

**Meeting of the San Bernardino Community College District Board of Trustees
Business Meeting Minutes
Crafton Hills College, 11711 Sand Canyon Rd., Yucaipa, CA (LRC Auditorium)
April 12, 2018, 4:00 p.m.**

MEMBERS PRESENT

Joseph Williams, President
Gloria Macías Harrison, Vice President
Dr. Anne L. Viricel, Clerk
Donna Ferracone, Trustee
John Longville, Trustee
Frank Reyes, Trustee
Dr. Donald L. Singer, Trustee
Jajuan Dotson, CHC Student Trustee
Autumn Blackburn, SBVC Student Trustee

ABSENT

None

CALL TO ORDER – PLEDGE OF ALLEGIANCE

President Williams called the meeting to order at 4:00pm. Trustee Viricel led the pledge of allegiance.

ANNOUNCEMENT OF CLOSED SESSION ITEMS

- Conference with Labor Negotiators – Government Code 54957.6, Agency Representative: Bruce Baron & Amalia Perez – CSEA, CTA, Management/Supervisors, and Confidential Employees
- Public Employee Performance Evaluation, Government Code 54957 (b)(1), Title: Chancellor
- Conference with Legal Counsel – Anticipated Litigation: Significant exposure to litigation pursuant to Government Code 54956.9(d)(2): 2 cases
- Public Employee Discipline/Dismissal/Release/Non Re-Employment, Government Code 54957(b)(1) (2 cases)

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

Shari Lillard

CONVENE CLOSED SESSION

Convened to closed session at 4:04pm

RECONVENE PUBLIC MEETING

The public meeting reconvened at 5:04pm

REPORT OF ACTION IN CLOSED SESSION

The Board unanimously voted to adopt the recommended personnel action of dismissal for the employee with personnel #26628 as set forth in the Notice of Proposed Disciplinary Action. As such, employee with personnel #26628 shall be terminated effective March 7, 2018.

UPDATE ON POSSIBLE NEW BOND MEASURE

Jose Torres, SBCCD and Jared Boigon, TBWB provided an update on the potential bond measure. Completed milestones 1-3, and now on milestone 4. The Board will decide if we will proceed to milestones 5-6. A list of completed and upcoming presentations was shared. AB 195 became effective January 1, and changes the 75-word statement that appears on the ballot in front of voters. The polling study shows that the change confuses voters and artificially depresses voter support up to 10-12 points. Efforts in Sacramento to fix the law will be unknown until June/July and may not be in time for our election this fall. The recommendation is to have a 2nd feasibility study.

REPORTS

- Trustee Reyes congratulated President Rodriguez, Woman of the Year. He reported on HSIs and the funding available to HSI institutions.

- Trustee Singer read That College Book. He reported on the K12 Board Ad Hoc. The committee met three times on many topics. Campuses are taking the lead to continue the dialogue.
- Trustee Ferracone reported the Foundation Ad Hoc and Policy committees did not meet this month.
- Trustee Viricel attended Sacramento Arts Council and a tour with SCE at SBVC.
- Trustee Harrison was on vacation in New Orleans.
- Trustee Williams thanked KVCR for the tribute to women. He thanked President Rodriguez and her team for coordinating the tour for SCE.
- Student Trustee Blackburn attended ASG Conference, San Bernardino Reentry Collaborative meetings and was awarded Women's Rights Champion Award.
- Student Trustee Dotson attended ACCT Conference.
- Chancellor Baron reported on the new webpage www.sbccd.edu/dreamers to help with DACA immigration issue. A customized job fair was held to assist workers that have been laid off (Ashley Furniture). He attended the CHC Foundation Gala. Recognized SBVC Strong Workforce Stars by California Community College.
- President Rodriguez provided a written report and enrollment report. She attended CHC Foundation Gala. She will present at the next HACU conference.
- A written report from SBVC Academic Senate was provided.
- Mike Strong provided a written report and enrollment report.
- Kevin Palkki reported for CSEA. Recognized professional response of Maria Gates and Michael Nguyen for their prompt response. Full day of negotiations on April 16.
- Shari Lillard reported for CTA. Meridyth McLaren is incoming CTA president. Still in negotiations with eight days left.

PUBLIC COMMENTS ON AGENDA ITEMS

Cassie MacDuff
 Jan Weder
 Felicia Jones
 Tom Bryant
 Don Averill
 Bill Lemann

CONSENT AGENDA

Instruction/Student Services

Consideration of Approval of Donation-CHC

Consideration of Approval to Serve Alcoholic Beverages at Campus Events-SBVC

Human Resources

Consideration of Approval of Adjunct and Substitute Academic Employees

Consideration of Approval of District Volunteers

Consideration of Approval of Employee Promotions

Consideration of Approval of Employee Transfers

Consideration of Approval of Non-Instructional Pay for Academic Employees

Consideration of Approval of Professional Expert, Short-Term, and Substitute Employees

Consideration of Approval of Salary Advancement for Academic Employees

Consideration of Approval to Accept Employee Resignations

Correction: Remove Reginald Bass from the list of resignations

Consideration of Approval to Accept Employee Retirements

Consideration of Approval to Appoint District Employees

Consideration of Approval to Appoint Interim Managers

Consideration of Approval to Appoint Temporary Academic Employees

Consideration of Approval to Place Classified Employees on the 39-Month Reemployment List

Business & Fiscal Services

Consideration of Approval of District & College Expenses

Correction: Site should be SBCCD for Districtwide New Employee Luncheon & EEO Training on 4/13/18 Correction: Site should be SBVC for SBCCD Secretaries Day on 6/27/18

Consideration of Approval of Individual Memberships

Consideration to Approve Conference Attendance

Remove: CEO Leadership Academy 6/7/18-6/10/18

Consideration to Adopt Resolution to Pay Trustee

Consideration to Reconfirm Student Trustee Privileges

Consideration of Approval of Professional Services Contracts and Agreements

Consideration of Approval of Purchase Order Report

Consideration of Approval of Routine Contracts-Agreements and Memorandums

Add: additional contract for Shades of Blue to the routine contracts list

<i>Contract Type</i>			
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>
<i>General</i>			
Shades of Blue	(16488) Silver level sponsorship of the Aerospace Academy's project, with recognition as a sponsor on academy's webpage, flyers and Facebook Term: 1/1/2018 - 12/31/2018 Funding Source: General Funds	Chancellor/SBCCD	\$500.00

Consideration of Approval of Surplus Property and Authorization for Private Sale or Disposal

Consideration of Approval of Vacation Payout

Consideration of Approval to Adopt a Resolution Approving Transfers from the Reserve for Contingencies to Various Expenditure Classifications

Consideration of Approval to Adopt Resolution Authorizing Temporary Interfund Borrowing

Consideration of Approval to Increase the Revolving Cash Account

Correction: Revised the analysis to read: As part of the initiative to achieve fiscal independence from the San Bernardino County Superintendent of Schools, SBCCD is implementing a new enterprise resource planning ("ERP") system. As a result of the ERP implementation, there will be a period of approximately two months when SBCCD will not be able to issue payments through the normal purchasing process. The requested increase is necessary to provide sufficient Revolving Cash funds to meet critical payroll and vendor payments during this ERP transition. After the transition, Fiscal Services will request that the Revolving Cash account be reduced back to \$200,000.

Consideration of Approval of Amendment 004 to the Contract with HMC Architects, Inc. of Ontario, CA

Consideration of Approval to Award a Small Scale Construction Contract to Three Peaks Corp. of Calimesa, CA

Consideration of Approval to Award Bid #01-1617-01 and Contract to Time and Alarm Systems of Mira Loma, CA

Consideration of Approval to Award Bid #01-1617-11 and Contract to Dalke & Sons Construction, Inc. of Riverside CA

Correction:

Revised the Recommendation to Read: It is recommended that the Board of Trustees award Bid #01-1617-11 and contract to Dalke & Sons Construction, Inc. of Riverside CA. for the Health Life Science (HLS) Nursing Lab Renovation project at San Bernardino Valley College in the amount of **\$638,198.00**. This includes the base contract amount of **\$580,180.00** as well as any and all change orders up to 10% of the contract value approved by the Executive Vice Chancellor, as set forth in the original contract.

Revised the Analysis Table to Read:

Vendor	Total Bid	Bid Award With Selected Alternates
Dalke & Sons Construction, Inc. of Riverside CA	\$553,680.00	\$580,180.00
Kemcorp Construction, Inc. of Ontario CA	\$561,000.00	\$581,000.00
Spec Construction Co., Inc. of Ontario CA	\$818,700.00	\$875,500.00

Consideration of Approval to Award Bid #01-1718-01,04,05,06 and Contract to R. Dependable Const., Inc. of San Bernardino CA

Consideration of Approval to Award Contracts for the Districtwide Non-Bond Construction Program

Consideration of Approval to Ratify a Small Scale Construction Contract for Three Peaks Corp. of Calimesa, CA
Trustee Harrison moved to approve, Trustee Singer seconded the motion and the board members voted to approve the consent agenda items above as follows:

AYES: Williams, Harrison, Viricel, Ferracone, Longville, Reyes, Singer, Blackburn, Dotson

NOES: None

ABSENT: None
ABSTENTIONS: None

ACTION AGENDA

Consideration of Approval of Guided Pathways Work Plan – CHC

Trustee Singer moved to approve, Trustee Ferracone seconded the motion and the board members voted to approve item above as follows:

AYES: Williams, Harrison, Viricel, Ferracone, Longville, Reyes, Singer, Blackburn, Dotson
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Guided Pathways Work Plan – SBVC

Trustee Harrison moved to approve, Trustee Viricel seconded the motion and the board members voted to approve item above as follows:

AYES: Williams, Harrison, Viricel, Ferracone, Longville, Reyes, Singer, Blackburn, Dotson
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval of Confidential Administrative Assistant Title Changes

Trustee Viricel moved to approve, Trustee Ferracone seconded the motion and the board members voted to approve item above as follows:

AYES: Williams, Harrison, Viricel, Ferracone, Longville, Reyes, Singer, Blackburn, Dotson
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval to Accept the Job Descriptions Relevant to the Human Resources Reorganization Plan for Final Approval

Trustee Harrison moved to approve, Trustee Reyes seconded the motion and the board members voted to approve item above as follows:

AYES: Williams, Harrison, Viricel, Ferracone, Longville, Reyes, Singer, Blackburn, Dotson
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval to Accept the Proposed Human Resources Reorganization Plan for Second Read and Final Approval

Trustee Harrison moved to approve, Trustee Reyes seconded the motion and the board members voted to approve item above as follows:

AYES: Williams, Harrison, Viricel, Ferracone, Longville, Reyes, Singer, Blackburn, Dotson
NOES: None
ABSENT: None
ABSTENTIONS: None

Consideration of Approval to Accept Proposed Allotment of \$57 Million of FCC Auction Proceeds for Second Read and Final Approval

Correction: Revise and replace attached chart: Proposal for Allotment of \$57 Million in FCC Auction Proceeds

**Proposal for Allotment of
\$76 Million in FCC Auction Proceeds
Second Read for Final Approval**

Guiding Principles

1	KVCR		
2	Mandated Transition & Modernization	\$ 16,000,000	2,3,8,9
3	Operations Deficit for Three Years (2017-18, 2018-19, 2019-20)	5,000,000	2,5,9
4	Media Academy Start Up	2,000,000	1,2,8,9
5	KVCR Endowment	30,000,000	1,2,5,8,9,10
6	TOTAL KVCR (<i>Amounts not expended as allotted will be added to KVCR Endowment.</i>)	\$ 53,000,000	
7	COLLEGES		
8	SBVC (69.71%)†	\$ 6,971,000	
9	CHC (30.29%)†	3,029,000	
10	Reserve for "Promise Program"	10,000,000	
11	TOTAL COLLEGES*	\$ 20,000,000	1,2,7,9
12	DISTRICT SUPPORT SERVICES	\$ 1,000,000	1,2,7,9
13	ESTIMATED AUCTION EXPENSE REIMBURSEMENT TO GENERAL FUND	\$ 2,000,000	1,2,4,6,9
14	TOTAL ALLOCATION PROPOSED	\$ 76,000,000	
15	ORIGINAL PROPOSAL	\$57,000,000	
16	ADDITIONAL ALLOCATION PROPOSED**	\$19,000,000	

†Percentage distribution based on Resource Allocation Model (www.sbccd.org/bfs/2017-18budget, page 8) and proposed by District Budget Committee.

*Colleges also received \$20 million in early 2018 as an investment in the Pension Rate Stabilization Trust (STRS/PERS) per FCC Guiding Principles 1,2,6,8,9,10,11, and 12.

**Funds come from the \$80 million approved by the Board on December 14, 2017

Trustee Harrison moved to approve, Trustee Singer seconded the motion and the board members voted to accept the changes as first read and to bring the item back for 2nd reading and final approval on April 26, 2018. Board members voted as follows:

AYES: Williams, Harrison, Viricel, Ferracone, Longville, Reyes, Singer, Blackburn, Dotson
 NOES: None
 ABSENT: None
 ABSTENTIONS: None

Consideration of Approval to Form One Unified Auxiliary Foundation for SBCCD

Trustee Ferracone moved to approve, Trustee Reyes seconded the motion and the board members voted to approve item above as follows:

Consideration of Approval to Form One Unified Auxiliary Foundation for SBCCD. KVCR and EDCT Foundations will be consulted in establishing the unified foundation by June 30, 2018.

AYES: Williams, Harrison, Viricel, Ferracone, Longville, Reyes, Singer, Blackburn, Dotson
 NOES: None
 ABSENT: None
 ABSTENTIONS: None

Discussion: Fundraising will not be combined and funds will not be comingled with EDCT and KVCR Foundations. \$157M was received by the District, who is the holder of the license. SBCCD is restricted in how the funds are invested and the financials are audited. Staff to keep members informed and invite to meetings

to provide input. A timeline of June 30, 2018 to complete the merge of the two foundations. If additional time is needed, the Chancellor will bring the new timeline to the board for approval.

Consideration to Vote for Candidates for the 2018 CCCT Board of Directors

Trustee Longville moved to approve, Trustee Harrison seconded the motion and the board members voted to approve item above as follows:

To vote for five candidates:
Ann Ransford, Glendale CCD
Eric Payne, State Center CCD
Greg Bonaccorsi, Ohlone CCD
Don Edgar, Sonoma County CCD
Suzanne Woods, Palo Verde CCD

AYES: Williams, Harrison, Viricel, Ferracone, Longville, Reyes, Singer, Blackburn, Dotson

NOES: None

ABSENT: None

ABSTENTIONS: None

Consideration of Approval to Accept Board Policies for First Reading

Add: the addition of BP & AP 7250 Educational Administrators to the list of APs and BPs for first reading Correction: BP 4102 Career and Technical Education Programs was updated to read: The District's career and technical programs will follow Title 5 guidelines for such programs. The change reflects the same language used in the AP and in the title of the BP

Trustee Harrison moved to approve, Trustee Viricel seconded the motion and the board members voted to approve item above as follows:

AYES: Williams, Harrison, Viricel, Ferracone, Longville, Reyes, Singer, Blackburn, Dotson

NOES: None

ABSENT: None

ABSTENTIONS: None

Consideration of Approval to Accept Board Policies for 2nd Reading and Final Approval

Correction: The word "final" was struck from the last sentence in BP 3226

Trustee Ferracone moved to approve, Trustee Harrison seconded the motion and the board members voted to approve item above as follows:

AYES: Williams, Harrison, Viricel, Ferracone, Longville, Reyes, Singer, Blackburn, Dotson

NOES: None

ABSENT: None

ABSTENTIONS: None

Consideration of Approval to Dissolve the Board's K-12 Board Ad Hoc Committee

Trustee Longville moved to approve, Trustee Singer seconded the motion and the board members voted to approve item above as follows:

AYES: Williams, Harrison, Viricel, Ferracone, Longville, Reyes, Singer, Blackburn, Dotson

NOES: None

ABSENT: None

ABSTENTIONS: None

INFORMATION ITEMS

Applause

Budget Report

Clery Report

General Fund Cash Flow Analysis

Memorandum of Understanding between SBCCD and the SBCCD Teachers Association

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

ADJOURN

The next meeting of the Board: Study Session (KPI Dashboard and Student Success) 12pm, April 26, 2018
President Williams adjourned the meeting at 7:50pm.

Dr. Anne L. Viricel, Clerk
SBCCD Board of Trustees