

**Meeting of the San Bernardino Community College District Board of Trustees  
Business Meeting Minutes  
San Bernardino Valley College, 701 Mt. Vernon Ave. (B100), San Bernardino, CA  
March 8, 2018 - 4:00 p.m.**

**PRESENT**

Joseph Williams, President  
Gloria Macias Harrison, Vice President (left at 6:10pm)  
Dr. Anne L. Viricel, Clerk  
Donna Ferracone, Trustee  
John Longville, Trustee  
Frank Reyes, Trustee  
Dr. Donald L. Singer, Trustee  
Jajuan Dotson, CHC Student Trustee (left at 6:15pm)  
Autumn Blackburn, SBVC Student Trustee

**ABSENT**

None

**CALL TO ORDER – PLEDGE OF ALLEGIANCE**

President Williams called the meeting to order at 4:00pm. Trustee Reyes led the pledge of allegiance.

**ANNOUNCEMENT OF CLOSED SESSION ITEMS**

- Conference with Labor Negotiators Government Code section 54957.6  
Agency Representative: Amalia Perez & Bruce Baron – CSEA, CTA, Management/Supervisors, and Confidential Employees
- Public Employee Discipline/Dismissal/Release/Non Re-Employment  
Government Code 54957 (b)(1) (5 cases)
- Public Employee Performance Evaluation pursuant to Government Code 54957 (b)(1) Title: Chancellor
- Conference with Legal Counsel – Anticipated Litigation Government Code section 54956.9(d)(2): (1 case)

**PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

None.

**CONVENE CLOSED SESSION**

Convened to closed session at 4:01pm.

**RECONVENE PUBLIC MEETING**

Public meeting reconvened at 6pm.

**REPORT OF ACTION IN CLOSED SESSION**

- The Board unanimously took action to Terminate the Custodian, Employee# 27307.
- The Board unanimously took action to Terminate the Custodian, Employee# 8998.
- On March 8, 2018, the Board unanimously notice to the employee. Management Employee# 28373.
- On March 8, 2018, the Board by majority vote, with six board members AYE and Joseph Williams abstaining, took action to Non-Re-Employ the Vice President of Instruction, Crafton Hills College, for the 2018-19 academic year and to send notice to the employee. Management Employee# 28815.
- By unanimous vote, the Board took action to approve the resignation settlement agreement with employee #27052 which includes maintaining the employee in paid status until November 30, 2018.

**REPORTS**

- Trustee Longville attended Si Se Puede with Delores Huerta.
- Trustee Reyes attended Si Se Puede with Delores Huerta, Black Faculty events, March 1 event with the State Assembly, College of the Desert for Child Development program opportunities, and State of the State program in Rialto.

- Trustee Harrison attended a Rialto School District listening session event with ASB officers of middle and high school on school safety.
- President Williams will attend upcoming 3/28/18 SCE event.
- Trustee Ferracone acknowledged not following the collegial process for BP 2410. The Board agreed to send the BP back through the process. Foundation committee met and will possibly bring an action item to the Board for KVCR and EDCT Foundation next month.
- Autumn Blackburn reported on the student elections. Attending a conference with the American Student Government Association.
- Jajuan Dotson acknowledged National Women's Day and attended ACCT Conference in Washington DC.
- Chancellor Baron congratulated SBVC for recognition in their Dreamers Center received from Excelencia in Education. IT/TESS is acknowledged for awards on their automation of the Datatel systems. He introduced the Vice President team at CHC (Keith Wurtz, Interim VPI; Rebecca Warren-Marlatt, VPSS; and Mike Strong, Lead VP/VPAS). The Chancellor pointed out the recent publication from the Police Department on ICE and Shooting protocols.
- President Rodriguez reported on the FTES for March. She introduced the new Vice President, Terri Long and thanked James Smith for his work as Interim Vice President. A written report was distributed.
- Mike Strong reported on the FTES for March. A written report was distributed.
- Mark McConnell reported for CHC Academic Senate. The Senate acknowledged the Chancellor for how the recent changes in administration was handled. AP 3715 Intellectual Property and AP 5015 Residency are in review. Angel and Chief Jackson provided an update at the last senate meeting.
- Kevin Palkki reported for CSEA. Attended Delores Huerta speak. Salary Study is 10 years behind. Some classifications are 40% below competitive market.
- Sheri Lillard reported for CTA. Faculty is paid below the median according to the salary study.

#### **PUBLIC COMMENTS ON AGENDA ITEMS**

None.

#### **CONSENT AGENDA**

##### **Board of Trustees**

Consideration to Adopt Resolution to Pay Trustees

Consideration to Approve the Board Self-Evaluation Instrument and Process for 1st reading

##### Instruction/Student Services

Consideration of Approval to Serve Alcoholic Beverages at Campus Events

Consideration of Approval of Curriculum – CHC

SBVC Consideration of Approval of Curriculum – SBVC

##### **Human Resources**

Consideration of Approval of Classified Job Description – **as added in the addendum**

Consideration of Approval of Interim Management Appointments – **as added in the addendum**

Consideration of Acceptance of Employee Resignations

Consideration of Acceptance of Employee Retirements

Consideration of Approval of Adjunct and Substitute Academic Employees

Consideration of Approval of Appointment of District Employees

Consideration of Approval of Classified Employee Promotion

Consideration of Approval of District Volunteers

Consideration of Approval of Non-Instructional Pay for Academic Employees

Consideration of Approval of One and Two-Year Contracts for Tenure Track Academic Employees

Consideration of Approval of Placement of Classified Employee on the 39-Month Reemployment List

Consideration of Approval of Professional Expert Short-Term and Substitute Employees

Consideration of Approval of Stipends

Consideration of Approval to Grant Tenure

**Business & Fiscal Services**

Consideration of Approval of Individual Memberships

**Consideration to Approve Conference Attendance - as amended- Remove conference attendance for Wei Zhou to attend CEO Symposium on 3/2/18-3/5/18. Remove conference attendance for Brandon Trussell to attend CCPRO on 4/10/18-4/13/18. Add conference attendance for:**

Karol Pasillas	Administrative Services	2018 CollegeNET User Conference	07/08/18	07/12/18	Portland, OR	Each workshop is designed to help get the most from CollegeNET's features and services and to assist in accomplishing facility management goals. This enhanced training will help with the ongoing implementation of Resource 25 live scheduling program.	\$2,585.87	Administrative Services General Funds	SBVC
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Consideration to Approve District-College Expenses

Consideration of Approval of Professional Services Contracts-Agreements

Consideration of Approval of Purchase Order Report

**Consideration of Approval of Routine Contracts-Agreements and Memorandums – as amended Turf Star contract is for CHC as indicated under Purpose and Information**

Consideration of Approval of Surplus Property and Authorization for Private Sale or Disposal

Consideration of Approval of Uniform Construction Cost Accounting Procedures (UCCAP) Agreements

Consideration of Approval to Adopt a Resolution Approving Transfers from the Reserve for Contingencies to Various Expenditure Classifications

Consideration of Approval to Award Request for Proposal 2018-03 and Contract to Pepsi Beverages Company of Somers NY

Consideration of Approval to Award Request for Proposal 2018-05 and Contract to Advanced Technologies Consultants of Northville MI

Consideration of Approval to Award Request for Proposal 2018-06 and Contract to Mazak Corporation of Gardena CA

Consideration of Approval to Award RFP 03-1718-09 and Contract to Sabre Communication Corporation, Sioux City, Iowa

Consideration of Approval to Ratify Interfund Borrowing Transactions

Consideration of Approval to Rescind a Construction Contract and Issue a Sole Source Contract to GatesAir, Inc. of Mason, OH

Trustee Longville moved to approve, Trustee Viricel seconded the motion and the board members voted to approve the consent agenda items above as follows:

AYES: Williams, Viricel, Ferracone, Longville, Reyes, Singer, Blackburn

NOES: None

ABSENT: Harrison, Dotson

ABSTENTIONS: None

**ITEM PULLED FROM CONSENT AGENDA FOR SEPARATE ACTION**

**Consideration of Approval of Equal Employment Opportunity Plan 2017-2020 - As amended to replace pages 87-88 per the addendum.**

Trustee Longville moved to approve, Trustee Reyes seconded the motion and the board members voted to approve the item above as follows:

Trustee Reyes commented that SBCCD is in a good position to advocate for grants.

AYES: Williams, Viricel, Ferracone, Longville, Reyes, Singer, Blackburn  
NOES: None  
ABSENT: Harrison, Dotson  
ABSTENTIONS: None

**ACTION AGENDA**

Consideration of Approval of the Ratification of CSEA Successor Agreement, Articles and Appendices

Trustee Longville moved to approve, Trustee Viricel seconded the motion and the board members voted to approve the item above as follows:

AYES: Williams, Viricel, Ferracone, Longville, Reyes, Singer, Blackburn  
NOES: None  
ABSENT: Harrison, Dotson  
ABSTENTIONS: None

Consideration of Approval to Accept Board Policies for First Reading – **as amended BP 3226 Awards - edited the formatting of item D to match items A-C**

Trustee Longville moved to approve, Trustee Singer seconded the motion and the board members voted to approve the item above as follows:

AYES: Williams, Viricel, Ferracone, Longville, Reyes, Singer, Blackburn  
NOES: None  
ABSENT: Harrison, Dotson  
ABSTENTIONS: None

Consideration of Final Approval of Board Policies and Administrative Procedures – **as amended**

Trustee Reyes moved to approve, Trustee Singer seconded the motion and the board members voted to approve the item above as follows:

AYES: Williams, Viricel, Ferracone, Longville, Reyes, Singer, Blackburn  
NOES: None  
ABSENT: Harrison, Dotson  
ABSTENTIONS: None

Consideration of Approval to Accept the Proposed Human Resources Reorganization Plan for First Read

Trustee Longville moved to approve, Trustee Viricel seconded the motion and the board members voted to approve the item above as follows:

Jose to submit the organizational chart for the entire district on one page. Longville acknowledged the progress made in the HR Department.

AYES: Williams, Viricel, Ferracone, Longville, Reyes, Singer, Blackburn  
NOES: None  
ABSENT: Harrison, Dotson  
ABSTENTIONS: None

Consideration of Approval to Accept New and Revised Job Descriptions Relevant to the Proposed Human Resources Reorganization Plan for First Read

Trustee Longville moved to approve, Trustee Ferracone seconded the motion and the board members voted to approve the item above as follows:

AYES: Williams, Viricel, Ferracone, Longville, Reyes, Singer, Blackburn  
NOES: None  
ABSENT: Harrison, Dotson  
ABSTENTIONS: None

**INFORMATION ITEMS**

Applause Cards

Budget Report

CSEA MOUs

General Fund Cash Flow Analysis

Quarterly Financial Status

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

None

**ADJOURN**

The next meeting of the Board: Study Session (KVCR) March 22, 2018 at 12pm  
President Williams adjourned the meeting at 6:57pm.

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Dr. Anne L. Viricel, Clerk  
SBCCD Board of Trustees