

**Meeting of the San Bernardino Community College District Board of Trustees
Business Meeting Minutes
District Board Room
October 12, 2017, 4:00 p.m.**

Members Present:

Joseph Williams, President
Gloria Macias Harrison, Vice President
Donna Ferracone, Clerk
Dr. Donald L. Singer, Trustee
Dr. Anne L. Viricel, Trustee
Frank Reyes, Trustee
John Longville, Trustee
Jajuan Dotson, Student Trustee CHC
Autumn Blackburn, Student Trustee SBVC

Members Absent:

None

CALL TO ORDER – PLEDGE OF ALLEGIANCE

President Williams opened the meeting with a moment of silence for those affected by the Las Vegas attack and called the meeting to order at 4:01pm. Trustee Harrison led the pledge of allegiance.

ANNOUNCEMENT OF CLOSED SESSION ITEMS

- Conference with Labor Negotiators – Government Code 54957.6
Agency Negotiator: Bruce Baron – CSEA, CTA, Management/Supervisors, and Confidential Employees
- Public Employee Performance Evaluation, Chancellor’s Progress on Annual Goals – September 2017
Government Code 54957(b)(1) Title: Chancellor
- Public Employee Discipline/Dismissal/Release/Non Re-Employment: Government Code 54957(b)(1) - 3 cases
- Conference with Legal Counsel – Anticipated Litigation: Significant exposure to litigation pursuant to Government Code 54956.9(e)(3): 2 cases – Workers Compensation Claim Nos 507386, 518069
- Conference with Legal Counsel-Existing Litigation: Government Code 54956.9(d)(1) – 2 cases

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

None

CONVENE CLOSED SESSION

Closed Session convened at 4:03pm.

RECONVENE PUBLIC MEETING

Public meeting reconvened at 5:00pm.

REPORT OF ACTION IN CLOSED SESSION

- On October 12, 2017, the Board unanimously took action to approve settlement of the Workers Compensation Claim No. 507386.
- On October 12, 2017, the Board unanimously took action to approve settlement of the Workers Compensation Claim No. 518069.
- By unanimous vote, the Board took action to approve the resignation settlement agreement with employee number 24547.
- The Board unanimously took action to terminate employee #28874’s contract for convenience.

REPORTS

- President Williams apologized to the constituents and said it was not the Board's intent to reduce dialogue. Their goal is to contextualize the information being presented.
- Jajuan Dotson attended ACCT Conference in Las Vegas.
- Autumn Blackburn attended campus events and the Wolverine Showcase.
- Trustee Singer reported the SBCCD Trustees and the K12 feeder school Boards met and had good discussion. He requested for invitations be extended to the Superintendents. Trustee Singer also attended ACCT and the Zappos tour.
- Trustee Ferracone reported on meetings with the Board's Foundation Committee and Policy Committee. She also attended ACCT in Las Vegas and an event honoring Carmen Rodriguez as she was selected as Educator of the Year by the Northside Impact Committee.
- President Williams attended SBCUSD Task Force on African American Student Achievements. He also attended ACCT. The State Chancellor invited President Williams to participate in the Career Education African American Advisory Panel. He asked the Board to accept his participation on the panel.
- Trustee Harrison attended the ACCT Conference and a legal pre-conference academy. She attended Board committees for Foundation, Budget, and Policies. She congratulated Donna Ferracone for her community involvement and dedication to students by Assembly member Mark Steinorth.
- Trustee Viricel Superintendent of County Schools events and community awards events. She presented to AAUW on CHC and University of Redlands. Gallery event at SBVC welcomed arts leaders nationwide. She encouraged everyone to attend a free Artsfest on March 24.
- Trustee Reyes attended the ACCT Conference. He also attended Bloomington HS, Energy conversion plant to be completed in 2020, SB County Board of Education event, Mexican Consulate October 29 Ribbon Cutting, and the Inland Empire Regional Broadband Consortium.
- Trustee Harrison continued her report and attended the Zappos Tour. She was impressed with their integration of the workplace, artwork, training, and customer service.
- Trustee Longville attended the community forum at SBVC and Friends of KVCR Foundation.
- Legislative Committee to begin meeting to prepare for the CCLC Legislative
- Chancellor Baron welcomed parolees at ATTC earlier this week. We offer resources in the community and colleges to assist re-entry into the community. He congratulated Blake Bonnet on his promotion to Police Sergeant.

Crafton Hills College

- President Zhou reported on the Enrollment Report for Crafton Hills College as attached. President's written report was provided.
 - Contextualize the enrollment reports into the budget to share with the Board Budget Committee.
- Academic Senate report was given by Mark McConnell. Working on a Zero-cost Textbook grant and a Pathways grant. Exploring Middle College High School. The senate is eliminating College Hour. Continued discussion on the RAM. He read the Resolution on Collegial Consultation and Collegial Voice found on the Academic Senate page of the website. November 13, 7pm Free Big Band Concert.

San Bernardino Valley College

- President Rodriguez reported on the Enrollment Report for SBVC as attached. President's written report was provided.
- Academic Senate report was given by Celia Huston. She read a similar resolution presented by Crafton Hills Academic Senate. Academic Senate and CTA are working together. Submitted a grant for zero-cost textbooks. Changed faculty ethics policy. Senates are having conversation about the EDCT reorganization. There is open enrollment for the next AS President. They are reviewing committee structure and having conversation about sabbaticals.
- Classified Senate report was given by Judy Rodriguez. They are appointing four new senators, working on holiday basket collections, looking to create a "Coat Closet" to offer business attire to classified staff.
- Associated Students by president and vice president. ICC partnering with departments to showcase events. Resolution to create a resource center for students. General Assembly. Wolverine Showcase. Students are concerned with the cost of books at SBVC and how it might be affected by outsourcing

the bookstore.

- CSEA report was given by Kevin Palkki. Acknowledged all classified members helping students. Donate to CSEA Cares. Grayling Eaton accepted his appointment for the CSEA Legislative Committee. Kevin was appointed to be the Inland Empire Community College Representative. CSEA asks the district to follow policies and procedures for EEO plans when hiring.
- CTA report was given by Shari Lillard. The Executive Board voted to support the resolutions presented by the Academic Senates. She is hearing faculty morale is down.

PUBLIC COMMENTS ON AGENDA ITEMS

Celia Huston and Amy Avilar

PRESENTATION – TITLE IX OVERVIEW

Motion to

APPROVAL OF MINUTES

August 10, 2017 Business Meeting and Study Session

September 14, 2017 Business Meeting and Study Session

Trustee Harrison moved to approve, Trustee Viricel seconded the motion and the board members voted as follows:

AYES: Williams, Harrison, Ferracone, Longville, Singer, Viricel, Reyes, Dotson, Blackburn

NOES: None

ABSENT: None

ABSTENTIONS: None

CONSENT AGENDA

Instruction/Student Services

Consideration of Approval of Curriculum Modifications

Consideration of Approval of Donation

Consideration to Approve Advisory Committees – CHC

Consideration to Approve Advisory Committees - SBVC

Human Resources

Consideration of Acceptance of Employee Resignation

Consideration of Approval of Adjunct and Substitute Academic Employees

Consideration of Approval of Amendment of Transfer for Classified Employee

Consideration of Approval of Appointment of District Employees as amended

To approve board item with the addition of Paul Walker and Blake Bonnet.

To correct Sahar Khadjenoury. He replaces Terria Smith (not Francisco Blanquet).

Consideration of Approval of Classified Employee Promotion

Consideration of Approval of District Volunteers

Consideration of Approval of Interim Management Appointments

Consideration of Approval of Non-Instructional Pay for Academic Employees

Consideration of Approval of Professional Expert, Short-Term, and Substitute Employees

Consideration of Approval of Reclassification

Consideration of Approval of Revised Classified Job Description and Reclassification of Incumbents

Consideration of Approval of Stipends

Consideration of Approval of Temporary Academic Employees

Consideration of Approval of the Revised Management Job Description and Interim Appointment – Interim

Executive Director of Research Planning & Institutional Effectiveness

Consideration of Approval of the Revised Management Job Description and Interim Appointment – Interim

Executive Director Technology Services

Consideration of Approval of Vacation Payout

Consideration of Revised Job Description – Police Chief

Consideration of Revision to the Professional Expert Rate of Pay Schedule

Business & Fiscal Services

Consideration of Approval of Surplus Property and Authorization for Private Sale or Disposal

Consideration of Approval of Surplus Property and Authorize Donation to Cal State Community Services, Inc. of Altadena CA

Consideration of Approval of District & College Expenses as amended to correct the site from SBVC to CHC for the Region 9 CEO Meeting.

Consideration to Approve Conference Attendance as amended to correct typographical error "ws" to was and to correct the names of attendees for the Native American Journalist Association conference to Sahar Khadjenoury and Frank Blanquet. Correct the cost per person to \$1100 per person and add Margaret Rueda to the list of attendees for the California Community College Association for Occupational Education (CCCAOE) 2017 Fall Conference.

Consideration of Approval of Professional Services Contracts-Agreements

Consideration of Approval of Purchase Order Report

Facilities

Consideration of Approval of Measure M Construction Change Orders and Contract Amendments

Consideration of Approval of Pay Applications as Disputed Claims

Consideration of Approval to Award a Small-Scale Construction Contract to MacKenzie Electric, Inc. of Highland, CA

Consideration of Approval to Award Bid 03-1617-06-Package 1 and Contract to GatesAir of Mason, OH

Consideration of Approval to Award Bid 03-1617-06-Package 2 and Contract to Jampro Antennas, Inc. dba Jampro Construction of Sacramento, CA

Consent agenda items were approved as amended.

Trustee Harrison moved to approve, Trustee Singer seconded the motion and the board members voted as follows:

AYES: Williams, Harrison, Ferracone, Longville, Singer, Viricel, Reyes, Dotson, Blackburn

NOES: None

ABSENT: None

ABSTENTIONS: None

ITEMS PULLED FROM THE CONSENT AGENDA

Consideration of Approval Not to Grant Any Sabbatical Leaves for the 2018-19 Academic Year

No action taken

Consideration of Approval of Individual Memberships

No action taken

Consideration of Approval of Routine Contracts-Agreements and Memorandums

There was discussion on how contract from KVCR are procured.

Trustee Williams moved to approve, Trustee Viricel seconded the motion and the board members voted as follows:

AYES: Williams, Harrison, Ferracone, Longville, Singer, Viricel, Reyes, Dotson, Blackburn

NOES: None

ABSENT: None

ABSTENTIONS: None

ACTION AGENDA

Consideration of Approval of the General Counsel Job Description

Trustee Harrison moved to approve, Trustee Viricel seconded the motion and the board members voted as follows:

AYES: Williams, Harrison, Ferracone, Longville, Singer, Viricel, Reyes, Dotson, Blackburn

NOES: None

ABSENT: None

ABSTENTIONS: None

Consideration of Approval to Accept Board Policies for First Reading

Trustee Harrison moved to approve, Trustee Singer seconded the motion and the board members voted as follows:

AYES: Williams, Harrison, Ferracone, Longville, Singer, Viricel, Reyes, Dotson, Blackburn

NOES: None

ABSENT: None

ABSTENTIONS: None

Consideration of Approval to Award Request for Proposal 2017-04 and Contract for Bookstore Services

Discussion: Kevin Palkki shared concerns of the impact and displacement of classified staff.

Trustee Harrison moved to approve, Student Trustee Dotson seconded the motion and the board members voted as follows:

AYES: Williams, Harrison, Ferracone, Longville, Singer, Viricel, Reyes, Dotson, Blackburn

NOES: None

ABSENT: None

ABSTENTIONS: None

Consideration to Adopt a Resolution in Support of Codifying DACA Into Federal Law

Trustee Harrison moved to approve, Trustee Singer seconded the motion and the board members voted as follows:

AYES: Williams, Harrison, Ferracone, Longville, Singer, Viricel, Reyes, Dotson, Blackburn

NOES: None

ABSENT: None

ABSTENTIONS: None

INFORMATION ITEMS

Applause Cards

Budget Report

Clery Report

CSEA MOUs

CTA MOU

General Fund Cash Flow Analysis

Quarterly Financial Status Report

PUBLIC COMMENT ON NON-AGENDA ITEMS

Mark McConnell

ADJOURN

The next meeting of the Board: Study Session (Planning Presentation), October 26, 2017 at 12pm and Study Session (Brand Assessment), October 26, 2017 at 2pm.

President Williams adjourned the meeting at 7:05pm.



Donna Ferracone, Clerk
SBCCD Board of Trustees