

Meeting of the San Bernardino Community College District Board of Trustees  
Board Meeting Minutes  
**Crafton Hills College, 11711 Sand Canyon Rd, Yucaipa, CA 92399, LRC 226 and 231**  
April 13, 2017, 4:00 p.m. – 6:00 p.m.

**Members Present:**

Joseph Williams, President  
Gloria Macias Harrison, Vice President  
Donna Ferracone, Clerk  
John Longville, Trustee  
Dr. Donald L. Singer, Trustee  
Dr. Anne L. Viricel, Trustee  
Frank Reyes, Trustee  
Pablo Machado, SBVC, Student Trustee (left at 5:30pm)  
Beverly Rapouw, CHC, Student Trustee

**Members Absent:**

None

**CALL TO ORDER – PLEDGE OF ALLEGIANCE**

President Williams called the meeting to order at 4:00pm. Trustee Harrison led the pledge of allegiance.

**ANNOUNCEMENT OF CLOSED SESSION ITEMS**

- **Conference with Labor Negotiators**  
Government Code 54957.6  
Agency Negotiators: Bruce Baron  
CTA/CSEA/Management/Supervisors/Confidential Employees
- **Update on Goals**  
Government Code 54957  
Title: Chancellor
- **Public Employee Discipline/Dismissal/Release/Non Re-Employment**  
Government Code 54957 (7 cases)
- **Conference with Legal Counsel-Existing Litigation:** Government Code section 54956.9(d)(1) – (1 case) Workers Compensation Claim No. 498083



- **Conference with Legal Counsel-Anticipated Litigation:** Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2) – (2 cases)

#### **PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

None

#### **CONVENE CLOSED SESSION**

The Board convened to closed session at 4:03pm

#### **RECONVENE PUBLIC MEETING**

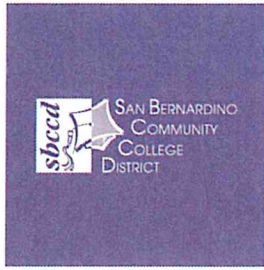
Board meeting reconvened at 5:45pm

#### **REPORT OF ACTION IN CLOSED SESSION**

- On April 13, 2017, the Board unanimously took action to approve the release of custodian probationary employee no. 28141.
- On April 13, 2017, the Board unanimously took action to approve the release of custodian probationary employee no. 28540.
- Pursuant to government code section 11517(c) 2a, the Board unanimously adopted the March 3, 2017 decision and awarded the arbitrator in its entirety such that employee ID no 24746's termination from its academic position as a welding instructor effective May 18, 2016 is final.
- The Board voted in closed session and unanimously approved a settlement with Sinanian Development. A copy of the settlement will be available in the office of Business & Fiscal Services.
- On April 13, 2017, the Board unanimously took action to approve the settlement authority for cafeteria/snack bar manager, employee no. 2645.
- On April 13, 2017, the Board unanimously took action to approve the settlement authority for Bookstore Director, employee no. 6690.
- On April 13, 2017, the Board unanimously took action to approve the settlement of workers compensation claim no 498083.

#### **REPORTS**

- SBVC Academic Senate: Celia Huston reported working on Student Success policy that was presented to the Student Success Committee. Has been reviewing International Student proposal from the District and discussing a counter proposal. Shared a



resolution Curricular Efficiency and Fairness. Credit and noncredit courses receive the same treatment. Working on agreement with CHC on credit and non-credit equivalency.

- **Board Members**

- Trustee Harrison reported on the Budget committee – public comments on \$157M. Committee is establishing parameters of the funds, principles, best use of one-time funds, and will make a recommendation to the full Board. Are in the process of collecting data. Early retirement incentive was withdrawn due to lack of feasibility and insufficient responses. Solar electric procurement is being assessed. Requested for more frequent Enrollment reports, starting with the May 11 Board agenda. Commented on Northpark Elementary.
- Trustee Singer reported the next Board to Board meeting is scheduled on April 24.
- Trustee Ferracone reported Policy committee has not met. Foundation committee discussed combining auxiliary foundations. Reviewing job description for Foundation Director and salary schedule and return to the next committee meeting with input. She also attended Inspire Success luncheon, Art of Healing, and Fire Academy Golf Tournament.
- Trustee Viricel reported on attending Women in Power Conference, judged Mr. Cardinal contest, Highland Women’s Club Scholarship, City of San Bernardino Arts Committee.
- Trustee Reyes attended HACU International Conference in Costa Rica, Time for Change, Mr. Cardinal contest, Veterans Affairs Activity in Fontana
- Trustee Longville reported on the CTE meeting. The committee is working to dramatically increase opportunities for students to perform in a broadcast environment through hands on classes with the campuses and KVCR.
- President Williams reported on Student Success Committee. The committee is working with the academic senates on the Student Success policy, Digital Textbook meeting, working on Board’s Retreat agenda.

- **Student Trustees**

- Student Trustee Rapouw reported on a series of workshops focused on Human Rights, Brown Act, Campaign 101. She requested for more resources and assistance with mental health services.

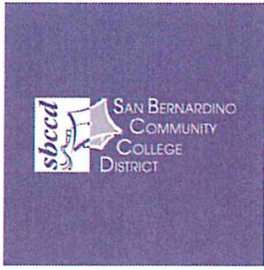
- **Chancellor**

- Chancellor Baron reported on ADP training schedule is coming soon, ASGs are hosting Secretary of State Alex Padilla for an invite-only roundtable discussion, Cabinet Retreat-5 Dysfunctions of a Team.





- Crafton Hills College
  - President Zhou provided a written report.
- Academic Senate
  - Working on concurrent and dual enrollment, reviewing organizational structure for effectiveness and best practices, Spring Plenary session, reaffirmed an athletic department separate from SBVC. Spring Awakening.
- Classified Senate
  - Ben Gamboa reported this week is Classified Professionals Week with training workshops, conducting program review for classified senate, discussing enrollment strategies, hosted State Classified Senate, discussing KVCR Auction proceeds, Classified Senate would like to codify 9+1 and adopt into their shared governance.
- Associated Students
  - ASG assisted with Grad Fair, agreed on OmniTrans language.
- San Bernardino Valley College
  - President Rodriguez provided a written report. She attended and presented at the International HACU Conference. 100,000 Strong in the Americas to study international cultures and travel. Participated in a Planning Retreat with SBCSS. Administrative Services purchased new emergency response equipment.
- Classified Senate
- Associated Students
  - Autumn Blackburn reported OmniTrans referendum and student government voting is taking place this week, Civic Engagement workshops, Student Appreciation Day, Strategic Plan and By Laws Committee for incoming leaders, General Assembly-presenting 11 resolutions, ASG Banquet.
- CSEA
  - Grayling Eaton commented on item 11a on the agenda. In the process of negotiations. Bookstore negotiations meeting was cancelled and has not been rescheduled. CSEA presented a counter proposal to the District. Article count: CSEA-3 and District-4. Still waiting for compensation study. CSEA has issues with religious and discrimination based postings. CSEA members were not debriefed or briefed on this. CSEA is working on a resolution for the Board. Members affected should file with Department of Fair Employment and Housing. There are issues with CSEA on safety.



Chancellor recommended the Board allow him to coordinate a meeting with Grayling Eaton and the Police Department. Chancellor will follow up and report back to the board as appropriate.

- CTA

### **APPROVAL OF MINUTES**

#### February 24 and March 9 Training Session & Regular Board Meeting Minutes

Trustee Longville motioned, Trustee Viricel seconded the motion and the board members voted as follows:

AYES: Williams, Macias Harrison, Ferracone, Longville, Singer, Reyes, Viricel, Rapouw

NOES: None

ABSENT: Machado

ABSTENTIONS: None

### **PUBLIC COMMENTS ON AGENDA ITEMS**

None

### **ITEMS PULLED FROM CONSENT AND ACTED ON SEPARATELY**

#### Consideration of Approval of Salary Advancement for Academic Employee

**Amended to remove Sana Massad from the list.**

Trustee Longville motioned, Trustee Viricel seconded the motion and the board members voted as follows:

AYES: Williams, Macias Harrison, Ferracone, Longville, Singer, Reyes, Viricel, Rapouw

NOES: None

ABSENT: Machado

ABSTENTIONS: None

### **CONSENT AGENDA**

#### Consideration to Serve Wine at a Campus Event – SBVC

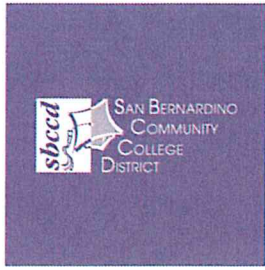
#### Consideration of Approval to Sell Alcoholic Beverages at Campus Fundraising Event – CHC

#### Consideration of Approval to Serve Champagne at Campus Event – CHC

#### Consideration of Approval of Curriculum Modifications – CHC

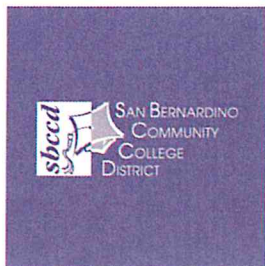
#### Consideration of Approval to Serve Wine at KVCR event

#### Consideration of Approval of Adjunct and Substitute Academic Employees



- Consideration of Approval of Alternate Work Schedule Summer 2017
- Consideration of Approval of Appointment of District Employees
- Consideration of Approval of District Volunteers
- Consideration of Approval of New Management Job Description
- Consideration of Approval of Non-Instructional Pay for Academic Employees
- Consideration of Approval of Professional Expert Short-Term and Substitute Employees
- Consideration of Approval of Resolution Waiving Posting of Bond by Faculty Members for Payment of Salary During Sabbatical Leave
- Consideration of Approval of Salary Amendment for Interim Management Employee
- Consideration of Approval of Temporary Academic Employees
- Consideration of Approval of the Revision to Professional Expert Rates of Pay
- Consideration of Granting an Unpaid Leave of Absence for Academic Employee
- Consideration of Approval of District & College Expenses
- Consideration of Approval of Individual Memberships
- Consideration to Approve Conference Attendance
- Consideration of Approval of Professional Services Contracts-Agreements
- Consideration of Approval of Purchase Order Report
- Consideration of Approval of Revised Authorized Signature List
- Consideration of Approval of Routine Contracts-Agreements and Memorandums
- Consideration of Approval of Surplus Property and Authorization for Private Sale or Disposal
- Consideration of Approval of Vacation Payout
- Consideration of Approval to Adopt a Resolution to Appropriate Funds
- Consideration of Approval to Adopt Resolution Authorizing Temporary Interfund Borrowing
- Consideration of Approval of Amendment 001 to the Agreement with ARUP North America of Los Angeles CA
- Consideration of Approval of Amendment 006 to the Contract with PMSM Architects of Santa Barbara CA
- Consideration of Approval of Non-Bond Construction Change Orders and Contract Amendments
- Consideration of Approval to Award a Small Scale Construction Contract to Prestige Elevator Interiors of Glendora, CA
- Consideration of Approval to Award a Small Scale Construction Contract to Three Peaks Corp. of Calimesa, CA





Trustee Harrison motioned, Student Trustee Rapouw seconded the motion and the board members voted as follows:

AYES: Williams, Macias Harrison, Ferracone, Longville, Singer, Reyes, Viricel, Rapouw

NOES: None

ABSENT: Machado

ABSTENTIONS: None

### **ACTION AGENDA**

Adopt Initial Proposal from the District to CSEA Chapter #291

Public Hearing of SBCCD Initial Proposal to CSEA Chapter #291

Trustee Harrison motioned, Trustee Rapouw seconded the motion and the board members voted as follows:

AYES: Williams, Macias Harrison, Ferracone, Longville, Singer, Reyes, Viricel, Rapouw

NOES: None

ABSENT: Machado

ABSTENTIONS: None

Consideration of Approval to Accept Board Policies and Administrative Procedures for First Reading

Trustee Harrison motioned, Trustee Viricel seconded the motion and the board members voted as follows:

AYES: Williams, Macias Harrison, Ferracone, Longville, Singer, Reyes, Viricel, Rapouw

NOES: None

ABSENT: Machado

ABSTENTIONS: None



Consideration of Approval of Board Policies and Administrative Procedures for Final Approval

Trustee Harrison motioned, Trustee Viricel seconded the motion and the board members voted as follows:

AYES: Williams, Macias Harrison, Ferracone, Longville, Singer, Reyes, Viricel, Rapouw

NOES: None

ABSENT: Machado

ABSTENTIONS: None

Consideration of Approval of Board Self-Evaluation Method of Distribution and Ad Hoc Committee Members

Trustee Harrison motioned, Trustee Rapouw seconded the motion and the board members voted as follows:

AYES: Williams, Macias Harrison, Ferracone, Longville, Singer, Reyes, Viricel, Rapouw

NOES: None

ABSENT: Machado

ABSTENTIONS: None

Consideration of Approval to Accept the Proposed Human Resources Reorganization Chart for First Reading

Trustee Harrison motioned, Trustee Viricel seconded the motion and the board members voted as follows:

AYES: Williams, Macias Harrison, Ferracone, Longville, Singer, Reyes, Viricel, Rapouw

NOES: None

ABSENT: Machado

ABSTENTIONS: None





### Consideration to Adopt Resolution to Pay Trustee

Trustee Singer motioned, Trustee Harrison seconded the motion and the board members voted as follows:

AYES: Williams, Macias Harrison, Ferracone, Longville, Singer, Reyes, Viricel, Rapouw

NOES: None

ABSENT: Machado

ABSTENTIONS: None

### Consideration to Vote for Candidates for the 2017 CCCT Board of Directors

- Marisa Perez, Cerritos CCD
- Michele R. Jenkins, Santa Clarita CCD
- John Leal, State Center CCD
- Stephen Blum, Ventura County CCD
- Laura Casas, Foothill-De Anza CCD
- Stephan Castellanos, San Joaquin Delta CCD
- Andra Hoffman, Los Angeles CCD
- Jim Moreno, Coast CCD

Trustee Singer motioned, Trustee Harrison seconded the motion and the board members voted as follows:

AYES: Williams, Macias Harrison, Ferracone, Longville, Singer, Reyes, Viricel, Rapouw

NOES: None

ABSENT: Machado

ABSTENTIONS: None

### **INFORMATION ITEMS**

Applause Cards

Budget Report

Cenergistic Cumulative Energy Report

District Clery Act Compliance Report

General Fund Cash Flow Analysis

Measure M and Non-Bond Demographics Local Contracts Summary Report

Summary of Measure M Construction Contract Change Orders and Amendments



**PUBLIC COMMENT ON NON-AGENDA ITEMS**

None

**ADJOURN**

President Williams adjourned the meeting at 7:16pm.

A handwritten signature in cursive script, reading 'Donna Ferracone', is written over a horizontal line. A yellow highlighter mark is visible to the left of the signature.

Donna Ferracone, Clerk  
SBCCD Board of Trustees