

**Board of Trustees Business Meeting Minutes
District Board Room**

Thursday, February 9, 2017 – Closed Session 2:00 p.m. – Open Session 4:00 p.m.

Members Present:

Joseph Williams, President
Gloria Macias Harrison, Vice President
Donna Ferracone, Clerk
John Longville, Trustee
Dr. Donald Singer, Trustee
Dr. Anne Viricel, Trustee
Frank Reyes, Trustee
Beverly Rapouw, CHC, Student Trustee

Members Absent:

Pablo Machado, SBVC, Student Trustee

Administrators Present:

Bruce Baron, Chancellor
Diana Rodriguez, President, SBVC
Dr. Wei Zhou, President, CHC
Jose Torres, Vice Chancellor of Business and Fiscal Services

Administrators Absent:

None

CALL TO ORDER – PLEDGE OF ALLEGIANCE

President Williams called the meeting to order at 2:05pm. Trustee Reyes led the pledge of allegiance.

ANNOUNCEMENT OF CLOSED SESSION ITEMS

- Conference with Labor Negotiators – Government Code 54957.6
Agency Negotiator: Bruce Baron – CSEA, CTA, Management/Supervisors, and Confidential Employees
- Public Employee Performance Evaluation, Government Code 54957
Title: Chancellor
- Conference with Legal Counsel – Existing Litigation pursuant to Government Code section 54956.9(d) (2 cases)



- Leonard Lopez v. SBBCD, Case No. CIVDS1511495; Government Code section 54956.9(d)(1) – Workers Compensation Claim No. 485891
- Conference with Legal Counsel – Anticipated Litigation: Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2): 4 cases
- Public Employee Discipline/Dismissal/Release/Non Re-Employment Government Code 54957 (2 case)

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

None

CONVENE CLOSED SESSION

Closed session convened at 2:00pm

RECONVENE PUBLIC MEETING

Public meeting reconvened at 4:49pm

REPORT OF ACTION IN CLOSED SESSION (if any)

The Board by unanimous vote took action to approve settlement of Workers Compensation claim number 485891.

The Board by unanimous vote took action to approve settlement agreement for Johnny Kates.

The Board by unanimous vote took action to approve settlement agreement for Rosemary Reza.

PRESENTATION

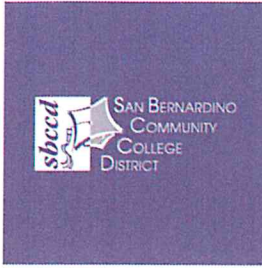
- 2016 CBOC Annual Report was presented by Ken Coate as attached.
- Mary Valdemar and Lisa Hepburn-Stroud presented for CSEA on the Bookstore as attached. Additional handouts were also provided.

REPORTS

Brief announcements and/or reports were given by:

Board Members

- Oral Reports from Board Committee Chairs
 - Trustee Ferracone reported the ACCJC Task Force is scheduled to meet monthly. She also attended a JPA meeting.
 - Trustee Harrison reported on budget committee Policy Committee to develop criteria for the Board to award certificates.



- Trustee Singer reported on attending the CCLC Legislative Conference in Sacramento. He also reported on the meeting with K12 Boards.
- Trustee Reyes reported attending the City of Colton meeting and swearing in of Eloise Reyes at SBVC.
- Trustee Viricel attended SBVC Faculty event and other community events.
- President Williams attended community events.
- Student Trustees
 - Beverly Rapouw reported promoting resources and information to students. Working on resolutions at General Assembly.
- Chancellor
 - Chancellor Baron reported on an increase in enrollment at the campuses. Continue to increase enrollment. The search for VC of HR continues. The Chancellor continues to attend meetings on campus to give updates. Attended the swearing in of Eloise Reyes.
- CHC
 - President Zhou provided a written report.
 - Beverly Rapouw reported for Associated Students and shared challenges faced by students; daily parking machines are broken. Chancellor instructed her to work with President Zhou to have the machine fixed and to suspend parking tickets until machine is repaired.
- SBVC
 - President Rodriguez provided a written report.
 - Classified Senate report was given by Aaron Beavor.
 - Associated Students reported on club activities. Hosting self-care workshop and a media workshop, Transportation and Safety Act resolution.
- CSEA report was given by Grayling Eaton.

APPROVAL OF MINUTES

January 12, 2017

Trustee Ferracone motioned, Trustee Viricel seconded the motion and the board members voted as follows:

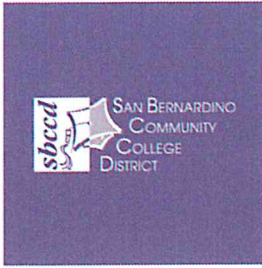
To approve the minutes of January 12, 2017.

AYES: Williams, Macias Harrison, Ferracone, Longville, Singer, Viricel, Reyes, Rapouw

NOES: None

ABSENT: Machado

ABSTENTION: None



PUBLIC COMMENTS ON AGENDA ITEMS

None

CONSENT AGENDA

INSTRUCTIONAL/STUDENT SERVICES

Consideration of Approval of Curriculum – CHC

Trustee Ferracone motioned, Trustee Harrison seconded the motion and the board members voted as follows:

To approve the Curriculum Modifications for CHC.

AYES: Williams, Macias Harrison, Ferracone, Longville, Singer, Viricel, Reyes, Rapouw

NOES: None

ABSENT: Machado

ABSTENTION: None

HUMAN RESOURCES

Consideration of Acceptance of Employee Retirement

Trustee Ferracone motioned, Trustee Harrison seconded the motion and the board members voted as follows:

To approve the retirement of Julius Jackson, Instructor, Philosophy/Religious Studies, SBVC, retired effective December 31, 2016, after 29 years of service to the District.

AYES: Williams, Macias Harrison, Ferracone, Longville, Singer, Viricel, Reyes, Rapouw

NOES: None

ABSENT: Machado

ABSTENTION: None

Consideration of Approval of Adjunct and Substitute Academic Employees

Trustee Ferracone motioned, Trustee Harrison seconded the motion and the board members voted as follows:

To approve the employment of adjunct and substitute academic employees as needed for the 2016-2017 academic year.

AYES: Williams, Macias Harrison, Ferracone, Longville, Singer, Viricel, Reyes, Rapouw

NOES: None

ABSENT: Machado

ABSTENTION: None



Consideration of Approval of Appointment of District Employee

Trustee Ferracone motioned, Trustee Harrison seconded the motion and the board members voted as follows:

To approve the appointment and management contract of Richard Galope, Associate Vice Chancellor effective February 10, 2017.

AYES: Williams, Macias Harrison, Ferracone, Longville, Singer, Viricel, Reyes, Rapouw

NOES: None

ABSENT: Machado

ABSTENTION: None

Consideration of Approval of District Volunteers

Trustee Ferracone motioned, Trustee Harrison seconded the motion and the board members voted as follows:

To approve District volunteers.

AYES: Williams, Macias Harrison, Ferracone, Longville, Singer, Viricel, Reyes, Rapouw

NOES: None

ABSENT: Machado

ABSTENTION: None

Consideration of Approval of Employment Rescission

Trustee Ferracone motioned, Trustee Harrison seconded the motion and the board members voted as follows:

To approve the rescind employment of Darryl Swarm, Library Coordinator, CHC, effective January 3, 2017.

AYES: Williams, Macias Harrison, Ferracone, Longville, Singer, Viricel, Reyes, Rapouw

NOES: None

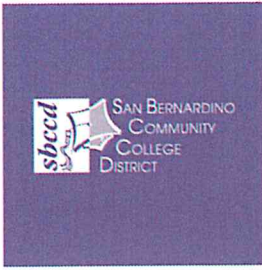
ABSENT: Machado

ABSTENTION: None

Consideration of Approval of Interim Management Appointments

Trustee Ferracone motioned, Trustee Harrison seconded the motion and the board members voted as follows:

To approve Susanne Mata Interim Director, Workforce Development, DSN, EDCT, effective January 20, 2017, through June 30, 2017, Stephanie Briggs, Interim Dean, Mathematics,



Business and Computer Technology Division effective January 9, 2017, through June 30, 2017.
Amended to correct the funding source from EDCT General Funds to EDCT Grant Funds.

Consideration of Approval of Non-Instructional Pay for Academic Employees

Trustee Ferracone motioned, Trustee Harrison seconded the motion and the board members voted as follows:

To approve non-instructional pay for academic employees.

AYES: Williams, Macias Harrison, Ferracone, Longville, Singer, Viricel, Reyes, Rapouw

NOES: None

ABSENT: Machado

ABSTENTION: None

Consideration of Approval of Professional Expert Short-Term and Substitute Employees

Trustee Ferracone motioned, Trustee Harrison seconded the motion and the board members voted as follows:

To approve the employment of Professional Expert, Short-Term, and Substitute Employees.

AYES: Williams, Macias Harrison, Ferracone, Longville, Singer, Viricel, Reyes, Rapouw

NOES: None

ABSENT: Machado

ABSTENTION: None

Consideration of Approval of Stipends

Trustee Ferracone motioned, Trustee Harrison seconded the motion and the board members voted as follows:

To approve stipends for the 2016-2017 academic year.

AYES: Williams, Macias Harrison, Ferracone, Longville, Singer, Viricel, Reyes, Rapouw

NOES: None

ABSENT: Machado

ABSTENTION: None

Consideration of Granting an Unpaid Leave of Absence for Academic Employee

Trustee Ferracone motioned, Trustee Harrison seconded the motion and the board members voted as follows:

To approve an unpaid leave of absence for Lori Blecka, Instructor, Mathematics, SBVC



AYES: Williams, Macias Harrison, Ferracone, Longville, Singer, Viricel, Reyes, Rapouw
NOES: None
ABSENT: Machado
ABSTENTION: None

BUSINESS & FISCAL SERVICES

Consideration of Approval of Professional Services Contracts-Agreements

Trustee Ferracone motioned, Trustee Harrison seconded the motion and the board members voted as follows:

To approve the list of Professional Services contracts/agreements.

AYES: Williams, Macias Harrison, Ferracone, Longville, Singer, Viricel, Reyes, Rapouw
NOES: None
ABSENT: Machado
ABSTENTION: None

Consideration of Approval of Purchase Order Report

Trustee Ferracone motioned, Trustee Harrison seconded the motion and the board members voted as follows:

To approve the list of purchase orders.

AYES: Williams, Macias Harrison, Ferracone, Longville, Singer, Viricel, Reyes, Rapouw
NOES: None
ABSENT: Machado
ABSTENTION: None

Consideration of Approval of Routine Contracts-Agreements and Memorandums

Trustee Ferracone motioned, Trustee Harrison seconded the motion and the board members voted as follows:

To approve the list of routine contracts/agreements and memorandums of understanding.

AYES: Williams, Macias Harrison, Ferracone, Longville, Singer, Viricel, Reyes, Rapouw
NOES: None
ABSENT: Machado
ABSTENTION: None

Consideration of Approval of Surplus Property and Authorization for Private Sale or Disposal



Trustee Ferracone motioned, Trustee Harrison seconded the motion and the board members voted as follows:

To approve the equipment and/or materials listed on the attached as surplus property, and direct the Business Manager to arrange for its sale or disposal.

AYES: Williams, Macias Harrison, Ferracone, Longville, Singer, Viricel, Reyes, Rapouw

NOES: None

ABSENT: Machado

ABSTENTION: None

Consideration of Approval of Surplus Property and Authorize Donation to Boy Scouts of America, Orange County Council

Trustee Ferracone motioned, Trustee Harrison seconded the motion and the board members voted as follows:

To approve the surplus and donation of 30 radios, a repeater station, and an oven to Boy Scouts of America, Orange County Council.

AYES: Williams, Macias Harrison, Ferracone, Longville, Singer, Viricel, Reyes, Rapouw

NOES: None

ABSENT: Machado

ABSTENTION: None

Consideration of Approval of Vacation Payout

Trustee Ferracone motioned, Trustee Harrison seconded the motion and the board members voted as follows:

To approve the payout of the following vacation days

	# of Days	Rate	Total
David Rubio, Director of Athletics, SBVC	12	\$447.80	\$5,373.60

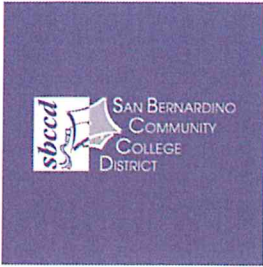
AYES: Williams, Macias Harrison, Ferracone, Longville, Singer, Viricel, Reyes, Rapouw

NOES: None

ABSENT: Machado

ABSTENTION: None

Consideration of Approval to Adopt a Resolution Approving Transfers from the Reserve for Contingencies to Various Expenditure Classifications



Trustee Ferracone motioned, Trustee Harrison seconded the motion and the board members voted as follows:

To approve to adopt a resolution approving the transfer of funds from the reserve for contingencies to various expenditure classifications

AYES: Williams, Macias Harrison, Ferracone, Longville, Singer, Viricel, Reyes, Rapouw

NOES: None

ABSENT: Machado

ABSTENTION: None

Consideration of Approval to Adopt a Resolution to Appropriate Funds

Trustee Ferracone motioned, Trustee Harrison seconded the motion and the board members voted as follows:

To approve to adopt a resolution approving the appropriation of income from the general reserve to various major expense classifications as indicated

AYES: Williams, Macias Harrison, Ferracone, Longville, Singer, Viricel, Reyes, Rapouw

NOES: None

ABSENT: Machado

ABSTENTION: None

Consideration to Approve District & College Expenses

Trustee Ferracone motioned, Trustee Harrison seconded the motion and the board members voted as follows:

To approve the requests for District/College Expenses.

AYES: Williams, Macias Harrison, Ferracone, Longville, Singer, Viricel, Reyes, Rapouw

NOES: None

ABSENT: Machado

ABSTENTION: None

Consideration to Approve Conference Attendance

Trustee Ferracone motioned, Trustee Harrison seconded the motion and the board members voted as follows:

To approve the requests for Conference Attendance.

AYES: Williams, Macias Harrison, Ferracone, Longville, Singer, Viricel, Reyes, Rapouw

NOES: None



ABSENT: Machado
 ABSTENTION: None

FACILITIES

Consideration of Approval of Agreement with ARUP North America of Los Angeles CA

Trustee Ferracone motioned, Trustee Harrison seconded the motion and the board members voted as follows:

To approve an agreement with ARUP North America of Los Angeles CA for commissioning services for the Measure M Program at SBVC and CHC in the amount of \$73,194.00.

AYES: Williams, Macias Harrison, Ferracone, Longville, Singer, Viricel, Reyes, Rapouw
 NOES: None
 ABSENT: Machado
 ABSTENTION: None

Consideration of Approval of Amendment 005 to the Contract with PMSM Architects of San Luis Obispo CA

Trustee Ferracone motioned, Trustee Harrison seconded the motion and the board members voted as follows:

To approve Amendment 005 to the contract with PMSM Architects of San Luis Obispo CA in the amount of \$8,485.00.

AYES: Williams, Macias Harrison, Ferracone, Longville, Singer, Viricel, Reyes, Rapouw
 NOES: None
 ABSENT: Machado
 ABSTENTION: None

Consideration of Approval of Measure M Construction Change Orders and Contract Amendments

Trustee Ferracone motioned, Trustee Harrison seconded the motion and the board members voted as follows:

To approve the following contract amendments and ratify the following change orders.

San Bernardino Valley College – Gymnasium & Pool

	<u>Change #</u>	<u>Original Contract</u>	<u>Previous Changes</u>	<u>Proposed Changes</u>	<u>New Contract</u>	<u>Total CO %</u>
Three Peaks, Calimesa Ca.	CO-01	17,335.50	0.00	1,115.00	18,450.50	6.43

AYES: Williams, Macias Harrison, Ferracone, Longville, Singer, Viricel, Reyes, Rapouw



NOES: None
ABSENT: Machado
ABSTENTION: None

ITEMS PULLED FROM CONSENT

Consideration of Approval of Placement of Classified Employee on the 39-Month Reemployment List

This item was pulled and no action was taken.

Consideration of Approval of Participation in the Study Abroad Program

Trustee Reyes motioned, Trustee Harrison seconded the motion and the board members voted as follows:

To approve Jeffrey M. Schmidt's participation in the Study Abroad program during the Spring 2017 semester.

Trustee Reyes wanted to share the importance of the Study Abroad Program and the benefits to students.

AYES: Williams, Macias Harrison, Ferracone, Longville, Singer, Viricel, Reyes, Rapouw
NOES: None
ABSENT: Machado
ABSTENTION: None

Consideration of Approval of Prioritized Board Directives for the 2017-18 Budget

Trustee Reyes motioned, Trustee Harrison seconded the motion and the board members voted as follows:

To approve the Board Directives for the 2017-18 budget.

AYES: Williams, Macias Harrison, Ferracone, Longville, Singer, Viricel, Reyes, Rapouw
NOES: None
ABSENT: Machado
ABSTENTION: None

ACTION AGENDA

Consideration of Approval of Board Policies and Administrative Procedures - 2nd Reading

Trustee Harrison motioned, Trustee Singer seconded the motion and the board members voted as follows:

To approve the Board Policies and Administrative Procedures.



BP 2410 Board Policies and Administrative Procedures; BP/AP 3430 Prohibition of Harassment; AP 3435 Discrimination and Harassment Investigations; BP/AP 7250 Educational Administrators. **Amended to correct line 31 on page 130: Unstrike and include "Administrative procedures are forwarded to the Board of Trustees."**

AYES: Williams, Macias Harrison, Ferracone, Longville, Singer, Viricel, Reyes, Rapouw

NOES: None

ABSENT: Machado

ABSTENTION: None

Consideration to Reconfirm Board Standing and Ad Hoc Committees

Trustee Ferracone motioned, Trustee Viricel seconded the motion and the board members voted as follows:

To approve its representatives on Standing and Ad Hoc Committees.

Career Technical Education Ad Hoc Committee

- Gloria Harrison
- John Longville
- Anne Viricel

Board & Chancellor Evaluations Ad Hoc Committee

- Gloria Harrison
- John Longville
- Anne Viricel

SBCCD Board & Local K-12 Boards Ad Hoc Committee

- Donald Singer
- Joseph Williams
- Donna Ferracone

Foundations Ad Hoc Committee

- Donna Ferracone
- Joseph Williams
- Gloria Harrison



Policy & Procedures Standing Committee (meets quarterly)

- Donna Ferracone
- Donald Singer
- Gloria Harrison

Budget Standing Committee (meets monthly)

- Donna Ferracone
- Joseph Williams
- Gloria Harrison

Student Success Standing Committee (meets monthly)

- Donna Ferracone
- Joseph Williams
- John Longville

AYES: Williams, Macias Harrison, Ferracone, Longville, Singer, Viricel, Reyes, Rapouw

NOES: None

ABSENT: Machado

ABSTENTION: None

Consideration of Approval of Revised 2017 Board Meeting Calendar

Trustee Viricel motioned, Trustee Harrison seconded the motion and the board members voted as follows:

To approve the revised 2017 Board Meeting Calendar.

AYES: Williams, Macias Harrison, Ferracone, Longville, Singer, Viricel, Reyes, Rapouw

NOES: None

ABSENT: Machado

ABSTENTION: None

INFORMATION ITEMS

Applause Cards

Budget Report

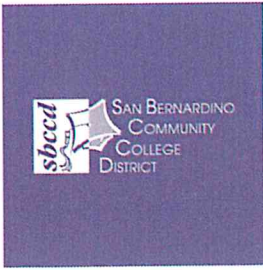
CCFS-320 Apportionment Attendance Report for FY 2017 Period 1

Cenergistic Cumulative Cost Savings

District Clery Act Compliance Report

CSEA MOUs

General Fund Cash Flow Analysis




Measure M and Non-Bond Demographics Report
Quarterly Investment Report
Summary of Measure M Construction Contract Change Orders and Amendments

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

ADJOURN

President Williams adjourned the meeting at 6:25pm.



Donna Ferracone, Clerk
SBCCD
Board of Trustees