

**Meeting of the San Bernardino Community College District Board of Trustees  
Business Meeting Minutes  
District Board Room  
December 14, 2017, 4:00 p.m.**

**PRESENT**

Joseph Williams, President  
Gloria Macias Harrison, Vice President  
Donna Ferracone, Clerk  
John Longville, Trustee  
Frank Reyes, Trustee (left at 4:40pm)  
Dr. Donald L. Singer, Trustee  
Dr. Anne L. Viricel, Trustee  
Jajuan Dotson, CHC Student Trustee

**ABSENT**

Autumn Blackburn, SBVC Student Trustee

**CALL TO ORDER – PLEDGE OF ALLEGIANCE**

President Rodriguez called the meeting to order at 4:00pm. Trustee Reyes led the pledge of allegiance.

**ANNOUNCEMENT OF CLOSED SESSION ITEMS**

- Conference with Labor Negotiators – Government Code 54957.6 Agency Negotiator: Bruce Baron – CSEA, CTA, Management/Supervisors, and Confidential Employees
- Public Employee Performance Evaluation, Chancellor’s Progress on Annual Goals – Government Code 54957(b)(1) Title: Chancellor
- Public Employee Discipline/Dismissal/Release/Non Re-Employment: Government Code 54957(b)(1) - 8 cases
- Conference with Legal Counsel – Anticipated Litigation: Significant exposure to litigation pursuant to Government Code 54956.9(d)(2): 1 case
- Public Employment – Position: Police Chief

**PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

None

**CONVENE CLOSED SESSION**

Closed session convened at 4:01pm.

**RECONVENE PUBLIC MEETING**

Meeting reconvened at 5:00pm.

**REPORT OF ACTION IN CLOSED SESSION**

- On December 14, 2017, the Board unanimously took action to approve the 5-day suspension of employee No. 27586.
- The Board unanimously took action to Non-Re-Employ the Executive Director of Research, Planning and Institutional Effectiveness for the 2018-19 academic year and to send notice to the employee. Management Employee # 28582.
- The Board unanimously took action to Non-Re-Employ the Tribal Liaison for the 2018-19 academic year and to send notice to the employee. Management Employee # 28325.
- The Board unanimously took action to Non-Re-Employ the Career Technical Education (CTE) Project Manager for the 2018-19 academic year and to send notice to the employee. Management Employee # 24979.

The Board unanimously agreed to move the order of the agenda to take the Consent Agenda first.

## CONSENT AGENDA

### Instruction/Student Services

Consideration of Approval of 2017-2019 Integrated Plan-Basic Skills Initiative, Student Equity, and Student Success and Support Program-CHC

Consideration of Approval of Curriculum – SBVC

Consideration of Approval of Curriculum-CHC

Consideration of Approval of Donation – SBVC

Consideration of Approval of Donation -SBVC

### Human Resources

Consideration of Approval of Adjunct and Substitute Academic Employees

Consideration of Approval of Appointment of District Employees

Amended: Alvin Jackson - The range/step should be corrected to 19E for \$135,908.32 annually.

Amended: William Muse - The start date should be corrected to 1/2/18.

Consideration of Approval of Classified Employee Promotion

Consideration of Approval of District Volunteers

Consideration of Approval of Hourly Rate Increase for Minimum Wage and Tiered Hourly Employees

Consideration of Approval of Interim Management Appointments

Amended: Robert Brown - Change range/step from 19/A to 19/E for \$11,325.69 monthly.

Consideration of Approval of Non-Instructional Pay for Academic Employees

Consideration of Approval of Professional Expert Short-Term and Substitute Employees

Consideration of Approval of Salary Advancement for Academic Employee

Consideration of Approval of Stipends

Consideration of Approval of Temporary Academic Employees

Consideration of Approval of the Revised Management Job Description, New Management Job Description and Interim Appointments due to the reorganization of EDCT

Amended:

It is recommended that the Board of Trustees approve the new Director, Economic Development and Corporate Training and Director, Economic, Resource and Community Development, EDCT job descriptions and subsequently approve the *categorically-funded* interim management appointments for the following individuals to accommodate internal reorganization of the EDCT management structure and functional areas:

Consideration of Approval of Transfer for Classified Employee

### Business & Fiscal Services

Consideration of Approval of District & College Expenses

Consideration to Approve Conference Attendance

Consideration of Approval of Professional Services Contracts-Agreements

Amended to include:

Greg Best Consulting, Inc	(16140) Engineering services to design and implement new transmission for Cheyenne-Arapaho Tribes as part of a grant; KVCR as PBS Station to act as Fiscal agents for the project	\$80,000.00
	Term: 12/15/2017 - 6/30/2018	
	Funding Source: KVCR - Foundation	

Consideration of Approval of Purchase Order Report

Consideration of Approval of Routine Contracts-Agreements and Memorandums

Consideration of Approval of Surplus Property and Authorization for Private Sale or Disposal  
Consideration of Approval of Vacation Payout  
Consideration of Approval to Appoint a Member to the Citizens Bond Oversight Committee  
Consideration of Approval to Award Request for Proposal 2018-02 and Contract to Southern California Mountains Foundation of San Bernardino CA  
Consideration of Approval to Ratify Interfund Borrowing Transactions

Trustee Longville moved to approve, Trustee Viricel seconded the motion and the board members voted as follows:  
To approve the consent agenda as amended.

AYES: Williams, Ferracone, Longville, Singer, Viricel, Harrison, Dotson  
NOES: None  
ABSENT: Reyes, Blackburn  
ABSTENTIONS: None

#### **Item pulled for Discussion**

Consideration of Approval of 2017-2019 Integrated Plan-Basic Skills Initiative, Student Equity, and Student Success and Support Program-SBVC

Trustee Singer moved to approve, Trustee Harrison seconded the motion and the board members voted as follows:

AYES: Williams, Ferracone, Longville, Singer, Viricel, Harrison, Dotson  
NOES: None  
ABSENT: Reyes, Blackburn  
ABSTENTIONS: None

#### **REPORTS**

- Trustee Singer attended CCLC Conference and shared conference material with the Chancellor to share with Pam Fisher for discussion at the Board retreat.
- Trustee Ferracone attended the Three Peaks Challenge, District Holiday Party & Service Award, CHC Holiday Party, SBVC Party, SBVC Adoption Ceremony for Urbita Elementary, Paramedic graduation, EMT graduation, and Respiratory Care graduation. Trustee Ferracone reported the Policy Committee reviewed the policy on recording and determined any recording between staff, students, or faculty is not a Chapter 2 policy and should be referred to HR.
- Trustee Viricel reported the Chancellor's Evaluation Committee is moving forward. She attended and introduced the speaker of \$1 Million cups, Ought to be a Law Panel at SBVC, Chancellor's Holiday Party & Service Awards, and CSEA holiday party.
- Trustee Harrison attended Chancellor's Holiday Party & Service Awards, Budget committee BOT Strategic directions for 2017-18 (agendize for retreat), and reported the solar procurement project to be complete next month.
- President Williams attended BIA Gala where SBCCD was awarded the Good Government Award.
- Jajuan is working with students for possible DACA event to bring awareness.
- Chancellor reported CHC received Platinum LEED.
- President Rodriguez provided a written report.
- Dr. Huston reported the senate supported the OER Coordinator and CTC Grant. Working on projects with CTA and Crafton Hills.
- Dr. Zhou provided a written report.
- Marc McConnell reported statewide academic senate to provide information to clarify how to respond to DACA. Denise Allen was elected president of District Assembly. The senate approved non credit and are, moving toward hiring a water polo coach. The senate requests more full time faculty. He shared a composition book created by students. (Chancellor to send DACA information to senates)

#### **PUBLIC COMMENTS ON AGENDA ITEMS**

None

**ORGANIZATIONAL MEETING OF THE BOARD**

**Consideration of Approval to Elect a President, Vice President, and Clerk of the Board of Trustees**

Trustee Longville moved to approve, Trustee Harrison seconded the motion and the board members voted as follows: To elect Joseph Williams as President.

AYES: Williams, Ferracone, Longville, Singer, Viricel, Harrison, Dotson  
NOES: None  
ABSENT: Reyes, Blackburn  
ABSTENTIONS: None

Trustee Ferracone moved to approve, Trustee Viricel seconded the motion and the board members voted as follows: To elect Gloria Macias Harrison as Vice President.

AYES: Williams, Ferracone, Longville, Singer, Viricel, Harrison, Dotson  
NOES: None  
ABSENT: Reyes, Blackburn  
ABSTENTIONS: None

Trustee Ferracone moved to approve, Trustee Harrison seconded the motion and the board members voted as follows: To elect Dr. Anne Viricel as Clerk.

AYES: Williams, Ferracone, Longville, Singer, Viricel, Harrison, Dotson  
NOES: None  
ABSENT: Reyes, Blackburn  
ABSTENTIONS: None

**Consideration of Approval of Auxiliary Foundation Assignments and San Bernardino Regional Emergency Training Center Joint Powers Authority Assignment**

Trustee Harrison moved to approve, Trustee Longville seconded the motion and the board members voted as follows:

	<b>2018 Members</b>
KVCR Foundation	1. John Longville
EDCT Foundation	1. John Longville 2. Frank Reyes
San Bernardino Regional Emergency Training Center Joint Powers Authority	1. Donna Ferracone

AYES: Williams, Ferracone, Longville, Singer, Viricel, Harrison, Dotson  
NOES: None  
ABSENT: Reyes, Blackburn  
ABSTENTIONS: None

Consideration of Approval of Board Committees

Trustee Singer moved to approve, Trustee Harrison seconded the motion and the board members voted as follows:

	<b>2018 Members</b>
Career Technical Education Ad Hoc Committee	1. John Longville 2. Donna Ferracone 3. Anne Viricel
Board & Chancellor Evaluations Ad Hoc Committee	1. Gloria Harrison 2. John Longville 3. Anne Viricel
Foundations Ad Hoc Committee	1. Donna Ferracone 2. Joseph Williams 3. Gloria Harrison
SBCCD Board to Boards Ad Hoc Committee	1. Donald Singer 2. Joseph Williams 3. Anne Viricel
Policy & Procedures Standing Committee	1. Donna Ferracone 2. Gloria Harrison 3. Donald Singer
Budget Standing Committee	1. Joseph Williams 2. Gloria Harrison 3. Donna Ferracone
Student Success Standing Committee	1. Joseph Williams 2. Anne Viricel 3. John Longville
Legislative Standing Committee	1. John Longville 2. Anne Viricel 3. Frank Reyes

AYES: Williams, Ferracone, Longville, Singer, Viricel, Harrison, Dotson

NOES: None

ABSENT: Reyes, Blackburn

ABSTENTIONS: None

Consideration of Approval to Elect Board Representative and Alternate to the Nominating Committee for the County Committee on School District Organization

Trustee Longville moved to approve, Trustee Harrison seconded the motion and the board members voted as follows:

	<b>2018 Members</b>
Nominating Committee for the County Committee on School District Organization.	1. Anne Viricel 2. Joseph Williams (alternate)

AYES: Williams, Ferracone, Longville, Singer, Viricel, Harrison, Dotson

NOES: None

ABSENT: Reyes, Blackburn

ABSTENTIONS: None

Consideration to Confirm Assignments of Oversight Committees to the Redevelopment Successor Agency  
Trustee Longville moved to approve, Trustee Harrison seconded the motion and the board members voted as follows:

City of Big Bear Lake, Larry Strong  
City of Calimesa, (represented by Mt. San Jacinto)  
City of Colton, Frank Reyes  
City of Fontana, (represented by Chaffey)  
City of Grand Terrace, Larry Strong  
City of Highland, Dr. Anne L. Viricel  
City of Loma Linda, Steve Sutorus  
City of Redlands, Donna Ferracone  
City of Rialto, Hussain Agah  
City of San Bernardino, Jose Torres  
County of San Bernardino, (represented by Chaffey)  
IVDA Joint, Jose Torres, Vice Chancellor of Business & Fiscal Services  
City of Yucaipa, Donna Ferracone

AYES: Williams, Ferracone, Longville, Singer, Viricel, Harrison, Dotson  
NOES: None  
ABSENT: Reyes, Blackburn  
ABSTENTIONS: None

#### APPROVAL OF MINUTES

Trustee Singer moved to approve, Trustee Ferracone seconded the motion and the board members voted as follows:  
To approve the minutes of August 31, 2017, October 26, 2017, and November 9, 2017 (Business and Study Session)

#### August 31, 2017

AYES: Williams, Ferracone, Longville, Singer, Viricel, Harrison, Dotson  
NOES: None  
ABSENT: Reyes, Blackburn  
ABSTENTIONS: None

#### October 26, 2017

AYES: Ferracone, Longville, Singer, Viricel, Harrison, Dotson  
NOES: None  
ABSENT: Reyes, Blackburn  
ABSTENTIONS: Williams

#### November 9, 2017 (Business and Study Session)

**Amended: correct spelling of prospective on page 15.**

AYES: Ferracone, Longville, Singer, Viricel, Harrison, Dotson  
NOES: None  
ABSENT: Reyes, Blackburn  
ABSTENTIONS: Williams



**ACTION AGENDA**

**Consideration of Approval to Accept Board Policies for First Reading**

Trustee Harrison moved to approve, Trustee Ferracone seconded the motion and the board members voted as follows:

AYES: Williams, Ferracone, Longville, Singer, Viricel, Harrison, Dotson

NOES: None

ABSENT: Reyes, Blackburn

ABSTENTIONS: None

**Consideration of Final Approval of Board Policies and Administrative Procedures**

**Amendment: Item pulled. No action taken**

**Consideration of Approval to Accept Independent Audit Report of KVCR TV and FM for June 30, 2017 and 2016**

Trustee Longville moved to approve, Trustee Singer seconded the motion and the board members voted as follows:

AYES: Williams, Ferracone, Longville, Singer, Viricel, Harrison, Dotson

NOES: None

ABSENT: Reyes, Blackburn

ABSTENTIONS: None

**Consideration of Approval to Accept Independent Audit Report of the District's General Obligation Bond Construction Funds for 2016-17**

Trustee Longville moved to approve, Trustee Harrison seconded the motion and the board members voted as follows:

AYES: Williams, Ferracone, Longville, Singer, Viricel, Harrison, Dotson

NOES: None

ABSENT: Reyes, Blackburn

ABSTENTIONS: None

**Consideration of Approval to Accept Independent Audit Report of the San Bernardino Community College District for 2016-17**

Trustee Longville moved to approve, Trustee Harrison seconded the motion and the board members voted as follows:

AYES: Williams, Ferracone, Longville, Singer, Viricel, Harrison, Dotson

NOES: None

ABSENT: Reyes, Blackburn

ABSTENTIONS: None

**Consideration of Approval to Invest \$100 Million of FCC Auction Proceeds into a Donor Sponsored Supporting Organization (DSSO)**

Trustee Harrison moved to approve, Trustee Singer seconded the motion and the board members voted as follows:  
The Board of Trustees to set aside \$100 million of the FCC Auction Proceeds for investment purposes and authorize District staff to:

1. Immediately invest \$20 million of that amount into the Pension Rate Stabilization Trust (Option 2), and
2. Continue to investigate the process of investing the remaining \$80 million in a Donor Sponsored Supporting Organization (Option 4) and report back to the Board at its March 8, 2018 meeting.

AYES: Williams, Ferracone, Longville, Singer, Viricel, Harrison, Reyes, Dotson

NOES: None

ABSENT: Reyes, Blackburn

ABSTENTIONS: None

Consideration of Approval to Ratify City of Rialto Taxing Entity Compensation Agreements

Trustee Harrison moved to approve, Trustee Viricel seconded the motion and the board members voted as follows:

AYES: Williams, Ferracone, Longville, Singer, Viricel, Harrison, Dotson

NOES: None

ABSENT: Reyes, Blackburn

ABSTENTIONS: None

**INFORMATION ITEMS**

Applause Cards

Budget Report

Clery Report

CSEA MOU

CTA MOU

General Fund Cash Flow Analysis

Quarterly Financial Status Report

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

Judy Joshua

Margaret Worsley (Calendar to be discussed in closed session – January under collective bargaining)

**CONVENE CLOSED SESSION**

**RECONVENE PUBLIC MEETING**

**REPORT OF ACTION IN CLOSED SESSION**

**ADJOURN**

The next meeting of the Board: Study Session (Bond Campaigning), January 11, 2018 at 12pm and Business Meeting at 4pm.

President Williams adjourned the meeting at 6:40pm.



Donna Ferracone, Clerk  
SBCCD Board of Trustees