards Community Colleges.	\$2,340.00	DCS General funds	

KVCR CONFERENCE ATTENDANCE

NAME	DEPARTMENT	CONFERENCE NAME	TRAVEL START DATE	TRAVEL END DATE	CITY, STATE	PURPOSE	ESTIMATE D COST	FUNDING SOURCE	RATIFICATION/ AMENDMENT
Frank Blanquet, Eddie Nunez, Daniel Adame, Sahar Khadjenoury	KVCR/FNX	Bismark, North Dakota Pipeline News Story	09/01/16	09/08/16	Bismark, ND	This breaking news is not being covered by the media and FNX team will travel to do a story on the Dakota pipeline access	\$3,000.00	FNX San Manuel	This story just broke and FNX team felt it is a news worthy story to report on.
Frank Blanquet	KVCR/FNX	Excellence in Journalism 2016 Native American Journalists Assoc. (NAJA)	09/15/16	09/22/16	New Orleans, LA	Frank Blanquet has been asked by NAJA to teach some workshops and is extending his trip to do so.	\$1,000.00	FNX San Manuel	This trip is amended to accommodate the teaching request by NAJA
Sahar Khadjenoury	KVCR/FNX	National Education Television Association	09/17/16	09/23/16	Baltimore, MD	Sahar will be at the booth to promote FNX.	\$1,500.00	FNX San Manuel	
Alfredo Cruz, Lillian Vasquez	KVCR/FNX	National Education Television Association	09/17/16	09/23/16	Baltimore, MD	KVCR/FNX have a sponsorhsip for this conference.	\$1,000.00	FNX San Manuel	Amended: Necessary to set up a day before the conference.
Frank Blanquet, Eddie Nunez, Robin Underwood, Sahar Khadjenoury	KVCR/FNX	Northern Navajo Nation Fair 2016	09/28/16	10/04/16	Shiprock, New Mexico	Shoot footage for FNX production.	\$3,800.00	FNX San Manuel	
Frank Blanquet, Robin Underwood	KVCR/FNX	Indigenous Peoples Day 2016	10/08/16	10/17/16	Minneapolis, MN	Shoot footage for FNX production.	\$3,000.00	FNX San Manuel	
Sahar Khadjenoury, Eddie Nunez	KVCR/FNX	National Congress of American Indian 73rd Annual Convention & Marketplace	10/08/16	10/15/16	Phoenix, AZ	Promote FNX	\$2,500.00	FNX San Manuel	

KVCR CONFERENCE ATTENDANCE

NAME	DEPARTMENT	CONFERENCE NAME	TRAVEL START DATE	TRAVEL END DATE	CITY, STATE	PURPOSE	ESTIMATE D COST	FUNDING SOURCE	RATIFICATION/ AMENDMENT
Frank Blanquet, Melissa Rossy	KVCR/FNX	17th Annual ImagineNative Film & Media Arts Festival	10/17/16	10/24/16	Toronto, Canada	Green new and upcoming films, video, audio and digital media for FNX programming	\$4,000.00	FNX San Manuel	

EDCT CONFERENCE ATTENDANCE

NAME	DEPARTMENT	CONFERENCE NAME	TRAVEL START DATE	TRAVEL END DATE	CITY, STATE	PURPOSE	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/ AMENDMENT
Richard Galope	Economic Development and Corporate Training Foundation	Pre-K through 14 Partnership of Educators Forum	08/11/16	08/12/16	Fairfield, CA	Purpose:This forum is an outgrowth of te State Chancellor's Office Career and Technical Education and Strong Workforce recommendations which have a significant role in the Governor's 2016-2017 budget. Value: The forum will provide a opportunity to organize a conversation to address the Chancellor's 25 recommendations for a "Strong Workforce Program" and the impact on Community College's.	\$1,133.00	Community Service General Fund	Notice of meeting was not received in time for submission to the August board meeting. Therefore, we respectfully request a ratification on this board item.

EDCT CONFERENCE ATTENDANCE

NAME	DEPARTMENT	CONFERENCE NAME	TRAVEL START DATE	TRAVEL END DATE	CITY, STATE	PURPOSE	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/AMENDMENT
Davil Jackson	Economic Development and Corporate Training	BTA 107: Multi-Craft Core Curriculum: Train the Trainer	09/13/16	09/17/16	Cleveland, OH	Purpose: Train the trainer course will enable me to learn new curriculum necessary to conduct training to our students in building trades. Value: This course is required for apprentice instructors, representatives of Building Trades Councils and their affiliates, and/or Council partners who plan to implement the Multi-Craft Core Curriculum (MC2)	\$3,454.00	Community Service General fund/Pre-apprenticeship categorical fund	

EDCT CONFERENCE ATTENDANCE

NAME	DEPARTMENT	CONFERENCE NAME	TRAVEL START DATE	TRAVEL END DATE	CITY, STATE	PURPOSE	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/ AMENDMENT
Stacy Garcia, Roanne Holliman, Robert Levesque, Yecenia Ross	Economic Development and Corporate Training	CCCAOE	09/26/16	09/29/16	Rancho Mirage, CA	Purpose: Discussion on implementation strategies for the Strong Workforce Task Force Recommendations and prepare students for an ever changing workforce and a workforce for the changing student. Value: to promote the interest of and provide support for occupational education and economic development activities in California Community Colleges.	\$4,359.00	Community Service General Fund/ETP# 5/IDRC# 2/Goodwill	

EDCT CONFERENCE ATTENDANCE

NAME	DEPARTMENT	CONFERENCE NAME	TRAVEL START DATE	TRAVEL END DATE	CITY, STATE	PURPOSE	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/ AMENDMENT
Richard Galope	Economic Development and Corporate Training	HACU 30th Annual Conference	10/07/16	10/11/16	San Antonio, TX	Purpose: discuss emerging trends in higher education affecting Hispanics and HSIs, e.g., distance learning, student-centered learning, outcomes assessment, and cross-national accreditation Value: HACU's Annual Conference provides a unique forum for the sharing of information and ideas for the best and most promising practices in the education of Hispanics.	\$3,219.00	Community Service General Fund	
Robert Levesque	Economic Development and Corporate Training	Keeping the Promise of Workforce Education	10/11/16	10/13/16	Atlanta, GA	Purpose: To examine best practices in Workforce Education. Value: Include best practices in design of Workforce Programs	\$1,643.00	ETP# 5	

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Stacey Nikac, Executive Assistant to the Chancellor
DATE: September 8, 2016
SUBJECT: Consideration to Approve District/College Expenses

RECOMMENDATION

It is recommended that the Board of Trustees approve the requests for District/College Expenses.

OVERVIEW

Individual requests are submitted to fund expenses related to various functions planned for the colleges and district office.

BOARD IMPERATIVE

IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the budget.

CHC EXPENSES

EVENT	DATE	ITEM BEING PURCHASED	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/A MENDMENT
Fall Club Rush	09/21-29/2016	Refreshments, Giveaways, and Decorations. Sponsored by the Associated Student Government for the CHC students and staff. Attended guests will have the opportunity to participate in various giveaways and have snacks and refreshments that will be provided by their ASB.	\$1,500.00	Associated Student Body general fund 027	
CSU Long Beach Field Trip	9/22-23/2016	Transportation and refreshments. Sponsored by the University Transfer Center, field trip for 14 students and 2 chaperone/drivers provides an opportunity for underrepresented students to experience the culture, climate, and location of Cal State Long Beach. Trip includes guided tour, admission presentation and lunch on campus. Goal: transfer to a 4-year institution	\$40.62 per person	Student Services Student Equity Grant	

CHC EXPENSES

EVENT	DATE	ITEM BEING PURCHASED	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/A MENDMENT
2016 ACCT Leadership Congress	10/04-08/2016	One student trustee, Beverly Rapouw, to attend the Association of Community College Trustees (ACCT) leadership conference in New Orleans, LA.	\$3,800.00	Student Rep Fee Account to be reimbursed by the District	
EMP/FMP All Day Work Session	10/07/16	Lunch for meeting participants which include Crafton Council, EMP Committee members and Alma Strategies to share collected input and settle the final EMP direction.	Not to exceed \$250.00	Campus President General Fund	

CHC EXPENSES

EVENT	DATE	ITEM BEING PURCHASED	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/A MENDMENT
UC Riverside and CSUSB Field Trip	10/07/16	Transportation and Refreshments. Sponsored by the University Transfer Center, field trip for 47 students and 3 chaperones provides an opportunity for underrepresented students to experience the culture, climate and location of UC Riverside and Cal State San Bernardino. Trip includes guided tour, admission presentation and snacks. Goal: transfer to a 4 year institution.	\$20.00 each	Student Services Student Equity Grant	

CHC EXPENSES

EVENT	DATE	ITEM BEING PURCHASED	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/A MENDMENT
San Diego Universities Field Trip	10/13-14/2016	Transportation, Lodging, and refreshments. Sponsored by the University Transfer Center, field trip for 21 students and 3 chaperone/drivers provides an opportunity for underrepresented students to experience the culture, climate and location of UC San Diego and San Diego State Universities. Trip includes guided tour, admission presentation, cultural excursion and refreshments. Goal: transfer to a 4 year institution.	\$250.00 per person	Student Services Student Equity Grant	
CHC New Faculty Luncheon	10/17/16	Lunch for the new CHC full time faculty with President Wei Zhou.	Not to exceed \$250.00	Campus President General Fund	
47th Annual CCCEOPSA Conference	11/07-10/2016	Cindy Vasquez, student, is the recipient of the Region 9 CCCEOPSA scholarship. As the recipient she will be speaking at the student scholarship presentation to share her experiences as an EOPS student.	\$550.00	EOPS General Fund	

SBVC EXPENSES

EVENT	DATE	ITEM BEING PURCHASED	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/AMENDMENT
SBVC Registration Events	07/14/16 07/20/16 07/21/16 07/28/16 08/04/16	Refreshments Sponsored by the Marketing & Public Relations department. Registration refreshments were made available to students that registered for the Fall 2016 semester at the registration computer kiosks provided at the Library and Campus Center. Attendance by registrants was approximately 1200 students.	\$3,747.47	Marketing & Public Relations General Fund	Ratification: A budget was allocated for this event after a decision was made by the District Enrollment Management Committee to conduct these registration events with refreshments for the purpose of outreach/marketing to increase FTES for the Fall 2016 semester.
Region IX Retreat, San Diego, CA	09/09/16- 09/11/16	Lodging, Registration, Travel and Meals Sponsored by the Associated Student Government, this event trains student leaders on the nuts and bolts of student leadership and their roles and responsibilities in student government. Anticipated attendance is 15 students and one faculty member. Raymond Carlos will serve as chaperone.	\$11,150.00	Student Representative Fee	

SBVC EXPENSES

EVENT	DATE	ITEM BEING PURCHASED	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/AMENDMENT
Scripps Biomarine and Biotechnology Center Field Trip	09/16/16	Transportation/Bus Rental, Admission, and Supplies. Sponsored by the Minority Science and Engineering Improvement Program (MSEIP) Grant, Biology and Chemistry students will visit the Scripps Biomarine and Biotechnology Center to learn about research conducted at the center and to tour the laboratories. Students will also visit the Birch Aquarium and learn about topics in organismal biology. Anticipated attendance is 30 to 40 students. Chaperone will be Tatiana Vasquez.	\$2,150.00	Minority Science and Engineering Improvement Program (MSEIP) Grant Fund	

SBVC EXPENSES

EVENT	DATE	ITEM BEING PURCHASED	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/AMENDMENT
The Huddle Open House	09/19/16	Refreshments Sponsored by The Huddle, this event will introduce The Huddle to the San Bernardino Valley College campus and the San Bernardino community which will display the services available to the student athletes. Anticipated attendance will be 350 staff, students and community members.	\$3,058.82	Student Success and Support Program Categorical Funds	

SBVC EXPENSES

EVENT	DATE	ITEM BEING PURCHASED	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/AMENDMENT
Student Success-Valley Bound/First Year Experience Retreat	09/23/16-09/26/16	Lodging, Meals and Transportation Sponsored by the First Year Experience Program, this retreat is for San Bernardino Valley College students who are a part of the First Year Experience/Valley Bound programs. The retreat will consist of teambuilding activities. Anticipated attendance is approximately 100 students, faculty and staff. Chaperones will be Dr. Craig Luke, Tammy Preston and Heather Johnson.	\$23,252.00	Student Equity Categorical Funds	

SBVC EXPENSES

EVENT	DATE	ITEM BEING PURCHASED	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/AMENDMENT
Parent Meetings	09/30/16 11/18/16 02/24/17	Refreshments and Transportation Co-Sponsored by the Outreach and Recruitment and Counseling departments, this event will allow committee members to meet and discuss programs and services, application processes and general college awareness. These meetings will be held at San Bernardino Valley College. Anticipated attendance is 100 staff, students and committee members at each meeting.	\$15,000.00	Student Success and Support Program Categorical Funds	

SBVC EXPENSES

EVENT	DATE	ITEM BEING PURCHASED	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/AMENDMENT
Southern California Puente Transfer Motivational Conference at the University of California, Los Angeles	10/01/16	Bus Rental Sponsored by the Puente Project, the Transfer Motivational Conference is an event that focuses on promoting transfer readiness, leadership development and exposure to career opportunities for the Puente Community College Phase I students. Students attending will network with other Puente students and develop leadership skills necessary to transfer to four year colleges. Anticipated attendance is 30 students and 2 faculty members. Chaperones will be Debbie Orozco and Alma Lopez.	\$1,600.00	Student Equity Categorical Fund	

SBVC EXPENSES

EVENT	DATE	ITEM BEING PURCHASED	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/AMENDMENT
UCLA Transfer Open House	10/08/16	Transportation/Bus Rental. Sponsored by Honors program, this activity will forge stronger ties between SBVC and UCLA. The honors students will visit the university and interact with representatives from financial aid and many different academic disciplines. Anticipated attendance is 53 students. Chaperone will be Daihim Fozouni.	\$2,000.00	Honors General Fund	

SBVC EXPENSES

EVENT	DATE	ITEM BEING PURCHASED	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/AMENDMENT
Annual Fall Transfer/ College Fair 2016	10/12/16	Refreshments, Decorations, Rentals, Advertising and Printing Sponsored by the Student Success and Support Program and the Transfer and Career Services. The purpose of the fair is to increase retention and transfer rates by providing awareness of requirements for public, private and out-of-state universities. Exposure to a variety of institutions will assist students with obtaining admissions information, getting their transfer questions answered, and ultimately transferring to a 4-year institution. Anticipated attendance is 725 faculty, staff, students and University Representatives.	\$5,300.00	Student Success and Support Program Categorical Funds, Transfer Center General Funds and Student Clubs & Trust/Transfer Center Trust	

SBVC EXPENSES

EVENT	DATE	ITEM BEING PURCHASED	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/AMENDMENT
ASG Job Fair	10/12/16	Decorations, Refreshments, Entertainment and Prizes Sponsored by the Associated Student Government, this event will provide students with the opportunity to meet with employers and different on-campus departments. Anticipated attendance is 100 students.	\$1,800.00	Associated Student Government General Fund	

SBVC EXPENSES

EVENT	DATE	ITEM BEING PURCHASED	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/AMENDMENT
CalWORKs & Workforce Development Career Fair	10/12/16	Refreshments, Advertising/Promotional Materials and Printing Sponsored by the CalWORKs & Workforce Development, this event provides an opportunity for San Bernardino Valley College (SBVC) students to meet and network with recruiters representing a variety of employers, obtain employment related information and material, and learn about career opportunities with each organization. Anticipated attendance is 250 employers, students, staff and community members.	\$2,000.00	CalWORKs Categorical Funds	

SBVC EXPENSES

EVENT	DATE	ITEM BEING PURCHASED	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/AMENDMENT
Halloween Party	10/27/16	Decorations, Refreshments, Entertainment and Prizes Sponsored by the Associated Student Government, this event is a Halloween themed event that will provide entertainment and socialization for the San Bernardino Valley College (SBVC) community. Anticipated attendance for this event is 100 students.	\$3,000.00	Associated Student Government General Fund	
Tumaini Program - Umoja XII Conference	11/4/16-11/5/16	Registration, Lodging and Meals Sponsored by the Tumaini Program, this conference will be held in Los Angeles, CA. The conference will enhance the educational and cultural experiences of African American and other at-risk students. Anticipated attendance is 6 students and 3 staff members. Chaperones will be Daniele Ramsey, Sandra Blackman and Kathy Kafela	\$3,618.00	Student Equity Categorical Funds	

SBVC EXPENSES

EVENT	DATE	ITEM BEING PURCHASED	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/AMENDMENT
Region 9 CARE Conference	11/17/16-11/18/16	Lodging, Travel, Meals, Registration Fees and Supplies. Region 9 Colleges will be co-sponsoring this CARE Conference for four SBVC CARE students and two staff members to be held at the Kellogg West Conference Center in Pomona. Participants will participate in workshops such as becoming successful as a single parent and college student, in addition, updated information about TANF will be provided. Anticipated attendance is four students, one staff member, and one faculty member. Rosemary Chavez will serve as the staff member. Maribel Cisneros will serve as the chaperone.	\$2,100.00	CARE Categorical Fund	

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: George Johnson, Bond Program Manager, Kitchell/BRj
DATE: September 8, 2016
SUBJECT: Consideration of Approval of Amendment 001 to the Contract with Vista Environmental Consulting, LLC of Anaheim CA

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 001 to the contract with Vista Environmental Consulting, LLC of Anaheim CA in the amount of \$25,550.00.

OVERVIEW

On April 14, 2016 the Board of Trustees approved a contract with Vista Environmental Consulting, LLC for hazardous material abatement monitoring services on the Laboratory/ Administration Building Renovation at CHC.

Vista Environmental's original contract amount for the LADM project was an estimate determined prior to the construction bid process. Once the bid was awarded and the contractor provided a proposed schedule for work, it was determined the original Vista Environmental approximation would need to be increased.

ANALYSIS

The effect of this amendment will be an addition of \$25,550.00 to the Vista Environmental contract, resulting in a revised contract amount of \$72,590.00. There is no increase in length of contract.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the Fund 42 Revenue Bond Construction budget.

ENVIRONMENTAL CONSULTING CONTRACT AMENDMENT: 001

PROJECT: Crafton Hills College (CHC)
Multiple Measure M Projects
11711 Sand Canyon Road
Yucaipa, CA 92399

OWNER: San Bernardino Community College District (SBCCD)
114 S. Del Rosa Avenue
San Bernardino, CA 92408

TO: Vista Environmental Consulting, LLC.
1630 S. Sunkist Street, Suite C
Anaheim, CA 92806

Description:

This amendment amends the total value of the contract Vista Environmental Consulting has with SBCCD for environmental consulting for various Measure M projects. This amendment is for additional hazardous material monitoring services for the Laboratory Administration Building Renovation.

Costs:

\$25,550.00 Total of this requested Contract Amendment: 001

Attachments:

Kitchell/BRj CHC General Project Memo 92 (5) pages w/ proposal

The original Contract Sum	\$47,040.00
Net change by previous Amendments	\$0.00
The Contract Sum prior to this Amendment	\$47,040.00
The Contract Sum will be increased by this Amendment	\$25,550.00
The new Contract Sum including this Amendment	\$72,590.00
The Contract Schedule as of this Amendment will be increased by:	0 calendar days

By signing this Amendment the San Bernardino Community College District (SBCCD) authorizes Vista Environmental Consulting to perform the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to Vista Environmental Consulting's contract with SBCCD.

Not valid until signed by all parties. Signature of Consultant indicates agreement herewith, including any adjustment in the Contract Sum or Contract Schedule.

Authorized:

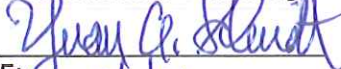
George R. Johnson

Jose F. Torres

Bond Program Director
Kitchell/BRj

Vice Chancellor Business & Fiscal
Services
SBCCD

Vista Environmental Consulting

By: 
DATE: 8/1/16

By: 
DATE: 8/1/16

By: _____
DATE: _____

Kitchell/BRj

11715 Sand Canyon Rd., Yucaipa, CA 92399

Project Memo

Ph: 909.435.4159 Fax: 909.794.8901

No. 092 – CHC GENERAL

DATE: 6/13/2016

TO: Fath-Allah Oudghiri, AIA, MBA
 Director Facilities Planning & Construction
 San Bernardino Community College District (SBCCD)

FROM: Nicholas Farano ^{NF}
 Project Manager _{6/13/16}
 Crafton Hills College (CHC)
 Kitchell/BRj

RE: Crafton Hills College (CHC) Measure M
 CHC-4636-LADM Renovation
 Vista Environment Consulting Service Agreement CA #002 |

PROJECT SCOPE:

SBCCD approval to execute a hazardous material consulting agreement with Vista Environment Consulting for hazardous material consulting services on the LADM Renovation in the total amount of \$25,550.00.

NARRATIVE:

Vista Environmental Consulting estimated 25 days of hazardous material consulting services on the LADM Renovation prior to the selection of the General Contractor. Once the General Contractor was selected and a baseline schedule was provided for the project, it was determined 30 additional days were required for the hazardous material consulting services, for a total of 55 days. In addition, after pot holing the points of connection, it was determined a Procedures 5 Work Plan was required due to the possible exposure to lead-based asbestos. Attached is Vista Environmental Consulting's proposal with a breakdown of the additional costs related to these scopes.

RECOMMENDATION:

Kitchell/BRj recommends that SBCCD grant approval to execute a hazardous material consulting agreement with Vista Environment Consulting in the total amount of \$25,550.00, and to increase purchase order #165641 in the amount of \$25,550.00 for LADM.




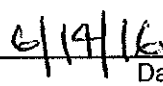
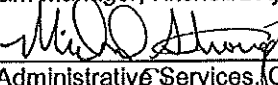


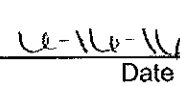
BUDGET INFORMATION:

CHC- Lab & Administration Building (LADM) – Proj. #4636
 Info from Measure M Budget V#33 - 4/30/16

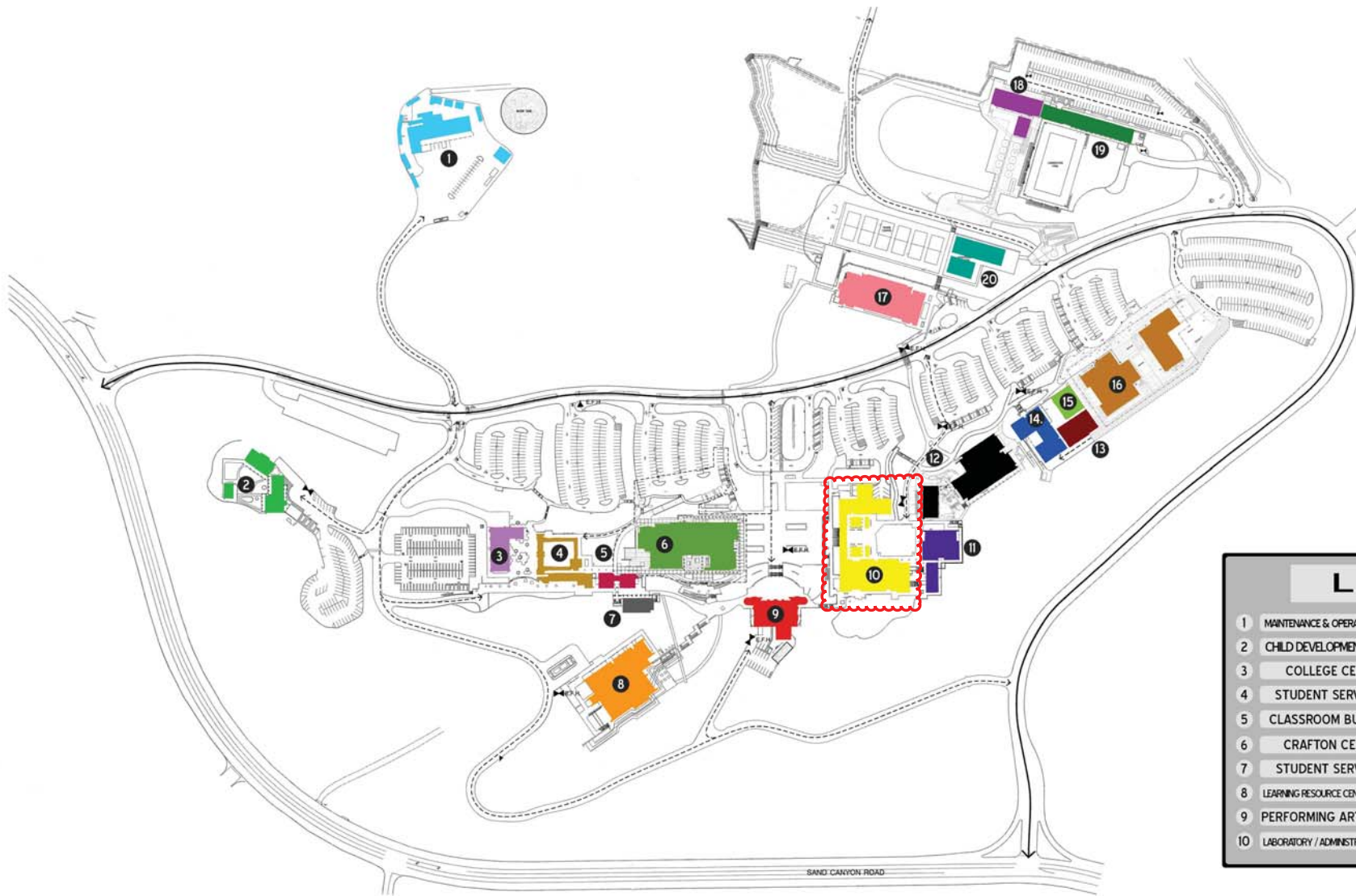
Project Original Budget Amount:	\$ 15,541,611.00
Project Current Spent to date:	\$ 1,339,413.78
Project Current Estimate to Complete:	\$ 11,949,228.22
Project Memo Forecast Cost:	\$ 25,550.00
Project Change Amount:	\$ 00.00

Budget Line Item #42-50-02-4636-0257-6220.13-7100 – Testing/Special Testing

Approvals:

	
_____ Brooke Duncan, Sr. Campus Manager, Kitchell/BRJ	_____ Date
	
_____ George Johnson, Bond Program Manager, Kitchell/BRJ	_____ Date
	
_____ Mike Strong, Vice President, Administrative Services, CHC	_____ Date
	
_____ Fath-Allah Oudghiri, AIA, MBA, Director Facilities Planning & Construction	_____ Date

Attachment: Vista Environmental Consulting Proposal, Dated June 9, 2016



LEGEND			
1	MAINTENANCE & OPERATIONS / M&O	11	CHEMISTRY / HEALTH SCIENCE
2	CHILD DEVELOPMENT CENTER	12	NEW SCIENCE BUILDING
3	COLLEGE CENTER	13	BOOKSTORE
4	STUDENT SERVICES A	14	OCCUPATIONAL EDUCATION 1 / OE-1
5	CLASSROOM BUILDINGS	15	CLASSROOM AT BOOKSTORE
6	CRAFTON CENTER	16	OCCUPATIONAL EDUCATION 2 / OE-2
7	STUDENT SERVICES B	17	GYMNASIUM
8	LEARNING RESOURCE CENTER / LIBRARY	18	PHYSICAL EDUCATION COMPLEX / PE
9	PERFORMING ART CENTER	19	AQUATICS CENTER / CRF
10	LABORATORY / ADMINISTRATION / LADM	20	SCIENCE PORTABLES

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services

PREPARED BY: Hussain Agah, Director, Facilities Planning & Construction

DATE: September 8, 2016

SUBJECT: Consideration of Approval of Non-Bond Construction Change Orders and Contract Amendments

RECOMMENDATION

It is recommended that the Board of Trustees approve the following contract amendments and ratify the following change orders. These changes are required and necessary, benefit the District, and reflect the most favorable negotiated costs.

Crafton Hills College – Lockdown Hardware (Phase 2) Project						
Montgomery Hardware Rancho Cucamonga, CA	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
	CO-01	\$172,550.00	\$0.00	(\$15,850.00)	\$156,700.00	- 9.19%
Crafton Hills College – Performing Arts Center Roofing Project						
Commercial Roof Systems, Inc. Arcadia, CA	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
	CO-01	\$166,108.00	\$0.00	(\$2,440.81)	\$163,667.19	- 1.47%
Crafton Hills College – Non-Potable Water Project						
Borden Excavating, Inc. Calimesa, CA	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
	CO-01	\$688,555.00	\$0.00	(\$23,891.19)	\$664,663.81	- 3.47%

OVERVIEW

Construction change orders may be generated by a number of circumstances. These include changes directed by the District to address contractor or architect recommendations for efficiency, occupant needs, or to improve future building or space usability. California Public Contract Code 20118.4 establishes a guideline that limits construction contract change orders to 10% of the base contract amount.

A construction contract is amended when there is a change in the scope of work due to unforeseen conditions that must be corrected in order for work to proceed. Amendments alter the base contract amount and are not limited to the 10% guideline.

All change orders and amendments are approved following a specific process of review by the construction manager, architect, program/project managers, and District staff. Nonessential

changes are rejected and never receive approval. Any changes determined to be essential to the health of the project and of major benefit to the District are approved and implemented.

ANALYSIS

Construction contract amendments and change orders submitted with this board item total a reduction of \$42,182.00.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

These deductive change orders will positively impact the General Fund, Block Grant budget and the Capital Outlay budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

02-1516-10.02.03
Project Number

Capital Facilities Program Management

Non-Bond Project

CHANGE ORDER

Original Contract Amount: \$172,550.00
Amount of Previous Contract Amendments: \$0.00
Amount of Previous Change Orders: \$0.00

School Name: Crafton Hills College Date: August 2, 2016
Project Description: Lockdown Hardware (Phase 2) Contract No.: General Contractor
To (Contractor): Montgomery Hardware Attn:

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments Reference RFP No.: Refer to attachments

Description of Work:

This change order includes scope changes of work for the general contractor generated by the District identified during construction operations, District program requirements and utility coordination that were required to be installed within the project. These items were not included in the original contract documents and noted after the bid and execution of the general contractor contract.

Contract Change Order No.-CO-001

TOTAL COST of CONTRACT CHANGE Order No. CO-001 (\$15,850.00)

Reason for Change:

- 1 * Hardware previously completed by District.
- * Deduction of Contract Allowance

Initiator of Change:

- 1 District & Administration

Table with 2 columns: Description and Amount. Rows include original base contract sum (\$172,550.00), net change by previous authorized contract amendment(s) (\$0.00), contract amount due to C.O. No.-CO-001 (-\$15,850.00), revised base contract sum (\$156,700.00), net change by previous authorized change order(s) (\$0.00), contract sum including previous authorized change orders (\$156,700.00), revised contract amount (\$156,700.00), contract time increase (14 calendar days), and revised contract completion date (13-Aug-16).

SBCCD Change Order No. CO-001 includes Item Number(s): 1.1 & 1.2

This Contract Change Order is not valid until signed by the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time. Contractor waives any claim for further adjustments of the Contract Sum and the Contract Time related to the above described change in the Work.

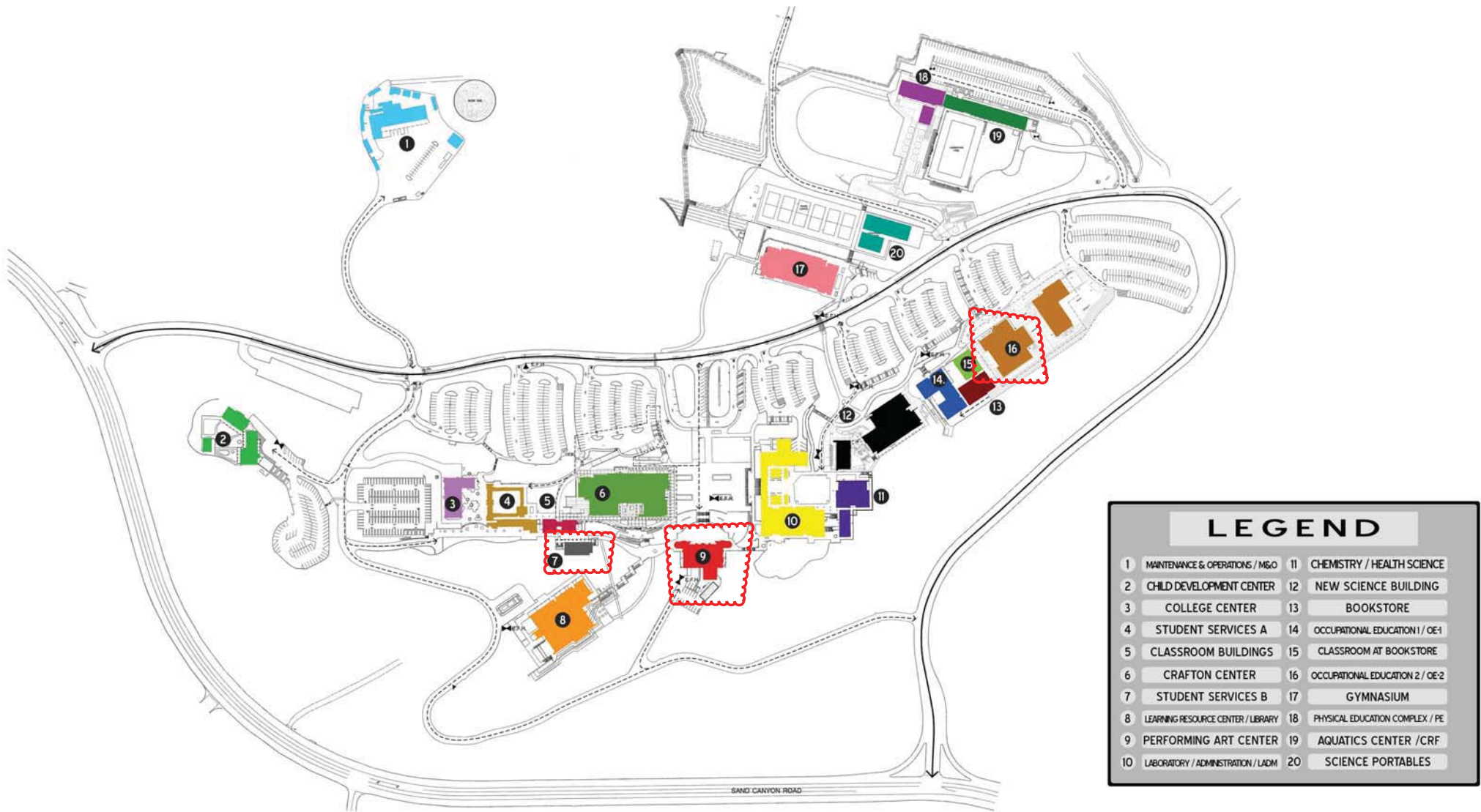
I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance. Signature and Name fields for Dir. Facilities (Larry Cook), Project Mgr. (Michael Wickham), District (Hussain Agah Sr.), and Contractor (Denise M. Wilson, Exec.V.P.) with dates.

CHANGE O

REF.	DESCRIPTION OF ITEM	CODE	%	COST	CONTRACT	BALANCE
Item 1.1	PCO 001 - Quote #400641 Hardware Changes to Building OE1	H4	100	\$1,265	\$10,115.00	(\$8,850.00)
Item1.2	Deduction of Contract Allowance	L2	100	(\$7,000)		(\$7,000.00)
Subtotal Lockdown Hardware (Phase 2)						(\$15,850)
TOTAL CONTRACT CHANGE ORDER #CO1						(\$15,850)

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
 - B SITE COST, ERROR AND/OR OMISSION
 - C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
 - D SITE COST, AGENCY OR CODE REVISION
 - E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
 - This change or BUILDING COST, UNFORESEEN FIELD CONDITION
 - G BUILDING COST, ERROR AND/OR OMISSION
 - H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
 - J BUILDING COST, AGENCY OR CODE REVISION
 - K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
 - L CONTRACT ADMINISTRATIVE ISSUE
- * Note: "I" has been omitted not to be confused with "1"
- 1 CONTRACTOR GENERATED
 - 2 CONSTRUCTION MANAGER GENERATED
 - 3 ARCHITECT/ENGINEER GENERATED
 - 4 DISTRICT GENERATED
 - 5 INSPECTOR OR AGENCY GENERATED



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

02-1516-04
Project Number

Capital Facilities Program Management

Non-Bond Project

CHANGE ORDER

Original Contract Amount: **\$166,108.00**
 Amount of Previous Contract Amendments: **\$0.00**
 Amount of Previous Change Orders: **\$0.00**

School Name:	<u>Crafton Hills College</u>	Date:	<u>August 2, 2016</u>
Project Description:	<u>Performing Arts Center Roofing Project</u>	Contract No.:	<u>General Contractor</u>
To (Contractor):	<u>Commercial Roof Systems, Inc.</u>	Attn:	

You are hereby directed to make the following changes in the above reference contract for:

Item No.: **Refer to attachments**

Reference RFP No.: **Refer to attachments**

Description of Work:

This change order includes additional scopes of work for the general contractor generated from unforeseen field conditions encountered and identified during construction operations, District program requirements and utility coordination with ongoing Non Bond projects that were required to be installed within the project. These items were not included in the original contract documents and noted after the bid and execution of the general contractor contract.

Contract Change Order No.-CO-001

TOTAL COST of CONTRACT CHANGE Order No. PCO-001

(\$2,440.81)

Reason for Change:

1 Deductive Change Order - Unused Allowance

Initiator of Change:

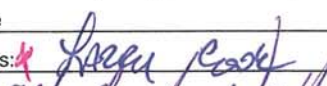
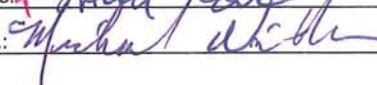

1 District

The original Base Contract Sum was:	<u>\$166,108.00</u>
Net change by previous authorized Contract Amendment(s):	<u>\$0.00</u>
The contract AMOUNT due to C.O. No.-CO-001 will be decreased by:	<u>-\$2,440.81</u>
The revised BASE Contract Sum:	<u>\$163,667.19</u>
Net change by previous authorized Change Order(s):	<u>\$0.00</u>
The Contract Sum including previous authorized Change Orders:	<u>\$163,667.19</u>
The revised Contract Amount, including this Contract Change Order is, therefore:	<u>\$163,667.19</u>
The contract TIME due to C.O.-CO1 will be increased by:	<u>14</u> calendar days.
The revised Contract Completion Date, including this Contract Change Order is, therefore	<u>13-Aug-16</u>
SBCCD Change Order No. <u>CO-001</u> includes Item Number(s): <u>1.1</u>	

This Contract Change Order is not valid until signed by the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time. Contractor waives any claim for further adjustments of the Contract Sum and the Contract Time related to the above described change in the Work.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Signature	Name (printed)	Date
	Larry Cook, CHC Director of Facilities	
	Michael Wickham, Kitchell	<u>8/2/16</u>
	Hussain Agah Sr. Director of Facilities Planning & Construction	
	Jay Hiller, Commercial Roof Systems, Inc.	<u>8/3/16</u>

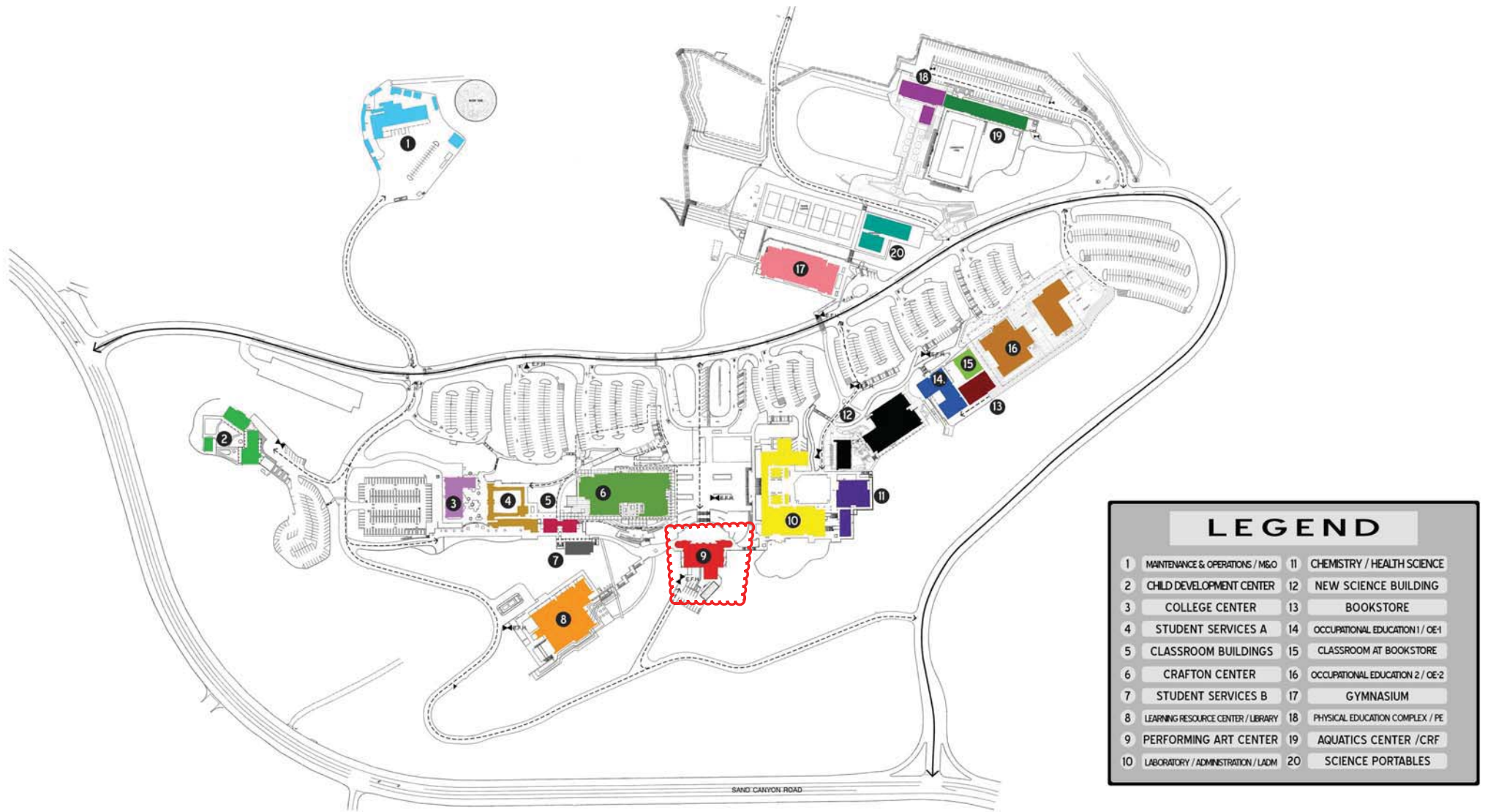
CHANGE O

REF.	DESCRIPTION OF ITEM	CODE	%	COST	CONTRACT	BALANCE
Item 1.1	PCO 001 - Parapet Wall Coating	H4	100	\$4,559	\$7,000.00	(\$2,440.81)
Subtotal					Pac Roofing Project	(\$2,440.81)
TOTAL CONTRACT CHANGE ORDER #CO1						(\$2,440.81)

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
 - B SITE COST, ERROR AND/OR OMISSION
 - C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
 - D SITE COST, AGENCY OR CODE REVISION
 - E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
 - This change or BUILDING COST, UNFORESEEN FIELD CONDITION
 - G BUILDING COST, ERROR AND/OR OMISSION
 - H BUILDING COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
 - J BUILDING COST, AGENCY OR CODE REVISION
 - K BUILDING COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
 - L CONTRACT ADMINISTRATIVE ISSUE
- * Note: "I" has been omitted not to be confused with "1"
- 1 CONTRACTOR GENERATED
 - 2 CONSTRUCTION MANAGER GENERATED
 - 3 ARCHITECT/ENGINEER GENERATED
 - 4 DISTRICT GENERATED
 - 5 INSPECTOR OR AGENCY GENERATED

CHC PERFORMING ARTS CENTER ROOFING PROJECT



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

02-1516-05
Project Number

Capital Facilities Program Management

Non-Bond Project

CHANGE ORDER

Original Contract Amount: **\$688,555.00**
 Amount of Previous Contract Amendments: **\$0.00**
 Amount of Previous Change Orders: **\$0.00**

School Name:	<u>Crafton Hills College</u>	Date:	July 14, 2016
Project Description:	<u>Non-Potable Water Project</u>	Contract No.:	General Contractor
To (Contractor):	<u>Borden Excavatng</u>	Attn:	

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments Reference RFP No.: Refer to attachments

Description of Work:

This change order is inclusive to the reduction of unused portion of the unforeseen allowance in the original contract.

Contract Change Order No.-CO-001

TOTAL COST of CONTRACT CHANGE Order No. -C.O.-001

(\$23,891.19)

Reason for Change:

- 1 Unused Unforeseen underground conditions allowance.

Initiator of Change:



- 1 Site Conditions

The original Base Contract Sum was:	<u>\$688,555.00</u>
Net change by previous authorized Contract Amendment(s):	<u>\$0.00</u>
The contract AMOUNT due to C.O. No.-CO-001 will be decreased by:	<u>-\$23,891.19</u>
The revised BASE Contract Sum:	<u>\$664,663.81</u>
Net change by previous authorized Change Order(s):	<u>\$0.00</u>
The Contract Sum including previous authorized Change Orders:	<u>\$664,663.81</u>
The revised Contract Amount, including this Contract Change Order is, therefore:	<u>\$664,663.81</u>
The contract TIME due to C.O.-CO1 will be increased by:	<u>0</u> calendar days.
The revised Contract Completion Date, including this Contract Change Order is, therefore	<u>14-Aug-16</u>
SBCCD Change Order No. <u>CO-001</u> includes Item Number(s):	<u>Item 1.0</u>

This Contract Change Order is not valid until signed by the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time. Contractor waives any claim for further adjustments of the Contract Sum and the Contract Time related to the above described change in the Work.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Signature	Name (printed)	Date
	Larry Cook, CHC Director of Facilities	8/19/16
	Michael Wickham, Kitchell	
District:	Michael Strong, CHC V.P. Administrative Services	Date
Contractor:	Shaun Borden, Borden Excavating, Inc.	8-17-16
District:	Hussain Agah, Director of Facilities Planning & Construction	Date

CHANGE ORDER No.-CO-001

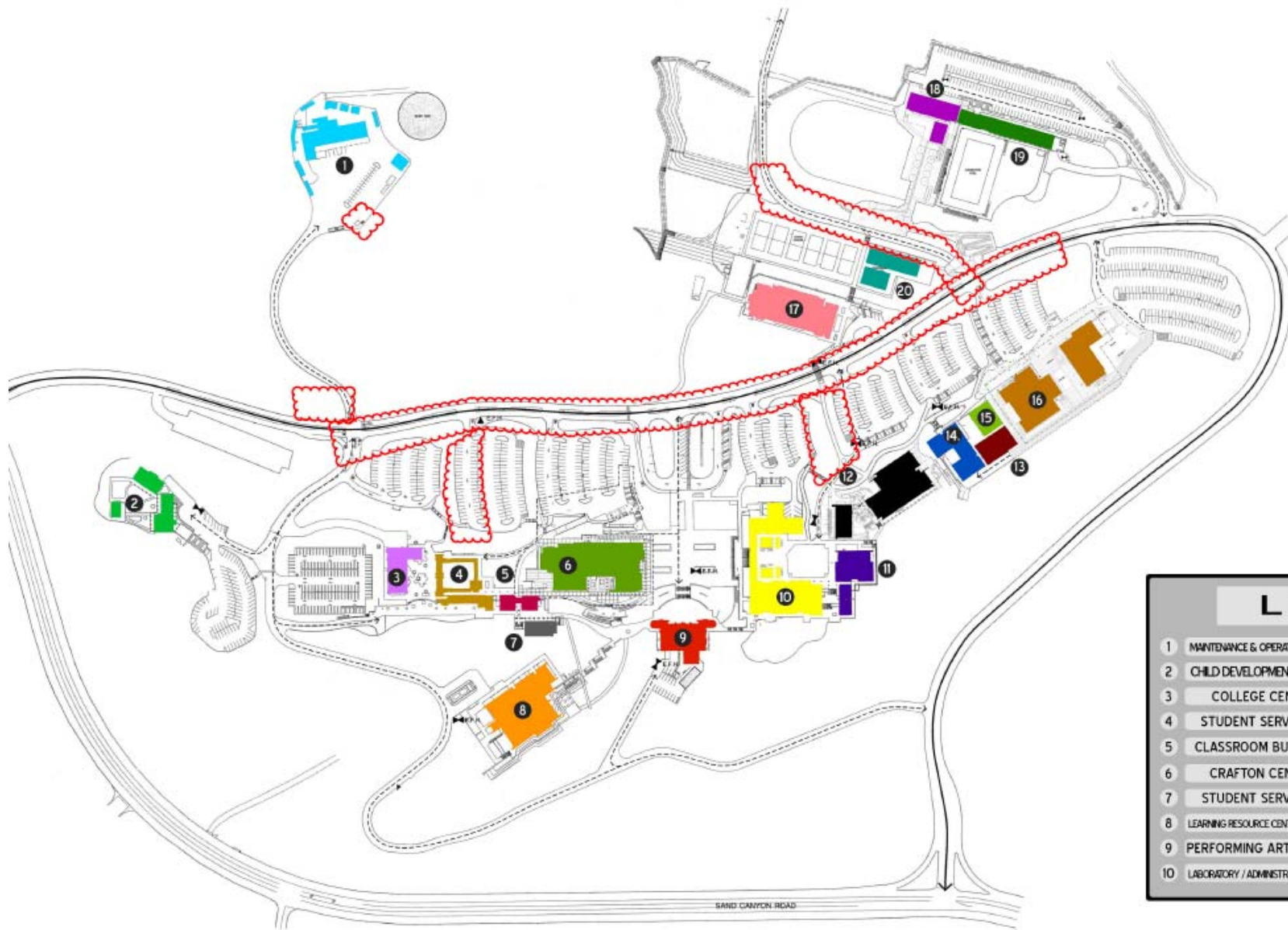
REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
CO						
Item 1.0	Remaining Contract Allowance Deduct	L2	100		(\$23,891.19)	(\$23,891.19)
Subtotal						(\$23,891.19)
TOTAL CONTRACT CHANGE ORDER # 02-1516-05						(\$23,891.19)

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
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- 1 CONTRACTOR GENERATED
- 2 CONSTRUCTION MANAGER GENERATED
- 3 ARCHITECT/ENGINEER GENERATED
- 4 DISTRICT GENERATED
- 5 INSPECTOR OR AGENCY GENERATED



LEGEND			
1	MAINTENANCE & OPERATIONS / M&O	11	CHEMISTRY / HEALTH SCIENCE
2	CHILD DEVELOPMENT CENTER	12	NEW SCIENCE BUILDING
3	COLLEGE CENTER	13	BOOKSTORE
4	STUDENT SERVICES A	14	OCCUPATIONAL EDUCATION 1 / OE-1
5	CLASSROOM BUILDINGS	15	CLASSROOM AT BOOKSTORE
6	CRAFTON CENTER	16	OCCUPATIONAL EDUCATION 2 / OE-2
7	STUDENT SERVICES B	17	GYMNASIUM
8	LEARNING RESOURCE CENTER / LIBRARY	18	PHYSICAL EDUCATION COMPLEX / PE
9	PERFORMING ART CENTER	19	AQUATICS CENTER / CRF
10	LABORATORY / ADMINISTRATION / LADM	20	SCIENCE PORTABLES

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: Stacey Nikac, Executive Assistant

DATE: September 8, 2016

SUBJECT: Consideration of Approval of Board Ad Hoc Committees

RECOMMENDATION

It is recommended that the Board of Trustees approve the Ad Hoc Committees and its members for 2016-2017.

- Policy & Procedures (Ferracone, Singer, Harrison)
- Board & Chancellor Evaluations (Harrison, Longville, Zoumbos)
- SBCCD Board & Local K-12 Boards (Singer, Williams, Ferracone)
- Student Success (Williams, Ferracone, Longville)

OVERVIEW

Ad Hoc Work Groups are needed to improve the efficiency of the board. Board Ad Hoc Committees will meet on an as needed basis for the 2016-17 fiscal year.

BOARD IMPERATIVES

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention and Success
- III. Resource Management for Efficiency, Effectiveness and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

No impact to the budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: Stacey Nikac, Executive Assistant

DATE: September 8, 2016

SUBJECT: Consideration of Approval of 2017 Board Meeting Calendar

RECOMMENDATION

It is recommended that the Board of Trustees approve the Board Meeting schedule for 2017 as attached.

ANALYSIS

Meeting Dates and times are subject to change. Enough advance notice will be given to ensure the public is notified. Business Meetings are held in the Board Room of the District Office beginning at 4:00 p.m. and Study Sessions are held from 12:00-2:00 p.m., unless otherwise noted.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention, and Success
- III. Resource Management for Efficiency, Effectiveness, and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

No impact to the budget.

2017 Board Meeting Calendar

Date	Time	Type	Presentation
Thursday, January 12, 2017	12:00-2:00	Study Session	Foundation Updates
Thursday, January 19, 2017	4:00	Business Meeting	
Thursday, February 09, 2017	4:00	Business Meeting	CBOC Presentation
Thursday, February 23, 2017	12:00-2:00	Study Session	Planning Presentation as described in the District Strategic Planning Process - Focus on reviewing goals and objectives district wide and progress on these goals
Thursday, March 09, 2017	4:00	Business Meeting	
Thursday, March 23, 2017	12:00-2:00	Study Session	EEO Mandatory Training for Board of Trustees
Thursday, April 13, 2017	4:00	Business Meeting	
Thursday, April 27, 2017	12:00-2:00	Study Session	KVCR Presentation
Thursday, May 11, 2017	4:00	Business Meeting	
Wednesday, May 24, 2017	12:00-2:00	Study Session	Preliminary Budget Presentation (no formal action; presentation material unavailable until after Governor's May revise)
Tuesday, May 30, 2017	8:30-4:00	Board Retreat	
Wednesday, May 31, 2017	8:30-4:00	Board Retreat	
Thursday, June 08, 2017	4:00	Business Meeting	CBOC Presentation
Thursday, June 22, 2017	12:00-2:00	Study Session	Planning Presentation as described in the District Strategic Planning Process - Focus on development of Board Annual Objectives
Thursday, July 13, 2017	4:00	Business Meeting	

2017 Board Meeting Calendar

Thursday, July 27, 2017	12:00-2:00	Study Session	Student Scorecard Presentation
Thursday, August 10, 2017	4:00	Business Meeting	
Thursday, August 31, 2017	12:00-2:00	Study Session	Review Final Budget (no formal action; material available after late July/early August ACBO Budget workshop)
Thursday, September 14, 2017	4:00	Business Meeting	
Thursday, September 21, 2017	12:00-2:00	Study Session	15 minute presentation on progress, goals, and objectives for grants district wide
Thursday, October 12, 2017	4:00	Business Meeting	Planning Presentation as described in the District Strategic Planning Process - Focus on reviewing goals and objectives district wide and progress on these goals
Thursday, October 26, 2017	12:00-2:00	Study Session	
Thursday, November 09, 2017	4:00	Business Meeting	
Thursday, November 30, 2017	12:00-2:00	Study Session	
Thursday, December 14, 2017	4:00	Business Meeting	

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: Stacey Nikac, Executive Assistant

DATE: September 8, 2016

SUBJECT: Consideration of Approval to Televis Board Meetings

RECOMMENDATION

It is recommended that the Board of Trustees approve Internet streaming and televising of regular board meetings on KVCR, and direct the Chancellor to pursue the renovations, equipment acquisition and processes necessary to begin the programming as soon as feasible

OVERVIEW

Board of Trustee meetings are open to the public. Streaming on the Internet or televising board meetings demonstrates transparency and accountability. It allows the public to follow the work of the District and to have the convenience of watching the meeting via live stream, delayed broadcast or on-demand.

The Radio, Television, Video and Film Program at San Bernardino Valley College will utilize students to film the board meetings which will be part of the instructional course requirements. Renovations required in the Board Room and equipment necessary to create a professional broadcast will cost approximately \$100,000. It is planned that the Board Meetings will be streamed live on the internet and televised on KVCR on a schedule to be determined.

ANALYSIS

Board members recommended the Chancellor to prepare for the streaming and televising of Board Meetings in fall 2016.

BOARD IMPERATIVE

I. Institutional Effectiveness

FINANCIAL IMPLICATION

Available Capital Outlay Funding

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Lawrence P. Strong, Director of Fiscal Services
DATE: September 8, 2016
SUBJECT: Consideration of Approval to Conduct a Public Hearing on the Final Budget for Fiscal Year 2016-17

RECOMMENDATION

It is recommended that the Board of Trustees conduct a public hearing on the Final Budget for Fiscal Year 2016-17.

OVERVIEW

SBCCD is required to hold a public hearing prior to the adoption of the final budget each year.

ANALYSIS

Title 5, Section 58301 requires the Board of Trustees to hold a public hearing prior to adopting the final budget for the fiscal year.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications associated with this item.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Lawrence P. Strong, Director of Fiscal Services
DATE: September 8, 2016
SUBJECT: Consideration of Approval to Adopt Final Budget for Fiscal Year 2016-17

RECOMMENDATION

It is recommended that the Board of Trustees adopt the Final Budget for Fiscal Year 2016-17 as presented or amended.

OVERVIEW

Title 5, Section 58301 requires that the Board of Trustees hold a public hearing and adopt the final budget on or before September 15.

ANALYSIS

This Final Budget incorporates the projected income and expenditures of SBCCD for fiscal year 2016-17 as of this date. Once approved by the Board of Trustees, the budget is transmitted to the County and submitted to the State of California. A complete, detailed Final Budget document is being prepared for publication pending today's Board action.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The adoption of this budget will enable SBCCD to manage its resources for efficiency, effectiveness and excellence.

September 8, 2016

Dear Members of the Board of Trustees:

I am pleased to present the Final Budget for the fiscal year ending June 30, 2017. This budget was developed in accordance with Title 5, the California Community Colleges Budget and Accounting Manual, the best practices of the Government Finance Officers Association, and the fiscal policies set by the Board of Trustees.

Continued improvements in the State economy have allowed the San Bernardino Community College District (SBCCD) to project an increase in funding to restore access to educational services. During the past three years, SBCCD has demonstrated its ability to be one of the fastest growing community colleges in California, demonstrating an extraordinary ability to provide education to its under-served community. This was especially important as the State examined ways to provide "districts in greatest need" with additional funding. Therefore, the State has indicated our district will receive up to 4.25% for enrollment growth in 2016-17, which is 2.25% beyond the standard growth amount of 2%.

In fiscal year 2015-16, SBCCD continued increasing access to classes and restoring 97% of its 2009-10 student enrollment. In our continuing desire to better serve the community, we are committed to increasing access by 2.55% in 2016-17. We will do this by increasing productivity, and by investing in tutoring, student support and adjunct faculty. We anticipate that we will be funded for these FTES and that increased productivity will help us offer additional classes within our existing resources.

As long as we proceed cautiously and conservatively, SBCCD has the opportunity to pursue a number of its highest priorities, goals, and objectives, and to continue to grow its student enrollment. This budget assumes negotiated increases in salaries, health and welfare benefits, as well as contractual step and column increases. Also included are set-asides for future retirement benefits, deferred maintenance, and implementation of SBCCD's strategic goals and objectives.

The General Fund, Unrestricted fund balance (reserve) is estimated to be \$12.7 million on June 30, 2017, or 13.95% of the expenditure budget. The Board of Trustees has set 12% as the minimum requirement, while the State has a 5% minimum requirement. We are proud that SBCCD has 1) remained fiscally sound through the difficult budget years, 2) increased enrollment to 97% of the fiscal year 2009-10 levels, 3) is one of the few public entities in the State with fully-funded retirement fund obligations, 4) set aside funds for future retirement benefits and deferred maintenance and 5) increased by 15 full-time faculty positions for next fiscal year. We will continue to effectively manage and prioritize our budget to help ensure prudent spending, which can result in savings that will assist in balancing future budgets. Furthermore, we will provide a multi-year financial plan and continually work to enhance that plan.

On an ongoing basis, we are assessing how we are organized and deliver services, evaluating our effectiveness and efficiency, and seeking ways to improve. We are also reviewing additional revenue opportunities in an effort to supplement state appropriations, and exploring public and private partnerships that can provide new resources. These efforts can achieve exciting and measurable outcomes for our students and the communities we serve.

This budget demonstrates our commitment to the students, faculty, staff and community. Many lives have been changed for the better as a result of the education garnered from San Bernardino Valley College, Crafton Hills College, the Economic Development Corporate Training Center, and KVCR. We sincerely hope that our students continue their learning to enhance their skills, improve their employment opportunities, and achieve their educational goals.

Sincerely,



Bruce Baron
Chancellor



Final Budget

REVENUES

General Fund, Unrestricted

The general fund is used to account for resources available for general district operations and support for educational programs. There are three major sources of revenue available to SBCCD for this fund. These include state apportionment, local property taxes, and enrollment fees. The remaining revenue sources include grants, other fees, and interest income.

STATE APPORTIONMENT

SBCCD's state apportionment is primarily driven by the Full-Time Equivalent Student (FTES) workload measure. FTES is not "headcount enrollment," but is the equivalent of 525 hours of student instruction per each FTES. For Fiscal Year 2017, the funding rate for each credit FTES is \$5,004.25. This is a uniform credit FTES rate for all community college districts and is adjusted annually for cost of living (COLA). The noncredit FTES rate for the same period is \$3,009.20. These funding rates per FTES have not increased from last fiscal year.

State apportionment revenues are based on the State's calculation of FTES rates plus a base rate contingent upon the size of each college, less the amount of property tax and enrollment fee revenues it estimates the District will collect locally. The State apportionment for SBCCD's 2016-17 fiscal year is budgeted at \$49,801,992 an increase of \$4,308,910 (9.5%) compared to last year's estimated actual of \$45,493,082.

PROPERTY TAXES

Property tax revenue supports the general operation of the District and is exclusive of voter-approved debt. Property taxes are levied each year on the basis of equalized assessed property values in the District as of January 1 of that year. Assessed values are established, billed, and collected by the counties of San Bernardino and Riverside. Property taxes include revenues from Redevelopment Agencies (RDAs). However, as part of the 2011 Budget Act the Legislature approved the dissolution of the State's 400+ RDAs.

While assessed property values have increased in San Bernardino and Riverside for 2015-16, RDA revenues remain inconsistent from year to year. As a result, 2016-17 property taxes are budgeted to be \$18,914,555, a decrease of \$2,994,337 or 13.7%, when compared to last year's estimated actual of \$21,908,892.

ENROLLMENT FEES

Enrollment fee revenues are estimated based on State funded FTES amounts for the District in Fiscal Year 2017 and the cost of enrollment fees as determined by the State of California. 2016-17 enrollment fees are budgeted at \$4,319,769, down just .05% from last year's estimated actual of \$4,339,964.



Highlights of General Fund, Restricted & All Other Funds

Revenues in these funds are restricted by the parameters of each respective program, such as student financial aid, grant, and other restricted programs.

GENERAL FUND, RESTRICTED

Total revenues are budgeted at \$49,683,617, an increase of \$25,789,237 (107.9%) when compared to last year's estimated actual of \$23,884,380. This is primarily due to increases in categorical and reimbursable categorical programs such as Student Success & Support Program (SSSP) and Student Equity, as well as the District's involvement with the Adult Education Block Grant through the State Chancellor's Office and the California Department of Education.

BOND INTEREST AND REDEMPTION

Property tax revenues for this account are budgeted at \$16,300,000, a decrease of \$10,320,822 (38.8%) from last year's estimated actual of \$26,620,822. The taxes are determined and collected by the County of San Bernardino for the repayment of bonds sold for Measure P and Measure M. SBCCD does not control the revenues or expenditures for this fund, but is required to record transactions related to the receipt and expenditure of local revenues from property taxes levied for the payment of the principal and interest on outstanding District bonds.

OTHER SPECIAL REVENUE

Total revenues are budgeted at \$4,216,563, an increase of \$174,418 (4.3%) from last year's estimated actual amount of \$4,042,145. This includes contributions to the TV, Radio and FNX programs.

CAPITAL OUTLAY PROJECTS

Revenues are budgeted at \$2,243,251, a decrease of \$169,622 (7.0%) from last year's estimated actual of \$2,412,873 million. This decrease is primarily due to a conservative estimate to account for inconsistency in redevelopment fund receipts.

REVENUE BOND CONSTRUCTION

There are no revenues budgeted for fiscal year 2016-17 as the District does not expect to issue bonds during the year. Issuance of Measure M bonds during fiscal 2015-16 provided estimated actual revenues of \$37,419,282.

EXPENDITURES

There are six major types of expenditures. These include academic salaries, classified salaries, benefits, supplies, other expenses and services, and capital outlay.

General Fund, Unrestricted

ACADEMIC SALARIES

Academic salaries are budgeted at \$37,534,649, an increase of \$1,371,151 (3.8%) when compared to last year's estimated actual of \$36,163,498. This is primarily due to the negotiated 1.5% salary increase effective for fiscal year 2016-17, other contractual annual salary increases and the addition of faculty positions.



CLASSIFIED SALARIES

Classified salaries are budgeted at \$20,331,874, an increase of \$447,042 (2.2%) when compared to last year's estimated actual of \$19,884,832. This is primarily due to the negotiated 1.5% salary increase effective for fiscal year 2016-17 and other contractual annual salary increases.

BENEFITS

Benefits are budgeted at \$18,862,156, an increase of \$1,635,034 (9.5%) from last year's estimated actual of \$17,227,122. This is primarily due to the negotiated 1.5% salary increase effective for fiscal year 2016-17, other contractual annual salary increases, and increases in health and welfare benefit costs.

SUPPLIES

Supplies are budgeted at \$1,100,147, an increase of \$174,665 (18.9%) over last year's estimated actual of \$925,482.

OTHER EXPENSES AND SERVICES

Other expenses and services are budgeted at \$11,757,629, an increase of 20.0% or \$1,963,431 when compared to last year's estimated actual cost of \$9,794,198. This is due to expected increases in utilities, other contracts/outside services, and other expenses and fees to support district and college strategic planning goals, student access, and student success initiatives.

CAPITAL OUTLAY

Capital outlay is budgeted at \$607,404, a decrease of \$946,900 (60.9%) when compared to last year's estimated actual of \$1,554,304. This decrease is primarily due to a higher level of furniture and computer equipment purchases in fiscal year 2015-16 than 2016-17.

FUND BALANCE

The June 30, 2017 Unrestricted General Fund Balance is budgeted to be \$12,687,333, a decrease of \$857,776 or 6.3% compared to the June 30, 2016 estimated actual of \$13,545,110. This is primarily due to our commitment of support to the Economic Development & Corporate Training Center and to KVCR.

Highlights of General Fund, Restricted & All Other Funds

Expenditures in these funds are restricted by the parameters of each respective program, such as student financial aid, grant, and other restricted programs.

GENERAL FUND, RESTRICTED

Total expenditures are budgeted at \$51,161,993, an increase of \$28,518,806 (125.9%) compared to last year's estimated actual of \$22,643,187. This is primarily due to increases in categorical and reimbursable categorical programs such as Student Success & Support Program (SSSP) and Student Equity, as well as the District's involvement with the Adult Education Block Grant through the State Chancellor's Office and the California Department of Education.

Academic salaries are budgeted at \$4,755,842, an increase of \$838,020 (21.4%) compared to last year's estimated actual of \$3,917,822. This is primarily due to increase in categorical and reimbursable categorical programs such as Student Success & Support Program (SSSP) and Student Equity.

Classified salaries are budgeted at \$6,636,838, an increase of \$308,288 (4.9%) compared to last year's estimated actual of \$6,328,550. This is primarily due to increase in categorical and reimbursable categorical programs such as Student Success & Support Program (SSSP) and Student Equity.

OTHER SPECIAL REVENUE

Total expenditures are budgeted at \$5,323,936, an increase of \$1,111,014 (26.4%), compared to last year's estimated actual of \$4,212,922. This increase is primarily due to the expected workload and professional contracts related to the increase in contributions to the TV, Radio and FNX programs.

CAPITAL OUTLAY PROJECTS

Capital outlay is budgeted at \$10,981,788, an increase of \$4,828,911 (78.5%) over last year's estimated actual of \$6,152,877. The increase is primarily due to implementation expenses relating to SBCCD's Enterprise Resource Planning solution and expenses to complete additional construction projects included in the facilities and educational master plans.

REVENUE BOND CONSTRUCTION

Expenditures are budgeted at \$40,000,000, a decrease of \$11,714,155 (22.7%) from last year's estimated actual of \$51,714,155. This budget is for the remaining multi-year bond-funded construction program. The fund balance is expected to be spent entirely upon completion of the bond-funded construction program.

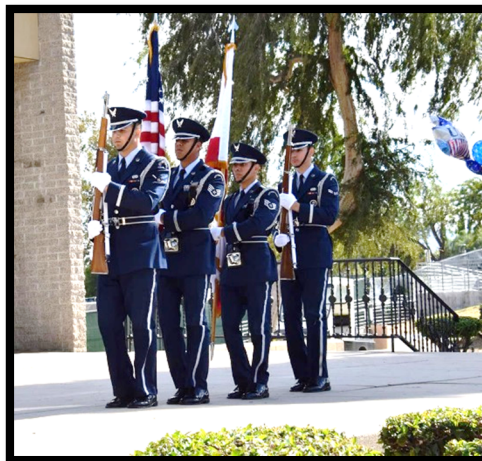
OTHER FINANCING SOURCES

There are four major types of other financing sources for the District. These types include sale of fixed assets, proceeds—long term debt, incoming transfers, and other outgo.

General Fund, Unrestricted

OTHER OUTGO

Other outgo is budgeted at \$2,596,716, a decrease of \$9,978,284 or 79.4% from last year's estimated actual of \$12,575,000. This is due primarily to the significant investments made during fiscal 2015-16 for upcoming PERS/STRS increases and to begin addressing deferred maintenance needs identified a recent facilities assessment.





Highlights of General Fund, Restricted & All Other Funds

Other financing sources in these funds are restricted by the parameters of each respective program, such as student financial aid, grant, and other restricted programs.

BOND INTEREST & REDEMPTION

Other outgo is budgeted at \$24,000,000, approximately the same as compared to last year's estimated actual of \$24,390,848.

OTHER SPECIAL REVENUE

Incoming transfers are budgeted at \$1,255,330, an increase of \$205,330 or 19.6% over last year's estimated actual of \$1,050,000. This is due to an expected increase in support for KVCR TV and Radio from KVCR Educational Foundation.

FINANCIAL AID

Other outgo is budgeted at \$23,631,419 compared to last year's estimated actual of \$27,645,631. This is due to expected decreases in financial aid disbursements.





2016-17 FINAL BUDGET

	General		Debt Service	Special Revenue		Capital Outlay		Enterprise	
	Unrestricted	Restricted	Bond Interest & Redemption	Child Development	Other Special Revenue	Capital Outlay Projects	Revenue Bond Construction	Bookstore	Cafeteria
REVENUES									
FEDERAL REVENUES									
Higher Education & Financial Aid	31,500	1,578,522	-	-	-	-	-	-	-
Perkins (VTEA)	-	596,255	-	-	-	-	-	-	-
Other Federal Revenues	-	1,563,562	-	167,710	-	-	-	-	-
TOTAL FEDERAL REVENUES	31,500	3,738,339	-	167,710	-	-	-	-	-
STATE REVENUES									
General Apportionments	49,801,992	413,456	2,500,000	-	-	-	-	-	-
General Categorical Programs	-	36,484,280	-	2,492,249	-	-	-	-	-
Reimbursable Categorical Programs	-	4,816,396	-	9,827	-	-	-	-	-
Other State Revenues	17,313,954	829,548	200,000	-	-	883,838	-	-	-
TOTAL STATE REVENUES	67,115,946	42,543,680	2,700,000	2,502,076	-	883,838	-	-	-
LOCAL REVENUES									
Property Taxes	18,914,555	-	16,300,000	-	-	-	-	-	-
Contributions, Grants, etc.	-	650	-	-	2,250,000	-	-	-	-
Enrollment	4,319,769	-	-	-	-	-	-	-	-
Other Student Fees & Charges	528,728	1,747,534	-	208,000	-	15,000	-	-	-
Other Local Revenues	1,010,300	1,653,414	2,000,000	-	1,966,563	1,344,413	-	895,726	379,198
TOTAL LOCAL REVENUES	24,773,352	3,401,598	18,300,000	208,000	4,216,563	1,359,413	-	895,726	379,198
TOTAL REVENUES	91,920,798	49,683,617	21,000,000	2,877,786	4,216,563	2,243,251	-	895,726	379,198
EXPENDITURES									
Academic Salaries	37,534,649	4,755,842	-	-	-	-	-	-	-
Classified Salaries	20,331,874	6,636,838	-	1,824,478	1,869,727	102,018	-	586,172	216,511
Employee Benefits	18,862,156	3,226,315	-	770,840	611,167	34,901	-	290,780	148,475
Supplies & Materials	1,100,147	1,657,040	-	219,391	38,000	5,000	-	11,833	-
Other Expenses & Services	11,757,629	30,760,944	-	57,377	2,540,168	3,766,225	5,574,192	600	-
Capital Outlay	607,404	4,125,014	-	5,700	264,874	7,073,644	34,425,808	-	-
TOTAL EXPENDITURES	90,193,859	51,161,993	-	2,877,786	5,323,936	10,981,788	40,000,000	889,385	364,986
REVENUES OVER/(UNDER) EXPENDITURES	1,726,939	(1,478,376)	21,000,000	-	(1,107,373)	(8,738,537)	(40,000,000)	6,341	14,212
OTHER FINANCING SOURCES									
Sale of Fixed Assets	12,000	-	-	-	-	-	-	-	-
Proceeds—Long Term Debt	-	-	3,000,000	-	-	-	-	-	-
Incoming Transfers	-	-	-	-	1,255,330	-	-	-	-
Other Outgo	(2,596,716)	(1,080,495)	(24,000,000)	-	(109,375)	-	-	-	-
NET OTHER FINANCING SOURCES	(2,584,716)	(1,080,495)	(21,000,000)	-	1,145,955	-	-	-	-
NET INCREASE/(DECREASE) IN FUND BALANCE	(857,777)	(2,558,871)	-	-	38,582	(8,738,537)	(40,000,000)	6,341	14,212
FUND BALANCE, JULY 1	13,545,110	1,884,817	35,955,246	158,796	1,099,239	13,691,428	77,753,283	586,229	148,881
FUND BALANCE, JUNE 30	12,687,333	(674,054)	35,955,246	158,796	1,137,822	4,952,891	37,753,282	592,570	163,093



	Other Internal Services		Trusts							Total	
	Self-Insurance	Other Internal Services	Associated Students	Representation Fee	Student Body Center Fee	Financial Aid	Scholarship & Loan	Other Trusts	KVCR Foundation	EDCT Foundation	All Funds
REVENUES											
FEDERAL REVENUES											
Higher Education & Financial Aid	-	-	-	-	-	-	-	-	-	-	1,610,022
Perkins (VTEA)	-	-	-	-	-	-	-	-	-	-	596,255
Other Federal Revenues	-	-	-	-	-	20,946,412	-	-	-	-	22,677,684
TOTAL FEDERAL REVENUES	-	-	-	-	-	20,946,412	-	-	-	-	24,883,961
STATE REVENUES											
General Apportionments	-	-	-	-	-	-	-	-	-	-	52,715,448
General Categorical Programs	-	-	-	-	-	-	-	-	-	-	38,976,529
Reimbursable Categorical Programs	-	-	-	-	-	-	-	-	-	-	4,826,223
Other State Revenues	-	-	-	-	-	2,451,789	-	-	-	-	21,679,129
TOTAL STATE REVENUES	-	-	-	-	-	2,451,789	-	-	-	-	118,197,329
LOCAL REVENUES											
Property Taxes	-	-	-	-	-	-	-	-	-	-	35,214,555
Contributions, Grants, etc.	-	-	-	-	-	-	-	-	1,632,002	-	3,882,652
Enrollment	-	-	-	-	-	-	-	-	-	-	4,319,769
Other Student Fees & Charges	-	-	-	-	292,897	-	-	-	-	-	2,792,159
Other Local Revenues	1,173,000	100,000	135,000	41,000	455	1,117	151,388	226,915	424,128	28,996	11,531,613
TOTAL LOCAL REVENUES	1,173,000	100,000	135,000	41,000	293,352	1,117	151,388	226,915	2,056,130	28,996	57,740,748
TOTAL REVENUES	<u>1,173,000</u>	<u>100,000</u>	<u>135,000</u>	<u>41,000</u>	<u>293,352</u>	<u>23,399,318</u>	<u>151,388</u>	<u>226,915</u>	<u>2,056,130</u>	<u>28,996</u>	<u>200,822,038</u>
EXPENDITURES											
Academic Salaries	-	-	-	-	-	-	-	-	-	-	42,290,491
Classified Salaries	-	-	-	-	153,983	-	-	-	364,894	136,420	32,222,915
Employee Benefits	-	366,500	-	-	55,613	-	-	-	96,114	42,983	24,505,844
Supplies & Materials	-	-	18,000	150	14,000	-	-	111,443	25,200	9,500	3,209,704
Other Expenses & Services	1,845,000	-	70,500	40,850	45,256	46,191	258	100,992	711,162	45,179	57,362,523
Capital Outlay	-	-	-	-	24,500	-	-	-	15,335	2,600	46,544,879
TOTAL EXPENDITURES	<u>1,845,000</u>	<u>366,500</u>	<u>88,500</u>	<u>41,000</u>	<u>293,352</u>	<u>46,191</u>	<u>258</u>	<u>212,435</u>	<u>1,212,705</u>	<u>236,682</u>	<u>206,136,356</u>
REVENUES OVER/(UNDER) EXPENDITURES	(672,000)	(266,500)	46,500	-	-	23,353,127	151,130	14,480	843,425	(207,686)	(5,314,318)
OTHER FINANCING SOURCES											
Sale of Fixed Assets	-	-	-	-	-	-	-	-	-	-	12,000
Proceeds—Long Term Debt	-	-	-	-	-	-	-	-	-	-	3,000,000
Incoming Transfers	550,000	-	-	-	-	279,384	-	-	-	410,000	2,494,714
Other Outgo	-	-	(14,000)	-	-	(23,631,419)	(147,604)	(3,316)	(843,425)	(12,500)	(52,438,850)
NET OTHER FINANCING SOURCES	<u>550,000</u>	<u>-</u>	<u>(14,000)</u>	<u>-</u>	<u>-</u>	<u>(23,352,035)</u>	<u>(147,604)</u>	<u>(3,316)</u>	<u>(843,425)</u>	<u>397,500</u>	<u>(46,932,136)</u>
NET INCREASE/(DECREASE) IN FUND BALANCE	(122,000)	(266,500)	32,500	-	-	1,092	3,526	11,164	-	189,814	(52,246,454)
FUND BALANCE, JULY 1	5,462,696	9,089,760	191,762	103,148	1,026,382	180,133	135,503	233,242	766,560	87,617	172,441,759
FUND BALANCE, JUNE 30	5,340,696	8,823,260	224,262	103,148	1,026,382	181,225	139,029	244,406	766,560	277,431	120,195,305



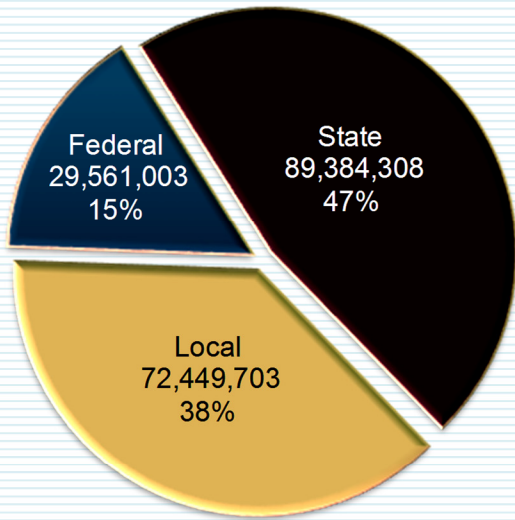
BUDGETED REVENUES & EXPENDITURES

TOTAL ALL FUNDS

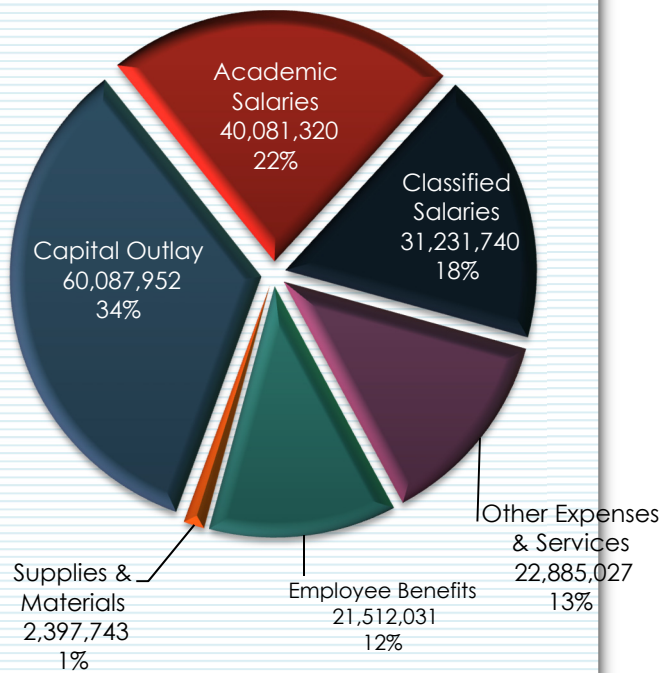
	Actual FY 2014	Actual FY 2015	Estimated Actual FY 2016	Budget FY 2017
REVENUES				
FEDERAL REVENUES				
Higher Education & Financial Aid	2,512,400	3,345,726	2,570,444	1,610,022
Perkins (VTEA)	426,159	490,836	339,750	596,255
Other Federal Revenues	26,536,509	25,518,057	25,460,602	22,677,684
TOTAL FEDERAL REVENUES	29,475,067	29,354,619	28,370,796	24,883,961
STATE REVENUES				
General Apportionments	50,332,570	49,863,978	48,583,259	52,715,448
General Categorical Programs	8,493,774	11,508,666	25,232,399	38,976,529
Reimbursable Categorical Programs	1,719,381	1,637,000	1,957,151	4,826,223
Other State Revenues	5,762,029	7,033,765	28,885,823	21,679,129
TOTAL STATE REVENUES	66,307,755	70,043,409	104,658,633	118,197,329
LOCAL REVENUES				
Property Taxes	43,907,407	45,551,084	47,939,314	35,214,555
Contributions, Grants, etc.	1,611,225	2,599,602	3,762,305	3,882,652
Enrollment	3,880,908	4,011,381	4,785,900	4,319,769
Other Student Fees & Charges	2,547,602	2,751,897	2,600,407	2,792,159
Other Local Revenues	9,091,732	5,626,759	7,970,918	11,531,613
TOTAL LOCAL REVENUES	61,038,873	60,540,723	67,058,844	57,740,748
TOTAL REVENUES	156,821,695	159,938,752	200,088,273	200,822,038
EXPENDITURES				
Academic Salaries	35,408,153	37,935,920	40,213,255	42,290,491
Classified Salaries	25,426,303	28,228,878	30,413,690	32,222,915
Employee Benefits	21,776,735	18,945,742	21,225,987	24,505,844
Supplies & Materials	2,039,085	1,938,116	2,335,009	3,209,704
Other Expenses & Services	19,360,418	21,971,197	22,334,532	57,362,523
Capital Outlay	34,473,108	76,308,664	60,024,672	46,544,879
TOTAL EXPENDITURES	138,483,802	185,328,517	176,547,146	206,136,356
REVENUES OVER/(UNDER) EXPENDITURES	18,337,894	(25,389,765)	23,541,128	(5,314,318)
OTHER FINANCING SOURCES				
Sale of Fixed Assets	24,736	12,120	4,846	12,000
Proceeds–Long Term Debt	-	-	40,398,063	3,000,000
Incoming Transfers	11,395,564	3,300,733	14,464,550	2,494,714
Other Outgo	(66,712,922)	(54,050,541)	(67,040,064)	(52,438,850)
NET OTHER FINANCING SOURCES	(55,292,622)	(50,737,688)	(12,172,605)	(46,932,136)
NET INCREASE/(DECREASE) IN FUND BALANCE	(36,954,729)	(76,127,453)	11,368,523	(52,246,454)
FUND BALANCE, JULY 1	274,155,418	237,200,689	161,073,236	172,441,759
FUND BALANCE, JUNE 30	237,200,689	161,073,236	172,441,759	120,195,305

Fiscal Year 2015-16 Estimated Actual

Total Revenues
\$191,395,014

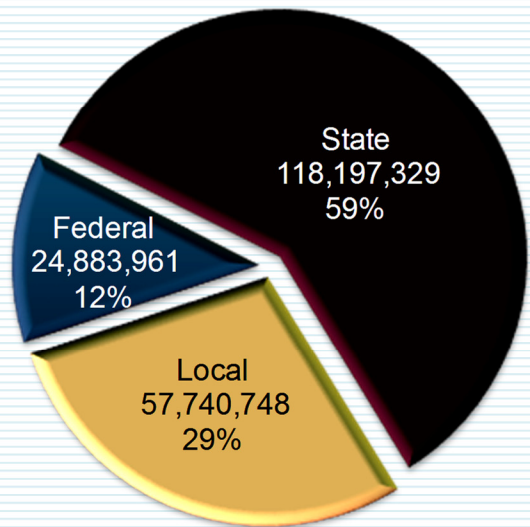


Total Expenses
\$178,195,814

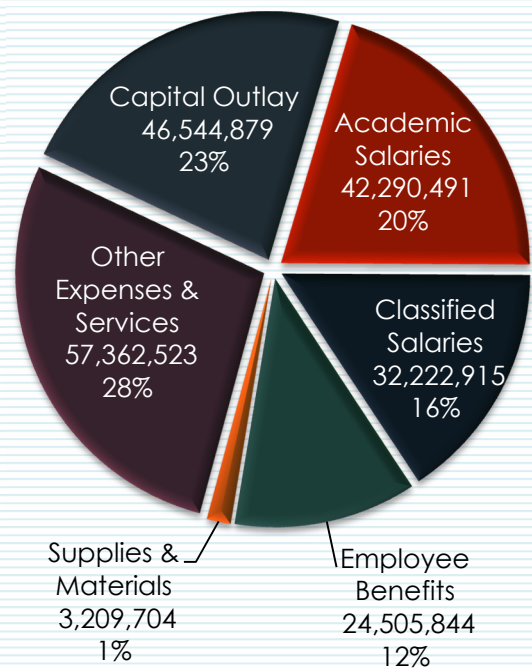


Fiscal Year 2016-17 Budget

Total Revenues
\$200,822,038



Total Expenses
\$206,136,356





BUDGETED REVENUES & EXPENDITURES BY FUND

General Fund, Unrestricted

	Actual FY 2014	Actual FY 2015	Estimated Actual FY 2016	Budget FY 2017
REVENUES				
FEDERAL REVENUES				
Higher Education & Financial Aid	75,208	88,298	74,337	31,500
Perkins (VTEA)	-	-	-	-
Other Federal Revenues	-	-	-	-
TOTAL FEDERAL REVENUES	75,208	88,298	74,337	31,500
STATE REVENUES				
General Apportionments	49,989,518	38,086,409	45,493,082	49,801,992
General Categorical Programs	-	-	-	-
Reimbursable Categorical Programs	-	-	-	-
Other State Revenues	2,808,893	14,559,872	21,812,966	17,313,954
TOTAL STATE REVENUES	52,798,411	52,646,281	67,306,048	67,115,946
LOCAL REVENUES				
Property Taxes	18,688,162	18,396,862	21,908,892	18,914,555
Contributions, Grants, etc.	126,770	5,700	56,795	-
Enrollment	3,880,908	4,011,381	4,339,964	4,319,769
Other Student Fees & Charges	485,183	640,509	566,030	528,728
Other Local Revenues	827,513	1,641,124	2,966,014	1,010,300
TOTAL LOCAL REVENUES	24,008,536	24,695,576	29,837,694	24,773,352
TOTAL REVENUES	76,882,155	77,430,155	97,218,079	91,920,798
EXPENDITURES				
Academic Salaries	32,905,185	34,574,082	36,163,498	37,534,649
Classified Salaries	15,963,442	17,681,477	19,884,832	20,331,874
Employee Benefits	13,588,503	15,039,493	17,227,122	18,862,156
Supplies & Materials	907,853	788,266	925,482	1,100,147
Other Expenses & Services	8,881,891	10,164,704	9,794,198	11,757,629
Capital Outlay	921,028	621,850	1,554,304	607,404
TOTAL EXPENDITURES	73,167,902	78,869,872	85,549,436	90,193,859
REVENUES OVER/(UNDER) EXPENDITURES	3,714,253	(1,439,717)	11,668,643	1,726,939
OTHER FINANCING SOURCES				
Sale of Fixed Assets	24,736	12,120	4,846	12,000
Proceeds—Long Term Debt	-	-	-	-
Incoming Transfers	-	1,000,000	-	-
Other Outgo	(11,117,504)	(1,809,993)	(12,575,000)	(2,596,716)
NET OTHER FINANCING SOURCES	(11,092,768)	(797,873)	(12,570,154)	(2,584,716)
NET INCREASE/(DECREASE) IN FUND BALANCE	(7,378,515)	(2,237,590)	(901,511)	(857,777)
FUND BALANCE, JULY 1	24,062,725	16,684,210	14,446,621	13,545,110
FUND BALANCE, JUNE 30	16,684,210	14,446,621	13,545,110	12,687,333



General Fund, Restricted

	Actual FY 2014	Actual FY 2015	Estimated Actual FY 2016	Budget FY 2017
REVENUES				
FEDERAL REVENUES				
Higher Education & Financial Aid	2,437,192	3,257,428	3,197,874	1,578,522
Perkins (VTEA)	426,159	490,836	510,721	596,255
Other Federal Revenues	869,282	1,059,016	867,589	1,563,562
TOTAL FEDERAL REVENUES	3,732,632	4,807,280	4,576,184	3,738,339
STATE REVENUES				
General Apportionments	343,052	188,617	174,256	413,456
General Categorical Programs	6,654,676	9,297,221	14,134,717	36,484,280
Reimbursable Categorical Programs	1,708,478	1,624,128	1,484,830	4,816,396
Other State Revenues	460,371	563,283	782,268	829,548
TOTAL STATE REVENUES	9,166,577	11,673,249	16,576,071	42,543,680
LOCAL REVENUES				
Property Taxes	-	-	-	-
Contributions, Grants, etc.	5,828	-	-	650
Enrollment	-	-	-	-
Other Student Fees & Charges	1,625,185	1,682,686	1,593,770	1,747,534
Other Local Revenues	484,089	877,570	1,148,356	1,653,414
TOTAL LOCAL REVENUES	2,115,102	2,560,256	2,742,126	3,401,598
TOTAL REVENUES	15,014,312	19,040,785	23,894,380	49,683,617
EXPENDITURES				
Academic Salaries	2,502,968	3,284,998	3,917,822	4,755,842
Classified Salaries	4,695,052	5,588,618	6,328,550	6,636,838
Employee Benefits	1,696,372	2,057,429	2,357,727	3,226,315
Supplies & Materials	695,263	854,438	1,108,457	1,657,040
Other Expenses & Services	3,753,649	4,847,566	5,850,667	30,760,944
Capital Outlay	975,975	1,798,469	3,079,964	4,125,014
TOTAL EXPENDITURES	14,319,279	18,431,518	22,643,187	51,161,993
REVENUES OVER/(UNDER) EXPENDITURES	695,033	609,267	1,251,193	(1,478,376)
OTHER FINANCING SOURCES				
Sale of Fixed Assets	-	-	-	-
Proceeds--Long Term Debt	-	-	-	-
Incoming Transfers	-	-	-	-
Other Outgo	(777,234)	(734,719)	(1,138,350)	(1,080,495)
NET OTHER FINANCING SOURCES	(777,234)	(734,719)	(1,138,350)	(1,080,495)
NET INCREASE/(DECREASE) IN FUND BALANCE	(82,201)	(125,452)	112,844	(2,558,871)
FUND BALANCE, JULY 1	1,979,627	1,897,426	1,771,974	1,884,817
FUND BALANCE, JUNE 30	1,897,426	1,771,974	1,884,817	(674,054)



Bond Interest & Redemption

	Actual FY 2014	Actual FY 2015	Estimated Actual FY 2016	Budget FY 2017
REVENUES				
STATE REVENUES				
General Apportionments	-	-	-	2,500,000
Other State Revenues	247,643	228,647	232,514	200,000
TOTAL STATE REVENUES	247,643	228,647	232,514	2,700,000
LOCAL REVENUES				
Property Taxes	25,148,129	24,426,034	26,620,822	16,300,000
Other Local Revenues	821,497	88,154	1,720,584	2,000,000
TOTAL LOCAL REVENUES	25,969,626	24,514,188	28,341,406	18,300,000
TOTAL REVENUES	26,217,269	24,742,835	28,573,920	21,000,000
TOTAL EXPENDITURES	-	-	-	-
REVENUES OVER/(UNDER) EXPENDITURES	26,217,269	24,742,835	28,573,920	21,000,000
OTHER FINANCING SOURCES				
Proceeds—Long Term Debt	-	-	2,978,781	3,000,000
Other Outgo	(24,183,601)	(23,651,486)	(24,390,848)	(24,000,000)
NET OTHER FINANCING SOURCES	(24,183,601)	(23,651,486)	(21,412,067)	(21,000,000)
NET INCREASE/(DECREASE) IN FUND BALANCE	2,033,668	1,091,349	7,161,853	-
FUND BALANCE, JULY 1	25,668,376	27,702,044	28,793,393	35,955,246
FUND BALANCE, JUNE 30	27,702,044	28,793,393	35,955,246	35,955,246

Child Development

	Actual FY 2014	Actual FY 2015	Estimated Actual FY 2016	Budget FY 2017
REVENUES				
Other Federal Revenues	181,070	227,209	227,594	167,710
TOTAL FEDERAL REVENUES	181,070	227,209	227,594	167,710
STATE REVENUES				
General Categorical Programs	1,829,238	2,185,234	2,197,541	2,492,249
Reimbursable Categorical Programs	10,903	12,872	13,764	9,827
Other State Revenues	-	-	-	-
TOTAL STATE REVENUES	1,840,141	2,198,106	2,211,305	2,502,076
LOCAL REVENUES				
Other Student Fees & Charges	170,949	194,869	202,604	208,000
Other Local Revenues	1,265	1,163	2,240	-
TOTAL LOCAL REVENUES	172,214	196,032	204,844	208,000
TOTAL REVENUES	2,193,425	2,621,347	2,643,743	2,877,786
EXPENDITURES				
Classified Salaries	1,392,806	1,572,789	1,689,729	1,824,478
Employee Benefits	627,670	707,730	693,385	770,840
Supplies & Materials	336,218	188,096	225,831	219,391
Other Expenses & Services	176,894	180,008	168,749	57,377
Capital Outlay	58,613	1,443	7,254	5,700
TOTAL EXPENDITURES	2,592,201	2,650,066	2,784,948	2,877,786
REVENUES OVER/(UNDER) EXPENDITURES	(398,775)	(28,719)	(141,205)	-
OTHER FINANCING SOURCES				
Incoming Transfers	-	162,318	300,000	-
Other Outgo	-	-	-	-
NET OTHER FINANCING SOURCES	-	162,318	300,000	-
NET INCREASE/(DECREASE) IN FUND BALANCE	(398,775)	133,599	158,795	-
FUND BALANCE, JULY 1	265,177	(133,598)	1	158,796
FUND BALANCE, JUNE 30	(133,598)	1	158,796	158,796



Other Special Revenue

	Actual FY 2014	Actual FY 2015	Estimated Actual FY 2016	Budget FY 2017
REVENUES				
LOCAL REVENUES				
Contributions, Grants, etc.	1,478,627	1,020,590	2,026,972	2,250,000
Other Local Revenues	2,104,382	1,712,942	2,015,173	1,966,563
TOTAL LOCAL REVENUES	<u>3,583,009</u>	<u>2,733,532</u>	<u>4,042,145</u>	<u>4,216,563</u>
TOTAL REVENUES	<u>3,583,009</u>	<u>2,733,532</u>	<u>4,042,145</u>	<u>4,216,563</u>
EXPENDITURES				
Classified Salaries	2,151,305	1,770,923	1,677,980	1,869,727
Employee Benefits	660,045	620,661	563,963	611,167
Supplies & Materials	30,039	22,436	29,849	38,000
Other Expenses & Services	2,498,499	1,915,512	1,915,170	2,540,168
Capital Outlay	18,288	71,412	25,960	264,874
TOTAL EXPENDITURES	<u>5,358,176</u>	<u>4,400,944</u>	<u>4,212,922</u>	<u>5,323,936</u>
REVENUES OVER/(UNDER) EXPENDITURES	(1,775,167)	(1,667,412)	(170,777)	(1,107,373)
OTHER FINANCING SOURCES				
Incoming Transfers	2,960,437	1,036,000	1,050,000	1,255,330
Other Outgo	(2,869,511)	-	(56,000)	(109,375)
NET OTHER FINANCING SOURCES	<u>90,926</u>	<u>1,036,000</u>	<u>994,000</u>	<u>1,145,955</u>
NET INCREASE/(DECREASE) IN FUND BALANCE	(1,684,241)	(631,412)	823,223	38,582
FUND BALANCE, JULY 1	2,591,669	907,428	276,016	1,099,239
FUND BALANCE, JUNE 30	907,428	276,016	1,099,239	1,137,822

Capital Outlay

	Actual FY 2014	Actual FY 2015	Estimated Actual FY 2016	Budget FY 2017
REVENUES				
STATE REVENUES				
General Categorical Programs	9,860	26,211	35,020	-
Other State Revenues	440,723	377,495	496,140	883,838
TOTAL STATE REVENUES	<u>450,583</u>	<u>403,706</u>	<u>531,160</u>	<u>883,838</u>
LOCAL REVENUES				
Property Taxes	71,116	-	-	-
Other Student Fees & Charges	59,456	15,701	9,097	15,000
Other Local Revenues	1,549,679	1,311,249	1,872,616	1,344,413
TOTAL LOCAL REVENUES	<u>1,680,251</u>	<u>1,326,950</u>	<u>1,881,713</u>	<u>1,359,413</u>
TOTAL REVENUES	<u>2,130,834</u>	<u>1,730,656</u>	<u>2,412,873</u>	<u>2,243,251</u>
EXPENDITURES				
Classified Salaries	-	27,633	104,560	102,018
Employee Benefits	-	9,883	32,879	34,901
Supplies & Materials	8,785	5,647	-	5,000
Other Expenses & Services	639,913	385,435	1,770,811	3,766,225
Capital Outlay	2,232,825	2,102,485	4,244,627	7,073,644
TOTAL EXPENDITURES	<u>2,881,523</u>	<u>2,531,083</u>	<u>6,152,877</u>	<u>10,981,788</u>
REVENUES OVER/(UNDER) EXPENDITURES	(750,689)	(800,427)	(3,740,004)	(8,738,537)
OTHER FINANCING SOURCES				
Incoming Transfers	-	-	6,000,000	-
Other Outgo	-	(1,000,000)	-	-
NET OTHER FINANCING SOURCES	<u>-</u>	<u>(1,000,000)</u>	<u>6,000,000</u>	<u>-</u>
NET INCREASE/(DECREASE) IN FUND BALANCE	(750,689)	(1,800,427)	2,259,996	(8,738,537)
FUND BALANCE, JULY 1	13,982,548	13,231,859	11,431,432	13,691,428
FUND BALANCE, JUNE 30	13,231,859	11,431,432	13,691,428	4,952,891



Revenue Bond Construction

	Actual FY 2014	Actual FY 2015	Estimated Actual FY 2016	Budget FY 2017
REVENUES				
LOCAL REVENUES				
Other Local Revenues	150,798	58,413	126,866	-
TOTAL LOCAL REVENUES	150,798	58,413	126,866	-
TOTAL REVENUES	<u>150,798</u>	<u>58,413</u>	<u>126,866</u>	<u>-</u>
EXPENDITURES				
Classified Salaries	10,078	1,309	2,250	-
Employee Benefits	2,769	6	-	-
Other Expenses & Services	836,867	958,934	542,326	5,574,192
Capital Outlay	30,228,120	71,694,125	51,169,579	34,425,808
TOTAL EXPENDITURES	<u>31,077,835</u>	<u>72,654,374</u>	<u>51,714,155</u>	<u>40,000,000</u>
REVENUES OVER/(UNDER) EXPENDITURES	(30,927,037)	(72,595,961)	(51,587,289)	(40,000,000)
OTHER FINANCING SOURCES				
Proceeds—Long Term Debt	-	-	37,419,282	-
Other Outgo	-	-	-	-
NET OTHER FINANCING SOURCES	<u>-</u>	<u>-</u>	<u>37,419,282</u>	<u>-</u>
NET INCREASE/(DECREASE) IN FUND BALANCE	(30,927,037)	(72,595,961)	(14,168,007)	(40,000,000)
FUND BALANCE, JULY 1	195,444,288	164,517,251	91,921,290	77,753,283
FUND BALANCE, JUNE 30	164,517,251	91,921,290	77,753,283	37,753,282





Bookstore

	Actual FY 2014	Actual FY 2015	Estimated Actual FY 2016	Budget FY 2017
REVENUES				
LOCAL REVENUES				
Other Local Revenues	806,664	826,742	962,686	895,726
TOTAL LOCAL REVENUES	806,664	826,742	962,686	895,726
TOTAL REVENUES	806,664	826,742	962,686	895,726
EXPENDITURES				
Classified Salaries	771,961	807,098	742,592	586,172
Employee Benefits	-	-	179,550	290,780
Supplies & Materials	-	-	-	11,833
Other Expenses & Services	189,975	167,824	178,033	600
Capital Outlay	-	-	-	-
TOTAL EXPENDITURES	961,936	974,922	1,100,175	889,385
REVENUES OVER/(UNDER) EXPENDITURES	(155,272)	(148,180)	(137,489)	6,341
OTHER FINANCING SOURCES				
Other Outgo	-	-	(310,336)	-
NET OTHER FINANCING SOURCES	-	-	(310,336)	-
NET INCREASE/(DECREASE) IN FUND BALANCE	(155,272)	(148,180)	(447,825)	6,341
FUND BALANCE, JULY 1	1,337,506	1,182,234	1,034,054	586,229
FUND BALANCE, JUNE 30	1,182,234	1,034,054	586,229	592,570

Cafeteria

	Actual FY 2014	Actual FY 2015	Estimated Actual FY 2016	Budget FY 2017
REVENUES				
LOCAL REVENUES				
Other Local Revenues	329,284	342,571	342,790	379,198
TOTAL LOCAL REVENUES	329,284	342,571	342,790	379,198
TOTAL REVENUES	329,284	342,571	342,790	379,198
EXPENDITURES				
Classified Salaries	296,787	305,134	247,539	216,511
Supplies & Materials	18,203	19,617	13,617	-
Other Expenses & Services	29,286	34,340	29,821	-
Capital Outlay	492	-	166	-
TOTAL EXPENDITURES	344,768	359,091	291,143	364,986
REVENUES OVER/(UNDER) EXPENDITURES	(15,484)	(16,520)	51,647	14,212
OTHER FINANCING SOURCES				
Incoming Transfers	-	-	310,336	-
Other Outgo	-	-	-	-
NET OTHER FINANCING SOURCES	-	-	310,336	-
NET INCREASE/(DECREASE) IN FUND BALANCE	(15,484)	(16,520)	361,983	14,212
FUND BALANCE, JULY 1	(181,098)	(196,582)	(213,102)	148,881
FUND BALANCE, JUNE 30	(196,582)	(213,102)	148,881	163,093



Self-Insurance

	Actual FY 2014	Actual FY 2015	Estimated Actual FY 2016	Budget FY 2017
REVENUES				
LOCAL REVENUES				
Other Local Revenues	1,475,356	1,268,005	1,378,499	1,173,000
TOTAL LOCAL REVENUES	1,475,356	1,268,005	1,378,499	1,173,000
TOTAL REVENUES	<u>1,475,356</u>	<u>1,268,005</u>	<u>1,378,499</u>	<u>1,173,000</u>
EXPENDITURES				
Other Expenses & Services	1,861,316	1,716,826	1,879,708	1,845,000
Capital Outlay	-	-	-	-
TOTAL EXPENDITURES	<u>1,861,316</u>	<u>1,716,826</u>	<u>1,879,708</u>	<u>1,845,000</u>
REVENUES OVER/(UNDER) EXPENDITURES	(385,960)	(448,821)	(501,209)	(672,000)
OTHER FINANCING SOURCES				
Incoming Transfers	600,000	550,000	572,000	550,000
Other Outgo	-	-	-	-
NET OTHER FINANCING SOURCES	<u>600,000</u>	<u>550,000</u>	<u>572,000</u>	<u>550,000</u>
NET INCREASE/(DECREASE) IN FUND BALANCE	214,041	101,179	70,791	(122,000)
FUND BALANCE, JULY 1	5,076,685	5,290,726	5,391,905	5,462,696
FUND BALANCE, JUNE 30	5,290,726	5,391,905	5,462,696	5,340,696

Other Internal Services

	Actual FY 2014	Actual FY 2015	Estimated Actual FY 2016	Budget FY 2017
REVENUES				
LOCAL REVENUES				
Other Local Revenues	9,114	16,705	26,212	100,000
TOTAL LOCAL REVENUES	9,114	16,705	26,212	100,000
TOTAL REVENUES	<u>9,114</u>	<u>16,705</u>	<u>26,212</u>	<u>100,000</u>
EXPENDITURES				
Academic Salaries	-	76,840	-	-
Employee Benefits	5,153,051	375,340	303,037	366,500
Capital Outlay	-	-	-	-
TOTAL EXPENDITURES	<u>5,153,051</u>	<u>452,180</u>	<u>303,037</u>	<u>366,500</u>
REVENUES OVER/(UNDER) EXPENDITURES	(5,143,937)	(435,475)	(276,825)	(266,500)
OTHER FINANCING SOURCES				
Incoming Transfers	7,482,100	-	5,500,000	-
Other Outgo	-	-	-	-
NET OTHER FINANCING SOURCES	<u>7,482,100</u>	<u>-</u>	<u>5,500,000</u>	<u>-</u>
NET INCREASE/(DECREASE) IN FUND BALANCE	2,338,163	(435,475)	5,223,175	(266,500)
FUND BALANCE, JULY 1	1,963,897	4,302,060	3,866,585	9,089,760
FUND BALANCE, JUNE 30	4,302,060	3,866,585	9,089,760	8,823,260



Associated Students

	Actual FY 2014	Actual FY 2015	Estimated Actual FY 2016	Budget FY 2017
REVENUES				
LOCAL REVENUES				
Other Local Revenues	147,077	155,780	151,154	135,000
TOTAL LOCAL REVENUES	<u>147,077</u>	<u>155,780</u>	<u>151,154</u>	<u>135,000</u>
TOTAL REVENUES	<u>147,077</u>	<u>155,780</u>	<u>151,154</u>	<u>135,000</u>
EXPENDITURES				
Supplies & Materials	39,984	33,207	15,367	18,000
Other Expenses & Services	127,173	123,356	58,281	70,500
Capital Outlay	-	-	-	-
TOTAL EXPENDITURES	<u>167,157</u>	<u>156,563</u>	<u>73,648</u>	<u>88,500</u>
REVENUES OVER/(UNDER) EXPENDITURES	(20,080)	(783)	77,506	46,500
OTHER FINANCING SOURCES				
Other Outgo	(11,950)	(3,000)	(26,600)	(14,000)
NET OTHER FINANCING SOURCES	<u>(11,950)</u>	<u>(3,000)</u>	<u>(26,600)</u>	<u>(14,000)</u>
NET INCREASE/(DECREASE) IN FUND BALANCE	(32,030)	(3,783)	50,906	32,500
FUND BALANCE, JULY 1	176,669	144,639	140,856	191,762
FUND BALANCE, JUNE 30	144,639	140,856	191,762	224,262

Representation Fee

	Actual FY 2014	Actual FY 2015	Estimated Actual FY 2016	Budget FY 2017
REVENUES				
LOCAL REVENUES				
Other Local Revenues	43,303	46,775	47,031	41,000
TOTAL LOCAL REVENUES	<u>43,303</u>	<u>46,775</u>	<u>47,031</u>	<u>41,000</u>
TOTAL REVENUES	<u>43,303</u>	<u>46,775</u>	<u>47,031</u>	<u>41,000</u>
EXPENDITURES				
Classified Salaries	-	-	-	-
Employee Benefits	-	-	-	-
Supplies & Materials	1,215	-	358	150
Other Expenses & Services	44,049	29,282	51,141	40,850
Capital Outlay	-	-	-	-
TOTAL EXPENDITURES	<u>45,264</u>	<u>29,282</u>	<u>51,500</u>	<u>41,000</u>
REVENUES OVER/(UNDER) EXPENDITURES	(1,961)	17,493	(4,469)	-
NET OTHER FINANCING SOURCES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET INCREASE/(DECREASE) IN FUND BALANCE	(1,961)	17,493	(4,469)	-
FUND BALANCE, JULY 1	92,085	90,124	107,617	103,148
FUND BALANCE, JUNE 30	90,124	107,617	103,148	103,148



Student Body Center Fee

	Actual FY 2014	Actual FY 2015	Estimated Actual FY 2016	Budget FY 2017
REVENUES				
LOCAL REVENUES				
Other Student Fees & Charges	206,829	218,132	223,166	292,897
Other Local Revenues	3,657	4,451	6,235	455
TOTAL LOCAL REVENUES	210,485	222,583	229,401	293,352
TOTAL REVENUES	210,485	222,583	229,401	293,352
EXPENDITURES				
Classified Salaries	144,872	152,368	175,486	153,983
Employee Benefits	48,325	53,121	54,078	55,613
Supplies & Materials	1,525	20,002	1,353	14,000
Other Expenses & Services	2,282	(442)	1,804	45,256
Capital Outlay	37,767	16,120	3,904	24,500
TOTAL EXPENDITURES	234,771	241,169	236,624	293,352
REVENUES OVER/(UNDER) EXPENDITURES	(24,286)	(18,586)	(7,223)	-
NET OTHER FINANCING SOURCES	-	-	-	-
NET INCREASE/(DECREASE) IN FUND BALANCE	(24,286)	(18,586)	(7,223)	-
FUND BALANCE, JULY 1	1,076,477	1,052,191	1,033,605	1,026,382
FUND BALANCE, JUNE 30	1,052,191	1,033,605	1,026,382	1,026,382

Financial Aid

	Actual FY 2014	Actual FY 2015	Estimated Actual FY 2016	Budget FY 2017
REVENUES				
FEDERAL REVENUES				
Other Federal Revenues	25,486,157	24,231,832	24,682,888	20,946,412
TOTAL FEDERAL REVENUES	25,486,157	24,231,832	24,682,888	20,946,412
STATE REVENUES				
Other State Revenues	1,804,399	2,011,668	2,527,210	2,451,789
TOTAL STATE REVENUES	1,804,399	2,011,668	2,527,210	2,451,789
LOCAL REVENUES				
Other Local Revenues	2,345	1,818	2,191	1,117
TOTAL LOCAL REVENUES	2,345	1,818	2,191	1,117
TOTAL REVENUES	27,292,901	26,245,318	27,212,289	23,399,318
EXPENDITURES				
Other Expenses & Services	44,941	53,590	44,646	46,191
Capital Outlay	-	-	-	-
TOTAL EXPENDITURES	44,941	53,590	44,646	46,191
REVENUES OVER/(UNDER) EXPENDITURES	27,247,960	26,191,728	27,167,643	23,353,127
OTHER FINANCING SOURCES				
Incoming Transfers	353,027	491,615	476,214	279,384
Other Outgo	(27,607,648)	(26,684,057)	(27,645,631)	(23,631,419)
NET OTHER FINANCING SOURCES	(27,254,621)	(26,192,442)	(27,169,417)	(23,352,035)
NET INCREASE/(DECREASE) IN FUND BALANCE	(6,661)	(714)	(1,774)	1,092
FUND BALANCE, JULY 1	189,282	182,621	181,907	180,133
FUND BALANCE, JUNE 30	182,621	181,907	180,133	181,225



Scholarship & Loan

	Actual FY 2014	Actual FY 2015	Estimated Actual FY 2016	Budget FY 2017
REVENUES				
LOCAL REVENUES				
Other Local Revenues	159,779	164,908	142,855	151,388
TOTAL LOCAL REVENUES	<u>159,779</u>	<u>164,908</u>	<u>142,855</u>	<u>151,388</u>
TOTAL REVENUES	<u>159,779</u>	<u>164,908</u>	<u>142,855</u>	<u>151,388</u>
EXPENDITURES				
Other Expenses & Services	(215)	86	171	258
Capital Outlay	-	-	-	-
TOTAL EXPENDITURES	<u>(215)</u>	<u>86</u>	<u>171</u>	<u>258</u>
REVENUES OVER/(UNDER) EXPENDITURES	159,994	164,822	142,684	151,130
OTHER FINANCING SOURCES				
Other Outgo	(145,474)	(167,286)	(144,994)	(147,604)
NET OTHER FINANCING SOURCES	<u>(145,474)</u>	<u>(167,286)</u>	<u>(144,994)</u>	<u>(147,604)</u>
NET INCREASE/(DECREASE) IN FUND BALANCE	14,520	(2,464)	(2,310)	3,526
FUND BALANCE, JULY 1	125,757	140,277	137,813	135,503
FUND BALANCE, JUNE 30	140,277	137,813	135,503	139,029

Other Trusts

	Actual FY 2014	Actual FY 2015	Estimated Actual FY 2016	Budget FY 2017
REVENUES				
LOCAL REVENUES				
Other Local Revenues	175,930	214,263	125,418	226,915
TOTAL LOCAL REVENUES	<u>175,930</u>	<u>214,263</u>	<u>125,418</u>	<u>226,915</u>
TOTAL REVENUES	<u>175,930</u>	<u>214,263</u>	<u>125,418</u>	<u>226,915</u>
EXPENDITURES				
Supplies & Materials	-	-	75,185	111,443
Other Expenses & Services	273,898	161,539	73,190	100,992
Capital Outlay	-	-	-	-
TOTAL EXPENDITURES	<u>273,898</u>	<u>161,539</u>	<u>148,375</u>	<u>212,435</u>
REVENUES OVER/(UNDER) EXPENDITURES	(97,968)	52,724	(22,957)	14,480
OTHER FINANCING SOURCES				
Other Outgo	-	-	(2,305)	(3,316)
NET OTHER FINANCING SOURCES	<u>-</u>	<u>-</u>	<u>(2,305)</u>	<u>(3,316)</u>
NET INCREASE/(DECREASE) IN FUND BALANCE	(97,968)	52,724	(25,262)	11,164
FUND BALANCE, JULY 1	303,748	205,780	258,504	233,242
FUND BALANCE, JUNE 30	205,780	258,504	233,242	244,406



KVCR Foundation

	Actual FY 2014	Actual FY 2015	Estimated Actual FY 2016	Budget FY 2017
REVENUES				
LOCAL REVENUES				
Contributions, Grants, etc.	-	1,573,312	1,676,388	1,632,002
Other Local Revenues	-	504,006	172,135	424,128
TOTAL LOCAL REVENUES	-	2,077,319	1,848,523	2,056,130
TOTAL REVENUES	-	2,077,319	1,848,523	2,056,130
EXPENDITURES				
Classified Salaries	-	317,659	272,264	364,894
Employee Benefits	-	81,326	64,757	96,114
Supplies & Materials	-	4,147	2,671	25,200
Other Expenses & Services	-	1,221,347	498,351	711,162
Capital Outlay	-	2,760	-	15,335
TOTAL EXPENDITURES	-	1,627,239	838,043	1,212,705
REVENUES OVER/(UNDER) EXPENDITURES	-	450,080	1,010,480	843,425
OTHER FINANCING SOURCES				
Incoming Transfers	-	-	56,000	
Other Outgo	-	-	(750,000)	(843,425)
NET OTHER FINANCING SOURCES	-	-	(694,000)	(843,425)
NET INCREASE/(DECREASE) IN FUND BALANCE	-	450,080	316,480	-
FUND BALANCE, JULY 1	-	-	450,080	766,560
FUND BALANCE, JUNE 30	-	450,080	766,560	766,560

EDCT Foundation

	Actual FY 2014	Actual FY 2015	Estimated Actual FY 2016	Budget FY 2017
REVENUES				
LOCAL REVENUES				
Contributions, Grants, etc.	-	-	1,500	-
Other Local Revenues	-	59	14,649	28,996
TOTAL LOCAL REVENUES	-	59	16,149	28,996
TOTAL REVENUES	-	59	16,149	28,996
EXPENDITURES				
Classified Salaries	-	3,870	105,959	136,420
Employee Benefits	-	754	35,532	42,983
Supplies & Materials	-	2,260	(426)	9,500
Other Expenses & Services	-	11,290	27,959	45,179
Capital Outlay	-	-	2,193	2,600
TOTAL EXPENDITURES	-	18,173	171,218	236,682
REVENUES OVER/(UNDER) EXPENDITURES	-	(18,114)	(155,069)	(207,686)
OTHER FINANCING SOURCES				
Incoming Transfers	-	60,800	200,000	410,000
Other Outgo	-	-	-	(12,500)
NET OTHER FINANCING SOURCES	-	60,800	200,000	397,500
NET INCREASE/(DECREASE) IN FUND BALANCE	-	42,686	44,931	189,814
FUND BALANCE, JULY 1	-	-	42,686	87,617
FUND BALANCE, JUNE 30	-	42,686	87,617	277,431



RESOURCE ALLOCATION

The SBCCD Resource Allocation Model (RAM) provides a comprehensive forecast of college revenues and planned expenditures for the Unrestricted General Fund. Except as noted, the model is based on Final Budget amounts in each category as calculated through the Development Budget processes.

The RAM is developed utilizing Board Directives, Guidelines and Assumptions. These three factors are reviewed every year to ensure applicability to the SBCCD's Strategic Plan, program review process and accreditation.

Board Directives *(Approved May 26, 2016)*

1. Balance the 2016-17 budget without the use of Fund Balance with the exception of expenses related to the 2016-17 Early Retirement Incentive Plan and bargaining agreements.
2. As adopted in the District Strategic Plan, allocate funding through the resource allocation model to pursue improvement in student success by continuing funding for student success programs at both colleges.
3. As adopted in the District Strategic Plan, allocate funding through the resource allocation model to pursue improvement in student access. This includes growth at SBVC to maintain at least 10,500 FTES and continuing growth at CHC to reach 5,000 FTES.
4. Maintain a minimum Fund Balance level of 12% (state minimum is 5%), unless Fund Balance is utilized for specially identified "one-time" needs as authorized by the Board of Trustees. ("One-time" is defined as an expenditure that has no ongoing commitment. While "one-time" needs may be repeated in future years, the nature of the expenditure must conform to the definition.)
5. As funding becomes available, replenish the Fund Balance level to 15% within the next three years from one-time state funding.
6. Continue toward the sustainability of KVCR.
7. Any new positions must be approved through the process of program review or any other prioritization process as established at the colleges and district offices.
8. Replace all faculty retirements.
9. Honor collective bargaining agreements.
10. Allocate funding through the resource allocation model to provide for safe, energy efficient, clean, and well-maintained facilities that contribute to student success.

RAM Guidelines *(Based on DBC Recommendation 2016-04, approved May 2016)*

The final guidelines below were discussed at length by the District Budget Committee (DBC) and recommended by that body to Chancellor's Cabinet, which subsequently approved the recommendation. Based on the guidelines, revenues shall be divided between the two colleges of the District, San Bernardino Valley College and Crafton Hills College, in accordance with the following principles. These guidelines accord best with the desired objectives of transparency, fairness, and ease of understanding; and have the flexibility to adjust to changing circumstances, without the need for extensive debate and readjustment every fiscal year.

1. The SB361 State Base Allocation revenue for each college shall be passed directly on to that college.



2. SBCCD's non-credit FTES allocation revenue shall be passed directly to the college that produced the non-credit FTES.
3. SBCCD's state credit FTES allocation revenue shall be divided between the two colleges as follows:

Valley	Crafton Hills
<ul style="list-style-type: none"> ▪ 10,714 total projected funded FTES ▪ Valley will carry any excess over 10,714 as Unfunded FTES ▪ 69.05% of district total funded FTES of 15,517 	<ul style="list-style-type: none"> ▪ 4,803 total projected funded FTES ▪ All district unfunded FTES will be carried by Crafton (207 projected unfunded FTES) ▪ 30.95% of district total funded FTES of 15,517

4. Overcap funding for credit FTES (Overcap is additional FTES the district could recapture if other districts do not grow enough during the year. It is usually known at recalculation [Recalc] around February of each year.)

Valley	Crafton Hills
No additional overcap since Valley will be fully funded for the credit FTES	Overcap will be absorbed by Crafton as it carries all unfunded FTES (projected overcap of 155 FTES)

5.
 - a. Other eligible revenues (i.e. Lottery, faculty funding, etc.) received by the district shall be divided between the two colleges in accordance with the relative FTES numbers achieved by the colleges as in item 3. above.
 - b. Other revenues received by SBCCD and identified by Chancellor's Cabinet as available for program review needs, shall be divided between the two colleges and district services on a percentage to be recommended by DBC to Chancellor's Cabinet.
6. Site-specific revenues will remain with the college concerned.
7. SBCCD growth levels/targets may be recommended by the District Budget Committee and approved/modified by Chancellor's Cabinet.
8. Districtwide assessments shall be divided between the two colleges based on FY 2016-17 projected actual FTES (not funded FTES).

Valley	Crafton Hills
<ul style="list-style-type: none"> ▪ 10,714 actual FTES ▪ 68.14% of district total of 15,724 	<ul style="list-style-type: none"> ▪ 5,010 actual FTES ▪ 31.86% district total of 15,724

RAM Assumptions *(Based on DBC Recommendation 2017-01, approved July 2016)*

The District Budget Committee made recommendations to Chancellor's Cabinet based on the Governor's proposed budget, Legislative Analyst's Office projections and State Chancellor's projections. The following recommendations are included in the Resource Allocation Model.



ONE TIME FUNDING

	Amount	Purpose
CHC	\$ 420,000	Enrollment Management & Program Review
CHC	110,000	Enrollment Management (Marketing)
SBVC	280,000	Enrollment Management (Marketing)
SBVC	250,000	Program Review
District Services	250,000	Program Review
SBCCD Reserves	111,344	Replenish fund reserve levels
Total	\$1,421,344	Per State Chancellor's Office

GENERAL FUND

- Funded Growth – 2.00% (funded growth 4.25%)
- COLA – 0.0%
- Base Augmentation – \$1,000,000 (manner of allocation not yet determined by state)

CATEGORICAL

- Student Success and Support Program Funding – \$7,426,482 (maintain 2015-16 funding levels in with a match of 1.3 to 1)
- Student Equity Plans – \$2,467,164 (maintain 2015-16 funding levels in with no match)
- Proposition 39, Year 4 – \$564,154
- Block Grant – \$2,486,519

OTHER REVENUE

Eligible Revenue will be allocated based on the latest allocation percent; and it is updated as information becomes available from the State Chancellor's Office.

ASSESSMENTS

- District Allocation – based on eligible expenditures
- Property & Liability – \$550,000
- KVCR – \$320,000 from SBCCD reserves
- EDCT – \$410,000 from SBCCD reserves

SITE BUDGET ASSUMPTIONS

- Step in Column Increases – as negotiated by bargaining units
- Benefits – actual medical, dental, vision and retirement rates
- Salaries – as negotiated by bargaining units



2016-17 Resource Allocation Model for the Unrestricted General Fund

	2015-16 Estimated Actuals				2016-17 Forecast			
	SBVC	CHC	District Office	SBCCD Total	SBVC	CHC	District Office	SBCCD Total
Section A - State Base Revenue								
1 Base Allocation Revenue per SB361 (Medium/Small Colleges)	\$4,196,381	\$3,596,898		\$7,793,279	\$4,201,509	\$3,601,294		\$7,802,803
2 Credit FTES Percent	68.42%	31.58%		100.00%	68.06%	31.94%		100.00%
3 Total College Funded Credit FTES	10,504.00	4,848.00		15,352.00	10,714.00	5,029.00		15,743.00
4 District Funded Rate Credit FTES per State Allocation				\$4,943.24				\$5,004.25
5 Credit Funding (multiply line 3 x 4)	\$51,923,807	\$23,964,834		\$75,888,641	\$53,615,490	\$25,166,352		\$78,781,842
10 Total State Base Revenue (add lines 1, 5, & 9)	\$56,120,188	\$27,561,732	\$0	\$83,681,920	\$57,816,999	\$28,767,646	\$0	\$86,584,645
11 Revenue Shortfall Percent				0.00%				0.71%
12 Revenue Shortfall Amount (multiply line 10 x 11)	\$0	\$0	\$0	\$0	-\$409,329	-\$203,668	\$0	-\$612,997
13 Adjusted State Base Revenue (line 10 minus line 12)	\$56,120,188	\$27,561,732	\$0	\$83,681,920	\$57,407,670	\$28,563,979	\$0	\$85,971,648
Section B - Adjustments for Reconciliations								
25 Other Adjustments (Property Taxes) - Prior Year	\$0	\$0		\$0	\$0	\$0		\$0
26 Total State Revenue (add lines 13 - 24)	\$56,120,188	\$27,561,732	\$0	\$83,681,920	\$57,407,670	\$28,563,979	\$0	\$85,971,648
Section C - Other Revenue								
30 College Part-time Faculty	\$225,074	\$103,881	\$0	\$328,955	\$215,528	\$101,166	\$0	\$316,694
31 College Full-time Faculty	\$579,242	\$267,343	\$0	\$846,585	\$0	\$0	\$0	\$0
32 College Lottery Funds	\$1,440,046	\$664,636	\$0	\$2,104,682	\$1,519,337	\$703,216	\$0	\$2,222,553
33 College Interest Income	\$71,748	\$33,114	\$0	\$104,862	\$71,748	\$33,114	\$0	\$104,862
34 Other Campus Revenue per Campus Projections	\$780,245	\$498,695	\$0	\$1,278,940	\$780,245	\$498,695	\$0	\$1,278,940
37 Other Revenue	\$421,992	\$194,765	\$0	\$616,757	\$421,992	\$194,765	\$0	\$616,757
39 Total College Revenue (add lines 25, 30-36)	\$59,638,534	\$29,324,166	\$0	\$88,962,701	\$60,416,519	\$30,094,935	\$0	\$90,511,454



	2015-16 Estimated Actuals				2016-17 Forecast			
	SBVC	CHC	District Office	SBCCD Total	SBVC	CHC	District Office	SBCCD Total
Section D - Assessments								
40 Total College Actual Credit FTES	10,504.00	4,848.00		15,352.00	10,714.00	5,029.00		15,743.00
41 Percent for Assessments	68.42%	31.58%		100.0%	68.06%	31.94%		100.00%
42 Assessment for District Office Operations Expenditures	-\$10,829,947	-\$4,998,680	\$15,828,627	\$0	-\$10,849,927	-\$5,091,782	\$15,941,709	\$0
43 Assessment for Property & Liability Insurance Cost	-\$376,310	-\$173,690	\$550,000	\$0	-\$374,330	-\$175,670	\$550,000	\$0
48 Assessment for EDCT Operations Expenditures	-\$88,946	-\$41,054	\$130,000	\$0	\$0	\$0	\$0	\$0
Section E - Individual Site Budgets								
50 Total Site Budget Allocation for Colleges (add lines 28, 29-33)	\$48,343,332	\$24,110,742	\$16,508,627	\$88,962,701	\$49,192,262	\$24,827,484	\$16,491,709	\$90,511,454
51 1000 - Academic Salaries	\$23,816,884	\$11,559,407	\$787,207	\$36,163,498	\$25,107,541	\$11,718,046	\$709,062	\$37,534,649
52 2000 - Classified Salaries	\$8,123,218	\$5,171,936	\$6,589,678	\$19,884,832	\$8,535,839	\$5,050,738	\$6,745,297	\$20,331,874
53 3000 - Benefits	\$8,993,020	\$4,837,858	\$3,396,244	\$17,227,122	\$10,382,689	\$5,340,970	\$3,138,496	\$18,862,155
54 4000 - Supplies	\$563,299	\$196,404	\$165,779	\$925,482	\$618,462	\$242,798	\$238,887	\$1,100,147
55 5000 - Other Expenses and Services	\$3,725,503	\$1,432,230	\$4,636,465	\$9,794,198	\$4,409,321	\$1,869,083	\$4,949,224	\$11,227,628
56 6000 - Capital Outlay	\$1,075,722	\$95,328	\$383,254	\$1,554,304	\$406,262	\$40,400	\$160,743	\$607,405
57 7000 - Other Outgo	\$3,000	\$0	\$550,000	\$553,000	\$6,716	\$0	\$550,000	\$556,716
59 Site Budgeted / Projected Actual Expenditures	\$46,300,646	\$23,293,163	\$16,508,627	\$86,102,436	\$49,466,830	\$24,262,035	\$16,491,709	\$90,220,574
60 Excess/(Deficit) (line 35 minus line 43 plus line 44)	\$2,042,686	\$817,579	\$0	\$2,860,265	-\$274,568	\$565,449	\$0	\$290,880
Section F - One-Time Adjustments & Fund Balance								
70 One-time Exp. (Adjust. to Fund Balance)	\$300,000	\$600,000	-\$900,000	\$0	\$506,824	\$237,848	-\$744,672	\$0
71 One-time State Funding			\$8,260,224	\$8,260,224			\$1,421,344	\$1,421,344
72 One-time Expenditures			-\$5,222,000	-\$5,222,000	-\$530,000		-\$1,310,000	-\$1,840,000
73 STRS/PERS Set Aside for Rate Increases	-\$2,736,800	-\$1,263,200		-\$4,000,000				\$0
74 To address Facilities Needs	-\$1,573,660	-\$726,340		-\$2,300,000				\$0
75 One-time Exp.(Adjust. to Fund Balance)-KVCR/EDCT Contribution			-\$500,000	-\$500,000			-\$730,000	-\$730,000
76 Annual Increase/(Decrease) to Fund Balance	-\$1,967,774	-\$571,961	\$1,638,224	-\$901,511	-\$297,745	\$803,297	-\$1,363,328	-\$857,776
77 Site Fund Balance July 1, Year Beginning (Includes RDA)	\$3,451,673	-\$1,605,512	\$12,600,461	\$14,446,622	\$1,483,899	-\$2,177,474	\$14,238,685	\$13,545,111
79 Site Fund Balance June 30, Year Ending (line 45 plus 46-48)	\$1,483,899	-\$2,177,474	\$14,238,685	\$13,545,111	\$1,186,154	-\$1,374,177	\$12,875,358	\$12,687,335
				15.64%				13.95%
80 Unrestricted Fund Balance				\$13,545,111				\$12,687,335

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Pierre Galvez, Police Chief
DATE: September 8, 2016
SUBJECT: Annual Security Report

RECOMMENDATION

This item is for information only.

OVERVIEW

The SBCCD Police Department (PD) is responsible for preparing The Annual Security Report (ASR) to comply with the Jeanne Clery Disclosure of Campus Security and Crime Statistics Act. SBCCD PD uses information maintained by our department, information provided by other offices; such as Student Life, Dean of Discipline, Campus Security Authorities, and information provided by local law enforcement agencies surrounding each campus to compile this report. The ASR must be published by October 1, 2016. Our department reviews and implements all updates from the U.S. Department of Education regarding additions or changes to the Jeanne Clery Act.

ANALYSIS

Annual Security Report-2016 (See attached)

BOARD IMPERATIVE

I. Institutional Compliance

FINANCIAL IMPLICATIONS

None

San Bernardino Community College District

2016

Annual Security Report

“Safety and Security are Shared Responsibilities”



POLICE

Crafton Hills College

Economic Development and Corporate Training

San Bernardino Valley College

**Jeanne Clery Disclosure of Campus
Security Policy and Crime Statistics Act**

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1.0 WELCOME

Welcome to the San Bernardino Community College District (SBCCD). We hope that your time on our campuses will be pleasant, rewarding and safe. The security of our students, faculty, staff and District property are our primary concerns. That is why the SBCCD has a full time police department. The SBCCD Police Department (PD) is committed to crime prevention and campus safety. We are also dedicated to providing a safe and secure environment for our District community.

Our colleges are located in Yucaipa (Crafton Hills College) and San Bernardino (San Bernardino Valley College and KVCR TV/FM/FNX, located on the SBVC campus). We have additional sites in San Bernardino (District Office/EDCT) and in Redlands (Technology & Educational Support Services, TESS).

While on or off our sites, we encourage you to be cognizant of your surroundings, always lock your car and to report any suspicious or criminal activity immediately to the SBCCD Police Department. In the case of an emergency, call **911**. *“See Something, Say Something.”*

We invite you to read this report carefully and to become a partner in your own safety. It is through the cooperation of everyone in the District that we can ensure a safe and pleasant learning and working environment.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

John Longville President	Joseph Williams Vice President	Gloria Macías Harrison Clerk
Donna Ferracone Trustee	Dr. Anne L. Viricel Trustee	Nickolas W. Zoumbos Trustee
Dr. Donald L. Singer Trustee	Beverly Rapouw CHC Student Trustee	Pablo Machado SBVC Student Trustee
	Bruce Baron Chancellor	



Jeanne Clery

Jeanne Ann Clery Annual Security Report

The U.S. Congress enacted the "Crime Awareness and Campus Security Act of 1990," and two years later renamed the legislation the "Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act." The Act requires colleges and universities to disclose information about crime on and around their campuses. Pursuant to the Higher Education Opportunity Act and California Education Code §67380, we also inform members of the college community about institutional policies concerning campus security, including the Community College District Police law enforcement authority, crime reporting policies, alcohol and drug use, crime prevention, sexual assault and other matters of related importance.

1.1 Preparation of the Annual Security Report

The SBCCD PD is responsible for preparing this report in compliance with the Jeanne Clery Disclosure of Campus Security and Crime Statistics Act using information maintained by our department, information provided by other offices such as Student Life, Student Services, Campus Security Authorities, and information provided by local law enforcement agencies surrounding each campus. These offices annually provide updated policy information and crime data. Our department also reviews and implements all updates from the U.S. Department of Education regarding additions or changes to the Jeanne Clery Act.

This report provides statistics for the previous three years concerning reported crimes that occurred on campuses and adjacent to the campus or property owned, leased, or controlled by the San Bernardino Community College District that is frequented by students of the institution. This report also includes institutional policies concerning campus security, such as policies regarding sexual assault, alcohol and other drugs. The SBCCD PD distributes a notice of the availability of this Annual Security Report (ASR) by October 1st of each year to every member of the campus community. Anyone, including prospective students and employees, may obtain a paper copy of this report by visiting the SBCCD PD at San Bernardino Valley College (SBVC) or at Crafton Hills College (CHC) and at various offices on the sites. This report is also available online and can be accessed at the SBCCD PD's website <http://sbccd.org/police>. All interested persons may also view the ASR from the SBCCD's homepage <https://sbccd.org>.

1.2 Clery Act Requirements

The Clery Act includes the following substantive requirements:

1. **Compilations and Disclosure of Campus Crime Statistics:** The Act requires that each institution disclose annual crime statistics and specific disciplinary actions for the three (3) previous calendar years, presenting them according to specific categories including “on-campus, on-campus residential halls, non-campus buildings or property, and public property adjacent to the school.”
2. **Disclosure of Campus Safety Policies**

Each institution must include:

- Campus policies for reporting criminal activity or other emergencies
- Policies for the maintenance and access to the campus
- The authority and responsibilities of the law enforcement/public safety agency including crime reporting
- Type and frequency of public safety and crime prevention programs
- Statement of alcohol and drug policies including education programs
- Statement of policy concerning campus programs to prevent sexual assaults and procedures to be followed when an assault occurs
- Statement advising the campus community where law enforcement agency information concerning registered sex offenders may be obtained
- Statement of policy regarding emergency notification, response and evacuation procedures
- Availability of the ASR

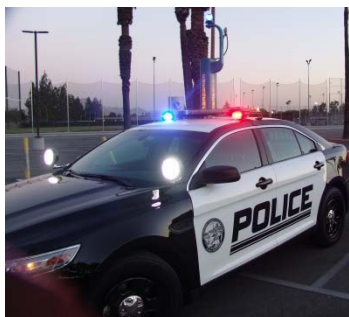
3. **Timely/Emergency Warning Requirements:** The college must report to the campus community crimes representing a threat to students and employees in a manner that is timely.
4. **Disclosure of Crime Log Information:** The SBCCD PD must maintain, and make available for inspection by the public during normal business hours, a crime log for the most recent sixty (60) day period. Crime logs more than sixty (60) days old must be available for public inspection upon two (2) days' notice, and must be retained for seven (7) years.
5. **ASR Deadline:** By October 1st of each year, SBCCD is mandated to publish and distribute an Annual Security Report (ASR) for all current and prospective students and current and prospective employees to view.

The U.S. Department of Education Crime Report for the SBCCD is available at <http://ope.ed.gov/security>

2.0 San Bernardino Community College District Police Department

2.1 Mission Statement

The San Bernardino Community College District Police Department, in concert with the Board of Trustees, is committed to providing a safe and secure learning and working environment for all students and employees. This will be accomplished through a cooperative and coordinated effort involving all departments and the college employees, law enforcement agencies and the community.



2.2 Enforcement Authority/Other Police Agencies

SBCCD Police Officers are vested with full law enforcement powers of arrest and meet or exceed training requirements mandated by the California Commission on Peace Officers Standards and Training. They also receive training designed to meet the needs of the college community. As peace officers, their police authority extends throughout the state. The District Police is augmented by non-sworn personnel whose role is to observe and report. The SBCCD PD is dedicated to providing a safe, healthy campus environment for students, employees, and the public. SBCCD PD operates 24 hours a day, seven (7) days a week.

It is the policy of the SBCCD PD to comply with applicable federal, state and local laws. In keeping with this requirement, a memorandum of understanding (MOU) has been crafted with the San Bernardino Police Department and San Bernardino County Sheriff's Department to meet the requirements of the Kristen Smart Campus Safety Act of 1998. This MOU clarifies the aforementioned agencies' operational responsibilities for investigating Part 1 violent crimes occurring on campus. The SBCCD PD remains the primary law enforcement agency for all campuses and will investigate all other crimes occurring on or near the campus communities. The SBCCD PD has strong working relationships with the San Bernardino Police Department, Colton Police Department, Yucaipa Police Department, CAL-Fire, San Bernardino Fire Department, State Parole, County Probation, and Fish and Game.

2.3 Daily Crime Log

The SBCCD PD maintains a log of all alleged crimes and incidents reported to the SBCCD PD. The log is available for viewing during regular business hours, upon request, at the SBCCD PD's SBVC and CHC stations, or at the District Office Main Lobby. The log is also available at <http://sbccd.org/CrimeLog>

According to federal law, an institution may withhold any of the required fields of entry, i.e. the nature, date, time, location and/or disposition, if any of the following conditions apply:

- The disclosure is prohibited by law
- The disclosure would jeopardize the confidentiality of the victim
- The disclosure would jeopardize an ongoing criminal investigation or the safety of an individual
- The disclosure would cause a suspect to flee or evade detection
- The disclosure would result in the destruction of evidence

2.4 Reporting Crimes and Other Emergencies

The SBCCD PD encourages all students and staff to immediately report all emergencies by calling **911**. Non-emergencies can be reported to the SBCCD PD by dialing **(909) 384-4491** (SBVC, District Office and EDCT) and **(909) 389-3275** (CHC).

Always be ready to provide:

- ❖ Your name, telephone number & location
- ❖ Describe the incident clearly and as accurately as possible.

Remember:

- ❖ Do not hang-up.
- ❖ Allow the dispatcher to end the call.

The SBCCD PD offices are open for business Monday – Friday, 8:00am – 4:30pm (except for holidays and SBCCD breaks). During normal business hours, we have our own dispatching services. From 10:00pm - 8:00am, Monday through Friday and on weekends, calls for service are reassigned to the San Bernardino County Sheriff's Department which dispatches our officers to calls. Students are encouraged to report any hazards they observe on the campus environment to the SBCCD PD.

Criminal actions and other non-emergencies occurring on campus should be reported immediately to SBCCD PD using the above numbers. The SBVC campus also has “blue-light” emergency phones in parking lots 3, 7 and 9 that may be utilized for reporting both criminal and emergency situations. In the event a student or staff member calls **911** from any SBCCD phone line, our department is immediately notified via email, that the call was placed and from where it was placed. We then immediately dispatch an officer to that location.

If a SBCCD community member does not feel comfortable with reporting an incident to police or wishes to remain anonymous, a confidential “We TIP” line is available at 1-800-78-CRIME or online at <http://wetip.com/>. Counselors and medical practitioners are also encouraged to inform persons being counseled or treated medically of procedures to report crimes on a voluntary, confidential basis, if and when the counselor or treatment professional deems appropriate.

It is imperative that all crimes/threats occurring on or around our campuses are reported to SBCCD PD by some means, so we can determine the necessary action to take. Expedient reporting is also important for the implementation of timely warnings and annual crime statistic mandates.

3.0 Campus Security Authorities (CSAs)

All campus criminal activity should be reported directly to the SBCCD PD. In some instances, however, members of the campus community may feel more comfortable reporting criminal activity to a campus security authority (CSA) other than the PD. A Campus Security Authority is defined as:

- a. A campus police department or a campus security department of an institution
- b. Any individual(s) who has responsibility for campus security but does not constitute a campus police department or a campus security department under (a), such as an individual who is responsible for monitoring entrance into institutional events or escorting students
- c. Any individual or organization specified in an institution's statement of campus security policy as an individual or organization to which students and employees should report criminal offenses
- d. Any official of the College who has a significant responsibility for student and campus activities (e.g. Vice President of Student Services; Director of Student Life; Athletic Director and team coaches; Coordinator and/or advisors to student organizations, programs, activities.)

The following are Campus Security Authorities for the SBCCD: the Presidents of each college; the Vice-Presidents of Instruction of each college; the Vice-Presidents of Administrative Services of each college; the Vice-Presidents of Student Services of each college; the Director of Student Life on each campus; the Athletic Director and all coaches on either college; the Dean overseeing the SBVC Administration of Justice program and the Law Enforcement Academies; the Child Development Center Directors of each college; the Student Health Coordinators of each college; and all club advisors.

For Clery purposes, a crime is considered “reported” when it is brought to the attention of a campus security authority by anyone. When a campus security authority receives crime information that he/she believes was provided in good faith (where there is little or no reason to doubt the validity of the information) the CSA has the duty to ensure that a report is provided directly to the SBCCD Police Department. The CSA is not responsible for determining authoritatively whether a crime took place; such determination is the function of law enforcement. When in doubt, **REPORT**.

The following individuals, when acting within the scope of the official responsibilities are not Campus Security Authorities, and as such, are exempt:

- Professional Counselors
- Persons uncertified, but acting under the supervision of an exempt counselor
- Pastoral Counselors (SBCCD does not employ pastoral counselors)

4.0 Crime Prevention and Security Awareness

The SBCCD PD’s primary responsibility is the safety and security of all members of the SBCCD community. The PD makes every effort to inform students and staff of criminal activity or of any other concern which may be an immediate threat to the safety and security of the SBCCD. A Crime Prevention workshop is offered to students and staff each spring and fall. It is the responsibility of every member of the campus community to act in ways that promote the safety of self and others, and the protection of SBCCD property.

The SBCCD PD participates in both student and staff related functions (Student Government Meetings, College Club events, District Safety Meetings, etc.). We also publish and distribute a weekly newsletter, “Just the Facts” that provides contemporaneous information on current crimes, crime trends and preventative information for safeguarding one’s person and property.

The following presentations are available to the SBCCD community at http://www.sbccd.org/District_Police/Safety_Resources

Video Presentations

- College Site-Specific Active Shooter Training
- Lockdown Active Shooter Training
- Sexual Assault and Campus Safety Awareness
- Evacuation Chair Demonstration

Workshop Presentations

- Dealing with Irate/Difficult People
- Sexual Assault Awareness
- Campus Safety Awareness
- Active Shooter Training
- New Student Campus Safety and Information Orientation
- Orientation for on campus safety for students

To request a presentation, please email the PD at campuspolicetraining@sbccd.org
For further information on crime prevention, please visit <http://sbccd.org/CrimePrevention>

4.1 Access to and Security of Campus Facilities

The SBCCD has four (4) locations within the county of San Bernardino. SBVC/KVCR and the District Office/EDCT are located in separate parts of the city of San Bernardino while CHC is located in the city of Yucaipa and TESS is in Redlands. SBVC/KVCR, the District Office/EDCT and TESS are located in urban areas, easily accessible to the public by foot or vehicle. CHC is secluded on a hillside in a more rural area which can be accessed by foot, but is more practically accessed by vehicle. None of our campuses have student housing facilities.

Our facilities are patrolled 24 hours a day, seven (7) days a week, by SBCCD Police. State laws, applicable city/federal codes, and District Policies are enforced. Our sworn personnel are responsible for reporting and investigating crimes, issuing citations, responding to medical emergencies, traffic accidents /hazards and reports of fire, as well as to other incidents that may require police assistance.

During regular business hours our department deploys non-sworn campus security officers (CSOs) at all campuses. The CSOs’ responsibilities include parking enforcement, escorts, locking/unlocking classrooms and buildings, report-taking of minor occurrences, and crime/hazard reporting. Most campus educational facilities are open to the public during operational hours. Certain facilities, offices and other areas of campus are restricted to staff and faculty. The non-restricted areas of our campuses are opened in the morning by SBCCD PD personnel and are subsequently secured at night by the custodial department(s).

Facilities and landscaping are maintained in a manner that minimizes hazardous conditions. The Maintenance and Operations Departments (M&O) oversee our campuses' facilities and landscaping issues. They regularly inspect the facilities for safety hazards and make necessary repairs. When personnel from SBCCD PD observe unsafe conditions or malfunctions, we take the appropriate action(s) to make the situation safe until M&O personnel arrive. Lighting improvements are constantly being evaluated and deficiencies are reported to M&O for corrective action.

The SBCCD community and visitors are encouraged to report safety concerns to the appropriate M&O office: SBVC (909) 384-8965, CHC (909) 389-3380, District Office/EDCT (909) 382-4000 or to SBCCD PD.

5.0 Timely Warning Notices

The purpose of this policy is to outline procedures that the SBCCD PD will use to notify campus community members in the event of certain crimes, threats or emergencies associated with a campus. The Clery Act requires us to alert the campus community to certain crimes/incidents in a manner that is timely and will aid in the prevention of similar crimes. The Act doesn't define "timely" because the intent of a warning regarding a criminal incident(s) is to enable people to protect themselves. A warning should be issued as soon as the pertinent information is available.

To help prevent crimes or serious incidents, the SBCCD PD will issue a Campus Safety Alert, or Notice, in a timely manner to notify community members about certain crimes/incidents in and around our community that potentially constitute an ongoing or continuing threat. For the purpose of this policy, "timely manner" generally means as soon as the pertinent information has been brought to the attention of the SBCCD PD or has been brought to the attention of a "CSA" as defined in the Clery Act. All Title IV institutions (the Higher Education Act of 1965), without exception, are subject to the timely warning regulation. We are required to disclose our policy statement in the ASR.

Members of the community who know of a crime or other serious incident should report that incident as soon as possible to the SBCCD PD so the PD can make a determination regarding issuing an alert. Depending on the particular circumstances of the crime or other incident, specifically in those situations that could pose an immediate threat to members of the campus community, a timely warning will be issued. SBCCD PD will issue the alert after the circumstances have been discussed with the President or designee of the affected campus and the Chancellor. This policy complies with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act.

5.1 Distribution of Campus Safety Alerts

The PD distributes Campus Safety/Crime Alerts in various ways. Once the SBCCD PD determines that an alert will be issued, the PD emails the announcement to all students/staff and posts the alert on its web site (www.sbccd.org). The PD also posts alerts on bulletin boards throughout common areas of our campuses. This policy is reviewed annually. The SBCCD PD is responsible for implementing this policy.

5.2 Timely Warnings – Guidelines and Procedures

- A. In compliance with the Higher Education Act (20 U.S.C. 1092(f)), the SBCCD Police Department will adhere to the following procedures in relation to timely warnings in the event that any of these incidents occur:
- a. Murder
 - b. Sex Offense; forcible or non-forcible
 - c. Robbery
 - d. Aggravated Assault
 - e. Burglary
 - f. Motor Vehicle Thefts
 - g. Manslaughter by Negligence
 - h. Arson
 - i. Hate Crime
 - j. VAWA Offense (Domestic Violence, Dating Violence, Stalking)
 - k. Arrests/Referral for Disciplinary Action (Drugs, Weapons, Alcohol)
- B. A Crime Alert will be issued for the above incidents occurring within a close proximity of campus property. An incident is determined to be a threat if:
1. The incident is one of the above a-k categories.
 2. The incident occurred in an area for which the SBCCD PD must report statistics or at a location where the SBCCD PD is the primary police responder.
 3. The suspect(s) are unknown.



If all of the above statements can be answered “yes” and the incident is serious or a continuing threat to students and employees, then a Crime Alert shall be issued. In addition, a crime alert may be issued for any crime or event when there is a compelling need to get information out to the students and staff.

Guidelines

- A. Crime Alerts should contain as much of the following information as possible:
1. Date, time, location (general or specific) and summarized event description
 2. Suspect description and/or vehicle description
 3. Any special instructions that may be needed
- B. Crime Alerts will be issued in a timely manner after the specific event. If there is a delayed report of the incident by the victim, then the time and date the victim reported the incident may also be included.
- C. Provided the above guidelines are met, nothing should be included in the Crime Alert that would hinder an ongoing police investigation.
- D. The Crime Alert will not identify the victim by name or address. The general description of the location may be given.
- E. In the event that a Crime Alert is determined to be the result of a false report, a second alert will be sent retracting the original Crime Alert. An explanation of the retraction may also be included.

- F. After an Alert has been issued, any new or updated information in regards to that alert will be included in the “additional comments” section of the Daily Crime Log.
- G. The Chief of Police or designee of the SBCCD PD is responsible for the issuance of Crime Alerts.

Timely Warning - Procedures

- A. The Chief of the SBCCD Police Department or his designee is responsible for drafting and issuing Crime Alerts. If the Chief of Police or his designee is unavailable, then the following procedure should be used to issue a Crime Alert.
- B. The Sergeant or designee on duty will complete a draft Crime Alert using previous alerts as templates.
- C. Once drafted, the Sergeant will seek approval to issue the Crime Alert from the Chief of Police.
- D. The procedure for issuing Crime Alerts is as follows:
 - 1. Print a copy of the Crime Alert for distribution on campus
 - 2. Distribute to all applicable campus community members via Regroup.
 - 3. Post to the SBCCD website.
- E. The Chief of the SBCCD PD or his designee shall determine whether the issuance of a Crime Alert impacts all or only specific SBCCD sites.

5.3 Emergency Response and Evacuation Procedures

The SBCCD PD's Emergency Operations Plan (EOP) establishes the overall direction and planning for emergency situations on each campus or those that may occur in the local or regional area affecting the campuses. To review the EOP Plan, visit <http://sbccd.org/eop>. The SBCCD PD has developed a comprehensive, all-hazards, Emergency Response Plan (ERP) that outlines steps the SBCCD PD will take to prevent and mitigate, prepare for, respond to, and recover from a full range of possible hazards the SBCCD may face.

To ensure that these plans remain current and actionable, the SBCCD will conduct an emergency management exercise at least twice a year. These exercises may include tabletop drills, emergency operations center exercises, or full-scale emergency response exercises. The SBCCD will conduct after-action reviews of all emergency management exercises.

5.4 Disaster Management

In the event of an emergency or other major disaster, there will be a coordinated effort from the entire SBCCD community. A number of pre-planned actions will take place. The Emergency Operations Team (EOT), made up of key managers/supervisors, will meet in a pre-determined location.

Emergency Operations Center (EOC) members will serve in designated emergency management positions designed to conform to the California "Standardized Emergency Management System and the National Incident Management System" (SEMS/NIMS).

These members will provide leadership and policy guidance, gather intelligence on the emergency, and develop plans of action to best address the emergency. The entire team will act for the College or District, providing resources and support, timely situation analysis, and needs assessment.

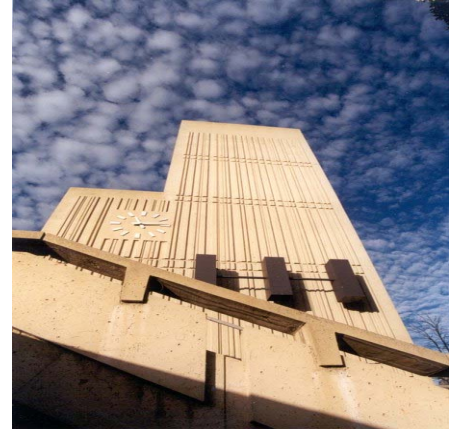
The SBCCD administration will provide for the staff and/or students in an emergency. Through the coordination of the EOC, the members of the SBCCD community will provide a skilled pool of professionals to deal with the myriad technical, medical, logistical, and human relations problems certain to arise in a major disaster.

Additional information can be obtained by visiting <http://sbccd.org/eop>

6.0 Emergency Notifications

When the SBCCD PD receives and confirms information regarding an emergency (or dangerous) situation which poses an immediate threat to some or all of the members of the community, the SBCCD will and without delay, taking into account the safety of the community, determine the content of the notification and initiate the notification system unless issuing a notification will, in the professional judgment of the responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency. The mobilization of the SBCCD management team and/or the activation of the emergency operations center (EOC) and Emergency Operations Plan (EOP) will commence. Below are some examples of possible significant emergencies or dangerous situations:

- Outbreak of meningitis or other serious illness
- Extreme weather conditions
- Earthquake
- Gas leak
- Terrorist incident
- Armed intruder
- Bomb threat
- Civil unrest or rioting
- Explosion
- Nearby chemical or hazardous spill
- Active shooter



The SBCCD has a mass emergency communication system (Regroup) available to send messages to all faculty, staff and students. The Regroup system allows SBCCD administration or emergency response personnel the ability to send time-sensitive information about unforeseen events and emergencies using voice, email and text messaging. Additional notifications will be sent updating information on the emergency until its conclusion. The SBCCD PD will generally send the message however numerous other District management personnel have been trained to send notices. Other outside groups associated with the SBCCD will also receive the notifications.

The SBCCD management team consists of the Chancellor, Vice Chancellors, Presidents, Vice Presidents, Chief of Police, Public Information Officer, and other senior management personnel. The team is responsible for the management of the emergency and coordination response. To update personal information for notices, go to Web Advisor @ <http://www.valleycollege.edu/> and click on the “Quick Login” tab. For any problems or need assistance with Web Advisor, call 1-877-241-1756.

6.1 Emergency Evacuation Procedures

Faculty and staff may be called upon to be leaders in any evacuation scenario. Members may be utilized in operational leadership roles and their technical expertise will be invaluable in roles where that expertise is needed. Each instructor is responsible for the direct supervision of their class and will, unless injured or incapacitated:

- Direct the evacuation of staff and/or students to designated evacuation sites.
- Assign a “buddy” to assist individuals with disabilities in evacuating by leading them to the closest safe evacuation site.
- Immediately shut down all equipment in use.
- Take personal items with you, if possible.
- Shut all doors when the room is vacated.
- Proceed as quickly as possible, in an orderly manner, to the nearest evacuation site, moving away from any structures.
- Accompany and assist handicapped personnel, staff, students, and visitors who appear to be in need of direction or assistance.
- Keep roadways free for emergency vehicles.
- Seek medical attention for injured staff and/or students.

- If an elevator is not available or is unsafe, direct wheelchair users to the top of the nearest staircase or designated area for rescue assistance. Thereafter, immediately notify a supervisor, Building Captain, or Emergency Personnel of the individual's whereabouts.

6.2 Emergency Evacuation Drills

Evacuation drills are coordinated by the campus Administrators, SBCCD PD and the Emergency Preparedness Coordinator twice a year for all sites. During the drill, occupants "practice" drill procedures and familiarize themselves with the location of exits and evacuation sites, and what can be expected in the event of an emergency evacuation. Drills may be announced or unannounced and after the activity, assessments are conducted to evaluate the exercise. All evacuation drill results and assessments will be documented and retained.

7.0 Weapons Policy

Firearms or other weapons shall be prohibited on any college or District property or in any facility of the District except for activities conducted under the direction of District officials or as authorized by an official law enforcement agency (SBCCD Board Policy 3530).

SBCCD Board Policy 3530 is intended to provide a safe environment for all students, employees, visitors, and guests by enforcing all laws pertaining to firearms, weapons, or destructive devices on campus. The following are violations of the law and/or a violation of school policy:

- It is unlawful for any person (with exceptions) to bring or possess any firearm (loaded or unloaded) on any property owned, controlled, or operated by the District without the prior written permission of the College President or designee. [626.9(h) and (i) PC]
- It is unlawful for any person (with exceptions) to bring or possess a dirk, dagger, ice pick, folding knife with a blade longer than two and one half (2½) inches that locks into place, on any property owned, controlled or operated by the university without prior written permission of the College President or designee. [626.10(b) PC]
- It is unlawful for any person (with exceptions) to bring or possess a "less lethal weapon," as defined in Penal Code Section 16780, or stun gun, as defined in Penal Code §17230, (includes Taser) on any property owned, controlled or operated by the District without prior written permission from the President or designee. [626.10(i)PC]

Less Lethal Weapon: any device that is designed to, or that has been converted to expel or propel less lethal ammunition by any action, mechanism, or process for the purpose of incapacitating, immobilizing, or stunning a human being through the infliction of any less than lethal impairment of physical condition, or senses, including physical pain or discomfort. It is not necessary that a weapon leave any lasting or permanent incapacitation, discomfort, pain, or other injury or disability in order to qualify as a less lethal weapon.

- It is unlawful for any person (with exceptions) to openly display or expose in a public place or a place open to the public any imitation firearm, including any BB device, toy gun, replica of a firearm, or other device that is so substantially similar in coloration and overall appearance to an existing firearm as to lead a reasonable person to perceive that the device is a firearm as defined in Penal Code §16700. [20170PC]

- It is unlawful for any person (with exceptions) to possess, for any reason, any destructive device as defined in Penal Code §16460 (explosive missile, pipe bomb, grenade, any derivative thereof including exothermic smoke bomb or dry ice bomb). [18710PC]
- It is unlawful for any person (with exceptions) to manufacture, import, keep for sale, offer or expose for sale, give, lend or possess any of the following:

Cane gun [24410PC]	Belt buckle knife [20410PC]
Wallet gun [24710PC]	Air Gauge knife [20310PC]
Not immediately recognizable firearm [24510PC]	Writing pen knife [20910PC]
Billy club, blackjack, sand bag/club or sap [22210PC]	Cane sword [20510PC]
Undetectable firearm [24610PC]	Composite knuckles [21710PC]
Hand grenade or replica [19200PC]	Metal knuckles [21810PC]
Undetectable knife [20810PC]	Nunchaku [22010PC]
Ballistic knife [21110PC]	Blowgun [20010PC]
Lipstick case knife [20610PC]	Shobi-zue [20710PC]
Shurikins (AKA Chinese throwing stars) [22410PC]	
Dirk or dagger concealed on your person [21310PC]	

8.0 Smoking Policy

Smoking of any form of tobacco or non-tobacco products, including electronic cigarettes, is prohibited on District grounds, in all District vehicles, at any activity or athletic event and on all property owned, leased or rented by or from the District, unless a tobacco use area has been designated. SBCCD Board Policy 3570 allows for the establishment of procedures to comply with California Code of Regulations Government Code §7597. Smoking shall be permitted only in designated areas. Violators of this section may be punished by a minimum fine of \$50.00. Enforcement shall be the responsibility of the SBCCD Police Department.

9.0 Alcohol & Drug Policy

The possession or consumption of alcoholic beverages and other illegal drugs prior to, or during, any District sponsored activity, on or off our campuses, by any person attending, regardless of age, is forbidden by State law. The federal government has mandated that as of October 1, 1990, there will be no drug usage by students, staff, or faculty on college campuses anywhere in the United States.

SBCCD Board Policy 3550 prohibits the possession, use or distribution of illicit drugs and alcohol on college property, during any College-sponsored field trips, activities or workshops, by students and employees. (Please refer to the policy for details including sanctions). This policy is reviewed every two years.

The illegal possession, use and sale of alcoholic beverages by anyone on SBCCD-controlled property is a misdemeanor, per California Business and Professions Code 25608, as well as a violation of the Student Code of Conduct. Employees and students also can be subject to discipline for drinking or being under the influence while working. The campuses are designated as “Drug Free” and the illegal possession, sale, use, manufacture or distribution of any controlled substance is a violation under federal law and a

violation of SBCCD policy. Campus-affiliated violators are subject to discipline, criminal prosecution, fine, and incarceration

Pursuant to SBCCD Board Policy 3560, the Chancellor is authorized to enact procedures as appropriate and permitted by law regarding serving alcoholic beverages on campus or at fund-raising events held to benefit non-profit corporations. Alcoholic beverages shall not be served on campus except in accordance with these procedures.

The SBCCD makes every effort to provide drug-free campuses. Assistance is available for those who seek help for themselves or others who may be addicted to substances. Please contact Student Health Services at the specific site: 909-384-4495 (SBVC), 909-389-3272 (CHC), 800-662-4357 (District Office/EDCT/TESS/KVCR) for confidential services and information.

10.0 Commonly Used and Abused Substances

Drugs commonly used and abused include alcohol, marijuana, cocaine, amphetamines, methamphetamine (crystal meth), and prescription drugs such as Vicodin, Oxycodone, Xanax and Anabolic Steroids. While some of these substances are legal, they all may result in serious health problems such as addiction and sometimes death. Illicit substance use can also result in financial and legal challenges.

The effects of alcohol are primarily determined by the amount of alcohol that has been consumed and can include:

- Euphoria
- Diminished motor skills
- Excitement
- Confusion
- Stupor
- Coma
- Death

Additional information can be found at <https://www.niaaa.nih.gov/>

Marijuana (pot, grass, weed, Bud) Effects of marijuana can include:

- Impaired short-term memory and concentration
- Distorted perception and judgment
- Diminished motor skills
- Accelerated heart rate and increased blood pressure
- Apathy

Additional information can be found at <https://www.drugabuse.gov/publications/drugfacts/marijuana>

Cocaine (coke, rock, toot, blow, snow) Effects of cocaine can include:

- Accelerated heart rate and increased blood pressure
- Dilated pupils
- Seizures and strokes
- Nasal damage requiring medical or surgical intervention
- Paranoia

Additional information can be found at http://www.emedicinehealth.com/cocaine_abuse/article_em.htm

Methamphetamines (crystal, glass, crank) Effects of methamphetamines can include:

- Loss of appetite
- Delusions, hallucinations, psychosis
- Psychological and physical dependence
- Paranoia

Additional information can be found at <http://www.streetdrugs.org/category/methamphetamine/>

Steroids Effects of steroid use can include:

- Excessive acne and feminine breast growth in men
- Increased blood pressure
- Testicular shrinking, decreased sperm count, and infertility
- Dramatic mood swings, depression, paranoia

Additional information can be found at www.usdoj.gov/ndic/pubs5/5448 and www.steroidabuse.org

Opioids (Heroin, Vicodin, Norco and Oxycodone) Effects of opioids use can include:

- Decreased pulse
- Drowsiness
- Constricted pupils
- Delirium

11.0 Referrals and Resources

11.1 On Campus Resources

SBVC Student Health Services (909) 384-4495 **CHC Health & Wellness Center** (909) 389-3272

SBVC Student Health Services and the CHC Health & Wellness Center provide first-aid, health education, nursing advice, and mental health counseling and crisis intervention services. They also provide assistance with those dealing with drug and alcohol abuse. Immunizations, routine health exams, and screening for vision, hearing and blood pressure are also offered. Nurse Practitioners are available for consultation, medical examination, treatment, and referral. Health exams including Pap smear, STD screening, pregnancy tests, birth control, and general medical consultation are available. There is no charge for office visits, however, there is a nominal fee charged for medication, lab work and immunizations. Student Health Services at both campuses are funded by student health fees. Student Health 101 includes articles on substance abuse and is emailed to students at least twice a year. During health fairs at the campuses information regarding substance abuse awareness and assistance is made available. The Student Health offices also provide information of general use to students, such as the location of the gender-neutral restrooms available on each campus.

The District Office/EDCT/TESS sites do not have Health Services offices, however assistance is available from the Center of Substance Abuse, a 24-hour hotline for drug abuse, at (800) 662-4357 and from the Employee Assistant Program for assistance with a drug and or alcohol problems at 800-932-0034.

11.2 Off Campus Resources

- **Center of Substance Abuse** (24-hour hotline for drug abuse) (800) 662-4357
Provides treatment referrals for individuals in their respective area/county

- **Alcoholics Anonymous** (909) 825-4700
Provides services related to alcoholics anonymous organizations including AA meetings, literature and referrals
- **Al-Anon** (909) 824-1516
Provides support to the families and friends of alcoholics and drug addicts, offers AA meeting referrals
- **National Council on Alcoholism** (909) 629-4084
Provides alcohol and drug outpatient treatment such as individual or group session counseling and random drug testing
- **American Lung Association** (800) LUNGUSA (586-4872)
Provides assistance in preventing lung disease and promoting lung health
- **Inland Behavioral and Health Services, Inc.** (909) 881-6146
Provides individual and family counseling and substance abuse programs
- **San Bernardino County Department of Public Health** (800) 782-4264 Provides services that promote the health, safety, well-being, and quality of life of its residents according to the County Charter and general laws. <http://www.sbcounty.gov/dph>

11.3 Other Programs and Services

Child and Family Health Services	(800) 722-3777
Clinic Operations Services	(800) 722-4777
Communicable Disease Section	(800) 722-4794
Coordinated Asthma Referral and Education (CARE) Program	(800) 782-4264
Environmental Health Services	(800) 442-2283
Healthy Family/Kids	(888) 860-1298
HIV/AIDS Program	(800) 722-4794
Housing Authority	(909) 890-9533
Maternal, Child and Adolescent Health	(866) 241-0395
Nutrition Program	(909) 388-5650
Ryan White Program (HIV/AIDS)	(909) 387-6492
American Lung Association (Tobacco)	(800) 586-4872
CHP – Car Seat Safety	(909) 383-4247
Women, Infants, and Children (WIC)	(800) 472-2321
San Bernardino Sexual Assault Services	(909) 885-8884
The National Domestic Violence Hotline	(800) 799-SAFE (7233)

12.0 Sexual Assault, Domestic Violence, Dating Violence, and Stalking

Any San Bernardino Community College District student or employee who is suspected of sexual misconduct is subject to both criminal prosecution and disciplinary action under campus policies. Campus disciplinary action can be initiated even if criminal charges are not pursued.

Any San Bernardino Community College District employee accused of sexual misconduct is subject to the applicable provisions and disciplinary action in accordance with SBCCD Policies and Procedures. Sanctions for sexual misconduct include, but are not limited to, warning(s), censure, demotion, suspension, or termination of employment.

12.1 Violence Against Women Act (VAWA)

The SBCCD is committed to providing a safe learning and working environment. In compliance with applicable federal laws, policies and procedures have been adopted to raise awareness, prevent, and respond to incidents of sexual assault, domestic violence, dating violence, and stalking involving members of the campus community. These guidelines apply to all students, faculty, staff, contractors and visitors.



Sexual Assault: any sexual act directed against another person, forcibly and/or against that person's will, or not forcibly or against the person's will where the victim is incapable of giving consent, incest or statutory rape.

Domestic Violence: an assault and/or battery committed on a current or former spouse, an intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.

Dating Violence: violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim where the existence of such a relationship shall be determined based on a consideration of the following factors: the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

Stalking: engaging in a course of conduct directed at a specific person that would cause a reasonable person to be in fear for his or her safety or the safety of others or to suffer substantial emotional distress.

12.2 Protocol for Survivors

When an incident of sexual assault, domestic violence, dating violence, or stalking occurs, it is important to preserve evidence and document the criminal activity so that a successful criminal prosecution remains an option.

Evidence of violence, such as bruising or other visible injuries, following an incident of domestic or dating violence, should be documented by taking a photograph(s). Evidence of stalking, including any

communication, such as written notes, voice mail(s), electronic communications, or in-person contact, should be saved, documented and not altered in any way.

The survivor of a sexual assault should not wash, douche, use the toilet, or change clothing prior to a medical exam. An exam is important both to address any health issues that may arise and to protect evidence collection. Any clothing removed should be placed in a paper, not plastic, bag.

Anyone can be a survivor of an assault. You are not responsible for the criminal actions of others. If you are a survivor of sexual assault, rape, or domestic violence, go to a safe place as soon as possible, and seek medical treatment if necessary. There will be evidence on your body that will deteriorate in just 3 days. You are strongly encouraged to report the incident in a timely manner in order to be safe, be healthy, begin the healing process through counseling, and bring the perpetrator to justice.

Approximately 70% of survivors of sexual assault, rape and domestic violence know their attacker. On a college campus, approximately 95% of sexual assaults are not reported. If a survivor desires prosecution, they may file a police report.

Filing a report with the SBCCD PD will:

- Ensure that the survivor receives information on how to obtain a medical exam for collection of evidence for legal purposes.
- Ensure that the survivor receives information on where they may go to seek free confidential counseling on campus or through local or county services.
- Ensure that the survivor is contacted by an advocate from San Bernardino Sexual Assault Services (SBSAS) to guide the survivor through the process and available options and offer continued support.

When a survivor of sexual assault, rape or domestic violence makes a report to the SBCCD PD, San Bernardino Police Department, Colton Police Department, or Yucaipa Police Department will also be contacted to pursue the investigation. The department contacted will depend on the location of the incident.

If you are a survivor of a sexual assault you have options. The following are recommendations to help support you during the aftermath of the crime:

- DO NOT blame yourself. Sexual assault is not the survivor's fault.
- Go to a safe place, or have someone you trust come to you. If you are injured, seek medical attention immediately.
- DO NOT shower, bathe, douche, or change clothes. You will have evidence on your body that can only be collected if left intact. This evidence can only be collected within the first 72 hours.
- DO NOT blame yourself if you feel you were drugged unknowingly. Any evidence in your system can only be collected within 8-96 hours. DO NOT blame yourself if you knowingly used drugs and were assaulted or raped. This does not absolve the perpetrator of responsibility. DO NOT blame yourself if you were not able to say "NO" during the incident because you were physically or mentally incapacitated.

12.3 Reporting an Incident

Any student, employee or visitor, on any SBCCD property, who has been the victim of a sexual assault, domestic violence, dating violence, or stalking, should immediately call the SBCCD PD at (909) 384-4491. In the case of an emergency or ongoing threat, please get to a safe location and call 911 or the local law enforcement agency.

Students may also report to:

- SBVC Title IX Coordinator, (909) 384-8992
- SBVC Office of Student Life, (909) 384-8692
- SBVC Student Health Services, (909) 384-4495
- CHC Title IX Coordinator, (909) 389-3355
- CHC Department of Student Life, (909) 389-3457
- CHC Health & Wellness Center, (909) 389-3272
- SBCCD Human Resources Office, (909) 382-4040

Employees may also report to: SBCCD Human Resources Office, (909) 382-4040

These offices will assist any victim of sexual assault, domestic violence, dating violence, and stalking in notifying law enforcement, including local police.

12.4 Written Notification of Rights and Options

Any student or employee who reports an incident of sexual assault, domestic violence, dating violence, or stalking, whether the incident occurred on or off campus, shall receive a written explanation of their options and rights as provided for under this policy. To view this packet, go to <http://sbccd.org/police/VictimPacket>

12.5 On and Off Campus Resources

Victims of sexual assault, domestic violence, dating violence, or stalking need not make a formal report to local law enforcement or the SBCCD Police Department to access available resources listed below. On campus and off campus resources available to these victims include medical treatment, counseling and advocacy. Please phone, or click on the link, for additional information.

- [San Bernardino Valley College Title IX Coordinator](#)- (909) 384-8992

Reporting and victim assistance provided.

- [San Bernardino Valley College Student Health Services](#)-(909) 384-4495

Confidential reporting is available, along with counseling. Services are free or low cost.

www.valleycollege.edu/student-services

- [Crafton Hills College Health & Wellness Center](#)- (909) 389-3272

Confidential reporting is available, along with counseling. Services are free or low cost.

www.craftonhills.edu/student-healthservices

- [Crafton Hills College Title IX Coordinator](#)- (909) 389-3355

Reporting and victim assistance provided.

- [SBCCD Human Resources](#)- (909) 382-4040

HR will help employees file claims and report incidents. Reporting and Victim assistance.

- [SBCCD Police Department](#)- (909) 384-4491

Location specific:

SBVC - CC100

CHC - Central Complex 1

SBCCD/EDCT - District Office Lobby www.sbccd.org/districtpolice

Also available on the SBCCD Police website:

- [Annual Security Reports](#) - include SBCCD policy information, safety prevention, how to report a crime, and criminal statistics
- [Safety & Victim Resources](#) - Printable brochures include information and awareness on active shooter survival, dating/domestic/sexual violence, stalking, and disabled person's safety

If you or someone you know has been assaulted or needs counseling:

- [San Bernardino Sexual Assault Services](#), 24 Hour Crisis (800) 656-4673
- [Center Against Sexual Assault](#), San Jacinto (951) 652-8300
- [Riverside Area Rape Crisis Center](#), 24 Hour Crisis (951) 686-RAPE

If you or someone you know needs a safe place to stay:

- San Bernardino - [Option House](#), 24 Hour Crisis Line (909) 381-3471
- Big Bear - [DOVES](#), 24 Hour Crisis Line (800) 851-7601
- Morongo - [Morongo Basin Unity Home](#), 24 Hour Crisis Line (760)366-9663
- Claremont - [House of Ruth](#), 24 Hour Crisis Line (909) 988-5559
- Victorville - [Family Assistance Program](#), 24 Hour Crisis Line (760) 949-4357

National Resources – click to follow link:

- [National Sexual Violence Resource Center](#)
- [Rape, Abuse and Incest National Network](#)
- [Office for Victims of Crime](#)
- [Crime Survivors](#)

12.6 Restraining Orders

Restraining orders can be filed online. The link provides a tutorial on filling out court forms and what the variety of available court orders. There is no charge for filing a Domestic Violence Restraining Order. Click on the link for additional information:

- San Bernardino County, [Domestic Violence & Restraining Orders](#)

The Superior Court of California, County of San Bernardino is located at

247 West Third Street, San Bernardino, CA 92415

(909)384-1888

12.7 Accommodations

The SBCCD is committed to providing a safe learning or working environment. When a victim reports an incident of sexual assault, domestic violence, dating violence, or stalking, the report need not have been made to the SBCCD Police Department in order to receive available accommodations. Campus Title IX Coordinators, Campus Student Services Offices, the Human Resources Office, and/or SBCCD Police Department will help accommodate reasonable changes to a victim's academic, transportation, and/or employment situation.

If a victim reports to law enforcement, the law enforcement office may assist them in obtaining a restraining order from San Bernardino County Superior Court. The SBCCD Police Department is committed to ensuring that any such order is fully upheld on all institutionally owned and controlled property. Victims should bring a copy of the restraining to the SBCCD Police Department. SBCCD Police Department is also committed to protecting victims from any further harm, and Human Resources or the Vice-President of Student Services (or their designee) may issue an institutional no-contact order for all SBCCD properties.

12.8 Victim Confidentiality

The SBCCD Police Department recognizes the often-sensitive nature of sexual assault, domestic violence, dating violence, and stalking incidents. We are committed to protecting the privacy of any individual who makes a report. Different officials and personnel are, however, able to offer varying levels of privacy protection to victims. Reports made to law enforcement may be made public, unless the victim requests confidentiality based on California Penal Code §293(a) and Government Code §6254(f). Victims may request their right to confidentiality for the below-listed crimes:

PC 236.1 Human Trafficking PC 243(e)(1) Spousal Battery PC 261 Rape PC 261.5 Unlawful Sexual Intercourse with a minor PC 262 Spousal Rape PC 264.1 Rape in Concert with Another PC 265 Abduction to Force Marriage PC 266 Forcing into Prostitution PC 267 Abduction for Prostitution PC 269 Aggravated Sexual Assault of a Child	PC 273a Child Endangerment PC 273d Child Abuse PC 273.5 Domestic Violence PC 285 Incest PC 286 Sodomy PC 288 Lewd Acts on Child PC 288a Oral Copulation PC 289 Anal or Genital Penetration by a Foreign Object PC 422.6 Hate Crimes PC 646.9 Stalking PC 647.6 Annoy or Molest a Child
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Reports made to either campus Title IX Coordinator will be kept confidential and identifying information about the victim shall not be made public. Information about reports will only be shared with institutional personnel as needed to investigate and effectively respond to the report. Every effort will be made to limit the scope of information shared to keep it to a minimum of detail, and only when absolutely necessary. Reports made to medical professionals or licensed mental health counselors will not be shared with any third parties, except in cases of imminent danger to the victim or a third party.

13.0 Conduct Proceedings

The SBCCD Police Department, in conjunction with SBCCD Board policies, strictly prohibits all acts of sexual assault, domestic violence, dating violence, and stalking. In addition to facing criminal investigation and prosecution, students, employees and other affiliates may also face disciplinary action by the SBCCD for any violations of sexual assault, domestic violence(s), dating violence, and stalking laws. Individuals found responsible for having committed such a violation may face permanent expulsion, suspension, probation, termination of employment, or mandatory counseling, and the issuance of 'no contact' orders.

Incidents involving accused students will be handled by:

SBVC Title IX Coordinator, (909) 384-8297

SBVC Vice President of Student Services or designee, (909) 384-8282

CHC Title IX Coordinator, (909) 389-3354

CHC Vice President of Student Services or designee, (909) 389-3368

SBCCD Human Resources Office, (909) 382-4040

Incidents involving accused employees/affiliates will be handled by:

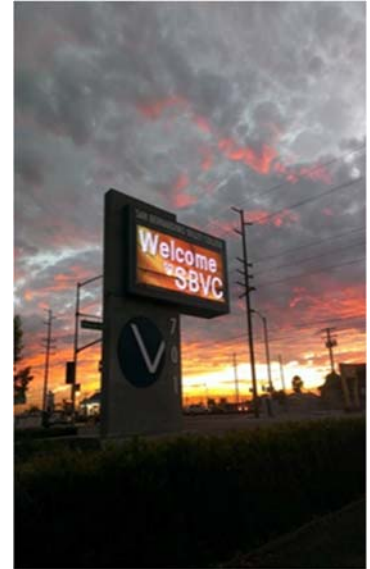
SBCCD Human Resources Office, (909) 382-4040

All conduct proceedings, whether the conduct is reported to have occurred on or off campus, shall receive a prompt, fair and impartial investigation and resolution. All investigations and proceedings shall be conducted by officials who have received appropriate training regarding the nature of the types of cases they are handling, how to conduct an unbiased and thorough investigation, and how to conduct a proceeding that protects the safety of victims and promotes accountability.

Investigations shall be conducted within 60 days or less from the time reported, unless there are mitigating circumstances, in which case the accuser and accused shall be notified, and provided with an explanation and the amount of additional time required. Determinations shall be made within 60 days from time reported unless there are mitigating circumstances, in which case the accuser and accused shall be notified, and provided with an explanation and the amount of additional time required.

Determinations shall be made by the Vice President of Student Services, or their designee, within 60 days of when the report was made using the preponderance of the evidence standard (which means that it is more likely than not that the alleged misconduct occurred).

In all proceedings, including any related meetings or hearings, both the accused and accuser are entitled to the same opportunities to have others present. This includes the right to be accompanied by an advisor of their choice. Both the accused and accuser shall simultaneously be informed in writing of the outcome of the proceeding, of the procedures and the timeframe for appealing the results of the outcome, of any change to the results that occurs prior to the time that the results become final, and when such results become final. Disclosure of the outcome shall be made to both parties unconditionally, and each shall be free to share or not share the details with any third parties.



Disciplinary action for good cause may be imposed upon a student by an instructor, an administrator, or the Board of Trustees for misconduct or infractions while attending college classes or college-sponsored activities.

Disciplinary actions for students may include:

- ❖ REPRIMAND: A verbal or written reprimand regarding the misconduct
- ❖ PROBATION: Student conduct probation may include, but is not limited to, ineligibility to participate in extra-curricular activities and certain other student privileges.
- ❖ SUSPENSION: Exclusion from the colleges and college-sponsored activities for a specified time
- ❖ EXPULSION: Exclusion by the SBCCD Board of Trustees from the college and all college-sponsored activities.

SHORT-TERM SUSPENSION by a college instructor: Any college instructor, for good cause, may remove a student from the classroom for the day of the removal and the next regular class meeting. Before ordering the suspension of any student from class, the instructor shall first give or make reasonable efforts to give the student an oral or written notice of the reasons for the proposed suspension. The college president or designee shall immediately, within 48 hours, hold a conference regarding the removal from class. The college president or designee shall determine if suspension from the class, or college, for a longer period of time is appropriate.

(1) The college president or designee may suspend a student for good cause as follows:

- (a) From one or more classes for a period of up to ten days of instruction.
- (b) From one or more classes for the remainder of the school term.
- (c) From all classes and activities of the college for one or more terms.

Before imposing discipline as authorized by this policy, the college president or designee shall first give, or make reasonable efforts to give, the student an oral or written notice for the proposed disciplinary action. Disciplinary procedures may proceed or continue notwithstanding the failure or refusal of a student to respond, attend or otherwise participate after having been properly notified of the proceeding by oral or written communication.

(2) The SBCCD Board of Trustees may expel a student when other means of correction fail to bring about proper conduct, or it seems probable that the continued presence of the student causes a danger to the physical safety of the student or to others. Board Policy 5500:

<http://sbccd.org/StandardsOfConductBP>

Discipline of SBCCD employees may include, but is not limited to, oral warning, written warning, written reprimand, suspension without pay, and may lead to termination.

- ❖ Step 1 – Informal Conference. Prior to any formal discipline action, the member’s immediate supervisor shall notify the bargaining unit member of the deficiencies in his or her job performance that has been observed.

- ❖ Step 2 – Verbal Warning. If the deficiencies identified in Step 1 have not been improved, the unit member may receive a verbal warning. Documentation of the verbal warning shall be acknowledged by the member and supervisor with copies to both.
- ❖ Step 3 – Written Warning. If deficiencies identified in Step 2 have not improved, the unit member may receive a written warning. The supervisor shall prepare and send a written warning letter to the bargaining unit member. Documentation of the written warning shall be placed in the unit member’s personnel file.
- ❖ Step 4 – Letter of Reprimand. If deficiencies identified in Step 3 have not improved, the bargaining unit member’s immediate supervisor may prepare a written letter of reprimand and send the letter to the bargaining unit member and the CSEA Chapter President/designee. The letter of reprimand shall outline those specific areas or incidents of the bargaining unit member’s deficient performance and a written improvement plan where appropriate for deficiencies of job performances.
- ❖ Step 5 – Suspension (5-day). If deficiencies identified in Step 4 have not improved, the immediate supervisor may make a recommendation to the Vice Chancellor of Human Resources that the unit member’s deficient performance may warrant a suspension without pay for a period not to exceed five (5) days, as deemed appropriate. Copies of the recommendation shall be sent to the bargaining unit member and the CSEA Chapter President and placed in the unit member’s personnel file.
- ❖ Step 6 – Further Action. If deficiencies identified in Step 5 have not improved after the above procedures have been followed, the Vice Chancellor of Human Resources may recommend further disciplinary action be taken against the bargaining unit member. Additional discipline may include: demotion, suspension, reduction in hours, transfer or reassignment without the unit member’s voluntary consent, written reprimand, or termination.

Burden of Proof. When disciplinary action is to be imposed on the bargaining unit member, the burden of proof shall rest with the SBCCD.

Paid Administrative Leave. The Vice Chancellor of Human Resources may, upon written notice, place a bargaining unit member on paid administrative leave when investigating allegations of misconduct, wrongdoing, illegal acts, or for the safety or for the protection of the public, district, or individual.

The term “cause” for disciplinary actions that occur outside the progressive discipline steps in the forgoing portions includes, but is not limited to:

- ❖ Insubordination including the refusal to perform assigned duties or the refusal to obey a lawful directive from a supervisor
- ❖ Carelessness or negligence in the care and/or use of District property
- ❖ Discourteous offensive, or abusive conduct or language toward other employees, students, or the public
- ❖ Dishonesty
- ❖ Drinking alcoholic beverages on the job, or reporting to work while intoxicated
- ❖ Illegal use of narcotics on the job or reporting to work under the influence.

Discipline and dismissal of academic employees: Employees who have a contract or are regular employees may be dismissed or penalized for one or more of the grounds set forth in Education Code § 87732. If the employee is to be penalized, the Board shall determine the nature of the penalties. If the Board decides to dismiss or penalize a contract or regular employee, it shall assure that each administrative regulation has been followed.

For additional information about employee conduct proceedings, please consult the SBCCD Human Resources Office. Board Policy 7365 governs classified employee discipline, and Board Policy 7360 governs faculty discipline: <http://sbccd.org/boardpolicies>

14.0 Educational Programs

The SBCCD PD is committed to increasing the awareness of and preventing violence. All incoming students and new employees are provided with informational awareness and strategies intended to prevent rape, acquaintance rape, sexual assault, domestic violence, dating violence, and stalking. The SBCCD PD provides information on consent, options for bystander intervention, information about risk reduction, and our policies and procedures for responding to these incidents. Ongoing prevention and awareness campaigns are also offered throughout the year, and may vary by campus. These programs include:

Poster Campaigns:

Silent Witness Initiative
 Bystander Intervention
 Sexual Assault Awareness Month (SAAM)
 National Campus Safety Awareness Month (NCSAM)

Live Campaigns:

Speak Out & Stand Up: Raising Awareness About Sexual Assault
 Culture of Silence: Stalking Education and Awareness
 Nonviolent Sexuality Training (Based on availability and funding)
 Survivor of Violence (Based on availability and funding)
 Dating Abuse

Video Campaigns (Web):

Sexual Assault Awareness, with SBCCD PD and San Bernardino Sexual Assault Services Advocate
 Violence Against Women Act Presentation (Live training in addition)

Awareness Campaigns (Other):

Denim Day
 Project Clothesline
 Sexual Assault Awareness Athletics Campaign
 Art Exhibit
 Self-defense Training
 Poetry Reading

**15.0 Sexual Assault Policy**

The SBCCD recognizes that sexual assault is a serious issue and will not tolerate actions of sexual assault/harassment on campus. The SBCCD is committed to providing an institutional environment where all persons may pursue their studies, careers, duties, and activities in an atmosphere free of threat of unwelcome and unwanted sexual actions. Sexual offenses are condemned, sexual offenders will not be tolerated, and victim/survivors will be supported.

Sexual assault includes: the attempt or act of rape (sexual intercourse without consent, by a stranger, an acquaintance or an intimate partner); forced sodomy (anal sex); forced oral copulation; or the forced penetration by a foreign object either animate, such as a finger, or inanimate. Non-penetration sexual assault includes the act of touching an unwilling person's intimate parts such as genitalia, anus, groin, breast, or buttocks, or the clothing covering these parts, or forcing an unwilling person to touch another's intimate parts.

The above acts constitute sexual assault when they are committed against a person's will as evidenced by refusal of consent or through the use of force, threat, manipulation, or intimidation, or against a person who, by virtue of mental incapacity or physical helplessness, is unable to give or withhold consent. This includes, but is not limited to, incapacity or helplessness caused by alcohol or other drugs. Intoxication of the assailant shall not diminish the assailant's responsibility for the sexual assault.

The SBCCD PD will investigate all allegations of sexual assault and take appropriate disciplinary, criminal, or legal action. As soon as possible, the victim survivor of a sexual assault should report the incident to the District Police, or any Campus Security Authority. Employees of the District will assist the student in notifying authorities if the student requests assistance.

SBCCD Standards of Student Conduct Policy 5500 states disciplinary action may be imposed on recognized individual students, student organizations and/or any SBCCD faculty or staff responsible for a sexual assault. SBCCD procedures depend on the outcome of the disciplinary hearing and may range from suspension to expulsion. The institution will, upon written request, disclose to the alleged victim survivor of a crime of violence, or a non-forcible sex offense, the results of any discipline proceeding by such institution against a student or staff member who is the alleged perpetrator of such a crime or offense. Violators are subject to SBCCD disciplinary actions, criminal prosecution, fine and imprisonment. The accuser and the accused are entitled to the same opportunities to have others present during a campus disciplinary proceeding and both shall be informed of the outcome. Student sexual assault victims also

have the option of changing their academic schedule after an alleged sexual assault, if such changes are reasonably available.

If you have been sexually assaulted, you have the right to report the assault to the police department. As an encouragement to report, the SBCCD Police Department is committed to the following ten guarantees:

- WE WILL** meet with you privately and you may be accompanied by a personal advocate.
- WE WILL** provide a female officer to conduct the initial interview, if requested, and if one is available.
- WE WILL** fully investigate your case, regardless of the gender, race, ethnicity, sexual orientation, age, national origin, religion or disability of the parties involved.
- WE WILL** not pre-judge you or your actions. Assault victims are not responsible for the criminal actions of others.
- WE WILL** treat you and your case with courtesy, sensitivity, and understanding.
- WE WILL** assist you in arranging for your medical needs and/or hospital treatment.
- WE WILL** provide you with advocate and counseling referral information.
- WE WILL** not release your name to the public or to the press upon request.
- WE WILL** discuss and explain the criminal justice process. You will be kept informed as to the progress of the investigation.
- WE WILL** be available to answer your questions as the investigation and prosecution unfolds.
- WE WILL** assist you in the student conduct process and notify you of the outcome.
- WE WILL** assist you and work with the college, if a classroom change is needed.

SBCCD has established a 24-Hour Sexual Assault Advocate Program. For almost four decades, San Bernardino County Sexual Assault Services advocacy team has offered SBVC, CHC and SBCCD/EDCT students and staff guidance and support through the legal, medical and psychologically challenging maze that a survivor must navigate after reporting an assault. They also work with the high



schools and middle schools in the area. SBCSAS has entered into an official Memorandum of Understanding with the SBCCD working with faculty and staff and the SBCCD Police Department to assist victims of sexual abuse, sexual violence or domestic violence. Victims may contact the SBCCD Police Department on either campus or contact the SBCSAS directly for assistance. The precipitating event may have just occurred or may be a past assault. SBCCD Board Policy AP 3540 governs the sexual assault policy: <http://www.sbccd.org/boardpolicies>

IF YOU ARE A VICTIM OF SEXUAL ASSAULT:

- ❖ GET to a safe place
- ❖ CALL the SBCCD PD (909) 384-4491 or call 911
- ❖ DO NOT shower, bathe, douche, change or destroy clothing
- ❖ DO NOT straighten up the area of the crime
- ❖ SEEK medical attention and
- ❖ SEEK emotional support from the local Rape Crisis Center at (909) 885-8884

15.1 Sexual Assault Prevention Programs

There are courses in understanding violent offenders in the Administration of Justice Program at SBVC. These courses are studies of the violent crimes of felony assault, robbery, rape, the various types of homicide, and the characteristics of both the offender and the victim. Students should check the Schedule of Classes each semester to determine when these classes are offered. SBCCD Police Department also offers the following sexual assault presentations each spring and fall semester and upon request.

Video Presentations

- Sexual Assault and Campus Safety Awareness

Workshop Presentations

- Violence Against Women Act: topics include sexual assault, domestic violence, dating violence and stalking.
- Speak Out and Stand Up: Raising Awareness About Sexual Assault

Literature on sexual assault education and risk reduction is available at the SBCCD Police Department and at <http://sbccd.org/SexualAssault>

SBVC and CHC will change a victim's academic situation after an alleged sex offense and offer options for those changes, if those changes are requested by the victim and are reasonably available. Victims of sexual assault may report the crime to any SBCCD faculty, staff, or administrator, but the SBCCD Police Department should be notified as soon as possible. Victims, survivors and witnesses to crimes should follow the basic policy for reporting crimes.

15.2 Title IX Notice of Non-Discrimination

The San Bernardino Community College District does not discriminate on the basis of sex, gender or sexual orientation in its education programs or activities. Title IX of the Education Amendments of 1972, and certain other federal and state laws, prohibit discrimination on the basis of sex in all education programs and activities operated by the District (both on and off campus). Title IX protects all people

regardless of their gender or gender identity from sexual discrimination, which includes sexual harassment and violence:

- **Sexual Discrimination:** an adverse act of sexual discrimination (including sexual harassment and sexual violence) that is perpetrated against an individual on a basis prohibited by Title IX of the Education Amendments of 1972, 20 U.S.C. §1681 et seq., and its implementing regulations, 34 C.F.R. Part 106 (Title IX); California Education Code §66250 et seq. and/or California Government Code §11135.
- **Sexual Harassment:** unwelcome conduct of a sexual nature that includes, but is not limited to, sexual violence, sexual advances, requests for sexual favors, indecent exposure and other verbal, nonverbal or physical unwelcome conduct of a sexual nature, where such conduct is sufficiently severe, persistent or pervasive that its effect, whether or not intended, could be considered by a reasonable person in the shoes of the individual, and is in fact considered by the individual, as limiting the individual's ability to participate in or benefit from the services, activities or opportunities offered by the District. Sexual harassment also includes gender-based harassment, which may include acts of verbal, non-verbal or physical aggression, intimidation or hostility based on sex or sex-stereotyping, even if those acts do not involve conduct of a sexual nature.
- **Sexual Violence:** physical sexual acts (such as unwelcome sexual touching, sexual assault, sexual battery and rape) perpetrated against an individual without consent or against an individual who is incapable of giving consent due to that individual's use of drugs or alcohol, or disability.

15.3 Who to Contact with Complaints, Questions or Concerns

Title IX requires the SBCCD to designate a Title IX Coordinator to monitor and oversee overall Title IX compliance. Campus Title IX Coordinators are available to explain and discuss your right to file a criminal complaint (sexual assault and violence); the SBCCD complaint process, including the investigation process; how confidentiality is handled; available resources, both on and off campus; and other related matters.

If you are in the midst of an emergency, please call the police immediately by dialing 9-1-1.

Campus Title IX Coordinators

- ❖ **CHC:** Vice President, Student Services, (909) 389-3355
- ❖ **SBVC:** Vice President, Student Services, (909) 384-8992
- ❖ **SBCCD/EDCT:** Director, Human Resources, (909) 382-4040

U.S. Department of Education, Office for Civil Rights

- ❖ To contact the OCR, call (800) 421-3481 or visit their website: ocr@ed.gov
- ❖ To file a complaint online with the OCR, visit:
<http://www2.ed.gov/about/offices/list/ocr/complaintintro.html>.

Title IX requires that the SBCCD adopt and publish complaint procedures that provide for prompt and equitable resolution of sex discrimination complaints, including sexual harassment and violence. Below are links to the SBCCD Board Policies on discrimination and diversity.

Administrative Procedure <http://sbccd.org/ap/3430>
 Formal Complaint Form <http://sbccd.org/hr/3430Formal>
 Informal Complaint Form <http://sbccd.org/hr/3430Informal>

Diversity Board Policy <http://sbccd.org/DiversityBP>
 Non Discrimination Board Policy <http://sbccd.org/nondiscriminationBP>



Except in the case of a privilege recognized under California law (e.g. Evidence Code §§1014, psychotherapist-patient; 1035.8, sexual assault counselor-victim; and 1037.5, domestic violence counselor-victim, any member of the SBCCD community who knows of or has reason to know of sexual discrimination allegations shall promptly inform the campus Title IX Coordinator.

Regardless of whether an alleged victim of sexual discrimination ultimately files a complaint, if the SBCCD or campus knows or has reason to know about possible sexual discrimination, harassment or violence, it must review the matter to determine if an investigation is warranted. The SBCCD or campus must then take appropriate steps to eliminate any sexual discrimination/harassment, prevent its recurrence and remedy its effects.

15.4 Registered Sex Offender Information

More than 50 years ago California began requiring dangerous sex offenders to register with their local law enforcement agency, allowing local law enforcement the ability to keep track of convicted sex offenders in their community (*Note: Registration may be a lifetime requirement.*)

The California Legislature increased the public's access to sex offender information with the passage of Megan's Law in 1996. Megan's Law was named after 7-year-old New Jersey resident Megan Kanka who was raped and murdered by a known child molester who had moved across the street from Megan's family without their knowledge. In the wake of Megan's murder, California increased the public's access to sex offender information with the enactment of (then) §290.4 of the California Penal Code.

The Federal Campus Sex Crimes Prevention Act 20 U.S.C. §1092(f) (1) (I) requires sex offenders who are required to register under state law to also provide notice of their enrollment or employment at any institution of higher learning in the state where he/she resides, as of October 2002. Institutions of higher learning were thereafter also required to provide a statement in their Jeanne Clery Annual Security Report detailing where members of their campus community can obtain information concerning registered sex offenders.

California's registered sex offender laws comply with federal law requirements. As of 2002, sex offenders who reside on campus are required to register with campus law enforcement. This law also expanded the registration requirements for all campus-affiliated sex offenders to register with the campus police department. [290.01(a) (1) PC]

The following persons shall register their sex offender status with the SBCCD Police Department:

ASR 2016

- Enrolled students
- Full/part time employees with the District (with/out compensation)
- Persons who carry on a vocation at any SBCCD property for more than 14 days, or for an aggregated period exceeding 30 (total) days in a calendar year.

Penal Code Section 290.01(d) (1) (A), as amended, provides that the campus police department is authorized to, in certain instances, release registered sex offender information (all categories) to members of the campus community.

As of 2005, the California Department of Justice must make available to the public, via the Internet, specific information about certain sex offenders.

15.5 Sex Offender Informational Data (Public access)

The California Department of Justice's website provides certain registered sex offender locator information: www.ag.ca.gov [290.46(a) (2) (A) PC]

Note: The Department of Justice does not make available sex offender registration information specific to any College or District.

15.6 Sex Offender Information (Campus community access)

Campus-affiliated registered sex offender information is available for inspection by members of the campus community at the SBCCD PD offices during normal business hours. Please call (909) 384-4491 for more information.

The SBCCD PD may also release sex offender information relating to campus-affiliated sex offenders to members of the campus community who:

- are member(s) of the campus community
- are not themselves registered sex offenders
- understand that the release of registered sex offender information is for the purpose of allowing members of the campus community to protect themselves and their children from sex offenders
- understand that it is illegal to use the sex offender registration information to harass, discriminate, or commit a crime against any person who has been identified as a sex offender
- are willing to sign a "Registered Sex Offender View Form" [290.01(d) (4) (A) PC]

The following registered sex offender information is available for public viewing:

- name and known aliases
- age, DOB, gender, race
- physical description (including scars, marks, tattoos)
- photograph (if available)
- crimes that were the basis for the registration requirement
- date of registration or re-registration

15.7 Campus Law Enforcement Disclosure

The SBCCD may proactively release any portion of the following information to the campus community concerning the presence of a high-risk sex offender who is in the campus community. The SBCCD PD may reactively release any portion of the following information when necessary to ensure the public safety based upon information available to the entity concerning a registered sex offender. [290.45(a) PC]

The SBCCD Police may release sex offender information to persons and campus entities for the purpose of disclosing the information to additional persons if the SBCCD PD can determine that the scope of any further disclosure meets the conditions set forth in Penal Code §290.45(c)(1).

- name and known aliases
- DOB, gender and race
- physical description, including scars, marks and tattoos
- photograph (if available)
- crimes that were the basis for the registration requirement
- residence address (must be verified by law enforcement prior to release)
- type of victim targeted by the offender
- relevant parole or probation conditions
- dates of crimes resulting in classification
- date of release from confinement
- offender's employment, vocation or student status with college

15.8 SBCCD Sex Offender Registration Requirements

Every person who is required to register in California as a sex offender and who:

- is enrolled as a SBCCD student (including Extension classes) or
- is a full/part time employee at SBCCD whether compensated or not, including volunteers, or
- carries on a vocation at SBCCD for more than 14 days, or for an aggregated period exceeding 30 (total) days in a calendar year, shall register with the campus police department.

A campus-affiliated sex offender shall notify the SBCCD Police Department within five working days of ceasing to be enrolled or employed, ceasing to carry on a vocation at San Bernardino Community College District or if the offender has a change of address. [290.01(a) (1) PC]

Registration of sex offenders shall be conducted at the SBCCD Police Department. Persons required to register shall do so in person Monday - Friday (excluding holidays) during normal business hours.

15.9 Hate Violence

The SBCCD community places a great emphasis on the value of diversity, assessing one's culture and the celebration of difference. However, the reality is that anyone at any time can be the target of a hate crime or a bias-motivated incident. Unlike other crimes that target individuals, hate crimes and bias-motivated incidents negatively impact the entire SBCCD community. While the college campuses are not immune to such opportunistic acts, the low number of reported occurrences provides an antidotal glimpse that we have made great strides toward the creation of a campus environment that is more tolerant of individuals, groups, cultures, values and ideas.

15.10 Reporting Hate Violence

Reporting hate violence is a crucial component in the development of a more tolerant society and a hate free campus environment. If you have been the target of a hate crime or hate or bias-motivated incident, you are encouraged to report the occurrence to the SBCCD Police Department or to any designated CSA.

15.11 Workplace Violence

The SBCCD is committed to creating and maintaining an environment that is free from workplace violence. The SBCCD has zero tolerance for violent acts, or threats of violence, against any member of the campus community or District property. The SBCCD has zero tolerance for and prohibits violence or threats of violence occurring off the District premises by an employee or person acting in the capacity of a representative or agent of the District, if such violence or threat of violence affects the legitimate interests of the District. (SBCCD Board Policy 3510.)

15.12 Identity Theft

- DO** store personal records, credit cards, new and cancelled checks, in a secure and safe place, where they cannot be accessed by others.
- DO** place your mail only in U.S. Postal Service mailboxes.
- DO** shred any documents containing personal or financial information before discarding, such as credit card bills or banking statements.
- DO** carefully protect PIN numbers and passwords; never share them.

- DON'T** sign initiatives or other petitions unless you are fully knowledgeable about them and the signature gatherer. Your name and address may become easily accessible and could even be illegally sold for profit.
- DON'T** give out personal information (name, address, social security number) to anyone you don't know or for any purpose you don't fully understand.
- DON'T** leave personal outgoing mail unguarded at your home mailbox. It can easily be stolen and your identity compromised.
- DON'T** trust phone solicitations, or give out personal or financial information over the phone.
- DON'T** open unsolicited emails, or emails from unknown sources; and if you do so mistakenly, never reply, forward, or open attachments.



16.0 Parking Rules and Regulations

The SBCCD PD works diligently to protect community members while on SBCCD property. Parking permits are required on all SBCCD properties from Monday at 7am through Friday at 4:30pm. We enforce parking regulations to ensure fair and adequate accommodations for our visitors, students, faculty and staff. The California Vehicle code is enforced on all SBCCD property. Students are subject to citation

for all applicable moving violations. Parking specific regulations for the SBCCD are set out under Board Policy 6570: <http://sbccd.org/ParkingAP>

16.1 Violation and Payment Information

Uncontested citations may be paid through the following options, either online or by mail to the below address. To pay online, please see site specific web addresses below.

	
https://www.paymycite.com/sbvc	https://www.paymycite.com/chc
For questions, please call (888) 919-5529	For questions, please call (888) 300-9915

16.2 Request to Appeal (Level 1)

Submittal of a citation appeal/administrative review does not mean that the parking citation will be dismissed. Citation appeals must be submitted within 21 calendar days from the date of the citation or within 14 calendar days from the date of the “Notice of Delinquent Parking Citation” that is mailed to the registered owner. Late submittals will not be accepted and the fine must be paid with any applicable late fees. The Level 1 appeal can be made online.

Please complete one form for each parking citation. Citation appeal/administrative review forms can be completed online or call the Toll Free number (888) 919-5529. Please allow 2 to 4 weeks for the citation appeal/ administrative review process to complete.

You will receive the results via US mail at the address you provide on the form. If you do not receive a Citation Review Results letter after six (6) weeks, please call the location where you received your citation. The SBCCD is not responsible for U.S. mail deemed undeliverable due to an incorrect or incomplete address.

If the citation has been upheld, the citation penalty amount is due within 21 calendar days from the date of the “Results” letter. If you are not satisfied with the review results, you may request an administrative hearing (Level 2). This request must be made within 21 calendar days from the mailing date of the citation review internal results letter. The penalty amount shall be deposited within this time frame or a hearing will not be scheduled.

16.3 Administrative Hearing (Level 2)

All administrative hearings are conducted and reviewed by a qualified hearing examiner. All qualified hearing examiners are independent mediators and none are employees of the SBCCD.

To contest the citation review results, request an administrative hearing within 21 calendar days from the



date of the appeal/administrative review letter. Administrative hearing requests may be made in person, in writing or by telephone. It is not required but you may meet with the hearing officer at a scheduled conference. If you choose to only submit a written declaration, the hearing officer will still conduct a review of your appeal based on the information you provide.

The following requirements must be met before a request is officially recognized. As the requester, you must fulfill the following within 21 calendar days of the mailing date of the appeal/administrative review (Level 1) results letter.

- Request an administrative hearing.
- Complete and return the appropriate administrative hearing forms.
- Deposit the amount of the parking penalty online or in person.

SBCCD Police or their designee will notify you verbally or via U.S. mail of the date and time of the scheduled administrative hearing. The SBCCD is not responsible for U.S. mail deemed undeliverable due to an incorrect or incomplete address.

Administrative hearings will be scheduled within 90 calendar days from the date of the request.

SBCCD Police will notify you via U.S. mail of the results of the administrative hearing. If you are dissatisfied with the results of the administrative hearing, you may appeal to the Superior Court within 30 calendar days of the notice date of the notification letter. If you have not received the notification letter of the administrative hearing in a timely manner after the date of the hearing or review, please contact SBCCD Police.

16.4 Superior Court (Level 3)

The final level of appeal is handled by the Superior Court of San Bernardino. You have thirty (30) calendar days from the date your 2nd level appeal was mailed to file for a “citation review” in the Superior Court. There is a \$25.00 filing fee the court retains for the review process; regardless of the outcome. The decision of the court is binding. You may obtain the necessary paper work, and pay the filing fee for review, at the below address:

Fontana Superior Court
 San Bernardino County
 17780 Arrow Blvd.
 Fontana, CA 92335
 (909) 350-9322

17.0 Crime Definitions

Per the *Clery Act*, the SBCCD PD must classify crimes based on the Federal Bureau of Investigation’s (FBI’s) *Uniform Crime Reporting Handbook (UCR)*. Definitions of sex offenses are from the FBI’s *National Incident-Based Reporting System (NIBRS)* edition of the *UCR*. Hate crimes are classified

according to the FBI's *Uniform Crime Reporting Hate Crime Data Collection Guidelines and Training Guide for Hate Crime Data Collection*. Although the law states that institutions must use the *UCR* for defining and classifying crimes, it doesn't require *Clery Act* crime reporting to meet *all UCR* standards.

UCR crime definitions appear in italics. The text provided classifies criminal incidents taken directly from FBI materials; some has been condensed or paraphrased. Some definitions are from the Violence Against Women Act Amendments. Some crime examples are taken or adapted from FBI materials, and others were created for this document based on questions educational communities have asked of law enforcement over the years.

- **Murder:** The willful (non-negligent) killing of one human being by another.
- **Manslaughter by Negligence:** The killing of another person through gross negligence.
- **Forcible /Non Forcible Sex Offenses:** Any sexual act directed against another person without the consent of the victim, including instances where the victim is incapable of giving consent. Non-Forcible sex offenses include incest or statutory rape.
- **Sodomy:** Sodomy is sexual conduct consisting of contact between the penis of one person and the anus of another person. Any sexual penetration, however slight, is sufficient to complete the crime of sodomy.
- **Incest:** Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- **Robbery:** The taking, or attempting to take, anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.
- **Hate Crime:** A crime, usually violent, motivated by prejudice or intolerance made by the perpetrator toward a member of any race, gender, gender identity, religion, sexual orientation, ethnicity/national origin, and/or disability.
- **Aggravated Assault (ADW):** An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by a means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used that could and probably would result in serious personal injury if the crime were successfully completed.
- **Burglary:** The unlawful entry of a structure to commit a felony or theft. For reporting purposes, this definition includes unlawful entry with intent to commit a larceny or a felony, breaking and entering with intent to commit a larceny, housebreaking, safecracking, and all attempts to commit any of the aforementioned acts.
- **Motor Vehicle Theft:** Any case where an automobile is taken by a person not having lawful access, even if the vehicle is later abandoned, including joy riding.
- **Arson:** Any willful or malicious burning, or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.
- **Domestic Violence:** Assault and/or battery committed on a current or former spouse, an intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.
- **Dating Violence:** Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim; and where the existence of such a relationship

shall be determined based on a consideration of the following factors: the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

- **Stalking:** Engaging in a course of conduct directed at a specific person that would cause a reasonable person to be in fear for his or her safety or the safety of others; or suffer substantial emotional distress.
- **Unfounded Crimes:** According to UCR guidelines, a reported offense can be cleared as “unfounded” if the investigation shows that no offense occurred or was attempted. The recovery of stolen property, the low value of stolen property, the refusal of the victim to cooperate with prosecution, or the failure to make an arrest does not “unfound” a legitimate offense, nor do the findings of a coroner, court, jury, or prosecutor. According to UCR guidelines, the statistics on “unfounded cases” should include crime reports that are either false or baseless.

Hate Crime Categories

Hate Crime Key: (D) Disability (E) Ethnicity (Ra) Race (Re) Religion (S) Sexual Orientation (G) Gender (N) National Origin (GI) Gender Identity

- **Race:** A preformed negative attitude toward a group of persons who possess common physical characteristics genetically transmitted by descent and heredity that distinguish them as a distinct division of humankind.
- **Gender:** A preformed negative opinion or attitude toward a group of persons because those persons are male or female.
- **Gender Identity:** A preformed negative opinion or attitude toward a group of person’s based on their actual or perceived gender-related characteristics.
- **Religion:** A preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being.
- **Sexual Orientation:** A preformed negative opinion or attitude toward a group of persons based on their sexual attraction toward, and responsiveness to, members of their own sex or members of the opposite sex.
- **Disability:** A preformed negative opinion or attitude toward a group of persons based on their physical or mental impairments/challenges, whether such disability is temporary or permanent, congenital or acquired by heredity, accident, injury, advanced age, or illness.
- **Ethnicity/National origin:** A preformed negative opinion or attitude toward a group of persons of the same race or national origin who share common or similar traits, languages, customs, and traditions.

18.0 Crime Statistics Data

The following crime statistical data has been reported using the Uniform Crime Reporting procedures as set forth by the Federal Bureau of Investigation and the California Department of Justice. Crime statistics disclosed are those that occurred on property owned and controlled by the SBCCD and public property contiguous/adjacent to the SBCCD campuses or sites. SBCCD police staff reviews the UCR annually for updates in reporting.

18.1 CHC CRIME STATISTICS FOR 2013, 2014, AND 2015

Violation	On Campus 2013	Public Property 2013	Non-Campus Property 2013	2013 Totals	On Campus 2014	Public Property 2014	Non-Campus Property 2014	2014 Totals	On Campus 2015	Public Property 2015	Non-Campus Property 2015	2015 Totals
Murder	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter by Negligence	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Assault												
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Sodomy	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Assault With an object	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	1	0	0	0	0	0	0	0	1	0	0	1
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	1	0	0	1	4	0	0	4	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	1	0	0	1	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	1	0	0	1	0	0	0	0
Burglary	3	0	0	3	4	0	0	4	0	0	0	0
Motor Vehicle Theft	1	0	0	1	1	0	0	1	3	0	1	4
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Hate Crimes*	0	0	0	0	0	0	0	0	0	0	0	0
Arrest												
Illegal Weapons Possession	0	0	0	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	6	0	0	6	2	0	0	2	5	0	0	5
Liquor Law Violations	2	0	0	2	4	0	0	4	1	0	0	1
Disciplinary Actions												
Illegal Weapons Possession	0	0	0	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	8	0	0	8	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0

*Hate Crimes include the following categories: Disability, Ethnicity, Race, Religion, Sexual Orientation, Gender, National Origin and Gender Identity.

18.2 EDCT CRIME STATISTICS FOR 2013, 2014, AND 2015

Violation	On Campus 2013	Public Property 2013	Non-Campus Property 2013	2013 Totals	On Campus 2014	Public Property 2014	Non-Campus Property 2014	2014 Totals	On Campus 215	Public Property 2015	Non-Campus Property 2015	2015 Totals
Murder	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter by Negligence	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Assault												
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Sodomy	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Assault With an object	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Hate Crimes*	0	0	0	0	0	0	0	0	0	0	0	0
Arrest												
Illegal Weapons Possession	0	0	0	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0
Disciplinary Actions												
Illegal Weapons Possession	0	0	0	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0

*Hate Crimes include the following categories: Disability, Ethnicity, Race, Religion, Sexual Orientation, Gender, National Origin and Gender Identity.

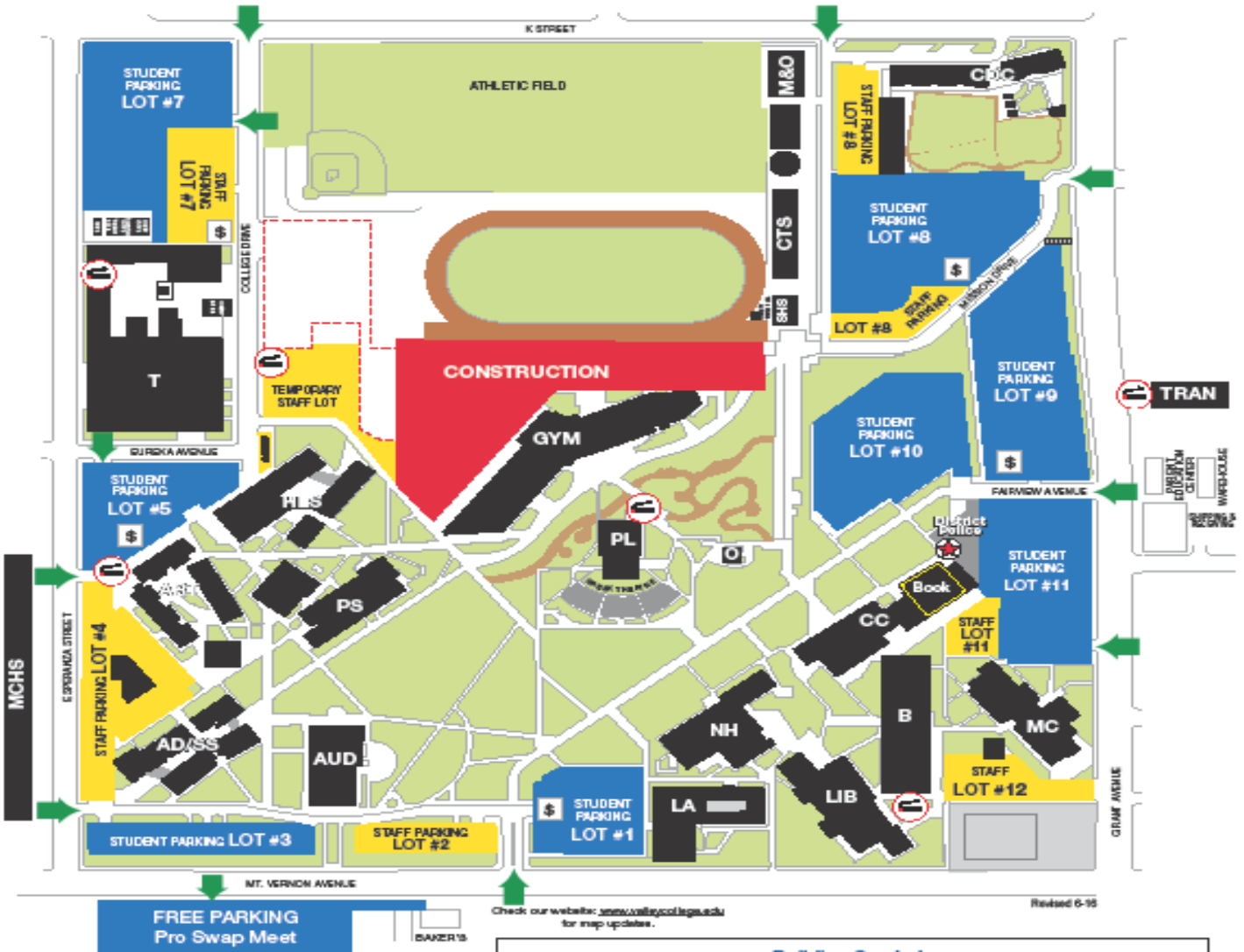
18.3 SBVC CRIME STATISTICS FOR 2013, 2014, AND 2015

Violation	On Campus 2013	Public Property 2013	Non-Campus Property 2013	2013 Totals	On Campus 2014	Public Property 2014	Non-Campus Property 2014	2014 Totals	On Campus 2015	Public Property 2015	Non-Campus Property 2015	2015 Totals
Murder	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter by Negligence	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Assault												
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Sodomy	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Assault With an object	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	1	0	1	2	0	0	2
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	1	0	0	1	1	0	0	1	1	0	0	1
Domestic Violence	0	0	0	0	1	0	0	1	1	0	0	1
Stalking	3	0	0	3	0	0	0	0	0	0	0	0
Robbery	0	6	0	6	0	0	0	0	0	0	0	0
Aggravated Assault	0	1	0	0	2	0	0	2	0	0	0	0
Burglary	2	0	0	2	6	0	0	6	2	0	0	2
Motor Vehicle Theft	29	19	0	48	22	4	0	26	11	4	0	15
Arson	1	0	0	1	1	0	0	1	0	0	0	0
Hate Crimes*	0	0	0	0	0	0	0	0	0	0	0	0
Arrest												
Illegal Weapons Possession	0	0	0	0	1	0	0	1	4	0	0	4
Drug Abuse Violations	14	8	0	22	10	0	0	10	16	2	0	18
Liquor Law Violations	3	1	0	4	2	0	0	2	3	3	0	6
Disciplinary Actions												
Illegal Weapons Possession	0	0	0	0	0	1	0	1	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	8	0	8	0	0	0	0
Liquor Law Violations	0	0	0	0	0	2	0	2	0	0	0	0

*Hate Crimes include the following categories: Disability, Ethnicity, Race, Religion, Sexual Orientation, Gender, National Origin and Gender Identity

San Bernardino Valley College

701 South Mount Vernon • San Bernardino, CA 92410 • (909) 384-4400



- INDICATES CONSTRUCTION AREAS
- ← ARROWS DESIGNATE STUDENT PARKING LOT ENTRANCES
- \$ INDICATES PARKING PERMIT DISPENSER
- C INDICATES APPROVED SMOKING AREAS (C)
This is a smoke-free campus - smoking in non-designated areas or buildings may result in the issuance of a citation (Board Policy #0570; Government Code #7397)

DISTRICT POLICE
Campus Center Rm. 100
(909) 384-4491

Building Symbols

AD/SS..... Administration/Student Services <small>(Note: AD rooms are located in AD/SS)</small>	LIB..... Library
ART..... Art Center	MC..... Media/Communications
AUD..... Auditorium	M&O..... Maintenance & Operations
B..... Business	NH..... North Hall
BOOK..... Bookstore	O..... Observatory
CC..... Campus Center	PL..... Planetarium
CDC..... Child Development Center	PS..... Physical Sciences
CTS..... Computer Technology Services	BHS..... Student Health Services
G..... Gym	T..... Technical
HLS..... Health & Life Science	TRAN..... Transportation Center
LA..... Liberal Arts	

Parking permits/fees are required to park in all parking lots and on all college streets.
Parking in disabled stalls requires a valid California disabled placard and a valid SBCCD parking permit/fees.

Revised 6-16-18

CAMPUS DIRECTORY



CRAFTON HILLS COLLEGE
11711 SAND CANYON ROAD
YUCAIPA, CA 92399

Map not to scale
Updated: 6-8-15

- 1 MAINTENANCE & OPERATIONS/ SHIPPING & RECEIVING M&O
- 2 CHILD DEVELOPMENT CENTER CDC
- 3 CRAFTON HALL CHL
- 4 CLOCK TOWER BUILDING CTB
- 5 WEST COMPLEX WEST
- 6 CRAFTON CENTER CCR
Admissions & Records
Counseling
Disabled Student Services
EOPS
Financial Aid
- 7 STUDENT SUPPORT BUILDING SSB
Health & Wellness Center
- 8 LEARNING RESOURCE CENTER LRC
- 9 PERFORMING ARTS CENTER PAC
- 10 CENTRAL COMPLEX 1 CNTL 1
POLICE (LADM 153)
- 11 CENTRAL COMPLEX 2 CNTL 2
- 12 CANYON HALL CYN
- 13 VISUAL ARTS ARTS
- 14 EAST COMPLEX 1 EAST 1
- 15 EAST COMPLEX 2 EAST 2
- 16 PUBLIC SAFETY & ALLIED HEALTH PSAH
- 17 GYMNASIUM GYM
- 18 NORTH COMPLEX NRTH
- 19 KINESIOLOGY, HEALTH EDUCATION & AQUATICS COMPLEX KHA
- 20 ATHLETIC FIELD AF
- 21 TENNIS COURTS TC-CRTS

\$ ATM Bus Stop Nurse's Station P Police/Security

VP Visitor Parking

Parking Permits (Daily)
Parking permits/decals are required to park in all parking lots and on all college streets. Daily parking permits available in all lots.

Smoking Areas
This is a smoke-free campus smoking in non-designated areas or buildings may result in the issuance of a citation (Board Policy #3570; Government Code #7597)

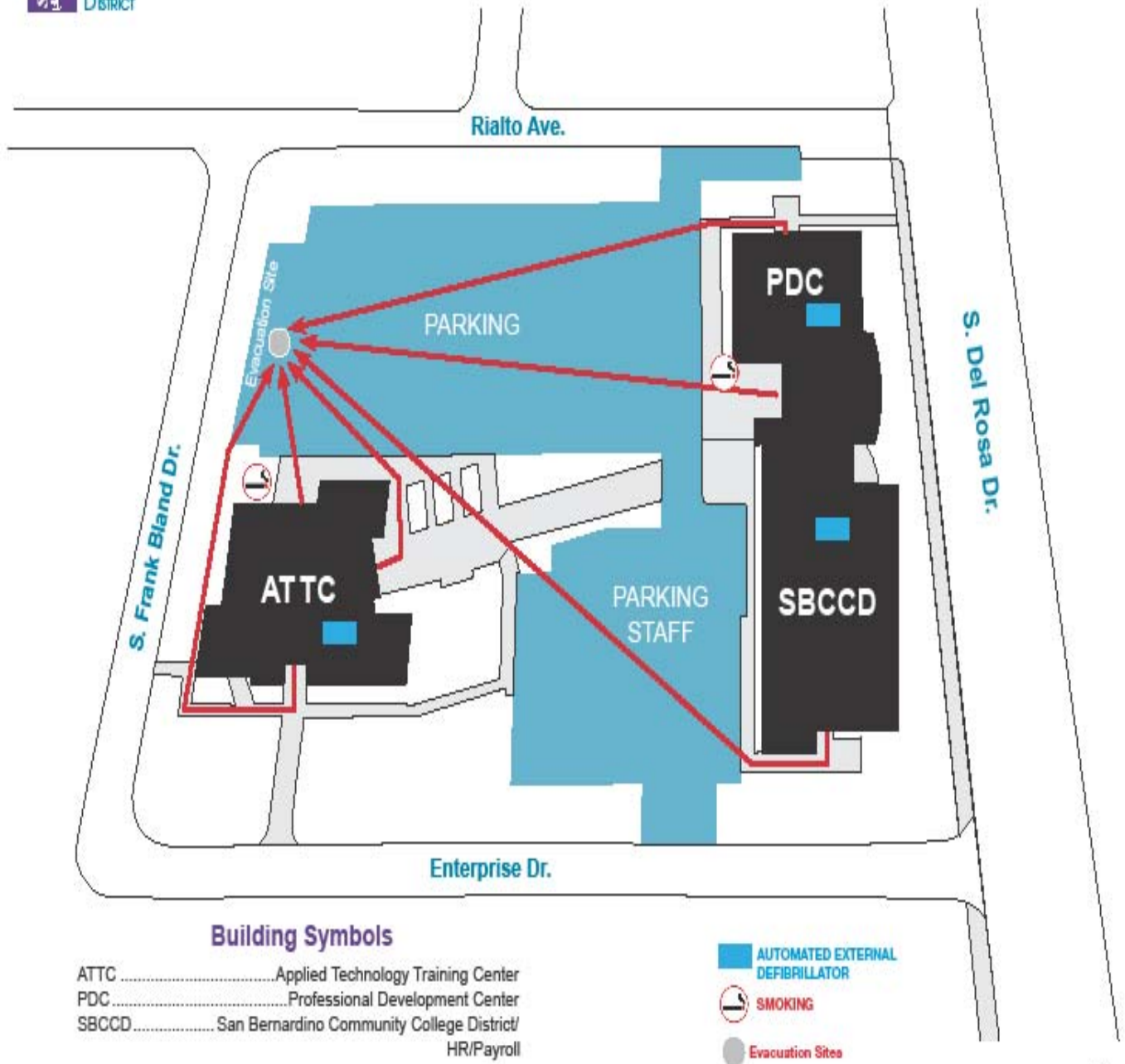
Parking in disabled stalls requires a valid California disabled placard and a valid SBCCD parking permit/decals.

District Police (909) 389-3275



San Bernardino Community College District

114 South Del Rosa Dr. • San Bernardino, CA 92408 • (909) 382-4400



Building Symbols

- ATTC Applied Technology Training Center
- PDC Professional Development Center
- SBCCD San Bernardino Community College District/
HR/Payroll

- AUTOMATED EXTERNAL DEFIBRILLATOR
- ⊘ SMOKING
- Evacuation Sites

B-14

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: Stacey Nikac, Executive Assistant

DATE: September 8, 2016

SUBJECT: Applause Cards

RECOMMENDATION

This item is for information only. No action is required.

OVERVIEW

The attached individuals have received special recognition for extending that extra effort in providing quality service and valued assistance.

ANALYSIS

The *Caring Hands* Applause Card was developed so that employees, students, visitors, and vendors have an opportunity to recognize someone at SBCCD who provides outstanding quality and service.

BOARD IMPERATIVE

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None.

Caring Hands Applause Cards - September 2016

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
DISTRICT				
Almaraz	Erika	Fiscal Services	Erika exhibits the utmost professionalism on a day to day basis. She continuously goes above and beyond her responsibilities and is wonderful to work with.	Ashley Gaines
Brady	Jason	TESS	Once again, Jason was able to assist the Office of Instruction in a pinch with professionalism and promptness. You are such an asset to this District.	Corrina Baber
Brady	Jason	TESS	I wanted to acknowledge your constant support outside of your area. You are always so willing to go above and beyond. Your helpfulness is appreciated.	Stacey Nikac
Dattilo	Alyssa	Police Department	Thank you for consistently going the extra mile to help wherever it is needed. I appreciate you!	Stacey Nikac
De La Cruz	Nikole	Police Department	Thank you for your assistance with the Disitric-Wide Managers In-Service. I couldn't have done it without you.	Stacey Nikac
Ryckevic	Susan	Fiscal Services	Susan's help with audit requests, questions, and follow-up has helped the District's financial audit run smoother. Thanks, Susan, for sharing your expertise!!!	Erika Almaraz
Sims	Jeremy	TESS	Thank you for your quick response to assist with technical issues at the Managers In-Service Meeting.	Stacey Nikac
Smith	Debra	Fiscal Services	Thank you for your assistance with the Disitric-Wide Managers In-Service. I couldn't have done it without you.	Stacey Nikac

Caring Hands Applause Cards - September 2016

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Torres	Maria	Human Resources	Thank you for your assistance with the Disitric-Wide Managers In-Service. I couldn't have done it without you.	Stacey Nikac
CHC				
Avila	Jose	CHC Test Center	Jose is very knowledgeable and a valuable asset to our office.	Frances Southerland-Amsden
Benitez	Kevin	CHC Test Center	For valuable service to the CHC Test Center.	Frances Southerland-Amsden
Estanque	Danny	Assessment	I just want to express my appreciation for the caring an gracious guidance I received when I completed my assessment to determine my eligibility for certain coursework and for any special services. Danny was especially polite and kind.	Sean Yen
Fernandez	Frankie	Financial Aid	Frankie did whatever she could to help me understand what I initially needed to complete by eligibility for a BOGW and other financial aid. She provided a checklist to follow up on so I can complete the financial aid process. Thank you!	Sean Yen
Morales	Carrita	CHC Test Center	For being a great additional to the CHC Test Center.	Frances Southerland-Amsden
O'Shaughnessy	Vonda	DSPS	Vonda's orientation was thorough and super helpful to me. I walked away from the testing and guidance she provided feeling like any support I need from her and DSPS is always there and that I'm in caring, safe hands.	Sean Yen

Caring Hands Applause Cards - September 2016

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Perez	Iris	EOPS	Iris was thorough and super helpful, all the while notably polite and gracious to me. I know I am in polite, caring, and safe hands.	Sean Yen
Southerland-Amsden	Frances	Assessment	Frances made every effort to make me feel relaxed and confident that the assessment process was simply there to place me where I needed to be to do my best at CHC. I walked away feeling like I'm in polite, caring and safe hands.	Sean Yen
Tinoco	Michelle	Admissions	I just want to express my appreciation for the excellent orientation conducted by Michelle. I was exceptionally well treated and helped with questions, mechanics, etc. The process assured me I'm in good hands at CHC.	Sean Yen
Williams	Miriam	CHC Test Center	For her valuable work in the Test Center. Very Knowledgeable.	Frances Southerland-Amsden
Xayaphanthong	Soutsakhone	Counseling	Souts is a selfless person who always goes the extra mile to get students the correct answers, even in the most difficult/tenuous situations. We are lucky to have Souts on our team here at CHC.	Brittnee Quintanar
SBVC				
Alsip	Andee	Student Health Services	Helping all new students during the first three days of school find their classes.	Dr. Ricky Shabazz

Caring Hands Applause Cards - September 2016

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Alvarez	Jason	Veteran's Resource Center	Helping all new students during the first three days of school find their classes.	Dr. Ricky Shabazz
Benjamin	Veada	Admissions & Records	Helping all new students during the first three days of school find their classes.	Dr. Ricky Shabazz
Boyd	John	Outreach	Helping all new students during the first three days of school find their classes.	Dr. Ricky Shabazz
Boyd	John	First Year Experience	Thank you for assisting with NSW, Summer Bridge, and following up with our students. Thank you for being a great team player even though we have difficult situations.	Johnny Conley
Buffong	Keynasia	Transfer Center	Helping all new students during the first three days of school find their classes.	Dr. Ricky Shabazz
Carlos	Raymond	Student Life	Helping all new students during the first three days of school find their classes.	Dr. Ricky Shabazz
Carter	Yancie	Counseling/Matriculation	Helping all new students during the first three days of school find their classes.	Dr. Ricky Shabazz

Caring Hands Applause Cards - September 2016

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Chavez	Rosemary	EOPS/CARE	Helping all new students during the first three days of school find their classes.	Dr. Ricky Shabazz
Conley	Johnny	First Year Experience	Helping all new students during the first three days of school find their classes.	Dr. Ricky Shabazz
Cota	Marco	Counseling	Helping all new students during the first three days of school find their classes.	Dr. Ricky Shabazz
Dale-Carter	April	Admissions & Records	Helping all new students during the first three days of school find their classes.	Dr. Ricky Shabazz
Gallagher	Amber	Financial Aid	Helping all new students during the first three days of school find their classes.	Dr. Ricky Shabazz
Gideon	Angie	Library	Helping all new students during the first three days of school find their classes.	Dr. Ricky Shabazz
Giles	Keenan	EOPS/CARE	Helping all new students during the first three days of school find their classes.	Dr. Ricky Shabazz

Caring Hands Applause Cards - September 2016

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Hall	Suzan	Athletics	Always has a great attitude.	Margarita Aguirre
Hastings	Ron	Library	Helping all new students during the first three days of school find their classes.	Dr. Ricky Shabazz
Hrdlicka	Rick	Technology Services	Thank you for your tireless, patient, professional work. Our issue with QuickBooks was resolved and has already made a big difference in our ability to perform our daily work efficiently.	Karen Childers
Jacquez-Romo	M. Silvia	Admissions & Records	Helping all new students during the first three days of school find their classes.	Dr. Ricky Shabazz
Johnson	Dominique	First Year Experience	Thank you for assisting with NSW, Summer Bridge, and following up with our students. Thank you for being a great team player even though we have difficult situations.	Johnny Conley
Johnson	Heather	First Year Experience	Thank you for assisting with NSW, Summer Bridge, and following up with our students. Thank you for being a great team player even though we have difficult situations.	Johnny Conley

Caring Hands Applause Cards - September 2016

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Juarez	Sylvia	Dreamers	Helping all new students during the first three days of school find their classes.	Dr. Ricky Shabazz
Juarez	Sylvia	First Year Experience	Thank you for assisting with our Dreamers, NSW, Summer Bridge, and following up with our students. Thank you for being a great team player even though we have difficult situations.	Johnny Conley
Luke	Dr. Craig	First Year Experience	Thank you for assisting with Summer Bridge and following up with our students. Thank you for being a great team player even though we have difficult situations.	Johnny Conley
Luna	Evelyn	First Year Experience	Welcome to the team and I look forward to working you as we increase the success among our Dreamers and Guardian Scholars. Great work on getting adjusted.	Johnny Conley
Milligan	Marty	DSP&S	Helping all new students during the first three days of school find their classes.	Dr. Ricky Shabazz
Moeung	Botra	Transfer Center	Helping all new students during the first three days of school find their classes.	Dr. Ricky Shabazz

Caring Hands Applause Cards - September 2016

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Naim	Rozaena	Math	I really enjoy the way she's teaches she is very patient, when she explains a problem she does it well, and it just makes class much better because of how she makes sure we fully understand she's just a great professor.	Anonymous, Student
Nguyen	Joseph	Counseling	Helping all new students during the first three days of school find their classes.	Dr. Ricky Shabazz
Plemons	Justine	Student Life	Helping all new students during the first three days of school find their classes.	Dr. Ricky Shabazz
Preston	Tammy	First Year Experience	Thank you for assisting with NSW, Summer Bridge, and following up with our students. Thank you for being a great team player even though we have difficult situations.	Johnny Conley
Rivera-Reza	Rosemary	Guardian Scholars/FKCE	Helping all new students during the first three days of school find their classes.	Dr. Ricky Shabazz
Rivera-Reza	Rosemary	First Year Experience	Thank you for assisting with NSW, Welcome Week and following up with our students. Thank you for being a great team player even though we have difficult situations.	Johnny Conley

Caring Hands Applause Cards - September 2016

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Rodriguez	Maria Del Carmen	EOPS/CARE	Helping all new students during the first three days of school find their classes.	Dr. Ricky Shabazz
Rodriguez	Oscar	First Year Experience	Helping all new students during the first three days of school find their classes.	Dr. Ricky Shabazz
Rodriguez	Oscar	First Year Experience	Thank you for assisting with NSW, Welcome Week Tents, Summer Bridge, and following up with our students. Thank you for being a great team player even though we have difficult situations.	Johnny Conley
Roseli	Gabe	Technology Services	Thank you for your quick work with QuickBooks and getting our system fully functional. It is really helping us to do our daily work effectively and efficiently. We appreciate you!	Karen Childers
Smith	Mary C.	First Year Experience	Thank you for assisting with NSW and being a great team player even though we have difficult situations.	Johnny Conley
Sommers	Nivard	First Year Experience	Thank you for assisting with NSW, Summer Bridge, and following up with our students. Thank you for being a great team player even though we have difficult situations.	Johnny Conley

Caring Hands Applause Cards - September 2016

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Trujillo	Maria	Financial Aid	Helping all new students during the first three days of school find their classes.	Dr. Ricky Shabazz
Valdemar	Mary	Library	Helping all new students during the first three days of school find their classes.	Dr. Ricky Shabazz
Williams	Christopher	Transfer Center	Helping all new students during the first three days of school find their classes.	Dr. Ricky Shabazz

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Larry Strong, Director of Fiscal Services
DATE: September 8, 2016
SUBJECT: Budget Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

This summary budget report is submitted monthly to the Board of Trustees for its review.

ANALYSIS

The attached Revenue and Expenditure Summary reflects activity for the 2016-17 fiscal year through August 22, 2016. As of August 22, SBCCD was 14.5% through the fiscal year and had spent and/or encumbered approximately 19.0% of its budgeted general funds.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

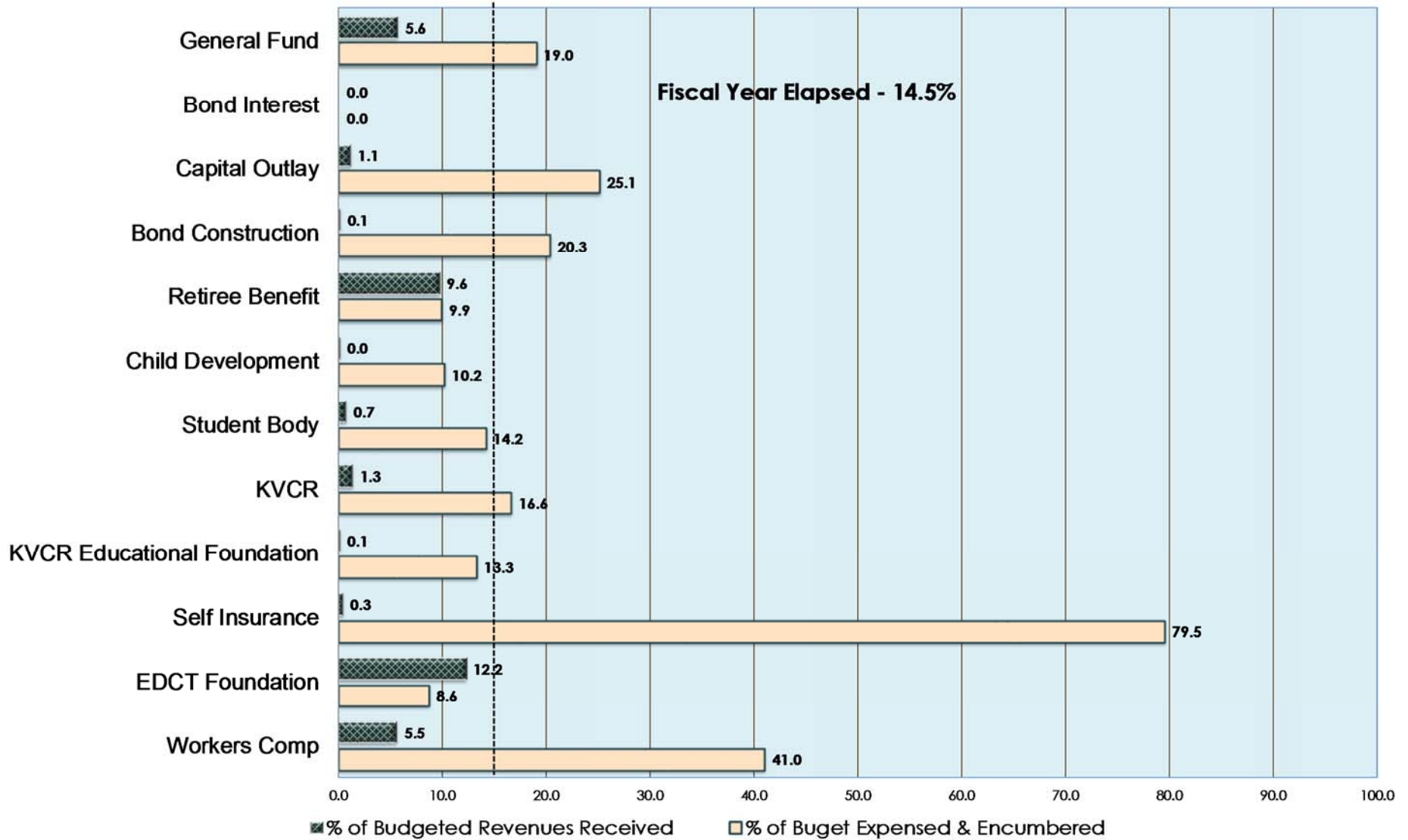
There are no financial implications.



Budget Revenue & Expenditure Summary

Year to Date 8/22/2016
14.5% of Fiscal Year Elapsed

	REVENUES			EXPENDITURES			COMMENTS
	Budget	Received YTD	%	Budget	Expensed/ Encumbered YTD	%	
01 General Fund	\$142,326,705	\$ 8,023,157	5.6%	\$145,093,732	\$ 27,588,054	19.0%	
21 Bond Interest & Redemption	\$ 24,000,000	\$ -	0.0%	\$ 24,000,000	\$ -	0.0%	
41 Capital Outlay Projects	\$ 2,243,251	\$ 24,057	1.1%	\$ 12,793,789	\$ 3,210,521	25.1%	
42 Bond Construction	\$ 52,126,105	\$ 39,335	n/a	\$ 52,586,749	\$ 10,693,424	20.3%	
68 Retiree Benefit	\$ 100,000	\$ 9,628	9.6%	\$ 366,500	\$ 36,107	9.9%	
72 Child Development	\$ 2,877,786	\$ 1,038	0.0%	\$ 2,877,786	\$ 293,022	10.2%	
73 Student Body Center Fee	\$ 293,352	\$ 1,929	0.7%	\$ 293,352	\$ 41,521	14.2%	
74 KVCR	\$ 5,471,893	\$ 70,674	1.3%	\$ 5,433,311	\$ 901,720	16.6%	
76 KVCR Educational Foundation	\$ 2,056,130	\$ 1,039	0.1%	\$ 2,056,130	\$ 272,708	13.3%	
78 Self Insurance-Liability	\$ 553,000	\$ 1,856	0.3%	\$ 675,000	\$ 536,641	79.5%	<i>Premiums are paid in July.</i>
79 EDCT Foundation	\$ 438,996	\$ 53,585	12.2%	\$ 249,182	\$ 21,523	8.6%	
84 Workers Compensation	\$ 1,170,000	\$ 64,811	5.5%	\$ 1,170,000	\$ 479,680	41.0%	



Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	3,769,838.77	5,536.00	5,536.00	.1	0.00	3,764,302.77	99.8
8600.00 STATE REVENUES	109,659,626.04	7,343,950.05	7,343,950.05	6.6	0.00	102,315,675.99	93.3
8800.00 LOCAL REVENUES	28,885,240.62	673,671.01	673,671.01	2.3	0.00	28,211,569.61	97.6
8900.00 OTHER FINANCING SOURCES	12,000.00	0.00	0.00	.0	0.00	12,000.00	100.0
TOTAL: 8000	142,326,705.43	8,023,157.06	8,023,157.06	5.6	0.00	134,303,548.37	94.3
1100.00 CONTRACT CLASSROOM INST.	17,538,576.48	86,667.12	86,667.12	.4	0.00	17,451,909.36	99.5
1200.00 CONTRACT CERT. ADMINISTRATORS	9,680,399.90	1,020,751.40	1,020,751.40	10.5	0.00	8,659,648.50	89.4
1300.00 INSTRUCTORS DAY/HOURLY	12,385,927.33	885,446.82	885,446.82	7.1	0.00	11,500,480.51	92.8
1400.00 NON-INSTRUCTION HOURLY CERT.	2,685,587.47	139,527.50	139,527.50	5.1	0.00	2,546,059.97	94.8
TOTAL: 1000	42,290,491.18	2,132,392.84	2,132,392.84	5.0	0.00	40,158,098.34	94.9
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	20,645,577.47	1,636,018.87	1,636,018.87	7.9	0.00	19,009,558.60	92.0
2200.00 INSTRUCTIONAL AIDS	1,449,835.51	118,769.70	118,769.70	8.1	0.00	1,331,065.81	91.8
2300.00 NON-INSTRUCTION HOURLY CLASS.	3,698,222.36	277,056.48	277,056.48	7.4	0.00	3,421,165.88	92.5
2400.00 INST AIDES-HOURLY- DIR. INSTRU	1,235,747.96	45,247.84	45,247.84	3.6	0.00	1,190,500.12	96.3
TOTAL: 2000	27,029,383.30	2,077,092.89	2,077,092.89	7.6	0.00	24,952,290.41	92.3
3100.00 CERTIFICATED RETIREMENT	4,817,798.94	191,903.70	191,903.70	3.9	0.00	4,625,895.24	96.0
3200.00 CLASSIFIED RETIREMENT	2,820,596.06	255,659.75	255,659.75	9.0	0.00	2,564,936.31	90.9
3300.00 OASDHI /FICA	2,525,602.29	181,373.26	181,373.26	7.1	0.00	2,344,229.03	92.8
3400.00 HEALTH AND WELFARE BENEFITS	10,629,111.98	732,200.26	732,200.26	6.8	0.00	9,896,911.72	93.1
3500.00 STATE UNEMPLOYMENT INSURANCE	61,184.41	2,059.51	2,059.51	3.3	0.00	59,124.90	96.6
3600.00 WORKERS COMPENSATION INSURANCE	1,000,989.00	81,000.00	81,000.00	8.0	0.00	919,989.00	91.9
3900.00 OTHER BENEFITS	233,187.85	21,427.64	21,427.64	9.1	0.00	211,760.21	90.8
TOTAL: 3000	22,088,470.53	1,465,624.12	1,465,624.12	6.6	0.00	20,622,846.41	93.3
4100.00 TEXTBOOKS	261,752.22	2,239.39	2,239.39	.8	119,426.40	140,086.43	53.5
4200.00 BOOK, MAGAZINE&PERIOD-DIST. USE	93,942.62	0.00	0.00	.0	4,435.18	89,507.44	95.2
4300.00 INSTRUCTIONAL SUPPLIES	515,861.66	5,787.39	5,787.39	1.1	101,561.23	408,513.04	79.1
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	27,071.00	3.75	3.75	.0	342.19	26,725.06	98.7
4500.00 NONINSTRUCTIONAL SUPPLIES	1,626,118.39	20,696.84	20,696.84	1.2	734,493.13	870,928.42	53.5
4700.00 FOOD SUPPLIES	232,441.20	2,852.98	2,852.98	.0	53,993.47	181,300.71	100.0
TOTAL: 4000	2,757,187.09	25,874.39	25,874.39	.9	1,014,251.60	1,717,061.10	62.2
5100.00 PERSON&CONSULTANT SVC-DIST USE	20,087,520.70	72,922.95	72,922.95	.0	13,889,600.88	6,270,842.77	100.0
5200.00 TRAVEL & CONFERENCE EXPENSES	1,501,055.89	38,727.91	38,727.91	2.5	265,921.14	1,196,406.84	79.7
5300.00 POST/DUES/MEMBERSHIPS-DIST. USE	483,488.89	64,081.30	64,081.30	13.2	76,384.20	343,023.39	70.9
5400.00 INSURANCES - DISTRICT USE	130,000.00	0.00	0.00	.0	121,067.00	8,933.00	6.8
5500.00 UTILITIES & HOUSEKEEP-DIST. USE	2,914,222.60	37,322.75	37,322.75	1.2	2,805,275.66	71,624.19	2.4
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	4,335,580.86	113,661.51	113,661.51	2.6	1,715,211.84	2,506,707.51	57.8
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	828,850.00	3,506.99	3,506.99	.4	499,082.30	326,260.71	39.3
5800.00 OTHER OPERATING EXP-DIST. USE	12,237,853.52	26,740.32	26,740.32	.2	318,696.47	11,892,416.73	97.1
TOTAL: 5000	42,518,572.46	211,117.83	211,117.83	.4	19,691,239.49	22,616,215.14	53.1

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL: 1000-5999	136,684,104.56	5,912,102.07	5,912,102.07	4.3	20,705,491.09	110,066,511.40	80.5
6100.00 SITES & IMPROVEMENTS-DIST. USE	477,074.62	0.00	0.00	.0	1,400.00	475,674.62	99.7
6200.00 BUILDINGS&IMPROVEMENT-DIST. USE	1,618,355.65	12,145.36-	12,145.36-	.0	180,325.78	1,450,175.23	100.0
6300.00 LIBRARY BOOKS - EXPANSION	106,718.00	248.61	248.61	.2	67,749.00	38,720.39	36.2
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	2,530,269.05	944.28	944.28	.0	94,682.56	2,434,642.21	96.2
TOTAL: 6000	4,732,417.32	10,952.47-	10,952.47-	.0	344,157.34	4,399,212.45	100.0
TOTAL: 1000-6999	141,416,521.88	5,901,149.60	5,901,149.60	4.1	21,049,648.43	114,465,723.85	80.9
7300.00 INTERFUND TRANSFERS	1,280,000.00	121,666.60	121,666.60	9.5	0.00	1,158,333.40	90.4
7400.00 OTHER TRANSFERS	1,310,000.00	0.00	0.00	.0	0.00	1,310,000.00	100.0
7500.00 OTHER OUTGO-STUDENT FIN AID	68,170.00	7,000.00	7,000.00	10.2	0.00	61,170.00	89.7
7600.00 OTHER STUDENT AID	1,019,040.39	4,000.00	4,000.00	.3	504,590.00	510,450.39	50.0
TOTAL: 7000	3,677,210.39	132,666.60	132,666.60	3.6	504,590.00	3,039,953.79	82.6
TOTAL: 1000-7999	145,093,732.27	6,033,816.20	6,033,816.20	4.1	21,554,238.43	117,505,677.64	80.9

Fund: 01 GENERAL FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	142,326,705.43	8,023,157.06	8,023,157.06	5.6	0.00	134,303,548.37	94.3
TOTAL:	1000-5999	136,684,104.56	5,912,102.07	5,912,102.07	4.3	20,705,491.09	110,066,511.40	80.5
TOTAL:	1000-6999	141,416,521.88	5,901,149.60	5,901,149.60	4.1	21,049,648.43	114,465,723.85	80.9
TOTAL:	1000-7999	145,093,732.27	6,033,816.20	6,033,816.20	4.1	21,554,238.43	117,505,677.64	80.9
TOTAL EXPENSES	(1000 - 7999)	145,093,732.27	6,033,816.20	6,033,816.20	4.1	21,554,238.43	117,505,677.64	80.9

Fund: 21 BOND INTEREST AND REDEMPTION

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8600.00 STATE REVENUES	2,700,000.00	0.00	0.00	.0	0.00	2,700,000.00	100.0
8800.00 LOCAL REVENUES	18,300,000.00	0.00	0.00	.0	0.00	18,300,000.00	100.0
8900.00 OTHER FINANCING SOURCES	3,000,000.00	0.00	0.00	.0	0.00	3,000,000.00	100.0
TOTAL: 8000	24,000,000.00	0.00	0.00	.0	0.00	24,000,000.00	100.0
7100.00 DEBT RETIREMENT	24,000,000.00	0.00	0.00	.0	0.00	24,000,000.00	100.0
TOTAL: 7000	24,000,000.00	0.00	0.00	.0	0.00	24,000,000.00	100.0
TOTAL: 1000-7999	24,000,000.00	0.00	0.00	.0	0.00	24,000,000.00	100.0

Fund: 21 BOND INTEREST AND REDEMPTION SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	24,000,000.00	0.00	0.00	.0	0.00	24,000,000.00	100.0
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	24,000,000.00	0.00	0.00	.0	0.00	24,000,000.00	100.0
TOTAL EXPENSES	(1000 - 7999)	24,000,000.00	0.00	0.00	.0	0.00	24,000,000.00	100.0

Fund: 41 CAPITAL OUTLAY PROJECTS FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8600.00 STATE REVENUES	883,838.45	0.00	0.00	.0	0.00	883,838.45	100.0
8800.00 LOCAL REVENUES	1,359,413.00	24,057.24	24,057.24	1.7	0.00	1,335,355.76	98.2
TOTAL: 8000	2,243,251.45	24,057.24	24,057.24	1.0	0.00	2,219,194.21	98.9
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	102,018.05	0.00	0.00	.0	0.00	102,018.05	100.0
TOTAL: 2000	102,018.05	0.00	0.00	.0	0.00	102,018.05	100.0
3200.00 CLASSIFIED RETIREMENT	12,833.87	0.00	0.00	.0	0.00	12,833.87	100.0
3300.00 OASDHI/FICA	7,841.10	0.00	0.00	.0	0.00	7,841.10	100.0
3400.00 HEALTH AND WELFARE BENEFITS	12,915.95	0.00	0.00	.0	0.00	12,915.95	100.0
3500.00 STATE UNEMPLOYMENT INSURANCE	51.25	0.00	0.00	.0	0.00	51.25	100.0
3600.00 WORKERS COMPENSATION INSURANCE	1,200.00	0.00	0.00	.0	0.00	1,200.00	100.0
3900.00 OTHER BENEFITS	58.94	0.00	0.00	.0	0.00	58.94	100.0
TOTAL: 3000	34,901.11	0.00	0.00	.0	0.00	34,901.11	100.0
4700.00 FOOD SUPPLIES	5,000.00	0.00	0.00	.0	93.24	4,906.76	98.1
TOTAL: 4000	5,000.00	0.00	0.00	.0	93.24	4,906.76	98.1
5100.00 PERSON&CONSULTANT SVC-DIST USE	3,162,025.00	23,580.00	23,580.00	.7	2,840,873.63	297,571.37	9.4
5200.00 TRAVEL & CONFERENCE EXPENSES	480.00	0.00	0.00	.0	0.00	480.00	100.0
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	337,720.15	35,266.00	35,266.00	10.4	5,484.47	296,969.68	87.9
5800.00 OTHER OPERATING EXP-DIST. USE	133,000.00	0.00	0.00	.0	0.00	133,000.00	100.0
TOTAL: 5000	3,633,225.15	58,846.00	58,846.00	1.6	2,846,358.10	728,021.05	20.0
TOTAL: 1000-5999	3,775,144.31	58,846.00	58,846.00	1.5	2,846,451.34	869,846.97	23.0
6100.00 SITES & IMPROVEMENTS-DIST. USE	3,436,560.37	156,660.23-	156,660.23-	.0	5,719.38	3,587,501.22	100.0
6200.00 BUILDINGS&IMPROVEMENT-DIST. USE	4,361,000.00	109,575.54-	109,575.54-	.0	300,084.53	4,170,491.01	100.0
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	1,221,084.00	0.00	0.00	.0	265,655.86	955,428.14	78.2
TOTAL: 6000	9,018,644.37	266,235.77-	266,235.77-	.0	571,459.77	8,713,420.37	100.0
TOTAL: 1000-6999	12,793,788.68	207,389.77-	207,389.77-	.0	3,417,911.11	9,583,267.34	100.0

Fund: 41 CAPITAL OUTLAY PROJECTS FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	2,243,251.45	24,057.24	24,057.24	1.0	0.00	2,219,194.21	98.9
TOTAL:	1000-5999	3,775,144.31	58,846.00	58,846.00	1.5	2,846,451.34	869,846.97	23.0
TOTAL:	1000-6999	12,793,788.68	207,389.77-	207,389.77-	.0	3,417,911.11	9,583,267.34	100.0
TOTAL:	1000-7999	12,793,788.68	207,389.77-	207,389.77-	.0	3,417,911.11	9,583,267.34	100.0
TOTAL EXPENSES	(1000 - 7999)	12,793,788.68	207,389.77-	207,389.77-	.0	3,417,911.11	9,583,267.34	100.0

Fund: 42 REVENUE BOND CONSTRUCTION FU

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	0.00	39,334.94	39,334.94	100.0	0.00	39,334.94-	.0
8900.00 OTHER FINANCING SOURCES	52,126,105.00	0.00	0.00	.0	0.00	52,126,105.00	100.0
TOTAL: 8000	52,126,105.00	39,334.94	39,334.94	.0	0.00	52,086,770.06	99.9
5100.00 PERSON&CONSULTANT SVC-DIST USE	1,054,385.00	0.00	0.00	.0	47,255.00	1,007,130.00	95.5
5400.00 INSURANCES - DISTRICT USE	248,000.00	0.00	0.00	.0	204,124.42	43,875.58	17.6
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	65,500.02	119.08	119.08	.1	47,301.96	18,078.98	27.6
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	264,400.00	0.00	0.00	.0	95,600.00	168,800.00	63.8
5800.00 OTHER OPERATING EXP-DIST. USE	3,941,906.49	0.00	0.00	.0	50,000.00	3,891,906.49	98.7
TOTAL: 5000	5,574,191.51	119.08	119.08	.0	444,281.38	5,129,791.05	92.0
TOTAL: 1000-5999	5,574,191.51	119.08	119.08	.0	444,281.38	5,129,791.05	92.0
6100.00 SITES & IMPROVEMENTS-DIST. USE	109,420.00	0.00	0.00	.0	80,711.00	28,709.00	26.2
6200.00 BUILDINGS&IMPROVEMENT-DIST. USE	44,311,837.51	371,916.40-	371,916.40-	.0	10,408,695.41	34,275,058.50	100.0
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	2,591,299.98	0.00	0.00	.0	131,532.93	2,459,767.05	94.9
TOTAL: 6000	47,012,557.49	371,916.40-	371,916.40-	.0	10,620,939.34	36,763,534.55	100.0
TOTAL: 1000-6999	52,586,749.00	371,797.32-	371,797.32-	.0	11,065,220.72	41,893,325.60	100.0

Fund: 42 REVENUE BOND CONSTRUCTION FU SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	52,126,105.00	39,334.94	39,334.94	.0	0.00	52,086,770.06	99.9
TOTAL:	1000-5999	5,574,191.51	119.08	119.08	.0	444,281.38	5,129,791.05	92.0
TOTAL:	1000-6999	52,586,749.00	371,797.32-	371,797.32-	.0	11,065,220.72	41,893,325.60	100.0
TOTAL:	1000-7999	52,586,749.00	371,797.32-	371,797.32-	.0	11,065,220.72	41,893,325.60	100.0
TOTAL EXPENSES	(1000 - 7999)	52,586,749.00	371,797.32-	371,797.32-	.0	11,065,220.72	41,893,325.60	100.0

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Fund: 51 BOOKSTORE FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	0.00	169.42	169.42	100.0	0.00	169.42-	.0
TOTAL: 8000	0.00	169.42	169.42	100.0	0.00	169.42-	.0

Fund: 51 BOOKSTORE FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	0.00	169.42	169.42	100.0	0.00	169.42-	.0
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL EXPENSES	(1000 - 7999)	0.00	0.00	0.00	.0	0.00	0.00	.0

Fund: 68 RETIREE BENEFIT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	100,000.00	9,627.61	9,627.61	9.6	0.00	90,372.39	90.3
TOTAL: 8000	100,000.00	9,627.61	9,627.61	9.6	0.00	90,372.39	90.3
3300.00 OASDHI /FICA	1,000.00	10.89	10.89	1.0	0.00	989.11	98.9
3400.00 HEALTH AND WELFARE BENEFITS	355,000.00	35,346.05	35,346.05	9.9	0.00	319,653.95	90.0
3500.00 STATE UNEMPLOYMENT INSURANCE	0.00	0.39	0.39	100.0	0.00	0.39-	.0
3900.00 OTHER BENEFITS	10,500.00	750.00	750.00	7.1	0.00	9,750.00	92.8
TOTAL: 3000	366,500.00	36,107.33	36,107.33	9.8	0.00	330,392.67	90.1
TOTAL: 1000-5999	366,500.00	36,107.33	36,107.33	9.8	0.00	330,392.67	90.1

Fund: 68 RETIREE BENEFIT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	100,000.00	9,627.61	9,627.61	9.6	0.00	90,372.39	90.3
TOTAL:	1000-5999	366,500.00	36,107.33	36,107.33	9.8	0.00	330,392.67	90.1
TOTAL:	1000-6999	366,500.00	36,107.33	36,107.33	9.8	0.00	330,392.67	90.1
TOTAL:	1000-7999	366,500.00	36,107.33	36,107.33	9.8	0.00	330,392.67	90.1
TOTAL EXPENSES	(1000 - 7999)	366,500.00	36,107.33	36,107.33	9.8	0.00	330,392.67	90.1

Fund: 69 EMPL LOAD BANKING TRUST FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	0.00	0.18	0.18	100.0	0.00	0.18-	.0
TOTAL: 8000	0.00	0.18	0.18	100.0	0.00	0.18-	.0

Fund: 69 EMPL LOAD BANKING TRUST FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	0.00	0.18	0.18	100.0	0.00	0.18-	.0
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL EXPENSES	(1000 - 7999)	0.00	0.00	0.00	.0	0.00	0.00	.0

Fund: 72 CHILD DEVELOPMENT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	167,710.00	0.00	0.00	.0	0.00	167,710.00	100.0
8600.00 STATE REVENUES	2,502,076.00	0.00	0.00	.0	0.00	2,502,076.00	100.0
8800.00 LOCAL REVENUES	208,000.00	1,038.03	1,038.03	.4	0.00	206,961.97	99.5
TOTAL: 8000	2,877,786.00	1,038.03	1,038.03	.0	0.00	2,876,747.97	99.9
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	1,304,085.41	77,193.41	77,193.41	5.9	0.00	1,226,892.00	94.0
2300.00 NON-INSTRUCTION HOURLY CLASS.	520,392.34	39,674.97	39,674.97	7.6	0.00	480,717.37	92.3
TOTAL: 2000	1,824,477.75	116,868.38	116,868.38	6.4	0.00	1,707,609.37	93.5
3100.00 CERTIFICATED RETIREMENT	0.00	2,567.02	2,567.02	100.0	0.00	2,567.02-	.0
3200.00 CLASSIFIED RETIREMENT	145,718.55	8,778.50	8,778.50	6.0	0.00	136,940.05	93.9
3300.00 OASDHI /FICA	101,125.14	5,179.66	5,179.66	5.1	0.00	95,945.48	94.8
3400.00 HEALTH AND WELFARE BENEFITS	457,070.22	34,484.90	34,484.90	7.5	0.00	422,585.32	92.4
3500.00 STATE UNEMPLOYMENT INSURANCE	650.25	45.02	45.02	6.9	0.00	605.23	93.0
3600.00 WORKERS COMPENSATION INSURANCE	48,875.00	4,000.00	4,000.00	8.1	0.00	44,875.00	91.8
3900.00 OTHER BENEFITS	17,400.74	893.08	893.08	5.1	0.00	16,507.66	94.8
TOTAL: 3000	770,839.90	55,948.18	55,948.18	7.2	0.00	714,891.72	92.7
4300.00 INSTRUCTIONAL SUPPLIES	44,470.00	320.65	320.65	.7	15,150.35	28,999.00	65.2
4500.00 NONINSTRUCTIONAL SUPPLIES	86,618.00	1,122.55-	1,122.55-	.0	57,319.61	30,420.94	100.0
4700.00 FOOD SUPPLIES	88,303.32	3,344.07	3,344.07	3.7	42,969.35	41,989.90	47.5
TOTAL: 4000	219,391.32	2,542.17	2,542.17	1.1	115,439.31	101,409.84	46.2
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	1,160.00	0.00	0.00	.0	0.00	1,160.00	100.0
5800.00 OTHER OPERATING EXP-DIST. USE	56,217.03	604.50	604.50	1.0	0.00	55,612.53	98.9
TOTAL: 5000	57,377.03	604.50	604.50	1.0	0.00	56,772.53	98.9
TOTAL: 1000-5999	2,872,086.00	175,963.23	175,963.23	6.1	115,439.31	2,580,683.46	89.8
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	5,700.00	0.00	0.00	.0	1,619.99	4,080.01	71.5
TOTAL: 6000	5,700.00	0.00	0.00	.0	1,619.99	4,080.01	71.5
TOTAL: 1000-6999	2,877,786.00	175,963.23	175,963.23	6.1	117,059.30	2,584,763.47	89.8

Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	2,877,786.00	1,038.03	1,038.03	.0	0.00	2,876,747.97	99.9
TOTAL:	1000-5999	2,872,086.00	175,963.23	175,963.23	6.1	115,439.31	2,580,683.46	89.8
TOTAL:	1000-6999	2,877,786.00	175,963.23	175,963.23	6.1	117,059.30	2,584,763.47	89.8
TOTAL:	1000-7999	2,877,786.00	175,963.23	175,963.23	6.1	117,059.30	2,584,763.47	89.8
TOTAL EXPENSES	(1000 - 7999)	2,877,786.00	175,963.23	175,963.23	6.1	117,059.30	2,584,763.47	89.8

Fund: 73 STUDENT BODY CENTER FEE FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	293,352.00	1,929.22	1,929.22	.6	0.00	291,422.78	99.3
TOTAL: 8000	293,352.00	1,929.22	1,929.22	.6	0.00	291,422.78	99.3
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	99,982.53	8,297.00	8,297.00	8.2	0.00	91,685.53	91.7
2300.00 NON-INSTRUCTION HOURLY CLASS.	54,000.00	4,052.50	4,052.50	7.5	0.00	49,947.50	92.4
TOTAL: 2000	153,982.53	12,349.50	12,349.50	8.0	0.00	141,633.03	91.9
3200.00 CLASSIFIED RETIREMENT	12,477.16	1,152.29	1,152.29	9.2	0.00	11,324.87	90.7
3300.00 OASDHI/FICA	7,648.65	615.55	615.55	8.0	0.00	7,033.10	91.9
3400.00 HEALTH AND WELFARE BENEFITS	32,289.86	2,641.58	2,641.58	8.1	0.00	29,648.28	91.8
3500.00 STATE UNEMPLOYMENT INSURANCE	49.99	4.03	4.03	8.0	0.00	45.96	91.9
3600.00 WORKERS COMPENSATION INSURANCE	3,000.00	250.00	250.00	8.3	0.00	2,750.00	91.6
3900.00 OTHER BENEFITS	147.36	8.08	8.08	5.4	0.00	139.28	94.5
TOTAL: 3000	55,613.02	4,671.53	4,671.53	8.4	0.00	50,941.49	91.5
4200.00 BOOK, MAGAZINE&PERIOD-DIST. USE	500.00	0.00	0.00	.0	0.00	500.00	100.0
4500.00 NONINSTRUCTIONAL SUPPLIES	13,500.00	0.00	0.00	.0	0.00	13,500.00	100.0
TOTAL: 4000	14,000.00	0.00	0.00	.0	0.00	14,000.00	100.0
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	30,000.00	0.00	0.00	.0	0.00	30,000.00	100.0
5800.00 OTHER OPERATING EXP-DIST. USE	15,256.45	0.00	0.00	.0	0.00	15,256.45	100.0
TOTAL: 5000	45,256.45	0.00	0.00	.0	0.00	45,256.45	100.0
TOTAL: 1000-5999	268,852.00	17,021.03	17,021.03	6.3	0.00	251,830.97	93.6
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	24,500.00	0.00	0.00	.0	24,500.00	0.00	.0
TOTAL: 6000	24,500.00	0.00	0.00	.0	24,500.00	0.00	.0
TOTAL: 1000-6999	293,352.00	17,021.03	17,021.03	5.8	24,500.00	251,830.97	85.8

Fund: 73 STUDENT BODY CENTER FEE FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	293,352.00	1,929.22	1,929.22	.6	0.00	291,422.78	99.3
TOTAL:	1000-5999	268,852.00	17,021.03	17,021.03	6.3	0.00	251,830.97	93.6
TOTAL:	1000-6999	293,352.00	17,021.03	17,021.03	5.8	24,500.00	251,830.97	85.8
TOTAL:	1000-7999	293,352.00	17,021.03	17,021.03	5.8	24,500.00	251,830.97	85.8
TOTAL EXPENSES	(1000 - 7999)	293,352.00	17,021.03	17,021.03	5.8	24,500.00	251,830.97	85.8

Fund: 74 KVC R FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	4,216,563.45	2,340.58	2,340.58	.0	0.00	4,214,222.87	99.9
8900.00 OTHER FINANCING SOURCES	1,255,330.00	68,333.30	68,333.30	5.4	0.00	1,186,996.70	94.5
TOTAL: 8000	5,471,893.45	70,673.88	70,673.88	1.2	0.00	5,401,219.57	98.7
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	1,325,726.70	92,683.54	92,683.54	6.9	0.00	1,233,043.16	93.0
2300.00 NON-INSTRUCTION HOURLY CLASS.	544,000.00	38,102.06	38,102.06	7.0	0.00	505,897.94	92.9
TOTAL: 2000	1,869,726.70	130,785.60	130,785.60	6.9	0.00	1,738,941.10	93.0
3200.00 CLASSIFIED RETIREMENT	165,118.00	16,641.81	16,641.81	10.0	0.00	148,476.19	89.9
3300.00 OASDHI/FICA	101,418.08	9,430.52	9,430.52	9.2	0.00	91,987.56	90.7
3400.00 HEALTH AND WELFARE BENEFITS	303,695.82	20,045.44	20,045.44	6.6	0.00	283,650.38	93.3
3500.00 STATE UNEMPLOYMENT INSURANCE	662.86	65.26	65.26	9.8	0.00	597.60	90.1
3600.00 WORKERS COMPENSATION INSURANCE	28,950.00	2,218.75	2,218.75	7.6	0.00	26,731.25	92.3
3900.00 OTHER BENEFITS	11,322.02	579.63	579.63	5.1	0.00	10,742.39	94.8
TOTAL: 3000	611,166.78	48,981.41	48,981.41	8.0	0.00	562,185.37	91.9
4200.00 BOOK, MAGAZINE&PERIOD-DIST. USE	300.00	0.00	0.00	.0	0.00	300.00	100.0
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	2,500.00	0.00	0.00	.0	0.00	2,500.00	100.0
4500.00 NONINSTRUCTIONAL SUPPLIES	34,700.00	629.11	629.11	1.8	18,566.76	15,504.13	44.6
4700.00 FOOD SUPPLIES	500.00	0.00	0.00	.0	518.99	18.99	.0
TOTAL: 4000	38,000.00	629.11	629.11	1.6	19,085.75	18,285.14	48.1
5100.00 PERSON&CONSULTANT SVC-DIST USE	97,079.00	835.00	835.00	.8	24,738.12	71,505.88	73.6
5200.00 TRAVEL & CONFERENCE EXPENSES	68,100.00	433.65	433.65	.6	28,571.39	39,094.96	57.4
5300.00 POST/DUES/MEMBERSHIPS-DIST. USE	75,500.00	4,997.58	4,997.58	6.6	27,309.86	43,192.56	57.2
5400.00 INSURANCES - DISTRICT USE	10,500.00	0.00	0.00	.0	0.00	10,500.00	100.0
5500.00 UTILITIES & HOUSEKEEP-DIST. USE	258,844.00	2,036.12	2,036.12	.7	159,516.61	97,291.27	37.5
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	512,359.00	8,810.57	8,810.57	1.7	243,162.64	260,385.79	50.8
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	74,000.00	0.00	0.00	.0	17,300.00	56,700.00	76.6
5800.00 OTHER OPERATING EXP-DIST. USE	1,443,786.45	2,487.00	2,487.00	.1	159,021.85	1,282,277.60	88.8
TOTAL: 5000	2,540,168.45	19,599.92	19,599.92	.7	659,620.47	1,860,948.06	73.2
TOTAL: 1000-5999	5,059,061.93	199,996.04	199,996.04	3.9	678,706.22	4,180,359.67	82.6
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	264,874.00	0.00	0.00	.0	23,017.82	241,856.18	91.3
TOTAL: 6000	264,874.00	0.00	0.00	.0	23,017.82	241,856.18	91.3
TOTAL: 1000-6999	5,323,935.93	199,996.04	199,996.04	3.7	701,724.04	4,422,215.85	83.0
7200.00 INTRAFUND TRANSFERS OUT	109,375.00	0.00	0.00	.0	0.00	109,375.00	100.0
TOTAL: 7000	109,375.00	0.00	0.00	.0	0.00	109,375.00	100.0
TOTAL: 1000-7999	5,433,310.93	199,996.04	199,996.04	3.6	701,724.04	4,531,590.85	83.4

Fund: 74 KVCR FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	5,471,893.45	70,673.88	70,673.88	1.2	0.00	5,401,219.57	98.7
TOTAL:	1000-5999	5,059,061.93	199,996.04	199,996.04	3.9	678,706.22	4,180,359.67	82.6
TOTAL:	1000-6999	5,323,935.93	199,996.04	199,996.04	3.7	701,724.04	4,422,215.85	83.0
TOTAL:	1000-7999	5,433,310.93	199,996.04	199,996.04	3.6	701,724.04	4,531,590.85	83.4
TOTAL EXPENSES	(1000 - 7999)	5,433,310.93	199,996.04	199,996.04	3.6	701,724.04	4,531,590.85	83.4

Fund: 76 KVCR EDUCATIONAL FOUNDATION

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	2,056,129.97	1,038.70	1,038.70	.0	0.00	2,055,091.27	99.9
TOTAL: 8000	2,056,129.97	1,038.70	1,038.70	.0	0.00	2,055,091.27	99.9
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	183,177.57	15,176.70	15,176.70	8.2	0.00	168,000.87	91.7
2300.00 NON-INSTRUCTION HOURLY CLASS.	181,716.14	10,672.50	10,672.50	5.8	0.00	171,043.64	94.1
TOTAL: 2000	364,893.71	25,849.20	25,849.20	7.0	0.00	339,044.51	92.9
3200.00 CLASSIFIED RETIREMENT	22,886.49	3,196.22	3,196.22	13.9	0.00	19,690.27	86.0
3300.00 OASDHI/FICA	13,990.13	1,828.77	1,828.77	13.0	0.00	12,161.36	86.9
3400.00 HEALTH AND WELFARE BENEFITS	54,854.78	2,653.61	2,653.61	4.8	0.00	52,201.17	95.1
3500.00 STATE UNEMPLOYMENT INSURANCE	91.44	12.87	12.87	14.0	0.00	78.57	85.9
3600.00 WORKERS COMPENSATION INSURANCE	3,375.00	281.25	281.25	8.3	0.00	3,093.75	91.6
3900.00 OTHER BENEFITS	915.78	12.69	12.69	1.3	0.00	903.09	98.6
TOTAL: 3000	96,113.62	7,985.41	7,985.41	8.3	0.00	88,128.21	91.6
4500.00 NONINSTRUCTIONAL SUPPLIES	21,000.00	365.60-	365.60-	.0	2,469.08	18,896.52	100.0
4700.00 FOOD SUPPLIES	4,200.00	0.00	0.00	.0	750.00	3,450.00	82.1
TOTAL: 4000	25,200.00	365.60-	365.60-	.0	3,219.08	22,346.52	100.0
5100.00 PERSON&CONSULTANT SVC-DIST USE	269,000.00	0.00	0.00	.0	80,756.25	188,243.75	69.9
5200.00 TRAVEL & CONFERENCE EXPENSES	6,850.00	0.00	0.00	.0	144.14	6,705.86	97.8
5300.00 POST/DUES/MEMBERSHIPS-DIST. USE	53,500.00	0.00	0.00	.0	0.00	53,500.00	100.0
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	25,500.00	70.00-	70.00-	.0	581.86	24,988.14	100.0
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	16,883.00	0.00	0.00	.0	9,000.00	7,883.00	46.6
5800.00 OTHER OPERATING EXP-DIST. USE	339,428.83	1,894.56	1,894.56	.5	143,712.57	193,821.70	57.1
TOTAL: 5000	711,161.83	1,824.56	1,824.56	.2	234,194.82	475,142.45	66.8
TOTAL: 1000-5999	1,197,369.16	35,293.57	35,293.57	2.9	237,413.90	924,661.69	77.2
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	15,335.00	0.00	0.00	.0	0.00	15,335.00	100.0
TOTAL: 6000	15,335.00	0.00	0.00	.0	0.00	15,335.00	100.0
TOTAL: 1000-6999	1,212,704.16	35,293.57	35,293.57	2.9	237,413.90	939,996.69	77.5
7300.00 INTERFUND TRANSFERS	843,426.00	0.00	0.00	.0	0.00	843,426.00	100.0
TOTAL: 7000	843,426.00	0.00	0.00	.0	0.00	843,426.00	100.0
TOTAL: 1000-7999	2,056,130.16	35,293.57	35,293.57	1.7	237,413.90	1,783,422.69	86.7

Fund: 76 KVCR EDUCATIONAL FOUNDATION SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	2,056,129.97	1,038.70	1,038.70	.0	0.00	2,055,091.27	99.9
TOTAL:	1000-5999	1,197,369.16	35,293.57	35,293.57	2.9	237,413.90	924,661.69	77.2
TOTAL:	1000-6999	1,212,704.16	35,293.57	35,293.57	2.9	237,413.90	939,996.69	77.5
TOTAL:	1000-7999	2,056,130.16	35,293.57	35,293.57	1.7	237,413.90	1,783,422.69	86.7
TOTAL EXPENSES	(1000 - 7999)	2,056,130.16	35,293.57	35,293.57	1.7	237,413.90	1,783,422.69	86.7

Fund: 78 SELF INSURANCE-LIABILITY&PRO

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	3,000.00	1,855.88	1,855.88	61.8	0.00	1,144.12	38.1
8900.00 OTHER FINANCING SOURCES	550,000.00	0.00	0.00	.0	0.00	550,000.00	100.0
TOTAL: 8000	553,000.00	1,855.88	1,855.88	.3	0.00	551,144.12	99.6
5100.00 PERSON&CONSULTANT SVC-DIST USE	15,000.00	0.02	0.02	.0	10,000.00	4,999.98	33.3
5400.00 INSURANCES - DISTRICT USE	410,000.00	450,035.00	450,035.00	100.0	1,606.00	41,641.00-	.0
5800.00 OTHER OPERATING EXP-DIST. USE	250,000.00	0.00	0.00	.0	75,000.00	175,000.00	70.0
TOTAL: 5000	675,000.00	450,035.02	450,035.02	66.6	86,606.00	138,358.98	20.4
TOTAL: 1000-5999	675,000.00	450,035.02	450,035.02	66.6	86,606.00	138,358.98	20.4

Fund: 78 SELF INSURANCE-LIABILITY&PRO SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	553,000.00	1,855.88	1,855.88	.3	0.00	551,144.12	99.6
TOTAL:	1000-5999	675,000.00	450,035.02	450,035.02	66.6	86,606.00	138,358.98	20.4
TOTAL:	1000-6999	675,000.00	450,035.02	450,035.02	66.6	86,606.00	138,358.98	20.4
TOTAL:	1000-7999	675,000.00	450,035.02	450,035.02	66.6	86,606.00	138,358.98	20.4
TOTAL EXPENSES	(1000 - 7999)	675,000.00	450,035.02	450,035.02	66.6	86,606.00	138,358.98	20.4

Fund: 79 EDCT FOUNDATION

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	28,996.00	251.31	251.31	.8	0.00	28,744.69	99.1
8900.00 OTHER FINANCING SOURCES	410,000.00	53,333.30	53,333.30	13.0	0.00	356,666.70	86.9
TOTAL: 8000	438,996.00	53,584.61	53,584.61	12.2	0.00	385,411.39	87.7
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	127,423.71	7,930.70	7,930.70	6.2	0.00	119,493.01	93.7
2300.00 NON-INSTRUCTION HOURLY CLASS.	8,996.00	0.00	0.00	.0	0.00	8,996.00	100.0
TOTAL: 2000	136,419.71	7,930.70	7,930.70	5.8	0.00	128,489.01	94.1
3200.00 CLASSIFIED RETIREMENT	12,570.40	1,101.42	1,101.42	8.7	0.00	11,468.98	91.2
3300.00 OASDHI/FICA	7,644.16	588.83	588.83	7.7	0.00	7,055.33	92.2
3400.00 HEALTH AND WELFARE BENEFITS	21,144.93	1,320.79	1,320.79	6.2	0.00	19,824.14	93.7
3500.00 STATE UNEMPLOYMENT INSURANCE	49.96	3.85	3.85	7.7	0.00	46.11	92.2
3600.00 WORKERS COMPENSATION INSURANCE	1,500.00	125.00	125.00	8.3	0.00	1,375.00	91.6
3900.00 OTHER BENEFITS	73.68	4.04	4.04	5.4	0.00	69.64	94.5
TOTAL: 3000	42,983.13	3,143.93	3,143.93	7.3	0.00	39,839.20	92.6
4200.00 BOOK, MAGAZINE&PERIOD-DIST. USE	500.00	0.00	0.00	.0	0.00	500.00	100.0
4500.00 NONINSTRUCTIONAL SUPPLIES	3,000.00	0.00	0.00	.0	250.00	2,750.00	91.6
4700.00 FOOD SUPPLIES	6,000.00	0.00	0.00	.0	250.00	5,750.00	95.8
TOTAL: 4000	9,500.00	0.00	0.00	.0	500.00	9,000.00	94.7
5100.00 PERSON&CONSULTANT SVC-DIST USE	7,000.00	0.00	0.00	.0	0.00	7,000.00	100.0
5200.00 TRAVEL & CONFERENCE EXPENSES	9,750.00	0.00	0.00	.0	3,298.00	6,452.00	66.1
5300.00 POST/DUES/MEMBERSHIPS-DIST. USE	4,000.00	0.00	0.00	.0	50.00	3,950.00	98.7
5500.00 UTILITIES & HOUSEKEEP-DIST. USE	600.00	0.00	0.00	.0	600.00	0.00	.0
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	8,260.00	0.00	0.00	.0	0.00	8,260.00	100.0
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	10,000.00	0.00	0.00	.0	6,000.00	4,000.00	40.0
5800.00 OTHER OPERATING EXP-DIST. USE	5,569.00	0.00	0.00	.0	0.00	5,569.00	100.0
TOTAL: 5000	45,179.00	0.00	0.00	.0	9,948.00	35,231.00	77.9
TOTAL: 1000-5999	234,081.84	11,074.63	11,074.63	4.7	10,448.00	212,559.21	90.8
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	2,600.00	0.00	0.00	.0	0.00	2,600.00	100.0
TOTAL: 6000	2,600.00	0.00	0.00	.0	0.00	2,600.00	100.0
TOTAL: 1000-6999	236,681.84	11,074.63	11,074.63	4.6	10,448.00	215,159.21	90.9
7200.00 INTRAFUND TRANSFERS OUT	12,500.00	0.00	0.00	.0	0.00	12,500.00	100.0
TOTAL: 7000	12,500.00	0.00	0.00	.0	0.00	12,500.00	100.0
TOTAL: 1000-7999	249,181.84	11,074.63	11,074.63	4.4	10,448.00	227,659.21	91.3

Fund: 79 EDCT FOUNDATION

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	438,996.00	53,584.61	53,584.61	12.2	0.00	385,411.39	87.7
TOTAL:	1000-5999	234,081.84	11,074.63	11,074.63	4.7	10,448.00	212,559.21	90.8
TOTAL:	1000-6999	236,681.84	11,074.63	11,074.63	4.6	10,448.00	215,159.21	90.9
TOTAL:	1000-7999	249,181.84	11,074.63	11,074.63	4.4	10,448.00	227,659.21	91.3
TOTAL EXPENSES	(1000 - 7999)	249,181.84	11,074.63	11,074.63	4.4	10,448.00	227,659.21	91.3

Fund: 84 WORKERS COMPENSATION FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	1,170,000.00	64,810.60	64,810.60	5.5	0.00	1,105,189.40	94.4
TOTAL: 8000	1,170,000.00	64,810.60	64,810.60	5.5	0.00	1,105,189.40	94.4
5100.00 PERSON&CONSULTANT SVC-DIST USE	300,000.00	0.00	0.00	.0	244,260.00	55,740.00	18.5
5400.00 INSURANCES - DISTRICT USE	190,000.00	0.00	0.00	.0	175,000.00	15,000.00	7.8
5800.00 OTHER OPERATING EXP-DIST. USE	680,000.00	31,673.07	31,673.07	4.6	28,747.07	619,579.86	91.1
TOTAL: 5000	1,170,000.00	31,673.07	31,673.07	2.7	448,007.07	690,319.86	59.0
TOTAL: 1000-5999	1,170,000.00	31,673.07	31,673.07	2.7	448,007.07	690,319.86	59.0

Fund: 84 WORKERS COMPENSATION FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	1,170,000.00	64,810.60	64,810.60	5.5	0.00	1,105,189.40	94.4
TOTAL:	1000-5999	1,170,000.00	31,673.07	31,673.07	2.7	448,007.07	690,319.86	59.0
TOTAL:	1000-6999	1,170,000.00	31,673.07	31,673.07	2.7	448,007.07	690,319.86	59.0
TOTAL:	1000-7999	1,170,000.00	31,673.07	31,673.07	2.7	448,007.07	690,319.86	59.0
TOTAL EXPENSES	(1000 - 7999)	1,170,000.00	31,673.07	31,673.07	2.7	448,007.07	690,319.86	59.0

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	30,000.00	0.00	0.00	.0	0.00	30,000.00	100.0
8600.00 STATE REVENUES	34,712,490.00	2,812,357.85	2,812,357.85	8.1	0.00	31,900,132.15	91.8
8800.00 LOCAL REVENUES	16,974,707.16	0.00	0.00	.0	0.00	16,974,707.16	100.0
TOTAL: 8000	51,717,197.16	2,812,357.85	2,812,357.85	5.4	0.00	48,904,839.31	94.5
1100.00 CONTRACT CLASSROOM INST.	12,154,655.63	14,736.33	14,736.33	.1	0.00	12,139,919.30	99.8
1200.00 CONTRACT CERT. ADMINI STRATORS	3,935,338.17	508,733.13	508,733.13	12.9	0.00	3,426,605.04	87.0
1300.00 INSTRUCTORS DAY/HOURLY	8,718,935.00	632,592.20	632,592.20	7.2	0.00	8,086,342.80	92.7
1400.00 NON-INSTRUCTION HOURLY CERT.	298,612.00	12,372.50	12,372.50	4.1	0.00	286,239.50	95.8
TOTAL: 1000	25,107,540.80	1,168,434.16	1,168,434.16	4.6	0.00	23,939,106.64	95.3
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	6,815,635.58	552,225.60	552,225.60	8.1	0.00	6,263,409.98	91.8
2200.00 INSTRUCTIONAL AIDS	849,266.44	65,600.40	65,600.40	7.7	0.00	783,666.04	92.2
2300.00 NON-INSTRUCTION HOURLY CLASS.	538,018.00	56,482.72	56,482.72	10.4	0.00	481,535.28	89.5
2400.00 INST AIDES-HOURLY- DIR. INSTRUC	332,919.00	12,504.34	12,504.34	3.7	0.00	320,414.66	96.2
TOTAL: 2000	8,535,839.02	686,813.06	686,813.06	8.0	0.00	7,849,025.96	91.9
3100.00 CERTIFICATED RETIREMENT	2,999,414.93	97,102.88	97,102.88	3.2	0.00	2,902,312.05	96.7
3200.00 CLASSIFIED RETIREMENT	965,475.92	89,616.28	89,616.28	9.2	0.00	875,859.64	90.7
3300.00 OASDHI /FICA	1,014,890.64	70,473.91	70,473.91	6.9	0.00	944,416.73	93.0
3400.00 HEALTH AND WELFARE BENEFITS	4,802,274.45	351,523.44	351,523.44	7.3	0.00	4,450,751.01	92.6
3500.00 STATE UNEMPLOYMENT INSURANCE	15,555.43	922.16	922.16	5.9	0.00	14,633.27	94.0
3600.00 WORKERS COMPENSATION INSURANCE	475,615.50	37,773.52	37,773.52	7.9	0.00	437,841.98	92.0
3900.00 OTHER BENEFITS	109,462.22	8,900.21	8,900.21	8.1	0.00	100,562.01	91.8
TOTAL: 3000	10,382,689.09	656,312.40	656,312.40	6.3	0.00	9,726,376.69	93.6
4100.00 TEXTBOOKS	3,497.00	0.00	0.00	.0	0.00	3,497.00	100.0
4200.00 BOOK, MAGAZINE&PERIOD-DIST. USE	4,322.83	0.00	0.00	.0	1,040.83	3,282.00	75.9
4300.00 INSTRUCTIONAL SUPPLIES	50,421.00	512.59	512.59	1.0	11,888.80	38,019.61	75.4
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	6,048.00	3.75	3.75	.0	281.00	5,763.25	95.2
4500.00 NONINSTRUCTIONAL SUPPLIES	516,273.00	3,853.79	3,853.79	.7	310,829.01	201,590.20	39.0
4700.00 FOOD SUPPLIES	37,900.00	0.00	0.00	.0	5,000.00	32,900.00	86.8
TOTAL: 4000	618,461.83	4,370.13	4,370.13	.7	329,039.64	285,052.06	46.0
5100.00 PERSON&CONSULTANT SVC-DIST USE	887,010.00	6,061.50	6,061.50	.6	740,092.10	140,856.40	15.8
5200.00 TRAVEL & CONFERENCE EXPENSES	146,629.17	3,693.94	3,693.94	2.5	26,483.73	116,451.50	79.4
5300.00 POST/DUES/MEMBERSHIPS-DIST. USE	197,038.00	2,064.41	2,064.41	1.0	34,410.59	160,563.00	81.4
5500.00 UTILITIES & HOUSEKEEP-DIST. USE	1,862,357.00	141,132.75	141,132.75	7.5	1,802,369.00	81,144.75-	.0
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	1,051,481.00	73,957.60	73,957.60	7.0	486,603.33	490,920.07	46.6
5800.00 OTHER OPERATING EXP-DIST. USE	605,866.00	742.42-	742.42-	.0	135,193.88	471,414.54	100.0
TOTAL: 5000	4,750,381.17	226,167.78	226,167.78	4.7	3,225,152.63	1,299,060.76	27.3
TOTAL: 1000-5999	49,394,911.91	2,742,097.53	2,742,097.53	5.5	3,554,192.27	43,098,622.11	87.2
6200.00 BUI LDINGS&IMPROVEMENT-DIST. USE	30,000.00	12,623.50-	12,623.50-	.0	7,070.49	35,553.01	100.0

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	372,019.00	78.04-	78.04-	.0	13,046.87	359,050.17	100.0
TOTAL: 6000	402,019.00	12,701.54-	12,701.54-	.0	20,117.36	394,603.18	100.0
TOTAL: 1000-6999	49,796,930.91	2,729,395.99	2,729,395.99	5.4	3,574,309.63	43,493,225.29	87.3

Fund: 01 GENERAL FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	51,717,197.16	2,812,357.85	2,812,357.85	5.4	0.00	48,904,839.31	94.5
TOTAL:	1000-5999	49,394,911.91	2,742,097.53	2,742,097.53	5.5	3,554,192.27	43,098,622.11	87.2
TOTAL:	1000-6999	49,796,930.91	2,729,395.99	2,729,395.99	5.4	3,574,309.63	43,493,225.29	87.3
TOTAL:	1000-7999	49,796,930.91	2,729,395.99	2,729,395.99	5.4	3,574,309.63	43,493,225.29	87.3
TOTAL EXPENSES	(1000 - 7999)	49,796,930.91	2,729,395.99	2,729,395.99	5.4	3,574,309.63	43,493,225.29	87.3

Fund: 41 CAPITAL OUTLAY PROJECTS FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
6200.00 BUILDINGS&IMPROVEMENT-DIST. USE	331,399.00	109,575.54-	109,575.54-	.0	300,084.53	140,890.01	100.0
TOTAL: 6000	331,399.00	109,575.54-	109,575.54-	.0	300,084.53	140,890.01	100.0
TOTAL: 1000-6999	331,399.00	109,575.54-	109,575.54-	.0	300,084.53	140,890.01	100.0

Fund: 41 CAPITAL OUTLAY PROJECTS FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/CURRENT	RECEIVED YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	331,399.00	109,575.54-	109,575.54-	.0	300,084.53	140,890.01	100.0
TOTAL:	1000-7999	331,399.00	109,575.54-	109,575.54-	.0	300,084.53	140,890.01	100.0
TOTAL EXPENSES	(1000 - 7999)	331,399.00	109,575.54-	109,575.54-	.0	300,084.53	140,890.01	100.0

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	1,500.00	0.00	0.00	.0	0.00	1,500.00	100.0
8600.00 STATE REVENUES	17,840,864.00	1,449,882.15	1,449,882.15	8.1	0.00	16,390,981.85	91.8
8800.00 LOCAL REVENUES	8,402,219.00	7,740.02	7,740.02	.0	0.00	8,394,478.98	99.9
TOTAL: 8000	26,244,583.00	1,457,622.17	1,457,622.17	5.5	0.00	24,786,960.83	94.4
1100.00 CONTRACT CLASSROOM INST.	5,149,428.41	62,148.62	62,148.62	1.2	0.00	5,087,279.79	98.7
1200.00 CONTRACT CERT. ADMINI STRATORS	2,715,441.45	224,231.50	224,231.50	8.2	0.00	2,491,209.95	91.7
1300.00 INSTRUCTORS DAY/HOURLY	3,531,113.50	252,890.68	252,890.68	7.1	0.00	3,278,222.82	92.8
1400.00 NON-INSTRUCTION HOURLY CERT.	322,063.00	36,284.50	36,284.50	11.2	0.00	285,778.50	88.7
TOTAL: 1000	11,718,046.36	575,555.30	575,555.30	4.9	0.00	11,142,491.06	95.0
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	3,859,618.11	323,526.72	323,526.72	8.3	0.00	3,536,091.39	91.6
2200.00 INSTRUCTIONAL AIDS	586,135.55	52,100.74	52,100.74	8.8	0.00	534,034.81	91.1
2300.00 NON-INSTRUCTION HOURLY CLASS.	201,872.00	21,901.04	21,901.04	10.8	0.00	179,970.96	89.1
2400.00 INST AIDES-HOURLY- DIR. INSTRUC	403,112.00	11,850.00	11,850.00	2.9	0.00	391,262.00	97.0
TOTAL: 2000	5,050,737.66	409,378.50	409,378.50	8.1	0.00	4,641,359.16	91.8
3100.00 CERTIFICATED RETIREMENT	1,415,461.26	58,688.89	58,688.89	4.1	0.00	1,356,772.37	95.8
3200.00 CLASSIFIED RETIREMENT	584,947.70	57,927.09	57,927.09	9.9	0.00	527,020.61	90.0
3300.00 OASDHI /FICA	591,211.30	41,122.32	41,122.32	6.9	0.00	550,088.98	93.0
3400.00 HEALTH AND WELFARE BENEFITS	2,457,704.55	178,599.56	178,599.56	7.2	0.00	2,279,104.99	92.7
3500.00 STATE UNEMPLOYMENT INSURANCE	7,902.98	488.13	488.13	6.1	0.00	7,414.85	93.8
3600.00 WORKERS COMPENSATION INSURANCE	238,287.50	19,941.29	19,941.29	8.3	0.00	218,346.21	91.6
3900.00 OTHER BENEFITS	45,454.69	5,242.61	5,242.61	11.5	0.00	40,212.08	88.4
TOTAL: 3000	5,340,969.98	362,009.89	362,009.89	6.7	0.00	4,978,960.09	93.2
4200.00 BOOK, MAGAZINE&PERIOD-DI ST. USE	4,457.79	0.00	0.00	.0	0.00	4,457.79	100.0
4300.00 INSTRUCTIONAL SUPPLIES	54,995.00	1,108.15	1,108.15	2.0	13,531.86	40,354.99	73.3
4400.00 MEDIA AND SOFTWARE-DI STRCT USE	1,225.00	0.00	0.00	.0	0.00	1,225.00	100.0
4500.00 NONINSTRUCTIONAL SUPPLIES	182,120.00	14,393.84	14,393.84	7.9	88,417.24	79,308.92	43.5
TOTAL: 4000	242,797.79	15,501.99	15,501.99	6.3	101,949.10	125,346.70	51.6
5100.00 PERSON&CONSULTANT SVC-DI ST USE	53,845.00	0.00	0.00	.0	16,980.48	36,864.52	68.4
5200.00 TRAVEL & CONFERENCE EXPENSES	122,762.50	3,278.38	3,278.38	2.6	12,418.84	107,065.28	87.2
5300.00 POST/DUES/MEMBERSHIPS-DI ST. USE	60,345.00	36,100.43	36,100.43	59.8	2,996.07	21,248.50	35.2
5500.00 UTILITIES & HOUSEKEEP-DI ST. USE	784,470.00	107,027.42	107,027.42	.0	778,592.95	112,904.47	100.0
5600.00 RENTS, LEASES&REPAIRS-DI ST. USE	480,216.32	2,592.31	2,592.31	.5	274,603.38	203,020.63	42.2
5800.00 OTHER OPERATING EXP-DI ST. USE	367,444.43	4,231.00	4,231.00	1.1	23,000.00	340,213.43	92.5
TOTAL: 5000	1,869,083.25	60,825.30	60,825.30	.0	1,108,591.72	821,316.83	100.0
TOTAL: 1000-5999	24,221,635.04	1,301,620.38	1,301,620.38	5.3	1,210,540.82	21,709,473.84	89.6
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	40,400.00	0.00	0.00	.0	0.00	40,400.00	100.0
TOTAL: 6000	40,400.00	0.00	0.00	.0	0.00	40,400.00	100.0

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL: 1000-6999	24,262,035.04	1,301,620.38	1,301,620.38	5.3	1,210,540.82	21,749,873.84	89.6

Fund: 01 GENERAL FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	26,244,583.00	1,457,622.17	1,457,622.17	5.5	0.00	24,786,960.83	94.4
TOTAL:	1000-5999	24,221,635.04	1,301,620.38	1,301,620.38	5.3	1,210,540.82	21,709,473.84	89.6
TOTAL:	1000-6999	24,262,035.04	1,301,620.38	1,301,620.38	5.3	1,210,540.82	21,749,873.84	89.6
TOTAL:	1000-7999	24,262,035.04	1,301,620.38	1,301,620.38	5.3	1,210,540.82	21,749,873.84	89.6
TOTAL EXPENSES	(1000 - 7999)	24,262,035.04	1,301,620.38	1,301,620.38	5.3	1,210,540.82	21,749,873.84	89.6

Fund: 41 CAPITAL OUTLAY PROJECTS FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
6100.00 SITES & IMPROVEMENTS-DIST. USE	516,875.92	4,718.08-	4,718.08-	.0	4,718.08	516,875.92	100.0
TOTAL: 6000	516,875.92	4,718.08-	4,718.08-	.0	4,718.08	516,875.92	100.0
TOTAL: 1000-6999	516,875.92	4,718.08-	4,718.08-	.0	4,718.08	516,875.92	100.0

Fund: 41 CAPITAL OUTLAY PROJECTS FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	516,875.92	4,718.08-	4,718.08-	.0	4,718.08	516,875.92	100.0
TOTAL:	1000-7999	516,875.92	4,718.08-	4,718.08-	.0	4,718.08	516,875.92	100.0
TOTAL EXPENSES	(1000 - 7999)	516,875.92	4,718.08-	4,718.08-	.0	4,718.08	516,875.92	100.0

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Hussain Agah, Director, Facilities Planning & Construction
DATE: September 8, 2016
SUBJECT: Cenergistic Cumulative Cost Savings

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The attached report illustrates the cumulative energy savings identified by Cenergistic under its energy management program, which began in June of 2012.

ANALYSIS

At its May 17, 2012 meeting, SBCCD approved a contract to implement a comprehensive energy savings program. As of August 22, 2016, Cenergistic is reporting the following cumulative savings:

Expected Energy Cost	\$12,407,431
Actual Energy Cost	\$9,881,068
Program Savings	\$2,526,363
Percent Savings	20.4%

The savings are the result of teamwork, data analysis, on-site training and expertise, comprehensive facilities audits, and, especially, the dedicated effort of SBCCD students, faculty, staff and administrators.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

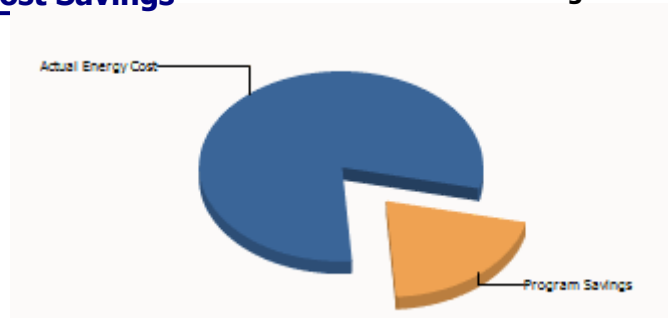
This item is for information only; there are no financial implications.

**San Bernardino Community College District,
California**

**Energy Conservation Program CAP - 19
August 2016**

Cumulative Cost Savings

Expected Energy Cost	\$12,407,431
Actual Energy Cost	\$9,881,068
Program Savings	\$2,526,363
Percent Savings	20.4%
Other Savings	\$0
Total Savings	\$2,526,363



Expected Energy Cost

Anticipated expense without energy management.
Base year usage after adjustments for such variables as changes in weather, equipment, schedules, occupancy and prices.

Actual Energy Cost

Actual utility costs for electricity, gas, water, sewer, etc. obtained directly from bills.

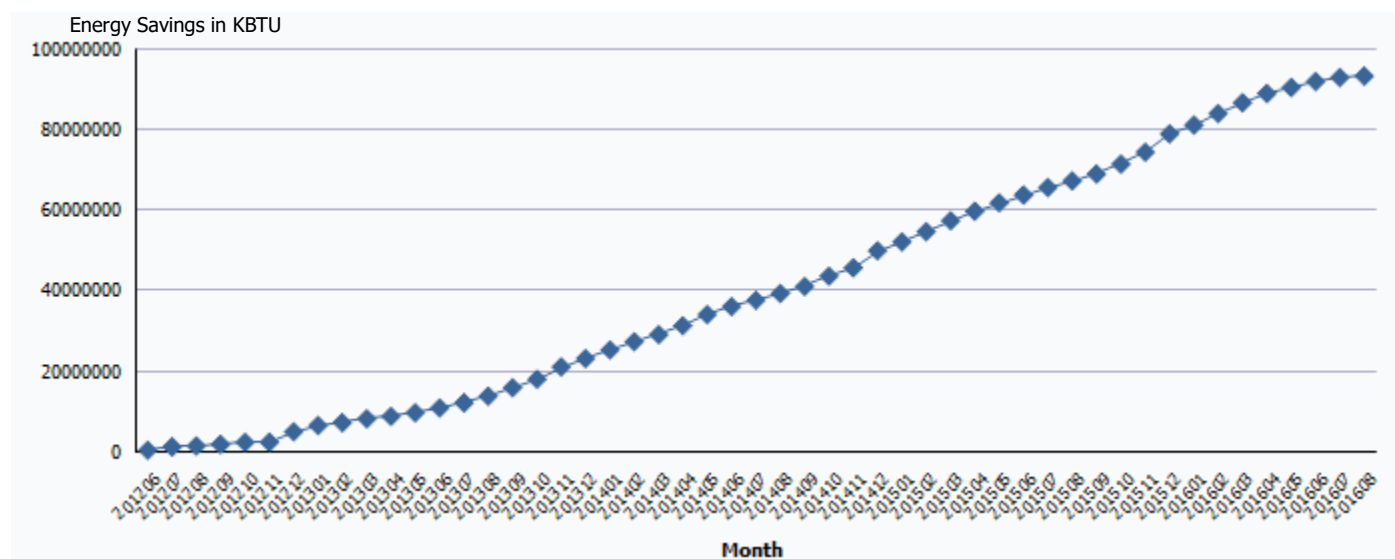
Program Savings

The difference between Expected and Actual Cost, calculated in accordance with the International Performance Measurement & Verification Protocol. Does not include savings attributable to reduced equipment maintenance and replacement costs and other collateral benefits. These savings can increase the program savings up to 20%.

Other Savings

Additional documented savings attributable to Program activities but not the direct result of usage reductions, such as rebates, refunds, tariff changes, etc.

Cumulative Energy Savings



Cumulative Greenhouse Gas Reduction

Energy Reduction Impact: 93,100,920 KBTU 5,747 equiv. metric tons of CO2

This is equivalent to the following:

Passenger cars not driven for one year:	1,197
Tree seedlings grown for 10 years:	147,352

Requested by: Mendter

Version:

Report Version: 14

Filters: Billing Period Between 201206;201608;Topmost Place Name Equals San Bernardino CC - CA

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Pierre Galvez, Police Chief
DATE: September 8, 2016
SUBJECT: District Clery Act Compliance Report

RECOMMENDATION

This item is for information only. No action is required.

OVERVIEW

Postsecondary educational institutions (institutions) that participate in student aid programs under Title IV of the federal Higher Education Act of 1965, as amended, are required by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act) to create an annual security report by October 1 of each year. This security report must contain required crime statistics of the institution as well as certain security policy disclosures. When institutions do not comply with the Clery Act, they inhibit the ability of students and others to make informed decisions about campus security. Further, the U.S. Department of Education can impose financial penalties of up to \$27,500 per violation against noncompliant institutions.

ANALYSIS

Monthly Report of Clery Crimes for July (See attached)

BOARD IMPERATIVE

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
CLERY ACT CRIMES
July 2016

<u>Case#</u>	<u>Reported</u>	<u>Reportable Clery Crimes</u>	<u>Location</u>	<u>Disposition</u>
<u>ON CAMPUS:</u>				
CRAFTON				
16-251	7/27/16	Burglary	Bookstore	Report Taken
DISTRICT				
NO INCIDENTS TO REPORT				
VALLEY				
16-226	7/11/16	Grand Theft Auto	Lot 9	Report Taken
16-235	7/17/16	Burglary	Tech Building	Subject Arrested
16-250	7/28/16	Grand Theft Auto	Lot 3	Report Taken
<u>PUBLIC PROPERTY:</u>				
CRAFTON				
NO INCIDENTS TO REPORT				
DISTRICT				
NO INCIDENTS TO REPORT				
VALLEY				
16-236	7/17/16	Grand Theft Auto	Esperanza St.	Report Taken

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Karl Sparks,
Human Resources Consultant

PREPARED BY: Karl Sparks,
Human Resources Consultant

DATE: September 8, 2016

SUBJECT: Information Item: CSEA MOUs

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The District and the California School Employees Association met and entered into the attached MOUs.

ANALYSIS

The Memorandums of Understanding constitute the full and complete Agreements. MOUs are pending CSEA ratification.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
AND
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION CHAPTER #291

This Memorandum of Understanding is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California School Employees Association, and its Chapter #291, (hereinafter "Association").

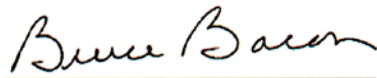
The District and the Association agree to approve the Out-of-Class assignment for Dennis Winters, Printing Operations Specialist, to Printing Operations Supervisor, Management and Supervisor Employee Group, under the following stipulations:

1. The length of the assignment will be effective June 15, 2016 for a maximum of 6 months or earlier upon the return of the Printing Operations Supervisor.
2. The Employee will be compensated from the Management and Supervisor Salary Schedule at Range 8, Step B. The identification of the salary range and step in this MOU is for reference only, and not subject to negotiation between the District and CSEA. The Employee will be afforded all the rights, privileges, powers, and leave accruals appropriate for the position, except for those expressly stated herein.
3. The District and the Association agree that the Employee will not take part in any classified employee evaluations or employee discipline proceedings during his Out-of-Class assignment as the Printing Operations Supervisor.
4. Upon completion of the Out-of-Class assignment, the Employee shall return to his regular classified position as Printing Operator Specialist.
5. The District and the Association agree that during the Out-of-Class assignment, the Employee's seniority as Printing Operations Specialist will continue to accrue and the Out-of-Class assignment will not be construed in any manner as a break in service.

This Memorandum of Understanding constitutes the full and complete Agreement regarding the interim Supervisory assignment of Dennis Winters.

The effective date of this MOU is August 19, 2016.

For the District



Bruce Baron, Chancellor

For CSEA



Grayling Eaton
President, CSEA Chapter 291



Natalie Dorado
Labor Relations Representative

MEMORANDUM OF UNDERSTANDING
By And Between
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
And
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its
SAN BERNARDINO CCD CHAPTER #291
July 28, 2016

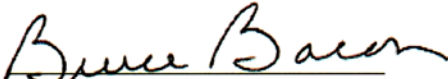
1 **Terms and Conditions:** The San Bernardino Community College District, (hereinafter, "District") and
2 the California School Employees Association and its San Bernardino CCD chapter 291 (hereinafter,
3 "Association") agree as follows:

4 1. In accordance with Article 16: PERSONNEL, specifically article 16.3 REQUEST FOR
5 RECLASSIFICATION, it has been determined the following bargaining unit member shall be
6 reclassified.

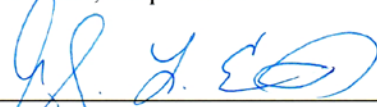
7
8 2. Effective December 4, 2014, bargaining unit member Virginia Diggle, Project Analyst, Range 44 E/ 8
9 hour/ 261 day work year in the Business Services Department at the San Bernardino Community
10 College District will be reclassified to the classification of Contracts and Liability Specialist, Range 53
11 B/ 8 hours/ 261 day work year.

12 This Agreement is subject to the procedures required by CSEA Policy 610.

13 For SBCCD

14 
15 _____
16 Bruce Baron, Chancellor

For CSEA, Chapter #291



Grayling L. Eaton, CSEA #291 Chief Negotiator




Stacy Garcia, CSEA Team Member



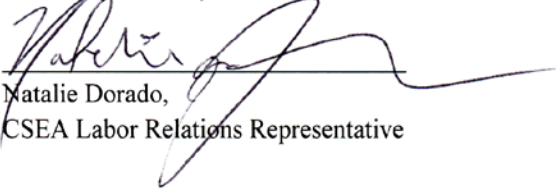
Kevin Palkki, CSEA Team Member



Fermin Ramirez, CSEA Team Member



Cassandra Thomas, CSEA Team Member



Natalie Dorado,
CSEA Labor Relations Representative

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Lawrence P. Strong, Director of Fiscal Services
DATE: September 8, 2016
SUBJECT: General Fund Cash Flow Analysis

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The District's budget is a financial plan based on estimated revenues and expenditures for the fiscal year, which runs from July 1 through June 30. Cash refers to what is actually in the District's treasury on a day-to-day and month-to-month basis. Monitoring the amount of cash available to meet the District's financial obligations is the core responsibility of the Fiscal Services Department. Attached is the General Fund monthly cash flow analysis for the District.

ANALYSIS

The General Fund cash balance as of June 30, 2017 is estimated to be \$23,270,652.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

This is an information item only. There are no financial implications.

General Fund Cash Flow Analysis[†]

Fiscal Year 2016-17

	PROJECTIONS												ACCRUALS	TOTAL
	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN		
Beginning Cash Balance	31,501	32,226	31,350	32,781	32,863	29,397	33,770	35,132	35,236	36,874	38,842	38,529		
Receipts														
Federal	11	6	65	64	13	1,183	23	28	1,134	39	1,127	71		3,763
State	7,271	4,799	14,136	11,442	5,889	11,464	10,387	8,925	12,463	9,536	7,042	5,420		108,773
State Deferrals														
Local	1,082	1,396	230	914	3,034	5,942	3,197	2,348	1,330	5,134	4,045	549		29,202
Temporary Borrowings														
Inc Transfer & Sale of Assets			7		1	4								12
Accounts Receivable/Accruals	313													313
Total Receipts	8,677	6,200	14,438	12,421	8,937	18,593	13,608	11,301	14,927	14,708	12,214	6,040		142,064
Disbursements														
Academic Salaries	4	1,673	3,465	3,734	3,842	4,248	3,943	3,444	3,819	3,903	3,833	6,300		42,207
Classified Salaries	1,770	1,996	1,963	2,267	2,306	2,990	2,256	2,039	2,301	2,241	2,359	2,813		27,302
Benefits	850	1,516	1,773	1,854	1,873	2,013	1,842	1,766	1,842	1,867	2,485	2,562		22,243
Supplies & Materials	-7	64	148	196	119	204	165	179	180	225	293	948		2,714
Other Operating Exp	6	1,797	5,352	4,019	4,174	4,583	2,455	3,546	4,540	3,839	3,085	4,766		42,161
Capital Outlay		16	289	155	58	182	167	171	423	594	454	2,126		4,634
Other Outgo	4	16	17	115	30	1	1,417	52	184	72	19	1,782		3,708
Loan Repayment														
Accounts Payable/Accruals	5,326													5,326
Total Disbursements	7,953	7,076	13,006	12,339	12,402	14,220	12,245	11,197	13,289	12,740	12,527	21,298		150,294
Increase / (Decrease) in Cash Balance	724	-876	1,432	81	-3,465	4,373	1,362	104	1,638	1,968	-313	-15,258		
Ending Cash Balance	32,226	31,350	32,781	32,863	29,397	33,770	35,132	35,236	36,874	38,842	38,529	23,271		

[†] Rounded to the nearest 1,000.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Stacey Nikac, Executive Assistant
DATE: September 8, 2016
SUBJECT: Measure M Demographics Report

RECOMMENDATION

This item is for information only. No action is required.

OVERVIEW

Local Hire Measure M Demographics Report includes a summary of active construction projects for May. This report represents the local hire status for each project. Details of each project as well as schedules, progress, photos, costs, workers by city, and historical data are contained in the *Measure M Construction Projects and Demographics Report* prepared by Kitchell/BRj each month with the Board book.

ANALYSIS

In November 2013, the Board of Trustees passed Board Policy 6610, which sets minimum goals at fifty percent (50%) participation of Local Hires (workforce) and twenty-five percent (25%) participation of Local Businesses (subcontractors) in its District Bid projects awarded each fiscal year. As of the most recent report, the District-wide total of local subcontractors was 30%, exceeding the Board goal by 25%. The District-wide total of local workforce was 59%, exceeding the Board goal by 9%.

BOARD IMPERATIVE

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None.

Demographics / Local Contracts Summary

July 2016

SBVC	Local On-Site Work Force	%	Non Local On-Site Work Force	%	Contract Total – Riverside County	Contract Total – San Bernardino County	Contract Total – Non Local	Wages - Local (cumulative)	Wages - Non Local (cumulative)
New Gymnasiums & Pools	165	60%	109	40%	4,531,008.85	15,699,082.84	28,288,781.08	328,076.84	133,190.73
Miscellaneous Bond Improvements: Outfield Baseball Netting (South)	0	0%	0	0%	85,791.00				
Miscellaneous Bond Improvements: KVCRC Parking Lot	0	0%	0	0%	181,000.00				
Roof Building and Envelope Repair	0	0%	0	0%	99,848.91				
Lockdown Project	0	0%	0	0%			427,363.00		
Campuswide Parking Lot Reconditioning	6	46%	7	54%			147,895.00		
Applied Technology Ph. I	0	0%	0	0%	413,251.50	11,036.25	558,099.00		
TOTAL	171	60%	116	40%	\$ 5,310,900.26	\$ 15,710,119.09	\$ 29,422,138.08	\$ 328,076.84	\$ 133,190.73
\$21,021,019.35							\$ 29,422,138.08		
42%							58%		

CHC	Local On-Site Work Force	%	Non Local On-Site Work Force	%	Contract Total – Riverside County	Contract Total – San Bernardino County	Contract Total – Non Local	Wages - Local (cumulative)	Wages - Non Local (cumulative)
New Crafton Center	0	0%	0	0%	7,496,846.94	7,096,378.00	6,822,698.06		
New Science Building	0	0%	0	0%	3,579,050.00	6,804,716.00	8,199,240.00		
Occupational Education #2	0	0%	0	0%	1,329,733.00	2,412,208.00	12,146,059.00		
PE Complex	0	0%	0	0%	-	852,800.00	3,658,270.00		
Miscellaneous Bond Improvements: Wayfinding Signage	0	0%	0	0%	276,132.00	56,640.00	377,772.00		
Miscellaneous Bond Improvements: Chemistry, Health, Science Remodel Ph.1	0	0%	0	0%	-	162,872.10	-		
Miscellaneous Bond Improvements: Chemistry, Health, Science Remodel Ph.2	0	0%	0	0%	-	320,013.67	-		
Miscellaneous Bond Improvements: Campus CHURN Move	0	0%	0	0%			104,782.20		
Laboratory/Administrative Revnovation (LADM)	15	54%	13	46%			15,541,611.00	40,540.54	115,357.50
Lighting Replacement	0	0%	0	0%		186,094.19			
Non-Potable Water Project	0	0%	0	0%	688,555.00				
East Complex Roof Restoration	0	0%	0	0%		24,380.00			
West Complex Classroom Building, TI	6	75%	2	25%		208,000.00		10,454.32	6,477.12
TOTAL	21	58%	15	42%	\$ 12,681,761.94	\$ 17,705,627.77	\$ 46,850,432.26	\$ 50,994.86	\$ 121,834.62
\$30,387,389.71							\$ 46,850,432.26		
39%							61%		

DISTRICT WIDE WORKFORCE Combined - This month	Local On-Site Work Force	%	Non Local On-Site Work Force	%	Contract Total – Riverside County	Contract Total – San Bernardino County	Contract Total – Non Local	Wages - Local (cumulative)	Wages - Non Local (cumulative)
TOTAL	192	59%	131	41%	\$ 17,992,662.20	\$ 33,415,746.86	\$ 76,272,570.34	\$ 379,071.70	\$ 255,025.35
DISTRICT GOAL	50.00%				\$51,408,409.06		\$76,272,570.34		
40%							60%		

(1) SUBCONTRACTORS - This month	ALL SUBS	LOCAL	MBE	WBE	VOBE	VOSB	SDVBE	DVBE	TOTAL CERTIFIED SUBS -
TOTAL FOR ALL PROJECTS	40	12	2	0			1	3	6
%	100%	30%	5.00%		10.00%			15.00%	
DISTRICT GOAL	N/A	25.00%	25.00%		10.00%				

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: George Johnson, Bond Program Manager, Kitchell/BRj
DATE: September 8, 2016
SUBJECT: Summary of Measure M Construction Contract Change Orders and Amendments

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

All construction contract change orders and amendments are approved following a specific process of review by the construction manager, architect, program/project managers, and SBCCD staff. Nonessential changes are rejected and never receive approval. Any changes determined to be critical to the health of the project, required by the Division of the State Architect (DSA), and/or, of major benefit to the District are approved and implemented.

ANALYSIS

To date, total Measure M construction contracts, amendments and change orders, including those submitted at this board meeting, are as follows. A detailed report is attached.

Total Contracts Awarded	Total Contract Amendments	Revised Base Contract	Total Change Orders
\$183,337,767	\$2,068,642 1.13%	\$185,406,409	\$5,339,397 2.88%

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

This item is for information only. There are no financial implications.

Construction Change Summary

Measure M Construction Recap - All Projects

Contract Amendments

Campus	Original Contract Amount	Contract Amendments		Base Contract Amount	Cumulative Contract Amendments
		Previous	Pending		
CHC-Crafton Hills College	\$ 96,265,171.78	\$ 458,158.25	\$ -	\$ 96,723,330.03	0.48%
SBVC-San Bernardino Valley College	\$ 87,072,594.98	\$ 1,610,483.49	\$ -	\$ 88,683,078.47	1.85%
Totals for Contract Amendments	\$ 183,337,766.76	\$ 2,068,641.74	\$ -	\$ 185,406,408.50	1.13%

Change Orders

Campus	Base Contract Amount	Change Orders		New Contract Amount	Cumulative Change Orders (% of Base Contracts)
		Previous	Pending		
CHC-Crafton Hills College	\$ 96,723,330.03	\$ 2,562,532.80	\$ 15,143.00	\$ 99,301,005.83	2.66%
SBVC-San Bernardino Valley College	\$ 88,683,078.47	\$ 2,761,721.39	\$ -	\$ 91,444,799.86	3.11%
Totals for Change Orders	\$ 185,406,408.50	\$ 5,324,254.19	\$ 15,143.00	\$ 190,745,805.69	2.88%

Construction Change Summary

Crafton Hills College - Campus Recap

PROJECTS	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Parking Lot/ADA/Lighting Improvem	\$ 6,213,552.73	\$ 404,093.32	\$ -	\$ 239,398.98	\$ -	\$ 6,857,045.03	3.62%
MATH AND SCIENCE ANNEX	\$ 2,279,672.49	\$ -	\$ -	\$ 189,545.00	\$ -	\$ 2,469,217.49	8.31%
MPOE/DATA RELOCATION	\$ 549,662.59	\$ -	\$ -	\$ 37,234.00	\$ -	\$ 586,896.59	6.77%
OLD LIBRARY DEMOLITION	\$ 1,131,738.79	\$ -	\$ -	\$ 3,502.49	\$ -	\$ 1,135,241.28	0.00%
SOLAR FARM	\$ 6,325,744.79	\$ -	\$ -	\$ 62,678.43	\$ -	\$ 6,388,423.22	0.99%
OE 2	\$ 16,587,468.24	\$ 38,321.93	\$ -	\$ 650,912.37	\$ -	\$ 17,276,702.54	3.92%
OE 1 Roofing Package	\$ 422,487.48	\$ -	\$ -	\$ (1,603.64)	\$ -	\$ 420,883.84	-0.38%
PE Complex	\$ 4,629,267.63	\$ 743.00	\$ -	\$ 102,156.05	\$ -	\$ 4,732,166.68	2.21%
Science Building	\$ 18,691,715.49	\$ -	\$ -	\$ 795,214.42	\$ -	\$ 19,486,929.91	4.25%
LADM Renovation	\$ 9,700,884.65	\$ -	\$ -	\$ -	\$ -	\$ 9,700,884.65	0.00%
Crafton Center	\$ 21,816,832.29	\$ -	\$ -	\$ 373,851.00	\$ -	\$ 22,190,683.29	1.71%
Student Services - A	\$ 5,275,500.00	\$ -	\$ -	\$ -	\$ -	\$ 5,275,500.00	0.00%
Temporary Parking Lot	\$ 172,940.00	\$ -	\$ -	\$ 4,369.93	\$ -	\$ 177,309.93	2.53%
Chemistry/Health/Science/Classroom	\$ 541,488.81	\$ -	\$ -	\$ (2,516.00)	\$ -	\$ 538,972.81	0.00%
M&O Renovation	\$ 1,274,372.00	\$ -	\$ -	\$ 82,239.10	\$ -	\$ 1,356,611.10	6.45%
Misc. Bond Improvements	\$ 394,435.80	\$ 15,000.00	\$ -	\$ 25,550.67	\$ -	\$ 434,986.47	6.24%
Classroom Building	\$ 257,408.00	\$ -	\$ -	\$ -	\$ 15,143.00	\$ 272,551.00	5.88%

Construction Change Summary

TOTAL	\$ 96,265,171.78	\$ 458,158.25	\$ -	\$ 2,562,532.80	\$ 15,143.00	\$ 99,301,005.83	2.66%
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Construction Change Summary

September 8, 2016

Crafton Hills - Library Demolition (preparation for New Crafton Center)

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Miller Environmental, Inc.	\$ 574,576.00	\$ -	\$ -	\$ -	\$ -	\$ 574,576.00	0.00%
Dalke & Sons Construction	\$ 141,480.00	\$ -	\$ -	\$ 3,502.49	\$ -	\$ 144,982.49	2.48%
Hampton Tedder Electric, Inc.	\$ 7,600.00	\$ -	\$ -	\$ -	\$ -	\$ 7,600.00	0.00%
Shanks Electric Corp.	\$ 408,082.79	\$ -	\$ -	\$ -	\$ -	\$ 408,082.79	0.00%
TOTAL	\$ 1,131,738.79	\$ -	\$ -	\$ 3,502.49	\$ -	\$ 1,135,241.28	0.31%

Construction Change Summary

Crafton Hills - LADM Renovation

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
AMG & Associates	\$ 9,660,000.00	\$ -	\$ -	\$ -	\$ -	\$ 9,660,000.00	0.00%
Simplex Grinnell	\$ 40,884.65	\$ -	\$ -	\$ -	\$ -	\$ 40,884.65	0.00%
TOTAL	\$ 9,700,884.65	\$ -	\$ -	\$ -	\$ -	\$ 9,700,884.65	0.00%

Construction Change Summary

Crafton Hills - New Crafton Center

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Bernards Brothers	\$ 21,798,066.00	\$ -	\$ -	\$ 373,851.00		\$ 22,171,917.00	1.72%
Stanley Security	\$ 6,360.00	\$ -	\$ -	\$ -	\$ -	\$ 6,360.00	0.00%
Champion Electric	\$ 2,435.00	\$ -	\$ -	\$ -	\$ -	\$ 2,435.00	0.00%
Southern Cal West Coast Electric	\$ 515.30	\$ -	\$ -	\$ -	\$ -	\$ 515.30	0.00%
Champion Electric	\$ 4,995.00	\$ -	\$ -	\$ -	\$ -	\$ 4,995.00	0.00%
Montgomery Hardware	\$ 4,460.99	\$ -	\$ -	\$ -	\$ -	\$ 4,460.99	0.00%
TOTAL	\$ 21,816,832.29	\$ -	\$ -	\$ 373,851.00	\$ -	\$ 22,190,683.29	1.71%

Note: Bernards Brothers contract was pre-approved by the Board (4/10/14) for up to 10% in change orders.

Construction Change Summary

September 8, 2016

Crafton Hills - Student Services - A

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Kemcorp Construction	\$ 5,275,500.00	\$ -	\$ -	\$ -	\$ -	\$ 5,275,500.00	0.00%
		\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
		\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
		\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
		\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
TOTAL	\$ 5,275,500.00	\$ -	\$ -	\$ -	\$ -	\$ 5,275,500.00	0.00%

Construction Change Summary

Crafton Hills - Occupational Education 2

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
<i>OE 2 Demo Pkg.</i>							
The Richards Group	\$ 654,000.00	\$ -	\$ -	\$ 22,571.02	\$ -	\$ 676,571.02	3.45%
<i>New Building</i>							
Sinanian Development, Inc.	\$ 15,888,000.00	\$ 38,321.93	\$ -	\$ 624,955.35		\$ 16,551,277.28	3.92%
Montgomery	\$ 1,201.92	\$ -	\$ -	\$ -	\$ -	\$ 1,201.92	0.00%
The Peaks Corp.	\$ 18,090.00	\$ -	\$ -	\$ 3,386.00	\$ -	\$ 21,476.00	18.72%
Couts	\$ 21,100.00	\$ -	\$ -	\$ -	\$ -	\$ 21,100.00	0.00%
Beaumont Electric	\$ 5,076.32	\$ -	\$ -	\$ -	\$ -	\$ 5,076.32	0.00%
TOTAL	\$ 16,587,468.24	\$ 38,321.93	\$ -	\$ 650,912.37	\$ -	\$ 17,276,702.54	3.92%

Note: Sinanian Development contract was pre-approved by the Board (12/12/13) for up to 10% in change orders.

Construction Change Summary

Crafton Hills - Physical Education Complex

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
All Surface Roofing & Waterproofing	\$ 7,320.00	\$ 243.00	\$ -	\$ -	\$ -	\$ 7,563.00	0.00%
Compview	\$ 2,643.00	\$ -	\$ -	\$ -	\$ -	\$ 2,643.00	0.00%
Mike's Custom Flooring	\$ 29,705.84	\$ -	\$ -	\$ -	\$ -	\$ 29,705.84	0.00%
Minco Construction	\$ 4,511,070.00	\$ -	\$ -	\$ 99,009.46	\$ -	\$ 4,610,079.46	2.19%
Oakview Constructors	\$ 6,350.00	\$ -	\$ -	\$ 711.00	\$ -	\$ 7,061.00	11.20%
Restoration Management Company	\$ 48,658.68	\$ 500.00	\$ -	\$ -	\$ -	\$ 49,158.68	0.00%
Three Peaks Corp.	\$ 18,051.41	\$ -	\$ -	\$ 2,435.59	\$ -	\$ 20,487.00	13.49%
Ernesto J De Leon	\$ 5,468.70	\$ -	\$ -	\$ -	\$ -	\$ 5,468.70	0.00%
TOTAL	\$ 4,629,267.63	\$ 743.00	\$ -	\$ 102,156.05	\$ -	\$ 4,732,166.68	2.21%

Note: Minco Construction contract was pre-approved by the Board (8/8/13) for up to 10% in change orders.

Construction Change Summary

Crafton Hills - LRC Temporary Parking Lot

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Mowbray's Tree Service	\$ 3,440.00	\$ -	\$ -	\$ -	\$ -	\$ 3,440.00	0.00%
Three Peaks	\$ 169,500.00	\$ -	\$ -	\$ 4,369.93	\$ -	\$ 173,869.93	2.58%
TOTAL	\$ 172,940.00	\$ -	\$ -	\$ 4,369.93	\$ -	\$ 177,309.93	2.53%

Construction Change Summary

Crafton Hills - Miscellaneous Bond Improvements

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
<i>Parking Lot Re-Striping</i>							
Mission Paving	\$ 8,635.00	\$ -	\$ -	\$ -	\$ -	\$ 8,635.00	0.00%
Peralta Asphalt Seal Coating	\$ 3,644.00	\$ -	\$ -	\$ -	\$ -	\$ 3,644.00	0.00%
<i>Wayfinding</i>							
Broughton Construction, Inc.	\$ 56,640.00	\$ -	\$ -	\$ 6,548.00	\$ -	\$ 63,188.00	11.56%
Higgenson & Cartozian	\$ 30,000.00	\$ 15,000.00	\$ -	\$ -	\$ -	\$ 45,000.00	0.00%
Inland Building Company	\$ 12,900.00	\$ -	\$ -	\$ -	\$ -	\$ 12,900.00	0.00%
Yesco Signs LLC (Directories/Monuments)	\$ 187,360.00	\$ -	\$ -	\$ 11,816.00	\$ -	\$ 199,176.00	6.31%
Yesco Signs LLC (Building Signs)	\$ 88,772.00	\$ -	\$ -	\$ 7,186.67	\$ -	\$ 95,958.67	8.10%
Simplex Grinnell	\$ 6,484.80	\$ -	\$ -	\$ -	\$ -	\$ 6,484.80	0.00%
TOTAL	\$ 394,435.80	\$ 15,000.00	\$ -	\$ 25,550.67	\$ -	\$ 434,986.47	6.24%

Construction Change Summary

September 8, 2016

Crafton Hills - Chemistry Health Sciences Renovation

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Roy O. Hoffman	\$ 160,000.00	\$ -	\$ -	\$ -	\$ -	\$ 160,000.00	0.00%
National Construction & Maintenanc	\$ 162,872.10	\$ -	\$ -	\$ (2,516.00)	\$ -	\$ 160,356.10	-1.54%
National Construction & Maintenanc	\$ 16,504.06	\$ -	\$ -	\$ -	\$ -	\$ 16,504.06	0.00%
Beaumont Electric	\$ 2,071.42	\$ -	\$ -	\$ -	\$ -	\$ 2,071.42	0.00%
Beaumont Electric	\$ 2,540.18	\$ -	\$ -	\$ -	\$ -	\$ 2,540.18	0.00%
Wilson, Bobby Wayne (BWW)	\$ 197,501.05	\$ -	\$ -	\$ -	\$ -	\$ 197,501.05	0.00%
TOTAL	\$ 541,488.81	\$ -	\$ -	\$ (2,516.00)	\$ -	\$ 538,972.81	-0.46%

Construction Change Summary

Crafton Hills - Classroom Building

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Roy Hoffman	\$ 66,870.00	\$ -	\$ -	\$ -	\$ -	\$ 66,870.00	0.00%
Three Peaks	\$ 190,538.00	\$ -	\$ -	\$ -	\$ 15,143.00	\$ 205,681.00	7.95%
TOTAL	\$ 257,408.00	\$ -	\$ -	\$ -	\$ 15,143.00	\$ 272,551.00	5.88%

Construction Change Summary

Crafton Hills - Occupational Education 1

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
<i>OE 1 Roof Pkg.</i>							
Best Contracting Services	\$ 278,450.00	\$ -	\$ -	\$ (26,099.38)	\$ -	\$ 252,350.62	-9.37%
<i>Small Projects</i>							
Bobby Wayne Wilson (BWW)	\$ 122,512.62	\$ -	\$ -	\$ 24,495.74	\$ -	\$ 147,008.36	19.99%
<i>Hardware</i>							
Montgomery Hardware	\$ 21,524.86	\$ -	\$ -		\$ -	\$ 21,524.86	0.00%
TOTAL	\$ 422,487.48	\$ -	\$ -	\$ (1,603.64)	\$ -	\$ 420,883.84	-0.38%

Construction Change Summary

Valley College - Campus Recap

PROJECTS	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Central Plant / Infrastructure	\$ 11,907,848.44	\$ 83,941.49	\$ -	\$ 27,811.78	\$ -	\$ 12,019,601.71	0.23%
HVAC Cafeteria & Health Science	\$ 296,471.42	\$ -	\$ -	\$ -	\$ -	\$ 296,471.42	0.00%
Gymnasium	\$ 52,216,681.74	\$ 1,480,000.00	\$ -	\$ 1,260,411.00	\$ -	\$ 54,957,092.74	2.35%
Business Building Remodel	\$ 9,943,127.95	\$ 12,209.00	\$ -	\$ 875,972.16	\$ -	\$ 10,831,309.11	8.80%
Site Signage	\$ 2,767,046.43	\$ 34,333.00	\$ -	\$ (16,998.00)	\$ -	\$ 2,784,381.43	-0.61%
Auditorium	\$ 6,844,726.00	\$ -	\$ -	\$ 616,730.00	\$ -	\$ 7,461,456.00	9.01%
Auditorium 2	\$ 379,484.00	\$ -	\$ -	\$ -	\$ -	\$ 379,484.00	0.00%
Applied Technology Renovation	\$ 2,091,274.00	\$ -	\$ -	\$ 6,715.50	\$ -	\$ 2,097,989.50	0.32%
Applied Technology Renovation II	\$ 261,679.00	\$ -	\$ -	\$ (1,510.90)	\$ -	\$ 260,168.10	-0.58%
K-Street Lighting	\$ 112,750.00	\$ -	\$ -	\$ (6,594.00)	\$ -	\$ 106,156.00	-5.85%
Miscellaneous Bond Improvements	\$ 251,506.00	\$ -	\$ -	\$ (816.15)	\$ -	\$ 250,689.85	-0.32%
Total	\$ 87,072,594.98	\$ 1,610,483.49	\$ -	\$ 2,761,721.39	\$ -	\$ 91,444,799.86	3.11%

Construction Change Summary

Valley College - Gymnasium

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Benel Mechanical, Inc.	\$ 4,310.00	\$ -	\$ -	\$ -	\$ -	\$ 4,310.00	0.00%
E. Avico, Inc.	\$ 253,071.00	\$ -	\$ -	\$ (15,000.00)	\$ -	\$ 238,071.00	-5.93%
Inland Building Company	\$ 81,200.00	\$ -	\$ -	\$ (10,489.00)	\$ -	\$ 70,711.00	-12.92%
JM Builders	\$ 256,000.00	\$ -	\$ -	\$ (35,905.00)	\$ -	\$ 220,095.00	-14.03%
Ram Plumbing	\$ 1,526.74	\$ -	\$ -	\$ -	\$ -	\$ 1,526.74	0.00%
Stanley	\$ 45,177.00	\$ -	\$ -	\$ -	\$ -	\$ 45,177.00	0.00%
Swinerton Builders, Inc.	\$ 51,456,538.00	\$ 1,480,000.00	\$ -	\$ 1,314,419.00	\$ -	\$ 54,250,957.00	2.48%
Three Peaks (Soccer Field)	\$ 116,414.00	\$ -	\$ -	\$ 3,693.00	\$ -	\$ 120,107.00	3.17%
Stanley	\$ 2,445.00	\$ -	\$ -	\$ 3,693.00	\$ -	\$ 6,138.00	151.04%
TOTAL	\$ 52,216,681.74	\$ 1,480,000.00	\$ -	\$ 1,260,411.00	\$ -	\$ 54,957,092.74	2.35%

Note: Swinerton Builders contract was pre-approved by the Board (6/12/14) for up to 10% in change orders.

Construction Change Summary

Valley College - Business Building

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Janus Corporation	\$ 417,600.00	\$ 12,209.00	\$ -	\$ 30,127.52	\$ -	\$ 459,936.52	7.01%
Three Peaks	\$ 34,923.95	\$ -	\$ -	\$ -	\$ -	\$ 34,923.95	0.00%
Three Peaks (Swing Space)	\$ 60,528.00	\$ -	\$ -	\$ (7,500.00)	\$ -	\$ 53,028.00	-12.39%
Doug Wall Construction, Inc.	\$ 9,250,000.00	\$ -	\$ -	\$ 848,321.00	\$ -	\$ 10,098,321.00	9.17%
Pacific Industrial Electric	\$ 123,600.00	\$ -	\$ -	\$ 4,891.00	\$ -	\$ 128,491.00	3.96%
Broughton Construction	\$ 1,473.00	\$ -	\$ -	\$ -	\$ -	\$ 1,473.00	0.00%
Culligan Water Softener (installation)	\$ 1,800.00	\$ -	\$ -	\$ 52.00	\$ -	\$ 1,852.00	2.89%
Gormley Specialties, Inc.	\$ 969.00	\$ -	\$ -	\$ -	\$ -	\$ 969.00	0.00%
Moore Medical Corp.	\$ 1,008.00	\$ -	\$ -	\$ 80.64	\$ -	\$ 1,088.64	8.00%
RDM Electric	\$ 5,900.00	\$ -	\$ -	\$ -	\$ -	\$ 5,900.00	0.00%
Stanley Convergent Security	\$ 30,486.00	\$ -	\$ -	\$ -	\$ -	\$ 30,486.00	0.00%
Three Peaks	\$ 340.00	\$ -	\$ -	\$ -	\$ -	\$ 340.00	0.00%
Three Peaks	\$ 4,500.00	\$ -	\$ -	\$ -	\$ -	\$ 4,500.00	0.00%
Three Peaks	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00	0.00%
TOTAL	\$ 9,943,127.95	\$ 12,209.00	\$ -	\$ 875,972.16	\$ -	\$ 10,831,309.11	8.80%

Construction Change Summary

Valley College - Sitework, Signage, ADA

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Broughton Construction, Inc.	\$ 1,170,000.00	\$ -	\$ -	\$ (20,502.00)	\$ -	\$ 1,149,498.00	-1.75%
C.S. Legacy Construction *	\$ 1,365,776.00	\$ 34,333.00	\$ -	\$ 2,048.00	\$ -	\$ 1,402,157.00	0.15%
Cortez Ornamental Iron	\$ 6,000.00	\$ -	\$ -	\$ -	\$ -	\$ 6,000.00	0.00%
Good Sign & Graphics	\$ 5,995.00	\$ -	\$ -	\$ -	\$ -	\$ 5,995.00	0.00%
New Seed Landscaping	\$ 17,400.00	\$ -	\$ -	\$ -	\$ -	\$ 17,400.00	0.00%
Pacific Industrial Electric	\$ 2,653.43	\$ -	\$ -	\$ -	\$ -	\$ 2,653.43	0.00%
Three Peaks Corporation	\$ 87,187.00	\$ -	\$ -	\$ (413.00)	\$ -	\$ 86,774.00	-0.47%
Three Peaks Corporation	\$ 42,655.00	\$ -	\$ -	\$ 1,869.00	\$ -	\$ 44,524.00	4.38%
Three Peaks Corporation	\$ 14,760.00	\$ -	\$ -	\$ -	\$ -	\$ 14,760.00	0.00%
Three Peaks Corporation	\$ 3,620.00	\$ -	\$ -	\$ -	\$ -	\$ 3,620.00	0.00%
ATEN	\$ 51,000.00	\$ -	\$ -	\$ -	\$ -	\$ 51,000.00	0.00%
TOTAL	\$ 2,767,046.43	\$ 34,333.00	\$ -	\$ (16,998.00)	\$ -	\$ 2,784,381.43	-0.61%

and final contract total is reflected. Separate Claim Settlement in the amount of

Construction Change Summary

September 8, 2016

Valley College - Auditorium Renovations

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Woodcliff Corporation	\$ 6,800,000.00	\$ -	\$ -	\$ 616,730.00	\$ -	\$ 7,416,730.00	9.07%
Stanley Convergent Security	\$ 44,726.00	\$ -	\$ -	\$ -	\$ -	\$ 44,726.00	0.00%
TOTAL	\$ 6,844,726.00	\$ -	\$ -	\$ 616,730.00	\$ -	\$ 7,461,456.00	9.01%

Note: Woodcliff Corporation contract was pre-approved by the Board (7/11/13) for up to 10% in change orders.

Construction Change Summary

Valley College - Auditorium 2 Renovations

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Dan Lyman Construction	\$ 379,484.00	\$ -	\$ -	\$ -	\$ -	\$ 379,484.00	0.00%
		\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
		\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
TOTAL	\$ 379,484.00	\$ -	\$ -	\$ -	\$ -	\$ 379,484.00	0.00%

Construction Change Summary

Valley College - K-Street Lighting

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
RDM Electric	\$ 112,750.00	\$ -	\$ -	\$ (6,594.00)	\$ -	\$ 106,156.00	-5.85%
TOTAL	\$ 112,750.00	\$ -	\$ -	\$ (6,594.00)	\$ -	\$ 106,156.00	-5.85%

Construction Change Summary

Valley College - Applied Technology Renovation

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Beaumont Electric, Inc.	\$ 13,928.00	\$ -	\$ -	\$ -	\$ -	\$ 13,928.00	0.00%
Cal City Construction, Inc.	\$ 1,977,000.00	\$ -	\$ -	\$ 13,061.00	\$ -	\$ 1,990,061.00	0.66%
CD Imagin & Signs	\$ 6,800.00	\$ -	\$ -	\$ (811.00)	\$ -	\$ 5,989.00	-11.93%
RDM Electric (Security Lighting)	\$ 44,950.00	\$ -	\$ -	\$ (534.50)	\$ -	\$ 44,415.50	-1.19%
Stanley Security	\$ 5,426.00	\$ -	\$ -	\$ -	\$ -	\$ 5,426.00	0.00%
Three Peaks Corporation	\$ 14,040.00	\$ -	\$ -	\$ -	\$ -	\$ 14,040.00	0.00%
Three Peaks Corporation	\$ 29,130.00	\$ -	\$ -	\$ (5,000.00)	\$ -	\$ 24,130.00	-17.16%
TOTAL	\$ 2,091,274.00	\$ -	\$ -	\$ 6,715.50	\$ -	\$ 2,097,989.50	0.32%

Note: Cal City Contruction contract was pre-approved by the Board (1/15/15) for up to 10% in change orders.

Construction Change Summary

Valley College - Applied Technology II

Contractors	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Preferred General	\$ 241,862.00	\$ -	\$ -	\$ -	\$ -	\$ 241,862.00	0.00%
Giannelli Elec	\$ 19,817.00	\$ -	\$ -	\$ -	\$ (1,510.90)	\$ 18,306.10	-7.62%
		\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
		\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
		\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
TOTAL	\$ 261,679.00	\$ -	\$ -	\$ -	\$ (1,510.90)	\$ 260,168.10	-0.58%

