

Meeting of the San Bernardino Community College District Board of Trustees  
Study Session (Preliminary Budget) Agenda  
District Board Room  
May 31, 2018, 12:00 p.m.

**1. CALL TO ORDER – PLEDGE OF ALLEGIANCE**

**2. PUBLIC COMMENTS ON AGENDA ITEMS**

The San Bernardino Community College Board of Trustees offers an opportunity for the public to address the Board on any agenda item prior to or during the Board's consideration of that item. Matters not appearing on the agenda will be heard after the board has heard all action agenda items. Comments must be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the Board may ask staff to review a matter or may ask that a matter be put on a future agenda. As a matter of law, members of the Board may not discuss or take action on matters raised during public comment unless the matters are properly noticed for discussion or action in Open Session.

Anyone who requires a disability-related modification or accommodation in order to participate in the public meeting should contact the Chancellor's Office at (909) 382-4091 as far in advance of the Board meeting as possible.

If you wish to address the Board, please fill out a public comment form and give it to the secretary PRIOR to the start of the meeting.

**3. ACTION AGENDA**

- a. Consideration of Approval of Job Descriptions (p2)
- b. Consideration of Approval of Professional Services Contracts-Agreements (p10)
- c. Consideration of Approval to Adopt Initial Proposal from the California School Employees Association Chapter 291 (CSEA) Regarding Negotiation of 2018-2019 Reopeners (p12)
- d. Consideration of Approval to Invest \$50 million into the Pension Rate Stabilization Trust (PRST) (p14)

**4. PRESENTATION – 2018/2019 PRELIMINARY BUDGET (p15)**

Jose Torres, Executive Vice Chancellor

**5. PUBLIC COMMENT ON NON-AGENDA ITEMS**

This is an opportunity for members of the public to address the Board concerning non-agenda items.

**6. ADJOURN**

The next meeting of the Board: Study Session (Brand Identity: Phase II) at 12pm.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Jose Torres, Executive Vice Chancellor  
PREPARED BY: Kristina Hannon, Executive Director, Human Resources  
DATE: May 31, 2018  
SUBJECT: Consideration of Approval of Job Descriptions

RECOMMENDATION

It is recommended that the Board of Trustees approve new and/or revised job descriptions for the following positions:

- College President (revised), and
- Manager, Production (new).

OVERVIEW

The attached job descriptions are being presented to the Board of Trustees for review and approval.

ANALYSIS

- In preparation for recruitment of a new president for Crafton Hills College, and upon advice of the recruitment consultant, the job description for College President has been revised to better reflect industry standard minimum qualifications.
- The Manager, Production position is essential for not only improving the KVCR/FNX stations' production processes, but also for improving the overall quality and efficiency of original programming.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications associated with this board item.

## SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

### COLLEGE PRESIDENT

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job; however, any additional duties will be reasonably related to this class.*

#### **SUMMARY DESCRIPTION**

The President is the Chief Administrative Officer of the college and is in direct reporting relationship to the District Chancellor. The President is responsible for administering and supervising the total college program. Plans, organizes, coordinates, directs and administers all departments, programs, activities, budgets and personnel of an assigned college within San Bernardino Community College District; participates in the development, review and implementation of District policies and procedures as they affect college activities; represents the college to the community can directs the development of quality educational programs; provides highly responsible and complex administrative support to the Chancellor.

#### **REPRESENTATIVE DUTIES**

*The following duties are typical for this classification.*

1. Assumes full management responsibility for an assigned college with San Bernardino Community College District including the budgets, personnel and activities of all college programs, divisions, departments and services.
2. Manages the development and implementation of goals, objectives and priorities for assigned college and associated service area; recommends and administers policies and procedures.
3. Establishes, within District policy, appropriate service and staffing levels for assigned college; monitors and evaluates the efficiency and effectiveness of service delivery methods and procedure; allocates resources accordingly.
4. Assesses and monitors workload, administrative and support systems, and internal reporting relationships; identifies opportunities for improvement; directs and implements changes.
5. Manages and participates in the development and administration of the assigned college budget; approves the forecast of funds needed for staffing, equipment, materials, and supplies, approves expenditures and implement budgetary adjustments as appropriate and necessary.
6. Participates in the formulation of District policy for Board consideration; develops administrative regulations and procedures, goals and objectives for the college consistent with District policy.
7. Directs professional staff in long-range educational planning; develops and implements procedures for development, evaluation and revision of educational programs and related student services.
8. Directs a continuous program of research to improve college's programs and meet the educational needs of the community.
9. Participates in and makes recommendations on the hiring and dismissal of college faculty and staff; assists in developing performance standards and is responsible for the evaluation of all academic and classified employees of the college.
10. Provides and encourages in-service training for college administrators, faculty and staff to promote professional growth, improve efficiency and quality of operations and to prepare employees for advancement.
11. Is a role model for collegial consultation and shared decision-making. Advocates shared governance and promotes collegiality, teamwork and respect among all the college

- constituencies. Creates an atmosphere conducive to a high faculty, staff and student morale.
12. Provides leadership for institutional planning and works collegially on planning processes including development of the vision, mission statement, Educational Master Plan, facilities plan, strategic plan and budget.
  13. Provides overall leadership for the college's accreditation process. Ensures the ongoing maintenance oversight of the accreditation process.
  14. Provides leadership in the area of resource development through active participation in the fund-raising efforts of the college foundation, and active role in grants development. Works collegially with other District leaders to develop strategies to enhance resources.
  15. Represents the college to the community, promoting positive relationships and providing open communication with all constituency groups; builds strong partnerships with local schools, business, industry and government. Develops, positive public relations for the college and the District at the state and national levels by attending meetings; serving on committees and other activities.
  16. Consults with District administrators, analyzes long term facility needs; makes recommendations to District on additions, deletions or changes in the District five-year-plan and on maintenance and remodeling of the plant.
  17. Serves on or chairs committees including President's Cabinet, District Assembly and the Chancellor's Cabinet.
  18. Attends and participates in professional conferences, workshops and local, state, regional and national activities on behalf of the college.
  19. Demonstrate commitment to the offering of programs that is relevant to the current needs of business and industry.
  20. Acts as the primary authority, under emergency situations, to protect the safety and health of student and staff under the District procedures.
  21. Implements all provisions of collective bargaining agreements, the California Education Code, and all applicable state and federal laws.
  22. May be assigned professional responsibilities beyond the scope of the college.
  23. Explains, justifies, and defends college programs, policies, and activities; negotiates and resolves sensitive and controversial issues.
  24. Performs related duties as required.

## **QUALIFICATIONS**

*The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.*

### **Knowledge of:**

Operations, services, and activities of a community college.

Advanced principles, practices, and theories of higher education.

Advanced principles and practices of program development and administration.

Philosophy, objectives and functions of California Community Colleges.

District policies and regulations.

Thorough knowledge of federal, state and county regulations as they affect community college programs.

Principles, practices and use of research as it relates to community college education.

Trends in community college programs.

Local community needs.

Principles and practices of personnel management

Principles and practices of budget preparation and administration.

Principles of supervision, training, and performance evaluation.

**Ability to:**

Plan organize, direct and evaluate the activities, programs and personnel of the college. Develop and evaluate comprehensive plans to satisfy present and future college and community needs. Inspire and motivate professional staff.

Develop and administer college educational goals objectives, and procedures. Analyze and assess programs, policies, and operational needs and make appropriate adjustments. Identify and response to coordinate the work of lower level staff. Delegate authority and responsibility. Select, supervise, train and evaluate staff.

Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals.

Research, analyze, and evaluate new service delivery methods and techniques.

Prepare clear and concise administrative and financial reports.

Prepare and administer large and complex budgets.

Interpret and apply applicable federal, state, and local policies, laws and regulations.

Communicate clearly and concisely, both orally and in writing.

Establish and maintain effective working relationships with those contacted in the course of work.

**Education and Experience Guidelines.** *A typical way to obtain the knowledge and abilities would be:*

**Education/Training:**

A Master's degree from an accredited college or university.

**Required Experience:**

- ▶ Successful senior-level administrative leadership experience.
- ▶ Three years of management and supervisory experience.
- ▶ Demonstrated cultural competency, sensitivity to, and understanding of the diverse academic, socioeconomic, cultural, disability and ethnic backgrounds of community college students and staff.

~~Five years of increasingly responsible management and administrative experience. administrative and supervisory responsibility.~~

**Desirable Education and Experience:**

- ▶ An earned doctorate degree from an accredited college or university.
  - ▶ Strong academic experience in either teaching, counseling and/or other faculty experience.
- ~~Two years full-time post-secondary classroom teaching experience.~~

**PHYSICAL DEMANDS AND WORKING ENVIRONMENT**

*The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.*

**Environment:** Work is performed primarily in a standard office setting.

**Physical:** Primary functions require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

**Vision:** See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents; and to operate assigned equipment.

**Hearing:** Hear in the normal audio range with or without correction.

Executive Management Salary Schedule Range: 26 5

Board Approved: January 19, 2012, Revision Submitted May 31, 2018

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

**MANAGER, PRODUCTION (NEW)**

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job; however, any additional duties will be reasonably related to this class.*

**SUMMARY DESCRIPTION**

Under the direction of the appropriate administrator, the Manager, Production manages all technical and logistical processes for pre-production and production of original programming created by the KVCR/FNX networks.

This includes the management and/or supervision of assigned staff and their duties from pre-production through production, in office and on location; supervision of production equipment, including creation and implementation of logging/maintenance system and practices; directing lighting, grip and camera teams in pre-production, and on location during production; creating and amending production budgets, and providing resource recommendations in pre-production, supervising an effective and efficient collaboration with all departments for maximum production value and efficiency throughout all aspects of production; and assuring compliance with the Federal Communications Commission (FCC), the Public Broadcasting Service (PBS) and the Corporation for Public Broadcasting (CPB), as well as communicates and coordinates operations with the San Manuel Band of Mission Indians, the founding partner of the network.

The Manager, Production will create, execute, maintain, and supervise effective and efficient production workflows for the station's entire original programming lineup for both broadcast and web viewing. This includes both general and specific creative guidance and supervision, helping to refine and train a production team in a way that maximizes productivity and quality, while simultaneously putting people to work in areas they are passionate about and can grow from. In close collaboration with pre-production and post-production employees, as well as with engineers and IT, the Manager, Production will create an environment that rewards hard work, a willingness and ability to learn, and a passion for the work being done. The Manager, Production will assist in nurturing talent in the proper direction so that the employee can be of most help to KVCR/FNX TV. The Manager, Production will also be hands-on, operating camera and lighting equipment in production and giving notes through post-production. The goal of the Manager, Production is not only improving the station's production processes, but improving the overall quality and efficiency of the entire station's original programming. All under the umbrella of improving the station's service to the District and the community.

**REPRESENTATIVE DUTIES**

*The following duties are typical for this classification.*

25. Manages, Produces, Directs television programs for a public broadcast television station; directs programs live or recorded, in the studio or in the field; produces and directs programs, on air promotions, and public service announcements.
26. Manages assigned station personnel and production crews on planning and coordinating future production needs such as events, remote productions, docu-series, road shows, specials, etc.
27. Remote production management for KVCR/FNX TV. Conduct sight surveys, vendor hiring, travel arrangements, assemble crew, and coordination with technical department.
28. Provide production management to external production partners on breaking news or special one time programming projects.

29. Works with finance team on providing oversight on budgeting launches, special projects and remotes including controlling/negotiating/tracking actual expenditures on these events.
30. Supervises the selection of talent and guests as assigned.
31. Manages production team in creation of program publicity, budgets, permits and agreements.
32. Coordinates the work of production crews and talent; supervises and evaluates work of student assistants and students enrolled in TV production courses.
33. Consults with and provides technical assistance to faculty and staff related to the production of television programs.
34. Actively supervises the education and training of production staff.
35. Supervises the operation of a variety of television equipment including lights, cameras, computers, editing equipment, video switchers, and related equipment.
36. Manages the workflow and preparation of a variety of reports and logs related to production activities.
37. Performs related duties as required.

### **QUALIFICATIONS**

*The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.*

#### **Knowledge of:**

Operations, services, and activities of a public or commercial television station.

Shot Composition, usage of creative angles to create exceptional images

Principles and techniques of producing and directing live and recorded television programs in the studio or in the field.

Advanced cinematography and videography along with expertise using modern HD, 4K and 8K cameras.

Operational characteristics of current production, editing, and IT infrastructure.

Office procedures, methods, and equipment including computers and applicable software applications.

Pertinent federal, state, and local laws, codes, and regulations including FCC rules and regulations pertaining to station operations.

#### **Ability to:**

Manage In-Studio and remote productions and production personnel

Travel with production team for surveys and remote shoots as needed.

Work with outside vendors and freelance crews

Display strong interpersonal and communication skills, both written and verbal

Act as a self-starter with excellent follow-through ability and accountability

Implement excellent organizational skills for production personnel being managed; ability to effectively multi-task in a fast-paced, deadline-oriented environment

Solid financial acumen; experience with creating and maintaining production budgets

Available to work nights and weekends

Available to travel as needed

Available at all times to coordinate programming and schedule changes with Studio Operations head.



**Education and Experience Guidelines** - *A typical way to obtain the knowledge and abilities would be:*

**Education/Training:**

A Bachelor's degree from an accredited college or university with major course work in telecommunications, journalism, English, or a related field; An additional three (3) years of directly related experience and Sixty (60) college units may be substituted for the degree.

**Experience:**

At least 10 years of experience in producing, shooting, and directing digital content, television programs, or feature films.

**License or Certificate:**

Possession of an appropriate, valid driver's license.

**PHYSICAL DEMANDS AND WORKING ENVIRONMENT**

*The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.*

**Environment:** Work is performed in both indoor and outdoor field environments; travel from site to site; exposure to noise and all types of weather and temperature conditions.

**Physical:** Primary functions require sufficient physical ability and mobility to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

**Vision:** See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents; and to operate assigned equipment.

**Hearing:** Hear in the normal audio range with or without correction.

Manager Salary Range 14

Board Approved: **Submitted May 31, 2018**

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor  
PREPARED BY: Steven J. Sutorus, Business Manager  
DATE: May 31, 2018  
SUBJECT: Consideration of Approval of Professional Services Contracts/Agreements

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached list of Professional Services contracts/agreements.

OVERVIEW

In accordance with Board Policy 6340 and Administrative Procedure 6340, Section A, Sub-section 3, the attached list of contracts for Professional Services, Consultants and Legal Services is submitted for approval.

ANALYSIS

The attached list of contracts, agreements and their associated purchase orders are for fiscal audits, legal services, consultants and other professional services that are needed by the District. Unless otherwise noted the amount shown for multi-year agreements is the projected total amount for the full contract period. Any changes to these amounts will be submitted for board ratification and/or approval.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The contracts/agreements on the attached list are budgeted for via purchase orders.

# ***Contracts for Approval***

***Scheduled Board Date 5/31/2018***

## ***Contract Type***

<b><i>Firm</i></b>	<b><i>Purpose and Information</i></b>	<b><i>Department / Location</i></b>	<b><i>Amount</i></b>
<b><i>Professional Services</i></b>			
Shift72 Limited	(16739) Develop and provide shift video platform for KVCR and FNX to broadcast programs in other markets Term: 6/1/2018 - 5/31/2019 Funding Source: KVCR	KVCR/KVCR	\$71,976.00
Terris Barnes Walter Boigon Heath, Inc.	(15929) Community outreach and bond measure development; this is to approve an increase in the amount of \$62,792 for invoking additional services of a mailer to raise public awareness; includes estimated postage of \$32,638 Term: 11/10/2017 - 6/30/2019 Funding Source: General Funds	Fiscal Services/SBCCD	\$127,792.00
True North Research Inc.	(16701) Design and conduct a study on new bond feasibility Term: 6/1/2018 - 6/30/2018 Funding Source: State Grant	Fiscal Services/SBCCD	\$28,000.00

***SubTotal for Professional Services: 3***

***Grand Total Contracts for Board Date 5/31/2018: 3***

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees  
FROM: Bruce Baron, Chancellor  
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor  
PREPARED BY: Kristina Hannon, Executive Director, Human Resources  
DATE: May 31, 2018  
SUBJECT: Consideration of Approval to Adopt Initial Proposal from the California School Employees Association Chapter 291 (CSEA) Regarding Negotiation of 2018-2019 Reopeners

RECOMMENDATION

It is recommended that the Board of Trustees adopt the attached initial proposal from the SBCCD CSEA Chapter 291 regarding negotiation of Article 7 - Pay and Allowances and Article 10 – Health & Welfare Benefits.

OVERVIEW & ANALYSIS

SBCCD CSEA Chapter #291, submitted an initial proposal to the District for negotiation of Article 7 - Pay and Allowances and Article 10 – Health & Welfare Benefits of the SBCCD CSEA Chapter 291 – District Collective Bargaining Agreement. The current bargaining agreement expires on June 30, 2020.

In accordance with Government Code 3547, a hearing on this initial proposal was conducted on May 10, 2018 to enable the public to become informed and express itself. This follow up board item will serve as an opportunity for the Board of Trustees to adopt the attached proposal.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Financial implications are contingent upon the results of negotiations.



California School Employees Association and its San Bernardino CCD Chapter  
#291

2018-2019 Reopener Negotiations Sunshine Proposal

California School Employees Association and its Chapter 291 (CSEA) present our initial proposal to negotiate 2018-2019 Reopeners. CSEA desires to alter or amend the following articles as indicated and presents our proposal for public discussion in accordance with Government Code 3547 as follows:

Article 7 - Pay and Allowances

CSEA will propose language to attract and retain the best-qualified professional classified staff by improving the existing salary structure.

Article 10 - Health and Welfare Benefits

CSEA will propose language to enhance the health and welfare benefits of bargaining unit members corresponding with the District's ability to pay.

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**CSEA reserves the right to open two (2) additional articles during the course of the 2018-2019 negotiations, subject to the appropriate notice requirements under the law and CSEA policies.**

**Please place this Proposal on the next Board of Trustees agenda in compliance with California's Brown Act, and Government Code 3547(a).**

## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Bruce Baron, Chancellor

**REVIEWED BY:** Jose F. Torres, Executive Vice Chancellor

**PREPARED BY:** Jose F. Torres, Executive Vice Chancellor

**DATE:** May 31, 2018

**SUBJECT:** Consideration of Approval to Invest \$50 million into the Pension Rate Stabilization Trust (PRST)

### **RECOMMENDATION**

It is recommended that the Board of Trustees approve the investment of \$50 million into the Pension Rate Stabilization Trust (PRST).

### **OVERVIEW**

In July 2017 SBCCD received \$157 million in FCC auction proceeds in exchange for the transition of KVCR TV from UHF to VHF.

- On September 14, 2017 the Board approved Guiding Principles for these proceeds.
- On December 14 the Board approved staff to proceed with the investment of \$20 million into Option 2: PRST.
- On April 26, 2018 the Board approved the allotment of \$57 million per the guiding principles.

### **ANALYSIS**

In order to maximize the expected rate of return without further delay, staff is recommending the investment of \$50 million into the PRST in separate sub-accounts as follows:

1. \$21 million for the KVCR endowment as approved at the April 26, 2018 board meeting.
2. \$5 million of SBVC fund balance.
3. \$24 million of the remaining \$80 million set-aside.

The expected future rate of return for the conservative investment strategy is 3.87% (10-year return) and 5.38% (30-year return).

### **INSTITUTIONAL VALUES**

III. Resource Management for Efficiency, Effectiveness and Excellence

### **FINANCIAL IMPLICATIONS**

It is believed that approval of this board item would result a significant increase in the rate return.

## Guiding Principles for the FCC Auction Proceeds Strategic Financial Plan

### Overarching

1. Our students are our core mission and we will focus our resources on their success.
2. All FCC auction proceeds activity shall be transparent.

### One-Time Expenditures

3. SBCCD will use the proceeds as a one-time investment in KVCR for the mandatory transition costs from UHF to VHF over-the-air and current broadcast standards.
4. SBCCD will be reimbursed for all costs related to the FCC auction.
5. One-time fund proceeds should help KVCR reach financial sustainability within a specified, board-approved timeframe.
6. The district unrestricted general fund balance shall be restored to a range of 12-15%.
7. With the exception of items 3-6 above, one-time expenditures shall support the approved program review, and educational and facilities master plans.

### Principal Investment

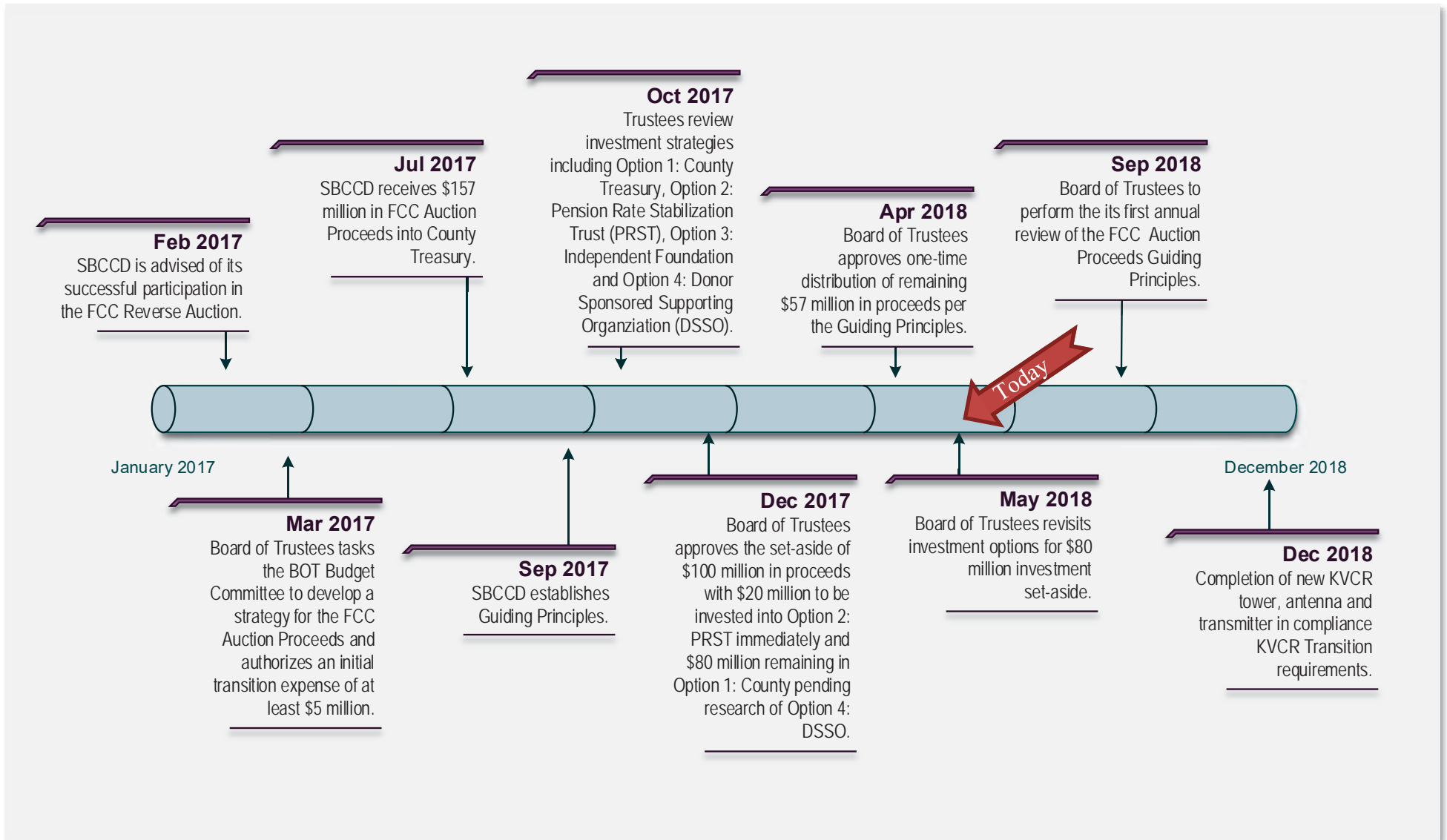
8. Proceeds shall be invested in a manner that serves SBCCD for years to come.
9. Principal amount shall not be used as a resource for ongoing expenditures unless approved by the Board of Trustees.
10. Investments should include real estate and a diversified portfolio.

### Revenue Generated from Investments

11. Revenue generated from the investment of proceeds shall help SBCCD meet its strategic goals as established in the comprehensive master plan.
12. Annual revenue amount shall be subject to annual allocation and follow existing collegial consultation and established budget processes.



# FCC Auction Proceeds Timeline







## Investment Options for FCC Auction Proceeds

	<b>OPTION 1: County Trust</b>	<b>OPTION 2: Pension Rate Stabilization Trust (PRST)</b>	<b>OPTION 3: Independent Foundation</b>	<b>OPTION 4: Donor Sponsored Supporting Organization (DSSO)*</b>
<b>Investment Options</b>	Limited by Ed. Code	Various strategies	Unlimited	Unlimited
<b>Earnings Rate Potential</b>	Limited by Board Policy (estimated at 1%)	Average 2.58% - 9.89% (see attached)	Full market (see attached)	Full market (see attached)
<b>Risk Adverse (Principal)</b>	Yes	Depends on strategy	Depends on strategy	Depends on strategy
<b>Possible Annual Distribution Rate</b>	1% max or loss of principal	Depends on strategy	Depends on strategy (goal of 5%)	Depends on strategy (goal of 5%)
<b>Use of Principal Allowed</b>	Yes	Yes, limited to annual retirement costs (\$10 MM)	Yes, via endowment	Yes, via endowment
<b>Separate Accounting</b>	Yes	Yes	Yes	Yes
<b>Controls</b>	SBCCD	SBCCD	District Board members and/or staff plus majority community members	District Board members and/or staff plus majority MS Gift Board Members
<b>Setup Costs</b>	N/A	N/A	Legal formation	\$15,000 formation costs plus \$2,500 annual Directors & Officers insurance
<b>Ongoing Costs</b>	Investment fees	Investment fees	Investment fees, operating costs, staff & compliance	Investment fees and \$17,500 annual for administration
<b>Restriction on Use of Investment Proceeds</b>	No	Yes, retirement costs	Yes, via endowment	Yes, via endowment
<b>Investment in Real Estate</b>	No	No	Yes	Yes
<b>Setup Timeline</b>	Medium	Short	Long	Medium
<b>Next Steps</b>	RFP for investment firm	Board approval to move funds	Legal counsel, non-profit creation	RFP for DSSO

\*Subsequent staff research has indicated that a DSSO might not a viable, legal option for SBCCD. Staff continues to evaluate Option 3, which includes Real Estate Investments.

## PARS Investment Partnership - Conservative Portfolio

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### Overview

The PARS Investment Partnership relates to a relationship between Vanguard and PARS where Vanguard manages four trusts (Conservative, Balanced, Growth, and Fixed Income) in which individual clients can invest their assets according to their appropriate investment objective.

### Investment objective

The Conservative Portfolio seeks to provide current income and low to moderate capital appreciation consistent with its current allocation.

### Investment strategy

The Conservative Portfolio invests in Vanguard mutual funds using an asset allocation strategy designed for investors seeking both current income and low to moderate capital appreciation. The underlying funds are: Vanguard Total Stock Market Index Fund, Vanguard Total International Stock Index Fund, Vanguard Total Bond Market Index Fund, Vanguard Intermediate-Term Investment-Grade Fund, Vanguard Short-Term Investment-Grade Fund, Vanguard Inflation-Protected Securities Fund, and Vanguard REIT Index Fund.

The Portfolio's indirect stock holdings are a diversified mix of U.S. and foreign large-, mid-, and small-capitalization stocks. The Portfolio's indirect bond holdings are a diversified mix of short-, intermediate-, and long-term U.S. government, U.S. agency, and investment-grade U.S. corporate bonds; mortgage backed and asset-backed securities; and government, agency, and corporate bonds.

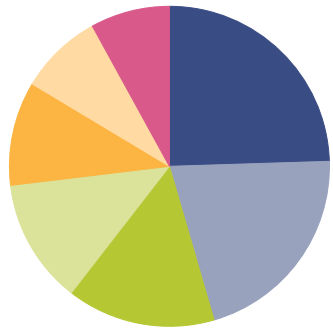
### Fees

The fees for managing the portfolio consists of the expense ratios of the individual funds and the advisor fee. Both of these fees are dependent on the assets under management. Currently the average expense ratio is **0.08%** which consists of averaging the expense ratio of the individual funds which are outlined above. The average advisory fee is **0.05%** based on the current assets under management.

# PARS Investment Partnership - Conservative Portfolio

## Portfolio holdings

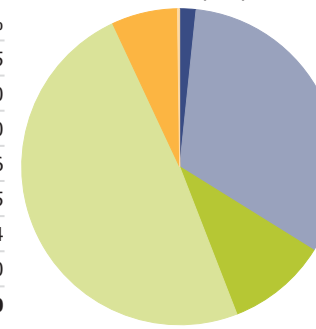
Portfolio Date: 3/31/2018



	%
● Vanguard Total Stock Mkt Idx Adm	24.5
● Vanguard Total Bond Market Index Adm	21.0
● Vanguard Inflation-Protected Secs Adm	15.0
● Vanguard Interm-Term Investment-Grde Adm	12.6
● Vanguard Total Intl Stock Index Inv	10.5
● Vanguard Short-Term Investment-Grade Adm	8.4
● Vanguard Real Estate Index Admiral	8.0
<b>Total</b>	<b>100.0</b>

## Asset allocation

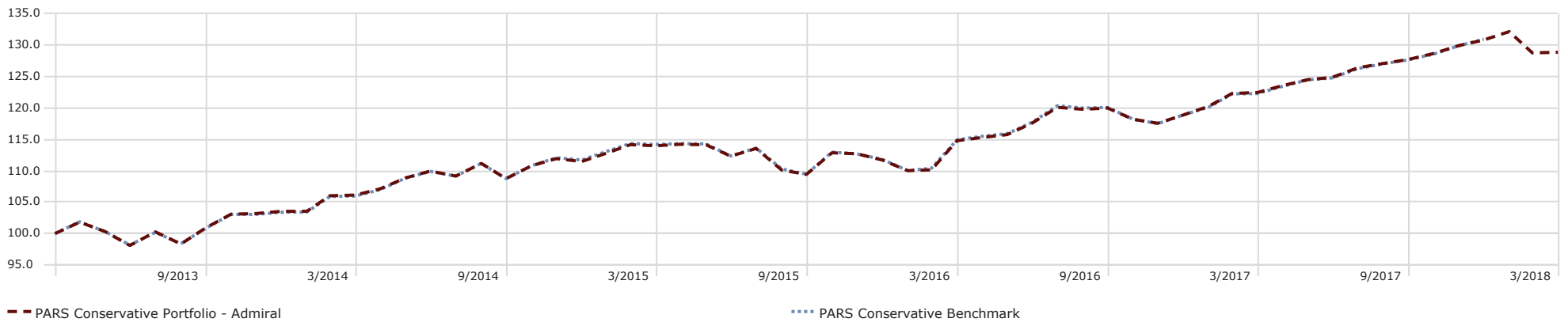
Portfolio Date: 3/31/2018



	%
● Cash	1.7
● US Equity	32.2
● Non-US Equity	10.2
● US Bond	48.9
● Non-US Bond	6.7
● Other	0.2
<b>Total</b>	<b>100.0</b>

## Investment growth

Time Period: 4/1/2013 to 3/31/2018

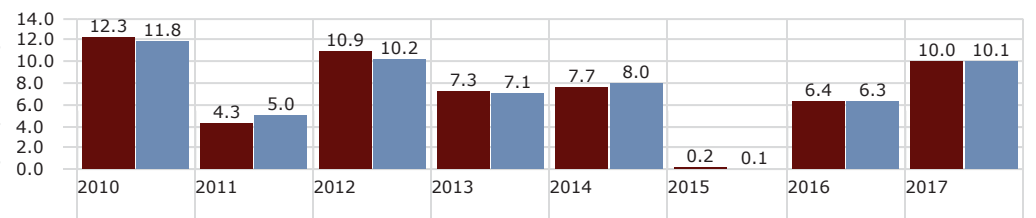


## Trailing Returns - Annualized after one year

As of Date: 3/31/2018

	YTD One Year	Three Years	Five Years	Eight Years	Ten Years
PARS Conservative Portfolio - Admiral	-1.49	5.23	4.17	5.20	6.65
PARS Conservative Benchmark	-1.58	5.37	4.11	5.20	6.62

## Annual returns



## Benchmark

24.5% Spliced Total Stock Mkt Index (equal to CRSP US Total Market Index as of 6/2/13, MSCI US Broad Market Index through 4/22/05, prior DJ Wilshire 5000 Index)/ 10.5% Spliced Total International Composite Index (Consists of the Total International Composite Index through August 31, 2006; the MSCI EAFE + Emerging Markets Index through December 15, 2010; the MSCI ACWI ex USA IMI Index through 6/2/13; and the FTSE Global All Cap ex US Index thereafter) / 42% Spliced Barclays US Aggregate Float-Adjusted Bond Index/ 15% Barclays US Treasury Inflation-Protected Securities Index / 8% US REIT Spliced Index (equal to MSCI US REIT Index adjusted for a 2% cash position though 4/30/2009; MSCI US REIT Index thereafter).

The performance data shown represent past performance, which is not a guarantee of future results. Investment returns and principal value will fluctuate, so investors' shares, when sold, may be worth more or less than their original cost. Current performance may be lower or higher than the performance data cited. Returns are net of the fund expense ratio, gross of advisory fees. Returns represent the historical performance for a Vanguard composite based on the portfolio holdings listed above.



2018-19 Preliminary Budget  
Board Study Session  
May 31, 2018



1. May Revise Highlights & Challenges (*see attached*)
  - Growth
  - COLA
  - Student Success Funding
  - One-Time Funding
  - Physical Plant and Equipment (Block Grant)
    - Uncertainties
  - Proposition 39
  - Base Augmentation / New Funding Formula
2. Enrollment (*see attached*)
  - Projections
  - Stability Status
  - Goals
3. Resource Allocation Model – RAM (*see attached*)
  - Salary Increases
  - Benefits
  - STRS/PERS
  - Long-Term Projections



# Fiscal Services Update: May Revise & Proposed New Funding Formula



Jose Torres, Executive Vice Chancellor

May 11, 2018

## 2018-19 Budget – May Revise

Today the Governor released his ‘May-Revise’ to January’s preliminary budget proposal and made changes to the proposed new funding formula. Key highlights affecting SBCCD follow. Please keep in mind that this May Revise does not contain the final budget or funding formula – both are subject to change.

### Summary

The Governor’s proposed budget maintains the same funding level as 2017-18 for most programs with a few one-time increases to certain categories. According to the Community College League of California, Governor Brown “emphasized his higher education priorities, including two signature proposals – a new fully online community college focused on innovations in online learning and a new student-focused funding formula...”<sup>1</sup>

Governor Brown’s revision increases the proposed Cost of Living Adjustment (COLA) to 2.71% from his original proposal of 2.51%. It also reaffirms the proposed Enrollment Growth of 1%.

SBCCD should continue to budget conservatively and prepare for a possible future economic downturn as well as the guaranteed increases to STRS and PERS retirement costs.

### Details

<b>Growth</b>	<b>1.00%</b> <i>The state will continue to fund districts based on the new growth formula, which translates to approximately 1.7% for SBCCD. Our multi-year forecast will continue to use 1.5% enrollment growth as recommended by the District Enrollment Management Committee.</i>
<b>COLA</b>	<b>Increase from 2.51% to 2.71%</b> <i>It is estimated that the total COLA of 2.71% will provide \$2.3 million to SBCCD in order to cover the estimated costs increases to STRS/PERS.</i>
<b>Student Equity, SSSP, &amp; Basic Skills</b>	<b>Same levels as FY 2017-18</b> <i>The Governor is proposing the consolidation of these three categorical programs. There is also a hold harmless clause to fund at least the same level as 2017-18.</i>

<sup>1</sup> <https://www.ccleague.org/advocacy/MayRevise18>



<b>One-time Funding (General Operating)</b>	<b>No additional one-time funding for general operating support</b>
<b>Physical Plant &amp; Instructional Equipment</b>	<b>Down to \$143.5 million from \$274.3 million</b> <i>This reduces the estimated share for SBCCD from \$3.5 million to approximately \$1.9 million. The decrease results, in large part, from a shift of funding to cover the proposed additional \$104 million related to implementation of the proposed new funding formula.</i>
<b>Proposition 39 – Energy Efficiency</b>	<b>No funding</b> <i>FY 2017-18 was the last and final year of this program.</i>
<b>Tuition Fees</b>	<b>No increases in tuition fees for our students!</b>
<b>Base Augmentation</b>	<b>No Base Augmentation.</b> <i>\$279 million has been set-aside for the implementation of the new funding formula in order to guarantee the same funding levels as FY 2017-18 for all districts. It is unknown at the moment how SBCCD will be impacted.</i>

**Other items to Note**

The budget proposal contains an increase to base augmentation based on a new funding formula. The May Revise indicates this funding will be distributed to districts based on enrollment, number of low-income students, and number of degrees/certificates awarded. However, the originally proposed 50-25-25 split among these elements is now proposed at 60-20-20, in accordance with the State Chancellor’s recommendations.

In addition, certain Categorical programs will be experience a cost-of-living adjustment of 2.71%.

**Next Steps**

We will continue to monitor the State budget process and keep you updated on important developments. In the meantime, we are working with our partners in Sacramento to advocate for increases to the base allocation and one-time funding to cover future increases to STRS and PERS.



## Proposed New Funding Formula

The Governor’s May Budget Revise contains adjustments to his originally proposed formula. The revised proposal adjusts the split among the three funding elements from 50-25-25 to 60-20-20 as noted below. He also proposes adding \$104 million as one-time funds to aid in holding districts harmless during the transition. This means that in 2018-19 and 2019-20, total funding would not be less than what a district received in 2017-18.

### Base Grants (60% of formula)

District base grants based on FTES enrollment:

- Funds FTES and basic allocation consistent with the existing system
- Uses a three-year FTES average
- Funds basic allocation at current rates
- Funds FTES at current rates
- Includes Non-Credit FTES
- Proposal to eliminate “summer shifting”.
- Includes proposal to end enrollment stability funding.

### Supplemental Grant (20% of formula)

Supplemental grants based on the number of low-income students that the district enrolls reflecting three factors:

- 1) Enrollment of students who receive a College Promise Grant fee waiver (formerly known as the BOG Waiver), and
- 2) Enrollment of students that receive a Pell Grant.
- 3) And the number of AB 540 students

The rates for this criteria would be determined by dividing the total available funding by the number of students for items 1, 2 and 3 above.

### Student Success Incentive Grant (20% of formula)

The funding rates for this criteria would be based on a calculation of “points” as follows:

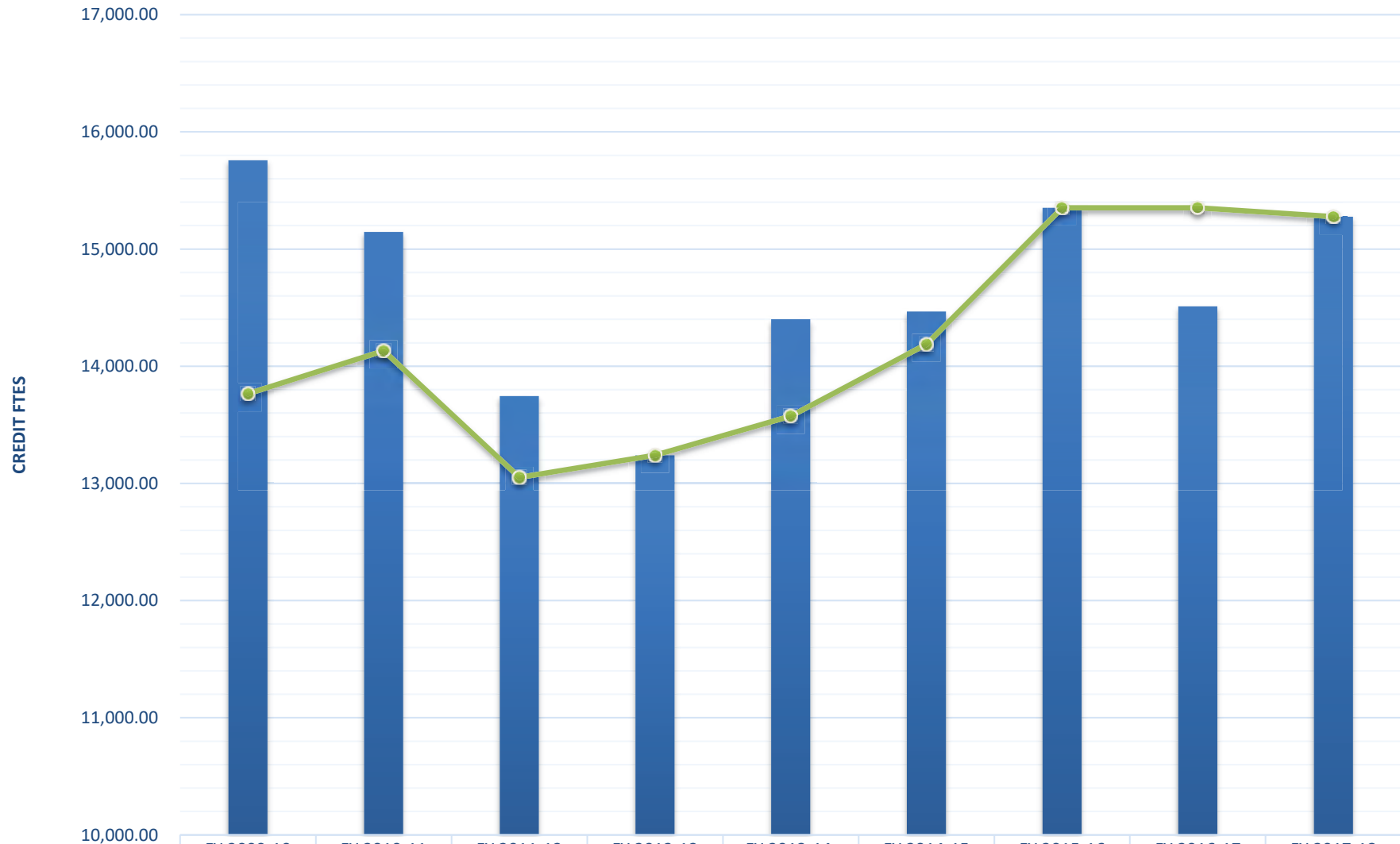
- Completion of an Associate Degree for Transfer (ADT). (4 points)
- Completion of an associate degree or California community college baccalaureate degree. (3 points)
- Credit certificates 16 units or greater. (2 points)
- Completion of both transfer-level Mathematics and transfer-level English within the first year of enrollment. (2 points)
- Transfer to four-year institution. (1.5 points)
- Completion of nine career technical education (CTE) units. (1 point)
- Attainment of a regional living wage after one year of completion. (1 point).

### Hold Harmless Provision

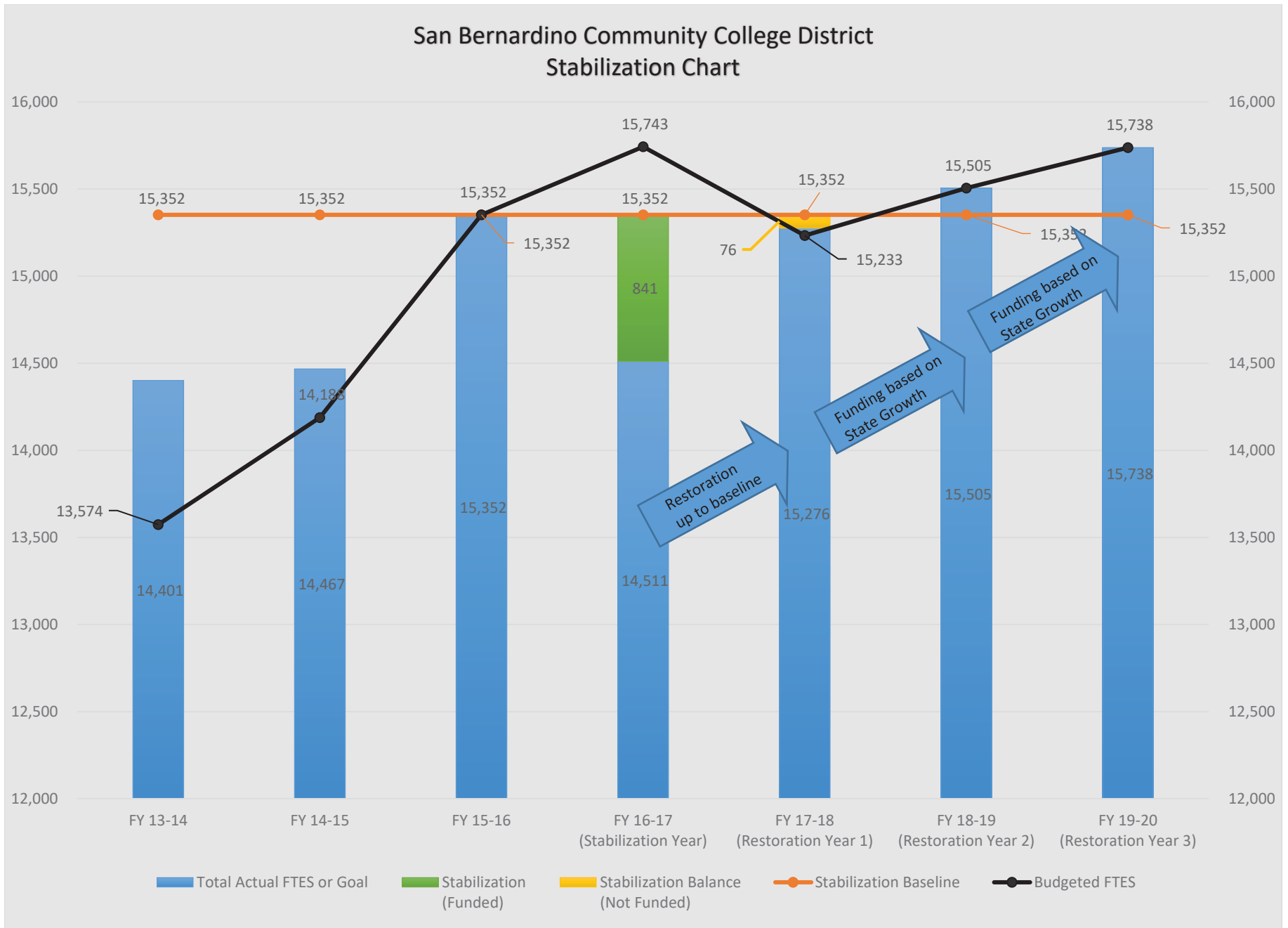
During the first and second year of implementation, districts would be held harmless to 2017-18 levels.

- Districts will be funded at least to the current FY 17-18 funding levels.
- The \$175 million and the additional \$104 million is funding to hold harmless districts at current levels.
- This is not additional “increase” in funding.

### San Bernardino Community College District Historical Credit Full-Time Equivalent Students (FTES)







**Unrestricted General Fund**  
**San Bernardino CCD Resource Allocation Model (RAM)**

**V3**

Multi Year Forecast		2017-18 Estimated Actuals			
		SBVC	CHC	District Support Services	SBCCD Total
<b>Section A - State Base Revenue</b>					
1	Base Allocation Revenue (Medium and Small Colleges)	\$4,257,907	\$3,649,633		\$7,907,540
2	Credit FTES Percent	69.82%	30.18%		100.00%
3	District Funded Credit FTES	10,511.00	4,544.00		15,055.00
4	State Funded Rate Credit FTES				\$5,150.93
5	Total Credit FTES Funding	\$54,141,425	\$23,405,826		\$77,547,251
6	District Funded Enhanced Non-Credit FTES	5.00	0.00		5.00
7	State Funded Rate Enhanced Non-Credit FTES				\$5,150.93
8	Total Enhanced Non-Credit FTES Funding	\$25,755	\$0		\$25,755
9	Total District Noncredit FTES				0.00
10	District Funded Non-Credit FTES	169.00	47.00		216.00
11	State Funded Rate Non-Credit FTES				\$3,097.40
12	Total Non-Credit FTES Funding	\$523,461	\$145,578		\$669,038
13	Total District FTES	10,685.00	4,591.00		15,276.00
14	Total State Base Revenue	58,948,547	27,201,037		\$86,149,584
15	Revenue Shortfall Percent				0.00%
16	Revenue Shortfall Amount	\$0	\$0		\$0
17	Adjusted State Base Revenue (line 14 - line 16)	\$58,948,547	\$27,201,037	\$0	\$86,149,584
<b>Section B - Adjustments for Reconciliations</b>					
23	Proposed Base Allocation Increase	\$1,740,309	\$747,755		\$2,488,064
24	Total State Revenue (add lines 17 - 23)	\$60,688,857	\$27,948,791	\$0	\$88,637,648
25	Change From Prev. Year State Base Revenue				
<b>Section C - Other Revenue</b>					
26	District Part-time Faculty Funding	\$221,229	\$95,465		\$316,694
28	District Lottery Funding	\$1,549,936	\$668,826		\$2,218,762
29	District Interest Income	\$201,338	\$86,205		\$287,543
30	Other Campus Revenue per Campus Projections	\$993,085	\$441,944		\$1,435,029
31	STRS/PERS Trust Interest Revenue				\$0
33	Other Revenue	\$236,986	\$212,661		\$449,647
34	Total District Revenue (add lines 24, 26-33)	\$63,891,431	\$29,453,892	\$0	\$93,345,323
<b>Section D - Shared Costs</b>					
35	Total College Actual Credit FTES	10,685.00	4,591.00		15,276.00
36	Percent of Costs	69.95%	30.05%		100.0%
37	Support Services Operations	-\$11,839,556	-\$5,087,075	\$16,926,631	\$0
38	Property & Liability Insurance	-\$384,705	-\$165,295	\$550,000	\$0
<b>Section E - Individual Site Budgets</b>					
45	Total Site Budget Allocation	\$51,667,170	\$24,201,522	\$17,476,631	\$93,345,323
46	1000 - Academic Salaries	\$25,509,371	\$11,682,487	\$748,749	\$37,940,607
47	2000 - Classified Salaries	\$8,394,180	\$5,084,235	\$7,376,119	\$20,854,534
48	3000 - Benefits	\$10,642,339	\$5,045,829	\$3,325,160	\$19,013,328
49	4000 - Supplies	\$601,086	\$200,607	\$532,005	\$1,333,698
50	5000 - Other Expenses and Services	\$5,076,192	\$1,583,697	\$3,609,641	\$10,269,530
51	6000 - Capital Outlay	\$709,725	\$47,609	\$1,301,895	\$2,059,229
52	7000 - Other Outgo (Inc. Insurance and EDCT)	\$259,841	\$13,615	\$583,062	\$856,518
55	Site Budgeted / Projected Actual Expenditures	\$51,192,734	\$23,658,079	\$17,476,631	\$92,327,444
58	Percentages of Budget by Site	55.45%	25.62%	18.93%	
51	Program Review				\$0
59	Excess/(Deficit)	\$474,436	\$543,443	\$0	\$1,017,879
<b>Section F - One-Time Adjustments &amp; Fund Balance</b>					
60	One-time Exp. (Salaries adjustment of 1.5%)	\$521,419	\$223,253	-\$744,672	\$0
61	FCC Legal Fees Reimbursement				\$0
63	One-time Exp. (Adjust. to Fund Balance) - EDCT			-\$410,000	-\$410,000
64	Annual Increase/(Decrease) to Fund Balance	\$995,856	\$766,696	-\$1,154,672	\$607,879
65	Prior Year Audit Adjustments to Fund Balance				
66	Site Fund Balance July 1, Year Beginning	\$9,748,215	-\$1,861,585	\$14,717,374	\$22,604,004
67	Site Fund Balance June 30, Year Ending	\$10,744,071	-\$1,094,890	\$13,562,702	\$23,211,883
					25.03%
68	Unrestricted Fund Balance				\$23,211,883

**Unrestricted General Fund**  
**San Bernardino CCD Resource Allocation Model (RAM)**

**V3**

Multi Year Forecast		2018-19 Preliminary Budget			
		SBVC	CHC	District Support Services	SBCCD Total
<b>Section A - State Base Revenue</b>					
1	Base Allocation Revenue (Medium and Small Colleges)	\$ 4,373,296	\$ 3,748,538		\$8,121,834
2	Credit FTES Percent				
3	District Funded Credit FTES	10,695.00	4,613.00		15,308.00
4	State Funded Rate Credit FTES				\$5,290.52
5	Total Credit FTES Funding	\$ 56,582,082	\$ 24,405,156		\$80,987,238
6	District Funded Enhanced Non-Credit FTES	-	-		0.00
7	State Funded Rate Enhanced Non-Credit FTES				\$5,290.52
8	Total Enhanced Non-Credit FTES Funding	\$ -	\$ -		\$0
9	Total District Noncredit FTES				0.00
10	District Funded Non-Credit FTES	150.00	47.00		197.00
11	State Funded Rate Non-Credit FTES				\$3,181.34
12	Total Non-Credit FTES Funding	\$ 477,201	\$ 149,523		\$626,724
13	Total District FTES	10,845.00	4,660.00		15,505.00
14	Total State Base Revenue	\$ 61,432,579	\$ 28,303,217		\$89,735,797
15	Revenue Shortfall Percent				0.47%
16	Revenue Shortfall Amount	-\$292,495	-\$125,682		-\$418,177
17	Adjusted State Base Revenue (line 14 - line 16)	\$61,140,085	\$28,177,535	\$0	\$89,317,620
<b>Section B - Adjustments for Reconciliations</b>					
23	Proposed Base Allocation Increase	\$1,740,281	\$747,783		\$2,488,064
24	Total State Revenue (add lines 17 - 23)	\$62,880,366	\$28,925,318	\$0	\$91,805,684
25	Change From Prev. Year State Base Revenue				\$3,168,035
<b>Section C - Other Revenue</b>					
26	District Part-time Faculty Funding	\$221,512	\$95,182		\$316,694
28	District Lottery Funding	\$1,551,917	\$666,845		\$2,218,762
29	District Interest Income	\$208,456	\$89,572		\$298,027
30	Other Campus Revenue per Campus Projections	\$1,003,734	\$431,295		\$1,435,029
31	STRS/PERS Trust Interest Revenue	\$874,315	\$375,685		\$1,250,000
33	Other Revenue	\$314,506	\$135,141		\$449,647
34	Total District Revenue (add lines 24, 26-33)	\$67,054,805	\$30,719,038	\$0	\$97,773,843
<b>Section D - Shared Costs</b>					
35	Total College Actual Credit FTES	10,845.00	4,660.00		15,505.00
36	Percent of Costs	69.95%	30.05%		100.00%
37	Support Services Operations	-\$12,449,079	-\$5,349,258	\$17,798,337	\$0
38	Property & Liability Insurance	-\$384,698	-\$165,302	\$550,000	\$0
<b>Section E - Individual Site Budgets</b>					
45	Total Site Budget Allocation	\$54,221,028	\$25,204,478	\$18,348,337	\$97,773,843
46	1000 - Academic Salaries	\$28,362,752	\$13,443,696	\$657,642	\$42,464,090
47	2000 - Classified Salaries	\$10,209,687	\$5,966,093	\$8,188,470	\$24,364,250
48	3000 - Benefits	\$12,031,528	\$6,302,038	\$4,204,458	\$22,538,024
49	4000 - Supplies	\$778,402	\$239,671	\$322,725	\$1,340,798
50	5000 - Other Expenses and Services	\$6,165,632	\$1,940,504	\$4,019,169	\$12,125,305
51	6000 - Capital Outlay	\$372,489	\$46,746	\$165,873	\$585,108
52	7000 - Other Outgo (Inc. Insurance and EDCT)	\$5,716	\$30,340	\$790,000	\$826,056
55	Site Budgeted / Projected Actual Expenditures	\$57,926,206	\$27,969,088	\$18,348,337	\$104,243,631
58	Percentages of Budget by Site	55.57%	26.83%	17.60%	
51	Program Review				\$0
59	Excess/(Deficit)	-\$3,705,178	-\$2,764,610	\$0	-\$6,469,788
<b>Section F - One-Time Adjustments &amp; Fund Balance</b>					
60	One-time Exp. (Salaries adjustment of 1.5%)				\$0
61	FCC Legal Fees Reimbursement			\$2,000,000	\$2,000,000
63	One-time Exp. (Adjust. to Fund Balance) - EDCT				\$0
64	Annual Increase/(Decrease) to Fund Balance	-\$3,705,178	-\$2,764,610	\$2,000,000	-\$4,469,788
65	Prior Year Audit Adjustments to Fund Balance				
66	Site Fund Balance July 1, Year Beginning	\$10,744,071	-\$1,094,890	\$13,562,702	\$23,211,883
67	Site Fund Balance June 30, Year Ending	\$7,038,893	-\$3,859,500	\$15,562,702	\$18,742,095
					17.98%
68	Unrestricted Fund Balance				\$18,742,095

**Unrestricted General Fund**  
**San Bernardino CCD Resource Allocation Model (RAM)**

**V3**

Multi Year Forecast		2019-20 Forecast			
		SBVC	CHC	District Support Services	SBCCD Total
<b>Section A - State Base Revenue</b>					
1	Base Allocation Revenue (Medium and Small Colleges)	\$4,461,200	\$3,823,884		\$8,285,083
2	Credit FTES Percent				
3	District Funded Credit FTES	10,858.00	4,683.00		15,541.00
4	State Funded Rate Credit FTES				\$5,396.86
5	Total Credit FTES Funding	\$58,599,070	\$25,273,480		\$83,872,550
6	District Funded Enhanced Non-Credit FTES	0.00	0.00		0.00
7	State Funded Rate Enhanced Non-Credit FTES				\$5,396.86
8	Total Enhanced Non-Credit FTES Funding	\$0	\$0		\$0
9	Total District Noncredit FTES				0.00
10	District Funded Non-Credit FTES	150.00	47.00		197.00
11	State Funded Rate Non-Credit FTES				\$3,213.15
12	Total Non-Credit FTES Funding	\$481,973	\$151,018		\$632,991
13	Total District FTES	11,008.00	4,730.00		15,738.00
14	Total State Base Revenue	63,542,242	29,248,382		\$92,790,624
15	Revenue Shortfall Percent				0.47%
16	Revenue Shortfall Amount	-\$302,453	-\$129,960		-\$432,413
17	Adjusted State Base Revenue (line 14 - line 16)	\$63,239,790	\$29,118,422	\$0	\$92,358,211
<b>Section B - Adjustments for Reconciliations</b>					
23	Proposed Base Allocation Increase	\$1,740,285	\$747,779		\$2,488,064
24	Total State Revenue (add lines 17 - 23)	\$64,980,075	\$29,866,200	\$0	\$94,846,275
25	Change From Prev. Year State Base Revenue				\$3,040,591
<b>Section C - Other Revenue</b>					
26	District Part-time Faculty Funding	\$221,513	\$95,181		\$316,694
28	District Lottery Funding	\$1,551,921	\$666,841		\$2,218,762
29	District Interest Income	\$208,456	\$89,571		\$298,027
30	Other Campus Revenue per Campus Projections	\$1,003,736	\$431,293		\$1,435,029
31	STRS/PERS Trust Interest Revenue	\$874,317	\$375,683		\$1,250,000
33	Other Revenue	\$314,507	\$135,140		\$449,647
34	Total District Revenue (add lines 24, 26-33)	\$69,154,525	\$31,659,909	\$0	\$100,814,434
<b>Section D - Shared Costs</b>					
35	Total College Actual Credit FTES	11,008.00	4,730.00		15,738.00
36	Percent of Costs	69.95%	30.05%		100.0%
37	Support Services Operations	-\$12,806,325	-\$5,502,718	\$18,309,043	\$0
38	Property & Liability Insurance	-\$384,699	-\$165,301	\$550,000	\$0
<b>Section E - Individual Site Budgets</b>					
45	Total Site Budget Allocation	\$55,963,500	\$25,991,891	\$18,859,043	\$100,814,434
46	1000 - Academic Salaries	\$28,546,492	\$13,530,304	\$657,642	\$42,734,438
47	2000 - Classified Salaries	\$10,790,468	\$6,324,499	\$8,568,003	\$25,682,970
48	3000 - Benefits	\$12,308,290	\$6,434,824	\$4,335,631	\$23,078,746
49	4000 - Supplies	\$778,402	\$239,671	\$322,725	\$1,340,798
50	5000 - Other Expenses and Services	\$5,665,632	\$1,940,504	\$4,019,169	\$11,625,305
51	6000 - Capital Outlay	\$372,489	\$46,746	\$165,873	\$585,108
52	7000 - Other Outgo (Inc. Insurance and EDCT)	\$0	\$0	\$790,000	\$790,000
55	Site Budgeted / Projected Actual Expenditures	\$58,461,773	\$28,516,548	\$18,859,043	\$105,837,365
58	Percentages of Budget by Site	55.24%	26.94%	17.82%	
51	Program Review				\$0
59	Excess/(Deficit)	-\$2,498,273	-\$2,524,657	\$0	-\$5,022,930
<b>Section F - One-Time Adjustments &amp; Fund Balance</b>					
60	One-time Exp. (Salaries adjustment of 1.5%)				\$0
61	FCC Legal Fees Reimbursement				\$0
63	One-time Exp. (Adjust. to Fund Balance) - EDCT				\$0
64	Annual Increase/(Decrease) to Fund Balance	-\$2,498,273	-\$2,524,657	\$0	-\$5,022,930
65	Prior Year Audit Adjustments to Fund Balance				
66	Site Fund Balance July 1, Year Beginning	\$7,038,893	-\$3,859,500	\$15,562,702	\$18,742,095
67	Site Fund Balance June 30, Year Ending	\$4,540,620	-\$6,384,157	\$15,562,702	\$13,719,165
					12.96%
68	Unrestricted Fund Balance				\$13,719,165

**Unrestricted General Fund  
Resource Allocation Model (RAM)**

San Bernardino CCD

V3

Multi Year Forecast		2020-21 Forecast			
		SBVC	CHC	District Support Services	SBCCD Total
<b>Section A - State Base Revenue</b>					
1	Base Allocation Revenue (Medium and Small Colleges)	\$ 4,550,870	\$ 3,900,744		\$8,451,613
2	Credit FTES Percent				
3	District Funded Credit FTES	11,023.00	4,754.00		15,777.00
4	State Funded Rate Credit FTES				\$5,505.33
5	Total Credit FTES Funding	\$ 60,685,291	\$ 26,172,355		\$86,857,646
6	District Funded Enhanced Non-Credit FTES	-	-		\$0
7	State Funded Rate Enhanced Non-Credit FTES				\$5,505.33
8	Total Enhanced Non-Credit FTES Funding	\$ -	\$ -		\$0
9	Total District Noncredit FTES				0.00
10	District Funded Non-Credit FTES	150.00	47.00		197.00
11	State Funded Rate Non-Credit FTES				\$3,245.28
12	Total Non-Credit FTES Funding	\$ 486,793	\$ 152,528		\$639,321
13	Total District FTES	11,173.00	4,801.00		15,974.00
14	Total State Base Revenue	\$ 65,722,953	\$ 30,225,628		\$95,948,581
15	Revenue Shortfall Percent				0.47%
16	Revenue Shortfall Amount	-\$312,744	-\$134,385		-\$447,129
17	Adjusted State Base Revenue (line 14 - line 16)	\$65,410,209	\$30,091,242	\$0	\$95,501,452
<b>Section B - Adjustments for Reconciliations</b>					
23	Proposed Base Allocation Increase	\$1,740,274	\$747,790		\$2,488,064
24	Total State Revenue (add lines 17 - 23)	\$67,150,483	\$30,839,032	\$0	\$97,989,516
25	Change From Prev. Year State Base Revenue				\$3,143,241
<b>Section C - Other Revenue</b>					
26	District Part-time Faculty Funding	\$221,511	\$95,183		\$316,694
28	District Lottery Funding	\$1,551,911	\$666,851		\$2,218,762
29	District Interest Income	\$208,455	\$89,572		\$298,027
30	Other Campus Revenue per Campus Projections	\$1,003,730	\$431,299		\$1,435,029
31	STRS/PERS Trust Interest Revenue	\$874,311	\$375,689		\$1,250,000
33	Other Revenue	\$314,505	\$135,142		\$449,647
34	Total District Revenue (add lines 24, 26-33)	\$71,324,907	\$32,632,768	\$0	\$103,957,675
<b>Section D - Shared Costs</b>					
35	Total College Actual Credit FTES	11,173.00	4,801.00		15,974.00
36	Percent of Costs	69.94%	30.06%		100.00%
37	Support Services Operations	-\$12,923,015	-\$5,552,976	\$18,475,991	\$0
38	Property & Liability Insurance	-\$384,697	-\$165,303	\$550,000	\$0
<b>Section E - Individual Site Budgets</b>					
45	Total Site Budget Allocation	\$58,017,195	\$26,914,489	\$19,025,991	\$103,957,675
46	1000 - Academic Salaries	\$28,732,529	\$13,617,994	\$657,642	\$43,008,165
47	2000 - Classified Salaries	\$10,932,539	\$6,415,436	\$8,673,749	\$26,021,725
48	3000 - Benefits	\$12,474,158	\$6,499,295	\$4,396,833	\$23,370,285
49	4000 - Supplies	\$778,402	\$239,671	\$322,725	\$1,340,798
50	5000 - Other Expenses and Services	\$5,665,632	\$1,940,504	\$4,019,169	\$11,625,305
51	6000 - Capital Outlay	\$372,489	\$46,746	\$165,873	\$585,108
52	7000 - Other Outgo (Inc. Insurance and EDCT)	\$0	\$0	\$790,000	\$790,000
55	Site Budgeted / Projected Actual Expenditures	\$58,955,749	\$28,759,645	\$19,025,991	\$106,741,385
58	Percentages of Budget by Site	55.23%	26.94%	17.82%	
51	Program Review				\$0
59	Excess/(Deficit)	-\$938,555	-\$1,845,156	\$0	-\$2,783,711
<b>Section F - One-Time Adjustments &amp; Fund Balance</b>					
60	One-time Exp. (Salaries adjustment of 1.5%)				\$0
61	FCC Legal Fees Reimbursement				\$0
63	One-time Exp. (Adjust. to Fund Balance) - EDCT				\$0
64	Annual Increase/(Decrease) to Fund Balance	-\$938,555	-\$1,845,156	\$0	-\$2,783,711
65	Prior Year Audit Adjustments to Fund Balance				
66	Site Fund Balance July 1, Year Beginning	\$4,540,620	-\$6,384,157	\$15,562,702	\$13,719,165
67	Site Fund Balance June 30, Year Ending	\$3,602,065	-\$8,229,313	\$15,562,702	\$10,935,454
					10.24%
68	Unrestricted Fund Balance				\$10,935,454

**Unrestricted General Fund**  
**San Bernardino CCD Resource Allocation Model (RAM)**

**V3**

Multi Year Forecast		2021-22 Forecast			
		SBVC	CHC	District Support Services	SBCCD Total
<b>Section A - State Base Revenue</b>					
1	Base Allocation Revenue (Medium and Small Colleges)	\$4,642,342	\$3,979,149		\$8,621,491
2	Credit FTES Percent				
3	District Funded Credit FTES	11,191.00	4,826.00		16,017.00
4	State Funded Rate Credit FTES				\$5,615.99
5	Total Credit FTES Funding	\$62,848,552	\$27,102,771		\$89,951,323
6	District Funded Enhanced Non-Credit FTES	0.00	0.00		0.00
7	State Funded Rate Enhanced Non-Credit FTES				\$5,615.99
8	Total Enhanced Non-Credit FTES Funding	\$0	\$0		\$0
9	Total District Noncredit FTES				0.00
10	District Funded Non-Credit FTES	150.00	47.00		197.00
11	State Funded Rate Non-Credit FTES				\$3,277.74
12	Total Non-Credit FTES Funding	\$491,661	\$154,054		\$645,714
13	Total District FTES	11,341.00	4,873.00		16,214.00
14	Total State Base Revenue	67,982,555	31,235,973		\$99,218,528
15	Revenue Shortfall Percent				0.47%
16	Revenue Shortfall Amount	-\$323,406	-\$138,961		-\$462,367
17	Adjusted State Base Revenue (line 14 - line 16)	\$67,659,148	\$31,097,012	\$0	\$98,756,161
<b>Section B - Adjustments for Reconciliations</b>					
23	Proposed Base Allocation Increase	\$1,740,294	\$747,770		\$2,488,064
24	Total State Revenue (add lines 17 - 23)	\$69,399,443	\$31,844,782	\$0	\$101,244,225
25	Change From Prev. Year State Base Revenue				\$3,254,709
<b>Section C - Other Revenue</b>					
26	District Part-time Faculty Funding	\$221,514	\$95,180		\$316,694
28	District Lottery Funding	\$1,551,929	\$666,833		\$2,218,762
29	District Interest Income	\$208,457	\$89,570		\$298,027
30	Other Campus Revenue per Campus Projections	\$1,003,741	\$431,288		\$1,435,029
31	STRS/PERS Trust Interest Revenue	\$874,322	\$375,678		\$1,250,000
33	Other Revenue	\$314,509	\$135,138		\$449,647
34	Total District Revenue (add lines 24, 26-33)	\$73,573,915	\$33,638,469	\$0	\$107,212,384
<b>Section D - Shared Costs</b>					
35	Total College Actual Credit FTES	11,341.00	4,873.00		16,214.00
36	Percent of Costs	69.95%	30.05%		100.0%
37	Support Services Operations	-\$13,035,450	-\$5,601,071	\$18,636,521	\$0
38	Property & Liability Insurance	-\$384,701	-\$165,299	\$550,000	\$0
<b>Section E - Individual Site Budgets</b>					
45	Total Site Budget Allocation	\$60,153,764	\$27,872,099	\$19,186,521	\$107,212,384
46	1000 - Academic Salaries	\$28,920,891	\$13,706,780	\$657,642	\$43,285,313
47	2000 - Classified Salaries	\$11,065,237	\$6,500,710	\$8,773,855	\$26,339,802
48	3000 - Benefits	\$12,639,944	\$6,563,007	\$4,457,257	\$23,660,208
49	4000 - Supplies	\$778,402	\$239,671	\$322,725	\$1,340,798
50	5000 - Other Expenses and Services	\$5,665,632	\$1,940,504	\$4,019,169	\$11,625,305
51	6000 - Capital Outlay	\$372,489	\$46,746	\$165,873	\$585,108
52	7000 - Other Outgo (Inc. Insurance and EDCT)	\$0	\$0	\$790,000	\$790,000
55	Site Budgeted / Projected Actual Expenditures	\$59,442,595	\$28,997,418	\$19,186,521	\$107,626,534
58	Percentages of Budget by Site	55.23%	26.94%	17.83%	
51	Program Review				\$0
59	Excess/(Deficit)	\$711,168	-\$1,125,319	\$0	-\$414,151
<b>Section F - One-Time Adjustments &amp; Fund Balance</b>					
60	One-time Exp. (Salaries adjustment of 1.5%)				\$0
61	FCC Legal Fees Reimbursement				\$0
63	One-time Exp. (Adjust. to Fund Balance) - EDCT				\$0
64	Annual Increase/(Decrease) to Fund Balance	\$711,168	-\$1,125,319	\$0	-\$414,151
65	Prior Year Audit Adjustments to Fund Balance				
66	Site Fund Balance July 1, Year Beginning	\$3,602,065	-\$8,229,313	\$15,562,702	\$10,935,454
67	Site Fund Balance June 30, Year Ending	\$4,313,234	-\$9,354,632	\$15,562,702	\$10,521,303
					9.78%
68	Unrestricted Fund Balance				\$10,521,303

**Unrestricted General Fund  
San Bernardino CCD Resource Allocation Model (RAM)**

V3

Multi Year Forecast		2022-23 Forecast			
		SBVC	CHC	District Support Services	SBCCD Total
<b>Section A - State Base Revenue</b>					
1	Base Allocation Revenue (Medium and Small Colleges)	\$ 4,735,653	\$ 4,059,130		\$8,794,783
2	Credit FTES Percent				
3	District Funded Credit FTES	11,361.00	4,899.00		16,260.00
4	State Funded Rate Credit FTES				\$5,728.87
5	Total Credit FTES Funding	\$ 65,085,716	\$ 28,065,744		\$93,151,460
6	District Funded Enhanced Non-Credit FTES	-	-		\$0
7	State Funded Rate Enhanced Non-Credit FTES				\$5,728.87
8	Total Enhanced Non-Credit FTES Funding	\$ -	\$ -		\$0
9	Total District Noncredit FTES				0.00
10	District Funded Non-Credit FTES	150.00	47.00		197.00
11	State Funded Rate Non-Credit FTES				\$3,310.51
12	Total Non-Credit FTES Funding	\$ 496,577	\$ 155,594		\$652,171
13	Total District FTES	11,511.00	4,946.00		16,457.00
14	Total State Base Revenue	\$ 70,317,946	\$ 32,280,468		\$102,598,415
15	Revenue Shortfall Percent				0.47%
16	Revenue Shortfall Amount	-\$334,424	-\$143,694		-\$478,118
17	Adjusted State Base Revenue (line 14 - line 16)	\$69,983,522	\$32,136,774	\$0	\$102,120,297
<b>Section B - Adjustments for Reconciliations</b>					
23	Proposed Base Allocation Increase	\$1,740,299	\$747,765		\$2,488,064
24	Total State Revenue (add lines 17 - 23)	\$71,723,822	\$32,884,539	\$0	\$104,608,361
25	Change From Prev. Year State Base Revenue				\$3,364,136
<b>Section C - Other Revenue</b>					
26	District Part-time Faculty Funding	\$221,515	\$95,179		\$316,694
28	District Lottery Funding	\$1,551,933	\$666,829		\$2,218,762
29	District Interest Income	\$208,458	\$89,569		\$298,027
30	Other Campus Revenue per Campus Projections	\$1,003,744	\$431,285		\$1,435,029
31	STRS/PERS Trust Interest Revenue	\$874,324	\$375,676		\$1,250,000
33	Other Revenue	\$314,510	\$135,137		\$449,647
34	Total District Revenue (add lines 24, 26-33)	\$75,898,305	\$34,678,214	\$0	\$110,576,520
<b>Section D - Shared Costs</b>					
35	Total College Actual Credit FTES	11,511.00	4,946.00		16,457.00
36	Percent of Costs	69.95%	30.05%		100.00%
37	Support Services Operations	-\$13,148,890	-\$5,649,762	\$18,798,651	\$0
38	Property & Liability Insurance	-\$384,703	-\$165,297	\$550,000	\$0
<b>Section E - Individual Site Budgets</b>					
45	Total Site Budget Allocation	\$62,364,713	\$28,863,155	\$19,348,651	\$110,576,520
46	1000 - Academic Salaries	\$29,111,608	\$13,796,676	\$657,642	\$43,565,926
47	2000 - Classified Salaries	\$11,199,594	\$6,587,051	\$8,875,211	\$26,661,855
48	3000 - Benefits	\$12,806,653	\$6,627,212	\$4,518,031	\$23,951,896
49	4000 - Supplies	\$778,402	\$239,671	\$322,725	\$1,340,798
50	5000 - Other Expenses and Services	\$5,665,632	\$1,940,504	\$4,019,169	\$11,625,305
51	6000 - Capital Outlay	\$372,489	\$46,746	\$165,873	\$585,108
52	7000 - Other Outgo (Inc. Insurance and EDCT)	\$0	\$0	\$790,000	\$790,000
55	Site Budgeted / Projected Actual Expenditures	\$59,934,377	\$29,237,860	\$19,348,651	\$108,520,889
58	Percentages of Budget by Site	55.23%	26.94%	17.83%	
51	Program Review				\$0
59	Excess/(Deficit)	\$2,430,336	-\$374,705	\$0	\$2,055,631
<b>Section F - One-Time Adjustments &amp; Fund Balance</b>					
60	One-time Exp. (Salaries adjustment of 1.5%)				\$0
61	FCC Legal Fees Reimbursement				\$0
63	One-time Exp. (Adjust. to Fund Balance) - EDCT				\$0
64	Annual Increase/(Decrease) to Fund Balance	\$2,430,336	-\$374,705	\$0	\$2,055,631
65	Prior Year Audit Adjustments to Fund Balance				
66	Site Fund Balance July 1, Year Beginning	\$4,313,234	-\$9,354,632	\$15,562,702	\$10,521,303
67	Site Fund Balance June 30, Year Ending	\$6,743,570	-\$9,729,337	\$15,562,702	\$12,576,935
					11.59%
68	Unrestricted Fund Balance				\$12,576,935