

1. **CALL TO ORDER – PLEDGE OF ALLEGIANCE**

2. **ANNOUNCEMENT OF CLOSED SESSION ITEMS**

- a. Conference with Labor Negotiators – Government Code 54957.6
Agency Negotiators: Bruce Baron and Karl Sparks – CSEA, CTA
- b. Public Employee Performance Evaluation, Government Code 54957
Title: Chancellor
- c. Public Employee Discipline/Dismissal/Release/Non Re-Employment - Government Code 54957 and
Education Code 87678 (3 cases)

3. **PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

The San Bernardino Community College Board of Trustees offers an opportunity for the public to address the Board on any agenda item prior to or during the Board's consideration of that item. Matters not appearing on the agenda will be heard after the board has heard all action agenda items. Comments must be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the Board may ask staff to review a matter or may ask that a matter be put on a future agenda. As a matter of law, members of the Board may not discuss or take action on matters raised during public comment unless the matters are properly noticed for discussion or action in Open Session.

Anyone who requires a disability-related modification or accommodation in order to participate in the public meeting should contact the Chancellor's Office at (909) 382-4091 as far in advance of the Board meeting as possible.

This is an opportunity for members of the public to address the Board concerning closed session items.

4. **CONVENE CLOSED SESSION**

5. **RECONVENE PUBLIC MEETING AT 5:00 pm**

6. **REPORT OF ACTION IN CLOSED SESSION (if any)**

7. **REPORTS**

Under Section 54954.2(a)(2) of the Brown Act, trustees are permitted to make a brief announcement or to make a brief report on his or her own activities. Reports from all groups are intended to be non-controversial and used for reporting on conferences, meetings, and other activities related to District business. No action will be taken.

- a. Board Members
 - i. Oral Reports from Members of the Board Ad Hoc Committees
 - ii. Board Information Requests (p.4)
- b. Student Trustees
- c. Chancellor
- d. CHC
 - i. President
 - ii. Academic Senate
 - iii. Classified Senate
 - iv. Associated Students
- e. SBVCC
 - i. President
 - ii. Academic Senate
 - iii. Classified Senate
 - iv. Associated Students
- f. CSEA
- g. CTA

8. **APPROVAL OF MINUTES**

- a. September 1, 2016 (p.7)
- b. September 8, 2016 (p.8)
- c. September 22, 2016 (p.16)

9. **PUBLIC COMMENTS ON AGENDA ITEMS**

This is an opportunity for members of the public to address the Board concerning agenda items.

10. **CONSENT AGENDA**

The Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Board at one time **without discussion**. Any member of the Board, staff member or citizen may request that an item be removed from this section for discussion.

a. **BOARD OF TRUSTEES & CHANCELLOR**

- i. Consideration to Approve Memorandum of Understanding with California Secretary of State California Students Vote Project (p.18)

b. **INSTRUCTIONAL/STUDENT SERVICES**

- i. Consideration of Approval of Curriculum-CHC (p.23)
- ii. Consideration of Approval of Curriculum-SBVC (p.32)
- iii. Consideration of Approval to Host San Manuel's First Cultures Wa'at Celebration (p.35)

c. **HUMAN RESOURCES**

- i. Consideration of Acceptance of Employee Resignations (p.36)
- ii. Consideration of Acceptance of Employee Retirement (p.37)
- iii. Consideration of Approval of Adjunct and Substitute Academic Employees (p.38)
- iv. Consideration of Approval of Amendment of Classified Employee Promotion (p.40)
- v. Consideration of Approval of Appointment of District Employees (p.41)
- vi. Consideration of Approval of District Volunteers (p.43)
- vii. Consideration of Approval of Non-Instructional Pay for Academic Employees (p.47)
- viii. Consideration of Approval of Salary Advancement for Academic Employee (p.53)
- ix. Consideration of Approval of Stipends (p.54)
- x. Consideration of Approval of Temporary Academic Employees (p.55)
- xi. Consideration of Approval to Adopt the Sewer System Management Plan (SSMP) for First Reading (p.56)
- xii. Consideration of Approval to Amend Sabbatical Leave and Approve Resolution Waiving Posting of Bond by Faculty Member (p.59)
- xiii. Consideration of Approval of Professional Expert Short-Term and Substitute Employees (p.64)

d. **BUSINESS & FISCAL SERVICES**

- i. Consideration of Approval of Professional Services Contracts-Agreements (p.71)
- ii. Consideration of Approval of Purchase Order Report (p.76)
- iii. Consideration of Approval of Routine Contracts-Agreements and Memorandums of Understanding (p.88)
- iv. Consideration of Approval of Surplus Property and Authorization for Private Sale or Disposal (p.146)
- v. Consideration of Approval to Appoint Members to the CBOC (p.148)
- vi. Consideration of Approval of Individual Memberships (p.150)
- vii. Consideration to Approve Conference Attendance (p.153)
- viii. Consideration to Approve District & College Expenses (p.170)

e. **FACILITIES**

- i. Consideration of Approval of Amendment 004 to the Contract with PMSM Architects of Santa Barbara CA (p.196)
- ii. Consideration of Approval of Amendment 008 to the Contract with HMC Architects of Ontario CA (p.201)
- iii. Consideration of Approval of Amendment 011 to the Contract with Knowland Construction Services, Inc. of Rancho Palos Verdes CA (p.208)
- iv. Consideration of Approval of Measure M Construction Change Orders and Contract Amendments (p.213)
- v. Consideration of Approval of Non-bond Construction Change Orders and Contract Amendments (p.218)

f. **RESOLUTIONS**

- i. Consideration to Adopt a Resolution to Support Proposition 55 (p.226)

11. ACTION AGENDA

- a. Consideration of Approval to Direct the Chancellor to Work Within Collegial Consultation to Develop a Policy on Student Success (p.228)
- b. Consideration of Approval to Reaffirm Board Imperatives and Approve Board Goals (p.229)
- c. Consideration of Approval to Televisе Board Meetings (p.236)
- d. Public Hearing of CSEA Chapter #291 Initial Proposal to the District (p.241)
- e. Public Hearing of SBCCD Initial Proposal to CSEA Chapter #291 (p.247)
- f. Consideration of Approval to Adopt Initial Proposal from the District to CSEA Chapter #291 (p.257)

12. INFORMATION ITEMS

- a. Applause Cards (p.265)
- b. Budget Report (p.272)
- c. Cenergistic Cumulative Cost Savings (p.314)
- d. District Clery Act Compliance Report (p.316)
- e. General Fund Cash Flow Analysis (p.318)
- f. Information Item CTA MOUs (p.320)
- g. Local Hire - Measure M Demographics Report (p.322)
- h. Quarterly Financial Status Report (p.324)
- i. Summary of Measure M Construction Contract Change Orders and Amendments (p.330)

13. PUBLIC COMMENT ON NON-AGENDA ITEMS

This is an opportunity for members of the public to address the Board concerning non-agenda items.

14. CONVENE CLOSED SESSION (if needed)

Convene Closed Session for unfinished business on closed session items.

15. RECONVENE PUBLIC MEETING

16. REPORT OF ACTION IN CLOSED SESSION (if any)

17. ADJOURN – The next meeting of the Board: 4pm, November 10, 2016

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: Stacey Nikac, Executive Assistant

DATE: October 20, 2016

SUBJECT: Board Information Requests

RECOMMENDATION

This item is for information only. The Board may ask staff to review a matter or may ask that a matter be put on a future agenda.

OVERVIEW

The Board of Trustees requested a form be developed to track requests made by the board and updates be provided at board meetings.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention, and Success
- III. Resource Management for Efficiency, Effectiveness, and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

No impact to the budget.

**San Bernardino Community College District
Board of Trustees Information Requests
(updated 10/5/16)**

Date of Request: 8/25/2016
Requested by: Board of Trustees
Planned Completion Date: 06/30/17

Request: Report to the Board detailing how the EDCT will support the campuses.

Comments: Chancellor will update the Board on collaborative work and support efforts during 2016-2017 academic year, leading to a strategic plan from EDCT.

Date of Request: 8/22/2016
Requested by: Board of Trustees
Planned Completion Date: 06/30/17

Request: Redefine Board's self-assessment questions for clarification.

Comments: BOT Ad Hoc committee to schedule meeting.

Date of Request: 8/22/2016
Requested by: Board of Trustees
Planned Completion Date: 06/30/17

Request: Board goals should be agendaized for progress reports.

Comments: Chancellor will provide periodic updates.

Date of Request: 8/25/2016
Requested by: Board of Trustees
Planned Completion Date: 06/30/17

Request: KVCR and EDCT one-time expenses to be listed on their own budget lines

Comments: Jose Torres will provide breakdown next fiscal year.

Date of Request: 8/25/2016
Requested by: Board of Trustees
Planned Completion Date: 01/12/17

Request: Foundations to update the Board on how the one-time money is being spent.

Comments: The Study Session for the Foundations is scheduled for 1/12/17. The Board created an Ad Hoc Committee to develop the agenda and specific requests for the meeting.

Date of Request: 9/8/2016
Requested by: Singer
Planned Completion Date: 06/30/17

Request: Recommendation to promote the safety of our campuses, to the community, based on monthly Clery reports.

Comments: Chancellor will work with the District Director of Marketing, PR and Government Affairs to promote the safety on a regular basis.

Date of Request: 8/22/2016
Requested by: Board of Trustees
Planned Completion Date: 11/08/16

Request: Requested a master calendar and more reminders of upcoming events.

Comments: Chancellor will include the master calendar with each month's board agenda. Implementation is planned for 11/08/16.

Date of Request: 8/25/2016
Requested by: Singer
Planned Completion Date: Completed 9/1/16

Request: What percentage of votes are needed to pass proposition 30 replacement bill, proposition 55?

Comments: Chancellor emailed response on 8/30/16 and a printed copy at the 9/1/16 Study Session.

Date of Request: 8/22/2016
Requested by: Board of Trustees
Planned Completion Date: Completed 9/8/16

Request: Closed session to start at 4pm with open session at 5pm.

Comments: This will begin at the 9/8/16 Board meeting.

Date of Request: 8/22/2016
Requested by: Williams
Planned Completion Date: Completed 9/8/16

Request: Request to send monthly bond reports electronically and not in printed format.

Comments: This will begin at the 9/8/16 Board meeting.

Date of Request: 8/22/2016
Requested by: Board of Trustees
Planned Completion Date: Completed 05/24/16

Request: Presentations to the Board should include executive summary, minimum 12 pt. font, be consistent reporting style with both colleges, and must answer why the information is important and how the Board can help.

Comments: Chancellor revised the presentation guidelines. Implementation is planned for 8/24/16.



Members Present:

John Longville, President
Joseph Williams, Vice President
Gloria Harrison, Clerk
Donna Ferracone, Trustee
Dr. Donald Singer, Trustee
Dr. Anne Viricel, Trustee
Nickolas W. Zombos, Trustee

Members Absent:

None

Administrators Present:

Bruce Baron, Chancellor
Jose Torres, Vice Chancellor of Business and Fiscal Services

Administrators Absent:

None

CALL TO ORDER – PLEDGE OF ALLEGIANCE

President Longville called the meeting to order at 12:03pm. Trustee Williams led the pledge of allegiance.

PUBLIC COMMENTS ON AGENDA/NON-AGENDA ITEMS

Rich Beemer, SBVC Foundation President

Consideration to Accept Board Ad Hoc Committee's Recommendation to Move Board Policies and Procedures Through the Collegial Approval Process

Trustee Harrison, Trustee Viricel seconded the motion and the board members voted as follows:

To accept Board Ad Hoc Committee's Recommendation to move Board policies and procedures through the collegial approval process.

BP/AP 2410 Board Policies and Procedures; BP 2435 Evaluation of the Chancellor

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zombos

NOES: None

ABSENT: None

ABSTENTIONS: None

Foundation Budget Discussion

- Purpose of the meeting was to:
- Board Ad Hoc Gloria Donna, Nick to research Results of the survey
- Donna/Gloria for ad hoc
- Salaries covered by general funds
- Intent was not to eliminate or consolidate foundations.
- Include foundation boards in all meetings and notices.

ANNOUNCEMENT OF CLOSED SESSION ITEMS

- Public Employee Performance Evaluation, Government Code 54957
Title: Chancellor

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

None

CONVENE CLOSED SESSION

Closed session convened at 12:28pm

RECONVENE PUBLIC MEETING

Public meeting reconvened at 1:19pm

REPORT OF ACTION IN CLOSED SESSION (if any)

The Board began the evaluation of the Chancellor under BP2435.

ADJOURN

President Longville Adjourned the meeting at 1:20pm

Gloria Macias Harrison, Clerk
SBCCD
Board of Trustees



San Bernardino Community College District
Board of Trustees Business Meeting Minutes
District Board Room
Thursday, September 8, 2016 - 4:00 p.m.

Members Present:

John Longville, President
Joseph Williams, Vice President (left at 6:20pm)
Gloria Harrison, Clerk
Donna Ferracone, Trustee
Dr. Donald Singer, Trustee
Dr. Anne Viricel, Trustee
Nickolas W. Zoumbos, Trustee
Pablo Machado, Student Trustee
Beverly Rapouw, Student Trustee

Members Absent:

None

Administrators Present:

Bruce Baron, Chancellor
Diana Rodriguez, President, SBVC
Dr. Wei Zhou, President, CHC
Jose Torres, Vice Chancellor of Business and Fiscal Services
Karl Sparks, Human Resources Consultant

Administrators Absent:

None

CALL TO ORDER – PLEDGE OF ALLEGIANCE

President Longville called the meeting to order at 4:05pm. Trustee Harrison led the pledge of allegiance.

ANNOUNCEMENT OF CLOSED SESSION ITEMS

- Conference with Labor Negotiators – Government Code 54957.6
Agency Negotiators: Bruce Baron and Karl Sparks - CSEA
- Public Employee Performance Evaluation, Government Code 54957
Title: Chancellor
- Public Employee Discipline/Dismissal/Release/Non Re-Employment - Government Code 54957 and Education Code 87678 (2 cases)

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

None

CONVENE CLOSED SESSION

Closed Session convened at 4:08pm

RECONVENE PUBLIC MEETING AT 5:00 pm

Public meeting reconvened at 5:00pm

REPORT OF ACTION IN CLOSED SESSION (if any)

The Board unanimously took action to approve the Termination of Employee #8991.

REPORTS

- Trustee Singer asked for an update on the K12 Ad Hoc. President Longville reported the letter to the K12 Board will be sent out pending his revisions.
- Trustee Viricel reported attending and participating in multiple community events.
- President Longville apologized for not attending the ribbon cutting due to his father's passing. He would like to adjourn the meeting in memory of his father and the Navajo Code Talkers.

- Pablo Machado reported attending the CCLC Student Trustee Conference in Burlingame and reported on upcoming events, which he will report on.
- Beverly Rapouw attended CHC Educational & Facilities Master Plan meeting, Diversity & Inclusion Committee meeting, and the CCLC Student Trustee Conference.
- Chancellor Baron reported on the opening of the new gym at SBVC and the Strong Workforce Initiative, which will bring significant resources into the community.
- President Rodriguez thanked all who attended the ribbon cutting. She also shared her appreciation of the District Staff for sharing information in the different departments.
- Celia Huston reported for SBVC Academic Senate. The Senate is orienting new senators, seeking Non-Credit and Business Education Coordinator, and CTE opportunities.
- Rocio reported for SBVC Student Government. ASG had their first ICC meeting, hosted 3 workshops, set objectives, and provided input to the Master Plans.
- President Zhou provided a written report as attached.
- Beverly Rapouw reported for CHC ASG. They have provided 9 new textbooks for students to check out books for more than 2 hours, will purchase 2100 discount cards to use at area businesses, working to put together Veteran's Day Event and Patriot's Day.
- Cassandra Thomas reported for CSEA. Negotiations with CSEA and HR have been moving forward. Starting 2016-19 full contract is expected to sunshine soon. She is dedicated to listening to union members and CSEA is working with the District to resolve issues.

APPROVAL OF MINUTES

Trustee Harrison, Trustee Singer seconded the motion and the board members voted as follows:
To approve the minutes of August 11, 2016, August 22, 2016, and August 25, 2016.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado, Rapouw

NOES: None

ABSENT: None

ABSTENTIONS: None

PUBLIC COMMENTS ON AGENDA ITEMS

John Wurm

CONSENT AGENDA

BOARD OF TRUSTEES & CHANCELLOR

None

INSTRUCTIONAL/STUDENT SERVICES

Consideration of Approval of Curriculum – SBVC

Trustee Singer, Trustee Harrison seconded the motion and the board members voted as follows:
To approve the SBVC curriculum modifications.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado, Rapouw

NOES: None

ABSENT: None

ABSTENTIONS: None

HUMAN RESOURCES

Consideration of Acceptance of Employee Resignations

Trustee Singer, Trustee Harrison seconded the motion and the board members voted as follows:
To accept the resignations of Marc Donnhauser effective July 22, 2016, Theresa Davis effective July 29, 2016 and Jessica Joneson effective July 28, 2016.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado, Rapouw

NOES: None

ABSENT: None

ABSTENTIONS: None

Consideration of Adoption of Resolution Authorization of Layoff Due to Lack of Work and or Lack of Funds Implementing Education Code Section 88017(2)

Trustee Singer, Trustee Harrison seconded the motion and the board members voted as follows:
To adopt the resolution for authorization of layoff due to lack of work and/or lack of funds implementing Education Code Section 88017.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado, Rapouw
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Adjunct and Substitute Academic Employees

Trustee Singer, Trustee Harrison seconded the motion and the board members voted as follows:
To approve the employment of adjunct and substitute academic employees as needed for the 2016-2017 academic year.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado, Rapouw
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Appointment of District Employees

Trustee Singer, Trustee Harrison seconded the motion and the board members voted as follows:
To approve the appointment of Ashley Gaines effective September 9, 2016, Marina Serna effective September 26, 2016, Christin Moore effective September 26, 2016 and Louis Chavira effective August 29-December 31, 2016.
AMENDED to include Komal Bandyopadhyay, Executive Director Research Planning & Institutional Effectiveness, District--TESS, Classified Management Salary Range 23, Step A, \$133,899.82 annually, Effective Date October 3, 2016, TESS General Fund.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado, Rapouw
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Classified Employee Promotions

Trustee Singer, Trustee Harrison seconded the motion and the board members voted as follows:
To approve the promotion of Robyn Bender effective September 9, 2016 and Cynthia Bidney effective September 9, 2016.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado, Rapouw
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of CSEA Tentative Agreement

Trustee Singer, Trustee Harrison seconded the motion and the board members voted as follows:
To approve the Tentative Agreement between the SBCCD and CSEA Chapter #291.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado, Rapouw
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of District Volunteers

Trustee Singer, Trustee Harrison seconded the motion and the board members voted as follows:
To approve District volunteers.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado, Rapouw
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Employment Rescission

Trustee Singer, Trustee Harrison seconded the motion and the board members voted as follows:
To approve the employment rescission of Robert Gallego effective August 29, 2016.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado, Rapouw
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of New Management Job Description

Trustee Singer, Trustee Harrison seconded the motion and the board members voted as follows:
To approve the Facilities Project Manager job description.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado, Rapouw
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Non-Instructional Pay for Academic Employees

Trustee Singer, Trustee Harrison seconded the motion and the board members voted as follows:
To approve non-instructional pay for academic employees.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado, Rapouw
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Professional Expert, Short-Term, and Substitute Employees

Trustee Singer, Trustee Harrison seconded the motion and the board members voted as follows:
To approve the employment of Professional Expert, Short-Term, and Substitute Employees.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado, Rapouw
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Stipends for Assistant Coaches

Trustee Singer, Trustee Harrison seconded the motion and the board members voted as follows:
To approve the stipends for assistant coaches, SBVC.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado, Rapouw
NOES: None
ABSENT: None
ABSTENTIONS: None

BUSINESS & FISCAL SERVICES

Consideration of Approval of Professional Services Contracts Agreements

Trustee Singer, Trustee Harrison seconded the motion and the board members voted as follows:
To approve the list of Professional Services contracts/agreements.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado, Rapouw
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Purchase Order Report

Trustee Singer, Trustee Harrison seconded the motion and the board members voted as follows:
To approve the list of purchase orders.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado, Rapouw

NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Routine Contracts-Agreements and Memorandums

Trustee Singer, Trustee Harrison seconded the motion and the board members voted as follows:
To ratify the list of routine contracts/agreements and memorandums of understanding

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado, Rapouw
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Surplus Property and Authorize Donation to Boy Scouts of America, Orange County Council

Trustee Singer, Trustee Harrison seconded the motion and the board members voted as follows:
To approve the surplus and donation of 1990 Tractor to Boy Scouts of America, Orange County Council.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado, Rapouw
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Individual Memberships

Trustee Singer, Trustee Harrison seconded the motion and the board members voted as follows:
To approve the request for individual memberships.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado, Rapouw
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration to Approve Conference Attendance

Trustee Singer, Trustee Harrison seconded the motion and the board members voted as follows:
To approve the requests for Conference Attendance.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado, Rapouw
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration to Approve District & College Expenses

Trustee Singer, Trustee Harrison seconded the motion and the board members voted as follows:
To approve the requests for District/College Expenses.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado, Rapouw
NOES: None
ABSENT: None
ABSTENTIONS: None

FACILITIES

Consideration of Approval of Amendment 001 to the Contract with Vista Environmental Consulting, LLC of Anaheim CA

Trustee Singer, Trustee Harrison seconded the motion and the board members voted as follows:
To approve Amendment 001 to the contract with Vista Environmental Consulting, LLC of Anaheim CA in the amount of \$25,550.00.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado, Rapouw
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Non-Bond Construction Change Orders and Contract Amendments

Trustee Singer, Trustee Harrison seconded the motion and the board members voted as follows:

To approve the following contract amendments and ratify the following change orders. These changes are required and necessary, benefit the District, and reflect the most favorable negotiated costs.

Crafton Hills College – Lockdown Hardware (Phase 2) Project						
Montgomery Hardware Rancho Cucamonga, CA	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
	CO-01	\$172,550.00	\$0.00	(\$15,850.00)	\$156,700.00	- 9.19%
Crafton Hills College – Performing Arts Center Roofing Project						
Commercial Roof Systems, Inc. Arcadia, CA	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
	CO-01	\$166,108.00	\$0.00	(\$2,440.81)	\$163,667.19	- 1.47%
Crafton Hills College – Non-Potable Water Project						
Borden Excavating, Inc. Calimesa, CA	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
	CO-01	\$688,555.00	\$0.00	(\$23,891.19)	\$664,663.81	- 3.47%

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado, Rapouw

NOES: None

ABSENT: None

ABSTENTIONS: None

RESOLUTIONS

None

ACTION AGENDA

Consideration of Approval of Board Ad Hoc Committees

Trustee Williams, Trustee Ferracone seconded the motion and the board members voted as follows:

To approve the Ad Hoc Committees and its members for 2016-2017.

- Policy & Procedures (Ferracone, Singer, Harrison)
- Board & Chancellor Evaluations (Harrison, Longville, Zoumbos)
- SBCCD Board & Local K-12 Boards (Singer, Williams, Ferracone)
- Foundation (Harrison, Ferracone, Zoumbos)

And to approve the following standing committee:

- Student Success (Williams, Ferracone, Longville)

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado, Rapouw

NOES: None

ABSENT: None

ABSTENTIONS: None

Consideration of Approval of Board Meeting Dates

Trustee Singer, Trustee Williams seconded the motion and the board members voted as follows:

To approve the Board Meeting schedule for 2017.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado, Rapouw

NOES: None

ABSENT: None

ABSTENTIONS: None

Consideration of Approval to Televis Board Meetings

Trustee Harrison, Trustee Zoumbos seconded the motion and the board members voted as follows:

To table the item to the next Board Meeting: Internet streaming and televising of regular board meetings on KVCR, and direct the Chancellor to pursue the renovations, equipment acquisition and processes necessary to begin the programming as soon as feasible.

AYES: Harrison, Ferracone, Singer, Viricel, Zoumbos, Rapouw

NOES: Longville, Williams, Machado

ABSENT: None

ABSTENTIONS: None

Consideration of Approval to Conduct a Public Hearing on the Final Budget for Fiscal Year 2016

Trustee Williams, Trustee Harrison seconded the motion and the board members voted as follows:

To approve to conduct a public hearing on the Final Budget for Fiscal Year 2016-17.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado, Rapouw

NOES: None

ABSENT: None

ABSTENTIONS: None

President Longville opened the public hearing. No public comments. The public hearing was closed.

Consideration of Approval to Adopt Final Budget for Fiscal Year 2016-17

Trustee Singer, Trustee Rapouw seconded the motion and the board members voted as follows:

To approve to adopt the Final Budget for Fiscal Year 2016-17 as amended.

- Fund \$50,000 of the EDCT Associate Vice Chancellor's salary from the District budget (page 205, line 75 to be \$680,000 from reserves).
- Page 200, incoming transfers for FY 2017, the \$410,000 should be \$200,000.
- Page 191, incoming transfers for FY 2017, the \$0 should be \$160,000.

AYES: Longville, Williams, Harrison, Ferracone, Singer, Viricel, Zoumbos, Machado, Rapouw

NOES: None

ABSENT: None

ABSTENTIONS: None

INFORMATION ITEMS

Annual Security Report

Applause Cards

Budget Report

Cenergistic Cumulative Cost Savings

District Clery Act Compliance Report

CSEA MOUs

General Fund Cash Flow Analysis

Local Hire - Measure M Demographics Report

Summary of Measure M Construction Contract Change Orders and Amendments

Singer commented on the Clery Report that we have two safe campuses and he'd like to share this information with the public.

ADJOURN

President Longville Adjourned the meeting at 6:20pm

Gloria Macias Harrison, Clerk

SBCCD

Board of Trustees

Members Present:

John Longville, President
Joseph Williams, Vice President
Gloria Harrison, Clerk
Donna Ferracone, Trustee
Dr. Donald Singer, Trustee
Dr. Anne Viricel, Trustee
Nickolas W. Zoumbos, Trustee

Members Absent:

None

Administrators Present:

Bruce Baron, Chancellor
Jose Torres, Vice Chancellor of Business and Fiscal Services
Diana Rodriguez, President SBVC
Dr. Wei Zhou, President CHC

Administrators Absent:

None

CALL TO ORDER – PLEDGE OF ALLEGIANCE

President Longville called the meeting to order at 12:04pm. Trustee Zoumbos led the pledge of allegiance.

PUBLIC COMMENTS ON AGENDA/NON-AGENDA ITEMS

None

STUDENT SUCCESS SCORECARD PRESENTATION

Dr. James Smith, Dr. Giovanni Sosa, and Dr. Keith Wurtz presented on Student Success Scorecard from the 2016 year ending in 2014-2015. The Executive Summary to the presentation was provided.

Purpose of the Presentation

- To review the progress that the students from each college have made on the Student Scorecard Measures
- Review the Student Score Card Metrics and Methodology
- Review student educational backgrounds by college
- Review progress made on Student Scorecard Metrics and targets set through the Institutional Effectiveness Partnership Initiative (IEPI)
- Review the progress in the cohort year
- Review change over time by ethnicity
- Review progress in relation to comparison colleges

Highlights and Data Examples

- Only 24% (n = 2,080) of Crafton students and 23% (n = 4,810) of San Bernardino students are included in all of the Student Scorecard measures
- Only 30% (n = 622) of the Crafton students and 20% (n = 968) of the San Bernardino students in the most recent cohort are first-time college students
- Crafton students made improvements in every area from last year's cohort to this year's cohort

Student Scorecard Outcome	08-09 to 13-14	09-10 to 14-15	Change	Improvement over Prior Year
Persistence	72.9	75.9	+3.0	Yes
30 Unit Completion Rate	60.8	65.1	+4.3	Yes

Completion Rate (SPAR)	39.0	40.4	+1.4	Yes
Remedial Rate English	48.7	50.2	+1.5	Yes
Remedial Rate Math	30.1	36.0	+5.9	Yes
CTE Rate	48.9	51.4	+2.5	Yes

- San Bernardino students made improvements in every area except for one from last year's cohort to this year's cohort

Student Scorecard Outcome	08-09 to 13-14	09-10 to 14-15	Change	Improvement over Prior Year
Persistence	68.5	70.2	+1.7	Yes
30 Unit Completion Rate	57.0	57.5	+0.5	Yes
Completion Rate	33.9	35.4	+1.5	Yes
Remedial Rate English	33.0	35.0	+2.0	Yes
Remedial Rate Math	31.6	31.3	-0.3	No
CTE Rate	41.5	47.1	+5.6	Yes

- All Crafton students, African American Crafton students, and Hispanic Crafton students have the highest course success rate in the Inland Empire when compared to all of the other Inland Empire community college students
- Overall, persistence has increased for SBVC students over the last five cohorts and the largest increases have been for African American and Hispanic students

What can the Board of Trustees do to help?

- Continue to support the growth and visibility of Crafton Hills College
 - CHC has grown in student headcount by over 17% from 12/13 through 15/16 – and yet, our success rates have remained consistently high.
 - Highest rate of degree and certificate completion per student in Inland Empire
 - Enhanced visibility in our community may enhance college participation rates**
- Continue to support grant development and innovative activities and programs like accelerated courses, supplemental instruction, tutoring, professional development, and partnerships with other colleges

ADJOURN

President Longville Adjourned the meeting at 2:08pm

Gloria Macias Harrison, Clerk
 SBCCD
 Board of Trustees

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: Angel Rodriguez, District Director of Marketing, Public Affairs and Government Relations

DATE: October 20, 2016

SUBJECT: Consideration to Approve Memorandum of Understanding with California Secretary of State: California Students Vote Project

RECOMMENDATION

It is recommended that the Board of Trustees approve a memorandum of understanding (MOU) to support the non-partisan initiative, California Students Vote Project, by the California Secretary of State.

OVERVIEW

The MOU encourages the San Bernardino Community College District to implement best practices as outlined by the California Students Vote Project which include: asking students during optimal time periods or via their student portals to register to vote, sending all-campus emails and notifications about the importance of voting before voter registration deadlines and elections, and implementing said practices for on-the-ground voter registration efforts.

ANALYSIS

The California Community Colleges Board of Governors on September 19, 2016 endorsed the non-partisan effort by the California Secretary of State to increase voter registration and civic participation of students. The partnership between the Secretary of State's Office and California Community Colleges Chancellor's Office encourages all 72 districts and 113 colleges to participate in the California Students Vote Project. Crafton Hills College and San Bernardino Valley College have each received grants of \$10,000 from the Foundation for California Community Colleges Civic Engagement Pilot Project.

BOARD IMPERATIVE

II. Learning Centered Institution for Student Access, Retention and Success

FINANCIAL IMPLICATIONS

No impact on the budget. Campus voter registration efforts will be funded by grants awarded by the Foundation for California Community Colleges Civic Engagement Pilot Project.



**Secretary of State
Alex Padilla**

Memorandum of Understanding

Overview

This memorandum of understanding (MOU) sets forth the mutual commitments by Secretary of State Alex Padilla and The California Community College (“Parties”) system to increase voter engagement by students being served by colleges and universities across California. Both Parties recognize their shared goal of increasing the democratic engagement and civic literacy of the student body. By working together, both Parties can amplify the reach and strength of their efforts that will result in students having an even greater voice in the democratic process.

Introduction: The State of Student Civic Engagement

The success of our state and nation depends on the active participation of educated and informed citizens and residents. However, we are not adequately providing access to the civic process and we are failing to inspire and inform students about the importance of civic participation in our students.

Today’s college students are part of the largest generation in history, the Millennial Generation. This generation—born between 1978 and 1996—exceeds the Baby Boomer generation by 9 million. The sheer size of the Millennial Generation points to the major role it will play in upcoming elections and the political discourse. The Millennial Generation is uniquely positioned to make vital decisions in an increasingly globalized world. It is essential to ensure that this generation – charged with such colossal responsibility – is engaged in our democracy and that as educators and leaders we provide students the tools they need to take action and participate.

A few sobering facts tell the story; The United States recently ranked the 139th in voter participation of 172 democracies around the world; Only 52% of eligible California youth were registered to vote in California before the November 2014 election and only 8% of eligible youth turned out to vote. This was the lowest turnout of any age group; in the same year, ***only 0.3% of the total students served by public colleges and universities in California were registered through online voter registration opportunities they were provided.***

It doesn’t have to be this way. By taking an active role, both parties to this MOU recognize the meaningful impact they can make on youth voter registration and turnout outcomes during the 2016 elections. Accordingly, both signatories to this MOU are committed to the following actions:

For Chancellor Bruce Baron on behalf of the San Bernardino Community College District I, the undersigned, am committed to the civic engagement of students on our campuses. Our institutions recognize that voting is the cornerstone of our democracy, the means of a representative government. We will play a role in advancing youth civic participation on our campuses. Accordingly, we are committed to the following actions to institutionalize voter engagement at our colleges and universities across the state:

OUTREACH

1. We will initiate the development of a comprehensive plan to support civic engagement. We will work effectively to implement the plan within two months of signing this document.
2. We will collaborate with the Secretary of State's office and additional partners as appropriate to provide opportunities for students to complete an online voter registration form upon class registration and if feasible, upon enrollment, by prioritizing and highlighting these messages on high-traffic campus webpages.
3. We will send all-campus emails and social media messages reminding students and employees to register to vote prior to the Presidential Primary and General Elections and will provide a link to register to vote online with other relevant information about voting.
4. We will actively promote, and participate in National Voter Registration Day.
5. We will send all-campus emails and social media messages before and on Election Day to remind students to vote, inform them of the appropriate voting location, hours of voting, nonpartisan educational materials about the candidates on the ballot, and any other information that facilitates or maximizes their willingness to vote.

TECHNOLOGY

6. We will direct the appropriate staff to develop a plan with the Secretary of State's office to implement software that pre-populates online voter registration forms with as much information as practicable.

POLICIES AND PROCEDURES

7. We will adopt, modify, and/or maintain policies that allow for and encourage nonpartisan voter registration, voter education, and get-out-the-vote efforts by student organizations. These policies should:
 - a. Allow full access to high traffic locations by student organizations to set up tables and/or clip boarding events to actively reach out to the student body.
8. Send a communication to all faculty and staff encouraging them to support voter registration and get-out-the-vote efforts in their classrooms, both directly and by allowing access to student organizations conducting voter engagement drives.
9. We will ensure all changes to polling places currently located on campus are done with the appropriate prior approval of the county registrar.
10. If a polling place is not currently on campus we will work with local elections officials to secure one or more centralized polling sites on or directly adjacent to campus and we will inform students about the location.
11. We will continue to meet our obligation under the voter registration provision of the Higher Education Act of 1998, to "make a good faith effort to distribute a mail voter registration form, requested and received from the State, to each student enrolled in a degree or certificate program and physically in attendance at the institution, and to make such forms widely available at the institution."
12. We will continue to meet the intent of the Student Voter Registration Act by providing every college student a meaningful opportunity to apply to register to vote.

CAMPUS RESOURCES

13. We will invest institutional resources to promote election awareness using campus offline content, such as a promotional campaign with posters and banners that saturate the campus with vote messages.
14. We will invest institutional resources by integrating voter engagement into our office(s) of service learning, civic engagement, and/or student affairs.
15. We will provide permanent financial resources to support voter engagement efforts by student government associations and nonpartisan campus vote coalitions.

We will encourage other college and university presidents to join this effort and become signatories to this commitment or to adopt similar commitments.

For Secretary of State Alex Padilla

As the chief elections official for the State of California, I recognize the important role leaders can play in facilitating youth voter engagement. Accordingly, my office and I are committed to the following actions to help students become knowledgeable, responsible and engaged voters:

OUTREACH

1. We will support your University, either directly or through connections to nonpartisan civic organizations, in the development and implementation of a comprehensive plan to increase youth civic engagement.
2. We will work directly with your University's office, schedule permitting, to host voter engagement events on campus at which I, Alex Padilla, will personally be present.
3. We will promote your activities and efforts through our office's communications and media team.
4. We will work to promote and support your activities through other political and community leaders, when and where appropriate, with whom we have strong connections.
5. We will actively court and encourage other college and university presidents to join this effort and become signatories to this commitment.

TECHNOLOGY

6. We will provide support and direct the appropriate staff to provide a more meaningful opportunity for students to complete an online voter registration form upon class registration.
7. We will direct the appropriate staff to work with the University's office to work on assessing the feasibility of integrating online voter registration opportunities into the online class registration and enrollment process at the most opportune times.
8. We will direct the appropriate staff to work with the University's office to develop a plan and assess the feasibility of developing a pre-populated online voter registration form that provides as much information as practicable.

POLICIES AND PROCEDURES

9. We will provide and guide conversations on sample policies that can be adopted by your University to allow access for student organizations seeking to offer direct, nonpartisan, peer-to-peer voter registration opportunities, civic engagement opportunities, and get out the vote efforts across campus.
10. We will assist your University, either directly or through connections to nonpartisan civic organizations, in the dissemination of voter registration, voter education, and get-out-the-vote communications by providing guidance, information, and/or other print or digital materials.

The Parties recognize the vital role we must play in supporting youth civic engagement. We believe that, acting together, we can equip students for a lifetime of civic participation. By supporting voter education, voter registration and voter turnout efforts on campus we will both better serve the students of this state and play an active role in creating a vibrant civil society and functioning democracy in America and around the world.

We, the undersigned, are deeply committed to expanding access and opportunity for democratic engagement to youth attending institutions of higher education. In recognition of this mutual commitment, we do hereby enter into this Memorandum of Understanding and commit our organizations to taking these essential steps to increase youth civic engagement.

Signed,

Alex Padilla
Secretary of State
Date: _____

Chancellor Bruce Baron
San Bernardino Community College District
Date: _____

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Wei Zhou, President, CHC
PREPARED BY: Bryan Reece, Vice President of Instruction, CHC
DATE: October 20, 2016
SUBJECT: Consideration of Approval of Curriculum Modifications

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached Curriculum Modifications.

OVERVIEW

The courses, certificates and degrees at CHC are continually being revised and updated to reflect and meet student needs.

ANALYSIS

These courses, certificates and degrees have been approved by the Curriculum Committee of the Academic Senate.

BOARD IMPERATIVE

II. Learning Centered Institution for Student Access, Retention and Success.

FINANCIAL IMPLICATIONS

None.

CRAFTON HILLS COLLEGE
SUBMITTED FOR BOARD OF TRUSTEES APPROVAL
October 20, 2016

NEW COURSES

DISCIPLINE: Computer Information Systems
DEPARTMENT: Business, Economics, and Information Technology
COURSE ID: CIS 132
COURSE TITLE: Systems and Network Administration
PREREQUISITE: CIS 109
COREQUISITE: None
DEPARTMENTAL RECOMMENDATION: None
SEMESTER UNITS: 3

MINIMUM SEMESTER HOURS:

LECTURE: 48

CATALOG DESCRIPTION: A study of server concepts, network services and technologies in a datacenter or private cloud environment that can be public cloud extensible. Focuses heavily on traditional server and network administration, directory and other network services, storage systems, datacenters, hardware, virtualization technologies, troubleshooting and disaster recovery. Introduces cloud concepts and virtualization. This course prepares students for the current version of CompTIA's Server+ certification exam.

SCHEDULE DESCRIPTION: A study of server concepts, network services and technologies in a datacenter or private cloud environment that can be public cloud extensible. Prepares students for the CompTIA's Server+ certification exam.

Note: This course is currently equated with CIT 155 at SBVC.

Effective: FA17

Rationale: This course will give the student the knowledge and skills to install servers and provide services to an organization with cloud considerations. Cloud computing is on the rise and there is a great need to transform existing datacenters with traditional servers, into cloud or hybrid cloud centers. This course will provide a student with the knowledge and skills required to lay the foundation for datacenters using servers running cloud elastic services. Students will focus on building, maintaining, troubleshooting and supporting server technologies, software and basic cloud computing constructs. Students will be able to identify environmental issues, understand and contrast disaster recovery and security procedures, and become familiar with industry terminology and concepts. Students will describe server roles, specializations, and interaction within the overall computing environment. Students will also need to understand Directory Services, Group Policy Objects, specialized file systems, DNS, and other services in a typical data center. This course will give the student the skill sets listed previously so the student can be competitive in Information Technology employment.

Currently there are 100 jobs per qualified applicant with cloud experience. Having server experience is the foundation needed to learn the ability to migrate private cloud to public or hybrid cloud and is essential in job placement.

DISCIPLINE: Computer Information Systems
DEPARTMENT: Business, Economics, and Information Technology
COURSE ID: CIS 134
COURSE TITLE: Introduction to Information Systems Security
PREREQUISITE: CIS 109
COREQUISITE: None

Curriculum Meeting: 09/12/16, 09/26/16

Conjoint Meeting: 10/04/16

Board of Trustees Meeting: 10/20/16

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DEPARTMENTAL RECOMMENDATION: None

SEMESTER UNITS: 3

MINIMUM SEMESTER HOURS:

LECTURE: 48

CATALOG DESCRIPTION: An intensive study of current cybersecurity standards, trends, techniques ranging from defensive network architecture to assessments and security operations. Focuses heavily on operating system hardening, defensive network and systems architectures, business continuity plans, policies, risk mitigation, analysis, and cybersecurity concepts and tools. Prepares students for the CompTIA Security+ certification exams.

SCHEDULE DESCRIPTION: An intensive study of current cybersecurity standards, trends, techniques ranging from defensive network architecture to assessments and security operations. Preparation for the CompTIA Security+ certification exams.

Note: This course is currently equated with CIT 160 at SBVC.

Effective: FA17

Rationale: Cybersecurity Analysts act as the main line of defense in an ever evolving threat landscape. Cybersecurity Analysts design defensive network and systems architectures, business continuity plans, risk mitigation options, perform analyses, help craft policies and many other tasks to protect the enterprise in which they work. A thorough understanding of the concepts and implementation of the CompTIA Security+ in an enterprise environment is a key requirement of cybersecurity jobs in business, non-profit, education, military and government sectors. According to the Bureau of Labor, Information Security Analysts have an 18% increase in year over year job growth with median pay of \$88,890 per year.

DISCIPLINE: Fire Technology

DEPARTMENT: Public Safety and Services

COURSE ID: FIRET 041A

COURSE TITLE: Fire Inspector 2A – Fire Prevention Administration

PREREQUISITE: FIRET 040A, FIRET 040B, FIRET 040C, FIRET 040D, FIRET 082, FIRET 083

COREQUISITE: None

DEPARTMENTAL RECOMMENDATION: None

SEMESTER UNITS: 1

MINIMUM SEMESTER HOURS:

LECTURE: 16

CATALOG DESCRIPTION: This course is designed for the certified Fire Inspector I advancing to the Fire Inspector II classification. This course provides students with a basic knowledge of the administrative requirements related to the roles and responsibilities of a Fire Inspector II.

SCHEDULE DESCRIPTION: This course is designed for the certified Fire Inspector I advancing to the Fire Inspector II classification. This course provides students with a basic knowledge of the administrative requirements related to the roles and responsibilities of a Fire Inspector II.

Note: This course does not currently equate with SBVC. The course is not offered at SBVC.

Effective: FA17

Rationale: This course is one of four courses in the new California State Fire Marshals Fire Inspector II program. This program and courses will replace the current Fire Inspector II courses we are now offering. These courses will allow us to continue to meet the career development needs of our Fire Technology students.

DISCIPLINE: Fire Technology

DEPARTMENT: Public Safety and Services

COURSE ID: FIRET 041B

Curriculum Meeting: 09/12/16, 09/26/16

Conjoint Meeting: 10/04/16

Board of Trustees Meeting: 10/20/16

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COURSE TITLE: Fire Inspector 2B – Fire and Life Safety Requirements

PREREQUISITE: FIRET 041A

COREQUISITE: None

DEPARTMENTAL RECOMMENDATION: None

SEMESTER UNITS: 1.5

MINIMUM SEMESTER HOURS:

LECTURE: 24

CATALOG DESCRIPTION: This course is designed for the certified Fire Inspector I advancing to the Fire Inspector II classification. This course provides students with a basic knowledge of fire and life safety requirements related to the roles and responsibilities of a Fire Inspector II.

SCHEDULE DESCRIPTION: This course is designed for the certified Fire Inspector I advancing to the Fire Inspector II classification. This course provides students with a basic knowledge of fire and life safety requirements related to the roles and responsibilities of a Fire Inspector II.

Note: This course does not currently equate with SBVC. The course is not offered at SBVC.

Effective: FA17

Rationale: This course is one of four courses in the new California State Fire Marshals Fire Inspector II program. This program and courses will replace the current Fire Inspector II courses we are now offering. These courses will allow us to continue to meet the career development needs of our Fire Technology students.

DISCIPLINE: Fire Technology

DEPARTMENT: Public Safety and Services

COURSE ID: FIRET 041C

COURSE TITLE: Fire Inspector 2C – Inspecting New & Existing Fire & Life Safety Systems & Equipment

PREREQUISITE: FIRET 041A

COREQUISITE: None

DEPARTMENTAL RECOMMENDATION: None

SEMESTER UNITS: 1

MINIMUM SEMESTER HOURS:

LECTURE: 16

CATALOG DESCRIPTION: This course is designed for the certified Fire Inspector I advancing to the Fire Inspector II classification. This course provides students with a basic knowledge of inspection requirements of life safety systems and building services related to the roles and responsibilities of a Fire Inspector II.

SCHEDULE DESCRIPTION: This course is designed for the certified Fire Inspector I advancing to the Fire Inspector II classification. This course provides students with a basic knowledge of inspection requirements of life safety systems and building services related to the roles and responsibilities of a Fire Inspector II.

Note: This course does not currently equate with SBVC. The course is not offered at SBVC.

Effective: FA17

Rationale: This course is one of four courses in the new California State Fire Marshals Fire Inspector II program. This program and courses will replace the current Fire Inspector II courses we are now offering. These courses will allow us to continue to meet the career development needs of our Fire Technology students.

DISCIPLINE: Fire Technology

DEPARTMENT: Public Safety and Services

COURSE ID: FIRET 041D

Curriculum Meeting: 09/12/16, 09/26/16

Conjoint Meeting: 10/04/16

Board of Trustees Meeting: 10/20/16

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COURSE TITLE: Fire Inspector 2D – Hazardous Materials, Operations, and Processes
PREREQUISITE: FIRET 041A
COREQUISITE: None
DEPARTMENTAL RECOMMENDATION: None
SEMESTER UNITS: 2
MINIMUM SEMESTER HOURS:
LECTURE: 32

CATALOG DESCRIPTION: This course is designed for the certified Fire Inspector I advancing to the Fire Inspector II classification. This course provides students with a basic knowledge of hazardous materials, operations, and processes related to the roles and responsibilities of a Fire Inspector II.
SCHEDULE DESCRIPTION: This course is designed for the certified Fire Inspector I advancing to the Fire Inspector II classification. This course provides students with a basic knowledge of hazardous materials, operations, and processes related to the roles and responsibilities of a Fire Inspector II.

Note: This course does not currently equate with SBVC. The course is not offered at SBVC.

Effective: FA17

Rationale: This course is one of four courses in the new California State Fire Marshals Fire Inspector II program. This program and courses will replace the current Fire Inspector II courses we are now offering. These courses will allow us to continue to meet the career development needs of our Fire Technology students.

DISCIPLINE: Philosophy
DEPARTMENT: Social Science
COURSE ID: PHIL 109
COURSE TITLE: Philosophy of Religion
PREREQUISITE: ENGL 010 or eligibility for ENGL 101 as determined through the Crafton Hills College assessment process
COREQUISITE: None
DEPARTMENTAL RECOMMENDATION: None
SEMESTER UNITS: 3
MINIMUM SEMESTER HOURS:
LECTURE: 48

CATALOG DESCRIPTION: Course examines religion and religious belief from a rational, critical and philosophical perspective. Central topics include the nature of God, arguments for theism and atheism, faith and reason, the problem of evil, religious pluralism and the afterlife.
SCHEDULE DESCRIPTION: Course examines religion and religious belief from a rational, critical and philosophical perspective. Central topics include the nature of God, arguments for theism and atheism, faith and reason, the problem of evil, religious pluralism and the afterlife.

Note: This course does not currently equate with SBVC. The course is not offered at SBVC.

Effective: FA17

Rationale: This course introduces students to a rational, critical and philosophical approach to religion by reading and analyzing classic and contemporary religious and non-religious ideas, arguments and problems related to the nature and existence of God, faith, reason, religious belief and experience, religious pluralism and the afterlife. As such, it is a necessary part of a comprehensive community college philosophy curriculum.

COURSE MODIFICATIONS

COURSE ID	COURSE TITLE
CIS 109	Operating Systems and Environments

DEPARTMENTAL RECOMMENDATION: Successful completion of CIS 101

CATALOG DESCRIPTION: Operating systems including Windows, Linux/Unix, Mac OS X in a business environment. A strong emphasis will be placed on computer components, operations, functions, and CLI commands. Systems manipulation will include disk management, system install and configuration, utilities, I/O control, customization, memory management, optimization, security and boot methodology. A light emphasis will be placed on operating system virtualization technologies, TCP/IP interaction and ports, automation, and legacy technologies.

Note: This course does not currently equate with SBVC.

Effective: FA17

Rationale: The course is being updated to match industry standards.

COURSE ID	COURSE TITLE
KIN 970A	Personal Fitness Assessment I

COURSE ID: KIN/F 970A

Effective: FA17

Rationale: The KIN courses are career and academic whereas the KIN/F courses improve fitness. The SLOs will be a better match under the new course identification of KIN/F.

COURSE ID	COURSE TITLE
KIN 970B	Personal Fitness Assessment II

COURSE ID: KIN/F 970B

Effective: FA17

Rationale: The KIN courses are career and academic whereas the KIN/F courses improve fitness. The SLOs will be a better match under the new course identification of KIN/F.

COURSE ID	COURSE TITLE
KIN 970C	Personal Fitness Assessment III

COURSE ID: KIN/F 970C

Effective: FA17

Rationale: The KIN courses are career and academic whereas the KIN/F courses improve fitness. The SLOs will be a better match under the new course identification of KIN/F.

COURSE ID	COURSE TITLE
KIN 970D	Personal Fitness Assessment IV

COURSE ID: KIN/F 970D

Curriculum Meeting: 09/12/16, 09/26/16

Conjoint Meeting: 10/04/16

Board of Trustees Meeting: 10/20/16

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Effective: FA17

Rationale: The KIN courses are career and academic whereas the KIN/F courses improve fitness. The SLOs will be a better match under the new course identification of KIN/F.

COURSE ID	COURSE TITLE
MARKET 100	Marketing Principles

Note: This course is currently equated with BUSAD 013 at SBVC.

Effective: FA17

Rationale: Distance Education component is being added to the course:

DISTRIBUTED EDUCATION

COURSE ID	DISTRIBUTED EDUCATION FORMAT
MARKET 100	Hybrid and 100% Online
PHIL 109	Hybrid and 100% Online

Effective: FA17

Rationale: Increase Distributed Education offerings

COURSE DELETIONS

COURSE ID	COURSE TITLE
PCD 050	Freshman Orientation
PCD 111	Career and Life Planning

Effective: FA17

Rationale: The courses are no longer being taught and the discipline will be discontinued.

PROGRAM MODIFICATIONS

ASSOCIATE OF SCIENCE DEGREE COMPUTER INFORMATION SYSTEMS

REQUIRED COURSES:

	UNITS
CIS 095 Employability Skills for Technical Careers	2.00
CIS 101 Introduction to Computer and Information Technology	3.00
CIS 130 Hardware and Information Technology	3.00
CIS 140 Introduction to Networks (Cisco CCNA 1)	4.00

One of the following courses:

	UNITS
CIS 104 Object Oriented Programming with Visual Basic	3.00
CIS 111 Web Page Programming and Design	3.00
CIS 113 Java Programming	3.00
CIS 114 C++ Programming I	3.00
CSCI 110 Introduction to Computer Science I	3.00

Curriculum Meeting: 09/12/16, 09/26/16

Conjoint Meeting: 10/04/16

Board of Trustees Meeting: 10/20/16

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Students must select one area of emphasis from the following four options:

EMPHASIS IN PROGRAMMING

Students must complete at least twelve additional units from the following:

		UNITS
CIS 104	Object Oriented Programming with Visual Basic	3.00
CIS 105	Database Concepts and Design	3.00
CIS 113	Java Programming	3.00
CIS 114	C++ Programming I	(3.00)
OR		
CSCI 110	Introduction to Computer Science I	(3.00)
CIS 116	C++ Programming II	(3.00)
OR		
CSCI 120	Introduction to Computer Science II	(3.00)
CIS 117	Scripting	3.00
CIS 121	Android Application Development	3.00
CIS 125	Introduction to C#.NET Programming	3.00
CIS 190D	Software Development Internship	1.00 – 3.00
MATH 102	College Algebra	4.00

OR

EMPHASIS IN WEB DESIGN

Students must complete at least twelve additional units from the following:

		UNITS
CIS 111	Web Page Programming and Design	3.00
CIS 117	Scripting	3.00
CIS 161	Website Design and Programming Using Dreamweaver	3.00
CIS 162	Introduction to Flash	3.00
CIS 163	Introduction to PhotoShop	(3.00)
OR		
CIS 180	Computer Graphics with Adobe Illustrator	(1.00 – 3.00)
CIS 190A	Web Master Internship	3.00
CIS 211	Cascading Style Sheet (CSS) Web Design	3.00

OR

EMPHASIS IN COMPUTER ASSISTED GRAPHIC DESIGN

Students must complete at least twelve additional units from the following:

		UNITS
CIS 162	Introduction to Flash	3.00
CIS 163	Introduction to PhotoShop	3.00
CIS 165	Introduction to 3D Modeling and Animation	3.00
CIS 166	Advanced 3D Modeling and Animation	3.00
CIS 180	Computer Graphics with Adobe Illustrator	1.00 – 3.00
CIS 182	Desktop Publishing with Adobe InDesign	1.00 – 3.00
CIS 184	Photoshop and Digital Photography	3.00
CIS 190E	Digital Media Design Internship	1.00 – 3.00
ART 120	Foundations of Two-Dimensional Design	3.00

OR

EMPHASIS IN SYSTEMS AND NETWORK ADMINISTRATION

Students must complete at least twelve additional units from the following:

		UNITS
CIS109	Operating Systems and Environments	3.00
CIS132	Systems and Network Administration	3.00
CIS134	Introduction to Information Systems Security	3.00
CIS141	Basic Routing and Switching (Cisco CCNA 2)	4.00
CIS142	Advanced Routing and Switching (Cisco CCNA 3)	4.00
TOTAL UNITS		27.00 – 28.00

Lower division requirements for students interested in transferring to a four-year institution in this field may differ from associate degree requirements. Prospective transfer students should complete the general education and lower division requirements of the school to which they will be transferring. See a counselor for details. Information is also available at www.assist.org.

Effective: FA17

Rationale: Added an emphasis of Systems and Network Administration to the degree.

IT TECHNICIAN CERTIFICATE


This certificate is designed to prepare students for entry-level positions as information technology (IT) help desk/user support technicians.

REQUIRED COURSES:		UNITS
CIS 140	Introduction to Networks (Cisco CCNA 1)	4.00
CIS 109	Operating Systems and Environments	3.00
CIS 132	Systems and Network Administration	3.00
CIS 134	Introduction to Information Systems Security	3.00
TOTAL UNITS		13.00

Effective: FA17

Rationale: To prepare students for entry level positions in Information Technology.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Diana Rodriguez, President, SBVC
PREPARED BY: Henry Hua, Interim Vice President, Instruction, SBVC 
DATE: October 20, 2016
SUBJECT: Consideration of Approval of Curriculum - SBVC

RECOMMENDATION

It is recommended that the Board of Trustees approve the SBVC curriculum modifications.

OVERVIEW

The courses, certificates, and degrees at SBVC are continually being revised and updated to reflect and meet student needs.

ANALYSIS

These courses, certificates, and degrees have been approved for addition, modification, and deletion by the Curriculum Committee of the Academic Senate and will be included in the 2017-2018 College Catalog.

BOARD IMPERATIVE

II. Learning Centered Institution for Student Access, Retention, and Success.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO VALLEY COLLEGE
SUBMITTED FOR BOARD OF TRUSTEE APPROVAL
 October 20, 2016

MODIFY COURSE

COURSE ID	COURSE TITLE
BUSAD 103	MARKETING PRINCIPLES

Catalog Description: This course covers the basic principles and methods of marketing as practiced by all successfully managed business firms. This course is management-oriented, covering demand analysis, forecasting, product development, price determination, distribution channels, material handling, advertising and personal selling.

Schedule Description: This course covers the marketing concepts with emphasis on marketing strategy. It includes a study of the customer, market institutions and functions.

Equate: Equates with CHC's MARKET 100

Rationale: Updating course to offer in Hybrid and/or Online format to meet student demand.

Effective: Fall 2017

COURSE ID	COURSE TITLE
SDEV 102	COLLEGE TO CAREER

Course Title: Pathways for College & Life Success

Units: 3

Lecture: 3 contact hour(s) per week
48 - 54 contact hours per semester

Catalog Description: This introductory course is designed for students seeking direction in setting academic and life goals. A bio-psycho-social perspective will be used to highlight the person-environment dynamics crucial to a well-rounded preparation for academic and life success. Major topics will include evaluation of personal interests, abilities and values, educational planning, goal setting, and academic success strategies.

Schedule Description: This introductory course is designed for students seeking direction in setting academic and life goals. A bio-psycho-social perspective will be used to highlight the person-environment dynamics crucial to a well-rounded preparation for academic and life success. Major topics will include evaluation of personal interests, abilities and values, educational planning, goal setting, and academic success strategies.

Equate: Course does not equate with CHC.

TOP Code: 4930.13 Academic Guidance

Rationale: Content review updates include the following: modified title, units, and content to reflect educational planning and other key components needed for student success. The course will also be submitted for UC Transferable Course Agreement. Distributed Education also added.

Effective: Fall 2017

COURSE ID	COURSE TITLE
SDEV 103	CAREER EXPLORATION AND LIFE PLANNING

Catalog Description: This course is an in-depth study in career and life planning designed for students seeking direction in setting life, academic and career goals. A holistic perspective will be used to highlight the person-environment dynamics crucial to well-rounded preparation for a fulfilling career and life-span developmental achievements. Topics will include major choices, interviewing skills, cover letter and resume writing, and labor market trends.

Schedule Description: This course is an in-depth study in career and life planning designed for students seeking direction in setting life, academic and career goals. A holistic perspective will be used to highlight the person-environment dynamics crucial to well-rounded preparation for a fulfilling career and life-span developmental achievements. Topics will include major choices, interviewing skills, cover letter and resume writing, and labor market trends.

Equate: Course does not equate with CHC.

Rationale: Content review updates include the following: modified course description, course content, and out of class assignments to further assist students with career exploration skills and tasks. Distributed Education also added.

Effective: Fall 2017

COURSE DELETION

Course: SDEV 010

Rationale: Content will be included in updated SDEV 102: Pathways for College and Life Success.

Effective: Fall 2017

DISTRIBUTED EDUCATION

BUSAD 103

SDEV 102

SDEV 103

Rationale: **100% ONLINE**

One of the planning themes of San Bernardino Valley College (SBVC) is access. For career technical courses, the issue of scheduling is crucial. Students working the night shift can only take class in the morning while those working traditional day schedules can only take evening classes. Given these variables and difficult schedules, students need the flexibility of time that an online class affords. An asynchronous online class allows students to study when their schedules allow and where they have the space and materials to do so effectively. The online delivery method of these courses supports the mission of SBVC by providing access to education to a diverse community of learners who find themselves in a community with complicated lives and difficult and demanding schedules and responsibilities.

Effective: Fall 2017

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Wei Zhou, President, CHC

PREPARED BY: Michelle Riggs, Director, Community Relations and Resource Development, CHC

DATE: October 20, 2016

SUBJECT: Consideration of Approval to host San Manuel's First Cultures Wa'at Celebration

RECOMMENDATION

It is recommended that the Board of Trustees approve a facility-use fee waiver for the San Manuel First Cultures event to be held on the Crafton Hills College campus on November 17th and 18th, 2016. A Contract Employee Authorization for Sponsored Event form will also be submitted to Facilities.

OVERVIEW

The annual event welcomes students from local elementary schools to learn about the early Indian cultures in California. San Manuel is scheduled to coordinate the various "learning stations" to be set up on the campus as well as the students who will be attending the event.

ANALYSIS

In line with supporting educational efforts, Crafton Hills College requests that facility use fees be waived for the San Manuel First Cultures Waa't Celebration.

FINANCIAL IMPLICATIONS

No budget implications.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Karl Sparks,
Human Resources Consultant
PREPARED BY: Karl Sparks,
Human Resources Consultant
DATE: October 20, 2016
SUBJECT: Consideration of Acceptance of Employee Resignations

RECOMMENDATION

It is recommended that the Board of Trustees accept the resignations of Adam Sheble, Alan Braggins, Ma Cecilia Andrada and Brian Sylva.

OVERVIEW

Adam Sheble, Aquatic Center Pool Attendance, CHC. Resigned after 3 months of service. Last day of employment with the District is August 20, 2016.

Alan Braggins, Logistics Technology Manager, EDCT. Resigned after 5 years of service. Last day of employment with the District was September 29, 2016.

Ma Cecilia Andrada, Human Resources Generalist, HR, District. Resigned after 1 year of service. Last day of employment with the District was September 9, 2016.

Brian Sylva, Sports Information Specialist, Athletics, SBVC. Resigned after 8 years of service. Last day of employment with the District was October 7, 2016.

ANALYSIS

The resignation correspondence was received and accepted by the Human Resources Department.

BOARD IMPERATIVE

None.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Karl Sparks
Human Resources Consultant
PREPARED BY: Karl Sparks
Human Resources Consultant
DATE: October 20, 2016
SUBJECT: Consideration of Acceptance of Employee Retirement

RECOMMENDATION

It is recommended that the Board of Trustees accept the retirement of Anselmo Escobedo and Darrell Tappen.

OVERVIEW

Anselmo Escobedo, Technology Support Specialist II, SBVC, retiring effective November 3, 2016, after 15 years of service to the District. Last day of employment is November 3, 2016.

Darrell Tappen, Custodian, SBVC, retiring effective October 2, 2016, after 27 years of service to the District. Last day of employment is October 1, 2016.

ANALYSIS

The employee's retirement correspondence was received and accepted by the Human Resources Department.

BOARD IMPERATIVE

None.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Karl Sparks,
Human Resources Consultant

PREPARED BY: Dr. Wei Zhou, President, CHC
Diana Rodriguez, President, SBVC

DATE: October 20, 2016

SUBJECT: Consideration of Approval of Adjunct and Substitute Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of adjunct and substitute academic employees as needed for the 2016-2017 academic year.

OVERVIEW

The following list of adjunct and substitute academic employees is submitted for approval of employment.

ANALYSIS

Part-time academic employees selected from the established pool are offered individual contracts on a semester-by-semester basis. Adjunct employees not assigned will remain in the pool for future consideration during the 2016-2017 academic year. All requirements for employment processing have been completed and Human Resources has cleared the individual(s) for employment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2016-2017 budget.

Adjunct & Substitute Academic Employees
October 20, 2016

Crafton Hills College

<u>NAME</u>	<u>DISCIPLINE</u>
Cardenas, Yolanda	Spanish
Marrujo, Monique	College Life
Matsalia, Brandon	English
Rose, David	American Sign Language
Schoeph, Laura	Biology, Microbiology
Williams, Carolyn	English

San Bernardino Valley College

<u>NAME</u>	<u>DISCIPLINE</u>
Barley, Corinne	English
Horn, Jacqueline Magda	Nursing
Murtada, Samira	Modern Languages
Nguyen, Bryan	Math
Polopolus, Jason	Modern Languages
Shaffer, Leah	Physical Education

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Karl Sparks,
Human Resources Consultant

PREPARED BY: Karl Sparks,
Human Resources Consultant

DATE: October 20, 2016

SUBJECT: Consideration of Approval of Amendment of Classified Employee
Promotion

RECOMMENDATION

It is recommended that the Board of Trustees approve the amendment to the promotion of Robyn Bender.

OVERVIEW

Robyn Bender, from Account Clerk I, Campus Business Office, SBVC, to Secretary II, Health Sciences, SBVC, effective August 22, 2016, at Classified Salary Range 33, Step C at \$3,531.00 per month. Replacing Mary Avila Gutierrez. Funding Source is Nursing General Funds.

ANALYSIS

Ms. Bender was approved at the September 8, 2016 board meeting with an effective date of September 9, and salary of \$3,431 per month. The proper effective date is August 22, 2016, and salary is \$3,531.00 per month.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2016-2017 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Karl Sparks,
Human Resources Consultant
PREPARED BY: Karl Sparks,
Human Resources Consultant
DATE: October 20, 2016
SUBJECT: Consideration of Approval of Appointment of District Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the appointment of Jose Diaz, Keynasia Buffong, Lucia Ramirez, Wonder Poynter, Matty Tamayo, Lena Huizar, Priscilla Acosta, Cosme Islas, Lillian Wisegarver, Francisco Blanquet, Jamie Sierra and Vanessa Pinedo.

OVERVIEW

The employees on the attached list are recommended for appointment.

ANALYSIS

All requirements for employment processing have been completed and Human Resources has cleared the individual(s) for employment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2016-2017 budget.

District Employees
October 20, 2016

Jose Diaz, Admissions and Records Technician, SBVC, effective November 7, 2016 at Classified Salary Range 32, Step A at \$3,126. per month. Replacing Maria Romo. Funding Source is Admission & Records General Fund.

Keynasia Buffong, Career Counselor, SBVC, effective October 21, 2016 at Academic Salary Column G Step 2 at \$69,690.00 per year based on 200 days of service. Replacing Erik Moberly. Funding Source is Matriculation Categorical Fund.

Lucia Ramirez, Child Development Assistant, SBVC, .375 FTE, effective November 7, 2016 at Classified Salary Range 20, Step A at \$871.13 (37.5% of \$2,323) per month. Replacing Sophia Williams. Funding Source is State Preschool Grant Fund.

Wonder Poynter, Child Development Assistant, SBVC, .375 FTE, effective November 7, 2016 at Classified Salary Range 20, Step A at \$871.13 (37.5% of \$2,323) per month. Replacing Blanca Rosa Treacy-Abarca. Funding Source is State Preschool Grant Fund.

Matty Tamayo, Child Development Assistant, SBVC, .375 FTE, effective November 7, 2016 at Classified Salary Range 20, Step A at \$871.13 (37.5% of \$2,323) per month. Replacing Brian Warner. Funding Source is State Preschool Grant Fund.

Lena Huizar, Child Development Assistant, SBVC, .475 FTE, effective November 7, 2016 at Classified Salary Range 20, Step A at \$1,103.43 (47.5% of \$2,323) per month. Replacing Rena M Allee. Funding Source is State Preschool Grant Fund.

Priscilla Acosta, Child Development Assistant, SBVC, .475 FTE, effective November 7, 2016 at Classified Salary Range 20, Step A at \$1,103.43 (47.5% of \$2,323) per month. Replacing Gloria Pinon. Funding Source is State Preschool Grant Fund.

Cosme Islas, Child Development Assistant, SBVC, 475 FTE, effective November 7, 2016 at Classified Salary Range 20, Step A at \$1,103.43 (47.5% of \$2,323) per month. Replacing Margaret Cox. Funding Source is State Preschool Grant Fund.

Lillian Wisegarver, Director, Television, KVCR, effective October 21, 2016, at Management Salary Range 16, Step B, at \$99,923.71 annually. Filled Vacancy. Funding Source is KVCR General Fund.

Francisco Blanquet, Chief Content Manager, Television, KVCR, effective October 21, 2016, at Management Salary Range 16, Step B, at \$99,923.71 annually. Filled Vacancy. Funding Source is KVCR-FNX Grant.

Jamie Sierra, Student Services Technician II, DSPS, CHC, effective November 7, 2016 at Classified Salary Schedule Range 34, Step A at \$3,282.00 per month. Replacing Alicia Hallex. Funding Source is CHC Disabled Student Program and Services General Fund.

Vanessa Pinedo, Custodian I, CHC, full time, effective November 7, 2016, at Classified Salary Schedule Range 27, Step A at \$2,762.00 per month. Replacing Larry Armstrong, Funding Source is CHC Custodial General Fund.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Karl Sparks,
Human Resources Consultant

PREPARED BY: Dr. Wei Zhou, President, CHC
Diana Rodriguez, President, SBVC

DATE: October 20, 2016

SUBJECT: Consideration of Approval of District Volunteers

RECOMMENDATION

It is recommended that the Board of Trustees approve District volunteers.

OVERVIEW

The individuals on the following list have volunteered their services and acknowledge that they will not receive payment of any kind for services performed.

ANALYSIS

Assignments performed by volunteers will not take away responsibilities or duties of regular academic or classified employees.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None.

District Volunteers
October 20, 2016

Crafton Hills College

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>DATE</u>
Sparks, Jesse J.	Fire Technology	10/21/2016-12/31/2016

San Bernardino Valley College

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>DATE</u>
Aceves, Adriana	Student Services/First Year Experience	10/21/2016-12/30/2016
Aceves, Karen	Student Services/First Year Experience	10/21/2016-12/30/2016
Aguas, Mariel	Student Services/First Year Experience	10/21/2016-12/30/2016
Alvarez, Antonio	Student Services/DSP&S	10/21/2016-12/31/2016
Ambrocio, Edwin	Student Services/First Year Experience	10/21/2016-12/30/2016
Andrews, Marcus	Student Services/First Year Experience	10/21/2016-12/30/2016
Antwine, Brandon	Student Services/DSP&S	10/21/2016-12/31/2016
Apodaca, Angel	Student Services/First Year Experience	10/21/2016-12/30/2016
Arias, Jesus	Student Services/First Year Experience	10/21/2016-12/30/2016
Arreguin, Jose	Student Services/First Year Experience	10/21/2016-12/30/2016
Avila, Ismael	Student Services/Valley Bound	10/21/2016-12/30/2016
Barnett, Stephen	Arts & Humanities/Art	10/21/2016-12/31/2016
Bautista, Pablo	Student Services/First Year Experience	10/21/2016-12/30/2016
Bennett, James	Student Services/First Year Experience	10/21/2016-12/30/2016
Burnham, James	Social Sciences/Athletics	10/24/2016-12/31/2016
Carrera, Angelia	Student Services/DSP&S	10/21/2016-12/31/2016
Castillo, Luis	Student Services/First Year Experience	10/21/2016-12/30/2016
Centeno, Nallely	Science/Biology	10/21/2016-12/23/2016
Cobos, Lucero	Student Services/First Year Experience	10/21/2016-12/30/2016
Colquette, Renee	Student Services/DSP&S	10/21/2016-12/31/2016
Cottom, Cherise	Student Services/DSP&S	10/21/2016-12/31/2016
Cross, M. Ann	Student Services/First Year Experience	10/21/2016-12/30/2016
Cruz, Jesus	Social Sciences/Athletics	10/24/2016-12/16/2016
Cuellar, Art	Social Sciences/Athletics	10/24/2016-12/31/2016
Davis, Kentzel	Student Services/First Year Experience	10/21/2016-12/30/2016
Delgado, Melanie	Student Services/DSP&S	10/21/2016-12/31/2016
Edwards, Willie	Social Sciences/Athletics	10/24/2016-12/31/2016
Estrada, Jose	Student Services/First Year Experience	10/21/2016-12/30/2016
Felix, Ruben	Student Services/First Year Experience	10/21/2016-12/30/2016
Flores, Luis A.	Student Services/First Year Experience	10/21/2016-12/30/2016
Ford, Donavan	Student Services/Valley Bound	10/21/2016-12/30/2016
Freitag, Morgan	Student Services/DSP&S	10/21/2016-12/31/2016
Fulgham, Cardell	Student Services/First Year Experience	10/21/2016-12/30/2016
Gallegos, Jazmin	Student Services/Valley Bound	10/21/2016-12/30/2016
Glass, Lori	Student Services/DSP&S	10/21/2016-12/31/2016
Goldbaum, Santa	Student Services/ First Year Experience	10/21/2016-12/30/2016
Gomez, Noemi	Student Services/DSP&S	10/21/2016-12/31/2016
Gonzales, Raymond O.	Social Sciences/Athletics	10/24/2016-12/31/2016
Guzman, David	Student Services/First Year Experience	10/21/2016-12/30/2016
Guzman, Frank	Student Services/Valley Bound	10/21/2016-12/30/2016
Harris, Ephraim	Student Services/First Year Experience	10/21/2016-12/30/2016
Harris, Jeffrey	Applied Technology/Machine Technology	10/21/2016-12/23/2016

Haywood, Devale	Student Services/ Valley Bound	10/21/2016-12/30/2016
Hearon, Jimmy	Student Services/First Year Experience	10/21/2016-12/30/2016
Henderson, Philemon	Student Services/First Year Experience	10/21/2016-12/30/2016
Hernandez, Alondra	Student Services/First Year Experience	10/21/2016-12/30/2016
Hernandez, Jadey	Student Services/DSP&S	10/21/2016-12/31/2016
Hernandez, Jennifer	Student Services/First Year Experience	10/21/2016-12/30/2016
Herrera, Edgardo	Student Services/First Year Experience	10/21/2016-12/30/2016
Jones, Mozaya	Student Services/First Year Experience	10/21/2016-12/30/2016
Julian, Carlos	Student Services/First Year Experience	10/21/2016-12/30/2016
Kaplan, Elyse	Student Services/DSP&S	10/21/2016-12/31/2016
Kendall, Jason	Student Services/DSP&S	10/21/2016-12/31/2016
Kounas, Jason	Social Sciences/Athletics	10/24/2016-12/31/2016
Landrum, Alexandra	Student Services/First Year Experience	10/21/2016-12/30/2016
Lara, Bianca	Student Services/DSP&S	10/21/2016-12/31/2016
Lawler, Mary	Social Sciences/Athletics	10/24/2016-12/17/2016
Leal, Rene	Social Sciences/Athletics	10/24/2016-12/31/2016
Lopez, Anita	Student Services/DSP&S	10/21/2016-12/31/2016
Lopez, Audrey	Student Services/DSP&S	10/21/2016-12/31/2016
Macias, Bryan	Student Services/First Year Experience	10/21/2016-12/30/2016
Macias, Lizbeth	Student Services/First Year Experience	10/21/2016-12/30/2016
Manson, Brooke	Student Services/DSP&S	10/21/2016-12/31/2016
Manuel, Elizabeth	Student Services/First Year Experience	10/21/2016-12/30/2016
Martin, Consuelo	Student Services/DSP&S	10/21/2016-12/31/2016
Mason, Chris	Student Services/First Year Experience	10/21/2016-12/30/2016
McDowell, Laura	Student Services/DSP&S	10/21/2016-12/31/2016
Miranda, Victor	Student Services/First Year Experience	10/21/2016-12/30/2016
Mizell, Jordan M.	Student Services/First Year Experience	10/21/2016-12/30/2016
Montes, Joseph	Social Sciences/Athletics	10/24/2016-12/31/2016
Montoya, Noemi	Student Services/First Year Experience	10/21/2016-12/30/2016
Morehead, Leona	Student Services/First Year Experience	10/21/2016-12/30/2016
Navar, Adrian	Student Services/First Year Experience	10/21/2016-12/30/2016
Navarro, Joey	Student Services/First Year Experience	10/21/2016-12/30/2016
Nieves, Timothy	Student Services/First Year Experience	10/21/2016-12/30/2016
Olvera, Alyssa	Student Services/DSP&S	10/21/2016-12/31/2016
Padilla, Daisy	Student Services/First Year Experience	10/21/2016-12/30/2016
Pitt, Jill	Student Services/DSP&S	10/21/2016-12/31/2016
Ponce, Kevin	Student Services/First Year Experience	10/21/2016-12/30/2016
Powszok, Sara	Student Services/DSP&S	10/21/2016-12/31/2016
Preciado, Joseph	Student Services/First Year Experience	10/21/2016-12/30/2016
Raby, Joshua	Student Services/DSP&S	10/21/2016-12/31/2016
Rashidi, Bilqis	Student Services/DSP&S	10/21/2016-12/31/2016
Reyes, Beverly	Student Services/First Year Experience	10/21/2016-12/30/2016
Rios, Margarita	Student Services/Valley Bound	10/21/2016-12/30/2016
Robbins, Natasha	Student Services/DSP&S	10/21/2016-12/31/2016
Roca, Christian	Student Services/First Year Experience	10/21/2016-12/30/2016
Rochin, Jocelyn	Student Services/Valley Bound	10/21/2016-12/30/2016
Rosales, Juan	Student Services/DSP&S	10/21/2016-12/31/2016
Sanchez, Jonathan	Student Services/First Year Experience	10/21/2016-12/30/2016
Sempel, Shawn	Social Sciences/Athletics	10/24/2016-12/31/2016
Shaw, Derick	Student Services/First Year Experience	10/21/2016-12/30/2016
Shumate, Allison	Student Services/DSP&S	10/21/2016-12/31/2016
Smithley, Barbara	Social Sciences/Athletics	10/24/2016-12/31/2016
Solorio, Briana	Student Services/First Year Experience	10/21/2016-12/30/2016
Tapia, Andres	Student Services/First Year Experience	10/21/2016-12/30/2016
Taylor, Geret	Student Services/First Year Experience	10/21/2016-12/30/2016

Thomas, Koh'Aisha	Student Services/First Year Experience	10/21/2016-12/30/2016
Thornburg, Lisa	Arts & Humanities/Art	10/22/2016-12/21/2016
Tirado, Vicente	Student Services/First Year Experience	10/21/2016-12/30/2016
Venegas, Miguel	Student Services/First Year Experience	10/21/2016-12/30/2016
Vera, Areli	Student Services/Valley Bound	10/21/2016-12/30/2016
Villalobos, Kenneth	Social Sciences/Athletics	10/24/2016-12/31/2016
Webbs, Erin	Student Services/DSP&S	10/21/2016-12/31/2016
Wellington, Jillian	Student Services/DSP&S	10/21/2016-12/31/2016
White, Naytrianna	Student Services/Valley Bound	10/21/2016-12/30/2016
Williams, Rebecca	Social Sciences/Psychology	10/21/2016-12/16/2016
Zamore, Leyda	Student Services/First Year Experience	10/21/2016-12/30/2016

District

NAME

ASSIGNMENT

DATE

McDonald, Cecilia Ann	KVCR	10/21/2016-12/31/2016
Machado, Pablo	Police Department	10/21/2016-06/30/2017
O'Sullivan, Rory	KVCR	10/21/2016-12/31/2016

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Karl Sparks,
Human Resources Consultant

PREPARED BY: Karl Sparks, Human Resources Consultant
Dr. Wei Zhou, President, CHC
Diana Rodriguez, President, SBVC

DATE: October 20, 2016

SUBJECT: Consideration of Approval of Non-Instructional Pay for Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve non-instructional pay for academic employees.

OVERVIEW

The following list of employees is submitted for approval.

ANALYSIS

Non-instructional pay is requested on a periodic basis to assist departments with various events on campus or in the community.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2016-2017 budget.

Non-Instructional Pay
October 20, 2016

Crafton Hills College

Alatorre, Guadalupe, for attending faculty orientation at Yucaipa High School (High School Partnership) on 09/06/2016*, not to exceed 1 hour at \$49.00 per hour. Funding source is Contract Education.

Allen, Denise, for overload assignment (Academic Senate President), 08/16/2016* through 12/16/2016, not to exceed 294 hours at \$49.00 per hour. Funding source is the Academic Senate General Fund.

Bartlett, Ryan, for Honors component, 08/16/2016* through 12/16/2016, not to exceed 10 hours at \$49.00 per hour. Funding source is the Honors program General Fund.

Branson, Joanna, for Honors component, 08/16/2016* through 12/16/2016, not to exceed 10 hours at \$49.00 per hour. Funding source is the Honors program General Fund.

Brink, T.L., for Honors component, 08/16/2016* through 12/16/2016, not to exceed 10 hours at \$49.00 per hour. Funding source is the Honors program General Fund.

Cervantez, Jeff, for Honors component, 08/16/2016* through 12/16/2016, not to exceed 10 hours at \$49.00 per hour. Funding source is the Honors program General Fund.

Commander, John, for conducting Fit Testing, 06/22/2016*, not to exceed 2.5 hours at \$49.00 per hour. Funding source is the Instruction Office General Fund.

Costello, Gerarda, for Honors component, 08/16/2016* through 12/16/2016, not to exceed 10 hours at \$49.00 per hour. Funding source is the Honors program General Fund.

De la Pena, Susana, for Honors component, 08/16/2016* through 12/16/2016, not to exceed 10 hours at \$49.00 per hour. Funding source is the Honors program General Fund.

Eads, Courtney, to recruit swimmers for the Crafton Hills College swim team, 09/09/2016* through 12/16/2016, not to exceed 30 hours at \$49.00 per hour. Funding source is the Men and Women's Athletics General Fund.

George, Kenneth, for attending faculty orientation at Citrus Valley High School (High School Partnership) on 09/07/2016*, not to exceed 1 hour at \$49.00 per hour. Funding source is Contract Education.

Hadden, Jay, for Honors component, 08/16/2016* through 12/16/2016, not to exceed 10 hours at \$49.00 per hour. Funding source is the Honors program General Fund.

Hellerman, Steven, for Honors component, 08/16/2016* through 12/16/2016, not to exceed 10 hours at \$49.00 per hour. Funding source is the Honors program General Fund.

Hogrefe, Rick, for Honors component, 08/16/2016* through 12/16/2016, not to exceed 10 hours at \$49.00 per hour. Funding source is the Honors program General Fund.

Hughes, Richard, for Honors component, 08/16/2016* through 12/16/2016, not to exceed 10 hours at \$49.00 per hour. Funding source is the Honors program General Fund.

Keys, Scott, for Honors component, 08/16/2016* through 12/16/2016, not to exceed 10 hours at \$49.00 per hour. Funding source is the Honors program General Fund.

Ledoux, Janine, for Honors component, 08/16/2016* through 12/16/2016, not to exceed 10 hours at \$49.00 per hour. Funding source is the Honors program General Fund.

Mansourian, Farhad, for Honors component, 08/16/2016* through 12/16/2016, not to exceed 10 hours at \$49.00 per hour. Funding source is the Honors program General Fund.

McConnell, Mark, for Honors component, 08/16/2016* through 12/16/2016, not to exceed 10 hours at \$49.00 per hour. Funding source is the Honors program General Fund.

McKee, Julie, for Honors component, 08/16/2016* through 12/16/2016, not to exceed 10 hours at \$49.00 per hour. Funding source is the Honors program General Fund.

McLoughlin, Kerry, for attending faculty orientation at Yucaipa High School (High School Partnership) on 09/06/2016*, not to exceed 1 hour at \$49.00 per hour. Funding source is Contract Education.

Melvin, Paige, for Honors component, 08/16/2016* through 12/16/2016, not to exceed 10 hours at \$49.00 per hour. Funding source is the Honors program General Fund.

Mogrovejo, Pablo, for Honors component, 08/16/2016* through 12/16/2016, not to exceed 10 hours at \$49.00 per hour. Funding source is the Honors program General Fund.

Msahli, Zina, for attending faculty orientation at Citrus Valley High School (High School Partnership) on 09/07/2016*, not to exceed 1 hour at \$49.00 per hour. Funding source is Contract Education.

Murphy, Ryan, for Honors component, 08/16/2016* through 12/16/2016, not to exceed 10 hours at \$49.00 per hour. Funding source is the Honors program General Fund.

Rose, Kendra, for attending faculty orientation at Citrus Valley High School (High School Partnership) on 09/07/2016*, not to exceed 1 hour at \$49.00 per hour. Funding source is Contract Education.

Salt, Kim, for Honors component, 08/16/2016* through 12/16/2016, not to exceed 10 hours at \$49.00 per hour. Funding source is the Honors program General Fund.

Salyer, Kimberly, for Honors component, 08/16/2016* through 12/16/2016, not to exceed 10 hours at \$49.00 per hour. Funding source is the Honors program General Fund.

Schmidt, Lisa, for Honors component, 08/16/2016* through 12/16/2016, not to exceed 10 hours at \$49.00 per hour. Funding source is the Honors program General Fund.

Shelby, Patricia, for Honors component, 08/16/2016* through 12/16/2016, not to exceed 10 hours at \$49.00 per hour. Funding source is the Honors program General Fund.

Simonson, Scott, for Honors component, 08/16/2016* through 12/16/2016, not to exceed 10 hours at \$49.00 per hour. Funding source is the Honors program General Fund.

Stupin, Mary, for attending faculty orientation at Citrus Valley High School (High School Partnership) on 09/07/2016*, not to exceed 1 hour at \$49.00 per hour. Funding source is Contract Education Fund.

Urbanovich, Jim, for Honors component, 08/16/2016* through 12/16/2016, not to exceed 10 hours at \$49.00 per hour. Funding source is the Honors program General Fund.

Wawelo, Tara, for Honors component, 08/16/2016* through 12/16/2016, not to exceed 10 hours at \$49.00 per hour. Funding source is the Honors program General Fund.

The Honors Component is a stipend that includes both instructional and non-instructional work related to the Honors program and Honors courses.

San Bernardino Valley College

Ababat, Anthony, to provide mentoring/support for tutors in the Supplemental Instruction Across the Disciplines Project, 10/21/2016 to 12/16/2016, not to exceed 7 hours per week, at \$49.00 per hour. Funding source is Student Equity Categorical Funds.

Bradley, Jessica, Counseling Department, Counseling, 10/21/2016 to 6/30/2017, not to exceed 422 hours per semester, at \$49.00 per hour. Funding source is the Student Success and Support Program Categorical Fund.

Caldwell-Betties, Melita, to provide mentoring/support for tutors in the Supplemental Instruction Across the Disciplines Project, 10/21/2016 to 2/16/2016, not to exceed 7 hours per week, at \$49.00 per hour. Funding source is Student Equity Categorical Funds.

Cambara, Dennis, Disabled Student Programs & Services, Counseling, 10/21/2016 to 6/30/2017, not to exceed 275 hours per semester, at \$49.00 per hour. Funding source is the Disabled Student Programs & Services Categorical Fund.

Casillas, David, to develop and update the Aeronautics curriculum, 10/21/2016 to 12/23/2016, not to exceed 40 hours, at \$49.00 per hour. Funding source is the Ready to Accelerate My Pathway Grant.

Centeno, Claudia, Counseling Department, Counseling, 10/21/2016 to 6/30/2017, not to exceed 422 hours per semester, at \$49.00 per hour. Funding source is the Student Success and Support Program Categorical Fund.

Chatterjee, Achala, to provide mentoring/support for tutors in the Supplemental Instruction Across the Disciplines Project, 10/21/2016 to 12/16/2016, not to exceed 7 hours per week, at \$49.00 per hour. Funding source is Student Equity Categorical Funds.

Dowlatabadi, Mohammad, to provide mentoring/support for tutors in the Supplemental Instruction Across the Disciplines Project, 10/21/2016 to 12/16/2016, not to exceed 7 hours per week, at \$49.00 per hour. Funding source is Student Equity Categorical Funds.

Estrada, Gilbert, to provide mentoring/support for tutors in the Supplemental Instruction Across the Disciplines Project, 10/21/2016 to 12/16/2016, not to exceed 7 hours per week, at \$49.00 per hour. Funding source is Student Equity Categorical Funds.

Falls, Anthony, to provide mentoring/support for tutors in the Supplemental Instruction Across the Disciplines Project, 10/21/2016 to 12/16/2016, not to exceed 7 hours per week, at \$49.00 per hour. Funding source is Student Equity Categorical Funds.

Falls, Anthony, to develop and update the Electricity/Electronics curriculum, 10/21/2016 to 12/23/2016, not to exceed 40 hours, at \$49.00 per hour. Funding sources is the Ready to Accelerate My Pathway Grant.

Gasca, Susan, Middle College High School Program, Counseling, 10/21/2016 to 6/30/2017, not to exceed 422 hours per semester, at \$49.00 per hour. Funding source is the Middle College High School Grant Fund and Middle College General Fund.

Giles, Keenan, Counseling Department, Counseling Overload, 10/21/2016 to 6/30/2017, not to exceed 422 hours per semester, at \$49.00 per hour. Funding source is the Student Success and Support Program Categorical Fund.

Halabi, Tarif, to provide mentoring/support for tutors in the Supplemental Instruction Across the Disciplines Project, 10/21/2016 to 12/16/2016, not to exceed 7 hours per week, at \$49.00 per hour. Funding source is Student Equity Categorical Funds.

Hernandez, Ramon, to provide mentoring/support for tutors in the Supplemental Instruction Across the Disciplines Project, 10/21/2016 to 12/16/2016, not to exceed 7 hours per week, at \$49.00 per hour. Funding source is Student Equity Categorical Funds.

Hill, Monique, Counseling Department, Counseling, 10/21/2016 to 6/30/2017, not to exceed 422 hours per semester, at \$49.00 per hour. Funding source is the Student Success and Support Program Categorical Fund.

Hinrichs, Guy, to provide mentoring/support for tutors in the Supplemental Instruction Across the Disciplines Project, 10/21/2016 to 12/16/2016, not to exceed 7 hours per week, at \$49.00 per hour. Funding source is Student Equity Categorical Funds.

Houts, Robert, to provide mentoring/support for tutors in the Supplemental Instruction Across the Disciplines Project, 10/21/2016 to 12/16/2016, not to exceed 7 hours per week, at \$49.00 per hour. Funding source is Student Equity Categorical Funds.

Jaramillo, Richard, to provide mentoring/support for tutors in the Supplemental Instruction Across the Disciplines Project, 10/21/2016 to 12/16/2016, not to exceed 7 hours per week, at \$49.00 per hour. Funding source is Student Equity Categorical Funds.

Lamp, Leonard, will work in the non-credit ALEKS (Assessment and Learning in Knowledge Spaces) math lab assisting special populations to more accurately place them in basic skills and transfer courses, 9/19/2016 to 6/30/2017, not to exceed 234 hours, at \$49.00 per hour. Funding source is the Student Success Center General Funds. This is a ratification because of the complicated nature of the project-implementing a non-credit, basic skills Mathematics Lab using proprietary software and meeting the requirements for FTEs generation.

Lavruk, Alexander, to ensure that the pianos in the Music department are maintained: tuning, service and repairs, 10/21/2016 to 12/16/2016, not to exceed 5 hours, at \$49.00 per hour. Funding source is the Humanities Division General Fund.

Loera, Manuel, to provide mentoring/support for tutors in the Supplemental Instruction Across the Disciplines Project, 10/21/2016 to 12/16/2016, not to exceed 7 hours per week, at \$49.00 per hour. Funding source is Student Equity Categorical Funds.

Melancon, Berchman, to provide mentoring/support for tutors in the Supplemental Instruction Across the Disciplines Project, 10/21/2016 to 12/16/2016, not to exceed 7 hours per week, at \$49.00 per hour. Funding source is Student Equity Categorical Funds.

Mendoza, Nicole, First Year Experience, Counseling, 10/21/2016 to 12/31/2016, not to exceed 422 hours per semester, at \$49.00 per hour. Funding source is the Student Success & Support Program Categorical Fund.

Meyer, Stacy, to provide mentoring/support for tutors in the Supplemental Instruction Across the Disciplines Project, 10/21/2016 to 12/16/2016, not to exceed 7 hours per week, at \$49.00 per hour. Funding source is Student Equity Categorical Funds.

Milligan, Joshua, to provide mentoring/support for tutors in the Supplemental Instruction Across the Disciplines Project, 10/21/2016 to 12/16/2016, not to exceed 7 hours per week, at \$49.00 per hour. Funding source is Student Equity Categorical Funds.

Moeung, Botra, Counseling Department, Counseling Overload, 10/21/2016 to 6/30/2017, not to exceed 422 hours per semester, at \$49.00 per hour. Funding source is the Student Success and Support Program Categorical Fund.

Moore, Allen, to develop and update the Aeronautics curriculum, 10/21/2016 to 12/23/2016, not to exceed 40 hours, at \$49.00 per hour. Funding source is the Ready to Accelerate My Pathway Grant.

Munyandamutsa, Julia, STAR Program/TRIO, Counseling, 7/01/2016 to 6/30/2017, not to exceed 422 hours per semester, at \$49.00 per hour. Funding source is the STAR Program Categorical Fund. This item was originally board approved at the June 9, 2016 board meeting. It is being amended to reflect an increase in hours from 300 per semester to 422 hours per semester.

Ortiz, Miguel, to provide mentoring/support for tutors in the Supplemental Instruction Across the Disciplines Project, 10/21/2016 to 12/16/2016, not to exceed 7 hours per week, at \$49.00 per hour. Funding source is Student Equity Categorical Funds.

Roberts, John, to provide mentoring/support for tutors in the Supplemental Instruction Across the Disciplines Project, 10/21/2016 to 12/16/2016, not to exceed 7 hours per week, at \$49.00 per hour. Funding source is Student Equity Categorical Funds.

Romero, Markazan, to provide mentoring/support for tutors in the Supplemental Instruction Across the Disciplines Project, 10/21/2016 to 12/16/2016, not to exceed 7 hours per week, at \$49.00 per hour. Funding source is Student Equity Categorical Funds.

Seraj, Robyn, to work on program design and processes for the Pharmacy Technology Program, 10/21/2016 to 6/30/2017, not to exceed 153 hours, at \$49.00 per hour. Funding source is Perkins Funds.

Stephens, Samantha, Counseling Department, Counseling, 10/21/2016 to 6/30/2017, not to exceed 422 hours per semester, at \$49.00 per hour. Funding source is the Student Success and Support Program Categorical Fund.

Urell, Mary Kathryn, Counseling Department, Counseling, 10/21/2016 to 6/30/2017, not to exceed 422 hours per semester, at \$49.00 per hour. Funding source is the Student Success and Support Program Categorical Fund.

Wahab, Abena, Counseling Department, Counseling, 10/21/2016 to 6/30/2017, not to exceed 422 hours per semester, at \$49.00 per hour. Funding source is the Student Success and Support Program Categorical Fund.

Williams, Mark, to provide mentoring/support for tutors in the Supplemental Instruction Across the Disciplines Project, 10/21/2016 to 12/16/2016, not to exceed 7 hours per week, at \$49.00 per hour. Funding source is Student Equity Categorical Funds.

Wilson, Donald, to provide mentoring/support for tutors in the Supplemental Instruction Across the Disciplines Project, 10/21/2016 to 12/16/2016, not to exceed 7 hours per week, at \$49.00 per hour. Funding source is Student Equity Categorical Funds.

Wright, Louis Charles, Counseling Department, Counseling, 10/21/2016 to 6/30/2017, not to exceed 422 hours per semester, at \$49.00 per hour. Funding source is the Student Success and Support Program Categorical Fund.

District

Lee, Dirkson, 7/13/2016 to 8/5/2016*, not to exceed 6 hours at \$49.00 per hour, for screening committee work. Funding Source is Human Resources General Funds.

Ferri-Miligan, Paula, 7/27/2016 to 8/5/2016*, not to exceed 6 hours at \$49.00 per hour, for screening committee work. Funding Source is Human Resources General Funds.

*Necessary paperwork not completed timely

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Karl Sparks,
Human Resources Consultant
PREPARED BY: Karl Sparks,
Human Resources Consultant
DATE: October 20, 2016
SUBJECT: Consideration of Approval of Salary Advancement for Academic Employee

RECOMMENDATION

It is recommended that the Board of Trustees approve the salary advancement for Daniele Ramsey

OVERVIEW

Daniele Ramsey, Counselor, SBVC, has met the requirements and should be moved from, Step 7, Column D, to Step 7, Column E, at \$75,692.00 annually for 200 days of service, effective July 1, 2016.

ANALYSIS

The academic employee(s) have completed the number of academic units necessary for classification advancement per agreement between the SBCCD and SBCCDCTA/NEA.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2016-2017 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Karl Sparks,
Human Resources Consultant
PREPARED BY: Dr. Wei Zhou, President, CHC
Diana Rodriguez, President, SBVC
DATE: October 20, 2016
SUBJECT: Consideration of Approval of Stipends

RECOMMENDATION

It is recommended that the Board of Trustees approve stipends for the 2016-2017 academic year.

OVERVIEW

The below employees will receive Stipends for the 2016-2017 academic year.

Moreno, Mariana	Transfer Center	\$1,440 total for 12 months
Quach, Patty	Tutoring Center	\$2,880 total for 12 months
Joseph Notarangelo	Distance Education	\$2,500.00 for Fall 2016
Julius Jackson	Distance Education	\$2,500.00 for Fall 2016

ANALYSIS

Stipends for Coaches are based on the agreement between SBCCD and the SBCCD Chapter CTA/NEA, Appendix A-3. Stipends for Faculty Chairs are based on the agreement between SBCCD and the SBCCD Chapter CTA/NEA, Appendix A-4. Stipends for Coordinators are based on the agreement between SBCCD and the SBCCD Chapter CTA/NEA, A-5.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Included in the 2016 - 2017 budget

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Karl Sparks,
Human Resources Consultant

PREPARED BY: Karl Sparks,
Human Resources Consultant

DATE: October 20, 2016

SUBJECT: Consideration of Approval of Temporary Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the temporary academic appointment of Jason Vandiver and Wendy McKeen.

OVERVIEW

Jason Vandiver, Temporary Instructor, Kinesiology-Head Football Coach, SBVC, effective December 21, 2016 through June 30, 2017. Academic Salary Column D, Step 7 at \$64,360.74 annually, based on 177 days of service. Replacing John Shipp. Funding Source General Fund.

Wendy McKeen, Temporary Instructor, Chemistry, SBVC, effective August 12, 2016 through June 30, 2017. Academic Salary Column E Step 5 at \$62,760.66 per year based on 177 days of service. Position being filled due to the amount of reassign time in the chemistry department. Funding Source General Fund.

ANALYSIS

It is essential that each position be filled on a temporary basis while the recruitment process for a permanent replacement is being conducted.

BOARD IMPERATIVE

I. Institutional Effectiveness.

FINANCIAL IMPLICATIONS

Included in the 2016-2017 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Karl Sparks, HR Consultant, Human Resources
PREPARED BY: Whitney Fields, Director, Safety & Risk Management, Human Resources
DATE: October 20, 2016
SUBJECT: Consideration of Approval to Accept the Sewer System Management Plan (SSMP) for First Reading

RECOMMENDATION

It is recommended that the Board of Trustees accept the San Bernardino Community College District Sewer System Management Plan (SSMP) for first reading, as summarized in the attached report. A full copy of this 247-page report can be found on the website at <http://sbccd.org/safetyrisk> under Safety Programs.

OVERVIEW

The SBCCD SMMP has been developed to comply with the California State Water Resources Boards (SWRCB), General Waster Discharge Requirement (WDR) order No. 2006-0003 and sets specific waste water collection system requirements and upholds the State water quality standards. The WDR requires permittees, which would include the San Bernardino Valley College and Crafton Hills College campuses, respectively to prepare and implement the SSMP.

ANALYSIS

The objective of the SMMP is to comply with the General Waste Water Discharge Requirement (WDR) order No. 2006-0003.

Compliance includes:

- Providing a plan and schedule to properly manage, operate, and maintain all part of the sanitary sewer system in order to provide reliable services in the future.
- Reduce and prevent sewage spills.
- Help to mitigate any sewage spills, that do occur.
- The SSMP is reviewed and approved by the California State Water Resources Board, every five years.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The lack of an SSMP could lead regulatory fines associated with non-compliance of the SWRBCB's, General Waster Discharge Requirement (WDR) order No. 2006-0003.

Sewer Management Plan Summary

What is a Sewer System Management Plan (SSMP)?

A Sewer System Management Plan, is a document that describes the activities an agency uses to manage its wastewater collection system effectively.

Effective management of wastewater collections system includes:

1. Maintaining or improving the condition of the collection system infrastructure in order to provide reliable service into the future.
2. Cost-effectively minimizing infiltration/inflow and providing adequate sewer capacity to accommodate design storm flows; and
3. Minimizing the number and impact of the sanitary sewer overflows, otherwise known as (SSOs) that may occur;

In order to achieve the above goals, it is expected that each wastewater collection system agency, such as the San Bernardino Valley and Crafton Hills College campuses, respectively develop and implement a Sewer System Management Plan.

Why are SSMPs Being Required Now?

Collection Systems are the last major component of the wastewater management system yet to be regulated. Treatment plants, including pretreatment programs, have been regulated for some time. In addition, other networks have been regulated as well, such as potable water, natural gas, electricity, and liquid fuels, among others.

While the federal government has developed unpublished draft regulations (sometimes referred to as the "CMOM" program, which stands for Capacity, Management, Operations, and Maintenance), this program has not been officially implemented for a variety of reasons, and Regional Water Boards in California have decided to move forward and implement their own SSO control programs now due to the growing emphasis on reducing overflows.

What is Required of the SBCCD/SBVC/CHC?

This document contains a description of the required elements of an SSMP, as well as helpful information to be considered in meeting the requirements. The required information includes elements that most industry experts agree are necessary to effectively manage a wastewater collection system.

In summary, the required elements of an SSMP include:

1. Collection system management goals
2. Organization of personnel, including the chain of command and communications
3. Overflow emergency response plan
4. Fats, oils, and grease (FOG) control program
5. Legal authority for permitting flows into the system, inflow/infiltration control as well as enforcement of proper design, installation, and testing standards, and inspection requirements for new and rehabilitated sewers
6. Measures and activities to maintain the wastewater collection system

7. Design and construction standards
8. Capacity management
9. Monitoring plan for SSMP program effectiveness
10. Periodic SSMP Audits, periodic SSMP updates, and implementation of program improvements

Each campus location, facilities/maintenance department will be tasked with meeting the requirements of the SSMP.

In the previous absence of a Director, Facilities Planning and Construction, the Director, Safety & Risk Management was tasked with working with a 3rd party, sewer management consultant to collaborate with the internal stakeholders and gather all of the applicable data to develop the SSMP to ensure that the SBCCD is compliant with the California State Water Resources Board Standard, order No. 2006-0003.

Whitney J. Fields, MBA

Director, Safety & Risk Management
Human Resources & Employee Relations
San Bernardino Community College District

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Karl Sparks,
Human Resources Consultant

PREPARED BY: Karl Sparks,
Human Resources Consultant

DATE: October 20, 2016

SUBJECT: Consideration of Approval to Amend Sabbatical Leave and Approve Resolution Waiving Posting of Bond by Faculty Member

RECOMMENDATION

It is recommended that the Board of Trustees approve amending the period of sabbatical leave previously granted to Kathryn Crow for the Fall 2016 semester so that she may take the leave during the Spring 2017 semester instead.

It also recommended that, pursuant to Education Code section 87770, the Board of Trustees waive posting of a bond by the faculty member based on the employee's written agreement to return to work and render service for at least one academic year following her sabbatical leave, and to repay any compensation paid to her while on sabbatical leave should she fail to return and render service for one academic year.

OVERVIEW

Kathryn Crow, Faculty, Public Safety & Services, CHC, seeks to take sabbatical leave in the Spring 2017 semester (in lieu of taking such leave in the Fall 2016 semester). The purpose of the leave is to: 1) conduct an evaluation of paramedic programs that have successfully implemented the National Registry of Emergency Medical Technicians Paramedic Psychomotor Competency Portfolio Project, 2) to share the findings by publishing an administrative guidebook based on the results of the findings, and 3) to develop and author a catalog showcasing the diversity of California's Emergency Medical Services system, which would serve as a resource to support career exploration.

ANALYSIS

On February 25, 2016, the Board of Trustees granted a one semester sabbatical leave to Kathryn Crow for Fall 2016. Ms. Crow has requested, and the District Sabbatical Leave Committee has agreed to request, Board approval for this amendment changing the period of leave to the Spring 2017 semester.

In addition, it is requested that the Governing Board approve a resolution for waiver of the bond requirement as is permitted pursuant to Education Code section 87770 which provides:

“If the governing board finds, and by resolution declares, that the interests of the district will be protected by the written agreement of the employee to return to the service of the district and render the agreed upon period of service therein following his or her return from the leave, the governing board may waive the furnishing of the bond and pay the employee on leave in the same manner as though a bond is furnished.”

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

The cost to the District is the adjunct replacement for the instructor's classes.

September 13, 2016

Chancellor Baron:

As you may be aware I was approved for a sabbatical leave to take place during the fall of 2016 semester. Unfortunately, I was unable to qualify for a sabbatical leave bond and had to withdraw from the sabbatical.

I have asked the sabbatical leave committee to defer my sabbatical until the spring semester and have continued to attempt to obtain the bond, however I have been unsuccessful. The companies I have worked with want the applicant to own a home and I do not. The other assets I have are all easily liquidated and do not qualify as collateral.

My CTA representative has suggested that I ask you for an exemption that would allow me to take the sabbatical without securing a bond. I understand that this is a risk for the District and would ask only that you consider the following before making your decision.

My time at Crafton Hills College began in 1989 when I successfully completed the EMT-Basic course and continued on to graduate from the paramedic program in 1990. While working full-time as a paramedic in the local community, I started volunteering in the EMT- Basic skills lab as a way to "give back" to the program that was instrumental in changing my life. In 1994, I was offered a .6 contract to teach both EMT-Basic courses and the Paramedic skills lab. In 1998, I accepted a full-time position as an instructor in the Emergency Medical Services Department. Over the last 18 years, I have taught numerous courses; been the Clinical and Field Coordinator for the Paramedic Program, served as the Paramedic Program Director for 10 years and spent several years as the Training Center Coordinator for the American Heart Association. In addition to my teaching duties, I have worked on a number of projects for the department; been heavily involved in several paramedic program accreditation renewals and served on numerous committees, both internal and external. I have consistently received outstanding evaluations from students, peers and administration.

I believe that I have proven to be a hard-working, dependable and reliable employee over the last 20+ years and would like to continue to contribute to the program, the college and the district for at least a few more years.

For me the purpose of the sabbatical was three-fold:

- 1) In August of 2016, the National Registry of Emergency Medical Technician's (a national certifying body) made significant changes to the eligibility requirements for students to sit for the National Registry Paramedic Licensing Exam.

In order to ensure that accreditation standards requiring that students have access to adequate numbers of patients, proportionally distributed by illness, injury, gender, age, socioeconomic status and common problems, the National Registry of EMT's (NREMT) developed a portfolio of vital skills that each student must demonstrate competency on in order to qualify to the NREMT Paramedic Licensing exam.

While we have been meeting this requirement in an informal way, we will now need to track each student's portfolio of work throughout the formative and summative phases of the skills laboratory. This is a time intensive process and will require modifications in how we configure our skills lab; additional training on how to use the tracking program, constant evaluation of the data, "in-flight" corrections as concerns arise and ultimately the generation of reports to be used to verify that the student has met the prerequisite and ultimately for accreditation purposes.

This is an enormous undertaking and will be difficult, if not impossible, to complete while still carrying a full-time load.

- 2) Second, I would like to complete the research and publish a book on unusual careers in Emergency Medical Services such as lifeguarding; airship services; sports team medics; SWAT team medics and more. There are a wealth of opportunities such as these in Southern California but many people working in the industry are unaware of these possibilities. This information could be used not only for those already employed in EMS but more importantly, as part of our Outreach Programs allowing us to show young people considering EMS careers, how many options exist.
- 3) And finally, this leave would provide me with much needed time to recharge and rejuvenate which in turn would allow me to continue to serve the district for the next few years.

A copy of my sabbatical leave proposal is attached for your review.

I can only offer you my personal guarantee that I will return to work as required at the end of the leave period and that I will be a healthy, happy, productive employee for the duration of my career at Crafton Hills College.

Thank you for your consideration of this request.

Respectfully,

Kathryn Crow
Professor, Emergency Medical Services
909-389-3220
kcrow@craftonhills.edu

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

**RESOLUTION REGARDING WAIVER OF BOND FOR PAYMENT OF SALARY
DURING SABBATICAL LEAVE**

WHEREAS the Board of Trustees has approved the granting of sabbatical leave for a period of one semester to faculty member Kathryn Crow.

WHEREAS, pursuant to Education Code § 87770 and Article 18.H.1.d of the collective bargaining agreement with the SBCCDTA, Ms. Crow has signed the Sabbatical Leave Contract which provides that:

The District shall pay Ms. Crow her regular compensation while on sabbatical leave in the same manner as if she were teaching in the District.

Ms. Crow agrees to return to work at the District and render service for at least one academic year following her sabbatical leave;

Ms. Crow agrees to repay any compensation paid to her while on sabbatical leave should she fail to return to the District and render service for one academic year following sabbatical leave.

NOW, THEREFORE, BE IT RESOLVED that:

The Board of Trustees finds, and by resolution declares, that the interests of the District will be protected by the written Sabbatical Leave Contract and written agreement of Kathryn Crow to return to the service of the District and render service for one academic year following sabbatical leave, and to also repay any compensation paid to her while on sabbatical leave should she fail to return to the District and render service for one academic year, such that Board of Trustees waives the furnishing of a bond and approves paying Ms. Crow while on leave in the same manner as though a bond is furnished.

PASSED AND ADOPTED, this 20th day of October, 2016, by the Board of Trustees of the San Bernardino Community College District of San Bernardino County, California, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

GOVERNING BOARD OF THE SAN BERNARDINO
COMMUNITY COLLEGE DISTRICT

BY: _____
Bruce Baron, Chancellor
Secretary of the Governing Board

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Karl Sparks,
Human Resources Consultant

PREPARED BY: Karl Sparks,
Human Resources Consultant

DATE: October 20, 2016

SUBJECT: Consideration of Approval of Professional Expert, Short-Term, and Substitute Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of Professional Expert, Short-Term, and Substitute Employees.

OVERVIEW

The following list of Professional Expert, Short-Term, and Substitute Employees is submitted for approval.

ANALYSIS

Approval of Professional Expert, Short-Term, and Substitute Employees is essential to the operation and needs of the District.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2016-17 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT						
Professional Expert Hourly Employees						
October 20, 2016						
Name	Department	Site	Duties	Start Date	End Date	Hourly Rate
Ambriz, Matthew	Fire Technology Program	CHC	Fire Tech Specialist/Tactical Officer/Safety Officer	10/21/16	12/31/16	\$30.00/\$23.00/\$22.20
Durban, Mark	Fire Technology Program	CHC	Fire Tech Specialist/Tactical Officer/Safety Officer	10/21/16	12/31/16	\$30.00/\$23.00/\$22.20
Raney, Brett	Fire Technology Program	CHC	Fire Tech Specialist/Tactical Officer/Safety Officer	10/21/16	12/31/16	\$30.00/\$23.00/\$22.20
Topoleski, Paul	Fire Technology Program	CHC	Fire Tech Specialist/Tactical Officer/Safety Officer	10/21/16	12/31/16	\$30.00/\$23.00/\$22.20
Martgan, Christian	Public Safety & Emergency Services	CHC	Lab Inst/Primary Inst/EMS Specialist	10/21/16	12/31/16	\$20.00/\$25.00/\$30.00
Orosco, Jennifer	Public Safety & Emergency Services	CHC	Lab Inst/Primary Inst/EMS Specialist	10/21/16	12/31/16	\$20.00/\$25.00/\$30.00
Alfrey, Brenda	Professional Development Center	DIST	Workforce Development/PDC Trainer	10/21/16	12/31/16	\$50.00
Angulo, Carlos	Professional Development Center	DIST	Workforce Development/PDC Trainer	10/21/16	12/31/16	\$20.00
Braggins, Alan	Professional Development Center	DIST	Workforce Development/PDC Trainer	10/21/16	12/31/16	\$50.00
Fulgham, Clarence	Applied Technology, Transportation, Culinary Arts Division/Water Supply	SBVC	Assistant Instructor	10/21/16	12/16/16	\$20.00

Bland, Arci	Applied Technology, Transportation, Culinary Arts Division/Water Supply	SBVC	Tutor II	10/21/16	12/16/16	\$12.00
Arteaga, Michael	Development & Community Relations	SBVC	Special Events Planner	10/24/16	12/31/16	\$25.00
Dixon, Carol	Development & Community Relations	SBVC	Special Events Planner	10/24/16	12/31/16	\$31.25
Johnson, Nicole	English	SBVC	Tutor III	10/21/16	12/31/16	\$14.00
Maria Tamayo	Student Success Center	SBVC	Tutor II	10/21/16	12/31/16	\$12.00
Wright, Chache	First Year Experience	SBVC	Tutor III	10/21/16	12/31/16	\$14.00
Hill, Travis	Applied Technology, Transportation, Culinary Arts Division/Water Supply	SBVC	Tutor II	10/21/16	12/16/16	\$12.00
* Start dates prior to board approval						
Ward, Rebecca	Theatre Arts	SBVC	Choreographer	9/9/16*	12/16/16	\$20.00
Devilbiss, Derek	Student Success Center	SBVC	Tutor II	9/8/16*	12/22/16	\$12.00
Morales, Helena	Basic Skills Committee- Instruction Office	SBVC	Tutor II	8/16/16*	12/16/16	\$12.00
Cruz, Jonathan	Student Success Center	SBVC	Tutor II	9/12/16*	12/22/16	\$12.00
Dang, Daniel	Student Success Center	SBVC	Tutor II	9/12/16*	12/22/16	\$12.00
Diaz, Luis	Student Success Center	SBVC	Tutor II	9/12/16*	12/22/16	\$12.00
Galvez, Gilberto	Student Success Center	SBVC	Tutor III	9/12/16*	12/22/16	\$14.00
Gomez, Brooke	Student Success Center	SBVC	Tutor II	9/12/16*	12/22/16	\$12.00
Nguyen, Leon	Student Success Center	SBVC	Tutor II	9/12/16*	12/22/16	\$12.00

Willey, Daniel	Student Success Center	SBVC	Tutor II	9/12/16*	12/22/16	\$12.00
Sheldon, Patrick	Disabled Student Programs & Services	SBVC	Assistant Instructor	9/19/16*	12/16/16	\$20.00
Padilla, Suleyhma	First Year Experience	SBVC	Tutor III	9/9/16*	12/30/16	\$14.00
Moreno, Robert Jr.	Professional Development Center	DIST	Workforce Development/ PDC Trainer	10/11/16*	12/31/16	\$30.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT						
Short Term						
October 20, 2016						
Name	Department	Site	Duties	Start Date	End Date	Hourly Rate
Kunf, Aleksander	Admin Services/Aquatics	CHC	Lifeguard	10/20/16	12/31/16	\$12.00
Salinas, Jakob	Admin Services/Aquatics	CHC	Lifeguard	9/9/16	12/31/16	\$12.00
Sheble, Andrew	Admin Services/Aquatics	CHC	Lifeguard	10/20/16	12/31/16	\$12.00
Ward, Kathleen	Admin Services/Aquatics	CHC	Lifeguard	9/8/16	12/31/16	\$12.00
Chatigny, Adrian	Admin Services/Aquatics	CHC	Project Assistant II	10/20/16	12/31/16	\$12.00
Nunez, Alberto	Admin Services/Aquatics	CHC	Project Assistant II	10/20/16	12/31/16	\$12.00
Ugalde, Dazja	Counseling	CHC	Project Assistant III	10/21/16	12/31/16	\$14.00
Flowers, Tanisha	Student Health Services	SBVC	Project Assistant III	10/21/16	12/31/16	\$14.00
Burgos, Micheil	Music	CHC	Accompanist	8/16/16	12/16/16	\$17.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT							
Substitute Employees							
October 20, 2016							
Name	Department	Site	Duties	Start Date	End Date	Hourly Rate	Justification
Simonian, Jasmine M	Admissions & Records	CHC	Admissions & Records Technician	8/31/16	10/31/16	\$17.97	Ext: For employee working Out of Class
Book, Paula J	Child Development Center	CHC	Child Development Assistant	8/8/16	10/8/16	\$13.35	Ext: On call for Sick/Vacation Coverage
Scott, Mary	Child Development Center	CHC	Child Development Assistant	8/8/16	10/8/16	\$13.35	Ext: On call for Sick/Vacation Coverage
Book, Paula J	Child Development Center	CHC	Child Development Teacher	8/8/16	10/8/16	\$19.21	Ext: On call for Sick/Vacation Coverage
Scott, Mary	Child Development Center	CHC	Child Development Teacher	8/8/16	10/8/16	\$19.21	Ext: On call for Sick/Vacation Coverage
Bell, Eva M	Counseling	CHC	Student Services Technician II	10/01/16	12/1/16	\$18.86	New: Vacancy. In Recruitment
Moore, Christin	Financial Aid	CHC	Financial Aid Specialist I	08/18/16	9/25/16	\$20.82	New: Vacancy. In Recruitment
Demers, Dora	Health & Wellness	CHC	Secretary II	9/3/16	11/3/16	\$18.41	New: Vacancy. In Recruitment
Weiler, Lindsay M	Instruction	CHC	Administrative Secretary	08/23/16	10/23/16	\$20.32	New: Vacancy. In Recruitment
Pineda, Diana	OIERP	CHC	Research Assistant	10/3/16	12/3/16	\$25.39	New: Vacancy in active recruitment
Sullivan, Jordan	Student Services	CHC	Student Services Technician I	8/31/16	10/31/16	\$17.09	Ext: Vacancy. In recruitment.
Lopez, Rosa	Facilities	DIST	Custodian	8/18/16	10/17/16	\$17.52	Extension: On Call vacancy in active recruitment/sick/vacation coverage.
Effort, Ninfa	Fiscal Services	DIST	Account Clerk II	9/12/16	11/25/16	\$17.09	Extension: On Call vacancy in active recruitment/sick/vacation coverage.

Miller, Donald	KVCR	DIST	Broadcast Tech	11/03/16	1/3/17	\$20.82	Extension: On Call vacancy in active recruitment/sick/vacation coverage.
Porter, Janine	KVCR	DIST	Broadcast Tech	11/3/16	1/3/17	\$20.82	Extension: On Call vacancy in active recruitment/sick/vacation coverage.
Shaff, Joseph	KVCR	DIST	Broadcast Tech	11/03/16	1/3/17	\$20.82	Extension: On Call vacancy in active recruitment/sick/vacation coverage.
Duran, Ricardo	Police	DIST	College Security Officer	8/25/16	10/24/16	\$16.69	Extension: On Call vacancy in active recruitment/sick/vacation coverage.
Saenz, Samuel	Police	DIST	College Security Officer	9/23/16	11/22/16	\$16.69	Extension: On Call vacancy in active recruitment/sick/vacation coverage.
Diaz, Jose	Admissions & Records Technician	SBVC	Admissions & Records	9/1/16	11/1/16	\$17.97	Extension: On call for sick/vacation/LOA coverage.
Chow-Torres, Michelle	CBO	SBVC	Account Clerk I	8/27/16	10/26/16	\$15.48	New: On Call vacancy in active recruitment/sick/vacation coverage.
Robles, Sandra	Chemistry	SBVC	Lab Tech	8/16/16	10/15/16	\$20.82	Extension: On Call vacancy in active recruitment/sick/vacation coverage.
Zapien, Lorena	Counseling	SBVC	Clerical Assistant II	09/19/16	11/6/16	\$15.11	New: On Call vacancy/sick/vacation coverage.
Ugalde, Dazja	Counseling	SBVC	Student Services Tech II	8/22/16	9/30/16	\$18.86	New: Vacancy in active recruitment
Chow-Torres, Michelle	Financial Aid	SBVC	Clerical Assistant II	9/2/16	11/2/16	\$15.11	Extension: On Call vacancy in active recruitment/sick/vacation coverage.

Raney, Christina	Financial Aid	SBVC	Clerical Assistant II	09/02/16	11/2/16	\$15.11	New: On Call vacancy in active recruitment/sick/vacation coverage.
Hall, Suzan	Health/Kinesiology/Athletics	SBVC	Secretary I	9/9/16	11/7/16	\$16.69	New: Vacancy in active recruitment
Brewer III, Leon	Maintenance & Operations	SBVC	Custodian	8/29/16	10/28/16	\$15.87	New: On Call vacancy in active recruitment/sick/vacation coverage.
Chavez, Edward	Maintenance & Operations	SBVC	Custodian	8/29/16	10/28/16	\$15.87	New: On Call vacancy in active recruitment/sick/vacation coverage.
Nava, Jonathan	Maintenance & Operations	SBVC	Custodian	8/29/16	10/28/16	\$15.87	New: On Call vacancy in active recruitment/sick/vacation coverage.
Fierro, Dorothy	Nursing	SBVC	Administrative Secretary	8/17/16	10/15/16	\$20.32	Extension: On Call vacancy in active recruitment/sick/vacation coverage.
Taylor, Alyssa	Police	DIST	College Security Officer	10/5/16	12/4/16	\$16.69	Extension: On Call vacancy in active recruitment/sick/vacation coverage.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: October 20, 2016
SUBJECT: Consideration of Approval of Professional Services Contracts/Agreements

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached list of Professional Services contracts/agreements.

OVERVIEW

In accordance with Board Policy 6340 and Administrative Procedure 6340, Section A, Sub-section 3, the attached list of contracts for Professional Services, Consultants and Legal Services is submitted for approval.

ANALYSIS

The attached list of contracts, agreements and their associated purchase orders are for fiscal audits, legal services, consultants and other professional services that are needed by the District. Unless otherwise noted the amount shown for multi-year agreements is the projected total amount for the full contract period. Any changes to these amounts will be submitted for board ratification and/or approval.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The contracts/agreements on the attached list are budgeted for via purchase orders.

Contracts for Approval

Scheduled Board Date 10/20/2016

Contract Type

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i>Professional Services</i>				
ARUP North America Ltd	(14224) Professional design, engineering, planning, management consultations and technical specialist services for non-bond projects; on an as needed basis Term: 10/20/2016 - 10/20/2019 Funding Source: Capital Outlay	Facilities Planning/SBCCD	\$50,000.00	SSutorus
CHJ Incorporated dba CHJ Consultants	(14212) Professional soil engineering services for special inspections, materials laboratory testing services for non-bond projects; on an as needed basis Term: 10/20/2016 - 10/20/2019 Funding Source: Capital Outlay	Facilities Planning/SBCCD	\$50,000.00	SSutorus
Citadel Environmental Services, Inc	(14194) Conduct job hazard assessment interviews at SBVC, CHC, and Annex Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Safety/SBCCD	\$12,648.00	SSutorus
Citadel Environmental Services, Inc	(14071) Grant writing assistance for Emergency/Disaster Preparedness Grants for both State and Federal funding agencies Term: 8/31/2016 - 8/31/2017 Funding Source: General Funds	Safety/SBCCD	\$7,000.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
Citadel Environmental Services, Inc	(14136) Industrial hygiene testing services - occupational noise assessment in the Welding labs Term: 9/1/2016 - 12/31/2016 Funding Source: General Funds	Safety/SBCCD	\$1,452.00	SSutorus
Citadel Environmental Services, Inc	(14210) Professional environmental services for non-bond projects; on an as needed basis Term: 10/20/2016 - 10/20/2019 Funding Source: Capital Outlay	Facilities Planning/SBCCD	\$25,000.00	SSutorus
Citadel Environmental Services, Inc	(14215) Review, update and consolidate three existing safety programs and develop three new safety guidelines for SBCCD Administration office, Redlands Annex, 8th Street property, and Alternative Text Production Center Term: 9/20/2016 - 6/30/2017 Funding Source: General Funds	Safety/SBCCD	\$5,703.00	SSutorus
DKC Architects Inc	(14207) Architectural services for non-bond projects; on an as needed basis Term: 10/20/2016 - 10/20/2019 Funding Source: Capital Outlay	Facilities Planning/SBCCD	\$100,000.00	SSutorus
HMC Architects	(14208) Architectural services for non-bond projects; on an as needed basis Term: 10/20/2016 - 10/20/2019 Funding Source: Capital Outlay	Facilities Planning/SBCCD	\$100,000.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
Keenan & Associates	(14229) Provide assistance in the implementation of a Preventing Workplace Violence Plan Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Safety/SBCCD	\$2,504.00	SSutorus
Keenan & Associates	(14228) Provide assistance in the implementation of the Emergency Operations Plan (EOP) Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Safety/SBCCD	\$6,540.00	SSutorus
P2S Engineering, Inc.	(14214) Engineering Services for CHC for providing a dedicated HVAC system for the cadaver room Term: 8/4/2016 - 6/30/2017 Funding Source: Bond Funded	Kitchell/SBCCD	\$8,500.00	SSutorus
P2S Engineering, Inc.	(14205) Engineering services for non-bond projects; on an as needed basis Term: 10/20/2016 - 10/20/2019 Funding Source: Capital Outlay	Facilities Planning/SBCCD	\$100,000.00	SSutorus
Paxton, Cindy	(14157) Mental health counselor for Student Health Services Term: 10/20/2016 - 6/30/2018 Funding Source: Student Health Fee	Health Services/SBVC	\$45,500.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
San Bernardino County Superintendent of Schools	(14236) Agreement 16/17-0594 - Audit services as part of the SBCCD's fiscal independence project Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Fiscal Services/SBCCD	\$30,000.00	SSutorus
Snipes Engineering, Inc dba Snipes-Dye Associates	(14209) Provide engineering services for non- bond projects; on an as needed basis Term: 10/20/2016 - 10/20/2019 Funding Source: Capital Outlay	Facilities Planning/SBCCD	\$100,000.00	SSutorus
<i>SubTotal for Professional Services: 16</i>				
<i>Grand Total Contracts for Board Date 10/20/2016: 16</i>				

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: October 20, 2016
SUBJECT: Consideration of Approval of Purchase Order Report

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached list of purchase orders.

OVERVIEW

Education Code 81656 provides that all transactions entered into by an authorized officer shall be reviewed by the Board every 60 days. All Purchase Orders have been issued in accordance with the District's policies and procedures by an authorized officer of the District.

ANALYSIS

Purchase Orders between the ranges of 171330 - 172104 are attached for approval, except those approved through the contract agenda items. Purchase Orders are detailed by number, vendor, purpose, and amount.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the 2016/2017 budget.

PO#	Vendor Name	Purchase Order Description	Amount
171483	REVOLVING CASH	Athletic Entry Fees	\$ 126.00
171535	REVOLVING CASH	Athletic Entry Fees	\$ 80.00
171934	REVOLVING CASH	Athletic Entry Fees	\$ 200.00
171947	REVOLVING CASH	Athletic Entry Fees	\$ 100.00
171946	REVOLVING CASH	Athletic Entry Fees	\$ 125.00
171484	REVOLVING CASH	Athletic Entry Fees	\$ 174.00
171486	REVOLVING CASH	Athletic Entry Fees	\$ 240.00
171362	STATER BROS MARKETS	CDC Food Supplies	\$ 3,000.00
171536	SBVC BOOKSTORE	Classroom Textbooks	\$ 14,000.00
171537	SBVC BOOKSTORE	Classroom Textbooks	\$ 5,000.00
171801	SCRIP-SAFE SECURITY PRODUCTS	Commencement Supplies	\$ 2,186.60
171522	CALIFORNIA COMMUNITY COLLEGE	Conference	\$ 750.00
171346	GRAND HYATT SAN ANTONIO	Conference	\$ 28,312.36
171643	DIPONIO, GWEN	Conference	\$ 2,005.00
171666	CANNON, JUDY	Conference	\$ 2,005.00
171592	LEVESQUE, ROBERT	Conference	\$ 1,028.79
171593	NATIONAL COUNCIL FOR WORKFORCE	Conference	\$ 615.00
171677	MORENO, MARIANA	Conference	\$ 1,800.00
171900	MORENO, MARIANA	Conference	\$ 450.00
171904	MELLO, BRANDICE	Conference	\$ 450.00
171351	ACADEMY FOR GRASSROOTS	Conference	\$ 200.00
171353	GAINES, ASHLEY	Conference	\$ 356.00
171471	NATIONAL RESOURCE CENTER FOR	Conference	\$ 4,950.00
171472	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 2,680.00
171473	ALLEN, TAMMY	Conference	\$ 2,680.00
171474	FERRI-MILLIGAN, PAULA	Conference	\$ 2,680.00
171475	WEISS, KAY	Conference	\$ 2,680.00
171476	BRIGGS, STEPHANIE	Conference	\$ 2,894.40
171477	RODRIGUEZ, OSCAR	Conference	\$ 2,353.00
171478	JOHNSON, HEATHER	Conference	\$ 2,442.00
171479	LUKE, CRAIG	Conference	\$ 2,592.00
171480	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 2,316.60
171558	ACHRO/EEO	Conference	\$ 120.00
171980	ELMORE, CORY	Conference	\$ 842.84
172069	COALITION FOR ADEQUATE SCHOOL	Conference	\$ 903.00
171541	ROSSY, MELISSA	Conference	\$ 2,116.00
171519	SCHOOL EMPLOYERS ASSOCIATION	Conference	\$ 3,800.00
172051	SAN BERNARDINO COUNTY SHERIFFS	Conference	\$ 200.00
172040	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 48.00
171399	PRESIDENTS' ROUND TABLE-LAKIN	Conference	\$ 1,800.00
171402	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 2,100.00
171403	SHABAZZ, RICKY	Conference	\$ 400.00
171496	US BANK CORPORATE PMT SYSTEMS	Conference	\$ 2,340.00
171621	SMITH, JAMES E.	Conference	\$ 540.00
171646	STRONG, LAWRENCE	Conference	\$ 461.00

171647 ALEXANDER, TENILLE	Conference	\$	461.00
171693 US BANK CORPORATE PMT SYSTEMS	Conference	\$	1,005.00
171694 TORRES, JOSE	Conference	\$	461.00
171746 AMERICAN EVALUATION ASSOC	Conference	\$	210.00
171892 CCCCIO	Conference	\$	400.00
171383 US BANK CORPORATE PMT SYSTEMS	Conference	\$	200.00
171384 US BANK CORPORATE PMT SYSTEMS	Conference	\$	150.00
171524 JOHNSON, WALLACE	Conference	\$	243.39
171998 MOSLEY, ERICA	Conference	\$	1,370.00
171953 CERRITOS COLLEGE FOUNDATION	Conference	\$	50.00
171925 US BANK CORPORATE PMT SYSTEMS	Conference	\$	70.00
172054 STRONG, LAWRENCE	Conference	\$	335.00
171482 US BANK CORPORATE PMT SYSTEMS	Conference	\$	2,930.00
171525 CAPED	Conference	\$	995.00
171926 CABRALES, JOE	Conference	\$	298.00
171931 O'SHAUGHNESSY, VONDA	Conference	\$	1,680.00
171981 AYCOCK, LARRY	Conference	\$	298.00
171996 NACCE	Conference	\$	423.00
172002 MCATEE,ROBERT	Conference	\$	298.00
172037 ORTA, REBECCA	Conference	\$	148.00
172039 US BANK CORPORATE PMT SYSTEMS	Conference	\$	1,300.00
172047 RP GROUP, THE	Conference	\$	750.00
172052 URIBE, REYNA	Conference	\$	298.00
172053 SIMPSON, FLOYD	Conference	\$	298.00
172033 SIMPSON, FLOYD	Conference	\$	125.00
171371 HACU	Conference	\$	745.00
171538 RIVERA, ERNESTO	Conference	\$	2,588.00
171539 VASQUEZ, VIOLETA	Conference	\$	2,588.00
171695 US BANK CORPORATE PMT SYSTEMS	Conference	\$	335.00
171992 MUSKAVITCH, JOHN	Conference	\$	1,347.00
172028 MOORE, CHRISTIN	Conference	\$	1,429.29
172029 HAYTON, CLAUDIA	Conference	\$	1,325.00
172003 US BANK CORPORATE PMT SYSTEMS	Conference	\$	580.00
172004 US BANK CORPORATE PMT SYSTEMS	Conference	\$	580.00
172065 PESTICIDE APPLICATORS	Conference	\$	400.00
171393 US BANK CORPORATE PMT SYSTEMS	Conference	\$	1,881.26
171731 COMMUNITY COLLEGE FACILITIES	Conference	\$	1,200.00
172007 COMMUNITY COLLEGE FACILITIES	Conference	\$	375.00
172011 US BANK CORPORATE PMT SYSTEMS	Conference	\$	760.00
172048 AGAH, HUSSAIN	Conference	\$	1,093.00
171395 CHILDERS, KAREN	Conference	\$	310.00
172009 US BANK CORPORATE PMT SYSTEMS	Conference	\$	806.00
171920 KUCK, GLEN	Conference	\$	130.00
171921 US BANK CORPORATE PMT SYSTEMS	Conference	\$	1,234.00
171654 ALLEN, DENISE	Conference	\$	844.15
171689 MENCHACA, PATRICIA	Conference	\$	844.15
171818 ACADEMIC SENATE, THE	Conference	\$	900.00

172027 SMITH, MARY C	Conference	\$	1,486.00
171982 GALLAGHER, AMBER	Conference	\$	682.13
172006 US BANK CORPORATE PMT SYSTEMS	Conference	\$	620.00
171986 CHAVIRA, REJOICE C	Conference	\$	1,430.00
172013 HARRIS, KASHAUNDA	Conference	\$	1,140.00
172056 RODRIGUEZ, NATIVIDAD	Conference	\$	1,050.00
172057 VASQUEZ, CINDY	Conference	\$	450.00
171397 CCCEOPSA	Conference	\$	200.00
171955 RIVERSIDE COUNTY	Conference	\$	81.00
171550 JONES, DIANNA	Conference	\$	852.00
172049 SCUDDER, ROBERT	Conference	\$	636.00
171933 RIVERSIDE COUNTY	Conference	\$	50.00
172016 MELLO, BRANDICE	Conference	\$	80.00
172017 MORENO, MARIANA	Conference	\$	80.00
172067 PESTICIDE APPLICATORS	Conference	\$	80.00
171494 US BANK CORPORATE PMT SYSTEMS	Conference	\$	2,113.00
171545 SHABAZZ, RICKY	Conference	\$	2,113.00
171549 JONES, DIANNA	Conference	\$	1,210.00
171732 INTERNATIONAL FOOTPRINT ASSOC	Conference	\$	200.00
171733 SAN BERNARDINO AREA CHAMBER	Conference	\$	650.00
171979 GAINES, ASHLEY	Conference	\$	871.73
171348 SERAJ, ROBYN	Conference	\$	2,270.00
171560 ZARAGOZA, KARLA	Conference	\$	4,344.00
171530 AQUINO, MICHAEL	Conference	\$	1,178.21
171531 CABRALES, JOE	Conference	\$	106.95
171532 US BANK CORPORATE PMT SYSTEMS	Conference	\$	958.00
171681 CARTER, YANCIE	Conference	\$	1,000.00
171450 ANDREWS, BREANNA	Conference	\$	1,243.53
171529 HEILGEIST, KRISTINA	Conference	\$	454.08
171533 COLVEY, KIRSTEN	Conference	\$	548.72
171645 BURNS-PETER, DAVENA	Conference	\$	699.70
171862 US BANK CORPORATE PMT SYSTEMS	Conference	\$	370.61
171863 HOBSONS INC	Conference	\$	1,331.32
171864 HOBSONS INC	Conference	\$	599.00
171865 HOBSONS INC	Conference	\$	499.00
171872 HOBSONS UNIVERSITY	Conference	\$	499.00
171387 SAN BERNARDINO COUNTY SHERIFF	Conference	\$	50.00
171834 GONZALEZ, GINA	Conference	\$	154.05
171367 US BANK CORPORATE PMT SYSTEMS	Conference	\$	757.00
171692 US BANK CORPORATE PMT SYSTEMS	Conference	\$	671.00
171797 WARREN-MARLATT, REBECCA	Conference	\$	45.42
171407 US BANK CORPORATE PMT SYSTEMS	Conference	\$	288.04
171342 BARRIE, TRINETTE	Conference	\$	117.00
171394 O'SHAUGHNESSY, VONDA	Conference	\$	117.00
171498 TAMAYO, CHRIS	Conference	\$	127.44
171492 US BANK CORPORATE PMT SYSTEMS	Conference	\$	1,716.00
171493 US BANK CORPORATE PMT SYSTEMS	Conference	\$	2,116.00

171543 KHADJENOURY, SAHAR	Conference	\$	1,716.00
171983 BLANQUET, FRANCISCO	Conference	\$	1,384.60
171569 US BANK CORPORATE PMT SYSTEMS	Conference	\$	3,166.00
171590 JACKSON, DAVIL	Conference	\$	288.00
171893 LONG, RICHARD	Conference	\$	140.00
171903 US BANK CORPORATE PMT SYSTEMS	Conference	\$	135.00
171368 GAINES, ASHLEY	Conference	\$	292.00
171468 COUNTY OF SAN BERNARDINO	Conference	\$	225.00
171469 COUNTY OF SAN BERNARDINO	Conference	\$	225.00
171470 COUNTY OF SAN BERNARDINO	Conference	\$	225.00
171622 US BANK CORPORATE PMT SYSTEMS	Conference	\$	348.00
171623 WILLIAMS, NICOLE	Conference	\$	52.92
172050 WILKINS, JANICE	Conference	\$	122.00
171698 US BANK CORPORATE PMT SYSTEMS	Conference	\$	140.00
171901 CRUZ, ALFREDO	Conference	\$	370.96
171389 WISEGARVER, LILLIAN	Conference	\$	1,500.00
171556 US BANK CORPORATE PMT SYSTEMS	Conference	\$	458.28
171988 GALLAGHER, AMBER	Conference	\$	188.05
171991 MUSKAVITCH, JOHN	Conference	\$	140.00
171897 MORENO, MARIANA	Conference	\$	150.00
171905 MELLO, BRANDICE	Conference	\$	150.00
171628 ROBLES, MATTHEW	Conference	\$	1,250.00
171696 US BANK CORPORATE PMT SYSTEMS	Conference	\$	481.65
171697 SHABAZZ, RICKY	Conference	\$	100.00
171488 YAMAMOTO, JUNE	Conference	\$	879.00
171551 CCCAOE	Conference	\$	845.00
171911 CALIFORNIA COMMUNITY COLLEGES	Conference	\$	140.00
172044 US BANK CORPORATE PMT SYSTEMS	Conference	\$	50.00
172045 US BANK CORPORATE PMT SYSTEMS	Conference	\$	450.00
171339 US BANK CORPORATE PMT SYSTEMS	Conference	\$	945.00
171366 GAINES, ASHLEY	Conference	\$	100.00
171398 SKILLPATH SEMINARS	Conference	\$	680.00
171400 GALLAGHER, DEBBY	Conference	\$	73.00
171401 GOWEN, LAURA	Conference	\$	73.00
171404 BLACKWELL, SHARI	Conference	\$	73.00
171405 PASILLAS, KAROL	Conference	\$	73.00
171467 CALIFORNIA COMMUNITY COLLEGES	Conference	\$	140.00
171495 US BANK CORPORATE PMT SYSTEMS	Conference	\$	179.00
171526 ROSS, YECENIA	Conference	\$	569.80
171527 CCCAOE	Conference	\$	495.00
171552 US BANK CORPORATE PMT SYSTEMS	Conference	\$	855.00
171608 CCCAOE	Conference	\$	495.00
171611 US BANK CORPORATE PMT SYSTEMS	Conference	\$	775.44
171683 US BANK CORPORATE PMT SYSTEMS	Conference	\$	718.00
171868 BOARD OF GOVERNORS	Conference	\$	280.00
171894 LONG, RICHARD	Conference	\$	135.00
171895 GOMEZ, LAURA	Conference	\$	135.00

171896 EL-SHERIF, TAHIRAH	Conference	\$	135.00
171912 CCCAOE	Conference	\$	695.00
171990 CABRALES, JOE	Conference	\$	57.00
172000 MANIAOL, ALBERT	Conference	\$	1,000.00
172030 US BANK CORPORATE PMT SYSTEMS	Conference	\$	397.64
172070 BOARD OF GOVERNORS	Conference	\$	151.20
171639 GALOPE, RICHARD GLEN ENRIQUEZ	Conference	\$	135.00
171814 CCCAOE	Conference	\$	200.00
171610 SBCSD PUBLIC SAFETY REGIONAL	Conference	\$	200.00
171662 US BANK CORPORATE PMT SYSTEMS	Conference	\$	75.00
171820 CLARK SECURITY	Conference	\$	495.00
171810 WILSON, SHERRI	Conference	\$	990.00
171811 HANLEY, JODI	Conference	\$	606.00
171813 TASAKA, BETHANY	Conference	\$	606.00
171984 BLANQUET, FRANCISCO	Conference	\$	345.20
172058 STARK, SCOTT	Conference	\$	31.00
171548 SCUDDER, ROBERT	Conference	\$	668.00
172005 CHC STUDENT REP FEE FUND	Conference	\$	3,584.09
171708 GRAINGER INC W W	Custodial Supplies	\$	2,000.00
171451 ACADEMIC SENATE, THE	Dues & Memberships	\$	3,023.60
171502 DEPARTMENT OF PESTICIDE	Dues & Memberships	\$	240.00
171506 CALIFORNIA PUBLIC TV	Dues & Memberships	\$	500.00
171553 COMMUNITY COLLEGE	Dues & Memberships	\$	450.00
171554 CA ASSOCIATION OF SCHOOL	Dues & Memberships	\$	613.00
171851 P A P A	Dues & Memberships	\$	325.00
171891 CCCCIO	Dues & Memberships	\$	300.00
171918 SAN BERNARDINO AREA CHAMBER	Dues & Memberships	\$	250.00
171919 SBCSBA	Dues & Memberships	\$	250.00
172012 HONORS TRANSFER COUNCIL OF CA	Dues & Memberships	\$	120.00
172018 HONORS TRANSFER COUNCIL OF CA	Dues & Memberships	\$	120.00
172032 REDLANDS CHAMBER OF COMMERCE	Dues & Memberships	\$	165.00
171385 US BANK CORPORATE PMT SYSTEMS	Equipment	\$	999.92
171442 OLYMPUS AMERICA INC	Equipment	\$	84,968.23
171446 G/M BUSINESS INTERIORS	Equipment	\$	1,190.40
171452 HUMANSCALE CORP	Equipment	\$	3,900.80
171456 FLINN SCIENTIFIC INC	Equipment	\$	2,892.75
171461 AVI SPL	Equipment	\$	6,224.65
171490 HCI SYSTEMS INC	Equipment	\$	1,013.70
171523 YALE/CHASE MATERIAL HANDLING	Equipment	\$	8,549.80
171589 HALYCON PRODUCTS INC	Equipment	\$	3,298.90
171594 OFFICE CHAIRS UNLIMITED	Equipment	\$	691.09
171648 KI INCORPORATED	Equipment	\$	10,932.91
171649 KI INCORPORATED	Equipment	\$	32,263.79
171680 HARLOW'S KITCHEN CONCEPTS	Equipment	\$	989.41
171684 WAUSA MADE	Equipment	\$	10,306.66
171685 SPORT & CYCLE INC	Equipment	\$	1,619.42
171686 BSN SPORTS INC	Equipment	\$	2,410.67

171687 PREMIUM PROMOTIONALS.ORG	Equipment	\$	5,310.46
171688 MEDCO SPORTS MEDICINE	Equipment	\$	11,555.69
171735 L N CURTIS & SONS	Equipment	\$	725.20
171744 CDW GOVERNMENT INC	Equipment	\$	2,557.55
171786 DENOYER-GEPPERT SCIENCE CO	Equipment	\$	436.21
171789 INTEGRA BIOSCIENCES CORPORATIO	Equipment	\$	324.56
171804 STAPLES	Equipment	\$	764.61
171830 HOME DEPOT, THE	Equipment	\$	322.92
171831 US BANK CORPORATE PMT SYSTEMS	Equipment	\$	1,295.97
171833 CDW GOVERNMENT INC	Equipment	\$	227.16
171845 US BANK CORPORATE PMT SYSTEMS	Equipment	\$	463.10
171876 FLINN SCIENTIFIC INC	Equipment	\$	1,658.99
171884 YSC TECHNOLOGIES	Equipment	\$	624.24
171886 INTERIOR OFFICE SOLUTIONS	Equipment	\$	9,245.70
171889 LIFE TECHNOLOGIES CORP	Equipment	\$	3,916.16
171899 GRASS VALLEY USA LLC	Equipment	\$	1,176.40
171940 CENTRAL RESTAURANT PRODUCTS	Equipment	\$	6,842.60
171963 DISH FACTORY INC, THE	Equipment	\$	3,660.76
171964 SYSCO RIVERSIDE INC	Equipment	\$	40,282.39
171985 ASW DIAMOND PRODUCTS	Equipment	\$	712.32
171999 WOOD-MIZER LLC	Equipment	\$	13,766.12
172001 US BANK CORPORATE PMT SYSTEMS	Equipment	\$	268.92
172080 SYSCO FOOD SERVICES	Equipment	\$	14,000.00
171374 SYSCO RIVERSIDE INC	Food Supplies	\$	48,000.00
171375 PEPSI-COLA	Food Supplies	\$	5,000.00
171432 SYSCO RIVERSIDE INC	Food Supplies	\$	15,000.00
171434 FARMERS BROTHERS	Food Supplies	\$	4,000.00
171802 FINEST PRODUCE UNLIMITED INC	Food Supplies	\$	17,400.00
171699 SOUTHERN CALIFORNIA GAS CO	Gas Utilites	\$	4,500.00
171709 WILBUR'S POWER EQUIPMENT	Grounds Supplies	\$	1,500.00
171791 AAA ELECTRIC MOTOR SALES & SER	HVAC Supplies	\$	1,000.00
171373 STAPLES	Instructional Supplies	\$	155.00
171379 NEWEGG BUSINESS	Instructional Supplies	\$	30.11
171406 MARLIN P JONES & ASSOC INC	Instructional Supplies	\$	426.41
171413 KAPLAN SCHOOL SUPPLY CORP	Instructional Supplies	\$	2,500.00
171423 BUDDYS ALL STARS	Instructional Supplies	\$	2,171.28
171424 MUSIC THEATRE INTERNATIONAL	Instructional Supplies	\$	20.00
171426 CONSOLIDATED PLASTICS	Instructional Supplies	\$	44.01
171427 FLINN SCIENTIFIC INC	Instructional Supplies	\$	1,554.12
171436 US BANK CORPORATE PMT SYSTEMS	Instructional Supplies	\$	162.00
171489 CAROLINA BIOLOGICAL SUPPLY CO	Instructional Supplies	\$	326.43
171544 US PLASTICS	Instructional Supplies	\$	285.84
171691 STAPLES	Instructional Supplies	\$	338.98
171739 WILKENSS-ANDERSON COMPANY	Instructional Supplies	\$	781.38
171753 SIGMA-ALDRICH INC	Instructional Supplies	\$	1,346.00
171773 FLINN SCIENTIFIC INC	Instructional Supplies	\$	178.20
171775 BOUND TREE MEDICAL	Instructional Supplies	\$	953.30

171784 BIO-RAD LABORATORIES	Instructional Supplies	\$	310.32
171800 FISHER SCIENTIFIC	Instructional Supplies	\$	1,286.05
171821 GRAINGER INC, W W	Instructional Supplies	\$	242.61
171822 FLINN SCIENTIFIC INC	Instructional Supplies	\$	181.55
171825 COASTAL TOOL SUPPLY	Instructional Supplies	\$	356.56
171842 WARD'S NATURAL SCIENCE EST INC	Instructional Supplies	\$	357.73
171856 HOT BLOCK TOOLS	Instructional Supplies	\$	180.62
171877 ULINE	Instructional Supplies	\$	1,609.20
171898 BLICK ART MATERIALS	Instructional Supplies	\$	306.14
171915 BOUND TREE MEDICAL	Instructional Supplies	\$	750.90
171922 HOME DEPOT, THE	Instructional Supplies	\$	42.94
171923 SIGMA-ALDRICH INC	Instructional Supplies	\$	103.30
171958 STAPLES	Instructional Supplies	\$	309.13
171966 SOCCER.COM	Instructional Supplies	\$	1,189.74
171974 BOUND TREE MEDICAL	Instructional Supplies	\$	56.40
171987 BLICK ART MATERIALS	Instructional Supplies	\$	647.08
172064 LA SIERRA FIRE EQUIPMENT INC	Instructional Supplies	\$	615.60
172072 ULINE	Instructional Supplies	\$	263.34
171703 BIG 5 SPORTING GOODS #142	Instructional Supplies	\$	48.70
171975 TEQUIPMENT	Instructional Supplies	\$	119.84
171968 SCANTRON CORPORATION	Instructional Supplies	\$	104.63
171433 SPINITAR PRESENTATION PROD INC	IT Equipment	\$	4,605.26
171459 SIGMANET INC	IT Equipment	\$	1,168.45
171460 DIGITAL NETWORKS GROUP INC	IT Equipment	\$	9,549.55
171770 TROXELL COMMUNICATIONS INC	IT Equipment	\$	22,302.00
171787 WESTERN AUDIO VISUAL	IT Equipment	\$	5,386.83
171788 WESTERN AUDIO VISUAL	IT Equipment	\$	1,568.42
171803 DIGITAL NETWORKS GROUP INC	IT Equipment	\$	15,550.55
171819 CDW GOVERNMENT INC	IT Equipment	\$	2,214.64
172021 COMPUTERLAND OF SILICON VALLEY	IT Equipment	\$	12,160.00
171829 BERNAN ASSOCIATES	Library Book Expansion	\$	5,000.00
171860 BARNES & NOBLE INC	Library Book Expansion	\$	173.56
171888 MIDWEST LIBRARY SERVICE	Library Book Expansion	\$	30,000.00
171414 MIDWEST LIBRARY SERVICE	Library Book Expansion	\$	8,000.00
171437 SBVC SUN ROOM	Meals & Refreshments	\$	4,210.93
171438 US BANK CORPORATE PMT SYSTEMS	Meals & Refreshments	\$	745.76
171629 SANTOYO, LAURA ROCIO	Meals & Refreshments	\$	540.00
171809 US BANK CORPORATE PMT SYSTEMS	Meals & Refreshments	\$	15.96
171937 US BANK CORPORATE PMT SYSTEMS	Meals & Refreshments	\$	37.84
171960 US BANK CORPORATE PMT SYSTEMS	Meals & Refreshments	\$	59.34
172034 US BANK CORPORATE PMT SYSTEMS	Meals & Refreshments	\$	375.00
172063 SANTOYO, LAURA ROCIO	Meals & Refreshments	\$	518.40
171771 BARNES & NOBLE INC	Media	\$	12.95
171542 B&H PHOTO VIDEO	Non-Instructional Supplies	\$	79.15
171613 PRESSTEK LLC	Non-Instructional Supplies	\$	3,531.60
171615 STAPLES	Non-Instructional Supplies	\$	138.83
171632 US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	\$	74.73

171678 STAPLES	Non-Instructional Supplies	\$	4,795.17
171700 STAPLES	Non-Instructional Supplies	\$	456.14
171887 STAPLES	Non-Instructional Supplies	\$	1,520.47
171913 MERIT OIL CO	Non-Instructional Supplies	\$	2,000.00
171914 MERIT OIL CO	Non-Instructional Supplies	\$	2,000.00
171954 STAPLES	Non-Instructional Supplies	\$	81.72
171969 STAPLES	Non-Instructional Supplies	\$	66.10
171971 STAPLES	Non-Instructional Supplies	\$	522.64
172076 AIS	Non-Instructional Supplies	\$	1,463.71
171591 STAPLES	Non-Instructional Supplies	\$	381.24
172035 STAPLES	Non-Instructional Supplies	\$	137.56
172066 GERMSTAR	Non-Instructional Supplies	\$	123.12
171333 PHARMEDIX	Non-Instructional Supplies	\$	5,000.00
171337 STAPLES	Non-Instructional Supplies	\$	420.95
171363 STATER BROS MARKETS	Non-Instructional Supplies	\$	4,000.00
171370 BANGASSER,SUSAN	Non-Instructional Supplies	\$	149.91
171386 STAPLES	Non-Instructional Supplies	\$	54.64
171431 STAPLES	Non-Instructional Supplies	\$	248.09
171435 GRAINGER INC, W W	Non-Instructional Supplies	\$	30.58
171448 STAPLES	Non-Instructional Supplies	\$	118.80
171457 US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	\$	750.00
171485 STAPLES	Non-Instructional Supplies	\$	65.80
171500 STAPLES	Non-Instructional Supplies	\$	587.14
171504 HOME DEPOT, THE	Non-Instructional Supplies	\$	1,458.00
171555 STAPLES	Non-Instructional Supplies	\$	2,925.56
171561 STAPLES	Non-Instructional Supplies	\$	646.02
171600 SCANTRON CORPORATION	Non-Instructional Supplies	\$	1,269.00
171614 REFURB SUPPLIES	Non-Instructional Supplies	\$	718.00
171617 SBVC BOOKSTORE	Non-Instructional Supplies	\$	700.00
171619 STAPLES	Non-Instructional Supplies	\$	89.36
171631 CHC BOOKSTORE	Non-Instructional Supplies	\$	100.00
171634 SBVC BOOKSTORE	Non-Instructional Supplies	\$	800.00
171640 STAPLES	Non-Instructional Supplies	\$	370.30
171641 US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	\$	213.74
171660 CHEVRON & TEXACO	Non-Instructional Supplies	\$	400.00
171664 STAPLES	Non-Instructional Supplies	\$	169.23
171682 US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	\$	76.34
171690 US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	\$	26.00
171723 MULTICARD INC	Non-Instructional Supplies	\$	1,408.10
171794 MULTICARD INC	Non-Instructional Supplies	\$	572.86
171799 HOME DEPOT, THE	Non-Instructional Supplies	\$	500.00
171827 EPC IT SOLUTIONS INC	Non-Instructional Supplies	\$	601.43
171832 US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	\$	19.95
171836 US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	\$	144.60
171844 STAPLES	Non-Instructional Supplies	\$	4,089.84
171846 STAPLES	Non-Instructional Supplies	\$	124.01
171869 MARSAC, DEIDRE	Non-Instructional Supplies	\$	37.05

171890 STAPLES	Non-Instructional Supplies	\$	946.16
171910 VALLEJO, MARLENA	Non-Instructional Supplies	\$	111.23
171917 STAPLES	Non-Instructional Supplies	\$	120.52
171927 HOFFMANN, DONNA	Non-Instructional Supplies	\$	88.37
171929 STAPLES	Non-Instructional Supplies	\$	229.49
171950 STAPLES	Non-Instructional Supplies	\$	155.82
171952 STAPLES	Non-Instructional Supplies	\$	294.25
171956 MULTICARD INC	Non-Instructional Supplies	\$	1,408.87
171957 US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	\$	2,245.32
171959 STAPLES	Non-Instructional Supplies	\$	121.96
171967 STAPLES	Non-Instructional Supplies	\$	93.81
171972 P & R PAPER	Non-Instructional Supplies	\$	2,200.00
171976 STAPLES	Non-Instructional Supplies	\$	309.34
171993 CHC BOOKSTORE	Non-Instructional Supplies	\$	40.00
172031 STAPLES	Non-Instructional Supplies	\$	481.90
172038 STAPLES	Non-Instructional Supplies	\$	357.25
172071 SBVC BOOKSTORE	Non-Instructional Supplies	\$	216.00
172073 US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	\$	6.47
172082 STAPLES	Non-Instructional Supplies	\$	549.44
172085 STAPLES	Non-Instructional Supplies	\$	1,851.69
172087 A&T EUROPE S.P.A.	Non-Instructional Supplies	\$	500.00
172096 STAPLES	Non-Instructional Supplies	\$	214.39
171487 STAPLES	Non-Instructional Supplies	\$	222.62
172061 HANIGAN COMPANY, THE	Non-Instructional Supplies	\$	746.44
171521 STAPLES	Non-Instructional Supplies	\$	2,215.71
171429 US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	\$	1,000.00
171726 DEMCO SUPPLY INC	Non-Instructional Supplies	\$	2,000.00
171420 REVOLVING CASH	Officials	\$	2,610.00
171566 REVOLVING CASH	Officials	\$	4,360.00
171567 REVOLVING CASH	Officials	\$	2,900.00
172079 REVOLVING CASH	Officials	\$	1,680.00
171355 PALI MOUNTAIN RETREAT	Operational Expenses & Fees	\$	19,900.00
171408 SBCCD FINANCIAL AID	Operational Expenses & Fees	\$	97,200.00
171422 REVOLVING CASH	Operational Expenses & Fees	\$	1,320.00
171507 BMI GENERAL LICENSING	Operational Expenses & Fees	\$	2,800.00
171534 FIELDS, WHITNEY	Operational Expenses & Fees	\$	420.00
171582 NATIONAL EDUCATIONAL	Operational Expenses & Fees	\$	175.00
171626 WALKER, TYLER JAMES	Operational Expenses & Fees	\$	250.00
171627 SANS, TRAVIS ALEXANDER	Operational Expenses & Fees	\$	250.00
171633 SBVC FOOD SERVICES	Operational Expenses & Fees	\$	467.36
171636 SBVC FOOD SERVICES	Operational Expenses & Fees	\$	3,747.47
171637 REVOLVING CASH	Operational Expenses & Fees	\$	3,528.00
171642 US BANK CORPORATE PMT SYSTEMS	Operational Expenses & Fees	\$	35.00
171663 GULLY, EASTON	Operational Expenses & Fees	\$	250.00
171719 CLIA LABORATORY PROGRAM	Operational Expenses & Fees	\$	150.00
171747 REVOLVING CASH	Operational Expenses & Fees	\$	432.00
171808 COUNTY OF SAN BERNARDINO	Operational Expenses & Fees	\$	448.00

171840 COMMITTEE ON ACCREDITATION	Operational Expenses & Fees	\$	500.00
171902 SBVC FOOD SERVICES	Operational Expenses & Fees	\$	1,065.23
171906 SBVC FOOD SERVICES	Operational Expenses & Fees	\$	1,497.15
171907 SBVC FOOD SERVICES	Operational Expenses & Fees	\$	2,254.90
171930 SBVC FOOD SERVICES	Operational Expenses & Fees	\$	175.27
171932 ORIGINAL TACO GIRLS, THE	Operational Expenses & Fees	\$	600.00
171938 SBVC FOOD SERVICES	Operational Expenses & Fees	\$	326.63
171941 SBVC FOOD SERVICES	Operational Expenses & Fees	\$	425.42
171942 SBVC FOOD SERVICES	Operational Expenses & Fees	\$	425.42
171943 SBVC FOOD SERVICES	Operational Expenses & Fees	\$	425.42
171944 SBVC FOOD SERVICES	Operational Expenses & Fees	\$	459.45
171961 SBVC FOOD SERVICES	Operational Expenses & Fees	\$	326.63
171962 SBVC FOOD SERVICES	Operational Expenses & Fees	\$	247.93
171989 COUNTY OF SAN BERNARDINO	Operational Expenses & Fees	\$	123.00
172024 CRUZ, ALFREDO	Operational Expenses & Fees	\$	368.96
172026 MORENO, MARIANA	Operational Expenses & Fees	\$	300.00
172041 SBVC FOOD SERVICES	Operational Expenses & Fees	\$	808.46
172081 REVOLVING CASH	Operational Expenses & Fees	\$	2,212.00
172093 CALIFORNIA STATE UNIVERSITY	Operational Expenses & Fees	\$	280.00
172095 METROLINK	Operational Expenses & Fees	\$	194.50
171365 SBVC FOOD SERVICES	Other Student Aid	\$	8,000.00
171390 SBVC CAMPUS BUSINESS OFFICE	Other Student Aid	\$	1,000.00
171391 SBVC BOOKSTORE	Other Student Aid	\$	4,000.00
171948 SBVC BOOKSTORE	Other Student Aid	\$	800.00
172091 SAUNDERS, KATHLEEN	Other Student Aid	\$	4,000.00
171618 ZINN, WENDY	Personal Mileage	\$	3,000.00
171630 DIAZ, EMMA	Personal Mileage	\$	500.00
171644 RODRIGUEZ, DIANA	Personal Mileage	\$	100.00
171916 ATEN, DAVID	Personal Mileage	\$	100.00
171951 DELGADO, ARLEEN	Personal Mileage	\$	300.00
172062 AGAH, HUSSAIN	Personal Mileage	\$	1,100.52
171546 FRONTIER COMMUNICATIONS	Phone Utilities	\$	500.00
171547 FRONTIER COMMUNICATIONS	Phone Utilities	\$	444.00
171620 VERIZON WIRELESS	Phone Utilities	\$	140.00
171823 PUBLIC BROADCASTING SERVICE	Postage & Freight	\$	900.00
171491 US POSTAL SERVICE	Postage & Freight	\$	10,000.00
172059 US POSTAL SERVICE	Postage & Freight	\$	10,000.00
172060 PITNEY BOWES	Postage & Freight	\$	60,440.00
172068 TOTAL FUNDS BY HASLER	Postage & Freight	\$	1,000.00
171559 US BANK CORPORATE PMT SYSTEMS	Reference Books	\$	1,000.00
171730 MIDWEST LIBRARY SERVICE	Reference Books	\$	315.34
171798 IMMUNIZATION ACTION COALITION	Reference Books	\$	39.15
171835 US BANK CORPORATE PMT SYSTEMS	Reference Books	\$	500.00
172025 IMMUNIZATION ACTION COALITION	Reference Books	\$	36.75
171717 THOMSON REUTERS/BARCLAYS	Reference Books	\$	315.00
171381 SBVC FOOD SERVICES	Refreshments	\$	1,874.28
171388 STATER BROS MARKETS	Refreshments	\$	250.00

171396 US BANK CORPORATE PMT SYSTEMS	Refreshments	\$	18.99
171428 STATER BROS MARKETS	Refreshments	\$	1,000.00
171497 US BANK CORPORATE PMT SYSTEMS	Refreshments	\$	36.61
171557 US BANK CORPORATE PMT SYSTEMS	Refreshments	\$	21.97
171612 US BANK CORPORATE PMT SYSTEMS	Refreshments	\$	268.79
171635 SBVC FOOD SERVICES	Refreshments	\$	494.65
171638 US BANK CORPORATE PMT SYSTEMS	Refreshments	\$	99.92
171783 BANGASSER,SUSAN	Refreshments	\$	52.01
171805 US BANK CORPORATE PMT SYSTEMS	Refreshments	\$	19.78
171815 US BANK CORPORATE PMT SYSTEMS	Refreshments	\$	300.00
171858 US BANK CORPORATE PMT SYSTEMS	Refreshments	\$	197.64
171861 SBVC FOOD SERVICES	Refreshments	\$	495.68
171871 US BANK CORPORATE PMT SYSTEMS	Refreshments	\$	183.00
171878 SBVC FOOD SERVICES	Refreshments	\$	30.98
171928 US BANK CORPORATE PMT SYSTEMS	Refreshments	\$	23.73
171939 SBVC SUN ROOM	Refreshments	\$	274.96
171949 SBVC FOOD SERVICES	Refreshments	\$	3,058.82
171970 US BANK CORPORATE PMT SYSTEMS	Refreshments	\$	46.59
172015 US BANK CORPORATE PMT SYSTEMS	Refreshments	\$	3.46
172036 US BANK CORPORATE PMT SYSTEMS	Refreshments	\$	38.00
172043 SBVC SUN ROOM	Refreshments	\$	162.00
172055 SBVC FOOD SERVICES	Refreshments	\$	348.28
172097 US BANK CORPORATE PMT SYSTEMS	Refreshments	\$	33.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: October 20, 2016
SUBJECT: Consideration of Approval of Routine Contracts/Agreements and Memorandums of Understanding

RECOMMENDATION

It is recommended that the Board of Trustees ratify the attached list of routine contracts/agreements and memorandums of understanding.

OVERVIEW

In accordance with Board Policy 6340, the attached list is submitted for Board ratification and/or approval.

ANALYSIS

The attached list of contracts, agreements and their associated purchase orders are routine, customary and necessary for the on-going operations of the District. Unless otherwise noted the amount shown for multi-year agreements is the projected total amount for the full contract period. Any changes to these amounts will be submitted for board ratification and/or approval.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The contracts/agreements/memorandums of understanding on the attached list are budgeted for via purchase orders.

Routine Contracts and Agreements

Scheduled Board Date 10/20/2016

Contract Type

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i>Bond Measure Funded</i>				
Burgess Moving & Storage	(13183) Moving services for SBVC's Snyder Gym and Women's Gym relocation project; this is to extend term date to 12/31/2016 Term: 4/5/2016 - 12/31/2016 Funding Source: Bond Funded	Kitchell/SBCCD	\$7,490.60	SSutorus
CompView	(14227) Purchase agreement for a projector screen for the Roadrunner Café at the New Crafton Center Term: 9/30/2016 - 12/31/2016 Funding Source: Bond Funded	Kitchell/SBCCD	\$36,825.09	SSutorus
Couts Heating & Cooling, Inc.	(14049) CHC Central Complex Renovation project; cutting and capping of existing infrastructure at Security Office Term: 9/28/2016 - 6/30/2017 Funding Source: Bond Funded	Kitchell/SBCCD	\$3,000.00	SSutorus
G/M Business Interiors	(14070) Install mail box at SBVC's new gym building Term: 9/1/2016 - 12/31/2016 Funding Source: Bond Funded	Kitchell/SBCCD	\$109.95	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Bond Measure Funded</u>				
Global Specialties Direct Inc.	(14221) Furnish and install 14 visual display boards in new Crafton Center Term: 9/28/2016 - 6/30/2017 Funding Source: Bond Funded	Kitchell/SBCCD	\$9,740.00	SSutorus
Interior Office Solutions	(14106) Purchase of work stations in SBVC new gym building Term: 9/8/2016 - 12/31/2016 Funding Source: Bond Funded	Kitchell/SBCCD	\$9,245.70	SSutorus
PVL Signs & Graphics Inc	(14202) Installation of signage at the New Crafton Center Term: 9/1/2016 - 12/31/2016 Funding Source: Bond Funded	Kitchell/SBCCD	\$9,500.00	SSutorus
Redlands Plumbing, Heating and Air Conditioning Inc	(14059) Fix toilet in men's handicap stall in staff restroom at CHC Term: 6/30/2016 - 6/30/2016 Funding Source: Bond Funded	Kitchell/SBCCD	\$440.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Bond Measure Funded</u>				
SimplexGrinnell	(13539) Central Station relabeling and testing in the CHC Maintenance and Operations Building; this is to approve extension of term date to 6/30/2017 Term: 5/18/2016 - 6/30/2017 Funding Source: Bond Funded	Kitchell/SBCCD	\$6,484.80	SSutorus
Stanley Convergent Security	(14111) Furnish and install fire alarm in SBVC's gym out building Term: 9/8/2016 - 9/8/2016 Funding Source: Bond Funded	Kitchell/SBCCD	\$648.00	SSutorus
Stanley Convergent Security	(13151) Furnish and install Sonitrol intrusion detection system at the SBVC new gym and out buildings; this is to approve extension of the term date to 6/30/2017 Term: 3/25/2016 - 6/30/2017 Funding Source: Bond Funded	Kitchell/SBCCD	\$45,177.00	SSutorus
WAUSAU Tile Inc. DBA Wausau Made	(14056) Purchase of 15 72"X16" steel benches with patterned seats Term: 9/1/2016 - 12/31/2016 Funding Source: Bond Funded	Kitchell/SBCCD	\$10,306.66	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Bond Measure Funded</u>				
Yale/Chase Material Handling	(14016) Purchase agreement for hand pallet truck for SBVC Term: 8/25/2016 - 12/31/2016 Funding Source: Bond Funded	Kitchell/SBCCD	\$8,549.80	SSutorus
<i>SubTotal for Bond Measure Funded: 13</i>			<i>\$147,517.60</i>	
<u>Broadcasting Rights</u>				
Holt Hamilton Films	(14103) Broadcasting rights for the airing of "Pete & Cleo, Orland C. Joe, Glue Gap Boyz, More Than Frybread, Turquoise Rose, and Legends of the Sky" Term: 10/21/2016 - 10/20/2021 Funding Source: KVCR - FNX Grant	TV/KVCR	\$63,400.00	SSutorus
Koahnic Broadcast Corporation	(14169) Broadcast rights for the airing of the National Native News Term: 7/1/2016 - 6/30/2017 Funding Source: KVCR - FNX Grant	FM/KVCR	\$1,680.00	SSutorus
National Public Radio, Inc. (NPR)	(14219) Carriage fees for KVCR radio programs Term: 10/1/2016 - 9/30/2017 Funding Source: KVCR - Foundation	FM/KVCR	\$214,219.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Broadcasting Rights</u>					
	PBS - Public Broadcasting Service	(14121) Broadcast rights to fundraising programming Term: 7/1/2016 - 6/30/2017 Funding Source: KVCR - CPB Grant - TV	TV/KVCR	\$32,176.00	SSutorus
	Pipit & Finch	(14063) Radio Program airing rights for "Says You!" for one year Term: 10/1/2016 - 9/30/2017 Funding Source: KVCR - Foundation	FM/KVCR	\$1,109.00	SSutorus
	Zaragoza, Rayanna dba Zaragoza, Raye	(14177) Broadcast license agreement for use of musical compositions and recordings for "In the River, A Protest Song for Standing Rock"; no cost to District Term: 11/1/2016 - 10/31/2019 Funding Source: N/A	TV/KVCR		SSutorus
<i>SubTotal for Broadcasting Rights: 6</i>				<i>\$312,584.00</i>	
<u>CalWorks Child Care</u>					
	Saunders, Kathleen	(14150) CalWorks Grant to cover cost of Childcare for participating students - Parent - Norwood, Jeanne Term: 9/1/2016 - 6/30/2017 Funding Source: CalWorks	Calworks/SBVC	\$7,726.24	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>CalWorks Child Care</u>					
<i>SubTotal for CalWorks Child Care: 1</i>				<i>\$7,726.24</i>	
<u>CalWorks Off-Campus Work Study</u>					
	Teddy Bear Tymes Child Care	(14151) Off-Campus workstudy - Student - Sanchez, Ana; reimbursed at up to 100% of per hourly rate Term: 9/1/2016 - 6/30/2017 Funding Source: CalWorks	Calworks/SBVC	\$13,760.00	SSutorus
	Unitek Dental Laboratory, Inc.	(14113) Off-Campus workstudy - Student - Orona, Stephanie; reimbursed at up to 100% per hour rate Term: 9/8/2016 - 6/30/2017 Funding Source: CalWorks	Calworks/SBVC	\$16,896.00	SSutorus
<i>SubTotal for CalWorks Off-Campus Work Study: 2</i>				<i>\$30,656.00</i>	
<u>Clinicals</u>					
	Loma Linda University Medical Center	(14025) Clinicals - Affiliation Agreement for Clinical Site for SBVC and CHC Allied Health Programs: At CHC Paramedic, EMT, Radiology, Respiratory Care; At SBVC Nursing, and Drug & Alcohol Studies; no cost to SBCCD Term: 7/1/2016 - 6/30/2021 Funding Source: N/A	Allied Health/SBVC/CHC		SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u><i>Clinicals</i></u>					
	Loma Linda, City of, Department of Public Works	(14081) Student work experience and cooperation encompassing a broad spectrum of experiential education; no cost to SBCCD Term: 7/1/2016 - 6/30/2021 Funding Source: N/A	Water Supply/SBVC		SSutorus
	OB Pharmacy	(14232) Clinical site for students participating in the Pharmacy Tech Program; no cost to SBCCD Term: 10/1/2016 - 6/30/2021 Funding Source: N/A	Pharmacy Technology/SBVC		SSutorus
	Riverside, County of, Fire Department	(14083) Clinical Site agreement for EMS program participants; no cost to SBCCD Term: 7/1/2016 - 6/30/2021 Funding Source: N/A	Emergency Medical Svcs/CHC		SSutorus
	San Bernardino County Fire Protection District	(14123) Clinical site agreement for EMS program participants; no cost to SBCCD Term: 7/1/2016 - 6/30/2019 Funding Source: N/A	Emergency Medical Svcs/CHC		SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Clinicals</u>					
	San Bernardino, County of	(14013) Arrowhead Regional Medical Center - Clinical Site for Allied Health programs; no cost to SBCCD Term: 9/13/2016 - 9/12/2021 Funding Source: N/A	Business Services/SBCCD		SSutorus
<i>SubTotal for Clinicals: 6</i>					
<u>General</u>					
	4AllPromos LLC	(14024) Production of 500 picture frames with SBVC 90th Anniversary Logo Term: 8/25/2016 - 9/30/2016 Funding Source: Marketing/Advertising 01	Marketing/SBVC	\$2,286.03	SSutorus
	AJC Building Maintenance	(13158) Provide janitorial services for ATPC building; This is to approve Amendment 1 -to move janitorial services from ATPC's old location to new location at 198 Camino Ruiz, Camarillo CA Term: 7/1/2016 - 6/30/2017 Funding Source: Braille Grant	ATPC/SBCCD	\$6,000.00	SSutorus
	All Pro Broadcasting, Inc dba KCSS-FM KATY-FM	(14031) Radio advertising on 103.9 FM Term: 9/5/2016 - 9/30/2016 Funding Source: Marketing/Advertising 01	Marketing/SBVC	\$2,800.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Alliance Bus Lines, Inc	(14144) Bus rental for Geology field trip to Mill Creek; additional cost may be charged for fuel and time overages Term: 10/22/2016 - 10/22/2016 Funding Source: General Funds	Geology/CHC	\$500.00	SSutorus
Alliance Bus Lines, Inc	(14143) Bus rental for Geology field trip to Mormon Rocks; additional cost may be charged for fuel and time overages Term: 11/18/2016 - 11/18/2016 Funding Source: General Funds	Geology/CHC	\$500.00	SSutorus
American Printing & Promotions	(14213) Production of 79" X 33" full color one sided banner to promote Veterans outreach Term: 9/28/2016 - 6/30/2017 Funding Source: Student Equity	Marketing/CHC	\$267.49	SSutorus
American Printing & Promotions	(14222) Production of Arc Bottle, Bic Pen, Eco Journal, Drawstring pack, Lanyards, Pocket Folders, Mugs, Tumbler, Flash Drive Polo Shirts, and T-shirts to promote Veterans outreach Term: 9/29/2016 - 6/30/2017 Funding Source: Student Equity	Marketing/CHC	\$4,921.27	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
American Printing & Promotions	(14145) Production of promotional giveaways; 250 dual circle spring loop, 1,000 pencils, 250 soft floater keychains, 500 mini golf ball markers Term: 9/1/2016 - 12/31/2016 Funding Source: Marketing/Advertising 01	Marketing/CHC	\$3,628.71	SSutorus
Awards & Specialties Inc	(14190) Production of 35 custom made name badges Term: 9/1/2016 - 12/31/2016 Funding Source: General Funds	President/CHC	\$236.25	SSutorus
Badge Express	(14045) Production of 21 name badges with logo Term: 8/22/2016 - 11/30/2016 Funding Source: General Funds	President/SBVC	\$239.71	SSutorus
Badge Express	(14044) Production of 4 name badges with logo Term: 7/18/2016 - 10/31/2016 Funding Source: General Funds	President/SBVC	\$56.11	SSutorus
Barr Door, Inc.	(14146) Repairs to the entrance door at SBVC Bookstore Term: 9/1/2016 - 12/31/2016 Funding Source: General Funds	Maintenance/SBVC	\$1,386.46	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Barr Door, Inc.	(14174) Repairs to the roll up door at the Bookstore Term: 9/13/2016 - 10/30/2016 Funding Source: General Funds	Maintenance/SBVC	\$507.74	SSutorus
	Becar, Sheri L	(14129) Workshop "HAMM Radio Operator and Certification"; this workshop is open to all SBCCD employees Term: 11/2/2016 - 11/3/2016 Funding Source: Grant & General Fund	Safety/SBCCD	\$600.00	SSutorus
	Berg Fire Protection, Inc. dba Red Star Fire Protection	(14225) Annual fire hydrant and sprinkler testing with reports Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Maintenance/CHC	\$2,500.00	SSutorus
	Big Top Rentals	(14055) Rental of 30 10X10 canopies with side walls and anchor barrels with covers for Transfer Fair event Term: 10/11/2016 - 10/12/2016 Funding Source: Matriculation	Transfer Center/SBVC	\$2,987.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Blue Mountain Collision Center	(13751) Repairs to District Police 2007 Crown Victoria police car; license plate #1274009; This is to approve Amendment 1 - increase amount due to additional repairs needed Term: 7/1/2016 - 12/31/2016 Funding Source: General Funds	District Police/SBCCD	\$3,702.16	SSutorus
Blue Outdoor LLC	(14050) Table top advertising at Victoria Gardens Term: 9/19/2016 - 10/30/2016 Funding Source: Marketing/Advertising 01	Marketing/SBVC	\$5,000.00	SSutorus
BMI - Broadcast Music, Inc	(14020) Grant of rights for non-exclusive music to be played via radio, internet for all musical works that BMI has rights to grant; the fee is set at per FTE each year Term: 7/1/2011 - 6/30/2020 Funding Source: General Funds	President/SBCCD	\$15,000.00	SSutorus
Brian's Bee Removal Service	(14173) On demand bee removal service for CHC grounds Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Maintenance/CHC	\$3,000.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Building Automation Systems, Inc	(14110) Repair of fume hoods in science labs Term: 9/8/2016 - 10/31/2016 Funding Source: General Funds	Maintenance/SBVC	\$4,000.00	SSutorus
California Department of Forestry & Fire Protection	(14176) Certification Examination Agency Evaluator Agreement; no cost to District Term: 9/8/2016 - 9/7/2017 Funding Source: N/A	Fire Technology/CHC		SSutorus
California State University - Dominguez Hills	(14154) Provide campus dining vouchers for use at Dreamers Resource Center by SBVC students and staff who are attending the campus tour Term: 10/21/2016 - 10/21/2016 Funding Source: Student Equity	First Year/SBVC	\$280.00	SSutorus
Cal-Lift Inc	(14172) On demand repairs for the CHC warehouse forklifts Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Maintenance/CHC	\$3,000.00	SSutorus
Campus Marketing Specialists	(14200) Production of 2 30x60 table runners with color imprint Term: 9/1/2016 - 12/31/2016 Funding Source: Student Equity	First Year/SBVC	\$347.17	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Caribbean Pacific Bus, LLC	(14114) Bus rental for field trip to Cal Poly Pomona for transfer students tour; additional cost may be charged for fuel and time overages Term: 12/2/2016 - 12/2/2016 Funding Source: General Funds	Transfer Center/SBVC	\$475.20	SSutorus
	Caribbean Pacific Bus, LLC	(14116) Bus rental for field trip to Cal State Fullerton for transfer students tour; additional cost may be charged for fuel and time overages Term: 11/18/2016 - 11/18/2016 Funding Source: General Funds	Transfer Center/SBVC	\$475.20	SSutorus
	Caribbean Pacific Bus, LLC	(14115) Bus rental for field trip to Chapman University for transfer students tour; additional cost may be charged for fuel and time overages Term: 11/4/2016 - 11/4/2016 Funding Source: General Funds	Transfer Center/SBVC	\$475.20	SSutorus
	CBS Radio Inc.	(14033) Radio advertising on KFRG-FM Term: 8/26/2016 - 9/4/2016 Funding Source: Marketing/Advertising 01	Marketing/SBVC	\$2,000.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	CBS Radio Inc.	(14034) Radio advertising on KNX-AM Term: 9/1/2016 - 9/30/2016 Funding Source: Marketing/Advertising 01	Marketing/SBVC	\$10,000.00	SSutorus
	CCCAOE	(14133) Sponsorship at the California Community Colleges Association for Occupational Education Spring Conference; Paid for by Digital Media Grant Term: 9/27/2016 - 9/29/2016 Funding Source: State Grant	PDC/SBCCD	\$5,000.00	SSutorus
	Citizens Business Bank	(14026) Cash management agreement for deposits subject to count agreement; this is required for deposits delivered by armored courier; no added cost to District Term: 7/1/2016 - 6/30/2021 Funding Source: N/A	Fiscal Services/SBCCD		SSutorus
	CODESP - Employee Selection	(13732) Joint Powers Agreement for Employee Selection Procedures - Pre- Employment Testing Services; funded through Equal Employment Opportunity Grant Term: 7/1/2016 - 6/30/2017 Funding Source: State Grant	Human Resources/SBCCD	\$1,950.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Colton Joint USD	(14204) Agreement for Program Participation to 2016 AEBG Summit for one person; funded through Adult Education Block Grant AB104 Term: 11/1/2016 - 11/2/2016 Funding Source: State Grant	Mathematics/SBVC	\$800.00	SSutorus
	Commuter Advertising, Inc	(14052) Print advertising on buses Term: 9/1/2016 - 12/31/2016 Funding Source: Marketing/Advertising 01	Marketing/SBVC	\$5,390.00	SSutorus
	Contra Costa CCD	(14193) CISCO Academy Affiliation Agreement; funded through the Cisco Academy Grant Term: 7/1/2016 - 6/30/2017 Funding Source: State Grant	Computer & Info Science/CHC	\$300.00	SSutorus
	Culligan Water	(10471) Water softening treatment for SBVC's Cafeteria, Auditorium and Business Building; this is to approve extension of the contract through 9/30/2016 Term: 7/1/2014 - 9/30/2016 Funding Source: General Funds	Administrative Services/SBVC	\$3,000.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Devries, Mark	(14189) Presentation with video clips of the documentary of "Speciesism" Term: 11/3/2016 - 11/3/2016 Funding Source: General Funds	Instruction/CHC	\$350.00	SSutorus
	Digital Networks Group, Inc.	(14153) Provide and install 2 65" and 1 80" LED displays in the Library, Liberal Arts, and Applied Technology departments Term: 9/1/2016 - 12/31/2016 Funding Source: Matriculation	Counseling/SBVC	\$22,146.82	SSutorus
	Direct Connection	(14097) Printing and mailing of September gift campaign Term: 9/1/2016 - 10/31/2016 Funding Source: KVCR - Foundation	TV/FM/KVCR	\$2,714.88	SSutorus
	Direct Connection	(14098) Printing and mailing of September lapsed donor campaign Term: 9/1/2016 - 10/31/2016 Funding Source: KVCR - Foundation	TV/FM/KVCR	\$6,993.00	SSutorus
	Direct Connection	(14064) Printing of envelopes and stationary for KVCR pledge campaigns Term: 9/1/2016 - 10/31/2016 Funding Source: KVCR - Foundation	TV/FM/KVCR	\$5,441.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	DS Waters of America, Inc dba Sparkletts	(14218) Bi-weekly drinking water delivery to CHC Maintenance and Grounds Department Term: 10/1/2016 - 9/30/2017 Funding Source: General Funds	Maintenance/CHC	\$1,600.00	SSutorus
	DS Waters of America, Inc dba Sparkletts	(14124) Bi-weekly drinking water delivery to the District Police Department Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	District Police/SBCCD	\$2,000.00	Ssutorus
	Eastbay Team Sales	(14091) Production of team shirts for Woman's Basketball; funded through Women's Basketball Trust Term: 9/2/2016 - 10/31/2016 Funding Source: Trust Account	Athletics/SBVC	\$557.11	SSutorus
	Education To Go	(14127) Develop, design, and distribute online educational web-based training for PDC classes Term: 7/1/2016 - 6/30/2017 Funding Source: Community Service	PDC/SBCCD	\$3,500.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Elevate Tomorrow	(14183) Facilitation of the "Cultural Competency Planning Retreat" on 10/21/2016 and on 05/05/2017 Term: 10/21/2016 - 5/5/2017 Funding Source: Student Equity	Program Development/SBVC	\$13,200.00	SSutorus
	E-Oscar Systems	(13877) Service - Credit reporting services for student loans and student debt: rate schedule, minimum charge is \$30 per calendar quarter, once the quarterly minimum number of transactions has been reached, a \$0.30 charge for each transaction Term: 7/1/2016 - 6/30/2021 Funding Source: General Funds	Accounting/SBCCD	\$1,000.00	SSutorus
	FastSigns	(14080) Production of 10 24"X36" signs with stands and 15 custom double sided pole banners Term: 9/2/2016 - 10/31/2016 Funding Source: Matriculation	Counseling/SBVC	\$2,998.53	SSutorus
	FastSigns	(14217) Production of 36 x 96 banner to relay Financial Aid dated information Term: 9/28/2016 - 10/31/2016 Funding Source: Financial Aid	Financial Aid/SBVC	\$361.88	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
First Student Charter	(14094) Bus rental for field trip to UC Riverside for transfer students; additional cost may be charged for fuel and time overages Term: 10/7/2016 - 10/7/2016 Funding Source: Student Equity	Student Services/CHC	\$806.86	SSutorus
Fuel Pros, Inc	(14171) On demand fuel inspection and service for CHC Grounds Dept. Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Maintenance/CHC	\$2,500.00	SSutorus
Good News Radio	(14164) Radio advertising on KSGN 89.7 to promote CHC programs Term: 10/10/2016 - 12/18/2016 Funding Source: Marketing/Advertising 01	Marketing/CHC	\$4,455.00	SSutorus
H & L Charter Co, Inc.	(14152) Bus rental for a field trip to UCLA for the Southern California Puente Transfer Motivational Conference; additional cost may be charged for fuel and time overages Term: 10/1/2016 - 10/1/2016 Funding Source: General Funds	Counseling/SBVC	\$1,448.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	H & L Charter Co, Inc.	(14155) Bus rental for field trip to California State University Dominguez Hills for a campus tour; additional cost may be charged for fuel and time overages Term: 10/21/2016 - 10/21/2016 Funding Source: Student Equity	First Year/SBVC	\$970.00	SSutorus
	H & L Charter Co, Inc.	(13963) Bus rental for transportation to Pali Adventures in Running Springs as part of team building for 100 Valley Bound and First Year program participants; Revision to field trip dates; additional cost may be charged for fuel and time overages Term: 10/30/2016 - 10/30/2016 Funding Source: Student Equity	First Year/SBVC	\$578.00	SSutorus
	H & L Charter Co, Inc.	(13962) Bus rental for transportation to Pali Adventures in Running Springs, Ca as part of team building for 100 Valley Bound and First Year program participants; revision to field trip date; additional cost may be charged for fuel and time overages Term: 10/28/2016 - 10/28/2016 Funding Source: Student Equity	First Year/SBVC	\$578.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	H & L Charter Co, Inc.	(13596) Bus rental to Los Angeles Southwest College for SBVC Football game; this is to approve the revised total; additional cost may be charged for fuel and time overages Term: 9/24/2016 - 9/24/2016 Funding Source: General Funds	Athletics/SBVC	\$2,520.38	SSutorus
	H & L Charter Co, Inc.	(13594) Bus rental to Mt. Sac College for SBVC Football game; this is to approve the revised total; additional cost may be charged for fuel and time overages Term: 9/3/2016 - 9/3/2016 Funding Source: General Funds	Athletics/SBVC	\$2,273.82	SSutorus
	H & L Charter Co, Inc.	(13595) Bus rental to Pasadena City College for SBVC Football game; this is to approve the revised total; additional cost may be charged for fuel and time overages Term: 9/10/2016 - 9/10/2016 Funding Source: General Funds	Athletics/SBVC	\$2,397.10	SSutorus
	H & L Charter Co, Inc.	(13599) Bus rental to Victor Valley College for SBVC Football game; this is to approve the revised total; additional cost may be charged for fuel and time overages Term: 11/5/2016 - 11/5/2016 Funding Source: General Funds	Athletics/SBVC	\$2,520.38	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	HCI Systems, Inc.	(14018) Purchase of Meraki Mr62 - HW radio emergency phone plus a five year software license Term: 8/25/2016 - 8/24/2021 Funding Source: General Funds	Administrative Services/SBVC	\$1,013.70	SSutorus
	Hewlett-Packard Company	(14156) Maintenance support for the HP server at TESS Term: 11/1/2016 - 1/30/2017 Funding Source: General Funds	TESS/SBCCD	\$3,528.23	SSutorus
	Highland Area Chamber of Commerce	(14038) Booth rental at the "Discover Highland Night" to promote CHC programs Term: 10/22/2016 - 10/22/2016 Funding Source: Marketing/Advertising 01	Marketing/CHC	\$30.00	SSutorus
	Houston, Jean Paul	(14170) Taping of a live show of "American Parlor Songbook" to be aired later on KVCR/FM Term: 9/13/2016 - 9/13/2016 Funding Source: KVCR - Foundation	FM/KVCR	\$700.00	SSutorus
	iHeartMedia	(14030) Radio advertising on iHeart radio Term: 8/15/2016 - 8/21/2016 Funding Source: Marketing/Advertising 01	Marketing/SBVC	\$2,497.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
iHeartMedia	(14048) Radio advertising on iHeart radio Term: 8/29/2016 - 12/2/2016 Funding Source: Marketing/Advertising 01	Marketing/SBVC	\$5,139.00	SSutorus
Inciong, Denice	(14182) Facilitation of three "Cultural Competency Planning Retreat" Events on 10/21/2016, 02/03/2017 and 05/05/2017 Term: 10/21/2016 - 5/5/2017 Funding Source: Student Equity	Program Development/SBVC	\$7,500.00	SSutorus
Industrial Fire Protection, Inc	(14142) On demand repairs for fire extinguishers Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Maintenance/CHC	\$1,700.00	SSutorus
Industrial Technical Learning Center (INTECH)	(14112) MOU - For the loan of SBCCD advanced manufacturing equipment; Central lubrication Systems and Mobile Workstation as part of a regional grant project; no cost to District Term: 7/25/2016 - 6/30/2018 Funding Source: N/A	Technical Training/SBVC		SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Inland Empire Tours & Transportation	(14109) Bus Rental for field trip to Cabrillo Aquarium Marina; additional cost may be charged for fuel and time overages Term: 10/28/2016 - 10/28/2016 Funding Source: General Funds	Geology/SBVC	\$1,005.00	SSutorus
Inland Empire Tours & Transportation	(14140) Bus rental for Geography field trip to the Cajon Pass; additional cost may be charged for fuel and time overages Term: 11/18/2016 - 11/18/2016 Funding Source: General Funds	Geography/SBVC	\$2,120.00	SSutorus
KCAL FM - SBR Broadcasting Corp	(14051) Radio advertising on KCAL-FM and KOLA-FM Term: 9/7/2016 - 9/28/2016 Funding Source: Marketing/Advertising 01	Marketing/SBVC	\$5,280.00	SSutorus
Kellogg West Conference Center and Hotel	(14184) Rental of conference rooms for the "Cultural Competency Planning Retreat" Term: 10/21/2016 - 5/5/2017 Funding Source: Student Equity	Program Development/SBVC	\$13,200.00	SSutorus
KYA Services, LLC	(14226) Replacement of carpet in the Financial Aid lobby area Term: 9/30/2016 - 12/31/2016 Funding Source: General Funds	Maintenance/SBVC	\$1,795.81	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Lamar Advertising Company	(14027) Billboard advertisement at I-215 in Colton, CA Term: 9/15/2016 - 11/9/2016 Funding Source: Marketing/Advertising 01	Marketing/SBVC	\$8,000.00	SSutorus
Lamar Advertising Company	(14028) Billboard advertisements at Arrowhead Drive, Redlands Blvd, F Street, Baseline Road, I Street, Mill Street, E street Term: 9/15/2016 - 11/9/2016 Funding Source: Marketing/Advertising 01	Marketing/SBVC	\$4,000.00	SSutorus
Lamar Advertising Company	(14029) Digital billboard advertisements at I-10 Riverside Ave, Rialto CA Term: 9/15/2016 - 11/9/2016 Funding Source: Marketing/Advertising 01	Marketing/SBVC	\$6,000.00	SSutorus
LeMay Construction	(14148) Installation of an ergonomic keyboard at SBCCD Term: 8/17/2016 - 12/31/2016 Funding Source: General Funds	Safety/SBCCD	\$80.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Lexipol, LLC	(13135) Online Subscription to "California Law Enforcement Policy and Training" for seven sworn officers; Amendment 01- Additional work as requested by department will increase billable hours by 128 for implementation of the program; increasing cost by \$17,613 Term: 4/1/2016 - 6/30/2017 Funding Source: General Funds	District Police/SBCCD	\$20,880.00	SSutorus
	Lock N Door Mann	(14117) Repair of electric lever lockset at the TESS location Term: 9/9/2016 - 9/9/2016 Funding Source: General Funds	District M & O/SBCCD	\$478.86	SSutorus
	Loma Linda University Health Care	(14149) Provide physical exams for SBVC & CHC employees who work with formaldehyde Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Safety/SBCCD	\$3,000.00	SSutorus
	Manufacturing Skills Standards Council (MSSC)	(14188) Provide e-learning modules and/or certified logistics associate examinations Term: 9/12/2016 - 2/28/2018 Funding Source: State Grant	PDC/SBCCD	\$10,000.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Maucere, John	(14043) Performance - stand-up comedy and poetry Term: 9/30/2016 - 9/30/2016 Funding Source: General Funds	Art & Lecture/SBVC	\$2,000.00	SSutorus
	MCR INC	(14082) Print and mailing services for November letter appeal mailing Term: 9/2/2016 - 11/30/2016 Funding Source: General Funds	Community Relations/SBVC	\$1,368.00	SSutorus
	MediWaste Disposal	(14201) On demand hazardous waste disposal for the Nursing department Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Nursing/SBVC	\$350.00	SSutorus
	Middle College National Consort	(14139) Provide assistance in analyzing data about current Middle College students; funded through Middle College High School State Grant Term: 7/1/2016 - 6/30/2017 Funding Source: State Grant	Middle College/SBVC	\$4,500.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Mint Print Media	(14199) Production of 9x9 banner for the 90th Gala event Term: 9/20/2016 - 10/31/2016 Funding Source: Marketing/Advertising 01	Marketing/SBVC	\$378.00	SSutorus
	Morongo Golf Club at Tukwet Canyon	(14237) Rental of golf course for CHC college tournament Term: 10/10/2016 - 10/10/2016 Funding Source: General Funds	Athletics/CHC	\$1,000.00	SSutorus
	Music Theatre International - MTI	(14233) Rental of puppets for the "Avenue Q" play Term: 10/31/2016 - 12/31/2016 Funding Source: General Funds	Theater Arts/SBVC	\$3,050.00	SSutorus
	National Public Radio, Inc. (NPR)	(14220) Digital Service for news bundle to air on KVCR/FM Term: 10/1/2016 - 9/30/2017 Funding Source: KVCR - Foundation	FM/KVCR	\$10,887.00	SSutorus
	P2C Solutions, LLC	(14187) Provide assistance in the coordination of the Adult Education Block Grant Project Term: 9/26/2016 - 6/30/2017 Funding Source: Adult Ed (AEBG) Grant	Mathematics/SBVC	\$33,600.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Pandora	(14036) Internet radio advertising Term: 9/8/2016 - 11/25/2016 Funding Source: Marketing/Advertising 01	Marketing/CHC	\$10,000.00	SSutorus
	Party Plus Rental	(14086) Rental of 12 round tables Term: 9/22/2016 - 9/23/2016 Funding Source: General Funds	President/SBVC	\$211.10	SSutorus
	Pennington Designs	(14053) Production of 500 T-Shirts with imprint and logo Term: 8/30/2016 - 9/30/2016 Funding Source: Marketing/Advertising 01	Marketing/SBVC	\$3,962.30	SSutorus
	Pepe's Towing Service	(14107) On demand towing service for SBCCD Police Department and all District owned vehicles Term: 7/1/2016 - 6/30/2021 Funding Source: General Funds	Business Services/SBCCD	\$5,000.00	SSutorus
	Platinum Wraps, Inc.	(14088) Removal of previous graphics on the driver side and replace with new police decals and seals Term: 9/2/2016 - 10/31/2016 Funding Source: General Funds	District Police/SBCCD	\$375.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	PR Printing	(14239) Printing of 500 SBCCD Police Department business cards for Blake Bonnett Term: 10/5/2016 - 10/31/2016 Funding Source: General Funds	District Police/SBCCD	\$63.87	SSutorus
	PR Printing	(14069) Printing of 500 SBCCD Police Department business cards for Danny Arenas and 500 business cards with SBCCD Police Department general information Term: 9/1/2016 - 9/30/2016 Funding Source: General Funds	District Police/SBCCD	\$127.74	SSutorus
	Press Enterprise, The	(14185) Quarter page advertisements in the Press Enterprise and La Prensa to promote CHC and SBVC Term: 9/12/2016 - 10/30/2016 Funding Source: Marketing/Advertising 01	Marketing/SBCCD	\$2,962.00	SSutorus
	Pringle, Cynthia	(14180) Provide assistance in researching and analyzing of options for KVCR-TV programming to offer local news-oriented content Term: 11/1/2016 - 4/28/2017 Funding Source: General Funds	Chancellor/SBCCD	\$12,500.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Production Transcripts	(14192) Transcription services for South Dakota interviews Term: 9/27/2016 - 6/30/2017 Funding Source: KVCR - FNX Grant	FNX/KVCR	\$738.00	SSutorus
Quantum Group, The	(14078) Production of 2,280 custom label 8 oz. spring water bottles; funded through BFAP Grant Term: 9/2/2016 - 10/31/2016 Funding Source: Other Non-General	Financial Aid/SBVC	\$2,836.60	SSutorus
Quantum Group, The	(14084) Production of 250 premium headphones with logo; 250 headphones in convenient travel box; funded through BFAP Grant Term: 9/2/2016 - 10/31/2016 Funding Source: Other Non-General	Financial Aid/SBVC	\$2,177.50	SSutorus
Rayne Water Conditioning, Inc - San Bernardino	(14090) Water treatment services and tank rental for the Science labs Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Science/CHC	\$500.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Recraft Media	(14126) Re-branding of the EDCT and its web presence; funded through Workforce Development grant Term: 8/10/2016 - 9/30/2016 Funding Source: State Grant	PDC/SBCCD	\$14,000.00	SSutorus
Rialto USD	(14186) Program Participation Agreement for one staff member to attend the 2016 AEBG Summit Term: 11/1/2016 - 11/2/2016 Funding Source: Adult Ed (AEBG) Grant	Mathematics/SBVC	\$800.00	SSutorus
Riverside County Office of Education	(14165) Provide assistance to meet project goals for "Doing What Matters for Jobs and the Economy" through a Cyber Patriots Demonstration; funded through ICT-DSN SB1070 Grant Term: 9/27/2016 - 9/28/2016 Funding Source: State Grant	PDC/SBCCD	\$1,000.00	SSutorus
Rosendin Electric, Inc	(14141) On-demand electrical repairs at CHC Solar Farm Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Maintenance/CHC	\$15,000.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	San Bernardino City USD	(14216) Provide opportunities to visit and participate in collaborative activities on college campuses and expose K-12 students to cultural and academic events; funded through Middle College Grant Term: 9/9/2016 - 5/31/2017 Funding Source: State Grant	Middle College/SBVC	\$5,000.00	SSutorus
	San Bernardino Symphony Orchestra	(14243) Full page advertisement in the Symphony's annual program for one year to promote District wide programs Term: 10/6/2016 - 10/5/2017 Funding Source: Marketing/Advertising 01	Marketing/SBCCD	\$1,000.00	SSutorus
	SBVC Foundation	(14128) Table sponsorship for SBVC 90th Anniversary Gala; half page advertisement in gala program to promote District wide programs Term: 10/14/2016 - 10/14/2016 Funding Source: Marketing/Advertising 01	Marketing/SBCCD	\$1,500.00	SSutorus
	SBVC Foundation	(14234) Table sponsorship for SBVC 90th Anniversary Gala; half page advertisement in gala program to promote EDCT Foundation projects Term: 10/14/2016 - 10/14/2016 Funding Source: EDCT - Foundation	EDCT Foundation/SBCCD	\$1,500.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	SBVC Foundation	(14235) Table sponsorship for SBVC 90th Anniversary Gala; half page advertisement in gala program to promote PDC programs Term: 10/14/2016 - 10/14/2016 Funding Source: Community Service	PDC/SBCCD	\$1,500.00	SSutorus
	Screenvision	(14035) Advertising in movie theaters to promote enrollment Term: 9/1/2016 - 12/31/2016 Funding Source: Marketing/Advertising 01	Marketing/SBVC	\$10,000.00	SSutorus
	SIGMAnet	(14130) Provide engineering support "UCCX environment" Term: 10/1/2016 - 6/30/2017 Funding Source: General Funds	TESS/SBCCD	\$1,560.00	SSutorus
	Springhill Suites Marriott	(14046) Block room rental for students and staff while attending a field trip to UC San Diego and San Diego State University Term: 10/13/2016 - 10/14/2016 Funding Source: Student Equity	Student Services/CHC	\$1,800.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Sun, The	(14054) Print advertising in Inland Empire area newspapers Term: 8/20/2016 - 9/24/2016 Funding Source: Marketing/Advertising 01	Marketing/SBVC	\$6,000.00	SSutorus
	Taco Village	(14079) Refreshments & meals for 2015 Region IX Conference; contract and purchase order were never submitted in FY 2014/2015 to cover cost of outstanding invoice Term: 5/8/2015 - 5/8/2015 Funding Source: Student Rep Fee	Student Life/SBVC	\$2,000.00	SSutorus
	Target Media Partners Interactive, LLC	(14032) Digital Marketing for two months in 75 markets: Universities, Shopping Malls, and different mobile applications in the network Term: 8/23/2016 - 10/22/2016 Funding Source: Marketing/Advertising 01	Marketing/SBVC	\$7,000.00	SSutorus
	Thermo Fisher Scientific LLC	(14135) Repair of minus 80 degree specimen freezer in biology lab Term: 8/29/2016 - 12/31/2016 Funding Source: General Funds	Biology/SBVC	\$800.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Timeless Plaques & Awards	(14230) Production of 16 employee badges with logo; funded by the Family Pact Grant Term: 9/30/2016 - 12/31/2016 Funding Source: State Grant	Health Services/SBVC	\$172.80	SSutorus
Universal Hospital Service	(14072) On-demand rental of respiratory equipment for use in lab setting Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Respiratory Care/CHC	\$2,000.00	SSutorus
West Coast Lights & Sirens, Inc	(14068) Furnish and install police lights and sirens on new vehicle Term: 9/1/2016 - 12/31/2016 Funding Source: General Funds	District Police/SBCCD	\$2,054.36	SSutorus
West Coast Lights & Sirens, Inc	(14238) Remove radio from existing patrol unit Term: 10/5/2016 - 10/31/2016 Funding Source: General Funds	District Police/SBCCD	\$70.00	SSutorus
Western Audio Visual	(14076) Purchase of display player and display software; needed for campus digital signage Term: 9/1/2016 - 6/30/2017 Funding Source: General Funds	Campus Tech/CHC	\$5,386.84	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>				
Wilbur's Power Equipment	(14085) On demand repairs of grounds and maintenance department equipment Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Maintenance/SBVC	\$5,000.00	SSutorus
Workforce Development Solutions, Inc.	(14178) Facilitation of the "Strong Workforce Program" workshop Term: 9/16/2016 - 9/16/2016 Funding Source: Community Service	PDC/SBCCD	\$5,000.00	SSutorus
Yale Ink	(14168) Photography service agreement to provide digital images of CHC campus Term: 9/19/2016 - 12/19/2016 Funding Source: Marketing/Advertising 01	Marketing/CHC	\$5,000.00	SSutorus
Yale/Chase Material Handling	(14105) Rental of forklifts for forklift trainings Term: 9/20/2016 - 9/23/2016 Funding Source: Income & Expense	PDC/SBCCD	\$1,245.46	SSutorus
Yucaipa & Calimesa News Mirror	(14191) Full page color advertisement in the "AutumnFest Program" and "Our Town 2016 Edition" to promote CHC academic programs Term: 10/14/2016 - 11/18/2016 Funding Source: Advertising - General Fund	Marketing/CHC	\$1,570.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>General</u>					
	Yucaipa Valley Chamber of Commerce	(14037) Booth Rental at AutumnFest 2016 to promote CHC programs Term: 10/14/2016 - 10/15/2016	Marketing/CHC	\$30.00	SSutorus
		Funding Source: Marketing/Advertising 01			
<i>SubTotal for General: 132</i>				<i>\$472,046.63</i>	
<u>Income - Broadcast licensing</u>					
	Regents of the University of New Mexico, The	(14167) Broadcast license for KNME-TV to broadcast FNX programming Term: 10/1/2016 - 9/30/2017	FNX/KVCR	\$2,500.00	SSutorus
		Funding Source: N/A			
<i>SubTotal for Income - Broadcast licensing: 1</i>				<i>\$2,500.00</i>	
<u>Income - Contract Ed</u>					
	Public Safety Academy	(14074) Contract education for Spanish 101 and Spanish 102 to academy students Term: 7/1/2016 - 6/30/2017	Science/CHC	\$30,526.00	SSutorus
		Funding Source: N/A			

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i>Income - Contract Ed</i>					
	San Bernardino City USD	(11981) Affiliation Agreement - Establishment and Ongoing Affiliation of the Middle College Program Held on the SBVC Campus; no cost to District; Amendment 02 -this is to approve the addition of 9th graders into the program Term: 7/1/2015 - 6/30/2018 Funding Source: N/A	Middle College/SBVC		SSutorus
	Yucaipa-Calimesa Joint USD	(14195) PDC to provide instruction and interactive model lessons of the Next Generation Science Standards (NGSS) Term: 1/1/2017 - 3/31/2017 Funding Source: N/A	PDC/SBCCD	\$4,400.00	SSutorus
<i>SubTotal for Income - Contract Ed: 3</i>				<i>\$34,926.00</i>	
<i>Income - Facilities Use</i>					
	York Productions, Inc.	(14125) Facilities use of ADSS courtyard and Physical Science hallway Term: 9/3/2016 - 9/4/2016 Funding Source: N/A	Administrative Services/SBVC		SSutorus
<i>SubTotal for Income - Facilities Use: 1</i>					

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Income - General</u>				
Victor Valley CCD	(14065) PDC to provide training to regional high school and college counselors on articulation, concurrent enrollment, CATEMA, Get Focused Stay Focused, Cal-Pass Plus, Pathways, AB288, and best practices Term: 8/22/2016 - 11/2/2016 Funding Source: N/A	PDC/SBCCD	\$5,000.00	SSutorus
Yucaipa-Calimesa Joint USD	(14223) PDC to provide "Curiosity Quest" project activities to K-12 students Term: 9/10/2016 - 6/30/2017 Funding Source: N/A	PDC/SBCCD	\$31,500.00	SSutorus
<i>SubTotal for Income - General: 2</i>			<i>\$36,500.00</i>	
<u>Income - Grant</u>				
California Department of Ed	(14073) Child and Adult Care Food Program Grant Application for both SBVC and CHC Child Care Centers Term: 7/1/2016 - 6/30/2017 Funding Source: N/A	Child Care Ctr/SBVC & CHC	\$177,537.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Income - Grant</u>				
California Manufacturing Technology Consulting (CMTC)	(14211) Sub-Recipient agreement for Catalog of Federal Domestic Assistance 11-611 Grant "Manufacturing Extension Partnership" Term: 10/1/2016 - 9/30/2017 Funding Source: N/A	PDC/SBCCD	\$300,000.00	SSutorus
CCC Chancellor's Office	(13737) Academic Affairs Middle College High School Grant; Amendment 01- revision of project budget and work plan Term: 7/1/2016 - 6/30/2017 Funding Source: N/A	Middle College/SBVC	\$99,000.00	SSutorus
Chabot-Las Positas CCD	(14175) California Early Childhood Mentor Program participation agreement; Direct reimbursement to coordinator for operation of a local mentor program Term: 8/1/2016 - 7/31/2017 Funding Source: N/A	Child Development/SBVC	\$1,000.00	SSutorus
Foundation for California Community Colleges	(12167) Youth Empowerment Strategies for Success - Independent Living Program (YESS-ILP); Amendment 1 - to extend term date by one year to 6/30/2017 and increase grant by \$22,500.00 Term: 7/1/2015 - 6/30/2017 Funding Source: N/A	First Year/SBVC	\$45,000.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Income - Grant</u>					
<i>SubTotal for Income - Grant: 5</i>				<i>\$622,537.00</i>	
<u>Income - Underwriter</u>					
	Ignite Design & Advertising	(14166) Underwriter agreement to sponsor KVCR-FM programs Term: 9/26/2016 - 9/30/2016 Funding Source: N/A	FM/KVCR	\$2,000.00	SSutorus
<i>SubTotal for Income - Underwriter: 1</i>				<i>\$2,000.00</i>	
<u>Joint Power/Piggyback Purchase</u>					
	Interior Office Solutions	(14095) CMAS 4-15-71-0149A for purchase of non-technology goods; purchases are to be funded through purchase orders and funded by departments from bond and non-bond accounts Term: 9/25/2015 - 3/31/2018 Funding Source: N/A	Business Services/SBCCD		SSutorus
<i>SubTotal for Joint Power/Piggyback Purchase: 1</i>					

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Leases</u>				
Inland Valley Development Agency - IVDA	(14240) Lease of commercial space at 1601 East Third Street, Suite 201 & 202, San Bernardino, CA 92408; needed for additional office space; funded through EDCT operational funding from grants (Caltrans, DNS, SB Entrepreneurship) indirect costs Term: 12/1/2016 - 11/30/2017 Funding Source: See above.	ECDT Foundation/SBCCD	\$30,412.00	BBaron
Suerte Associates, LLC	(7395) Lease of general office space and Braille production center; Amendment 02 for extension to lease current Braille Production center facilities for one month while preparing to move to the new location; additional cost to the lease is \$3,411.51 Term: 7/1/2010 - 10/31/2016 Funding Source: State Grant	TESS/SBCCD	\$222,234.04	SSutorus
<i>SubTotal for Leases: 2</i>			<i>\$252,646.04</i>	
<u>Maintenance Agreement</u>				
ACH Mechanical Contractors, Inc	(14206) General maintenance on heating and air conditioning systems at District/PDC, ATTC and Annex sites plus on-demand repairs Term: 7/1/2016 - 6/30/2018 Funding Source: General Funds	District M & O/SBCCD	\$72,000.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Maintenance Agreement</u>				
Couts Heating & Cooling, Inc.	(14019) Maintenance for HVAC systems at SBCCD; plus on demand repairs Term: 7/1/2016 - 6/30/2018 Funding Source: General Funds	District M & O/SBCCD	\$8,000.00	SSutorus
Ingersoll Rand Co (formerly Arnel Compressor)	(12802) Maintenance agreement for Ingersoll Rand Compressors used to support existing compressors; this is to approve the cost per year at \$6,882.00; this is to approve contract under new name - was Arnel Compressor and is now Ingersoll Rand Co Term: 1/1/2016 - 12/31/2018 Funding Source: General Funds	Maintenance/SBVC	\$20,646.00	SSutorus
<i>SubTotal for Maintenance Agreement: 3</i>			<i>\$100,646.00</i>	
<u>PO as Contract</u>				
Claridge Products & Equipment, Inc	(14093) Repairing of white board in B119 Term: 9/6/2016 - 9/30/2016 Funding Source: General Funds	Maintenance/SBVC	\$200.00	SSutorus
Crest Chevrolet/Geo	(14122) Emergency vehicle repair of 2004 Envoy Term: 9/2/2016 - 10/31/2016 Funding Source: KVCR - FNX Grant	FNX/KVCR	\$500.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>PO as Contract</u>				
SubTotal for PO as Contract: 2			\$700.00	
<u>Program Acquisition</u>				
Christianson Communications	(14062) Program acquisition for "The Wisdom of Grandmothers" Term: 9/8/2016 - 9/7/2020 Funding Source: KVCR - FNX Grant	FNX/KVCR	\$1,750.00	SSutorus
Espresso TV Limited	(14179) Program Acquisition Agreement for "Reggae Got Soul, the Ball, Havana Curveball, Into the Shadows, Peach Blossom Garden, The King and the People, Cousins Across the Sea, The Process, The New Zealanders Seasons 1 & 5 New Creative India" documentary Term: 2/2/2017 - 2/1/2022 Funding Source: KVCR - FNX Grant	FNX/KVCR	\$77,760.00	SSutorus
National Film Board of Canada	(14181) Program Acquisition Agreement for "Elingsiguniet, Nimmikaage, Red Path, Nowhere Land, Sister & Brothers, Smudge" Term: 9/28/2016 - 8/27/2021 Funding Source: KVCR - FNX Grant	FNX/KVCR	\$6,666.67	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Program Acquisition</u>				
Picture Box Distribution, Inc	(13674) Program acquisition rights for the airing of "Guardians"; Amendment 01- to increase contract to cover cost of federal trade agreement fees Term: 7/12/2016 - 7/11/2021 Funding Source: KVCR - FNX Grant	FNX/KVCR	\$7,222.22	SSutorus
Rodriquez, Andrea	(14061) Program acquisition for "Mujer Matz" a short film; no cost to SBCCD Term: 6/20/2016 - 6/19/2021 Funding Source: N/A	FNX/KVCR		SSutorus
SiteOne Landscape Supply, LLC	(14118) Irrigation systems on demand services agreement Term: 8/12/2016 - 8/11/2017 Funding Source: General Funds	Grounds/SBVC	\$7,000.00	SSutorus
<i>SubTotal for Program Acquisition: 6</i>			<i>\$100,398.89</i>	
<u>Sheriff On Site Supervisor</u>				
Battisti, Michael S.	(14021) Sheriff's On-Site Supervisor service agreement; contract has no monetary value Term: 9/8/2016 - 6/30/2019 Funding Source: N/A	Police Science/SBVC		SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Sheriff On Site Supervisor</u>					
	Carpenter, Gregg E.	(14023) Sheriff's On-Site Supervisor service agreement; contract has no monetary value Term: 7/14/2016 - 6/30/2019 Funding Source: N/A	Police Science/SBVC		SSutorus
	Parrot, Joshua	(14022) Sheriff's On-Site Supervisor service agreement; contract has no monetary value Term: 9/8/2016 - 6/30/2019 Funding Source: N/A	Police Science/SBVC		SSutorus
<u>SubTotal for Sheriff On Site Supervisor: 3</u>					
<u>Software/Online Services</u>					
	Allegiance Software, Inc	(14100) Software for "Satori Mailroom Toolkit Architect" address automation software Term: 8/1/2016 - 7/31/2017 Funding Source: KVCR - Foundation	TV & FM/KVCR	\$3,450.84	SSutorus
	Allegiance Software, Inc	(14099) Software License for "Allegiance Main Fund-Raising System" to include expanded premium model, electronic data transmission module, major gift module and web membership module Term: 10/15/2016 - 10/14/2017 Funding Source: KVCR - Foundation	TV & FM/KVCR	\$14,049.62	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u><i>Software/Online Services</i></u>				
Avid Technology, Inc	(14158) Software licensing for "AVID Learning Partner" Term: 8/1/2016 - 6/30/2017 Funding Source: General Funds	RTVF/SBVC	\$1,000.00	SSutorus
College Board, The	(14131) Accuplacer test units for online assessments for new students Term: 9/19/2016 - 6/30/2017 Funding Source: Matriculation	Counseling/SBVC	\$38,635.00	SSutorus
College Source Inc	(14102) Online multi user software license for "TES Online" which enables students and staff to evaluate research materials Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Student Services/SBVC	\$4,125.00	SSutorus
College Source Inc	(14089) Online software license multi user department for "TES Online" which enables students and staff to evaluate research materials Term: 7/1/2016 - 6/30/2017 Funding Source: Matriculation	Counseling/CHC	\$2,972.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u><i>Software/Online Services</i></u>				
ComputerLand of Silicon Valley	(14137) Software license for "Veam" used to allow access to backup and maintain servers Term: 9/1/2016 - 6/30/2017 Funding Source: General Funds	Technology Services/SBVC	\$12,160.00	SSutorus
ComputerLand of Silicon Valley	(14119) Software licensing for Microsoft software package for CHC Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	TESS/SBCCD	\$27,734.50	SSutorus
ComputerLand of Silicon Valley	(14120) Software licensing for Microsoft software package for SBVC Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	TESS/SBCCD	\$70,968.50	SSutorus
Cranium Café, LLC	(14231) Software licensing for "Cranium Café" used to allow students to have face-to-face meetings with their counselors, instructors, and tutors Term: 7/1/2016 - 6/30/2017 Funding Source: Matriculation	Student Services/CHC	\$17,010.00	SSutorus
Cummins Cal Pacific	(14039) Software licensing for "Insite" for the diagnostic program Term: 8/1/2016 - 7/31/2017 Funding Source: Student Equity	Automotive/SBVC	\$453.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u><i>Software/Online Services</i></u>					
	Ellucian Company, Inc.	(12537) Contract for managed and hosting services for Colleague (Database, Applications, UI WebAdvisor, and Self-Service) applications; Instructional Equipment Allocations; This is to approve Amendment 01 - Delay of application hosting services until 01-01-2017; this will create a credit balance \$23,988 Term: 12/1/2015 - 11/30/2021 Funding Source: Other Non-General	TESS/SBCCD	\$1,061,123.00	SSutorus
	Elsevier Inc.	(14161) Software license "RN A/2 Critical Thinking" and "Adaptive Quiz" for online assessment exams for 47 students in enrolled Registered Nurse program participants to graduate in the Fall 2018 semester; funded through Enrollment Growth/Nursing grant Term: 7/1/2016 - 12/31/2018 Funding Source: State Grant	Nursing/SBVC	\$19,975.00	SSutorus
	Elsevier Inc.	(14160) Software license "RN A/2 Critical Thinking" and "Adaptive Quiz" for online assessment exams for 47 students in enrolled Registered Nurse program participants to graduate in the Spring 2018 semester; funded through Enrollment Growth/Nursing grant Term: 7/1/2016 - 6/30/2018 Funding Source: State Grant	Nurse/SBVC	\$19,795.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Software/Online Services</u>					
	Elsevier Inc.	(14162) Software license "RN A/2 Critical Thinking" and "Adaptive Quiz" for online cohort exams for 47 students in Registered Nurse program enrolled in the Fall 2018 semester; cost covered by Students at \$363.00 per student Term: 7/1/2016 - 12/31/2018 Funding Source: N/A	Nursing/SBVC		SSutorus
	Elsevier Inc.	(14163) Software license "RN A/2 Critical Thinking" and "Adaptive Quiz" for online cohort exams for 47 students in Registered Nurse program enrolled in the Spring 2018 semester; cost covered by Students at \$363.00 per student Term: 7/1/2016 - 6/30/2018 Funding Source: N/A	Nursing/SBVC		SSutorus
	Eureka	(14132) Site license for Eureka software; a career information system Term: 9/1/2016 - 8/31/2017 Funding Source: General Funds	Counseling/CHC	\$1,182.60	SSutorus
	GrantStation	(14047) Online database access and website resources to grantstation.com Term: 8/1/2016 - 7/31/2017 Funding Source: General Funds	Title V/CHC	\$149.00	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u><i>Software/Online Services</i></u>					
	Instructure, Inc.	(14067) Learning management software for CHC; to replace Blackboard; no cost to SBCCD; \$65,726 paid by the State Chancellor's Office Term: 1/1/2017 - 6/30/2018 Funding Source: N/A	TESS/SBCCD		SSutorus
	Instructure, Inc.	(14066) Learning management software for SBVC; to replace Blackboard; no cost to SBCCD; \$150,598.00 paid by the State Chancellor's Office Term: 1/1/2017 - 6/30/2018 Funding Source: N/A	TESS/SBCCD		SSutorus
	Mail Chimp	(14108) E-mail marketing service for online newsletters at a cost of \$63.75 per month Term: 7/1/2016 - 6/30/2021 Funding Source: General Funds	Foundation/CHC	\$3,825.00	SSutorus
	Maintenance Connection, Inc.	(14075) Technical support, upgrades and software maintenance for "Maintenance Connect" for CHC Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Maintenance/CHC	\$4,184.64	SSutorus

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u><i>Software/Online Services</i></u>					
	Mt. San Jacinto CCD	(14134) @ONE Software for "Online Teaching and Learning Mentorship" for CHC faculty Term: 10/24/2016 - 12/31/2016 Funding Source: Student Equity	Student Services/CHC	\$5,000.00	SSutorus
	National Emergency Number Association	(14147) National emergency number ID access lines Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	TESS/SBCCD	\$250.00	SSutorus
	Public Media Partnerships, Inc	(14096) Software licensing for "Prompli Pro" used as a password protected cloud-based online application for pledge drives Term: 9/1/2016 - 8/31/2017 Funding Source: KVCR - CPB Grant - TV	TV/KVCR	\$1,791.00	SSutorus
	S/P2 Safety and Pollution	(14041) Software license for "S/P2" program to train students on OSHA and EPA requirements as it relates to Diesel repair Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds	Automotive/SBCCD	\$249.00	SSutorus

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<u>Software/Online Services</u>				
Siemens Industry, Inc	(12873) On demand software maintenance for the Physical Science building access system and C-Cure software Term: 2/1/2016 - 1/31/2017 Funding Source: General Funds	Administrative Services/SBVC	\$26,000.00	SSutorus
Snap-On Industrial	(14040) Software licensing for "DiagnosticLink 8.0" used for online instruction Term: 8/1/2016 - 7/31/2017 Funding Source: General Funds	Automotive/SBVC	\$250.00	SSutorus
VIMEO	(14203) Online services for video uploads and storage Term: 1/1/2017 - 12/31/2017 Funding Source: KVCR - FNX Grant	FNX/KVCR	\$59.95	SSutorus
Western Audio Visual	(14077) Purchase of digital signage developer's software "Elementi X"; needed to create campus digital signage Term: 9/1/2016 - 6/30/2017 Funding Source: General Funds	Campus Tech/CHC	\$1,539.02	SSutorus
<i>SubTotal for Software/Online Services: 30</i>			<i>\$1,337,931.67</i>	

<i>Contract Type</i>				
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>	<i>Signed</i>
<i>Subgrantee</i>				
San Bernardino City USD	(14138) Provide grant objectives by having three staff members attend the Winter Leadership Conference during the 2016-17 fiscal year; at a cost of \$950 per member; funded through Middle College High School State Grant Term: 8/1/2016 - 3/31/2017 Funding Source: State Grant	Middle College/SBVC	\$2,850.00	SSutorus
<i>SubTotal for Subgrantee: 1</i>			<i>\$2,850.00</i>	
<i>Grand Total Contracts for Board Date 10/20/2016: 221</i>				

Routine Contracts - Summary

Scheduled Board Meeting 10/20/2016

EXPENSES

<u>Category</u>	<u>Number of Contracts</u>	<u>Contract Value</u>
<u>Bond Measure Funded</u>	13	\$147,517.60
<u>Broadcast Rights</u>	6	\$312,584.00
<u>CalWorks Child Care</u>	1	\$7,726.24
<u>Calworks Workstudy</u>	2	\$30,656.00
<u>Clinicals</u>	6	\$0.00
<u>General</u>	132	\$472,046.63
<u>Joint Power/Piggyback</u>	1	\$0.00
<u>Leases</u>	2	\$252,646.04
<u>Maintenance Agreement</u>	3	\$100,646.00
<u>PO as Contract</u>	2	\$700.00
<u>Program Acquisition</u>	6	\$100,398.89
<u>Sheriff On Site Supervisor</u>	3	\$0.00
<u>Software/Online Services</u>	30	\$1,337,931.67
<u>Subgrantee</u>	1	\$2,850.00
	208	
		Total Expenses
		<u><u>\$2,765,703.07</u></u>

INCOME

<u>Category</u>	<u>Number of Contracts</u>	<u>Contract Value</u>
<u>Income - Broadcast Rights</u>	1	\$2,500.00
<u>Income - Contract Ed</u>	3	\$34,926.00
<u>Income - Facilities Use</u>	1	\$0.00
<u>Income - General</u>	2	\$36,500.00
<u>Income - Grant</u>	5	\$622,537.00
<u>Income - Underwriter</u>	1	\$2,000.00
	13	Total Income
		<u><u>\$698,463.00</u></u>
Total Number of Contracts	<u><u>221</u></u>	

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: October 20, 2016
SUBJECT: Consideration of Approval of Surplus Property and Authorization for Private Sale or Disposal

RECOMMENDATION

It is recommended that the Board of Trustees declare the equipment and/or materials listed on the attached as surplus property, and direct the Business Manager to arrange for its sale or disposal.

OVERVIEW

California Education Code 81452 states that if a governing board, by a unanimous vote of those members present, finds that property, whether one or more items, does not exceed in value the sum of \$5,000, the property may be sold at private sale without advertising or disposed of.

ANALYSIS

The items listed on the attached have been identified as obsolete and no longer usable. Upon approval by the board, they will be sold or disposed of through reputable auction houses and/or salvage companies.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Funds for materials sold will be provided to the district within 30 days after auction and positively impact the budget.

Fixed Assets Surplus Report
October 20, 2016

Asset #	Date Retired	Location	Description	Date In Service	Initial Value	Current Value
17506	9/26/2016	CHC	LCD projector XGA 3200	12/18/2006	\$1,697.06	\$0.00
17805	9/26/2016	CHC	Projector	7/1/2011	\$1,332.81	\$0.00
17806	9/26/2016	CHC	Projector	7/1/2011	\$3,488.49	\$0.00
30218	9/26/2016	CHC	CPU	5/4/2010	\$1,300.47	\$0.00
30244	9/26/2016	CHC	CPU	5/4/2010	\$1,360.47	\$0.00
30258	9/26/2016	CHC	CPU	5/4/2010	\$1,300.47	\$0.00
30265	9/26/2016	CHC	CPU	5/4/2010	\$1,300.47	\$0.00
30564	9/26/2016	CHC	CPU	11/21/2011	\$1,052.88	\$0.00
30567	9/26/2016	CHC	CPU	11/21/2011	\$1,052.88	\$0.00
30663	9/26/2016	CHC	CPU	11/21/2011	\$1,052.88	\$0.00
30761	9/26/2016	CHC	CPU	1/9/2012	\$1,290.74	\$0.00

Non-Fixed Assets Surplus Report
October 20, 2016

Panasonic DVD/CD Player	1 ea
Dell Optiplex 780 Computer	4 ea
LG Blu-Ray Player	1 ea
Keyboards	13 ea
Dell 1707FP Monitors	8 ea
Mice	8 ea
Boxes of Miscellaneous Cables	5 ea
Dell 1908FP Monitors	4 ea
Hard Drives	6 ea
Brother Fax	1 ea
Switchers	6 ea
Amplifier	1 ea

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
DATE: October 20, 2016
SUBJECT: Consideration of Approval to Appoint a Member to the Citizens Bond Oversight Committee (CBOC)

RECOMMENDATION

It is recommended that the Board of Trustees approve the appointment of Amber Snow to the Citizens Bond Oversight Committee for an initial three-year term.

OVERVIEW

The Citizens Bond Oversight Committee is comprised of at least seven members of the community, and serves the purpose of reviewing the expenditure of Bond Measure P and M funds. Members of the Committee shall be appointed by the Board of Trustees through the following process: (a) appropriate local groups will be solicited for applications; (b) the Chancellor or his designee will review the applications; and (c) the Chancellor or his designee will make recommendations to the Board.

A resident of Beaumont and student body president at Crafton Hills College, Ms. Snow's appointment would enable her to fulfill the required role of student for the committee.

ANALYSIS

Approval of this recommendation will enable the CBOC to continue in an efficient and effective manner.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

This item carries no financial implications.

CITIZENS BOND OVERSIGHT COMMITTEE

MEMBER APPLICATION FORM

Resume may be attached, but is optional. Submit completed application to Kelly Goodrich via email at kgoodric@sbccd.cc.ca.us, or via regular mail to SBCCD Fiscal Services, 114 S. Del Rosa Drive, San Bernardino, CA 92408. If you have questions, please call 909-382-4022.

Name Amber Snow	Date of Application 09/13/16
Street Address	Telephone #(s)
City, State Zip	Email Address

- 1) Are you currently 18 years of age or older? Yes No
- 2) Are you currently an employee or an official of the District? Yes No
- 3) Are you a vendor, contractor or consultant of the District? Yes No

Please indicate organizational representation, if applicable:

- Local Community Bona-fide Taxpayers Organization
- Business Organization within the District SBVC, CHC or KVCR Foundation
- Senior Citizens Organization SBVC or CHC Student Active in a College Group

Statement of expected contributions if appointed.

I plan to offer feedback on CBOC activities from the student perspective and serve as a liason between the CBOC and the Crafton Hills College Student Body.

Statement of qualifications (see **DESIRABLE QUALITIES FOR CANDIDATES** on reverse).

I have served as a Student Senate member for 2 years. In 2015-2016, I was appointed the Editor In Chief.

I currently serve as the Student Body President and have participated in numerous shared governance committees.

Please provide three professional references including name, address, phone number and relationship.

Dr. Ericka Paddock, Advisor, CHC

Dr. Sam Truong, Professor, CHC

Breanna Andrews, Professor, CHC

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: Stacey Nikac, Executive Assistant to the Chancellor

DATE: October 20, 2016

SUBJECT: Consideration of Approval of Individual Memberships

RECOMMENDATION

It is recommended that the Board of Trustees approve the requests for individual memberships.

OVERVIEW

Individual requests are submitted to fund expenses related to various functions planned for the colleges and district office.

ANALYSIS

Individual memberships related to job duties are submitted when institutional memberships are not available.

BOARD IMPERATIVE

I. Institutional Effectiveness
IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the budget.

SBVC MEMBERSHIPS

NAME	MEMBERSHIP	PURPOSE	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/AMENDMENT
Laurens Dekoekkoek, Abe Fulgham, Ronald Gordin, and Christopher Hylton	Department of Pesticide Regulation	The State of California requires all individuals who handle pesticides to be certified to ensure that pesticides are used properly, all applicable regulations are adhered to and all required reports are submitted. The state requires the individual to be certified, not the institution.	\$60.00 Each	Grounds General Funds	
Laurens Dekoekkoek, Abe Fulgham , Ronald Gordin, Christopher Hylton, and Cesar Rojas	Pesticide Applicators Professional Association	Continuing educational classes are required in order to renew their Department of Pesticide Regulation Certification every two years.	\$55.00 Each	Grounds General Funds	
Henry Hua	California Community Colleges Chief Instructional Officers (CCCCIO)	The purpose of this membership is to keep our campus up to date with the current trends in higher education across the state..	\$300.00	Instructional General Funds	

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: Stacey Nikac, Executive Assistant to the Chancellor

DATE: October 20, 2016

SUBJECT: Consideration to Approve Conference Attendance

RECOMMENDATION

It is recommended that the Board of Trustees approve the requests for Conference Attendance.

OVERVIEW

Individual requests are submitted to fund expenses related to conference expenses planned for the colleges and district office.

ANALYSIS

Faculty and staff attend conferences to obtain updated information on policies and procedures in their fields. In addition, conference attendance provides professional growth and staff development.

BOARD IMPERATIVE

IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the budget.

DISTRICT CONFERENCE ATTENDANCE

NAME	DEPARTMENT	CONFERENCE NAME	TRAVEL START DATE	TRAVEL END DATE	CITY, STATE	PURPOSE	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/ AMENDMENT
Gina Gonzalez & Daniel Arenas	Police Department	Less Lethal Training	09/30/16	09/30/16	San Bernardino, CA	Training	\$200.00	General Funds	SBSD had us on waiting list and just informed us that a spot became available
Gina Gonzalez	Police Department	Effective Writing for Law Enforcement	10/04/16	10/04/16	Riverside, CA	Training	\$59.00	General Funds	Riverside Sheriff's Released this training date late
Gina Gonzalez & Daniel Arenas	Police Department	Taser Training	10/20/16	10/20/16	San Bernardino, CA	Training	\$200.00	General Funds	
Chief Pierre Galvez	Police Department	Identity Theft Investigation	11/15/16	11/16/16	Riverside, CA	Training	\$81.00	General Funds	
Chief Pierre Galvez	Police Department	Tactical Response to School & Community Violence	12/05/16	12/06/16	Riverside, CA	Training	\$50.00	General Funds	
Hussain Agah	Business & Fiscal Services/ Facilities	Community College Facility Coalition 23rd Annual Conference	11/13/16	11/16/16	Sacramento, CA	To learn from and interface with industry peers regarding current community college facilities issues, such as Prop 51 and the \$9 billion school bond on the November ballot.	\$1,468.00	General Funds	

DISTRICT CONFERENCE ATTENDANCE

NAME	DEPARTMENT	CONFERENCE NAME	TRAVEL START DATE	TRAVEL END DATE	CITY, STATE	PURPOSE	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/ AMENDMENT
Jose Torres	Business & Fiscal Services	CASBO CBO Symposium	11/17/16	11/18/16	Universal City, CA	To network with and learn from experts in the California education industry on key topics such as state and federal economic forecasts, managing to build leadership, school bonds, risk management, negotiations, finance and budgeting, and student enrollment.	\$1,398.00	General Funds	
Bruce Baron	Chancellor's Office	CCLC Annual Convention	11/17/16	11/19/16	Riverside, CA	To find opportunities and strategies to benefit our students and District.	\$2,000.00	General Funds	
Bruce Baron	Chancellor's Office	CASE District VII Conference	03/09/17	03/11/17	San Diego, CA	To attend insightful breakout sessions and learn new perspectives and valuable connections for all areas of advancement at all types of institutions. Meet new and experienced advancement professionals and learn about best practices in the field.	\$2,000.00	General Funds	

CHC CONFERENCE ATTENDANCE

NAME	DEPARTMENT	CONFERENCE NAME	TRAVEL START DATE	TRAVEL END DATE	CITY, STATE	PURPOSE	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/AMENDMENT
Trinette Barrie, Rejoice Chavira, Brandice Mello, Racquel Schoenfeld, Violeta Vasquez and Souts Xayaphanth	Student Services	Thriving Conference 2016: Thriving in Transitions: Developing Strengths for Resilience	10/26/16	10/28/16	Pasadena, CA	The conference will highlight research, perspectives, and best practices that lead to greater levels of student success in higher education among student affairs professionals.	\$1,000.00 each	Counseling Matriculation General Fund	
Denise Allen, Mark McConnell, Patricia Menchaca	Instruction	2016 Fall Plenary Session	11/02/16	11/05/16	Costa Mesa, CA	To learn the latest updates regarding Academic Senate, professional issues and topics.	\$1,300.00 each	Campus President General Fund	
Claudia Hayton, John Muskavitch, Christin Moore	Financial Aid	California Association of Student Financial Aid Administrators Association	11/05/16	11/08/16	Anaheim, CA	New rules and regulations for Federal and State Aid.	\$1,430.00 each	Financial Aid General Fund	
Rick Hogrefe and Chelsea Shore	Communication Studies	National Communication Association Annual Conference	11/09/16	11/14/16	Philadelphia, PA	Professional conference for those in the field of Communication Studies to share best practices, specifically regarding teaching and learning, assessment methods and trends within the field.	\$2,025.00 each	CHC Professional Development and employee.	

CHC CONFERENCE ATTENDANCE

NAME	DEPARTMENT	CONFERENCE NAME	TRAVEL START DATE	TRAVEL END DATE	CITY, STATE	PURPOSE	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/AMENDMENT
Joe Cabrales, Hannah Sandy, Evan Sternard	Student Services	8th Annual CaBITA 2016 Conference	11/12/16	11/17/16	San Antonio, TX	Sponsored by the National Behavioral Intervention Team Association, this conference provides information to create safer campus and workplace environments where development, education, and caring intervention are fostered and encouraged.	\$2,300.00	Student Services Equity Grant	
Jeff Cervantez	Social Sciences	American Academy of Religion Annual Meeting	11/18/16	11/21/16	San Antonio, TX	Stay current in a field I teach and professional development.	\$688.00	CHC Professional Development	

SBVC CONFERENCE ATTENDANCE

NAME	DEPARTMENT	CONFERENCE NAME	TRAVEL START DATE	TRAVEL END DATE	CITY, STATE	PURPOSE	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/ AMENDMENT
Carol Wells	Nursing	Joint California Association of Colleges of Nursing (CACN) & California Organization of Associate Degree Nursing (COADN) Fall 2016 Conference, The Nursing Forces Awakens, Evolving Trends in Nursing Education	10/18/16	10/21/16	Burlingame, CA	This conference will assist in the analysis of current workforce trends in nursing education, identify strategies for meeting the educational needs of future nurses and explore steps the nursing educators and leadership can take to foster civility and mentorship in nursing. Further, it will enhance communication and networking between various nursing programs at all levels by providing a forum for discussion and sharing of successes, problems and concerns.	\$ 1,460.98	Professional Development General Fund and Nursing Enrollment & Growth Grant Fund	RATIFICATION: This conference starts the day before the October board date and the board is meeting later than usual and the Professional Development Committee approved it at their first meeting of the year which occurred this past Monday.
Michael Gonzales	Arts & Humanities	Live Design 2016	10/21/16	10/23/16	Las Vegas, NV	With the increase of events that the district wants to do in the Auditorium we need to learn how to use equipment that we have to get the event ready and done faster. Further, to obtain information on new equipment, software, safety regulations, as designs used in the industry, including rigging, lighting, and sound.	\$ 468.16	Professional Development General Fund	

SBVC CONFERENCE ATTENDANCE

NAME	DEPARTMENT	CONFERENCE NAME	TRAVEL START DATE	TRAVEL END DATE	CITY, STATE	PURPOSE	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/ AMENDMENT
Ricky Shabazz	Student Services	The Thomas Lakin Institute for Mentored Leadership	10/22/16	10/29/16	St. Paul, MN	To enhance individual leadership skills while providing opportunities for professional and personal growth and networking. Provides new administrative skills, and introduces the participant to a higher-level management systems and practice.	\$ 4,243.80	Student Services General Fund	AMENDMENT: This item was originally board approved at the August 11, 2016 board meeting. It is being amended to reflect an increase in cost from \$4,066.78 to \$4,243.80.
James E. Smith	Research, Planning, and Institutional Effectiveness	Evaluation 2016	10/23/16	10/29/16	Atlanta, GA	Opportunity to meet with other professional evaluators, evaluation scholars, students, and evaluation users to collaborate and expand practices through education, knowledge sharing, and networking. Bring back ways on how design and evaluation can be integrated to strengthen programs, benefit the environment, and improve the lives of people.	\$ 2,873.60	Professional Development General Fund and Research & Planning General Fund	

SBVC CONFERENCE ATTENDANCE

NAME	DEPARTMENT	CONFERENCE NAME	TRAVEL START DATE	TRAVEL END DATE	CITY, STATE	PURPOSE	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/ AMENDMENT
Henry Hua	VP Instruction	California Community Colleges Chief Instructional Officers (CCCCIO) 2016 Fall Conference	10/24/16	10/28/16	San Diego, CA	The purpose of this conference will cover Online education, education planning, and common assessment in California Community Colleges, AB86 student success, effective hiring and evaluation procedures, and enrollment management. The anticipated benefit of this conference is to gain insight on on-line education, educational planning and common assessment in California Community Colleges.	\$ 1,457.00	Instruction General Funds	AMENDMENT: This item was originally board approved at the September 8, 2016 board meeting. It is being amended to reflect the travel start date of 10/24/16 instead of 10/25/16 and end date of 10/28/16 instead of 10/29/16.

SBVC CONFERENCE ATTENDANCE

NAME	DEPARTMENT	CONFERENCE NAME	TRAVEL START DATE	TRAVEL END DATE	CITY, STATE	PURPOSE	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/ AMENDMENT
Mary Copeland	Arts & Humanities	Statewide Academic Senate Fall Plenary	11/02/16	11/05/16	Costa Mesa, CA	As a representative of the SBVC Academic Senate, I will participate in and become familiar with legislation and dialogue taking place at the state level, which could have a direct effect locally. Upon my return, I will convey this information to the Academic Senate President who can then share with the campus and the district to keep all constituencies informed and up-to-date.	\$ 1,290.17	Academic Senate General Fund	

SBVC CONFERENCE ATTENDANCE

NAME	DEPARTMENT	CONFERENCE NAME	TRAVEL START DATE	TRAVEL END DATE	CITY, STATE	PURPOSE	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/ AMENDMENT
Mary Smith	Student Services/ First Year Experience	Admin to Admin	11/03/16	11/06/16	Monterey, CA	Learn about customer services best practices when working with college students, staff and faculty. How to handle difficult encounters to ensure positive outcomes that supports student services. Assist with working with difficult college students with highly sensitive needs by aiding them to navigate the student services in the First Year Experience department as being a front line staff member.	\$ 1,486.00	Student Equity Categorical Fund	
Amber Gallagher	Student Services/ Financial Aid	2016 California Association of Student Financial Aid Administrators (CASFAA) Conference	11/05/16	11/08/16	Anaheim, CA	Training for upcoming federal aid state regulations in Financial Aid regulations. Ensures compliance with federal and state regulations as mandated by the Department of Education.	\$ 1,302.13	Financial Aid Categorical Fund	

SBVC CONFERENCE ATTENDANCE

NAME	DEPARTMENT	CONFERENCE NAME	TRAVEL START DATE	TRAVEL END DATE	CITY, STATE	PURPOSE	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/ AMENDMENT
Dr. Jeffrey Demsky	Social Sciences	22nd Annual Jewish American & Holocaust Literature Symposium	11/13/16	11/16/16	Miami, FL	Attending this conference will make a more knowledgeable and effective faculty member when teaching Comparative Genocide and War Crimes to our students. The value is helping the attendee to better master current best practices that scholars use when sharing this pedagogy with a diverse community of student learners.	\$ 750.00	Professional Development General Fund	
Susan Gasca and Kimberly Wingson	Student Services/Middle College High School Program	Preparation and agenda for Myers Briggs Type Indicator (MBTI) Certification and Myers Briggs Training	11/14/16	11/18/16	Pasadena, CA	Will gain expertise in assisting students during registration for the enrollment into the appropriate courses that best fit their needs and their educational goals. We will gain the knowledge gained in regards to leadership development, team building and counseling individuals.	\$3,172.16 each	Middle College High School Chancellor's Grant Fund	

SBVC CONFERENCE ATTENDANCE

NAME	DEPARTMENT	CONFERENCE NAME	TRAVEL START DATE	TRAVEL END DATE	CITY, STATE	PURPOSE	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/ AMENDMENT
Melissa King	Social Sciences	Annual 115th Annual Conference of American Anthropological Association (AAA)	11/18/16	11/20/16	Minneapolis, MN	Faculty will bring back knowledge of discipline and teaching tips to share with department. Further, faculty and students will benefit from networking and keeping up to date as a discipline expert.	\$ 750.00	Professional Development General Fund	
Albert Maniaol	Applied Technology	CA Perkins Joint Special Populations Advisory Committee (JSPAC) Conference 2016	11/29/16	12/02/16	Sacramento, CA	The benefit and purpose is to learn resources to support college and career readiness as well as recruit, retain, and build awareness about Career Technical Education, students from special populations and college attendance.	\$ 1,195.00	Perkins Grant Fund	

SBVC CONFERENCE ATTENDANCE

NAME	DEPARTMENT	CONFERENCE NAME	TRAVEL START DATE	TRAVEL END DATE	CITY, STATE	PURPOSE	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/ AMENDMENT
Diana Rodriguez	President's Office	2017 Association of California Community College Administrators (ACCCA) Conference - Transforming California Community Colleges	02/22/17	02/24/17	Garden Grove, CA	ACCCA is committed to developing and supporting community college leaders through unparalleled advocacy, professional development, and networking opportunities. As the new President of SBVC, it is important that I represent SBVC at this annual conference, as well it is a learning opportunity to connect with hundreds of community college leaders throughout the State of California.	\$ 1,291.00	President's Office General Fund	
Ricky Shabazz	Student Services	African American Male Education Network & Development (A2MEND) 10th Annual Conference	02/28/17	03/04/17	Los Angeles, CA	Professional Development for examining equity minded approaches to African American male success. To learn approaches and receive training in order to provide successful college experiences to the African American male.	\$ 2,193.00	Student Equity Categorical Fund	

TESS CONFERENCE ATTENDANCE

NAME	DEPARTMENT	CONFERENCE NAME	TRAVEL START DATE	TRAVEL END DATE	CITY, STATE	PURPOSE	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/ AMENDMENT
Jeff Baugher	TESS/ATPC	California Association for Postsecondary Education & Disability Conference	10/9/2016	10/10/2016	Monterey, CA	Representing the ATPC grant at the CAPED Professional Association. Presenting information on the products and services of the ATPC grant to all California Community Colleges.	\$ 1,160.00	ATPC Grant Funds	Approval to present at the conference was received after the date to submit for Board approval.
Dawn Gross	TESS/ATPC	National Braille Association Conference	10/26/2016	10/30/2016	St. Louis, MO	To attend a three-day conference focusing on the Unified English Braille Code and braille production. This conference helps our production Center stay current with the changes in braille. Networking opportunities help ATPC to contract with additional braille transcribers.	\$ 2,500.00	ATPC Grant Funds	
Dawn Gross	TESS/ATPC	Braille Authority of North America Board Meeting	10/30/2016	11/5/2016	Atlanta, GA	ATPC is a voting board member of this organization, attendance is required. This conference helps our production Center stay current with the changes in braille. Networking opportunities help ATPC to contract with additional braille transcribers.	\$ 1,825.00	ATPC Grant Funds	

TESS CONFERENCE ATTENDANCE

NAME	DEPARTMENT	CONFERENCE NAME	TRAVEL START DATE	TRAVEL END DATE	CITY, STATE	PURPOSE	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/ AMENDMENT
Glen Kuck	TESS	Directors of Educational Technology/California Higher Education Conference	11/29/16	12/02/16	Los Angeles, CA	To learn new and emerging trends in Educational Technology, network with other Higher Education Institutions, review road maps of technology currently employed by or being considered by the District and best practices in their use and roll out.	\$ 1,364.00	General Funds	
Glen Kuck	TESS	Strategic Planning Internal Facilitator Training Program	12/04/2016-12/09/2016	03/29/17	Chicago, IL	To learn facilitation theory, practices and techniques with a focus on strategic and integrated planning and engendering internal and external buy-in and support	\$ 4,583.00	General Funds	
Dianna Jones	TESS	2017 CISOA/3CBG Annual Conference	03/26/17	03/29/17	Monterey, CA	Participation in the CISO Certification Program final presentation is required to graduate with a CISO certification. For the 2016-2017 participants, the program culminates with attendance and presentations at this 2017 CISOA 3CBG Conference	\$ 1,210.00	General Funds	

EDCT CONFERENCE ATTENDANCE

NAME	DEPARTMENT	CONFERENCE NAME	TRAVEL START DATE	TRAVEL END DATE	CITY, STATE	PURPOSE	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/ AMENDMENT
Robert Moreno	Economic Development and Corporate Training	BTA 107: Multi-Craft Core Curriculum: Train the Trainer	10/11/16	10/15/16	Las Vegas, NV	Purpose: Train the trainer course will enable me to learn new curriculum necessary to conduct training to our students in building trades.	\$ 3,500.00	Community Service General fund/Pre-apprenticeship categorical fund	The professional expert assigned to the training is new and must complete the upcoming training before the course can be facilitated. The recommended training is the only one offered before the courses start.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: Stacey Nikac, Executive Assistant to the Chancellor

DATE: October 20, 2016

SUBJECT: Consideration to Approve District/College Expenses

RECOMMENDATION

It is recommended that the Board of Trustees approve the requests for District/College Expenses.

OVERVIEW

Individual requests are submitted to fund expenses related to various functions planned for the colleges and district office.

BOARD IMPERATIVE

IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the budget.

CHC EXPENSES

EVENT	DATE	ITEM BEING PURCHASED	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/A MENDMENT
CSU Fullerton and Cal Poly Pomona Field Trip	10/21/16	Transportation and Refreshments. Sponsored by the University Transfer Center, field trip for 14 students and 2 chaperone/drivers provides an opportunity for underrepresented students to experience the culture, climate and location of Cal State Fullerton & Cal Poly Pomona. Trip includes guided tour, admission presentation and lunch on campus.	\$845.00 (\$52.81 each)	Student Services Equity Grant	

CHC EXPENSES

EVENT	DATE	ITEM BEING PURCHASED	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/A MENDMENT
CSU Los Angeles Field Trip	10/28/16	Transportation and Refreshments. Sponsored by the University Transfer Center, field trip for 20 students and 2 chaperones provides an opportunity for underrepresented students to experience the culture, climate and location of Cal State Los Angeles. Trip includes guided tour, admission presentation and lunch on campus.	\$640.00 (\$40.00 each)	Student Services Equity Grant	
Foster Youth Advisory Committee Meeting	11/04/16	Refreshments and Supplies. Sponsored by Extended Opportunity Programs and Services (EOP&S), provide refreshments for the Foster Youth Advisory Committee meeting. Attendees will be community members and CHC college faculty and staff.	\$500.00	EOPS General Fund	

CHC EXPENSES

EVENT	DATE	ITEM BEING PURCHASED	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/A MENDMENT
Cal Baptist University and La Sierra University Field Trip	11/04/16	Transportation and refreshments. Sponsored by the University Transfer Center, field trip for 14 students and 2 chaperone/drivers provides an opportunity for underrepresented students to experience the culture, climate and location of CBU and La Sierra private campuses. Trip includes tour, admission presentation and lunch on campus.	\$845.00 (\$52.81 each)	Student Services Equity Grant	
Fall General Assembly	11/11-13/2016	Transportation, Hotel, Meals, Flights, Registration. One advisor and 8 students to network with other community colleges, attending workshop sessions in leadership and work on SSCCC resolutions.	\$8,000.00 (\$889.00 each)	Student Rep Fee Account	

CHC EXPENSES

EVENT	DATE	ITEM BEING PURCHASED	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/A MENDMENT
Region 9 Care Conference	11/17-18/2016	Four students plus two chaperones to attend the Region 9 CARE Conference at Cal Poly Pomona. Staff from Region 9 is providing this professional development conference for CARE students to build upon their leadership skills, Welfare to Work advocacy, and team building.	\$1,000.00	EOPS General Fund	
University of Southern California (USC) Field Trip	12/09/16	Transportation and Refreshments. Sponsored by the University Transfer Center, field trip for 20 students and 2 chaperones provides an opportunity for underrepresented students to experience the culture, climate and location of USC. Trip includes guided tour, admission presentation and lunch on campus.	\$640.00 (\$40 per person)	Student Equity Categorical funding	

CHC EXPENSES

EVENT	DATE	ITEM BEING PURCHASED	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/A MENDMENT
2017 CHC Commencement	05/26/17	Cost of flowers, water, dry cleaning and supplies for the 2017 Commencement Ceremony.	\$1,800.00	#027 ASB General Fund	
2017 CHC Commencement	05/26/17	Music	\$800.00	Commencement General Fund	
2017 CHC Commencement	05/26/17	Commencement Speaker	\$500.00	Commencement General Fund	
2017 CHC Commencement	05/26/17	Rentals (Chairs, stanchions)	\$2,800.00	Commencement General Fund	
2017 CHC Commencement	05/26/17	Flowers	\$2,000.00	Commencement General Fund and Student Life General Fund	
2017 CHC Commencement	05/26/17	Cap and Gown rental	\$3,600.00	Commencement General Fund	

SBVC EXPENSES

EVENT	DATE	ITEM BEING PURCHASED	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/AMENDMENT
Fall Enrollment Advertisements	7/23/16 - 8/22/16	Advertising Facebook advertisements to increase FTES for the Fall, 2016 Semester.	\$5,119.93	Marketing & Public Relations General Fund	RATIFICATION: A budget was allocated for this advertising after a decision was made by the District Enrollment Management Committee to conduct this advertising to increase FTES for the Fall, 2016 semester. Facebook Advertisements were ordered prior to the PO being in place.
Pomona College Theatre performance of "The Cherry Orchard"	10/06/16	Theater tickets for approximately 48 students and 2 faculty members, who attended the Pomona College theatre performance of "The Cherry Orchard". This activity enhanced the learning experience of the Honors students with related course curriculum.	\$300.00	Honors General Fund	RATIFICATION. The theatre tickets were originally processed for September board approval as a contract packet. We were informed, at a later date, that the tickets do not require a contract and that the tickets needed to be processed as an expense memo instead.
All Secretaries Retreat - Training Sessions	10/21/16	Refreshments/Meals Sponsored by the President's Office, this All Day Retreat for All SBVC Secretaries is being held at SBVC in the President's Conference Room.	\$644.00	President's Foundation Pepsi Fund and President's Office General Fund	

SBVC EXPENSES

EVENT	DATE	ITEM BEING PURCHASED	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/AMENDMENT
<p>Dreamers College visit - California State University, Dominguez Hills</p>	<p>10/21/16</p>	<p>Transportation and Food vouchers Sponsored by First Year Experience, this visit to California State University, Dominguez Hills will help 35 San Bernardino Valley College dreamers understand how to prepare, apply and once admitted, consider their options to attend a California State University. The day will cover admissions financial aid and a campus tour. CSUDH will provide resources on their campus and connect SBVC dreamers to students at CSUDH with similar experiences. Anticipated attendance is 35 students and one faculty member. Chaperone will be Evelyn Luna.</p>	<p>\$1,250.00</p>	<p>Student Equity Categorical Funds</p>	

SBVC EXPENSES

EVENT	DATE	ITEM BEING PURCHASED	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/AMENDMENT
Tumaini Program - Family Affair	10/26/16	Refreshments, Decorations and Supplies Sponsored by the Tumaini Program, Family Affair is for the Tumaini students to share what the program is about with family members. This activity helps to develop a strong sense of community. This will be an opportunity for parents and family members to understand how they can support their students with academic success in the classroom. Anticipated attendance is 100 faculty, staff and community members.	\$2,063.07	Student Equity Categorical Funds	

SBVC EXPENSES

EVENT	DATE	ITEM BEING PURCHASED	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/AMENDMENT
Halloween Horror Drag Show	10/27/16	Refreshments, Giveaways, Decorations, Supplies and Advertising Sponsored by the Gay Straight Alliance Club, this event is a fundraising opportunity for the Gay Straight Alliance. Funds will be raised through ticket and refreshment sales. This event will showcase amateur drag queens from the community. Anticipated attendance is 100 students, faculty and staff.	\$1,000.00	Student Clubs & Trust/Gay Straight Alliance Trust Account	

SBVC EXPENSES

EVENT	DATE	ITEM BEING PURCHASED	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/AMENDMENT
Student Ambassador Strength Based Training	10/28/16	Refreshments Sponsored by First Year Experience Program, San Bernardino Valley College (SBVC) student ambassadors and staff will participate in a Strength Based Training workshop conducted by SBVC Student Health Services. Anticipated attendance is 35 students.	\$808.46	Student Equity Categorical Funds	

SBVC EXPENSES

EVENT	DATE	ITEM BEING PURCHASED	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/AMENDMENT
Mini CARE Conference	10/28/16	Decorations, Refreshments and Supplies Sponsored by the CARE Program, the event will invite approximately 30 CARE students in the program to participate in various workshops. The program is working collaboratively with the Child Development Department and Student Health Services to provide information about rearing their children and relieving stress to the most potential. Anticipated attendance is approximately 44 students, faculty, staff and community members.	\$2,000.00	CARE Categorical Fund	

SBVC EXPENSES

EVENT	DATE	ITEM BEING PURCHASED	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/AMENDMENT
Art Department Art Exhibition Receptions	11/1/16 11/30/16 1/31/17 3/7/17 4/4/17 5/10/17	Refreshments and Supplies Sponsored by the Art Club at San Bernardino Valley College, the Art Club supports the Art department program by providing refreshments for each art reception that takes place through the academic year. Receptions help promote the Art department and the artists' as well as help bring the community in to learn about the different types of art that is displayed. Anticipated attendance is 100 students, faculty, staff and community members.	\$1,200.00 each	Student Clubs & Trust/Art Club Trust Account	

SBVC EXPENSES

EVENT	DATE	ITEM BEING PURCHASED	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/AMENDMENT
Family Night 2016	11/02/16	Food and beverages. This event is intended for the families of our STEM students. We will introduce family members to STEM, STEM career fields and more. This event will be held at the Business Conference Room from 6:00-8:00. Anticipated attendance is approximately 100 students, faculty, staff and guests.	\$500.00	HSI STEM PASS GO Grant Fund	

SBVC EXPENSES

EVENT	DATE	ITEM BEING PURCHASED	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/AMENDMENT
Field Trip to Chapman University	11/04/16	<p>Transportation Sponsored by Transfer and Career Services, this event is designed to increase transfer awareness and provide San Bernardino Valley College (SBVC) students the opportunity to get actual view, see the environment, and evaluate the academics an social life of the school. This visit also gives them the chance to talk to student, faculty and financial aid and admission officers. Anticipated attendance is 38 students, faculty and staff. Christopher Williams will attend as a staff member. Chaperones will be Kathy Kafela and Botra Moeung.</p>	\$440.00	Transfer Center General Fund	

SBVC EXPENSES

EVENT	DATE	ITEM BEING PURCHASED	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/AMENDMENT
Clash of the Clubs	11/08/16	Refreshments, Advertising, Prizes and Club Awards Sponsored by the Inter Club Council, this event will feature a fun and mildly competitive atmosphere in which clubs will compete against one another for prizes and overall bragging rights to be the winner of Clash of the Clubs. The competitions are designed to encourage maximum participation of the clubs. Anticipated attendance is approximately 100 students, faculty, staff and community members.	\$2,500.00	Student Clubs & Trust/Inter Club Council	

SBVC EXPENSES

EVENT	DATE	ITEM BEING PURCHASED	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/AMENDMENT
Veteran's Day Celebration 2016	11/10/16	Supplies, Refreshments, Speaker Fees and Rentals Sponsored by the Veteran's Resource Center, this celebration will aim to honor all military service members. This event is open to students, families, Veteran's and friends. Anticipated attendance is 500 students, staff, faculty and community members. Jason Alvarez will serve as the advisor.	\$3,950.00	Veteran's Resource Center Categorical Funds	

SBVC EXPENSES

EVENT	DATE	ITEM BEING PURCHASED	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/AMENDMENT
<p>Student Senate for California Community Colleges (SSCCC) Fall 2016 General Assembly, McClellan Park/Sacramento, CA</p>	<p>11/11/16-11/13/16</p>	<p>Registration, Lodging, Transportation and Meals Sponsored by the Student Senate for California Community Colleges (SSCCC), this event allows participants to learn leadership skills and vote on resolutions and legislation through participatory democracy. The conference will occur in McClellan Park and the hotel will be located in Sacramento, CA. Anticipated attendance is 11 students and one faculty member. Raymond Carlos will serve as chaperone.</p>	<p>\$14,475.00</p>	<p>Student Representation Fee Fund</p>	

SBVC EXPENSES

EVENT	DATE	ITEM BEING PURCHASED	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/AMENDMENT
Wolverine Day	11/16/16	Entertainment/Contracts, Prizes, Supplies and Refreshments Sponsored by the Associated Student Government, this event recognizes San Bernardino Valley College's (SBVC's) student athletes and coaches and will engage students to participate and support the athletics program. Anticipated attendance for this event is 1,001 students, faculty and staff members. Raymond Carlos will serve as advisor for this event.	\$1,000.00	Associated Student Government Body Fund	

SBVC EXPENSES

EVENT	DATE	ITEM BEING PURCHASED	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/AMENDMENT
Field Trip to California State University, Fullerton	11/18/16	Transportation Sponsored by Transfer and Career Services, this event is designed to increase transfer awareness and provide San Bernardino Valley College (SBVC) students the opportunity to get actual view, see the environment, and evaluate the academics and social life of the school. The visit also gives them the chance to talk to student, faculty and financial and admission officers. Anticipated attendance is 38 students, faculty and staff. Christopher Williams will attend as a staff member. Kathy Kafela and Botra Moeung will serve as chaperones.	\$440.00	Transfer Center General Fund	

SBVC EXPENSES

EVENT	DATE	ITEM BEING PURCHASED	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/AMENDMENT
Super Saturday at Big Bear	11/19/16	Refreshments and supplies. This event is scheduled before the start of each semester and provides one-stop student services to the mountain communities. Students can apply, take assessment tests, consult with financial aid, and talk to a counselor. Estimated attendance is 40 students, staff, and community members.	\$200.00	Science General Fund	

SBVC EXPENSES

EVENT	DATE	ITEM BEING PURCHASED	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/AMENDMENT
Race to an Associate of Arts	11/21/16	Meals and Refreshments Sponsored by the Middle College High School Chancellor's Grant, this event will provide an opportunity for students to meet with Dr. Ricky Shabazz, April Dale-Carter, Marco Cota, Susan Gasca, Kimberly Wingson, James Espinoza and Linda Etzel to talk about their future goals and ambitions. In addition, this event will provide recognition to students for their hard work and commitment to the Middle College High School Program. Anticipated attendance is approximately 50 students, faculty and staff.	\$600.00	Middle College High School Chancellor's Grant	

SBVC EXPENSES

EVENT	DATE	ITEM BEING PURCHASED	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/AMENDMENT
Stress Solutions Oasis	11/30/16	Refreshments Sponsored by the Tumaini Program, this is an interactive stress management activity conducted by Student Health Services. Anticipated attendance is 40 students, faculty and staff.	\$400.00	Tumaini Program General Fund	

SBVC EXPENSES

EVENT	DATE	ITEM BEING PURCHASED	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/AMENDMENT
Field Trip to Cal Poly Pomona	12/02/16	<p>Transportation Sponsored by Transfer and Career Services, this event is designed to increase transfer awareness and provide San Bernardino Valley College (SBVC) students the opportunity to get actual view, see the environment, and evaluate the academics and social life of the school. This visit also gives them the chance to talk to students, faculty and financial aid and admissions officers. Anticipated attendance is 38 students, faculty and staff. Christopher Williams will serve as a staff member. Kathy Kafela and Botra Moeung will serve as chaperones.</p>	\$440.00	Transfer Center General Fund	

SBVC EXPENSES

EVENT	DATE	ITEM BEING PURCHASED	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/AMENDMENT
Fall 2016 Happy Hour	12/5/16-12/8/16	Supplies and Refreshments Sponsored by Student Services, this event is intended to connect with evening students; providing them with information, as well as supplies for finals and refreshments. Anticipated attendance will be approximately 1,000 students and staff.	\$3,790.91	Student Equity Categorical Funds	

SBVC EXPENSES

EVENT	DATE	ITEM BEING PURCHASED	ESTIMATED COST	FUNDING SOURCE	RATIFICATION/AMENDMENT
Youth Empowerment Strategies for Success/Independent Living Program (YESS/ILP) Graduation Celebration	12/14/16	Refreshments Sponsored by the Foster and Kinship Department, the YESS/ILP graduation celebration is held for the foster youth who have successfully completed the 14-week Independent Living Program Life Skills classes. These classes help to prepare the youth to continue their educational or vocational goals and to gain employment. The celebration will take place at Shakey's Pizza in Redlands. Anticipated attendance will be 30 foster youth, faculty, staff and community members.	\$320.00	Youth Empowerment Strategies for Success/Independent Living Program (YESS/ILP) Categorical Fund	

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: George Johnson, Bond Program Manager, Kitchell/BRj
DATE: October 20, 2016
SUBJECT: Consideration of Approval of Amendment 004 to the Contract with PMSM Architects of Santa Barbara CA

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 004 to the contract with PMSM Architects of Santa Barbara CA in the amount of \$9,850.00.

OVERVIEW

On May 9, 2013 the Board of Trustees approved a contract with PMSM Architects for architectural services on the Laboratory/Administration Renovation project at Crafton Hills College.

During the demolition/abatement phase of this project, a number of issues were discovered that would impact the operation of the renovated building if not addressed. Therefore, the campus authorized PMSM Architects to incorporate into its contract minor revisions for the restrooms, roof, and plumbing.

ANALYSIS

The effect of this amendment will be an addition of \$9,850.00 to the PMSM Architects' contract, resulting in a revised contract amount of \$782,857.35. There is no increase in length of contract.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the Fund 42 Revenue Bond Construction budget.

ARCHITECT CONTRACT AMENDMENT: 004

PROJECT: Crafton Hills College (CHC)
LADM Renovation
11711 Sand Canyon Road, Yucaipa, CA 92399

OWNER: San Bernardino Community College District
114 S. Del Rosa Avenue
San Bernardino, CA 92408

TO: PMSM Architects
802 E. Cota Street, Suite A
Santa Barbara, CA 93103

Description:

This amendment is for additional services to the Architect for the following scopes of work:

1. Architect to make changes to the Police Department Area per Campus request.
2. Architect to make changes to roof penetrations per Campus request for future use.
3. Architect to make changes to mechanical and plumbing scopes per Campus request.

Attachments:

Kitchell/BRj LADM Renovation Project Memo 32 (6) pages w/ proposal.

Costs:

1. **\$9,850.00** Total of this requested Consultant Contract Amendment: 004

The original Contract Sum	\$673,265.32
Net change by previous Amendments	\$99,742.03
The Contract Sum prior to this Amendment	\$773,007.35
The Contract Sum will be increased by this Amendment	\$9,850.00
The new Contract Sum including this Amendment	\$782,857.35


The Contract Schedule as of this Amendment will remain at May 8, 2018.

By signing this Amendment the San Bernardino Community College District (SBCCD) authorizes PMSM Architects to perform the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to PMSM Architects contract with SBCCD.

Not valid until signed by all parties. Signature of Consultant indicates agreement herewith, including any adjustment in the Contract Sum or Contract Schedule.

Authorized:

	George R. Johnson Bond Program Director	Jose F. Torres Vice Chancellor Buisness Fiscal Services SBCCD
PMSM Architects	Kitchell/BRj	

By: 
DATE: 8-16-16

By: 
DATE: 9/6/16

By: _____
DATE: _____

No. 32 – LADM Renovation

DATE: August 10, 2016

TO: Hussain Agah
 Director Facilities Planning & Construction
 San Bernardino Community College District (SBCCD)

FROM: Nicholas Farano *NF 8/10/16*
 Project Manager
 Crafton Hills College (CHC)
 Kitchell/BRj

RE: **Crafton Hills College (CHC) Measure M**
 CHC-4636-LADM Renovation
 PMSM Architects Amendment CA 004

PROJECT SCOPE:

SBCCD approval to amend PMSM Architects' agreement for architectural services for the Lab/Administration Building (LADM) Renovation project, and increase fiscal year 2017 Purchase Order (PO) by a total amount of \$9,850.00.

NARRATIVE:

During the demolition/abatement phase of the LADM Building Renovation project, a number of items were discovered that would affect the operation of the renovated building if they were not incorporated into the renovation of the building. They are as follows:

- Police Department Revisions – Add new exhaust fans at the restrooms, new paint at the existing restrooms and new carpet at room 165.
- Roof Penetration Revisions – Add new roof penetrations and additional conduit at all roofs for future use.
- Mechanical & Plumbing Revisions – Add plumbing isolation valves at the 1st and 2nd floor, relocate the cut and cap of the hydronic valves to the 1st floor police area in lieu of the intermediate area, and add isolation valves on the DHW system at 1st floor police area.

The attached costs include the Architectural and Engineering fees related to preparing revised project plans and specifications in order to incorporate the changes into the LADM Building Renovation.

RECOMMENDATION:

Kitchell/BRj recommends that SBCCD grant approval to execute Amendment CA 004 to PMSM Architects and increase fiscal year 2017 PO by the total amount of \$9,850.00.


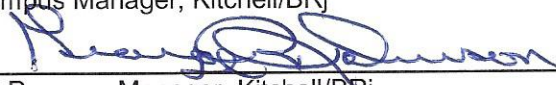


BUDGET INFORMATION:

LADM Renovation – Proj. #4636
 Info from Measure M Budget V#36 — 7/31/15

Project Original Budget Amount:	\$ 15,541,611.00
Project Current Spent to date:	\$ 2,753,680.23
Project Current Estimate to Complete:	\$ 10,642,924.98
Project Memo Forecast Cost:	\$ 9,850.00
Project Change Amount:	\$ 00.00

Budget Line Item # 42-50-02-4636-0257-6220.10-7100 – Architectural Fees

Approvals:

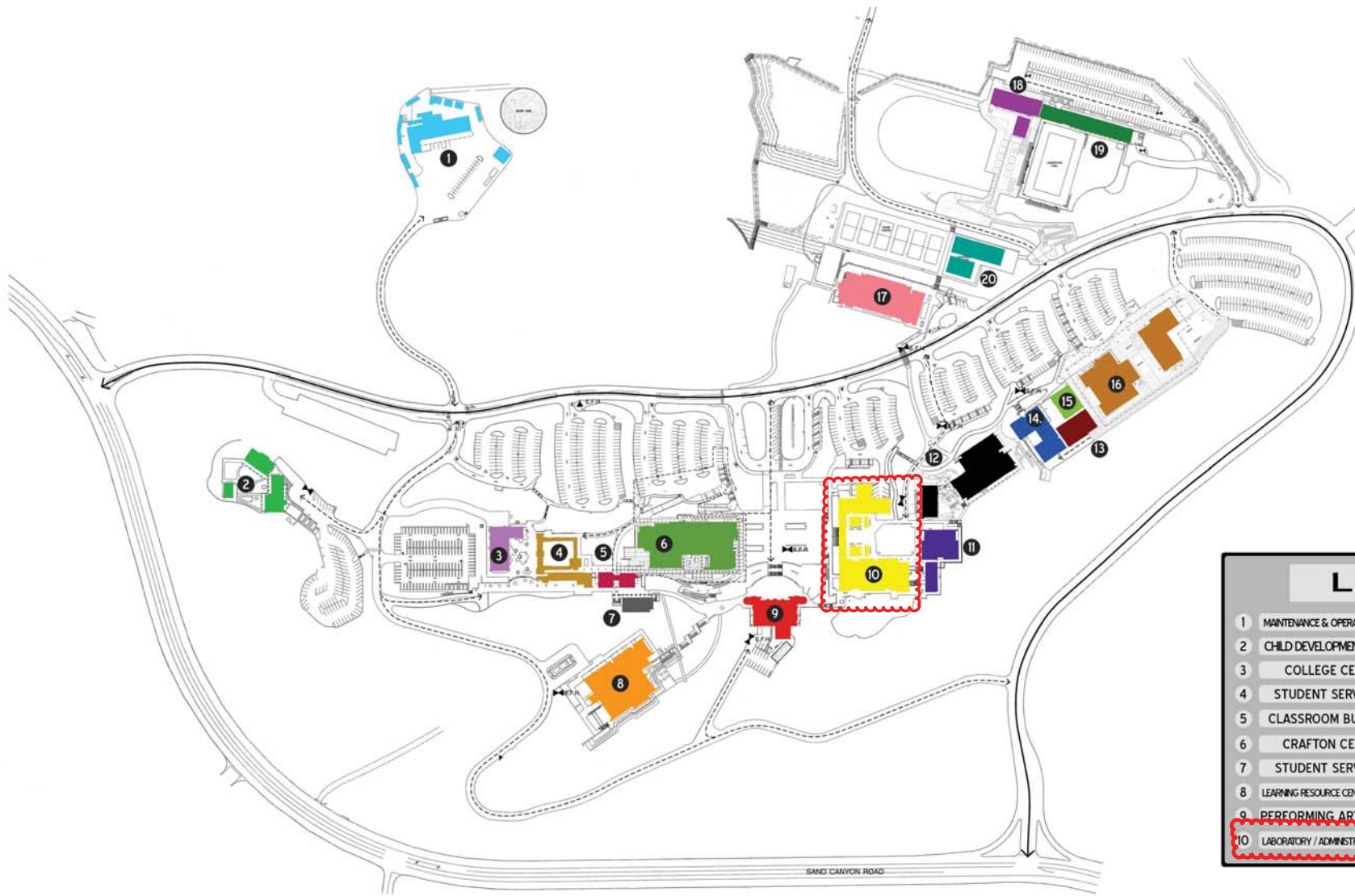
	8/11/16
_____ Brooke Duncan, Sr. Campus Manager, Kitchell/BRJ	Date
	8/16/16
_____ George Johnson, Bond Program Manager, Kitchell/BRJ	Date
	8/16/16
_____ Mike Strong, Vice President, Administrative Services, CHC	Date
	8-22-16
_____ Hussain Agah, Director Facilities Planning & Construction	Date

Attachments: PMSM Architect's Proposed CA No. 4 dated 8/8/15

RECEIVED

AUG 18 2016

KITCHELL / BRJ
District Office



LEGEND			
1	MAINTENANCE & OPERATIONS / M&O	11	CHEMISTRY / HEALTH SCIENCE
2	CHILD DEVELOPMENT CENTER	12	NEW SCIENCE BUILDING
3	COLLEGE CENTER	13	BOOKSTORE
4	STUDENT SERVICES A	14	OCCUPATIONAL EDUCATION 1 / OE-1
5	CLASSROOM BUILDINGS	15	CLASSROOM AT BOOKSTORE
6	CRAFTON CENTER	16	OCCUPATIONAL EDUCATION 2 / OE-2
7	STUDENT SERVICES B	17	GYMNASIUM
8	LEARNING RESOURCE CENTER / LIBRARY	18	PHYSICAL EDUCATION COMPLEX / PE
9	PERFORMING ART CENTER	19	AQUATICS CENTER / CRF
10	LABORATORY / ADMINISTRATION / LADM	20	SCIENCE PORTABLES

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: George Johnson, Bond Program Manager, Kitchell/BRj
DATE: October 20, 2016
SUBJECT: Consideration of Approval of Amendment 008 to the Contract with HMC Architects of Ontario CA

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 008 to the contract with HMC Architects of Ontario CA in the amount of \$7,345.00.

OVERVIEW

On August 8, 2013, the Board of Trustees approved a contract with HMC Architects for architectural services on the New Crafton Center at CHC. This amendment is for extended construction and closeout services due to the delayed completion of punch list corrections and project certification. This amendment is also for added acoustical consultant services to review and make recommendations on the sound acoustics in the Roadrunner Café.

ANALYSIS

The effect of this amendment will be an addition of \$7,345.00 to the HMC Architects contract, resulting in a revised contract amount of \$958,840.00.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the Fund 42 Revenue Bond Construction budget.

ARCHITECT CONTRACT AMENDMENT: 008

PROJECT: Crafton Hills College (CHC)
New Crafton Center
11711 Sand Canyon Road, Yucaipa, CA 92399

OWNER: San Bernardino Community College District
114 S. Del Rosa Avenue
San Bernardino, CA 92408

TO: HMC Group
3546 Concourse Street
Ontario, CA 91764

Brief Description:

This amendment is for additional services to the Architect for the following scope of work:

- Extended construction and closeout administrative services.
- Provide architectural and acoustical consulting services to study and measure the Roadrunner Café to provide recommendations to improve the acoustics.

Costs:

\$3,000.00 Extended Services per HMC Extra Services Proposal #10
\$4,345.00 Acoustical Consultant Services per HMC Extra Services Proposal #11
\$7,345.00 Total of this requested Contract Amendment: 008

Attachments:

Kitchell/BRj New Crafton Center Project Memo 82 (3) pages w/ proposal
Kitchell/BRj New Crafton Center Project Memo 83 (6) pages w/ proposal

The original Contract Sum	\$895,100.00
Net change by previous Amendments	\$56,395.00
The Contract Sum prior to this Amendment	\$951,495.00
The Contract Sum will be increased by this Amendment	\$7,345.00
The new Contract Sum including this Amendment	\$958,840.00
The Contract Schedule as of this Amendment will be increased by:	0 calendar days


By signing this Amendment the San Bernardino Community College District (SBCCD) authorizes HMC Group to perform the scope of work listed above. SBCCD also authorizes and acknowledges that the amount of this Amendment will be paid via an amendment to HMC Group. contract with SBCCD.


Not valid until signed by all parties. Signature of Consultant indicates agreement herewith, including any adjustment in the Contract Sum or Contract Schedule.

Authorized:

George R. Johnson
Bond Program Director
Kitchell/BRj

Jose F. Torres
Vice Chancellor Business & Fiscal
Services
SBCCD

HMC Group
By: 
DATE: 9/8/16


By: 
DATE: 9/20/16

By: _____
DATE: _____

No. 82 – New Crafton Center

DATE: August 15, 2016

TO: Hussain Agah
Director Facilities Planning & Construction
San Bernardino Community College District (SBCCD)

FROM: Leilani Núñez 
Project Manager
Crafton Hills College (CHC)
Kitchell/BRj

RE: **Crafton Hills College (CHC) Measure M**
 CHC-8208-New Crafton Center (NCC)
 HMC Architects Amendment

PROJECT SCOPE:

SBCCD approval to execute an amendment to HMC Architects for extended construction administration and closeout services at the New Crafton Center Project, in the amount of \$3,000.00.

NARRATIVE:

During the course of the project, HMC provided extended construction and closeout administrative services. The contractual duration for HMC's Construction Administration Phase was 78 weeks, or 18 months and started in April 2014. The contractual duration for Closeout Phase was 8 weeks, or 2 months. This is a total of 20 months for the Construction Administration and Closeout Phase, April 2014 to December 2015. The project was substantially complete in October 2015, but punch corrections continued until July 2016, extending construction administration for sign-off of the punch list, and extending close out by delaying project certification with the Division of State Architect. HMC is requesting \$3,000.00 in additional fees for 8 months of additional services, through the end of August 2016.

RECOMMENDATION:

Kitchell/BRj recommends that SBCCD grant approval to execute an amendment to HMC Architects and increase by the total amount of \$3,000.00.

BUDGET INFORMATION:

New Crafton Center – 8208

Info from Measure M Budget V36 — 02/19/16

Project Original Budget Amount:	\$ 31,347,128.00
Project Current Spent to date:	\$ 30,955,435.45
Project Current Estimate to Complete:	\$ 00.00
Project Memo Forecast Cost:	\$ 3,000.00
Project Change Amount:	\$ 00.00

Project Memo cost of \$3,000.00 will come from Budget Line Item #42-50-32-8208-0257-6210.10-7100 – Architectural Fees



Approvals:

	8/15/16
_____ Brooke Duncan, Sr. Campus Manager, Kitchell/BRJ	Date
	8/16/16
_____ George Johnson, Bond Program Manager, Kitchell/BRJ	Date
	8/16/16
_____ Mike Strong, Vice President, Administrative Services, CHC	Date
	8-22-16
_____ Hussain Agah, Director Facilities Planning & Construction	Date

Attachments: HMC Architects Extra Services Proposal #10 dated 8/8/16

RECEIVED


AUG 18 2016

KITCHELL / BRJ
District Office

No. 83 – New Crafton Center

DATE: September 2, 2016

TO: Hussain Agah
Director Facilities Planning & Construction
San Bernardino Community College District (SBCCD)

FROM: Leilani Núñez 
Project Manager
Crafton Hills College (CHC)
Kitchell/BRj

RE: **Crafton Hills College (CHC) Measure M**
CHC-8208-New Crafton Center (NCC)
HMC Architects Amendment

PROJECT SCOPE:

SBCCD approval to execute an amendment to HMC Architects for acoustical consultant services for the Roadrunner Café at the New Crafton Center, in the amount of \$4,345.00.

NARRATIVE:

The Campus requested for a review of the Roadrunner Café by an acoustical consultant. As the Architect of Record, HMC Architects recommended a consultant and coordinated the scope of work with the consultant. The proposal from HMC and its consultant is to study and measure the sounds waves in the Roadrunner Café and provide recommendations to improve the acoustics. The proposal does not include design documents at this time. Design changes will be dependent on the Campus acceptance of recommended changes for acoustics.

RECOMMENDATION:

Kitchell/BRj recommends that SBCCD grant approval to execute an amendment to HMC Architects by the total amount of \$4,345.00.

BUDGET INFORMATION:

New Crafton Center – 8208

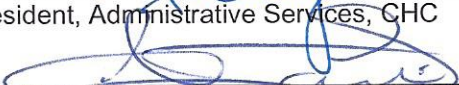
Info from Measure M Budget V36 — 07/31/16

Project Original Budget Amount:	\$ 31,347,128.00
Project Current Spent to date:	\$ 30,955,435.45
Project Current Estimate to Complete:	\$ 30,905,112.52
Project Memo Forecast Cost:	\$ 4,345.00
Project Change Amount:	\$ 00.00

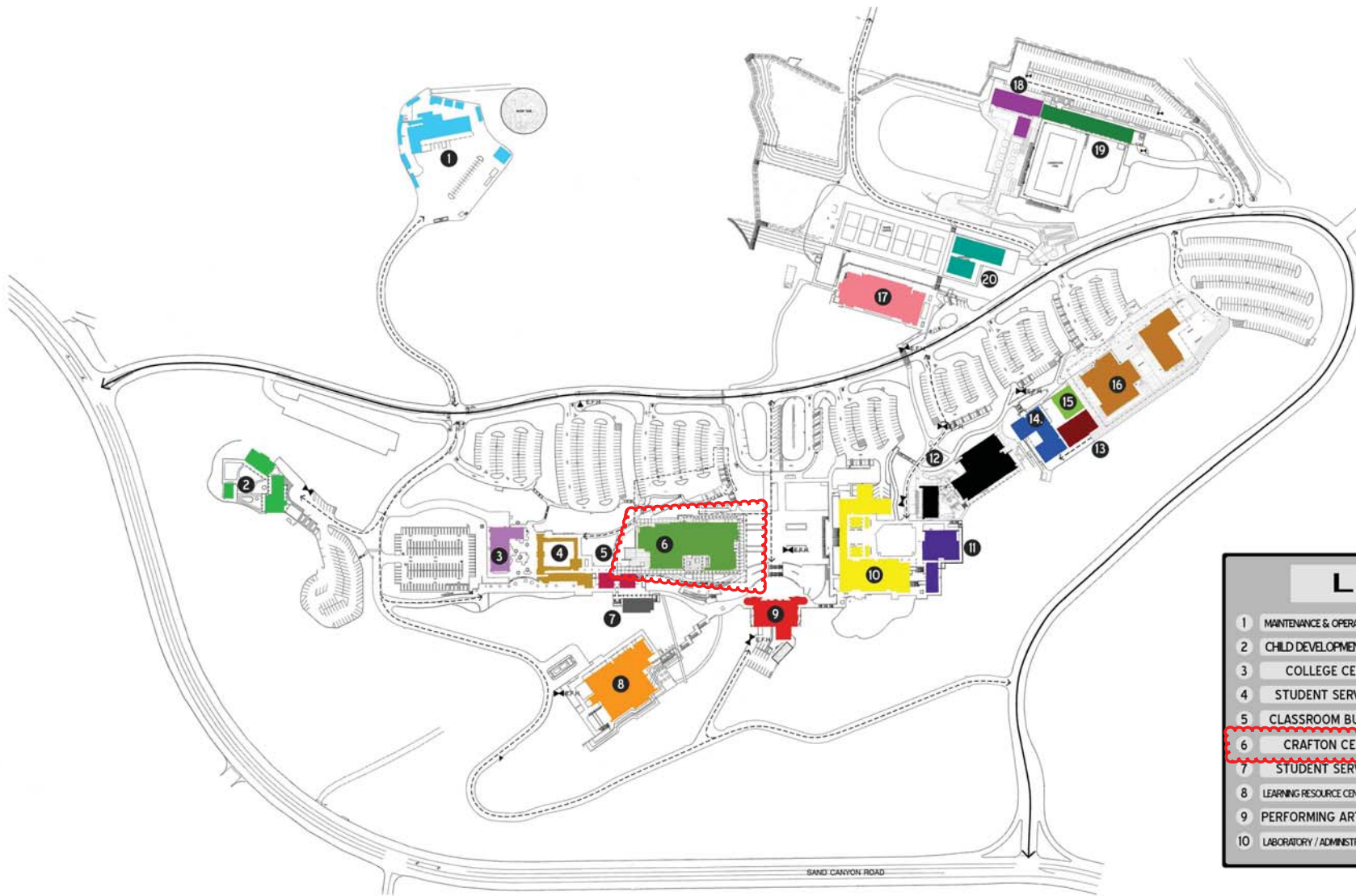
Project Memo cost of \$4,345.00 will come from Budget Line Item #42-50-32-8208-0257-6210.10-7100 – Architectural Fees



Approvals:

 _____ Brooke Duncan, Sr. Campus Manager, Kitchell/BRj	9/2/16 _____ Date
 _____ George Johnson, Bond Program Manager, Kitchell/BRj	9/6/16 _____ Date
 _____ Mike Strong, Vice President, Administrative Services, CHC	9/13/16 _____ Date
 _____ Hussain Agah, Director Facilities Planning & Construction	9-19-16 _____ Date

Attachments: HMC Architects Extra Services Proposal #11 dated 8/30/16



LEGEND			
1	MAINTENANCE & OPERATIONS / M&O	11	CHEMISTRY / HEALTH SCIENCE
2	CHILD DEVELOPMENT CENTER	12	NEW SCIENCE BUILDING
3	COLLEGE CENTER	13	BOOKSTORE
4	STUDENT SERVICES A	14	OCCUPATIONAL EDUCATION 1 / OE-1
5	CLASSROOM BUILDINGS	15	CLASSROOM AT BOOKSTORE
6	CRAFTON CENTER	16	OCCUPATIONAL EDUCATION 2 / OE-2
7	STUDENT SERVICES B	17	GYMNASIUM
8	LEARNING RESOURCE CENTER / LIBRARY	18	PHYSICAL EDUCATION COMPLEX / PE
9	PERFORMING ART CENTER	19	AQUATICS CENTER / CRF
10	LABORATORY / ADMINISTRATION / LADM	20	SCIENCE PORTABLES

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: George Johnson, Bond Program Manager, Kitchell/BRj
DATE: October 20, 2016
SUBJECT: Consideration of Approval of Amendment 011 to the Contract with Knowland Construction Services, Inc. of Rancho Palos Verdes CA

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 011 to the contract with Knowland Construction Services, Inc. of Rancho Palos Verdes CA in the amount of \$2,160.00.

OVERVIEW

On August 9, 2012, the Board of Trustees approved a contract with Knowland Construction Services, Inc. for inspection services on the Measure M projects at Crafton Hills College and San Bernardino Valley College. This amendment is part of the West Complex (aka Classroom Building) Tenant Improvement project at CHC and consists of minor cosmetic changes such as carpet and painting to the interior of each classroom.

ANALYSIS

The effect of this amendment will be an addition of \$2,160.00 to the Knowland Construction Services, Inc. contract, resulting in a revised contract amount of \$2,759,922.00. The contract term remains unchanged.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the Fund 42 Revenue Bond Construction budget.

**CONSULTANT CONTRACT AMENDMENT
FOR DSA INSPECTOR OF RECORD SERVICES: 011**

PROJECTS: Crafton Hills College (CHC), 11711 Sand Canyon Road, Yucaipa, CA 92399

OWNER: San Bernardino Community College District (SBCCD)
114 South Del Rosa Drive, San Bernardino, CA 92408

TO: Knowland Construction Services
33 Narcissa Drive, Rancho Palos Verdes, CA 90275

BRIEF DESCRIPTION:

This Contract Amendment amends the total value of the contract Knowland Construction Services, Inc. has with SBCCD for Division of State Architect (DSA) Inspector of Record services for various SBVC and CHC Measure M projects. Knowland's Construction Services, Inc. Contract Amendment #011 is for extended Inspection Services fees associated with the West Complex Tenant Improvement project at Crafton Hills College (CHC).

COSTS:

\$2,160.00 CHC - 8226 - West Complex Tenant Improvement

\$2,160.00 Total for Amendment No. 011

ATTACHMENTS: -

CHC - Kitchell/BRj Project Memo - No.94 West Complex; Classroom Building (CL) Teanant Improvements

The original Contract Sum	\$1,500,000.00
Net change by previous Amendments	\$1,257,762.00
The Contract Sum prior to this Amendment	\$2,757,762.00
The Contract Sum will be increased by this Amendment	\$2,160.00
The new Contract Sum including this Amendment	\$2,759,922.00

The Contract Schedule as of this Amendment will be extended 0 days.

By signing this Amendment the San Bernardino Community College District (SBCCD) authorizes Knowland Construction Services, Inc. to perform the scope of work listed above. SBCCD also authorized and acknowledges that the amount of this amendment will be paid via an amendment to Knowland Construction Services, Inc. contract with SBCCD

Not valid until signed by all parties. Signature of Knowland Construction Services, Inc. indicates agreement herewith, including any adjustment in the Contract Sum or Construction Schedule.

Authorized:

Christopher Knowland
DSA Inspector
Knowland Construction
Services

George Johnson
Bond Program Director
Kitchell/BRj

Jose F. Torres
Vice Chancellor Business Fiscal
Services - SBCCD

By: 

By: 

By: _____

DATE: August 11, 2016


DATE: 8/23/16

DATE:

GEN.No. 94 – West Complex Building (CL) Tenant Improvements

DATE: 07/27/2017

TO: Hussain Agah
Director Facilities Planning & Construction
San Bernardino Community College District (SBCCD)

FROM: Tom Anderson 
Project Manager
Crafton Hills College (CHC)
Kitchell/BRj

RE: **Crafton Hills College (CHC) Measure M**
CHC – 8226 – West Complex (Classroom Building, CL) Tenant Improvements
Knowland Construction Services Amendment CA11

PROJECT SCOPE:

SBCCD approval to amend the contract and execute a new purchase order in the amount of \$2,160.00 to Knowland Construction Services agreement for Inspector of Record Services, associated with the West Complex (Classroom Building) Tenant Improvements project.

NARRATIVE:

Knowland Construction Services, is contracted to provide inspection services for SBCCD through the District approved RFQ/RFP process. An amendment will be provided to Knowland Construction Services for extended hours over and above the present contract on Crafton Hills College – Classroom Building Tenant Improvements project scheduled to be completed prior to Fall 2016.

RECOMMENDATION:

Kitchell/BRj recommends that SBCCD grant approval to amend Knowland Construction Services agreement by \$2,160.00.

BUDGET INFORMATION:

West Complex (CL) Building Remodel – Proj. # (8226)
Info from Measure M Budget V#35 — 06/30/16

Project Original Budget Amount:	\$ 302,698.15
Project Current Spent to date:	\$ 246,764.15
Project Current Estimate to Complete:	\$ 97,278.18
Project Memo Forecast Cost:	\$ 2,160.00
Project Change Amount:	\$ 00.00

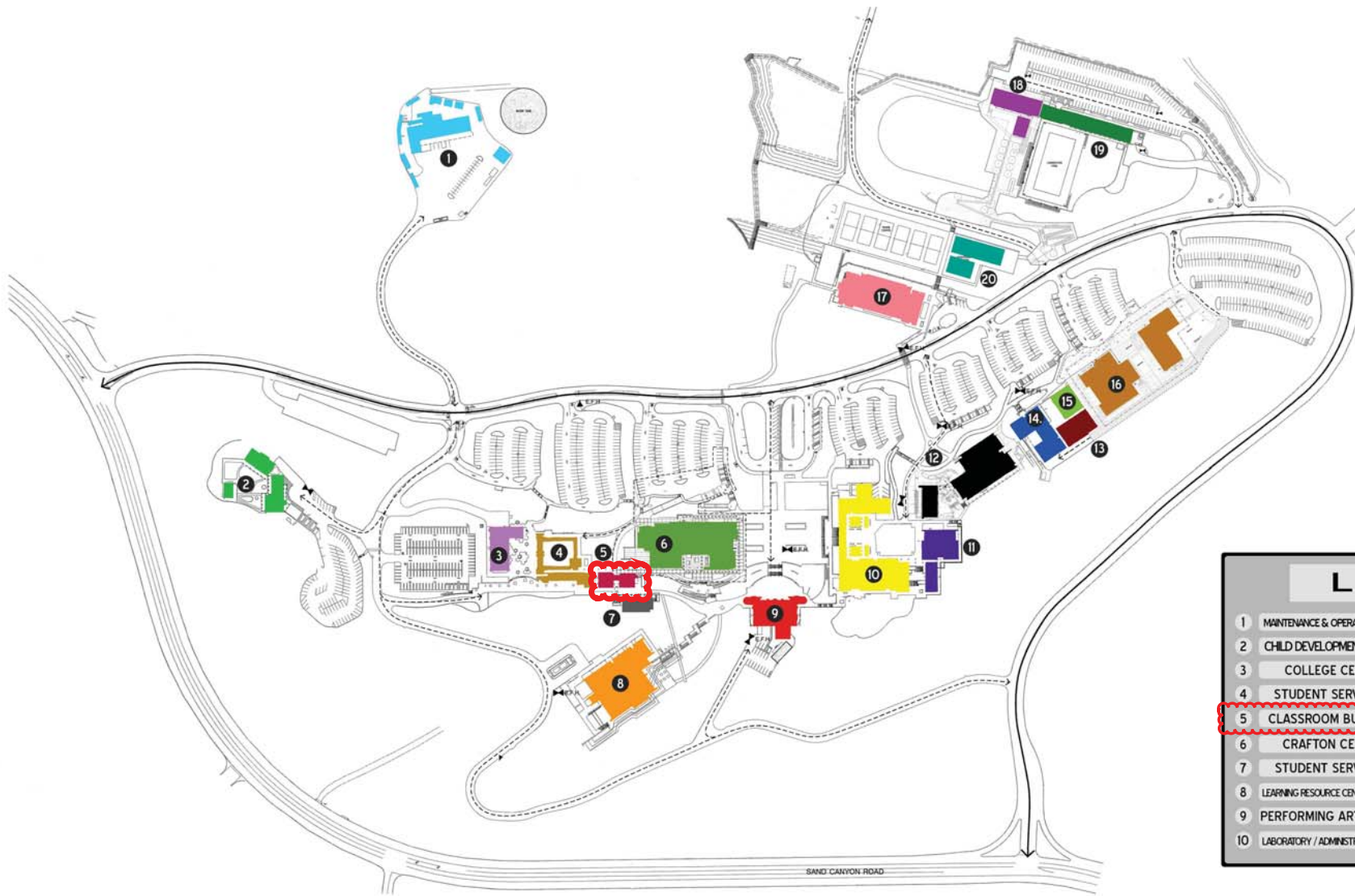
Funding for Project Memo cost of \$2,160.00 will come from the following Budget Line Item#
42-50-02-8226-0257-6220.20-7100 – Inspection Services (IOR) West Complex (CL) Tenant Improvement


8/3/16

Approvals:

	
Brooke Duncan, Sr. Campus Manager, Kitchell/BRj	Date
	
George Johnson, Bond Program Manager, Kitchell/BRj	Date
	
Mike Strong, Vice President, Administrative Services, CHC	Date
	
Hussain Agah, Director Facilities Planning & Construction	Date

Attachment: Knowland Construction Services Proposal



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: George Johnson, Bond Program Manager, Kitchell/BRj
DATE: October 20, 2016
SUBJECT: Consideration of Approval of Measure M Construction Change Orders and Contract Amendments

RECOMMENDATION

It is recommended that the Board of Trustees approve the following contract amendments and ratify the following change orders. These changes are required and necessary, benefit the District, and reflect the most favorable negotiated costs.

San Bernardino Valley College – ADA/Site Signage-Trash Enclosures Project						
	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
ATEN, Highland CA	CO-01	\$51,000.00	.00	-\$950.00	\$50,050.00	-1.86

OVERVIEW

Construction change orders may be generated by a number of circumstances. These include changes directed by the District to address contractor or architect recommendations for efficiency, occupant needs, or to improve future building or space usability. California Public Contract Code 20118.4 establishes a guideline that limits construction contract change orders to 10% of the base contract amount.

A construction contract is amended when there is a change in the scope of work due to unforeseen conditions that must be corrected in order for work to proceed. Amendments alter the base contract amount and are not limited to the 10% guideline.

All change orders and amendments are approved following a specific process of review by the construction manager, architect, program/project managers, and District staff. Nonessential changes are rejected and never receive approval. Any changes determined to be essential to the health of the project and of major benefit to the District are approved and implemented.

ANALYSIS

Construction contract amendments and change orders submitted with this board item total -\$950.00.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the Fund 42 Revenue Bond Construction budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Capital Facilities Program Management

42-50-01-4410
Project Number

ADATrash-GC-CO1

CHANGE ORDER

Original Contract Amount: **\$51,000.00**
 Amount of Previous Contract Amendments: **\$0.00**
 Amount of Previous Change Orders: **\$0.00**

School Name:	<u>San Bernardino Valley College</u>	Date:	<u>August 24, 2016</u>
Project Description:	<u>ADA/Site Signage - Trash Enclosures</u>	Contract No.:	<u>General Contractor</u>
To (Contractor):	<u>aTen Construction Co.</u>	Attn:	<u>Adalberto Saldana</u>

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments Reference RFP No.: NA

Description of Work:
 Deduct the unused portion of the contract allowance in order to close it out.

Contract Change Order No. ADATrash -GC-CO1: Items 1.1

TOTAL COST of CONTRACT CHANGE ORDER MPNetting-GC-CO1: (\$950.00)

Reason for Change:

1 H-2 - District generated, added or deleted/reduced scope; CM generated

Initiator of Change:

1 Construction Manager

The original Base Contract Sum was:	<u>\$51,000.00</u>
Net change by previous authorized Contract Amendment(s):	<u>\$0.00</u>
The contract AMOUNT due to C.O. No. ADATrash - GC-CO1 will be decreased by:	<u>-\$950.00</u>
The revised BASE Contract Sum:	<u>\$50,050.00</u>
Net change by previous authorized Change Order(s):	<u>\$0.00</u>
The Contract Sum including previous authorized Change Orders:	<u>\$50,050.00</u>
The revised Contract Amount, including this Contract Change Order is, therefore:	<u>\$50,050.00</u>
The contract TIME due to C.O. No. ADATrash-GC-CO1 will be increased by:	<u>0</u> calendar days.
The revised Contract Completion Date, including this Contract Change Order is, therefore	<u>NA</u>
SBCCD Change Order No. <u>ADATrash GC-CO1</u> includes Item Number(s):	<u>1.1</u>

This Contract Change Order is not valid until signed by the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time. Contractor waives any claim for further adjustments of the Contract Sum and the Contract Time related to the above described change in the Work.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Signature	Name (printed)	Date
	Glenn Nadalet, Project Manager, Kitchell/BRJ	9/13/16
District:	Jose F. Torres, Vice Chancellor, Business and Fiscal Services, SBCCD	
Contractor:	Adalberto Saldana/President	9/13/16

Printed Name/Title

CHANGE ORDER NO. ADATrash-GC-CO1

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
CO						
Item 1.1	Deduct the unused portion of the contract allowance to close it out.	H-2	100	(\$950)	\$0.00	(\$950.00)
Subtotal						(\$950.00)
TOTAL CONTRACT CHANGE ORDER # ATRash-GC-CO1						(\$950.00)

CODE LEGEND

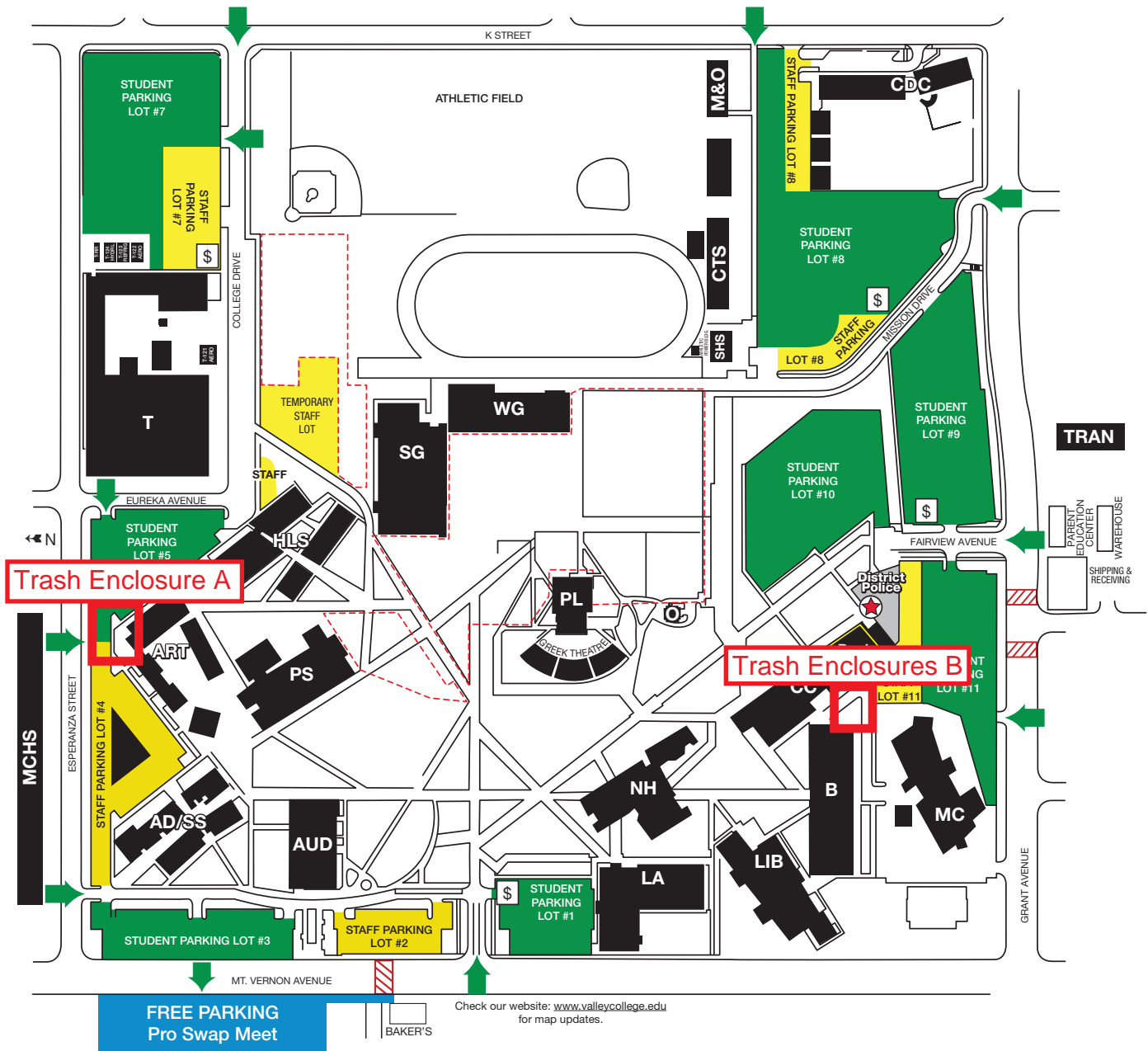
- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
- D SITE COST, AGENCY OR CODE REVISION
- E SITE COST, CONTRACTOR IMPACT TO ANOTHER CONTRACTOR
- F BUILDING COST, UNFORESEEN FIELD CONDITION
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- L CONTRACT ADMINISTRATIVE ISSUE

* Note: "I" has been omitted not to be confused with "1"

- 1 CONTRACTOR GENERATED
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San Bernardino Valley College

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INDICATES CONSTRUCTION AREAS

ARROWS DESIGNATE STUDENT PARKING LOT ENTRANCES

INDICATES PARKING PERMIT DISPENSER

CROSSWALK

INDICATES APPROVED SMOKING AREAS (10)
 This is a smoke-free campus - smoking in non-designated areas or buildings may result in the issuance of a citation (Board Policy #3570; Government Code #7597)

Building Symbols

AD/SS..... Administration/Student Services (Note: AD rooms are located in AD/SS)	MC.....Media/Communications
ART.....Art Center	MCHS..... Middle College High School
AUD..... Auditorium	M&O..... Maintenance & Operations
B..... Business	O..... Observatory
BOOK..... Bookstore	PL..... Planetarium
CC..... Campus Center	PS..... Physical Sciences
CDC.....Child Development Center	SG..... Snyder Gym
CTS.....Computer Technology Services	SHS..... Student Health Services
HLS.....Health & Life Science	T..... Technical
LA..... Liberal Arts	TRAN..... Transportation Center
LIB..... Library	WG..... Women's Gym

DISTRICT POLICE
 Campus Center Rm. 100
 (909) 384-4491

Parking permits/decals are required to park in all parking lots and on all college streets.

Parking in disabled stalls requires a valid California disabled placard and a valid SBCCD parking permit/decals.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services

PREPARED BY: Hussain Agah, Director, Facilities Planning & Construction

DATE: October 20, 2016

SUBJECT: Consideration of Approval of Non-bond Construction Change Orders and Contract Amendments

RECOMMENDATION

It is recommended that the Board of Trustees approve the following contract amendments and ratify the following change orders. These changes are required and necessary, benefit the District, and reflect the most favorable negotiated costs.

San Bernardino Valley College – Lockdown Project						
Dan Lyman Construction, Inc. San Bernardino, CA	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
	CO-02	\$409,462.00	\$17,901.00	\$9,797.00	\$437,160.00	6.76%
San Bernardino Valley College – Fire Alarm Panel Replacement						
JAM Corporation Monrovia, CA	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
	CO-01	\$23,192.00	\$0.00	\$537.00	\$23,729.00	2.32%

OVERVIEW

Construction change orders may be generated by a number of circumstances. These include changes directed by the District to address contractor or architect recommendations for efficiency, occupant needs, or to improve future building or space usability. California Public Contract Code 20118.4 establishes a guideline that limits construction contract change orders to 10% of the base contract amount.

A construction contract is amended when there is a change in the scope of work due to unforeseen conditions that must be corrected in order for work to proceed. Amendments alter the base contract amount and are not limited to the 10% guideline.

All change orders and amendments are approved following a specific process of review by the construction manager, architect, program/project managers, and District staff. Nonessential changes are rejected and never receive approval. Any changes determined to be essential to the health of the project and of major benefit to the District are approved and implemented.

ANALYSIS

Construction contract amendments and change orders submitted with this board item total \$10,334.00. Total change orders submitted for the Lockdown Project equal \$27,698.00 or 6.76% of the original Lockdown Project Contract of \$409,462.00. Total change orders submitted for the Fire Alarm Panel Project equal \$537.00 or 2.32% of the original Fire Alarm Panel Replacement Project Contract of \$23,192.00.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the Block Grant and Fund 41 Non-bond Construction budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

01-1516 - 05
Project Number

Capital Facilities Program Management

Non-Bond Project

CHANGE ORDER

Original Contract Amount: **\$409,462.00**
 Amount of Previous Contract Amendments: **\$0.00**
 Amount of Previous Change Orders: **\$17,901.00**

School Name:	<u>San Bernardino Valley College</u>	Date:	<u>August 23, 2016</u>
Project Description:	<u>Lockdown Project</u>	Contract No.:	<u>General Contractor</u>
To (Contractor):	<u>Dan Lyman Construction, Inc.</u>	Attn:	<u>Dan Lyman</u>

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments

Reference RFP No.: Refer to attachments

Description of Work:

This change order includes a non-compensable time extension associated with scopes of work for the General Contractor generated from NTP through September 26, 2016 and additional scope of work for the general contractor generated from unforeseen field conditions encountered and identified during construction operations. These items were not included in the original contract documents and noted after the bid and execution of the general contractor contract. This change order represents an inclusive and final settlement for all aspects and impacts associated with the scope of work and approved change order outline on page # 2 for the period from NTP through September 26, 2016. For further detailed description of each item associated with change order see attached back-up.

Contract Change Order No.-CO-002

TOTAL COST of CONTRACT CHANGE Order No.-CO-002 \$9,797.00

Reason for Change:

Please see page # 02

Initiator of Change:

1 Site Conditions

The original Base Contract Sum was:	<u>\$409,462.00</u>
Net change by previous authorized Contract Amendment(s):	<u>\$0.00</u>
The contract AMOUNT due to C.O. No.-CO-002 will be increased by:	<u>\$9,797.00</u>
The revised BASE Contract Sum:	<u>\$419,259.00</u>
Net change by previous authorized Change Order(s):	<u>\$17,901.00</u>
The Contract Sum including previous authorized Change Orders:	<u>\$437,160.00</u>
The revised Contract Amount, including this Contract Change Order is, therefore:	<u>\$437,160.00</u>
The contract TIME due to CO#02 will be increased by:	(time extension only) <u>14</u> calendar days.
The revised Contract Completion Date, including this Contract Change Order is, therefore:	<u>26-Sep-16</u>
SBCCD Change Order No. <u>CO # 02</u> includes Item Number(s):	<u>1.1</u>

This Contract Change Order is not valid until signed by both the Architect/Engineer and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time. Contractor waives any claim for further adjustments of the Contract Sum and the Contract Time related to the above described change in the Work.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Signature	Name (printed)	Date
	Robert Jenkins, SBVC	<u>9/13/16</u>
	Glenn Nadalet, Kitchell	<u>8/31/16</u>
	Jose F. Torres, Vice Chancellor, Business and Fiscal Services, SBCCD	
	Dan Lyman, President - Dan Lyman Construction, Inc.	<u>8/31/16</u>

State of California - Division of the State Architect DSA Application No. N/A File No. N/A
 Approved: N/A per Engineer of Record: N/A

CHANGE ORDER No.-CO-002

REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
CO #02						
Item 1.1	Finish paint doors at 29 locations as shown in attached change order # 02	A1	100		\$9,797.00	\$9,797.00
TOTAL CONTRACT CHANGE ORDER						\$9,797.00

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
- C SITE COST, DISTRICT ADDED OR DELETED/REDUCED SCOPE
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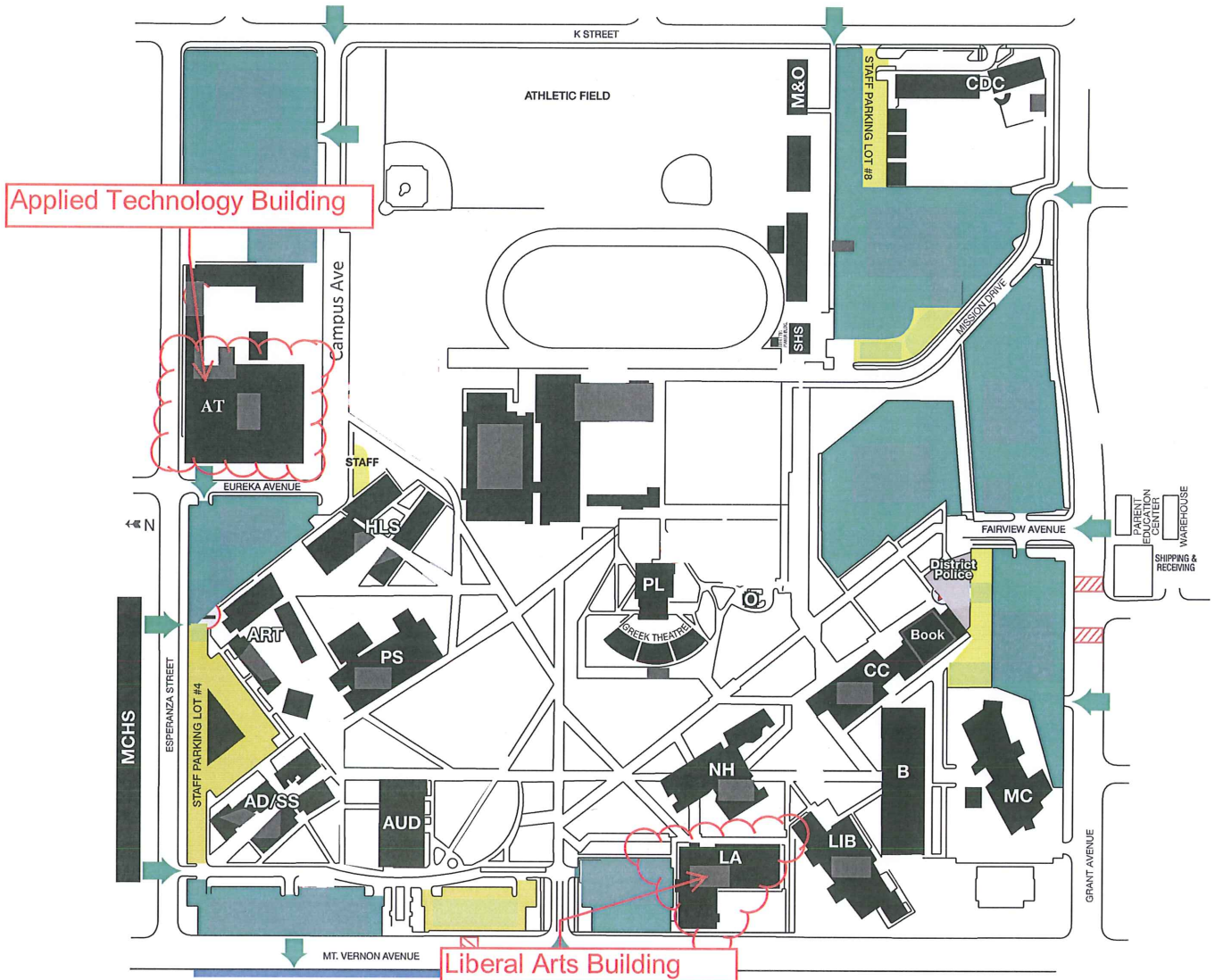
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- 1 CONTRACTOR GENERATED
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Lockdown Project

San Bernardino Valley College

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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

01-1516 - 01
Project Number

Capital Facilities Program Management

Non-Bond Project

CHANGE ORDER

Original Contract Amount: \$23,192.00
 Amount of Previous Contract Amendments: \$0.00
 Amount of Previous Change Orders: \$0.00

School Name:	<u>San Bernardino Valley College</u>	Date:	<u>October 3, 2016</u>
Project Description:	<u>Fire Alarm Panel Replacement Project</u>	Contract No.:	<u>General Contractor</u>
To (Contractor):	<u>JAM Corporation</u>	Attn:	<u>Larry Erbe</u>

You are hereby directed to make the following changes in the above reference contract for:

Item No.: Refer to attachments Reference RFP No.: Refer to attachments

Description of Work:

This change order includes additional scope of work for the general contractor generated from unforeseen field conditions encountered and identified during construction operations. These items were not included in the original contract and noted after the bid and execution of the general contractor contract. This change order represents an inclusive and final settlement for all aspects and impacts associated with the scope of work and approved change order outline on page # 2. For a further detailed description see the attached back-up.

Contract Change Order No.-CO-001

TOTAL COST of CONTRACT CHANGE Order No.-CO-001 \$537.00

Reason for Change:
Please see page # 02

Initiator of Change:
1 Site Conditions

The original Base Contract Sum was:	<u>\$23,192.00</u>
Net change by previous authorized Contract Amendment(s):	<u>\$0.00</u>
The contract AMOUNT due to C.O. No.-CO-001 will be increased by:	<u>\$537.00</u>
The revised BASE Contract Sum:	<u>\$23,729.00</u>
Net change by previous authorized Change Order(s):	<u>\$0.00</u>
The Contract Sum including previous authorized Change Orders:	<u>\$23,729.00</u>
The revised Contract Amount, including this Contract Change Order is, therefore:	<u>\$23,729.00</u>
The contract TIME due to CO#01 will be increased by:	<u>0</u> (time extension only) calendar days.
The revised Contract Completion Date, including this Contract Change Order is, therefore	<u>14-Nov-16</u>
SBCCD Change Order No. <u>CO # 01</u> includes Item Number(s):	<u>1.1</u>

This Contract Change Order is not valid until signed by both the Architect/Engineer and the District Representative (on behalf of the San Bernardino Community College District Board of Education)

Contractor's signature indicates agreement herewith, including any adjustment in the contract amount or contract time. Contractor waives any claim for further adjustments of the Contract Sum and the Contract Time related to the above described change in the Work.

I have reviewed the figures submitted by the Contractor and they have been reviewed by the District, I believe this request is valid and recommend your approval for acceptance.

Signature	Name (printed)	Date
	Robert Jenkins, SBVC	<u>10/4/16</u>
	Glenn Nadalet, Kitchell	<u>10/4/16</u>
	Jose F. Torres, Vice Chancellor, Business and Fiscal Services, SBCCD	<u>10/5/16</u>
	Larry Erbe, Vice President, Contracts <small>Printed Name/Title</small>	<u>10/5/16</u>

State of California - Division of the State Architect DSA Application No. N/A File No. N/A
 Approved: N/A per Engineer of Record: N/A

CHANGE ORDER No.-CO-001						
REF.	DESCRIPTION OF ITEM	CODE	%	CREDIT	COST	BALANCE
CO #01						
Item 1.1	Provide replacement batteries in T111. Troubleshoot and repair troubles related to non-working strobes in building, and communication with slave panel in T121.	A4	100		\$537.00	\$537.00
TOTAL CONTRACT CHANGE ORDER						\$537.00

CODE LEGEND

- A SITE COST, UNFORESEEN FIELD CONDITION
- B SITE COST, ERROR AND/OR OMISSION
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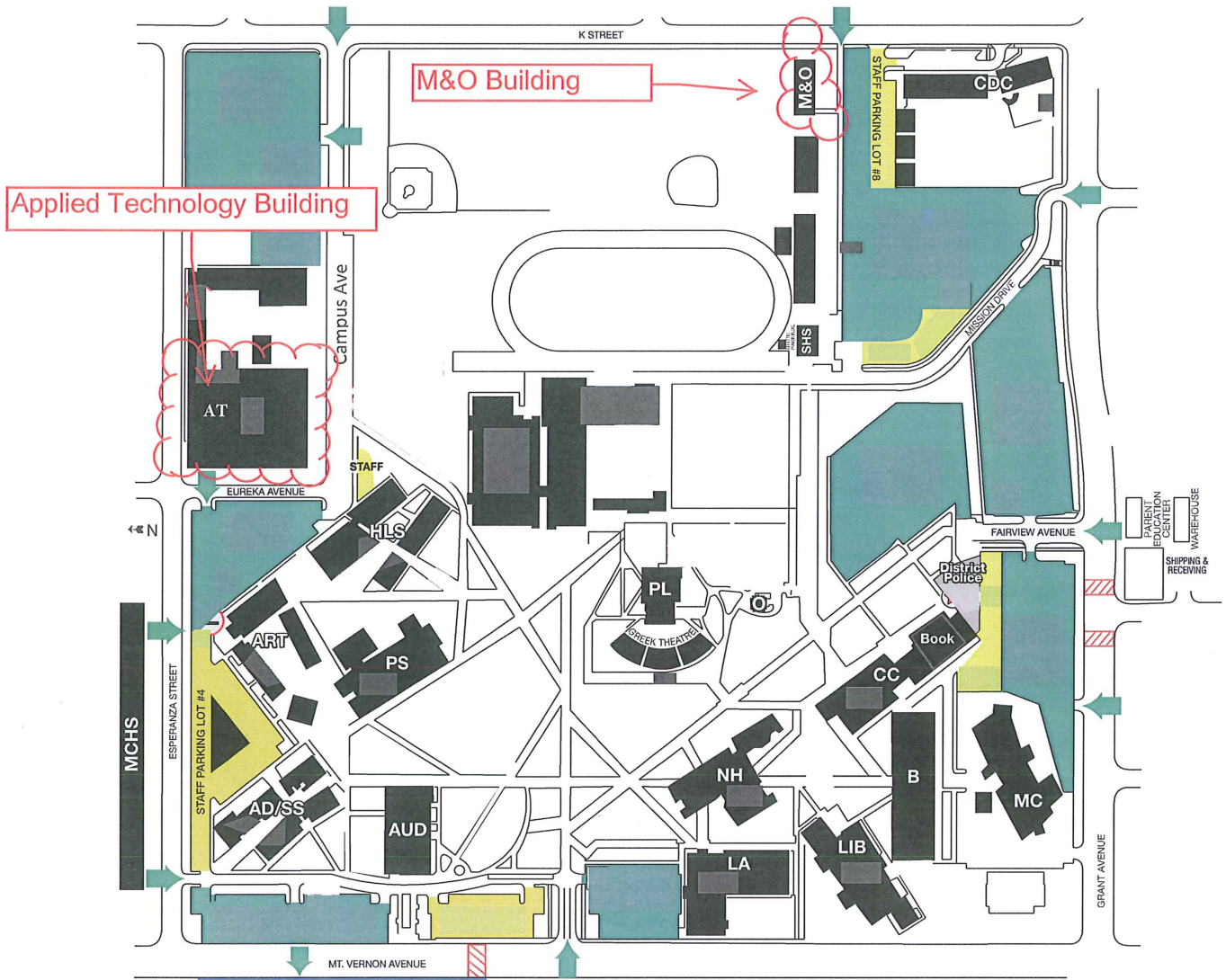
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Fire Alarm Panel Replacement Project

San Bernardino Valley College

701 South Mount Vernon • San Bernardino, CA 92410 • (909) 384-4400



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Stacey Nikac, Executive Assistant
DATE: December 10, 2015
SUBJECT: Consideration to Adopt a Resolution to Support Proposition 55

RECOMMENDATION

It is recommended that the Board of Trustees adopt a resolution to support Proposition 55 - The Children's Education and Health Care Protection Act of 2016.

OVERVIEW

A yes vote on this measure means: Income tax increases on high-income taxpayers, which are scheduled to end after 2018, would instead be extended through 2030. A no vote on this measure means: Income tax increases on high-income taxpayers would expire as scheduled at the end of 2018.

ANALYSIS

The Children's Education and Health Care Protection Act of 2016, extends the current personal income rates which were established by Proposition 30 in 2012. The California Children's Education and Health Care Protection Act of 2016 would temporarily extend for 12 years' current tax rates on the wealthiest 2% of Californians, defined as singles earning more than \$250,000 and couples earning more than \$500,000 a year. The quarter-cent sales tax increase that was part of Proposition 30 expires as planned at the end of the year. The initiative would generate \$8-11 billion per year. California Community colleges receive about \$200 million annually from the Education Protection Account.

- Revenues would continue to be deposited into the Education Protection Account, a dedicated fund where monies go directly to public schools and community colleges.
- Revenues would also be used to improve access to health care for low-income children and their families.
- Funding state reserves would be the next priority.
- Health care for the poor would receive 50 percent of the remaining money, with the rest going to the General Fund.

BOARD IMPERATIVE

II. Learning Centered Institution for Student Access, Retention, and Success

FINANCIAL IMPLICATIONS

No impact to the budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Resolution to Support Proposition 55

WHEREAS, the San Bernardino Community College (SBCCD) District Governing Board is committed to making policy and financial decisions that enable the district to provide quality educational programs and services to the members of our community; and

WHEREAS, during the recent recession, the state cut more than \$56 billion from education, healthcare and other critical services; and public schools statewide experienced unprecedented funding reductions and apportionment deferrals; and

WHEREAS, California public schools rank 42nd out of the 50 states in per-pupil spending; California public schools are the most crowded in the nation; and California provides fewer guidance counselors and librarians per student than any other state in the nation;¹ and

WHEREAS, many of California's schoolchildren come from low-income families that lack access to the health care services needed to keep those children in school and learning; and

WHEREAS, passage of Proposition 30 in 2012 helped increase state revenues, providing a significant boost to California's K-14 school spending and sending funds directly to school districts and community college districts through the Education Protection Account;

WHEREAS, the revenues from Proposition 30 will decline after 2016 and will disappear completely after 2018, the last year its provisions will be in effect; and

WHEREAS, Proposition 55 would extend Proposition 30's temporary income tax rates for an additional 12 years, to continue funding the Education Protection Account and boost spending on health care for low income families; and

WHEREAS, unless Californians extend Proposition 30's temporary tax increases, the state's schools and community colleges most likely will receive relatively fewer dollars in the years ahead, raising the prospect that California's school spending will fall even further behind the nation; and

BE IT RESOLVED that the SBCCD Governing Board joins school districts and community college districts around the state in supporting Proposition 55 and in urging the Legislature to work with the public education community to identify stable, long-term, adequate funding solutions for public schools and community colleges; and

BE IT FURTHER RESOLVED, that this body, the SBCCD, supports the passage of Proposition 55 because it provides needed revenue to public schools and will specifically benefit this district for the reasons described herein.

UNANIMOUSLY PASSED AND ADOPTED by the Governing Board of the SBCCD on October 20, 2016.

BY:

Bruce Baron, Secretary of the Governing Board

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: Stacey Nikac, Executive Assistant

DATE: October 20, 2016

SUBJECT: Consideration of Approval to Direct the Chancellor to Work Within Collegial Consultation to Develop a Policy on Student Success

RECOMMENDATION

It is recommended that the Board of Trustees direct the Chancellor to work within collegial consultation to develop a policy on student success.

ANALYSIS

On September 22, 2016, the Student Success Committee met and agreed to ask the Board to take action to direct the Chancellor to work through the collegial process to establish a Student Success Policy. If the Board agrees to establish a student success policy, one will be drafted by the Academic Senates and recommended to the Chancellor to move it through the collegial process for approval.

BOARD IMPERATIVE

II. Learning Centered Institution for Student Access, Retention, and Success

FINANCIAL IMPLICATIONS

None

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: Stacey Nikac, Executive Assistant

DATE: October 20, 2016

SUBJECT: Consideration of Approval to Reaffirm Board Imperatives and Approve 2017-2018 Board Goals

RECOMMENDATION

It is recommended that the Board of Trustees reaffirm the Board Imperatives and approve the 2017-2018 Board Goals.

OVERVIEW

The Board reviews its goals and develops new ones annually. The 2017-2018 Board goals were developed along with suggested activities and tasks to complete each goal.

ANALYSIS

At the August 22, 2016 Board Retreat, the Trustees discussed the 2016-2017 goals related to the Board Imperatives per Board Policy 2200. On September 22, 2016 the Goals Ad Hoc Committee met to draft the 2017-2018 Board Goals.

BOARD IMPERATIVES

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention and Success
- III. Resource Management for Efficiency, Effectiveness and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

None

The Board of Trustees has the following priorities and goals related to the Board Imperatives (Board Policy 2200)

I. INSTITUTIONAL EFFECTIVENESS			
Board Goal	Action	Results	Update – September, 2016
1. Develop a plan to effect a district-wide emphasis on leadership development.	<ul style="list-style-type: none"> a. Chancellor to assign responsible staff immediately. b. Develop strategies to be reported to the Board by December 2015. c. Plan completion by March 2016. d. Implementation of development training by April 2016. 	<ul style="list-style-type: none"> a. On August 20, 2015, Chancellor assigned Vice Chancellor Human Resources 	<p>This goal has been delayed due to the resignation of the Vice Chancellor of Human Resources. Subsequently, this goal has been assigned to the Management Association and the Human Resources Consultant. A leadership development program is in the early stages of development. It incorporates the qualities and traits that define leadership within our San Bernardino Community College environment. There are educational degree components/opportunities as well as training modules that will be available internally. A draft is scheduled to be developed for sharing during the spring 2017 semester for fall 2017 implementation.</p>

The Board of Trustees has the following priorities and goals related to the Board Imperatives (Board Policy 2200)

II. LEARNING CENTERED INSTITUTION FOR STUDENT ACCESS, RETENTION AND SUCCESS			
Board Goal	Action	Results	Update September, 2016
2. Develop collaborative partnerships with other educational institutions, especially Pre-12.	a. Board President to form an Ad Hoc Committee of the Board for the purpose of prioritizing the institutions to be contacted and to outline the proposed issues for discussion.		<p>The Board Committee directed the Chancellor to establish a joint Board meeting with the feeder high school districts. This project got off to a slow start because there was a lack of interest at the administrative leadership level of the feeder districts.</p> <p>It was determined to communicate directly with Board members and not administrators.</p> <p>We will send the letter out by the end of September, 2016 and have the joint meeting in November, 2016.</p>
3. Strengthen the Board's capacity to use metrics to monitor improvement in student access and success.	a. To form a student success committee to continue the work currently being done and to bring back, to the Board, a report on how many students are being trained and how many are gainfully employed through CTE and Department of Labor programs (SCANS report).		<p>a. A Student Success Ad Hoc Committee was formed by the Board, which recently became a standing committee. The Board receives information about the Student Success Scorecard and the metrics that are used by the state and the legislature to measure progress by community colleges on student success. Further work needs to be completed on access to the Department of Labor reports. New and improved data and measurement is built into the new Strong Workforce program and these additional metrics will be incorporated into all SBVC and CHC programs. The Student Success Committee has discussed several issues related to student success</p>

Board Goals 2015-2016

The Board of Trustees has the following priorities and goals related to the Board Imperatives (Board Policy 2200)

	<ul style="list-style-type: none"> b. Monitor all District Programs that provide workforce training and experience for students. c. Monitor, each semester, the progress of the campuses in meeting the access and success goals as outlined in the Strategic Plan. d. Request a written report or a presentation from the campuses from the Chancellor at the Board's discretion. e. Explore the feasibility of developing a Board policy on student success. 		<ul style="list-style-type: none"> b. Staff will be working on ways to collect the requested workforce data. c. The District Strategic Planning Committee will be discussing the best way to update the plan and to communicate with the Board the status of the goals. d. The Chancellor will provide requested reports. e. The Chancellor will work with the Board and develop a policy through the collegial consultation process.
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The Board of Trustees has the following priorities and goals related to the Board Imperatives (Board Policy 2200)

III. RESOURCE MANAGEMENT FOR EFFICIENCY, EFFECTIVENESS, AND EXCELLENCE			
Board Goal	Action	Results	Update September, 2016
4. Monitor budget process.	<p>a. Form a Budget Ad Hoc committee to meet with the Vice Chancellor of Business & Fiscal Services at least quarterly.</p> <p>b. Work with the Vice Chancellor for Business and Fiscal Services to develop Board Budget Directives annually as the basis for budget development process.</p>		<p>A Budget Ad Hoc Committee was formed by the Board, which recently became a standing committee. The Committee has met regularly since its inception and has monitored and guided the budget development process and has assisted the Vice Chancellor for Fiscal Services to develop recommendations for Board of Trustee consideration and incorporation into the budget process. The committee meets monthly.</p> <p>b. This will be part of each annual budget process.</p>

The Board of Trustees has the following priorities and goals related to the Board Imperatives (Board Policy 2200)

IV. ENHANCED AND INFORMED GOVERNANCE AND LEADERSHIP		
Board Goal	Action	Results
5. Strengthen the effectiveness of the Board of Trustees.	<ul style="list-style-type: none"> a. New Board Orientation and Handbook should be developed and new Trustees should receive an orientation from the Board President and the Chancellor. b. Trustees to attend local and state conferences. c. Chancellor to attend CCLC Annual Conference and ACCT Legislative Conference 	<ul style="list-style-type: none"> a. A new Board orientation handbook and process have been created. New Trustees will be oriented by the Chancellor and the Board President. b. Trustees attend local and state conferences as they are able and as they desire. c. The Chancellor is planning to attend the CCLC Annual Conference in 2016 and will hopefully be able to attend the ACCT Legislative Conference when it takes place in 2017.
6. Continued Board and Chancellor professional Development.	<ul style="list-style-type: none"> a. Hold a 2-day Board retreat. 	<ul style="list-style-type: none"> a. This will be considered for 2017-2018 Board annual facilitated retreat. The two-day retreat is scheduled for May 30 and 31, 2017 from 8:30am-4pm.
7. Update Board policies and procedures.	<ul style="list-style-type: none"> a. Update Board policies and procedures on appropriate cycle and/or as necessary. 	<ul style="list-style-type: none"> a. The Board has established an Ad Hoc Policies Committee to review the appropriate policies and procedures on an annual basis.
8. Complete the Chancellor's evaluation.	<ul style="list-style-type: none"> a. Complete the Chancellor's evaluation per Board policy. 	<ul style="list-style-type: none"> a. The Board is currently working on the 2016 evaluation and is working within the timelines established by the policy.

Board Goals 2015-2016

The Board of Trustees has the following priorities and goals related to the Board Imperatives (Board Policy 2200)

<p>9. Share student success stories.</p>	<p>a. Develop a program of communication highlighting student success in all of its many forms, as a means of informing the public and enhancing the reputation of the colleges.</p>	<p>a. The Chancellor will look into developing a communications plan that will highlight various aspects of student success.</p>
<p>10. Financially sustain innovative student success programs.</p>	<p>a. Explore the feasibility of developing a district-wide campaign to sustain innovative student success programs that have demonstrated improved student retention, graduation, transfer and pass rate.</p>	<p>a. The Chancellor will work with staff and possibly a consultant to develop a feasibility student.</p>

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: Stacey Nikac, Executive Assistant

DATE: October 20, 2016

SUBJECT: Consideration of Approval to Televis Board Meetings

RECOMMENDATION

It is recommended that the Board of Trustees approve Internet streaming and televising of regular board meetings on KVCR, and direct the Chancellor to pursue the renovations, equipment acquisition and processes necessary to begin the programming as soon as feasible

OVERVIEW

Board of Trustee meetings are open to the public. Streaming on the Internet or televising board meetings demonstrates transparency and accountability. It allows the public to follow the work of the District and to have the convenience of watching the meeting via live stream, delayed broadcast or on-demand.

The Radio, Television, Video and Film Program at San Bernardino Valley College will utilize students to film the board meetings which will be part of the instructional course requirements. One-time renovations required in the Board Room and equipment necessary to create a professional broadcast will cost approximately \$140,000. Projected ongoing costs of student interns to work on this project when class is not in session is \$720. It is planned that the Board Meetings will be streamed live on the internet and televised on KVCR on a schedule to be determined. More detailed budget information is attached.

ANALYSIS

Board members recommended the Chancellor to prepare for the streaming and televising of Board Meetings in fall 2016.

BOARD IMPERATIVE

I. Institutional Effectiveness

FINANCIAL IMPLICATION

Available Capital Outlay Funding for the onetime costs
Possible intern cost covered through Board of Trustees budget

San Bernardino Community College District
Budget Proposal for Televising District Board Meetings
October 2016

Budget Item	Estimated Annual Cost
SUB-TOTAL Equipment (see attached) One-time	\$40,526
SUB-TOTAL Room renovations to create a Control Room (see attached) One-time	\$80,000
Cost to update mural in Board Room (possible project) – One-time	<u>\$20,000</u>
TOTAL Onetime costs	<u>\$140,526</u>
Possible Staffing Costs -- Up to 4 months when Board might be in session when classes are out of session – January, April, June, and December. Require 3 interns x 5 hours x 4 meetings x \$12 per hour.	\$720

ITEM	DESCRIPTION	VENDER	UNIT PRICE	QUANTITY	TOTAL
Sony HXR-NX3/1 NXCAM	Professional Handheld Camcorder	B&H Photo	\$3000	3	\$9000
Tripods	Libec LX10 Studio Two-Stage Aluminum Tripod System and H65B Head with Dual Pan Handles and Spreader Dolly	B&H Photo	\$1400	3	\$4200
RGB mate to projector in podium, hard wire on Boards podium.	Extron P2/DA Xxi And P2DA4xi	Enko Systems	\$165 + 179	1344	1344
Pwr supply for wireless, cable feed thru pipe on top of projector. Floor IP feed podium sits over					\$50
Wireless connectivity	Paralinx Triton 1:1 Wireless Video System B&H # PATR11 MFR # 10-1271	B&H Photo	\$1195	3	\$3585
Production switcher with audio follow video	Datavideo MS-2800B 8-Channel HD/SD Mobile Video Studio Bundle	B&H Photo	\$19,000	1	\$19,000
Datatvideo dual-ear headset plus DATAVIDEO ADD-ON-PACK f/ITC-100/REG		B&H Photo	\$268	4	\$1072
Character generator	Datavideo CG-300TC Kit with CG-300 Character Generator Software and TC-200 Overlay Box Character Generator Kit		\$1775	1	\$1775
Misc. cables/connectors	TBA		\$500		\$500
Ventilation	Storeroom-control room conversion				TBA
TOTAL					\$40,526

Date: September 20, 2016

Project Name: Control Room Addition

Re: OPINION OF PROBABLE COST

When the existing Board Room, at the District Offices, was constructed, the originally planned Control Room was engineered out of the project. The District is now interested in moving forward with this scope of work by constructing a new addition to the existing structure that will house a new Control Room for the purpose of televising the Board Meeting.

The proposed location of the new control room is at the South/East corner of the existing Board Room, and will occupy a portion of the existing exterior patio.

New Control Room Interior Elements:

- New Recording and Sound Equipment
- All required Shelving
- Furniture
- Viewing Window
- Data Lines
- Electrical Outlets

New Control Room Construction:

- New structure to match the existing exterior architecture
- Wood Framed construction to match existing.
- New Mechanical Supply and Return
- Roofing material will be Built-Up system
- Roof Drainage will be to through the interior walls to the exterior of the building, east side.
- Floor level to match existing Board Room.
- New T-Bar Ceiling materials to match existing.
- New doors and all associated hardware to match existing.
- All interior finished to be selected prior to procurement by contractor. Contractor to provide samples for selection by owner.
- All required signs
- Reuse of existing Data Lines just outside of new location. (If un-useable, new data runs will be required.
- All lighting and switching. (Dimmable?)
- 3/0 X 7/0 Door with Window

CONSTRUCTION COST:

Control Room Estimate \$60,000

Scope for the above project is as follows:

1. Saw cut, pour footing, Pour new slab with raised curb, rebar and finish.
2. Install 6" M. Studs 14' tall, with 8" ceiling joist, Plywood on exterior wall and joist. Joist slopes to drain.
3. Install new 3'x7' door with lock, and 4'x4' window, single pane, fixed.
4. Drywall and paint all interior walls.
5. T-bar at 9'-0" together with 1 light, 1 supply and 1 return.
6. Connect HVAC to nearest supply and returns.
7. Provide 2 outlets with 110 voltage.
8. Install exterior stucco to match in texture and color
9. Install exterior expansion joint to match existing.
10. Install 3 ply roofing on new plywood area together with all flashing as necessary.
11. Install 1 external downspout, to spill on planter.

CONSTRUCTION SOFT COST:

- Design Fees
- Construction Contingencies
- Testing and Inspection Fees
- Management Fees

\$20,000

TOTAL PROJECT COST:

\$80,000

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Karl Sparks
Human Resources Consultant

PREPARED BY: Karl Sparks
Human Resources Consultant

DATE: October 20, 2016

SUBJECT: Public Hearing Pursuant to Government Code Section 3547(a) regarding the Initial Proposal from the California School Employees Association, Chapter 291, for a New Three Year agreement. Information Only - To Hear Comments from the Public on the Initial Proposal.

RECOMMENDATION

It is recommended that:

1. The attached initial proposal from the San Bernardino Community College District California School Employees Association for negotiation of the SBCCD CSEA Chapter #291 – District Collective Bargaining Agreement for the period July 1, 2016 through June 30, 2019 be acknowledged for official receipt by the District, and presented for public hearing pursuant to the provisions of State Government Code 3547.
2. The President of the Board of Trustees open the hearing for public comments, and following any comments from the public, the President of the Board of Trustees shall close the hearing.

OVERVIEW

SBCCD CSEA Chapter #291, has submitted an initial proposal to the District for negotiation of the provisions of the SBCCD CSEA Chapter #291 – District Collective Bargaining Agreement. The current bargaining agreement expires on June 30, 2016.

ANALYSIS

The SBCCD CSEA Chapter #291 proposal for negotiation of the successor SBCCD CSEA Chapter #291 – District Collective Bargaining Agreement for the period July 1, 2016 through June 30, 2019 is attached.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Financial implications are contingent upon the results of negotiations.

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND ITS SBCCD CHAPTER #291

INITIAL PROPOSAL

SUCCESSOR AGREEMENT EFFECTIVE JULY 1, 2016 – June 30, 2019

CSEA and its SBCCD Chapter #291, hereinafter referred to as the Association presents the following initial proposal to the San Bernardino Community College District hereinafter referred to as the District. For those Articles not specifically listed, CSEA is proposing no change or status quo of existing contract language. CSEA reserve the right to modify its proposals during the negotiations process.

ARTICLE 2: MANAGEMENT RIGHTS

2.3 Clarifying language regarding the term work stoppage.

ARTICLE 4: DUES AND ORGANIZATIONAL SECURITY

4.3.1 Add language to include EDTC and KVCR Foundations.

ARTICLE 5: RIGHTS OF ASSOCIATION AND MEMBERS

5.1 Add additional language addressing member rights to be informed of surveillance devices/methods.

5.2.3 (a) New language to identify CSEA office locations.

5.2.4 Add language addressing release time of chapter president or designee for attending district meetings separate from allotted hours for Association business and add additional hours for Association business for the membership.

5.2.4 (c) Revise language regarding release time for all bargaining unit members to experience the full benefit of this article section.

5.2.4.1 Clarify language to insure all eligible chapter delegates are provided release time.

5.2.6 Add language to include timeframe after requesting information from the District.

5.2.9 Add subsection to include unit members who are needed for the ratification process of tentative agreements.

5.2.10 (NEW LANGUGAE) Add Language to allow CSEA the ability to report on negotiations in closed session with Board of Trustees pursuant to Government Code 54957.6 (a). [CA Gov 54957.6 (a)]

ARTICLE 6: HOURS OF WORK & OVERTIME

6.2 Add language to include Association and address misuse of this language to circumvent overtime.

ARTICLE 7: PAY AND ALLOWANCES

7.1 Update language to reflect recent increases and agreement regarding compensation and classification study implementation.

7.2 Strike language that circumvents compensation.

7.3 Reformat subsections to provide clarity between different stipends.

7.3.4 Adhere to current language and complete negotiations on this language.

7.9 Add language to include work done outside of the bargaining unit.

7.11 Add a title to identify section.

7.12 Add a title to identify section.

ARTICLE 8: EMPLOYEE EXPENSES AND MATERIALS

8.4 Update language to reflect mileage reimbursement for all District related business.

8.6 Add new language to address personal cell phone usage.

ARTICLE 10: HEALTH & WELFARE BENEFITS

Update Appendix J to reflect current benefits provided

ARTICLE 13: EVALUATION PROCEDURE

13.4 Strengthen language to exclude third party statements in unit member evaluations.

Update Appendix B; needs to reflect current CBA language for response time.

ARTICLE 14: LEAVES

14.13 Add notification language and language addressing unused hours.

**ARTICLE 15: VACANCIES, TRANSFERS, VOLUNTARY DEMOTIONS, IN
HOUSE OR PROMOTIONAL ONLY RECRUITMENTS**

- 15.1 Update language to reflect other modes of communication regarding postings.
- 15.1.1 Add language to clarify process prior to going to public.
- 15.2 Add language addressing effects on the bargaining unit member of concern and other bargaining unit members involved when involuntary transfers occur.
- 15.3.2 Move language to address all forms of transfers to 15.1.4
- 15.3.3 Remove conflicting language regarding voluntary demotion in respect to transfers.
- 15.3.6 Clarify language regarding voluntary demotions.
- 15.4 Update language to reflect federal law and EEO standards.
- 15.6 Add language addressing the usage of substitutes, short term employees and professional experts.

ARTICLE 16: PERSONNEL

- 16.3 Update language to reflect timelines for completion and to streamline process.

ARTICLE 17: PROGRESSIVE DISCIPLINE

- Clarify article's ambiguous language and processes to ensure due process rights.
- Include binding arbitration.

ARTICLE 18: GRIEVANCE PROCEDURE

- 18.7 Add ability to meet and discuss with the chancellor or designee at this step.
- Include grievance form in Appendix F

ARTICLE 23: SAFETY

- Add language for an appeal process.

ARTICLE 25: COMPLETION OF MEET AND NEGOTIATION

- Update and sign at the conclusion of negotiations

APPENDIX A

Update list to reflect recently added positions.

APPENDIX C

Revise to reflect changes to salary and include job titles.

Add additional steps.

Page 61 title change to APPENDIX C-1

APPENDIX E

Update to reflect any changes made to Article 16.3

APPENDIX F

Include CSEA #291 Grievance Form

APPENDIX G

Add signed Laboratory Tech MOU

Negotiate and Add Child Development Center MOU

Negotiate and Add Duties of Delineation between senates and CSEA MOU

MOU Template language for MOU's negotiated

APPENDIX H

Update Appendix

APPENDIX J

Update Appendix

APPENDIX K

Remove and reorder

APPENDIX L

Make the new Appendix K and update up to 2020

APPENDIX L

Add a glossary for terms within CBA

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Karl Sparks,
Human Resources Consultant

PREPARED BY: Karl Sparks,
Human Resources Consultant

DATE: October 20, 2016

SUBJECT: Public Hearing Pursuant to Government Code Section 3547(a) regarding the Initial Proposal from the District to the California School Employees Association, Chapter 291, for a New Three Year Agreement. Information only
- To Hear Comments from the Public on the Initial Proposal.

RECOMMENDATION

It is recommended that:

1. The attached initial proposal from the San Bernardino Community College District for negotiation of the SBCCD CSEA Chapter #291 – District Collective Bargaining Agreement for the period July 1, 2016 through June 30, 2019 be acknowledged for official receipt by the District, and presented for public hearing pursuant to the provisions of State Government Code 3547.
2. The President of the Board of Trustees open the hearing for public comments, and following any comments from the public, the President of the Board of Trustees shall close the hearing.

OVERVIEW

The District has submitted an initial proposal for negotiations with the San Bernardino Community College District CSEA Chapter #291, pursuant to the provisions of the existing provisions of the SBCCD CSEA Chapter #291 District Collective Bargaining Agreement. The current bargaining agreement expired on June 30, 2016.

ANALYSIS

The District's proposal for negotiation of Articles 5, 6, 7, 8, 10, 12, 13, 14, 15, 16, 17, 19, 20, 22, 23, 25 and all Appendices of the SBCCD CSEA Chapter #291 – District Collective Bargaining Agreement, 2016-2019 is attached.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Financial implications are contingent upon the results of negotiations.

**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
INITIAL PROPOSAL
2016-2019 CONTRACT NEGOTIATIONS**

The current collective bargaining agreement between the San Bernardino Community College District (DISTRICT) and the California Schools Employees Association, Chapter 291 (ASSOCIATION), expired on 30 June 2016. The DISTRICT is committed to bargaining in good faith to enable employees to better serve the greater learning community of the DISTRICT. Specifically, the DISTRICT proposes to negotiate with respect to the following articles and appendices:

PREAMBLE

Modify date to reflect the date of final ratification by both PARTIES.

Article 5: RIGHTS OF ASSOCIATION AND MEMBERS

Recommend including release time notification and tracking procedures so that supervisors can arrange to cover for an employee's absence and the parties can track the various types of release time used.

5.2.4. PRESIDENTIAL PAID RELEASE TIME:

Recommend changing "per school year" to "per fiscal year", since "school year" implies summers are not part of the year's allocation.

Recommend clarifying which sub-articles under 5.2.4. are, in fact, part of the total 500 hours.

5.2.4.2 STATE-LEVEL OFFICER PAID RELEASE TIME

Recommend clarifying when the Association is required to reimburse the District for compensation paid to bargaining unit members on account of taking additional hours of release time (beyond that specified).

5.2.8. RELEASE TIME FOR GRIEVANCE PROCESSING, 5.2.9. RELEASE TIME FOR NEGOTIATIONS PROCESSING, and 5.2.10. RELEASE TIME FOR NEW HIRE EMPLOYEE ORIENTATION are separate and additional from the 500-hour allocation. However, each of these articles needs the 5-day notice time to the area supervisor to allow for planning and coverage. Recommend clarifying use of grievance processing release time.

6.3.1.c. 4/10 SUMMER WORKWEEK

Eliminate the first sentence (that reads "an employee that is assigned to work an eight hour, five day workweek will not be allowed to switch to the ten hour, four day week"), as it does not make sense given the rest of the paragraph.

6.3.1.d. 4/10 SUMMER WORKWEEK

(add)

Language to allow for changes to the schedule up to 1 May of each year to accommodate operational needs based on late information or based on late concerns expressed by member(s).

7.1. RATE OF PAY

The District will provide a 1.5% on schedule increase effective 1 July 2016 for all bargaining unit members in paid status as of 1 July 2016.

The District will provide a 1.5% on schedule increase effective 1 July 2017.

The parties agree to reopen Article 7.1 for negotiations on salary increase for 2018-2019.

Include language regarding the agreed upon compensation study and the subsequent classification study.

7.3.1. – 7.3.3.5. STIPENDS

The District would prefer to tie bilingual stipends to specific positions where daily, direct service to students would be most beneficial. This allows for changes in student demographics, which can happen quickly and need a quick response. If the bilingual stipend is attached to the position on a justified basis, the bilingual requirement would remain if a position were vacated, then become a hiring requirement, until such time as the bilingual position requirement is lifted. The basic issue is providing bilingual services to students and appropriate compensation for positions requiring bilingual skills.

Overall, the District would like to clarify and simplify the processes for both bi-lingual and bi-literate stipends.

7.3.4. CERTIFICATION AND EDUCATIONAL STIPEND

Delete. There is no substantive issue defined here.

7.9. WORKING OUT OF CLASS

The District would like to see all such assignments documented in a specific form for record keeping purposes that defines the parameters and timeline. In addition, working out of class would not be applicable for use during any reclassification process. The intent is for short-term assignments due to vacancies or a time-certain project.

7.11. (no title)

This needs a title or might make more sense to move to Article 15.3.6.

7.12. (no title)

Delete. The District does not do this. Perhaps this is old language from years ago?

7.13.5. ENROLLMENT FEES. EMPLOYEE

Change prior course approval by the Chancellor to the Vice Chancellor, Human Resources & Employee Relations. Change appeal of supervisor's denial of course approval to President/Vice Chancellor to President/Chancellor. Appeals should to up through a hierarchy.

7.13.6. REIMBURSEMENT

Change Chancellor to Vice Chancellor, Human Resources & Employee Relations. Change President/Vice Chancellor to President/Chancellor. Appeals should to up through a hierarchy.

7.14.1. ENROLLMENT FEES. BENEFIT ELIGIBLE DEPENDENTS

Eligibility of dependents should coincide with eligibility for benefits. This language changed with the advent of the Affordable Healthcare Act.

7.15 (no title)

The \$75,000 limit indicated applies to all the foregoing Enrollment Fees and Reimbursements (7.13 – 7.14.4) and should so be stated herein. The District would like to clarify the language, in that any changes in the limit must be re-negotiated.

7.16. GOLD CARD

Delete. We do not believe this exists anymore.

8.1. UNIFORMS

The District would like to discuss the impact of a new Board Policy/Procedures whereby all staff would be issued ID badges and asked to wear them. This is offered to improve safety and as a future method of security for electronic transactions.

8.3. PARKING.

Recommend inserting language derived from the most recent MOU regarding the waiving of parking fees for members.

8.4. MILEAGE

Revise language as there is no "pre-authorization" in writing, rather there is an approved driver's list maintained by Human Resources. Members are added after supplying proof of insurance and copy of a valid driver's license along with a DMV check. Board Policy and Administrative Procedures specify the process.

Article 10: HEALTH & WELFARE BENEFITS

The DISTRICT joined a consortium (CSEBA) starting 1 July 2016, that provides a set of health plans brokered by the consortium for the mutual cost benefit of multiple member districts. This is a multi-year agreement that essentially takes the decision-making out of the DISTRICT's hands. The District would like to incorporate

the MOU language that has already been agreed to with CSEA for 2016-17, and extend it for another year to 30 June 2018, since that is the current length of our commitment to the consortium. We could bargain the effects of any change next year, but the consultative process in choosing providers would be difficult/impossible without a costly impact. The District would like to change the language to reflect these circumstances.

10.3. "OPT-OUT" OPTION (MEDICAL ONLY).

Delete subparagraphs 1. And 2. Neither of these provisions apply in practice.

ARTICLE 12: HOLIDAYS

12.1

Delete the paragraph that begins "Prior to January 1, 2011" since it is outdated and delete the words "Effective January 1, 2011" from the subsequent paragraph as the effective date is no longer an issue.

13.1. EVALUATION PROCEDURE

With the anticipated online Human Resources System, (ADP's Vantage HCM), performance reviews are anticipated to be tracked and executed online. Timely and effective reviews were a major concern in our recent accreditation warnings, therefore we needed a more effective method of completion. We should take this opportunity to look at the format, review factors, and other related issues. Even if we maintain the current factors, we may need to change the language to reflect the upcoming online capabilities.

13.3 *Change the probationary period from 9 months to 1 year.*

ARTICLE 14: LEAVES

14.4.6.

The supervisor should be the one notified of a unit member's approximate return date. This is for coverage purposes.

14.4.10.

Unit members sometimes interpret this article as being based on hours, rather than days. Any absence on a day counts as a day used of extended illness 50% pay leave , as provided for in this section. Again, Human Resources has been consistent in its interpretation of this provision and follows standard practice used in other agencies. We would like clarifying language so unit members are not surprised when they attempt to use this based in hours rather than days.

14.4.11. (Leaves)

The District would like to clarify the language of this article as we often have members who read this differently from what was intended. Human Resources has been consistent with the interpretation, when asked, but there may be instances in which the question is not asked and thus, provides inconsistent

application of this provision across all unit members. In particular, we would like to clarify that making up time during the week in which the absence occurs refers to the same work week in which the appointment occurs, even if the appointment is on Friday. Also, if there is no agreement with the supervisor on how this time might be made up, the unit member shall be required to use paid leave or unpaid leave. Finally, if the time is to be made up in the same week, more than 48 hours' notice is required to accommodate most extended work times.

14.4.13.

The requirement to submit required documentation to Human Resources puts a District service function into a college line operations role. Required documentation should be submitted to the supervisor since that is the person who has to make workplace coverage decisions, and to the Human Resources representative at the College site.

14.4.14.

The requirement to submit required documentation to Human Resources puts a District service function into a college line operations role. Required documentation should be submitted to the supervisor since that is the person who has to make workplace coverage decisions quickly. Likewise, "the District may require" suggests that the District and not the College supervisor is making a decision when District personnel do not have onsite knowledge of the coverage requirements or individual unit members.

14.6. PERSONNEL NECESSITY LEAVE

Clarify day versus hours. Delete or change paragraph e. to read supervisor vs District. Again, we would like to avoid confusion in interpreting District staff as operational supervisors.

14.13. CATASTROPHIC ILLNESS LEAVE

The District would like to clarify the use of any remaining catastrophic leave balance once the unit member returns to work. The catastrophic leave balance must be used for further treatment of the same catastrophic illness for which it was originally intended. Any remaining balance should revert back to those donating the leave on a prorated basis.

ARTICLE 15: VACANCIES

Update this article so that it complies with CCR 53021 which requires the District to recruit within and outside for all vacancies with limited exceptions.

15.1.3 FILING

The District would like clarifying language here to specify that a current resume' or application must be submitted for filing consideration, and that this needs to be done online. This is the only way we have of tracking EEO data for mandatory reporting. A written notice does not provide sufficient information for consideration of their candidacy, nor should a hiring manager rely on stale information in the official personnel record.

15.4. "IN-HOUSE OR PROMOTIONAL ONLY" RECRUITMENTS

The District believes this is in conflict with CCR 53021 and there is no latitude for CBA's to deal with this differently. We would simply like to refer to this California Code section rather than repeat it here. Any changes in the law, immediately invalidate this Article. This also has implications for provisions in the foregoing articles regarding posting of vacancies.

16.3. REQUEST FOR RECLASSIFICATION

The District would like a mutually agreeable process that is more timely, less complicated, and externally analyzed process. Clarification of several factors needs to be reached between the parties. The District would hope this new process would extend the cycle for full classification studies, which is set at five years in the last contract. This extension would be needed to offset the cost of an external job analyst.

17. PROGRESSIVE DISCIPLINE

The District would like to clarify and simplify language that makes this process cumbersome and lengthy, and difficult for the parties to follow. That would serve the District, CSEA, and the unit member.

17.11. CAUSES FOR DISCIPLINARY ACTION

The District requests adding Board Policies to the causes. Otherwise, there appears to be a wide range of policy violations for which there are no consequences. If not added, we need to add another Article to the contract that deals with policy violations.

17.7 NOTICE OF INTENT TO DISCIPLINE, 17.8 NOTICE FOLLOWING THE PRE-DISCIPLINE HEARING, 17.9 RIGHT TO AN EVIDENTIARY HEARING, 17.10 MEMBER'S RIGHT DURING AN EVIDENTIARY HEARING

Revise these sections to clearly state the relevant procedures, notices and timelines so as to avoid confusion.

19. VACATIONS

Incorporate the language of the recent MOU. Clarify the language and method of closing out unused vacation at the end of the calendar year.

The requirement to submit required documentation to Human Resources puts a District service function into a college line operations role. Required documentation should be submitted to the supervisor since that is the person who has to make workplace coverage decisions quickly.

20.4. (no title)

Delete 20.4.c. Human Resources no longer sends out a status questionnaire.

Add clarifying language to 20.4.d. – time frame when open enrollment periods usually occur (spring), and the related importance of keeping mailing addresses and contact information up to date.

22.1. EFFECT OF AGREEMENT

Add language that this CBA is an all-encompassing agreement. MOU's and side letters are meant to address issues specific to an individual unit member's circumstances, or something that is outside the purview of the CBA. Otherwise, modifications to this CBA would be contract amendments requiring mutual agreements to bargain and ratification by members and the governing board.

23.1 SAFETY

The District sometimes needs more than five working days to investigate and suggest correction actions. In some cases, we may need to bring in professional experts for assessment or to run tests and obtain results that take longer periods of time. Perhaps language that says, anything beyond five days requires meet and confer and notification to affected unit members.

25.1 TERM

Change effective dates "beginning July 1, 2016 and ending on June 30, 2019..."

For 2018-2019, CSEA reserves the right to reopen Article 7 PAY AND ALLOWANCES for negotiations on salary increases and Article 10 HEALTH & WELFARE for changes to the CSEBA benefit provisions. In addition, each party may reopen one other article each year (2017/2018 and 2018/2019).

This Agreement has been ratified by CSEA on _____.

APPENDIX A

Add new titles, short-term hires, and students.

APPENDIX B

Revise form and make allowances for online completion.

APPENDIX D

Revise forms. Provide separate forms for requests and reimbursements.

APPENDIX E

Revise forms consistent with agreement in Article 16.3 REQUEST FOR CLASSIFICATION.

APPENDIX F

Delete or develop form. The District prefers a form.

APPENDIX G

Delete. We do not incorporate MOU's into a contract. Recommend numbering MOU's sequentially so it is evident to both parties when there are missing agreements.

APPENDIX H

Delete. Outdated and these goals belong to CSEA, not the District.

APPENDIX J

Delete. The specific benefits should be an MOU. The procedure to reach agreement on benefits should be part of the CBA.

APPENDIX K

Delete. This information should be included in Article 7. PAY AND ALLOWANCES

APPENDIX L

Delete. This information is included in Article 12. HOLIDAYS, and in the District/College master calendars.

Recommend relabeling Appendices and eliminating blank pages.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Karl Sparks,
Human Resources Consultant

PREPARED BY: Karl Sparks,
Human Resources Consultant

DATE: October 20, 2016

SUBJECT: Adopt Initial Proposal from the District to the California School Employees Association, Chapter 291, for a New Three Year Agreement so that Negotiations May Commence. Action Item - The Proposed Action is an Adoption of the District's Initial Proposal for Purposes of Negotiations.

RECOMMENDATION

It is recommended that:

1. The attached initial proposal from the San Bernardino Community College District for negotiation of the SBCCD CSEA Chapter #291 – District Collective Bargaining Agreement for the period July 1, 2016 through June 30, 2019 be adopted by the District, and is presented for board approval pursuant to State Government Code 3547.

OVERVIEW

The District has submitted an initial proposal for negotiations with the San Bernardino Community College District CSEA Chapter #291, pursuant to the provisions of the existing provisions of the SBCCD CSEA Chapter #291 District Collective Bargaining Agreement. The current bargaining agreement expired on June 30, 2016.

ANALYSIS

The District's proposal for negotiation of Articles 5, 6, 7, 8, 10, 12, 13, 14, 15, 16, 17, 19, 20, 22, 23, 25 and all Appendices of the SBCCD CSEA Chapter #291 – District Collective Bargaining Agreement, 2016-2019 is attached.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Financial implications are contingent upon the results of negotiations.

**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
INITIAL PROPOSAL
2016-2019 CONTRACT NEGOTIATIONS**

The current collective bargaining agreement between the San Bernardino Community College District (DISTRICT) and the California Schools Employees Association, Chapter 291 (ASSOCIATION), expired on 30 June 2016. The DISTRICT is committed to bargaining in good faith to enable employees to better serve the greater learning community of the DISTRICT. Specifically, the DISTRICT proposes to negotiate with respect to the following articles and appendices:

PREAMBLE

Modify date to reflect the date of final ratification by both PARTIES.

Article 5: RIGHTS OF ASSOCIATION AND MEMBERS

Recommend including release time notification and tracking procedures so that supervisors can arrange to cover for an employee's absence and the parties can track the various types of release time used.

5.2.4. PRESIDENTIAL PAID RELEASE TIME:

Recommend changing "per school year" to "per fiscal year", since "school year" implies summers are not part of the year's allocation.

Recommend clarifying which sub-articles under 5.2.4. are, in fact, part of the total 500 hours.

5.2.4.2 STATE-LEVEL OFFICER PAID RELEASE TIME

Recommend clarifying when the Association is required to reimburse the District for compensation paid to bargaining unit members on account of taking additional hours of release time (beyond that specified).

5.2.8. RELEASE TIME FOR GRIEVANCE PROCESSING, 5.2.9. RELEASE TIME FOR NEGOTIATIONS PROCESSING, and 5.2.10. RELEASE TIME FOR NEW HIRE EMPLOYEE ORIENTATION are separate and additional from the 500-hour allocation. However, each of these articles needs the 5-day notice time to the area supervisor to allow for planning and coverage. Recommend clarifying use of grievance processing release time.

6.3.1.c. 4/10 SUMMER WORKWEEK

Eliminate the first sentence (that reads "an employee that is assigned to work an eight hour, five day workweek will not be allowed to switch to the ten hour, four day week"), as it does not make sense given the rest of the paragraph.

6.3.1.d. 4/10 SUMMER WORKWEEK

(add)

Language to allow for changes to the schedule up to 1 May of each year to accommodate operational needs based on late information or based on late concerns expressed by member(s).

7.1. RATE OF PAY

The District will provide a 1.5% on schedule increase effective 1 July 2016 for all bargaining unit members in paid status as of 1 July 2016.

The District will provide a 1.5% on schedule increase effective 1 July 2017.

The parties agree to reopen Article 7.1 for negotiations on salary increase for 2018-2019.

Include language regarding the agreed upon compensation study and the subsequent classification study.

7.3.1. – 7.3.3.5. STIPENDS

The District would prefer to tie bilingual stipends to specific positions where daily, direct service to students would be most beneficial. This allows for changes in student demographics, which can happen quickly and need a quick response. If the bilingual stipend is attached to the position on a justified basis, the bilingual requirement would remain if a position were vacated, then become a hiring requirement, until such time as the bilingual position requirement is lifted. The basic issue is providing bilingual services to students and appropriate compensation for positions requiring bilingual skills.

Overall, the District would like to clarify and simplify the processes for both bi-lingual and bi-literate stipends.

7.3.4. CERTIFICATION AND EDUCATIONAL STIPEND

Delete. There is no substantive issue defined here.

7.9. WORKING OUT OF CLASS

The District would like to see all such assignments documented in a specific form for record keeping purposes that defines the parameters and timeline. In addition, working out of class would not be applicable for use during any reclassification process. The intent is for short-term assignments due to vacancies or a time-certain project.

7.11. (no title)

This needs a title or might make more sense to move to Article 15.3.6.

7.12. (no title)

Delete. The District does not do this. Perhaps this is old language from years ago?

7.13.5. ENROLLMENT FEES. EMPLOYEE

Change prior course approval by the Chancellor to the Vice Chancellor, Human Resources & Employee Relations. Change appeal of supervisor's denial of course approval to President/Vice Chancellor to President/Chancellor. Appeals should to up through a hierarchy.

7.13.6. REIMBURSEMENT

Change Chancellor to Vice Chancellor, Human Resources & Employee Relations. Change President/Vice Chancellor to President/Chancellor. Appeals should to up through a hierarchy.

7.14.1. ENROLLMENT FEES. BENEFIT ELIGIBLE DEPENDENTS

Eligibility of dependents should coincide with eligibility for benefits. This language changed with the advent of the Affordable Healthcare Act.

7.15 (no title)

The \$75,000 limit indicated applies to all the foregoing Enrollment Fees and Reimbursements (7.13 – 7.14.4) and should so be stated herein. The District would like to clarify the language, in that any changes in the limit must be re-negotiated.

7.16. GOLD CARD

Delete. We do not believe this exists anymore.

8.1. UNIFORMS

The District would like to discuss the impact of a new Board Policy/Procedures whereby all staff would be issued ID badges and asked to wear them. This is offered to improve safety and as a future method of security for electronic transactions.

8.3. PARKING.

Recommend inserting language derived from the most recent MOU regarding the waiving of parking fees for members.

8.4. MILEAGE

Revise language as there is no “pre-authorization” in writing, rather there is an approved driver’s list maintained by Human Resources. Members are added after supplying proof of insurance and copy of a valid driver’s license along with a DMV check. Board Policy and Administrative Procedures specify the process.

Article 10: HEALTH & WELFARE BENEFITS

The DISTRICT joined a consortium (CSEBA) starting 1 July 2016, that provides a set of health plans brokered by the consortium for the mutual cost benefit of multiple member districts. This is a multi-year agreement that essentially takes the decision-making out of the DISTRICT’s hands. The District would like to incorporate the MOU language that has already been agreed to with CSEA for 2016-17, and extend it for another year to 30 June 2018, since that is the current length of our commitment to the consortium. We could bargain the effects of any change next year, but the consultative process in choosing providers would be difficult/impossible without a costly impact. The District would like to change the language to reflect these circumstances.

10.3. “OPT-OUT” OPTION (MEDICAL ONLY).

Delete subparagraphs 1. And 2. Neither of these provisions apply in practice.

ARTICLE 12: HOLIDAYS

12.1

Delete the paragraph that begins "Prior to January 1, 2011" since it is outdated and delete the words "Effective January 1, 2011" from the subsequent paragraph as the effective date is no longer an issue.

13.1. EVALUATION PROCEDURE

With the anticipated online Human Resources System, (ADP's Vantage HCM), performance reviews are anticipated to be tracked and executed online. Timely and effective reviews were a major concern in our recent accreditation warnings, therefore we needed a more effective method of completion. We should take this opportunity to look at the format, review factors, and other related issues. Even if we maintain the current factors, we may need to change the language to reflect the upcoming online capabilities.

13.3 *Change the probationary period from 9 months to 1 year.*

ARTICLE 14: LEAVES

14.4.6.

The supervisor should be the one notified of a unit member's approximate return date. This is for coverage purposes.

14.4.10.

Unit members sometimes interpret this article as being based on hours, rather than days. Any absence on a day counts as a day used of extended illness 50% pay leave , as provided for in this section. Again, Human Resources has been consistent in its interpretation of this provision and follows standard practice used in other agencies. We would like clarifying language so unit members are not surprised when they attempt to use this based in hours rather than days.

14.4.11. (Leaves)

The District would like to clarify the language of this article as we often have members who read this differently from what was intended. Human Resources has been consistent with the interpretation, when asked, but there may be instances in which the question is not asked and thus, provides inconsistent application of this provision across all unit members. In particular, we would like to clarify that making up time during the week in which the absence occurs refers to the same work week in which the appointment occurs, even if the appointment is on Friday. Also, if there is no agreement with the supervisor on how this time might be made up, the unit member shall be required to use paid leave or unpaid leave. Finally, if the time is to be made up in the same week, more than 48 hours' notice is required to accommodate most extended work times.

14.4.13.

The requirement to submit required documentation to Human Resources puts a District service function into a college line operations role. Required documentation should be submitted to the supervisor since that is the person who has to make workplace coverage decisions, and to the Human Resources representative at the College site.

14.4.14.

The requirement to submit required documentation to Human Resources puts a District service function into a college line operations role. Required documentation should be submitted to the supervisor since that is

the person who has to make workplace coverage decisions quickly. Likewise, “the District may require” suggests that the District and not the College supervisor is making a decision when District personnel do not have onsite knowledge of the coverage requirements or individual unit members.

14.6. PERSONNEL NECESSITY LEAVE

Clarify day versus hours. Delete or change paragraph e. to read supervisor vs District. Again, we would like to avoid confusion in interpreting District staff as operational supervisors.

14.13. CATASTROPHIC ILLNESS LEAVE

The District would like to clarify the use of any remaining catastrophic leave balance once the unit member returns to work. The catastrophic leave balance must be used for further treatment of the same catastrophic illness for which it was originally intended. Any remaining balance should revert back to those donating the leave on a prorated basis.

ARTICLE 15: VACANCIES

Update this article so that it complies with CCR 53021 which requires the District to recruit within and outside for all vacancies with limited exceptions.

15.1.3 FILING

The District would like clarifying language here to specify that a current resume’ or application must be submitted for filing consideration, and that this needs to be done online. This is the only way we have of tracking EEO data for mandatory reporting. A written notice does not provide sufficient information for consideration of their candidacy, nor should a hiring manager rely on stale information in the official personnel record.

15.4. “IN-HOUSE OR PROMOTIONAL ONLY” RECRUITMENTS

The District believes this is in conflict with CCR 53021 and there is no latitude for CBA’s to deal with this differently. We would simply like to refer to this California Code section rather than repeat it here. Any changes in the law, immediately invalidate this Article. This also has implications for provisions in the foregoing articles regarding posting of vacancies.

16.3. REQUEST FOR RECLASSIFICATION

The District would like a mutually agreeable process that is more timely, less complicated, and externally analyzed process. Clarification of several factors needs to be reached between the parties. The District would hope this new process would extend the cycle for full classification studies, which is set at five years in the last contract. This extension would be needed to offset the cost of an external job analyst.

17. PROGRESSIVE DISCIPLINE

The District would like to clarify and simplify language that makes this process cumbersome and lengthy, and difficult for the parties to follow. That would serve the District, CSEA, and the unit member.

17.11. CAUSES FOR DISCIPLINARY ACTION

The District requests adding Board Policies to the causes. Otherwise, there appears to be a wide range of policy violations for which there are no consequences. If not added, we need to add another Article to the contract that deals with policy violations.

17.7 NOTICE OF INTENT TO DISCIPLINE, 17.8 NOTICE FOLLOWING THE PRE-DISCIPLINE HEARING, 17.9 RIGHT TO AN EVIDENTIARY HEARING, 17.10 MEMBER’S RIGHT DURING AN EVIDENTIARY HEARING

Revise these sections to clearly state the relevant procedures, notices and timelines so as to avoid confusion.

19. VACATIONS

Incorporate the language of the recent MOU. Clarify the language and method of closing out unused vacation at the end of the calendar year.

The requirement to submit required documentation to Human Resources puts a District service function into a college line operations role. Required documentation should be submitted to the supervisor since that is the person who has to make workplace coverage decisions quickly.

20.4. (no title)

Delete 20.4.c. Human Resources no longer sends out a status questionnaire.

Add clarifying language to 20.4.d. – time frame when open enrollment periods usually occur (spring), and the related importance of keeping mailing addresses and contact information up to date.

22.1. EFFECT OF AGREEMENT

Add language that this CBA is an all-encompassing agreement. MOU’s and side letters are meant to address issues specific to an individual unit member’s circumstances, or something that is outside the purview of the CBA. Otherwise, modifications to this CBA would be contract amendments requiring mutual agreements to bargain and ratification by members and the governing board.

23.1 SAFETY

The District sometimes needs more than five working days to investigate and suggest correction actions. In some cases, we may need to bring in professional experts for assessment or to run tests and obtain results that take longer periods of time. Perhaps language that says, anything beyond five days requires meet and confer and notification to affected unit members.

25.1 TERM

Change effective dates “beginning July 1, 2016 and ending on June 30, 2019...”

For 2018-2019, CSEA reserves the right to reopen Article 7 PAY AND ALLOWANCES for negotiations on salary increases and Article 10 HEALTH & WELFARE for changes to the CSEBA benefit provisions. In addition, each party may reopen one other article each year (2017/2018 and 2018/2019).

This Agreement has been ratified by CSEA on _____.

APPENDIX A

Add new titles, short-term hires, and students.

APPENDIX B

Revise form and make allowances for online completion.

APPENDIX D

Revise forms. Provide separate forms for requests and reimbursements.

APPENDIX E

Revise forms consistent with agreement in Article 16.3 REQUEST FOR CLASSIFICATION.

APPENDIX F

Delete or develop form. The District prefers a form.

APPENDIX G

Delete. We do not incorporate MOU's into a contract. Recommend numbering MOU's sequentially so it is evident to both parties when there are missing agreements.

APPENDIX H

Delete. Outdated and these goals belong to CSEA, not the District.

APPENDIX J

Delete. The specific benefits should be an MOU. The procedure to reach agreement on benefits should be part of the CBA.

APPENDIX K

Delete. This information should be included in Article 7. PAY AND ALLOWANCES

APPENDIX L

Delete. This information is included in Article 12. HOLIDAYS, and in the District/College master calendars.

Recommend relabeling Appendices and eliminating blank pages.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: Stacey Nikac, Executive Assistant

DATE: October 20, 2016

SUBJECT: Applause Cards

RECOMMENDATION

This item is for information only. No action is required.

OVERVIEW

The attached individuals have received special recognition for extending that extra effort in providing quality service and valued assistance.

ANALYSIS

The *Caring Hands* Applause Card was developed so that employees, students, visitors, and vendors have an opportunity to recognize someone at SBCCD who provides outstanding quality and service.

BOARD IMPERATIVE

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None.

Caring Hands Applause Cards - October 2016

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
DISTRICT				
Brady	Jason	Computing services	Jason did an excellent job covering for other Classified staff during our CSEA voting afternoon. He is also great at helping with computer applications.	Cyndi Gundersen
Diggle	Virginia	Business Services	Virginia provides humorous anecdotes with the what/why/how importance of all things Business; I LOVE her ability of ease with vendors and the joy she brings me!	Nicole Williams
Diggle	Virginia	Business Services	Virginia-You are my go-to Guru! Thank you for your help with my many questions, you always know the answers or how to find them. Your vast knowledge is appreciated!	Joan Meadows
Gamboa	Colleen	Payroll	Thank you for reviewing the Payroll Deduction form for SBVC employees who want to donate to the SBVC Foundation. I appreciate your helpfulness and expertise!	Karen Childers
Jones	Dianna	TESS	Dianna did a great job covering for staff during our CSEA voting afternoon. Always a pleasure to work with.	Cyndi Gundersen
Kelly	Martha	Purchasing	Martha has a genuine kindness that comes through in every instance; I appreciate her gentle nature that still shines so brightly these many, many years later!	Nicole Williams
Mascarenhas	Lazarus	Technical Services	Laz is always helping us in time of need. He is always cheerful and has a smile on his face.Thank you Laz, for all your help and support. We appreciate you!!	Zalina Kakuska
McCurry	Shari	Police Department	Thank you so much for putting out the fire!	Heather Johnson

Caring Hands Applause Cards - October 2016

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
McCurry	Shari	Police Department	For taking charge and keeping students, staff and faculty alike safe from a burning car. She did a fantastic job until the fire department showed up.	Oscar Rodriguez
Perez	Amalia	Human Resources	Thank you for the "Evaluations for Classified, Faculty, and Management Training" you provided at the All Managers Meeting on 082616. It was sincerely appreciated!	Debby Gallagher
Piggott	Gloria	Printing Services	I want to commend Gloria for going above and beyond to serve the constituents of our District during a crisis in which the department was down three staff.	Dr. Glen Kuck
Scudder	Robert	TESS	Brock did an outstanding job in helping with covering during our CSEA voting afternoon.	Cyndi Gundersen
Sutorus	Steve	Business Services	Steve has an innate ability to teach; questions asked are received respectfully and responded to with a thoughtful consideration of understanding. Steve is AMAZING!	Nicole Williams
CHC				
Blain	Jennifer	Instruction	Countless numbers of favors, I think we are on #1005 and counting. You've been awesome!! Thank you so much for your great working attitude and smiles.	Sam Truong
Boebinger	Kelly	Chemistry	Thank you so much for revisiting the Spring 17 schedule, Kelly,. You're awesome!!	Sam Truong
Garcia	Olivia	Admissions and Records	She does an outstanding job at answering my questions clearly and thoroughly. She made the process of ordering transcripts very easy.	Lacy Gugliemino

Caring Hands Applause Cards - October 2016

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Moreno	Mariana	Transfer Center	Mariana gives students full and compelling ways to transfer to four year institutions, and informs them of the reasons to do so. She spreads the message incessantly, including taking the time for classroom visits. Kudos!	Richard Leon Linfield, Ph.D.
Olivas	Crystal	Admissions and Records	She always has a smile on her face when I ask a lot of questions. She is very informative about the admissions process.	Ashley Shelton
Rahbarnia	Shohreh	Chemistry	Thank you so much for revisiting the Spring 17 schedule, Shohreh. You're awesome!	Sam Truong
Salt	Kimberly	Chemistry	Thank you so much for revisiting the Spring 17 schedule, Kim. You're awesome!!	Sam Truong
Shelton	Ashley	Admissions and Records	She does an outstanding job at providing essential information about classes, transcripts, payment methods, and other fun interesting news to know.	Crystal Olivas
Snowwhite	Mark	Instruction	Thank you for stepping in as the Interim Dean of SINS, Mark. I really appreciate you working with all of us in the Physical and Biological Sciences.	Sam Truong
Southerland-Amsden	Frances	Assessment/Testing Center	I greatly appreciate your always timely response with helping me help out students in so many ways as they begin their academic paths at CHC.	Lou'Rie Cummings
SBVC				
Benjamin	Veada	Admissions & Records	Thank you for all your hard work and dedication in supporting our students in everyway possible.	April Dale-Carter

Caring Hands Applause Cards - October 2016

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Carmell	Melissa	Admissions & Records	Thank you for all your hard work and dedication in supporting our students.	April Dale-Carter
Carmell	Melissa	Admissions & Records	For taking a call from a student and helping him out with registering for a course over the phone. I appreciate your friendliness and patience with a student who was frustrated while trying to register after 40 minutes.	Shari Blackwell
Feist	John	Technology Services	Thank you for same-day service when my email wasn't working!	Karen Childers
Galindo	Cecilia	Admissions & Records	Thank you for all your hard work and dedicatoin in supporting our students.	April Dale-Carter
Gallagher	Debby	President's Office	Debby is always helpful when the Culinary Department calls with a problem. She deserves to be recognized for her thoughtfulness.	Chef Stacy Meyer
Gonzales	Michael S.	Theatre Arts Department	For outstanding service connected to 91.9 KVCR's June 25th "SAYS YOU!" event. The management and staff at KVCR applaud your efforts in preparation for and day-of execution with the lighting, sound and so much more! Thank you.	Rick Dulock

Caring Hands Applause Cards - October 2016

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Im	Sophin	Admissions & Records	Thank you for all your hard work and dedication in evaluating our students transcripts and answering their phone calls.	April Dale-Carter
Jaramillo	Kathryn	Admissions & Records	Thank you for all your hard work and dedication in supporting our students.	April Dale-Carter
Jenkins	Robert	Facilities Operations and Maintenance	Thank you for all your support with the Athletics Complex Ribbon-Cutting! Robert ensured that the event setup and guided tours were ready to go.	Karen Childers
Kracher	Gloria	Custodial	For your detailed work in support of the campus wide facility inventory. Greet job Gloria; all of the measurements and data collected will be put to good use for our college.	Scott Stark
Luke	Dr. Craig	FYE/Valley Bound	Dr. Luke is epitome of what an effective and passionate professor is and should be. He continuously acts as a model for students through his dilligence, ethics of all kinds and compassion. It is my pleasure to be his student.	Benjamin Monteloongo, Student
Luke	Dr. Craig	Student Development	Dr. Luke is always engaged in our class lectures. I really like his style of teaching. He always asks the students their input on the topic. He spends a lot of time to make sure we get something or anything out of what we learn.	Christina, Student

Caring Hands Applause Cards - October 2016

LAST NAME	FIRST NAME	DIV/DEPT/OFFICE	Details of the Service	Recognized By
Molina	Linda	Admissions & Records	Thank you for all your hard work and dedication in supporting our students in meeting their graduation goals.	April Dale-Carter
Romo	Maria S.	Admissions & Records	Thank you for all your hard work and dedication in supporting our students.	April Dale-Carter
Silva	Steven	Admissions & Records	Thank you for all your hard work and dedication in supporting our students in meeting their graduation goals and rocking the phones.	April Dale-Carter
Ulloa	Julia	Admissions & Records	Thank you for all your hard work and dedication in supporting our students in meeting their graduation goals.	April Dale-Carter
Villa	Raquel	Admissions & Records	Thank you for all your hard work and dedication in supporting our students.	April Dale-Carter

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Larry Strong, Director of Fiscal Services
DATE: October 20, 2016
SUBJECT: Budget Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

This summary budget report is submitted monthly to the Board of Trustees for its review.

ANALYSIS

The attached Revenue and Expenditure Summary reflects activity for the 2016-17 fiscal year through September 30, 2016. As of September 30, SBCCD was 25.2% through the fiscal year and had spent and/or encumbered approximately 30.3% of its budgeted general fund.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

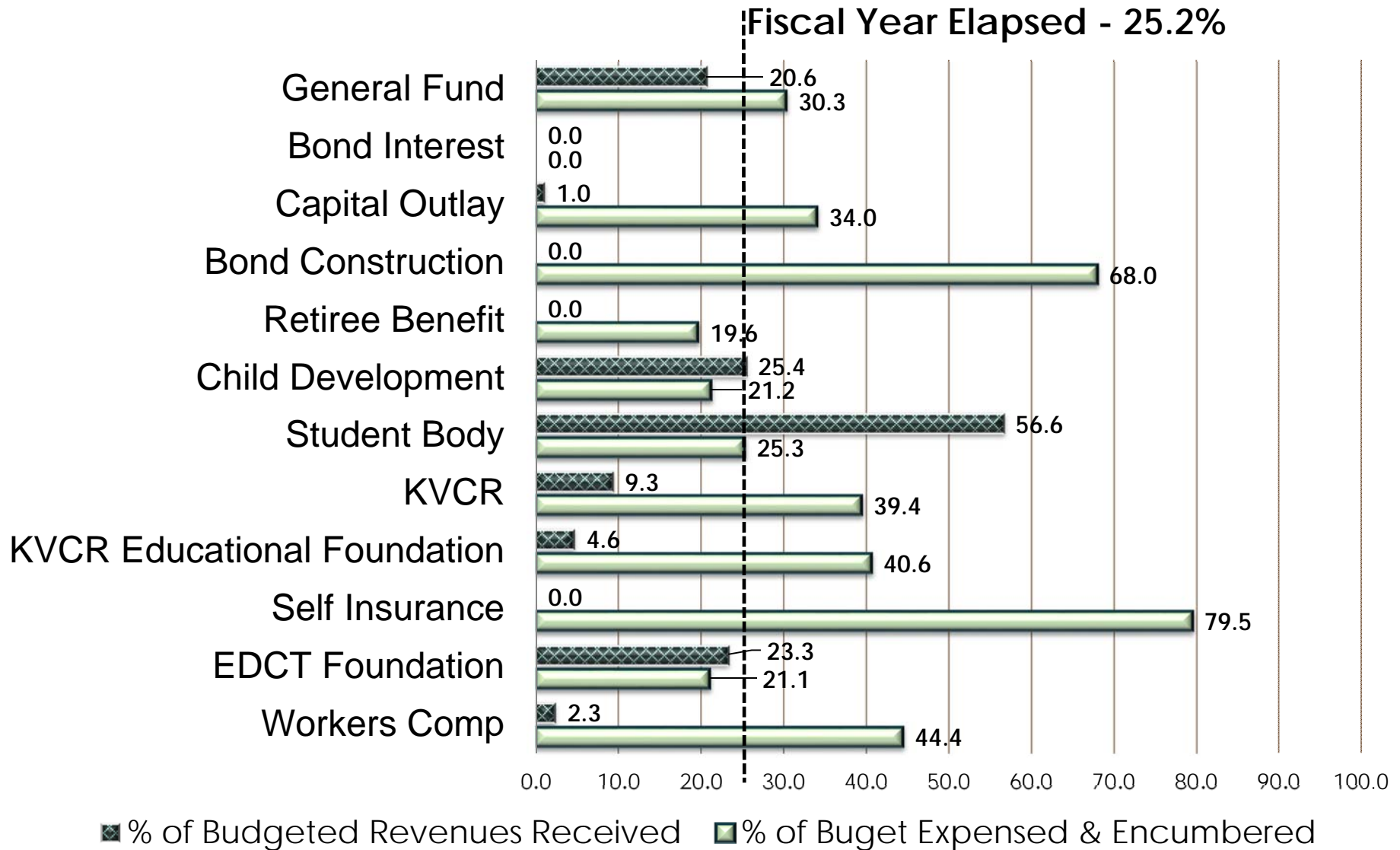
There are no financial implications.



Budget Revenue & Expenditure Summary

Year to Date 9/30/2016
25.2% of Fiscal Year Elapsed

	REVENUES			EXPENDITURES			COMMENTS
	Budget	Received YTD		Budget	Expensed/ Encumbered YTD		
01 General Fund	\$141,860,144	\$ 29,270,327	20.6%	\$ 145,075,247	\$ 43,983,213	30.3%	
21 Bond Interest & Redemption	\$ 24,000,000	\$ -	0.0%	\$ 24,000,000	\$ -	0.0%	
41 Capital Outlay Projects	\$ 2,243,251	\$ 22,572	1.0%	\$ 10,981,789	\$ 3,738,118	34.0%	
42 Bond Construction	\$ -	\$ -	n/a	\$ 40,000,000	\$ 27,196,075	68.0%	<i>Encumbered amount is \$23.2 million.</i>
68 Retiree Benefit	\$ 100,000	\$ -	0.0%	\$ 366,500	\$ 71,961	19.6%	
72 Child Development	\$ 2,877,786	\$ 732,173	25.4%	\$ 2,877,786	\$ 611,017	21.2%	
73 Student Body Center Fee	\$ 293,352	\$ 166,163	56.6%	\$ 293,352	\$ 74,154	25.3%	
74 KVCR	\$ 5,471,893	\$ 509,504	9.3%	\$ 5,433,311	\$ 2,142,941	39.4%	<i>Encumbered amount is \$1.4 million.</i>
76 KVCR Educational Foundation	\$ 2,056,130	\$ 95,007	4.6%	\$ 2,038,659	\$ 828,518	40.6%	
78 Self Insurance-Liability	\$ 553,000	\$ -	0.0%	\$ 675,000	\$ 536,641	79.5%	<i>Premiums are paid in July.</i>
79 EDCT Foundation	\$ 228,996	\$ 53,333	23.3%	\$ 236,682	\$ 49,828	21.1%	
84 Workers Compensation	\$ 1,170,000	\$ 27,154	2.3%	\$ 1,170,000	\$ 519,985	44.4%	



Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	3,769,838.77	32,703.50	32,703.50	.8	0.00	3,737,135.27	99.1
8600.00 STATE REVENUES	109,659,640.04	25,303,021.84	25,303,021.84	23.0	0.00	84,356,618.20	76.9
8800.00 LOCAL REVENUES	28,258,665.45	3,931,607.11	3,931,607.11	13.9	0.00	24,327,058.34	86.0
8900.00 OTHER FINANCING SOURCES	172,000.00	2,994.55	2,994.55	1.7	0.00	169,005.45	98.2
TOTAL: 8000	141,860,144.26	29,270,327.00	29,270,327.00	20.6	0.00	112,589,817.26	79.3
1100.00 CONTRACT CLASSROOM INST.	17,538,576.48	3,419,251.40	3,419,251.40	19.4	0.00	14,119,325.08	80.5
1200.00 CONTRACT CERT. ADMINISTRATORS	9,680,399.90	2,381,714.77	2,381,714.77	24.6	0.00	7,298,685.13	75.3
1300.00 INSTRUCTORS DAY/HOURLY	12,385,927.33	1,865,915.82	1,865,915.82	15.0	0.00	10,520,011.51	84.9
1400.00 NON-INSTRUCTION HOURLY CERT.	2,685,587.47	377,874.15	377,874.15	14.0	0.00	2,307,713.32	85.9
TOTAL: 1000	42,290,491.18	8,044,756.14	8,044,756.14	19.0	0.00	34,245,735.04	80.9
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	20,645,577.47	4,875,625.04	4,875,625.04	23.6	0.00	15,769,952.43	76.3
2200.00 INSTRUCTIONAL AIDS	1,449,835.51	367,838.07	367,838.07	25.3	0.00	1,081,997.44	74.6
2300.00 NON-INSTRUCTION HOURLY CLASS.	3,721,280.69	515,644.76	515,644.76	13.8	0.00	3,205,635.93	86.1
2400.00 INST AIDES-HOURLY- DIR. INSTRUC	1,235,747.96	82,316.82	82,316.82	6.6	0.00	1,153,431.14	93.3
TOTAL: 2000	27,052,441.63	5,841,424.69	5,841,424.69	21.5	0.00	21,211,016.94	78.4
3100.00 CERTIFICATED RETIREMENT	4,817,798.94	883,301.86	883,301.86	18.3	0.00	3,934,497.08	81.6
3200.00 CLASSIFIED RETIREMENT	2,820,596.06	792,914.67	792,914.67	28.1	0.00	2,027,681.39	71.8
3300.00 OASDHI /FICA	2,525,602.29	562,232.82	562,232.82	22.2	0.00	1,963,369.47	77.7
3400.00 HEALTH AND WELFARE BENEFITS	10,629,111.98	2,246,575.00	2,246,575.00	21.1	0.00	8,382,536.98	78.8
3500.00 STATE UNEMPLOYMENT INSURANCE	61,184.41	6,901.58	6,901.58	11.2	0.00	54,282.83	88.7
3600.00 WORKERS COMPENSATION INSURANCE	1,000,989.00	246,925.00	246,925.00	24.6	0.00	754,064.00	75.3
3900.00 OTHER BENEFITS	233,187.85	64,619.36	64,619.36	27.7	0.00	168,568.49	72.2
TOTAL: 3000	22,088,470.53	4,803,470.29	4,803,470.29	21.7	0.00	17,285,000.24	78.2
4100.00 TEXTBOOKS	261,752.22	5,615.79	5,615.79	2.1	143,401.55	112,734.88	43.0
4200.00 BOOK, MAGAZINE&PERIOD-DIST. USE	93,942.62	867.18	867.18	.9	5,571.13	87,504.31	93.1
4300.00 INSTRUCTIONAL SUPPLIES	515,861.66	40,930.51	40,930.51	7.9	91,145.59	383,785.56	74.3
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	27,071.00	298.30	298.30	1.1	61.19	26,711.51	98.6
4500.00 NONINSTRUCTIONAL SUPPLIES	1,626,118.39	165,024.44	165,024.44	10.1	637,320.98	823,772.97	50.6
4700.00 FOOD SUPPLIES	232,441.20	6,106.78	6,106.78	2.6	88,455.69	137,878.73	59.3
TOTAL: 4000	2,757,187.09	218,843.00	218,843.00	7.9	965,956.13	1,572,387.96	57.0
5100.00 PERSON&CONSULTANT SVC-DIST USE	20,030,520.71	2,404,617.51	2,404,617.51	12.0	12,548,040.89	5,077,862.31	25.3
5200.00 TRAVEL & CONFERENCE EXPENSES	1,501,055.89	150,367.29	150,367.29	10.0	315,384.11	1,035,304.49	68.9
5300.00 POST/DUES/MEMBERSHIPS-DIST. USE	483,488.89	29,208.50	29,208.50	6.0	129,146.65	325,133.74	67.2
5400.00 INSURANCES - DISTRICT USE	130,000.00	0.00	0.00	.0	121,067.00	8,933.00	6.8
5500.00 UTILITIES & HOUSEKEEP-DIST. USE	2,914,222.60	406,858.50	406,858.50	13.9	2,470,224.65	37,139.45	1.2
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	4,335,580.86	1,144,875.80	1,144,875.80	26.4	1,162,431.81	2,028,273.25	46.7
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	828,850.00	19,329.79	19,329.79	2.3	588,644.60	220,875.61	26.6
5800.00 OTHER OPERATING EXP-DIST. USE	12,303,309.73	168,603.16	168,603.16	1.3	526,828.81	11,607,877.76	94.3
TOTAL: 5000	42,527,028.68	4,323,860.55	4,323,860.55	10.1	17,861,768.52	20,341,399.61	47.8

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL: 1000-5999	136,715,619.11	23,232,354.67	23,232,354.67	16.9	18,827,724.65	94,655,539.79	69.2
6100.00 SITES & IMPROVEMENTS-DIST. USE	477,074.62	1,400.00-	1,400.00-	.0	60,558.00	417,916.62	100.0
6200.00 BUILDINGS&IMPROVEMENT-DIST. USE	1,618,355.65	25,663.78-	25,663.78-	.0	409,726.38	1,234,293.05	100.0
6300.00 LIBRARY BOOKS - EXPANSION	106,718.00	1,254.32	1,254.32	1.1	101,976.57	3,487.11	3.2
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	2,530,269.04	64,113.07	64,113.07	2.5	605,512.57	1,860,643.40	73.5
TOTAL: 6000	4,732,417.31	38,303.61	38,303.61	.8	1,177,773.52	3,516,340.18	74.3
TOTAL: 1000-6999	141,448,036.42	23,270,658.28	23,270,658.28	16.4	20,005,498.17	98,171,879.97	69.4
7200.00 INTRAFUND TRANSFERS OUT	160,000.00	0.00	0.00	.0	0.00	160,000.00	100.0
7300.00 INTERFUND TRANSFERS	1,070,000.00	121,666.60	121,666.60	11.3	0.00	948,333.40	88.6
7400.00 OTHER TRANSFERS	1,310,000.00	0.00	0.00	.0	0.00	1,310,000.00	100.0
7500.00 OTHER OUTGO-STUDENT FIN AID	68,170.00	7,000.00	7,000.00	10.2	0.00	61,170.00	89.7
7600.00 OTHER STUDENT AID	1,019,040.39	15,603.31	15,603.31	1.5	562,786.69	440,650.39	43.2
TOTAL: 7000	3,627,210.39	144,269.91	144,269.91	3.9	562,786.69	2,920,153.79	80.5
TOTAL: 1000-7999	145,075,246.81	23,414,928.19	23,414,928.19	16.1	20,568,284.86	101,092,033.76	69.6

Fund: 01 GENERAL FUND

SUMMARY

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SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ENCUMBERED	UNENCUMBERED		
=====		=====	CURRENT	YEAR TO DATE	=====	=====	BALANCE	%	
=====		=====							
TOTAL INCOME	(8000 - 8999)	141,860,144.26	29,270,327.00	29,270,327.00	20.6	0.00	112,589,817.26	79.3	
TOTAL:	1000-5999	136,715,619.11	23,232,354.67	23,232,354.67	16.9	18,827,724.65	94,655,539.79	69.2	
TOTAL:	1000-6999	141,448,036.42	23,270,658.28	23,270,658.28	16.4	20,005,498.17	98,171,879.97	69.4	
TOTAL:	1000-7999	145,075,246.81	23,414,928.19	23,414,928.19	16.1	20,568,284.86	101,092,033.76	69.6	
TOTAL EXPENSES	(1000 - 7999)	145,075,246.81	23,414,928.19	23,414,928.19	16.1	20,568,284.86	101,092,033.76	69.6	

Fund: 21 BOND INTEREST AND REDEMPTION

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8600.00 STATE REVENUES	2,700,000.00	0.00	0.00	.0	0.00	2,700,000.00	100.0
8800.00 LOCAL REVENUES	18,300,000.00	0.00	0.00	.0	0.00	18,300,000.00	100.0
8900.00 OTHER FINANCING SOURCES	3,000,000.00	0.00	0.00	.0	0.00	3,000,000.00	100.0
TOTAL: 8000	24,000,000.00	0.00	0.00	.0	0.00	24,000,000.00	100.0
7100.00 DEBT RETIREMENT	24,000,000.00	0.00	0.00	.0	0.00	24,000,000.00	100.0
TOTAL: 7000	24,000,000.00	0.00	0.00	.0	0.00	24,000,000.00	100.0
TOTAL: 1000-7999	24,000,000.00	0.00	0.00	.0	0.00	24,000,000.00	100.0

Fund: 21 BOND INTEREST AND REDEMPTION SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	24,000,000.00	0.00	0.00	.0	0.00	24,000,000.00	100.0
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	24,000,000.00	0.00	0.00	.0	0.00	24,000,000.00	100.0
TOTAL EXPENSES	(1000 - 7999)	24,000,000.00	0.00	0.00	.0	0.00	24,000,000.00	100.0

Fund: 41 CAPITAL OUTLAY PROJECTS FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8600.00 STATE REVENUES	883,838.45	0.00	0.00	.0	0.00	883,838.45	100.0
8800.00 LOCAL REVENUES	1,359,413.00	22,572.00	22,572.00	1.6	0.00	1,336,841.00	98.3
TOTAL: 8000	2,243,251.45	22,572.00	22,572.00	1.0	0.00	2,220,679.45	98.9
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	102,018.05	17,295.74	17,295.74	16.9	0.00	84,722.31	83.0
TOTAL: 2000	102,018.05	17,295.74	17,295.74	16.9	0.00	84,722.31	83.0
3200.00 CLASSIFIED RETIREMENT	12,833.87	2,402.04	2,402.04	18.7	0.00	10,431.83	81.2
3300.00 OASDHI/FICA	7,841.10	1,329.25	1,329.25	16.9	0.00	6,511.85	83.0
3400.00 HEALTH AND WELFARE BENEFITS	12,915.95	2,113.26	2,113.26	16.3	0.00	10,802.69	83.6
3500.00 STATE UNEMPLOYMENT INSURANCE	51.25	8.69	8.69	16.9	0.00	42.56	83.0
3600.00 WORKERS COMPENSATION INSURANCE	1,200.00	200.00	200.00	16.6	0.00	1,000.00	83.3
3900.00 OTHER BENEFITS	58.94	6.46	6.46	10.9	0.00	52.48	89.0
TOTAL: 3000	34,901.11	6,059.70	6,059.70	17.3	0.00	28,841.41	82.6
4700.00 FOOD SUPPLIES	5,000.00	362.03	362.03	7.2	0.00	4,637.97	92.7
TOTAL: 4000	5,000.00	362.03	362.03	7.2	0.00	4,637.97	92.7
5100.00 PERSON&CONSULTANT SVC-DIST USE	3,295,025.00	306,111.26	306,111.26	9.2	2,558,342.37	430,571.37	13.0
5200.00 TRAVEL & CONFERENCE EXPENSES	480.00	80.00	80.00	16.6	0.00	400.00	83.3
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	337,720.15	36,775.45	36,775.45	10.8	18,556.64	282,388.06	83.6
5800.00 OTHER OPERATING EXP-DIST. USE	133,000.00	0.00	0.00	.0	0.00	133,000.00	100.0
TOTAL: 5000	3,766,225.15	342,966.71	342,966.71	9.1	2,576,899.01	846,359.43	22.4
TOTAL: 1000-5999	3,908,144.31	366,684.18	366,684.18	9.3	2,576,899.01	964,561.12	24.6
6100.00 SITES & IMPROVEMENTS-DIST. USE	3,436,560.37	174,442.64-	174,442.64-	.0	417,512.05	3,193,490.96	100.0
6200.00 BUILDINGS&IMPROVEMENT-DIST. USE	2,416,000.00	41,636.69-	41,636.69-	.0	257,157.58	2,200,479.11	100.0
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	1,221,084.00	263,118.70	263,118.70	21.5	72,825.13	885,140.17	72.4
TOTAL: 6000	7,073,644.37	47,039.37	47,039.37	.6	747,494.76	6,279,110.24	88.7
TOTAL: 1000-6999	10,981,788.68	413,723.55	413,723.55	3.7	3,324,393.77	7,243,671.36	65.9

Fund: 41 CAPITAL OUTLAY PROJECTS FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	2,243,251.45	22,572.00	22,572.00	1.0	0.00	2,220,679.45	98.9
TOTAL:	1000-5999	3,908,144.31	366,684.18	366,684.18	9.3	2,576,899.01	964,561.12	24.6
TOTAL:	1000-6999	10,981,788.68	413,723.55	413,723.55	3.7	3,324,393.77	7,243,671.36	65.9
TOTAL:	1000-7999	10,981,788.68	413,723.55	413,723.55	3.7	3,324,393.77	7,243,671.36	65.9
TOTAL EXPENSES	(1000 - 7999)	10,981,788.68	413,723.55	413,723.55	3.7	3,324,393.77	7,243,671.36	65.9

Fund: 42 REVENUE BOND CONSTRUCTION FU

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
5100.00 PERSON&CONSULTANT SVC-DIST USE	1,054,385.00	20,182.28	20,182.28	1.9	423,178.87	611,023.85	57.9
5400.00 INSURANCES - DISTRICT USE	248,000.00	204,124.42	204,124.42	82.3	204,124.42	160,248.84	.0
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	65,500.02	38,264.37	38,264.37	58.4	9,275.75	17,959.90	27.4
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	264,400.00	0.00	0.00	.0	95,600.00	168,800.00	63.8
5800.00 OTHER OPERATING EXP-DIST. USE	3,941,906.49	0.00	0.00	.0	50,000.00	3,891,906.49	98.7
TOTAL: 5000	5,574,191.51	262,571.07	262,571.07	4.7	782,179.04	4,529,441.40	81.2
TOTAL: 1000-5999	5,574,191.51	262,571.07	262,571.07	4.7	782,179.04	4,529,441.40	81.2
6100.00 SITES & IMPROVEMENTS-DIST. USE	109,420.00	84,293.90	84,293.90	77.0	6,011.27	19,114.83	17.4
6200.00 BUILDINGS&IMPROVEMENT-DIST. USE	31,725,088.51	3,302,872.82	3,302,872.82	10.4	22,175,267.59	6,246,948.10	19.6
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	2,591,299.98	395,197.65	395,197.65	15.2	187,681.61	2,008,420.72	77.5
TOTAL: 6000	34,425,808.49	3,782,364.37	3,782,364.37	10.9	22,368,960.47	8,274,483.65	24.0
TOTAL: 1000-6999	40,000,000.00	4,044,935.44	4,044,935.44	10.1	23,151,139.51	12,803,925.05	32.0

Fund: 42 REVENUE BOND CONSTRUCTION FU SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/CURRENT	RECEIVED YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-5999	5,574,191.51	262,571.07	262,571.07	4.7	782,179.04	4,529,441.40	81.2
TOTAL:	1000-6999	40,000,000.00	4,044,935.44	4,044,935.44	10.1	23,151,139.51	12,803,925.05	32.0
TOTAL:	1000-7999	40,000,000.00	4,044,935.44	4,044,935.44	10.1	23,151,139.51	12,803,925.05	32.0
TOTAL EXPENSES	(1000 - 7999)	40,000,000.00	4,044,935.44	4,044,935.44	10.1	23,151,139.51	12,803,925.05	32.0

Fund: 68 RETIREE BENEFIT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	100,000.00	0.00	0.00	.0	0.00	100,000.00	100.0
TOTAL: 8000	100,000.00	0.00	0.00	.0	0.00	100,000.00	100.0
3300.00 OASDHI /FICA	1,000.00	18.15	18.15	1.8	0.00	981.85	98.1
3400.00 HEALTH AND WELFARE BENEFITS	355,000.00	70,692.10	70,692.10	19.9	0.00	284,307.90	80.0
3500.00 STATE UNEMPLOYMENT INSURANCE	0.00	0.65	0.65	100.0	0.00	0.65-	.0
3900.00 OTHER BENEFITS	10,500.00	1,250.00	1,250.00	11.9	0.00	9,250.00	88.0
TOTAL: 3000	366,500.00	71,960.90	71,960.90	19.6	0.00	294,539.10	80.3
TOTAL: 1000-5999	366,500.00	71,960.90	71,960.90	19.6	0.00	294,539.10	80.3

Fund: 68 RETIREE BENEFIT FUND SUMMARY

=====		WORKING	EXPENDED/RECEIVED			PENDED/	UNENCUMBERED	
=====		BUDGET	CURRENT	YEAR TO DATE	%	ENCUMBERED	BALANCE	%
=====		=====						
SUMMARY BY OBJECT								
=====		=====						
TOTAL INCOME	(8000 - 8999)	100,000.00	0.00	0.00	.0	0.00	100,000.00	100.0
TOTAL:	1000-5999	366,500.00	71,960.90	71,960.90	19.6	0.00	294,539.10	80.3
TOTAL:	1000-6999	366,500.00	71,960.90	71,960.90	19.6	0.00	294,539.10	80.3
TOTAL:	1000-7999	366,500.00	71,960.90	71,960.90	19.6	0.00	294,539.10	80.3
TOTAL EXPENSES	(1000 - 7999)	366,500.00	71,960.90	71,960.90	19.6	0.00	294,539.10	80.3

Fund: 72 CHILD DEVELOPMENT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	167,710.00	14,484.77	14,484.77	8.6	0.00	153,225.23	91.3
8600.00 STATE REVENUES	2,502,076.00	687,371.45	687,371.45	27.4	0.00	1,814,704.55	72.5
8800.00 LOCAL REVENUES	208,000.00	30,316.49	30,316.49	14.5	0.00	177,683.51	85.4
TOTAL: 8000	2,877,786.00	732,172.71	732,172.71	25.4	0.00	2,145,613.29	74.5
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	1,304,085.41	261,599.50	261,599.50	20.0	0.00	1,042,485.91	79.9
2300.00 NON-INSTRUCTION HOURLY CLASS.	520,392.34	49,477.35	49,477.35	9.5	0.00	470,914.99	90.4
TOTAL: 2000	1,824,477.75	311,076.85	311,076.85	17.0	0.00	1,513,400.90	82.9
3100.00 CERTIFICATED RETIREMENT	0.00	7,782.46	7,782.46	100.0	0.00	7,782.46-	.0
3200.00 CLASSIFIED RETIREMENT	145,718.55	28,175.05	28,175.05	19.3	0.00	117,543.50	80.6
3300.00 OASDHI /FICA	101,125.14	16,634.98	16,634.98	16.4	0.00	84,490.16	83.5
3400.00 HEALTH AND WELFARE BENEFITS	457,070.22	107,854.70	107,854.70	23.5	0.00	349,215.52	76.4
3500.00 STATE UNEMPLOYMENT INSURANCE	650.25	143.48	143.48	22.0	0.00	506.77	77.9
3600.00 WORKERS COMPENSATION INSURANCE	48,875.00	12,000.00	12,000.00	24.5	0.00	36,875.00	75.4
3900.00 OTHER BENEFITS	17,400.74	2,679.24	2,679.24	15.3	0.00	14,721.50	84.6
TOTAL: 3000	770,839.90	175,269.91	175,269.91	22.7	0.00	595,569.99	77.2
4300.00 INSTRUCTIONAL SUPPLIES	44,470.00	576.29	576.29	1.2	14,894.71	28,999.00	65.2
4500.00 NONINSTRUCTIONAL SUPPLIES	86,618.00	3,503.69	3,503.69	4.0	23,157.69	59,956.62	69.2
4700.00 FOOD SUPPLIES	88,303.32	20,201.51	20,201.51	22.8	60,111.91	7,989.90	9.0
TOTAL: 4000	219,391.32	24,281.49	24,281.49	11.0	98,164.31	96,945.52	44.1
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	1,160.00	0.00	0.00	.0	0.00	1,160.00	100.0
5800.00 OTHER OPERATING EXP-DIST. USE	56,217.03	604.50	604.50	1.0	0.00	55,612.53	98.9
TOTAL: 5000	57,377.03	604.50	604.50	1.0	0.00	56,772.53	98.9
TOTAL: 1000-5999	2,872,086.00	511,232.75	511,232.75	17.8	98,164.31	2,262,688.94	78.7
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	5,700.00	1,619.99	1,619.99	28.4	0.00	4,080.01	71.5
TOTAL: 6000	5,700.00	1,619.99	1,619.99	28.4	0.00	4,080.01	71.5
TOTAL: 1000-6999	2,877,786.00	512,852.74	512,852.74	17.8	98,164.31	2,266,768.95	78.7

Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/CURRENT	RECEIVED YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	2,877,786.00	732,172.71	732,172.71	25.4	0.00	2,145,613.29	74.5
TOTAL:	1000-5999	2,872,086.00	511,232.75	511,232.75	17.8	98,164.31	2,262,688.94	78.7
TOTAL:	1000-6999	2,877,786.00	512,852.74	512,852.74	17.8	98,164.31	2,266,768.95	78.7
TOTAL:	1000-7999	2,877,786.00	512,852.74	512,852.74	17.8	98,164.31	2,266,768.95	78.7
TOTAL EXPENSES	(1000 - 7999)	2,877,786.00	512,852.74	512,852.74	17.8	98,164.31	2,266,768.95	78.7

Fund: 73 STUDENT BODY CENTER FEE FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	293,352.00	166,162.50	166,162.50	56.6	0.00	127,189.50	43.3
TOTAL: 8000	293,352.00	166,162.50	166,162.50	56.6	0.00	127,189.50	43.3
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	99,982.53	24,891.00	24,891.00	24.8	0.00	75,091.53	75.1
2300.00 NON-INSTRUCTION HOURLY CLASS.	54,000.00	5,865.00	5,865.00	10.8	0.00	48,135.00	89.1
TOTAL: 2000	153,982.53	30,756.00	30,756.00	19.9	0.00	123,226.53	80.0
3200.00 CLASSIFIED RETIREMENT	12,477.16	3,456.87	3,456.87	27.7	0.00	9,020.29	72.2
3300.00 OASDHI/FICA	7,648.65	1,848.18	1,848.18	24.1	0.00	5,800.47	75.8
3400.00 HEALTH AND WELFARE BENEFITS	32,289.86	8,244.74	8,244.74	25.5	0.00	24,045.12	74.4
3500.00 STATE UNEMPLOYMENT INSURANCE	49.99	12.10	12.10	24.2	0.00	37.89	75.7
3600.00 WORKERS COMPENSATION INSURANCE	3,000.00	750.00	750.00	25.0	0.00	2,250.00	75.0
3900.00 OTHER BENEFITS	147.36	24.24	24.24	16.4	0.00	123.12	83.5
TOTAL: 3000	55,613.02	14,336.13	14,336.13	25.7	0.00	41,276.89	74.2
4200.00 BOOK, MAGAZINE&PERIOD-DIST. USE	500.00	0.00	0.00	.0	0.00	500.00	100.0
4500.00 NONINSTRUCTIONAL SUPPLIES	13,500.00	572.86	572.86	4.2	2,816.97	10,110.17	74.8
TOTAL: 4000	14,000.00	572.86	572.86	4.0	2,816.97	10,610.17	75.7
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	30,000.00	0.00	0.00	.0	1,172.20	28,827.80	96.0
5800.00 OTHER OPERATING EXP-DIST. USE	15,256.45	0.00	0.00	.0	0.00	15,256.45	100.0
TOTAL: 5000	45,256.45	0.00	0.00	.0	1,172.20	44,084.25	97.4
TOTAL: 1000-5999	268,852.00	45,664.99	45,664.99	16.9	3,989.17	219,197.84	81.5
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	24,500.00	24,500.00	24,500.00	100.0	0.00	0.00	.0
TOTAL: 6000	24,500.00	24,500.00	24,500.00	100.0	0.00	0.00	.0
TOTAL: 1000-6999	293,352.00	70,164.99	70,164.99	23.9	3,989.17	219,197.84	74.7

Fund: 73 STUDENT BODY CENTER FEE FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	293,352.00	166,162.50	166,162.50	56.6	0.00	127,189.50	43.3
TOTAL:	1000-5999	268,852.00	45,664.99	45,664.99	16.9	3,989.17	219,197.84	81.5
TOTAL:	1000-6999	293,352.00	70,164.99	70,164.99	23.9	3,989.17	219,197.84	74.7
TOTAL:	1000-7999	293,352.00	70,164.99	70,164.99	23.9	3,989.17	219,197.84	74.7
TOTAL EXPENSES	(1000 - 7999)	293,352.00	70,164.99	70,164.99	23.9	3,989.17	219,197.84	74.7

Fund: 74 KVC R FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	4,216,563.45	41,170.54	41,170.54	.9	0.00	4,175,392.91	99.0
8900.00 OTHER FINANCING SOURCES	1,255,330.00	468,333.30	468,333.30	37.3	0.00	786,996.70	62.6
TOTAL: 8000	5,471,893.45	509,503.84	509,503.84	9.3	0.00	4,962,389.61	90.6
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	1,325,726.70	278,354.08	278,354.08	20.9	0.00	1,047,372.62	79.0
2300.00 NON-INSTRUCTION HOURLY CLASS.	544,000.00	88,608.16	88,608.16	16.2	0.00	455,391.84	83.7
TOTAL: 2000	1,869,726.70	366,962.24	366,962.24	19.6	0.00	1,502,764.46	80.3
3200.00 CLASSIFIED RETIREMENT	165,118.00	47,539.98	47,539.98	28.7	0.00	117,578.02	71.2
3300.00 OASDHI/FICA	101,418.08	26,770.94	26,770.94	26.3	0.00	74,647.14	73.6
3400.00 HEALTH AND WELFARE BENEFITS	303,695.82	60,136.32	60,136.32	19.8	0.00	243,559.50	80.1
3500.00 STATE UNEMPLOYMENT INSURANCE	662.86	182.95	182.95	27.6	0.00	479.91	72.3
3600.00 WORKERS COMPENSATION INSURANCE	28,950.00	6,656.25	6,656.25	22.9	0.00	22,293.75	77.0
3900.00 OTHER BENEFITS	11,322.02	1,738.89	1,738.89	15.3	0.00	9,583.13	84.6
TOTAL: 3000	611,166.78	143,025.33	143,025.33	23.4	0.00	468,141.45	76.5
4200.00 BOOK, MAGAZINE&PERIOD-DIST. USE	300.00	0.00	0.00	.0	0.00	300.00	100.0
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	2,500.00	0.00	0.00	.0	0.00	2,500.00	100.0
4500.00 NONINSTRUCTIONAL SUPPLIES	34,700.00	2,247.43	2,247.43	6.4	21,410.48	11,042.09	31.8
4700.00 FOOD SUPPLIES	500.00	0.00	0.00	.0	75.38	424.62	84.9
TOTAL: 4000	38,000.00	2,247.43	2,247.43	5.9	21,485.86	14,266.71	37.5
5100.00 PERSON&CONSULTANT SVC-DIST USE	97,079.00	6,394.83	6,394.83	6.5	20,560.29	70,123.88	72.2
5200.00 TRAVEL & CONFERENCE EXPENSES	68,100.00	7,441.31	7,441.31	10.9	29,652.48	31,006.21	45.5
5300.00 POST/DUES/MEMBERSHIPS-DIST. USE	75,500.00	13,072.09	13,072.09	17.3	20,235.35	42,192.56	55.8
5400.00 INSURANCES - DISTRICT USE	10,500.00	0.00	0.00	.0	0.00	10,500.00	100.0
5500.00 UTILITIES & HOUSEKEEP-DIST. USE	258,844.00	31,008.34	31,008.34	11.9	130,544.39	97,291.27	37.5
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	512,359.00	59,286.74	59,286.74	11.5	203,556.20	249,516.06	48.6
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	74,000.00	0.00	0.00	.0	17,300.00	56,700.00	76.6
5800.00 OTHER OPERATING EXP-DIST. USE	1,443,786.45	111,351.40	111,351.40	7.7	751,307.25	581,127.80	40.2
TOTAL: 5000	2,540,168.45	228,554.71	228,554.71	8.9	1,173,155.96	1,138,457.78	44.8
TOTAL: 1000-5999	5,059,061.93	740,789.71	740,789.71	14.6	1,194,641.82	3,123,630.40	61.7
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	264,874.00	0.00	0.00	.0	207,508.98	57,365.02	21.6
TOTAL: 6000	264,874.00	0.00	0.00	.0	207,508.98	57,365.02	21.6
TOTAL: 1000-6999	5,323,935.93	740,789.71	740,789.71	13.9	1,402,150.80	3,180,995.42	59.7
7200.00 INTRAFUND TRANSFERS OUT	109,375.00	0.00	0.00	.0	0.00	109,375.00	100.0
TOTAL: 7000	109,375.00	0.00	0.00	.0	0.00	109,375.00	100.0
TOTAL: 1000-7999	5,433,310.93	740,789.71	740,789.71	13.6	1,402,150.80	3,290,370.42	60.5

Fund: 74 KVCR FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	5,471,893.45	509,503.84	509,503.84	9.3	0.00	4,962,389.61	90.6
TOTAL:	1000-5999	5,059,061.93	740,789.71	740,789.71	14.6	1,194,641.82	3,123,630.40	61.7
TOTAL:	1000-6999	5,323,935.93	740,789.71	740,789.71	13.9	1,402,150.80	3,180,995.42	59.7
TOTAL:	1000-7999	5,433,310.93	740,789.71	740,789.71	13.6	1,402,150.80	3,290,370.42	60.5
TOTAL EXPENSES	(1000 - 7999)	5,433,310.93	740,789.71	740,789.71	13.6	1,402,150.80	3,290,370.42	60.5

Fund: 76 KVCR EDUCATIONAL FOUNDATION

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	2,056,129.97	95,006.66	95,006.66	4.6	0.00	1,961,123.31	95.3
TOTAL: 8000	2,056,129.97	95,006.66	95,006.66	4.6	0.00	1,961,123.31	95.3
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	183,177.57	45,530.10	45,530.10	24.8	0.00	137,647.47	75.1
2300.00 NON-INSTRUCTION HOURLY CLASS.	181,716.14	23,610.00	23,610.00	12.9	0.00	158,106.14	87.0
TOTAL: 2000	364,893.71	69,140.10	69,140.10	18.9	0.00	295,753.61	81.0
3200.00 CLASSIFIED RETIREMENT	22,886.49	9,208.46	9,208.46	40.2	0.00	13,678.03	59.7
3300.00 OASDHI/FICA	13,990.13	5,120.94	5,120.94	36.6	0.00	8,869.19	63.3
3400.00 HEALTH AND WELFARE BENEFITS	54,854.78	7,960.83	7,960.83	14.5	0.00	46,893.95	85.4
3500.00 STATE UNEMPLOYMENT INSURANCE	91.44	34.40	34.40	37.6	0.00	57.04	62.3
3600.00 WORKERS COMPENSATION INSURANCE	3,375.00	843.75	843.75	25.0	0.00	2,531.25	75.0
3900.00 OTHER BENEFITS	915.78	38.07	38.07	4.1	0.00	877.71	95.8
TOTAL: 3000	96,113.62	23,206.45	23,206.45	24.1	0.00	72,907.17	75.8
4500.00 NONINSTRUCTIONAL SUPPLIES	21,000.00	197.50-	197.50-	.0	2,300.98	18,896.52	100.0
4700.00 FOOD SUPPLIES	4,200.00	0.00	0.00	.0	49.42	4,150.58	98.8
TOTAL: 4000	25,200.00	197.50-	197.50-	.0	2,350.40	23,047.10	100.0
5100.00 PERSON&CONSULTANT SVC-DIST USE	269,000.00	5,275.79	5,275.79	1.9	90,628.84	173,095.37	64.3
5200.00 TRAVEL & CONFERENCE EXPENSES	6,850.00	58.00	58.00	.8	84.00	6,708.00	97.9
5300.00 POST/DUES/MEMBERSHIPS-DIST. USE	53,500.00	12,400.00	12,400.00	23.1	0.00	41,100.00	76.8
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	25,500.00	30.00	30.00	.1	17,982.32	7,487.68	29.3
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	16,883.00	0.00	0.00	.0	9,000.00	7,883.00	46.6
5800.00 OTHER OPERATING EXP-DIST. USE	339,428.83	26,193.67	26,193.67	7.7	164,887.11	148,348.05	43.7
TOTAL: 5000	711,161.83	43,957.46	43,957.46	6.1	282,582.27	384,622.10	54.0
TOTAL: 1000-5999	1,197,369.16	136,106.51	136,106.51	11.3	284,932.67	776,329.98	64.8
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	15,335.00	0.00	0.00	.0	7,478.21	7,856.79	51.2
TOTAL: 6000	15,335.00	0.00	0.00	.0	7,478.21	7,856.79	51.2
TOTAL: 1000-6999	1,212,704.16	136,106.51	136,106.51	11.2	292,410.88	784,186.77	64.6
7300.00 INTERFUND TRANSFERS	825,955.00	400,000.00	400,000.00	48.4	0.00	425,955.00	51.5
TOTAL: 7000	825,955.00	400,000.00	400,000.00	48.4	0.00	425,955.00	51.5
TOTAL: 1000-7999	2,038,659.16	536,106.51	536,106.51	26.2	292,410.88	1,210,141.77	59.3

Fund: 76 KVCR EDUCATIONAL FOUNDATION SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/CURRENT	RECEIVED YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	2,056,129.97	95,006.66	95,006.66	4.6	0.00	1,961,123.31	95.3
TOTAL:	1000-5999	1,197,369.16	136,106.51	136,106.51	11.3	284,932.67	776,329.98	64.8
TOTAL:	1000-6999	1,212,704.16	136,106.51	136,106.51	11.2	292,410.88	784,186.77	64.6
TOTAL:	1000-7999	2,038,659.16	536,106.51	536,106.51	26.2	292,410.88	1,210,141.77	59.3
TOTAL EXPENSES	(1000 - 7999)	2,038,659.16	536,106.51	536,106.51	26.2	292,410.88	1,210,141.77	59.3

Fund: 78 SELF INSURANCE-LIABILITY&PRO

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	3,000.00	0.00	0.00	.0	0.00	3,000.00	100.0
8900.00 OTHER FINANCING SOURCES	550,000.00	0.00	0.00	.0	0.00	550,000.00	100.0
TOTAL: 8000	553,000.00	0.00	0.00	.0	0.00	553,000.00	100.0
5100.00 PERSON&CONSULTANT SVC-DIST USE	15,000.00	0.02	0.02	.0	10,000.00	4,999.98	33.3
5400.00 INSURANCES - DISTRICT USE	410,000.00	451,641.00	451,641.00	100.0	0.00	41,641.00-	.0
5800.00 OTHER OPERATING EXP-DIST. USE	250,000.00	0.00	0.00	.0	75,000.00	175,000.00	70.0
TOTAL: 5000	675,000.00	451,641.02	451,641.02	66.9	85,000.00	138,358.98	20.4
TOTAL: 1000-5999	675,000.00	451,641.02	451,641.02	66.9	85,000.00	138,358.98	20.4

Fund: 78 SELF INSURANCE-LIABILITY&PRO SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	553,000.00	0.00	0.00	.0	0.00	553,000.00	100.0
TOTAL:	1000-5999	675,000.00	451,641.02	451,641.02	66.9	85,000.00	138,358.98	20.4
TOTAL:	1000-6999	675,000.00	451,641.02	451,641.02	66.9	85,000.00	138,358.98	20.4
TOTAL:	1000-7999	675,000.00	451,641.02	451,641.02	66.9	85,000.00	138,358.98	20.4
TOTAL EXPENSES	(1000 - 7999)	675,000.00	451,641.02	451,641.02	66.9	85,000.00	138,358.98	20.4

Fund: 79 EDCT FOUNDATION

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	28,996.00	0.00	0.00	.0	0.00	28,996.00	100.0
8900.00 OTHER FINANCING SOURCES	200,000.00	53,333.30	53,333.30	26.6	0.00	146,666.70	73.3
TOTAL: 8000	228,996.00	53,333.30	53,333.30	23.2	0.00	175,662.70	76.7
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	127,423.71	24,398.46	24,398.46	19.1	0.00	103,025.25	80.8
2300.00 NON-INSTRUCTION HOURLY CLASS.	8,996.00	0.00	0.00	.0	0.00	8,996.00	100.0
TOTAL: 2000	136,419.71	24,398.46	24,398.46	17.8	0.00	112,021.25	82.1
3200.00 CLASSIFIED RETIREMENT	12,570.40	3,388.47	3,388.47	26.9	0.00	9,181.93	73.0
3300.00 OASDHI/FICA	7,644.16	1,824.42	1,824.42	23.8	0.00	5,819.74	76.1
3400.00 HEALTH AND WELFARE BENEFITS	21,144.93	3,962.37	3,962.37	18.7	0.00	17,182.56	81.2
3500.00 STATE UNEMPLOYMENT INSURANCE	49.96	11.93	11.93	23.8	0.00	38.03	76.1
3600.00 WORKERS COMPENSATION INSURANCE	1,500.00	375.00	375.00	25.0	0.00	1,125.00	75.0
3900.00 OTHER BENEFITS	73.68	12.12	12.12	16.4	0.00	61.56	83.5
TOTAL: 3000	42,983.13	9,574.31	9,574.31	22.2	0.00	33,408.82	77.7
4200.00 BOOK, MAGAZINE&PERIOD-DIST. USE	500.00	0.00	0.00	.0	0.00	500.00	100.0
4500.00 NONINSTRUCTIONAL SUPPLIES	3,000.00	0.00	0.00	.0	1,000.00	2,000.00	66.6
4700.00 FOOD SUPPLIES	6,000.00	0.00	0.00	.0	347.18	5,652.82	94.2
TOTAL: 4000	9,500.00	0.00	0.00	.0	1,347.18	8,152.82	85.8
5100.00 PERSON&CONSULTANT SVC-DIST USE	7,000.00	0.00	0.00	.0	0.00	7,000.00	100.0
5200.00 TRAVEL & CONFERENCE EXPENSES	9,750.00	623.00	623.00	6.3	6,114.73	3,012.27	30.8
5300.00 POST/DUES/MEMBERSHIPS-DIST. USE	4,000.00	50.00	50.00	1.2	0.00	3,950.00	98.7
5500.00 UTILITIES & HOUSEKEEP-DIST. USE	600.00	76.02	76.02	12.6	523.98	0.00	.0
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	8,260.00	0.00	0.00	.0	0.00	8,260.00	100.0
5700.00 LEGAL/ELECTION/AUDIT-DIST. USE	10,000.00	0.00	0.00	.0	6,000.00	4,000.00	40.0
5800.00 OTHER OPERATING EXP-DIST. USE	5,569.00	0.00	0.00	.0	0.00	5,569.00	100.0
TOTAL: 5000	45,179.00	749.02	749.02	1.6	12,638.71	31,791.27	70.3
TOTAL: 1000-5999	234,081.84	34,721.79	34,721.79	14.8	13,985.89	185,374.16	79.1
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	2,600.00	1,120.54	1,120.54	43.0	0.00	1,479.46	56.9
TOTAL: 6000	2,600.00	1,120.54	1,120.54	43.0	0.00	1,479.46	56.9
TOTAL: 1000-6999	236,681.84	35,842.33	35,842.33	15.1	13,985.89	186,853.62	78.9

Fund: 79 EDCT FOUNDATION

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED		%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
			CURRENT	YEAR TO DATE				
TOTAL INCOME	(8000 - 8999)	228,996.00	53,333.30	53,333.30	23.2	0.00	175,662.70	76.7
TOTAL:	1000-5999	234,081.84	34,721.79	34,721.79	14.8	13,985.89	185,374.16	79.1
TOTAL:	1000-6999	236,681.84	35,842.33	35,842.33	15.1	13,985.89	186,853.62	78.9
TOTAL:	1000-7999	236,681.84	35,842.33	35,842.33	15.1	13,985.89	186,853.62	78.9
TOTAL EXPENSES	(1000 - 7999)	236,681.84	35,842.33	35,842.33	15.1	13,985.89	186,853.62	78.9

Fund: 84 WORKERS COMPENSATION FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	1,170,000.00	27,153.58	27,153.58	2.3	0.00	1,142,846.42	97.6
TOTAL: 8000	1,170,000.00	27,153.58	27,153.58	2.3	0.00	1,142,846.42	97.6
5100.00 PERSON&CONSULTANT SVC-DIST USE	300,000.00	44,000.00	44,000.00	14.6	200,260.00	55,740.00	18.5
5400.00 INSURANCES - DISTRICT USE	190,000.00	145,749.00	145,749.00	76.7	29,251.00	15,000.00	7.8
5800.00 OTHER OPERATING EXP-DIST. USE	680,000.00	71,978.27	71,978.27	10.5	28,747.07	579,274.66	85.1
TOTAL: 5000	1,170,000.00	261,727.27	261,727.27	22.3	258,258.07	650,014.66	55.5
TOTAL: 1000-5999	1,170,000.00	261,727.27	261,727.27	22.3	258,258.07	650,014.66	55.5

Fund: 84 WORKERS COMPENSATION FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	1,170,000.00	27,153.58	27,153.58	2.3	0.00	1,142,846.42	97.6
TOTAL:	1000-5999	1,170,000.00	261,727.27	261,727.27	22.3	258,258.07	650,014.66	55.5
TOTAL:	1000-6999	1,170,000.00	261,727.27	261,727.27	22.3	258,258.07	650,014.66	55.5
TOTAL:	1000-7999	1,170,000.00	261,727.27	261,727.27	22.3	258,258.07	650,014.66	55.5
TOTAL EXPENSES	(1000 - 7999)	1,170,000.00	261,727.27	261,727.27	22.3	258,258.07	650,014.66	55.5

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENED/ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	30,000.00	4,110.00	4,110.00	13.7	0.00	25,890.00	86.3
8600.00 STATE REVENUES	34,719,158.00	5,404,810.10	5,404,810.10	15.5	0.00	29,314,347.90	84.4
8800.00 LOCAL REVENUES	16,487,965.16	317,287.01	317,287.01	1.9	0.00	16,170,678.15	98.0
TOTAL: 8000	51,237,123.16	5,726,207.11	5,726,207.11	11.1	0.00	45,510,916.05	88.8
1100.00 CONTRACT CLASSROOM INST.	12,154,655.63	2,332,822.53	2,332,822.53	19.1	0.00	9,821,833.10	80.8
1200.00 CONTRACT CERT. ADMINI STRATORS	3,935,338.17	888,636.51	888,636.51	22.5	0.00	3,046,701.66	77.4
1300.00 INSTRUCTORS DAY/HOURLY	8,718,935.00	1,289,688.08	1,289,688.08	14.7	0.00	7,429,246.92	85.2
1400.00 NON-INSTRUCTION HOURLY CERT.	298,612.00	42,133.50	42,133.50	14.1	0.00	256,478.50	85.8
TOTAL: 1000	25,107,540.80	4,553,280.62	4,553,280.62	18.1	0.00	20,554,260.18	81.8
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	6,815,635.58	1,652,543.39	1,652,543.39	24.2	0.00	5,163,092.19	75.7
2200.00 INSTRUCTIONAL AIDS	849,266.44	209,906.24	209,906.24	24.7	0.00	639,360.20	75.2
2300.00 NON-INSTRUCTION HOURLY CLASS.	538,018.00	120,874.57	120,874.57	22.4	0.00	417,143.43	77.5
2400.00 INST AIDES-HOURLY- DIR. INSTRUC	332,919.00	22,979.82	22,979.82	6.9	0.00	309,939.18	93.0
TOTAL: 2000	8,535,839.02	2,006,304.02	2,006,304.02	23.5	0.00	6,529,535.00	76.4
3100.00 CERTIFICATED RETIREMENT	2,999,414.93	508,397.64	508,397.64	16.9	0.00	2,491,017.29	83.0
3200.00 CLASSIFIED RETIREMENT	965,475.92	285,524.44	285,524.44	29.5	0.00	679,951.48	70.4
3300.00 OASDHI /FICA	1,014,890.64	225,420.50	225,420.50	22.2	0.00	789,470.14	77.7
3400.00 HEALTH AND WELFARE BENEFITS	4,802,274.45	1,076,671.31	1,076,671.31	22.4	0.00	3,725,603.14	77.5
3500.00 STATE UNEMPLOYMENT INSURANCE	15,555.43	3,260.35	3,260.35	20.9	0.00	12,295.08	79.0
3600.00 WORKERS COMPENSATION INSURANCE	475,615.50	117,009.92	117,009.92	24.6	0.00	358,605.58	75.3
3900.00 OTHER BENEFITS	109,462.22	28,313.15	28,313.15	25.8	0.00	81,149.07	74.1
TOTAL: 3000	10,382,689.09	2,244,597.31	2,244,597.31	21.6	0.00	8,138,091.78	78.3
4100.00 TEXTBOOKS	3,497.00	0.00	0.00	.0	0.00	3,497.00	100.0
4200.00 BOOK, MAGAZINE&PERIOD-DIST. USE	4,322.83	227.40	227.40	5.2	650.00	3,445.43	79.7
4300.00 INSTRUCTIONAL SUPPLIES	50,421.00	2,029.18	2,029.18	4.0	11,653.47	36,738.35	72.8
4400.00 MEDIA AND SOFTWARE-DISTRCT USE	6,048.00	285.35	285.35	4.7	0.00	5,762.65	95.2
4500.00 NONINSTRUCTIONAL SUPPLIES	516,273.00	78,840.28	78,840.28	15.2	254,585.96	182,846.76	35.4
4700.00 FOOD SUPPLIES	37,900.00	4,750.93	4,750.93	12.5	11,775.00	21,374.07	56.3
TOTAL: 4000	618,461.83	86,133.14	86,133.14	13.9	278,664.43	253,664.26	41.0
5100.00 PERSON&CONSULTANT SVC-DIST USE	887,010.00	13,486.24	13,486.24	1.5	736,796.56	136,727.20	15.4
5200.00 TRAVEL & CONFERENCE EXPENSES	146,629.17	19,465.91	19,465.91	13.2	26,183.17	100,980.09	68.8
5300.00 POST/DUES/MEMBERSHIPS-DIST. USE	197,038.00	45,114.36	45,114.36	.0	24,795.03	217,357.33	100.0
5500.00 UTILITIES & HOUSEKEEP-DIST. USE	1,862,357.00	284,717.92	284,717.92	15.2	1,650,907.57	73,268.49	.0
5600.00 RENTS, LEASES&REPAIRS-DIST. USE	1,051,481.00	189,343.81	189,343.81	18.0	383,927.18	478,210.01	45.4
5800.00 OTHER OPERATING EXP-DIST. USE	605,866.00	21,945.13	21,945.13	3.6	209,536.09	374,384.78	61.7
TOTAL: 5000	4,750,381.17	483,844.65	483,844.65	10.1	3,032,145.60	1,234,390.92	25.9
TOTAL: 1000-5999	49,394,911.91	9,374,159.74	9,374,159.74	18.9	3,310,810.03	36,709,942.14	74.3
6200.00 BUILDINGS&IMPROVEMENT-DIST. USE	30,000.00	12,623.50	12,623.50	.0	27,070.49	15,553.01	100.0

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	380,475.00	10,356.15	10,356.15	2.7	255,091.68	115,027.17	30.2
TOTAL: 6000	410,475.00	2,267.35-	2,267.35-	.0	282,162.17	130,580.18	100.0
TOTAL: 1000-6999	49,805,386.91	9,371,892.39	9,371,892.39	18.8	3,592,972.20	36,840,522.32	73.9

Fund: 01 GENERAL FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	51,237,123.16	5,726,207.11	5,726,207.11	11.1	0.00	45,510,916.05	88.8
TOTAL:	1000-5999	49,394,911.91	9,374,159.74	9,374,159.74	18.9	3,310,810.03	36,709,942.14	74.3
TOTAL:	1000-6999	49,805,386.91	9,371,892.39	9,371,892.39	18.8	3,592,972.20	36,840,522.32	73.9
TOTAL:	1000-7999	49,805,386.91	9,371,892.39	9,371,892.39	18.8	3,592,972.20	36,840,522.32	73.9
TOTAL EXPENSES	(1000 - 7999)	49,805,386.91	9,371,892.39	9,371,892.39	18.8	3,592,972.20	36,840,522.32	73.9

Fund: 41 CAPITAL OUTLAY PROJECTS FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
6200.00 BUILDINGS&IMPROVEMENT-DIST. USE	331,399.00	41,635.09-	41,635.09-	.0	239,744.04	133,290.05	100.0
TOTAL: 6000	331,399.00	41,635.09-	41,635.09-	.0	239,744.04	133,290.05	100.0
TOTAL: 1000-6999	331,399.00	41,635.09-	41,635.09-	.0	239,744.04	133,290.05	100.0

Fund: 41 CAPITAL OUTLAY PROJECTS FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/CURRENT	RECEIVED YEAR TO DATE	%	PENDING/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	331,399.00	41,635.09-	41,635.09-	.0	239,744.04	133,290.05	100.0
TOTAL:	1000-7999	331,399.00	41,635.09-	41,635.09-	.0	239,744.04	133,290.05	100.0
TOTAL EXPENSES	(1000 - 7999)	331,399.00	41,635.09-	41,635.09-	.0	239,744.04	133,290.05	100.0

Fund: 72 CHILD DEVELOPMENT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL: 8000	0.00	0.00	0.00	.0	0.00	0.00	.0

Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

=====		WORKING	EXPENDED/RECEIVED			PENDING/	UNENCUMBERED	
=====		BUDGET	CURRENT	YEAR TO DATE	%	ENCUMBERED	BALANCE	%
=====		=====						
SUMMARY BY OBJECT								
=====		=====						
TOTAL INCOME	(8000 - 8999)	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL EXPENSES	(1000 - 7999)	0.00	0.00	0.00	.0	0.00	0.00	.0

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8100.00 FEDERAL HEA REVENUES	1,500.00	915.00	915.00	61.0	0.00	585.00	39.0
8600.00 STATE REVENUES	17,834,196.00	2,802,940.38	2,802,940.38	15.7	0.00	15,031,255.62	84.2
8800.00 LOCAL REVENUES	8,173,795.00	135,026.04	135,026.04	1.6	0.00	8,038,768.96	98.3
TOTAL: 8000	26,009,491.00	2,938,881.42	2,938,881.42	11.2	0.00	23,070,609.58	88.7
1100.00 CONTRACT CLASSROOM INST.	5,149,428.41	1,047,808.80	1,047,808.80	20.3	0.00	4,101,619.61	79.6
1200.00 CONTRACT CERT. ADMINI STRATORS	2,715,441.45	650,337.34	650,337.34	23.9	0.00	2,065,104.11	76.0
1300.00 INSTRUCTORS DAY/HOURLY	3,531,113.50	576,699.86	576,699.86	16.3	0.00	2,954,413.64	83.6
1400.00 NON-INSTRUCTION HOURLY CERT.	322,063.00	60,458.65	60,458.65	18.7	0.00	261,604.35	81.2
TOTAL: 1000	11,718,046.36	2,335,304.65	2,335,304.65	19.9	0.00	9,382,741.71	80.0
2100.00 CLASSIFIED MANAGERS-NON-INSTRU	3,859,618.11	970,400.23	970,400.23	25.1	0.00	2,889,217.88	74.8
2200.00 INSTRUCTIONAL AIDS	586,135.55	154,726.15	154,726.15	26.3	0.00	431,409.40	73.6
2300.00 NON-INSTRUCTION HOURLY CLASS.	201,872.00	44,696.10	44,696.10	22.1	0.00	157,175.90	77.8
2400.00 INST AIDES-HOURLY- DIR. INSTRUC	403,112.00	26,210.00	26,210.00	6.5	0.00	376,902.00	93.4
TOTAL: 2000	5,050,737.66	1,196,032.48	1,196,032.48	23.6	0.00	3,854,705.18	76.3
3100.00 CERTIFICATED RETIREMENT	1,415,461.26	256,038.26	256,038.26	18.0	0.00	1,159,423.00	81.9
3200.00 CLASSIFIED RETIREMENT	584,947.70	176,407.66	176,407.66	30.1	0.00	408,540.04	69.8
3300.00 OASDHI /FICA	591,211.30	130,811.55	130,811.55	22.1	0.00	460,399.75	77.8
3400.00 HEALTH AND WELFARE BENEFITS	2,457,704.55	538,387.87	538,387.87	21.9	0.00	1,919,316.68	78.0
3500.00 STATE UNEMPLOYMENT INSURANCE	7,902.98	1,752.55	1,752.55	22.1	0.00	6,150.43	77.8
3600.00 WORKERS COMPENSATION INSURANCE	238,287.50	60,905.61	60,905.61	25.5	0.00	177,381.89	74.4
3900.00 OTHER BENEFITS	45,454.69	16,754.12	16,754.12	36.8	0.00	28,700.57	63.1
TOTAL: 3000	5,340,969.98	1,181,057.62	1,181,057.62	22.1	0.00	4,159,912.36	77.8
4200.00 BOOK, MAGAZINE&PERIOD-DI ST. USE	4,457.79	0.00	0.00	.0	815.00	3,642.79	81.7
4300.00 INSTRUCTIONAL SUPPLIES	54,995.00	12,388.24	12,388.24	22.5	5,889.12	36,717.64	66.7
4400.00 MEDIA AND SOFTWARE-DI STRCT USE	1,225.00	12.95	12.95	1.0	0.00	1,212.05	98.9
4500.00 NONINSTRUCTIONAL SUPPLIES	182,120.00	24,069.67	24,069.67	13.2	83,549.70	74,500.63	40.9
TOTAL: 4000	242,797.79	36,470.86	36,470.86	15.0	90,253.82	116,073.11	47.8
5100.00 PERSON&CONSULTANT SVC-DI ST USE	53,845.00	7,280.48	7,280.48	13.5	19,237.00	27,327.52	50.7
5200.00 TRAVEL & CONFERENCE EXPENSES	122,762.50	14,465.59	14,465.59	11.7	14,610.16	93,686.75	76.3
5300.00 POST/DUES/MEMBERSHIPS-DI ST. USE	60,345.00	37,262.36	37,262.36	61.7	2,564.14	20,518.50	34.0
5500.00 UTILITIES & HOUSEKEEP-DI ST. USE	784,470.00	63,654.79	63,654.79	8.1	639,271.74	81,543.47	10.3
5600.00 RENTS, LEASES&REPAIRS-DI ST. USE	480,216.32	125,988.03	125,988.03	26.2	180,209.12	174,019.17	36.2
5800.00 OTHER OPERATING EXP-DI ST. USE	367,444.43	4,631.00	4,631.00	1.2	40,481.85	322,331.58	87.7
TOTAL: 5000	1,869,083.25	253,282.25	253,282.25	13.5	896,374.01	719,426.99	38.4
TOTAL: 1000-5999	24,221,635.04	5,002,147.86	5,002,147.86	20.6	986,627.83	18,232,859.35	75.2
6400.00 EQUIP/FURNITURE (EXCLD COMPTR)	40,400.00	0.00	0.00	.0	9,169.89	31,230.11	77.3
TOTAL: 6000	40,400.00	0.00	0.00	.0	9,169.89	31,230.11	77.3

Fund: 01 GENERAL FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL: 1000-6999	24,262,035.04	5,002,147.86	5,002,147.86	20.6	995,797.72	18,264,089.46	75.2

Fund: 01 GENERAL FUND

SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT YEAR TO DATE		%	PENDED/ ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	26,009,491.00	2,938,881.42	2,938,881.42	11.2	0.00	23,070,609.58	88.7
TOTAL:	1000-5999	24,221,635.04	5,002,147.86	5,002,147.86	20.6	986,627.83	18,232,859.35	75.2
TOTAL:	1000-6999	24,262,035.04	5,002,147.86	5,002,147.86	20.6	995,797.72	18,264,089.46	75.2
TOTAL:	1000-7999	24,262,035.04	5,002,147.86	5,002,147.86	20.6	995,797.72	18,264,089.46	75.2
TOTAL EXPENSES	(1000 - 7999)	24,262,035.04	5,002,147.86	5,002,147.86	20.6	995,797.72	18,264,089.46	75.2

Fund: 41 CAPITAL OUTLAY PROJECTS FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
6100.00 SITES & IMPROVEMENTS-DIST. USE	516,875.92	7,548.62-	7,548.62-	.0	251,384.12	273,040.42	100.0
6200.00 BUILDINGS&IMPROVEMENT-DIST. USE	0.00	1.60-	1.60-	.0	0.00	1.60	100.0
TOTAL: 6000	516,875.92	7,550.22-	7,550.22-	.0	251,384.12	273,042.02	100.0
TOTAL: 1000-6999	516,875.92	7,550.22-	7,550.22-	.0	251,384.12	273,042.02	100.0

Fund: 41 CAPITAL OUTLAY PROJECTS FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	516,875.92	7,550.22-	7,550.22-	.0	251,384.12	273,042.02	100.0
TOTAL:	1000-7999	516,875.92	7,550.22-	7,550.22-	.0	251,384.12	273,042.02	100.0
TOTAL EXPENSES	(1000 - 7999)	516,875.92	7,550.22-	7,550.22-	.0	251,384.12	273,042.02	100.0

Fund: 72 CHILD DEVELOPMENT FUND

SUMMARY BY OBJECT	WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
8800.00 LOCAL REVENUES	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL: 8000	0.00	0.00	0.00	.0	0.00	0.00	.0

Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

SUMMARY BY OBJECT		WORKING BUDGET	EXPENDED/RECEIVED CURRENT	YEAR TO DATE	%	PENDED/ENCUMBERED	UNENCUMBERED BALANCE	%
TOTAL INCOME	(8000 - 8999)	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-5999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-6999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL:	1000-7999	0.00	0.00	0.00	.0	0.00	0.00	.0
TOTAL EXPENSES	(1000 - 7999)	0.00	0.00	0.00	.0	0.00	0.00	.0

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Hussain Agah, Director, Facilities Planning & Construction
DATE: October 20, 2016
SUBJECT: Cenergistic Cumulative Cost Savings

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The attached report illustrates the cumulative energy savings identified by Cenergistic under its energy management program, which began in June of 2012.

ANALYSIS

At its May 17, 2012 meeting, SBCCD approved a contract to implement a comprehensive energy savings program. As of September 30, 2016, Cenergistic is reporting the following cumulative savings:

Expected Energy Cost	\$13,289,245
Actual Energy Cost	\$10,391,461
Program Savings	\$2,897,784
Percent Savings	21.8%

The savings are the result of teamwork, data analysis, on-site training and expertise, comprehensive facilities audits, and, especially, the dedicated effort of SBCCD students, faculty, staff and administrators.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

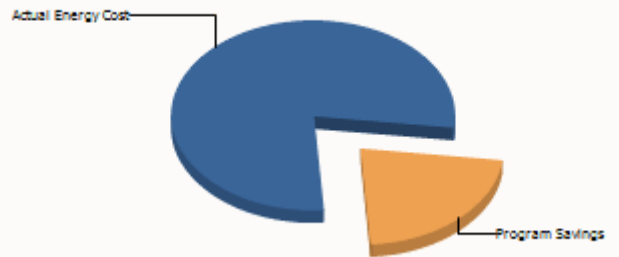
This item is for information only; there are no financial implications.

**San Bernardino Community College District,
California**

**Energy Conservation Program CAP - 19
September 2016**

Cumulative Cost Savings

Expected Energy Cost	\$13,289,245
Actual Energy Cost	\$10,391,461
<hr/>	
Program Savings	\$2,897,784
Percent Savings	21.8%
<hr/>	
Other Savings	\$0
Total Savings	\$2,897,784



Expected Energy Cost

Anticipated expense without energy management.

Base year usage after adjustments for such variables as changes in weather, equipment, schedules, occupancy and prices.

Actual Energy Cost

Actual utility costs for electricity, gas, water, sewer, etc. obtained directly from bills.

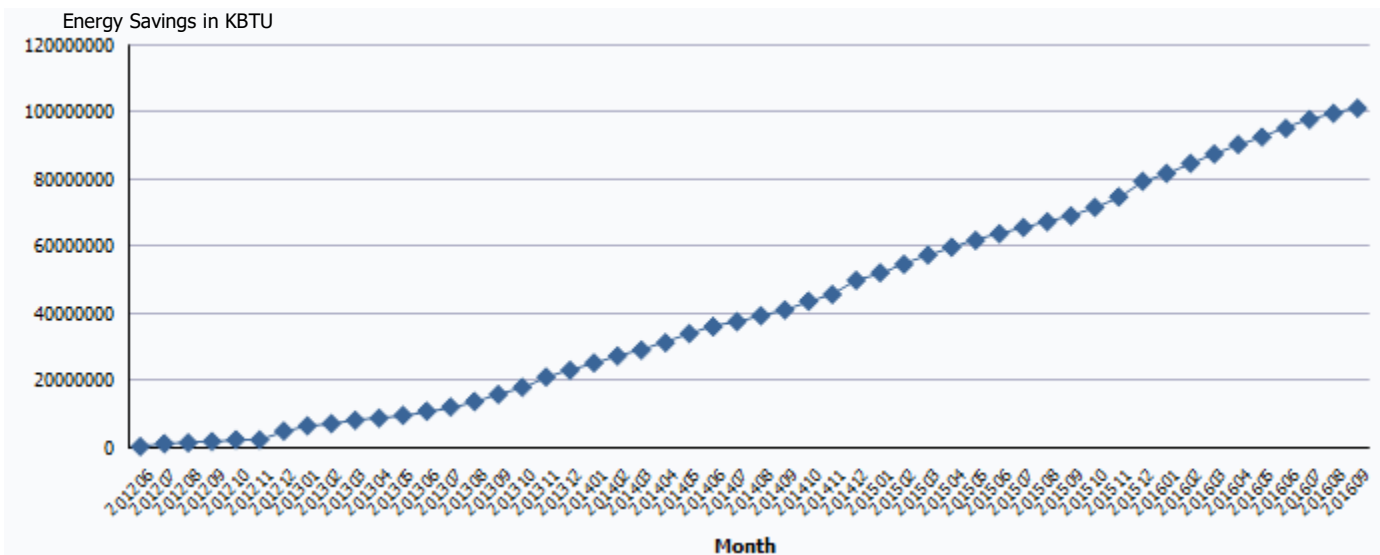
Program Savings

The difference between Expected and Actual Cost, calculated in accordance with the International Performance Measurement & Verification Protocol. Does not include savings attributable to reduced equipment maintenance and replacement costs and other collateral benefits. These savings can increase the program savings up to 20%.

Other Savings

Additional documented savings attributable to Program activities but not the direct result of usage reductions, such as rebates, refunds, tariff changes, etc.

Cumulative Energy Savings



Cumulative Greenhouse Gas Reduction

Energy Reduction Impact: 100,991,113 KBTU 6,328 equiv. metric tons of CO2

This is equivalent to the following:

Passenger cars not driven for one year:	1,318
Tree seedlings grown for 10 years:	162,269

Requested by: Mendter

Version:

Report Version: 14

Filters: Billing Period Between 201206;201609;Topmost Place Name Equals San Bernardino CC - CA

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Pierre Galvez, Police Chief
DATE: October 20, 2016
SUBJECT: District Clery Act Compliance Report

RECOMMENDATION

This item is for information only. No action is required.

OVERVIEW

Postsecondary educational institutions (institutions) that participate in student aid programs under Title IV of the federal Higher Education Act of 1965, as amended, are required by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act) to create an annual security report by October 1 of each year. This security report must contain required crime statistics of the institution as well as certain security policy disclosures. When institutions do not comply with the Clery Act, they inhibit the ability of students and others to make informed decisions about campus security. Further, the U.S. Department of Education can impose financial penalties of up to \$27,500 per violation against noncompliant institutions.

ANALYSIS

Monthly Report of Clery Crimes for August (See attached)

BOARD IMPERATIVE

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
 CLERY ACT CRIMES
 August 2016

<u>Case#</u>	<u>Reported</u>	<u>Reportable Clery Crimes</u>	<u>Location</u>	<u>Disposition</u>
--------------	-----------------	--------------------------------	-----------------	--------------------

ON CAMPUS:

CRAFTON

16-271	8/05/16	Possession of Drug Paraphernalia	Lot H	Subject Arrested
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DISTRICT

NO INCIDENTS TO REPORT

VALLEY

16-286	8/25/16	Possession of Drug Paraphernalia	Liberal Arts Building	Citation Issued
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PUBLIC PROPERTY:

CRAFTON

NO INCIDENTS TO REPORT

DISTRICT

NO INCIDENTS TO REPORT

VALLEY

NO INCIDENTS TO REPORT

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Lawrence P. Strong, Director of Fiscal Services
DATE: October 20, 2016
SUBJECT: General Fund Cash Flow Analysis

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The District's budget is a financial plan based on estimated revenues and expenditures for the fiscal year, which runs from July 1 through June 30. Cash refers to what is actually in the District's treasury on a day-to-day and month-to-month basis. Monitoring the amount of cash available to meet the District's financial obligations is the core responsibility of the Fiscal Services Department. Attached is the General Fund monthly cash flow analysis for the District.

ANALYSIS

The General Fund cash balance as of June 30, 2017 is estimated to be \$20,408,468.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

This is an information item only. There are no financial implications.

General Fund Cash Flow Analysis[†]

Fiscal Year 2016-17

	PROJECTIONS												ACCRUALS	TOTAL
	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN		
Beginning Cash Balance	31,501	32,226	32,326	33,717	33,695	30,025	34,161	35,439	35,390	36,892	38,602	38,089		
Receipts														
Federal	11		66	64	13	1,185	23	28	1,136	39	1,129	76		3,770
State	7,271	6,112	14,251	11,536	5,937	11,557	10,472	8,997	12,564	9,613	7,100	4,250		109,660
State Deferrals														
Local	1,082	2,836	223	885	2,936	5,750	3,094	2,273	1,287	4,968	3,915	-989		28,259
Temporary Borrowings														
Inc Transfer & Sale of Assets		3	97		21	54						-3		172
Accounts Receivable/Accruals	313	986												1,299
Total Receipts	8,677	9,937	14,636	12,484	8,906	18,547	13,589	11,298	14,988	14,620	12,143	3,334		143,159
Disbursements														
Academic Salaries	4	1,915	3,471	3,741	3,850	4,256	3,951	3,451	3,826	3,910	3,841	6,074		42,290
Classified Salaries	1,770	1,936	1,945	2,246	2,285	2,963	2,236	2,020	2,280	2,221	2,337	2,813		27,052
Benefits	850	1,471	1,761	1,841	1,860	1,999	1,829	1,754	1,829	1,854	2,467	2,573		22,088
Supplies & Materials	-7	70	150	199	121	207	168	182	183	229	298	958		2,757
Other Operating Exp	6	479	5,606	4,209	4,372	4,799	2,571	3,713	4,755	4,021	3,231	4,766		42,527
Capital Outlay		-12	295	158	59	186	171	175	432	607	464	2,199		4,732
Other Outgo	4	129	16	112	29	1	1,386	51	180	70	19	1,630		3,627
Longterm Post-Employment Benefits		-5												-5
Accounts Payable/Accruals	5,326	3,857												9,183
Total Disbursements	7,953	9,837	13,244	12,507	12,576	14,411	12,311	11,346	13,486	12,911	12,656	21,014		154,252
Increase / (Decrease) in Cash Balance	724	100	1,392	-23	-3,669	4,136	1,278	-48	1,502	1,709	-513	-17,680		
Ending Cash Balance	32,226	32,326	33,717	33,695	30,025	34,161	35,439	35,390	36,892	38,602	38,089	20,408		

[†] Rounded to the nearest 1,000.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Karl Sparks,
Human Resources Consultant

PREPARED BY: Karl Sparks,
Human Resources Consultant

DATE: October 20, 2016

SUBJECT: Informational Item: CTA MOU

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The District and San Bernardino Community College Teachers Association met and entered into a MOU.

ANALYSIS

The Memorandum of Understanding constitute the full and complete Agreement between the District and the Association.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None.

MEMORANDUM OF UNDERSTANDING
BETWEEN
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT TEACHERS ASSOCIATION/CTA/CCA/NEA
AND
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

This Memorandum of Understanding is made and entered into 8 / 11, 2016 between the San Bernardino Community College District (hereinafter, the District) and the San Bernardino Community College District Teachers Association (hereinafter, the Association).


WHEREAS: Patricia Menchaca, (hereinafter, unit member), over a period of three years, has served as the grant-funded STEM Pathway Coordinator;

THEREFORE, IS HEREBY AGREED THAT:

1. The unit member shall continue to work in a 200 day, eleven (11) month contract for which she was originally employed and tenured.
2. The unit member shall be assigned to continue in her current position as STEM Pathway Coordinator.
3. Any additional work beyond regular load shall be paid as overload.
4. The unit member will be paid the unpaid coordinator stipend retroactively for the period 2012-2013 through 2015-2016 in accordance with the contract signed at the time of employment for the 2012-2013 academic year going forward.
5. The unit member shall continue to be paid an extra stipend for her work as Stem Pathway Coordinator going forward from the effective date of this Memorandum of Understanding in accordance with the Collective Bargaining Agreement and her Academic Contract until such time as the position is discontinued. In addition, any extra compensation or additional hourly compensation shall be calculated in accordance with the Collective Bargaining Agreement.
6. The unit member will not absorb costs for travel/supplies or any other related costs for any event/activity/project the unit member is asked to coordinate.
7. The unit member will not be responsible for managing budgets or obtaining funding for any assignments she is asked to coordinate, develop, implement, research, or support.
8. The unit member shall maintain her positions as both Department Chair and AS VP for the remainder of the terms and shall be eligible to serve in future terms without penalty.
9. There shall be no reprisal, retaliation or retribution for the unit member for exercising her rights under the Educational Employment Relations Act and/or the Collective Bargaining Agreement between the District and the Association.
10. As originally stated in the STEM Pathway Coordinator position announcement, should this position be discontinued, the position would retreat to a 10-month instructional faculty position and the unit member would retain those retreat rights.

This MOU shall be effective this 8 / 11, 2016 and shall remain in effect until altered by mutual agreement of the parties.

For the Association



Sheri Lillard, President
San Bernardino Community College District
Teachers Association

For the District



Bruce Baron, Chancellor
San Bernardino Community College District

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Stacey Nikac, Executive Assistant
DATE: October 20, 2016
SUBJECT: Measure M Demographics Report

RECOMMENDATION

This item is for information only. No action is required.

OVERVIEW

Local Hire Measure M Demographics Report includes a summary of active construction projects for August. This report represents the local hire status for each project. Details of each project as well as schedules, progress, photos, costs, workers by city, and historical data are contained in the *Measure M Construction Projects and Demographics Report* prepared by Kitchell/BRj each month and can be accessed online at:

http://www.sbccd.org/Construction_Program/Construction_Projects_Underway

ANALYSIS

In November 2013, the Board of Trustees passed Board Policy 6610, which sets minimum goals at fifty percent (50%) participation of Local Hires (workforce) and twenty-five percent (25%) participation of Local Businesses (subcontractors) in its District Bid projects awarded each fiscal year. As of the most recent report, the District-wide total of local subcontractors was 30% and the District-wide total of local workforce was 49%.

BOARD IMPERATIVE

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None.

Demographics / Local Contracts Summary August 2016

SBVC	Local On-Site Work Force	%	Non Local On-Site Work Force	%	Contract Total – Riverside County	Contract Total – San Bernardino County	Contract Total – Non Local	Wages - Local (cumulative)	Wages - Non Local (cumulative)
New Gymnasiums & Pools	97	53%	87	47%	4,531,008.85	15,699,082.84	28,288,781.08	328,076.84	133,190.73
Roof Building and Envelope Repair	0	0%	0	0%	99,848.91				
Lockdown Project	0	0%	0	0%			427,363.00		
Campuswide Parking Lot Reconditioning	0	0%	0	0%			147,895.00		
Applied Technology Ph. I	0	0%	0	0%	413,251.50	11,036.25	558,099.00		
TOTAL	97	53%	87	47%	\$ 5,044,109.26	\$ 15,710,119.09	\$ 29,422,138.08	\$ 328,076.84	\$ 133,190.73
							\$20,754,228.35	\$ 29,422,138.08	
							41%	59%	

CHC	Local On-Site Work Force	%	Non Local On-Site Work Force	%	Contract Total – Riverside County	Contract Total – San Bernardino County	Contract Total – Non-Local	Wages - Local (cumulative)	Wages - Non Local (cumulative)
New Crafton Center	0	0%	0	0%	7,496,846.94	7,096,378.00	6,822,698.06		
New Science Building	0	0%	0	0%	3,579,050.00	6,804,716.00	8,199,240.00		
Occupational Education #2	0	0%	0	0%	1,329,733.00	2,412,208.00	12,146,059.00		
PE Complex	0	0%	0	0%	-	852,800.00	3,658,270.00		
Laboratory/Administrative Revnovation (LADM)	27	41%	39	59%			15,541,611.00	40,540.54	115,357.50
Student Services - A Renovation (SSA)	12	48%	13	52%					
Lighting Replacement	0	0%	0	0%		186,094.19			
Non-Potable Water Project	0	0%	0	0%	688,555.00				
East Complex Roof Restoration	0	0%	0	0%		24,380.00			
West Complex Classroom Building, TI	4	100%	0	0%		208,000.00		10,454.32	6,477.12
Landscape Renovation	4	100%	0	0%					
Performing arts Center Roofing Porject (PAC)	0	0%	8	100%					
TOTAL	47	44%	60	56%	\$ 13,094,184.94	\$ 17,584,576.19	\$ 46,367,878.06	\$ 50,994.86	\$ 121,834.62
							\$30,678,761.13	\$ 46,367,878.06	
							40%	60%	

DISTRICT WIDE WORKFORCE Combined - This month	Local On-Site Work Force	%	Non Local On-Site Work Force	%	Contract Total – Riverside County	Contract Total – San Bernardino County	Contract Total – Non-Local	Wages - Local (cumulative)	Wages - Non Local (cumulative)
TOTAL	144	49%	147	51%	\$ 18,138,294.20	\$ 33,294,695.28	\$ 75,790,016.14	\$ 379,071.70	\$ 255,025.35
DISTRICT GOAL	50.00%				\$51,432,989.48		\$75,790,016.14		
							40%	60%	

(1) SUBCONTRACTORS - This month	ALL SUBS	LOCAL	MBE	WBE	VOBE	VOSB	SDVBE	DVBE	TOTAL CERTIFIED SUBS -
TOTAL FOR ALL PROJECTS	40	12	2	0			1	3	6
%	100%	30%	5.00%			10.00%			15.00%
DISTRICT GOAL	N/A	25.00%	25.00%			10.00%			

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Lawrence P. Strong, Director of Fiscal Services
DATE: October 20, 2016
SUBJECT: Quarterly Financial Status Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The District is required to report its financial and budgetary conditions to the Chancellor's Office quarterly on the CCFS-311Q form.

ANALYSIS

The attached report reflects the District's ability to operate within its fiscal means, with the use of short-term borrowing to meet its cash flow needs. Questions regarding this report may be addressed to the Fiscal Services Department.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications associated with this board item.

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

Quarterly Financial Status Report, CCFS-311Q
ENTER OR EDIT CURRENT DATA

2015-2016 Q4 Reopened For Edits.

CHANGE THE PERIOD

Fiscal Year: 2015-2016

District: (980) SAN BERNARDINO

Quarter Ended: (Q4) Jun 30, 2016

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Projected Actuals as of June 30 (Col. 4)
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
Closed for edits after Aug 16, 2016					
A.	Revenues:				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	93,938,335	93,998,830	84,951,871	84,951,871
A.2	Other Financing Sources (Object 8900)	12,000	12,000	4,846	4,846
A.3	Total Unrestricted Revenue (A.1 + A.2)	93,950,335	94,010,830	84,956,717	84,956,717
B.	Expenditures:				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	85,085,727	88,563,539	70,248,668	70,248,668
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	7,256,715	12,654,115	12,575,000	12,575,000
B.3	Total Unrestricted Expenditures (B.1 + B.2)	92,342,442	101,217,654	82,823,668	82,823,668
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	1,607,893	-7,206,824	2,133,049	2,133,049
D.	Fund Balance, Beginning	14,446,622	14,446,622	14,446,622	14,446,622
D.1	Prior Year Adjustments + (-)	0	0	0	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	14,446,622	14,446,622	14,446,622	14,446,622
E.	Fund Balance, Ending (C. + D.2)	16,054,515	7,239,798	16,579,671	16,579,671
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	17.4%	7.2%	20%	20%

SAVE EDITS »»

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	15,352
-----	---	--------

III. Total General Fund Cash Balance (Unrestricted and Restricted)

	Amount as of the Specified Quarter Ended	
H.1	Cash, excluding borrowed funds	31,502,476
H.2	Cash, borrowed funds only	0
H.3	Total Cash (H.1 + H.2)	31,502,476

IV. Has the district settled any employee contracts during this quarter? Yes No

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify) YYYY-YY	Management		Academic		Classified	
	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *
a. SALARIES:						
Year 1: 2016-17		1.5%				
Year 2: 2017-18		1.5%				
Year 3:						
b. BENEFITS:						
Year 1: 2016-17		4.4%				
Year 2: 2017-18		4.4%				
Year 3:						

* As specified in Collective Bargaining Agreement or other Employment Contract

SAVE EDITS »»

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

Operation and District Reserves. Object codes include 11xx, 12xx, 21xx and 22xx.

1920 Characters Remaining

V. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)?

Yes No

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

Empty text box for event details with scroll arrows on the right.

2000 Characters Remaining

VI. Does the district have significant fiscal problems that must be addressed?

This year? Yes No
Next year? Yes No

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

Empty text box for fiscal problem details with scroll arrows on the right.

2000 Characters Remaining

« EXIT WITHOUT SAVING

SAVE EDITS »»

California Community Colleges, Chancellor's Office
Fiscal Services Unit
1102 Q Street, Suite 4550
Sacramento, California 95811

Send questions to:
Christine Atalig (916)327-5772 catalig@cccco.edu or Tracy Britten (916)324-9794 tbritten@cccco.edu

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Table with multiple columns and rows, mostly blank or faintly visible.

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

Quarterly Financial Status Report, CCFS-311Q

VIEW QUARTERLY DATA

CHANGE THE PERIOD

Fiscal Year: 2015-2016

District: (980) SAN BERNARDINO

Quarter Ended: (Q4) Jun 30, 2016

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2012-13	Actual 2013-14	Actual 2014-15	Projected 2015-2016
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A.	Revenues:				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	70,079,097	76,882,155	77,430,155	84,951,871
A.2	Other Financing Sources (Object 8900)	14,230	24,736	1,012,120	4,846
A.3	Total Unrestricted Revenue (A.1 + A.2)	70,093,327	76,906,891	78,442,275	84,956,717
B.	Expenditures:				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	65,124,168	73,167,902	78,869,870	70,248,668
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	2,609,269	11,117,504	1,809,993	12,575,000
B.3	Total Unrestricted Expenditures (B.1 + B.2)	67,733,437	84,285,406	80,679,863	82,823,668
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	2,359,890	-7,378,515	-2,237,588	2,133,049
D.	Fund Balance, Beginning	21,702,835	24,062,725	16,684,210	14,446,622
D.1	Prior Year Adjustments + (-)	0	0	0	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	21,702,835	24,062,725	16,684,210	14,446,622
E.	Fund Balance, Ending (C. + D.2)	24,062,725	16,684,210	14,446,622	16,579,671
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	35.5%	19.8%	17.9%	20%

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	13,241	14,550	14,717	15,352
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III. Total General Fund Cash Balance (Unrestricted and Restricted)

	Description	As of the specified quarter ended for each fiscal year			
		2012-13	2013-14	2014-15	2015-2016
H.1	Cash, excluding borrowed funds		12,250,728	23,494,335	31,502,476
H.2	Cash, borrowed funds only		0	0	0
H.3	Total Cash (H.1+ H.2)	19,522,607	12,250,728	23,494,335	31,502,476

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I. Revenues:					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	93,938,335	93,998,830	84,951,871	90.4%
I.2	Other Financing Sources (Object 8900)	12,000	12,000	4,846	40.4%
I.3	Total Unrestricted Revenue (I.1 + I.2)	93,950,335	94,010,830	84,956,717	90.4%
J. Expenditures:					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	85,085,727	88,563,539	70,248,668	79.3%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	7,256,715	12,654,115	12,575,000	99.4%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	92,342,442	101,217,654	82,823,668	81.8%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	1,607,893	-7,206,824	2,133,049	
L.	Adjusted Fund Balance, Beginning	14,446,622	14,446,622	14,446,622	
L.1	Fund Balance, Ending (C. + L.2)	16,054,515	7,239,798	16,579,671	
M.	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	17.4%	7.2%		

V. Has the district settled any employee contracts during this quarter?

YES

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify)	Management	Academic	Classified
	Permanent	Temporary	

YYYY-YY	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *
a. SALARIES:								
Year 1: 2016-17		1.5%						
Year 2: 2017-18		1.5%						
Year 3:								
b. BENEFITS:								
Year 1: 2016-17		4.4%						
Year 2: 2017-18		4.4%						
Year 3:								

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code. Operation and District Reserves. Object codes include 11xx, 12xx, 21xx and 22xx.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? **NO**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? **NO**
 This year? **NO**
 Next year? **NO**

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

Account	2016-17	2017-18	2018-19	2019-20
000-0000	0	0	0	0
000-0001	0	0	0	0
000-0002	0	0	0	0
000-0003	0	0	0	0
000-0004	0	0	0	0
000-0005	0	0	0	0
000-0006	0	0	0	0
000-0007	0	0	0	0
000-0008	0	0	0	0
000-0009	0	0	0	0
000-0010	0	0	0	0
000-0011	0	0	0	0
000-0012	0	0	0	0
000-0013	0	0	0	0
000-0014	0	0	0	0
000-0015	0	0	0	0
000-0016	0	0	0	0
000-0017	0	0	0	0
000-0018	0	0	0	0
000-0019	0	0	0	0
000-0020	0	0	0	0
000-0021	0	0	0	0
000-0022	0	0	0	0
000-0023	0	0	0	0
000-0024	0	0	0	0
000-0025	0	0	0	0
000-0026	0	0	0	0
000-0027	0	0	0	0
000-0028	0	0	0	0
000-0029	0	0	0	0
000-0030	0	0	0	0
000-0031	0	0	0	0
000-0032	0	0	0	0
000-0033	0	0	0	0
000-0034	0	0	0	0
000-0035	0	0	0	0
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CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFS-311Q
CERTIFY QUARTERLY DATA

CHANGE THE PERIOD

Fiscal Year: 2015-2016

Quarter Ended: (Q4) Jun 30, 2016

District: (980) SAN BERNARDINO

Your Quarterly Data is Certified for this quarter.

Chief Business Officer

CBO Name: Jose Torres

CBO Phone: 909-382-4921

CBO Signature: 

Date Signed:

Chief Executive Officer Name: Bruce Baron

CEO Signature: 
SEP 15 2016

Date Signed:

Electronic Cert Date: 09/09/2016

District Contact Person

Name: Noemi Elizalde

Title: Senior Accountant

Telephone: 909-382-4023

Fax: 909-382-0116

E-Mail: nelizald@sbccd.org

California Community Colleges, Chancellor's Office
Fiscal Services Unit
1102 Q Street, Suite 4550
Sacramento, California 95811

Send questions to:
Christine Atalg (916)327-5772 atalg@cccoco.edu or Tracy Britten (916)324-9794 tbritten@cccoco.edu
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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: George Johnson, Bond Program Manager, Kitchell/BRj
DATE: October 20, 2016
SUBJECT: Summary of Measure M Construction Contract Change Orders and Amendments

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

All construction contract change orders and amendments are approved following a specific process of review by the construction manager, architect, program/project managers, and SBCCD staff. Nonessential changes are rejected and never receive approval. Any changes determined to be critical to the health of the project, required by the Division of the State Architect (DSA), and/or, of major benefit to the District are approved and implemented.

ANALYSIS

To date, total Measure M construction contracts, amendments and change orders, including those submitted at this board meeting, are as follows. A detailed report is attached.

Total Contracts Awarded	Total Contract Amendments	Revised Base Contract	Total Change Orders
\$183,839,364	\$2,053,642 1.12%	\$185,893,006	\$5,285,112 2.84%

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

This item is for information only. There are no financial implications.

Construction Change Summary

Measure M Construction Recap - All Projects

Contract Amendments

Campus	Original Contract Amount	Contract Amendments		Base Contract Amount	Cumulative Contract Amendments
		Previous	Pending		
CHC-Crafton Hills College	\$ 96,748,020.92	\$ 443,158.25	\$ -	\$ 97,191,179.17	0.46%
SBVC-San Bernardino Valley College	\$ 87,091,342.84	\$ 1,610,483.49	\$ -	\$ 88,701,826.33	1.85%
Totals for Contract Amendments	\$ 183,839,363.76	\$ 2,053,641.74	\$ -	\$ 185,893,005.50	1.12%



Change Orders

Campus	Base Contract Amount	Change Orders		New Contract Amount	Cumulative Change Orders (% of Base Contracts)
		Previous	Pending		
CHC-Crafton Hills College	\$ 97,191,179.17	\$ 2,354,269.13	\$ 173,827.64	\$ 99,719,275.94	2.60%
SBVC-San Bernardino Valley College	\$ 88,701,826.33	\$ 2,757,965.42	\$ (950.00)	\$ 91,458,841.75	3.11%
Totals for Change Orders	\$ 185,893,005.50	\$ 5,112,234.55	\$ 172,877.64	\$ 191,178,117.69	2.84%

Construction Change Summary

Crafton Hills College - Campus Recap

PROJECTS	Original Contract Amount	Contract Amendments		Change Orders		New Contract Amount	Change Order % of Contract
		Previous	Pending	Previous	Pending		
Parking Lot/ADA/Lighting Improvem	\$ 6,211,902.68	\$ 404,093.32	\$ -	\$ 240,248.99	\$ -	\$ 6,856,244.99	3.63%
MATH AND SCIENCE ANNEX	\$ 2,328,227.49	\$ -	\$ -	\$ 110,977.48	\$ -	\$ 2,439,204.97	4.77%
MPOE/DATA RELOCATION	\$ 549,662.59	\$ -	\$ -	\$ 36,728.05	\$ -	\$ 586,390.64	6.68%
OLD LIBRARY DEMOLITION	\$ 1,131,738.79	\$ -	\$ -	\$ 3,502.49	\$ -	\$ 1,135,241.28	0.00%
SOLAR FARM	\$ 6,326,861.95	\$ -	\$ -	\$ 62,263.38	\$ -	\$ 6,389,125.33	0.98%
OE 2	\$ 16,617,179.24	\$ 38,321.93	\$ -	\$ 650,912.37	\$ -	\$ 17,306,413.54	3.91%
OE 1 Roofing Package	\$ 422,487.48	\$ -	\$ -	\$ (1,531.00)	\$ -	\$ 420,956.48	-0.36%
PE Complex	\$ 4,880,499.63	\$ 743.00	\$ -	\$ (97,924.41)	\$ -	\$ 4,783,318.22	-2.01%
Science Building	\$ 18,763,480.49	\$ -	\$ -	\$ 842,949.61	\$ 173,827.64	\$ 19,780,257.74	5.42%
LADM Renovation	\$ 9,746,884.65	\$ -	\$ -	\$ (1,754.65)	\$ -	\$ 9,745,130.00	-0.02%
Crafton Center	\$ 21,823,122.29	\$ -	\$ -	\$ 373,851.00	\$ -	\$ 22,196,973.29	1.71%
Student Services - A	\$ 5,363,708.20	\$ -	\$ -	\$ 9,259.72	\$ -	\$ 5,372,967.92	0.17%
Temporary Parking Lot	\$ 122,940.00	\$ -	\$ -	\$ 4,369.93	\$ -	\$ 127,309.93	3.55%
Chemistry/Health/Science/Classroom	\$ 541,488.81	\$ -	\$ -	\$ (2,516.00)	\$ -	\$ 538,972.81	0.00%
M&O Renovation	\$ 1,295,092.83	\$ -	\$ -	\$ 82,238.50	\$ -	\$ 1,377,331.33	6.35%
Misc. Bond Improvements	\$ 365,335.80	\$ -	\$ -	\$ 25,550.67	\$ -	\$ 390,886.47	6.99%
Classroom Building	\$ 257,408.00	\$ -	\$ -	\$ 15,143.00	\$ -	\$ 272,551.00	5.88%

Construction Change Summary

TOTAL	\$ 96,748,020.92	\$ 443,158.25	\$ -	\$ 2,354,269.13	\$ 173,827.64	\$ 99,719,275.94	2.60%
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