



Meeting of the San Bernardino Community College District Board of Trustees
Business Meeting Agenda
District Board Room
June 8, 2017, 4:00 p.m.

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE

2. ANNOUNCEMENT OF CLOSED SESSION ITEMS

- a. Conference with Labor Negotiators – Government Code 54957.6
Agency Negotiator: Bruce Baron – CSEA, CTA, Management/Supervisors, and Confidential Employees
- b. Public Employee Performance Evaluation, Government Code 54957(b)(1)
Title: Chancellor
- c. Conference with Legal Counsel – Anticipated Litigation: Significant exposure to litigation pursuant to Government Code 54956.9(d)(2): 2 cases
- d. Public Employee Discipline/Dismissal/Release/Non Re-Employment: Government Code 54957 (3 cases)
- e. Conference with Legal Counsel-Existing Litigation: Government Code 54956.9(d)(1) – (1 case) Workers Compensation Claim No. 481178

3. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

The San Bernardino Community College Board of Trustees offers an opportunity for the public to address the Board on any agenda item prior to or during the Board's consideration of that item. Matters not appearing on the agenda will be heard after the board has heard all action agenda items. Comments must be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the Board may ask staff to review a matter or may ask that a matter be put on a future agenda. As a matter of law, members of the Board may not discuss or take action on matters raised during public comment unless the matters are properly noticed for discussion or action in Open Session.

Anyone who requires a disability-related modification or accommodation in order to participate in the public meeting should contact the Chancellor's Office at (909) 382-4091 as far in advance of the Board meeting as possible.

4. CONVENE CLOSED SESSION

5. RECONVENE PUBLIC MEETING**6. REPORT OF ACTION IN CLOSED SESSION****7. REPORTS**

- a. Board Members
 - i. Oral Reports from Board Committee Chairs
 - ii. Board Information Requests (p6)
- b. Student Trustees
- c. Chancellor
- d. Crafton Hills College
 - i. President
 - ii. Academic Senate
 - iii. Classified Senate
 - iv. Associated Students
- e. San Bernardino Valley College
 - i. President
 - ii. Academic Senate
 - iii. Classified Senate
 - iv. Associated Students
- f. CSEA
- g. CTA

8. PUBLIC COMMENTS ON AGENDA ITEMS

This is an opportunity for members of the public to address the Board concerning items on the agenda.

9. APPROVAL OF MINUTES

April 27, May 10, May 11, and May 18, 2017 (p11)

10. CONSENT AGENDA

The Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Board at one time without discussion. Any member of the Board, staff member or citizen may request that an item be removed from this section for discussion.

- a. Instruction/Student Services
 - i. Advancement In Rank-SBVC (p26)
 - ii. Consideration of Approval of Curriculum – CHC (p28)
 - iii. Consideration of Approval of Curriculum – SBVC (p35)
 - iv. Consideration of Approval to Serve Wine Spirits and Beer at a Campus Event-SBVC (p57)

b. Human Resources

- i. Consideration of Acceptance of Employee Resignations (p58)
- ii. Consideration of Acceptance of Employee Retirements (p59)
- iii. Consideration of Approval of Adjunct and Substitute Academic Employees (p60)
- iv. Consideration of Approval of Appointment of District Employees (p69)
- v. Consideration of Approval of Appointment of District Lead Negotiators (p71)
- vi. Consideration of Approval of District Volunteers (p72)
- vii. Consideration of Approval of Equal Employment Opportunity Multiple Methods (p75)
- viii. Consideration of Approval of Interim Management Appointments (p83)
- ix. Consideration of Approval of Management Tuition Reimbursement (p84)
- x. Consideration of Approval of New Professional Expert Rate (p85)
- xi. Consideration of Approval of Non-Instructional Pay for Academic Employees (p88)
- xii. Consideration of Approval of One Year Employment Management Contracts (p95)
- xiii. Consideration of Approval of Placement of Classified Employee on the 39-Month Reemployment List (p100)
- xiv. Consideration of Approval of Professional Expert Short-Term and Substitute Employees (p101)
- xv. Consideration of Approval of Salary Advancement for Academic Employee (p123)
- xvi. Consideration of Approval of Stipends (p124)
- xvii. Consideration of Approval of Temporary Academic Employees (p127)
- xviii. Consideration of Approval of Transfer for Classified Employee (p129)
- xix. Consideration of Approval of Two Year Contract Academic Employee (p130)
- xx. Consideration of Approval of Two Year Employment Management Contracts (p131)
- xxi. Consideration of Approval to Adopt a Resolution to Actively Support and Engage in a Health, Wellness and Safety Collective Impact Initiative (p133)
- xxii. Consideration of Approval to Amend Sabbatical Leave Date (p135)

c. Business & Fiscal Services

- i. Consideration of Approval of 2017-18 Gann Limit (p136)
- ii. Consideration of Approval of Authorized Signature List (p138)
- iii. Consideration of Approval of District Bank Accounts (p141)
- iv. Consideration of Approval of Professional Services Contracts-Agreements (p143)

- v. Consideration of Approval of Purchase Order Report (p148)
- vi. Consideration of Approval of Routine Contracts-Agreements and Memorandums of Understanding (p159)
- vii. Consideration of Approval of Surplus Property and Authorize Donation to San Bernardino City Unified School District (p191)
- viii. Consideration of Approval to Adopt a Resolution Approving Transfers from the Reserve for Contingencies to Various Expenditure Classifications (p192)
- ix. Consideration of Approval to Adopt a Resolution Regarding the Expenditure of Proposition 30 Education Protection Account Funds (p195)
- x. Consideration of Approval to Adopt a Resolution to Appropriate Funds (p199)
- xi. Consideration of Approval to Adopt Resolutions and Signature Authorizations for State of California (p202)
- xii. Consideration of Approval to Establish Agency Fund 82 for the KVCR FNX Grant Proceeds (p205)
- xiii. Consideration to Approve Conference Attendance (p206)
- xiv. Consideration to Approve District College Expenses (p222)

d. Facilities

- i. Consideration of Approval of 2019-20 Five Year Construction Plan (p230)
- ii. Consideration of Approval of Sole Source Purchases from Forest Incentives, Ltd (p294)
- iii. Consideration of Approval of Sole Source Purchases from Stanley Convergent Security (p295)
- iv. Consideration of Approval to Award a Small Scale Construction Contract to J. Kim Electric, Inc. of Fullerton CA for Project 01-1617-02 (p296)
- v. Consideration of Approval to Award Informal Bid and Ratify a Contract with BWW & Company of Redlands CA for Projects 02-1617-07 and 08 (p298)
- vi. Consideration of Approval to Ratify a Small Scale Construction Contract with BWW & Company of Redlands CA for Project 02-1617-03 (p300)
- vii. Consideration of Approval to Ratify a Small Scale Construction Contract with Three Peaks Corp of Calimesa CA for Project 02-1617-01 (p302)
- viii. Consideration of Approval to Ratify a Small Scale Construction Contract with Three Peaks Corp of Calimesa CA for Project 02-1617-02 (p304)

11. ACTION AGENDA

- a. Consideration of Final Approval of Board Policies (p306)
- b. Consideration of Approval to Accept Board Policies for First Reading (p323)
- c. Consideration of Approval to Adopt Fiscal Year 2017-18 Tentative Budget (p349)

12. INFORMATION ITEMS

- a. Applause Cards (p350)
- b. Budget Report (p359)
- c. Cenergistic Cumulative Energy Report (p409)
- d. Clery Report (p411)
- e. CSEA MOUs (p413)
- f. General Fund Cash Flow Analysis (p418)
- g. Measure M and Non-Bond Demographics Report (p420)
- h. Summary of Measure M Construction Contract Change Orders and Amendments (p422)

13. PUBLIC COMMENT ON NON-AGENDA ITEMS

This is an opportunity for members of the public to address the Board concerning non-agenda items.

14. CONVENE CLOSED SESSION

Convene Closed Session for unfinished business on closed session items.

15. RECONVENE PUBLIC MEETING

16. REPORT OF ACTION IN CLOSED SESSION

17. ADJOURN

The next meeting of the Board: Board Retreat 8:00am-4:00pm, May 30, 2017 and May 31, 2017

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: Stacey Nikac, Executive Assistant

DATE: June 8, 2017

SUBJECT: Board Information Requests

RECOMMENDATION

This item is for information only. The Board may ask staff to review a matter or may ask that a matter be put on a future agenda.

OVERVIEW

The Board of Trustees requested a form be developed to track requests made by the board and updates be provided at board meetings.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention, and Success
- III. Resource Management for Efficiency, Effectiveness, and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

No impact to the budget.

**San Bernardino Community College District
Board of Trustees Information Requests
(updated 5/24/17)**

Date of Request: 10/20/2016
Requested by: Board of Trustees
Planned Completion Date: 5/31/17

Request: Contract with Cynthia Pringle - Can we see the results of the analysis on KVCR once complete?

Comments: We anticipate having a written report of findings from the consultant by the end of May. The Chancellor will share the report with the Board.

Date of Request: 8/22/2016
Requested by: Board of Trustees
Planned Completion Date: 6/30/17

Request: Board goals should be agendaized for progress reports.

Comments: Chancellor will provide periodic updates upon approval of the Board's goals. The Board approved their goals at the January 19, 2017 meeting.

Date of Request: 8/25/2016
Requested by: Board of Trustees
Planned Completion Date: 6/30/17

Request: Foundations to update the Board on how the one-time money is being spent.

Comments: The Study Session for the Foundations is to be scheduled at the recommendation of the Ad Hoc Committee. The Board created an Ad Hoc Committee to develop the agenda and specific requests for the meeting.

Date of Request: 8/25/2016
Requested by: Board of Trustees
Planned Completion Date: 6/30/17

Request: Report to the Board detailing how the EDCT will support the campuses.

Comments: Chancellor will update the Board on collaborative work and support efforts during 2016-2017 academic year, leading to a strategic plan from EDCT. The timeline is tied to the next budget cycle. Additionally, the plan should be presented when there is a permanent Associate Vice Chancellor in place.

Date of Request: 8/25/2016
Requested by: Board of Trustees
Planned Completion Date: 6/30/17

Request: KVCR and EDCT one-time expenses to be listed on their own budget lines

Comments: Jose Torres will provide breakdown in the 2017-2018 fiscal year budget.

Date of Request: 9/8/2016
Requested by: Singer
Planned Completion Date: 6/30/17

Request: Recommendation to promote the safety of our campuses, to the community, based on monthly Clery reports.

Comments: Chancellor will work with the District Director of Marketing, PR and Government Affairs to promote the safety on a regular basis.

Date of Request: 11/10/2016
Requested by: Harrison
Planned Completion Date: 6/30/17

Request: Consider having a Strengths Quest session for the Board

Comments:

Date of Request: 2/7/2017
Requested by: Williams
Planned Completion Date: 6/30/17

Request: Regarding Facebook I don't think the answer is sufficient. We are not questioning the expense but rather the effectiveness in relation to enrollment and not Facebook followers. While it may only be a few dollars per follower are these people enrolling in our classes is what we were getting at?

Comments: Chancellor will inquire of our marketing staff if we have good enough data to prepare a report for distribution on a regular basis.

Date of Request: 12/1/2016
Requested by: Budget Ad Hoc Committee
Planned Completion Date: Completed
1/19/17

Request: The Board of Trustees Budget Committee requested that each campus present its enrollment management plan to the Board.

Comments: The Chancellor will include the presentation at the January 19 Board meeting.

Date of Request: 8/22/2016
Requested by: Board of Trustees
Planned Completion Date: Completed
10/17/16

Request: Requested a master calendar and more reminders of upcoming events.

Comments: Chancellor provides the upcoming event calendar in the Trustee Chat weekly. A master calendar including board meetings, study sessions, standing and ad hoc meetings, and community events is provided to the Board on a weekly basis via email. This has been completed in Outlook. The calendar includes RSVPs to community and campus events as they are received.

Date of Request: 1/19/2017
Requested by: Board of Trustees
Planned Completion Date: Completed 2/9/17

Request: The Board requested scheduling of additional study sessions and trainings on the 2nd Thursday preceding the general board meeting. Standing committees should also be scheduled on the same day.

Comments: The Chancellor will include a revised 2017 master calendar for Board approval at the 2/9/17 Board meeting.

Date of Request: 1/19/2017
Requested by: Ferracone
Planned Completion Date: Completed 2/9/17

Request: Requested to agendize the Policy Ad Hoc as a standing committee on the February agenda.

Comments: The Chancellor will provide an item for board approval on 2/9/17.

Date of Request: 1/19/2017
Requested by: Harrison
Planned Completion Date: Completed 3/23/17

Request: Trustee Harrison requested for a written executive summary of the Education and Facilities Master Plans for all three entities. The summaries will allow the Board of Trustees to compare one to the other to ensure the Board's actions are in line with what the priorities are on the campuses and district-wide. Being able to see a document at first glance (even a fold out) that could be compared to the others will help the Board to allocate resources and to know that they are making educational decisions that align with what is expressed by the different entities in our district.

Comments: The Chancellor will request for this to be completed by HMC Architects and will be distributed by email to the Board.

Date of Request: 2/9/2017
Requested by: Board of Trustees
Planned Completion Date: Completed 3/23/17

Request: Policy Committee to develop criteria for the Board to award certificates.

Comments: The Policy Committee will provide an oral report at the 4/13/17 meeting.

Date of Request: 1/19/2017
Requested by: Ferracone
Planned Completion Date: Completed 3/9/17

Request: Trustee Ferracone requested flyers or brochures from the campuses for Board members to use to promote the campuses.

Comments: The campus presidents will have the brochures sent to the Board through the Chancellor's Office.

Date of Request: 2/9/2017
Requested by: Rapouw
Planned Completion Date: Completed 3/9/17

Request: Parking machines at CHC are broken.

Comments: 1) The parking ticket dispenser in Lot B was repaired soon after it was reported.
2) We have 10 dispensers across the campus so we have instructed the security team to bag any out-of-service dispenser and post a sign to instruct students to go to another lot to purchase a daily permit.
3) We told the student senate to have our students report any not-working machine right away and appeal the ticket.
4) Based on our recent conversation with Trustee Rapouw, there is no other occurrence reported. So this appears to be an isolated occurrence.

Date of Request: 8/22/2016
Requested by: Board of Trustees
Planned Completion Date: Completed 5/9/17

Request: Redefine Board's self-assessment questions for clarification.

Comments: On 5/9/17 Joseph, Anne & Pam revised the Board's self-evaluation survey. It was sent to the Board via Survey Monkey on 5/10/17.

Date of Request: 8/22/2016
Requested by: Board of Trustees
Planned Completion Date: Completed 8/24/16

Request: Presentations to the Board should include executive summary, minimum 12 pt. font, be consistent reporting style with both colleges, and must answer why the information is important and how the Board can help.

Comments: Chancellor revised the presentation guidelines. Implementation is planned for 8/24/16.

Date of Request: 8/25/2016
Requested by: Singer
Planned Completion Date: Completed 9/1/16

Request: What percentage of votes are needed to pass proposition 30 replacement bill, proposition 55?

Comments: Chancellor emailed response on 8/30/16 and a printed copy at the 9/1/16 Study Session.

Date of Request: 8/22/2016
Requested by: Board of Trustees
Planned Completion Date: Completed 9/8/16

Request: Closed session to start at 4pm with open session at 5pm.

Comments: This will begin at the 9/8/16 Board meeting.

Date of Request: 8/22/2016
Requested by: Williams
Planned Completion Date: Completed 9/8/16

Request: Request to send monthly bond reports electronically and not in printed format.

Comments: This will begin at the 9/8/16 Board meeting.



Meeting of the San Bernardino Community College District Board of Trustees
Study Session Minutes
District Board Room
April 27, 2017, 12:00 p.m. – 2:00 p.m.

Members Present:

Joseph Williams, President
Gloria Macias Harrison, Vice President
Donna Ferracone, Clerk
Dr. Donald L. Singer, Trustee
Dr. Anne L. Viricel, Trustee
Frank Reyes, Trustee
John Longville, Trustee

Members Absent:

None

CALL TO ORDER – PLEDGE OF ALLEGIANCE

President Williams called the meeting to order at 12:00pm. Mary Fran McClusky led the pledge of allegiance.

PUBLIC COMMENTS ON AGENDA ITEMS

Cassie MacDuff
Syeda Jaffrey
Mary Fran McClusky

KVCR PRESENTATION

Mark Lagrimas, Ralph Cooper, Keith Berkfield, Micah Wright, Cindi Pringle, Diane Dusick gave a presentation on KVCR as attached. The presentation included the current state of the station, strategies for success, outreach, and revenue generating ideas. Changes have begun at KVCR with additional shows, attracting underwriting, and rebranding.

Christy shared the sizzle attached.

<https://wettransfer.com/downloads/272448a655a08a1e5bd9548fc48b9e4d20170421145605/e4390f76648ae719414edf446e9336f320170421145605/9e5d42>

President Williams convened to break at 1:45pm

Vice President Harrison reconvened the meeting at 2pm

ITEMS PULLED FROM THE CONSENT AGENDA FOR DISCUSSION

Consideration of Approval of New Management Salary Schedule

Trustee Ferracone motioned, Trustee Harrison seconded the motion and the board members voted as follows: To table the item for further discussion. Motion failed.

AYES: Longville, Singer, Reyes, Viricel

NOES: Harrison, Ferracone

ABSENT: Williams

ABSTENTIONS: None

Consideration of Approval to Task the Chancellor to review the possibility of combining the KVCR and EDCT Foundations.

Trustee Singer motioned, Trustee Longville seconded the motion and the board members voted as follows:

AYES: Macias Harrison, Ferracone, Longville, Singer, Reyes, Viricel

NOES: None

ABSENT: Williams

ABSTENTIONS: None

Trustee Singer requested consideration as part of the task, to show the difference between the two foundations.

CONSENT AGENDA

Consideration of Approval of the Proposed Human Resources Reorganization Plan

Consideration of Approval New and Revised Job Descriptions per Proposed Reorganization

Consideration of Approval of Appointment of District Employees

Consideration of Approval of Benefits for Management and Confidential Employees

Consideration of Approval of Interim Management Appointments

Consideration of Approval Management Contract

Trustee Singer motioned, Trustee Longville seconded the motion and the board members voted as follows: To approve the items on the consent agenda.



AYES: Longville, Harrison, Ferracone, Singer, Reyes, Viricel
NOES: None
ABSENT: Williams
ABSTENTIONS: None

INFORMATION

Information Item MOU - CTA Health & Welfare Benefits

CLOSED SESSION

Employee Evaluation -Update on Goals, Government Code § 54957(b)(1), Title: Chancellor

ADJOURN

Vice President Harrison adjourned the meeting at 2:10pm. The next meeting of the Board (Study Session: 10+1): Wednesday, May 10, 8-11am

Donna Ferracone, Clerk
SBCCD Board of Trustees



Meeting of the San Bernardino Community College District Board of Trustees
Board Training Session Minutes
SBCCD Board Room
May 10, 2017, 8:00 a.m. – 11:00 a.m.

Members Present:

Joseph Williams, President (arrived at 8:15am)
Gloria Macias Harrison, Vice President
Donna Ferracone, Clerk
Dr. Donald L. Singer, Trustee
Dr. Anne L. Viricel, Trustee
Frank Reyes, Trustee
John Longville, Trustee (arrived at 9:45am)

Members Absent:

None

CALL TO ORDER – PLEDGE OF ALLEGIANCE

Vice President, Harrison called the meeting to order at 8:06am. Trustee Singer led the pledge of allegiance.

PUBLIC COMMENTS

None

PARTICIPATING EFFECTIVELY IN DISTRICT AND COLLEGE GOVERNANCE (The law, regulations, and guidelines)

Julie Bruno, Academic Senate for California Community Colleges; Bill Scroggins, Mt. San Antonio CCD; and Larry Galizio, Community College League of California gave a presentation as attached. A brief history of the CCC System was given, AB 1725 was explained, the difference between participatory and shared governance was discussed, roles and responsibilities were addressed, and scenarios were worked through.

- It's a local decision on whom to hire.
- Senate and administration should work together to come to mutual agreements.
- Processes need to be in place to resolve issues before they come to the board. Committee structures should be regularly reviewed to ensure the roles and responsibility fits.
- Transparency during the process will help solve issues early in the process.
- Participatory Governance is the defined roles of each of the parties. Shared Governance is a strategy/philosophy. It is a good leadership strategy and is the ideal environment.
- Board should be aware of new processes on the horizon and plan for them.



- Senates are the primary voice for academic and professional matters. Primary does not mean exclusive.

Convened to break at 9:30am. Reconvened meeting at 9:57am.

ADJOURN

The next meeting of the Board: May 11, 2017 at 4pm
President Williams adjourned the meeting at 11:08am.

Donna Ferracone, Clerk
SBCCD Board of Trustees



Meeting of the San Bernardino Community College District Board of Trustees
Business Meeting Minutes
District Board Room
May 11, 2017 – 4:00pm

Members Present:

Joseph Williams, President
Gloria Macias Harrison, Vice President
Donna Ferracone, Clerk
John Longville, Trustee
Dr. Donald L. Singer, Trustee
Dr. Anne L. Viricel, Trustee
Frank Reyes, Trustee
Pablo Machado, SBVC, Student Trustee (left at 5:30pm)
Beverly Rapouw, CHC, Student Trustee

Members Absent:

None

CALL TO ORDER – PLEDGE OF ALLEGIANCE

President Williams called the meeting to order at 4:00pm and a moment of silence in honor of Al Karnig. Student Trustee Machado led the pledge of allegiance.

ANNOUNCEMENT OF CLOSED SESSION ITEMS

- Conference with Labor Negotiators – Government Code 54957.6
Agency Negotiator: Bruce Baron – CSEA, CTA, Management/Supervisors, and Confidential Employees
- Update on Goals, Government Code Section 54957(b)(1), Title: Chancellor
- Conference with Legal Counsel – Existing Litigation pursuant to Government Code section 54956.9(d)(1) (1 case) Leonard Lopez v. SBCCD, Case No. CIVDS1511495
- Public Employee Discipline/Dismissal/Release/Non Re-Employment, Government Code 54957(b)(1) (4 cases)
- Anticipated Litigation - Conference with Legal Council: Government Code 54956.9(e)(3): California Government Tort Claim against District, dated March 29, 2017, by District employee Komal Bandyopadhyay

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

None

CONVENE CLOSED SESSION

The Board convened to closed session at 4:03pm

RECONVENE PUBLIC MEETING

Board meeting reconvened at 4:55pm

REPORT OF ACTION IN CLOSED SESSION

- On May 11, 2017, the Board unanimously took action to approve the settlement agreement between Leonard Lopez and the District (case no. CIVDS1511495) in the amount of \$20,000.
- On May 11, 2017, the Board Unanimously took action to reject the tort claim, dated March 29, 2017, pursuant to Government Code section 912.6 and to send notice of rejection.

CONSIDERATION OF APPROVAL TO ADOPT A RESOLUTION TO RECOGNIZE THE CONTRIBUTIONS OF STUDENT TRUSTEES**REPORTS**

- Board Members
 - Trustee Reyes presented resolutions to the Student Trustees on behalf of Assemblymember Eloise Reyes.
 - Trustee Longville encouraged the audience to look for future student trustees and encourage them to get involved with the District and student government.
- Oral Reports from Board Committee Chairs
 - Trustee Longville reported on the CTE Committee. Effort to develop a greater usage of our broadcasting abilities for our students. The committee should come back with a recommendation to the board.
 - Trustee Singer reported on the K-12 Board to Board meeting. Attended CCLC in Lake Tahoe.

- Trustee Ferracone reported attending ACCJC Committee and will give the board an update in June. She attended the Fire Academy Graduation, and the Reception for the Grand Opening at CHC.
- President Williams participated as a judge at a workshop on campus about engaging elected officials, was a judge at the Poetry Slam, and attended 10+1 Study Session. The Student Success Committee adopted a purpose statement and will ask the board for approval at the next meeting. The committee also had an update on the student success scorecard.
- Trustee Harrison attended the Herbivore Festival, Making Hope Happen Foundation Gala, KVCR Foundation meeting, and made a presentation at the Kiwanis Club on the public auction. She attended the SBCSBA Awards, judge for Mr. Cardinal City. Board Budget Committee has a district master project list, received updates on input for FCC proceeds, discussed resource allocation model and, suggested all board committees complete a Committee Self Evaluation.
- Trustee Viricel attended the Making Hope Happen Gala, K12 Cohort meeting, Mr. Cardinal City, Herbivore Festival, Blue Ribbon Award Breakfast honoring Gina Gonzalez, and attended Al Karnig's memorial service.
- Trustee Reyes attended the legislative workshop put on by the students at SBVC and the HACU Capitol Forum in Washington, DC.
- Board Information Requests were included.
- Student Trustees
 - Student Trustee Rapouw thanked the Board, Chancellor, and Presidents for their support.
 - Student Trustee Machado thanked the board and staff for their support.
- Chancellor reported we are supporting SB 769 to add additional colleges to the bachelor degree pilot program. Jose Torres is in charge of HR and is working on staffing in the department.
- San Bernardino Valley College
 - President Rodriguez reported Transfer EPO& S Scholarship Night, and Commencement. SBVC has the highest transfer to 4-year institutions in their history.
 - Academic Senate Committee surveys should be used and shared with Celia and Rebeccah for accreditation. Evaluated Course Leave software and approved it. Aligned SLOs with Program Review to eliminate processes and reporting. Follow district and campus procedures. Resolution Spring 17.03 RE: HR hiring practices for short term/professional expert academic employees. Working with CHC on

- minimum qualifications for non-credit resolution. Revisit RAM process. Consider funding CTE at SBVC the same as CHC.
- Associated Students adopted a resolution in favor of the idea to create a cohort similar to Valley Bound for ASG. Rocio Aguayo shared her experience as president of ASG and introduced the new ASG Board.
 - Crafton Hills College
 - President Zhou reported on the Three Peaks Triathlon, Herbivore Festival, Classified celebrations, and retirement parties.
 - Academic Senate attended state-wide academic senate plenary, reapprove and re-support the athletics implementation, revisit RAM processes. CHC has 10 CTE programs. Denise Allen read the adopted Resolution SP 17.02 Full-Time Faculty and Student Success. Mark McConnell read the adopted Resolution S17.01 – KVCR Proceeds. Approved resolutions for retiring faculty Granting the title and rank of Professor Emeritus for Professor Gary Reese and Professor Lisa Shimeld.
 - Associated Students attended General Assembly, Food and Security event, Town Hall Special, and Student Recognition Dinner.
 - CSEA report was given by Grayling Eaton. Currently negotiating health & welfare benefits with the District. Waiting for compensation & classification study. The 3rd week in May to recognize classified employees. Read a statement from our officers. Working with investigator over the next few weeks to set up interviews. Due to the complex relationships and the preservation of integrity, he asked that the Chancellor recuse himself or the board receive the investigation report at the same time. Examples of those placed on administrative leave were given.

PUBLIC COMMENTS ON AGENDA ITEMS

Mary Valdemar
Fermin Ramirez
Dennis Sandoval
Sarah Miller
Nikole De La Cruz
Jonathan Mendigorin
Kevin McCurry
Jason Martinez
Kevin Palkki
Dewey Kellygray

APPROVAL OF 4/13/17 MINUTES

Trustee Singer motioned, Trustee Viricel seconded the motion and the board members voted as follows:

AYES: Williams, Macias Harrison, Ferracone, Longville, Singer, Reyes, Viricel, Rapouw, Machado

NOES: None

ABSENT: None

ABSTENTIONS: None

CONSENT AGENDA

Board of Trustees & Chancellor

Consideration to Reconfirm Student Trustee Privileges

Instruction/Student Services

Consideration of Approval of Curriculum – SBVC

Consideration of Approval of Curriculum – CHC

Consideration of Approval to Serve Champagne at Campus Event: President’s Circle Preview Event

Consideration of Approval to Serve Wine/Champagne at Campus Event – Scholarship Donor Appreciation Mixer

Human Resources

Consideration of Acceptance of Employee Retirement

Consideration of Approval of Adjunct and Substitute Academic Employees

Consideration of Approval of Appointment of District Employees

Consideration of Approval of Classified Employee Promotion

Consideration of Approval of District Volunteers

Consideration of Approval of Interim Management Appointments

Consideration of Approval of New Professional Expert Rate

Consideration of Approval of Non-Instructional Pay for Academic Employees

Consideration of Approval of Pre-Retirement Reduced Workload for Academic Employee

Consideration of Approval of Professional Expert Short-Term and Substitute Employees

Business & Fiscal Services

Consideration of Approval of Professional Services Contracts-Agreements

Consideration of Approval of Routine Contracts-Agreements and Memorandums of Understanding

Consideration of Approval of Purchase Order Report

Consideration of Approval of Surplus Property and Authorize Donation to Colton Joint Unified School District

Consideration of Approval of Vacation Payout

Consideration of Approval to Adopt a Resolution Approving Transfers from the Reserve for Contingencies to Various Expenditure Classifications

Consideration of Approval to Adopt a Resolution to Appropriate Funds

Consideration of Approval to Establish an Enterprise Fund for the FCC Auction Proceeds

Consideration of Approval to Ratify Interfund Borrowing Transactions

Consideration of Approval of District & College Expenses

Consideration to Approve Conference Attendance

Trustee Harrison motioned, Trustee Rapouw seconded the motion and the board members voted as follows: To approve the consent agenda items.

AYES: Williams, Macias Harrison, Ferracone, Longville, Singer, Reyes, Viricel, Rapouw, Machado

NOES: None

ABSENT: None

ABSTENTIONS: None

ACTION AGENDA

Consideration of Approval of the Districtwide Facilities Master Plan Project List and the Creation of a Board Ad Hoc Bond Committee

Trustee Harrison motioned, Trustee Viricel seconded the motion and the board members voted as follows:

AYES: Williams, Macias Harrison, Ferracone, Longville, Singer, Reyes, Viricel, Rapouw, Machado

NOES: None

ABSENT: None

ABSTENTIONS: None

Amendment: Charge the Budget committee work on the districtwide facilities master plan project list.

Consideration of Approval of Board Policies - Final Approval

Trustee Singer motioned, Trustee Rapouw seconded the motion and the board members voted as follows:

AYES: Williams, Macias Harrison, Ferracone, Longville, Singer, Reyes, Viricel, Rapouw, Machado

NOES: None

ABSENT: None

ABSTENTIONS: None

Consideration of Approval to Accept Board Policies for First Reading

Trustee Harrison motioned, Trustee Viricel seconded the motion and the board members voted as follows:

AYES: Williams, Macias Harrison, Ferracone, Longville, Singer, Reyes, Viricel, Rapouw, Machado

NOES: None

ABSENT: None

ABSTENTIONS: None

INFORMATION ITEMS

Applause Cards

Budget Report

CCFS-320 Apportionment Attendance Report

Cenergistic Cumulative Energy Report

CHC Integrated Pest Control Program

Clery Report

CSEA MOUs

CTA MOUs

Enrollment-Full Time Equivalent Student Update

General Fund Cash Flow Analysis

Measure M and Non-Bond Demographics - Local Contracts Summary Report

Quarterly Financial Status Report

Quarterly Investment Report

Summary of Measure M Construction Contract Change Orders and Amendments

PUBLIC COMMENT ON NON-AGENDA ITEMS

Vivian Marquez



ADJOURN

The next meeting of the Board: Board Retreat 8am-4pm, May 30 & 31, 2017
President Williams adjourned the meeting at 7:30pm.

Donna Ferracone, Clerk
SBCCD Board of Trustees



Meeting of the San Bernardino Community College District Board of Trustees
Special Closed Session Meeting Minutes
District Board Closed Session Room
May 18, 2017 – 12:00pm

Members Present:

Joseph Williams, President
Gloria Macias Harrison, Vice President
Donna Ferracone, Clerk
John Longville, Trustee (arrived at 12:08pm)
Dr. Donald L. Singer, Trustee
Dr. Anne L. Viricel, Trustee
Frank Reyes, Trustee

Members Absent:

None

CALL TO ORDER – PLEDGE OF ALLEGIANCE

President Williams called the meeting to order at 12:02pm. Trustee Reyes led the pledge of allegiance.

ANNOUNCEMENT OF CLOSED SESSION ITEMS

- Public Employee Discipline/Dismissal/Release/Non Re-Employment, Government Code 54957 (b)(1) (4 cases)

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

None

CONVENE CLOSED SESSION

Closed session convened at 12:03pm

RECONVENE PUBLIC MEETING

Public meeting reconvened at 12:08pm to hear public comment from Kevin Palkki regarding CSEA health benefits.



RECONVENE CLOSED SESSION

Closed session reconvened at 12:11pm

RECONVENE PUBLIC MEETING

Public meeting reconvened at 1:20pm

REPORT OF ACTION IN CLOSED SESSION

None

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

ADJOURN

The next meeting of the Board: Study Session (Preliminary Budget) – May 25, 2017 @ 12pm.
President Williams adjourned the meeting at 1:20pm.

Donna Ferracone, Clerk
SBCCD Board of Trustees

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Diana Z. Rodriguez, President, SBVC
PREPARED BY: Diana Z. Rodriguez, President, SBVC
DATE: June 8, 2017
SUBJECT: Advancement in Rank - SBVC

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

In accordance with the SBVC Advancement in Rank Policy, the faculty members listed on the attached memo have received advancement in rank.

ANALYSIS

BOARD IMPERATIVE

FINANCIAL IMPLICATIONS

None.



San Bernardino Valley College
Office of the President
Received on

MAY 16 2017

MEMORANDUM

TO: Diana Rodriguez, Campus President

FROM: Dr. Celia Huston, Academic Senate President *CH*

Date: May 15, 2017

Re: Advancement in Rank

The Academic Senate Advancement in Rank ad hoc committee met on March 31, 2017 to consider candidates for advancement in rank.

After due consideration of the nomination letters in accordance with AP 7210, the committee is pleased to recommend the following advancements in rank:

Dr. Amy Avelar, advancement to **Associate Professor**
Yvonne Beebe, advancement to **Associate Professor**
Dr. Reginald Metu, advancement to **Professor**
Romana Pires, advancement to **Professor**

Advancement in Rank Committee was composed of the following faculty: Todd Heibel, Marianne Klingstrand, Joel Lamore, Dirkson Lee, Susan Mattson, Michael Mayne, Michael Slusser, and Patti Wall.

Please forward this as an information item to the Board of Trustees.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Wei Zhou, President, CHC
PREPARED BY: Kathy Bakhit, Interim Vice President of Instruction, CHC
DATE: June 8, 2017
SUBJECT: Consideration of Approval of Curriculum Modifications

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached Curriculum Modifications.

OVERVIEW

The courses, certificates and degrees at CHC are continually being revised and updated to reflect and meet student needs.

ANALYSIS

These courses, certificates and degrees have been approved by the Curriculum Committee of the Academic Senate.

BOARD IMPERATIVE

II. Learning Centered Institution for Student Access, Retention and Success.

FINANCIAL IMPLICATIONS

None.

CRAFTON HILLS COLLEGE
SUBMITTED FOR BOARD OF TRUSTEES APPROVAL
 June 8, 2017

NEW COURSE

DISCIPLINE: Mathematics
DEPARTMENT: Mathematics
COURSE ID: MATH 110H
COURSE TITLE: Introduction to Probability and Statistics – Honors
PREREQUISITE: Acceptance into the College Honors Institute. MATH 095 or eligibility for MATH 110H as determined through the Crafton Hills College assessment process
COREQUISITE: None
DEPARTMENTAL RECOMMENDATION: Concurrent enrollment in MATH 117
SEMESTER UNITS: 4
MINIMUM SEMESTER HOURS:
LECTURE: 64

CATALOG DESCRIPTION: The use of probability techniques, hypothesis testing, and predictive techniques to facilitate decision-making. An introduction to the mathematics involved in the statistical formulas. Topics include descriptive statistics; probability and sampling distributions; statistical inference; correlation and linear regression; analysis of variance, chi-square and t-tests; and application of technology for statistical analysis including the interpretation of the relevance of the statistical findings. Applications using data from disciplines including business, life science, physical science, health science, education, social sciences, and psychology. This course includes content and experience appropriate for students wishing to earn honors credit.

SCHEDULE DESCRIPTION: The use of probability techniques, hypothesis testing, and predictive techniques to facilitate decision-making. An introduction to the mathematics involved in the statistical formulas. Topics include descriptive statistics; probability and sampling distributions; statistical inference; correlation and linear regression; analysis of variance, chi-square and t-tests; and application of technology for statistical analysis including the interpretation of the relevance of the statistical findings. Applications using data from disciplines including business, life science, physical science, health science, education, social sciences, and psychology. If purchasing a used textbook a software access code may need to be purchased check with the instructor for verification. This course includes content and experience appropriate for students wishing to earn honors credit.

Equate: Course does not equate with SBVC. Course is not offered at SBVC.

Effective: **Fall 2018**

Rationale: This course allows for a more in depth study of the science of statistics appropriate for students participating in the College Honors Institute.

COURSE MODIFICATIONS

| COURSE ID | COURSE TITLE |
|------------------|-----------------------------|
| FIRET 170 | Basic Wildland Fire Academy |

COURSE TITLE: Basic Wildland Firefighter Training

SCHEDULE DESCRIPTION: Add: Associate Degree Applicable to the end of the schedule description.

Equate: Course does not equate with SBVC. Course is not offered at SBVC.

Effective: **Fall 2018**

Curriculum Meeting: 05-08-17
 Conjoint Meeting: 05-19-17
 Board of Trustees Meeting: 06/08/17
 2 of 7

Rationale: Six-year revision

| COURSE ID | COURSE TITLE |
|-----------|-------------------------------------------------------------|
| GEOL 177 | Geology of the High Desert and Western Mojave Desert Region |

MINIMUM SEMESTER HOURS:

LECTURE: 2

LAB: 42

CATALOG DESCRIPTION: Discussion and observation of the physical and historical geology and natural history of the Western Mojave Desert with emphasis in the high desert area of Rainbow Basin. Lectures prior to the field trip and geologic tools will be utilized to observe, explore, and understand the geology of the region of study. Student must attend the field trip or complete an approved alternative assignment to successfully complete the course.

SCHEDULE DESCRIPTION: Discussion and observation of the physical and historical geology and natural history of the Western Mojave Desert with emphasis in the high desert area of Rainbow Basin. Student must attend the field trip or complete an approved alternative assignment to successfully complete the course.

Equate: Course does not equate with SBVC. Course is not offered at SBVC.

Effective: Fall 2018

Rationale: Correction of hours

| COURSE ID | COURSE TITLE |
|-----------|--------------------------------------------------------|
| GEOL 190 | Geology of the Eastern Sierra Nevada, Northern Section |

MINIMUM SEMESTER HOURS:

LECTURE: 2

LAB: 42

CATALOG DESCRIPTION: Discussion and observation of the physical and historical geology and natural history of the northern part of the Sierra Nevada, including Mammoth Mountain and the Long Valley Caldera. Lectures prior to the field study and geologic tools will be utilized to observe, explore, and understand the geology of the area. Student must attend the field trip or complete an approved alternative assignment to successfully complete the course.

SCHEDULE DESCRIPTION: Discussion and observation of the physical and historical geology and natural history of the northern part of the Sierra Nevada, including Mammoth Mountain and the Long Valley Caldera. Student must attend the field trip or complete an approved alternative assignment to successfully complete the course.

Equate: Course does not equate with SBVC. Course is not offered at SBVC.

Effective: Fall 2018

Rationale: Correction of hours

| COURSE ID | COURSE TITLE |
|-----------|--------------------|
| HIST 145 | California History |

DEPARTMENTAL RECOMMENDATION: Eligibility for ENGL 101

SCHEDULE DESCRIPTION: Survey of California history from the pre-Columbian period to the present.

Equate: HIST 145 at SBVC

Effective: Fall 2018

Rationale: Correction of hours

Curriculum Meeting: 05-08-17

Conjoint Meeting: 05-19-17

Board of Trustees Meeting: 06/08/17

3 of 7

| COURSE ID | COURSE TITLE |
|-----------|----------------------------------------|
| HIST 170 | World Civilizations (3500BCE – 1500CE) |

CATALOG DESCRIPTION: Study of cross-cultural history emphasizing the art and literature, philosophy and religion, family and society, as well as the political, economic and technological contributions of the world's civilizations from the earliest societies through the classical to 1500CE. The course focuses on the ethno-cultural traditions of the Middle East, Asia, Greece, Rome and Medieval and Reformation Europe.

Equate: HIST 170 at SBVC

Effective: Fall 2017

Rationale: Correction: January 19, 2017 Board item. The modification to the catalog description was left off by mistake.

| COURSE ID | COURSE TITLE |
|-----------|-------------------------------------------------|
| HIST 170H | World Civilizations (3500BCE – 1500CE) – Honors |

CATALOG DESCRIPTION: Study of cross-cultural history emphasizing the art and literature, philosophy and religion, family and society, as well as the political, economic and technological contributions of the world's civilizations from the earliest societies through the classical to 1500CE. The course focuses on the ethno-cultural traditions of the Middle East, Asia, Greece, Rome and Medieval and Reformation Europe. This course includes content and experiences appropriate for students wishing to earn honors credit.

Equate: Course does not equate with SBVC. Course is not offered at SBVC.

Effective: Fall 2017

Rationale: Correction: January 19, 2017 Board item. The modification to the catalog description was left off by mistake.

| COURSE ID | COURSE TITLE |
|-----------|-------------------------------------|
| PHIL 101H | Introduction to Philosophy - Honors |

Equate: PHIL 101H at SBVC

Effective: Fall 2017

Rationale: Correction: Mary 11, 2017 Board item. This course equates with PHIL 101H at SBVC.

PROGRAM MODIFICATION

ASSOCIATE TEACHER CERTIFICATE

Certificate of Achievement

The objective of this certificate is to provide students with the coursework, knowledge and skills necessary for employment in an early childhood program. Completion of this certificate also qualifies the student for the Associate Teacher Permit issued by the CA Commission on Teacher Credentialing.

Completion of the following 16 units qualifies the student for the Associate Teacher Certificate as well as the Associate Teacher Permit issued by the CA Commission on Teacher Credentialing.

| REQUIRED COURSES: | | UNITS |
|--------------------------|---------------------------------------------------------|--------------|
| CD 105 | Child Growth and Development | 3.00 |
| CD 126 | Child, Family and Community | 3.00 |
| CD 132 | Introduction to Curriculum | 3.00 |
| CD 205 | Child Development Practicum | 4.00 |
| CD 212 | Observation and Assessment in Early Childhood Education | 3.00 |
| TOTAL UNITS | | 16.00 |

A student receiving this certificate will be able to:

- Meet Title 22 and Title 5 requirements for employment as a fully qualified teacher.
- Qualify for the CD Associate Teacher permit.
- Design, implement and evaluate environments and activities that support positive, developmentally appropriate play and learning.

Effective: Fall 2017

Rationale: CD 112 was removed and replaced with CD 212

TEACHER CERTIFICATE Certificate of Achievement

The objective of this certificate is to provide students with the knowledge and skills necessary to create and facilitate high quality early learning environments that promote optimal child development.

Completion of the following 25 units qualifies the student for the Teacher Certificate. Upon completion of this coursework, plus additional GE units and field experience OR the completion of the AA Degree in Child Development, the student will qualify for the Child Development Permit issued by the CA Commission on Teacher Credentialing.

| REQUIRED COURSES: | | UNITS |
|--------------------------|---------------------------------------------------------|--------------|
| CD 105 | Child Growth and Development | 3.00 |
| CD 112 | Principles and Practices in Early Childhood Education | 3.00 |
| CD 115 | Health, Welfare and Nutrition for Children | 3.00 |
| CD 126 | Child, Family and Community | 3.00 |
| CD 132 | Introduction to Curriculum | 3.00 |
| CD 182 | Teaching in a Diverse Society | 3.00 |
| CD 205 | Child Development Practicum | 4.00 |
| CD 212 | Observation and Assessment in Early Childhood Education | 3.00 |
| TOTAL UNITS: | | 25.00 |

A student receiving this certificate will be able to:

- Qualify for the associate teacher permit issued by the CA Teacher Credentialing Commission.
- Design, implement and evaluate environments and curriculum that support positive development for young children.
- Design and implement curriculum based on observation and assessment of children.
- Engage in high quality interactions with children and families to support relationships and development.

Effective: Fall 2017

Rationale: Curriculum update

INFORMATION ONLY

| COURSE ID | COURSE TITLE |
|---------------------|------------------------------------------------|
| FIRET 527X20 | Medical First Responder Update/Recertification |

COURSE ID: FIRET 527

Effective: Fall 2017

Rationale: This course was missed on the March 14, 2013 Board item when we submitted the removal of all references of "X20" to comply with Title 5 regulation regarding course repeatability.

| COURSE ID | COURSE TITLE | PREREQUISITE |
|------------------|------------------------------------------------|---------------------|
| CHEM 087 | Problem Solving and Study Skills for Chemistry | Remove MATH 090C |
| CHEM 101 | Introduction to Chemistry | Remove MATH 090C |
| MATH 095 | Intermediate Algebra | Remove MATH 090C |

Effective: Spring 2018

Rationale: Cleanup. MATH 090C was approved for deletion at the May 12, 2016 Board meeting.

| COURSE ID | COURSE TITLE | DEPARTMENTAL RECOMMENDATION |
|------------------|---------------------------------------------------------------|------------------------------------|
| FIRET 088 | Fire Investigation 1B | Remove MATH 090C |
| FIRET 100 | Fire Prevention Organization | Remove MATH 090C |
| FIRET 101 | Fire Protection Technology | Remove MATH 090C |
| FIRET 103 | Fire Protection Systems | Remove MATH 090C |
| FIRET 114 | Principles of Fire and Emergency Services Safety and Survival | Remove MATH 090C |

Effective: Spring 2018

Rationale: Cleanup. MATH 090C was approved for deletion at the May 12, 2016 Board meeting.

| COURSE ID | COURSE TITLE | PREREQUISITE |
|--------------------|-----------------------------------------------------------------------|---------------------|
| ASTRON 150H | Introduction to Astronomy - Honors | Remove MATH 095C |
| BIOL 130 | Cell and Molecular Biology | Remove MATH 095C |
| BIOL 130H | Cell and Molecular Biology - Honors | Remove MATH 095C |
| BIOL 131 | Populations and Organisms | Remove MATH 095C |
| CHEM 150 | General Chemistry I | Remove MATH 095C |
| CHEM 150H | General Chemistry I – Honors | Remove MATH 095C |
| ENGR 101 | Introduction to Engineering | Remove MATH 095C |
| MATH 102 | College Algebra | Remove MATH 095C |
| MATH 103 | Plane Trigonometry | Remove MATH 095C |
| MATH 106 | Mathematical Concepts for Elementary School Teachers – Number Systems | Remove MATH 095C |
| MATH 110 | Introduction to Probability and Statistics | Remove MATH 095C |

| | | |
|------------------|---------------------------------------------------|------------------|
| MATH 115 | The Ideas of Mathematics | Remove MATH 095C |
| PSYCH 120 | Statistics for the Social and Behavioral Sciences | Remove MATH 095C |

Effective: Spring 2018

Rationale: Cleanup. MATH 095C was approved for deletion at the May 11, 2017 Board meeting.

| COURSE ID | COURSE TITLE | DEPARTMENTAL RECOMMENDATION |
|------------------|------------------------------------|------------------------------------|
| FIRET 102 | Fire Behavior and Combustion | Remove MATH 095C |
| FIRET 104 | Fire Apparatus and Equipment | Remove MATH 095C |
| FIRET 118 | Wildland Fire Control | Remove MATH 095C |
| SOC 100H | Introduction to Sociology – Honors | Remove MATH 095C |

Effective: Spring 2018

Rationale: Cleanup. MATH 095C was approved for deletion at the May 11, 2017 Board meeting.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Diana Rodriguez, President, SBVC
PREPARED BY: Dr. James Smith, Interim Vice President, Instruction, SBVC
DATE: June 8, 2017
SUBJECT: Consideration of Approval of Curriculum - SBVC

RECOMMENDATION

It is recommended that the Board of Trustees approve the SBVC curriculum modifications.

OVERVIEW

The courses, certificates, and degrees at SBVC are continually being revised and updated to reflect and meet student needs.

ANALYSIS

These courses, certificates, and degrees have been approved for addition, modification, and deletion by the Curriculum Committee of the Academic Senate and will be included in the 2018-2019 College Catalog.

BOARD IMPERATIVE

II. Learning Centered Institution for Student Access, Retention, and Success.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO VALLEY COLLEGE
SUBMITTED FOR BOARD OF TRUSTEE APPROVAL
June 8, 2017

NEW DISCIPLINE

The Modern Languages Department would like to offer Chinese (Mandarin) courses for the following reasons:

1. According to UNESCO, Mandarin Chinese is the most spoken language in the world, with approximately 955 million native speakers, or 1/6 of the world's population. Spanish is second, with about 400 million speakers.
2. China has become one of the centers of an ever more increasingly global economy. According to the U.S. Census Bureau, China is the number one trade partner of the United States and many companies do business and have long-term investments there. The demand for bilingual (English/Chinese) employees is growing. Being familiar with the language and culture will increase opportunities for SBVC students.
3. Chinese is the second most-spoken foreign language in the United States after Spanish. California is the state that has the largest Chinese-American population. Understanding their culture will help Valley College contribute to a more integrated community.
4. The study of Chinese is becoming more common, even at very early levels of education. Norton Space & Science Academy, a charter school in San Bernardino, requires every enrolled student to study Mandarin. After Spanish, Chinese has become one of the most common languages studied at the high school level. Local colleges and universities recognize this and have developed impressive programs to meet the educational needs and interests of their students. Cal State San Bernardino offers numerous courses, including: three years of language; conversation; calligraphy; literature in translation; culture; and business language. Developing a Mandarin program at SBVC will help meet the language needs of the local and state communities, while bridging a potential Chinese educational gap between high schools and universities in the area.

The Curriculum Committee, through online vote, voted to approve the Chinese (Mandarin) discipline.

Effective: Fall 2018

CONTENT REVIEW

No Changes to the College Catalog

| | | | |
|------------|-------------|------------|------------|
| AUTO 050 | AUTO 051 | AUTO 052 | AUTO 053 |
| AUTO 056 | AUTO 065 | AUTO 066 | AUTO 068 |
| AUTO 069 | AUTO 077 | AUTO 084 | AUTO 090 |
| AUTO 098 | CRMJUS 059 | CRMJUS 060 | DIESEL 021 |
| DIESEL 022 | DIESEL 023 | DIESEL 024 | DIESEL 026 |
| DIESEL 028 | DIESEL 035 | DIESEL 038 | DIESEL 064 |
| ELEC 218C | ELECTR 220C | POLICE 002 | POLICE 100 |
| POLICE 101 | POLICE 102 | POLICE 103 | |

Rationale: Content Review

Effective: Fall 2018

MODIFY COURSE

Changes to the 2018-2019 College Catalog

| COURSE ID | COURSE TITLE |
|-----------|------------------------------------------|
| AUTO 075 | AUTOMATIC TRANSMISSIONS REAR WHEEL DRIVE |

Lecture: 3 contact hour(s) per week
 48 - 54 contact hours per semester

Laboratory: 3 contact hour(s) per week
 48 - 54 contact hours per semester

Rationale: Content Review.

Equate: Course not offered at CHC.

Effective: Fall 2018

| COURSE ID | COURSE TITLE |
|-----------|----------------------------------------|
| AUTO 076 | AUTOMATIC TRANSAXLES FRONT WHEEL DRIVE |

Lecture: 3 contact hour(s) per week
 48 - 54 contact hours per semester

Laboratory: 3 contact hour(s) per week
 48 - 54 contact hours per semester

Rationale: Content Review.

Equate: Course not offered at CHC.

Effective: Fall 2018

| COURSE ID | COURSE TITLE |
|------------|---------------------------|
| CRMJUS 061 | RESERVE LEVEL III OFFICER |

Departmental Advisory: ENGL 015 or eligibility for ENGL 101 or ENGL 101H as determined by the SBVC assessment process and READ 015.

Rationale: Content Review.

Equate: Course not offered at CHC.

Effective: Fall 2018

| COURSE ID | COURSE TITLE |
|------------|---------------------------|
| CRMJUS 070 | BASIC DISPATCHER'S COURSE |

Departmental Advisory: ENGL 015 or eligibility for ENGL 101 or ENGL 101H as determined by the SBVC assessment process and READ 015.

Rationale: Content Review.

Equate: Course not offered at CHC.

Effective: Fall 2018

| COURSE ID | COURSE TITLE |
|------------|-----------------------------|
| ELECTR 098 | ELECTRONICS WORK EXPERIENCE |

Catalog Description: This course involves supervised training in the form of on the job employment that will enhance the student's knowledge in the selected field of study. The student's major and job must match. Students work 5-20 hours per week to earn units using the following formula: For paid work, 75 hours = 1 unit; for volunteer

work, 60 hours = 1 unit. Students may earn a total of 16 units toward graduation in Work Experience 098 courses. Students MUST be working for pay or volunteer before registering for a Work Experience class. NOTE: Only one section of Work Experience may be taken during a semester. (Formerly ELECTR 198)

Schedule Description:

This course involves supervised training in the form of on the job employment that will enhance the student's knowledge in the selected field of study. The student's major and job must match. Students work 5-20 hours per week to earn units using the following formula: For paid work, 75 hours = 1 unit; for volunteer work, 60 hours = 1 unit. Students may earn a total of 16 units toward graduation in Work Experience 098 courses. Students MUST be working for pay or volunteer before registering for a Work Experience class. NOTE: Only one section of Work Experience may be taken during a semester. (Formerly ELECTR 198)

Rationale:

Reviewed and updated to match new regulations and industry needs.

Equate:

Course not offered at CHC.

Effective:

Fall 2018

| COURSE ID | COURSE TITLE |
|-----------|----------------------------------|
| RTVF 100 | INTRODUCTION TO ELECTRONIC MEDIA |

Catalog Description:

This course introduces the history, structure, function, economics, content, and evolution of radio, television, film, the internet, and new media, including traditional and mature formats. The social, political, regulatory, ethical, and occupational impact of electronic media are also studied.

Schedule Description:

This course introduces the history, structure, function, economics, content, and evolution of radio, television, film, the internet, and new media. The course includes the social, political, regulatory, ethical, and occupational impact of electronic media.

Departmental Advisory:

ENGL 015 or eligibility for ENGL 101 or ENGL 101H as determined by the SBVC assessment process.

Rationale:

Content review due and C-ID alignment with FTVE 100.

Equate:

Course not offered at CHC.

Effective:

Fall 2018

| COURSE ID | COURSE TITLE |
|-----------|------------------------|
| RTVF 101 | INTRODUCTION TO CINEMA |

Course Title:

Introduction to Media Aesthetics and Cinematic Arts

Catalog Description:

This course introduces the close analysis of film and television and examines the broad questions of form and content, aesthetics and meaning, and history and culture. The course also explores the diverse possibilities presented by the cinematic art form through an examination of a wide variety of productions, national cinemas, and film movements. The topics include modes of production, narrative and non-narrative forms, visual design, editing, sound, genre, ideology and critical analysis.

Schedule Description:

This course introduces the close analysis of film and television and examines the broad questions of form and content, aesthetics and meaning, and history and culture.

Departmental Advisory:

ENGL 015 or eligibility for ENGL 101 or ENGL 101H as determined by the SBVC assessment process.

Rationale:

Content review due and C-ID alignment with FTVE 105.

Equate:

Course not offered at CHC.

Effective: Fall 2018

| COURSE ID | COURSE TITLE |
|-----------|--------------------------------|
| RTVF 104 | BASIC WRITING FOR BROADCASTING |

Catalog Description: This course provides instruction and practice in writing and editing news for radio and television, including rewriting from the internet, news sources, and other documents. Topics include how to write for speaking, writing objectively, journalism ethics, and legal issues such as libel and right to privacy.

Schedule Description: This course provides instruction and practice in writing and editing news for radio and television, including rewriting from the internet, news sources, and other documents.

Rationale: Content Review.

Equate: Course not offered at CHC.

Effective: Fall 2018

| COURSE ID | COURSE TITLE |
|-----------|---------------|
| RTVF 106 | MEDIA WRITING |

Catalog Description: This is an introductory course in writing for the film and electronic media. The emphasis is on preparing scripts in proper formats, including fundamental technical, conceptual and stylistic issues related to writing fiction and non-fiction scripts for informational and entertainment purposes in film and electronic media. The course also includes a writing evaluation component as a significant part of the course requirement.

Schedule Description: This is an introductory course in writing for the film and electronic media. The emphasis is on preparing scripts in proper formats, including fundamental technical, conceptual and stylistic issues related to writing fiction and non-fiction scripts for informational and entertainment purposes in film and electronic media.

Rationale: Content Review and C-ID alignment with FTVE 110.

Equate: Course not offered at CHC.

Effective: Fall 2018

| COURSE ID | COURSE TITLE |
|-----------|----------------------------------|
| RTVF 120 | INTRODUCTION TO AUDIO PRODUCTION |

Departmental Advisory: ENGL 015 or eligibility for ENGL 101 or ENGL 101H as determined by the SBVC assessment process.

Catalog Description: This course serves as an introduction to the theory and practice of audio production for radio, television, film and digital recording applications. Students will learn the fundamentals of sound design and aesthetics, microphone use, and digital recording equipment. Students gain hands on experience recording, editing, mixing and mastering audio. Upon completion, students will have basic knowledge of applied audio concepts, production workflow, equipment functions, and audio editing software.

Schedule Description: This course serves as an introduction to the theory and practice of audio production for radio, television, film and digital recording applications. Students will learn the fundamentals of sound design and aesthetics, microphone use, and digital recording equipment. Students gain hands on experience recording, editing, mixing and mastering audio.

Rationale: Content review due and C-ID alignment with FTVE 125.

Equate: Course not offered at CHC.
Effective: Fall 2018

| COURSE ID | COURSE TITLE |
|-----------|-------------------------------|
| RTVF 121 | DIGITAL AUDIO POST PRODUCTION |

Prerequisite: None.
Departmental Advisory: ENGL 015 or eligibility for ENGL 101 or ENGL 101H as determined by the SBVC assessment process.
Rationale: Content Review. Updating to align with TMC.
Equate: Course not offered at CHC.
Effective: Fall 2018

| COURSE ID | COURSE TITLE |
|-----------|-----------------------------------|
| RTVF 130 | INTRODUCTION TO STUDIO PRODUCTION |

Departmental Advisory: ENGL 015 or eligibility for ENGL 101 or ENGL 101H as determined by the SBVC assessment process.
Catalog Description: This course introduces theory, terminology and operation of a multi-camera television studio and control room. Topics include studio signal flow, directing, theory and operation of camera and audio equipment, switcher operation, fundamentals of lighting, graphics, video control and video recording and real-time video production.
Schedule Description: This course introduces theory, terminology and operation of a multi-camera television studio and control room. Topics include studio signal flow, directing, theory and operation of camera and audio equipment, switcher operation, fundamentals of lighting, graphics, video control and video recording and real-time video production.
Rationale: Content review due and C-ID alignment with FTVE 135.
Equate: Course not offered at CHC.
Effective: Fall 2018

| COURSE ID | COURSE TITLE |
|-----------|-----------------------|
| RTVF 131 | DIGITAL VIDEO EDITING |

Departmental Advisory: ENGL 015 or eligibility for ENGL 101 or ENGL 101H as determined by the SBVC assessment process.
Catalog Description: This course includes theory and practice in digital video editing techniques including exploring professional video editing programs; basic video and audio editing techniques; use of effects, titles, and graphics; capturing and importing; custom software settings; and exporting to the web, DVD, or other media.
Schedule Description: This course includes theory and practice in digital video editing techniques including exploring various editing programs; basic editing techniques; use of effects, titles, and graphics; capturing and importing; custom software settings; and exporting.
Rationale: Content Review. Updating to align with TMC.
Equate: Course not offered at CHC.
Effective: Fall 2018

| COURSE ID | COURSE TITLE |
|-----------|-----------------------------|
| RTVF 132 | LIGHTING AND CINEMATOGRAPHY |

| | |
|-------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Departmental Advisory: | ENGL 015 or eligibility for ENGL 101 or ENGL 101H as determined by the SBVC assessment process. |
| Catalog Description: | This course provides an introduction to the theory, terminology, and process of motion picture production for film and television. Topics include basic cinematography including the operation, function and creative uses of production, basic scriptwriting, camera operation, shot composition, lighting, and basic sound recording. |
| Schedule Description: | This course introduces the student to the equipment and techniques of lighting design and motion picture cinematography using digital film. Students will work on a significant film project. |
| Rationale: | Content Review. Updating to align with TMC. |
| Equate: | Course not offered at CHC. |
| Effective: | Fall 2018 |

| COURSE ID | COURSE TITLE |
|-----------|------------------------|
| RTVF 133 | VIDEO FIELD PRODUCTION |

| | |
|-------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Departmental Advisory: | ENGL 015 or eligibility for ENGL 101 or ENGL 101H as determined by the SBVC assessment process. |
| Catalog Description: | This is an introductory course in the theory, terminology, and operation of video production. The topics include composition, camera operation, portable lighting, video recorder, audio control, and editing. The aesthetics and fundamentals of scripting, producing, and directing on location, as well as multimedia and postproduction are also reviewed. |
| Schedule Description: | This is an introductory course in the theory, terminology, and operation of video production. The topics include topics in composition, camera operation, portable lighting, video recorder, audio control, and editing. |
| Rationale: | Content Review. Updating to align with TMC. |
| Equate: | Course not offered at CHC. |
| Effective: | Fall 2018 |

| COURSE ID | COURSE TITLE |
|-----------|---------------------------------------|
| RTVF 220 | INTERMEDIATE RADIO STATION OPERATIONS |

| | |
|------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Course Title: | Radio Station Operations |
| Catalog Description: | This course offers an emphasis on individual and group production of short and long-form radio projects. Projects include remote broadcasts, promotional spots, features, music programming, and news; as well as project development, management and implementation. All student projects will air on the student radio-station KJRP, with some selected projects also airing on our PBS station, KVCR. |
| Schedule Description: | This course offers an emphasis on individual and group production of short and long-form radio projects. Projects include remote broadcasts, promotional spots, features, music programming, and news. |
| Rationale: | Content Review. Updating to align with TMC. |
| Equate: | Course not offered at CHC. |
| Effective: | Fall 2018 |

COURSE DELETION

AUTOIN 011X3
BIOL 010

AUTOIN 013X3
CD 295

AUTORS 011X3
ENGL 912

AUTOST 011X3

Rationale: Courses are no longer offered.
Effective: Fall 2017

DISTRIBUTED EDUCATION

RTVF 100

RTVF 104

RTVF 106

Rationale: **100% ONLINE**
 One of the planning themes of San Bernardino Valley College (SBVC) is access. For career technical courses, the issue of scheduling is crucial. Students working the night shift can only take class in the morning while those working traditional day schedules can only take evening classes. Given these variables and difficult schedules, students need the flexibility of time that an online class affords. An asynchronous online class allows students to study when their schedules allow and where they have the space and materials to do so effectively. The online delivery method of these courses supports the mission of SBVC by providing access to education to a diverse community of learners who find themselves in a community with complicated lives and difficult and demanding schedules and responsibilities.

Effective: Fall 2018

MODIFY CERTIFICATE

AVIONICS TECHNOLOGY CERTIFICATE

This certificate is designed to provide students with the fundamentals of electronics technology as it applies to avionics. The curriculum prepares students for entry-level positions in aircraft electricity, maintenance, installation, field service, networking, and apprenticeship in the field of avionics technology. Students working for certificates must have a basic knowledge of arithmetic, reading and writing in order to learn and work in the occupations they select.

REQUIRED COURSES:

| | | Units |
|------------|--------------------------------------------------|--------------|
| TECALC 087 | Technical Calculations | 4 |
| ELECTR 110 | Direct Current Circuit Analysis | 3 |
| ELECTR 111 | Direct Current Circuit Laboratory | 1 |
| ELECTR 115 | Alternating Current Circuit Analysis | 3 |
| ELECTR 116 | Alternating Current Circuit Laboratory | 1 |
| ELECTR 155 | Electronic Drawing and Assembly | 3 |
| ELECTR 230 | Semiconductor Devices | 3 |
| ELECTR 235 | Solid State Circuit Analysis | 4 |
| ELECTR 265 | Digital Logic Design | 4 |
| ELECTR 266 | Microprocessor Technology with Assembly Language | 4 |
| ELECTR 270 | Linear Integrated Circuit Analysis | 4 |
| AERO 021 * | Aviation Fundamentals | 3 |
| AERO 040 | Instrument Ground School | 4 |

| | | |
|--------------------|--------------------------------------------|-----------|
| ELECTR 220C | FCC Rules and Regulations | 3 |
| ELECTR 250C | Radio Transmitters, Receivers and Antennas | 4 |
| ELECTR 257C | Navigation and Communication Systems | 4 |
| Total Units | | 52 |

*AERO 052 & 053 can be substituted for AERO 021 & 040

This is a Gainful Employment Program

Rationale: Content Review. Updating AERO courses.
Effective: Fall 2017

MODIFY CERTIFICATE

BASIC PEACE OFFICER CERTIFICATE

This certificate is designed for state certified entry-level positions in law enforcement agencies. Successful completion of this program and subsequent completion of the hiring agencies probationary period in a Peace Officers' Standards and Training (POST) certified agency qualifies the student for a California POST certificate. This program meets Penal Code §832 requirement of training as a peace officer in the state of California. This program is offered in two formats: the Intensive Format (approximately 23 weeks) and the Extended Format (approximately 52 weeks). Students working for certificates must have a basic knowledge of arithmetic, reading and writing in order to learn and work in the occupations they select.

| REQUIRED COURSES: | | Units |
|--------------------------|----------------------------------------|--------------|
| POLICE 002 | Basic Law Enforcement Academy | 27.75 |
| POLICE 100 | Criminal Law | 3 |
| POLICE 101 | Procedure and Evidence | 3 |
| POLICE 102 | Community Policing | 3 |
| POLICE 103 | Introduction to Criminal Investigation | 3 |
| Total Units | | 39.75 |

This is a Gainful Employment Program

Rationale: Content Review.
Effective: Fall 2018

MODIFY CERTIFICATE

LIBRARY TECHNOLOGY CERTIFICATE

Students working for certificates must have a basic knowledge of arithmetic, reading and writing in order to learn and work in the occupations they select. This certificate is designed to prepare students for entry-level employment in a library, assisting librarians to acquire, prepare, and organize material, and/or assisting users in finding information. In some cases, such as in small branch or school libraries, library technicians may perform any or all of these tasks on their own.

| REQUIRED COURSES: | | Units |
|--------------------------|-----------------------|--------------|
| CIT 010 * | Beginning Keyboarding | 0 - 3 |
| ENGL 055 | Children's Literature | 3 |
| | or | |
| ENGL 155 ** | Children's Literature | 3 |
| | or | |

| | | |
|--------------------|----------------------------------------------|----------------|
| LIB 063 | Survey of Literature for Library Technicians | 2 |
| LIB 062 | Care and Repair of Library Materials | 1 |
| LIB 064 | Introduction to Library Services | 3 |
| LIB 065 | Public Services | 3 |
| LIB 066 | Acquisitions | 3 |
| LIB 067 | Cataloging and Classification | 3 |
| LIB 070 | Library Technology and Media Services | 4 |
| LIB 098 *** | Library Technology Work Experience | 1 - 4 |
| LIB 110 | Information Literacy and Research | 2 |
| Total Units | | 22 - 29 |

* or demonstrated ability to type 30 wpm for five minutes

** or any other college-level literature course

***This requirement may be waived if the student has been employed in a library for at least one year at full-time (or equivalent)

Rationale: Content Review.

Effective: Fall 2018

MODIFY CERTIFICATE

MODULAR BASIC PEACE OFFICER CERTIFICATE

This modular certificate is designed for state certified entry-level positions in law enforcement agencies. Successful completion of this program and subsequent completion of the hiring agencies probationary period in a Peace Officers' Standards and Training (POST) certified agency qualifies the student for a POST certificate. This program meets Penal Code section 832 requirement of training as a peace officer in the state of California.

This program is broken up into three modules and must be taken in the following order: Module III (approximately 11 weeks), Module II (approximately 16 weeks) and Module I (approximately 26 weeks). Completion of all three modules equals the POST Regular Basic Course.

Students working for this certificate must have a basic knowledge of arithmetic, reading and writing in order to learn and work in the occupations they select.

REQUIRED COURSES:

| | Units |
|--------------------------------------|--------------|
| CRMJUS 061 Reserve Level III Officer | 7.5 |
| CRMJUS 060 Reserve Level II Officer | 14.25 |
| CRMJUS 059 Reserve Level I Officer | 18.5 |
| Total Units | 40.25 |

This is a Gainful Employment Program

Rationale: Content Review.

Effective: Fall 2018

NEW DEGREE

FILM, TELEVISION, AND ELECTRONIC MEDIA ASSOCIATE OF ARTS TRANSFER DEGREE, AA-T

The Radio/Television/Film department provides a comprehensive instructional program in radio and television broadcasting, digital film production, and digital audio and video production for use in broadcasting, cablecasting, multimedia, film production, and Internet applications.

The Associate in Arts for Transfer (AA-T) or the Associate in Science for Transfer (AS-T) is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AA-T or AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major.

To earn a Film, Television, and Electronic Media AA-T degree, students must complete the following Associate Degree for Transfer requirements:

- completion of the following major requirements with grades of C or better;
- completion of a minimum of 60 CSU transferable semester units with a grade point average of at least 2.0; and
- certified completion of the CSU General Education-Breadth (CSUGE) or Intersegmental General Education Transfer Curriculum (IGETC) for CSU, which requires a minimum of 37-39 units.

It is highly recommend that students complete courses that satisfy the U.S. History, Constitution, and American Ideals requirement as part of CSUGE or IGETC before transferring to a CSU.

Students planning to transfer to a baccalaureate institution and major in Film, Television, and Electronic Media should consult with a counselor regarding the transfer process and lower division requirements.

REQUIRED CORE COURSES: Select two courses (6 units)

| | | Units |
|------------|-----------------------------------------------------|--------------|
| RTVF 100 | Introduction to Electronic Media | 3 |
| | or | |
| COMMST 135 | Mass Media and Society | 3 |
| RTVF 101 | Introduction to Media Aesthetics and Cinematic Arts | 3 |
| RTVF 106 | Media Writing | 3 |

List A: Select one course from each area (6 units total)

| | | Units |
|---------------------------------|-----------------------------------|--------------|
| Audio | | Units |
| RTVF 120 | Introduction to Audio Production | 3 |
| RTVF 220 | Radio Station Operations | 3 |
| Video or Film Production | | Units |
| RTVF 130 | Introduction to Studio Production | 3 |
| RTVF 133 | Video Field Production | 3 |
| RTVF 132 | Lighting and Cinematography | 3 |

List B: Select one course from List A not already selected above (3 units)

List C: Select one course (3 units)

| | | Units |
|----------|-----------------------------------------------|--------------|
| RTVF 102 | Announcing and Performing in Electronic Media | 3 |
| RTVF 104 | Basic Writing for Broadcasting | 3 |
| RTVF 121 | Digital Audio Post Production | 3 |
| RTVF 131 | Digital Video Editing | 3 |

| | | |
|----------|----------------------------------------------|-------|
| RTVF 134 | Acting and Directing for Television and Film | 3 |
| RTVF 221 | Broadcast Station Management | 3 |
| RTVF 222 | Independent Study in Radio/Television/Film | 1 - 3 |
| RTVF 230 | Intermediate Studio Production | 3 |
| RTVF 231 | Advanced Video Production | 3 |
| RTVF 232 | News and Film-Style Digital Video Editing | 3 |

MAJOR TOTAL:18 **Units**

CSU GE-Breadth or IGETC for CSU Requirements: 37-39 (Total units that may be double-counted for CSU-GE or IGETC: 6) **Units**

CSU ELECTIVES (as needed to reach 60 transferable units): 3-9 **Units**

Total Units **60**

Rationale: We are adding to the existing degree to guarantee admission to any CSU with a similar major.
Effective: Fall 2018

MODIFY DEGREE

ADVANCED AUTOMOTIVE COLLISION REPAIR AND REFINISHING AS DEGREE

This degree is designed to prepare students for entry-level work as an auto collision repair technician and/or painter apprentice beyond the Basic Automotive Collision Repair and Refinishing Certificate.

To graduate with a specialization in Advanced Automotive Collision Repair and Refinishing, students must complete the following courses plus the general breadth requirements for the associate of science degree (minimum total = 60 units).

| REQUIRED COURSES: | Units |
|------------------------------------------------|--------------|
| AUTO 020 Non-Structural Body Repair | 6 |
| AUTO 022 Non-Structural Collision Repair | 6 |
| AUTO 024 Structural Analysis and Damage Repair | 6 |
| AUTO 026 Auto Collision Refinishing | 6 |
| AUTO 028 Damage Analysis and Estimating | 3 |
| AUTO 029 Estimating | 3 |
| AUTO 084 General Automotive Technology | 4 |
| AUTORS 010 Basic Vehicle Restoration | 4 |
| or | |
| AUTOST 010 Beginning Street Rod Construction | 4 |

RECOMMENDED COURSE: **Units**

| | |
|--------------------------------------------------|---|
| AUTO 056 Automotive Heating and Air Conditioning | 4 |
|--------------------------------------------------|---|

Total Units **38**

AUTO 020 may be waived through the Articulation 2+2 program with prior agreement with the auto collision and refinishing instructor.

Rationale: Content Review.
Effective: Fall 2018

MODIFY DEGREE

AVIONICS TECHNOLOGY AS DEGREE

To graduate with a specialization in Avionics Technology, students must complete all requirements for the certificate with a grade of C or better plus the general breadth requirements for the Associate Degree (minimum total = 60 units).

| REQUIRED COURSES: | | Units |
|--------------------------|--------------------------------------------------|--------------|
| TECALC 087 | Technical Calculations | 4 |
| ELECTR 110 | Direct Current Circuit Analysis | 3 |
| ELECTR 111 | Direct Current Circuit Laboratory | 1 |
| ELECTR 115 | Alternating Current Circuit Analysis | 3 |
| ELECTR 116 | Alternating Current Circuit Laboratory | 1 |
| ELECTR 155 | Electronic Drawing and Assembly | 3 |
| ELECTR 230 | Semiconductor Devices | 3 |
| ELECTR 235 | Solid State Circuit Analysis | 4 |
| ELECTR 265 | Digital Logic Design | 4 |
| ELECTR 266 | Microprocessor Technology with Assembly Language | 4 |
| ELECTR 270 | Linear Integrated Circuit Analysis | 4 |
| AERO 021 * | Aviation Fundamentals | 3 |
| AERO 040 | Instrument Ground School | 4 |
| ELECTR 220C | FCC Rules and Regulations | 3 |
| ELECTR 250C | Radio Transmitters, Receivers and Antennas | 4 |
| ELECTR 257C | Navigation and Communication Systems | 4 |
| Total Units | | 52 |

*AERO 052 & 053 can be substituted for AERO 021 & 040

Rationale: Content Review. Updating AERO courses.

Effective: Fall 2017

MODIFY DEGREE

BIOLOGY ASSOCIATE OF SCIENCE TRANSFER DEGREE, AS-T

The Associate in Science in Biology for Transfer (AS-T) is intended for students who plan to transfer and complete a Bachelor's degree in Biology, or a similar major at a CSU campus. It serves the diverse needs of students who wish to obtain a broad and an in-depth understanding of the field. The Biology Department offers comprehensive and integrative studies in each of the introductory courses of Biology. Courses in Biology prepare students interested in careers in cell biology, genetics, physiology, developmental biology, biotechnology, zoology, botany, microbiology, evolution, ecology, behavior, environmental studies, and the health sciences. The objective of this degree is to delineate a successful career path for our community college students entering the Biology program and to provide opportunities that explore the Biology major. Upon successful completion of the AS-T in Biology, students may be able to enter majors for any of these Biology subfields. Students should consult with a counselor to determine whether this degree is the best option for their transfer goals.

The Associate in Arts for Transfer (AA-T) or the Associate in Science for Transfer (AS-T) is intended for students

who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AA-T or AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major.

To earn a Biology AS-T degree, students must meet the following requirements:

- completion of the following major requirements with grades of C or better;
- completion of 60 CSU transferable semester units with a grade point average of at least 2.0; and
- certified completion of the CSU General Education-Breadth (CSUGE) or Intersegmental General Education Transfer Curriculum (IGETC) for CSU, which requires a minimum of 39 units.

It is highly recommended that students complete courses that satisfy the U.S. History, Constitution, and American Ideals requirement as part of CSUGE or IGETC before transferring to a CSU.

Students planning to transfer to a four-year institution and major in Biology should consult with a STEM counselor or general counselor regarding the transfer process and lower division requirements. Completion of CSU GE-Breadth or STEM IGETC for the UC or CSU is required in addition to the major requirements.

| REQUIRED CORE COURSES: | | Units |
|-----------------------------------------------------------------------|------------------------------------------|--------------|
| BIOL 205 | Cell and Molecular Biology | 4 |
| BIOL 206 | Organismal Biology | 4 |
| BIOL 207 | Evolutionary Ecology | 4 |
| LIST A: | | Units |
| CHEM 150 | General Chemistry I | 5 |
| | or | |
| CHEM 150H | General Chemistry I - Honors | 5 |
| | and | |
| CHEM 151 | General Chemistry II | 5 |
| | or | |
| CHEM 151H | General Chemistry II - Honors | 5 |
| | and | |
| MATH 250 | Single Variable Calculus I | 4 |
| PHYSIC 150A | General Physics for the Life Sciences I | 5 |
| PHYSIC 150B | General Physics for the Life Sciences II | 5 |
| Major Total: 36 | | Units |
| Total Double-Count Units: 9-10 | | Units |
| General Education (CSU-GE or IGETC for STEM) Unit: 31-33 | | Units |
| CSU electives (as needed to reach 60 transferrable units): 0-3 | | Units |
| Total Units | | 60 |

Rationale: Based on TMC Biology, and requirements from the state need to remove List B course to be within unit requirements for degree.

Effective: Fall 2018

MODIFY DEGREE**ENVIRONMENTAL SCIENCE AS DEGREE**

The goals of the Environmental Science program are to: 1) meet the needs of students who are majoring in one of the diverse fields encompassed by environmental science, and 2) provide options for students fulfilling general education science requirements.

Awareness of the issues of environmental quality is increasingly important in business, industry, and government. The growing human population and increasing consumption of resources are creating unprecedented pressures on our planetary life support systems. Environmental Science Majors need to complete an interdisciplinary set of core requirements that provide a basic understanding of the physical, biological, and social sciences and the relevance of these sciences to environmental processes and issues. In addition, the coursework will prepare students for related baccalaureate majors, including: biology, chemistry, engineering, geography (including emphasis in geographic information systems (GIS)), geology, mathematics, oceanography, and physics. For non-majors, the program's goal is to educate students to make better-informed choices about key environmental and health issues.

Students planning to transfer to a four-year institution and major in Environmental Science should consult with a counselor regarding the transfer process and institution-specific lower-division requirements. In upper division and graduate studies, students majoring in environmental science usually specialize in areas such as environmental toxicology, public health, environmental law, education, environmental economics, soil and water science, restoration ecology, environmental landscaping, environmental management and urban planning, and related careers.

To graduate with a specialization in Environmental Science, students must complete the following required courses plus the general breadth requirements for the Associate Degree (total = 60 units).

REQUIRED COURSES:

| | | Units |
|-----------|---------------------------------------------|--------------|
| BIOL 205 | Cell and Molecular Biology | 4 |
| BIOL 206 | Organismal Biology | 4 |
| CHEM 150 | General Chemistry I | 5 |
| | or | |
| CHEM 150H | General Chemistry I - Honors | 5 |
| CHEM 151 | General Chemistry II | 5 |
| | or | |
| CHEM 151H | General Chemistry II - Honors | 5 |
| ECON 201 | Principles of Microeconomics | 3 |
| | or | |
| ECON 201H | Principles of Microeconomics - Honors | 3 |
| | or | |
| POLIT 100 | American Politics | 3 |
| GEOG 110 | Physical Geography | 3 |
| GEOG 111 | Physical Geography Laboratory | 1 |
| | or | |
| GEOG 111H | Physical Geography Laboratory - Honors | 1 |
| | or | |
| GEOL 101 | Introduction to Physical Geology | 3 |
| GEOL 111 | Introduction to Physical Geology Laboratory | 1 |
| MATH 250 | Single Variable Calculus I | 4 |
| MATH 251 | Single Variable Calculus II | 4 |

| | | |
|-----------------------------------------------|------------------------------------------------------|----------------|
| PHYSIC 150A | General Physics for the Life Sciences I | 5 |
| PHYSIC 150B | General Physics for the Life Sciences II | 5 |
| | or | |
| PHYSIC 200 | Physics I | 6 |
| PHYSIC 201 | Physics II | 6 |
| CHOOSE TWO COURSES FROM THE FOLLOWING: | | Units |
| BIOL 104 | Human Ecology | 3 |
| BIOL 207 | Evolutionary Ecology | 4 |
| CHEM 205 | Quantitative Chemical Analysis | 5 |
| CHEM 212 | Organic Chemistry I | 4 |
| | or | |
| CHEM 212H | Organic Chemistry I - Honors | 4 |
| CHEM 213 | Organic Chemistry II | 4 |
| | or | |
| CHEM 213H | Organic Chemistry II - Honors | 4 |
| GEOG 130 | Introduction to Geographic Information Systems (GIS) | 3 |
| | or | |
| GIS 130 | Introduction to Geographic Information Systems (GIS) | 3 |
| MATH 108 | Introduction to Probability and Statistics | 4 |
| Total Units | | 49 - 54 |

Rationale: The degree is due for content review, SBVC and transfer requirements have changed, and the US Department of Education is presently auditing the Environmental Science AS Degree.

Effective: Fall 2017

CORRECTION

Corrections may be necessary based off of feedback from the State Chancellor's Office and/or the ACCJC

The January 2017 Board Document contained the following errors:

Music Associate of Arts Transfer Degree, AA-T

The Associate of Arts for Transfer (AA-T) in Music develops a well-rounded musician. Students who pursue this degree will have guaranteed admission to a California State University (CSU) campus upon successful completion of the specified program requirements. This degree provides students with transfer preparation and pre-professional training. Students should consult with a counselor to determine whether this degree is the best option for their transfer goals.

The Associate in Arts for Transfer (AA-T) or the Associate in Science for Transfer (AS-T) is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AA-T or AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major.

To earn a music AA-T degree, students must complete the following Associate Degree for Transfer requirements:

- completion of the following major requirements with grades of C or better;
- completion of a minimum of 60 CSU transferable semester units with a grade point average of at least 2.0; and

- certified completion of the CSU General Education-Breadth (CSUGE) or Intersegmental General Education Transfer Curriculum (IGETC) for CSU, which requires a minimum of 37-39 units.

It is highly recommend that students complete courses that satisfy the U.S. History, Constitution, and American Ideals requirement as part of CSUGE or IGETC before transferring to a CSU.

Students planning to transfer to a baccalaureate institution and major in Music should consult with a counselor regarding the transfer process and lower division requirements.

| REQUIRED CORE COURSES: (16 Units) | | Units |
|-------------------------------------------------------------------|-----------------------------------|--------------|
| MUS 101 | Music Theory I: Fundamentals | 3 |
| MUS 101L | Musicianship I | 1 |
| MUS 102 | Music Theory II: Scales and Modes | 3 |
| MUS 102L | Musicianship II | 1 |
| MUS 201 | Music Theory III: Basic Harmony | 3 |
| MUS 201L | Musicianship III | 1 |
| MUS 202 | Music Theory IV: Harmony | 3 |
| MUS 202L | Musicianship IV | 1 |
| APPLIED MUSIC: (2 Units) | | Units |
| MUS 141X2 | Applied Music I | 0.5 |
| And | | |
| MUS 241x2 | Applied Music II | 0.5 |
| LARGE ENSEMBLE: (4 Units selected from the following) | | Units |
| MUS 150X4 | Mixed Chorus | 1 |
| MUS 152X4 | Chamber Singers | 2 |
| MUS 153x4 | Chamber Chorale | 2 |
| MUS 154X4 | College Singers | 2 |
| MUS 156X4 | Concert Choir | 2 |
| MUS 158X4 | Gospel Choir | 1 |
| MUS 162x4 | Wind Ensemble | 1 |
| MUS 166x4 | Concert Band | 1 |
| MAJOR TOTAL: | | 22 |
| CSU GE-Breadth or IGETC for CSU requirements: | | 37-39 |
| Total units that may be double-counted for CUSGE or IGETC: | | 6 |
| CSU ELECTIVES (as needed to reach 60 transferable units): | | 5-7 |
| Total Units | | 60 |

Correction: Updating per the State Chancellor's request to remove the recommended courses.

Effective: Fall 2017

Sociology Associate of Arts Transfer Degree, AA-T

Sociology is both a scientific and humanistic discipline. Sociologists examine the systems of social action including single social acts, social relationships, organizations, institutions, communities, and societies. Through analyses of society, its groups, institutions, and processes, sociologists attempt to understand and predict

human behavior. The study of sociology prepares students for further study of and careers in social work, probation, corrections, human services, law enforcement, research, public policy, law and education.

The Associate in Arts for Transfer (AA-T) or the Associate in Science for Transfer (AS-T) is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AA-T or AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major. To earn a Sociology this AA-T degree, students must meet the following requirements:

- completion of the following major requirements with grades of C or better;
- completion of 60 CSU transferable semester units with a grade point average of a least 2.0; and
- certified completion of the CSU General Education-Breadth (CSUGE) or Intersegmental General Education Transfer Curriculum (IGETC) for CSU, which requires a minimum of 39 units.

It is highly recommend that students complete courses that satisfy the U.S. History, Constitution, and American Ideals requirement as part of CSUGE or IGETC before transferring to a CSU.

Students planning to transfer to a four-year institution and major in sociology should consult with a counselor regarding the transfer process and lower division requirements.

Completion of CSU GE-Breadth or IGETC for the UC or CSU is required in addition to the major requirements listed below.

| REQUIRED CORE COURSES: (10 - 11 UNITS) | | Units |
|-----------------------------------------------------|--------------------------------------------|--------------|
| SOC 100 | Introduction to Sociology | 3 |
| | or | |
| SOC 100H | Introduction to Sociology - Honors | 3 |
| | and | |
| SOC 110 | Social Problems | 3 |
| | or | |
| SOC 110H | Social Problems - Honors | 3 |
| | and | |
| PSYCH 105 | Statistics for the Behavioral Sciences | 4 |
| | or | |
| ECON 208 | Business and Economic Statistics | 4 |
| | or | |
| MATH 108 | Introduction to Probability and Statistics | 4 |
| LIST A: SELECT TWO COURSES (6 units) | | Units |
| Any required core course not already used | | |
| SOC 130 | Family Sociology | 3 |
| SOC 135 | Introduction to Crime | 3 |
| SOC 141 | Race and Ethnic Relations | 3 |
| SOC 145 | Sociology of Gender | 3 |
| LIST B: SELECT ONE COURSE (3 units minimum): | | Units |
| Any course not used from List A: | | |
| ANTHRO 100 | Introduction to Archaeology | 3 |
| ANTHRO 102 | Cultural Anthropology | 3 |
| | or | |

| | | |
|-------------|---------------------------------------------------------|---|
| ANTHRO 102H | Cultural Anthropology - Honors | 3 |
| ANTHRO 106 | Biological Anthropology | 3 |
| | or | |
| ANTHRO 106H | Biological Anthropology - Honors | 3 |
| ANTHRO 108 | North American Indians | 3 |
| ANTHRO 109 | Visual Culture and Art | 3 |
| ANTHRO 110 | Magic, Witchcraft, and Religion | 3 |
| ANTHRO 125 | Language and Culture | 3 |
| CD 105 | Child Growth and Development | 3 |
| | or | |
| CD 105H | Child Growth and Development-Honors | 3 |
| COMMST 135 | Mass Media and Society | 3 |
| COMMST 174 | Intercultural Communication | 3 |
| COMMST 176 | Gender Differences in Communication | 3 |
| ECON 100 | Introduction to Economics | 3 |
| ECON 200 | Principles of Macroeconomics | 3 |
| | or | |
| ECON 200H | Principles of Macroeconomics - Honors | 3 |
| ECON 201 | Principles of Microeconomics | 3 |
| | or | |
| ECON 201H | Principles of Microeconomics - Honors | 3 |
| ENGL 102 | Intermediate Composition and Critical Thinking | 4 |
| | or | |
| ENGL 102H | Intermediate Composition and Critical Thinking - Honors | 4 |
| GEOG 102 | Cultural Geography | 3 |
| GEOG 106 | Geographic Perspectives on the Environment | 3 |
| GEOG 120 | World Regional Geography | 3 |
| HIST 100 | United States History to 1877 | 3 |
| | or | |
| HIST 100H | United States History to 1877 - Honors | 3 |
| HIST 101 | United States History: 1865 to Present | 3 |
| | or | |
| HIST 101H | United States History: 1865 to Present - Honors | 3 |
| HIST 107 | The United States and the North American Indians | 3 |
| HIST 137 | Racial and Ethnic Groups in United States History | 3 |
| HIST 138 | African-American History to 1877 | 3 |
| HIST 139 | African-American History 1877 to Present | 3 |
| HIST 140 | Chicano History | 3 |
| HIST 145 | History of California | 3 |
| HIST 150 | Introduction to Latin American History | 3 |
| HIST 170 | World History to 1500 | 3 |
| HIST 171 | World History Since 1500 | 3 |

| | | |
|------------------------------------------------------------------|-----------------------------------------------------------|--------------|
| PHIL 102 | Critical Thinking and Writing | 3 |
| | or | |
| PHIL 103 | Introduction to Logic: Argument and Evidence | 3 |
| PHIL 180 | Death and Dying | 3 |
| POLIT 100 | American Politics | 3 |
| POLIT 110 | Introduction to Political Theory | 3 |
| | or | |
| POLIT 110H | Introduction to Political Theory Honors | 3 |
| POLIT 140 | Introduction to Comparative Politics | 3 |
| POLIT 141 | Introduction to World Politics | 3 |
| PS 112 | Introduction to the Development of Modern Science | 3 |
| PSYCH 100 | General Psychology | 3 |
| | or | |
| PSYCH 100H | General Psychology - Honors | 3 |
| PSYCH 102 | Personal and Social Adjustment | 3 |
| PSYCH 110 | Abnormal Psychology | 3 |
| PSYCH 111 | Developmental Psychology: Lifespan | 3 |
| PSYCH 112 | Developmental Psychology: Child and Adolescent Psychology | 3 |
| PSYCH 118 | Human Sexual Behavior | 3 |
| RELIG 110 | Magic, Witchcraft, and Religion | 3 |
| RELIG 135 | Religion in America | 3 |
| RELIG 180 | Death and Dying | 3 |
| RTVF 100 | Introduction to Electronic Media | 3 |
| SOC 120 | Health and Social Justice | 3 |
| SOC 150 | Aging and the Life Course | 3 |
| Major Total: | | 19-21 |
| Total units that may be double-counted: | | 12 |
| CSU GE-Breadth or IGETC for CSU requirements: | | 37-39 |
| CSU electives (as needed to reach 60 transferable units): | | 3-16 |
| Total Units | | 60 |

Correction: Updating per the State Chancellor's request to align with TMC.

Effective: Fall 2018

The March 2017 Board Document contained the following errors:

| COURSE ID | COURSE TITLE |
|-----------|-----------------|
| MUS 141x2 | APPLIED MUSIC I |

Correction: Updating effective date to Fall 2017

Kinesiology Associate of Arts Transfer Degree, AA-T

Kinesiology is the study of the principles of mechanics and anatomy in relation to human movement. The Kinesiology Associate in Arts Degree for Transfer (Kinesiology AA-T degree) provides students with an

education in the core aspects of Kinesiology. The Kinesiology AA-T degree prepares students for transfer to CSU campuses that offer bachelor's degrees in Kinesiology.

The Associate in Arts for Transfer (AA-T) or the Associate in Science for Transfer (AS-T) is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AA-T or AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major. To earn a Kinesiology AA-T degree, students must complete the following Associate Degree for Transfer requirements:

- completion of the following major requirements with grades of C or better;
- completion of 60 CSU transferable semester units with a grade point average of at least 2.0; and
- certified completion of the CSU General Education-Breadth (CSUGE) or Intersegmental General Education Transfer Curriculum (IGETC) for CSU, which requires a minimum of 37-39 units.

It is highly recommend that students complete courses that satisfy the U.S. History, Constitution, and American Ideals requirement as part of CSUGE or IGETC before transferring to a CSU.

Students planning to transfer to a baccalaureate institution and major in Kinesiology should consult with a counselor regarding the transfer process and lower division requirements.

| REQUIRED CORE: (11 units) | | Units |
|----------------------------------|----------------------------------------------------|--------------|
| KIN 200 | Introduction to Physical Education and Kinesiology | 3 |
| BIOL 250 | Human Anatomy and Physiology I | 4 |
| | and | |
| BIOL 251 | Human Anatomy and Physiology II | 4 |
| | or | |
| BIOL 260 | Human Anatomy | 4 |
| | and | |
| BIOL 261 | Human Physiology | 4 |

MOVEMENT BASED COURSES: (3 UNITS MINIMUM)

SELECT ONE COURSE MAXIMUM FROM ANY THREE OF THE FOLLOWING AREAS.

COMBATIVE:

| | | |
|-----------|----------------------|---|
| KINF 190A | Beginning Tai Chi | 1 |
| KINF 190B | Intermediate Tai Chi | 1 |
| KINF 190C | Advanced Tai Chi | 1 |

FITNESS:

| | | Units |
|-----------|----------------------------------|--------------|
| KINF 105A | Beginning Low Impact Aerobics | 1 |
| KINF 105B | Intermediate Low Impact Aerobics | 1 |
| KINF 105C | Advanced Low Impact Aerobics | 1 |
| KINF 108A | Beginning Weight Training | 1 |
| KINF 108B | Intermediate Weight Training | 1 |
| KINF 108C | Advanced Weight Training | 1 |
| KINF 127A | Beginning Walking for Fitness | 1 |
| KINF 127B | Intermediate Walking for Fitness | 1 |
| KINF 127C | Advanced Walking for Fitness | 1 |
| KINF 138A | Beginning Physical Fitness | 1 |
| KINF 138B | Intermediate Physical Fitness | 1 |

| | | |
|-----------|---------------------------|---|
| KINF 138C | Advanced Physical Fitness | 1 |
| KINF 168A | Beginning Yoga | 1 |
| KINF 168B | Intermediate Yoga | 1 |
| KINF 168C | Advanced Yoga | 1 |

INDIVIDUAL SPORTS: **Units**

| | | |
|-----------|------------------------|---|
| KINS 103A | Beginning Badminton | 1 |
| KINS 103B | Intermediate Badminton | 1 |
| KINS 103C | Advanced Badminton | 1 |

TEAM SPORTS: **Units**

| | | |
|-----------|-------------------------|---|
| KINS 104A | Beginning Basketball | 1 |
| KINS 104B | Intermediate Basketball | 1 |
| KINS 104C | Advanced Basketball | 1 |
| KINS 116A | Beginning Soccer | 1 |
| KINS 116B | Intermediate Soccer | 1 |
| KINS 116C | Advanced Soccer | 1 |
| KINS 120A | Beginning Softball | 1 |
| KINS 120B | Intermediate Softball | 1 |
| KINS 120C | Advanced Softball | 1 |
| KINS 124A | Beginning Volleyball | 1 |
| KINS 124B | Intermediate Volleyball | 1 |
| KINS 124C | Advanced Volleyball | 1 |

LIST A: SELECT TWO COURSES(6 UNITS MINIMUM)FROM THE FOLLOWING: **Units**

| | | |
|-------------|--------------------------------------------|---|
| MATH 108 | Introduction to Probability and Statistics | 4 |
| | or | |
| ECON 208 | Business and Economic Statistics | 4 |
| BIOL 100 | General Biology | 4 |
| CHEM 150 | General Chemistry I | 5 |
| | or | |
| CHEM 150H | General Chemistry I - Honors | 5 |
| KIN 231 | First Aid and CPR | 3 |
| PHYSIC 150A | General Physics for the Life Sciences I | 5 |

Major Total: **21-24**

CSU GE-Breadth or IGETC for CSU requirements: **37-39**

Total Units that may be Double Counted for CSU-GE or IGETC : **10**

CSU electives (as needed to reach 60 transferrable units): **7-12**

Total Units **60**

Correction: Updating per the State Chancellor's request to remove unarticulated KINF 101A, 101B, and 101C.

Effective: Fall 2018

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Diana Z. Rodriguez, President, SBVC
PREPARED BY: Diana Z. Rodriguez, President, SBVC
DATE: June 8, 2017
SUBJECT: Consideration of Approval to Serve Wine, Spirits, and Beer at a Campus Event - SBVC

RECOMMENDATION

It is recommended that the Board of Trustees approve wine, spirits, and beer to be served at a campus event: SBVC, Dr. Ricky Shabazz Farewell, June 27, 2017.

OVERVIEW

In the planning of an upcoming event, it has been decided that wine, spirits, and beer will be served on campus at this event.

ANALYSIS

Per Board Policy 3560 and in accordance with California law, the SBVC Dr. Ricky Shabazz Farewell is a private event that is open to the public and where alcohol will be served.

FINANCIAL IMPLICATIONS

None

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Amalia Perez, Director, Human Resources
DATE: June 8, 2017
SUBJECT: Consideration of Acceptance of Employee Resignations

RECOMMENDATION

It is recommended that the Board of Trustees accept the resignations of Rhonda Prater and Jennifer Blain.

OVERVIEW

Rhonda Prater, Account Clerk II, Accounts Payable, District, 14 years of service. Last day of employment May 19, 2017.

Jennifer Blain, Administrative Secretary, Instruction, CHC, 1 year of service. Last day of employment May 31, 2017.

ANALYSIS

The resignation correspondence was received and accepted by the Human Resources Department.

BOARD IMPERATIVE

None.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Amalia Perez, Director, Human Resources
DATE: June 8, 2017
SUBJECT: Consideration of Acceptance of Employee Retirements

RECOMMENDATION

It is recommended that the Board of Trustees accept the retirement of Dr. Susan Bangasser, Christopher Clarke, Carolyn Allen Roper, Hai Nhuygen, Linda Luna and Andee Alsip.

OVERVIEW

Dr. Susan Bangasser, Dean, Science, SBVC, is retiring after 25 years and 9 months of services. Last day of employment with the district is June 30, 2017.

Christopher Clarke, Planetarium Specialist, SBVC, is retiring after 30 years and 8 months of service. Last day of employment with the district is June 28, 2017.

Carolyn Allen Roper, Instructor, Reading, SBVC, is retiring after 35 years and 8 months of service. Last day of employment with the district is June 30, 2017.

Hai Nguyen, Food Service Worker, SBVC, is retiring after 19 years and 10 months of service. Last day of employment with the district is June 30, 2017.

Linda Luna, Food Service Worker, SBVC, is retiring after 16 years and 2 months of service. Last day of employment with the district is June 30, 2017.

Andee Alsip, College Nurse, SBVC, is retiring after 9 years and 7 months of service. Last day of employment with the district is June 30, 2017.

ANALYSIS

The employees' retirement correspondence was received and accepted by the Human Resources Department.

BOARD IMPERATIVE

None.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services

PREPARED BY: Dr. Wei Zhou, President, CHC
Diana Rodriguez, President, SBVC

DATE: June 8, 2017

SUBJECT: Consideration of Approval of Adjunct and Substitute Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of adjunct and substitute academic employees as needed for the 2016-2017 and 2017-2018 academic years.

OVERVIEW

The following list of adjunct and substitute academic employees is submitted for approval of employment.

ANALYSIS

Part-time academic employees selected from the established pool are offered individual contracts on a semester-by-semester basis. Adjunct employees not assigned will remain in the pool for future consideration during the 2016-2017 and 2017-2018 academic years. All requirements for employment processing have been completed and Human Resources has cleared the individual(s) for employment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2016-2017 and 2017-2018 budgets.

Adjunct & Substitute Academic Employees
June 8, 2017

Crafton Hills College

| <u>NAME</u> | <u>DISCIPLINE</u> |
|---------------------|------------------------------------------------------|
| Adams, Matthew | Astronomy |
| Alatorre, Guadalupe | Communication Studies |
| Alvarez, Richard | Counselor, High School Dual Enrollment, College Life |
| Driscoll, Ashley | English Non-Credit, Business/Vocational Education |
| | Non-Credit |
| Lopez, Natalie | Librarian |

San Bernardino Valley College

Academic Year 2016-2017

| <u>NAME</u> | <u>DISCIPLINE</u> |
|---------------------|-------------------|
| Donoghue, John | Geography |
| Firtha, Farah | Chemistry |
| McCandless, Lillian | Chemistry |

Academic Year 2017-2018

| <u>NAME</u> | <u>DISCIPLINE</u> |
|--------------------|-------------------------------------------------------|
| Abdo, Fatenah | Corrections |
| Abrams, Eric | Kinesiology |
| Adamiak, Ann | Modern Languages |
| Aguilar, Jairo | Math |
| Aguirre, David I | Machine Technology |
| Ahn, Katherine | History |
| Alfano, Jay | Computer Information Technology |
| Allen, Rick | Biology |
| Amador, Brian S. | Pharmacy Technology |
| Antmann, Howard L. | Computer Information Technology |
| Anton, Michael | Architecture & Environmental Design |
| Ariza, Ernest | Water Supply Technology |
| Arlandson, James | English |
| Ashton, Patricia | Reading & Study Skills |
| Ask, Ladan | Political Science |
| Avila, Diana | Math |
| Awunganyi, John | Math |
| Aziz, Husein | Heating, Ventilation, Air Conditioning, Refrigeration |
| Bachman, Bruce | Art |
| Badibanga, Maurice | Math |
| Bahk, Sarah | Math |
| Balderrama, Sandra | Computer Information Technology |
| Barley, Corinne | English |
| Berglas, Ron | Theater Arts |
| Berkebile, Meta | Radio, Television & Film |
| Berry, Robert | Music |

| | |
|----------------------------|---------------------------------|
| Berry, Thomas W. | Communication Studies |
| Beshwate, Keith | English |
| Beuche, William | Music |
| Blackman, Sandra | History |
| Blalock, Ashley | Art |
| Blanquet, Rebeca | Math |
| Boccumini, Paul | Psychology |
| Bodnar, William | Automotive |
| Bond, Lauren | English |
| Bond, Matthew | English |
| Bonine, James | Culinary Arts |
| Bourbeau, Ronald | Art |
| Bray, Linda L. | Computer Information Technology |
| Brooks, Robert | Accounting |
| Brown, Joshua | Kinesiology |
| Buchanan, Jamie | Psychology |
| Buchholz, James | Physics/Astronomy |
| Bujanda, Albert | Diesel |
| Butris, Nabil | Welding Technology |
| Butterfield, John | Art |
| Caddell, Tonneka | Psychology |
| Carreon-Bailey, Rebecca | Child Development |
| Carroll, Marian | Communication Studies |
| Cass, Russell | Anthropology |
| Casteel, Sheila | Communication Studies |
| Castillo, Yubitza | Nursing |
| Castro, Chance | English |
| Catalano, Roberto | Music |
| Caughman, Luis | Art |
| Cescolini, Diana | Business Administration |
| Charcas-Salazar, Rosalinda | Modern Languages |
| Charles, Rawlston | Kinesiology |
| Chase, Gerald | Electricity/Electronics |
| Chatterton, Micah | English |
| Chavoushi, Maria | Modern Languages |
| Chen, Hsu-Chia | Math |
| Cheney, Gina | Math |
| Chitrathorn, Puttachart | Nursing |
| Cima, Deborah M. | Human Services |
| Colbert, Timothy | Art |
| Colern-Mulz, Leslie | English |
| Collette, Richard | Computer Information Technology |
| Cook, Carol A. | Biology |
| Cooper, Brian | Art |
| Corral, Lupe | Electricity/Electronics |
| Cotton, Christopher | English |
| Cox, Maria | Human Services |
| Cretu, Camelia | Math |
| Crockeer, Joyce | Nuring |
| Crogman, Horace | Physics/Astronomy |
| Cross, Heather | Psychology |
| Cross, Telma | Modern Languages |
| Cruz, Judi | Human Services |
| Cuevas, Dion | Art |

| | |
|------------------------|-------------------------------------------------------|
| Dang, Caonguyen | Math |
| Daraei, Khosrow | Electricity/Electronics |
| Day, Ben | Business Administration |
| De Marco, Sandi | Nursing |
| Diaz, Steven | English |
| Diehl-Hope, Saovaros | Child Development |
| Ding, Guizhi | Kinesiology |
| Diskin, Les | Diesel |
| Dolson-Andrew, Stephen | Political Science |
| Dormady, Kelly | History |
| Dowlatabadi, Mohammad | Electricity/Electronics |
| Downey, Jennifer | Psychology |
| Doyle, Alicia | Chemistry |
| Dudash, Leigh | Geology |
| Duggal, Aman | Chemistry |
| Duncan, William | Heating, Ventilation, Air Conditioning, Refrigeration |
| Dunning, Fred | Psychology |
| Duong, Phuoc | Anthropology |
| Dutton, Debra | Biology |
| Ebert, Rebecca | Reading & Study Skills |
| Edwards, Julie G. | Music |
| Ellis, Pamela | English |
| Ellison, Amy | Academic Advancement |
| Escobar, Ronald | Accounting |
| Espinosa, Adan | Mathematics |
| Estrada, Gilbert | Inspection Technology |
| Falls, Anthony | Electricity/Electronics |
| Fathy, Sherif | Political Science |
| Fell, Devon | Psychology |
| Ferguson, Prince | English |
| Fisher, Linda | Art |
| Flores Martinez, Norma | Modern Languages |
| Flowers, Tanisha | Psychology |
| Ford, Jacquelyn | Reading and Study Skills |
| Fossum, Louis | Theater Arts |
| Foutz, Anna | Geology |
| Frias, Mayra | English |
| Gablin, Theodore | Aeronautics |
| Gabriel, Richard | Culinary Arts |
| Gallagher, Sara | Geology |
| Galuszka, Shannon | Theater Arts |
| Garber, Melbourne | Economics |
| Garcia, David | Philosophy/Religious Studies |
| Garcia, Jaime | Communication Studies |
| Gayle, David | Biology |
| Gelenchi, Fantahun | Math |
| Gergis, Nader | Art |
| Gibson, Colin | Reading & Study Skills |
| Gideon, Angelita | Library |
| Godwin, Angelina | Modern Languages |
| Gonzaga, Laurence | Psychology |
| Gonzalez, Juan | Geographic Information Systems |
| Gordon, Aleida | Food and Nutrition |
| Green, Kenneth | Administration of Justice |

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|--------------------------|------------------------------|
| Gregory, Eric Anthony | History |
| Haider, Mourshad | Math |
| Hassanzadah, Ali | Math |
| Hattar, James | Pharmacy Technology |
| Hayes, Lori | Dance |
| Hayes, Shonia | Chemistry |
| Hearon, Sean | Math |
| Henry, Mark | English |
| Henry, Michele | Nursing |
| Hernandez, Ramon | Inspection Technology |
| Hernandez, Roy | Chemistry |
| Hidalgo, Alma | Geography |
| Hightower, Nicole | Psychology |
| Hinckley, David | English |
| Hoage, Scott | Human Services |
| Hoang, Dung | Math |
| Hoelle, Janet Nicole | English |
| Hoglund, Richard | Music |
| Holcombe, Melissa | Child Development |
| Holstrom, Geoffrey | Physics/Astronomy |
| Hooker, Richard | Human Services |
| Hoover, Jason | Electricity/Electronics |
| Horn, Jacqueline | Nursing |
| Houts, Robert | Inspection Technology |
| Hoyt, James | Aeronautics |
| Hubbell, Daniel P. | Nursing |
| Hudell, Ravanzo | Nursing |
| Hungate, Adam | History |
| Hunt, Beverly | Kinesiology |
| Irby, Carl | Human Services |
| Iyengar, Melissa | Biology |
| Jackson, Beverlyn | Nursing |
| Jacques, Paul | Theater Arts |
| James, Edna | English |
| Jaminson, Dana | Business, Administration |
| Jenkins, Theodore | Mathematics |
| Jensen, DeAnna | English |
| Johnson, David | Physics/Astronomy |
| Johnson, Dominique | Student Development |
| Johnson, Steven | Chemistry |
| Jones, Anthony | Health Education |
| Kappattil, Reshmi | Nursing |
| Kassab, Mohamad | Math |
| Kawa, Jon | Art |
| Kawa, Karlie | Art |
| Keena, Shane | Art |
| Kehrier, Christopher | Biology |
| Keithly, Dana | Anthropology |
| Kelley, D'Jhoanna | Nursing |
| Kellogg, Elena | English |
| Kent, Michael | English |
| Kiefer-Newman, Katherine | Philosophy/Religious Studies |
| Killian, Jennifer | English |
| Kim, Edward | Math |

| | |
|----------------------|-------------------------------------------------------|
| Kimbrough, Pamela | Chemistry |
| Kinon, Marc | Psychology |
| Koch, Paul | Corrections |
| Kounas, Jason P. | Kinesiology |
| Krajewski, Linda | Psychology |
| Krizek, Jeffrey | Geographic Information Systems |
| Kuntz, John | English |
| Lai, Karen | Math |
| Lavruk, Alexander | Music |
| Lawton, Phillip | Heating, Ventilation, Air Conditioning, Refrigeration |
| Le, Tom | Math |
| Leatham, Wallace | Geology |
| Lessard, George | Chemistry |
| Lim, Sunggon | Chemistry |
| Lindeman, David H. | Heating, Ventilation, Air Conditioning, Refrigeration |
| Liscum, Huong | Math |
| Litel, Gerald S. | Accounting |
| Loh Myers, Susan | English |
| Longworth, Cynthia | English |
| Lopez, Doris | Nursing |
| Lopez, Kimberli | Pharmacy Technology |
| Loring, Michael | English |
| Loukeh, Alison | Water Supply Technology |
| Lowe, Josephine | Reading & Study Skills |
| Lucier, Bradley | History |
| Luu, Tony | English |
| Lyons, Kelley | Reading & Study Skills |
| Lyons, Kevin E. | Radio, Television & Film |
| Maestas, Albert | Water Supply Technology |
| Maestre, Joanne | English |
| Mahoney, Ann W. | English |
| Majid, May | Math |
| Marquis, Matt | Modern Languages |
| Marrs, Tracy | Reading & Study Skills |
| Martinez, Carlos | Real Estate/Escrow |
| Massey, John W. | Corrections |
| Matin, Mohammed | Math |
| McGee, Kellie | Kinesiology |
| McGuire, Iryna | Biology |
| McLoughlin, Kerry | Sociology |
| McNamara, Sean | Biology |
| Medina, William | History |
| Mendoza, Jennifer | Psychology |
| Mendoza, Maria | Math |
| Micklich, Mark | Chemistry |
| Mierzwik, William A. | Kinesiology |
| Miller, Brenda | Human Services |
| Miller, Frank | Math |
| Millican, Edward | Political Science |
| Molina, Art | Automotive |
| Monin, Craig | Electricity/Electronics |
| Moore, Allen | Aeronautics |
| Moore, Zeanissia | Reading and Study Skills |
| Moran, Omar | English |

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|----------------------|--------------------------------|
| Moreira, Tifany | Psychology |
| Moreno, Robert | Welding Technology |
| Morgan, Marjorie | Culinary Arts |
| Motta, Fred | Physics/Astronomy |
| Mukundan, Ramaa | Geography |
| Murillo, Charles | English |
| Naim, Rozaena | Math |
| Ngobi, Said | Math |
| Nguyen, Benny | Math |
| Nguyen, Bryan | Math |
| Nguyen, Hoang | Math |
| Nguyen, John | Chemistry |
| Nguyen, Thuy | Math |
| Nguyen, Tung | Math |
| Niehus, Gerald | English |
| Nimako, Solomon | Geographic Information Systems |
| Nordstrom, Matthew | Geography |
| Norris, Windy | Communication Studies |
| Obien, Lorna M. | Math |
| Olivera, Christopher | Biology |
| Ontiveros, Doris | Pharmacy Technology |
| Ornelas, Carmelita | Nursing |
| Ortiz, Grace | Nursing |
| Orton, Renee | Communication Studies |
| Padgett, Desiree | Nursing |
| Paine, Kristy K. | Administration of Justice |
| Park, Jason | Math |
| Parsa, Arya | Biology |
| Partain, Jeff | English |
| Pascale, Melody | Nursing |
| Pastuschek, Susanne | Administration of Justice |
| Pate, David | Culinary Arts |
| Perez, Edward R. | English |
| Perris, Christina | History |
| Pielke, Janet | Sociology |
| Polonio, Jeffery | Human Services |
| Prajapati, Nikita | Geography |
| Price, Brandi | Child Development |
| Rahman, Mustafizur | Math |
| Ramirez, Jessica | Math |
| Ramirez, Richard | Automotive |
| Ramos, Rebecca | Biology |
| Rangel, Francisco | Accounting |
| Ratigan, James | Kinesiology |
| Raval, Gira | Chemistry |
| Raymundo, Mark | Chemistry |
| Reifsnyder, Heather | English |
| Ribadu, Isa | Psychology |
| Richey, Michael | English |
| Riddell, Jeannette | English |
| Rippetoe, James | Radio, Television & Film |
| Rivera, Pedro | Modern Languages |
| Rodriguez, Mike | Political Science |
| Romero, Markazan | Electricity/Electronics |

| | |
|------------------------|-------------------------------------|
| Roszak, Suzanne | English |
| Rounds, Michael | History |
| Saad, Nancy | Biology |
| Saadat, Ali | Math |
| Sacdalan, Alvin | Math |
| Samson, Danae | English |
| Sanjurjo-Casado, Maria | Culinary Arts |
| Sarenana, Chris | Architecture & Environmental Design |
| Scalisi, Carlos R. | Political Science |
| Schmitt, Christopher | Sociology |
| Schrader, Michelle | Philosophy/Religious Studies |
| Schrodeer, Geoffrey | Nursing |
| Schwartz, Rebecca | Water Supply Technology |
| Scott, Benjamin | Human Services |
| Seanez, Bridgett | Biology |
| Selva, Doris | Communication Studies |
| Seraj, Robyn | Pharmacy Technology |
| Serna, Marcelino | Human Services |
| Shahla, Samar | Nursing |
| Shereen, Yasmine | Anthropology |
| Shweikeh, Eman | Chemistry |
| Sievers, Jerry | Automotive |
| Simmers, Jennifer | Sociology |
| Singh, Jasmeet | Chemistry |
| Skipper, Jamie | Kinesiology |
| Smith, Deborah J. | Mathematics |
| Smith, James | Political Science |
| Smith-Trafzer, Lee Ann | History |
| Snow, Stephen | History |
| Sola, Michael E. | Kinesiology |
| Souza, Gwendolyn | Mathematics |
| Stauble, Vernon | Business Administration |
| Stephenson, James | Chemistry |
| Strine, Mary | Academic Advancement |
| Strom, Ann | Modern Languages |
| Strom, Brian | Modern Languages |
| Sullivan, John | English |
| Sullivan, Laurie | American Sign Language |
| Teegarden, Thomas | Aeronautics |
| Tefera, Abey | Mathematics |
| Ting, Lycretia | Mathematics |
| Tinoco, Michelle | Student Development |
| Tivey, Jerry | Kinesiology |
| Torres-Nez, John | Anthropology |
| Townsend, Maura | Dance |
| Tran, Bao | Nursing |
| Trewhella, Donna | Radio, Television & Film |
| Tumang, Mimosa | Nursing |
| Turner, Eugenia | Human Services |
| Vakil-Jessop, Carolee | Reading & Study Skills |
| Valcarcel, David | Music |
| Valladao, Gary | Water Supply Technology |
| Valle, Samuel | Electricity/Electronics |
| Valz-Brenta, Renato | Machine Technology |

| | |
|--------------------------|---------------------------|
| Van Osterhoudt, Patricia | Reading & Study Skills |
| Vanella, Frank | Administration of Justice |
| Vara, Richard | Nursing |
| Vasquez, Leo | Business Administration |
| Verholtz, Gary | Water Supply Technology |
| Vinciullo, Frances | Psychology |
| Voisard, Steven | Library |
| Wagner, Eric | English |
| Wallick, Amber D. | Child Development |
| Walters, Sandi | Child Development |
| Wardell, Matt | Art |
| Watterlond, John | Math |
| Weber, Michele | Communication Studies |
| Weis, Anh | Math |
| Wellenstein, Nick | Welding Technology |
| Wen, Edward | Chemistry |
| Wheeler, James | English |
| White, Charles | Art |
| White, Stuart | Administration of Justice |
| Wilhite, Cynthia | Human Services |
| Williams, Yvette | Reading & Study Skills |
| Wilson, Nancy | English |
| Wrightstone, Brad | Math |
| Yarnelle, E. | Psychology |
| Yoon, Choon | Music |
| Zeeb, John | Psychology |
| Zhu, Zhiqiang | Chemistry |
| Zuick, Nhan | Mathematics |
| Zuick, Nhan | Mathematics |

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Amalia Perez, Director, Human Resources
DATE: June 8, 2017
SUBJECT: Consideration of Approval of Appointment of District Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the appointment of, and approval of employment contracts, if applicable, Daniel Algattas and Katherine Fonesca.

OVERVIEW

The employees on the attached list are submitted for approval.

ANALYSIS

All requirements for employment processing have been completed and Human Resources has cleared the individual(s) for employment.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2016-2017 budget.

District Employees
June 8, 2017

Daniel Algattas, Instructor, Kinesiology/Head Football Coach, SBVC, effective June 9, 2017. 177 days of service. Salary placement to be determined upon verification of education and experience. Replacing John Shipp. Funding Source Physical Education Division General Fund. Live scan clearance 5/16/2017.

Katherine Fonseca, Secretary II - EOPS/CARE, SBVC, effective June 26, 2017, at Classified Salary Range 33, Step A, \$3,251.00 per month. New position. Funding Source EOPS and CARE General Fund. Live scan clearance 12/9/2016.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Amalia Perez, Director, Human Resources
DATE: June 8, 2017
SUBJECT: Consideration of Approval of Appointment of District Lead Negotiators

RECOMMENDATION

It is recommended that the Board of Trustees approve the appointment of District Lead Negotiators for both the San Bernardino Community College District Teachers Association (CTA/NEA) and the California School Employees Association (CSEA Chapter #291) as follows:

- Amalia Perez, Director, Human Resources, District Lead Negotiator
- Jose Torres, Vice Chancellor, Business & Fiscal Services, Alternate District Lead Negotiator

OVERVIEW

This appointment of District Lead Negotiators will provide both unions continuity and a primary contact for matters related to collective bargaining.

ANALYSIS

This appointment identifies the District Lead Negotiator and the Alternate for all contract negotiations and other matters related to collective bargaining.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications associated with the approval of this board item.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services

PREPARED BY: Amalia Perez, Director, Human Resources
Dr. Wei Zhou, President, CHC
Diana Rodriguez, President, SBVC

DATE: June 8, 2017

SUBJECT: Consideration of Approval of District Volunteers

RECOMMENDATION

It is recommended that the Board of Trustees approve District volunteers.

OVERVIEW

The individuals on the following list have volunteered their services and acknowledge that they will not receive payment of any kind for services performed.

ANALYSIS

Assignments performed by volunteers will not take away responsibilities or duties of regular academic or classified employees.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None.

District Volunteers
June 8, 2017

Crafton Hills

| <u>NAME</u> | <u>ASSIGNMENT</u> | <u>DATE</u> |
|---------------------|-------------------|-----------------------|
| Guerrero, Katherine | Counseling | 05/12/2017-12/21/2017 |
| Torres, Denise | Counseling | 07/01/2017-12/31/2017 |
| Wilson, Daniel | Counseling | 05/12/2017-12/21/2017 |

San Bernardino Valley College

| <u>NAME</u> | <u>ASSIGNMENT</u> | <u>DATE</u> |
|----------------------------|-----------------------------------------------------------|-----------------------|
| Aguero, Marcos | Science/Chemistry | 07/01/2017-12/29/2017 |
| Bangasser, Susan | Science/Chemistry | 07/03/2017-12/22/2017 |
| Burquez, Edgardo | Social Science/Criminal Justice | 07/01/2017-12/31/2017 |
| Bustamante, Daniel | Science/Chemistry | 07/01/2017-12/29/2017 |
| Caballero, Alejandro | Social Science/Criminal Justice | 07/01/2017-12/31/2017 |
| Carpenter, Gregg | Social Science/Criminal Justice | 07/01/2017-12/31/2017 |
| Clarke, Christopher | Science/Astron/Physics | 07/03/2017-12/22/2017 |
| Cornett, Jeremiah | Social Science/Criminal Justice | 07/01/2017-12/31/2017 |
| Federoff, Thomas | Social Science/Criminal Justice | 07/01/2017-12/31/2017 |
| Fernandez-Ortiz, Frances | Science/Chemistry | 07/01/2017-12/29/2017 |
| Fries, Kevin | Social Science/Criminal Justice | 07/01/2017-12/31/2017 |
| Garcia, Martin | Science/Chemistry | 07/01/2017-12/29/2017 |
| Gardea, Michael | Social Science/Criminal Justice | 07/01/2017-12/31/2017 |
| Hernandez, Steve | Social Science/Criminal Justice | 07/01/2017-12/31/2017 |
| Hopkins, Kathleen | Science/Chemistry | 07/01/2017-12/29/2017 |
| Ikeda, Mark | Science/Biology | 07/03/2017-12/22/2017 |
| Lopez, Matthew | Social Science/Criminal Justice | 07/01/2017-12/31/2017 |
| Marquez, John M. | Science/Chemistry | 07/01/2017-12/29/2017 |
| Mitchell, Kirsten | Social Science/Criminal Justice | 07/01/2017-12/31/2017 |
| Moreira, Emmanuel | Science/Chemistry | 07/01/2017-12/29/2017 |
| Oeng, Sophea | Science/Chemistry | 07/01/2017-12/29/2017 |
| Parrot, Joshua | Social Science/Criminal Justice | 07/01/2017-12/31/2017 |
| Placencia, Miguel | Social Science/Criminal Justice | 07/01/2017-12/30/2017 |
| Rabie, Huda | Science/Chemistry | 07/01/2017-12/29/2017 |
| Robledo, Jessica | Science/Chemistry | 07/01/2017-12/29/2017 |
| Rodriguez, Aaron | Social Science/Criminal Justice | 07/01/2017-12/31/2017 |
| Rodriguez, Salvador | Science/Chemistry | 07/01/2017-12/29/2017 |
| Salazar, Christina | Science/Chemistry | 07/01/2017-12/29/2017 |
| Sanchez, Abraham | Science/Chemistry | 07/01/2017-12/29/2017 |
| Shaneyfelt-King, Christina | Social Science/Criminal Justice | 07/01/2017-12/31/2017 |
| Szumski, Edward | President's Office/Development and Community Relations | 07/01/2017-12/31/2017 |
| Torres, Edgar | Arts & Humanities/Music | 07/01/2017-12/30/2017 |
| Valdez, Chris Roland | Science/Chemistry | 07/01/2017-12/29/2017 |
| Vavra, Lauren | Science/Chemistry | 07/01/2017-12/29/2017 |
| Ward, Rebecca | Arts & Humanities/Music | 07/01/2017-12/30/2017 |

District

| <u>NAME</u> | <u>ASSIGNMENT</u> | <u>DATE</u> |
|-------------------|-------------------|-----------------------|
| Ayoubi, Bassimah | KVCR/Development | 05/12/2017-12/31/2017 |
| Bull Lorena | KVCR/Development | 06/08/2017-12/31/2017 |
| Canavan, Terry | KVCR/Development | 06/08/2017-12/31/2017 |
| Carson, Jennifer | KVCR/Development | 07/01/2017-12/31/2017 |
| Chamberlin, Mike | KVCR/Development | 07/14/2017-12/31/2017 |
| McLoughlin, Kerry | KVCR/Development | 07/01/2017-12/31/2017 |
| Martinez, Jorge | FNX | 07/01/2017-12/30/2017 |
| Romero, Aaron | KVCR | 07/01/2017-12/30/2017 |

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services

PREPARED BY: Amalia Perez, Director, Human Resources

DATE: June 8, 2017

SUBJECT: Consideration of Approval of Equal Employment Opportunity Multiple Methods

RECOMMENDATION

It is recommended that the Board of Trustees approve the Equal Employment Opportunity nine (9) multiple methods issued and required by the State Chancellor's Office.

OVERVIEW

Under the Chancellor's authority to represent the Board of Governors in monitoring the use of the Equal Employment Opportunity Fund for the purpose of promoting the equal employment opportunities in hiring and promotion at community college districts, the Chancellor's Office will implement a fund allocation model (Education Code, Section 87107 and Board of Governors Standing Order 374). The Multiple Method allocation model was developed by the Chancellor Office.

ANALYSIS

In accordance with applicable Title 5 regulations (sections 53000 et. seq.) and the Education Code Section 87107, the District's multiple method evidence demonstrates the commitment to hire staff and foster staff development that support the goals of equal opportunity and diversity and provide equal consideration for all qualified candidates.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None.

District Name: _____

The district met Multiple Method #1 (Mandatory for Funding): District's EEO Advisory Committee, EEO Plan, and submittal of Expenditure/Performance Reports for prior year.

- Yes
- No

The district met at least 5 of the remaining 8 Multiple Methods? (Please mark your answers.)

- Yes
 - Method 2 (Board policies and adopted resolutions)
 - Method 3 (Incentives for hard-to-hire areas/disciplines)
 - Method 4 (Focused outreach and publications)
 - Method 5 (Procedures for addressing diversity throughout hiring steps and levels)
 - Method 6 (Consistent and ongoing training for hiring committees)
 - Method 7 (Professional development focused on diversity)
 - Method 8 (Diversity incorporated into criteria for employee evaluation and tenure review)
 - Method 9 (Grow-Your-Own programs)
- No

I CERTIFY THAT THIS REPORT FORM IS COMPLETE AND ACCURATE. Please attach meeting agenda of when District's EEO Advisory Committee certified this report form.

Chair, Equal Employment Opportunity Advisory Committee.

Name: _____ Title: _____
Signature: _____ Date: _____

Chief Human Resources Officer

Name: _____ Title: _____
Signature: _____ Date: _____

Chief Executive Officer (Chancellor or President/Superintendent)

Name: _____ Title: _____
Signature: _____ Date: _____

President/Chair, District Board of Trustees

Date of governing board's approval/certification: _____

Name: _____ Title: ***President/Chair, Board of Trustees***
Signature: _____ Date: _____

Date Due at the Chancellor's Office: June 1, 2017
Return to: Leslie LeBlanc lleblanc@cccco.edu Chancellor's Office California Community Colleges
1102 Q Street, Ste. 4400, Sacramento, CA 95811

This form requires districts to report the various activities that they are implementing to promote Equal Employment Opportunity for each of the 9 *Multiple Methods*.

When providing explanation(s) and evidence of your district's success in implementing the *Multiple Methods*, please keep narrative to no more than one page per Multiple Method. If you reference an attachment, please ensure it is attached to your submittal.

Nine (9) Multiple Methods

Mandatory for Funding

1. District's EEO Advisory Committee, EEO Plan, and submittal of Expenditure/Performance Reports for prior year.

Pre-Hiring

2. Board policies & adopted resolutions
3. Incentives for hard-to-hire areas/disciplines
4. Focused outreach and publications

Hiring

5. Procedures for addressing diversity throughout hiring steps and levels
6. Consistent and ongoing training for hiring committees

Post-Hiring

7. Professional development focused on diversity
8. Diversity incorporated into criteria for employee evaluation and tenure review
9. Grow-Your-Own programs

Does district meet Multiple Method #1 (District's EEO Advisory Committee, EEO Plan, and submittal of Expenditure/Performance Reports for prior year)?

- Yes**
- No**

Under the *Multiple Method* allocation model, districts must minimally have an operational District EEO Advisory Committee, and an updated EEO Plan. Additionally, districts are required to annually report on the use of EEO funds.

- In order to qualify for receipt of the EEO Fund, districts are required to submit a board-adopted EEO plan every three years to the Chancellor's Office. (Title 5, Section 53003).
- EEO Plans are considered active for three years from the date of when the District's Board of Trustees approved the plan.
- The districts are required to establish an EEO Advisory Committee to assist in the development and implementation of the EEO Plan. (Title 5, Section 53005).
- The districts are required to annually submit a report on the use of Equal Employment Opportunity funds. (Title 5, section 53034).

Please provide an explanation and evidence of meeting this Multiple Method, #1.

To receive funding for this year’s allocation amount, districts are also required to meet 5 of the remaining 8 Multiple Methods.

Does the District meet Method #2 (Board policies and adopted resolutions)?

- Yes**
- No**

Please provide an explanation and evidence of meeting this Multiple Method, #2.

Does the District meet Method #3 (Incentives for hard-to-hire areas/disciplines)?

- Yes**
- No**

Please provide an explanation and evidence of meeting this Multiple Method, #3.

Does the District meet Method #4 (Focused outreach and publications)?

- Yes**
- No**

Please provide an explanation and evidence of meeting this Multiple Method, #4.

Does the District meet Method #5 (Procedures for addressing diversity throughout hiring steps and levels)?

- Yes**
- No**

Please provide an explanation and evidence of meeting this Multiple Method, #5.

Does the District meet Method #6 (Consistent and ongoing training for hiring committees)?

- Yes**
- No**

Please provide an explanation and evidence of meeting this Multiple Method, #6.

Does the District meet Method #7 (Professional development focused on diversity)?

- Yes**
- No**

Please provide an explanation and evidence of meeting this Multiple Method, #7.

Does the District meet Method #8 (Diversity incorporated into criteria for employee evaluation and tenure review)?

- Yes**
- No**

Please provide an explanation and evidence of meeting this Multiple Method, #8.

Does the District meet Method #9 (Grow-Your-Own programs)?

Yes

No

Please provide an explanation and evidence of meeting this Multiple Method, #9.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Amalia Perez, Director, Human Resources
DATE: June 8, 2017
SUBJECT: Consideration of Approval of Interim Management Appointments

RECOMMENDATION

It is recommended that the Board of Trustees approve the appointment of Chris Grant.

OVERVIEW

Chris Grant, Interim Emergency Preparedness Manager, District, Management Salary Schedule, Range 10, Step A, \$71,007.37 annually, effective July 1, 2017, through December 31, 2017, or until position is filled on a permanent basis, whichever occurs first. Replacement for Laura Whitehead. Live Scan Clearance 3/18/16.

ANALYSIS

It is necessary to appoint an individual to serve on an interim basis until the position is filled permanently.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2017-2018 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services

PREPARED BY: Amalia Perez, Director, Human Resources

DATE: June 8, 2017

SUBJECT: Consideration of Approval of Management Tuition Reimbursement

RECOMMENDATION

It is recommended that the Board of Trustees approve the request for management tuition reimbursement for Emma Diaz.

OVERVIEW

Emma Diaz, AB104 Adult Education Block Grant (AEBG) Administrator, SBVC, is requesting tuition reimbursement to pursue an Ed.D in Educational Leadership beginning in August 2017, from the University of Southern California.

ANALYSIS

This request is in compliance with Board Policy 7250 which states that management personnel shall be eligible for tuition cost and reimbursement from an accredited institution and no tuition cost paid by the District is to exceed 80% of a per unit basis cost of similar course work at the University of California.

BOARD IMPERATIVE

III. Resource management for efficiency, effectiveness, and excellence.

FINANCIAL IMPLICATIONS

Included in the 2017-2018 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Amalia Perez, Director, Human Resources
DATE: June 8, 2017
SUBJECT: Consideration of Approval of New Professional Expert Rate

RECOMMENDATION

It is recommended that the Board of Trustees approve the Professional Expert position and rate of pay for the Fire Operations Specialist at \$55.00 per hour.

OVERVIEW

The following classifications have been added to the Professional Expert Rate of Pay Schedule: Fire Operations Specialist, at the hourly rate of \$55.00, effective June 9, 2017.

ANALYSIS

The Fire Operations Specialist will ensure the logistical needs of the Fire Academy are met on a daily basis, which will result in the best possible training/education for the students in the fire academy. The Fire Operations Specialist shall also ensure compliance and a strong working relationship with the Fire Academy's Accreditation Agency, California State Fire Training.

This position is necessary as a result of the expanded services to effectively serve the students in the program.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2017-2018 budget.

**San Bernardino Community College District
PROFESSIONAL EXPERT RATES OF PAY**

| PROFESSIONAL EXPERT ASSIGNMENT | HOURLY RATE |
|-----------------------------------------------------------|---------------------------------|
| 3D Animator | \$25.00 to \$40.00 |
| Adult Education Planning Grant Coordinator | \$40.00 |
| Assistant Instructor | \$20.00 |
| Bilingual Translator/Interviewer | \$20.00 |
| Business and Resources Development Consultant | \$60.00 |
| CAHSEE Facilitator | \$50.00 |
| Camera & Lighting Technician | \$10.50 to \$20.00 |
| Clinical Instructor | \$20.00 |
| Closed Caption Editor I | \$10.50 to \$15.00 |
| Closed Caption Editor II | \$16.00 to \$20.00 |
| Closed Caption Editor III | \$21.00 to \$30.00 |
| Content Specialist (FNX and Marketing & Public Relations) | \$15.00 to \$40.00 |
| Counseling Intern I / II / III | \$25.00/\$30.00/\$35.00 |
| Counseling Trainee | \$15.00 |
| Criminal Justice Academy Liaison | \$30.00 |
| CTE Transition Coordinator | \$20.00 to \$30.00 |
| Guardian Scholars and Dreams Liaison (Categorical) | \$45.00 |
| Editor (KVCR, FNX, Pledge Drive) | \$18.00 to \$30.00 |
| EMT-1 Skills Laboratory Assistant | \$12.00 |
| EMT(EMS)/Respiratory Care/Fire TechPE/ASL Specialist | \$30.00 |
| Fire Agility Group Leader/Proctor | \$12.50 |
| Fire Agility Instructor | \$30.00 |
| Fire Operations Specialist | \$55.00 |
| Flight Simulator Repair | \$30.00 |
| Foster Parenting Education | \$45.00 |
| GIS Technician | \$18.00 to \$24.00 |
| Grant Program Assistant (Categorical) | \$35.00 |
| Grant Writer I/II/III | \$30.00/\$40.00/\$55.00 |
| Human Resources Recruiter | \$20.00 |
| Interpreting/Transliterating Level I / II / III / IV | \$24.00/\$21.00/\$18.00/\$15.00 |
| Laboratory Instructor | \$20.00 |
| Mental Health Educator/Counselor Intern | \$55.00 |
| Nurse Practitioner I (1-2 years of SBCCD experience) | \$55.00 |
| Nurse Practitioner II (3-5 years of SBCCD experience) | \$60.00 |
| Nurse Practitioner III (6+ years of SBCCD experience) | \$65.00 |
| Physician | \$30.00 |
| Pharmacy Technology Accreditation Coordinator | \$30.00 to \$50.00 |
| Police Science Facilitator/Instructor | \$35.00 |
| Policy Analyst | \$60.00 |
| Primary Instructor | \$25.00 |
| Program Assistant | \$20.00 to \$49.00 |
| Project Evaluator | \$40.00 |
| Project Manager | \$75.00 |
| Public Information Specialist | \$65.00 |

Board Approved: July 1, 2014
Revised: June 8, 2017

**San Bernardino Community College District
PROFESSIONAL EXPERT RATES OF PAY**

| | |
|--------------------------------------------------------------|--------------------------------------------------------------------|
| Radiologic Technology Specialist | \$30.00 |
| Respiratory Care Clinical | \$40.00 |
| Risk Management Coordinator | \$28.00 |
| RTVF Intern I / II / III | \$11.00 / \$12.00 / \$13.00 |
| Safety Facilitator | \$19.00 to \$25.00 |
| Safety Officer | \$22.50 |
| Social Media Specialist (FNX & Marketing & Public Relations) | \$21.00 to \$25.00 |
| Special Events Planner | \$25.00 to \$35.00 |
| Staff Writer/Photographer | \$16.00 to \$20.00 |
| Tactical Officer/Police | \$28.00 |
| Tactical Officer/Fire | \$23.00 |
| Tech Prep | \$30.00 |
| Training Specialist | \$19.00 |
| Tutor I / II / III | \$10.50 / \$12.00 / \$14.00 |
| TV Closed Captioning | \$10.50 to \$15.00 |
| Veteran's Resource Specialist | \$50.00 |
| Workforce Development/PDC Trainer | \$15.00 to \$100.00 or up to 85% of Enrollment or up to 60% of net |
| Strengths Educator/Coach | \$49.00 |
| PROFESSIONAL EXPERT ASSIGNMENT | SESSION RATE |
| Foster Parent Host | \$25.00 |
| Musician | \$75.00 |
| PROFESSIONAL EXPERT ASSIGNMENT | DAILY RATE |
| Evaluator (<i>per scenario</i>) | \$105.00 |
| Theatre Production Assistant | \$500.00 |
| CPR/Lifeguard Certification Facilitator | \$200.00 to \$300.00 |
| Consultant | \$300.00 to \$500.00 |
| PROFESSIONAL EXPERT ASSIGNMENT | SEMESTER RATE |
| Faculty Intern | \$600.00 |
| Future Teacher Intern | \$300.00 |
| Grant Assignment | \$300.00 |
| Medical Director (EMT) | \$3,500.00 |
| Medical Director (Respiratory Care) | \$3,000.00 |
| | |

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services

PREPARED BY: Amalia Perez, Director, Human Resources
Dr. Wei Zhou, President, CHC
Diana Rodriguez, President, SBVC

DATE: June 8, 2017

SUBJECT: Consideration of Approval of Non-Instructional Pay for Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve non-instructional pay for academic employees.

OVERVIEW

The following list of employees is submitted for approval.

ANALYSIS

Non-instructional pay, at \$49.00 per hour, is requested on a periodic basis to assist departments with various research, projects, committee work, or events on campus or in the community.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2016-2017 and 2017-2018 budgets.

Non-Instructional Pay
June 8, 2017

Crafton Hills College

Anderson, Debra, Coordinator for Radiologic Technology Program, 04/01/2017* through 05/30/2017, monthly payment of \$225.40, not to exceed \$450.00. Funding source is Radiologic Technology Program Funds.

Avery, George, Coordinate Wildland Fire Program and Instructor Service agreement with local public agencies, 03/01/2017* through 6/30/2017, not to exceed 50 hours. Funding source is CTE Transitions, RAMP-UP and/or Strong Workforce Funds.

Bourbeau, Ronald, Vocational, Non-Credit Strong Workforce Instructor In-Service Workshop, 04/14/2017*, not to exceed 4 hours. Funding source is Basic Skills.

Cannon, Judy, Honors Coordinator, 06/05/2017 through 06/30/2017, not to exceed 30 hours. Funding source is Honors Fund.

Cannon, Judy, Vocational, Non-Credit Strong Workforce Instructor In-Service Workshop, 04/14/2017*, not to exceed 4 hours. Funding source is Basic Skills.

Cummings, LouRie, Participation at the 2nd *Annual Women in the Fire Service*, 04/29/2017*, not to exceed 6 hours. Funding source is CTE Transitions, Enhancement, RAMP-UP and/or Strong Workforce Funds.

Driscoll, Ashley, Vocational, Non-Credit Strong Workforce Instructor In-Service Workshop, 04/14/2017*, not to exceed 4 hours. Funding source is Basic Skills.

Fahima, Sadiq, Vocational, Non-Credit Strong Workforce Instructor In-Service Workshop, 04/14/2017*, not to exceed 4 hours. Funding source is Basic Skills.

Ferrari, Edward, Vocational, Non-Credit Strong Workforce Instructor In-Service Workshop, 04/14/2017*, not to exceed 4 hours. Funding source is Basic Skills.

Franklin, Carlee, Vocational, Non-Credit Strong Workforce Instructor In-Service Workshop, 04/14/2017*, not to exceed 4 hours. Funding source is Basic Skills.

Gimple, Tina, Vocational, Non-Credit Strong Workforce Instructor In-Service Workshop, 04/14/2017*, not to exceed 4 hours. Funding source is Basic Skills.

Harper, Lisa, Vocational, Non-Credit Strong Workforce Instructor In-Service Workshop, 04/14/2017*, not to exceed 4 hours. Funding source is Basic Skills.

Lacson, Ronillo, Developmental Studies Specialist Tutoring Center, 05/30/2017* through 06/30/2017, not to exceed 115 hours. Funding source Tutoring Center general funds.

LaPointe, Stacy, Vocational, Non-Credit Strong Workforce Instructor In-Service Workshop, 04/14/2017*, not to exceed 4 hours. Funding source is Basic Skills.

Lee, Amy, Vocational, Non-Credit Strong Workforce Instructor In-Service Workshop, 04/14/2017*, not to exceed 4 hours. Funding source is Basic Skills.

Lopez, Natalie, Adjunct Librarian, 05/30/2017* through 06/30/2017, not to exceed 115 hours. Funding source Library General Funds.

Machado, Benito, Vocational, Non-Credit Strong Workforce Instructor In-Service Workshop, 04/14/2017*, not to exceed 4 hours. Funding source is Basic Skills.

Matterer, William, Vocational, Non-Credit Strong Workforce Instructor In-Service Workshop, 04/14/2017*, not to exceed 4 hours. Funding source is Basic Skills.

Miller, Kimberly, Vocational, Non-Credit Strong Workforce Instructor In-Service Workshop, 04/14/2017*, not to exceed 4 hours. Funding source is Basic Skills.

Mott, Justin, Vocational, Non-Credit Strong Workforce Instructor In-Service Workshop, 04/14/2017*, not to exceed 4 hours. Funding source is Basic Skills.

Nguyen, ThuVan, Developmental Studies Specialist Tutoring Center, 05/30/2017* through 06/30/2017, not to exceed 115 hours. Funding source Tutoring Center general funds.

Reid, Shirley, Communities of Practice pre-statistics and statistics curricula training, 03/31/2017* through 05/26/2017, not to exceed 16 hours. Funding source is Basic Skills Funding.

Rothe, Yvette, Vocational, Non-Credit Strong Workforce Instructor In-Service Workshop, 04/14/2017*, not to exceed 4 hours. Funding source is Basic Skills.

Sternard, Evan, Participation at the 2nd Annual Women in the Fire Service, 04/29/2017*, not to exceed 6 hours. Funding source is CTE Transitions, Enhancement, RAMP-UP and/or Strong Workforce funds.

Zagd, Khulan, Vocational, Non-Credit Strong Workforce Instructor In-Service Workshop, 04/14/2017*, not to exceed 4 hours. Funding source is Basic Skills.

*Necessary paperwork not completed timely

Academic Year 2017-2018

Alvarez, Richard, Adjunct Counselor to assist with Summer Counseling, 07/01/2017, through 08/11/2017, not to exceed 141 hours. Funding Source is SSSP.

Cannon, Judy, Honors Coordinator, 07/01/2017 through 12/31/2017, not to exceed 460 hours (60 hours from 07/01/2017- 08/11/2017; 400 hours from 08/14/2017-12/31/2017). Funding source is Honors Fund.

Commander, John, Conduct fit testing, 07/01/2017 through 12/31/2017, not to exceed 35 hours. Funding source is General Fund.

Cummings, Lou'Rie, Adjunct Counselor to assist with Summer Counseling, 07/01/2017 through 08/11/2017, not to exceed 141 hours. Funding Source is SSSP.

Davis, Anthony Sean, Adjunct Counselor to assist with Summer Counseling, 07/01/2017 through 08/11/2017, not to exceed 141 hours. Funding Source is SSSP.

Fyfe, Brooke, Adjunct Counselor to assist with Summer Counseling, 07/01/2017 through 08/11/2017, not to exceed 141 hours. Funding Source is SSSP.

Garcia, Claudia, Adjunct Counselor to assist with Summer Counseling, 07/01/2017 through 08/11/2017, not to exceed 141 hours. Funding Source is SSSP.

Garcia, Maria, Health and Wellness College Nurse, 08/16/2017 through 12/31/2017, not to exceed 422 hours. Funding source is General Fund.

Green, Laurie, Outreach opportunities for the Emergency Medical Services program, 07/01/2017 through 12/31/2017, not to exceed 92 hours. Funding source is CTE Transitions, Perkins, RAMP-UP, Strong Workforce Funds.

Hoehn, Marisela, Adjunct Counselor to assist with Summer Counseling, 07/01/2017 through 08/11/2017, not to exceed 141 hours. Funding Source is SSSP.

Lacson, Ronillo, Developmental Studies Specialist Tutoring Center, 07/01/2017 through 08/11/2017, not to exceed 138 hours. Funding source Tutoring Center General Funds.

Lopez, Natalie, Adjunct Librarian, 07/01/2017 through 08/11/2017, not to exceed 138 hours. Funding source Library General Funds.

Martin, Lisa, Adjunct Counselor to assist with Summer Counseling, 07/01/2017 through 08/11/2017, not to exceed 141 hours. Funding Source is SSSP.

Nguyen, ThuVan, Developmental Studies Specialist Tutoring Center, 07/01/2017 through 08/11/2017, not to exceed 138 hours. Funding source Tutoring Center General Funds.

Quintanar, Brittnee, Adjunct Counselor to assist with Summer Counseling, 07/01/2017 through 08/11/2017, not to exceed 141 hours. Funding Source is SSSP.

Scott, Shella, Adjunct Counselor to assist with Summer Counseling, 07/01/2017 through 08/11/2017, not to exceed 141 hours. Funding Source is SSSP.

Shum, Cynthia, Adjunct International Student Counselor, 07/01/2017 through 08/11/2017, not to exceed 96 hours. Funding source is Counseling General Funds.

Thomas, Genola, Adjunct Counselor to assist with Summer Counseling, 07/01/2017 through 08/11/2017, not to exceed 141 hours. Funding Source is SSSP.

Verosik, Eileen, Conduct fit testing, 07/01/2017 through 12/31/2017, not to exceed 35 hours. Funding source is General Fund.

Wilson, Debbie, Adjunct Counselor to assist with Summer Counseling, 07/01/2017 through 08/11/2017, not to exceed 141 hours. Funding Source is SSSP.

San Bernardino Valley College
Academic Year 2016-2017

Aguilar-Kitibutr, Ailsa, Student Services Workgroup, Integration of SSSP, SEP and BSI Plan for 2016-2017, 6/9/2017 to 6/30/2017, not to exceed 50 hours per semester. Funding source is the Student Success and Support Programs Categorical Fund.

Carter, Yancie, Student Services Workgroup, Integration of SSSP, SEP and BSI Plan for 2016-2017, 6/9/2017 to 6/30/2017, not to exceed 50 hours per semester. Funding source is the Student Success and Support Programs Categorical Fund.

Ferri-Milligan, Paula, Student Services Workgroup, Integration of SSSP, SEP and BSI Plan for 2016-2017, 6/9/2017 to 6/30/2017, not to exceed 50 hours per semester. Funding source is the Student Success and Support Programs Categorical Fund.

Gibbons, Ann, Student Services Workgroup, Integration of SSSP, SEP and BSI Plan for 2016-2017, 6/9/2017 to 6/30/2017, not to exceed 50 hours per semester. Funding source is the Student Success and Support Programs Categorical Fund.

Gonzalez, Juan, to support the Geographic Information Systems (GIS) program, will create tutorial based vignettes for common GIS task and enhance current curriculum by including mobile devices, 6/9/2017 to 6/30/2017, not to exceed 20 hours. Funding source is Perkins Grant. This item was previously approved at the March 10, 2017 board for 12 hours and is being amended to increase the hours from 12 hours to 20 hours.

Hallex, Alicia, Student Services Workgroup, Integration of SSSP, SEP and BSI Plan for 2016-2017, 6/9/2017 to 6/30/2017, not to exceed 50 hours per semester. Funding source is the Student Success and Support Programs Categorical Fund.

Murillo, Joan, Student Services Workgroup, Integration of SSSP, SEP and BSI Plan for 2016-2017, 6/9/2017 to 6/30/2017, not to exceed 50 hours per semester. Funding source is the Student Success and Support Programs Categorical Fund.

Nimako, Solomon, to support the Geographic Information Systems (GIS) program, will assist with marketing GIS programs to other disciplines and provide spatial analysis services, 6/9/2017 to 6/30/2017, not to exceed 12 hours. Funding sources is Perkins Grant.

Academic Year 2017 - 2018

Azzou, Hamid, will provide support to Cyber Patriot Summer Camp, will assist high school and middle school students tasked with managing the network for a small company. Students will need to find cybersecurity vulnerabilities while maintain network critical services, 7/17/2017 to 7/21/2017, not to exceed 20 hours. Funding source is the Strong Workforce Grant.

Bernardo, Yecica, Counseling, Adjunct Counselor, 7/1/2017 to 6/30/2018, not to exceed 422 hours per semester. Funding source is the Student Success and Support Programs Categorical Fund.

Cambara, Dennis, Disabled Student Programs & Services, Adjunct Counselor, 7/1/2017 to 6/30/2018, not to exceed 336 hours per semester. Funding source is the Disabled Student Programs & Services Categorical Fund.

Centeno, Claudia, Counseling, Adjunct Counselor, 7/1/2017 to 6/30/2018, not to exceed 422 hours per semester. Funding source is the Student Success and Support Programs Categorical Fund.

Contreras, Monica, Disabled Student Programs & Services, Adjunct Counselor, 7/1/2017 to 6/30/2018, not to exceed 422 hours per semester. Funding source is the Disabled Student Programs & Services Categorical Fund.

Gasca, Susan, Counseling, Adjunct Counselor, 7/1/2017 to 6/30/2018, not to exceed 422 hours per semester. Funding source is the Student Success and Support Programs Categorical Fund.

Glover, Earline, Counseling, Adjunct Counselor, 7/1/2017 to 6/30/2018, not to exceed 422 hours per semester. Funding source is the Student Success and Support Programs Categorical Fund.

Green, Kenneth, backup Coordinator for the Extended Basic Law Enforcement Academy, 7/1/2017 to 6/30/2018, not to exceed 422 hours per semester. Funding source is the Extended Academy General Fund.

Hill, Monique, EOPS/CARE, Adjunct Counselor, 7/3/2017 to 6/30/2018, not to exceed 420 hours per semester. Funding source is the EOPS Categorical Fund.

Johnson, Dominique, Counseling, Adjunct Counselor, 7/1/2017 to 6/30/2018, not to exceed 422 hours per semester. Funding source is the Student Success and Support Programs Categorical Fund.

Larivee, Elizabeth, Disabled Student Programs & Services, Adjunct Counselor, 7/1/2017 to 6/30/2018, not to exceed 422 hours per semester. Funding source is the Disabled Student Programs & Services Categorical Fund.

Long, Richard, Counseling, Adjunct Counselor, 7/1/2017 to 6/30/2018, not to exceed 422 hours per semester. Funding source is the Student Success and Support Programs Categorical Fund.

Marquez, Evelyn, Disabled Student Programs & Services, Adjunct Counselor, 7/1/2017 to 6/30/2018, not to exceed 336 hours per semester. Funding source is the Disabled Student Programs & Services Categorical Fund.

Maez, Gilbert, Counseling, Adjunct Counselor, 7/1/2017 to 6/30/2018, not to exceed 422 hours per semester. Funding source is the Student Success and Support Programs Categorical Fund.

Mendoza, Nichole, Counseling, Adjunct Counselor, 7/1/2017 to 6/30/2018, not to exceed 422 hours per semester. Funding source is the Student Success and Support Programs Categorical Fund.

Munyandamutsa, Julia, STAR Program/TRIO, Adjunct Counselor, 7/1/2017 to 6/30/2018, not to exceed 422 hours per semester. Funding source is the STAR Program Categorical Fund.

Parish, Cynthia, Counseling, Adjunct Counselor, 7/1/2017 to 6/30/2018, not to exceed 422 hours per semester. Funding source is the Student Success and Support Programs Categorical Fund.

Peck, Jacob, Disabled Student Programs & Services, Adjunct Counselor, 7/1/2017 to 6/30/2018, not to exceed 422 hours per semester. Funding source is the Disabled Student Programs & Services.

Pertusati, Sara, Counseling, Adjunct Counselor, 7/1/2017 to 6/30/2018, not to exceed 422 hours per semester. Funding source is the Student Success and Support Programs Categorical Fund.

Pires, Romana, Coordinator for Textbook Affordability related to the Open Education Resource Program, 8/14/2017 to 6/30/2018, not to exceed 63 hours. Funding source is the AB 798 Textbook Affordability Grant.

Quezada, Dr. Reyes, STAR Program/TRIO, Adjunct Counselor, 7/1/2017 to 6/30/2018, not to exceed 422 hours per semester. Funding source is the STAR Program Categorical Fund.

Ramirez, Georgina, EOPS/CARE, Adjunct Counselor, 7/3/2017 to 6/30/2018, not to exceed 420 hours per semester. Funding source is the EOPS Categorical Fund.

Rife, Valecia, EOPS/CARE, Adjunct Counselor, 7/3/2017 to 6/30/2018, not to exceed 420 hours per semester. Funding source is the EOPS Categorical Fund.

Smith, Joyce, Counseling, Adjunct Counselor, 7/1/2017 to 6/30/2018, not to exceed 422 hours per semester. Funding source is the Student Success and Support Programs Categorical Fund.

Solorio, Carlos, Counseling, Adjunct Counselor, 7/1/2017 to 6/30/2018, not to exceed 422 hours per semester. Funding source is the Student Success and Support Programs Categorical Fund.

Stephens, Samantha, Counseling, Adjunct Counselor, 7/1/2017 to 6/30/2018, not to exceed 422 hours per semester. Funding source is the Student Success and Support Programs Categorical Fund.

Stuart, Doris, Coordinator for the Extended Basic Law Enforcement Academy, 7/1/2017 to 6/30/2018, not to exceed 422 hours per semester. Funding source is the Extended Academy General Fund.

Tinoco, Michelle, Counseling, Adjunct Counselor, 7/1/2017 to 6/30/2018, not to exceed 422 hours per semester. Funding source is the Student Success and Support Programs Categorical Fund.

Urell, Mary Katherine, Counseling, Adjunct Counselor, 7/1/2017 to 6/30/2018, not to exceed 422 hours per semester. Funding source is the Student Success and Support Programs Categorical Fund.

Valdez, Maria, to fulfill duties as the Director/Faculty Chair for the Psychiatric Technology Program that fall outside the regular academic year, 7/1/2017 to 8/10/2017 and 5/29/2018 to 6/29/2018, not to exceed 168 hours. Funding source is Instructional Office General Funds.

District

Mark McConnell, not to exceed 4 hours on May 31, 2017, for hiring committee work outside of work calendar. Funding source Human Resources General Fund.

Celia Huston, Accreditation Liaison Officer and Faculty co-chair for San Bernardino Community College District will develop and run the Program Review for the District. June 8, 2017 through June 30, 2017, not to exceed 130 hours. Funding source IEPI Funds.

Denise Allen, not to exceed 4 hours on May 31, 2017, for hiring committee work outside of work calendar. Funding source Human Resources General Fund.

Academic Year 2017-2018

Celia Huston, Accreditation Liaison Officer and Faculty co-chair for San Bernardino Community College District will develop and run the Program Review for the District. July 1, 2017 through August 15, 2017, not to exceed 240 hours. Funding source IEPI Funds.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services

PREPARED BY: Amalia Perez, Director, Human Resources

DATE: June 8, 2017

SUBJECT: Consideration of Approval of One-Year Employment Contracts

RECOMMENDATION

It is recommended that the Board of Trustees approve one-year employment contracts for academic and classified managers.

OVERVIEW

The attached list of academic and classified management employees will receive one year employment contracts effective July 1, 2017.

ANALYSIS

It is recommended that the District issue an employment contract to each manager, director, and supervisor in the District. The issuance of contracts places the District in accordance with proper employment practices as well as documenting for both the employee and the employer the specific conditions of their employment.

BOARD IMPERATIVE

III. Learning Centered Institution for Student Access, Retention and Success.

FINANCIAL IMPLICATIONS

Included in the 2017-2018 budget.

SBVC One-Year Employment Management Contracts July 1, 2017 through June 30, 2018

| | |
|----------------------------------------------|---------------------------------------------------------------|
| Bratulin, Pavel Classified Management | Director, Marketing/Public Relations |
| Carlos, Raymond Academic Management | Director, Student Life |
| Chavez, Gloriann Classified Management | Director, Bookstore SBVC & CHC |
| Childers, Karen Classified Management | Director, Development & Community Relations |
| Cota, Marco, Dean Academic Management | Dean, Counseling & Matriculation |
| Dale-Carter, April Classified Management | Director, Admissions and Records |
| Diaz, Emma Academic Management | AB104 Adult Education Block Grant (AEBG) Administrator |
| Gideon, Angelita Classified Management | Circulation Supervisor |
| Hastings, Ron Academic Management | Director, Library & Learning Support Services |
| Hrdlicka, Ricky Classified Management | College Director of Technology Services |
| Hylton, Christopher Classified Management | Maintenance & Grounds Supervisor |
| Jenkins, Robert Classified Management | Director, Facilities, Operations & Maintenance |
| Johnson, Wallace Academic Management | Dean, Social Sciences, Human Development & Physical Education |
| Klug, Jeffrey Academic Management | Director of Policy Academy |
| Maniaol, Albert Academic Management | Dean, Applied Technology, Transportation & Culinary Arts |
| Merjil, Mark Classified Management | Director, Child Development Center |

| | |
|----------------------------------------------------------------------------------------|---------------------------------------------------|
| Milligan, Marty Academic Management | Director, DSP&S |
| Morden, Erik Classified Manager | Cafeteria/Snack Bar Manager |
| Nguyen, Phuong Classified Manager | Tool Room Supervisor |
| Rubio, David Academic Management | Director of Athletics |
| Shabazz, Ricky Academic Management | Vice President, Student Services |
| Stark, Scott Classified Management | Vice President, Administrative Services |
| Tillman, Shalita Classified Management | CalWORKs & Workforce Development Manager |
| Weiss, Kathryn Academic Management | Dean, Arts and Humanities |
| Wells, Carol Academic Management | Associate Dean, Nursing |
| | |
| <u>CHC One-Year Employment Management Contracts July 1, 2017 through June 30, 2018</u> | |
| Bogh, Wayne Classified Management | College Director Technology Services |
| Cabrales, Jose Academic Management | Dean, Student Services & Student Development |
| Chavira, Rejoice Academic Management | Director, EOPS |
| Chittenden, Heather Classified Management | Director, Aquatics |
| Colvey, Kirsten Academic Management | Dean, Support Services/Counseling & Matriculation |
| Cook, Lawrence Classified Management | Director, Facilities, Operations & Maintenance |
| Crooks, Jeremy Classified Management | Custodial Supervisor |

| | |
|------------------------------------------------|--------------------------------------------------------|
| Hoffmann, Donna Classified Management | Director, Marketing & Public Relations |
| Loewen, Sherrie Academic Management | Division Dean |
| Muskavitch, John Classified Management | Director, Financial Aid |
| Paddock, Ericka Academic Management | Director, Student Life |
| Rea, Maricela Classified Management | Cafeteria/Snack Bar Manager |
| Riggs, Michelle Classified Management | Director Community Relations & Resource Development |
| Strong, Michael Classified Management | Vice President, Administrative Services |
| Warren-Marlatt, Rebecca Academic Management | Vice President, Student Services |
| Wasbotten, Deborah Classified Management | Director, Child Development Center |
| Wurtz, Keith Academic Management | Dean, Research, Planning & Institutional Effectiveness |

District One-Year Employment Management Contracts July 1, 2017 through June 30, 2018

| | |
|---------------------------------------------|------------------------------------------------|
| Agah, Hussain Classified Management | Director, Facilities Planning |
| Alexander, Tenille Classified Management | Accounting Manager |
| Almaraz, Erica Classified Management | Director, Internal Audits |
| Baughner, Jeffrey Classified Management | Director, Alternate Text Production Center |
| Chang, Andrew Classified Management | Director of Administrative Application Systems |
| Gaines, Ashley Classified Management | Director Grants & Resource Development |

| | |
|-------------------------------------------|------------------------------------------|
| Galvez, Pierre Classified Management | Chief of Police |
| Gamboa, Colleen Classified Management | Payroll Administrator |
| Gross, Dawn Classified Management | Braille Program Manager |
| Holliman, Roanne Classified Management | Assistant Manager, Workforce Development |
| Krehbiel, Deanna Classified Management | Manager, Workforce Development |
| Levesque, Robert Classified Management | Director, Workforce Development |
| Loera, Ernie Classified Management | Facilities Project Manager |
| Mendez, Anna Classified Management | Printing & Graphic Services Supervisor |
| Myers, Katherine Classified Management | Supervisor, Accounting |
| Perez, Amalia Classified Management | Director, Human Resources |
| Rodriguez, Angel Classified Management | Director, Marketing and Public Relations |
| Rubio, Eduardo Classified Management | Cal Trans Project Administrator |
| Sims, Jeremy Classified Management | Director, Technology Services |
| Strong, Lawrence Classified Management | Director, Fiscal Services |
| Sutorus, Steven Classified Management | Business Manager |
| Tamayo, Chris Classified Management | Police Sergeant |
| Zinn, Wendy Classified Management | CTE Project Manager |

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services

PREPARED BY: Amalia Perez, Director, Human Resources

DATE: June 8, 2017

SUBJECT: Consideration of Approval of Placement of Classified Employee on the 39-Month Reemployment List

RECOMMENDATION

It is recommended that the Board of Trustees approve the placement of Rosario Pulido, Child Development Teacher, SBVC, on the 39-Month Reemployment list effective May 3, 2017.

ANALYSIS

The classified employee has exhausted all available leaves of absence in accordance with CSEA/SBCCD Agreement Article 14.5.4. Therefore, it is necessary to place the employee on the 39-month reemployment list.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Amalia Perez, Director, Human Resources
DATE: June 8, 2017
SUBJECT: Consideration of Approval of Professional Expert, Short-Term, and Substitute Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of Professional Expert, Short-Term, and Substitute Employees.

OVERVIEW

The following list of Professional Expert, Short-Term, and Substitute Employees is submitted for approval and is certified to be in accordance with California Education Code section 88003.

ANALYSIS

California Education Code section 88003 outlines the criterion for hiring an employee on a temporary basis. A district must employ a temporary employee for less than 75% of the college year. 75% of the college year amounts to 195 working days.

Professional Expert: California Education Code allows districts to go outside the classified service when the scope of work is discrete and temporary and requires expertise not available within the classified service. Requesting departments certify by defining the project identifying an end date for the project, and continued employment is contingent on continued demand and/or funding.

Short-Term: California Education Code 88003 allows districts to employ on a temporary basis, to perform a service for the district. Short-Term employees upon completion of the service, or similar services, will not be extended or needed on a continuous basis.

Substitute: California Education Code 88003 allows districts to employ substitute employees to replace a classified employee temporarily absent from duty, or if the district is recruiting to hire a vacant position.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2016-17 and 2017-2018 budgets.

| SAN BERNARDINO COMMUNITY COLLEGE DISTRICT | | | | | | |
|-------------------------------------------|--------------------------------------------|------|------------------------------------------------------------------------|------------|----------|-----------------------------|
| Professional Expert Hourly Employees | | | | | | |
| June 8, 2017 | | | | | | |
| Name | Department | Site | Duties | Start Date | End Date | Hourly Rate |
| James Engen | Police Academies/ Criminal Justice | SBVC | Safety Facilitator/ Facilitator/ Instructor/ Evaluator | 7/1/17 | 12/31/17 | \$25/\$35/\$105 per session |
| Lionel Esclovon-Dester | Human Services | SBVC | Training Specialist | 7/3/17 | 12/22/17 | \$19.00 |
| Julius McChristian | Police Academies/ Criminal Justice | SBVC | Safety Facilitator/ Facilitator/ Instructor/ Evaluator | 7/1/17 | 12/31/17 | \$25/\$35/\$105 per session |
| Robert Corral | Police Academies/ Criminal Justice | SBVC | Safety Facilitator/ Facilitator/ Instructor/ Evaluator | 7/1/17 | 12/31/17 | \$25/\$35/\$105 per session |
| Ben Boswell | Police Academies/ Criminal Justice | SBVC | Safety Facilitator/ Facilitator/ Instructor/ Evaluator | 7/1/17 | 12/31/17 | \$25/\$35/\$105 per session |
| Richard Rincon | Police Academies/ Criminal Justice | SBVC | Safety Facilitator/ Facilitator/ Instructor/ Evaluator | 7/1/17 | 12/31/17 | \$25/\$35/\$105 per session |
| Mark Anderson | Police Academies/ Criminal Justice | SBVC | Safety Facilitator/ Police Facilitator/ Instructor/ Evaluator | 7/1/17 | 12/31/17 | \$25/\$35/\$105 per session |
| Isa Terrell | Marketing & Public Relations | SBVC | Content Specialist | 7/1/17 | 12/31/17 | \$20.00 |
| Luis Macedo | Marketing & Public Relations | SBVC | Staff Writer/ Photographer | 7/1/17 | 12/31/17 | \$18.00 |
| Alejandra Aguilera | Marketing & Public Relations | SBVC | Social Media Specialist | 7/1/17 | 12/31/17 | \$22.00 |
| Joshua Camacho | Marketing & Public Relations | SBVC | Content Specialist | 7/1/17 | 12/31/17 | \$18.00 |
| Nadia Solis-Valadez | Marketing & Public Relations | SBVC | Content Specialist | 7/1/17 | 12/31/17 | \$18.00 |
| Brian Townsend | Marketing & Public Relations | SBVC | Content Specialist | 7/1/17 | 12/31/17 | \$30.00 |
| Roberto Nunez | Disabled Student Programs & Services | SBVC | Interpreting Transliterating IV | 7/1/17 | 12/31/17 | \$15.00 |
| Krista Picker | Disabled Student Programs & Services | SBVC | Interpreting Transliterating III | 7/1/17 | 12/31/17 | \$18.00 |

| | | | | | | |
|-------------------------------|--------------------------------------|------|--------------------------------|--------|----------|---------|
| Ida Tyler | Foster & Kinship Care Education | SBVC | Foster Parenting Education | 7/1/17 | 12/31/17 | \$45.00 |
| Jorge Razo | Foster & Kinship Care Education | SBVC | Foster Parenting Education | 7/1/17 | 12/31/17 | \$45.00 |
| Wandalyn Lane | Foster & Kinship Care Education | SBVC | Foster Parenting Education | 7/1/17 | 12/31/17 | \$45.00 |
| Elisa Arteaga | Foster & Kinship Care Education | SBVC | Foster Parenting Education | 7/1/17 | 12/31/17 | \$45.00 |
| Luis Fernando Bolivar | Foster & Kinship Care Education | SBVC | Foster Parenting Education | 7/1/17 | 12/31/17 | \$45.00 |
| Vernon Bradley | Foster & Kinship Care Education | SBVC | Foster Parenting Education | 7/1/17 | 12/31/17 | \$45.00 |
| Daniel Crain | Foster & Kinship Care Education | SBVC | Foster Parenting Education | 7/1/17 | 12/31/17 | \$45.00 |
| Wanda Cooper | Foster & Kinship Care Education | SBVC | Foster Parenting Education | 7/1/17 | 12/31/17 | \$45.00 |
| Karen Dixon | Foster & Kinship Care Education | SBVC | Foster Parenting Education | 7/1/17 | 12/31/17 | \$45.00 |
| Keith Hosea | Foster & Kinship Care Education | SBVC | Foster Parenting Education | 7/1/17 | 12/31/17 | \$45.00 |
| Gwendolyn Harville-Washington | Foster & Kinship Care Education | SBVC | Foster Parenting Education | 7/1/17 | 12/31/17 | \$45.00 |
| Tabatha King | Disabled Student Programs & Services | SBVC | Interpreting Transliterating I | 7/1/17 | 12/31/17 | \$24.00 |
| Delaynee Watson | Disabled Student Programs & Services | SBVC | Interpreting Transliterating I | 7/1/17 | 12/31/17 | \$24.00 |
| Catherine Solorzano | Disabled Student Programs & Services | SBVC | Interpreting Transliterating I | 7/1/17 | 12/31/17 | \$24.00 |
| Norma Santos | Disabled Student Programs & Services | SBVC | Interpreting Transliterating I | 7/1/17 | 12/31/17 | \$24.00 |

| | | | | | | |
|---------------------------|--------------------------------------|------|----------------------------------------|--------|----------|---------|
| Jennifer Conde | Disabled Student Programs & Services | SBVC | Interpreting Transliterating I | 7/1/17 | 12/31/17 | \$24.00 |
| Brittany Magill | Disabled Student Programs & Services | SBVC | Interpreting Transliterating II | 7/1/17 | 12/31/17 | \$21.00 |
| Melissa Cable | Disabled Student Programs & Services | SBVC | Interpreting Transliterating II | 7/1/17 | 12/31/17 | \$21.00 |
| Javier Rodriguez Valencia | Disabled Student Programs & Services | SBVC | Interpreting Transliterating II | 7/1/17 | 12/31/17 | \$21.00 |
| Evan Guevara | Disabled Student Programs & Services | SBVC | Interpreting Transliterating II | 7/1/17 | 12/31/17 | \$21.00 |
| Albert Covarrubias | Disabled Student Programs & Services | SBVC | Interpreting Transliterating II | 7/1/17 | 12/31/17 | \$21.00 |
| Rocio Ramirez | Disabled Student Programs & Services | SBVC | Interpreting Transliterating III | 7/1/17 | 12/31/17 | \$18.00 |
| Lashon Steward | Disabled Student Programs & Services | SBVC | Interpreting Transliterating III | 7/1/17 | 12/31/17 | \$18.00 |
| Aimee Mele | Disabled Student Programs & Services | SBVC | Interpreting Transliterating III | 7/1/17 | 12/31/17 | \$18.00 |
| Kerry Fraticelli | Disabled Student Programs & Services | SBVC | Interpreting Transliterating IV | 7/1/17 | 12/31/17 | \$15.00 |
| Janielle Torrez | Disabled Student Programs & Services | SBVC | Interpreting Transliterating IV | 7/1/17 | 12/31/17 | \$15.00 |
| Angel Acosta Perez | Disabled Student Programs & Services | SBVC | Interpreting Transliterating IV | 7/1/17 | 12/31/17 | \$15.00 |
| Yvette Romero | Disabled Student Programs & Services | SBVC | Interpreting/ Transliterating IV | 7/1/17 | 12/31/17 | \$15.00 |
| Michael Begishe | Disabled Student Programs & Services | SBVC | Interpreting/ Transliterating Level IV | 7/1/17 | 12/31/17 | \$15.00 |

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|------------------------|---------------------------------------|------|-----------------------------------------------------------------|---------|----------|-----------------------------|
| Alisha Martinez Porter | Disabled Student Programs & Services | SBVC | Interpreting Transliterating IV | 7/1/17 | 12/31/17 | \$15.00 |
| Suzanne Phelps | Disabled Student Programs & Services | SBVC | Interpreting Transliterating IV | 7/1/17 | 12/31/17 | \$15.00 |
| Alex Gillis | Disabled Student Programs & Services | SBVC | Interpreting Transliterating IV | 7/1/17 | 12/31/17 | \$15.00 |
| Lourena Fortner | Disabled Student Programs & Services | SBVC | Interpreting Transliterating IV | 7/1/17 | 12/31/17 | \$15.00 |
| Sawsan Ahmad | Disabled Student Programs & Services | SBVC | Interpreting Transliterating IV | 7/1/17 | 12/31/17 | \$15.00 |
| Jorge Armando Mendoza | Disabled Student Programs & Services | SBVC | Assistant Instructor | 7/1/17 | 12/31/17 | \$20.00 |
| Patrick Sheldon | Disabled Student Programs & Services | SBVC | Assistant Instructor | 8/14/17 | 12/15/17 | \$20.00 |
| Steffany Smith | Disabled Student Programs & Services | SBVC | Interpreting Transliterating III | 7/1/17 | 12/31/17 | \$18.00 |
| Marlon Ellen | Disabled Student Programs & Services | SBVC | Interpreting Transliterating III | 7/1/17 | 12/31/17 | \$18.00 |
| Catherine Trevino | Disabled Student Programs & Services | SBVC | Interpreting Transliterating III | 7/1/17 | 12/31/17 | \$18.00 |
| Eric Campa | Police Academies/ Criminal Justice | SBVC | Safety Facilitator/ Facilitator/ Instructor/ Evaluator | 7/1/17 | 12/31/17 | \$25/\$35/\$105 per session |
| Dennis Houser | Police Academies/ Criminal Justice | SBVC | Safety Facilitator/ Facilitator/ Instructor/ Evaluator | 7/1/17 | 12/31/17 | \$25/\$35/\$105 per session |
| Lynette Jones | Police Academies/ Criminal Justice | SBVC | Safety Facilitator/ Facilitator/ Instructor/ Evaluator | 7/1/17 | 12/31/17 | \$25/\$35/\$105 per session |

| | | | | | | |
|-------------------|---------------------------------------|------|--------------------------------------------------------------------------------------|--------|----------|----------------------------------|
| Brandon Koch | Police Academies/ Criminal Justice | SBVC | Safety Facilitator/ Facilitator/ Instructor/ Evaluator/ Tactical Officer | 7/1/17 | 12/31/17 | \$25/\$35/\$105 per session/\$28 |
| William McGreevy | Police Academies/ Criminal Justice | SBVC | Safety Facilitator/ Facilitator/ Instructor/ Evaluator | 7/1/17 | 12/31/17 | \$25/\$35/\$105 per session |
| Joseph Paulino | Police Academies/ Criminal Justice | SBVC | Safety Facilitator/ Facilitator/ Instructor/ Evaluator | 7/1/17 | 12/31/17 | \$25/\$35/\$105 per session |
| Douglas Poston | Police Academies/ Criminal Justice | SBVC | Safety Facilitator/ Facilitator/ Instructor/ Evaluator | 7/1/17 | 12/31/17 | \$25/\$35/\$105 per session |
| Francisco Robles | Police Academies/ Criminal Justice | SBVC | Safety Facilitator/ Facilitator/ Instructor/ Evaluator | 7/1/17 | 12/31/17 | \$25/\$35/\$105 per session |
| Nicholas Schoen | Police Academies/ Criminal Justice | SBVC | Safety Facilitator/ Facilitator/ Instructor/ Evaluator | 7/1/17 | 12/31/17 | \$25/\$35/\$105 per session |
| Douglas Skinner | Police Academies/ Criminal Justice | SBVC | Safety Facilitator/ Facilitator/ Instructor/ Evaluator | 7/1/17 | 12/31/17 | \$25/\$35/\$105 per session |
| Charles Stanzione | Police Academies/ Criminal Justice | SBVC | Safety Facilitator/ Facilitator/ Instructor/ Evaluator | 7/1/17 | 12/31/17 | \$25/\$35/\$105 per session |
| Doris Stuart | Police Academies/ Criminal Justice | SBVC | Safety Facilitator/ Facilitator/ Instructor/ Evaluator | 7/1/17 | 12/31/17 | \$25/\$35/\$105 per session |
| James Sutcliffe | Police Academies/ Criminal Justice | SBVC | Safety Facilitator/ Facilitator/ Instructor/ Evaluator | 7/1/17 | 12/31/17 | \$25/\$35/\$105 per session |

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|-------------------|-------------------------------------------|------|-----------------------------------------------------------------|--------|----------|-----------------------------|
| Brian Wolfe | Police Academies/ Criminal Justice | SBVC | Safety Facilitator/ Facilitator/ Instructor/ Evaluator | 7/1/17 | 12/31/17 | \$25/\$35/\$105 per session |
| Grant Zemel | Police Academies/ Criminal Justice | SBVC | Safety Facilitator/ Facilitator/ Instructor/ Evaluator | 7/1/17 | 12/31/17 | \$25/\$35/\$105 per session |
| Omar Castro | CalWORKs & Workforce Development | SBVC | Training Specialist | 7/1/17 | 12/31/17 | \$19.00 |
| Samantha Valencia | Development and Community Relations | SBVC | Staff Writer/ Photographer | 7/1/17 | 12/31/17 | \$20.00 |
| Sonja Pang | Development and Community Relations | SBVC | Special Event Planner | 7/1/17 | 12/31/17 | \$25.00 |
| Paul Schroeer | Police Academies/ Criminal Justice | SBVC | Safety Facilitator/ Facilitator/ Instructor/ Evaluator | 7/1/17 | 12/31/17 | \$25/\$35/\$105 per session |
| Eric Robinson | Police Academies/ Criminal Justice | SBVC | Safety Facilitator/ Facilitator/ Instructor/ Evaluator | 7/1/17 | 12/31/17 | \$25/\$35/\$105 per session |
| Robert Randolph | Police Academies/ Criminal Justice | SBVC | Safety Facilitator/ Facilitator/ Instructor/ Evaluator | 7/1/17 | 12/31/17 | \$25/\$35/\$105 per session |
| Sean Ramos | Police Academies/ Criminal Justice | SBVC | Safety Facilitator/ Facilitator/ Instructor/ Evaluator | 7/1/17 | 12/31/17 | \$25/\$35/\$105 per session |
| Robert Price | Police Academies/ Criminal Justice | SBVC | Safety Facilitator/ Facilitator/ Instructor/ Evaluator | 7/1/17 | 12/31/17 | \$25/\$35/\$105 per session |
| Will Martinez | Police Academies/ Criminal Justice | SBVC | Safety Facilitator/ Facilitator/ Instructor/ Evaluator | 7/1/17 | 12/31/17 | \$25/\$35/\$105 per session |
| Kenneth Green | Police Academies/ Criminal Justice | SBVC | Safety Facilitator/ Facilitator/ Instructor/ Evaluator | 7/1/17 | 12/31/17 | \$25/\$35/\$105 per session |
| Stephen Dickey | Police Academies/ Criminal Justice | SBVC | Safety Facilitator/ Facilitator/ Instructor/ Evaluator | 7/1/17 | 12/31/17 | \$25/\$35/\$105 per session |

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|--------------------|-------------------------------------------------------------|------|--------------------------------------------------------------------------------------|---------|----------|----------------------------------|
| John Chencharick | Police Academies/ Criminal Justice | SBVC | Safety Facilitator/ Facilitator/ Instructor/ Evaluator | 7/1/17 | 12/31/17 | \$25/\$35/\$105 per session |
| Horace Boatwright | Police Academies/ Criminal Justice | SBVC | Safety Facilitator/ Facilitator/ Instructor/ Evaluator/ Tactical Officer | 7/1/17 | 12/31/17 | \$25/\$35/\$105 per session/\$28 |
| Gus Asboth | Police Academies/ Criminal Justice | SBVC | Safety Facilitator/ Facilitator/ Instructor/ Evaluator | 7/1/17 | 12/31/17 | \$25/\$35/\$105 per session |
| Shamica Kelly | Disabled Student Programs & Services | SBVC | Interpreting Transliterating II | 7/1/17 | 12/31/17 | \$21.00 |
| Irene Coleman | Disabled Student Programs & Services | SBVC | Interpreting Transliterating II | 7/1/17 | 12/31/17 | \$21.00 |
| Helen Newsom | Student Health Services | SBVC | Nurse Practitioner III | 7/1/17 | 12/31/17 | \$65.00 |
| Cadisha Gravesande | Student Health Services | SBVC | Post Master Counseling Intern II | 7/1/17 | 12/31/17 | \$30.00 |
| Chelsea Lamb | Student Health Services | SBVC | Post Master Counseling Intern III | 7/1/17 | 12/31/17 | \$35.00 |
| Andrew Loera | Student Health Services | SBVC | Counseling Trainee | 7/1/17 | 12/31/17 | \$15.00 |
| Nicholas De Leon | STAR Program/TRIO | SBVC | Tutor III | 7/1/17 | 12/31/17 | \$14.00 |
| Nia Bowens | Counseling & Matriculation | SBVC | Program Assistant | 7/1/17 | 12/31/17 | \$20.00 |
| Larry Mills | Applied Technology, Transportation & Culinary Arts Division | SBVC | Program Assistant | 6/9/17 | 12/22/17 | \$20.00 |
| Diana Penaloza | Applied Technology, Transportation & Culinary Arts Division | SBVC | Program Assistant | 6/12/17 | 6/29/17 | \$20.00 |
| Monika Abdelmalek | Student Success Center | SBVC | Tutor II | 7/1/17 | 12/31/17 | \$12.00 |
| Cassandra Aldridge | Student Success Center | SBVC | Tutor II | 7/1/17 | 12/31/17 | \$12.00 |
| Ivan Alvarez | Student Success Center | SBVC | Tutor III | 7/1/17 | 12/31/17 | \$14.00 |

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|------------------------|------------------------|------|-------------------------------|--------|----------|---------|
| Claudia Castro-Leon | Student Success Center | SBVC | Tutor II | 7/1/17 | 12/31/17 | \$12.00 |
| Noe Chavez | Student Success Center | SBVC | Tutor II | 7/1/17 | 12/31/17 | \$12.00 |
| Johnathan Cruz | Student Success Center | SBVC | Tutor II | 7/1/17 | 12/31/17 | \$12.00 |
| Daniel Dang | Student Success Center | SBVC | Tutor II | 7/1/17 | 12/31/17 | \$12.00 |
| Derek Devilbiss | Student Success Center | SBVC | Tutor II | 7/1/17 | 12/31/17 | \$12.00 |
| John Eyler | Student Success Center | SBVC | Tutor II | 7/1/17 | 12/31/17 | \$12.00 |
| Cesar Flores | Student Success Center | SBVC | Tutor III | 7/1/17 | 12/31/17 | \$14.00 |
| Edwin Flores | Student Success Center | SBVC | Tutor II | 7/1/17 | 12/31/17 | \$12.00 |
| Steve Flores | Student Success Center | SBVC | Tutor II | 7/1/17 | 12/31/17 | \$12.00 |
| Sebastian Galvez | Student Success Center | SBVC | Tutor III | 7/1/17 | 12/31/17 | \$14.00 |
| Jennifer Garcia | Student Success Center | SBVC | Tutor II | 7/1/17 | 12/31/17 | \$12.00 |
| Brooke Gomez | Student Success Center | SBVC | Tutor II | 7/1/17 | 12/31/17 | \$12.00 |
| Pedro Gonzalez | Student Success Center | SBVC | Veteran's Resource Specialist | 7/1/17 | 12/31/17 | \$50.00 |
| Antonio Gonzalez-Reyes | Student Success Center | SBVC | Tutor II | 7/1/17 | 12/31/17 | \$12.00 |
| Thomas Hassani | Student Success Center | SBVC | Tutor II | 7/1/17 | 12/31/17 | \$12.00 |
| Christopher Herrera | Student Success Center | SBVC | Tutor II | 7/1/17 | 12/31/17 | \$12.00 |
| Mizael Huante | Student Success Center | SBVC | Tutor II | 7/1/17 | 12/31/17 | \$12.00 |
| Samar Kasouha | Student Success Center | SBVC | Tutor II | 7/1/17 | 12/31/17 | \$12.00 |
| Stephanie Lee | Student Success Center | SBVC | Tutor II | 7/1/17 | 12/31/17 | \$12.00 |
| David Lopez | Student Success Center | SBVC | Tutor II | 7/1/17 | 12/31/17 | \$12.00 |
| Jamelia McClure | Student Success Center | SBVC | Tutor II | 7/1/17 | 12/31/17 | \$12.00 |
| Jonathan Montano | Student Success Center | SBVC | Tutor II | 7/1/17 | 12/31/17 | \$12.00 |
| Brenda Morales | Student Success Center | SBVC | Tutor III | 7/1/17 | 12/31/17 | \$14.00 |
| Michael Nguyen | Student Success Center | SBVC | Tutor II | 7/1/17 | 12/31/17 | \$12.00 |

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|--------------------|--------------------------|------|--------------------------------------|--------|----------|---------|
| Laralynn Pantan | Student Success Center | SBVC | Tutor II | 7/1/17 | 12/31/17 | \$12.00 |
| Ebony Perez | Student Success Center | SBVC | Tutor II | 7/1/17 | 12/31/17 | \$12.00 |
| Thuy Pham | Student Success Center | SBVC | Tutor III | 7/1/17 | 12/31/17 | \$14.00 |
| Raquel Rabago | Student Success Center | SBVC | Tutor III | 7/1/17 | 12/31/17 | \$14.00 |
| Rubi Ramirez | Student Success Center | SBVC | Tutor II | 7/1/17 | 12/31/17 | \$12.00 |
| Karen Rivera | Student Success Center | SBVC | Tutor II | 7/1/17 | 12/31/17 | \$12.00 |
| Steven Rodriguez | Student Success Center | SBVC | Tutor II | 7/1/17 | 12/31/17 | \$12.00 |
| Salvador Rojas | Student Success Center | SBVC | Tutor II | 7/1/17 | 12/31/17 | \$12.00 |
| Gustavo Salazar | Student Success Center | SBVC | Tutor II | 7/1/17 | 12/31/17 | \$12.00 |
| Barry Sheehan | Student Success Center | SBVC | Tutor II | 7/1/17 | 12/31/17 | \$12.00 |
| John Tenorio | Student Success Center | SBVC | Tutor III | 7/1/17 | 12/31/17 | \$14.00 |
| Mildred Treash | Student Success Center | SBVC | Program Assistant | 7/1/17 | 12/31/17 | \$35.00 |
| Dan Truong | Student Success Center | SBVC | Tutor III | 7/1/17 | 12/31/17 | \$14.00 |
| Kassandra Valetina | Student Success Center | SBVC | Tutor II | 7/1/17 | 12/31/17 | \$12.00 |
| Janet Vega | Student Success Center | SBVC | Tutor II | 7/1/17 | 12/31/17 | \$12.00 |
| Luis Velazquez | Student Success Center | SBVC | Tutor II | 7/1/17 | 12/31/17 | \$12.00 |
| Daniel Willey | Student Success Center | SBVC | Tutor II | 7/1/17 | 12/31/17 | \$12.00 |
| Michael Witort | Student Success Center | SBVC | Tutor II | 7/1/17 | 12/31/17 | \$12.00 |
| Travis Wood | Student Success Center | SBVC | Tutor II | 7/1/17 | 12/31/17 | \$12.00 |
| Tanisha Flowers | Student Health Services | SBVC | Counseling Intern I | 7/1/17 | 12/31/17 | \$25.00 |
| Sylvia Juarez | First Year Experience | SBVC | Guardian Scholars and Dreams Liaison | 7/1/17 | 12/31/17 | \$45.00 |
| Kadi Cruickshanks | Health & Wellness Center | CHC | Counseling Intern I | 7/1/17 | 12/31/17 | \$25.00 |
| Lashan Belton | Tutoring Center | CHC | Tutor II | 7/3/17 | 12/22/17 | \$12.00 |

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|----------------------------|-----------------------------------|-----|------------------------------|--------|----------|---------|
| Noor H Bouzidi | Tutoring Center | CHC | Tutor II | 7/3/17 | 12/22/17 | \$12.00 |
| Brenda DeAmaya | Tutoring Center | CHC | Tutor II | 7/3/17 | 12/22/17 | \$12.00 |
| Mirtha Jauregui | Tutoring Center | CHC | Tutor II | 7/3/17 | 12/22/17 | \$12.00 |
| Helen J Lair | Tutoring Center | CHC | Tutor II | 7/3/17 | 12/22/17 | \$12.00 |
| Roxanne Macias | Tutoring Center | CHC | Tutor II | 7/3/17 | 12/22/17 | \$12.00 |
| Kimberly Miller | Tutoring Center | CHC | Tutor II | 7/3/17 | 12/22/17 | \$12.00 |
| Marissa Miller | Tutoring Center | CHC | Tutor II | 7/3/17 | 12/22/17 | \$12.00 |
| Bryan Seymour | Tutoring Center | CHC | Tutor II | 7/3/17 | 12/22/17 | \$12.00 |
| Sherleen Bose | Respiratory Care Department | CHC | Respiratory Care Clinical | 7/1/17 | 12/16/17 | \$40.00 |
| Ernest Buan- Rinen | Respiratory Care Department | CHC | Respiratory Care Clinical | 7/1/17 | 12/16/17 | \$40.00 |
| Amber Contreras | Respiratory Care Department | CHC | Respiratory Care Clinical | 7/1/17 | 12/16/17 | \$40.00 |
| Dawn Gaulke | Respiratory Care Department | CHC | Respiratory Care Clinical | 7/1/17 | 12/16/17 | \$40.00 |
| Corey Gloueman | Respiratory Care Department | CHC | Respiratory Care Clinical | 7/1/17 | 12/16/17 | \$40.00 |
| Michele Grainger | Respiratory Care Department | CHC | Respiratory Care Clinical | 7/1/17 | 12/16/17 | \$40.00 |
| William Horton | Respiratory Care Department | CHC | Respiratory Care Clinical | 7/1/17 | 12/16/17 | \$40.00 |
| Cristina Landa | Respiratory Care Department | CHC | Respiratory Care Clinical | 7/1/17 | 12/16/17 | \$40.00 |
| Jeanette Merrill- Henry | Respiratory Care Department | CHC | Respiratory Care Clinical | 7/1/17 | 12/16/17 | \$40.00 |
| Nicholas Nguyen | Respiratory Care Department | CHC | Respiratory Care Clinical | 7/1/17 | 12/16/17 | \$40.00 |
| Rafeedie Nidal | Respiratory Care Department | CHC | Respiratory Care Clinical | 7/1/17 | 12/16/17 | \$40.00 |

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|----------------------|--------------------------------|-----|----------------------------------------------------------|--------|----------|-------------------------|
| Amy Rahn | Respiratory Care Department | CHC | Respiratory Care Clinical | 7/1/17 | 12/16/17 | \$40.00 |
| Lori Rives | Respiratory Care Department | CHC | Respiratory Care Clinical | 7/1/17 | 12/16/17 | \$40.00 |
| Ryan Rives | Respiratory Care Department | CHC | Respiratory Care Clinical | 7/1/17 | 12/16/17 | \$40.00 |
| James Roberts | Respiratory Care Department | CHC | Respiratory Care Clinical | 7/1/17 | 12/16/17 | \$40.00 |
| Margarita Suruy | Respiratory Care Department | CHC | Respiratory Care Clinical | 7/1/17 | 12/16/17 | \$40.00 |
| Joshua Westholder | Respiratory Care Department | CHC | Respiratory Care Clinical | 7/1/17 | 12/16/17 | \$40.00 |
| Daniel Winter | Respiratory Care Department | CHC | Respiratory Care Clinical | 7/1/17 | 12/16/17 | \$40.00 |
| Nicholas Linares | Marketing and Public Relations | CHC | Content Specialist | 7/1/17 | 12/30/17 | \$15.00 |
| Karen Olson | Marketing and Public Relations | CHC | Program Assistant | 7/1/17 | 12/30/17 | \$20.00 |
| Neil Saldana-O'Brien | Marketing and Public Relations | CHC | Program Assistant | 7/1/17 | 12/30/17 | \$20.00 |
| Catherine Garcia | Marketing and Public Relations | CHC | Staff Writer | 7/1/17 | 12/30/17 | \$20.00 |
| David Benfield | Fire Technology Program | CHC | Fire Tech Specialist/ Tactical Officer/Safety Officer | 7/1/17 | 12/31/17 | \$30.00/\$23.00/\$22.50 |
| Matthew Anderson | Fire Technology Program | CHC | Fire Tech Specialist/ Tactical Officer/Safety Officer | 7/1/17 | 12/31/17 | \$30.00/\$23.00/\$22.50 |
| Emily Bradford | Fire Technology Program | CHC | Fire Tech Specialist/ Tactical Officer/Safety Officer | 7/1/17 | 12/31/17 | \$30.00/\$23.00/\$22.50 |
| Matthew Ambriz | Fire Technology Program | CHC | Fire Tech Specialist/Tactical Officer/Safety Officer | 7/1/17 | 12/31/17 | \$30.00/\$23.00/\$22.50 |

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|------------------|-------------------------|-----|----------------------------------------------------------|--------|----------|-------------------------|
| Cory Cisneros | Fire Technology Program | CHC | Fire Tech Specialist/ Tactical Officer/Safety Officer | 7/1/17 | 12/31/17 | \$30.00/\$23.00/\$22.50 |
| Paul Topoleski | Fire Technology Program | CHC | Fire Tech Specialist/ Tactical Officer/Safety Officer | 7/1/17 | 12/31/17 | \$30.00/\$23.00/\$22.50 |
| Frank deBoer | Fire Technology Program | CHC | Fire Tech Specialist/ Tactical Officer/Safety Officer | 7/1/17 | 12/31/17 | \$30.00/\$23.00/\$22.50 |
| Travis Valdez | Fire Technology Program | CHC | Fire Tech Specialist/ Tactical Officer/Safety Officer | 7/1/17 | 12/31/17 | \$30.00/\$23.00/\$22.50 |
| Cristpin Nunez | Fire Technology Program | CHC | Fire Tech Specialist/ Tactical Officer/Safety Officer | 7/1/17 | 12/31/17 | \$30.00/\$23.00/\$22.50 |
| Tony Page | Fire Technology Program | CHC | Fire Tech Specialist/ Tactical Officer/Safety Officer | 7/1/17 | 12/31/17 | \$30.00/\$23.00/\$22.50 |
| Jesus Ramos | Fire Technology Program | CHC | Fire Tech Specialist/ Tactical Officer/Safety Officer | 7/1/17 | 12/31/17 | \$30.00/\$23.00/\$22.50 |
| Brett Raney | Fire Technology Program | CHC | Fire Tech Specialist/ Tactical Officer/Safety Officer | 7/1/17 | 12/31/17 | \$30.00/\$23.00/\$22.50 |
| Richard Solometo | Fire Technology Program | CHC | Fire Tech Specialist/ Tactical Officer/Safety Officer | 7/1/17 | 12/31/17 | \$30.00/\$23.00/\$22.50 |
| Robert Timboe | Fire Technology Program | CHC | Fire Tech Specialist/ Tactical Officer/Safety Officer | 7/1/17 | 12/31/17 | \$30.00/\$23.00/\$22.50 |
| Ralph Tovar | Fire Technology Program | CHC | Fire Tech Specialist/ Tactical Officer/Safety Officer | 7/1/17 | 12/31/17 | \$30.00/\$23.00/\$22.50 |

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|-------------------|-------------------------|-----|----------------------------------------------------------|--------|----------|-------------------------|
| Joshua Tronaas | Fire Technology Program | CHC | Fire Tech Specialist/ Tactical Officer/Safety Officer | 7/1/17 | 12/31/17 | \$30.00/\$23.00/\$22.50 |
| Dan Nafzgar | Fire Technology Program | CHC | Fire Tech Specialist/ Tactical Officer/Safety Officer | 7/1/17 | 12/31/17 | \$30.00/\$23.00/\$22.50 |
| Bradley Micallef | Fire Technology Program | CHC | Fire Tech Specialist/ Tactical Officer/Safety Officer | 7/1/17 | 12/31/17 | \$30.00/\$23.00/\$22.50 |
| Richard Martinez | Fire Technology Program | CHC | Fire Tech Specialist/ Tactical Officer/Safety Officer | 7/1/17 | 12/31/17 | \$30.00/\$23.00/\$22.50 |
| Paul Lagace | Fire Technology Program | CHC | Fire Tech Specialist/ Tactical Officer/Safety Officer | 7/1/17 | 12/31/17 | \$30.00/\$23.00/\$22.50 |
| Josef Konrad | Fire Technology Program | CHC | Fire Tech Specialist/ Tactical Officer/Safety Officer | 7/1/17 | 12/31/17 | \$30.00/\$23.00/\$22.50 |
| David Ketcherside | Fire Technology Program | CHC | Fire Tech Specialist/ Tactical Officer/Safety Officer | 7/1/17 | 12/31/17 | \$30.00/\$23.00/\$22.50 |
| Jeff Kelsheimer | Fire Technology Program | CHC | Fire Tech Specialist/ Tactical Officer/Safety Officer | 7/1/17 | 12/31/17 | \$30.00/\$23.00/\$22.50 |
| Josh Janssen | Fire Technology Program | CHC | Fire Tech Specialist/ Tactical Officer/Safety Officer | 7/1/17 | 12/31/17 | \$30.00/\$23.00/\$22.50 |
| Mike Horton | Fire Technology Program | CHC | Fire Tech Specialist/ Tactical Officer/Safety Officer | 7/1/17 | 12/31/17 | \$30.00/\$23.00/\$22.50 |
| Alison Hesterly | Fire Technology Program | CHC | Fire Tech Specialist/ Tactical Officer/Safety Officer | 7/1/17 | 12/31/17 | \$30.00/\$23.00/\$22.50 |

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|------------------------|-------------------------|-----|----------------------------------------------------------|--------|----------|-------------------------|
| Rick Groff | Fire Technology Program | CHC | Fire Tech Specialist/ Tactical Officer/Safety Officer | 7/1/17 | 12/31/17 | \$30.00/\$23.00/\$22.50 |
| Duran Gaddy | Fire Technology Program | CHC | Fire Tech Specialist/ Tactical Officer/Safety Officer | 7/1/17 | 12/31/17 | \$30.00/\$23.00/\$22.50 |
| Mark Durban | Fire Technology Program | CHC | Fire Tech Specialist/ Tactical Officer/Safety Officer | 7/1/17 | 12/31/17 | \$30.00/\$23.00/\$22.50 |
| John Commander | Fire Technology Program | CHC | Fire Tech Specialist/ Tactical Officer/Safety Officer | 7/1/17 | 12/31/17 | \$30.00/\$23.00/\$22.50 |
| Thomas Collins | Fire Technology Program | CHC | Fire Tech Specialist/ Tactical Officer/Safety Officer | 7/1/17 | 12/31/17 | \$30.00/\$23.00/\$22.50 |
| Allen Baligad-Cayetano | Tutoring Center | CHC | Tutor II | 7/1/17 | 7/31/17 | \$12.00 |
| Russell Gross | Tutoring Center | CHC | Tutor II | 7/1/17 | 7/31/17 | \$12.00 |
| Yesenia Baez | Tutoring Center | CHC | Tutor II | 7/1/17 | 7/31/17 | \$12.00 |
| Gregory Lange | Tutoring Center | CHC | Tutor II | 7/1/17 | 7/31/17 | \$12.00 |
| Kjartan Lindsted | Tutoring Center | CHC | Tutor II | 7/1/17 | 7/31/17 | \$12.00 |
| Branden Lopez | Tutoring Center | CHC | Tutor II | 7/1/17 | 7/31/17 | \$12.00 |
| Zurisadai Olemdo | Tutoring Center | CHC | Tutor II | 7/1/17 | 7/31/17 | \$12.00 |
| Thomas Ramirez | Tutoring Center | CHC | Tutor II | 7/1/17 | 7/31/17 | \$12.00 |
| Aubrey Henricks | Tutoring Center | CHC | Tutor I | 7/1/17 | 12/22/17 | \$10.50 |
| Ruben Hurtado | Tutoring Center | CHC | Tutor I | 7/1/17 | 12/22/17 | \$10.50 |
| Austin Kemmerer | Tutoring Center | CHC | Tutor I | 7/1/17 | 12/22/17 | \$10.50 |
| Nathaniel Kemmerer | Tutoring Center | CHC | Tutor I | 7/1/17 | 12/22/17 | \$10.50 |
| Stephen Smith | Tutoring Center | CHC | Tutor I | 7/1/17 | 12/22/17 | \$10.50 |
| Jaycee Webb | Tutoring Center | CHC | Tutor I | 7/1/17 | 12/22/17 | \$10.50 |
| Jason Cannon | Tutoring Center | CHC | Tutor II | 7/1/17 | 12/22/17 | \$12.00 |
| Samantha Dickey | Tutoring Center | CHC | Tutor II | 7/1/17 | 12/22/17 | \$12.00 |
| Kimberly Krupka | Tutoring Center | CHC | Tutor II | 7/1/17 | 12/22/17 | \$12.00 |
| Patric Noerr | Tutoring Center | CHC | Tutor II | 7/1/17 | 12/22/17 | \$12.00 |

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|----------------------|---------------------------------|------|---------------------------------------|--------|----------|-----------|
| Cenia Pelayo | Tutoring Center | CHC | Tutor II | 7/1/17 | 12/22/17 | \$12.00 |
| Melody Robinson | Tutoring Center | CHC | Tutor II | 7/1/17 | 12/22/17 | \$12.00 |
| Monica Aguilar | Tutoring Center | CHC | Tutor III | 7/1/17 | 12/22/17 | \$14.00 |
| Edward Ferrari | Tutoring Center | CHC | Tutor III | 7/1/17 | 12/22/17 | \$14.00 |
| Grace Hanley | Tutoring Center | CHC | Tutor III | 7/1/17 | 12/22/17 | \$14.00 |
| Luthar Parks | Tutoring Center | CHC | Tutor III | 7/1/17 | 12/22/17 | \$14.00 |
| Antonio Saucedo | Tutoring Center | CHC | Tutor III | 7/1/17 | 12/22/17 | \$14.00 |
| Steven Ray Aguilera | EDCT Foundation | DIST | Content Specialist | 7/1/17 | 12/31/17 | \$40.00 |
| Carlos Angulo | EDCT | DIST | Workforce Development/ PDC Trainer | 7/1/17 | 12/31/17 | \$20.00 |
| Marlene Cain | EDCT | DIST | Workforce Development/ PDC Trainer | 7/1/17 | 12/31/17 | \$50.00 |
| Devon Werble | EDCT | DIST | Workforce Development/ PDC Trainer | 7/1/17 | 12/31/17 | \$62.50 |
| Robert Moreno | Professional Development Center | DIST | Workforce Development/ PDC Trainer | 7/1/17 | 12/31/17 | \$30/\$50 |
| Davil W. Jackson III | EDCT | DIST | Workforce Development/ PDC Trainer | 7/1/17 | 12/31/17 | \$30/\$50 |
| Mike Miller | EDCT Foundation | DIST | Workforce Development/ PDC Trainer | 7/1/17 | 12/31/17 | \$62.50 |
| Tayte Olma | EDCT | DIST | Workforce Development/ PDC Trainer | 7/1/17 | 12/31/17 | \$40.00 |
| Alan Braggins | Professional Development Center | DIST | Workforce Development/ PDC Trainer | 7/1/17 | 12/31/17 | \$55.00 |
| Lori Benson | EDCT | DIST | Program Assistant | 7/1/17 | 12/31/17 | \$45.00 |
| Judy Trejos | Professional Development Center | DIST | Grant Writer III | 7/1/17 | 12/31/17 | \$55.00 |
| Miguel Ortiz | EDCT | DIST | Workforce Development/ PDC Trainer | 7/1/17 | 12/31/17 | \$50.00 |
| John Loy | EDCT | DIST | Workforce Development/ PDC Trainer | 7/1/17 | 12/31/17 | \$60.00 |
| Richard Rascon | EDCT | DIST | Workforce Development Trainer | 7/1/17 | 12/31/17 | \$50.00 |

| | | | | | | |
|--------------------|------|------|---------------------------------------|--------|----------|---------|
| Brian Vanderzanden | EDCT | DIST | Workforce Development/ PDC Trainer | 7/1/17 | 12/31/17 | \$75.00 |
| Markazan Romero | EDCT | DIST | Workforce Development/ PDC Trainer | 7/1/17 | 12/31/17 | \$75.00 |
| Lawrence L. Mills | EDCT | DIST | Workforce Development/ PDC Trainer | 7/1/17 | 12/31/17 | \$55.00 |
| Daniel J. Comiskey | EDCT | DIST | Workforce Development/ PDC Trainer | 7/1/17 | 12/31/17 | \$50.00 |
| Gilbert Apodaca | EDCT | DIST | Workforce Development/ PDC Trainer | 7/1/17 | 12/31/17 | \$60.00 |
| Alfrey Brenda | EDCT | DIST | Workforce Development/ PDC Trainer | 7/1/17 | 12/31/17 | \$50.00 |
| Ashley Bennett | EDCT | DIST | Workforce Development/ PDC Trainer | 7/1/17 | 12/31/17 | \$15.00 |
| Jorge Chavarin | EDCT | DIST | Workforce Development/ PDC Trainer | 7/1/17 | 12/31/17 | \$50.00 |
| Dale Gillette | EDCT | DIST | Workforce Development Trainer | 7/1/17 | 12/31/17 | \$75.00 |
| Phillip Laure | EDCT | DIST | Workforce Development/ PDC Trainer | 7/1/17 | 12/31/17 | \$50.00 |
| Kaitlyn K. Myler | EDCT | DIST | Workforce Development Trainer | 7/1/17 | 12/31/17 | \$15.00 |
| Charles Radney | EDCT | DIST | Workforce Development/ PDC Trainer | 7/1/17 | 12/31/17 | \$55.00 |
| Kimberly Ramirez | EDCT | DIST | Workforce Development/ PDC Trainer | 7/1/17 | 12/31/17 | \$18.00 |
| Timm A. Reese | EDCT | DIST | Workforce Development/ PDC Trainer | 7/1/17 | 12/31/17 | \$60.00 |
| Marco Rosales | EDCT | DIST | Workforce Development Trainer | 7/1/17 | 12/31/17 | \$75.00 |
| Mike Rounds | EDCT | DIST | Workforce Development/ PDC Trainer | 7/1/17 | 12/31/17 | \$75.00 |
| Steven Francis | EDCT | DIST | Workforce Development Trainer | 6/9/17 | 6/30/17 | \$75.00 |

| | | | | | | |
|---------------------------------|-------------------------------------------|------|------------------------------|----------|----------|---------|
| Matt Ornelas | KVCR | DIST | Editor | 7/1/17 | 12/30/17 | \$25.00 |
| Darian Manuz | KVCR | DIST | Content Specialist | 7/1/17 | 12/30/17 | \$19.50 |
| Al Gondos | KVCR | DIST | Editor | 7/1/17 | 12/30/17 | \$30.00 |
| Gene Felix | KVCR | DIST | Program Assistant | 7/1/17 | 12/30/17 | \$25.00 |
| Anthony Bolita | KVCR | DIST | Closed Caption III | 7/1/17 | 12/30/17 | \$22.00 |
| Julie Loffer | KVCR | DIST | Closed Caption II | 7/1/17 | 12/30/17 | \$16.00 |
| Melissa Rossy | KVCR | DIST | Content Specialist | 7/1/17 | 12/30/17 | \$25.00 |
| Christine Moreno | KVCR | DIST | Content Specialist | 7/1/17 | 12/30/17 | \$20.00 |
| Sean Houlihan | KVCR | DIST | Content Specialist | 7/1/17 | 12/30/17 | \$25.00 |
| Jhoann Acosta-Idda | KVCR | DIST | Editor | 7/1/17 | 12/30/17 | \$30.00 |
| Daniel Adame | KVCR | DIST | Editor | 7/1/17 | 12/30/17 | \$22.00 |
| Lindsey Boyd | KVCR | DIST | Program Assistant | 7/1/17 | 12/30/17 | \$25.00 |
| Eric Peck | KVCR | DIST | Editor | 7/1/17 | 12/30/17 | \$19.00 |
| Isel Cuapio | KVCR | DIST | RTVF Intern III | 7/1/17 | 12/30/17 | \$13.00 |
| Michael Chesney | KVCR | DIST | Program Assistant | 7/1/17 | 12/30/17 | \$40.00 |
| Karen Moreno | KVCR | DIST | Content Specialist | 7/1/17 | 12/30/17 | \$15.00 |
| Anthony Papa | KVCR | DIST | Program Assistant | 7/1/17 | 12/30/17 | \$38.00 |
| Taylor Hill | KVCR | DIST | Camera & Lighting Technician | 7/1/17 | 12/30/17 | \$16.00 |
| Andrew Bushnell | KVCR | DIST | Content Specialist | 7/1/17 | 12/30/17 | \$25.00 |
| Ezra Hunt | Basic Skills Committee-Instruction Office | SBVC | Tutor II | 1/16/17* | 5/25/17 | \$12.00 |
| Daphne Chan | Basic Skills Committee-Instruction Office | SBVC | Tutor II | 1/16/17* | 6/30/17 | \$12.00 |
| * Paperwork not received timely | | | | | | |

Short Term Hourly Employees

June 8, 2017

| Name | Department | Site | Duties | Start Date | End Date | Hourly Rate |
|-------------------|-----------------------------|-------------|-----------------------|-------------------|-----------------|--------------------|
| Gustavo Baca | Applied Technology Division | SBVC | Project Assistant II | 6/9/17 | 6/30/17 | \$12.00 |
| Hunter Hale | Applied Technology Division | SBVC | Project Assistant II | 6/9/17 | 6/30/17 | \$12.00 |
| Adrian Orozco | Applied Technology Division | SBVC | Project Assistant II | 6/9/17 | 6/30/17 | \$12.00 |
| Jennie Trees | Admin Services/Aquatics | CHC | Project Assistant II | 7/17/17 | 12/31/17 | \$12.00 |
| Roshan Joseph | Testing Center | CHC | Project Assistant III | 7/1/17 | 12/31/17 | \$14.00 |
| Waad Sattouf | Counseling | CHC | Project Assistant I | 7/1/17 | 8/11/17 | \$10.50 |
| Marlene Espinoza | Counseling | CHC | Project Assistant I | 7/1/17 | 8/11/17 | \$10.50 |
| Marla Alrezek | Counseling | CHC | Project Assistant I | 7/1/17 | 8/11/17 | \$10.50 |
| Riley Chartier | Counseling | CHC | Project Assistant I | 7/1/17 | 8/11/17 | \$10.50 |
| Hannah Shields | Counseling | CHC | Project Assistant I | 7/1/17 | 8/11/17 | \$10.50 |
| Blake Vansickle | Counseling | CHC | Project Assistant I | 7/1/17 | 8/11/17 | \$10.50 |
| Miriam Williams | Assessment | CHC | Project Assistant III | 7/1/17 | 12/31/17 | \$14.00 |
| Taylor Riner | Admin Services/Aquatics | CHC | Lifeguard | 6/9/16 | 6/30/17 | \$12.00 |
| Taylor Riner | Admin Services/Aquatics | CHC | Lifeguard | 7/1/17 | 12/31/17 | \$12.00 |
| Diego Alcala | Admin Services/Aquatics | CHC | Lifeguard | 7/1/17 | 12/31/17 | \$12.00 |
| Vanessa Arlt | Admin Services/Aquatics | CHC | Lifeguard | 7/1/17 | 12/31/17 | \$12.00 |
| Christopher Carso | Admin Services/Aquatics | CHC | Lifeguard | 7/1/17 | 12/31/17 | \$12.00 |
| Adrian Chatigny | Admin Services/Aquatics | CHC | Project Assistant II | 7/1/17 | 12/31/17 | \$12.00 |
| Sean Davis | Admin Services/Aquatics | CHC | Project Assistant II | 7/1/17 | 12/31/17 | \$12.00 |
| Josh Estrada | Admin Services/Aquatics | CHC | Project Assistant II | 7/1/17 | 12/31/17 | \$12.00 |
| Conner Green | Admin Services/Aquatics | CHC | Lifeguard | 7/1/17 | 12/31/17 | \$12.00 |
| Aleksander Kunf | Admin Services/Aquatics | CHC | Lifeguard | 7/1/17 | 12/31/17 | \$12.00 |

| | | | | | | |
|-------------------------|-------------------------------------------------|-----|--------------------------|--------|----------|---------|
| Alec McLellan | Admin Services/ Aquatics | CHC | Lifeguard | 7/1/17 | 12/31/17 | \$12.00 |
| Millicent Mwaniki | Admin Services | CHC | Project Assistant II | 7/1/17 | 12/31/17 | \$12.00 |
| Jared Napod | Admin Services/ Aquatics | CHC | Project Assistant II | 7/1/17 | 12/31/17 | \$12.00 |
| Alberto Nunez | Admin Services/ Aquatics | CHC | Project Assistant III | 7/1/17 | 12/31/17 | \$14.00 |
| Justin Peach | Admin Services/ Aquatics | CHC | Project Assistant III | 7/1/17 | 12/31/17 | \$14.00 |
| Jacob Riggs | Admin Services/ Aquatics | CHC | Lifeguard | 7/1/17 | 12/31/17 | \$12.00 |
| Jakob Salinas | Admin Services/ Aquatics | CHC | Project Assistant II | 7/1/17 | 12/31/17 | \$12.00 |
| Meagan Van Hoozen | Admin Services/ Aquatics | CHC | Lifeguard | 7/1/17 | 12/31/17 | \$12.00 |
| Andrew Sheble | Admin Services/ Aquatics | CHC | Lifeguard | 7/1/17 | 12/31/17 | \$12.00 |
| Savannah Willworth | Admin Services/ Aquatics | CHC | Lifeguard | 7/1/17 | 12/31/17 | \$12.00 |
| Casey Martin- Miller | CHC Public Safety & Emergency Services | CHC | Project Assistant I | 6/6/17 | 6/30/17 | \$10.50 |
| Casey Martin-Miller | CHC Public Safety & Emergency Services | CHC | Project Assistant I | 7/1/17 | 12/30/17 | \$10.50 |
| Sarah Muton | Admin Services/ Aquatics | CHC | Lifeguard | 7/1/17 | 12/30/17 | \$12.00 |
| Jasmin Ramirez | Student Services | CHC | Project Assistant I | 7/3/17 | 8/11/17 | \$10.50 |
| Waheed Zahir | Student Services | CHC | Project Assistant I | 7/3/17 | 8/11/17 | \$10.50 |
| Pargool Arab | Student Services | CHC | Project Assistant I | 7/3/17 | 8/11/17 | \$10.50 |
| Brendon Hamilton | Admin Services/ Aquatics | CHC | Lifeguard | 6/9/17 | 6/30/17 | \$12.00 |
| Brendon Hamilton | Admin Services/ Aquatics | CHC | Lifeguard | 7/1/17 | 12/31/17 | \$12.00 |

| Substitute Employees | | | | | | | |
|---------------------------|--------------------------|------|--------------------------------------|------------|----------|-------------|--------------------------------------------------------------------------|
| June 8, 2017 | | | | | | | |
| Name | Department | Site | Duties | Start Date | End Date | Hourly Rate | Justification |
| Regina Pinedo | Custodial | SBVC | Custodian | 4/10/17 | 6/10/17 | \$16.11 | New: On Call vacancy in active recruitment/sick/vacation coverage. |
| Raquel Rivera | Custodial | SBVC | Custodian | 4/10/17 | 6/10/17 | \$16.11 | New: On Call vacancy in active recruitment/sick/vacation coverage. |
| Aida Gil | First Year Experience | SBVC | Secretary II | 4/24/17 | 6/24/17 | \$18.68 | New: On Call vacancy in active recruitment/sick/vacation coverage. |
| Carlos Cespedes Rodriguez | Custodial | SBVC | Custodian | 4/24/17 | 6/23/17 | \$16.11 | New: On Call vacancy in active recruitment/sick/vacation coverage. |
| Dinora Menendez | Custodial | SBVC | Custodian | 4/24/17 | 6/23/17 | \$16.11 | New: On Call vacancy in active recruitment/sick/vacation coverage. |
| Maureen Ryan | Athletics | SBVC | Secretary I | 7/1/17 | 8/29/17 | \$16.94 | New: Vacancy in Recruitment |
| LaTanya Arline | Custodial | SBVC | Custodian | 4/25/17 | 6/23/17 | \$16.11 | New: On Call vacancy in active recruitment/sick/vacation coverage. |
| Anabel Martinez | Administrative Services | SBVC | Account Clerk I | 6/2/17 | 6/29/17 | \$15.71 | Extension: On Call for sick/vacation coverage. |
| Brian Romo | Bookstore | SBVC | Bookstore Customer Service Assistant | 6/2/17 | 6/29/17 | \$13.23 | Extension: On Call vacancy in active recruitment/sick/vacation coverage. |
| Brianna Schnaubelt | Child Development Center | SBVC | CDC Teacher | 5/8/17 | 6/30/17 | \$19.79 | Ext: On Call vacancy in active recruitment/sick/vacation coverage. |
| Miriam Saadeh | Instruction | CHC | Schedule/Catalog Data Specialist | 4/14/17 | 7/10/17 | \$23.34 | New: Vacancy. In Recruitment. |
| Josh Fellenz | Aquatics | CHC | Pool Attendant | 4/25/17 | 5/30/17 | \$15.71 | Extension: In Recruitment |
| Christina Sweeting | Health & Wellness | CHC | Secretary II | 4/3/17 | 5/1/17 | \$18.68 | New: Vacancy |

| | | | | | | | |
|-----------------|---------------------------------------------------|------|---------------------------------------------|---------|---------|---------|--------------------------------------------------------------------------|
| Diana Pineda | Institutional Effectiveness Research and Planning | CHC | Research Assistant | 6/7/17 | 8/7/17 | \$25.76 | Ext: Vacancy in recruitment |
| Tubig Danilo | Custodial | DIST | Custodian | 4/25/17 | 6/23/17 | \$16.11 | New: On Call vacancy in active recruitment/sick/vacation coverage. |
| Pamela Roller | Payroll | DIST | Payroll Accountant | 5/1/17 | 6/30/17 | \$20.62 | New: Vacancy in Recruitment |
| Donald Miller | KVCR | DIST | Broadcast Operator | 5/6/17 | 6/30/17 | \$21.13 | Extension: On Call vacancy in active recruitment/sick/vacation coverage. |
| Janine Porter | KVCR | DIST | Broadcast Operator | 5/6/17 | 6/30/17 | \$21.13 | Extension: On Call vacancy in active recruitment/sick/vacation coverage. |
| Yesica Alatorre | KVCR (FNX) | DIST | Broadcast Operator | 5/19/17 | 6/30/17 | \$21.13 | New: Vacancy in Recruitment |
| Joseph Shaff | KVCR | DIST | Broadcast Operator | 5/6/17 | 6/30/17 | \$21.13 | New: Vacancy in Recruitment |
| Janine Porter | KVCR | DIST | Broadcast Operator | 7/1/17 | 9/1/17 | \$21.13 | Extension: On Call vacancy in active recruitment/sick/vacation coverage. |
| Gerard De Leon | TESS | DIST | Distributed Education Systems Administrator | 5/22/17 | 6/30/17 | \$25.76 | New: Vacancy in Recruitment |
| Daniel Sanchez | Payroll | DIST | Account Clerk II | 5/15/17 | 7/14/17 | \$17.35 | Extension: On Call vacancy in active recruitment/sick/vacation coverage. |
| Dwayne Powderll | Facilities | DIST | Custodian | 5/17/17 | 7/15/17 | \$16.11 | New: On Call vacancy in active recruitment/sick/vacation coverage. |

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services

PREPARED BY: Amalia Perez, Director, Human Resources

DATE: June 8, 2017

SUBJECT: Consideration of Approval of Salary Advancement for Academic Employee

RECOMMENDATION

It is recommended that the Board of Trustees approve the salary advancement for Maria Valdez.

OVERVIEW

Maria Valdez, Instructor, Psychiatric Technician, SBVC, has met the requirements and should be moved from Step 9, Column D to Step 9, Column E, \$72,283.26 annually for 177 days of service, effective July 1, 2017.

ANALYSIS

The academic employee has completed the number of units necessary for classification advancement per agreement between the SBCCD and SBCCDCTA/NEA.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2017-2018 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Amalia Perez, Director, Human Resources
DATE: June 8, 2017
SUBJECT: Consideration of Approval of Stipends

RECOMMENDATION

It is recommended that the Board of Trustees approve stipends for the 2017-2018 academic year.

OVERVIEW

The attached list of employees are submitted for approval.

ANALYSIS

Stipends for Coaches are based on the agreement between SBCCD and the SBCCD Chapter CTA/NEA, Appendix A-3. Stipends for Faculty Chairs are based on the agreement between SBCCD and the SBCCD Chapter CTA/NEA, Appendix A-4. Stipends for coordinators are based on the agreement between SBCCD and the SBCCD Chapter CTA/NEA, Appendix A-5 and A-6.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2017-2018 budget.

Stipends
June 8, 2017

The following individuals will serve as Head Coaches for the Fall 2017 Season.

| | | |
|-------------------|-----------------------|---------|
| Abrams, Eric | Women's Cross-Country | \$7,000 |
| Algattas, Daniel | Football Coach | \$7,000 |
| Brewer, Quincy | Men's Basketball | \$7,000 |
| Brown, Joshua | Men's Soccer | \$7,000 |
| Hauge, Kristin | Women's Soccer | \$7,000 |
| Holder, Patricia | Volleyball | \$7,000 |
| Ratigan, James | Men's Cross-Country | \$7,000 |
| Torres, Christina | Women's Basketball | \$7,000 |

The following individuals will serve as Assistant Coaches for the Fall 2017 Season.

| | | |
|-----------------------|---------------------|---------|
| Anderson, Michael | Women's Basketball | \$2,500 |
| Avila, Ruben | Football | \$5,000 |
| Burgan, Rickey | Football | \$5,000 |
| Bunham, James | Volleyball | \$1,000 |
| Chaddick, Christopher | Football | \$5,000 |
| Cook, Omar | Football | \$5,000 |
| Evans, Lauren | Women's Soccer | \$5,000 |
| Finley, Andrea | Volleyball | \$4,000 |
| Jones, Anthony | Men's Basketball | \$2,500 |
| Lawler, Kenneth | Football | \$5,000 |
| Lefay, Jenna | Woman's Soccer | \$5,000 |
| Marquez, Juliette | Women's Basketball | \$5,000 |
| Nash, Josh | Men's Soccer | \$5,000 |
| Pfeiffer, Lance | Football | \$5,000 |
| Placencia, Gabriel | Men's Soccer | \$5,000 |
| Rawlson, Charles | Men's Basketball | \$5,000 |
| Rodriguez, Dana | Women's Soccer | \$2,500 |
| Sartori, Matthew | Men's Cross-Country | \$5,000 |

The following individuals will serve as Faculty Chairs.

| | | |
|-----------------------------|-------------------------------------------------------------------------------|----------|
| Adams, Kathy | Child Development | \$ 3,500 |
| Aguilar-Kitibutr, Dr. Ailsa | Counseling | \$14,000 |
| Assumma, Michael | Accounting, Business Administration, Business Calculations, Real Estate | \$ 7,000 |
| Banola, John | Health, Kinesiology | \$ 8,000 |
| Batalo, Manuela | Art | \$ 7,000 |
| Buckley, Patrick | Administration of Justice, Corrections | \$ 5,000 |
| Burnham, Lorrie | Biology, Pharmacy Technology | \$14,000 |
| Calderon, Colleen | History | \$ 7,000 |
| Caldwell-Betties, Melita | Water Supply Technology | \$ 5,000 |
| Dulgeroff, James | Economics | \$ 5,000 |
| Gibbons, Ann | Math | \$14,000 |
| Halabi, Tarif | Aeronautics, Electricity, Electronics, HVAC/R, SHA, Technical Calculations | \$ 7,000 |

| | | |
|---------------------|--------------------------------------------------------------------|----------|
| Hector, Leticia | Communication Studies, Radio, TV, Film | \$ 7,000 |
| Heibel, Todd | Geographic Information Systems, Geography Geology, Oceanography | \$ 6,000 |
| Hunter, Diane | English | \$14,000 |
| Huston, Celia | Academic Advancement/Library & Learning Support Services | \$ 5,000 |
| Jakpor, Riase | Political Science | \$ 6,000 |
| Jefferson, Kimberly | Reading | \$ 7,000 |
| King, Melissa | Anthropology | \$ 5,000 |
| Knight, Denise | Child Development | \$ 3,500 |
| Lillard, Sheri | Architecture, Chemistry, Physical Science | \$ 9,000 |
| Lopez, Leonard | Philosophy, Religious Studies | \$ 6,000 |
| Lysak, Michael | Astronomy, Engineering, Physics | \$ 6,000 |
| Metu, Reginald | Computer Information Technology, Computer Science | \$ 7,000 |
| Meyer, Stacy | Culinary Arts, Food & Nutrition | \$ 5,000 |
| Milligan, Joshua | Inspection Technology, Machine Trades, Welding | \$ 6,000 |
| Moneymaker, Melinda | Human Services | \$ 6,000 |
| Moore, Sandra | Psychology | \$ 7,000 |
| Pires, Romana | Sociology | \$ 6,000 |
| Recinos, Jose | Modern Languages | \$ 7,000 |
| Scully, Matie | Dance, Music, Theatre | \$ 7,000 |
| Williams, Mark | Automotive, Diesel | \$ 7,000 |

The following academic employees will serve as Coordinators.

| | | |
|--------------|----------------------------|-----------------------------|
| Elaine Akers | Student Health Services | \$1,320 total for 11 months |
| Kathy Kafela | Transfer & Career Services | \$1,440 total for 12 months |
| Kathy Kafela | STAR Program | \$1,320 total for 11 months |

Coordinator I's shall receive an additional \$120.00 per month for each month employed in coordinating activities.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Amalia Perez, Director, Human Resources
DATE: June 8, 2017
SUBJECT: Consideration of Approval of Temporary Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the temporary academic appointment of Laura Estrada, Deana Kelly-Silagy, Rebecca Mendez, Heather Johnson, Kimberly Wingson, Evelyn Luna and Elizabeth Banuelos.

OVERVIEW

The employees on the following list are submitted for approval.

ANALYSIS

It is essential that each position be filled on a temporary basis while the recruitment process for a permanent replacement is being conducted.

BOARD IMPERATIVE

I. Institutional Effectiveness.

FINANCIAL IMPLICATIONS

Included in the 2017-2018 budget.

Temporary Academic Employees
June 8, 2017

Laura Estrada, College Nurse, SBVC, effective July 1, 2017 through December 31, 2017. Salary placement Range D, Step 1, \$296.31 per day. Funding Source is SBVC Student Health Fees.

Deana Kelly-Silagy, Counselor, SBVC, effective July 1, 2017 through December 22, 2017. Salary placement Range D, Step 7, \$369.07 per day. Funding Source Student Services and Support Programs Categorical Funds.

Rebecca Mendez, Counselor, SBVC, effective July 1, 2017, through December 22, 2017. Salary placement Range D, Step 2, \$308.45 per day. Funding Source Student Services and Support Programs Categorical Funds.

Heather Johnson, Counselor, SBVC, effective July 1, 2017, through December 22, 2017. Salary placement Range D, Step 2, \$308.45 per day contract extended on new position. Funding Source Student Services and Support Programs Categorical Funds

Kimberly Wingson, Counselor, SBVC, effective July 1, 2017, through December 22, 2017. Salary placement Range D, Step 4, \$332.72 per day. Funding Source Student Services and Support Programs Categorical Funds.

Evelyn Luna, Counselor, SBVC, effective July 1, 2017, through December 22, 2017. Salary placement Range D, Step 4, \$332.72 per day. Funding Source Student Services and Support Programs.

Elizabeth Banuelos, Counselor, SBVC, effective July 1, 2017, through December 22, 2017. Salary placement to be determined upon verification of education and experience. Funding Source Student Services and Support Programs.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services

PREPARED BY: Amalia Perez, Director, Human Resources

DATE: June 8, 2017

SUBJECT: Consideration of Approval of Transfer for Classified Employee

RECOMMENDATION

It is recommended that the Board of Trustees approve the transfer and change of assignment for Rosita Moncada.

OVERVIEW

Rosita Moncada, transfer from Senior Student Services Technician to Computer Technician, TESS, District, with no change in salary, effective June 9, 2017. New position. Funding Sources TESS General Fund.

ANALYSIS

Employee went through the internal recruitment process and is recommended for the position.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the 2016-2017 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Amalia Perez, Director, Human Resources
DATE: June 8, 2017
SUBJECT: Consideration of Approval of Two Year Contract Academic Employee

RECOMMENDATION

It is recommended that the Board of Trustees approve tenure track contracts for academic employees.

OVERVIEW

The following employee has successfully passed this step in the evaluation process and is now moving forward on his tenure track with a contract from 2nd to 4th year.

Jessy Lemieux Science

ANALYSIS

The Board of Trustees regularly grants one-year contracts to first year contract employees and two-year contracts to second year faculty per AB-1725.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the 2016-2017 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services

PREPARED BY: Amalia Perez, Director, Human Resources

DATE: June 8, 2017

SUBJECT: Consideration of Approval of Two-Year Employment Contracts

RECOMMENDATION

It is recommended that the Board of Trustees approve one-year employment contracts for academic and classified managers.

OVERVIEW

The attached list of academic and classified management employees will receive two year employment contracts effective July 1, 2017.

ANALYSIS

It is recommended that the District issue an employment contract to each manager, director, and supervisor in the District. The issuance of contracts places the District in accordance with proper employment practices as well as documenting for both the employee and the employer the specific conditions of their employment.

BOARD IMPERATIVE

III. Learning Centered Institution for Student Access, Retention and Success.

FINANCIAL IMPLICATIONS

Included in the 2017-2018 budget.

District Two-Year Employment Management Contracts July 1, 2017 through June 30, 2019

Galope, Richard
Classified Management

Associate Vice Chancellor, Economic Development &
Corporate Training

Kuck, Glen
Classified Management

Associate Vice Chancellor Technology & Educational
Support Services

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose Torres, Vice Chancellor
PREPARED BY: Amalia Perez, Director, Human Resources
DATE: June 8, 2017
SUBJECT: Consideration of Approval to Adopt a Resolution to Actively Support and Engage in a Health, Wellness and Safety Collective Impact Initiative

RECOMMENDATION

It is recommended that the Board of Trustees adopt a resolution to actively support and engage in a collective impact initiative to improve health, wellness and safety issues within the communities served by San Bernardino Community College District (SBCCD).

OVERVIEW

The attached resolution is a collaborative effort amongst all agencies and organizations in support of the initiative to improve the conditions of health, wellness and safety in the communities through alignment of policy, shared education, collaborative actions and appropriate resources.

ANALYSIS

The adoption of this resolution acknowledges SBCCD's commitment to the collective impact initiative.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None.

**JOINT RESOLUTION
SAN BERNARDINO
HEALTH, WELLNESS AND SAFETY COLLECTIVE IMPACT INITIATIVE**

A commitment to actively support and engage in a collective impact initiative to improve health, wellness and safety issues within the communities served by the San Bernardino Community College District

WHEREAS, the San Bernardino Community College District, exists for the purpose to transform lives through the education of our students for the benefit of our diverse communities, and

WHEREAS, the San Bernardino Community College District, recognizes the power of working collaboratively with government, education, law enforcement, healthcare, business, labor, non-profit, faith-based, neighborhood, student and other service organizations to develop a strategic and shared agenda for improving conditions of health, wellness and safety in the communities served by the San Bernardino Community College District, and

WHEREAS, for the purpose of this initiative all agencies and organizations involved agree that HEALTH, WELLNESS, AND SAFETY are defined as

HEALTH: An optimal physical, mental, social-emotional and spiritual condition through which individuals are informed optimistic, active and loved; and communities are safe, productive places where individuals work interdependently for the welfare of all.

WELLNESS: A sense of hope, well-being and personal positive empowerment fostered in caring and giving environments where everyone has access to adequate housing, economic opportunities, and security in communities. Well communities are sensitive to diversity and instill pride by providing a sense of well-being to its members though healthcare, jobs and green spaces.

SAFETY: An environment that exhibits and values a culture of security, mental and physical stability, order, positive affirmations and embraces diversity of all members.

WHEREAS, the San Bernardino Community College District, recognizes that HEALTH, WELLNESS, AND SAFETY challenges faced by people residing in and around the City of San Bernardino have an impact on their ability to thrive in our community.

WHEREAS, the governing board of the San Bernardino Community College District, believes that improvements are both possible and necessary, but will require sustained commitment to well defined strategies of many interdependent organizations throughout the region,

NOW, THEREFORE, BE IT RESOLVED that the San Bernardino Community College District, strongly supports a collective impact approach to improving conditions of HEALTH, WELLNESS, AND SAFETY within our region through alignment of policy, shared education, and collaborative actions.

BE IT FURTHER RESOLVED that the San Bernardino Community College District, agrees to dedicate appropriate and available resources, which may be monetary or in kind, to support the success of this collective impact effort.

PASSED AND ADOPTED this 8th day of June, 2017, by the Governing Board of the San Bernardino Community College District of San Bernardino, California, by the following vote:

AYES:

NAYS:

ABSENT:

ABSTENTIONS:

By: _____
Bruce Baron, Chancellor
Secretary of the Governing Board

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services

PREPARED BY: Amalia Perez, Director, Human Resources

DATE: June 8, 2017

SUBJECT: Consideration of Approval to Amend Sabbatical Leave Dates

RECOMMENDATION

It is recommended that the Board of Trustees approve amending the period of sabbatical leave previously granted to Deanne Rabon for the Fall 2017 semester so that she may take the leave during the Spring 2018 semester instead.

OVERVIEW

Deanne Rabon, Faculty, SBVC, seeks to take sabbatical leave in the Spring 2018 semester (in lieu of taking such leave in the Fall 2017 semester). The purpose of the leave is designed to promote Non-Traditional (NT) adult students, age 25 – 50+: Strengthen community ties; increase on campus support for NT students; increase SBVC enrollment, retention and persistence of NT students; support the District Chancellor's blueprint for Accountability, Collegiality, Transformation, Interaction, Objectivity and Necessity (A.C.T.I.O.N.); Support the proposed 2020-2025 TRIO Student Support Services Grant Proposal.

ANALYSIS

On January 19, 2017, the Board of Trustees granted a one semester sabbatical leave to Deanne Rabon for Fall 2017. Ms. Rabon has requested, and the District Sabbatical Leave Committee has agreed, to request, Board approval for this amendment changing the period of leave to the Spring 2018 semester.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

The cost to the District is the adjunct replacement for the instructor's classes.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Larry Strong, Director of Fiscal Services
DATE: June 8, 2017
SUBJECT: Consideration of Approval of 2017-18 Gann Limit

RECOMMENDATION

It is recommended that the Board of Trustees approve the 2017-18 Gann Limit.

OVERVIEW

Government Code Section 7908(c) requires each community college district to report to the Chancellor of the Community Colleges at least annually its appropriation limit. The Gann Limit is a spending limit that restricts growth of tax funded programs and services. The Gann Limit is adjusted annually for population growth, inflation and other factors.

ANALYSIS

The Gann Limit worksheet provides the computation of the 2017-18 appropriations limit for SBCCD. The District's appropriation is well within the legal requirement.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications associated with this item.

CALIFORNIA COMMUNITY COLLEGES
GANN LIMIT WORKSHEET
2017-18

DISTRICT NAME: San Bernardino CCD
DATE: 06/08/17

| | | | |
|-----|---------------------------------------------------------------------------------------------------------|------------------|-----------------------|
| I. | 2017-18 Appropriations Limit: | | |
| A. | 2016-17 Appropriations Limit | | \$ <u>128,804,565</u> |
| B. | 2017-18 Price Factor: | <u>1.0369</u> | |
| C. | Population factor: | | |
| | 1 2015-16 Second Period Actual FTES | <u>15,434.39</u> | |
| | 2 2016-17 Second Period Actual FTES | <u>15,768.33</u> | |
| | 3 2017-18 Population change factor | <u>1.0216</u> | |
| | (line C.2. divided by line C.1.) | | |
| D. | 2016-17 Limit adjusted by inflation and population factors | | \$ <u>136,442,294</u> |
| | (line A multiplied by line B and line C.3.) | | |
| E. | Adjustments to increase limit: | | |
| | 1 Transfers in of financial responsibility | \$ _____ | |
| | 2 Temporary voter approved increases | _____ | |
| | 3 Total adjustments - increase | _____ | |
| | Sub-Total | | \$ _____ |
| F. | Adjustments to decrease limit: | | |
| | 1 Transfers out of financial responsibility | \$ _____ | |
| | 2 Temporary voter approved increases | _____ | |
| | 3 Total adjustments - decrease | _____ | |
| G. | 2017-18 Appropriations Limit | | \$ <u>136,442,294</u> |
| | | | |
| II. | 2017-18 Appropriations Subject to Limit: | | |
| A. | State Aid (General Apportionment, Apprenticeship Allowance, Education Protection Account tax revenue | | \$ <u>65,436,704</u> |
| B. | State Subventions (Home Owners Property Tax Relief, Timber Yield tax, etc.) | | _____ |
| C. | Local Property taxes | | <u>24,447,607</u> |
| D. | Estimated excess Debt Service taxes | | _____ |
| E. | Estimated Parcel taxes, Square Foot taxes, etc. | | _____ |
| F. | Interest on proceeds of taxes | | <u>165,143</u> |
| G. | Local appropriations from taxes for unreimbursed State, court, and federal mandates | | <u>(421,337)</u> |
| H. | 2017-18 Appropriations Subject to Limit | | \$ <u>90,628,117</u> |

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Lawrence P. Strong, Director of Fiscal Services
DATE: June 8, 2017
SUBJECT: Consideration of Approval of Authorized Signature List

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached Authorized Signature List for Fiscal Year 2017-18.

OVERVIEW

In accordance with California legal code, the Board of Trustees may, via annual Board action, delegate its authority to named agents. Only the Board and/or those agents are authorized to commit the District to contracts, expenditure of funds, employment of personnel, and other legal actions.

ANALYSIS

The Authorized Signature List for Fiscal Year 2017-18 will go into effect July 1, 2017.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications connected with the approval of this item.

Authorized Signature List Fiscal Year 2017-18

| | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Contracts, Agreements, and Memos of Understanding Subject to Ratification by the Board of Trustees <i>(no monetary limit)</i> | { <ul style="list-style-type: none"> ♦ <i>Bruce Baron, Chancellor</i> ♦ <i>Jose Torres, Vice Chancellor, Business & Fiscal Services</i> ♦ <i>Larry Strong, Director of Fiscal Services</i> ♦ <i>Steven J. Sutorus, Business Manager</i> |
| Travel Advances | { <ul style="list-style-type: none"> ♦ <i>Bruce Baron, Chancellor</i> ♦ <i>Jose Torres, Vice Chancellor, Business & Fiscal Services</i> |
| Revenue Clearing Bank Accounts | { <ul style="list-style-type: none"> ♦ <i>Bruce Baron, Chancellor</i> ♦ <i>Jose Torres, Vice Chancellor, Business & Fiscal Services</i> ♦ <i>Larry Strong, Director of Fiscal Services</i> ♦ <i>Steven J. Sutorus, Business Manager</i> ♦ <i>Tenille Alexander, Accounting Manager</i> ♦ <i>Kate Myers, Accounting Supervisor</i> |
| Revolving Cash Bank Accounts | { <ul style="list-style-type: none"> ♦ <i>Custodian: Jose Torres, Vice Chancellor, Business & Fiscal Services</i> ♦ <i>Larry Strong, Director of Fiscal Services</i> ♦ <i>Steven J. Sutorus, Business Manager</i> ♦ <i>Tenille Alexander, Accounting Manager</i> ♦ <i>Kate Myers, Accounting Supervisor</i> |
| Safe Deposit Box | { <ul style="list-style-type: none"> ♦ <i>Jose Torres, Vice Chancellor, Business & Fiscal Services</i> ♦ <i>Larry Strong, Director of Fiscal Services</i> ♦ <i>Steven J. Sutorus, Business Manager</i> |
| Bookstore, Cafeteria, Associated Students, Clubs & Trusts, Representation Fee, and Scholarship & Loan Bank Accounts | { <ul style="list-style-type: none"> ♦ <i>Jose Torres, Vice Chancellor, Business & Fiscal Services</i> ♦ <i>Larry Strong, Director of Fiscal Services</i> ♦ <i>Steven J. Sutorus, Business Manager</i> ♦ <i>Tenille Alexander, Accounting Manager</i> ♦ <i>Kate Myers, Accounting Supervisor</i> |
| Financial Aid Bank Accounts | { <ul style="list-style-type: none"> ♦ <i>Bruce Baron, Chancellor</i> ♦ <i>Jose Torres, Vice Chancellor, Business & Fiscal Services</i> ♦ <i>Larry Strong, Director of Fiscal Services</i> ♦ <i>Steven J. Sutorus, Business Manager</i> ♦ <i>Tenille Alexander, Accounting Manager</i> ♦ <i>Kate Myers, Accounting Supervisor</i> |
| Financial Aid Mailbox | { <ul style="list-style-type: none"> ♦ <i>Jose Torres, Vice Chancellor, Business & Fiscal Services</i> ♦ <i>Larry Strong, Director of Fiscal Services</i> ♦ <i>Steven J. Sutorus, Business Manager</i> ♦ <i>Tenille Alexander, Accounting Manager</i> ♦ <i>Kate Myers, Accounting Supervisor</i> |

Authorized Signature List Fiscal Year 2017-18

| | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p style="text-align: center;">District Orders for Commercial Warrants and Related Journal Entries</p> | { | <ul style="list-style-type: none"> ♦ <i>Jose Torres, Vice Chancellor, Business & Fiscal Services</i> ♦ <i>Larry Strong, Director of Fiscal Services</i> ♦ <i>Tenille Alexander, Accounting Manager</i> ♦ <i>Kate Myers, Accounting Supervisor</i> |
| <p style="text-align: center;">Payroll Orders and Related Journal Entries, and Voluntary Payroll Deductions (PAY620)</p> | { | <ul style="list-style-type: none"> ♦ <i>Jose Torres, Vice Chancellor, Business & Fiscal Services</i> ♦ <i>Larry Strong, Director of Fiscal Services</i> ♦ <i>Colleen Gamboa, Payroll Administrator</i> |
| <p style="text-align: center;">Notices of Employment for Certificated, Classified, and Student and Temporary Employees</p> | { | <ul style="list-style-type: none"> ♦ <i>Bruce Baron, Chancellor</i> ♦ <i>Jose Torres, Vice Chancellor, Business & Fiscal Services</i> ♦ <i>Amalia Perez, Director, Human Resources</i> |
| <p style="text-align: center;">Purchase Orders (no monetary limit)</p> | { | <ul style="list-style-type: none"> ♦ <i>Jose Torres, Vice Chancellor, Business & Fiscal Services</i> ♦ <i>Steven J. Sutorus, Business Manager</i> |
| <p style="text-align: center;">Journal Entries (not authorized by District or Payroll Orders), Interfund Transactions, and Budget Transfers</p> | { | <ul style="list-style-type: none"> ♦ <i>Jose Torres, Vice Chancellor, Business & Fiscal Services</i> ♦ <i>Larry Strong, Director of Fiscal Services</i> ♦ <i>Tenille Alexander, Accounting Manager</i> ♦ <i>Kate Myers, Accounting Supervisor</i> |
| <p style="text-align: center;">Certify/Attest to Board Action</p> | { | <ul style="list-style-type: none"> ♦ <i>Bruce Baron, Chancellor</i> ♦ <i>Donna Ferracone, Clerk of the Board</i> |
| <p style="text-align: center;">Access to San Bernardino County Schools Computer Consortium System with Secure I.D. Token</p> | { | <ul style="list-style-type: none"> ♦ <i>Larry Strong, Director of Fiscal Services</i> ♦ <i>Steven J. Sutorus, Business Manager</i> ♦ <i>Tenille Alexander, Accounting Manager</i> ♦ <i>Kate Myers, Accounting Supervisor</i> |

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Lawrence P. Strong, Director of Fiscal Services
DATE: June 8, 2017
SUBJECT: Consideration of Approval of District Bank Accounts

RECOMMENDATION

It is recommended that the Board of Trustees approve the SBCCD's existing bank accounts.

OVERVIEW

According to the California Budget and Accounting Manual, it is the intent of the California Board of Governors and the Chancellor's Office to encourage sound fiscal management practices among community college districts to facilitate the most efficient and effective use of moneys under district control. To that end, the SBCCD may, for the purpose of expediting business transactions in accordance with sound business practices, establish separate bank accounts for functions or revenue-producing activities, or operations not directly associated with, but complementary to, the regular instructional and non-instructional functions of the district and colleges.

All such authorized separate bank accounts are to be annually presented to the governing board for its review and confirmation of continuing need.

ANALYSIS

The list of bank accounts currently held by SBCCD is attached.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications connected with the approval of this item.



District Bank Accounts – FY 2017-18

Submitted for Annual Approval

June 8, 2017

| Fund | Accounts | Type | Institution |
|----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-------------------------------------------------|
| General | <ul style="list-style-type: none"> ♦ Revenue Clearing ♦ Revolving Cash | Checking | Citizens Business Bank |
| Bond Interest & Redemption | <ul style="list-style-type: none"> ♦ General Obligation Refunding Bond 2005 – Prin Int ♦ General Obligation Bond 2008, Series A Constr, COI, Debt Svc ♦ General Obligation Bond 2008, Series B, C, D, & E – Debt Svc ♦ General Obligation Refunding Bond, Series 2013A Tax-Exempt – Debt Svc, COI, Esc ♦ General Obligation Refunding Bond, Series 2013B – Debt Svc, COI, Esc ♦ General Obligation Refunding Bond 2015 – COI, Esc, Debt Svc, Proceeds ♦ General Obligation Bond 2008, Series D - COI | Investment | The Bank of New York Mellon Trust Company, N.A. |
| Other Special Revenue | <ul style="list-style-type: none"> ♦ KVCR Educational Foundation | Checking | Citizens Business Bank |
| Bookstore | <ul style="list-style-type: none"> ♦ Bookstore | Checking | Bank of America |
| | <ul style="list-style-type: none"> ♦ Bookstore | CD | Inland Valley Bank |
| Cafeteria | <ul style="list-style-type: none"> ♦ Cafeteria | Checking | Bank of America |
| Self-Insurance | <ul style="list-style-type: none"> ♦ Property & Liability/Keenan & Associates Administrators | Checking | Bank of America |
| | <ul style="list-style-type: none"> ♦ Workers Comp/ Keenan & Associates Administrators | Checking | Union Bank |
| Associated Students | <ul style="list-style-type: none"> ♦ CHC Student Government/Clubs & Trusts | Checking | Bank of America |
| | <ul style="list-style-type: none"> ♦ SBVC Student Government ♦ SBVC Clubs & Trusts | Checking | Wells Fargo Bank |
| Representation Fee | <ul style="list-style-type: none"> ♦ SBVC & CHC Student Representation Fee | Checking | Inland Valley Bank |
| Financial Aid | <ul style="list-style-type: none"> ♦ Grants/Federal Funds ♦ Student Loans/Federal ♦ Grants/State | Checking | Citizens Business Bank |
| | <ul style="list-style-type: none"> ♦ Student Loans | Mailbox | US Bank |
| Scholarship & Loan | <ul style="list-style-type: none"> ♦ Emergency Loan Fund ♦ Scholarship/Loan Accounts | Checking | Community Bank |
| | <ul style="list-style-type: none"> ♦ Scholarship & Loan | Money Market | Inland Valley Bank |

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: June 8, 2017
SUBJECT: Consideration of Approval of Professional Services Contracts/Agreements

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached list of Professional Services contracts/agreements.

OVERVIEW

In accordance with Board Policy 6340 and Administrative Procedure 6340, Section A, Sub-section 3, the attached list of contracts for Professional Services, Consultants and Legal Services is submitted for approval.

ANALYSIS

The attached list of contracts, agreements and their associated purchase orders are for fiscal audits, legal services, consultants and other professional services that are needed by the District. Unless otherwise noted the amount shown for multi-year agreements is the projected total amount for the full contract period. Any changes to these amounts will be submitted for board ratification and/or approval.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The contracts/agreements on the attached list are budgeted for via purchase orders.

Contracts for Approval

Scheduled Board Date 6/8/2017

Contract Type

| <i>Firm</i> | <i>Purpose and Information</i> | <i>Department / Location</i> | <i>Amount</i> |
|------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|---------------|
| Consultants | | | |
| Burt Peachy Consulting | (15160) Consulting service to finalize and submit a Title V Grant to the US Department of Education Term: 4/18/2017 - 4/24/2017 Funding Source: General Funds | Grants/SBVC | \$13,000.00 |
| Russ Walker Consulting | (15213) Consulting services for identifying cost, necessary equipment and potential vendors for the KVCR transition project Term: 5/15/2017 - 7/28/2017 Funding Source: General Funds | TV/FM/KVCR | \$15,000.00 |

SubTotal for Consultants: 2

Legal

| | | | |
|------------------|---------------------------------------------------------------------------------------------------------------------|-----------------------|--------------|
| Currier & Hudson | (15217) Provide legal services for personnel matters Term: 3/1/2017 - 6/30/2017 Funding Source: General Funds | Human Resources/SBCCD | \$175,000.00 |
| Currier & Hudson | (15218) Provide legal services for personnel matters Term: 7/1/2017 - 6/30/2018 Funding Source: General Funds | Human Resources/SBCCD | \$350,000.00 |

| <i>Contract Type</i> | | | |
|------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|---------------|
| <i>Firm</i> | <i>Purpose and Information</i> | <i>Department / Location</i> | <i>Amount</i> |
| Currier & Hudson | (13731) Provide legal services for personnel matters; this is to approve Amendment 01 - Change term end date from 06/30/2017 to 05/11/2017 Term: 7/1/2016 - 5/11/2017 Funding Source: General Funds | Human Resources/SBCCD | \$350,000.00 |
| <i>SubTotal for Legal: 3</i> | | | |
| <i>Legal - Investigations</i> | | | |
| Titan Group, The-Professional Investigations | (14042) Surveillance investigations for the Human Resources Department; Not to exceed \$20,000.00 Term: 7/1/2017 - 6/30/2018 Funding Source: General Funds | Human Resources/SBCCD | \$20,000.00 |
| <i>SubTotal for Legal - Investigations: 1</i> | | | |
| <i>Professional Services</i> | | | |
| Bergeson, Robert | (15215) Arbitrator services for FEHA/ADA Disability Interaction process coordination and facilitation Term: 9/1/2016 - 4/1/2017 Funding Source: General Funds | Human Resources/SBCCD | \$48,000.00 |
| Ellucian Company, Inc. | (14931) Project management for General Ledger Chart of Accounts change utility services Term: 4/17/2017 - 6/30/2017 Funding Source: General Funds | TESS/SBCCD | \$41,750.00 |

| <i>Contract Type</i> | | | |
|----------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|---------------|
| <i>Firm</i> | <i>Purpose and Information</i> | <i>Department / Location</i> | <i>Amount</i> |
| HMC Architects | (13646) Architectural Services for the SBVC Gym project; this is to approve Amendment 03 - for additional services to redesign building and wall foundation to accommodate discovered concrete encased electrical duct bank; increase contract value by \$11,125 Term: 1/21/2016 - 10/30/2017 Funding Source: Bond Construction | Kitchell/SBVC | \$603,412.80 |
| Kessler & Gehman Associates, Inc | (15162) Consulting services including engineering studies, inventory surveys, and coverage verification for KVCR transition project Term: 5/9/2017 - 7/3/2020 Funding Source: General Funds | TV/KVCR | \$66,700.00 |
| Vista Environmental Consulting | (15168) Fire Alarm upgrade project consulting for SBVC's Planetarium and Life Sciences Buildings; Proposal No P217172 Term: 5/12/2017 - 6/30/2017 Funding Source: Block Grant | Facilities Planning/SBCCD | \$800.00 |
| Vista Environmental Consulting | (15169) Fire Alarm upgrade project hazardous materials investigation consulting for SBVC's Planetarium and Life Sciences Buildings; Proposal No P217171 Term: 5/12/2017 - 6/30/2017 Funding Source: Block Grant | Facilities Planning/SBCCD | \$3,310.00 |

| <i>Contract Type</i> | <i>Purpose and Information</i> | <i>Department / Location</i> | <i>Amount</i> |
|--------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|---------------|
| <i>Firm</i> | | | |
| Vista Environmental Consulting | (15167) Hazardous materials consulting for SBVC's Planetarium and Life Sciences Buildings; Proposal No P217173 Term: 5/12/2017 - 6/30/2017 Funding Source: Block Grant | Facilities Planning/SBCCD | \$6,410.00 |

SubTotal for Professional Services: 7

Grand Total Contracts for Board Date 6/8/2017: 13

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: June 8, 2017
SUBJECT: Consideration of Approval of Purchase Order Report

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached list of purchase orders.

OVERVIEW

Education Code 81656 provides that all transactions entered into by an authorized officer shall be reviewed by the Board every 60 days. All Purchase Orders have been issued in accordance with the District's policies and procedures by an authorized officer of the District.

ANALYSIS

Purchase Orders between the ranges of 175301 - 175864 are attached for approval, except those approved through the contract agenda items. Purchase Orders are detailed by number, vendor, purpose, and amount.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the 2016/2017 budget.

| PO# | Vendor Name | Purchase Order Description | Amount |
|------------|-------------------------------|-----------------------------------|---------------|
| 175484 | US BANK CORPORATE PMT SYSTEMS | CDC Food Supplies | 848.27 |
| 175354 | BARNES & NOBLE | Classroom Textbooks | 39.58 |
| 175429 | CENGAGE ACADEMIC LEARNING | Classroom Textbooks | 11,152.12 |
| 175430 | CENGAGE ACADEMIC LEARNING | Classroom Textbooks | 9,697.52 |
| 175446 | US BANK CORPORATE PMT SYSTEMS | Classroom Textbooks | 2,992.40 |
| 175466 | MCGRAW-HILL EDUCATION INC | Classroom Textbooks | 3,104.35 |
| 175570 | PEARSON EDUCATION | Classroom Textbooks | 5,243.24 |
| 175787 | ROUNDS MILLER & ASSOCIATES | Classroom Textbooks | 1,080.46 |
| 175528 | THEATRE EFFECTS | Commencement Supplies | 154.18 |
| 175302 | DURAN, SHIRLEE | Conference | 95 |
| 175303 | MAURIZI, TAMARA | Conference | 95 |
| 175307 | SKILLPATH SEMINARS | Conference | 167.9 |
| 175309 | OROZCO, DEBBIE | Conference | 56.35 |
| 175310 | RIVERA-REZA, ROSEMARY | Conference | 168.78 |
| 175312 | GREGORY, LESLIE | Conference | 187 |
| 175314 | WRIGHT, MICAH | Conference | 1,500.00 |
| 175315 | STYTLER, TIMOTHY | Conference | 1,500.00 |
| 175316 | WRIGHT, MICAH | Conference | 1,800.00 |
| 175317 | WILLIAMS, MARK | Conference | 500 |
| 175322 | US BANK CORPORATE PMT SYSTEMS | Conference | 4,217.84 |
| 175323 | LARES, RHIANNON | Conference | 252.16 |
| 175324 | PALOMAR COLLEGE-TTIP SOUTH | Conference | 325 |
| 175325 | US BANK CORPORATE PMT SYSTEMS | Conference | 596 |
| 175326 | LARES, RHIANNON | Conference | 29 |
| 175379 | YAMAMOTO, JUNE | Conference | 999 |
| 175383 | KAPPATTIL, RESHMI | Conference | 95 |
| 175384 | DEMARCO, SANDI | Conference | 95 |
| 175385 | MAHOE, SHYLA | Conference | 95 |
| 175387 | BURKE, JEFFREY | Conference | 1,350.00 |
| 175405 | BAUGHER, JEFF | Conference | 650 |
| 175406 | SYSAWANG, BRITTANY | Conference | 80 |
| 175407 | ACADEMY FOR GRASSROOTS | Conference | 600 |
| 175414 | DIXON, KAREN | Conference | 170 |
| 175420 | CANNON, JUDY | Conference | 47.16 |
| 175422 | AGAH, HUSSAIN | Conference | 83.54 |
| 175423 | US BANK CORPORATE PMT SYSTEMS | Conference | 175 |
| 175432 | WURTZ, KEITH | Conference | 100 |
| 175474 | US BANK CORPORATE PMT SYSTEMS | Conference | 300 |
| 175478 | BAUGHER, JEFF | Conference | 375 |
| 175493 | WORD, DANIEL | Conference | 1,800.00 |
| 175503 | ZINN, WENDY | Conference | 5,279.75 |
| 175504 | TREJO, SAMUEL | Conference | 66.5 |
| 175505 | WESTERN ASSOC OF VETERANS | Conference | 350 |
| 175527 | SCHOENFELD, RACQUEL | Conference | 87.68 |
| 175537 | US BANK CORPORATE PMT SYSTEMS | Conference | 9 |

| | | |
|--------------------------------------|------------|----------|
| 175544 US BANK CORPORATE PMT SYSTEMS | Conference | 1,336.00 |
| 175546 US BANK CORPORATE PMT SYSTEMS | Conference | 1,519.00 |
| 175547 US BANK CORPORATE PMT SYSTEMS | Conference | 1,519.00 |
| 175548 US BANK CORPORATE PMT SYSTEMS | Conference | 1,519.00 |
| 175560 SMITH, MARY C | Conference | 216 |
| 175561 MANIAOL, ALBERT | Conference | 2,230.00 |
| 175563 MANIAOL, ALBERT | Conference | 1,527.00 |
| 175571 KIRKPATRICK, CAROLYN | Conference | 857.73 |
| 175573 MATA, SUSANNE | Conference | 862 |
| 175574 LARA, NAOMI | Conference | 299 |
| 175575 MATA, SUSANNE | Conference | 2,000.00 |
| 175579 GAMBOA, BENJAMIN | Conference | 100 |
| 175593 GROTKE, ANGELA | Conference | 610.06 |
| 175594 KRACHER, GLORIA | Conference | 726.85 |
| 175601 SMITH, JAMES E. | Conference | 243.27 |
| 175610 MASSAD, SANA | Conference | 881 |
| 175611 OBRA, VIOLETA | Conference | 881 |
| 175612 SIMENTAL, YOLANDA | Conference | 881 |
| 175616 ACADEMIC SENATE, THE | Conference | 540 |
| 175618 ACADEMIC SENATE, THE | Conference | 540 |
| 175619 HUSTON, CELIA | Conference | 361.76 |
| 175620 BURNHAM, LORRIE | Conference | 361.76 |
| 175623 HUERTA, CINDY | Conference | 1,336.00 |
| 175624 COLLEGE SOURCE INC | Conference | 3,396.00 |
| 175631 HECHT, ANDREA | Conference | 1,075.00 |
| 175632 HERRERA, JAMIE | Conference | 1,075.00 |
| 175633 AGUILAR-KITIBUTR, AILSA | Conference | 1,924.00 |
| 175634 MAURIZI, TAMARA | Conference | 881 |
| 175656 BOGH, WAYNE | Conference | 653 |
| 175659 DIAL, TROY LYNN | Conference | 139.04 |
| 175663 PEREZ, AMALIA | Conference | 215.5 |
| 175664 RAMIREZ-GATES, MARIA | Conference | 215.5 |
| 175665 US BANK CORPORATE PMT SYSTEMS | Conference | 969.75 |
| 175666 US BANK CORPORATE PMT SYSTEMS | Conference | 538.75 |
| 175667 CARTER, YANCIE | Conference | 123.71 |
| 175668 BANUELOS, ELIZABETH | Conference | 20.95 |
| 175669 CURASI, GINA | Conference | 1,075.00 |
| 175670 ALVAREZ, JASON | Conference | 1,316.00 |
| 175693 PRAJAPATI, NIKITA | Conference | 250 |
| 175715 PURDUE, UNIVERISTY OF | Conference | 625 |
| 175725 EDUCATIONAL ACHIEVEMENT | Conference | 2,500.00 |
| 175729 GRANLIBAKKEN TAHOE | Conference | 776.4 |
| 175734 ROBERTS, JOHNNY | Conference | 479 |
| 175736 LAWTON, PHILLIP | Conference | 104.02 |
| 175742 RUFFALO NOEL LEVITZ | Conference | 695 |
| 175743 RUFFALO NOEL LEVITZ | Conference | 695 |
| 175744 RUFFALO NOEL LEVITZ | Conference | 695 |

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| 175745 RUFFALO NOEL LEVITZ | Conference | 695 |
| 175785 RUFFALO NOEL LEVITZ | Conference | 695 |
| 175786 RUFFALO NOEL LEVITZ | Conference | 695 |
| 175789 FOUNDATION FOR CALIFORNIA COMM | Conference | 2,612.28 |
| 175791 BERNARDO, YECICA | Conference | 1,075.00 |
| 175795 STRONG, LAWRENCE | Conference | 867 |
| 175499 WAXIE SANITARY SUPPLY | Custodial Supplies | 3,850.00 |
| 175424 AMERICAN COUNCIL ON EDUCATION | Dues & Memberships | 1,642.00 |
| 175444 NATIONAL CAREER DEVELOPMENT | Dues & Memberships | 85 |
| 175551 WESTERN ASSOC OF VETERANS | Dues & Memberships | 75 |
| 175552 COMMUNITY COLLEGE LEAGUE | Dues & Memberships | 150 |
| 175586 SCIAC | Dues & Memberships | 100 |
| 175596 FOUNDATION FOR | Dues & Memberships | 1,000.00 |
| 175609 P A P A | Dues & Memberships | 55 |
| 175673 FOUNDATION FOR CALIFORNIA COMM | Dues & Memberships | 800 |
| 175332 JH TECHNOLOGIES INC | Equipment | 70,553.89 |
| 175338 CUMMINS CAL PACIFIC | Equipment | 6,506.39 |
| 175339 SARGENT WELCH | Equipment | 1,607.85 |
| 175342 BIOMEDICAL MODELS LLC | Equipment | 795.01 |
| 175370 AMSCOPE | Equipment | 1,265.74 |
| 175403 SCHOOL OUTFITTERS | Equipment | 2,702.35 |
| 175404 DIGITAL BUYER | Equipment | 2,086.37 |
| 175409 B&H PHOTO VIDEO | Equipment | 790.88 |
| 175411 FULL SPECTRUM LASER | Equipment | 6,832.99 |
| 175412 LEGACY WOODWORKING | Equipment | 7,821.56 |
| 175435 GAUMARD SCIENTIFIC COMPANY | Equipment | 29,010.97 |
| 175439 FAIRVIEW FORD | Equipment | 24,950.00 |
| 175445 G/M BUSINESS INTERIORS | Equipment | 4,884.44 |
| 175459 B&H PHOTO VIDEO | Equipment | 32,548.13 |
| 175481 US BANK CORPORATE PMT SYSTEMS | Equipment | 606.18 |
| 175487 NATIONAL BUSINESS FURNITURE | Equipment | 8,105.08 |
| 175494 TEK TIME SYSTEMS INC | Equipment | 723.99 |
| 175495 G/M BUSINESS INTERIORS | Equipment | 5,999.50 |
| 175496 GLOBAL TECHNOLOGIES | Equipment | 389.43 |
| 175497 ULINE | Equipment | 900.79 |
| 175498 SPICERS PAPER INC | Equipment | 19,100.11 |
| 175500 YALE/CHASE MATERIAL HANDLING | Equipment | 25,601.29 |
| 175501 YALE/CHASE MATERIAL HANDLING | Equipment | 10,806.75 |
| 175502 YALE/CHASE MATERIAL HANDLING | Equipment | 39,553.11 |
| 175588 STAPLES | Equipment | 225.2 |
| 175598 STAPLES | Equipment | 3,232.39 |
| 175613 STAPLES | Equipment | 6,999.03 |
| 175625 STAPLES | Equipment | 3,548.53 |
| 175672 DR'S TOY STORE | Equipment | 3,282.50 |
| 175674 HOME DEPOT, THE | Equipment | 1,059.78 |
| 175698 GROWSHAPES LLC | Equipment | 3,663.00 |
| 175701 HOME DEPOT, THE | Equipment | 147.62 |

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| 175703 ALLIED REFRIGERATION INC | Equipment | 3,120.12 |
| 175720 COMM USA | Equipment | 15,191.70 |
| 175722 NORTHERN TOOL & EQUIPMENT | Equipment | 2,943.84 |
| 175726 ASR | Equipment | 3,645.32 |
| 175731 HUMANWARE USA INC | Equipment | 5,230.18 |
| 175733 TRI-ANIM HEALTH SERVICES | Equipment | 1,305.20 |
| 175735 MEDLINE | Equipment | 3,420.95 |
| 175739 G/M BUSINESS INTERIORS | Equipment | 2,591.84 |
| 175740 ELECTRONIX EXPRESS | Equipment | 1,552.85 |
| 175746 CONVERGEONE INC | Equipment | 13,229.33 |
| 175750 OPTELEC | Equipment | 5,413.72 |
| 175752 OPTELEC | Equipment | 6,999.52 |
| 175754 HACH COMPANY | Equipment | 4,634.33 |
| 175757 TURF STAR INC | Equipment | 11,568.29 |
| 175761 MEDICAL SHIPMENT | Equipment | 9,469.76 |
| 175762 GOLF CARS OF RIVERSIDE | Equipment | 9,587.68 |
| 175763 WAXIE SANITARY SUPPLY | Equipment | 14,063.20 |
| 175765 FISHER SCIENTIFIC | Equipment | 4,058.68 |
| 175768 ACCESS DISPLAY GROUP INC | Equipment | 428.55 |
| 175771 NAPA AUTO PARTS | Equipment | 635.7 |
| 175780 AIRCRAFT SPRUCE & SPECIALTY | Equipment | 316.79 |
| 175783 NATIONAL BUSINESS FURNITURE | Equipment | 4,240.10 |
| 175812 NEOPOST USA INC | Equipment | 15,819.86 |
| 175814 MEDICAL SHIPMENT | Equipment | 46,222.59 |
| 175335 L N CURTIS & SONS | Instructional Supplies | 13,155.77 |
| 175341 GLOBAL TECHNOLOGIES | Instructional Supplies | 5,276.51 |
| 175343 FLINN SCIENTIFIC INC | Instructional Supplies | 321.76 |
| 175345 I.B. MUSIC CENTER | Instructional Supplies | 6,321.24 |
| 175350 POCKET NURSE | Instructional Supplies | 1,184.01 |
| 175351 CYNMAR CORPORATION | Instructional Supplies | 7,362.89 |
| 175359 DICK BLICK | Instructional Supplies | 480.35 |
| 175360 RED HOT METAL INC | Instructional Supplies | 1,639.51 |
| 175362 GRAINGER INC, W W | Instructional Supplies | 218.38 |
| 175363 CALIMESA TECH SERVICES | Instructional Supplies | 377.05 |
| 175364 DISCOUNT SCHOOL SUPPLY | Instructional Supplies | 347.16 |
| 175368 CAROLINA BIOLOGICAL SUPPLY CO | Instructional Supplies | 303.27 |
| 175371 THEATER-MASKS | Instructional Supplies | 979.3 |
| 175372 HILLCO FASTENER WAREHOUSE | Instructional Supplies | 449.05 |
| 175373 GRAINGER INC, W W | Instructional Supplies | 296.26 |
| 175376 ENVIRONMENTS | Instructional Supplies | 229.77 |
| 175382 US BANK CORPORATE PMT SYSTEMS | Instructional Supplies | 500 |
| 175394 NAPOLI, WILLIAM | Instructional Supplies | 58.16 |
| 175398 THERMOAIR | Instructional Supplies | 1,728.31 |
| 175399 ALLIED REFRIGERATION INC | Instructional Supplies | 12,761.62 |
| 175401 FLINN SCIENTIFIC INC | Instructional Supplies | 1,490.69 |
| 175455 DIAMONDBACK FIRE & RESCUE | Instructional Supplies | 1,785.45 |
| 175456 DICK BLICK | Instructional Supplies | 3,032.76 |

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| 175458 | NAPA AUTO PARTS | Instructional Supplies | 3,404.03 |
| 175465 | BSN COLLEGIATE PACIFIC | Instructional Supplies | 444.36 |
| 175468 | AIRCRAFT TOOL SUPPLY COMPANY | Instructional Supplies | 869.26 |
| 175469 | GRAINGER INC, W W | Instructional Supplies | 1,864.62 |
| 175471 | BOUND TREE MEDICAL | Instructional Supplies | 312.81 |
| 175476 | STAPLES | Instructional Supplies | 96.95 |
| 175480 | BIO-RAD LABORATORIES | Instructional Supplies | 43.62 |
| 175482 | FLINN SCIENTIFIC INC | Instructional Supplies | 233.17 |
| 175491 | JOHNSON BROTHERS LAPIDARY | Instructional Supplies | 399.06 |
| 175515 | STAPLES | Instructional Supplies | 249.71 |
| 175565 | U SAV-MOR STORES INC | Instructional Supplies | 2,416.20 |
| 175591 | STAPLES | Instructional Supplies | 153.76 |
| 175606 | STAPLES | Instructional Supplies | 389.79 |
| 175630 | FOGLE OLIVER, MELINDA | Instructional Supplies | 164.71 |
| 175637 | LAKESHORE LEARNING MATERIALS | Instructional Supplies | 1,118.81 |
| 175639 | RELIABLE SOURCE INC | Instructional Supplies | 1,551.86 |
| 175641 | NEWEGG BUSINESS | Instructional Supplies | 113.4 |
| 175642 | MCMASTER-CARR SUPPLY CO | Instructional Supplies | 75.14 |
| 175643 | SCIENTIFICS DIRECT INC. | Instructional Supplies | 339.36 |
| 175644 | SQUIRES LUMBER COMPANY INC | Instructional Supplies | 4,709.57 |
| 175645 | SCIENCE LAB SUPPLIES | Instructional Supplies | 3,674.60 |
| 175646 | MOORE MEDICAL CORPORATION | Instructional Supplies | 322.88 |
| 175647 | POCKET NURSE | Instructional Supplies | 778.76 |
| 175648 | HOWARD INDUSTRIES | Instructional Supplies | 3,228.25 |
| 175649 | GRAINGER INC, W W | Instructional Supplies | 494.33 |
| 175650 | GRIZZLY INDUSTRIAL INC | Instructional Supplies | 1,095.17 |
| 175651 | MCMASTER-CARR SUPPLY CO | Instructional Supplies | 571.95 |
| 175652 | MSC INDUSTRIAL SUPPLY CO | Instructional Supplies | 216.45 |
| 175653 | NORTHERN TOOL & EQUIP | Instructional Supplies | 1,066.21 |
| 175657 | JOHNSTONE SUPPLY | Instructional Supplies | 1,713.12 |
| 175682 | TRAVERS TOOL CO INC | Instructional Supplies | 148.33 |
| 175683 | HOME DEPOT, THE | Instructional Supplies | 460.68 |
| 175687 | INDUSTRIAL METAL SUPPLY CO | Instructional Supplies | 2,052.85 |
| 175688 | NAPA AUTO PARTS | Instructional Supplies | 1,459.92 |
| 175697 | SANDVIK COROMANT CO | Instructional Supplies | 1,475.26 |
| 175707 | WESTAIR GASES & EQUIPMENT | Instructional Supplies | 913 |
| 175717 | LAWTON, PHILLIP | Instructional Supplies | 150.03 |
| 175718 | MASSAD, SANA | Instructional Supplies | 215.5 |
| 175730 | MUSICIAN'S FRIEND | Instructional Supplies | 2,783.07 |
| 175737 | AIRCRAFT SPRUCE & SPECIALTY | Instructional Supplies | 1,050.50 |
| 175738 | STEVE SPANGLER SCIENCE | Instructional Supplies | 210.72 |
| 175749 | AIRFORCE ASSOCIATION | Instructional Supplies | 447.16 |
| 175758 | PEARSON ASSESSMENT | Instructional Supplies | 1,462.13 |
| 175759 | GANDER PUBLISHING | Instructional Supplies | 875.42 |
| 175760 | MEDICAL SHIPMENT | Instructional Supplies | 731.53 |
| 175764 | U SAV-MOR STORES INC | Instructional Supplies | 445.43 |
| 175767 | ULINE | Instructional Supplies | 179.47 |

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| 175776 FLINN SCIENTIFIC INC | Instructional Supplies | 322.96 |
| 175777 FISHER SCIENTIFIC | Instructional Supplies | 741.19 |
| 175778 U SAV-MOR STORES INC | Instructional Supplies | 1,159.26 |
| 175779 HOME DEPOT, THE | Instructional Supplies | 237.34 |
| 175784 AUTO ZONE #2875 | Instructional Supplies | 170.23 |
| 175788 AIRCRAFT SPRUCE & SPECIALTY | Instructional Supplies | 967.27 |
| 175790 MSC INDUSTRIAL SUPPLY CO | Instructional Supplies | 110.65 |
| 175813 SIGMA-ALDRICH INC | Instructional Supplies | 3,501.89 |
| 175460 EASTBAY TEAM SALES | Instructional Supplies☒ | 686.8 |
| 175463 BSN COLLEGIATE PACIFIC | Instructional Supplies☒ | 2,451.40 |
| 175329 KONICA MINOLTA BUSINESS SOLUT | IT Equipment | 5,368.68 |
| 175346 APPLE COMPUTER INC | IT Equipment | 1,871.24 |
| 175357 CDW GOVERNMENT INC | IT Equipment | 2,358.60 |
| 175415 STAPLES | IT Equipment | 1,251.98 |
| 175433 US BANK CORPORATE PMT SYSTEMS | IT Equipment | 691.2 |
| 175436 B&H PHOTO VIDEO | IT Equipment | 1,467.36 |
| 175438 CDW GOVERNMENT INC | IT Equipment | 1,596.42 |
| 175442 AVI SPL | IT Equipment | 3,470.09 |
| 175452 DELL COMPUTER COMPANY | IT Equipment | 2,749.22 |
| 175453 CDW GOVERNMENT INC | IT Equipment | 1,108.88 |
| 175454 CDW GOVERNMENT INC | IT Equipment | 7,703.56 |
| 175457 APPLE COMPUTER INC | IT Equipment | 952.51 |
| 175462 DELL COMPUTER COMPANY | IT Equipment | 7,201.44 |
| 175473 DELL COMPUTER COMPANY | IT Equipment | 2,958.26 |
| 175477 US BANK CORPORATE PMT SYSTEMS | IT Equipment | 155.14 |
| 175488 APPLE COMPUTER INC | IT Equipment | 160.55 |
| 175489 AVI SPL | IT Equipment | 4,118.99 |
| 175538 US BANK CORPORATE PMT SYSTEMS | IT Equipment | 783.59 |
| 175553 US BANK CORPORATE PMT SYSTEMS | IT Equipment | 141.28 |
| 175655 SAN BERNARDINO COUNTY SHERIFFS | IT Equipment | 4,000.00 |
| 175676 DELL COMPUTER COMPANY | IT Equipment | 148.15 |
| 175692 MICROSOFT STORE | IT Equipment | 5,540.83 |
| 175713 APPLE COMPUTER INC | IT Equipment | 3,867.14 |
| 175732 DELL COMPUTER COMPANY | IT Equipment | 10,790.99 |
| 175747 APPLE COMPUTER INC | IT Equipment | 9,244.96 |
| 175748 DELL COMPUTER COMPANY | IT Equipment | 13,582.25 |
| 175751 OPTelec | IT Equipment | 11,226.34 |
| 175794 DELL COMPUTER COMPANY | IT Equipment | 1,006.89 |
| 175798 EPC IT SOLUTIONS INC | IT Equipment | 104,741.45 |
| 175807 ZOH0 CORP | IT Equipment | 1,885.00 |
| 175832 QSR INTERNATIONAL AMERICAS INC | IT Equipment | 616 |
| 175844 DELL COMPUTER COMPANY | IT Equipment | 5,751.67 |
| 175367 BERNAN ASSOCIATES | Library Book Expansion | 4,100.00 |
| 175308 SBVC FOOD SERVICES | Meals & Refreshments | 363.32 |
| 175331 US BANK CORPORATE PMT SYSTEMS | Meals & Refreshments | 100 |
| 175365 SBVC FOOD SERVICES | Meals & Refreshments | 588.15 |
| 175386 TWO GUYS | Meals & Refreshments | 409.64 |

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| 175408 US BANK CORPORATE PMT SYSTEMS | Meals & Refreshments | 223.02 |
| 175413 US BANK CORPORATE PMT SYSTEMS | Meals & Refreshments | 324.09 |
| 175472 US BANK CORPORATE PMT SYSTEMS | Meals & Refreshments | 171.35 |
| 175479 US BANK CORPORATE PMT SYSTEMS | Meals & Refreshments | 900 |
| 175507 US BANK CORPORATE PMT SYSTEMS | Meals & Refreshments | 273.7 |
| 175509 SBVC FOOD SERVICES | Meals & Refreshments | 499.99 |
| 175510 SBVC FOOD SERVICES | Meals & Refreshments | 1,916.10 |
| 175512 SBVC FOOD SERVICES | Meals & Refreshments | 77.58 |
| 175520 SBVC FOOD SERVICES | Meals & Refreshments | 494.61 |
| 175521 SBVC FOOD SERVICES | Meals & Refreshments | 494.61 |
| 175522 SBVC FOOD SERVICES | Meals & Refreshments | 494.61 |
| 175523 SBVC FOOD SERVICES | Meals & Refreshments | 494.61 |
| 175524 SBVC FOOD SERVICES | Meals & Refreshments | 59.73 |
| 175525 SBVC FOOD SERVICES | Meals & Refreshments | 59.73 |
| 175536 SBVC FOOD SERVICES | Meals & Refreshments | 173.9 |
| 175545 SBVC FOOD SERVICES | Meals & Refreshments | 130.57 |
| 175556 US BANK CORPORATE PMT SYSTEMS | Meals & Refreshments | 443.79 |
| 175558 SBVC SUN ROOM | Meals & Refreshments | 366.35 |
| 175580 ORIGINAL TACO GIRLS, THE | Meals & Refreshments | 1,700.00 |
| 175583 BRATULIN, PAUL | Meals & Refreshments | 86.95 |
| 175671 US BANK CORPORATE PMT SYSTEMS | Meals & Refreshments | 70.8 |
| 175712 SOUTH SEQUOIA LLC | Meals & Refreshments | 250 |
| 175714 WORSLEY, MARGARET | Meals & Refreshments | 1,500.00 |
| 175741 FOZOUNI, DAIHIM | Meals & Refreshments | 350 |
| 175855 ALDER, MIKE | Meals & Refreshments | 600 |
| 175475 BEST BUY | Media | 109.83 |
| 175589 MCLAREN, MERIDYTH | Media | 297.06 |
| 175724 ANDERSON, DEBRA | Media | 323.24 |
| 175793 DECK, MICHELE | Media | 494.55 |
| 175305 STAPLES | Non-Instructional Supplies | 440.72 |
| 175318 SBVC BOOKSTORE | Non-Instructional Supplies | 2,000.00 |
| 175319 SBVC BOOKSTORE | Non-Instructional Supplies | 200 |
| 175321 STAPLES | Non-Instructional Supplies | 945.74 |
| 175328 STAPLES | Non-Instructional Supplies | 282.17 |
| 175333 BEST GOLF CARTS INC | Non-Instructional Supplies | 12.25 |
| 175366 US BANK CORPORATE PMT SYSTEMS | Non-Instructional Supplies | 200 |
| 175369 MOORE MEDICAL CORPORATION | Non-Instructional Supplies | 121.01 |
| 175374 123 OFFICE SOLUTION INC | Non-Instructional Supplies | 5,083.64 |
| 175375 STAPLES | Non-Instructional Supplies | 211.93 |
| 175381 US BANK CORPORATE PMT SYSTEMS | Non-Instructional Supplies | 500 |
| 175391 STAPLES | Non-Instructional Supplies | 242.51 |
| 175393 KREHBIEL, DEANNA | Non-Instructional Supplies | 2.69 |
| 175400 STAPLES | Non-Instructional Supplies | 366.98 |
| 175416 SBVC BOOKSTORE | Non-Instructional Supplies | 1,500.00 |
| 175417 STAPLES | Non-Instructional Supplies | 694.58 |
| 175418 STAPLES | Non-Instructional Supplies | 62.91 |
| 175425 STAPLES | Non-Instructional Supplies | 436.08 |

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| 175426 STAPLES | Non-Instructional Supplies | 314.75 |
| 175427 STAPLES | Non-Instructional Supplies | 56.26 |
| 175437 EAI EDUCATION | Non-Instructional Supplies | 521.13 |
| 175440 STAPLES | Non-Instructional Supplies | 70.02 |
| 175441 STAPLES | Non-Instructional Supplies | 440.92 |
| 175448 STAPLES | Non-Instructional Supplies | 274.28 |
| 175449 DELL COMPUTER COMPANY | Non-Instructional Supplies | 2,157.65 |
| 175450 STAPLES | Non-Instructional Supplies | 84.55 |
| 175451 CDW GOVERNMENT INC | Non-Instructional Supplies | 2,187.47 |
| 175483 STAPLES | Non-Instructional Supplies | 347.93 |
| 175485 GRAINGER INC, W W | Non-Instructional Supplies | 341.49 |
| 175486 US BANK CORPORATE PMT SYSTEMS | Non-Instructional Supplies | 477.06 |
| 175506 STAPLES | Non-Instructional Supplies | 1,688.24 |
| 175508 STAPLES | Non-Instructional Supplies | 607.45 |
| 175514 STAPLES | Non-Instructional Supplies | 1,260.18 |
| 175518 STAPLES | Non-Instructional Supplies | 331.69 |
| 175526 STAPLES | Non-Instructional Supplies | 120.23 |
| 175529 STAPLES | Non-Instructional Supplies | 985.64 |
| 175533 STAPLES | Non-Instructional Supplies | 58.62 |
| 175534 STAPLES | Non-Instructional Supplies | 610.65 |
| 175539 SBVC BOOKSTORE | Non-Instructional Supplies | 2,223.00 |
| 175549 US BANK CORPORATE PMT SYSTEMS | Non-Instructional Supplies | 230 |
| 175554 SBVC BOOKSTORE | Non-Instructional Supplies | 1,709.00 |
| 175555 STAPLES | Non-Instructional Supplies | 270.18 |
| 175559 US BANK CORPORATE PMT SYSTEMS | Non-Instructional Supplies | 161.61 |
| 175576 US BANK CORPORATE PMT SYSTEMS | Non-Instructional Supplies | 941.31 |
| 175578 HOFFMANN, DONNA | Non-Instructional Supplies | 150 |
| 175585 STAPLES | Non-Instructional Supplies | 823.57 |
| 175587 STAPLES | Non-Instructional Supplies | 85.85 |
| 175590 STAPLES | Non-Instructional Supplies | 367.65 |
| 175592 STAPLES | Non-Instructional Supplies | 998.6 |
| 175595 STAPLES | Non-Instructional Supplies | 268.07 |
| 175599 STAPLES | Non-Instructional Supplies | 458.53 |
| 175600 STAPLES | Non-Instructional Supplies | 4,467.02 |
| 175602 STAPLES | Non-Instructional Supplies | 345.39 |
| 175603 JORGENSEN, JUDY | Non-Instructional Supplies | 250.04 |
| 175604 STAPLES | Non-Instructional Supplies | 2,693.48 |
| 175607 STAPLES | Non-Instructional Supplies | 5,714.87 |
| 175608 STAPLES | Non-Instructional Supplies | 2,045.56 |
| 175621 STAPLES | Non-Instructional Supplies | 603.26 |
| 175626 STAPLES | Non-Instructional Supplies | 325.76 |
| 175627 STAPLES | Non-Instructional Supplies | 1,277.50 |
| 175629 STAPLES | Non-Instructional Supplies | 3,472.18 |
| 175660 STAPLES | Non-Instructional Supplies | 724.12 |
| 175679 STAPLES | Non-Instructional Supplies | 225.39 |
| 175690 DEMCO SUPPLY INC | Non-Instructional Supplies | 140.18 |
| 175691 EMERGENCY KITS.COM | Non-Instructional Supplies | 4,076.69 |

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| 175704 CPP INC | Non-Instructional Supplies | 3,307.13 |
| 175708 BAUDVILLE | Non-Instructional Supplies | 1,674.71 |
| 175716 CDW GOVERNMENT INC | Non-Instructional Supplies | 808.35 |
| 175719 STAPLES | Non-Instructional Supplies | 743.92 |
| 175723 STAPLES | Non-Instructional Supplies | 916.46 |
| 175728 CDW GOVERNMENT INC | Non-Instructional Supplies | 253.43 |
| 175769 BRATULIN, PAUL | Non-Instructional Supplies | 140.38 |
| 175770 SBCCD PRINTING SERVICES | Non-Instructional Supplies | 200 |
| 175772 CPP INC | Non-Instructional Supplies | 2,078.49 |
| 175773 WINGSON, KIMBERLY | Non-Instructional Supplies | 105 |
| 175782 SEHI COMPUTER PRODUCTS INC | Non-Instructional Supplies | 809.95 |
| 175792 SEHI COMPUTER PRODUCTS INC | Non-Instructional Supplies | 644.45 |
| 175862 BSN SPORTS INC | Non-Instructional Supplies | 9,007.71 |
| 175378 BATTLE, YENDIS | Operational Expenses & Fees | 205.54 |
| 175388 WELLS, CAROL | Operational Expenses & Fees | 215.5 |
| 175389 ZUMBA FITNESS | Operational Expenses & Fees | 419.4 |
| 175395 MORENO, MARIANA | Operational Expenses & Fees | 14.67 |
| 175396 MORENO, MARIANA | Operational Expenses & Fees | 250 |
| 175461 CLIA LABORATORY PROGRAM | Operational Expenses & Fees | 150 |
| 175492 SOUTH COAST AQMD | Operational Expenses & Fees | 2,919.66 |
| 175562 KIRKPATRICK, CAROLYN | Operational Expenses & Fees | 14.98 |
| 175567 JACKSON, DENNIS L | Operational Expenses & Fees | 174.5 |
| 175569 MONEYMAKER, MELINDA | Operational Expenses & Fees | 775 |
| 175572 MORENO, MARIANA | Operational Expenses & Fees | 371.93 |
| 175605 BRATULIN, PAUL | Operational Expenses & Fees | 400 |
| 175635 COUNTRY INN & SUITES BY | Operational Expenses & Fees | 628.98 |
| 175636 HYATT PLACE ONTARIO- | Operational Expenses & Fees | 723.44 |
| 175702 JOSE'S MEXICAN FOOD INC | Operational Expenses & Fees | 3,500.00 |
| 175721 FOOD SYSTEMS | Operational Expenses & Fees | 1,841.71 |
| 175781 AIRFORCE ASSOCIATION | Operational Expenses & Fees | 1,050.00 |
| 175464 SVM LP | Other Student Aid | 5,285.00 |
| 175467 SVM LP | Other Student Aid | 5,285.00 |
| 175531 QUEEN BEAN CAFFE | Other Student Aid | 495 |
| 175564 SBVC BOOKSTORE | Other Student Aid | 1,000.00 |
| 175617 SVM LP | Other Student Aid | 5,000.00 |
| 175705 CRAFTON HILLS COLLEGE | Other Student Aid | 565 |
| 175706 CRAFTON HILLS COLLEGE | Other Student Aid | 375 |
| 175710 CRAFTON HILLS COLLEGE | Other Student Aid | 20 |
| 175421 ZUNIGA, RUBY | Personal Mileage | 150 |
| 175428 CANNON, JUDY | Personal Mileage | 318 |
| 175568 FLAA, JONATHAN | Personal Mileage | 55 |
| 175577 HUGHES, RICHARD | Personal Mileage | 71.52 |
| 175581 MORENO, MARIANA | Personal Mileage | 200 |
| 175582 HADSOCK, HARRISON | Personal Mileage | 126.26 |
| 175584 HUGHES, RICHARD | Personal Mileage | 431 |
| 175597 GONZALES, AMELIA | Personal Mileage | 150 |
| 175831 BLANQUET, FRANCISCO | Personal Mileage | 321 |

| | | |
|--------------------------------------|-----------------------|-----------|
| 175845 HARRIS, CHRISTINE | Personal Mileage | 267.93 |
| 175431 US POSTAL SERVICE | Postage & Freight | 500 |
| 175320 SBCCD PRINTING SERVICES | Printing, SBCCD | 200 |
| 175519 SBCCD PRINTING SERVICES | Printing, SBCCD | 2,000.00 |
| 175530 SBCCD PRINTING SERVICES | Printing, SBCCD | 500 |
| 175542 SBCCD PRINTING SERVICES | Printing, SBCCD | 276.6 |
| 175470 GALLUP ORGANIZATION | Reference Books | 1,129.51 |
| 175306 SBVC FOOD SERVICES | Refreshments | 496.51 |
| 175327 SBVC FOOD SERVICES | Refreshments | 245.13 |
| 175402 WISEGARVER, LINDSEY | Refreshments | 59.53 |
| 175516 SBVC FOOD SERVICES | Refreshments | 147.7 |
| 175517 SBVC FOOD SERVICES | Refreshments | 147.7 |
| 175532 QUEEN BEAN CAFFE | Refreshments | 240 |
| 175540 QUEEN BEAN CAFFE | Refreshments | 815 |
| 175557 QUEEN BEAN CAFFE | Refreshments | 240 |
| 175614 WELLS, CAROL | Refreshments | 269.38 |
| 175628 SBVC FOOD SERVICES | Refreshments | 400 |
| 175658 HAMDY, RANIA | Refreshments | 165 |
| 175662 US BANK CORPORATE PMT SYSTEMS | Refreshments | 311.52 |
| 175755 US BANK CORPORATE PMT SYSTEMS | Refreshments | 538.75 |
| 175756 US BANK CORPORATE PMT SYSTEMS | Refreshments | 538.75 |
| 175827 US BANK CORPORATE PMT SYSTEMS | Refreshments | 129.6 |
| 175330 US BANK CORPORATE PMT SYSTEMS | Software | 228 |
| 175334 CAREER COMMUNICATIONS INC | Software | 950 |
| 175348 DELL COMPUTER COMPANY | Software | 18,458.88 |
| 175352 US BANK CORPORATE PMT SYSTEMS | Software | 51.59 |
| 175361 VFO | Software | 4,863.75 |
| 175443 CDW GOVERNMENT INC | Software | 167.85 |
| 175696 ACADEMICWORKS INC | Software | 9,450.00 |
| 175700 BOMGAR CORPORATION | Software | 15,973.35 |
| 175753 NEXTUP TECHNOLOGIES LLC | Software | 73.16 |
| 175799 GOODHEART-WILLCOX PUBLISHER | Software | 746.7 |
| 175808 IBM CORPORATION | Software | 1,315.41 |
| 175846 TEXHELP SYSTEMS INC | Software | 1,250.00 |
| 175410 AGUILAR, YOLANDA | Student Financial Aid | 1 |
| 175490 SBCCD FINANCIAL AID | Student Financial Aid | 9,816.00 |
| 175830 CENGAGE ACADEMIC LEARNING | Textbooks | 750.81 |
| 175863 WATER DEPARTMENT | Water Utilities | 71,190.00 |

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: June 8, 2017
SUBJECT: Consideration of Approval of Routine Contracts/Agreements and Memorandums of Understanding

RECOMMENDATION

It is recommended that the Board of Trustees ratify the attached list of routine contracts/agreements and memorandums of understanding.

OVERVIEW

In accordance with Board Policy 6340, the attached list is submitted for Board ratification and/or approval.

ANALYSIS

The attached list of contracts, agreements and their associated purchase orders are routine, customary and necessary for the on-going operations of the District. Unless otherwise noted the amount shown for multi-year agreements is the projected total amount for the full contract period. Any changes to these amounts will be submitted for board ratification and/or approval.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The contracts/agreements/memorandums of understanding on the attached list are budgeted for via purchase orders.

Routine Contracts and Agreements***Scheduled Board Date 6/8/2017***

Contract Type

| <i>Firm</i> | <i>Purpose and Information</i> | <i>Department / Location</i> | <i>Amount</i> |
|--------------------|---------------------------------------|-------------------------------------|----------------------|
|--------------------|---------------------------------------|-------------------------------------|----------------------|

Bid

| | | | |
|------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|----------------|
| Highstreet IT Solutions, LLC | (12889) Implementation of the District's new ERP system; this is to approve Change Order 04 - change to scope of work regarding integration with Oracle ERP Cloud for Colleague/Datatel and Total Computing Systems at an additional cost of \$31,785.00 Term: 2/1/2016 - 1/31/2021 Funding Source: Capital Outlay | Fiscal Services/SBCCD | \$1,700,000.00 |
|------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|----------------|

SubTotal for Bid: 1***\$1,700,000.00***

Bond Measure Funded

| | | | |
|------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-------------|
| ARUP North America Ltd | (15209) Commissioning and management services on Measure M projects; this is to approve Amendment 02 - CHC LADM Renovation project; additional site visits were required for an increase of \$6,160.00 Term: 2/9/2017 - 2/8/2022 Funding Source: Bond Construction | Kitchell/SBCCD | \$90,034.00 |
|------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-------------|

| | | | |
|---------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-------------|
| Bristol Omega, Inc. | (15131) Provide and install new Corian countertops for CHC's counseling center, Transfer and Career Center, and EOPS/CalWorks Offices Term: 6/8/2017 - 8/31/2017 Funding Source: Bond Construction | Kitchell/SBCCD | \$50,760.00 |
|---------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-------------|

| <i>Contract Type</i> | | | |
|--------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|---------------|
| <i>Firm</i> | <i>Purpose and Information</i> | <i>Department / Location</i> | <i>Amount</i> |
| <u>Bond Measure Funded</u> | | | |
| Field Turf USA, Inc. | (15210) Football field replacement project: CMAS 4-06-78-0031A Term: 5/4/2017 - 8/9/2017 Funding Source: Bond Construction | Facilities Planning/SBCCD | \$696,437.00 |
| HP Construction and Management, Inc. | (15127) Removal of the planters and addition of gravel as part of Applied Technology Building project Term: 3/20/2017 - 6/30/2017 Funding Source: Bond Construction | Kitchell/SBCCD | \$2,100.00 |
| Mike's Custom Flooring | (15126) Additional material cost for concrete subfloor in CHC's Yoga Studio project Term: 5/8/2017 - 6/30/2017 Funding Source: Bond Construction | Kitchell/SBCCD | \$1,885.40 |
| Mike's Custom Flooring | (15123) Demolition of subfloor in CHC Yoga Studio Term: 5/8/2017 - 6/30/2017 Funding Source: Bond Construction | Kitchell/SBCCD | \$1,562.00 |
| Mike's Custom Flooring | (15124) Moisture testing on flooring in CHC's LADM building Term: 5/8/2017 - 6/30/2017 Funding Source: Bond Construction | Kitchell/SBCCD | \$650.00 |
| Mike's Custom Flooring | (15122) Upgrade flooring in CHC Yoga studio with varnish Term: 5/8/2017 - 6/30/2017 Funding Source: Bond Construction | Kitchell/SBCCD | \$355.58 |

| <i>Contract Type</i> | <i>Firm</i> | <i>Purpose and Information</i> | <i>Department / Location</i> | <i>Amount</i> |
|----------------------------------------------------|--------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|----------------------------|
| <u>Bond Measure Funded</u> | | | | |
| | Pacific Aquascope International Inc. | (15138) Landscaping around the CHC's pond area to include new underwater pond lighting Term: 5/11/2017 - 6/30/2017 Funding Source: Bond Construction | Kitchell/SBCCD | \$19,300.00 |
| <i>SubTotal for Bond Measure Funded: 9</i> | | | | <i>\$863,083.98</i> |
| <u>Braille Transcribing</u> | | | | |
| | Martinez, Samuel | (15179) Braille Transcribing Term: 7/1/2017 - 6/30/2019 Funding Source: Braille Grant | ATPC/SBCCD | \$60,000.00 |
| | Ting, Deborah C. | (15196) Braille Transcribing Term: 7/1/2017 - 6/30/2019 Funding Source: Braille Grant | ATPC/SBCCD | \$60,000.00 |
| <i>SubTotal for Braille Transcribing: 2</i> | | | | <i>\$120,000.00</i> |
| <u>Broadcasting Rights</u> | | | | |
| | Moeau, Winston | (15183) Broadcast rights for the airing of "Rangimarie" Term: 5/18/2017 - 5/17/2021 Funding Source: KVCR - FNX Grant | FNX/KVCR | \$2,540.00 |
| | Shaw, Gabriel | (15204) Broadcast rights for the short film "Chrysalis" Term: 5/1/2017 - 6/30/2021 Funding Source: KVCR - FNX Grant | FNX/KVCR | \$2,000.00 |

| <i>Contract Type</i> | | | |
|--------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|---------------------------|
| <i>Firm</i> | <i>Purpose and Information</i> | <i>Department / Location</i> | <i>Amount</i> |
| <u>Broadcasting Rights</u> | | | |
| <i>SubTotal for Broadcasting Rights: 2</i> | | | <i>\$4,540.00</i> |
| <u>CalWorks Off-Campus Work Study</u> | | | |
| Dee Thomas Agency | (15085) Off-Campus workstudy - Student - Mendez, Lizbeth; reimbursed at up to 100% of per hourly rate Term: 4/21/2017 - 6/30/2017 Funding Source: CalWorks | Calworks/SBVC | \$3,840.00 |
| Real Journey Academies, Inc. | (15084) Off-Campus workstudy - Student - Penigar, Amenda; reimbursed at up to 100% of per hourly rate Term: 4/21/2017 - 6/30/2017 Funding Source: CalWorks | Calworks/SBVC | \$3,680.00 |
| Teddy Bear Tymes Child Care | (15082) Off-Campus workstudy - Student - Flores, Crystal; reimbursed at up to 100% of per hourly rate Term: 4/21/2017 - 6/30/2017 Funding Source: CalWorks | Calworks/SBVC | \$3,200.00 |
| Teddy Bear Tymes Child Care | (15083) Off-Campus workstudy - Student - Garcia, Patricia Serrano; reimbursed at up to 100% of per hourly rate Term: 4/21/2017 - 6/30/2017 Funding Source: CalWorks | Calworks/SBVC | \$3,200.00 |
| <i>SubTotal for CalWorks Off-Campus Work Study: 4</i> | | | <i>\$13,920.00</i> |

| <i>Contract Type</i> | | | |
|-------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|---------------|
| <i>Firm</i> | <i>Purpose and Information</i> | <i>Department / Location</i> | <i>Amount</i> |
| <u>Clinicals</u> | | | |
| Benedictine University | (14761) SBVC to be a clinical site for Master in Nursing student from the university; no cost to SBCCD Term: 3/1/2017 - 12/31/2020 Funding Source: N/A | Nurse/SBVC | |
| <i>SubTotal for Clinicals: 1</i> | | | |
| <u>General</u> | | | |
| Access Display Group, Inc. dba Swingframe | (15176) Production of "POSTO-STAND" free standing brochure display holder Term: 5/12/2017 - 6/30/2017 Funding Source: General Funds | EDCT/SBCCD | \$428.55 |
| Africa Imports | (15159) Production of graduation sashes for black student graduates Term: 5/12/2017 - 5/26/2017 Funding Source: General Funds | Student Life/SBVC | \$995.79 |
| Alfaro Catering | (15142) Catering service for Student Services Term: 4/27/2017 - 4/27/2017 Funding Source: General Funds | Student Activities/CHC | \$1,000.00 |
| AMB Building Solutions LLC | (15086) Install two new EZ-Floats into SBVC cooling towers Term: 5/5/2017 - 6/30/2017 Funding Source: General Funds | Maintenance/SBVC | \$8,080.00 |

| <i>Contract Type</i> | | | |
|------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|---------------|
| <i>Firm</i> | <i>Purpose and Information</i> | <i>Department / Location</i> | <i>Amount</i> |
| <u>General</u> | | | |
| AMB Building Solutions LLC | (15087) Replace three existing flow meters as part of the Cooling Tower repair Term: 5/5/2017 - 6/30/2017 Funding Source: General Funds | Maintenance/SBVC | \$10,300.00 |
| American Printing & Promotions | (15175) Production of 1,000 green pencils printed with CHC logo Term: 5/12/2017 - 6/30/2017 Funding Source: General Funds | Marketing/CHC | \$568.80 |
| Annenberg Foundation | (15198) Grant agreement for STEM professional development, entrepreneurship and workforce readiness Term: 4/1/2017 - 12/31/2017 Funding Source: N/A | EDCT/SBCCD | \$5,000.00 |
| Associated Power, Inc. | (15192) Labor and materials for routine maintenance on generator Term: 5/16/2017 - 6/30/2017 Funding Source: General Funds | Maintenance/SBVC | \$1,066.65 |
| Astakhov, Dmitriy dba Horht Gate Entertainment | (15115) Production of 30 second commercial to promote CHC Term: 5/8/2017 - 6/30/2017 Funding Source: General Funds | Marketing/CHC | \$7,500.00 |

| <i>Contract Type</i> | | | |
|-------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|---------------|
| <i>Firm</i> | <i>Purpose and Information</i> | <i>Department / Location</i> | <i>Amount</i> |
| <u>General</u> | | | |
| Aztec Software | (15182) Educational Software - Adult Education Block Grant required assessment software suite to monitor program participants Term: 7/1/2017 - 6/30/2020 Funding Source: Adult Ed (AEBG) Grant | Mathematics/SBVC | \$272,029.65 |
| Badge Express | (15152) Production of 50 magnetic badges for counseling staff Term: 5/12/2017 - 6/30/2017 Funding Source: DSP&S | DSP&S/SBVC | \$497.95 |
| Beaumont Electric, Inc. | (15191) Install additional electrical breakers in the Welding Lab Term: 5/16/2017 - 6/30/2017 Funding Source: General Funds | Maintenance/SBVC | \$6,085.00 |
| Beaumont Electric, Inc. | (15143) Install electrical hookups of welding machines in lab classrooms; funded through Trade Adjustment Grant Term: 5/11/2017 - 6/30/2017 Funding Source: Federal Grant | Technical Training/SBVC | \$12,702.50 |
| Betancourt, David | (15119) Speaker for Fall 2017 opening day; funded through Open Education Resource Grant Term: 8/11/2017 - 8/11/2017 Funding Source: STAR Grant | Professional Dev/SBVC | \$2,000.00 |

| <i>Contract Type</i> | | | |
|-----------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|---------------|
| <i>Firm</i> | <i>Purpose and Information</i> | <i>Department / Location</i> | <i>Amount</i> |
| <u>General</u> | | | |
| Boyd & Associates dba Draganchuk | (15178) Monitoring and maintenance service on ATPC fire alarm system Term: 7/1/2017 - 6/30/2019 Funding Source: Braille Grant | ATPC/SBCCD | \$790.00 |
| California Inland Empire District Export Council | (15177) Booth rental at "Inland Empire World Trade Conference 2017" Term: 5/17/2017 - 5/17/2017 Funding Source: EDCT - Foundation | EDCT/SBCCD | \$150.00 |
| Cart Man, The | (13712) On demand repairs for SBVC Maintenance Department's golf/utility carts for FY 2016-2017; this is to approve an increase in the not to exceed amount from \$23,000 to \$30,000 due to unforeseen needed repairs Term: 7/1/2016 - 6/30/2017 Funding Source: General Funds | Maintenance/SBVC | \$30,000.00 |
| Center for Housing Advancement & Motivational Projects | (15223) Keynote speaker for SBVC 2017 Graduation Event Term: 5/26/2017 - 5/26/2017 Funding Source: General Funds | Student Life/SBVC | \$500.00 |
| Confetti FX Planet | (15161) Rental of confetti cannon with streamer production package Term: 5/26/2017 - 5/26/2017 Funding Source: General Funds | Student Life/SBVC | \$1,890.66 |

| <i>Contract Type</i> | | | |
|--------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|---------------|
| <i>Firm</i> | <i>Purpose and Information</i> | <i>Department / Location</i> | <i>Amount</i> |
| <u>General</u> | | | |
| ConvergeOne, Inc. | (15140) Help Desk services to recreate a new help desk queue Term: 5/11/2017 - 6/30/2017 Funding Source: General Funds | TESS/SBCCD | \$10,279.00 |
| CSUSB Philanthropic Foundation | (15199) Sponsorship and advertising at the "Inspire Gala" Term: 4/29/2017 - 4/29/2017 Funding Source: General Funds | President/SBVC | \$3,500.00 |
| Dan Lyman Construction, Inc. | (15193) Furnish and install ADA automated door openers Term: 5/16/2017 - 6/30/2017 Funding Source: General Funds | Maintenance/SBVC | \$48,241.00 |
| Digital Networks Group, Inc. | (15120) System diagnostic and training of Audio Visual system in ATTC classrooms Term: 5/8/2017 - 6/30/2017 Funding Source: General Funds | District M & O/SBCCD | \$1,522.90 |
| Direct Connection | (14730) Printing and mailing of March gift campaign; this to approve an increased cost of \$493.92 as additional mailings are required Term: 3/1/2017 - 6/30/2017 Funding Source: KVCR - Foundation | TV/FM/KVCR | \$3,024.92 |

| <i>Contract Type</i> | | | |
|----------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|---------------|
| <i>Firm</i> | <i>Purpose and Information</i> | <i>Department / Location</i> | <i>Amount</i> |
| <u>General</u> | | | |
| Elite Electrical Contractor Inc. | (15108) Reroute of main electrical supply for HVAC system Term: 5/8/2017 - 6/30/2017 Funding Source: Braille Grant | ATPC/SBCCD | \$10,500.00 |
| Facebook, Inc. | (15150) Advertisement to promote SBVC Foundation events Term: 6/9/2017 - 6/30/2017 Funding Source: General Funds | Foundation/SBVC | \$1,000.00 |
| FastSigns | (15173) Production of 10 A-frame signs and 5 feather flags Term: 5/12/2017 - 6/30/2017 Funding Source: General Funds | Student Success/SBVC | \$1,959.07 |
| Firetower Digital Services, LLC | (15089) Repair of the exterior lighting control system to include temporary monitoring of system for errors Term: 4/18/2017 - 6/30/2017 Funding Source: General Funds | Maintenance/CHC | \$3,000.00 |
| Gaumard Scientific | (15118) Purchase new respiratory equipment and modify current equipment to meet industry standards Term: 4/28/2017 - 6/30/2017 Funding Source: Strong Workforce Program | Respiratory Care/CHC | \$29,010.37 |

| <i>Contract Type</i> | | | |
|--------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|---------------|
| <i>Firm</i> | <i>Purpose and Information</i> | <i>Department / Location</i> | <i>Amount</i> |
| <u>General</u> | | | |
| Girl Scouts of San Geronio Council | (15164) To provide outreach activities to Middle School aged participants to expose them to career opportunities in the Digital Media field through the "Classroom to Career StageCoach Festival" that provides cyber security activities and instruction Term: 4/17/2017 - 6/30/2017 Funding Source: ICT/Digital Media Grant | EDCT/SBCCD | \$5,000.00 |
| Good News Radio | (15114) Radio advertising to promote CHC on KSGN 89.7 Term: 5/8/2017 - 6/4/2017 Funding Source: General Funds | Marketing/CHC | \$1,780.00 |
| Herff Jones Inc. | (15081) Rental of commencement regalia for SBVC Faculty Members Term: 5/26/2017 - 5/26/2017 Funding Source: General Funds | Student Life/SBVC | \$6,593.77 |
| Herff Jones Inc. | (15201) Rental of commencement regalia for SBVC Faculty Members Term: 5/26/2017 - 5/26/2017 Funding Source: General Funds | Student Life/CHC | \$3,409.00 |
| Hernando, Felvi DBA Felvi Hair and Makeup Artist | (15171) On demand hair and make-up services for on air talent Term: 7/1/2017 - 6/30/2018 Funding Source: KVCR - Foundation | TV/KVCR | \$5,000.00 |

| <i>Contract Type</i> | | | |
|--------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|---------------|
| <i>Firm</i> | <i>Purpose and Information</i> | <i>Department / Location</i> | <i>Amount</i> |
| <u>General</u> | | | |
| Hockridge Florist | (15225) Produce and deliver convocation flowers and commencement flowers; funded through Trust Account #027 Term: 5/26/2017 - 5/26/2017 Funding Source: Trust Account | Student Life/CHC | \$1,000.00 |
| Hockridge Florist | (15224) Produce and deliver fresh floral arch for graduates to walk through as part of the graduation ceremony Term: 5/26/2017 - 5/26/2017 Funding Source: General Funds | Student Life/CHC | \$1,000.00 |
| Inland Empire Magazine dba Inland Empire Media Group Inc. | (15103) Full Page print advertisement to promote SBVC enrollment in June issue Term: 6/1/2017 - 6/30/2017 Funding Source: General Funds | Marketing/SBVC | \$1,995.00 |
| JZPC Party Rentals, Inc. | (15104) Rental of wine glasses for "Spotlighting Our Success" event Term: 5/11/2017 - 5/13/2017 Funding Source: General Funds | Marketing/SBVC | \$164.84 |
| LeMay Construction | (15098) Ceiling replacement at SBVC Health Life Science Building specimen storage room Term: 6/17/2017 - 6/23/2017 Funding Source: Capital Outlay | Facilities Planning/SBCCD | \$6,970.00 |

| <i>Contract Type</i> | | | |
|---------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|---------------|
| <i>Firm</i> | <i>Purpose and Information</i> | <i>Department / Location</i> | <i>Amount</i> |
| <u>General</u> | | | |
| LeMay Construction | (15141) Provide relocation of cubicles in Computing Services office Term: 5/11/2017 - 6/30/2017 Funding Source: General Funds | TESS/SBCCD | \$4,675.00 |
| Luth, Heather | (15112) Speaker Topic; "Educational Equity Certificate Series - Veteran Students" Term: 4/13/2017 - 4/13/2017 Funding Source: Student Equity | Student Services/CHC | \$10,000.00 |
| Lutron Services Co., Inc. | (15154) Upgrade to the operating system on the control device for the lighting at the Business Bldg. Term: 5/9/2017 - 6/30/2017 Funding Source: General Funds | Maintenance/SBVC | \$1,600.00 |
| Mack, Jordan | (15180) 2017 Commencement Speaker Term: 5/26/2017 - 5/26/2017 Funding Source: General Funds | Student Life/CHC | \$500.00 |
| Magill, Kathryn | (15214) Moderator for Poetry Slam Term: 4/27/2017 - 4/27/2017 Funding Source: Equal Employment | Transfer Center/SBVC | \$500.00 |
| Mike's Custom Flooring | (15130) Floor replacement in CHC's Student Support Building Term: 6/1/2017 - 7/7/2017 Funding Source: Block Grant | Facilities Planning/SBCCD | \$15,094.25 |

| <i>Contract Type</i> | | | |
|------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|---------------|
| <i>Firm</i> | <i>Purpose and Information</i> | <i>Department / Location</i> | <i>Amount</i> |
| <u>General</u> | | | |
| Mike's Custom Flooring | (15129) Flooring edge replacement in CHC's Visual Arts department Term: 6/1/2017 - 7/7/2017 Funding Source: Block Grant | Facilities Planning/SBCCD | \$1,580.25 |
| Mike's Custom Flooring | (15128) Flooring replacement in CHC's Performing Arts Center Term: 6/1/2017 - 7/7/2017 Funding Source: Block Grant | Facilities Planning/SBCCD | \$5,632.00 |
| Mike's Custom Flooring | (15125) Purchase of payment bond for CHC's Yoga Studio flooring project Term: 5/8/2017 - 6/30/2017 Funding Source: Bond Construction | Kitchell/SBCCD | \$339.00 |
| Mike's Custom Flooring | (15091) Repair or replace the century blinds in SSB and Arts buildings Term: 5/5/2017 - 6/30/2017 Funding Source: General Funds | Maintenance/CHC | \$1,053.00 |
| NAPA Auto Parts | (15172) Repair of Technical Division dump truck Term: 5/15/2017 - 6/30/2017 Funding Source: General Funds | Technical Training/SBVC | \$1,775.00 |
| Omnitrans | (15185) "Go Smart" Program for Crafton Hills College as per student body referendum at a maximum rate of \$9.00 per student per semester Term: 8/1/2017 - 7/31/2022 Funding Source: Student Transportation Fee | Student Life/CHC | |

| <i>Contract Type</i> | | | |
|-------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|---------------|
| <i>Firm</i> | <i>Purpose and Information</i> | <i>Department / Location</i> | <i>Amount</i> |
| <u>General</u> | | | |
| Omnitrans | (15184) "Go Smart" Program for San Bernardino Valley College as per student body referendum at a maximum rate of \$9.00 per student per semester Term: 8/1/2017 - 7/31/2022 Funding Source: Student Transportation Fee | Student Life/SBVC | |
| Orange Line Equipment Company | (15107) Inspect and repair auto lifts Term: 5/8/2017 - 6/30/2017 Funding Source: General Funds | Automotive/SBVC | \$1,400.00 |
| Party Plus Rental | (14962) Rental of canopies and table drapes Term: 5/6/2017 - 5/6/2017 Funding Source: KVCR - CPB Grant - TV | TV/KVCR | \$1,035.80 |
| Plaza II Automotive | (15080) Repair & function testing for the Robinair AC Machines; funded through the State Referee Program Term: 5/1/2017 - 6/30/2017 Funding Source: State Grant | Technical Training/SBVC | \$2,500.00 |
| Professional ID Cards, Inc. | (15092) Production of identification cards for District Police staff Term: 5/5/2017 - 6/30/2017 Funding Source: General Funds | SBCCD Police/SBCCD | \$19.40 |

| <i>Contract Type</i> | | | |
|-----------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|---------------|
| <i>Firm</i> | <i>Purpose and Information</i> | <i>Department / Location</i> | <i>Amount</i> |
| <u>General</u> | | | |
| Quantum Group, The | (15155) Production of 1240 new wave media phone stands to promote CHC; paid through BFAB Grant Term: 5/12/2017 - 6/30/2017 Funding Source: State Grant | Financial Aid/CHC | \$2,699.98 |
| Red Carpet Runway | (15116) Production of fabric backdrop with retractable stand Term: 5/8/2017 - 6/30/2017 Funding Source: General Funds | Marketing/CHC | \$634.36 |
| Redlands Print Shop | (15093) Printing of classroom handout Term: 3/29/2017 - 3/29/2017 Funding Source: Employment Training Panel | PDC/SBCCD | \$87.49 |
| Redlands Print Shop | (15094) Printing of leadership handouts Term: 3/30/2017 - 3/30/2017 Funding Source: Employment Training Panel | PDC/SBCCD | \$90.51 |
| Redlands Print Shop | (15095) Printing of workshop handouts Term: 4/3/2017 - 4/3/2017 Funding Source: Employment Training Panel | PDC/SBCCD | \$84.48 |
| Rev.com | (15090) Closed captioning services for KVCR FNX programs Term: 7/1/2017 - 6/30/2018 Funding Source: KVCR - FNX Grant | FNX/KVCR | \$12,000.00 |

| <i>Contract Type</i> | | | |
|-------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|---------------|
| <i>Firm</i> | <i>Purpose and Information</i> | <i>Department / Location</i> | <i>Amount</i> |
| <u>General</u> | | | |
| RJT Compuquest | (15117) Provide assistance with the Inland Empire Water Council website development; funded through National Science Foundation Term: 4/30/2017 - 5/25/2017 Funding Source: Federal Grant | Technical Training/SBVC | \$5,000.00 |
| San Bernardino County Museum Association | (15220) Silver Sponsorship for "2017 Bucky Ball" advertising at the event and on the web site, two museum association memberships and four tickets to the event Term: 5/20/2017 - 5/20/2017 Funding Source: General Funds | Chancellor/SBCCD | \$2,500.00 |
| San Bernardino County Superintendent of Schools | (15136) Program Participation agreement for California Council of Adult Education conference on behalf of the AB104 Consortium Term: 5/4/2017 - 5/6/2017 Funding Source: Adult Ed (AEBG) Grant | Mathematics/SBVC | \$2,500.00 |
| SC Industrial Inc. | (15202) Repair of Jet Machine serial number 30038 located at SBVC Machine Trades Lab Term: 5/11/2017 - 6/30/2017 Funding Source: General Funds | Technical Training/SBVC | \$712.50 |
| Small Manufacturers Institute | (15153) Facilitate Career Technical Education activities; arrange presentations, workshops, and events Term: 7/1/2017 - 6/30/2018 Funding Source: General Funds | PDC/SBCCD | \$43,200.00 |

| <i>Contract Type</i> | | | |
|---------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|---------------|
| <i>Firm</i> | <i>Purpose and Information</i> | <i>Department / Location</i> | <i>Amount</i> |
| <u>General</u> | | | |
| SoCal Custom Inc. | (15190) Install new industrial dishwasher in Sunroom kitchen lab Term: 5/16/2017 - 6/30/2017 Funding Source: General Funds | Maintenance/SBVC | \$1,356.00 |
| Southern California Edison | (15206) Participation Agreement - "Proposition 39 Zero Net Energy" (ZNE) pilot program; to improve energy efficiency; no cost to SBCCD Term: 6/8/2017 - 12/31/2019 Funding Source: N/A | Facilities Planning/SBCCD | |
| Southwest Material Handling, Inc. DBA Southwest Toyotalift | (14708) Service call for estimate and repair of Toyota forklift Term: 2/24/2017 - 5/31/2017 Funding Source: General Funds | Maintenance/SBVC | \$1,222.44 |
| Stanley Convergent Security | (15195) Furnish and install security cameras in remaining buildings on campus Term: 5/16/2017 - 6/30/2017 Funding Source: General Funds | Administrative Services/SBVC | \$82,513.00 |
| Staples Contract & Commercial, Inc. | (15096) Production of name badges for PDC Staff Term: 5/5/2017 - 6/30/2017 Funding Source: Goodwill | PDC/SBCCD | \$150.00 |

| <i>Contract Type</i> | | | |
|-----------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|---------------|
| <i>Firm</i> | <i>Purpose and Information</i> | <i>Department / Location</i> | <i>Amount</i> |
| <u>General</u> | | | |
| Stephenson's Flowers | (15157) Production of flower arrangements for SBVC 2017 Graduation event Term: 5/26/2017 - 5/26/2017 Funding Source: General Funds | Student Life/SBVC | \$410.00 |
| Sun, The-Inland Valley Daily Bulletin-Redlands Daily Fact | (15145) Print advertising to promote CHC in the Redlands Xtra, Redlands Daily Facts, and San Bernardino Sun Term: 4/27/2017 - 5/21/2017 Funding Source: General Funds | Marketing/CHC | \$5,803.42 |
| Technical Associated Services | (15147) Calibration and certification of welding equipment Term: 5/12/2017 - 6/30/2017 Funding Source: General Funds | Welding/Inspection Technology | \$1,776.00 |
| Three Peaks Corp. | (15097) Repair/replacement of existing electrical, piping, security screen and surfaces in the Central Complex/Police Station Term: 5/5/2017 - 6/30/2017 Funding Source: General Funds | Maintenance/CHC | \$5,650.00 |
| Timeless Plaques & Awards | (15110) Production of a recognition award CHC campus nurse Term: 5/1/2017 - 6/30/2017 Funding Source: Student Health Fee | Health Services/SBVC | \$141.53 |

| <i>Contract Type</i> | | | |
|--------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|---------------|
| <i>Firm</i> | <i>Purpose and Information</i> | <i>Department / Location</i> | <i>Amount</i> |
| <u>General</u> | | | |
| TJM Promotions, Inc. | (15088) Production of 100 3D lapel pen badges to promote goodwill for the District Police Department Term: 5/5/2017 - 6/30/2017 Funding Source: General Funds | SBCCD Police/SBCCD | \$426.00 |
| Turf Star, Inc. | (15194) Repair and maintenance on ride-on turf mower Term: 5/16/2017 - 6/30/2017 Funding Source: General Funds | Grounds/SBVC | \$929.47 |
| Yale/Chase Material Handling | (15134) Repair of Scissor Lift 15 Feet General Repair Troubleshoot Switch Term: 5/10/2017 - 6/30/2017 Funding Source: KVCR - Foundation | TV/KVCR | \$700.00 |
| YouTube | (15148) Media advertising to promote CHC Term: 4/24/2017 - 6/30/2017 Funding Source: General Funds | Marketing/CHC | \$2,000.00 |
| YouTube | (15158) Media advertising to promote CHC Term: 5/15/2017 - 6/30/2017 Funding Source: General Funds | Marketing/CHC | \$1,000.00 |
| Yucaipa & Calimesa News Mirror | (15149) Print advertising to promote CHC Term: 5/12/2017 - 5/19/2017 Funding Source: General Funds | Marketing/CHC | \$1,723.00 |

| <i>Contract Type</i> | | | |
|-------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|----------------------------|
| <i>Firm</i> | <i>Purpose and Information</i> | <i>Department / Location</i> | <i>Amount</i> |
| <u>General</u> | | | |
| Yucaipa Valley Kiwanis | (15174) Tee Sponsorship for the "18th Annual Golf Tournament" with two signs to promote CHC Term: 4/28/2017 - 4/28/2017 Funding Source: General Funds | Marketing/CHC | \$100.00 |
| <i>SubTotal for General: 84</i> | | | <i>\$729,649.30</i> |
| <u>Grant Application</u> | | | |
| CCC Chancellor's Office | (15101) Grant application for Fund for Student Success; Middle College High School Project; requested funding amount of \$100,000 Term: 7/1/2017 - 6/30/2018 Funding Source: N/A | Middle College/SBVC | |
| <i>SubTotal for Grant Application: 1</i> | | | |
| <u>Income - Contract Ed</u> | | | |
| Plastics Plus Technology | (15163) PDC to provide training to vendor's employees Term: 4/25/2017 - 6/30/2017 Funding Source: N/A | PDC/SBCCD | \$25,000.00 |
| San Bernardino, County of | (15135) CalWorks Vocational Education and Training Services Term: 7/1/2017 - 6/30/2018 Funding Source: N/A | EDCT/SBCCD | \$2,150,000.00 |

| <i>Contract Type</i> | | | |
|-------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|------------------------------|
| <i>Firm</i> | <i>Purpose and Information</i> | <i>Department / Location</i> | <i>Amount</i> |
| <u>Income - Contract Ed</u> | | | |
| <i>SubTotal for Income - Contract Ed: 2</i> | | | <i>\$2,175,000.00</i> |
| <u>Income - Facilities Use</u> | | | |
| Mobile Commerce Digital Tech Alliance | (15170) Use of B100, Conference Hall for Women Leading the Way Live Museum Term: 5/7/2017 - 5/7/2017 Funding Source: N/A | Administrative Services/SBVC | \$215.45 |
| One Athletic Sports, The | (15106) Use of track field for meet Term: 4/29/2017 - 4/29/2017 Funding Source: N/A | Administrative Services/SBVC | \$99.87 |
| Yucaipa Swim Team | (15208) Use of CHC swimming pool for two swim meets Term: 6/4/2017 - 9/17/2017 Funding Source: N/A | Science/SBCCD | \$3,000.00 |
| <i>SubTotal for Income - Facilities Use: 3</i> | | | <i>\$3,315.32</i> |
| <u>Income - Grant</u> | | | |
| CCC Chancellor's Office | (15207) Workforce & Economic Development; Enrollment Growth for Associated Degree Nursing Program grant Term: 7/1/2017 - 6/30/2018 Funding Source: N/A | Nursing/SBVC | \$182,500.00 |

| <i>Contract Type</i> | <i>Firm</i> | <i>Purpose and Information</i> | <i>Department / Location</i> | <i>Amount</i> |
|----------------------------------------------|----------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|----------------------------|
| <u>Income - Grant</u> | | | | |
| | CCC Chancellor's Office | (15102) Workforce and Economic Development Division: Deputy Sector Navigator - Information & Communication Technologies Grant Term: 7/1/2017 - 6/30/2018 Funding Source: N/A | PDC/SBCCD | \$200,000.00 |
| | Unical Aviation dba Unical Cares | (15197) Grant agreement for "1 Million Cups Initiative" Term: 5/8/2017 - 6/30/2017 Funding Source: N/A | EDCT/SBCCD | \$5,000.00 |
| <i>SubTotal for Income - Grant: 3</i> | | | | <i>\$387,500.00</i> |
| <u>Joint Power/Piggyback Purchase</u> | | | | |
| | EPC It Solutions Inc. | (15121) Software maintenance and hardware; routers, security, switches and wireless systems; WSCA 7-14-70-12; cost to be covered by departmental/area budgets Term: 9/5/2014 - 5/31/2019 Funding Source: General Funds | Business Services/SBCCD | |
| | Mohawk Commercial, Inc. | (15165) CMAS 4-13-72-0039C; Flooring covering includes installation and warranty; SBCCD sets maximum order limited to \$300,000; cost to be covered by departmental/area budgets Term: 12/4/2013 - 8/31/2018 Funding Source: General Funds | Business Services/SBCCD | |

| <i>Contract Type</i> | <i>Firm</i> | <i>Purpose and Information</i> | <i>Department / Location</i> | <i>Amount</i> |
|--------------------------------------------------------------|-------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|-----------------------|
| <u>Joint Power/Piggyback Purchase</u> | | | | |
| <i>SubTotal for Joint Power/Piggyback Purchase: 2</i> | | | | |
| <u>PO as Contract</u> | | | | |
| | Inmark | (15205) Production of name plates for new student trustees Term: 5/17/2017 - 6/30/2017 Funding Source: General Funds | Chancellor/SBCCD | \$34.00 |
| <i>SubTotal for PO as Contract: 1</i> | | | | <i>\$34.00</i> |
| <u>Rescinded/Cancelled</u> | | | | |
| | 4 Imprint | (14973) Production of 6 convertible table throws 6'X8'; will order next fiscal year Term: 4/17/2017 - 6/30/2017 Funding Source: General Funds | Social Science/SBVC | (\$1,607.28) |
| | PeopleAdmin, Inc. | (14266) Service - Employment automated internet based applicant tracking to include application submission; renewal contract is canceled for FY 17-18 as these services are now provided through ADP Term: 7/1/2017 - 6/30/2018 Funding Source: General Funds | Human Resources/SBCCD | (\$12,703.04) |
| | Wage Works, Inc. | (12706) Provide COBRA administration for Human Resources; cancelation of contract as of 06/30/2017; decrease contract value by \$7,200 Term: 12/1/2015 - 6/30/2018 Funding Source: General Funds | Human Resources/SBCCD | \$22,800.00 |

| <i>Contract Type</i> | <i>Firm</i> | <i>Purpose and Information</i> | <i>Department / Location</i> | <i>Amount</i> |
|----------------------------------------------------------|-----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|----------------------------|
| <u>Rescinded/Cancelled</u> | | | | |
| <i>SubTotal for Rescinded/Cancelled: 3</i> | | | | <i>\$8,489.68</i> |
| <u>Sheriff On Site Supervisor</u> | | | | |
| | Cornett, Jeremiah | (15100) Sheriff's On-Site Supervisor service agreement; no cost to SBCCD Term: 4/1/2017 - 6/30/2020 Funding Source: N/A | Police Science/SBVC | |
| <i>SubTotal for Sheriff On Site Supervisor: 1</i> | | | | |
| <u>Small Scale Construction</u> | | | | |
| | Mohawk Commercial, Inc. | (15166) Flooring replacement in SBVC's Library and Campus Center; CMAS 4-13-72-0039C Term: 5/11/2017 - 8/4/2017 Funding Source: Capital Outlay | Facilities Planning/SBCCD | \$132,850.51 |
| <i>SubTotal for Small Scale Construction: 1</i> | | | | <i>\$132,850.51</i> |
| <u>Software/Online Services</u> | | | | |
| | American Microlmaging, Inc. | (15139) Software lease and training for the implementation of the "Laserfiche" forms and & workflow management system Term: 7/1/2017 - 6/30/2018 Funding Source: Student Equity | Student Services/CHC | \$79,448.00 |

| <i>Contract Type</i> | | | |
|-----------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|---------------|
| <i>Firm</i> | <i>Purpose and Information</i> | <i>Department / Location</i> | <i>Amount</i> |
| <u>Software/Online Services</u> | | | |
| ASAP - Administrative Software Applications, Inc. | (15181) Adult Education Block Grant required tracking software; this software is mandated by the State Chancellor's Office for tracking participants progress Term: 7/12/2017 - 6/30/2020 Funding Source: Adult Ed (AEBG) Grant | Mathematics/SBVC | \$96,375.00 |
| Bomgar Corporation | (15099) Software license and annual maintenance for remote assistance software for remote access to computers Term: 3/1/2017 - 2/28/2018 Funding Source: General Funds | TESS/SBCCD | \$15,973.35 |
| Community College League of CA | (15200) Community College Library Consortium - Software license for online library databases which provide eBooks and historical journal articles Term: 7/1/2017 - 6/30/2018 Funding Source: Lottery Fund | Library/SBVC | \$62,095.75 |
| Conduent Incorporated (formerly Xerox Education Services) | (11265) Provide online access to "CampusOnCall" internet portal services to access student information from other Colleges and Universities; this is to approve the company name change from Xerox Education Services to Conduent Incorporated Term: 5/5/2014 - 5/4/2019 Funding Source: General Funds | Fin Aid/Accounting/SBCCD | \$5,000.00 |

| <i>Contract Type</i> | | | |
|----------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|----------------|
| <i>Firm</i> | <i>Purpose and Information</i> | <i>Department / Location</i> | <i>Amount</i> |
| <u><i>Software/Online Services</i></u> | | | |
| CPP, Inc. | (15211) Software license renewal for "Elevate Essential" Term: 3/29/2017 - 3/28/2018 Funding Source: General Funds | Career Center/CHC | \$195.00 |
| Ellucian Company, Inc. | (13817) Master agreement for Datatel System; student management software used throughout the District for managing enrollment and scheduling; added services - Custom Software extended maintenance agreement for an added cost of \$16,431 for Fiscal Years 17-18 & 18-19; on demand subscription library order for ODSL Knowledge Pro for FY 17-18 at a cost of \$949 Term: 7/1/2016 - 6/30/2019 Funding Source: General Funds | TESS/SBCCD | \$1,376,809.00 |
| Goodheart-Wilcox Publisher | (15105) Software used by the Automotive students; this allows students to access the vehicle's onboard computer Term: 6/1/2017 - 6/30/2017 Funding Source: General Funds | Automotive/SBVC | \$746.70 |
| IBM Corporation | (15113) IBM SPSS statistics standard Software user subscription for CHC Term: 5/1/2017 - 4/30/2018 Funding Source: General Funds | Research & Planning/CHC | \$1,315.41 |

| <i>Contract Type</i> | | | |
|----------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|---------------|
| <i>Firm</i> | <i>Purpose and Information</i> | <i>Department / Location</i> | <i>Amount</i> |
| <u>Software/Online Services</u> | | | |
| IBM Corporation | (15219) Software license for "SPSS Statistics Standards" Term: 2/17/2017 - 2/28/2018 Funding Source: Student Equity | Student Services/SBVC | \$2,372.00 |
| Innovative Educators | (15212) Software licensing for "Go2Orientation" Term: 7/1/2017 - 6/30/2018 Funding Source: Matriculation | Student Services/CHC | \$9,995.00 |
| Innovative Educators | (15216) Software licensing for "StudentLingo" custom yearly hosting Term: 2/1/2018 - 6/30/2018 Funding Source: Matriculation | Student Services/CHC | \$12,497.50 |
| Kore Technologies, LLC | (15078) Software Maintenance and upgrades for "Kourier" software used to connect student information system with other applications Term: 7/1/2017 - 6/30/2018 Funding Source: General Funds | TESS/SBCCD | \$3,462.37 |
| Pearson Assessment | (15189) Software subscription for "WIAT-III Scoring" used for test scoring Term: 6/1/2017 - 5/31/2020 Funding Source: DSP&S | DSP&S/SBVC | \$118.52 |

| <i>Contract Type</i> | | | |
|---------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|------------------------------|
| <i>Firm</i> | <i>Purpose and Information</i> | <i>Department / Location</i> | <i>Amount</i> |
| <u>Software/Online Services</u> | | | |
| Public Media Partnerships, Inc. | (15203) Software licensing for "Prompli Pro" used as a password protected cloud-based online application for pledge drives Term: 9/1/2017 - 8/30/2018 Funding Source: KVCR - Foundation | FM/KVCR | \$5,373.00 |
| QSR International Inc. | (15156) Software subscription and upgrade to "NVivo11 Pro" Term: 6/1/2017 - 5/31/2019 Funding Source: General Funds | Research & Planning/SBVC | \$616.00 |
| Texthelp Systems Inc. | (15151) Software license for reading and writing assistance programs for students with disabilities Term: 7/1/2017 - 6/30/2018 Funding Source: DSP&S | DSP&S/CHC | \$1,250.00 |
| Three M (3M) Company | (15111) Online medical clearance exams for EMS students; through 3M's Personal Safety Division Term: 7/1/2017 - 6/30/2018 Funding Source: Medical Clearance | Administrative Services/CHC | \$10,000.00 |
| Zoho Corporation | (15109) Purchase of active directory management software Term: 5/1/2017 - 6/30/2017 Funding Source: General Funds | TESS/SBCCD | \$1,885.00 |
| <i>SubTotal for Software/Online Services: 19</i> | | | <i>\$1,685,527.60</i> |

| <i>Contract Type</i> | | | |
|-------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|------------------------------|---------------|
| <i>Firm</i> | <i>Purpose and Information</i> | <i>Department / Location</i> | <i>Amount</i> |
| <u>Sole Source</u> | | | |
| Stanley Convergent Security | (15222) Sole Source for alarm services annual Board Approval Term: 7/1/2017 - 6/8/2018 Funding Source: General Funds | Business Services/SBCCD | |
| <i>SubTotal for Sole Source: 1</i> | | | |

Grand Total Contracts for Board Date 6/8/2017: 140

Routine Contracts - Summary

Scheduled Board Meeting 06/08/2017

EXPENSES

| <u>Category</u> | <u>Number of Contracts</u> | <u>Contract Value</u> |
|-----------------------------------|----------------------------|-------------------------------------|
| <i>Bid</i> | 1 | \$1,700,000.00 |
| <i>Bond Measure Funded</i> | 9 | \$863,083.98 |
| <i>Braille Transcribing</i> | 2 | \$120,000.00 |
| <i>Broadcast Rights</i> | 2 | \$4,540.00 |
| <i>Calworks Workstudy</i> | 4 | \$13,920.00 |
| <i>Clinicals</i> | 1 | \$0.00 |
| <i>General</i> | 84 | \$729,649.30 |
| <i>Grant Application</i> | 1 | \$0.00 |
| <i>Joint Power/Piggyback</i> | 2 | \$0.00 |
| <i>PO as Contract</i> | 2 | \$1,034.00 |
| <i>Rescinded/Canceled</i> | 3 | \$8,489.68 |
| <i>Sheriff On Site Supervisor</i> | 1 | \$0.00 |
| <i>Small Scale Construction</i> | 1 | \$132,850.51 |
| <i>Software/Online Services</i> | 19 | \$1,685,527.60 |
| | 132 | |
| | | Total Expenses |
| | | <u><u>\$5,259,095.07</u></u> |

INCOME

| <u>Category</u> | <u>Number of Contracts</u> | <u>Contract Value</u> |
|----------------------------------|----------------------------|-------------------------------------|
| <i>Income - Contract Ed</i> | 2 | \$2,175,000.00 |
| <i>Income - Facilities Use</i> | 3 | \$3,315.32 |
| <i>Income - Grant</i> | 3 | \$387,500.00 |
| | 8 | Total Income |
| | | <u><u>\$2,565,815.32</u></u> |
| Total Number of Contracts | <u><u>140</u></u> | |

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services

PREPARED BY: Steven Sutorus, Business Manager

DATE: June 8, 2017

SUBJECT: Consideration of Approval of Surplus Property and Authorize Donation to San Bernardino City Unified School District

RECOMMENDATION

It is recommended that the Board of Trustees approve the surplus and donation of 6 microscopes to San Bernardino City Unified School District.

OVERVIEW

SBVC's Biology Department wishes to surplus the microscopes which are no longer used by the District. Education Code 81450.5 provides that a community college district may donate property to another public entity. The estimated value of the donation is \$1,000.00.

ANALYSIS

The SBVC Biology Department no longer uses the microscopes and they are non-essential to ongoing operations. San Bernardino City Unified School District has examined the property and is willing to accept the donation for use in supporting their mission.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

No cost to the District.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services

PREPARED BY: Lawrence P. Strong, Director, Fiscal Services

DATE: June 8, 2017

SUBJECT: Consideration of Approval to Adopt a Resolution Approving Transfers from the Reserve for Contingencies to Various Expenditure Classifications

RECOMMENDATION

It is recommended that the Board of Trustees adopt a resolution approving the transfer of funds from the reserve for contingencies to various expenditure classifications as indicated in the attached resolution.

OVERVIEW

The 2016-17 Final Budget adopted by the Board of Trustees on September 8, 2016 represents the District's best estimates for income and expenditures during the ensuing fiscal year. However, as the year progresses, additional income is sometimes received and must be distributed to appropriate accounts, expenditures change from projected levels, and increased costs may need to be covered. As provided in Title 5, §58307, and in accordance with SBCCD Administrative Procedure 6250, the Board of Trustees may approve the transfer of funds from the reserve for contingencies to any expenditure classifications via the adoption of a resolution by a two-thirds majority vote.

ANALYSIS

The Board is being asked to adopt a resolution approving budget transfers from the reserve for contingencies to the expenditure classifications indicated on the attached resolution.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The approval of this board item will reduce the reserve for contingency accounts by the amounts indicated in the attached resolution.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
RESOLUTION TO APPROVE TRANSFERS FROM
RESERVE FOR CONTINGENCIES TO VARIOUS EXPENDITURE CLASSIFICATIONS
June 8, 2017

ON MOTION of Member _____, seconded by Member _____,
the following resolution is hereby adopted:

WHEREAS, on the 8th day of September, 2016, the San Bernardino Community College District (the District) adopted the 2016-17 Final Budget specifying the maximum amount which may be expended for each classification of expenditure; and

WHEREAS, Title 5, §58307 of the California Code of Regulations and District Administrative Procedure 6250 allows the Board of Trustees to approve transfers from the reserve for contingencies to any expenditure classification via a resolution adopted by a two-thirds majority; and

WHEREAS, the transfers listed on the attached Exhibit A were deemed necessary and prudent by the District;

NOW THEREFORE, BE IT RESOLVED that the governing body of the San Bernardino Community College District hereby adopts this resolution and authorizes, by a two-thirds majority vote, to approve said transfers.

PASSED AND ADOPTED by the Board of Trustees on June 8, 2017, by the following majority vote:

AYES: _____
NOES: _____
ABSTENTIONS: _____
ABSENT: _____

STATE OF CALIFORNIA)
COUNTY OF SAN BERNARDINO)

I, Bruce Baron, Secretary of the Board of Trustees, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

WITNESSED my hand this _____ day of _____, 20_____.

_____ Secretary of the Board of Trustees

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
 RESOLUTION TO APPROVE TRANSFERS FROM
 RESERVE FOR CONTINGENCIES TO VARIOUS EXPENDITURE CLASSIFICATIONS
 June 8, 2017

EXHIBIT A

| Fund 01 General Fund | | | 16,665,949 | 2016-17 Initial Fund Balance | |
|-------------------------|-----------|--------|--------------------------------|-----------------------------------------------|------------------------------------------------------------------------------------|
| | | | (563,207) | Net Change from Previously Approved Transfers | |
| | | | 16,102,742 | Current Fund Balance | |
| Board Approved | Date | Ref # | Amount to/(from) Reserve | Expenditure Classification | Justification |
| 6/8/2017 | 5/15/2017 | 171031 | (266,060) | 5000 Other Expenses | To fund remaining 50% share of energy savings generated by the Cenergistic program |
| | | | (266,060) | Total Approved at this Board Meeting | |
| | | | 15,836,682 | Fund Balance After Transfer(s) | |

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services

PREPARED BY: Lawrence P. Strong, Director of Fiscal Services

DATE: June 8, 2017

SUBJECT: Consideration of Approval to Adopt a Resolution Regarding the Expenditure of Proposition 30 Education Protection Account Funds

RECOMMENDATION

It is recommended that the Board of Trustees adopt the attached resolution regarding the expenditure of Proposition 30 Education Protection Account Funds.

OVERVIEW

Proposition 30, the Schools and Local Public Safety Protection Act of 2012, provides temporary tax revenues for the funding of local school districts and community colleges by raising the sales and use tax by .25 cents for four years, and by raising the income tax rate for high income earners (\$250,000 for individuals and \$500,000 for couples) for seven years. The Education Protection Account (EPA) was created in the State General Fund to receive and disburse these temporary tax revenues.

Districts have sole authority to determine how the moneys received from the EPA are spent within guidelines, provided that 1) the Governing Board makes these determinations in an open session of a public meeting of the Board and 2) the District does not use any of the funds from the EPA for administrative salaries or benefits, or any other administrative costs.

ANALYSIS

Pursuant to Article XIII, Section 36 of the California Constitution, SBCCD is required to report on its website an accounting of how much money was received from the EPA and how that money was spent. Additionally, the Governing Board is also required to determine and discuss the use of EPA funds at an open public meeting prior to June 30 annually.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The adoption of this resolution will not have a direct financial impact on the budget.

San Bernardino Community College District
RESOLUTION REGARDING THE EDUCATION PROTECTION ACCOUNT

WHEREAS, the voters approved Proposition 30 on November 6, 2012;

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;

WHEREAS, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f);

WHEREAS, before June 30th of each year, the Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year;

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;

WHEREAS, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government;

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;

WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36

San Bernardino Community College District
RESOLUTION REGARDING THE EDUCATION PROTECTION ACCOUNT

may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

NOW, THEREFORE, IT IS HEREBY RESOLVED:

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of the San Bernardino Community College District.
2. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of the San Bernardino Community College District has determined to spend the monies received from the Education Protection Act as attached.

PASSED AND ADOPTED by the Governing Board on June 8, 2017, by the following vote:

AYES: _____
NOES: _____
ABSTENTIONS: _____
ABSENT: _____

STATE OF CALIFORNIA)
COUNTY OF SAN BERNARDINO)

I, Bruce Baron, Secretary of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

WITNESSED my hand this _____ day of June, 2017

_____ Secretary of the Governing Board

San Bernardino Community College District
EDUCATION PROTECTION ACCOUNT
ESTIMATED EXPENDITURES THROUGH JUNE 30, 2018

Expenditures through: June 30, 2018
For Fund 01, Resource 1400 Education Protection Account

| Description | Object Codes | Amount |
|------------------------------------------------------------------------------------|--------------|-------------------|
| AMOUNT AVAILABLE FOR THIS FISCAL YEAR | | |
| Adjusted Beginning Fund Balance | 9791-9795 | 0.00 |
| Revenue Limit Sources | 8010-8099 | 0.00 |
| Federal Revenue | 8100-8299 | 0.00 |
| Other State Revenue | 8300-8599 | 0.00 |
| Other Local Revenue | 8600-8799 | 13,033,179 |
| All Other Financing Sources and Contributions | 8900-8999 | 0.00 |
| Deferred Revenue | 9650 | 0.00 |
| TOTAL AVAILABLE | | 13,033,179 |
| EXPENDITURES AND OTHER FINANCING USES | | |
| (Objects 1000-7999) | | |
| Instruction | 1000-1999 | 13,033,179 |
| Instruction-Related Services | | |
| Ancillary Services | 4000-4999 | 0.00 |
| Community Services | 5000-5999 | 0.00 |
| Enterprise | 6000-6999 | 0.00 |
| General Administration | 7000-7999 | 0.00 |
| Plant Services | 8000-8999 | 0.00 |
| Other Outgo | 9000-9999 | 0.00 |
| TOTAL EXPENDITURES AND OTHER FINANCING USES | | 0.00 |
| BALANCE (Total Available minus Total Expenditures and Other Financing Uses) | | 0.00 |

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Lawrence P. Strong, Director, Fiscal Services
DATE: June 8, 2017
SUBJECT: Consideration of Approval to Adopt a Resolution to Appropriate Funds

RECOMMENDATION

It is recommended that the Board of Trustees adopt a resolution approving the appropriation of income from the general reserve to various major expense classifications as indicated by need on the attached resolution.

OVERVIEW

The 2016-17 Final Budget adopted by the Board of Trustees on September 8, 2016 represents the District's best estimates for income and expenditures during the ensuing fiscal year. However, as the year progresses, additional funds may become available. According to Title 5, §58308, and in accordance with Administrative Procedure 6250, all income in excess of budgeted amounts shall be added to the general reserve. However, the Board of Trustees may approve the appropriation of such funds, according to need, by the adoption of a resolution by a majority vote.

ANALYSIS

The Board is being asked to adopt a resolution approving the appropriation of funds in excess of final budget allocation, based on need, to the various expenditure classifications indicated on the attached resolution.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The approval of this board item will allow for the appropriation of income to various expense classifications to match revenues over and above that which was anticipated in the 2016-17 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
RESOLUTION TO APPROPRIATE ASSURED INCOME OVER THE FINAL BUDGETED ALLOCATION
FROM THE GENERAL RESERVE TO VARIOUS EXPENDITURE CLASSIFICATIONS
June 8, 2017

ON MOTION of Member _____, seconded by Member _____,
the following resolution is hereby adopted:

WHEREAS, on the 8th day of September, 2016, the San Bernardino Community College District (the District) adopted the 2016-17 Final Budget specifying the maximum amount which may be expended for each classification of expenditure; and

WHEREAS, Title 5, §58308 of the California Code of Regulations and District Administrative Procedure 6250 stipulate that all income accruing to the District in excess of the amounts required to finance the total proposed expenditures, including transfers to other community college districts and funds, as shown in the budget of the District shall be added to the general reserve of the District; and

WHEREAS, Title 5, §58308 of the California Code of Regulations and District Administrative Procedure 6250 also stipulate that the governing board may pass a resolution setting forth the need according to major classification, expenditures to be met from any portion of the general reserve derived from assured income in excess of the total amount anticipated in the budget; and

WHEREAS, the appropriations listed on the attached Exhibit A were deemed necessary and prudent by the District;

NOW THEREFORE, BE IT RESOLVED that the governing body of the San Bernardino Community College District hereby adopts this resolution and authorizes, by a majority vote, to approve said appropriations.

PASSED AND ADOPTED by the Board of Trustees on June 8, 2017, by the following majority vote:

AYES: _____

NOES: _____

ABSTENTIONS: _____

ABSENT: _____

STATE OF CALIFORNIA)
COUNTY OF SAN BERNARDINO)

I, Bruce Baron, Secretary of the Board of Trustees, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

WITNESSED my hand this _____ day of _____, 20_____.

_____ Secretary of the Board of Trustees

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
 RESOLUTION TO APPROPRIATE ASSURED INCOME OVER THE FINAL BUDGETED ALLOCATION
 FROM THE GENERAL RESERVE TO VARIOUS EXPENDITURE CLASSIFICATIONS
 June 8, 2017

EXHIBIT A

Fund 01 - General, Restricted

| Date | Ref # | Income | Allocation | Major Classification | Comments |
|-----------|--------|----------|------------|---------------------------|----------------------------------------------------------------------------------------------------------------|
| 4/21/2017 | 170896 | \$2,999 | \$2,999 | 5000 Other Expenses | Adjust Basic Skills Allocation |
| 4/21/2017 | 170897 | \$61,068 | \$61,068 | 5000 Other Expenses | Adjust Cooperative Agencies Resources for Education (CARE) and Extended Opportunity Programs & Services (EOPS) |
| 4/21/2017 | 170898 | \$635 | \$635 | 5000 Other Expenses | Adjust Equal Employment Opportunity for FY 16 |
| 4/21/2017 | 170899 | \$22,476 | \$22,476 | 2000 Classified Salaries | Adjust SBVC Trade Adjustment Assistance Community College & Career Training |
| 4/21/2017 | 170900 | \$22,476 | \$12,476 | 2000 Classified Salaries | Adjust District Trade Adjustment Assistance Community College & Career Training |
| | | | \$10,000 | 4000 Supplies & Materials | |
| 4/25/2017 | 170906 | \$8,649 | \$8,649 | 4000 Supplies & Materials | SBVC Sun Room Catering Revenue |
| 4/25/2017 | 170926 | \$10,000 | \$2,500 | 1000 Academic Salaries | Adjust CalWORKS Allocation |
| | | | \$2,500 | 4000 Supplies & Materials | |
| | | | \$5,000 | 5000 Other Expenses | |

\$128,303.00 Total Funds to be Appropriated

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Steven Sutorus, Business Manager
DATE: June 8, 2017
SUBJECT: Consideration to Adopt Resolutions and Signature Authorizations for State of California

RECOMMENDATION

It is recommended that the Board of Trustees Adopt Resolutions and Signature Authorizations.

OVERVIEW

The State of California the Department of Rehabilitation, Department of Education, Department of Corrections and Rehabilitation, and Department of Social Services all require board action authorizing Steven Sutorus, Business Manager, Jose Torres, Vice Chancellor of Business and Fiscal Services; or Bruce Baron, Chancellor, to sign their agreements, requests for reimbursement and all amendments.

ANALYSIS

This is official notification by the Board of Trustees to the State of California and their various departments as to who may sign grant required documents.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

This enables the District to take advantage of grant funding to support program operations.

RESOLUTION

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Corrections and Rehabilitation; and California Department of Social Services for the purpose of contracts for Educational Programs and/or Services and **to authorize the designated personnel to sign all contract documents for Fiscal Year 2017/2018.**

BE IT RESOLVED that the Governing Board of **San Bernardino Community College District** authorizes entering into local agreement and any other contracts and that the persons who are listed below, are authorized to sign the transaction for the Governing Board.

| <u>Name</u> | <u>Title</u> | <u>Signature</u> |
|--------------------------|----------------------------------------------------|------------------|
| <u>Jose Torres</u> | <u>Vice Chancellor, Business & Fiscal Svcs</u> | _____ |
| <u>Steven J. Sutorus</u> | <u>Business Manager</u> | _____ |
| <u>Bruce Baron</u> | <u>Chancellor</u> | _____ |

PASSED AND ADOPTED THIS 8th day of June, 2017, by the Governing Board of **San Bernardino Community College District** of San Bernardino County, California.

I, **Donna Ferracone**, Clerk of the Governing Board of **San Bernardino Community College District**, of **San Bernardino** County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a **regular** meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said board.

(Clerk's signature)

(Date)

RESOLUTION

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services **and to authorize the designated personnel to sign contract documents for Fiscal Year 2017/2018.**

BE IT RESOLVED that the Governing Board of **San Bernardino Community College District** authorizes entering into local contract numbers starting with **CIMS, CSPP, CSCC, CMSC and CCAP**, and that the persons/s who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

| <u>Name</u> | <u>Title</u> | <u>Signature</u> |
|-----------------------|----------------------------------------------------|------------------|
| <u>Jose Torres</u> | <u>Vice Chancellor, Business & Fiscal Svcs</u> | _____ |
| <u>Steven Sutorus</u> | <u>Business Manager</u> | _____ |
| <u>Bruce Baron</u> | <u>Chancellor</u> | _____ |

PASSED AND ADOPTED THIS 8th day of June, 2017, by the Governing Board of **San Bernardino Community College District** of **San Bernardino** County, California.

I, **Donna Ferracone**, Clerk of the Governing Board of **San Bernardino Community College District**, of **San Bernardino** County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a **regular** meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said board.

(Clerk's signature)

(Date)

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Lawrence P. Strong, Director of Fiscal Services
DATE: June 8, 2017
SUBJECT: Consideration of Approval to Establish Agency Fund 82 for the KVCR FNX Grant Proceeds

RECOMMENDATION

It is recommended that the Board of Trustees approve the creation of Agency Fund 82 for the KVCR FNX grant proceeds.

OVERVIEW

According to page 2-36 of the California Community Colleges Budget & Accounting Manual,¹ "Other agency funds are used to account for any other moneys for which the district is the fiscal agent. A written agreement between both parties clearly defining the roles and responsibilities of each must be executed."

ANALYSIS

It has been determined by our Internal Audit staff that the establishment of a separate fund to account for KVCR FNX grant proceeds is in line with California Community Colleges budgeting and accounting procedures. The current agreement between the San Manuel Band of Mission Indians and SBCCD regarding this grant was approved on January 15, 2015 and expires January 14, 2018.

BOARD IMPERATIVE

III. Resource Management For Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications.

¹http://extranet.cccco.edu/Portals/1/CFFP/Fiscal_Services/Standards/BAM/bam2012ed/CompleteBAM/Budget%20and%20Accounting%20Manual%202012%20Edition.pdf

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: Stacey Nikac, Executive Assistant to the Chancellor

DATE: June 8, 2017

SUBJECT: Consideration to Approve Conference Attendance

RECOMMENDATION

It is recommended that the Board of Trustees approve the requests for Conference Attendance.

OVERVIEW

Individual requests are submitted to fund expenses related to conference expenses planned for the colleges and district office.

ANALYSIS

Faculty and staff attend conferences to obtain updated information on policies and procedures in their fields. In addition, conference attendance provides professional growth and staff development.

BOARD IMPERATIVE

IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the budget.

**San Bernardino Community College District
Conference Attendance**

Site: District
Department: Board of Trustees /
Chancellor's Office
Conference Name: CCLC Student
Trustees Workshop
Travel Dates: 8/11/2017 - 8/15/2017
City, State: Long Beach, CA
Cost: \$3,000.00
Funding Source: General Fund

Name: Not to Exceed 2 Board Members & 1 staff

Purpose: Conference for new Student Trustees. This workshop is designed to help student board members become knowledgeable, influential, education policy-makers. It also provides the opportunity to meet and talk with other student trustees from around the state.

Ratification/Amendment:

Site: District
Department: Business & Fiscal Services
Conference Name: 2017 ACCT
Leadership Congress
Travel Dates: 9/24/2017 - 9/28/2017
City, State: Las Vegas, NV
Cost: \$2,025.00
Funding Source: General Fund

Name: Jose Torres

Purpose: Affords District Vice Chancellor of B&FS the opportunity to interface with community college trustees, presidents, chancellors, government officials, foundation representatives, and industry experts across the country to exchange critical information and ideas on successful new models, innovations, and programs.

Ratification/Amendment:

Site: KVCR
Department: KVCR/FNX
Conference Name: Public Media
Development and Marketing Conference
(PMDMC)
Travel Dates: 7/5/2017 - 7/8/2017
City, State: San Francisco
Cost: \$ 2,500.00
Funding Source: CSG and FNX Grant
Funds

Name: Micah Wright, Mark Lagrimas, Keith Birkfeld, Ralph Cooper, Kristy
Cooper

Purpose: This is public media's largest conference devoted to issues
surrounding revenue generation, marketing and management. This year's
conference is on the West Coast which benefits KVCR.

Ratification/Amendment:

Site: KVCR
Department: KVCR/FNX
Conference Name: PBS Annual Meeting
Travel Dates: 5/14/2017 - 5/18/2017
City, State: San Diego, CA
Cost: \$ 2,500.00
Funding Source: FNX San Manuel

Name: Mark Lagrimas

Purpose: Meet with PBS leadership

Ratification/Amendment: Expenses underestimated

Site: KVCR
Department: KVCR/FNX
Conference Name: PBS Annual Meeting
Travel Dates: 5/14/2017 - 5/18/2017
City, State: San Diego, CA
Cost: \$ 2,500.00
Funding Source: FNX San Manuel

Name: Ben Holland, Keith Birkfeld, Ralph Cooper

Purpose: Meet with PBS leadership

Ratification/Amendment: Expenses underestimated and incorrect dates

Site: KVCR
Department: KVCR/FNX
Conference Name: PBS Annual Meeting
Travel Dates: 5/14/2017 - 5/18/2017
City, State: San Diego, CA
Cost: \$ 2,500.00
Funding Source: FNX San Manuel

Name: Micah Wright and Kristy Cooper

Purpose: Meet with PBS leadership

Ratification/Amendment: Micah Wright attended instead of Sahar Khadjenoury and Kristy Coopers attendance was last minute

Site: KVCR
Department: KVCR
Conference Name: Public Media Development and Marketing Conference (PMDMC)
Travel Dates: 7/5/2017 - 7/8/2017
City, State: San Francisco, CA
Cost: \$ 1,800.00
Funding Source: KVCR Foundation

Name: Lillian Vasquez, Yvonne Rose Powers

Purpose: This is public media's largest conference devoted to issues surrounding revenue generation, marketing and management. This year's conference is on the West Coast which benefits KVCR.

Ratification/Amendment:

Site: KVCR
Department: KVCR/FNX
Conference Name: 99th Crow Fair Celebration Pow Wow and Rodeo
Travel Dates: 8/15/2017 - 8/22/2017
City, State: Hardin, MT
Cost: \$ 2,500.00
Funding Source: FNX San Manuel

Name: Micah Wright, Sahar Khadjenoury, Matt Ornelas and/or Daniel Adame

Purpose: One of the largest Native American events, the FNX crew will conduct interviews and shoot footage for FNX Now productions

Ratification/Amendment:

Site: KVCR
Department: KVCR/FNX
Conference Name: 96th Santa Fe Indian Market
Travel Dates: 8/18/2017 - 8/21/2018
City, State: Santa Fe, NM
Cost: \$ 2,200.00
Funding Source: FNX San Manuel Grant

Name: Micah Wright, Sahar Khadjenoury, Matt Ornelas and/or Daniel Adame

Purpose: The Santa Fe Indian Market is the largest and most prestigious juried Native arts show in the world and attracts over 100,000 visitors from all over the world, to buy art directly from roughly 900 artists from 200+ federally recognized tribes from the U.S. and Canada. Indian Market provides a rare opportunity to meet Native artists and learn about contemporary Indian arts and cultures.

Ratification/Amendment:

Site: CHC
Department: CIS
Conference Name: Hobsons University 2017
Travel Dates: 7/16/2017 - 7/20/2017
City, State: Indianapolis, IN
Cost: \$2,890.00 each
Funding Source: Counseling Matriculation Categorical Funding

Name: Eva Bell, Edward Papp

Purpose: This conference will cover best practices on the use of Starfish in the country and by California users.

Ratification/Amendment:

Site: TESS
Department: TESS
Conference Name: Colleague Studio:Programing Fundamentals online training
Travel Dates: 9/18/2017 - 9/21/2017
City, State: Redlands, CA
Cost: \$ 3,200.00
Funding Source: DCS General Funds

Name: Joe Ho

Purpose: Designed for Programmers, this course focuses on the basic concepts and use of Colleague Studio, the Colleague Application Development Environment (ADE), for customizing and maintaining Colleague applications.

Ratification/Amendment:

Site: TESS
Department: TESS
Conference Name: Colleague Studio:
Form Development online training
Travel Dates: 10/2/2017 - 10/5/2017
City, State: Redlands, CA
Cost: \$ 1,920.00
Funding Source: DCS General Funds

Name: Joe Ho

Purpose: The attendee will learn about many form development features and functions including how to design new forms for data entry, maintenance and inquiry; and how to customize existing Colleague forms for our institutions specific needs.

Ratification/Amendment:

Site: TESS
Department: TESS
Conference Name: Tableau Conference
Travel Dates: 10/8/2017 - 10/12/2017
City, State: Las Vegas, NV
Cost: \$ 3,683.00
Funding Source: Innovation and
Effectiveness Grant

Name: Glen Kuck

Purpose: The District has implemented Tableau to graphically represent data to communicate information such as performance, student success, and other data to the college community and community at large. Attendance will enhance training and provide insight on how other colleges are using Tableau

Ratification/Amendment:

Site: TESS
Department: TESS
Conference Name: Colleague Studio:
Report online training
Travel Dates: 10/24/2017 - 10/27/2017
City, State: Redlands, CA
Cost: \$ 1,920.00
Funding Source: DCS General Funds

Name: Joe Ho

Purpose: Colleague Studio : Reports focuses on developing the skills necessary to create and maintain custom reports using the Report Editor through step-by-step instructions and hands on lab work.

Ratification/Amendment:

Site: SBVC
Department: Student Services
Conference Name: 97th American Association of Community Colleges (AACC) Annual Convention
Travel Dates: 4/22/2017 - 4/25/2017
City, State: New Orleans, LA
Cost: \$ 3,380.34
Funding Source: President's General Fund

Name: Ricky Shabazz, Ed.D.

Purpose: To gain knowledge in college readiness & completion; faculty engagement; the American Skills Gap; organization strategy; public and private investments; and policy and governance for Leadership Development. To provide San Bernardino Valley College with skills and development in part of productive collaborations and relationships with other community colleges to make changes more successful in leadership.

Ratification/Amendment: AMENDMENT:

This item was previously board approved at the March 9, 2017 board meeting. The original agenda stated the conference would end at a later time. Therefore, he changed his airline ticket to one day earlier in order to get back to campus for a

Site: SBVC
Department: Student Services
Conference Name: Tumaini Educational and Cultural Tour
Travel Dates: 5/19/2017 - 5/20/2017
City, State: Berkeley/Allensworth, CA
Cost: \$ 3,111.00
Funding Source: Student Equity Categorical Fund

Name: Sandra Blackman

Purpose: Provide Tumaini students with an opportunity to tour 4 yr. institutions and participate in cultural event. Will provide Tumaini students with an opportunity to learn about admission requirements and majors at 4 yr. institutions so they can make informed decisions from their transfer options.

Ratification/Amendment: RATIFICATION: This is a ratification due to the paperwork being submitted after the May board date.

Site: SBVC
Department: Nursing
Conference Name: Maniquin Simulation Training Sponsor by Gaumard
Travel Dates: 6/12/2017 - 6/15/2017
City, State: Waco, TX
Cost: \$ 1,156.00 each
Funding Source: Enrollment and Growth Grant and Perkins Grant

Name: Sana Massad, Tamara Maurizi, Violy Obra

Purpose: In order to gain hands-on training for the Nursing faculty to operate the computerized simulation mannequins. This will enable our faculty to better train the students in the Nursing Program.

Ratification/Amendment:

Site: SBVC
Department: Culinary Arts
Conference Name: Skills USA National Conference
Travel Dates: 6/18/2017 - 6/24/2017
City, State: Louisville, KY
Cost: \$ 2,722.79
Funding Source: Ready to Accelerate My Pathways (RAMP Up) Grant

Name: Stacy Meyer

Purpose: Serve as a chaperone, meet and network with other institutions in promoting the CTE programs. Support to the student during their Skills USA competition.

Ratification/Amendment:

Site: SBVC
Department: Student Life/
Student Services
Conference Name: Skills USA National Conference
Travel Dates: 6/18/2017 - 6/24/2017
City, State: Louisville, KY
Cost: \$ 2,739.00
Funding Source: President's General Fund

Name: Lynn Baeza

Purpose: For San Bernardino Valley College (SBVC) Culinary Arts student to complete in the Skills USA state competition. SBVC students have the opportunity to receive a full ride scholarship to the Culinary Institute of America.

Ratification/Amendment:

Site: SBVC
Department: Counseling/
Student Services
Conference Name: College Source Annual
Conference
Travel Dates: 6/19/2017 - 6/22/2017
City, State: San Diego, CA
Cost: \$ 1,924.00 each
Funding Source: Student Success and
support Program Categorical Fund

Name: Dr. Ailsa Aguilar-Kitibutr, Yecica Bernardo, Gina Curasi, Andrea
Hecht and Jamie Herrera

Purpose: The conference will afford an in-depth technical and functional
discussions on how Transfer Evaluation Service (TES) platform can "empower
users to quickly locate course descriptions; route and track the evaluation
process.
Counselors will use knowledge gained in service delivery particularly in accurate
academic advising, educational planning, and other counseling services.

Ratification/Amendment:

Site: SBVC
Department: President's Office, Instruction
Office/Research, Planning & Institutional
Effectiveness
Conference Name: 2017 San Bernardino
County Superintendent of Schools
(SBCSS) Leadership Summit
Travel Dates: 6/19/2017 - 6/22/2017
City, State: Lake Arrowhead, CA
Cost: \$1,048.00 each
Funding Source: President's General
Fund

Name: Diana Rodriguez and James Smith

Purpose: The President and the Interim Vice President, Instruction of SBVC
will be there to represent the district and college. The summit will provide
participants with opportunity for high-level networking and new thinking in key
topics related to campus leadership, academic/personal success, education
support, human resources, student services and technology solutions that are
reshaping the higher education landscape.

Ratification/Amendment:

Site: SBVC
Department: Applied Technology
Conference Name: United States Department of Agriculture/National Institute of Food and Agriculture (NIFA) Project Directors & Teachers 2017 Conference
Travel Dates: 6/26/2017 - 7/1/2017
City, State: West Lafayette, IN
Cost: \$2,704.12
Funding Source: National Institute of Food and Agriculture Project Grant

Name: Albert Maniaol

Purpose: Attendance at this conference is to learn new professional development opportunities and network with project directors from other grant programs. The attendee will obtain information about how other NIFA grants could benefit our programs and students.

Ratification/Amendment:

Site: SBVC
Department: Veteran's Resource Center/
Student Services
Conference Name: Western Association of
Veteran Education Specialists
Travel Dates: 7/8/2017 - 7/12/2017
City, State: Phoenix, AZ
Cost: \$1,666.00
Funding Source: Student Equity
Categorical Fund

Name: Jason Alvarez

Purpose: School certifying official training. To expedite the services to San Bernardino Valley College veteran students. To stay up to date with new state and federal laws regarding veteran enrollment and the GI BILL certification.

Ratification/Amendment:

Site: SBVC
Department: First Year Experience/
Student Services
Conference Name: National Summer
Institute on Learning Communities
Travel Dates: 7/9/2017 - 7/14/2017
City, State: Olympia, WA
Cost: \$2,296.00
Funding Source: Student Equity
Categorical Fund

Name: Craig Luke

Purpose: As an instructor, I will learn the best practices in establishing successful learning communities at San Bernardino Valley College. The knowledge and skills acquired at this institution will assist in student retention and student success.

Ratification/Amendment:

Site: SBVC
Department: History
Conference Name: National Summer
Institute on Learning Communities
Travel Dates: 7/9/2017 - 7/14/2017
City, State: Olympia, WA
Cost: \$2,409.40
Funding Source: Student Equity
Categorical Fund

Name: Colleen Calderon

Purpose: For faculty to gain understanding about learning communities and to create a campus specific action plan for the First Year Experience (FYE) cohorts. The institute will give strategies on how to expand our learning communities and improve them.

Ratification/Amendment:

Site: SBVC
Department: Geography/GIS
Conference Name: National Summer
Institute on Learning Communities
Travel Dates: 7/10/2017 - 7/14/2017
City, State: Olympia, WA
Cost: \$2,234.00
Funding Source: Student Equity
Categorical Fund

Name: Tammy Allen

Purpose: As an instructor, the attendee will learn the best practices in establishing successful learning communities at San Bernardino Valley College. Value is the knowledge and skills acquired at this institution will assist in student retention and student success.

Ratification/Amendment:

**San Bernardino Community College District
Conference Attendance**

Site: SBVC

Department: Mathematics

Conference Name: National Summer
Institute on Learning Communities

Travel Dates: 7/10/2017 - 7/14/2017

City, State: Olympia, WA

Cost: \$2,425.00

Funding Source: Student Equity
Categorical Fund

Name: Dr. Stephanie Briggs

Purpose: It will provide me with resources to promote and enhance our local First Year Experience (FYE) program. Additionally, the FYE networking opportunities will provide for long-term collegial relationships that are useful in implementing and evaluation exemplar student support services.

Ratification/Amendment:

Site: SBVC

Department: CTE/Electricity

Conference Name: National Summer
Institute on Learning Communities

Travel Dates: 7/10/2017 - 7/14/2017

City, State: Olympia, WA

Cost: \$2,264.60

Funding Source: Student Equity
Categorical Fund

Name: Tarif Halabi

Purpose: As an instructor, the attendee will learn the best practices in establishing successful learning communities at San Bernardino Valley College. The knowledge and skills acquired at this institution will assist in student retention and student success.

Ratification/Amendment:

Site: SBVC
Department: Geography/GIS
Conference Name: National Summer Institute on Learning Communities
Travel Dates: 7/10/2017 - 7/14/2017
City, State: Olympia, WA
Cost: \$2,173.86
Funding Source: Student Equity Categorical Fund

Name: Todd Heibel

Purpose: As an instructor, the attendee will learn the best practices in establishing successful learning communities at San Bernardino Valley College. The knowledge and skills acquired at this institution will assist in student retention and student success.

Ratification/Amendment:

Site: SBVC
Department: English
Conference Name: National Summer Institute on Learning Communities
Travel Dates: 7/10/2017 - 7/14/2017
City, State: Olympia, WA
Cost: \$2,066.39
Funding Source: Student Equity Categorical Fund

Name: Judy Joshua

Purpose: As an instructor, the attendee will learn the best practices in establishing successful learning communities at San Bernardino Valley College. The knowledge and skills acquired at this institution will assist in student retention and student success.

Ratification/Amendment:

Site: SBVC
Department: English
Conference Name: Statewide Senate 2017 Curriculum Institute
Travel Dates: 7/11/2017 - 7/15/2017
City, State: Riverside, CA
Cost: \$1,477.36
Funding Source: Academic Senate General Funds

Name: Mary Copeland

Purpose: The Curriculum Chair needs updated information on current regulations regarding curriculum. The Curriculum Chair will pass on the information to the committee as well as other faculty and facilitate the curriculum process more smoothly.

Ratification/Amendment:

Site: SBVC
Department: Modern Languages
Conference Name: Leadership Excellence and Development (LEAD) Conference
Travel Dates: 7/20/2017 - 7/25/2017
City, State: Salt Lake City, UT
Cost: \$250.00
Funding Source: Professional Development Fund

Name: Ann Adamiak

Purpose: Attendee was selected to collaborate on strategic planning for the association. The value will be to increase Valley College's sensitivity to a historically oppressed people - the Deaf Community. This will enrich our American Sign Language program now and in the future.

Ratification/Amendment:

Site: SBVC
Department: President's Office
Conference Name: American Association of Community Colleges (AACC) President's Academy Summer Institute
Travel Dates: 7/21/2017 - 7/25/2017
City, State: New York City, NY
Cost: \$4,701.35
Funding Source: President's General Fund

Name: Diana Rodriguez

Purpose: The annual event is a professional development program for presidents of member community colleges, providing intensive focus on current challenges, emerging trends, and opportunities unique to the position. Diana will obtain ready to-use skill sets that she can apply back to the campus.

Ratification/Amendment:

Site: SBVC
Department: Marketing and Public Relations, Instruction Office and President's Office,
Conference Name: 2017 National Conference on Student Recruitment, Marketing and Retention
Travel Dates: 7/25/2017 - 7/29/2017
City, State: Denver, CO
Cost: \$2,438.00 each
Funding Source: President's General Fund

Name: Paul Bratulin, James Smith or Designee, and Diana Rodriguez

Purpose: The conference offers sessions that address nearly every facet of enrollment management and student success, along with opportunities to network and exchange ideas with colleagues from throughout the United States and Canada. The SBVC team will be there to represent the college, and will learn topics that include enrollment planning, marketing, recruitment, student retention and success.

Ratification/Amendment:

Site: SBVC
Department: Outreach and Recruitment/ Student Services
Conference Name: 2017 National Conference on Student Recruitment, Marketing and Retention
Travel Dates: 7/25/2017 - 7/28/2017
City, State: Sacramento, CA
Cost: \$2,031.00
Funding Source: President's General Fund

Name: Cindy Huerta

Purpose: To attend sessions on strategic enrollment planning; marketing, recruitment, and financial aid; student retention and success; and web and e-recruitment.
To have opportunities to network and exchange ideas with colleagues from throughout the United States and Canada to help better serve our students at San Bernardino Valley College

Ratification/Amendment:

Site: SBVC
Department: President's Office
Conference Name: 31ST Annual Hispanic Association of Colleges and Universities (HACU) Conference
Travel Dates: 10/27/2017 - 10/31/2017
City, State: San Diego, CA
Cost: \$2,155.00
Funding Source: President's General Fund

Name: Diana Rodriguez

Purpose: To represent SBCCD and SBVC as a Hispanic serving institution to representatives from across the country. To showcase successful and exemplary programs and initiatives of HACU member institutions; discuss emerging trends in higher education affecting Hispanics and student-centered learning.

Ratification/Amendment:

Site:
Department:
Conference Name:
Travel Dates: -
City, State:
Cost: \$
Funding Source:

Name:

Purpose:

Ratification/Amendment:

Site:
Department:
Conference Name:
Travel Dates: -
City, State:
Cost: \$
Funding Source:

Name:

Purpose:

Ratification/Amendment:

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: Stacey Nikac, Executive Assistant to the Chancellor

DATE: June 8, 2017

SUBJECT: Consideration to Approve District/College Expenses

RECOMMENDATION

It is recommended that the Board of Trustees approve the requests for District/College Expenses.

OVERVIEW

Individual requests are submitted to fund expenses related to various functions planned for the colleges and district office.

BOARD IMPERATIVE

IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the budget.

**San Bernardino Community College District
District & College Expenses**

Site: District
Event: Education and Community
Opportunity Fair
Date of Event: 5/17/17
Cost: \$3,000.00
Funding Source: General Funds

Item Being Purchased: Rental of table, chairs, and linen; food and water

Ratification/Amendment:

Site: SBVC
Event: California Association for
Alcohol/Drug Educators Conference
(CAADE)
Date of Event: 04/21/17- 04/23/17
Cost: \$755.00
Funding Source: Social Sciences General
Fund

Item Being Purchased: Registration for 5 students. Sponsored by the Human Services Club, the CAADE conference is an educational networking conference for professionals and students in the alcohol and drug treatment field. The conference is attended by community college students, instructors and treatment professionals. There were (20) twenty students and two faculty members who attended with Melinda Moneymaker as the chaperone.

Ratification/Amendment: RATIFICATION: This item is being ratified as the initial board approval was sent to the May board for fifteen students and two faculty to attend this conference. After the board submission date, it was determined that there were funds for five additional students to attend.

Site: SBVC
Event: FoodIE Fest Refreshments
Date of Event: 04/27/17
Cost: \$968.00
Funding Source: Marketing & Public Relations General Fund

Item Being Purchased: Refreshments for students, staff, faculty, and community members. Co-Sponsored by the Marketing & Public Relations department, Food samples prepared by the SBVC Culinary Arts Department were served to those that registered for the event. Attendance was approximately 150 students, staff, faculty and community members.

Ratification/Amendment: RATIFICATION: The amount of the expenses was dependent on the number of attendees, this amount was not available until the day of the event.

Site: SBVC
Event: Concurrent Enrollment Meeting with Colton Joint Unified School District
Date of Event: 05/24/17
Cost: \$147.70
Funding Source: Student Support and Success Programs Categorical Fund.

Item Being Purchased: Refreshments
Sponsored by Student Services, this meeting is to discuss Concurrent Enrollment between San Bernardino Valley College and the Colton Joint Unified School District. Anticipated attendance is 15 faculty and community members.

Ratification/Amendment: RATIFICATION:
The meeting was scheduled within a tight time-frame which did not allow the office to process a board expense item in a timely manner. Therefore, we are asking for approval to ratify the expense item at the June 8, 2017 board meeting.

Site: SBVC
Event: Del Vallejo Middle School Visitation
Date of Event: 05/24/17
Cost: \$400.00
Funding Source: EOPS Categorical Funds

Item Being Purchased: Refreshments
Sponsored by EOPS/CARE and Outreach and Recruitment Departments, this event is for Del Vallejo Middle School Students to visit and take a tour of San Bernardino valley College. Keenan Giles will provide a presentation regarding college opportunities and programs. The Outreach Department will provide the campus tour. Anticipated attendance is 56 faculty, classified staff and community member/middle school students.

Ratification/Amendment: RATIFICATION:
This request was after the board items were to be submitted for May board. There was a misunderstanding of what needed to be board approved. Since it was under \$500 we did not think it needed to be board approved. However, since it is for students outside of San Bernardino Valley College it does need to be board approved. Therefore, we are asking the board to approve the expense item at the June 8, 2017 meeting.

Site: SBVC
Event: Concurrent Enrollment Meeting with San Bernardino City Unified School District
Date of Event: 05/30/17
Cost: \$147.70
Funding Source: Student Support and Success Programs Categorical Fund.

Item Being Purchased: Refreshments
Sponsored by Student Services, this meeting is to discuss Concurrent Enrollment between San Bernardino Valley College and the San Bernardino City Unified School District. Anticipated attendance is 15 faculty and community members.

Ratification/Amendment: RATIFICATION:
The meeting was scheduled within a tight time-frame which did not allow the office to process a board expense item in a timely manner. Therefore, we are asking for approval to ratify the above expense item at the June 8, 2017 board meeting.

Site: SBVC
Event: Summer Enrollment Advertisements
Date of Event: 06/09/17-08/22/17
Cost: \$11,000.00
Funding Source: Marketing & Public Relations General Fund

Item Being Purchased: Advertising Facebook advertisements to increase FTES for the Summer, 2017 Semester.

Ratification/Amendment:

Site: SBVC
Event: Skills USA Conference
Date of Event: 06/18/17-06/24/17
Cost: \$5,461.79
Funding Source: President's Office General Fund and Ready to Accelerate My Pathways (RAMP UP) Grant

Item Being Purchased: Registration, Lodging, Food and Transportation Sponsored by the Culinary Arts club, the national conference is geared toward career and technical student organizations. SkillsUSA improves the quality of America's skilled workforce through a structured program of citizenship, leadership, employability, technical and professional skills training. Anticipated attendance is one student and one faculty member. Chaperone will be Stacey Meyer.

Ratification/Amendment:

Site: SBVC
Event: Financial Aid Awareness BBQ
Date of Event: 06/20/17
Cost: \$4,756.00
Funding Source: Financial Aid Categorical Fund

Item Being Purchased: Refreshments Sponsored by the Financial Aid office at San Bernardino Valley College, this event's purpose is to provide financial aid awareness to students by sharing updates and deadlines. Anticipated attendance is approximately 400 faculty, staff and students.

Ratification/Amendment:

Site: SBVC
Event: Dr. Shabazz Farewell
Date of Event: 06/27/17
Cost: Up To \$5,500.00
Funding Source: President's Office
General Fund and President's Office Pepsi
Fund

Item Being Purchased: Refreshments, Linens, Supplies, Gift/Award and Rentals. Sponsored by the SBVC President's Office, this is a farewell event for Dr. Ricky Shabazz for his excellence service and dedication at San Bernardino Valley College to our faculty, staff, administrators, to the community, and to wish him well at his new position with San Diego CCD. Anticipated attendance is approximately 200 faculty, staff, administrators, trustees, students and community members.

Ratification/Amendment:

Site: SBVC
Event: Cyber Patriot Summer Camp
Date of Event: 07/17/17-07/21/17
Cost: \$6,310.00
Funding Source: Strong Workforce Grant

Item Being Purchased: Refreshments, registration, non-instructional faculty, student hourly employees and instructional supplies. The Computer Science Department just received notification the Cyber Patriot Summer Camp will take place July 17-21, 2017.

Ratification/Amendment:

Site: SBVC
Event: Super Saturday, Big Bear
Date of Event: 07/29/17 and 12/02/17
Cost: \$960.00
Funding Source: Science Division General
Fund

Item Being Purchased: Advertising, refreshments, and supplies. These events are scheduled before the start of the fall and spring semesters and provide on-stop student services to the mountain communities. Students can apply, take the assessment tests, consult with financial air, and talk to a counselor on one day.

Ratification/Amendment:

Site: SBVC
Event: Police Academies College Field Trip
Date of Event: 10/08/17
Cost: \$500.00
Funding Source: Extended Academy
General Fund

Item Being Purchased: Admission Fee. Sponsored by the Extended Academy, this event is to tour the Museum of Tolerance. This event will provide information to police academy students on how to assume responsibility for the future and learn the meaning of tolerance and consequences of intolerance. Anticipated attendance is approximately 30 students and faculty.

Ratification/Amendment:

Site: CHC
Event: High School Counselor/Teacher Luncheon
Date of Event: 4/28/17
Cost: \$250.00
Funding Source: CTE Transition Grant
categorical funding

Item Being Purchased: Refreshments. Sponsored by the Career Education and Human Development, this event was to educate high school counselors on the programs and their requirements at Crafton Hills College.

Ratification/Amendment: This event was not confirmed until after the May board submission deadline due to counselor participation from neighboring high schools.

Site: CHC
Event: Women in Fire Services
Date of Event: 4/29/17
Cost: \$650.00
Funding Source: CTE Transition Grant
categorical funding

Item Being Purchased: Refreshments. Hosted by the Crafton Hills College Fire Academy to encourage more women to join the Fire service.

Ratification/Amendment: This event was not confirmed until after the May board submission deadline due to food arrangements and participation expectation.

Site: CHC
Event: CFED West Conference 2017
Date of Event: 5/22/17
Cost: \$79.00 each
Funding Source: CTE Transition Grant
categorical funding

Item Being Purchased: Lodging. 23 students to attend conference will have the opportunity to network and train with other disciplines such as firefighters, law enforcement, military, public health providers, nurses and Homeland Security officials. Students from the Paramedic Program are able to participate and support the program through the challenge/competition.

Ratification/Amendment: Originally indicated event was \$0.00 cost and board approved 05-11-17. Amount is actually \$79.00 per student.

Site: CHC
Event: Senior Day
Date of Event: 10/20/17
Cost: \$4,600.00
Funding Source: Counseling General
Fund and CHC Foundation

Item Being Purchased: Refreshments. Sponsored by the Counseling Center, Senior Day invites local area high school seniors to the Crafton campus for tours and workshops, which are presented by various departments. We anticipate 700-900 high school seniors to visit our campus that day.

Ratification/Amendment:

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Hussain Agah, Director, Facilities Planning & Construction
DATE: June 8, 2017
SUBJECT: Consideration of Approval of 2019-20 Five Year Construction Plan

RECOMMENDATION

It is recommended that the Board of Trustees approve the 2019-20 Five Year Construction Plan.

OVERVIEW

Each year the District is required to submit a Five Year Construction Plan to the California Community Colleges Chancellor's Office. The Plan provides a list of proposed capital construction projects, including those supported by local funds like Measure M and those supported with a combination of State and local funds. The project list and prioritization is the outcome of the comprehensive districtwide master planning process. The plan summary is attached.

ANALYSIS

The Five Year Construction Plan addresses the highest priority capital construction needs throughout SBCCD. These needs were identified through planning and development with each college. Based on an in-depth analysis of the State's criteria for funding projects, coupled with the results of the Education and Facilities Master Planning process, the following proposals are being resubmitted with this year's report.

- Initial Project Proposals (IPP) – CHC Performing Arts Center Renovation, CHC Gym Replacement, and SBVC Student Services & Instructional Building (Liberal Arts Replacement)
- Final Project Proposal (FPP) – SBVC Technical Building Replacement

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Approval of the Five Year Construction Plan will not impact the 2017-18 budget.

CALIFORNIA COMMUNITY COLLEGES

CHANCELLOR'S OFFICE

1102 Q STREET, SUITE 4400

SACRAMENTO, CA 95811-6549

(916) 322-4005

<http://www.cccco.edu>

Memorandum

February 8, 2017

FP 17-04
Via E-Mail Only

To: Chief Executive Officers
Chief Business Officers
Facilities Directors
Other Interested Parties

From: Carlos Montoya, Director
Facilities Planning and Utilization
College Finance and Facilities Planning Division

Subject: 5-Year Construction Plans due July 1, 2017 and Capital Outlay Proposal Moratorium

In November 2016, the voters passed Proposition 51. While the Board of Governors (Board) approved 29 projects for funding for Fiscal Year (FY) 2017-18, the proposed Governor's Budget included only five Proposition 51 bond-funded projects. Although we continue to have discussions with the Department of Finance (DOF) regarding the inclusion of additional projects in the 2017-18 Governor's Budget, we are realigning our strategy during this 2019-23 Five-Year Construction Plan submission cycle.

Interim Policy Implementation for Fiscal Year 2019-20 Capital Outlay Proposals

The Chancellor's Office, in consultation with the Facilities Task Force, a subcommittee of the Association of Chief Business Officials (ACBO), will implement the following:

1. Propose a 2018-19 spending plan that will consist only of the remaining Board approved 2017-18 projects that did not make the 2017-18 Governor's Budget (currently 24 projects).
2. Initiate the 2019-20 spending plan with a new two-year program which includes 2019-20 (\$750 million) and 2020-21 (\$500 million) and only one project per site for the two-year period.
3. Deny any new 2019-20 Final Project Proposals (FPPs), with the exception of Category A projects (life and safety). DOF has requested a voluntary local contribution, if a district submits a Category A project.

4. Develop the proposed 2019-20 spending plan by moving the districts' previously submitted 2018-19 FPPs into 2019-20, assuming that the projects remain capacity load eligible in FY 2019-20.
5. Change all 2019-20 Initial Project Proposals (IPPs) to 2020-21 "locally funded or future project" in FUSION. We will not approve any 2019-20 IPPs. Districts must re-submit these as 2020-21 IPPs for state funding consideration in 2020-21.

CCCI/EPI

Any Category A FPPs must be developed using the current California Construction Cost Index (CCCI) 6373 and current inspection allowance of \$12,972 per month. Please do not escalate costs to mid-point of construction. We will escalate the costs using DOF's approved methodology.

Action/Date Requested

Please provide the documents listed below to your Chancellor's Office Facilities Planning Specialist on or before July 1, 2017.

| DOCUMENT | ACTION REQUESTED |
|-------------------------------------------|-----------------------------------------------------------------------------------------|
| 2019-23 District 5-Year Construction Plan | "Submit" electronically in FUSION and mail 1 hard copy with original signature |
| 2019-20 Final Project Proposals | None – temporary moratorium with the exception of Category A (life and safety) projects |
| 2020-21 Initial Project Proposals* | "Submit" electronically in FUSION and mail 1 hard copy with original signature |

* All 2019-20 IPPs must be resubmitted as 2020-21 IPPs to be eligible for state funding consideration.

Contact

Districts who intend to submit a Category A FPP are strongly advised to contact their Chancellor's Office Facilities Planning Specialist as soon as possible. Our directory of district assignments and staff contact information is located here [Link to FPU Staff District Assignments](#).

Thank you for your support of our major capital outlay bond program. Please do not hesitate to call or email your specialist if you need further information or assistance.

2019-23 FIVE YEAR CAPITAL OUTLAY PLAN
(2019-20 FIRST FUNDING YEAR)

San Bernardino CCD

Prepared in reference to the Community College Construction Act of 1980
and
approved on behalf of the local governing board for submission to
the office of the Chancellor, California Community Colleges

Signed _____
Bruce Baron
(Chief Executive Officer
or their designee)

Title _____ Chancellor _____

Date _____

Contact Person Jose Torres _____

Telephone (909) 382-4021 _____

Date Received at
Chancellor's Office

Chancellor's Office
reviewed by

Notice of Approval

Inventory of Land

San Bernardino CCD

List the address and acreage of every land unit owned by the district (Education Code 81821(e)). Please identify all locations, both on-campus and off-campus, grouped according to their "parent" institution. In the event the list is long or complicated, please substitute copies of college bulletins or other notices to the public which display similar information. The list should be current as of October the prior year

| Address | Acreage |
|------------------------------------------------------------------------------------------|---------|
| Crafton Hills College 11711 Sand Canyon Road Yucapia, CA 92399 | 527.0 |
| San Bernardino District Office 114 South Del Rosa Drive San Bernardino, CA 92408 | 5.0 |
| San Bernardino Valley College 701 South Mt. Vernon Avenue San Bernardino, CA 92410 | 87.0 |

Legislative Districts

| Campus | Assembly | Senate | House |
|---------------------------------|----------|--------|-------|
| Crafton Hills College | 65 | 31 | 0 |
| San Bernardino Valley College | 62 | 32 | 0 |
| San Bernardino District Office* | 76 | 39 | 49 |

Address

Crafton Hills College
11711 Sand Canyon Road
Yucapia, CA 92399

San Bernardino District Office
114 South Del Rosa Drive
San Bernardino, CA 92408

San Bernardino Valley College
701 South Mt. Vernon Avenue
San Bernardino, CA 92410

Arrowhead Regional Medical Center
400 North Pepper Avenue
Colton, CA 92324

Big Bear High School
351 Maple Lane
Big Bear Lake, CA 92386

San Bernardino Sheriff's Dept.
18000 Institution Road
San Bernardino, CA 92407

Stater Brother's Corporation Office
301 South Tippecanoe Avenue
San Bernardino, CA 92408

| No. | Project | Occupancy | Source | Schedule of Funds | | | | | | | | |
|-----|------------------------------------------|--------------|----------|-------------------|-------------|--------------|--------------|--------------|-------------|-------------|-----------|--|
| | | | | 2017/2018 | 2018/2019 | 2019/2020 | 2020/2021 | 2021/2022 | 2022/2023 | 2023/2024 | | |
| 1 | Replace Gymnasium - Stadium & Field B | 2017/2018 | NonState | | | | | | | | | |
| | 5,507 | | | | | | | | | | | |
| | | \$71,438,847 | | | | | | | | | | |
| 2 | Clock Tower Building Renovation (SSA) | 2017/2018 | NonState | | | | | | | | | |
| | -1,081 | | | | | | | | | | | |
| | | \$8,702,559 | | | | | | | | | | |
| 3 | Central Complex 1 Renovation (LADM) | 2017/2018 | NonState | | | | | | | | | |
| | 2,305 | | | | | | | | | | | |
| | | \$15,077,758 | | | | | | | | | | |
| 4 | Technical Building Replacement | 2022/2023 | State | | | (P)(W) | (C)(E) | | | | | |
| | 6,136 | | | | | \$1,988,000 | \$28,854,000 | | | | | |
| | | \$30,842,000 | | | | | | | | | | |
| | | \$30,290,000 | | | | \$1,988,000 | \$28,302,000 | | | | | |
| 5 | M&O Repurposing | 2025/2026 | NonState | | | | | | | | (P)(W) | |
| | | \$3,165,262 | | | | | | | | | \$300,700 | |
| 6 | Performing Arts Center Renovation | 2023/2024 | State | | | | (P)(W) | (C)(E) | | | | |
| | | \$5,971,000 | | | | | \$450,000 | \$5,521,000 | | | | |
| | | \$5,852,000 | | | | | \$572,000 | \$5,280,000 | | | | |
| 7 | Parking Structure | 2020/2021 | NonState | | | (P)(W) | (C) | | | | | |
| | | \$69,655,904 | | | \$6,617,311 | \$63,038,593 | | | | | | |
| 8 | Softball Field | 2021/2022 | NonState | | | (P) | (W) | (C) | | | | |
| | | \$4,163,728 | | | \$52,047 | \$343,508 | \$3,768,173 | | | | | |
| 9 | Student Services & Instructional Buildin | 2024/2025 | State | | | | (P)(W) | (C)(E) | | | | |
| | 13,090 | | | | | | \$1,693,000 | \$24,495,000 | | | | |
| | | \$26,188,000 | | | | | \$1,693,000 | \$24,016,000 | | | | |
| | | \$25,709,000 | | | | | | | | | | |
| 10 | Administration and Campus Center Rep | 2024/2025 | NonState | | | | | | (P)(W) | (C) | | |
| | -4,476 | | | | | | | | \$1,040,676 | \$9,338,698 | | |
| | | \$10,954,484 | | | | | | | | | | |
| 11 | Crafton Hall Renovation (SSC) | 2024/2025 | NonState | | | | | (P) | (W) | (C) | | |
| | | \$4,854,730 | | | | | | \$60,684 | \$400,515 | \$4,138,658 | | |
| 12 | West Complex Renovation (CL) | 2024/2025 | NonState | | | | | (P) | (W) | (C) | | |
| | | \$9,260,553 | | | | | | \$115,757 | \$763,996 | \$7,894,621 | | |
| 13 | Student Support Building Renovation (S | 2024/2025 | NonState | | | | | (P) | (W) | (C) | | |
| | | \$2,788,029 | | | | | | \$34,850 | \$230,012 | \$2,376,795 | | |

| No. | Project | Occupancy | Source | Schedule of Funds | | | | | | |
|-----|--------------------------------------------------|-----------------------------------------|-------------------|-------------------|-----------|-----------|----------------------------------|--------------------------------------|---------------------|---------------------|
| | | | | 2017/2018 | 2018/2019 | 2019/2020 | 2020/2021 | 2021/2022 | 2022/2023 | 2023/2024 |
| 14 | East Valley Public Safety Training Cent 4,675 | 2025/2026 \$8,090,015 | NonState | | | | | | (P) \$101,125 | (W) \$667,426 |
| 15 | Career Pathways Phase 2 | 2025/2026 \$46,757,531 | NonState | | | | | (P) \$584,469 | (W) \$3,857,496 | (C) \$39,860,796 |
| 16 | Physical Sciences & Health and Life Scie | 2025/2026 \$3,483,701 | NonState | | | | | | (P) \$43,546 | (W) \$287,405 |
| 17 | Warehouse Facilities 318 | 2023/2024 \$19,502,376 | NonState | | | | (P) \$243,780 | (W) \$1,608,946 | (C) \$16,625,775 | (E) \$1,023,875 |
| 18 | Library Repurposing | 2025/2026 \$3,727,372 | NonState | | | | | | | (P)(W) \$354,100 |
| 19 | Joint-Use Tennis Facilities | 2025/2026 \$5,196,835 | NonState | | | | | | (P) \$64,960 | (W) \$428,739 |
| 20 | Greek Theater & Planetarium Renovati | 2025/2026 \$4,894,121 | NonState | | | | | | (P) \$61,177 | (W) \$403,765 |
| 21 | Gym Replacement 4,994 | 2023/2024 \$8,748,000 \$8,594,000 | State NonState | | | | (P)(W) \$624,000 \$624,000 | (C)(E) \$8,124,000 \$7,970,000 | | |
| 22 | Outdoor Kinesioogy Laboratories | 2025/2026 \$7,609,275 | NonState | | | | | | (P) \$95,116 | (W) \$627,765 |
| 23 | Maintenance & Operations Addition | 2025/2026 \$5,125,044 | NonState | | | | | | (P) \$64,063 | (W) \$422,816 |
| 24 | East Instructional Building | 2025/2026 \$32,068,681 | NonState | | | | | (P) \$400,859 | (W) \$2,645,666 | (C) \$27,338,550 |
| 25 | Teaching Pool | 2025/2026 \$4,438,327 | NonState | | | | | | (P) \$55,479 | (W) \$366,162 |
| 26 | Central Complex 2 Renovation (CHS) | 2025/2026 \$9,156,372 | NonState | | | | | | (P) \$114,455 | (W) \$755,401 |
| 27 | Child Development Center Renovation | 2025/2026 \$4,479,393 | NonState | | | | | | (P) \$55,992 | (W) \$369,550 |

| No. | Project | Occupancy | Source | Schedule of Funds | | | | | | |
|-----|----------------------------|------------|-------------------------------|-------------------|-----------|-----------|-----------|-----------|-------------|--------------|
| | | | | 2017/2018 | 2018/2019 | 2019/2020 | 2020/2021 | 2021/2022 | 2022/2023 | 2023/2024 |
| 28 | Campus-wide Infrastructure | 2025/2026 | San Bernardino Valley College | | | | | (P) | (W) | (C) |
| | ASF | Total Cost | NonState | | | | | \$467,702 | \$3,086,834 | \$33,861,630 |
| 29 | Campus-wide Infrastructure | 2025/2026 | Crafton Hills College | | | | | (P) | (W) | (C) |
| | ASF | Total Cost | NonState | | | | | \$164,797 | \$1,087,659 | \$11,931,288 |

District: San Bernardino Community College District
 College / Center: **Crafton Hills College**
 Project Name: **Performing Arts Center Renovation**
 Project Type: Reconstruction

Project Funding

| | <u>State</u> | <u>Non-state</u> | |
|--------------------|---------------------|--------------------|-------------------------|
| Land Acquisition: | \$0 | \$0 | Budget Year: 2020 |
| Prelim. Plans: | \$209,000 | \$266,000 | Const. Cost Index: 6373 |
| Working Draw. : | \$241,000 | \$306,000 | 5 yr. Plan Priority: 6 |
| Construction: | \$5,521,000 | \$5,280,000 | Net ASF: 0 |
| Equipment: | \$0 | \$0 | Total GSF: 29,851 |
| | <hr/> | <hr/> | |
| Total Cost: | \$5,971,000 | \$5,852,000 | |
| | \$11,823,000 | | |

Project Description: The proposed project will renovate the existing Performing Arts Center. The Performing Arts Center was constructed in 1978 and has had no major renovations since its original construction. The building provides performance and instructional space for the dramatic arts and music programs. The proposed project will reconstruct the existing building to provide technological upgrades for performance spaces, reconfigure areas into large laboratory space for dramatic arts/music and improve accessibility and ADA compliance throughout the facility. This project will also provide an opportunity to upgrade building's structural, mechanical, plumbing, electrical, and security systems.

Describe how this project supports the district's educational and facility Master Plan and Five-Year Construction Plan:

Reconstruction of the Performing Arts Center will provide necessary improvement to building infrastructure, as well as enhance the student learning environment. Improvements to outdated facilities are an integral part of the College's Facilities Master Plan (FMP). This project is supported by the College's Educational and Facilities Master Plans by renovating facilities to support new teaching methods, responding to outdated and obsolete facilities, and restoring facility functionality and efficiency. This project is also included within the District's Five Year Construction Plan and is supported by capacity load ratios at the College.

Provide the CEQA Status of the project. Check all that apply.

| | Project Under Review | Hearing Underway | Approved District/Filed Clearinghouse | Not Required |
|----------------------|-------------------------------------|--------------------------|---------------------------------------|--------------------------|
| Notice of Exemption | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Initial Study | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Negative Declaration | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Draft EIR | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Final EIR | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Type of Project and Qualifying Information:

Please answer all questions. Unanswered questions will be considered not applicable

| Yes | No | N/A | |
|----------------------------------|----------------------------------|----------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="radio"/> | <input type="radio"/> | <input checked="" type="radio"/> | Life Safety Project - Required Supporting report is attached to establish imminent danger |
| <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | Project Design - Constuction and equipment design conform with State design and cost guidelines |
| <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | Infrastructure |
| | | | Check type of project: <input type="checkbox"/> New Construction <input type="checkbox"/> Reconstruction <input type="checkbox"/> Replacement |
| <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | - Loss or failure of infrastructure is imminent. |
| <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | Master Planning or Project Planning - District's general fund's ending balance is less than 5% of the total general fund |
| <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | Instructional Space |
| | | | Check type of space: <input type="checkbox"/> New Construction <input type="checkbox"/> Replacement <input type="checkbox"/> Alteration |
| | | | Check major ASF: <input type="checkbox"/> Classroom <input type="checkbox"/> Teaching Lab <input type="checkbox"/> Lib/Learning Center |
| | | | <input type="checkbox"/> Office <input type="checkbox"/> AVTV <input type="checkbox"/> Other |
| <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | - This project will not cause total ASF in any category to exceed 110% of capacity/load ratio. |
| <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | Academic Support, Student Services or Adminstrative Space |
| | | | Check type of space: <input type="checkbox"/> New Construction <input type="checkbox"/> Replacement <input type="checkbox"/> Alteration |
| | | | Check major ASF: <input type="checkbox"/> Classroom <input type="checkbox"/> Teaching Lab <input type="checkbox"/> Lib/Learning Center |
| | | | <input type="checkbox"/> Office <input type="checkbox"/> AVTV <input type="checkbox"/> Other |
| <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | Other Facility Projects |
| | | | Check type of space: <input type="checkbox"/> New Construction <input type="checkbox"/> Replacement <input checked="" type="checkbox"/> Alteration |
| | | | Check primary ASF of request space: <input type="checkbox"/> Physical Educ. <input checked="" type="checkbox"/> Performing Arts |
| | | | <input type="checkbox"/> Child Develop. <input type="checkbox"/> Maintenance <input type="checkbox"/> Warehouse <input type="checkbox"/> Cafeteria |
| | | | <input type="checkbox"/> Other facilities (to complete a balance campus) |
| <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | - There is an existing facility building in use for this proposed project. |
| | | | Supplemental Information and Alternatives Explored |
| <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | - There is an existing facility in use for this proposed project. |
| <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | - Cost to reconstruct existing building is more than 50% of cost of a new building. |
| <input type="radio"/> | <input type="radio"/> | <input checked="" type="radio"/> | - Usage in the new building will be the same as usage in the building replaced. |
| <input type="radio"/> | <input type="radio"/> | <input checked="" type="radio"/> | - Replaced building will be demolished and costs are include in the project. |
| <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | - Alternative instructional delivery system, distance learning, other such means. |
| <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | - District or private funding sources |
| <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | - Other: local bond |
| | | | - Total construction period in number of Months: <input type="text" value="12"/> |

Yes No N/A

Additional Forms/Pages enclosed:

- District Five-Year Construction Plan or project related pages of said document
- Critical Life-safety third party justification
- Engineering test or other related documents
- JCAF 32 Cost Estimate Summary and Anticipated Time Schedule
- Other FPP related forms:

District Contact: Phone No. : - -

Date: 4/3/2017 FAX No. : - -

Prepared by: Bobby Khushal E-mail Address: bobby@almastrategies.com

The district approves and verifies that this proposal presents the basic scope and cost of the project.

Approved by:

Name / Title
Signature / Date

COST ESTIMATE SUMMARY AND ANTICIPATED TIME SCHEDULE - JCAF 32:

District: San Bernardino Community College District
 Project Name: Performing Arts Center Renovation
 Request For: L P W C E

College: Crafton Hills College
 Date Prepared: 4/3/2017
 Escalation View: Estimate

Estimate CCI: 6373
 Estimate EPI: 3440

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CFIS Ref. #: 40.46.XXX
 DoF Project ID: null
 Prepared by:

| | | Total Cost | State Funded | | District Funded | | |
|---------------------------------------------------------------------------------|-------------|--------------------------------|---------------|-------------------|-------------------|-------------------------|---------------------|
| | | | | | State-Supportable | Non State-Supportable | |
| 1. Site Acquisition | | Acres: | | | | | |
| 2. Preliminary Plans | | Estimate CCI: 6373 | \$475,224 | 44.00% | \$209,099 | 56.00% \$266,125 | |
| A. Architectural Fees (for preliminary plans) | | | \$330,730 | | | | |
| B. Project Management (for preliminary plans) | | | \$94,494 | | | | |
| C. Division of the State Architect Plan Check Fee | | | | | | | |
| D. Preliminary Tests (soils, hazardous materials) | | | \$25,000 | | | | |
| E. Other Costs (for preliminary plans) | | | \$25,000 | | | | |
| 3. Working Drawings | | Estimate CCI: 6373 | \$546,820 | 44.00% | \$240,601 | 56.00% \$306,219 | |
| A. Architectural Fees (for working drawings) | | | \$377,977 | | | | |
| B. Project Management (for working drawings) | | | | | | | |
| C. Division of the State Architect, Plan Check Fee | | | \$86,845 | | | | |
| D. Community College Plan Check Fee | | | \$26,998 | | | | |
| E. Other Costs (for working drawings) | | | \$55,000 | | | | |
| (Total PW may not exceed 13% of construction) | | True | | | | | |
| 4. Construction | | Estimate CCI: 6373 | \$9,449,419 | 51.27% | \$4,844,829 | 48.73% \$4,604,590 | |
| A. Utility Service | | | \$240,239 | | | | |
| B. Site Development, Service | | | \$360,359 | | | | |
| C. Site Development, General | | | \$600,599 | | | | |
| D. Other Site Development | | | \$0 | | | | |
| E. Reconstruction | | | \$8,007,983 | | | | |
| F. New Construction (building) (w/Group I equip) | | | | | | | |
| G. Board of Governor's Energy Policy Allowance (2% or 3%) | | | \$240,239 | | | | |
| H. Other | | | | | | | |
| 5. Contingency | | | \$661,459 | 50.00% | \$330,730 | 50.00% \$330,729 | |
| 6. Architectural and Engineering Oversight | | | \$236,235 | 50.00% | \$118,118 | 50.00% \$118,117 | |
| 7. Tests and Inspections | | | \$250,158 | 50.00% | \$125,079 | 50.00% \$125,079 | |
| A. Tests | | | \$94,494 | | | | |
| B. Inspections | | | \$155,664 | | | | |
| 8. Construction Management & Labor Compliance Program (if justified) | | | \$203,895 | 50.00% | \$101,948 | 50.00% \$101,947 | |
| A. Construction Management | | | \$188,988 | | | | |
| B. Labor Compliance Program | | | \$14,907 | | | | |
| 9. Total Construction Costs (items 4 through 8 above) | | | \$10,801,166 | | \$5,520,704 | \$5,280,462 | |
| 10. Furniture and Group II Equipment | | Estimate EPI: 3440 | | 100.00% | | 0.00% | |
| 11. Total Project Cost (items 1, 2, 3, 9, and 10) | | | \$11,823,210 | | \$5,970,404 | \$5,852,806 | |
| 12. Project Data | Outside GSF | Assignable Square Feet | Ratio ASF/GSF | Unit Cost Per ASF | Unit Cost Per GSF | 14. State Funded | |
| Construction | | | | | | Supportable | Non Supportable |
| Reconstruction | 29,851 | 16,719 | 0.56 | \$479 | \$268 | \$266,125 | \$266,125 |
| 13. Anticipated Time Schedule | | | | | | Working Drawings | \$306,219 |
| Start Preliminary Plans | 7/1/2020 | Advertise Bid for Construction | 8/1/2022 | | | Construction | \$5,280,462 |
| Start Working Drawings | 3/1/2021 | Award Construction Contract | 10/1/2022 | | | Equipment | |
| Complete Working Drawings | 11/1/2022 | Advertise Bid for Equipment | 5/1/2023 | | | Total Costs | \$5,852,806 |
| DSA Final Approval | 7/1/2022 | Complete Project | 9/1/2023 | | | % of SS Total | 49.50% |
| | | | | | | SS Total: | \$11,823,210 |

District: San Bernardino Community College District
 College / Center: **Crafton Hills College**
 Project Name: **Gym Replacement**
 Project Type: New Construction, Replacement

Project Funding

| | <u>State</u> | <u>Non-state</u> | |
|--------------------|---------------------|--------------------|-------------------------|
| Land Acquisition: | \$0 | \$0 | Budget Year: 2020 |
| Prelim. Plans: | \$291,000 | \$291,000 | Const. Cost Index: 6373 |
| Working Draw. : | \$333,000 | \$333,000 | 5 yr. Plan Priority: 21 |
| Construction: | \$8,057,000 | \$7,590,000 | Net ASF: 4,994 |
| Equipment: | \$67,000 | \$380,000 | Total GSF: 42,188 |
| | <u>\$8,748,000</u> | <u>\$8,594,000</u> | |
| Total Cost: | \$17,342,000 | | |

Project Description: The proposed project will construct a new Gymnasium to replace the existing building, which was originally constructed in 1975. Replacement of the existing building will provide space necessary to meet the demands of today’s curriculum that focuses on fitness and wellness programs. The kinesiology program requires indoor facilities that are air-conditioned and have adequate ventilation, which do not exist in the current facility. The current locker rooms are extremely inefficient and do not meet current demands. Weight rooms are undersized and therefore cannot meet the needs of students or team sports on campus. A replacement facility will provide better space utilization, gender equity and satisfaction of current program needs. The current Gymnasium Building is rapidly deteriorating and most of the facility is currently inactive. The most logical solution to meet all of current needs of the College is to replace this building.

Describe how this project supports the district's educational and facility Master Plan and Five-Year Construction Plan:

The proposed project supports the College’s master plan by replacing obsolete and inefficient facilities on campus. This project will allow the College to replace an outdated facility that is primarily inactive with a new building that responds to current institutional needs. This project is included with the campus Facilities Master Plan and is also supported within the Educational Master Plans as well as Five Year Construction Plan. The proposed project will not negatively impact any capacity load ratio’s at the College.

Provide the CEQA Status of the project. Check all that apply.

| | Project Under Review | Hearing Underway | Approved District/Filed Clearinghouse | Not Required |
|----------------------|-------------------------------------|--------------------------|---------------------------------------|--------------------------|
| Notice of Exemption | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Initial Study | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Negative Declaration | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Draft EIR | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Final EIR | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Type of Project and Qualifying Information:

Please answer all questions. Unanswered questions will be considered not applicable

| Yes | No | N/A | |
|----------------------------------|----------------------------------|----------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="radio"/> | <input type="radio"/> | <input checked="" type="radio"/> | Life Safety Project - Required Supporting report is attached to establish imminent danger |
| <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | Project Design - Constuction and equipment design conform with State design and cost guidelines |
| <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | Infrastructure |
| | | | Check type of project: <input type="checkbox"/> New Construction <input type="checkbox"/> Reconstruction <input type="checkbox"/> Replacement |
| <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | - Loss or failure of infrastructure is imminent. |
| <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | Master Planning or Project Planning - District's general fund's ending balance is less than 5% of the total general fund |
| <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | Instructional Space |
| | | | Check type of space: <input type="checkbox"/> New Construction <input type="checkbox"/> Replacement <input type="checkbox"/> Alteration |
| | | | Check major ASF: <input type="checkbox"/> Classroom <input type="checkbox"/> Teaching Lab <input type="checkbox"/> Lib/Learning Center |
| | | | <input type="checkbox"/> Office <input type="checkbox"/> AVTV <input type="checkbox"/> Other |
| <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | - This project will not cause total ASF in any category to exceed 110% of capacity/load ratio. |
| <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | Academic Support, Student Services or Adminstrative Space |
| | | | Check type of space: <input type="checkbox"/> New Construction <input type="checkbox"/> Replacement <input type="checkbox"/> Alteration |
| | | | Check major ASF: <input type="checkbox"/> Classroom <input type="checkbox"/> Teaching Lab <input type="checkbox"/> Lib/Learning Center |
| | | | <input type="checkbox"/> Office <input type="checkbox"/> AVTV <input type="checkbox"/> Other |
| <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | Other Facility Projects |
| | | | Check type of space: <input type="checkbox"/> New Construction <input checked="" type="checkbox"/> Replacement <input type="checkbox"/> Alteration |
| | | | Check primary ASF of request space: <input checked="" type="checkbox"/> Physical Educ. <input type="checkbox"/> Performing Arts |
| | | | <input type="checkbox"/> Child Develop. <input type="checkbox"/> Maintenance <input type="checkbox"/> Warehouse <input type="checkbox"/> Cafeteria |
| | | | <input type="checkbox"/> Other facilities (to complete a balance campus) |
| <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | - There is an existing facility building in use for this proposed project. |
| | | | Supplemental Information and Alternatives Explored |
| <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | - There is an existing facility in use for this proposed project. |
| <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | - Cost to reconstruct existing building is more than 50% of cost of a new building. |
| <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | - Usage in the new building will be the same as usage in the building replaced. |
| <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | - Replaced building will be demolished and costs are include in the project. |
| <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | - Alternative instructional delivery system, distance learning, other such means. |
| <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | - District or private funding sources |
| <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | - Other: local bond funds |
| | | | - Total construction period in number of Months: <input type="text" value="18"/> |

Yes No N/A

Additional Forms/Pages enclosed:

- District Five-Year Construction Plan or project related pages of said document
- Critical Life-safety third party justification
- Engineering test or other related documents
- JCAF 32 Cost Estimate Summary and Anticipated Time Schedule
- Other FPP related forms:

District Contact: Phone No. : - -
 Date: FAX No. : - -
 Prepared by: E-mail Address:

The district approves and verifies that this proposal presents the basic scope and cost of the project.

Approved by:

Name / Title
Signature / Date

COST ESTIMATE SUMMARY AND ANTICIPATED TIME SCHEDULE - JCAF 32:

District: San Bernardino Community College District
 Project Name: Gym Replacement
 Request For: L P W C E

College: Crafton Hills College
 Date Prepared: 4/3/2017
 Escalation View: Estimate

Estimate CCI: 6373
 Estimate EPI: 3440

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CFIS Ref. #: 40.46.XXX
 DoF Project ID: null
 Prepared by:

| | | Total Cost | State Funded | | District Funded | |
|---------------------------------------------------------------------------------|-----------|--------------------------------|-------------------------|--------------------|--------------------|-----------------------|
| | | | | | State-Supportable | Non State-Supportable |
| 1. Site Acquisition | | Acres: | | | | |
| 2. Preliminary Plans | | Estimate CCI: 6373 | \$581,699 | 50.00% | \$290,850 | \$290,849 |
| A. Architectural Fees (for preliminary plans) | | | \$391,778 | | | |
| B. Project Management (for preliminary plans) | | | \$139,921 | | | |
| C. Division of the State Architect Plan Check Fee | | | | | | |
| D. Preliminary Tests (soils, hazardous materials) | | | \$25,000 | | | |
| E. Other Costs (for preliminary plans) | | | \$25,000 | | | |
| 3. Working Drawings | | Estimate CCI: 6373 | \$665,909 | 50.00% | \$332,955 | \$332,954 |
| A. Architectural Fees (for working drawings) | | | \$447,746 | | | |
| B. Project Management (for working drawings) | | | | | | |
| C. Division of the State Architect, Plan Check Fee | | | \$123,186 | | | |
| D. Community College Plan Check Fee | | | \$39,977 | | | |
| E. Other Costs (for working drawings) | | | \$55,000 | | | |
| (Total PW may not exceed 13% of construction) | | True | | | | |
| 4. Construction | | Estimate CCI: 6373 | \$13,992,072 | 51.67% | \$7,229,777 | \$6,762,295 |
| A. Utility Service | | | \$354,579 | | | |
| B. Site Development, Service | | | \$531,868 | | | |
| C. Site Development, General | | | \$886,447 | | | |
| D. Other Site Development | | | \$0 | | | |
| E. Reconstruction | | | | | | |
| F. New Construction (building) (w/Group I equip) | | | \$11,819,292 | | | |
| G. Board of Governor's Energy Policy Allowance (2% or 3%) | | | \$236,386 | | | |
| H. Other | | | \$163,500 | | | |
| 5. Contingency | | | \$699,604 | 50.00% | \$349,802 | \$349,802 |
| 6. Architectural and Engineering Oversight | | | \$279,842 | 50.00% | \$139,921 | \$139,921 |
| 7. Tests and Inspections | | | \$373,417 | 50.00% | \$186,709 | \$186,708 |
| A. Tests | | | \$139,921 | | | |
| B. Inspections | | | \$233,496 | | | |
| 8. Construction Management & Labor Compliance Program (if justified) | | | \$301,683 | 50.00% | \$150,842 | \$150,841 |
| A. Construction Management | | | \$279,841 | | | |
| B. Labor Compliance Program | | | \$21,842 | | | |
| 9. Total Construction Costs (items 4 through 8 above) | | | \$15,646,618 | | \$8,057,051 | \$7,589,567 |
| 10. Furniture and Group II Equipment | | Estimate EPI: 3440 | \$446,825 | 15.00% | \$67,024 | \$379,801 |
| 11. Total Project Cost (items 1, 2, 3, 9, and 10) | | | \$17,341,051 | | \$8,747,880 | \$8,593,171 |
| 12. Project Data | | Outside GSF | Assignables Square Feet | Ratio ASF/GSF | Unit Cost Per ASF | Unit Cost Per GSF |
| Construction | | 42,188 | 27,422 | 0.65 | \$431 | \$280 |
| Reconstruction | | | | | | |
| 13. Anticipated Time Schedule | | | | | | |
| Start Preliminary Plans | 7/1/2020 | Advertise Bid for Construction | 8/1/2022 | Acquisition | | |
| Start Working Drawings | 3/1/2021 | Award Construction Contract | 10/1/2022 | Preliminary Plans | \$290,850 | \$290,849 |
| Complete Working Drawings | 11/1/2021 | Advertise Bid for Equipment | 7/1/2023 | Working Drawings | \$332,955 | \$332,954 |
| DSA Final Approval | 7/1/2022 | Complete Project | 3/1/2024 | Construction | \$8,057,051 | \$7,589,567 |
| | | | | Equipment | \$67,024 | \$379,801 |
| | | | | Total Costs | \$8,747,880 | \$8,593,171 |
| | | | | % of SS Total | 50.45% | 49.55% |
| | | | | SS Total: | | \$17,341,051 |

District: San Bernardino Community College District
 College / Center: San Bernardino Valley College
 Project Name: Student Services & Instructional Building
 Project Type: New Construction

Project Funding

| | <u>State</u> | <u>Non-state</u> | |
|--------------------|---------------------|------------------|-------------------------|
| Land Acquisition: | \$0 | \$0 | Budget Year: 2020 |
| Prelim. Plans: | \$796,000 | \$796,000 | Const. Cost Index: 6373 |
| Working Draw. : | \$897,000 | \$897,000 | 5 yr. Plan Priority: 9 |
| Construction: | \$22,844,000 | \$22,154,000 | Net ASF: 13,090 |
| Equipment: | \$1,651,000 | \$1,862,000 | Total GSF: 100,000 |
| | \$26,188,000 | \$25,709,000 | |
| Total Cost: | \$51,897,000 | | |

Project Description: The Liberal Arts Building on the San Bernardino Valley College campus was constructed in 1970 and the structure has outlived it's usefulness. The facility has significant electrical, plumbing and mechanical problems. Heating and cooling are inadequate, lighting is poor and the building does not have appropriate handicapped access. The facilities condition index (FCI) for this 23,569 asf/39,359 gsf building is 58.6% and climbing. Basic Skills is a major initiative being implemented at the College and this project will allow many more students, including disabled students, to increase their skills in English as a Second Language (ESL), Math, English and other Language Arts. Student Services functions on campus are currently disjointed between three buildings on campus (Admin/Student Services, Campus Center, and Student Health Center). This project will construct a Student Services and Instructional building on the SBVC campus and will assist the college in increasing student success and access. The new one-stop center consist of approximately 65,100 ASF (100,000 GSF). The existing Liberal Arts building will be demolished and vacated student services space will be inactivated as secondary effects of this project.

Describe how this project supports the district's educational and facility Master Plan and Five-Year Construction Plan:

This project supports the College`s Educational Master Plan by providing an increased compliment of `Basic Skills` services to the students in need of remedial education. These services include Basic Skills, Math, English, ESL and special labs for students with disabilities. This project also supports the Chancellors Office Student Success Initiative.

Provide the CEQA Status of the project. Check all that apply.

| | Project Under Review | Hearing Underway | Approved District/Filed Clearinghouse | Not Required |
|----------------------|-------------------------------------|--------------------------|---------------------------------------|-------------------------------------|
| Notice of Exemption | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Initial Study | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Negative Declaration | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Draft EIR | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Final EIR | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

Type of Project and Qualifying Information:

Please answer all questions. Unanswered questions will be considered not applicable

| Yes | No | N/A | |
|----------------------------------|----------------------------------|-----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | Life Safety Project - Required Supporting report is attached to establish imminent danger |
| <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | Project Design - Constuction and equipment design conform with State design and cost guidelines |
| <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | Infrastructure |
| | | | Check type of project: <input type="checkbox"/> New Construction <input type="checkbox"/> Reconstruction <input type="checkbox"/> Replacement |
| <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | - Loss or failure of infrastructure is imminent. |
| <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | Master Planning or Project Planning - District's general fund's ending balance is less than 5% of the total general fund |
| <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | Instructional Space |
| | | | Check type of space: <input checked="" type="checkbox"/> New Construction <input checked="" type="checkbox"/> Replacement <input type="checkbox"/> Alteration |
| | | | Check major ASF: <input type="checkbox"/> Classroom <input checked="" type="checkbox"/> Teaching Lab <input type="checkbox"/> Lib/Learning Center |
| | | | <input type="checkbox"/> Office <input type="checkbox"/> AVTV <input type="checkbox"/> Other |
| <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | - This project will not cause total ASF in any category to exceed 110% of capacity/load ratio. |
| <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | Academic Support, Student Services or Adminstrative Space |
| | | | Check type of space: <input type="checkbox"/> New Construction <input type="checkbox"/> Replacement <input type="checkbox"/> Alteration |
| | | | Check major ASF: <input type="checkbox"/> Classroom <input type="checkbox"/> Teaching Lab <input type="checkbox"/> Lib/Learning Center |
| | | | <input type="checkbox"/> Office <input type="checkbox"/> AVTV <input type="checkbox"/> Other |
| <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | Other Facility Projects |
| | | | Check type of space: <input type="checkbox"/> New Construction <input type="checkbox"/> Replacement <input type="checkbox"/> Alteration |
| | | | Check primary ASF of request space: <input type="checkbox"/> Physical Educ. <input type="checkbox"/> Performing Arts |
| | | | <input type="checkbox"/> Child Develop. <input type="checkbox"/> Maintenance <input type="checkbox"/> Warehouse <input type="checkbox"/> Cafeteria |
| | | | <input type="checkbox"/> Other facilities (to complete a balance campus) |
| <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | - There is an existing facility building in use for this proposed project. |
| | | | Supplemental Information and Alternatives Explored |
| <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | - There is an existing facility in use for this proposed project. |
| <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | - Cost to reconstruct existing building is more than 50% of cost of a new building. |
| <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | - Usage in the new building will be the same as usage in the building replaced. |
| <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | - Replaced building will be demolished and costs are include in the project. |
| <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | - Alternative instructional delivery system, distance learning, other such means. |
| <input type="radio"/> | <input checked="" type="radio"/> | <input type="radio"/> | - District or private funding sources |
| <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> | - Other: local bond funds |
| | | | - Total construction period in number of Months: <input type="text" value="24"/> |

Yes No N/A

Additional Forms/Pages enclosed:

- District Five-Year Construction Plan or project related pages of said document
- Critical Life-safety third party justification
- Engineering test or other related documents
- JCAF 32 Cost Estimate Summary and Anticipated Time Schedule
- Other FPP related forms:

District Contact: Phone No. : - -

Date: 4/3/2017 FAX No. : - -

Prepared by: Bobby Khushal E-mail Address: bobby@almastrategies.com

The district approves and verifies that this proposal presents the basic scope and cost of the project.

Approved by:

Name / Title

Signature / Date

COST ESTIMATE SUMMARY AND ANTICIPATED TIME SCHEDULE - JCAF 32:

To Q&UC Print Save Reset Delete

District: San Bernardino Community College District
 Project Name: Student Services & Instructional Building
 Request For: L P W C E

College: San Bernardino Valley College
 Date Prepared: 3/28/2017 Estimate CCI: 6373
 Round to Thousands: Escalation View: Estimate Estimate EPI: 3440

CFIS Ref. #: 40.46.XXX
 DoF Project ID: null
 Prepared by:

| | Total Cost | State Funded | | District Funded | | | | | | |
|---------------------------------------------------------------------------------|--------------|--------------------------------|-----------------------|-------------------|-----------------------|--------------------|---------------------|---------------------|------------------|-----------------------|
| | | State-Supportable | Non State-Supportable | State-Supportable | Non State-Supportable | | | | | |
| 1. Site Acquisition Acres: | | | | | | | | | | |
| 2. Preliminary Plans Estimate CCI: 6373 | \$1,591,457 | 50.00% | \$795,729 | 50.00% | \$795,728 | | | | | |
| A. Architectural Fees (for preliminary plans) | \$1,135,810 | | | | | | | | | |
| B. Project Management (for preliminary plans) | \$405,647 | | | | | | | | | |
| C. Division of the State Architect Plan Check Fee | | | | | | | | | | |
| D. Preliminary Tests (soils, hazardous materials) | \$25,000 | | | | | | | | | |
| E. Other Costs (for preliminary plans) | \$25,000 | | | | | | | | | |
| 3. Working Drawings Estimate CCI: 6373 | \$1,793,838 | 50.00% | \$896,919 | 50.00% | \$896,919 | | | | | |
| A. Architectural Fees (for working drawings) | \$1,298,069 | | | | | | | | | |
| B. Project Management (for working drawings) | | | | | | | | | | |
| C. Division of the State Architect, Plan Check Fee | \$324,872 | | | | | | | | | |
| D. Community College Plan Check Fee | \$115,897 | | | | | | | | | |
| E. Other Costs (for working drawings) | \$55,000 | | | | | | | | | |
| (Total PW may not exceed 13% of construction) True | | | | | | | | | | |
| 4. Construction Estimate CCI: 6373 | \$40,564,650 | 50.85% | \$20,627,013 | 49.15% | \$19,937,637 | | | | | |
| A. Utility Service | \$1,034,064 | | | | | | | | | |
| B. Site Development, Service | \$1,551,096 | | | | | | | | | |
| C. Site Development, General | \$2,585,160 | | | | | | | | | |
| D. Other Site Development | \$0 | | | | | | | | | |
| E. Reconstruction | | | | | | | | | | |
| F. New Construction (building) (w/Group I equip) | \$34,468,800 | | | | | | | | | |
| G. Board of Governor's Energy Policy Allowance (2% or 3%) | \$689,376 | | | | | | | | | |
| H. Other | \$236,154 | | | | | | | | | |
| 5. Contingency | \$2,028,233 | 50.00% | \$1,014,117 | 50.00% | \$1,014,116 | | | | | |
| 6. Architectural and Engineering Oversight | \$811,293 | 50.00% | \$405,647 | 50.00% | \$405,646 | | | | | |
| 7. Tests and Inspections | \$716,975 | 50.00% | \$358,488 | 50.00% | \$358,487 | | | | | |
| A. Tests | \$405,647 | | | | | | | | | |
| B. Inspections | \$311,328 | | | | | | | | | |
| 8. Construction Management & Labor Compliance Program (if justified) | \$876,680 | 50.00% | \$438,340 | 50.00% | \$438,340 | | | | | |
| A. Construction Management | \$811,293 | | | | | | | | | |
| B. Labor Compliance Program | \$65,387 | | | | | | | | | |
| 9. Total Construction Costs (items 4 through 8 above) | \$44,997,831 | | \$22,843,605 | | \$22,154,226 | | | | | |
| 10. Furniture and Group II Equipment Estimate EPI: 3440 | \$3,513,128 | 47.00% | \$1,651,170 | 53.00% | \$1,861,958 | | | | | |
| 11. Total Project Cost (items 1, 2, 3, 9, and 10) | \$51,896,254 | | \$26,187,423 | | \$25,708,831 | | | | | |
| 12. Project Data | Outside GSF | Assignable Square Feet | Ratio ASF/GSF | Unit Cost Per ASF | Unit Cost Per GSF | 14. | State Funded | District Funded | | District Funded Total |
| Construction | 100,000 | 65,100 | 0.65 | \$529 | \$345 | Acquisition | | | | |
| Reconstruction | | | | | | Preliminary Plans | \$795,729 | \$795,728 | | \$795,728 |
| | | | | | | Working Drawings | \$896,919 | \$896,919 | | \$896,919 |
| 13. Anticipated Time Schedule | | | | | | Construction | \$22,843,605 | \$22,154,226 | | \$22,154,226 |
| Start Preliminary Plans | 8/1/2020 | Advertise Bid for Construction | 9/1/2022 | | | Equipment | \$1,651,170 | \$1,861,958 | | \$1,861,958 |
| Start Working Drawings | 3/1/2021 | Award Construction Contract | 11/1/2022 | | | Total Costs | \$26,187,423 | \$25,708,831 | | \$25,708,831 |
| Complete Working Drawings | 11/1/2021 | Advertise Bid for Equipment | 1/1/2024 | | | % of SS Total | 50.46% | 49.54% | SS Total: | \$51,896,254 |
| DSA Final Approval | 7/1/2022 | Complete Project | 10/1/2024 | | | | | | | |

APPROVAL PAGE
Final Project Proposal

Budget Year 2019-20

District: San Bernardino Community College District

Project Location: San Bernardino Valley College
(College or Center)

Project: Technical Building Replacement

The district proposes funds for inclusion in the state capital outlay budget (check items):
preliminary plans , working drawings , construction , equipment

District Certification

Contact Person: Jose F. Torres
(Vice Chancellor, Business & Fiscal Services)

Telephone: (909) 382-4021

E-Mail Address: jtorres@sbccd.cc.ca.us

Fax: _____

Approved for submission: _____
(Chancellor/President/Superintendent Signature)

Date: July 1, 2017

District Board of Trustees Certification

The Governing Board of the District approves the submission of this application to the Board of Governors of the California Community Colleges and promises to fulfill the succeeding list of Project Terms and Conditions.

(President of the Board of Trustees Signature and Date)

(Secretary of the Board of Trustees Signature and Date)

Attach a copy of the Board Resolution that substantiates approval of the application and promises to fulfill the Project Terms and Conditions.

Submit proposal to:
Facilities Planning and Utilization
Chancellor's Office
California Community Colleges
1102 Q Street, 4th Floor (Ste. 6549)
Sacramento, CA 95811-6549

Chancellor's Office Certification

Reviewed by _____

Date Completed

Final Project Proposal

2018-19

Community College Construction Act of 1980
Capital Outlay Budget Change Proposal

Technical Building Replacement

Proposal Name

San Bernardino Community College District

Community College District

San Bernardino Valley College

College or Center

July 1, 2016

Date

Final Project Proposal Checklist

District: San Bernardino Community College District
College/Center: San Bernardino Valley College
Project: Technical Building Replacement
Prepared by: ALMA Strategies **Date:** 7/01/2016

| Section | Description | Status | Date |
|---------|-----------------------------------------------------------------------------|----------|----------|
| 1.1 | Title Page | Complete | 07-01-16 |
| 2.1 | Final Project Proposal Checklist | Complete | 07-01-16 |
| 3.1 | Approval Page - Final Project Proposal (with original signatures) | Complete | 07-01-16 |
| 3.2 | Project Terms and Conditions | Complete | 07-01-16 |
| 4.1 | Analysis of Building Space Use and WSCH - JCAF 31 | Complete | 07-01-16 |
| 5.1 | Cost Estimate Summary - JCAF 32 | Complete | 07-01-16 |
| 5.2 | Quantities and Unit Costs supporting the JCAF 32 | Complete | 07-01-16 |
| 6.1 | Board of Governors Energy and Sustainability Policy | Complete | 07-01-16 |
| 7.1 | Responses to Specific Requirements – State Administrative Manual | Complete | 07-01-16 |
| 8.1 | California Environmental Quality Act | Complete | 07-01-16 |
| 9.1 | Analysis of Future Costs | Complete | 07-01-16 |
| 10.1 | Campus Plot Plan | Complete | 07-01-16 |
| 10.2 | Site Plan | Complete | 07-01-16 |
| 10.3 | Floor Plans | Complete | 07-01-16 |
| 10.4 | Exterior Elevations | Complete | 07-01-16 |
| 10.5 | Electrical Plans (<i>as needed</i>) | N/A | N/A |
| 10.6 | Mechanical Plans (<i>as needed</i>) | N/A | N/A |
| 11.1 | Guideline-Based Group II Equipment Cost Estimates - JCAF 33 | Complete | 07-01-16 |
| 12.1 | Justification of Additional Costs exceeding Guidelines (<i>as needed</i>) | N/A | N/A |
| 13.1 | Detailed Equipment List ^{1/} | N/A | N/A |

1/ Traditional projects--To be submitted when the Plan Year for requesting for CE funding is due.

APPROVAL PAGE
Final Project Proposal
Budget Year 2018-19

District: San Bernardino Community College District

Project Location: San Bernardino Valley College
(College or Center)

Project: Technical Building Replacement

The district proposes funds for inclusion in the state capital outlay budget (check items):
preliminary plans , working drawings , construction , equipment

District Certification

Contact Person: Jose F. Torres **Telephone:** (909) 382-4021
(Vice Chancellor, Business & Fiscal Services)

E-Mail Address: jtorres@sbccd.cc.ca.us **Fax:** _____

Approved for submission: _____ **Date:** _____
(Chancellor/President/Superintendent Signature)

District Board of Trustees Certification

The Governing Board of the District approves the submission of this application to the Board of Governors of the California Community Colleges and promises to fulfill the succeeding list of Project Terms and Conditions.

(President of the Board of Trustees Signature and Date)

(Secretary of the Board of Trustees Signature and Date)

Attach a copy of the Board Resolution that substantiates approval of the application and promises to fulfill the Project Terms and Conditions.

Submit proposal to:
Facilities Planning and Utilization
Chancellor's Office
California Community Colleges
1102 Q Street, 4th Floor (Ste. 6549)
Sacramento, CA 95811-6549

Chancellor's Office Certification

Reviewed by _____

Date Completed

PROJECT TERMS AND CONDITIONS

District: San Bernardino Community College District **College/Center:** San Bernardino Valley College
Project: Technical Building Replacement **Budget Year:** 2018-19

1. The applicant hereby requests state funds in the amount prescribed by law for the project named herein. All parts and exhibits contained in or referred to in this application are submitted with and made part of this application.
2. The applicant hereby assures the Board of Governors of the California Community Colleges that:
 - a. Pursuant to the provisions of Section 57001.5 of Title 5 no part of this application includes a request for funding the planning or construction of dormitories, stadia, the improvement of sites for student or staff parking, single-purpose auditoriums or student centers other than cafeterias. The facilities included in the proposed project will be used for one or more of the purposes authorized in 57001.5 of Title 5.
 - b. Any state funds received pursuant to this application shall be used solely for defraying the development costs of the proposed project.

If the application is approved, the construction covered by the application shall be undertaken in an economical manner and will not be of elaborate or extravagant design or materials.
 - c. Pursuant to the provisions of Section 81837 of the *Education Code*, approval of the final plans and specifications for construction will be obtained from the Board of Governors of the California Community Colleges before any contract is let for the construction.
 - d. No changes in construction plans or specifications made after approval of final plans which would alter the scope of work, function assignable and/or gross areas, utilities, or safety of the facility will be made without prior approval of the Chancellor's Office of the California Community Colleges and the Department of General Services, Division of the State Architects.
 - e. Pursuant to the provisions of Section 57011 of Title 5, upon completion of a project the governing board shall submit to the Chancellor's Office, within 30 days after the closure of the current fiscal year, a final report on all expenditures in connection with the sources of the funds expended. The district shall be subject to a state post-audit review of fund claims for all such projects.
 - f. Architectural or engineering supervision and inspection will be provided at the construction site to ensure that the work was completed in compliance with the provisions of Section 81130 of the *Education Code* and that it conforms to the approved plans and specifications.

- g. Pursuant to the provisions of Section 8 of the *Budget Act*, no contract will be awarded prior to the allocation of funds to the Board of Governors by the Public Works Board.

Project Terms and Conditions (Continued)

- 3. It is understood by the applicant that:
 - a. No claim against any funds awarded on this application shall be approved which is for work or materials not a part of the project presented in this application as it will be finally allocated by the Public Works Board.
 - b. The failure to abide by each of the assurances made herein entitles the Board of Governors of the California Community Colleges to withhold all or some portion of any funds awarded on this application.
 - c. Any fraudulent statement which materially affects any substantial portion of the project presented in this application, as it may be finally approved, entitles the Board of Governors of the California Community Colleges to terminate this application or payment of any funds awarded on the project presented in this application.
- 4. It is further understood that:
 - a. The appropriation which may be made for the project presented in this application does not make an absolute grant of that amount to the applicant.
 - b. The appropriation is made only to fund the project presented in this application, as it is finally approved, regardless of whether the actual cost is less than or equals the appropriation.
 - c. A reduction in the scope of the project or assignable areas shall result in a proportionate reduction in the funds available from the appropriation.

CFIS #: 40.46.XXX

JCAF 31- Technical Building Replacement (San Bernardino Valley College/San Bernardino CCD)

CCI: 6108 D (12/15)

| Reconst. | Rm. Type | Description | TOP No. | Department | No. Rms | No. Sta | Room No. | ASF | WSCH Capacity | Sec. ASF | Increase In Space |
|--------------------------|----------|-------------------|---------|---------------------------------------------------|---------|---------|----------|--------|---------------|----------|-------------------|
| <input type="checkbox"/> | 110 | Classroom | 0099 | General Assignment | | | | | -3,366 | -1,592 | -1,592 |
| <input type="checkbox"/> | 110 | Classroom | 0510 | Logistics and Materials Transportation | | | | | -1,877 | -888 | -888 |
| <input type="checkbox"/> | 110 | Classroom | 0956 | Manufacturing and Industrial Technology | | | | | -9,133 | -4,320 | -4,320 |
| <input type="checkbox"/> | 115 | Classroom Service | 0510 | Logistics and Materials Transportation | | | | | -207 | -98 | -98 |
| <input type="checkbox"/> | 215 | Class Lab Service | 0900 | Engineering & Industrial Technologies | | | | | -1,987 | -6,379 | -6,379 |
| <input type="checkbox"/> | 250 | Non-Class Lab | 0900 | Engineering & Industrial Technologies | | | | | -220 | -707 | -707 |
| <input type="checkbox"/> | 210 | Class Lab | 0510 | Logistics and Materials Transportation | | | | | -2,116 | -2,709 | -2,709 |
| <input type="checkbox"/> | 215 | Class Lab Service | 0510 | Logistics and Materials Transportation | | | | | -1,180 | -1,510 | -1,510 |
| <input type="checkbox"/> | 210 | Class Lab | 0947 | Diesel Technology | | | | 4,500 | 526 | | 4,500 |
| <input type="checkbox"/> | 210 | Class Lab | 0948 | Automotive Technology | | | | 23,322 | 1,385 | -11,463 | 11,859 |
| <input type="checkbox"/> | 210 | Class Lab | 0956 | Manufacturing and Industrial Technology | | | | 9,100 | 275 | -8,042 | 1,058 |
| <input type="checkbox"/> | 210 | Class Lab | 0958 | Water and Wastewater Technology | | | | 990 | 308 | | 990 |
| <input type="checkbox"/> | 215 | Class Lab Service | 0948 | Automotive Technology | | | | 4,620 | 97 | -3,790 | 830 |
| <input type="checkbox"/> | 215 | Class Lab Service | 0956 | Manufacturing and Industrial Technology | | | | 400 | 104 | | 400 |
| <input type="checkbox"/> | 210 | Class Lab | 0934 | Electronics and Electric Technology | | | | | -1,237 | -3,971 | -3,971 |
| <input type="checkbox"/> | 210 | Class Lab | 0946 | Environmental Control Technology (HVAC) | | | | | -350 | -1,945 | -1,945 |
| <input type="checkbox"/> | 210 | Class Lab | 0950 | Aeronautical and Aviation Technology | | | | | -1,258 | -9,419 | -9,419 |
| <input type="checkbox"/> | 210 | Class Lab | 0999 | Other Engineering & Related Industrial Technology | | | | 9,900 | 3,084 | | 9,900 |
| <input type="checkbox"/> | 215 | Class Lab Service | 0950 | Aeronautical and Aviation Technology | | | | | -258 | -1,929 | -1,929 |
| <input type="checkbox"/> | 215 | Class Lab Service | 0999 | Other Engineering & Related Industrial Technology | | | | 1,500 | 467 | | 1,500 |
| <input type="checkbox"/> | 210 | Class Lab | 4900 | Interdisciplinary Studies | | | | 3,300 | 1,284 | | 3,300 |
| | 250 | Non-Class Lab | 4900 | Interdisciplinary Studies | | | | 1,980 | 770 | | 1,980 |

| | | | | | | | | | | | |
|--------------------------|-----|-----------------|------|-----------------------------------------------------|--|--|--|---------------|----------------|----------------|--------------|
| <input type="checkbox"/> | | | | | | | | | | | |
| <input type="checkbox"/> | 310 | Office | 0099 | General Assignment | | | | 2,061 | | | 2,061 |
| <input type="checkbox"/> | 310 | Office | 0510 | Logistics and Materials Transportation | | | | | | -403 | -403 |
| <input type="checkbox"/> | 310 | Office | 0900 | Engineering & Industrial Technologies | | | | | | -1,874 | -1,874 |
| <input type="checkbox"/> | 310 | Office | 0924 | Engineering Technology, General (req. Trigonometry) | | | | | | -87 | -87 |
| <input type="checkbox"/> | 315 | Office Service | 0510 | Logistics and Materials Transportation | | | | | | -96 | -96 |
| <input type="checkbox"/> | 350 | Conference Room | 0924 | Engineering Technology, General (req. Trigonometry) | | | | | | -100 | -100 |
| <input type="checkbox"/> | 310 | Office | 6510 | Building Maintenance and Operation Support | | | | | | -269 | -269 |
| <input type="checkbox"/> | 410 | Read/Study Room | 6110 | Learning Center (Learning Resource Center) | | | | 6,000 | | | 6,000 |
| <input type="checkbox"/> | 690 | Locker Room | 0099 | General Assignment | | | | 200 | | | 200 |
| <input type="checkbox"/> | 650 | Lounge | 0510 | Logistics and Materials Transportation | | | | | | -146 | -146 |
| Totals: | | | | | | | | 67,873 | -14,888 | -61,737 | 6,136 |

* Indicates manual override

COST ESTIMATE SUMMARY AND ANTICIPATED TIME SCHEDULE - JCAF 32:

District: San Bernardino Community College District
 Project Name: Technical Building Replacement

College: San Bernardino Valley College
 Date Prepared: 6/10/2016
 Estimate CCI: 6108

To Q&UC Print Save Reset Delete

CFIS Ref. #: 40.46.XXX
 DoF Project ID: null

Request For: L P W C E

Round to Thousands:

Escalation View: Estimate

Estimate EPI: 3298

Prepared by:

| | | Total Cost | State Funded | | District Funded | |
|---------------------------------------------------------------------------------|--|--------------------|--------------------------------|---------------|--------------------|-----------------------|
| | | | | | State-Supportable | Non State-Supportable |
| 1. Site Acquisition | | Acres: | | | | |
| 2. Preliminary Plans | | Estimate CCI: 6108 | \$1,795,535 | 50.00% | \$897,768 | \$897,767 |
| A. Architectural Fees (for preliminary plans) | | | \$1,286,184 | | | |
| B. Project Management (for preliminary plans) | | | \$459,351 | | | |
| C. Division of the State Architect Plan Check Fee | | | | | | |
| D. Preliminary Tests (soils, hazardous materials) | | | \$25,000 | | | |
| E. Other Costs (for preliminary plans) | | | \$25,000 | | | |
| 3. Working Drawings | | Estimate CCI: 6108 | \$2,020,243 | 50.00% | \$1,010,122 | \$1,010,121 |
| A. Architectural Fees (for working drawings) | | | \$1,469,925 | | | |
| B. Project Management (for working drawings) | | | | | | |
| C. Division of the State Architect, Plan Check Fee | | | \$364,077 | | | |
| D. Community College Plan Check Fee | | | \$131,241 | | | |
| E. Other Costs (for working drawings) | | | \$55,000 | | | |
| (Total PW may not exceed 13% of construction) | | True | | | | |
| 4. Construction | | Estimate CCI: 6108 | \$45,935,149 | 50.00% | \$22,967,575 | \$22,967,574 |
| A. Utility Service | | | \$2,698,438 | | | |
| B. Site Development, Service | | | \$924,897 | | | |
| C. Site Development, General | | | \$2,294,737 | | | |
| D. Other Site Development | | | \$5,054,667 | | | |
| E. Reconstruction | | | | | | |
| F. New Construction (building) (w/Group I equip) | | | \$34,276,873 | | | |
| G. Board of Governor's Energy Policy Allowance (2% or 3%) | | | \$685,537 | | | |
| H. Other | | | | | | |
| 5. Contingency | | | \$2,296,758 | 50.00% | \$1,148,379 | \$1,148,379 |
| 6. Architectural and Engineering Oversight | | | \$918,703 | 50.00% | \$459,352 | \$459,351 |
| 7. Tests and Inspections | | | \$707,991 | 50.00% | \$353,996 | \$353,995 |
| A. Tests | | | \$459,351 | | | |
| B. Inspections | | | \$248,640 | | | |
| 8. Construction Management & Labor Compliance Program (if justified) | | | \$991,843 | 50.00% | \$495,922 | \$495,921 |
| A. Construction Management | | | \$918,703 | | | |
| B. Labor Compliance Program | | | \$73,140 | | | |
| 9. Total Construction Costs (items 4 through 8 above) | | | \$50,850,444 | | \$25,425,224 | \$25,425,220 |
| 10. Furniture and Group II Equipment | | Estimate EPI: 3298 | \$3,919,206 | 50.00% | \$1,959,603 | \$1,959,603 |
| 11. Total Project Cost (items 1, 2, 3, 9, and 10) | | | \$58,585,428 | | \$29,292,717 | \$29,292,711 |
| 12. Project Data | | Outside GSF | Assignables Square Feet | Ratio ASF/GSF | Unit Cost Per ASF | Unit Cost Per GSF |
| Construction | | 100,525 | 67,873 | 0.68 | \$505 | \$341 |
| Reconstruction | | | | | | |
| 13. Anticipated Time Schedule | | | | | | |
| Start Preliminary Plans | | 7/1/2018 | Advertise Bid for Construction | 11/1/2020 | Acquisition | |
| Start Working Drawings | | 4/1/2019 | Award Construction Contract | 1/1/2021 | Preliminary Plans | \$897,767 |
| Complete Working Drawings | | 3/1/2020 | Advertise Bid for Equipment | 11/1/2021 | Working Drawings | \$1,010,122 |
| DSA Final Approval | | 9/1/2020 | Complete Project | 8/1/2022 | Construction | \$25,425,224 |
| | | | | | Equipment | \$1,959,603 |
| | | | | | Total Costs | \$29,292,711 |
| | | | | | % of SS Total | 50.00% |
| | | | | | | 50.00% |
| | | | | | SS Total: | \$58,585,428 |

QUANTITIES AND UNIT COSTS SUPPORTING THE JCAF 32

| | | | | | |
|----------|----------------------------------------------------------|-----------------|-------------|----------------------|---------------------|
| 1 | Site Acquisition | | | | |
| 2 | Plans | | | | \$1,795,535 |
| | a. Architect's Fee (Preliminary Plans) | | | | |
| | CONST x 8% x 35% | | | | \$1,286,184 |
| | b. Project Management Fee (Preliminary Plans) | | | | |
| | CONST x 1% | | | | \$459,351 |
| | c. Preliminary Tests (soils, hazardous materials) | | | | |
| | Soil Testing | | | | \$25,000 |
| | d. Other Costs | | | | |
| | Specialty Consultant | | | | \$25,000 |
| 3 | Working Drawings | | | | \$2,020,243 |
| | a. Architect's Fee (Working Drawings) | | | | |
| | CONST x 8% x 40% | | | | \$1,469,925 |
| | b. Project Management Fee (Working Drawings) | | | | |
| | CONST x 1% | | | | \$0 |
| | All Allocated to Preliminary Plans | | | | |
| | c. Office of the State Architect, Plan Check Fee | | | | |
| | Plan Check Fee, Structural, Fire, Life Safety Review | | | | \$364,077 |
| | d. Community College Plan Check Fee | | | | |
| | CONST x 0.0028571 | | | | \$131,241 |
| | e. Other Costs: | | | | |
| | Advertising, Printing & Legal | | | | \$55,000 |
| 4 | Construction | | | | \$45,935,149 |
| | | Quantity | Unit | Cost per Unit | Total Cost |
| | A. Utility Services | | | | |
| | Site Mechanical Utilities | | | | |
| | Sanitary Sewer Service | | | | |
| | 6" PVC including trenching | 1,674 | LF | \$84.65 | \$141,699 |
| | Clean-outs | 30 | EA | \$1,953.39 | \$58,602 |
| | POC to existing line | 1 | LS | \$651.13 | \$651 |
| | Domestic Water Service | | | | |
| | 2" copper | 2,191 | LF | \$104.18 | \$228,261 |

| | | | | | |
|--|---------------------------------------------------------------------------------------------------|--------|----|--------------|--------------------|
| | POC to existing line | 1 | LS | \$4,557.92 | \$4,558 |
| | Fire Water Service & Hydrants | | | | |
| | 8" ductile water pipe | 3,018 | LF | \$71.62 | \$216,163 |
| | 8" detector check | 1 | EA | \$4,557.92 | \$4,558 |
| | Post indicator valves | 1 | EA | \$2,930.09 | \$2,930 |
| | POC to existing line | 1 | EA | \$7,162.44 | \$7,162 |
| | Backflow preventer | 1 | EA | \$3,255.66 | \$3,256 |
| | Fire hydrant | 1 | EA | \$13,022.63 | \$13,023 |
| | Storm Drainage | | | | |
| | Underground piping | 3,000 | LF | \$97.67 | \$293,009 |
| | Catch basins and inlets | 1 | LS | \$39,067.88 | \$39,068 |
| | Connect to existing | 1 | LS | \$13,022.63 | \$13,023 |
| | Premium required for filtering and storage of stormwater runoff associated with specific programs | 1 | LS | \$651,131.25 | \$651,131 |
| | Gas Service | | | | |
| | 2" | 982 | LF | \$455.79 | \$447,588 |
| | Gas regulator | 1 | EA | \$8,464.71 | \$8,465 |
| | POC to (E) 2" MPG piping | 1 | LS | \$1,953.39 | \$1,953 |
| | Campus Chilled Water | | | | |
| | Chilled water piping, <=2", Black steel, underground | 805 | LF | \$162.78 | \$131,040 |
| | Mechanical valve box | 4 | EA | \$1,953.39 | \$7,814 |
| | | | | | |
| | Site Electrical Utilities | | | | |
| | Data and Fiber Optic Cabling | | | | |
| | Single mode cable | 1,206 | LF | \$4.56 | \$5,497 |
| | Multi mode cable | 1,206 | LF | \$7.81 | \$9,423 |
| | Switch | 1 | EA | \$26,045.25 | \$26,045 |
| | (2) 4" PVC conduits, trench, backfill | 1,206 | LF | \$84.65 | \$102,084 |
| | Data cabling | 2,412 | LF | \$5.21 | \$12,564 |
| | Fiber optic cabling | 2,412 | LF | \$4.56 | \$10,994 |
| | Power Distribution | | | | |
| | (2) 4" PVC conduits, trench, backfill | 1,066 | LF | \$84.65 | \$90,234 |
| | 3' x 5' conc pull boxes | 4 | EA | \$4,581.36 | \$18,325 |
| | Cabling | 4,264 | LF | \$15.63 | \$66,634 |
| | Premium for upgrade of existing service | 1 | LS | \$65,113.13 | \$65,113 |
| | Fire Alarm Service | | | | |
| | (2) 2" PVC conduits, trench, backfill | 175 | LF | \$65.11 | \$11,395 |
| | 3' x 5' conc pull boxes | 1 | EA | \$4,581.36 | \$4,581 |
| | Signal cable | 350 | LF | \$4.56 | \$1,595 |
| | | | | | |
| | <i>Subtotal Utility Services</i> | | | | <i>\$2,698,438</i> |
| | | | | | |
| | B. Site Development Service | | | | |
| | Paving | | | | |
| | Asphalt paving and curbs, vehicular base, heavy trucks | 38,950 | SF | \$15.63 | \$608,677 |

| | | | | | |
|----------------------------------------------------------------------------------------------------------|---------|----|--------------|-----------|--------------------|
| Pedestrian Walks | | | | | |
| Concrete walks | 20,068 | SF | \$9.77 | \$196,004 | |
| Landscaping | | | | | |
| Soil prep / weeding | 4,050 | SF | \$0.98 | \$3,956 | |
| Mulch | 4,050 | SF | \$0.65 | \$2,637 | |
| Shrubs and groundcover | 4,050 | SF | \$8.46 | \$34,282 | |
| Irrigation | 4,050 | SF | \$3.26 | \$13,185 | |
| 90 day maintenance | 1 | LS | \$4,557.92 | \$4,558 | |
| Site Lighting | | | | | |
| Site lighting | 63,068 | SF | \$0.65 | \$41,066 | |
| Site Signage | | | | | |
| Site signage | 63,068 | SF | \$0.33 | \$20,533 | |
| <i>Subtotal Site Development Service</i> | | | | | <i>\$924,897</i> |
| C. Site Development General | | | | | |
| Site Preparation | | | | | |
| Finish grading | 124,150 | SF | \$1.95 | \$242,514 | |
| Site Demolition | | | | | |
| Remove existing building | | | | | |
| Tech Building | 49,978 | SF | \$11.07 | \$553,218 | |
| Annex | 1,180 | SF | \$11.07 | \$13,062 | |
| Temporary Buildings T-122, T-123, T-124, T-125, and Restrooms | 2,160 | SF | \$6.51 | \$14,064 | |
| Hazardous material abatement | | | | | |
| Tech Building - including floor tile, thermal insulation, and penetration mastic | 49,978 | SF | \$2.60 | \$130,169 | |
| Clear existing site improvements including utilities, fencing, paving, signage, etc. | 85,093 | SF | \$3.91 | \$332,440 | |
| Site Earthwork | | | | | |
| Excavate and off-haul 10' beyond building perimeter x 8' deep for foundations | 18,675 | CY | \$26.05 | \$486,395 | |
| Select Import @ 8' deep to 95 % compaction | 18,675 | CY | \$28.00 | \$522,875 | |
| <i>Subtotal Site Development General</i> | | | | | <i>\$2,294,737</i> |
| D. Other Site Development | | | | | |
| Structural and Other Improvements | | | | | |
| Temporary construction to protect existing occupied buildings including walkways, fencing, screens, etc. | 1 | LS | \$130,226.25 | \$130,226 | |
| Premium for pile system | | | | | |

| | | | | | |
|----------|--------------------------------------------------------------------|--------|-----|------------|---------------------|
| | Pile caps | 1,995 | CY | \$1,497.60 | \$2,987,716 |
| | Piles, 36" diameter | 2,288 | CY | \$846.47 | \$1,936,725 |
| | | | | | |
| | <i>Subtotal Other Site Development</i> | | | | <i>\$5,054,667</i> |
| | | | | | |
| | E. Reconstruction | | | | |
| | Not Applicable | | | | |
| | <i>Subtotal Reconstruction</i> | | | | <i>\$0</i> |
| | | | | | |
| | F. New Construction | | | | |
| | (1) Cost By Room Use/Top Code (CCI 6108) | | | | |
| | 210 Class Lab (0947 Diesel Technology) | 4,500 | ASF | \$500.00 | \$2,250,000 |
| | 210 Class Lab (0948 Automotive Technology) | 23,322 | ASF | \$500.00 | \$11,661,000 |
| | 210 Class Lab (0956 Manufacturing & Industrial Technology) | 9,100 | ASF | \$500.00 | \$4,550,000 |
| | 210 Class Lab (0958 Water & Wastewater Technology) | 990 | ASF | \$500.00 | \$495,000 |
| | 215 Class Lab Service (0948 Automotive Technology) | 4,620 | ASF | \$500.00 | \$2,310,000 |
| | 215 Class Lab Service (0956 Manufacturing & Industrial Technology) | 400 | ASF | \$500.00 | \$200,000 |
| | 210 Class Lab (0999 Other Engineering & Related Industrial Tech.) | 9,900 | ASF | \$577.00 | \$5,712,300 |
| | 215 Class Lab Service (0999 Other Engin. & Related Indust. Tech.) | 1,500 | ASF | \$577.00 | \$865,500 |
| | 210 Class Lab (4900 Interdisciplinary Studies) | 3,300 | ASF | \$527.00 | \$1,739,100 |
| | 250 Non-Class Lab (4900 Interdisciplinary Studies) | 1,980 | ASF | \$527.00 | \$1,043,460 |
| | 310 Office (0099 General Assignment) | 2,061 | ASF | \$533.00 | \$1,098,513 |
| | 410 Read/Study Room (6110 Learning Center (LRC)) | 6,000 | ASF | \$392.00 | \$2,352,000 |
| | 690 Locker Room (0099 General Assignment) | 200 | ASF | \$0.00 | \$0 |
| | <i>Subtotal New Construction</i> | | | | <i>\$34,276,873</i> |
| | | | | | |
| | G. Other Construction | | | | |
| | BOG Energy incentive allowance (2% of New Const.) | | | | \$685,537 |
| | <i>Subtotal Other Construction</i> | | | | <i>\$685,537</i> |
| | | | | | |
| 5 | Contingency | | | | \$2,296,758 |
| | CONST x 5% | | | | \$2,296,758 |
| | | | | | |
| 6 | Architectural & Engineering & Oversight | | | | \$918,703 |
| | CONST x 8% x 25% | | | | \$918,703 |
| | | | | | |
| 7 | Tests & Inspections | | | | \$707,991 |
| | (a) Test = 1% x CONST | | | | \$459,351 |
| | (b) Inspection = 20 months x \$12,432 | | | | \$248,640 |
| | | | | | |
| 8 | Construction Management | | | | \$991,843 |
| | (a) Construction Management CONST x 2% | | | | \$918,703 |
| | (b) Labor Compliance | | | | \$73,140 |
| | | | | | |
| 9 | Total Construction Costs | | | | \$50,850,444 |

| | | | | | |
|-----------|-------------------------------------------|---------|-----|--|---------------------|
| | (Items 4 through 8 above) | | | | |
| 10 | Furniture & Group II Equipment | | | | \$3,919,206 |
| 11 | Total Project Cost | | | | \$58,585,428 |
| | (Items 1, 2, 3, 9 and 10) | | | | |
| 12 | Cost per Gross Square Foot | 100,525 | GSF | | \$340.98 |

BOARD OF GOVERNORS ENERGY AND SUSTAINABILITY POLICY

This project will be designed to exceed Title 24, Part 6 Energy Code by at least 15%, consistent with the Board of Governors Energy and Sustainability policy. The design should incorporate sustainable goals for site and energy efficiency, water use reduction, storm water management, occupant health as well as minimizing the buildings impact on the environment both by design and construction. Strategies will consider:

- Natural and native planting materials will be incorporated around the building to minimize, if not eliminate, the irrigation demand.
- Storm water runoff design will promote natural filtration into the soil.
- Solar heat gain reduction measures will be used
- Heating and cooling will be provided by a highly energy efficient HVAC system with controls designed to maximize efficiency.
- Natural lighting will be incorporated into most spaces.
- Energy saving lighting will include automatic lighting controls and sensors.
- Interior materials will be low in volatile organic compounds, high in recycled content.
- Water efficient fixtures, faucets and devices will be incorporated.
- A strict recycling program will be required during construction.
- Project will participate in the local utility's energy incentive program.

**STATE OF CALIFORNIA
CAPITAL OUTLAY
BUDGET CHANGE PROPOSAL (COBCP)
COVER PAGE (REV 06/15)
BUDGET YEAR 2018-19**

**DEPARTMENT OF FINANCE
915 L Street
Sacramento, CA 95814
IMS Mail Code: A15**

ORG CODE: _____ COBCP NO. _____ PRIORITY: _____ PROJECT ID: _____

DEPARTMENT: _____

PROJECT TITLE: _____

TOTAL REQUEST (DOLLARS IN THOUSANDS): \$ _____ MAJOR/MINOR: _____

PHASE(S) TO BE FUNDED: _____ PROJ CAT: _____ CCCI/EPI: _____

SUMMARY OF PROPOSAL:

******* THIS PAGE IS TO BE COMPLETED BY FPU. *******

HAS A BUDGET PACKAGE BEEN COMPLETED FOR THIS PROJECT? (E/U/N/?): ___

REQUIRES LEGISLATION (Y/N): ___ IF YES, LIST CODE SECTIONS: _____

REQUIRES PROVISIONAL LANGUAGE (Y/N) _____

IMPACT ON SUPPORT BUDGET: ONE-TIME COSTS (Y/N): ___ FUTURE COSTS (Y/N): ___

FUTURE SAVINGS (Y/N):___ REVENUE (Y/N):___

DOES THE PROPOSAL AFFECT ANOTHER DEPARTMENT (Y/N): ___ IF YES, ATTACH
COMMENTS OF AFFECTED DEPARTMENT SIGNED BY ITS DIRECTOR OR DESIGNEE.

SIGNATURE APPROVALS:

PREPARED BY DATE REVIEWED BY DATE

DEPARTMENT DIRECTOR DATE AGENCY SECRETARY DATE

DOF ANALYST USE

DOF ISSUE # _____ PROGRAM CAT: ___ PROJECT CAT: ___ BUDG PACK STATUS: _____

ADDED REVIEW: SUPPORT: _____ OCIU: _____ FSCU/ITCU: _____ OSAE: ___ CALSTARS: _____

PPBA: _____

Date: _____

DF-151 (Rev. 04/11)

RESPONSES TO SPECIFIC REQUIREMENTS OF THE STATE ADMINISTRATIVE MANUAL

A. PURPOSE OF THE PROJECT:

A1. EXECUTIVE SUMMARY

The proposed project would consolidate and increase laboratory capacity for Career Technical Education (CTE) programs at San Bernardino Valley College by replacing the existing Technical Building with a larger new building. The CTE Division is growing beyond what can be reasonably accommodated for students within existing facilities. Additionally, existing facilities lack the infrastructure to support modern technologies that are emerging in the various CTE fields and also lack adequate specialized laboratory space that is required for programs. The proposed project would construct a new 67,873 ASF Technical Building that will include 59,612 ASF of laboratory space, 2,061 ASF of office space, 6,000 ASF of library space, and 200 ASF of locker room space. The new Technical Building will be located adjacent to the Health & Life Science building. Secondary effects of the proposed project include demolition of the existing Technical Building, except for the recently renovated East Wing, and also inactivation the Transportation Building. The District is committed to funding 50 percent of State supportable costs of the proposed facility.

A2. PROBLEM STATEMENT

The Career Technical Education (CTE) Program at San Bernardino Valley College (Aeronautics, Automotive Technology, Culinary Arts, Diesel Technology, Electricity, Electronics, Food & Nutrition, Heating, Ventilation, Air Conditioning and Refrigeration, Inspection Technology, Machinist Technology, Welding Technology, and Water Supply Technology) have experienced a period of growth beyond what it can reasonably accommodate for its students within existing facilities. Combined, these programs accounted for approximately 8% of fall term weekly student contact hours (WSCH) in 2014 (11,290 WSCH). By fall 2021, these programs are conservatively projected to generate approximately 12,751 WSCH (12.94% growth). Additionally, as indicated by a low capacity/load ratio in the laboratory category, deficiencies in lab space are not allowing programs with heavy laboratory components to provide adequate instructional space to meet lab WSCH production at the College.

The existing Technical Building was built in 1964 and has not had any major renovations since its original construction, with exception of the East Wing, which primarily was renovated for infrastructure and safety upgrades. The building is nearing the end of its lifecycle and will soon need a comprehensive reconstruction or replacement. The building's Facility Condition Index (FCI) is 59.4% and rising. The FCI is an indication of a facilities repair cost compared to its replacement value. An FCI of greater than 10% indicates a facility in poor condition. The Technical building does not meet the current space needs of the CTE programs it houses, which by nature require substantial laboratory space for specialized equipment and hand-on instructional delivery. Additionally, the building is not equipped with the infrastructure to service emerging technologies relevant to programs.

The Automotive (Mechanical and Restoration) program is the largest WSCH generating CTE department on campus (3,307 WSCH in fall 2014) and has only 15,253 ASF of dedicated instructional space within the Technical building. Based on Title V policy on utilization and space standards, the Automotive program minimally would require 20,243 ASF to generate the amount of WSCH it produced in fall 2014. Therefore, based on Title V standards, the Automotive program already in need of an additional 4,990 ASF to meet current demand. By fall 2021 the Automotive program is projected to need approximately 23,000 ASF of dedicated instructional space to meet student demand.

The Electricity and Electronics programs lack adequate laboratory space as well, and as a result are constantly required to switch the locations of classes. Additionally, Electricity and Electronics lab space is not appropriately sized to meet student demand and methods of instructional delivery.

The Machinist Technology program's enrollment is currently capped by the number of machines within laboratories. Existing space can only fit four computer numerically controlled (CNC) mills in its lab, and the program can only assign three students to each machine. Thus, enrollment in the CNC lab course is limited to 12 students per section. Much of the Machinist Technology program curriculum is taught on computers. The existing Technical building does not have a dedicated computer lab nor is it equipped with the appropriate infrastructure to service a computer lab. Therefore, Machinist Technology classes have to be held in computer labs located in other buildings around campus.

The Water Supply Technology program does not have any dedicated teaching spaces in the existing Technical building. As a result, the program is required to borrow lab space from the chemistry department, and can only teach on Fridays and Saturdays. This lack of availability of appropriate/dedicated lab space for the program is hindering its ability to grow and expand offerings.

The Diesel program currently operates within the Transportation building, which is located on the opposite end of campus in relation to the Technical building. The disjointed locations for Diesel and Automotive instruction prevent the departments from sharing resources and promoting student interaction.

The existing Technical facility is separated from the rest of campus on all sides by roads and parking lots, which leads to a feeling of separation and disjointedness among the CTE division. The separation also causes difficulty among students and faculty trying to access other areas of campus in a timely manner. The existing building does not provide open computer or tutoring/study space for students.

A3. SOLUTION CRITERIA

An effective solution to current problems experienced by the Career Technical Education program would address the following goals:

- Increase instructional space capacity to accommodate enrollment and program growth.

- Promote a collaborative instructional environment by co-locating inter-disciplinary programs and departments that are dispersed throughout the campus.
- Provide space with infrastructure configured to support modern technologies.
- Provide adequate and efficient program space by grouping similar uses to allow faculty and students from interdisciplinary departments to share resources.
- Be consistent with the College Educational and Facilities Master Plans.
- Provide a cost effective solution.

B. RELATIONSHIP TO THE STRATEGIC PLAN:

The College Facilities Master Plan includes the modernization, construction, and/or demolition of facilities to meet the community's educational requirements. The Education Master Plan identifies CTE programs should be provided with adequate support for program growth and encouragement of interdisciplinary collaboration. Other institutional goals, such as providing proper infrastructure, building systems and accessibility compliance would also be achieved if the solution criteria are met.

C. ALTERNATIVES:

Four alternatives were analyzed. The economic impact of each alternative is reflected in the Economic Matrix at the end of this section.

- Alternative #1 – Technical Building Replacement
- Alternative #2 – Technical Building Reconstruction & Addition
- Alternative #3 – Installation of Portables/Modulars
- Alternative #4 – Lease Space Off-Campus

Alternative #1 – Technical Building Replacement

Scope: This alternative proposes to construct a new Technical building of approximately 67,873 ASF (100,525 GSF) to replace the existing Technical building. The new building is proposed to be located adjacent to the Health & Life Science building. As a secondary effect of this alternative, the existing Technical Building would be demolished, with exception to the recently renovated East Wing. Additionally, the Transportation building would be inactivated upon occupancy of the new building.

Cost: The option to replace the Technical building has been estimated to cost \$58,585,428 at CCI 6108 and EPI 3298.

Funding Source: Funding for this alternative would be made possible with State Capital Outlay funding.

Program Pros/Cons:

Pros:

- Increases instructional space capacity to accommodate enrollment and program growth.
- Promotes a collaborative instructional environment by co-locating inter-disciplinary programs and departments that are dispersed throughout the campus.
- Improves communication and technological capabilities to enhance educational delivery.
- Provides adequate and efficient program space by grouping similar uses to allow faculty and students from interdisciplinary programs to share resources.
- Is consistent with the College Education and Facilities Master Plans.
- Provides a cost effective solution.

Cons:

- None

Facility Management Benefits: There will be an estimated reduction to facilities management and upkeep costs due to the construction of a building with modern and efficient building systems, material, and equipment. Demolition and inactivation of outdated and inefficient buildings on campus will also contribute to reducing facilities management costs.

Impact on Support Budget: There will be an estimated overall positive impact on the support budget due to the consolidation of the CTE programs to a central campus location and increasing instructional capacity. There will be an estimated overall reduction to utility costs due to the implementation of energy-saving equipment, building systems, and design techniques that will reduce the College's energy footprint.

Alternative #2 – Technical Building Reconstruction & Addition

Scope: This alternative proposes to reconstruct 55,618 ASF within the existing Technical building and construct an addition of 12,255 ASF to the existing building. This alternative would require installation of swing space during the reconstruction effort. Following completion of this alternative, the existing Technical building would be inactivated.

Cost: The option to reconstruct the existing Technical building and construct an addition has been estimated to cost \$59,351,065 at CCI 6108 and EPI 3298.

Funding Source: Funding for this alternative would be made possible with State Capital Outlay funding.

Program Pros/Cons:

Pros:

- Increases instructional space capacity to accommodate enrollment and program growth.
- Provides space with infrastructure configured to support modern technologies.
- Provides adequate and efficient program space by grouping similar uses to allow faculty and students from interdisciplinary programs to share resources.

Cons:

- A reconstructed Technical Building will still be separated from the rest of campus and will not diminish the separation between the CTE division and the rest of campus.
- Staying in the original footprint of the existing building will not encourage interdisciplinary collaboration with non-CTE programs, as recommended by the College's Educational and Facilities Master Plans.
- The option to reconstruct the building requires that the College find specialized swing space, due to the heavy laboratory component of CTE programs, which will negatively affect instructional delivery.
- A major reconstruction of the existing building will require substantial structural upgrades at a cost premium.

Facility Management Benefits: There will be an estimated reduction to facilities management and upkeep costs due to the installation of modern and efficient building systems, material, and equipment.

Impact on Support Budget: There will be an estimated overall positive impact on the support budget due to an estimated overall reduction to utility costs due to the implementation of energy-saving equipment, building systems, and design techniques that will reduce the buildings energy footprint.

Alternative #3 – Installation of Portables/Modulars

Scope: This alternative would require the installation of approximately 67,873 ASF (100,525 GSF) of portable / modular buildings. Modern, energy efficient portables could be used with some modifications to meet the technological needs of the campus. A suitable site or sites would need to be identified that provide(s) the necessary footprint and infrastructure for portables. Portables would require replacement every 30 years to maintain building standards and would require at least 2 installations to compare this option to a permanent structure.

Cost: The installation of portable / modular facilities option is estimated to cost \$69,168,398 at CCI 6108 and EPI 3298.

Funding Source: Funding for this alternative would be made possible State Capital Outlay funding.

Program Pros/Cons:

Pros:

- Increases instructional space capacity to accommodate enrollment and program growth.
- Provides space with infrastructure configured to support modern technologies.
- Provides adequate and efficient program space by grouping similar uses to allow faculty and students from interdisciplinary programs to share resources.

Cons:

- Would not provide an ideal active learning environment or configuration for CTE instruction.
- Bringing additional temporary structures to the campus is not consistent with the stated goals in the Education and Facilities Master Plans.
- There are no suitable sites that could house the necessary footprint for all portables required by this option. Parking lots cannot be used due to the recognized parking deficiency on campus. Thus, this option would likely not encourage interdisciplinary collaboration with non-CTE programs, as recommended by the College's Educational and Facilities Master Plans.
- Portables would need replacement every 30 years to maintain building standards and would require 2 installations over a 60 year period to compare to a permanent structure.

Facility Management Benefits: The benefits of additional modular building space will be in facility management procedures and maintenance requirements for modular facilities that are identically constructed and have identical systems/equipment. There will be an estimated increase to maintenance and facilities-up-keep costs due to the additional equipment requirements of modular buildings.

Impact on Support Budget: There will be an estimated increased burden on the support budget due to the addition of multiple separate facilities on an already crowded campus footprint. There will be an estimated increase to utility costs due to the energy-inefficiency of utilizing multiple modular buildings.

Alternative #4 - Leasing an Off-Campus Facility

Scope: This alternative proposes to lease a 67,873 ASF (100,525 GSF) facility off-campus. To compare this alternative to a facility that is owned by the District, the lease would have to be maintained for approximately 60 years.

Cost: The leasing of an off-site facility in the area for at least 60 years has been estimated to cost \$88,360,206.

Funding Source: This alternative would require a significant investment from the College's operational budget as its primary funding source.

Program Pros/Cons:

Pros:

- Increases instructional space capacity to accommodate enrollment and program growth.
- Provides space with infrastructure configured to support modern technologies.

Cons:

- Does not promote a collaborative instructional environment by co-locating interdisciplinary programs and departments that are dispersed throughout the campus.
- Would not provide adequate and efficient program space by grouping similar uses to allow faculty and students from interdisciplinary programs to share resources.

- It is difficult to locate a facility that meets Title 24 standards for a community college facility or the specialized space needs for the CTE program, thus, tenant improvements would be substantial.
- Not consistent with the College Education and Facilities Master Plans, and would disjoint CTE instruction from the main campus.
- Site would need to be leased to the College for approximately 60 years, thus, this is not a cost effective solution and would place a continuing demand on operation funds.

Facility Management Benefits: Leasing space off-site will be an increase to current facility management procedures as maintenance and operations staff will be required to regularly schedule off-site visits to the leased space. The College will also not have complete control over the facility needs for instructional space. The College will have to negotiate significant tenant improvements associated with leased space in order to make the building appropriate for specialized instructional needs of CTE program.

Impact on Support Budget: There will be significant negative impact on the College's operational budget if it were to lease space off-campus for at least 60 years. Partially moving the CTE programs off-campus may not increase student enrollment due to students being disjointed from the main campus and having to commute between two locations.

SOLUTION CRITERIA MATRIX

| SOLUTION CRITERIA | ALTERNATIVES | | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|-------------------------------------------------|-----------------------------------------------------|-----------------------------------------------|
| | #1 Building Replacement | #2 Reconstruction & Addition | #3 Portable / Modular Facilities | #4 Lease Space Off- Campus |
| Increase instructional space capacity to accommodate enrollment and program growth. | YES | YES | YES | YES |
| Promote a collaborative instructional environment by co-locating interdisciplinary programs and departments that are dispersed throughout the campus. | YES | NO | NO | NO |
| Provide space with infrastructure configured to support modern technologies. | YES | YES | YES | YES |
| Provide adequate and efficient program space by grouping similar uses to allow faculty and students from interdisciplinary departments to share resources. | YES | YES | YES | NO |
| Be consistent with the College Educational and Facilities Master Plans. | YES | NO | NO | NO |
| Provide a cost effective solution. | YES | NO | NO | NO |

ECONOMIC ANALYSIS

| ECONOMIC ANALYSIS | (All costs estimated to CCI 6108, EPI 3298) | | | |
|-----------------------------------------------------------|-------------------------------------------------------------------------|-------------------------------------------------|--------------------------------------|-------------------------------------|
| | #1 New Construction | #2 Reconstruction & Addition | #3 Portable / Modular | #4 Lease Off- Campus |
| Site Acquisition | \$0 | \$0 | \$0 | \$0 |
| Plans and Working Drawings | \$3,815,778 | \$4,432,415 | \$4,569,118 | Unknown |
| Construction Costs: | | | | |
| Utility Service | \$2,698,438 | \$2,698,438 | \$5,396,876 | Unknown |
| Site Development-Service | \$924,897 | \$924,897 | \$1,849,794 | Unknown |
| Site Development-General | \$2,294,737 | \$2,294,737 | \$4,589,474 | Unknown |
| Other Site | \$5,054,667 | \$5,054,667 | \$10,109,334 | Unknown |
| Reconstruction | \$0 | \$20,492,616 | \$0 | Unknown |
| New Construction | \$34,276,873 | \$7,071,135 | \$32,168,000 | Unknown |
| Other Construction | \$685,537 | \$6,509,271 | \$643,360 | Unknown |
| Construction Soft Costs | \$4,915,294 | \$5,953,683 | \$5,923,236 | Unknown |
| <i>Total Construction Costs</i> | <i>\$50,850,444</i> | <i>\$50,999,444</i> | <i>\$60,680,074</i> | <i>Unknown</i> |
| Equipment (Group II) | \$3,919,206 | \$3,919,206 | \$3,919,206 | \$3,919,206 |
| Other – Lease Space or Portable Costs | | | | \$84,441,000 |
| <i>Total Project Cost @ CCI 6108 and EPI 3298</i> | <i>\$58,585,428</i> | <i>\$59,351,065</i> | <i>\$69,168,398</i> | <i>\$88,360,206</i> |
| Escalated per Department of Finance Budget Letter BL05-21 | <u>CCC Calculates this amount based on latest DOF directions</u> | | | |

* Footnote the methodology to calculate estimates for each alternative

- 1.) Professional estimated obtained from HMC Architects and ALMA Strategies at CCI 6108 and EPI 3298.
- 2.) This estimate includes the partial reconstruction of the Technical building (55,618 ASF) and a new construction addition of 12,255 ASF. The estimate is based on CCI 6108 and EPI 3298. The estimate also includes costs for structural upgrades and hazardous materials identification/removal within the existing building.
- 3.) Portables are estimated to cost \$160 per square foot (100,525 GSF x \$160 = \$16,084,000). Total cost estimate includes replacement for every 30 years over a 60 year period (16,084,000 x 2 installations = \$32,168,000). Project costs for preliminary planning, working drawings, soft construction, and equipment were estimated using State allowances on a JCAF 32 form at CCI 6108 and EPI 3298.
- 4.) Lease rates are approximately \$14.00 annually per sq. ft. x 100,525 GSF x 60 years = \$84,441,000. (\$14.00 annual per sq. foot lease cost was obtained using 2016 market estimates from loopnet.com for the City of San Bernardino and does not include tenant improvement costs).

D. RECOMMENDED SOLUTION:

D1. WHICH ALTERNATIVE AND WHY?

The recommended solution is **Alternative #1**, which is to replace the existing Technical building with a new larger building. This is the only option that meets all stated goals of the solution criteria and resolves problems currently facing CTE programs. A replacement to the existing building would allow for the consolidation of related CTE programs and provide adequate infrastructure to support modern technologies. The preferred alternative will provide adequate infrastructure as well as increased instructional capacity in laboratory space. By developing both functional and collaborative adjacencies within this facility, the new building will provide an opportunity for sharing of resources and promote student collaboration. The project would remove obsolete and inefficient facilities and allow the campus to comply with ADA and current building code standards. The project also would provide upgraded and necessary technology needed to deliver and support a modern educational program. The recommended solution is consistent with goals within the College's Education and Facilities Master Plans and is also the most cost effective alternative.

Alternative #2, reconstructing the existing Technical Building and constructing an addition, would increase space capacity to accommodate program and enrollment growth. However, this option is not consistent with the College's Educational Master Plan because it will not move the CTE programs closer to the main campus. Additionally, while this option would encourage collaboration between the CTE programs, it is not consistent with the College's Educational Master Plan because it does not encourage interdivisional collaboration. The Technical Building will still be separated from the rest of campus on all sides by roads or parking lots. This option will also require an investment of significant specialized short-term swing space, which will be very costly to the District and will negatively affect instructional delivery. Reconstruction of the existing Technical building will also require significant seismic/structural upgrades and hazardous materials abatement.

Alternative #3 requires the installation of portables, which conflicts with the College's Education and Facilities Master Plans because of their temporary nature and lack of energy efficiency when compared to a permanent structure. Portables would need replacement every 30 years to maintain building standards and functionality, thus, require two installations to compare this option to a permanent building. The installation of portables would require a large footprint and currently no suitable sites exist that could accommodate the necessary footprint.

The leasing of space off-campus (Alternative #4) does not provide a viable solution for the future of CTE instruction at the College. A lease would need to be maintained for at least 60 years to compare this option to a permanent facility that is owned by the District. Significant tenant improvements would likely be required for space to function as CTE laboratories. This alternative would put an enormous strain on the operational budget of the College and is not considered a prudent use of resources. Housing CTE programs partially off-campus will negatively impact overall academic instruction on campus by disjoining students and staff between multiple locations.

The following table outlines the net effect of this project on campus ASF and capacity load ratios:

Space Analysis (ASF):

| Type | Lecture | Lab | Office | Library | AV/TV | Other | Total |
|------------------------------------|---------------|--------------|---------------|--------------|--------------|------------|---------------|
| Primary | 0 | 59,612 | 2,061 | 6,000 | 0 | 200 | 67,873 |
| Secondary | -6,898 | -51,864 | -2,829 | 0 | 0 | -146 | -61,737 |
| Net | -6,898 | 7,748 | -768 | 6,000 | 0 | 54 | 6,136 |
| Beg. Cap/Load Ratios (2018) | 210.8% | 69.1% | 122.2% | 77.7% | 56.4% | N/A | 125.3% |
| End. Cap/Load Ratios (2022) | 178.1% | 64.4% | 104.1% | 89.3% | 55.7% | N/A | 111.7% |

The proposed project is aimed to provide San Bernardino Valley College with laboratory space that would positively impact CTE programs while taking into account the College’s capacity load ratios. The beginning capacity load ratio for the laboratory category is approximately 69%, indicating a need for more laboratory space. The proposed project responds to this need by increasing lab space on campus without creating an overbuilt status in laboratory. The beginning capacity load ratio in lecture space is approximately 211%, indicating an overbuilt status in lecture. The project responds to this by not constructing any classroom space and demolishing/inactivating 6,898 ASF of classroom space within the existing Technical and Transportation buildings. Thus, this project contributes to decreasing the lecture capacity load ratio. Beginning capacity load ratio in office is approximately 122% at project start and decreases to 104% by project occupancy. This project provides a net decrease of 768 ASF in office space. The proposed project will not create an overbuilt status (capacity load ratio over 100%) in any of the other instructional support space categories (library, or AV/TV).

D2. DETAILED SCOPE DESCRIPTION

The Technical Building Replacement project would construct a new Technical building adjacent to the Health & Life Sciences Building at San Bernardino Valley College. The new Technical building will provide 67,873 ASF (100,525 GSF) for CTE programs on campus. Building space will constitute 59,612 ASF of laboratory space, 2,061 ASF of office space, 6,000 ASF of study space, and 200 ASF of other support space (locker rooms).

The existing Technical Building, with exception of the recently renovated East Wing, will be demolished upon occupancy of the new building. The Diesel program will vacate the Transportation building upon occupancy of the new Technical building. Therefore, secondary effects of this project also include inactivation of the Transportation building.

The building design will include features to exceed the requirements of Title 24, part 6 Energy Efficiency by at least 15%. This project will include the installation of increasingly efficient mechanical and electrical devices, as well as the use of improved materials, to ultimately reduce operational and maintenance costs. The building will be constructed to current code and

accessibility (ADA) requirements. The identification and removal of any hazardous materials used in the construction of buildings to be demolished is included within the project scope.

The proposed project is estimated to cost approximately \$58,585,428 based on CCI 6108 and EPI 3298 (excluding factors for escalation to mid-point of construction). The total project cost breakdown by phase is \$1,795,535 for preliminary planning, \$2,020,243 for working drawings, \$50,850,444 for total construction, and \$3,919,206 for group II equipment. The District is committed to contributing 50 percent of total State supportable project costs.

D3. BASIS FOR COST INFORMATION

Cost information for the project was provided by the professional firms of HMC Architects and ALMA Strategies and reflects their experience for similar projects in the general area. Costs were calculated at CCCI 6108 and EPI 3298 and have not been escalated to the mid-point of construction.

D4. FACTORS/BENEFITS FOR RECOMMENDED SOLUTION OTHER THAN THE LEAST EXPENSIVE ALTERNATIVE

The recommended option is the least cost alternative and is the only choice that provides an adequate solution to each of the identified problems. The consolidation of related CTE programs into a newly located building that is collocated with the campus core will bring the CTE programs closer to the rest of campus and encourage interdisciplinary collaboration. Providing CTE programs with increased instructional capacity is consistent with the College's Education and Facilities Master Plans. Additionally, the increased laboratory space will help accommodate the projected enrollment and program growth within CTE programs. The project would provide upgraded and necessary technology needed to deliver and support a modern educational program. This recommended option will not require any specialized swing space during construction, thus, preventing any negative effects on instructional delivery during construction. This recommended alternative provides the best approach toward creating a better and more efficient learning environment and maximizes utilization of assignable space.

Other alternatives only respond partially to the goals that would provide an adequate solution to current problems. Alternative #2, to reconstruct the existing Technical Building and also construct a building addition, will not move the building any closer to the campus core and as a result does not encourage interdivisional collaboration. Additionally, this alternative will require the use of a large amount of specialized swing space during reconstruction, which may have negative effects on instruction. Alternative #3, the use of portables does not support goals stated in the College's Education and Facilities Master Plans, which call for the reduction of campus dependency on temporary structures. In addition, it would be difficult to locate a suitable site on campus to house all of the portable buildings that would be required with this option. Alternative #4 meets the least number of solution goals, and would place a significant burden on the College's operational budget. Alternative #4 would force students and instructors to travel off-campus for instruction and disjoint the CTE program students/staff from the main campus.

D5. COMPLETE DESCRIPTION OF IMPACT ON SUPPORT BUDGET

Expenses for the required staff to support expanded programs will come from increased apportionments generated by the programs. This project will include the installation of increasingly efficient mechanical and electrical systems, and the use of improved materials that will ultimately reduce operational and maintenance costs. The removal and inactivation of energy inefficient facilities / systems will contribute to decreasing expenses now endured by the operating budget.

D6. IDENTIFY AND EXPLAIN ANY PROJECT RISKS

There are no unusual or extraordinary project risks. Any removal of hazardous materials during demolition will be conducted by persons trained for such work. Other portions of the work will be executed by persons who are familiar with construction, its attendant risks, and who will implement activities as necessary to minimize risks.

D7. LIST REQUESTED INTERDEPARTMENTAL COORDINATION AND/OR SPECIAL PROJECT APPROVAL

- The Division of State Architect – Title 24 structural, access compliance and energy reviews
- State Fire Marshal – fire/life safety
- State Public Works Board

E. CONSISTENCY WITH GOVERNMENT CODE SECTION 65041.1

Consistent with the provisions within Government Code Section 65041.1 - 65042, the California Community Colleges are exempt from these specific provisions of this legislation.

CALIFORNIA ENVIRONMENTAL QUALITY ACT
(Reference: California Code of Regulations, Title 5 Section 57121)

District will have CEQA review requirements completed prior to request for Preliminary Plans approval.

ANALYSIS OF FUTURE COSTS

Provide an economic analysis of additional instructional, administrative, and maintenance cost resulting from the proposed project, including personnel years. Disclose all new courses or programs to be housed in the project that may need Chancellor's Office review.

Personnel Costs

Certificated:

Any additional costs for certificated staff will be as a result of an increase in program enrollment. In that case, the increased FTES would offset the cost of staff.

Classified:

Any increase in classified staff will be offset by the increase in FTES.

Depreciation, Maintenance, and Operation

The energy efficient building systems, equipment and technology throughout the new building, coupled with demolition of the existing Technical building and inactivation of the Transportation building, will decrease maintenance and operations costs from current levels.

Program/Course/Service Approvals

List all new programs/courses/services to be housed in this project or its secondary effects and give the date of approval. If there are no new programs/courses/services for which approval is required, please so state. This is not required for equipment-only projects.

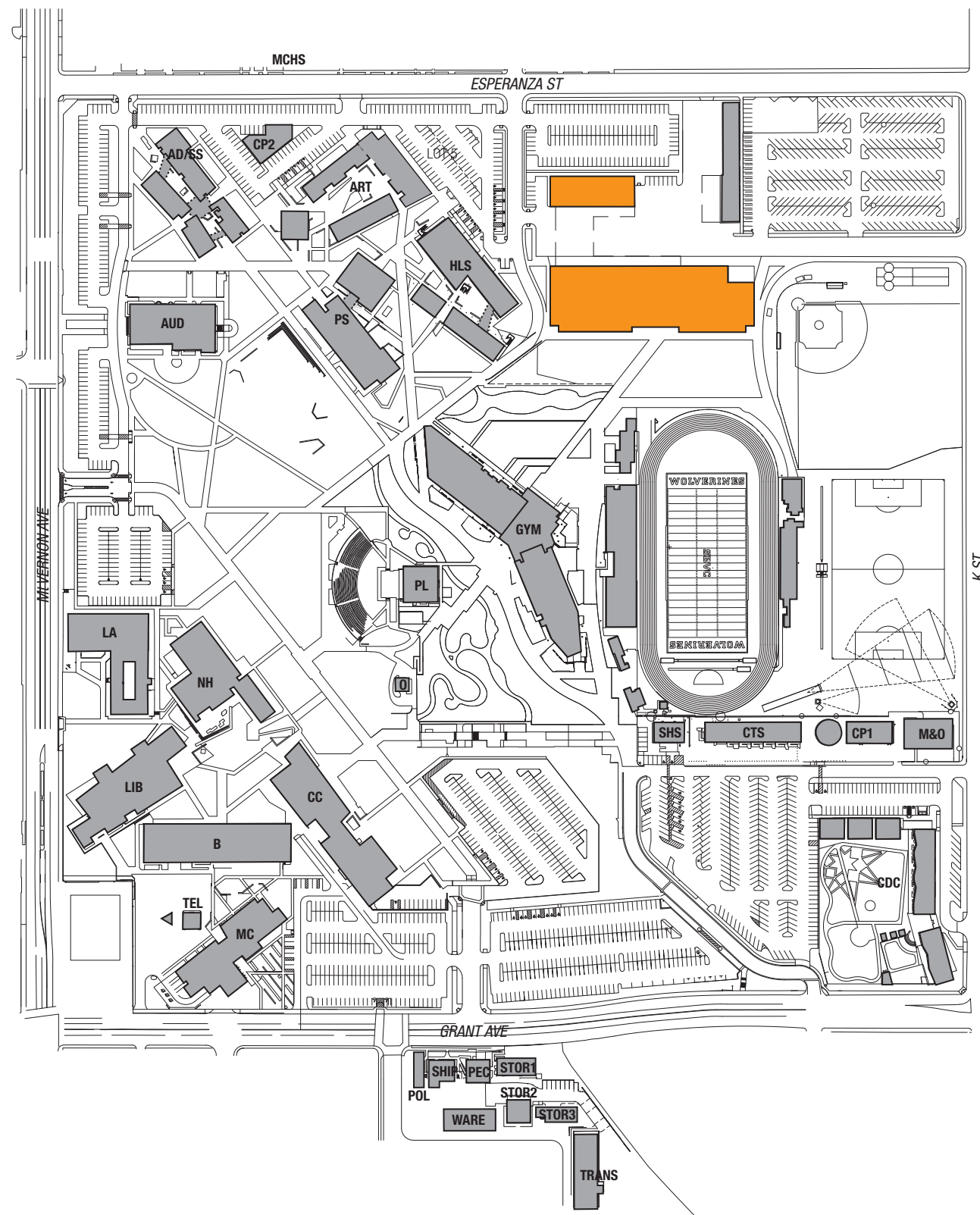
Name of New Program/Course/Service

Date of Approval

None

DIAGRAMS OF CAMPUS, PROJECT SITE, BUILDING AREAS, AND ELEVATIONS

The following pre-schematic diagrams have been provided following this sheet: Campus Plot Plan, Site Plan, Floor Plans, and Exterior Elevations.

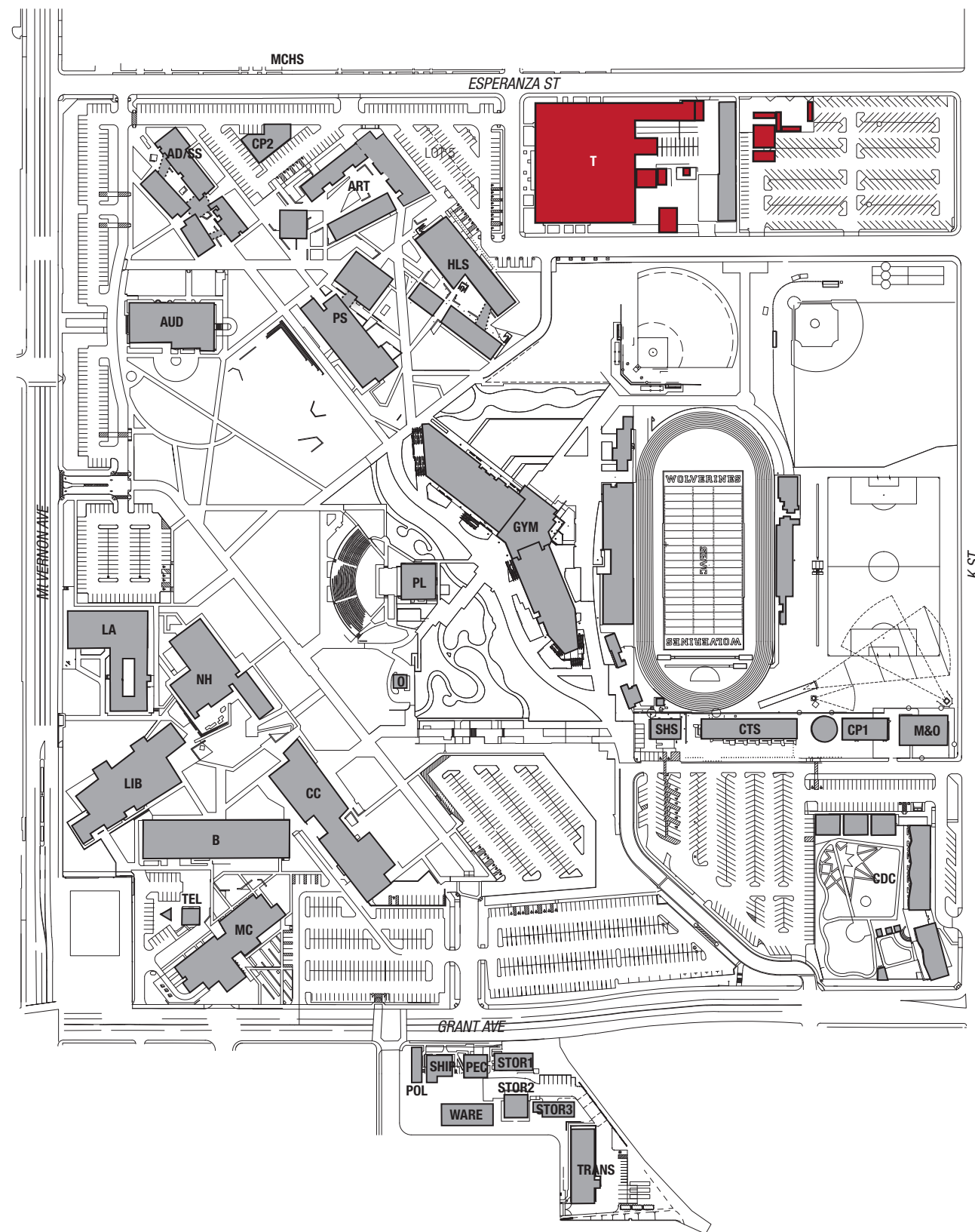


 NEW TECHNICAL BUILDING



Campus Plan



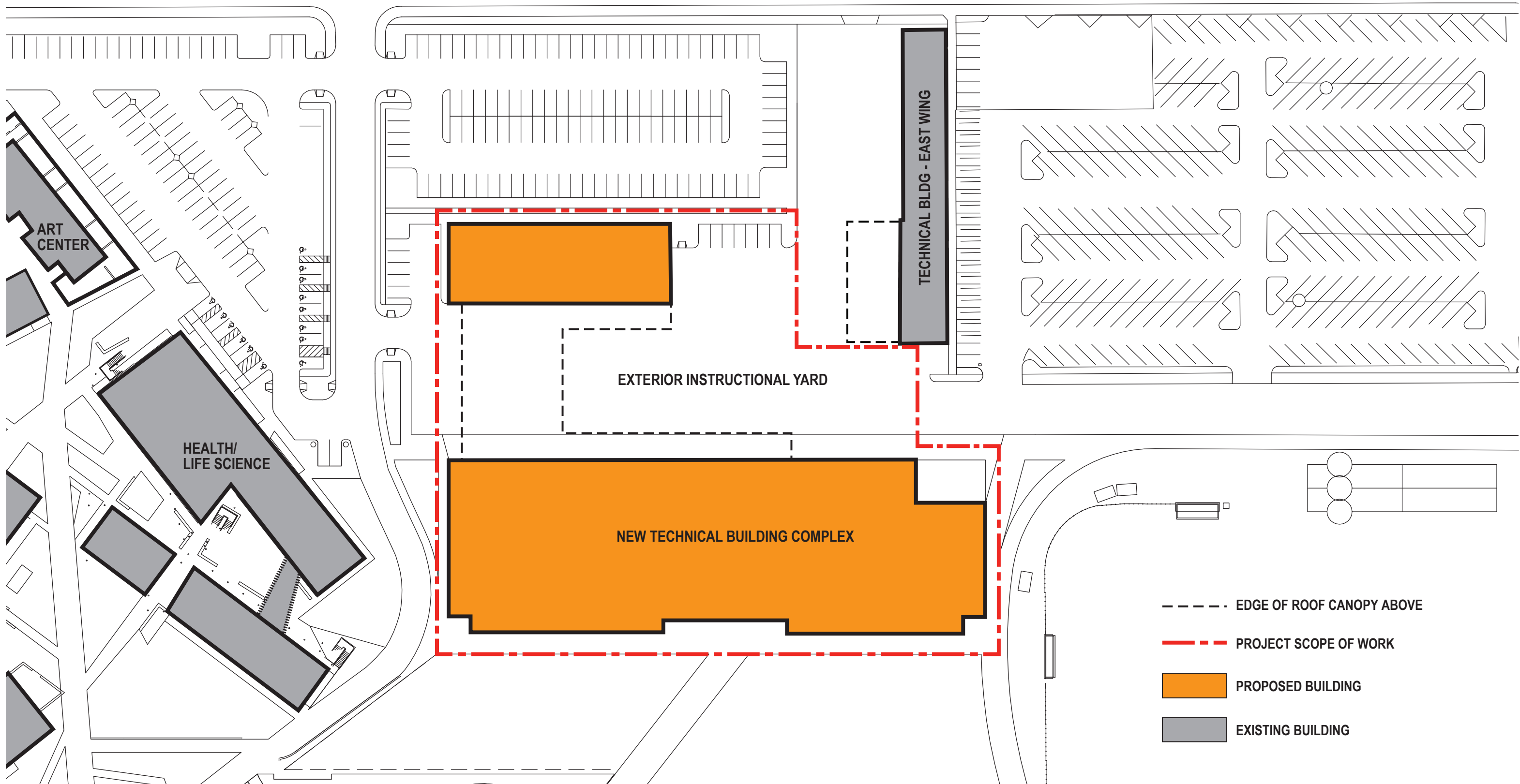


 BUILDINGS FOR DEMO



Demo Plan

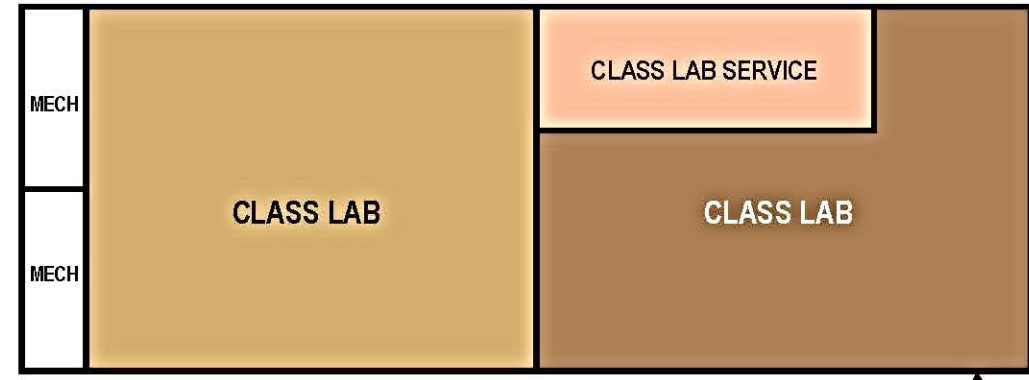




Site Plan

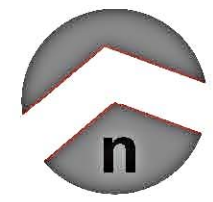
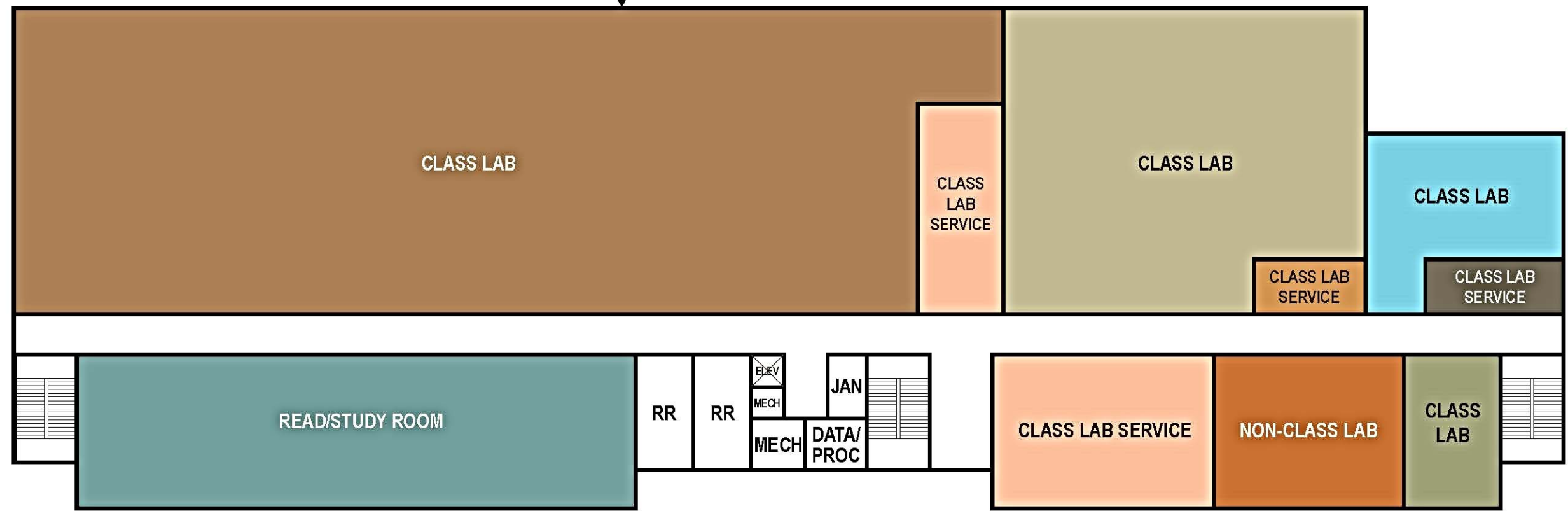


| TYPE | DESCRIPTION | ASF | TOP |
|---------------|------------------|---------------|------|
| 210 | CLASS LAB | 5,000 | 0934 |
| 210 | CLASS LAB | 1,900 | 0946 |
| 210 | CLASS LAB | 4,500 | 0947 |
| 210 | CLASS LAB | 23,322 | 0948 |
| 210 | CLASS LAB | 9,100 | 0956 |
| 210 | CLASS LAB | 990 | 0958 |
| 210 | CLASS LAB | 3,000 | 0999 |
| 210 | CLASS LAB | 3,300 | 4900 |
| 215 | CLASS LAB SRVC | 1,000 | 0900 |
| 215 | CLASS LAB SRVC | 500 | 0946 |
| 215 | CLASS LAB SRVC | 4,620 | 0948 |
| 215 | CLASS LAB SRVC | 400 | 0956 |
| 250 | NON-CLASS LAB | 1,980 | 4900 |
| 310 | OFFICE | 2,061 | 0099 |
| 410 | READ/STUDY (LRC) | 6,000 | 6110 |
| 690 | LOCKER ROOM | 200 | 0099 |
| TOTAL: | | 67,873 | |



EXTERIOR YARD

DISTANCE BETWEEN BUILDINGS NTS
ACTUAL DISTANCE = 120'

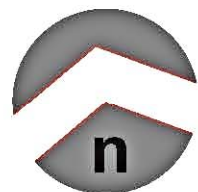
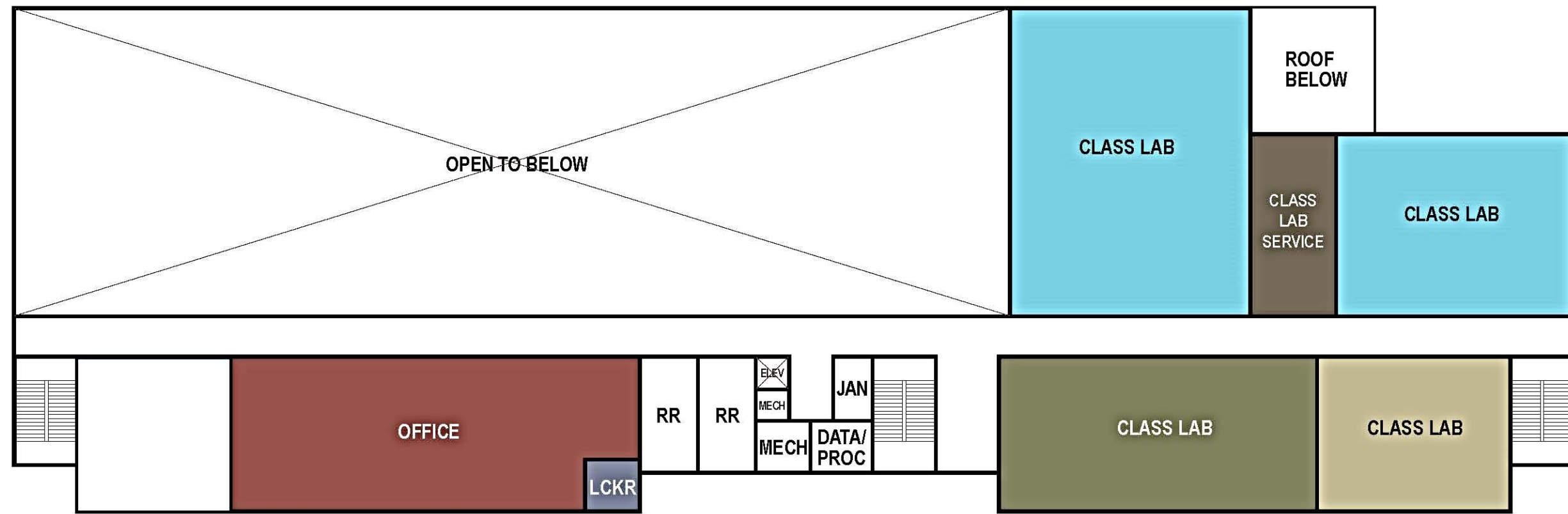


First Floor Plan



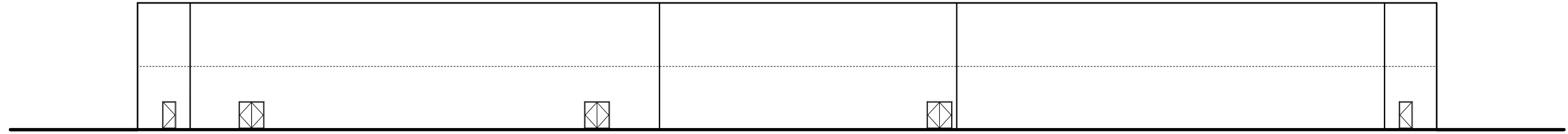
| TYPE | DESCRIPTION | ASF | TOP |
|------|------------------|--------|------|
| 210 | CLASS LAB | 5,000 | 0934 |
| 210 | CLASS LAB | 1,900 | 0946 |
| 210 | CLASS LAB | 4,500 | 0947 |
| 210 | CLASS LAB | 23,322 | 0948 |
| 210 | CLASS LAB | 9,100 | 0956 |
| 210 | CLASS LAB | 990 | 0958 |
| 210 | CLASS LAB | 3,000 | 0999 |
| 210 | CLASS LAB | 3,300 | 4900 |
| 215 | CLASS LAB SRVC | 1,000 | 0900 |
| 215 | CLASS LAB SRVC | 500 | 0946 |
| 215 | CLASS LAB SRVC | 4,620 | 0948 |
| 215 | CLASS LAB SRVC | 400 | 0956 |
| 250 | NON-CLASS LAB | 1,980 | 4900 |
| 310 | OFFICE | 2,061 | 0099 |
| 410 | READ/STUDY (LRC) | 6,000 | 6110 |
| 690 | LOCKER ROOM | 200 | 0099 |

TOTAL: 67,873

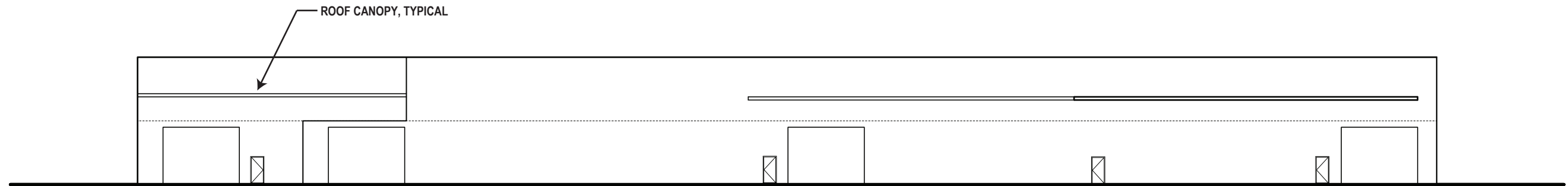


Second Floor Plan

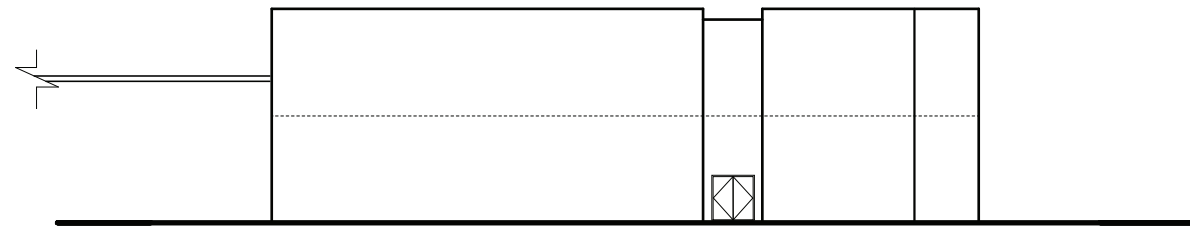




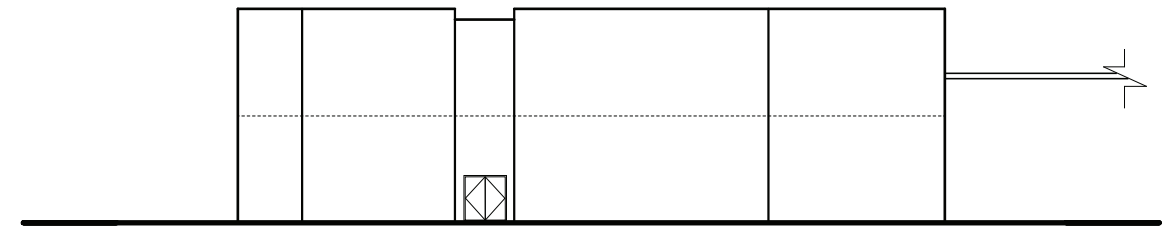
South Elevation



North Elevation



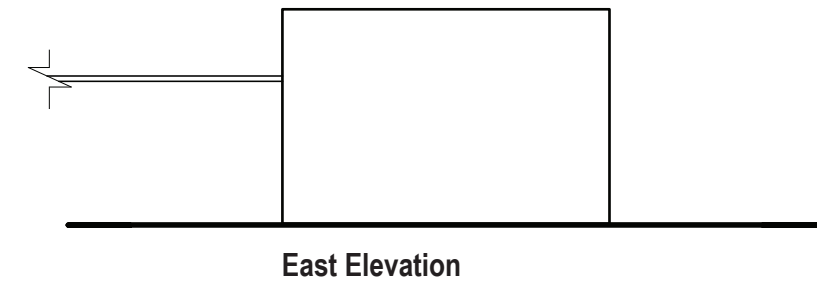
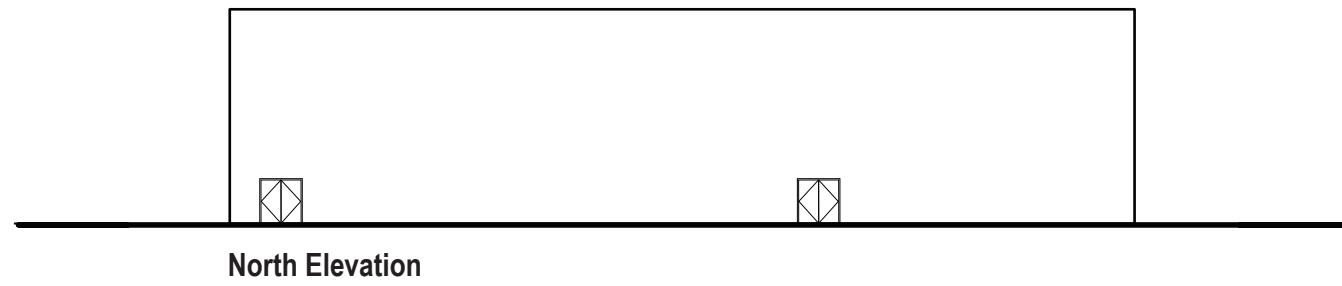
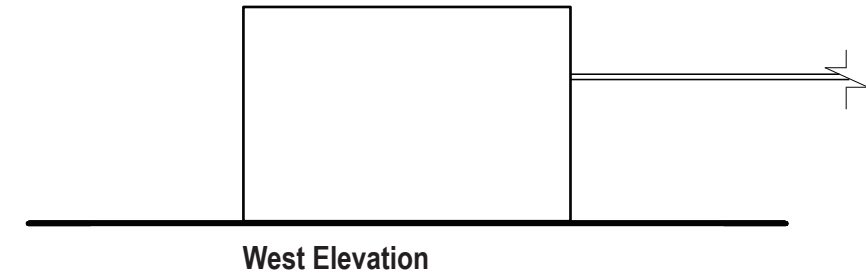
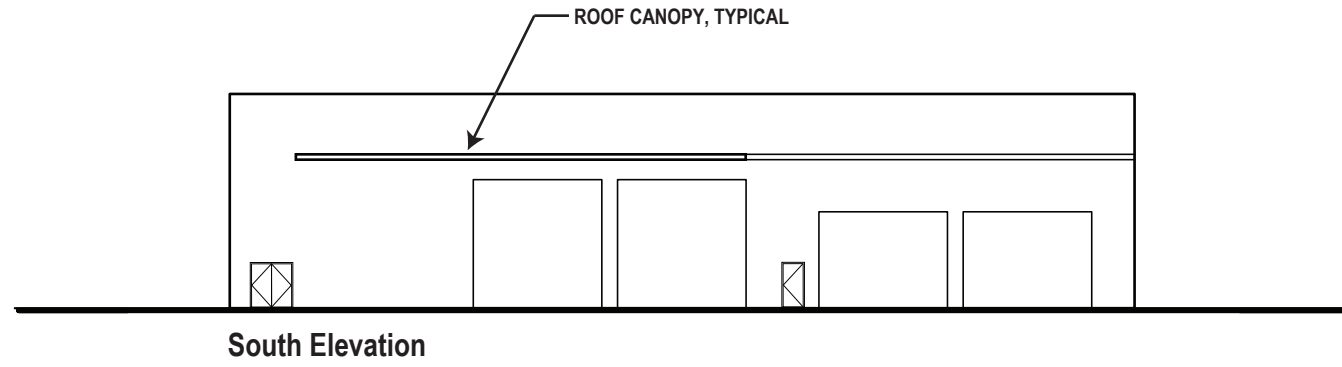
West Elevation



East Elevation

Elevations





Elevations



CFIS #: 40.46.XXX

JCAF 33- Technical Building Replacement (San Bernardino Valley College/San Bernardino CCD)

EPI: 3298 D (12/15) ▼

| Rm. Type | Description | TOP No. | Department | No. Rms | No. Sta | Room No. | ASF | Sec. ASF | Increase In Space | Equip Cost Per ASF | Total Allowable Cost |
|-----------|-----------------------------------|-------------|---------------------------------------------------|---------|---------|----------|--------|----------|-------------------|--------------------|----------------------|
| 110-115 | Classroom | 0099-4999 | | | | | | -6,898 | -6,898 | \$15.42 | \$0 |
| 215 | Class Lab Service | 0900 | Engineering & Industrial Technologies | | | | | -6,379 | -6,379 | | \$0 |
| 250 | Non-Class Lab | 0900 | Engineering & Industrial Technologies | | | | | -707 | -707 | | \$0 |
| 210 | Class Lab | 0510 | Logistics and Materials Transportation | | | | | -2,709 | -2,709 | \$28.11 | \$0 |
| 215 | Class Lab Service | 0510 | Logistics and Materials Transportation | | | | | -1,510 | -1,510 | \$28.11 | \$0 |
| 210 | Class Lab | 0947 | Diesel Technology | | | | 4,500 | | 4,500 | \$72.67 | \$327,015 |
| 210 | Class Lab | 0948 | Automotive Technology | | | | 23,322 | -11,463 | 11,859 | \$72.67 | \$861,794 |
| 210 | Class Lab | 0956 | Manufacturing and Industrial Technology | | | | 9,100 | -8,042 | 1,058 | \$72.67 | \$76,885 |
| 210 | Class Lab | 0958 | Water and Wastewater Technology | | | | 990 | | 990 | \$72.67 | \$71,943 |
| 215 | Class Lab Service | 0948 | Automotive Technology | | | | 4,620 | -3,790 | 830 | \$72.67 | \$60,316 |
| 215 | Class Lab Service | 0956 | Manufacturing and Industrial Technology | | | | 400 | | 400 | \$72.67 | \$29,068 |
| 210 | Class Lab | 0934 | Electronics and Electric Technology | | | | | -3,971 | -3,971 | \$95.73 | \$0 |
| 210 | Class Lab | 0946 | Environmental Control Technology (HVAC) | | | | | -1,945 | -1,945 | \$95.73 | \$0 |
| 210 | Class Lab | 0950 | Aeronautical and Aviation Technology | | | | | -9,419 | -9,419 | \$95.73 | \$0 |
| 210 | Class Lab | 0999 | Other Engineering & Related Industrial Technology | | | | 9,900 | | 9,900 | \$95.73 | \$947,727 |
| 215 | Class Lab Service | 0950 | Aeronautical and Aviation Technology | | | | | -1,929 | -1,929 | \$95.73 | \$0 |
| 215 | Class Lab Service | 0999 | Other Engineering & Related Industrial Technology | | | | 1,500 | | 1,500 | \$95.73 | \$143,595 |
| 210 | Class Lab | 4900 | Interdisciplinary Studies | | | | 3,300 | | 3,300 | \$224.19 | \$739,827 |
| 250 | Non-Class Lab | 4900 | Interdisciplinary Studies | | | | 1,980 | | 1,980 | \$224.19 | \$443,896 |
| 300 - 355 | Faculty Offices | 0099 - 4999 | | | | | 2,061 | -2,560 | -499 | \$24.11 | \$0 |
| 300 - 355 | Administration Offices | 6000 - 9600 | | | | | | -269 | -269 | \$27.51 | \$0 |
| 410-420 | Library - Reading and Stack Space | 6110, 6120 | | | | | 6,000 | | 6,000 | \$36.19 | \$217,140 |

| | | | | | | | | | | |
|----------------|--------------|------------------------|--|--|--|---------------|----------------|--------------|---------|--------------------|
| 690 | Locker Rooms | 0835, 1006, 1007, 1008 | | | | 200 | | 200 | | \$0 |
| 650-655 | Staff Lounge | 0000-9600 | | | | | -146 | -146 | \$24.99 | \$0 |
| Totals: | | | | | | 67,873 | -61,737 | 6,136 | | \$3,919,206 |

* Indicates manual override

JUSTIFICATION FOR ADDITIONAL COSTS EXCEEDING GUIDELINES

Construction (including Group I equipment), Equipment (Group II and Furniture)

District: San Bernardino Community College District **College:** San Bernardino Valley College

Project: Technical Building Replacement

Please use this and additional pages or diagrams to explain and justify items of cost not easily explained on other forms. Examples of items needing justification: site improvements, unusual or high-cost construction methods, or items of equipment that exceed ASF cost guidelines. This form, when completed, supplements both the “Quantities and Unit Costs Supporting the JCAF 32” and the “Guidelines-based Group II Equipment Cost Estimate” forms.

DETAILED EQUIPMENT LIST

College: San Bernardino Valley College

Project: Technical Building Replacement

| Item # | Item Name ¹ | Units | Cost per Unit | Total Cost |
|--------|------------------------|-------|---------------|------------|
| | | | \$ | \$ |

List to be provided when the Plan Year of funding the equipment phase is due to FPU:

- Ready Access= no change/due at FPP submittal
- Traditional= due year after initial FPP submittal

¹Cost requests for equipment are to be limited to those required for new programs or for net expansion space in existing programs.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: June 8, 2017
SUBJECT: Consideration of Approval of Sole Source Purchases from Forest Incentives, Ltd.

RECOMMENDATION

It is recommended that the Board of Trustees approve purchasing from Forest Incentives, Ltd. as a sole source vendor for Fiscal Year 2017 – 2018.

OVERVIEW

As part of KVCR's pledge drives, the practice of giving thank you gifts in return for donations is well established. The Public Broadcasting Service (PBS) coordinates with all PBS stations for pledge programming and related thank you gifts. KVCR, through PBS direction utilizes Forest Incentives, Ltd. as its supplier and fulfillment center. The pledge programs include the pledge breaks and the dollar amounts at which members can pledge to receive thank you gifts. KVCR is informed of the length of the programs, the dollar amounts to be pledged for which gift level and which vendor to use for purchasing and processing of the thank you gifts. PBS negotiates with vendors for the best price, value and service and this year the vendor chosen was Forest Incentives, Ltd. This action must be taken by the Board annually.

ANALYSIS

The products and fulfillment services associated with PBS pledge programming as desired by KVCR cannot be provided by any other provider. No competitive advantage would be gained by SBCCD by competitively bidding for these purchases because of the pre-negotiated packaging established for specific PBS station pledge drives.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the Fiscal Year 2017-2018 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services

PREPARED BY: Steven J. Sutorus, Business Manager

DATE: June 8, 2017

SUBJECT: Consideration of Approval of Sole Source Purchases from Stanley Convergent Security

RECOMMENDATION

It is recommended that the Board of Trustees approve purchasing from Stanley Convergent Security as a sole source vendor for Fiscal Year 2017 – 2018.

OVERVIEW

As new facilities are constructed and modernized, a need exists to provide additional security infrastructure and monitoring. SBCCD needs to obtain products and services which are compatible with existing technology already in place throughout SBCCD. Stanley Convergent Security is the sole manufacturer of the Sonitrol product and its affiliated franchises are the exclusive providers of the Sonitrol impact activated electronic technology. SBCCD Police can only monitor all facilities in a centralized manner, using Stanley's proprietary electronic security system. The existing infrastructure is manufactured by Stanley and must be aligned with Stanley controls for compatibility and operability. This action must be taken by the Board annually.

ANALYSIS

The equipment, technology, and monitoring required to operate with the existing security system is only available from Stanley Convergent Security. New equipment and wiring can only be installed by Stanley authorized technicians. Other contractors are unable to install the equipment and provide the monitoring services. Therefore, there is no advantage to SBCCD by competitively bidding the procurement and installation of this equipment and ongoing monitoring. It is therefore recommended to contract with Stanley Convergent Security as the sole source.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the Fiscal Year 2017-18 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Hussain Agah, Director, Facilities Planning & Construction
DATE: June 8, 2017
SUBJECT: Consideration of Approval to Award a Small Scale Construction Contract to J. Kim Electric, Inc. of Fullerton CA for Project 01-1617-02

RECOMMENDATION

It is recommended that the Board of Trustees award a small scale construction contract to J. Kim Electric, Inc. of Fullerton CA for the Non-Bond 01-1617-02 HLS Lighting Replacement and Upgrade project at SBVC in the amount of \$24,594.00.

OVERVIEW

The San Bernardino Valley College Health Life Science building has rooms on the second floor which utilize fluorescent light fixtures. The campus is requesting that these be upgraded to LED to help reduce energy consumption and provide a better quality light source.

ANALYSIS

Per Public Contract Code 22032(a), public projects of \$45,000 or less may be performed by the employees of a public agency by force account, by negotiated contract, or by purchase order. Proposals were solicited for this project and an analysis of proposals received indicates that J. Kim Electric, Inc. is the lowest, most responsive.

BOARD IMPERATIVE

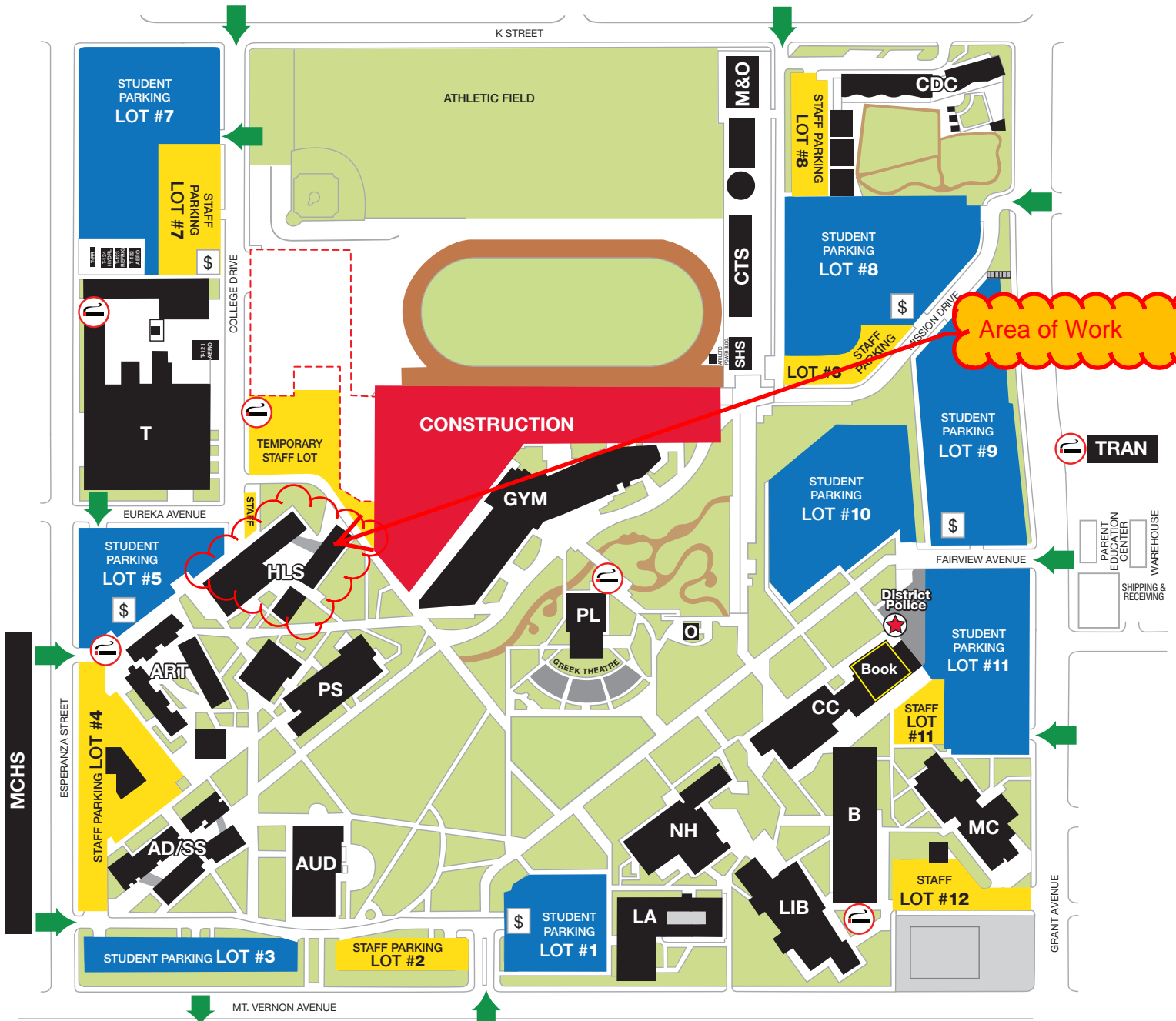
III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the Block Grant budget.

San Bernardino Valley College

701 South Mount Vernon • San Bernardino, CA 92410 • (909) 384-4400



Check our website: www.valleycollege.edu for map updates.

Revised 6-16

- INDICATES CONSTRUCTION AREAS
- ← ARROWS DESIGNATE STUDENT PARKING LOT ENTRANCES
- \$ INDICATES PARKING PERMIT DISPENSER
- ? INDICATES APPROVED SMOKING AREAS (6)
This is a smoke-free campus - smoking in non-designated areas or buildings may result in the issuance of a citation (Board Policy #3570; Government Code #7597)

DISTRICT POLICE
Campus Center Rm. 100
(909) 384-4491

| Building Symbols | |
|-------------------------------------------------------------------------------------|--------------------------------------|
| AD/SS..... Administration/Student Services (Note: AD rooms are located in AD/SS) | LIB Library |
| ART..... Art Center | MC..... Media/Communications |
| AUD..... Auditorium | MCHS..... Middle College High School |
| B..... Business | M&O..... Maintenance & Operations |
| BOOK..... Bookstore | NH..... North Hall |
| CC..... Campus Center | O..... Observatory |
| CDC..... Child Development Center | PL..... Planetarium |
| CTS..... Computer Technology Services | PS..... Physical Sciences |
| G..... Gym | SHS..... Student Health Services |
| HLS..... Health & Life Science | T..... Technical |
| LA..... Liberal Arts | TRAN..... Transportation Center |

Parking permits/decals are required to park in all parking lots and on all college streets.

Parking in disabled stalls requires a valid California disabled placard and a valid SBCCD parking permit/decal.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Hussain Agah, Director, Facilities Planning & Construction
DATE: June 8, 2017
SUBJECT: Consideration of Approval to Award Informal Bid and Ratify a Contract with BWW & Company of Redlands CA for Projects 02-1617-07 and 08

RECOMMENDATION

It is recommended that the Board of Trustees award the informal bid and ratify a contract with BWW & Company of Redlands CA for the Non-Bond 02-1617-07 and 08, Arts Room and Restroom Renovation project at CHC in the amount of \$91,100.24.

OVERVIEW

CHC requested renovation of the Visual Arts studio classrooms and restrooms which are in need of cosmetic upgrades for better presentation of art and to make the environment more comfortable for faculty and students.

In accordance with the District's Uniform Construction Cost Accounting Procedures (UCCAP) program and California Public Contract Code §22034(e), authority to award a UCCAP contract can be delegated by the Board to the Vice Chancellor of Business & Fiscal Services, allowing work to begin. These contracts will then be taken to the Board for ratification. To prevent impacting classes this contract was approved prior to the Board meeting and is now being presented for ratification.

ANALYSIS

As part of UCCAP, SBCCD maintains a pre-qualified list of contractors according to trade category for public works projects valued between \$45,000.00 and \$175,000.00. Informal bids were solicited from those qualified contractors and the lowest, most responsive was from BWW & Company of Redlands CA.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS






Included in Block Grant Construction budget.


CAMPUS DIRECTORY




Map not to scale

Updated: 6-8-15

-  **ATM**
-  **Bus Stop**
-  **Nurse's Station**
-  **Police/Security**
-  **Visitor Parking**

-  **Parking Permits (Daily)**
 Parking permits/decals are required to park in all parking lots and on all college streets.
 Daily parking permits available in all lots.
 Parking in disabled stalls requires a valid California disabled placard and a valid SBCCD parking permit/decal.

-  **Smoking Areas**
 This is a smoke-free campus. Smoking in non-designated areas or buildings may result in the issuance of a citation (Board Policy #3570; Government Code #7597)

District Police (909) 389-3275

| | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>1 MAINTENANCE & OPERATIONS/ SHIPPING & RECEIVING M&O</p> <p>2 CHILD DEVELOPMENT CENTER CDC</p> <p>3 CRAFTON HALL CHL</p> <p>4 CLOCK TOWER BUILDING CTB</p> <p>5 WEST COMPLEX WEST</p> <p>6 CRAFTON CENTER CCR Admissions & Records Counseling Disabled Student Services EOPS Financial Aid</p> <p>7 STUDENT SUPPORT BUILDING SSB Health & Wellness Center</p> <p>8 LEARNING RESOURCE CENTER LRC</p> <p>9 PERFORMING ARTS CENTER PAC</p> | <p>10 CENTRAL COMPLEX 1 CNTL 1 POLICE (LADM 153)</p> <p>11 CENTRAL COMPLEX 2 CNTL 2</p> <p>12 CANYON HALL CYN</p> <p>13 VISUAL ARTS ARTS</p> <p>14 EAST COMPLEX 1 EAST 1</p> <p>15 EAST COMPLEX 2 EAST 2</p> <p>16 PUBLIC SAFETY & ALLIED HEALTH PSAH</p> <p>17 GYMNASIUM GYM</p> <p>18 NORTH COMPLEX NRTH</p> <p>19 KINESIOLOGY, HEALTH EDUCATION & AQUATICS COMPLEX KHA</p> <p>20 ATHLETIC FIELD AF</p> <p>21 TENNIS COURTS TC-CRTS</p> |
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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Hussain Agah , Director, Facilities Planning & Construction
DATE: June 8, 2017
SUBJECT: Consideration of Approval to Ratify a Small Scale Construction Contract with BWW & Company of Redlands CA for Project 02-1617-03

RECOMMENDATION

It is recommended that the Board of Trustees ratify a small scale construction contract with BWW & Company of Redlands CA for the Non-Bond 02-1617-03 – Student Support Building Finish Upgrades project at CHC in the amount of \$34,295.00.

OVERVIEW

CHC requested the renovation of faculty offices on the second floor of the Student Support Building to increase comfort and improve the working environment. In order to allow the faculty to move into their offices prior to Fall semester this contract was approved prior to the Board meeting and is being presented for ratification at this time.temp

ANALYSIS

Per Public Contract Code 22032(a), public projects of \$45,000 or less may be performed by the employees of a public agency by force account, by negotiated contract, or by purchase order. Proposals were solicited for this project and an analysis of proposals received indicates that BWW & Company is the lowest, most responsive.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in Block Grant Construction budget.

CAMPUS DIRECTORY



Map not to scale

Updated: 6-8-15

- ATM**
- Bus Stop**
- Nurse's Station**
- Police/Security**
- Visitor Parking**

- Parking Permits (Daily)**
Parking permits/decals are required to park in all parking lots and on all college streets.
Daily parking permits available in all lots.
Parking in disabled stalls requires a valid California disabled placard and a valid SBCCD parking permit/decal.

- Smoking Areas**
This is a smoke-free campus smoking in non-designated areas or buildings may result in the issuance of a citation (Board Policy #3570; Government Code #7597)

District Police (909) 389-3275

| | | |
|---|------------------------------------------------------------------------------------------------------------|------|
| 1 | MAINTENANCE & OPERATIONS/ SHIPPING & RECEIVING | M&O |
| 2 | CHILD DEVELOPMENT CENTER | CDC |
| 3 | CRAFTON HALL | CHL |
| 4 | CLOCK TOWER BUILDING | CTB |
| 5 | WEST COMPLEX | WEST |
| 6 | CRAFTON CENTER Admissions & Records Counseling Disabled Student Services EOPS Financial Aid | CCR |
| 7 | STUDENT SUPPORT BUILDING Health & Wellness Center | SSB |
| 8 | LEARNING RESOURCE CENTER | LRC |
| 9 | PERFORMING ARTS CENTER | PAC |

| | | |
|----|-----------------------------------------------------|---------|
| 10 | CENTRAL COMPLEX 1 POLICE (LADM 153) | CNTL 1 |
| 11 | CENTRAL COMPLEX 2 | CNTL 2 |
| 12 | CANYON HALL | CYN |
| 13 | VISUAL ARTS | ARTS |
| 14 | EAST COMPLEX 1 | EAST 1 |
| 15 | EAST COMPLEX 2 | EAST 2 |
| 16 | PUBLIC SAFETY & ALLIED HEALTH | PSAH |
| 17 | GYMNASIUM | GYM |
| 18 | NORTH COMPLEX | NRTH |
| 19 | KINESIOLOGY, HEALTH EDUCATION & AQUATICS COMPLEX | KHA |
| 20 | ATHLETIC FIELD | AF |
| 21 | TENNIS COURTS | TC-CRTS |

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Hussain Agah, Director, Facilities Planning & Construction
DATE: June 8, 2017
SUBJECT: Consideration of Approval to Ratify a Small Scale Construction Contract with Three Peaks Corp of Calimesa CA for Project 02-1617-01

RECOMMENDATION

It is recommended that the Board of Trustees ratify a small scale construction contract with Three Peaks Corp of Calimesa CA for the Non-Bond 02-1617-01 – Performing Arts Center Finish Upgrades project at CHC in the amount of \$44,000.00.

OVERVIEW

CHC has requested that room 308 of the Performing Arts Center be renovated to accommodate larger recitals and improve the overall cosmetics of the room. To prevent impacting classes this contract was approved prior to the Board meeting and is being presented for ratification at this time.

ANALYSIS

Per Public Contract Code 22032(a), public projects of \$45,000 or less may be performed by the employees of a public agency by force account, by negotiated contract, or by purchase order. Proposals were solicited for this project and an analysis of proposals received indicates that Three Peaks Corp. is the lowest, most responsive.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS






Included in Block Grant Construction budget.


CAMPUS DIRECTORY




Map not to scale

Updated: 6-8-15

-  **ATM**
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-  **Nurse's Station**
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District Police (909) 389-3275

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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Hussain Agah, Director, Facilities Planning & Construction
DATE: June 8, 2017
SUBJECT: Consideration of Approval to Ratify a Small Scale Construction Contract with Three Peaks Corp of Calimesa CA for Project 02-1617-02

RECOMMENDATION

It is recommended that the Board of Trustees ratify a small scale construction contract with Three Peaks Corp. of Calimesa CA for the Non-Bond 02-1617-02 – Performing Arts Center Changing Room Hazardous Material Removal Project at CHC in the amount of \$15,629.00.

OVERVIEW

The Performing Arts Center changing rooms suffered water damage over the past years which has caused mold to grow on the existing drywall surface. CHC has requested that the mold be removed as soon as possible due to possible health and safety concerns. To prevent health issues and to allow the campus to utilize those rooms, this contract was approved prior to the Board meeting and is being submitted for ratification at this time.

ANALYSIS

Per Public Contract Code 22032(a), public projects of \$45,000 or less may be performed by the employees of a public agency by force account, by negotiated contract, or by purchase order. Proposals were solicited for this project and an analysis of proposals received indicates that Three Peaks Corp. is the lowest, most responsive.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS






Included in Block Grant Construction budget.


CAMPUS DIRECTORY




Map not to scale

Updated: 6-8-15

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-  **Nurse's Station**
-  **Police/Security**
-  **Visitor Parking**

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District Police (909) 389-3275

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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Stacey Nikac, Executive Assistant
DATE: June 8, 2017
SUBJECT: Consideration of Final Approval of Board Policies

RECOMMENDATION

It is recommended that the Board of Trustees approve the Board Policies. Administrative Procedures are submitted for information and review for consistency with Board policies.

BP 3430, BP/AP 5200

ANALYSIS

The changes to the APs and BPs were submitted for First Reading on May 11, 2017.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- II. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

None.



Current Status: Pending

PolicyStat ID: 3498202



Origination: 08/1991
Last Approved: 03/2017
Last Revised: 03/2017
Next Review: 6 years after approval
Owner: Chancellor's Cabinet
 Chancellor's Cabinet:
Policy Area: Chapter 3 General Institution
References:

BP 3430 Prohibition of Harassment

~~DISCRIMINATION AND ILLEGAL HARASSMENT~~ *Prohibition of Harassment* (Replaces current SBCCD BP 3430)

~~This policy prohibits District employees, students, and student organizations from engaging in unlawful discrimination and harassment including sexual misconduct. Allegations that an employee, student or student organization has violated the Discrimination and Harassment Policy will be resolved consistent with AP 3430: Prohibition of Harassment.~~

All forms of harassment are contrary to basic standards of conduct between individuals and are prohibited by state and federal law, as well as this policy, and will not be tolerated. The District is committed to providing an academic and work environment that respects the dignity of individuals and groups. The District shall be free of sexual harassment and all forms of sexual intimidation and exploitation including acts of sexual violence. It shall also be free of other unlawful harassment, including that which is based on any of the following statuses: race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation of any person, or military and veteran status, or because he/she is perceived to have one or more of the foregoing characteristics.

The District seeks to foster an environment in which all employees, students, unpaid interns, and volunteers feel free to report incidents of harassment without fear of retaliation or reprisal. Therefore, the District also strictly prohibits retaliation against any individual for filing a complaint of harassment or for participating in a harassment investigation. Such conduct is illegal and constitutes a violation of this policy. All allegations of retaliation will be swiftly and thoroughly investigated. If the District determines that retaliation has occurred, it will take all reasonable steps within its power to stop such conduct. Individuals who engage in retaliatory conduct are subject to disciplinary action, up to and including termination or expulsion.

Any student, employee, unpaid intern, or volunteer who believes that he/she has been harassed or retaliated against in violation of this policy should immediately report such incidents by following the procedures described in AP 3435. Supervisors are mandated to report all incidents of harassment and retaliation that come to their attention.

This policy applies to all aspects of the academic environment, including but not limited to classroom conditions, grades, academic standing, employment opportunities, scholarships, recommendations, disciplinary actions, and participation in any community college activity. In addition, this policy applies to all terms and conditions of employment, including but not limited

to hiring, placement, promotion, disciplinary action, layoff, recall, transfer, leave of absence, training opportunities and compensation.

To this end the Chancellor shall ensure that the institution undertakes education and training activities to counter discrimination and to prevent, minimize and/or eliminate any hostile environment that impairs access to equal education opportunity or impacts the terms and conditions of employment.

The Chancellor shall establish procedures that define harassment on campus. The Chancellor shall further establish procedures for employees, students, unpaid interns, volunteers, and other members of the campus community that provide for the investigation and resolution of complaints regarding harassment and discrimination, and procedures for students to resolve complaints of harassment and discrimination. All participants are protected from retaliatory acts by the District, its employees, students, and agents.

This policy and related written procedures (including the procedure for making complaints) shall be widely published and publicized to administrators, faculty, staff, students, unpaid interns, and volunteers particularly when they are new to the institution. They shall be available for students, employees, unpaid interns, and volunteers in all administrative offices.

Employees who violate the policy and procedures may be subject to disciplinary action up to and including termination. Students who violate this policy and related procedures may be subject to disciplinary measures up to and including expulsion. Unpaid interns who violate this policy and related procedures may be subject to disciplinary measure up to and including termination from the internship or other unpaid work experience program.

References:

Education Code Sections 212.5, 44100, 66252, and 66281.5;

~~Government Code Sections 12940 and 12950.1;~~

~~Title 2 Sections 10500 et seq.;~~

~~Title VII of the Civil Rights Act of 1964, 42 U.S. Code Annotated Section 2000e~~

Government Code Sections 12940 and 12950.1;

Title 2 Sections 10500 et seq.;

Title VII of the Civil Rights Act of 1964, 42 U.S. Code Annotated Section 2000e

Attachments:

[BP 3430 Prohibition of Harassment - Comments](#)

[BP 3430 Prohibition of Harassment- Legal Citations](#)

Approval Signatures

| Step Description | Approver | Date |
|-------------------------------|-------------------------------------------|---------|
| Board of Trustees 1st reading | Board Board: | pending |
| District Assembly 2nd reading | District Assembly District Assembly: [SN] | 04/2017 |

| Step Description | Approver | Date |
|-------------------------------|-------------------------------------------------|-------------|
| District Assembly 1st reading | District Assembly District Assembly: [SN] | 04/2017 |
| Chancellor's Cabinet | Chancellor's Cabinet Chancellor's Cabinet: [SN] | 04/2017 |

COPY

3
4 **Policy and Procedures for**
5 **Handling Complaints of Unlawful Discrimination**
6 **Under Title 5 Sections 59300 et seq.**
7

8
9 **Introduction and Scope**
10

11 These are the written policies and procedures for filing and processing complaints of unlawful
12 discrimination at *San Bernardino Community College District*. These policies and procedures incorporate
13 the legal principles contained in nondiscrimination provisions of the California Code of Regulations, title 5,
14 sections 59300 et seq. as well as other state and federal substantive and procedural requirements.
15

16 A copy of these written policies on unlawful discrimination will be displayed in a prominent location in the
17 *Office of Human Resources, San Bernardino Valley College President's Office, Crafton Hills College*
18 *President's Office main administrative building or other area where notices regarding the institution's*
19 *rules, regulations, procedures, and standards of conduct are posted.*
20

21
22 *Authority: 20 U.S.C. § 1681 et seq.; Ed. Code, §§ 66270, 66271.1, 66281.5; Gov. Code, §§ 11135-11139.5; Cal.*
23 *Code Regs., tit. 5, § 59326. Reference: Cal. Code Regs., tit. 5, §§ 59300 et seq.; 34 C.F.R. § 106.8(b).*
24
25

26 **Unlawful Discrimination Policy**
27

28 The policy of the *San Bernardino Community College District* is to provide an educational and
29 employment environment in which no person shall be unlawfully denied full and equal access to, the
30 benefits of, or be unlawfully subjected to discrimination, in whole or in part, on the basis of ethnic group
31 identification, national origin, religion, age, sex or gender, race, color, ancestry, sexual orientation, or
32 physical or mental disability, or on the basis of these perceived characteristics or based on association
33 with a person or group with one or more of these actual or perceived characteristics, in any program or
34 activity that is administered by, funded directly by, or that receives any financial assistance from the State
35 Chancellor or Board of Governors of the California Community Colleges.
36

37 The policy of the *San Bernardino Community College District* is to provide an educational and
38 employment environment free from unwelcome sexual advances, requests for sexual favors, sexual
39 favoritism, or other verbal or physical conduct or communications constituting sexual harassment.
40

41 The policy of *San Bernardino Community College District* is to comply with the accessibility requirements
42 of Section 508 of the Rehabilitation Act of 1973 in the development, procurement, maintenance, or use of
43 electronic or information technology and respond to and resolve unlawful discrimination complaints
44 regarding accessibility. Such complaints will be treated as complaints of discrimination on the basis of
45 disability.
46

47 Employees, students, or other persons acting on behalf of the *District* who engage in unlawful
48 discrimination as defined in this policy or by state or federal law may be subject to discipline, up to and
49 including discharge, expulsion, or termination of contract.
50

51 In so providing, the *San Bernardino Community College District* hereby implements the provisions of
52 California Government Code sections 11135 through 11139.5, the Sex Equity in Education Act (Ed.
53 Code, § 66250 et seq.), title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d), title IX of the
54 Education Amendments of 1972 (20 U.S.C. § 1681), section 504 of the Rehabilitation Act of 1973 (29

55 U.S.C. § 794), section 508 of the Rehabilitation Act of 1973 (29 U.S.C. § 794d), the Americans with
56 Disabilities Act of 1990 (42 U.S.C. §§ 12100 et seq.) and the Age Discrimination Act (42 U.S.C. § 6101).

57
58 *Authority: Cal. Code Regs., tit. 5, § 59300; Ed. Code §§ 66250 et seq., 66271.1, 66700, and 70901; Gov. Code §*
59 *11138. Reference: Ed. Code §§ 66250 et seq. and 72011; Gov. Code, §§ 11135-11139.5; Penal Code §§ 422.6*
60 *and 422.55; 20 U.S.C. § 1681; 29 U.S.C. §§ 794 and 794d; 42 U.S.C. §§ 6101, 12100 et seq. and 2000d; 36 C.F.R. §*
61 *1194.*

62 63 64 **Retaliation**

65
66 It is unlawful for anyone to retaliate against someone who files an unlawful discrimination complaint, who
67 refers a matter for investigation or complaint, who participates in an investigation of a complaint, who
68 represents or serves as an advocate for an alleged victim or alleged offender, or who otherwise furthers
69 the principles of this unlawful discrimination policy.

70
71 *Authority: 20 U.S.C. §§ 1681 et seq.; 34 C.F.R. § 106; Cal. Code Regs., tit. 5, §§ 59300 et seq.; Revised Sexual*
72 *Harassment Guidance: Harassment of Students by School Employees, Other Students, or Third Parties, Title IX,*
73 *Office for Civil Rights, January 19, 2001.*

74 75 76 **Responsible District Officer**

77
78 The San Bernardino Community College District has identified the Vice Chancellor of Human Resources
79 & Employee Relations to the State Chancellor's Office and to the public as the single *District* officer
80 responsible for receiving all unlawful discrimination complaints filed pursuant to title 5, section 59328, and
81 for coordinating their investigation. Informal charges of unlawful discrimination should be brought to the
82 attention of the responsible district officer, who shall oversee the informal resolution process pursuant to
83 section 59327. The actual investigation of complaints may be assigned to other staff or to outside
84 persons or organizations under contract with the *District*. Such delegation procedures will be used
85 whenever the officer designated to receive complaints is named in the complaint or is implicated by the
86 allegations in the complaint.

87
88 Administrators, faculty members, other *District* employees, and students shall direct all complaints of
89 unlawful discrimination to the responsible *District* officer.

90
91 *Authority: Cal. Code Regs., tit. 5, § 59324; 34 C.F.R. § 106.8.*

92 93 94 **Informal/Formal Complaint Procedure**

95
96 When a person brings charges of unlawful discrimination to the attention of the *District's* responsible
97 officer, that officer will:

- 98
99
- 100 (1) Undertake efforts to informally resolve the charges;
 - 101 (2) Advise the complainant that he or she need not participate in informal resolution;
 - 102 (3) Notify the person bringing the charges of his or her right to file a formal complaint and explain
103 the procedure for doing so;
 - 104 (4) Assure the complainant that he or she will not be required to confront, or work out problems
105 with, the person accused of unlawful discrimination;
 - 106 (5) Advise the complainant that he or she may file a nonemployment-based complaint with the
107 Office for Civil Rights of the U.S. Department of Education (OCR) where such a complaint is
108 within that agency's jurisdiction.
 - 109 (6) If the complaint is employment-related, the complainant should also be advised that he or she
110 may file a complaint with the U.S. Equal Employment Opportunity Commission (EEOC) and/or
111 the California Department of Fair Employment and Housing (DFEH) where such a complaint is
within that agency's jurisdiction.

112
113 Efforts at informal resolution need not include any investigation unless the responsible *District* officer
114 determines that an investigation is warranted by the seriousness of the charges. Selecting an informal
115 resolution does not extend the time limitations for filing a formal complaint. Efforts at informal resolution
116 may continue after the filing of a formal written complaint, but after a complaint is filed an investigation is
117 required to be conducted pursuant to title 5, section 59334, and will be completed unless the matter is
118 informally resolved and the complainant dismisses the complaint. *Even if the complainant does dismiss*
119 *the complaint, the responsible district officer may require the investigation to continue if he or she*
120 *determines that the allegations are serious enough to warrant an investigation.* Any efforts at informal
121 resolution after the filing of a written complaint will not exceed the 90-day period for rendering the
122 administrative determination pursuant to title 5, section 59336.

123
124 In employment-related cases, if the complainant also files with the Department of Fair Employment and
125 Housing or with the U.S. Equal Employment Opportunity Commission, a copy of that filing will be sent to
126 the State Chancellor's Office requesting a determination of whether a further investigation under title 5 is
127 required. Unless the State Chancellor's Office determines that a separate investigation is required, the
128 District will discontinue its investigation under title 5 and the matter will be resolved through the
129 Department of Fair Employment and Housing or the U.S. Equal Employment Opportunity Commission.

130
131 The *District* will allow for representation where required by law and may allow for representation for the
132 accused and complainant in other circumstances on a case by case basis.

133
134 *Authority: Cal. Code Regs., tit. 5, §§ 59327, 59328, 59334, 59336, and 59339; NLRB v. Weingarten, Inc. (1975) 420*
135 *U.S. 251.*

136 137 138 **Filing of Formal Written Complaint**

139
140 If a complainant decides to file a formal written unlawful discrimination complaint against the *District*, he or
141 she must file the complaint on a form prescribed by the State Chancellor. These approved forms are
142 available from the *District* and also at the State Chancellor's website, as follows:

143
144 <http://www.cccco.edu/SystemOffice/Divisions/Legal/Discrimination/tabid/294/Default.aspx>

145
146 The completed form must be filed with the *District* representative or mailed directly to the State
147 Chancellor's Office of the California Community Colleges.

148
149 Once a complaint is filed, the individual(s) accused of engaging in prohibited discriminatory conduct
150 should be advised of that filing and the general nature of the complaint. This should occur as soon as
151 possible and in a manner that is appropriate under the circumstances. The *District* will also advise the
152 accused that an assessment of the accuracy of the allegations has not yet been made, that the complaint
153 will be investigated, that the accused will be provided an opportunity to present his/her side of the matter,
154 and that any conduct that could be viewed as retaliatory against the complainant or any witnesses must
155 be avoided.

156
157 *Authority: Cal. Code Regs., tit. 5, §§ 59311 and 59328.*

158 159 160 **Threshold Requirements Prior to Investigation of a** 161 **Formal Written Complaint**

162
163 When a formal written complaint is filed it will be reviewed to determine if the complaint meets the
164 following requirements:

- 165
166
- The complaint must be filed on a form prescribed by the State Chancellor's Office.
 - The complaint must allege unlawful discrimination prohibited under title 5, section 59300.
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- The complaint must be filed by one who alleges that he or she has personally suffered unlawful discrimination or by one who has learned of such unlawful discrimination in his or her official capacity as a faculty member or administrator.
 - In any complaint not involving employment, the complaint must be filed within one year of the date of the alleged unlawful discrimination or within one year of the date on which the complainant knew or should have known of the facts underlying the specific incident or incidents of alleged unlawful discrimination
 - In any complaint alleging discrimination in employment, the complaint shall be filed within 180 days of the date the alleged unlawful discrimination occurred, except that this period will be extended by no more than 90 days following the expiration of that 180 days if the complainant first obtained knowledge of the facts of the alleged violation after the expiration of 180 days.

180 *Authority: Cal. Code Regs., tit. 5, § 59328.*

181

182

183 **Defective Complaint**

184

185 If a complaint is found to be defective it will be immediately returned to the complainant with a complete

186 explanation of why an investigation will not be initiated under California Code of Regulations, title 5,

187 section 59300 et seq. The notice will inform the complainant that the complaint does not meet the

188 requirements of section 59328, and shall specify in what requirement the complaint is defective. A copy

189 of the notice to the complainant will also be sent to the State Chancellor's Office.

190

191 *Authority: Cal. Code Regs., tit. 5, §§ 59328, 59332.*

192

193

194 **Notice to State Chancellor or District**

195

196 A copy of all formal complaints filed in accordance with the title 5 regulations will be forwarded to the

197 State Chancellor's Office immediately upon receipt, regardless of whether the complaint is brought by a

198 student or by an employee. Similarly, when the State Chancellor's Office receives a complaint a copy will

199 be forwarded to the *District*.

200

201 *Authority: Cal. Code Regs., tit. 5, § 59330.*

202

203

204 **Administrative Determination**

205

206 In any case not involving employment discrimination, within 90 days of receiving an unlawful

207 discrimination complaint filed under title 5, sections 59300 et seq., the responsible *District* officer will

208 complete the investigation and forward a copy of the investigative report to the State Chancellor, a copy

209 or summary of the report to the complainant, and written notice setting forth all the following to both the

210 complainant and the State Chancellor:

- 211
- 212 (a) the determination of the chief executive officer or his/her designee as to whether there is
- 213 probable cause to believe discrimination occurred with respect to each allegation in the
- 214 complaint;
- 215 (b) a description of actions taken, if any, to prevent similar problems from occurring in the future;
- 216 (c) the proposed resolution of the complaint; and
- 217 (d) the complainant's right to appeal to the *District* governing board and the State Chancellor.
- 218

219 In any case involving employment discrimination, within 90 days of receiving an unlawful discrimination

220 complaint filed under title 5, sections 59300, et seq., the responsible *District* officer will complete the

221 investigation and forward a copy or summary of the report to the complainant, and written notice setting

222 forth all the following to the complainant:

223

- 224 (a) the determination of the chief executive officer or his/her designee as to whether there is
225 probable cause to believe discrimination occurred with respect to each allegation in the
226 complaint;
227 (b) a description of actions taken, if any, to prevent similar problems from occurring in the future;
228 (c) the proposed resolution of the complaint; and
229 (d) the complainant's right to appeal to the District governing board and to file a complaint with
230 the Department of Fair Employment and Housing.
231

232 The *District* will keep these documents on file for a period of at least three years after closing the case,
233 and make them available to the State Chancellor upon request.
234

235 The *San Bernardino Community College District* recognizes the importance of and is therefore committed
236 to completing investigations and resolving complaints as quickly as possible, consistent with the
237 requirements for a thorough investigation.
238

239 *Authority: Cal. Code Regs., tit. 5, § 59336.*
240

241 **Complainant's Appeal Rights**

242 Complainants have appeal rights that they may exercise if they are not satisfied with the results of the
243 *District's* administrative determination. At the time the administrative determination and summary is
244 mailed to the complainant, the responsible *District* officer or his/her designee shall notify the complainant
245 of his or her appeal rights as follows:
246
247
248

- 249 • First level of appeal: The complainant has the right to file an appeal to the *District's* governing
250 board within 15 days from the date of the administrative determination. The *District's*
251 governing board will review the original complaint, the investigative report, the administrative
252 determination, and the appeal.
253
- 254 • The *District's* governing board will issue a final *District* decision in the matter within 45 days
255 after receiving the appeal. Alternatively, the *District's* governing board may elect to take no
256 action within 45 days, in which case the original decision in the administrative determination
257 will be deemed to be affirmed and shall become the final *District* decision in the matter. A
258 copy of the final decision rendered by the *District's* governing board will be forwarded to the
259 complainant and to the State Chancellor's Office.
- 260 • Second level of appeal: The complainant has the right to file an appeal with the California
261 Community College Chancellor's Office in any case not involving employment-related
262 discrimination within 30 days from the date that the governing board issues the final *District*
263 decision or permits the administrative determination to become final by taking no action within
264 45 days. The appeal must be accompanied by a copy of the decision of the governing board
265 or evidence showing the date on which the complainant filed an appeal with the governing
266 board, and a statement under penalty of perjury that no response was received from the
267 governing board within 45 days from that date. In any case involving employment
268 discrimination, the complainant has the right to file a complaint with the Department of Fair
269 Employment and Housing (DFEH) where the case is within the jurisdiction of that agency.

270 Complainants must submit all appeals in writing.
271

272 *Authority: Cal. Code Regs., tit. 5, §§ 59338 and 59339.*
273
274

275 **Provision of Information to State Chancellor**

276 In any case not involving employment discrimination, within 150 days of receiving a complaint, the
277 responsible *District* officer will either:
278
279

280 Forward the following to the State Chancellor:

- 281
- 282 • A copy of the final *District* decision rendered by the governing board or a statement indicating
 - 283 the date on which the administrative determination became final as a result of taking no
 - 284 action on the appeal within 45 days.
 - 285 • A copy of the notice of appeal rights the *District* sent the complainant.
 - 286 • Any other information the State Chancellor may require; or
- 287

288 Notify the State Chancellor that the complainant has not filed an appeal with the district governing board

289 and that the *District* has closed its file.

290

291 The *District* will keep these documents on file for a period of at least three years after closing the case,

292 and in any case involving employment discrimination, make them available to the State Chancellor upon

293 request.

294

295 *Authority: Cal. Code Regs., tit. 5, §§ 59338 and 59340.*

296

297 **Extensions**

298

300 If for reasons beyond its control, the *District* is unable to comply with the 90-day or 150-day deadlines

301 specified above for submission of materials to the complainant and the State Chancellor's Office, the

302 responsible *District* officer will file a written request that the State Chancellor grant an extension of the

303 deadline. Where an extension is deemed necessary by the *District*, it must be requested from the State

304 Chancellor regardless of whether or not the case involves employment discrimination. The request will

305 be submitted no later than 10 days prior to the expiration of the deadlines established by title 5 in sections

306 59336 and/or 59340 and will set forth the reasons for the request and the date by which the *District*

307 expects to be able to submit the required materials.

308

309 A copy of the request for an extension will be sent to the complainant, who will be advised that he or she

310 may file written objections with the State Chancellor within 5 days of receipt.

311

312 The State Chancellor may grant the request unless delay would be prejudicial to the investigation. If an

313 extension of the 90-day deadline is granted by the State Chancellor the 150-day deadline is automatically

314 extended by an equal amount.

315

316 *Authority: Cal. Code Regs., tit. 5, § 59342.*

317

318 **Definitions**

319

320

321 Definitions applicable to nondiscrimination policies are as follows:

322

- 323 • "Appeal" means a request by a complainant made in writing to the *San Bernardino*
- 324 *Community College District* governing board pursuant to title 5, section 59338, and/or to the
- 325 State Chancellor's Office pursuant to title 5, section 59339, to review the administrative
- 326 determination of the *District* regarding a complaint of discrimination.
- 327 • "Association with a person or group with these actual or perceived characteristics" includes
- 328 advocacy for or identification with people who have one or more characteristics of a protected
- 329 category listed under "Unlawful Discrimination Policy" and title 5, section 59300, participation
- 330 in a group associated with persons having such characteristics, or use of a facility associated
- 331 with use by such persons.
- 332 • "Complaint" means a written and signed statement meeting the requirements of title 5,
- 333 section 59328 that alleges unlawful discrimination in violation of the nondiscrimination
- 334 regulations adopted by the Board of Governors of the California Community Colleges, as set
- 335 forth at title 5, sections 59300 et seq.

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- "Days" means calendar days.
 - "Gender" means sex, and includes a person's gender identity and gender related appearance and behavior whether or not stereotypically associated with the person's assigned sex at birth.
 - "Mental disability" includes, but is not limited to, all of the following:
 - (1) Having any mental or psychological disorder or condition, such as mental retardation, organic brain syndrome, emotional or mental illness, or specific learning disabilities, that limits a major life activity. For purposes of this section:
 - (A) "Limits" shall be determined without regard to mitigating measures, such as medications, assistive devices, or reasonable accommodations, unless the mitigating measure itself limits a major life activity.
 - (B) A mental or psychological disorder or condition limits a major life activity if it makes the achievement of the major life activity difficult.
 - (C) "Major life activities" shall be broadly construed and shall include physical, mental, and social activities and working.
 - (2) Any other mental or psychological disorder or condition not described in paragraph (1) that requires specialized supportive services.
 - (3) Having a record or history of a mental or psychological disorder or condition described in paragraph (1) or (2), which is known to the *District*.
 - (4) Being regarded or treated by the *District* as having, or having had, any mental condition that makes achievement of a major life activity difficult.
 - (5) Being regarded or treated by the *District* as having, or having had, a mental or psychological disorder or condition that has no present disabling effect, but that may become a mental disability as described in paragraph (1) or (2)."Mental disability" does not include sexual behavior disorders, compulsive gambling, kleptomania, pyromania, or psychoactive substance use disorders resulting from the current unlawful use of controlled substances or other drugs.
 - "Physical disability" includes, but is not limited to, all of the following:
 - (1) Having any physiological disease, disorder, condition, cosmetic disfigurement, or anatomical loss that does both of the following:
 - (A) Affects one or more of the following body systems: neurological, immunological, musculoskeletal, special sense organs, respiratory, including speech organs, cardiovascular, reproductive, digestive, genitourinary, hemic and lymphatic, skin, and endocrine.
 - (B) Limits a major life activity. For purposes of this section:
 - (i) "Limits" shall be determined without regard to mitigating measures such as medications, assistive devices, prosthetics, or reasonable accommodations, unless the mitigating measure itself limits a major life activity.
 - (ii) A physiological disease, disorder, condition, cosmetic disfigurement, or anatomical loss limits a major life activity if it makes the achievement of the major life activity difficult.
 - (iii) "Major life activities" shall be broadly construed and include physical, mental, and social activities and working.
 - (2) Any other health impairment not described in paragraph (1) that requires specialized supportive services.
 - (3) Having a record or history of a disease, disorder, condition, cosmetic disfigurement, anatomical loss, or health impairment described in paragraph (1) or (2), which is known to the *District*.
 - (4) Being regarded or treated by the *District* as having, or having had, any physical condition that makes achievement of a major life activity difficult.
 - (5) Being regarded or treated by the *District* as having, or having had, a disease, disorder, condition, cosmetic disfigurement, anatomical loss, or health impairment that has no present disabling effect but may become a physical disability as described in paragraph (1) or (2).
 - (6) "Physical disability" does not include sexual behavior disorders, compulsive gambling, kleptomania, pyromania, or psychoactive substance use disorders resulting from the current unlawful use of controlled substances or other drugs.

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- “District” means the *San Bernardino Community College District* or any District program or activity that is funded directly by the state or receives financial assistance from the state. This includes the District Personnel Commission and any other organization associated with the District or its college(s) that receives state funding or financial assistance through the District.
- “Responsible District Officer” means the officer identified by the District to the State Chancellor’s Office as the person responsible for receiving complaints filed pursuant to title 5, section 59328, and coordinating their investigation. *The Responsible District Officer for San Bernardino Community College District is the Vice Chancellor of Human Resources and Employee Relations.*
- “Sex” includes, but is not limited to, pregnancy, childbirth, or medical conditions related to pregnancy or childbirth. ‘Sex’ also includes, but is not limited to, a person’s gender, as defined in section 422.56 of the Penal Code. Discrimination on the basis of sex or gender also includes sexual harassment.
- “Sexual harassment” is unlawful discrimination in the form of unwelcome sexual advances, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature, made by someone from or in the workplace or in the educational setting, and includes but is not limited to:
 - (1) Making unsolicited written, verbal, physical, and/or visual contacts with sexual overtones. (Examples of possible sexual harassment that appear in a written form include, but are not limited to: suggestive or obscene letters, notes, and/or invitations. Examples of possible visual sexual harassment include, but are not limited to: leering, gestures, display of sexually aggressive objects or pictures, cartoons, or posters.)
 - (2) Continuing to express sexual interest after being informed that the interest is unwelcomed.
 - (3) Making reprisals, threats of reprisal, or implied threats of reprisal following a rebuff of harassing behavior. The following are examples of conduct in an academic environment that might be found to be sexual harassment: threatening to withhold, or actually withholding, grades earned or deserved; suggesting a poor performance evaluation will be prepared; or suggesting a scholarship recommendation or college application will be denied.
 - (4) Engaging in explicit or implicit coercive sexual behavior within the work environment which is used to control, influence, or affect the employee’s career, salary, and/or work environment.
 - (5) Engaging in explicit or implicit coercive sexual behavior within the educational environment that is used to control, influence, or affect the educational opportunities, grades, and/or learning environment of a student.
 - (6) Offering favors or educational or employment benefits, such as grades or promotions, favorable performance evaluations, favorable assignments, favorable duties or shifts, recommendations, reclassifications, etc., in exchange for sexual favors.
 - (7) Awarding educational or employment benefits, such as grades or duties or shifts, recommendations, reclassifications, etc., to any student or employee with whom the decision maker has a sexual relationship and denying such benefits to other students or employees.
- “Sexual orientation” means heterosexuality, homosexuality, or bisexuality.
- “Unlawful discrimination” means discrimination based on a category protected under title 5, section 59300, including retaliation and sexual harassment.

Authority: Gov. Code, § 12926; Cal. Code Regs., tit. 5, §§ 59300, 59311; Revised Sexual Harassment Guidance: Harassment of Students by School Employees, Other Students, or Third Parties, Title IX, Office for Civil Rights, January 19, 2001.

Confidentiality of the Process

447 Investigative processes can best be conducted within a confidential climate. Therefore, the *District* does
448 not reveal information about such matters except as necessary to fulfill its legal obligations.

449
450 Potential complainants are sometimes reluctant to pursue a complaint if their names will be revealed.
451 The inability to reveal the name of a complainant or facts that are likely to reveal the identity of the
452 complainant can severely limit the ability of the *District* to respond. Complainants must also recognize
453 that persons who are accused of wrongdoing have a right to present their side of the matter, and this right
454 may be jeopardized if the *District* is prohibited from revealing the name of the complainant or facts that
455 are likely to disclose the identity of the complainant.

456
457 If a complainant insists that his or her name not be revealed, the responsible officer should take all
458 reasonable steps to investigate and respond to the complaint consistent with the complainant's request
459 as long as doing so does not jeopardize the rights of other students or employees.

460
461 It is also important that complainants and witnesses understand the possibility that they may be charged
462 with allegations of defamation if they circulate the charges outside of the *District's* process. In general,
463 persons who are participating in a *District* investigative or disciplinary process that is related to a charge
464 of discrimination are protected from tort claims such as defamation. However, persons who make
465 allegations outside of these processes or who discuss their claims with persons outside of the process
466 may expose themselves to tort charges. Complainants, witnesses, and those accused of discrimination
467 will all be asked to sign a confidentiality acknowledgement statement.

468
469 Where an investigation reveals the need for disciplinary action, the complainant may wish to have
470 information about what disciplinary actions the *District* took. However, the privacy rights of the persons
471 involved often prevent the *District* from providing such information. In student disciplinary actions for
472 sexual assault/physical abuse charges, Education Code section 76234 provides that the victim shall be
473 informed of the disciplinary action, but that the victim must keep the information confidential. Disciplinary
474 actions taken against employees are generally considered confidential.

475
476 *Authority: Cal. Const. Art. I, § 1; Civil Code § 47; Ed. Code, §§ 76234 and 87740; Silberg v. Anderson (1990) 50*
477 *Cal.3d. 205; Revised Sexual Harassment Guidance: Harassment of Students by School Employees, Other Students,*
478 *or Third Parties, Title IX, Office for Civil Rights, January 19, 2001.*

479

480

481 **Notice, Training, and Education for Students and Employees**

482

483 The *San Bernardino Community College District's* responsible officer shall make arrangements for or
484 provide training to employees and students on the *District's* unlawful discrimination policy and
485 procedures. Faculty members, members of the administrative staff, and members of the support staff will
486 be provided with a copy of the *District's* written policy on unlawful discrimination at the beginning of the
487 first quarter or semester of the college year after the policy is adopted.

488

489 All District employees will receive this training and a copy of the unlawful discrimination policies and
490 procedures during the first year of their employment. Because of their special responsibilities under the
491 law, supervisors will undergo mandatory training within six months of assuming a supervisory position and
492 annually thereafter. In years in which a substantive policy or procedural change has occurred all *District*
493 employees will attend a training update and/or receive a copy of the revised policies and procedures.

494

495 A training program or informational services will be made available to all students at least once annually.
496 The student training or informational services will include an explanation of the policy, how it works, and
497 how to file a complaint. In addition, a copy of the *District's* written policy on unlawful discrimination, as it
498 pertains to students, will be provided as part of any orientation program conducted for new students at the
499 beginning of each quarter, semester, or summer session, as applicable.

500

501 *Authority: Ed. Code, § 66281.5; Cal. Code Regs., tit. 5, §§ 59324 and 59326. Reference: Cal. Code Regs., tit. 5, §§*
502 *59300 et seq.; 34 C.F.R. § 106.8(b).*

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Academic Freedom

The *San Bernardino Community College District* governing Board reaffirms its commitment to academic freedom, but recognizes that academic freedom does not allow any form of unlawful discrimination. It is recognized that an essential function of education is a probing of opinions and an exploration of ideas that may cause some students discomfort. It is further recognized that academic freedom insures the faculty's right to teach and the student's right to learn. Finally, nothing in these policies and procedures shall be interpreted to prohibit bona fide academic requirements for a specific community college program, course or activity.

When investigating unlawful discrimination complaints containing issues of academic freedom *San Bernardino Community College District* will consult with a faculty member appointed by the Academic Senate with respect to contemporary practices and standards for course content and delivery.

Reference: Cohen v. San Bernardino Valley College (1995) 883 F.Supp. 1407, 1412-1414, affd. in part and revd. in part on other grounds, (1996) 92 F.3d 968; Cal. Code Regs., tit. 5, § 59302.

Record Retention

Unlawful discrimination records that are part of an employee's employment records may be classified as Class-1 Permanent records and retained indefinitely or microfilmed in accordance with title 5, California Code of Regulations, section 59022. Unlawful discrimination records of a student that are deemed worthy of preservation but not classified as Class-1 Permanent may be classified as Class-2 Optional records or as Class-3 Disposable records. Class-2 Optional records shall be retained until reclassified as Class-3 Disposable Records. Class-3 Disposable Records shall be retained for a period of three years after being classified as Class-3 Disposable records.

Records related to a student discrimination complaint will be deemed worthy of preservation if, at the end of three years after the case is closed, a complaint on similar grounds has been filed against the same employee. In such cases, the records shall continue to be classified as Class 2 records and shall not be reclassified as Class-3 Disposable Records until complaints against that particular employee have been resolved.

Authority: Cal. Code Regs., tit. 5, § 59020.

APPROVED: 2/11/10



Current Status: Pending

PolicyStat ID: 3428704



Origination: 06/2004
 Last Approved: 03/2017
 Last Revised: 03/2017
 Next Review: 6 years after approval
 Owner: Academic Senates Academic Senates:
 Policy Area: Chapter 5 Student Services
 References:

BP 5200 Student Health Services

(Replaces current SBCCD BP 5200)

~~**NOTE:** The language in current SBCCD BP 5200 parallels the language recommended by the Policy and Procedure Service.~~

- ~~From current SBCCD BP 5200 titled Student Health Services~~

Select student health services, funded by the Student Health fee, shall be provided in order to contribute to the educational aims of students by promoting physical and emotional well-being through health-oriented programs and services. These services are available to registered students when academic classes are in session.

Reference:

Education Code Section 76401

- [BP 5200 Student Health Services - Comments](#)
- [BP 5200 Student Health Services - Legal Citations](#)
- [BP5200 -OLD.pdf](#)

Attachments:

Approval Signatures

| Step Description | Approver | Date |
|-------------------------------|-------------------------------------------------|---------|
| Board of Trustees 1st reading | Board Board: | pending |
| District Assembly 2nd reading | District Assembly District Assembly: [SN] | 04/2017 |
| District Assembly 1st reading | District Assembly District Assembly: [SN] | 03/2017 |
| Chancellor's Cabinet | Chancellor's Cabinet Chancellor's Cabinet: [SN] | 03/2017 |



Origination: 06/2004
Last Approved: 03/2017
Last Revised: 03/2017
Next Review: 6 years after approval
Owner: Academic Senates Academic Senates:
Policy Area: Chapter 5 Student Services
References:

AP 5200 Student Health Services

(Replaces current SBCCD AP 5200)

~~**NOTE:** This procedure is suggested as good practice. Local practice may be inserted.~~

• **From current SBCCD-AP-5200 titled Student Health Services**

- A. Each college shall provide an office of health services for students. Students shall pay fees for health and accident insurance coverage that shall be used solely to defray the costs of such health services and accident coverage as provided in the Education Code. These services are available to registered students who have paid the health fee. Health careers students accepted into their programs may be seen prior to the beginning of the semester to complete requirements needed for clinical placements. Fees shall be specified in Board Policy.
- B. Exemptions
- Certain individuals designated herein shall be exempt from health and accident fees by code exemption or action of the Board of Trustees.
1. Apprentices attending college under an approved training program.
 2. Students who depend exclusively upon prayer for healing in accordance with the teaching of a bona fide religious sect, denomination or organization.
 3. Students who submit evidence that they are financially unable to pay the fee because of low income. The health fee for these students may be included as part of the financial aid package for students who receive government grants.
 4. Students enrolled only in Community Services Classes.
 5. Students enrolled in off-campus classes that are conducted entirely at the agency site.
- C. Students who are enrolled exclusively in International Baccalaureate Services (IBS) classes shall pay only the accident insurance fee.
- D. Students who do not pay health or accident insurance fees are not eligible for health services.
- E. International Students must purchase a Student Accident and Sickness Medical Expense Plan or show evidence of equal coverage and provide a negative tuberculosis skin test or a chest x-ray performed in the United States.

Reference:

~~Education Code Section 76401~~ [Education Code Section 76401](#)

***NOTE:** The red ink signifies language that is **suggested as good practice** and recommended by the Policy and Procedure Service and its legal counsel (Liebert Cassidy Whitmore). The language in is from the current SBCCD AP 5200 titled Student Health Services approved on 6/10/04.*

Attachments:

[AP 5200 Student Health Services - Comments](#)
[AP 5200 Student Health Services - Legal Citations](#)
[AP5200 -OLD.pdf](#)

Approval Signatures

| Step Description | Approver | Date |
|-------------------------------|-------------------------------------------------|---------|
| Board of Trustees 1st reading | Board Board: | pending |
| District Assembly 2nd reading | District Assembly District Assembly: [SN] | 04/2017 |
| District Assembly 1st reading | District Assembly District Assembly: [SN] | 03/2017 |
| District Assembly 1st reading | Academic Senates Academic Senates: [SN] | 03/2017 |
| Chancellor's Cabinet | Chancellor's Cabinet Chancellor's Cabinet: [SN] | 03/2017 |

COPY

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Stacey Nikac, Executive Assistant
DATE: June 8, 2017
SUBJECT: Consideration of Approval to Accept Board Policies for First Reading

RECOMMENDATION

It is recommended that the Board of Trustees accept Board Policies for first reading. Administrative Procedures are submitted for information and review for consistency with Board policies.

BP/AP 3310, BP/AP 3420, BP/AP 3560, AP 5030

OVERVIEW

The changes to these policies include requirements of the Education Code and current law.

The SBCCD has a process of continuous review of its Board Policies and Administrative Procedures to ensure compliance with Title 5, California Education Code and current district/college needs.

ANALYSIS

The Board may adopt policies authorized by law or determined to be necessary for the efficient operation of the district per Board Policy 2410.

The attached Administrative Procedures have been modified and or reviewed and have gone through the collegial consultation process per Board Policy 2410.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- II. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

None.



Current Status: Pending

PolicyStat ID: 3406634



Origination: 05/2004
Last Approved: 05/2004
Last Revised: 05/2004
Next Review: 6 years after approval
Owner: Chancellor's Cabinet
 Chancellor's Cabinet:
Policy Area: Chapter 3 General Institution
References:

BP 3310 Records Retention and Destruction

(Replaces current SBCCD BP 3310)

The Chancellor shall establish administrative procedures to assure the retention and destruction of all District records, including electronically stored information as defined by the Federal Rules of Civil Procedure in compliance with Title 5. Such records shall include, but not be limited to student records, employment records, and financial records.

References:

Title 5 Sections 59020 et seq.
Federal Rules of Civil Procedure, Rules 16, 26, 33, 34, 37, 45

Attachments:

- [BP 3310 Records Retention and Destruction - Comments](#)
- [BP 3310 Records Retention and Destruction - Legal Citations](#)
- [BP3310 - OLD.pdf](#)

Approval Signatures

| Step Description | Approver | Date |
|-------------------------------|-------------------------------------------------|---------|
| Board of Trustees 1st reading | Board Board: | pending |
| District Assembly 2nd reading | District Assembly District Assembly: [SN] | 05/2017 |
| District Assembly 1st reading | District Assembly District Assembly: [SN] | 04/2017 |
| Chancellor's Cabinet | Chancellor's Cabinet Chancellor's Cabinet: [SN] | 03/2017 |



Origination: 02/2009
Last Approved: 02/2009
Last Revised: 02/2009
Next Review: 6 years after approval
Owner: Chancellor's Cabinet
 Chancellor's Cabinet:
Policy Area: Chapter 3 General Institution
References:

AP 3310 Records Retention and Destruction

(Replaces current SBCCD AP 3310)

- ~~From current SBCCD AP 3310 titled Records Retention and Destruction~~

DEFINITION OF RECORDS

Records are defined as all records, maps, books, papers, data processing output, and documents of the District required by Title 5 to be retained, including but not limited to records created originally by computer and "electronically stored information" (ESI), as that term is defined by the Federal Rules of Civil Procedure.

Student records may be any item of information directly related to an identifiable student, other than directory information, which is maintained by a community college or required to be maintained by any employee in the performance of his / ~~er~~ her duties, whether recorded by handwriting, print, tapes, film, microfilm, or other means.

The following documents, listed under ~~California Code of Regulations~~, Title 5, Section 59020, are not records and may be destroyed at any time:

1. Additional copies of documents beyond the original or one copy. (A person receiving a duplicated copy need not retain it.)
2. Correspondence between district employees that does not pertain to personnel matters or constitute a student record.
3. Advertisements and other sales material received.
4. Textbooks used for instruction, and other instructional materials, including library books, pamphlets, and magazines.

RETENTION, TRANSFER, AND DESTRUCTION OF RECORDS

The Business Manager shall supervise the classification and destruction of records and ESI. The District must preserve ESI and ESI that is relevant to actual or potential litigation pursuant to the Federal Rules of Civil Procedure. The District shall comply with the Federal Rules of Civil Procedure and produce relevant ESI in the form in which it is ordinarily maintained and readily usable. ~~An annual report shall be made to the Board of Trustees regarding the classification and destruction of records and ESI.~~ An annual report shall be made to the Board of Trustees regarding the classification and destruction of records and ESI.

Email systems are not routinely backed up for future retrieval purposes, though back-ups may serve this purpose incidentally. Email users and those in possession of ~~District~~District records in the form of electronic mail are cautioned to be prudent in their reliance on electronic mail for purposes of maintaining a lasting record. If long-term accessibility is required, electronic mail is to be transferred to a more lasting format.

Classification of Records

~~Records shall be classified as required by Title 5 and other applicable statutes and federal/state regulations.~~ Records shall be classified as required by Title 5 and other applicable statutes and federal/state regulations.

1. Prior Year Records

The Business Manager, in consultation with the Director, Internal Audits, shall review documents and papers received or produced during the prior college year and classify them as Class 1 - Permanent, Class 2 - Optional, or Class 3 – Disposable ~~(as defined in Title 5)~~(as defined in Title 5).

2. Records Not Classified Before July 1, 1976

All records not classified prior to July 1, 1976, are subject to the same review and classification as in "1." If such records are three or more years old and classified in Class 3 - Disposable, they may be destroyed without further delay, but in accordance with procedures for destruction.

3. Current Year Records

Records originating during a current college year shall not be classified during that year.

4. Continuing Records

Records of a continuing nature, i.e., active and useful for administrative, legal, fiscal, or other purposes over a period of years, shall not be classified until such usefulness has ceased.

5. Microfilm Copy

Whenever an original Class 1 - Permanent record is photographed, microphotographed, or otherwise reproduced on film or electronically, the copy made is classified as Class 1 - Permanent. The original record, unless classified as Class 2 - Optional, may be classified as Class 3 - Disposable. It may then be destroyed in accordance with the California Administrative Code if the following conditions have been met:

- a. The reproduction was accurate in detail.
- b. The Business Manager has attached to or incorporated in the copy or system, a signed and dated certification of compliance with the provisions of the California Evidence Code (Section 1531), stating in substance that the copy is a correct copy of the original, or a specified part thereof, as the case may be.
- c. The copy was placed in an accessible location, and provision was made for preserving permanently, examining and using the same.
- d. In addition, if the record is photographed or microfilmed, the reproduction must be on film of a type approved for permanent, photographic records by the United States Bureau of Standards.

Period of Retention of Records

1. Class 1 - Permanent Records

The original of each of the types of records listed below or one exact copy, when the original is required

by law to be filed with another agency, is a Class 1 - Permanent record. It shall be retained indefinitely, unless reproduced in accordance with #5 (Microfilm Copy) above.

a. Annual Reports:

1. Official budget;
2. Financial report of all funds, including cafeteria and student body funds;
3. Audit of all funds;
4. Full-time equivalent student, including Period 1 and Period 2 reports; and
5. Other major annual reports, including:
 - a. Those containing information relating to property, activities, financial condition, or transactions; and
 - b. Those declared by board minutes to be permanent.

b. Official Actions:

1. Minutes of the board or committee thereof, including the text of a rule, regulation, policy, or resolution not set forth verbatim in minutes but included therein by reference only;
2. Elections, including the call, if any, for and the result (but not including detail documents, such as ballots) of an election called, conducted, or canvassed by the governing board for a board member, the board member's recall, issuance of bonds, incurring any long-term liability, change in maximum tax rates, reorganizations, or any other purpose; and
3. Records transmitted by another agency that pertain to that agency's action with respect to district reorganization.

c. Personnel Records of Employees.

1. All detail records relating to employment, assignment, employee evaluations, amount, and dates of service rendered, termination or dismissal of an employee in any position, sick leave record, rate of compensation
2. Salaries or wages paid, deduction or withholdings made, and the person or agency to whom such amounts were paid. In lieu of the detail records, a complete proven summary payroll record for each employee of the school district containing the same data may be classified as Class 1 - Permanent, and the detail records may then be classified as Class 3 - Disposable.

d. Student Records:

1. The records of enrollment and scholarship for each student. Such records of enrollment and scholarship may include but need not be limited to:
 - a. name of student;
 - b. date of birth;
 - c. place of birth;
 - d. name and address of a parent having custody or a guardian, if the student is a minor;
 - e. entering and leaving date for each academic year and for any summer session or other extra session;
 - f. subjects taken during each year, half year, summer session, or quarter; and

- g. if grades or credits are given, the grades and number of credits toward graduation allowed for work taken.
2. All records pertaining to any accident or injury involving a student for which a claim for damages has been filed as required by law, including any policy of liability insurance relating thereto, except that these records cease to be Class 1 - Permanent records, one year after the claim has been settled or after the applicable ~~statue statute~~statute of limitations has run.
- e. Property records:
All detail records relating to land, buildings, and equipment. In lieu of such detail records, a complete property ledger may be classified as Class 1 - Permanent, and the detail records may then be classified as Class 3 - Disposable, if the ledger includes:
1. All fixed assets;
 2. An equipment inventory; and
 3. For each unit of property, the date of acquisition or augmentation, the person from whom acquired, an adequate description or identification, and the amount paid, and comparable data if the unit is disposed of by sale, loss, or otherwise.

2. Class 2 - Optional Records

Any record worthy of further preservation but not classified as Class 1 - Permanent, may be classified as Class 2 - Optional. It shall then be retained until reclassified as Class 3 - Disposable. If the Business Manager determines that classification should not be made annually, all records of the prior year may be classified as Class 2 - Optional, pending further review and classification within one year.

3. Class 3 - Disposable Records

All records, other than continuing records not classified as Class 1 - Permanent or Class 2 - Optional, shall be classified as Class 3 - Disposable.

Generally, a Class 3 - Disposable record, unless otherwise specified, should be destroyed during the third ~~school-academic~~academic year after the ~~school-academic~~academic year in which it originated (e.g., 2002 - 03 plus three equals 2005 - 06). A Class 3 - Disposable record shall not be destroyed until after the third July 1 succeeding the completion of the audit required by the Education Code or of any other legally required audit. This also applies after the ending date of any retention period required by any agency other than the State of California, whichever date is later. Federal programs, including various student aid programs, may require longer retention periods and such program requirements shall take precedence over the requirements contained herein. A continuing record shall not be destroyed until the third year after it has been classified as Class 3 - Disposable.

4. Statute of Limitations

In addition to periods of retention required by the Board of Governors, a district may desire for its own benefit to maintain some records at least beyond the statutory period for bringing suits upon these records. If the ~~District~~District has any particular inquiry in placing any records in the proper classifications, the doubt should be resolved in favor of the longer retention period.

Destruction of Records - Community College Districts

Records ordered for destruction shall be permanently destroyed by such foolproof methods as shredding, burning, or pulping; and such destruction shall be supervised by the chief executive officer or other designee.

References:

- ~~California~~ [California](#) Education Code, Sections 76220 – 76225, 76230 – 76234 ;
- California Evidence Code 1531 ;
- Title 5, Sections 16022, 16026, 16035, 54606, 54608, ~~59020 – 59029~~ ~~59020 et seq.~~; [59020 et seq.](#);
- California State Administrative Manual, Section 1602;
- ~~Federal Rules of Civil Procedure, Rules 16, 26, 33, 34, 37, and 45.~~
- [Federal Rules of Civil Procedure, Rules 16, 26, 33, 34, 37, and 45](#)

Attachments:

- [AP 3310 Records Retention and Destruction - Comments](#)
- [AP 3310 Records Retention and Destruction - Legal Citations](#)
- [AP3310 -OLD.pdf](#)

Approval Signatures

| Step Description | Approver | Date |
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| Board of Trustees 1st reading | Board Board: | pending |
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BP 3420 Equal Employment Opportunity

NOTE: This policy and the corresponding procedure comply with Title 5 Section 53000 and Education Code Sections 87100 et seq., as amended in 2002. Because this remains a highly dynamic area of law, consultation with legal counsel in implementing this policy and procedure is advised.

The Board of Trustees supports the intent set forth by the California Legislature to assure that effort is made to build a community in which opportunity is equalized, and community colleges foster a climate of acceptance, with the inclusion of faculty and staff from a wide variety of backgrounds. It agrees that diversity in the academic environment fosters cultural awareness, mutual understanding and respect, harmony and respect, and suitable role models for all students. The Board therefore commits itself to promote the total realization of equal employment through a continuing equal employment opportunity program.

The Chancellor shall develop, for review and adoption by the Board, a plan for equal employment opportunity that complies with the Education Code and Title 5 requirements as from time to time modified or clarified by judicial interpretation.

Also see BP/AP 3410 titled Nondiscrimination and BP/AP 7100 titled Commitment to Diversity

References:

Education Code Sections 87100 et seq.;

Title 5 Sections 53000 et seq.

ACCJC Accreditation Standard III.A.11

Attachments:

No Attachments

Approval Signatures

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AP 3420 Equal Employment Opportunity

~~The District shall make a continuous good faith effort to comply with the requirements of the Equal Employment Opportunity Plan.~~ The District shall make a continuous good faith effort to comply with the requirements of the Equal Employment Opportunity Plan.

~~Employment Procedures~~ Employment Procedures

Job Analysis and Validation: The Vice Chancellor of Human Resources shall assure that a proper job analysis is performed for every job filled by the District to determine and validate the knowledge, skills, abilities, and characteristics an employee must possess to perform the job satisfactorily.

A statement of bona fide essential functions and minimum qualifications shall be developed for all positions.

Job Description: Every job description shall provide a general statement of job duties and responsibilities.

Job specifications shall include functions and tasks; knowledge; skills; ability; and job related personal characteristics, including but not limited to sensitivity to and understanding of the diverse academic, socioeconomic, cultural, linguistic, disability, and ethnic backgrounds of community college students.

Recruitment: Recruitment must be conducted actively within and outside of the District work force.

Open recruitment is mandated for all new full-time and part-time positions, except under limited circumstances involving interim hires.

Recruitment must utilize outreach strategies designed to ensure that all qualified individuals are provided the opportunity to seek employment with the District.

Recruitment for administrative and faculty positions (full and part-time) may include advertisement in appropriate professional journals, job registries and newspapers of general circulation; distribution of job announcements to the EEO Registry, K-12 districts, two and four year colleges, and graduate schools where appropriate candidates might be enrolled; recruitment at conferences, fairs, and professional meetings; notices to institutions and professional organizations.

Recruitment for classified positions shall include notice to all District personnel; notice to Employment Development Department; and advertising in area newspapers of general circulation.

Applicant Pools: The application for employment shall afford each applicant an opportunity to identify himself/herself voluntarily as to gender, ethnicity and, if applicable, his/her disability. This information shall be maintained in confidence and shall be used only for research, validation, monitoring, evaluation of the effectiveness of the Plan, or as authorized by law.

After the application deadline has passed, the initial applicant pool shall be recorded and reviewed by the Chief Human Resources Officer or designee. All initial applications shall be screened to determine which candidates satisfy job specifications set forth in the job announcement. The group of candidates who meet the job specifications shall constitute the "qualified applicant pool."

Once the qualified applicant pool is formed, the pool must again be analyzed. If the Chief Human Resources Officer or designee finds that the composition of the qualified applicant pool may have been influenced by factors which are not job related, the District ~~shall~~shall immediately, and before the selection process continues, consult with legal counsel to determine what, if any, corrective action is required by law.

Screening and Selection:Screening and Selection: Screening, selecting and interviewing candidates for all positions shall include thorough and fair procedures that are sensitive to issues of diversity. Procedures to be used must address or include that:

- Hiring procedures will be provided to the State Chancellor's Office on request.
- All tests conform to generally applicable legal standards for uniformity.
- A reasonable number of candidates are identified for interview.
- Screening and selection committees are developed that are representative of the District community and campus; include administrators, faculty, and classified staff members; include a diverse membership when possible; do not include applicants or persons who have written letters of recommendation.
- Every screening and selection committee includes an individual trained to monitor conformance with EEO requirements. The Vice Chancellor of Human Resources assures that the screening and selection process conforms to accepted principles and practices, including preparation of job related questions in advance; maintains records of screening checklists and rating scales, which shall be signed and kept on file; maintains notes for all interviews and record relevant factual reasons stating why a candidate was not hired or was not invited to interview; and monitors the hiring process for adverse impact.
- Selection shall be based solely on the stated job criteria.
- For faculty and administrative positions, candidates shall be required to demonstrate sensitivity to diversity in ways relevant to the specific position.

If the District determines that a particular monitored group is significantly underrepresented with respect to one or more job categories, the District shall take the following additional steps:

- review its recruitment procedures;
- consult with counsel to determine whether there are other, additional measures that may be undertaken that are required or permitted by law;
- consider various other means of reducing the underrepresentation which do not involve taking monitored group status into account and implement any such techniques that are feasible;

If significant underrepresentation persists:

review each locally-established job qualification to determine if it is job related and

- consistent with business necessity;
- discontinue the use of any non job-related local qualification; and
- continue using job-related local qualifications only if no alternative standard is reasonably available; and

- consider the implementation of additional measures designed to promote diversity.

~~Delegation of Authority~~ Delegation of Authority

- The designation of a single person as the “EEO Officer” charged with overseeing the day-to-day implementation of the EEO Plan and programs.
- Processes and responsibilities when the EEO Officer is named in a complaint or implicated by the allegations in a complaint.

~~Complaint Procedure~~ Complaint Procedure

The District must identify to the public and to the State Chancellor’s Office an individual described in Title 5 as the “responsible District officer,” responsible for receiving complaints. Informal charges of unlawful discrimination should be brought to the attention of the responsible District officer. The responsible District officer shall oversee the informal resolution process. The actual investigation of complaints may be assigned to other staff or to outside persons or organizations under contract. An outside investigator must be used when the responsible District officer is named in the complaint or implicated by the allegations in the complaint.

When a person brings charges of unlawful discrimination the officer must:

- Undertake efforts to resolve the charge informally;
- Advise the complainant that he/she need not participate in an informal resolution of the complaint;
- Notify the complainant of the procedures for filing a formal complaint;
- Notify the complainant that he/she may file a complaint with the Office of Civil Rights of the U.S. Department of Education.
- If the complainant, a student or an employee, files a formal complaint, the responsible District officer must also forward a copy of the complaint to the State Chancellor’s Office.

A formal complaint not involving employment, must be processed if it is filed within one year of the date of the alleged unlawful discrimination or within one year of the date on which the complainant knew or should have known of the facts underlying the allegation.

A formal complaint alleging discrimination in employment must be filed within 180 days of the date of the alleged unlawful discrimination, unless the complainant first obtained knowledge of the facts of the alleged violation after the expiration of the initial 180 days.

The complaint must be filed by someone who alleges that he/she has personally suffered unlawful discrimination, or by someone who has learned about unlawful discrimination in his/her official capacity.

When a proper complaint is received, the District will begin an impartial fact-finding investigation, and notify the complainant and the State Chancellor’s Office that it is doing so.

When the investigation is done, the results must be set forth in a written report. The written report must include a description of the circumstances giving rise to the complaint, a summary of the testimony of each witness, an analysis of any relevant data or other evidence collected during the investigation, a specific finding as to whether discrimination did or did not occur with respect to each allegation in the complaint, and any other appropriate information.

In any case that does not involve employment discrimination, the District must provide the State Chancellor’s Office with a copy of the investigative report within ninety days from the date the District received the

complaint. The District must also provide the complainant with a copy or summary of the investigative report within ninety days from the date the District received the complaint. The State Chancellor's Office and the complainant must also be provided with a written notice setting forth the determination of the Vice Chancellor of Human Resources as to whether discrimination did or did not occur with respect to each allegation in the complaint; a description of action taken, if any, to prevent similar problems from occurring in the future; the proposed resolution of the complaint; and notice of the complainant's right to appeal to the District's Governing Board and the State Chancellor's Office.

In any case that involves employment discrimination, the District must provide the complainant with a copy or summary of the report, and with written notice setting forth the determination of the Vice Chancellor of Human Resources as to whether discrimination did or did not occur with respect to each allegation in the complaint; a description of action taken, if any, to prevent similar problems from occurring in the future; the proposed resolution of the complaint; and the complainant's right to appeal to the District's Governing Board and to file a complaint with the Department of Fair Employment and Housing.

If the complainant is not satisfied with the results of the administrative determination, the complainant must be given the opportunity to submit a written appeal to the governing board within fifteen days from the date of the notice of the administrative determination. The Board must review the original complaint, the investigative report, the administrative determination, and the appeal and must issue a final District decision within forty-five days of receiving the appeal.

In any case not involving employment discrimination, a copy of the final District decision must be promptly forwarded to the complainant and the State Chancellor's Office. The complainant must be notified of his/her right to appeal. In any case involving employment discrimination, a copy of the final District decision must be promptly forwarded to the complainant. The complainant must be notified of his/her right to file a complaint with the Department of Fair Employment and Housing.

Where the Board does not act within forty-five days the administrative determination must be deemed approved and must become the final District decision. The District shall promptly notify the complainant and in cases not involving employment discrimination, the State Chancellor's Office, that the Board took no action and the administrative determination becomes the final District decision. In cases not involving employment discrimination, the complainant must be informed of his/her right to appeal the District's decision to the State Chancellor's Office. In cases involving employment discrimination, the complainant shall be notified of his/her right to file a complaint with the Department of Fair Employment and Housing.

In cases not involving employment discrimination, the complainant must be given the right to file a written appeal with the State Chancellor's Office within 30 days after the Board issues the final District decision, permits the administrative decision to become final or from the date that notice of the District's final decision was provided to the complainant pursuant to Section 59338(b) or (d), whichever is later.

The District should retain and make available the original complaint, and copies of the final decision or a statement indicating the date on which the administrative determination became final, the notice given to complainant, the complainant's appeal of the District's administrative determination, the investigative report and any other information the State Chancellor's Office may require.

~~Job Announcements~~ Job Announcements

All job announcements shall contain a statement in substantially the following form: The District is an equal opportunity employer. The policy of the District is to encourage applications from ethnic and racial minorities, women, persons with disabilities, and Vietnam-era veterans. No person shall be denied employment because of ethnicity or race, color, sex or gender, gender identity, age, religion, marital status, disability, sexual

orientation, national origin, medical conditions, status as a Vietnam-era veteran, ancestry, or political or organizational affiliation.

~~Dissemination and Revision of the Plan~~ Dissemination and Revision of the Plan

All managers and supervisors shall be given copies of the plan as revised from time to time and any guidelines for implementing the plan. Copies of the plan shall be provided to the Academic Senate and the exclusive representatives of any units of employees.

Statements of nondiscrimination shall be posted at locations where applications for employment are distributed.

Such plans shall be reviewed at least every three years and, if necessary, revised, and submitted to the State Chancellor's Office within 90 days of the effective date of the revision or amendment(s). If the State Chancellor's Office determines that the District's policies are not in compliance with Title 5 Sections 59300 et seq., the State Chancellor's Office may require the District to modify its policies.

~~Accountability and Corrective Action~~ Accountability and Corrective Action

- The District shall certify annually to the State Chancellor that they have timely:
- Recorded, reviewed and reported the data required regarding qualified applicant pools;
- Reviewed and updated, as needed, the Strategies Component of the District's EEO Plan; and
- Investigated and appropriately responded to formal harassment or discrimination complaints filed pursuant to subchapter 5 (commencing with Section 59300) of chapter 10 of this division.

~~References:~~ References:

Education Code Sections 87100 et seq.;
Title 5 Sections 53000 et seq. and Sections 59300 et seq.
ACCJC Accreditation Standard III.A.11

Attachments:

No Attachments

Approval Signatures

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References:

BP 3560 Alcoholic Beverages

(Replaces current SBCCD BP 3560)

The Chancellor is authorized to enact procedures as appropriate and permitted by law regarding serving alcoholic beverages on campus or at fund-raising events held to benefit non-profit corporations. Alcoholic beverages shall not be served on campus except in accordance with these procedures.

References:

Business and Professions Code Section 25608 ;
34 Code of Federal Regulations Section 668.46(b)

Attachments:

[BP 3560 Alcoholic Beverages- Comments](#)
[BP 3560 Alcoholic Beverages- Legal Citations](#)
[BP3560 -OLD.pdf](#)

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AP 3560 Alcoholic Beverages

The possession, sale or ~~the~~ furnishing of alcohol on campus is governed by California state law and these procedures. ~~The possession, sale, consumption or furnishing of alcohol is~~ and controlled by the California Department of Alcohol and Beverage Control. However, the enforcement of alcohol laws on-campus is the primary responsibility of the District Police Department. The campus has been designated "~~Drug~~drug free" and only under certain circumstances is the consumption of alcohol permitted. The possession, sale, manufacture or distribution of any controlled substance is illegal under both state and federal laws. Such laws are strictly enforced by ~~the District~~the District Police Department. Violators are subject to disciplinary action, criminal prosecution, fine and imprisonment. It is unlawful to sell, furnish or provide alcohol to a person under the age of 21. The possession of alcohol by anyone under 21 years of age in a public place or a place open to the public is illegal. It is also a violation of this policy for anyone to consume or possess alcohol in any public or private area of campus without prior District approval. Organizations or groups violating alcohol or substance policies or laws may be subject to sanctions by the District.

Alcoholic beverages on campus are permitted if:

- ~~The alcoholic beverage is beer or wine for use in connection with a course of instruction, sponsored dinner, or meal demonstration given as part of a culinary arts program at a community college campus, and the instructor or individual has been authorized to acquire, possess, use, sell, or consume it by the [designated person].~~

The alcoholic beverage is beer or wine for use in connection with a course of instruction, sponsored dinner, or meal demonstration given as part of a culinary arts program at a community college campus, and the instructor or individual has been authorized by the governing board to acquire, possess, use, sell, or consume it.

- ~~A student at least 18 years of age tastes, but does not swallow or consume, beer or wine for educational purposes as part of the instruction in an enology or brewing degree program, and the beer or wine remains in the control of the instructor.~~

A student at least 18 years of age tastes, but does not swallow or consume, beer or wine for educational purposes as part of the instruction in an enology or brewing degree program, and the beer or wine remains in the control of the instructor.

- ~~The alcoholic beverage is for use during a non-college event at a performing arts facility built on District property and leased to a nonprofit public benefit corporation.~~

The alcoholic beverage is for use during a non-college event at a performing arts facility built on District property and leased to a nonprofit public benefit corporation.

- ~~The alcoholic beverage is wine produced by a bonded winery owned or operated as part of an instructional program in viticulture and enology.~~

The alcoholic beverage is wine produced by a bonded winery owned or operated as part of an instructional program in viticulture and enology.

- ~~The alcoholic beverage is wine that is for use during an event sponsored by the District or [an organization operated for the benefit of the District] in connection with the District's instructional program in viticulture or the District's instructional program in enology.~~

The alcoholic beverage is wine that is for use during an event sponsored by the District, or an organization operated for the benefit of the District, in connection with the District's instructional program in viticulture or enology.

~~The alcoholic beverage is for use at a professional minor league baseball game played at a college stadium pursuant to a contract between the District and a professional sports organization.~~

- ~~The alcoholic beverage is possessed, consumed, or sold, pursuant to a license or permit obtained for special events held at the facilities of a public community college during the special event. "Special event" means events that are held with the permission of the governing board of the community college district that are festivals, shows, private parties, concerts, theatrical productions, and other events held on the premises of the public community college and for which the principal attendees are members of the general public or invited guests and not students of the public community college.~~

The alcoholic beverage is possessed, consumed, or sold, pursuant to a license or permit obtained for special events held at the facilities of a public community college during the special event. "Special event" means events that are held with the permission of the governing board of the community college district that are festivals, shows, private parties, concerts, theatrical productions, and other events held on the premises of the public community college and for which the principal attendees are members of the general public or invited guests and not students of the public community college.

- ~~The alcoholic beverage is acquired, possessed, or used during an event sponsored by the District or [an organization operated for the benefit of the District] at a community college-owned facility in which any grade from kindergarten to grade 12, inclusive, is taught, if the event is held at a time when students in any grades from kindergarten to grade 12, inclusive, are not present at the facility.~~

The alcoholic beverage is acquired, possessed, or used during an event sponsored by the District, or an organization operated for the benefit of the District, at a community college-owned facility in which any grade from kindergarten to grade 12, inclusive, is taught, if the event is held at a time when students in any grades from kindergarten to grade 12, inclusive, are not present at the facility.

- ~~The alcoholic beverage is for use during a fundraiser held to benefit [a nonprofit corporation] that has obtained a license under the Business and Professions Code to do so provided that no alcoholic beverage can be acquired, possessed or used at a football game or other athletic contest sponsored by the District.~~

The alcoholic beverage is for use during a fundraiser held to benefit a nonprofit corporation that has obtained a license under the Business and Professions Code to do so provided that no alcoholic beverage can be acquired, possessed or used at a football game or other athletic contest sponsored by the District.

- ~~The alcoholic beverage is acquired, possessed, or consumed pursuant to a license or permit obtained for special events held at facilities of a community college district at a time when pupils are not on the grounds. "Facilities" includes, but are not limited to, office complexes, conference centers, or retreat facilities.~~

The alcoholic beverage is acquired, possessed, or consumed pursuant to a license or permit obtained for special events held at facilities of a community college district at a time when pupils are not on the grounds. "Facilities" includes, but are not limited to, office complexes, conference centers, or retreat facilities.

As the population of San Bernardino and Riverside Counties is greater than 250,000, no alcoholic beverage is allowed at any professional minor league baseball game played on the District's athletic facilities.

References:

Business and Professions Code Sections 24045.4, 24045.6, 25608, and 25658;

34 Code of Federal Regulations Section 668.46(b)

Attachments:

[AP 3560 Alcoholic Beverages - Comments](#)

[AP 3560 Alcoholic Beverages - Legal Citations](#)

Approval Signatures

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| Chancellor's Cabinet | Chancellor's Cabinet Chancellor's Cabinet: [SN] | 03/2017 |



Origination: 04/2004
Last Approved: 02/2016
Last Revised: 02/2016
Next Review: 08/2020
Owner: Academic Senates Academic Senates:
Policy Area: Chapter 5 Student Services
References:

BP 5030 Fees

(Replaces current SBCCD BP 5030 and BP 5033)

The Board of Trustees authorizes the following fees. All fees must comply with Education Code and Title 5 regulations. The Chancellor is responsible for establishing procedures for the collection, deposit, waiver, refund, and accounting for fees as required by law. The procedures shall also assure those who are exempt from or for whom the fee is waived are properly enrolled and accounted for. Fee amounts shall be published in the college catalogs or class schedules (Schedule of Classes.)

Enrollment Fee (Education Code Section 76300)

Each student shall be charged a fee for enrolling in credit courses as required by law.

Course Auditing Fees (Education Code Section 76370)

Persons auditing a course shall be charged a fee of \$15.00 per unit per semester. The fee amount shall be adjusted proportionally based upon the term length. Students enrolled in classes to receive credit for 10 or more semester credit units shall not be charged this fee to audit three or fewer units per semester.

Parking Fee (Education Code Section 76360)

Students *and employees* shall be required to pay a fee, in an amount not to exceed \$75.00 - annual permit; \$30.00 - one semester (\$20 BOGG student); \$15.00 - summer session; or \$2.00 - daily for parking services.

To encourage ridesharing, a student may certify in writing at the time of payment of the fee that he/she regularly has two or more passengers commuting with him/her.

Instructional Materials (Education Code Section 76365; Title 5 Sections 59400 et seq.)

Students may be required to provide required instructional and other materials for a credit or non-credit course, provided such materials are of continuing value to the student outside the classroom and provided that such materials are not solely or exclusively available from the District. (See BP/AP 5031 titled Instructional Materials Fees)

Physical Education Facilities (Education Code Section 76395)

Where the District incurs additional expenses because a physical education course is required to use non-district facilities, students enrolled in the course shall be charged a fee for participating in the course. Such fee shall not exceed the student's calculated share of the additional expenses incurred by the District.

Student Representation Fee (Education Code Section 76060.5)

Students will be charged a \$1 fee per semester to be used to provide support for student governmental affairs representation. A student may refuse to pay the fee for religious, political, financial or moral reasons and shall submit such refusal in writing.

Student Transportation Costs (Education Code Section 76361)

Students shall be charged a fee for the purpose of recovering transportation costs incurred by the District for services provided by common carriers to students. The fee shall be \$7.50 for 6 or more credits or \$7.00 for less than 6 credits. These fees will only paid by students who use the transportation services, unless a vote of the students in accordance with the Education Code establishes otherwise.

Transcript Fees (Education Code Section 76223)

The District shall charge a reasonable amount for furnishing copies of any student record to a student or former student. The Chancellor is authorized to establish the fee, which shall not to exceed the actual cost of furnishing copies of any student record. No charge shall be made for furnishing up to two transcripts of students' records, or for two verifications of various records. There shall be no charge for searching for or retrieving any student record.

International Students Application Processing Fee (Education Code Section 76142)

The District shall charge students who are both citizens and residents of a foreign country a fee to process his/her application for admission. This processing fee and regulations for determining economic hardship may be established by the Chancellor. The fee shall not exceed the lesser of 1) the actual cost of processing an application and other documentation required by the U.S. government; or 2) one hundred dollars (\$100), which shall be deducted from the tuition fee at the time of enrollment.

Fee Refunds

The Board of Trustees authorizes refunds to be made according to administrative procedures established by the Chancellor. All refunds must comply with Education Code and Title 5 regulations, and the refund schedule shall be published in the college catalogs and class schedules.

References:

Education Code Sections 76300 et seq., 76370, 76355, 76360, 76365, 76395, 76060.5, 76361, 76223, and 76142;
Title 5 Sections 59400 et seq., 58520
ACCJC Accreditation Standard I.C.6

Attachments:

- [BP 5030 Fees - Comments](#)
- [BP 5030 Fees - Legal Citations](#)



Origination: 04/2013
Last Approved: 02/2016
Last Revised: 02/2016
Next Review: 6 years after approval
Owner: Academic Senates Academic Senates:
Policy Area: Chapter 5 Student Services
References:

AP 5030 Fees

(Replaces current SBCCD AP 5030 and AP 5033)

Required fees include:

- Enrollment (Education Code Section 76300 and 76300.5; Title 5 Sections 58500 and 58509)
- Nonresident tuition with these permissive exemptions (Education Code Sections 76140 and 76140.5):
 - All nonresident students enrolling for 6 or fewer units; or
 - A student who is a citizen and resident of a foreign country who demonstrates financial need and this required exemption (Education Code Section 68130.5);
 - All students, other than nonimmigrant aliens under 18 U.S. Code Section 1101(a)(15), who meet the following requirements:
 - high school attendance in California for three or more years;
 - graduation from a California high school or attainment of the equivalent thereof;
 - registration or enrollment in a course offered for any term commencing on or after January 1, 2002;
 - completion of a questionnaire form prescribed by the State Chancellor's Office verifying eligibility for this nonresident tuition exemption; and
 - in the case of a student without lawful immigration status, the filing of an affidavit that the student has filed an application to legalize his/her immigration status, or will file an application as soon as he/she is eligible to do so.

Fees authorized by law include:

- Non-District physical education facilities (Education Code Section 76395)
- Noncredit courses (Education Code Section 76385)
- Community service courses (Education Code Section 78300)
- Auditing of courses (Education Code Section 76370)
- Instructional materials (Education Code Sections 73365, 81457, and 81458; Title 5 Sections 59400 and 59408)
- Athletic insurance (Education Code Section 70902(b)(9))
- Cross-Enrollment with the California State University (CSU) or University of California (UC) (Education Code Section 66753)
- Health (Education Code Section 76355)
- Parking (Education Code Section 76360)
- Transportation (Education Code Sections 76361 and 82305.6)

- Student representation (Education Code Section 76060.5; Title 5 Sections 54801 and 54805)
- Student Center (Education Code Section 76375; Title 5 Section 58510)
- Copies of student records (Education Code Section 76223)
- Dormitory (Education Code Section 81670)
- Child care (Education Code Sections 79121 et seq. and 66060)
- Nonresident capital outlay (Education Code Section 76141)
- Nonresident application processing (Education Code Section 76142)
- Credit by Examination (Education Code Section 76300; Title 5 Section 55050)
- Use of facilities financed by revenue bonds (Education Code Section 81901(b)(3))
- Refund processing (Title 5 Section 58508)
- Telephone registration (Education Code Section 70902(a))
- Physical fitness test (Education Code Section 70902(b)(9))
- Instructional Tape Lease/Deposit (Education Code Section 70902(b)(9))
- Credit Card Use (Education Code Section 70902(b)(9))
- International Student Medical Insurance (Education Code Section 70902(b)(9))

Prohibited fees include:

- Late application (CCCCO Student Fee Handbook)
- Add/drop (CCCCO Student Fee Handbook)
- Mandatory student activities (CCCCO Student Fee Handbook)
- Student Identification Cards (CCCCO Student Fee Handbook)
- Student Body Organization (CCCCO Student Fee Handbook)
- Nonresident application (CCCCO Student Fee Handbook)
- Field trip (Title 5 Sections 55450 and 55451)
- For dependents of certain veterans (Education Code Section 66025.3)
- For dependents of certain victims of the September 11, 2001, terrorist attacks (CCCCO Student Fee Handbook)
- For certain recipients of the Medal of Honor and certain children of the recipients of the Medal of Honor (Education Code Section 66025.3)
- Required or funded services (CCCCO Student Fee Handbook)
- Refundable deposits (CCCCO Student Fee Handbook)
- Distance education (other than the statutorily authorized enrollment fee) (CCCCO Student Fee Handbook)
- Mandatory mailings (CCCCO Student Fee Handbook)
- Rental of practice rooms (CCCCO Student Fee Handbook)
- Apprenticeship courses (Education Code Section 76350)
- Technology fee (CCCCO Student Fee Handbook)
- Late payment fee (Title 5 Sections 58502 and 59410)
- Nursing/healing arts student liability insurance (Title 5 Section 55234)
- Cleaning (CCCCO Student Fee Handbook)
- Breakage (CCCCO Student Fee Handbook)
- Test proctoring (CCCCO Student Fee Handbook)

Collection and Refund of Fees

- A. Associated Students Discount Sticker
\$9.00 - CHC

- \$7.50 - SBVC
\$4.00 - Replacement for lost card
- B. Breakage/Lost Property Fee
Replacement cost of item(s) broken or lost
- C. Campus Center Fee
\$1.00/unit (not to exceed \$10 per fiscal year)
- D. Capital Outlay Fee for Students on a Visa
\$41.00/unit
- E. Catalog
\$6.00 - purchased on campus
- F. Credit by Examination
\$20.00 plus class unit fee
- G. Document Fee Handling
\$40.00 per hour for personnel time to find, retrieve, copy and re-file requested documents;
minimum charge of 1 hour
\$0.15 per side copy cost
Fees must be paid prior to document release
- H. Enrollment Fee
\$46.00/unit – California Resident
\$162.00/unit – Non-California Resident
- I. Insufficient Funds Check
\$15.00
- J. International Student Application
\$25.00 (nonrefundable)
- K. Key Deposit/Replacement
\$15.00 plus cost of rekeying if needed (metal/electronic key)
- L. Learning Center Reproduction Fees, SBVC
\$0.20 - Laser printout: text, black and white printer
\$0.50 - Laser printout: graphics, black and white printer (over ½ page)
\$1.00 - Laser printout: graphics and/or text, color
\$2.00 - Scan text or graphics to disk, per scan
- M. Library Fines – SBVC/CHC
\$0.10 - Books: per day for 50 days; after 50 days, bill \$5 fine plus the replacement value \$0.25 - Reserve Books/Multimedia: per hour to a maximum of the replacement value of the reserve materials; after 14 days, bill \$5 fine plus the replacement value
\$0.50 - Videos: per day for 50 days; after 50 days, bill \$5 fine plus the replacement value
\$0.10 - Per page for laser printout of Internet, CD ROM, Periodicals
\$2.00 - replacement for lost library card
- N. Parking Permit Fees (students, faculty, and staff)
\$75.00 - annual permit
\$30.00 - one semester (\$20 BOGG student)
\$15.00 - summer session
\$2.00 - daily

- O. Parking Violation Fees
 - \$ 50.00 - illegal parking
 - \$ 50.00 - decal violation
 - \$275.00 - handicap violation
- P. Refund Processing Charge
 - A fee of \$10.00 will be charged for each refund transaction, not to exceed \$10.00 per student per semester as defined in the Fee Refund Policy.
- Q. Replacement – Diploma/Certificate
 - \$10.00
- R. Schedule of Classes
 - \$3.00 - mailed in U.S. only
- S. Student Health and Accident Insurance
 - \$19.00 - per semester (includes \$1.50 accident insurance)
 - \$16.00 - summer session (includes \$1.50 accident insurance)
 - \$1.50 - accident insurance only
- T. Student Representation
 - \$1.00
- U. Supplemental Health Services Fee
 - \$10.00 - TB skin test (one-step test)
 - \$10.00 - TB skin test (two-step test)
 - At cost - All Vaccines
 - \$25.00 - Physical Exams
 - \$50.00 - DMV Physical Exams
 - At cost - Prescription medications
 - At cost - In-house Lab Tests
 - At cost - Lab Test sent to external lab
 - At cost - Optional Medical Procedures
 - At cost - Optional Medical Supplies
 - \$ 8.00 - Vision screening (Titmus vision tester)
 - \$ 2.00 per item - Duplication of medical records
 - \$10.00 - Hearing Screening (Audiometer)
 - At cost - Birth Control Pills
- V. Testing Fees
 - At cost - Paramedic National Registry Testing
 - ~~\$200.00 – Paramedic National Registry Testing~~
 - \$ 25.00 - Retest per skill
 - \$ 10.00 - CPR card
 - Repeat course from Career Tech Department
 - 0.5 units - \$12.00
 - 1.0 units - \$23.00
 - 2.0 units - \$46.00
 - 3.0 units - \$70.00
- W. Transcripts/Verification
 - No cost - First two transcripts

\$10.00 - Additional transcripts
\$8.00 - 24-hour requests for transcripts
\$20.00 - Immediate requests for transcripts
\$5.00 plus cost - Online transcripts

X. Transportation Fee

Students registering for Spring or Fall semester to pay:

\$7.50 for 6 or more credits
\$7.00 for less than 6 credits

Y. Crafton Hills College Recreation Fee

Students registering for CHC for Spring, Fall, or Summer semesters have the option to pay for the use of the aquatic and fitness centers:

\$8.00 per semester

Fee Refunds

A. Designated Fees

This regulation covers the following fees:

1. Enrollment fee
2. Nonresident tuition
3. Parking fee
4. Health fee
5. Accident Insurance fee
6. Student Services Card fee
7. Student Center fee
8. Student Representation Fee
9. Capital Outlay Fee
10. Student Transportation Fee

B. Conditions

If a refund is requested for parking or student services card fees, the parking decal or the student services card must be attached to the refund request.

C. Military Service Exception

If a student who is a member of an active or reserve military service receives orders compelling a withdrawal from courses, the District shall, upon petition and a copy of received orders of the affected student, refund the entire enrollment fee unless academic credit is awarded.

D. Refund Schedule

This refund schedule applies to all fees listed in Paragraph A, above.

1. Fees collected in error

Fees collected in error will be refunded in their entirety.

2. Class cancelled by the college

If a class is cancelled by the college, enrollment and/or non-resident tuition fees will be refunded in their entirety. If that cancellation results in a student's withdrawal from the college, refunds of the appropriate fees listed in Paragraph "A" will apply.

3. Withdrawal from the College

- a. Enrollment Fee/Nonresident Tuition

If a student withdraws during the first two weeks of a full-term class or during the first 10% of a short-term class, enrollment fees or nonresident tuition fees will be refunded.

- b. Parking Fee, Health Fee, Accident Insurance Fee, Student Services Card Fee, Student Center Fee, Student Representation Fee, Capital Outlay Fee, Student Transportation Fee.

In order to be eligible for a refund, a student must withdraw prior to the first day of the term for a full-term class or prior to the first day of instruction for a short-term class.

4. Unit Reduction

If a change of program within the first two weeks of a full-term class or during the first 10% of a short-term class results in a reduction in the number of units taken, the enrollment fee or non-resident fee will be refunded at the per unit cost of the reduction.

5. A student who withdraws from a class or the college after the second week of instruction for a full-term class or the first 10% of a short-term class is not eligible for any refund.

E. Refund Processing Fee

A charge of \$10 will be collected for each refund transaction not to exceed \$10 per student per semester, except for cancelled classes or over-payment.

Waiver of Fees

The District may waive enrollment fees which were not collected in a previous session where the enrollment fees were not collected as a result of the District's error in awarding a Board of Governors Fee Waiver to an ineligible student and not through the fault of the student, and to collect the enrollment fee would cause the student undue hardship.

References:

Education Code Sections 66025.3, 70902(b)(9), 76300, and 76300.5;
Title 5 Sections 51012, 58520, 58629
California Community College Chancellor's Office (CCCCO) Student Fee Handbook
ACCJC Accreditation Standard I.C.6

Attachments:

[AP 5030 Fees- Comments](#)

[AP 5030 Fees- Legal Citations](#)

Approval Signatures

| Step Description | Approver | Date |
|-------------------------------------------------|-------------------------------------------------|---------|
| Board of Trustees 1st Reading | Board Board: | pending |
| District Assembly receives for information only | District Assembly District Assembly: [SN] | 05/2017 |
| Academic Senates | Academic Senates Academic Senates: [SN] | 05/2017 |
| Chancellor's Cabinet | Chancellor's Cabinet Chancellor's Cabinet: [SN] | 05/2017 |

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Lawrence P. Strong, Director of Fiscal Services
DATE: June 8, 2017
SUBJECT: Consideration of Approval to Adopt Fiscal Year 2017-18 Tentative Budget

RECOMMENDATION

It is recommended that the Board of Trustees adopt the Fiscal Year 2017-18 Tentative Budget as presented.

OVERVIEW

The Tentative Budget is adopted prior to July 1 so that the District can make expenditures after June 30, 2017.

ANALYSIS

The Tentative Budget is a preliminary projection of income and expenditures based on the current information available. The Final Budget will be submitted to the Board of Trustees in September per the budget calendar approved November 10, 2016 and the California Budget and Accounting Manual.

There will be many changes between now and then based on year-end activity and the final budget approved by the State.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The proposed Tentative Budget complies with the Prioritized Board Directives approved February 9, 2017.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Stacey Nikac, Executive Assistant
DATE: June 8, 2017
SUBJECT: Applause Cards

RECOMMENDATION

This item is for information only. No action is required.

OVERVIEW

The attached individuals have received special recognition for extending that extra effort in providing quality service and valued assistance.

ANALYSIS

The *Caring Hands* Applause Card was developed so that employees, students, visitors, and vendors have an opportunity to recognize someone at SBCCD who provides outstanding quality and service.

BOARD IMPERATIVE

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None.

Caring Hands Applause Cards - June 2017

| LAST NAME | FIRST NAME | DIV/DEPT/OFFICE | Details of the Service | Recognized By |
|------------------|-------------------|------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| DISTRICT | | | | |
| Brady | Jason | TESS | You are consistently helpful with all of our website needs. I can't thank you enough for all of your assistance. You truly deserve more than a "thank you". | Stacey Nikac |
| Elmore | Cory | Human Resources | Benefits Specialist Elmore recently assisted me w/an insurance issue. He was incredibly prompt, accurate, and helpful. I couldn't have asked for more! Bravo, Cory! | Dr. Anne L Viricel |
| Ferracone | Donna | Board of Trustees | Donna - Thank you so much for attending and helping at the Crafton Scholars Convocation last week! We truly appreciate your support of our students - THANK YOU! | Carrie Audet |
| Harris, III | James | TESS | Always follows through above and beyond what is expected. Great attitude and a valuable part of the team! | Ashley Gaines |
| Loera | Ernie | Fiscal Services | Ernie is cheerful, a hard worker, and always ready to assist in fixing issues we have at PDC and ATTC, District Office | Roanne Holliman |
| Sims | Jeremy | TESS | Always professional and always working to solve challenges while having a great attitude. | Ashley Gaines |
| Smith | Damon | Fiscal Services | Damon has shown great organizational skills during the busiest time of the year for the Warehouse, his positive attitude and extra effort is much appreciated. | Augie Perez |

Caring Hands Applause Cards - June 2017

| LAST NAME | FIRST NAME | DIV/DEPT/OFFICE | Details of the Service | Recognized By |
|------------------------------|------------|-----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| CRAFTON HILLS COLLEGE | | | | |
| Joseph | Roshan | Testing Center | Amazing service. | Vicente |
| McAtee | Robert | Counseling | I went online to find out where I need to start my career change into the medical field. I will admit I was skeptical of online at first but when I met with Robert he was awesome and made me completely relaxed. | Jim Brown |
| Menchaca | Patricia | STEM | She encourages students and has the natural ability to tell when we're lost. She will stop and present the material in a different manner. We can ask her questions and she adapts her approach to help us see the light. | Joe Erwin |
| Menchaca | Patricia | STEM | Great Teacher. She provides the class with more than enough information to succeed in her class. She is thorough, considerate, and gives us the tools to succeed. I recommend her. | Kelsey Michaels |
| Sousa | Juanita | Financial Aid | She was very pleasant and helpful even when I repeatedly did not grasp the process. She was very kind and patient! So refreshing - trust me! | Katherine Vienne |

Caring Hands Applause Cards - June 2017

| LAST NAME | FIRST NAME | DIV/DEPT/OFFICE | Details of the Service | Recognized By |
|--------------------------------------|-----------------|-----------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|
| SAN BERNARDINO VALLEY COLLEGE | | | | |
| Blackwell | Shari | VPSS Office | Thank you for organizing the lunch for the support staff and all that you do in the spirit of student success. | Dr. Ricky Shabazz |
| Buffong | Keynasia | Transfer Center | For assisting with the outreach activity that highlighted careers at the MLK Jr. High School. | Dr. Ricky Shabazz |
| Clarke | Christopher Orr | Physics and Astronomy | Chris Clarke, Planetarium Specialist, has served the students, faculty, staff, and community since he was 19 years old and learning how to create the school shows. He is beloved by the children, their families, and the community. | Pamela Smyth, Retiree SBVC/CHC |
| Contreras | Rudy | Development & Community Relations | Thank you for all your hard work on the Valley-Bound Commitment Program luncheon on 3/10/17, the President's Circle Luncheon on 3/24/17, and the 7th Annual Golf Tournament on 4/21/17. We are truly lucky to have you! | Karen Childers |
| Contreras | Rudy | Development & Communi | Thank you Rudy for your support with the Scholarship Award Ceremony on May 10, 2017. Your speech was inspiring! | Karen Childers |
| Crofer | Michelle | DSP&S | Thank you for the role you play in Student Success. | Dr. Ricky Shabazz |
| Danley | Jay | Communication Studies | Continued dedication working with our Graduation Student Speaker! | Anonymous, Employee |

Caring Hands Applause Cards - June 2017

| LAST NAME | FIRST NAME | DIV/DEPT/OFFICE | Details of the Service | Recognized By |
|------------------|-------------------|---------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| Gonzales | Amelia | Middle College High School | Thank you for the role you play in Student Success. | Dr. Ricky Shabazz |
| Gonzales | Margaret | Admissions and Records | Thank you for the role you play in Student Success. | Dr. Ricky Shabazz |
| Gonzales | Michael | Theatre | Michael goes above and beyond in his work. He was very helpful in making the Scholarship Award Ceremony on May 10, 2017 a success. Thank you! | Karen Childers |
| Gonzalez | Ricardo | Development & Community Relations | Thank you for all your hard work on the Valley-Bound Commitment Program luncheon on 3/10/17, the President's Circle Luncheon on 3/24/17, and the 7th Annual Golf Tournament | Karen Childers |
| Gonzalez | Ricardo | Development & Communi | Thank you Ricardo for your support with the Scholarship Award Ceremony on May 10, 2017 and the Native Sons Dedication on May 9, 2017. | Karen Childers |
| Grishow | Kevin | Maintenance & Operations | Kevin supported the Arts program by working overtime to retrieve their equipment on a Saturday night from a remote location. His dedication is appreciated and commendable. | Chris Hylton |
| Guillen | Ernest | Library and Learning Support Services | Thank you for assisting with improving the morale in Student Services. | Dr. Ricky Shabazz |

Caring Hands Applause Cards - June 2017

| LAST NAME | FIRST NAME | DIV/DEPT/OFFICE | Details of the Service | Recognized By |
|------------------|---------------------|-----------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|
| Heller | Brandon "Brandy" | Student Services | Thank you for the role you play in Student Success. | Dr. Ricky Shabazz |
| Johnson | Marlandra | Development & Community Relations | Thank you for all your hard work on the Valley-Bound Commitment Program luncheon on 3/10/17, the President's Circle Luncheon on 3/24/17, and the 7th Annual Golf Tournament on 4/21/17. We are truly lucky to have you! | Karen Childers |
| Johnson | Marlandra | Development & Communi | Thank you Lannie for your support with the Scholarship Award Ceremony on May 10, 2017. | Karen Childers |
| Luke | Craig S. | FYE Counselor | Dr. Luke is my go to counselor for any questions or concerns I may have. He is very reliable, always provides me with thorough information and always addresses my concerns. | Anonymous, Student |
| Luke | Dr. Craig | First Year Experience | Dr. Luke has been the best professor. I had him for 2 semester and he's a big reason for me to continue college. His encouraging words every class and can do attitude inspired me to not give up, and I recommend him to everyone here. | Devyn Ford, Student |
| Luke | Dr. Craig | Career Development | Thank you for your patience and understanding. You have helped to motivate me to press on with my academic studies. May our god continue to bless you so that you may continue | Brandon Vann, Student |
| Mattson | Suzie | Communication Studies | Coordinating another successful Debate Tournament our Students will not forget! | Anonymous, Employee |

Caring Hands Applause Cards - June 2017

| LAST NAME | FIRST NAME | DIV/DEPT/OFFICE | Details of the Service | Recognized By |
|------------------|-------------------|------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| McNichols | Emily | Arts & Humanities | It was so kind of you to email photos of the Art Club's Mother's Day Sale. I'm very grateful for your help and happy I was able to purchase three beautiful pieces from the sale without | Stacey Nikac |
| Moncada | Rosita | EOPS/CARE | Thank you for assisting with improving the morale in Student Services. | Dr. Ricky Shabazz |
| Moore | Anita | Counseling | Thank you for the role you play in Student Success. | Dr. Ricky Shabazz |
| Morden | Erik | Food Services | Thank you Erik for providing quality and awesome service! The refreshments provided at both the Scholarship Award Ceremony on May 10 and the Native Sons Dedication on May 9 | Karen Childers |
| Nordstrom | Matthew | Geography | Mr. Nordstrom is the most passionate teacher I have had the privilege of taking a class with. I look forward to each class of his and I have a newfound love for Geography and will teach it along with other sciences as a HS teacher | Faydra Patora, Student |
| Okray | Raina | STAR Program | Thank you for the role you play in Student Success. | Dr. Ricky Shabazz |
| Ornelas-Mora | Krista | Financial Aid | Thank you for the role you play in Student Success. | Dr. Ricky Shabazz |

Caring Hands Applause Cards - June 2017

| LAST NAME | FIRST NAME | DIV/DEPT/OFFICE | Details of the Service | Recognized By |
|------------------|-------------------|------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| Pang | Sonja | Development & Communi | Thank you Sonja for your support with the Scholarship Award Ceremony on May 10, 2017 and the Native Sons Dedication on May 9, 2017. Great work! | Karen Childers |
| Rodriguez | Oscar | First Year Experience | Thank you for assisting with improving the morale in Student Services. | Dr. Ricky Shabazz |
| Rodriguez | Oscar | Valley-Bound Commitmen | Thank you Oscar for your support of the Scholarship Award Ceremony on May 10, 2017. The student ambassadors did a fabulous job! | Karen Childers |
| Romo | Silvia | Admissions and Records | Thank you for assisting with improving the morale in Student Services. | Dr. Ricky Shabazz |
| Sanchez | Phylicia | Development & Communi | : Thank you Phylicia for your support with the Scholarship Award Ceremony on May 10, 2017 and the Native Sons Dedication on May 9, 2017. Great work! | Karen Childers |
| Smith | Mary | First Year Experience | Thank you for your assistance with student travel to the A2MEND Conference. | Dr. Ricky Shabazz |
| Smith | Monica | Counseling | Thank you for the role you play in Student Success. | Dr. Ricky Shabazz |

Caring Hands Applause Cards - June 2017

| LAST NAME | FIRST NAME | DIV/DEPT/OFFICE | Details of the Service | Recognized By |
|------------------|-------------------|---------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| Solorio | Anna | Development & Community Relations | Thank you for all your hard work on the Valley-Bound Commitment Program luncheon on 3/10/17, the President's Circle Luncheon on 3/24/17, and the 7th Annual Golf Tournament on 4/21/17. We are truly lucky to have you! | Karen Childers |
| Solorio | Anna | Development & Communi | Thank you Anna for your support with the Scholarship Award Ceremony on May 10, 2017. | Karen Childers |
| Tillman | Shalita | CalWORKS | Great job with the Scholarship Award Ceremony! Thanks for being the emcee, and thank you for all your work on the Scholarship committee this year. | Karen Childers |
| Valdemar | Mary | Library and Learning Support Services | Thank you for assisting with improving the morale in Student Services. | Dr. Ricky Shabazz |
| Valdemar | Mary | Library and Learning Support Services | Thank you for the role you play in Student Success. | Dr. Ricky Shabazz |
| Vargas | Gino | Maintenance & Operations | Gino supported the Arts program by working overtime to retrieve their equipment on a Saturday night from a remote location. His | Chris Hylton |
| Vivar | Jorge | Maintenance & Operations | Jorge supported the Arts program by working overtime to retrieve their equipment on a Saturday night from a remote location. His dedication is appreciated and commendable. | Chris Hylton |
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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Lawrence P. Strong, Director of Fiscal Services
DATE: June 8, 2017
SUBJECT: Budget Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The attached Revenue and Expenditure Summary reflects activity for the 2016-17 fiscal year through May 17, 2017. As of that date, SBCCD was 87.9% through the fiscal year and had spent and/or encumbered approximately 77.1% of its budgeted general fund.

ANALYSIS

While revenues and/or expenditures for some funds vary significantly from the percentage of fiscal year elapsed, unless noted below all funds are expected to remain within the 2016-17 budget. The following reasons help explain any sizeable variances occurring in this report.

- Fund 21 Bond Interest and Redemption – Taxes are determined and collected by the County for bond measures; SBCCD does not control this fund.
- Fund 72 Child Development – Although this fund's expenditures are currently tracking ahead of the revenues, annual revenues are expected to exceed annual expenses.
- Fund 76 KVCR Educational Foundation – This fund's revenues are at 67.3% of budget and it appears that annual revenues will be less than budgeted.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

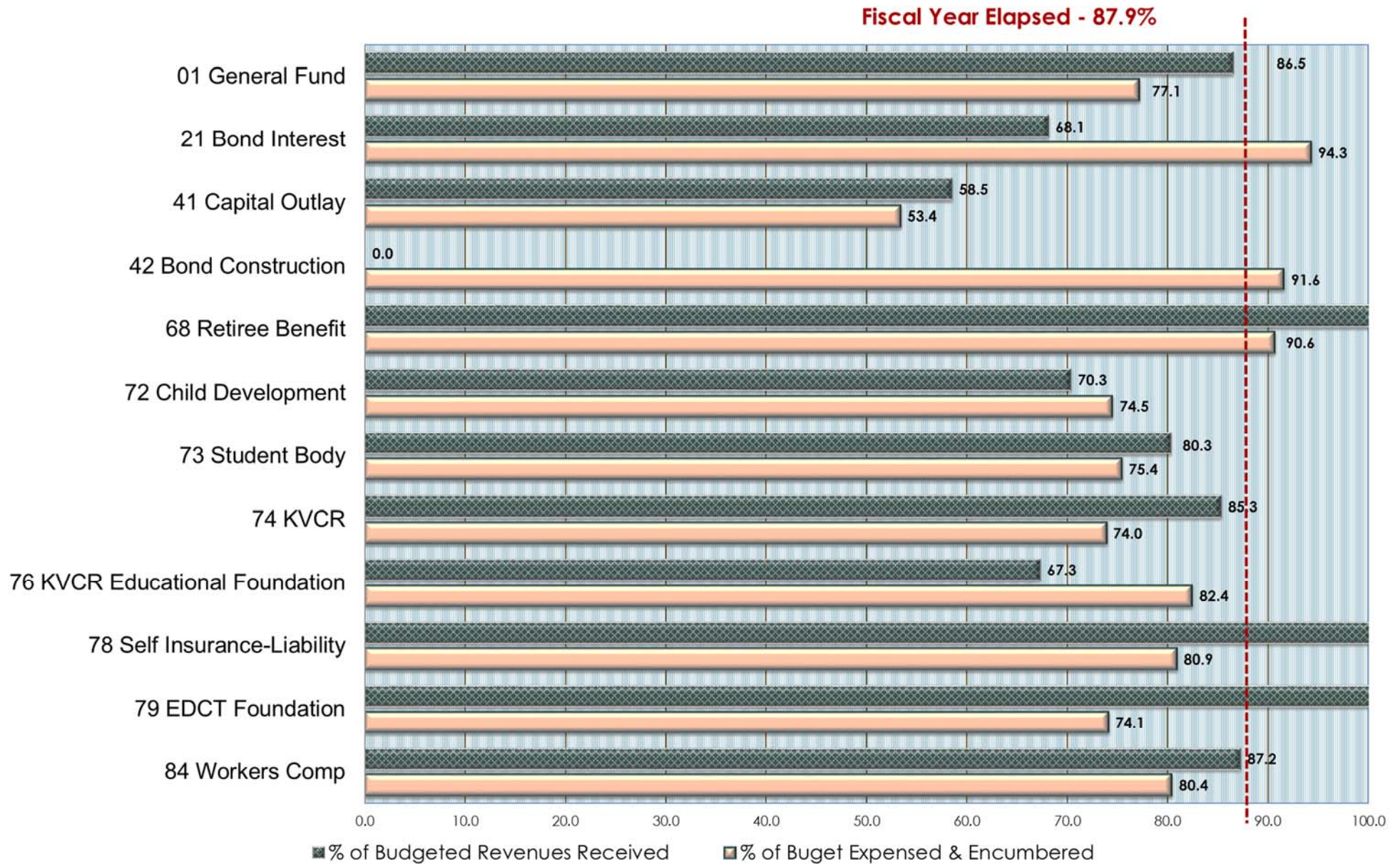
There are no financial implications associated with this board item.



Budget Revenue & Expenditure Summary

Year to Date 5/17/2017
87.9% of Fiscal Year Elapsed

| | REVENUES | | | EXPENDITURES | | | COMMENTS |
|------------------------------------------|---------------|----------------|--------|---------------|-----------------------------|-------|--------------------------------------------------------------------------------------------------------------|
| | Budget | Received YTD | % | Budget | Expensed/ Encumbered YTD | % | |
| 01 General Fund | \$143,154,065 | \$ 123,813,567 | 86.5% | \$146,303,435 | \$112,844,377 | 77.1% | |
| 21 Bond Interest & Redemption | \$ 22,834,910 | \$ 15,554,668 | 68.1% | \$ 29,982,272 | \$ 28,263,819 | 94.3% | <i>Taxes are determined and collected by the County for bond measures; SBCCD does not control this fund.</i> |
| 41 Capital Outlay Projects | \$ 2,243,251 | \$ 1,311,529 | 58.5% | \$ 10,981,789 | \$ 5,860,003 | 53.4% | |
| 42 Bond Construction | \$ - | \$ 194,727 | n/a | \$ 40,000,000 | \$ 36,626,106 | 91.6% | |
| 68 Retiree Benefit | \$ 100,000 | \$ 130,122 | 130.1% | \$ 366,500 | \$ 332,193 | 90.6% | |
| 72 Child Development | \$ 2,998,172 | \$ 2,108,506 | 70.3% | \$ 2,998,172 | \$ 2,233,358 | 74.5% | <i>Annual revenues expected to exceed annual expenses.</i> |
| 73 Student Body Center Fee | \$ 293,352 | \$ 235,517 | 80.3% | \$ 293,352 | \$ 221,226 | 75.4% | |
| 74 KVCR | \$ 6,264,728 | \$ 5,344,731 | 85.3% | \$ 6,226,145 | \$ 4,604,283 | 74.0% | |
| 76 KVCR Educational Foundation | \$ 2,076,553 | \$ 1,396,812 | 67.3% | \$ 2,114,898 | \$ 1,743,037 | 82.4% | <i>Revenues are expected to be less than budget. KVCR is preparing a year-end forecast.</i> |
| 78 Self Insurance-Liability | \$ 553,000 | \$ 554,896 | 100.3% | \$ 675,000 | \$ 546,054 | 80.9% | <i>Annual premiums are paid in July.</i> |
| 79 EDCT Foundation | \$ 228,996 | \$ 231,173 | 101.0% | \$ 287,682 | \$ 213,110 | 74.1% | |
| 84 Workers Compensation | \$ 1,170,000 | \$ 1,020,463 | 87.2% | \$ 1,170,000 | \$ 940,484 | 80.4% | |



Fund: 01 GENERAL FUND

| SUMMARY BY OBJECT | WORKING BUDGET | EXPENDED/RECEIVED CURRENT | YEAR TO DATE | % | PENED/ENCUMBERED | UNENCUMBERED BALANCE | % |
|-----------------------------------------|----------------|---------------------------|----------------|-------|------------------|----------------------|------|
| 8100.00 FEDERAL HEA REVENUES | 3,885,901.77 | 1,599,465.68 | 1,599,465.68 | 41.1 | 0.00 | 2,286,436.09 | 58.8 |
| 8600.00 STATE REVENUES | 110,619,293.79 | 90,493,454.76 | 90,493,454.76 | 81.8 | 0.00 | 20,125,839.03 | 18.1 |
| 8800.00 LOCAL REVENUES | 28,476,869.08 | 31,528,671.78 | 31,528,671.78 | 100.0 | 0.00 | 3,051,802.70- | .0 |
| 8900.00 OTHER FINANCING SOURCES | 172,000.00 | 191,974.56 | 191,974.56 | 100.0 | 0.00 | 19,974.56- | .0 |
| TOTAL: 8000 | 143,154,064.64 | 123,813,566.78 | 123,813,566.78 | 86.4 | 0.00 | 19,340,497.86 | 13.5 |
| 1100.00 CONTRACT CLASSROOM INST. | 17,506,106.68 | 15,147,368.29 | 15,147,368.29 | 86.5 | 0.00 | 2,358,738.39 | 13.4 |
| 1200.00 CONTRACT CERT. ADMINISTRATORS | 9,450,674.00 | 7,709,233.35 | 7,709,233.35 | 81.5 | 0.00 | 1,741,440.65 | 18.4 |
| 1300.00 INSTRUCTORS DAY/HOURLY | 13,074,999.33 | 10,670,875.65 | 10,670,875.65 | 81.6 | 0.00 | 2,404,123.68 | 18.3 |
| 1400.00 NON-INSTRUCTION HOURLY CERT. | 2,227,542.96 | 1,860,761.25 | 1,860,761.25 | 83.5 | 0.00 | 366,781.71 | 16.4 |
| TOTAL: 1000 | 42,259,322.97 | 35,388,238.54 | 35,388,238.54 | 83.7 | 0.00 | 6,871,084.43 | 16.2 |
| 2100.00 CLASSIFIED MANAGERS-NON-INSTRU | 20,163,135.23 | 16,606,406.47 | 16,606,406.47 | 82.3 | 0.00 | 3,556,728.76 | 17.6 |
| 2200.00 INSTRUCTIONAL AIDS | 1,443,630.51 | 1,207,125.13 | 1,207,125.13 | 83.6 | 0.00 | 236,505.38 | 16.3 |
| 2300.00 NON-INSTRUCTION HOURLY CLASS. | 4,762,589.28 | 3,380,813.12 | 3,380,813.12 | 70.9 | 0.00 | 1,381,776.16 | 29.0 |
| 2400.00 INST AIDES-HOURLY- DIR. INSTRU | 1,375,580.96 | 1,009,198.65 | 1,009,198.65 | 73.3 | 0.00 | 366,382.31 | 26.6 |
| TOTAL: 2000 | 27,744,935.98 | 22,203,543.37 | 22,203,543.37 | 80.0 | 0.00 | 5,541,392.61 | 19.9 |
| 3100.00 CERTIFICATED RETIREMENT | 4,834,773.20 | 3,745,757.18 | 3,745,757.18 | 77.4 | 0.00 | 1,089,016.02 | 22.5 |
| 3200.00 CLASSIFIED RETIREMENT | 2,840,727.76 | 2,780,138.43 | 2,780,138.43 | 97.8 | 0.00 | 60,589.33 | 2.1 |
| 3300.00 OASDHI/FICA | 2,506,559.87 | 2,124,077.19 | 2,124,077.19 | 84.7 | 0.00 | 382,482.68 | 15.2 |
| 3400.00 HEALTH AND WELFARE BENEFITS | 10,958,322.11 | 7,661,069.03 | 7,661,069.03 | 69.9 | 0.00 | 3,297,253.08 | 30.0 |
| 3500.00 STATE UNEMPLOYMENT INSURANCE | 61,263.43 | 64,929.95 | 64,929.95 | 100.0 | 0.00 | 3,666.52- | .0 |
| 3600.00 WORKERS COMPENSATION INSURANCE | 1,000,367.25 | 834,730.26 | 834,730.26 | 83.4 | 0.00 | 165,636.99 | 16.5 |
| 3900.00 OTHER BENEFITS | 233,184.80 | 233,003.16 | 233,003.16 | 99.9 | 0.00 | 181.64 | .0 |
| TOTAL: 3000 | 22,435,198.42 | 17,443,705.20 | 17,443,705.20 | 77.7 | 0.00 | 4,991,493.22 | 22.2 |
| 4100.00 TEXTBOOKS | 378,619.38 | 238,822.32 | 238,822.32 | 63.0 | 44,576.53 | 95,220.53 | 25.1 |
| 4200.00 BOOK, MAGAZINE&PERIOD-DIST. USE | 120,904.42 | 24,555.31 | 24,555.31 | 20.3 | 30,045.05 | 66,304.06 | 54.8 |
| 4300.00 INSTRUCTIONAL SUPPLIES | 744,270.11 | 296,073.78 | 296,073.78 | 39.7 | 236,125.92 | 212,070.41 | 28.4 |
| 4400.00 MEDIA AND SOFTWARE-DISTRCT USE | 35,922.78 | 7,620.78 | 7,620.78 | 21.2 | 2,370.59 | 25,931.41 | 72.1 |
| 4500.00 NONINSTRUCTIONAL SUPPLIES | 1,853,940.78 | 847,894.49 | 847,894.49 | 45.7 | 534,687.82 | 471,358.47 | 25.4 |
| 4700.00 FOOD SUPPLIES | 356,559.71 | 158,376.26 | 158,376.26 | 44.4 | 76,332.09 | 121,851.36 | 34.1 |
| TOTAL: 4000 | 3,490,217.18 | 1,573,342.94 | 1,573,342.94 | 45.0 | 924,138.00 | 992,736.24 | 28.4 |
| 5100.00 PERSON&CONSULTANT SVC-DIST USE | 22,207,339.21 | 13,909,493.02 | 13,909,493.02 | 62.6 | 3,851,998.33 | 4,445,847.86 | 20.0 |
| 5200.00 TRAVEL & CONFERENCE EXPENSES | 1,805,069.17 | 742,105.37 | 742,105.37 | 41.1 | 314,821.31 | 748,142.49 | 41.4 |
| 5300.00 POST/DUES/MEMBERSHIPS-DIST. USE | 383,745.55 | 273,484.12 | 273,484.12 | 71.2 | 22,623.10 | 87,638.33 | 22.8 |
| 5400.00 INSURANCES - DISTRICT USE | 130,000.00 | 121,067.00 | 121,067.00 | 93.1 | 0.00 | 8,933.00 | 6.8 |
| 5500.00 UTILITIES & HOUSEKEEP-DIST. USE | 2,965,634.84 | 2,208,242.37 | 2,208,242.37 | 74.4 | 866,247.06 | 108,854.59- | .0 |
| 5600.00 RENTS, LEASES&REPAIRS-DIST. USE | 4,611,819.90 | 2,920,015.87 | 2,920,015.87 | 63.3 | 649,560.97 | 1,042,243.06 | 22.5 |
| 5700.00 LEGAL/ELECTION/AUDIT-DIST. USE | 1,071,350.00 | 670,268.63 | 670,268.63 | 62.5 | 284,217.96 | 116,863.41 | 10.9 |
| 5800.00 OTHER OPERATING EXP-DIST. USE | 7,202,323.03 | 1,514,430.83 | 1,514,430.83 | 21.0 | 308,322.53 | 5,379,569.67 | 74.6 |
| TOTAL: 5000 | 40,377,281.70 | 22,359,107.21 | 22,359,107.21 | 55.3 | 6,297,791.26 | 11,720,383.23 | 29.0 |

Fund: 01 GENERAL FUND

| SUMMARY BY OBJECT | WORKING BUDGET | EXPENDED/RECEIVED CURRENT | YEAR TO DATE | % | PENDED/ENCUMBERED | UNENCUMBERED BALANCE | % |
|-----------------------------------------|----------------|---------------------------|----------------|-------|-------------------|----------------------|-------|
| TOTAL: 1000-5999 | 136,306,956.25 | 98,967,937.26 | 98,967,937.26 | 72.6 | 7,221,929.26 | 30,117,089.73 | 22.0 |
| 6100.00 SITES & IMPROVEMENTS-DIST. USE | 466,524.28 | 81,242.79 | 81,242.79 | 17.4 | 19,042.87 | 366,238.62 | 78.5 |
| 6200.00 BUILDINGS&IMPROVEMENT-DIST. USE | 1,880,252.97 | 522,090.81 | 522,090.81 | 27.7 | 589,817.82 | 768,344.34 | 40.8 |
| 6300.00 LIBRARY BOOKS - EXPANSION | 134,861.93 | 100,222.18 | 100,222.18 | 74.3 | 24,493.50 | 10,146.25 | 7.5 |
| 6400.00 EQUIP/FURNITURE (EXCLD COMPTR) | 4,489,936.60 | 1,749,937.67 | 1,749,937.67 | 38.9 | 1,084,441.70 | 1,655,557.23 | 36.8 |
| TOTAL: 6000 | 6,971,575.78 | 2,453,493.45 | 2,453,493.45 | 35.1 | 1,717,795.89 | 2,800,286.44 | 40.1 |
| TOTAL: 1000-6999 | 143,278,532.03 | 101,421,430.71 | 101,421,430.71 | 70.7 | 8,939,725.15 | 32,917,376.17 | 22.9 |
| 7200.00 INTRAFUND TRANSFERS OUT | 160,000.00 | 160,000.00 | 160,000.00 | 100.0 | 0.00 | 0.00 | .0 |
| 7300.00 INTERFUND TRANSFERS | 1,070,000.00 | 1,070,000.00 | 1,070,000.00 | 100.0 | 0.00 | 0.00 | .0 |
| 7400.00 OTHER TRANSFERS | 148,000.00 | 0.00 | 0.00 | .0 | 0.00 | 148,000.00 | 100.0 |
| 7500.00 OTHER OUTGO-STUDENT FIN AID | 56,370.00 | 36,611.96 | 36,611.96 | 64.9 | 2,016.00 | 17,742.04 | 31.4 |
| 7600.00 OTHER STUDENT AID | 1,590,532.67 | 929,868.07 | 929,868.07 | 58.4 | 284,725.13 | 375,939.47 | 23.6 |
| TOTAL: 7000 | 3,024,902.67 | 2,196,480.03 | 2,196,480.03 | 72.6 | 286,741.13 | 541,681.51 | 17.9 |
| TOTAL: 1000-7999 | 146,303,434.70 | 103,617,910.74 | 103,617,910.74 | 70.8 | 9,226,466.28 | 33,459,057.68 | 22.8 |

Fund: 01 GENERAL FUND

SUMMARY

| SUMMARY BY OBJECT | | WORKING BUDGET | EXPENDED/RECEIVED CURRENT YEAR TO DATE | | % | PENDED/ ENCUMBERED | UNENCUMBERED BALANCE | % |
|-------------------|---------------|----------------|-------------------------------------------|----------------|------|-----------------------|-------------------------|------|
| TOTAL INCOME | (8000 - 8999) | 143,154,064.64 | 123,813,566.78 | 123,813,566.78 | 86.4 | 0.00 | 19,340,497.86 | 13.5 |
| TOTAL: | 1000-5999 | 136,306,956.25 | 98,967,937.26 | 98,967,937.26 | 72.6 | 7,221,929.26 | 30,117,089.73 | 22.0 |
| TOTAL: | 1000-6999 | 143,278,532.03 | 101,421,430.71 | 101,421,430.71 | 70.7 | 8,939,725.15 | 32,917,376.17 | 22.9 |
| TOTAL: | 1000-7999 | 146,303,434.70 | 103,617,910.74 | 103,617,910.74 | 70.8 | 9,226,466.28 | 33,459,057.68 | 22.8 |
| TOTAL EXPENSES | (1000 - 7999) | 146,303,434.70 | 103,617,910.74 | 103,617,910.74 | 70.8 | 9,226,466.28 | 33,459,057.68 | 22.8 |

Fund: 21 BOND INTEREST AND REDEMPTION

| SUMMARY BY OBJECT | WORKING BUDGET | EXPENDED/RECEIVED CURRENT | YEAR TO DATE | % | PENDED/ENCUMBERED | UNENCUMBERED BALANCE | % |
|-------------------------|----------------|---------------------------|---------------|-------|-------------------|----------------------|------|
| 8600.00 STATE REVENUES | 213,217.00 | 941,022.56 | 941,022.56 | 100.0 | 0.00 | 727,805.56- | .0 |
| 8800.00 LOCAL REVENUES | 22,621,693.00 | 14,613,645.60 | 14,613,645.60 | 64.6 | 0.00 | 8,008,047.40 | 35.3 |
| TOTAL: 8000 | 22,834,910.00 | 15,554,668.16 | 15,554,668.16 | 68.1 | 0.00 | 7,280,241.84 | 31.8 |
| 7100.00 DEBT RETIREMENT | 29,982,271.70 | 28,263,818.95 | 28,263,818.95 | 94.2 | 0.00 | 1,718,452.75 | 5.7 |
| TOTAL: 7000 | 29,982,271.70 | 28,263,818.95 | 28,263,818.95 | 94.2 | 0.00 | 1,718,452.75 | 5.7 |
| TOTAL: 1000-7999 | 29,982,271.70 | 28,263,818.95 | 28,263,818.95 | 94.2 | 0.00 | 1,718,452.75 | 5.7 |

Fund: 21 BOND INTEREST AND REDEMPTION SUMMARY

| SUMMARY BY OBJECT | | WORKING BUDGET | EXPENDED/RECEIVED CURRENT | YEAR TO DATE | % | PENDED/ENCUMBERED | UNENCUMBERED BALANCE | % |
|-------------------|---------------|----------------|---------------------------|---------------|------|-------------------|----------------------|------|
| TOTAL INCOME | (8000 - 8999) | 22,834,910.00 | 15,554,668.16 | 15,554,668.16 | 68.1 | 0.00 | 7,280,241.84 | 31.8 |
| TOTAL: | 1000-5999 | 0.00 | 0.00 | 0.00 | .0 | 0.00 | 0.00 | .0 |
| TOTAL: | 1000-6999 | 0.00 | 0.00 | 0.00 | .0 | 0.00 | 0.00 | .0 |
| TOTAL: | 1000-7999 | 29,982,271.70 | 28,263,818.95 | 28,263,818.95 | 94.2 | 0.00 | 1,718,452.75 | 5.7 |
| TOTAL EXPENSES | (1000 - 7999) | 29,982,271.70 | 28,263,818.95 | 28,263,818.95 | 94.2 | 0.00 | 1,718,452.75 | 5.7 |

Fund: 41 CAPITAL OUTLAY PROJECTS FUND

| SUMMARY BY OBJECT | WORKING BUDGET | EXPENDED/RECEIVED CURRENT | YEAR TO DATE | % | PENDED/ ENCUMBERED | UNENCUMBERED BALANCE | % |
|-----------------------------------------|----------------|---------------------------|--------------|-------|--------------------|----------------------|-------|
| 8600.00 STATE REVENUES | 883,838.45 | 319,684.45 | 319,684.45 | 36.1 | 0.00 | 564,154.00 | 63.8 |
| 8800.00 LOCAL REVENUES | 1,359,413.00 | 991,844.62 | 991,844.62 | 72.9 | 0.00 | 367,568.38 | 27.0 |
| TOTAL: 8000 | 2,243,251.45 | 1,311,529.07 | 1,311,529.07 | 58.4 | 0.00 | 931,722.38 | 41.5 |
| 2100.00 CLASSIFIED MANAGERS-NON-INSTRU | 139,018.05 | 106,496.88 | 106,496.88 | 76.6 | 0.00 | 32,521.17 | 23.3 |
| TOTAL: 2000 | 139,018.05 | 106,496.88 | 106,496.88 | 76.6 | 0.00 | 32,521.17 | 23.3 |
| 3200.00 CLASSIFIED RETIREMENT | 28,833.87 | 14,790.29 | 14,790.29 | 51.2 | 0.00 | 14,043.58 | 48.7 |
| 3300.00 OASDHI/FICA | 7,841.10 | 8,189.88 | 8,189.88 | 100.0 | 0.00 | 348.78- | .0 |
| 3400.00 HEALTH AND WELFARE BENEFITS | 12,915.95 | 13,472.04 | 13,472.04 | 100.0 | 0.00 | 556.09- | .0 |
| 3500.00 STATE UNEMPLOYMENT INSURANCE | 51.25 | 53.52 | 53.52 | 100.0 | 0.00 | 2.27- | .0 |
| 3600.00 WORKERS COMPENSATION INSURANCE | 1,200.00 | 1,400.00 | 1,400.00 | 100.0 | 0.00 | 200.00- | .0 |
| 3900.00 OTHER BENEFITS | 58.94 | 41.19 | 41.19 | 69.8 | 0.00 | 17.75 | 30.1 |
| TOTAL: 3000 | 50,901.11 | 37,946.92 | 37,946.92 | 74.5 | 0.00 | 12,954.19 | 25.4 |
| 4700.00 FOOD SUPPLIES | 5,000.00 | 657.65 | 657.65 | 13.1 | 100.00 | 4,242.35 | 84.8 |
| TOTAL: 4000 | 5,000.00 | 657.65 | 657.65 | 13.1 | 100.00 | 4,242.35 | 84.8 |
| 5100.00 PERSON&CONSULTANT SVC-DIST USE | 3,365,025.00 | 1,387,432.27 | 1,387,432.27 | 41.2 | 1,643,001.96 | 334,590.77 | 9.9 |
| 5200.00 TRAVEL & CONFERENCE EXPENSES | 480.00 | 560.00 | 560.00 | 100.0 | 0.00 | 80.00- | .0 |
| 5600.00 RENTS, LEASES&REPAIRS-DIST. USE | 356,828.15 | 132,724.63 | 132,724.63 | 37.1 | 25,212.25 | 198,891.27 | 55.7 |
| 5800.00 OTHER OPERATING EXP-DIST. USE | 103,000.00 | 0.00 | 0.00 | .0 | 0.00 | 103,000.00 | 100.0 |
| TOTAL: 5000 | 3,825,333.15 | 1,520,716.90 | 1,520,716.90 | 39.7 | 1,668,214.21 | 636,402.04 | 16.6 |
| TOTAL: 1000-5999 | 4,020,252.31 | 1,665,818.35 | 1,665,818.35 | 41.4 | 1,668,314.21 | 686,119.75 | 17.0 |
| 6100.00 SITES & IMPROVEMENTS-DIST. USE | 3,815,134.37 | 377,076.84 | 377,076.84 | 9.8 | 425,113.40 | 3,012,944.13 | 78.9 |
| 6200.00 BUILDINGS&IMPROVEMENT-DIST. USE | 1,944,426.00 | 409,136.00 | 409,136.00 | 21.0 | 358,481.28 | 1,176,808.72 | 60.5 |
| 6400.00 EQUIP/FURNITURE (EXCLD COMPTR) | 1,201,976.00 | 1,024,867.52 | 1,024,867.52 | 85.2 | 39,770.28 | 137,338.20 | 11.4 |
| TOTAL: 6000 | 6,961,536.37 | 1,811,080.36 | 1,811,080.36 | 26.0 | 823,364.96 | 4,327,091.05 | 62.1 |
| TOTAL: 1000-6999 | 10,981,788.68 | 3,476,898.71 | 3,476,898.71 | 31.6 | 2,491,679.17 | 5,013,210.80 | 45.6 |
| 7300.00 INTERFUND TRANSFERS | 0.00 | 108,575.12- | 108,575.12- | .0 | 0.00 | 108,575.12 | 100.0 |
| TOTAL: 7000 | 0.00 | 108,575.12- | 108,575.12- | .0 | 0.00 | 108,575.12 | 100.0 |
| TOTAL: 1000-7999 | 10,981,788.68 | 3,368,323.59 | 3,368,323.59 | 30.6 | 2,491,679.17 | 5,121,785.92 | 46.6 |

Fund: 41 CAPITAL OUTLAY PROJECTS FUND SUMMARY

| SUMMARY BY OBJECT | | WORKING BUDGET | EXPENDED/RECEIVED CURRENT YEAR TO DATE | | % | PENDED/ ENCUMBERED | UNENCUMBERED BALANCE | % |
|-------------------|---------------|----------------|-------------------------------------------|--------------|------|-----------------------|-------------------------|------|
| TOTAL INCOME | (8000 - 8999) | 2,243,251.45 | 1,311,529.07 | 1,311,529.07 | 58.4 | 0.00 | 931,722.38 | 41.5 |
| TOTAL: | 1000-5999 | 4,020,252.31 | 1,665,818.35 | 1,665,818.35 | 41.4 | 1,668,314.21 | 686,119.75 | 17.0 |
| TOTAL: | 1000-6999 | 10,981,788.68 | 3,476,898.71 | 3,476,898.71 | 31.6 | 2,491,679.17 | 5,013,210.80 | 45.6 |
| TOTAL: | 1000-7999 | 10,981,788.68 | 3,368,323.59 | 3,368,323.59 | 30.6 | 2,491,679.17 | 5,121,785.92 | 46.6 |
| TOTAL EXPENSES | (1000 - 7999) | 10,981,788.68 | 3,368,323.59 | 3,368,323.59 | 30.6 | 2,491,679.17 | 5,121,785.92 | 46.6 |

Fund: 42 REVENUE BOND CONSTRUCTION FU

| SUMMARY BY OBJECT | WORKING BUDGET | EXPENDED/RECEIVED CURRENT | YEAR TO DATE | % | PENDED/ENCUMBERED | UNENCUMBERED BALANCE | % |
|-----------------------------------------|----------------|---------------------------|---------------|-------|-------------------|----------------------|------|
| 8800.00 LOCAL REVENUES | 0.00 | 194,726.64 | 194,726.64 | 100.0 | 0.00 | 194,726.64- | .0 |
| TOTAL: 8000 | 0.00 | 194,726.64 | 194,726.64 | 100.0 | 0.00 | 194,726.64- | .0 |
| 2300.00 NON-INSTRUCTION HOURLY CLASS. | 1,000.00 | 711.63 | 711.63 | 71.1 | 0.00 | 288.37 | 28.8 |
| TOTAL: 2000 | 1,000.00 | 711.63 | 711.63 | 71.1 | 0.00 | 288.37 | 28.8 |
| 4500.00 NONINSTRUCTIONAL SUPPLIES | 1,232.47 | 1,228.79 | 1,228.79 | 99.7 | 0.00 | 3.68 | .2 |
| TOTAL: 4000 | 1,232.47 | 1,228.79 | 1,228.79 | 99.7 | 0.00 | 3.68 | .2 |
| 5100.00 PERSON&CONSULTANT SVC-DIST USE | 662,993.34 | 397,676.80 | 397,676.80 | 59.9 | 175,097.42 | 90,219.12 | 13.6 |
| 5400.00 INSURANCES - DISTRICT USE | 216,943.42 | 215,430.42 | 215,430.42 | 99.3 | 0.00 | 1,513.00 | .6 |
| 5600.00 RENTS, LEASES&REPAIRS-DIST. USE | 39,985.02 | 38,740.13 | 38,740.13 | 96.8 | 238.72 | 1,006.17 | 2.5 |
| 5700.00 LEGAL/ELECTION/AUDIT-DIST. USE | 217,953.70 | 56,532.95 | 56,532.95 | 25.9 | 75,067.05 | 86,353.70 | 39.6 |
| 5800.00 OTHER OPERATING EXP-DIST. USE | 49,990.00 | 4,138.77 | 4,138.77 | 8.2 | 17,017.50 | 28,833.73 | 57.6 |
| TOTAL: 5000 | 1,187,865.48 | 712,519.07 | 712,519.07 | 59.9 | 267,420.69 | 207,925.72 | 17.5 |
| TOTAL: 1000-5999 | 1,190,097.95 | 714,459.49 | 714,459.49 | 60.0 | 267,420.69 | 208,217.77 | 17.4 |
| 6100.00 SITES & IMPROVEMENTS-DIST. USE | 161,472.78 | 116,486.78 | 116,486.78 | 72.1 | 29,941.24 | 15,044.76 | 9.3 |
| 6200.00 BUILDINGS&IMPROVEMENT-DIST. USE | 36,629,403.11 | 24,138,778.23 | 24,138,778.23 | 65.9 | 9,550,293.35 | 2,940,331.53 | 8.0 |
| 6400.00 EQUIP/FURNITURE (EXCLD COMPTR) | 2,019,026.16 | 851,320.18 | 851,320.18 | 42.1 | 957,405.90 | 210,300.08 | 10.4 |
| TOTAL: 6000 | 38,809,902.05 | 25,106,585.19 | 25,106,585.19 | 64.6 | 10,537,640.49 | 3,165,676.37 | 8.1 |
| TOTAL: 1000-6999 | 40,000,000.00 | 25,821,044.68 | 25,821,044.68 | 64.5 | 10,805,061.18 | 3,373,894.14 | 8.4 |

Fund: 42 REVENUE BOND CONSTRUCTION FU SUMMARY

| SUMMARY BY OBJECT | | WORKING BUDGET | EXPENDED/RECEIVED CURRENT | YEAR TO DATE | % | PENDED/ENCUMBERED | UNENCUMBERED BALANCE | % |
|-------------------|---------------|----------------|---------------------------|---------------|-------|-------------------|----------------------|------|
| TOTAL INCOME | (8000 - 8999) | 0.00 | 194,726.64 | 194,726.64 | 100.0 | 0.00 | 194,726.64- | .0 |
| TOTAL: | 1000-5999 | 1,190,097.95 | 714,459.49 | 714,459.49 | 60.0 | 267,420.69 | 208,217.77 | 17.4 |
| TOTAL: | 1000-6999 | 40,000,000.00 | 25,821,044.68 | 25,821,044.68 | 64.5 | 10,805,061.18 | 3,373,894.14 | 8.4 |
| TOTAL: | 1000-7999 | 40,000,000.00 | 25,821,044.68 | 25,821,044.68 | 64.5 | 10,805,061.18 | 3,373,894.14 | 8.4 |
| TOTAL EXPENSES | (1000 - 7999) | 40,000,000.00 | 25,821,044.68 | 25,821,044.68 | 64.5 | 10,805,061.18 | 3,373,894.14 | 8.4 |

Fund: 51 BOOKSTORE FUND

| SUMMARY BY OBJECT | WORKING BUDGET | EXPENDED/RECEIVED CURRENT | YEAR TO DATE | % | PENDED/ENCUMBERED | UNENCUMBERED BALANCE | % |
|------------------------|----------------|---------------------------|--------------|-------|-------------------|----------------------|----|
| 8800.00 LOCAL REVENUES | 0.00 | 109,025.26 | 109,025.26 | 100.0 | 0.00 | 109,025.26- | .0 |
| TOTAL: 8000 | 0.00 | 109,025.26 | 109,025.26 | 100.0 | 0.00 | 109,025.26- | .0 |

Fund: 51 BOOKSTORE FUND

SUMMARY

| SUMMARY BY OBJECT | | WORKING BUDGET | EXPENDED/RECEIVED CURRENT | YEAR TO DATE | % | PENDED/ENCUMBERED | UNENCUMBERED BALANCE | % |
|-------------------|---------------|----------------|---------------------------|--------------|-------|-------------------|----------------------|----|
| TOTAL INCOME | (8000 - 8999) | 0.00 | 109,025.26 | 109,025.26 | 100.0 | 0.00 | 109,025.26- | .0 |
| TOTAL: | 1000-5999 | 0.00 | 0.00 | 0.00 | .0 | 0.00 | 0.00 | .0 |
| TOTAL: | 1000-6999 | 0.00 | 0.00 | 0.00 | .0 | 0.00 | 0.00 | .0 |
| TOTAL: | 1000-7999 | 0.00 | 0.00 | 0.00 | .0 | 0.00 | 0.00 | .0 |
| TOTAL EXPENSES | (1000 - 7999) | 0.00 | 0.00 | 0.00 | .0 | 0.00 | 0.00 | .0 |

Fund: 68 RETIREE BENEFIT FUND

| SUMMARY BY OBJECT | WORKING BUDGET | EXPENDED/RECEIVED CURRENT | YEAR TO DATE | % | PENDED/ENCUMBERED | UNENCUMBERED BALANCE | % |
|--------------------------------------|----------------|---------------------------|--------------|-------|-------------------|----------------------|------|
| 8800.00 LOCAL REVENUES | 100,000.00 | 130,121.86 | 130,121.86 | 100.0 | 0.00 | 30,121.86- | .0 |
| TOTAL: 8000 | 100,000.00 | 130,121.86 | 130,121.86 | 100.0 | 0.00 | 30,121.86- | .0 |
| 3300.00 OASDHI /FICA | 1,000.00 | 116.15 | 116.15 | 11.6 | 0.00 | 883.85 | 88.3 |
| 3400.00 HEALTH AND WELFARE BENEFITS | 355,000.00 | 324,072.47 | 324,072.47 | 91.2 | 0.00 | 30,927.53 | 8.7 |
| 3500.00 STATE UNEMPLOYMENT INSURANCE | 0.00 | 4.15 | 4.15 | 100.0 | 0.00 | 4.15- | .0 |
| 3900.00 OTHER BENEFITS | 10,500.00 | 8,000.00 | 8,000.00 | 76.1 | 0.00 | 2,500.00 | 23.8 |
| TOTAL: 3000 | 366,500.00 | 332,192.77 | 332,192.77 | 90.6 | 0.00 | 34,307.23 | 9.3 |
| TOTAL: 1000-5999 | 366,500.00 | 332,192.77 | 332,192.77 | 90.6 | 0.00 | 34,307.23 | 9.3 |

Fund: 68 RETIREE BENEFIT FUND SUMMARY

| SUMMARY BY OBJECT | | WORKING BUDGET | EXPENDED/RECEIVED CURRENT | YEAR TO DATE | % | PENDED/ENCUMBERED | UNENCUMBERED BALANCE | % |
|-------------------|---------------|----------------|---------------------------|--------------|-------|-------------------|----------------------|-----|
| TOTAL INCOME | (8000 - 8999) | 100,000.00 | 130,121.86 | 130,121.86 | 100.0 | 0.00 | 30,121.86- | .0 |
| TOTAL: | 1000-5999 | 366,500.00 | 332,192.77 | 332,192.77 | 90.6 | 0.00 | 34,307.23 | 9.3 |
| TOTAL: | 1000-6999 | 366,500.00 | 332,192.77 | 332,192.77 | 90.6 | 0.00 | 34,307.23 | 9.3 |
| TOTAL: | 1000-7999 | 366,500.00 | 332,192.77 | 332,192.77 | 90.6 | 0.00 | 34,307.23 | 9.3 |
| TOTAL EXPENSES | (1000 - 7999) | 366,500.00 | 332,192.77 | 332,192.77 | 90.6 | 0.00 | 34,307.23 | 9.3 |

BDX110
 ALL FUNDS
 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
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Fund: 69 EMPL LOAD BANKING TRUST FUND

| SUMMARY BY OBJECT | WORKING BUDGET | EXPENDED/RECEIVED CURRENT | YEAR TO DATE | % | PENDED/ENCUMBERED | UNENCUMBERED BALANCE | % |
|------------------------|----------------|---------------------------|--------------|-------|-------------------|----------------------|----|
| 8800.00 LOCAL REVENUES | 0.00 | 0.56 | 0.56 | 100.0 | 0.00 | 0.56- | .0 |
| TOTAL: 8000 | 0.00 | 0.56 | 0.56 | 100.0 | 0.00 | 0.56- | .0 |

Fund: 69 EMPL LOAD BANKING TRUST FUND SUMMARY

| SUMMARY BY OBJECT | | WORKING BUDGET | EXPENDED/RECEIVED CURRENT | YEAR TO DATE | % | PENDED/ENCUMBERED | UNENCUMBERED BALANCE | % |
|-------------------|---------------|----------------|---------------------------|--------------|-------|-------------------|----------------------|----|
| TOTAL INCOME | (8000 - 8999) | 0.00 | 0.56 | 0.56 | 100.0 | 0.00 | 0.56- | .0 |
| TOTAL: | 1000-5999 | 0.00 | 0.00 | 0.00 | .0 | 0.00 | 0.00 | .0 |
| TOTAL: | 1000-6999 | 0.00 | 0.00 | 0.00 | .0 | 0.00 | 0.00 | .0 |
| TOTAL: | 1000-7999 | 0.00 | 0.00 | 0.00 | .0 | 0.00 | 0.00 | .0 |
| TOTAL EXPENSES | (1000 - 7999) | 0.00 | 0.00 | 0.00 | .0 | 0.00 | 0.00 | .0 |

Fund: 72 CHILD DEVELOPMENT FUND

| SUMMARY BY OBJECT | WORKING BUDGET | EXPENDED/RECEIVED CURRENT | YEAR TO DATE | % | PENDED/ENCUMBERED | UNENCUMBERED BALANCE | % |
|-----------------------------------------|----------------|---------------------------|--------------|-------|-------------------|----------------------|------|
| 8100.00 FEDERAL HEA REVENUES | 167,710.00 | 165,230.18 | 165,230.18 | 98.5 | 0.00 | 2,479.82 | 1.4 |
| 8600.00 STATE REVENUES | 2,622,462.00 | 1,761,232.41 | 1,761,232.41 | 67.1 | 0.00 | 861,229.59 | 32.8 |
| 8800.00 LOCAL REVENUES | 208,000.00 | 182,043.08 | 182,043.08 | 87.5 | 0.00 | 25,956.92 | 12.4 |
| TOTAL: 8000 | 2,998,172.00 | 2,108,505.67 | 2,108,505.67 | 70.3 | 0.00 | 889,666.33 | 29.6 |
| 2100.00 CLASSIFIED MANAGERS-NON-INSTRU | 1,304,085.41 | 975,462.47 | 975,462.47 | 74.8 | 0.00 | 328,622.94 | 25.1 |
| 2300.00 NON-INSTRUCTION HOURLY CLASS. | 541,392.34 | 336,505.08 | 336,505.08 | 62.1 | 0.00 | 204,887.26 | 37.8 |
| TOTAL: 2000 | 1,845,477.75 | 1,311,967.55 | 1,311,967.55 | 71.0 | 0.00 | 533,510.20 | 28.9 |
| 3100.00 CERTIFICATED RETIREMENT | 0.00 | 26,844.20 | 26,844.20 | 100.0 | 0.00 | 26,844.20 | .0 |
| 3200.00 CLASSIFIED RETIREMENT | 145,718.55 | 101,598.88 | 101,598.88 | 69.7 | 0.00 | 44,119.67 | 30.2 |
| 3300.00 OASDHI/FICA | 101,125.14 | 60,695.72 | 60,695.72 | 60.0 | 0.00 | 40,429.42 | 39.9 |
| 3400.00 HEALTH AND WELFARE BENEFITS | 457,070.22 | 370,790.91 | 370,790.91 | 81.1 | 0.00 | 86,279.31 | 18.8 |
| 3500.00 STATE UNEMPLOYMENT INSURANCE | 650.25 | 525.81 | 525.81 | 80.8 | 0.00 | 124.44 | 19.1 |
| 3600.00 WORKERS COMPENSATION INSURANCE | 48,875.00 | 44,250.00 | 44,250.00 | 90.5 | 0.00 | 4,625.00 | 9.4 |
| 3900.00 OTHER BENEFITS | 17,400.74 | 9,203.88 | 9,203.88 | 52.8 | 0.00 | 8,196.86 | 47.1 |
| TOTAL: 3000 | 770,839.90 | 613,909.40 | 613,909.40 | 79.6 | 0.00 | 156,930.50 | 20.3 |
| 4300.00 INSTRUCTIONAL SUPPLIES | 94,672.00 | 51,512.08 | 51,512.08 | 54.4 | 38,701.41 | 4,458.51 | 4.7 |
| 4500.00 NONINSTRUCTIONAL SUPPLIES | 107,802.00 | 66,845.81 | 66,845.81 | 62.0 | 30,700.69 | 10,255.50 | 9.5 |
| 4700.00 FOOD SUPPLIES | 110,303.32 | 81,253.82 | 81,253.82 | 73.6 | 25,124.49 | 3,925.01 | 3.5 |
| TOTAL: 4000 | 312,777.32 | 199,611.71 | 199,611.71 | 63.8 | 94,526.59 | 18,639.02 | 5.9 |
| 5600.00 RENTS, LEASES&REPAIRS-DIST. USE | 1,160.00 | 0.00 | 0.00 | .0 | 245.00 | 915.00 | 78.8 |
| 5800.00 OTHER OPERATING EXP-DIST. USE | 56,217.03 | 2,298.50 | 2,298.50 | 4.0 | 0.00 | 53,918.53 | 95.9 |
| TOTAL: 5000 | 57,377.03 | 2,298.50 | 2,298.50 | 4.0 | 245.00 | 54,833.53 | 95.5 |
| TOTAL: 1000-5999 | 2,986,472.00 | 2,127,787.16 | 2,127,787.16 | 71.2 | 94,771.59 | 763,913.25 | 25.5 |
| 6400.00 EQUIP/FURNITURE (EXCLD COMPTR) | 11,700.00 | 10,798.94 | 10,798.94 | 92.2 | 0.00 | 901.06 | 7.7 |
| TOTAL: 6000 | 11,700.00 | 10,798.94 | 10,798.94 | 92.2 | 0.00 | 901.06 | 7.7 |
| TOTAL: 1000-6999 | 2,998,172.00 | 2,138,586.10 | 2,138,586.10 | 71.3 | 94,771.59 | 764,814.31 | 25.5 |

Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

| SUMMARY BY OBJECT | | WORKING BUDGET | EXPENDED/RECEIVED CURRENT | YEAR TO DATE | % | PENED/ENCUMBERED | UNENCUMBERED BALANCE | % |
|-------------------|---------------|----------------|---------------------------|--------------|------|------------------|----------------------|------|
| TOTAL INCOME | (8000 - 8999) | 2,998,172.00 | 2,108,505.67 | 2,108,505.67 | 70.3 | 0.00 | 889,666.33 | 29.6 |
| TOTAL: | 1000-5999 | 2,986,472.00 | 2,127,787.16 | 2,127,787.16 | 71.2 | 94,771.59 | 763,913.25 | 25.5 |
| TOTAL: | 1000-6999 | 2,998,172.00 | 2,138,586.10 | 2,138,586.10 | 71.3 | 94,771.59 | 764,814.31 | 25.5 |
| TOTAL: | 1000-7999 | 2,998,172.00 | 2,138,586.10 | 2,138,586.10 | 71.3 | 94,771.59 | 764,814.31 | 25.5 |
| TOTAL EXPENSES | (1000 - 7999) | 2,998,172.00 | 2,138,586.10 | 2,138,586.10 | 71.3 | 94,771.59 | 764,814.31 | 25.5 |

Fund: 73 STUDENT BODY CENTER FEE FUND

| SUMMARY BY OBJECT | WORKING BUDGET | EXPENDED/RECEIVED CURRENT | YEAR TO DATE | % | PENDED/ENCUMBERED | UNENCUMBERED BALANCE | % |
|-----------------------------------------|----------------|---------------------------|--------------|-------|-------------------|----------------------|-------|
| 8800.00 LOCAL REVENUES | 293,352.00 | 235,517.35 | 235,517.35 | 80.2 | 0.00 | 57,834.65 | 19.7 |
| TOTAL: 8000 | 293,352.00 | 235,517.35 | 235,517.35 | 80.2 | 0.00 | 57,834.65 | 19.7 |
| 2100.00 CLASSIFIED MANAGERS-NON-INSTRU | 99,982.53 | 85,810.00 | 85,810.00 | 85.8 | 0.00 | 14,172.53 | 14.1 |
| 2300.00 NON-INSTRUCTION HOURLY CLASS. | 54,000.00 | 50,717.25 | 50,717.25 | 93.9 | 0.00 | 3,282.75 | 6.0 |
| TOTAL: 2000 | 153,982.53 | 136,527.25 | 136,527.25 | 88.6 | 0.00 | 17,455.28 | 11.3 |
| 3200.00 CLASSIFIED RETIREMENT | 12,477.16 | 11,917.32 | 11,917.32 | 95.5 | 0.00 | 559.84 | 4.4 |
| 3300.00 OASDHI/FICA | 7,648.65 | 6,375.87 | 6,375.87 | 83.3 | 0.00 | 1,272.78 | 16.6 |
| 3400.00 HEALTH AND WELFARE BENEFITS | 32,289.86 | 27,855.80 | 27,855.80 | 86.2 | 0.00 | 4,434.06 | 13.7 |
| 3500.00 STATE UNEMPLOYMENT INSURANCE | 49.99 | 41.75 | 41.75 | 83.5 | 0.00 | 8.24 | 16.4 |
| 3600.00 WORKERS COMPENSATION INSURANCE | 3,000.00 | 2,500.00 | 2,500.00 | 83.3 | 0.00 | 500.00 | 16.6 |
| 3900.00 OTHER BENEFITS | 147.36 | 80.80 | 80.80 | 54.8 | 0.00 | 66.56 | 45.1 |
| TOTAL: 3000 | 55,613.02 | 48,771.54 | 48,771.54 | 87.6 | 0.00 | 6,841.48 | 12.3 |
| 4200.00 BOOK, MAGAZINE&PERIOD-DIST. USE | 500.00 | 0.00 | 0.00 | .0 | 0.00 | 500.00 | 100.0 |
| 4500.00 NONINSTRUCTIONAL SUPPLIES | 12,444.77 | 5,371.56 | 5,371.56 | 43.1 | 2,480.73 | 4,592.48 | 36.9 |
| TOTAL: 4000 | 12,944.77 | 5,371.56 | 5,371.56 | 41.4 | 2,480.73 | 5,092.48 | 39.3 |
| 5100.00 PERSON&CONSULTANT SVC-DIST USE | 4,667.29 | 0.00 | 0.00 | .0 | 1,547.29 | 3,120.00 | 66.8 |
| 5600.00 RENTS, LEASES&REPAIRS-DIST. USE | 28,887.94 | 1,811.86 | 1,811.86 | 6.2 | 0.00 | 27,076.08 | 93.7 |
| 5800.00 OTHER OPERATING EXP-DIST. USE | 12,756.45 | 0.00 | 0.00 | .0 | 215.50 | 12,540.95 | 98.3 |
| TOTAL: 5000 | 46,311.68 | 1,811.86 | 1,811.86 | 3.9 | 1,762.79 | 42,737.03 | 92.2 |
| TOTAL: 1000-5999 | 268,852.00 | 192,482.21 | 192,482.21 | 71.5 | 4,243.52 | 72,126.27 | 26.8 |
| 6400.00 EQUIP/FURNITURE (EXCLD COMPTR) | 24,500.00 | 24,500.00 | 24,500.00 | 100.0 | 0.00 | 0.00 | .0 |
| TOTAL: 6000 | 24,500.00 | 24,500.00 | 24,500.00 | 100.0 | 0.00 | 0.00 | .0 |
| TOTAL: 1000-6999 | 293,352.00 | 216,982.21 | 216,982.21 | 73.9 | 4,243.52 | 72,126.27 | 24.5 |

Fund: 73 STUDENT BODY CENTER FEE FUND SUMMARY

| SUMMARY BY OBJECT | | WORKING BUDGET | EXPENDED/RECEIVED CURRENT | YEAR TO DATE | % | PENDED/ENCUMBERED | UNENCUMBERED BALANCE | % |
|-------------------|---------------|----------------|---------------------------|--------------|------|-------------------|----------------------|------|
| TOTAL INCOME | (8000 - 8999) | 293,352.00 | 235,517.35 | 235,517.35 | 80.2 | 0.00 | 57,834.65 | 19.7 |
| TOTAL: | 1000-5999 | 268,852.00 | 192,482.21 | 192,482.21 | 71.5 | 4,243.52 | 72,126.27 | 26.8 |
| TOTAL: | 1000-6999 | 293,352.00 | 216,982.21 | 216,982.21 | 73.9 | 4,243.52 | 72,126.27 | 24.5 |
| TOTAL: | 1000-7999 | 293,352.00 | 216,982.21 | 216,982.21 | 73.9 | 4,243.52 | 72,126.27 | 24.5 |
| TOTAL EXPENSES | (1000 - 7999) | 293,352.00 | 216,982.21 | 216,982.21 | 73.9 | 4,243.52 | 72,126.27 | 24.5 |

Fund: 74 KVCRC FUND

| SUMMARY BY OBJECT | WORKING BUDGET | EXPENDED/CURRENT | RECEIVED YEAR TO DATE | % | PENDED/ENCUMBERED | UNENCUMBERED BALANCE | % |
|-----------------------------------------|----------------|------------------|-----------------------|-------|-------------------|----------------------|------|
| 8800.00 LOCAL REVENUES | 5,009,397.74 | 4,089,400.82 | 4,089,400.82 | 81.6 | 0.00 | 919,996.92 | 18.3 |
| 8900.00 OTHER FINANCING SOURCES | 1,255,330.00 | 1,255,330.00 | 1,255,330.00 | 100.0 | 0.00 | 0.00 | .0 |
| TOTAL: 8000 | 6,264,727.74 | 5,344,730.82 | 5,344,730.82 | 85.3 | 0.00 | 919,996.92 | 14.6 |
| 2100.00 CLASSIFIED MANAGERS-NON-INSTRU | 1,234,726.70 | 988,672.70 | 988,672.70 | 80.0 | 0.00 | 246,054.00 | 19.9 |
| 2300.00 NON-INSTRUCTION HOURLY CLASS. | 544,000.00 | 456,786.14 | 456,786.14 | 83.9 | 0.00 | 87,213.86 | 16.0 |
| TOTAL: 2000 | 1,778,726.70 | 1,445,458.84 | 1,445,458.84 | 81.2 | 0.00 | 333,267.86 | 18.7 |
| 3200.00 CLASSIFIED RETIREMENT | 165,118.00 | 175,272.46 | 175,272.46 | 100.0 | 0.00 | 10,154.46- | .0 |
| 3300.00 OASDHI/FICA | 101,418.08 | 101,765.41 | 101,765.41 | 100.0 | 0.00 | 347.33- | .0 |
| 3400.00 HEALTH AND WELFARE BENEFITS | 293,695.82 | 196,841.79 | 196,841.79 | 67.0 | 0.00 | 96,854.03 | 32.9 |
| 3500.00 STATE UNEMPLOYMENT INSURANCE | 662.86 | 721.51 | 721.51 | 100.0 | 0.00 | 58.65- | .0 |
| 3600.00 WORKERS COMPENSATION INSURANCE | 28,950.00 | 21,802.24 | 21,802.24 | 75.3 | 0.00 | 7,147.76 | 24.6 |
| 3900.00 OTHER BENEFITS | 11,322.02 | 5,785.71 | 5,785.71 | 51.1 | 0.00 | 5,536.31 | 48.8 |
| TOTAL: 3000 | 601,166.78 | 502,189.12 | 502,189.12 | 83.5 | 0.00 | 98,977.66 | 16.4 |
| 4200.00 BOOK, MAGAZINE&PERIOD-DIST. USE | 300.00 | 59.36 | 59.36 | 19.7 | 0.00 | 240.64 | 80.2 |
| 4400.00 MEDIA AND SOFTWARE-DISTRCT USE | 2,500.00 | 26.20 | 26.20 | 1.0 | 0.00 | 2,473.80 | 98.9 |
| 4500.00 NONINSTRUCTIONAL SUPPLIES | 44,900.00 | 12,183.40 | 12,183.40 | 27.1 | 19,484.43 | 13,232.17 | 29.4 |
| 4700.00 FOOD SUPPLIES | 10,500.00 | 2,859.30 | 2,859.30 | 27.2 | 1,268.44 | 6,372.26 | 60.6 |
| TOTAL: 4000 | 58,200.00 | 15,128.26 | 15,128.26 | 25.9 | 20,752.87 | 22,318.87 | 38.3 |
| 5100.00 PERSON&CONSULTANT SVC-DIST USE | 137,079.00 | 22,865.98 | 22,865.98 | 16.6 | 23,000.81 | 91,212.21 | 66.5 |
| 5200.00 TRAVEL & CONFERENCE EXPENSES | 108,100.00 | 36,894.65 | 36,894.65 | 34.1 | 30,462.34 | 40,743.01 | 37.6 |
| 5300.00 POST/DUES/MEMBERSHIPS-DIST. USE | 75,500.00 | 35,999.22 | 35,999.22 | 47.6 | 8,184.82 | 31,315.96 | 41.4 |
| 5400.00 INSURANCES - DISTRICT USE | 10,500.00 | 3,905.00 | 3,905.00 | 37.1 | 0.00 | 6,595.00 | 62.8 |
| 5500.00 UTILITIES & HOUSEKEEP-DIST. USE | 247,667.00 | 123,792.07 | 123,792.07 | 49.9 | 43,935.93 | 79,939.00 | 32.2 |
| 5600.00 RENTS, LEASES&REPAIRS-DIST. USE | 667,359.00 | 279,368.31 | 279,368.31 | 41.8 | 76,841.11 | 311,149.58 | 46.6 |
| 5700.00 LEGAL/ELECTION/AUDIT-DIST. USE | 64,000.00 | 5,157.00 | 5,157.00 | 8.0 | 11,675.00 | 47,168.00 | 73.7 |
| 5800.00 OTHER OPERATING EXP-DIST. USE | 1,792,597.74 | 1,100,372.82 | 1,100,372.82 | 61.3 | 205,115.18 | 487,109.74 | 27.1 |
| TOTAL: 5000 | 3,102,802.74 | 1,608,355.05 | 1,608,355.05 | 51.8 | 399,215.19 | 1,095,232.50 | 35.2 |
| TOTAL: 1000-5999 | 5,540,896.22 | 3,571,131.27 | 3,571,131.27 | 64.4 | 419,968.06 | 1,549,796.89 | 27.9 |
| 6400.00 EQUIP/FURNITURE (EXCLD COMPTR) | 575,874.00 | 247,118.74 | 247,118.74 | 42.9 | 256,689.65 | 72,065.61 | 12.5 |
| TOTAL: 6000 | 575,874.00 | 247,118.74 | 247,118.74 | 42.9 | 256,689.65 | 72,065.61 | 12.5 |
| TOTAL: 1000-6999 | 6,116,770.22 | 3,818,250.01 | 3,818,250.01 | 62.4 | 676,657.71 | 1,621,862.50 | 26.5 |
| 7200.00 INTRAFUND TRANSFERS OUT | 109,375.00 | 109,375.00 | 109,375.00 | 100.0 | 0.00 | 0.00 | .0 |
| TOTAL: 7000 | 109,375.00 | 109,375.00 | 109,375.00 | 100.0 | 0.00 | 0.00 | .0 |
| TOTAL: 1000-7999 | 6,226,145.22 | 3,927,625.01 | 3,927,625.01 | 63.0 | 676,657.71 | 1,621,862.50 | 26.0 |

Fund: 74 KVCR FUND

SUMMARY

| SUMMARY BY OBJECT | | WORKING BUDGET | EXPENDED/RECEIVED CURRENT | YEAR TO DATE | % | PENDED/ENCUMBERED | UNENCUMBERED BALANCE | % |
|-------------------|---------------|----------------|---------------------------|--------------|------|-------------------|----------------------|------|
| TOTAL INCOME | (8000 - 8999) | 6,264,727.74 | 5,344,730.82 | 5,344,730.82 | 85.3 | 0.00 | 919,996.92 | 14.6 |
| TOTAL: | 1000-5999 | 5,540,896.22 | 3,571,131.27 | 3,571,131.27 | 64.4 | 419,968.06 | 1,549,796.89 | 27.9 |
| TOTAL: | 1000-6999 | 6,116,770.22 | 3,818,250.01 | 3,818,250.01 | 62.4 | 676,657.71 | 1,621,862.50 | 26.5 |
| TOTAL: | 1000-7999 | 6,226,145.22 | 3,927,625.01 | 3,927,625.01 | 63.0 | 676,657.71 | 1,621,862.50 | 26.0 |
| TOTAL EXPENSES | (1000 - 7999) | 6,226,145.22 | 3,927,625.01 | 3,927,625.01 | 63.0 | 676,657.71 | 1,621,862.50 | 26.0 |

Fund: 76 KVCR EDUCATIONAL FOUNDATION

| SUMMARY BY OBJECT | WORKING BUDGET | EXPENDED/RECEIVED CURRENT | YEAR TO DATE | % | PENDED/ENCUMBERED | UNENCUMBERED BALANCE | % |
|-----------------------------------------|----------------|---------------------------|--------------|-------|-------------------|----------------------|-------|
| 8800.00 LOCAL REVENUES | 2,076,553.44 | 1,396,812.07 | 1,396,812.07 | 67.2 | 0.00 | 679,741.37 | 32.7 |
| TOTAL: 8000 | 2,076,553.44 | 1,396,812.07 | 1,396,812.07 | 67.2 | 0.00 | 679,741.37 | 32.7 |
| 2100.00 CLASSIFIED MANAGERS-NON-INSTRU | 183,177.57 | 157,155.60 | 157,155.60 | 85.7 | 0.00 | 26,021.97 | 14.2 |
| 2300.00 NON-INSTRUCTION HOURLY CLASS. | 181,716.14 | 103,353.50 | 103,353.50 | 56.8 | 0.00 | 78,362.64 | 43.1 |
| TOTAL: 2000 | 364,893.71 | 260,509.10 | 260,509.10 | 71.3 | 0.00 | 104,384.61 | 28.6 |
| 3200.00 CLASSIFIED RETIREMENT | 22,886.49 | 34,685.88 | 34,685.88 | 100.0 | 0.00 | 11,799.39- | .0 |
| 3300.00 OASDHI/FICA | 13,990.13 | 19,113.40 | 19,113.40 | 100.0 | 0.00 | 5,123.27- | .0 |
| 3400.00 HEALTH AND WELFARE BENEFITS | 54,854.78 | 26,130.76 | 26,130.76 | 47.6 | 0.00 | 28,724.02 | 52.3 |
| 3500.00 STATE UNEMPLOYMENT INSURANCE | 91.44 | 129.57 | 129.57 | 100.0 | 0.00 | 38.13- | .0 |
| 3600.00 WORKERS COMPENSATION INSURANCE | 3,375.00 | 2,817.50 | 2,817.50 | 83.4 | 0.00 | 557.50 | 16.5 |
| 3900.00 OTHER BENEFITS | 915.78 | 125.20 | 125.20 | 13.6 | 0.00 | 790.58 | 86.3 |
| TOTAL: 3000 | 96,113.62 | 83,002.31 | 83,002.31 | 86.3 | 0.00 | 13,111.31 | 13.6 |
| 4500.00 NONINSTRUCTIONAL SUPPLIES | 21,000.00 | 4,454.91 | 4,454.91 | 21.2 | 3,419.00 | 13,126.09 | 62.5 |
| 4700.00 FOOD SUPPLIES | 4,200.00 | 525.34 | 525.34 | 12.5 | 1,402.61 | 2,272.05 | 54.0 |
| TOTAL: 4000 | 25,200.00 | 4,980.25 | 4,980.25 | 19.7 | 4,821.61 | 15,398.14 | 61.1 |
| 5100.00 PERSON&CONSULTANT SVC-DIST USE | 254,423.00 | 102,874.90 | 102,874.90 | 40.4 | 57,452.81 | 94,095.29 | 36.9 |
| 5200.00 TRAVEL & CONFERENCE EXPENSES | 9,850.00 | 542.34 | 542.34 | 5.5 | 502.86 | 8,804.80 | 89.3 |
| 5300.00 POST/DUES/MEMBERSHIPS-DIST. USE | 53,500.00 | 29,756.68 | 29,756.68 | 55.6 | 2.67 | 23,740.65 | 44.3 |
| 5500.00 UTILITIES & HOUSEKEEP-DIST. USE | 0.00 | 160.00- | 160.00- | .0 | 0.00 | 160.00 | 100.0 |
| 5600.00 RENTS, LEASES&REPAIRS-DIST. USE | 25,500.00 | 17,688.12 | 17,688.12 | 69.3 | 436.65 | 7,375.23 | 28.9 |
| 5700.00 LEGAL/ELECTION/AUDIT-DIST. USE | 13,883.00 | 5,828.00 | 5,828.00 | 41.9 | 0.00 | 8,055.00 | 58.0 |
| 5800.00 OTHER OPERATING EXP-DIST. USE | 374,429.30 | 220,492.65 | 220,492.65 | 58.8 | 65,057.33 | 88,879.32 | 23.7 |
| TOTAL: 5000 | 731,585.30 | 377,022.69 | 377,022.69 | 51.5 | 123,452.32 | 231,110.29 | 31.5 |
| TOTAL: 1000-5999 | 1,217,792.63 | 725,514.35 | 725,514.35 | 59.5 | 128,273.93 | 364,004.35 | 29.8 |
| 6400.00 EQUIP/FURNITURE (EXCLD COMPTR) | 15,335.00 | 7,478.21 | 7,478.21 | 48.7 | 0.00 | 7,856.79 | 51.2 |
| TOTAL: 6000 | 15,335.00 | 7,478.21 | 7,478.21 | 48.7 | 0.00 | 7,856.79 | 51.2 |
| TOTAL: 1000-6999 | 1,233,127.63 | 732,992.56 | 732,992.56 | 59.4 | 128,273.93 | 371,861.14 | 30.1 |
| 7300.00 INTERFUND TRANSFERS | 881,770.01 | 881,770.01 | 881,770.01 | 100.0 | 0.00 | 0.00 | .0 |
| TOTAL: 7000 | 881,770.01 | 881,770.01 | 881,770.01 | 100.0 | 0.00 | 0.00 | .0 |
| TOTAL: 1000-7999 | 2,114,897.64 | 1,614,762.57 | 1,614,762.57 | 76.3 | 128,273.93 | 371,861.14 | 17.5 |

Fund: 76 KVCR EDUCATIONAL FOUNDATION SUMMARY

| SUMMARY BY OBJECT | | WORKING BUDGET | EXPENDED/RECEIVED CURRENT | YEAR TO DATE | % | PENDED/ENCUMBERED | UNENCUMBERED BALANCE | % |
|-------------------|---------------|----------------|---------------------------|--------------|------|-------------------|----------------------|------|
| TOTAL INCOME | (8000 - 8999) | 2,076,553.44 | 1,396,812.07 | 1,396,812.07 | 67.2 | 0.00 | 679,741.37 | 32.7 |
| TOTAL: | 1000-5999 | 1,217,792.63 | 725,514.35 | 725,514.35 | 59.5 | 128,273.93 | 364,004.35 | 29.8 |
| TOTAL: | 1000-6999 | 1,233,127.63 | 732,992.56 | 732,992.56 | 59.4 | 128,273.93 | 371,861.14 | 30.1 |
| TOTAL: | 1000-7999 | 2,114,897.64 | 1,614,762.57 | 1,614,762.57 | 76.3 | 128,273.93 | 371,861.14 | 17.5 |
| TOTAL EXPENSES | (1000 - 7999) | 2,114,897.64 | 1,614,762.57 | 1,614,762.57 | 76.3 | 128,273.93 | 371,861.14 | 17.5 |

Fund: 78 SELF INSURANCE-LIABILITY&PRO

| SUMMARY BY OBJECT | WORKING BUDGET | EXPENDED/RECEIVED CURRENT | YEAR TO DATE | % | PENDED/ ENCUMBERED | UNENCUMBERED BALANCE | % |
|----------------------------------------|----------------|---------------------------|--------------|-------|--------------------|----------------------|------|
| 8800.00 LOCAL REVENUES | 3,000.00 | 4,896.45 | 4,896.45 | 100.0 | 0.00 | 1,896.45- | .0 |
| 8900.00 OTHER FINANCING SOURCES | 550,000.00 | 550,000.00 | 550,000.00 | 100.0 | 0.00 | 0.00 | .0 |
| TOTAL: 8000 | 553,000.00 | 554,896.45 | 554,896.45 | 100.0 | 0.00 | 1,896.45- | .0 |
| 5100.00 PERSON&CONSULTANT SVC-DIST USE | 15,000.00 | 4,359.91 | 4,359.91 | 29.0 | 6,040.11 | 4,599.98 | 30.6 |
| 5400.00 INSURANCES - DISTRICT USE | 410,000.00 | 451,641.00 | 451,641.00 | 100.0 | 0.00 | 41,641.00- | .0 |
| 5800.00 OTHER OPERATING EXP-DIST. USE | 250,000.00 | 60,809.84 | 60,809.84 | 24.3 | 23,202.86 | 165,987.30 | 66.3 |
| TOTAL: 5000 | 675,000.00 | 516,810.75 | 516,810.75 | 76.5 | 29,242.97 | 128,946.28 | 19.1 |
| TOTAL: 1000-5999 | 675,000.00 | 516,810.75 | 516,810.75 | 76.5 | 29,242.97 | 128,946.28 | 19.1 |

Fund: 78 SELF INSURANCE-LIABILITY&PRO SUMMARY

| SUMMARY BY OBJECT | | WORKING BUDGET | EXPENDED/RECEIVED CURRENT | YEAR TO DATE | % | PENDED/ENCUMBERED | UNENCUMBERED BALANCE | % |
|-------------------|---------------|----------------|---------------------------|--------------|-------|-------------------|----------------------|------|
| TOTAL INCOME | (8000 - 8999) | 553,000.00 | 554,896.45 | 554,896.45 | 100.0 | 0.00 | 1,896.45- | .0 |
| TOTAL: | 1000-5999 | 675,000.00 | 516,810.75 | 516,810.75 | 76.5 | 29,242.97 | 128,946.28 | 19.1 |
| TOTAL: | 1000-6999 | 675,000.00 | 516,810.75 | 516,810.75 | 76.5 | 29,242.97 | 128,946.28 | 19.1 |
| TOTAL: | 1000-7999 | 675,000.00 | 516,810.75 | 516,810.75 | 76.5 | 29,242.97 | 128,946.28 | 19.1 |
| TOTAL EXPENSES | (1000 - 7999) | 675,000.00 | 516,810.75 | 516,810.75 | 76.5 | 29,242.97 | 128,946.28 | 19.1 |

Fund: 79 EDCT FOUNDATION

| SUMMARY BY OBJECT | WORKING BUDGET | EXPENDED/RECEIVED CURRENT | YEAR TO DATE | % | PENDED/ENCUMBERED | UNENCUMBERED BALANCE | % |
|-----------------------------------------|----------------|---------------------------|--------------|-------|-------------------|----------------------|-------|
| 8800.00 LOCAL REVENUES | 28,996.00 | 51,172.98 | 51,172.98 | 100.0 | 0.00 | 22,176.98- | .0 |
| 8900.00 OTHER FINANCING SOURCES | 200,000.00 | 180,000.00 | 180,000.00 | 90.0 | 0.00 | 20,000.00 | 10.0 |
| TOTAL: 8000 | 228,996.00 | 231,172.98 | 231,172.98 | 100.0 | 0.00 | 2,176.98- | .0 |
| 2100.00 CLASSIFIED MANAGERS-NON-INSTRU | 127,423.71 | 85,600.37 | 85,600.37 | 67.1 | 0.00 | 41,823.34 | 32.8 |
| 2300.00 NON-INSTRUCTION HOURLY CLASS. | 8,996.00 | 0.00 | 0.00 | .0 | 0.00 | 8,996.00 | 100.0 |
| TOTAL: 2000 | 136,419.71 | 85,600.37 | 85,600.37 | 62.7 | 0.00 | 50,819.34 | 37.2 |
| 3200.00 CLASSIFIED RETIREMENT | 12,570.40 | 11,888.22 | 11,888.22 | 94.5 | 0.00 | 682.18 | 5.4 |
| 3300.00 OASDHI/FICA | 7,644.16 | 6,419.69 | 6,419.69 | 83.9 | 0.00 | 1,224.47 | 16.0 |
| 3400.00 HEALTH AND WELFARE BENEFITS | 21,144.93 | 13,207.90 | 13,207.90 | 62.4 | 0.00 | 7,937.03 | 37.5 |
| 3500.00 STATE UNEMPLOYMENT INSURANCE | 49.96 | 41.95 | 41.95 | 83.9 | 0.00 | 8.01 | 16.0 |
| 3600.00 WORKERS COMPENSATION INSURANCE | 1,500.00 | 1,250.00 | 1,250.00 | 83.3 | 0.00 | 250.00 | 16.6 |
| 3900.00 OTHER BENEFITS | 73.68 | 40.40 | 40.40 | 54.8 | 0.00 | 33.28 | 45.1 |
| TOTAL: 3000 | 42,983.13 | 32,848.16 | 32,848.16 | 76.4 | 0.00 | 10,134.97 | 23.5 |
| 4200.00 BOOK, MAGAZINE&PERIOD-DIST. USE | 500.00 | 0.00 | 0.00 | .0 | 0.00 | 500.00 | 100.0 |
| 4500.00 NONINSTRUCTIONAL SUPPLIES | 8,000.00 | 2,111.13 | 2,111.13 | 26.3 | 2,884.67 | 3,004.20 | 37.5 |
| 4700.00 FOOD SUPPLIES | 6,000.00 | 1,368.91 | 1,368.91 | 22.8 | 3,388.00 | 1,243.09 | 20.7 |
| TOTAL: 4000 | 14,500.00 | 3,480.04 | 3,480.04 | 24.0 | 6,272.67 | 4,747.29 | 32.7 |
| 5100.00 PERSON&CONSULTANT SVC-DIST USE | 1,500.00 | 0.00 | 0.00 | .0 | 0.00 | 1,500.00 | 100.0 |
| 5200.00 TRAVEL & CONFERENCE EXPENSES | 14,750.00 | 5,613.53 | 5,613.53 | 38.0 | 5,439.18 | 3,697.29 | 25.0 |
| 5300.00 POST/DUES/MEMBERSHIPS-DIST. USE | 4,000.00 | 50.00 | 50.00 | 1.2 | 0.00 | 3,950.00 | 98.7 |
| 5500.00 UTILITIES & HOUSEKEEP-DIST. USE | 3,600.00 | 342.09 | 342.09 | 9.5 | 3,257.91 | 0.00 | .0 |
| 5600.00 RENTS, LEASES&REPAIRS-DIST. USE | 18,360.00 | 500.00 | 500.00 | 2.7 | 29,533.10 | 11,673.10- | .0 |
| 5700.00 LEGAL/ELECTION/AUDIT-DIST. USE | 10,000.00 | 5,425.00 | 5,425.00 | 54.2 | 575.00 | 4,000.00 | 40.0 |
| 5800.00 OTHER OPERATING EXP-DIST. USE | 6,469.00 | 1,674.94 | 1,674.94 | 25.8 | 0.00 | 4,794.06 | 74.1 |
| TOTAL: 5000 | 58,679.00 | 13,605.56 | 13,605.56 | 23.1 | 38,805.19 | 6,268.25 | 10.6 |
| TOTAL: 1000-5999 | 252,581.84 | 135,534.13 | 135,534.13 | 53.6 | 45,077.86 | 71,969.85 | 28.4 |
| 6400.00 EQUIP/FURNITURE (EXCLD COMPTR) | 35,100.00 | 16,638.37 | 16,638.37 | 47.4 | 15,859.16 | 2,602.47 | 7.4 |
| TOTAL: 6000 | 35,100.00 | 16,638.37 | 16,638.37 | 47.4 | 15,859.16 | 2,602.47 | 7.4 |
| TOTAL: 1000-6999 | 287,681.84 | 152,172.50 | 152,172.50 | 52.8 | 60,937.02 | 74,572.32 | 25.9 |

Fund: 79 EDCT FOUNDATION

SUMMARY

| ===== | | ===== | | | | | | |
|-------------------|---------------|----------------|---------------------------|--------------|-------|-------------------|----------------------|------|
| SUMMARY BY OBJECT | | WORKING BUDGET | EXPENDED/RECEIVED CURRENT | YEAR TO DATE | % | PENDED/ENCUMBERED | UNENCUMBERED BALANCE | % |
| ===== | | ===== | | | | | | |
| TOTAL INCOME | (8000 - 8999) | 228,996.00 | 231,172.98 | 231,172.98 | 100.0 | 0.00 | 2,176.98- | .0 |
| TOTAL: | 1000-5999 | 252,581.84 | 135,534.13 | 135,534.13 | 53.6 | 45,077.86 | 71,969.85 | 28.4 |
| TOTAL: | 1000-6999 | 287,681.84 | 152,172.50 | 152,172.50 | 52.8 | 60,937.02 | 74,572.32 | 25.9 |
| TOTAL: | 1000-7999 | 287,681.84 | 152,172.50 | 152,172.50 | 52.8 | 60,937.02 | 74,572.32 | 25.9 |
| TOTAL EXPENSES | (1000 - 7999) | 287,681.84 | 152,172.50 | 152,172.50 | 52.8 | 60,937.02 | 74,572.32 | 25.9 |

Fund: 84 WORKERS COMPENSATION FUND

| SUMMARY BY OBJECT | WORKING BUDGET | EXPENDED/RECEIVED CURRENT | YEAR TO DATE | % | PENDED/ ENCUMBERED | UNENCUMBERED BALANCE | % |
|----------------------------------------|----------------|---------------------------|--------------|------|--------------------|----------------------|------|
| 8800.00 LOCAL REVENUES | 1,170,000.00 | 1,020,463.28 | 1,020,463.28 | 87.2 | 0.00 | 149,536.72 | 12.7 |
| TOTAL: 8000 | 1,170,000.00 | 1,020,463.28 | 1,020,463.28 | 87.2 | 0.00 | 149,536.72 | 12.7 |
| 5100.00 PERSON&CONSULTANT SVC-DIST USE | 300,000.00 | 237,620.05 | 237,620.05 | 79.2 | 6,639.95 | 55,740.00 | 18.5 |
| 5400.00 INSURANCES - DISTRICT USE | 190,000.00 | 164,022.00 | 164,022.00 | 86.3 | 29,251.00 | 3,273.00- | .0 |
| 5800.00 OTHER OPERATING EXP-DIST. USE | 680,000.00 | 486,591.13 | 486,591.13 | 71.5 | 16,359.91 | 177,048.96 | 26.0 |
| TOTAL: 5000 | 1,170,000.00 | 888,233.18 | 888,233.18 | 75.9 | 52,250.86 | 229,515.96 | 19.6 |
| TOTAL: 1000-5999 | 1,170,000.00 | 888,233.18 | 888,233.18 | 75.9 | 52,250.86 | 229,515.96 | 19.6 |

Fund: 84 WORKERS COMPENSATION FUND SUMMARY

| SUMMARY BY OBJECT | | WORKING BUDGET | EXPENDED/RECEIVED CURRENT | YEAR TO DATE | % | PENDED/ENCUMBERED | UNENCUMBERED BALANCE | % |
|-------------------|---------------|----------------|---------------------------|--------------|------|-------------------|----------------------|------|
| TOTAL INCOME | (8000 - 8999) | 1,170,000.00 | 1,020,463.28 | 1,020,463.28 | 87.2 | 0.00 | 149,536.72 | 12.7 |
| TOTAL: | 1000-5999 | 1,170,000.00 | 888,233.18 | 888,233.18 | 75.9 | 52,250.86 | 229,515.96 | 19.6 |
| TOTAL: | 1000-6999 | 1,170,000.00 | 888,233.18 | 888,233.18 | 75.9 | 52,250.86 | 229,515.96 | 19.6 |
| TOTAL: | 1000-7999 | 1,170,000.00 | 888,233.18 | 888,233.18 | 75.9 | 52,250.86 | 229,515.96 | 19.6 |
| TOTAL EXPENSES | (1000 - 7999) | 1,170,000.00 | 888,233.18 | 888,233.18 | 75.9 | 52,250.86 | 229,515.96 | 19.6 |

Fund: 01 GENERAL FUND

| SUMMARY BY OBJECT | WORKING BUDGET | EXPENDED/RECEIVED CURRENT | YEAR TO DATE | % | PENDED/ ENCUMBERED | UNENCUMBERED BALANCE | % |
|---------------------------------------------|----------------|---------------------------|---------------|-------|--------------------|----------------------|------|
| 8100.00 FEDERAL HEA REVENUES | 30,000.00 | 25,367.55 | 25,367.55 | 84.5 | 0.00 | 4,632.45 | 15.4 |
| 8600.00 STATE REVENUES | 34,719,158.00 | 30,796,370.95 | 30,796,370.95 | 88.7 | 0.00 | 3,922,787.05 | 11.2 |
| 8800.00 LOCAL REVENUES | 16,487,965.16 | 14,998,026.56 | 14,998,026.56 | 90.9 | 0.00 | 1,489,938.60 | 9.0 |
| TOTAL: 8000 | 51,237,123.16 | 45,819,765.06 | 45,819,765.06 | 89.4 | 0.00 | 5,417,358.10 | 10.5 |
| 1100.00 CONTRACT CLASSROOM INST. | 11,849,820.63 | 10,465,786.41 | 10,465,786.41 | 88.3 | 0.00 | 1,384,034.22 | 11.6 |
| 1200.00 CONTRACT CERT. ADMINI STRATORS | 3,905,338.17 | 2,928,340.07 | 2,928,340.07 | 74.9 | 0.00 | 976,998.10 | 25.0 |
| 1300.00 INSTRUCTORS DAY/HOURLY | 8,663,216.00 | 7,333,744.03 | 7,333,744.03 | 84.6 | 0.00 | 1,329,471.97 | 15.3 |
| 1400.00 NON-INSTRUCTION HOURLY CERT. | 316,374.00 | 244,817.50 | 244,817.50 | 77.3 | 0.00 | 71,556.50 | 22.6 |
| TOTAL: 1000 | 24,734,748.80 | 20,972,688.01 | 20,972,688.01 | 84.7 | 0.00 | 3,762,060.79 | 15.2 |
| 2100.00 CLASSIFIED MANAGERS-NON-INSTRU | 6,652,414.58 | 5,545,747.56 | 5,545,747.56 | 83.3 | 0.00 | 1,106,667.02 | 16.6 |
| 2200.00 INSTRUCTIONAL AIDS | 843,061.44 | 722,275.07 | 722,275.07 | 85.6 | 0.00 | 120,786.37 | 14.3 |
| 2300.00 NON-INSTRUCTION HOURLY CLASS. | 743,232.34 | 527,213.20 | 527,213.20 | 70.9 | 0.00 | 216,019.14 | 29.0 |
| 2400.00 INST AIDES-HOURLY- DIR. INSTRUC | 372,127.00 | 208,454.18 | 208,454.18 | 56.0 | 0.00 | 163,672.82 | 43.9 |
| TOTAL: 2000 | 8,610,835.36 | 7,003,690.01 | 7,003,690.01 | 81.3 | 0.00 | 1,607,145.35 | 18.6 |
| 3100.00 CERTIFICATED RETIREMENT | 2,999,414.93 | 2,266,478.48 | 2,266,478.48 | 75.5 | 0.00 | 732,936.45 | 24.4 |
| 3200.00 CLASSIFIED RETIREMENT | 966,107.92 | 1,017,874.76 | 1,017,874.76 | 100.0 | 0.00 | 51,766.84 | .0 |
| 3300.00 OASDHI /FICA | 1,014,890.64 | 885,535.45 | 885,535.45 | 87.2 | 0.00 | 129,355.19 | 12.7 |
| 3400.00 HEALTH AND WELFARE BENEFITS | 4,804,822.37 | 3,673,361.71 | 3,673,361.71 | 76.4 | 0.00 | 1,131,460.66 | 23.5 |
| 3500.00 STATE UNEMPLOYMENT INSURANCE | 15,555.43 | 13,995.88 | 13,995.88 | 89.9 | 0.00 | 1,559.55 | 10.0 |
| 3600.00 WORKERS COMPENSATION INSURANCE | 475,615.50 | 395,839.68 | 395,839.68 | 83.2 | 0.00 | 79,775.82 | 16.7 |
| 3900.00 OTHER BENEFITS | 109,462.22 | 103,626.98 | 103,626.98 | 94.6 | 0.00 | 5,835.24 | 5.3 |
| TOTAL: 3000 | 10,385,869.01 | 8,356,712.94 | 8,356,712.94 | 80.4 | 0.00 | 2,029,156.07 | 19.5 |
| 4100.00 TEXTBOOKS | 6,104.00 | 421.50 | 421.50 | 6.9 | 118.08 | 5,564.42 | 91.1 |
| 4200.00 BOOK, MAGAZINE&PERIOD-DI ST. USE | 3,842.83 | 1,182.05 | 1,182.05 | 30.7 | 650.00 | 2,010.78 | 52.3 |
| 4300.00 INSTRUCTI ONAL SUPPLIES | 43,038.52 | 15,328.62 | 15,328.62 | 35.6 | 10,440.63 | 17,269.27 | 40.1 |
| 4400.00 MEDIA AND SOFTWARE-DI STRCT USE | 5,446.00 | 581.18 | 581.18 | 10.6 | 435.00 | 4,429.82 | 81.3 |
| 4500.00 NONI NSTRUCTI ONAL SUPPLIES | 546,668.19 | 336,423.54 | 336,423.54 | 61.5 | 165,217.41 | 45,027.24 | 8.2 |
| 4700.00 FOOD SUPPLIES | 44,757.13 | 19,018.15 | 19,018.15 | 42.4 | 14,574.75 | 11,164.23 | 24.9 |
| TOTAL: 4000 | 649,856.67 | 372,955.04 | 372,955.04 | 57.3 | 191,435.87 | 85,465.76 | 13.1 |
| 5100.00 PERSON&CONSULTANT SVC-DI ST USE | 1,342,925.00 | 745,611.64 | 745,611.64 | 55.5 | 572,382.72 | 24,930.64 | 1.8 |
| 5200.00 TRAVEL & CONFERENCE EXPENSES | 181,113.17 | 83,858.09 | 83,858.09 | 46.3 | 47,867.74 | 49,387.34 | 27.2 |
| 5300.00 POST/DUES/MEMBERSHI PS-DI ST. USE | 90,263.53 | 65,400.57 | 65,400.57 | 72.4 | 5,248.86 | 19,614.10 | 21.7 |
| 5500.00 UTI LI TIES & HOUSEKEEP-DI ST. USE | 1,909,508.00 | 1,461,309.18 | 1,461,309.18 | 76.5 | 562,098.59 | 113,899.77 | .0 |
| 5600.00 RENTS, LEASES&REPAIRS-DI ST. USE | 1,034,418.56 | 604,939.48 | 604,939.48 | 58.4 | 316,580.18 | 112,898.90 | 10.9 |
| 5800.00 OTHER OPERATING EXP-DI ST. USE | 637,843.11 | 407,304.75 | 407,304.75 | 63.8 | 108,194.17 | 122,344.19 | 19.1 |
| TOTAL: 5000 | 5,196,071.37 | 3,368,423.71 | 3,368,423.71 | 64.8 | 1,612,372.26 | 215,275.40 | 4.1 |
| TOTAL: 1000-5999 | 49,577,381.21 | 40,074,469.71 | 40,074,469.71 | 80.8 | 1,803,808.13 | 7,699,103.37 | 15.5 |
| 6200.00 BUI LDI NGS&I MPROVEMENT-DI ST. USE | 274,548.00 | 58,948.99 | 58,948.99 | 21.4 | 187,402.73 | 28,196.28 | 10.2 |

Fund: 01 GENERAL FUND

| SUMMARY BY OBJECT | WORKING BUDGET | EXPENDED/RECEIVED CURRENT | YEAR TO DATE | % | PENDED/ENCUMBERED | UNENCUMBERED BALANCE | % |
|----------------------------------------|----------------|---------------------------|---------------|------|-------------------|----------------------|------|
| 6400.00 EQUIP/FURNITURE (EXCLD COMPTR) | 656,552.71 | 325,488.93 | 325,488.93 | 49.5 | 297,582.80 | 33,480.98 | 5.0 |
| TOTAL: 6000 | 931,100.71 | 384,437.92 | 384,437.92 | 41.2 | 484,985.53 | 61,677.26 | 6.6 |
| TOTAL: 1000-6999 | 50,508,481.92 | 40,458,907.63 | 40,458,907.63 | 80.1 | 2,288,793.66 | 7,760,780.63 | 15.3 |
| 7600.00 OTHER STUDENT AID | 1,000.00 | 0.00 | 0.00 | .0 | 1,000.00 | 0.00 | .0 |
| TOTAL: 7000 | 1,000.00 | 0.00 | 0.00 | .0 | 1,000.00 | 0.00 | .0 |
| TOTAL: 1000-7999 | 50,509,481.92 | 40,458,907.63 | 40,458,907.63 | 80.1 | 2,289,793.66 | 7,760,780.63 | 15.3 |

Fund: 01 GENERAL FUND

SUMMARY

| SUMMARY BY OBJECT | | WORKING BUDGET | EXPENDED/RECEIVED CURRENT | YEAR TO DATE | % | PENDED/ENCUMBERED | UNENCUMBERED BALANCE | % |
|-------------------|---------------|----------------|---------------------------|---------------|------|-------------------|----------------------|------|
| TOTAL INCOME | (8000 - 8999) | 51,237,123.16 | 45,819,765.06 | 45,819,765.06 | 89.4 | 0.00 | 5,417,358.10 | 10.5 |
| TOTAL: | 1000-5999 | 49,577,381.21 | 40,074,469.71 | 40,074,469.71 | 80.8 | 1,803,808.13 | 7,699,103.37 | 15.5 |
| TOTAL: | 1000-6999 | 50,508,481.92 | 40,458,907.63 | 40,458,907.63 | 80.1 | 2,288,793.66 | 7,760,780.63 | 15.3 |
| TOTAL: | 1000-7999 | 50,509,481.92 | 40,458,907.63 | 40,458,907.63 | 80.1 | 2,289,793.66 | 7,760,780.63 | 15.3 |
| TOTAL EXPENSES | (1000 - 7999) | 50,509,481.92 | 40,458,907.63 | 40,458,907.63 | 80.1 | 2,289,793.66 | 7,760,780.63 | 15.3 |

Fund: 41 CAPITAL OUTLAY PROJECTS FUND

| SUMMARY BY OBJECT | WORKING BUDGET | EXPENDED/RECEIVED CURRENT | YEAR TO DATE | % | PENDED/ENCUMBERED | UNENCUMBERED BALANCE | % |
|-----------------------------------------|----------------|---------------------------|--------------|------|-------------------|----------------------|------|
| 6100.00 SITES & IMPROVEMENTS-DIST. USE | 355,850.00 | 750.00 | 750.00 | .2 | 95,983.25 | 259,116.75 | 72.8 |
| 6200.00 BUILDINGS&IMPROVEMENT-DIST. USE | 490,899.00 | 301,816.14 | 301,816.14 | 61.4 | 83,495.65 | 105,587.21 | 21.5 |
| TOTAL: 6000 | 846,749.00 | 302,566.14 | 302,566.14 | 35.7 | 179,478.90 | 364,703.96 | 43.0 |
| TOTAL: 1000-6999 | 846,749.00 | 302,566.14 | 302,566.14 | 35.7 | 179,478.90 | 364,703.96 | 43.0 |

Fund: 41 CAPITAL OUTLAY PROJECTS FUND SUMMARY

| SUMMARY BY OBJECT | | WORKING BUDGET | EXPENDED/CURRENT | RECEIVED YEAR TO DATE | % | PENDED/ENCUMBERED | UNENCUMBERED BALANCE | % |
|-------------------|---------------|----------------|------------------|-----------------------|------|-------------------|----------------------|------|
| TOTAL INCOME | (8000 - 8999) | 0.00 | 0.00 | 0.00 | .0 | 0.00 | 0.00 | .0 |
| TOTAL: | 1000-5999 | 0.00 | 0.00 | 0.00 | .0 | 0.00 | 0.00 | .0 |
| TOTAL: | 1000-6999 | 846,749.00 | 302,566.14 | 302,566.14 | 35.7 | 179,478.90 | 364,703.96 | 43.0 |
| TOTAL: | 1000-7999 | 846,749.00 | 302,566.14 | 302,566.14 | 35.7 | 179,478.90 | 364,703.96 | 43.0 |
| TOTAL EXPENSES | (1000 - 7999) | 846,749.00 | 302,566.14 | 302,566.14 | 35.7 | 179,478.90 | 364,703.96 | 43.0 |

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BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 07/01/2016 TO 06/30/2017

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Fund: 51 BOOKSTORE FUND

| SUMMARY BY OBJECT | WORKING BUDGET | EXPENDED/RECEIVED CURRENT | YEAR TO DATE | % | PENDED/ENCUMBERED | UNENCUMBERED BALANCE | % |
|------------------------|----------------|---------------------------|--------------|-------|-------------------|----------------------|----|
| 8800.00 LOCAL REVENUES | 0.00 | 108,485.59 | 108,485.59 | 100.0 | 0.00 | 108,485.59- | .0 |
| TOTAL: 8000 | 0.00 | 108,485.59 | 108,485.59 | 100.0 | 0.00 | 108,485.59- | .0 |

Fund: 51 BOOKSTORE FUND

SUMMARY

| SUMMARY BY OBJECT | | WORKING BUDGET | EXPENDED/RECEIVED CURRENT | YEAR TO DATE | % | PENDED/ENCUMBERED | UNENCUMBERED BALANCE | % |
|-------------------|---------------|----------------|---------------------------|--------------|-------|-------------------|----------------------|----|
| TOTAL INCOME | (8000 - 8999) | 0.00 | 108,485.59 | 108,485.59 | 100.0 | 0.00 | 108,485.59- | .0 |
| TOTAL: | 1000-5999 | 0.00 | 0.00 | 0.00 | .0 | 0.00 | 0.00 | .0 |
| TOTAL: | 1000-6999 | 0.00 | 0.00 | 0.00 | .0 | 0.00 | 0.00 | .0 |
| TOTAL: | 1000-7999 | 0.00 | 0.00 | 0.00 | .0 | 0.00 | 0.00 | .0 |
| TOTAL EXPENSES | (1000 - 7999) | 0.00 | 0.00 | 0.00 | .0 | 0.00 | 0.00 | .0 |

BDX110
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 72 San Bernardino Community Col

BEST NET CONSORTIUM
 BUDGET SUMMARY REPORT
 07/01/2016 TO 06/30/2017

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Fund: 72 CHILD DEVELOPMENT FUND

| SUMMARY BY OBJECT | WORKING BUDGET | EXPENDED/RECEIVED CURRENT | YEAR TO DATE | % | PENDED/ENCUMBERED | UNENCUMBERED BALANCE | % |
|------------------------|----------------|---------------------------|--------------|-------|-------------------|----------------------|----|
| 8800.00 LOCAL REVENUES | 0.00 | 1,975.46 | 1,975.46 | 100.0 | 0.00 | 1,975.46- | .0 |
| TOTAL: 8000 | 0.00 | 1,975.46 | 1,975.46 | 100.0 | 0.00 | 1,975.46- | .0 |

Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

| SUMMARY BY OBJECT | | WORKING BUDGET | EXPENDED/RECEIVED CURRENT | YEAR TO DATE | % | PENDED/ENCUMBERED | UNENCUMBERED BALANCE | % |
|-------------------|---------------|----------------|---------------------------|--------------|-------|-------------------|----------------------|----|
| TOTAL INCOME | (8000 - 8999) | 0.00 | 1,975.46 | 1,975.46 | 100.0 | 0.00 | 1,975.46- | .0 |
| TOTAL: | 1000-5999 | 0.00 | 0.00 | 0.00 | .0 | 0.00 | 0.00 | .0 |
| TOTAL: | 1000-6999 | 0.00 | 0.00 | 0.00 | .0 | 0.00 | 0.00 | .0 |
| TOTAL: | 1000-7999 | 0.00 | 0.00 | 0.00 | .0 | 0.00 | 0.00 | .0 |
| TOTAL EXPENSES | (1000 - 7999) | 0.00 | 0.00 | 0.00 | .0 | 0.00 | 0.00 | .0 |

Fund: 01 GENERAL FUND

| SUMMARY BY OBJECT | WORKING BUDGET | EXPENDED/RECEIVED CURRENT | YEAR TO DATE | % | PENDED/ENCUMBERED | UNENCUMBERED BALANCE | % |
|-----------------------------------------|----------------|---------------------------|---------------|-------|-------------------|----------------------|------|
| 8100.00 FEDERAL HEA REVENUES | 1,500.00 | 6,158.75 | 6,158.75 | 100.0 | 0.00 | 4,658.75- | .0 |
| 8600.00 STATE REVENUES | 17,834,196.00 | 15,713,330.63 | 15,713,330.63 | 88.1 | 0.00 | 2,120,865.37 | 11.8 |
| 8800.00 LOCAL REVENUES | 8,198,795.00 | 7,075,065.10 | 7,075,065.10 | 86.2 | 0.00 | 1,123,729.90 | 13.7 |
| TOTAL: 8000 | 26,034,491.00 | 22,794,554.48 | 22,794,554.48 | 87.5 | 0.00 | 3,239,936.52 | 12.4 |
| 1100.00 CONTRACT CLASSROOM INST. | 5,048,612.41 | 4,529,664.57 | 4,529,664.57 | 89.7 | 0.00 | 518,947.84 | 10.2 |
| 1200.00 CONTRACT CERT. ADMINI STRATORS | 2,623,390.57 | 2,109,928.84 | 2,109,928.84 | 80.4 | 0.00 | 513,461.73 | 19.5 |
| 1300.00 INSTRUCTORS DAY/HOURLY | 4,258,744.50 | 3,335,029.98 | 3,335,029.98 | 78.3 | 0.00 | 923,714.52 | 21.6 |
| 1400.00 NON-INSTRUCTION HOURLY CERT. | 328,621.00 | 301,572.25 | 301,572.25 | 91.7 | 0.00 | 27,048.75 | 8.2 |
| TOTAL: 1000 | 12,259,368.48 | 10,276,195.64 | 10,276,195.64 | 83.8 | 0.00 | 1,983,172.84 | 16.1 |
| 2100.00 CLASSIFIED MANAGERS-NON-INSTRU | 3,722,461.94 | 3,384,386.70 | 3,384,386.70 | 90.9 | 0.00 | 338,075.24 | 9.0 |
| 2200.00 INSTRUCTIONAL AIDS | 586,135.55 | 481,644.38 | 481,644.38 | 82.1 | 0.00 | 104,491.17 | 17.8 |
| 2300.00 NON-INSTRUCTION HOURLY CLASS. | 301,546.60 | 236,416.48 | 236,416.48 | 78.4 | 0.00 | 65,130.12 | 21.5 |
| 2400.00 INST AIDES-HOURLY- DIR. INSTRUC | 401,378.00 | 282,260.42 | 282,260.42 | 70.3 | 0.00 | 119,117.58 | 29.6 |
| TOTAL: 2000 | 5,011,522.09 | 4,384,707.98 | 4,384,707.98 | 87.4 | 0.00 | 626,814.11 | 12.5 |
| 3100.00 CERTIFICATED RETIREMENT | 1,407,819.87 | 1,124,848.17 | 1,124,848.17 | 79.9 | 0.00 | 282,971.70 | 20.0 |
| 3200.00 CLASSIFIED RETIREMENT | 584,947.70 | 593,925.23 | 593,925.23 | 100.0 | 0.00 | 8,977.53- | .0 |
| 3300.00 OASDHI /FICA | 590,362.26 | 485,088.64 | 485,088.64 | 82.1 | 0.00 | 105,273.62 | 17.8 |
| 3400.00 HEALTH AND WELFARE BENEFITS | 2,556,071.51 | 1,817,695.04 | 1,817,695.04 | 71.1 | 0.00 | 738,376.47 | 28.8 |
| 3500.00 STATE UNEMPLOYMENT INSURANCE | 7,873.70 | 7,268.05 | 7,268.05 | 92.3 | 0.00 | 605.65 | 7.6 |
| 3600.00 WORKERS COMPENSATION INSURANCE | 237,038.75 | 205,053.16 | 205,053.16 | 86.5 | 0.00 | 31,985.59 | 13.4 |
| 3900.00 OTHER BENEFITS | 45,413.33 | 58,944.96 | 58,944.96 | 100.0 | 0.00 | 13,531.63- | .0 |
| TOTAL: 3000 | 5,429,527.12 | 4,292,823.25 | 4,292,823.25 | 79.0 | 0.00 | 1,136,703.87 | 20.9 |
| 4200.00 BOOK, MAGAZINE&PERIOD-DIST. USE | 4,277.79 | 3,001.32 | 3,001.32 | 70.1 | 728.62 | 547.85 | 12.8 |
| 4300.00 INSTRUCTIONAL SUPPLIES | 54,070.48 | 36,150.30 | 36,150.30 | 66.8 | 12,585.19 | 5,334.99 | 9.8 |
| 4400.00 MEDIA AND SOFTWARE-DISTRCT USE | 2,125.00 | 930.96 | 930.96 | 43.8 | 16.11 | 1,177.93 | 55.4 |
| 4500.00 NONINSTRUCTIONAL SUPPLIES | 167,568.00 | 99,395.43 | 99,395.43 | 59.3 | 49,025.23 | 19,147.34 | 11.4 |
| 4700.00 FOOD SUPPLIES | 8,100.00 | 2,209.59 | 2,209.59 | 27.2 | 4,555.64 | 1,334.77 | 16.4 |
| TOTAL: 4000 | 236,141.27 | 141,687.60 | 141,687.60 | 60.0 | 66,910.79 | 27,542.88 | 11.6 |
| 5100.00 PERSON&CONSULTANT SVC-DIST USE | 95,259.00 | 35,672.61 | 35,672.61 | 37.4 | 40,344.39 | 19,242.00 | 20.1 |
| 5200.00 TRAVEL & CONFERENCE EXPENSES | 113,987.87 | 52,583.39 | 52,583.39 | 46.1 | 18,818.80 | 42,585.68 | 37.3 |
| 5300.00 POST/DUES/MEMBERSHIPS-DIST. USE | 65,840.00 | 50,635.93 | 50,635.93 | 76.9 | 1,780.87 | 13,423.20 | 20.3 |
| 5500.00 UTILITIES & HOUSEKEEP-DIST. USE | 784,470.00 | 554,438.88 | 554,438.88 | 70.6 | 236,279.44 | 6,248.32- | .0 |
| 5600.00 RENTS, LEASES&REPAIRS-DIST. USE | 461,750.32 | 303,872.98 | 303,872.98 | 65.8 | 114,733.74 | 43,143.60 | 9.3 |
| 5800.00 OTHER OPERATING EXP-DIST. USE | 140,321.25 | 55,061.87 | 55,061.87 | 39.2 | 47,883.49 | 37,375.89 | 26.6 |
| TOTAL: 5000 | 1,661,628.44 | 1,052,265.66 | 1,052,265.66 | 63.3 | 459,840.73 | 149,522.05 | 8.9 |
| TOTAL: 1000-5999 | 24,598,187.40 | 20,147,680.13 | 20,147,680.13 | 81.9 | 526,751.52 | 3,923,755.75 | 15.9 |
| 6200.00 BUILDINGS&IMPROVEMENT-DIST. USE | 11,939.00 | 0.00 | 0.00 | .0 | 11,938.75 | 0.25 | .0 |
| 6400.00 EQUIP/FURNITURE (EXCLD COMPTR) | 77,364.64 | 49,749.76 | 49,749.76 | 64.3 | 8,811.06 | 18,803.82 | 24.3 |

Fund: 01 GENERAL FUND

| SUMMARY BY OBJECT | WORKING BUDGET | EXPENDED/RECEIVED CURRENT | YEAR TO DATE | % | PENDED/ENCUMBERED | UNENCUMBERED BALANCE | % |
|---------------------------|----------------|---------------------------|---------------|------|-------------------|----------------------|-------|
| TOTAL: 6000 | 89,303.64 | 49,749.76 | 49,749.76 | 55.7 | 20,749.81 | 18,804.07 | 21.0 |
| TOTAL: 1000-6999 | 24,687,491.04 | 20,197,429.89 | 20,197,429.89 | 81.8 | 547,501.33 | 3,942,559.82 | 15.9 |
| 7600.00 OTHER STUDENT AID | 129,544.00 | 0.00 | 0.00 | .0 | 0.00 | 129,544.00 | 100.0 |
| TOTAL: 7000 | 129,544.00 | 0.00 | 0.00 | .0 | 0.00 | 129,544.00 | 100.0 |
| TOTAL: 1000-7999 | 24,817,035.04 | 20,197,429.89 | 20,197,429.89 | 81.3 | 547,501.33 | 4,072,103.82 | 16.4 |

Fund: 01 GENERAL FUND

SUMMARY

| SUMMARY BY OBJECT | | WORKING BUDGET | EXPENDED/RECEIVED CURRENT YEAR TO DATE | | % | PENDED/ ENCUMBERED | UNENCUMBERED BALANCE | % |
|-------------------|---------------|----------------|-------------------------------------------|---------------|------|-----------------------|-------------------------|------|
| TOTAL INCOME | (8000 - 8999) | 26,034,491.00 | 22,794,554.48 | 22,794,554.48 | 87.5 | 0.00 | 3,239,936.52 | 12.4 |
| TOTAL: | 1000-5999 | 24,598,187.40 | 20,147,680.13 | 20,147,680.13 | 81.9 | 526,751.52 | 3,923,755.75 | 15.9 |
| TOTAL: | 1000-6999 | 24,687,491.04 | 20,197,429.89 | 20,197,429.89 | 81.8 | 547,501.33 | 3,942,559.82 | 15.9 |
| TOTAL: | 1000-7999 | 24,817,035.04 | 20,197,429.89 | 20,197,429.89 | 81.3 | 547,501.33 | 4,072,103.82 | 16.4 |
| TOTAL EXPENSES | (1000 - 7999) | 24,817,035.04 | 20,197,429.89 | 20,197,429.89 | 81.3 | 547,501.33 | 4,072,103.82 | 16.4 |

Fund: 41 CAPITAL OUTLAY PROJECTS FUND

| SUMMARY BY OBJECT | WORKING BUDGET | EXPENDED/RECEIVED CURRENT | YEAR TO DATE | % | PENDED/ ENCUMBERED | UNENCUMBERED BALANCE | % |
|-----------------------------------------|----------------|---------------------------|--------------|------|--------------------|----------------------|-------|
| 5100.00 PERSON&CONSULTANT SVC-DIST USE | 50,000.00 | 0.00 | 0.00 | .0 | 25,000.00 | 25,000.00 | 50.0 |
| 5600.00 RENTS, LEASES&REPAIRS-DIST. USE | 0.00 | 2,012.76- | 2,012.76- | .0 | 0.00 | 2,012.76 | 100.0 |
| TOTAL: 5000 | 50,000.00 | 2,012.76- | 2,012.76- | .0 | 25,000.00 | 27,012.76 | 100.0 |
| TOTAL: 1000-5999 | 50,000.00 | 2,012.76- | 2,012.76- | .0 | 25,000.00 | 27,012.76 | 100.0 |
| 6100.00 SITES & IMPROVEMENTS-DIST. USE | 562,599.92 | 209,197.50 | 209,197.50 | 37.1 | 329,130.15 | 24,272.27 | 4.3 |
| 6200.00 BUILDINGS&IMPROVEMENT-DIST. USE | 259,276.00 | 83,624.62 | 83,624.62 | 32.2 | 104,363.03 | 71,288.35 | 27.4 |
| TOTAL: 6000 | 821,875.92 | 292,822.12 | 292,822.12 | 35.6 | 433,493.18 | 95,560.62 | 11.6 |
| TOTAL: 1000-6999 | 871,875.92 | 290,809.36 | 290,809.36 | 33.3 | 458,493.18 | 122,573.38 | 14.0 |

Fund: 41 CAPITAL OUTLAY PROJECTS FUND SUMMARY

| SUMMARY BY OBJECT | | WORKING BUDGET | EXPENDED/CURRENT | RECEIVED YEAR TO DATE | % | PENDED/ENCUMBERED | UNENCUMBERED BALANCE | % |
|-------------------|---------------|----------------|------------------|-----------------------|------|-------------------|----------------------|-------|
| TOTAL INCOME | (8000 - 8999) | 0.00 | 0.00 | 0.00 | .0 | 0.00 | 0.00 | .0 |
| TOTAL: | 1000-5999 | 50,000.00 | 2,012.76- | 2,012.76- | .0 | 25,000.00 | 27,012.76 | 100.0 |
| TOTAL: | 1000-6999 | 871,875.92 | 290,809.36 | 290,809.36 | 33.3 | 458,493.18 | 122,573.38 | 14.0 |
| TOTAL: | 1000-7999 | 871,875.92 | 290,809.36 | 290,809.36 | 33.3 | 458,493.18 | 122,573.38 | 14.0 |
| TOTAL EXPENSES | (1000 - 7999) | 871,875.92 | 290,809.36 | 290,809.36 | 33.3 | 458,493.18 | 122,573.38 | 14.0 |

BDX110
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BEST NET CONSORTIUM
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Fund: 51 BOOKSTORE FUND

| SUMMARY BY OBJECT | WORKING BUDGET | EXPENDED/RECEIVED CURRENT | YEAR TO DATE | % | PENDED/ENCUMBERED | UNENCUMBERED BALANCE | % |
|------------------------|----------------|---------------------------|--------------|-------|-------------------|----------------------|----|
| 8800.00 LOCAL REVENUES | 0.00 | 539.67 | 539.67 | 100.0 | 0.00 | 539.67- | .0 |
| TOTAL: 8000 | 0.00 | 539.67 | 539.67 | 100.0 | 0.00 | 539.67- | .0 |

Fund: 51 BOOKSTORE FUND

SUMMARY

| SUMMARY BY OBJECT | | WORKING BUDGET | EXPENDED/RECEIVED CURRENT | YEAR TO DATE | % | PENDED/ENCUMBERED | UNENCUMBERED BALANCE | % |
|-------------------|---------------|----------------|---------------------------|--------------|-------|-------------------|----------------------|----|
| TOTAL INCOME | (8000 - 8999) | 0.00 | 539.67 | 539.67 | 100.0 | 0.00 | 539.67- | .0 |
| TOTAL: | 1000-5999 | 0.00 | 0.00 | 0.00 | .0 | 0.00 | 0.00 | .0 |
| TOTAL: | 1000-6999 | 0.00 | 0.00 | 0.00 | .0 | 0.00 | 0.00 | .0 |
| TOTAL: | 1000-7999 | 0.00 | 0.00 | 0.00 | .0 | 0.00 | 0.00 | .0 |
| TOTAL EXPENSES | (1000 - 7999) | 0.00 | 0.00 | 0.00 | .0 | 0.00 | 0.00 | .0 |

BDX110
 CHC UNRESTRICTED
 72 San Bernardino Community Col

BEST NET CONSORTIUM
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Fund: 72 CHILD DEVELOPMENT FUND

| SUMMARY BY OBJECT | WORKING BUDGET | EXPENDED/RECEIVED CURRENT | YEAR TO DATE | % | PENDED/ENCUMBERED | UNENCUMBERED BALANCE | % |
|------------------------|----------------|---------------------------|--------------|-------|-------------------|----------------------|----|
| 8800.00 LOCAL REVENUES | 0.00 | 1,234.66 | 1,234.66 | 100.0 | 0.00 | 1,234.66- | .0 |
| TOTAL: 8000 | 0.00 | 1,234.66 | 1,234.66 | 100.0 | 0.00 | 1,234.66- | .0 |

Fund: 72 CHILD DEVELOPMENT FUND SUMMARY

| SUMMARY BY OBJECT | | WORKING BUDGET | EXPENDED/RECEIVED CURRENT | YEAR TO DATE | % | PENDED/ENCUMBERED | UNENCUMBERED BALANCE | % |
|-------------------|---------------|----------------|---------------------------|--------------|-------|-------------------|----------------------|----|
| TOTAL INCOME | (8000 - 8999) | 0.00 | 1,234.66 | 1,234.66 | 100.0 | 0.00 | 1,234.66- | .0 |
| TOTAL: | 1000-5999 | 0.00 | 0.00 | 0.00 | .0 | 0.00 | 0.00 | .0 |
| TOTAL: | 1000-6999 | 0.00 | 0.00 | 0.00 | .0 | 0.00 | 0.00 | .0 |
| TOTAL: | 1000-7999 | 0.00 | 0.00 | 0.00 | .0 | 0.00 | 0.00 | .0 |
| TOTAL EXPENSES | (1000 - 7999) | 0.00 | 0.00 | 0.00 | .0 | 0.00 | 0.00 | .0 |

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Hussain Agah, Director, Facilities Planning & Construction
DATE: June 8, 2017
SUBJECT: Cenergistic Cumulative Energy Report

RECOMMENDATION

This item is for information only and no action is required.

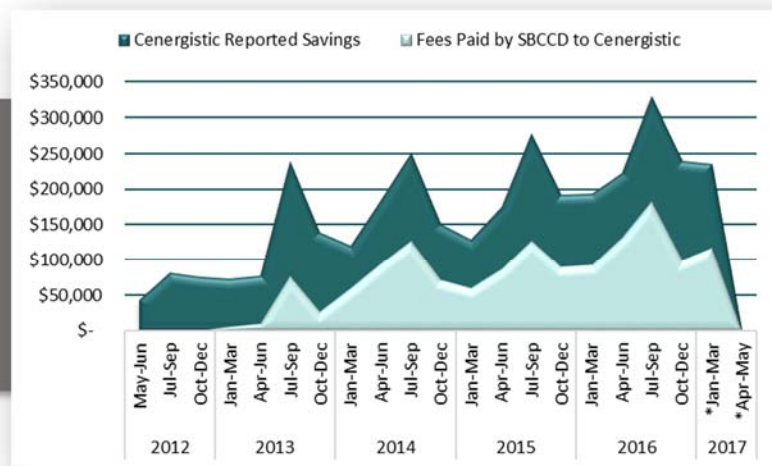
OVERVIEW

At its May 17, 2012 meeting, SBCCD approved a contract to implement a comprehensive energy savings program. For the first year of the contract, SBCCD agreed to pay 45% of program savings and act as employer for the program energy specialist. The contract was amended in January 2014 to stipulate that the energy specialist would be employed by Cenergistic rather than SBCCD, and the percentage cost of savings was raised to its current value of 50%.

ANALYSIS

The attached report illustrates cumulative energy savings identified by Cenergistic. Through mid-April date, SBCCD has incurred \$1,494,216* in fees, which is about 43% of the total reported savings of \$3,475,758.

*Payment amounts for Jan-May 2017 are estimated at 50% of the reported savings to date.



BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

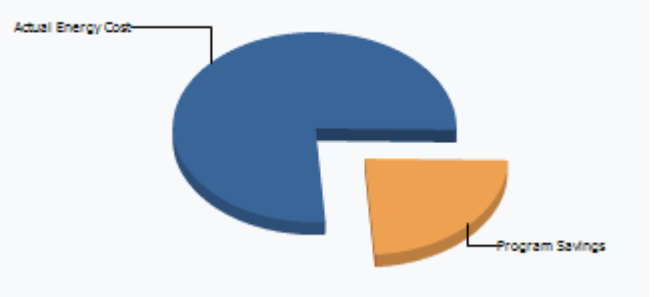
FINANCIAL IMPLICATIONS

This item is for information only; there are no financial implications.

Cumulative Cost Savings

June 2017

| | |
|----------------------|--------------|
| Expected Energy Cost | \$15,194,502 |
| Actual Energy Cost | \$11,602,591 |
| Program Savings | \$3,591,911 |
| Percent Savings | 23.6% |
| Other Savings | -\$116,153 |
| Total Savings | \$3,475,758 |



Expected Energy Cost

Anticipated expense without energy management.

Base year usage after adjustments for such variables as changes in weather, equipment, schedules, occupancy and prices.

Actual Energy Cost

Actual utility costs for electricity, gas, water, sewer, etc. obtained directly from bills.

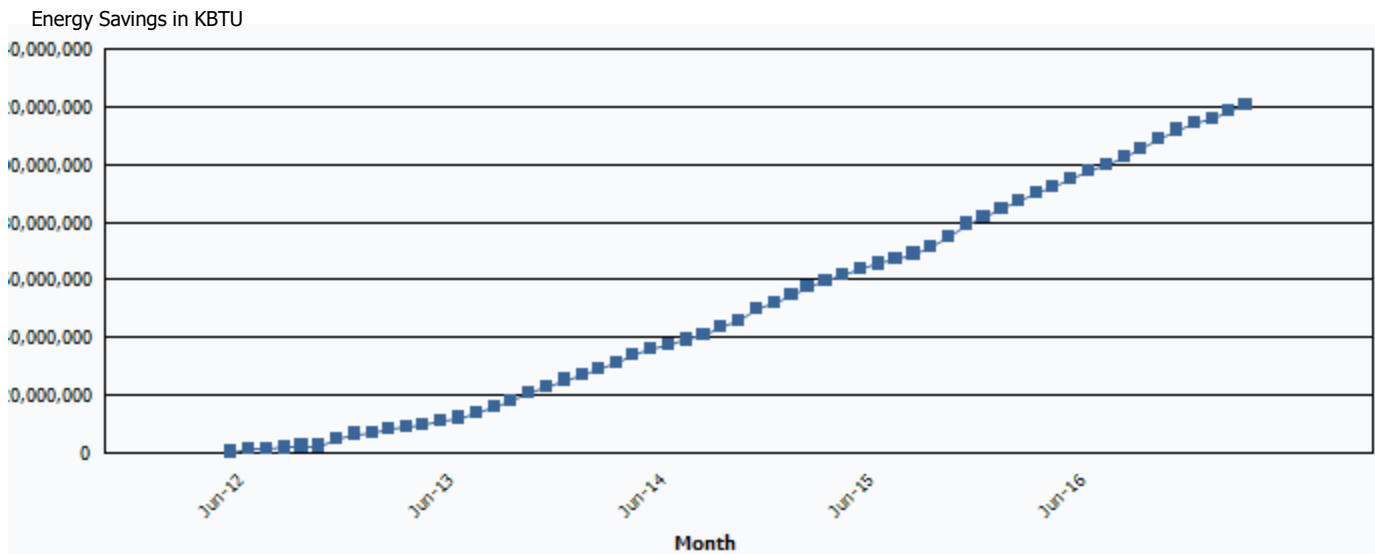
Other Savings

Additional documented savings attributable to Program activities but not the direct result of usage reductions, such as rebates, refunds, tariff changes, etc.

Program Savings

The difference between Expected and Actual Cost, calculated in accordance with the International Performance Measurement & Verification Protocol. Does not include savings attributable to reduced equipment maintenance and replacement costs and other collateral benefits. These savings can increase the program savings up to 20%.

Cumulative Energy Savings



Cumulative Greenhouse Gas Reduction

Energy Reduction Impact: 120,512,859 KBTU 7,587 equiv. metric tons of CO2

This is equivalent to the following:

| | |
|-----------------------------------------|---------|
| Passenger cars not driven for one year: | 1,581 |
| Tree seedlings grown for 10 years: | 194,546 |

Requested by: Mendter

Version:

Report Version: 16

Filters: Billing Period Between 201206;201705;One Page per Building (Y/N) Equals 0

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Pierre Galvez, Police Chief
DATE: June 8, 2017
SUBJECT: District Clery Act Compliance Report

RECOMMENDATION

This item is for information only. No action is required.

OVERVIEW

Postsecondary educational institutions (institutions) that participate in student aid programs under Title IV of the federal Higher Education Act of 1965, as amended, are required by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act) to create an annual security report by October 1 of each year. This security report must contain required crime statistics of the institution as well as certain security policy disclosures. When institutions do not comply with the Clery Act, they inhibit the ability of students and others to make informed decisions about campus security. Further, the U.S. Department of Education can impose financial penalties of up to \$27,500 per violation against noncompliant institutions.

ANALYSIS

Monthly Report of Clery Crimes for April (See attached)

BOARD IMPERATIVE

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
CLERY ACT CRIMES
April 2017

| <u>Case#</u> | <u>Reported</u> | <u>Reportable Clery Crimes</u> | <u>Location</u> | <u>Disposition</u> |
|--------------------------------|-----------------|----------------------------------|-----------------|--------------------|
| <u>ON CAMPUS:</u> | | | | |
| CRAFTON | | | | |
| 17-136 | 4/18/17 | Domestic Violence/Alcoholic | Lot I | Subject Arrested |
| 17-140 | 4/24/17 | Under the Influence of Drugs | Campus Drive | |
| DISTRICT | | | | |
| NO INCIDENTS TO REPORT | | | | |
| Valley | | | | |
| 17-121 | 4/06/17 | Under the Influence of Drugs | Lot 5 | Subject Arrested |
| <u>PUBLIC PROPERTY:</u> | | | | |
| CRAFTON | | | | |
| NO INCIDENTS TO REPORT | | | | |
| DISTRICT | | | | |
| NO INCIDENTS TO REPORT | | | | |
| VALLEY | | | | |
| 17-117 | 4/3/17 | Possession Of Drug Paraphernalia | Grant Ave | Subject Arrested |

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Amalia Perez, Director, Human Resources
DATE: June 8, 2017
SUBJECT: Information Item: CSEA MOU

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The District and the California School Employees Association met and entered into the attached MOUs.

ANALYSIS

The Memorandums of Understanding constitutes the full and complete Agreements. The MOUs pend CSEA ratification.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None.

MEMORANDUM OF UNDERSTANDING
By And Between
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
And
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its
SAN BERNARDINO CCD CHAPTER #291
March 31, 2017

1 **Terms and Conditions:** This Memorandum of Understanding is entered into by and between the San
2 Bernardino Community College District (hereinafter, "District") and the California School Employees
3 Association, and its Chapter #291, (hereinafter "Association"); jointly referred to as the "Parties".
4

5 The parties met to confer regarding the reclassification request of Mary Smith, Secretary II, in accordance
6 with Article 16: PERSONNEL, specifically article 16.3 REQUEST FOR RECLASSIFICATION. The
7 Parties enter into the following agreement concerning the request:
8


- 9 1. The Parties agree to approve the Out-of-Class compensation for Mary Smith, Secretary II at San
10 Bernardino Valley College, for the performance of Out-of-Class duties which fall under the job
11 description of Administrative Secretary, under the following stipulations:
12 a) The length of the compensation shall be for the duration of the Out-Of-Class duties
13 performed from November 1, 2014 until the request for reclassification has been
14 completed.
15 b) The Employee will be compensated according to Article 7.9 at the rate of five percent
16 (5%) salary increase.
17
18 2. The request for reclassification submitted by Mary Smith shall be placed in abeyance. The length of
19 time for the abeyance shall not exceed 6 (six) months from the negotiated date of this MOU.
20
21

22 The sunset date of the this MOU is September 31, 2017.
23

24 This Agreement is subject to the procedures required by CSEA Policy 610.
25


26 For the District

For the Association

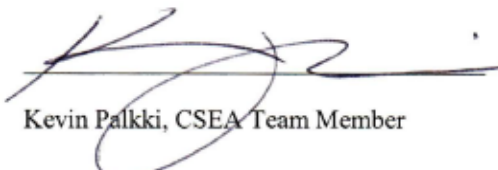
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30 Bruce Baron, Chancellor

31 Amalia Perez
32 HR Director



Grayling Eaton, Chief Negotiator



Kevin Palkki, CSEA Team Member

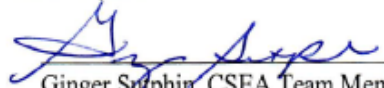


Stacy Garcia, CSEA Team Member

36

MEMORANDUM OF UNDERSTANDING
By And Between
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
And
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its
SAN BERNARDINO CCD CHAPTER #291
March 31, 2017

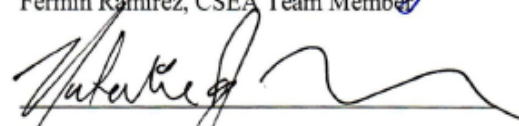
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Ginger Sophin, CSEA Team Member



Fermin Ramirez, CSEA Team Member



Natalie Dorado, Labor Relations Representative

MEMORANDUM OF UNDERSTANDING
By And Between
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
And
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its
San Bernardino CCD CHAPTER #291

May 16, 2017

Terms and Conditions: This Memorandum of Understanding (MOU) is entered into on this 17th day of April, 2017, by and between the San Bernardino Community College District (hereinafter, "District"), and the California School Employees Association (CSEA) and its Chapter 291 (hereinafter, "Association").

The District and Association agree to temporarily modify the work schedule for unit member Gloria Kracher, per Article 6.2 – Workweek/Workday. This MOU will constitute the 21 day notice as specified in the agreement. The temporary work schedule beginning on June 5, 2017 through July 28, 2017, will be as follows:

Tuesday - Thursday

Shift Start Time: 7:00 a.m.

Shift Ending Time: 5:30 p.m.

Friday

Shift Start Time: 10:00 a.m.

Shift Ending Time: 8:30 p.m.

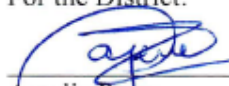
July 4, 2017: Paid Holiday

Ms. Kracher will receive ten (10) hours of holiday pay for Tuesday, July 4, 2017 and will work three (3) ten (10) hour days during that work week.

Effective July 31, 2017, Ms. Kracher will return to her regular work schedule of Monday through Friday, 8:00 a.m. to 4:30 p.m.

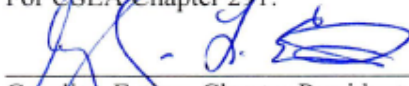
This Agreement is subject to the procedures required by CSEA Policy 610.

For the District:

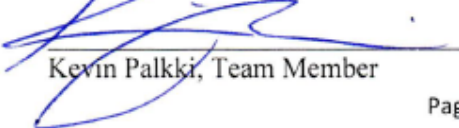


Amalia Perez
SBCCD

For CSEA Chapter 291:



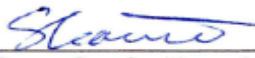
Grayling Eaton, Chapter President
Chief Negotiator



Kevin Palkki, Team Member

MEMORANDUM OF UNDERSTANDING
By And Between
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
And
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its
San Bernardino CCD CHAPTER #291

May 16, 2017


Stacy Garcia, Team Member


Fermin Ramirez, Team Member


Ginger Sutphin, Team Member


Natalie Dorado
CSEA Labor Relations Representative

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: Lawrence P. Strong, Director of Fiscal Services
DATE: June 8, 2017
SUBJECT: General Fund Cash Flow Analysis

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The District's budget is a financial plan based on estimated revenues and expenditures for the fiscal year, which runs from July 1 through June 30. Cash refers to what is actually in the District's treasury on a day-to-day and month-to-month basis. Monitoring the amount of cash available to meet the District's financial obligations is the core responsibility of the Fiscal Services Department. Attached is the General Fund monthly cash flow analysis for the District.

ANALYSIS

The General Fund cash balance as of June 30, 2017 is estimated to be \$29,332,825.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

This is an information item only. There are no financial implications.

General Fund Cash Flow Analysis[†]

Fiscal Year 2016-17

| | JUL | AUG | SEPT | OCT | NOV | DEC | JAN | FEB | MAR | APR | PROJECTIONS | | | TOTAL |
|----------------------------------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|-------------|---------|----------|---------|
| | | | | | | | | | | | MAY | JUN | ACCRUALS | |
| Beginning Cash Balance | 31,501 | 32,226 | 32,326 | 35,634 | 33,688 | 33,421 | 36,474 | 42,208 | 39,727 | 37,761 | 41,116 | 28,565 | | |
| Receipts | | | | | | | | | | | | | | |
| Federal | 11 | | 13 | 149 | 66 | 1 | 867 | 263 | 13 | -3 | 1,164 | 1,342 | | 3,886 |
| State | 7,271 | 6,112 | 11,928 | 10,293 | 16,284 | 6,960 | 7,141 | 5,350 | 11,912 | 7,064 | 14,005 | 6,298 | | 110,619 |
| State Deferrals | | | | | | | | | | | | | | |
| Local | 1,082 | 2,836 | 13 | 958 | 3,280 | 6,523 | 8,335 | 1,633 | -114 | 6,614 | -3,686 | 1,001 | | 28,476 |
| Temporary Borrowings | | | | | | | | | | | | | | |
| Inc Transfer & Sale of Assets | | 3 | | 3 | | 186 | | | | | | -20 | | 172 |
| Accounts Receivable/Accruals | 313 | 986 | 3,600 | 111 | 207 | 648 | -309 | 70 | 376 | 253 | | 29 | | 6,286 |
| Total Receipts | 8,677 | 9,937 | 15,555 | 11,515 | 19,837 | 14,318 | 16,034 | 7,316 | 12,187 | 13,929 | 11,483 | 8,651 | | 149,439 |
| Disbursements | | | | | | | | | | | | | | |
| Academic Salaries | 4 | 1,915 | 3,450 | 3,772 | 3,832 | 3,766 | 3,773 | 3,530 | 3,743 | 3,803 | 3,838 | 6,832 | | 42,258 |
| Classified Salaries | 1,770 | 1,936 | 2,132 | 2,226 | 2,191 | 2,497 | 2,263 | 1,998 | 2,421 | 2,275 | 2,397 | 3,636 | | 27,742 |
| Benefits | 850 | 1,471 | 1,721 | 1,777 | 1,709 | 1,811 | 1,777 | 1,753 | 1,832 | 1,811 | 2,507 | 3,420 | | 22,439 |
| Supplies & Materials | -7 | 70 | 161 | 177 | 125 | 114 | 135 | 201 | 210 | 158 | 372 | 1,728 | | 3,443 |
| Other Operating Exp | 6 | 479 | 3,867 | 3,967 | 1,778 | 2,292 | 1,885 | 1,967 | 2,941 | 1,922 | 14,340 | 4,766 | | 40,209 |
| Capital Outlay | | -12 | 56 | 396 | 309 | 89 | 364 | 239 | 296 | 415 | 685 | 4,153 | | 6,989 |
| Other Outgo | 4 | 129 | 12 | 230 | 564 | 734 | 117 | 121 | 58 | 183 | 15 | 789 | | 2,956 |
| Longterm Post-Employment Benefits | | -5 | -8 | -8 | -4 | -8 | -8 | -8 | 40 | -1 | | | | -11 |
| Accounts Payable/Accruals | 5,326 | 3,857 | 857 | 924 | 9,599 | -31 | -5 | -3 | 2,612 | 7 | -119 | -17,442 | | 5,582 |
| Total Disbursements | 7,953 | 9,837 | 12,247 | 13,461 | 20,103 | 11,265 | 10,300 | 9,797 | 14,153 | 10,574 | 24,035 | 7,883 | | 151,607 |
| Increase / (Decrease) in Cash Balance | 724 | 100 | 3,308 | -1,946 | -267 | 3,053 | 5,734 | -2,481 | -1,966 | 3,355 | -12,552 | 768 | | |
| Ending Cash Balance | 32,226 | 32,326 | 35,634 | 33,688 | 33,421 | 36,474 | 42,208 | 39,727 | 37,761 | 41,116 | 28,565 | 29,333 | | |

[†] Rounded to the nearest 1,000.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: Stacey Nikac, Executive Assistant

DATE: June 8, 2017

SUBJECT: Measure M and Non-Bond Demographics/Local Contracts
Summary Report

RECOMMENDATION

This item is for information only. No action is required.

OVERVIEW

Measure M and Non-Bond Demographics Report includes a summary of active construction projects for April. This report represents the local hire status for each project. Details of each project as well as schedules, progress, photos, costs, workers by city, and historical data are contained in the *Measure M Construction Projects and Demographics Report* prepared by Kitchell/BRJ each month and can be accessed online at:

http://www.sbccd.org/Construction_Program/Construction_Projects_Underway

ANALYSIS

In November 2013, the Board of Trustees passed Board Policy 6610, which sets minimum goals at fifty percent (50%) participation of Local Hires (workforce) and twenty-five percent (25%) participation of Local Businesses (subcontractors) in its District Bid projects awarded each fiscal year.

As of the most recent report, the District-wide total of local workforce was 76% and District-wide total of local subcontractors was 59%.

BOARD IMPERATIVE

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None.

Measure M and Non-Bond Demographics / Local Contracts Summary

April 30, 2017

| SBVC | Local On-Site Work Force | % | Non Local On-Site Work Force | % | Contract Total – Riverside County | Contract Total – San Bernardino County | Contract Total – Non Local | Wages - Local (monthly) | Wages - Non Local (monthly) |
|----------------------------------------|--------------------------|------------|------------------------------|------------|-----------------------------------|----------------------------------------|----------------------------|-------------------------|-----------------------------|
| MEASURE M PROJECTS | | | | | | | | | |
| New Gymnasium/Stadium, (Gym) | 95 | 81% | 23 | 19% | 4,531,008.85 | 15,699,082.84 | 28,288,781.08 | 146,811.55 | 15,404.71 |
| Applied Technology Phase I(AT Ph.I) | 0 | 0% | 0 | 0% | 413,251.50 | 11,036.25 | 558,099.00 | - | - |
| Applied Technology Phase II(AT Ph. II) | 0 | 0% | 0 | 0% | | 241,862.00 | | 6,994.44 | 907.72 |
| TOTAL | 95 | 81% | 23 | 19% | \$ 4,944,260.35 | \$ 15,951,981.09 | \$ 28,846,880.08 | \$ 153,805.99 | \$ 16,312.43 |
| | | | | | | \$20,896,241.44 | \$ 28,846,880.08 | | |
| | | | | | | 42% | 58% | | |

| CHC | Local On-Site Work Force | % | Non Local On-Site Work Force | % | Contract Total – Riverside County | Contract Total – San Bernardino County | Contract Total– Non-Local | Wages - Local (monthly) | Wages - Non Local (monthly) |
|---------------------------------------------|--------------------------|------------|------------------------------|------------|-----------------------------------|----------------------------------------|---------------------------|-------------------------|-----------------------------|
| MEASURE M PROJECTS | | | | | | | | | |
| Laboratory/Administrative Renovation (LADM) | 39 | 71% | 16 | 29% | | | 9,687,636.40 | 104,590.24 | 30,830.70 |
| Student Services A Renovation (SSA) | 34 | 68% | 16 | 32% | | 5,329,954.07 | | 74,813.31 | 18,713.01 |
| Occupational Education #2, Roof, (OE2) | 0 | 0% | 0 | 0% | 1,329,733.00 | 2,412,208.00 | 13,176,854.65 | - | - |
| PE Complex, (PEC) | 0 | 0% | 0 | 0% | - | 852,800.00 | 3,658,270.00 | - | - |
| PAC Battery/Sewer Controls | 4 | 100% | 0 | 0% | | 164,262.00 | | 1,277.95 | - |
| Split Systems Kitchen & Lab | 0 | 0% | 0 | 0% | - | 97,100.00 | | - | - |
| TOTAL | 77 | 71% | 32 | 29% | \$ 1,329,733.00 | \$ 8,856,324.07 | \$ 26,522,761.05 | \$ 180,681.50 | \$ 49,543.71 |
| | | | | | | \$10,186,057.07 | \$ 26,522,761.05 | | |
| | | | | | | 28% | 72% | | |

| SBCCD (District Office) | Local On-Site Work Force | % | Non Local On-Site Work Force | % | Contract Total – Riverside County | Contract Total – San Bernardino County | Contract Total – Non Local | Wages - Local (monthly) | Wages - Non Local (monthly) |
|-------------------------|--------------------------|-----------|------------------------------|-----------|-----------------------------------|----------------------------------------|----------------------------|-------------------------|-----------------------------|
| | | 0% | | 0% | | | 136,050.00 | - | - |
| TOTAL | 0 | 0% | 0 | 0% | \$ - | \$ - | \$ 136,050.00 | \$ - | \$ - |
| | | | | | | \$0.00 | \$ 136,050.00 | | |
| | | | | | | 0% | 100% | | |

| DISTRICT WIDE WORKFORCE | Local On-Site Work Force | % | Non Local On-Site Work Force | % | Contract Total – Riverside County | Contract Total – San Bernardino County | Contract Total– Non-Local | Wages - Local (monthly) | Wages - Non Local (monthly) |
|-------------------------|--------------------------|------------|------------------------------|------------|-----------------------------------|----------------------------------------|---------------------------|-------------------------|-----------------------------|
| TOTAL | 172 | 76% | 55 | 24% | \$ 6,273,993.35 | \$ 24,808,305.16 | \$ 55,505,691.13 | \$ 334,487.49 | \$ 65,856.14 |
| DISTRICT GOAL | 50.00% | | | | | \$31,082,298.51 | \$55,505,691.13 | | |
| | | | | | | 36% | 64% | | |

| SUBCONTRACTORS | ALL SUBS | LOCAL | MBE | WBE | VOBE | VOSB | SDVBE | DVBE | TOTAL CERTIFIED SUBS |
|-------------------------------|-------------|---------------|---------------|-----|------|------|---------------|------|----------------------|
| TOTAL FOR ALL PROJECTS | 51 | 30 | 4 | 2 | | | | 2 | 2 |
| % | 100% | 59% | 11.76% | | | | 3.92% | | 3.92% |
| DISTRICT GOAL | N/A | 25.00% | 25.00% | | | | 10.00% | | |

Note: This information is gathered from reports provided by the general contractors.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Vice Chancellor, Business & Fiscal Services
PREPARED BY: George Johnson, Bond Program Manager, Kitchell/BRj
DATE: June 8, 2017
SUBJECT: Summary of Measure M Construction Contract Change Orders and Amendments

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

All construction contract change orders and amendments are approved following a specific process of review by the construction manager, architect, program/project managers, and SBCCD staff. Nonessential changes are rejected and never receive approval. Any changes determined to be critical to the health of the project, required by the Division of the State Architect (DSA), and/or, of major benefit to the District are approved and implemented.

ANALYSIS

To date, total Measure M construction contracts, amendments and change orders, including those submitted at this board meeting, are as follows. A detailed report is attached.

| Total Contracts Awarded | Total Contract Amendments | Revised Base Contract | Total Change Orders |
|-------------------------|---------------------------|-----------------------|---------------------|
| \$183,914,710. | \$1,323,068. 0.72% | \$185,237,779. | \$7,020,374. 3.79% |

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

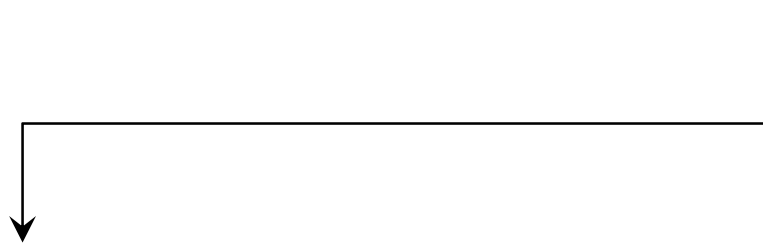
This item is for information only. There are no financial implications.

Construction Change Summary

Measure M Construction Recap - All Projects

Contract Amendments

| Campus | Original Contract Amount | Contract Amendments | | Base Contract Amount | Cumulative Contract Amendments |
|---------------------------------------|--------------------------|------------------------|-------------|--------------------------|--------------------------------|
| | | Previous | Pending | | |
| CHC-Crafton Hills College | \$ 96,734,743.40 | \$ 443,133.86 | \$ - | \$ 97,177,877.26 | 0.46% |
| SBVC-San Bernardino Valley College | \$ 87,179,967.09 | \$ 879,934.62 | \$ - | \$ 88,059,901.71 | 1.01% |
| Totals for Contract Amendments | \$ 183,914,710.49 | \$ 1,323,068.48 | \$ - | \$ 185,237,778.97 | 0.72% |



Change Orders

| Campus | Base Contract Amount | Change Orders | | New Contract Amount | Cumulative Change Orders (% of Base Contracts) |
|------------------------------------|--------------------------|------------------------|---------------------|--------------------------|------------------------------------------------|
| | | Previous | Pending | | |
| CHC-Crafton Hills College | \$ 97,177,877.26 | \$ 3,363,212.17 | \$ 77,146.89 | \$ 100,618,236.32 | 3.54% |
| SBVC-San Bernardino Valley College | \$ 88,059,901.71 | \$ 3,579,769.16 | \$ - | \$ 91,639,670.87 | 4.07% |
| Totals for Change Orders | \$ 185,237,778.97 | \$ 6,942,981.33 | \$ 77,146.89 | \$ 192,257,907.19 | 3.79% |

Construction Change Summary

Crafton Hills College - Campus Recap

| PROJECTS | Original Contract Amount | Contract Amendments | | Change Orders | | New Contract Amount | Change Order % of Contract |
|-------------------------------------|--------------------------|----------------------|-------------|------------------------|---------------------|--------------------------|----------------------------|
| | | Previous | Pending | Previous | Pending | | |
| Parking Lot/ADA/Lighting Improveme | \$ 6,211,902.68 | \$ 404,093.32 | \$ - | \$ 240,248.99 | \$ - | \$ 6,856,244.99 | 3.63% |
| MATH AND SCIENCE ANNEX | \$ 2,328,227.49 | \$ - | \$ - | \$ 140,990.00 | \$ - | \$ 2,469,217.49 | 6.06% |
| MPOE/DATA RELOCATION | \$ 58,488.11 | \$ - | \$ - | \$ 36,728.05 | \$ - | \$ 95,216.16 | 62.80% |
| OLD LIBRARY DEMOLITION | \$ 1,123,414.05 | \$ - | \$ - | \$ 3,502.49 | \$ - | \$ 1,126,916.54 | 0.31% |
| SOLAR FARM | \$ 6,326,861.95 | \$ - | \$ - | \$ 62,263.71 | \$ - | \$ 6,389,125.66 | 0.98% |
| OE 2 | \$ 16,654,554.24 | \$ 38,321.93 | \$ - | \$ 1,018,430.94 | \$ - | \$ 17,711,307.11 | 6.10% |
| OE 1 Roofing Package | \$ 422,487.48 | \$ - | \$ - | \$ (1,531.00) | \$ - | \$ 420,956.48 | -0.36% |
| PE Complex | \$ 4,920,513.91 | \$ 743.00 | \$ - | \$ (97,924.41) | \$ - | \$ 4,823,332.50 | -1.99% |
| Science Building | \$ 18,763,480.49 | \$ - | \$ - | \$ 1,016,777.25 | \$ - | \$ 19,780,257.74 | 5.42% |
| LADM Renovation | \$ 9,746,884.65 | \$ - | \$ - | \$ 363,736.52 | \$ - | \$ 10,110,621.17 | 3.73% |
| Crafton Center | \$ 21,898,232.88 | \$ - | \$ - | \$ 373,851.00 | \$ - | \$ 22,272,083.88 | 1.71% |
| Student Services - A | \$ 5,369,744.10 | \$ - | \$ - | \$ 101,233.95 | \$ 77,146.89 | \$ 5,548,124.94 | 3.32% |
| Temporary Parking Lot | \$ 122,940.00 | \$ - | \$ - | \$ 4,369.93 | \$ - | \$ 127,309.93 | 3.55% |
| Chemistry/Health/Science/Classroom | \$ 539,417.39 | \$ - | \$ - | \$ (2,516.00) | \$ - | \$ 536,901.39 | -0.47% |
| M&O Renovation | \$ 1,295,092.83 | \$ (24.39) | \$ - | \$ 82,238.50 | \$ - | \$ 1,377,306.94 | 6.35% |
| Misc. Bond Improvements | \$ 418,574.80 | \$ - | \$ - | \$ 7,186.67 | \$ - | \$ 425,761.47 | 1.72% |
| Classroom Building | \$ 257,408.00 | \$ - | \$ - | \$ 16,597.93 | \$ - | \$ 274,005.93 | 6.45% |
| PAC Marquee | \$ 15,156.35 | \$ - | \$ - | \$ - | \$ - | \$ 15,156.35 | 0.00% |
| Split System, NCC & NSB | \$ 97,100.00 | \$ - | \$ - | \$ (2,972.35) | \$ - | \$ 94,127.65 | -3.06% |
| PAC Battery Inverter & Sewer Ejecto | \$ 164,262.00 | \$ - | \$ - | \$ - | \$ - | \$ 164,262.00 | 0.00% |
| Churn II | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.00% |
| TOTAL | \$ 96,734,743.40 | \$ 443,133.86 | \$ - | \$ 3,363,212.17 | \$ 77,146.89 | \$ 100,618,236.32 | 3.54% |

Construction Change Summary

Crafton Hills - Physical Education Complex

| Contractors | Original Contract Amount | Contract Amendments | | Change Orders | | New Contract Amount | Change Order % of Contract |
|-------------------------------------------------|--------------------------|---------------------|-------------|-----------------------|-------------|------------------------|----------------------------|
| | | Previous | Pending | Previous | Pending | | |
| All Surface Roofing & Waterproofing. | \$ 7,320.00 | \$ 243.00 | \$ - | \$ - | \$ - | \$ 7,563.00 | 0.00% |
| Compview | \$ 2,643.00 | \$ - | \$ - | \$ - | \$ - | \$ 2,643.00 | 0.00% |
| Mike's Custom Flooring | \$ 29,705.84 | \$ - | \$ - | \$ - | \$ - | \$ 29,705.84 | 0.00% |
| Minco Construction | \$ 4,736,623.50 | \$ - | \$ - | \$ (126,544.00) | \$ - | \$ 4,610,079.50 | -2.67% |
| Oakview Constructors | \$ 6,350.00 | \$ - | \$ - | \$ 16,836.00 | \$ - | \$ 23,186.00 | 265.13% |
| Restoration Management Company | \$ 48,658.68 | \$ 500.00 | \$ - | \$ - | \$ - | \$ 49,158.68 | 0.00% |
| Three Peaks Corp. | \$ 18,051.41 | \$ - | \$ - | \$ 11,783.59 | \$ - | \$ 29,835.00 | 65.28% |
| Ernesto J De Leon | \$ 5,468.70 | \$ - | \$ - | \$ - | \$ - | \$ 5,468.70 | 0.00% |
| John Deere Landscape(Irragation) | \$ 25,678.50 | \$ - | \$ - | \$ - | \$ - | \$ 25,678.50 | 0.00% |
| Mike's Custom Flooring | \$ 22,610.75 | \$ - | \$ - | \$ - | \$ - | \$ 22,610.75 | 0.00% |
| Mike's Custom Flooring | \$ 650.00 | \$ - | \$ - | \$ - | \$ - | \$ 650.00 | 0.00% |
| Mike's Custom Flooring | \$ 4,116.40 | \$ - | \$ - | \$ - | \$ - | \$ 4,116.40 | 0.00% |
| | | | | | | | |
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| | | | | | | | |
| | | | | | | | |
| <u>College Center Fire Alarm</u> | | | | | | | |
| Simplex | \$ 12,637.13 | \$ - | \$ - | \$ - | \$ - | \$ 12,637.13 | 0.00% |
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| TOTAL | \$ 4,920,513.91 | \$ 743.00 | \$ - | \$ (97,924.41) | \$ - | \$ 4,823,332.50 | -1.99% |

Note: Minco Construction contract was pre-approved by the Board (8/8/13) for up to 10% in change orders.

Construction Change Summary

| | | | | | | | |
|-------|---------------|------|------|-------------|------|---------------|-------|
| TOTAL | \$ 418,574.80 | \$ - | \$ - | \$ 7,186.67 | \$ - | \$ 425,761.47 | 1.72% |
|-------|---------------|------|------|-------------|------|---------------|-------|

Construction Change Summary

Valley College - Campus Recap

| PROJECTS | Original Contract Amount | Contract Amendments | | Change Orders | | New Contract Amount | Change Order % of Contract |
|----------------------------------|--------------------------|----------------------|-------------|------------------------|-------------|-------------------------|----------------------------|
| | | Previous | Pending | Previous | Pending | | |
| Central Plant / Infrastructure | \$ 11,904,573.44 | \$ 83,941.49 | \$ - | \$ 26,394.34 | \$ - | \$ 12,014,909.27 | 0.22% |
| HVAC Cafeteria & Health Science | \$ 328,971.42 | \$ - | \$ - | \$ - | \$ - | \$ 328,971.42 | 0.00% |
| Gymnasium | \$ 52,295,097.45 | \$ 1,480,000.00 | \$ - | \$ 2,078,123.53 | \$ - | \$ 55,853,220.98 | 3.86% |
| Business Building Remodel | \$ 9,942,119.95 | \$ 4,515.64 | \$ - | \$ 880,501.23 | \$ - | \$ 10,827,136.82 | 8.85% |
| Site Signage | \$ 2,744,915.43 | \$ (688,522.51) | \$ - | \$ (1,427.00) | \$ - | \$ 2,054,965.92 | -0.07% |
| Auditorium | \$ 6,844,726.00 | \$ - | \$ - | \$ 618,165.11 | \$ - | \$ 7,462,891.11 | 9.03% |
| Auditorium 2 | \$ 379,484.00 | \$ - | \$ - | \$ (20,000.00) | \$ - | \$ 359,484.00 | -5.27% |
| Applied Technology Renovation | \$ 2,091,274.40 | \$ - | \$ - | \$ 6,716.00 | \$ - | \$ 2,097,990.40 | 0.32% |
| Applied Technology Renovation II | \$ 285,754.00 | \$ - | \$ - | \$ (1,293.90) | \$ - | \$ 284,460.10 | -0.45% |
| K-Street Lighting | \$ 112,750.00 | \$ - | \$ - | \$ (6,594.00) | \$ - | \$ 106,156.00 | -5.85% |
| Miscellaneous Bond Improvements | \$ 250,301.00 | \$ - | \$ - | \$ (816.15) | \$ - | \$ 249,484.85 | -0.33% |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| Total | \$ 87,179,967.09 | \$ 879,934.62 | \$ - | \$ 3,579,769.16 | \$ - | \$ 91,639,670.87 | 4.07% |

