

Meeting of the San Bernardino Community College District Board of Trustees  
Business Meeting Minutes  
District Board Room  
July 13, 2017, 4:00 p.m.

**Members Present:**

Joseph Williams, President  
Gloria Macias Harrison, Vice President  
Donna Ferracone, Clerk  
Dr. Donald L. Singer, Trustee  
Dr. Anne L. Viricel, Trustee  
John Longville, Trustee  
Frank Reyes, Trustee  
Jajuan Dotson, CHC Student Trustee  
Autumn Blackburn, SBVC Student Trustee

**Members Absent:**

None

**CALL TO ORDER – PLEDGE OF ALLEGIANCE**

President Williams called the meeting to order at 4:00pm. Trustee Viricel led the pledge of allegiance.

**ANNOUNCEMENT OF CLOSED SESSION ITEMS**

- Conference with Labor Negotiators – Government Code 54957.6 - Agency Negotiator: Bruce Baron – CSEA, CTA, Management/Supervisors, and Confidential Employees
- Public Employee Performance Evaluation, Government Code 54957(b)(1) - Title: Chancellor
- Conference with Legal Counsel – Anticipated Litigation: Significant exposure to litigation pursuant to Government Code 54956.9(d)(2): 2 cases
- Public Employee Discipline/Dismissal/Release/Non Re-Employment: Government Code 54957 (3 cases)
- Conference with Legal Counsel-Existing Litigation: Government Code 54956.9(d)(1) – (5 cases) Workers Compensation Claim Nos. 487290, 520382, 512194, 1655-06-0020; San Bernardino Superior Court Case No. CIVDS1600394 (Wall v. SBCCD)

**PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

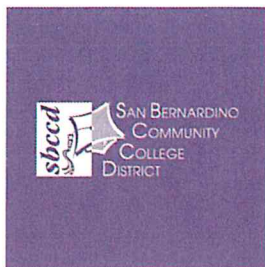
None

**CONVENE CLOSED SESSION**

Board convened to closed session at 4:02pm

**RECONVENE PUBLIC MEETING**

Public meeting reconvened at 5:15pm



### **REPORT OF ACTION IN CLOSED SESSION**

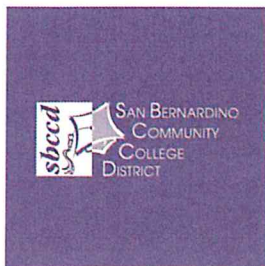
- On July 13, 2017, the Board: by majority vote with 6 board members approving and 1 voting against took action to approve settlement of the Workers Comp Claim No. 512194.
- On July 13, 2017, the Board: Unanimously took action to approve settlement of the Workers Comp Claim No. 1655-06-0020.
- On July 13, 2017, the Board: Unanimously took action to approve settlement of the Workers Comp Claim No. 487290.
- On July 13, 2017, the Board: Unanimously took action to approve settlement of Wall v. San Bernardino Community College District, Case No. CIVDS1600394, in the amount of \$9,000.

### **REPORTS**

- Trustee Reyes attended Inland Center Shopping Center and was pleased to see SBVC recruiting students. Attended Libreria del Pueblo, Juneteenth, and Inland Empire Economic Partnership welcome reception for Enrique Salomon Rosas Ramirez.
- Trustee Viricel attended CTE committee meeting and \$1M Cups.
- Trustee Harrison highlights from the Board budget committee meeting. Finalized the guiding principles FCC auction proceeds. It will be submitted to the Board in August for 1<sup>st</sup> reading and September for 2<sup>nd</sup> reading. The committee reviewed their self-evaluation. Solar project will move forward at SBCCD Del Rosa location. SBVC solar facility is on hold. Measure M Bonds are concluding and the board will consider approving final changes to close out existing projects. Staff will come back to the committee with the possibility of hiring a consultant to do a feasibility study for a new bond.
- Trustee Longville requested the CTE committee to remain an Ad Hoc committee and not a standing committee.
- Trustee Singer reminded the board to respond to the K-14 meeting poll.
- Trustee Ferracone attended Redlands Hunger Walk. The Policy committee will bring forward a vacation policy. BP 3226 Awards will be updated to allow the Board to award certificates as recommended by the Chancellor and Board Executive Committee and approved by the full Board. The Foundation Ad Hoc Committee is sending a job description for Development Director for all foundations and leveling out salaries to Range 18 in August. Agreement and invoice templates have been sent to the foundations and is expected to come to the Board for approval in August or September. The Foundation Ad Hoc Committee recommended the KVCR and EDCT Auxiliary boards not be combined.
- President Williams asked the Board to consider looking at how standing committees are staffed to achieve the same level of support and organization as the Budget Committee.
- Student Trustee Blackburn attended IEEP featuring the State Treasurer, Summer Movie nights on Wednesdays in July at 6pm at SBVC. Elected Secretary for Region 9 of the Student Senate for California Community Colleges.
- Trustee Dotson attended IEEP event.
- Chancellor Baron reported looking to expand employee training grant. Meeting with legislators in Sacramento next week to help support the workforce rebranding initiative.
- President Rodriguez reported being in final phases of football field turf, final phases on the PE complex, started Super Sundays (outreach events at Churches), preliminary discussions with KVCR about the possibilities of a portion of their overall plans be dedicated in their scope for instructional purposes. In the last month, secured three MOUs with SB City, Colton, and Rialto to offer concurrent enrollment classes at their sites.
- Dr. Huston reported for SBVC Academic Senate. Attended Curriculum Institute and Super Sunday. Received letter from ACCJC approving 13 new degrees and certificates. She shared questions and concerns regarding non-credit workforce readiness classes offered through PDC on page 117 of the agenda.
- Dr. Warren-Marlatt reported on behalf of Dr. Zhou. She expressed gratitude to San Manuel Band of Mission Indians for their scholarship donation and on-campus employment program. Donation from Bank of America for the Veterans Resource Center. Integration of SSSP Equity and Basic Skills plans document is due to State Chancellor's Office in December. 2-day retreat July 31-August 1, to discuss planning integration. Continuing the retreat will be dialogue about pathways on August 3. Math faculty and adjunct math faculty will meet on August 4 to discuss the Acceleration model.

### **PUBLIC COMMENTS ON AGENDA ITEMS**

None



## APPROVAL OF MINUTES

April 24, 2017 and May 30-31, 2017

Trustee Viricel motioned, Trustee Ferracone seconded the motion and the board members voted as follows:

AYES: Williams, Ferracone, Longville, Singer, Harrison, Reyes, Viricel, Dotson, Blackburn

NOES: None

ABSENT: None

ABSTENTIONS: None

## CONSENT AGENDA

Instruction/Student Services

Consideration of Approval of Curriculum Modifications – CHC

Consideration of Approval of Donation-SBVC

Human Resources

Consideration of Acceptance of Employee Resignations

Consideration of Acceptance of Employee Retirements

Consideration of Approval of Adjunct and Substitute Academic Employees

Consideration of Approval of Appointment of District Employees

Consideration of Approval of District Volunteers

Consideration of Approval of Interim Management Appointments

Consideration of Approval of Management Tuition Reimbursement

Consideration of Approval of Non-Instructional Pay for Academic Employees

Consideration of Approval of Professional Expert Short-Term and Substitute Employees

Consideration of Approval of Salary Advancement for Academic Employees

Consideration of Approval of Stipends

Consideration of Approval of Temporary Academic Employees

Consideration of Approval of the Revised Management Job Description and Reclassification of Incumbent – Amended per the Addendum: the current salary level is reflected as moving from Range 13, Step C, \$90,267.80 annually. Workforce Investment Board is no longer used and it should read Workforce Development Board on number 18.

Consideration of Approval of New Management Job Description and Interim Appointments for KVCR - Amended per the Addendum: The job description and funding source were mistakes and revised.

Consideration of Approval of Revised Management Job Description, New Management Job Description, and Interim Appointments EDCT - Amended per the Addendum: The effective date for Robert Levesque and Robert Mejia is corrected to July 14, 2017. In number 6 of the job description, last sentence, the word "local" has been corrected.

Business & Fiscal Services

Consideration of Approval of Professional Services Contracts-Agreements

Consideration of Approval of Purchase Order Report

Consideration of Approval of Purchasing from California Higher Education Strategic Sourcing Program (CHESS)

Consideration of Approval of Surplus Property and Authorization for Private Sale or Disposal

Consideration of Approval of Vacation Payout

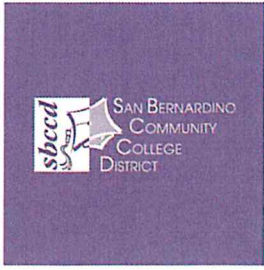
Consideration of Approval to Adopt a Resolution Approving Transfers from the Reserve for Contingencies to Various Expenditure Classifications

Consideration of Approval to Adopt a Resolution to Appropriate Funds

Consideration of Approval to Award Request for Proposal 2017-08 and Contract to Kone Elevator, Inc. of Cypress CA

Consideration of Approval to Award RFP 2017-05 and Contract to Leapfrog Technologies, Inc. of Coralville IA

Consideration of Approval to Increase the Revolving Cash Account



Consideration of Approval of District & College Expenses

Consideration of Approval of Individual Memberships

Consideration to Approve Conference Attendance

Facilities

Consideration of Approval of Amendment 001 to the Contract for Measure M Program Management Services with Kitchell CEM, Inc. of Ontario CA

Consideration of Approval of Non-Bond Construction Change Orders and Contract Amendments

Trustee Longville motioned, Trustee Singer seconded the motion and the board members voted as follows: To approve the consent agenda as amended with the exception of the items pulled.

AYES: Williams, Ferracone, Longville, Singer, Harrison, Reyes, Viricel, Dotson, Blackburn

NOES: None

ABSENT: None

ABSTENTIONS: None

**ITEMS PULLED FROM CONSENT AGENDA**

**Consideration of Approval of Routine Contracts-Agreements and Memorandums - Amended per the Addendum: The funding source for the Crown Lift Trucks contract has been corrected to Industry-Driven Regional Collaborative grant. The department charged for the County of San Bernardino to provide "WAN" connection has been corrected to the Police Dept.**

Trustee Harrison requested for clarification on EDCT Workforce Readiness program and the questions raised by SBVC Academic Senate. Chancellor Baron clarified CHC is teaching the Workforce Readiness credential as approved through their Academic Senate and the civics component was specifically requested by San Bernardino City Unified Schools, who has the curriculum and faculty member who meets our minimum qualifications to teach the course. This was an overlay to the legitimate certificate that will be provided for the workforce training. If you separate out the workforce readiness class that CHC is teaching from the civics class that EDCT is getting paid for, it is another contract that EDCT can teach. The curriculum and faculty belong to San Bernardino City Schools. A vehicle was needed to package it with the workforce readiness credential. 30 students are being trained as interns in political offices around San Bernardino to gain political background experience. Kathy Bakhit further clarified the curriculum on workforce readiness program is approved for CHC (for both courses and certificate). The faculty who teaches workforce readiness is an adjunct faculty member for CHC and went through the standard process to hire faculty. Crafton worked with Richard Galope and his team to offer the curriculum in a variety of locations and this location worked and was offered.

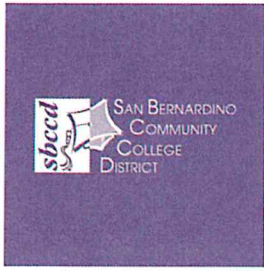
Trustee Longville motioned, Trustee Viricel seconded the motion and the board members voted as follows: To approve the Routine Contracts-Agreements and Memorandums.

AYES: Williams, Ferracone, Longville, Singer, Harrison, Reyes, Viricel, Dotson, Blackburn

NOES: None

ABSENT: None

ABSTENTIONS: None



**ACTION AGENDA**

**Consideration of Final Approval of Board Policies**

Trustee Harrison motioned, Trustee Ferracone seconded the motion and the board members voted as follows:

AYES: Williams, Ferracone, Longville, Singer, Harrison, Reyes, Viricel, Dotson, Blackburn

NOES: None

ABSENT: None

ABSTENTIONS: None

**Consideration of Approval to Accept Board Policies for First Reading - Amended per the Addendum: BP 2200 revised as attached in the addendum.**

Trustee Harrison motioned, Trustee Viricel seconded the motion and the board members voted as follows:

AYES: Williams, Ferracone, Longville, Singer, Harrison, Reyes, Viricel, Dotson, Blackburn

NOES: None

ABSENT: None

ABSTENTIONS: None

**Consideration of Approval of Board of Trustees Strategic Directions for 2017-2018**

Trustee Harrison motioned, Trustee Ferracone seconded the motion and the board members voted as follows:

To approve the Board of Trustees Strategic Directions for 2017-2018 with two changes: Item 1c. to create a comprehensive media degree aligning KVCR, SBVC, and CHC. and Item 8b. to maintain an unrestricted fund balance at a range of 12%-15%

AYES: Williams, Ferracone, Longville, Singer, Harrison, Reyes, Viricel, Dotson, Blackburn

NOES: None

ABSENT: None

ABSTENTIONS: None

**Consideration of Approval to Ratify SBCCD Brand Assessment**

Trustee Singer motioned, Trustee Viricel seconded the motion and the board members voted as follows:

AYES: Williams, Ferracone, Longville, Singer, Harrison, Reyes, Viricel, Dotson, Blackburn

NOES: None

ABSENT: None

ABSTENTIONS: None

**Consideration to Approve Career Technical Education (CTE) Committee as a Standing Committee – This item was pulled and no action taken.**

**Consideration of Approval to Conduct a Public Hearing in Accordance with Government Code 4217**

President Williams opened the public hearing. With no comments, the public hearing was closed.

**Consideration of Approval to Adopt a Resolution to Approve a Contract with Sunpower Corporation Systems, Inc.**

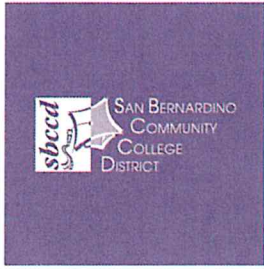
Trustee Harrison motioned, Trustee Viricel seconded the motion and the board members voted as follows:

AYES: Williams, Ferracone, Longville, Singer, Harrison, Reyes, Viricel, Dotson, Blackburn

NOES: None

ABSENT: None

ABSTENTIONS: None



**INFORMATION ITEMS**

- Applause Cards
- Budget Report
- Clery Report
- General Fund Cash Flow Analysis
- CSEA MOUs
- CTA MOUs
- Summary of Measure M Construction Contract Change Orders and Amendments

The next meeting of the Board: Board Study Session (Student Success Scorecard), July 27, 2017  
 President Williams adjourned the meeting at 6:25pm.  
 President Williams reconvened the meeting at 6:27pm.

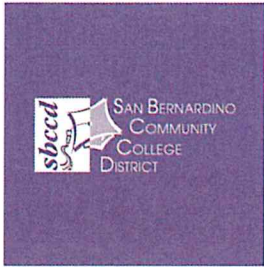
Trustee Longville moved, Singer seconded the motion and the board members voted as follows:  
 To repeal earlier vote to approve the Consent Agenda and the Board vote on the amended Consent Agenda with the corrections to the listing of disciplines on page 27. Dr. Kathy Bakhit reported the listing of disciplines on page 27 does not correspond with disciplines approved by the State.

Adjunct & Substitute Academic Employees  
 July 13, 2017

Crafton Hills College

<u>NAME</u>	<u>DISCIPLINE</u>
Alfara, Lina	<del>Non-Credit ESL</del>
Allen, Dedra Jackson	<del>Non-Credit Business</del> Non Credit Business Vocational Short-Term
Alvarez, Richard	<del>Counselor, High School Dual Enrollment, College Life</del> Counselling
Blain, Jennifer	Business Administration
Derosier, Wendy	Kinesiology
Harsch, Ryan	Non Credit Business
Hill, Mary Jane	<del>Non-Credit ESL</del>
Gomez, Elitania	<del>Counselor, High School Dual Enrollment, College Life</del> Counselling
Jaravata-Hanson, Rodolfo	Allied Health
Kevari, Jacob	Economics
Kimball, Megan	Theatre Arts
Limoges, Kevin	Computer Information Systems
Marion, Jeremy	Anatomy
Maule, Jonathan	English, Reading
Pennington, Annie	Librarian
Sternard, Evan	<del>Counselor, High School Dual Enrollment, College Life</del> Counselling
Tambara, Lucy	History
Vallely, Jennifer	<del>Non-Credit ESL</del>
Willison, Wesley	History
Yau, Margaret	Computer Information Systems, Computer Science

AYES: Williams, Ferracone, Longville, Singer, Harrison, Reyes, Viricel, Dotson, Blackburn  
 NOES: None  
 ABSENT: None  
 ABSTENTIONS: None



Crafton Hills College · San Bernardino Valley College · Economic Development & Corporate Training · KVCR TV/FM

**ADJOURN**

President Williams adjourned the meeting at 6:29pm.

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Donna Ferracone, Clerk  
SBCCD Board of Trustees

