



**Meeting of the San Bernardino Community College District Board of Trustees
Business Meeting Agenda
SBCCD Board Room
June 21, 2018, 4:00 p.m.**

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE

OATH OF OFFICE: Autumn Blackburn, SBVC Student Trustee

2. ANNOUNCEMENT OF CLOSED SESSION ITEMS

- a. Conference with Labor Negotiators pursuant to Government Code section 54957.6**
Agency Representative: Bruce Baron – CSEA, CTA, Management/Supervisors, and Confidential Employees
- b. Public Employee Discipline/Dismissal/Release/Non Re-Employment Government Code 54957 (2 cases)**
- c. Public Employee Performance Evaluation pursuant to Government Code 54957(b)(1)**
Title: Chancellor
- d. Conference with Legal Counsel – Anticipated Litigation pursuant to Government Code section 54956.9(d)(2): (3 cases)**
- e. Conference with Legal Counsel – Existing Litigation pursuant to Government Code section 54956.9(e)(3): (6 cases)**
Workers Compensation Claim #: 524343, 502295, 532564, 518774, 523390

3. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

The San Bernardino Community College Board of Trustees offers an opportunity for the public to address the Board on any agenda item prior to or during the Board's consideration of that item. Matters not appearing on the agenda will be heard after the board has heard all action agenda items. Comments must be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the Board may ask staff to review a matter or may ask that a matter be put on a future agenda. As a matter of law, members of the Board may not discuss or take action on matters raised during public comment unless the matters are properly noticed for discussion or action in Open Session.

Anyone who requires a disability-related modification or accommodation in order to participate in the public meeting should contact the Chancellor's Office at (909) 382-4091 as far in advance of the Board meeting as possible.

4. CONVENE CLOSED SESSION

5. RECONVENE PUBLIC MEETING



6. REPORT OF ACTION IN CLOSED SESSION

7. REPORTS

- a. Board Members
 - i. Oral Reports
 - ii. Board Committee Updates (p5)
- b. Student Trustees
- c. Chancellor
 - i. Board Information Requests (p7)
 - ii. Good News (p11)
- d. San Bernardino Valley College
 - i. President
 - ii. Academic Senate
 - iii. Classified Senate
 - iv. Associated Students
- e. Crafton Hills College
 - i. President
 - ii. Academic Senate
 - iii. Classified Senate
 - iv. Associated Students
- f. CSEA
- g. CTA

8. PUBLIC COMMENTS ON AGENDA ITEMS

This is an opportunity for members of the public to address the Board concerning items on the agenda.

9. MINUTES

- a. May 10, 2018 (p12)
- b. May 31, 2018 (p18)

10. CONSENT AGENDA

The Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Board at one time without discussion. Any member of the Board, staff member or citizen may request that an item be removed from this section for discussion.

- a. Instruction/Student Services
 - i. Consideration of Approval of Curriculum – CHC (p20)
 - ii. Consideration of Approval of Curriculum – SBVC (p38)
 - iii. Consideration of Approval to Serve Wine Spirits and Beer at a Campus Events-SBVC (p77)

b. Human Resources

- i. Consideration of Approval of Adjunct and Substitute Academic Employees (p78)
- ii. Consideration of Approval of Contracts for Tenure Track Academic Employees (p87)
- iii. Consideration of Approval of District Volunteers (p89)
- iv. Consideration of Approval of Employee Promotions (p92)
- v. Consideration of Approval of Employee Transfers (p94)
- vi. Consideration of Approval of Employment Contracts for Academic & Classified Managers (p96)
- vii. Consideration of Approval of Employment Contracts for Executive Managers (p101)
- viii. Consideration of Approval of Job Description for College Police Officer (p103)
- ix. Consideration of Approval of Job Description for Director, Labor Relations and Compliance (p108)
- x. Consideration of Approval of Job Description for Distance Education System Administrator (p112)
- xi. Consideration of Approval of Job Description for Vice Chancellor of Workforce Development, Advancement & Media Systems and Reclassification of Employee (p116)
- xii. Consideration of Approval of Non-Instructional Pay for Academic Employees (p122)
- xiii. Consideration of Approval of Professional Expert, Short-Term, and Substitute Employees (p157)
- xiv. Consideration of Approval of Reclassification of Employees (p193)
- xv. Consideration of Approval of Salary Advancement for Academic Employees (p195)
- xvi. Consideration of Approval to Accept Employee Resignations (p197)
- xvii. Consideration of Approval to Accept Employee Retirements (p199)
- xviii. Consideration of Approval to Appoint District Employees (p201)
- xix. Consideration of Approval to Appoint Interim Managers (p203)
- xx. Consideration of Approval to Appoint Temporary Academic Employees (p207)
- xxi. Consideration of Approval to Pay Stipends (p209)
- xxii. Consideration of New Management Job Descriptions and Management Reclassification (p215)

c. Business & Fiscal Services

- i. Consideration of Approval of 2018-19 Gann Limit (p242)
- ii. Consideration of Approval of Authorized Signature List (p244)
- iii. Consideration of Approval of District & College Expenses (p247)
- iv. Consideration of Approval of District Bank Accounts (p255)
- v. Consideration of Approval of Individual Memberships (p257)
- vi. Consideration of Approval of Professional Services Contracts-Agreements (p260)
- vii. Consideration of Approval of Purchase Order Report (p263)
- viii. Consideration of Approval of Routine Contracts-Agreements and Memorandums of Understanding (p279)
- ix. Consideration of Approval of Surplus Property and Authorization for Private Sale or Disposal (p319)

- x. Consideration of Approval to Adopt a Resolution for the California Department of Education (p321)
- xi. Consideration of Approval to Adopt a Resolution for the California Department of Rehabilitation (p323)
- xii. Consideration of Approval to Adopt a Resolution Regarding the Expenditure of Proposition 30 Education Protection Account Funds (p325)
- xiii. Consideration to Adopt Resolution to Grant Excused Absence (p329)
- xiv. Consideration to Approve Conference Attendance (p331)
- xv. Consideration to Approve Order of Election and the Specifications of the Election Order (p346)

11. ACTION AGENDA

- a. Consideration of Approval to Accept Board Policies for First Reading (p350)
- b. Consideration of Approval to Accept AP and BP 2410 for First Reading (p411)
- c. Consideration of Final Approval of Board Policies and Administrative Procedures (p420)
- d. Consideration of Approval to Adopt Fiscal Year 2018-2019 Tentative Budget (p453)
- e. Consideration of Dissolution of KVCR Educational Foundation, Inc (p575)
- f. Consideration of Approval of Employment Contract for Chancellor**

12. INFORMATION ITEMS

- a. Advancement in Rank-CHC (p577)
- b. Advancement in Rank-SBVC (p579)
- c. Applause Cards (p581)
- d. Budget Report (p588)
- e. Clery Report (p606)
- f. General Fund Cash Flow Analysis (p608)
- g. Memorandums of Understanding between SBCCD and the California School Employees Association and its SBCCD Chapter 291 (CSEA) (p610)

13. PUBLIC COMMENT ON NON-AGENDA ITEMS

This is an opportunity for members of the public to address the Board concerning non-agenda items.

14. ADJOURN

The next meeting of the Board: Business Meeting 4pm, July 12, 2018

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: Stacey Nikac, Senior Executive Assistant

DATE: June 21, 2018

SUBJECT: Board Committee Reports

RECOMMENDATION

This item is for information only and updates will be provided orally by the BOT Committee Chairs, as needed. The Board may ask staff to review a matter or may ask that a matter be put on a future agenda.

	2018 Members (Chairs are bold)
Career Technical Education Ad Hoc Committee	1. John Longville 2. Donna Ferracone 3. Anne Viricel
Board & Chancellor Evaluations Ad Hoc Committee	1. Anne Viricel 2. Gloria Harrison 3. John Longville
Foundations Ad Hoc Committee	1. Donna Ferracone 2. Joseph Williams 3. Gloria Harrison
Legislative Ad Hoc Committee	1. Frank Reyes 2. Anne Viricel 3. John Longville
Policy & Procedures Standing Committee	1. Donna Ferracone 2. Gloria Harrison 3. Donald Singer
Budget Standing Committee	1. Gloria Harrison 2. Joseph Williams 3. Donna Ferracone
Student Success Standing Committee	1. Joseph Williams 2. Anne Viricel 3. John Longville

OVERVIEW

The Board of Trustees requested committee reports be included in the information section of the agenda. The purpose of the reports is for BOT Committee Chairs to communicate information to the full Board, leading to more engagement and interaction at upcoming board meetings.

INSTITUTIONAL VALUES

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention, and Success
- III. Resource Management for Efficiency, Effectiveness, and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

No impact to the budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: Stacey Nikac, Senior Executive Assistant

DATE: June 21, 2018

SUBJECT: Board Information Requests

RECOMMENDATION

This item is for information only. The Board may ask staff to review a matter or may ask that a matter be put on a future agenda.

OVERVIEW

The Board of Trustees requested a form be developed to track requests made by the board and updates be provided at board meetings.

INSTITUTIONAL VALUES

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention, and Success
- III. Resource Management for Efficiency, Effectiveness, and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

No impact to the budget.

San Bernardino Community College District
Board of Trustees Information Requests
Sorted by Planned Completion Date (updated 6/6/18)

Date of Request: 1/18/2018
Requested by: Trustee Williams
Planned Completion Date: Ongoing

Request: All cover sheets to reflect when items are submitted for 2nd reading and approval.

Comments: The Chancellor will ensure cover sheets indicate first and second read as necessary. This is ongoing.

Date of Request: 1/18/2018
Requested by: Trustee Singer
Planned Completion Date: Ongoing

Request: Both colleges were asked to look at what can be done to increase productivity.

Comments: College presidents provided an update to the Board in February on steps being taken to improve productivity.

Date of Request: 1/18/2018
Requested by: Trustee Harrison
Planned Completion Date: Ongoing

Request: Business & Fiscal Services was asked to send board items in a more timely manner so the Board is not approving items after the fact.

Comments: Vice Chancellor Torres will work with the departments to meet the request. This is ongoing.

Date of Request: 7/13/2017
Requested by: Trustee Williams
Planned Completion Date: Completed

Request: Asked the Board to consider looking at how standing committees are staffed to achieve the same level of support and organization as the Budget Committee.

Comments: Chancellor submitted an Administrative Assistant II (Executive Assistant) to program review in January 2018, and it prioritized high enough to fund beginning May 11, 2018.

Date of Request: 3/8/2018
Requested by: Trustee Reyes
Planned Completion Date: Completed

Request: Requested HR to provide a summary of the 2017-2020 EEO Plan.

Comments: EEO Summary was emailed to Trustees on 4/4/18.

Date of Request: 12/14/2017
Requested by: Trustee Ferracone
Planned Completion Date: Completed

Request: Policy Committee reviewed the policy on recording and determined any recording between staff, students, or faculty is not a Chapter 2 policy and should be referred to HR.

Comments: 1/18/18 - BOT Policy Committee reviewed the recommendation from HR and recommended not to create a new separate policy.

Date of Request: 12/14/2017
Requested by: Trustee Harrison
Planned Completion Date: Completed

Request: The Board would like to discuss the BOT Strategic Directions for 2017-2018 at the Board Retreat.

Comments: The item is agendaized for the Mid-Year Retreat on 2/17/18.

Date of Request: 12/14/2017
Requested by: Trustee Singer
Planned Completion Date: Completed

Request: Conference material to be shared with Dr. Pam Fisher for discussion at the Board Retreat.

Comments: Chancellor submitted the information on 2/17/18.

Date of Request: 1/18/2018
Requested by: Trustee Ferracone
Planned Completion Date: Completed

Request: District Staff to meet with the Senates to discuss specific steps for faculty members to address immigration officials. Trustee Ferracone suggested the same information be sent to classified and students so we are on the same page.

Comments: Chancellor Baron sent the updates as requested. Angel Rodriguez & Chief Jackson met with the SBVC Academic Senate on 2/21/18. CHC is scheduled for 3/7/18.

Date of Request: 1/18/2018
Requested by: Trustee Harrison
Planned Completion Date: Completed

Request: Trustee Harrison requested statistics on how many were local businesses, veteran owned business, and minority/women owned businesses?

Comments: Chancellor requested the information and will work with Vice Chancellor Torres. The requested information was sent to the Board via email on 2/2/18.

Date of Request: 1/18/2018
Requested by: Trustee Harrison
Planned Completion Date: Completed

Request: District Marketing Director was asked to look at CA Promise Program vs. CA Promise Grant and BOG. Find a way to explain this to the public – what it might be and what students can expect for the fall.

Comments: Chancellor requested the information and will work with Angel Rodriguez. On 3/8/18, a briefing packet with FAQs related to AB 19 (California College Promise) and the "BOG" Fee Waiver (now known as the California College Promise Grant) was distributed via

Date of Request: 1/18/2018
Requested by: Trustee Singer
Planned Completion Date: Completed

Request: 2017-19 Integrated Plan - Basic Skills Initiative, Student Equity, and Student Success and Support Program should include: 1). Baseline and 2). Where will you be at the end of a given time to indicate you are successful. The campuses were asked to prepare

Comments: The college presidents will provide the board with quantitative numbers and goals. The report was distributed to the Board on 2/8/18

Date of Request: 2/8/2018
Requested by: Trustee Williams
Planned Completion Date: Completed

Request: Within this proposal what “ongoing expenditures” or “principal 9” request are being made? For the “other” and “SBCCD Investment” has a line item budget been prepared?

Comments: Vice Chancellor Torres responded via email 2/12/18: While no decisions were made today, there was a commitment from staff to bring back the following items to a new tentative BBC meeting date (February 22nd):

- \$16 million (inclusive of the \$5 million previously approved) with the plan details
- \$2 million Academy plan with the details
- \$1.5 million for this year’s deficit
- \$ 10 million for colleges with details of program review for this year.
- \$1 million DO program review with details.
- \$2 million SBCCD reimbursement to the fund balance.

The endowment/real estate investment needs a plan and it is a future topic of discussion.



Good News

June 2018

SBCCD & CHC SELECTED AS STATEWIDE WINNER

The California Community Colleges Chancellor's Office selected SBCCD as the statewide winner of the Best Practices award in Large Scale Planning for sustainability. SBCCD's winning proposal is entitled, "District-wide Sustainability Program Success—Initiatives, Measurable Goals, Collaborative Actions!" Crafton Hills College was selected as the statewide winner of the Best Practices award in Overall Sustainable Design for its proposal, "Sustainability by Design for Facilities Operations."

The Best Practices award is intended to highlight the achievements that California campuses have made through innovative and effective energy efficiency projects and sustainable operations.

CHC FOUNDATION AWARDS \$117,000 IN SCHOLARSHIPS

The Crafton Hills College Foundation recognized more than 115 scholarship winners during the 2018 Scholars Convocation ceremony held on campus on Friday, May 18.

The nonprofit encouraged Roadrunners to apply for a series of scholarships available this year, including three new scholarship opportunities established in recognition of some of Crafton's longtime mainstays and leaders.

EDCT CONTINUES TO PARTNER W/ CA STEEL INDUSTRY



The EDCT team visited and toured the California Steel Industry (CSI) located in Fontana, CA. The relationship between EDCT and CSI developed over 5 years ago and CSI continues to benefit from the Skill Upgrade training offered by the EDCT Division.

SBCCD RECOGNIZES CONTRIBUTION OF STUDENT TRUSTEE



SBCCD recognized the dedication and contributions of the 2017/18 Student Trustee for Crafton Hills College, Jajuan Dotson. Student Trustees provide a direct line of communication between the Board of Trustees and the students on each campus.

KVCR PARTNERS WITH SAN BERNARDINO COUNTY MUSEUM

KVCR FM 91.9 has partnered with the San Bernardino County Museum to highlight the museum's Dome Talk series. In May the speaker was Cheech Marin, actor, comedian, and art collector. KVCR's Lillian Vasquez interviewed Marin about his decades long relationship with Tommy Chong, his love of Chicano Art, and his efforts to have it recognized as an American art genre.

Graduation 2018:

San Bernardino Valley College sends off 91st class.

Crafton Hills College celebrates its 46th commencement class.



Ashley Gaines, Executive Director for the Economic Development & Corporate Training Foundation has been invited to join the Comprehensive Economic Development Strategy

Committee of the Inland Valley Development Agency.



The Department of Veterans Affairs recognized Carla Thornton, CHC Veteran's Coordinator/Counselor, at the California Department of Veteran Affairs conference for serving as Co-Chair of

the Inland Empire Community Veterans Engagement Board. The conference was held in Sacramento, May 29-31, where Thornton also presented updates concerning veteran issues, challenges and initiatives within San Bernardino/Riverside county, including Crafton Hills College.



Paul Bratulin, the SBVC Director of Marketing & Public Relations, has been elected Treasurer of CCPRO (California Community College Public Relations Organization).

The statewide Community College Public Relations Organization that serves as a central resource of information and provides counsel and assistance relating to the advancement of community colleges statewide and the professional growth of its members.



**Meeting of the San Bernardino Community College District Board of Trustees
Business Meeting Minutes
SBCCD Board Room
May 10, 2018, 4:00 p.m.**

PRESENT

Joseph Williams, President
Gloria Macias Harrison, Vice President
Donna Ferracone, Trustee
John Longville, Trustee
Frank Reyes, Trustee
Dr. Donald L. Singer, Trustee
CHC Student Trustee Jajuan Dotson
SBVC Student Trustee Autumn Blackburn

ABSENT

Dr. Anne L. Viricel, Clerk

CALL TO ORDER – PLEDGE OF ALLEGIANCE

President Williams called the meeting to order at 4:03pm. Trustee Ferracone led the pledge of allegiance.

ANNOUNCEMENT OF CLOSED SESSION ITEMS

- Conference with Labor Negotiators – Government Code 54957.6
Agency Representatives: Bruce Baron & Amalia Perez – CSEA, CTA, Management/Supervisors, and Confidential Employees
- Public Employee Performance Evaluation, Government Code 54957 (b)(1) Title: Chancellor
- Conference with Legal Counsel – Anticipated Litigation: Significant exposure to litigation pursuant to Government Code 54956.9(d)(2): 2 cases
- Public Employee Discipline/Dismissal/Release/Non Re-Employment Government Code 54957(b)(1) (2 cases)

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

Barbara Nichols

CONVENE CLOSED SESSION

Closed session convened at 4:05pm

RECONVENE PUBLIC MEETING

Public meeting reconvened at 5:06pm

REPORT OF ACTION IN CLOSED SESSION

None

PRESENTATION

Consideration of Approval to Adopt a Resolution to Recognize the Contributions of Student Trustees

Trustee Longville moved to approve, Trustee Harrison seconded the motion and the board members voted to approve the item above as follows:

AYES: Williams, Harrison, Ferracone, Longville, Singer, Reyes, Dotson, Blackburn

NOES: None

ABSENT: Viricel

ABSTENTIONS: None

Presentation of Resolutions will take place at a later date as the certificates were not ready for presentation.

REPORTS

- Trustee Harrison gave an update on the BOT Budget Committee. She attended many community events, Herbivore Festival, Bi-National Education Week at the Mexican Consulate, and the Headdress Ball. She shared memories of the late Roger Schmidt.
- Trustee Singer attended the CCLC conference in Valencia and shared memories of the late Roger Schmidt.
- Trustee Ferracone attended the Joint Mixer, EOPS/CARE Cal Works at the Club Event Center.
- Trustee Reyes attended a conference in Sacramento and invited Congressional representatives to tour both campuses.
- Trustee Williams reported attending SBVC Arts/Awards event, National Black Graduation, Orange Show Fair, and the State of the City.
- Student Trustee Blackburn thanked the Board for their support over the last year and looks forward to serving another term as Student Trustee. She reported on upcoming activities.
- Student Trustee Dotson gave thanks to the Board for their support.
- Chancellor Baron recognized the collegial work of District Assembly, the Professional Development team at both colleges, and the facilities department.
- President Rodriguez reported on the FTES Report to the Board and a written report was provided.
- Vice President Strong reported on the FTES Report to the Board and a written report was provided.
- Executive Vice Chancellor shared and provided an explanation of the Stabilization Chart and the Historical FTES.
- Celia Huston provided a year-end report for SBVC Academic Senate.
- Mark McConnell attended the Plenary Session. CHC is hiring a water polo coach and launching a team. He would like to be informed and involved in discussions of KVCR funding. Mark reminded the Board of the need for full time faculty. He would like an update on the bond at the next Academic Senate meeting (the last meeting of the year).
- Kevin Palkki reported for CSEA regarding salaries, professional experts doing the work for classified staff, and lack of trust.

PUBLIC COMMENTS

Michael Aquino
Clark Stephens
Ernest Guillen
Vivian Marquez
Fermin Ramirez

MINUTES

Trustee Singer moved to approve, Trustee Reyes seconded the motion and the board members voted to approve the minutes of April 12, 2018 as follows:

AYES: Williams, Harrison, Ferracone, Longville, Singer, Reyes, Dotson, Blackburn

NOES: None

ABSENT: Viricel

ABSTENTIONS: None

CONSENT AGENDA

Instruction/Student Services

Consideration of Approval of Curriculum-CHC

Human Resources

Consideration of Approval of Adjunct and Substitute Academic Employees

Consideration of Approval of Alternative Work Placement

Consideration of Approval of Appointment of Alternate District Lead Negotiator

Consideration of Approval of District Volunteers

Consideration of Approval of Pre-Retirement Reduced Workload for Academic Employee

Consideration of Approval of Professional Expert, Short-Term, and Substitute Employees

Consideration of Approval of the Academic Job Description, Reassignment of Title, and Payment of Stipend

Consideration of Approval of the Ratification of CTA Articles and Appendices

Consideration of Approval to Accept Employee Resignations

Consideration of Approval to Accept Employee Retirements

Consideration of Approval to Adopt Revised Salary Ranges

Consideration of Approval to Appoint District Employees

Consideration of Approval to Appoint Interim Managers

Consideration of Approval to Pay Stipends

Consideration of Approval to Place Classified Employees on the 39-Month Reemployment List

Business & Fiscal Services

Consideration of Approval of Routine Contracts-Agreements and Memorandums of Understanding

Consideration of Approval of Purchase Order Report

Consideration of Approval of Surplus Property and Authorization for Private Sale or Disposal

Consideration of Approval of Surplus Property and Authorize Donation to San Diego Community College District

Consideration of Approval of Vacation Payout

Consideration of Approval to Adopt a Resolution Approving Transfers from the Reserve for Contingencies to Various Expenditure Classifications

Consideration of Approval of 2019-2020 Academic Calendar

Consideration to Approve Conference Attendance

Consideration of Approval of District & College Expenses

Consideration of Approval of Individual Memberships

Facilities

Consideration of Approval of Amendment 01 to the Contract with NCA Studio of Los Angeles CA



Consideration of Approval of Amendment 006 to the Contract with Leighton Consulting, Inc. of Rancho Cucamonga, CA

Consideration of Approval of Professional Services Contract for TMS Consulting, Inc. of Pacific Palisades, CA

Consideration of Approval to Award Bid #02-1718-01.04.05.07.09.10.11. 12.14 and Contract to Three Peaks Corp of Calimesa, CA

Consideration of Approval to Award Informal Bid #02-1718-17 and Contract to BWW & Company of Redlands, CA

Consideration of Approval to Award Informal Bid #03-1617-04 and Contract to Three Peaks Corp of Calimesa, CA

Trustee Ferracone moved to approve, Trustee Harrison seconded the motion and the board members voted to approve the consent agenda items above as follows:

AYES: Williams, Harrison, Ferracone, Longville, Singer, Reyes, Dotson, Blackburn

NOES: None

ABSENT: Viricel

ABSTENTIONS: None

ITEMS PULLED FROM CONSENT AGENDA

Consideration of Approval of Alternate Work Schedule for Summer 2018 - Revised the overview and analysis as reflected in the Addendum.

Consideration of Approval of Non-Instructional Pay for Academic Employees - Revised to include project name for hiring committees as reflected in the Addendum.

Consideration of Approval of Reclassification of Employees - Revised reclassification for Stacy Garcia and Mary Colleen Leon to Range 50 Step B as reflected in the Addendum.

Consideration of Approval to Certify SBCCD's Use of the Equal Employment Opportunity Fund Multiple Method Allocation Model for 2017-18 - Revised the EEO certification form as reflected in the Addendum.

Consideration of Approval of Professional Services Contracts-Agreements - Removed the contract for Twenty-Fifth (25th) Hour Communications Inc. as reflected in the Addendum.

Consideration of Approval to Amend Professional Services Contracts for the Districtwide Non-Bond Construction Program - Revised the item as reflected in the Addendum.

Trustee Harrison moved to approve, Trustee Ferracone seconded the motion and the board members voted to approve the items pulled from Consent Agenda, as amended in the addendum as follows:

AYES: Williams, Harrison, Ferracone, Longville, Singer, Reyes, Dotson, Blackburn

NOES: None

ABSENT: Viricel

ABSTENTIONS: None

Consideration of Approval of Management Job Descriptions - Item was pulled. No action taken.

Trustees questioned whether the item and addendum complied with the Brown Act. Staff will confirm Brown Act concerns and will submit the item for approval at the May 31, 2018 Study Session.

ACTION AGENDA

Consideration of Approval of KVCR Mission Statement for First Reading

Trustee Longville moved to table the item, Trustee Ferracone seconded the motion and the board members voted to approve the item above as follows:

Table the item to allow the BOT CTE committee to review and provide input. After review, the item will be submitted to the Board of Trustees for 1st reading.

AYES: Williams, Harrison, Ferracone, Longville, Singer, Reyes, Dotson, Blackburn

NOES: None

ABSENT: Viricel

ABSTENTIONS: None

Consideration of Approval to Accept Board Policies for First Reading - Removed AP 7260 Classified Supervisors and Managers as reflected in the Addendum.

Trustee Harrison moved to approve, Trustee Ferracone seconded the motion and the board members voted to approve the item above as follows:

AYES: Williams, Harrison, Ferracone, Longville, Reyes, Dotson, Blackburn

NOES: None

ABSENT: Viricel

ABSTENTIONS: Singer

Consideration of Final Approval of Board Policies and Administrative Procedures

Trustee Ferracone moved to approve, Trustee Harrison seconded the motion and the board members voted to approve the item above as follows:

AYES: Williams, Harrison, Ferracone, Longville, Reyes, Dotson, Blackburn

NOES: None

ABSENT: Viricel

ABSTENTIONS: Singer

Consideration to Approve the Board Self-Evaluation Instrument and Process

Trustee Ferracone moved to approve, Trustee Harrison seconded the motion and the board members voted to approve the item above as follows:

AYES: Williams, Harrison, Ferracone, Longville, Reyes, Dotson, Blackburn

NOES: None

ABSENT: Viricel

ABSTENTIONS: Singer



Public Hearing Pursuant to Government Code Section 3547(a) Regarding Initial Proposal from the California School Employees Association

Trustee Harrison moved to approve, Trustee Ferracone seconded the motion and the board members voted to approve the item above as follows:

AYES: Williams, Harrison, Ferracone, Longville, Reyes, Dotson, Blackburn

NOES: None

ABSENT: Viricel

ABSTENTIONS: Singer

INFORMATION ITEMS

Applause Cards

Budget Report

CCFS-320 Apportionment Attendance Report for FY 2018 Period 2

Clery Report

General Fund Cash Flow Analysis

Memorandum of Understanding between SBCCD and the California School Employees Association and its SBCCD Chapter 291 (CSEA) - Revised to correct Step A to Step B and to correct the proper name of Mary Colleen Leon as reflected in the Addendum.

Memorandum of Understanding between SBCCD and the SBCCD Teachers Association

Quarterly Financial Status Report

Quarterly Investment Report

ADJOURN

The next meeting of the Board: Study Session (Preliminary Budget Presentation) 12pm, May 31, 2018

President Williams adjourned the meeting at 7:00pm in honor of Roger Schmidt.

Dr. Anne L. Viricel, Clerk
SBCCD Board of Trustees

**Meeting of the San Bernardino Community College District Board of Trustees
Study Session (Preliminary Budget) Minutes
District Board Room
May 31, 2018, 12:00 p.m.**

PRESENT

Gloria Macias Harrison, Vice President
Dr. Anne L. Viricel, Clerk
Donna Ferracone, Trustee
John Longville, Trustee
Frank Reyes, Trustee

ABSENT

Dr. Donald L. Singer, Trustee
Joseph Williams, President

CALL TO ORDER – PLEDGE OF ALLEGIANCE

Vice President Harrison called the meeting to order at 12:15pm. Trustee Viricel led the pledge of allegiance.

PUBLIC COMMENTS ON AGENDA ITEMS

None

ACTION AGENDA

Consideration of Approval of Job Descriptions

Trustee Ferracone moved to approve, Trustee Viricel seconded the motion and the board members voted to approve the item above as follows: References to FNX should be changed to Empire Network

AYES: Harrison, Viricel, Longville, Reyes, Ferracone
NOES: None
ABSENT: Williams, Singer
ABSTENTIONS: None

Consideration of Approval of Professional Services Contracts-Agreements

Trustee Viricel moved to approve, Trustee Ferracone seconded the motion and the board members voted to approve the item above as follows: to approve the attached list of Professional Services contracts/agreements and to leave open the opportunity with True North Research Inc to test for AB 185 and bring additional cost for ratification in July.

AYES: Harrison, Viricel, Longville, Reyes, Ferracone
NOES: None
ABSENT: Williams, Singer
ABSTENTIONS: None

Consideration of Approval to Adopt Initial Proposal from the California School Employees Association Chapter 291 (CSEA) Regarding Negotiation of 2018-2019 Reopeners

Trustee Ferracone moved to approve, Trustee Viricel seconded the motion and the board members voted to approve the item above as follows:

AYES: Harrison, Viricel, Longville, Reyes, Ferracone

NOES: None

ABSENT: Williams, Singer

ABSTENTIONS: None

Consideration of Approval to Invest \$50 million into the Pension Rate Stabilization Trust (PRST)

Trustee Viricel moved to approve, Trustee Reyes seconded the motion and the board members voted to approve the item above as follows:

Discussion: Executive Vice Chancellor Torres gave an overview to the laws that govern investments for public entities.

AYES: Harrison, Viricel, Longville, Reyes, Ferracone

NOES: None

ABSENT: Williams, Singer

ABSTENTIONS: None

PRESENTATION – 2018/2019 PRELIMINARY BUDGET

Vice President Harrison read and presented the resolution to past Crafton Hills College Student Trustee Jajuan Dotson. Jose Torres, Executive Vice Chancellor presented the 2018-2019 preliminary budget. He explained the May Revise to January's preliminary budget proposal and highlighted key items affecting the district. The May Revise increases COLA to 2.71%, reaffirms the proposed enrollment growth of 1%, and distributes funding to districts based on enrollment, number of low income students, and number of degrees/certificates awarded. The total funding for the next two years (through 2019-220) will not be less that what was received in 2017-2018. The multi-year forecasts through 2022-2023 were shared.

PUBLIC COMMENT ON NON-AGENDA ITEMS

None

ADJOURN

The next meeting of the Board: Study Session on June 7 is cancelled. Board Retreat June 12-13, 2018 at the Doubletree Ontario Airport. Vice President Harrison adjourned the meeting at 2:05pm.

Dr. Anne L. Viricel, Clerk
SBCCD Board of Trustees

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Michael Strong, Lead Vice President, Administrative Services, CHC
PREPARED BY: Dr. Keith Wurtz, Interim Vice President, Instruction, CHC
DATE: June 21, 2018
SUBJECT: Consideration of Approval of Curriculum - CHC

RECOMMENDATION

It is recommended that the Board of Trustees approve the CHC curriculum modifications.

OVERVIEW

The courses, certificates, and degrees at CHC are continually being revised and updated to reflect and meet student needs.

ANALYSIS

These courses, certificates, and degrees have been approved for addition, modification, and deletion by the Curriculum Committee of the Academic Senate and will be included in the 2018-2019 or 2019-2020 College Catalog.

INSTITUTIONAL VALUES

II. Learning Centered Institution for Student Access, Retention, and Success.

FINANCIAL IMPLICATIONS

None.

CRAFTON HILLS COLLEGE
SUBMITTED FOR BOARD OF TRUSTEE APPROVAL
June 21, 2018

MODIFY COURSE
Changes to the 2018-2019 College Catalog

COURSE ID	COURSE TITLE
MATH 095	INTERMEDIATE ALGEBRA

Prerequisite: MATH 090 or concurrent enrollment in MATH 995 or eligibility for MATH 095 as determined through the Crafton Hills College assessment process

Schedule Description: Study of rational exponents and radicals; quadratic, absolute value, rational and radical equations; complex numbers; absolute value inequalities; operations with functions; introduction to exponential and logarithmic functions; graphs of the basic functions and their translations. If purchasing a used book, a new software access code may need to be purchased at an additional expense. Ask the instructor for details.

Rationale: Modified prerequisite to include MATH 995; Added Distributed Education component (Hybrid and 100% Online)

Equate: MATH 095

Effective: Spring 2019

MODIFY COURSE
Changes to the 2018-2019 College Catalog

COURSE ID	COURSE TITLE
MATH 903	MATH SUPPORT LAB

Corequisite: Current enrollment in MATH 942, or MATH 952, or MATH 962, or MATH 090, or MATH 095, or MATH 102, or MATH 103, or MATH 115, or MATH 110

Rationale: Revised corequisite to include MATH 115

Equate: Course not offered at SBVC

Effective: Spring 2019

MODIFY COURSE
Changes to the 2019-2020 College Catalog

COURSE ID	COURSE TITLE
CIS 162	INTRODUCTION TO FLASH

Course Title: Adobe Animate

Departmental Recommendation: CIS 091

Catalog Description: Introduction to Adobe Animate. Development of skills needed to plan, design, create, and publish animations, movies, and multi-device interactive applications using Adobe Animate.

Schedule Description: Introduction to Adobe Animate. Development of skills needed to plan, design, create, and publish animations, movies, and multi-device interactive applications using Adobe Animate.

Rationale: Curriculum update. Added Distributed Education component (Hybrid and 100% Online).
Equate: Course is not offered at SBVC
Effective: Fall 2019

DISCIPLINE CHANGE
<i>Changes to the 2019-2020 College Catalog</i>

FROM:	KIN/X	Discipline: Kinesiology – Intercollegiate Athletics
TO:	KIN/X	Discipline: Athletic Training (Kinesiology – Intercollegiate Athletics)
Rationale:	Per the State Minimum Qualifications, the proposed change will require instructors to have a Bachelor’s degree in any field and two years of professional experience or any Associates degree and six years of professional experience. At this time, the Academic Senate has approved the discipline change for the following intercollegiate swimming courses. <ul style="list-style-type: none"> • KIN/X 170AX3 • KIN/X 170BX3 • KIN/X 170CX3 • KIN/X 171AX3 • KIN/X 171BX3 • KIN/X 171CX3 	
Effective:	Fall 2019	

DISTRIBUTED EDUCATION

Course ID: ANTHRO 100 Hybrid and 100% Online
Course Title Introduction to Archaeology
Rationale: Increase online courses
Effective: Fall 2018

Course ID: MATH 095 Hybrid and 100% Online
Course Title Intermediate Algebra
Rationale: Increase online courses
Effective: Spring 2019

Course ID: CIS 162 Hybrid and 100% Online
Course Title Adobe Animate
Rationale: Increase online courses
Effective: Fall 2019

CORRECTION
MODIFY COURSE
<i>Changes to the 2018-2019 College Catalog</i>

COURSE ID	COURSE TITLE
VOC/N 601	BLUEPRINT FOR WORKPLACE SUCCESS

Discipline: Workforce Preparation Noncredit
Course ID: WFP/N 601
Course Title: Workplace Traits and Skills

Minimum Semester

Hours:

Lecture: 18

Catalog Description: This noncredit course is designed to provide current and/or future employees with the essential workplace traits and skills needed to succeed in the workplace. The topics in the class focus on problem solving and cognitive skills including work ethics, oral communication, and interpersonal skills.

Schedule Description: This noncredit course is designed to provide current and/or future employees with the essential333 workplace traits and skills needed to succeed in the workplace. The topics in the class focus on problem solving and cognitive skills including work ethics, oral communication, and interpersonal skills.

Rationale: Approved at the May 10, 2018 Board meeting as a new course instead of a course modification.

Equate: ACAD 700

Effective: Fall 2018

CORRECTION
MODIFY COURSE
<i>Changes to the 2018-2019 College Catalog</i>

COURSE ID	COURSE TITLE
VOC/N 602	BLUEPRINT FOR CUSTOMER SERVICE

Discipline: Workforce Preparation Noncredit

Course ID: WFP/N 602

Course Title: Essential Customer Service

Catalog Description: This noncredit course is designed to provide current and/or future employees the essential customer serve skills required in order to improve the relationship between consumers and the business. The topics covered include but are not limited to understanding what customers demand, listening to customer's needs and customer service support.

Schedule Description: This noncredit course is designed to provide current and/or future employees with the essential customer service skills required to better serve their customers or clients and to increase their employability.

Rationale: Approved at the May 10, 2018 Board meeting as a new course instead of a course modification.

Equate: ACAD 701

Effective: Fall 2018

CORRECTION
MODIFY COURSE
<i>Changes to the 2018-2019 College Catalog</i>

COURSE ID	COURSE TITLE
VOC/N 603	30 WAYS TO SHINE AS A NEW EMPLOYEE

Discipline: Workforce Preparation Noncredit

Course ID: WFP/N 603

Course Title: Essential Skills for New Employees

Catalog Description: This noncredit course is designed to provide new employees with the essential workplace skills needed to excel. The topics covered but are not limited to acclimating to workplace attire, attitude, ethics, accountability, stress management, and verbal communication.

Schedule Description: This noncredit course is designed to provide new employees with the essential workplace skills needed to excel. The topics include but are not limited to workplace attire, attitude, ethics, accountability, stress management, and verbal communication.

Rationale: Approved at the May 10, 2018 Board meeting as a new course instead of a course modification.

Equate: ACAD 703

Effective: Fall 2018

CORRECTION
MODIFY COURSE
<i>Changes to the 2018-2019 College Catalog</i>

COURSE ID	COURSE TITLE
VOC/N 604	WORKPLACE COMPUTING

Discipline: Workforce Preparation Noncredit

Course ID: WFP/N 604

Course Title: Essential Workplace Computer Skills

Catalog Description: This noncredit course is designed to provide current and/or future employees with the essential workplace traits and skills needed to succeed in the workplace. The topics in the class focus on basic computer hardware, operating systems, workplace applications, and web browsers.

Schedule Description: This noncredit course is designed to provide current and/or future employees with the essential workplace traits and skills needed to succeed in the workplace. The topics in the class focus on basic computer hardware, operating systems, workplace applications, and web browsers.

Rationale: Approved at the May 10, 2018 Board meeting as a new course instead of a course modification.

Equate: Course is not offered at SBVC

Effective: Fall 2018

CORRECTION
MODIFY COURSE
<i>Changes to the 2018-2019 College Catalog</i>

COURSE ID	COURSE TITLE
VOC/N 608	JOB CLUB

Discipline: Workforce Preparation Noncredit

Course ID: WFP/N 608

Course Title: Essential Skills for Job Search Success

Catalog Description: This noncredit course provides prospective employees with a support system that will assist them in both finding jobs and essential interviewing skills. Course topic include but are not limited to: essential job search strategies, online job resources, social networking, resume, cover letters, professional portfolio, successful interviewing, post interview follow up.

Schedule Description: This noncredit course provides prospective employees with a support system that will assist them in both finding jobs and essential interviewing skills. Some of the topics covered include: essential job search strategies, online job resources, social networking, resume, cover letters, professional portfolio, successful interviewing, post interview follow up.

Rationale: Approved at the May 10, 2108 Board meeting as a new course instead of a course modification.

Equate: VOCED 602

Effective: Fall 2018

CORRECTION
MODIFY COURSE
<i>Changes to the 2018-2019 College Catalog</i>

COURSE ID	COURSE TITLE
PSYCH 120	STATISTICS FOR THE SOCIAL AND BEHAVIORAL SCIENCES

Prerequisite: MATH 095 or eligibility for PSYCH 120 as determined through the Crafton Hills College assessment process

Rationale: Correction from the March 8, 2018 Board meeting. The course should have been submitted for Distributed Education approval (Hybrid and 100% Online) only.

Equate: Course not offered at SBVC

Effective: Fall 2018

CORRECTION
MODIFY DEGREE – TRANSFER DEGREE (AA-T)
<i>Changes to the 2018-2019 College Catalog</i>

ASSOCIATE IN ARTS IN ECONOMICS FOR TRANSFER (AA-T) DEGREE

The Associate in Arts-Transfer (AA-T) degree in Economics at Crafton Hills College is designed to meet the needs of students transferring to California State University who intend to major in economics or related field of study.

REQUIRED CORE COURSES:

	Units
ECON 200 Principles of Macroeconomics	3
or	
ECON 200H Principles of Macroeconomics-Honors	3
ECON 201 Principles of Microeconomics	3
or	
ECON 201H Principles of Microeconomics-Honors	3
or	
MATH 110 Introduction to Probability and Statistics	4
or	
PSYCH 120 Statistics	4
MATH 250 Single Variable Calculus I	4
or	

MATH 141	Calculus for Business	4
REQUIRED LIST A COURSES		Units
Students must complete at least three (3) additional units from the following courses:		
MATH102 ¹	College Algebra	5
MATH 160	Precalculus	4
MATH 251	Single Variable Calculus II	4
ACCT 208	Introduction to Financial Accounting	4
ACCT 209	Introduction to Managerial Accounting	4
CIS 101	Introduction to Computer and Information Technology	3
BUSAD 145	Business Communication	4
or		
COMMST 145	Business Communication	4
REQUIRED LIST B COURSES		Units
Students must complete at least an additional three (3) units from the following courses:		
Any LIST A course not already used		
MATH 252	Multivariable Calculus	5
MATH 265	Linear Algebra	4
Total Units		20-23

¹Course was 4 units prior to Fall 2018

Rationale: Correction from March 8, 2018 Board meeting. Deleted MATH 108.
Effective: Fall 2018

INFORMATION ITEM
MODIFY DEGREE – TRANSFER DEGREE (AA-T)
<i>Changes to the 2018-2019 College Catalog</i>

ASSOCIATE IN ARTS IN HISTORY FOR TRANSFER (AA-T) DEGREE

The Associate in Arts-Transfer (AA-T) degree in History at Crafton Hills College is designed to meet the needs of students transferring to a California State University who intend to major in history or a related field of study.

REQUIRED CORE COURSES		Units
HIST 100	History of the United States to 1877	3
or		
HIST 100H	History of the United States to 1877 – Honors	3
HIST 101	History of the United States 1865 to Present	3
or		
HIST 101H	History of the United States 1865 to Present – Honors	3
REQUIRED LIST A COURSES		Units
HIST 170	World Civilizations (3500 BCE-1500CE)	3
or		
HIST 170H	World Civilizations (3500 BCE-1500CE) – Honors	3
HIST 171	World Civilizations (1500 CE to the Present)	3

or
 HIST 171H World Civilizations (1500 CE to the Present) – Honors 3

REQUIRED LIST B COURSES (ONE COURSE FROM EACH GROUP)

Students must complete at least three units from the following courses: **Units**

HIST 107 The United States and the North American Indians 3

or

ANTHRO 107 The United States and the North American Indians 3

ARABIC 101 College Arabic I 5

ARABIC 102 College Arabic II 5

ARABIC 103 College Arabic III 5

ARABIC 104 College Arabic IV 5

ASL 101 American Sign Language I 4

ASL 102 American Sign Language II 4

ASL 103 American Sign Language III 4

ASL 104 American Sign Language IV 4

ENGL 160 Literature by Women 3

ENGL 163 Chicano/Latino Literature 3

ENGL 280 World Literature to the 17th Century 3

ENGL 281 World Literature from the 17th Century to the Present 3

FRENCH 101 College French I 5

FRENCH 102 College French II 5

FRENCH 103 College French III 5

FRENCH 104 College French IV 5

JAPN 101 College Japanese I 5

JAPN 102 College Japanese II 5

JAPN 103 College Japanese III 5

JAPN 104 College Japanese IV 5

MCS 110 The American Deaf Experience: Introduction to Deaf Studies 3

POLIT 104 Introduction to Comparative Politics 3

POLIT 106 Introduction to World Politics 3

RELIG 101 Introduction to World Religions 3

or

RELIG 101H Introduction to World Religions – Honors 3

RELIG 110 Tribal and Ethnic Religions 3

or

ANTHRO 110 Tribal and Ethnic Religions 3

RUS 101 College Russian I 5

RUS 102 College Russian II 5

SOC 141 Minority Relations 3

SPAN 101 College Spanish I 5

SPAN 102 College Spanish II 5

SPAN 103 College Spanish III 5

SPAN 104 College Spanish IV 5

COMMST 174 Communication in a Diverse World 3

Students must complete at least three additional units from the following courses: **Units**

HIST 107 The United States and the North American Indians 3

or

ANTHRO 107 The United States and the North American Indians 3

HIST 135 Religion in America 3

or

RELIG 135	Religion in America	3
HIST 145	California History	3
ANTHRO 102	Cultural Anthropology	3
or		
ANTHRO 102H	Cultural Anthropology – Honors	3
ART 100	Art History I: Prehistoric Art to Medieval Art	3
ART 102	Art History II: Renaissance Art to Contemporary Art	3
ECON 100	Introduction to Economics	3
ECON 200	Principles of Macroeconomics	3
or		
ECON 200H	Principles of Macroeconomics – Honors	3
ECON 201	Principles of Microeconomics	3
or		
ECON 201H	Principles of Microeconomics – Honors	3
GEOG 120	World Regional Geography	3
HUM 101	The Humanities I: Prehistoric to Medieval	3
HUM 102	The Humanities II: Renaissance to Post Modern	3
HUM 140	Humanities Through the Arts	3
JOUR 135	Mass Communication in Society	3
or		
COMMST 135	Mass Communication in Society	3
MUSIC 103	Appreciation of American Popular Music	3
or		
MUSIC 103H	Appreciation of American Popular Music – Honors	3
MUSIC 120	Appreciation of Musical Literature	3
or		
MUSIC 120H	Appreciation of Musical Literature – Honors	3
MUSIC 134	Jazz History	3
PHIL 101	Introduction to Philosophy	3
or		
PHIL 101H	Introduction to Philosophy – Honors	3
POLIT 100	American Politics	3
or		
POLIT 100H	American Politics – Honors	3
POLIT 102	California Politics and Culture	3
POLIT 104	Introduction to Comparative Politics	3
POLIT 106	Introduction to World Politics	3
POLIT 110	Introduction to Political Theory	3
		Units
PSYCH 100	General Psychology	3
or		
PSYCH 100H	General Psychology – Honors	3
RELIG 100	Introduction to Religious Studies	3
or		
RELIG 100H	Introduction to Religious Studies – Honors	3
RELIG 101	Introduction to World Religions	3
or		
RELIG 101H	Introduction to World Religions – Honors	3
RELIG 110	Tribal and Ethnic Religions	3
or		
ANTHRO 110	Tribal and Ethnic Religions	3

SOC 100	Introduction to Sociology	3
or		
SOC 100H	Introduction to Sociology – Honors	3

Total Units		18
Rationale:	New formatting	
Effective:	Fall 2018	

INFORMATION ITEM
MODIFY DEGREE – TRANSFER DEGREE (AA-T)
<i>Changes to the 2018-2019 College Catalog</i>

ASSOCIATE IN ARTS IN KINESIOLOGY FOR TRANSFER (AA-T) DEGREE

The Associate in Arts-Transfer (AA-T) degree in Kinesiology at Crafton Hills College is designed to meet the needs of students transferring to a California State University who intend to major in kinesiology or a related field of study. Students earning this degree will be able to explain the importance of physical activity in daily life and the implications of this for the discipline of kinesiology, how it is structured, and the types of knowledge studied by its scholars and applied in professional practice; defend the integrative nature of the field of kinesiology; identify the nature and demands of professional occupations, the career options available to students graduating from departments of kinesiology, and the qualifications associated with each; demonstrate knowledge of principles for safe participation and physiological improvement in keeping with the goals of a specific physical activity; and demonstrate an understanding of the benefit associated with the participation in physical activities.

REQUIRED CORE COURSES:		Units
KIN 200	Introduction to Kinesiology	3
ANAT 150	Human Anatomy and Physiology I	4
ANAT 151	Human Anatomy and Physiology II	4

Students must complete one unit from any three of the following movement-based course areas:

Aquatics		Units
KIN/S 164ABCD	Swimming I-IV	.5-1
KIN/F 173ABCD	Water Aerobics and Deep Water Exercise I-IV	.5-1
Combatives		Units
KIN/S 159ABCD	Karate I-IV	.5-1
Team Sports		Units
KIN/S 116ABCD	Soccer I-IV	.5-1
KIN/S 193ABCD	Softball I-IV	.5-1
Individual Sports		Units
KIN/S 120ABCD	Golf I-IV	.5-1
KIN/S 148ABCD	Tennis I-IV	.5-1
Fitness		Units
KIN/F 105ABCD	Aerobic Conditioning I-IV	.5-1
KIN/F 108ABCD	Resistance and Weight Training I-IV	.5-1
KIN/F 127ABCD	Walking for Fitness I-IV	.5-1
KIN/F 168ABCD	Yoga I-IV	.5-1

KIN/F 190ABCD Tai Chi I-IV .5-1

Dance **Units**
 KIN/D 163ABCD Ballroom/Swing/Salsa I-IV .5-1

REQUIRED LIST A COURSES

Students must complete at least six additional units from the following list: **Units**

MATH 110 Introduction to Probability and Statistics 4

CHEM 150 General Chemistry I 5

or

CHEM 150H General Chemistry I – Honors 5

PHYSIC 110 General Physics I 4

or

PHYSIC 250 College Physics I 4

KIN 231 First Aid and CPR 3

Total Units **21-23**

Rationale: New formatting

Effective: Fall 2018

INFORMATION ITEM
MODIFY DEGREE – TRANSFER DEGREE (AA-T)
<i>Changes to the 2018-2019 College Catalog</i>

ASSOCIATE IN ARTS IN MUSIC FOR TRANSFER (AA-T) DEGREE

The Associate in Arts-Transfer (AA-T) degree in Music at Crafton Hills College is designed to meet the needs of students transferring to a California State University who intend to pursue a Bachelor of Arts in Music degree.

REQUIRED CORE COURSES **Units**

MUSIC 101 Music Theory I 4

MUSIC 102 Music Theory II 4

MUSIC 201 Music Theory III 4

MUSIC 202 Music Theory IV 4

MUSIC 141X4 1 Applied Music

Units

MUSIC 150X4 2 Concert Choir 4

or

MUSIC 174X4 3 Jazz Band 4

Total Units **22**

1Must be taken four times.

2total of 4 units of any combination of ensemble courses

3total of 4 units of any combination of ensemble courses

Rationale: New formatting

Effective: Fall 2018

INFORMATION ITEM
MODIFY DEGREE – TRANSFER DEGREE (AA-T)
<i>Changes to the 2018-2019 College Catalog</i>

ASSOCIATE IN ARTS IN PHILOSOPHY FOR TRANSFER (AA-T) DEGREE

The Associate in Arts in Philosophy for Transfer degree (AA-T) at Crafton Hills College is designed to meet the needs of students transferring to a California State University who intend to major in philosophy or a related field of study.

REQUIRED CORE COURSES		Units
PHIL 103	Introduction to Logic: Argument and Evidence	3
PHIL 105	Introduction to Ethics: Moral Values in Today's Society	3
or		
PHIL 105H	Introduction to Ethics: Moral Values in Today's Society – Honors	3

REQUIRED LIST A COURSE		Units
PHIL 101	Introduction to Philosophy	3
or		
PHIL 101H	Introduction to Philosophy – Honors	3

REQUIRED LIST B COURSES		Units
RELIG 101	Introduction to World Religions	3
or		
RELIG 101H	Introduction to World Religions – Honors	3
RELIG 113	Introduction to Eastern Religions	3

REQUIRED LIST C COURSES		Units
Students must complete (3) additional units from the following courses:		Units
ANTHRO 110	Tribal and Ethnic Religions	3
or		
HIST 135	Religion in America	3
or		
HUM 101	The Humanities I: Prehistoric to Medieval	3
or		
HUM 102	The Humanities II: Renaissance to Post Modern	3
or		
RELIG 100	Introduction to Religious Studies	3
or		
RELIG 100H	Introduction to Religious Studies – Honors	3
or		
RELIG 110	Tribal and Ethnic Religions	3
or		
RELIG 120	Introduction to Islam	3
or		
RELIG 135	Religion in America	3
or		
RELIG 175	Literature and Religion of the Bible	3
or		
RELIG 176	Jesus and His Interpreters	3

Total Units	18
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Rationale: New formatting
Effective: Fall 2018

INFORMATION ITEM
MODIFY DEGREE – TRANSFER DEGREE (AA-T)
Changes to the 2018-2019 College Catalog

ASSOCIATE IN ARTS IN POLITICAL SCIENCE FOR TRANSFER (AA-T) DEGREE

The Associate in Arts-Transfer (AA-T) degree in Political Science at Crafton Hills College is designed to meet the needs of students transferring to a California State University who intend to major in political science or a related field of study.

REQUIRED CORE COURSE		Units
POLIT 100	American Politics	3
or		
POLIT 100H	American Politics – Honors	3

REQUIRED LIST A COURSES		Units
Students must complete at least nine units from the following courses:		
POLIT 104	Introduction to Comparative Politics	3
POLIT 106	Introduction to World Politics	3
POLIT 110	Introduction to Political Theory	3
MATH 110	Introduction to Probability and Statistics	4
or		
PSYCH 120	Statistics for the Social and Behavioral Sciences	4

REQUIRED LIST B COURSES		Units
Students must complete at least six additional units from the following courses:		
POLIT 102	California Politics and Culture	3
MATH 110 1	Introduction to Probability and Statistics	4
or		
PSYCH 120 1	Statistics for the Social and Behavioral Sciences	4
ANTHRO 102	Cultural Anthropology	3
ECON 100	Introduction to Economics	3
ECON 200	Principles of Macroeconomics	3
ECON 201	Principles of Microeconomics	3
GEOG 120	World Regional Geography	3
HIST100	History of the United States to 1877	3
or		
HIST 100H	History of the United States to 1877 – Honors	3
HIST 101	History of the United States 1865 to Present	3
or		
HIST 101H	History of the United States 1865 to Present – Honors	3
HIST 170	World Civilizations (3500 BCE-1500CE)	3
or		
HIST 170H	World Civilizations (3500 BCE-1500CE) – Honors	3
HIST 171	World Civilizations (1500 CE to the Present)	3
or		
HIST 171H	World Civilizations (1500 CE to the Present) – Honors	3
PSYCH 100	General Psychology	3
or		
PSYCH 100H	General Psychology – Honors	3
SOC 100	Introduction to Sociology	3
or		

SOC 100H	Introduction to Sociology – Honors	3
Total Units		18

1 If not already used for LIST A

Rationale: New formatting
Effective: Fall 2018

INFORMATION ITEM
MODIFY DEGREE – TRANSFER DEGREE (AA-T)
<i>Changes to the 2018-2019 College Catalog</i>

ASSOCIATE IN ARTS IN PSYCHOLOGY FOR TRANSFER (AA-T) DEGREE

The Associate in Arts-Transfer (AA-T) degree in Psychology at Crafton Hills College is designed to meet the needs of students transferring to a California State University or University of California who intend to major in psychology or a related field of study.

REQUIRED CORE COURSES		Units
PSYCH 100	General Psychology	3
or		
PSYCH 100H	General Psychology – Honors	3
PSYCH 101	Research Methods	3
MATH 110	Introduction to Probability and Statistics	4
or		
PSYCH 120	Statistics for the Social and Behavioral Sciences	4

REQUIRED LIST A COURSE		Units
BIOL 100	General Biology	4

REQUIRED LIST B COURSE		Units
PSYCH 111	Developmental Psychology: Lifespan	3

REQUIRED LIST C COURSE		Units
Students must complete at least three units from the following courses:		Units
PSYCH 102	Personal and Social Adjustment	3
PSYCH 103	Theories of Personality	3
PSYCH 110	Abnormal Psychology	3
PSYCH 118	Human Sexual Behavior	3

Total Units		20
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Rationale: New formatting
Effective: Fall 2018

INFORMATION ITEM
MODIFY DEGREE – TRANSFER DEGREE (AA-T)
<i>Changes to the 2018-2019 College Catalog</i>

ASSOCIATE IN ARTS IN SOCIOLOGY FOR TRANSFER (AA-T) DEGREE

The Associate in Arts-Transfer (AA-T) degree in Sociology at Crafton Hills College is designed to meet the needs of students transferring to a California State University who intend to major in sociology or a related field of study.

REQUIRED CORE COURSES		Units
SOC 100	Introduction to Sociology	3
or		
SOC 100H	Introduction to Sociology – Honors	3
SOC 105	Social Problems	3
PSYCH 120	Statistics for the Social and Behavioral Sciences	4
or		
MATH 110	Introduction to Probability and Statistics	4

REQUIRED LIST A COURSES		Units
Students must complete at least six units from the following courses:		
SOC 130	Marriage, Family and Intimate Relationships	3
SOC 141	Minority Relations	3
SOC 145	Sex, Gender and Society	3

REQUIRED LIST B COURSES		Units
Students must complete at least three additional units from the following courses:		
Any LIST A course not already used		Units
SOC 150	Gerontology	3
ANTHRO 102	Cultural Anthropology	3
or		
ANTHRO 102H	Cultural Anthropology – Honors	3
PSYCH 100	General Psychology	3
or		
PSYCH 100H	General Psychology – Honors	3
POLIT 100	American Politics	3
or		
POLIT 100H	American Politics – Honors	3
ECON 100	Introduction to Economics	3
Total Units		19

Rationale: New formatting
Effective: Fall 2018

INFORMATION ITEM
MODIFY DEGREE – TRANSFER DEGREE (AA-T)
<i>Changes to the 2018-2019 College Catalog</i>

ASSOCIATE IN ARTS IN SPANISH FOR TRANSFER (AA-T) DEGREE

The Associate in Arts in Spanish for Transfer Degree is intended for students who plan to transfer and complete a bachelor's degree in Spanish or a similar major at a CSU campus. A student completing the Associate in Spanish for Transfer will have a solid background in reading, speaking, and comprehending Spanish and will have developed an understanding and appreciation of Hispanic culture. This degree is extremely relevant due to the high percentage of Spanish speakers living in California.

REQUIRED CORE COURSES		Units
SPAN 101	College Spanish I	5
SPAN 102	College Spanish II	5
SPAN 103	College Spanish III	5
SPAN 104	College Spanish IV	5

REQUIRED LIST A COURSE		Units
ENGL 163	Chicano/Latino Literature	3
Total Units		23

Substitution courses: If a student places out of a required course, the student will need to take additional units to compensate for the course. Substitution courses are only permitted for those students who have placed out of one or more of the following courses required for the major: Spanish 101, Spanish 102 and Spanish 103. Spanish 104 cannot be substituted

Rationale: New formatting
Effective: Fall 2018

INFORMATION ITEM
MODIFY DEGREE – TRANSFER DEGREE (AA-T)
Changes to the 2018-2019 College Catalog

ASSOCIATE IN ARTS IN THEATRE ARTS FOR TRANSFER (AA-T) DEGREE

The Associate in Arts-Transfer (AA-T) degree in Theatre Arts at Crafton Hills College is designed to meet the needs of students transferring to a California State University who intend to major in theatre arts or a related field of study.

REQUIRED CORE COURSES		Units
THART 100	Introduction to Theatre	3
or		
THART 100H	Introduction to Theatre – Honors	3
or		
THART 108	World Drama I	3
or		
ENGL 108	World Drama I	3
THART 120	Beginning Acting	3
THART 124X2*	Beginning Performance Workshop	3
or		
THART 134X4 1	Technical Theatre Workshop	1

REQUIRED LIST A COURSES

Students must complete at least nine units from the following courses:		Units
THART 124X2 2	Beginning Performance Workshop	3
THART 134X4 3	Technical Theatre Workshop	1
THART 176	Fundamentals of Stagecraft I	3
THART 179	Fundamentals of Stagecraft II	3
THART 220	Intermediate Acting	3
THART 226	Play and Screenplay Analysis	3
or		
ENGL 226	Play and Screenplay Analysis	3

Total Units		16-18
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*Students may substitute THART 140X2 or THART 140X4 in lieu of THART 124X2. See a counselor for details.

- 1 must be taken three times
- 2 if not taken above
- 3 may be taken three times if not taken above

Rationale: New formatting
Effective: Fall 2018

INFORMATION ITEM
MODIFY DEGREE – TRANSFER DEGREE (AS-T)
<i>Changes to the 2018-2019 College Catalog</i>

ASSOCIATE IN SCIENCE IN MATHEMATICS FOR TRANSFER (AS-T) DEGREE

The Associate in Science-Transfer degree in Mathematics at Crafton Hills College is designed to meet the needs of students transferring to a California State University intending to major in mathematics or a related field of study.

REQUIRED CORE COURSES	Units
MATH 250 Single Variable Calculus I	4
MATH 251 Single Variable Calculus II	4
MATH 252 Multivariable Calculus	5

Students must complete at least six units from the following courses, with at least three units from LIST A:

LIST A COURSES	Units
MATH 265 Linear Algebra	4
MATH 266 Introduction to Ordinary Differential Equations	4

LIST B COURSES	Units
MATH 255 Computer-Based Problems for Calculus	2
MATH 110 Introduction to Probability and Statistics	4
CIS 114 C++ Programming I	3
CIS 116 C++ Programming II	3
PHYSIC 250 College Physics I	4
CSCI 110 Introduction to Computer Science I	3
CSCI 120 Introduction to Computer Science II	3

Total Units **19-21**

Prospective transfer students should complete the general education and lower division requirements of the school to which they will be transferring (IGETC or CSU GE Breadth). See a counselor for details. Information is also available at www.assist.org.

Rationale: New formatting
Effective: Fall 2018

INFORMATION ITEM
MODIFY DEGREE – TRANSFER DEGREE (AS-T)
<i>Changes to the 2018-2019 College Catalog</i>

ASSOCIATE IN SCIENCE IN PHYSICS FOR TRANSFER (AS-T) DEGREE

The Associate in Science-Transfer (AS-T) degree in Physics at Crafton Hills College is designed to meet the needs of students transferring to a California State University who intend to major in physics, astronomy, astrophysics or a related field of study.

REQUIRED CORE COURSES		Units
PHYSIC 250	College Physics I	4
PHYSIC 251	College Physics II	4
PHYSIC 252	College Physics III	4
MATH 250	Single Variable Calculus I	4
MATH 251	Single Variable Calculus II	4
MATH 252	Multivariable Calculus	5
Total Units		25

Rationale: New formatting
Effective: Fall 2018

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Diana Rodriguez, President, SBVC
PREPARED BY: Dr. Terri Long, Interim Vice President, Instruction, SBVC
DATE: June 21, 2018
SUBJECT: Consideration of Approval of Curriculum - SBVC

RECOMMENDATION

It is recommended that the Board of Trustees approve the SBVC curriculum modifications.

OVERVIEW

The courses, certificates, and degrees at SBVC are continually being revised and updated to reflect and meet student needs.

ANALYSIS

These courses, certificates, and degrees have been approved for addition, modification, and deletion by the Curriculum Committee of the Academic Senate and will be included in the 2018-2019 or 2019-2020 College Catalog.

BOARD IMPERATIVE

II. Learning Centered Institution for Student Access, Retention, and Success.

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO VALLEY COLLEGE
SUBMITTED FOR BOARD OF TRUSTEE APPROVAL
June 21, 2018

NEW DISCIPLINE

Addition to the 2019/2020 Catalog

After reviewing the *Minimum Qualifications for Faculty and Administrators in California Community Colleges 2018-2019* handbook, the Academic Success and Learning Services Division has come to the consensus that "Learning Assistance or Learning Skills Coordinators or Instructors and Tutoring Coordinators" seems to be the best fit for the courses within this department. A formal request was placed during the March 19, 2018 Curriculum Committee meeting to approve the changing of the name of the Academic Advancement Department to the Learning Skills and Tutoring Department with the course abbreviation of LST.

CONTENT REVIEW

No Changes to the College Catalog

ENGL 151
ENGL 275

ENGL 153
MATH 103

ENGL 270
MATH 250

ENGL 271
REALST 062
REALST 100

Rationale:
Effective:

Content Review
Fall 2019

NEW COURSE

Addition to the 2019-2020 College Catalog

Course ID: CIT 088
Course Title: Introduction to Android Security
Units: 3
Lecture: 32 - 36 contact hours per semester
Laboratory: 48 - 54 contact hours per semester
Outside of Class Hours: 4 hour(s) per week
Prerequisite: None.
Catalog Description: This is an introductory course in Android security. The course covers why it is critical to build security into Android apps in all phases of the system design lifecycle. The course will also cover improved programming processes to promote safety, as well as how to provide countermeasures for the numerous threats to which Android application and its users are exposed using software and hardware tools available in the industry.
Schedule Description: This is an introductory course in Android security. The course covers why it is critical to build security into Android apps in all phases of the system design lifecycle. The course will also cover improved programming processes to promote safety, as well as how to provide countermeasures for the numerous threats to which Android application and its users are exposed using software and hardware tools available in the industry.
Rationale: Recent years have experienced an explosion of Android devices; necessitate the need for a course like this one. The course will educate students on procedures to configure and secure Android devices; as well as teach students how to analyze security concerns using various software and hardware tools.
TOP Code: 0702.00
Equate: Course not offered at CHC.
Effective: Fall 2019

NEW COURSE*Addition to the 2019-2020 College Catalog*

Course ID:	CIT 089
Course Title:	Introduction to iOS Application Security
Units:	3
Lecture:	32 - 36 contact hours per semester
Laboratory:	48 - 54 contact hours per semester
Outside of Class Hours:	4 hour(s) per week
Prerequisite:	None.
Catalog Description:	This course focuses on the iOS (Internetwork Operating System) platform and application security. This course is for beginners interested in understanding the iOS Security. How to analyze applications on this platform using a variety of cutting-edge tools and techniques will be covered.
Schedule Description:	This course focuses on the iOS (Internetwork Operating System) platform and application security. This course is for beginners interested in understanding the iOS Security.
Rationale:	Recent year has experienced an explosion in devices running off Inter-network Operating System (iOS) machines, as well as hacks that have resulted thereof. The course will educate students on procedures to secure devices running on Apple iOS platform; as well as analyze security concerns with such devices.
TOP Code:	0702.00
Equate:	Course not offered at CHC.
Effective:	Fall 2019

NEW COURSE*Addition to the 2019-2020 College Catalog*

Course ID:	CIT 090
Course Title:	Introduction to Web Security
Units:	3
Lecture:	32 - 36 contact hours per semester
Laboratory:	48 - 54 contact hours per semester
Outside of Class Hours:	4 hour(s) per week
Prerequisite:	None.
Catalog Description:	This introductory course in web security targets students and other computer professionals who have some networking and administrative skills in Windows-based networks. Students will become familiar with other operating systems, such as OS X, Unix, or Linux. This course will help participants who want to further a career in Information Technology by acquiring an elementary knowledge of security topics. The course further helps students as they prepare for the CompTIA Security+ Certification examination.
Schedule Description:	This introductory course in web security targets students and other computer professionals who have some networking and administrative skills in Windows-based networks. Students will become familiar with other operating systems, such as OS X, Unix, or Linux. This course will help participants who want to further a career in Information Technology by acquiring an elementary knowledge of security topics. The course further helps students as they prepare for the CompTIA Security+ Certification examination.
Rationale:	Current trend in networking breaches has necessitated IT student to acquire skills in Network security and ways to mitigate and manage web security issues when a network is compromised.
TOP Code:	0702.00
Equate:	Course not offered at CHC.

Effective: Fall 2019

NEW COURSE

Addition to the 2019-2020 College Catalog

Course ID: CIT 621
Course Title: CompTIA A+ Certification Preparation: Hardware
Units: Noncredit
Lecture: 64 - 72 contact hour(s) per semester
Prerequisite: None.
Catalog Description: This noncredit course is designed for individuals who have basic computer skills and who are interested in obtaining a job as an entry-level IT technician and require certification. It is an accelerated course that prepares students for the Hardware portion of the CompTIA A+ exam.
Schedule Description: This noncredit course is designed for individuals who have basic computer skills and who are interested in obtaining a job as an entry-level IT technician and require certification. It is an accelerated course that prepares students for the Hardware portion of the CompTIA A+ exam.
Rationale: This is an accelerated exam preparation course, which will help prepare students to pass the CompTIA A+ Certification exam, Hardware portion.
TOP Code: 0701.00
Equate: Course not offered at CHC.
Effective: Fall 2019

NEW COURSE

Addition to the 2019-2020 College Catalog

Course ID: CIT 622
Course Title: CompTIA A+ Certification Preparation: Networking
Units: Noncredit
Lecture: 32 - 36 contact hour(s) per semester
Prerequisite: None.
Catalog Description: This noncredit course is designed for individuals who have basic computer skills and who are interested in obtaining a job as an entry-level IT technician and require certification. It is an accelerated course that allows students to prepare for the Networking portion of the CompTIA A+ Hardware exam.
Schedule Description: This noncredit course is designed for individuals who have basic computer skills and who are interested in obtaining a job as an entry-level IT technician and require certification. It is an accelerated course that allows students to prepare for the Networking portion of the CompTIA A+ Hardware exam.
Rationale: This is an accelerated exam preparation course, which will help prepare students to pass the CompTIA A+ Certification exam, Networking portion.
TOP Code: 0701.00
Equate: Course not offered at CHC.
Effective: Fall 2019

NEW COURSE

Addition to the 2019-2020 College Catalog

Course ID:	CIT 623
Course Title:	CompTIA A+ Certification Preparation: Mobile Devices
Units:	Noncredit
Lecture:	32 - 36 contact hour(s) per semester
Prerequisite:	None.
Catalog Description:	This noncredit course is designed for individuals who have basic computer skills and who are interested in obtaining a job as an entry-level IT technician and require certification. It is an accelerated course that prepares for the Mobile Devices portion of the CompTIA A+ exam.
Schedule Description:	This noncredit course is designed for individuals who have basic computer skills and who are interested in obtaining a job as an entry-level IT technician and require certification. It is an accelerated course that prepares for the Mobile Devices portion of the CompTIA A+ exam.
Rationale:	This is an accelerated exam preparation course, which will help prepare students to pass the CompTIA A+ Certification exam, Mobile Operating System portion.
TOP Code:	0701.00
Equate:	Course not offered at CHC.
Effective:	Fall 2019

NEW COURSE

Addition to the 2019-2020 College Catalog

Course ID:	CIT 624
Course Title:	CompTIA A+ Certification Preparation: Troubleshooting
Units:	Noncredit
Lecture:	32 - 36 contact hour(s) per semester
Prerequisite:	None.
Catalog Description:	This noncredit course is designed for individuals who have basic computer skills and who are interested in obtaining a job as an entry-level IT technician and require certification. It is an accelerated course that prepares for the Troubleshooting portion of the CompTIA A+ exam.
Schedule Description:	This noncredit course is designed for individuals who have basic computer skills and who are interested in obtaining a job as an entry-level IT technician and require certification. It is an accelerated course that prepares for the Troubleshooting portion of the CompTIA A+ exam.
Rationale:	This is an accelerated exam preparation course, which will help prepare students to pass the CompTIA A+ Certification exam, Troubleshooting portion.
TOP Code:	0701.00
Equate:	Course not offered at CHC.
Effective:	Fall 2019

NEW COURSE*Addition to the 2019-2020 College Catalog*

Course ID:	CIT 625
Course Title:	CompTIA A+ Certification Preparation: Windows Operating System
Units:	Noncredit
Lecture:	32 - 36 contact hour(s) per semester
Prerequisite:	None.
Catalog Description:	This noncredit course is designed for individuals who have basic computer skills and who are interested in obtaining a job as an entry-level IT technician and require certification. It is an accelerated course that prepares students for the Windows Operating System portion of the CompTIA A+ exam.
Schedule Description:	This noncredit course is designed for individuals who have basic computer skills and who are interested in obtaining a job as an entry-level IT technician and require certification. It is an accelerated course that prepares students for the Windows Operating System portion of the CompTIA A+ exam.
Rationale:	This is an accelerated exam preparation course, which will help prepare students to pass the CompTIA A+ Certification exam, Windows Operating System portion.
TOP Code:	0701.00
Equate:	Course not offered at CHC.
Effective:	Fall 2019

NEW COURSE*Addition to the 2019-2020 College Catalog*

Course ID:	CIT 626
Course Title:	CompTIA A+ Certification Preparation: Other Operating Systems
Units:	Noncredit
Lecture:	32 - 36 contact hour(s) per semester
Prerequisite:	None.
Catalog Description:	This noncredit course is designed for individuals who have basic computer skills and who are interested in obtaining a job as an entry-level IT technician and require certification. It is an accelerated course that prepares students for the Other Operating Systems portion of the CompTIA A+ exam.
Schedule Description:	This noncredit course is designed for individuals who have basic computer skills and who are interested in obtaining a job as an entry-level IT technician and require certification. It is an accelerated course that prepares students for the Other Operating Systems portion of the CompTIA A+ exam.
Rationale:	This is an accelerated exam preparation course, which will help prepare students to pass the CompTIA A+ Certification exam, Other Operating System portion.
TOP Code:	0701.00
Equate:	Course not offered at CHC.
Effective:	Fall 2019

NEW COURSE

Addition to the 2019-2020 College Catalog

Course ID:	CIT 627
Course Title:	CompTIA A+ Certification Preparation: Security
Units:	Noncredit
Lecture:	32 - 36 contact hour(s) per semester
Prerequisite:	None.
Catalog Description:	This noncredit course is designed for individuals who have basic computer skills and who are interested in obtaining a job as an entry-level IT technician and require certification. It is an accelerated cram course that prepares students for the Security portion of the CompTIA A+ exam.
Schedule Description:	This noncredit course is designed for individuals who have basic computer skills and who are interested in obtaining a job as an entry-level IT technician and require certification. It is an accelerated cram course that prepares students for the Security portion of the CompTIA A+ exam.
Rationale:	This is an accelerated exam preparation course, which will help prepare students to pass the CompTIA A+ Certification exam, Security portion.
TOP Code:	0701.00
Equate:	Course not offered at CHC.
Effective:	Fall 2019

NEW COURSE

Addition to the 2019-2020 College Catalog

Course ID:	CIT 628
Course Title:	CompTIA A+ Certification Preparation: Software Troubleshooting
Units:	Noncredit
Lecture:	32 - 36 contact hour(s) per semester
Prerequisite:	None.
Catalog Description:	This noncredit course is designed for individuals who have basic computer skills and who are interested in obtaining a job as an entry-level IT technician and require certification. It is an accelerated course that prepares students for the Security portion of the CompTIA A+ exam.
Schedule Description:	This noncredit course is designed for individuals who have basic computer skills and who are interested in obtaining a job as an entry-level IT technician and require certification. It is an accelerated course that prepares students for the Security portion of the CompTIA A+ exam.
Rationale:	This is an accelerated exam preparation course, which will help prepare students to pass the CompTIA A+ Certification exam, Software Troubleshooting portion.
TOP Code:	0701.00
Equate:	Course not offered at CHC.
Effective:	Fall 2019

NEW COURSE

Addition to the 2019-2020 College Catalog

Course ID:	CIT 629
Course Title:	CompTIA A+ Certification Preparation: Operational Procedures
Units:	Noncredit
Lecture:	32 - 36 contact hour(s) per semester
Prerequisite:	None.
Catalog Description:	This noncredit course is designed for individuals who have basic computer skills and who are interested in obtaining a job as an entry-level IT technician and require certification. It is an accelerated course that prepares students for the Operational Procedures of the CompTIA A+ exam.
Schedule Description:	This noncredit course is designed for individuals who have basic computer skills and who are interested in obtaining a job as an entry-level IT technician and require certification. It is an accelerated course that prepares students for the Operational Procedures of the CompTIA A+ exam.
Rationale:	This is an accelerated exam preparation course, which will help prepare students to pass the CompTIA A+ Certification exam, Operational Procedures portion.
TOP Code:	0701.00
Equate:	Course not offered at CHC.
Effective:	Fall 2019

NEW COURSE

Addition to the 2019-2020 College Catalog

Course ID:	CS 074
Course Title:	iOS App Development
Units:	3
Lecture:	16 - 18 contact hours per semester
Laboratory:	96 - 108 contact hours per semester
Outside of Class Hours:	2 hour(s) per week
Prerequisite:	None.
Catalog Description:	This course will cover the fundamentals of iPhone application development using the Objective-C, Swift, and the iPhone SDK (Software Development Kit). The theory and use of using and managing Xcode, 3D Game Development, Storyboard Builder, Audio /Animation /Data /Location, User Interface (UI) development, game and app design will be covered. Students will gain valuable experience using front end and back end development tools to complete production ready iPhone applications.
Schedule Description:	This course is an introduction to iOS app development. Topics will include writing source code, compiling, executing, debugging, using Objective-C/Swift languages, and the iPhone SDK (Software Development Kit) implemented as a MVC (Model-View-Controller) architecture.
Rationale:	New course will be offered as part of new certificates proposed by the department.
TOP Code:	0707.00
Equate:	Course not offered at CHC.
Effective:	Fall 2019

NEW COURSE*Addition to the 2019-2020 College Catalog*

Course ID:	CS 075
Course Title:	Introduction to Web Development
Units:	3
Lecture:	16 - 18 contact hours per semester
Laboratory:	96 - 108 contact hours per semester
Outside of Class Hours:	2 hour(s) per week
Prerequisite:	None.
Catalog Description:	This course focuses on web development and addresses the essentials for skilled web developers who can create digital media, web, and mobile applications for modern desktop and portable devices. Students in this program are offered an in-depth, project-driven curriculum that provides a comprehensive study of HTML, CSS, JavaScript, Web Animation, and Multi-Media Creation. Students will learn to develop visually aesthetic, user friendly, and interactive web based applications. Students will also gain valuable experience using front end and backend development tools like Adobe Dreamweaver, Adobe Animate, and Visual Studio. Students will also be exposed to the programming languages that cross over from web development to mobile phone development. The synergy between the many web and mobile technologies will help each student build a foundation suitable for professional content.
Schedule Description:	This course introduces the basic technologies to create, modify, and deploy web technologies and media content using feature-rich web animation applications and coding Integrated Development Environment.
Rationale:	New course will be offered as part of new certificates proposed by the department.
TOP Code:	0702.10
Equate:	Course not offered at CHC.
Effective:	Fall 2019

NEW COURSE*Addition to the 2019-2020 College Catalog*

Course ID:	CS 076
Course Title:	Android App Development
Units:	3
Lecture:	16 - 18 contact hours per semester
Laboratory:	96 - 108 contact hours per semester
Outside of Class Hours:	2 hour(s) per week
Prerequisite:	None.
Catalog Description:	This course will cover Android Developer Fundamentals and basic Android programming concepts and build a variety of apps, starting with Hello World and working their way up to apps for business solutions and game development. Creating assets for applications and utilities is also covered.
Schedule Description:	This course will cover Android Developer Fundamentals and basic Android programming concepts and build a variety of apps, starting with Hello World and working their way up to apps for business solutions and game development. Creating assets for applications and utilities is also covered.
Rationale:	New course will be offered as part of new certificates proposed by the department.
TOP Code:	0702.10
Equate:	Course not offered at CHC.
Effective:	Fall 2019

NEW COURSE*Addition to the 2019-2020 College Catalog*

Course ID:	CULART 050
Course Title:	Healthy Cooking and Special Diets
Units:	3
Lecture:	16 - 18 contact hours per semester
Laboratory:	96 - 108 contact hours per semester
Outside of Class Hours:	2 hour(s) per week
Prerequisite:	None.
Catalog Description:	This hands-on cooking class is an overview of the important nutrition principles, beneficial foods, and cooking techniques that contribute to building better brain health. Students prepare anti-inflammatory and nutrient dense foods rich in healthy fats, herbs and spices, antioxidants, probiotics, fiber, vitamins and minerals to create a delicious meal preparation. The focus is on healthy eating, organic food, sustainability and special needs diets and cooking techniques.
Schedule Description:	This hands-on cooking class is an overview of the important nutrition principles, beneficial foods, and cooking techniques that contribute to building better brain health. Students prepare anti-inflammatory and nutrient dense foods rich in healthy fats, herbs and spices, antioxidants, probiotics, fiber, vitamins and minerals to create a delicious meal preparation. The focus is on healthy eating, organic food, sustainability and special needs diets and cooking techniques.
Rationale:	This new course will allow students to gain access to positions in the industry, not being filled.
TOP Code:	1306.00
Equate:	Course not offered at CHC.
Effective:	Fall 2019

NEW COURSE*Addition to the 2019-2020 College Catalog*

Course ID:	ENGL 140
Course Title:	Exploring the World of Science Fiction
Units:	3
Lecture:	48 - 54 contact hours per semester
Prerequisite:	ENGL 101 or ENGL 101H
Catalog Description:	This course is a survey of science fiction genre from the late 19th Century to the present. Students read, analyze, and discuss major themes, genres (short story, novels, drama, and poetry), media (radio, film, tv, internet), and the function of science fiction as a literary form that reflects human concern for solving or escaping problems in an increasingly technological culture and age.
Schedule Description:	This course is a survey of science fiction literature from late 19th Century to the present, including the major issue of how humans deal with an ever increasingly technological world.
Rationale:	With the renewed emphasis on transfer and the concerted efforts to recruit more English majors and General Education students to English, we need to develop new, interesting courses, including ones using distance education.
TOP Code:	1501.00
Equate:	Course not offered at CHC.
Effective:	Fall 2019

NEW COURSE*Addition to the 2019-2020 College Catalog*

Course ID:	ENGL 141
Course Title:	Mystery and Detective Fiction
Units:	3
Lecture:	48 - 54 contact hours per semester
Prerequisite:	ENGL 101 or ENGL 101H
Catalog Description:	This course will introduce the student to mystery and detective fiction as a literary genre and as popular literature, exploring literary elements such as plot, sub-plot, suspense, setting, back-story, procedural clues, hook, twist, ethical concerns of investigative methods, and civic life. Discussions of various styles and themes will engage students in critical thinking applied to historical era, multicultural contexts, and gender roles in mystery writing.
Schedule Description:	This course will introduce the student to mystery and detective fiction as a literary genre and as popular literature.
Rationale:	With the renewed emphasis on transfer and the concerted efforts to recruit more English majors and General Education students to English, we need to develop new, interesting courses, including ones using distance education.
TOP Code:	1501.00
Equate:	Course not offered at CHC.
Effective:	Fall 2019

NEW COURSE*Addition to the 2019-2020 College Catalog*

Course ID:	ENGL 151H
Course Title:	Freshman Composition and Literature - Honors
Units:	3
Lecture:	48 - 54 contact hours per semester
Prerequisite:	ENGL 101 or ENGL 101H
Catalog Description:	This course includes the study of representative works of fiction, poetry, and drama, including an understanding of their cultural, historical and aesthetic contexts, as well as an emphasis on the fundamental principles of literacy criticism and interpretation, including student writing based on critical reading. This course is intended for students in the Honors Program but is open to all students who desire more challenging course work.
Schedule Description:	This course includes the study of representative works of fiction, poetry, and drama, including an understanding of their cultural, historical and aesthetic contexts, as well as an emphasis on the fundamental principles of literacy criticism and interpretation, including student writing based on critical reading. This course is intended for students in the Honors Program but is open to all students who desire more challenging course work.
Rationale:	This course offers Honors students additional options in completing the Honors Program requirements. It will also allow English major students the opportunity to complete the Honors Program concurrently as they complete the AA-T English degree.
TOP Code:	1501.00
Equate:	Course not offered at CHC.
Effective:	Fall 2019

NEW COURSE*Addition to the 2019-2020 College Catalog*

Course ID:	ENGL 260
Course Title:	American Literature to Mid 19th Century
Units:	3
Lecture:	48 - 54 contact hours per semester
Prerequisite:	ENGL 101 or ENGL 101H
Catalog Description:	This course introduces students to American Literary traditions. The course traces the beginnings of the earliest American literary voices up through 1865.
Schedule Description:	This course introduces students to American Literary traditions. The course traces the beginnings of the earliest American literary voices up through 1865.
Rationale:	English 260 and 261 will give English Majors additional options for the Transfer Degree. These courses aligns with C-ID 130, and is also part of the approved TMC.
TOP Code:	1501.00
Equate:	Course not offered at CHC.
Effective:	Fall 2019

NEW COURSE*Addition to the 2019-2020 College Catalog*

Course ID:	ENGL 261
Course Title:	American Literature from 1865 to Present
Units:	3
Lecture:	48 - 54 contact hours per semester
Prerequisite:	ENGL 101 or ENGL 101H
Catalog Description:	This course introduces students to American Literary traditions. The course traces American authors from 1865 to present.
Schedule Description:	This course introduces students to American Literary traditions. The course traces American authors from 1865 to present.
Rationale:	English 260 and 261 will give English Majors additional options for the Transfer Degree. These courses aligns with C-ID 130, and is also part of the approved TMC.
TOP Code:	1501.00
Equate:	Course not offered at CHC.
Effective:	Fall 2019

NEW COURSE

Addition to the 2019-2020 College Catalog

Course ID:	ENGL 270H
Course Title:	English Literature: Middle Ages to 18th Century - Honors
Units:	3
Lecture:	48 - 54 contact hours per semester
Prerequisite:	ENGL 101 or ENGL 101H
Catalog Description:	This course surveys English literature to the last quarter of the 18th Century including coverage of all significant literary types in the development of English literature from the Middle Ages to the late 18th century. This course is intended for students in the Honors Program but is open to all students who desire more challenging course work.
Schedule Description:	This course surveys English literature to the last quarter of the 18th Century including coverage of all significant literary types in the development of English literature from the Middle Ages to the late 18th century. This course is intended for students in the Honors Program but is open to all students who desire more challenging course work.
Rationale:	This Honors course will enhance student options for completing the Honors Program. It will also allow English majors to complete the Honors Program concurrently as they complete the AA-T English degree.
TOP Code:	1501.00
Equate:	Course not offered at CHC.
Effective:	Fall 2019

NEW COURSE

Addition to the 2019-2020 College Catalog

Course ID:	ENGL 271H
Course Title:	English Literature: 18th Century to Present - Honors
Units:	3
Lecture:	48 - 54 contact hours per semester
Prerequisite:	ENGL 101 or ENGL 101H
Catalog Description:	This course surveys English literature from the late 18th Century to the present including coverage of all significant literary types. This course is intended for students in the Honors Program but is open to all students who desire more challenging course work.
Schedule Description:	This course surveys English literature from the late 18th Century to the present including coverage of all significant literary types. This course is intended for students in the Honors Program but is open to all students who desire more challenging course work.
Rationale:	This Honors course will enhance student options for completing the Honors Program. It will also allow English majors to complete the Honors Program concurrently as they complete the AA-T English degree.
TOP Code:	1501.00
Equate:	Course not offered at CHC.
Effective:	Fall 2019

MODIFY COURSE

COURSE ID	COURSE TITLE
ACAD 001	STRATEGIES FOR COLLEGE SUCCESS

Course ID: LST 001
Rationale: Course is changing course ID from ACAD to LST, which is on the approved discipline list.
Effective: Fall 2019

COURSE ID	COURSE TITLE
ACAD 606	SUPERVISED TUTORING/ACADEMIC INSTRUCTIONAL SUPPORT

Course ID: LST 606
Laboratory: 1 – 99 contact hour(s) per semester
Rationale: Course is changing course ID from ACAD to LST, which is on the approved discipline list.
Effective: Fall 2019

COURSE ID	COURSE TITLE
ACAD 610	TUTOR TRAINING

Course ID: LST 610
Lecture: 8 - 9 contact hour(s) per semester
Laboratory: 24 - 27 contact hour(s) per semester
Rationale: Course is changing course ID from ACAD to LST, which is on the approved discipline list.
Effective: Fall 2019

COURSE ID	COURSE TITLE
BUSAD 039	STRATEGIES FOR SUCCESSFUL EMPLOYMENT

Departmental Advisory: CIT 010
Rationale: Removing CIT 008 and CIT 009 as a Departmental Advisory.
Effective: Fall 2018

COURSE ID	COURSE TITLE
CIT 606	COMPUTER PROFICIENCY LAB

Laboratory: 16 - 18 contact hour(s) per semester
Catalog Description: This noncredit course provides students who need extra help or extra lab time to develop proficiency with computer technology with an on campus resource.
Schedule Description: This noncredit course provides students who need extra help or extra lab time to develop proficiency with computer technology with an on campus resource.
Rationale: Content Review.
Effective: Fall 2019

COURSE ID	COURSE TITLE
CULART 180	SMALL BUSINESS AND CATERING MANAGEMENT

Lecture: 32 - 36 contact hours per semester
Laboratory: 168 - 189 contact hours per semester
Outside of Class Hours: 6 hour(s) per week
Rationale: Updating lab units and content.
Effective: Fall 2019

COURSE ID	COURSE TITLE
ENGL 032	CREATIVE WRITING

Departmental Advisory: None.
Catalog Description: This is an introductory course in creative writing, with an emphasis on poetry and fiction. Students will learn and practice creative writing by producing their own work in the genres studied, reading and learning from the work of established and peer writers, and participating in the workshop method. **ENGL 032 is the non-transfer equivalent of ENGL 232. A student taking ENGL 032 may not earn credit for ENGL 232.**

Schedule Description: This is an introductory course in creative writing, with an emphasis on poetry and fiction. Students will learn and practice creative writing by producing their own work in the genres studied, reading and learning from the work of established and peer writers, and participating in the workshop method. **ENGL 032 is the non-transfer equivalent of ENGL 232. A student taking ENGL 032 may not earn credit for ENGL 232.**

Rationale: English 232 (transfer level of course) is in updated AA-T and must be submitted. Zero-level must be submitted with transfer level. Adding wording to course descriptions about students not being able to earn credit for both courses.

Effective: Fall 2019

COURSE ID	COURSE TITLE
ENGL 055	CHILDREN'S LITERATURE

Departmental Advisory: None.
Catalog Description: This survey course will have students read representative works of children's literature, will emphasize the development of close reading skills, and will promote an appreciation for the aesthetic qualities of literature written for children. **ENGL 055 is the non-transfer equivalent of ENGL 155. A student taking ENGL 055 may not earn credit for ENGL 155.**

Schedule Description: In this survey course, students will read several classics in children's literature focusing on characteristic traits common to all significant literature. **ENGL 055 is the non-transfer equivalent of ENGL 155. A student taking ENGL 055 may not earn credit for ENGL 155.**

Rationale: This course modification is being made to maintain an equivalent curriculum with the ENGL 155 course, which is currently being modified to be included with the AAT English Degree. Adding wording to course descriptions about students not being able to earn credit for both courses.

Effective: Fall 2019

COURSE ID	COURSE TITLE
ENGL 061	WOMEN WRITERS

Departmental Advisory: None.

Catalog Description: This course is a survey of poetry and prose by prominent women writers that explores historical and contemporary issues in women's lives. **ENGL 061 is the non-transfer equivalent of ENGL 161. A student taking ENGL 061 may not earn credit for ENGL 161.**

Schedule Description: This course is a survey of poetry and prose by prominent women writers that explores historical and contemporary issues in women's lives. **ENGL 061 is the non-transfer equivalent of ENGL 161. A student taking ENGL 061 may not earn credit for ENGL 161.**

Rationale: Content Review. Adding wording to course descriptions about students not being able to earn credit for both courses.

Effective: Fall 2019

COURSE ID	COURSE TITLE
ENGL 063	CHICANO LITERATURE

Prerequisite: None

Catalog Description: This course covers a representative survey of Chicano literature, including novels, drama, poetry, and essays which focus on the cultural, social, and political developments and themes that shape and characterize Chicano culture and literary expression. **ENGL 063 is the non-transfer equivalent of ENGL 163. A student taking ENGL 063 may not earn credit for ENGL 163.**

Schedule Description: This course covers a representative survey of Chicano literature, including novels, drama, poetry, and essays which focus on the cultural, social, and political developments and themes that shape and characterize Chicano culture and literary expression. **ENGL 063 is the non-transfer equivalent of ENGL 163. A student taking ENGL 063 may not earn credit for ENGL 163.**

Rationale: Content review and removal of ENGL 914 prerequisite.

Effective: Fall 2019

COURSE ID	COURSE TITLE
ENGL 065	AFRICAN-AMERICAN LITERATURE

Prerequisite: None

Catalog Description: This course is a comprehensive examination of African American literature, including prose, poetry, and fiction, from the early oral tradition to present. The course also incorporates understanding of the cultural trends and time periods and their relationships to literature. **ENGL 065 is the non-transfer equivalent of ENGL 165. A student taking ENGL 065 may not earn credit for ENGL 165.**

Schedule Description: This course is a comprehensive examination of the African American genre, including prose, poetry, and fiction, from the early oral tradition to present. **ENGL 065 is the non-transfer equivalent of ENGL 165. A student taking ENGL 065 may not earn credit for ENGL 165.**

Rationale: Course is being modified to keep alignment with English 165, which is currently being modified for inclusion in the English AA-T.

Effective: Fall 2019

COURSE ID	COURSE TITLE
ENGL 075	LITERATURE AND RELIGION OF THE BIBLE

Departmental Advisory:	None.
Catalog Description:	This course covers The English Bible as literature and as religion including an examination of the types of literature found in the Bible, the historical and religious context in which the literature was developed and an extensive reading of the two testaments. ENGL 075 is the non-transfer equivalent of ENGL 175. A student taking ENGL 075 may not earn credit for ENGL 175.
Schedule Description:	This course covers The English Bible as literature and as religion including an examination of the types of literature found in the Bible, the historical and religious context in which the literature was developed and an extensive reading of the two testaments. ENGL 075 is the non-transfer equivalent of ENGL 175. A student taking ENGL 075 may not earn credit for ENGL 175.
Rationale:	Course is 0-level version of transfer level course, which is part of updated English AA-T degree, and thus must be submitted along with the transfer level course. Adding wording to course descriptions about students not being able to earn credit for both courses.
Effective:	Fall 2019

COURSE ID	COURSE TITLE
ENGL 080	WORLD LITERATURE TO 17TH CENTURY

Departmental Advisory:	None.
Catalog Description:	This is an introduction to world literature from the beginning to the mid-17th Century, including coverage of selected samples of literature within the context of the culture and time in which they were written. ENGL 080 is the non-transfer equivalent of ENGL 280. A student taking ENGL 080 may not earn credit for ENGL 280.
Schedule Description:	This is an introduction to world literature from the beginning to the mid-17th Century, including coverage of selected samples of literature within the context of the culture and time in which they were written. ENGL 080 is the non-transfer equivalent of ENGL 280. A student taking ENGL 080 may not earn credit for ENGL 280.
Rationale:	Course is 0-level version of transfer level course, which is part of updated English AA-T degree, and thus must be submitted along with the transfer level course. Adding wording to course descriptions about students not being able to earn credit for both courses.
Effective:	Fall 2019

COURSE ID	COURSE TITLE
ENGL 081	WORLD LITERATURE: 17TH CENTURY TO PRESENT

Departmental Advisory:	None.
Catalog Description:	This is an introduction to world literature from the 17th century to the present, including coverage of selected samples of literature within the context of the culture and time in which they were written. ENGL 081 is the non-transfer equivalent of ENGL 281. A student taking ENGL 081 may not earn credit for ENGL 281.
Schedule Description:	This is an introduction to world literature from the 17th century to the present, including coverage of selected samples of literature within the context of the

culture and time in which they were written. **ENGL 081 is the non-transfer equivalent of ENGL 281. A student taking ENGL 081 may not earn credit for ENGL 281.**

Rationale: Course is 0-level version of transfer level course, which is part of updated English AA-T degree, and thus must be submitted along with the transfer level course. Adding wording to course descriptions about students not being able to earn credit for both courses.

Effective: Fall 2019

COURSE ID	COURSE TITLE
ENGL 102	INTERMEDIATE COMPOSITION AND CRITICAL THINKING

Catalog Description: This course provides further work in argumentative and critical writing, critical thinking, analysis of non-fiction texts (and a work of literature), research and documentation.

Schedule Description: This course provides further work in argumentative and critical writing, critical thinking, analysis of non-fiction texts (and a work of literature), research and documentation.

Rationale: Content Review. Course is part of updated English AA-T degree and thus must be submitted with degree.

Effective: Fall 2019

COURSE ID	COURSE TITLE
ENGL 102H	INTERMEDIATE COMPOSITION AND CRITICAL THINKING - HONORS

Catalog Description: This course provides further work in argumentative and critical writing, critical thinking, analysis of non-fiction texts (**and at least 2 works of literature**), research and documentation. **This course is intended for students in the Honors Program but is open to all students who desire more challenging course work.**

Schedule Description: This course provides further work in argumentative and critical writing, critical thinking, analysis of non-fiction texts (**and at least 2 works of literature**), research and documentation. **This course is intended for students in the Honors Program but is open to all students who desire more challenging course work.**

Rationale: Content Review. Course is part of updated English AA-T degree and thus must be submitted with degree.

Effective: Fall 2019

COURSE ID	COURSE TITLE
ENGL 122	JOURNALISM PRODUCTION: INTRODUCTION

Units: 3

Lecture: 48 - 54 contact hours per semester

Catalog Description: This course provides an introduction to gathering, synthesizing/organizing and writing news in journalistic style across multiple platforms resulting in the production of the campus student newsmagazine. Topics include the role of the journalist and related legal and ethical issues. Students will report and write based on their original interviews and research to produce news content.

Experiences may include covering speeches, meetings and other campus events, writing under deadline, and use of AP Style.

Schedule Description: This course provides an introduction to gathering, synthesizing/organizing and writing news in journalistic style across multiple platforms resulting in the production of the campus student newspaper.

Rationale: The increasing of unit count from 2 to 3 is motivated by a number of considerations: the 2-unit format was not enough to fully cover material; most similar courses at other colleges are 3 units; 3 units is a minimum to be included in the English degree.

Effective: Fall 2019

COURSE ID	COURSE TITLE
ENGL 123	JOURNALISM PRODUCTION: INTERMEDIATE

Units: 3

Lecture: 48 - 54 contact hours per semester

Catalog Description: This course provides further instruction on gathering, synthesizing/organizing and writing news in journalistic style across multiple platforms resulting in the production of the campus newspaper as well as development of editorial leadership skills. Topics include the role of the journalist and related legal and ethical issues. Students will report and write based on their original interviews and research to produce news content. Experiences may include covering speeches, meetings and other campus events, writing under deadline, and use of AP Style.

Schedule Description: This course provides further instruction on gathering, synthesizing/organizing and writing news in journalistic style across multiple platforms resulting in the production of the campus newspaper as well as development of editorial leadership skills.

Rationale: Course is part of updated English AA-T degree and thus must be submitted with degree.

Effective: Fall 2019

COURSE ID	COURSE TITLE
ENGL 125	LITERARY MAGAZINE PRODUCTION

Units: 3

Lecture: 48 - 54 contact hours per semester

Prerequisite: ENGL 101 or ENGL 101H

Catalog Description: This course covers the theory and practice of producing a literary magazine including instruction on all relevant aspects of editing, design and layout. Students in this class are responsible for production of the college literary magazine.

Schedule Description: This course covers the theory and practice of producing a literary magazine including instruction on all relevant aspects of editing, design and layout. Students in this class are responsible for production of the college literary magazine.

Rationale: Course is part of updated English AA-T degree and thus must be submitted with degree.

Effective: Fall 2019

COURSE ID	COURSE TITLE
ENGL 155	CHILDREN'S LITERATURE

Catalog Description: This survey course will have students read representative works of children's literature, will emphasize the development of close reading skills, and will promote an appreciation for the aesthetic qualities of literature written for children. **ENGL 155 is the transferable equivalent of ENGL 055. A student taking ENGL 155 may not earn credit for ENGL 055.**

Schedule Description: This survey course will have students read representative works of children's literature, will emphasize the development of close reading skills, and will promote an appreciation for the aesthetic qualities of literature written for children. **ENGL 155 is the transferable equivalent of ENGL 055. A student taking ENGL 155 may not earn credit for ENGL 055.**

Rationale: This course is being updated to include all C-ID requirements so it can be included in the AAT English degree. Adding wording to course descriptions about students not being able to earn credit for both courses.

Effective: Fall 2019

COURSE ID	COURSE TITLE
ENGL 161	WOMEN WRITERS

Catalog Description: This course is a survey of poetry and prose written by prominent women writers that explores historical and contemporary issues in women's lives. **ENGL 161 is the transferable equivalent of ENGL 061. A student taking ENGL 161 may not earn credit for ENGL 061.**

Schedule Description: This course is a survey of poetry and prose written by prominent women writers that explores historical and contemporary issues in women's lives. **ENGL 161 is the transferable equivalent of ENGL 061. A student taking ENGL 161 may not earn credit for ENGL 061.**

Rationale: Content Review. Adding wording to course descriptions about students not being able to earn credit for both courses.

Effective: Fall 2019

COURSE ID	COURSE TITLE
ENGL 163	CHICANO LITERATURE

Catalog Description: This course covers a representative survey of Chicano literature, including novels, drama, poetry, and essays which focus on the cultural, social, and political developments and themes that shape and characterize Chicano culture and literary expression. **ENGL 163 is the transferable equivalent of ENGL 063. A student taking ENGL 163 may not earn credit for ENGL 063.**

Schedule Description: This course covers a representative survey of Chicano literature, including novels, drama, poetry, and essays which focus on the cultural, social, and political developments and themes that shape and characterize Chicano culture and literary expression. **ENGL 163 is the transferable equivalent of ENGL 063. A student taking ENGL 163 may not earn credit for ENGL 063.**

Rationale: Content review, updating catalog and schedule descriptions.

Effective: Fall 2019

COURSE ID	COURSE TITLE
ENGL 165	AFRICAN-AMERICAN LITERATURE

Catalog Description: This course is a comprehensive examination of African American literature, including prose, poetry, and fiction, from the early oral tradition to present. The course also incorporates understanding of the cultural trends and time periods and their relationships to literature. **ENGL 165 is the transferable equivalent of ENGL 065. A student taking ENGL 165 may not earn credit for ENGL 065.**

Schedule Description: This is a comprehensive examination of African American literature, including prose, poetry, and fiction, from the early oral tradition to present. **ENGL 165 is the transferable equivalent of ENGL 065. A student taking ENGL 165 may not earn credit for ENGL 065.**

Rationale: Content review, updating catalog and schedule descriptions.
Effective: Fall 2019

COURSE ID	COURSE TITLE
ENGL 175	THE LITERATURE AND RELIGION OF THE BIBLE

Catalog Description: This course covers The English Bible as literature and as religion including an examination of the types of literature found in the Bible, the historical and religious context in which the literature was developed and an extensive reading of the two testaments. **This course is also offered as RELIG 175. ENGL 175 is the transferable equivalent of ENGL 075. A student taking ENGL 175 may not earn credit for ENGL 075.**

Schedule Description: This course covers The English Bible as literature and as religion including an examination of the types of literature found in the Bible, the historical and religious context in which the literature was developed and an extensive reading of the two testaments. **This course is also offered as RELIG 175. ENGL 175 is the transferable equivalent of ENGL 075. A student taking ENGL 175 may not earn credit for ENGL 075.**

Rationale: Content review, updating catalog and schedule descriptions.
Effective: Fall 2019

COURSE ID	COURSE TITLE
ENGL 232	CREATIVE WRITING

Catalog Description: This is an introductory course in creative writing, with an emphasis in poetry and fiction. Students will learn and practice creative writing by producing their own work in the genres studied, studying and analyzing the work of established and peer writers, and participating in the workshop method. **ENGL 232 is the transferable equivalent of ENGL 032. A student taking ENGL 232 may not earn credit for ENGL 032.**

Schedule Description: This is an introductory course in creative writing, with an emphasis in poetry and fiction. Students will learn and practice creative writing by producing their own work in the genres studied, studying and analyzing the work of established and peer writers, and participating in the workshop method. **ENGL 232 is the transferable equivalent of ENGL 032. A student taking ENGL 232 may not earn credit for ENGL 032.**

Rationale: Course is part of updated AA-T in English, so must be submitted. Adding wording to course descriptions about students not being able to earn credit for both courses.

Effective: Fall 2019

COURSE ID	COURSE TITLE
ENGL 280	WORLD LITERATURE TO 17TH CENTURY

Catalog Description: This course is a comparative study of selected works, in translation and in English, of literature from around the world, including Europe, the Middle East, Asia, and other areas, from antiquity to the mid-17th century, including critical analysis of the culture and time in which they were written. **ENGL 280 is the transferable equivalent of ENGL 080. A student taking ENGL 280 may not earn credit for ENGL 080.**

Schedule Description: This course is a comparative study of selected works, in translation and in English, of literature from around the world, including Europe, the Middle East, Asia, and other areas, from antiquity to the mid-17th century, including critical analysis of the culture and time in which they were written. **ENGL 280 is the transferable equivalent of ENGL 080. A student taking ENGL 280 may not earn credit for ENGL 080.**

Rationale: Course is part of updated English AA-T degree and thus must be submitted with degree. Adding wording to course descriptions about students not being able to earn credit for both courses.

Effective: Fall 2019

COURSE ID	COURSE TITLE
ENGL 281	WORLD LITERATURE 17TH CENTURY TO PRESENT

Catalog Description: This course is a comparative study of selected works, in translation and in English, of literature from around the world, including Europe, the Middle East, Asia, and other areas, from the mid-17th century to the present, including critical analysis of the culture and time in which they were written. **ENGL 281 is the transferable equivalent of ENGL 081. A student taking ENGL 281 may not earn credit for ENGL 081.**

Schedule Description: This course is a comparative study of selected works, in translation and in English, of literature from around the world, including Europe, the Middle East, Asia, and other areas, from the mid-17th century to the present, including critical analysis of the culture and time in which they were written. **ENGL 281 is the transferable equivalent of ENGL 081. A student taking ENGL 281 may not earn credit for ENGL 081.**

Rationale: Course is part of updated English AA-T degree and thus must be submitted with degree. Adding wording to course descriptions about students not being able to earn credit for both courses.

Effective: Fall 2019

COURSE ID	COURSE TITLE
ESCROW 001	ESCROW PROCEDURES I

Course ID: REALST 080
Course Title: Escrow Procedures
Rationale: Content review, updating Course ID from ESCROW 001 to REALST 080.
Effective: Fall 2019

COURSE ID	COURSE TITLE
SOC 120	HEALTH AND SOCIAL JUSTICE

Catalog Description: This course provides an introduction to the health inequities in the United States that stem from unequal living conditions. There is an emphasis on education, socioeconomic status, racism, and gender that shape the health and illness experience and outcomes, including health epidemics, policy development, organization and access to the healthcare system. Health advocacy and social justice will be theoretically demonstrated.

Schedule Description: This course provides an introduction to the health inequities in the United States that stem from unequal living conditions. There is an emphasis on education, socioeconomic status, racism, and gender that shape the health and illness experience and outcomes, including health epidemics, policy development, organization and access to the healthcare system. Health advocacy and social justice will be theoretically demonstrated.

Rationale: Modifications are made to align course with C-ID PHS 102 (Public Health Science).

Effective: Fall 2019

COURSE ID	COURSE TITLE
VOCED 600	BLUEPRINT FOR WORKPLACE SUCCESS

Course Title: Introduction to the Workplace
Lecture: 16 - 18 contact hour(s) per semester
Catalog Description: This noncredit course is designed to provide students with the skills to identify and develop tools for success in the workplace. The topics covered include, but are not limited to, career-discovery, job market analysis, workplace skills, workplace law, workplace and personal finances, and time management.

Schedule Description: This noncredit course is designed to provide students with the skills to identify and develop tools for success in the workplace. The topics covered include, but are not limited to, career-discovery, job market analysis, workplace skills, workplace law, workplace and personal finances, and time management.

Rationale: Course modification. Changing title, course descriptions, and updating content.

Effective: Fall 2019

COURSE ID	COURSE TITLE
VOCED 601	BLUEPRINT FOR CUSTOMER SERVICE

Course Title: Customer Service in the Workplace
Lecture: 16 - 18 contact hour(s) per semester
Catalog Description: This noncredit course is designed to provide new and incumbent employees with the customer service skills required to interact with customers or clients in the workplace. The topics covered include understanding customer needs, listening to customers, and telephone customer service.

Schedule Description: This noncredit course is designed to provide new and incumbent employees with the customer service skills required to interact with customers or clients in the workplace. The topics covered include understanding customer needs, listening to customers, and telephone customer service.

Rationale: Course modification. Changing title, course descriptions, and updating content.

Effective: Fall 2019

COURSE ID	COURSE TITLE
VOCED 602	JOB SEARCH STRATEGIES

Lecture: 8 - 9 contact hour(s) per semester
Rationale: Modification. Updating hours and course content.
Effective: Fall 2019

COURSE ID	COURSE TITLE
VOCED 603	POSITIVE STRATEGIES FOR THE NEW EMPLOYEE

Lecture: 8 - 9 contact hour(s) per semester
Catalog Description: This noncredit course is designed to provide new and incumbent workers with the knowledge to increase their level of customer services and colleague relations. The topics covered will include new employee skills, workplace culture, continuing education, and work-life balance.
Schedule Description: This noncredit course is designed to provide new and incumbent workers with the knowledge to increase their level of customer services and colleague relations. The topics covered will include new employee skills, workplace culture, continuing education, and work-life balance.
Rationale: Modification. Updating hours and course content.
Effective: Fall 2019

COURSE DELETION

BIOL 090	CIT 150	CRMJUS 058	ENGL 124
ENGL 126	ESCROW 002	ESCROW 003	FN 167
FN 222	REALST 064	REALST 072	

Rationale: Courses are no longer offered.
Effective: Fall 2019

DISTRIBUTED EDUCATION

BUSAD 039	CIT 088	CIT 089	ENGL 032
ENGL 061	ENGL 075	ENGL 080	ENGL 081
ENGL 102	ENGL 102H	ENGL 140	ENGL 141
ENGL 151	ENGL 153	ENGL 155	ENGL 161
ENGL 163	ENGL 175	ENGL 232	ENGL 260
ENGL 261	ENGL 270	ENGL 271	ENGL 275
ENGL 280	ENGL 281	HUMSV 173	LST 001
MATH 103	REALST 080	SOC 120	

Rationale: **100% ONLINE**
 One of the planning themes of San Bernardino Valley College (SBVC) is access. For career technical courses, the issue of scheduling is crucial. Students working the night shift can only take class in the morning while those working traditional day schedules can only take evening classes. Given these variables and difficult schedules, students need the flexibility of time that an online class affords. An asynchronous online class allows students to study when their schedules allow and where they have the space and materials to do so effectively. The online delivery method of these courses supports the mission of SBVC by providing access to education to a diverse community of learners who find themselves in a community with complicated lives and difficult and demanding schedules and responsibilities.
Effective: Fall 2019

NEW CERTIFICATE

ANDROID APPLICATION SECURITY SUPPORT SPECIALIST CERTIFICATE

This certificate provides a comprehensive overview of Android Application Security. Students will understand Android devices and how to secure them. Upon completion of this certificate, students will be prepared for entry-level work in Information Technology.

REQUIRED COURSES:	Units
CIT 088 Introduction to Android Security	3
CIT 101 Introduction to Computer Literacy	3
CIT 110 Information and Communications Technology Essentials	4
or	
CIT 128 Introduction to Linux OS	3
CIT 160 Introduction to Information Systems Security	3
CIT 232 Computer Network Fundamentals	3
or	
CIT 091 Computer Network Fundamentals (Cisco Networking Academy)	3
CS 076 Android App Development	3

Total Units **18 - 19**

This is a Gainful Employment Program

Rationale: Android Application Security Support Specialist Certificate fulfills a request by our advisory committee to produce a low unit certificate; meets requirements for our department workforce funding; Certificate is in line with the State and regional labor market projections moving forward.

Effective: Fall 2019

NEW CERTIFICATE

iOS APPLICATION SECURITY SUPPORT SPECIALIST CERTIFICATE

This is a comprehensive introduction to iOS Application Security. The certificate provides students with the knowledge required to understand Inter-network Operating System (iOS). Graduating students from this program will be prepared for entry-level work in Information Technology.

REQUIRED COURSES:	Units
CIT 101 Introduction to Computer Literacy	3
CIT 110 Information and Communications Technology Essentials	4
or	
CIT 128 Introduction to Linux OS	3
CIT 160 Introduction to Information Systems Security	3
CIT 232 Computer Network Fundamentals	3
or	
CIT 091 Computer Network Fundamentals (Cisco Networking Academy)	3
CIT 089 Introduction to iOS Application Security	3
CS 074 iOS App Development	3

Total Units **18 - 19**

This is a Gainful Employment Program

Rationale: iOS Application Security Support Specialist Certificate fulfills department advisory committee to produce the low unit certificate; meets requirements for our department workforce funding; Certificate is in line with the State and regional labor market projections moving forward.

Effective: Fall 2019

NEW CERTIFICATE

WEB APPLICATION SECURITY SUPPORT SPECIALIST CERTIFICATE

This certificate will provide students with the knowledge required to understand web security, how to protect web resources and password administration management online. Upon completion of this certificate, students will be prepared for entry-level work in Information Technology.

REQUIRED COURSES:

		Units
CIT 101	Introduction to Computer Literacy	3
CIT 110	Information and Communications Technology Essentials	4
	or	
CIT 128	Introduction to Linux OS	3
CIT 160	Introduction to Information Systems Security	3
CIT 232	Computer Network Fundamentals	3
	or	
CIT 091	Computer Network Fundamentals (Cisco Networking Academy)	3
CIT 090	Introduction to Web Security	3
CS 075	Introduction to Web Development	3

Total Units **18 - 19**

This is a Gainful Employment Program

Rationale: Web Application Security Support Specialist Certificate fulfills suggestions made by our advisory committee to produce a low unit certificate; meets requirements for our department workforce funding; Certificate is in line with the State and regional labor market projections moving forward.

Effective: Fall 2019

CERTIFICATE MODIFICATION

INFORMATION SECURITY AND CYBER DEFENSE CERTIFICATE

A comprehensive introduction to the principles of Information Assurance, Information Systems Security, and Cyber Defense. Program content and outcomes are aligned with industry certifications and the recommendations of the National Security Administration/US Department of Homeland Security. Includes practical experiences with the application of Information Assurance principles to Systems and Network Administration.

REQUIRED COURSES:

		Units
CIT 101	Introduction to Computer Literacy	3
CIT 110	Information and Communications Technology Essentials	4
CIT 155	Systems and Network Administration	3
CIT 160	Introduction to Information Systems Security	3
CIT 232	Computer Network Fundamentals	3

Computer Programming: SELECT ONE COURSE FROM THE FOLLOWING:

CS 120	Introduction to Visual Basic.NET	4
	or	
CIT 215	Database Management Systems	3

Statistics: SELECT ONE COURSE FROM THE FOLLOWING:

ECON 208	Business and Economic Statistics	4
	or	
MATH 108	Introduction to Probability and Statistics	4

Total Units **23 - 24**

This is a Gainful Employment Program

Rationale: Removing CIT 150 and adding CIT 215

Effective: Fall 2019

CERTIFICATE MODIFICATION

JOB READINESS SKILLS CERTIFICATE

This noncredit Job Readiness Skills Certificate prepares students to enter the workforce through career exploration, resume development, and interview skills. The certificate includes training for the newly employed including time management, reading paychecks, office etiquette, and customer service skills.

Required Courses:		Hours
VOCED 600	Introduction to the Workplace	16 - 18
VOCED 601	Customer Service in the Workplace	16 - 18
VOCED 602	Job Search Strategies	8 - 9
VOCED 603	Positive Strategies for the New Employee	8 - 9

Total Hours **48 - 54**

Rationale: Reduction in non-credit hours required for certificate.

Effective: Fall 2019

CERTIFICATE MODIFICATION

REAL ESTATE CERTIFICATE

This certificate qualifies students for entry-level employment in title and escrow companies, mortgage companies, financial institutions, and related firms. Students working for certificates must have a basic knowledge of arithmetic, reading and writing in order to learn and work in the occupations they select.

REQUIRED COURSES:		Units
REALST 062	Real Estate Practice	3
REALST 068	Real Estate Appraisal: Residential	3
REALST 070	Real Estate Finance	3
REALST 074	Legal Aspects of Real Estate	3
REALST 100	Real Estate Principles	3

CHOOSE ONE OF THE COURSES FROM THE FOLLOWING LIST: **Units**

ACCT 200	Financial Accounting	4
BUSAD 103	Marketing Principles	3
BUSAD 106	Principles of Selling	3
BUSAD 100	Introduction to Business	3
BUSAD 210	Business Law	3
BUSAD 050	Business Math	3
REALST 063	Real Estate Loan Processing Fundamentals	3
REALST 076	Property Management	3
REALST 078	Real Estate Economics	3
	or	
ECON 100	Introduction to Economics	3

Total Units

18 - 19

Rationale: Content review, updating courses.
Effective: Fall 2019

DEGREE MODIFICATION

BUSINESS ADMINISTRATION ASSOCIATE OF SCIENCE TRANSFER DEGREE (AS-T)

The Associate in Science for Transfer (AS-T) in Business Administration provides opportunities for students through the Student Transfer Achievement Reform Act (SB 1440). The law states that students will have guaranteed admission to a California State University (CSU) campus upon successful completion of the specified program requirements. This degree is designed to provide students with the common core of lower division courses required to transfer and pursue a baccalaureate degree in Business Administration. This includes business degrees with options such as accounting, finance, human resources management, international business, management, operations management, and marketing.

The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an "associate degree for transfer", a newly established variation of the associate degrees traditionally offered at a California community college. The Associate in Arts for Transfer (AA-T) or the Associate in Science for Transfer (AS-T) is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AA-T or AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major. In order to earn one of these degrees, students must complete a minimum of 60 required semester units of CSU-transferable coursework with a minimum GPA of 2.0. Students transferring to a CSU campus that does not accept the AA-T or AS-T will be required to complete no more than 60 units after transfer to earn a bachelor's degree (unless the major is a designated "high unit" major). This degree may not be the best option for students intending to transfer to a particular CSU campus or to a university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete the degree for more information on university admission and transfer requirements.

To earn this AS-T degree, students must complete the following Associate Degree for Transfer requirements:

- 60 semester or 90 quarter CSU-transferable units
- the California State University-General Education Breadth pattern (CSU GE-Breadth); OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern.
- a minimum of 18 semester or 27 quarter units in the major or area of emphasis as determined by the community college district
- obtainment of a minimum grade point average (GPA) of 2.0
- earn a grade of C or better in all courses required for the major or area of emphasis

Students planning to transfer to a four-year institution and major in Business Administration should consult with a counselor regarding the transfer process and lower division requirements.

REQUIRED COURSES

		Units
ACCT 200	Financial Accounting	4
ACCT 201	Managerial Accounting	4
ECON 200	Principles of Macroeconomics	3
	or	
ECON 200H	Principles of Macroeconomics - Honors	3
ECON 201	Principles of Microeconomics	3
	or	
ECON 201H	Principles of Microeconomics - Honors	3
BUSAD 210	Business Law	3
	or	
BUSAD 211	The Legal Environment of Business	3

LIST A (select one): 4 units

ECON 208	Business and Economic Statistics	4
MATH 108	Introduction to Probability and Statistics	4
MATH 141	Business Calculus	4

CHOOSE TWO COURSES FROM LIST B OR ANY COURSE NOT USED FROM LIST A: LIST B: 6-8 units

BUSAD 100	Introduction to Business	3
CIT 101	Introduction to Computer Literacy	3
MATH 102	College Algebra	4

Major Total: **27-28**

Total Units the May be Double-Counted: **9**

CSU GE-Breadth or IGETC for CSU requirements: **37-39**

Elective (CSU Transferable) Units: **0-5**

Total Units **60**

CSUSB requires MATH 102 for their program.

ECON 200 or 200H, 201 or 201H, and ECON 208 or MATH 108 may be double counted for CSUGE or IGETC.

Rationale: MATH 141 has been added to this degree, enhancing student course choices.

Effective: Fall 2019

DEGREE MODIFICATION

ENGLISH ASSOCIATE OF ARTS FOR TRANSFER DEGREE (AA-T)

English is the study and production of writing in English, especially literature. The elements and structures of fiction, poetry, drama and the essay are studied. The ethnic, cultural, social, economic and historical foundations of literary works are analyzed as well as their influences on the creation and reception of those works. Finally, there is a strong emphasis in writing for a variety of purposes, audiences, and effects. The study of English prepares a student for further study in Literature, Creative Writing, Journalism and other closely related fields. In addition, the skills and abilities cultivated by the study of English are excellent preparation for any field which requires wide literacy and solid writing ability, including teaching/education, advertising, law, public relations, and work in the media.

Students planning to transfer to a four-year institution and major in English (or associated disciplines such as Comparative Literature, Journalism or Creative Writing) should consult with a counselor regarding the transfer process and lower division requirements because additional courses may be required at some institutions or they may require you to take specific courses. In addition, the department recommends that students take at least 2 semesters of a foreign language as many 4-year institutions have foreign language requirements for their BA in English.

Completion of CSU GE-Breadth or IGETC for CSU is required in addition to the major requirements listed below.

The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an “associate degree for transfer”, a newly established variation of the associate degrees traditionally offered at a California community college. The Associate in Arts for Transfer (AA-T) or the Associate in Science for Transfer (AS-T) is intended for students who plan to complete a bachelor’s degree in a similar major at a CSU campus. Students completing these degrees (AA-T or AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major. In order to earn one of these degrees, students must complete a minimum of 60 required semester units of CSU-transferable coursework with a minimum GPA of 2.0. Students transferring to a CSU campus that does accept the AA-T or AS-T will be required to complete no more than 60 units after transfer to earn a bachelor’s degree (unless the major is a designated “high-unit” major). This degree may not be the best option for students intending to transfer to a particular CSU campus or to university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete the degree for more information on university admission and transfer requirements.

To earn this AA-T degree, students must meet the following requirements:

- completion of the following major requirements with grades of C or better
- completion of a minimum of 60 CSU transferable semester units with a grade point average of at least 2.0; and

- certified completion of the CSU General Education Breadth requirements (CSU GE), which requires a minimum of 39 units. Completing courses prior to transfer that satisfy the U.S. History, Constitution and American Ideals requirement as part of CSU GE is highly recommended.

Students planning to transfer to a four-year institution and major in English should consult with a counselor regarding the transfer process and lower division requirements.

REQUIRED CORE COURSES (7 units required)

	Units
ENGL 102 Intermediate Composition and Critical Thinking	4
or	
ENGL 102H Intermediate Composition and Critical Thinking - Honors	4
ENGL 151 Freshman Composition and Literature	3
or	
ENGL 151H Freshman Composition and Literature-Honors	3

LIST A Choose 2 courses (minimum 6 units)

Note that the 270/271 sequence is required by CSU San Bernardino for those transferring as English majors.

ENGL 260 American Literature to Mid 19th Century	3
ENGL 261 American Literature from 1865 to Present	3
ENGL 270 English Literature: Middle Ages to 18th Century	3
or	
ENGL 270H English Literature: Middle Ages to 18th Century-Honors	3
ENGL 271 English Literature: 18th Century to Present	3
or	
ENGL 271H English Literature: 18th Century to Present-Honors	3
ENGL 280 World Literature: To 17th Century	3
ENGL 281 World Literature: 17th Century to Present	3

LIST B: Choose one course (minimum 3 units)

Any courses from List A not used above, or the following course:

ENGL 161 Women Writers	3
ENGL 163 Chicano Literature	3
ENGL 165 African-American Literature	3
ENGL 175 The Literature and Religion of the Bible	3
or	
RELIG 175 The Literature and Religion of the Bible	3
ENGL 232 Creative Writing	3
ENGL 275 Shakespeare	3

LIST C: Choose one course (minimum 3 units)

Any courses from Lists A or B not used above, or one of the following courses:

ANTHRO 125 Language and Culture	3
ENGL 122 Journalism Production: Introduction	3
ENGL 123 Journalism Production: Intermediate	3
ENGL 125 Literary Magazine Production	3
ENGL 140 Exploring the World of Science Fiction	3
ENGL 141 Mystery and Detective Fiction	3
ENGL 153 Literature and Film	3
ENGL 155 Children's Literature	3

Total Units for the Major: **19**

General Education (CSU-GE or IGETC) Units: **37-39**

Elective (CSU Transferable) Units: **8-13**

Total Units: **60**

Rationale: Adding ENGL 260 and ENGL 261 to degree.

Effective: Fall 2019

DEGREE MODIFICATION

REAL ESTATE ASSOCIATE OF ARTS DEGREE

To graduate with a specialization in Real Estate, students must complete the following required courses plus the general breadth requirements for the Associate Degree (total = 60 units).

REQUIRED COURSES:		Units
REALST 062	Real Estate Practice	3
REALST 068	Real Estate Appraisal: Residential	3
REALST 070	Real Estate Finance	3
REALST 074	Legal Aspects of Real Estate	3
REALST 076	Property Management	3
REALST 080	Escrow Procedures	3
REALST 100	Real Estate Principles	3
REALST 078	Real Estate Economics	3
or		
ECON 100	Introduction to Economics	3
RECOMMENDED COURSES FOR REAL ESTATE CONCENTRATION:		Units
ACCT 200	Financial Accounting	4
BUSAD 103	Marketing Principles	3
BUSAD 106	Principles of Selling	3
BUSAD 100	Introduction to Business	3
BUSAD 210	Business Law	3
BUSAD 050	Business Math	3
CIT 010	Beginning Keyboarding	3
REALST 063	Real Estate Loan Processing Fundamentals	3
REALST 066	Computerized Real Estate Loan Processing	3
Total Units		24

Rationale: Content review, updating courses.
Effective: Fall 2019

CERTIFICATE AND DEGREE DELETIONS

Escrow Certificate
 Escrow Associate of Arts Degree

Rationale: Courses are no longer offered.
Effective: Fall 2019

CORRECTIONS

Corrections may be necessary based off of feedback from the State Chancellor's Office and/or the ACCJC

COURSE CORRECTION

Addition to the 2018-2019 College Catalog

Course ID: MUS 162x4
Lecture: None.
Laboratory: 48 - 54 contact hours per semester
Departmental Advisory: ENGL 015
Rationale: Shifting from half Lecture/half Lab, to 1 unit full-Lab, as per State Guidelines.
Previous Board Approval: January 19, 2017
Effective: Fall 2018

COURSE CORRECTION

Addition to the 2018-2019 College Catalog

Course ID: MUS 166x4
Catalog Description Correction: This course is for the study, rehearsal, and public performance of musical literature, with an emphasis on the development of skills needed to both perform within an ensemble, and be emulated by future teachers. This group features wind, brass, and percussion instruments; and will rehearse and perform standard band literature. An audition with the director is mandatory for participation in this ensemble.
Schedule Description Correction: This course is for the study, rehearsal, and public performance of musical literature, with an emphasis on the development of skills needed to both perform within an ensemble, and be emulated by future teachers. This group features wind, brass, and percussion instruments; and will rehearse and perform standard band literature. An audition with the director is mandatory for participation in this ensemble.
Rationale: Updating course descriptions to include auditions to align with C-ID guidelines.
Previous Board Approval: January 18, 2018
Effective: Fall 2018

COURSE CORRECTION

Addition to the 2019-2020 College Catalog

Course ID: MUS 170
Catalog Description Correction: This course presents the beginning concepts of Jazz improvisation skills and Jazz theory. Emphasis is placed on swing, bebop, and blues. This course is open to instrumentalists and vocalists. An audition with the director is mandatory for participation in this ensemble.
Schedule Description Correction: This course presents the beginning concepts of Jazz improvisation skills and Jazz theory. Emphasis is placed on swing, bebop, and blues. This course is open to instrumentalists and vocalists. An audition with the director is mandatory for participation in this ensemble.
Rationale: Updating course descriptions to include auditions to align with C-ID guidelines.
Previous Board Approval: January 18, 2018
Effective: Fall 2019

COURSE CORRECTION

Addition to the 2019-2020 College Catalog

Course ID: MUS 180
Catalog Description Correction: This course covers the study and performance of instrumental chamber literature. Students will be organized into various chamber music ensembles to

Schedule Description prepare, perform, and record assigned literature. An audition with the director is mandatory for participation in this ensemble.
Correction: This course covers the study and performance of instrumental chamber literature. Students will be organized into various chamber music ensembles to prepare, perform, and record assigned literature. An audition with the director is mandatory for participation in this ensemble.
Rationale: Updating course descriptions to include auditions to align with C-ID guidelines.
Previous Board Approval: January 18, 2018
Effective: Fall 2019

COURSE CORRECTION

Addition to the 2018-2019 College Catalog

NURS 100	NURS 101	NURS 105	NURS 108
NURS 150	NURS 151	NURS 152	NURS 153
NURS 160	NURS 161	NURS 162	NURS 204
NURS 210	NURS 211	NURS 217	NURS 250
NURS 251			

Rationale: The Nursing courses above were board approved prior to the department submitting changes to their accrediting body. All nursing changes will need to go through the curriculum approval process during the 2018/2019 academic year for an effective date of Fall 2019.
Previous Board Approval: December 14, 2017, January 18, 2018, and March 8, 2018
Effective: Fall 2019

COURSE CORRECTION

Addition to the 2018-2019 College Catalog

Course ID: **WST 091**
Corequisite: None.
Rationale: Course was previously approved as Content Review and missed the removal of the MATH 942C Corequisite.
Previous Board Approval: December 14, 2017
Effective: Fall 2018

CERTIFICATE CORRECTION

ACCOUNTING CERTIFICATE

Students working for a certificate must have a basic knowledge of arithmetic, reading and writing in order to learn and work in the occupations they select. This certificate is designed to prepare students for entry-level positions, updating and maintaining accounting records, calculating disbursements and receipts, tracking accounts payable and receivable, and determining profit and loss.

REQUIRED COURSES

		Units
ACCT 047	Computerized Accounting	3
ACCT 200	Financial Accounting	4
ACCT 201	Managerial Accounting	4
BUSAD 100	Introduction to Business	3
BUSAD 210	Business Law	3
	or	
BUSAD 211	The Legal Environment of Business	3
ECON 208	Business and Economic Statistics	4

	or		
MATH 108	Introduction to Probability and Statistics		4
ECON 200	Principles of Macroeconomics		3
	or		
ECON 200H	Principles of Macroeconomics - Honors		3
ECON 201	Principles of Microeconomics		3
	or		
ECON 201H	Principles of Microeconomics - Honors		3

RECOMMENDED COURSES (8-10 UNITS)			Units
ACCT 030	Federal and State Taxation		4
ACCT 090	Payroll Accounting		3
MATH 102	College Algebra		4
CIT 101	Introduction to Computer Literacy		3
CIT 114	Spreadsheets: Excel		3

Total Units **27**

This is a Gainful Employment Program

Rationale: Certificate was originally approved as having 36-37 units, updating units to 27, per the State Chancellor's Office request.
Previous Board Approval: November 9, 2017
Effective: Fall 2018

CERTIFICATE CORRECTION

AUTOMATIC AND MANUAL TRANSMISSION CERTIFICATE

This certificate prepares students to gain entry-level employment in maintenance and repair of automotive and hybrid vehicle transmissions. Transmission technicians work with some of the most advanced technology in the auto service industry, including computer command control on electronic gear trains, couplings, hydraulic pumps and other transmission components.

REQUIRED COURSES:			Units
AUTO 064	Auto/Truck Electrical Systems		4
	or		
DIESEL 064	Auto/Truck Electrical Systems		4
	or		
AUTO 065	Electrical Systems Diagnosis and Repair		5
AUTO 075	Automatic Transmissions Rear Wheel Drive		4
AUTO 076	Automatic Transaxles Front Wheel Drive		4
AUTO 077	Manual Transmissions and Transaxles		4
AUTO 084	General Automotive Technology		4
AUTO 090	Engine Repair		6

Students must choose one of the following: **Units**

TECALC 087	Technical Calculations		4
MATH 942	Arithmetic		3

or

Eligibility for MATH 952 as determined by the SBVC assessment process			0
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Total Units **26 - 31**

This is a Gainful Employment Program

Rationale: Certificate was originally approved as having 30-34 units, updating units to 26-31, per the State Chancellor's Office request.
Previous Board Approval: November 9, 2017
Effective: Fall 2018

DEGREE CORRECTION

ACCOUNTING ASSOCIATE OF ARTS DEGREE

To graduate with a specialization in Accounting, students must complete all requirements for the certificate plus the general breadth requirements for the Associate Degree (minimum total = 60 units)

REQUIRED COURSES		Units
ACCT 047	Computerized Accounting	3
ACCT 200	Financial Accounting	4
ACCT 201	Managerial Accounting	4
BUSAD 100	Introduction to Business	3
BUSAD 210	Business Law	3
or		
BUSAD 211	The Legal Environment of Business	3
ECON 208	Business and Economic Statistics	4
or		
MATH 108	Introduction to Probability and Statistics	4
ECON 200	Principles of Macroeconomics	3
or		
ECON 200H	Principles of Macroeconomics - Honors	3
ECON 201	Principles of Microeconomics	3
or		
ECON 201H	Principles of Microeconomics - Honors	3
RECOMMENDED COURSES (8-10 units)		Units
ACCT 030	Federal and State Taxation	4
ACCT 090	Payroll Accounting	3
CIT 101	Introduction to Computer Literacy	3
CIT 114	Spreadsheets: Excel	3
MATH 102	College Algebra	4
Total Units		27

Rationale: Degree was originally approved as having 30-34 units, updating units to 26-31, per the State Chancellor's Office request.
Previous Board Approval: November 9, 2017
Effective: Fall 2018

DEGREE CORRECTION

AUTOMATIC AND MANUAL TRANSMISSION ASSOCIATE OF SCIENCE DEGREE

This degree prepares students to gain entry-level employment in maintenance and repair of automotive and hybrid vehicle transmissions. Transmission technicians work with some of the most advanced technology in the auto service industry,

including computer command control on electronic gear trains, couplings, hydraulic pumps and other transmission components. To graduate with a specialization in Automatic and Manual Transmissions, students must complete all requirements for the certificate with a grade of C or better plus the general breadth requirements for the Associate of Science Degree (minimum total = 60 units).

REQUIRED COURSES:		Units
AUTO 064	Auto/Truck Electrical Systems	4
	or	
DIESEL 064	Auto/Truck Electrical Systems	4
	or	
AUTO 065	Electrical Systems Diagnosis and Repair	5
AUTO 075	Automatic Transmissions Rear Wheel Drive	4
AUTO 076	Automatic Transaxles Front Wheel Drive	4
AUTO 077	Manual Transmissions and Transaxles	4
AUTO 084	General Automotive Technology	4
AUTO 090	Engine Repair	6
Total Units		26 - 27

Rationale: Degree was originally approved as having 30-34 units, updating units to 26-31, per the State Chancellor's Office request.

Previous Board Approval: November 9, 2017

Effective: Fall 2018

DEGREE CORRECTION

NURSING ASSOCIATE OF SCIENCE DEGREE

This degree program is designed to prepare students to become Registered Nurses who provide nursing care to assist patients in attaining their maximum level of wellness. Graduates are eligible to take the national licensing examination (NCLEX). The program is accredited by the California State Board of Registered Nursing and the Accreditation Commission for Education in Nursing (ACEN). Students are admitted in the Fall and Spring semesters. Students must complete program prerequisites, support courses, required courses, and apply and be accepted to the program. To enroll in the program, students must pass a background check and meet the health requirements. California law allows for denial of the RN license based on any conviction or legal action related to nursing practice. For further information, go to: www.rn.ca.gov. Licensed Vocational Nurses may also take courses leading to Registered Nurse licensure. See options below.

PREREQUISITES FOR THE NURSING PROGRAM

- A. High school completion or equivalent (transcript, diploma, G.E.D. or the California State High School Proficiency Exam, or college degree)
- B. Freshman Composition, ENGL 101 with a grade of C or higher
- C. Intermediate Algebra, MATH 095 or higher level with a grade of C or higher
- D. Science courses listed below must be completed with a grade of C or higher and a minimum G.P.A. of 2.75 in the four courses:
 1. Human Anatomy and Physiology, BIOL 250 & 251 or BIOL 260 & 261
 2. Microbiology, BIOL 270
 3. General Psychology, PSYCH 100 or PSYCH 100H

Note: BIOL 261 (or BIOL 250 & 251) and BIOL 270 must be taken within 5 years of application to the program; BIOL 251 has a prerequisite of BIOL 250 and CHEM 101 or CHEM 105; BIOL 261 has a prerequisite of BIOL 260 and CHEM 101 or CHEM 105; BIOL 270 has a prerequisite of BIOL 205 or CHEM 101, CHEM 101 has a prerequisite of MATH 090.

SUPPORT COURSES FOR THE NURSING PROGRAM

Complete courses below by the end of the program with a grade of C or higher.

- A. Elements of Public Speaking, COMMST 100 or 100H or Interpersonal Communication, COMMST 111

- B. Introduction to Sociology, SOC 100 or 100H or Cultural Anthropology, ANTHRO 102

APPLICATION TO THE NURSING PROGRAM

Applications to the nursing program may only be submitted when all program prerequisites have been completed. Applications must be received or postmarked by February 1 for entry in the Fall semester or by September 1 for entry in the Spring semester. Incomplete applications will not be accepted. Late applications will only be considered if space is available. Submit the following to the Health Science Division Office, HLS 101:

- A. Application form - available online only.
- B. Official college transcripts from all colleges or universities attended except for SBVC or Crafton Hills College. Transcripts must be issued within the last 6 months and document that the program prerequisites have been completed. If transcripts are from a foreign country, they must be evaluated for equivalency - see Admission Clerk.
- C. High School completion document.

ACCEPTANCE PROCEDURE

Applications are evaluated according to program prerequisites. Applicants who meet all program prerequisites will be considered for acceptance depending on space availability. Applicant admission to the program is competitively based on a points system. Students will be notified in writing of their admission status and if they have been selected to complete the HESI Exam.

LVN to RN PROGRAM

California Licensed Vocational Nurses may apply to the regular nursing program or select the LVN to RN Option:

A. LVN to RN Degree Option:

1. Prerequisites. Same as the RN program, plus one year full-time work experience as an LVN, and Calif. LVN license
2. By the end of the program, complete Support Courses and SBVC general education breadth requirements for the Associate of Science Degree.
3. Required courses: Complete each of the following courses with a grade of C or higher: NURS 151 and 152 (includes challenge exam to determine eligibility to enter NURS 153 or NURS 160).
4. Apply by December 1 for February entry. Applicants must have all prerequisites completed or in progress when the application is submitted. Submit to the Health Science Division Office, HLS 101: LVN to RN application, official transcript of vocational nursing program and all colleges attended except SBVC and Crafton Hills College, document verifying High School completion, copy of LVN license, and resume summarizing work experience as an LVN (employer, type of patient care unit, month/year starting and ending dates).

To graduate with an Associate of Science degree with a major in nursing, complete each of the following courses with a grade of C or higher and the general education breadth requirements.

First Semester:

NURS 150	Fundamentals of Nursing	Units 4.5
	or	

NURS 151	Vocational to Professional Nurse Transition	2
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NURS 152	Gerontology	1.5
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NURS 153	Medical-Surgical Nursing I	5.5
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Second Semester:

NURS 160	Medical-Surgical Nursing II	Units 5
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NURS 161	Maternity Nursing	3
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NURS 162	Pediatric Nursing	3
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Third Semester:

NURS 250	Medical-Surgical Nursing III	Units 5
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NURS 251	Psychiatric Nursing	3
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Fourth Semester:

Units

NURS 260 Complex Care and Leadership

6.5

Total Units**34.5 - 37**

Rationale: The Nursing Associate of Science Degree was board approved prior to the department submitting changes to their accrediting body. All nursing changes will need to go through the curriculum approval process during the 2018/2019 academic year for an effective date of Fall 2019.

Previous Board Approval: December 14, 2017 and March 8, 2018

Effective: Fall 2019

DEGREE CORRECTION

FILM, TELEVISION, AND ELECTRONIC MEDIA ASSOCIATE OF SCIENCE TRANSFER DEGREE

The Radio/Television/Film department provides a comprehensive instructional program in radio and television broadcasting, digital film production, and digital audio and video production for use in broadcasting, cablecasting, multimedia, film production, and Internet applications.

The Associate in Arts for Transfer (AA-T) or the Associate in Science for Transfer (AS-T) is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AA-T or AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major.

To earn a Film, Television, and Electronic Media AS-T degree, students must complete the following Associate Degree for Transfer requirements:

- completion of the following major requirements with grades of C or better;
- completion of a minimum of 60 CSU transferable semester units with a grade point average of at least 2.0; and
- certified completion of the CSU General Education-Breadth (CSUGE) or Intersegmental General Education Transfer Curriculum (IGETC) for CSU, which requires a minimum of 37-39 units.

It is highly recommend that students complete courses that satisfy the U.S. History, Constitution, and American Ideals requirement as part of CSUGE or IGETC before transferring to a CSU.

Students planning to transfer to a baccalaureate institution and major in Film, Television, and Electronic Media should consult with a counselor regarding the transfer process and lower division requirements.

REQUIRED CORE COURSES: Select two courses (6 units)

		Units
RTVF 100	Introduction to Electronic Media	3
	or	
COMMST 135	Mass Media and Society	3
RTVF 101	Introduction to Media Aesthetics and Cinematic Arts	3
RTVF 106	Media Writing	3

List A: Select one course from each area (6 units total)

Audio

RTVF 120	Introduction to Audio Production	3
RTVF 220	Radio Station Operations	3

Video or Film Production

RTVF 130	Introduction to Studio Production	3
RTVF 133	Video Field Production	3
RTVF 132	Lighting and Cinematography	3

List B: Select one course not already selected (3 units)

RTVF 121	Digital Audio Post Production	3
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RTVF 231	Advanced Video Production	3
List C: Select one course not already selected (3 units)		
RTVF 102	Announcing and Performing in Electronic Media	3
RTVF 104	Basic Writing for Broadcasting	3
RTVF 121	Digital Audio Post Production	3
RTVF 131	Digital Video Editing	3
RTVF 134	Acting and Directing for Television and Film	3
RTVF 221	Broadcast Station Management	3
RTVF 222	Independent Study in Radio/Television/Film	1 - 3
RTVF 230	Intermediate Studio Production	3
RTVF 231	Advanced Video Production	3
RTVF 232	News and Film-Style Digital Video Editing	3
MAJOR TOTAL:18		18
CSU GE-Breadth or IGETC for CSU Requirements: 37-39 (Total units that may be double-counted for CSU-GE or IGETC: 6)		6
CSU ELECTIVES (as needed to reach 60 transferable units): 3-9		3-9
Total Units		60

Rationale: Degree was originally approved as an AA-T, but per the TMC, degree needs to be modified to an AS-T.

Previous Board Approval: June 8, 2017

Effective: Fall 2018

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Diana Z. Rodriguez, President, SBVC
PREPARED BY: Karen Childers, Director, Development and Community Relations
DATE: June 21, 2018
SUBJECT: Consideration of Approval to Serve Alcoholic Beverages at Campus Events - SBVC

RECOMMENDATION

It is recommended that the Board of Trustees approve alcoholic beverages (wine, spirits, beer, etc.) to be served at an upcoming campus event:

1. Thursday, September 27, 2018 from 5:00 p.m. - 8:00 p.m.
 - a. SBVC, Taste & Tour Fundraiser, the event will take place at SBVC in front of the Kinesiology & Athletics Complex.

OVERVIEW

In the planning of this upcoming event, it has been decided that alcoholic beverages (wine, spirits, beer, etc.) will be served on the SBVC campus.

ANALYSIS

Per Board Policy 3560 and in accordance with the California law, the SBVC Taste & Tour Fundraiser is a private event that is open to the public and where wine, spirits and beer will be served and an alcoholic license will be obtained.

FINANCIAL IMPLICATIONS

None

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Diana Rodriguez, President, SBVC
Mike Strong, Vice President, Administrative Services, CHC
DATE: June 21, 2018
SUBJECT: Consideration of Approval of Adjunct and Substitute Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of adjunct and substitute academic employees as needed for the 2018-19 academic year.

OVERVIEW

The following list of adjunct and substitute academic employees is submitted for approval of employment.

ANALYSIS

Part-time academic employees selected from the established pool are offered individual contracts on a semester-by-semester basis. Adjunct employees not assigned will remain in the pool for future consideration during the 2018-19 academic year. All requirements for employment processing have been completed and Human Resources has cleared the individual(s) for employment.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The cost for employment of adjunct and substitute academic employees is included in the appropriate budget.



Adjunct and Substitute Academic Employees

Submitted for Board Approval June 21, 2018

Crafton Hills College

	Subject	Discipline per Minimum Qualifications
Aguilar, Edward	Emergency Medical Services	Emergency Medical Technologies
Anderson, Debra	Radiologic Technology	Radiologic Technology
Avery, George	Fire Technology	Fire Technology
Bell, Eva	Counseling	Counseling
Barrie, Trinette	Counseling	Counseling
Berry, Emily	Respiratory Care	Respiratory Technologies
Bogens, Mary	Fire Technology	Fire Technology
Bogh, Debbie	Counseling	Counseling
Bristol, Nate	Fire Technology	Fire Technology
Brown, Reggie	Fire Technology	Fire Technology
Buchanan, Jamie	Psychology	Psychology
Carver, Memory	Emergency Medical Services	Emergency Medical Technologies
Chappell, Dempsey	Fire Technology	Fire Technology
Chittenten, Heather	Public Safety	Public Safety
Cifelli, Jessica	Child Development	Child Development
Clarke, Sally	Health Information Technology	Health Information Technology
Commander, John	Emergency Medical Services	Emergency Medical Technologies
Contreras, Amber	Respiratory Care	Respiratory Technologies
Conway, Bill	Fire Technology	Fire Technology
Crews, Carly	Emergency Medical Services	Emergency Medical Technologies
Cummings, Lou'Rie	Counseling	Counseling
Davis, Anthony Sean	Counseling	Counseling
Davis, Mark	Fire Technology	Fire Technology
De Boer, Frank	Fire Technology	Fire Technology
Denman, Dave	Fire Technology	Fire Technology
Douthit, Milly	Counseling	Counseling
Downey, Jennifer	Psychology	Psychology
Estrella, Julie	Psychology	Psychology



Adjunct and Substitute Academic Employees

Submitted for Board Approval June 21, 2018

Crafton Hills College

	Subject	Discipline per Minimum Qualifications
Fellenz, Kathryn	Public Safety	Public Safety
Files, Shannon	Fire Technology	Fire Technology
Flowers, Todd	Education	Education
Fry, Maureen	Counseling	Counseling
Fuller, Brent	Emergency Medical Services	Emergency Medical Technologies
Fyfe, Brooke	Counseling	Counseling
Gaddy, Duran	Fire Technology	Fire Technology
Gairson, Philip	Fire Technology	Fire Technology
Garcia, Claudia	Counseling	Counseling
Gardner, Gerry	Fire Technology	Fire Technology
Gillette, Jeffrey	Fire Technology	Fire Technology
Gomez, Elitania	Counseling	Counseling
Grabow, James	Counseling	Counseling
Granado, Alycia	Child Development	Child Development
Groff, Nathan	Fire Technology	Fire Technology
Hammond-Williams, Heather	Child Development	Child Development
Harold, Ken	Fire Technology	Fire Technology
Harris, Kashaunda	Counseling	Counseling
Herrick, Theresa	Psychology	Psychology
Hicks, Ashley	Respiratory Care	Respiratory Technology
Higgins, Meagan	Psychology	Psychology
Hoehn, Marisela	Counseling	Counseling
Hogan, Ryan	Counseling	Counseling
Hopper, Randi	Child Development	Child Development
Hunter, Morris	Radiologic Technology	Radiologic Technology
Huynh, Melissa	Radiologic Technology	Radiologic Technology
Janssen, Josh	Fire Technology	Fire Technology
Jaravato-Hanson, Rudolfo	Health Information Technology	Health Information Technology
Jordan, Jessica	Psychology	Psychology
Ketcherside, David	Fire Technology	Fire Technology
Leora, Anthony	Emergency Medical Services	Emergency Medical Technologies
Ley, Matt	Fire Technology	Fire Technology
Lisette, Gordon	Sociology	Sociology



Adjunct and Substitute Academic Employees

Submitted for Board Approval June 21, 2018

Crafton Hills College

	Subject	Discipline per Minimum Qualifications
Lloyd, Courtney	American Sign Language	Sign Language, American
Longman, Ken	Fire Technology	Fire Technology
Marrujo, Monique	Counseling	Counseling
McAtee, Robert	Counseling	Counseling
McCarty, Dennis	Respiratory Care	Respiratory Technologies
Micham, Wendy	Psychology	Psychology
Mills, Lisa	Counseling	Counseling
Molloy David	Emergency Medical Services	Emergency Medical Technologies
Moreno, Mariana	Counseling	Counseling
Moriera, Tifany	Psychology	Psychology
Morning, Sara	Emergency Medical Services	Emergency Medical Technologies
Nelson, Kristina	Psychology	Psychology
Nguyen, Nicholas	Respiratory Care	Respiratory Technologies
Olivas, David	Fire Technology	Fire Technology
Orosco, Jennifer	Emergency Medical Services	Emergency Medical Technologies
Ortiz, Francisco	Fire Technology	Fire Technology
O'Shaughnessy, Vonda	Counseling	Counseling
Overstreet-Murphy, Penni	Fire Technology	Fire Technology
Page, Tony	Fire Technology	Fire Technology
Perez, Daniella	Child Development	Child Development
Plaxton-Hennings, Charity	Child Development	Child Development
Purper, Cammy	Child Development	Child Development
Quintanar, Brittnee	Counseling	Counseling
Rafeedie, Nidal	Respiratory Care	Respiratory Technologies
Randolph, Chris	Fire Technology	Fire Technology
Raney, Bret	Fire Technology	Fire Technology
Rivera, Ernesto	Counseling	Counseling
Rives, Ryan	Respiratory Care	Respiratory Technologies
Saenz, Heather	Emergency Medical Services	Emergency Medical Technologies
Sandez, Ann	Emergency Medical Services	Emergency Medical Technologies
Schoenfeld, Racquel	Counseling	Counseling
Scott, Shella	Counseling	Counseling
Sessler, Rich	Fire Technology	Fire Technology



Adjunct and Substitute Academic Employees

Submitted for Board Approval June 21, 2018

Crafton Hills College

	Subject	Discipline per Minimum Qualifications
Shulz, Arianne	Anthropology	Anthropology
Shum, Cynthia	Counseling	Counseling
Sternard, Evan	Counseling	Counseling
Sweeney, Michael	Fire Technology	Fire Technology
Tinoco, Michelle	Counseling	Counseling
Troncoza, Arline	Counseling	Counseling
Vasquez, Henry	Emergency Medical Services	Emergency Medical Technologies
Vasquez, Violeta	Counseling	Counseling
Verosik, Eileen	Emergency Medical Services	Emergency Medical Technologies
Ward, Amanda	Emergency Medical Services	Emergency Medical Technologies
Wasbotten, Deborah	Child Development	Child Development
Whitaker, Dustin	Fire Technology	Fire Technology
Wilcox-Herzog, Amanda	Child Development	Child Development
Williams, Lynn	Child Development	Child Development
Wilson, Debra Sandgren	Counseling	Counseling
Winter, Daniel	Respiratory Care	Respiratory Technologies
Xayaphanthong, Soutsakhone	Counseling	Counseling
Zeeb, John	Psychology	Psychology

San Bernardino Valley College

	Subject	Discipline per Minimum Qualifications
Alatorre, Guadalupe	COMMST 111-30	Communication Studies
Alsina, Verlin L	VOCED 600	Vocational Education
	VOCED 601	
	VOCED 602	
	VOCED 603	
	VOCED 631	
Anderson, Gerald DeClinton	VOCED 600	Vocational Education
	VOCED 601	
	VOCED 602	



Adjunct and Substitute Academic Employees

Submitted for Board Approval June 21, 2018

San Bernardino Valley College

	Subject	Discipline per Minimum Qualifications
	VOCED 603	
	VOCED 631	
Armendarez, Neveen	VOCED 600	Vocational Education
	VOCED 601	
	VOCED 602	
	VOCED 603	
	VOCED 631	
	VOCED 631	
Beck, Java	VOCED 600	Vocational Education
	VOCED 601	
	VOCED 602	
	VOCED 603	
	VOCED 631	
Buckner, Jason Palmer	POLIT 100-16	Political Science
Crew, Christopher M	PSYCH 100	Psychology
Dang, Camille	VOCED 600	Vocational Education
	VOCED 601	
	VOCED 602	
	VOCED 603	
	VOCED 631	
Deane, Amanda M	Psych 201-03	Psychology
Dunn, Frank	VOCED 600	Vocational Education
	VOCED 601	
	VOCED 602	
	VOCED 603	
	VOCED 631	
Duwel, Christopher	HVAC/R 001	Electronics Electricity
	HVAC/R 002	
Evans, Gregory	VOCED 600	Vocational Education
	VOCED 601	
	VOCED 602	
	VOCED 603	
	VOCED 631	
Fulache, Marissa D	VOCED 600	



Adjunct and Substitute Academic Employees

Submitted for Board Approval June 21, 2018

San Bernardino Valley College

	Subject	Discipline per Minimum Qualifications
	VOCED 601	Vocational Education
	VOCED 602	
	VOCED 603	
	VOCED 631	
Fulgham, Abe	VOCED 600	Vocational Education
	VOCED 601	
	VOCED 602	
	VOCED 603	
	VOCED 631	
Gascon, Mary	PHT 064	Pharmacy Technology
Glick, Sandy I	VOCED 600	Vocational Education
	VOCED 601	
	VOCED 602	
	VOCED 603	
	VOCED 631	
Gowen, Laura	VOCED 600	Vocational Education
	VOCED 601	
	VOCED 602	
	VOCED 603	
	VOCED 631	
Hall, Mary Ann G	VOCED 600	Vocational Education
	VOCED 601	
	VOCED 602	
	VOCED 603	
	VOCED 631	
Harkin, Maria E	VOCED 600	Vocational Education
	VOCED 601	
	VOCED 602	
	VOCED 603	
	VOCED 631	
Henderson, Edwin L	VOCED 600	Vocational Education
	VOCED 601	
	VOCED 602	



Adjunct and Substitute Academic Employees

Submitted for Board Approval June 21, 2018

San Bernardino Valley College

	Subject	Discipline per Minimum Qualifications
	VOCED 603	
	VOCED 631	
Kalagonis, Donn T	VOCED 600	Vocational Education
	VOCED 601	
	VOCED 602	
	VOCED 603	
	VOCED 631	
	VOCED 631	
Martin, Gregory G	VOCED 600	Vocational Education
	VOCED 601	
	VOCED 602	
	VOCED 603	
	VOCED 631	
Marquez, Jeremiah	KINESIOLOGY	Kinesiology
McGraw, Thomas L	VOCED 600	Vocational Education
	VOCED 601	
	VOCED 602	
	VOCED 603	
	VOCED 631	
Morosin, Alessandro	SOC 100	Sociology
Olid, Pilar	ECON 208	Economics/Mathematics
Perez, Franklin C	SOC 100	Sociology
Raine, Scott P	VOCED 600	Vocational Education
	VOCED 601	
	VOCED 602	
	VOCED 603	
	VOCED 631	
Scott, John S	VOCED 600	Vocational Education
	VOCED 601	
	VOCED 602	
	VOCED 603	
	VOCED 631	
Smith, Joyce	ADJUNCT COUNSELOR	Counseling
Steele, Kathleen M	VOCED 600	Vocational Education



Adjunct and Substitute Academic Employees

Submitted for Board Approval June 21, 2018

San Bernardino Valley College

	Subject	Discipline per Minimum Qualifications
	VOCED 601	
	VOCED 602	
	VOCED 603	
	VOCED 631	
Thomas, Lina	VOCED 600	Vocational Education
	VOCED 601	
	VOCED 602	
	VOCED 603	
	VOCED 631	
Tommasini, Alexandra Ruth	ART 103	Art Appreciation

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Jose F. Torres, Executive Vice Chancellor

PREPARED BY: Diana Rodriguez, President, SBVC
Michael Strong, Lead Vice President, Administrative Services, CHC
Kristina Hannon, Executive Director, Human Resources

DATE: June 21, 2018

SUBJECT: Consideration of Approval of Contracts for Tenure Track Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve tenure track contracts for academic employees as indicated on the attached.

OVERVIEW

The employees on the attached list have been recommended by their division chair/manager to enter into one-year and two-year contracts.

ANALYSIS

The Board of Trustees regularly grants one-year contracts to first year contract employees and two-year contracts to second year faculty per AB-1725.

INSTITUTIONAL VALUES

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

The cost of these contracts will be included in the appropriate budget.



**Approval of Contracts for
Tenure Track Academic Employees**
Submitted for Board Approval June 21, 2018

Two-Year Probationary Contract for Years Three & Four

The following second-year contract employees have been recommended to enter into a two-year probationary contract for years three and four (2nd to 4th).

	Division
Thornton, Carla Thompson, Carla <i>Correction of March 8, 2018 board approval.</i>	CHC Student Services, Veterans Counselor
Halex, Alicia	SBVC Student Services

Second Year Probationary Status

The following first-year contract employee has been recommended to receive second year probationary status (1st to 2nd).

	Division
Tasaka, Bethany	SBVC Mathematics, Business, and Computer Technology

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Jose F. Torres, Executive Vice Chancellor

PREPARED BY: Diana Rodriguez, President, SBVC
Mike Strong, Vice President, Administrative Services, CHC
Kristina Hannon, Executive Director, Human Resources

DATE: June 21, 2018

SUBJECT: Consideration of Approval of District Volunteers

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached list of District volunteers.

OVERVIEW

The individuals on the attached list have volunteered their services and acknowledge that they will not receive payment of any kind for services performed.

ANALYSIS

Assignments performed by volunteers will not take away responsibilities or duties of regular academic or classified employees.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications associated with this board item.



District Volunteers

Submitted for Board Approval June 21, 2018

	Site	Assignment	From	To
Lewis, Jim	KVCR	KVCR Development	07/01/18	12/31/18
Crabtree, Kailey	CHC	Health and Wellness	07/01/18	12/31/18
Davis, Garet	CHC	Phys & Bio Sciences	06/25/18	06/30/18
Davis, Garet	CHC	Phys & Bio Sciences	07/01/18	12/31/18
Eastlake, Michael	CHC	Technology Services	07/01/18	12/31/18
Franco, David	CHC	Health and Wellness	07/01/18	12/31/18
Adham, Shadia	SBVC	Social Sciences/Criminal Justice	07/01/18	12/31/18
Aguilar, Isabel	SBVC	Science/Chemistry	07/01/18	12/31/18
Aldapa, Luz	SBVC	Social Sciences/Criminal Justice	07/01/18	12/31/18
Baca, Sarah	SBVC	Science/Chemistry	07/01/18	12/31/18
Bangasser, Susan	SBVC	Science/Chemistry	07/01/18	12/31/18
Becerra, Jennyfer	SBVC	Science/Chemistry	07/01/18	12/31/18
Blackmon, Richard	SBVC	Science/Chemistry	07/01/18	12/31/18
Bustamante, Daniel	SBVC	Science/Chemistry	07/01/18	12/31/18
Chamberlain, Andrew	SBVC	Science/Chemistry	07/01/18	12/31/18
Clarke, Christopher	SBVC	Science/Physics & Astronomy	07/01/18	12/31/18
Cole, Diamond	SBVC	Student Equity and Success/Food Pantry	06/22/18	12/31/18
Coulon-Jackson, Regina M.	SBVC	President's Office/Development & CR	07/01/18	12/31/18
Delceppo, Mario	SBVC	Social Sciences/Criminal Justice	07/01/18	12/31/18
Flores, Kendrick	SBVC	Science/Chemistry	07/01/18	12/31/18
Flores, Lifni	SBVC	Science/Chemistry	07/01/18	12/31/18
Floyd, Stone	SBVC	Social Sciences/Criminal Justice	07/01/18	12/31/18
French, Casaundra	SBVC	Science/Chemistry	07/01/18	12/31/18
Gault, Jacob	SBVC	Social Sciences/Criminal Justice	07/01/18	12/31/18
Gracia, Kyah	SBVC	Science/Chemistry	07/01/18	12/31/18
Holguin, Larissa	SBVC	Social Sciences/Criminal Justice	07/01/18	12/31/18
Ikeda, Mark	SBVC	Science/Biology	07/01/18	12/31/18
Klug, Jeffrey	SBVC	Social Sciences/Criminal Justice	07/01/18	12/31/18
Korkotsakis, Cody	SBVC	Social Sciences/Criminal Justice	07/01/18	12/31/18
Le, Ly	SBVC	Science/Chemistry	07/01/18	12/31/18



District Volunteers

Submitted for Board Approval June 21, 2018

	Site	Assignment	From	To
Littlejohn, Christopher	SBVC	Social Sciences/Criminal Justice	07/01/18	12/31/18
Lopez, Jonathon	SBVC	Science/Chemistry	07/01/18	12/31/18
Mascetti, Jason	SBVC	Social Sciences/Criminal Justice	07/01/18	12/31/18
McCurry, Patrick	SBVC	Science/Chemistry	07/01/18	12/31/18
Medina, Edmundo	SBVC	Science/Chemistry	07/01/18	12/31/18
Medina, Elsa	SBVC	Social Sciences/Criminal Justice	07/01/18	12/31/18
Mendez, Israel	SBVC	Social Sciences/Criminal Justice	07/01/18	12/31/18
Moreira, Emmanuel	SBVC	Science/Chemistry	07/01/18	12/31/18
Ortega, Jose	SBVC	Science/Chemistry	07/01/18	12/31/18
Phillips, Maddison	SBVC	Social Sciences/Criminal Justice	07/01/18	12/31/18
Placencia, Miguel	SBVC	Social Sciences/Criminal Justice	07/01/18	12/31/18
Pruett, Harmony	SBVC	Social Sciences/Criminal Justice	07/01/18	12/31/18
Ramirez, Blanca	SBVC	Science/Chemistry	07/01/18	12/31/18
Sauceda, Crystal	SBVC	Social Sciences/Criminal Justice	07/01/18	12/31/18
Savage, Kaleigh	SBVC	Science/Chemistry	07/01/18	12/31/18
Solis, Martha	SBVC	Social Sciences/Criminal Justice	07/01/18	12/31/18
Stoops, Heather	SBVC	Social Sciences/Criminal Justice	07/01/18	12/31/18
Szumski, Edward	SBVC	President's Office/Development & CR	07/01/18	12/31/18
Tolan, Kelcie	SBVC	Social Sciences/Athletics	07/01/18	12/31/18
Torres, Guiselle	SBVC	Science/Chemistry	07/01/18	12/31/18
Truong, Cherish	SBVC	Science/Chemistry	07/01/18	12/31/18
Valle, Jasmine	SBVC	Science/Chemistry	07/01/18	12/31/18
Vernon, Adrian	SBVC	Science/Chemistry	07/01/18	12/31/18
Washington, Meshia	SBVC	Student Equity and Success/Food Pantry	06/22/18	12/31/18

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Kristina Hannon, Executive Director, Human Resources
DATE: June 21, 2018
SUBJECT: Consideration of Approval of Employee Promotions

RECOMMENDATION

It is recommended that the Board of Trustees approve the promotion of SBCCD employees as indicated on the attached list.

OVERVIEW

The promotion of employees on the attached list is submitted for approval.

ANALYSIS

These employees have gone through the recruitment process and are being recommended for promotion.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The cost of these promotions are included in the appropriate budget.



Employee Promotions

Submitted for Board Approval June 21, 2018

	From	To	Salary	Schedule Range Step	New/ Replacing	Fund	Effective Date
Amanda Moody	SBVC Secretary II	SBVC Administrative Secretary	\$4, 215.00	Classified 37D	New	Student Equity & Success Program Categorical	06/25/18

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Kristina Hannon, Executive Director, Human Resources
DATE: June 21, 2018
SUBJECT: Consideration of Approval of Employee Transfers

RECOMMENDATION

It is recommended that the Board of Trustees approve the transfer of District employees as indicated on the attached list.

OVERVIEW

The transfer of employees on the attached list is submitted for approval.

ANALYSIS

These employees have gone through the recruitment process and are being recommended for these positions.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The cost of these transfers is included in the appropriate budget.



Employee Transfers

Submitted for Board Approval June 21, 2018

	From	To	Salary	Schedule Range Step	New/ Replacing	Fund	Effective Date
Maureen Ryan	SBVC Secretary II	SBVC Student Services Technician I	\$3,064.00	Classified 30A	New	Student Services General	6/11/18

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Kristina Hannon, Executive Director, Human Resources
DATE: June 21, 2018
SUBJECT: Consideration of Approval of Employment Contracts for Academic & Classified Managers

RECOMMENDATION

It is recommended that the Board of Trustees approve employment contracts for academic and classified managers as indicated on the attached.

OVERVIEW

It is recommended that the District issue an employment contract to each manager, director, and supervisor in the District. The issuance of contracts places the District in accordance with proper employment practices as well as documenting for both the employee and the employer the specific conditions of their employment.

ANALYSIS

The attached list of academic and classified management employees will receive employment contracts effective July 1, 2018.

INSTITUTIONAL VALUES

- II. Learning Centered Institution for Student Access, Retention and Success
- III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The cost of these contracts will be included in the 2018-19 budget



Employment Contracts for Academic & Classified Managers

Submitted for Board Approval June 21, 2018

One-Year Employment Contracts for Academic & Classified Managers July 1, 2018 through June 30, 2019

	Department
Aycock, Larry	CHC Admissions & Records
Dower, Kellori	CHC Office of Instruction
Hoffmann, Donna	CHC President's Office
Miller, William	CHC DSP&S
Muse, William	CHC Office of Instruction
Camacho, Albert	SBVC Maintenance
Dennis, Paul	SBVC Director, Police Academy
Hylton, Christopher	SBVC Maintenance
Wells, Carol	SBVC Nursing
Brooks, Colin	DIST EDCT
Gross, Dawn	DIST Computing Services
Tamayo, Chris	DIST Police Department

Two-Year Employment Contracts for Academic & Classified Managers July 1, 2018 through June 30, 2020

	Department
Bogh, Wayne	CHC Technology Services
Cabrales, Jose	CHC Admissions & Records
Chavira, Rejoice	CHC EOP&S
Chittenden, Heather	CHC Administrative Services
Colvey, Kirsten	CHC Counseling
Cook, Lawrence	CHC Administrative Services
Crooks, Jeremy	CHC Custodial



Employment Contracts for Academic & Classified Managers

Submitted for Board Approval June 21, 2018

Two-Year Employment Contracts for Academic & Classified Managers July 1, 2018 through June 30, 2020

	Department
Muskavitch, John	CHC Financial Aid
Paddock, Ericka	CHC Student Center
Riggs, Michelle	CHC Research Development
Strong, Michael	CHC Administrative Services
Warren-Marlatt, Rebeccah	CHC Student Services
Wasbotten, Deborah	CHC Child Development Center
Wurtz, Keith	CHC Research and Planning
Bratulin, Pavel	SBVC Marketing and Public Affairs
Briggs, Stephanie	SBVC Mathematics
Carlos, Ray	SBVC Student Activities
Childers, Karen	SBVC President
Cota, Marco	SBVC Counseling & Matriculation
Dale – Carter, April	SBVC Admissions & Records
Del Carmen Rodriguez, Maria	SBVC Counseling & Matriculation
Diaz, Emma	SBVC Mathematics
Gideon, Angelita	SBVC Circulation Supervisor
Hastings, Ron	SBVC Library
Hrdlicka, Rick	SBVC Technology Services
Jenkins, Robert	SBVC Administrative Services
Johnson, Wallace	SBVC Social Science
Maniaol, Albert	SBVC Applied Technology, Transportation & Culinary Arts
Merjil, Mark	SBVC Child Development Center
Milligan, Marty	SBVC DSP&S
Morden, Erik	SBVC Cafeteria
Nery, Ernesto	SBVC Financial Aid
Nguyen, Phuong	SBVC Tool Room



Employment Contracts for Academic & Classified Managers

Submitted for Board Approval June 21, 2018

Two-Year Employment Contracts for Academic & Classified Managers July 1, 2018 through June 30, 2020

	Department
Quach, Patricia	SBVC Instruction
Rubio, Dave	SBVC Athletics
Smith, James	SBVC Research and Planning
Stark, Scott	SBVC Administrative Services
Thayer, Scott	SBVC Student Services
Tillman, Shalita	SBVC CALWORKS
Weiss, Kay	SBVC Humanities
Williams, Sharaf	SBVC Student Services
Agah, Hussain	DIST Facilities Planning & Construction
Alexander, Tenille	DIST Accounting
Baugher, Jeffrey	DIST Computing Services
Bonnet, Blake	DIST Police Department
Change, Andrew	DIST TESS
Elmore, Cory	DIST Human Resources
Farzaneh, Farideh	DIST Facilities Planning & Construction
Gamboa, Colleen	DIST Payroll
Gaines, Ashley	DIST EDCT
Hannon, Kristina	DIST Human Resources
Holliman, Roanne	DIST EDCT
James, David	DIST Fiscal Services
Krehbiel, Deanna	DIST EDCT
Levesque, Robert	DIST EDCT
Loera, Ernie	DIST Facilities Planning & Construction
Mendez, Anna	DIST Printing & Graphic Services
Myers, Katherine	DIST Accounting
Nguyen, Michael	DIST Facilities Planning & Construction



Employment Contracts for Academic & Classified Managers

Submitted for Board Approval June 21, 2018

Two-Year Employment Contracts for Academic & Classified Managers July 1, 2018 through June 30, 2020

	Department
Opris, Iosif	DIST Human Resources
Rodriguez, Angel	DIST Marketing & Public Relations
Rubio, Eduardo	DIST EDCT
Sims, Jeremy	DIST TESS
Strong, Lawrence	DIST Fiscal Services
Sutorus, Steven	DIST Fiscal Services
Vasquez, Timothy	DIST EDCT
Walker, Paul	DIST Police Department

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: June 21, 2018
SUBJECT: Consideration of Approval of Employment Contracts for Executive Managers

RECOMMENDATION

It is recommended that the Board of Trustees approve employment contracts for executive managers as indicated on the attached.

OVERVIEW

The issuance of contracts places SBCCD in accordance with proper employment practices as well as documents, for both employee and employer, the specific conditions of employment.

ANALYSIS

The attached list of executive managers will receive employment contracts effective July 1, 2018 and appropriate step placement.

INSTITUTIONAL VALUES

- II. Learning Centered Institution for Student Access, Retention and Success
- III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The cost of these contracts will be included in the 2018-19 budget.



Employment Contracts for Executive Managers

Submitted for Board Approval June 21, 2018

	Contract Dates	Executive Management Range & Step	Salary
Richard Galope Vice Chancellor of Workforce Development, Advancement & Media Systems	07/01/18 – 06/30/21	3F	\$191,979.44
Jose Torres Executive Vice Chancellor	07/01/18 – 06/30/21	6F	\$222,240.20
Diana Rodriguez College President	07/01/18 – 06/30/21	5G	\$218,203.44

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Kristina Hannon, Executive Director, Human Resources
DATE: June 21, 2018
SUBJECT: Consideration of Approval of Job Description for College Police Officer

RECOMMENDATION

It is recommended that the Board of Trustees approve the revised classified job description for the position of College Police Officer per the attached.

OVERVIEW

The revised job description reflects the representative duties and responsibilities, and the appropriate minimum qualifications for a College Police Officer.

ANALYSIS

This position protects the life and property of SBCCD personnel, students, and visitors; participates in and conducts a variety of criminal investigations; and ensures enforcement of the California Penal Code, Vehicle Code, Health and Safety Code and all other applicable statutes, codes, and District rules and policies on or near campus and other properties owned and operated by the District. Changes to this job description have been negotiated with and agreed upon by the CSEA.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications associated with this board item.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

COLLEGE POLICE OFFICER

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job; however, any additional duties will be reasonably related to this class.*

SUMMARY DESCRIPTION

Under general supervision, patrols assigned campus of San Bernardino Community College District to protect the life and property of District personnel, students, and visitors; participates in and conducts a variety of criminal investigations; and ensures enforcement of the California Penal Code, Vehicle Code, Health and Safety Code and all other applicable statutes, codes, and District rules and policies on or near campus and other properties owned and operated by the District.

REPRESENTATIVE DUTIES

The following duties are typical for this classification.

1. Patrols on- and off- campus sites, including but not limited to buildings, classrooms, restrooms, and parking lots by foot, bike, cart, or police vehicle in order to maintain security and order; inspects, identifies, documents, and follows up on unusual conditions, potential hazards, and security risks; reports presence of unauthorized persons on grounds or in District buildings; acts upon observations made.
2. Determines actions to be taken in various situations including those involving disruptive and/or violent persons; carries and uses lethal and non-lethal weapons as necessary and appropriate; initiates arrests, detentions, or consensual encounters with persons; requests outside assistance as appropriate.
3. Investigates and conducts follow-up on crime cases and other criminal activity; interviews and takes appropriate action to assist crime victims; interviews witnesses; collects physical evidence; photographs crime scenes and evidence; makes and processes arrests when appropriate; prepares reports and submits to other agencies as necessary; works and builds cases to submit to the District Attorney's office.
4. Records and documents incidents in patrol logs; prepares reports related to observed violations including use-of-force reports, arrest reports, ~~civil reports~~, traffic reports, criminal citations, student misconduct, notices to appear, and property evidence reports.
5. Apprehends and/or identifies crime suspects; arrests, cites, and books crime suspects per California Penal Code, Vehicle Code, Health and Safety Code and all other applicable statutes and codes; questions and advises suspects of constitutional rights.
6. Responds to calls for service; provides security escort for students, staff or visitors as needed; assists persons with vehicles in parking lots.
7. Patrols the ~~campus-District~~ parking lots and streets; checks for vehicle permits and improper parking; conducts traffic stops; issues citations for non-compliance with parking regulations; ensures the safe movement of vehicles in the parking areas and streets around the ~~campus-District~~ facilities; ensures parking lots and roadway are clearly marked.
8. Provides assistance to college personnel; renders first aid in emergency situations.
9. Provides crowd control for large gatherings such as registration and athletic events; may direct pedestrian or vehicular traffic.
10. Conducts building security checks; secures campus buildings and/or facilities as necessary.
11. Works closely with other law enforcement agencies in matters relating to the apprehension of

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
College Police Officer (*Continued*)

offenders and the investigation of offenses.

12. Appears in court as a witness or as arresting officer as required.
13. Collects money from parking meters, permit dispensers, and change machines vending machines throughout the campus as necessary.
14. Participates in crime prevention and public safety training programs as required.
15. Maintains police vehicle and all department issued equipment.
16. Maintains close liaison with other local and outside law enforcement agencies and school administrators.
17. Assists other law enforcement agencies with requests for service, including state or federal agencies for criminal apprehension and investigations on or off campus.
18. Trains newly hired College Police Officers and assists with the training of Campus Security Officers.
19. Perform related duties as required.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

- Operations, services, and activities of a law enforcement program.
- Pertinent federal, state, and local laws, codes, and regulations including applicable sections of state Education Code, Government, Vehicle, Penal, ~~and~~ Health & Safety Codes, and juvenile laws.
- Annual Security Report and Clery Act.
- Rules of evidence pertaining to search, seizure, and preservation of evidence.
- Police methods and procedures including patrol, crime prevention, traffic control, investigation, and identification procedures and techniques.
- Applicable court procedures.
- Techniques and applications of self-defense and proper use of force.
- Operational characteristics of police equipment, vehicles, and tools including firearms.
- Methods and techniques used in interviewing witnesses, victims, or suspects.
- Principles and practices of data collection and analysis.
- Methods and techniques of report preparation and writing.
- Principles and procedures of record keeping and filing.
- Principles and applications of public relations.
- English usage, spelling, grammar, and punctuation.

Ability to:

- Understand, interpret, apply, explain, and enforce District, local, state, and federal laws, codes, rules, regulations, policies, and procedures including those pertaining to the search, seizure, and preservation of evidence.
- Learn the geography of the local area.
- Learn standard broadcasting procedures of a police radio system.
- Perform a wide range of law enforcement assignments.
- Think clearly and act quickly in emergency situations.
- Judge situations/people accurately.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
College Police Officer (*Continued*)

- Use and care for firearms, rifles, shotguns and other specialized police equipment and vehicles.
- Operate equipment including emergency alarm systems, two-way radio, camera, ~~typewriter,~~ mobile digital computer, desktop computer, copier, fax, and phone.
- Conduct a variety of criminal and special investigations.
- Accurately observe and remember names, faces, numbers, incidents, and places.
- Use discretion in handling difficult persons.
- Control violent people and affect arrests.
- Prepare clear and concise reports and routine correspondence.
- Work independently in the absence of supervision.
- Communicate tactfully and effectively with faculty, staff, students and the public.
- Learn and apply Community Policing principles.
- Understand and correct ~~emergency~~ alarm systems.
- Observe legal and defensive driving practices.
- Understand and work within scope of authority.
- Remain alert at all times.
- Communicate effectively with all socio-economic sectors.
- Deal with the public firmly, professionally and courteously in stressful situations.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain effective working relationships with those contacted in the course of work.

Education and Experience Guidelines - *A typical way to obtain the knowledge and abilities would be:*

Education/Training:

High School Diploma or General Education Development (GED). Completion of sixty (60) college units or possession of an Associate's degree is desirable.

Experience:

None required.

License or Certificate:

- Must possess a Certificate of Completion from a California P.O.S.T. certified Basic Police Academy attained within the 3 years prior to submission of the application; or be enrolled in a California P.O.S.T. certified basic police academy; or be enrolled in, or have successfully completed a California P.O.S.T. certified recertification program.
- Possession of a valid California Class "C" driver's license.
- Possession of current CPR and First Aid certificates prior to employment start date.

Special Requirements

- Must be a U.S. Citizen or a Permanent Resident Alien who is eligible for and has applied for citizenship prior to testing.

Appointment to College Police Officer Position

Appointment to position is contingent upon satisfactory completion of background investigation by an independent investigator including, but not limited to, investigation of past employers, employment records, licenses, certifications, education, references, criminal and civil records, consumer credit check, psychological examination, medical examination, and a physical agility

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
College Police Officer (*Continued*)

test. All applicants will be required to execute appropriate waivers and releases, answer questions, and be interviewed by an investigator as a condition of employment. All applicants will be required to submit to, and successfully pass a written examination, oral interview, physical agility test, and medical, psychological, and polygraph examinations. The written examination and physical agility test may be omitted if applicant attains Certificate of Completion from a California P.O.S.T. certified Basic Police Academy within the 3 years prior to submission of the application.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Reactive emergency, natural or man-made disaster, and routine peace keeping environments with travel from site to site; regular exposure to outside weather conditions; occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, blood borne pathogens and bodily fluids, extreme cold, extreme heat, risk of electrical shock, risk of radiation, and vibration; exposed to potentially hostile environments; extensive public contact; the noise level in the work environment is usually moderate; however, the noise level is occasionally very loud due to sirens, firearm training, etc.; incumbents required to work various shifts, including evenings and weekends.

Physical: Primary functions require sufficient physical ability and mobility to work in a law enforcement setting and an office setting; restrain or subdue individuals; walk, stand, sit, or run for prolonged periods of time; occasionally stoop, bend, kneel, crouch, reach, and twist; occasionally climb and balance; regularly push, pull, lift, and/or carry light to moderate weights; frequently lift and/or move moderate to heavy weights; occasionally lift and/or move heavy weights; operate office equipment including use of computer keyboard; requires dexterity of hands and fingers to operate specialized police equipment including firearms; ability to speak and hear to exchange information; ability to operate a vehicle to travel to various locations; ability to operate and use specialized law enforcement tools and equipment including expandable batons, guns, and handcuffs; and to verbally communicate to exchange information.

Vision: See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents; to identify and distinguish color; and to operate assigned equipment.

Hearing: Hear in the normal audio range with or without correction.

Board Approved: January 13, 2000

Johnson & Associates Revised: January 2007

Revised: January 12, 2012, Submitted for Board Approval 6/21/2018

Range 44 50

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose Torres, Executive Vice Chancellor
PREPARED BY: Kristina Hannon, Executive Director, Human Resources
DATE: June 21, 2018
SUBJECT: Consideration of Approval of Job Description for Director, Labor Relations and Compliance

RECOMMENDATION

It is recommended that the Board of Trustees approve the new job description for Director, Labor Relations and Compliance.

OVERVIEW

The Human Resources Department continues to assess the needs of SBCCD to offer the best support services. After internal deliberation and discussion, it was decided the District as a whole would greatly benefit from this new position, which would provide clear leadership for labor concerns and negotiations. The person in this role will provide consistent and knowledgeable guidance for day to day labor and compliance concerns and ensure appropriate policies are being observed in negotiations.

ANALYSIS

This new position will assist SBCCD by providing guidance and support to administration in regard to labor relations and compliance. This position will replace the existing Director of Human Resources role and there will not be any additional costs.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications associated with this board item.

DIRECTOR, LABOR RELATIONS AND COMPLIANCE

SUMMARY DESCRIPTION

Under general direction of the appropriate Administrator, the Labor Relations and Compliance Director performs advanced, professional labor relations work, labor relations research and analysis; prepares and presents grievance and interest arbitration cases; helps assure District compliance with labor relations contractual agreements, Education Code, and applicable Federal, State, and local laws, ordinances, and codes; and serves as chief negotiator with assigned bargaining units. This position also plans, organizes, and coordinates a comprehensive health and safety, and risk management program to ensure that the staff, students, public, and the District's assets are adequately and appropriately protected.

EXAMPLES OF DUTIES

1. Directs, personally develops and prepares the District's bargaining position for labor negotiations; secures input from the Board of Trustees, the Chancellor and administrative staff.
2. Oversee, develops, organizes, coordinates, and evaluates comprehensive health and safety, and risk management programs.
3. In collaboration with the Business Services office manages the Districts insurance programs, including but not limited to, the following: Health, student accident insurance and all other coverage as needed.
4. Participates in the selection of labor bargaining teams; ensures that affected constituents are involved and informed about the status of the bargaining process; establishes procedures and communication channels between the bargaining team, the Executive Administration, Board of Trustees, and all other appropriate parties.
5. Oversees District safety training and mandated training programs in compliance with local, state, and federal laws.
6. Directs Human Resources staff on processes workers' compensation claims; coordinates and participates in the interactive process; assists campuses in accommodating injured workers; oversees ergonomic requests and studies
7. Reviews, revises, updates, and maintains safety record keeping methods and systems with a focus on computerization of records, confidentiality and efficient access to records. Develops individual department-specific safety record keeping systems when necessary, and instructs department personnel in their use. Develops web-based communications systems for dissemination of health and safety information.
8. Assist Administration in developing an overall theme and strategy for bargaining; works with bargaining team to create solid arguments and strategies that permit implementation of a coherent plan at the table; analyzes trends and best practices to support successful negotiations.
9. Writes, interprets and researches contract language to achieve the goals set by the district; upon receipt of counterproposals, identifies possible alternative compromise solutions that will likely achieve a deal.
10. Develops labor contract costing models to accurately cost out district and union proposals.
11. Serves as the lead negotiator for the District at the bargaining table; must be able to handle stress and intense discussion of ideas.

12. Consults with district leadership in the administration of recently-agreed upon memoranda of understanding (MOUs); advises district management and staff regarding consistent, equitable interpretation and application of MOUs.
13. Reviews and develops responses to grievances appealed to the district; investigates and coordinates responses to informal and formal unfair labor practice charges filed by employee organizations against the district
14. Assists the district in development of ongoing labor relations policies and strategies.
15. Serves as ongoing liaison between the district, the Human Resources Division and Chancellor's Office on all matters concerning labor-management relations, including statewide labor relations policies and initiatives.
16. Provides direction, training, and work review to HR Analysts supporting Chief Negotiator; supervises, organizes and assigns work, sets priorities, and follows up to ensure coordination and completion of assigned work.
17. Provides input into selection, evaluation, discipline, and other personnel matters.
18. Provides consultation on organizational development issues and develops short- and long-range organizational development plans.
19. Develops and implements specialized labor relations policies, procedures, projects, and programs.
20. Reviews legislation for impact on labor relations programs.
21. Responds to sensitive or complex inquiries from the staff, the district, and management relating to human resources matters, and resolves problems or issues arising from such inquiries.
22. Conduct and oversee internal investigations related to labor relations

Knowledge of:

Collective bargaining process in the public sectors.

Collective bargaining principles, including recognition of exclusive bargaining representatives, management rights, scope of bargaining, and unfair labor practices.

California labor laws, rules and regulations.

California Education Code

Principles, practices, methods and techniques of training.

Methods and techniques of accident reporting and investigations.

Negotiation principles, including negotiations preparation, trust building, effective listening, understanding settlement ranges and best alternatives to a negotiated agreement (e.g., impasse procedures).

Grievance and arbitration procedures in Public Education.

The operation of personal computers and the use of specified computer applications, such as word processing and spreadsheets.

Principles and techniques of preparing effective oral presentations.

Ability to:

Act effectively as Chief Negotiator of management team in contract negotiations.

Interpret and apply labor laws and provisions of memoranda of understanding.

Obtain, analyze, and evaluate data involving labor relations, salary administration, and fringe benefits.

Interact with high level management and translate expressed management desires into comprehensive employer bargaining proposals.

Communicate effectively with representatives of employee organizations.

Use good judgment and make sound decisions in situations involving time pressures and emotional stress.

Prioritize, and coordinate multiple work activities and meet critical deadlines.

Licenses and Certificates: None.

Education and Experience: Master's Degree or equivalent from a recognized college or university with major course work in industrial relations, personnel administration, or other closely related field and five years of professional experience negotiating labor agreements between management and employee organizations. A Bachelor's Degree and seven year of direct professional experience in negotiations and labor relations can be used in lieu of the Master's Degree.

Additional qualifying experience may be substituted for education on a year-for-year basis.

Possession of a directly related postgraduate degree may be substituted for one of the three years of required experience.

Preferred Education and Experience: Graduate Level coursework in legal writing, policy analysis and research. Experience working in Higher Education or K-12 system.

Range 19

Board Approved: [Submitted for Approval June 21, 2018](#)

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Kristina Hannon, Executive Director, Human Resources
DATE: June 21, 2018
SUBJECT: Consideration of Approval of Job Description for Distance Education System Administrator

RECOMMENDATION

It is recommended that the Board of Trustees approve the revised classified job description for the position of Distance Education System Administrator per the attached.

OVERVIEW

The revised job description reflects the representative duties and responsibilities, and the appropriate minimum qualifications for the Distance Education System Administrator position.

ANALYSIS

This position provides support to the Office of Distance Education by coordinating all aspects of the delivery of online classes, performing skilled and technical duties, and providing training in the use of online technology. Changes to this job description have been negotiated with and agreed upon by the CSEA.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications associated with this board item.

DISTRIBUTED DISTANCE EDUCATION SYSTEM ADMINISTRATOR

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job; however, any additional duties will be reasonably related to this class.*

SUMMARY DESCRIPTION

Under direction, provides support to the Office of ~~Distributed~~ Distance Education by coordinating all aspects of the delivery of online classes, performing skilled and technical duties, and providing “~~train the-trainer~~” training in the use of online technology.

REPRESENTATIVE DUTIES

The following duties are typical for this classification

1. Provides a variety of technical support to the Office of ~~Distributed~~ Distance Education; creates user accounts; creates course shells; maintains and upgrades server software; monitors and troubleshoots integration of data from one system to another.
2. Works with technical support staff of vendors and District Computing Services to facilitate smooth operation.
3. Designs, duplicates, converts, and produces media in a variety of delivery formats.
4. Conducts training sessions ~~for trainers~~ on course management-related software and ~~distributed~~ distance education technologies.
5. Advises faculty on online software and coordinates delivery of online course content.
6. Provides high quality technical support for students and staff having difficulty using ~~distributed~~ distance education technologies.
7. Maintains a knowledge base of new and emerging technologies that affect ~~distributed~~ distance education related technologies.
8. Stays abreast of advances in technology and keeps current on relevant technology changes.
9. Provide Tier II Learning Management System (LMS) support to faculty, staff, and students.
10. Performs related duties as required.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

~~Distributed education delivery modalities.~~

~~The principles of telecommunications operations.~~

~~LAN software and installation.~~

~~Windows and Macintosh operating systems.~~

~~Installation and operation of computers and peripherals.~~

~~Troubleshooting techniques.~~

~~Video recording formats, computer platforms, and file formats.~~

Course delivery modalities.

Pedagogic and technical strategies to deliver training to faculty, staff, and students

Interpersonal skills using tact, patience, and courtesy.

English usage, grammar, spelling, punctuation, and vocabulary.

Oral and written communication skills.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Distance Education System Administrator (*Continued*)

Ability to:

Work independently with little direction.

Analyze situations accurately and adopt effective courses of action.

Adapt to changing technologies and learn functionality of new equipment and systems.

~~Create and follow oral and written instructions.~~

Speak publicly.

Communicate clearly and concisely, both orally and in writing.

Establish and maintain effective working relationships with those contacted in the course of work.

Understand and follow oral and written directions.

Work under steady pressure with frequent interruptions and a high degree of public contact by phone, email, or in person.

Work with and exhibit sensitivity to and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of community college students and personnel, including those with physical or learning disabilities.

Troubleshoot and resolve hardware and software problems.

Design, develop, and use multimedia resources.

Education and Experience Guidelines - *Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:*

Education/Training:

~~A Bachelor's degree from an accredited college or university with major course work in computer science or a related field.~~ A Bachelor's degree from an accredited college or university with major coursework in computer science, instructional technology, or a related field. At least four (4) years of technical support and/or end-user training experience can be used in the absence of a bachelor's degree.

Experience:

~~Two years of experience in a network environment, providing administration and support.~~ Two (2) years of experience providing system administration and/or end-user support consisting of responsibility for software, application support, and end-user training providing technology related training in small and/or large group settings.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Work is performed primarily in a standard office setting, with some travel from site to site.

Physical: Primary functions require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

Vision: See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents; and to operate assigned equipment.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Distance Education System Administrator (*Continued*)

Hearing: Hear in the normal audio range with or without correction.

Board Approved:

Johnson & Associates Revised: January 2007

Revised: Submitted for Approval 6/21/2018

Range 46

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Kristina Hannon, Executive Director of Human Resources
DATE: June 21, 2018
SUBJECT: Consideration of Approval of Job Description for Vice Chancellor of Workforce Development, Advancement & Media Systems and Reclassification of Employee

RECOMMENDATION

It is recommended that the Board of Trustees approve the job description of Vice Chancellor of Workforce Development, Advancement & Media Systems and approve the following reclassification.

	Effective Date	Current	Proposed Reclassification
Richard Galope Executive Management District Support Services	7/1/17	Associate Vice Chancellor, Economic Development & Corporate Training Salary Range 25, Step C \$165,191.43	Vice Chancellor of Workforce Development, Advancement & Media Systems Salary Range 26, Step D \$182,133.48

OVERVIEW

Since July 2017 the Economic and Workforce Development Department, KVCR, FNX and advanced media programs began reporting to the Associate Vice Chancellor. During this time, this department began to develop and maintain relationships with college constituencies and business and community leaders while overseeing the strategic growth of SBCCD workforce development, advancement and broadcast media systems.

ANALYSIS

The proposed job description was created due to the level of work being performed over the last year as Associate Vice Chancellor. After an internal analysis of the knowledge, skills and duties being performed, it is recommended that the position be reclassified to Vice Chancellor of Workforce Development, Advancement & Media Systems.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Included in the 2018-2019 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

**VICE CHANCELLOR OF WORKFORCE DEVELOPMENT,
ADVANCEMENT & MEDIA SYSTEMS**

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job; however, any additional duties will be reasonably related to this class.

SUMMARY DESCRIPTION

Under the general direction of the Chancellor and in collaboration with college constituencies and business and community leaders, the Vice Chancellor of Workforce Development, Advancement & Broadcast Media Systems plans, organizes, directs, develops and administers the operations and strategic growth of San Bernardino Community College District (District) functional areas comprised of *Workforce Development* (Economic Development & Corporate Training – EDCT), *Advancement* (Economic, Resource & Community Development – ERCD and SBCCD Foundation), and *Broadcast Media Systems* - KVCR-TV (Public Broadcast Service – PBS), KVCR-FM (National Public Radio – NPR), First Nations Experience (FNX) Channel, and Empire Digital. The Vice Chancellor provides broad vision, guidance, consultation and leadership, and develops strategic initiatives to support and promote student success in the areas of economic and workforce development, districtwide advancement including grants and resource development and the district foundation, and broadcast media systems.

The Vice Chancellor, as the Chief Workforce Development Officer for the District, provides leadership, guidance, and technical expertise and consultation in the review and execution of the District policies, programs and concerns as they relate to economic, workforce, and community development planning, development, marketing, service delivery, coordination and management of customized training, contract education, entrepreneurship, innovation, and accelerator programs funded with Statewide Initiatives, Employment Training Panel (ETP), Workforce Innovation & Opportunity Act (WIOA), corporate foundation, and other applicable, competitive grant sources. Specific advancement responsibilities include, but are not limited to, leading and supervising the ERCD and the District Foundation entities, and aligning the mission and strategic objectives of these functional areas with the EDCT, KVCR and FNX operations to generate multiple and diverse revenue streams for self-sustainability, while concurrently employing the ERCD function to assist the colleges and district support services with planning, developing, acquiring and administering major, competitive grant funded projects to supplement, sustain and grow college-based programming leading to student success in strategic priority areas identified through collegial consultation processes at the colleges and the District. In the capacity as senior district executive over Broadcast Media Systems, the incumbent is charged with administrative oversight of planning, organizing and administering the public service radio and television operations and related activities, including supervision of the programming and operations of KVCR TV and Radio stations, Digital Media platforms, and the FNX Channel, and executive membership and participation in the joint District and San Manuel Band of Mission Indians (SMBMI) FNX Operating Committee. Additional broadcast systems-related activities include planning and coordination of livestream technology applications, video-on-demand entertainment and educational delivery systems, broadcast spectrum, satellite, microwave, Instructional Television Fixed Services (ITFS), and other methods of electronically delivering content from one point to another within the District to serve Crafton Hills College, San Bernardino Valley College, Economic Development & Corporate Training, District Support Services, and strategic partners.

REPRESENTATIVE DUTIES

Specific duties include, but are not limited to, the following:

Administers the Division, through subordinate senior executives, the District's ***Workforce Development*** services encompassing workforce development, statewide initiatives, economic development, customized training, contract education, technology transfer, and entrepreneurship; the District's ***Advancement*** services comprised of resource development, grants acquisition, underwriting, fundraising, corporate relations, and strategic partnerships; and the District's ***Media Services*** including public television and radio, digital media applications, and livestream and video-on-demand technologies.

Workforce Development:

1. Works collaboratively with faculty, staff and administrators districtwide in developing, maintaining, and supporting workforce development initiatives to facilitate student access and success.
2. Reviews pending legislation, legal mandates, regulations, and guidelines which may affect district economic and workforce development programs, functions and activities. Complies with all District, county, state and federal grants and contract requirements.
3. Participates in the program review and budgeting processes for district functional areas of responsibility; ensures that the budget development process is responsive to the objectives developed during strategic planning.
4. Provides leadership in researching, planning and supporting career technical education and workforce development programs districtwide.
5. Initiates, supports and maintains effective partnerships with K-12, business, industry, governmental agencies and other postsecondary institutions to enhance the acquisition, access, and sharing of resources to support student success districtwide.
6. Provides leadership for strategic planning, organization, development, marketing, delivery, and management of all economic and workforce development training programs, including industry-recognized, customized contract training offered to private businesses, community-based organizations, and public sector agencies.
7. Interacts with public and private employers to assist in the development of comprehensive training contracts, assessments, performance improvement solutions, and short-term professional development programs, seminars, and workshops for delivery at the District Office, Applied Technologies Training Center (ATTC), Professional Development Center (PDC), the colleges, and at business and strategic partner sites.
8. Serves as the District signatory and liaison with the California Community Colleges Chancellor's Office (CCCCO) for the Strong Workforce Program (SWP) and the Career Technical Education Act (CTEA) Perkins Grant Program.
9. Serves as the Chair of the District Economic & Workforce Development Coordinating Committee.

Advancement:

10. Provides leadership in the development of the mission, vision and strategic directions of the District Foundation, and coordinates fundraising and capital campaign priorities.
11. Cultivates and develops relationships with major, philanthropic resources and regional stakeholders, and through such relationships, effectively develops and manages the District Foundation Board of Directors, as well as volunteer committee, commission, and advisory group members as applicable.
12. Coordinates implementation activities of District resources and revenue generation ventures related to grant development, special projects, strategic partnerships, and resource development initiatives.
13. Provides leadership to the District's fee-based, community education, and contract education programs to ensure relevance with regional customer and business demands and economic trends.
14. Coordinates major aspects of Districtwide grants research, concept development, planning, and application development in consultation with faculty, staff, administrators, and grant writing resources; may monitor grant project implementation for compliance and provides technical assistance to District and College leadership in grant project administration.
15. Initiates and administers innovation and entrepreneurship initiatives with regional and statewide stakeholders as part of grant- and donor-funded projects, such as District-level maker initiatives, and business startup, incubator and accelerator initiatives that promote access to college career technical education programs.
16. Coordinates with District-level foundation and District leadership through engagement, development, and cultivation of strategic business and corporate partnerships to ensure District-level collaboration in fundraising, advancement and development efforts in support of student access and success.

Media Systems:

17. Advises the Chancellor and the Board on how broadcast media technologies administered under KVCR, including PBS Television, FNX Channel, NPR Radio, and Empire Digital Media, support and complement strategic decisions and the direction of the District to achieve its mission.
18. Provides leadership in promoting student access through the application of broadcast media services into District and College marketing initiatives.
19. Ensures the integration of broadcast media resources into applicable college instructional programs and settings to promote student success through student internships and employment in media productions, operations, and programming.
20. Ensures college faculty, staff and administrators are provided technical consultation and advice to capitalize on broadcast media systems, resources, and technologies to enhance student learning and success.
21. Initiates partnerships and linkages to business and industry to enhance the acquisition, access, and efficient use of broadcast media technology resources.
22. Anticipates, prevents and resolves difficult and sensitive inquiries, conflicts and complaints.

23. Performs related duties as required.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

Operational characteristics, services, and activities of (1) workforce development, including corporate training, professional development training programs, and economic and workforce development programs, including Statewide Initiatives, Strong Workforce Program, CTEA Perkins, and WIOA; (2) advancement, including non-profit foundation and foundation board development; grants research, planning, acquisition, project implementation and administration; fundraising, resource development, and strategic partnership development; and (3) media systems resource management, including broadcast media systems applications within the KVCR.

Principles and practices of program development and administration.

Principles and practices of budget preparation and administration.

Ability to:

Oversee and participate in the management of comprehensive economic and workforce development, advancement and resource development, and broadcast media systems.

Assemble, analyze, and interpret data, and make appropriate recommendations for educational support services, economic and workforce development programs, advancement and resource development, broadcast media systems, and information technology applications.

Oversee, direct, and coordinate the work of lower level staff.

Participate in the selection and recommendation, supervision, training, and evaluation of staff.

Participate in the development and administration of goals, objectives, and procedures for assigned area.

Gather and analyze data and situations and make appropriate decisions and recommendations in support of

goals.

Interpret and apply California Education Code, Title 5, federal, state, and local policies, laws, and regulations as it relates to the position.

Demonstrate a sensitivity to, and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of community college students and personnel, including those with physical or learning disabilities.

Demonstrate professionalism, fairness and honesty in all aspects of the performance of duties.

Provide leadership based on ethics and principles as they relate to educational support, advancement, and broadcast media, and information technology functions and operations.

EDUCATION AND EXPERIENCE GUIDELINES

REQUIRED QUALIFICATIONS:

Education/Training:

A Master's Degree in business administration, public administration, organizational development, education, instructional technology, or a related field.

Experience:

1. A minimum of four (4) years of increasingly responsible experience in academic affairs, career technical education, economic and workforce development, resource development, instructional technology, information technology, or broadcast media systems, including two (2) years at a managerial level, preferably in a college, public agency, or governmental setting.
2. A sensitivity to, and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of community college students and employees, including those with physical or learning disabilities.

PREFERRED QUALIFICATIONS:

1. Demonstrated knowledge of community college instructional services and academic affairs in California.
2. Doctorate from an accredited institution of higher education.
3. Experience working in an educational institution preferably a community college.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT:

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Work is performed primarily in a standard office setting with extended periods of time viewing computer monitor.

Physical: Primary functions require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

Vision: See in a normal visual range with or without correction; vision sufficient to read computer screens and printed documents; and to operate assigned equipment.

Hearing: Hear in the normal audio range with or without correction.

Board Approved: **Submitted for Approval June 21, 2018**

Executive Management Salary Range: 26 (Prior to 7/1/2018); 3 (After 7/1/2018)

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Jose F. Torres, Executive Vice Chancellor

PREPARED BY: Mike Strong, Vice President of Administrative Services, CHC
Diana Rodriguez, President, SBVC
Kristina Hannon, Executive Director, Human Resources

DATE: June 21, 2018

SUBJECT: Consideration of Approval of Non-Instructional Pay for Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve non-instructional pay for academic employees as indicated on the attached.

OVERVIEW

Approval of non-instructional pay for academic employees per the attached list is being submitted for approval.

ANALYSIS

Non-instructional pay, at a rate of \$52.00 per hour beginning July 1, 2018, is requested on a periodic basis to assist departments with various research, projects, committee work, or events on campus or in the community.

Prior to July 1, 2018, the non-instructional rate was \$49.00 per hour.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The cost of the non-instructional pay is included in the appropriate budget.



Non-Instructional Pay for Academic Employees

Submitted for Board June 21, 2018

San Bernardino Valley College

	From	To	Not to Exceed		Project
			Hours	Amount	
Adams, Kathryn Zero Textbook Cost Degree Grant Fund	07/01/18	08/10/18	28	\$ 1,456	To pursue professional development with the goal to offer one of more high quality Zero Textbook Cost course sections in the 2018-2019 academic year.
Allen, Tamara Basic Skills General Fund	05/29/18	06/30/18	10	\$ 490	Redesigning Reading curriculum to align with AB 705 mandates RATIFICATION: Applications for Basic Skills funding were reviewed at the last Basic Skills Committee Meeting on 05/22/2018. Funding is for faculty work during the summer.
Allen, Tamara Basic Skills General Fund	07/01/18	08/10/18	20	\$ 1,040	Redesigning Reading curriculum to align with AB 705 mandates
Allen, Tammy Student Equity and Success Categorical Fund	08/13/18	12/31/18	50	\$ 2,600	Will provide academic support in the First Year Experience (FYE)/Valley Bound (VB) Program. This person will be required to attend monthly FYE and VP meetings, trainings and workshops
Batalo, Mandi Digital Media Disciplines Grant Fund	07/01/18	06/30/19	320	\$ 16,640	To complete the scope of work identified within the grant to be complete year 2 and begin year 3 (grant year is Oct-Oct)
Bernardo, Yecica Zero Textbook Cost Degree Grant Fund	07/01/18	08/10/18	28	\$ 1,456	To pursue professional development with the goal to offer one of more high quality Zero Textbook Cost course sections in the 2018-2019 academic year
Bjerke, Jennifer Zero Textbook Cost Degree Grant Fund	07/01/18	08/10/18	28	\$ 1,456	To pursue professional development with the goal to offer one of more high quality Zero Textbook Cost course sections in the 2018-2019 academic year
Blacksher, Anthony Zero Textbook Cost Degree Grant Fund	07/01/18	08/10/18	28	\$ 1,456	To pursue professional development with the goal to offer one of more high quality Zero Textbook Cost course sections in the 2018-2019 academic year



Non-Instructional Pay for Academic Employees

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San Bernardino Valley College

	From	To	Not to Exceed		Project
			Hours	Amount	
Blanquet, Rebeca Student Equity and Success Categorical Fund	08/13/18	12/31/18	50	\$ 2,600	Will provide academic support in the First Year Experience (FYE)/Valley Bound (VB) Program. This person will be required to attend monthly FYE and VP meetings, trainings and workshops
Bond, Lauren Zero Textbook Cost Degree Grant Fund	07/01/18	08/10/18	28	\$ 1,456	To pursue professional development with the goal to offer one of more high quality Zero Textbook Cost course sections in the 2018-2019 academic year
Burns-Peters, Davena Zero Textbook Cost Degree Grant Fund	07/01/18	08/10/18	28	\$ 1,456	To pursue professional development with the goal to offer one of more high quality Zero Textbook Cost course sections in the 2018-2019 academic year
Cambara, Dennis Disabled Student Programs & Services Categorical Fund	07/01/18	06/30/19	672	\$ 34,944	Will provide counseling services to prospective and current students in the Disabled Student Programs and Services (DSPS)
Centeno, Claudia Student Services Support Categorical Fund	07/01/18	06/30/19	844	\$ 43,888	Will provide duties associated with general counseling of student and other counseling related duties assigned
Contreras, Monica Disabled Student Programs & Services Categorical Fund	07/01/18	06/30/19	844	\$ 43,888	Will provide counseling services to prospective and current students in the Disabled Student Programs and Services (DSPS)
Copeland, Mary Basic Skills General Fund	05/29/18	06/30/18	6	\$ 294	Redesigning Reading curriculum to align with AB 705 mandates RATIFICATION: Applications for Basic Skills funding were reviewed at the last Basic Skills Committee Meeting on 05/22/2018. Funding is for faculty work during the summer.
Copeland, Mary Basic Skills General Fund	07/01/18	08/10/18	8	\$ 416	Redesigning Reading curriculum to align with AB 705 mandates



Non-Instructional Pay for Academic Employees

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San Bernardino Valley College

	From	To	Not to Exceed		Project
			Hours	Amount	
Copeland, Mary Zero Textbook Cost Degree Grant Fund	07/01/18	08/10/18	28	\$ 1,456	To pursue professional development with the goal to offer one of more high quality Zero Textbook Cost course sections in the 2018-2019 academic year
Corrales, Athena Nursing Enrollment and Growth Grant Fund	07/01/18	06/30/19	1056	\$ 54,912	Non-instructional faculty will present nursing workshops for students, develop remediation strategies for nursing students, and provide general counseling for pre and current nursing students.
Curasi, Gina Zero Textbook Cost Degree Grant Fund	07/01/18	08/10/18	28	\$ 1,456	To pursue professional development with the goal to offer one of more high quality Zero Textbook Cost course sections in the 2018-2019 academic year
Downey, Jennifer Zero Textbook Cost Degree Grant Fund	07/01/18	08/10/18	28	\$ 1,456	To pursue professional development with the goal to offer one of more high quality Zero Textbook Cost course sections in the 2018-2019 academic year
Fernandez, Irving Zero Textbook Cost Degree Grant Fund	07/01/18	08/10/18	28	\$ 1,456	To pursue professional development with the goal to offer one of more high quality Zero Textbook Cost course sections in the 2018-2019 academic year
Ferri-Milligan, Paula Basic Skills General Fund	05/29/18	06/30/18	6	\$ 294	Redesigning Reading curriculum to align with AB 705 mandates RATIFICATION: Applications for Basic Skills funding were reviewed at the last Basic Skills Committee Meeting on 05/22/2018. Funding is for faculty work during the summer.
Ferri-Milligan, Paula Basic Skills General Fund	07/01/18	08/10/18	8	\$ 416	Redesigning Reading curriculum to align with AB 705 mandates
Ferri-Milligan, Paula Zero Textbook Cost Degree Grant Fund	07/01/18	08/10/18	28	\$ 1,456	To pursue professional development with the goal to offer one of more high quality Zero Textbook Cost course sections in the 2018-2019 academic year



Non-Instructional Pay for Academic Employees

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San Bernardino Valley College

	From	To	Not to Exceed		Project
			Hours	Amount	
Fozouni, Daihim Zero Textbook Cost Degree Grant Fund	07/01/18	08/10/18	28	\$ 1,456	To pursue professional development with the goal to offer one of more high quality Zero Textbook Cost course sections in the 2018-2019 academic year
Frias, Mayra Zero Textbook Cost Degree Grant Fund	07/01/18	08/10/18	28	\$ 1,456	To pursue professional development with the goal to offer one of more high quality Zero Textbook Cost course sections in the 2018-2019 academic year
Garcia, Armando Student Services Support Categorical Fund	07/01/18	06/30/19	844	\$ 43,888	Will provide duties associated with general counseling of student and other counseling related duties assigned
Green, Kenneth Extended Academy General Fund	07/01/18	06/30/19	844	\$ 43,888	Backup Coordinator for the Extended Basic Law Enforcement Academy
Hayes, Shonia Zero Textbook Cost Degree Grant Fund	07/01/18	08/10/18	28	\$ 1,456	To pursue professional development with the goal to offer one of more high quality Zero Textbook Cost course sections in the 2018-2019 academic year
Hecht, Andrea Zero Textbook Cost Degree Grant Fund	07/01/18	08/10/18	28	\$ 1,456	To pursue professional development with the goal to offer one of more high quality Zero Textbook Cost course sections in the 2018-2019 academic year
Heibel, Todd Zero Textbook Cost Degree Grant Fund	07/01/18	08/10/18	28	\$ 1,456	To pursue professional development with the goal to offer one of more high quality Zero Textbook Cost course sections in the 2018-2019 academic year
Heibel, Todd Student Equity and Success Categorical Fund	08/13/18	12/31/18	50	\$ 2,600	Will provide academic support in the First Year Experience (FYE)/Valley Bound (VB) Program. This person will be required to attend monthly FYE and VP meetings, trainings and workshops



Non-Instructional Pay for Academic Employees

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San Bernardino Valley College

	From	To	Not to Exceed		Project
			Hours	Amount	
Henkle, Lisa Student Equity and Success Categorical Fund	08/13/18	12/31/18	50	\$ 2,600	Will provide academic support in the First Year Experience (FYE)/Valley Bound (VB) Program. This person will be required to attend monthly FYE and VP meetings, trainings and workshops
Hidalgo, Alma Zero Textbook Cost Degree Grant Fund	07/01/18	08/10/18	28	\$ 1,456	To pursue professional development with the goal to offer one of more high quality Zero Textbook Cost course sections in the 2018-2019 academic year
Hightower, Nicole Zero Textbook Cost Degree Grant Fund	07/01/18	08/10/18	28	\$ 1,456	To pursue professional development with the goal to offer one of more high quality Zero Textbook Cost course sections in the 2018-2019 academic year
Hill, Monique Student Services Support Categorical Fund	07/01/18	06/30/19	844	\$ 43,888	Will provide counseling services to prospective and current students in the Extended Opportunities Programs and Services (EOPS)
Hunter, Diane Basic Skills General Fund	05/29/18	06/30/18	6	\$ 294	Redesigning Reading curriculum to align with AB 705 mandates RATIFICATION: Applications for Basic Skills funding were reviewed at the last Basic Skills Committee Meeting on 05/22/2018. Funding is for faculty work during the summer.
Hunter, Diane Basic Skills General Fund	07/01/18	06/02/18	8	\$ 416	Redesigning Reading curriculum to align with AB 705 mandates
Huston, Celia Zero Textbook Cost Degree Grant Fund	07/01/18	08/10/18	28	\$ 1,456	To pursue professional development with the goal to offer one of more high quality Zero Textbook Cost course sections in the 2018-2019 academic year



Non-Instructional Pay for Academic Employees

Submitted for Board June 21, 2018

San Bernardino Valley College

	From	To	Not to Exceed		Project
			Hours	Amount	
Jacobo, Magdalena Basic Skills General Fund	05/29/18	06/30/18	10	\$ 490	Redesigning Reading curriculum to align with AB 705 mandates RATIFICATION: Applications for Basic Skills funding were reviewed at the last Basic Skills Committee Meeting on 05/22/2018. Funding is for faculty work during the summer.
Jacobo, Magdalena Basic Skills General Fund	07/01/18	08/10/18	20	\$ 1,040	Redesigning Reading curriculum to align with AB 705 mandates
Jefferson, Kimberly Basic Skills General Fund	05/29/18	06/30/18	10	\$ 490	Redesigning Reading curriculum to align with AB 705 mandates RATIFICATION: Applications for Basic Skills funding were reviewed at the last Basic Skills Committee Meeting on 05/22/2018. Funding is for faculty work during the summer.
Jefferson, Kimberly Student Equity and Success Categorical Fund	08/13/18	12/31/18	50	\$ 2,600	Will provide academic support in the First Year Experience/Valley Bound program. This person will be required to attend monthly FYE and VBP trainings and workshops.
Johnson, Dominique Student Services Support Categorical Fund	07/01/18	06/30/19	844	\$ 43,888	Will provide duties associated with general counseling of student and other counseling related duties assigned
Jones, EJ Basic Skills General Fund	05/29/18	06/30/18	6	\$ 294	Redesigning Reading curriculum to align with AB 705 mandates RATIFICATION: Applications for Basic Skills funding were reviewed at the last Basic Skills Committee Meeting on 05/22/2018. Funding is for faculty work during the summer.
Jones, EJ Basic Skills General Fund	07/01/18	08/10/18	8	\$ 416	Redesigning Reading curriculum to align with AB 705 mandates



Non-Instructional Pay for Academic Employees

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San Bernardino Valley College

	From	To	Not to Exceed		Project
			Hours	Amount	
Jorgensen, Judy Zero Textbook Cost Degree Grant Fund	07/01/18	08/10/18	28	\$ 1,456	To pursue professional development with the goal to offer one of more high quality Zero Textbook Cost course sections in the 2018-2019 academic year
Joshua, Judith Student Equity and Success Categorical Fund	08/13/18	12/31/18	50	\$ 2,600	Will provide academic support in the First Year Experience (FYE)/Valley Bound (VB) Program. This person will be required to attend monthly FYE and VP meetings, trainings and workshops
Joshua, Judy Basic Skills General Fund	05/29/18	06/30/18	6	\$ 294	Redesigning Reading curriculum to align with AB 705 mandates RATIFICATION: Applications for Basic Skills funding were reviewed at the last Basic Skills Committee Meeting on 05/22/2018. Funding is for faculty work during the summer.
Joshua, Judy Basic Skills General Fund	07/01/18	08/10/18	8	\$ 416	Redesigning Reading curriculum to align with AB 705 mandates
Kent, Michael Zero Textbook Cost Degree Grant Fund	07/01/18	08/10/18	28	\$ 1,456	To pursue professional development with the goal to offer one of more high quality Zero Textbook Cost course sections in the 2018-2019 academic year
Lamore, Joel Basic Skills General Fund	05/29/18	06/30/18	6	\$ 294	Redesigning English curriculum to align with AB 705 mandates RATIFICATION: Applications for Basic Skills funding were reviewed at the last Basic Skills Committee Meeting on 05/22/2018. Funding is for faculty work during the summer.
Lamore, Joel Basic Skills General Fund	07/01/18	08/10/18	8	\$ 416	Redesigning English curriculum to align with AB 705 mandates
Larivee, Elizabeth Disabled Student Programs & Services Categorical Fund	07/01/18	06/30/19	844	\$ 43,888	Will provide counseling services to prospective and current students in the Disabled Student Programs and Services (DSPS)



Non-Instructional Pay for Academic Employees

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San Bernardino Valley College

	From	To	Not to Exceed		Project
			Hours	Amount	
Lee, Dirkson Basic Skills General Fund	05/29/18	06/30/18	6	\$ 294	Redesigning Reading curriculum to align with AB 705 mandates RATIFICATION: Applications for Basic Skills funding were reviewed at the last Basic Skills Committee Meeting on 05/22/2018. Funding is for faculty work during the summer.
Lee, Dirkson Basic Skills General Fund	07/01/18	08/10/18	8	\$ 416	Redesigning Reading curriculum to align with AB 705 mandates
Lee, Yvette Basic Skills General Fund	05/29/18	06/30/18	6	\$ 294	Redesigning Reading curriculum to align with AB 705 mandates RATIFICATION: Applications for Basic Skills funding were reviewed at the last Basic Skills Committee Meeting on 05/22/2018. Funding is for faculty work during the summer.
Lee, Yvette Basic Skills General Fund	07/01/18	08/10/18	8	\$ 416	Redesigning Reading curriculum to align with AB 705 mandates
Lee, Yvette Student Equity and Success Categorical Fund	08/13/18	12/31/18	50	\$ 2,600	Will provide academic support in the First Year Experience (FYE)/Valley Bound (VB) Program. This person will be required to attend monthly FYE and VP meetings, trainings and workshops
Levine, Michael Zero Textbook Cost Degree Grant Fund	07/01/18	08/10/18	28	\$ 1,456	To pursue professional development with the goal to offer one of more high quality Zero Textbook Cost course sections in the 2018-2019 academic year
Lochard, Armone Student Services Support Categorical Fund	07/01/18	06/30/19	844	\$ 43,888	Will provide duties associated with general counseling of student and other counseling related duties assigned
Long, Janet Zero Textbook Cost Degree Grant Fund	07/01/18	08/10/18	28	\$ 1,456	To pursue professional development with the goal to offer one of more high quality Zero Textbook Cost course sections in the 2018-2019 academic year



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	From	To	Not to Exceed		Project
			Hours	Amount	
Maestre, Joanne Basic Skills General Fund	05/29/18	06/30/18	6	\$ 294	Redesigning Reading curriculum to align with AB 705 mandates RATIFICATION: Applications for Basic Skills funding were reviewed at the last Basic Skills Committee Meeting on 05/22/2018. Funding is for faculty work during the summer.
Maestre, Joanne Basic Skills General Fund	07/01/18	08/10/18	8	\$ 416	Redesigning Reading curriculum to align with AB 705 mandates
Maez, Gil Student Services Support Categorical Fund	07/01/18	06/30/19	844	\$ 43,888	Will provide duties associated with general counseling of student and other counseling related duties assigned
Marquez, Evelyn Disabled Student Programs & Services Categorical Fund	07/01/18	06/30/19	672	\$ 34,944	Will provide counseling services to prospective and current students in the Disabled Student Programs and Services (DSPS)
Martin, Desiree Student Services Support Categorical Fund	07/01/18	06/30/19	844	\$ 43,888	Will provide duties associated with general counseling of student and other counseling related duties assigned
Mendez, Rebecca Zero Textbook Cost Degree Grant Fund	07/01/18	08/10/18	28	\$ 1,456	To pursue professional development with the goal to offer one of more high quality Zero Textbook Cost course sections in the 2018-2019 academic year
Moore, Sandra Zero Textbook Cost Degree Grant Fund	07/01/18	08/10/18	28	\$ 1,456	To pursue professional development with the goal to offer one of more high quality Zero Textbook Cost course sections in the 2018-2019 academic year
Moreno, Dolores Basic Skills General Fund	05/29/18	06/30/18	6	\$ 294	Redesigning Reading curriculum to align with AB 705 mandates RATIFICATION: Applications for Basic Skills funding were reviewed at the last Basic Skills Committee Meeting on 05/22/2018. Funding is for faculty work during the summer.



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San Bernardino Valley College

	From	To	Not to Exceed		Project
			Hours	Amount	
Moreno, Dolores Basic Skills General Fund	07/01/18	08/10/18	8	\$ 416	Redesigning Reading curriculum to align with AB 705 mandates
Mukundan, Ramaa Zero Textbook Cost Degree Grant Fund	07/01/18	08/10/18	28	\$ 1,456	To pursue professional development with the goal to offer one of more high quality Zero Textbook Cost course sections in the 2018-2019 academic year
Munyandamutsa, Julia STAR Categorical Funds	07/01/18	06/30/19	844	\$ 43,888	Will provide counseling services to prospective and current students, as well as facilitation workshops in the Success Through Achievement and Retention (STAR) Program
Murillo, Joan Zero Textbook Cost Degree Grant Fund	07/01/18	08/10/18	28	\$ 1,456	To pursue professional development with the goal to offer one of more high quality Zero Textbook Cost course sections in the 2018-2019 academic year
Murphy, Joel Basic Skills General Fund	05/29/18	06/30/18	6	\$ 294	Redesigning Reading curriculum to align with AB 705 mandates RATIFICATION: Applications for Basic Skills funding were reviewed at the last Basic Skills Committee Meeting on 05/22/2018. Funding is for faculty work during the summer.
Murphy, Joel Basic Skills General Fund	07/01/18	08/10/18	8	\$ 416	Redesigning Reading curriculum to align with AB 705 mandates
Nelson, Brandy Zero Textbook Cost Degree Grant Fund	07/01/18	08/10/18	28	\$ 1,456	To pursue professional development with the goal to offer one of more high quality Zero Textbook Cost course sections in the 2018-2019 academic year



Non-Instructional Pay for Academic Employees

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San Bernardino Valley College

	From	To	Not to Exceed		Project
			Hours	Amount	
Nguyen, Thu-Van Academic Non-Instruction Rideshare Grant Fund	04/13/18	06/30/18	253	\$ 12,397	To assist in the Student Success Center with day and evening coverage AMENDMENT: This item was previously approved at the April 12, 2018 board meeting for 23 hours. Item is being amended to a total of 253 hours needed to assist in Student Success Center with day and evening coverage.
Nguyen, Thu-Van Non-Instructional Faculty General Fund	07/01/18	08/10/18	138	\$ 7,176	To assist in the Student Success Center with day and evening coverage.
Nguyen, Thu-Van Non-Instructional Faculty General Fund	08/13/18	12/31/18	414	\$ 21,528	To assist in the Student Success Center with day and evening coverage
Orozco-Begg, Erica Student Services Support Categorical Fund	07/01/18	06/30/19	844	\$ 43,888	Will provide duties associated with general counseling of student and other counseling related duties assigned
Ortega, Alexandra Student Services Support Categorical Fund	07/01/18	06/30/19	844	\$ 43,888	Will provide duties associated with general counseling of student and other counseling related duties assigned
Palmer, Edward Student Services Support Categorical Fund	07/01/18	06/30/19	844	\$ 43,888	Will provide duties associated with general counseling of student and other counseling related duties assigned
Parish, Cynthia Student Services Support Categorical Fund	07/01/18	06/30/19	844	\$ 43,888	Will provide duties associated with general counseling of student and other counseling related duties assigned
Peck, Jacob Disabled Student Programs & Services Categorical Funding	07/01/18	06/30/19	672	\$ 34,944	Will provide counseling services to prospective and current students in the Disabled Student Programs and Services (DSPS)



Non-Instructional Pay for Academic Employees

Submitted for Board June 21, 2018

San Bernardino Valley College

	From	To	Not to Exceed		Project
			Hours	Amount	
Pertusati, Sara Student Services Support Categorical Fund	07/01/18	06/30/19	844	\$ 43,888	Will provide duties associated with general counseling of student and other counseling related duties assigned
Pires, Romana Zero Textbook Cost Degree Grant Fund	07/01/18	08/10/18	28	\$ 1,456	To pursue professional development with the goal to offer one of more high quality Zero Textbook Cost course sections in the 2018-2019 academic year
Prajapati, Nikita Zero Textbook Cost Degree Grant Fund	07/01/18	08/10/18	28	\$ 1,456	To pursue professional development with the goal to offer one of more high quality Zero Textbook Cost course sections in the 2018-2019 academic year
Quezada, Reyes STAR Categorical Funds	07/01/18	06/30/19	844	\$ 43,888	Will provide counseling services to prospective and current students, as well as facilitation workshops in the Success Through Achievement and Retention (STAR) Program
Ramirez, Georgina EOPS Categorical Funds	07/01/18	06/30/19	844	\$ 43,888	Will provide counseling services to prospective and current students in the Extended Opportunities Programs and Services (EOPS)
Rife, Valecia EOPS Categorical Funds	07/01/18	06/30/19	844	\$ 43,888	Will provide counseling services to prospective and current students in the Extended Opportunities Programs and Services (EOPS)
Rippetoe, James Zero Textbook Cost Degree Grant Fund	07/01/18	08/10/18	28	\$ 1,456	To pursue professional development with the goal to offer one of more high quality Zero Textbook Cost course sections in the 2018-2019 academic year
Robles, Matthew Zero Textbook Cost Degree Grant Fund	07/01/18	08/10/18	28	\$ 1,456	To pursue professional development with the goal to offer one of more high quality Zero Textbook Cost course sections in the 2018-2019 academic year



Non-Instructional Pay for Academic Employees

Submitted for Board June 21, 2018

San Bernardino Valley College

	From	To	Not to Exceed		Project
			Hours	Amount	
Roller, Gayle Zero Textbook Cost Degree Grant Fund	07/01/18	08/10/18	28	\$ 1,456	To pursue professional development with the goal to offer one of more high quality Zero Textbook Cost course sections in the 2018-2019 academic year
Romero, Markazan CTE Transitions Grant Fund	06/22/18	06/29/18	20	\$ 980	Developing and updating Electricity/Electronics curriculum; high schools and ROP articulation meetings/agreements.
Silva, Steven Student Services Support Categorical Fund	07/01/18	06/30/19	844	\$ 43,888	Will provide counseling services to prospective and current students in the Extended Opportunities Programs and Services (EOPS) and in General Counseling
Smith, David Zero Textbook Cost Degree Grant Fund	07/01/18	08/10/18	28	\$ 1,456	To pursue professional development with the goal to offer one of more high quality Zero Textbook Cost course sections in the 2018-2019 academic year
Smith, Joyce Student Services Support Categorical Fund	07/01/18	06/30/19	844	\$ 43,888	Will provide duties associated with general counseling of student and other counseling related duties assigned
Sobhanian, Soha Zero Textbook Cost Degree Grant Fund	07/01/18	08/10/18	28	\$ 1,456	To pursue professional development with the goal to offer one of more high quality Zero Textbook Cost course sections in the 2018-2019 academic year
Solorio, Carlos Student Services Support Categorical Fund	07/01/18	06/30/19	844	\$ 43,888	Will provide duties associated with general counseling of student and other counseling related duties assigned
Stable, Vernon Zero Textbook Cost Degree Grant Fund	07/01/18	08/10/18	28	\$ 1,456	To pursue professional development with the goal to offer one of more high quality Zero Textbook Cost course sections in the 2018-2019 academic year



Non-Instructional Pay for Academic Employees

Submitted for Board June 21, 2018

San Bernardino Valley College

	From	To	Not to Exceed		Project
			Hours	Amount	
Stuart, Doris Extended Academy General Fund	07/01/18	06/30/19	844	\$ 43,888	Coordinator for the Extended Basic Law Enforcement Academy
Sullivan, John Basic Skills General Fund	05/29/18	06/30/18	6	\$ 294	Redesigning Reading curriculum to align with AB 705 mandates RATIFICATION: Applications for Basic Skills funding were reviewed at the last Basic Skills Committee Meeting on 05/22/2018. Funding is for faculty work during the summer.
Sullivan, John Basic Skills General Fund	07/01/18	08/10/18	8	\$ 416	Redesigning Reading curriculum to align with AB 705 mandates
Tasaka, Bethany Zero Textbook Cost Degree Grant Fund	07/01/18	08/10/18	28	\$ 1,456	To pursue professional development with the goal to offer one of more high quality Zero Textbook Cost course sections in the 2018-2019 academic year
Trewhella, Donna Zero Textbook Cost Degree Grant Fund	07/01/18	08/10/18	28	\$ 1,456	To pursue professional development with the goal to offer one of more high quality Zero Textbook Cost course sections in the 2018-2019 academic year
Urell, Mary Kathryn Student Services Support Categorical Fund	07/01/18	06/30/19	844	\$ 43,888	Will provide duties associated with general counseling of student and other counseling related duties assigned
Valdez, Maria Office of Instruction General Fund	07/02/18	08/10/18	84	\$ 4,368	Director/Faculty Chair for the Psychiatric Technology Program has duties for the program that extend into the summer months.
Valdez, Maria Office of Instruction General Fund	05/28/19	06/28/19	84	\$ 4,368	Director/Faculty Chair for the Psychiatric Technology Program has duties for the program that extend into the summer months



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San Bernardino Valley College

	From	To	Not to Exceed		Project
			Hours	Amount	
Valdez-Flynn, Veronica Student Services Support Categorical Fund	07/01/18	06/30/19	844	\$ 43,888	Will provide duties associated with general counseling of student and other counseling related duties assigned
Valle, Samuel CTE Transitions Grant Fund	06/22/18	06/29/18	40	\$ 1,960	Developing and updating Electricity/Electronics curriculum; high schools and ROP articulation meetings/agreements; developing employee/industry partners
Vasquez, Tatiana Zero Textbook Cost Degree Grant Fund	07/01/18	08/10/18	28	\$ 1,456	To pursue professional development with the goal to offer one of more high quality Zero Textbook Cost course sections in the 2018-2019 academic year
Watterlond, John Student Equity and Success Program Categorical Funds	08/13/18	12/31/18	50	\$ 2,600	Will provide academic support in the Frist Year Experience/Valley Bound program. This person will be required to attend monthly FYE and VBC meetings, trainings and workshops.
Williamson, Asia Zero Textbook Cost Degree Grant Fund	07/01/18	08/10/18	28	\$ 1,456	To pursue professional development with the goal to offer one of more high quality Zero Textbook Cost course sections in the 2018-2019 academic year
Wilson, Nancy Basic Skills General Fund	05/29/18	06/30/18	6	\$ 294	Redesigning Reading curriculum to align with AB 705 mandates RATIFICATION: Applications for Basic Skills funding were reviewed at the last Basic Skills Committee Meeting on 05/22/2018. Funding is for faculty work during the summer.
Wilson, Nancy Basic Skills General Fund	07/01/18	08/10/18	8	\$ 416	Redesigning Reading curriculum to align with AB 705 mandates
Zuick, Nhan Non-Instructional Faculty General Fund	07/01/18	08/10/18	120	\$ 6,240	To assist in the Student Success Center with day and evening coverage



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San Bernardino Valley College

	From	To	Not to Exceed		Project
			Hours	Amount	
Zuick, Nhan Non-Instructional Faculty General Fund	08/13/18	12/31/18	72	\$ 3,744	To assist in the Student Success Center with day and evening coverage

Crafton Hills College

	From	To	Not to Exceed		Project
			Hours	Amount	
Aguilar, Edward CTE Transitions, Strong Workforce, and Perkins Funds	07/01/18	06/30/19	100	\$ 5,200	Outreach activities for the CTE Public Safety Programs, and mentoring Fire Academy Cadets.
Alder, Mike CTE Transitions, Strong Workforce, and Perkins Funds	07/01/18	06/30/19	100	\$ 5,200	Marketing for CTE programs.
Allen, Denise CTE Transitions, Strong Workforce, and Perkins Funds	07/01/18	06/30/19	10	\$ 520	Updating ROP articulation agreements.
Allen, Denise BSI Funding, Guided Pathways, Institutional Effectiveness Partnership Initiative	07/01/18	07/31/18	54	\$ 2,808	Writing noncredit curriculum
Allen, Denise BSI Funding, Guided Pathways, Institutional Effectiveness Partnership Initiative	07/01/18	07/31/18	16	\$ 832	Faculty Chair workshop to learn how to schedule classes efficiently



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	From	To	Not to Exceed		Project
			Hours	Amount	
Anderson, Jonathan BSI Funding, Guided Pathways, Institutional Effectiveness Partnership Initiative	07/01/18	07/31/18	16	\$ 832	Faculty Chair workshop to learn how to schedule classes efficiently
Andrews, Breanna CTE Transitions, Strong Workforce, and Perkins Funds	07/01/18	06/30/19	10	\$ 520	Updating ROP articulation agreements.
Andrews, Breanna BSI Funding, Guided Pathways, Institutional Effectiveness Partnership Initiative	07/01/18	07/31/18	16	\$ 832	Faculty Chair workshop to learn how to schedule classes efficiently
Avery, George CTE Transitions, Strong Workforce, and Perkins Funds	07/01/18	06/30/19	200	\$ 10,400	Update Fire Technology program curriculum to include adding a DE component, coordinate Wildland Program, and ISA agreements.
Azenaro, Renee BSI Funding, Guided Pathways, Institutional Effectiveness Partnership Initiative	07/01/18	07/31/18	54	\$ 2,808	Writing noncredit curriculum
Bailes, Brandi BSI Funding	06/22/18	06/30/18	12	\$ 588	Course Material Development MATH 085
Bailes, Brandi BSI Funding	06/22/18	06/30/18	12	\$ 588	Course Material Development MATH 995 with MATH 095
Bailes, Brandi BSI Funding	06/22/18	06/30/18	12	\$ 588	Course Material Development MATH 910 with MATH 110
Barger, Heather CTE Transitions, Strong Workforce, and Perkins Funds	07/01/18	06/30/19	306	\$ 15,912	Develop curriculum and implement plan for business incubator that support student activities.



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	From	To	Not to Exceed		Project
			Hours	Amount	
Barrie, Trinette BSI Funding, Guided Pathways, Institutional Effectiveness Partnership Initiative	07/01/18	07/31/18	54	\$ 2,808	Writing noncredit curriculum
Bartlett, Ryan BSI Funding, Guided Pathways, Institutional Effectiveness Partnership Initiative	07/01/18	07/31/18	16	\$ 832	Faculty Chair workshop to learn how to schedule classes efficiently
Bastedo, Yvonne BSI Funding, Guided Pathways, Institutional Effectiveness Partnership Initiative	07/01/18	07/31/18	54	\$ 2,808	Writing noncredit curriculum
Begley, David Guided Pathways	06/28/18	06/28/18	4	\$ 196	Corequisite Math Training
Begley, David Guided Pathways	07/11/18	08/09/18	8	\$ 416	Corequisite Math Training
Bogh, Debbie BSI Funding, Guided Pathways, Institutional Effectiveness Partnership Initiative	07/01/18	07/31/18	16	\$ 832	Faculty Chair workshop to learn how to schedule classes efficiently
Bogh, Debbie BSI Funding, Guided Pathways, Institutional Effectiveness Partnership Initiative	07/01/18	07/31/18	54	\$ 2,808	Writing noncredit curriculum
Bridges, Andrew Honors Program General Fund	07/01/18	07/05/18	10	\$ 520	Faculty member worked with students to customize their projects and deepen knowledge of course subject matter.



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	From	To	Not to Exceed		Project
			Hours	Amount	
Bridges, Andrew Honors Program General Fund	06/05/18	06/30/18	10	\$ 490	Faculty member worked with students to customize their projects and deepen knowledge of course subject matter. RATIFICATION: Summer Honors Faculty were selected after the board meeting on May 10, 2018.
Bryant, Tom BSI Funding, Guided Pathways, Institutional Effectiveness Partnership Initiative	07/01/18	07/31/18	54	\$ 2,808	Writing noncredit curriculum
Bryant, Tom BSI Funding, Guided Pathways, Institutional Effectiveness Partnership Initiative	07/01/18	07/31/18	16	\$ 832	Faculty Chair workshop to learn how to schedule classes efficiently
Bungard, Patrick Honors Program General Fund	07/01/18	08/08/18	10	\$ 520	Faculty member worked with students to customize their projects and deepen knowledge of course subject matter.
Bungard, Patrick Honors Program General Fund	06/05/18	06/30/18	10	\$ 490	Faculty member worked with students to customize their projects and deepen knowledge of course subject matter. RATIFICATION: Summer Honors Faculty were selected after the board meeting on May 10, 2018.
Burke, Jeffrey BSI Funding	06/22/18	06/30/18	12	\$ 588	Course Material Development MATH 910 with MATH 110
Callahan, Kenyon Honors Program General Fund	07/01/18	07/05/18	10	\$ 520	Faculty member worked with students to customize their projects and deepen knowledge of course subject matter.



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	From	To	Not to Exceed		Project
			Hours	Amount	
Callahan, Kenyon Honors Program General Fund	06/04/18	06/30/18	10	\$ 490	Faculty member worked with students to customize their projects and deepen knowledge of course subject matter. RATIFICATION: Summer Honors Faculty were selected after the board meeting on May 10, 2018.
Cannon, Judy Honors Program General Fund	07/01/18	06/30/19	860	\$ 44,720	Honors Coordinator
Cannon, Judy Honors Program General Fund	06/04/18	06/30/18	30	\$ 1,470	Honors Coordinator RATIFICATION: Summer Honors Coordinator was selected after the board meeting on May 10, 2018.
Cervantez, Jeff BSI Funding, Guided Pathways, Institutional Effectiveness Partnership Initiative	07/01/18	07/31/18	16	\$ 832	Faculty Chair workshop to learn how to schedule classes efficiently
Chairez, Octavio BSI Funding	06/22/18	06/30/18	12	\$ 588	Course Material Development MATH 995 with MATH 095
Chairez, Octavio Guided Pathways	06/28/18	06/28/18	4	\$ 196	Corequisite Math Training
Chairez, Octavio Guided Pathways	07/11/18	08/09/18	8	\$ 416	Corequisite Math Training
Commander, John Instruction Office General Fund	07/01/18	06/30/19	70	\$ 3,640	Conduct fit testing
Crews, Carly CTE Transitions, Strong Workforce, and Perkins Funds	07/01/18	06/30/19	60	\$ 3,120	Marketing for CTE programs.



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	From	To	Not to Exceed		Project
			Hours	Amount	
Crow, Kathy CTE Transitions, Strong Workforce, and Perkins Funds	07/01/18	06/30/19	100	\$ 5,200	Marketing for CTE programs, ROP articulation, and program development for Public Safety Boot Camp.
De Boer, Frank CTE Transitions, Strong Workforce, and Perkins Funds	07/01/18	06/30/19	100	\$ 5,200	ROP articulation, marketing for CTE programs, and coordinate RESA Academy.
De La Peña, Susana BSI Funding, Guided Pathways, Institutional Effectiveness Partnership Initiative	07/01/18	07/31/18	54	\$ 2,808	Writing noncredit curriculum
Delmonico, Shana Contract Education Dual Enrollment	06/22/18	06/30/18	10	\$ 490	Adjunct Counselor – Dual Enrollment Support
Delmonico, Shana Contract Education Dual Enrollment	07/01/18	08/12/18	40	\$ 2,080	Adjunct Counselor – Dual Enrollment Support
Enciso-Villasenor, Jairo Guided Pathways	06/28/18	06/28/18	4	\$ 196	Corequisite Math Training
Enciso-Villasenor, Jairo Guided Pathways	07/11/18	08/09/18	8	\$ 416	Corequisite Math Training
Friday, Brian Guided Pathways	06/28/18	06/28/18	4	\$ 196	Corequisite Math Training
Friday, Brian Guided Pathways	07/11/18	08/09/18	8	\$ 416	Corequisite Math Training
Gardner, Gerry CTE Transitions, Strong Workforce, and Perkins Funds	07/01/18	06/30/19	60	\$ 3,120	Marketing for CTE programs.



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	From	To	Not to Exceed		Project
			Hours	Amount	
George, Kenneth BSI Funding, Guided Pathways, Institutional Effectiveness Partnership Initiative	07/01/18	07/31/18	54	\$ 2,808	Writing noncredit curriculum
George, Kenneth BSI Funding, Guided Pathways, Institutional Effectiveness Partnership Initiative	07/01/18	07/31/18	16	\$ 832	Faculty Chair workshop to learn how to schedule classes efficiently
Gomez, Elitania EOPS	07/09/18	05/23/19	860	\$ 44,720	Adjunct EOPS Counselor – Provide academic, career, and personal counseling.
Grabow, James BSI Funding, Guided Pathways, Institutional Effectiveness Partnership Initiative	07/01/18	07/31/18	54	\$ 2,808	Writing noncredit curriculum
Green, Laurie CTE Transitions, Strong Workforce, and Perkins Funds	07/01/18	06/30/19	100	\$ 5,200	Marketing for CTE programs.
Grigsby, Michael Guided Pathways	06/28/18	06/28/18	4	\$ 196	Corequisite Math Training
Grigsby, Michael Guided Pathways	07/11/18	08/09/18	8	\$ 416	Corequisite Math Training
Hamlett, Ryan Guided Pathways	06/28/18	06/28/18	4	\$ 196	Corequisite Math Training
Hamlett, Ryan Guided Pathways	07/11/18	08/09/18	8	\$ 416	Corequisite Math Training
Hamlett, Ryan BSI Funding	06/22/18	06/30/18	12	\$ 588	Course Material Development MATH 085



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	From	To	Not to Exceed		Project
			Hours	Amount	
Hamlett, Ryan BSI Funding	06/22/18	06/30/18	12	\$ 588	Course Material Development MATH 995 with MATH 095
Hamlett, Ryan BSI Funding	06/22/18	06/30/18	12	\$ 588	Course Material Development MATH 910 with MATH 110
Hanley, Jodi BSI Funding	06/22/18	06/30/18	12	\$ 588	Course Material Development MATH 902 with MATH 102
Hanley, Jodi Guided Pathways	06/28/18	06/28/18	4	\$ 196	Corequisite Math Training
Hanley, Jodi Guided Pathways	07/11/18	08/09/18	8	\$ 416	Corequisite Math Training
Hendrickson, Catherine BSI Funding, Guided Pathways, Institutional Effectiveness Partnership Initiative	07/01/18	07/31/18	16	\$ 832	Faculty Chair workshop to learn how to schedule classes efficiently
Hidalgo, Joshua BSI Funding	06/22/18	06/30/18	12	\$ 588	Course Material Development MATH 995 with MATH 095
Hidalgo, Joshua Guided Pathways	06/28/18	06/28/18	4	\$ 196	Corequisite Math Training
Hidalgo, Joshua Guided Pathways	07/11/18	08/09/18	8	\$ 416	Corequisite Math Training
Hogrefe, Rick BSI Funding, Guided Pathways, Institutional Effectiveness Partnership Initiative	07/01/18	07/31/18	16	\$ 832	Faculty Chair workshop to learn how to schedule classes efficiently
Janssen, Joshua CTE Transitions, Strong Workforce, and Perkins Funds	07/01/18	06/30/19	100	\$ 5,200	Marketing activities for the CTE Public Safety Programs, and mentoring Fire Academy Cadets.



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	From	To	Not to Exceed		Project
			Hours	Amount	
Juan, Shirley BSI Funding	06/22/18	06/30/18	12	\$ 588	Course Material Development MATH 902 with MATH 102
Juan, Shirley BSI Funding	06/22/18	06/30/18	12	\$ 588	Course Material Development MATH 915 with MATH 115
Juan, Shirley Guided Pathways	06/28/18	06/28/18	4	\$ 196	Corequisite Math Training
Juan, Shirley Guided Pathways	07/11/18	08/09/18	8	\$ 416	Corequisite Math Training
Ketcherside, David CTE Transitions, Strong Workforce, and Perkins Funds	07/01/18	06/30/19	100	\$ 5,200	Marketing activities for the CTE Public Safety Programs, and mentoring Fire Academy Cadets.
Kim, Elliot Honors Program General Fund	07/09/18	08/08/18	10	\$ 520	Faculty member worked with students to customize their projects and deepen knowledge of course subject matter.
Lehar, Jade Tutoring Center General Fund	07/01/18	08/08/18	114	\$ 5,928	English Tutoring Curriculum Development
Lehar, Jade Tutoring Center General Fund	06/04/18	06/30/18	76	\$ 3,724	English Tutoring Curriculum Development RATIFICATION: We had anticipated hiring a new faculty Tutoring Center Coordinator in the spring; however, due to the change in management at Crafton this did not occur.
Loera, Anthony CTE Transitions, Strong Workforce, and Perkins Funds	07/01/18	06/30/19	100	\$ 5,200	Marketing for CTE programs, coordinate Wildland Forrest program.
Maloney-Hinds, Colleen BSI Funding, Guided Pathways, Institutional Effectiveness Partnership Initiative	07/01/18	07/31/18	54	\$ 2,808	Writing noncredit curriculum



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	From	To	Not to Exceed		Project
			Hours	Amount	
Maloney-Hinds, Colleen BSI Funding, Guided Pathways, Institutional Effectiveness Partnership Initiative	07/01/18	07/31/18	16	\$ 832	Faculty Chair workshop to learn how to schedule classes efficiently
McAtee, Robert BSI Funding, Guided Pathways, Institutional Effectiveness Partnership Initiative	07/01/18	07/31/18	54	\$ 2,808	Writing noncredit curriculum
McConnell, Mark BSI Funding, Guided Pathways, Institutional Effectiveness Partnership Initiative	07/01/18	07/31/18	54	\$ 2,808	Writing noncredit curriculum
McCool, Karol Library General Fund	07/01/18	08/08/18	114	\$ 5,928	Adjunct Librarian
McCool, Karol Library General Fund	06/04/18	06/30/18	76	\$ 3,724	Adjunct Librarian RATIFICATION: We had anticipated hiring a new full-time faculty Librarian before the summer session began. This recruitment is currently in process and the hope is for the successful candidate to begin in August.
McCoy, Danielle BSI Funding	06/22/18	06/30/18	12	\$ 588	Course Material Development MATH 995 with MATH 095
McCoy, Danielle BSI Funding	06/22/18	06/30/18	12	\$ 588	Course Material Development MATH 910 with MATH 110
McCoy, Danielle BSI Funding	06/22/18	06/30/18	12	\$ 588	Course Material Development MATH 915 with MATH 115



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	From	To	Not to Exceed		Project
			Hours	Amount	
McCoy, Danielle BSI Funding, Guided Pathways, Institutional Effectiveness Partnership Initiative	07/01/18	07/31/18	16	\$ 832	Faculty Chair workshop to learn how to schedule classes efficiently
McCoy, Danielle Guided Pathways	06/28/18	06/28/18	8	\$ 392	Co-Facilitator, Corequisite Math Training
McCoy, Danielle Guided Pathways	07/11/18	08/09/18	17	\$ 884	Co-Facilitator, Corequisite Math Training
McKee, Julie BSI Funding, Guided Pathways, Institutional Effectiveness Partnership Initiative	07/01/18	07/31/18	54	\$ 2,808	Writing noncredit curriculum
McKee, Julie BSI Funding, Guided Pathways, Institutional Effectiveness Partnership Initiative	07/01/18	07/31/18	16	\$ 832	Faculty Chair workshop to learn how to schedule classes efficiently
McLaren, Meridyth BSI Funding, Guided Pathways, Institutional Effectiveness Partnership Initiative	07/01/18	07/31/18	54	\$ 2,808	Writing noncredit curriculum
McLaren, Meridyth CTE Transitions, Strong Workforce, and Perkins Funds	07/01/18	06/30/19	10	\$ 520	Updating ROP articulation agreements.
McLaren, Meridyth BSI Funding, Guided Pathways, Institutional Effectiveness Partnership Initiative	07/01/18	07/31/18	16	\$ 832	Faculty Chair workshop to learn how to schedule classes efficiently



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	From	To	Not to Exceed		Project
			Hours	Amount	
Molloy, David CTE Transitions, Strong Workforce, and Perkins Funds	07/01/18	06/30/19	100	\$ 5,200	Marketing activities for the CTE Public Safety Programs.
Moreno, Mariana BSI Funding, Guided Pathways, Institutional Effectiveness Partnership Initiative	07/01/18	07/31/18	54	\$ 2,808	Writing noncredit curriculum
Myers-Hyatt, Diana Library General Fund	07/01/18	08/08/18	114	\$ 5,928	Adjunct Librarian
Myers-Hyatt, Diana Library General Fund	06/04/18	06/30/18	76	\$ 3,724	Adjunct Librarian RATIFICATION: We had anticipated hiring a new full-time faculty Librarian before the summer session began. This recruitment is currently in process and the hope is for the successful candidate to begin in August.
Overstreet-Murphy, Penni CTE Transitions, Strong Workforce, and Perkins Funds	07/01/18	06/30/19	100	\$ 5,200	Marketing activities for the CTE Public Safety Programs.
Page, Tony CTE Transitions, Strong Workforce, and Perkins Funds	07/01/18	06/30/19	100	\$ 5,200	Marketing and RESA coordinator for the CTE Public Safety Programs.
Papp, Edward CTE Transitions, Strong Workforce, and Perkins Funds	07/01/18	06/30/19	306	\$ 15,912	Coordinate activities for CIS Internship program.
Pennington, Anne Library General Fund	07/01/18	08/08/18	114	\$ 5,928	Adjunct Librarian



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	From	To	Not to Exceed		Project
			Hours	Amount	
Pennington, Anne Library General Fund	06/04/18	06/30/18	76	\$ 3,724	Adjunct Librarian RATIFICATION: We had anticipated hiring a new full-time faculty Librarian before the summer session began. This recruitment is currently in process and the hope is for the successful candidate to begin in August.
Pierce, Leah BSI Funding	06/22/18	06/30/18	12	\$ 588	Course Material Development MATH 085
Pineda, Matthew Levi Tutoring Center General Fund	07/01/18	08/08/18	114	\$ 5,928	Mathematics Tutoring Curriculum Development
Pineda, Matthew Levi Tutoring Center General Fund	06/04/18	06/30/18	76	\$ 3,724	Mathematics Tutoring Curriculum Development RATIFICATION: We had anticipated hiring a new faculty Tutoring Center Coordinator in the spring; however, due to the change in management at Crafton this did not occur.
Portugal, Jesse Accounting General Fund	02/12/18	05/10/18	24	\$ 1,176	Tax preparation VITA student supervision RATIFICATION: The instructor notified the department of his hours worked after the assignment was completed. The interim dean approved the assignment in Fall of 2017; however, the instructor failed to notify the new Dean in the Spring 2018. Due to the late notification, Mr. Portugal was not board approved prior to the start date of the assignment.
Punsalan, Kevin Guided Pathways	06/28/18	06/28/18	4	\$ 196	Corequisite Math Training
Punsalan, Kevin Guided Pathways	07/11/18	08/09/18	8	\$ 416	Corequisite Math Training



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	From	To	Not to Exceed		Project
			Hours	Amount	
Ramirez, Stephen Guided Pathways	06/28/18	06/28/18	4	\$ 196	Corequisite Math Training
Ramirez, Stephen Guided Pathways	07/11/18	08/09/18	8	\$ 416	Corequisite Math Training
Ramos, Sefferino Honors Program General Fund	07/01/18	08/08/18	10	\$ 520	Faculty member worked with students to customize their projects and deepen knowledge of course subject matter.
Ramos, Sefferino Honors Program General Fund	06/04/18	06/30/18	10	\$ 490	Faculty member worked with students to customize their projects and deepen knowledge of course subject matter. RATIFICATION: Summer Honors Faculty were selected after the board meeting on May 10, 2018.
Raney, Bret CTE Transitions, Strong Workforce, and Perkins Funds.	07/01/18	06/30/19	100	\$ 5,200	Marketing for CTE programs.
Reid, Shirley Guided Pathways	06/28/18	06/28/18	4	\$ 196	Corequisite Math Training
Reid, Shirley Guided Pathways	07/11/18	08/09/18	8	\$ 416	Corequisite Math Training
Rivera, Ernesto BSI Funding, Guided Pathways, Institutional Effectiveness Partnership Initiative	07/01/18	07/31/18	16	\$ 832	Faculty Chair workshop to learn how to schedule classes efficiently
Rivera, Ernesto BSI Funding, Guided Pathways, Institutional Effectiveness Partnership Initiative	07/01/18	07/31/18	54	\$ 2,808	Writing noncredit curriculum



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	From	To	Not to Exceed		Project
			Hours	Amount	
Roche, Joshua Guided Pathways	06/28/18	06/28/18	4	\$ 196	Corequisite Math Training
Roche, Joshua Guided Pathways	07/11/18	08/09/18	8	\$ 416	Corequisite Math Training
Rojas, Danny BSI Funding, Guided Pathways, Institutional Effectiveness Partnership Initiative	07/01/18	07/31/18	16	\$ 832	Faculty Chair workshop to learn how to schedule classes efficiently
Sadiq, Fahima Guided Pathways	06/28/18	06/28/18	4	\$ 196	Corequisite Math Training
Sadiq, Fahima Guided Pathways	07/11/18	08/09/18	8	\$ 416	Corequisite Math Training
Sandez, Ann CTE Transitions, Strong Workforce, and Perkins Funds.	07/01/18	06/30/19	100	\$ 5,200	Marketing for CTE programs.
Scott, Brad Contract Education Dual Enrollment	06/22/18	06/30/18	10	\$ 490	Adjunct Counselor – Dual Enrollment Support
Scott, Brad Contract Education Dual Enrollment	07/01/18	08/12/18	40	\$ 2,080	Adjunct Counselor – Dual Enrollment Support
Scott, Mary (Trish) Contract Education Dual Enrollment	06/22/18	06/30/18	10	\$ 490	Adjunct Counselor – Dual Enrollment Support
Scott, Mary (Trish) Contract Education Dual Enrollment	07/01/18	08/12/18	40	\$ 2,080	Adjunct Counselor – Dual Enrollment Support



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	From	To	Not to Exceed		Project
			Hours	Amount	
Seager, Elena BSI Funding	06/22/18	06/30/18	12	\$ 588	Course Material Development MATH 902 with MATH 102
Sheahan, Michael BSI Funding, Guided Pathways, Institutional Effectiveness Partnership Initiative	07/01/18	07/31/18	16	\$ 832	Faculty Chair workshop to learn how to schedule classes efficiently
Simmer, Jennifer Honors Program General Fund	07/01/18	07/05/18	10	\$ 520	Faculty member worked with students to customize their projects and deepen knowledge of course subject matter.
Simmer, Jennifer Honors Program General Fund	06/04/18	06/30/18	10	\$ 490	Faculty member worked with students to customize their projects and deepen knowledge of course subject matter. RATIFICATION: Summer Honors Faculty were selected after the board meeting on May 10, 2018.
Smith, Deborah Guided Pathways	06/28/18	06/28/18	4	\$ 196	Corequisite Math Training
Smith, Deborah Guided Pathways	07/11/18	08/09/18	8	\$ 416	Corequisite Math Training
Sternard, Evan BSI Funding, Guided Pathways, Institutional Effectiveness Partnership Initiative	07/01/18	07/31/18	54	\$ 2,808	Writing noncredit curriculum
Sullivan, Dan CTE Transitions, Strong Workforce, and Perkins Funds	07/01/18	06/30/19	100	\$ 5,200	ROP articulation, marketing for CTE programs, curriculum development.
Sullivan, Dan BSI Funding, Guided Pathways, Institutional Effectiveness Partnership Initiative	07/01/18	07/31/18	54	\$ 2,808	Writing noncredit curriculum



Non-Instructional Pay for Academic Employees

Submitted for Board June 21, 2018

Crafton Hills College

	From	To	Not to Exceed		Project
			Hours	Amount	
Torrez-Nez, John Honors Program General Fund	07/09/18	08/08/18	10	\$ 520	Faculty member worked with students to customize their projects and deepen knowledge of course subject matter.
Truong, Sam CTE Transitions, Strong Workforce, and Perkins Funds	07/01/18	06/30/19	10	\$ 520	Updating ROP articulation agreements.
Truong, Sam BSI Funding, Guided Pathways, Institutional Effectiveness Partnership Initiative	07/01/18	07/31/18	16	\$ 832	Faculty Chair workshop to learn how to schedule classes efficiently
Vasquez, Violeta BSI Funding, Guided Pathways, Institutional Effectiveness Partnership Initiative	07/01/18	07/31/18	54	\$ 2,808	Writing noncredit curriculum
Verosik, Eileen Instruction Office General Fund	07/01/18	06/30/19	70	\$ 3,640	Conduct fit testing
Walsh, Sherri Contract Education Dual Enrollment	06/22/18	06/30/18	10	\$ 490	Adjunct Counselor – Dual Enrollment Support
Walsh, Sherri Contract Education Dual Enrollment	07/01/18	08/12/18	40	\$ 2,080	Adjunct Counselor – Dual Enrollment Support
Ward, Amanda CTE Transitions, Strong Workforce, and Perkins Funds	07/01/18	06/30/19	100	\$ 5,200	Marketing for CTE programs.
Weiler, Lindsay Honors Program General Fund	07/01/18	08/08/18	10	\$ 520	Faculty member worked with students to customize their projects and deepen knowledge of course subject matter.



Non-Instructional Pay for Academic Employees

Submitted for Board June 21, 2018

Crafton Hills College

	From	To	Not to Exceed		Project
			Hours	Amount	
Weiler, Lindsay Honors Program General Fund	06/04/18	06/30/18	10	\$ 490	Faculty member worked with students to customize their projects and deepen knowledge of course subject matter. RATIFICATION: Summer Honors Faculty were selected after the board meeting on May 10, 2018.
Wilson, Chantae CTE Transitions, Strong Workforce, and Perkins Funds	07/01/18	06/30/19	100	\$ 5,200	Coordinate Cadet Medic program, program development for Public Safety Boot Camp, marketing for CTE programs, ROP articulation agreements.
Wilson, Sherri BSI Funding	06/22/18	06/30/18	12	\$ 588	Course Material Development MATH 085
Wilson, Sherri BSI Funding	06/22/18	06/30/18	12	\$ 588	Course Material Development MATH 915 with MATH 115
Wilson, Sherri BSI Funding, Guided Pathways, Institutional Effectiveness Partnership Initiative	07/01/18	07/31/18	54	\$ 2,808	Writing noncredit curriculum
Wilson, Sherri BSI Funding, Guided Pathways, Institutional Effectiveness Partnership Initiative	07/01/18	07/31/18	16	\$ 832	Faculty Chair workshop to learn how to schedule classes efficiently
Wilson, Sherri Guided Pathways	06/28/18	06/28/18	8	\$ 392	Co-Facilitator, Corequisite Math Training
Wilson, Sherri Guided Pathways	07/11/18	08/09/18	17	\$ 884	Co-Facilitator, Corequisite Math Training
Woodcock, Alex Library General Fund	07/01/18	08/08/18	114	\$ 5,928	Adjunct Librarian



Non-Instructional Pay for Academic Employees

Submitted for Board June 21, 2018

Crafton Hills College

	From	To	Not to Exceed		Project
			Hours	Amount	
Woodcock, Alex Library General Fund	06/04/18	06/30/18	76	\$ 3,724	Adjunct Librarian RATIFICATION: We had anticipated hiring a new full-time faculty Librarian before the summer session began. This recruitment is currently in process and the hope is for the successful candidate to begin in August.
Xayaphanthong, Souts BSI Funding, Guided Pathways, Institutional Effectiveness Partnership Initiative	07/01/18	07/31/18	54	\$ 2,808	Writing noncredit curriculum
Zepeda, Isidro BSI Funding, Guided Pathways, Institutional Effectiveness Partnership Initiative	07/01/18	07/31/18	54	\$ 2,808	Writing noncredit curriculum

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Kristina Hannon, Executive Director, Human Resources
DATE: June 21, 2018
SUBJECT: Consideration of Approval of Professional Expert, Short-Term, and Substitute Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of Professional Expert, Short-Term, and Substitute Employees as indicated on the attached list.

OVERVIEW

The attached list of Professional Expert, Short-Term, and Substitute Employees is certified to be in accordance with California Education Code section 88003.

ANALYSIS

California Education Code section 88003 outlines the criterion for hiring an employee on a temporary basis. A district must employ a temporary employee for less than 75% of the college year, which amounts to 195 working days.

- **Professional Expert:** California Education Code allows districts to go outside the classified service when the scope of work is discrete and temporary and requires expertise not available within the classified service. Requesting departments certify by defining the project identifying an end date for the project, and continued employment is contingent on continued demand and/or funding.
- **Short-Term:** California Education Code 88003 allows districts to employ on a temporary basis, to perform a service for the district. Short-Term employees upon completion of the service, or similar services, will not be extended or needed on a continuous basis.
- **Substitute:** California Education Code 88003 allows districts to employ substitute employees to replace a classified employee temporarily absent from duty, or if the district is recruiting to hire a vacant position.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The cost of employment for these employees is included in the appropriate budget.



Professional Expert, Short-Term & Substitute Employees

Submitted for Board Approval June 21, 2018

Professional Expert

	Duties	From	To	Hourly Rate
Rick Groff CHC Fire Technology Program	Fire Operations Specialist	7/2/18	12/31/18	55
Alison Hesterly CHC Fire Technology Program	Fire Tech/Tactical Officer/Safety Officer	7/2/18	12/31/18	\$30.00/ \$23.00/ \$22.50
Brett Raney CHC Fire Technology Program	Fire Tech/Tactical Officer/Safety Officer	7/2/18	12/31/18	\$30.00/ \$23.00/ \$22.50
Cory Cisneros CHC Fire Technology Program	Fire Tech/Tactical Officer/Safety Officer	7/2/18	12/31/18	\$30.00/ \$23.00/ \$22.50
Crispin Nunez CHC Fire Technology Program	Fire Tech/Tactical Officer/Safety Officer	7/2/18	12/31/18	\$30.00/ \$23.00/ \$22.50
Dan Nafzgar CHC Fire Technology Program	Fire Tech/Tactical Officer/Safety Officer	7/2/18	12/31/18	\$30.00/ \$23.00/ \$22.50
David Benfield CHC Fire Technology Program	Fire Tech/Tactical Officer/Safety Officer	7/2/18	12/31/18	\$30.00/ \$23.00/ \$22.50
David Ketcherside CHC Fire Technology Program	Fire Tech/Tactical Officer/Safety Officer	7/2/18	12/31/18	\$30.00/ \$23.00/ \$22.50
Duran Gaddy CHC Fire Technology Program	Fire Tech/Tactical Officer/Safety Officer	7/2/18	12/31/18	\$30.00/ \$23.00/ \$22.50
Francisco Ortiz CHC Fire Technology Program	Fire Tech/Tactical Officer/Safety Officer	7/2/18	12/31/18	\$30.00/ \$23.00/ \$22.50
Frank DeBoer CHC Fire Technology Program	Fire Tech/Tactical Officer/Safety Officer	7/2/18	12/31/18	\$30.00/ \$23.00/ \$22.50
Jeff Kelsheimer CHC Fire Technology Program	Fire Tech/Tactical Officer/Safety Officer	7/2/18	12/31/18	\$30.00/ \$23.00/ \$22.50
Jesus Ramos CHC Fire Technology Program	Fire Tech/Tactical Officer/Safety Officer	7/2/18	12/31/18	\$30.00/ \$23.00/ \$22.50



Professional Expert, Short-Term & Substitute Employees

Submitted for Board Approval June 21, 2018

Professional Expert

	Duties	From	To	Hourly Rate
John Commander CHC Fire Technology Program	Fire Tech/Tactical Officer/Safety Officer	7/2/18	12/31/18	\$30.00/ \$23.00/ \$22.50
Josef Konrad CHC Fire Technology Program	Fire Tech/Tactical Officer/Safety Officer	7/2/18	12/31/18	\$55.00
Joshua Janssen CHC Fire Technology Program	Fire Tech/Tactical Officer/Safety Officer	7/2/18	12/31/18	\$30.00/ \$23.00/ \$22.50
Matthew Anderson CHC Fire Technology Program	Fire Tech/Tactical Officer/Safety Officer	7/2/18	12/31/18	\$30.00/ \$23.00/ \$22.50
Matthew Kearney CHC Fire Technology Program	Fire Tech/Tactical Officer/Safety Officer	7/2/18	12/31/18	\$30.00/ \$23.00/ \$22.50
Mike Horton CHC Fire Technology Program	Fire Tech/Tactical Officer/Safety Officer	7/2/18	12/31/18	\$30.00/ \$23.00/ \$22.50
Paul Lagace CHC Fire Technology Program	Fire Tech/Tactical Officer/Safety Officer	7/2/18	12/31/18	\$30.00/ \$23.00/ \$22.50
Ralph Tovar II CHC Fire Technology Program	Fire Tech/Tactical Officer/Safety Officer	7/2/18	12/31/18	\$30.00/ \$23.00/ \$22.50
Richard Martinez CHC Fire Technology Program	Fire Tech/Tactical Officer/Safety Officer	7/2/18	12/31/18	\$30.00/ \$23.00/ \$22.50
Richard Solometo CHC Fire Technology Program	Fire Tech/Tactical Officer/Safety Officer	7/2/18	12/31/18	\$30.00/ \$23.00/ \$22.50
Robert Timboe CHC Fire Technology Program	Fire Tech/Tactical Officer/Safety Officer	7/2/18	12/31/18	\$30.00/ \$23.00/ \$22.50
Shawn Corbett CHC Fire Technology Program	Fire Tech/Tactical Officer/Safety Officer	7/2/18	12/31/18	\$30.00/ \$23.00/ \$22.50
Thomas Collins Jr. CHC Fire Technology Program	Fire Tech/Tactical Officer/Safety Officer	7/2/18	12/31/18	\$30.00/ \$23.00/ \$22.50
Tony Page CHC Fire Technology Program	Fire Tech/Tactical Officer/Safety Officer	7/2/18	12/31/18	\$30.00/ \$23.00/ \$22.50



Professional Expert, Short-Term & Substitute Employees

Submitted for Board Approval June 21, 2018

Professional Expert

	Duties	From	To	Hourly Rate
Travis Valdez CHC Fire Technology Program	Fire Tech/Tactical Officer/Safety Officer	7/2/18	12/31/18	\$30.00/ \$23.00/ \$22.50
Andrew Braden CHC Health & Wellness Center	Counseling Trainee	3/19/18	6/30/18	\$30.00/ \$23.00/ \$22.50
Andrew Braden CHC Health & Wellness Center	Counseling Trainee	7/1/18	12/31/18	\$30.00/ \$23.00/ \$22.50
Brandon Rodarte CHC Health & Wellness Center	Counseling Trainee	3/19/18	6/30/18	\$30.00/ \$23.00/ \$22.50
Brandon Rodarte CHC Health & Wellness Center	Counseling Trainee	7/1/18	12/31/18	\$30.00/ \$23.00/ \$22.50
Kailey Crabtree CHC Health & Wellness Center	Counseling Trainee	7/1/18	12/31/18	\$30.00/ \$23.00/ \$22.50
Gilbert Agyemang-Boakye CHC Health & Wellness Center	Nurse Practitioner I	7/1/18	12/31/18	\$30.00/ \$23.00/ \$22.50
Laura Gutierrez CHC Health & Wellness Center	Post Masters Counseling Associate I	6/22/18	6/30/18	\$30.00/ \$23.00/ \$22.50
Laura Gutierrez CHC Health & Wellness Center	Post Masters Counseling Associate I	7/1/18	12/31/18	\$30.00/ \$23.00/ \$22.50
Bruce Cook CHC Kinesiology	Program Assistant	7/1/18	12/31/18	\$30.00/ \$23.00/ \$22.50
Kristina Hernandez CHC Marketing & PR	Staff Writer/ Photographer	7/1/18	12/30/18	\$30.00/ \$23.00/ \$22.50
Kristina Hernandez CHC Marketing & PR	Staff Writer/ Photographer	12:00:00 AM	6/30/18	\$30.00/ \$23.00/ \$22.50
Adam Alkaddumi CHC Public Safety & Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	7/1/18	12/31/18	\$30.00/ \$23.00/ \$22.50
Adam Stawniczy CHC Public Safety & Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	7/1/18	12/31/18	\$30.00/ \$23.00/ \$22.50



Professional Expert, Short-Term & Substitute Employees

Submitted for Board Approval June 21, 2018

Professional Expert

	Duties	From	To	Hourly Rate
Alec Martinez CHC Public Safety & Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	7/1/18	12/31/18	\$30.00/ \$23.00/ \$22.50
Amanda Ward CHC Public Safety & Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	7/1/18	12/31/18	\$15.00
Andrew Anderson CHC Public Safety & Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	7/1/18	12/31/18	\$15.00
Ann Sandez CHC Public Safety & Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	7/1/18	12/31/18	\$15.00
Bradford Williams CHC Public Safety & Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	7/1/18	12/31/18	\$15.00
Brandie Long CHC Public Safety & Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	7/1/18	12/31/18	\$15.00
Cameron Miller CHC Public Safety & Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	7/1/18	12/31/18	\$55.00
Christian Martgan CHC Public Safety & Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	7/1/18	12/31/18	\$25.00
Christopher Cardenas CHC Public Safety & Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	7/1/18	12/31/18	\$25.00
Christopher Paladino CHC Public Safety & Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	7/1/18	12/31/18	\$30.00
Cody Smith CHC Public Safety & Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	7/1/18	12/31/18	\$20.00
Devan Clark CHC Public Safety & Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	7/1/18	12/31/18	\$20.00
Dustin Patchen CHC Public Safety & Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	7/1/18	12/31/18	\$20.00/ \$25.00/ \$30.00
Edward Aguilar Jr. CHC Public Safety & Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	7/1/18	12/31/18	\$20.00/ \$25.00/ \$30.00



Professional Expert, Short-Term & Substitute Employees

Submitted for Board Approval June 21, 2018

Professional Expert

	Duties	From	To	Hourly Rate
Eileen Verosik CHC Public Safety & Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	7/1/18	12/31/18	\$20.00/ \$25.00/ \$30.00
Gabriel Seek CHC Public Safety & Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	7/1/18	12/31/18	\$20.00/ \$25.00/ \$30.00
Gail Grindle CHC Public Safety & Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	7/1/18	12/31/18	\$20.00/ \$25.00/ \$30.00
Heather Saenz CHC Public Safety & Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	7/1/18	12/31/18	\$20.00/ \$25.00/ \$30.00
Henry Vasquez CHC Public Safety & Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	7/1/18	12/31/18	\$20.00/ \$25.00/ \$30.00
Jacob Quesada CHC Public Safety & Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	7/1/18	12/31/18	\$20.00/ \$25.00/ \$30.00
Jake Zarosky CHC Public Safety & Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	7/1/18	12/31/18	\$20.00/ \$25.00/ \$30.00
James Wells CHC Public Safety & Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	7/1/18	12/31/18	\$20.00/ \$25.00/ \$30.00
Jennifer DeHoog CHC Public Safety & Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	7/1/18	12/31/18	\$20.00/ \$25.00/ \$30.00
Jennifer Orosco CHC Public Safety & Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	7/1/18	12/31/18	\$20.00/ \$25.00/ \$30.00
Jennifer Tango CHC Public Safety & Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	7/1/18	12/31/18	\$20.00/ \$25.00/ \$30.00
Jesse Aramburo CHC Public Safety & Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	7/1/18	12/31/18	\$20.00/ \$25.00/ \$30.00
Jessica Voigt CHC Public Safety & Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	7/1/18	12/31/18	\$20.00/ \$25.00/ \$30.00
John Commander CHC Public Safety & Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	7/1/18	12/31/18	\$20.00/ \$25.00/ \$30.00



Professional Expert, Short-Term & Substitute Employees

Submitted for Board Approval June 21, 2018

Professional Expert

	Duties	From	To	Hourly Rate
John Grounds CHC Public Safety & Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	7/1/18	12/31/18	\$20.00/ \$25.00/ \$30.00
Jonathan Trovato CHC Public Safety & Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	7/1/18	12/31/18	\$20.00/ \$25.00/ \$30.00
Jordan Schuster CHC Public Safety & Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	7/1/18	12/31/18	\$20.00/ \$25.00/ \$30.00
Jose Arias CHC Public Safety & Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	7/1/18	12/31/18	\$20.00/ \$25.00/ \$30.00
Kevin Moledor CHC Public Safety & Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	7/1/18	12/31/18	\$20.00/ \$25.00/ \$30.00
Kevin Ramirez Valverde CHC Public Safety & Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	7/1/18	12/31/18	\$20.00/ \$25.00/ \$30.00
Kyle Gonering CHC Public Safety & Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	7/1/18	12/31/18	\$20.00/ \$25.00/ \$30.00
Lea Reed CHC Public Safety & Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	7/1/18	12/31/18	\$20.00/ \$25.00/ \$30.00
Matthew Miller CHC Public Safety & Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	7/1/18	12/31/18	\$20.00/ \$25.00/ \$30.00
Matthew Toering CHC Public Safety & Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	7/1/18	12/31/18	\$20.00/ \$25.00/ \$30.00
Memory Carver CHC Public Safety & Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	7/1/18	12/31/18	\$20.00/ \$25.00/ \$30.00
Nathan Easley CHC Public Safety & Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	7/1/18	12/31/18	\$20.00/ \$25.00/ \$30.00
Noelle Drazin CHC Public Safety & Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	7/1/18	12/31/18	\$20.00/ \$25.00/ \$30.00
Phong K. Nguyen CHC Public Safety & Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	7/1/18	12/31/18	\$20.00/ \$25.00/ \$30.00



Professional Expert, Short-Term & Substitute Employees

Submitted for Board Approval June 21, 2018

Professional Expert

	Duties	From	To	Hourly Rate
Richard Valenti CHC Public Safety & Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	7/1/18	12/31/18	\$20.00/ \$25.00/ \$30.00
Russell Lane CHC Public Safety & Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	7/1/18	12/31/18	\$20.00/ \$25.00/ \$30.00
Shane Bohner CHC Public Safety & Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	7/1/18	12/31/18	\$20.00/ \$25.00/ \$30.00
Steven Moore CHC Public Safety & Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	7/1/18	12/31/18	\$20.00/ \$25.00/ \$30.00
Tim Odebralski CHC Public Safety & Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	7/1/18	12/31/18	\$20.00/ \$25.00/ \$30.00
Travis Taylor CHC Public Safety & Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	7/1/18	12/31/18	\$20.00/ \$25.00/ \$30.00
William Jeide CHC Public Safety & Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	7/1/18	12/31/18	\$20.00/ \$25.00/ \$30.00
Yoshi Yamamoto CHC Public Safety & Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	7/1/18	12/31/18	\$20.00/ \$25.00/ \$30.00
Phong K. Nguyen CHC Public Safety & Emergency Services	Medical Director(EMT)	7/1/18	12/31/18	\$20.00/ \$25.00/ \$30.00
Veronica Smith CHC Public Safety & Emergency Services	Program Assistant	7/1/18	12/31/18	\$20.00/ \$25.00/ \$30.00
Roger Seheult CHC Respiratory Care	Medical Director (Respiratory Care)	7/1/18	12/31/18	\$20.00/ \$25.00/ \$30.00
Daniel Winter CHC Respiratory Care	Respiratory Care Clinical	7/1/18	12/16/18	\$20.00/ \$25.00/ \$30.00
David Mazano CHC Respiratory Care	Respiratory Care Clinical	7/1/18	12/16/18	\$20.00/ \$25.00/ \$30.00
Dawn Gaulke CHC Respiratory Care	Respiratory Care Clinical	7/1/18	12/16/18	\$20.00/ \$25.00/ \$30.00



Professional Expert, Short-Term & Substitute Employees

Submitted for Board Approval June 21, 2018

Professional Expert

	Duties	From	To	Hourly Rate
Debra Pirrello CHC Respiratory Care	Respiratory Care Clinical	7/1/18	12/16/18	\$20.00/ \$25.00/ \$30.00
Emily Berry CHC Respiratory Care	Respiratory Care Clinical	7/1/18	12/16/18	\$20.00/ \$25.00/ \$30.00
Ernest Buan-Rinen CHC Respiratory Care	Respiratory Care Clinical	7/1/18	12/16/18	\$20.00/ \$25.00/ \$30.00
James Roberts CHC Respiratory Care	Respiratory Care Clinical	7/1/18	12/16/18	\$20.00/ \$25.00/ \$30.00
Joshua Westholder CHC Respiratory Care	Respiratory Care Clinical	7/1/18	12/16/18	\$20.00/ \$25.00/ \$30.00
Lori Rives CHC Respiratory Care	Respiratory Care Clinical	7/1/18	12/16/18	\$20.00/ \$25.00/ \$30.00
Margarita Suruy CHC Respiratory Care	Respiratory Care Clinical	7/1/18	12/16/18	\$20.00/ \$25.00/ \$30.00
Nicholas Nguyen CHC Respiratory Care	Respiratory Care Clinical	7/1/18	12/16/18	\$20.00/ \$25.00/ \$30.00
Nidal Rafeedie CHC Respiratory Care	Respiratory Care Clinical	7/1/18	12/16/18	\$3,500.00/ semester
Ryan Rives CHC Respiratory Care	Respiratory Care Clinical	7/1/18	12/16/18	\$20.00
Sherleen Bose CHC Respiratory Care	Respiratory Care Clinical	7/1/18	12/16/18	\$3,000.00/ semester
William Horton CHC Respiratory Care	Respiratory Care Clinical	7/1/18	12/16/18	\$40.00
Alberto Garcia-Loza CHC Tutoring Center	Tutor II	7/2/18	12/31/18	\$40.00
Brenda De Amaya CHC Tutoring Center	Tutor II	7/2/18	12/31/18	\$40.00



Professional Expert, Short-Term & Substitute Employees

Submitted for Board Approval June 21, 2018

Professional Expert

	Duties	From	To	Hourly Rate
Bryan Seymour CHC Tutoring Center	Tutor II	7/2/18	12/31/18	\$40.00
Giovanni Loreto CHC Tutoring Center	Tutor II	7/2/18	12/31/18	\$40.00
Gregory Lange CHC Tutoring Center	Tutor II	7/2/18	12/31/18	\$40.00
Helen Lair CHC Tutoring Center	Tutor II	7/2/18	12/31/18	\$40.00
LaShan Belton CHC Tutoring Center	Tutor II	7/2/18	12/31/18	\$40.00
Marissa Miller CHC Tutoring Center	Tutor II	7/2/18	12/31/18	\$40.00
Mirtha Jauregui CHC Tutoring Center	Tutor II	7/2/18	12/31/18	\$40.00
Syunsuke Hasuka CHC Tutoring Center	Tutor II	7/2/18	12/31/18	\$40.00
Krystal Mesa DIST Economic Development & Corporate Training	Program Assistant	7/1/18	12/31/18	\$40.00
Lori Benson DIST Economic Development & Corporate Training	Program Assistant	7/1/18	12/31/18	\$40.00
Tayte Olma DIST Economic Development & Corporate Training	Program Assistant	7/1/18	12/31/18	\$40.00
Clyde Williams DIST Economic Development & Corporate Training	Special Events Planner	7/1/18	12/31/18	\$40.00
Judy Phaymonie DIST Economic Development & Corporate Training	Staff Writer/ Photographer	7/1/18	12/31/18	\$12.50
Pablo Treto DIST Economic Development & Corporate Training	Staff Writer/ Photographer	7/1/18	12/31/18	\$12.50



Professional Expert, Short-Term & Substitute Employees

Submitted for Board Approval June 21, 2018

Professional Expert

	Duties	From	To	Hourly Rate
Abraham Vasquez DIST Economic Development & Corporate Training	Workforce Development/ PDC Trainer	7/1/18	12/31/18	\$12.50
Alan Braggins DIST Economic Development & Corporate Training	Workforce Development/ PDC Trainer	7/1/18	12/31/18	\$12.50
Alfredo Perez-Negron DIST Economic Development & Corporate Training	Workforce Development/ PDC Trainer	7/1/18	12/31/18	\$12.50
Andrew Ortiz DIST Economic Development & Corporate Training	Workforce Development/ PDC Trainer	7/1/18	12/31/18	\$12.50
Arthur Chacon DIST Economic Development & Corporate Training	Workforce Development/ PDC Trainer	7/1/18	12/31/18	\$12.50
Ashley Bennett DIST Economic Development & Corporate Training	Workforce Development/ PDC Trainer	7/1/18	12/31/18	\$12.50
Brenda Alfrey DIST Economic Development & Corporate Training	Workforce Development/ PDC Trainer	7/1/18	12/31/18	\$12.50
Briana Flores DIST Economic Development & Corporate Training	Workforce Development/ PDC Trainer	7/1/18	12/31/18	\$12.50
Carolyn Ortman DIST Economic Development & Corporate Training	Workforce Development/ PDC Trainer	7/1/18	12/31/18	\$20.00
Charles Radney DIST Economic Development & Corporate Training	Workforce Development/ PDC Trainer	7/1/18	12/31/18	\$49.00
Daniel Gipson DIST Economic Development & Corporate Training	Workforce Development/ PDC Trainer	7/1/18	12/31/18	\$40.00
Dennis Boylin DIST Economic Development & Corporate Training	Workforce Development/ PDC Trainer	7/1/18	12/31/18	\$30.00
Edwin Stephens DIST Economic Development & Corporate Training	Workforce Development/ PDC Trainer	7/1/18	12/31/18	\$17.00
Frank Ortiz DIST Economic Development & Corporate Training	Workforce Development/ PDC Trainer	7/1/18	12/31/18	\$17.00



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	Duties	From	To	Hourly Rate
Gilbert Apodaca DIST Economic Development & Corporate Training	Workforce Development/ PDC Trainer	7/1/18	12/31/18	\$20.00
Ivan Maznokov DIST Economic Development & Corporate Training	Workforce Development/ PDC Trainer	6/22/18	6/30/18	\$55.00
Ivan Maznokov DIST Economic Development & Corporate Training	Workforce Development/ PDC Trainer	7/1/18	12/31/18	\$60.00
Jayne Groves DIST Economic Development & Corporate Training	Workforce Development/ PDC Trainer	7/1/18	12/31/18	\$20.00
John Loy DIST Economic Development & Corporate Training	Workforce Development/ PDC Trainer	7/1/18	12/31/18	\$50.00
Jorge Chavarin DIST Economic Development & Corporate Training	Workforce Development/ PDC Trainer	7/1/18	12/31/18	\$15.00
Kaitlyn Myler DIST Economic Development & Corporate Training	Workforce Development/ PDC Trainer	7/1/18	12/31/18	\$50.00
Lawrence Carter DIST Economic Development & Corporate Training	Workforce Development/ PDC Trainer	7/1/18	12/31/18	\$15.00
Lilieth Rico DIST Economic Development & Corporate Training	Workforce Development/ PDC Trainer	7/1/18	12/31/18	\$50.00
Markazan Romero DIST Economic Development & Corporate Training	Workforce Development/ PDC Trainer	7/1/18	12/31/18	\$55.00
Marlene Cain DIST Economic Development & Corporate Training	Workforce Development/ PDC Trainer	7/1/18	12/31/18	\$50.00
Michael F. Rounds DIST Economic Development & Corporate Training	Workforce Development/ PDC Trainer	7/1/18	12/31/18	\$50.00
Procoro Gonzalez DIST Economic Development & Corporate Training	Workforce Development/ PDC Trainer	7/1/18	12/31/18	\$75.00
Roger Burgraff DIST Economic Development & Corporate Training	Workforce Development/ PDC Trainer	7/1/18	12/31/18	\$50.00



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	Duties	From	To	Hourly Rate
Rosina Ehrlich DIST Economic Development & Corporate Training	Workforce Development/ PDC Trainer	7/1/18	12/31/18	\$60.00
Samuel Valle DIST Economic Development & Corporate Training	Workforce Development/ PDC Trainer	7/1/18	12/31/18	\$15.00
Servando Gereau DIST Economic Development & Corporate Training	Workforce Development/ PDC Trainer	7/1/18	12/31/18	\$15.00
Steven Francis DIST Economic Development & Corporate Training	Workforce Development/ PDC Trainer	7/1/18	12/31/18	\$20.00
Wendy Lester DIST Economic Development & Corporate Training	Workforce Development/ PDC Trainer	7/1/18	12/31/18	\$60.00
William Napoli DIST Economic Development & Corporate Training	Workforce Development/ PDC Trainer	7/1/18	12/31/18	\$60.00
Davil Jackson DIST Economic Development & Corporate Training	Workforce Development/ PDC Trainer	7/1/18	12/31/18	\$15.00
Lampa Romero DIST Economic Development & Corporate Training	Workforce Development/ PDC Trainer	7/1/18	12/31/18	\$15.00
Tina Gonzales DIST Economic Development & Corporate Training	Workforce Development/ PDC Trainer	7/1/18	12/31/18	\$20.00
Jared Smith DIST KVCR	Camera & Lighting Technician	7/1/18	12/31/18	\$75.00
Kenna Heller DIST KVCR	Camera & Lighting Technician	7/1/18	12/31/18	\$50.00
Nicholle Baron DIST KVCR	Camera & Lighting Technician	7/1/18	12/31/18	\$75.00
Santana Gonzalez DIST KVCR	Camera & Lighting Technician	7/1/18	12/31/18	\$50.00
Taylor Hill DIST KVCR	Camera & Lighting Technician	7/1/18	12/31/18	\$75.00
Julie Loffer DIST KVCR	Closed Caption Editor II	7/1/18	12/31/18	\$50.00
Aditya Putcha DIST KVCR	Content Specialist	7/1/18	12/31/18	\$50.00



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	Duties	From	To	Hourly Rate
Amanda Mellard DIST KVCR	Content Specialist	7/1/18	12/31/18	\$75.00
Christine Moreno DIST KVCR	Content Specialist	7/1/18	12/31/18	\$75.00
Corrine Davis DIST KVCR	Content Specialist	7/1/18	12/31/18	\$25.00
Derek Reynolds DIST KVCR	Content Specialist	7/1/18	12/31/18	\$70.00
Ethan Baron DIST KVCR	Content Specialist	7/1/18	12/31/18	\$15.00 to \$60.00
Ethan Mink DIST KVCR	Content Specialist	7/1/18	12/31/18	\$50.00
Jean-Edward Demery DIST KVCR	Content Specialist	7/7/18	12/31/18	\$15.00
Karen Moreno DIST KVCR	Content Specialist	7/1/18	12/31/18	\$16.00
Lawrence Carbon DIST KVCR	Content Specialist	7/1/18	12/31/18	\$18.00
Lilian Luque DIST KVCR	Content Specialist	7/1/18	12/31/18	\$18.00
Luke McCord DIST KVCR	Content Specialist	7/1/18	12/31/18	\$16.00
Nicole Robledo DIST KVCR	Content Specialist	7/1/18	12/31/18	\$18.00
Sean Houlihan DIST KVCR	Content Specialist	7/1/18	12/31/18	\$16.00
Alfred Gondos DIST KVCR	Editor	7/1/18	12/31/18	\$30.00
Bradley Greenwell DIST KVCR	Editor	7/1/18	12/31/18	\$25.00
Cecilia Becerra DIST KVCR	Editor	7/1/18	12/31/18	\$22.00
Daniel Adame DIST KVCR	Editor	7/1/18	12/31/18	\$15.00
Eric Peck DIST KVCR	Editor	7/1/18	12/31/18	\$15.00
Jhoann Acosta DIST KVCR	Editor	7/1/18	12/31/18	\$20.00



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	Duties	From	To	Hourly Rate
Joe A. Moreno DIST KVCR	Editor	7/1/18	12/31/18	\$15.00
Matthew Ornelas DIST KVCR	Editor	7/1/18	12/31/18	\$30.00
Wesley Davenport DIST KVCR	Editor	7/1/18	12/31/18	\$20.00
Loris Jones-Randolph DIST KVCR	Social Media Specialist	7/1/18	12/31/18	\$20.00
Darian Manuz DIST KVCR	Special Events Planner	7/1/18	12/31/18	\$25.00
Alyssa Lanier DIST KVCR-FM	Content Specialist	7/1/18	12/31/18	\$20.00
Benjamin Purper DIST KVCR-FM	Content Specialist	7/1/18	12/31/18	\$18.00
Isel Cuapio DIST KVCR-FM	Editor	7/1/18	12/31/18	\$30.00
Shareen Awad DIST KVCR-FM	Editor	7/1/18	12/31/18	\$30.00
Anthony Bolita DIST KVCR-FNX	Closed Caption Editor III	7/1/18	12/31/18	\$30.00
Andrew Bushnell DIST KVCR-FNX	Editor	7/1/18	12/31/18	\$22.00
Kevin Morris DIST KVCR-FNX	Editor	7/1/18	12/31/18	\$28.00
Weldon Grover DIST KVCR-FNX	Editor	7/1/18	12/31/18	\$25.00
Brian Taylor DIST KVCR-FNX	Program Assistant	7/1/18	12/31/18	\$30.00
David Keith DIST KVCR-FNX	Program Assistant	7/1/18	12/31/18	\$18.00



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	Duties	From	To	Hourly Rate
Javier Salvago Escalera DIST KVCR-FNX	Program Assistant	7/1/18	12/31/18	\$25.00
Pedro Cruz DIST TESS	Program Assistant	7/1/18	12/31/18	\$23.00
Andrew Fratti SBVC Admissions & Records	Program Assistant	5/10/18	6/30/18	\$25.00
Tracy Sauer SBVC Applied Technology, Transportation & Culinary Arts Division/Water Supply Technology	Program Assistant	7/1/18	12/31/18	\$25.00
Alex Diaz SBVC Applied Technology, Transportation & Culinary Arts Division/Water Supply Technology	Program Assistant	6/22/18	6/29/18	\$16.00
Alex Diaz SBVC Applied Technology, Transportation & Culinary Arts Division/Water Supply Technology	Program Assistant	7/1/18	12/31/18	\$20.00
Angie Rivera SBVC Applied Technology, Transportation & Culinary Arts Division/Water Supply Technology	Program Assistant	6/22/18	6/29/18	\$20.00
Angie Rivera SBVC Applied Technology, Transportation & Culinary Arts Division/Water Supply Technology	Program Assistant	7/1/18	12/31/18	\$18.00
Avikaash Nair SBVC Applied Technology, Transportation & Culinary Arts Division/Water Supply Technology	Program Assistant	7/1/18	12/31/18	\$22.00
Brandon Lee SBVC Applied Technology, Transportation & Culinary Arts Division/Water Supply Technology	Program Assistant	7/1/18	12/31/18	\$30.00
Clarence Fulgham SBVC Applied Technology, Transportation & Culinary Arts Division/Water Supply Technology	Program Assistant	7/1/18	12/31/18	\$20.00



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	Duties	From	To	Hourly Rate
Edward Jones SBVC Applied Technology, Transportation & Culinary Arts Division/Water Supply Technology	Program Assistant	7/1/18	12/31/18	\$19.00
Jayce Groves SBVC Applied Technology, Transportation & Culinary Arts Division/Water Supply Technology	Program Assistant	7/1/18	12/31/18	\$40.00
Jeffrey Russell SBVC Applied Technology, Transportation & Culinary Arts Division/Water Supply Technology	Program Assistant	7/1/18	12/31/18	\$40.00
Lawrence Mills SBVC Applied Technology, Transportation & Culinary Arts Division/Water Supply Technology	Program Assistant	7/1/18	12/31/18	\$40.00
Manika Felix SBVC Applied Technology, Transportation & Culinary Arts Division/Water Supply Technology	Program Assistant	7/1/18	12/31/18	\$49.00
Nicole Gutierrez SBVC Applied Technology, Transportation & Culinary Arts Division/Water Supply Technology	Program Assistant	7/1/18	12/31/18	\$20.00
Steven Bent SBVC Applied Technology, Transportation & Culinary Arts Division/Water Supply Technology	Program Assistant	7/1/18	12/31/18	\$20.00
Jose Michael Cruz SBVC Applied Technology, Transportation & Culinary Arts Division/Water Supply Technology	Tutor II	7/1/18	12/31/18	\$20.00
Benjamin Dunmire SBVC Arts & Humanities: Supplemental Instruction	Tutor II	8/13/18	12/13/18	\$20.00
Ezra Hunt SBVC Arts & Humanities: Supplemental Instruction	Tutor II	8/13/18	12/13/18	\$20.00
Jorge Rivera SBVC Arts & Humanities: Supplemental Instruction	Tutor II	8/13/18	12/13/18	\$20.00



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	Duties	From	To	Hourly Rate
Kyra Sidney SBVC Arts & Humanities: Supplemental Instruction	Tutor II	8/13/18	12/13/18	\$20.00
Laura Osorio SBVC Arts & Humanities: Supplemental Instruction	Tutor II	8/13/18	12/13/18	\$27.25
Luis Fernando Uribe Avalos SBVC Arts & Humanities: Supplemental Instruction	Tutor II	8/13/18	12/13/18	\$20.00
Mahdi Bagheri SBVC Arts & Humanities: Supplemental Instruction	Tutor II	8/13/18	12/13/18	\$20.00
Maria Preciado SBVC Arts & Humanities: Supplemental Instruction	Tutor II	8/13/18	12/13/18	\$20.00
Mary Margaret Brewer SBVC Arts & Humanities: Supplemental Instruction	Tutor II	8/13/18	12/13/18	\$20.00
Michelle Smith SBVC Arts & Humanities: Supplemental Instruction	Tutor II	8/13/18	12/13/18	\$20.00
Mirel Safar SBVC Arts & Humanities: Supplemental Instruction	Tutor II	8/13/18	12/13/18	\$20.00
Parisa Daneshvar SBVC Arts & Humanities: Supplemental Instruction	Tutor II	8/13/18	12/13/18	\$20.00
Peter Hannalla SBVC Arts & Humanities: Supplemental Instruction	Tutor II	8/13/18	12/13/18	\$20.00
Randy Padilla SBVC Arts & Humanities: Supplemental Instruction	Tutor II	8/13/18	12/13/18	\$12.50
Rosemary Mejia SBVC Arts & Humanities: Supplemental Instruction	Tutor II	8/13/18	12/13/18	\$12.50
Sheria Gills SBVC Arts & Humanities: Supplemental Instruction	Tutor II	8/13/18	12/13/18	\$12.50
Steven Hanson SBVC Arts & Humanities: Supplemental Instruction	Tutor II	8/13/18	12/13/18	\$12.50



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	Duties	From	To	Hourly Rate
Thomas Montanez SBVC Arts & Humanities: Supplemental Instruction	Tutor II	8/13/18	12/13/18	\$12.50
Vanessa Mendoza Llamas SBVC Arts & Humanities: Supplemental Instruction	Tutor II	8/13/18	12/13/18	\$12.50
Xavier Ruiz SBVC Arts & Humanities: Supplemental Instruction	Tutor II	8/13/18	12/13/18	\$12.50
Yuriko Curiel SBVC Arts & Humanities: Supplemental Instruction	Tutor II	8/13/18	12/13/18	\$12.50
Wendy Nahuat SBVC CalWorks & Workforce Development	Program Assistant	7/1/18	12/31/18	\$12.50
Omar Castro SBVC CalWorks & Workforce Development	Training Specialist	7/1/18	12/31/18	\$12.50
Sonja Pang SBVC Development and Community Relations	Special Events Planner	7/1/18	12/31/18	\$12.50
Samantha Valencia SBVC Development and Community Relations	Staff Writer/ Photographer	7/1/18	12/31/18	\$12.50
Jorge Armando Mendoza SBVC Disabled Student Programs & Services	Assistant Instructor	7/1/18	12/31/18	\$12.50
Patrick Sheldon SBVC Disabled Student Programs & Services	Assistant Instructor	7/1/18	12/31/18	\$12.50
Alex Gillis SBVC Disabled Student Programs & Services	Interpreting/ Transliterating Level I	7/1/18	12/31/18	\$12.50
Alisha Martinez Porter SBVC Disabled Student Programs & Services	Interpreting/ Transliterating Level I	7/1/18	12/31/18	\$12.50
Amanda Crabtree SBVC Disabled Student Programs & Services	Interpreting/ Transliterating Level I	7/1/18	12/31/18	\$12.50
Angelia Carrera SBVC Disabled Student Programs & Services	Interpreting/ Transliterating Level I	7/1/18	12/31/18	\$12.50



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	Duties	From	To	Hourly Rate
Antonio Alvarez Lara SBVC Disabled Student Programs & Services	Interpreting/ Transliterating Level I	7/1/18	12/31/18	\$12.50
Janielle Torrez SBVC Disabled Student Programs & Services	Interpreting/ Transliterating Level I	7/1/18	12/31/18	\$12.50
Michael Begishe SBVC Disabled Student Programs & Services	Interpreting/ Transliterating Level I	7/1/18	12/31/18	\$12.50
Nathaniel Zappia SBVC Disabled Student Programs & Services	Interpreting/ Transliterating Level I	7/1/18	12/31/18	\$12.50
Renee Allison Colquette SBVC Disabled Student Programs & Services	Interpreting/ Transliterating Level I	7/1/18	12/31/18	\$20.00
Stephanie Guerrero SBVC Disabled Student Programs & Services	Interpreting/ Transliterating Level I	7/1/18	12/31/18	\$19.00
Yvette Romero SBVC Disabled Student Programs & Services	Interpreting/ Transliterating Level I	7/1/18	12/31/18	\$30.00
Aimee Mele SBVC Disabled Student Programs & Services	Interpreting/ Transliterating Level II	7/1/18	12/31/18	\$25.00
Catherine Trevino SBVC Disabled Student Programs & Services	Interpreting/ Transliterating Level II	7/1/18	12/31/18	\$20.00
Krista Picker SBVC Disabled Student Programs & Services	Interpreting/ Transliterating Level II	7/1/18	12/31/18	\$20.00
Lashon Steward SBVC Disabled Student Programs & Services	Interpreting/ Transliterating Level II	7/1/18	12/31/18	\$18.00
Marlon Ellen SBVC Disabled Student Programs & Services	Interpreting/ Transliterating Level II	7/1/18	12/31/18	\$18.00
Robert Nunez SBVC Disabled Student Programs & Services	Interpreting/ Transliterating Level II	7/1/18	12/31/18	\$18.00
Suzanne Phelps SBVC Disabled Student Programs & Services	Interpreting/ Transliterating Level II	7/1/18	12/31/18	\$18.00



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	Duties	From	To	Hourly Rate
Albert Covarrubias SBVC Disabled Student Programs & Services	Interpreting/ Transliterating Level III	7/1/18	12/31/18	\$18.00
Javier Rodriquez Valencia SBVC Disabled Student Programs & Services	Interpreting/ Transliterating Level III	7/1/18	12/31/18	\$18.00
Rocio Ramirez SBVC Disabled Student Programs & Services	Interpreting/ Transliterating Level III	7/1/18	12/31/18	\$18.00
Steffany Smith SBVC Disabled Student Programs & Services	Interpreting/ Transliterating Level III	7/1/18	12/31/18	\$18.00
Brittany Magill SBVC Disabled Student Programs & Services	Interpreting/ Transliterating Level IV	7/1/18	12/31/18	\$18.00
Catherine Solorzano SBVC Disabled Student Programs & Services	Interpreting/ Transliterating Level IV	7/1/18	12/31/18	\$18.00
Delaynee, Watson SBVC Disabled Student Programs & Services	Interpreting/ Transliterating Level IV	7/1/18	12/31/18	\$18.00
Evan Guevara SBVC Disabled Student Programs & Services	Interpreting/ Transliterating Level IV	7/1/18	12/31/18	\$21.00
Jennifer Conde SBVC Disabled Student Programs & Services	Interpreting/ Transliterating Level IV	7/1/18	12/31/18	\$21.00
Melissa Cable SBVC Disabled Student Programs & Services	Interpreting/ Transliterating Level IV	7/1/18	12/31/18	\$21.00
Norma Santos SBVC Disabled Student Programs & Services	Interpreting/ Transliterating Level IV	7/1/18	12/31/18	\$21.00
Bashar Alhoch SBVC English	Tutor III	7/1/18	12/31/18	\$21.00
Iris Dudley SBVC English	Tutor III	7/1/18	12/31/18	\$21.00
Jessica Hunter SBVC English	Tutor III	7/1/18	12/31/18	\$21.00



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Karen O'Connell SBVC English	Tutor III	7/1/18	12/31/18	\$24.00
Linda McDowell SBVC English	Tutor III	7/1/18	12/31/18	\$24.00
Lisa Henry SBVC English	Tutor III	7/1/18	12/31/18	\$24.00
Micah Tasaka SBVC English	Tutor III	7/1/18	12/31/18	\$24.00
Michelle Bettencourt SBVC English	Tutor III	7/1/18	12/31/18	\$27.00
Patrick Strong SBVC English	Tutor III	7/1/18	12/31/18	\$27.00
Rosemary Coopridier SBVC English	Tutor III	7/1/18	12/31/18	\$27.00
Ruben Hernandez SBVC English	Tutor III	7/1/18	12/31/18	\$27.00
Shirley Hill SBVC English	Tutor III	7/1/18	12/31/18	\$27.00
Victoria Dalzell SBVC English	Tutor III	7/1/18	12/31/18	\$27.00
Daniel Crain SBVC Foster & Kinship Care Education	Foster Parenting Education	7/1/18	12/31/18	\$27.00
Elisa Arteaga SBVC Foster & Kinship Care Education	Foster Parenting Education	7/1/18	12/31/18	\$14.50
Gwendolyn Harville-Washington SBVC Foster & Kinship Care Education	Foster Parenting Education	7/1/18	12/31/18	\$14.50
Ida Tyler SBVC Foster & Kinship Care Education	Foster Parenting Education	7/1/18	12/31/18	\$14.50



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Jorge Razo SBVC Foster & Kinship Care Education	Foster Parenting Education	7/1/18	12/31/18	\$14.50
Karen Dixon SBVC Foster & Kinship Care Education	Foster Parenting Education	7/1/18	12/31/18	\$14.50
Keith Hosea SBVC Foster & Kinship Care Education	Foster Parenting Education	7/1/18	12/31/18	\$14.50
Luis Fernando Bolivar SBVC Foster & Kinship Care Education	Foster Parenting Education	7/1/18	12/31/18	\$14.50
Vernon Bradley SBVC Foster & Kinship Care Education	Foster Parenting Education	7/1/18	12/31/18	\$14.50
Wanda Cooper SBVC Foster & Kinship Care Education	Foster Parenting Education	7/1/18	12/31/18	\$14.50
Wandalyn Lane SBVC Foster & Kinship Care Education	Foster Parenting Education	7/1/18	12/31/18	\$14.50
Brandie Foster SBVC Human Services	Training Specialist	7/1/18	12/24/18	\$14.50
Lionel Esclovon-Dexter SBVC Human Services	Training Specialist	7/1/18	12/24/18	\$14.50
Alejandra Aguilera SBVC Marketing & PR	Content Specialist	7/2/18	12/31/18	\$14.50
Brian Townsend SBVC Marketing & PR	Content Specialist	7/2/18	12/31/18	\$45.00
Catherine Garcia SBVC Marketing & PR	Content Specialist	7/2/18	12/31/18	\$45.00
Isa Terrell SBVC Marketing & PR	Content Specialist	7/2/18	12/31/18	\$45.00
Jordan Spano SBVC Marketing & PR	Content Specialist	7/2/18	12/31/18	\$45.00



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Joshua Camacho SBVC Marketing & PR	Content Specialist	7/2/18	12/31/18	\$45.00
Lavar Godoy SBVC Marketing & PR	Content Specialist	7/2/18	12/31/18	\$45.00
Jacy White SBVC Marketing & PR	Social Media Specialist	7/2/18	12/31/18	\$45.00
Savannah Castaneda SBVC Marketing & PR	Staff Writer/ Photographer	6/22/18	12/31/18	\$45.00
Stacy Schor SBVC Marketing & PR	Staff Writer/ Photographer	7/2/18	12/31/18	\$45.00
Jorge Saucedo-Daniel SBVC Mathematics, Business and Computer Information Technology	Program Assistant	7/1/18	12/31/18	\$45.00
Lily Popova SBVC Music, Arts & Humanities Division	Program Assistant	1/2/18	6/30/18	\$45.00
Anthony Enciso SBVC Police Academics/Criminal Justice	Facilitator/ Evaluator/ Safety Facilitator	7/1/18	12/31/18	\$19.00
Ben Boswell SBVC Police Academics/Criminal Justice	Facilitator/ Evaluator/ Safety Facilitator	7/1/18	12/31/18	\$19.00
Brandon Koch SBVC Police Academics/Criminal Justice	Facilitator/ Evaluator/ Safety Facilitator	7/1/18	12/31/18	\$25.00
Brian Wolfe SBVC Police Academics/Criminal Justice	Facilitator/ Evaluator/ Safety Facilitator	7/1/18	12/31/18	\$30.00
Charles Stanzione SBVC Police Academics/Criminal Justice	Facilitator/ Evaluator/ Safety Facilitator	7/1/18	12/31/18	\$30.00
Dennis Houser SBVC Police Academics/Criminal Justice	Facilitator/ Evaluator/ Safety Facilitator	7/1/18	12/31/18	\$20.00
Doris Stuart SBVC Police Academics/Criminal Justice	Facilitator/ Evaluator/ Safety Facilitator	7/1/18	12/31/18	\$30.00



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	Duties	From	To	Hourly Rate
Douglas Skinner SBVC Police Academics/Criminal Justice	Facilitator/ Evaluator/ Safety Facilitator	7/1/18	12/31/18	\$20.00
Eric Robinson SBVC Police Academics/Criminal Justice	Facilitator/ Evaluator/ Safety Facilitator	7/1/18	12/31/18	\$16.00
Francisco Robles SBVC Police Academics/Criminal Justice	Facilitator/ Evaluator/ Safety Facilitator	7/1/18	12/31/18	\$25.00
Gus Asboth SBVC Police Academics/Criminal Justice	Facilitator/ Evaluator/ Safety Facilitator	7/1/18	12/31/18	\$16.00
Horace Boatwright SBVC Police Academics/Criminal Justice	Facilitator/ Evaluator/ Safety Facilitator	7/1/18	12/31/18	\$18.00
James Hunt SBVC Police Academics/Criminal Justice	Facilitator/ Evaluator/ Safety Facilitator	7/1/18	12/31/18	\$35.00
Jeffrey Klug SBVC Police Academics/Criminal Justice	Facilitator/ Evaluator/ Safety Facilitator	7/1/18	12/31/18	\$45.00
John Chencharick SBVC Police Academics/Criminal Justice	Facilitator/ Evaluator/ Safety Facilitator	7/1/18	12/31/18	\$35.00 \$150 session \$25.00
Joseph Paulino SBVC Police Academics/Criminal Justice	Facilitator/ Evaluator/ Safety Facilitator	7/1/18	12/31/18	\$35.00 \$150 session \$25.00
Julius McChristian SBVC Police Academics/Criminal Justice	Facilitator/ Evaluator/ Safety Facilitator	7/1/18	12/31/18	\$35.00 \$150 session \$25.00
Kenneth Green SBVC Police Academics/Criminal Justice	Facilitator/ Evaluator/ Safety Facilitator	7/1/18	12/31/18	\$35.00 \$150 session \$25.00
Lonnie Gardner SBVC Police Academics/Criminal Justice	Facilitator/ Evaluator/ Safety Facilitator	7/1/18	12/31/18	\$35.00 \$150 session \$25.00
Lynette Jones SBVC Police Academics/Criminal Justice	Facilitator/ Evaluator/ Safety Facilitator	7/1/18	12/31/18	\$35.00 \$150 session \$25.00
Maria Gascon SBVC Police Academics/Criminal Justice	Facilitator/ Evaluator/ Safety Facilitator	7/1/18	12/31/18	\$35.00 \$150 session \$25.00



Professional Expert, Short-Term & Substitute Employees

Submitted for Board Approval June 21, 2018

Professional Expert

	Duties	From	To	Hourly Rate
Nicholas Schoen SBVC Police Academics/Criminal Justice	Facilitator/ Evaluator/ Safety Facilitator	7/1/18	12/31/18	\$35.00 \$150 session \$25.00
Paul Schroeder SBVC Police Academics/Criminal Justice	Facilitator/ Evaluator/ Safety Facilitator	7/1/18	12/31/18	\$35.00 \$150 session \$25.00
Richard Rincon SBVC Police Academics/Criminal Justice	Facilitator/ Evaluator/ Safety Facilitator	7/1/18	12/31/18	\$35.00 \$150 session \$25.00
Robert Corral SBVC Police Academics/Criminal Justice	Facilitator/ Evaluator/ Safety Facilitator	7/1/18	12/31/18	\$35.00 \$150 session \$25.00
Robert Price SBVC Police Academics/Criminal Justice	Facilitator/ Evaluator/ Safety Facilitator	7/1/18	12/31/18	\$35.00 \$150 session \$25.00
Robert Randolph SBVC Police Academics/Criminal Justice	Facilitator/ Evaluator/ Safety Facilitator	7/1/18	12/31/18	\$35.00 \$150 session \$25.00
Ronald Garcia SBVC Police Academics/Criminal Justice	Facilitator/ Evaluator/ Safety Facilitator	7/1/18	12/31/18	\$35.00 \$150 session \$25.00
Rosalind W. Lewis SBVC Police Academics/Criminal Justice	Facilitator/ Evaluator/ Safety Facilitator	7/1/18	12/31/18	\$35.00 \$150 session \$25.00
Sean Ramos SBVC Police Academics/Criminal Justice	Facilitator/ Evaluator/ Safety Facilitator	7/1/18	12/31/18	\$35.00 \$150 session \$25.00
Shadia Adham SBVC Police Academics/Criminal Justice	Facilitator/ Evaluator/ Safety Facilitator	7/1/18	12/31/18	\$35.00 \$150 session \$25.00
Stephen Dickey SBVC Police Academics/Criminal Justice	Facilitator/ Evaluator/ Safety Facilitator	7/1/18	12/31/18	\$35.00 \$150 session \$25.00
Will Martinez SBVC Police Academics/Criminal Justice	Facilitator/ Evaluator/ Safety Facilitator	7/1/18	12/31/18	\$35.00 \$150 session \$25.00
William McGreevy SBVC Police Academics/Criminal Justice	Facilitator/ Evaluator/ Safety Facilitator	7/1/18	12/31/18	\$35.00 \$150 session \$25.00
Eric Campa SBVC Police Academics/Criminal Justice	Facilitator/ Evaluator/ Safety Facilitator	7/1/18	12/31/18	\$35.00 \$150 session \$25.00



Professional Expert, Short-Term & Substitute Employees

Submitted for Board Approval June 21, 2018

Professional Expert

	Duties	From	To	Hourly Rate
Alicia Christopher SBVC Research & Planning	Project Assistant I	7/1/18	12/31/18	\$35.00 \$150 session \$25.00
Andy Lopez SBVC Research & Planning	Project Assistant I	7/1/18	12/31/18	\$35.00 \$150 session \$25.00
Nicholas De Leon SBVC STAR Program/TRIO	Tutor III	8/13/18	12/31/18	\$35.00 \$150 session \$25.00
Helen Newsom SBVC Student Health Services	Nurse Practitioner III	7/1/18	12/31/18	\$35.00 \$150 session \$25.00
Andrew Loera SBVC Student Health Services	Post Masters Counseling Associate II	7/2/18	12/31/18	\$35.00 \$150 session \$25.00
Cadisha Gravesande SBVC Student Health Services	Post Masters Counseling Associate II	7/2/18	12/31/18	\$35.00 \$150 session \$25.00
Chelsea Lamb SBVC Student Health Services	Post Masters Counseling Associate II	7/2/18	12/31/18	\$35.00 \$150 session \$25.00
Brenda Morales SBVC Student Health Services	Program Assistant	5/11/18	6/30/18	\$35.00 \$150 session \$25.00
John Tenorio SBVC Student Health Services	Program Assistant	7/1/18	12/30/18	\$35.00 \$150 session \$25.00
Andrea Caldera SBVC Student Success Center/ Academic Success & Learning	Program Assistant	7/1/18	12/31/18	\$35.00 \$150 session \$25.00
Pedro Gonzalez SBVC Student Success Center/ Academic Success & Learning	Program Assistant	7/1/18	12/31/18	\$35.00 \$150 session \$25.00
Azucena Perez SBVC Student Success Center/ Academic Success & Learning	Tutor I	7/1/18	12/31/18	\$35.00 \$150 session \$25.00
David Cardenas SBVC Student Success Center/ Academic Success & Learning	Tutor I	7/1/18	12/31/18	\$35.00 \$150 session \$25.00
Hector De La Cruz SBVC Student Success Center/ Academic Success & Learning	Tutor I	7/1/18	12/31/18	\$35.00 \$150 session \$25.00



Professional Expert, Short-Term & Substitute Employees

Submitted for Board Approval June 21, 2018

Professional Expert

	Duties	From	To	Hourly Rate
Maile Y Wilkey SBVC Student Success Center/ Academic Success & Learning	Tutor I	7/1/18	12/31/18	\$11.00
Antonio Gonzalez-Reyes SBVC Student Success Center/ Academic Success & Learning	Tutor II	7/1/18	12/31/18	\$11.00
Chris Roland Valdez SBVC Student Success Center/ Academic Success & Learning	Tutor II	7/1/18	12/31/18	\$14.50
Edwin Flores SBVC Student Success Center/ Academic Success & Learning	Tutor II	7/1/18	12/31/18	\$65.00
Giselle Sanchez SBVC Student Success Center/ Academic Success & Learning	Tutor II	7/1/18	12/31/18	\$30.00
Gustavo Acosta SBVC Student Success Center/ Academic Success & Learning	Tutor II	7/1/18	12/31/18	\$35.00
Henry Duran SBVC Student Success Center/ Academic Success & Learning	Tutor II	7/1/18	12/31/18	\$35.00
Hun Sok Kim SBVC Student Success Center/ Academic Success & Learning	Tutor II	7/1/18	12/31/18	\$25.00
Ismael Sanchez SBVC Student Success Center/ Academic Success & Learning	Tutor II	7/1/18	12/31/18	\$25.00
Janet Vega SBVC Student Success Center/ Academic Success & Learning	Tutor II	7/1/18	12/31/18	\$25.00
John Eyler SBVC Student Success Center/ Academic Success & Learning	Tutor II	7/1/18	12/31/18	\$49.00
John Garibay SBVC Student Success Center/ Academic Success & Learning	Tutor II	7/1/18	12/31/18	\$11.00
Jonathan Cruz SBVC Student Success Center/ Academic Success & Learning	Tutor II	7/1/18	12/31/18	\$11.00
Jonathan Mendoza SBVC Student Success Center/ Academic Success & Learning	Tutor II	7/1/18	12/31/18	\$11.00



Professional Expert, Short-Term & Substitute Employees

Submitted for Board Approval June 21, 2018

Professional Expert

	Duties	From	To	Hourly Rate
Karen Rivera SBVC Student Success Center/ Academic Success & Learning	Tutor II	7/1/18	12/31/18	\$11.00
Kassandra Valetina SBVC Student Success Center/ Academic Success & Learning	Tutor II	7/1/18	12/31/18	\$12.50
Kern Sandoval SBVC Student Success Center/ Academic Success & Learning	Tutor II	7/1/18	12/31/18	\$12.50
Kimberly Miller SBVC Student Success Center/ Academic Success & Learning	Tutor II	5/11/18	6/30/18	\$12.50
Kimberly Miller SBVC Student Success Center/ Academic Success & Learning	Tutor II	7/1/18	12/31/18	\$12.50
Laralynn Pantan SBVC Student Success Center/ Academic Success & Learning	Tutor II	7/1/18	12/31/18	\$12.50
Luis Velazquez SBVC Student Success Center/ Academic Success & Learning	Tutor II	7/1/18	12/31/18	\$12.50
Michael Witort SBVC Student Success Center/ Academic Success & Learning	Tutor II	7/1/18	12/31/18	\$12.50
Minh Huynh SBVC Student Success Center/ Academic Success & Learning	Tutor II	7/1/18	12/31/18	\$12.50
Nancy Duran SBVC Student Success Center/ Academic Success & Learning	Tutor II	7/1/18	12/31/18	\$12.50
Noe Chavez SBVC Student Success Center/ Academic Success & Learning	Tutor II	7/1/18	12/31/18	\$12.50
Richard Cisneros SBVC Student Success Center/ Academic Success & Learning	Tutor II	7/1/18	12/31/18	\$12.50
Salvador Rodriguez SBVC Student Success Center/ Academic Success & Learning	Tutor II	7/1/18	12/31/18	\$12.50
Salvador Rojas SBVC Student Success Center/ Academic Success & Learning	Tutor II	7/1/18	12/31/18	\$12.50



Professional Expert, Short-Term & Substitute Employees

Submitted for Board Approval June 21, 2018

Professional Expert

	Duties	From	To	Hourly Rate
Samar Kasouha SBVC Student Success Center/ Academic Success & Learning	Tutor II	7/1/18	12/31/18	\$12.50
Steven Rodriguez SBVC Student Success Center/ Academic Success & Learning	Tutor II	7/1/18	12/31/18	\$12.50
Ebony Perez SBVC Student Success Center/ Academic Success & Learning	Tutor III	7/1/18	12/31/18	\$12.50
Michael Nguyen SBVC Student Success Center/ Academic Success & Learning	Tutor III	7/1/18	12/31/18	\$12.50
Raquel Valdez SBVC Student Success Center/ Academic Success & Learning	Tutor III	7/1/18	12/31/18	\$12.50
Thuy Pham SBVC Student Success Center/ Academic Success & Learning	Tutor III	7/1/18	12/31/18	\$12.50
Patrick Bautista SBVC Writing Center, English, Arts & Humanities Division	Tutor III	7/1/18	12/31/18	\$12.50

Short-Term

	Duties	From	To	Hourly Rate
Alec McLellan CHCAquatics	Lifeguard	7/1/18	12/31/18	\$12.00
Aleksander Kunf CHC Aquatics	Lifeguard	7/1/18	12/31/18	\$12.00
Andrew Sheble CHC Aquatics	Lifeguard	7/1/18	12/31/18	\$12.00
Brendon Hamilton CHC Aquatics	Lifeguard	7/1/18	12/31/18	\$12.00
Christopher Carso CHC Aquatics	Lifeguard	7/1/18	12/31/18	\$12.00
Conner Green CHC Aquatics	Lifeguard	7/1/18	12/31/18	\$12.00
Jacob Riggs CHC Aquatics	Lifeguard	7/1/18	12/31/18	\$12.00



Professional Expert, Short-Term & Substitute Employees

Submitted for Board Approval June 21, 2018

Short-Term

	Duties	From	To	Hourly Rate
Meagan Van Hoozen CHC Aquatics	Lifeguard	7/1/18	12/31/18	\$12.00
Nicole Durkee CHC Aquatics	Lifeguard	7/1/18	12/31/18	\$12.00
Zoraya Arango CHC Aquatics	Lifeguard	7/1/18	12/31/18	\$12.00
Alberto Nunez CHC Aquatics	Project Assistant II	7/1/18	12/31/18	\$12.50
Christian Borden CHC Aquatics	Project Assistant II	7/1/18	12/31/18	\$12.50
Jakob Salinas CHC Aquatics	Project Assistant II	7/1/18	12/31/18	\$12.50
Jared Napod CHC Aquatics	Project Assistant II	7/1/18	12/31/18	\$12.50
Jasmine Gomez CHC Aquatics	Project Assistant II	7/1/18	12/31/18	\$12.50
Leonard Michelson CHC Aquatics	Project Assistant II	7/1/18	12/31/18	\$12.50
Millicent Mwaniki CHC Aquatics	Project Assistant II	7/1/18	12/31/18	\$12.50
Vanessa Arlt CHC Aquatics	Project Assistant II	7/1/18	12/31/18	\$12.50
Abraham Ancheta CHC Counseling	Project Assistant I	7/2/18	8/8/18	\$11.00
Karen Hardin CHC Counseling	Project Assistant I	7/2/18	8/8/18	\$11.00
Riley Chartier CHC Counseling	Project Assistant I	7/2/18	8/8/18	\$11.00
Shane McDaniels CHC Counseling	Project Assistant I	7/2/18	8/8/18	\$11.00
Willem Porsona CHC Counseling	Project Assistant III	5/29/18	6/30/18	\$14.50
Willem Porsona CHC Counseling	Project Assistant III	7/1/18	12/30/18	\$14.50
Morgan Paul CHC Marketing & PR	Project Assistant III	7/1/18	12/30/18	\$14.50
Julie McClain CHC Resource Development	Project Assistant III	7/1/18	12/30/18	\$14.50



Professional Expert, Short-Term & Substitute Employees

Submitted for Board Approval June 21, 2018

Substitute

	Duties	From	To	Hourly Rate
Maita Dawang CHC EOPS/CARE/CalWorks <i>Extension: Coverage for vacancy in recruitment</i>	Student Services Tech I	6/23/18	6/30/18	\$17.61
Maita Dawang CHC EOPS/CARE/CalWorks <i>Extension: Coverage for vacancy in recruitment</i>	Student Services Tech I	7/02/18	8/30/18	\$17.61
Maita Dawang CHC EOPS/CARE/CalWorks <i>Extension: Coverage for vacancy in recruitment</i>	Student Services Tech I	8/31/18	10/29/18	\$17.61
Laura Cox CHC Library <i>New: Sick/vacation coverage and vacancy</i>	Library Technical Assistant II	6/04/18	6/30/18	\$19.43
Laura Cox CHC Library <i>Extension: Sick/vacation coverage and vacancy</i>	Library Technical Assistant II	7/01/18	8/03/18	\$19.43
Farrah Appleby CHC Office Of Instruction <i>Extension: Coverage for vacancy in recruitment</i>	Clerical Assistant II	4/30/18	6/30/18	\$15.56
Adrienne Robles CHC Student Services <i>Extension: Coverage for vacancy in recruitment</i>	Student Services Tech II	6/15/18	6/30/18	\$19.43
Adrienne Robles CHC Student Services <i>Extension: Coverage for vacancy in recruitment</i>	Student Services Tech II	7/02/18	8/24/18	\$19.43
Adrienne Robles CHC Student Services <i>Extension: Coverage for vacancy in recruitment</i>	Student Services Tech II	8/27/18	10/19/18	\$19.43
Michael Eastlake CHC Technology Services <i>New: Coverage for vacancy in recruitment</i>	Technology Support Specialist	5/21/18	6/30/18	\$26.15



Professional Expert, Short-Term & Substitute Employees

Submitted for Board Approval June 21, 2018

Substitute

	Duties	From	To	Hourly Rate
Jesus Castillo DIST Facilities Planning & Construction <i>Extension: On call Sick/vacation coverage</i>	Custodian I	4/02/18	5/30/18	\$16.35
Jesus Castillo DIST Facilities Planning & Construction <i>Extension: On call Sick/vacation coverage</i>	Custodian I	5/31/18	6/30/18	\$16.35
Francis Gallegos DIST KVCR <i>Extension: On Call vacancy in active recruitment; sick/vacation coverage</i>	Broadcast Operator	6/03/18	6/30/18	\$23.66
Joseph Shaff DIST KVCR <i>Extension: Sick/vacation coverage and vacancy</i>	Broadcast Operator	5/05/18	6/30/18	\$21.45
Timothy Stytle DIST KVCR <i>Extension: Vacancy E. Semotiuk in recruitment</i>	Producer / Director	5/06/18	6/30/18	\$28.86
Yesica Alatorre DIST KVCR <i>Extension: Vacancy C. Alexander in recruitment</i>	Traffic Coordinator	5/06/18	6/30/18	\$23.70
Daniel Arenas DIST Police Department <i>Extension: On Call vacancy in active recruitment; sick/vacation coverage</i>	College Police Officer	4/23/18	6/22/18	\$27.43
Michelle Chow SBVC Administrative Services <i>Extension: On Call vacancy in active recruitment; sick/vacation coverage</i>	Account Clerk I	6/25/18	6/30/18	\$15.95



Professional Expert, Short-Term & Substitute Employees

Submitted for Board Approval June 21, 2018

Substitute

	Duties	From	To	Hourly Rate
Suzan Hall SBVC Administrative Services <i>Extension: On Call vacancy in active recruitment; sick/vacation coverage</i>	Administrative Secretary	6/23/18	6/30/18	\$20.93
Brian Romo SBVC Bookstore <i>Extension: On Call vacancy in active recruitment; sick/vacation coverage</i>	Bookstore Assistant	5/12/18	6/30/18	\$16.35
Ida Newman SBVC Child Development Center <i>Extension: Vacancy in active recruitment; sick/vacation coverage</i>	CDC Assistant	6/27/18	6/30/18	\$13.75
Neveen Shehata SBVC Child Development Center <i>Extension: On Call vacancy in active recruitment; sick/vacation coverage</i>	CDC Assistant	6/27/18	6/30/18	\$13.75
Martha Morales SBVC Child Development Center <i>Extension: On Call vacancy in active recruitment; sick/vacation coverage</i>	Child Development Assistant	6/27/18	6/30/18	\$13.75
Yesenia Arrellano SBVC Child Development Center <i>Extension: On Call vacancy in active recruitment; sick/vacation coverage</i>	Child Development Assistant	6/27/18	6/30/18	\$13.75
Monica Rodriguez SBVC Child Development Center <i>Extension: Sick/vacation coverage</i>	Child Development Teacher	6/27/18	6/30/18	\$19.79
Reynolds, Rebecca SBVC Child Development Center <i>Extension: Sick/vacation coverage</i>	Child Development Teacher	6/27/18	6/30/18	\$19.79
Natalie Barjas SBVC Disabled Student Programs & Services <i>Extension: On Call vacancy in active recruitment; sick/vacation coverage</i>	Clerical Assistant II	5/09/18	6/30/18	\$15.56



Professional Expert, Short-Term & Substitute Employees

Submitted for Board Approval June 21, 2018

Substitute

	Duties	From	To	Hourly Rate
Benny Gonzales SBVC Maintenance <i>Extension: On Call vacancy in active recruitment; sick/vacation coverage</i>	Custodian	4/30/18	6/29/18	\$16.35
Ernest Ritchie SBVC Maintenance <i>Extension: On Call vacancy in active recruitment; sick/vacation coverage</i>	Custodian	5/11/18	6/30/18	\$16.35
Eugene Hasson SBVC Maintenance <i>Extension: On Call vacancy in active recruitment; sick/vacation coverage</i>	Custodian	5/15/18	6/30/18	\$16.35
Jesus Castillo SBVC Maintenance <i>Extension: On Call vacancy in active recruitment; sick/vacation coverage</i>	Custodian	4/23/18	6/22/18	\$16.35
Manuel Valencia SBVC Maintenance <i>Extension: On Call vacancy in active recruitment; sick/vacation coverage</i>	Custodian	5/23/18	6/30/18	\$16.35
Maria Huerta SBVC Maintenance <i>Extension: On Call vacancy in active recruitment; sick/vacation coverage</i>	Custodian	5/14/18	6/30/18	\$16.35
Marlies Rendon SBVC Maintenance <i>Extension: On Call vacancy in active recruitment; sick/vacation coverage</i>	Custodian	4/23/18	6/22/18	\$16.35
Natalie Gonzales SBVC Maintenance <i>Extension: On Call vacancy in active recruitment; sick/vacation coverage</i>	Custodian	5/15/18	6/30/18	\$16.35



Professional Expert, Short-Term & Substitute Employees
 Submitted for Board Approval June 21, 2018

Substitute

	Duties	From	To	Hourly Rate
Luis Hautreuz SBVC Maintenance <i>Extension: On Call vacancy in active recruitment; sick/vacation coverage</i>	Grounds Caretaker	6/03/18	6/30/18	\$16.35
Jeffrey Bateman SBVC Maintenance <i>Extension: On Call vacancy in active recruitment; sick/vacation coverage</i>	Maintenance Technician	6/20/18	6/30/18	\$20.93
Sandra Robles SBVC Science Division <i>Extension: On Call vacancy in active recruitment; sick/vacation coverage</i>	Chemistry	5/18/18	6/30/18	\$21.45
Christopher Clark SBVC Science Division <i>Extension: On Call vacancy in active recruitment; sick/vacation coverage</i>	Planetarium & Presentation Specialist	3/17/18	5/17/18	\$28.80 *Revised pay rate
Christopher Clark SBVC Science Division <i>Extension: On Call vacancy in active recruitment; sick/vacation coverage</i>	Planetarium & Presentation Specialist	5/18/18	6/30/18	\$28.80

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Kristina Hannon, Executive Director, Human Resources
DATE: June 21, 2018
SUBJECT: Consideration of Approval of Reclassification of Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the reclassification of employees as indicated on the attached.

OVERVIEW

Several classified employees submitted a Request for Consideration of Position Classification. The CSEA and Human Resources have reviewed the requests and recommend approval.

ANALYSIS

The reclassifications on the attached list are based on employee requests, the accretion of duties and responsibilities, and the approval of the Reclassification Committee.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The financial implications resulting from these reclassifications will be an additional cost to the budget.



Reclassifications

Submitted for Board Approval June 21, 2018

	Effective Date	Current	Proposed Reclassification
Edward Chavez CSEA Bargaining Unit Member CHC Warehouse	10/17/17	Warehouse Operations Worker Range 28, Step E, 8 hours/260 days	Warehouse Technician Range 32, Step D, 8 hours/260 days
Shari Blackwell CSEA Bargaining Unit Member District Support Services TESS	09/18/17	Administrative Assistant I Range 41, Step E, 8 hours/260 days	Administrative Assistant II Range 50, Step B, 8 hours/260 days
Richard Garcia CSEA Bargaining Unit Member SBVC Child Development Center	02/12/18	Food Services Worker Range 18, Step E, 8 hours/260 days	CDC Food Service Specialist Range 29 29, Step E, 8 hours/260 days <i>(To correct May 10, 2018 approval per ratified CSEA MOU.)</i>

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Kristina Hannon, Executive Director, Human Resources
DATE: June 21, 2018
SUBJECT: Consideration of Approval of Salary Advancement for Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the advancement of salary for academic employees as indicated on the attached list.

OVERVIEW

The advancement of salary for academic employees on the attached list is submitted for approval.

ANALYSIS

The academic employees listed on the attached have completed the number of units necessary for classification advancement per the agreement between SBCCD and the San Bernardino Community College District Teachers Association.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The cost of these salary advancements is included in the appropriate budget.



Salary Advancement for Academic Employees

Submitted for Board Approval June 21, 2018

	From Column/ Step	To Column/ Step	Daily Rate	Days of Service	Effective Date
Robert McAtee Counselor CHC Counseling	G19	H20	\$624.25	200	07/01/18
Christina Torres Instructor, Womens Basketball Coach SBVC Physical Education	D4	E5	\$388.94	177	07/01/18
Daihim Fozouni Instructor, English SBVC English	D8	E9	\$446.32	177	07/01/18
Daniel Babin Instructor, Culinary Arts SBVC Culinary Arts	E5	H6	\$446.32	177	07/01/18
Jamie Herrera Counselor SBVC Counseling	F6	G7	\$446.32	200	07/01/18
Tahirah El-Sherif Counselor SBVC Counseling	D2	F3	\$375.79	200	07/01/18

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Kristina Hannon, Executive Director, Human Resources
DATE: April 12, 2018
SUBJECT: Consideration of Approval to Accept Employee Resignations

RECOMMENDATION

It is recommended that the Board of Trustees accept the resignation of the employees on the attached list.

OVERVIEW

The resignation of employees on the attached list is being submitted for acceptance.

ANALYSIS

The resignation correspondence has been received by Human Resources.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications associated with this board item.



Resignations

Submitted for Board Approval June 21, 2018

	Years of Service	Last Date of Employment
Amy Jennings Instructor, Psychology SBVC Psychology	3	8/9/2018
Deneatrice Lewis Human Resources Generalist District Human Resources	2.5	5/29/2018
Yubitza Castillo Health Science Skills Lab Instructional Specialist SBVC Nursing	4 months	5/9/2018
Samantha Sarabia Data Analyst District Computing Services	1	6/1/2018
Lisa Delaney Accounts Clerk II CHC Resource Development	2	5/31/2018

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Kristina Hannon, Executive Director, Human Resources
DATE: June 21, 2018
SUBJECT: Consideration of Approval to Accept Employee Retirements

RECOMMENDATION

It is recommended that the Board of Trustees accept the retirements of the employees on the attached list.

OVERVIEW

The retirement of employees on the attached list is being submitted for acceptance.

ANALYSIS

The retirement correspondence has been received by Human Resources.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications associated with this board item.



Retirements

Submitted for Board Approval June 21, 2018

	Years of Service	Last Date of Employment
Peggy Irgang Food Services Specialist SBVC Cafeteria	17.5	6/29/2018
Debra Smith Custodian/Courier District Facilities Planning	21	6/7/2018
Zadock Ried Instructor, Mathematics SBVC Mathematics	22	5/26/2018

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Kristina Hannon, Executive Director, Human Resources
DATE: June 21, 2018
SUBJECT: Consideration of Approval to Appoint District Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve appointment of the employees on the attached list and, as necessary, approve the corresponding employment contracts as well.

OVERVIEW

The employees on the attached list are submitted for approval.

ANALYSIS

All requirements in the employment process have been or will be completed. Employees will not commence work until all requirements are met.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The cost of employment for these employees is included in the appropriate budget.



Appointment of District Employees

Submitted for Board Approval June 21, 2018

	Start Date	Salary Schedule, Range & Step	Salary	New or Replacing	Fund	Live Scan Clearance
Iris Kern-Foster Computer Info Systems/Digital Media CHC Computer & Information Science	07/01/18	CTA TBD/TBD*	TBD*	New	Computer & Info Science General	Pending [†]
John Valderrama Maintenance Technician SBVC Maintenance	07/10/18	Classified 37A	\$20.93/hr	Aaron Beavor	Maintenance General	05/23/18
Kristina Tate Student Services Technican II SBVC Applied Technology	07/10/18	Classified 34A	\$19.43/hr	Norma Campos	Strong Workforce	Pending [†]
Laura Estrada College Nurse SBVC Student Heath Services	06/25/18	Academic D2	\$338.94/day	Andee Alsip	Student Health Fees	11/16/15
Maureen Ryan Secretary II SBVC Office of Instruction	05/07/18	Classified 33A	\$18.97/hr	Bridget Candelaria	Office of Instruction General	12/09/16
Omar Garcia Maintenance Technician SBVC Maintenance	07/10/18	Classified 37A	\$20.93/hr	Larry Laughlin	Maintenance General	05/15/18
Erika Menge Administrative Assistant II DIST District Support Services	06/25/18	Classified 50A	\$28.86/hr	New	Controller General	Pending [†]
Paul Dennis Director, Police Academy (60% FTE) SBVC Police Academy	07/02/18	Management 15C	\$61,465.10/yr	Jeff Klug	Police Academy General	05/10/18

*Salary placement to be determined upon verification of education and experience.

[†]Live Scan clearance pending; employee will not start without clearance.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Kristina Hannon, Executive Director, Human Resources
DATE: June 21, 2018
SUBJECT: Consideration of Approval to Appoint Interim Managers

RECOMMENDATION

It is recommended that the Board of Trustees approve the appointment of, and ratify the employment contracts for, the employees on the attached list.

OVERVIEW

The employees on the attached list are submitted for approval.

ANALYSIS

All requirements in the employment process have been or will be completed. Employees will not commence work until all requirements are met.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The cost of employment for these employees is included in the appropriate budget.



Appointment of Interim Managers

Submitted for Board Approval June 21, 2018

	Effective Dates	Range & Step	Salary	New or Replacing	Fund	Live Scan Clearance
Sosa, Giovanni Interim Dean, Research, Planning & Institutional Effectiveness CHC Research & Planning	07/01/18 to 12/31/18	19B	\$120,783.13	Keith Wurtz	Planning & Research General	10/12/15
Word, Dan Interim Division Dean CHC Career Education & Development	07/01/18 to 12/31/18	19G	\$140,652.55	June Yamamoto	Vocational Education General	06/30/92
Wurtz, Keith Interim Vice President, Office of Instruction CHC Office of Instruction	07/01/18 to 12/14/18	23C	\$151,353.24	Kathy Bakhit	Office of Instruction General	01/04/10
Long, Terri Interim Vice President of Instruction SBVC Office of Instruction	07/01/18 to 12/31/18	23E	\$160,860.07	Ricky Shabazz	Office of Instruction General	01/29/18
Burnham, Lorrie Interim Dean of Science SBVC Science Division	07/01/18 to 12/31/18	19C	\$124,518.69	Susan Bangasser	Office of Instruction General	06/05/18
Birkfeld, Keith Interim General Manager, KVCR DIST KVCR/FNX	07/01/18 to 12/31/18	19G	\$140,652.55	Alfredo Cruz	KVCR	06/01/17
Canova, Vanessa Interim Assistant Manager, Workforce Development DIST EDCT	07/01/18 to 12/31/18	4B	\$ 58,098.75	New	EDCT Categorical	07/12/17
Chang, Andrew Interim Executive Director, Technology & Educational Support Services DIST TESS	07/01/18 to 12/14/18	23C	\$151,353.24	Glen Kuck	KVCR	01/20/09



Appointment of Interim Managers

Submitted for Board Approval June 21, 2018

	Effective Dates	Range & Step	Salary	New or Replacing	Fund	Live Scan Clearance
Cooper, Ralph, Jr. Interim Development Director DIST KVCR/FNX	07/01/18 to 12/31/18	17D	\$116,435.18	Kate Salvesen	KVCR	06/02/17
Gilbert, Jeremiah Interim Executive Director of Research, Planning & Institutional Effectiveness DIST TESS	07/01/18 To 12/31/18	23B	\$146,812.65	Komal Bandyopadhyay	TESS General	09/16/97
Harris, Nicholas Interim Manager, Production DIST KVCR/FNX <i>(To amend May 10, 2018 board approval.)</i>	05/23/18 05/11/18 to 06/30/18	14C	\$ 96,595.96	New	FNX	05/21/18
Harris, Nicholas Interim Manager, Production DIST KVCR/FNX	07/01/18 to 12/14/18	14C	\$ 97,563.65	New	FNX	05/21/18
Holliman, Roanne Interim Manager, Workforce Development DIST EDCT	07/01/18 to 12/14/18	10B	\$ 77,857.88	Deanna Krehbiel	EDCT Categorical	04/20/18
Jones Cooper, Kristy Interim Director, Television DIST KVCR/FNX	07/01/18 to 12/31/18	16C	\$110,890.64	Lillian Vasquez	KVCR	06/02/17
Joyce, Roxane Interim Assistant Manager, Workforce Development DIST EDCT	07/01/18 to 12/31/18	4C	\$ 59,895.62	New	EDCT Categorical	07/18/17
Krehbiel, Deanna Interim Director, Economic Development & Corporate Training DIST EDCT	07/01/18 to 12/14/18	16D	\$110,890.64	Robert Levesque	EDCT Categorical	05/17/10



Appointment of Interim Managers

Submitted for Board Approval June 21, 2018

	Effective Dates	Range & Step	Salary	New or Replacing	Fund	Live Scan Clearance
Levesque, Robert Interim Executive Director, Economic Development & Corporate Training DIST EDCT	07/01/18 to 12/14/18	23D	\$156,034.27	New	EDCT Categorical	10/15/04
Mata, Susanne Interim Director, Workforce Development (DSN-ICT/DM) DIST KVCR	07/01/18 to 12/31/18	15C	\$102,441.83	New	EDCT Categorical	10/07/16
Rueda, Margaret Interim Assistant Manager, Workforce Development DIST EDCT	07/01/18 to 12/31/18	4D	\$ 61,748.06	New	EDCT Categorical	07/12/17
Vasquez, Timothy Interim Manager, Workforce Development DIST EDCT	07/01/18 to 12/14/18	10B	\$ 77,857.88	New	FNX	11/21/16
Wright, Micah Interim Chief Content Officer DIST KVCR/FNX	07/01/18 to 12/31/18	16B	\$104,337.01	Francisco Blanquet	FNX	06/10/17

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Kristina Hannon, Executive Director, Human Resources
DATE: June 21, 2018
SUBJECT: Consideration of Approval to Appoint Temporary Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the appointment of temporary academic employees per the attached list.

OVERVIEW

The employees on the attached list are submitted for approval.

ANALYSIS

It is essential that each position be filled on a temporary basis while the recruitment process for a permanent replacement is being conducted.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The cost of these appointments is included in the appropriate budget.



Appointment of Temporary Academic Employees

Submitted for Board Approval June 21, 2018

	From	To	Range & Step	Daily Rate	Fund	Live Scan Clearance
Maria Duran Counselor SBVC Counseling Department	7/1/2018	12/31/2018	TBD/TBD*	TBD*	Adult Education Block Grant	10/13/17
Yecica Bernardo Counselor SBVC Counseling Department	7/1/2018	12/31/2018	D/3	\$350.81	Student Success & Support Program Categorical Funds	09/21/15
Earline Glover Counselor SBVC Counseling Department	7/1/2018	12/31/2018	E/5	\$388.94	Student Success & Support Program Categorical Funds	04/06/15
Monique Hill Counselor SBVC Counseling Department	7/1/2018	12/31/2018	D/2	\$388.94	Student Success & Support Program Categorical Funds	09/29/16
Heather Johnson Counselor SBVC Counseling Department	7/1/2018	12/31/2018	G/3	\$388.94	Student Success & Support Program Categorical Funds	01/17/14
Rebecca Mendez Counselor SBVC Counseling Department	7/1/2018	12/31/2018	D/3	\$350.81	Student Success & Support Program Categorical Funds	03/10/15
Nicole Mendoza Counselor SBVC Counseling Department	7/1/2018	12/31/2018	F/3	\$375.79	Student Success & Support Program Categorical Funds	08/22/16
Kimberly Wingson Counselor SBVC Counseling Department	7/1/2018	12/31/2018	D/5	\$375.79	Student Success & Support Program Categorical Funds	10/22/12

*Salary placement to be determined upon verification of education and experience.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Kristina Hannon, Executive Director, Human Resources
DATE: June 21, 2018
SUBJECT: Consideration of Approval to Pay Stipends

RECOMMENDATION

It is recommended that the Board of Trustees approve the payment of stipends per the attached list.

OVERVIEW

The stipends listed on the attachment are submitted for approval.

ANALYSIS

The stipends being submitted for approval are based on current bargaining agreements as indicated below.

- › Faculty Chair stipends are based on the agreement between SBCCD and the SBCCD Chapter CTA/NEA, MOU dated April 20, 2018.
- › Faculty Coordinators stipends are based on the agreement between SBCCD and the SBCCD Chapter CTA/NEA, MOU dated April 14, 2017.
- › Bilingual and Bi-Literate stipends are based on the agreement between SBCCD and the CSEA Chapter 291, MOU dated May 8, 2018.
- › Coaching stipends are based on the agreement between SBCCD and the SBCCD Chapter CTA/NEA, MOU dated April 14, 2017.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The payment of stipends is included in the appropriate budgets.



Payment of Stipends

Submitted for Board Approval June 21, 2018

Faculty Chair – 2018-19 Academic Year

	Site & Department	Stipend
Allen, Denise (Co-Chair)	CHC Business, Economics & Information Technology	\$4,000.00
Anderson, Jonathan (Co-Chair)	CHC English and Reading	\$4,500.00
Andrews, Breanna (Co-Chair)	CHC Communication and Language	\$4,000.00
Bartlett, Ryan (Co-Chair)	CHC English and Reading	\$4,500.00
Bogh, Debbie (Co-Chair)	CHC Counseling	\$3,850.00
Bryant, Tom	CHC Fine Arts	\$7,000.00
Cervantez, Jeff (Co-Chair)	CHC Social Sciences	\$4,000.00
George, Kenneth (Co-Chair)	CHC Business, Economics & Information Technology	\$4,000.00
Hendrickson, Catherine	CHC Instructional Support	\$5,500.00
Hogrefe, Rick (Co-Chair)	CHC Communication and Language	\$4,000.00
Maloney-Hinds, Colleen	CHC Kinesiology & Health Education	\$7,000.00
McCoy, Danielle (Co-Chair)	CHC Mathematics	\$4,500.00
McKee, Julie (Co-Chair)	CHC Social Sciences	\$4,000.00
McLaren, Meridyth	CHC Human Development	\$6,000.00
Rivera, Ernesto (Co-Chair)	CHC Counseling	\$3,850.00
Rojas, Danny (Co-Chair)	CHC Allied Health Services	\$4,800.00
Sheahan, Michael (Co-Chair)	CHC Allied Health Services	\$4,800.00
Truong, Sam	CHC Physical & Biological Sciences	\$9,000.00
Wilson, Sherri (Co-Chair)	CHC Mathematics	\$4,500.00
Adams, Kathy	SBVC Child Development	\$4,000.00
Aguilar-Kitibutr, Ailsa	SBVC Counseling	\$9,000.00
Alvarez, Vicente	SBVC Mathematics	\$9,000.00
Assuma, Michael	SBVC Accounting, Business Administration, Business Calculations Real Estate	\$9,000.00
Banola, John	SBVC Kinesiology and Health	\$9,000.00
Batalo, Mandi	SBVC Art	\$8,000.00
Buckley, Patrick	SBVC Administration of Justice, Corrections	\$6,000.00
Burns-Peters, Davena	SBVC Modern Languages	\$4,000.00
Calderon, Colleen	SBVC History	\$9,000.00
Caldwell-Betties, Melita	SBVC Water Supply Technology	\$6,000.00
Dulgeroff, James	SBVC Economics	\$6,000.00
Halabi, Tarif	SBVC Electricity, Electronics, Aeronautics, HVAC R	\$9,000.00



Payment of Stipends

Submitted for Board Approval June 21, 2018

Faculty Chair – 2018-19 Academic Year

	Site & Department	Stipend
Hector, Leticia	SBVC Communications Studies, Radio, TV, Film	\$9,000.00
Heibel, Todd	SBVC Geography, Geographic Information Systems, Geology, Oceanography	\$3,500.00
Hunter, Diane	SBVC English	\$9,000.00
Huston, Celia	SBVC Academic Advancement , Library	\$6,000.00
Jakpor, Riase	SBVC Political Science	\$7,000.00
Jefferson, Kim	SBVC Read	\$8,000.00
King, Melissa	SBVC Anthropology	\$6,000.00
Knight, Denise	SBVC Child Development	\$4,000.00
Lillard, Sheri	SBVC Architecture, Chemistry, Physical Science	\$9,000.00
Lopez, Leonard	SBVC Philosophy, Religious Studies	\$7,000.00
Lysak, Michael	SBVC Astronomy, Engineering, Physics	\$8,000.00
Massad, Sana	SBVC Nursing	\$9,000.00
Metu, Reginald	SBVC Computer Science, Computer Information Technology	\$8,000.00
Meyer, Stacy	SBVC Culinary Arts, Food, Nutrition	\$7,000.00
Milligan, Joshua	SBVC Welding, Machine Trades, Inspection	\$7,000.00
Moneymaker, Melinda	SBVC Human Services	\$7,000.00
Moore, Sandra	SBVC Psychology	\$8,000.00
Pires, Romana	SBVC Sociology	\$7,000.00
Robes, Matt	SBVC Geography, Geographic Information Systems, Geology, Oceanography	\$3,500.00
Scully, Matie	SBVC Performing Arts	\$8,000.00
Sogomonian, Nori	SBVC Modern Languages	\$4,000.00
Valdez, Maria	SBVC Psychiatric Technology	\$8,000.00
Vasquez, Tatiana	SBVC Biology, Pharmacy Technology	\$9,000.00
Williams, Mark	SBVC Automotive, Diesel	\$8,000.00

Faculty Coordinator – 2018-19 Academic Year

	Site & Department	Stipend
Barrie, Trinette	CHC Counseling	\$4,400 total for 11 months
Huynh, Melissa	CHC Radiologic Technology	\$4,000 total for 10 months
Menchaca, Patricia	CHC STEM	\$4,400 total for 11 months



Payment of Stipends

Submitted for Board Approval June 21, 2018

Faculty Coordinator – 2018-19 Academic Year

	Site & Department	Stipend
Moreno, Mariana	CHC Transfer Center	\$4,800 total for 12 months
Sandy, Hannah	CHC Health and Wellness Center	\$4,400 total for 11 months
Thornton, Carla	CHC Veteran's Center	\$4,400 total for 11 months
Akers, Elaine	SBVC Student Health Services	\$ 4,400 total for 11 months
Carter, Yancie	SBVC Counseling	\$ 4,800 total for 12 months
Hamdy, Rania	SBVC Professional Development	\$ 4,000 total for 10 months
Kafela, Kathy	SBVC Transfer and Career Services	\$ 4,400 total for 11 months
Rabon, Deanne	SBVC Success Through Achievement and Retention (STAR)	\$ 4,400 total for 11 months

Bilingual (Effective April 1, 2018)

	Site & Department	Stipend
Jaco, Herberth	CHC Counseling	\$ 50.00
Moncada, Rosita	District Computing Services	\$ 50.00
Fonseca, Katherine	SBVC EOPS	\$ 50.00
Martinez, Anabel	SBVC Administrative Services	\$ 50.00
Moreno, Juana	SBVC Child Development Center	\$ 50.00
Perez-Ponce, Blanca	SBVC Child Development Center	\$ 50.00
Rojas, George	SBVC Child Development Center	\$ 50.00
Williams, Sophia	SBVC Child Development Center	\$ 50.00
Serna, Marina	SBVC Student Services	\$ 50.00

Bi-Literate (Effective April 1, 2018)

	Site & Department	Stipend
Jaco, Herberth	CHC Counseling	\$ 50.00
Plasencia Jr., Jose	District Police Department	\$ 50.00
Fonseca, Katherine	SBVC EOPS	\$ 50.00
Martinez, Anabel	SBVC Administrative Services	\$ 50.00



Payment of Stipends

Submitted for Board Approval June 21, 2018

Bi-Literate (Effective April 1, 2018)

	Site & Department	Stipend
Moreno, Juana	SBVC Child Development Center	\$ 50.00
Perez-Ponce, Blanca	SBVC Child Development Center	\$ 50.00
Rojas, George	SBVC Child Development Center	\$ 50.00
Romo, Maria	SBVC Admissions & Records	\$ 50.00
Serna, Marina	SBVC Student Services	\$ 50.00
Vallejo, Marlana	SBVC Science	\$ 50.00

Head Coach – Spring 2018

	Site & Department	Stipend
Powell, Michael	SBVC Men Women’s Track and Field	\$3,600.00

Head Coach – Fall 2018

	Site & Department	Stipend
Egberts, Tijmen	CHC Water Polo	\$7,000.00
Abrams, Eric	SBVC Women’s Cross Country	\$7,000.00
Algattas, Daniel	SBVC Football	\$7,000.00
Brewer, Quincy	SBVC Men’s Basketball	\$7,000.00
Brown, Joshua	SBVC Men’s Soccer	\$7,000.00
Hauge, Kristin	SBVC Women’s Soccer	\$7,000.00
Holder, Patricia	SBVC Volleyball	\$7,000.00
Ratigan, James	SBVC Men’s Cross Country	\$7,000.00
Torres, Christina	SBVC Women’s Basketball	\$7,000.00



Payment of Stipends

Submitted for Board Approval June 21, 2018

Assistant Coach – Fall 2018

	Site & Department	Stipend
Anderson, Michael	SBVC Women's Basketball	\$5,000.00
Carter, Devon	SBVC Football	\$5,000.00
Charles, Rawlston	SBVC Men's Basketball	\$5,000.00
Escobar, Joshua	SBVC Men's Soccer	\$5,000.00
Hosea, Bobby	SBVC Football	\$5,000.00
Johnson, Derrick	SBVC Football	\$5,000.00
Lefay, Jenna	SBVC Women's Soccer	\$5,000.00
Lawler, Kenneth	SBVC Football	\$5,000.00
Mahina, Eden	SBVC Football	\$5,000.00
Marquez, Jeremiah	SBVC Men's Soccer	\$5,000.00
Pfeiffer, Lance	SBVC Football	\$5,000.00
Rodriguez, Dana	SBVC Women's Soccer	\$5,000.00
Rogers, Casey	SBVC Football	\$5,000.00
Rogers, Ryon	SBVC Men's Basketball	\$5,000.00
Sartori, Mathew	SBVC Men's Cross Country	\$5,000.00
Tolan, Kelcie	SBVC Volleyball	\$5,000.00
Volhardt, Sydney	SBVC Women's Cross Country	\$5,000.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Jose F. Torres, Vice Chancellor, Business and Fiscal Services

PREPARED BY: Richard Galope, Associate Vice Chancellor KVCR | EDCT

DATE: June 7, 2018

SUBJECT: Consideration of New Management Job Description and Management Reclassification.

RECOMMENDATION

It is recommended that the Board of Trustees approve the following new job descriptions to accommodate the internal reorganization of the KVCR | EDCT management structure and functional areas: Director, First Nations Experience (FNX) Channel, Director, KVCR Broadcast Media Systems, General Manager, Executive Director of Broadcast Media Systems, District Director of Grants Development & Administration, and Director of Corporate & Strategic Relation-KVCR.

It is further recommended that the Board of Trustees approve the following management reclassification to maintain consistency within the EDCT division.

Eddie Rubio, from Caltrans Project Administer, Management Salary Schedule, Range 4, Step E, \$5,447.83 per month to Assistant Manager, Workforce Development, EDCT, Management Salary Schedule, Range 4, Step E, \$5,447.83 per month, effective June 22, 2018. Funding Source is EDCT Categorical/Grant Funding. Lateral title change to maintain consistency within the division.

OVERVIEW

Due to the ongoing and evolving purpose and mission of KVCR | EDCT, including expanded assistance, advising and consultation services to the District colleges, KVCR | EDCT is conducting an internal reorganization to its management structure to meet these new organizational objectives to improve the quality and effectiveness of services to the colleges, while also continuing to maintain regional, strategic partnerships with business, industry, consortia colleges, community-based, and government agencies to ensure acquisition of traditional and new competitive grant funds and contracted program revenues to continue to sustain its fiscal security independent of District General Funds.

ANALYSIS

It is necessary to reorganize the KVCR | EDCT functional areas and create new job descriptions to accommodate the immediate needs of the organization due to the mission of KVCR | EDCT.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

These are categorically-funded positions and do not affect the Unrestricted General Fund.

DIRECTOR, FIRST NATIONS EXPERIENCE (FNX) CHANNEL

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job; however, any additional duties will be reasonably related to this class.*

SUMMARY DESCRIPTION

Under the administrative direction of the General Manager of Broadcast Media Systems, the Director, First Nations Experience (FNX) Channel manages the operations of the FNX channel including the supervision of assigned staff, budget administration, planning and programming, coordinates engineering, external fund raising, and compliance with the Federal Communications Commission (FCC), the Public Broadcasting Service (PBS) and the Corporation for Public Broadcasting (CPB), as well as communicates and coordinates, through the General Manager and Vice Chancellor, operations with the San Manuel Band of Mission Indians, the founding partner of the channel. The Director creates and executes the long-range plans for the channel, legal compliance, growth and development, staffing, programming, technical needs, equipment, signal expansion, fundraising and academic support, with the goal of improving the station's service to the District and the community. The incumbent functions as the administrator of the channel's broadcast, online, digital operations, and content. In this capacity, the incumbent is charged with the responsibility of planning, organizing and administering the public service television channel's operations and related activities, and preparation of all required reports.

REPRESENTATIVE DUTIES

The following duties are typical for this classification:

1. Works with the General Manager to plan and direct the activities related to the production of programming for public broadcast on Television and Radio as well as related marketing efforts.
2. Works to support and define the vision, planning and policies of the General Manager in developing collaborative strategies with district and college administration, faculty and staff to ensure the KVCR television, radio and digital media operations are an extension of the student learning experience through internship, production, and other career-building opportunities.
3. Manages and participates in the hiring, evaluation, promotion, and termination of full-time and part-time employees.
4. Monitors the public broadcast activities and makes necessary improvements to enhance programming format and operations to meet the needs of the viewers and the community.
5. Analyzes the programming needs of the public and creates the appropriate content programming; assigns producers to develop and implement programs. ^[]_[SEP]
6. Confers and participates with the promotions and development departments regarding special programs, events and fund raising activities. ^[]_[SEP]
7. Develops, monitors, maintains, and administers the budget. ^[]_[SEP]
8. Establishes policies, procedures and goals for the channels by estimating needs for current and future content and technology. ^[]_[SEP]
9. Establishes department goals, objectives and strategies; develop and implement programs and activities to accomplish goals, foster FNX's position in the market and improve the operations at FNX. ^[]_[SEP]

10. Ensures program content complies with all necessary state and Federal laws, regulations, and requirements as well as FNX programming policies and requirements. [L] [SEP]
11. Ensures completion of and compliance with necessary public file reports, annual CPB Station Activity Surveys, Equal Employment Opportunity (EEO) mandates, charity registration with state Attorney General, Occupational Safety & Health Administration (OSHA) regulations, or other necessary local, state and Federal filings.
12. Collaborates with the Development Director to design and implement strategies and long-range plans for organizational sustainability.
13. Develop and implement, in collaboration with KVCR-related development functions, a strategy and long-range plan for organizational sustainability.
14. Develop and implement, in collaboration with KVCR-related development functions, a strategy and long-range plan for organizational sustainability.
15. Identifies, cultivates, supports and oversees FNX's development efforts in coordination with the General Manager, Vice Chancellor, and the FNX Operating Committee. [L] [SEP]
16. Develops, plans, and coordinates community service programming and operations of the television channels resulting in high-quality broadcasting services to the nation and the world.
17. Prepares, submits, and administers grants for the public television channel. [L] [SEP]
18. Prepares, maintains, and submits reports, licenses and applications to relevant state and federal agencies. [L] [SEP]
19. Meets, coordinates, and consults with operational board and stakeholder groups. [L] [SEP]
20. Represents the television channel at professional meetings. [L] [SEP]
21. Develops and maintains community engagements. [L] [SEP]
22. Anticipates, prevents, and resolves difficult and sensitive inquiries, conflicts and complaints. [L] [SEP]
23. Performs related duties as required. [L] [SEP]

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties:

Knowledge of:

- Operational characteristics, services, and activities of public broadcast programming, operations, equipment and systems.
- Principles and practices of satellite broadcasting procedures and protocols.
- On-Air methods, techniques, principles, procedures and processes.
- Principles and practices of program development and administration.
- Principles and practices of budget, purchasing and fiscal preparation and administration.
- Principles and practices of contract and grant preparation and administration.
- Public television organizational structures, workflows, systems and operating procedures and processes.
- Federal Communications Commission (FCC) rules and regulations pertaining to station operations.
- Methods and techniques in fundraising preparation and administration.
- Concepts, methods, techniques and practices in underwriting.
- Principles of supervision, training, and performance evaluation.
- Pertinent federal, state, and local laws, codes, and regulations.
- Developing trends in public media, including digital, multi-channel and emerging technologies.

Ability to:

- Oversee and participate in the management of a comprehensive public broadcast program.
- Manage broadcast program schedules.
- Develop interpersonal relationships with a diverse audience.
- Make decisions using independent judgment and discretion.
- Organize, prioritize and schedule project and other work assignments.
- Develop and manage budget and fiscal operations.
- Plan and organize the operation of the television channel in accordance with FCC rules and regulations and KVCR/SBCCD policies.
- Establish and maintain high broadcasting standards.
- Supervise assigned programming, production, development, operations and engineering staff.
- Promote an organizational culture that values creativity, open communications, diversity and tolerance.
- Develop and evaluate comprehensive plans and programs to satisfy present and future broadcasting and public media needs.
- Oversee, direct, lead, coordinate and motivate volunteers, staff and students.
- Participate in the selection and recommendation, supervision, training, and evaluation of staff.
- Participate in the development and administration of goals, objectives, and procedures for assigned area.
- Gather and analyze data and situations and make appropriate decisions.
- Prepare and present comprehensive, concise, clear oral and written reports.
- Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals.
- Interpret and apply California Education Code, Title 5, federal, state, and local policies, laws, and regulations as it relates to the position.
- Demonstrate a sensitivity to, and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of community college students and personnel, including those with physical or learning disabilities.
- Demonstrate professionalism, fairness and honesty in all aspects of the performance of duties.
- Provide leadership based on ethics and principles as they relate to public broadcast functions and operations.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain effective working relationships with those contacted in the course of work.

Education and Experience Guidelines

A typical way to obtain the knowledge and abilities would be:

Education/Training:

1. A Bachelor's degree from an accredited college or university with major course work preferably in communications, marketing, business management, broadcast or journalism.

Required Experience:

Five (5) years of increasingly responsible media experience including two (2) years of administrative and supervisory responsibility.

License and Certification:

Current and valid California driver's license.

Preferred Experience:

1. A Master's Degree.
2. A minimum of two years of public media experience.
3. Experience working in public broadcasting and experience in a college or university setting.
4. Experience with national distribution.
5. Experience with developing partnerships and collaborations. [SEP]
6. Experience with diversity programming and services. [SEP]

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Work is performed primarily in a standard office setting. Occasional exposure to work in confined areas and exposure to electrical hazards.

Physical: Primary functions require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

Vision: See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents; and to operate assigned equipment.

Hearing: Hear in the normal audio range with or without correction.

Previous version of position was Board Approved: September 2010

Range: 19

DIRECTOR, KVCR BROADCAST MEDIA SYSTEMS

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job; however, any additional duties will be reasonably related to this class.*

SUMMARY DESCRIPTION

Under the administrative direction of the General Manager of Broadcast Media Systems, the Director, KVCR Broadcast Media Systems, manages the operations of KVCR's Television channels and Radio station including the supervision of assigned staff, budget administration, planning and programming; coordinates the engineering, external fund raising and compliance with the Federal Communications Commission (FCC), the Public Broadcasting Service (PBS), National Public Radio (NPR) and the Corporation for Public Broadcasting (CPB). The Director, KVCR Broadcast Media Systems, creates and executes the long-range plans for the channels, legal compliance, growth and development, staffing, production, programming, technical needs, equipment, signal expansion, underwriting, and academic support, with the goal of improving the station's service to the District and the community. The Director is also responsible for the preparation of all required reports. As Director, KVCR Broadcast Media Systems, this role provides the incumbent functions as the administrator of the channel's Television and Radio broadcasts, online platform(s), Social Media strategies, operations and content. In this capacity, the incumbent reports to the General Manager and is charged with the responsibility of planning, organizing and administering the public service television channel's operations and related activities.

REPRESENTATIVE DUTIES

The following duties are typical for this classification:

1. Works with the General Manager to plan and direct the activities related to the production of programming for public broadcast on Television and Radio as well as related marketing efforts.
2. Works to support and define the vision, planning and policies of the General Manager in developing collaborative strategies with district and college administration, faculty and staff to ensure the KVCR television, radio and digital media operations are an extension of the student learning experience through internship, production, and other career-building opportunities.
3. Manages and directs the hiring, evaluation, promotion and termination of full-time and part-time employees.
4. Analyzes the programming needs of the public and creates the appropriate content programming; assigns producers to develop and implement programs pertaining to the channels.
5. Confers and participates with the Promotion and Development departments regarding special programs, Social Media utilization, events and fund raising activities.
6. Works with the General Manager to plan, monitor, maintain and administer the budget.
7. Establish policies, procedures and goals for the channels by estimating needs for content and technology.
8. Establish department goals, objectives and strategies; develop and implement programs and activities to accomplish goals, foster channels position in the market and improve the operations of the channels.

9. Ensure program content complies with all necessary state and Federal laws, regulations, and requirements.
10. Ensure completion of and compliance with necessary public file reports, as it pertains to the channels, Equal Employment Opportunity (EEO) mandates, charity registration the State Attorney General, Occupational Safety & Health Administration (OSHA) regulations, or other necessary local, state and Federal filings.
11. Develop and implement, in collaboration with KVCR-related development functions, a strategy and long-range plan for organizational sustainability.
12. Identify, cultivate, and support the channels development efforts.
13. Develop, plan and coordinate community service programming and operations of the television channels resulting in high-quality broadcasting services to the Inland Empire and the nation.
14. Prepares, submits and administers grants for the public television channel.
15. Prepares, maintains and submits reports, licenses and applications to relevant state and federal agencies.
16. Meets, coordinates and consults with operational board and stakeholder groups.
17. Represents the television channel at professional meetings.
18. Develops and maintains community engagements.
19. Anticipates, prevents and resolves difficult and sensitive inquiries, conflicts and complaints.
20. Performs related duties as required.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties:

Knowledge of:

Operational characteristics, services, and activities of a public broadcast programming, operations, equipment and systems.
 Principles and practices of satellite broadcasting procedures and protocols.
 On-Air methods, techniques, principles, procedures and processes.
 Principles and practices of program development and administration.
 Principles and practices of budget, purchasing and fiscal preparation and administration.
 Principles and practices of contract and grant preparation and administration.
 Public television organizational structures, workflows, systems and operating procedures and processes.
 Federal Communications Commission (FCC) rules and regulations pertaining to station operations.
 Methods and techniques in fundraising preparation and administration.
 Concepts, methods, techniques and practices in underwriting.
 Principles of supervision, training, and performance evaluation.
 Pertinent federal, state, and local laws, codes, and regulations.
 Developing trends in public media, including digital, multi-channel and emerging technologies.

Ability to:

Manage multiple broadcast program schedules.
 Develop interpersonal relationships with a diverse audience.
 Make decisions using independent judgment and discretion.
 Organize, prioritize and schedule project and other work assignments.

Develop and manage budget and fiscal operations.
Plan and organize the operation of the television channel in accordance with FCC rules and regulations and SBCCD policies.
Establish and maintain high broadcasting standards.
Supervise assigned programming, production, development, operations and engineering staff for the channels.
Develop and evaluate comprehensive plans and programs to satisfy present and future broadcasting and public media needs.
Promote an organizational culture that values creativity, open communications, diversity and tolerance
Oversee, direct, lead, coordinate and motivate volunteers, staff and students.
Participate in the selection and recommendation, supervision, training, and evaluation of staff.
Participate in the development and administration of goals, objectives, and procedures for assigned area.
Gather and analyze data and situations and make appropriate decisions. Prepare and present comprehensive, concise, clear oral and written reports.
Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals.
Interpret and apply California Education Code, Title 5, federal, state, and local policies, laws, and regulations as it relates to the position.
Demonstrate a sensitivity to, and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of community college students and personnel, including those with physical or learning disabilities.
Demonstrate professionalism, fairness and honesty in all aspects of the performance of duties.
Provide leadership based on ethics and principles as they relate to public broadcast functions and operations.
Communicate clearly and concisely, both orally and in writing.
Establish and maintain effective working relationships with those contacted in the course of work.

Education and Experience Guidelines

A typical way to obtain the knowledge and abilities would be:

Education/Training:

1. A Bachelor's degree from an accredited college or university with major coursework preferably in communications, marketing, business management, broadcast or journalism.

Required Experience:

Five (5) years of increasingly responsible media experience including two (2) years of administrative and supervisory responsibility.

License and Certification:

Current and valid California driver's license.

Preferred Experience:

1. A Master's Degree.
2. A minimum of two years of public media experience.
3. Experience working in public broadcasting and experience in a college or university setting.
4. Experience with startup of a new and innovative public media service.
5. Experience with national distribution.
6. Experience with developing partnerships and collaborations.
7. Experience with diversity programming and services.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Work is performed primarily in a standard office setting. Occasional exposure to work in confined areas and exposure to electrical hazards.

Physical: Primary functions require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

Vision: See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents; and to operate assigned equipment.

Hearing: Hear in the normal audio range with or without correction.

Range: 19

GENERAL MANAGER, EXECUTIVE DIRECTOR OF BROADCAST MEDIA SYSTEMS

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job; however, any additional duties will be reasonably related to this class.*

SUMMARY DESCRIPTION

Under administrative direction of the Vice Chancellor of Workforce Development, Advancement & Broadcast Media Systems, the General Manager plans, organizes, coordinates and directs the operations and strategic growth of the San Bernardino Community College District (District) Broadcast Media Systems comprised of the Empire Network family of media platforms, including KVCR-TV (Public Broadcasting Service – PBS), KVCR-FM (National Public Radio – NPR), First Nations Experience (FNX) Digital Sub-Channel, and Empire Digital. This position provides technical and operational consultation and leadership to District and College administrators, faculty and staff related to the infusion of KVCR and FNX into the learning environment of the District Film & Media Academies for both San Bernardino Valley College and Crafton Hills College. As the Chief Broadcast Media Officer of the District, this position will provide leadership, guidance, and technical expertise and consultation in the review and execution of the District policies, programs and concerns as they relate to broadcast systems operations and the community. The incumbent functions as the administrator of broadcast media system operations and programs. In this capacity, the incumbent reports to the Vice Chancellor and is charged with the responsibility for planning, organizing and administering the public service radio and television operations and related activities. Related activities include supervision of the programming and operations of KVCR stations and the FNX Channel, executive membership and participation in the joint District and San Manuel Band of Mission Indians (SMBMI) FNX Operating Committee, planning and coordination of livestream and video-on-demand entertainment and educational delivery systems, including broadcast, satellite, microwave, ITFS and other methods of electronically delivering content from one point to another within the District to serve Crafton Hills College, San Bernardino Valley College, Economic Development & Corporate Training, District Support Services, and strategic partners.

REPRESENTATIVE DUTIES

Specific duties include, but are not limited to, the following:

1. Plans, organizes, prepares and administers the budget for the functions and activities of the District radio and television stations and all digital sub-channels and platforms.
2. Develops collaborative strategies with District and college administration, faculty and staff to ensure the KVCR television, radio and digital media operations are an extension of the student learning experience through internship, production, and other career-building opportunities.
3. Develops, plans, and coordinates community service programming and operations of the radio and television stations resulting in high-quality broadcasting services to the Inland Empire.
4. Prepares, submits and administers state and federal grants for both the public radio and public television stations.
5. Prepares, maintains and submits reports, licenses and applications to state and federal agencies including the Federal Communications Commission (FCC), Corporation for Public Broadcasting (CPB), Public Telecommunications Facilities Program (PTFP), National Public Radio (NPR) and the Public Broadcasting Service (PBS).

6. Plans, coordinates and consults with the Chancellor, the Vice Chancellor, and/or designated representatives of the Chancellor, along with the College Presidents to provide instructional delivery systems including broadcast, microwave, satellite, digital, ITFS and other methods of delivery to and from Crafton Hills College, San Bernardino Valley College, Economic Development & Corporate Training, District Support Services, and other Inland Empire locations.
7. Meets, coordinates and consults with administrators, faculty, staff, students and the general public on the technical development of the District Film & Digital Media Academies, radio and television programming, and related activities.
8. Participates in and makes recommendations on the hiring, supervision and evaluation of radio and television classified staff and managers for KVCR, FNX, and digital media operations.
9. Develops, enhances and expands development efforts for all stations and channels in all areas of fundraising.
10. Supervises the Director of KVCR Broadcast Media Systems, the Director of FNX Channel, the Director of Corporate & Strategic Relations, and all employees of the network, by actively overseeing programming, acquisitions and system operations.
11. Represents the Broadcast Media Systems entities at professional meetings relating to the programming, funding and operations of public broadcasting platforms.
12. Develops and maintains an on-going involvement in the community and broader broadcasting target markets.
13. Performs other related duties as may be required or assigned by the Vice Chancellor or designated parties acting on behalf of the Chancellor.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties:

Knowledge of:

- Operational characteristics, services, and activities of a public broadcast programming, operations, equipment and systems.
- Principles and practices of satellite broadcasting procedures and protocols.
- On-Air methods, techniques, principles, procedures and processes.
- Principles and practices of program development and administration.
- Principles and practices of budget, purchasing and fiscal preparation and administration.
- Principles and practices of contract and grant preparation and administration.
- Public television organizational structures, workflows, systems and operating procedures and processes.
- Federal Communications Commission (FCC) rules and regulations pertaining to station operations.
- Methods and techniques in fundraising preparation and administration.
- Concepts, methods, techniques and practices in underwriting.
- Principles of supervision, training, and performance evaluation.
- Pertinent federal, state, and local laws, codes, and regulations.
- Developing trends in public media, including digital, multi-channel and emerging technologies.
- New media technologies in Distance Education and advanced digital television broadcasting.

Ability to:

Demonstrate expertise in the planning, organization and operation the District radio station and television in accordance with FCC rules and regulations and District policies.

Establish and maintain high broadcasting standards.

Supervise programming, production, development, operations and engineering staff.

Develop and evaluate comprehensive plans and programs to satisfy present and future broadcasting and educational support needs.

Develop and evaluate comprehensive plans and programs to satisfy present and future broadcasting and public media needs.

Promote an organizational culture that values creativity, open communications, diversity and tolerance.

Oversee, direct, lead, coordinate and motivate volunteers, staff and students.

Participate in the selection and recommendation, supervision, training, and evaluation of staff.

Participate in the development and administration of goals, objectives, and procedures for assigned area.

Gather and analyze data and situations and make appropriate decisions.

Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals.

Interpret and apply California Education Code, Title 5, federal, state, and local policies, laws, and regulations as it relates to the position.

Demonstrate a sensitivity to, and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of community college students and personnel, including those with physical or learning disabilities.

Demonstrate professionalism, fairness and honesty in all aspects of the performance of duties.

Provide leadership based on ethics and principles as they relate to public broadcast functions and operations.

Deal effectively with representatives from public and private agencies and the general public.

Prepare and present comprehensive, concise, clear oral and written reports.

Education and Experience Guidelines

A typical way to obtain the knowledge and abilities would be:

Education/Training:

1. Bachelor's Degree from an accredited college or university with major coursework preferably in Communications, Broadcasting, Journalism or a related field.

Required Experience:

Five (5) years of experience in a television broadcasting facility or related entity with at least three (3) years in a senior administrative position or any combination of education and experience that would provide the required qualifications.

License and Certification:

Current and valid California driver's license.

Preferred Experience:

1. A Master's Degree.
2. Experience in Television operations and management
3. Experience in Scripted and Unscripted Television programming development
4. Experience working in public or commercial broadcasting
5. Experience with start-up of a new and innovative public media service.
6. Experience with worldwide Television distribution through traditional and digital media.
7. Experience with developing partnerships and collaborations.
8. Experience with diversity programming and services.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Work is performed primarily in a standard office setting.

Physical: Primary functions require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

Vision: See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents; and to operate assigned equipment.

Hearing: Hear in the normal audio range with or without correction.

Range: 23

DISTRICT DIRECTOR OF GRANTS DEVELOPMENT & ADMINISTRATION

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job; however, any additional duties will be reasonably related to this class.

SUMMARY DESCRIPTION

Under the direction of the Executive Director of Economic, Resource, & Community Development, the District Director of Grants Development & Administration is responsible for leadership in the coordination and development of major, intra-district grant projects involving partnerships between the District's Colleges, including participation by District Divisions, including, but not limited to, Economic Development and Corporate Training, District Support Services, Broadcast Media Systems (KVCR, FNX, Empire Digital), Technology and Educational Support Services (TESS), and the District Foundation. Major grant project coordination includes supervision of the grant planning, development, application and other pre-award processes to be headed by the designated District grant consultant, grant consulting firm, and/or project administrator, with project development teams consisting of District and College administrators, faculty and staff. The District Director may, at the request of college administrators, assist in post-award support activities such as contract negotiations, budget development and administration, grant project monitoring, and program compliance. The incumbent is responsible for coordinating with grant consultants, consulting firms, and/or project administrators to research, identify, and disseminate notifications for external sources of funding including local, state, federal and corporate foundation funding sources, grant-writing training, grant research and development techniques, and general oversight and coordination of grant development. The District Director is accountable for providing overall leadership in assisting college and district entities with grant development and capacity-building by aligning program reviews, educational master plans, and other strategic plans with student and regional demographic data, student enrollment, persistence, and completion data, and pertinent regional economic forecasting data, to develop program, departmental, college and/or strategic priority area Needs Assessments and Case Statements to be used as a basis for alignment with appropriate funding opportunities and fundraising initiatives. As necessary, the District Director will engage with District and College points-of-contact to engage with appropriate external stakeholders to develop grant project partnerships with business and industry associations, public and workforce development agencies, K12 and higher education institutions, and community- and faith-based organizations.

REPRESENTATIVE DUTIES

The following duties are typical for this classification.

1. Coordinate all District-wide grant applications on behalf of the colleges and District entities.
2. Support, enhance, and supervise the efforts of Resource Development and Grants personnel.
3. Coordinate grant writing on behalf of the colleges and district entities through alignment of grant development processes and priorities established with contracted grant consulting firms and independent contractors.
4. Provide assistance in the planning, writing, program design, budget development, and evaluation of grant funded project.
5. Assists faculty and staff in grant implementation and management, including instruction of internal procedures and funding agency compliance, grant documentation, and assistance with all issues of financial, personnel, payroll, purchasing, reporting and administration of funded awards.

6. Create, design and implement processes and procedures related to grant management and proposal development.
7. Conduct and coordinate research related to needs assessment and background information for proposal development efforts.
8. Advise project directors and principal investigators regarding negotiation of new grants, effective startups and grant management issues.
9. Work with faculty and staff to identify and resolve budget and compliance issues.
10. Serve as a liaison with funding source program and contract officers and with community organizations.
11. Provide guidance for internal and external program audits and reviews.
12. Ensure that grant expenditures are reasonable, allocable and allowable according to agency guidelines.
13. Maintain official records and documents of the District Office of Grants Development and Administration.
14. Use appropriate technology and data systems to manage and monitor grants.
15. Attend and participate in professional development opportunities.
16. Anticipates, prevents and resolves difficult and sensitive inquiries, conflicts and complaints.
17. Performs related duties as required.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

Principles of grant writing, grant management, and partnership development.
 Practices of grant administration, including funding sources, administrative requirements, cost principles and state and federal regulations.
 Budget planning and development, proposal development, assembly and submission.
 Principles and practices of financial management.
 Principles of public and non-profit administration.
 Principles and practices of personnel supervision, training, and performance evaluation.
 Correct and accurate English usage, spelling, grammar, and punctuation
 Applicable uses of work processing, spreadsheet and database software packages.
 Pertinent federal, state, and local laws, codes, and regulations relating to grant writing, administration and management.

Ability to:

Oversee and participate in the management of a comprehensive resource development and grant management program.
 Oversee, direct, and coordinate the work of lower level staff.
 Participate in the selection and recommendation, supervision, training, and evaluation of staff.
 Participate in the development and administration of goals, objectives, and procedures for assigned area.
 Gather and analyze data and situations and make appropriate decisions.

Prepare and present comprehensive, concise, clear oral and written reports.
Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals.
Interpret and apply California Education Code, Title 5, federal, state, and local policies, laws, and regulations as it relates to the position.
Demonstrate a sensitivity to, and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of community college students and personnel, including those with physical or learning disabilities.
Establish and maintain cooperative working relationships with funding agencies, auditors and community.
Demonstrate professionalism, fairness and honesty in all aspects of the performance of duties.
Provide leadership based on ethics and principles as they relate to resource development and grant functions and operations.
Communicate clearly and concisely, both orally and in writing.
Establish and maintain effective working relationships with those contacted in the course of work.

Education and Experience Guidelines

Education/Training:

A Bachelor's degree from an accredited college or university.

Required Experience:

1. Five (5) years of recent grant development and monitoring experience, preferably in an educational setting; OR
2. Five (5) years of recent experience in marketing, finance, community relations, and/or fundraising and development, preferably in an educational setting; OR
3. Any combination of experience in the areas of grant development, grant monitoring, marketing, finance, community relations, fundraising or development equivalent to five (5) years.

Preferred Experience:

1. Experience in a higher educational setting.
2. Experience in non-profit organizations.
3. A Master's degree from an accredited college or university.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Work is performed primarily in a standard office setting with frequent interruptions and distractions; extended periods of time viewing computer monitor; possible exposure to dissatisfied individuals.

Physical: Primary functions require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

Vision: See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents; and to operate assigned equipment.

Hearing: Hear in the normal audio range with or without correction.

Board Approved: March 15, 2012

Range: 16

DIRECTOR, CORPORATE & STRATEGIC RELATIONS - KVCR

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job; however, any additional duties will be reasonably related to this class.

SUMMARY DESCRIPTION

Under the administrative direction of the General Manager of Broadcast Media Systems, the Director, Corporate Relations - KVCR, is responsible for increasing the visibility of KVCR in the area of corporate and governmental relations, and the cultivation of sponsorship, underwriting and giving for the purposes of public television and radio production and programming. The Director will identify, solicit and steward corporations, corporate foundations, County and State governmental resources and private foundations through funding opportunities to further KVCR's overall strategic goals, while possessing accountability for developing, implementing and managing a comprehensive development plan focused on expanding and enhancing existing relationships. The incumbent is responsible for identifying best practices and collaborating with the National Sponsorship Development at PBS and NPR and leveraging outcomes to create tools and services for local deployment. Additional responsibilities include establishing effective working relationships with key District and College stakeholders, such as department heads, faculty, Media Academy directors and administrative staff to ensure a smooth process for cultivating corporate and strategic partnerships in the community.

REPRESENTATIVE DUTIES

The following duties are typical for this classification:

1. Design, implement, and manage a comprehensive Corporate outreach strategy for the Broadcast Media Systems division in order to secure sponsorship and funding in line with the KVCR Station's strategic plan.
2. Identify, cultivate, solicit and steward corporations, corporate foundations and private foundations in collaboration with KVCR-related development functions.
3. Provide leadership for planning, budgeting, and the development of television and radio programs in consultation with all external partners for funding and coordinating the submission of proposals.
4. Create and maintain systems for dissemination of information about external sponsorship and funding opportunities with Corporate partners and other grants-related information.
5. Provide technical assistance in the planning, writing, program design, budget development, and evaluation of Corporate relations.
6. Serves as a liaison in the interconnection of the SBCCD and the Media Academies at San Bernardino Valley College and Crafton Hills College with local community funding partners and the programming or productions jointly created.
7. Manages and coordinates the implementation and performance of any grants received for KVCR in relation to dedicated television and radio productions.
8. Identifies and analyzes new fundraising opportunities, works with others to solicit funds and in-kind gifts, and identifies and designs special events to support fundraising efforts.

9. Identify external sources of income to assist KVCR and the SBCCD Foundation in attaining its objective by identifying, cultivating and soliciting gifts from both individuals and public and private institutions, including but not limited to: the solicitation of donations; fundraising including planned giving, annual Pledge campaigns, capital campaigns, endowments; planned annuities, scholarships, corporate giving, academic and campus program donations; and major event fundraisers.
10. Use appropriate technology and data systems to manage and monitor Corporate sponsors, gifting, donor data bases, and donations for planning and recognition purposes.
11. Provide leadership in the cultivation and nurturing of prospective donors and the development of donor recognition programs, and maintains up-to-date contact, donor, and potential donor information and data.
12. Anticipate, prevent and resolve difficult and sensitive inquiries, conflicts and complaints.

QUALIFICATIONS

Knowledge of:

Operational characteristics, services, and activities of a foundation, grant management program and fundraising.

Principles and practices of business to business sales and client management.

Development and Production of television and radio programs for both traditional and digital media.

Excellent organizational, interpersonal and networking skills with large groups as well as with individuals are essential.

Ability to maintain a high level of poise and professionalism in all circumstances.

Ability to initiate and build relationships with prospective corporate donors and interact via telephone and in person with institutional representatives.

Demonstrated ability to take primary responsibility for diverse number of projects and to complete them in a timely manner with limited supervision.

Principles and practices of grant administration, including funding sources, administrative requirements, cost principles and state and federal regulations.

Principles and practices of program development and administration.

Principles and practices of financial management and public and non-profit administration.

Principles and practices of budget planning, development and preparation, proposal development, assembly, submission and administration.

Principles of supervision, training, and performance evaluation.

Principles, methods, procedures and strategies of community relations, marketing, promotion, fundraising, Foundation, scholarship and alumni development.

Planning and implementation of development programs using college and community resources.

Ability to:

Oversee and participate in the management of a comprehensive grant management and resource development program.

Plan, organize, and efficiently manage concurrent demands and meet deadlines.

Lead teams, groups and meeting.

Negotiate with funding agents and follow-up on progress of grant activities.

Visualize operational and program implications, reason logically, draw valid conclusions, recommend alternative and take appropriate actions.

Plan, organize and direct and coordinate the work of others.

Develop, implement, interpret and apply a wide variety of governmental and department policies and procedures.

Establish and maintain cooperative working relationships with funding agencies, auditors and community.

Oversee, direct, and coordinate the work of lower level staff.

Participate in the selection and recommendation, supervision, training, and evaluation of staff.

Participate in the development and administration of goals, objectives, and procedures for assigned area.

Gather and analyze data and situations and make appropriate decisions.

Prepare and present comprehensive, concise, clear oral and written reports.
Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals.
Interpret and apply California Education Code, Title 5, federal, state, and local policies, laws, and regulations as it relates to the position.
Demonstrate a sensitivity to, and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of community college students and personnel, including those with physical or learning disabilities.
Demonstrate professionalism, fairness and honesty in all aspects of the performance of duties.
Provide leadership based on ethics and principles as they relate to resource development and grant management functions and operations.
Communicate clearly and concisely, both orally and in writing.
Establish and maintain effective working relationships with those contacted in the course of work.

Education and Experience Guidelines

A typical way to obtain the knowledge and abilities would be:

Education/Training:

1. A Bachelor's Degree from an accredited college or university.

Required Experience:

1. Five (5) years of recent full-time experience in fundraising, underwriting, business development, grants and resource development, preferably in an entertainment or educational setting or as a manager of a tax-exempt 501(c) 3 organization and/or a non-profit corporation.
2. Evidence of proven success in resource and business development.

License and Certification:

Current and valid California driver's license.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Work is performed primarily in a standard office setting with frequent interruptions and distractions; extended periods of time viewing computer monitor; possible exposure to dissatisfied individuals.

Physical: Primary functions require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

Vision: See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents; and to operate assigned equipment.

Hearing: Hear in the normal audio range with or without correction.

Range: 19

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

ASSISTANT MANAGER, WORKFORCE DEVELOPMENT

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job; however, any additional duties will be reasonably related to this class.*

This is a full-time categorically funded position and is contingent upon the availability of funds and 'life of the grant'.

SUMMARY DESCRIPTION

Under the direction of the Workforce Development Manager, the Assistant Manager, Workforce Development assists in managing contract requirements for each Workforce Training grant received by the Professional Development Center (PDC). This position serves as a liaison between the program and the general public, students, staff, district and community officials; maintains grant fiscal accounts and budget expenses; schedules classes, tracks performance and financial data and prepares appropriate reports to internal audiences and external agencies as requested.

Representative Duties

The following duties are typical for this classification.

1. Coordinates off site instruction and the scheduling of instructors; responsible for registration, account management, grant specific paperwork, and use of facilities to deliver the required instruction; completes and coordinates staff appointments.
2. Recruits businesses and students that will participate in workforce training projects by promoting and marketing available programs and services through presentations, brochures, correspondence, and other methods.
3. Assists the Workforce Development Manager in the preparation and submission of grant proposals by editing draft proposals and budgets, preparing required attachments and supporting documentation, and other tasks as necessary for successful grant submission.
4. Develops procedures to ensure that the program operations and activities are in compliance with District policies and grant specifications and are in alignment with grant objectives and departmental guidelines.
5. Maintains operational, financial, and related records required by granting agencies and prepares reports for grant funded projects as required.
6. Monitors program budgets to ensure income and expenditures are consistent with projections. Oversees the collection of accounts and maintenance of accurate financial records.
7. Attends various local and/or state agency meetings as mandated by grant assignment; may travel to employer sites, WIB agencies, and non-profit organizations.
8. Handles a variety of administrative tasks such as composing correspondence; ordering materials, supplies, and services; responding to telephone calls, e-mail, and office correspondence; runs a variety of errands to support day-to-day operations.
9. Collects, researches, verifies, records, analyzes, and summarizes information; prepares and distributes narrative, statistical, and financial data, recommendations, and alternatives as requested; completes, reviews, and verifies forms and reports for completeness and conformance with established regulations and procedures.
10. Compiles data for grant reports according to State, Federal, District and grant specifications and guidelines; develops accounts, new line items, and object codes according to grant objectives,

guidelines and specifications.

11. Utilizes various computer applications and software packages; inputs, updates, corrects, and extracts information; maintains and generates database reports.
12. Performs related duties as required.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

Operational characteristics, services, and activities of economic and workforce development programs.
Principles, procedures, objectives, and practices related to community college programs and services.
Principles and practices of program development and administration.
Principles and practices of budget preparation and administration.
Principles of supervision, training, and performance evaluation.
Principles and practices used to establish and maintain files and information retrieval systems
Pertinent federal, state, and local laws, codes, and regulations relating to Employment Training Panel (ETP), Rapid Training Fund (RTF), Workforce Investment Act (WIA) and miscellaneous workforce grant funded projects.

Ability to:

Oversee and participate in the management of a comprehensive economic and workforce development program.
Oversee, direct, and coordinate the work of lower level staff.
Participate in the selection and recommendation, supervision, training, and evaluation of staff.
Participate in the development and administration of goals, objectives, and procedures for assigned area.
Gather and analyze data and situations and make appropriate decisions.
Prepare and present comprehensive, concise, clear oral and written reports.
Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals.
Exercise initiative and mature judgment
Interpret and apply California Education Code, Title 5, federal, state, and local policies, laws, and regulations as it relates to the position.
Demonstrate a sensitivity to, and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of community college students and personnel, including those with physical or learning disabilities.
Demonstrate professionalism, fairness and honesty in all aspects of the performance of duties.
Provide leadership based on ethics and principles as they relate to functions and operations.
Communicate clearly and concisely, both orally and in writing.
Establish and maintain effective working relationships with those contacted in the course of work.
Plan and organize work to meet challenging priorities and deadlines.
Maintain confidential, complex, and interrelated files and records.
Operate office equipment including computers and supporting word processing, spreadsheet, and database applications.

Education and Experience Guidelines

Education/Training:

A Bachelor's degree from an accredited college or university.

Required Experience:

Two years of experience in Economic Development, Community Education, Sales and Marketing or Corporate Education.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Work is performed primarily in a standard office setting.

Physical: Primary functions require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

Vision: See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents; and to operate assigned equipment.

Hearing: Hear in the normal audio range with or without correction.

Board Approved: September 15, 2011

Range: 4

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

CALTRANS PROJECT ADMINISTRATOR

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job; however, any additional duties will be reasonably related to this class. This is a categorically funded position and is contingent upon the availability of funds and "life of the grant".*

SUMMARY DESCRIPTION

Under the direction of the Professional Development Center (PDC) Project Director, the Caltrans Project Administrator oversees the scope of work associated with the California Department of Corrections and Rehabilitation (CDCR) contract. The Caltrans Project Administrator serves as a liaison between the PDC, the staff at the California State Re-Entry Initiative (CSRI) located in the City of San Bernardino, the vendor that will provide the work crew road services and the clients jointly receiving service through CSRI and our grant.

The Caltrans program will allow recently released low level ex-offenders who are successfully participating in the core services available through the CSRI program with the opportunity to work on road crews. Two crews will be deployed each day. The Caltrans Project Administrator will primarily work at the CSRI site and will coordinate with CSRI staff, and the participants for each crew. Additionally, typical duties include tracking attendees, collecting signed rosters from work crew supervisors, processing invoices, maintaining fiscal accounts and documenting budget expenses, problem solving and preparing reports for internal audiences and external agencies as requested.

REPRESENTATIVE DUTIES

The following duties are typical for this classification.

1. Acts as a liaison between multiple entities such as Caltrans, Department of Correction and Rehabilitation (CDCR), Cal State Re-entry Initiative (CSRI) and the PDC.
2. Oversees the coordination and documenting of the Caltrans project including tracking of the attendees participating in the program, supporting CSRI staff and monitoring all activity associated with work crew activity including maintaining accurate and complete records of work crew participants and logs of work crew subcontractors.
3. Maintains knowledge of grant contractual provisions as well as operational, financial, and related records required by the District and CDCR and prepares reports as required.
4. Prepares fiscal related documents as needed for internal audits and external grant evaluations and monitors the program budget to ensure income and expenditures are consistent with projections.
5. Manages and ensures that the program operations and activities are in compliance with applicable State regulations and District policies and procedures. Follows policies and develops procedures consistent with contract guidelines to ensure alignment with contract objectives.
6. Prepares and distributes narrative, statistical, and financial updates and verify conformance with established regulations and procedures.
7. Assists in the support of other tasks as assigned.
8. Anticipates, prevents and resolves difficult and sensitive inquiries, conflicts and complaints.
9. Performs related duties as required.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

Operational characteristics, services, and activities of the Caltrans project.
Principles and practices of contract and project management.
Principles and practices of program development, evaluation and administration.
Principles and practices of budget preparation and administration.
Principles of supervision, training, and performance evaluation. Planning, safety awareness, problem resolution, public relations and documentation of required tasks.
Office procedures, methods, and equipment including computers and applicable software applications such as word processing, spreadsheets, and databases.
Principles and practices used to establish and maintain files and information retrieval systems.
Principles and techniques used in public relations and interpersonal skills using tact, patience, and courtesy.
English usage, grammar, spelling, punctuation, and vocabulary.
Oral and written communication skills.
Pertinent and applicable federal, state, and local laws, codes, rules and regulations.

Ability to:

Oversee and participate in the management of a comprehensive contracted program.
Oversee, direct, and coordinate the work of lower level staff.
Participate in the selection and recommendation, supervision, training, and evaluation of staff.
Participate in the development and administration of goals, objectives, and procedures for assigned area.
Gather and analyze data and situations and make appropriate decisions.
Enter and track participant information in various databases, track project participation, and keep detailed records.
Plan and organize work to meet the priorities and deadlines established.
Prepare and present comprehensive, concise, clear oral and written reports.
Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals.
Interpret and apply California Education Code, Title 5, federal, state, and local policies, laws, and regulations as it relates to the position.
Demonstrate a sensitivity to, and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of community college students and personnel, including those with physical or learning disabilities.
Demonstrate professionalism, fairness and honesty in all aspects of the performance of duties.
Provide leadership based on ethics and principles as they relate to grant management functions and operations.
Communicate clearly and concisely, both orally and in writing.
Establish and maintain effective working relationships with those contacted in the course of work.

Education and Experience Guidelines

Education/Training:

A Bachelor's degree from an accredited college or university.

Required Experience:

Two (2) years of administrative and supervisory responsibility.

License and Certification:

Possession of a valid California Driver's License.

Preferred Experience:

1. Working experience with the parole population.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Work is performed primarily in a standard office setting.

Physical: Primary functions require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

Vision: See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents; and to operate assigned equipment.

Hearing: Hear in the normal audio range with or without correction.

Board Approved: May 9, 2013

Range: 4

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Larry Strong, Director of Fiscal Services
DATE: June 21, 2018
SUBJECT: Consideration of Approval of 2018-19 Gann Limit

RECOMMENDATION

It is recommended that the Board of Trustees approve the 2018-19 Gann Limit.

OVERVIEW

Government Code Section 7908(c) requires each community college district to report to the Chancellor of the Community Colleges at least annually its appropriation limit. The Gann Limit is a spending limit that restricts growth of tax funded programs and services. The Gann Limit is adjusted annually for population growth, inflation and other factors.

ANALYSIS

The Gann Limit worksheet provides the computation of the 2018-19 appropriations limit for SBCCD. The District's appropriation is well within the legal requirement.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications associated with this item.

**CALIFORNIA COMMUNITY COLLEGES
GANN LIMIT WORKSHEET
Fiscal Year 2018-19**

DISTRICT NAME: San Bernardino Community College

DATE: 06/21/2018

I. 2018-19 Appropriations Limit:

A. 2017-18 Appropriations Limit		<u>\$ 136,442,294</u>
B. 2018-19 Price Factor = 1.0367		
C. Population factor:		
1. 2016-17 Second Period Actual FTES	<u>15,768.3300</u>	
2. 2017-18 Second Period Actual FTES	<u>15,276.1300</u>	
3. 2018-19 Population change factor	<u>0.9688</u>	
(C.3 = C.2./C.1)		
D. 2017-18 Limit adjusted by inflation and population factors		<u>137,036,495</u>
(D = A x B x C.3)		
E. Adjustments to increase limit:		
1. Transfers in of financial responsibility	<u>0</u>	
2. Temporary voter approved increases	<u>0</u>	
3. Total adjustments - increase		<u>0</u>
F. Adjustments to decrease limit:		
1. Transfers out of financial responsibility	<u>0</u>	
2. Temporary voter approved increases	<u>0</u>	
3. Less: Total adjustments - decrease		<u>0</u>
G. 2018-19 Appropriations Limit		<u>\$ 137,036,495</u>

II. 2018-19 Appropriations Subject to Limit:

A. State Aid ¹		<u>\$ 65,974,869</u>
B. State Subventions ²		<u>0</u>
C. Local Property Taxes		<u>25,656,893</u>
D. Estimated excess Debt Service taxes		<u>0</u>
E. Estimated Parcel taxes, Square Foot taxes, etc.		<u>0</u>
F. Interest on proceeds of taxes		<u>298,027</u>
G. Less: Costs for Unreimbursed Mandates ³		<u>(515,478)</u>
H. 2018-19 Appropriations Subject to Limit		<u>\$ 91,414,311</u>

¹ General Apportionment, Apprenticeship Allowance, Education Protection Account tax revenue

² Home Owners Property Tax Relief, Timber Yield Tax, etc...

³ Local Appropriations for Unreimbursed State, Court, and Federal Mandates

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Lawrence P. Strong, Director of Fiscal Services
DATE: June 21, 2018
SUBJECT: Consideration of Approval of Authorized Signature List

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached Authorized Signature List for Fiscal Year 2018-19.

OVERVIEW

In accordance with California legal code, the Board of Trustees may, via annual Board action, delegate its authority to named agents. Only the Board and/or those agents are authorized to commit the District to contracts, expenditure of funds, employment of personnel, and other legal actions.

ANALYSIS

The Authorized Signature List for Fiscal Year 2018-19 will go into effect July 1, 2018.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications connected with the approval of this item.



Authorized Signature List Fiscal Year 2018-19

Contracts, Agreements, and Memos of Understanding Subject to Ratification by the Board of Trustees (no monetary limit)	<ul style="list-style-type: none">◆ <i>Bruce Baron, Chancellor</i>◆ <i>Jose Torres, Executive Vice Chancellor</i>◆ <i>Larry Strong, Director of Fiscal Services</i>◆ <i>Steven J. Sutorus, Business Manager</i>◆ <i>(Employment Only) Kristina Hannon, Executive Director, Human Resources</i>
Travel Advances	<ul style="list-style-type: none">◆ <i>Bruce Baron, Chancellor</i>◆ <i>Jose Torres, Executive Vice Chancellor</i>
Revenue Clearing Bank Accounts	<ul style="list-style-type: none">◆ <i>Bruce Baron, Chancellor</i>◆ <i>Jose Torres, Executive Vice Chancellor</i>◆ <i>Larry Strong, Director of Fiscal Services</i>◆ <i>Steven J. Sutorus, Business Manager</i>◆ <i>Tenille Alexander, Accounting Manager</i>◆ <i>Kate Myers, Accounting Supervisor</i>
Revolving Cash Bank Accounts	<ul style="list-style-type: none">◆ <i>Custodian: Jose Torres, Executive Vice Chancellor</i>◆ <i>Larry Strong, Director of Fiscal Services</i>◆ <i>Steven J. Sutorus, Business Manager</i>◆ <i>Tenille Alexander, Accounting Manager</i>◆ <i>Kate Myers, Accounting Supervisor</i>
Safe Deposit Box	<ul style="list-style-type: none">◆ <i>Jose Torres, Executive Vice Chancellor</i>◆ <i>Larry Strong, Director of Fiscal Services</i>◆ <i>Steven J. Sutorus, Business Manager</i>
Bookstore, Cafeteria, Associated Students, Clubs & Trusts, Representation Fee, and Scholarship & Loan Bank Accounts	<ul style="list-style-type: none">◆ <i>Jose Torres, Executive Vice Chancellor</i>◆ <i>Larry Strong, Director of Fiscal Services</i>◆ <i>Steven J. Sutorus, Business Manager</i>◆ <i>Tenille Alexander, Accounting Manager</i>◆ <i>Kate Myers, Accounting Supervisor</i>
Financial Aid Bank Accounts	<ul style="list-style-type: none">◆ <i>Bruce Baron, Chancellor</i>◆ <i>Jose Torres, Executive Vice Chancellor</i>◆ <i>Larry Strong, Director of Fiscal Services</i>◆ <i>Steven J. Sutorus, Business Manager</i>◆ <i>Tenille Alexander, Accounting Manager</i>◆ <i>Kate Myers, Accounting Supervisor</i>
District Orders for Commercial Warrants and Related Journal Entries	<ul style="list-style-type: none">◆ <i>Jose Torres, Executive Vice Chancellor</i>◆ <i>Larry Strong, Director of Fiscal Services</i>◆ <i>Tenille Alexander, Accounting Manager</i>◆ <i>Kate Myers, Accounting Supervisor</i>



Authorized Signature List

Fiscal Year 2018-19

Payroll Orders <i>and Related Journal Entries, and Voluntary Payroll Deductions (PAY620)</i>	<ul style="list-style-type: none">♦ <i>Jose Torres, Executive Vice Chancellor</i>♦ <i>Larry Strong, Director of Fiscal Services</i>♦ <i>Colleen Gamboa, Payroll Administrator</i>
Notices of Employment for Certificated, Classified, and Student and Temporary Employees	<ul style="list-style-type: none">♦ <i>Bruce Baron, Chancellor</i>♦ <i>Jose Torres, Executive Vice Chancellor</i>♦ <i>Kristina Hannon, Executive Director, Human Resources</i>
Purchase Orders <i>(no monetary limit)</i>	<ul style="list-style-type: none">♦ <i>Jose Torres, Executive Vice Chancellor</i>♦ <i>Steven J. Sutorus, Business Manager</i>
Journal Entries <i>(not authorized by District or Payroll Orders), Interfund Transactions, and Budget Transfers</i>	<ul style="list-style-type: none">♦ <i>Jose Torres, Executive Vice Chancellor</i>♦ <i>Larry Strong, Director of Fiscal Services</i>♦ <i>Tenille Alexander, Accounting Manager</i>♦ <i>Kate Myers, Accounting Supervisor</i>
Certify/Attest to Board Action	<ul style="list-style-type: none">♦ <i>Bruce Baron, Chancellor</i>♦ <i>Anne Viricel, Clerk of the Board</i>
Access to San Bernardino County Schools Computer Consortium System with Secure I.D. Token	<ul style="list-style-type: none">♦ <i>Larry Strong, Director of Fiscal Services</i>♦ <i>Steven J. Sutorus, Business Manager</i>♦ <i>Tenille Alexander, Accounting Manager</i>♦ <i>Kate Myers, Accounting Supervisor</i>

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Stacey Nikac, Senior Executive Assistant
DATE: June 21, 2018
SUBJECT: Consideration to Approve District/College Expenses

RECOMMENDATION

It is recommended that the Board of Trustees approve the requests for District/College Expenses.

OVERVIEW

Individual requests are submitted to fund expenses related to various functions planned for the colleges and district office.

INSTITUTIONAL VALUES

IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the budget.

**San Bernardino Community College District
District & College Expenses**

Site: SBVC

Event: Martin Luther King Breakfast

Date of Event: 02/09/18

Item Being Purchased: Meals and Supplies

This on campus event was the Annual Martin Luther King Breakfast sponsored by the Black Faculty and Staff Association. This event was to honor the remembrance of Dr. King and to celebrate black history month. Anticipated attendance was 100 faculty and staff. James Smith served as advisor.

Total Estimated Cost: \$2808.20

Funding Source: Student Equity and Success Categorical Fund, Arts, Lecture & Diversity General Fund

RATIFICATION:

These expenses were intended to go to the February 8, 2018 board meeting date, but was inadvertently left off due to miscommunication regarding the submission of the event for board approval. We are submitting items to the June 2018 board date as a ratification for approval.

Site: SBVC

Event: Tumaini Naming and Transfer Ceremony

Date of Event: 05/16/18

Item Being Purchased: Meals, Refreshments and Awards

This on campus end of year event was to celebrate the accomplishments of Tumaini students, as well as presenting them with achievement awards. Anticipated attendance was 75 students and staff. Kathy Kafela served as advisor.

Total Estimated Cost: \$1800

Funding Source: Tumaini General Fund, Student Success and Support Program Categorical Fund

RATIFICATION:

This expense was intended to go to the 5/10/2018 board meeting, however due sudden staffing changes this event was not sent to board.

Site: SBVC
Event: American Association for the Advancement of Science - Field Trip to Getty Museum
Date of Event: 06/12/18- 06/15/18

Item Being Purchased: Van rental and Admission Fees
This was a field trip to the Getty Museum. Anticipated attendance was (1) one faculty and (6) six students. Chaperone was Tatiana Vasquez/
Total Estimated Cost: \$1000
Funding Source: Science, Technology, Engineering and Science Grant Funds
RATIFICATION: The attendees did not have the information in time to make the May board.

Site: SBVC
Event: SBVC Managers Retreat
Date of Event: 06/18/18

Item Being Purchased: Refreshments/Rental
SBVC will host the all-day SBVC Managers Retreat off campus at the SBCUSD PDC building. Anticipated attendance is approximately (40) forty managers and (2) two guests.
Total Estimated Cost: \$1000
Funding Source: President's General Fund
RATIFICATION/AMENDMENT: This item was board approved on 4-12-18 and being amended to reflect a change in date from 5-29-18 to 6-18-18, due to an event conflict that now occurs on 5-29-18 date. Date moved to 6/18/18 to accommodate other event on 5-29-18.

Site: SBVC
Event: 54th Annual National Leadership and Skills Conference
Date of Event: 06/24/18- 06/30/18

Item Being Purchased: Transportation, registration, hotel and meals
To attend the annual Skills USA conference. Activities during conference to enhance classroom leaning and student growth through participation in leadership and competition skills. Anticipated attendance is Jerry Sievers, faculty and Omar Landin, student.
Total Estimated Cost: \$4842
Funding Source: President's General Funds

Site: SBVC
Event: Financial Aid Awareness Event
Date of Event: 06/26/18

Item Being Purchased: Meals & Refreshments This on campus event's purpose is to provide financial aid awareness to students by sharing updates and deadlines and all pertinent information regarding financial aid. Anticipated attendance is 450 current and prospective students. Ernesto Nery will serve as advisor.
Total Estimated Cost: \$5746
Funding Source: Financial Aid Categorical Fund

Site: SBVC
Event: Applied Technology Advisory Committee Meetings
Date of Event: 07/01/18- 06/30/19

Item Being Purchased: Refreshments and supplies
The division will host events and meetings with middle and high schools, ROP's, employers, industry partners and other stakeholders to develop articulations, partnerships, and introduce programs offered within the division.
Total Estimated Cost: \$2675
Funding Source: Career Technical Educational Grant Funds, Applied Technology, Transportation & Culinary Arts Division General Funds

Site: SBVC
Event: New Student Welcome Day
Date of Event: 08/08/18

Item Being Purchased: Meals, contracts, printing, supplies, and promotional giveaways
Sponsored by Student Equity and hosted by the First Year Experience (FYE) Program, this annual on campus event is designed to inform our new students on useful information and tools to aide in their success at SBVC. Anticipated attendance is 250 prospective and current students. Sharaf Williams will serve as advisor.
Total Estimated Cost: \$20000
Funding Source: Student Equity and Success Categorical Fund, Student Success and Support Program Categorical Fund

Site: SBVC

Event: Cooperative Agencies Resources for Education (CARE) Spring Mini Conference

Date of Event: 04/19/19

Item Being Purchased: Refreshments and Supplies.

Sponsored by the CARE program, this on campus event will target single head of household CARE students who will undergo training regarding policies and procedures for the Temporary Assistance for Needy Families (TANF), deadlines for the CARE program, and developing unity within San Bernardino Valley College and students. Anticipated attendance is 60 students and staff. Rosemary Chavez and Maribel Cisneros will serve as advisors.

Total Estimated Cost: \$3000

Funding Source: CARE Categorical Fund

Site: SBVC

Event: Extended Opportunity Programs & Services (EOPS) /Cooperative Agencies Resources for Education (CARE) Evening of Achievement

Date of Event: 05/02/19

Item Being Purchased: Venue Rental, Equipment Rentals, Meals, Refreshments, Entertainment and Awards.

Sponsored by EOPS/ CARE in collaboration with the SBVC Foundation, will be sponsoring an Evening of Achievement held at the Club Center Events in San Bernardino, CA. EOPS/CARE graduates will be presented with awards and sashes. SBCCD and San Bernardino Valley College faculty and staff members will be acknowledged for their support of the program. Anticipated attendance is 350 students, faculty and staff. Maria Del Carmen Rodriguez will serve as chaperone.

Total Estimated Cost: \$20000

Funding Source: EOPS/CARE Categorical Fund

Site: CHC
Event: EOPS Summer Bridge Field Trips
Date of Event: 07/12/18, 07/19/18, 07/26/18,
08/02/18

Item Being Purchased: Transportation and refreshments. The EOPS Summer Bridge program supports incoming students who are making the transition from high school to college. The field trips are a component of the Summer Bridge Program that exposes students to the UC/CSU/Private Universities. Field trips include Museum of Tolerance (7-12-18), CSUSB/EOP (7-19-18), UCR and University of Redlands (07-26-18) and Loma Linda Allied Health (08-02-18). The Museum of Tolerance field trip meets the diversity component of the program. Anticipated attendance will be 50 students, two staff members, and two faculty members, Racquel Schoenfeld and Kashaunda Harris, will serve as chaperones.

Total Estimated Cost: \$5000

Funding Source: EOPS and Student Health Services categorical funding

Site: CHC
Event: Fall 2018 CARE/CalWORKs Mini Conference
Date of Event: 8/2/18

Item Being Purchased: Refreshments. Sponsored by the CARE/CalWORKs department at Crafton Hills College, we will be hosting a mini conference on August 2, 2018. Attendees will be new and continuing students in the CARE and CalWORKs program.

Total Estimated Cost: \$1500

Funding Source: CARE and CalWORKs categorical funding

Site: CHC
Event: EOPS Summer Bridge Graduation Ceremony
Date of Event: 8/8/18

Item Being Purchased: Refreshments. The EOPS Summer Bridge Graduation Ceremony will be to honor the students who completed the EOPS Summer Bridge Program. Attendees will be students, faculty and staff.

Total Estimated Cost: \$3000

Funding Source: EOPS Categorical funding

Site: CHC
Event: EOPS/DSPS Advisory Committee Meeting
Date of Event: 11/16/18

Item Being Purchased: Refreshments. Lunch for the EOPS/DSPS Advisory Committee meeting on November 16, 2018. Attendees will be advisory committee members which include faculty, staff and community members.

Total Estimated Cost: \$1000

Funding Source: EOPS Categorical funding

Site: CHC
Event: Spring 2019 CARE/CalWORKs Mini Conference
Date of Event: 1/10/19

Item Being Purchased: Refreshments. Sponsored by the CARE/CalWorks department at Crafton Hills College, we will be hosting a mini conference on January 10, 2019. Attendees will be new and continuing students in the CARE and CalWORKs program.
Total Estimated Cost: \$1500
Funding Source: CARE and CalWORKs categorical funding

Site: CHC
Event: CARE/CalWORKs Parent Appreciation Luncheon
Date of Event: 5/3/19

Item Being Purchased: Refreshments and supplies. The Parent Appreciation luncheon will honor the achievements of the CARE and CalWORKs students. A former CARE/CalWORKs student will be our speaker to encourage and motivate our students to continue with their education. Attendees will be faculty, staff and students.
Total Estimated Cost: \$2000
Funding Source: CARE and CalWORKs categorical funding

Site: CHC
Event: EOPS/CARE/CalWORKs Graduation/Scholars Ceremony
Date of Event: 5/10/19

Item Being Purchased: Refreshments and supplies. Hosted by the EOPS/CARE/CalWORKs division, CHC will be holding the EOPS/CARE/CalWORKs graduation/scholars ceremony on May 10, 2019. Attendees will be students who are graduating from CHC and students who have completed 24 units or more with a GPA of 3.0 and above.
Total Estimated Cost: \$3500
Funding Source: EOPS and CalWORKs categorical funding

Site: KVCR
Event: KVCR Foundation Board Meetings
Date of Event: 7/1/2018 - 6/30/2019

Item Being Purchased: Refreshments
Total Estimated Cost: \$500
Funding Source: KVCR Educational Foundation

Site: KVCR
Event: FNX Operations Meetings
Date of Event: 7/1/2018 - 6/30/2019

Item Being Purchased: Refreshments
Total Estimated Cost: \$500
Funding Source: FNX General Fund

Site: KVCR
Event: KVCR FM and TV Pledge Drives and Fundraising Events
Date of Event: 7/1/2018 - 6/30/2019

Item Being Purchased: Refreshments, Rentals, Off-The-Shelf Giveaways
Total Estimated Cost: \$15000
Funding Source: KVCR Educational Foundation

Site: KVCR
Event: KVCR Community Matters Events
Date of Event: 7/1/2018 - 6/30/2019

Item Being Purchased: Refreshments, Rentals, and Other Expenses & Fees
Total Estimated Cost: \$10000
Funding Source: KVCR Educational Foundation

Site: KVCR
Event: KVCR Educational Foundation Regal Show Premier
Date of Event: 6/18/18

Item Being Purchased: Refreshments
Total Estimated Cost: \$3000
Funding Source: KVCR Educational Foundation
The organizer of this event did not get the information on the location until after the deadline for the May board.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Lawrence P. Strong, Director of Fiscal Services
DATE: June 21, 2018
SUBJECT: Consideration of Approval of District Bank Accounts

RECOMMENDATION

It is recommended that the Board of Trustees approve the SBCCD's existing bank accounts.

OVERVIEW

According to the California Budget and Accounting Manual, it is the intent of the California Board of Governors and the Chancellor's Office to encourage sound fiscal management practices among community college districts to facilitate the most efficient and effective use of moneys under district control. To that end, the SBCCD may, for the purpose of expediting business transactions in accordance with sound business practices, establish separate bank accounts for functions or revenue-producing activities, or operations not directly associated with, but complementary to, the regular instructional and non-instructional functions of the district and colleges.

All such authorized separate bank accounts are to be annually presented to the governing board for its review and confirmation of continuing need.

ANALYSIS

The list of bank accounts currently held by SBCCD is attached.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications connected with the approval of this item.



District Bank Accounts – FY 2018-19

Submitted for Annual Approval June 21, 2018

Fund	Accounts	Type	Institution
General	<ul style="list-style-type: none"> Revenue Clearing Revolving Cash 	Checking	Citizens Business Bank
Bond Interest & Redemption	<ul style="list-style-type: none"> SBCCD 17 GORB ESC FD SBCCD 17 GORB ESC FD A SBCCD 17 GORB ESC FD B SBCCD 17AB GORB DS FD SBCCD 17AB GORB COI FD SBCCD 17B GORB COI FD SBCCD GO RFDG05 PRIN IN SBCCD GO 08A BOND SBCCD GO 08A CNST SBCCD GO 08A COI SBCCD GOB 02 D DBT SER SBCCD GOB 08 B DBT SER SBCCD GOB 02 E DBT SER SBCCD GOB 08 C DBT SER 	Investment	The Bank of New York Mellon Trust Company, N.A.
Other Special Revenue	<ul style="list-style-type: none"> KVCR Educational Foundation 	Checking	Citizens Business Bank
Bookstore	<ul style="list-style-type: none"> Bookstore 	Checking	Bank of America
Cafeteria	<ul style="list-style-type: none"> Cafeteria* 	Checking	Bank of America*
	<ul style="list-style-type: none"> Cafeteria[†] 	Checking	Citizens Business Bank [†]
Self-Insurance	<ul style="list-style-type: none"> Property & Liability/Keenan & Associates Administrators 	Checking	Bank of America
	<ul style="list-style-type: none"> Workers Comp/ Keenan & Associates Administrators 	Checking	Union Bank
Associated Students	<ul style="list-style-type: none"> CHC Student Government/Clubs & Trusts* 	Checking	Bank of America*
	<ul style="list-style-type: none"> SBVC Student Government* SBVC Clubs & Trusts* 	Checking	Wells Fargo Bank*
	<ul style="list-style-type: none"> SBVC & CHC Student Representation Fee* 	Checking	Inland Valley Bank*
ASB/Clubs & Trusts/Student Rep.	<ul style="list-style-type: none"> SBVC/CHC ASB, Clubs & Trusts, Student Rep[†] 	Checking	Citizens Business Bank [†]
Financial Aid	<ul style="list-style-type: none"> Grants/Federal Funds Student Loans/Federal Grants/State 	Checking	Citizens Business Bank
Scholarship & Loan	<ul style="list-style-type: none"> Emergency Loan Fund* Scholarship/Loan Accounts* 	Checking	Community Bank*
	<ul style="list-style-type: none"> Scholarship & Loan* 	Money Market	Inland Valley Bank*
Scholarship & Emergency Loan	<ul style="list-style-type: none"> Scholarship & Emergency Loan[†] 	Checking	Citizens Business Bank [†]

[†]To be opened as of 7/1/18 in anticipation of ERP implementation.

*To be phased out during ERP 2018-19 ERP transition.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: Stacey Nikac, Senior Executive Assistant

DATE: June 21, 2018

SUBJECT: Consideration of Approval of Individual Memberships

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached request for individual memberships.

OVERVIEW

Individual requests are submitted to fund expenses related to various functions planned for the colleges and district office.

ANALYSIS

Individual memberships related to job duties are submitted when institutional memberships are not available.

INSTITUTIONAL VALUES

I. Institutional Effectiveness
IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the budget.

**San Bernardino Community College District
Individual Memberships**

Site: SBVC
Name: Karen Childers
Total Cost: \$1656
Funding Source: Development &
Community Relations General Funds

Membership & Purpose: Network of California Community College Foundations (NCCCF), The NCCCF provides members with networking, educational opportunities, and resources that can't be found elsewhere. The NCCCF membership includes membership benefits for Council for Advancement and Support of Education (CASE). See why so many resource development professionals have made NCCCF their professional home.

Site: SBVC
Name: Karen Childers
Total Cost: \$200
Funding Source: Development &
Community Relations General Funds

Membership & Purpose: Partnership for Philanthropic (PPP) and Inland Empire Planned Giving Roundtable (IEPGRT), The Partnership for Philanthropic Planning is the source for education, research and advocacy for professionals who have a role in designing and implementing donors' philanthropic plans. The Inland Empire Planned Giving Roundtable is the local chapter of PPP for the Inland Empire.

Site: KVCR
Name: Ralph Cooper
Total Cost: \$750
Funding Source: KVCR Educational
Foundation

Membership & Purpose: Los Angeles Chamber of Commerce, To further engage the Los Angeles community for the purposes of fundraising and networking beginning 7/1/18.

Site: KVCR

Name: Micah Wright, Nick Harris, Frank
Blanquet

Total Cost: \$355

Funding Source: FNX

Membership & Purpose: Native American Journalism Association, FNX
benefits from the exposure through this journalism association.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: June 21, 2018
SUBJECT: Consideration of Approval of Professional Services Contracts/Agreements

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached list of Professional Services contracts/agreements.

OVERVIEW

In accordance with Board Policy 6340 and Administrative Procedure 6340, Section A, Sub-section 3, the attached list of contracts for Professional Services, Consultants and Legal Services is submitted for approval.

ANALYSIS

The attached list of contracts, agreements and their associated purchase orders are for fiscal audits, legal services, consultants and other professional services that are needed by the District. Unless otherwise noted the amount shown for multi-year agreements is the projected total amount for the full contract period. Any changes to these amounts will be submitted for board ratification and/or approval.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The contracts/agreements on the attached list are budgeted for via purchase orders.

Contracts for Approval

Scheduled Board Date 6/21/2018

Contract Type

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>
<i>Legal</i>			
Atkinson Andelson Loya Ruud & Romo	(16802) Legal services; Rate schedule plus out of pocket expenses; funded through general funds and bond funds Term: 7/1/2018 - 6/30/2021 Funding Source: General Funds	Business Services/SBCCD	\$900,000.00

SubTotal for Legal: 1

Professional Services

Daub, Shelley, MA, LCSW	(16767) Provide assistance in crisis intervention and short term psychotherapy Term: 7/1/2018 - 6/30/2019 Funding Source: Student Health Fee	Health Center/SBVC	\$55,680.00
Daub, Shelley, MA, LCSW	(16720) Provide assistance in crisis intervention and short term psychotherapy Term: 3/19/2018 - 6/30/2018 Funding Source: Student Equity	Health Services/SBVC	\$14,880.00
Eric Mayo Consulting, LLC	(16732) Consolidate AR Receivables accounts to one AR type, transferring of Financial Aid and Scholarship to one AR type, and assist in process redesign for reconciliation of funds Term: 5/4/2018 - 6/30/2018 Funding Source: General Funds	Accounting/SBCCD	\$800.00

<i>Contract Type</i>			
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>
Harris, Dennis L. M.S., M.F.T	(16749) Provide assistance in crisis intervention and short term psychotherapy Term: 7/2/2018 - 6/28/2019 Funding Source: Student Health Fee	Health Center/SBVC	\$27,300.00
Shaw HR Consulting, Inc.	(15238) Provide disability interactive process coordination and facilitation services; Not to exceed \$10,000.00 annually; this is to approve Amendment 01- to increase year one's not to exceed amount by \$14,000 Term: 7/1/2017 - 6/30/2019 Funding Source: Equal Employment Opportunity	Human Resources/SBCCD	\$34,000.00
Strata Information Group (SIG)	(16789) Provide services for Catalog, curriculum, and scheduling upload of files Term: 5/30/2018 - 6/30/2018 Funding Source: General Funds	Student Services/SBVC	\$19,200.00
<i>SubTotal for Professional Services: 6</i>			
<i>Grand Total Contracts for Board Date 6/21/2018: 7</i>			

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: June 21, 2018
SUBJECT: Consideration of Approval of Purchase Order Report

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached list of purchase orders.

OVERVIEW

Education Code 81656 provides that all transactions entered into by an authorized officer shall be reviewed by the Board every 60 days. All Purchase Orders have been issued in accordance with the District's policies and procedures by an authorized officer of the District.

ANALYSIS

Purchase Orders between the ranges of 185272 - 186085 are attached for approval, except those approved through the contract agenda items. Purchase Orders are detailed by number, vendor, purpose, and amount.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the 2017/2018 budget.

Purchase Order Report
June 21, 2018

PO#	Vendor Name	Purchase Order Description	Amount
185389	POWELL, MICHAEL L	Athletic Entry Fee	2,280.00
185411	BARNES & NOBLE	Classroom Textbooks	272.44
185419	TOWNSEND PRESS	Classroom Textbooks	991.18
185543	FOLLETT HIGHER EDUCATION	Classroom Textbooks	35
185579	US BANK CORPORATE PMT SYSTEMS	Classroom Textbooks	29.78
185608	FOLLETT HIGHER EDUCATION	Classroom Textbooks	2,000.00
185611	FOLLETT HIGHER EDUCATION	Classroom Textbooks	4,100.00
185632	US BANK CORPORATE PMT SYSTEMS	Classroom Textbooks	877.3
185679	US BANK CORPORATE PMT SYSTEMS	Classroom Textbooks	223.78
185280	US BANK CORPORATE PMT SYSTEMS	Conference	2,500.00
185284	WEISS, KAY	Conference	3,300.00
185290	BELL, EVA	Conference	300
185291	THORNTON, CARLA	Conference	500
185316	ACADEMY FOR GRASSROOTS	Conference	600
185331	MILLIGAN, MARTY	Conference	788.41
185338	PORTLAND STATE UNIVERSITY	Conference	415
185339	RIVERA-REZA, ROSEMARY	Conference	251.03
185340	KJELDGAARD, VIOLETTE	Conference	250
185352	TRANSFORMATIONAL	Conference	900
185357	LONG, TERRI	Conference	84.62
185359	HISPANIC ASSOCIATION OF CU	Conference	615
185363	MOEUNG, BOTRA	Conference	840
185370	BUFFONG, KEYNASIA	Conference	840
185381	LOMA LINDA UNIVERSITY	Conference	30
185402	WURTZ, KEITH	Conference	34.34
185412	CANNON, JUDY	Conference	585.99
185413	JAMES, DAVID	Conference	1,000.00
185417	SERAJ, ROBYN	Conference	1,229.61
185431	RATIGAN, JAMES	Conference	460.65
185440	TAMAYO, CHRIS	Conference	75
185449	SAN BERNARDINO AREA CHAMBER OF	Conference	400
185451	RIVERA-REZA, ROSEMARY	Conference	684.24
185452	DE LA PENA, SUSANA	Conference	500
185453	BARRIE, TRINETTE	Conference	480
185454	DE LA PENA, SUSANA	Conference	500
185456	JACKSON, ALVIN	Conference	109.23
185458	US BANK CORPORATE PMT SYSTEMS	Conference	228
185461	HONORS TRANSFER COUNCIL OF CA	Conference	690
185462	RP GROUP, THE	Conference	2,500.00
185463	HOEHN, MARISELA	Conference	132.01
185464	BARRIE, TRINETTE	Conference	175
185465	BARRIE, TRINETTE	Conference	1,300.00
185467	DIXON, KAREN	Conference	115
185468	BARRIE, TRINETTE	Conference	20
185469	US BANK CORPORATE PMT SYSTEMS	Conference	386
185470	LOERA, ERNIE	Conference	40

Purchase Order Report
June 21, 2018

PO#	Vendor Name	Purchase Order Description	Amount
185472	RUFFALO NOEL LEVITZ	Conference	615
185474	THAYER, SCOTT	Conference	100
185475	US BANK CORPORATE PMT SYSTEMS	Conference	50
185476	US BANK CORPORATE PMT SYSTEMS	Conference	439.3
185477	RODRIGUEZ, DIANA	Conference	75.54
185478	US BANK CORPORATE PMT SYSTEMS	Conference	650
185480	US BANK CORPORATE PMT SYSTEMS	Conference	1,365.00
185481	BAUGHER, JEFF	Conference	500
185482	STRONG, MICHAEL	Conference	60
185484	LUKE, CRAIG	Conference	228
185485	LUNA, EVELYN	Conference	228
185486	MENDOZA, NICOLE	Conference	228
185487	MOODY, AMANDA	Conference	228
185499	WILLIAMS, SHARAF	Conference	228
185504	CALIFORNIA COMMUNITY COLLEGE	Conference	600
185506	CALIFORNIA COMMUNITY COLLEGE	Conference	150
185507	HAMPTON INN-SAN MARCOS	Conference	5,513.20
185508	DIBARTOLO, CHERYL	Conference	312.27
185527	WILSON, SHERRI	Conference	1,956.86
185540	ABABAT, ANTHONY	Conference	800.96
185542	BERNARDO, YECICA	Conference	37
185544	YARBROUGH, KAY DEE	Conference	107.92
185547	AGUILAR-KITIBUTR, AILSA	Conference	1,200.00
185548	US BANK CORPORATE PMT SYSTEMS	Conference	145.46
185549	US BANK CORPORATE PMT SYSTEMS	Conference	689.6
185550	BARRIE, TRINETTE	Conference	355
185553	TINOCO, MICHELLE	Conference	1,200.00
185558	ALLEN, DENISE	Conference	400
185561	WRIGHT, MICAH	Conference	131.61
185565	WARREN-MARLATT, REBECCA	Conference	64
185569	WILLIAMS, GARY	Conference	40
185571	VALDEZ, MARIA	Conference	400
185572	TINOCO, MICHELLE	Conference	125
185592	ABRAMS, ERIC	Conference	542.37
185595	JAMES, DAVID	Conference	2,445.00
185609	BENSON, LORI	Conference	226.27
185620	LEVESQUE, ROBERT	Conference	350
185634	NERY, ERNESTO	Conference	115.58
185635	CASFAA	Conference	225
185637	PADILLA, GABRIELA	Conference	115.58
185638	DE LEON, GERARD	Conference	4,348.00
185640	US BANK CORPORATE PMT SYSTEMS	Conference	4,397.00
185644	GORDIN, RONALD	Conference	30
185645	ROJAS, CESAR	Conference	30
185647	US BANK CORPORATE PMT SYSTEMS	Conference	900.6

Purchase Order Report
June 21, 2018

PO#	Vendor Name	Purchase Order Description	Amount
185648	CANNON, JUDY	Conference	10
185649	KREHBIEL, DEANNA	Conference	200
185650	LEVESQUE, ROBERT	Conference	200
185658	SKILLSUSA INC	Conference	3,840.00
185660	RIVERA-REZA, ROSEMARY	Conference	487.4
185661	HOTEL MODERA	Conference	1,000.00
185663	LONG, TERRI	Conference	1,900.00
185669	WILKINS, JANICE	Conference	1,249.35
185710	US BANK CORPORATE PMT SYSTEMS	Conference	855
185711	BRIGGS, STEPHANIE	Conference	42
185712	US BANK CORPORATE PMT SYSTEMS	Conference	810
185719	SOLOMETO, RICH	Conference	96
185720	SMITH, MARY C	Conference	228
185725	RODRIGUEZ, OSCAR	Conference	228
185726	RIVERA, ROSEMARY	Conference	228
185727	QUACH, PATRICIA	Conference	455
185729	OROZCO, DEBBIE	Conference	56
185730	MANIAOL, ALBERT	Conference	770.96
185732	JUAREZ, SYLVIA	Conference	228
185734	JOHNSON, HEATHER	Conference	228
185735	JOHNSON, DOMINIQUE	Conference	228
185736	JACOBO, MAGDALENA	Conference	812.16
185737	HUSTON, CELIA	Conference	750.96
185738	HUERTA, CINDY	Conference	228
185739	HERRERA, JAMIE	Conference	56
185741	GIMPLE, TINA	Conference	40
185744	DIXON, KAREN	Conference	228
185749	DIAMONDBACK FIRE & RESCUE	Conference	1,834.00
185756	DELGADO, ROCIO	Conference	1,713.01
185757	DELGADO, ARLEEN	Conference	190
185758	DEBOER, FRANK	Conference	184
185759	COPELAND, MARY	Conference	770.96
185764	CARTER, YANCIE	Conference	190
185765	CALDWELL-BETTIES, MELITA	Conference	565.9
185793	JOHNSON, VALERIE	Conference	232
185801	MORENO, MARIANA	Conference	125
185805	MATA, SUSANNE	Conference	150
185806	HERRERA, JAMIE	Conference	1,200.00
185808	MATA, SUSANNE	Conference	150
185809	US BANK CORPORATE PMT SYSTEMS	Conference	755
185810	COLVEY, KIRSTEN	Conference	69.76
185855	HENKLE, LISA	Conference	87.31
185856	JOSHUA, JUDITH	Conference	87.31
185859	US BANK CORPORATE PMT SYSTEMS	Conference	1,000.00
185861	DIXON, KAREN	Conference	128

Purchase Order Report
June 21, 2018

PO#	Vendor Name	Purchase Order Description	Amount
185864	SMITH, JAMES E.	Conference	1,565.00
185868	GIMPLE, TINA	Conference	1,000.00
185869	MCCONNELL, MARK	Conference	1,000.00
185873	ABABAT, ANTHONY	Conference	2,475.00
185876	US BANK CORPORATE PMT SYSTEMS	Conference	694
185877	LONG, TERRI	Conference	460
185883	BLACKMAN, SANDRA	Conference	220
185884	GREGORY, LESLIE	Conference	140
185889	US BANK CORPORATE PMT SYSTEMS	Conference	500
185890	US BANK CORPORATE PMT SYSTEMS	Conference	2,195.00
185891	TORRES, JOSE	Conference	250
185908	LONG, TERRI	Conference	500
185909	AAUW	Conference	233
185910	ALVAREZ, JOSE	Conference	30
185911	OLIVERA, CHRISTOPHER	Conference	1,000.00
185912	LINFIELD, LEON	Conference	1,000.00
185913	PALKKI, KEVIN	Conference	1,000.00
185914	BARRIE, TRINETTE	Conference	1,000.00
185921	GREGORY, LESLIE	Conference	150
185924	US BANK CORPORATE PMT SYSTEMS	Conference	100
185925	UMOJA COMMUNITY EDUCATION	Conference	70
185926	UMOJA COMMUNITY EDUCATION	Conference	1,950.00
185927	KAFELA, KATHY	Conference	220
185928	RAMSEY, DANIELE	Conference	220
185929	GREGORY, LESLIE	Conference	125
185930	MENDEZ, REBECCA	Conference	37
185931	HECHT, ANDREA	Conference	1,700.00
185932	US BANK CORPORATE PMT SYSTEMS	Conference	441
185933	NGUYEN, MICHAEL	Conference	160
185936	AZZOU, HAMID	Conference	1,585.00
185937	US BANK CORPORATE PMT SYSTEMS	Conference	1,000.00
186018	GALOPE, RICHARD GLEN ENRIQUEZ	Conference	535.94
186026	LEVESQUE, ROBERT	Conference	326.46
186027	LARES, RHIANNON	Conference	479.49
186028	VASQUEZ, TATIANA	Conference	1,000.00
186030	LINFIELD, LEON	Conference	1,624.00
186054	HOFFMANN, DONNA	Conference	175.75
186061	COOPER, KRISTY	Conference	25
186067	ASSOCIATION OF COMMUNITY	Conference	940
186068	HISPANIC ASSOCIATION OF CU	Conference	615
186069	US BANK CORPORATE PMT SYSTEMS	Conference	1,764.00
186071	SIEVERS, JERRY	Conference	542
186081	LOEWS CORONADO BAY RESORT	Conference	2,625.00
185289	CCCCIO	Dues & Memberships	300
185510	LOS ANGELES CHAMBER OF	Dues & Memberships	750

Purchase Order Report
June 21, 2018

PO#	Vendor Name	Purchase Order Description	Amount
185709	RP GROUP, THE	Dues & Memberships	500
185281	UNITED CANVAS & SLING INC	Equipment	19,503.89
185283	COMMUNITY PLAYTHINGS	Equipment	6,586.77
185286	GLOBAL TECHNOLOGIES	Equipment	1,940.29
185293	CM SCHOOL SUPPLY	Equipment	1,826.12
185296	COMMUNITY PLAYTHINGS	Equipment	4,600.92
185355	MCMMASTER-CARR SUPPLY CO	Equipment	1,208.05
185377	FERGUSON ENTERPRISES INC	Equipment	24,955.38
185378	TIGER MEDICAL INC	Equipment	10,748.06
185383	WEST COAST LIGHTS & SIRENS INC	Equipment	3,469.21
185410	FERGUSON ENTERPRISES	Equipment	2,312.99
185420	STAPLES	Equipment	200
185426	PORTA PHONE	Equipment	5,768.48
185471	GRAINGER INC, W W	Equipment	911.29
185492	ULINE	Equipment	2,095.67
185514	GOLF CARS OF RIVERSIDE	Equipment	7,992.00
185519	GOLF CARS OF RIVERSIDE	Equipment	7,992.00
185530	FITNESS FACTORY	Equipment	8,501.48
185534	DISH FACTORY INC, THE	Equipment	3,648.64
185535	DISH FACTORY INC, THE	Equipment	515.05
185537	ADORAMA	Equipment	25,724.43
185581	PROVANTAGE LLC	Equipment	440
185590	WOLF & ASSOCIATES INC	Equipment	6,722.62
185591	CPAT DISTRIBUTION INC	Equipment	9,800.00
185601	GOLF CARS OF RIVERSIDE	Equipment	23,692.28
185605	STAPLES	Equipment	538.73
185624	PASCO SCIENTIFIC	Equipment	1,451.68
185627	GAS TECHNOLOGY ENERGY	Equipment	19,412.27
185629	OFFICENATION INC	Equipment	3,118.65
185631	GENUINE AUTO PARTS	Equipment	4,525.49
185654	G/M BUSINESS INTERIORS	Equipment	2,941.40
185670	CAMERON WELDING SUPPLY	Equipment	81,370.65
185680	DIGITAL BUYER	Equipment	415.9
185683	DIAMONDBACK FIRE & RESCUE	Equipment	26,935.80
185684	EVAC + CHAIR NORTH AMERICA	Equipment	17,643.87
185685	YALE/CHASE MATERIAL HANDLING	Equipment	27,321.82
185688	AMERICAN THERMOFORM CORP	Equipment	30,103.93
185693	AIRGAS USA LLC	Equipment	2,466.80
185702	COMM USA	Equipment	12,072.58
185704	TIGER MEDICAL INC	Equipment	10,748.06
185705	SCHOOL OUTFITTERS	Equipment	48,717.54
185714	VALLEY POWER SYSTEMS	Equipment	1,470.94
185718	TEC EQUIPMENT INC	Equipment	462.71
185731	KH INDUSTRIES INC	Equipment	5,744.83
185740	GOLF CARS OF RIVERSIDE	Equipment	1,851.80

Purchase Order Report
June 21, 2018

PO#	Vendor Name	Purchase Order Description	Amount
185742	G/M BUSINESS INTERIORS	Equipment	9,379.55
185743	G/M BUSINESS INTERIORS	Equipment	1,484.72
185769	ALL COUNTY MACHINE TOOL	Equipment	3,150.00
185770	AIRCRAFT SPRUCE & SPECIALTY	Equipment	749.95
185772	POCKET NURSE	Equipment	5,752.66
185780	RED CROSS STORE	Equipment	1,038.84
185795	OUT-FIT	Equipment	5,570.48
185802	FISHER SCIENTIFIC	Equipment	1,635.53
185803	CALIFORNIA TOOL & WELDING SPLY	Equipment	225.2
185824	STAPLES	Equipment	443.92
185840	STAPLES	Equipment	6,464.78
185841	US BANK CORPORATE PMT SYSTEMS	Equipment	3,289.06
185843	CALIFORNIA TOOL & WELDING SPLY	Equipment	225.2
185849	G/M BUSINESS INTERIORS	Equipment	1,999.24
185851	G/M BUSINESS INTERIORS	Equipment	6,714.86
185872	INTERIOR OFFICE SOLUTIONS	Equipment	49,682.46
185881	ULINE	Equipment	335.59
185886	GENUINE AUTO PARTS	Equipment	454.68
185940	FISHER SCIENTIFIC	Equipment	1,885.62
185941	FISHER SCIENTIFIC	Equipment	245.14
185952	BAILEIGH INDUSTRIAL INC	Equipment	2,449.19
185954	STAPLES	Equipment	731.62
185960	AVOTEK	Equipment	1,746.42
185971	SOUTHERN CALIFORNIA COLLISION	Equipment	290.92
185973	K-LOG CO INC	Equipment	5,049.83
185975	NAPA AUTO PARTS	Equipment	1,163.64
185976	NAPA AUTO PARTS	Equipment	969.74
185979	OWYHEE GROUP COMPANIES	Equipment	662.66
185984	GRAINGER INC, W W	Equipment	6,087.88
185985	FITNESS ZONE	Equipment	12,057.22
186041	IT SUPPLIES	Equipment	24,666.77
186062	PCM GOV INC	Equipment	5,649.72
185587	STAPLES	Equipment	844.97
185697	U SAV-MOR STORES INC	Instructional Supplies	7,354.97
185294	BSN COLLEGIATE PACIFIC	Instructional Supplies	330.5
185297	BSN COLLEGIATE PACIFIC	Instructional Supplies	326.67
185298	BSN COLLEGIATE PACIFIC	Instructional Supplies	339.67
185299	1082 DESIGNS LLC	Instructional Supplies	349.11
185351	CALIFORNIA TOOL & WELDING SPLY	Instructional Supplies	1,996.16
185353	CALIFORNIA TOOL & WELDING SPLY	Instructional Supplies	6,948.40
185369	MUSICIAN'S FRIEND	Instructional Supplies	2,976.87
185384	LEFTLANE SPORTS	Instructional Supplies	344.37
185388	GRAINGER INC, W W	Instructional Supplies	73.92
185390	BSN SPORTS INC	Instructional Supplies	338.57
185395	SWIMOUTLET.COM	Instructional Supplies	511.31

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PO#	Vendor Name	Purchase Order Description	Amount
185403	AIRCRAFT TOOL SUPPLY COMPANY	Instructional Supplies	790.35
185404	GRAINGER INC, W W	Instructional Supplies	697.94
185405	AIRCRAFT SPRUCE & SPECIALTY	Instructional Supplies	845.57
185406	AVOTEK	Instructional Supplies	99.04
185407	MEDCO SPORTS MEDICINE	Instructional Supplies	239.38
185408	DISCOUNT SCHOOL SUPPLY	Instructional Supplies	537.53
185433	US BANK CORPORATE PMT SYSTEMS	Instructional Supplies	318.28
185447	KEN'S SPORTING GOODS	Instructional Supplies	322.21
185450	J.W. PEPPER & SON INC	Instructional Supplies	3,594.90
185457	FLINN SCIENTIFIC INC	Instructional Supplies	1,164.94
185459	US BANK CORPORATE PMT SYSTEMS	Instructional Supplies	8,000.00
185460	L N CURTIS & SONS	Instructional Supplies	4,560.65
185488	POCKET NURSE	Instructional Supplies	317.79
185490	SOCCER.COM	Instructional Supplies	368.15
185495	WARD'S NATURAL SCIENCE EST INC	Instructional Supplies	219.34
185503	STROUP, TOM	Instructional Supplies	775.8
185505	AMERICAN 3B SCIENTIFIC	Instructional Supplies	241.77
185509	REP FITNESS	Instructional Supplies	455.43
185515	GENUINE AUTO PARTS	Instructional Supplies	1,769.16
185517	GENUINE AUTO PARTS	Instructional Supplies	226.38
185518	GENUINE AUTO PARTS	Instructional Supplies	1,356.81
185533	STAPLES	Instructional Supplies	223.08
185538	CDW GOVERNMENT INC	Instructional Supplies	9,980.67
185564	FOLLETT HIGHER EDUCATION	Instructional Supplies	400
185577	DICK BLICK DBA BLICK ART MATER	Instructional Supplies	1,488.69
185583	STAPLES	Instructional Supplies	1,482.53
185597	STAPLES	Instructional Supplies	174.17
185622	SARGENT WELCH	Instructional Supplies	1,663.44
185657	POCKET NURSE	Instructional Supplies	594.93
185671	OUT-FIT	Instructional Supplies	497.16
185676	REAL VOLLEYBALL	Instructional Supplies	358.37
185678	US BANK CORPORATE PMT SYSTEMS	Instructional Supplies	1,000.00
185703	CDW GOVERNMENT INC	Instructional Supplies	127.97
185784	WITMER PUBLIC SAFETY GROUP	Instructional Supplies	584.55
185786	POCKET NURSE	Instructional Supplies	356.22
185790	FITNESS FACTORY	Instructional Supplies	258.6
185791	HARDY DIAGNOSTICS	Instructional Supplies	140.7
185798	OLYMPUS AMERICA INC	Instructional Supplies	129.3
185818	SBCCD PRINTING SERVICES	Instructional Supplies	297
185827	US BANK CORPORATE PMT SYSTEMS	Instructional Supplies	3,061.13
185880	ULINE	Instructional Supplies	274.82
185882	ROUNDS, MIKE	Instructional Supplies	192.33
185885	WARD'S NATURAL SCIENCE EST INC	Instructional Supplies	897
185943	GRAINGER INC, W W	Instructional Supplies	356.85
185944	GRIZZLY INDUSTRIAL INC	Instructional Supplies	3,771.00

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PO#	Vendor Name	Purchase Order Description	Amount
185953	HEATCON COMPOSITE SYSTEMS	Instructional Supplies	280.74
185956	LEMIEUX, JESSY	Instructional Supplies	60.19
185963	PEARSON ASSESSMENT	Instructional Supplies	1,438.55
185964	HOUGHTON MIFFLIN HARCOURT	Instructional Supplies	694.56
185965	ELECTRONIX EXPRESS	Instructional Supplies	6,467.00
185967	HOUGHTON MIFFLIN HARCOURT	Instructional Supplies	5,826.99
185972	HERBARIUM SUPPLY COMPANY	Instructional Supplies	383.05
185974	J & J AUTO FABRICS INC	Instructional Supplies	307.17
185987	POCKET NURSE	Instructional Supplies	118.63
185988	FISHER SCIENTIFIC	Instructional Supplies	1,068.88
185993	OUT-FIT	Instructional Supplies	3,999.81
185273	DELL COMPUTER COMPANY	IT Equipment	26,101.68
185336	MONOPRICE INC	IT Equipment	474.07
185344	CDW GOVERNMENT INC	IT Equipment	467.1
185345	CDW GOVERNMENT INC	IT Equipment	7,874.07
185348	DELL COMPUTER COMPANY	IT Equipment	1,249.66
185349	DELL COMPUTER COMPANY	IT Equipment	603.38
185350	CDW GOVERNMENT INC	IT Equipment	2,602.51
185362	DELL COMPUTER COMPANY	IT Equipment	3,016.89
185364	DELL COMPUTER COMPANY	IT Equipment	2,955.38
185367	CHARGETECH ENTERPRISES LLC	IT Equipment	3,609.62
185368	CDW GOVERNMENT INC	IT Equipment	12,809.83
185371	DELL COMPUTER COMPANY	IT Equipment	50,940.32
185372	DELL COMPUTER COMPANY	IT Equipment	1,526.16
185376	CDW GOVERNMENT INC	IT Equipment	2,499.39
185382	RUGGED NOTEBOOKS	IT Equipment	11,939.76
185386	DELL COMPUTER COMPANY	IT Equipment	9,231.18
185387	DELL COMPUTER COMPANY	IT Equipment	1,809.51
185392	MICROSOFT STORE	IT Equipment	2,483.90
185396	CDW GOVERNMENT INC	IT Equipment	742.61
185400	APPLE COMPUTER INC	IT Equipment	414.32
185443	SEHI COMPUTER PRODUCTS INC	IT Equipment	1,021.75
185473	CDW GOVERNMENT INC	IT Equipment	4,562.08
185528	DELL COMPUTER COMPANY	IT Equipment	5,424.48
185532	DELL COMPUTER COMPANY	IT Equipment	24,454.92
185588	CDW GOVERNMENT INC	IT Equipment	19,649.06
185589	TROXELL COMMUNICATIONS INC	IT Equipment	4,096.66
185633	GOLDEN STAR TECHNOLOGY INC	IT Equipment	23,371.92
185651	TORRES, JOSE	IT Equipment	3,017.00
185690	CDW GOVERNMENT INC	IT Equipment	4,831.32
185750	DELL COMPUTER COMPANY	IT Equipment	18,902.44
185751	DELL COMPUTER COMPANY	IT Equipment	12,123.92
185752	DELL COMPUTER COMPANY	IT Equipment	1,357.93
185753	DELL COMPUTER COMPANY	IT Equipment	3,374.62
185754	DELL COMPUTER COMPANY	IT Equipment	10,993.59

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PO#	Vendor Name	Purchase Order Description	Amount
185755	DELL COMPUTER COMPANY	IT Equipment	1,067.93
185760	CDW GOVERNMENT INC	IT Equipment	12,834.36
185761	CDW GOVERNMENT INC	IT Equipment	39,880.48
185762	CDW GOVERNMENT INC	IT Equipment	4,474.40
185763	CDW GOVERNMENT INC	IT Equipment	1,953.40
185767	BEST BUY	IT Equipment	1,077.39
185776	JOHNSON, COREY	IT Equipment	646.96
185870	DELL COMPUTER COMPANY	IT Equipment	2,922.68
185977	MICROSOFT STORE	IT Equipment	2,730.75
185986	CDW GOVERNMENT INC	IT Equipment	4,286.63
185989	CDW GOVERNMENT INC	IT Equipment	5,337.60
185991	DIGITAL NETWORKS GROUP INC	IT Equipment	21,125.46
185997	DELL COMPUTER COMPANY	IT Equipment	9,652.41
186000	TOUCHBISTRO USA INC	IT Equipment	4,792.38
186015	DELL COMPUTER COMPANY	IT Equipment	2,955.38
186043	CDW GOVERNMENT INC	IT Equipment	4,858.06
186049	US BANK CORPORATE PMT SYSTEMS	IT Equipment	976.2
185303	SBVC FOOD SERVICES	Meals & Refreshments	332.1
185310	SBVC FOOD SERVICES	Meals & Refreshments	376.77
185315	SBVC FOOD SERVICES	Meals & Refreshments	1,180.27
185323	SBVC FOOD SERVICES	Meals & Refreshments	479.8
185324	SBVC FOOD SERVICES	Meals & Refreshments	212.5
185393	BURNHAM, LORRIE	Meals & Refreshments	150
185394	LEVESQUE, ROBERT	Meals & Refreshments	28
185399	WORD, DANIEL	Meals & Refreshments	131.3
185409	WORD, DANIEL	Meals & Refreshments	36.58
185422	SBVC FOOD SERVICES	Meals & Refreshments	310.51
185423	PANERA BREAD	Meals & Refreshments	118.52
185425	SBVC FOOD SERVICES	Meals & Refreshments	1,097.00
185429	SBVC FOOD SERVICES	Meals & Refreshments	330.92
185432	US BANK CORPORATE PMT SYSTEMS	Meals & Refreshments	109.31
185434	US BANK CORPORATE PMT SYSTEMS	Meals & Refreshments	60
185435	US BANK CORPORATE PMT SYSTEMS	Meals & Refreshments	60
185437	SBVC FOOD SERVICES	Meals & Refreshments	224.98
185438	SBVC FOOD SERVICES	Meals & Refreshments	156
185442	STATER BROS MARKETS	Meals & Refreshments	60
185455	US BANK CORPORATE PMT SYSTEMS	Meals & Refreshments	100
185489	QUEEN BEAN CAFFE	Meals & Refreshments	290
185496	WELLS, CAROL	Meals & Refreshments	85.97
185497	WELLS, CAROL	Meals & Refreshments	250
185498	WELLS, CAROL	Meals & Refreshments	150
185539	US BANK CORPORATE PMT SYSTEMS	Meals & Refreshments	227
185545	US BANK CORPORATE PMT SYSTEMS	Meals & Refreshments	25.56
185546	US BANK CORPORATE PMT SYSTEMS	Meals & Refreshments	706
185556	THAI FOOD XPRESS	Meals & Refreshments	161.62

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PO#	Vendor Name	Purchase Order Description	Amount
185668	QUEEN BEAN CAFFE	Meals & Refreshments	400
185675	PETROVIC, SNEZANA	Meals & Refreshments	114.99
185681	COSTCO	Meals & Refreshments	400
185695	US BANK CORPORATE PMT SYSTEMS	Meals & Refreshments	125
185696	LEVESQUE, ROBERT	Meals & Refreshments	28
185706	CANNON, JUDY	Meals & Refreshments	150
185708	CANNON, JUDY	Meals & Refreshments	700
185715	US BANK CORPORATE PMT SYSTEMS	Meals & Refreshments	500
185716	US BANK CORPORATE PMT SYSTEMS	Meals & Refreshments	323.25
185771	SBVC SUN ROOM	Meals & Refreshments	936.9
185787	US BANK CORPORATE PMT SYSTEMS	Meals & Refreshments	800
185788	ALLEN, DENISE	Meals & Refreshments	199
185789	SBVC FOOD SERVICES	Meals & Refreshments	491.95
185792	PETROVIC, SNEZANA	Meals & Refreshments	400
185799	SBVC FOOD SERVICES	Meals & Refreshments	310.5
185800	ORIGINAL TACO GIRLS, THE	Meals & Refreshments	1,850.00
185820	SBVC FOOD SERVICES	Meals & Refreshments	246.52
185821	SBVC FOOD SERVICES	Meals & Refreshments	606.7
185823	SBVC FOOD SERVICES	Meals & Refreshments	107.21
185846	QUEEN BEAN CAFFE	Meals & Refreshments	93.75
185847	PANERA BREAD	Meals & Refreshments	150
185850	SANDY, HANNAH	Meals & Refreshments	91.1
185852	SBVC FOOD SERVICES	Meals & Refreshments	251.91
185853	US BANK CORPORATE PMT SYSTEMS	Meals & Refreshments	225
185857	US BANK CORPORATE PMT SYSTEMS	Meals & Refreshments	161.62
185860	CALDWELL-BETTIES, MELITA	Meals & Refreshments	174
185865	SBVC SUN ROOM	Meals & Refreshments	802.44
185867	STATER BROS MARKETS	Meals & Refreshments	450
185888	SBVC FOOD SERVICES	Meals & Refreshments	2,736.84
185892	US BANK CORPORATE PMT SYSTEMS	Meals & Refreshments	500
185895	STATER BROS MARKETS	Meals & Refreshments	300
185896	STATER BROS MARKETS	Meals & Refreshments	500
185899	SANDY, HANNAH	Meals & Refreshments	45
185903	US BANK CORPORATE PMT SYSTEMS	Meals & Refreshments	18.71
185904	US BANK CORPORATE PMT SYSTEMS	Meals & Refreshments	19.4
185905	US BANK CORPORATE PMT SYSTEMS	Meals & Refreshments	4,000.00
185907	OLIVE GARDEN	Meals & Refreshments	368.48
185915	US BANK CORPORATE PMT SYSTEMS	Meals & Refreshments	4.19
185916	US BANK CORPORATE PMT SYSTEMS	Meals & Refreshments	89.34
185917	LEMIEUX, JESSY	Meals & Refreshments	41
185919	SBVC FOOD SERVICES	Meals & Refreshments	496
185920	SBVC FOOD SERVICES	Meals & Refreshments	374.5
185923	US BANK CORPORATE PMT SYSTEMS	Meals & Refreshments	500
185946	SMITH, JAMES E.	Meals & Refreshments	1,000.00
185947	SBVC FOOD SERVICES	Meals & Refreshments	496

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PO#	Vendor Name	Purchase Order Description	Amount
185970	SBVC FOOD SERVICES	Meals & Refreshments	364.74
186010	SBVC FOOD SERVICES	Meals & Refreshments	176.28
186012	SBVC FOOD SERVICES	Meals & Refreshments	685
186064	US BANK CORPORATE PMT SYSTEMS	Meals & Refreshments	1,250.00
186077	US BANK CORPORATE PMT SYSTEMS	Meals & Refreshments	31.21
186078	US BANK CORPORATE PMT SYSTEMS	Meals & Refreshments	296.31
185305	FILMS MEDIA GROUP	Media	581.67
185845	GANDER PUBLISHING	Media	343.67
185955	MIKE HOLT ENTERPRISES OF	Media	1,885.62
185966	CNS PRODUCTIONS INC	Media	384.68
185969	HARRIS COMMUNICATIONS	Media	87.83
185996	HAZELDEN PUBLISHING	Media	533.35
185277	STAPLES	Non-Instructional Supplies	7,805.80
185278	STAPLES	Non-Instructional Supplies	853.59
185282	STAPLES	Non-Instructional Supplies	345.57
185295	STAPLES	Non-Instructional Supplies	572.56
185301	STAPLES	Non-Instructional Supplies	3,534.49
185302	US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	500
185308	STAPLES	Non-Instructional Supplies	1,225.04
185317	STAPLES	Non-Instructional Supplies	998.1
185318	FOLLETT HIGHER EDUCATION	Non-Instructional Supplies	185.13
185319	STAPLES	Non-Instructional Supplies	142.25
185320	STAPLES	Non-Instructional Supplies	161.64
185321	STAPLES	Non-Instructional Supplies	1,264.87
185322	STAPLES	Non-Instructional Supplies	338.68
185329	HOUGHTON MIFFLIN HARCOURT	Non-Instructional Supplies	1,641.59
185347	GONZALEZ, AMELIA	Non-Instructional Supplies	70
185356	GASCA, SUSAN	Non-Instructional Supplies	21
185365	BATTERY WAREHOUSE DIRECT.COM	Non-Instructional Supplies	285.28
185366	ROSE BRAND	Non-Instructional Supplies	1,081.30
185397	BEST BUY	Non-Instructional Supplies	258.57
185398	BMI SUPPLY	Non-Instructional Supplies	564.39
185414	GOWEN, LAURA	Non-Instructional Supplies	104.12
185415	STAPLES	Non-Instructional Supplies	969.24
185418	STAPLES	Non-Instructional Supplies	468.37
185421	US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	458.76
185427	STAPLES	Non-Instructional Supplies	37.26
185428	STAPLES	Non-Instructional Supplies	267.27
185430	STAPLES	Non-Instructional Supplies	784.79
185439	PRINT FINISHING SOLUTIONS	Non-Instructional Supplies	5,655.70
185441	NORTH AMERICAN RESCUE LLC	Non-Instructional Supplies	5,329.75
185444	STAPLES	Non-Instructional Supplies	179.01
185445	STAPLES	Non-Instructional Supplies	795.95
185466	STAPLES	Non-Instructional Supplies	349.48
185479	GRAINGER INC, W W	Non-Instructional Supplies	2,291.93

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PO#	Vendor Name	Purchase Order Description	Amount
185493	VARIDESK LLC	Non-Instructional Supplies	53.88
185501	US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	40.74
185502	US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	1,199.38
185511	SPIRITLINE	Non-Instructional Supplies	549.5
185512	MAXIAIDS	Non-Instructional Supplies	90.62
185513	DREAMAKER PUBLISHING INC	Non-Instructional Supplies	655.11
185516	GENUINE AUTO PARTS	Non-Instructional Supplies	356.25
185520	GRAINGER INC, W W	Non-Instructional Supplies	462.2
185525	FOLLETT HIGHER EDUCATION	Non-Instructional Supplies	897.99
185526	STAPLES	Non-Instructional Supplies	259.88
185536	STAPLES	Non-Instructional Supplies	306.06
185555	FOLLETT HIGHER EDUCATION	Non-Instructional Supplies	13,077.32
185557	FOLLETT HIGHER EDUCATION	Non-Instructional Supplies	200
185566	VALDEMAR, MARY	Non-Instructional Supplies	91.35
185567	FOLLETT HIGHER EDUCATION	Non-Instructional Supplies	680.53
185568	STAPLES	Non-Instructional Supplies	511.28
185575	STAPLES	Non-Instructional Supplies	98.02
185576	STAPLES	Non-Instructional Supplies	682.52
185584	STAPLES	Non-Instructional Supplies	416.74
185585	STAPLES	Non-Instructional Supplies	987.85
185586	STAPLES	Non-Instructional Supplies	131.63
185593	CDW GOVERNMENT INC	Non-Instructional Supplies	1,992.67
185594	STAPLES	Non-Instructional Supplies	39.75
185596	STAPLES	Non-Instructional Supplies	1,033.72
185598	STAPLES	Non-Instructional Supplies	537.86
185599	STAPLES	Non-Instructional Supplies	1,964.58
185600	STAPLES	Non-Instructional Supplies	418.39
185602	STAPLES	Non-Instructional Supplies	398.67
185603	STAPLES	Non-Instructional Supplies	861.95
185604	STAPLES	Non-Instructional Supplies	1,464.10
185607	STAPLES	Non-Instructional Supplies	4,710.80
185610	STAPLES	Non-Instructional Supplies	873.66
185612	STAPLES	Non-Instructional Supplies	107.07
185613	STAPLES	Non-Instructional Supplies	3,418.90
185614	STAPLES	Non-Instructional Supplies	1,206.18
185615	STAPLES	Non-Instructional Supplies	1,221.63
185616	STAPLES	Non-Instructional Supplies	186.9
185617	STAPLES	Non-Instructional Supplies	348.87
185623	ARBOR SCIENTIFIC	Non-Instructional Supplies	718.72
185639	STAPLES	Non-Instructional Supplies	1,052.75
185641	STAPLES	Non-Instructional Supplies	289.68
185642	STAPLES	Non-Instructional Supplies	213.6
185646	STAPLES	Non-Instructional Supplies	90.35
185664	BRODART COMPANY	Non-Instructional Supplies	1,000.00
185666	SBVC BOOKSTORE	Non-Instructional Supplies	100

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PO#	Vendor Name	Purchase Order Description	Amount
185682	MEJIA, ROBERT	Non-Instructional Supplies	126.67
185689	US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	75
185691	US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	426.54
185692	US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	161.2
185728	PACIFIC PARKING SYSTEMS INC	Non-Instructional Supplies	504.1
185766	BEST GOLF CARTS INC	Non-Instructional Supplies	1,202.50
185779	RODRIGUEZ, OSCAR	Non-Instructional Supplies	135.71
185781	FULL COMPASS SYSTEMS LTD	Non-Instructional Supplies	285.19
185785	LANIER, ALYSSA	Non-Instructional Supplies	8.61
185794	SBCCD PRINTING SERVICES	Non-Instructional Supplies	82.89
185796	US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	12.51
185804	CHAVEZ, ROSEMARY	Non-Instructional Supplies	55.08
185819	US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	199.34
185822	STAPLES	Non-Instructional Supplies	107.59
185825	STAPLES	Non-Instructional Supplies	631.03
185826	STAPLES	Non-Instructional Supplies	150.6
185828	STAPLES	Non-Instructional Supplies	399.22
185830	STAPLES	Non-Instructional Supplies	116.83
185831	STAPLES	Non-Instructional Supplies	131
185832	STAPLES	Non-Instructional Supplies	1,050.78
185833	STAPLES	Non-Instructional Supplies	297.84
185834	STAPLES	Non-Instructional Supplies	305.73
185835	STAPLES	Non-Instructional Supplies	323.61
185836	STAPLES	Non-Instructional Supplies	182.56
185837	STAPLES	Non-Instructional Supplies	78.32
185838	STAPLES	Non-Instructional Supplies	119.73
185844	MANUZ, DARIAN	Non-Instructional Supplies	10.78
185848	RABON, DEANNE	Non-Instructional Supplies	250
185854	GABRIEL-MILLETTE, CHRISTIE	Non-Instructional Supplies	104.44
185862	BEST BUY	Non-Instructional Supplies	81.87
185863	CANNON, JUDY	Non-Instructional Supplies	64.81
185871	STAPLES	Non-Instructional Supplies	1,521.16
185878	US BANK CORPORATE PMT SYSTEMS	Non-Instructional Supplies	16.15
185879	STAPLES	Non-Instructional Supplies	2,434.38
185897	SANCHEZ, PHYLICIA R	Non-Instructional Supplies	286.6
185938	POCKET NURSE	Non-Instructional Supplies	1,585.11
185939	STAPLES	Non-Instructional Supplies	823.92
185942	STAPLES	Non-Instructional Supplies	323.68
185945	MFI MEDICAL EQUIPMENT INC	Non-Instructional Supplies	347.49
185949	CI SOLUTIONS	Non-Instructional Supplies	5,000.00
185951	STAPLES	Non-Instructional Supplies	2,970.37
185958	MICHAELS STORE# 4730	Non-Instructional Supplies	247.67
185962	STAPLES	Non-Instructional Supplies	3,738.07
185978	GALLUP ORGANIZATION	Non-Instructional Supplies	300
186009	HOFFMANN, DONNA	Non-Instructional Supplies	53.88

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PO#	Vendor Name	Purchase Order Description	Amount
186063	STAPLES	Non-Instructional Supplies	550
185276	BEST WESTERN PLUS INN	Operational Expenses & Fees	2,856.92
185309	SBVC THEATRE TRUST FUND	Operational Expenses & Fees	600
185385	NATIONAL EDUCATIONAL	Operational Expenses & Fees	175
185491	SOUTH COAST AQMD	Operational Expenses & Fees	2,738.86
185524	BATTLE, YENDIS	Operational Expenses & Fees	230
185541	SOUTHERN CALIFORNIA EDISON CO	Operational Expenses & Fees	6,100.00
185665	REVOLVING CASH	Operational Expenses & Fees	750
185768	AXON ENTERPRISE INC	Operational Expenses & Fees	1,648.34
185782	POMONA COLLEGE	Operational Expenses & Fees	420
185894	COMMITTEE ON ACCREDITATION	Operational Expenses & Fees	1,700.00
185999	DANIELS, JAMES	Operational Expenses & Fees	1,492.04
186017	SOUTH COAST AQMD	Operational Expenses & Fees	128.61
186060	HOWARD INDUSTRIES	Operational Expenses & Fees	39.1
186076	TAM, VINCENT	Operational Expenses & Fees	50
185272	HAYTON, CLAUDIA	Personal Mileage	75
185300	CABRALES, JOE	Personal Mileage	150
185326	MUSKAVITCH, JOHN	Personal Mileage	775
185327	LEHMAN, VERONICA	Personal Mileage	100
185446	STRONG, MICHAEL	Personal Mileage	179.3
185483	ELIZALDE, NOEMI	Personal Mileage	13.73
185563	STYTTLE, TIMOTHY	Personal Mileage	54.5
185606	RAISCH, KRISTIN	Personal Mileage	13.73
185652	SOUSA, JUANITA	Personal Mileage	50
185667	LANIER, ALYSSA	Personal Mileage	381.5
185707	CANNON, JUDY	Personal Mileage	304.2
185733	JOHNSON, WALLACE	Personal Mileage	100
185839	CHITTENDEN, HEATHER	Personal Mileage	300
185893	FARZANEH, FARIDEH	Personal Mileage	100
185906	HUGHES III, RICHARD	Personal Mileage	130
185494	VERIZON WIRELESS	Phone Utilities	1,000.00
185562	VERIZON WIRELESS	Phone Utilities	130
185523	US POSTAL SERVICE	Postage & Freight	2,644.50
185918	LEMIEUX, JESSY	Postage & Freight	24
185643	SBCCD PRINTING SERVICES	Printing, SBCCD	214
185722	SBCCD PRINTING SERVICES	Printing, SBCCD	2,258.25
185724	SBCCD PRINTING SERVICES	Printing, SBCCD	1,760.00
185807	SBCCD PRINTING SERVICES	Printing, SBCCD	650
185858	SBCCD PRINTING SERVICES	Printing, SBCCD	250
185866	SBCCD PRINTING SERVICES	Printing, SBCCD	40
185874	SBCCD PRINTING SERVICES	Printing, SBCCD	170
185875	SBCCD PRINTING SERVICES	Printing, SBCCD	32.33
185922	SBCCD PRINTING SERVICES	Printing, SBCCD	1,000.00
185777	SMITH, JAMES E.	Reference Books	150
185778	NAFSA	Reference Books	590

Purchase Order Report
June 21, 2018

PO#	Vendor Name	Purchase Order Description	Amount
185957	GALLAUDET UNIVERSITY PRESS	Reference Books	30.73
185959	DAWNSIGNPRESS	Reference Books	30.31
185968	AMERICAN PSYCHOLOGICAL	Reference Books	930.05
185379	GHA TECHNOLOGIES INC	Software	4,613.86
185401	DELL COMPUTER COMPANY	Software	210.53
185304	SBVC BOOKSTORE	Student Aid	703.16
185306	SBVC BOOKSTORE	Student Aid	788.73
185436	SVM LP	Student Aid	4,986.56
185551	STRILIO, TYLER	Student Aid	300
185552	VIEYRA, CARELI	Student Aid	300
185554	BAGWELL, DAMUE	Student Aid	300
185559	SVM LP	Student Aid	5,281.92
185560	FOLLETT HIGHER EDUCATION	Student Aid	17,562.25
185570	FOLLETT HIGHER EDUCATION	Student Aid	14,500.00
185811	CRUZ, ARIAN	Student Aid	300
185812	MATEY, MARILYN	Student Aid	300
185813	HARRISON, MALIK	Student Aid	300
185814	CASTANEDA, EDGAR	Student Aid	300
185815	OSLER, DOMINICK	Student Aid	300
185816	SANCHEZ, ANDRE	Student Aid	300
185817	CARRION, OMAR	Student Aid	300
185887	FOLLETT HIGHER EDUCATION	Student Aid	110,226.26
185314	SBCCD FINANCIAL AID	Student Financial Aid	14,371.50
186059	SBCCD FINANCIAL AID	Student Financial Aid	56,149.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: June 21, 2018
SUBJECT: Consideration of Approval of Routine Contracts/Agreements and Memorandums of Understanding

RECOMMENDATION

It is recommended that the Board of Trustees ratify the attached list of routine contracts/agreements and memorandums of understanding.

OVERVIEW

In accordance with Board Policy 6340, the attached list is submitted for Board ratification and/or approval.

ANALYSIS

The attached list of contracts, agreements and their associated purchase orders are routine, customary and necessary for the on-going operations of the District. Due the nature of these contracts and in the best interest of the District, these contracts are generally ratified by the Board of Trustees. Long term contracts, unless otherwise noted, the amount shown for multi-year agreements is the projected total amount for the full contract period. Any changes to these approved amounts will be submitted to board as amendments or not to exceed limit changes.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

The contracts/agreements/memorandums of understanding on the attached list are budgeted for via purchase orders.

Routine Contracts and Agreements***Scheduled Board Date 6/21/2018******Contract Type***

<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>
<i>Bid</i>			
Citadel Environmental Services, Inc.	(10451) Loss control and safety services including training tracking for each employee; funded through worker's compensation fund; Amendment 03 - to exercise 5th year option and increase the amount by \$100,000 Term: 7/1/2014 - 6/30/2019 Funding Source: General Funds	Safety/SBCCD	\$770,000.00

SubTotal for Bid: 1***\$770,000.00******Broadcasting Rights***

Kabotie, Ed DBA Tha Yoties	(16725) License agreement of use of musical compositions and recordings for "Sunflower Girl, Funky Yotie Party, Cop Go-A-Fishing, and Exodus"; no cost to District Term: 7/13/2018 - 7/12/2023 Funding Source: N/A	KVCR/KVCR	
NRG Rising	(16724) License agreement of use of musical compositions and recordings for "Take Us High, Te Orskohanga, and Homeland Security; no cost to District Term: 7/13/2018 - 7/12/2023 Funding Source: N/A	KVCR/KVCR	

<i>Contract Type</i>			
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>
<u>Broadcasting Rights</u>			
Public Radio International	(16746) Network Affiliation Agreement for FCC non-commercial educational radio station Term: 7/1/2018 - 6/30/2021 Funding Source: KVCR	KVCR/KVCR	\$12,000.00
Starr, Israel	(16726) License agreement of use of musical compositions and recordings for "Old School Loving, We're in this Love, Vibes, Summer Anthem, What You Wish For, and Undying"; no cost to District Term: 7/13/2018 - 7/12/2023 Funding Source: N/A	KVCR/KVCR	
Sutherland, Chris dba Shibastik	(16723) License agreement of use of musical compositions and recordings for "Fire and Water, Hand Drum, The 7 Teaching, Skins FT Lighting Cloud, and Stay on the Wind FT Bradley AJ"; no cost to District Term: 7/13/2018 - 7/12/2023 Funding Source: N/A	KVCR/KVCR	
<i>SubTotal for Broadcasting Rights: 5</i>			<i>\$12,000.00</i>
<u>Clinicals</u>			
San Bernardino, County of	(16685) Big Bear Valley Recreation and Park District to be a workstudy site Term: 6/23/2018 - 6/22/2023 Funding Source: N/A	EDCT/SBCCD	

<i>Contract Type</i>			
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>
<u>Clinicals</u>			
San Bernardino, County of	(16688) Bloomington Recreation and Parks District to be a workstudy site Term: 6/23/2018 - 6/22/2023 Funding Source: N/A	EDCT/SBCCD	
San Bernardino, County of	(16684) Board Governed County Service Department to be a workstudy site Term: 6/23/2018 - 6/22/2023 Funding Source: N/A	EDCT/SBCCD	
San Bernardino, County of	(16687) Human Resources Department to be a workstudy site Term: 6/23/2018 - 6/22/2023 Funding Source: N/A	EDCT/SBCCD	
San Bernardino, County of	(16686) San Bernardino County Fire Protection District to be a workstudy site Term: 6/23/2018 - 6/22/2023 Funding Source: N/A	EDCT/SBCCD	
<i>SubTotal for Clinicals: 5</i>			
<u>General</u>			
1st Certified Collision Centers	(16624) Repair of Police car that was damaged in collision Term: 5/1/2018 - 6/30/2018 Funding Source: General Funds	District Police/SBCCD	\$4,000.00

<i>Contract Type</i>			
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>
<u>General</u>			
All County Machine Tool	(16657) Repair lab machines for the Machine Trades Department Term: 5/15/2018 - 6/30/2018 Funding Source: General Funds	Machine Trades/SBVC	\$1,950.00
ALSCO, Inc.	(16415) Linen rental for Sunroom catering; this is to approve extension of term date to 05/24/2023 Term: 7/1/2018 - 5/24/2023 Funding Source: Sunroom Revenue	Restaurant Mgmt/SBVC	\$8,000.00
American Technologies, Inc.	(16741) Abatement service at the garden area Term: 5/18/2018 - 6/30/2018 Funding Source: General Funds	Maintenance/SBVC	\$5,525.00
ArbitorSports, LLC	(16779) Third party service to pay referees for collegiate sports events Term: 7/1/2018 - 6/30/2023 Funding Source: General Funds	Athletics/SBVC	\$50,000.00
Ardent Diagnostics	(16646) Provide testing services for Caltrans program participants Term: 3/20/2018 - 6/30/2019 Funding Source: Caltrans Grant	EDCT/SBCCD	\$5,000.00
Arrowhead Auto Repair	(16738) Repair of KVCR's 2000 Nissan Xterra Term: 5/22/2018 - 6/30/2018 Funding Source: FNX Grant	FNX/KVCR	\$300.00

<i>Contract Type</i>			
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>
<u>General</u>			
Badge Express	(16628) Production of name plate for DSPS Department employee Term: 5/7/2018 - 6/30/2018 Funding Source: DSP&S	DSP&S/SBVC	\$313.73
Bailey, Linnie	(16648) Design headers and banners used for Strong Workforce Program regional advisory communities project Term: 7/1/2018 - 8/31/2018 Funding Source: Strong Workforce Program	EDCT/SBCCD	\$500.00
Bay Actuarial Consultants	(16758) Provide SBCCD with a Workers Compensation program actuarial study report Term: 5/25/2018 - 6/30/2018 Funding Source: General Funds	Human Resources/SBCCD	\$4,900.00
Beaumont Electric, Inc.	(16647) Provide electrical services at part of the Welding Department lab stations reconfirmation project Term: 5/8/2018 - 6/30/2018 Funding Source: Strong Workforce Program	Welding/SBVC	\$9,537.00
Bell, Michael	(16794) Music performance for Black History Month Term: 2/28/2018 - 2/28/2018 Funding Source: Equal Employment	Profl Development/CHC	\$300.00

<i>Contract Type</i>			
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>
<u>General</u>			
Brown & Bigelow, Inc.	(16722) Production of novelty items with SBCCD logo for giveaways Term: 5/18/2018 - 6/30/2018 Funding Source: General Funds	Chancellor/SBCCD	\$5,627.56
Burgess Moving & Storage	(16714) Move boxes and miscellaneous items to and from the National Orange Show Event Center Term: 5/1/2018 - 5/7/2018 Funding Source: General Funds	Student Services/SBVC	\$864.00
California Consulting, LLC	(16703) Provide assistance with grant development and funding Term: 5/1/2018 - 9/30/2018 Funding Source: EDCT Funds	EDCT/SBCCD	\$43,200.00
California State University - Northridge	(16772) Provide expertise for the development of MakerSpace curricula Term: 9/13/2017 - 6/30/2018 Funding Source: CCC Maker Grant	EDCT Foundation/SBCCD	\$7,590.00
Christian Counseling Service	(16719) Provide classes, counseling and supportive services to Veteran students and their families; no cost to SBCCD Term: 7/1/2018 - 6/30/2022 Funding Source: N/A	Health Services/SBVC	

<i>Contract Type</i>			
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>
<u>General</u>			
Cleveland, Britney	(16633) DJ services for ASG Spring Formal event Term: 5/4/2018 - 5/4/2018 Funding Source: ASG General Fund	Student Life/SBVC	\$400.00
Colton Redlands Yucaipa ROP	(16671) Provide and facilitate summer projects in Digital Media, STEM and Gaming Summer 2018 activities as part of "Doing What Matters for Job and Economy" Grant Term: 6/1/2018 - 8/31/2018 Funding Source: ICT/Digital Media Grant	EDCT/SBCCD	\$24,000.00
Colton Redlands Yucaipa ROP	(16672) Provide assistance for "Regional CTE Advisory Communities" to meet grant goals Term: 7/1/2018 - 12/31/2018 Funding Source: ICT/Digital Media Grant	EDCT/SBCCD	\$15,000.00
Computerized Embroidery Company, The	(16663) Production of staff shirts for Counseling Department Term: 5/16/2018 - 6/30/2018 Funding Source: General Funds	Counseling/SBVC	\$2,453.76
Computerized Embroidery Company, The	(16782) Production of T-shirts for senior day Term: 5/30/2018 - 6/30/2018 Funding Source: General Funds	First Year Experience/SBVC	\$2,254.67
Computerized Embroidery Company, The	(16784) Production of Tumaini T-shirts Term: 5/30/2018 - 6/30/2018 Funding Source: General Funds	Tumaini/SBVC	\$776.25

<i>Contract Type</i>			
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>
<u>General</u>			
Contra Costa CCD	(16668) Provide services to meet EDCT goals for "Doing What Matters for Job and Economy" grant Term: 5/14/2018 - 7/15/2018 Funding Source: ICT/Digital Media Grant	EDCT/SBCCD	\$5,000.00
Dan Lyman Construction, Inc.	(16711) Install auto operator door in ADSS building Term: 5/1/2018 - 6/30/2018 Funding Source: General Funds	Maintenance/SBVC	\$21,875.00
Demery, Jean dba OBMDI Entertainment	(16791) Provide music selection and supervision for television productions Term: 7/1/2018 - 6/30/2019 Funding Source: KVCR	KVCR/KVCR	\$30,000.00
DoubleTree Hotel - Ontario	(16660) Rental of meeting room for Board retreat Term: 6/12/2018 - 6/13/2018 Funding Source: General Funds	Chancellor/SBCCD	\$500.00
Elevate Tomorrow, LLC	(16780) Speaker for Classified Staff Day topic "Cultural Competency & Equity Access" Term: 6/6/2018 - 6/6/2018 Funding Source: Student Equity	EOPS/SBVC	\$1,800.00

<i>Contract Type</i>			
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>
<u>General</u>			
eSecurity Solutions, LLC	(16650) Provide assistance in the implementation of security documentation Term: 5/11/2018 - 6/30/2018 Funding Source: General Funds	TESS/SBCCD	\$5,400.00
Facade Theme Party	(16682) Rental of games for the "Financial Aid Awareness" event Term: 6/26/2018 - 6/26/2018 Funding Source: Financial Aid	Financial Aid/SBVC	\$3,033.50
Facebook, Inc.	(16696) Advertisement to promote SBVC Foundation events Term: 7/1/2018 - 6/30/2019 Funding Source: General Funds	SBVC Foundation/SBVC	\$3,000.00
FieldTurf USA, Inc.	(11813) Perform opening of turf for football field lighting project Term: 5/16/2018 - 6/30/2018 Funding Source: General Funds	Grounds/SBVC	\$1,185.25
Fleming, Kevin	(16643) Speaker: topic "Career & Technical Education" training Term: 5/8/2018 - 5/8/2018 Funding Source: Perkins	Technical Training/SBVC	\$2,000.00
Four (4) Imprint	(16747) Production of novelty items with CHC logo for giveaways Term: 5/24/2018 - 6/21/2018 Funding Source: General Funds	Marketing/CHC	\$3,236.45

<i>Contract Type</i>			
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>
<u>General</u>			
Four (4) Imprint	(16751) Production of novelty items with CHC logo for giveaways Term: 5/24/2018 - 6/30/2018 Funding Source: General Funds	Marketing/CHC	\$3,236.45
Four (4) Imprint	(16721) Production of novelty items with SBCCD logo for giveaways Term: 5/18/2018 - 6/30/2018 Funding Source: General Funds	Chancellor/SBCCD	\$2,450.00
Four (4) Imprint	(16655) Production of novelty items with SBVC logo for giveaways Term: 5/14/2018 - 6/30/2018 Funding Source: General Funds	Counseling/SBVC	\$962.10
Four (4) Imprint	(16706) Production of novelty items with SBVC logo for giveaways Term: 5/15/2018 - 6/30/2018 Funding Source: General Funds	Academic Success/SBVC	\$1,953.85
Four (4) Imprint	(16713) Production of novelty items with SBVC logo for giveaways Term: 5/1/2018 - 6/30/2018 Funding Source: General Funds	Community Relations/SBVC	\$504.65
H & L Charter Co, Inc.	(16775) Bus rental for EOPS field trip to California State University - San Bernardino Term: 7/19/2018 - 7/19/2018 Funding Source: EOP&S	EOPS/CHC	\$783.75

<i>Contract Type</i>			
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>
<u>General</u>			
H & L Charter Co, Inc.	(16773) Bus rental for EOPS field trip to Loma Linda School of Allied Health Term: 8/2/2018 - 8/2/2018 Funding Source: EOP&S	EOP&S/CHC	\$783.75
H & L Charter Co, Inc.	(16776) Bus rental for EOPS field trip to Museum of Tolerance - Los Angeles Term: 7/12/2018 - 7/12/2018 Funding Source: EOP&S	EOP&S/CHC	\$1,123.75
H & L Charter Co, Inc.	(16774) Bus rental for EOPS field trip to University of Riverside Term: 7/26/2018 - 7/26/2018 Funding Source: EOP&S	EOP&S/CHC	\$783.75
H & L Charter Co, Inc.	(16632) Bus rental for Softball game in Los Angeles Term: 2/24/2018 - 2/24/2018 Funding Source: Trust Account	Athletics/SBVC	\$1,235.00
Hayes, Jerell Dawon	(16705) Provide training on how to effectively run parts on new equipment Term: 5/7/2018 - 6/30/2018 Funding Source: General Funds	Technical Training/SBVC	\$750.00
Herrera, Annette J. dba Annette J. Photography	(16691) Produce head shot photos Term: 4/23/2018 - 6/30/2018 Funding Source: KVCR	KVCR/KVCR	\$600.00

<i>Contract Type</i>			
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>
<u>General</u>			
IBM - International Business Machines Corporation	(16629) Software subscription for "IBM SPSS"; online statistical analysis Term: 6/1/2018 - 5/31/2019 Funding Source: General Funds	TESS/SBCCD	\$1,395.00
iHeartMedia	(16638) KGGI to broadcast live for two hours at each site; SBVC & CHC for a total of four hours Term: 5/25/2018 - 5/25/2018 Funding Source: General Funds	Marketing/SBCCD	\$2,000.00
iHeartMedia	(16639) KGGI to broadcast live for two hours at the District Site Term: 5/11/2018 - 5/11/2018 Funding Source: General Funds	Marketing/SBCCD	\$1,499.50
In-N-Out Burger	(16635) Catering for Financial Aid Summer Outreach Event; funded by State BFAP funds Term: 6/26/2018 - 6/26/2018 Funding Source: State Grant	Financial Aid/SBVC	\$5,346.00
J & M Trophies	(16680) Production of awards for "Secretaries Retreat Challenge" Term: 5/15/2018 - 6/27/2018 Funding Source: General Funds	President/CHC	\$152.77

<i>Contract Type</i>			
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>
<u>General</u>			
Jam Sportwear	(16759) Production of Autism Awareness T-shirts KVCR fund-raiser event Term: 4/3/2018 - 4/15/2018 Funding Source: KVCR	KVCR/KVCR	\$1,134.61
Jenkins, Ulysses	(16793) Music performance for Black History Month Term: 2/28/2018 - 2/28/2018 Funding Source: Equal Employment	Prof Development/CHC	\$300.00
Jenkins, Ulysses	(16792) Speaker for Black History Month topic "Ulysses Jenkins Retrospective Exhibition" Term: 2/28/2018 - 2/28/2018 Funding Source: Equal Employment	Prof Development/CHC	\$600.00
JobElephant.com Inc.	(16744) On-demand advertising for open employment positions within the District Term: 7/1/2018 - 6/30/2019 Funding Source: General Funds	Human Resources/SBCCD	\$23,345.00
JobElephant.com Inc.	(14965) On-demand advertising for open employment positions within the District; This is to approve Amendment 02-increase by \$3,000 for unlimited postings on higheredjobs.com Term: 7/1/2017 - 6/30/2018 Funding Source: Equal Employment	Human Resources/SBCCD	\$18,345.00

<i>Contract Type</i>			
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>
<u>General</u>			
JumpNJump	(16683) Rental of chairs for Fire Academy graduation Term: 5/19/2018 - 5/19/2018 Funding Source: Strong Workforce Program	Fire Technology/CHC	\$202.03
Kara, Vinzula	(16768) Music performance for "Black History Month" event Term: 2/28/2018 - 2/28/2018 Funding Source: Equal Employment	Prof Development/CHC	\$300.00
Lapel Pins Plus	(16649) Production of CHC lapel pins Term: 5/7/2018 - 6/30/2018 Funding Source: General Funds	President/CHC	\$501.00
LeMay Construction	(16666) Electrical service to provide power to new folding machine Term: 5/16/2018 - 6/30/2018 Funding Source: General Funds	Print Shop/SBCCD	\$1,460.00
Lewis, Wayne	(16678) Provide assistance with graphics and promos for KVCR films Term: 1/1/2018 - 6/30/2018 Funding Source: KVCR	KVCR/KVCR	\$3,600.00
MacGuyz	(16634) Repair of a Mac laptop Term: 4/18/2018 - 5/3/2018 Funding Source: General Funds	TESS/SBCCD	\$1,012.86

<i>Contract Type</i>			
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>
<u>General</u>			
Marriott - Atlanta Marquis	(16778) Block room rental for staff and students at HACU convention Term: 10/3/2018 - 10/10/2018 Funding Source: First Year Experience	First Year Experience/SBVC	\$18,211.34
Martinez-Westley, Erik	(16704) Acting as on-camera Host for the Program and post-production supervision, on the "The Whistle" project for additional episodes Term: 4/26/2018 - 6/30/2018 Funding Source: KVCR	KVCR/KVCR	\$10,000.00
Mathys-Potestio, LLC	(16752) Provide consultant and writer services for SBCCD Branding project Term: 5/24/2018 - 6/30/2018 Funding Source: General Funds	Marketing/SBCCD	\$12,600.00
Mike's Custom Flooring	(16708) Install flooring in SBVC Financial Aid, DSPS, and President's office Term: 5/1/2018 - 6/30/2018 Funding Source: General Funds	Maintenance/SBVC	\$29,972.14
Mint Print Media	(16737) Production of a banner with SBVC logo Term: 5/15/2018 - 6/30/2018 Funding Source: General Funds	Marketing/SBVC	\$323.25

<i>Contract Type</i>			
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>
<u>General</u>			
Mint Print Media	(16788) Production of tablecloths with CHC Logo Term: 5/30/2018 - 6/30/2018 Funding Source: General Funds	Marketing/CHC	\$388.36
Navarro, Grace	(16681) Provide assistance to collaborate and execute the effectiveness of the Middle College Program Term: 7/31/2018 - 8/31/2018 Funding Source: Middle College HS	Middle College/SBVC	\$1,200.00
P2C Solutions, LLC	(16692) Provide assistance in the coordination of the Adult Education Block Grant Project Term: 7/1/2018 - 12/31/2018 Funding Source: Adult Ed (AEBG) Grant	Mathematics/SBVC	\$28,800.00
Pacific Heritage, Inc.	(16707) Installation of 25 backflow security cages Term: 5/1/2018 - 6/30/2018 Funding Source: General Funds	Maintenance/SBVC	\$58,703.76
Pinnacle Disposal & Environmental Services, Inc.	(15622) Provide 6 open top containers; this to approve increase by \$2,700 as additional trash pick-ups were needed Term: 7/1/2017 - 6/30/2018 Funding Source: General Funds	Maintenance/SBVC	\$6,500.00

<i>Contract Type</i>			
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>
<u>General</u>			
Positive Promotions	(16674) Production of novelty items with SBVC logo for promotional giveaways Term: 5/15/2018 - 6/30/2018 Funding Source: CalWorks	Calworks/SBVC	\$8,512.25
Primex Clinical Laboratories, Inc.	(16777) Provide laboratory and radiology services for CHC Health Center Term: 5/16/2018 - 5/15/2023 Funding Source: Student Health Fee	Health Center/CHC	\$30,000.00
Quantum Group, The	(16733) Production of novelty items with CHC logo for promotional giveaways Term: 5/15/2018 - 6/30/2018 Funding Source: Financial Aid	Financial Aid/CHC	\$2,998.01
Quantum Group, The	(16734) Production of novelty items with CHC logo for promotional giveaways Term: 5/15/2018 - 6/30/2018 Funding Source: Financial Aid	Financial Aid/CHC	\$4,224.85
Ram Plumbing Heating & Air	(16790) Plumbing services to reroute gas lines to create additional welding stations Term: 6/1/2018 - 6/30/2018 Funding Source: Strong Workforce Program	Welding/SBVC	\$7,679.00
Ramirez, Martha	(16787) Rental of tables and chairs for Block Party event Term: 5/11/2018 - 5/11/2018 Funding Source: General Funds	EDCT/SBCCD	\$1,000.00

<i>Contract Type</i>			
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>
<u>General</u>			
Redlands USD	(16626) Participation agreement in the AB104 Adult Education program to cover the cost of vendor's employee to attend three conferences; Coalition on Adult Basic Education, California Council for Adult Education and Comprehensive Adult Student Assessment System Term: 5/10/2018 - 6/30/2018 Funding Source: AB86 Adult Consortium	Mathematics/SBVC	\$5,500.00
Regal Cinemas, Inc.	(16803) Event Agreement for a theater showing of the KVCR produce program "From Scratch"; no cost to SBCCD Term: 6/18/2018 - 6/18/2018 Funding Source: N/A	KVCR/KVCR	
Riddell/All American	(16783) Repair of football helmets for 2018 season Term: 5/30/2018 - 6/30/2018 Funding Source: General Funds	Athletics/SBVC	\$2,190.00
San Bernardino City USD	(16651) SBVC use of vendor's facilities for "SBVC Manager's Retreat"; no cost to SBCCD Term: 6/18/2018 - 6/18/2018 Funding Source: N/A	President/SBVC	

<i>Contract Type</i>			
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>
<u>General</u>			
San Bernardino County Superintendent of Schools	(16625) Participation agreement in the AB104 Adult Education program to cover the cost of two of vendor's employees to attend summer institute event Term: 6/18/2018 - 6/22/2018 Funding Source: AB86 Adult Consortium	Mathematics/SBVC	\$3,000.00
Santa Clarita CCD	(16667) Provide services to meet EDCT goals for "Doing What Matters for Job and Economy" grant Term: 5/1/2018 - 7/15/2018 Funding Source: ICT/Digital Media Grant	EDCT/SBCCD	\$5,000.00
SBVC Foundation	(16769) Bronze Sponsorship - advertising on event signage and on carts Term: 4/20/2018 - 4/20/2018 Funding Source: EDCT Funds	EDCT/SBCCD	\$12,500.00
Shred-It	(15668) On demand document shredding service; this is to approve an increase in the contract by \$3,000; additional services needed to comply with fire code Term: 7/1/2017 - 6/30/2018 Funding Source: General Funds	Admissions & Records/SBVC	\$4,164.04
Shred-It	(16736) Shredding of 10 boxes of paper Term: 5/15/2018 - 6/30/2018 Funding Source: General Funds	Administrative Services/SBVC	\$1,077.50

<i>Contract Type</i>			
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>
<u>General</u>			
Southern California Edison	(15206) Participation Agreement - "Proposition 39 Zero Net Energy" (ZNE) pilot program; to improve energy efficiency; no cost to SBCCD; this is to approve Amendment 01 - to Section 10(c) to extend installation date from 07/01/2018 to 11/30/2018 Term: 6/8/2017 - 12/31/2019 Funding Source: N/A	Facilities Planning/SBCCD	
Timeless Plaques & Awards	(16785) Production of awards for Tumaini participants Term: 5/30/2018 - 6/30/2018 Funding Source: General Funds	Tumaini/SBVC	\$80.81
TouchBistro USA, Inc.	(16661) Purchase of "Point of Sale" system for food truck Term: 5/15/2018 - 6/30/2018 Funding Source: Strong Workforce Program	Restaurant Mgmt/SBVC	\$4,792.38
Trophy House	(16735) Production of spotlighting awards Term: 5/15/2018 - 6/30/2018 Funding Source: General Funds	Marketing/SBVC	\$1,082.90
Vantiv/intergrated Payments	(16762) Payment process for point of sales credit card processing system for food truck; fee collected as a percentage of revenue; percentage varies as to card/transaction type Term: 7/1/2018 - 6/30/2023 Funding Source: Sun Room Revenue	Restaurant Mgmt/SBVC	\$850.00

<i>Contract Type</i>			
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>
<u>General</u>			
Walker Brothers Machinery Moving, Inc.	(16656) Machine relocation services for the Machine Trades Department Term: 5/15/2018 - 6/30/2018 Funding Source: General Funds	Machine Trades/SBVC	\$1,950.00
Watson Bros	(16743) Calibration and maintenance on 26 balances Term: 5/15/2018 - 6/30/2018 Funding Source: General Funds	Chemistry/SBVC	\$2,120.00
WestKoaast Graphics	(16712) Production of novelty items with CHC logo for giveaways Term: 5/1/2018 - 6/30/2018 Funding Source: General Funds	Honors Program/CHC	\$90.42
Yakuob, Carolin	(16795) Speaker for Black History Month; topic "Egyptian Traditional Celebration, Feast & Demo" Term: 2/28/2018 - 2/28/2018 Funding Source: General Funds	Prof Development/CHC	\$700.00
Yucaipa Valley Kiwanis	(16654) Business/Corporate Sponsorship for the "19th Annual Golf Tournament" with two signs to promote CHC Term: 4/27/2018 - 4/27/2018 Funding Source: General Funds	Marketing/CHC	\$425.00

<i>Contract Type</i>			
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>
<u>General</u>			
Yucaipa-Calimesa Joint USD	(16627) Participation agreement in the AB104 Adult Education program to cover the cost of vendor's employee to attend three conferences; coalition on Adult Basic Education, California Council for Adult Education and Comprehensive Adult Student Assessment System Term: 5/10/2018 - 6/30/2018 Funding Source: AB86 Adult Consortium	Mathematics/SBVC	\$5,500.00
Zumba Fitness	(16753) Zumba copyright licensing for CHC to offer Zumba course as part of the Physical Education program Term: 7/1/2017 - 6/30/2018 Funding Source: General Funds	Physical Education/CHC	\$419.40
<i>SubTotal for General: 99</i>			<i>\$618,038.40</i>
<u>Income - Broadcast licensing</u>			
Mercys Bridge Public Television (WTNG)	(16761) Broadcast License for WTNG to broadcast FNX programing; no charge Term: 7/1/2018 - 6/30/2019 Funding Source: N/A	FNX/KVCR	
<i>SubTotal for Income - Broadcast licensing: 1</i>			

<i>Contract Type</i>			
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>
<i>Income - Contract Ed</i>			
Analytik Jenna US LLC	(16730) Training agreement for Analytik Jena participants Term: 4/17/2018 - 6/30/2018 Funding Source: N/A	EDCT/SBCCD	\$25,000.00
Analytik Jenna US LLC	(16731) Training agreement for Analytik Jena participants Term: 7/1/2018 - 6/30/2019 Funding Source: N/A	EDCT/SBCCD	\$25,000.00
Louis Vuitton US Manufacturing, Inc.	(16765) Training agreement for EDCT to provide on-site training to vendor employees Term: 7/1/2018 - 6/30/2019 Funding Source: N/A	EDCT/SBCCD	\$25,000.00
Plastics Plus Technology	(16700) EDCT to provide training to vendor's employees Term: 4/27/2018 - 6/30/2019 Funding Source: N/A	EDCT/SBCCD	\$25,000.00
San Bernardino City USD	(16806) Affiliation Agreement - Establishment and Ongoing Affiliation of the Middle College Program Held on the SBVC Campus; no cost to District Term: 7/1/2018 - 6/30/2019 Funding Source: N/A	Middle College/SBVC	
<i>SubTotal for Income - Contract Ed: 5</i>			<i>\$100,000.00</i>

<i>Contract Type</i>			
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>
<u>Income - Facilities Use</u>			
AJ's Burgers and More	(16742) Use of campus center Term: 5/5/2018 - 5/5/2018 Funding Source: N/A	Administrative Services/SBVC	\$25.00
Felecia's Fabulous Cookies	(16710) Use of Campus Center; no charge Term: 5/5/2018 - 5/6/2018 Funding Source: General Funds	Administrative Services/SBVC	
Holcomb, David, dba Thai Cook	(16645) Use of quad for food truck as part of the Foodie Festival; no charge as this is part of a campus event Term: 4/24/2018 - 4/24/2018 Funding Source: N/A	Administrative Services/SBVC	
Inspire Charter Schools	(16709) Use of Auditorium Term: 5/29/2018 - 5/29/2018 Funding Source: N/A	Administrative Services/SBVC	\$339.52
Kim Jong Seoul Street	(16644) Use of quad for food truck as part of the Foodie Festival; no charge as this is part of a campus event Term: 4/24/2018 - 4/24/2018 Funding Source: N/A	Administrative Services/SBVC	
Martha's Fry Bread	(16637) Use of quad for food truck as part of the Foodie Festival; no charge as this is part of a campus event Term: 4/24/2018 - 4/24/2018 Funding Source: N/A	Administrative Services/SBVC	

<i>Contract Type</i>			
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>
<u>Income - Facilities Use</u>			
San Bernardino City USD	(16766) Use of Auditorium by Del Vallejo Middle School; no charge Term: 6/6/2018 - 6/6/2018 Funding Source: N/A	Administrative Services/SBVC	
Thunderbird Water Polo Club, Inc.	(16764) Use of CHC swimming pool for water polo practices and games; no charge Term: 7/1/2018 - 6/30/2019 Funding Source: N/A	Pool/CHC	
Zhang, Zhi	(16630) Use of Pool for group practice Term: 4/30/2018 - 12/31/2018 Funding Source: N/A	Pool/CHC	\$1,000.00
<i>SubTotal for Income - Facilities Use: 9</i>			<i>\$1,364.52</i>
<u>Income - General</u>			
Charitable Adult Rides & Services, Inc.	(16694) Act on behalf of KVCR to accept donated vehicles, provide written substantiation of donations to donors, and facilitate the sale of donated vehicles with proceed going to KVCR Foundation minus commission and fees Term: 5/17/2018 - 5/16/2020 Funding Source: N/A	KVCR Foundation/KVCR	

<i>Contract Type</i>			
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>
<u>Income - General</u>			
Liquidation Company, The - TLC Auctions	(16770) Auctioneer services for disposal of Districtwide surplus assets; 65% of sales proceeds Term: 7/1/2018 - 6/30/2019 Funding Source: N/A	Business Services/SBCCD	
<u>SubTotal for Income - General: 2</u>			
<u>Income - Grant</u>			
California Department of Ed	(16800) Grant for Child Care Center: California State Preschool Program; CSPP-8430 Term: 7/1/2018 - 6/30/2018 Funding Source: N/A	Child Care Center/SBVC	\$1,797,509.00
California Department of Ed	(16799) Grant for Child Care Center: General Child Care & Development Programs; CCTR-8196 Term: 7/1/2018 - 6/30/2019 Funding Source: N/A	Child Care Center/SBVC	\$837,187.00
CCC Chancellor's Office	(15101) Grant for Fund for Student Success; Middle College High School Project; this is to approve Amendment 02- to extend term by four months Term: 7/1/2017 - 6/30/2018 Funding Source: N/A	Middle College/SBVC	\$100,000.00

<i>Contract Type</i>			
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>
<u>Income - Grant</u>			
CCC Chancellor's Office	(16805) Mathematics, Engineering Science Achievement Grant (MESA) Term: 7/1/2018 - 6/30/2019 Funding Source: N/A	Science/SBVC	\$74,515.00
CCC Chancellor's Office	(15102) Workforce and Economic Development Division: Deputy Sector Navigator - Information & Communication Technologies Grant; this is to approve Amendment 01- to increase funding by \$35,000 Term: 7/1/2017 - 6/30/2018 Funding Source: N/A	PDC/SBCCD	\$235,000.00
Riverside CCD	(16676) Master Participation Agreement for the development of the "Strong Workforce Program" project for the Inland Empire and Desert Regions Term: 7/1/2018 - 12/31/2020 Funding Source: N/A	CTE/CHC	\$514,768.00
Riverside CCD	(16677) Master Participation Agreement for the development of the "Strong Workforce Program" project for the Inland Empire and Desert Regions Term: 7/1/2018 - 12/31/2020 Funding Source: N/A	Technical Training/SBVC	\$601,274.00

<i>Contract Type</i>			
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>
<i>Income - Grant</i>			
Riverside CCD	(16679) Master Participation Agreement for the development of the "Strong Workforce Program" project for the Inland Empire and Desert Regions Term: 7/1/2018 - 12/31/2020 Funding Source: N/A	EDCT/SBCCD	\$548,712.00
<i>SubTotal for Income - Grant: 8</i>			<i>\$4,708,965.00</i>
<i>Instructional Services</i>			
Redlands, City of	(16693) Instructional Service Agreement for in-service fire personnel Term: 7/1/2018 - 6/30/2023 Funding Source: General Funds	CTE/CHC	\$1,771,000.00
San Bernardino County Sheriff's Department	(11762) Basic Training Agreement for Police Science Program: Rate \$3.93 Per Student Per Instructional Hour; Amendment 03 - Increase 17/18 contact hours by 152,775 for an increase of \$600,405.75; extend term date by two years from 06/30/2018 to 06/30/2020 Term: 7/1/2015 - 6/30/2020 Funding Source: General Funds	Police Science/SBVC	\$3,107,254.50
<i>SubTotal for Instructional Services: 2</i>			<i>\$4,878,254.50</i>

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>
<u>Joint Power/Piggyback Purchase</u>				
	CODESP - Employee Selection	(16760) Joint Powers Agreement for Employee Selection Procedures - Pre-Employment Testing Services Term: 7/1/2018 - 6/30/2019 Funding Source: Equal Employment	Human Resources/SBCCD	\$3,000.00
<i>SubTotal for Joint Power/Piggyback Purchase: 1</i>				<i>\$3,000.00</i>
<u>Leases</u>				
	San Bernardino, County of	(9251) Lease of Running Springs ISD Heaps Peak for KVCR Tower: this is to approve Amendment 01 - extension of lease for an additional five years at a cost of \$22,885 Term: 7/1/2013 - 6/30/2023 Funding Source: KVCR - Foundation Fund	KVCR Foundation/KVCR	\$33,451.25
<i>SubTotal for Leases: 1</i>				<i>\$33,451.25</i>
<u>Maintenance Agreement</u>				
	A & A Copy Machines, Inc. DBA Pioneer Copy Machines, Co	(16664) Maintenance on four Konica Minolta Bizhub copiers; includes all parts, labor and supplies (except paper and staples) Term: 7/1/2018 - 6/30/2019 Funding Source: Alternative Text Grant	ATPC/SBCCD	\$12,100.00
	IT Supplies	(16673) Purchase of IT equipment and two year service agreement Term: 6/1/2018 - 5/31/2020 Funding Source: CCC Maker Grant	EDCT Foundation/SBCCD	\$24,666.77

<i>Contract Type</i>	<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>
<u>Maintenance Agreement</u>				
<i>SubTotal for Maintenance Agreement: 2</i>				<i>\$36,766.77</i>
<u>PO as Contract</u>				
	First Street Towing Company	(16658) Towing services for KVCR vehicle Term: 4/17/2018 - 4/17/2018 Funding Source: FNX Grant	FNX/KVCR	\$300.00
<i>SubTotal for PO as Contract: 1</i>				<i>\$300.00</i>
<u>Program Acquisition</u>				
	Colorado Public Television	(16697) Program acquisition for "Sounds on 29th 600 Series & Open Air 400 Series"; no cost to SBCCD Term: 6/14/2018 - 6/13/2023 Funding Source: N/A	KVCR/KVCR	
	Drama Camp Productions, Inc.	(16729) Broadcast rights to air "Dust N Bones"; no cost to SBCCD Term: 9/14/2018 - 9/13/2023 Funding Source: FNX Grant	FNX/KVCR	
	Marimn Health Wellness Center	(16727) Broadcast rights to air 15 different programs; no cost to SBCCD Term: 4/16/2018 - 4/15/2023 Funding Source: N/A	KVCR/KVCR	

<i>Contract Type</i>			
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>
<u>Program Acquisition</u>			
Parks, Mary	(16728) Broadcast rights to air "American Spirit - with Mary Parks"; no cost to SBCCD Term: 6/1/2018 - 9/30/2021 Funding Source: N/A	KVCR/KVCR	
Tribal Eye Productions	(16631) Program acquisition for "Telling the Truth About California Missions" and "Tears of our Ancestors: Healing From Historical Trauma" Term: 7/1/2018 - 6/30/2023 Funding Source: FNX Grant	FNX/KVCR	\$3,000.00
Yanchyk, Brandy Natasha	(16771) Program acquisition for "Ambassadors of the Ski and The Price of the Prize" Term: 7/15/2018 - 7/14/2023 Funding Source: FNX Grant	FNX/KVCR	\$6,070.00
<i>SubTotal for Program Acquisition: 6</i>			<i>\$9,070.00</i>
<u>Sheriff On Site Supervisor</u>			
Gault, Jacob	(16717) Sheriff's On Site Supervisor for Basic Academy Term: 7/1/2018 - 6/30/2021 Funding Source: N/A	Police Science/SBVC	

<i>Contract Type</i>			
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>
<u>Sheriff On Site Supervisor</u>			
Mascetti, Jason	(16715) Sheriff's On Site Supervisor for Basic Academy Term: 7/1/2018 - 6/30/2021 Funding Source: N/A	Police Science/SBVC	
Pruett, Harmony	(16716) Sheriff's On Site Supervisor for Basic Academy Term: 7/1/2018 - 6/30/2021 Funding Source: N/A	Police Science/SBVC	
<u>SubTotal for Sheriff On Site Supervisor: 3</u>			
<u>Software/Online Services</u>			
ACT, Inc.	(16689) Provide access to internet-based assessment system Term: 5/1/2018 - 6/30/2018 Funding Source: Goodwill	EDCT/SBCCD	\$4,500.00
Allegiance Software, Inc.	(16636) Software License for "Allegiance Main Fund-Raising System" to include expanded premium model, electronic data transmission module, major gift module and web membership module Term: 4/18/2018 - 4/17/2023 Funding Source: KVCR - Foundation	KVCR Foundation/KVCR	\$88,260.00

<i>Contract Type</i>			
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>
<u>Software/Online Services</u>			
Amazon, Inc	(16718) Software license for "IVDbPro" for one year Term: 2/6/2018 - 2/5/2019 Funding Source: KVCR	KVCR/KVCR	\$59.97
Apple Computers, Inc.	(16699) Software license for "Funal Cut Pro, Motion 5, Compressor 4, Logic Pro X, and MainStage 3" Term: 5/25/2018 - 5/24/2019 Funding Source: CCC Maker Grant	EDCT Foundation/SBCCD	\$4,999.75
Blackbaud, Inc.	(16798) Software license for "AcademicWorks Scholarship Management" system for both SBVC and CHC Term: 3/1/2018 - 2/28/2019 Funding Source: General Funds	Foundations/CHC/SBVC	\$9,922.60
CDW Government Inc.	(16653) Software license for "Advanced Edge" for upgrade for network switches Term: 5/14/2018 - 6/30/2018 Funding Source: General Funds	TESS/SBCCD	\$2,114.66
Community College League of CA	(16750) Community College Library Consortium - Software license for online library databases which provide eBooks and historical journal articles Term: 7/1/2018 - 6/30/2019 Funding Source: Lottery Fund	Library/SBVC	\$65,836.80

<i>Contract Type</i>			
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>
<u>Software/Online Services</u>			
Connected Automotive Systems of New England Inc.	(16763) Software license for "Ford, GM, and Toyota Integrated Diagnostic Systems" Term: 6/1/2018 - 5/31/2019 Funding Source: Strong Workforce Program	Automotive/SBVC	\$17,818.95
Constant Contact, Inc.	(16695) E-mail marketing services to find potential donors for 2501-5000 contacts Term: 7/1/2018 - 6/30/2019 Funding Source: General Funds	SBVC Foundation/SBVC	\$798.00
CPP, Inc.	(16642) Software license renewal for "Strong Interest Inventory" and "MBTI Career Report" Term: 5/7/2018 - 6/30/2018 Funding Source: Adult Ed (AEBG) Grant	Counseling/CHC	\$2,995.18
Duxbury Systems, Inc.	(16702) Duxbury Braille Translator for Windows - Single user with upgrades; license #G1627-20963972 Term: 5/15/2018 - 5/14/2020 Funding Source: DSP&S	DSP&S/SBVC	\$263.99
Evernote Corporation	(16698) Annual licensing for use of Evernote software for three users; this program links user's devices so that notes are always available Term: 4/21/2018 - 4/20/2019 Funding Source: EDCT - Foundation	EDCT Foundation/SBCCD	\$449.97

<i>Contract Type</i>			
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>
<u>Software/Online Services</u>			
File Keepers, LLC formerly American Microlmaging, Inc.	(15139) Software lease and training for the implementation of the "Laserfiche" forms and & workflow management system; Acknowledgement of the company name change Term: 7/1/2017 - 6/30/2018 Funding Source: Student Equity	Student Services/CHC	\$79,448.00
Infogrip, Inc.	(16786) Software license for "Inspiration, WordQ for Windows, and WordQ for Mac" Term: 6/1/2018 - 5/31/2019 Funding Source: DSP&S	DSP&S/SBVC	\$778.00
Instructure, Inc.	(16665) Learning management software for CHC; no cost to SBCCD; \$46,013.46 paid by the State Chancellor's Office Term: 7/1/2018 - 6/30/2019 Funding Source: N/A	TESS/SBCCD	
Instructure, Inc.	(16662) Learning management software for SBVC; no cost to SBCCD; \$103,525.17 paid by the State Chancellor's Office Term: 7/1/2018 - 6/30/2019 Funding Source: N/A	TESS/SBCCD	
Kivuto Solutions, Inc.	(16652) Software License for "VMware Academic" used to enhance virtual technology Term: 4/18/2018 - 4/17/2019 Funding Source: Strong Workforce Program	Computer & Info Science/CHC	\$300.00

<i>Contract Type</i>			
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>
<u>Software/Online Services</u>			
Manufacturing Skills Standards Council (MSSC)	(16801) Provide e-learning modules and/or certified logistics associate examinations online Term: 6/7/2018 - 10/31/2018 Funding Source: Goodwill	EDCT/SBCCD	\$3,000.00
March Direct Marketing	(16623) One year access to "AmeriLink Consumer Database" Term: 4/30/2018 - 4/29/2019 Funding Source: General Funds	Marketing/CHC	\$1,149.70
McGraw-Hill	(16675) Software licensing for "Aleks"; a web-based assessment and learning system Term: 5/15/2018 - 10/31/2018 Funding Source: General Funds	Mathematics/SBVC	\$24,018.00
Mitchell One	(16796) Software license for Mitchell One web access Term: 3/6/2018 - 3/5/2019 Funding Source: State Grant	Automotive/SBVC	\$1,099.00
Servint Corporation, The	(16690) Essential VPS bandwidth service for webhosting and maintenance at a cost of \$135.00 per month Term: 7/1/2018 - 6/30/2019 Funding Source: FNX Grant	FNX/KVCR	\$1,481.69

<i>Contract Type</i>			
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>
<u>Software/Online Services</u>			
SofterWare	(16745) Software license for "DonorPerfect" online essentials access Term: 8/2/2018 - 8/1/2019 Funding Source: General Funds	Foundation/SBVC	\$1,722.00
TechSmith	(16740) Software licensing for "Camtasia and SnagIt" software Term: 5/15/2018 - 5/14/2019 Funding Source: DSP&S	DSP&S/SBVC	\$254.02
Tennessee, University of	(16797) Online Database access for one year to "What Can I Do With This Major"; A database of careers associated with different school majors Term: 4/1/2018 - 3/31/2019 Funding Source: General Funds	Counseling/CHC	\$150.00
Three M (3M) Personal Safety Div	(15521) Online medical clearance exams; this to approve an increase in the not to exceed amount by \$5,000 as addition tests are needed Term: 7/1/2017 - 6/30/2018 Funding Source: Medical Clearance	Administrative Services/CHC	\$15,535.00
<i>SubTotal for Software/Online Services: 26</i>			<i>\$326,955.28</i>

<i>Contract Type</i>			
<i>Firm</i>	<i>Purpose and Information</i>	<i>Department / Location</i>	<i>Amount</i>
<u>Transfer Admission Guarantee</u>			
La Verne, University of	(16622) Transfer agreement for SBVC/CHC students; no cost to SBCCD Term: 4/4/2018 - 4/3/2023 Funding Source: N/A	Transfer Center/SBVC/CHC	
<i>SubTotal for Transfer Admission Guarantee: 1</i>			
<i>Grand Total Contracts for Board Date 6/21/2018: 178</i>			

Routine Contracts - Summary

Scheduled Board Meeting 06/21/2018

EXPENSES

<u>Category</u>	<u>Number of Contracts</u>	<u>Contract Value</u>
<i>Bid</i>	1	\$770,000.00
<i>Broadcast Rights</i>	5	\$12,000.00
<i>Clinicals</i>	5	\$0.00
<i>General</i>	99	\$618,038.40
<i>Instructional Services</i>	2	\$4,878,254.50
<i>Joint Power/Piggyback Prurchase</i>	1	\$3,000.00
<i>Leases</i>	1	\$33,451.25
<i>Maintenance Agreement</i>	2	\$36,766.77
<i>PO as Contract</i>	1	\$300.00
<i>Program Acquisition</i>	6	\$9,070.00
<i>Sheriff on Site Supervisor</i>	3	\$0.00
<i>Software/Online Services</i>	26	\$326,955.28
<i>Transfer Admission Guarantee</i>	1	\$0.00
	153	Total Expenses
		\$6,687,836.20

INCOME

<u>Category</u>	<u>Number of Contracts</u>	<u>Contract Value</u>
<i>Income - Broadcast Rights</i>	1	\$0.00
<i>Income - Contract Ed</i>	5	\$100,000.00
<i>Income - Facilities Use</i>	9	\$1,364.52
<i>Income - General</i>	2	\$0.00
<i>Income - Grant</i>	8	\$4,708,965.00
	25	Total Income
		\$4,710,329.52
Total Number of Contracts	178	

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: June 21, 2018
SUBJECT: Consideration of Approval of Surplus Property and Authorization for Private Sale or Disposal

RECOMMENDATION

It is recommended that the Board of Trustees declare the equipment and/or materials listed on the attached as surplus property, and direct the Business Manager to arrange for its sale or disposal.

OVERVIEW

California Education Code 81452 states that if a governing board, by a unanimous vote of those members present, finds that property, whether one or more items, does not exceed in value the sum of \$5,000, the property may be sold at private sale without advertising or disposed of.

ANALYSIS

The items listed on the attached have been identified as obsolete and no longer usable. Upon approval by the board, they will be sold or disposed of through reputable auction houses and/or salvage companies.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Funds for materials sold will be provided to the district after auction and positively impact the budget.

Fixed Assets Surplus Report
June 21, 2018

Asset #	Date Retired	Location	Description	Date In Service	Initial Value	Current Value
17271	5/10/2018	CHC	Laser printer	5/25/2006	\$1,897.08	\$0.00
24643	5/14/2018	SBVC	PC desktop	1/1/2004	\$1,363.00	\$0.00
26556	5/14/2018	DIST	Latitude D810	6/13/2006	\$2,602.92	\$0.00
27606	5/14/2018	SBVC	Optiplex 745	5/15/2007	\$1,145.65	\$0.00
27607	5/14/2018	SBVC	Optiplex 745	5/15/2007	\$1,145.65	\$0.00
30554	5/10/2018	CHC	SCALER, 5-IN	12/18/2012	\$2,767.83	\$0.00
30735	5/10/2018	CHC	CPU	1/9/2012	\$1,290.74	\$0.00
32840	5/10/2018	CHC	OptiPlex 9010	11/29/2012	\$1,142.86	\$0.00
32882	5/10/2018	CHC	OptiPlex 9010	11/29/2012	\$1,142.86	\$0.00
37098	5/10/2018	CHC	OptiPlex 9020	4/4/2014	\$1,266.40	\$0.00

Non-Fixed Assets Surplus Report
June 21, 2018

Zenith Laser Disk Player	1 ea
Panasonic DVD Player	2 ea
1700 Overhead Projector	4 ea
Mimio DMA-01	1 ea
Box of Projector Lenses	3 ea
Box of Projector Remotes	1 ea
Box of VCR Repair items	1 ea
Box of Power supplies	1 ea
Box of Projector Reels	1 ea
Crestron Cable Spool	1 ea
Box of Cable minders	2 ea
Metal cabinet doors	4 ea
Universal Remotes	6 ea
Box of switchers/old parts	1 ea
Bulbs for old projectors	6 ea
Large Sound Bars	4 ea
Altec Amplifier	1 ea
Kodak MFS 8mm Projector	1 ea
Reel-to-Reel Recorder	1 ea
3m-1520 Tape Recorder	2 ea
EIKI Projector	4 ea
Slide projector	7 ea
Projector Screens	8 ea
Black Metal Shelves	1 ea
Office Chair	1 ea
Wooden Cabinet	1 ea

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: June 21, 2018
SUBJECT: Consideration of Approval to Adopt a Resolution for the California Department of Education

RECOMMENDATION

It is recommended that the Board of Trustees adopt the attached resolution for the California Department of Education.

OVERVIEW

The California Department of Education is the major funding source for the operation of SBVC's Child Development Center and requires, as part of the funding conditions a Board action to authorize Jose Torres, Steven J. Sutorus and Lawrence Strong to sign all agreements and all amendments thereto.

ANALYSIS

This is official notification by the Board of Trustees to the California Department of Education as to who may sign grant required documents.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

This enables the District to take advantage of grant funding to support the Child Care Center's operations.

RESOLUTION

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of **authorizing the designated personnel to sign all contract documents for Fiscal Year 2018/2019.**

BE IT RESOLVED that the Governing Board of the **San Bernardino Community College District** authorizes entering into local agreement and that the persons who are listed below, are authorized to sign the transaction for the Governing Board.

<u>Name</u>	<u>Title</u>	<u>Signature</u>
<u>Jose Torres</u>	<u>Executive Vice Chancellor</u>	_____
<u>Steven J. Sutorus</u>	<u>Business Manager</u>	_____
<u>Lawrence Strong</u>	<u>Director Fiscal Services</u>	_____

PASSED AND ADOPTED THIS 21st day of June, 2018, by the Governing Board of the **San Bernardino Community College District** of **San Bernardino** County, California.

I, **Anne L. Virice** Clerk of the Governing Board of **San Bernardino Community College District**, of **San Bernardino**, County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a **regular** meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said board.

(Clerk's signature)

(Date)

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: June 21, 2018
SUBJECT: Consideration of Approval to Adopt a Resolution for the California Department of Rehabilitation

RECOMMENDATION

It is recommended that the Board of Trustees adopt the attached Resolution for the California Department of Rehabilitation.

OVERVIEW

The State of California Department of Rehabilitation requires as part of its contract conditions, a Board action authorizing Jose Torres, Steven J. Sutorus and Lawrence Strong to sign their contracts, requests for reimbursement and all amendments thereto.

ANALYSIS

This is official notification by the Board of Trustees to the California Department of Rehabilitation as to who may sign contract documents.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

This enables the District to take advantage of funding and service opportunities to support the program operation.

RESOLUTION

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Rehabilitation for the purpose of **authorizing the designated personnel to sign all contract documents for Fiscal Year 2018/2019.**

BE IT RESOLVED that the Governing Board of the **San Bernardino Community College District** authorizes entering into local contracts and that the persons who are listed below, are authorized to sign the transactions for the Governing Board.

<u>Name</u>	<u>Title</u>	<u>Signature</u>
<u>Jose Torres</u>	<u>Executive Vice Chancellor</u>	_____
<u>Steven J. Sutorus</u>	<u>Business Manager</u>	_____
<u>Lawrence Strong</u>	<u>Director Fiscal Services</u>	_____

PASSED AND ADOPTED THIS 21st day of June, 2018, by the Governing Board of the **San Bernardino Community College District** of **San Bernardino** County, California.

I, **Anne L. Viricel** Clerk of the Governing Board of the **San Bernardino Community College District**, of **San Bernardino**, County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a **regular** meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said board.

(Clerk's signature)

(Date)

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Jose F. Torres, Executive Vice Chancellor

PREPARED BY: Lawrence P. Strong, Director of Fiscal Services

DATE: June 21, 2018

SUBJECT: Consideration of Approval to Adopt a Resolution Regarding the Expenditure of Proposition 30 Education Protection Account Funds

RECOMMENDATION

It is recommended that the Board of Trustees adopt the attached resolution regarding the expenditure of Proposition 30 Education Protection Account Funds.

OVERVIEW

Proposition 30, the Schools and Local Public Safety Protection Act of 2012, provides temporary tax revenues for the funding of local school districts and community colleges by raising the sales and use tax by .25 cents for four years, and by raising the income tax rate for high income earners (\$250,000 for individuals and \$500,000 for couples) for seven years. The Education Protection Account (EPA) was created in the State General Fund to receive and disburse these temporary tax revenues.

Districts have sole authority to determine how the moneys received from the EPA are spent within guidelines, provided that 1) the Governing Board makes these determinations in an open session of a public meeting of the Board and 2) the District does not use any of the funds from the EPA for administrative salaries or benefits, or any other administrative costs.

ANALYSIS

Pursuant to Article XIII, Section 36 of the California Constitution, SBCCD is required to report on its website an accounting of how much money was received from the EPA and how that money was spent. Additionally, the Governing Board is also required to determine and discuss the use of EPA funds at an open public meeting prior to June 30 annually.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The adoption of this resolution will not have a direct financial impact on the budget.

San Bernardino Community College District
Resolution Regarding the Education Protection Account

WHEREAS, the voters approved Proposition 30 on November 6, 2012 and Proposition 55 on November 8, 2016;

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012 (sun setting 12/31/2017), and Proposition 55 Article XIII, Section 36(e) to the California Constitution effective November 8, 2016 (commencing 01/01/2018);

WHEREAS, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f);

WHEREAS, before June 30th of each year, the Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year;

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;

WHEREAS, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor, or any agency of state government;

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall

San Bernardino Community College District
Resolution Regarding the Education Protection Account

ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;

WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

NOW, THEREFORE, IT IS HEREBY RESOLVED:

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of June 21, 2018.
2. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of the San Bernardino Community College District has determined to spend the monies received from the Education Protection Act as attached.

PASSED AND ADOPTED by the Governing Board on June 21, 2018, by the following vote:

AYES: _____
NOES: _____
ABSTENTIONS: _____
ABSENT: _____

STATE OF CALIFORNIA)
COUNTY OF SAN BERNARDINO)

I, Bruce Baron, Secretary of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

WITNESSED my hand this _____ day of _____ 2018

_____ Secretary of the Governing Board

San Bernardino Community College District
 Education Protection Account
 Estimated Expenditures through June 30, 2018

Expenditures through: June 30, 2018
For Fund 01, Resource 1400 Education Protection Account

Description	Object Codes	Amount
AMOUNT AVAILABLE FOR THIS FISCAL YEAR		
Adjusted Beginning Fund Balance	9791-9795	0.00
Revenue Limit Sources	8010-8099	0.00
Federal Revenue	8100-8299	0.00
Other State Revenue	8300-8599	0.00
Other Local Revenue	8600-8799	11,815,970
All Other Financing Sources and Contributions	8900-8999	0.00
Deferred Revenue	9650	0.00
TOTAL AVAILABLE		11,815,970
EXPENDITURES AND OTHER FINANCING USES		
(Objects 1000-7999)		
Instruction	1000-1999	11,815,970
Instruction-Related Services		
Ancillary Services	4000-4999	0.00
Community Services	5000-5999	0.00
Enterprise	6000-6999	0.00
General Administration	7000-7999	0.00
Plant Services	8000-8999	0.00
Other Outgo	9000-9999	0.00
TOTAL EXPENDITURES AND OTHER FINANCING USES		0.00
BALANCE (Total Available minus Total Expenditures and Other Financing Uses)		0.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Stacey Nikac, Senior Executive Assistant
DATE: June 21, 2018
SUBJECT: Consideration to Adopt Resolution to Grant Excused Absence

RECOMMENDATION

It is recommended that the Board of Trustees adopt the resolutions to grant excused absences and pay Trustees as if in attendance at said meetings.

Trustee	Meeting	Amount
Joseph Williams	5/31/18 Study Session	\$200.00

OVERVIEW

Education Code 72024 provides that a member may be paid for any meeting when absent if the board, by resolution duly adopted and included in its minutes, finds that, at the time of the meeting, he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the board.

INSTUTIONAL VALUES

IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the budget.

**RESOLUTION
TO GRANT EXCUSED ABSENCE AND PAY TRUSTEE FOR MEETING
ATTENDANCE**

WHEREAS, the members of the Board of Trustees of the San Bernardino Community College District receive compensation for attendance at meetings of the Board in accordance with provisions of Education Code Section 72024; and

WHEREAS, Education Code 72024 provides that a member may be paid for any meeting when absent if the Board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she was ill or the absence was due to a hardship deemed acceptable by the Board or due to district business; and

WHEREAS, the Board finds that the absence of Trustee Williams from the meeting on May 31, 2018 was due to hardship; and

WHEREAS, this resolution will constitute action to grant an excused absence of Trustee Williams.

NOW, THEREFORE, BE IT RESOLVED that Trustee Williams shall be paid as if in attendance at said meeting.

ADOPTED this 21st day of June 2018.

Bruce Baron
Chancellor and Secretary

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: Stacey Nikac, Senior Executive Assistant

DATE: June 21, 2018

SUBJECT: Consideration to Approve Conference Attendance

RECOMMENDATION

It is recommended that the Board of Trustees approve the requests for Conference Attendance.

OVERVIEW

Individual requests are submitted to fund expenses related to conference expenses planned for the colleges and district office.

ANALYSIS

Faculty and staff attend conferences to obtain updated information on policies and procedures in their fields. In addition, conference attendance provides professional growth and staff development.

INSITUTIONAL VALUES

IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the budget.

**San Bernardino Community College District
Conference Attendance**

Site: District

Department: Office of the Chancellor

Conference Name: SCUP 2018 Annual
Conference

Travel Dates: 7/15/2018 - 7/19/2018

City, State: Nashville, TN

Estimated Cost Per Person: \$2500

Funding Source: Institutional Effectiveness
Funds

Name: Jeremiah Gilbert

Purpose: To meet a cross-section of higher education planning professionals who are eager to share ideas, explore trends, build networks, and think beyond the traditional ways of planning.

Site: District

Department: Board of Trustees/Chancellor's
Office

Conference Name: 2018 ACCT New Trustee
Governance Leadership Institutes

Travel Dates: 8/5/2018 - 8/9/2018

City, State: Washington, DC

Estimated Cost Per Person: \$5000

Funding Source: Board and Chancellor
General Funds

Name: Not to Exceed 7 Board Members and 2 Staff

Purpose: Governance Leadership Institute (GLI) for a crucial orientation to board governance. This Institute is a must attend for newly elected or appointed trustees, college presidents, and board staff.

Site: District
Department: Board of Trustees/Chancellor's Office
Conference Name: 2018 CCLC Student Trustees Workshop
Travel Dates: 8/9/2018 - 8/13/2018
City, State: San Francisco, CA
Estimated Cost Per Person: \$3000
Funding Source: Board and Chancellor General Funds

Name: Not to Exceed 2 Board Members and 1 Staff

Purpose: This workshop is designed to help student board members become knowledgeable, influential, education policy-makers. It also provides the opportunity to meet and talk with other student trustees from around the state.

Site: District
Department: Board of Trustees/Chancellor's Office
Conference Name: 2018 HACU Annual Latino Higher Education Leadership Institute
Travel Dates: 10/5/2018 - 10/7/2018
City, State: Atlanta, GA
Estimated Cost Per Person: \$5000
Funding Source: Board and Chancellor General Funds

Name: Not to Exceed 7 Board Members and 1 Staff

Purpose: To promote the development of member colleges and universities; to improve access to and the quality of postsecondary educational opportunities for Hispanic students; and to meet the needs of business, industry and government through the development and sharing of resources, information and expertise.

Site: District
Department: Board of Trustees/Chancellor's Office
Conference Name: 2018 ACCT Leadership Congress
Travel Dates: 10/23/2018 - 10/28/2018
City, State: New York City, NY
Estimated Cost Per Person: \$5000
Funding Source: Board and Chancellor General Funds

Name: Not to Exceed 7 Board Members and 2 Staff

Purpose: Trustees, presidents, chancellors, government officials, foundation representatives, and experts exchange critical information and ideas on successful new models, innovations, programs, and actively network with community college leaders from across the country.

Site: District
Department: Board of Trustees/Chancellor's Office
Conference Name: 2018 CCLC Annual Convention
Travel Dates: 11/14/2018 - 11/18/2018
City, State: Rancho Mirage, CA
Estimated Cost Per Person: \$3000
Funding Source: Board and Chancellor General Funds

Name: Not to Exceed 7 Board Members and 1 Staff

Purpose: Professional development event for California's community college leaders. This event brings together CEOs, trustees, faculty, staff, administrators, and partners of the community college system to share tools, models, and solutions to system issues

Site: District
Department: Board of Trustees/Chancellor's Office
Conference Name: 2019 CCLC Effective Trusteeship & Board Chair Workshops
Travel Dates: 1/24/2019 - 1/28/2019
City, State: Sacramento, CA
Estimated Cost Per Person: \$3000
Funding Source: Board and Chancellor General Funds

Name: Not to Exceed 7 Board Members and 1 Staff

Purpose: A workshop for both trustees and board chairs to learn the duties expected of board members of California's Community Colleges. State leaders and experienced trustees will provide comprehensive information on the knowledge and skills necessary to be an effective trustee.

Site: District
Department: Board of Trustees/Chancellor's Office
Conference Name: 2019 CCLC Annual Legislative Conference
Travel Dates: 1/26/2019 - 1/29/2019
City, State: Sacramento, CA
Estimated Cost Per Person: \$3000
Funding Source: Board and Chancellor General Funds

Name: Not to Exceed 7 Board Members and 1 Staff

Purpose: Connect with new and veteran advocates of the higher education system and meet with members of the State Legislature. Share tips, tricks, and learn inside information on how to be a successful advocate.

Site: District
Department: Board of Trustees/Chancellor's Office
Conference Name: 2019 ACCT National Legislative Summit
Travel Dates: 2/9/2019 - 2/14/2019
City, State: Washington, DC
Estimated Cost Per Person: \$5000
Funding Source: Board and Chancellor General Funds

Name: Not to Exceed 7 Board Members and 2 Staff

Purpose: The National Legislative Summit is the premier community college advocacy event in Washington, DC, bringing together more than 1,000 community college leaders. The event shines a spotlight on the importance of our nation's community colleges for Congress and the Administration.

Site: District
Department: Board of Trustees/Chancellor's Office
Conference Name: 2019 HACU 24th Annual Capital Forum on HHE
Travel Dates: 3/31/2019 - 4/3/2019
City, State: Washington, DC
Estimated Cost Per Person: \$5000
Funding Source: Board and Chancellor General Funds

Name: Not to Exceed 7 Board Members and 1 Staff

Purpose: Join policymakers, key federal agency leaders, allied organizations, corporate, community and philanthropic representatives at what has become a powerful national platform for winning public- and private-sector support for Hispanic higher education.

Site: District
Department: Board of Trustees/Chancellor's Office
Conference Name: 2019 HACU 13th International Conference "University Resilience & Renaissance"
Travel Dates: 12:00:00 AM - 5/4/2019
City, State: San Juan, Puerto Rico
Estimated Cost Per Person: \$5000
Funding Source: Board and Chancellor General Funds

Name: Not to Exceed 7 Board Members and 1 Staff

Purpose: Discuss the latest trends, model programs, and cutting-edge research on international higher education. The conference will attract an internationally renowned roster of keynote speakers and an extraordinary gathering of participants representing higher education, government, business, community and philanthropic sectors.

Site: District
Department: Board of Trustees/Chancellor's Office
Conference Name: 2019 CCLC Annual Trustee Conference
Travel Dates: 5/2/2019 - 5/6/2019
City, State: Olympic Valley, CA
Estimated Cost Per Person: \$3000
Funding Source: Board and Chancellor General Funds

Name: Not to Exceed 7 Board Members and 1 Staff

Purpose: The 2019 Annual Trustees Conference is designed to strengthen the skills and knowledge required of trustees to lead California's community colleges and safeguard the quality of education for all Californians.

Site: District
Department: Human Resources
Conference Name: ACHRO/EEO Human Resources Leadership Academy Sessions 1, 2, and 3
Travel Dates: 7/18/2018 - 10/12/2018
City, State: Sacramento and Cerritos, CA
Estimated Cost Per Person: \$4415
Funding Source: EEO Fund

Name: Joe Opris and Cory Elmore

Purpose: This is a unique training opportunity for SBCCD human resources managers to build on existing skills and increase their knowledge. Academy includes practical, hands-on, real world case studies and experience. Each learning module is designed to enhance critical thinking skills, refine judgement, and improve decision making abilities as they pertain to human resources. Academy encompasses three sessions during 2018: July 18-20 in Sacramento, August 22-24 in Cerritos, and October 8-12 in Sacramento.

Site: District
Department: Facilities Planning & Construction
Conference Name: California Higher Education Sustainability Conference 2018
Travel Dates: 7/9/2018 - 7/12/2018
City, State: Santa Barbara, CA
Estimated Cost Per Person: \$1380
Funding Source: Facilities Planning General Fund

Name: Hussain Agah

Purpose: SBCCD Director of Facilities Planning & Construction will represent SBCCD in a showcase study and work with the CCCCCO to receive two sustainability awards being made to the District. Will also have an opportunity to learn more about sustainability concepts in the higher education systems and interface with industry peers.

Site: District
Department: District Support Services
Conference Name: Patrick Lencioni & the Table Group - The Unconference
Travel Dates: 1/16/2019 - 1/19/2019
City, State: Dallas TX
Estimated Cost Per Person: \$3455
Funding Source: Human Resources General Fund

Name: Jose Torres

Purpose: Conference will enhance and sharpen SBCCD leadership management techniques in the areas of organizational health, teamwork and employee engagement.

Site: District
Department: District Support Services/Internal Audit
Conference Name: Oracle Risk Management Cloud: Financial Reporting Compliance Fundamentals
Travel Dates: 6/22/2018 - 6/30/2018
City, State: San Bernardino CA
Estimated Cost Per Person: \$0
Funding Source: Internal Audit General Fund

Name: David James

Purpose: In line with SBCCD's implementation of its new ERP system, Oracle, this course teaches Oracle's best practice process and solution for streamlining procedures and automating tasks in relation to financial reporting compliance. This is a 21-hour online training which will be taken in an on-demand format.

Site: CHC
Department: Student Services
Conference Name: Hobson's Summer Institute 2018
Travel Dates: 7/15/2018 - 7/18/2018
City, State: Palm Desert, CA
Estimated Cost Per Person: \$1650
Funding Source: Counseling Matriculation categorical funding; EOPS General Fund

Name: Larry Aycock, Eva Bell, Joe Cabrales, Kirsten Colvey, Kristina Heilgeist, Rebecca Orta, and Ari Soler

Purpose: As a program that utilizes Hobson's products, this conference will offer focused tracks for education professionals in the areas of product training, knowledge sharing, and networking. The conference will provide new techniques to become efficient and productive in the use of Starfish.

Site: CHC
Department: Fine Arts
Conference Name: LAAAB Collectors Circle
Travel Dates: 8/15/2018 - 8/20/2018
City, State: Boston, MA
Estimated Cost Per Person: \$500
Funding Source: Professional Development General Fund

Name: Snezana Petrovic

Purpose: Los Angeles Art Association is organizing this private "behind-the-scenes" viewing of several art institutions with a focus on the programming and institutional organization of visual art school with emphasis on the use of digital medial in art training and art production.

Site: CHC
Department: Student Services
Conference Name: Strengthening Student Success Making our Colleges Student Ready
Travel Dates: 10/2/2018 - 10/5/2018
City, State: Garden Grove, CA
Estimated Cost Per Person: \$1600
Funding Source: EOPS General Fund

Name: Rejoice Chavira

Purpose: This conference provides a unique opportunity for a wide cross section of CA Community College professionals to engage each other about strategies for building institutional effectiveness, supporting student learning and increasing equitable outcomes.

Site: CHC
Department: Student Services
Conference Name: Caped Training and Convention
Travel Dates: 10/16/2018 - 10/22/2018
City, State: San Francisco, CA
Estimated Cost Per Person: \$2445
Funding Source: Basic Skills Categorical Funding

Name: Vonda O'Shaughnessy

Purpose: Basic skills workshops will provide training on assisting students as they navigate through the new AB05 Act. There will be a full day basic skills math workshop focused on strategies to help our students succeed.

Site: CHC
Department: Mathematics
Conference Name: AMATYC Annual Conference
Travel Dates: 11/13/2018 - 11/18/2018
City, State: Orlando, FL
Estimated Cost Per Person: \$2460
Funding Source: Basic Skills Categorical Funding

Name: Danielle McCoy

Purpose: The conference will provide new ideas, activities , and innovation to implement within the co-requisite courses at CHC. The conference will also provide a national view of whats going on across the country in mathematics and mathematics classrooms to bring back to CHC.

Site: SBVC
Department: Social Sciences, Human Development and Physical Education
Conference Name: Human Rights & Conflict Prevention
Travel Dates: 5/25/2018 - 6/1/2018
City, State: Paris, France
Estimated Cost Per Person: \$613.85
Funding Source: Social Sciences Categorical Funds

Name: Jeffrey Demsky

Purpose: This conference helped the participant master current best practices that scholars use when teaching this curriculum to student learners. It benefited the attendee by making him more knowledgeable and effective faculty member when teaching.

AMENDMENT: This item was previously board approved on 5/10/18. After budgeting was complete, the department found additional funding from \$413.85 to \$613.85.

Site: SBVC
Department: Science/Biology
Conference Name: American Association for the Advancement of Science
Travel Dates: 6/12/2018 - 6/15/2018
City, State: Pomona, CA
Estimated Cost Per Person: \$1000
Funding Source: Science, Technology, Engineering, and Mathematics (STEM) Grant Funds

Name: Naya AbouMousa, Naya Estrada, Patrick McCurry, Lindsay Nelson, Hildreth Rocha, Sonia Solano & Tatiana Vasquez

Purpose: This conference enhanced the engagement and participation of students in science professions. It benefited the students in learning vital networking and presentation skills. Faculty member Tatiana Vasquez chaperoned six students.

RATIFICATION: The attendees did not have the information in time to make the May board.

Site: SBVC
Department: Research and Planning
Conference Name: Summer Evaluation Institute
Travel Dates: 6/16/2018 - 6/20/2018
City, State: Atlanta, GA
Estimated Cost Per Person: \$1887.16
Funding Source: Research and Planning General Fund and SBVC Foundation Research Fund

Name: James Smith

Purpose: Members of the American Evaluation Association (AEA) will hear a range of topics from quality improvement to computer mapping application to strategies for evaluation programs that serve outh. This activity will sharpen skills and practices on a variety of topics and create new connections in the field.

RATIFICATION: This item is being ratified because we were unaware of conference dates until after the deadline date to submit for May board approval.

Site: SBVC
Department: Mathematics, Business and CIT
Conference Name: 2018 Information and Communication Technology (ICT) Faculty Development Week
Travel Dates: 6/17/2018 - 6/22/2018
City, State: Garden Grove, CA
Estimated Cost Per Person: \$1584.12
Funding Source: Strong Workforce Grant Funds

Name: Hamid Azzou

Purpose: This conference provided intensive training in his field of instruction. The attendee also obtained CISCO Academy Certification which will be a direct benefit to the campus.

RATIFICATION: The attendee did not know of this conference prior to the May board and the campus must have a certified faculty members in this area.

Site: SBVC
Department: Applied Technology
Conference Name: 54th Annual National Leadership and Skills Conference
Travel Dates: 6/24/2018 - 6/30/2018
City, State: Louisville, KY
Estimated Cost Per Person: \$2572
Funding Source: President's General Funds

Name: Omar Landin & Jerry Sievers

Purpose: This conference will provide the faculty member with enhanced classroom learning skills. The student will benefit through participation in leadership and competition skills.

San Bernardino Community College District

Conference Attendance

Site: SBVC

Department: Applied Technology/Electricity-Electronics

Conference Name: Automotive Studio 5000 Training

Travel Dates: 6/25/2018 - 6/29/2018

City, State: Garden Grove, CA

Estimated Cost Per Person: \$3081.10

Funding Source: Strong Workforce Grant Funds

Name: Anthony Ababat

Purpose: The attendee will learn troubleshooting process of operational ControLogix systems. He will experience hands-on training to teach Electricity/Electronics courses.

Site: SBVC

Department: Disabled Student Programs & Services

Conference Name: Association on Higher Education And Disability (AHEAD) 2018 Conference

Travel Dates: 7/15/2018 - 7/21/2018

City, State: Albuquerque, NM

Estimated Cost Per Person: \$4000

Funding Source: Disabled Student Programs & Services Categorical Fund

Name: Michelle Crocfer and Alicia Hallex

Purpose: The 2018 AHEAD Conference serves as a forum for professionals in higher education to discuss and resolve issues pertaining to disabled individuals. Attendees will gain knowledge in accommodations, techniques, and services to foster equitable higher educational experiences for disabled individuals.

Site: SBVC
Department: Maintenance
Conference Name: Boiler Operations,
Maintenance and Safety
Travel Dates: 7/18/2018 - 7/19/2018
City, State: Claremont, CA
Estimated Cost Per Person: \$1334.49
Funding Source: Maintenance General Funds

Name: Adam Angulo

Purpose: Enhances the employee's understanding of boiler operations. Reduces the college's dependence on contractors to make minor repairs and adjustments to boilers.

Site: SBVC
Department: Development & Community
Relations
Conference Name: 2018 Bridge to Integrated
Marketing & Fundraising Conference
Travel Dates: 7/30/2018 - 8/3/2018
City, State: National Harbor, MD
Estimated Cost Per Person: \$2550.10
Funding Source: Development & Community
Relations General Funds

Name: Karen Childers

Purpose: The Bridge Conference will provide the latest strategies, techniques and innovations in direct response and major donor fundraising. Provides fundraising training to raise money for scholarships and campus programs.

Site: SBVC
Department: Maintenance
Conference Name: American Association of
Automatic Door Manufacturers (AAADM)
Training
Travel Dates: 9/18/2018 - 9/20/2018
City, State: Las Vegas, NV
Estimated Cost Per Person: \$1299.58
Funding Source: Maintenance General Funds

Name: Kevin Grishow

Purpose: Enhances the employee's understanding of powered operators installed on doors throughout the campus. Reduces the college's dependence on contractors to repair those doors.

Site: SBVC
Department: Disabled Student Programs & Services
Conference Name: 2018 California Association for Postsecondary Education and Disability (CAPED) Convention
Travel Dates: 10/17/2018 - 10/22/2018
City, State: San Francisco, CA
Estimated Cost Per Person: \$4000
Funding Source: Disabled Student Programs & Services Categorical Fund

Name: Michelle Crocfer, Alicia Hallex and Marty Milligan

Purpose: The 2018 CAPED Convention is the preeminent gathering forum to discuss issues facing the disabled community in higher education. Attendees will gain up-to-date knowledge on legal and accommodation issues, with a focus on implementation of new strategies to ensure services and accessibility to individuals with disabilities within post- secondary education.

Site: SBVC
Department: President's Office
Conference Name: Association of Community College Trustees (ACCT) Leadership Congress Partnerships: Building Blocks For Success
Travel Dates: 10/23/2018 - 10/28/2018
City, State: New York, NY
Estimated Cost Per Person: \$5719.37
Funding Source: President's Office General Funds

Name: Diana Rodriguez

Purpose: Provides a national platform to bolster community colleges by bringing trustees, president, and other policy leaders together to share experiences and expertise. Ms. Rodriguez will be representing SBCCD/SBVC as the conference addresses workforce needs, promoting diversity, campus safety, new pathways to student success, partnerships and collaborations.

Site:
Department: Graphics and Printing Services
Conference Name: Specialty Graphic Imaging Association (SGIA) 2018 Expo
Travel Dates: 10/18/2018 - 10/21/2018
City, State: Las Vegas, NV
Estimated Cost Per Person: \$1625
Funding Source: Printing General Fund

Name: Deborah Castro and Anna Mendez

Purpose: Discover tips, techniques and strategies in Wide Formatting. Attend presentations on wide formatting. Take part in hands on training sessions that will help improve productivity. Network with other printing organizations.

Site: KVCR
Department: KVCR
Conference Name: 2018 PBS Annual Meeting
Travel Dates: 5/6/2018 - 5/10/2018
City, State: New Orleans, LA
Estimated Cost Per Person: \$3000
Funding Source: KVCR

Name: Keith Birkfeld

Purpose: The PBS Annual Meeting is the premier gathering of public television colleagues and decision-makers representing PBS' 158 member licensees.

Previously board approved 12/14/17 for \$2500. Expenses exceeded this amount.

Site: KVCR
Department: KVCR
Conference Name: Hardware Convention
Travel Dates: 5/8/2018 - 5/11/2018
City, State: Las Vegas, NV
Estimated Cost Per Person: \$1200
Funding Source: KVCR

Name: Ralph Cooper

Purpose: Network with potential sponsors for the Goldy Knows series

This was a last minute opportunity to attend this years convention since Ashley Storm was available to also attend.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: Stacey Nikac, Senior Executive Assistant

DATE: June 21, 2018

SUBJECT: Consideration to Approve Order of Election and the Specifications of the Election Order

RECOMMENDATION

It is recommended that the Board of Trustees approve a resolution of the Order of Election and the specifications of the election order, and end Order of Election to the Registrar of Voters and County Superintendent of Schools.

OVERVIEW

Every even-numbered year, the seats of the district governing board are elected as part of the November election. This year, three seats are to be open in the election.

The Order of Election declares three seats for SBCCD Board of Trustees to be on the election to be held November 6, 2018. Upon adoption of the Resolution, three copies are to be signed and filed with the Registrar of Voters, County Superintendent of Schools and with the District Chancellor's office.

INSTITUTIONAL VALUES

- I. Institutional Effectiveness
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

None

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

**ORDER OF ELECTION and
SPECIFICATIONS OF THE ELECTION ORDER**

**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT OF
SAN BERNARDINO COUNTY, CALIFORNIA**

**RESOLUTION ORDERING SCHOOL DISTRICT ELECTION FOR
GOVERNING BOARD MEMBERS WHOSE TERMS EXPIRE DECEMBER 7, 2018**

WHEREAS, Section 5300 of the Education Code states that community college elections shall be governed by the Elections Code: and

WHEREAS, Section 1302 of the Elections Code allows for a governing board election to be held biennially on the first Tuesday after the first Monday in November of each even numbered year to fill the offices of governing board members whose terms expire on the first Friday of December next succeeding the election.

IT IS THEREFORE RESOLVED THAT, the County Superintendent of Schools of this county is hereby ordered to call an election for said purpose and in accordance with the designations contained in the following specifications of the election order made under authority of Education Code Sections 5304 and 5322:

SPECIFICATIONS OF THE ELECTION ORDER

Date of Election: Tuesday, November 6, 2018
Purpose: Election of Governing Board Members

The purpose of the election is to elect three (3) members of the governing board for a full term ending December 2, 2022, to the following members:

Area 2 Trustee	November 6, 2018 – December 2, 2022
Area 4 Trustee	November 6, 2018 – December 2, 2022
Area 6 Trustee	November 6, 2018 – December 2, 2022

The three (3) currently seated members of the Governing Board of the San Bernardino Community College District whose terms expire at this election are:

Joseph Williams
Dr. Donald L. Singer
Donna Ferracone

IT IS FURTHER RESOLVED THAT, pursuant to Elections Code Section 13307, candidates requesting a Candidates Statement, limited to 200 words, printed and mailed to the voters, shall be required to pay the actual prorated cost thereof.

IT IS FURTHER ORDERED THAT, pursuant to Education Code Section 5322, the clerk of the District is hereby directed to furnish copies of this Order to the County Superintendent of Schools and to the officer conducting this election not less than 123 days prior to the date of the election.

The foregoing Resolution and Order was adopted and affirmed by the governing board of the San Bernardino Community College District of San Bernardino County, California, being the board authorized by law to make the designations contained herein, by formal vote as follows:

Ayes:

Noes:

Absent:

Date: June 21, 2018

Joseph Williams
President of the Board of Trustees
SBCCD

State of California)

ss

County of San Bernardino)

Certification

I hereby certify that the foregoing is a full, true and correct transcript of a resolution duly adopted and affirmed by the Governing Board named therein at a duly constituted regular meeting of the Governing Board held on June 21, 2018, as it appears in the minutes of said meeting.

Date: June 21, 2018

Joseph Williams
President of the Board of Trustees
SBCCD

**ORDER OF ELECTION
and
SPECIFICATIONS OF THE ELECTION ORDER**

**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT OF
SAN BERNARDINO COUNTY, CALIFORNIA**

**RESOLUTION ORDERING SCHOOL DISTRICT ELECTION FOR
GOVERNING BOARD MEMBER'S WHOSE TERMS EXPIRE DECEMBER 7, 2018**

Resolved that, pursuant to Education Code, Section 5302, the County Superintendent of Schools of this County is hereby ORDERED to call an election for the purpose and in accordance with designations contained in the following specifications of the Election Order made under the authority of Education Code Sections 5304, 5320, and 5322.

SPECIFICATIONS OF THE ELECTION ORDER

Date of Election: Tuesday, November 6, 2018
Purpose: Election of Governing Board Members
Polls will open at 7:00 a.m. and close at 8:00 p.m.

PLEASE FILL IN THE NAMES BELOW:

Governing Board Members whose terms expire DECEMBER 7, 2018

NAME	FULL TERM / SHORT TERM (Bolded FT or ST)	APPOINTED / ELECTED (Bolded A or E)	DATE OF APPOINTMENT
<u>Joseph Williams (Area 2)</u>	<u>FT</u> / ST	A / <u>E</u>	
<u>Dr. Donald L. Singer (Area 4)</u>	<u>FT</u> / ST	A / <u>E</u>	
<u>Donna Ferracone (Area 6)</u>	<u>FT</u> / ST	A / <u>E</u>	

I, Anne Viricel, Clerk of the Governing Board of the San Bernardino Community College District of San Bernardino County, California, do hereby certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a meeting thereof held at its regular place of meeting on June 21, 2018.

Dated: _____
Clerk

Submit one (1) copy to the San Bernardino County Elections office
Submit one (1) copy to the County Superintendent of Schools
One (1) copy for your files

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Stacey Nikac, Senior Executive Assistant
DATE: June 21, 2018
SUBJECT: Consideration of Approval to Accept Board Policies for First Reading

RECOMMENDATION

It is recommended that the Board of Trustees accept Board Policies for first reading. Administrative Procedures are submitted for information and review for consistency with Board policies.

- BP & AP 2510 Collegial Consultation
- BP & AP 3280 Grants
- BP & AP 3300 Public Records
- BP & AP 3420 Equal Employment Opportunity
- BP & AP 3530 Weapons on Campus
- AP 6305 Reserves (no BP)
- BP & AP 6320 Investments
- BP & AP 6340 Bids and Contracts
- BP & AP 7100 Commitment to Diversity
- BP & AP 7400 Travel
- BP & AP 7500 Volunteers

OVERVIEW

The changes to these policies include requirements of the Education Code and current law.

The SBCCD has a process of continuous review of its Board Policies and Administrative Procedures to ensure compliance with Title 5, California Education Code and current district/college needs.

ANALYSIS

The Board may adopt policies authorized by law or determined to be necessary for the efficient operation of the district per Board Policy 2410.

The attached Administrative Procedures have been modified and or reviewed and have gone through the collegial consultation process per Board Policy 2410.

INSTITUTIONAL VALUES

- I. Institutional Effectiveness
- II. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

None.



Origination:	04/2003
Last Approved:	12/2014
Last Revised:	12/2014
Next Review:	12/2020
Owner:	<i>BOT Board of Trustees:</i>
Policy Area:	<i>Chapter 2 Board of Trustees</i>
References:	

BP 2510 Collegial Consultation

(Replaces current SBCCD BP 2225)

The Board embraces the concept of collegial consultation and to establish procedures to ensure faculty, management, classified staff, and students the right to participate effectively in collegial consultation in particular areas where they have their responsibility and expertise as specified in Title 5 regulations, while retaining its own right and responsibilities in all areas defined by state laws and regulations.

The Board is the ultimate decision-maker in those areas assigned to it by state and federal laws and regulations. In executing that responsibility, the Board is committed to its obligation to ensure that appropriate members of the District participate in developing recommended policies for Board action and administrative procedures for Chancellor action under which the District is governed and administered.

Each of the following shall participate as required by law in the decision-making processes of the District:

Academic Senate(s) (Title 5 Sections 53200-53206)

The Board or its designees will consult collegially with the Academic Senate, as duly constituted with respect to academic and professional matters, as defined by law. Procedures to implement this section are developed collegially with the Academic Senate.

The Board of Trustees recognizes the definition of "academic and professional matters" as stated in the Title 5 regulations:

1. Curriculum including establishing prerequisites and placing courses within disciplines;
2. Degree and certificate requirements;
3. Grading policies;
4. Education program development;
5. Standards or policies regarding student preparation and success;
6. District and college consultation structures, as related to faculty roles;
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports;
8. Policies for faculty professional development activities;
9. Processes for program review;
10. Process for institutional planning and budget development; and
11. Other academic and professional matters as mutually agreed upon between the Governing Board and the Academic Senate.

The Board also recognizes its obligation, under Title 5 Regulations, to "consult collegially" with the Academic Senate on these "academic and professional matters." Additional academic and professional matters may be added as specified in #11 only through formal resolution of the Board.

The Board further recognizes that, under Title 5, it may choose to "consult collegially" through the option of "mutual agreement" on policy issues, or the option of "relying primarily on the advice and judgment of the senate" when adopting policies and procedures on "academic and professional matters."

The Board of Trustees shall have the final responsibility for developing all policies governing the community college district, including academic and professional matters. For purposes of academic and professional matters, the Board shall rely primarily on the advice of the Academic Senate. If the Board has a compelling reason for not accepting the advice of the Academic Senate, it shall provide that reason in writing upon request of the Academic Senate. The decision of the Board on all policy shall be final.

Classified Staff (Title 5 Section 51023.5)

Staff shall be provided with opportunities to participate in the formulation and development of District policies and procedures that have a significant effect on staff. The opinions and recommendations of the classified staff will be given every reasonable consideration.

Associated Students (Title 5 Section 51023.7)

The Associated Students shall be given an opportunity to participate effectively in the formulation and development of Board policies and administrative procedures that have a significant effect on students, as defined by law. The recommendations and positions of the Associated Students will be given every reasonable consideration. The selection of student representatives to serve on District committees or task forces shall be made after consultation with the Associated Students.

Except for unforeseeable emergency situations, the Board shall not take any action on matters subject to this policy until the appropriate constituent group or groups have been provided the opportunity to participate.

Nothing in this policy will be construed to interfere with the formation or administration of employee organizations or with the exercise of rights guaranteed under the Educational Employment Relations Act, Government Code Sections 3540 et seq.

References:

Education Code Section 70902(b)(7);

Attachments:

[BP 2510 Collegial Consultaion - Comments](#)

[BP 2510 Collegial Consultaion - Legal Citations](#)



Origination:	N/A
Last Approved:	N/A
Last Revised:	N/A
Next Review:	N/A
Owner:	<i>BOT Board of Trustees:</i>
Policy Area:	<i>Chapter 2 Board of Trustees</i>
References:	

AP 2510 Collegial Consultation

(Replaces current SBCCD AP 2225)

MISSION STATEMENT

Collegial Consultation is a process involving faculty, administrators, classified staff and students in deliberations regarding certain day-to-day and long-range planning and policies for the District and the colleges. These deliberations lead to recommendations that the Chancellor carries forward to the Board of Trustees for final approval. In issues related to academic and professional matters the Board will rely primarily on the Academic Senate. Other areas of decision-making in regard to Board Policy will be mutually agreed upon between the Governing Board, the Academic Senate, administration, staff and students.

PHILOSOPHY OF COLLEGIAL CONSULTATION

Collegial Consultation is the democratic process utilized on campus in decision-making procedures. Successful Consultation creates an environment of awareness throughout the District by having each constituency represented throughout the process. To be effective, collegial Consultation must exhibit the following characteristics:

- Capacity to establish directions and goals
- React to internal and external stimuli
- Move with diligence and timeliness
- Provide the campus community with an annual cycle of planning and budgeting

The process is designed to establish the goals, priorities, and objectives of the college. The exercise of administrative prerogatives must reflect these aims in order to perpetuate an environment of mutuality and trust.

DISTRICT ASSEMBLY

Charge

District Assembly is the primary district-wide body ensuring that each appropriate constituent group participates in the decision-making process. Members of the Assembly advise and make recommendations to the Chancellor regarding district-wide governance, institutional planning, budgeting, and policies and procedures that promote the educational mission and goals of the San Bernardino Community College District.

See the District website for additional web links regarding participation in local decision- making
http://www.sbccd.org/District_Faculty_-_a-. Staff_Information-Forms/District_Committee_Minutes

See the Crafton Hills College organizational handbook and college website for additional web links regarding participation in local decision-making <http://www.craftonhills.edu/faculty-and-staff/committees/index.php>

SAN BERNARDINO VALLEY COLLEGE COLLEGIAL GOVERNANCE

MISSION STATEMENT

San Bernardino Valley College maintains a culture of continuous improvement and a commitment to provide high-quality education, innovative instruction, and services to a diverse community of learners. Its mission is to prepare students for transfer to four-year universities, to enter the workforce by earning applied degrees and certificates, to foster economic growth and global competitiveness through workforce development, and to improve quality of life in the Inland Empire and beyond.

EDUCATIONAL PHILOSOPHY

We believe

- That a well-educated populace is essential to the general welfare of the community.
- That quality education empowers the student to think critically, to communicate clearly, and to grow personally and professionally.
- That an enriched learning environment promotes creativity, self-expression, and the development of critical thinking skills.
- That our strength as an institution is enhanced by the cultural of our student population and staff.
- That we must provide students with access to the resources, services, and technological tools that will enable them to achieve their educational goals.
- That we can measure our success by the degree to which our students become self-sufficient learners and contributing members of society.
- That plans and decisions must be data driven, and based on an informed consideration of what will best serve students and the community.
- That we must model our commitment to lifelong learning by maintaining currency in our professions and subject disciplines.
- That as part of the collegial consultation process, all levels of the college organization must openly engage in sharing ideas and suggestions to develop innovative ways to improve our programs and services.
- That interaction between all members of the college community must be marked by professionalism, intellectual openness, and mutual respect.
- That we must hold ourselves and our students to the highest ethical and intellectual standards.
- That we must maintain a current, meaningful and challenging curriculum.
- That students succeed best when following an educational plan and when enrolled in classes that meet their interest and goals, and match their level of academic preparedness.
- That all members of our campus community are entitled to learn and work in an environment that is free from physical, verbal, sexual, and/or emotional threat or harassment.
- That students learn best on a campus that is student-centered and aesthetically pleasing.
- That we must be responsible stewards of campus resources.

VISION STATEMENT

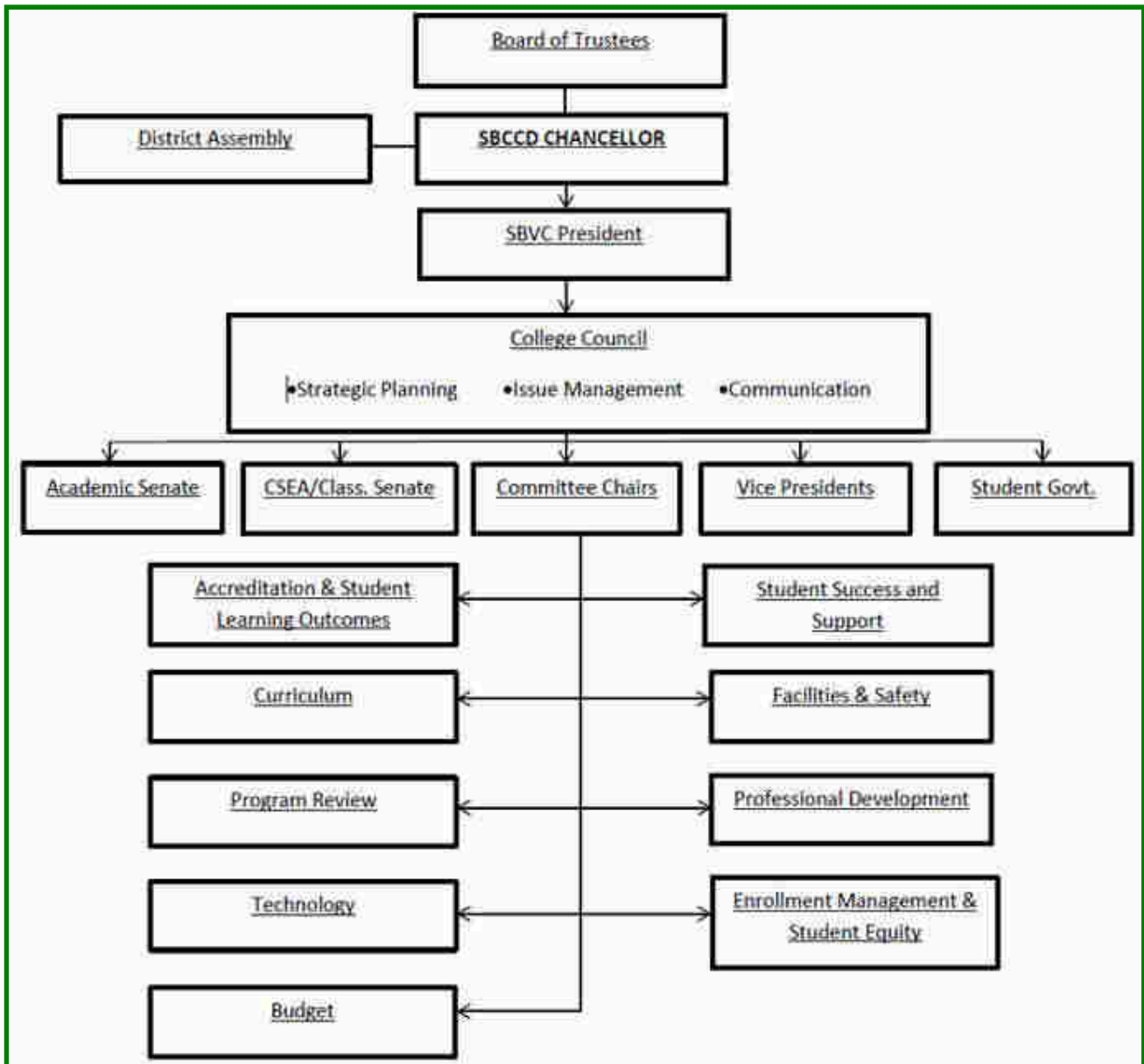
San Bernardino Valley College will become the college of choice for students in the Inland Empire and will be regarded as the "alma mater" of successful, lifelong learners. We will build our reputation on the quality of our programs and services and on the safety, comfort, and beauty of our campus. We will hold both our students and ourselves to high standards of achievement and will expect all members of the college community to function as informed, responsible, and active members of society. (Revised 1-25-06)

GOVERNANCE PHILOSOPHY

San Bernardino Valley College is committed to the idea of Collegial Consultation as assured in AB1725. We acknowledge the rights and responsibilities accorded to all parties within the District to participate effectively in District consultation and support the establishment of procedures whereby faculty, staff, and students are ensured of appropriate consultation on matters affecting them.

We believe that groups of individuals working together to pool their knowledge, experience, and perspectives are an integral part of the decision making process at Valley College, and that the development of policies and procedures for college governance benefits greatly by involving those with appropriate expertise and those who will be most affected by those policies and procedures.

DRAFT



COLLEGE COUNCIL

Charge

The College Council has three primary functions: planning, issue management, and communication.

The college planning function includes the college Educational Master Plan (EMP), thereby developing the college's Education Strategic Plan, the EMP includes the Program Review annual needs prioritization, Technology Plan, Five Year Construction & Facilities Plan, Enrollment Management Plan, Basic Skills Plan, and Professional Development Plan. College Council reviews each of the plans and analyzes each for budget impact and provides recommendations to the President.

The issue management function takes place as campus issues are presented to the College Council and referred to the appropriate committee for review, consideration, and recommendation to the President.

The communication function is served by the College Council as the central communication venue for college governance issues including budget, in that all constituent groups are represented and are responsible for reporting and disseminating of information to their appointing body.

Membership

Membership is comprised of the President, College Vice Presidents, the President of the Academic Senate, the Classified Senate President, the President of the Associated Students or designee, the CSEA President or designee, the CTA President or designee, the Dean of Research, Planning & Institutional Effectiveness and the non-manager co-chairs of the following standing committees: Budget, Enrollment Management & Student Equity, Accreditation & Student Learning Outcomes, Curriculum, Facilities and Safety, Student Success and Support Programs, Professional Development, Program Review, and Technology. The President serves as chair of the College Council unless otherwise agreed upon, at which point a faculty member and a manager will serve as co-chairs.

College Council Standing Committees

The standing committees of College Council are appointed annually and have representatives from each of the constituent groups: faculty, staff, students, and managers. Each committee will be co-chaired by a non-manager (faculty or staff) and one manager (that assists with clerical support, copying, and dissemination of materials as needed).

Should representation not occur in any group, the President will confer with the appropriate representative/ President/designee to determine the best alternative to secure appropriate representation and participation from the absent group. Meetings: Unless otherwise noted, standing committees are not held during the summer.

COLLEGIAL CONSULTATION COMMITTEES

ACCREDITATION AND STUDENT LEARNING OUTCOMES COMMITTEE

Charge

The Accreditation and Student Learning Outcomes Committee prepares the self-study, prepares for the accreditation team site visit, follow up on implementation of accreditation recommendations, performs assessments as needed, and prepares any follow-up reports or documentation. The committee monitors the development and assessment process for student learning outcomes in courses, programs and general education requirements. The committee generates and regularly reviews guidelines and best practices for all aspects of student learning process.

Membership

Membership is comprised of the Accreditation Liaison Officer, at least one faculty member from each division and other interested faculty, administrators, staff and students.

CURRICULUM COMMITTEE

Charge

Under AB1725 the Academic Senate has the responsibility to make recommendations with respect to academic and professional matters. Curriculum is an academic matter and, therefore, the Curriculum Committee is authorized by the Academic Senate to make recommendations about the curriculum of the college, including approval of new courses, deletion of existing courses, proposed changes in courses, periodic review of course outlines, approval of proposed programs, deletion of programs, review of degree and certificate requirements, approval of prerequisites and co-requisites, and assessment of curriculum as needed.

Membership

Membership is comprised of the Vice President of Instruction (or designee) and one other manager, a Curriculum Chair or Co-Chairs appointed by the Academic Senate, the Articulation Officer, faculty members from each division as recommended by the Academic Senate, two students, and two Instruction Office staff members (Administrative Curriculum Coordinator and Schedule/Catalog Data Specialist) appointed by the Vice President of Instruction (in collaboration with CSEA) to serve as a resource to the committee.

(College Council approved revisions on 11/13/13)

ENROLLMENT MANAGEMENT AND STUDENT EQUITY COMMITTEE

Charge

The Enrollment Management and Student Equity Committee serves in an advisory capacity to the President's Cabinet regarding enrollment. The committee is responsible for reviewing internal and external assessment trend data as it applies to enrollment planning, researching and reviewing successful models of recruitment and retention programs, projecting enrollment growth/decline, projecting academic and student support service needs based on enrollment trends. The committee makes recommendations regarding recruitment and retention strategies, in the annual updating of the Enrollment Management Plan. The committee reviews and regularly updates the Student Equity Plan. Both plans are forwarded to College Council for review.

Membership

Membership is comprised of the Vice President of Student Services or designee, Dean of Counseling and Matriculation, two Deans from Instruction, Dean of Research, Planning and Institutional Effectiveness, Director of Financial Aid, Director of Admissions and Records, and Director of Marketing and Public Relations, Student Success Services and Programs Coordinator, and other interested faculty, administrators, staff and students.

(College Council approved revisions on 5/14/14)

FACILITIES & SAFETY COMMITTEE

Charge

The Facilities & Safety Committee serves as an advisory committee to college services and operations including: facilities, campus appearance, emergency preparedness, sustainability practices, and campus safety training. Additionally, the committee reviews and submits the Facilities & Capital Outlay Plan to College Council.

Membership

Membership is comprised of the Vice President of Administrative Services, Director of Maintenance and Operations, District Police Supervisor, Dean of Student Development, DSPS Coordinator, two students and other interested administrators, faculty, staff, and students.

(College Council approved revisions on 10/23/13)

STUDENT SUCCESS AND SUPPORT PROGRAMS COMMITTEE

Charge

The Student Success Committee and Support Programs is authorized by the Academic Senate to annually review and update the College's Student Success Plan, propose the budget for categorical matriculation funds, provide advice on policies, procedures, and implementation of matriculation components including admission, orientation assessment, counseling, prerequisites, follow-up, training, and research.

Membership

Membership is comprised of the Vice President of Student Services, Dean of Counseling and Matriculation, Director of Admissions & Records, Director of Financial Aid, Student Success Coordinator, Dean of Research, Planning and Institutional Effectiveness, one representative from English, Reading, and Math, and other interested administrators, faculty, staff and students.

(College Council approved revisions on 5/14/14)

PROGRAM REVIEW COMMITTEE

Charge

For regular programmatic assessment on campus, the Program Review Committee examines and evaluates the resource needs and effectiveness of all instructional and service areas. These review processes occur on one-, two-, and four-year cycles as determined by the District, College, and other regulatory agencies. Program Review is conducted by authorization of the SBVC Academic Senate.

The purpose of Program Review is to:

- Provide a full examination of how effectively programs and services are meeting departmental, divisional, and institutional goals
- Aid in short-range planning and decision-making
- Improve performance, services, and programs
- Contribute to long-range planning
- Contribute information and recommendations to other college processes, as appropriate
- Serve as the campus' conduit for decision-making by forwarding information to appropriate committees

Membership

Membership is comprised of at least 3 Vice Presidents or their designees, as appointed by the President, 10% faculty representation by Division, at least 3 classified staff members as appointed by Classified Senate/CSEA, and one student.

(College Council approved revisions to charge on 3/12/14), (College Council approved revisions on 12/11/13)

PROFESSIONAL DEVELOPMENT COMMITTEE

Charge

The Professional Development Committee serves as an advisory committee for the college professional development programs, and as a resource for training needs across campus. The committee prepares and implements the state required three-year Professional Development Plan, and reviews it annually to assure that campus goals and objectives are being met. The committee allocates staff development funds based on criteria in the plan. Additionally the committee is responsible for planning, programming and communication of campus professional development programs. The faculty member on the committee serve as the campus sabbatical leave committee and make recommendations to the college president for proposed leave recipients. The faculty members also serve as the campus flex committee.

Membership

Membership is comprised of one manager (designated by the President), Professional Development Coordinator, a representative of the technology committee, and interested faculty, administrators, and staff.

TECHNOLOGY COMMITTEE

Charge

The Technology Committee develops the Technology Plan for SBVC and submits it to the SBVC College Council. The Plan recommends methods to assess, purchase, install, and encourage use of new technology; technology funding priorities; and strategies for redistributing current resources. It sets standards and guidelines for the minimum specifications for new technology, for maintaining the current technology in new construction, and to maximize use of District network resources and instructional learning resources. Accessibility to technology will be considered when developing goals, methods, recommendations, guidelines, and standards. In addition, members serve as campus representatives on District Technology Committees.

Membership

Membership is comprised of the Vice Presidents of Instruction, Administrative Services, and Student Services or their designees; a representative from the Audio Department; a representative from District Computing Services, representative(s) from the college Network Specialist and all other interested faculty and staff in the campus community.

BUDGET COMMITTEE

Charge

The Budget Committee serves in an advisory capacity to College Council in all aspects of budget development and management to protect the financial wellbeing of the college and to operate successfully within our budget. The Budget Committee makes data- driven recommendations that align resource allocations with resource planning, utilizing the college mission, institutional planning documents, and program review recommendations.

The Budget Committee serves in all three areas of the College Council's primary functions including: planning,

issue management, and communication. Specifically, the Budget Committee develops annual budget assumptions, recommends reserve and contingency funds, identifies discretionary monies, and reviews and develops strategies for funding campus priorities. The Budget Committee reviews and makes recommendations for resolution of emerging budget issues and creates processes for better budget development and management. Throughout the year, the Budget Committee articulates and clarifies the budget development and management process for the campus community, including training, promoting budget awareness, and maintaining the transparency of budget decisions.

Membership

The Budget Committee membership totals eight, including the Vice President of Administrative Services (chair) representing management, and seven appointed members representing management (1), faculty (3), classified staff (2), Associated Student Government (1). One non-management member will be elected co-chair annually. (College Council approved inclusion of committee on 9/11/13). (Revised membership approved by College Council on 3/12/14)

ADDITIONAL COMMITTEES

A number of committees exist that have a specific purpose or function, but are not part of the formal collegial consultation process. These include:

OFFICE OF THE PRESIDENT

MANAGER'S MEETING

Reporting to the President, Valley College managers (directors, deans, vice presidents) meet as needed with the President to review and discuss items as submitted to the College Council and to study leadership theory and practices.

PRESIDENT'S CABINET

The President meets weekly in a staff meeting with the Vice Presidents, Dean of Research, Planning & Institutional Effectiveness, and Director of Marketing and Public Relations to discuss operations and logistics.

SCHOLARSHIPS COMMITTEE

Charge

The Scholarships Committee reviews applications for scholarships and makes awards according to guidelines.

Membership

Membership is comprised of the Foundation Director, and interested administrators, faculty, and classified staff.

ANNUAL AWARDS COMMITTEE

Charge

The Annual Awards Committee plans and implements the Annual *Spotlighting Our Success Faculty & Staff*

Awards Celebration event each spring. This event recognizes outstanding employees and retirees from all areas of the campus. The committee organizes a campus-wide nomination and voting process that leads to organizing and coordinating all logistics related to the awards ceremony event. The committee chair is the Director of Marketing & Public Relations with guidance from the Office of the President.

Membership

Membership is comprised of at least one member from classified, faculty, management, Faculty Association and other interested individuals.

INSTRUCTIONAL SERVICES

INSTRUCTIONAL CABINET

Charge

The Instructional Cabinet reviews instructions related issues and concerns and advises the Vice President of Instruction.

Membership

Membership is comprised of the Vice President of Instruction and the deans reporting to the Vice President of Instruction.

TENURE REVIEW COMMITTEE

Charge

The Tenure Review Committee follows the charge, membership, and timeline as defined in the current agreement between the SBCCD and the SBCCD Chapter CTA.

ONLINE PROGRAMS COMMITTEE

Charge

The Online Programs Committee advises the Vice President of Instruction regarding issues related to online learning at the college. In addition, the committee assists discipline faculty in the preparation of distance education requests to the Curriculum Committee. The committee serves as a conduit of information among faculty, administration, and students by providing vision for issues related to online learning.

Membership

Membership is comprised of interested faculty, administrators, staff, and students.

HONORS COMMITTEE

Charge

The Honors Committee serves as an advisory committee to the Vice President of Instruction relative to the

college's Honors Program including the admission of students into the program, assessment of program effectiveness, the schedule rotation of honors courses, proposals for new honors courses , and the evaluation of existing honors courses.

Membership

Membership is comprised of the Vice President of Instruction or designee, the Honors Coordinator, Honors Counselor, and interested administrators and faculty.

WORKFORCE DEVELOPMENT COMMITTEE

Charge

This Workforce Development Committee reviews recommendations from the Career and Technical Education (CTE) advisory committees. The committee participates in the Perkins Grant allocation process and makes recommendations to the Perkins Grant administrator.

Membership

Membership is comprised of the Perkins Grant Administrator and includes representation from vocational certificates and degree areas as well as other interested administrators, faculty, classified staff, and students.

BASIC SKILLS COMMITTEE

Charge

The Basic Skills Committee creates the planning documents, oversees the implementation of the campus basic skills plan, and prepares the college's basic skills report.

Membership

Membership is comprised of the Vice President of Instruction, at least one faculty member from counseling, english, mathematics, and reading, and other interested faculty, administrators, staff, and students.
(College Council approved revisions on 12/11/13)

STUDENT SERVICES

ARTS, LECTURES, AND DIVERSITY COMMITTEE

Charge

The Arts, Lectures, and Diversity Committee plans and promotes a series of lectures and cultural events designed to celebrate our diversity and enrich the instructional environment of the college.

Membership

Membership includes the Vice Presidents of Instruction and Student Services or designees, Dean of Humanities, and interested administrators, faculty, classified staff and students.

CAMPUS LIFE AND COMMENCEMENT COMMITTEE

Charge

This Campus Life and Commencement Committee monitors and serves as the primary clearing house for student activities on the campus, including commencement. The committee develops a campus-wide master calendar in coordination with the Director of Marketing.

Membership

Membership is comprised of the Vice President of Student Services, Director of Student Life, Student Activities Coordinator, ASG President, Student Services Coordinator, Director of Marketing and Public Relations, and interested administrators, faculty, classified staff, and students..

(College Council approved revisions on 5/14/14)

DISABLED STUDENT PROGRAMS AND SERVICES (DSPS) ADVISORY COMMITTEE

Charge

This Disabled Student Programs and Services (DSPS) Advisory Committee serves as an advisory committee to the Director of DSPS relative to the needs of students with disabilities.

Membership

Membership is comprised of the Student Success Coordinator, Coordinator of Disabled Student Services, Coordinator of Health Services, and interested faculty, staff, and students.

(College Council approved revisions on 5/14/14)

STUDENT POLICIES & SCHOLASTIC STANDARDS COMMITTEE

Charge

The Student Policies and Scholastic Standards Committee serves as an advisory committee for the development and implementation of academic policies such as but not limited to petitions related to admissions, probation, disqualification, and graduation requirements.

Membership

The membership is comprised of the Director of Admissions & Records, interested faculty, a classified staff member from the Admissions and Records office, and one student.

(College Council approved revisions on 5/14/14)

STUDENT SERVICES MANAGER'S MEETING

Charge

The Student Services Manager's Meeting reviews Student Services related issues and concerns in an advisory capacity to the Vice President of Student Services.

Membership

Membership is comprised of the Vice President of Student Services , Dean of Counseling and Matriculation, Director of Admissions and Records, Director of DSP&S, Director of EOP&S, Director of Financial Aid, Director of First Year Experience, Director of Library and Learning Services, Director of Student Life, and Manager, CalWORKs and Workability III.

STUDENT SERVICES COUNCIL

Charge

The Student Services Council meets monthly to discuss and review campus issues particularly applicable to student success.

Membership

Membership is comprised of the Vice President of Student Services and the Student Services leadership team. (College Council approved revisions on 5/14/14)

ADMINISTRATIVE SERVICES ADMINISTRATIVE SERVICES CABINET

Charge

Reporting to the Vice President of Administrative Services, the Administrative Services Cabinet meets on a periodic basis to discuss and review campus related issues and advise the Vice President of Administrative Services.

Membership

Membership is comprised of the Vice President of Administrative Services and the Administrative Services Supervisors.

CAMPUS SUSTAINABILITY COMMITTEE

Charge

The Campus Sustainability committee charge is to advance and implement the strategies and seven goals of the SBCCD Sustainability Plan on the San Bernardino Valley College campus: specifically developing, designing, and implementing campus policies and procedures for sustainability.

Membership

Membership includes all SBVC members of the SBCCD Sustainability Committee, and any other interested managers, faculty, staff, and students.

(College Council approved revisions on 2/12/14)

See the San Bernardino Valley College organizational handbook and college website for additional web links regarding participation in local decision-making <https://www.valleycollege.edu/about-sbvc/campus-committees/index.php>

References:

Education Code Section 70902(b)(7);

Title 5 Sections 53200 et seq., 51023.5, and 51023.7;

ACCJC Accreditation Standards IV.A and IV.D.7 (formerly IV.A.2, IV.A.5)

Attachments:

[AP 2510 Collegial Consultation - Comments](#)

[AP 2510 Collegial Consultation - Legal](#)

[Citations](#)

[Board of Trustees](#)

[Image 01](#)

[Image 02](#)

[Organizational Chart](#)

DRAFT



Origination: N/A
 Last Approved: N/A
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Chancellor's Cabinet:
 Policy Area: *Chapter 3 General Institution*
 References:

BP 3280 Grants

(Replaces current SBCCD BP 3280)

The Board of Trustees will be informed about all ~~grant applications made and~~ grants received by the District.

The Chancellor shall establish procedures to assure timely application and processing of grant applications and funds, and that the grants that are applied for directly support the purposes of the District.

Reference:

Education Code Section 70902

Attachments:

- [BP 3280 Grants - Comments](#)
- [BP 3280 Grants - Legal Citations](#)
- [BP3280 - OLD.pdf](#)

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References:	

AP 3280 Grants

(Replaces current SBCCD AP 3280)

A. Definition

Sponsored programs are projects which are administered by the District, but are funded from a source outside the district, such as the Federal Government, State or local government, or private industry. These projects are for the performance of some specific task, usually related to research or special education. The authority for the District to perform the project is a contract or a grant award document.

B. Approval

Grant and sponsored program proposals ~~are subject to Board~~ must have the approval. ~~In addition each proposal must have the approval~~ and signature of the ~~recipient~~ requester's immediate supervisor and the College President at SBVC/CHC. For District sites, the College President, the Director of Grants and Special Projects, the Controller, and the approval and signature is required by the requester's immediate supervisor and the Executive Vice Chancellor.

C. Summary Information

All proposals should be summarized in a manner that clearly identifies:

1. The purpose of the grant/program;
2. Direct costs to the District;
3. Indirect costs to the District;
4. Staffing requirements and workload;
5. Use of District-owned facilities and/or equipment; and
6. Social, political, or safety-related issues that should be considered.

D. Typical Steps in the Process

1. ~~A file on sources of funding is maintained in the Office of Grants and Special Projects. In addition many employees receive notices of funding availability from various professional organizations. Identify a grant opportunity.~~
2. Contact the funding source to determine their requirements, deadlines, and obtain the proper application forms.
3. Discuss the project with your supervisor and ~~the Director of Grants/Special Projects. Obtain~~ obtain the approval(s) necessary to proceed with a formal proposal. Prepare a proposal according to the sponsor's guidelines.

4. ~~After obtaining~~ Obtain approval and signature from the individuals listed in "B" above, ~~submit the proposal to the Board for approval.~~
5. Submit the approved proposal to the sponsoring agency for review.
6. ~~Notification~~ Receive notification of an approved proposal ~~will come~~ in the form of a contract to be signed and returned for a notification of grant award. (All contracts must be signed by an SBCCD authorized signer and require Board approval.)
7. After the final award has been received, contact ~~the Controller's office~~ Fiscal Services to set up accounting procedures, ~~the Personnel Office and Payroll Office;~~ contact Human Resources if hiring or reassignment is involved, ~~and;~~ contact Facilities Planning and Administrative Construction if property or equipment is involved; and contact Business Services Office if property or equipment is involved which requires for insurance notification.

E. Responsibilities of the Project Director

1. General Compliance/Reporting

Each project may have different compliance requirements. Federally funded projects are subject to the requirements of the Office of Management and Budget circulars. The Project Director--the recipient of the award--is responsible for compliance with the terms of the grant and all internal and external follow-up reports required during the course of the program and for closing procedures.

2. Budgetary Compliance

The Project Director is responsible for budgetary compliance. Any over- expenditure must be covered by funds from the department responsible for administering the contract/grant.

3. Personnel Compliance

Personnel compliance is accomplished through hiring, reassignment, and payroll reporting.

4. Use of Funds

Project funds must be used only for those items specified in the contract/grant. Purchase of supplies, materials, services, equipment, etc., must be solely for the use of the sponsored program unless specifically authorized by the grant agreement for other uses.

F. Income Accounting

Funds may be received in three different ways--through an advance payment, a letter of credit, or through a billing process. The contract will indicate the method to be used. When funds are received, they are credited to the project. A budget code is used to track income.

G. Expenditure Accounting

1. Purchasing

Any purchase of supplies, materials, or equipment associated with the grant award shall be accomplished through the regular purchasing process using the budget number(s) assigned to the project.

2. Travel Reimbursement

Travel reimbursement is subject to the terms of the District Travel Policy and any conditions imposed on travel by the grant award.

3. Personnel/Payroll

Many grants require special personnel and payroll accounting procedures. Review all special requirements, coding, etc., with both departments before the commencement of the grant activity.

H. Direct/Indirect Costs

1. Direct costs are those costs that can be identified specifically with a particular project. Examples would include, but not be limited to, employee compensation, fringe benefits, materials and supplies, equipment, and travel.
2. Indirect costs are less easily identifiable, but include those costs associated with performing the project. Examples would include, but not be limited to, institutional administration, operation and maintenance of facility, utilities and library expense.
3. Many sponsors recognize such indirect costs and provide guidelines for reimbursement. Others believe that the institution should "contribute" its share of the program by absorbing such costs. Indirect costs are often negotiable. If an indirect rate or percentage is specified, compute the overhead recovery at that rate providing it is reasonable. If the guidelines are silent, compute the recovery at the "institutional" rate. If the sponsor will not allow the full "institutional" rate, negotiate for the best deal. If no overhead is allowed, then ascertain if there are other benefits to the institution that would warrant accepting the project without recovery of overhead.
4. Direct and indirect costs must be discussed with the Chief Business Officer prior to submitting any proposal for approval.

I. Cost Reimbursement/Recovery Guidelines

As a general rule allowable costs will be spelled out in the grant contract. Allowable costs for state or federal government programs are contained in their circulars. Specific costs that are generally not allowable under state and federal guidelines are:

1. Entertainment costs including costs for amusement, social activities, gratuities, alcoholic beverages, etc.;
2. Bad debts and other losses, whether actual or estimated, arising from uncollectible accounts and other claims, or related collection and legal costs;
3. Commencement or convocation costs;
4. Salary costs above the base rate of pay;
5. Contributions made to a contingency reserve;
6. Donated Services or Property: The value of donated services and property are not allowable either as a direct or indirect cost, except that depreciation or use allowances on donated assets are permitted under specified circumstances. The value of donated services and property may be used to meet cost sharing or matching requirements subject to federal and/or state guidelines;
7. Capital expenditures for special purpose equipment, buildings, and land as direct costs, except as approved in advance by the sponsoring agency;
8. Capital expenditures for special purpose equipment in excess of \$1,000 as direct costs except as approved in advance by the sponsoring agency;

9. Capital expenditures for improvements to land, buildings, or equipment which materially increase their value or useful life as direct costs except as approved in advance by the sponsoring agency;
10. Fines and penalties resulting from violations of, or failure of, the institution to comply with Federal, State, and local laws and regulations except when incurred as a result of compliance with specific provisions of the sponsored agreement, or instructions in writing from the contracting officer;
11. Pre-agreement costs incurred prior to the effective date of the sponsored agreement, whether or not they would have been allowable;
12. Professional services costs for legal, accounting, consulting services, and related costs incurred in connection with prosecution of claims against the government or for patent infringement litigation, unless otherwise provided for in the contract;
13. Special services costs incurred for general public relations activities, alumni activities, and similar services;
14. Special services costs incurred for intramural activities, student publications, student clubs, and other student activities, unless specifically provided for in the agreement.

J. Property

1. Real Property

Real property means land, including land improvements, structures and appurtenances thereto, excluding machinery and equipment. The sponsor will prescribe requirements for the use and disposition of real property. Vested title depends to a large extent upon the conditional use of the property. When the property is no longer needed for the purpose that the grant specified, it may be used for other federal grant programs with the approval of the sponsor. When the property is no longer needed for any purpose, the project director must request disposition instructions from the federal agency.

2. Personal Property

- a. Personal property is property of any kind except real property. It may be tangible--having physical existence, or intangible--having no physical existence, such as patents, inventions, and copyrights.
- b. Non-expendable personal property is tangible personal property generally having a useful life of more than one year, or an acquisition cost of \$200 or more per unit. Non-expendable personal property remains the property of the state or federal government in most cases. Project directors must provide an annual report of federally owned property in their custody to the federal agency. Upon completion of a program or if the property is no longer needed, the Project Director must notify the federal agency to obtain disposition instructions.

3. Exempt Property

Exempt property is tangible personal property acquired in whole or in part with federal funds, the title to which is vested in the recipient without further obligation to the government.

4. Property Management

Property management records shall include:

- a. A description of the property;

- b. Serial number, model number, federal stock number, or other identifier;
- c. Source of funds for property acquisition including grant or other agreement number;
- d. Information on where the title is vested;
- e. Acquisition date and cost;
- f. Percentage of sponsor participation in the cost;
- g. Location, use, and condition of the property;
- h. Disposition data including date of disposal, sales price, method, etc.;
- i. Federal ownership marked on federally owned property. A periodic inventory of property is required to verify accounting records and the condition of the property.

5. Property Disposal

Property disposal shall be in keeping with the requirements of the grant agreement as described above and in keeping with District procedures for disposal of surplus property.

Reference:

Education Code Section 70902

Attachments:

- [AP 3280 Grants- Comments](#)
- [AP 3280 Grants- Legal Citations](#)
- [AP3280 -OLD.pdf](#)

DRAFT



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 References:

BP 3300 Public Records

~~(Replaces current SBCCD BP 3300)~~ From current SBCCD BP 3300 titled Public Records

~~**NOTE:** The language in current SBCCD BP 3300 parallels the language recommended by the Policy and Procedure Service.~~

- ~~From current SBCCD BP 3300 titled Public Records~~

The Chancellor shall establish procedures for records management, including access by the public, that comply with the requirements of the California Public Records Act.

References:

Government Code Sections 6250, et seq.

Attachments:

[BP 3300 Public Records - Comments](#)
[BP 3300 Public Records - Legal Citations](#)
[BP3300 - OLD.pdf](#)



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	Chancellor's Cabinet:
Policy Area:	Chapter 3 General Institution
References:	Legally Required

AP 3300 Public Records

(Replaces current SBCCD AP 3300)

Members of the public may request to inspect or copy public records. A request by a member of the public may be delivered by mail or in person to the Chancellor's Office.

Any request shall identify with reasonable specificity the records that are sought. If additional information is needed, the Chancellor or designee may request it be provided in writing.

Any request to inspect records shall be made sufficiently in advance of the date of inspection to allow staff ~~members~~ members time to assemble the records and identify any records that may be exempt from disclosure.

Records that are exempt from disclosure under the Public Records Act or any other provision of law may not be inspected or copied by members of the public. Social security numbers must be redacted from records before they are disclosed to the public.

Members of the public shall be assisted in identifying records or information that may respond to their request. Assistance that will be provided includes: the information technology and physical location in which the records exist; practical suggestions for overcoming denial of access to the records or information; and the estimated date and time when the records will be made available.

Within ten days, the ~~Chancellor's office~~ Business Manager will determine whether or not the records can be produced and will communicate the determination to the member of the public requesting the record(s).

The most common exemptions for community colleges include:

- Student records (Education Code Section 76243)
- Preliminary drafts, notes, or interagency or intra-agency memoranda that are not retained by the public agency in the ordinary course of business, provided that the public interest in withholding the records clearly outweighs the public interest in disclosure. (Government Code Section 6254(a))
- Records pertaining to pending litigation ...or to claims...until the pending litigation or claim has been finally adjudicated or otherwise settled. (Government Code Section 6254(b))
- Personnel, medical or similar files, the disclosure of which would constitute an unwarranted invasion of personal privacy (Government Code Section 6254(c))
- Test questions, scoring keys, and other examination data used to administer a licensing examination, examination for employment, or academic examination [except for standardized tests provided for by Education Code Sections 99150 et seq.]. (Government Code Section 6254(g).)
- The contents of real estate appraisals or engineering or feasibility estimates and evaluations...relative to

the acquisition of property, or to prospective public supply and construction contracts, until all of the property has been acquired or all of the contract agreement obtained. (Government Code Section 6254(h)).

- Internet posting of home address or telephone numbers of local elected officials (Government Code Section 6254.21)
- Home address, home telephone number, cellular phone number, and date of birth of employees of a school district or county office of education (other than to an agent or family member of the employee, to an officer of another school district when necessary, to an employee organization, or to an agency or employee of a health benefit plan.) (Government Code Section 6254.3)
- Personal email addresses (other than to an agent or family member of the employee, to an officer of another school district when necessary, to an employee organization, or to an agency or employee of a health benefit plan) unless the email address is used by the employee to conduct public business, or necessary to identify a person in an otherwise disclosable communication. (Government Code Section 6254.3(b)).
- Records regarding alternative investments (i.e. an investment in a private equity fund, venture fund, hedge fund, or absolute return fund; limited partnership, limited liability company or similar legal structure) involving public investment funds, unless already publicly released by the keeper of the information.
- Information security records, if disclosure of that record would reveal vulnerabilities to, or otherwise increase the potential for an attack on, the District's information technology system.
- Identification number, alphanumeric character, or other unique identifying code that a district uses to identify a vendor or contractor, or an affiliate of a vendor or contractor, unless the identification number, alphanumeric character, or other unique identifying code is used in a public bidding or an audit involving the public agency. (Government Code Section 6254.3)

References:

Government Code Sections 6250, et seq.

Attachments:

[AP 3300 Public Records - Comments](#)
[AP 3300 Public Records - Legal Citations](#)
[AP 3300 Update #30.pdf](#)
[AP3300 -OLD.pdf](#)
[SBCCD - Overview for Legal Update 31 Final Version.docx](#)



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Chancellor's Cabinet:
Policy Area: *Chapter 3 General Institution*
References: *Brand New - required*

BP 3420 Equal Employment Opportunity

The Board of Trustees supports the intent set forth by the California Legislature to assure that effort is made to build a community in which opportunity is equalized, and community colleges foster a climate of acceptance, with the inclusion of faculty and staff from a wide variety of backgrounds. It agrees that diversity in the academic environment fosters cultural awareness, mutual understanding and respect, harmony and respect, and suitable role models for all students. The Board therefore commits itself to promote the total realization of equal employment through a continuing equal employment opportunity program.

The Chancellor shall develop, for review and adoption by the Board, a plan for equal employment opportunity that complies with the Education Code and Title 5 requirements as from time to time modified or clarified by judicial interpretation.

Also see BP/AP 3410 titled Nondiscrimination and BP/AP 7100 titled Commitment to Diversity

References:

Education Code Sections 87100 et seq.;

Title 5 Sections 53000 et seq.

ACCJC Accreditation Standard III.A.11

Attachments:

No Attachments



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Policy Area:	<i>Chapter 3 General Institution</i>
References:	<i>Legally Required</i>

AP 3420 Equal Employment Opportunity

The District shall make a continuous good faith effort to comply with the requirements of the Equal Employment Opportunity Plan. <http://www.sbccd.org/~media/Files/SBCCD/District/HR%20%20Documents/SBCCD%20EEO%20Plan.pdf>

Employment Procedures

Job Analysis and Validation: The Vice Chancellor of Human Resources shall assure that a proper job analysis is performed for every job filled by the District to determine and validate the knowledge, skills, abilities, and characteristics an employee must possess to perform the job satisfactorily.

A statement of bona fide essential functions and minimum qualifications shall be developed for all positions.

Job Description: Every job description shall provide a general statement of job duties and responsibilities.

Job specifications shall include functions and tasks; knowledge; skills; ability; and job related personal characteristics, including but not limited to sensitivity to and understanding of the diverse academic, socioeconomic, cultural, linguistic, disability, and ethnic backgrounds of community college students.

Recruitment: Recruitment must be conducted actively within and outside of the District work force.

Open recruitment is mandated for all new full-time and part-time positions, except under limited circumstances involving interim hires.

Recruitment must utilize outreach strategies designed to ensure that all qualified individuals are provided the opportunity to seek employment with the District.

Recruitment for administrative and faculty positions (full and part-time) may include advertisement in appropriate professional journals, job registries and newspapers of general circulation; distribution of job announcements to the EEO Registry, K-12 districts, two and four year colleges, and graduate schools where appropriate candidates might be enrolled; recruitment at conferences, fairs, and professional meetings; notices to institutions and professional organizations.

Recruitment for classified positions shall include notice to all District personnel; notice to Employment Development Department; and advertising in area newspapers of general circulation.

Applicant Pools: The application for employment shall afford each applicant an opportunity to identify himself/herself voluntarily as to gender, ethnicity and, if applicable, his/her disability. This information shall be maintained in confidence and shall be used only for research, validation, monitoring, evaluation of the effectiveness of the Plan, or as authorized by law.

After the application deadline has passed, the initial applicant pool shall be recorded and reviewed by the Chief Human Resources Officer or designee. All initial applications shall be screened to determine which candidates satisfy job specifications set forth in the job announcement. The group of candidates who meet the job specifications shall constitute the “qualified applicant pool.”

Once the qualified applicant pool is formed, the pool must again be analyzed. If the Chief Human Resources Officer or designee finds that the composition of the qualified applicant pool may have been influenced by factors which are not job related, the District *shall* immediately, and before the selection process continues, consult with legal counsel to determine what, if any, corrective action is required by law.

Screening and Selection: Screening, selecting and interviewing candidates for all positions shall include thorough and fair procedures that are sensitive to issues of diversity. Procedures to be used must address or include that:

- Hiring procedures will be provided to the State Chancellor’s Office on request.
- All tests conform to generally applicable legal standards for uniformity.
- A reasonable number of candidates are identified for interview.
- Screening and selection committees are developed that are representative of the District community and campus; include administrators, faculty, and classified staff members; include a diverse membership when possible; do not include applicants or persons who have written letters of recommendation.
- Every screening and selection committee includes an individual trained to monitor conformance with EEO requirements. The Vice Chancellor of Human Resources assures that the screening and selection process conforms to accepted principles and practices, including preparation of job related questions in advance; maintains records of screening checklists and rating scales, which shall be signed and kept on file; maintains notes for all interviews and record relevant factual reasons stating why a candidate was not hired or was not invited to interview; and monitors the hiring process for adverse impact.
- Selection shall be based solely on the stated job criteria.
- For faculty and administrative positions, candidates shall be required to demonstrate sensitivity to diversity in ways relevant to the specific position.

If the District determines that a particular monitored group is significantly underrepresented with respect to one or more job categories, the District shall take the following additional steps:

- review its recruitment procedures;
- consult with counsel to determine whether there are other, additional measures that may be undertaken that are required or permitted by law;
- consider various other means of reducing the underrepresentation which do not involve taking monitored group status into account and implement any such techniques that are feasible;

If significant underrepresentation persists:

review each locally-established job qualification to determine if it is job related and

- consistent with business necessity;
- discontinue the use of any non job-related local qualification; and
- continue using job-related local qualifications only if no alternative standard is reasonably available; and

- consider the implementation of additional measures designed to promote diversity.

Delegation of Authority

- The designation of a single person as the “EEO Officer” charged with overseeing the day-to-day implementation of the EEO Plan and programs.
- Processes and responsibilities when the EEO Officer is named in a complaint or implicated by the allegations in a complaint.

Complaint Procedure

The District must identify to the public and to the State Chancellor’s Office an individual described in Title 5 as the “responsible District officer,” responsible for receiving complaints. Informal charges of unlawful discrimination should be brought to the attention of the responsible District officer. The responsible District officer shall oversee the informal resolution process. The actual investigation of complaints may be assigned to other staff or to outside persons or organizations under contract. An outside investigator must be used when the responsible District officer is named in the complaint or implicated by the allegations in the complaint.

When a person brings charges of unlawful discrimination the officer must:

- Undertake efforts to resolve the charge informally;
- Advise the complainant that he/she need not participate in an informal resolution of the complaint;
- Notify the complainant of the procedures for filing a formal complaint;
- Notify the complainant that he/she may file a complaint with the Office of Civil Rights of the U.S. Department of Education.
- If the complainant, a student or an employee, files a formal complaint, the responsible District officer must also forward a copy of the complaint to the State Chancellor’s Office.

A formal complaint not involving employment, must be processed if it is filed within one year of the date of the alleged unlawful discrimination or within one year of the date on which the complainant knew or should have known of the facts underlying the allegation.

A formal complaint alleging discrimination in employment must be filed within 180 days of the date of the alleged unlawful discrimination, unless the complainant first obtained knowledge of the facts of the alleged violation after the expiration of the initial 180 days.

The complaint must be filed by someone who alleges that he/she has personally suffered unlawful discrimination, or by someone who has learned about unlawful discrimination in his/her official capacity.

When a proper complaint is received, the District will begin an impartial fact-finding investigation, and notify the complainant and the State Chancellor’s Office that it is doing so.

When the investigation is done, the results must be set forth in a written report. The written report must include a description of the circumstances giving rise to the complaint, a summary of the testimony of each witness, an analysis of any relevant data or other evidence collected during the investigation, a specific finding as to whether discrimination did or did not occur with respect to each allegation in the complaint, and any other appropriate information.

In any case that does not involve employment discrimination, the District must provide the State Chancellor’s Office with a copy of the investigative report within ninety days from the date the District received the

complaint. The District must also provide the complainant with a copy or summary of the investigative report within ninety days from the date the District received the complaint. The State Chancellor's Office and the complainant must also be provided with a written notice setting forth the determination of the Vice Chancellor of Human Resources as to whether discrimination did or did not occur with respect to each allegation in the complaint; a description of action taken, if any, to prevent similar problems from occurring in the future; the proposed resolution of the complaint; and notice of the complainant's right to appeal to the District's Governing Board and the State Chancellor's Office.

In any case that involves employment discrimination, the District must provide the complainant with a copy or summary of the report, and with written notice setting forth the determination of the Vice Chancellor of Human Resources as to whether discrimination did or did not occur with respect to each allegation in the complaint; a description of action taken, if any, to prevent similar problems from occurring in the future; the proposed resolution of the complaint; and the complainant's right to appeal to the District's Governing Board and to file a complaint with the Department of Fair Employment and Housing.

If the complainant is not satisfied with the results of the administrative determination, the complainant must be given the opportunity to submit a written appeal to the governing board within fifteen days from the date of the notice of the administrative determination. The Board must review the original complaint, the investigative report, the administrative determination, and the appeal and must issue a final District decision within forty-five days of receiving the appeal.

In any case not involving employment discrimination, a copy of the final District decision must be promptly forwarded to the complainant and the State Chancellor's Office. The complainant must be notified of his/her right to appeal. In any case involving employment discrimination, a copy of the final District decision must be promptly forwarded to the complainant. The complainant must be notified of his/her right to file a complaint with the Department of Fair Employment and Housing.

Where the Board does not act within forty-five days the administrative determination must be deemed approved and must become the final District decision. The District shall promptly notify the complainant and in cases not involving employment discrimination, the State Chancellor's Office, that the Board took no action and the administrative determination becomes the final District decision. In cases not involving employment discrimination, the complainant must be informed of his/her right to appeal the District's decision to the State Chancellor's Office. In cases involving employment discrimination, the complainant shall be notified of his/her right to file a complaint with the Department of Fair Employment and Housing.

In cases not involving employment discrimination, the complainant must be given the right to file a written appeal with the State Chancellor's Office within 30 days after the Board issues the final District decision, permits the administrative decision to become final or from the date that notice of the District's final decision was provided to the complainant pursuant to Section 59338(b) or (d), whichever is later.

The District should retain and make available the original complaint, and copies of the final decision or a statement indicating the date on which the administrative determination became final, the notice given to complainant, the complainant's appeal of the District's administrative determination, the investigative report and any other information the State Chancellor's Office may require.

Job Announcements

All job announcements shall contain a statement in substantially the following form: The District is an equal opportunity employer. The policy of the District is to encourage applications from ethnic and racial minorities, women, persons with disabilities, and Vietnam-era veterans. No person shall be denied employment because of ethnicity or race, color, sex or gender, gender identity, age, religion, marital status, disability, sexual

orientation, national origin, medical conditions, status as a Vietnam-era veteran, ancestry, or political or organizational affiliation.

Dissemination and Revision of the Plan

All managers and supervisors shall be given copies of the plan as revised from time to time and any guidelines for implementing the plan. Copies of the plan shall be provided to the Academic Senate and the exclusive representatives of any units of employees.

Statements of nondiscrimination shall be posted at locations where applications for employment are distributed.

Such plans shall be reviewed at least every three years and, if necessary, revised, and submitted to the State Chancellor's Office within 90 days of the effective date of the revision or amendment(s). If the State Chancellor's Office determines that the District's policies are not in compliance with Title 5 Sections 59300 et seq., the State Chancellor's Office may require the District to modify its policies.

Accountability and Corrective Action

- The District shall certify annually to the State Chancellor that they have timely:
- Recorded, reviewed and reported the data required regarding qualified applicant pools;
- Reviewed and updated, as needed, the Strategies Component of the District's EEO Plan; and
- Investigated and appropriately responded to formal harassment or discrimination complaints filed pursuant to subchapter 5 (commencing with Section 59300) of chapter 10 of this division.

References:

20 U.S.C. Section 1681 et seq.; Education Code Sections 87100 et seq.; Title 5 Sections 53000 et seq. and Sections 59300 et seq.; ACCJC Accreditation Standard III.A.12

Attachments:

[SBCCD - Overview for Legal Update 31 Final Version.docx](#)



Origination: N/A
Last Approved: N/A
Last Revised: N/A
Next Review: N/A
Owner: *Chancellor's Cabinet*
Chancellor's Cabinet:
Policy Area: *Chapter 3 General Institution*
References:

BP 3530 Weapons on Campus

(Replaces current SBCCD BP 3530)

Firearms or other weapons shall be prohibited on any college or District center or in any facility of the District except for activities conducted under the direction of District officials or as authorized by an official law enforcement agency.

References:

Penal Code Sections 626.7, 626.9 and 626.10

Attachments:

[BP 3530 Weapons on Campus- Comments](#)
[BP 3530 Weapons on Campus- Legal Citations](#)
[BP3530 -OLD.pdf](#)

DRAFT



Origination: 12/2016
Last Approved: N/A
Last Revised: 03/2018
Next Review: 6 years after approval
Owner: Chancellor's Cabinet
 Chancellor's Cabinet:
Policy Area: Chapter 3 General Institution
References: Good Practice/Optional

AP 3530 Weapons on Campus

Firearms, knives, explosives or other dangerous objects, including but not limited to any facsimile firearm, knife or explosive, are prohibited on any District campus or at any District center, or in any facility of the District.

Activities involving firearms or other weapons conducted under the direction of District officials or as authorized by an official law enforcement agency shall be reported to the District Police Department before taking place.

Any person who believes that he/she may properly possess a firearm or other weapon on campus or in a District center or other facility of the District must promptly notify the District Police Department

Bringing or possessing any dirk, dagger, ice pick, or knife having a fixed blade longer than 2 1/2 inches upon the grounds, unless the person is authorized to possess such a weapon in the course of his/her employment, has been authorized by ~~a District employee~~ Vice Chancellor of Human Resources or designee to have the knife, or is a duly appointed peace officer, who is engaged in the performance of his/her duties, is prohibited on any District campus or at any District Center, or in any facility of the District. Any student or employee who is authorized by the Vice Chancellor of Human Resources or designee to have a knife, including kitchen knives, must exercise caution in using and storing the knife.

References:

Penal Code Sections 626.9 and 626.10

Attachments:

[AP 3530 Weapons on Campus - Comments](#)
[AP 3530 Weapons on Campus - Legal Citation](#)
[SBCCD - Overview for Legal Update 31 Final Version.docx](#)



Origination:	N/A
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Last Revised:	N/A
Next Review:	N/A
Owner:	<i>Business & Fiscal Services</i> <i>Business & Fiscal Services</i>
Policy Area:	<i>Chapter 6 General Institution</i>
References:	<i>Brand New - advised</i>

AP 6305 Reserves

~~**NOTE:** This procedure, as a procedure separate from Board Policies and from procedures regarding budgeting, is **suggested as good practice.** Local practice may be inserted. Districts must provide for a prudent reserve and may include procedures related to establishing and maintaining reserves.~~

~~Sample 1 from another District:~~

~~Reserve Standards~~

- ~~• **General Fund Reserve:** The target reserve is five percent of the Unrestricted General Fund.~~
- ~~• **Contingency Reserve:** A contingency reserve exists in addition to the State mandated General Fund Reserve, affording the District added fiscal flexibility. The target reserve is a maximum of three percent of the Unrestricted General Fund. The contingency reserve is to be used for unanticipated changes in expenditures or revenues when impending changes in operations would result in significant service reductions. Use of the contingency reserve requires a two-thirds positive vote of the Board of Trustees.~~

~~Sample 2 from another District:~~

~~The Board of Trustees expects that a fiscally responsible, ending year fund balance should approximate 6% of expenditures and that there should be budgeted additional 2% for campus enhancements.~~

~~Sample 3 from another District:~~

~~The District shall have as a high budget priority the appropriation in the final budget of an uncommitted reserve in the unrestricted general fund. The Board of Trustees recognizes the need for cash flow management and the necessity of considering financial uncertainties in the development of the District budget. To this end, the following reserve accounts shall be included in the final budget:~~

~~General Reserves~~

Reserves

The final budget shall include an unappropriated reserve to ensure that the District will be in a positive cash position at the end of the fiscal year. This reserve shall be ~~(at a minimum) five percent of unrestricted general fund revenues and beginning fund balance and shall not be available for appropriations during the fiscal year~~ no less than the prudent reserve defined by the State Chancellor's Office.

Reserve for Emergencies

The District budget shall also include an appropriation for reserve for economic uncertainties to cover;

1. unanticipated emergencies;
2. unanticipated declines in property tax revenues or other sources of funds;
3. additional program development activities not considered prior to budget adoption. This reserve shall be (at a minimum) three percent (3%) of total unrestricted general fund revenues and beginning fund balance.

The Chancellor is authorized to utilize funds from the emergency fund for urgent situation upon verbal notification to the Board President or, if he/she cannot be reached, any other member of the Board. Any such use of the reserve shall be reported to the Board of Trustees in the next regularly scheduled open session.

Sample 4 from another District:

The Board of Trustees has determined that a reserve of five percent is a minimum reserve to be held in each fiscal year within the Unrestricted General Fund. The reserve is to be calculated by multiplying five percent times the total annual expenditures, including all transfers out of the fund, for each fiscal year.

References:

Budget and Accounting Manual, Chapter 5; Appendix A

***NOTE:** The red ink signifies language that is suggested as good practice and recommended by the Policy and Procedure Service and its legal counsel (Liebert Cassidy Whitmore). The language in is included for consideration.*

Attachments:

No Attachments



Origination:	01/2013
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Owner:	Business & Fiscal Services Business & Fiscal Services
Policy Area:	Chapter 6 General Institution
References:	

BP 6320 Investments

(Replaces current SBCCD BP 6320)

It is the policy of the San Bernardino Community College District to invest public funds in a manner providing the highest investment return with the maximum security while meeting the daily cash flow demands of the District, and conforming to all applicable federal, state and local laws governing the investment of public funds.

This Policy shall be reviewed annually by ~~of~~ the Board of Trustees.

The Chancellor is responsible for ensuring that the funds of the District that are not required for the immediate needs of the District are invested properly and in harmony with the requirements of the California Community Colleges Budget and Accounting Manual established pursuant to *Education Code* Section 84030. Investments shall be in accordance with law, including *Government Code* Sections 53600 which states:

"The Legislature hereby finds that the solvency and creditworthiness of each individual local agency can impact the solvency and creditworthiness of the state and other local agencies within the state. Therefore, to protect the solvency and creditworthiness of the state and all of its political subdivisions, the Legislature hereby declares that the deposit and investment of public funds by local officials and local agencies is an issue of statewide concern."

Investments shall be made based on the following criteria:

- The preservation of principal shall be of primary importance.
- The investment program must remain sufficiently flexible to permit the District to meet all operating requirements.
- Transactions should be avoided that might impair public confidence.

This Policy applies to all funds of the District.

The authority to invest funds not deposited with the San Bernardino County Treasurer is granted to the Chancellor. Authority to manage the investment portfolio and establish written procedures for the operation of the investment program, consistent with applicable law and this Policy, may be delegated at the discretion of the Chancellor.

District funds may be invested in any of the following:

1. Any eligible security as set forth in sub-sections a, b, c, e, g, h, and n of *Government Code* Section 53651, namely:
 - a. United States Treasury notes, bonds, bills or certificates of indebtedness, or obligations for which the faith and credit of the United States are pledged for the payment of principal and interest, including

the guaranteed portions of small business administration loans, so long as the loans are obligations for which the faith and credit of the United States are pledged for the payment of principal and interest.

- b. Notes or bonds or any obligations of a local public agency, or any obligations of a public housing agency for which the faith and credit of the United States are pledged for the payment of principal and interest.
 - c. Bonds of California or of any local agency or district of the State of California having the power, without limit as to rate or amount, to levy taxes or assessments to pay the principal and interest of the bonds upon all property within its boundaries subject to taxation or assessment by the local agency or district, and in addition, limited obligation bonds pursuant to Government Code Sections 50665 et seq.; senior obligation bonds pursuant to Government Code Sections 53387 et seq.; and revenue bonds and other obligations payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by the state, local agency or district, or by a department, board, agency, or authority thereof.
 - d. Registered warrants of California.
 - e. Notes, tax anticipation warrants, or other evidence of indebtedness issued pursuant to Government Code Sections 53820 et seq.
 - f. State of California notes.
 - g. Any bonds, notes, warrants, or other evidences of indebtedness of a nonprofit corporation issued to finance the construction of a school building pursuant to a lease or agreement with a school district entered into in compliance with the provisions of Education Code Sections 39315 or 81345, and also any bonds, notes, warrants, or other evidences of indebtedness issued to refinance those bonds, notes, warrants, or other evidences of indebtedness, as specified in Education Code Section 39317.
2. Local Agency Investment Fund with the Treasurer's Office of the State of California.
 3. A financial institution that is insured by Federal Deposit Insurance Corporation pursuant to *Government Code* Section 53635.2.
 4. San Bernardino County Treasurer's Office, whenever required by law.

Pursuant to *Government Code* Section 53646, District funds shall be invested with the judgment and care which persons of prudence, discretion, and intelligence exercise in management of their own affairs, not for speculation, but for investment, considering the probable safety of capital as well as the probable income to be derived. The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures, and investment policy and exercising due diligence shall be relieved of personal responsibility of an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

The Chancellor, pursuant to *Government Code* Section 53646, shall submit a quarterly investment portfolio status report to the Board of Trustees. Said report shall detail:

- Investment types
- Names of issuers
- Maturity dates
- Par and dollar amounts invested in each security, investment, and money
- Weighted average maturity of investments

- Any funds being managed by contracted parties
- Market value as of date of report and source of valuation
- Description of compliance with investment policy
- Current market value of funds managed by a consultant

The primary objectives of the District's investment activities shall be:

1. SAFETY

Safety of principal shall be the foremost objective of the investment program. Investments of the District shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To obtain this objective, diversification is required so that potential losses on individual securities do not exceed income generated from the remainder of the portfolio.

2. LIQUIDITY

The District's investment portfolio shall remain sufficiently liquid to meet all operating requirements, which may reasonably be anticipated.

3. RETURN ON INVESTMENT

The District's investment portfolio shall be structured with the objective of attaining a rate of return throughout budgetary and economic cycles, commensurate with investment risk constraints and cash flow characteristics of the portfolio.

References:

Education Code Sections 39315, 39317, 81345, 84030; Government Code Sections 50665 *et seq.*, 53387 *et seq.*, 53600 *et seq.*, 53635.2, 53464, 53651, 53820

Attachments:

- [BP 6320 Investments - Comments](#)
- [BP 6320 Investments - Legal Citations](#)

Approval Signatures

Step Description	Approver	Date
District Assembly 1st reading	DA District Assembly:	pending
Chancellor's Cabinet	Chancellor's Cabinet Chancellor's Cabinet: [SN] Kelly Goodrich	01/2018 12/2017



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Last Revised: 01/2017
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Owner: Business & Fiscal Services
 Business & Fiscal Services
Policy Area: Chapter 6 General Institution
References:

AP 6320 Investments

(Replaces current SBCCD AP 6320)

All funds of the San Bernardino Community College District (SBCCD) deposited with the San Bernardino County Treasurer shall be invested in accordance with Government Code Section 27000.5, in accordance with Board Policy 6320, and under the direction of San Bernardino County's investment Advisory Committee.

Ethics and Conflict of Interest

Officers and employees of SBCCD involved in the investment process shall refrain from personal business activity that may conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

Employees and investment officials who manage public investments shall file a statement of economic interest disclosing his or her investments, interests in real property and income in accordance with Government Code 87200.

Acceptable and Prohibited Investments

Funds invested by SBCCD shall be in the following instruments, under the parameters outlined in Government Code Sections 53635, 53601, and 53631.5:

- Negotiable Certificates of Deposit
- Money Market Funds
- Collateralized Bank Deposits
- Time Deposits
- County Pooled Investment Funds

Pursuant to Government Code Section 53601.6, funds of the San Bernardino Community College District shall not be invested in any of the following instruments:

- Inverse Floaters
- Range Notes
- Interest Only Strips
- Any Security That Could Result in ZERO INTEREST ACCRUAL

Authorized Personnel

The Chancellor, Vice Chancellor of Business & Fiscal Services, or designee shall request approval from the

Board to investment surplus funds.

Both the Chancellor or designee and the Vice Chancellor of Business & Fiscal Services must jointly authorize investment decisions such as:

- Transfers of funds to the appropriate agency or financial institution for investment purposes,
- Asset allocation and rebalancing; and
- Liquidation of investments.

Safekeeping and Custody

All security transactions entered into by SBCCD shall be conducted on a delivery-versus-payment basis. Securities will be held by a third party custodian designated by the Chancellor and Vice Chancellor of Business & Fiscal Services and evidenced by safekeeping receipts with a written custodial agreement. The securities will be held directly in the name of the San Bernardino Community College District as beneficiary.

Recording and Reconciliation

Investment statements shall be provided to Fiscal Services for review, recording of investment activity, and reconciliation. Journal entries to record investment activity and the reconciliation of the investment statement shall be prepared by an accountant or designee, and approved by the Director of Fiscal Services or designee.

References:

Government Code Sections 53600 et seq., 87200

Attachments:

[AP 6320 Investments- Comments](#)

[AP 6320 Investments- Legal Citations](#)



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Owner:	<i>Business & Fiscal Services</i> <i>Business & Fiscal Services</i>
Policy Area:	<i>Chapter 6 General Institution</i>
References:	

BP 6340 Bids and Contracts

(Replaces current SBCCD BP 6340)

The authority to sign and execute contracts on behalf of the San Bernardino Community College District (SBCCD) is vested in the Board of Trustees (the Board). This authority can only be delegated by Board action.

The ~~Board of Trustees delegates to the~~ Chancellor ~~the authority to enter into~~ shall establish administrative procedures for bids and contracts ~~on behalf of the District and to establish administrative procedures for contract awards and management~~, subject to the following:

- ~~• While approval authority of contracts may be delegated by the Board, payments on contracts may not be authorized until the contract is ratified by the Board.~~
- ~~• Contracts for work to be done, services to be performed or for goods, equipment, or supplies to be furnished or sold to the District that exceed the amounts specified in Public Contract Code Section 20651 shall require prior approval by the Board.~~
- ~~• When bids are required according to Public Contract Code Section 20651, the Board shall award each such contract to the lowest responsible bidder who meets the specifications published by the District and who shall give such security as the Board requires, or reject all bids.~~

~~If the Chancellor concludes that the best interests of the District will be served by pre-qualification of bidders in accordance with Public Contract Code Section 20651.5, pre-qualification may be conducted in accordance with procedures that provide for a uniform system of rating on the basis of a questionnaire and financial statements.~~

~~If the best interests of the District will be served by a contract, lease, requisition, or purchase order through any other public corporation or agency in accordance with Public Contract Code Section 20652, the Chancellor is authorized to proceed with a contract.~~

- The Board of Governors sets the formal bid limit for procurement of goods and or services on an annual basis. The formal bid limit for the current year shall be published on the Business Services webpage. Any contract to procure goods and or services (excluding construction and public works) which meets or exceeds the formal bid limit shall require pre-approval by the Board of Trustees to constitute an enforceable agreement.
- In accordance with PCC Section 17605, Section 22034(c) and Section 81656, the Board of Trustees delegates authority to sign, execute, and legally bind contracts less than the formal bid limits mentioned above, to the named agents on the authorized signature list. Such contracts shall not require Board approval, but shall be sent to the Board as an information item every 60 days.
- When bids are required according to PCC Section 20651, SBCCD shall award each such contract to the

lowest responsible bidder who meets the specifications published by SBCCD and who shall give such security as SBCCD requires, or reject all bids. SBCCD may award a contract to the lowest responsible bidder on the basis of best value as specified by the type of bid.

- The Board has adopted the Uniform Construction Cost Accounting Procedures under PCC Section 22000 et seq. for the bidding of public works projects. In addition, pursuant to PCC Sections 20101 et seq., the Board has adopted a district-wide Pre-Qualification Program that when applicable provides for the pre-qualification of bidders based on a uniform system of rating. See AP 6345 titled Bids and Contracts – Construction.
- If the best interests of SBCCD will be served by a contract, lease, or purchase order through any other public corporation or agency in accordance with PCC Section 20652, the Chancellor is authorized to proceed with a contract.
Board members, employees and consultants of the District must not participate or attempt to influence decisions to procure or contract for goods or services if he or she has a financial interest in the decision. See BP 2710 titled Conflict of Interest.

References:

Education Code Sections 81641 , et seq.

Public Contract s Code Sections 20650 , et seq. ;

Government Code Section 53060 ACCJC Accreditation Standard III.D.16; 2 Code of Federal Regulations Part 200.318

Attachments:

[AP 6340 Bids & Contracts.docx](#)
[BP 6340 Contracts - Comments](#)
[BP 6340 Contracts - Legal Citations](#)
[BP6340 -OLD.pdf](#)



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References:	

AP 6340 Bids and Contracts

(Replaces current SBCCD AP 6340)

- ~~From current SBCCD AP 6340 titled Contracts~~

~~GENERAL CONTRACTS~~

GENERAL CONTRACT PROCEDURES

General contract procedures (parts A through G) are applicable to all types of contracts and agreements – including contracts for goods and non-professional services, professional services, and construction and public works projects.

~~Authority to Contract~~

~~The authority to contract for goods and/or services is vested in the Board of Trustees. Authority to contract prior to Board ratification may be delegated by the Board. However, all contracts and/or agreements require Board approval or ratification for payments to be processed. The authority to contract includes the amendments, extensions or addendums. The Board shall designate those individuals who are authorized to sign contracts. Contracts and/or agreements signed by any individual other than those authorized by the Board are not valid or binding on the District. All contracts are subject to the requirements of federal and state codes and regulations. All contracts are between the San Bernardino Community College District and the contracting agency. Individual colleges, programs or departments may not directly enter into a contract agreement.~~

- ~~1. While approval authority may be delegated by the Board, payments on contracts may not be authorized until the contract is ratified by the Board.~~
- ~~2. Contracts that exceed the amounts specified in Public Contract Code 20651 shall require prior approval by the Board.~~
- ~~3. Contracts for fiscal audit, legal services, and other professional services/consultants shall require prior approval by the Board except in the unusual situation that it is deemed in the best interest of the District by the Chancellor to retain said services on an emergency basis prior to a Board meeting. Any such contract issued under these circumstances shall be brought forward to the Board of Trustees for formal approval at the next available Board meeting.~~
- ~~4. Except as defined in numbers 2 and 3 above, contracts shall not require prior approval by the Board and shall be presented at the next available Board meeting for ratification.~~

A. Authority to Contract

The authority to sign and execute contracts on behalf of the District is vested in the Board of Trustees. The Board delegates authority to sign and execute contracts less than the formal bid limits set in Public Contract Code, to the named agents on the authorized signature list. The authority to contract includes the amendments, extensions or addendums. Contracts and/or agreements signed by any individual other than those authorized by the Board are not valid or binding on SBCCD. All contracts are between the San Bernardino Community College District and the contracting agency. Individual colleges, programs or departments may not directly enter into a contract or agreement.

B. Board Approval

The following contracts require approval by the Board of Trustees to constitute an enforceable agreement:

- Any contract to procure goods or services (excluding construction and public works) which meets or exceeds the formal bid limit set annually by the Board of Governors. The formal bid limit for the current year is published on the Business Services webpage.

- Any contract for construction or public works project which is over the formal bid limit for public works projects.

Contracts under the formal bid limits require approval by one of the authorized district officers, and does not require approval by the Board to be legally enforceable.

C. Contract Review and Approval

All contracts are reviewed and processed ~~for Board approval or ratification through the District by~~ Business ~~Office~~ Services. All contracts are subject to the requirements of federal and state codes and regulations. Contracts may require additional legal review. Review procedures must be completed before any contract is ~~submitted for approval~~ executed by an authorized signatory.

Any unauthorized individual who signs a contract or agreement will be personally responsible for the value of the contract.

D. Supporting Documentation

Contracts submitted for ~~review and approval~~ consideration should be accompanied by a purchase requisition if appropriate. Contracts for construction, transportation, or large scale maintenance may require a certificate of liability insurance, certificate of Workers' Compensation coverage, permits, licenses, or bonds.

E. Contract Format/Negotiations

~~The District~~ Business ~~Office~~ Services can provide assistance in developing a contract. Contracts must be prepared with great care and protect ~~the District~~ SBCCD in its dealings. Some contracts require negotiations as to the terms and conditions of the contract between ~~the District~~ SBCCD and the contracting agency. Many vendors use their own contract format that is always subject to review and/or modification by either party prior to ~~approval~~ execution.

F. Subsequent Changes to Contracts

Any change or alteration of a contract will be done in writing and the cost agreed upon between SBCCD and the contractor. SBCCD may authorize the contractor to proceed with performance of the change or alteration without the formality of securing bids, if the cost so agreed upon does not exceed the greater of the amount specified in Public Contract Code Section 20651 or 20655, whichever is applicable to the original contract, or ten percent (10%) of the original contract price.

G. Duration of Continuing Contracts for Services and Supplies

Continuing contracts for work or services furnished to SBCCD are not to exceed five (5) years. Contracts for materials and supplies are not to exceed three (3) years.

Limits

~~Bids or quotations shall be secured as may be necessary to obtain the lowest possible prices as follows:~~

- ~~• Purchase of goods or services up to the [limits set out in the Public Contract Code] will require documented quotes.~~
- ~~• Purchase of goods or services in excess of the [limits set out in the Public Contract Code] will require formal advertised bids.~~

~~In securing bids or quotations, the District will avoid acquisition of unnecessary or duplicative items. Contracts involving expenditures that require competitive bidding require approval by the Board of Trustees prior to award.~~

Bid Specifications

~~Bid specifications shall include a definite, complete statement of what is required and, insofar as practical, shall include pertinent details of size, composition, construction, and/or texture of what is specified, and minimum standards of efficiency, durability, and/or utility required of what is specified.~~

Notice Calling for Formal Advertised Bids

~~The District shall publish at least once a week for two weeks in a newspaper of general circulation published within the District or if there is no such paper, then in some newspaper of general circulation, circulated in the county, [and may post on the District's web site or through an electronic portal,] a notice calling for bids or proposals, stating the work to be done or materials or supplies to be furnished and the time and place when bids will be opened. The District may accept a bid that was submitted either electronically or on paper.~~

~~Bid and contract forms shall be prepared and maintained by [insert designated office or position]. All applicable statutory provisions and board policies shall be observed in preparation of the forms.~~

~~The [insert designated position] shall be responsible for insuring that the bid specifications are sufficiently broad to encourage and promote open competitive bidding.~~

~~All bid notices for work to be done shall contain an affirmative statement requiring compliance with Labor Code Sections 1775 and 1776 governing payment of prevailing wages and Labor Code Section 1777.5 governing employment of apprentices. All bid submissions shall contain all documents necessary to assure compliance with these California Labor Code Sections. Failure to provide such documentation shall cause any such bid to be deemed incomplete.~~

~~When required or determined to be appropriate, bids shall be accompanied by a certified or cashier's check, or bid bond, in the amount specified in the bid form, as a guarantee that the bidder will enter into contract and furnish the required contract bonds. When no longer required for the protection of the District, any certified or cashier's check received shall be returned to the respective bidder.~~

~~[Designate position or office] shall make available to the prospective bidders bid forms with sets of specifications and drawings and shall provide a convenient place where bidders, subcontractors, and materiel personnel may examine the specifications and drawings.~~

~~[Designate position or office] shall provide an electronic copy of the plans and specifications and other contract documents to a contractor plan room service at no charge upon request from that~~

~~contractor plan room.~~

~~When permitted, a deposit for sets of plans and specifications may be required and may be refunded when such documents are returned.~~

~~Awarding of Bids and Contracts Awards~~

~~The awarding of bids and contracts shall be subject to the following conditions:~~

- ~~• Any and all bids and contract proposals may be rejected by the District.~~
- ~~• All bids shall be opened publicly and bidder shall be given the opportunity to make record of the bids received.~~
- ~~• Bid and contract award recommendations to the Board shall show a tabulation of the bids received in reasonable detail.~~
- ~~• Bid and contract awards shall be made to the lowest responsible bidder substantially meeting the requirements of the specifications. The District reserves the right to make its selection of materials or services purchased based on its best judgment as to which bid substantially complies with the quality required by the specifications.~~
- ~~• For the purposes of bid evaluation and selection when the District determines that it can expect long-term savings through the use of life-cycle cost methodology, the use of more sustainable goods and materials, and reduced administrative costs, the District may provide for the selection of the lowest responsible bidder on the basis of best value pursuant to policies and procedures adopted by the governing board in accordance with this section.~~
- ~~• "Best value" means the most advantageous balance of price, quality, service, performance, and other elements, as defined by the Board, achieved through methods in accordance with this section and determined by objective performance criteria that may include price, features, long-term functionality, life-cycle costs, overall sustainability, and required services.~~

~~Purchase without Advertising for Bids~~

~~The [Chief Business Officer or Chief Facilities Officer or designee] is authorized to make purchases from firms holding public agency county contracts without calling for bids where it appears advantageous to do so.~~

~~The [Chief Business Officer or Chief Facilities Officer or designee] may, without advertising for bids within the same [county, city, town or district], purchase or lease from other public agencies materials or services by authorization of contract or purchase order.~~

~~The [Chief Business Officer or Chief Facilities Officer or designee] may make purchases through the State of California Cooperative Purchasing Program operated by the Department of General Services.~~

~~The [Chief Business Officer or Chief Facilities Officer or designee] is authorized to make purchases with a value between \$5,000 and \$250,000 from a certified small business, microbusiness, or disabled veteran business enterprise.~~

~~Duration of Continuing Contracts for Services and Supplies~~

~~Continuing contracts for work or services furnished to the District are not to exceed five years. Contracts for materials and supplies are not to exceed three years.~~

~~Emergency Repair Contracts without Bid~~

~~When emergency repairs or alterations are necessary to continue existing classes or to avoid danger of life or property, the [designate position] may make a contract in behalf of the District for labor, materials and supplies without advertising for or inviting bids, subject to ratification by the Board.~~

~~Unlawful to Split Bids~~

~~It shall be unlawful to split or separate into smaller work orders or projects any project for the purpose of evading the provisions of the Public Contract Code requiring work to be done by contract after competitive bidding.~~

~~Kindergarten-University Public Education Bond Act Projects~~

~~For projects funded by 2002, 2004, or 2006 Bond Funds, the [designate position] will initiate and enforce, or contract with a third party to initiate and enforce, a labor compliance program for that project under Labor Code Section 1771.7. The program will include:~~

- ~~• Appropriate language concerning the wage requirements of Labor Code Sections 1720 et seq. in all bid invitations and public works contracts.~~
- ~~• A pre-job conference with the contractor and subcontractors to discuss applicable federal and state labor law requirements.~~
- ~~• Project contractors and subcontractors shall be required to maintain and, at designated times, furnish certified copies of weekly payroll containing a statement of compliance signed under penalty of perjury.~~
- ~~• The District shall review, and if appropriate audit, the payroll records of the employees of the contractor and/or subcontractor. The review and audit shall be conducted by [designate position] or an independent third party, but not the third party with whom the District contracts to initiate and enforce a labor compliance program under Labor Code Section 1771.7.~~
- ~~• If an investigation establishes that an underpayment of wages has occurred, the District shall withhold any contract payments, equal to the amount of underpayment and any applicable penalties.~~
- ~~• The [designate position] shall transmit a written finding that the District has initiated and enforced, or has contracted with a third party to initiate and enforce, the required labor compliance program, to the Director of the Department of Industrial Relations or any successor agency that is responsible for the oversight of employee wage and work-hour laws.~~

~~CONSULTING SERVICES (Also see AP 6370 titled Contracts – Personal Services)~~

~~A. Definition~~

~~A consultant is an individual or firm who is responsible to the District for the results of certain work but is not subject to the District's control as to the means and methods of accomplishing the results. A consultant is an independent contractor who receives no District-paid benefits, is not covered by District insurances, generally provides all tools and materials, has a place of business and a business listing in a directory where the services are offered to the general public, agrees to perform specific services for a~~

~~fixed price and is free to work for one or more clients during any given period.~~

B. Conflict of Interest

~~The District will not complete a contract with a consultant with the intent of delegating decision making authority on behalf of the District. In the event that an extenuating condition exists where a consultant is given this authority, they will be subject to compliance with the conflict of interest regulations of the District by filing an appropriate "Conflict of Interest Form.~~

C. Employees as Consultants

~~An individual cannot be both a District employee and an independent contractor with the District at the same time unless it can be clearly demonstrated that the work being performed as a consultant has no relationship to work being performed as a District employee and such work cannot be construed as falling within the broad definition of the individual's job description or classification as an employee. Any District employee hired as a consultant on a District related project is considered an "employee" for payroll purposes and payment for services is subject to appropriate tax withholding.~~

D. Contracts

~~Each consultant will have an approved agreement or contract on file in the District Business Office prior to beginning the service that has been negotiated through the District's contracting process.~~

References:

BID REQUIREMENTS – GOODS & NON-PROFESSIONAL SERVICES

I. Applicable Contracts

The bidding requirements in Section I to IX of this Administrative Procedure are only applicable to contracts for goods and non-professional services. This includes:

- (i.) Equipment, materials, or supplies to be furnished, sold, or leased to SBCCD;
- (ii.) Services (excluding construction services, professional services, insurance services, and work done by day labor or by force account pursuant to PCC Section 20655); and
- (iii.) Repairs, including maintenance as defined in PCC Section 20656, that are not public projects as defined in PCC Section 22002(c).

II. Bid Limits

If a contemplated expenditure is less than the formal bid limit set annually by the Board of Governors, please refer the purchasing procedures in AP 6330 titled *Purchasing*.

If a contemplated expenditure meets or exceeds the formal bid limit set annually by the Board of Governors, a formal bid, request for proposal, or other formal solicitation process must be utilized.

NOTE: The formal bid limit is annually adjusted by the Board of Governors as required by PCC Section 20651(d);

III. Bid Specifications

Bid specifications shall include a definite, complete statement of what is required and, insofar as practical, shall include pertinent details of size, composition, construction, and/or texture of what is specified, and minimum standards of efficiency, durability, and/or utility required of what is specified.

IV. Notice Calling for Formal Advertised Bids

Pursuant to PCC Section 20112, SBCCD shall publish at least once a week for two weeks in a newspaper of general circulation published within SBCCD or if there is no such paper, then in some newspaper of general circulation, circulated in the county, and may post on SBCCD's web site or through an electronic portal, a notice calling for bids or proposals, stating the work to be done or materials or supplies to be furnished and the time and place when bids will be opened. Whether or not bids are

opened exactly at the time fixed in the public notice for opening bids, a bid shall not be received after that time. SBCCD may accept a bid that was submitted either electronically or on paper.

Bid and contract forms shall be prepared and maintained by Business Services. All applicable statutory provisions and board policies shall be observed in preparation of the forms.

Business Services shall be responsible for insuring that the bid specifications are sufficiently broad to encourage and promote open competitive bidding.

All bid notices for work to be done shall contain an affirmative statement requiring compliance with Labor Code Sections 1775 and 1776 governing payment of prevailing wages and Labor Code Section 1777.5 governing employment of apprentices. All bid submissions shall contain all documents necessary to assure compliance with these California Labor Code Sections. Failure to provide such documentation shall cause any such bid to be deemed incomplete.

When required or determined to be appropriate, bids shall be accompanied by a certified or cashier's check, or bid bond, in the amount specified in the bid form, as a guarantee that the bidder will enter into contract and furnish the required contract bonds. When no longer required for the protection of SBCCD, any certified or cashier's check received shall be returned to the respective bidder.

Business Services shall make available to the prospective bidders bid forms with sets of specifications and drawings and shall provide a convenient place where bidders, subcontractors, and materiel personnel may examine the specifications and drawings.

Business Services shall provide an electronic copy of the plans and specifications and other contract documents to a contractor plan room service at no charge upon request from that contractor plan room.

When permitted, a deposit for sets of plans and specifications may be required and may be refunded when such documents are returned.

V. Awarding of Bids and Contracts

The awarding of bids and contracts shall be subject to the following conditions:

- Any and all bids and contract proposals may be rejected by SBCCD.

- All bids shall be opened publicly and bidder shall be given the opportunity to make record of the bids received.

- Solicitations using a Request for Proposal (RFP), Request for Qualifications (RFQ), and Request for Information (RFI) are based on best value and not based solely on lowest priced proposal.

- When formal bidding is required, the award of bid shall be presented to the Board along with a tabulation of the bids received in reasonable detail.

- Bid and contract awards shall be made to the lowest responsible bidder substantially meeting the requirements of the specifications. SBCCD reserves the right to make its selection of materials or services purchased based on its best judgment as to which bid substantially complies with the quality required by the specifications.

- For the purposes of bid evaluation and selection when the District determines that it can expect long-term savings through the use of life-cycle cost methodology, the use of more sustainable goods and materials, and reduced administrative costs, the District may provide for the selection of the lowest responsible bidder on the basis of best value pursuant to policies and procedures adopted by the governing board in accordance with this section.

- "Best value" means the most advantageous balance of price, quality, service, performance, and other elements, as defined by the Board of Trustees, achieved through methods in accordance with this section and determined by objective performance criteria that may include price, features, long-term functionality, life-cycle costs, overall sustainability, and required services.

- Conflict of Interest. Board members and employees of SBCCD are prohibited from participating in the bid evaluation and selection process if he or she has a relationship with or financial interest in any of the bidders. When a Bid Evaluation & Selection Committee is established, all members of the committee will

be required to complete a disclosure form prior to participation in the bid evaluation and selection process. The Business Manager will collect and review all disclosure forms for potential conflicts of interest.

VI. Purchase without Advertising for Bids

The Business Manager is authorized to make purchases from firms holding public agency contracts without calling for bids where it appears advantageous to do so. The Business Manager may, without advertising for bids, purchase or lease from other public agencies materials or services by authorization of contract or purchase order. The Business Manager may make purchases through the State of California Cooperative Purchasing Program operated by the Department of General Services, California Multiple Award Schedule (CMAS), Western States Contracting Alliance (WSCA) with California endorsement, Foundation for California Community Colleges (FCCC) and other approved purchasing cooperatives, for goods and services as listed in the approved agreements.

VII. Emergency Repair Contracts without Bid

When emergency repairs or alterations are necessary to continue existing classes or to avoid danger of life or property, the Business Manager may make a contract on behalf of SBCCD for labor, materials and supplies without advertising for or inviting bids, subject to ratification by the Board.

VIII. Unlawful to Split Bids

Pursuant to PCC Section 20657, it shall be unlawful to split or separate into smaller work orders, purchase orders, contracts, or projects any work, project, service, or purchase for the purpose of evading the provisions of the Public Contract Code requiring work to be done by contract after competitive bidding.

IX. Employees as Independent Contractors

An individual cannot be both an SBCCD employee and an independent contractor with SBCCD at the same time unless it can be clearly demonstrated that the work being performed as an independent contractor has no relationship to work being performed as an employee of SBCCD and such work cannot be construed as falling within the broad definition of the individual's job description or classification as an employee. Any SBCCD employee engaged as an independent contractor is considered an "employee" for payroll purposes and payment for services is subject to appropriate tax withholding.

References:Education Code Sections 88003.1, 81641 et seq.:

Government Code Section 53060;

~~Education Code Sections 81641 et seq.;~~

~~Government Code Section 53060;~~

~~Public Contract Code Sections 20103.7, 20112, 20650 et seq., and 22000 et seq.;~~

~~Labor Code Sections 1770 et seq.~~

~~ACCJC Accreditation Standard III.D.16~~Public Contract Code of Federal Regulations Part 200Sections 20103.318-7, 20112, 20650 et seq., and 22000 et seq.:

Labor Code Sections 1770 et seq.

ACCJC Accreditation Standard III.D.16

<u>Approved: 3/17/11</u>	
<u>Revised:</u>	

Attachments:

- AP 6340 Bids & Contracts.docx
- AP 6340 Bids and Contracts - Comments
- AP 6340 Bids and Contracts - Legal



Origination: 06/2004
Last Approved: N/A
Last Revised: 04/2017
Next Review: 6 years after approval
Owner: Human Resources Human Resources
Policy Area: Chapter 7 Human Resources
References:

BP 7100 Commitment to Diversity

(Replaces current SBCCD BP 7100)

The District is committed to employing qualified administrators, faculty, and staff members who are dedicated to student success. The Board of Trustees recognizes that diversity in the academic environment fosters cultural awareness, promotes mutual understanding and respect, and provides suitable role models for all students. The Board is committed to hiring and staff development processes that support the goals of equal opportunity and diversity, and provide equal consideration for all qualified candidates.

The District commits to equitable treatment and elimination of discrimination in all its forms at all organizational levels and throughout all programs. The District recognizes the rights of all individuals to mutual respect; acceptance of others without biases based on differences of any kind. The District makes a commitment to individual and organizational efforts to build respect, dignity, fairness, caring, equality, and self-esteem. The District acknowledges and honors the fundamental value of all individuals and pledges to create and maintain an environment that respects diverse traditions, heritages, and experiences.

This policy is consistent with the requirements and objectives set forth by the President's Order #11246 as amended by 11275 and 11478 by Revised Order Number 5 and amended, Title IX of the Education Amendment of 1972 and other Federal and State laws.

References:

Education Code Sections 87100 et seq.;
 Title 5 Sections 53000 et seq.

Attachments:

- [BP 7100 Commitment to Diversity- Comment](#)
- [BP 7100 Commitment to Diversity- Legal Citations](#)

Approval Signatures

Step Description	Approver	Date
Chancellor's Cabinet	Chancellor's Cabinet	pending
Chapter owners are notified	Kristina Hannon	02/2018



Origination: 08/2016
Last Approved: N/A
Last Revised: 08/2016
Next Review: 6 years after approval
Owner: Human Resources Human Resources
Policy Area: Chapter 7 Human Resources
References: Brand New - optional

AP 7100 Commitment to Diversity

The District demonstrates its commitment to diversity by:

- Complying with all federal, state, and local laws and regulations regarding equal employment and discrimination in employment.
- Maintaining and abiding by the provisions of the District Equal Employment Opportunity Plan.
- Maintaining and abiding by the provisions of the Student Equity Plan.
- Employing qualified administrators, faculty and staff who are dedicated to student success across a diverse study body.
- Recruiting and retaining faculty and staff that reflect the diversity of the communities within the District.
- Fostering participation and respect for differences.
- Providing professional development opportunities for faculty and staff, related to equity, inclusion, and diversity.
- Designating specific persons within the District who are given positional authority and responsibility for consultation, oversight, and decision-making with regard to equity, inclusion, and diversity.
- Identifying and correcting barriers within organizational systems.
- Facilitating opportunities that result in effective and meaningful participation.
- Creating ideas and solutions built on a range of perspectives.

References:

Education Code Sections 87100 et seq.

Title 5 Sections 53000 et seq.

Attachments:

No Attachments

Approval Signatures

Step Description	Approver	Date
Chancellor's Cabinet	Chancellor's Cabinet	pending
Chapter owners are notified	Kristina Hannon	03/2018



Origination: 10/2007
Last Approved: N/A
Last Revised: 03/2018
Next Review: 6 years after approval
Owner: Human Resources Human Resources
Policy Area: Chapter 7 Human Resources
References: Legally Required

BP 7400 Travel

(Replaces current SBCCD BP 7400)

The Chancellor is authorized to attend conferences, meetings and other activities that are appropriate to the functions of the District.

The Chancellor shall establish procedures regarding the attendance of other employees at conferences, meetings, or activities. The procedures shall include authorized expenses, advance of funds, and reimbursement.

All travel outside the state of California and with expenses over \$1,000 must be approved in advance by the Board.

Reference:

Education Code Section 87032; [Government Code Section 11139.8](#)

Attachments:

- [BP 2735 Board Member Travel.docx](#)
- [BP 7400 Travel- Comments](#)
- [BP 7400 Travel- Legal Citations](#)
- [SBCCD - Overview for Legal Update 31 Final Version.docx](#)

Approval Signatures

Step Description	Approver	Date
Chancellor's Cabinet	Chancellor's Cabinet	pending
Chapter owners are notified	Kristina Hannon	02/2018



Origination:	N/A
Last Approved:	N/A
Last Revised:	N/A
Next Review:	N/A
Owner:	Human Resources Human Resources
Policy Area:	Chapter 7 Human Resources
References:	Legally Advised

AP 7400 Travel

(Replaces current SBCCD AP 7400)

A. Definition

Travel includes:

1. Attendance at workshops, seminars, conventions, conferences, or other meetings of interest to the District; and/or
2. The required use of a personal vehicle in the performance of an employee's duty.

B. Approval

1. Any travel, which involves reimbursable expenses in excess of \$1,000 and all travel outside of California shall be approved by the Board of Trustees prior to the onset of the travel.
2. Travel within the state with reimbursable expenses of \$1,000 or less must be approved by the College President or designee for campus employees, or the Chancellor or designee for District site employees. Travel for the Chancellor must be approved by the Board President or other designated Board member subject to the above conditions.
3. Any exception must be approved by the Chancellor or designee for employees and the Board President or designee for the Chancellor.

C. Request for Conference Attendances

If travel involves costs to the District other than mileage or the employee's salary while absent from work, a "Request for Conference Attendance" Form shall be prepared by the employee and shall include a detailed cost estimate. Upon approval of conference attendance request, a purchase requisition must be prepared at 100% of estimated travel expenses. Travel costs must be fully funded at time of request.

D. Travel Advances

1. A travel advance must be requested on the Travel Form (AC-10) and requires approval by the Chancellor or designee. A travel advance shall not exceed 80% of the anticipated expenses unless conference literature, travel registrations, and hotel brochures indicate actual cost, in which case a request for 100% will be considered, upon written request.
2. If travel requires Board approval, advance request will not be processed until approval by Board of Trustees.
3. All advances must be followed by a resubmission of the Travel Form (AC-10) within thirty (30) days

from completion of travel whether or not the claim exceeds the advance. If an advance exceeds actual cost, the claimant shall reimburse the District for the excess within thirty (30) days. Claims submitted to accounts payable after 30 calendar days from completion of travel may be denied.

4. No advance may be allowed if the Travel Form for a previous advance was not filed within the allotted thirty (30) days or if a prior advance has not been resolved.

E. Travel Claims

1. Whenever travel is properly authorized and costs are incurred, a claim may be filed using a Travel Form (AC-10) which shows in detail all expenditures incurred. Itemized receipts for eligible expenses must be attached to the claim form.
2. The claimant shall certify by signing the Travel Form (AC-10) that all amounts claimed were actual and necessary, that the expenses were for the benefit of the claimant only and only allowable expenses are included. Claims shall be filed within thirty (30) calendar days after return from travel. Claims submitted to accounts payable after 30 calendar days may be denied.
3. A receipt may be one of the following:
 - An itemized invoice or bill stamped PAID by the vendor;
 - A photocopy of a cancelled check showing both front and back may be used provided itemization is attached;
 - An itemized receipt or invoice prepared by the party furnishing the material or service, showing the amount of money received.

F. Mileage

Please refer to AP 7450 for mileage rate and calculation.

G. Meals

Maximum reimbursement shall be based upon flat-rate daily per diem rates for the Los Angeles-Orange County area as established by the U.S. General Services Administration (www.gsa.gov/perdiem). The applicable GSA daily per diem rates shall apply for full days of travel. For first and last days of travel, 75% of the applicable GSA daily per diem rates will apply. The rates shall be updated in accordance with GSA per diem adjustments, which normally occur annually. Reimbursement shall be based upon actual and necessary meal costs, including tax and gratuity. A maximum acceptable gratuity is 20% of allowable meal expenses and taxes. Itemized receipts are required.

H. Lodging

Lodging shall be reimbursed for authorized overnight travel. Reimbursement shall not exceed the rate for single occupancy lodging. Itemized bills, showing all charges with proof of payment is required.

Reimbursable lodging expense include room rental charges, fees and taxes; internet access fees; fax fees and business related phone usage.

I. Transportation

Private or other mode of transportation shall not exceed the lowest cost of air transportation to the same destination. Streetcar, ferry, taxi and bus fares, bridge and road tolls, mileage for one round trip to nearest airport, or parking charges incurred while on approved travel may be claimed for reimbursement when properly itemized on claim forms. Receipt is required.

J. Registration/Conference Fees

Registration fees are authorized. Conference fees for business related events only shall be reimbursed. Receipts are required.

K. Porterage

Reasonable porterage or baggage handling costs are allowed. Receipt is required.

L. Incidentals

Other incidental minor costs, as claimed, may be approved by the Chancellor, or his designee, provided such other costs are explained in detail and do not include personal expenses, such as toothpaste, razor blades, or laundry. Receipt is required.

M. Telephone and/or Internet

Telephone and/or Internet expenses are permitted for college business purposes only. Receipt is required.

N. Unallowable Travel Expenses

Travel expenses which are not "actual and necessary" shall not be reimbursed. Examples are alcohol, movie rentals, personal phone calls and fees for social/recreational activities.

Reference:

Education Code Section 87032; ~~Updated per Legal Update #31~~

Attachments:

[AP 2735 Board Member Travel.docx](#)

[AP 7400 Travel- Comments](#)

[AP 7400 Travel- Legal Citations](#)

[SBCCD - Overview for Legal Update 31 Final Version.docx](#)



Origination: N/A
 Last Approved: N/A
 Last Revised: N/A
 Next Review: N/A
 Owner: *Human Resources Human Resources*
 Policy Area: *Chapter 7 Human Resources*
 References:

BP 7500 Volunteers

~~(Replaces current SBCCD BP 7500)~~ [From current SBCCD BP 7500 titled Volunteers](#)

NOTE: *This policy is unique to the SBCCD.*

- **From current SBCCD BP 7500 titled Volunteers**

The Chancellor will set forth the conditions for screening persons who wish to volunteer their time to assist the District in its activities.

Reference:

No specific reference

Attachments:

- [BP 7500 Volunteers - Comments](#)
- [BP 7500 Volunteers - Legal Citations](#)

DRAFT



Origination:	N/A
Last Approved:	N/A
Last Revised:	N/A
Next Review:	N/A
Owner:	<i>Human Resources Human Resources</i>
Policy Area:	<i>Chapter 7 Human Resources</i>
References:	<i>Legally Advised</i>

AP 7500 Volunteers

Purpose and Scope

The purpose of this procedure is to outline the District policy on volunteers. Each volunteer is subject to the screening process set forth in this policy, with the following exceptions:

- volunteers serving in single day college events.
- individuals serving as volunteers in Associated Student Organization (ASO) officer positions at the colleges. ASO officers are not entitled to defense and indemnity by the District.

The ~~[designate position]~~ Executive Director of Human Resources or designee may authorize suspension of the screening process when he/she believes that this process is not necessary for the volunteers serving in the particular event.

General

The District may enter into agreements with outside organizations to provide volunteers to the District to work at college locations. Such agreements will contain appropriate defense and indemnification language to protect the District from liability in connection with the volunteer services.

Volunteers serve the District in an "at will" capacity. The District may terminate a volunteer's services for any reason or no reason at all.

Pursuant to Government Code Section 3119.5, no person aged 60 years or older may be excluded from volunteer service if the person is physically, mentally and professionally capable of performing the services involved. A person shall be deemed "professionally capable" if he/she can demonstrate reasonable proficiency or relevant certification and performs his/her professional duties in accordance with laws, regulations or the technical standards that govern his/her area of volunteer responsibility.

Volunteers may not be used in lieu of classified employees. The District may not refuse to employ a person in a vacant classified position and use volunteers instead, nor may it abolish any classified positions and use volunteers instead.

Screening

The District ~~[shall/may]~~ shall use a written application form that requires, at a minimum, the volunteer's name, address, phone number and history of convictions.

A volunteer's service record shall be maintained by the District.

Subject to the limitations of this policy, employees assigned to other positions within the District may serve as volunteers during off-hours.

Fingerprints of each volunteer may be required. Volunteers with on-going assignments and volunteers who interact with minors shall be required to provide a complete set of fingerprints for the purpose of running a criminal background check.

No person may serve as a volunteer in the District if:

- He/she has been convicted of or if he/she has charges pending which pertains to any sex offense (as defined in Education Code Section 87010), or controlled substance offense (as defined in Education Code Section 87011).
- He/she has been convicted of a crime and the ~~designate position~~ [Executive Director of Human Resources or designee](#) determines that: the nature of the crime is too serious to serve as a volunteer; the crime was too recent; and/or the crime is inconsistent with obligations in performing assigned duties as a volunteer.
- He/she has a health condition that would preclude him/her from satisfactorily performing essential duties of the position.
- He/she makes a false statement or omits a statement as to any material fact on the application form.

Incidental Expenses

Persons serving without pay as volunteers may receive reimbursement for incidental expenses.

Benefits

Volunteers are employees of the District only for the purpose of worker's compensation benefits for injuries sustained while engaged in the performance of any service under the direction and control of the District. With the exception of worker's compensation (Education Code Section 72401), volunteers shall serve without any type of compensation or any other benefits granted to district employees. Volunteers shall not be entitled to defense and indemnity from the District.

Reference:

Education Code Sections 72401, 87010, 87011, and 88249; Government Code Section 3119.5

Attachments:

[AP 7500 Volunteers - Comments](#)
[AP 7500 Volunteers - Legal Citations](#)
[SBCCD - Overview for Legal Update 31 Final Version.docx](#)

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Stacey Nikac, Senior Executive Assistant
DATE: June 21, 2018
SUBJECT: Consideration of Approval to Accept BP and AP 2410 for First Reading

RECOMMENDATION

It is recommended that the Board of Trustees accept BP and AP 2410 for first reading. Administrative Procedures are submitted for information and review for consistency with Board policies.

OVERVIEW

The changes to these policies include requirements of the Education Code and current law.

The SBCCD has a process of continuous review of its Board Policies and Administrative Procedures to ensure compliance with Title 5, California Education Code and current district/college needs.

ANALYSIS

The Board may adopt policies authorized by law or determined to be necessary for the efficient operation of the district per Board Policy 2410.

The attached Administrative Procedures have been modified and or reviewed and have gone through the collegial consultation process per Board Policy 2410.

INSTITUTIONAL VALUES

- I. Institutional Effectiveness
- II. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

None.



Origination: 10/2010
Last Approved: 08/2017
Last Revised: 08/2017
Next Review: 08/2023
Owner: *BOT Board of Trustees:*
Policy Area: *Chapter 2 Board of Trustees*
References:

BP 2410 Board Policies and Administrative Procedures

(Replaces SBCCD BP 2045)

The Board may adopt such policies as are authorized by law or determined by the Board to be necessary for the efficient operation of the District. Board policies are intended to be statements of intent by the Board on a specific issue within its subject matter jurisdiction.

In matters relating to Board Policies in Chapter 2 (not including AP/BP 2510), the Board will submit board policies and policy changes to the District Assembly for information only.

The policies have been written to be consistent with provisions of law, but do not encompass all laws relating to District activities. All District employees are expected to know of and observe all provisions of law pertinent to their job responsibilities.

Policies of the Board may be adopted, revised, added to or amended at any regular Board meeting by a majority vote. Proposed changes or additions shall be introduced not less than one regular meeting prior to the meeting at which action is recommended. The Board shall regularly assess its policies for effectiveness in fulfilling the District's mission.

Administrative procedures are to be issued by the Chancellor as statements of method to be used in implementing Board Policy. Such administrative procedures shall be consistent with the intent of Board Policy. Administrative procedures may be revised as deemed necessary by the Chancellor through regular consultation processes and/or as required by revisions to laws and regulations. Administrative procedures are forwarded to the Board of Trustees. The Board reserves the right to direct revisions of the administrative procedures should they, in the Board's judgment, be inconsistent with the Board's own policies.

Board policies and administrative procedures are to be reviewed on a six-year cycle per the schedule specified in AP 2410.

Board policies and administrative procedures shall be readily available on the District's website.

Reference:

Education Code Section 70902; ACCJC Accreditation Standards IV.C.7, IV.D.4, I.B.7, and I.C.5 (formerly IV.B.1.b & e)

Attachments:

[BP 2410 Board Policies & Admin Procedures - Comments](#)



Origination:	N/A
Last Approved:	N/A
Last Revised:	N/A
Next Review:	N/A
Owner:	<i>BOT Board of Trustees:</i>
Policy Area:	<i>Chapter 2 Board of Trustees</i>
References:	

AP 2410 Board Policies and Administrative Procedures

(Replaces SBCCD AP 2045)

Pursuant to Education Code Section 70902(a)(1), the Board of Trustees shall establish, maintain, operate, and govern one or more community colleges in accordance with law. In so doing, the Board of Trustees may initiate and carry on any program or activity, or may otherwise act, in any manner that is not in conflict with, inconsistent with, or preempted by, any law, and that is not in conflict with the purposes for which community college districts are established.

The Chancellor, through the Collegial Consultation process, has the authority to propose new Board Policies and Administrative Procedures. Review of the policies designated in the 6-year cycle shall begin in October.

At the beginning of each academic year, the Chancellor will notify the appropriate parties of the chapters or specific BPs or APs to be reviewed.

Responsibility for the review process is as follows:

Chapter 1: Board of Trustees and the Chancellor

Chapter 2: Board of Trustees and the Chancellor

Chapter 3: Chancellor and Chancellor's Cabinet

Chapter 4: Vice-Presidents of Instruction, Student Services, and Academic Senate Presidents

Chapter 5: Vice-Presidents of Instruction, Student Services, and Academic Senate Presidents

Chapter 6: Vice-Chancellor of Fiscal Services and Vice-Presidents of Administrative Services

Chapter 7: Vice-Chancellor of Human Resources

It is incumbent on the Academic Senates to engage the campus community as appropriate.

The process for developing or changing Board Policies and/or Administrative Procedures is outlined below:

1. A proposal for a new Board Policy or a change in a current Policy or Administrative Procedure may be submitted by any interested party. A proposal must be submitted in writing to the Chancellor and ~~or the District Assembly and~~ shared with the Board of Trustees.
2. Updates to APs and BPs will be reviewed when forwarded from the Community College League of California (CCLC).

3. Following review by the Chancellor, the ~~proposal~~Chancellor will ~~be shared with Chancellor's Cabinet and the Chancellor will~~ make the recommendation to District Assembly ~~and forward~~or to the Academic ~~Senate~~ presidents to determine whether either believes the proposal is an academic and professional matterSenates.

4. If the Chancellor and Academic Senates do not agree that the proposal is ~~deemed to be~~ an academic and professional matter within the meaning of Section 53200(c) of Title 5 of the California Code of Regulations: the Chancellor, with concurrence with the Board, may overrule the determination by an Academic Senate that a policy or procedure is an "academic and professional matter" within the meaning of Section 53200(c) of Title 5 of the California Code of Regulations.

~~a. The proposal will be submitted to the Academic Senates on both campuses, allowing for consideration during four consecutive regularly scheduled meetings, beginning with the first AS meeting with an unpublished agenda.~~

a. The proposal will be submitted to the Academic Senates on both campuses, which will have up to 60 calendar days from receipt, to review and suggest appropriate changes to the proposal, in accordance with Title 5 and relevant state regulations.

b. After the senates have completed their review, a Joint Senate Conference Committee, with representatives from each Academic Senate, will confer to reconcile any differences within 15 days.

~~b.c.~~ The Academic Senates will then submit the proposal to the ~~District Assembly for action~~Chancellor for referral to the Board.

~~c. The Chancellor will review the recommendation from the District Assembly and will forward to the Board for action.~~

5. If the Chancellor ~~and Academic Senates agree that~~deems the proposal ~~is deemed~~ not to be an academic and professional matter within the meaning of Section 53200(c) of Title 5 of the California Code of Regulations:

a. The proposal will be submitted to the District Assembly for review and recommendation. The proposal will simultaneously be submitted to the Academic and Classified Senates as an information item.

~~b. The District Assembly may, when appropriate, assign a subcommittee, which will review and respond to the proposal.~~

~~c. The subcommittee will submit their response to the District Assembly within two months.~~

b. The District Assembly will have 60 calendar days from receipt to review and suggest changes.

~~d.c.~~ The recommendation will be submitted to the Chancellor ~~and the Chancellor~~ for submission to the Board. ~~If the proposal concerns a Board Policy, the Chancellor will submit it to the Board for a first reading and/or approval.~~

~~Flow Chart for Changes to Board Policies or Administrative Procedures~~



Origination:	N/A
Last Approved:	N/A
Last Revised:	N/A
Next Review:	N/A
Owner:	<i>BOT Board of Trustees:</i>
Policy Area:	<i>Chapter 2 Board of Trustees</i>
References:	

BP 2410 Board Policies and Administrative Procedures

(Replaces SBCCD BP 2045)

The Board may adopt such policies as are authorized by law or determined by the Board to be necessary for the efficient operation of the District. Board policies are intended to be statements of intent by the Board on a specific issue within its subject matter jurisdiction.

In matters relating to Board Policies in Chapter 2 (not including AP/BP [2410 & AP/BP 2510](#) which will go through the process described in AP 2410), the Board will submit board policies and policy changes to the District Assembly ~~for information only~~ as an agenda consent item.

The policies have been written to be consistent with provisions of law, but do not encompass all laws relating to District activities. All District employees are expected to know of and observe all provisions of law pertinent to their job responsibilities.

Policies of the Board may be adopted, revised, added to or amended at any regular Board meeting by a majority vote. Proposed changes or additions shall be introduced not less than one regular meeting prior to the meeting at which action is recommended. The Board shall regularly assess its policies for effectiveness in fulfilling the District's mission.

Administrative procedures are to be issued by the Chancellor as statements of method to be used in implementing Board Policy. Such administrative procedures shall be consistent with the intent of Board Policy. Administrative procedures may be revised as deemed necessary by the Chancellor through regular consultation processes and/or as required by revisions to laws and regulations. Administrative procedures are forwarded to the Board of Trustees. The Board reserves the right to direct revisions of the administrative procedures should they, in the Board's judgment, be inconsistent with the Board's own policies.

Board policies and administrative procedures are to be reviewed on a six-year cycle per the schedule specified in AP 2410.

Board policies and administrative procedures shall be readily available on the District's website.

Reference:

Education Code Section 70902; ACCJC Accreditation Standards IV.C.7, IV.D.4, I.B.7, and I.C.5 (formerly IV.B.1.b & e)

Attachments:

[BP 2410 Board Policies & Admin Procedures -](#)



Origination:	10/2011
Last Approved:	N/A
Last Revised:	02/2018
Next Review:	6 years after approval
Owner:	BOT Board of Trustees:
Policy Area:	Chapter 2 Board of Trustees
References:	

AP 2410 Board Policies and Administrative Procedures

(Replaces SBCCD AP 2045)

Pursuant to Education Code Section 70902(a)(1), the Board of Trustees shall establish, maintain, operate, and govern one or more community colleges in accordance with law. In so doing, the Board of Trustees may initiate and carry on any program or activity, or may otherwise act, in any manner that is not in conflict with, inconsistent with, or preempted by, any law, and that is not in conflict with the purposes for which community college districts are established.

The Chancellor, through the Collegial Consultation process, has the authority to propose new Board Policies and Administrative Procedures. Review of the policies designated in the 6-year cycle shall begin in October.

At the beginning of each academic year, the Chancellor will notify the appropriate parties of the chapters or specific BPs or APs to be reviewed.

Responsibility for the review process is as follows:

Chapter 1: Board of Trustees and the Chancellor

Chapter 2: Board of Trustees and the Chancellor

Chapter 3: Chancellor and Chancellor's Cabinet

Chapter 4: Vice-Presidents of Instruction, Student Services, and Academic Senate Presidents

Chapter 5: Vice-Presidents of Instruction, Student Services, and Academic Senate Presidents

Chapter 6: Vice-Chancellor of Fiscal Services and Vice-Presidents of Administrative Services

Chapter 7: Vice-Chancellor of Human Resources

It is incumbent on the Academic Senates to engage the campus community as appropriate.

The process for developing or changing Board Policies and/or Administrative Procedures is outlined below:

1. A proposal for a new Board Policy or a change in a current Policy or Administrative Procedure may be submitted by any interested party. A proposal must be submitted in writing to the Chancellor and [/or the District Assembly and](#) shared with the Board of Trustees.
2. Updates to APs and BPs will be reviewed when forwarded from the Community College League of California (CCLC).

3. Following review by the Chancellor, the proposal will be shared with Chancellor's Cabinet and the Chancellor will make the recommendation to District Assembly and forward to the Academic Senate presidents to determine whether either believes the proposal is an academic and professional matter.

4. If the Chancellor ~~determines~~and Academic Senates agree that the proposal is deemed to be an academic and professional matter within the meaning of Section 53200(c) of Title 5 of the California Code of Regulations:

~~a. The proposal will be submitted to the Academic Senates on both campuses, which will have up to 2 months to review and suggest appropriate changes to the proposal, in accordance with Title 5 and relevant state regulations.~~

~~b. After the Senates have completed their review, a Joint Senate Conference Committee, with representatives from each Academic Senate, will confer to reconcile any differences within 15 days.~~

~~c. The proposal will then be submitted to the Chancellor and the District Assembly as an information item.~~

a. The proposal will be submitted to the Academic Senates on both campuses, allowing for consideration during four consecutive regularly scheduled meetings, beginning with the first AS meeting with an unpublished agenda.

b. The Academic Senates will then submit the proposal to the District Assembly for action.

~~d.c. The Chancellor will review the recommendation from the Academic Senate District Assembly and will forward to the Board for approval action. ~~The Chancellor will submit the Academic Senates' changes to Administrative Procedures to the Board.~~~~

5. If the Chancellor and Academic Senates agree that the proposal is deemed not to be an academic and professional matter within the meaning of Section 53200(c) of Title 5 of the California Code of Regulations:

a. The proposal will be submitted to the District Assembly for review and recommendation. The proposal will simultaneously be submitted to the Academic and Classified Senates as an information item.

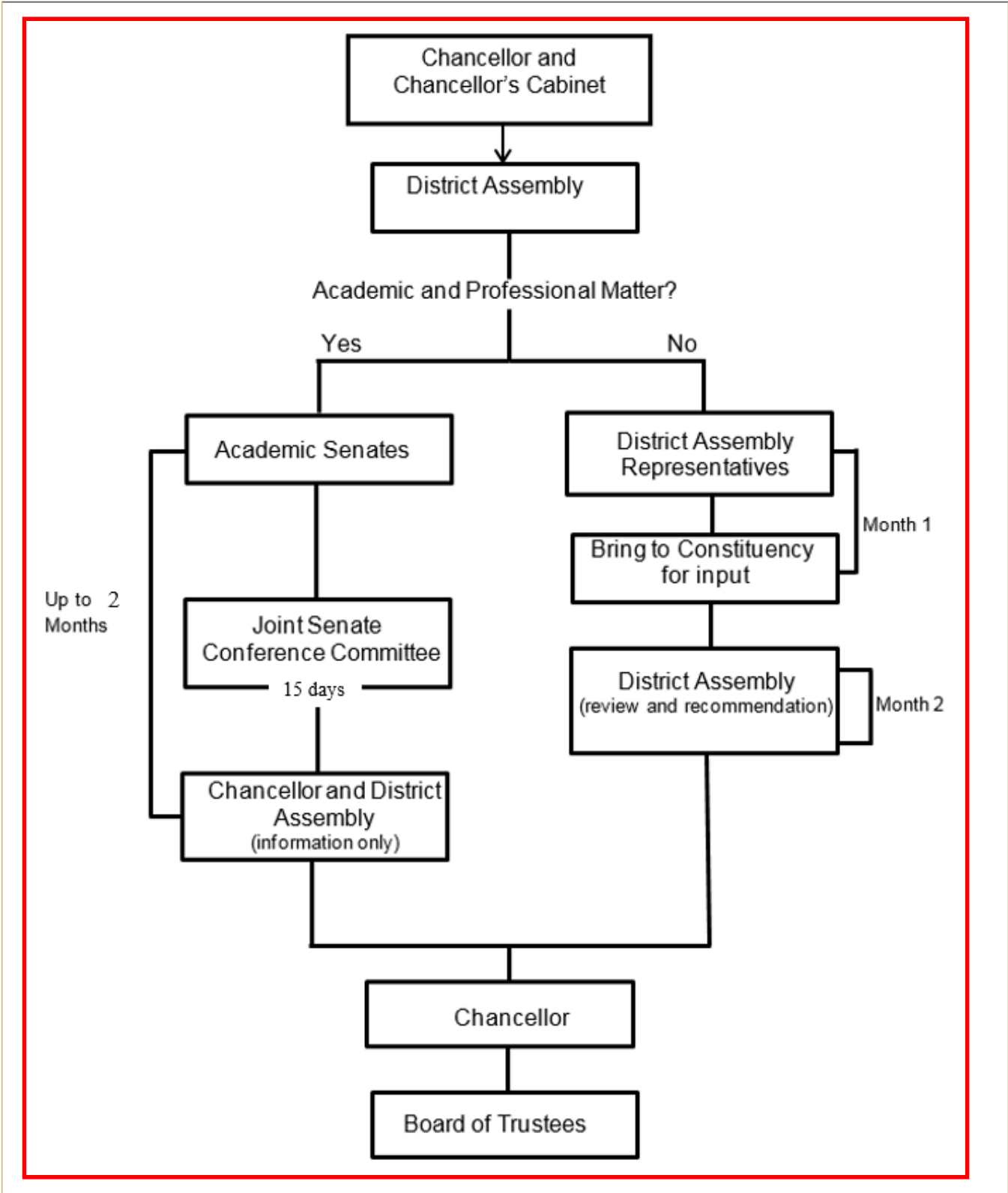
b. The District Assembly may, when appropriate, assign a subcommittee, which will review and respond to the proposal.

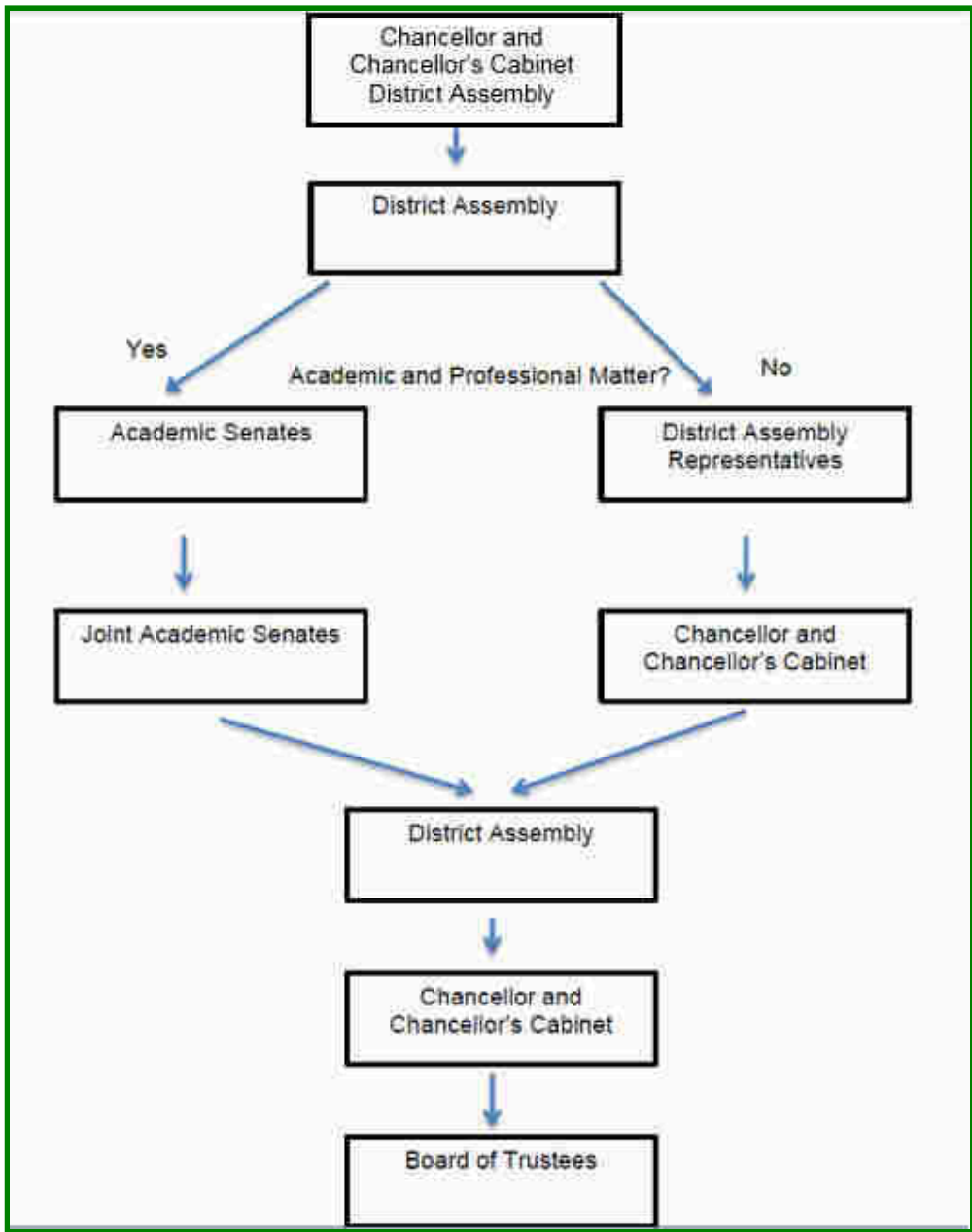
c. The subcommittee will submit their response to the District Assembly within two months.

d. The recommendation will be submitted to the Chancellor and the Chancellor for submission to the Board. If the proposal concerns a Board Policy, the Chancellor will submit it to the Board for a first reading and/or approval.

~~6. If the Chancellor and Academic Senates do not agree that the proposal is an academic and professional matter within the meaning of Section 53200(c) of Title 5 of the California Code of Regulations, the Chancellor, with concurrence with the Board, may overrule the determination by an Academic Senate that a policy or procedure is an "academic and professional matter" within the meaning of Section 53200(c) of Title 5 of the California Code of Regulations.~~

Flow Chart for Changes to Board Policies or Administrative Procedures





References:

Education Code Section 70902;

ACCJC Accreditation Standards I.B.7; I.C.5; IV.C.7; and IV.D.4 (formerly IV.B.1.b & e)

Attachments:

- [AP 2410 Board Policies & Admin Procedures - Comments](#)
- [AP 2410 Board Policies & Admin Procedures - Legal Citations](#)
- [AP 2410 Board Policies & Admin Procedures - revised.docx](#)
- [AP 2410 Board Policies & Admin Procedures-with Rejected Changes - Comments](#)

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: Stacey Nikac, Senior Executive Assistant

DATE: June 21, 2018

SUBJECT: Consideration of Final Approval of Board Policies

RECOMMENDATION

It is recommended that the Board of Trustees approve the Board Policies. The Board approved first reading on May 10, 2018. Administrative Procedures are submitted for information and review for consistency with Board policies.

- BP & AP 2365 – Recording
- BP & AP 4240 Academic Renewal
- BP & AP 4300 Field Trips and Excursions
- AP 5013 Students in the Military (No BP)
- BP & AP 5015 Residence Determination
- BP & AP 5030 Fees
- BP & AP 5075 - Course Adds, Drops, and Withdrawals
- BP & AP 5420 Associated Students Finance
- BP 7260 Classified Supervisors and Managers

OVERVIEW

The changes to these policies include requirements of the Education Code and current law.

The SBCCD has a process of continuous review of its Board Policies and Administrative Procedures to ensure compliance with Title 5, California Education Code and current district/college needs.

ANALYSIS

The Board may adopt policies authorized by law or determined to be necessary for the efficient operation of the district per Board Policy 2410.

The attached Administrative Procedures have been modified and or reviewed and have gone

through the collegial consultation process per Board Policy 2410.

INSTITUTIONAL VALUES

- I. Institutional Effectiveness
- II. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

None.



SAN BERNARDINO
COMMUNITY
COLLEGE
DISTRICT

Origination:	N/A
Last Approved:	N/A
Last Revised:	N/A
Next Review:	N/A
Owner:	<i>BOT Board of Trustees:</i>
Policy Area:	<i>Chapter 2 Board of Trustees</i>
References:	

BP 2365 Recording

(Replaces current SBCCD BP 2150)

Any audio or video recording of an open and public Board of Trustees Meeting made by or at the direction of the Board shall be subject to inspection by members of the public in accordance with the California Public Records Act, Government Code Sections 6250 et seq. The Chancellor is directed to enact administrative procedures to ensure that any such recordings are maintained for at least thirty days following the recording.

Persons attending an open and public meeting of the Board may, at their own expense, record the proceedings with an audio or video recording device or a still or motion picture camera or may broadcast the proceedings. However, if the Board finds by a majority vote that the recording or broadcast cannot continue without noise, illumination, or obstruction of view that constitutes or would constitute a persistent disruption of the proceedings, any such person shall be directed by the President of the Board to stop.

References:

Education Code Section 72121(a);
Government Code Sections 6250 et seq., 54953.5 and 54953.6

Attachments:

[BP 2365 Recordings - Comments](#)
[BP 2365 Recordings - Legal Citations](#)

No items found in history



SAN BERNARDINO
COMMUNITY
COLLEGE
DISTRICT

Origination:	N/A
Last Approved:	N/A
Last Revised:	N/A
Next Review:	N/A
Owner:	<i>BOT Board of Trustees:</i>
Policy Area:	<i>Chapter 2 Board of Trustees</i>
References:	

AP 2365 Recording

Recordings are available for inspection by the public in the Chancellor's Office within 30 days of the Board meeting. Copies of recordings can be obtained through written request to the Chancellor's Office. Recordings are provided upon payment of a fee covering the current direct cost of duplication.

Any individual may, at their own expense, record the proceedings of a Board meeting. Persons desiring to record the meeting ~~should~~ **are encouraged to** inform the Chancellor's Office in advance. Such recording may not constitute a persistent disruption of the proceedings.

References:

Government Code Sections 6250 et seq., 54953.5, and 54953.6

Attachments:

- [AP 2365 Recordings - Comments](#)
- [AP 2365 Recordings - Legal Citations](#)

No items found in history



SAN BERNARDINO
COMMUNITY
COLLEGE
DISTRICT

Origination:	N/A
Last Approved:	N/A
Last Revised:	N/A
Next Review:	N/A
Owner:	Academic Senates Academic Senates:
Policy Area:	Chapter 4 Academic Affairs
References:	

BP 4240 Academic Renewal

(Replaces current SBCCD BP 4240)

NOTE: The language in current SBCCD BP 4240 reflects the information:

- ~~From current SBCCD BP 4240 titled Academic Renewal~~

Previously recorded substandard academic performance may be disregarded if it is not reflective of a student's demonstrated ability. The Chancellor is responsible for establishing procedures that provide for academic renewal.

Reference:

Title 5, Section ~~55046~~55046 55044

Attachments:

- BP 4240 Academic Renewal - Comments
- BP 4240 Academic Renewal - Legal Citations
- BP4240 -OLD.pdf

No items found in history



SAN BERNARDINO
COMMUNITY
COLLEGE
DISTRICT

Origination: N/A
 Last Approved: N/A
 Last Revised: N/A
 Next Review: N/A
 Owner: Academic Senates Academic Senates:
 Policy Area: Chapter 4 Academic Affairs
 References:

AP 4240 Academic Renewal

(Replaces current SBCCD AP 4240)

NOTE: This procedure is ~~legally required~~. Local practice may be inserted but should comply with the following:

~~Students may petition to have their academic record reviewed for academic renewal of substandard academic performance under the following conditions:~~ Students may petition to have their academic record reviewed for academic renewal of substandard academic performance, which is not reflective of their demonstrated ability under the following conditions:

- ~~• Students must have achieved a grade point average of [set a minimum of at least 2.0] in [set minimum number of units], and~~
- ~~• At least [set time limit] must have elapsed from the time the course work to be removed was completed.~~

~~Up to [set unit limit] units of course work may be eliminated from consideration in the cumulative grade point average.~~

- Students may petition to have eliminated from the computation of the total grade point average any units and credits taken during not more than two consecutive terms of attendance, excluding Summer Session, at any college within the San Bernardino Community College District.
- Students must have achieved a minimum grade point average of 2.0 in all coursework completed subsequent to the semester(s) requested in the petition.
- Students must complete a minimum of twenty-four semester units subsequent to the semester(s) requested in the petition, at any accredited college.
- At least two-semester must have elapsed from the time the course work to be removed was completed.
- A student may not petition for academic renewal under this procedure more than one time per college.
- Up to thirty units of course work may be eliminated from consideration in the cumulative grade point average per college.

~~Specific courses and/or categories of courses that are exempt from academic renewal must be described. Academic renewal actions are irreversible. When academic renewal procedures permit previously recorded substandard coursework to be disregarded in the computation of a student's grade point average, the student's permanent academic record should contain an accurate record of all coursework to ensure a complete academic history.~~ Academic renewal actions are irreversible. Institutional action taken under this procedure will not remove the courses, units, grades, or any other information from the student's permanent record. When academic renewal procedures permit previously

recorded substandard course work to be disregarded in the computation of grade point averages, the permanent academic record shall be annotated in such a manner that all work remains legible, insuring a true and complete academic history.

Academic renewal procedures will not prevent the student from retaking the course in a subsequent semester, if necessary, in accordance with course repeat policies or alter records of previous attempts of the same course.

~~Academic renewal procedures may not conflict with the District's obligation to retain and destroy records or with the instructor's ability to determine a student's final grade.~~ Academic renewal procedures may not conflict with the District's obligation to retain and destroy records or with the instructor's ability to determine a student's final grade.

~~**NOTE:** Additional local procedures should be inserted, which **must** include:~~

- ~~• The procedures to be followed by the student in requesting academic renewal.~~
- ~~• Designated authorities.~~
- ~~• From current SBCCD AP 4240 titled Academic Renewal~~

~~A. **Petition**~~

~~A student may petition to alleviate previous substandard academic performance that is not reflective of his/her present demonstrated abilities.~~

~~B. **Terms and Conditions**~~

~~A student may petition to have eliminated from the computation of the total grade point average any units and credits taken during not more than two consecutive terms of attendance, excluding Summer Session, at any accredited college. The terms in question must have been completed at least two semesters prior to the time of submitting the petition. In addition, the student must have completed twenty four units at an accredited college with a grade point average of 2.5 or better subsequent to the term(s) being petitioned.~~

~~C. **Limits**~~

~~A student may not petition for academic renewal under this **policy procedure** more than one time and may not exceed a total of thirty units.~~

~~D. **Notation to Record**~~

~~Institutional action taken under this procedure will not remove the courses, units, grades, or any other information from the student's permanent record. A fine line will be drawn through each course affected so that all work attempted, once entered on the record, remains legible and reflects the student's complete academic record.~~

Students must file the Petition for Academic Renewal in the Admissions & Records Office at the respective college where the units were completed. The determination of eligibility will be decided by the Director of Admissions & Records, or their designee.

Reference:

Title 5, Section ~~55046 55044~~55046 55044

Attachments:

AP 4240 Academic Renewal - Comments



SAN BERNARDINO
COMMUNITY
COLLEGE
DISTRICT

Origination:	N/A
Last Approved:	N/A
Last Revised:	N/A
Next Review:	N/A
Owner:	<i>Academic Senates Academic Senates:</i>
Policy Area:	<i>Chapter 4 Academic Affairs</i>
References:	

BP 4300 Field Trips and Excursions

(Replaces current SBCCD BP 4300)

The Chancellor shall establish procedures that regulate the use of District funds for student travel and attendance at conferences and other activities that are performed as a class assignment or co-curricular activity.

The District may pay for expenses of students participating in a field trip or excursion with auxiliary, grant or categorical program funds if the funds are used consistently with the funding source. The expenses of instructors, ~~chaperones~~chaperons, and other personnel traveling with students may be paid from District funds.

Students and staff shall at all times adhere to the standards of conduct applicable to conduct on campus.

Reference:

Government Code Section 11139.8; Title 5 Section 55220

Attachments:

- [BP 4300 Field Trips and Excursions - Comments](#)
- [BP 4300 Field Trips and Excursions - Legal Citations](#)
- [SBCCD - Overview for Legal Update 31 Final Version.docx](#)

No items found in history



Origination:	N/A
Last Approved:	N/A
Last Revised:	N/A
Next Review:	N/A
Owner:	<i>Academic Senates Academic Senates:</i>
Policy Area:	<i>Chapter 4 Academic Affairs</i>
References:	<i>Legally Advised</i>

AP 4300 Field Trips and Excursions

(Replaces current SBCCD AP 4300)

The District may conduct field trips and excursions in connection with courses of instruction or college-related social, educational, cultural, athletic or musical activities to and from places in California, or any other state, the District of Columbia, or a foreign country for students.

The District shall engage instructors, supervisors, and other personnel, except classified employees, as may be necessary for such excursions or field trips who desire to contribute their services over and above the normal period for which they are employed by the District.

The District shall, at the discretion of the *Chancellor or designee*, transport students, instructors, supervisors or other personnel by use of District equipment, contract to provide transportation, or arrange transportation by the use of other equipment.

When District equipment is used, the District shall obtain liability insurance, and if travel is to and from a foreign country, the liability insurance shall be secured from a carrier licensed to transact insurance business in the foreign country.

The District may provide supervision of students involved in field trips or excursions by academic employees of the district.

A. Authorization

Any curricular activity, field trip, or excursion involving student participation at an off-campus location other than the usual meeting location of the class requires authorization by the appropriate administrator prior to the commencement of the activity. Any overnight trip, in excess of \$500 total cost, or any trip involving cost for student meals must be approved by the College President.

B. Expenditure of Funds

The approval request shall include any anticipated expenditure of funds for lodging, food, transportation, or activity fees. The District may pay expenses of instructors, chaperones, and other personnel participating in a field trip or excursion. Payment shall be by way of itemized reimbursement in a form prescribed by the *Chancellor or designee*. The District may pay for expenses of students participating in a field trip or excursion with auxiliary, grant, or categorical program funds if the funds are used consistently with the funding source. Usual and customary travel expenses for authorized District personnel may be provided. Expenditures shall be approved only after an approved trip request is submitted with a Purchase Requisition, and if that amount has been budgeted and sufficient funds remain in the account to

cover the claim.

No student shall be prevented from making a field trip or excursion which is integral to the completion of a course because of lack of sufficient funds. The District shall coordinate efforts of community services groups to provide funds for students in need of them.

C. Accountability

When transportation is provided, the individual responsible for the field trip shall leave a list of all participants, including students and employees who are on the trip, where it can easily be found in case of an emergency.

D. Transportation

1. Students shall be transported in commercially procured transportation whenever possible. Van size is limited to no larger than the 10-passenger size as defined in California Vehicle Code. Commercial bus lines must have on file a certificate of insurance with the Office of Risk Management prior to the commencement of the trip naming the District as "additional insured." Transportation requiring rental of van(s) or bus(s) must have a contract. The contract must be signed by a Board approved authorized signer fourteen (14) calendar days prior to the day of travel.
(See AP 6340 titled Contracts)
2. If rented vans or automobiles are used, each driver must be a District employee, be registered on the Approved Drivers' List and have the appropriate class of driver's license to operate the intended vehicle. No student is authorized to drive any vehicle on District business. District insurance provides primary liability coverage for rented vehicles and secondary coverage for property damage coverage.
3. If funds are not available for transportation, students may provide their own transportation. In such cases students should be asked to meet at the site at a specified time. Car caravans are not appropriate.
4. No employee shall transport any student in his/her private vehicle on college business.

E. Liability

All persons making a field trip or excursion shall be deemed to have waived all claims against the District for injury, accident, illness, or death occurring during or by reason of the field trip or excursion. All adults taking such trips and all parents or guardians of minor students shall sign a statement waiving such claims.

Reference:

Government Code Section 11139.8; Title 5 Section 55220

Attachments:

[AP 4300 Field Trips and Excursions-Comments](#)

[AP 4300 Field Trips and Excursions- Legal Citations](#)

[SBCCD - Overview for Legal Update 31 Final Version.docx](#)

No items found in history



SAN BERNARDINO
COMMUNITY
COLLEGE
DISTRICT

Origination:	N/A
Last Approved:	N/A
Last Revised:	N/A
Next Review:	N/A
Owner:	<i>Academic Senates Academic Senates:</i>
Policy Area:	<i>Chapter 5 Student Services</i>
References:	<i>Good Practice/Optional</i>

AP 5013 Students in the Military

Residence Determinations for Military Personnel and Dependents

A student who is a member of the armed forces of the United States stationed in California on active duty, except a member of the armed forces assigned for educational purposes to a state-supported institution of higher education, is entitled to resident classification. Such student shall retain resident classification in the event that the member of the armed forces is thereafter transferred on military orders to a place outside of California or thereafter retires from active duty, so long as the student remains continuously enrolled in the District.

An undergraduate student who is a natural or adopted child, stepchild, or spouse who is a dependent of a member of the armed forces of the United States stationed in this state on active duty shall be entitled to resident classification. Such student shall retain resident classification if he/she is thereafter transferred on military orders to a place outside of California, so long as the student remains continuously enrolled in the District.

A veteran who was discharged or released from at least 90 days of active service less than three years before the date of enrollment in a course commencing on or after July 1, 2015, and his/her dependents, regardless of the veteran's state of residence is entitled to resident classification.

A student who was a member of the armed forces of the United States stationed in California on active duty for more than one year immediately prior to being discharged from the armed forces is entitled to resident classification for the length of time he or she lives in California after being discharged up to the minimum time necessary to become a resident.

An individual who is the child or spouse of a person who, on or after September 11, 2001, died in the line of duty while serving on active duty as a member of the Armed Forces who resides in California ~~and enrolls in the community college within three years of the Service Member's death in the line of duty following a period of active duty service of 90 days or more~~ is entitled to resident classification.

An individual who is entitled to transferred Post-9/11 GI Bill program benefits by virtue of their relationship to a member of the uniformed services who is serving on active duty is entitled to resident classification.

A parent who is a federal civil service employee and his/her natural or adopted dependent children are entitled to resident classification if the parent has moved to this state as a result of a military mission realignment action that involves the relocation of at least 100 employees. This classification shall continue until the student

is entitled to be classified as a resident, so long as the student continuously attends an institution of public higher education.

A student claiming the residence classifications provided for in this procedure must provide a statement from the student's commanding officer or personnel officer providing evidence of the date of the assignment to California, and that the assignment to active duty in California is not for educational purposes. A student claiming the residence classifications provided for here for the dependent of military personnel shall provide a statement from the military person's commanding officer or personnel officer that the military person's duty station is in California on active duty as of the residence determination date, or has been transferred outside of California on active duty after the residence determination date, or that the military person has retired from active duty after the residence determination date. (Title 5 Sections 54041 and 54042)

Withdrawal Policies for Members of the Military

A student who is a member of an active or reserve United States military service and who receives orders compelling a withdrawal from courses shall be permitted to withdraw upon verification of such orders. A withdrawal symbol may be assigned which may be a "W" or a "MW." Military withdrawal shall not be counted in progress probation, dismissal calculations, or in calculating the permitted number of withdrawals. In no case may a college require a student who is required to report for military duty to withdraw from a course by a specified date in order to receive a full refund of the tuition and fees the student paid to the college for the academic term in which the student was required to report for military service.

Districts may reference or include local Administrative Procedures regarding how such a student would withdraw.

References:

Education Code Sections 68074, 68075, 68075.5, and 68075.7;
Title 5 Sections 55023, 55024 54041, 54042, 54050, and 58620;
[Military and Veterans Code Section 824](#); 38 U.S. Code Section 3679

Attachments:

[AP 5013 Students in the Military- Comments](#)
[AP 5013 Students in the Military- Legal Citations](#)
[SBCCD - Overview for Legal Update 31 Final Version.docx](#)

Comment by Nikac, Stacey: Administrator

2/2/2018, 4:18PM EST

recommended changes per Legal Update #31



Origination: N/A
 Last Approved: N/A
 Last Revised: N/A
 Next Review: N/A
 Owner: *Academic Senates Academic Senates:*
 Policy Area: *Chapter 5 Student Services*
 References:

BP 5015 Residence Determination

(Replaces current SBCCD BP 5015)

Students shall be classified at the time of each application for admission or registration as a resident or nonresident student.

A resident is any person who has been a bona fide resident of California for at least one year on the residence determination date. The residence determination date shall be the day immediately preceding the first day of a semester or summer session for which the student applies to attend.

Residence classification shall be made for each student at the time applications for admission are accepted or registration occurs and whenever a student has not been in attendance for more than one semester. A student previously classified as a nonresident may be reclassified as of any residence determination date.

The Chancellor shall enact procedures to assure that residence determinations are made in accordance with Education Code and Title 5 regulations.

References:

Education Code Sections 68040 and 76140;
 Title 5 Sections 54000 et seq.

Attachments:

[BP 5015 Residence Determination - Comments](#)
[BP 5015 Residence Determination - Legal Citations](#)

No items found in history



Origination:	N/A
Last Approved:	N/A
Last Revised:	N/A
Next Review:	N/A
Owner:	<i>Academic Senates Academic Senates:</i>
Policy Area:	<i>Chapter 5 Student Services</i>
References:	<i>Legally Required</i>

AP 5015 Residence Determination

(Replaces current SBCCD AP 5015)

Residence Classification

Residency classifications shall be determined for each student at the time of each registration and whenever a student has not been in attendance for more than one semester. Residence classifications are to be made in accordance with the following provisions:

- A residence determination date is that day immediately preceding the opening day of instruction for any session during which the student proposes to attend.
- Residence classification is the responsibility of the Admissions Office.

Students must be notified of residence determination within 14 calendar days of submission of application.

The District shall publish the residence determination date and summary of the rules and regulations governing residence determination and classification in the District catalog or addenda thereto.

Rules Determining Residence

- A student who has resided in the state for more than one year immediately preceding the residence determination date is a resident.
- A student who has not resided in the state for more than one year immediately preceding the residence determination date is a nonresident.

The residence of each student enrolled in or applying for enrollment in any class or classes maintained by this District shall be determined in accordance with the Education Code which states that every person has, in law, a residence. In determining the place of residence, the following rules are to be observed:

- Every person who is married or eighteen years of age, or older, and under no legal disability to do so, may establish residence.
- A person may have only one residence.
- A residence is the place where one remains when not called elsewhere for labor or other special or temporary purpose and to which one returns in seasons of repose.
- A residence cannot be lost until another is gained.
- The residence can be changed only by the union of act and intent.
- A man or a woman may establish his/her residence. A woman's residence shall not be derivative from that of her husband.

- The residence of the parent with whom an unmarried minor child maintains his/her place of abode is the residence of the unmarried minor child. When the minor lives with neither parent, the minor's residence is that of the parent with whom the last place of abode was maintained, provided the minor may establish his/her residence when both parents are deceased and a legal guardian has not been appointed.
- The residence of an unmarried minor who has a parent living cannot be changed by the minor's own act, by the appointment of a legal guardian, or by relinquishment of a parent's right of control.

Determination of Resident Status

A resident is a student who has been a bona fide resident of the state for one year prior to the residence determination date. A bona fide resident is a person whose residence is in California as determined above except:

- A student who is a minor and remains in this state after the parent, who was previously domiciled in California and has established residence elsewhere, shall be entitled to retain resident classification until attaining the age of majority and has resided in the state the minimum time necessary to become a resident, so long as continuous attendance is maintained at an institution.
- A student who is a minor and who provides evidence of being entirely self-supporting and actually present in California for more than one year immediately preceding the residence determination date with the intention of acquiring a residence therein, shall be entitled resident classification until he/she has resided in the state the minimum time necessary to become a resident.
- A student who has not been an adult for one year immediately preceding the residence determination date for the semester for which the student proposes to attend an institution shall have the immediate pre-majority-derived California residence, if any, added to the post-majority residence to obtain the one year of California residence.
- A student holding a valid credential authorizing service in the public schools of this state, who is employed by a school district in a full-time position requiring certification qualifications for the college year in which the student enrolls in an institution, shall be entitled to resident classification if each student meets any of the following requirements:
 - He/she holds a provisional credential and is enrolled in courses necessary to obtain another type of credential authorizing service in the public schools.
 - He/she holds a credential issued pursuant to Education Code Section 44250 and is enrolled in courses necessary to fulfill credential requirements.
 - He/she is enrolled in courses necessary to fulfill the requirements for a fifth year of education prescribed by subdivision (b) of Education Code Section 44259.
 - A student holding a valid emergency permit authorizing service in the public schools of this state, who is employed by a school district in a full-time position requiring certification qualifications for the academic year in which the student enrolls at an institution in courses necessary to fulfill teacher credential requirements, is entitled to resident classification only for the purpose of determining the amount of tuition and fees for no more than one year. Thereafter, the student's residency status will be determined under the other provisions of this procedure.
- A student who is a full-time employee of the California State University, the University of California or a community college, or of any state agency or a student who is a child or spouse of a full-time employee of the California State University, the University of California or a community college, or of any state agency may be entitled to resident classification, until the student has resided in the state the minimum time necessary to become a resident.
- A student who is a natural or adopted child, stepchild, or spouse who is a dependent of a member of the armed forces of the United States stationed in this state on active duty shall be entitled to resident

classification. If the member of the armed forces of the United States later transfers on military orders to a place outside this state, or retires as an active member of the armed forces of the United States, the student dependent shall not lose his/her resident classification, so long as he/she remains continuously enrolled in the District.

- A student who is a member of the armed forces of the United States stationed in this state on active duty, except a member of the Armed Forces assigned for educational purposes to a state-supported institution of higher education, is entitled to resident classification only for the purpose of determining the amount of tuition and fees. If the student later transfers on military orders to a place outside this state, the student shall not lose his/her resident classification, so long as he/she remains continuously enrolled in the District.
- A veteran who was discharged or released from at least 90 days of active service less than three years before the date of enrollment in a course commencing on or after July 1, 2015, and his/her dependents, regardless of the veteran's state of residence is entitled to resident classification.
- An individual who is the child or spouse of a person who, on or after September 11, 2001, died in the line of duty while serving on active duty as a member of the Armed Forces who resides in California ~~and enrolls in the community college within three years of the Service Member's death in the line of duty following a period of active duty service of 90 days or more.~~
- An individual who is entitled to transferred Post-9/11 GI Bill program benefits by virtue of their relationship to a member of the uniformed services who is serving on active duty.
- A student who is a minor and resides with his or her parent in a district or territory not in a district shall be entitled to resident classification, provided that the parent has been domiciled in California for more than one year prior to the residence determination date for the semester, quarter or term for which the student proposes to attend.
- A student who is a Native American is entitled to resident classification for attendance at a community college if the student is also attending a school administered by the Bureau of Indian Affairs located within the community college district.
- A student who is a federal civil service employee and his/her natural or adopted dependent children are entitled to resident classification if the parent has moved to this state as a result of a military mission realignment action that involves the relocation of at least 100 employees. This classification shall continue until the student is entitled to be classified as a resident, so long as the student continuously attends an institution of public higher education.
- A student who resides in California and is 19 years of age or under at the time of enrollment, who is currently a dependent or ward of the state through California's child welfare system, or was served by California's child welfare system and is no longer being served either due to emancipation or aging out of the system, may be entitled to resident classification until he/she has resided in the state the minimum time necessary to become a resident.
- A student who lives with a parent who earns a livelihood primarily by performing agricultural labor for hire in California and other states, and the parent has performed such labor in this state for at least two months per year in each of the two preceding years, and the parent resides in this District and the parent of the student has claimed the student as a dependent on his state or federal personal income tax return if he/she has sufficient income to have personal income tax liability shall be entitled to resident classification.
- A student who demonstrates financial need, has a parent who has been deported or was permitted to depart voluntarily, moved abroad as a result of that deportation or voluntary departure, lived in California immediately before moving abroad, attended a public or private secondary school in the state for three or more years, and upon enrollment, will be in his or her first academic year as a matriculated student in California public higher education, will be living in California, and will file an affidavit with the District

stating that he or she intends to establish residency in California as soon as possible.

Right To Appeal

Students who have been classified as non-residents have the right to a review of their classification (Title 5 Section 54010 (a)). Any student, following a final decision of residence classification by the Admissions Office, may make written appeal to the Vice President of Student Services within 30 calendar days of notification of final decision by the college regarding classification.

Appeal Procedure

The appeal is to be submitted to the Admissions Office, which must forward it to the Vice President of Student Services within five working days of receipt. Copies of the original application for admission, the residency questionnaire, and evidence or documentation provided by the student, with a cover statement indicating upon what basis the residence classification decision was made, must be forwarded with the appeal.

The Vice President of Student Services shall review all the records and have the right to request additional information from either the student or the Admissions Office.

Within 30 calendar days of receipt, the Vice President of Student Services shall send a written determination to the student. The determination shall state specific facts on which the appeal decision was made.

Reclassification

A student previously classified as a non-resident may be reclassified as of any residence determination date. A residence determination date is that day immediately preceding the opening day of instruction for any session during which the student proposes to attend.

Petitions are to be submitted to the Admissions Office.

Petitions must be submitted prior to the semester for which reclassification is to be effective. Extenuating circumstances may be considered in cases where a student failed to petition for reclassification prior to the residency determination date. In no case, however, may a student receive a non-resident tuition refund after the date of the first census.

Written documentation may be required of the student in support of the reclassification request.

A questionnaire to determine financial independence must be submitted with the petition for reclassification. Determination of financial independence is not required for students who were classified as non-residents by the University of California, the California State University, or another community college district (Education Code Section 68044).

A student shall be considered financially independent for purposes of residence reclassification if the applicant meets all of the following requirements:

- Has not and will not be claimed as an exemption for state and federal tax purposes by his/her parent in the calendar year prior to the year the reclassification application is made;
- Has not lived and will not live for more than six weeks in the home of his/her parent during the calendar year the reclassification application is made.

A student who has established financial independence may be reclassified as a resident if the student has met the requirements of Title 5 Sections 54020, 54022, and 54024.

Failure to satisfy all of the financial independence criteria listed above does not necessarily result in denial of

residence status if the one year requirement is met and demonstration of intent is sufficiently strong.

Financial dependence in the current or preceding calendar year shall weigh more heavily against finding California residence than financial dependence in the preceding second and third calendar years. Financial dependence in the current or preceding calendar year shall be overcome only if (1) the parent on whom the student is dependent is a California resident, or (2) there is no evidence of the student's continuing residence in another state.

The Vice President of Student Services will make a determination, based on the evidence and notify the student not later than 14 days of receipt of the petition for reclassification.

Students have the right to appeal according to the procedures above.

Non-Citizens

The District will admit any non-citizen who is 18 years of age or a high school graduate.

If non-citizens are present in the United States illegally or with any type of temporary visa, they will be classified as non-residents and charged non-resident tuition unless they meet the exceptions contained below.

If, for at least one year and one day prior to the start of the semester in question, a non-citizen has possessed any immigration status that allows him/her to live permanently in the United States and she or he meets the California residency requirements, the student can be classified as a resident.

Any students who are U.S. citizens, permanent residents of the U.S., and aliens who are not nonimmigrants (including those who are undocumented), may be exempt from paying nonresident tuition if they meet the following requirements:

- high school attendance in California for three or more years;
- graduation from a California high school or attainment of the equivalent thereof;
- registration or enrollment in a course offered by any college in the district for any term commencing on or after January 1, 2002,
- completion of a questionnaire form prescribed by the State Chancellor's Office and furnished by the district of enrollment, verifying eligibility for this nonresident tuition exemption; and
- in the case of a student without lawful immigration status, the filing of an affidavit that the student has filed an application to legalize his/her immigration status, or will file an application as soon as he/she is eligible to do so.

The initial residency classification will be made at the time the student applies for admission. Students may file residency questionnaire forms through the third week of the semester to request a review of their residency status. Final residency determination is made by the Vice President of Student Services. Students may appeal the decision.

References:

Education Code Sections 68000 et seq., 68130.5, and 68075.7;
Title 5 Sections 54000 et seq.
38 U.S. Code Section 3679

Attachments:

[AP 5015 Residence Determination- Comments](#)
[AP 5015 Residence Determination- Legal Citations](#)
[SBCCD - Overview for Legal Update 31 Final](#)



SAN BERNARDINO
COMMUNITY
COLLEGE
DISTRICT

Origination: N/A
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 Owner: *Academic Senates Academic Senates*
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BP 5030 Fees

(Replaces current SBCCD BP 5030 and BP 5033)

The Board of Trustees authorizes the following fees. All fees must comply with Education Code and Title 5 regulations. The Chancellor is responsible for establishing procedures for the collection, deposit, waiver, refund, and accounting for fees as required by law. The procedures shall also assure those who are exempt from or for whom the fee is waived are properly enrolled and accounted for. Fee amounts shall be published in the college catalogs or class schedules (Schedule of Classes).

Enrollment Fee (Education Code Section 76300)

Each student shall be charged a fee for enrolling in credit courses as required by law.

Course Auditing Fees (Education Code Section 76370)

Persons auditing a course shall be charged a fee (see AP 5030). The fee amount shall be adjusted proportionally based upon the term length. Students enrolled in classes to receive credit for 10 or more semester credit units shall not be charged this fee to audit three or fewer units per semester.

Parking Fee (Education Code Section 76360)

Students ~~and employees~~ shall be required to pay a fee (see AP 5030).

To encourage ride sharing, a student may certify in writing at the time of payment of the fee that he/she regularly has two or more passengers commuting with him/her.

Instructional Materials (Education Code Section 76365; Title 5 Sections 59400 et seq.)

Students may be required to provide required instructional and other materials for a credit or non-credit course, provided such materials are of continuing value to the student outside the classroom and provided that such materials are not solely or exclusively available from the District. (See BP/AP 5031 titled Instructional Materials Fees)

Physical Education Facilities (Education Code Section 76395)

Where the District incurs additional expenses because a physical education course is required to use non-district facilities, students enrolled in the course shall be charged a fee for participating in the course. Such fee shall not exceed the student's calculated share of the additional expenses incurred by the District.

Student Representation Fee (Education Code Section 76060.5)

Students will be charged a fee (see AP 5030) to be used to provide support for student governmental affairs representation. A student may refuse to pay the fee for religious, political, financial or moral reasons and shall submit such refusal in writing.

Student Transportation Costs (Education Code Section 76361)

Students shall be charged a fee (see AP 5030) for the purpose of recovering transportation costs incurred by the District for services provided by common carriers to students. These fees will only paid by students who use the transportation services, unless a vote of the students in accordance with the Education Code establishes otherwise.

Transcript Fees (Education Code Section 76223)

The District shall charge a reasonable amount for furnishing copies of any student record to a student or former student. The Chancellor is authorized to establish the fee (see AP 5030), which shall not to exceed the actual cost of furnishing copies of any student record. No charge shall be made for furnishing up to two transcripts of students' records, or for two verifications of various records. There shall be no charge for searching for or retrieving any student record.

International Students Application Processing Fee (Education Code Section 76142)

The District shall charge students who are both citizens and residents of a foreign country a fee to process his/her application for admission. This processing fee and regulations for determining economic hardship may be established by the Chancellor. The fee shall not exceed the lesser of 1) the actual cost of processing an application and other documentation required by the U.S. government; or 2) one hundred dollars (\$100), which shall be deducted from the tuition fee at the time of enrollment.

Fee Refunds

The Board of Trustees authorizes refunds to be made according to administrative procedures established by the Chancellor. All refunds must comply with Education Code and Title 5 regulations, and the refund schedule shall be published in the college catalogs and class schedules.

References:

Education Code Sections 76300 et seq., 76370, 76355, 76360, 76365, 76395, 76060.5, 76361, 76223, and 76142;
Title 5 Sections 59400 et seq., 58520
ACCJC Accreditation Standard I.C.6

Attachments:

- [BP 5030 Fees - Comments](#)
- [BP 5030 Fees - Legal Citations](#)

Comment by Allen, Denise:

2/28/2018, 3:23PM EST

The ed policy committee at CHC recommended striking "and employees" from the section on parking fees.



SAN BERNARDINO
COMMUNITY
COLLEGE
DISTRICT

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 References:

AP 5030 Fees

(Replaces current SBCCD AP 5030 and AP 5033)

Required fees include:

- Enrollment (Education Code Section 76300 and 76300.5; Title 5 Sections 58500 and 58509)
- Nonresident tuition with these permissive exemptions (Education Code Sections 76140 and 76140.5):
 - All nonresident students enrolling for 6 or fewer units; or
 - A student who is a citizen and resident of a foreign country who demonstrates financial need and this required exemption (Education Code Section 68130.5);
 - All students, other than nonimmigrant aliens under 18 U.S. Code Section 1101(a)(15), who meet the following requirements:
 - high school attendance in California for three or more years;
 - graduation from a California high school or attainment of the equivalent thereof;
 - registration or enrollment in a course offered for any term commencing on or after January 1, 2002;
 - completion of a questionnaire form prescribed by the State Chancellor's Office verifying eligibility for this nonresident tuition exemption; and
 - in the case of a student without lawful immigration status, the filing of an affidavit that the student has filed an application to legalize his/her immigration status, or will file an application as soon as he/she is eligible to do so.

Fees authorized by law include:

- Non-District physical education facilities (Education Code Section 76395)
- Noncredit courses (Education Code Section 76385)
- Community service courses (Education Code Section 78300)
- Auditing of courses (Education Code Section 76370)
- Instructional materials (Education Code Sections 73365, 81457, and 81458; Title 5 Sections 59400 and 59408)
- Athletic insurance (Education Code Section 70902(b)(9))
- Cross-Enrollment with the California State University (CSU) or University of California (UC) (Education Code Section 66753)
- Health (Education Code Section 76355)
- Parking (Education Code Section 76360)
- Transportation (Education Code Sections 76361 and 82305.6)

- Student representation (Education Code Section 76060.5; Title 5 Sections 54801 and 54805)
- Student Center (Education Code Section 76375; Title 5 Section 58510)
- Copies of student records (Education Code Section 76223)
- Dormitory (Education Code Section 81670)
- Child care (Education Code Sections 79121 et seq. and 66060)
- Nonresident capital outlay (Education Code Section 76141)
- Nonresident application processing (Education Code Section 76142)
- Credit by Examination (Education Code Section 76300; Title 5 Section 55050)
- Use of facilities financed by revenue bonds (Education Code Section 81901(b)(3))
- Refund processing (Title 5 Section 58508)
- Telephone registration (Education Code Section 70902(a))
- Physical fitness test (Education Code Section 70902(b)(9))
- Instructional Tape Lease/Deposit (Education Code Section 70902(b)(9))
- Credit Card Use (Education Code Section 70902(b)(9))
- International Student Medical Insurance (Education Code Section 70902(b)(9))

Prohibited fees include:

- Late application (CCCCO Student Fee Handbook)
- Add/drop (CCCCO Student Fee Handbook)
- Mandatory student activities (CCCCO Student Fee Handbook)
- Student Identification Cards (CCCCO Student Fee Handbook)
- Student Body Organization (CCCCO Student Fee Handbook)
- Nonresident application (CCCCO Student Fee Handbook)
- Field trip (Title 5 Sections 55450 and 55451)
- For dependents of certain veterans (Education Code Section 66025.3)
- For dependents of certain victims of the September 11, 2001, terrorist attacks (CCCCO Student Fee Handbook)
- For certain recipients of the Medal of Honor and certain children of the recipients of the Medal of Honor (Education Code Section 66025.3)
- Required or funded services (CCCCO Student Fee Handbook)
- Refundable deposits (CCCCO Student Fee Handbook)
- Distance education (other than the statutorily authorized enrollment fee) (CCCCO Student Fee Handbook)
- Mandatory mailings (CCCCO Student Fee Handbook)
- Rental of practice rooms (CCCCO Student Fee Handbook)
- Apprenticeship courses (Education Code Section 76350)
- Technology fee (CCCCO Student Fee Handbook)
- Late payment fee (Title 5 Sections 58502 and 59410)
- Nursing/healing arts student liability insurance (Title 5 Section 55234)
- Cleaning (CCCCO Student Fee Handbook)
- Breakage (CCCCO Student Fee Handbook)
- Test proctoring (CCCCO Student Fee Handbook)

Collection and Refund of Fees

- A. Associated Students Discount Sticker
\$9.00 - CHC

- \$7.50 - SBVC
\$4.00 - Replacement for lost card
- B. Breakage/Lost Property Fee
Replacement cost of item(s) broken or lost
- C. Campus Center Fee
\$1.00/unit (not to exceed \$10 per fiscal year)
- D. Capital Outlay Fee for Students on a Visa
\$41.00/unit
- E. Catalog
\$6.00 - purchased on campus
- F. Credit by Examination
\$20.00 plus class unit fee
- G. Document Fee Handling
\$40.00 per hour for personnel time to find, retrieve, copy and re-file requested documents;
minimum charge of 1 hour
\$0.15 per side copy cost
Fees must be paid prior to document release
- H. Enrollment Fee
\$46.00/unit
- I. Insufficient Funds Check
\$15.00
- J. International Student Application
\$25.00 (nonrefundable)
- K. Key Deposit/Replacement
\$15.00 plus cost of rekeying if needed (metal/electronic key)
- L. Learning Center Reproduction Fees, SBVC
\$0.20 - Laser printout: text, black and white printer
\$0.50 - Laser printout: graphics, black and white printer (over ½ page)
\$1.00 - Laser printout: graphics and/or text, color
\$2.00 - Scan text or graphics to disk, per scan
- M. Library Fines – SBVC/CHC
\$0.10 - Books: per day for 50 days; after 50 days, bill \$5 fine plus the replacement value \$0.25 - Reserve Books/Multimedia: per hour to a maximum of the replacement value of the reserve materials; after 14 days, bill \$5 fine plus the replacement value
\$0.50 - Videos: per day for 50 days; after 50 days, bill \$5 fine plus the replacement value
\$0.10 - Per page for laser printout of Internet, CD ROM, Periodicals
\$2.00 - replacement for lost library card
- N. Parking Permit Fees
\$90.00 - annual permit
\$35.00 - one semester (\$20 BOGG student)
\$20.00 - summer session
\$3.00 - daily

- O. Parking Violation Fees
\$ 50.00 - illegal parking
\$ 50.00 - decal violation
\$275.00 - handicap violation
- P. Refund Processing Charge
A fee of \$10.00 will be charged for each refund transaction, not to exceed \$10.00 per student per semester as defined in the Fee Refund Policy.
- Q. Replacement – Diploma/Certificate
\$10.00
- R. Schedule of Classes
\$3.00 - mailed in U.S. only
- S. Student Health and Accident Insurance
\$20.00 - per semester (includes \$1.50 accident insurance)
\$17.00 - summer session (includes \$1.50 accident insurance)
\$1.50 - accident insurance only
- T. Student Representation
\$1.00
- U. Supplemental Health Services Fee
\$10.00 - TB skin test (one-step test)
\$10.00 - TB skin test (two-step test)
At cost - All Vaccines
\$25.00 - Physical Exams
\$50.00 - DMV Physical Exams
At cost - Prescription medications
At cost - In-house Lab Tests
At cost - Lab Test sent to external lab
At cost - Optional Medical Procedures
At cost - Optional Medical Supplies
\$ 8.00 - Vision screening (Titmus vision tester)
\$ 2.00 per item - Duplication of medical records
\$10.00 - Hearing Screening (Audiometer)
At cost - Birth Control Pills
- V. Testing Fees
At cost - Paramedic National Registry Testing
\$ 25.00 - Retest per skill
\$ 10.00 - CPR card
Repeat course from Career Tech Department
0.5 units - \$12.00
1.0 units - \$23.00
2.0 units - \$46.00
3.0 units - \$70.00
- W. Transcripts/Verification
No cost - First two transcripts
\$10.00 - Additional transcripts

\$8.00 - 24-hour requests for transcripts
\$20.00 - Immediate requests for transcripts
\$5.00 plus cost - Online transcripts

X. Transportation Fee

Students registering for Spring or Fall semester to pay:

\$9.00 for 6 or more credits
\$8.00 for less than 6 credits

Y. Crafton Hills College Recreation Fee

Students registering for CHC for Spring, Fall, or Summer semesters have the option to pay for the use of the aquatic and fitness centers:

\$8.00 per semester

Fee Refunds

A. Designated Fees

This regulation covers the following fees:

1. Enrollment fee
2. Nonresident tuition
3. Parking fee
4. Health fee
5. Accident Insurance fee
6. Student Services Card fee
7. Student Center fee
8. Student Representation Fee
9. Capital Outlay Fee
10. Student Transportation Fee

B. Conditions

If a refund is requested for parking or student services card fees, the parking decal or the student services card must be attached to the refund request.

C. Military Service Exception

If a student who is a member of an active or reserve military service receives orders compelling a withdrawal from courses, the District shall, upon petition and a copy of received orders of the affected student, refund the entire enrollment fee unless academic credit is awarded.

D. Refund Schedule

This refund schedule applies to all fees listed in Paragraph A, above.

1. Fees collected in error

Fees collected in error will be refunded in their entirety.

2. Class cancelled by the college

If a class is cancelled by the college, enrollment and/or non-resident tuition fees will be refunded in their entirety. If that cancellation results in a student's withdrawal from the college, refunds of the appropriate fees listed in Paragraph "A" will apply.

3. Withdrawal from the College

a. Enrollment Fee/Nonresident Tuition

If a student withdraws during the first two weeks of a full-term class or during the first 10% of a short-term class, enrollment fees or nonresident tuition fees will be refunded.

b. Parking Fee, Health Fee, Accident Insurance Fee, Student Services Card Fee, Student Center Fee, Student Representation Fee, Capital Outlay Fee, Student Transportation Fee.

In order to be eligible for a refund, a student must withdraw prior to the first day of the term for a full-term class or prior to the first day of instruction for a short-term class.

4. Unit Reduction

If a change of program within the first two weeks of a full-term class or during the first 10% of a short-term class results in a reduction in the number of units taken, the enrollment fee or non-resident fee will be refunded at the per unit cost of the reduction.

5. A student who withdraws from a class or the college after the second week of instruction for a full-term class or the first 10% of a short-term class is not eligible for any refund.

E. Refund Processing Fee

A charge of \$10 will be collected for each refund transaction not to exceed \$10 per student per semester, except for cancelled classes or over-payment.

Waiver of Fees

The District may waive enrollment fees which were not collected in a previous session where the enrollment fees were not collected as a result of the District's error in awarding a Board of Governors Fee Waiver to an ineligible student and not through the fault of the student, and to collect the enrollment fee would cause the student undue hardship.

References:

Education Code Sections 66025.3, 70902(b)(9), 76300, and 76300.5;
Title 5 Sections 51012, 58520, 58629
California Community College Chancellor's Office (CCCCO) Student Fee Handbook
ACCJC Accreditation Standard I.C.6

Attachments:

[AP 5030 Fees- Comments](#)

[AP 5030 Fees- Legal Citations](#)

No items found in history



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 References:

BP 5075 Course Adds, Drops, and Withdrawals

(Replaces current SBCCD BP 5080)

Students may add or drop courses in accordance with the procedures recommended by the Chancellor.

References:

Title 5 Sections 55024 and 58004

Attachments:

- [BP 5075 Course Adds, Drops, and Withdrawals - Comments](#)
- [BP 5075 Course Adds, Drops, and Withdrawals - Legal Citations](#)

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References:	

AP 5075 Course Adds, Drops and Withdrawals

(Replaces current SBCCD AP 5080)

The District may allow students to add and drop courses pursuant to policy.

Adding Courses

- A. Students may add courses during the first two weeks for a full-term course, or the first 10% of a short term course, only with the instructor's permission, contingent upon:
 1. the course still having available space
 2. the instructor's judgment regarding pedagogical and safety issues
- B. After the add period concludes,
 1. students may add a course only with the instructor's permission and through a petition approved by the Director of Admissions & Records or designee.
 2. students not officially registered in a course shall not be permitted to attend that course.

Withdrawal/Military Withdrawal

A. Withdrawal Prior to Census (20% of instruction)

Students who withdraw or are withdrawn from weekly census sections prior to census (or 20% of the instructional time frame for all other section accounting methods) shall have no notation made to the permanent record.

B. Withdrawal 20% - 60% of Instruction

Students who withdraw or are withdrawn from weekly census sections on or after census (or 20% of the instructional time frame for all other section accounting methods) and through the end of the eleventh week (or 60% of the instructional time frame) shall have a "W" posted to the permanent record.

C. Withdrawal After 60% of Instruction

The permanent record of students who remain in class beyond the eleventh week of the term in a weekly census section (or 60% of the instructional time frame for all other section accounting methods) must reflect a grade symbol other than W.

D. Extenuating Circumstances

Students who withdraw from weekly census sections after the eleventh week of the term (or 60% of the instructional time frame for all other sections accounting methods) may, in the case of extenuating circumstances, be assigned the W. Such cases will require verification and will be handled by the appropriate college official in consultation with the instructor(s). Extenuating circumstances are defined as illness, accident, unforeseen job shift change, job assignment outside of the attendance area and extreme weather conditions.

E. **Military Withdrawal**

An MW (Military Withdrawal) shall be assigned for students who are members of an active or reserve United States military service who receive orders compelling a withdrawal from courses. Upon verification of such orders, the symbol may be assigned at any time. The MW shall not be counted in progress probation and dismissal calculations.

Instructor Initiated Drops Prior to Census

- A. For purpose of census collection, instructors shall drop students due to inactive enrollment not later than the end of the last business day before the census day for all students who have:
1. Been identified as a no show
 2. Students who are no longer attending the course

Instructors shall clear their rolls of inactive students no later than the day prior to census.

"Inactive students" include:

- Students identified as no-shows,
- Students who officially withdraw,
- Students who are no longer participating in the courses and are therefore dropped by the instructor.

Course Repetition

The District will comply with Title 5 regulations regarding course repetition and withdrawals.

References:

Title 5 Sections 55024 and 58004

Attachments:

[AP 5075 Course Adds, Drops & Withdrawals-Comments](#)
[AP 5075 Course Adds, Drops & Withdrawals-Legal Citations](#)

No items found in history



SAN BERNARDINO
COMMUNITY
COLLEGE
DISTRICT

Origination: 06/2004
 Last Approved: N/A
 Last Revised: 06/2004
 Next Review: 6 years after approval
 Owner: Academic Senates Academic
 Senates:
 Policy Area: Chapter 5 Student Services
 References:

BP 5420 Associated Students Finance

(Replaces current SBCCD BP 5420)

- ~~From current SBCCD BP 5420 titled Associated Students Finance~~

The Associated Students shall prepare an annual budget. The budget shall be prepared according to the procedures in the Associated Students constitution and under the supervision of the ~~Vice President of Student Services Chancellor~~ Chancellor or designee. The budget shall be approved by a vote of the Associated Student Senate.

Associated Student funds shall be deposited with and disbursed by the ~~Campus Business Office Chancellor~~ District Fiscal Services Department.

The funds shall be deposited, loaned, or invested in one or more of the ways authorized by law.

Revenues or expenditures of the Associated Students shall not be used for the District's operations.

Expenditure of funds shall be made according to the Associated Student budget and shall be approved by a vote of the Associated Student Senate. Funds shall be expended according to procedures established by the Associated Students, subject to the approval of each of the following three persons, which shall be obtained each time before any funds may be expended:

- ~~the College President Chancellor~~ The Chancellor or designee;
- ~~the~~ The employee who is the designated advisor to the Associated Students; and
- ~~the Treasurer or President of the Associated Students.~~ A representative of the student body organization.

The funds of the Associated Students shall be subject to an annual audit.

References:

Education Code Sections 76063-76065

Attachments:

[BP 5420 Associated Students Finance - Comments](#)

[BP 5420 Associated Students Finance - Legal Citations](#)

[BP5420 -OLD.pdf](#)



SAN BERNARDINO
COMMUNITY
COLLEGE
DISTRICT

Origination: 11/2016
 Last Approved: N/A
 Last Revised: 11/2016
 Next Review: 6 years after approval
 Owner: Academic Senates Academic Senates:
 Policy Area: Chapter 5 Student Services
 References: Brand New - required

AP 5420 Associated Students Finance

NOTE: This procedure is **legally required** if the Board has established an associated students organization in accordance with Education Code Section 76060. Local practice may be inserted. The following is an example:

Associated Student funds are maintained in accordance with the following procedures:

- Associated Student ~~Organization~~ fund books, financial records and procedures are subject to annual audit.
- Reports of the annual audit of Associated Student funds are submitted to the ~~{designate authority}~~ Board of Trustees.
- Audit information, except that containing personnel or other confidential information, shall be released to the Associated Students by the ~~{designate authority}~~ District Fiscal Services Department.
- Associated Student funds shall be deposited with and disbursed by the District's ~~{designate authority}~~ Fiscal Services Department.

~~The funds shall be deposited, loaned or invested in [insert depository and/or investments, which must be one or more of the following ways authorized by law]:~~

~~Deposits in trust accounts of the centralized State Treasury System pursuant to Government Code Sections 16305—16305.7 or in a bank or banks whose accounts are insured by the Federal Deposit Insurance Corporation:~~

~~Investment certificates or withdrawable shares in state-chartered savings and loan associations and savings accounts of federal savings and loan associations, if the associations are doing business in this state and have their accounts insured by the Federal Savings and Loan Insurance Corporation and if any money so invested or deposited is invested or deposited in certificates, shares, or accounts fully covered by the insurance.~~

~~Purchase of any of the securities authorized for investment by Government Code Section 16430 or investment by the Treasurer in those securities.~~

~~Participation in funds that are exempt from federal income tax pursuant to Section 501(c)(3) of the Internal Revenue Code and that are open exclusively to nonprofit colleges, universities, and independent schools.~~

~~Investment certificates or withdrawable shares in federal or state credit unions, if the credit unions are doing business in this state and have their accounts insured by the National Credit Union Administration and if any money so invested or deposited is invested or deposited in certificates, shares, or accounts fully covered by the insurance.~~

~~Loans, with or without interest, to any student body organization established in another community college of the District for a period not to exceed three years.~~

~~Investment of money in permanent improvements to any community college District property including:~~

~~but not limited to, buildings, automobile parking facilities, gymnasiums, swimming pools, stadium and playing fields, where those facilities, or portions thereof, are used for conducting student extracurricular activities or student spectator sports, or when those improvements are for the benefit of the student body.~~

- The funds shall be deposited, loaned or invested in:
 - Deposits in trust accounts of the centralized State Treasury System pursuant to Government Code Sections 16305 - 16305.7 or in a bank or banks whose accounts are insured by the Federal Deposit Insurance Corporation.
 - Investment certificates or withdrawable shares in state-chartered savings and loan associations and savings accounts of federal savings and loan associations, if the associations are doing business in this state and have their accounts insured by the Federal Savings and Loan Insurance Corporation and if any money so invested or deposited is invested or deposited in certificates, shares, or accounts fully covered by the insurance.
 - Purchase of any of the securities authorized for investment by Government Code Section 16430 or investment by the Treasurer in those securities.
 - Participation in funds that are exempt from federal income tax pursuant to Section 501(c)(3) of the Internal Revenue Code and that are open exclusively to nonprofit colleges, universities, and independent schools.
 - Investment certificates or withdrawable shares in federal or state credit unions, if the credit unions are doing business in this state and have their accounts insured by the National Credit Union Administration and if any money so invested or deposited is invested or deposited in certificates, shares, or accounts fully covered by the insurance.
 - Loans, with or without interest, to any student body organization established in another community college of the District for a period not to exceed three years.
 - Investment of money in permanent improvements to any community college District property including, but not limited to, buildings, automobile parking facilities, gymnasiums, swimming pools, stadium and playing fields, where those facilities, or portions thereof, are used for conducting student extracurricular activities or student spectator sports, or when those improvements are for the benefit of the student body.

All funds shall be expended subject to such procedures as may be established by the Associated Students subject to the approval of each of the following three persons. Approval shall be obtained each time before any funds may be expended:

- ~~the~~The Chancellor or designee;
- ~~the~~The officer or employee of the District who is the designated advisor of the particular student body organization; and
- ~~a~~A representative of the student body organization.

References:

Education Code Sections 76063-76065

Attachments:

No Attachments

Approval Signatures

Step Description	Approver	Date
Academic Senates	Mark McConnell	pending



SAN BERNARDINO
COMMUNITY
COLLEGE
DISTRICT

Origination: 06/2004
 Last Approved: N/A
 Last Revised: 03/2018
 Next Review: 6 years after approval
 Owner: Human Resources Human Resources
 Policy Area: Chapter 7 Human Resources
 References:

BP 7260 Classified Supervisors and Managers

(Replaces current SBCCD BP 7260)

Classified managers are those classified administrators, regardless of job description, having significant responsibilities for formulating District policies or administering District programs other than the educational programs of the District.

Classified supervisors are those classified administrators, regardless of job description, having authority to hire, transfer, suspend, recall, promote, discharge, assign, reward, or discipline other employees, or having the responsibility to assign work to and direct them, adjust their grievances, or effectively recommend such action.

~~Classified administrators may be employed by an appointment or contract of up to two years in duration. If a classified administrator is employed by an appointment or contract, the appointment or contract shall be subject to the same conditions as applicable educational administrators.~~

Classified administrators shall be compensated in the manner provided for by the appointment or contract of employment. Compensation shall be set by the Board upon recommendation by the Chancellor

Classified administrators shall be employed by an appointment or contract. Supervisors, Managers, Administrators, Directors, Vice Presidents, and Associate Vice Chancellors shall receive up to two (2) year contracts. Vice Chancellors shall receive up to three (3) year contracts. The District Chancellor shall be given a contract length determined by the Board within the limitations of the Education Code.

The Board may, with the consent of the administrator concerned, terminate, effective on the next succeeding first day of July, the terms of employment and any contract of employment with the administrator, and reemploy the administrator on any terms and conditions as may be mutually agreed upon by the Board and the administrator, for a new term to commence on the effective date of the termination of the existing term of employment.

If the Board determines that the administrator is not to be reemployed when his/her appointment or contract expires, notice to an administrator shall be in accordance with the terms of the existing contract. If the contract is silent, notice shall be in accordance with Education Code Section 72411.

References:

Education Code Section 72411;
 Government Code Section 3540.1 (c), (g), and (m)
 Government Code Section 3540.1(c)

Attachments:

BP 7260 Classified Supervisors and Managers-

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Lawrence P. Strong, Director of Fiscal Services
DATE: June 21, 2018
SUBJECT: Consideration of Approval to Adopt Fiscal Year 2018-19 Tentative Budget

RECOMMENDATION

It is recommended that the Board of Trustees adopt the Fiscal Year 2018-19 Tentative Budget as presented.

OVERVIEW

The Tentative Budget is adopted prior to July 1 so that the District can make expenditures after June 30, 2018.

ANALYSIS

The Tentative Budget is a preliminary projection of income and expenditures based on the current information available. The Final Budget will be submitted to the Board of Trustees in September per the budget calendar approved November 9, 2017 and the California Budget and Accounting Manual.

There will be many changes between now and then based on year-end activity and the final budget approved by the State.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The proposed Tentative Budget complies with the Prioritized Board Directives approved February 22, 2018.



Fiscal Year 2018-19

Tentative Budget

*Submitted for Approval at the June 21, 2018
Board of Trustees Meeting*



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OVERVIEW

Integrated Planning and Budgeting

The colleges and District Support Services have each used their program review and/or strategic planning processes to determine their highest priority goals and objectives. Consequently, the budget reflects resources allocated to departments based on those prioritized requirements, in an effort to match resources with the highest priority goals and objectives throughout the San Bernardino Community College District.

Multi-Year Budgeting

This budget includes a four-year, long-range financial plan that incorporates Full Time Equivalent Student (FTES) enrollment management projections by college, personnel and benefit costs, revenue projections and cost of living adjustments. It provides clear direction to the colleges, allows SBCCD to make changes as necessary, and helps measure progress on established goals as well as identify and minimize risks.

Board Directives

This budget adheres to prioritized directives approved by the San Bernardino Community College Board of Trustees at its February 22, 2018 meeting.

- 1) Balance the 2018-19 budget without the use of the Fund Balance.
- 2) As adopted in the District Strategic Plan, allocate funding through the resource allocation model to pursue improvement in:
 - a. Student Success by continuing funding for student success programs at both colleges; and
 - b. Student Access by increasing effective and targeted funding for outreach.
- 3) Maintain a fund balance range of 12-15% in the Unrestricted General Fund (state minimum is 5%), unless fund balance is utilized for specially identified one-time¹ needs as authorized by the Board of Trustees.
- 4) Allocate funding through the resource allocation model to provide for safe, energy efficient and well-maintained facilities that contribute to student success.
- 5) Funding for any new positions must be approved through the process of program review or any other prioritization process as established at the colleges and District Support Services.
- 6) Replace all faculty retirements to meet Fifty Percent Law requirement.
- 7) Honor collective bargaining agreements.

¹ *One-time* is defined as an expenditure that has no ongoing commitment. While one-time needs may be repeated in future years, the nature of the expenditure must conform to the definition.



California 2018-19 May Revise Update

The following information is from the Community College League of California and addresses the proposed State Budget as of the Governor's May revise.²

This morning, Governor Brown released the final May Revision of his tenure. In doing so, he emphasized his higher education priorities, including two signature proposals – a new fully online community college focused on innovations in online learning and a new *student-focused* funding formula – both of which maintained prominent investments in the 2018-19 May Revision.

The proposal includes an increase to the cost-of-living adjustment, increasing from 2.51% in January to 2.71% in the May Revision. This is welcome news for districts as they experience escalating operating costs simply to maintain quality programs for all students.

The 2018-19 May Revision retains a \$46 million allocation for College Promise programs to support local efforts to build a college-going culture with a focus on increasing first-time, full-time students and confronting students' growing non-tuition costs.

Economic Context: Governor Brown's budget reflects concern with appropriating one-time funds for ongoing purposes and emphasizes the inevitability of a state recession, stating that "I intend to leave the most responsible budget I can for the next Governor." While California – now the fifth largest economy in the world – is on pace to build an \$8 billion surplus by July 2019, the May Revision minimizes new spending in anticipation of increasing costs to address natural disasters, the next recession, inadequately funded pension obligations, and uncertainty about federally-funded programs.

Proposition 98 and Community Colleges: California's economic improvements brings the Proposition 98 K-14 guarantee for 2018-19 to an all-time high of \$78.4 billion. For community colleges, the Governor's 2018-19 proposal provides approximately \$800 million in new Proposition 98 resources – of which approximately \$300 million are in one-time funds. The Governor also honors the statutory split of 10.93%. As part of this budget, the Director of Finance, the Superintendent of Public Instruction, and the Chancellor will begin the process of certifying the data for the calculation of the Proposition 98 guarantee.

The Governor's budget summary is [available here](#). Below is a chart comparing the Governor's May Revision to the proposed budget for community colleges in January:

Major 2018-19 Budget Proposals for Community Colleges:

Proposal for a New Funding Formula – The Governor's Budget highlights the challenges of an enrollment-only formula, emphasizing that it fails to capture the comprehensive mission of CCCs and runs counter-cyclical to the economy. The need for a modification to the funding formula is exacerbated by the fact that of the 72 community college districts, 32 are in stability and 18 have not

² <https://www.ccleague.org/advocacy/MayRevise18>



fully restored - indicating that many districts are expecting significant budget cuts in 2018-19 due to declining enrollments.

The Governor proposes several key adjustments to the funding formula framework that was released in January. Under the May Revision funding formula, \$175 million ongoing and \$104 million one-time would be allocated to both hold colleges harmless to 2017-18 levels and to build district capacity. This allocation recognizes this significant transition will require resources to enhance the quality of existing student programs and services. It also recognizes the importance of offering some measure of stability to colleges throughout California. General operating resources remain critical for maintaining faculty and staff talent, paying for healthcare and pensions, and covering additional operating costs to serve our most vulnerable student populations.

The League will closely analyze forthcoming simulations as they will be crucial in evaluating any new funding formula. The Governor's May Revision funding formula is structured as follows:

May Revision - Governor's Proposed Funding Formula

In late January, Chancellor Oakley requested the Chief Executive Officers of California Community Colleges (CEOCCC) Board convene a small group of CEOs to make recommendations for a new formula. After intensive review of the Governor's January proposal and examination of the experiences of other state systems with similar funding approaches, the Workgroup concluded that an essential component of a new funding formula is **building the institutional capacity of the 72 districts as a necessary condition of student success. This requires a significant infusion of base funding for California's 114 community colleges.**

The Governor's May Revision Funding Formula includes key concepts and recommendations of the CEO Funding Formula Workgroup, including: a two-year hold harmless, a significant increase to base funding, calculation of enrollment based on a three-year average, resources for the success of economically disadvantaged students, and recognition of transfer to any accredited four-year institution. The League is appreciative of the consideration and inclusion of some of these essential elements that build district capacity and increase funding predictability. However, several of the formula modifications are received with caution as the plan does not include a period for extensive research, simulations, or a thoughtful phase-in of the formula metrics.

In the final weeks of discussion, **we will continue to emphasize the importance of providing two years of funding at a new, higher base level with COLA while the formula metrics are analyzed and refined to ensure their efficacy in advancing student access, equity, and success.**

Online Education – The Governor continues the provocative discussion of enhancing affordable public online education options for Californians by allocating \$20 million ongoing and \$100 million one-time for the establishment of a new online entity. The May Revision proposal includes several modest modifications but continues its focus on serving 25-34 year olds with no degrees or credentials through a model that awards credit for prior-learning and utilizes competency-based education.

We appreciate the Governor's innovative vision to further expand online education for underserved Californians. We request the Governor consider strengthening the existing online ecosystem of California community colleges that serve diverse students through an online format by empowering us



to make the changes necessary to better meet the needs of these students. By transferring proposed innovations and advances to the existing online ecosystem and integrating systemwide efforts, colleges can reach more underserved students with quality online education. In the coming week, the Board will further explore the details of this proposal with the goal of serving more Californians with accessible quality online instruction.

Thoughtful Consolidation of Certain Categorical Programs – Consistent with the CEO Funding Formula Workgroup Recommendations, the Governor proposes the consolidation of the Student Success and Support Program (SSSP), the Student Success for Basic Skills Program, and the Student Equity Program, with a clear focus on equity and a thoughtful integration of deliverables and reporting requirements.

Funded League Priorities:

Financial Aid – The landscape of financial aid is changing rapidly at community colleges with increased responsibilities placed on financial aid offices for which they are unprepared to absorb. Unfortunately, support and efficiencies for financial aid offices have often been overlooked resulting in delays in the enrollment for thousands of students. **The Governor funds a League priority by providing an augmentation of \$5 million ongoing and \$13.5 million one-time for technology advancement and innovations to modernize our financial aid verification and processing systems.** An investment in technology advancements and innovations will allow colleges to provide awards based on units taken, to more quickly verify student information, and to substantially reduce aid processing time.

Open Educational Resources – We applaud the Governor’s investment of \$6 million in one-time funds in open educational resources (OER) as an important step to combating the high cost of textbooks. Today, textbooks comprise an estimated 40% of the total cost of attendance at community colleges.

Other Areas of Attention:

The League has identified areas of concern within the 2018-19 budget proposal: the absence of 10 shovel-ready capital projects and a Cal Grant program that underserves community college students.

Bond and Capital Outlay – In 2016, California voters approved a facilities bond providing a \$2 billion infrastructure investment in California’s community colleges. The Governor’s proposed budget only funds five (5) of the 15 ready-to-go capital projects, thereby dismissing voter support for Prop 51 and disregarding an extensive facilities need of \$42 billion over the next 10 years, including \$29.9 billion in unmet capital facility needs identified in the current Five-Year Capital Outlay Plan.

Cal Grants – While we appreciate that the 2018-19 budget sets an expectation for private, non-profit institutions make commitments to increase transfers by leveraging Cal Grants, the budget still



continues to distribute less than 10% of Cal Grant resources to California community college students despite the fact that our students comprise two-thirds of the higher education population.

Item	2018-19 Governor's January Proposal	2018-19 Governor's May Revision	Notes
Ongoing Funds			
Cost of Living Adjustment (COLA)	\$161.2 M (2.51%)	\$173.1 M (2.71%)	
Enrollment Growth	\$60 M (1%)	\$60 M (1%)	Allows the system to serve around 25,000 more students.
Base Funding for Transition to New Funding Formula	\$175 M	\$175 M (plus \$104 M one-time)	To support transition to a new equity and outcomes focused funding formula. Adds \$104 million one-time in 2018-19 to provide discretionary resources so that all districts receive, in 2018-19, total resources of at least their 2017-18 totals adjusted by 2.71 percent.
College Promise Programs	\$46 M	\$46 M	To implement AB 19 (Chpt. 735/Statutes of 2017)
COLA: Adult Education Block Grant	\$20.5 M	\$21.5 M	COLA for AEBG plus \$5 M for data collection
Full-Time Student Success Grants	\$32.9 M	\$40.8 M	Consolidates the two categorical programs. Based on units taken by qualifying student .
Completion Incentive Grants			
Financial Aid Streamlining and Modernization	No allocation	\$5 M (\$13.5 M one-time)	For implementation of new financial aid system improvements at the colleges.
Chancellor's Office Operations	\$2 M	\$2 M	Non-98 for 15 vacant positions
Online College	\$20 M	\$20 M	\$20 M ongoing



One-Time Funds			
Online College	\$100 M	\$100 M	\$100 M one-time and One-time for the establishment of a new online colleges targeting 25-34 year olds with no degree.
Deferred Maintenance & Instructional Equipment	\$274.3 M	\$143.5 M	No matching funds required.
Open Educational Resources	No allocation	\$6 M	To expand open educational resources across colleges.
Innovation Awards	\$20 M	\$20 M	Focused on enhancing equity
Prop 51 Bond Projects	5 Projects	5 Projects	15 projects requested in the 2018-19 Capital Outlay Program. Funds only 5 projects. Full list of projects coming soon.

Resource Allocation Model Guidelines & Assumptions

SBCCD has adopted the following guidelines and assumptions for the allocation of 2018-19 resources based on the most recent information from the State, as well as input and recommendations from the District Enrollment Management and District Budget Committees.

Resource Allocation Model Guidelines Fiscal Year 2018-19

Revenues shall be divided between San Bernardino Valley College and Crafton Hills College, in accordance with the following principles. These guidelines accord best with the desired objectives of transparency, fairness, and ease of understanding; and have the flexibility to adjust to changing circumstances, without the need for extensive debate and readjustment every fiscal year.

1. The SB361 State Base Allocation revenue for each college shall be passed directly on to that college.
2. The district's non-credit FTES allocation revenue shall be passed directly to the college that produced the non-credit FTES.



Resource Allocation Model Guidelines Fiscal Year 2018-19

3. The district's state credit FTES allocation revenue shall be divided between the two colleges as follows:

Valley

- 10,695 total projected funded FTES
- Valley will carry any excess over 10,695 as Unfunded FTES
- 69.87% of SBCCD total funded FTES of 15,308

Crafton Hills

- 4,613 total projected funded FTES
- Crafton will carry any excess over 4,613 as Unfunded FTES
- 30.13% of SBCCD total funded FTES of 15,308

4. Overcap funding for credit FTES (Overcap is additional FTES SBCCD could capture if other districts do not grow enough during the year. It is usually known at State Recalc around February of each year.)

Valley

No additional overcap since Valley will be fully funded for the credit FTES

Crafton Hills

Overcap, if any, will be absorbed by Crafton as it carries all unfunded FTES (projected overcap of 0 FTES)

5. Other eligible revenues received by the district shall be divided between the two colleges in accordance with the relative FTES numbers achieved by the colleges as in item 3. above.

6. Site-specific revenues will remain with the college concerned.

7. District growth levels/targets may be recommended by District Budget Committee and approved/modified by Chancellor's Cabinet.

8. Districtwide assessments shall be divided between the two colleges based on FY 2018-19 projected actual FTES (not funded FTES).

Valley

10,845 actual FTES
69.95% of district total of 15,505

Crafton Hills

4,660 actual FTES
30.05% district total of 15,505



Resource Allocation Model Assumptions for 2018-19

GENERAL FUND

- **Growth Target – 1.00%** *The state will continue to fund districts based on the new growth formula, which translates to approximately 1.7% for SBCCD. Our multi-year forecast will continue to use 1.5% enrollment growth as recommended by the District Enrollment Management Committee.*
- **COLA – 2.71%** *It is estimated that this will provide \$2.3 million to SBCCD in order to cover the estimated cost increases to STRS/PERS.*
- **Base Augmentation – None** *\$279 million has been set-aside for the implementation of the new funding formula in order to guarantee the same funding levels as FY 2017-18 for all districts. It is unknown at the moment how SBCCD will be impacted.*

ONE-TIME FUNDING

At this time the budget does not contain any one-time funding.

CATEGORICAL

- **Student Equity, Student Success & Support Program, and Basic Skills – Same Levels as 2017-18** *The Governor is proposing the consolidation of these three categorical programs. There is also a hold harmless clause to fund at least the same level as 2017-18.*
- **Physical Plant & Instructional Equipment – Down to \$143.5M from \$274.3M** *This reduces the estimated share for SBCCD from \$3.5 million to approximately \$1.9 million. The decrease results, in large part, from a shift of funding to cover the proposed additional \$104 million related to implementation of the proposed new funding formula.*

OTHER REVENUE

Eligible Revenue will be allocated based on the latest allocation percent; and it is updated as information becomes available from the State Chancellor’s Office.





UNRESTRICTED GENERAL FUND BUDGET SUMMARY

	2017-2018 Estimated Actuals		2018-2019 Tentative Budget		2019-20 Forecast		2020-21 Forecast		2021-22 Forecast		2022-23 Forecast	
	Excess (Deficit)	Fund Balance	Excess (Deficit)	Fund Balance	Excess (Deficit)	Fund Balance	Excess (Deficit)	Fund Balance	Excess (Deficit)	Fund Balance	Excess (Deficit)	Fund Balance
SAN BERNARDINO VALLEY COLLEGE	\$ 995,856	\$ 10,744,071	\$ (3,705,178)	\$ 7,038,893	\$ (2,498,273)	\$ 4,540,620	\$ (938,555)	\$ 3,602,065	\$ 711,168	\$ 4,313,234	\$ 2,430,336	\$ 6,743,570
CRAFTON HILLS COLLEGE	\$ 766,696	\$ (1,094,890)	\$ (2,764,610)	\$ (3,859,500)	\$ (2,524,657)	\$ (6,384,158)	\$ (1,845,156)	\$ (8,229,313)	\$ (1,125,319)	\$ (9,354,632)	\$ (374,705)	\$ (9,729,337)
DISTRICT OFFICE	\$ (1,154,672)	\$ 13,562,702	\$ 2,000,000	\$ 15,562,702	\$ -	\$ 15,562,702	\$ -	\$ 15,562,702	\$ -	\$ 15,562,702	\$ -	\$ 15,562,702
<i>One-time Expense (Adjustment to Fund Balance)</i>	\$ (744,672)		\$ -		\$ -		\$ -		\$ -		\$ -	
<i>KVCR/EDCT Contribution</i>	\$ (410,000)		\$ -		\$ -		\$ -		\$ -		\$ -	
<i>One-time Funding & Expenses</i>	\$ -		\$ 2,000,000		\$ -		\$ -		\$ -		\$ -	
SBCCD TOTAL	\$ 607,879	\$ 23,211,883	\$ (4,469,788)	\$ 18,742,095	\$ (5,022,930)	\$ 13,719,165	\$ (2,783,711)	\$ 10,935,454	\$ (414,151)	\$ 10,521,303	\$ 2,055,631	\$ 12,576,935
Fund Balance Percent		25.03%		17.98%		12.96%		10.24%		9.78%		11.59%
Average Monthly Expenditures		\$7,728,120		\$8,686,969		\$8,819,780		\$8,895,115		\$ 8,968,878		\$ 9,043,407
Fund Balance/ Monthly Expenses		3.00		2.16		1.56		1.23		1.17		1.39
12% Fund balance goal		\$ 11,128,493		\$ 12,509,236		\$ 12,700,484		\$ 12,808,966		\$ 12,915,184		\$ 13,022,507
Excess (Deficit) of 12% goal		\$ 12,083,390		\$ 6,232,859		\$ 1,018,681		\$ (1,873,512)		\$ (2,393,881)		\$ (445,572)



UNRESTRICTED GENERAL FUND MULTI-YEAR FORECAST

	2017-18 Estimated Actuals				2018-19 Tentative Budget			
	SBVC	CHC	District Support Services	SBCCD Total	SBVC	CHC	District Support Services	SBCCD Total
Section A - State Base Revenue								
1 Base Allocation Revenue (Medium and Small Colleges)	\$4,257,907	\$3,649,633		\$7,907,540	\$ 4,373,296	\$ 3,748,538		\$8,121,834
2 Credit FTES Percent	69.82%	30.18%		100.00%	69.87%	30.13%		100.00%
3 District Funded Credit FTES	10,511.00	4,544.00		15,055.00	10,695.00	4,613.00		15,308.00
4 State Funded Rate Credit FTES				\$5,150.93				\$5,290.52
5 Total Credit FTES Funding	\$54,141,425	\$23,405,826		\$77,547,251	\$ 56,582,082	\$ 24,405,156		\$80,987,238
6 District Funded Enhanced Non-Credit FTES	5.00	0.00		5.00	-	-		0.00
7 State Funded Rate Enhanced Non-Credit FTES				\$5,150.93				\$5,290.52
8 Total Enhanced Non-Credit FTES Funding	\$25,755	\$0		\$25,755	\$ -	\$ -		\$0
9 Total District Noncredit FTES				0.00				0.00
10 District Funded Non-Credit FTES	169.00	47.00		216.00	150.00	47.00		197.00
11 State Funded Rate Non-Credit FTES				\$3,097.40				\$3,181.34
12 Total Non-Credit FTES Funding	\$523,461	\$145,578		\$669,038	\$ 477,201	\$ 149,523		\$626,724
13 Total District FTES	10,685.00	4,591.00		15,276.00	10,845.00	4,660.00		15,505.00
14 Total State Base Revenue	58,948,547	27,201,037		\$86,149,584	\$ 61,432,579	\$ 28,303,217		\$89,735,797
15 Revenue Shortfall Percent				0.00%				0.47%
16 Revenue Shortfall Amount	\$0	\$0		\$0	-\$292,495	-\$125,682		-\$418,177
17 Adjusted State Base Revenue (line 14 - line 16)	\$58,948,547	\$27,201,037	\$0	\$86,149,584	\$61,140,085	\$28,177,535	\$0	\$89,317,620
Section B - Adjustments for Reconciliations								
23 Proposed Base Allocation Increase	\$1,740,309	\$747,755		\$2,488,064	\$1,740,281	\$747,783		\$2,488,064
24 Total State Revenue (add lines 17 - 23)	\$60,688,857	\$27,948,791	\$0	\$88,637,648	\$62,880,366	\$28,925,318	\$0	\$91,805,684
25 Change From Prev. Year State Base Revenue								\$3,168,035
Section C - Other Revenue								
26 District Part-time Faculty Funding	\$221,229	\$95,465		\$316,694	\$221,512	\$95,182		\$316,694
28 District Lottery Funding	\$1,549,936	\$668,826		\$2,218,762	\$1,551,917	\$666,845		\$2,218,762
29 District Interest Income	\$201,338	\$86,205		\$287,543	\$208,456	\$89,572		\$298,027
30 Other Campus Revenue per Campus Projections	\$993,085	\$441,944		\$1,435,029	\$1,003,734	\$431,295		\$1,435,029
31 STRS/PERS Trust Interest Revenue				\$0	\$874,315	\$375,685		\$1,250,000
33 Other Revenue	\$236,986	\$212,661		\$449,647	\$314,506	\$135,141		\$449,647
34 Total District Revenue (add lines 24, 26-33)	\$63,891,431	\$29,453,892	\$0	\$93,345,323	\$67,054,805	\$30,719,038	\$0	\$97,773,843
Section D - Shared Costs								
35 Total College Actual Credit FTES	10,685.00	4,591.00		15,276.00	10,845.00	4,660.00		15,505.00
36 Percent of Costs	69.95%	30.05%		100.0%	69.95%	30.05%		100.00%
37 Support Services Operations	-\$11,839,556	-\$5,087,075	\$16,926,631	\$0	-\$12,449,079	-\$5,349,258	\$17,798,337	\$0
38 Property & Liability Insurance	-\$384,705	-\$165,295	\$550,000	\$0	-\$384,698	-\$165,302	\$550,000	\$0
Section E - Individual Site Budgets								
45 Total Site Budget Allocation	\$51,667,170	\$24,201,522	\$17,476,631	\$93,345,323	\$54,221,028	\$25,204,478	\$18,348,337	\$97,773,843
52 7000 - Other Outgo (Inc. Insurance and EDCT)	\$259,841	\$13,615	\$583,062	\$856,518	\$5,716	\$30,340	\$790,000	\$826,056
55 Site Budgeted / Projected Actual Expenditures	\$51,192,734	\$23,658,079	\$17,476,631	\$92,327,444	\$57,926,206	\$27,969,088	\$18,348,337	\$104,243,631
58 Percentages of Budget by Site	55.45%	25.62%	18.93%		55.57%	26.83%	17.60%	
51 Program Review				\$0				\$0
59 Excess/(Deficit)	\$474,436	\$543,443	\$0	\$1,017,879	-\$3,705,178	-\$2,764,610	\$0	-\$6,469,788
Section F - One-Time Adjustments & Fund Balance								
60 One-time Exp. (Salaries adjustment of 1.5%)	\$521,419	\$223,253	-\$744,672	\$0				\$0
61 FCC Legal Fees Reimbursement				\$0			\$2,000,000	\$2,000,000
63 One-time Exp. (Adjust. to Fund Balance) - EDCT			-\$410,000	-\$410,000				\$0
64 Annual Increase/(Decrease) to Fund Balance	\$995,856	\$766,696	-\$1,154,672	\$607,879	-\$3,705,178	-\$2,764,610	\$2,000,000	-\$4,469,788
65 Prior Year Audit Adjustments to Fund Balance								
66 Site Fund Balance July 1, Year Beginning	\$9,748,215	-\$1,861,585	\$14,717,374	\$22,604,004	\$10,744,071	-\$1,094,890	\$13,562,702	\$23,211,883
67 Site Fund Balance June 30, Year Ending	\$10,744,071	-\$1,094,890	\$13,562,702	\$23,211,883	\$7,038,893	-\$3,859,500	\$15,562,702	\$18,742,095
				25.03%				17.98%
68 Unrestricted Fund Balance				\$23,211,883				\$18,742,095



UNRESTRICTED GENERAL FUND MULTI-YEAR FORECAST

	2019-20 Forecast				2020-21 Forecast			
	SBVC	CHC	District Support Services	SBCCD Total	SBVC	CHC	District Support Services	SBCCD Total
Section A - State Base Revenue								
1 Base Allocation Revenue (Medium and Small Colleges)	\$4,461,200	\$3,823,884		\$8,285,083	\$ 4,550,870	\$ 3,900,744		\$8,451,613
2 Credit FTES Percent	69.87%	30.13%		100.00%	69.87%	30.13%		100.00%
3 District Funded Credit FTES	10,858.00	4,683.00		15,541.00	11,023.00	4,754.00		15,777.00
4 State Funded Rate Credit FTES				\$5,396.86				\$5,505.33
5 Total Credit FTES Funding	\$58,599,070	\$25,273,480		\$83,872,550	\$ 60,685,291	\$ 26,172,355		\$86,857,646
6 District Funded Enhanced Non-Credit FTES	0.00	0.00		0.00	-	-		\$0
7 State Funded Rate Enhanced Non-Credit FTES				\$5,396.86				\$5,505.33
8 Total Enhanced Non-Credit FTES Funding	\$0	\$0		\$0	\$ -	\$ -		\$0
9 Total District Noncredit FTES				0.00				0.00
10 District Funded Non-Credit FTES	150.00	47.00		197.00	150.00	47.00		197.00
11 State Funded Rate Non-Credit FTES				\$3,213.15				\$3,245.28
12 Total Non-Credit FTES Funding	\$481,973	\$151,018		\$632,991	\$ 486,793	\$ 152,528		\$639,321
13 Total District FTES	11,008.00	4,730.00		15,738.00	11,173.00	4,801.00		15,974.00
14 Total State Base Revenue	63,542,242	29,248,382		\$92,790,624	\$ 65,722,953	\$ 30,225,628		\$95,948,581
15 Revenue Shortfall Percent				0.47%				0.47%
16 Revenue Shortfall Amount	-\$302,453	-\$129,960		-\$432,413	-\$312,744	-\$134,385		-\$447,129
17 Adjusted State Base Revenue (line 14 - line 16)	\$63,239,790	\$29,118,422	\$0	\$92,358,211	\$65,410,209	\$30,091,242	\$0	\$95,501,452
Section B - Adjustments for Reconciliations								
23 Proposed Base Allocation Increase	\$1,740,285	\$747,779		\$2,488,064	\$1,740,274	\$747,790		\$2,488,064
24 Total State Revenue (add lines 17 - 23)	\$64,980,075	\$29,866,200	\$0	\$94,846,275	\$67,150,483	\$30,839,032	\$0	\$97,989,516
25 Change From Prev. Year State Base Revenue				\$3,040,591				\$3,143,241
Section C - Other Revenue								
26 District Part-time Faculty Funding	\$221,513	\$95,181		\$316,694	\$221,511	\$95,183		\$316,694
28 District Lottery Funding	\$1,551,921	\$666,841		\$2,218,762	\$1,551,911	\$666,851		\$2,218,762
29 District Interest Income	\$208,456	\$89,571		\$298,027	\$208,455	\$89,572		\$298,027
30 Other Campus Revenue per Campus Projections	\$1,003,736	\$431,293		\$1,435,029	\$1,003,730	\$431,299		\$1,435,029
31 STRS/PERS Trust Interest Revenue	\$874,317	\$375,683		\$1,250,000	\$874,311	\$375,689		\$1,250,000
33 Other Revenue	\$314,507	\$135,140		\$449,647	\$314,505	\$135,142		\$449,647
34 Total District Revenue (add lines 24, 26-33)	\$69,154,525	\$31,659,909	\$0	\$100,814,434	\$71,324,907	\$32,632,768	\$0	\$103,957,675
Section D - Shared Costs								
35 Total College Actual Credit FTES	11,008.00	4,730.00		15,738.00	11,173.00	4,801.00		15,974.00
36 Percent of Costs	69.95%	30.05%		100.0%	69.94%	30.06%		100.00%
37 Support Services Operations	-\$12,806,325	-\$5,502,718	\$18,309,043	\$0	-\$12,923,015	-\$5,552,976	\$18,475,991	\$0
38 Property & Liability Insurance	-\$384,699	-\$165,301	\$550,000	\$0	-\$384,697	-\$165,303	\$550,000	\$0
Section E - Individual Site Budgets								
45 Total Site Budget Allocation	\$55,963,500	\$25,991,891	\$18,859,043	\$100,814,434	\$58,017,195	\$26,914,489	\$19,025,991	\$103,957,675
52 7000 - Other Outgo (Inc. Insurance and EDCT)	\$0	\$0	\$790,000	\$790,000	\$0	\$0	\$790,000	\$790,000
55 Site Budgeted / Projected Actual Expenditures	\$58,461,773	\$28,516,548	\$18,859,043	\$105,837,365	\$58,955,749	\$28,759,645	\$19,025,991	\$106,741,385
58 Percentages of Budget by Site	55.24%	26.94%	17.82%		55.23%	26.94%	17.82%	
51 Program Review				\$0				\$0
59 Excess/(Deficit)	-\$2,498,273	-\$2,524,657	\$0	-\$5,022,930	-\$938,555	-\$1,845,156	\$0	-\$2,783,711
Section F - One-Time Adjustments & Fund Balance								
60 One-time Exp. (Salaries adjustment of 1.5%)				\$0				\$0
61 FCC Legal Fees Reimbursement				\$0				\$0
63 One-time Exp. (Adjust. to Fund Balance) - EDCT				\$0				\$0
64 Annual Increase/(Decrease) to Fund Balance	-\$2,498,273	-\$2,524,657	\$0	-\$5,022,930	-\$938,555	-\$1,845,156	\$0	-\$2,783,711
65 Prior Year Audit Adjustments to Fund Balance								
66 Site Fund Balance July 1, Year Beginning	\$7,038,893	-\$3,859,500	\$15,562,702	\$18,742,095	\$4,540,620	-\$6,384,157	\$15,562,702	\$13,719,165
67 Site Fund Balance June 30, Year Ending	\$4,540,620	-\$6,384,157	\$15,562,702	\$13,719,165	\$3,602,065	-\$8,229,313	\$15,562,702	\$10,935,454
				12.96%				10.24%
68 Unrestricted Fund Balance				\$13,719,165				\$10,935,454



UNRESTRICTED GENERAL FUND MULTI-YEAR FORECAST

	2021-22 Forecast				2022-23 Forecast			
	SBVC	CHC	District Support Services	SBCCD Total	SBVC	CHC	District Support Services	SBCCD Total
Section A - State Base Revenue								
1 Base Allocation Revenue (Medium and Small Colleges)	\$4,642,342	\$3,979,149		\$8,621,491	\$ 4,735,653	\$ 4,059,130		\$8,794,783
2 Credit FTES Percent	69.87%	30.13%		100.00%	69.87%	30.13%		100.00%
3 District Funded Credit FTES	11,191.00	4,826.00		16,017.00	11,361.00	4,899.00		16,260.00
4 State Funded Rate Credit FTES				\$5,615.99				\$5,728.87
5 Total Credit FTES Funding	\$62,848,552	\$27,102,771		\$89,951,323	\$ 65,085,716	\$ 28,065,744		\$93,151,460
6 District Funded Enhanced Non-Credit FTES	0.00	0.00		0.00	-	-		\$0
7 State Funded Rate Enhanced Non-Credit FTES				\$5,615.99				\$5,728.87
8 Total Enhanced Non-Credit FTES Funding	\$0	\$0		\$0	\$ -	\$ -		\$0
9 Total District Noncredit FTES				0.00				0.00
10 District Funded Non-Credit FTES	150.00	47.00		197.00	150.00	47.00		197.00
11 State Funded Rate Non-Credit FTES				\$3,277.74				\$3,310.51
12 Total Non-Credit FTES Funding	\$491,661	\$154,054		\$645,714	\$ 496,577	\$ 155,594		\$652,171
13 Total District FTES	11,341.00	4,873.00		16,214.00	11,511.00	4,946.00		16,457.00
14 Total State Base Revenue	67,982,555	31,235,973		\$99,218,528	\$ 70,317,946	\$ 32,280,468		\$102,598,415
15 Revenue Shortfall Percent				0.47%				0.47%
16 Revenue Shortfall Amount	-\$323,406	-\$138,961		-\$462,367	-\$334,424	-\$143,694		-\$478,118
17 Adjusted State Base Revenue (line 14 - line 16)	\$67,659,148	\$31,097,012	\$0	\$98,756,161	\$69,983,522	\$32,136,774	\$0	\$102,120,297
Section B - Adjustments for Reconciliations								
23 Proposed Base Allocation Increase	\$1,740,294	\$747,770		\$2,488,064	\$1,740,299	\$747,765		\$2,488,064
24 Total State Revenue (add lines 17 - 23)	\$69,399,443	\$31,844,782	\$0	\$101,244,225	\$71,723,822	\$32,884,539	\$0	\$104,608,361
25 Change From Prev. Year State Base Revenue				\$3,254,709				\$3,364,136
Section C - Other Revenue								
26 District Part-time Faculty Funding	\$221,514	\$95,180		\$316,694	\$221,515	\$95,179		\$316,694
28 District Lottery Funding	\$1,551,929	\$666,833		\$2,218,762	\$1,551,933	\$666,829		\$2,218,762
29 District Interest Income	\$208,457	\$89,570		\$298,027	\$208,458	\$89,569		\$298,027
30 Other Campus Revenue per Campus Projections	\$1,003,741	\$431,288		\$1,435,029	\$1,003,744	\$431,285		\$1,435,029
31 STRS/PERS Trust Interest Revenue	\$874,322	\$375,678		\$1,250,000	\$874,324	\$375,676		\$1,250,000
33 Other Revenue	\$314,509	\$135,138		\$449,647	\$314,510	\$135,137		\$449,647
34 Total District Revenue (add lines 24, 26-33)	\$73,573,915	\$33,638,469	\$0	\$107,212,384	\$75,898,305	\$34,678,214	\$0	\$110,576,520
Section D - Shared Costs								
35 Total College Actual Credit FTES	11,341.00	4,873.00		16,214.00	11,511.00	4,946.00		16,457.00
36 Percent of Costs	69.95%	30.05%		100.0%	69.95%	30.05%		100.00%
37 Support Services Operations	-\$13,035,450	-\$5,601,071	\$18,636,521	\$0	-\$13,148,890	-\$5,649,762	\$18,798,651	\$0
38 Property & Liability Insurance	-\$384,701	-\$165,299	\$550,000	\$0	-\$384,703	-\$165,297	\$550,000	\$0
Section E - Individual Site Budgets								
45 Total Site Budget Allocation	\$60,153,764	\$27,872,099	\$19,186,521	\$107,212,384	\$62,364,713	\$28,863,155	\$19,348,651	\$110,576,520
52 7000 - Other Outgo (Inc. Insurance and EDCT)	\$0	\$0	\$790,000	\$790,000	\$0	\$0	\$790,000	\$790,000
55 Site Budgeted / Projected Actual Expenditures	\$59,442,595	\$28,997,418	\$19,186,521	\$107,626,534	\$59,934,377	\$29,237,860	\$19,348,651	\$108,520,889
58 Percentages of Budget by Site	55.23%	26.94%	17.83%		55.23%	26.94%	17.83%	
51 Program Review				\$0				\$0
59 Excess/(Deficit)	\$711,168	-\$1,125,319	\$0	-\$414,151	\$2,430,336	-\$374,705	\$0	\$2,055,631
Section F - One-Time Adjustments & Fund Balance								
60 One-time Exp. (Salaries adjustment of 1.5%)				\$0				\$0
61 FCC Legal Fees Reimbursement				\$0				\$0
63 One-time Exp. (Adjust. to Fund Balance) - EDCT				\$0				\$0
64 Annual Increase/(Decrease) to Fund Balance	\$711,168	-\$1,125,319	\$0	-\$414,151	\$2,430,336	-\$374,705	\$0	\$2,055,631
65 Prior Year Audit Adjustments to Fund Balance								
66 Site Fund Balance July 1, Year Beginning	\$3,602,065	-\$8,229,313	\$15,562,702	\$10,935,454	\$4,313,234	-\$9,354,632	\$15,562,702	\$10,521,303
67 Site Fund Balance June 30, Year Ending	\$4,313,234	-\$9,354,632	\$15,562,702	\$10,521,303	\$6,743,570	-\$9,729,337	\$15,562,702	\$12,576,935
				9.78%				11.59%
68 Unrestricted Fund Balance				\$10,521,303				\$12,576,935



ENROLLMENT MANAGEMENT FTES PROJECTIONS

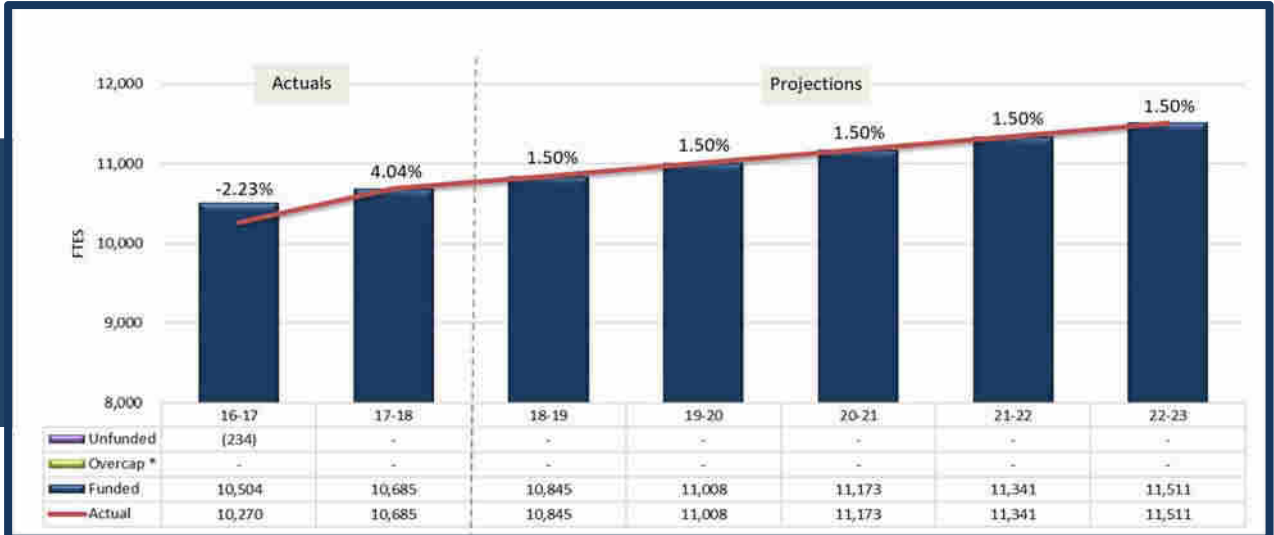
	Fiscal Year	State Growth	Actual	Funded	Additional Growth	Total Actual Growth	Overcap*	Total Funded	Unfunded	Notes
San Bernardino Valley College	16-17	0.00%	10,270	10,504	0.00%	-2.23%	-	10,504	(234)	Stabilization Funding
	17-18	4.04%	10,685	10,685	0.00%	4.04%	-	10,685	-	
	18-19	2.00%	10,845	10,845	0.00%	1.50%	-	10,845	-	
	19-20	2.00%	11,008	11,008	0.00%	1.50%	-	11,008	-	
	20-21	2.00%	11,173	11,173	0.00%	1.50%	-	11,173	-	
	21-22	2.00%	11,341	11,341	0.00%	1.50%	-	11,341	-	
	22-23	2.00%	11,511	11,511	0.00%	1.50%	-	11,511	-	
Crafton Hills College	16-17	0.00%	4,241	4,848	0.00%	-12.52%	-	4,848	(607)	Stabilization Funding
	17-18	8.25%	4,591	4,591	0.00%	8.25%	-	4,591	-	
	18-19	2.00%	4,660	4,660	0.00%	1.50%	-	4,660	-	
	19-20	2.00%	4,730	4,730	0.00%	1.50%	-	4,730	-	
	20-21	2.00%	4,801	4,801	0.00%	1.50%	-	4,801	-	
	21-22	2.00%	4,873	4,873	0.00%	1.50%	-	4,873	-	
	22-23	2.00%	4,946	4,946	0.00%	1.50%	-	4,946	-	
SBCCD Total	16-17	0.00%	14,511	15,352	0.00%	-5.48%	-	15,352	(841)	Stabilization Funding
	17-18	1.91%	15,276	15,276	0.00%	5.27%	-	15,276	-	
	18-19	2.00%	15,505	15,505	0.00%	1.50%	-	15,505	-	
	19-20	2.00%	15,738	15,738	0.00%	1.50%	-	15,738	-	
	20-21	2.00%	15,974	15,974	0.00%	1.50%	-	15,974	-	
	21-22	2.00%	16,214	16,214	0.00%	1.50%	-	16,214	-	
	22-23	2.00%	16,457	16,457	0.00%	1.50%	-	16,457	-	

* Overcap is the additional FTES SBCCD could capture if other districts do not grow enough during the year. Overcap is usually known at State Recalc which occurs around February of each year.



ENROLLMENT MANAGEMENT FTES PROJECTIONS

San Bernardino
Valley College



Crafton Hills
College



SBCCD Total



*Overcap is the additional FTES SBCCD could capture if other districts do not grow enough during the year. Overcap is usually known at State Recalc which occurs around February of each year.

Budget Forecast by Fund - ALL FUNDS

Budget Year: 2019

Fund Department	2019 Budget
Revenues	222,556,305
Fund 110 - General Fund Unrestricted	97,555,082
Fund 110 - General Fund Unrestricted Legacy	2,218,762
Fund 125 - General Fund Restricted	52,709,524
Fund 215 - Bond Interest and Redemption Restricted	25,703,480
Fund 330 - Child Development Legacy	6,200
Fund 335 - Child Development	3,193,819
Fund 390 - KVCR Unrestricted	3,750,819
Fund 395 - KVCR Restricted	820,438
Fund 410 - Capital Outlay Projects	1,300,000
Fund 415 - Capital Outlay Projects Restricted	300,000
Fund 520 - Cafeteria	340,172
Fund 590 - FCC Auction Proceeds	2,000,000
Fund 615 - Workers Compensation Legacy	1,137,000
Fund 620 - Self Insurance	550,000
Fund 690 - Retiree Benefit	202,500
Fund 710 - Associated Students	315,617
Fund 720 - Student Representation	104,664
Fund 730 - Student Body Center Fee	291,400
Fund 745 - Student Financial Aid	23,807,944
Fund 755 - Scholarship and Loan	174,005
Fund 810 - Student Clubs & Trusts	311,947
Fund 825 - KVCR FNX Fund	2,018,000
Fund 830 - KVCR Educational Foundation	2,850,181
Fund 835 - KVCR Educational Foundation Restricted	345,787
Fund 890 - EDCT Foundation	229,000
Fund 895 - EDCT Foundation Restricted	319,964
Expenditures	258,569,127
Fund 110 - General Fund Unrestricted	102,024,871
Fund 110 - General Fund Unrestricted Legacy	2,218,761
Fund 125 - General Fund Restricted	53,370,399
Fund 215 - Bond Interest and Redemption Restricted	29,169,261
Fund 330 - Child Development Legacy	6,200
Fund 335 - Child Development	3,295,179
Fund 390 - KVCR Unrestricted	3,655,997
Fund 395 - KVCR Restricted	820,438
Fund 410 - Capital Outlay Projects	5,054,434
Fund 415 - Capital Outlay Projects Restricted	300,000
Fund 435 - General Obligation Bond Fund	5,450,000
Fund 520 - Cafeteria	240,422
Fund 590 - FCC Auction Proceeds	20,227,904
Fund 615 - Workers Compensation Legacy	1,137,000
Fund 620 - Self Insurance	785,000
Fund 690 - Retiree Benefit	305,700
Fund 710 - Associated Students	105,366

Budget Forecast by Fund - ALL FUNDS

Budget Year: 2019

Fund Department	2019 Budget
Fund 720 - Student Representation	121,297
Fund 730 - Student Body Center Fee	299,103
Fund 745 - Student Financial Aid	23,807,944
Fund 755 - Scholarship and Loan	174,005
Fund 810 - Student Clubs & Trusts	256,627
Fund 825 - KVCR FNX Fund	1,988,394
Fund 830 - KVCR Educational Foundation	2,844,074
Fund 835 - KVCR Educational Foundation Restricted	345,787
Fund 890 - EDCT Foundation	245,000
Fund 895 - EDCT Foundation Restricted	319,964
Net Total	(36,012,822)

Budget Forecast by Department - ALL FUNDS

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
Revenue				
110.00.00000000.0000.0000 - General Program	165,143.00	3,548,027.00	3,382,884.00	2,048.46%
110.01.00000001.0000.0000 - General Program	53,562,618.16	55,301,323.00	1,738,704.84	3.25%
110.01.09565001.0000.0000 - Welding	6,000.00	0.00	(6,000.00)	-100.00%
110.01.10040001.0000.0000 - Music Department	4,000.00	0.00	(4,000.00)	-100.00%
110.01.61500101.0000.0000 - Technology Service - Acad Info Systems & Tech	40,000.00	0.00	(40,000.00)	-100.00%
110.01.61900501.2146.0000 - SBVC-Prop 30 EPA Funds	8,328,646.00	8,711,472.00	382,826.00	4.60%
110.01.64400101.0000.0000 - Student Health Services	0.00	9,800.00	9,800.00	100.00%
110.01.65701701.0000.0000 - Unrestricted Lottery	1,549,936.00	1,551,917.00	1,981.00	0.13%
110.01.69100101.0000.0000 - Bookstore	0.00	397,523.00	397,523.00	100.00%
110.02.00000002.0000.0000 - General Program	24,562,246.00	25,264,137.00	701,891.00	2.86%
110.02.11010002.3278.0000 - CHC-PSASB-Contract Education-Modern Languages Foreign Languages General	29,226.00	0.00	(29,226.00)	-100.00%
110.02.17010202.3269.0000 - CHC-Contract Education	26,340.00	26,680.00	340.00	1.29%
110.02.64400102.0000.0000 - Student Health Services	6,500.00	7,000.00	500.00	7.69%
110.02.64800102.0000.0000 - Veterans Education	1,500.00	0.00	(1,500.00)	-100.00%
110.02.65701102.0000.0000 - Utilities - Electricity	150,000.00	45,000.00	(105,000.00)	-70.00%
110.02.65701702.0000.0000 - Unrestricted Lottery	668,826.00	666,845.00	(1,981.00)	-0.30%
110.02.67200702.2146.0000 - CHC-Prop 30 EPA Funds	3,584,258.00	3,743,242.00	158,984.00	4.44%
110.02.69100102.0000.0000 - Bookstore	0.00	241,311.00	241,311.00	100.00%
110.02.70100302.3281.0000 - CHC-Redlands USD Contract Education-Contract Ed/Special Projects	57,160.00	50,160.00	(7,000.00)	-12.25%
110.02.71000302.0000.0000 - Administrative Services - Physical Property & Related Acquisitions	46,431.00	47,161.00	730.00	1.57%
110.03.61901003.0000.0000 - State Mandate Claims Funding	448,451.00	0.00	(448,451.00)	-100.00%
110.15.73000501.0000.0000 - WIA Carryover	0.00	5,716.00	5,716.00	100.00%
110.25.70100302.3281.0000 - CHC-Redlands USD Contract Education-Contract Ed/Special Projects	154,869.51	141,557.00	(13,312.51)	-8.60%
110.25.73200002.3278.0000 - CHC-PSASB-Contract Education-Student Aid	14,972.95	14,972.95	0.00	0.00%
110.25.73200002.3281.0000 - CHC-Redlands USD Contract Education-Student Aid	0.00	0.00	0.00	0.00%
125.01.00000001.3311.0000 - SBVC-Accident Fee	41,000.00	41,000.00	0.00	0.00%
125.01.06040001.3152.0000 - SBVC-Digital Media Disciplines Grant-Radio/Television Instruction	61,475.00	41,475.00	(20,000.00)	-32.53%
125.01.09480001.3174.0000 - SBVC-State Referee Program	12,000.00	12,000.00	0.00	0.00%
125.01.09565101.3169.0000 - SBVC-Welding Certification Test Revenue	2,460.00	2,460.00	0.00	0.00%
125.01.10040001.3277.0000 - SBVC-Rialto USD-Music Department	400.00	0.00	(400.00)	-100.00%
125.01.11010001.3277.0000 - SBVC-Rialto USD-Modern Languages Foreign Languages General	15,057.00	0.00	(15,057.00)	-100.00%

Budget Forecast by Department - ALL FUNDS

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
125.01.12301001.2180.0000 - SBVC-Enrollment Growth/Nursing Program	182,500.00	182,500.00	0.00	0.00%
125.01.13050001.1213.0000 - SBVC-Child Development Division Consortium	12,500.00	12,500.00	0.00	0.00%
125.01.13070001.3181.0000 - SBVC-Restaurant Management-Restaurant Management Program	52,034.48	50,000.00	(2,034.48)	-3.91%
125.01.19110101.3509.0000 - SBVC-Planetarium Income	3,600.00	3,600.00	0.00	0.00%
125.01.22010101.3277.0000 - SBVC-Rialto USD-Rialto USD Contract Ed/MCHS	15,158.88	0.00	(15,158.88)	-100.00%
125.01.49301001.2210.0000 - SBVC-Youth Empowerment STR	22,500.00	22,500.00	0.00	0.00%
125.01.49301001.2228.0000 - SBVC-Basic Skills-Counseling General Studies	568,773.00	466,029.00	(102,744.00)	-18.06%
125.01.60101101.2276.0000 - SBVC-Prop 39 Region F Colleges-Technical Training	100,000.00	0.00	(100,000.00)	-100.00%
125.01.60102501.2457.0000 - SBVC-Perkins Title I - Other Instructional Support Sv	0.00	359,080.00	359,080.00	100.00%
125.01.60103101.2147.0000 - SBVC-AB104 Adult Ed Block Grant	9,961,494.00	10,369,915.00	408,421.00	4.10%
125.01.61900401.2166.0000 - SBVC-Zero Textbook Cost Degree	149,840.00	0.00	(149,840.00)	-100.00%
125.01.61900401.2167.0000 - SBVC-Mesa Grant	74,515.00	0.00	(74,515.00)	-100.00%
125.01.61910301.2458.0000 - SBVC-CTE Transitions Grant	39,512.40	39,308.00	(204.40)	-0.52%
125.01.61910401.1160.0000 - SBVC-Federal College Work Study - Administrative	342,250.00	342,250.00	0.00	0.00%
125.01.61912001.2429.0000 - SBVC-Regional Shares/Strong Workforce-Technical Training Other Instructional	734,107.00	427,732.00	(306,375.00)	-41.73%
125.01.63200101.2232.0000 - SBVC-Matriculation-03	3,332,514.00	3,331,831.00	(683.00)	-0.02%
125.01.63900101.2214.0000 - SBVC-Student Equity-Student Equity	1,383,207.00	1,340,863.00	(42,344.00)	-3.06%
125.01.64200101.2202.0000 - SBVC-Disabled Student Programs	775,867.00	782,623.00	6,756.00	0.87%
125.01.64300101.2201.0000 - SBVC-EOPS 2017	917,001.00	854,472.00	(62,529.00)	-6.82%
125.01.64300301.2200.0000 - SBVC-EOPS Care Program 2017	118,463.00	124,445.00	5,982.00	5.05%
125.01.64400201.3337.0000 - SBVC-Family Pact Contract	16,000.00	16,000.00	0.00	0.00%
125.01.64400301.3310.0000 - SBVC-Student Health Fees	495,000.00	510,000.00	15,000.00	3.03%
125.01.64600401.2161.0000 - SBVC-SFAA-BFAP Adm Allowance	187,530.00	187,530.00	0.00	0.00%
125.01.64700101.2266.0000 - SBVC-CalWorks-Workforce Readiness Job Development/Placement Services	685,564.00	639,225.00	(46,339.00)	-6.76%
125.01.64700501.2212.0000 - SBVC-Workability III Grant	142,762.00	142,762.00	0.00	0.00%
125.01.64900801.1150.0000 - SBVC-Title IV-Trio	308,638.00	301,110.00	(7,528.00)	-2.44%
125.01.64900901.1265.0000 - SBVC-Transitional Assistance-Transitional Assistance Miscellaneous Student	111,189.00	111,204.00	15.00	0.01%
125.01.64901101.2435.0000 - SBVC-Middle College High School	100,000.00	100,000.00	0.00	0.00%
125.01.64901201.2355.0000 - SBVC-Puente Project	4,500.00	2,004.80	(2,495.20)	-55.45%
125.01.64901401.2209.0000 - SBVC-Foster Parent Program	166,525.00	166,525.00	0.00	0.00%
125.01.65300101.3340.0000 - SBVC-Civic Center Act-Custodial	6,000.00	6,000.00	0.00	0.00%
125.01.66000301.2403.0000 - SBVC-Guided Pathways	0.00	415,058.00	415,058.00	100.00%

Budget Forecast by Department - ALL FUNDS

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
125.01.66000401.1176.0000 - SBVC-Veterans Education	2,200.00	2,200.00	0.00	0.00%
125.01.67700801.2235.0000 - SBVC-Lottery Restricted-Administrative Services Logistical Services	509,568.00	509,568.00	0.00	0.00%
125.01.67700801.2428.0000 - SBVC-Strong Workforce-Administrative Services Logistical Services	1,452,297.00	1,262,332.00	(189,965.00)	-13.08%
125.01.68200401.3163.0000 - SBVC-Media Academy Contracts	1,955.00	1,955.00	0.00	0.00%
125.01.68200601.3162.0000 - SBVC-Media Academy Contracts	2,945.00	0.00	(2,945.00)	-100.00%
125.01.69400301.3175.0000 - SBVC-Sun Room Catering	25,000.00	25,000.00	0.00	0.00%
125.01.69500401.3304.0000 - SBVC-Parking	200,000.00	208,000.00	8,000.00	4.00%
125.01.69601801.2235.0000 - SBVC-Lottery Restricted-Mens Athletics Football	181,608.95	0.00	(181,608.95)	-100.00%
125.01.69900101.3314.0000 - SBVC-Student Transportation Fee	200,000.00	200,000.00	0.00	0.00%
125.02.00000002.3311.0000 - CHC-Accident Fee	19,400.00	19,800.00	400.00	2.06%
125.02.12100102.3312.0000 - CHC-Respiratory Care Test Fee	3,800.00	3,800.00	0.00	0.00%
125.02.13050002.1213.0000 - CHC-Child Dev Div Consortium	3,750.00	3,750.00	0.00	0.00%
125.02.49301002.2228.0000 - CHC-Basic Skills-Counseling General Studies	193,973.00	165,000.00	(28,973.00)	-14.94%
125.02.60100201.2403.0000 - CHC-Guided Pathways	0.00	182,153.00	182,153.00	100.00%
125.02.60102502.2457.0000 - CHC-Perkins Title I-Vocational Education	161,083.00	149,532.00	(11,551.00)	-7.17%
125.02.61200102.2235.0000 - CHC-Lottery Restricted-Library General	219,888.00	219,888.00	0.00	0.00%
125.02.61900102.3340.0000 - CHC-Civic Center Act-Aquatics Center	174,500.00	177,600.00	3,100.00	1.78%
125.02.61900302.2183.0000 - CHC-Colleges Future Foundation	4,373.69	0.00	(4,373.69)	-100.00%
125.02.61900802.3172.0000 - CHC-San Manuel	200,000.00	100,000.00	(100,000.00)	-50.00%
125.02.61910302.2458.0000 - CHC-CTE Transitions Grant	39,512.40	39,308.00	(204.40)	-0.52%
125.02.61910402.1160.0000 - CHC-Federal College Work Study - Administrative-Federal College Work Study	0.00	140,000.00	140,000.00	100.00%
125.02.61910702.3241.0000 - CHC-Medical Clearance	8,400.00	8,400.00	0.00	0.00%
125.02.61911302.3316.0000 - CHC-Recreation Fee	65,000.00	65,000.00	0.00	0.00%
125.02.63200102.2232.0000 - CHC-Matriculation-Matriculation	1,427,181.00	1,427,181.00	0.00	0.00%
125.02.63400102.3264.0000 - CHC-Educational Planning Initiative	67,500.00	0.00	(67,500.00)	-100.00%
125.02.64200102.2202.0000 - CHC-Disabled Student Programs - DSPS	468,738.00	433,031.00	(35,707.00)	-7.62%
125.02.64300102.2201.0000 - CHC-EOPS-EOPS	551,568.00	551,568.00	0.00	0.00%
125.02.64300302.2200.0000 - CHC-EOPS-Care Program	90,622.00	90,622.00	0.00	0.00%
125.02.64400202.3337.0000 - CHC-Family Pact Contract	11,000.00	11,000.00	0.00	0.00%
125.02.64400302.3310.0000 - CHC-Student Health Fees	234,000.00	240,000.00	6,000.00	2.56%
125.02.64500302.1176.0000 - CHC-Veterans Education	1,500.00	1,500.00	0.00	0.00%
125.02.64600102.2161.0000 - CHC-SFAA-BFAP Adm Allowance	0.00	50,435.00	50,435.00	100.00%

Budget Forecast by Department - ALL FUNDS

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
125.02.64700102.2429.0000 - CHC-Regional Shares/Strong Workforce-Workforce Readiness Job	384,375.00	239,375.00	(145,000.00)	-37.72%
125.02.64900702.3315.0000 - CHC-Assessment Center Revenue	15,000.00	12,000.00	(3,000.00)	-20.00%
125.02.64900902.1265.0000 - CHC-Transitional Assistance - Misc Stu Svcs	38,108.00	38,108.00	0.00	0.00%
125.02.64901702.2266.0000 - CHC-Calworks-Student Body Center Fee Student Activities/ Miscellaneous Student	199,592.00	199,592.00	0.00	0.00%
125.02.65701102.3304.0000 - CHC-Parking-04	0.00	195,415.00	195,415.00	100.00%
125.02.66000402.2214.0000 - CHC-Student Equity-Grants Planning Policymaking & Coordination	595,344.00	577,121.00	(18,223.00)	-3.06%
125.02.67700802.2428.0000 - CHC-Strong Workforce-Administrative Services Logistical Services	0.00	565,960.00	565,960.00	100.00%
125.02.67900702.3145.0000 - CHC-Copy Revenue	14,500.00	14,500.00	0.00	0.00%
125.02.68200102.3305.0000 - CHC-Community Services	148,142.00	50,000.00	(98,142.00)	-66.25%
125.02.68300102.3340.0000 - CHC-Civic Center Act-Media Academy Contracts	1,000.00	3,270.00	2,270.00	227.00%
125.02.69500402.3304.0000 - CHC-Parking-Parking Lot Improvements	205,166.00	184,792.00	(20,374.00)	-9.93%
125.02.69900102.3314.0000 - CHC-Student Transportation Fee	78,000.00	99,000.00	21,000.00	26.92%
125.03.60102903.2457.0000 - DIST-Perkins Title I	28,837.00	26,769.00	(2,068.00)	-7.17%
125.03.60102903.2458.0000 - DIST-CTE Transitions Grant	4,159.00	4,138.00	(21.00)	-0.50%
125.03.61500103.2261.0000 - DIST-ATPC-Technology Service Academic Information Systems & Technology	1,700,000.00	1,700,000.00	0.00	0.00%
125.03.61910803.3511.0000 - DIST-Fee For Service	400,000.00	400,000.00	0.00	0.00%
125.03.67100103.3515.0000 - DIST-Educational Orientation Program	25,000.00	24,000.00	(1,000.00)	-4.00%
125.03.67200203.2231.0000 - DIST-Block Grant-Controller	970,701.00	1,900,000.00	929,299.00	95.73%
125.03.67600203.2302.0000 - DIST-Equal Employment Opportunity	50,000.00	50,000.00	0.00	0.00%
125.03.68400203.2418.0000 - DIST-Riverside County Regional Training	43,348.00	0.00	(43,348.00)	-100.00%
125.03.68400203.2429.0000 - DIST-Regional Shares/Strong Workforce	300,000.00	0.00	(300,000.00)	-100.00%
125.03.68400203.2496.0000 - DIST-SWP Employability/Soft Skills to Create Pathways	0.00	1,343,720.00	1,343,720.00	100.00%
125.03.68400203.3282.0000 - DIST-Goodwill Southern California-01	139,200.00	0.00	(139,200.00)	-100.00%
125.03.68400603.2485.0000 - DIST-ICT/Digital Media-ICT/Digital Media	91,735.28	0.00	(91,735.28)	-100.00%
125.03.68400603.3484.0000 - DIST-ICT/Digital Media-ICT/Digital Media	235,000.00	0.00	(235,000.00)	-100.00%
125.03.68402003.3424.0000 - DIST-PDC Local Contracts	50,000.00	10,000.00	(40,000.00)	-80.00%
125.03.68402203.2489.0000 - DIST-IDRC/Acute Labor 158-005	47,340.57	0.00	(47,340.57)	-100.00%
125.15.06040001.3152.0000 - SBVC-Digital Media Disciplines Grant-Radio/Television Instruction	75,510.50	100,000.00	24,489.50	32.43%
125.15.09565101.3169.0000 - SBVC-Welding Certification Test Revenue	3,326.50	0.00	(3,326.50)	-100.00%
125.15.10040001.3182.0000 - SBVC-Music Department Donations	625,084.00	2,010.00	(623,074.00)	-99.68%
125.15.11010001.3277.0000 - SBVC-Rialto USD-Modern Languages Foreign Languages General	0.00	15,057.00	15,057.00	100.00%
125.15.13070001.2428.0000 - SBVC -Strong Workforce-Restaurant Management Program	1,144,414.27	0.00	(1,144,414.27)	-100.00%

Budget Forecast by Department - ALL FUNDS

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
125.15.13070001.3181.0000 - SBVC-Restaurant Management-Restaurant Management Program	44,560.33	65,000.00	20,439.67	45.87%
125.15.19010001.1153.0000 - SBVC-Success in STEM at HSI	0.00	219,970.00	219,970.00	100.00%
125.15.22010001.2184.0000 - SBVC-AB798 Textbook Affordability Program-Social Science General	23,687.41	0.00	(23,687.41)	-100.00%
125.15.22010101.3277.0000 - SBVC-Rialto USD-Rialto USD Contract Ed/MCHS	0.00	10,697.00	10,697.00	100.00%
125.15.22070001.3277.0000 - SBVC-Rialto USD-07	0.00	14,932.00	14,932.00	100.00%
125.15.49301101.3277.0000 - SBVC-Rialto USD-Rialto USD Credit Courses	35,034.15	0.00	(35,034.15)	-100.00%
125.15.60101101.2276.0000 - SBVC-Prop 39 Region F Colleges	0.00	8,003.84	8,003.84	100.00%
125.15.60101501.2228.0000 - SBVC-Basic Skills - Academic Administration	138,337.00	450,000.00	311,663.00	225.29%
125.15.60103101.2147.0000 - SBVC-AB104 Adult Ed Block Grant	1,053,736.00	1,954,736.00	901,000.00	85.51%
125.15.60103101.2148.0000 - SBVC - AEBG Data & Accountability	494,311.00	92,000.00	(402,311.00)	-81.39%
125.15.60103101.2149.0000 - SBVC-AB86 Adult Consortium-AB86 Adult Consortium	461,604.25	0.00	(461,604.25)	-100.00%
125.15.60103401.2490.0000 - SBVC-CTE Data Unlocked Initiative-01	0.00	50,000.00	50,000.00	100.00%
125.15.61000001.2228.0000 - SBVC- Basic Skills	2,010.00	0.00	(2,010.00)	-100.00%
125.15.61900301.2454.0000 - SBVC-Ramp Up Grant	171,526.81	38,084.33	(133,442.48)	-77.80%
125.15.61900401.2166.0000 - SBVC-Zero Textbook Cost Degree	0.00	137,000.00	137,000.00	100.00%
125.15.61900401.2167.0000 - SBVC-Mesa Grant	0.00	63,965.08	63,965.08	100.00%
125.15.61912001.2428.0000 - SBVC-Strong Workforce-Technical Training Other Instructional Support	0.00	324,096.42	324,096.42	100.00%
125.15.61912001.2428.0000 - SBVC-Strong Workforce-Technical Training Other Instructional Support	0.00	1,104,208.90	1,104,208.90	100.00%
125.15.61912001.2429.0000 - SBVC-REgional Shares	0.00	300,000.00	300,000.00	100.00%
125.15.63200101.2232.0000 - SBVC-Matriculation-Matriculation	1,584,690.84	1,000,000.00	(584,690.84)	-36.90%
125.15.63900101.2214.0000 - SBVC-Student Equity-Student Equity	431,841.13	283,841.00	(148,000.13)	-34.27%
125.15.64400201.3337.0000 - SBVC-Family Pact Contract	0.00	5,233.00	5,233.00	100.00%
125.15.64400301.3310.0000 - SBVC-Student Health Fees	0.00	277,166.00	277,166.00	100.00%
125.15.64500301.2165.0000 - SBVC-Hunger Free Campus Support	0.00	22,315.00	22,315.00	100.00%
125.15.64600101.2185.0000 - SBVC-Dreamer Students	0.00	80,214.00	80,214.00	100.00%
125.15.64600401.2161.0000 - SBVC-SFAA-BFAP Adm Allowance	346,647.00	349,458.00	2,811.00	0.81%
125.15.64800101.2187.0000 - SBVC-Veterans Resource Center	0.00	55,072.00	55,072.00	100.00%
125.15.64900801.1150.0000 - SBVC-Title IV-Trio	118,083.07	231,000.00	112,916.93	95.62%
125.15.64901101.2435.0000 - SBVC-Middle College High School	8,500.00	0.00	(8,500.00)	-100.00%
125.15.64901401.2209.0000 - SBVC-Foster Parent Program	11,750.00	11,750.00	0.00	0.00%
125.15.65300101.3340.0000 - SBVC-Civic Center Act-Custodial	58,904.67	69,312.67	10,408.00	17.67%
125.15.66000301.2403.0000 - SBVC-Guided Pathways	0.00	345,881.00	345,881.00	100.00%

Budget Forecast by Department - ALL FUNDS

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
125.15.66000301.2404.0000 - SBVC-Campus Safety & Sexual Assault	0.00	21,773.00	21,773.00	100.00%
125.15.66000401.1176.0000 - SBVC-Veterans Education-01	0.00	194.53	194.53	100.00%
125.15.66001101.1452.0000 - SBVC-Trade Adj Act - ATTC	118,437.90	83,776.40	(34,661.50)	-29.27%
125.15.67500101.2502.0000 - SBVC-Staff Development	42.40	42.40	0.00	0.00%
125.15.67700401.3277.0000 - SBVC-Rialto USD-General Supplies & Services	8,916.70	17,123.00	8,206.30	92.03%
125.15.67700401.3279.0000 - SBVC-SBCUSD Contract Ed/MCHS-General Supplies & Services	29,254.70	25,000.00	(4,254.70)	-14.54%
125.15.67700401.3280.0000 - SBVC-Rialto USD Contract Education-General Supplies & Services	30,226.14	27,000.00	(3,226.14)	-10.67%
125.15.68200601.3162.0000 - SBVC-Media Academy Contracts	3,277.45	2,636.82	(640.63)	-19.55%
125.15.68401901.1461.0000 - SBVC-USDA Grant	126,058.32	60,777.00	(65,281.32)	-51.79%
125.15.69400301.3175.0000 - SBVC-Sun Room Catering	13,408.25	3,000.00	(10,408.25)	-77.63%
125.15.69500401.3304.0000 - SBVC-Parking	0.00	165,000.00	165,000.00	100.00%
125.15.69900101.3314.0000 - SBVC-Student Transportation Fee	0.00	53,103.50	53,103.50	100.00%
125.15.71000401.2231.0000 - SBVC-Block Grant-Facilities Planning/Administration Services	784,602.20	415,000.00	(369,602.20)	-47.11%
125.25.12100102.3312.0000 - CHC-Respiratory Care Test Fee	430.00	380.00	(50.00)	-11.63%
125.25.17010202.3269.0000 - CHC-Contract Education	36,745.70	58,000.00	21,254.30	57.84%
125.25.60100201.2403.0000 - CHC-Guided Pathways	0.00	151,794.00	151,794.00	100.00%
125.25.60103002.2454.0000 - CHC-Ramp Up Grant	33,883.94	0.00	(33,883.94)	-100.00%
125.25.60103402.2490.0000 - CHC-CTE Data Unlocked Initiative	12,353.47	12,346.15	(7.32)	-0.06%
125.25.61900802.3172.0000 - CHC-San Manuel	27,361.83	51,000.00	23,638.17	86.39%
125.25.61910702.3241.0000 - CHC-Medical Clearance	8,965.24	0.00	(8,965.24)	-100.00%
125.25.61911302.3304.0000 - CHC-Parking-Recreation Fee	0.00	63,239.00	63,239.00	100.00%
125.25.61911302.3316.0000 - CHC-Recreation Fee	15,295.93	15,295.93	0.00	0.00%
125.25.63200102.2232.0000 - CHC-Matriculation-Matriculation	723,638.68	400,000.00	(323,638.68)	-44.72%
125.25.63400102.3264.0000 - CHC-Educational Planning Initiative	60,429.70	28,199.32	(32,230.38)	-53.34%
125.25.64400102.3186.0000 - CHC-Truth Initiative Tobacco Free Campus	0.00	19,500.00	19,500.00	100.00%
125.25.64400202.3337.0000 - CHC-Family Pact Contract	0.00	14,406.02	14,406.02	100.00%
125.25.64400302.3310.0000 - CHC-Student Health Fees	0.00	126,000.00	126,000.00	100.00%
125.25.64500302.1176.0000 - CHC-Veterans Education	2,619.49	2,916.49	297.00	11.34%
125.25.64500302.2165.0000 - CHC-Hunger Free Campus Support	0.00	10,278.00	10,278.00	100.00%
125.25.64600102.2185.0000 - CHC-Dreamer Students	0.00	13,525.00	13,525.00	100.00%
125.25.64600402.2161.0000 - CHC-SFAA-BFAP Adm Allowance	170,243.00	171,383.00	1,140.00	0.67%
125.25.64700102.2429.0000 - CHC-Regional Shares/Strong Workforce	0.00	250,000.00	250,000.00	100.00%

Budget Forecast by Department - ALL FUNDS

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
125.25.64800102.2187.0000 - CHC-Veteran's Resource Center	18,767.00	18,767.00	0.00	0.00%
125.25.64900702.3315.0000 - CHC-Assessment Center Revenue	0.00	15,230.73	15,230.73	100.00%
125.25.66000302.2404.0000 - CHC-Campus Safety & Sexual Assault	0.00	14,776.00	14,776.00	100.00%
125.25.66000402.2214.0000 - CHC-Student Equity-Grants Planning Policymaking & Coordination	189,709.68	50,000.00	(139,709.68)	-73.64%
125.25.66001002.2228.0000 - CHC-Basic Skills-Campus President Prior Year	90,000.00	160,000.00	70,000.00	77.78%
125.25.67500102.2502.0000 - CHC-Staff Development	205.83	205.73	(0.10)	-0.05%
125.25.67700802.2428.0000 - CHC-Strong Workforce FY17	0.00	300,000.00	300,000.00	100.00%
125.25.67700802.2428.0000 - CHC-Strong Workforce-Administrative Services Logistical Services	429,771.13	350,000.00	(79,771.13)	-18.56%
125.25.67800202.2216.0000 - CHC-Telecommunications Technology	4,139.90	4,139.90	0.00	0.00%
125.25.67900702.3145.0000 - CHC-Copy Revenue	16,204.06	26,000.00	9,795.94	60.45%
125.25.69900102.3314.0000 - CHC-Student Transportation Fee	0.00	3,500.00	3,500.00	100.00%
125.25.71000402.2231.0000 - CHC-Block Grant-Facilities Planning/Administration Services	209,042.86	174,000.00	(35,042.86)	-16.76%
125.35.61500203.2236.0000 - DIST-3C Media Solutions	50,435.00	49,000.00	(1,435.00)	-2.85%
125.35.61500203.3491.0000 - DIST-Innovation & Effectiveness Grant	650,557.21	35,777.54	(614,779.67)	-94.50%
125.35.67200203.2230.0000 - DIST-Instructional Equipment	106,220.06	106,220.06	0.00	0.00%
125.35.67200203.2231.0000 - DIST-Block Grant-Controller	731,296.42	700,000.00	(31,296.42)	-4.28%
125.35.67600203.2302.0000 - DIST-Equal Employment Opportunity	68,554.82	83,000.00	14,445.18	21.07%
125.35.67800203.2216.0000 - DIST-Telecommunications Technology	1,501.27	1,501.27	0.00	0.00%
125.35.68400203.1267.0000 - DIST-TANF Work Study-Professional Development Center	0.00	1,900,000.00	1,900,000.00	100.00%
125.35.68400203.2402.0000 - DIST-SWP IE CyberHub Centers	0.00	169,000.00	169,000.00	100.00%
125.35.68400203.2418.0000 - DIST-Riverside County Regional Training	0.00	2,298.87	2,298.87	100.00%
125.35.68400203.2429.0000 - DIST-Regional Shares/Strong Workforce	0.00	145,000.00	145,000.00	100.00%
125.35.68400203.2495.0000 - DIST-SWP/Cloudbased Netlab	0.00	372,327.73	372,327.73	100.00%
125.35.68400203.3282.0000 - DIST-Goodwill Southern California	0.00	139,200.00	139,200.00	100.00%
125.35.68400603.3484.0000 - DIST-ICT/Digital Media-05	0.00	53,000.00	53,000.00	100.00%
125.35.68400903.3999.0000 - DIST-Restricted Reserve	0.00	295,000.00	295,000.00	100.00%
125.35.68401303.1452.0000 - DIST-Trade Adjustment Act ATTC	227,716.95	75,571.08	(152,145.87)	-66.81%
125.35.68401403.2421.0000 - DIST-ETP #6	0.00	675,105.47	675,105.47	100.00%
125.35.68401403.2456.0000 - DIST-ETP #5-02	0.00	20,988.73	20,988.73	100.00%
125.35.68401703.1439.0000 - DIST-Cal Mfg Tech Consulting	97,182.13	174,143.56	76,961.43	79.19%
125.35.68402003.3424.0000 - DIST-PDC Local Contracts	837.99	10,063.65	9,225.66	1,100.93%
125.35.68402103.2488.0000 - DIST-Caltrans-Caltrans/Parolee Work Crew 7/16	1,932,781.01	1,166,628.95	(766,152.06)	-39.64%

Budget Forecast by Department - ALL FUNDS

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
125.35.70100303.3425.0000 - DIST-Contract Ed/Special Projects	299,371.88	145,000.00	(154,371.88)	-51.57%
215.00.00000000.0000.0000 - General Program	25,703,480.00	25,703,480.00	0.00	0.00%
330.02.69200202.0000.0000 - CHC-CDC Quality Start San Bndo	12,350.00	6,200.00	(6,150.00)	-49.80%
335.01.69200101.2203.0000 - SBVC-Child Development-01	907,187.00	897,031.76	(10,155.24)	-1.12%
335.01.69200201.1207.0000 - SBVC-Child Care Food Program	245,707.00	234,827.00	(10,880.00)	-4.43%
335.01.69200301.2205.0000 - SBVC-State Preschool Grant	1,754,460.00	1,754,460.00	0.00	0.00%
335.02.69200102.1207.0000 - CHC-Child Care Food Program	7,500.00	7,500.00	0.00	0.00%
335.02.69200102.2203.0000 - CHC-Child Development	152,000.00	160,000.00	8,000.00	5.26%
335.02.69200202.2245.0000 - CHC-Child Development Parent Fees	140,000.00	140,000.00	0.00	0.00%
390.03.70900403.0000.0000 - Radio	803,000.00	929,134.00	126,134.00	15.71%
390.03.70901603.0000.0000 - KVCR, General	446,233.00	372,182.00	(74,051.00)	-16.59%
390.03.72000103.0000.0000 - Television	1,908,172.00	2,449,503.00	541,331.00	28.37%
395.03.70900703.3027.0000 - DIST-CPB Interconn FY19	0.00	13,500.00	13,500.00	100.00%
395.03.70902703.3120.0000 - DIST-CPB/CSG TV Grant	0.00	755,000.00	755,000.00	100.00%
395.03.70902803.3121.0000 - DIST-Univ Service Support	0.00	1,938.00	1,938.00	100.00%
395.35.70902703.3116.0000 - DIST-CPB/CSF Grant	362,470.03	0.00	(362,470.03)	-100.00%
395.35.70902703.3119.0000 - DIST-CPB/CSG Grant	0.00	50,000.00	50,000.00	100.00%
410.03.67200203.0000.0000 - Capital Outlay	196,487.00	0.00	(196,487.00)	-100.00%
410.03.71004803.0000.0000 - Buildings	1,359,413.00	1,300,000.00	(59,413.00)	-4.37%
415.35.71001003.2260.0000 - DIST-Prop 39 Clean Energy Funding	716,709.11	300,000.00	(416,709.11)	-58.14%
520.01.64900201.0000.0000 - Cafeteria	285,525.00	340,172.00	54,647.00	19.14%
590.03.67200203.0000.0000 - FCC Auction	157,113,171.00	0.00	(157,113,171.00)	-100.00%
590.03.70901603.3516.0000 - KVCR Media Academy	0.00	2,000,000.00	2,000,000.00	100.00%
615.03.67701703.3390.0000 - DIST-Self-Insurance Program - Logistical Services	1,325,000.00	1,137,000.00	(188,000.00)	-14.19%
620.03.67701803.0000.0000 - Insurance - Logistical Services	550,000.00	550,000.00	0.00	0.00%
690.03.59000103.0000.0000 - Employee Benefits - Instructional Staff Retiree	111,000.00	65,000.00	(46,000.00)	-41.44%
690.03.67400103.0000.0000 - Employee Benefits - Non-Instructional Retiree	150,000.00	137,500.00	(12,500.00)	-8.33%
710.01.69602601.0000.0000 - Associated Students	93,500.00	209,361.00	115,861.00	123.92%
710.02.69602602.0000.0000 - Associated Students	50,000.00	106,256.00	56,256.00	112.51%
720.01.69602701.0000.0000 - Student Representation Fee	30,000.00	72,648.00	42,648.00	142.16%
720.02.69602702.0000.0000 - Student Representation Fee	13,500.00	32,016.00	18,516.00	137.16%
730.01.69603301.3306.0000 - SBVC-Student Body Center Fee	205,000.00	205,800.00	800.00	0.39%

Budget Forecast by Department - ALL FUNDS

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
730.02.64901702.3306.0000 - CHC-Student Body Center Fee	80,750.00	85,600.00	4,850.00	6.01%
745.01.64600101.0000.0000 - Student Financial Aid	16,683,392.00	19,346,819.00	2,663,427.00	15.96%
745.02.64600102.0000.0000 - Student Financial Aid	4,147,418.00	4,461,125.00	313,707.00	7.56%
755.01.69602901.0000.0000 - Scholarship and Loan	95,369.00	126,099.00	30,730.00	32.22%
755.02.69602902.0000.0000 - Scholarship and Loan	51,279.00	47,906.00	(3,373.00)	-6.58%
810.01.69603401.0000.0000 - Student Clubs and Trusts	2,724.52	277,025.00	274,300.48	10,067.85%
810.01.69603601.0000.0000 - Alpha Gamma Sigma Club	2,453.45	0.00	(2,453.45)	-100.00%
810.01.69604401.0000.0000 - Black Student Union	4,411.05	0.00	(4,411.05)	-100.00%
810.01.69606801.0000.0000 - Mecha Club	2,109.30	0.00	(2,109.30)	-100.00%
810.01.69608401.0000.0000 - Computer Science and Computer Engineering Club	5,843.86	0.00	(5,843.86)	-100.00%
810.01.69608801.0000.0000 - Veterans Club	435.98	0.00	(435.98)	-100.00%
810.01.69609101.0000.0000 - Geography Club	600.00	0.00	(600.00)	-100.00%
810.01.69609301.0000.0000 - National Broadcasting Society Club	209.23	0.00	(209.23)	-100.00%
810.01.69609601.0000.0000 - Caduceus Club	1,403.78	0.00	(1,403.78)	-100.00%
810.01.69609701.0000.0000 - Art Club	8,542.91	0.00	(8,542.91)	-100.00%
810.01.69610001.0000.0000 - Architectural Club	344.32	0.00	(344.32)	-100.00%
810.01.69610101.0000.0000 - Tumaini Club	1,292.94	0.00	(1,292.94)	-100.00%
810.01.69610201.0000.0000 - History Club	648.97	0.00	(648.97)	-100.00%
810.01.69610401.0000.0000 - Spanish Club	142.16	0.00	(142.16)	-100.00%
810.01.69610501.0000.0000 - Gay-Straight Alliance Club	670.32	0.00	(670.32)	-100.00%
810.01.69610601.0000.0000 - Machine Technical Trust	12.41	0.00	(12.41)	-100.00%
810.01.69610701.0000.0000 - Philosophy Club	710.41	0.00	(710.41)	-100.00%
810.01.69610801.0000.0000 - Football Trust	1,358.54	0.00	(1,358.54)	-100.00%
810.01.69610901.0000.0000 - Awards Celebration Trust	95.00	0.00	(95.00)	-100.00%
810.01.69611201.0000.0000 - Cheerleading & Dance Club	389.93	0.00	(389.93)	-100.00%
810.01.69611301.0000.0000 - PDC Econ. Advance Proj.	1,326.71	0.00	(1,326.71)	-100.00%
810.01.69611501.0000.0000 - International Student Trust	310.00	0.00	(310.00)	-100.00%
810.01.69611701.0000.0000 - Camp. Crusade for Christ	476.30	0.00	(476.30)	-100.00%
810.01.69612001.0000.0000 - Comedy Club	22.00	0.00	(22.00)	-100.00%
810.01.69612301.0000.0000 - Culteral Diversity Book Trust	225.00	0.00	(225.00)	-100.00%
810.01.69612401.0000.0000 - R.N Student Rep. Trust	40.00	0.00	(40.00)	-100.00%
810.01.69612501.0000.0000 - Mike Todd Jr. Trust	38.46	0.00	(38.46)	-100.00%

Budget Forecast by Department - ALL FUNDS

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
810.01.69612701.0000.0000 - AIDS Education Trust	78.97	0.00	(78.97)	-100.00%
810.01.69612801.0000.0000 - Geology Club	5.98	0.00	(5.98)	-100.00%
810.01.69612901.0000.0000 - Nursing Alumni Trust	2,276.73	0.00	(2,276.73)	-100.00%
810.01.69613201.0000.0000 - Bare Bones Opera Club	150.00	0.00	(150.00)	-100.00%
810.01.69613401.0000.0000 - Volleyball Trust	7,168.06	0.00	(7,168.06)	-100.00%
810.01.69613501.0000.0000 - Student Life Trust	471.28	0.00	(471.28)	-100.00%
810.01.69613701.0000.0000 - Baseball Trust	1,748.95	0.00	(1,748.95)	-100.00%
810.01.69613801.0000.0000 - Sports Medicine Trust	278.83	0.00	(278.83)	-100.00%
810.01.69613901.0000.0000 - Track & Cross Country	1,010.43	0.00	(1,010.43)	-100.00%
810.01.69614201.0000.0000 - Inter Club Council	2,598.68	0.00	(2,598.68)	-100.00%
810.01.69614301.0000.0000 - Misc. Clearing	1,129.19	0.00	(1,129.19)	-100.00%
810.01.69614401.0000.0000 - Women's Basketball Trust	825.40	0.00	(825.40)	-100.00%
810.01.69614701.0000.0000 - Child Care Parents Club	17.30	0.00	(17.30)	-100.00%
810.01.69614801.0000.0000 - Baseball Ring Trust	355.00	0.00	(355.00)	-100.00%
810.01.69614901.0000.0000 - Sun Room Tips Trust	12,114.10	0.00	(12,114.10)	-100.00%
810.01.69615001.0000.0000 - Science and Math Trust	570.10	0.00	(570.10)	-100.00%
810.01.69615201.0000.0000 - Auto Collision Club	72.00	0.00	(72.00)	-100.00%
810.01.69615401.0000.0000 - Theatre Program Trust	24,614.60	0.00	(24,614.60)	-100.00%
810.01.69615601.0000.0000 - Project Impact Club	573.48	0.00	(573.48)	-100.00%
810.01.69615801.0000.0000 - Arrowhead Newspaper Trust	870.92	0.00	(870.92)	-100.00%
810.01.69616001.0000.0000 - SBCCD Hospitality Pepsi Trust	10,048.80	0.00	(10,048.80)	-100.00%
810.01.69616101.0000.0000 - Child Development Trust	8,350.77	0.00	(8,350.77)	-100.00%
810.01.69616201.0000.0000 - Los Redoctrors Club	700.00	0.00	(700.00)	-100.00%
810.01.69616301.0000.0000 - Culinary Arts Club	2,716.26	0.00	(2,716.26)	-100.00%
810.01.69616601.0000.0000 - Talking Hands	2,652.53	0.00	(2,652.53)	-100.00%
810.01.69616901.0000.0000 - The Poetry Society Club	211.03	0.00	(211.03)	-100.00%
810.01.69617001.0000.0000 - ICC Funding Request Club	1,999.16	0.00	(1,999.16)	-100.00%
810.01.69617101.0000.0000 - Humanities Div. Performing Arts Fund	14,033.70	0.00	(14,033.70)	-100.00%
810.01.69617201.0000.0000 - Academic Senate Refreshments Trust	17.84	0.00	(17.84)	-100.00%
810.01.69617301.0000.0000 - Black History Trust	47.76	0.00	(47.76)	-100.00%
810.01.69617401.0000.0000 - PE Fund Trust	559.96	0.00	(559.96)	-100.00%
810.01.69617501.0000.0000 - Human Services Club	1,810.62	0.00	(1,810.62)	-100.00%

Budget Forecast by Department - ALL FUNDS

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
810.01.69617601.0000.0000 - Student Assistant Program Trust	7,716.69	0.00	(7,716.69)	-100.00%
810.01.69618101.0000.0000 - Sigma Delta Mu Trust	981.97	0.00	(981.97)	-100.00%
810.01.69618201.0000.0000 - Automotive Tech Club	233.35	0.00	(233.35)	-100.00%
810.01.69618501.0000.0000 - Voices For Success Club	87.26	0.00	(87.26)	-100.00%
810.01.69618701.0000.0000 - Mind and Matter Club	1,034.13	0.00	(1,034.13)	-100.00%
810.01.69619001.0000.0000 - Financial Aid Trust	520.64	0.00	(520.64)	-100.00%
810.01.69619201.0000.0000 - Spring Teaching Symposium Trust	1,212.90	0.00	(1,212.90)	-100.00%
810.01.69619501.0000.0000 - Honors Program Trust	126.62	0.00	(126.62)	-100.00%
810.01.69619601.0000.0000 - Athletics Trust	5,376.65	0.00	(5,376.65)	-100.00%
810.01.69620101.0000.0000 - The Puente Club	2,125.99	0.00	(2,125.99)	-100.00%
810.01.69620301.0000.0000 - Women's Soccer Trust	6.21	0.00	(6.21)	-100.00%
810.01.69620401.0000.0000 - American Sign Language Program Trust	605.00	0.00	(605.00)	-100.00%
810.01.69620801.0000.0000 - Exploring Strength Developing Success Club	54.50	0.00	(54.50)	-100.00%
810.01.69620901.0000.0000 - Men's Soccer Trust	367.56	0.00	(367.56)	-100.00%
810.01.69621201.0000.0000 - VICA Trust	371.00	0.00	(371.00)	-100.00%
810.01.69621301.0000.0000 - All of Us or None Club	1,123.85	0.00	(1,123.85)	-100.00%
810.01.69621501.0000.0000 - Electronics Dept. Trust	356.31	0.00	(356.31)	-100.00%
810.01.69621601.0000.0000 - Valley Bound Club	59.75	0.00	(59.75)	-100.00%
810.01.69621701.0000.0000 - Anthropology Club	158.00	0.00	(158.00)	-100.00%
810.01.69622001.0000.0000 - Environmental Club	182.24	0.00	(182.24)	-100.00%
810.01.69622101.0000.0000 - SBCCD Managers Association Trust	711.01	0.00	(711.01)	-100.00%
810.01.69622201.0000.0000 - Freedom Faith Club	1,082.00	0.00	(1,082.00)	-100.00%
810.01.69622301.0000.0000 - Transfer Center Trust	291.27	0.00	(291.27)	-100.00%
810.01.69622701.0000.0000 - The Music Appreciation Club	304.38	0.00	(304.38)	-100.00%
810.01.69622801.0000.0000 - Art Dept. Trust	4,911.44	0.00	(4,911.44)	-100.00%
810.01.69622901.0000.0000 - Performing Arts Club	1,284.99	0.00	(1,284.99)	-100.00%
810.01.69623301.0000.0000 - Media Academy Trust	56.60	0.00	(56.60)	-100.00%
810.01.69623401.0000.0000 - Psych Tech Class of Aug	8.94	0.00	(8.94)	-100.00%
810.01.69623701.0000.0000 - Women's Tennis Trust	426.83	0.00	(426.83)	-100.00%
810.01.69623901.0000.0000 - Muslim Students Association Club	100.00	0.00	(100.00)	-100.00%
810.01.69624001.0000.0000 - Costa Rica Trust	21.65	0.00	(21.65)	-100.00%
810.01.69624301.0000.0000 - Psych Tech Program Trust	1,066.53	0.00	(1,066.53)	-100.00%

Budget Forecast by Department - ALL FUNDS

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
810.01.69624401.0000.0000 - Psych Tech of December	60.89	0.00	(60.89)	-100.00%
810.01.69624501.0000.0000 - Wolverine's Welding Club	490.65	0.00	(490.65)	-100.00%
810.01.69624701.0000.0000 - Sisters with Soul Club	74.25	0.00	(74.25)	-100.00%
810.01.69626001.0000.0000 - SITA	2,137.40	0.00	(2,137.40)	-100.00%
810.01.69626101.0000.0000 - Zero Kelvin	1,992.53	0.00	(1,992.53)	-100.00%
810.01.69626201.0000.0000 - SBCCD Hospitality Vendor Acct.	19,072.50	0.00	(19,072.50)	-100.00%
810.02.69603402.0000.0000 - Student Clubs and Trusts	0.00	34,922.00	34,922.00	100.00%
810.02.69603502.0000.0000 - A&P Theatre Guild	2,581.21	0.00	(2,581.21)	-100.00%
810.02.69603602.0000.0000 - Alpha Gamma Sigma Club	6,035.74	0.00	(6,035.74)	-100.00%
810.02.69603702.0000.0000 - Anime Manga Club	300.00	0.00	(300.00)	-100.00%
810.02.69603902.0000.0000 - Aquatics Club	353.90	0.00	(353.90)	-100.00%
810.02.69604202.0000.0000 - Beta II Club	865.37	0.00	(865.37)	-100.00%
810.02.69604302.0000.0000 - Biology Club	964.18	0.00	(964.18)	-100.00%
810.02.69604602.0000.0000 - CD Center Trust	352.64	0.00	(352.64)	-100.00%
810.02.69604702.0000.0000 - CHC Alumni Association	20.00	0.00	(20.00)	-100.00%
810.02.69604902.0000.0000 - CHC Silver Anniversary	142.26	0.00	(142.26)	-100.00%
810.02.69605102.0000.0000 - Child Development & Education Club	1,269.99	0.00	(1,269.99)	-100.00%
810.02.69605302.0000.0000 - CH Compser's Collective Club	83.69	0.00	(83.69)	-100.00%
810.02.69605502.0000.0000 - CPR Training Center	15,526.20	0.00	(15,526.20)	-100.00%
810.02.69605602.0000.0000 - CH Arts League Club	1,211.56	0.00	(1,211.56)	-100.00%
810.02.69605702.0000.0000 - Duane Stemple Trust	484.33	0.00	(484.33)	-100.00%
810.02.69605902.0000.0000 - CHC Paramedic Association	350.00	0.00	(350.00)	-100.00%
810.02.69606002.0000.0000 - Fire Safety Trust	1,545.02	0.00	(1,545.02)	-100.00%
810.02.69606102.0000.0000 - Gala Club	52.93	0.00	(52.93)	-100.00%
810.02.69606202.0000.0000 - Health Science Club	88.60	0.00	(88.60)	-100.00%
810.02.69606402.0000.0000 - Information Technology Trust	1,064.86	0.00	(1,064.86)	-100.00%
810.02.69606502.0000.0000 - Jazz Festival	409.84	0.00	(409.84)	-100.00%
810.02.69606602.0000.0000 - Lunafira Club	243.44	0.00	(243.44)	-100.00%
810.02.69606702.0000.0000 - Math Club	1,079.03	0.00	(1,079.03)	-100.00%
810.02.69606802.0000.0000 - Mecha Club	745.52	0.00	(745.52)	-100.00%
810.02.69607002.0000.0000 - Obsidian Dance Club	700.00	0.00	(700.00)	-100.00%
810.02.69607102.0000.0000 - Paramedic Trust	5,205.00	0.00	(5,205.00)	-100.00%

Budget Forecast by Department - ALL FUNDS

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
810.02.69607202.0000.0000 - Phi Beta Lambda	96.75	0.00	(96.75)	-100.00%
810.02.69607302.0000.0000 - Possibilities Club	100.00	0.00	(100.00)	-100.00%
810.02.69607402.0000.0000 - Psychology Club	720.00	0.00	(720.00)	-100.00%
810.02.69607602.0000.0000 - Repeat Course Trust	3,267.50	0.00	(3,267.50)	-100.00%
810.02.69607702.0000.0000 - Sand Canyon Review	1,035.00	0.00	(1,035.00)	-100.00%
810.02.69607802.0000.0000 - Sociology Club	53.00	0.00	(53.00)	-100.00%
810.02.69608002.0000.0000 - S.T.E.M G.I.R.L Club	794.45	0.00	(794.45)	-100.00%
810.02.69608202.0000.0000 - Terrestrial Investigation Trust	717.64	0.00	(717.64)	-100.00%
810.02.69608302.0000.0000 - The Baroque Society	69.73	0.00	(69.73)	-100.00%
810.02.69608402.0000.0000 - The Computer Science & Technology Club	100.00	0.00	(100.00)	-100.00%
810.02.69608502.0000.0000 - The Lighthouse Club	185.68	0.00	(185.68)	-100.00%
810.02.69608802.0000.0000 - Veterans Club	148.93	0.00	(148.93)	-100.00%
810.02.69609002.0000.0000 - Walking Tall Club	50.00	0.00	(50.00)	-100.00%
810.02.69609702.0000.0000 - CHC Art Club	917.50	0.00	(917.50)	-100.00%
810.02.69620402.0000.0000 - American Sign Language Club	303.48	0.00	(303.48)	-100.00%
825.03.70901503.0000.0000 - FNX	2,113,290.00	2,018,000.00	(95,290.00)	-4.51%
830.03.70900403.0000.0000 - KVCR Educational Foundation - Radio	629,000.00	896,000.00	267,000.00	42.45%
830.03.70901103.0000.0000 - KVCR Educational Foundation - TV	1,662,000.00	1,437,500.00	(224,500.00)	-13.51%
830.03.70901203.0000.0000 - KVCR Educational Foundation - General	400,000.00	516,681.00	116,681.00	29.17%
835.03.70900403.3141.0000 - DIST-Legacy Funds-Radio	0.00	2,000.00	2,000.00	100.00%
835.03.70901103.3123.0000 - DIST-The Whistle (KVCR)	0.00	20,000.00	20,000.00	100.00%
835.03.70901103.3139.0000 - DIST-Uncovered in the Archives (KVCR)	0.00	40,000.00	40,000.00	100.00%
835.03.70901103.3141.0000 - DIST-Legacy Funds-Television	0.00	10,000.00	10,000.00	100.00%
835.03.70901603.3136.0000 - DIST-Clean Green Community Initiative-KVCR General	3,000.00	1,000.00	(2,000.00)	-66.67%
835.03.70901603.3144.0000 - DIST-Veterans Initiative (KVCR)	3,000.00	3,000.00	0.00	0.00%
835.03.72000203.3140.0000 - DIST-Autism Funds-Television Autism Funds	3,000.00	3,000.00	0.00	0.00%
835.35.70900403.3141.0000 - DIST-Legacy Funds-Radio	0.00	3,286.96	3,286.96	100.00%
835.35.70901103.3123.0000 - DIST-The Whistle (KVCR)	0.00	20,000.00	20,000.00	100.00%
835.35.70901103.3139.0000 - DIST-Uncovered in the Archives (KVCR)	0.00	40,000.00	40,000.00	100.00%
835.35.70901103.3141.0000 - Dist-Legacy Funds-Television-01	20,423.47	120,000.00	99,576.53	487.56%
835.35.70901503.3136.0000 - DIST-Clean Green Community Initiative-01	7,146.45	7,549.00	402.55	5.63%
835.35.70901603.3140.0000 - Dist-Autism Funds-KVCR General-01	39,219.39	34,000.00	(5,219.39)	-13.31%

Budget Forecast by Department - ALL FUNDS

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
835.35.70901603.3144.0000 - Dist-Veterans Initiative (KVCR)-01	36,648.67	41,951.00	5,302.33	14.47%
890.03.70900303.0000.0000 - EDCT Foundation	225,000.00	229,000.00	4,000.00	1.78%
895.01.70900301.3493.0000 - SBVC-CCC Maker	250,000.00	250,000.00	0.00	0.00%
895.15.70900303.3493.0000 - SBVC-CCC Maker	0.00	68,000.00	68,000.00	100.00%
895.35.70900303.3400.0000 - DIST-Unical Cares	0.00	411.57	411.57	100.00%
895.35.70900303.3401.0000 - DIST-Annenberg Foundation	0.00	1,552.57	1,552.57	100.00%
	362,334,761.99	222,556,304.68	(139,778,457.31)	-38.58%
Expenditures				
110.00.00000000.0000.0000 - General Program	435,000.00	240,000.00	(195,000.00)	-44.83%
110.01.02010001.0000.0000 - Architecture Department	126,955.53	138,737.11	11,781.58	9.28%
110.01.04010001.0000.0000 - Biology, General	480,614.77	521,704.14	41,089.38	8.55%
110.01.04010101.0000.0000 - Microbiology - Biology, General	81,536.66	146,560.61	65,023.95	79.75%
110.01.04030001.0000.0000 - Microbiology - Microbiology	201,777.87	161,539.73	(40,238.15)	-19.94%
110.01.04100001.0000.0000 - Biology Department - Anatomy And Physiology	454,392.56	494,888.01	40,495.45	8.91%
110.01.05010001.0000.0000 - Business Division - Business And Commerce, General	7,629.00	7,341.00	(288.00)	-3.78%
110.01.05020001.0000.0000 - Accounting	252,046.90	274,629.99	22,583.09	8.96%
110.01.05040001.0000.0000 - Business Admin, Finance, Ins	246,672.74	270,094.84	23,422.10	9.50%
110.01.05140001.0000.0000 - Computer Info Tech	658,148.84	718,922.13	60,773.29	9.23%
110.01.06040001.0000.0000 - Radio/Television Instruction	296,579.52	316,103.23	19,523.71	6.58%
110.01.07010001.0000.0000 - Computer Science Department	3,699.00	3,474.00	(225.00)	-6.08%
110.01.07990001.0000.0000 - Geographic Information Svcs	100.00	100.00	0.00	0.00%
110.01.08350001.0000.0000 - P.E - Physical Education	1,103,112.85	1,318,280.71	215,167.85	19.51%
110.01.08350101.0000.0000 - Mens Athletics - Physical Education	268,857.92	256,592.00	(12,265.92)	-4.56%
110.01.08352001.0000.0000 - Athletic Trainer - Physical Education	93,994.08	98,186.08	4,192.00	4.46%
110.01.09010001.0000.0000 - Technical Training Division - Engineering	32,837.33	24,254.96	(8,582.37)	-26.14%
110.01.09340001.0000.0000 - Electronics Department	236,038.25	261,692.79	25,654.55	10.87%
110.01.09460001.0000.0000 - Refrigeration	161,505.14	179,949.87	18,444.73	11.42%
110.01.09470001.0000.0000 - Diesel Dept	104,799.25	113,103.93	8,304.68	7.92%
110.01.09480101.0000.0000 - Automotive Department	649,436.15	696,503.44	47,067.29	7.25%
110.01.09500001.0000.0000 - Aeronautics Department - Main	167,363.11	182,850.00	15,486.90	9.25%
110.01.09563001.0000.0000 - Machine Shop Department	141,744.18	152,413.90	10,669.71	7.53%
110.01.09565001.0000.0000 - Welding	306,699.56	283,035.42	(23,664.14)	-7.72%

Budget Forecast by Department - ALL FUNDS

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
110.01.09580001.0000.0000 - Water Supply Technology	160,766.37	288,515.65	127,749.28	79.46%
110.01.09990101.0000.0000 - Technical Training Division - Other Engineering & Related Industrial Technologies	141,039.92	148,883.18	7,843.26	5.56%
110.01.10020001.0000.0000 - Art Department	470,432.17	506,841.43	36,409.26	7.74%
110.01.10040001.0000.0000 - Music Department	160,791.70	164,204.39	3,412.70	2.12%
110.01.10070001.0000.0000 - Drama Department - Dramatic Arts	131,918.76	146,178.39	14,259.63	10.81%
110.01.10080001.0000.0000 - Dance Department	1,900.00	1,900.00	0.00	0.00%
110.01.11010001.0000.0000 - Modern Languages	634,322.59	695,432.35	61,109.76	9.63%
110.01.12210001.0000.0000 - Pharmacy Technology	4,714.00	4,714.00	0.00	0.00%
110.01.12301101.0000.0000 - Registered Nursing Program	1,081,845.51	1,296,636.97	214,791.46	19.85%
110.01.12390001.0000.0000 - Psychiatric Tech	462,615.24	509,314.36	46,699.12	10.09%
110.01.12600001.0000.0000 - Allied Health Department - Health Professions, Transfer Core Curriculum	4,471.00	4,556.00	85.00	1.90%
110.01.13050101.0000.0000 - Child Development/Early Care And Education	377,171.17	407,178.76	30,007.59	7.96%
110.01.13070001.0000.0000 - Restaurant Management Program	232,142.64	252,250.21	20,107.56	8.66%
110.01.15010001.0000.0000 - English Department	2,105,870.10	2,308,242.57	202,372.47	9.61%
110.01.15060001.0000.0000 - Speech Department	507,971.01	562,042.99	54,071.98	10.64%
110.01.15090001.0000.0000 - Philosophy	156,738.54	221,200.83	64,462.29	41.13%
110.01.17010001.0000.0000 - Mathematics Department	1,922,201.55	2,091,231.46	169,029.91	8.79%
110.01.17990101.0000.0000 - Math & Science	44,051.00	44,051.00	0.00	0.00%
110.01.19010001.0000.0000 - Science Division-General	15,602.00	15,602.00	0.00	0.00%
110.01.19020001.0000.0000 - Physics Department	292,917.72	317,644.73	24,727.00	8.44%
110.01.19050001.0000.0000 - Chemistry Department	719,487.92	785,737.49	66,249.57	9.21%
110.01.19140001.0000.0000 - Geology Department	84,143.69	99,484.30	15,340.60	18.23%
110.01.20010001.0000.0000 - Psychology	269,638.02	294,183.17	24,545.15	9.10%
110.01.21050001.0000.0000 - Administration Of Justice	124,053.34	135,288.64	11,235.30	9.06%
110.01.22010001.0000.0000 - Social Science, General	7,725.00	7,725.00	0.00	0.00%
110.01.22020001.0000.0000 - Anthropology	115,036.09	125,671.58	10,635.49	9.25%
110.01.22040001.0000.0000 - Economics	237,145.37	256,830.26	19,684.90	8.30%
110.01.22050001.0000.0000 - History	498,247.37	544,484.75	46,237.38	9.28%
110.01.22060001.0000.0000 - Geography Department	213,188.54	236,995.54	23,807.00	11.17%
110.01.22070001.0000.0000 - Political Science	115,008.24	130,303.14	15,294.90	13.30%
110.01.22080001.0000.0000 - Sociology	263,964.26	283,455.53	19,491.27	7.38%
110.01.22990101.0000.0000 - Human Services Department	200,109.19	220,665.88	20,556.69	10.27%

Budget Forecast by Department - ALL FUNDS

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
110.01.49300101.0000.0000 - Office Of Instruction - Adjuncts	9,925,569.85	10,753,956.97	828,387.12	8.35%
110.01.49300901.0000.0000 - Tutorial Center	25,996.84	41,163.10	15,166.26	58.34%
110.01.49301001.0000.0000 - Counseling - General Studies	29,258.99	28,034.25	(1,224.74)	-4.19%
110.01.49303001.0000.0000 - Disabled Student Prog/Services - General Studies	92,802.88	48,339.14	(44,463.74)	-47.91%
110.01.49307001.0000.0000 - Reading Program	497,108.44	514,128.76	17,020.32	3.42%
110.01.60100101.0000.0000 - P.E - Academic Administration	107,136.28	111,591.53	4,455.25	4.16%
110.01.60100201.0000.0000 - Business Division - Academic Administration	77,889.96	81,721.98	3,832.02	4.92%
110.01.60100301.0000.0000 - Art Gallery	0.00	1,000.00	1,000.00	100.00%
110.01.60100301.0000.0000 - Arts And Lectures	20,785.00	20,785.00	0.00	0.00%
110.01.60100401.0000.0000 - Humanities Division	343,155.70	453,429.30	110,273.60	32.14%
110.01.60100501.0000.0000 - Mathematics Division - Academic Administration	199,945.52	274,318.93	74,373.42	37.20%
110.01.60100701.0000.0000 - Science Division - Academic Administration	248,538.01	349,327.66	100,789.65	40.55%
110.01.60100801.0000.0000 - Registered Nursing Program - Academic Administration	218,954.76	229,943.55	10,988.79	5.02%
110.01.60100901.0000.0000 - Allied Health Department - Academic Administration	93,798.46	99,494.00	5,695.54	6.07%
110.01.60101001.0000.0000 - Psychiatric Tech - Academic Administration	14,927.43	16,182.13	1,254.70	8.41%
110.01.60101101.0000.0000 - Technical Training Division - Academic Administration	292,864.22	285,387.89	(7,476.33)	-2.55%
110.01.60101201.0000.0000 - Social Science, General - Academic Administration	251,639.86	260,126.61	8,486.76	3.37%
110.01.60101301.0000.0000 - SheriffS Academy - Academic Administration	1,373,377.05	765,404.19	(607,972.86)	-44.27%
110.01.60101401.0000.0000 - Extended Academy - Academic Administration	138,547.00	144,436.00	5,889.00	4.25%
110.01.60101501.0000.0000 - Office Of Instruction	636,021.31	793,658.38	157,637.07	24.78%
110.01.60101601.0000.0000 - Off-Campus Programs	38,525.00	38,525.00	0.00	0.00%
110.01.60101701.0000.0000 - Weekend College	3,816.00	3,816.00	0.00	0.00%
110.01.60101901.0000.0000 - Honors Program	6,190.00	6,190.00	0.00	0.00%
110.01.60200101.0000.0000 - Diesel Dept - Course And Curriculum Development	4,727.00	4,825.00	98.00	2.07%
110.01.60200201.0000.0000 - Refrigeration	6,453.00	6,583.00	130.00	2.01%
110.01.60300101.0000.0000 - Academic Senate	10,801.00	10,801.00	0.00	0.00%
110.01.60900201.0000.0000 - Accreditation	20,645.00	25,343.00	4,698.00	22.76%
110.01.61100101.0000.0000 - Library - Learning Center	173,951.12	182,282.36	8,331.24	4.79%
110.01.61200101.0000.0000 - Library	1,348,889.84	1,477,093.36	128,203.52	9.50%
110.01.61500101.0000.0000 - Technology Service - Acad Info Systems & Tech	1,215,266.37	1,179,842.13	(35,424.24)	-2.91%
110.01.61900201.0000.0000 - Tutorial Center	737,821.35	749,842.36	12,021.02	1.63%
110.01.61900401.0000.0000 - Grants - Other Instructional Support Sv	181,457.12	158,340.83	(23,116.29)	-12.74%

Budget Forecast by Department - ALL FUNDS

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
110.01.61900701.0000.0000 - Planning And Research	307,170.59	317,529.29	10,358.70	3.37%
110.01.61900801.0000.0000 - Resource Development	362,897.47	395,490.16	32,592.69	8.98%
110.01.61912101.0000.0000 - Academic Success/Learning Svcs	169,571.23	540,327.71	370,756.49	218.64%
110.01.62000101.0000.0000 - Admissions & Records	1,221,749.37	1,312,327.05	90,577.68	7.41%
110.01.62000101.0000.0000 - Student Development-Student Refund Petition	0.00	4,200.00	4,200.00	100.00%
110.01.63100201.0000.0000 - Minority Transfer Program	12,536.00	12,536.00	0.00	0.00%
110.01.63100401.0000.0000 - Counseling - Counseling & Guidance	1,485,981.91	1,550,867.83	64,885.91	4.37%
110.01.63300101.0000.0000 - Articulation Program	1,290.00	1,290.00	0.00	0.00%
110.01.63300201.0000.0000 - Transfer Center	291,441.98	316,611.82	25,169.84	8.64%
110.01.64200101.0000.0000 - Disabled Student Prog/Services - DSPS	245,943.73	254,179.12	8,235.39	3.35%
110.01.64300101.0000.0000 - EOPS	195,012.47	243,371.00	48,358.53	24.80%
110.01.64400101.0000.0000 - Student Health Services	8,500.00	97,639.00	89,139.00	1,048.69%
110.01.64500101.0000.0000 - Counseling/Matriculation Division	382,417.17	490,770.63	108,353.46	28.33%
110.01.64500201.0000.0000 - Student Development	382,371.93	351,598.48	(30,773.44)	-8.05%
110.01.64600101.0000.0000 - Financial Aid	870,183.31	913,340.18	43,156.87	4.96%
110.01.64600101.0000.0000 - Student Development-Financial Aid	0.00	100,000.00	100,000.00	100.00%
110.01.64700101.0000.0000 - Workforce Readiness - Job Development/Placement Srvc	28,749.78	29,949.14	1,199.36	4.17%
110.01.64900101.0000.0000 - Workforce Readiness - Misc. Student Svcs.	53,528.28	59,552.16	6,023.88	11.25%
110.01.64900201.0000.0000 - Outreach And Recruitment	55,888.00	55,888.00	0.00	0.00%
110.01.64900301.0000.0000 - Commencement	56,870.00	56,871.00	1.00	0.00%
110.01.64900401.0000.0000 - Puente	4,938.00	4,938.00	0.00	0.00%
110.01.64901101.0000.0000 - Middle College	25,813.00	26,347.00	534.00	2.07%
110.01.65100101.0000.0000 - Maintenance	865,250.39	894,940.98	29,690.59	3.43%
110.01.65300101.0000.0000 - Custodial	1,900,031.70	2,016,540.14	116,508.44	6.13%
110.01.65300501.0000.0000 - Custodial - Student & Co-Curricular	67,940.74	72,624.18	4,683.44	6.89%
110.01.65500101.0000.0000 - Grounds	317,485.27	349,128.65	31,643.37	9.97%
110.01.65700201.0000.0000 - Weekend College	479.00	479.00	0.00	0.00%
110.01.65700301.0000.0000 - Technology Service	504.00	504.00	0.00	0.00%
110.01.65700401.0000.0000 - Workforce Readiness	380.00	300.00	(80.00)	-21.05%
110.01.65700501.0000.0000 - Counseling/Matriculation Div	456.00	456.00	0.00	0.00%
110.01.65700701.0000.0000 - Utilities - Water	200,000.00	201,000.00	1,000.00	0.50%
110.01.65700801.0000.0000 - Utilities - Telephone	128,000.00	130,000.00	2,000.00	1.56%

Budget Forecast by Department - ALL FUNDS

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
110.01.65701001.0000.0000 - Utilities - Gas	30,663.00	42,364.00	11,701.00	38.16%
110.01.65701301.0000.0000 - Office of Instruction	540.00	540.00	0.00	0.00%
110.01.65701701.0000.0000 - Unrestricted Lottery	1,549,936.00	1,549,936.00	0.00	0.00%
110.01.65702801.0000.0000 - Social Science, General	444.00	444.00	0.00	0.00%
110.01.65900101.0000.0000 - Administrative Services	1,021,971.55	1,690,820.23	668,848.68	65.45%
110.01.66000101.0000.0000 - Technology Service - Planning, Policymaking, & Coordination	143,753.96	149,488.07	5,734.12	3.99%
110.01.66000301.0000.0000 - Campus President	656,946.19	686,976.19	30,030.00	4.57%
110.01.66000401.0000.0000 - Grants - Planning, Policymaking, & Coordination	159,068.11	260,004.83	100,936.72	63.46%
110.01.67100101.0000.0000 - Marketing & Public Affairs	338,504.08	332,094.38	(6,409.70)	-1.89%
110.01.67200101.0000.0000 - College Business Office	203,061.58	220,697.32	17,635.74	8.68%
110.01.67500101.0000.0000 - Professional Development	127,289.11	138,190.78	10,901.66	8.56%
110.01.67600101.0000.0000 - Diversity	28,910.00	28,910.00	0.00	0.00%
110.01.67700101.0000.0000 - Transportation, General	30,907.00	35,805.00	4,898.00	15.85%
110.01.67700201.0000.0000 - Rideshare Program	10,223.41	26,000.00	15,776.59	154.32%
110.01.67700301.0000.0000 - Telephone Operations & Maint	29,992.98	22,839.98	(7,153.00)	-23.85%
110.01.67700401.0000.0000 - General Supplies & Services	1,453,022.00	1,331,535.00	(121,487.00)	-8.36%
110.01.67700501.0000.0000 - Auditorium	103,736.08	114,212.17	10,476.09	10.10%
110.01.67700701.0000.0000 - Mailroom And Postage	133,763.43	128,081.29	(5,682.14)	-4.25%
110.01.67900801.0000.0000 - Campus President	1,000.00	1,000.00	0.00	0.00%
110.01.68300101.0000.0000 - Custodial - Community Use Of Facilities	57,911.50	62,134.94	4,223.44	7.29%
110.01.69100101.0000.0000 - Bookstore	0.00	416,329.36	416,329.36	100.00%
110.01.69200201.0000.0000 - Child Development Center	143,753.96	149,488.07	5,734.12	3.99%
110.01.69400201.0000.0000 - Cafeteria	133,579.00	131,727.00	(1,852.00)	-1.39%
110.01.69600101.0000.0000 - Mens Athletics - Student & Co-Curricular	180,382.03	187,051.69	6,669.67	3.70%
110.01.69600201.0000.0000 - Student Activities	274,035.05	291,199.67	17,164.62	6.26%
110.01.69600501.0000.0000 - Mens Athletics - Baseball	23,097.55	24,120.00	1,022.45	4.43%
110.01.69600601.0000.0000 - Womens Athletics - Volleyball	5,100.00	10,550.00	5,450.00	106.86%
110.01.69600701.0000.0000 - Womens Athletics - Softball	19,478.00	16,970.00	(2,508.00)	-12.88%
110.01.69600801.0000.0000 - Mens Athletics - Basketball	18,789.00	17,800.00	(989.00)	-5.26%
110.01.69600901.0000.0000 - Womens Athletics - Basketball	14,383.01	17,800.00	3,416.99	23.76%
110.01.69601001.0000.0000 - Mens Athletics - Track	8,929.00	12,600.00	3,671.00	41.11%
110.01.69601101.0000.0000 - Womens Athletics - Track	10,061.00	9,000.00	(1,061.00)	-10.55%

Budget Forecast by Department - ALL FUNDS

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
110.01.69601201.0000.0000 - Mens Athletics - Cross Country	5,355.50	6,900.00	1,544.50	28.84%
110.01.69601301.0000.0000 - Womens Athletics - Cross Country	3,215.88	5,500.00	2,284.12	71.03%
110.01.69601801.0000.0000 - Mens Athletics - Football	33,672.53	40,200.00	6,527.47	19.39%
110.01.69602001.0000.0000 - Mens Athletics - Soccer	7,298.61	11,342.00	4,043.39	55.40%
110.01.69602101.0000.0000 - Womens Athletics - Soccer	18,490.00	12,000.00	(6,490.00)	-35.10%
110.01.69602201.0000.0000 - Mens Athletics - Athletics	14,653.00	16,300.00	1,647.00	11.24%
110.01.69602301.0000.0000 - Womens Athletics - Athletics	1,783.00	3,800.00	2,017.00	113.12%
110.01.69602401.0000.0000 - P.E - Athletics	90,202.66	71,324.04	(18,878.62)	-20.93%
110.01.69602501.0000.0000 - Athletic Trainer - Athletic Trainer	0.00	500.00	500.00	100.00%
110.02.04010002.0000.0000 - Biology, General	225,460.93	240,726.86	15,265.93	6.77%
110.02.04030002.0000.0000 - Microbiology Department	170,062.53	237,717.77	67,655.24	39.78%
110.02.04100002.0000.0000 - Anatomy & Physiology Dept - Anatomy And Physiology	232,993.94	250,862.39	17,868.45	7.67%
110.02.05020002.0000.0000 - Accounting	49,277.74	56,184.23	6,906.49	14.02%
110.02.05040002.0000.0000 - Business Admin, Finance, Ins	47,577.74	54,184.23	6,606.49	13.89%
110.02.07010002.0000.0000 - Computer Science Department	252,651.67	266,928.95	14,277.28	5.65%
110.02.08350002.0000.0000 - Physical Education Division	396,624.19	425,619.57	28,995.38	7.31%
110.02.08500102.0000.0000 - Modern Languages - Sign Language	140,000.44	149,691.92	9,691.48	6.92%
110.02.10020002.0000.0000 - Art Department	330,594.53	358,220.58	27,626.05	8.36%
110.02.10040002.0000.0000 - Music Department	131,814.10	144,951.28	13,137.18	9.97%
110.02.10070002.0000.0000 - Drama Department	241,180.86	257,699.44	16,518.58	6.85%
110.02.11010002.0000.0000 - Modern Languages - Foreign Languages, General	256,168.17	277,857.66	21,689.49	8.47%
110.02.11010002.3278.0000 - CHC-PSASB-Contract Education-Modern Languages Foreign Languages General	29,226.00	0.00	(29,226.00)	-100.00%
110.02.12100002.0000.0000 - Resp Therapy Cert Program - Respiratory Care/Therapy	665,821.87	841,915.17	176,093.30	26.45%
110.02.12500002.0000.0000 - Emergency Medicine Program - Emergency Medical Services	898,463.04	981,324.07	82,861.02	9.22%
110.02.13050202.0000.0000 - Early Childhood Education	111,045.02	121,388.54	10,343.52	9.31%
110.02.15010002.0000.0000 - English Department	714,386.21	831,902.98	117,516.78	16.45%
110.02.15060002.0000.0000 - Speech Department	264,526.94	289,748.24	25,221.29	9.53%
110.02.15090002.0000.0000 - Philosophy	159,017.39	164,263.27	5,245.89	3.30%
110.02.17010002.0000.0000 - Mathematics Department	840,937.09	945,979.71	105,042.63	12.49%
110.02.17010202.3269.0000 - CHC-Contract Education	14,000.00	13,340.00	(660.00)	-4.71%
110.02.19020002.0000.0000 - Physics Department	155,044.42	160,511.93	5,467.51	3.53%
110.02.19050002.0000.0000 - Chemistry Department	485,868.91	515,582.48	29,713.57	6.12%

Budget Forecast by Department - ALL FUNDS

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
110.02.19110002.0000.0000 - Formerly Astronomy Dept.	68,878.16	75,749.37	6,871.20	9.98%
110.02.19140002.0000.0000 - Geology Department	95,800.47	104,874.72	9,074.25	9.47%
110.02.20010002.0000.0000 - Psychology	399,995.87	438,118.70	38,122.83	9.53%
110.02.21330002.0000.0000 - Fire Science - Fire Technology	363,570.46	388,115.12	24,544.67	6.75%
110.02.21990102.0000.0000 - Public Safety Training	2,180.00	2,180.00	0.00	0.00%
110.02.22020002.0000.0000 - Anthropology	99,450.57	109,850.92	10,400.35	10.46%
110.02.22040002.0000.0000 - Economics	140,039.01	150,258.78	10,219.77	7.30%
110.02.22050002.0000.0000 - History	109,331.09	119,966.58	10,635.49	9.73%
110.02.22060002.0000.0000 - Geography Department	68,978.14	75,438.66	6,460.53	9.37%
110.02.22070002.0000.0000 - Political Science	119,478.20	131,267.35	11,789.15	9.87%
110.02.22080002.0000.0000 - Sociology	146,076.27	158,997.32	12,921.05	8.85%
110.02.49300102.0000.0000 - Office Of Instruction - Adjuncts	4,378,658.08	4,832,133.00	453,474.92	10.36%
110.02.49307002.0000.0000 - Reading Program	119,478.34	130,713.64	11,235.30	9.40%
110.02.60100402.0000.0000 - Humanities Division	53,081.67	161,658.44	108,576.77	204.55%
110.02.60101502.0000.0000 - Office Of Instruction	630,084.91	670,815.57	40,730.66	6.46%
110.02.60101902.0000.0000 - Honors Program	72,029.00	73,772.00	1,743.00	2.42%
110.02.60102102.0000.0000 - Resp Therapy Cert Program - Academic Administration	74,681.03	80,172.58	5,491.54	7.35%
110.02.60102202.0000.0000 - Emergency Medicine Program - Academic Administration	69,922.56	72,179.16	2,256.59	3.23%
110.02.60102302.0000.0000 - Radiologic Technology	5,037.00	5,089.00	52.00	1.03%
110.02.60102402.0000.0000 - Fire Science - Academic Administration	30,782.38	32,286.77	1,504.40	4.89%
110.02.60102502.0000.0000 - Vocational Education	171,832.82	250,966.81	79,133.99	46.05%
110.02.60102602.0000.0000 - Learning Resource Center	88,051.63	117,894.71	29,843.08	33.89%
110.02.61100202.0000.0000 - Learning Resource Center	474,457.35	461,348.95	(13,108.40)	-2.76%
110.02.61200102.0000.0000 - Library	513,980.01	626,910.19	112,930.18	21.97%
110.02.61900102.0000.0000 - Aquatics Center	29,026.52	30,823.17	1,796.65	6.19%
110.02.61900302.0000.0000 - Grants	10,208.00	10,000.00	(208.00)	-2.04%
110.02.61900502.0000.0000 - Campus President - Other Instructional Support Sv	120,997.28	276,532.28	155,535.00	128.54%
110.02.61900602.0000.0000 - Science Division	25,107.97	196,845.11	171,737.14	683.99%
110.02.61900702.0000.0000 - Planning and Research	2,900.00	0.00	(2,900.00)	-100.00%
110.02.61900802.0000.0000 - Resource Development	269,989.10	313,582.99	43,593.89	16.15%
110.02.61900902.0000.0000 - Marketing & Public Affairs - Other Instructional Support Sv	118,076.82	124,900.16	6,823.34	5.78%
110.02.62000102.0000.0000 - Admissions & Records	536,062.25	561,743.98	25,681.73	4.79%

Budget Forecast by Department - ALL FUNDS

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
110.02.63100402.0000.0000 - Counseling - Counseling & Guidance	737,603.33	726,349.51	(11,253.82)	-1.53%
110.02.63300102.0000.0000 - Articulation Program	0.00	1,875.00	1,875.00	100.00%
110.02.63300402.0000.0000 - Transfer Center 7/1/05	177,080.32	197,674.69	20,594.37	11.63%
110.02.63400202.0000.0000 - Career Center	176,453.40	196,135.39	19,681.99	11.15%
110.02.64200202.0000.0000 - Disabled Student Prog/Service	216,461.57	237,047.61	20,586.04	9.51%
110.02.64300102.0000.0000 - EOPS	154,265.66	159,888.78	5,623.12	3.65%
110.02.64400102.0000.0000 - Student Health Services	95,901.00	99,280.00	3,379.00	3.52%
110.02.64500302.0000.0000 - Student Services - Student Personnel Admin.	558,492.30	579,359.71	20,867.41	3.74%
110.02.64600102.0000.0000 - Financial Aid	302,761.64	320,823.04	18,061.40	5.97%
110.02.64800102.0000.0000 - Veterans Education	500.00	0.00	(500.00)	-100.00%
110.02.64900302.0000.0000 - Commencement	11,581.00	11,036.00	(545.00)	-4.71%
110.02.64900502.0000.0000 - Articulation Program	142,158.29	156,416.99	14,258.70	10.03%
110.02.65100102.0000.0000 - Maintenance	583,976.06	584,963.46	987.40	0.17%
110.02.65300102.0000.0000 - Custodial	1,346,237.37	1,432,147.45	85,910.08	6.38%
110.02.65300302.0000.0000 - Custodial - Child Development Centers	5,682.65	6,105.00	422.34	7.43%
110.02.65300402.0000.0000 - Custodial - Food Services	3,497.37	3,640.48	143.11	4.09%
110.02.65500202.0000.0000 - Grounds - Grounds Maint & Repairs	191,514.26	247,282.64	55,768.37	29.12%
110.02.65700102.0000.0000 - Telephone Operations & Maint	67,342.43	70,004.29	2,661.86	3.95%
110.02.65700802.0000.0000 - Utilities - Telephone	15,000.00	0.00	(15,000.00)	-100.00%
110.02.65700902.0000.0000 - Parking Lot Improvements	17,791.00	34,559.00	16,768.00	94.25%
110.02.65701102.0000.0000 - Utilities - Electricity	69,639.00	111,745.00	42,106.00	60.46%
110.02.65701202.0000.0000 - Utilities - Fuel Oil	3,500.00	8,000.00	4,500.00	128.57%
110.02.65701702.0000.0000 - Unrestricted Lottery	668,826.00	668,825.00	(1.00)	0.00%
110.02.65900102.0000.0000 - Administrative Services - Other M&O	271,373.44	283,851.31	12,477.87	4.60%
110.02.65900302.0000.0000 - Maintenance & Operations - Other M&O	101,762.33	105,964.15	4,201.82	4.13%
110.02.66000302.0000.0000 - Campus President - Planning, Policymaking, & Coordination	436,675.13	367,101.68	(69,573.45)	-15.93%
110.02.66000502.0000.0000 - Planning And Research	402,906.74	447,408.52	44,501.78	11.05%
110.02.67100102.0000.0000 - Marketing & Public Affairs - Community Relations	319,128.98	324,693.68	5,564.70	1.74%
110.02.67200102.0000.0000 - College Business Office - Fiscal Operations	150,272.97	154,630.25	4,357.29	2.90%
110.02.67500102.0000.0000 - Professional Development	10,983.00	12,708.00	1,725.00	15.71%
110.02.67700602.0000.0000 - Purchasing And Warehousing - Logistical Services	62,493.28	65,100.82	2,607.54	4.17%
110.02.67700702.0000.0000 - Mailroom And Postage * Logistical Services	13,500.00	13,500.00	0.00	0.00%

Budget Forecast by Department - ALL FUNDS

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
110.02.67700802.0000.0000 - Administrative Services - Logistical Services	3,500.00	3,500.00	0.00	0.00%
110.02.67900202.0000.0000 - Technology Service - Other Gen Inst.Support Svcs	840,023.12	863,024.02	23,000.91	2.74%
110.02.68300202.0000.0000 - College Business Office - Community Use Of Facilities	12,933.77	13,917.66	983.88	7.61%
110.02.69100102.0000.0000 - Bookstore	0.00	252,891.41	252,891.41	100.00%
110.02.69100202.0000.0000 - Purchasing And Warehousing - Bookstores	8,521.81	8,877.38	355.57	4.17%
110.02.69100302.0000.0000 - Custodial - Bookstores	11,403.96	11,861.49	457.53	4.01%
110.02.69200202.0000.0000 - Child Development Center	208,802.56	217,050.14	8,247.58	3.95%
110.02.69500202.0000.0000 - Grounds - Parking	7,571.34	7,900.88	329.55	4.35%
110.02.69500302.0000.0000 - Custodial - Parking	911.85	940.05	28.19	3.09%
110.02.69500402.0000.0000 - Parking Lot Improvements	20,700.00	42,602.48	21,902.48	105.81%
110.02.69600302.0000.0000 - Student Services - Student & Co-Curricular	143,598.15	151,423.65	7,825.50	5.45%
110.02.69600402.0000.0000 - College Business Office - Student & Co-Curricular	737.01	768.85	31.83	4.32%
110.02.69601402.0000.0000 - CHC-Womens Athletics - Polo	0.00	3,928.05	3,928.05	100.00%
110.02.69601502.0000.0000 - Mens Athletics - Polo	0.00	3,928.05	3,928.05	100.00%
110.02.69602202.0000.0000 - Mens Athletics	19,566.00	26,639.00	7,073.00	36.15%
110.02.69602302.0000.0000 - Womens Athletics	27,181.00	33,539.00	6,358.00	23.39%
110.02.70100302.3281.0000 - CHC-Redlands USD Contract Education-Contract Ed/Special Projects	50,840.00	43,160.00	(7,680.00)	-15.11%
110.02.71000102.0000.0000 - Technology Service - Physical Property & Related Acquisitions	7,187.70	7,474.40	286.71	3.99%
110.02.71000202.0000.0000 - Maintenance & Operations - Physical Property & Related Acquisitions	39,139.36	40,755.44	1,616.08	4.13%
110.02.71000302.0000.0000 - Administrative Services - Physical Property & Related Acquisitions	55,584.24	58,131.21	2,546.96	4.58%
110.02.73200002.3269.0000 - CHC-Contract Education	12,340.00	13,340.00	1,000.00	8.10%
110.02.73200002.3281.0000 - CHC-Redlands USD Contract Education-Student Aid	6,320.00	7,000.00	680.00	10.76%
110.03.60900103.0000.0000 - Reassigned Time-DIST	435,136.37	531,744.60	96,608.24	22.20%
110.03.61500203.0000.0000 - Distance Education - Acad Info Systems & Tech	613,058.95	552,739.38	(60,319.56)	-9.84%
110.03.61901003.0000.0000 - State Mandate Claims Funding	0.00	0.00	0.00	0.00%
110.03.65100103.0000.0000 - Maintenance	310,215.35	365,978.41	55,763.07	17.98%
110.03.65701303.0000.0000 - Utilities-Central Services	309,143.33	356,200.18	47,056.85	15.22%
110.03.66000703.0000.0000 - District Chancellor	728,083.50	745,834.67	17,751.17	2.44%
110.03.66000803.0000.0000 - Institutional Effectiveness	286,278.89	451,107.63	164,828.74	57.58%
110.03.66000903.0000.0000 - Board Of Trustees	300,146.92	443,328.40	143,181.48	47.70%
110.03.67100103.0000.0000 - Marketing & Public Affairs	358,468.58	339,700.36	(18,768.22)	-5.24%
110.03.67200203.0000.0000 - Controller	738,370.97	682,106.90	(56,264.07)	-7.62%

Budget Forecast by Department - ALL FUNDS

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
110.03.67200303.0000.0000 - Internal Audit	311,333.96	321,417.47	10,083.51	3.24%
110.03.67200403.0000.0000 - Accounting	1,739,286.76	1,934,367.99	195,081.23	11.22%
110.03.67300103.0000.0000 - Human Resources	2,454,887.50	2,619,313.77	164,426.27	6.70%
110.03.67500303.0000.0000 - Employee Benefits - Tuition Reimbursement	122,000.00	25,000.00	(97,000.00)	-79.51%
110.03.67500403.0000.0000 - EMG Planning/Preparedness	141,687.88	137,505.30	(4,182.59)	-2.95%
110.03.67700403.0000.0000 - General Supplies & Services	41,975.00	38,575.00	(3,400.00)	-8.10%
110.03.67700903.0000.0000 - District Health & Safety	302,518.95	126,600.00	(175,918.95)	-58.15%
110.03.67701003.0000.0000 - Purchasing And Warehousing	583,897.93	620,533.17	36,635.24	6.27%
110.03.67701103.0000.0000 - Insurance	70,000.00	70,000.00	0.00	0.00%
110.03.67701203.0000.0000 - Police	1,595,193.52	1,752,487.85	157,294.33	9.86%
110.03.67701303.0000.0000 - Printing	813,533.86	872,832.98	59,299.12	7.29%
110.03.67701403.0000.0000 - Security	646,293.01	676,434.72	30,141.71	4.66%
110.03.67800103.0000.0000 - TESS	3,652,037.21	3,234,333.38	(417,703.83)	-11.44%
110.03.67900303.0000.0000 - Employee Benefits - SUI/Excess STRS Sick Leave	41,000.00	110,000.00	69,000.00	168.29%
110.03.70100103.0000.0000 - Professional Development Centr - Contract Education	0.00	328,936.40	328,936.40	100.00%
110.03.71000403.0000.0000 - Facilities Planning/Adm.Svcs.	128,579.16	221,258.77	92,679.61	72.08%
110.03.73000403.0000.0000 - Insurance - Property and Liability	550,000.00	550,000.00	0.00	0.00%
110.15.67700401.0000.0000 - General Supplies & Services	0.00	0.00	0.00	0.00%
110.15.73000501.0000.0000 - WIA Carryover	5,716.00	5,716.00	0.00	0.00%
110.25.70100302.3281.0000 - CHC-Redlands USD Contract Education-Contract Ed/Special Projects	144,869.51	131,557.00	(13,312.51)	-9.19%
110.25.73200002.3278.0000 - CHC-PSASB-Contract Education-Student Aid	14,972.95	14,972.95	0.00	0.00%
110.25.73200002.3281.0000 - CHC-Redlands USD Contract Education-Student Aid	10,000.00	10,000.00	0.00	0.00%
125.01.04010001.2235.0000 - SBVC-Lottery Restricted-Biology General	23,016.00	20,306.00	(2,710.00)	-11.77%
125.01.04030001.2235.0000 - SBVC-Lottery Restricted-Microbiology Microbiology	25,676.00	29,776.00	4,100.00	15.97%
125.01.04100001.2235.0000 - SBVC-Lottery Restricted-Anatomy & Physiology Department Anatomy and Physiology	34,490.00	34,490.00	0.00	0.00%
125.01.05140001.2235.0000 - SBVC-Lottery Restricted-Computer Info Tech	2,385.00	2,385.00	0.00	0.00%
125.01.06040001.2457.0000 - SBVC-Perkins Title I-Radio/Television Instruction	9,900.00	30,500.00	20,600.00	208.08%
125.01.06040001.3152.0000 - SBVC-Digital Media Disciplines Grant-Radio/Television Instruction	55,475.00	35,475.00	(20,000.00)	-36.05%
125.01.08350001.2235.0000 - SBVC-Lottery Restricted-P E Physical Education	4,830.00	4,830.00	0.00	0.00%
125.01.09010001.2235.0000 - SBVC-Lottery Restricted-Technical Training Division Engineering	1,050.00	1,050.00	0.00	0.00%
125.01.09340001.2235.0000 - SBVC-Lottery Restricted-Electronics Department	3,990.00	3,990.00	0.00	0.00%
125.01.09340001.2428.0000 - SBVC-Strong Workforce-Electronics Department	95,000.00	0.00	(95,000.00)	-100.00%

Budget Forecast by Department - ALL FUNDS

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
125.01.09340001.2429.0000 - SBVC-Regional Shares/Strong Workforce-Electronics Department	87,607.00	83,577.00	(4,030.00)	-4.60%
125.01.09340001.2457.0000 - SBVC-Perkins Title I-Electronics Department	18,182.00	18,000.00	(182.00)	-1.00%
125.01.09460001.2235.0000 - SBVC-Lottery Restricted-Refrigeration	3,360.00	3,360.00	0.00	0.00%
125.01.09460001.2457.0000 - SBVC-Perkins Title I-Refrigeration	10,000.00	17,000.00	7,000.00	70.00%
125.01.09470001.2428.0000 - SBVC-Strong Workforce-Diesel	0.00	151,355.00	151,355.00	100.00%
125.01.09470001.2457.0000 - SBVC-Perkins Title I-Diesel Department	39,000.00	21,000.00	(18,000.00)	-46.15%
125.01.09480001.3174.0000 - SBVC-State Referee Program	12,000.00	12,000.00	0.00	0.00%
125.01.09480101.2235.0000 - SBVC-Lottery Restricted-Automotive Department	12,200.00	4,200.00	(8,000.00)	-65.57%
125.01.09480101.2429.0000 - SBVC-Regional Shares/Strong Workforce-Automotive Department	104,000.00	30,695.00	(73,305.00)	-70.49%
125.01.09480101.2457.0000 - SBVC-Perkins Title I-Automotive Department	37,706.00	44,000.00	6,294.00	16.69%
125.01.09490001.2457.0000 - SBVC-Perkins Title I-Automotive Collision Repair	31,994.00	42,000.00	10,006.00	31.27%
125.01.09500001.2235.0000 - SBVC-Lottery Restricted-Aeronautics Department Main	4,200.00	4,200.00	0.00	0.00%
125.01.09500001.2457.0000 - SBVC-Perkins Title I-Aeronautics Department Main	32,600.00	23,500.00	(9,100.00)	-27.91%
125.01.09563001.2235.0000 - SBVC-Lottery Restricted-Machine Shop Department	14,625.00	2,625.00	(12,000.00)	-82.05%
125.01.09563001.2428.0000 - SBVC-Strong Workforce-Machine Shop Dept	0.00	28,000.00	28,000.00	100.00%
125.01.09563001.2429.0000 - SBVC-Regional Shares/Strong Workforce-Machine Shop Department	230,000.00	660.00	(229,340.00)	-99.71%
125.01.09563001.2457.0000 - SBVC-Perkins Title I-Machine Shop Department	22,500.00	18,000.00	(4,500.00)	-20.00%
125.01.09565101.2235.0000 - SBVC-Lottery Restricted-Welding Certification Test Revenue	46,958.00	35,866.00	(11,092.00)	-23.62%
125.01.09565101.2457.0000 - SBVC-Perkins Title I-Welding Certification Test Revenue	34,000.00	53,000.00	19,000.00	55.88%
125.01.09565101.3169.0000 - SBVC-Welding Certification Test Revenue	2,460.00	2,460.00	0.00	0.00%
125.01.09580001.2457.0000 - SBVC-Perkins Title I-Water Supply Technology	8,972.00	8,000.00	(972.00)	-10.83%
125.01.10020001.2235.0000 - SBVC-Lottery Restricted-Art Department	4,665.00	4,665.00	0.00	0.00%
125.01.10020001.2428.0000 - SBVC-Strong Workforce-Art Department	26,500.00	0.00	(26,500.00)	-100.00%
125.01.10020001.2457.0000 - SBVC-Perkins Title I-Art Department	12,900.00	7,000.00	(5,900.00)	-45.74%
125.01.10040001.2235.0000 - SBVC-Lottery Restricted-Music Department	3,150.00	3,150.00	0.00	0.00%
125.01.10040001.3277.0000 - SBVC-Rialto USD-Music Department	3,917.16	0.00	(3,917.16)	-100.00%
125.01.10070001.2235.0000 - SBVC-Lottery Restricted-Drama Department	1,937.00	1,937.00	0.00	0.00%
125.01.11010001.3277.0000 - SBVC-Rialto USD-Modern Languages Foreign Languages General	15,057.00	0.00	(15,057.00)	-100.00%
125.01.12170001.2428.0000 - SBVC-Strong Workforce-Surgical Technician	0.00	153,653.46	153,653.46	100.00%
125.01.12210001.2428.0000 - SBVC-Strong Workforce-Pharmacy Technology	0.00	114,898.54	114,898.54	100.00%
125.01.12210001.2457.0000 - SBVC-Perkins Title I-Pharmacy Technology	35,000.00	18,000.00	(17,000.00)	-48.57%
125.01.12301001.2180.0000 - SBVC-Enrollment Growth/Nursing Program	181,500.00	181,500.00	0.00	0.00%

Budget Forecast by Department - ALL FUNDS

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
125.01.12301101.2235.0000 - SBVC-Lottery Restricted-Registered Nursing Program	11,139.00	11,139.00	0.00	0.00%
125.01.12301101.2428.0000 - SBVC-Strong Workforce-Registered Nursing Program	74,037.00	25,000.00	(49,037.00)	-66.23%
125.01.12301101.2429.0000 - SBVC-Regional Shares/Strong Workforce-Registered Nursing Program	73,125.00	73,425.00	300.00	0.41%
125.01.12301101.2457.0000 - SBVC-Perkins Title I-Registered Nursing Program	28,000.00	28,000.00	0.00	0.00%
125.01.12390001.2428.0000 - SBVC-Strong Workforce-Psychiatric Tech	0.00	188,600.00	188,600.00	100.00%
125.01.12390001.2457.0000 - SBVC-Perkins Title I-Psychiatric Tech	13,428.00	12,000.00	(1,428.00)	-10.63%
125.01.13050001.1213.0000 - SBVC-Child Development Division Consortium	500.00	500.00	0.00	0.00%
125.01.13060001.2428.0000 - SBVC-Strong Workforce-Nutrition, Food and Culinary Arts	32,448.00	268,800.00	236,352.00	728.40%
125.01.13070001.2235.0000 - SBVC-Lottery Restricted-Restaurant Management Program	48,000.00	48,000.00	0.00	0.00%
125.01.13070001.2428.0000 - SBVC-Strong Workforce-Restaurant Management Program	32,448.00	175,280.00	142,832.00	440.19%
125.01.13070001.3181.0000 - SBVC-Restaurant Management-Restaurant Management Program	52,034.48	50,000.00	(2,034.48)	-3.91%
125.01.19020001.2235.0000 - SBVC-Lottery Restricted-Physics Department	1,554.00	1,554.00	0.00	0.00%
125.01.19050001.2235.0000 - SBVC-Lottery Restricted-Chemistry Department	48,466.00	28,466.00	(20,000.00)	-41.27%
125.01.19110101.3509.0000 - SBVC-Planetarium Income	3,600.00	3,600.00	0.00	0.00%
125.01.22010101.3277.0000 - SBVC-Rialto USD-Rialto USD Contract Ed/MCHS	3,435.00	0.00	(3,435.00)	-100.00%
125.01.22060001.2235.0000 - SBVC-Lottery Restricted-Geography Department	1,000.00	1,000.00	0.00	0.00%
125.01.22060001.2457.0000 - SBVC-Perkins Title I-Geography Department	0.00	10,000.00	10,000.00	100.00%
125.01.22990101.2428.0000 - SBVC-Strong Workforce-Human Services Department	60,000.00	0.00	(60,000.00)	-100.00%
125.01.49301001.2210.0000 - SBVC-Youth Empowerment STR	22,500.00	22,500.00	0.00	0.00%
125.01.49301001.2228.0000 - SBVC-Basic Skills-Counseling General Studies	568,773.00	466,029.00	(102,744.00)	-18.06%
125.01.49303001.2202.0000 - SBVC-Disabled Student Programs	0.00	75,835.63	75,835.63	100.00%
125.01.60101101.2232.0000 - SBVC-Matriculation-Technical Training Division Academic Administration	24,960.00	0.00	(24,960.00)	-100.00%
125.01.60101101.2276.0000 - SBVC-Prop 39 Region F Colleges-Technical Training	100,000.00	0.00	(100,000.00)	-100.00%
125.01.60101401.2235.0000 - SBVC-Restricted Lottery	0.00	5,000.00	5,000.00	100.00%
125.01.60102501.2457.0000 - SBVC-Perkins Title I - Other Instructional Support Sv	14,638.00	9,080.00	(5,558.00)	-37.97%
125.01.60102901.2450.0000 - SBVC-Consortia - Staff Development-01	0.00	9,080.00	9,080.00	100.00%
125.01.60103101.2147.0000 - SBVC-AB104 Adult Ed Block Grant	9,961,494.00	10,369,915.00	408,421.00	4.10%
125.01.61200101.2235.0000 - SBVC-Lottery Restricted-Library General	164,156.00	164,156.00	0.00	0.00%
125.01.61200201.2428.0000 - SBVC-Strong Workforce-Library Technology Certificate	0.00	9,999.00	9,999.00	100.00%
125.01.61900401.2166.0000 - SBVC-Zero Textbook Cost Degree	149,840.00	0.00	(149,840.00)	-100.00%
125.01.61900401.2167.0000 - SBVC-Mesa Grant	80,390.11	0.00	(80,390.11)	-100.00%
125.01.61910301.2458.0000 - SBVC-CTE Transitions Grant	39,512.40	41,086.76	1,574.36	3.98%

Budget Forecast by Department - ALL FUNDS

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
125.01.61910401.1160.0000 - SBVC-Federal College Work Study - Administrative	342,250.00	342,250.00	0.00	0.00%
125.01.61912001.2428.0000 - SBVC-Strong Workforce-Technical Training Other Instructional Support	250,000.00	146,746.00	(103,254.00)	-41.30%
125.01.61912001.2429.0000 - SBVC-Regional Shares/Strong Workforce-Technical Training Other Instructional Support	239,375.00	239,375.00	0.00	0.00%
125.01.63100401.2232.0000 - SBVC-Matriculation-Matriculation Counseling & Guidance	27,270.03	29,353.62	2,083.59	7.64%
125.01.63200101.2232.0000 - SBVC-Matriculation-03	3,382,927.81	3,335,129.82	(47,797.98)	-1.41%
125.01.63900101.2214.0000 - SBVC-Student Equity-Student Equity	1,165,722.26	1,224,120.25	58,398.00	5.01%
125.01.64200101.2202.0000 - SBVC-Disabled Student Programs	714,923.48	718,361.47	3,437.99	0.48%
125.01.64300101.2201.0000 - SBVC-EOPS 2017	518,578.49	657,335.61	138,757.12	26.76%
125.01.64300301.2200.0000 - SBVC-EOPS Care Program 2017	59,195.47	77,707.83	18,512.36	31.27%
125.01.64400201.3337.0000 - SBVC-Family Pact Contract	16,000.00	16,000.00	0.00	0.00%
125.01.64400301.3310.0000 - SBVC-Student Health Fees	490,323.20	514,683.66	24,360.46	4.97%
125.01.64600401.2161.0000 - SBVC-SFAA-BFAP Adm Allowance	187,530.01	194,621.39	7,091.38	3.78%
125.01.64700101.1265.0000 - SBVC-Transitional Assistance-Workforce Readiness Job Development/Placement	20,573.98	21,383.17	809.18	3.93%
125.01.64700101.2266.0000 - SBVC-CalWorks-Workforce Readiness Job Development/Placement Services	422,078.06	360,100.53	(61,977.53)	-14.68%
125.01.64700501.2212.0000 - SBVC-Workability III Grant	142,762.00	146,876.63	4,114.62	2.88%
125.01.64800101.2214.0000 - SBVC-Student Equity-Veterans Education	50,014.10	0.00	(50,014.10)	-100.00%
125.01.64900801.1150.0000 - SBVC-Title IV-Trio	296,714.30	291,110.00	(5,604.31)	-1.89%
125.01.64900901.1265.0000 - SBVC-Transitional Assistance-Transitional Assistance Miscellaneous Student	15,174.02	10,000.00	(5,174.02)	-34.10%
125.01.64901101.2435.0000 - SBVC-Middle College High School	100,000.00	100,000.00	0.00	0.00%
125.01.64901201.2355.0000 - SBVC-Puente Project	4,500.00	2,004.80	(2,495.20)	-55.45%
125.01.64901401.2209.0000 - SBVC-Foster Parent Program	162,225.00	172,689.37	10,464.38	6.45%
125.01.64901701.2266.0000 - SBVC-CalWorks-Student Body Center Fee Student Activities/ Miscellaneous Student	249,794.76	255,099.80	5,305.04	2.12%
125.01.65300101.3340.0000 - SBVC-Civic Center Act-Custodial	3,821.00	3,821.00	0.00	0.00%
125.01.66000301.2403.0000 - SBVC-Guided Pathways	0.00	415,058.00	415,058.00	100.00%
125.01.66000401.1176.0000 - SBVC-Veterans Education	2,200.00	2,200.00	0.00	0.00%
125.01.67700401.2235.0000 - SBVC-Lottery Restricted-General Supplies & Services	13,317.00	70,847.00	57,530.00	432.00%
125.01.67700401.3277.0000 - SBVC-Rialto USD-General Supplies & Services	16,273.44	0.00	(16,273.44)	-100.00%
125.01.67700501.3340.0000 - SBVC-Civic Center Act-Auditorium	2,179.00	2,179.00	0.00	0.00%
125.01.67700801.2235.0000 - SBVC-Lottery Restricted-Administrative Services Logistical Services	0.00	0.00	0.00	0.00%
125.01.67700801.2428.0000 - SBVC-Strong Workforce-Administrative Services Logistical Services	189,964.00	0.00	(189,964.00)	-100.00%
125.01.68200401.3163.0000 - SBVC-Media Academy Contracts	1,955.00	1,955.00	0.00	0.00%
125.01.68200601.3162.0000 - SBVC-Media Academy Contracts	2,945.00	0.00	(2,945.00)	-100.00%

Budget Forecast by Department - ALL FUNDS

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Program	2018 Budget	2019 Budget	Change	% Change
125.01.68400601.3152.0000 - SBVC-Digital Media Disciplines Grant-ICT/Digital Media	6,000.00	6,000.00	0.00	0.00%
125.01.69400301.3175.0000 - SBVC-Sun Room Catering	25,000.00	25,000.00	0.00	0.00%
125.01.69500401.3304.0000 - SBVC-Parking	200,000.01	212,773.55	12,773.54	6.39%
125.01.69600101.2235.0000 - SBVC-Lottery Restricted-Mens Athletics Student & Co Curricular	11,913.00	11,913.00	0.00	0.00%
125.01.69601801.2235.0000 - SBVC-Lottery Restricted-Mens Athletics Football	181,608.95	0.00	(181,608.95)	-100.00%
125.01.69602301.2235.0000 - SBVC-Lottery Restricted-Womens Athletics	2,578.00	2,578.00	0.00	0.00%
125.01.69602501.2235.0000 - SBVC-Lottery Restricted-Athletic Trainer Athletic Trainer	8,085.00	8,085.00	0.00	0.00%
125.01.69900101.3314.0000 - SBVC-Student Transportation Fee	200,000.00	200,000.00	0.00	0.00%
125.01.73200001.1150.0000 - SBVC-Title IV-Trio-04	10,000.00	10,000.00	0.00	0.00%
125.01.73200001.1265.0000 - SBVC-Transitional Assistance-Student Aid	75,441.00	79,820.83	4,379.83	5.81%
125.01.73200001.2180.0000 - SBVC-Enrollment Growth/Nursing Program	1,000.00	1,000.00	0.00	0.00%
125.01.73200001.2200.0000 - SBVC-EOPS Care Program-Student Aid	59,067.54	47,555.13	(11,512.41)	-19.49%
125.01.73200001.2201.0000 - SBVC-EOPS	395,422.83	207,698.00	(187,724.83)	-47.47%
125.01.73200001.2214.0000 - SBVC-Student Equity-Student Aid	159,428.00	123,468.00	(35,960.00)	-22.56%
125.01.73200001.2232.0000 - SBVC-Matriculation-Student Aid	40,000.00	0.00	(40,000.00)	-100.00%
125.01.73200201.2266.0000 - SBVC-CalWorks-CalWORKs Payments To/For Students	12,472.03	30,000.00	17,527.97	140.54%
125.01.73200301.1213.0000 - SBVC-Child Development Division Consortium	12,000.00	12,000.00	0.00	0.00%
125.02.04010102.2235.0000 - CHC-Lottery Restricted-Microbiology Biology General	10,147.00	10,147.00	0.00	0.00%
125.02.05060002.2429.0000 - CHC-Regional Shares/Strong Workforce-Business Management	145,000.00	90,097.34	(54,902.66)	-37.86%
125.02.07010002.2235.0000 - CHC-Lottery Restricted-Computer Science Department	16,200.00	16,200.00	0.00	0.00%
125.02.07010002.2428.0000 - CHC-Strong Workforce-Computer Science Department	32,757.00	115,523.15	82,766.15	252.67%
125.02.07010102.2457.0000 - CHC-Perkins Title I-Cisco Academy	5,001.00	5,001.00	0.00	0.00%
125.02.10020002.2235.0000 - CHC-Lottery Restricted-Art Department	1,500.00	1,500.00	0.00	0.00%
125.02.12100002.2235.0000 - CHC-Lottery Restricted-Respiratory Therapy Certification Program Respiratory	6,343.00	1,375.00	(4,968.00)	-78.32%
125.02.12100002.2457.0000 - CHC-Perkins Title I-Respiratory Therapy Certification Program Respiratory	23,512.00	21,512.00	(2,000.00)	-8.51%
125.02.12100102.3312.0000 - CHC-Respiratory Care Test Fee	3,800.00	3,800.00	0.00	0.00%
125.02.12500002.2235.0000 - CHC-Lottery Restricted-Emergency Medicine Program Emergency Medical Services	1,500.00	1,500.00	0.00	0.00%
125.02.12500002.2457.0000 - CHC-Perkins Title I-Emergency Medicine Program Emergency Medical Services	39,501.00	30,766.00	(8,735.00)	-22.11%
125.02.12510002.2428.0000 - CHC-Strong Workforce-Paramedic	23,884.00	23,884.00	0.00	0.00%
125.02.13050002.1213.0000 - CHC-Child Dev Div Consortium	150.00	150.00	0.00	0.00%
125.02.13050202.2457.0000 - CHC-Perkins Title I-Early Childhood Education	6,550.00	6,550.00	0.00	0.00%
125.02.20010002.2235.0000 - CHC-Lottery Restricted-Psychology	1,400.00	1,400.00	0.00	0.00%

Budget Forecast by Department - ALL FUNDS

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Program	2018 Budget	2019 Budget	Change	% Change
125.02.21330002.2428.0000 - CHC-Strong Workforce-Fire Science Fire Technology	98,796.00	98,796.00	0.00	0.00%
125.02.49301002.2228.0000 - CHC-Basic Skills-Counseling General Studies	193,973.00	165,000.00	(28,973.00)	-14.94%
125.02.49303002.2202.0000 - CHC-Disabled Student Programs	5,612.00	5,612.00	0.00	0.00%
125.02.60100201.2403.0000 - CHC-Guided Pathways	0.00	182,153.00	182,153.00	100.00%
125.02.60102202.2457.0000 - CHC-Perkins Title I-Emergency Medicine Program Academic Administration	12,878.00	12,878.00	0.00	0.00%
125.02.60102302.2235.0000 - CHC-Lottery Restricted	46,000.00	46,000.00	0.00	0.00%
125.02.60102302.2457.0000 - CHC-Perkins Title I-Radiologic Technology	8,302.00	7,660.00	(642.00)	-7.73%
125.02.60102402.2457.0000 - CHC-Perkins Title I-Fire Science Academic Administration	47,296.00	47,296.00	0.00	0.00%
125.02.60102502.2457.0000 - CHC-Perkins Title I-Vocational Education	18,042.00	17,868.00	(174.00)	-0.96%
125.02.61100102.2235.0000 - CHC-Lottery Restricted	93,000.00	93,000.00	0.00	0.00%
125.02.61100202.2214.0000 - CHC-Student Equity-Learning Resource Center	171,292.61	126,550.00	(44,742.61)	-26.12%
125.02.61900102.3340.0000 - CHC-Civic Center Act-Aquatics Center	174,499.99	178,929.90	4,429.90	2.54%
125.02.61900302.2183.0000 - CHC-Colleges Future Foundation	4,373.69	0.00	(4,373.69)	-100.00%
125.02.61900402.2428.0000 - CHC-Strong Workforce-Grants Other Instructional Support Services	345,733.00	327,756.85	(17,976.15)	-5.20%
125.02.61900802.3172.0000 - CHC-San Manuel	200,000.00	100,000.00	(100,000.00)	-50.00%
125.02.61910302.2458.0000 - CHC-CTE Transitions Grant	34,797.64	25,781.84	(9,015.80)	-25.91%
125.02.61910402.1160.0000 - CHC-Federal College Work Study - Administrative-Federal College Work Study Administration	59,788.67	140,000.00	80,211.33	134.16%
125.02.61910702.3241.0000 - CHC-Medical Clearance	8,400.00	8,400.00	0.00	0.00%
125.02.61911302.3316.0000 - CHC-Recreation Fee	65,000.00	65,000.00	0.00	0.00%
125.02.62000102.2232.0000 - CHC-Matriculation-Admissions & Records	170,241.95	236,616.09	66,374.15	38.99%
125.02.63100402.2232.0000 - CHC-Matriculation-Matriculation Counseling & Guidance	770,433.91	708,313.31	(62,120.61)	-8.06%
125.02.63200102.2232.0000 - CHC-Matriculation-Matriculation	372,950.97	389,342.07	16,391.11	4.39%
125.02.63400102.3264.0000 - CHC-Educational Planning Initiative	67,500.00	0.00	(67,500.00)	-100.00%
125.02.64200102.2202.0000 - CHC-Disabled Student Programs - DSPS	469,136.81	436,720.71	(32,416.11)	-6.91%
125.02.64200202.2214.0000 - CHC-Student Equity-Disabled Student Program/Service	40,947.28	44,627.96	3,680.68	8.99%
125.02.64300102.2201.0000 - CHC-EOPS-EOPS	263,723.29	357,204.69	93,481.40	35.45%
125.02.64300102.2214.0000 - CHC-Student Equity-EOPS	6,856.02	601.05	(6,254.97)	-91.23%
125.02.64300302.2200.0000 - CHC-EOPS-Care Program	70,362.09	82,388.77	12,026.68	17.09%
125.02.64400202.3337.0000 - CHC-Family Pact Contract	11,000.00	11,000.00	0.00	0.00%
125.02.64400302.3310.0000 - CHC-Student Health Fees	232,205.27	243,226.06	11,020.79	4.75%
125.02.64500302.1176.0000 - CHC-Veterans Education	1,500.00	1,500.00	0.00	0.00%
125.02.64500302.2214.0000 - CHC-Student Equity-Student Services Student Personnel Administration	130,735.44	150,283.28	19,547.84	14.95%

Budget Forecast by Department - ALL FUNDS

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
125.02.64600102.2161.0000 - CHC-SFAA-BFAP Adm Allowance	0.00	52,313.14	52,313.14	100.00%
125.02.64700102.2429.0000 - CHC-Regional Shares/Strong Workforce-Workforce Readiness Job	328,097.13	155,600.48	(172,496.65)	-52.57%
125.02.64800102.2214.0000 - CHC-Student Equity-Veterans Education	55,349.71	63,954.81	8,605.10	15.55%
125.02.64800102.2232.0000 - CHC-Matriculation-Veterans Education	55,349.71	63,954.81	8,605.10	15.55%
125.02.64900702.3315.0000 - CHC-Assessment Center Revenue	15,000.00	12,000.00	(3,000.00)	-20.00%
125.02.64900902.1265.0000 - CHC-Transitional Assistance - Misc Stu Svcs	14,316.49	26,550.00	12,233.51	85.45%
125.02.64901002.2214.0000 - CHC-Student Equity-Transitional Assistance Miscellaneous Student Services State	30,914.67	34,876.93	3,962.26	12.82%
125.02.64901702.2266.0000 - CHC-Calworks-Student Body Center Fee Student Activities/ Miscellaneous Student	202,592.29	204,871.45	2,279.17	1.13%
125.02.65100102.3304.0000 - CHC -Parking-Maintenance	9,128.96	9,587.60	458.64	5.02%
125.02.65500202.3304.0000 - CHC-Parking-Grounds Grounds Maintenance & Repairs	79,270.46	62,730.26	(16,540.20)	-20.87%
125.02.65701102.3304.0000 - CHC-Parking-04	0.00	22,000.00	22,000.00	100.00%
125.02.66000402.2214.0000 - CHC-Student Equity-Grants Planning Policymaking & Coordination	72,273.40	68,175.73	(4,097.67)	-5.67%
125.02.66000502.2232.0000 - CHC-Matriculation-Planning and Research	44,067.05	59,538.36	15,471.31	35.11%
125.02.66001802.2235.0000 - CHC-Lottery Restricted	43,798.00	48,766.00	4,968.00	11.34%
125.02.67100102.2458.0000 - CHC-CTE Transitions Grant	4,714.75	13,526.16	8,811.41	186.89%
125.02.67500102.2214.0000 - CHC-Student Equity-Professional Development	27,229.56	31,053.29	3,823.73	14.04%
125.02.67700802.2428.0000 - CHC-Strong Workforce-Administrative Services Logistical Services	155,243.61	0.00	(155,243.61)	-100.00%
125.02.67900202.2214.0000 - CHC-Student Equity-Technology Service Other Gen Inst Support Services	56,076.02	0.00	(56,076.02)	-100.00%
125.02.67900702.3145.0000 - CHC-Copy Revenue	14,500.00	14,500.00	0.00	0.00%
125.02.67901002.2214.0000 - CHC-Student Equity-Technology Service Other Gen Inst Support Services	0.00	63,155.63	63,155.63	100.00%
125.02.68200102.3305.0000 - CHC-Community Services	148,142.00	50,000.00	(98,142.00)	-66.25%
125.02.68300102.3340.0000 - CHC-Civic Center Act-Media Academy Contracts	1,000.00	3,270.00	2,270.00	227.00%
125.02.69500102.3304.0000 - CHC-Parking-College Business Office Parking	2,211.04	2,306.54	95.50	4.32%
125.02.69500202.3304.0000 - CHC- Parking-Grounds Parking	69,947.36	72,809.64	2,862.28	4.09%
125.02.69500402.3304.0000 - CHC-Parking-Parking Lot Improvements	24,505.68	19,031.36	(5,474.32)	-22.34%
125.02.69500502.3304.0000 - CHC-Parking-Maintenance & Operations Parking	15,655.74	16,302.18	646.43	4.13%
125.02.69500602.3304.0000 - CHC-Parking-Administrative Services Parking	4,446.74	7,803.31	3,356.57	75.48%
125.02.69900102.3314.0000 - CHC-Student Transportation Fee	78,000.00	99,000.00	21,000.00	26.92%
125.02.73200002.1265.0000 - CHC-Transitional Assistance	31,130.00	11,558.00	(19,572.00)	-62.87%
125.02.73200002.2200.0000 - CHC-EOPS-Care Program-Student Aid	29,069.78	10,000.00	(19,069.78)	-65.60%
125.02.73200002.2201.0000 - CHC-EOPS-Student Aid	301,119.00	202,739.00	(98,380.00)	-32.67%
125.02.73200302.1213.0000 - CHC-Child Development Division Consortium	3,600.00	3,600.00	0.00	0.00%

Budget Forecast by Department - ALL FUNDS

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
125.03.60102903.2457.0000 - DIST-Perkins Title I	26,944.51	27,243.26	298.74	1.11%
125.03.60102903.2458.0000 - DIST-CTE Transitions Grant	4,159.00	4,138.00	(21.00)	-0.50%
125.03.61500103.2231.0000 - DIST-Block Grant-Technology Service Academic Information Systems & Technology	873,000.00	1,298,750.00	425,750.00	48.77%
125.03.61500103.2261.0000 - DIST-ATPC-Technology Service Academic Information Systems & Technology	1,685,488.99	1,704,742.53	19,253.55	1.14%
125.03.61910803.3511.0000 - DIST-Fee For Service	400,000.00	400,000.00	0.00	0.00%
125.03.65700803.3484.0000 - DIST-ICT/Digital Media-Telephone	800.00	0.00	(800.00)	-100.00%
125.03.67100103.3515.0000 - DIST-Educational Orientation Program	25,000.00	24,000.00	(1,000.00)	-4.00%
125.03.67200203.2231.0000 - DIST-Block Grant-Controller	97,701.00	601,250.00	503,549.00	515.40%
125.03.67600203.2302.0000 - DIST-Equal Employment Opportunity	50,000.00	50,000.00	0.00	0.00%
125.03.67701103.3311.0000 - DIST-Accident Fee	60,400.00	60,800.00	400.00	0.66%
125.03.68400203.2418.0000 - DIST-Riverside County Regional Training	43,348.00	0.00	(43,348.00)	-100.00%
125.03.68400203.2429.0000 - DIST-Regional Shares/Strong Workforce	300,000.00	0.00	(300,000.00)	-100.00%
125.03.68400203.2496.0000 - DIST-SWP Employability/Soft Skills to Create Pathways	0.00	1,343,720.00	1,343,720.00	100.00%
125.03.68400203.3282.0000 - DIST-Goodwill Southern California-01	139,200.00	0.00	(139,200.00)	-100.00%
125.03.68400203.3514.0000 - DIST-Indirect Charges	0.00	0.00	0.00	0.00%
125.03.68400603.2485.0000 - DIST-ICT/Digital Media-ICT/Digital Media	91,735.28	0.00	(91,735.28)	-100.00%
125.03.68400603.3484.0000 - DIST-ICT/Digital Media-ICT/Digital Media	234,200.00	0.00	(234,200.00)	-100.00%
125.03.68402003.3424.0000 - DIST-PDC Local Contracts	49,500.00	10,000.00	(39,500.00)	-79.80%
125.03.68402203.2489.0000 - DIST-IDRC/Acute Labor 158-005	47,340.57	0.00	(47,340.57)	-100.00%
125.15.05140001.2428.0000 - SBVC -Strong Workforce-Computer Info Tech	225,000.00	210,935.00	(14,065.00)	-6.25%
125.15.06040001.2184.0000 - SBVC-AB798 Textbook Affordability Program-Radio/Television Instruction	2,500.00	0.00	(2,500.00)	-100.00%
125.15.06040001.3152.0000 - SBVC-Digital Media Disciplines Grant-Radio/Television Instruction	69,510.50	94,600.00	25,089.50	36.09%
125.15.09340001.2428.0000 - SBVC -Strong Workforce-Electronics Department	250,000.00	164,403.00	(85,597.00)	-34.24%
125.15.09340001.2428.0000 - SBVC-Strong Workforce-Electronics	0.00	99,140.24	99,140.24	100.00%
125.15.09340001.2429.0000 - SBVC-Regional Shares/Strong Workforce	0.00	6,000.00	6,000.00	100.00%
125.15.09480101.2429.0000 - SBVC-Regional Shares/Strong Workforce	0.00	96,000.00	96,000.00	100.00%
125.15.09490001.2428.0000 - SBVC -Strong Workforce-Automotive Collision Repair	296.00	296.00	0.00	0.00%
125.15.09490001.2428.0000 - SBVC-Strong Workforce-Automotive Collision Repair	0.00	296.00	296.00	100.00%
125.15.09563001.2429.0000 - SBVC-Regional Shares/Strong Workforce	0.00	100,000.00	100,000.00	100.00%
125.15.09565101.3169.0000 - SBVC-Welding Certification Test Revenue	3,326.50	0.00	(3,326.50)	-100.00%
125.15.10020001.2428.0000 - SBVC -Strong Workforce-Art Department	13,000.00	7,367.37	(5,632.63)	-43.33%
125.15.10040001.3182.0000 - SBVC-Music Department Donations	123,914.00	2,010.00	(121,904.00)	-98.38%

Budget Forecast by Department - ALL FUNDS

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
125.15.10040001.3280.0000 - SBVC-Rialto USD Contract Education-Music Department	4,968.00	3,500.00	(1,468.00)	-29.55%
125.15.11010001.3277.0000 - SBVC-Rialto USD-Modern Languages Foreign Languages General	18,808.00	15,057.00	(3,751.00)	-19.94%
125.15.11010101.3279.0000 - SBVC-SBCUSD Contract Ed/MCHS-SBCUSD Contract Ed/MCHS	15,312.00	14,996.00	(316.00)	-2.06%
125.15.12170001.2428.0000 - SBVC -Strong Workforce-Surgical Technician	2,750.00	2,750.00	0.00	0.00%
125.15.12301101.2428.0000 - SBVC -Strong Workforce-Registered Nursing Program	142,678.00	94,298.59	(48,379.41)	-33.91%
125.15.13060001.2428.0000 - SBVC -Strong Workforce-Nutrition, Food and Culinary Arts	415,007.78	367,034.96	(47,972.82)	-11.56%
125.15.13060001.2428.0000 - SBVC-Strong Workforce-Nutrituion, Foods	0.00	145,427.36	145,427.36	100.00%
125.15.13070001.2428.0000 - SBVC -Strong Workforce-Restaurant Management Program	226,180.17	65,335.00	(160,845.17)	-71.11%
125.15.13070001.2428.0000 - SBVC-Strong Workforce-Restaurant Management	0.00	47,285.82	47,285.82	100.00%
125.15.13070001.3181.0000 - SBVC-Restaurant Management-Restaurant Management Program	44,560.33	65,000.00	20,439.67	45.87%
125.15.19010001.1153.0000 - SBVC-Success in STEM at HSI	0.00	83,938.00	83,938.00	100.00%
125.15.19110101.3509.0000 - SBVC-Planetarium Income	43,173.05	44,149.05	976.00	2.26%
125.15.21050001.2428.0000 - SBVC -Strong Workforce-Administration Of Justice	37,167.86	32,543.00	(4,624.86)	-12.44%
125.15.22010001.2184.0000 - SBVC-AB798 Textbook Affordability Program-Social Science General	21,187.41	0.00	(21,187.41)	-100.00%
125.15.22010001.3279.0000 - SBVC-SBCUSD Contract Ed/MCHS-Social Science General	3,370.00	0.00	(3,370.00)	-100.00%
125.15.22010101.3277.0000 - SBVC-Rialto USD-Rialto USD Contract Ed/MCHS	1,294.00	10,697.00	9,403.00	726.66%
125.15.22010101.3280.0000 - SBVC-Rialto USD Contract Education-Rialto USD Contract Ed/MCHS	2,007.70	0.00	(2,007.70)	-100.00%
125.15.22070001.3277.0000 - SBVC-Rialto USD-07	0.00	14,932.00	14,932.00	100.00%
125.15.49301001.2214.0000 - SBVC-Student Equity-Counseling General Studies	100,000.00	0.00	(100,000.00)	-100.00%
125.15.49301101.3277.0000 - SBVC-Rialto USD-Rialto USD Credit Courses	14,932.15	0.00	(14,932.15)	-100.00%
125.15.60101101.2276.0000 - SBVC-Prop 39 Region F Colleges	0.00	8,003.84	8,003.84	100.00%
125.15.60101501.2228.0000 - SBVC-Basic Skills - Academic Administration	138,337.00	450,000.00	311,663.00	225.29%
125.15.60103101.2147.0000 - SBVC-AB104 Adult Ed Block Grant	1,099,061.78	1,958,678.46	859,616.68	78.21%
125.15.60103101.2148.0000 - SBVC - AEBG Data & Accountability	494,311.00	92,000.00	(402,311.00)	-81.39%
125.15.60103101.2149.0000 - SBVC-AB86 Adult Consortium-AB86 Adult Consortium	428,686.96	0.00	(428,686.96)	-100.00%
125.15.60103401.2490.0000 - SBVC-CTE Data Unlocked Initiative-01	0.00	50,000.00	50,000.00	100.00%
125.15.61000001.2228.0000 - SBVC- Basic Skills	2,010.00	0.00	(2,010.00)	-100.00%
125.15.61900301.2454.0000 - SBVC-Ramp Up Grant	208,279.09	39,863.09	(168,416.00)	-80.86%
125.15.61900401.2166.0000 - SBVC-Zero Textbook Cost Degree	0.00	137,000.00	137,000.00	100.00%
125.15.61900401.2167.0000 - SBVC-Mesa Grant	0.00	65,204.41	65,204.41	100.00%
125.15.61900401.3280.0000 - SBVC-Rialto USD Contract Education-Grants Other Instructional Support Services	1,915.58	1,915.00	(0.58)	-0.03%
125.15.61900501.3279.0000 - SBVC-SBCUSD Contract Ed/MCHS-Campus President Other Instructional Support	2,708.70	2,700.00	(8.70)	-0.32%

Budget Forecast by Department - ALL FUNDS

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
125.15.61912001.2428.0000 - SBVC-Strong Workforce-Technical Training Other Instructional Support	0.00	31,947.00	31,947.00	100.00%
125.15.61912001.2428.0000 - SBVC-Strong Workforce-Technical Training Other Instructional Support	113,249.87	173,754.84	60,504.97	53.43%
125.15.61912001.2429.0000 - SBVC-REgional Shares	0.00	98,000.00	98,000.00	100.00%
125.15.63100101.2214.0000 - SBVC-Student Equity-Counseling	1,000.00	0.00	(1,000.00)	-100.00%
125.15.63200101.2232.0000 - SBVC-Matriculation-Matriculation	1,544,690.84	1,000,000.00	(544,690.84)	-35.26%
125.15.63900101.2214.0000 - SBVC-Student Equity-Student Equity	283,841.13	283,841.00	(0.13)	0.00%
125.15.64400201.3337.0000 - SBVC-Family Pact Contract	5,856.81	5,233.00	(623.81)	-10.65%
125.15.64400301.3310.0000 - SBVC-Student Health Fees	220,697.06	277,166.00	56,468.94	25.59%
125.15.64500301.2165.0000 - SBVC-Hunger Free Campus Support	0.00	22,315.00	22,315.00	100.00%
125.15.64600401.2161.0000 - SBVC-SFAA-BFAP Adm Allowance	346,647.01	362,970.84	16,323.83	4.71%
125.15.64800101.2187.0000 - SBVC-Veterans Resource Center	0.00	55,072.00	55,072.00	100.00%
125.15.64900801.1150.0000 - SBVC-Title IV-Trio	85,783.07	231,000.00	145,216.93	169.28%
125.15.64901101.2435.0000 - SBVC-Middle College High School	8,500.00	0.00	(8,500.00)	-100.00%
125.15.64901401.2209.0000 - SBVC-Foster Parent Program	11,750.00	11,750.00	0.00	0.00%
125.15.65300101.3340.0000 - SBVC-Civic Center Act-Custodial	58,904.67	69,312.67	10,408.00	17.67%
125.15.66000301.2403.0000 - SBVC-Guided Pathways	0.00	345,881.00	345,881.00	100.00%
125.15.66000301.2404.0000 - SBVC-Campus Safety & Sexual Assault	0.00	21,773.00	21,773.00	100.00%
125.15.66000401.1176.0000 - SBVC-Veterans Education-01	0.00	194.53	194.53	100.00%
125.15.66001101.1452.0000 - SBVC-Trade Adj Act - ATTC	118,437.89	87,480.93	(30,956.96)	-26.14%
125.15.67500101.2502.0000 - SBVC-Staff Development	42.40	42.40	0.00	0.00%
125.15.67700401.3277.0000 - SBVC-Rialto USD-General Supplies & Services	8,916.70	17,123.00	8,206.30	92.03%
125.15.67700401.3279.0000 - SBVC-SBCUSD Contract Ed/MCHS-General Supplies & Services	7,864.00	7,304.00	(560.00)	-7.12%
125.15.67700401.3280.0000 - SBVC-Rialto USD Contract Education-General Supplies & Services	21,334.86	21,585.00	250.14	1.17%
125.15.68200601.3162.0000 - SBVC-Media Academy Contracts	3,277.45	2,636.82	(640.63)	-19.55%
125.15.68401901.1461.0000 - SBVC-USDA Grant	126,058.32	60,777.00	(65,281.32)	-51.79%
125.15.69400301.3175.0000 - SBVC-Sun Room Catering	13,408.25	3,000.00	(10,408.25)	-77.63%
125.15.69500401.3304.0000 - SBVC-Parking	104,854.85	165,000.00	60,145.15	57.36%
125.15.69900101.3314.0000 - SBVC-Student Transportation Fee	42,739.50	53,103.50	10,364.00	24.25%
125.15.71000401.2231.0000 - SBVC-Block Grant-Facilities Planning/Administration Services	784,602.20	415,000.00	(369,602.20)	-47.11%
125.15.73200001.1150.0000 - SBVC-Title IV-Trio-Student Aid	32,300.00	0.00	(32,300.00)	-100.00%
125.15.73200001.1153.0000 - SBVC-Success in STEM at HSI	0.00	136,032.00	136,032.00	100.00%
125.15.73200001.2185.0000 - SBVC-Dreamer Students	0.00	80,214.00	80,214.00	100.00%

Budget Forecast by Department - ALL FUNDS

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
125.15.73200001.2214.0000 - SBVC-Student Equity-Student Aid	47,000.00	0.00	(47,000.00)	-100.00%
125.15.73200001.2232.0000 - SBVC-Matriculation-Student Aid	40,000.00	0.00	(40,000.00)	-100.00%
125.15.73200001.3152.0000 - SBVC-Digital Media Disciplines Grant-Student Aid	6,000.00	5,400.00	(600.00)	-10.00%
125.25.05060002.2429.0000 - CHC-Regional Shares/Strong Workforce	0.00	156,000.00	156,000.00	100.00%
125.25.07010102.3173.0000 - CHC-Cisco Academy	8,095.88	7,795.88	(300.00)	-3.71%
125.25.12100102.3312.0000 - CHC-Respiratory Care Test Fee	430.00	380.00	(50.00)	-11.63%
125.25.17010102.3178.0000 - CHC-Left Lane Project	5,767.66	5,767.66	0.00	0.00%
125.25.17010202.3269.0000 - CHC-Contract Education	32,365.70	58,000.00	25,634.30	79.20%
125.25.60100201.2403.0000 - CHC-Guided Pathways	0.00	151,794.00	151,794.00	100.00%
125.25.60102802.2231.0000 - CHC-Block Grant-Block Grant Academic Administration	5,360.00	0.00	(5,360.00)	-100.00%
125.25.60103002.2454.0000 - CHC-Ramp Up Grant	33,883.93	0.00	(33,883.93)	-100.00%
125.25.60103402.2490.0000 - CHC-CTE Data Unlocked Initiative	12,353.47	12,346.15	(7.32)	-0.06%
125.25.61100102.2228.0000 - CHC-Basic Skills-Library Learning Center	5,000.00	0.00	(5,000.00)	-100.00%
125.25.61100202.2214.0000 - CHC-Student Equity-Learning Resource Center	20,000.00	0.00	(20,000.00)	-100.00%
125.25.61200102.2214.0000 - CHC-Student Equity-Library General	17,800.00	0.00	(17,800.00)	-100.00%
125.25.61900802.3172.0000 - CHC-San Manuel	27,361.83	51,000.00	23,638.17	86.39%
125.25.61910702.3241.0000 - CHC-Medical Clearance	8,965.24	0.00	(8,965.24)	-100.00%
125.25.61911002.3242.0000 - CHC-Google Grant	3,031.03	3,031.03	0.00	0.00%
125.25.61911302.3304.0000 - CHC-Parking-Recreation Fee	49,769.24	63,239.00	13,469.76	27.06%
125.25.61911302.3316.0000 - CHC-Recreation Fee	15,295.93	15,295.93	0.00	0.00%
125.25.61912002.2214.0000 - CHC-Student Equity-Technical Training Other Instructional Support	8,150.00	0.00	(8,150.00)	-100.00%
125.25.63100102.2214.0000 - CHC-Student Equity-Counseling	33,860.00	0.00	(33,860.00)	-100.00%
125.25.63100102.2232.0000 - CHC-Matriculation-Counseling	50,000.00	0.00	(50,000.00)	-100.00%
125.25.63200102.2232.0000 - CHC-Matriculation-Matriculation	673,638.68	400,000.00	(273,638.68)	-40.62%
125.25.63300202.2214.0000 - CHC-Student Equity-Transfer Center	5,000.00	0.00	(5,000.00)	-100.00%
125.25.63400102.3264.0000 - CHC-Educational Planning Initiative	60,429.70	28,199.32	(32,230.38)	-53.34%
125.25.64200102.2214.0000 - CHC-Student Equity-Disabled Student Program/Services DSPS	21,583.00	0.00	(21,583.00)	-100.00%
125.25.64400102.3186.0000 - CHC-Truth Initiative Tobacco Free Campus	0.00	19,500.00	19,500.00	100.00%
125.25.64400202.3337.0000 - CHC-Family Pact Contract	11,120.29	14,406.02	3,285.73	29.55%
125.25.64400302.3310.0000 - CHC-Student Health Fees	104,218.00	126,000.00	21,782.00	20.90%
125.25.64500302.1176.0000 - CHC-Veterans Education	2,619.49	2,916.49	297.00	11.34%
125.25.64500302.2165.0000 - CHC-Hunger Free Campus Support	0.00	10,278.00	10,278.00	100.00%

Budget Forecast by Department - ALL FUNDS

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
125.25.64500302.2214.0000 - CHC-Student Equity-Student Services Student Personnel Administration	32,799.00	0.00	(32,799.00)	-100.00%
125.25.64600402.2161.0000 - CHC-SFAA-BFAP Adm Allowance	173,711.32	178,320.87	4,609.55	2.65%
125.25.64700102.2429.0000 - CHC-Regional Shares/Strong Workforce	0.00	94,000.00	94,000.00	100.00%
125.25.64800102.2187.0000 - CHC-Veteran's Resource Center	18,767.00	16,767.00	(2,000.00)	-10.66%
125.25.64900702.3315.0000 - CHC-Assessment Center Revenue	7,484.22	15,230.73	7,746.51	103.50%
125.25.65900302.3304.0000 - CHC-Parking	38,181.65	0.00	(38,181.65)	-100.00%
125.25.66000302.2404.0000 - CHC-Campus Safety & Sexual Assault	0.00	14,776.00	14,776.00	100.00%
125.25.66000402.2214.0000 - CHC-Student Equity-Grants Planning Policymaking & Coordination	50,517.68	50,000.00	(517.68)	-1.02%
125.25.66001002.2228.0000 - CHC-Basic Skills-Campus President Prior Year	85,000.00	160,000.00	75,000.00	88.24%
125.25.67500102.2502.0000 - CHC-Staff Development	205.83	205.73	(0.10)	-0.05%
125.25.67600202.2302.0000 - CHC-Equal Employment Opportunity	374.00	374.00	0.00	0.00%
125.25.67700802.2428.0000 - CHC-Strong Workforce FY17	0.00	300,000.00	300,000.00	100.00%
125.25.67700802.2428.0000 - CHC-Strong Workforce-Administrative Services Logistical Services	429,771.13	353,172.83	(76,598.30)	-17.82%
125.25.67800202.2216.0000 - CHC-Telecommunications Technology	4,139.90	4,139.90	0.00	0.00%
125.25.67900702.3145.0000 - CHC-Copy Revenue	16,204.06	26,000.00	9,795.94	60.45%
125.25.68200102.3305.0000 - CHC-Community Services	6,687.68	0.00	(6,687.68)	-100.00%
125.25.69900102.3314.0000 - CHC-Student Transportation Fee	5,851.82	3,500.00	(2,351.82)	-40.19%
125.25.71000402.2231.0000 - CHC-Block Grant-Facilities Planning/Administration Services	203,682.86	174,000.00	(29,682.86)	-14.57%
125.25.73200002.2185.0000 - CHC-Dreamer Students	0.00	13,525.00	13,525.00	100.00%
125.25.73200002.2187.0000 - CHC-Veterans Resource Center	0.00	2,000.00	2,000.00	100.00%
125.35.61500103.2231.0000 - DIST-Block Grant-Technology Service Academic Information Systems & Technology	80,497.00	222,434.00	141,937.00	176.33%
125.35.61500203.2236.0000 - DIST-3C Media Solutions	50,435.00	49,000.00	(1,435.00)	-2.85%
125.35.61500203.3491.0000 - DIST-Innovation & Effectiveness Grant	775,631.33	35,777.54	(739,853.79)	-95.39%
125.35.61500403.2231.0000 - DIST-Block Grant-Block Grant Academic Information Systems & Technology	154,629.00	251,979.00	97,350.00	62.96%
125.35.61910803.3511.0000 - DIST-Fee For Service	423,003.58	325,000.00	(98,003.58)	-23.17%
125.35.67200203.2230.0000 - DIST-Instructional Equipment	106,220.06	106,220.06	0.00	0.00%
125.35.67200203.2231.0000 - DIST-Block Grant-Controller	128,949.42	215,888.00	86,938.58	67.42%
125.35.67200603.3513.0000 - DIST-Admin Fees	0.01	0.00	(0.01)	-100.00%
125.35.67600203.2302.0000 - DIST-Equal Employment Opportunity	68,180.82	82,626.00	14,445.18	21.19%
125.35.67800203.2216.0000 - DIST-Telecommunications Technology	1,501.27	1,501.27	0.00	0.00%
125.35.67900403.3512.0000 - DIST-ATPC/Ventura Cc Foundation-ATPC/Ventura Cc Foundation	15,000.49	2,130.49	(12,870.00)	-85.80%
125.35.68400203.1267.0000 - DIST-TANF Work Study-Professional Development Center	0.00	1,895,000.00	1,895,000.00	100.00%

Budget Forecast by Department - ALL FUNDS

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
125.35.68400203.2402.0000 - DIST-SWP IE CyberHub Centers	0.00	169,000.00	169,000.00	100.00%
125.35.68400203.2418.0000 - DIST-Riverside County Regional Training	0.00	2,298.87	2,298.87	100.00%
125.35.68400203.2429.0000 - DIST-Regional Shares/Strong Workforce	0.00	145,000.00	145,000.00	100.00%
125.35.68400203.2495.0000 - DIST-SWP/Cloudbased Netlab	0.00	372,327.73	372,327.73	100.00%
125.35.68400203.3282.0000 - DIST-Goodwill Southern California	0.00	139,200.00	139,200.00	100.00%
125.35.68400203.3514.0000 - DIST-Indirect Charges	0.00	170,000.00	170,000.00	100.00%
125.35.68400603.3484.0000 - DIST-ICT/Digital Media-05	0.00	53,000.00	53,000.00	100.00%
125.35.68400903.3999.0000 - DIST-Restricted Reserve	0.00	295,000.00	295,000.00	100.00%
125.35.68401303.1452.0000 - DIST-Trade Adjustment Act ATTC	263,258.64	75,571.08	(187,687.57)	-71.29%
125.35.68401403.2421.0000 - DIST-ETP #6	0.00	674,105.47	674,105.47	100.00%
125.35.68401403.2456.0000 - DIST-ETP #5-02	0.00	20,988.73	20,988.73	100.00%
125.35.68401703.1439.0000 - DIST-Cal Mfg Tech Consulting	97,182.13	177,757.10	80,574.96	82.91%
125.35.68402003.3424.0000 - DIST-PDC Local Contracts	837.99	10,063.65	9,225.66	1,100.93%
125.35.68402103.2488.0000 - DIST-Caltrans-Caltrans/Parolee Work Crew 7/16	1,927,673.83	1,166,628.95	(761,044.88)	-39.48%
125.35.69500603.3304.0000 - DIST-Parking	32,795.50	32,795.50	0.00	0.00%
125.35.70100303.3425.0000 - DIST-Contract Ed/Special Projects	299,371.88	145,000.00	(154,371.88)	-51.57%
125.35.71000403.2231.0000 - DIST-Block Grant-Facilities Planning/Administration Services	158,156.00	9,699.00	(148,457.00)	-93.87%
125.35.73200003.1267.0000 - DIST-TANF Work Study-Professional Development Center	0.00	5,000.00	5,000.00	100.00%
125.35.73200003.2421.0000 - DIST-ETP #6	0.00	1,000.00	1,000.00	100.00%
215.00.00000000.0000.0000 - General Program	29,169,260.70	29,169,261.00	0.30	0.00%
330.02.69200202.0000.0000 - CHC-CDC Quality Start San Bndo	12,350.00	6,200.00	(6,150.00)	-49.80%
335.01.69200101.2203.0000 - SBVC-Child Development-01	954,374.86	917,446.64	(36,928.22)	-3.87%
335.01.69200201.1207.0000 - SBVC-Child Care Food Program	245,707.01	237,322.68	(8,384.33)	-3.41%
335.01.69200301.2205.0000 - SBVC-State Preschool Grant	1,682,019.95	1,821,911.29	139,891.34	8.32%
335.02.69200102.1207.0000 - CHC-Child Care Food Program	7,500.00	7,500.00	0.00	0.00%
335.02.69200102.2203.0000 - CHC-Child Development	151,409.50	166,856.38	15,446.88	10.20%
335.02.69200202.2245.0000 - CHC-Child Development Parent Fees	140,000.00	144,141.67	4,141.67	2.96%
390.03.70900403.0000.0000 - Radio	831,342.86	948,508.48	117,165.62	14.09%
390.03.70901603.0000.0000 - KVCR, General	407,761.61	345,221.72	(62,539.89)	-15.34%
390.03.72000103.0000.0000 - Television	2,439,418.53	2,362,267.18	(77,151.35)	-3.16%
395.03.70900703.3027.0000 - DIST-CPB Interconn FY19	0.00	13,500.00	13,500.00	100.00%
395.03.70902703.3120.0000 - DIST-CPB/CSG TV Grant	0.00	755,000.00	755,000.00	100.00%

Budget Forecast by Department - ALL FUNDS

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
395.03.70902803.3121.0000 - DIST-Univ Service Support	0.00	1,938.00	1,938.00	100.00%
395.35.70902703.3116.0000 - DIST-CPB/CSF Grant	362,470.03	0.00	(362,470.03)	-100.00%
395.35.70902703.3119.0000 - DIST-CPB/CSG Grant	0.00	50,000.00	50,000.00	100.00%
410.03.67200203.0000.0000 - Capital Outlay	2,979,719.83	1,364,935.00	(1,614,784.83)	-54.19%
410.03.71000403.0000.0000 - Facilities Planning/Adm.Svcs.	1,471,464.09	2,245,055.28	773,591.20	52.57%
410.03.71002703.0000.0000 - District Network Upgrades	1,285,000.00	1,284,961.00	(39.00)	0.00%
410.03.71004803.0000.0000 - Buildings	159,483.00	159,483.00	0.00	0.00%
415.35.71001003.2260.0000 - DIST-Prop 39 Clean Energy Funding	716,709.11	300,000.00	(416,709.11)	-58.14%
435.01.71001301.3257.0000 - SBVC-Measure M Gym	3,455,477.00	1,200,000.00	(2,255,477.00)	-65.27%
435.01.71001501.3257.0000 - SBVC-Measure M Program Support	136,000.00	1,575,000.00	1,439,000.00	1,058.09%
435.01.71009401.3257.0000 - SBVC-Nursing Lab Renovation	908,439.00	600,000.00	(308,439.00)	-33.95%
435.02.71001502.3257.0000 - CHC-Measure M Program Support	124,400.00	75,000.00	(49,400.00)	-39.71%
435.02.71004202.3257.0000 - CHC-Measure M LADM	2,110,569.00	1,000,000.00	(1,110,569.00)	-52.62%
435.02.71009602.3257.0000 - CHC-Performance Arts Ctr Reno #2	0.00	1,000,000.00	1,000,000.00	100.00%
520.01.64900201.0000.0000 - Cafeteria	187,479.32	240,421.97	52,942.65	28.24%
590.03.67200203.0000.0000 - FCC Auction	4,500,000.00	18,227,904.00	13,727,904.00	305.06%
590.03.70901603.3516.0000 - KVCR Media Academy	0.00	2,000,000.00	2,000,000.00	100.00%
615.03.67701703.3390.0000 - DIST-Self-Insurance Program - Logistical Services	1,110,000.00	1,137,000.00	27,000.00	2.43%
620.03.67701803.0000.0000 - Insurance - Logistical Services	765,000.00	785,000.00	20,000.00	2.61%
690.03.59000103.0000.0000 - Employee Benefits - Instructional Staff Retiree	161,500.00	113,000.00	(48,500.00)	-30.03%
690.03.67400103.0000.0000 - Employee Benefits - Non-Instructional Retiree	209,734.00	192,700.00	(17,034.00)	-8.12%
710.01.69602601.0000.0000 - Associated Students	76,600.00	77,771.00	1,171.00	1.53%
710.02.69602602.0000.0000 - Associated Students	26,500.00	27,595.00	1,095.00	4.13%
720.01.69602701.0000.0000 - Student Representation Fee	30,000.00	115,757.00	85,757.00	285.86%
720.02.69602702.0000.0000 - Student Representation Fee	13,500.00	5,540.00	(7,960.00)	-58.96%
730.01.69603301.3306.0000 - SBVC-Student Body Center Fee	205,000.00	209,889.84	4,889.83	2.39%
730.02.64901702.3306.0000 - CHC-Student Body Center Fee	80,750.00	89,213.54	8,463.54	10.48%
745.01.64600101.0000.0000 - Student Financial Aid	16,683,157.00	19,346,819.00	2,663,662.00	15.97%
745.02.64600102.0000.0000 - Student Financial Aid	4,146,759.00	4,461,125.00	314,366.00	7.58%
755.01.69602901.0000.0000 - Scholarship and Loan	95,369.00	126,099.00	30,730.00	32.22%
755.02.69602902.0000.0000 - Scholarship and Loan	51,279.00	47,906.00	(3,373.00)	-6.58%
810.01.69603401.0000.0000 - SBVC Clubs & Trust General Program	0.00	7.95	7.95	100.00%

Budget Forecast by Department - ALL FUNDS

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
810.01.69603401.0000.0000 - Student Clubs and Trusts	158,551.40	(38,926.00)	(197,477.40)	-124.55%
810.01.69603601.0000.0000 - Alpha Gamma Sigma Club	0.00	835.81	835.81	100.00%
810.01.69604401.0000.0000 - Black Student Union	0.00	4,411.05	4,411.05	100.00%
810.01.69606801.0000.0000 - Mecha Club	0.00	2,209.30	2,209.30	100.00%
810.01.69608401.0000.0000 - Computer Science and Computer Engineering Club	0.00	1,343.86	1,343.86	100.00%
810.01.69608801.0000.0000 - Veterans Club	0.00	26.59	26.59	100.00%
810.01.69609101.0000.0000 - Geography Club	0.00	600.00	600.00	100.00%
810.01.69609301.0000.0000 - National Broadcasting Society Club	0.00	209.23	209.23	100.00%
810.01.69609601.0000.0000 - Caduceus Club	0.00	1,403.78	1,403.78	100.00%
810.01.69609701.0000.0000 - Art Club	0.00	8,775.68	8,775.68	100.00%
810.01.69610001.0000.0000 - Architectural Club	0.00	136.79	136.79	100.00%
810.01.69610101.0000.0000 - Tumaini Club	0.00	1,568.94	1,568.94	100.00%
810.01.69610201.0000.0000 - History Club	0.00	648.97	648.97	100.00%
810.01.69610401.0000.0000 - Spanish Club	0.00	142.16	142.16	100.00%
810.01.69610501.0000.0000 - Gay-Straight Alliance Club	0.00	270.21	270.21	100.00%
810.01.69610601.0000.0000 - Machine Technical Trust	0.00	12.41	12.41	100.00%
810.01.69610701.0000.0000 - Philosophy Club	0.00	710.41	710.41	100.00%
810.01.69610801.0000.0000 - Football Trust	0.00	7,386.28	7,386.28	100.00%
810.01.69610901.0000.0000 - Awards Celebration Trust	0.00	95.00	95.00	100.00%
810.01.69611201.0000.0000 - Cheerleading & Dance Club	0.00	389.93	389.93	100.00%
810.01.69611301.0000.0000 - PDC Econ. Advance Proj.	0.00	1,326.71	1,326.71	100.00%
810.01.69611501.0000.0000 - International Student Trust	0.00	310.00	310.00	100.00%
810.01.69611701.0000.0000 - Camp. Crusade for Christ	0.00	476.30	476.30	100.00%
810.01.69612001.0000.0000 - Comedy Club	0.00	22.00	22.00	100.00%
810.01.69612301.0000.0000 - Culteral Diversity Book Trust	0.00	225.00	225.00	100.00%
810.01.69612401.0000.0000 - R.N Student Rep. Trust	0.00	40.00	40.00	100.00%
810.01.69612501.0000.0000 - Mike Todd Jr. Trust	0.00	38.64	38.64	100.00%
810.01.69612701.0000.0000 - AIDS Education Trust	0.00	78.97	78.97	100.00%
810.01.69612801.0000.0000 - Geology Club	0.00	235.46	235.46	100.00%
810.01.69612901.0000.0000 - Nursing Alumni Trust	0.00	2,276.73	2,276.73	100.00%
810.01.69613201.0000.0000 - Bare Bones Opera Club	0.00	150.00	150.00	100.00%
810.01.69613401.0000.0000 - Volleyball Trust	0.00	9,203.59	9,203.59	100.00%

Budget Forecast by Department - ALL FUNDS

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
810.01.69613501.0000.0000 - Student Life Trust	0.00	15,385.27	15,385.27	100.00%
810.01.69613701.0000.0000 - Baseball Trust	0.00	0.87	0.87	100.00%
810.01.69613801.0000.0000 - Sports Medicine Trust	0.00	278.83	278.83	100.00%
810.01.69613901.0000.0000 - Track & Cross Country	0.00	1,370.92	1,370.92	100.00%
810.01.69614201.0000.0000 - Inter Club Council	0.00	5,792.94	5,792.94	100.00%
810.01.69614301.0000.0000 - Misc. Clearing	0.00	1,180.68	1,180.68	100.00%
810.01.69614401.0000.0000 - Women's Basketball Trust	0.00	741.85	741.85	100.00%
810.01.69614701.0000.0000 - Child Care Parents Club	0.00	17.30	17.30	100.00%
810.01.69614801.0000.0000 - Baseball Ring Trust	0.00	355.00	355.00	100.00%
810.01.69614901.0000.0000 - Sun Room Tips Trust	0.00	23,498.00	23,498.00	100.00%
810.01.69615001.0000.0000 - Science and Math Trust	0.00	570.10	570.10	100.00%
810.01.69615201.0000.0000 - Auto Collision Club	0.00	492.00	492.00	100.00%
810.01.69615401.0000.0000 - Theatre Program Trust	0.00	20,988.02	20,988.02	100.00%
810.01.69615601.0000.0000 - Project Impact Club	0.00	573.48	573.48	100.00%
810.01.69615801.0000.0000 - Arrowhead Newspaper Trust	0.00	870.92	870.92	100.00%
810.01.69616001.0000.0000 - SBCCD Hospitality Pepsi Trust	0.00	14,026.40	14,026.40	100.00%
810.01.69616101.0000.0000 - Child Development Trust	0.00	4,453.82	4,453.82	100.00%
810.01.69616201.0000.0000 - Los Redochores Club	0.00	700.00	700.00	100.00%
810.01.69616301.0000.0000 - Culinary Arts Club	0.00	2,794.94	2,794.94	100.00%
810.01.69616601.0000.0000 - Talking Hands	0.00	2,652.53	2,652.53	100.00%
810.01.69616901.0000.0000 - The Poetry Society Club	0.00	211.03	211.03	100.00%
810.01.69617001.0000.0000 - ICC Funding Request Club	0.00	5,452.24	5,452.24	100.00%
810.01.69617101.0000.0000 - Humanities Div. Performing Arts Fund	0.00	16,847.85	16,847.85	100.00%
810.01.69617201.0000.0000 - Academic Senate Refreshments Trust	0.00	17.84	17.84	100.00%
810.01.69617301.0000.0000 - Black History Trust	0.00	47.76	47.76	100.00%
810.01.69617401.0000.0000 - PE Fund Trust	0.00	1,958.30	1,958.30	100.00%
810.01.69617501.0000.0000 - Human Services Club	0.00	419.06	419.06	100.00%
810.01.69617601.0000.0000 - Student Assistant Program Trust	0.00	7,716.69	7,716.69	100.00%
810.01.69618101.0000.0000 - Sigma Delta Mu Trust	0.00	1,211.97	1,211.97	100.00%
810.01.69618201.0000.0000 - Automotive Tech Club	0.00	233.35	233.35	100.00%
810.01.69618501.0000.0000 - Voices For Success Club	0.00	87.26	87.26	100.00%
810.01.69618701.0000.0000 - Mind and Matter Club	0.00	4,524.50	4,524.50	100.00%

Budget Forecast by Department - ALL FUNDS

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
810.01.69619001.0000.0000 - Financial Aid Trust	0.00	520.64	520.64	100.00%
810.01.69619201.0000.0000 - Spring Teaching Symposium Trust	0.00	1,212.90	1,212.90	100.00%
810.01.69619501.0000.0000 - Honors Program Trust	0.00	126.62	126.62	100.00%
810.01.69619601.0000.0000 - Athletics Trust	0.00	16,898.27	16,898.27	100.00%
810.01.69620101.0000.0000 - The Puente Club	0.00	2,125.99	2,125.99	100.00%
810.01.69620301.0000.0000 - Women's Soccer Trust	0.00	820.78	820.78	100.00%
810.01.69620401.0000.0000 - American Sign Language Program Trust	0.00	605.00	605.00	100.00%
810.01.69620801.0000.0000 - Exploring Strength Developing Success Club	0.00	54.50	54.50	100.00%
810.01.69620901.0000.0000 - Men's Soccer Trust	0.00	367.56	367.56	100.00%
810.01.69621201.0000.0000 - VICA Trust	0.00	371.00	371.00	100.00%
810.01.69621301.0000.0000 - All of Us or None Club	0.00	1,023.98	1,023.98	100.00%
810.01.69621501.0000.0000 - Electronics Dept. Trust	0.00	356.31	356.31	100.00%
810.01.69621601.0000.0000 - Valley Bound Club	0.00	59.75	59.75	100.00%
810.01.69621701.0000.0000 - Anthropology Club	0.00	158.00	158.00	100.00%
810.01.69622001.0000.0000 - Environmental Club	0.00	182.24	182.24	100.00%
810.01.69622101.0000.0000 - SBCCD Managers Association Trust	0.00	711.01	711.01	100.00%
810.01.69622201.0000.0000 - Freedom Faith Club	0.00	1,082.00	1,082.00	100.00%
810.01.69622301.0000.0000 - Transfer Center Trust	0.00	461.40	461.40	100.00%
810.01.69622701.0000.0000 - The Music Appreciation Club	0.00	304.38	304.38	100.00%
810.01.69622801.0000.0000 - Art Dept. Trust	0.00	3,755.16	3,755.16	100.00%
810.01.69622901.0000.0000 - Performing Arts Club	0.00	1,482.84	1,482.84	100.00%
810.01.69623301.0000.0000 - Media Academy Trust	0.00	56.60	56.60	100.00%
810.01.69623401.0000.0000 - Psych Tech Class of Aug	0.00	381.44	381.44	100.00%
810.01.69623701.0000.0000 - Women's Tennis Trust	0.00	426.83	426.83	100.00%
810.01.69623901.0000.0000 - Muslim Students Association Club	0.00	100.00	100.00	100.00%
810.01.69624001.0000.0000 - Costa Rica Trust	0.00	21.65	21.65	100.00%
810.01.69624301.0000.0000 - Psych Tech Program Trust	0.00	1,403.53	1,403.53	100.00%
810.01.69624401.0000.0000 - Psych Tech of December	0.00	60.89	60.89	100.00%
810.01.69624501.0000.0000 - Wolverine's Welding Club	0.00	65.41	65.41	100.00%
810.01.69624701.0000.0000 - Sisters with Soul Club	0.00	74.25	74.25	100.00%
810.01.69626001.0000.0000 - SITA	0.00	2,985.19	2,985.19	100.00%
810.01.69626101.0000.0000 - Zero Kelvin	0.00	2,190.83	2,190.83	100.00%

Budget Forecast by Department - ALL FUNDS

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
810.01.69626201.0000.0000 - SBCCD Hospitality Vendor Acct.	0.00	8,823.11	8,823.11	100.00%
810.01.69626207.0000.0000 - SBVC Dreamers	0.00	75.00	75.00	100.00%
810.01.69626208.0000.0000 - Men's Basketball Trust	0.00	3,035.45	3,035.45	100.00%
810.01.69626209.0000.0000 - Transfer & Career Services Trust	0.00	518.80	518.80	100.00%
810.01.69626210.0000.0000 - Writers Block Trust	0.00	20.00	20.00	100.00%
810.01.69626301.0000.0000 - Softball Trust	0.00	20.00	20.00	100.00%
810.01.69626401.0000.0000 - SBVC Progressives	0.00	20.00	20.00	100.00%
810.02.69603402.0000.0000 - Student Clubs and Trusts	20,146.00	639.00	(19,507.00)	-96.83%
810.02.69603502.0000.0000 - A&P Theatre Guild	0.00	2,581.21	2,581.21	100.00%
810.02.69603602.0000.0000 - Alpha Gamma Sigma Club	0.00	4,535.74	4,535.74	100.00%
810.02.69603702.0000.0000 - Anime Manga Club	0.00	300.00	300.00	100.00%
810.02.69603902.0000.0000 - Aquatics Club	0.00	715.18	715.18	100.00%
810.02.69604202.0000.0000 - Beta II Club	0.00	1,955.37	1,955.37	100.00%
810.02.69604302.0000.0000 - Biology Club	0.00	1,031.18	1,031.18	100.00%
810.02.69604602.0000.0000 - CD Center Trust	0.00	352.64	352.64	100.00%
810.02.69604702.0000.0000 - CHC Alumni Association	0.00	20.00	20.00	100.00%
810.02.69604902.0000.0000 - CHC Silver Anniversary	0.00	142.26	142.26	100.00%
810.02.69605102.0000.0000 - Child Development & Education Club	0.00	1,269.99	1,269.99	100.00%
810.02.69605302.0000.0000 - CH Compser's Collective Club	0.00	83.69	83.69	100.00%
810.02.69605502.0000.0000 - CPR Training Center	0.00	23,928.62	23,928.62	100.00%
810.02.69605602.0000.0000 - CH Arts League Club	0.00	1,211.56	1,211.56	100.00%
810.02.69605702.0000.0000 - Duane Stemple Trust	0.00	484.33	484.33	100.00%
810.02.69605902.0000.0000 - CHC Paramedic Association	0.00	835.70	835.70	100.00%
810.02.69606002.0000.0000 - Fire Safety Trust	0.00	1,545.02	1,545.02	100.00%
810.02.69606102.0000.0000 - Gala Club	0.00	52.93	52.93	100.00%
810.02.69606202.0000.0000 - Health Science Club	0.00	88.85	88.85	100.00%
810.02.69606402.0000.0000 - Information Technology Trust	0.00	1,064.86	1,064.86	100.00%
810.02.69606502.0000.0000 - Jazz Festival	0.00	409.84	409.84	100.00%
810.02.69606602.0000.0000 - Lunafira Club	0.00	243.44	243.44	100.00%
810.02.69606702.0000.0000 - Math Club	0.00	1,011.93	1,011.93	100.00%
810.02.69606802.0000.0000 - Mecha Club	0.00	745.52	745.52	100.00%
810.02.69607002.0000.0000 - Obsidian Dance Club	0.00	200.00	200.00	100.00%

Budget Forecast by Department - ALL FUNDS

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
810.02.69607102.0000.0000 - Paramedic Trust	0.00	6,675.00	6,675.00	100.00%
810.02.69607202.0000.0000 - Phi Beta Lambda	0.00	96.75	96.75	100.00%
810.02.69607302.0000.0000 - Possibilities Club	0.00	100.00	100.00	100.00%
810.02.69607402.0000.0000 - Psychology Club	0.00	720.00	720.00	100.00%
810.02.69607602.0000.0000 - Repeat Course Trust	0.00	3,267.50	3,267.50	100.00%
810.02.69607702.0000.0000 - Sand Canyon Review	0.00	1,035.00	1,035.00	100.00%
810.02.69607802.0000.0000 - Sociology Club	0.00	53.00	53.00	100.00%
810.02.69608002.0000.0000 - S.T.E.M G.I.R.L Club	0.00	794.45	794.45	100.00%
810.02.69608202.0000.0000 - Terrestrial Investigation Trust	0.00	863.64	863.64	100.00%
810.02.69608302.0000.0000 - The Baroque Society	0.00	69.73	69.73	100.00%
810.02.69608402.0000.0000 - The Computer Science & Technology Club	0.00	100.00	100.00	100.00%
810.02.69608502.0000.0000 - The Lighthouse Club	0.00	83.91	83.91	100.00%
810.02.69608802.0000.0000 - Veterans Club	0.00	148.93	148.93	100.00%
810.02.69609002.0000.0000 - Walking Tall Club	0.00	50.00	50.00	100.00%
810.02.69609702.0000.0000 - CHC Art Club	0.00	917.50	917.50	100.00%
810.02.69620402.0000.0000 - American Sign Language Club	0.00	398.84	398.84	100.00%
810.02.69626202.0000.0000 - Circle K Club	0.00	50.00	50.00	100.00%
810.02.69626203.0000.0000 - Herbivore Club	0.00	303.50	303.50	100.00%
810.02.69626204.0000.0000 - Metaphysical Explores Club	0.00	377.39	377.39	100.00%
825.03.70901503.0000.0000 - FNX	2,153,855.75	1,988,393.71	(165,462.04)	-7.68%
830.03.70900403.0000.0000 - KVCR Educational Foundation - Radio	593,485.00	896,000.00	302,515.00	50.97%
830.03.70901103.0000.0000 - KVCR Educational Foundation - TV	1,612,000.00	1,437,500.00	(174,500.00)	-10.83%
830.03.70901203.0000.0000 - KVCR Educational Foundation - General	492,401.69	510,574.15	18,172.46	3.69%
835.03.70900403.3141.0000 - DIST-Legacy Funds-Radio	0.00	2,000.00	2,000.00	100.00%
835.03.70901103.3123.0000 - DIST-The Whistle (KVCR)	0.00	20,000.00	20,000.00	100.00%
835.03.70901103.3139.0000 - DIST-Uncovered in the Archives (KVCR)	0.00	40,000.00	40,000.00	100.00%
835.03.70901103.3141.0000 - DIST-Legacy Funds-Television	0.00	10,000.00	10,000.00	100.00%
835.03.70901603.3136.0000 - DIST-Clean Green Community Initiative-KVCR General	3,000.00	1,000.00	(2,000.00)	-66.67%
835.03.70901603.3144.0000 - DIST-Veterans Initiative (KVCR)	3,000.00	3,000.00	0.00	0.00%
835.03.72000203.3140.0000 - DIST-Autism Funds-Television Autism Funds	3,000.00	3,000.00	0.00	0.00%
835.35.70900403.3141.0000 - DIST-Legacy Funds-Radio	0.00	3,286.96	3,286.96	100.00%
835.35.70901103.3123.0000 - DIST-The Whistle (KVCR)	0.00	20,000.00	20,000.00	100.00%

Budget Forecast by Department - ALL FUNDS

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
835.35.70901103.3139.0000 - DIST-Uncovered in the Archives (KVCR)	0.00	40,000.00	40,000.00	100.00%
835.35.70901103.3141.0000 - Dist-Legacy Funds-Television-01	20,423.47	120,000.00	99,576.53	487.56%
835.35.70901503.3136.0000 - DIST-Clean Green Community Initiative-01	7,146.45	7,549.00	402.55	5.63%
835.35.70901603.3140.0000 - Dist-Autism Funds-KVCR General-01	39,219.39	34,000.00	(5,219.39)	-13.31%
835.35.70901603.3144.0000 - Dist-Veterans Initiative (KVCR)-01	36,648.67	41,951.00	5,302.33	14.47%
890.03.70900303.0000.0000 - EDCT Foundation	245,000.43	245,000.00	(0.43)	0.00%
895.01.70900301.3493.0000 - SBVC-CCC Maker	250,000.00	250,000.00	0.00	0.00%
895.15.70900303.3493.0000 - SBVC-CCC Maker	0.00	68,000.00	68,000.00	100.00%
895.35.70900303.3400.0000 - DIST-Unical Cares	0.00	411.57	411.57	100.00%
895.35.70900303.3401.0000 - DIST-Annenberg Foundation	0.00	1,552.57	1,552.57	100.00%
	228,548,056.09	258,569,127.08	30,021,070.99	13.14%
Total	(133,786,705.90)	36,012,822.40	169,799,528.30	-18.58%

Budget Forecast by Department - Fund 110 Unrestricted General Fund

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
Revenue				
110.00.00000000.0000.0000 - General Program	165,143.00	3,548,027.00	3,382,884.00	2,048.46%
110.01.00000001.0000.0000 - General Program	53,562,618.16	55,301,323.00	1,738,704.84	3.25%
110.01.09565001.0000.0000 - Welding	6,000.00	0.00	(6,000.00)	-100.00%
110.01.10040001.0000.0000 - Music Department	4,000.00	0.00	(4,000.00)	-100.00%
110.01.61500101.0000.0000 - Technology Service - Acad Info Systems & Tech	40,000.00	0.00	(40,000.00)	-100.00%
110.01.61900501.2146.0000 - SBVC-Prop 30 EPA Funds	8,328,646.00	8,711,472.00	382,826.00	4.60%
110.01.64400101.0000.0000 - Student Health Services	0.00	9,800.00	9,800.00	100.00%
110.01.65701701.0000.0000 - Unrestricted Lottery	1,549,936.00	1,551,917.00	1,981.00	0.13%
110.01.69100101.0000.0000 - Bookstore	0.00	397,523.00	397,523.00	100.00%
110.02.00000002.0000.0000 - General Program	24,562,246.00	25,264,137.00	701,891.00	2.86%
110.02.11010002.3278.0000 - CHC-PSASB-Contract Education-Modern Languages Foreign Languages General	29,226.00	0.00	(29,226.00)	-100.00%
110.02.17010202.3269.0000 - CHC-Contract Education	26,340.00	26,680.00	340.00	1.29%
110.02.64400102.0000.0000 - Student Health Services	6,500.00	7,000.00	500.00	7.69%
110.02.64800102.0000.0000 - Veterans Education	1,500.00	0.00	(1,500.00)	-100.00%
110.02.65701102.0000.0000 - Utilities - Electricity	150,000.00	45,000.00	(105,000.00)	-70.00%
110.02.65701702.0000.0000 - Unrestricted Lottery	668,826.00	666,845.00	(1,981.00)	-0.30%
110.02.67200702.2146.0000 - CHC-Prop 30 EPA Funds	3,584,258.00	3,743,242.00	158,984.00	4.44%
110.02.69100102.0000.0000 - Bookstore	0.00	241,311.00	241,311.00	100.00%
110.02.70100302.3281.0000 - CHC-Redlands USD Contract Education-Contract Ed/Special Projects	57,160.00	50,160.00	(7,000.00)	-12.25%
110.02.71000302.0000.0000 - Administrative Services - Physical Property & Related Acquisitions	46,431.00	47,161.00	730.00	1.57%
110.03.61901003.0000.0000 - State Mandate Claims Funding	448,451.00	0.00	(448,451.00)	-100.00%
110.15.73000501.0000.0000 - WIA Carryover	0.00	5,716.00	5,716.00	100.00%
110.25.70100302.3281.0000 - CHC-Redlands USD Contract Education-Contract Ed/Special Projects	154,869.51	141,557.00	(13,312.51)	-8.60%
110.25.73200002.3278.0000 - CHC-PSASB-Contract Education-Student Aid	14,972.95	14,972.95	0.00	0.00%
110.25.73200002.3281.0000 - CHC-Redlands USD Contract Education-Student Aid	0.00	0.00	0.00	0.00%
	93,407,123.62	99,773,843.95	6,366,720.33	6.82%
Expenditures				
110.00.00000000.0000.0000 - General Program	435,000.00	240,000.00	(195,000.00)	-44.83%
110.01.02010001.0000.0000 - Architecture Department	126,955.53	138,737.11	11,781.58	9.28%
110.01.04010001.0000.0000 - Biology, General	480,614.77	521,704.14	41,089.38	8.55%

Budget Forecast by Department - Fund 110 Unrestricted General Fund

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
110.01.04010101.0000.0000 - Microbiology - Biology, General	81,536.66	146,560.61	65,023.95	79.75%
110.01.04030001.0000.0000 - Microbiology - Microbiology	201,777.87	161,539.73	(40,238.15)	-19.94%
110.01.04100001.0000.0000 - Biology Department - Anatomy And Physiology	454,392.56	494,888.01	40,495.45	8.91%
110.01.05010001.0000.0000 - Business Division - Business And Commerce, General	7,629.00	7,341.00	(288.00)	-3.78%
110.01.05020001.0000.0000 - Accounting	252,046.90	274,629.99	22,583.09	8.96%
110.01.05040001.0000.0000 - Business Admin, Finance, Ins	246,672.74	270,094.84	23,422.10	9.50%
110.01.05140001.0000.0000 - Computer Info Tech	658,148.84	718,922.13	60,773.29	9.23%
110.01.06040001.0000.0000 - Radio/Television Instruction	296,579.52	316,103.23	19,523.71	6.58%
110.01.07010001.0000.0000 - Computer Science Department	3,699.00	3,474.00	(225.00)	-6.08%
110.01.07990001.0000.0000 - Geographic Information Svcs	100.00	100.00	0.00	0.00%
110.01.08350001.0000.0000 - P.E - Physical Education	1,103,112.85	1,318,280.71	215,167.85	19.51%
110.01.08350101.0000.0000 - Mens Athletics - Physical Education	268,857.92	256,592.00	(12,265.92)	-4.56%
110.01.08352001.0000.0000 - Athletic Trainer - Physical Education	93,994.08	98,186.08	4,192.00	4.46%
110.01.09010001.0000.0000 - Technical Training Division - Engineering	32,837.33	24,254.96	(8,582.37)	-26.14%
110.01.09340001.0000.0000 - Electronics Department	236,038.25	261,692.79	25,654.55	10.87%
110.01.09460001.0000.0000 - Refrigeration	161,505.14	179,949.87	18,444.73	11.42%
110.01.09470001.0000.0000 - Diesel Dept	104,799.25	113,103.93	8,304.68	7.92%
110.01.09480101.0000.0000 - Automotive Department	649,436.15	696,503.44	47,067.29	7.25%
110.01.09500001.0000.0000 - Aeronautics Department - Main	167,363.11	182,850.00	15,486.90	9.25%
110.01.09563001.0000.0000 - Machine Shop Department	141,744.18	152,413.90	10,669.71	7.53%
110.01.09565001.0000.0000 - Welding	306,699.56	283,035.42	(23,664.14)	-7.72%
110.01.09580001.0000.0000 - Water Supply Technology	160,766.37	288,515.65	127,749.28	79.46%
110.01.09990101.0000.0000 - Technical Training Division - Other Engineering & Related Industrial Technologies	141,039.92	148,883.18	7,843.26	5.56%
110.01.10020001.0000.0000 - Art Department	470,432.17	506,841.43	36,409.26	7.74%
110.01.10040001.0000.0000 - Music Department	160,791.70	164,204.39	3,412.70	2.12%
110.01.10070001.0000.0000 - Drama Department - Dramatic Arts	131,918.76	146,178.39	14,259.63	10.81%
110.01.10080001.0000.0000 - Dance Department	1,900.00	1,900.00	0.00	0.00%
110.01.11010001.0000.0000 - Modern Languages	634,322.59	695,432.35	61,109.76	9.63%
110.01.12210001.0000.0000 - Pharmacy Technology	4,714.00	4,714.00	0.00	0.00%
110.01.12301101.0000.0000 - Registered Nursing Program	1,081,845.51	1,296,636.97	214,791.46	19.85%
110.01.12390001.0000.0000 - Psychiatric Tech	462,615.24	509,314.36	46,699.12	10.09%

Budget Forecast by Department - Fund 110 Unrestricted General Fund

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
110.01.12600001.0000.0000 - Allied Health Department - Health Professions, Transfer Core Curriculum	4,471.00	4,556.00	85.00	1.90%
110.01.13050101.0000.0000 - Child Development/Early Care And Education	377,171.17	407,178.76	30,007.59	7.96%
110.01.13070001.0000.0000 - Restaurant Management Program	232,142.64	252,250.21	20,107.56	8.66%
110.01.15010001.0000.0000 - English Department	2,105,870.10	2,308,242.57	202,372.47	9.61%
110.01.15060001.0000.0000 - Speech Department	507,971.01	562,042.99	54,071.98	10.64%
110.01.15090001.0000.0000 - Philosophy	156,738.54	221,200.83	64,462.29	41.13%
110.01.17010001.0000.0000 - Mathematics Department	1,922,201.55	2,091,231.46	169,029.91	8.79%
110.01.17990101.0000.0000 - Math & Science	44,051.00	44,051.00	0.00	0.00%
110.01.19010001.0000.0000 - Science Division-General	15,602.00	15,602.00	0.00	0.00%
110.01.19020001.0000.0000 - Physics Department	292,917.72	317,644.73	24,727.00	8.44%
110.01.19050001.0000.0000 - Chemistry Department	719,487.92	785,737.49	66,249.57	9.21%
110.01.19140001.0000.0000 - Geology Department	84,143.69	99,484.30	15,340.60	18.23%
110.01.20010001.0000.0000 - Psychology	269,638.02	294,183.17	24,545.15	9.10%
110.01.21050001.0000.0000 - Administration Of Justice	124,053.34	135,288.64	11,235.30	9.06%
110.01.22010001.0000.0000 - Social Science, General	7,725.00	7,725.00	0.00	0.00%
110.01.22020001.0000.0000 - Anthropology	115,036.09	125,671.58	10,635.49	9.25%
110.01.22040001.0000.0000 - Economics	237,145.37	256,830.26	19,684.90	8.30%
110.01.22050001.0000.0000 - History	498,247.37	544,484.75	46,237.38	9.28%
110.01.22060001.0000.0000 - Geography Department	213,188.54	236,995.54	23,807.00	11.17%
110.01.22070001.0000.0000 - Political Science	115,008.24	130,303.14	15,294.90	13.30%
110.01.22080001.0000.0000 - Sociology	263,964.26	283,455.53	19,491.27	7.38%
110.01.22990101.0000.0000 - Human Services Department	200,109.19	220,665.88	20,556.69	10.27%
110.01.49300101.0000.0000 - Office Of Instruction - Adjuncts	9,925,569.85	10,753,956.97	828,387.12	8.35%
110.01.49300901.0000.0000 - Tutorial Center	25,996.84	41,163.10	15,166.26	58.34%
110.01.49301001.0000.0000 - Counseling - General Studies	29,258.99	28,034.25	(1,224.74)	-4.19%
110.01.49303001.0000.0000 - Disabled Student Prog/Services - General Studies	92,802.88	48,339.14	(44,463.74)	-47.91%
110.01.49307001.0000.0000 - Reading Program	497,108.44	514,128.76	17,020.32	3.42%
110.01.60100101.0000.0000 - P.E - Academic Administration	107,136.28	111,591.53	4,455.25	4.16%
110.01.60100201.0000.0000 - Business Division - Academic Administration	77,889.96	81,721.98	3,832.02	4.92%
110.01.60100301.0000.0000 - Art Gallery	0.00	1,000.00	1,000.00	100.00%
110.01.60100301.0000.0000 - Arts And Lectures	20,785.00	20,785.00	0.00	0.00%

Budget Forecast by Department - Fund 110 Unrestricted General Fund

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
110.01.60100401.0000.0000 - Humanities Division	343,155.70	453,429.30	110,273.60	32.14%
110.01.60100501.0000.0000 - Mathematics Division - Academic Administration	199,945.52	274,318.93	74,373.42	37.20%
110.01.60100701.0000.0000 - Science Division - Academic Administration	248,538.01	349,327.66	100,789.65	40.55%
110.01.60100801.0000.0000 - Registered Nursing Program - Academic Administration	218,954.76	229,943.55	10,988.79	5.02%
110.01.60100901.0000.0000 - Allied Health Department - Academic Administration	93,798.46	99,494.00	5,695.54	6.07%
110.01.60101001.0000.0000 - Psychiatric Tech - Academic Administration	14,927.43	16,182.13	1,254.70	8.41%
110.01.60101101.0000.0000 - Technical Training Division - Academic Administration	292,864.22	285,387.89	(7,476.33)	-2.55%
110.01.60101201.0000.0000 - Social Science, General - Academic Administration	251,639.86	260,126.61	8,486.76	3.37%
110.01.60101301.0000.0000 - SheriffS Academy - Academic Administration	1,373,377.05	765,404.19	(607,972.86)	-44.27%
110.01.60101401.0000.0000 - Extended Academy - Academic Administration	138,547.00	144,436.00	5,889.00	4.25%
110.01.60101501.0000.0000 - Office Of Instruction	636,021.31	793,658.38	157,637.07	24.78%
110.01.60101601.0000.0000 - Off-Campus Programs	38,525.00	38,525.00	0.00	0.00%
110.01.60101701.0000.0000 - Weekend College	3,816.00	3,816.00	0.00	0.00%
110.01.60101901.0000.0000 - Honors Program	6,190.00	6,190.00	0.00	0.00%
110.01.60200101.0000.0000 - Diesel Dept - Course And Curriculum Development	4,727.00	4,825.00	98.00	2.07%
110.01.60200201.0000.0000 - Refrigeration	6,453.00	6,583.00	130.00	2.01%
110.01.60300101.0000.0000 - Academic Senate	10,801.00	10,801.00	0.00	0.00%
110.01.60900201.0000.0000 - Accreditation	20,645.00	25,343.00	4,698.00	22.76%
110.01.61100101.0000.0000 - Library - Learning Center	173,951.12	182,282.36	8,331.24	4.79%
110.01.61200101.0000.0000 - Library	1,348,889.84	1,477,093.36	128,203.52	9.50%
110.01.61500101.0000.0000 - Technology Service - Acad Info Systems & Tech	1,215,266.37	1,179,842.13	(35,424.24)	-2.91%
110.01.61900201.0000.0000 - Tutorial Center	737,821.35	749,842.36	12,021.02	1.63%
110.01.61900401.0000.0000 - Grants - Other Instructional Support Sv	181,457.12	158,340.83	(23,116.29)	-12.74%
110.01.61900701.0000.0000 - Planning And Research	307,170.59	317,529.29	10,358.70	3.37%
110.01.61900801.0000.0000 - Resource Development	362,897.47	395,490.16	32,592.69	8.98%
110.01.61912101.0000.0000 - Academic Success/Learning Svcs	169,571.23	540,327.71	370,756.49	218.64%
110.01.62000101.0000.0000 - Admissions & Records	1,221,749.37	1,312,327.05	90,577.68	7.41%
110.01.62000101.0000.0000 - Student Development-Student Refund Petition	0.00	4,200.00	4,200.00	100.00%
110.01.63100201.0000.0000 - Minority Transter Program	12,536.00	12,536.00	0.00	0.00%
110.01.63100401.0000.0000 - Counseling - Counseling & Guidance	1,485,981.91	1,550,867.83	64,885.91	4.37%
110.01.63300101.0000.0000 - Articulation Program	1,290.00	1,290.00	0.00	0.00%

Budget Forecast by Department - Fund 110 Unrestricted General Fund

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
110.01.63300201.0000.0000 - Transfer Center	291,441.98	316,611.82	25,169.84	8.64%
110.01.64200101.0000.0000 - Disabled Student Prog/Services - DSPS	245,943.73	254,179.12	8,235.39	3.35%
110.01.64300101.0000.0000 - EOPS	195,012.47	243,371.00	48,358.53	24.80%
110.01.64400101.0000.0000 - Student Health Services	8,500.00	97,639.00	89,139.00	1,048.69%
110.01.64500101.0000.0000 - Counseling/Matriculation Division	382,417.17	490,770.63	108,353.46	28.33%
110.01.64500201.0000.0000 - Student Development	382,371.93	351,598.48	(30,773.44)	-8.05%
110.01.64600101.0000.0000 - Financial Aid	870,183.31	913,340.18	43,156.87	4.96%
110.01.64600101.0000.0000 - Student Development-Financial Aid	0.00	100,000.00	100,000.00	100.00%
110.01.64700101.0000.0000 - Workforce Readiness - Job Development/Placement Srvc	28,749.78	29,949.14	1,199.36	4.17%
110.01.64900101.0000.0000 - Workforce Readiness - Misc. Student Svcs.	53,528.28	59,552.16	6,023.88	11.25%
110.01.64900201.0000.0000 - Outreach And Recruitment	55,888.00	55,888.00	0.00	0.00%
110.01.64900301.0000.0000 - Commencement	56,870.00	56,871.00	1.00	0.00%
110.01.64900401.0000.0000 - Puente	4,938.00	4,938.00	0.00	0.00%
110.01.64901101.0000.0000 - Middle College	25,813.00	26,347.00	534.00	2.07%
110.01.65100101.0000.0000 - Maintenance	865,250.39	894,940.98	29,690.59	3.43%
110.01.65300101.0000.0000 - Custodial	1,900,031.70	2,016,540.14	116,508.44	6.13%
110.01.65300501.0000.0000 - Custodial - Student & Co-Curricular	67,940.74	72,624.18	4,683.44	6.89%
110.01.65500101.0000.0000 - Grounds	317,485.27	349,128.65	31,643.37	9.97%
110.01.65700201.0000.0000 - Weekend College	479.00	479.00	0.00	0.00%
110.01.65700301.0000.0000 - Technology Service	504.00	504.00	0.00	0.00%
110.01.65700401.0000.0000 - Workforce Readiness	380.00	300.00	(80.00)	-21.05%
110.01.65700501.0000.0000 - Counseling/Matriculation Div	456.00	456.00	0.00	0.00%
110.01.65700701.0000.0000 - Utilities - Water	200,000.00	201,000.00	1,000.00	0.50%
110.01.65700801.0000.0000 - Utilities - Telephone	128,000.00	130,000.00	2,000.00	1.56%
110.01.65701001.0000.0000 - Utilities - Gas	30,663.00	42,364.00	11,701.00	38.16%
110.01.65701301.0000.0000 - Office of Instruction	540.00	540.00	0.00	0.00%
110.01.65701701.0000.0000 - Unrestricted Lottery	1,549,936.00	1,549,936.00	0.00	0.00%
110.01.65702801.0000.0000 - Social Science, General	444.00	444.00	0.00	0.00%
110.01.65900101.0000.0000 - Administrative Services	1,021,971.55	1,690,820.23	668,848.68	65.45%
110.01.66000101.0000.0000 - Technology Service - Planning, Policymaking, & Coordination	143,753.96	149,488.07	5,734.12	3.99%
110.01.66000301.0000.0000 - Campus President	656,946.19	686,976.19	30,030.00	4.57%

Budget Forecast by Department - Fund 110 Unrestricted General Fund

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
110.01.66000401.0000.0000 - Grants - Planning, Policymaking, & Coordination	159,068.11	260,004.83	100,936.72	63.46%
110.01.67100101.0000.0000 - Marketing & Public Affairs	338,504.08	332,094.38	(6,409.70)	-1.89%
110.01.67200101.0000.0000 - College Business Office	203,061.58	220,697.32	17,635.74	8.68%
110.01.67500101.0000.0000 - Professional Development	127,289.11	138,190.78	10,901.66	8.56%
110.01.67600101.0000.0000 - Diversity	28,910.00	28,910.00	0.00	0.00%
110.01.67700101.0000.0000 - Transportation, General	30,907.00	35,805.00	4,898.00	15.85%
110.01.67700201.0000.0000 - Rideshare Program	10,223.41	26,000.00	15,776.59	154.32%
110.01.67700301.0000.0000 - Telephone Operations & Maint	29,992.98	22,839.98	(7,153.00)	-23.85%
110.01.67700401.0000.0000 - General Supplies & Services	1,453,022.00	1,331,535.00	(121,487.00)	-8.36%
110.01.67700501.0000.0000 - Auditorium	103,736.08	114,212.17	10,476.09	10.10%
110.01.67700701.0000.0000 - Mailroom And Postage	133,763.43	128,081.29	(5,682.14)	-4.25%
110.01.67900801.0000.0000 - Campus President	1,000.00	1,000.00	0.00	0.00%
110.01.68300101.0000.0000 - Custodial - Community Use Of Facilities	57,911.50	62,134.94	4,223.44	7.29%
110.01.69100101.0000.0000 - Bookstore	0.00	416,329.36	416,329.36	100.00%
110.01.69200201.0000.0000 - Child Development Center	143,753.96	149,488.07	5,734.12	3.99%
110.01.69400201.0000.0000 - Cafeteria	133,579.00	131,727.00	(1,852.00)	-1.39%
110.01.69600101.0000.0000 - Mens Athletics - Student & Co-Curricular	180,382.03	187,051.69	6,669.67	3.70%
110.01.69600201.0000.0000 - Student Activities	274,035.05	291,199.67	17,164.62	6.26%
110.01.69600501.0000.0000 - Mens Athletics - Baseball	23,097.55	24,120.00	1,022.45	4.43%
110.01.69600601.0000.0000 - Womens Athletics - Volleyball	5,100.00	10,550.00	5,450.00	106.86%
110.01.69600701.0000.0000 - Womens Athletics - Softball	19,478.00	16,970.00	(2,508.00)	-12.88%
110.01.69600801.0000.0000 - Mens Athletics - Basketball	18,789.00	17,800.00	(989.00)	-5.26%
110.01.69600901.0000.0000 - Womens Athletics - Basketball	14,383.01	17,800.00	3,416.99	23.76%
110.01.69601001.0000.0000 - Mens Athletics - Track	8,929.00	12,600.00	3,671.00	41.11%
110.01.69601101.0000.0000 - Womens Athletics - Track	10,061.00	9,000.00	(1,061.00)	-10.55%
110.01.69601201.0000.0000 - Mens Athletics - Cross Country	5,355.50	6,900.00	1,544.50	28.84%
110.01.69601301.0000.0000 - Womens Athletics - Cross Country	3,215.88	5,500.00	2,284.12	71.03%
110.01.69601801.0000.0000 - Mens Athletics - Football	33,672.53	40,200.00	6,527.47	19.39%
110.01.69602001.0000.0000 - Mens Athletics - Soccer	7,298.61	11,342.00	4,043.39	55.40%
110.01.69602101.0000.0000 - Womens Athletics - Soccer	18,490.00	12,000.00	(6,490.00)	-35.10%
110.01.69602201.0000.0000 - Mens Athletics - Athletics	14,653.00	16,300.00	1,647.00	11.24%

Budget Forecast by Department - Fund 110 Unrestricted General Fund

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
110.01.69602301.0000.0000 - Womens Athletics - Athletics	1,783.00	3,800.00	2,017.00	113.12%
110.01.69602401.0000.0000 - P.E - Athletics	90,202.66	71,324.04	(18,878.62)	-20.93%
110.01.69602501.0000.0000 - Athletic Trainer - Athletic Trainer	0.00	500.00	500.00	100.00%
110.02.04010002.0000.0000 - Biology, General	225,460.93	240,726.86	15,265.93	6.77%
110.02.04030002.0000.0000 - Microbiology Department	170,062.53	237,717.77	67,655.24	39.78%
110.02.04100002.0000.0000 - Anatomy & Physiology Dept - Anatomy And Physiology	232,993.94	250,862.39	17,868.45	7.67%
110.02.05020002.0000.0000 - Accounting	49,277.74	56,184.23	6,906.49	14.02%
110.02.05040002.0000.0000 - Business Admin, Finance, Ins	47,577.74	54,184.23	6,606.49	13.89%
110.02.07010002.0000.0000 - Computer Science Department	252,651.67	266,928.95	14,277.28	5.65%
110.02.08350002.0000.0000 - Physical Education Division	396,624.19	425,619.57	28,995.38	7.31%
110.02.08500102.0000.0000 - Modern Languages - Sign Language	140,000.44	149,691.92	9,691.48	6.92%
110.02.10020002.0000.0000 - Art Department	330,594.53	358,220.58	27,626.05	8.36%
110.02.10040002.0000.0000 - Music Department	131,814.10	144,951.28	13,137.18	9.97%
110.02.10070002.0000.0000 - Drama Department	241,180.86	257,699.44	16,518.58	6.85%
110.02.11010002.0000.0000 - Modern Languages - Foreign Languages, General	256,168.17	277,857.66	21,689.49	8.47%
110.02.11010002.3278.0000 - CHC-PSASB-Contract Education-Modern Languages Foreign Languages General	29,226.00	0.00	(29,226.00)	-100.00%
110.02.12100002.0000.0000 - Resp Therapy Cert Program - Respiratory Care/Therapy	665,821.87	841,915.17	176,093.30	26.45%
110.02.12500002.0000.0000 - Emergency Medicine Program - Emergency Medical Services	898,463.04	981,324.07	82,861.02	9.22%
110.02.13050202.0000.0000 - Early Childhood Education	111,045.02	121,388.54	10,343.52	9.31%
110.02.15010002.0000.0000 - English Department	714,386.21	831,902.98	117,516.78	16.45%
110.02.15060002.0000.0000 - Speech Department	264,526.94	289,748.24	25,221.29	9.53%
110.02.15090002.0000.0000 - Philosophy	159,017.39	164,263.27	5,245.89	3.30%
110.02.17010002.0000.0000 - Mathematics Department	840,937.09	945,979.71	105,042.63	12.49%
110.02.17010202.3269.0000 - CHC-Contract Education	14,000.00	13,340.00	(660.00)	-4.71%
110.02.19020002.0000.0000 - Physics Department	155,044.42	160,511.93	5,467.51	3.53%
110.02.19050002.0000.0000 - Chemistry Department	485,868.91	515,582.48	29,713.57	6.12%
110.02.19110002.0000.0000 - Formerly Astronomy Dept.	68,878.16	75,749.37	6,871.20	9.98%
110.02.19140002.0000.0000 - Geology Department	95,800.47	104,874.72	9,074.25	9.47%
110.02.20010002.0000.0000 - Psychology	399,995.87	438,118.70	38,122.83	9.53%
110.02.21330002.0000.0000 - Fire Science - Fire Technology	363,570.46	388,115.12	24,544.67	6.75%
110.02.21990102.0000.0000 - Public Safety Training	2,180.00	2,180.00	0.00	0.00%

Budget Forecast by Department - Fund 110 Unrestricted General Fund

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
110.02.22020002.0000.0000 - Anthropology	99,450.57	109,850.92	10,400.35	10.46%
110.02.22040002.0000.0000 - Economics	140,039.01	150,258.78	10,219.77	7.30%
110.02.22050002.0000.0000 - History	109,331.09	119,966.58	10,635.49	9.73%
110.02.22060002.0000.0000 - Geography Department	68,978.14	75,438.66	6,460.53	9.37%
110.02.22070002.0000.0000 - Political Science	119,478.20	131,267.35	11,789.15	9.87%
110.02.22080002.0000.0000 - Sociology	146,076.27	158,997.32	12,921.05	8.85%
110.02.49300102.0000.0000 - Office Of Instruction - Adjuncts	4,378,658.08	4,832,133.00	453,474.92	10.36%
110.02.49307002.0000.0000 - Reading Program	119,478.34	130,713.64	11,235.30	9.40%
110.02.60100402.0000.0000 - Humanities Division	53,081.67	161,658.44	108,576.77	204.55%
110.02.60101502.0000.0000 - Office Of Instruction	630,084.91	670,815.57	40,730.66	6.46%
110.02.60101902.0000.0000 - Honors Program	72,029.00	73,772.00	1,743.00	2.42%
110.02.60102102.0000.0000 - Resp Therapy Cert Program - Academic Administration	74,681.03	80,172.58	5,491.54	7.35%
110.02.60102202.0000.0000 - Emergency Medicine Program - Academic Administration	69,922.56	72,179.16	2,256.59	3.23%
110.02.60102302.0000.0000 - Radiologic Technology	5,037.00	5,089.00	52.00	1.03%
110.02.60102402.0000.0000 - Fire Science - Academic Administration	30,782.38	32,286.77	1,504.40	4.89%
110.02.60102502.0000.0000 - Vocational Education	171,832.82	250,966.81	79,133.99	46.05%
110.02.60102602.0000.0000 - Learning Resource Center	88,051.63	117,894.71	29,843.08	33.89%
110.02.61100202.0000.0000 - Learning Resource Center	474,457.35	461,348.95	(13,108.40)	-2.76%
110.02.61200102.0000.0000 - Library	513,980.01	626,910.19	112,930.18	21.97%
110.02.61900102.0000.0000 - Aquatics Center	29,026.52	30,823.17	1,796.65	6.19%
110.02.61900302.0000.0000 - Grants	10,208.00	10,000.00	(208.00)	-2.04%
110.02.61900502.0000.0000 - Campus President - Other Instructional Support Sv	120,997.28	276,532.28	155,535.00	128.54%
110.02.61900602.0000.0000 - Science Division	25,107.97	196,845.11	171,737.14	683.99%
110.02.61900702.0000.0000 - Planning and Research	2,900.00	0.00	(2,900.00)	-100.00%
110.02.61900802.0000.0000 - Resource Development	269,989.10	313,582.99	43,593.89	16.15%
110.02.61900902.0000.0000 - Marketing & Public Affairs - Other Instructional Support Sv	118,076.82	124,900.16	6,823.34	5.78%
110.02.62000102.0000.0000 - Admissions & Records	536,062.25	561,743.98	25,681.73	4.79%
110.02.63100402.0000.0000 - Counseling - Counseling & Guidance	737,603.33	726,349.51	(11,253.82)	-1.53%
110.02.63300102.0000.0000 - Articulation Program	0.00	1,875.00	1,875.00	100.00%
110.02.63300402.0000.0000 - Transfer Center 7/1/05	177,080.32	197,674.69	20,594.37	11.63%
110.02.63400202.0000.0000 - Career Center	176,453.40	196,135.39	19,681.99	11.15%

Budget Forecast by Department - Fund 110 Unrestricted General Fund

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
110.02.64200202.0000.0000 - Disabled Student Prog/Service	216,461.57	237,047.61	20,586.04	9.51%
110.02.64300102.0000.0000 - EOPS	154,265.66	159,888.78	5,623.12	3.65%
110.02.64400102.0000.0000 - Student Health Services	95,901.00	99,280.00	3,379.00	3.52%
110.02.64500302.0000.0000 - Student Services - Student Personnel Admin.	558,492.30	579,359.71	20,867.41	3.74%
110.02.64600102.0000.0000 - Financial Aid	302,761.64	320,823.04	18,061.40	5.97%
110.02.64800102.0000.0000 - Veterans Education	500.00	0.00	(500.00)	-100.00%
110.02.64900302.0000.0000 - Commencement	11,581.00	11,036.00	(545.00)	-4.71%
110.02.64900502.0000.0000 - Articulation Program	142,158.29	156,416.99	14,258.70	10.03%
110.02.65100102.0000.0000 - Maintenance	583,976.06	584,963.46	987.40	0.17%
110.02.65300102.0000.0000 - Custodial	1,346,237.37	1,432,147.45	85,910.08	6.38%
110.02.65300302.0000.0000 - Custodial - Child Development Centers	5,682.65	6,105.00	422.34	7.43%
110.02.65300402.0000.0000 - Custodial - Food Services	3,497.37	3,640.48	143.11	4.09%
110.02.65500202.0000.0000 - Grounds - Grounds Maint & Repairs	191,514.26	247,282.64	55,768.37	29.12%
110.02.65700102.0000.0000 - Telephone Operations & Maint	67,342.43	70,004.29	2,661.86	3.95%
110.02.65700802.0000.0000 - Utilities - Telephone	15,000.00	0.00	(15,000.00)	-100.00%
110.02.65700902.0000.0000 - Parking Lot Improvements	17,791.00	34,559.00	16,768.00	94.25%
110.02.65701102.0000.0000 - Utilities - Electricity	69,639.00	111,745.00	42,106.00	60.46%
110.02.65701202.0000.0000 - Utilities - Fuel Oil	3,500.00	8,000.00	4,500.00	128.57%
110.02.65701702.0000.0000 - Unrestricted Lottery	668,826.00	668,825.00	(1.00)	0.00%
110.02.65900102.0000.0000 - Administrative Services - Other M&O	271,373.44	283,851.31	12,477.87	4.60%
110.02.65900302.0000.0000 - Maintenance & Operations - Other M&O	101,762.33	105,964.15	4,201.82	4.13%
110.02.66000302.0000.0000 - Campus President - Planning, Policymaking, & Coordination	436,675.13	367,101.68	(69,573.45)	-15.93%
110.02.66000502.0000.0000 - Planning And Research	402,906.74	447,408.52	44,501.78	11.05%
110.02.67100102.0000.0000 - Marketing & Public Affairs - Community Relations	319,128.98	324,693.68	5,564.70	1.74%
110.02.67200102.0000.0000 - College Business Office - Fiscal Operations	150,272.97	154,630.25	4,357.29	2.90%
110.02.67500102.0000.0000 - Professional Development	10,983.00	12,708.00	1,725.00	15.71%
110.02.67700602.0000.0000 - Purchasing And Warehousing - Logistical Services	62,493.28	65,100.82	2,607.54	4.17%
110.02.67700702.0000.0000 - Mailroom And Postage * Logistical Services	13,500.00	13,500.00	0.00	0.00%
110.02.67700802.0000.0000 - Administrative Services - Logistical Services	3,500.00	3,500.00	0.00	0.00%
110.02.67900202.0000.0000 - Technology Service - Other Gen Inst.Support Svcs	840,023.12	863,024.02	23,000.91	2.74%
110.02.68300202.0000.0000 - College Business Office - Community Use Of Facilities	12,933.77	13,917.66	983.88	7.61%

Budget Forecast by Department - Fund 110 Unrestricted General Fund

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
110.02.69100102.0000.0000 - Bookstore	0.00	252,891.41	252,891.41	100.00%
110.02.69100202.0000.0000 - Purchasing And Warehousing - Bookstores	8,521.81	8,877.38	355.57	4.17%
110.02.69100302.0000.0000 - Custodial - Bookstores	11,403.96	11,861.49	457.53	4.01%
110.02.69200202.0000.0000 - Child Development Center	208,802.56	217,050.14	8,247.58	3.95%
110.02.69500202.0000.0000 - Grounds - Parking	7,571.34	7,900.88	329.55	4.35%
110.02.69500302.0000.0000 - Custodial - Parking	911.85	940.05	28.19	3.09%
110.02.69500402.0000.0000 - Parking Lot Improvements	20,700.00	42,602.48	21,902.48	105.81%
110.02.69600302.0000.0000 - Student Services - Student & Co-Curricular	143,598.15	151,423.65	7,825.50	5.45%
110.02.69600402.0000.0000 - College Business Office - Student & Co-Curricular	737.01	768.85	31.83	4.32%
110.02.69601402..0000 - CHC-Womens Athletics - Polo	0.00	3,928.05	3,928.05	100.00%
110.02.69601502.0000.0000 - Mens Athletics - Polo	0.00	3,928.05	3,928.05	100.00%
110.02.69602202.0000.0000 - Mens Athletics	19,566.00	26,639.00	7,073.00	36.15%
110.02.69602302.0000.0000 - Womens Athletics	27,181.00	33,539.00	6,358.00	23.39%
110.02.70100302.3281.0000 - CHC-Redlands USD Contract Education-Contract Ed/Special Projects	50,840.00	43,160.00	(7,680.00)	-15.11%
110.02.71000102.0000.0000 - Technology Service - Physical Property & Related Acquisitions	7,187.70	7,474.40	286.71	3.99%
110.02.71000202.0000.0000 - Maintenance & Operations - Physical Property & Related Acquisitions	39,139.36	40,755.44	1,616.08	4.13%
110.02.71000302.0000.0000 - Administrative Services - Physical Property & Related Acquisitions	55,584.24	58,131.21	2,546.96	4.58%
110.02.73200002.3269.0000 - CHC-Contract Education	12,340.00	13,340.00	1,000.00	8.10%
110.02.73200002.3281.0000 - CHC-Redlands USD Contract Education-Student Aid	6,320.00	7,000.00	680.00	10.76%
110.03.60900103.0000.0000 - Reassigned Time-DIST	435,136.37	531,744.60	96,608.24	22.20%
110.03.61500203.0000.0000 - Distance Education - Acad Info Systems & Tech	613,058.95	552,739.38	(60,319.56)	-9.84%
110.03.61901003.0000.0000 - State Mandate Claims Funding	0.00	0.00	0.00	0.00%
110.03.65100103.0000.0000 - Maintenance	310,215.35	365,978.41	55,763.07	17.98%
110.03.65701303.0000.0000 - Utilities-Central Services	309,143.33	356,200.18	47,056.85	15.22%
110.03.66000703.0000.0000 - District Chancellor	728,083.50	745,834.67	17,751.17	2.44%
110.03.66000803.0000.0000 - Institutional Effectiveness	286,278.89	451,107.63	164,828.74	57.58%
110.03.66000903.0000.0000 - Board Of Trustees	300,146.92	443,328.40	143,181.48	47.70%
110.03.67100103.0000.0000 - Marketing & Public Affairs	358,468.58	339,700.36	(18,768.22)	-5.24%
110.03.67200203.0000.0000 - Controller	738,370.97	682,106.90	(56,264.07)	-7.62%
110.03.67200303.0000.0000 - Internal Audit	311,333.96	321,417.47	10,083.51	3.24%
110.03.67200403.0000.0000 - Accounting	1,739,286.76	1,934,367.99	195,081.23	11.22%

Budget Forecast by Department - Fund 110 Unrestricted General Fund

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
110.03.67300103.0000.0000 - Human Resources	2,454,887.50	2,619,313.77	164,426.27	6.70%
110.03.67500303.0000.0000 - Employee Benefits - Tuition Reimbursement	122,000.00	25,000.00	(97,000.00)	-79.51%
110.03.67500403.0000.0000 - EMG Planning/Preparedness	141,687.88	137,505.30	(4,182.59)	-2.95%
110.03.67700403.0000.0000 - General Supplies & Services	41,975.00	38,575.00	(3,400.00)	-8.10%
110.03.67700903.0000.0000 - District Health & Safety	302,518.95	126,600.00	(175,918.95)	-58.15%
110.03.67701003.0000.0000 - Purchasing And Warehousing	583,897.93	620,533.17	36,635.24	6.27%
110.03.67701103.0000.0000 - Insurance	70,000.00	70,000.00	0.00	0.00%
110.03.67701203.0000.0000 - Police	1,595,193.52	1,752,487.85	157,294.33	9.86%
110.03.67701303.0000.0000 - Printing	813,533.86	872,832.98	59,299.12	7.29%
110.03.67701403.0000.0000 - Security	646,293.01	676,434.72	30,141.71	4.66%
110.03.67800103.0000.0000 - TESS	3,652,037.21	3,234,333.38	(417,703.83)	-11.44%
110.03.67900303.0000.0000 - Employee Benefits - SUI/Excess STRS Sick Leave	41,000.00	110,000.00	69,000.00	168.29%
110.03.70100103.0000.0000 - Professional Development Centr - Contract Education	0.00	328,936.40	328,936.40	100.00%
110.03.71000403.0000.0000 - Facilities Planning/Adm.Svcs.	128,579.16	221,258.77	92,679.61	72.08%
110.03.73000403.0000.0000 - Insurance - Property and Liability	550,000.00	550,000.00	0.00	0.00%
110.15.67700401.0000.0000 - General Supplies & Services	0.00	0.00	0.00	0.00%
110.15.73000501.0000.0000 - WIA Carryover	5,716.00	5,716.00	0.00	0.00%
110.25.70100302.3281.0000 - CHC-Redlands USD Contract Education-Contract Ed/Special Projects	144,869.51	131,557.00	(13,312.51)	-9.19%
110.25.73200002.3278.0000 - CHC-PSASB-Contract Education-Student Aid	14,972.95	14,972.95	0.00	0.00%
110.25.73200002.3281.0000 - CHC-Redlands USD Contract Education-Student Aid	10,000.00	10,000.00	0.00	0.00%
	95,798,790.77	104,243,631.60	8,444,840.83	8.82%
Total	2,391,667.15	4,469,787.65	2,078,120.50	7.83%

Budget Forecast by Department - Fund 125 Restricted General Fund

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
Revenue				
125.01.00000001.3311.0000 - SBVC-Accident Fee	41,000.00	41,000.00	0.00	0.00%
125.01.06040001.3152.0000 - SBVC-Digital Media Disciplines Grant-Radio/Television Instruction	61,475.00	41,475.00	(20,000.00)	-32.53%
125.01.09480001.3174.0000 - SBVC-State Referee Program	12,000.00	12,000.00	0.00	0.00%
125.01.09565101.3169.0000 - SBVC-Welding Certification Test Revenue	2,460.00	2,460.00	0.00	0.00%
125.01.10040001.3277.0000 - SBVC-Rialto USD-Music Department	400.00	0.00	(400.00)	-100.00%
125.01.11010001.3277.0000 - SBVC-Rialto USD-Modern Languages Foreign Languages General	15,057.00	0.00	(15,057.00)	-100.00%
125.01.12301001.2180.0000 - SBVC-Enrollment Growth/Nursing Program	182,500.00	182,500.00	0.00	0.00%
125.01.13050001.1213.0000 - SBVC-Child Development Division Consortium	12,500.00	12,500.00	0.00	0.00%
125.01.13070001.2457.0000 - SBVC-Perkins Title I-Restaurant Management Program	386,820.00	0.00	(386,820.00)	-100.00%
125.01.13070001.3181.0000 - SBVC-Restaurant Management-Restaurant Management Program	52,034.48	50,000.00	(2,034.48)	-3.91%
125.01.19110101.3509.0000 - SBVC-Planetarium Income	3,600.00	3,600.00	0.00	0.00%
125.01.22010101.3277.0000 - SBVC-Rialto USD-Rialto USD Contract Ed/MCHS	15,158.88	0.00	(15,158.88)	-100.00%
125.01.49301001.2210.0000 - SBVC-Youth Empowerment STR	22,500.00	22,500.00	0.00	0.00%
125.01.49301001.2228.0000 - SBVC-Basic Skills-Counseling General Studies	568,773.00	466,029.00	(102,744.00)	-18.06%
125.01.60101101.2276.0000 - SBVC-Prop 39 Region F Colleges-Technical Training	100,000.00	0.00	(100,000.00)	-100.00%
125.01.60102501.2457.0000 - SBVC-Perkins Title I - Other Instructional Support Sv	0.00	359,080.00	359,080.00	100.00%
125.01.60103101.2147.0000 - SBVC-AB104 Adult Ed Block Grant	9,961,494.00	10,369,915.00	408,421.00	4.10%
125.01.61900401.2166.0000 - SBVC-Zero Textbook Cost Degree	149,840.00	0.00	(149,840.00)	-100.00%
125.01.61900401.2167.0000 - SBVC-Mesa Grant	74,515.00	0.00	(74,515.00)	-100.00%
125.01.61910301.2458.0000 - SBVC-CTE Transitions Grant	39,512.40	39,308.00	(204.40)	-0.52%
125.01.61910401.1160.0000 - SBVC-Federal College Work Study - Administrative	342,250.00	342,250.00	0.00	0.00%
125.01.61912001.2429.0000 - SBVC-Regional Shares/Strong Workforce-Technical Training Other Instructional	734,107.00	427,732.00	(306,375.00)	-41.73%
125.01.63200101.2232.0000 - SBVC-Matriculation-03	3,332,514.00	3,331,831.00	(683.00)	-0.02%
125.01.63900101.2214.0000 - SBVC-Student Equity-Student Equity	1,383,207.00	1,340,863.00	(42,344.00)	-3.06%
125.01.64200101.2202.0000 - SBVC-Disabled Student Programs	775,867.00	782,623.00	6,756.00	0.87%
125.01.64300101.2201.0000 - SBVC-EOPS 2017	917,001.00	854,472.00	(62,529.00)	-6.82%
125.01.64300301.2200.0000 - SBVC-EOPS Care Program 2017	118,463.00	124,445.00	5,982.00	5.05%
125.01.64400201.3337.0000 - SBVC-Family Pact Contract	16,000.00	16,000.00	0.00	0.00%
125.01.64400301.3310.0000 - SBVC-Student Health Fees	495,000.00	510,000.00	15,000.00	3.03%
125.01.64600401.2161.0000 - SBVC-SFAA-BFAP Adm Allowance	187,530.00	187,530.00	0.00	0.00%
125.01.64700101.2266.0000 - SBVC-CalWorks-Workforce Readiness Job Development/Placement Services	685,564.00	639,225.00	(46,339.00)	-6.76%

Budget Forecast by Department - Fund 125 Restricted General Fund

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
Revenue				
125.01.64700501.2212.0000 - SBVC-Workability III Grant	142,762.00	142,762.00	0.00	0.00%
125.01.64900801.1150.0000 - SBVC-Title IV-Trio	308,638.00	301,110.00	(7,528.00)	-2.44%
125.01.64900901.1265.0000 - SBVC-Transitional Assistance-Transitional Assistance Miscellaneous Student Services Federal	111,189.00	111,204.00	15.00	0.01%
125.01.64901101.2435.0000 - SBVC-Middle College High School	100,000.00	100,000.00	0.00	0.00%
125.01.64901201.2355.0000 - SBVC-Puente Project	4,500.00	2,004.80	(2,495.20)	-55.45%
125.01.64901401.2209.0000 - SBVC-Foster Parent Program	166,525.00	166,525.00	0.00	0.00%
125.01.65300101.3340.0000 - SBVC-Civic Center Act-Custodial	6,000.00	6,000.00	0.00	0.00%
125.01.66000301.2403.0000 - SBVC-Guided Pathways	0.00	415,058.00	415,058.00	100.00%
125.01.66000401.1176.0000 - SBVC-Veterans Education	2,200.00	2,200.00	0.00	0.00%
125.01.67700801.2235.0000 - SBVC-Lottery Restricted-Administrative Services Logistical Services	509,568.00	509,568.00	0.00	0.00%
125.01.67700801.2428.0000 - SBVC-Strong Workforce-Administrative Services Logistical Services	1,452,297.00	1,262,332.00	(189,965.00)	-13.08%
125.01.68200401.3163.0000 - SBVC-Media Academy Contracts	1,955.00	1,955.00	0.00	0.00%
125.01.68200601.3162.0000 - SBVC-Media Academy Contracts	2,945.00	0.00	(2,945.00)	-100.00%
125.01.69400301.3175.0000 - SBVC-Sun Room Catering	25,000.00	25,000.00	0.00	0.00%
125.01.69500401.3304.0000 - SBVC-Parking	200,000.00	208,000.00	8,000.00	4.00%
125.01.69601801.2235.0000 - SBVC-Lottery Restricted-Mens Athletics Football	181,608.95	0.00	(181,608.95)	-100.00%
125.01.69900101.3314.0000 - SBVC-Student Transportation Fee	200,000.00	200,000.00	0.00	0.00%
125.02.00000002.3311.0000 - CHC-Accident Fee	19,400.00	19,800.00	400.00	2.06%
125.02.12100102.3312.0000 - CHC-Respiratory Care Test Fee	3,800.00	3,800.00	0.00	0.00%
125.02.13050002.1213.0000 - CHC-Child Dev Div Consortium	3,750.00	3,750.00	0.00	0.00%
125.02.49301002.2228.0000 - CHC-Basic Skills-Counseling General Studies	193,973.00	165,000.00	(28,973.00)	-14.94%
125.02.60100201.2403.0000 - CHC-Guided Pathways	0.00	182,153.00	182,153.00	100.00%
125.02.60102502.2457.0000 - CHC-Perkins Title I-Vocational Education	161,083.00	149,532.00	(11,551.00)	-7.17%
125.02.61200102.2235.0000 - CHC-Lottery Restricted-Library General	219,888.00	219,888.00	0.00	0.00%
125.02.61900102.3340.0000 - CHC-Civic Center Act-Aquatics Center	174,500.00	177,600.00	3,100.00	1.78%
125.02.61900302.2183.0000 - CHC-Colleges Future Foundation	4,373.69	0.00	(4,373.69)	-100.00%
125.02.61900802.3172.0000 - CHC-San Manuel	200,000.00	100,000.00	(100,000.00)	-50.00%
125.02.61910302.2458.0000 - CHC-CTE Transitions Grant	39,512.40	39,308.00	(204.40)	-0.52%
125.02.61910402.1160.0000 - CHC-Federal College Work Study - Administrative-Federal College Work Study	0.00	140,000.00	140,000.00	100.00%
125.02.61910702.3241.0000 - CHC-Medical Clearance	8,400.00	8,400.00	0.00	0.00%
125.02.61911302.3316.0000 - CHC-Recreation Fee	65,000.00	65,000.00	0.00	0.00%

Budget Forecast by Department - Fund 125 Restricted General Fund

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
Revenue				
125.02.63200102.2232.0000 - CHC-Matriculation-Matriculation	1,427,181.00	1,427,181.00	0.00	0.00%
125.02.63400102.3264.0000 - CHC-Educational Planning Initiative	67,500.00	0.00	(67,500.00)	-100.00%
125.02.64200102.2202.0000 - CHC-Disabled Student Programs - DSPS	468,738.00	433,031.00	(35,707.00)	-7.62%
125.02.64300102.2201.0000 - CHC-EOPS-EOPS	551,568.00	551,568.00	0.00	0.00%
125.02.64300302.2200.0000 - CHC-EOPS-Care Program	90,622.00	90,622.00	0.00	0.00%
125.02.64400202.3337.0000 - CHC-Family Pact Contract	11,000.00	11,000.00	0.00	0.00%
125.02.64400302.3310.0000 - CHC-Student Health Fees	234,000.00	240,000.00	6,000.00	2.56%
125.02.64500302.1176.0000 - CHC-Veterans Education	1,500.00	1,500.00	0.00	0.00%
125.02.64600102.2161.0000 - CHC-SFAA-BFAP Adm Allowance	0.00	50,435.00	50,435.00	100.00%
125.02.64700102.2429.0000 - CHC-Regional Shares/Strong Workforce-Workforce Readiness Job	384,375.00	239,375.00	(145,000.00)	-37.72%
125.02.64900702.3315.0000 - CHC-Assessment Center Revenue	15,000.00	12,000.00	(3,000.00)	-20.00%
125.02.64900902.1265.0000 - CHC-Transitional Assistance - Misc Stu Svcs	38,108.00	38,108.00	0.00	0.00%
125.02.64901702.2266.0000 - CHC-Calworks-Student Body Center Fee Student Activities/ Miscellaneous Student	199,592.00	199,592.00	0.00	0.00%
125.02.65701102.3304.0000 - CHC-Parking-04	0.00	195,415.00	195,415.00	100.00%
125.02.66000402.2214.0000 - CHC-Student Equity-Grants Planning Policymaking & Coordination	595,344.00	577,121.00	(18,223.00)	-3.06%
125.02.67700802.2428.0000 - CHC-Strong Workforce-Administrative Services Logistical Services	0.00	565,960.00	565,960.00	100.00%
125.02.67900702.3145.0000 - CHC-Copy Revenue	14,500.00	14,500.00	0.00	0.00%
125.02.68200102.3305.0000 - CHC-Community Services	148,142.00	50,000.00	(98,142.00)	-66.25%
125.02.68300102.3340.0000 - CHC-Civic Center Act-Media Academy Contracts	1,000.00	3,270.00	2,270.00	227.00%
125.02.69500402.3304.0000 - CHC-Parking-Parking Lot Improvements	205,166.00	184,792.00	(20,374.00)	-9.93%
125.02.69900102.3314.0000 - CHC-Student Transportation Fee	78,000.00	99,000.00	21,000.00	26.92%
125.03.60102903.2457.0000 - DIST-Perkins Title I	28,837.00	26,769.00	(2,068.00)	-7.17%
125.03.60102903.2458.0000 - DIST-CTE Transitions Grant	4,159.00	4,138.00	(21.00)	-0.50%
125.03.61500103.2261.0000 - DIST-ATPC-Technology Service Academic Information Systems & Technology	1,700,000.00	1,700,000.00	0.00	0.00%
125.03.61910803.3511.0000 - DIST-Fee For Service	400,000.00	400,000.00	0.00	0.00%
125.03.67100103.3515.0000 - DIST-Educational Orientation Program	25,000.00	24,000.00	(1,000.00)	-4.00%
125.03.67200203.2231.0000 - DIST-Block Grant-Controller	970,701.00	1,900,000.00	929,299.00	95.73%
125.03.67600203.2302.0000 - DIST-Equal Employment Opportunity	50,000.00	50,000.00	0.00	0.00%
125.03.68400203.2418.0000 - DIST-Riverside County Regional Training	43,348.00	0.00	(43,348.00)	-100.00%
125.03.68400203.2429.0000 - DIST-Regional Shares/Strong Workforce	300,000.00	0.00	(300,000.00)	-100.00%
125.03.68400203.2496.0000 - DIST-SWP Employability/Soft Skills to Create Pathways	0.00	1,343,720.00	1,343,720.00	100.00%

Budget Forecast by Department - Fund 125 Restricted General Fund

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
Revenue				
125.03.68400203.3282.0000 - DIST-Goodwill Southern California-01	139,200.00	0.00	(139,200.00)	-100.00%
125.03.68400603.2485.0000 - DIST-ICT/Digital Media-ICT/Digital Media	91,735.28	0.00	(91,735.28)	-100.00%
125.03.68400603.3484.0000 - DIST-ICT/Digital Media-ICT/Digital Media	235,000.00	0.00	(235,000.00)	-100.00%
125.03.68402003.3424.0000 - DIST-PDC Local Contracts	50,000.00	10,000.00	(40,000.00)	-80.00%
125.03.68402203.2489.0000 - DIST-IDRC/Acute Labor 158-005	47,340.57	0.00	(47,340.57)	-100.00%
125.15.06040001.3152.0000 - SBVC-Digital Media Disciplines Grant-Radio/Television Instruction	75,510.50	100,000.00	24,489.50	32.43%
125.15.09565101.3169.0000 - SBVC-Welding Certification Test Revenue	3,326.50	0.00	(3,326.50)	-100.00%
125.15.10040001.3182.0000 - SBVC-Music Department Donations	625,084.00	2,010.00	(623,074.00)	-99.68%
125.15.11010001.3277.0000 - SBVC-Rialto USD-Modern Languages Foreign Languages General	0.00	15,057.00	15,057.00	100.00%
125.15.13070001.2428.0000 - SBVC -Strong Workforce-Restaurant Management Program	1,144,414.27	0.00	(1,144,414.27)	-100.00%
125.15.13070001.3181.0000 - SBVC-Restaurant Management-Restaurant Management Program	44,560.33	65,000.00	20,439.67	45.87%
125.15.19010001.1153.0000 - SBVC-Success in STEM at HSI	0.00	219,970.00	219,970.00	100.00%
125.15.22010001.2184.0000 - SBVC-AB798 Textbook Affordability Program-Social Science General	23,687.41	0.00	(23,687.41)	-100.00%
125.15.22010101.3277.0000 - SBVC-Rialto USD-Rialto USD Contract Ed/MCHS	0.00	10,697.00	10,697.00	100.00%
125.15.22070001.3277.0000 - SBVC-Rialto USD-07	0.00	14,932.00	14,932.00	100.00%
125.15.49301101.3277.0000 - SBVC-Rialto USD-Rialto USD Credit Courses	35,034.15	0.00	(35,034.15)	-100.00%
125.15.60101101.2276.0000 - SBVC-Prop 39 Region F Colleges	0.00	8,003.84	8,003.84	100.00%
125.15.60101501.2228.0000 - SBVC-Basic Skills - Academic Administration	138,337.00	450,000.00	311,663.00	225.29%
125.15.60103101.2147.0000 - SBVC-AB104 Adult Ed Block Grant	1,053,736.00	1,954,736.00	901,000.00	85.51%
125.15.60103101.2148.0000 - SBVC - AEBG Data & Accountability	494,311.00	92,000.00	(402,311.00)	-81.39%
125.15.60103101.2149.0000 - SBVC-AB86 Adult Consortium-AB86 Adult Consortium	461,604.25	0.00	(461,604.25)	-100.00%
125.15.60103401.2490.0000 - SBVC-CTE Data Unlocked Initiative-01	0.00	50,000.00	50,000.00	100.00%
125.15.61000001.2228.0000 - SBVC- Basic Skills	2,010.00	0.00	(2,010.00)	-100.00%
125.15.61900301.2454.0000 - SBVC-Ramp Up Grant	171,526.81	38,084.33	(133,442.48)	-77.80%
125.15.61900401.2166.0000 - SBVC-Zero Textbook Cost Degree	0.00	137,000.00	137,000.00	100.00%
125.15.61900401.2167.0000 - SBVC-Mesa Grant	0.00	63,965.08	63,965.08	100.00%
125.15.61912001.2428.0000 - SBVC-Strong Workforce-Technical Training Other Instructional Support	0.00	324,096.42	324,096.42	100.00%
125.15.61912001.2428.0000 - SBVC-Strong Workforce-Technical Training Other Instructional Support	0.00	1,104,208.90	1,104,208.90	100.00%
125.15.61912001.2429.0000 - SBVC-REgional Shares	0.00	300,000.00	300,000.00	100.00%
125.15.63200101.2232.0000 - SBVC-Matriculation-Matriculation	1,584,690.84	1,000,000.00	(584,690.84)	-36.90%
125.15.63900101.2214.0000 - SBVC-Student Equity-Student Equity	431,841.13	283,841.00	(148,000.13)	-34.27%

Budget Forecast by Department - Fund 125 Restricted General Fund

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
Revenue				
125.15.64400201.3337.0000 - SBVC-Family Pact Contract	0.00	5,233.00	5,233.00	100.00%
125.15.64400301.3310.0000 - SBVC-Student Health Fees	0.00	277,166.00	277,166.00	100.00%
125.15.64500301.2165.0000 - SBVC-Hunger Free Campus Support	0.00	22,315.00	22,315.00	100.00%
125.15.64600101.2185.0000 - SBVC-Dreamer Students	0.00	80,214.00	80,214.00	100.00%
125.15.64600401.2161.0000 - SBVC-SFAA-BFAP Adm Allowance	346,647.00	349,458.00	2,811.00	0.81%
125.15.64800101.2187.0000 - SBVC-Veterans Resource Center	0.00	55,072.00	55,072.00	100.00%
125.15.64900801.1150.0000 - SBVC-Title IV-Trio	118,083.07	231,000.00	112,916.93	95.62%
125.15.64901101.2435.0000 - SBVC-Middle College High School	8,500.00	0.00	(8,500.00)	-100.00%
125.15.64901401.2209.0000 - SBVC-Foster Parent Program	11,750.00	11,750.00	0.00	0.00%
125.15.65300101.3340.0000 - SBVC-Civic Center Act-Custodial	58,904.67	69,312.67	10,408.00	17.67%
125.15.66000301.2403.0000 - SBVC-Guided Pathways	0.00	345,881.00	345,881.00	100.00%
125.15.66000301.2404.0000 - SBVC-Campus Safety & Sexual Assault	0.00	21,773.00	21,773.00	100.00%
125.15.66000401.1176.0000 - SBVC-Veterans Education-01	0.00	194.53	194.53	100.00%
125.15.66001101.1452.0000 - SBVC-Trade Adj Act - ATTC	118,437.90	83,776.40	(34,661.50)	-29.27%
125.15.67500101.2502.0000 - SBVC-Staff Development	42.40	42.40	0.00	0.00%
125.15.67700401.3277.0000 - SBVC-Rialto USD-General Supplies & Services	8,916.70	17,123.00	8,206.30	92.03%
125.15.67700401.3279.0000 - SBVC-SBCUSD Contract Ed/MCHS-General Supplies & Services	29,254.70	25,000.00	(4,254.70)	-14.54%
125.15.67700401.3280.0000 - SBVC-Rialto USD Contract Education-General Supplies & Services	30,226.14	27,000.00	(3,226.14)	-10.67%
125.15.68200601.3162.0000 - SBVC-Media Academy Contracts	3,277.45	2,636.82	(640.63)	-19.55%
125.15.68401901.1461.0000 - SBVC-USDA Grant	126,058.32	60,777.00	(65,281.32)	-51.79%
125.15.69400301.3175.0000 - SBVC-Sun Room Catering	13,408.25	3,000.00	(10,408.25)	-77.63%
125.15.69500401.3304.0000 - SBVC-Parking	0.00	165,000.00	165,000.00	100.00%
125.15.69900101.3314.0000 - SBVC-Student Transportation Fee	0.00	53,103.50	53,103.50	100.00%
125.15.71000401.2231.0000 - SBVC-Block Grant-Facilities Planning/Administration Services	784,602.20	415,000.00	(369,602.20)	-47.11%
125.25.12100102.3312.0000 - CHC-Respiratory Care Test Fee	430.00	380.00	(50.00)	-11.63%
125.25.17010202.3269.0000 - CHC-Contract Education	36,745.70	58,000.00	21,254.30	57.84%
125.25.60100201.2403.0000 - CHC-Guided Pathways	0.00	151,794.00	151,794.00	100.00%
125.25.60103002.2454.0000 - CHC-Ramp Up Grant	33,883.94	0.00	(33,883.94)	-100.00%
125.25.60103402.2490.0000 - CHC-CTE Data Unlocked Initiative	12,353.47	12,346.15	(7.32)	-0.06%
125.25.61900802.3172.0000 - CHC-San Manuel	27,361.83	51,000.00	23,638.17	86.39%
125.25.61910702.3241.0000 - CHC-Medical Clearance	8,965.24	0.00	(8,965.24)	-100.00%

Budget Forecast by Department - Fund 125 Restricted General Fund

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
Revenue				
125.25.61911302.3304.0000 - CHC-Parking-Recreation Fee	0.00	63,239.00	63,239.00	100.00%
125.25.61911302.3316.0000 - CHC-Recreation Fee	15,295.93	15,295.93	0.00	0.00%
125.25.63200102.2232.0000 - CHC-Matriculation-Matriculation	723,638.68	400,000.00	(323,638.68)	-44.72%
125.25.63400102.3264.0000 - CHC-Educational Planning Initiative	60,429.70	28,199.32	(32,230.38)	-53.34%
125.25.64400102.3186.0000 - CHC-Truth Initiative Tobacco Free Campus	0.00	19,500.00	19,500.00	100.00%
125.25.64400202.3337.0000 - CHC-Family Pact Contract	0.00	14,406.02	14,406.02	100.00%
125.25.64400302.3310.0000 - CHC-Student Health Fees	0.00	126,000.00	126,000.00	100.00%
125.25.64500302.1176.0000 - CHC-Veterans Education	2,619.49	2,916.49	297.00	11.34%
125.25.64500302.2165.0000 - CHC-Hunger Free Campus Support	0.00	10,278.00	10,278.00	100.00%
125.25.64600102.2185.0000 - CHC-Dreamer Students	0.00	13,525.00	13,525.00	100.00%
125.25.64600402.2161.0000 - CHC-SFAA-BFAP Adm Allowance	170,243.00	171,383.00	1,140.00	0.67%
125.25.64700102.2429.0000 - CHC-Regional Shares/Strong Workforce	0.00	250,000.00	250,000.00	100.00%
125.25.64800102.2187.0000 - CHC-Veteran's Resource Center	18,767.00	18,767.00	0.00	0.00%
125.25.64900702.3315.0000 - CHC-Assessment Center Revenue	0.00	15,230.73	15,230.73	100.00%
125.25.66000302.2404.0000 - CHC-Campus Safety & Sexual Assault	0.00	14,776.00	14,776.00	100.00%
125.25.66000402.2214.0000 - CHC-Student Equity-Grants Planning Policymaking & Coordination	189,709.68	50,000.00	(139,709.68)	-73.64%
125.25.66001002.2228.0000 - CHC-Basic Skills-Campus President Prior Year	90,000.00	160,000.00	70,000.00	77.78%
125.25.67500102.2502.0000 - CHC-Staff Development	205.83	205.73	(0.10)	-0.05%
125.25.67700802.2428.0000 - CHC-Strong Workforce FY17	0.00	300,000.00	300,000.00	100.00%
125.25.67700802.2428.0000 - CHC-Strong Workforce-Administrative Services Logistical Services	429,771.13	350,000.00	(79,771.13)	-18.56%
125.25.67800202.2216.0000 - CHC-Telecommunications Technology	4,139.90	4,139.90	0.00	0.00%
125.25.67900702.3145.0000 - CHC-Copy Revenue	16,204.06	26,000.00	9,795.94	60.45%
125.25.69900102.3314.0000 - CHC-Student Transportation Fee	0.00	3,500.00	3,500.00	100.00%
125.25.71000402.2231.0000 - CHC-Block Grant-Facilities Planning/Administration Services	209,042.86	174,000.00	(35,042.86)	-16.76%
125.35.61500203.2236.0000 - DIST-3C Media Solutions	50,435.00	49,000.00	(1,435.00)	-2.85%
125.35.61500203.3491.0000 - DIST-Innovation & Effectiveness Grant	650,557.21	35,777.54	(614,779.67)	-94.50%
125.35.67200203.2230.0000 - DIST-Instructional Equipment	106,220.06	106,220.06	0.00	0.00%
125.35.67200203.2231.0000 - DIST-Block Grant-Controller	731,296.42	700,000.00	(31,296.42)	-4.28%
125.35.67600203.2302.0000 - DIST-Equal Employment Opportunity	68,554.82	83,000.00	14,445.18	21.07%
125.35.67800203.2216.0000 - DIST-Telecommunications Technology	1,501.27	1,501.27	0.00	0.00%
125.35.68400203.1267.0000 - DIST-TANF Work Study-Professional Development Center	0.00	1,900,000.00	1,900,000.00	100.00%

Budget Forecast by Department - Fund 125 Restricted General Fund

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
Revenue				
125.35.68400203.2402.0000 - DIST-SWP IE CyberHub Centers	0.00	169,000.00	169,000.00	100.00%
125.35.68400203.2418.0000 - DIST-Riverside County Regional Training	0.00	2,298.87	2,298.87	100.00%
125.35.68400203.2429.0000 - DIST-Regional Shares/Strong Workforce	0.00	145,000.00	145,000.00	100.00%
125.35.68400203.2495.0000 - DIST-SWP/Cloudbased Netlab	0.00	372,327.73	372,327.73	100.00%
125.35.68400203.3282.0000 - DIST-Goodwill Southern California	0.00	139,200.00	139,200.00	100.00%
125.35.68400603.3484.0000 - DIST-ICT/Digital Media-05	0.00	53,000.00	53,000.00	100.00%
125.35.68400903.3999.0000 - DIST-Restricted Reserve	0.00	295,000.00	295,000.00	100.00%
125.35.68401303.1452.0000 - DIST-Trade Adjustment Act ATTC	227,716.95	75,571.08	(152,145.87)	-66.81%
125.35.68401403.2421.0000 - DIST-ETP #6	0.00	675,105.47	675,105.47	100.00%
125.35.68401403.2456.0000 - DIST-ETP #5-02	0.00	20,988.73	20,988.73	100.00%
125.35.68401703.1439.0000 - DIST-Cal Mfg Tech Consulting	97,182.13	174,143.56	76,961.43	79.19%
125.35.68402003.3424.0000 - DIST-PDC Local Contracts	837.99	10,063.65	9,225.66	1,100.93%
125.35.68402103.2488.0000 - DIST-Caltrans-Caltrans/Parolee Work Crew 7/16	1,932,781.01	1,166,628.95	(766,152.06)	-39.64%
125.35.70100303.3425.0000 - DIST-Contract Ed/Special Projects	299,371.88	145,000.00	(154,371.88)	-51.57%
	47,978,712.82	52,709,523.87	4,730,811.05	9.86%
Expenditures				
125.01.04010001.2235.0000 - SBVC-Lottery Restricted-Biology General	23,016.00	20,306.00	(2,710.00)	-11.77%
125.01.04030001.2235.0000 - SBVC-Lottery Restricted-Microbiology Microbiology	25,676.00	29,776.00	4,100.00	15.97%
125.01.04100001.2235.0000 - SBVC-Lottery Restricted-Anatomy & Physiology Department Anatomy and Physiology	34,490.00	34,490.00	0.00	0.00%
125.01.05140001.2235.0000 - SBVC-Lottery Restricted-Computer Info Tech	2,385.00	2,385.00	0.00	0.00%
125.01.06040001.2457.0000 - SBVC-Perkins Title I-Radio/Television Instruction	9,900.00	30,500.00	20,600.00	208.08%
125.01.06040001.3152.0000 - SBVC-Digital Media Disciplines Grant-Radio/Television Instruction	55,475.00	35,475.00	(20,000.00)	-36.05%
125.01.08350001.2235.0000 - SBVC-Lottery Restricted-P E Physical Education	4,830.00	4,830.00	0.00	0.00%
125.01.09010001.2235.0000 - SBVC-Lottery Restricted-Technical Training Division Engineering	1,050.00	1,050.00	0.00	0.00%
125.01.09340001.2235.0000 - SBVC-Lottery Restricted-Electronics Department	3,990.00	3,990.00	0.00	0.00%
125.01.09340001.2428.0000 - SBVC-Strong Workforce-Electronics Department	95,000.00	0.00	(95,000.00)	-100.00%
125.01.09340001.2429.0000 - SBVC-Regional Shares/Strong Workforce-Electronics Department	87,607.00	83,577.00	(4,030.00)	-4.60%
125.01.09340001.2457.0000 - SBVC-Perkins Title I-Electronics Department	18,182.00	18,000.00	(182.00)	-1.00%
125.01.09460001.2235.0000 - SBVC-Lottery Restricted-Refrigeration	3,360.00	3,360.00	0.00	0.00%
125.01.09460001.2457.0000 - SBVC-Perkins Title I-Refrigeration	10,000.00	17,000.00	7,000.00	70.00%
125.01.09470001.2428.0000 - SBVC-Strong Workforce-Diesel	0.00	151,355.00	151,355.00	100.00%

Budget Forecast by Department - Fund 125 Restricted General Fund

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
Revenue				
125.01.09470001.2457.0000 - SBVC-Perkins Title I-Diesel Department	39,000.00	21,000.00	(18,000.00)	-46.15%
125.01.09480001.3174.0000 - SBVC-State Referee Program	12,000.00	12,000.00	0.00	0.00%
125.01.09480101.2235.0000 - SBVC-Lottery Restricted-Automotive Department	12,200.00	4,200.00	(8,000.00)	-65.57%
125.01.09480101.2429.0000 - SBVC-Regional Shares/Strong Workforce-Automotive Department	104,000.00	30,695.00	(73,305.00)	-70.49%
125.01.09480101.2457.0000 - SBVC-Perkins Title I-Automotive Department	37,706.00	44,000.00	6,294.00	16.69%
125.01.09490001.2457.0000 - SBVC-Perkins Title I-Automotive Collision Repair	31,994.00	42,000.00	10,006.00	31.27%
125.01.09500001.2235.0000 - SBVC-Lottery Restricted-Aeronautics Department Main	4,200.00	4,200.00	0.00	0.00%
125.01.09500001.2457.0000 - SBVC-Perkins Title I-Aeronautics Department Main	32,600.00	23,500.00	(9,100.00)	-27.91%
125.01.09563001.2235.0000 - SBVC-Lottery Restricted-Machine Shop Department	14,625.00	2,625.00	(12,000.00)	-82.05%
125.01.09563001.2428.0000 - SBVC-Strong Workforce-Machine Shop Dept	0.00	28,000.00	28,000.00	100.00%
125.01.09563001.2429.0000 - SBVC-Regional Shares/Strong Workforce-Machine Shop Department	230,000.00	660.00	(229,340.00)	-99.71%
125.01.09563001.2457.0000 - SBVC-Perkins Title I-Machine Shop Department	22,500.00	18,000.00	(4,500.00)	-20.00%
125.01.09565101.2235.0000 - SBVC-Lottery Restricted-Welding Certification Test Revenue	46,958.00	35,866.00	(11,092.00)	-23.62%
125.01.09565101.2457.0000 - SBVC-Perkins Title I-Welding Certification Test Revenue	34,000.00	53,000.00	19,000.00	55.88%
125.01.09565101.3169.0000 - SBVC-Welding Certification Test Revenue	2,460.00	2,460.00	0.00	0.00%
125.01.09580001.2457.0000 - SBVC-Perkins Title I-Water Supply Technology	8,972.00	8,000.00	(972.00)	-10.83%
125.01.10020001.2235.0000 - SBVC-Lottery Restricted-Art Department	4,665.00	4,665.00	0.00	0.00%
125.01.10020001.2428.0000 - SBVC-Strong Workforce-Art Department	26,500.00	0.00	(26,500.00)	-100.00%
125.01.10020001.2457.0000 - SBVC-Perkins Title I-Art Department	12,900.00	7,000.00	(5,900.00)	-45.74%
125.01.10040001.2235.0000 - SBVC-Lottery Restricted-Music Department	3,150.00	3,150.00	0.00	0.00%
125.01.10040001.3277.0000 - SBVC-Rialto USD-Music Department	3,917.16	0.00	(3,917.16)	-100.00%
125.01.10070001.2235.0000 - SBVC-Lottery Restricted-Drama Department	1,937.00	1,937.00	0.00	0.00%
125.01.11010001.3277.0000 - SBVC-Rialto USD-Modern Languages Foreign Languages General	15,057.00	0.00	(15,057.00)	-100.00%
125.01.12170001.2428.0000 - SBVC-Strong Workforce-Surgical Technician	0.00	153,653.46	153,653.46	100.00%
125.01.12210001.2428.0000 - SBVC-Strong Workforce-Pharmacy Technology	0.00	114,898.54	114,898.54	100.00%
125.01.12210001.2457.0000 - SBVC-Perkins Title I-Pharmacy Technology	35,000.00	18,000.00	(17,000.00)	-48.57%
125.01.12301001.2180.0000 - SBVC-Enrollment Growth/Nursing Program	181,500.00	181,500.00	0.00	0.00%
125.01.12301101.2235.0000 - SBVC-Lottery Restricted-Registered Nursing Program	11,139.00	11,139.00	0.00	0.00%
125.01.12301101.2428.0000 - SBVC-Strong Workforce-Registered Nursing Program	74,037.00	25,000.00	(49,037.00)	-66.23%
125.01.12301101.2429.0000 - SBVC-Regional Shares/Strong Workforce-Registered Nursing Program	73,125.00	73,425.00	300.00	0.41%
125.01.12301101.2457.0000 - SBVC-Perkins Title I-Registered Nursing Program	28,000.00	28,000.00	0.00	0.00%

Budget Forecast by Department - Fund 125 Restricted General Fund

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
Revenue				
125.01.12390001.2428.0000 - SBVC-Strong Workforce-Psychiatric Tech	0.00	188,600.00	188,600.00	100.00%
125.01.12390001.2457.0000 - SBVC-Perkins Title I-Psychiatric Tech	13,428.00	12,000.00	(1,428.00)	-10.63%
125.01.13050001.1213.0000 - SBVC-Child Development Division Consortium	500.00	500.00	0.00	0.00%
125.01.13060001.2428.0000 - SBVC-Strong Workforce-Nutrition, Food and Culinary Arts	32,448.00	268,800.00	236,352.00	728.40%
125.01.13070001.2235.0000 - SBVC-Lottery Restricted-Restaurant Management Program	48,000.00	48,000.00	0.00	0.00%
125.01.13070001.2428.0000 - SBVC-Strong Workforce-Restaurant Management Program	32,448.00	175,280.00	142,832.00	440.19%
125.01.13070001.2457.0000 - SBVC-Perkins Title I-Restaurant Management Program	38,000.00	0.00	(38,000.00)	-100.00%
125.01.13070001.3181.0000 - SBVC-Restaurant Management-Restaurant Management Program	52,034.48	50,000.00	(2,034.48)	-3.91%
125.01.19020001.2235.0000 - SBVC-Lottery Restricted-Physics Department	1,554.00	1,554.00	0.00	0.00%
125.01.19050001.2235.0000 - SBVC-Lottery Restricted-Chemistry Department	48,466.00	28,466.00	(20,000.00)	-41.27%
125.01.19110101.3509.0000 - SBVC-Planetarium Income	3,600.00	3,600.00	0.00	0.00%
125.01.22010101.3277.0000 - SBVC-Rialto USD-Rialto USD Contract Ed/MCHS	3,435.00	0.00	(3,435.00)	-100.00%
125.01.22060001.2235.0000 - SBVC-Lottery Restricted-Geography Department	1,000.00	1,000.00	0.00	0.00%
125.01.22060001.2457.0000 - SBVC-Perkins Title I-Geography Department	0.00	10,000.00	10,000.00	100.00%
125.01.22990101.2428.0000 - SBVC-Strong Workforce-Human Services Department	60,000.00	0.00	(60,000.00)	-100.00%
125.01.49301001.2210.0000 - SBVC-Youth Empowerment STR	22,500.00	22,500.00	0.00	0.00%
125.01.49301001.2228.0000 - SBVC-Basic Skills-Counseling General Studies	568,773.00	466,029.00	(102,744.00)	-18.06%
125.01.49303001.2202.0000 - SBVC-Disabled Student Programs	0.00	75,835.63	75,835.63	100.00%
125.01.60101101.2232.0000 - SBVC-Matriculation-Technical Training Division Academic Administration	24,960.00	0.00	(24,960.00)	-100.00%
125.01.60101101.2276.0000 - SBVC-Prop 39 Region F Colleges-Technical Training	100,000.00	0.00	(100,000.00)	-100.00%
125.01.60101401.2235.0000 - SBVC-Restricted Lottery	0.00	5,000.00	5,000.00	100.00%
125.01.60102501.2457.0000 - SBVC-Perkins Title I - Other Instructional Support Sv	14,638.00	9,080.00	(5,558.00)	-37.97%
125.01.60102901.2450.0000 - SBVC-Consortia - Staff Development-01	0.00	9,080.00	9,080.00	100.00%
125.01.60103101.2147.0000 - SBVC-AB104 Adult Ed Block Grant	9,961,494.00	10,369,915.00	408,421.00	4.10%
125.01.61200101.2235.0000 - SBVC-Lottery Restricted-Library General	164,156.00	164,156.00	0.00	0.00%
125.01.61200201.2428.0000 - SBVC-Strong Workforce-Library Technology Certificate	0.00	9,999.00	9,999.00	100.00%
125.01.61900401.2166.0000 - SBVC-Zero Textbook Cost Degree	149,840.00	0.00	(149,840.00)	-100.00%
125.01.61900401.2167.0000 - SBVC-Mesa Grant	80,390.11	0.00	(80,390.11)	-100.00%
125.01.61910301.2458.0000 - SBVC-CTE Transitions Grant	39,512.40	41,086.76	1,574.36	3.98%
125.01.61910401.1160.0000 - SBVC-Federal College Work Study - Administrative	342,250.00	342,250.00	0.00	0.00%
125.01.61912001.2428.0000 - SBVC-Strong Workforce-Technical Training Other Instructional Support	250,000.00	146,746.00	(103,254.00)	-41.30%

Budget Forecast by Department - Fund 125 Restricted General Fund

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
Revenue				
125.01.61912001.2429.0000 - SBVC-Regional Shares/Strong Workforce-Technical Training Other Instructional	239,375.00	239,375.00	0.00	0.00%
125.01.63100401.2232.0000 - SBVC-Matriculation-Matriculation Counseling & Guidance	27,270.03	29,353.62	2,083.59	7.64%
125.01.63200101.2232.0000 - SBVC-Matriculation-03	3,382,927.81	3,335,129.82	(47,797.98)	-1.41%
125.01.63900101.2214.0000 - SBVC-Student Equity-Student Equity	1,165,722.26	1,224,120.25	58,398.00	5.01%
125.01.64200101.2202.0000 - SBVC-Disabled Student Programs	714,923.48	718,361.47	3,437.99	0.48%
125.01.64300101.2201.0000 - SBVC-EOPS 2017	518,578.49	657,335.61	138,757.12	26.76%
125.01.64300301.2200.0000 - SBVC-EOPS Care Program 2017	59,195.47	77,707.83	18,512.36	31.27%
125.01.64400201.3337.0000 - SBVC-Family Pact Contract	16,000.00	16,000.00	0.00	0.00%
125.01.64400301.3310.0000 - SBVC-Student Health Fees	490,323.20	514,683.66	24,360.46	4.97%
125.01.64600401.2161.0000 - SBVC-SFAA-BFAP Adm Allowance	187,530.01	194,621.39	7,091.38	3.78%
125.01.64700101.1265.0000 - SBVC-Transitional Assistance-Workforce Readiness Job Development/Placement	20,573.98	21,383.17	809.18	3.93%
125.01.64700101.2266.0000 - SBVC-CalWorks-Workforce Readiness Job Development/Placement Services	422,078.06	360,100.53	(61,977.53)	-14.68%
125.01.64700501.2212.0000 - SBVC-Workability III Grant	142,762.00	146,876.63	4,114.62	2.88%
125.01.64800101.2214.0000 - SBVC-Student Equity-Veterans Education	50,014.10	0.00	(50,014.10)	-100.00%
125.01.64900801.1150.0000 - SBVC-Title IV-Trio	296,714.30	291,110.00	(5,604.31)	-1.89%
125.01.64900901.1265.0000 - SBVC-Transitional Assistance-Transitional Assistance Miscellaneous Student	15,174.02	10,000.00	(5,174.02)	-34.10%
125.01.64901101.2435.0000 - SBVC-Middle College High School	100,000.00	100,000.00	0.00	0.00%
125.01.64901201.2355.0000 - SBVC-Puente Project	4,500.00	2,004.80	(2,495.20)	-55.45%
125.01.64901401.2209.0000 - SBVC-Foster Parent Program	162,225.00	172,689.37	10,464.38	6.45%
125.01.64901701.2266.0000 - SBVC-CalWorks-Student Body Center Fee Student Activities/ Miscellaneous Student	249,794.76	255,099.80	5,305.04	2.12%
125.01.65300101.3340.0000 - SBVC-Civic Center Act-Custodial	3,821.00	3,821.00	0.00	0.00%
125.01.66000301.2403.0000 - SBVC-Guided Pathways	0.00	415,058.00	415,058.00	100.00%
125.01.66000401.1176.0000 - SBVC-Veterans Education	2,200.00	2,200.00	0.00	0.00%
125.01.67700401.2235.0000 - SBVC-Lottery Restricted-General Supplies & Services	13,317.00	70,847.00	57,530.00	432.00%
125.01.67700401.3277.0000 - SBVC-Rialto USD-General Supplies & Services	16,273.44	0.00	(16,273.44)	-100.00%
125.01.67700501.3340.0000 - SBVC-Civic Center Act-Auditorium	2,179.00	2,179.00	0.00	0.00%
125.01.67700801.2235.0000 - SBVC-Lottery Restricted-Administrative Services Logistical Services	0.00	0.00	0.00	0.00%
125.01.67700801.2428.0000 - SBVC-Strong Workforce-Administrative Services Logistical Services	189,964.00	0.00	(189,964.00)	-100.00%
125.01.68200401.3163.0000 - SBVC-Media Academy Contracts	1,955.00	1,955.00	0.00	0.00%
125.01.68200601.3162.0000 - SBVC-Media Academy Contracts	2,945.00	0.00	(2,945.00)	-100.00%
125.01.68400601.3152.0000 - SBVC-Digital Media Disciplines Grant-ICT/Digital Media	6,000.00	6,000.00	0.00	0.00%

Budget Forecast by Department - Fund 125 Restricted General Fund

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
Revenue				
125.01.69400301.3175.0000 - SBVC-Sun Room Catering	25,000.00	25,000.00	0.00	0.00%
125.01.69500401.3304.0000 - SBVC-Parking	200,000.01	212,773.55	12,773.54	6.39%
125.01.69600101.2235.0000 - SBVC-Lottery Restricted-Mens Athletics Student & Co Curricular	11,913.00	11,913.00	0.00	0.00%
125.01.69601801.2235.0000 - SBVC-Lottery Restricted-Mens Athletics Football	181,608.95	0.00	(181,608.95)	-100.00%
125.01.69602301.2235.0000 - SBVC-Lottery Restricted-Womens Athletics	2,578.00	2,578.00	0.00	0.00%
125.01.69602501.2235.0000 - SBVC-Lottery Restricted-Athletic Trainer Athletic Trainer	8,085.00	8,085.00	0.00	0.00%
125.01.69900101.3314.0000 - SBVC-Student Transportation Fee	200,000.00	200,000.00	0.00	0.00%
125.01.73200001.1150.0000 - SBVC-Title IV-Trio-04	10,000.00	10,000.00	0.00	0.00%
125.01.73200001.1265.0000 - SBVC-Transitional Assistance-Student Aid	75,441.00	79,820.83	4,379.83	5.81%
125.01.73200001.2180.0000 - SBVC-Enrollment Growth/Nursing Program	1,000.00	1,000.00	0.00	0.00%
125.01.73200001.2200.0000 - SBVC-EOPS Care Program-Student Aid	59,067.54	47,555.13	(11,512.41)	-19.49%
125.01.73200001.2201.0000 - SBVC-EOPS	395,422.83	207,698.00	(187,724.83)	-47.47%
125.01.73200001.2214.0000 - SBVC-Student Equity-Student Aid	159,428.00	123,468.00	(35,960.00)	-22.56%
125.01.73200001.2232.0000 - SBVC-Matriculation-Student Aid	40,000.00	0.00	(40,000.00)	-100.00%
125.01.73200201.2266.0000 - SBVC-CalWorks-CalWORKs Payments To/For Students	12,472.03	30,000.00	17,527.97	140.54%
125.01.73200301.1213.0000 - SBVC-Child Development Division Consortium	12,000.00	12,000.00	0.00	0.00%
125.02.04010102.2235.0000 - CHC-Lottery Restricted-Microbiology Biology General	10,147.00	10,147.00	0.00	0.00%
125.02.05060002.2429.0000 - CHC-Regional Shares/Strong Workforce-Business Management	145,000.00	90,097.34	(54,902.66)	-37.86%
125.02.07010002.2235.0000 - CHC-Lottery Restricted-Computer Science Department	16,200.00	16,200.00	0.00	0.00%
125.02.07010002.2428.0000 - CHC-Strong Workforce-Computer Science Department	32,757.00	115,523.15	82,766.15	252.67%
125.02.07010102.2457.0000 - CHC-Perkins Title I-Cisco Academy	5,001.00	5,001.00	0.00	0.00%
125.02.10020002.2235.0000 - CHC-Lottery Restricted-Art Department	1,500.00	1,500.00	0.00	0.00%
125.02.12100002.2235.0000 - CHC-Lottery Restricted-Respiratory Therapy Certification Program Respiratory	6,343.00	1,375.00	(4,968.00)	-78.32%
125.02.12100002.2457.0000 - CHC-Perkins Title I-Respiratory Therapy Certification Program Respiratory	23,512.00	21,512.00	(2,000.00)	-8.51%
125.02.12100102.3312.0000 - CHC-Respiratory Care Test Fee	3,800.00	3,800.00	0.00	0.00%
125.02.12500002.2235.0000 - CHC-Lottery Restricted-Emergency Medicine Program Emergency Medical Services	1,500.00	1,500.00	0.00	0.00%
125.02.12500002.2457.0000 - CHC-Perkins Title I-Emergency Medicine Program Emergency Medical Services	39,501.00	30,766.00	(8,735.00)	-22.11%
125.02.12510002.2428.0000 - CHC-Strong Workforce-Paramedic	23,884.00	23,884.00	0.00	0.00%
125.02.13050002.1213.0000 - CHC-Child Dev Div Consortium	150.00	150.00	0.00	0.00%
125.02.13050202.2457.0000 - CHC-Perkins Title I-Early Childhood Education	6,550.00	6,550.00	0.00	0.00%
125.02.20010002.2235.0000 - CHC-Lottery Restricted-Psychology	1,400.00	1,400.00	0.00	0.00%

Budget Forecast by Department - Fund 125 Restricted General Fund

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
Revenue				
125.02.21330002.2428.0000 - CHC-Strong Workforce-Fire Science Fire Technology	98,796.00	98,796.00	0.00	0.00%
125.02.21330002.2457.0000 - CHC-Perkins Title I-Fire Science Fire Technology	1.00	1.00	0.00	0.00%
125.02.49301002.2228.0000 - CHC-Basic Skills-Counseling General Studies	193,973.00	165,000.00	(28,973.00)	-14.94%
125.02.49303002.2202.0000 - CHC-Disabled Student Programs	5,612.00	5,612.00	0.00	0.00%
125.02.60100201.2403.0000 - CHC-Guided Pathways	0.00	182,153.00	182,153.00	100.00%
125.02.60102202.2457.0000 - CHC-Perkins Title I-Emergency Medicine Program Academic Administration	12,878.00	12,878.00	0.00	0.00%
125.02.60102302.2235.0000 - CHC-Lottery Restricted	46,000.00	46,000.00	0.00	0.00%
125.02.60102302.2457.0000 - CHC-Perkins Title I-Radiologic Technology	8,302.00	7,660.00	(642.00)	-7.73%
125.02.60102402.2457.0000 - CHC-Perkins Title I-Fire Science Academic Administration	47,296.00	47,296.00	0.00	0.00%
125.02.60102502.2457.0000 - CHC-Perkins Title I-Vocational Education	18,042.00	17,868.00	(174.00)	-0.96%
125.02.61100102.2235.0000 - CHC-Lottery Restricted	93,000.00	93,000.00	0.00	0.00%
125.02.61100202.2214.0000 - CHC-Student Equity-Learning Resource Center	171,292.61	126,550.00	(44,742.61)	-26.12%
125.02.61900102.3340.0000 - CHC-Civic Center Act-Aquatics Center	174,499.99	178,929.90	4,429.90	2.54%
125.02.61900302.2183.0000 - CHC-Colleges Future Foundation	4,373.69	0.00	(4,373.69)	-100.00%
125.02.61900402.2428.0000 - CHC-Strong Workforce-Grants Other Instructional Support Services	345,733.00	327,756.85	(17,976.15)	-5.20%
125.02.61900802.3172.0000 - CHC-San Manuel	200,000.00	100,000.00	(100,000.00)	-50.00%
125.02.61910302.2458.0000 - CHC-CTE Transitions Grant	34,797.64	25,781.84	(9,015.80)	-25.91%
125.02.61910402.1160.0000 - CHC-Federal College Work Study - Administrative-Federal College Work Study	59,788.67	140,000.00	80,211.33	134.16%
125.02.61910702.3241.0000 - CHC-Medical Clearance	8,400.00	8,400.00	0.00	0.00%
125.02.61911302.3316.0000 - CHC-Recreation Fee	65,000.00	65,000.00	0.00	0.00%
125.02.62000102.2232.0000 - CHC-Matriculation-Admissions & Records	170,241.95	236,616.09	66,374.15	38.99%
125.02.63100402.2232.0000 - CHC-Matriculation-Matriculation Counseling & Guidance	770,433.91	708,313.31	(62,120.61)	-8.06%
125.02.63200102.2232.0000 - CHC-Matriculation-Matriculation	372,950.97	389,342.07	16,391.11	4.39%
125.02.63400102.3264.0000 - CHC-Educational Planning Initiative	67,500.00	0.00	(67,500.00)	-100.00%
125.02.64200102.2202.0000 - CHC-Disabled Student Programs - DSPS	469,136.81	436,720.71	(32,416.11)	-6.91%
125.02.64200202.2214.0000 - CHC-Student Equity-Disabled Student Program/Service	40,947.28	44,627.96	3,680.68	8.99%
125.02.64300102.2201.0000 - CHC-EOPS-EOPS	263,723.29	357,204.69	93,481.40	35.45%
125.02.64300102.2214.0000 - CHC-Student Equity-EOPS	6,856.02	601.05	(6,254.97)	-91.23%
125.02.64300302.2200.0000 - CHC-EOPS-Care Program	70,362.09	82,388.77	12,026.68	17.09%
125.02.64400202.3337.0000 - CHC-Family Pact Contract	11,000.00	11,000.00	0.00	0.00%
125.02.64400302.3310.0000 - CHC-Student Health Fees	232,205.27	243,226.06	11,020.79	4.75%

Budget Forecast by Department - Fund 125 Restricted General Fund

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
Revenue				
125.02.64500302.1176.0000 - CHC-Veterans Education	1,500.00	1,500.00	0.00	0.00%
125.02.64500302.2214.0000 - CHC-Student Equity-Student Services Student Personnel Administration	130,735.44	150,283.28	19,547.84	14.95%
125.02.64600102.2161.0000 - CHC-SFAA-BFAP Adm Allowance	0.00	52,313.14	52,313.14	100.00%
125.02.64700102.2429.0000 - CHC-Regional Shares/Strong Workforce-Workforce Readiness Job	328,097.13	155,600.48	(172,496.65)	-52.57%
125.02.64800102.2214.0000 - CHC-Student Equity-Veterans Education	55,349.71	63,954.81	8,605.10	15.55%
125.02.64800102.2232.0000 - CHC-Matriculation-Veterans Education	55,349.71	63,954.81	8,605.10	15.55%
125.02.64900702.3315.0000 - CHC-Assessment Center Revenue	15,000.00	12,000.00	(3,000.00)	-20.00%
125.02.64900902.1265.0000 - CHC-Transitional Assistance - Misc Stu Svcs	14,316.49	26,550.00	12,233.51	85.45%
125.02.64901002.2214.0000 - CHC-Student Equity-Transitional Assistance Miscellaneous Student Services State	30,914.67	34,876.93	3,962.26	12.82%
125.02.64901702.2266.0000 - CHC-Calworks-Student Body Center Fee Student Activities/ Miscellaneous Student	202,592.29	204,871.45	2,279.17	1.13%
125.02.65100102.3304.0000 - CHC -Parking-Maintenance	9,128.96	9,587.60	458.64	5.02%
125.02.65500202.3304.0000 - CHC-Parking-Grounds Grounds Maintenance & Repairs	79,270.46	62,730.26	(16,540.20)	-20.87%
125.02.65701102.3304.0000 - CHC-Parking-04	0.00	22,000.00	22,000.00	100.00%
125.02.66000402.2214.0000 - CHC-Student Equity-Grants Planning Policymaking & Coordination	72,273.40	68,175.73	(4,097.67)	-5.67%
125.02.66000502.2232.0000 - CHC-Matriculation-Planning and Research	44,067.05	59,538.36	15,471.31	35.11%
125.02.66001802.2235.0000 - CHC-Lottery Restricted	43,798.00	48,766.00	4,968.00	11.34%
125.02.67100102.2458.0000 - CHC-CTE Transitions Grant	4,714.75	13,526.16	8,811.41	186.89%
125.02.67500102.2214.0000 - CHC-Student Equity-Professional Development	27,229.56	31,053.29	3,823.73	14.04%
125.02.67700802.2428.0000 - CHC-Strong Workforce-Administrative Services Logistical Services	155,243.61	0.00	(155,243.61)	-100.00%
125.02.67900202.2214.0000 - CHC-Student Equity-Technology Service Other Gen Inst Support Services	56,076.02	0.00	(56,076.02)	-100.00%
125.02.67900702.3145.0000 - CHC-Copy Revenue	14,500.00	14,500.00	0.00	0.00%
125.02.67901002.2214.0000 - CHC-Student Equity-Technology Service Other Gen Inst Support Services	0.00	63,155.63	63,155.63	100.00%
125.02.68200102.3305.0000 - CHC-Community Services	148,142.00	50,000.00	(98,142.00)	-66.25%
125.02.68300102.3340.0000 - CHC-Civic Center Act-Media Academy Contracts	1,000.00	3,270.00	2,270.00	227.00%
125.02.69500102.3304.0000 - CHC-Parking-College Business Office Parking	2,211.04	2,306.54	95.50	4.32%
125.02.69500202.3304.0000 - CHC- Parking-Grounds Parking	69,947.36	72,809.64	2,862.28	4.09%
125.02.69500402.3304.0000 - CHC-Parking-Parking Lot Improvements	24,505.68	19,031.36	(5,474.32)	-22.34%
125.02.69500502.3304.0000 - CHC-Parking-Maintenance & Operations Parking	15,655.74	16,302.18	646.43	4.13%
125.02.69500602.3304.0000 - CHC-Parking-Administrative Services Parking	4,446.74	7,803.31	3,356.57	75.48%
125.02.69900102.3314.0000 - CHC-Student Transportation Fee	78,000.00	99,000.00	21,000.00	26.92%
125.02.73200002.1265.0000 - CHC-Transitional Assistance	31,130.00	11,558.00	(19,572.00)	-62.87%

Budget Forecast by Department - Fund 125 Restricted General Fund

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
Revenue				
125.02.73200002.2200.0000 - CHC-EOPS-Care Program-Student Aid	29,069.78	10,000.00	(19,069.78)	-65.60%
125.02.73200002.2201.0000 - CHC-EOPS-Student Aid	301,119.00	202,739.00	(98,380.00)	-32.67%
125.02.73200302.1213.0000 - CHC-Child Development Division Consortium	3,600.00	3,600.00	0.00	0.00%
125.03.60102903.2457.0000 - DIST-Perkins Title I	26,944.51	27,243.26	298.74	1.11%
125.03.60102903.2458.0000 - DIST-CTE Transitions Grant	4,159.00	4,138.00	(21.00)	-0.50%
125.03.61500103.2231.0000 - DIST-Block Grant-Technology Service Academic Information Systems & Technology	873,000.00	1,298,750.00	425,750.00	48.77%
125.03.61500103.2261.0000 - DIST-ATPC-Technology Service Academic Information Systems & Technology	1,685,488.99	1,704,742.53	19,253.55	1.14%
125.03.61910803.3511.0000 - DIST-Fee For Service	400,000.00	400,000.00	0.00	0.00%
125.03.65700803.3484.0000 - DIST-ICT/Digital Media-Telephone	800.00	0.00	(800.00)	-100.00%
125.03.67100103.3515.0000 - DIST-Educational Orientation Program	25,000.00	24,000.00	(1,000.00)	-4.00%
125.03.67200203.2231.0000 - DIST-Block Grant-Controller	97,701.00	601,250.00	503,549.00	515.40%
125.03.67600203.2302.0000 - DIST-Equal Employment Opportunity	50,000.00	50,000.00	0.00	0.00%
125.03.67701103.3311.0000 - DIST-Accident Fee	60,400.00	60,800.00	400.00	0.66%
125.03.68400203.2418.0000 - DIST-Riverside County Regional Training	43,348.00	0.00	(43,348.00)	-100.00%
125.03.68400203.2429.0000 - DIST-Regional Shares/Strong Workforce	300,000.00	0.00	(300,000.00)	-100.00%
125.03.68400203.2496.0000 - DIST-SWP Employability/Soft Skills to Create Pathways	0.00	1,343,720.00	1,343,720.00	100.00%
125.03.68400203.3282.0000 - DIST-Goodwill Southern California-01	139,200.00	0.00	(139,200.00)	-100.00%
125.03.68400203.3514.0000 - DIST-Indirect Charges	0.00	0.00	0.00	0.00%
125.03.68400603.2485.0000 - DIST-ICT/Digital Media-ICT/Digital Media	91,735.28	0.00	(91,735.28)	-100.00%
125.03.68400603.3484.0000 - DIST-ICT/Digital Media-ICT/Digital Media	234,200.00	0.00	(234,200.00)	-100.00%
125.03.68402003.3424.0000 - DIST-PDC Local Contracts	49,500.00	10,000.00	(39,500.00)	-79.80%
125.03.68402203.2489.0000 - DIST-IDRC/Acute Labor 158-005	47,340.57	0.00	(47,340.57)	-100.00%
125.15.05140001.2428.0000 - SBVC -Strong Workforce-Computer Info Tech	225,000.00	210,935.00	(14,065.00)	-6.25%
125.15.06040001.2184.0000 - SBVC-AB798 Textbook Affordability Program-Radio/Television Instruction	2,500.00	0.00	(2,500.00)	-100.00%
125.15.06040001.3152.0000 - SBVC-Digital Media Disciplines Grant-Radio/Television Instruction	69,510.50	94,600.00	25,089.50	36.09%
125.15.09340001.2428.0000 - SBVC -Strong Workforce-Electronics Department	250,000.00	164,403.00	(85,597.00)	-34.24%
125.15.09340001.2428.0000 - SBVC-Strong Workforce-Electronics	0.00	99,140.24	99,140.24	100.00%
125.15.09340001.2429.0000 - SBVC-Regional Shares/Strong Workforce	0.00	6,000.00	6,000.00	100.00%
125.15.09480101.2429.0000 - SBVC-Regional Shares/Strong Workforce	0.00	96,000.00	96,000.00	100.00%
125.15.09490001.2428.0000 - SBVC -Strong Workforce-Automotive Collision Repair	296.00	296.00	0.00	0.00%
125.15.09490001.2428.0000 - SBVC-Strong Workforce-Automotive Collision Repair	0.00	296.00	296.00	100.00%

Budget Forecast by Department - Fund 125 Restricted General Fund

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
Revenue				
125.15.09563001.2429.0000 - SBVC-Regional Shares/Strong Workforce	0.00	100,000.00	100,000.00	100.00%
125.15.09565101.3169.0000 - SBVC-Welding Certification Test Revenue	3,326.50	0.00	(3,326.50)	-100.00%
125.15.10020001.2428.0000 - SBVC -Strong Workforce-Art Department	13,000.00	7,367.37	(5,632.63)	-43.33%
125.15.10040001.3182.0000 - SBVC-Music Department Donations	123,914.00	2,010.00	(121,904.00)	-98.38%
125.15.10040001.3280.0000 - SBVC-Rialto USD Contract Education-Music Department	4,968.00	3,500.00	(1,468.00)	-29.55%
125.15.11010001.3277.0000 - SBVC-Rialto USD-Modern Languages Foreign Languages General	18,808.00	15,057.00	(3,751.00)	-19.94%
125.15.11010101.3279.0000 - SBVC-SBCUSD Contract Ed/MCHS-SBCUSD Contract Ed/MCHS	15,312.00	14,996.00	(316.00)	-2.06%
125.15.12170001.2428.0000 - SBVC -Strong Workforce-Surgical Technician	2,750.00	2,750.00	0.00	0.00%
125.15.12301101.2428.0000 - SBVC -Strong Workforce-Registered Nursing Program	142,678.00	94,298.59	(48,379.41)	-33.91%
125.15.13060001.2428.0000 - SBVC -Strong Workforce-Nutrition, Food and Culinary Arts	415,007.78	367,034.96	(47,972.82)	-11.56%
125.15.13060001.2428.0000 - SBVC-Strong Workforce-Nutrituion, Foods	0.00	145,427.36	145,427.36	100.00%
125.15.13070001.2428.0000 - SBVC -Strong Workforce-Restaurant Management Program	226,180.17	65,335.00	(160,845.17)	-71.11%
125.15.13070001.2428.0000 - SBVC-Strong Workforce-Restaurant Management	0.00	47,285.82	47,285.82	100.00%
125.15.13070001.3181.0000 - SBVC-Restaurant Management-Restaurant Management Program	44,560.33	65,000.00	20,439.67	45.87%
125.15.19010001.1153.0000 - SBVC-Success in STEM at HSI	0.00	83,938.00	83,938.00	100.00%
125.15.19110101.3509.0000 - SBVC-Planetarium Income	43,173.05	44,149.05	976.00	2.26%
125.15.21050001.2428.0000 - SBVC -Strong Workforce-Administration Of Justice	37,167.86	32,543.00	(4,624.86)	-12.44%
125.15.22010001.2184.0000 - SBVC-AB798 Textbook Affordability Program-Social Science General	21,187.41	0.00	(21,187.41)	-100.00%
125.15.22010001.3279.0000 - SBVC-SBCUSD Contract Ed/MCHS-Social Science General	3,370.00	0.00	(3,370.00)	-100.00%
125.15.22010101.3277.0000 - SBVC-Rialto USD-Rialto USD Contract Ed/MCHS	1,294.00	10,697.00	9,403.00	726.66%
125.15.22010101.3280.0000 - SBVC-Rialto USD Contract Education-Rialto USD Contract Ed/MCHS	2,007.70	0.00	(2,007.70)	-100.00%
125.15.22070001.3277.0000 - SBVC-Rialto USD-07	0.00	14,932.00	14,932.00	100.00%
125.15.49301001.2214.0000 - SBVC-Student Equity-Counseling General Studies	100,000.00	0.00	(100,000.00)	-100.00%
125.15.49301101.3277.0000 - SBVC-Rialto USD-Rialto USD Credit Courses	14,932.15	0.00	(14,932.15)	-100.00%
125.15.60101101.2276.0000 - SBVC-Prop 39 Region F Colleges	0.00	8,003.84	8,003.84	100.00%
125.15.60101501.2228.0000 - SBVC-Basic Skills - Academic Administration	138,337.00	450,000.00	311,663.00	225.29%
125.15.60103101.2147.0000 - SBVC-AB104 Adult Ed Block Grant	1,099,061.78	1,958,678.46	859,616.68	78.21%
125.15.60103101.2148.0000 - SBVC - AEBG Data & Accountability	494,311.00	92,000.00	(402,311.00)	-81.39%
125.15.60103101.2149.0000 - SBVC-AB86 Adult Consortium-AB86 Adult Consortium	428,686.96	0.00	(428,686.96)	-100.00%
125.15.60103401.2490.0000 - SBVC-CTE Data Unlocked Initiative-01	0.00	50,000.00	50,000.00	100.00%
125.15.61000001.2228.0000 - SBVC- Basic Skills	2,010.00	0.00	(2,010.00)	-100.00%

Budget Forecast by Department - Fund 125 Restricted General Fund

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
Revenue				
125.15.61900301.2454.0000 - SBVC-Ramp Up Grant	208,279.09	39,863.09	(168,416.00)	-80.86%
125.15.61900401.2166.0000 - SBVC-Zero Textbook Cost Degree	0.00	137,000.00	137,000.00	100.00%
125.15.61900401.2167.0000 - SBVC-Mesa Grant	0.00	65,204.41	65,204.41	100.00%
125.15.61900401.3280.0000 - SBVC-Rialto USD Contract Education-Grants Other Instructional Support Services	1,915.58	1,915.00	(0.58)	-0.03%
125.15.61900501.3279.0000 - SBVC-SBCUSD Contract Ed/MCHS-Campus President Other Instructional Support Services	2,708.70	2,700.00	(8.70)	-0.32%
125.15.61912001.2428.0000 - SBVC-Strong Workforce-Technical Training Other Instructional Support	0.00	31,947.00	31,947.00	100.00%
125.15.61912001.2428.0000 - SBVC-Strong Workforce-Technical Training Other Instructional Support	113,249.87	173,754.84	60,504.97	53.43%
125.15.61912001.2429.0000 - SBVC-REgional Shares	0.00	98,000.00	98,000.00	100.00%
125.15.63100101.2214.0000 - SBVC-Student Equity-Counseling	1,000.00	0.00	(1,000.00)	-100.00%
125.15.63200101.2232.0000 - SBVC-Matriculation-Matriculation	1,544,690.84	1,000,000.00	(544,690.84)	-35.26%
125.15.63900101.2214.0000 - SBVC-Student Equity-Student Equity	283,841.13	283,841.00	(0.13)	0.00%
125.15.64400201.3337.0000 - SBVC-Family Pact Contract	5,856.81	5,233.00	(623.81)	-10.65%
125.15.64400301.3310.0000 - SBVC-Student Health Fees	220,697.06	277,166.00	56,468.94	25.59%
125.15.64500301.2165.0000 - SBVC-Hunger Free Campus Support	0.00	22,315.00	22,315.00	100.00%
125.15.64600401.2161.0000 - SBVC-SFAA-BFAP Adm Allowance	346,647.01	362,970.84	16,323.83	4.71%
125.15.64800101.2187.0000 - SBVC-Veterans Resource Center	0.00	55,072.00	55,072.00	100.00%
125.15.64900801.1150.0000 - SBVC-Title IV-Trio	85,783.07	231,000.00	145,216.93	169.28%
125.15.64901101.2435.0000 - SBVC-Middle College High School	8,500.00	0.00	(8,500.00)	-100.00%
125.15.64901401.2209.0000 - SBVC-Foster Parent Program	11,750.00	11,750.00	0.00	0.00%
125.15.65300101.3340.0000 - SBVC-Civic Center Act-Custodial	58,904.67	69,312.67	10,408.00	17.67%
125.15.66000301.2403.0000 - SBVC-Guided Pathways	0.00	345,881.00	345,881.00	100.00%
125.15.66000301.2404.0000 - SBVC-Campus Safety & Sexual Assault	0.00	21,773.00	21,773.00	100.00%
125.15.66000401.1176.0000 - SBVC-Veterans Education-01	0.00	194.53	194.53	100.00%
125.15.66001101.1452.0000 - SBVC-Trade Adj Act - ATTC	118,437.89	87,480.93	(30,956.96)	-26.14%
125.15.67500101.2502.0000 - SBVC-Staff Development	42.40	42.40	0.00	0.00%
125.15.67700401.3277.0000 - SBVC-Rialto USD-General Supplies & Services	8,916.70	17,123.00	8,206.30	92.03%
125.15.67700401.3279.0000 - SBVC-SBCUSD Contract Ed/MCHS-General Supplies & Services	7,864.00	7,304.00	(560.00)	-7.12%
125.15.67700401.3280.0000 - SBVC-Rialto USD Contract Education-General Supplies & Services	21,334.86	21,585.00	250.14	1.17%
125.15.68200601.3162.0000 - SBVC-Media Academy Contracts	3,277.45	2,636.82	(640.63)	-19.55%
125.15.68401901.1461.0000 - SBVC-USDA Grant	126,058.32	60,777.00	(65,281.32)	-51.79%
125.15.69400301.3175.0000 - SBVC-Sun Room Catering	13,408.25	3,000.00	(10,408.25)	-77.63%

Budget Forecast by Department - Fund 125 Restricted General Fund

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
Revenue				
125.15.69500401.3304.0000 - SBVC-Parking	104,854.85	165,000.00	60,145.15	57.36%
125.15.69900101.3314.0000 - SBVC-Student Transportation Fee	42,739.50	53,103.50	10,364.00	24.25%
125.15.71000401.2231.0000 - SBVC-Block Grant-Facilities Planning/Administration Services	784,602.20	415,000.00	(369,602.20)	-47.11%
125.15.73200001.1150.0000 - SBVC-Title IV-Trio-Student Aid	32,300.00	0.00	(32,300.00)	-100.00%
125.15.73200001.1153.0000 - SBVC-Success in STEM at HSI	0.00	136,032.00	136,032.00	100.00%
125.15.73200001.2185.0000 - SBVC-Dreamer Students	0.00	80,214.00	80,214.00	100.00%
125.15.73200001.2214.0000 - SBVC-Student Equity-Student Aid	47,000.00	0.00	(47,000.00)	-100.00%
125.15.73200001.2232.0000 - SBVC-Matriculation-Student Aid	40,000.00	0.00	(40,000.00)	-100.00%
125.15.73200001.3152.0000 - SBVC-Digital Media Disciplines Grant-Student Aid	6,000.00	5,400.00	(600.00)	-10.00%
125.25.05060002.2429.0000 - CHC-Regional Shares/Strong Workforce	0.00	156,000.00	156,000.00	100.00%
125.25.07010102.3173.0000 - CHC-Cisco Academy	8,095.88	7,795.88	(300.00)	-3.71%
125.25.12100102.3312.0000 - CHC-Respiratory Care Test Fee	430.00	380.00	(50.00)	-11.63%
125.25.17010102.3178.0000 - CHC-Left Lane Project	5,767.66	5,767.66	0.00	0.00%
125.25.17010202.3269.0000 - CHC-Contract Education	32,365.70	58,000.00	25,634.30	79.20%
125.25.60100201.2403.0000 - CHC-Guided Pathways	0.00	151,794.00	151,794.00	100.00%
125.25.60102802.2231.0000 - CHC-Block Grant-Block Grant Academic Administration	5,360.00	0.00	(5,360.00)	-100.00%
125.25.60103002.2454.0000 - CHC-Ramp Up Grant	33,883.93	0.00	(33,883.93)	-100.00%
125.25.60103402.2490.0000 - CHC-CTE Data Unlocked Initiative	12,353.47	12,346.15	(7.32)	-0.06%
125.25.61100102.2228.0000 - CHC-Basic Skills-Library Learning Center	5,000.00	0.00	(5,000.00)	-100.00%
125.25.61100202.2214.0000 - CHC-Student Equity-Learning Resource Center	20,000.00	0.00	(20,000.00)	-100.00%
125.25.61200102.2214.0000 - CHC-Student Equity-Library General	17,800.00	0.00	(17,800.00)	-100.00%
125.25.61900802.3172.0000 - CHC-San Manuel	27,361.83	51,000.00	23,638.17	86.39%
125.25.61910702.3241.0000 - CHC-Medical Clearance	8,965.24	0.00	(8,965.24)	-100.00%
125.25.61911002.3242.0000 - CHC-Google Grant	3,031.03	3,031.03	0.00	0.00%
125.25.61911302.3304.0000 - CHC-Parking-Recreation Fee	49,769.24	63,239.00	13,469.76	27.06%
125.25.61911302.3316.0000 - CHC-Recreation Fee	15,295.93	15,295.93	0.00	0.00%
125.25.61912002.2214.0000 - CHC-Student Equity-Technical Training Other Instructional Support	8,150.00	0.00	(8,150.00)	-100.00%
125.25.63100102.2214.0000 - CHC-Student Equity-Counseling	33,860.00	0.00	(33,860.00)	-100.00%
125.25.63100102.2232.0000 - CHC-Matriculation-Counseling	50,000.00	0.00	(50,000.00)	-100.00%
125.25.63200102.2232.0000 - CHC-Matriculation-Matriculation	673,638.68	400,000.00	(273,638.68)	-40.62%
125.25.63300202.2214.0000 - CHC-Student Equity-Transfer Center	5,000.00	0.00	(5,000.00)	-100.00%

Budget Forecast by Department - Fund 125 Restricted General Fund

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
Revenue				
125.25.63400102.3264.0000 - CHC-Educational Planning Initiative	60,429.70	28,199.32	(32,230.38)	-53.34%
125.25.64200102.2214.0000 - CHC-Student Equity-Disabled Student Program/Services DSPS	21,583.00	0.00	(21,583.00)	-100.00%
125.25.64400102.3186.0000 - CHC-Truth Initiative Tobacco Free Campus	0.00	19,500.00	19,500.00	100.00%
125.25.64400202.3337.0000 - CHC-Family Pact Contract	11,120.29	14,406.02	3,285.73	29.55%
125.25.64400302.3310.0000 - CHC-Student Health Fees	104,218.00	126,000.00	21,782.00	20.90%
125.25.64500302.1176.0000 - CHC-Veterans Education	2,619.49	2,916.49	297.00	11.34%
125.25.64500302.2165.0000 - CHC-Hunger Free Campus Support	0.00	10,278.00	10,278.00	100.00%
125.25.64500302.2214.0000 - CHC-Student Equity-Student Services Student Personnel Administration	32,799.00	0.00	(32,799.00)	-100.00%
125.25.64600402.2161.0000 - CHC-SFAA-BFAP Adm Allowance	173,711.32	178,320.87	4,609.55	2.65%
125.25.64700102.2429.0000 - CHC-Regional Shares/Strong Workforce	0.00	94,000.00	94,000.00	100.00%
125.25.64800102.2187.0000 - CHC-Veteran's Resource Center	18,767.00	16,767.00	(2,000.00)	-10.66%
125.25.64900702.3315.0000 - CHC-Assessment Center Revenue	7,484.22	15,230.73	7,746.51	103.50%
125.25.65900302.3304.0000 - CHC-Parking	38,181.65	0.00	(38,181.65)	-100.00%
125.25.66000302.2404.0000 - CHC-Campus Safety & Sexual Assault	0.00	14,776.00	14,776.00	100.00%
125.25.66000402.2214.0000 - CHC-Student Equity-Grants Planning Policymaking & Coordination	50,517.68	50,000.00	(517.68)	-1.02%
125.25.66001002.2228.0000 - CHC-Basic Skills-Campus President Prior Year	85,000.00	160,000.00	75,000.00	88.24%
125.25.67500102.2502.0000 - CHC-Staff Development	205.83	205.73	(0.10)	-0.05%
125.25.67600202.2302.0000 - CHC-Equal Employment Opportunity	374.00	374.00	0.00	0.00%
125.25.67700802.2428.0000 - CHC-Strong Workforce FY17	0.00	300,000.00	300,000.00	100.00%
125.25.67700802.2428.0000 - CHC-Strong Workforce-Administrative Services Logistical Services	429,771.13	353,172.83	(76,598.30)	-17.82%
125.25.67800202.2216.0000 - CHC-Telecommunications Technology	4,139.90	4,139.90	0.00	0.00%
125.25.67900702.3145.0000 - CHC-Copy Revenue	16,204.06	26,000.00	9,795.94	60.45%
125.25.68200102.3305.0000 - CHC-Community Services	6,687.68	0.00	(6,687.68)	-100.00%
125.25.69900102.3314.0000 - CHC-Student Transportation Fee	5,851.82	3,500.00	(2,351.82)	-40.19%
125.25.71000402.2231.0000 - CHC-Block Grant-Facilities Planning/Administration Services	203,682.86	174,000.00	(29,682.86)	-14.57%
125.25.73200002.2185.0000 - CHC-Dreamer Students	0.00	13,525.00	13,525.00	100.00%
125.25.73200002.2187.0000 - CHC-Veterans Resource Center	0.00	2,000.00	2,000.00	100.00%
125.35.61500103.2231.0000 - DIST-Block Grant-Technology Service Academic Information Systems & Technology	80,497.00	222,434.00	141,937.00	176.33%
125.35.61500203.2236.0000 - DIST-3C Media Solutions	50,435.00	49,000.00	(1,435.00)	-2.85%
125.35.61500203.3491.0000 - DIST-Innovation & Effectiveness Grant	775,631.33	35,777.54	(739,853.79)	-95.39%
125.35.61500403.2231.0000 - DIST-Block Grant-Block Grant Academic Information Systems & Technology	154,629.00	251,979.00	97,350.00	62.96%

Budget Forecast by Department - Fund 125 Restricted General Fund

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
Revenue				
125.35.61910803.3511.0000 - DIST-Fee For Service	423,003.58	325,000.00	(98,003.58)	-23.17%
125.35.67200203.2230.0000 - DIST-Instructional Equipment	106,220.06	106,220.06	0.00	0.00%
125.35.67200203.2231.0000 - DIST-Block Grant-Controller	128,949.42	215,888.00	86,938.58	67.42%
125.35.67200603.3513.0000 - DIST-Admin Fees	0.01	0.00	(0.01)	-100.00%
125.35.67600203.2302.0000 - DIST-Equal Employment Opportunity	68,180.82	82,626.00	14,445.18	21.19%
125.35.67800203.2216.0000 - DIST-Telecommunications Technology	1,501.27	1,501.27	0.00	0.00%
125.35.67900403.3512.0000 - DIST-ATPC/Ventura Cc Foundation-ATPC/Ventura Cc Foundation	15,000.49	2,130.49	(12,870.00)	-85.80%
125.35.68400203.1267.0000 - DIST-TANF Work Study-Professional Development Center	0.00	1,895,000.00	1,895,000.00	100.00%
125.35.68400203.2402.0000 - DIST-SWP IE CyberHub Centers	0.00	169,000.00	169,000.00	100.00%
125.35.68400203.2418.0000 - DIST-Riverside County Regional Training	0.00	2,298.87	2,298.87	100.00%
125.35.68400203.2429.0000 - DIST-Regional Shares/Strong Workforce	0.00	145,000.00	145,000.00	100.00%
125.35.68400203.2495.0000 - DIST-SWP/Cloudbased Netlab	0.00	372,327.73	372,327.73	100.00%
125.35.68400203.3282.0000 - DIST-Goodwill Southern California	0.00	139,200.00	139,200.00	100.00%
125.35.68400203.3514.0000 - DIST-Indirect Charges	0.00	170,000.00	170,000.00	100.00%
125.35.68400603.3484.0000 - DIST-ICT/Digital Media-05	0.00	53,000.00	53,000.00	100.00%
125.35.68400903.3999.0000 - DIST-Restricted Reserve	0.00	295,000.00	295,000.00	100.00%
125.35.68401303.1452.0000 - DIST-Trade Adjustment Act ATTC	263,258.64	75,571.08	(187,687.57)	-71.29%
125.35.68401403.2421.0000 - DIST-ETP #6	0.00	674,105.47	674,105.47	100.00%
125.35.68401403.2456.0000 - DIST-ETP #5-02	0.00	20,988.73	20,988.73	100.00%
125.35.68401703.1439.0000 - DIST-Cal Mfg Tech Consulting	97,182.13	177,757.10	80,574.96	82.91%
125.35.68402003.3424.0000 - DIST-PDC Local Contracts	837.99	10,063.65	9,225.66	1,100.93%
125.35.68402103.2488.0000 - DIST-Caltrans-Caltrans/Parolee Work Crew 7/16	1,927,673.83	1,166,628.95	(761,044.88)	-39.48%
125.35.69500603.3304.0000 - DIST-Parking	32,795.50	32,795.50	0.00	0.00%
125.35.70100303.3425.0000 - DIST-Contract Ed/Special Projects	299,371.88	145,000.00	(154,371.88)	-51.57%
125.35.71000403.2231.0000 - DIST-Block Grant-Facilities Planning/Administration Services	158,156.00	9,699.00	(148,457.00)	-93.87%
125.35.73200003.1267.0000 - DIST-TANF Work Study-Professional Development Center	0.00	5,000.00	5,000.00	100.00%
125.35.73200003.2421.0000 - DIST-ETP #6	0.00	1,000.00	1,000.00	100.00%
	49,055,884.68	53,370,400.08	4,314,515.40	8.80%
Total	1,077,171.86	660,876.21	(416,295.65)	9.32%

Budget Forecast by Department - Fund 215 Bond Interest and Redemption

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
Revenue				
215.00.00000000.0000.0000 - General Program	25,703,480.00	25,703,480.00	0.00	0.00%
	25,703,480.00	25,703,480.00	0.00	0.00%
Expenditures				
215.00.00000000.0000.0000 - General Program	29,169,260.70	29,169,261.00	0.30	0.00%
	29,169,260.70	29,169,261.00	0.30	0.00%
Total	3,465,780.70	3,465,781.00	0.30	0.00%

Budget Forecast by Department - Fund 335 Child Development

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
Revenue				
335.01.69200101.2203.0000 - SBVC-Child Development-01	907,187.00	897,031.76	(10,155.24)	-1.12%
335.01.69200201.1207.0000 - SBVC-Child Care Food Program	245,707.00	234,827.00	(10,880.00)	-4.43%
335.01.69200301.2205.0000 - SBVC-State Preschool Grant	1,754,460.00	1,754,460.00	0.00	0.00%
335.02.69200102.1207.0000 - CHC-Child Care Food Program	7,500.00	7,500.00	0.00	0.00%
335.02.69200102.2203.0000 - CHC-Child Development	152,000.00	160,000.00	8,000.00	5.26%
335.02.69200202.2245.0000 - CHC-Child Development Parent Fees	140,000.00	140,000.00	0.00	0.00%
	3,206,854.00	3,193,818.76	(13,035.24)	-0.41%
Expenditures				
335.01.69200101.2203.0000 - SBVC-Child Development-01	954,374.86	917,446.64	(36,928.22)	-3.87%
335.01.69200201.1207.0000 - SBVC-Child Care Food Program	245,707.01	237,322.68	(8,384.33)	-3.41%
335.01.69200301.2205.0000 - SBVC-State Preschool Grant	1,682,019.95	1,821,911.29	139,891.34	8.32%
335.02.69200102.1207.0000 - CHC-Child Care Food Program	7,500.00	7,500.00	0.00	0.00%
335.02.69200102.2203.0000 - CHC-Child Development	151,409.50	166,856.38	15,446.88	10.20%
335.02.69200202.2245.0000 - CHC-Child Development Parent Fees	140,000.00	144,141.67	4,141.67	2.96%
	3,181,011.32	3,295,178.65	114,167.34	3.59%
Total	(25,842.68)	101,359.89	127,202.58	1.58%

Budget Forecast by Department - Fund 390 KVCR Unrestricted

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
Revenue				
390.03.70900403.0000.0000 - Radio	803,000.00	929,134.00	126,134.00	15.71%
390.03.70901603.0000.0000 - KVCR, General	446,233.00	372,182.00	(74,051.00)	-16.59%
390.03.72000103.0000.0000 - Television	1,908,172.00	2,449,503.00	541,331.00	28.37%
	3,157,405.00	3,750,819.00	593,414.00	18.79%
Expenditures				
390.03.70900403.0000.0000 - Radio	831,342.86	948,508.48	117,165.62	14.09%
390.03.70901603.0000.0000 - KVCR, General	407,761.61	345,221.72	(62,539.89)	-15.34%
390.03.72000103.0000.0000 - Television	2,439,418.53	2,362,267.18	(77,151.35)	-3.16%
	3,678,523.00	3,655,997.38	(22,525.62)	-0.61%
Total	521,118.00	(94,821.62)	(615,939.62)	8.35%

Budget Forecast by Department - Fund 395 KVCR Restricted

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
Revenue				
395.03.70900703.3027.0000 - DIST-CPB Interconn FY19	0.00	13,500.00	13,500.00	100.00%
395.03.70902703.3120.0000 - DIST-CPB/CSG TV Grant	0.00	755,000.00	755,000.00	100.00%
395.03.70902803.3121.0000 - DIST-Univ Service Support	0.00	1,938.00	1,938.00	100.00%
395.35.70902703.3116.0000 - DIST-CPB/CSF Grant	362,470.03	0.00	(362,470.03)	-100.00%
395.35.70902703.3119.0000 - DIST-CPB/CSG Grant	0.00	50,000.00	50,000.00	100.00%
	362,470.03	820,438.00	457,967.97	126.35%
Expenditures				
395.03.70900703.3027.0000 - DIST-CPB Interconn FY19	0.00	13,500.00	13,500.00	100.00%
395.03.70902703.3120.0000 - DIST-CPB/CSG TV Grant	0.00	755,000.00	755,000.00	100.00%
395.03.70902803.3121.0000 - DIST-Univ Service Support	0.00	1,938.00	1,938.00	100.00%
395.35.70902703.3116.0000 - DIST-CPB/CSF Grant	362,470.03	0.00	(362,470.03)	-100.00%
395.35.70902703.3119.0000 - DIST-CPB/CSG Grant	0.00	50,000.00	50,000.00	100.00%
	362,470.03	820,438.00	457,967.97	126.35%
Total	0.00	0.00	0.00	126.35%

Budget Forecast by Department - Fund 410 Capital Outlay Projects

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
Revenue				
410.03.67200203.0000.0000 - Capital Outlay	196,487.00	0.00	(196,487.00)	-100.00%
410.03.71004803.0000.0000 - Buildings	1,359,413.00	1,300,000.00	(59,413.00)	-4.37%
	1,555,900.00	1,300,000.00	(255,900.00)	-16.45%
Expenditures				
410.03.67200203.0000.0000 - Capital Outlay	2,979,719.83	1,364,935.00	(1,614,784.83)	-54.19%
410.03.71000403.0000.0000 - Facilities Planning/Adm.Svcs.	1,471,464.09	2,245,055.28	773,591.20	52.57%
410.03.71002703.0000.0000 - District Network Upgrades	1,285,000.00	1,284,961.00	(39.00)	0.00%
410.03.71004803.0000.0000 - Buildings	159,483.00	159,483.00	0.00	0.00%
	5,895,666.92	5,054,434.28	(841,232.63)	-14.27%
Total	4,339,766.92	3,754,434.28	(585,332.63)	-14.72%

Budget Forecast by Department - Fund 415 Capital Outlay Projects Restricted

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
Revenue				
415.35.71001003.2260.0000 - DIST-Prop 39 Clean Energy Funding	716,709.11	300,000.00	(416,709.11)	-58.14%
	716,709.11	300,000.00	(416,709.11)	-58.14%
Expenditures				
415.35.71001003.2260.0000 - DIST-Prop 39 Clean Energy Funding	716,709.11	300,000.00	(416,709.11)	-58.14%
	716,709.11	300,000.00	(416,709.11)	-58.14%
Total	0.00	0.00	0.00	-58.14%

Budget Forecast by Department - Fund 435 General Obligation Bond Fund

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
Expenditures				
435.01.71001301.3257.0000 - SBVC-Measure M Gym	3,455,477.00	1,200,000.00	(2,255,477.00)	-65.27%
435.01.71001501.3257.0000 - SBVC-Measure M Program Support	136,000.00	1,575,000.00	1,439,000.00	1,058.09%
435.01.71009401.3257.0000 - SBVC-Nursing Lab Renovation	908,439.00	600,000.00	(308,439.00)	-33.95%
435.02.71001502.3257.0000 - CHC-Measure M Program Support	124,400.00	75,000.00	(49,400.00)	-39.71%
435.02.71004202.3257.0000 - CHC-Measure M LADM	2,110,569.00	1,000,000.00	(1,110,569.00)	-52.62%
435.02.71009602.3257.0000 - CHC-Performance Arts Ctr Reno #2	0.00	1,000,000.00	1,000,000.00	100.00%
	6,734,885.00	5,450,000.00	(1,284,885.00)	-19.08%
Total	6,734,885.00	5,450,000.00	(1,284,885.00)	-19.08%

Budget Forecast by Department - Fund 520 Cafeteria

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
Revenue				
520.01.64900201.0000.0000 - Cafeteria	285,525.00	340,172.00	54,647.00	19.14%
	285,525.00	340,172.00	54,647.00	19.14%
Expenditures				
520.01.64900201.0000.0000 - Cafeteria	187,479.32	240,421.97	52,942.65	28.24%
	187,479.32	240,421.97	52,942.65	28.24%
Total	(98,045.68)	(99,750.03)	(1,704.35)	22.75%

Budget Forecast by Department - Fund 590 FCC Auction

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
<u>Expenditures</u>				
590.03.67200203.0000.0000 - FCC Auction	4,500,000.00	18,227,904.00	13,727,904.00	305.06%
590.03.70901603.3516.0000 - KVCR Media Academy	0.00	2,000,000.00	2,000,000.00	100.00%
	4,500,000.00	20,227,904.00	15,727,904.00	349.51%
<u>Revenue</u>				
590.03.67200203.0000.0000 - FCC Auction	157,113,171.00	0.00	(157,113,171.00)	-100.00%
590.03.70901603.3516.0000 - KVCR Media Academy	0.00	2,000,000.00	2,000,000.00	100.00%
	157,113,171.00	2,000,000.00	(155,113,171.00)	-98.73%
Total	(152,613,171.00)	18,227,904.00	170,841,075.00	-86.25%

Budget Forecast by Department - Fund 615 Workers Compensation

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
Revenue				
615.03.67701703.3390.0000 - DIST-Self-Insurance Program - Logistical Services	1,325,000.00	1,137,000.00	(188,000.00)	-14.19%
	1,325,000.00	1,137,000.00	(188,000.00)	-14.19%
Expenditures				
615.03.67701703.3390.0000 - DIST-Self-Insurance Program - Logistical Services	1,110,000.00	1,137,000.00	27,000.00	2.43%
	1,110,000.00	1,137,000.00	27,000.00	2.43%
Total	(215,000.00)	0.00	215,000.00	-6.61%

Budget Forecast by Department - Fund 620 Self-Insurance

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
<u>Revenue</u>				
620.03.67701803.0000.0000 - Insurance - Logistical Services	550,000.00	550,000.00	0.00	0.00%
	550,000.00	550,000.00	0.00	0.00%
<u>Expenditures</u>				
620.03.67701803.0000.0000 - Insurance - Logistical Services	765,000.00	785,000.00	20,000.00	2.61%
	765,000.00	785,000.00	20,000.00	2.61%
Total	215,000.00	235,000.00	20,000.00	1.52%

Budget Forecast by Department - Fund 690 Retiree Benefit

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
Revenue				
690.03.59000103.0000.0000 - Employee Benefits - Instructional Staff Retiree	111,000.00	65,000.00	(46,000.00)	-41.44%
690.03.67400103.0000.0000 - Employee Benefits - Non-Instructional Retiree	150,000.00	12,500.00	(137,500.00)	-91.67%
	261,000.00	77,500.00	(183,500.00)	-70.31%
Expenditures				
690.03.59000103.0000.0000 - Employee Benefits - Instructional Staff Retiree	161,500.00	113,000.00	(48,500.00)	-30.03%
690.03.67400103.0000.0000 - Employee Benefits - Non-Instructional Retiree	209,734.00	192,700.00	(17,034.00)	-8.12%
	371,234.00	305,700.00	(65,534.00)	-17.65%
Total	110,234.00	228,200.00	117,966.00	-39.39%

Budget Forecast by Department - Fund 710 Associated Students

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
Revenue				
710.01.69602601.0000.0000 - Associated Students	93,500.00	209,361.00	115,861.00	123.92%
710.02.69602602.0000.0000 - Associated Students	50,000.00	106,256.00	56,256.00	112.51%
	143,500.00	315,617.00	172,117.00	119.94%
Expenditures				
710.01.69602601.0000.0000 - Associated Students	76,600.00	77,771.00	1,171.00	1.53%
710.02.69602602.0000.0000 - Associated Students	26,500.00	27,595.00	1,095.00	4.13%
	103,100.00	105,366.00	2,266.00	2.20%
Total	(40,400.00)	(210,251.00)	(169,851.00)	70.71%

Budget Forecast by Department - Fund 720 Student Representation Fee

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
Revenue				
720.01.69602701.0000.0000 - Student Representation Fee	30,000.00	72,648.00	42,648.00	142.16%
720.02.69602702.0000.0000 - Student Representation Fee	13,500.00	32,016.00	18,516.00	137.16%
	43,500.00	104,664.00	61,164.00	140.61%
Expenditures				
720.01.69602701.0000.0000 - Student Representation Fee	30,000.00	115,757.00	85,757.00	285.86%
720.02.69602702.0000.0000 - Student Representation Fee	13,500.00	5,540.00	(7,960.00)	-58.96%
	43,500.00	121,297.00	77,797.00	178.84%
Total	0.00	16,633.00	16,633.00	159.73%

Budget Forecast by Department - Fund 730 Student Body Center Fee

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
<u>Revenue</u>				
730.01.69603301.3306.0000 - SBVC-Student Body Center Fee	205,000.00	205,800.00	800.00	0.39%
730.02.64901702.3306.0000 - CHC-Student Body Center Fee	80,750.00	85,600.00	4,850.00	6.01%
	285,750.00	291,400.00	5,650.00	1.98%
<u>Expenditures</u>				
730.01.69603301.3306.0000 - SBVC-Student Body Center Fee	205,000.00	205,800.00	800.00	0.39%
730.02.64901702.3306.0000 - CHC-Student Body Center Fee	80,750.00	85,600.00	4,850.00	6.01%
	285,750.00	291,400.00	5,650.00	1.98%
Total	0.00	0.00	(0.00)	1.98%

Budget Forecast by Department - Fund 745 Student Financial Aid

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
<u>Revenue</u>				
745.01.64600101.0000.0000 - Student Financial Aid	16,683,392.00	19,346,819.00	2,663,427.00	15.96%
745.02.64600102.0000.0000 - Student Financial Aid	4,147,418.00	4,461,125.00	313,707.00	7.56%
	20,830,810.00	23,807,944.00	2,977,134.00	14.29%
<u>Expenditures</u>				
745.01.64600101.0000.0000 - Student Financial Aid	16,683,157.00	19,346,819.00	2,663,662.00	15.97%
745.02.64600102.0000.0000 - Student Financial Aid	4,146,759.00	4,461,125.00	314,366.00	7.58%
	20,829,916.00	23,807,944.00	2,978,028.00	14.30%
Total	(894.00)	0.00	894.00	14.29%

Budget Forecast by Department - Fund 755 Scholarship and Loan

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
Revenue				
755.01.69602901.0000.0000 - Scholarship and Loan	95,369.00	126,099.00	30,730.00	32.22%
755.02.69602902.0000.0000 - Scholarship and Loan	51,279.00	47,906.00	(3,373.00)	-6.58%
	146,648.00	174,005.00	27,357.00	18.65%
Expenditures				
755.01.69602901.0000.0000 - Scholarship and Loan	95,369.00	126,099.00	30,730.00	32.22%
755.02.69602902.0000.0000 - Scholarship and Loan	51,279.00	47,906.00	(3,373.00)	-6.58%
	146,648.00	174,005.00	27,357.00	18.65%
Total	0.00	0.00	0.00	18.65%

Budget Forecast by Department - Fund 810 Student Clubs and Trusts

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
Revenue				
810.01.69603401.0000.0000 - Student Clubs and Trusts	2,724.52	277,025.00	274,300.48	10,067.85%
810.01.69603601.0000.0000 - Alpha Gamma Sigma Club	2,453.45	0.00	(2,453.45)	-100.00%
810.01.69604401.0000.0000 - Black Student Union	4,411.05	0.00	(4,411.05)	-100.00%
810.01.69606801.0000.0000 - Mecha Club	2,109.30	0.00	(2,109.30)	-100.00%
810.01.69608401.0000.0000 - Computer Science and Computer Engineering Club	5,843.86	0.00	(5,843.86)	-100.00%
810.01.69608801.0000.0000 - Veterans Club	435.98	0.00	(435.98)	-100.00%
810.01.69609101.0000.0000 - Geography Club	600.00	0.00	(600.00)	-100.00%
810.01.69609301.0000.0000 - National Broadcasting Society Club	209.23	0.00	(209.23)	-100.00%
810.01.69609601.0000.0000 - Caduceus Club	1,403.78	0.00	(1,403.78)	-100.00%
810.01.69609701.0000.0000 - Art Club	8,542.91	0.00	(8,542.91)	-100.00%
810.01.69610001.0000.0000 - Architectural Club	344.32	0.00	(344.32)	-100.00%
810.01.69610101.0000.0000 - Tumaini Club	1,292.94	0.00	(1,292.94)	-100.00%
810.01.69610201.0000.0000 - History Club	648.97	0.00	(648.97)	-100.00%
810.01.69610401.0000.0000 - Spanish Club	142.16	0.00	(142.16)	-100.00%
810.01.69610501.0000.0000 - Gay-Straight Alliance Club	670.32	0.00	(670.32)	-100.00%
810.01.69610601.0000.0000 - Machine Technical Trust	12.41	0.00	(12.41)	-100.00%
810.01.69610701.0000.0000 - Philosophy Club	710.41	0.00	(710.41)	-100.00%
810.01.69610801.0000.0000 - Football Trust	1,358.54	0.00	(1,358.54)	-100.00%
810.01.69610901.0000.0000 - Awards Celebration Trust	95.00	0.00	(95.00)	-100.00%
810.01.69611201.0000.0000 - Cheerleading & Dance Club	389.93	0.00	(389.93)	-100.00%
810.01.69611301.0000.0000 - PDC Econ. Advance Proj.	1,326.71	0.00	(1,326.71)	-100.00%
810.01.69611501.0000.0000 - International Student Trust	310.00	0.00	(310.00)	-100.00%
810.01.69611701.0000.0000 - Camp. Crusade for Christ	476.30	0.00	(476.30)	-100.00%
810.01.69612001.0000.0000 - Comedy Club	22.00	0.00	(22.00)	-100.00%
810.01.69612301.0000.0000 - Culteral Diversity Book Trust	225.00	0.00	(225.00)	-100.00%
810.01.69612401.0000.0000 - R.N Student Rep. Trust	40.00	0.00	(40.00)	-100.00%
810.01.69612501.0000.0000 - Mike Todd Jr. Trust	38.46	0.00	(38.46)	-100.00%
810.01.69612701.0000.0000 - AIDS Education Trust	78.97	0.00	(78.97)	-100.00%
810.01.69612801.0000.0000 - Geology Club	5.98	0.00	(5.98)	-100.00%
810.01.69612901.0000.0000 - Nursing Alumni Trust	2,276.73	0.00	(2,276.73)	-100.00%
810.01.69613201.0000.0000 - Bare Bones Opera Club	150.00	0.00	(150.00)	-100.00%

Budget Forecast by Department - Fund 810 Student Clubs and Trusts

Budget Year 2018-2019

810.01.69613401.0000.0000 - Volleyball Trust	7,168.06	0.00	(7,168.06)	-100.00%
810.01.69613501.0000.0000 - Student Life Trust	471.28	0.00	(471.28)	-100.00%
810.01.69613701.0000.0000 - Baseball Trust	1,748.95	0.00	(1,748.95)	-100.00%
810.01.69613801.0000.0000 - Sports Medicine Trust	278.83	0.00	(278.83)	-100.00%
810.01.69613901.0000.0000 - Track & Cross Country	1,010.43	0.00	(1,010.43)	-100.00%
810.01.69614201.0000.0000 - Inter Club Council	2,598.68	0.00	(2,598.68)	-100.00%
810.01.69614301.0000.0000 - Misc. Clearing	1,129.19	0.00	(1,129.19)	-100.00%
810.01.69614401.0000.0000 - Women's Basketball Trust	825.40	0.00	(825.40)	-100.00%
810.01.69614701.0000.0000 - Child Care Parents Club	17.30	0.00	(17.30)	-100.00%
810.01.69614801.0000.0000 - Baseball Ring Trust	355.00	0.00	(355.00)	-100.00%
810.01.69614901.0000.0000 - Sun Room Tips Trust	12,114.10	0.00	(12,114.10)	-100.00%
810.01.69615001.0000.0000 - Science and Math Trust	570.10	0.00	(570.10)	-100.00%
810.01.69615201.0000.0000 - Auto Collision Club	72.00	0.00	(72.00)	-100.00%
810.01.69615401.0000.0000 - Theatre Program Trust	24,614.60	0.00	(24,614.60)	-100.00%
810.01.69615601.0000.0000 - Project Impact Club	573.48	0.00	(573.48)	-100.00%
810.01.69615801.0000.0000 - Arrowhead Newspaper Trust	870.92	0.00	(870.92)	-100.00%
810.01.69616001.0000.0000 - SBCCD Hospitality Pepsi Trust	10,048.80	0.00	(10,048.80)	-100.00%
810.01.69616101.0000.0000 - Child Development Trust	8,350.77	0.00	(8,350.77)	-100.00%
810.01.69616201.0000.0000 - Los Redoctores Club	700.00	0.00	(700.00)	-100.00%
810.01.69616301.0000.0000 - Culinary Arts Club	2,716.26	0.00	(2,716.26)	-100.00%
810.01.69616601.0000.0000 - Talking Hands	2,652.53	0.00	(2,652.53)	-100.00%
810.01.69616901.0000.0000 - The Poetry Society Club	211.03	0.00	(211.03)	-100.00%
810.01.69617001.0000.0000 - ICC Funding Request Club	1,999.16	0.00	(1,999.16)	-100.00%
810.01.69617101.0000.0000 - Humanities Div. Performing Arts Fund	14,033.70	0.00	(14,033.70)	-100.00%
810.01.69617201.0000.0000 - Academic Senate Refreshments Trust	17.84	0.00	(17.84)	-100.00%
810.01.69617301.0000.0000 - Black History Trust	47.76	0.00	(47.76)	-100.00%
810.01.69617401.0000.0000 - PE Fund Trust	559.96	0.00	(559.96)	-100.00%
810.01.69617501.0000.0000 - Human Services Club	1,810.62	0.00	(1,810.62)	-100.00%
810.01.69617601.0000.0000 - Student Assistant Program Trust	7,716.69	0.00	(7,716.69)	-100.00%
810.01.69618101.0000.0000 - Sigma Delta Mu Trust	981.97	0.00	(981.97)	-100.00%
810.01.69618201.0000.0000 - Automotive Tech Club	233.35	0.00	(233.35)	-100.00%
810.01.69618501.0000.0000 - Voices For Success Club	87.26	0.00	(87.26)	-100.00%
810.01.69618701.0000.0000 - Mind and Matter Club	1,034.13	0.00	(1,034.13)	-100.00%
810.01.69619001.0000.0000 - Financial Aid Trust	520.64	0.00	(520.64)	-100.00%

Budget Forecast by Department - Fund 810 Student Clubs and Trusts

Budget Year 2018-2019

810.01.69619201.0000.0000 - Spring Teaching Symposium Trust	1,212.90	0.00	(1,212.90)	-100.00%
810.01.69619501.0000.0000 - Honors Program Trust	126.62	0.00	(126.62)	-100.00%
810.01.69619601.0000.0000 - Athletics Trust	5,376.65	0.00	(5,376.65)	-100.00%
810.01.69620101.0000.0000 - The Puente Club	2,125.99	0.00	(2,125.99)	-100.00%
810.01.69620301.0000.0000 - Women's Soccer Trust	6.21	0.00	(6.21)	-100.00%
810.01.69620401.0000.0000 - American Sign Language Program Trust	605.00	0.00	(605.00)	-100.00%
810.01.69620801.0000.0000 - Exploring Strength Developing Success Club	54.50	0.00	(54.50)	-100.00%
810.01.69620901.0000.0000 - Men's Soccer Trust	367.56	0.00	(367.56)	-100.00%
810.01.69621201.0000.0000 - VICA Trust	371.00	0.00	(371.00)	-100.00%
810.01.69621301.0000.0000 - All of Us or None Club	1,123.85	0.00	(1,123.85)	-100.00%
810.01.69621501.0000.0000 - Electronics Dept. Trust	356.31	0.00	(356.31)	-100.00%
810.01.69621601.0000.0000 - Valley Bound Club	59.75	0.00	(59.75)	-100.00%
810.01.69621701.0000.0000 - Anthropology Club	158.00	0.00	(158.00)	-100.00%
810.01.69622001.0000.0000 - Environmental Club	182.24	0.00	(182.24)	-100.00%
810.01.69622101.0000.0000 - SBCCD Managers Association Trust	711.01	0.00	(711.01)	-100.00%
810.01.69622201.0000.0000 - Freedom Faith Club	1,082.00	0.00	(1,082.00)	-100.00%
810.01.69622301.0000.0000 - Transfer Center Trust	291.27	0.00	(291.27)	-100.00%
810.01.69622701.0000.0000 - The Music Appreciation Club	304.38	0.00	(304.38)	-100.00%
810.01.69622801.0000.0000 - Art Dept. Trust	4,911.44	0.00	(4,911.44)	-100.00%
810.01.69622901.0000.0000 - Performing Arts Club	1,284.99	0.00	(1,284.99)	-100.00%
810.01.69623301.0000.0000 - Media Academy Trust	56.60	0.00	(56.60)	-100.00%
810.01.69623401.0000.0000 - Psych Tech Class of Aug	8.94	0.00	(8.94)	-100.00%
810.01.69623701.0000.0000 - Women's Tennis Trust	426.83	0.00	(426.83)	-100.00%
810.01.69623901.0000.0000 - Muslim Students Association Club	100.00	0.00	(100.00)	-100.00%
810.01.69624001.0000.0000 - Costa Rica Trust	21.65	0.00	(21.65)	-100.00%
810.01.69624301.0000.0000 - Psych Tech Program Trust	1,066.53	0.00	(1,066.53)	-100.00%
810.01.69624401.0000.0000 - Psych Tech of December	60.89	0.00	(60.89)	-100.00%
810.01.69624501.0000.0000 - Wolverine's Welding Club	490.65	0.00	(490.65)	-100.00%
810.01.69624701.0000.0000 - Sisters with Soul Club	74.25	0.00	(74.25)	-100.00%
810.01.69626001.0000.0000 - SITA	2,137.40	0.00	(2,137.40)	-100.00%
810.01.69626101.0000.0000 - Zero Kelvin	1,992.53	0.00	(1,992.53)	-100.00%
810.01.69626201.0000.0000 - SBCCD Hospitality Vendor Acct.	19,072.50	0.00	(19,072.50)	-100.00%
810.02.69603402.0000.0000 - Student Clubs and Trusts	0.00	34,922.00	34,922.00	100.00%
810.02.69603502.0000.0000 - A&P Theatre Guild	2,581.21	0.00	(2,581.21)	-100.00%

Budget Forecast by Department - Fund 810 Student Clubs and Trusts

Budget Year 2018-2019

810.02.69603602.0000.0000 - Alpha Gamma Sigma Club	6,035.74	0.00	(6,035.74)	-100.00%
810.02.69603702.0000.0000 - Anime Manga Club	300.00	0.00	(300.00)	-100.00%
810.02.69603902.0000.0000 - Aquatics Club	353.90	0.00	(353.90)	-100.00%
810.02.69604202.0000.0000 - Beta II Club	865.37	0.00	(865.37)	-100.00%
810.02.69604302.0000.0000 - Biology Club	964.18	0.00	(964.18)	-100.00%
810.02.69604602.0000.0000 - CD Center Trust	352.64	0.00	(352.64)	-100.00%
810.02.69604702.0000.0000 - CHC Alumni Association	20.00	0.00	(20.00)	-100.00%
810.02.69604902.0000.0000 - CHC Silver Anniversary	142.26	0.00	(142.26)	-100.00%
810.02.69605102.0000.0000 - Child Development & Education Club	1,269.99	0.00	(1,269.99)	-100.00%
810.02.69605302.0000.0000 - CH Compser's Collective Club	83.69	0.00	(83.69)	-100.00%
810.02.69605502.0000.0000 - CPR Training Center	15,526.20	0.00	(15,526.20)	-100.00%
810.02.69605602.0000.0000 - CH Arts League Club	1,211.56	0.00	(1,211.56)	-100.00%
810.02.69605702.0000.0000 - Duane Stemple Trust	484.33	0.00	(484.33)	-100.00%
810.02.69605902.0000.0000 - CHC Paramedic Association	350.00	0.00	(350.00)	-100.00%
810.02.69606002.0000.0000 - Fire Safety Trust	1,545.02	0.00	(1,545.02)	-100.00%
810.02.69606102.0000.0000 - Gala Club	52.93	0.00	(52.93)	-100.00%
810.02.69606202.0000.0000 - Health Science Club	88.60	0.00	(88.60)	-100.00%
810.02.69606402.0000.0000 - Information Technology Trust	1,064.86	0.00	(1,064.86)	-100.00%
810.02.69606502.0000.0000 - Jazz Festival	409.84	0.00	(409.84)	-100.00%
810.02.69606602.0000.0000 - Lunafira Club	243.44	0.00	(243.44)	-100.00%
810.02.69606702.0000.0000 - Math Club	1,079.03	0.00	(1,079.03)	-100.00%
810.02.69606802.0000.0000 - Mecha Club	745.52	0.00	(745.52)	-100.00%
810.02.69607002.0000.0000 - Obsidian Dance Club	700.00	0.00	(700.00)	-100.00%
810.02.69607102.0000.0000 - Paramedic Trust	5,205.00	0.00	(5,205.00)	-100.00%
810.02.69607202.0000.0000 - Phi Beta Lambda	96.75	0.00	(96.75)	-100.00%
810.02.69607302.0000.0000 - Possibilities Club	100.00	0.00	(100.00)	-100.00%
810.02.69607402.0000.0000 - Psychology Club	720.00	0.00	(720.00)	-100.00%
810.02.69607602.0000.0000 - Repeat Course Trust	3,267.50	0.00	(3,267.50)	-100.00%
810.02.69607702.0000.0000 - Sand Canyon Review	1,035.00	0.00	(1,035.00)	-100.00%
810.02.69607802.0000.0000 - Sociology Club	53.00	0.00	(53.00)	-100.00%
810.02.69608002.0000.0000 - S.T.E.M G.I.R.L Club	794.45	0.00	(794.45)	-100.00%
810.02.69608202.0000.0000 - Terrestrial Investigation Trust	717.64	0.00	(717.64)	-100.00%
810.02.69608302.0000.0000 - The Baroque Society	69.73	0.00	(69.73)	-100.00%
810.02.69608402.0000.0000 - The Computer Science & Technology Club	100.00	0.00	(100.00)	-100.00%

Budget Forecast by Department - Fund 810 Student Clubs and Trusts

Budget Year 2018-2019

810.02.69608502.0000.0000 - The Lighthouse Club	185.68	0.00	(185.68)	-100.00%
810.02.69608802.0000.0000 - Veterans Club	148.93	0.00	(148.93)	-100.00%
810.02.69609002.0000.0000 - Walking Tall Club	50.00	0.00	(50.00)	-100.00%
810.02.69609702.0000.0000 - CHC Art Club	917.50	0.00	(917.50)	-100.00%
810.02.69620402.0000.0000 - American Sign Language Club	303.48	0.00	(303.48)	-100.00%
	243,945.43	311,947.00	68,001.57	27.88%

Expenditures

810.01.69603401.0000.0000 - SBVC Clubs & Trust General Program	0.00	7.95	7.95	100.00%
810.01.69603401.0000.0000 - Student Clubs and Trusts	158,551.40	(38,926.00)	(197,477.40)	-124.55%
810.01.69603601.0000.0000 - Alpha Gamma Sigma Club	0.00	835.81	835.81	100.00%
810.01.69604401.0000.0000 - Black Student Union	0.00	4,411.05	4,411.05	100.00%
810.01.69606801.0000.0000 - Mecha Club	0.00	2,209.30	2,209.30	100.00%
810.01.69608401.0000.0000 - Computer Science and Computer Engineering Club	0.00	1,343.86	1,343.86	100.00%
810.01.69608801.0000.0000 - Veterans Club	0.00	26.59	26.59	100.00%
810.01.69609101.0000.0000 - Geography Club	0.00	600.00	600.00	100.00%
810.01.69609301.0000.0000 - National Broadcasting Society Club	0.00	209.23	209.23	100.00%
810.01.69609601.0000.0000 - Caduceus Club	0.00	1,403.78	1,403.78	100.00%
810.01.69609701.0000.0000 - Art Club	0.00	8,775.68	8,775.68	100.00%
810.01.69610001.0000.0000 - Architectural Club	0.00	136.79	136.79	100.00%
810.01.69610101.0000.0000 - Tumaini Club	0.00	1,568.94	1,568.94	100.00%
810.01.69610201.0000.0000 - History Club	0.00	648.97	648.97	100.00%
810.01.69610401.0000.0000 - Spanish Club	0.00	142.16	142.16	100.00%
810.01.69610501.0000.0000 - Gay-Straight Alliance Club	0.00	270.21	270.21	100.00%
810.01.69610601.0000.0000 - Machine Technical Trust	0.00	12.41	12.41	100.00%
810.01.69610701.0000.0000 - Philosophy Club	0.00	710.41	710.41	100.00%
810.01.69610801.0000.0000 - Football Trust	0.00	7,386.28	7,386.28	100.00%
810.01.69610901.0000.0000 - Awards Celebration Trust	0.00	95.00	95.00	100.00%
810.01.69611201.0000.0000 - Cheerleading & Dance Club	0.00	389.93	389.93	100.00%
810.01.69611301.0000.0000 - PDC Econ. Advance Proj.	0.00	1,326.71	1,326.71	100.00%
810.01.69611501.0000.0000 - International Student Trust	0.00	310.00	310.00	100.00%
810.01.69611701.0000.0000 - Camp. Crusade for Christ	0.00	476.30	476.30	100.00%
810.01.69612001.0000.0000 - Comedy Club	0.00	22.00	22.00	100.00%
810.01.69612301.0000.0000 - Culteral Diversity Book Trust	0.00	225.00	225.00	100.00%
810.01.69612401.0000.0000 - R.N Student Rep. Trust	0.00	40.00	40.00	100.00%

Budget Forecast by Department - Fund 810 Student Clubs and Trusts

Budget Year 2018-2019

810.01.69612501.0000.0000 - Mike Todd Jr. Trust	0.00	38.64	38.64	100.00%
810.01.69612701.0000.0000 - AIDS Education Trust	0.00	78.97	78.97	100.00%
810.01.69612801.0000.0000 - Geology Club	0.00	235.46	235.46	100.00%
810.01.69612901.0000.0000 - Nursing Alumni Trust	0.00	2,276.73	2,276.73	100.00%
810.01.69613201.0000.0000 - Bare Bones Opera Club	0.00	150.00	150.00	100.00%
810.01.69613401.0000.0000 - Volleyball Trust	0.00	9,203.59	9,203.59	100.00%
810.01.69613501.0000.0000 - Student Life Trust	0.00	15,385.27	15,385.27	100.00%
810.01.69613701.0000.0000 - Baseball Trust	0.00	0.87	0.87	100.00%
810.01.69613801.0000.0000 - Sports Medicine Trust	0.00	278.83	278.83	100.00%
810.01.69613901.0000.0000 - Track & Cross Country	0.00	1,370.92	1,370.92	100.00%
810.01.69614201.0000.0000 - Inter Club Council	0.00	5,792.94	5,792.94	100.00%
810.01.69614301.0000.0000 - Misc. Clearing	0.00	1,180.68	1,180.68	100.00%
810.01.69614401.0000.0000 - Women's Basketball Trust	0.00	741.85	741.85	100.00%
810.01.69614701.0000.0000 - Child Care Parents Club	0.00	17.30	17.30	100.00%
810.01.69614801.0000.0000 - Baseball Ring Trust	0.00	355.00	355.00	100.00%
810.01.69614901.0000.0000 - Sun Room Tips Trust	0.00	23,498.00	23,498.00	100.00%
810.01.69615001.0000.0000 - Science and Math Trust	0.00	570.10	570.10	100.00%
810.01.69615201.0000.0000 - Auto Collision Club	0.00	492.00	492.00	100.00%
810.01.69615401.0000.0000 - Theatre Program Trust	0.00	20,988.02	20,988.02	100.00%
810.01.69615601.0000.0000 - Project Impact Club	0.00	573.48	573.48	100.00%
810.01.69615801.0000.0000 - Arrowhead Newspaper Trust	0.00	870.92	870.92	100.00%
810.01.69616001.0000.0000 - SBCCD Hospitality Pepsi Trust	0.00	14,026.40	14,026.40	100.00%
810.01.69616101.0000.0000 - Child Development Trust	0.00	4,453.82	4,453.82	100.00%
810.01.69616201.0000.0000 - Los Redochores Club	0.00	700.00	700.00	100.00%
810.01.69616301.0000.0000 - Culinary Arts Club	0.00	2,794.94	2,794.94	100.00%
810.01.69616601.0000.0000 - Talking Hands	0.00	2,652.53	2,652.53	100.00%
810.01.69616901.0000.0000 - The Poetry Society Club	0.00	211.03	211.03	100.00%
810.01.69617001.0000.0000 - ICC Funding Request Club	0.00	5,452.24	5,452.24	100.00%
810.01.69617101.0000.0000 - Humanities Div. Performing Arts Fund	0.00	16,847.85	16,847.85	100.00%
810.01.69617201.0000.0000 - Academic Senate Refreshments Trust	0.00	17.84	17.84	100.00%
810.01.69617301.0000.0000 - Black History Trust	0.00	47.76	47.76	100.00%
810.01.69617401.0000.0000 - PE Fund Trust	0.00	1,958.30	1,958.30	100.00%
810.01.69617501.0000.0000 - Human Services Club	0.00	419.06	419.06	100.00%
810.01.69617601.0000.0000 - Student Assistant Program Trust	0.00	7,716.69	7,716.69	100.00%

Budget Forecast by Department - Fund 810 Student Clubs and Trusts

Budget Year 2018-2019

810.01.69618101.0000.0000 - Sigma Delta Mu Trust	0.00	1,211.97	1,211.97	100.00%
810.01.69618201.0000.0000 - Automotive Tech Club	0.00	233.35	233.35	100.00%
810.01.69618501.0000.0000 - Voices For Success Club	0.00	87.26	87.26	100.00%
810.01.69618701.0000.0000 - Mind and Matter Club	0.00	4,524.50	4,524.50	100.00%
810.01.69619001.0000.0000 - Financial Aid Trust	0.00	520.64	520.64	100.00%
810.01.69619201.0000.0000 - Spring Teaching Symposium Trust	0.00	1,212.90	1,212.90	100.00%
810.01.69619501.0000.0000 - Honors Program Trust	0.00	126.62	126.62	100.00%
810.01.69619601.0000.0000 - Athletics Trust	0.00	16,898.27	16,898.27	100.00%
810.01.69620101.0000.0000 - The Puente Club	0.00	2,125.99	2,125.99	100.00%
810.01.69620301.0000.0000 - Women's Soccer Trust	0.00	820.78	820.78	100.00%
810.01.69620401.0000.0000 - American Sign Language Program Trust	0.00	605.00	605.00	100.00%
810.01.69620801.0000.0000 - Exploring Strength Developing Success Club	0.00	54.50	54.50	100.00%
810.01.69620901.0000.0000 - Men's Soccer Trust	0.00	367.56	367.56	100.00%
810.01.69621201.0000.0000 - VICA Trust	0.00	371.00	371.00	100.00%
810.01.69621301.0000.0000 - All of Us or None Club	0.00	1,023.98	1,023.98	100.00%
810.01.69621501.0000.0000 - Electronics Dept. Trust	0.00	356.31	356.31	100.00%
810.01.69621601.0000.0000 - Valley Bound Club	0.00	59.75	59.75	100.00%
810.01.69621701.0000.0000 - Anthropology Club	0.00	158.00	158.00	100.00%
810.01.69622001.0000.0000 - Environmental Club	0.00	182.24	182.24	100.00%
810.01.69622101.0000.0000 - SBCCD Managers Association Trust	0.00	711.01	711.01	100.00%
810.01.69622201.0000.0000 - Freedom Faith Club	0.00	1,082.00	1,082.00	100.00%
810.01.69622301.0000.0000 - Transfer Center Trust	0.00	461.40	461.40	100.00%
810.01.69622701.0000.0000 - The Music Appreciation Club	0.00	304.38	304.38	100.00%
810.01.69622801.0000.0000 - Art Dept. Trust	0.00	3,755.16	3,755.16	100.00%
810.01.69622901.0000.0000 - Performing Arts Club	0.00	1,482.84	1,482.84	100.00%
810.01.69623301.0000.0000 - Media Academy Trust	0.00	56.60	56.60	100.00%
810.01.69623401.0000.0000 - Psych Tech Class of Aug	0.00	381.44	381.44	100.00%
810.01.69623701.0000.0000 - Women's Tennis Trust	0.00	426.83	426.83	100.00%
810.01.69623901.0000.0000 - Muslim Students Association Club	0.00	100.00	100.00	100.00%
810.01.69624001.0000.0000 - Costa Rica Trust	0.00	21.65	21.65	100.00%
810.01.69624301.0000.0000 - Psych Tech Program Trust	0.00	1,403.53	1,403.53	100.00%
810.01.69624401.0000.0000 - Psych Tech of December	0.00	60.89	60.89	100.00%
810.01.69624501.0000.0000 - Wolverine's Welding Club	0.00	65.41	65.41	100.00%
810.01.69624701.0000.0000 - Sisters with Soul Club	0.00	74.25	74.25	100.00%

Budget Forecast by Department - Fund 810 Student Clubs and Trusts

Budget Year 2018-2019

810.01.69626001.0000.0000 - SITA	0.00	2,985.19	2,985.19	100.00%
810.01.69626101.0000.0000 - Zero Kelvin	0.00	2,190.83	2,190.83	100.00%
810.01.69626201.0000.0000 - SBCCD Hospitality Vendor Acct.	0.00	8,823.11	8,823.11	100.00%
810.01.69626207.0000.0000 - SBVC Dreamers	0.00	75.00	75.00	100.00%
810.01.69626208.0000.0000 - Men's Basketball Trust	0.00	3,035.45	3,035.45	100.00%
810.01.69626209.0000.0000 - Transfer & Career Services Trust	0.00	518.80	518.80	100.00%
810.01.69626210.0000.0000 - Writers Block Trust	0.00	20.00	20.00	100.00%
810.01.69626301.0000.0000 - Softball Trust	0.00	20.00	20.00	100.00%
810.01.69626401.0000.0000 - SBVC Progressives	0.00	20.00	20.00	100.00%
810.02.69603402.0000.0000 - Student Clubs and Trusts	20,146.00	639.00	(19,507.00)	-96.83%
810.02.69603502.0000.0000 - A&P Theatre Guild	0.00	2,581.21	2,581.21	100.00%
810.02.69603602.0000.0000 - Alpha Gamma Sigma Club	0.00	4,535.74	4,535.74	100.00%
810.02.69603702.0000.0000 - Anime Manga Club	0.00	300.00	300.00	100.00%
810.02.69603902.0000.0000 - Aquatics Club	0.00	715.18	715.18	100.00%
810.02.69604202.0000.0000 - Beta II Club	0.00	1,955.37	1,955.37	100.00%
810.02.69604302.0000.0000 - Biology Club	0.00	1,031.18	1,031.18	100.00%
810.02.69604602.0000.0000 - CD Center Trust	0.00	352.64	352.64	100.00%
810.02.69604702.0000.0000 - CHC Alumni Association	0.00	20.00	20.00	100.00%
810.02.69604902.0000.0000 - CHC Silver Anniversary	0.00	142.26	142.26	100.00%
810.02.69605102.0000.0000 - Child Development & Education Club	0.00	1,269.99	1,269.99	100.00%
810.02.69605302.0000.0000 - CH Compser's Collective Club	0.00	83.69	83.69	100.00%
810.02.69605502.0000.0000 - CPR Training Center	0.00	23,928.62	23,928.62	100.00%
810.02.69605602.0000.0000 - CH Arts League Club	0.00	1,211.56	1,211.56	100.00%
810.02.69605702.0000.0000 - Duane Stemple Trust	0.00	484.33	484.33	100.00%
810.02.69605902.0000.0000 - CHC Paramedic Association	0.00	835.70	835.70	100.00%
810.02.69606002.0000.0000 - Fire Safety Trust	0.00	1,545.02	1,545.02	100.00%
810.02.69606102.0000.0000 - Gala Club	0.00	52.93	52.93	100.00%
810.02.69606202.0000.0000 - Health Science Club	0.00	88.85	88.85	100.00%
810.02.69606402.0000.0000 - Information Technology Trust	0.00	1,064.86	1,064.86	100.00%
810.02.69606502.0000.0000 - Jazz Festival	0.00	409.84	409.84	100.00%
810.02.69606602.0000.0000 - Lunafira Club	0.00	243.44	243.44	100.00%
810.02.69606702.0000.0000 - Math Club	0.00	1,011.93	1,011.93	100.00%
810.02.69606802.0000.0000 - Mecha Club	0.00	745.52	745.52	100.00%
810.02.69607002.0000.0000 - Obsidian Dance Club	0.00	200.00	200.00	100.00%

Budget Forecast by Department - Fund 810 Student Clubs and Trusts

Budget Year 2018-2019

810.02.69607102.0000.0000 - Paramedic Trust	0.00	6,675.00	6,675.00	100.00%
810.02.69607202.0000.0000 - Phi Beta Lambda	0.00	96.75	96.75	100.00%
810.02.69607302.0000.0000 - Possibilities Club	0.00	100.00	100.00	100.00%
810.02.69607402.0000.0000 - Psychology Club	0.00	720.00	720.00	100.00%
810.02.69607602.0000.0000 - Repeat Course Trust	0.00	3,267.50	3,267.50	100.00%
810.02.69607702.0000.0000 - Sand Canyon Review	0.00	1,035.00	1,035.00	100.00%
810.02.69607802.0000.0000 - Sociology Club	0.00	53.00	53.00	100.00%
810.02.69608002.0000.0000 - S.T.E.M G.I.R.L Club	0.00	794.45	794.45	100.00%
810.02.69608202.0000.0000 - Terrestrial Investigation Trust	0.00	863.64	863.64	100.00%
810.02.69608302.0000.0000 - The Baroque Society	0.00	69.73	69.73	100.00%
810.02.69608402.0000.0000 - The Computer Science & Technology Club	0.00	100.00	100.00	100.00%
810.02.69608502.0000.0000 - The Lighthouse Club	0.00	83.91	83.91	100.00%
810.02.69608802.0000.0000 - Veterans Club	0.00	148.93	148.93	100.00%
810.02.69609002.0000.0000 - Walking Tall Club	0.00	50.00	50.00	100.00%
810.02.69609702.0000.0000 - CHC Art Club	0.00	917.50	917.50	100.00%
810.02.69620402.0000.0000 - American Sign Language Club	0.00	398.84	398.84	100.00%
810.02.69626202.0000.0000 - Circle K Club	0.00	50.00	50.00	100.00%
810.02.69626203.0000.0000 - Herbivore Club	0.00	303.50	303.50	100.00%
810.02.69626204.0000.0000 - Metaphysical Explores Club	0.00	377.39	377.39	100.00%
	178,697.40	256,626.78	77,929.38	43.61%
Total	(65,248.03)	(55,320.22)	9,927.81	34.53%

Budget Forecast by Department - Fund 825 KVCR FNX

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
Revenue				
825.03.70901503.0000.0000 - FNX	2,113,290.00	2,018,000.00	(95,290.00)	-4.51%
	2,113,290.00	2,018,000.00	(95,290.00)	-4.51%
Expenditures				
825.03.70901503.0000.0000 - FNX	2,153,855.75	1,988,393.71	(165,462.04)	-7.68%
	2,153,855.75	1,988,393.71	(165,462.04)	-7.68%
Total	40,565.75	(29,606.29)	(70,172.04)	-6.11%

Budget Forecast by Department - Fund 830 KVCR Educational Foundation

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
Revenue				
830.03.70900403.0000.0000 - KVCR Educational Foundation - Radio	629,000.00	896,000.00	267,000.00	42.45%
830.03.70901103.0000.0000 - KVCR Educational Foundation - TV	1,662,000.00	1,437,500.00	(224,500.00)	-13.51%
830.03.70901203.0000.0000 - KVCR Educational Foundation - General	400,000.00	516,681.00	116,681.00	29.17%
	2,691,000.00	2,850,181.00	159,181.00	5.92%
Expenditures				
830.03.70900403.0000.0000 - KVCR Educational Foundation - Radio	593,485.00	896,000.00	302,515.00	50.97%
830.03.70901103.0000.0000 - KVCR Educational Foundation - TV	1,612,000.00	1,437,500.00	(174,500.00)	-10.83%
830.03.70901203.0000.0000 - KVCR Educational Foundation - General	492,401.69	510,574.15	18,172.46	3.69%
	2,697,886.69	2,844,074.15	146,187.46	5.42%
Total	6,886.69	(6,106.85)	(12,993.54)	5.67%

Budget Forecast by Department - Fund 835 KVCR Educational Foundation Restricted

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
Revenue				
835.03.70900403.3141.0000 - DIST-Legacy Funds-Radio	0.00	2,000.00	2,000.00	100.00%
835.03.70901103.3123.0000 - DIST-The Whistle (KVCR)	0.00	20,000.00	20,000.00	100.00%
835.03.70901103.3139.0000 - DIST-Uncovered in the Archives (KVCR)	0.00	40,000.00	40,000.00	100.00%
835.03.70901103.3141.0000 - DIST-Legacy Funds-Television	0.00	10,000.00	10,000.00	100.00%
835.03.70901603.3136.0000 - DIST-Clean Green Community Initiative-KVCR General	3,000.00	1,000.00	(2,000.00)	-66.67%
835.03.70901603.3144.0000 - DIST-Veterans Initiative (KVCR)	3,000.00	3,000.00	0.00	0.00%
835.03.72000203.3140.0000 - DIST-Autism Funds-Television Autism Funds	3,000.00	3,000.00	0.00	0.00%
835.35.70900403.3141.0000 - DIST-Legacy Funds-Radio	0.00	3,286.96	3,286.96	100.00%
835.35.70901103.3123.0000 - DIST-The Whistle (KVCR)	0.00	20,000.00	20,000.00	100.00%
835.35.70901103.3139.0000 - DIST-Uncovered in the Archives (KVCR)	0.00	40,000.00	40,000.00	100.00%
835.35.70901103.3141.0000 - Dist-Legacy Funds-Television-01	20,423.47	120,000.00	99,576.53	487.56%
835.35.70901503.3136.0000 - DIST-Clean Green Community Initiative-01	7,146.45	7,549.00	402.55	5.63%
835.35.70901603.3140.0000 - Dist-Autism Funds-KVCR General-01	39,219.39	34,000.00	(5,219.39)	-13.31%
835.35.70901603.3144.0000 - Dist-Veterans Initiative (KVCR)-01	36,648.67	41,951.00	5,302.33	14.47%
	112,437.98	345,786.96	233,348.98	207.54%
Expenditures				
835.03.70900403.3141.0000 - DIST-Legacy Funds-Radio	0.00	2,000.00	2,000.00	100.00%
835.03.70901103.3123.0000 - DIST-The Whistle (KVCR)	0.00	20,000.00	20,000.00	100.00%
835.03.70901103.3139.0000 - DIST-Uncovered in the Archives (KVCR)	0.00	40,000.00	40,000.00	100.00%
835.03.70901103.3141.0000 - DIST-Legacy Funds-Television	0.00	10,000.00	10,000.00	100.00%
835.03.70901603.3136.0000 - DIST-Clean Green Community Initiative-KVCR General	3,000.00	1,000.00	(2,000.00)	-66.67%
835.03.70901603.3144.0000 - DIST-Veterans Initiative (KVCR)	3,000.00	3,000.00	0.00	0.00%
835.03.72000203.3140.0000 - DIST-Autism Funds-Television Autism Funds	3,000.00	3,000.00	0.00	0.00%
835.35.70900403.3141.0000 - DIST-Legacy Funds-Radio	0.00	3,286.96	3,286.96	100.00%
835.35.70901103.3123.0000 - DIST-The Whistle (KVCR)	0.00	20,000.00	20,000.00	100.00%
835.35.70901103.3139.0000 - DIST-Uncovered in the Archives (KVCR)	0.00	40,000.00	40,000.00	100.00%
835.35.70901103.3141.0000 - Dist-Legacy Funds-Television-01	20,423.47	120,000.00	99,576.53	487.56%
835.35.70901503.3136.0000 - DIST-Clean Green Community Initiative-01	7,146.45	7,549.00	402.55	5.63%
835.35.70901603.3140.0000 - Dist-Autism Funds-KVCR General-01	39,219.39	34,000.00	(5,219.39)	-13.31%
835.35.70901603.3144.0000 - Dist-Veterans Initiative (KVCR)-01	36,648.67	41,951.00	5,302.33	14.47%
	112,437.98	345,786.96	233,348.98	207.54%
Total	0.00	0.00	0.00	207.54%

Budget Forecast by Department - Fund 890 EDCT Foundation

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
Revenue				
890.03.70900303.0000.0000 - EDCT Foundation	225,000.00	229,000.00	4,000.00	1.78%
	225,000.00	229,000.00	4,000.00	1.78%
Expenditures				
890.03.70900303.0000.0000 - EDCT Foundation	245,000.43	245,000.00	(0.43)	0.00%
	245,000.43	245,000.00	(0.43)	0.00%
Total	20,000.43	16,000.00	(4,000.43)	0.85%

Budget Forecast by Department - Fund 895 EDCT Foundation Restricted

Budget Year 2018-2019

Program	2018 Budget	2019 Budget	Change	% Change
Revenue				
895.01.70900301.3493.0000 - SBVC-CCC Maker	250,000.00	0.00	(250,000.00)	-100.00%
895.15.70900303.3493.0000 - SBVC-CCC Maker	0.00	68,000.00	68,000.00	100.00%
895.35.70900303.3400.0000 - DIST-Unical Cares	0.00	411.57	411.57	100.00%
895.35.70900303.3401.0000 - DIST-Annenberg Foundation	0.00	1,552.57	1,552.57	100.00%
	250,000.00	69,964.14	(180,035.86)	-72.01%
Expenditures				
895.01.70900301.3493.0000 - SBVC-CCC Maker	250,000.00	0.00	(250,000.00)	-100.00%
895.15.70900303.3493.0000 - SBVC-CCC Maker	0.00	68,000.00	68,000.00	100.00%
895.35.70900303.3400.0000 - DIST-Unical Cares	0.00	411.57	411.57	100.00%
895.35.70900303.3401.0000 - DIST-Annenberg Foundation	0.00	1,552.57	1,552.57	100.00%
	250,000.00	69,964.14	(180,035.86)	-72.01%
Total	0.00	0.00	0.00	-72.01%

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Bruce Baron, Chancellor
DATE: June 21, 2018
SUBJECT: Dissolution of KVCR Educational Foundation, Inc.

RECOMMENDATION

Following-up on the action that the Board of Trustees took on April 12, 2018, granting approval to transition into one unified auxiliary foundation for the District, it is recommended that the Board of Trustees dissolve the KVCR Educational Foundation, which will no longer remain active, and to authorize the Chancellor or designee to take all steps necessary to effectuate this action.

OVERVIEW

On April 12, 2018, the Board of Trustees took action granting approval to transition into one unified auxiliary foundation for the District and to no longer maintain two separate auxiliary foundations -- one for KVCR and one for Economic Development and Corporate Training (EDCT). To implement this action, it is now recommended that the Board of Trustees dissolve the KVCR Educational Foundation pursuant to Section 14.1(d) of the KVCR Bylaws.

Additional necessary steps will include completion of the creation of one unified auxiliary foundation; preparation and filing of Articles of Dissolution for the KVCR Educational Foundation; removal of the KVCR Educational Foundation from the District's List of Auxiliary Organizations in Good-Standing; preparation of a listing of the assets and liabilities of the KVCR Educational Foundation, and the transfer of same to the unified auxiliary foundation; amending the District's Master Agreement with EDCT to reflect a broader purpose and a new name for the unified auxiliary foundation, subject to subsequent ratification by the Board of Trustees; working with the unified foundation Board members to amend its Articles of Incorporation and Bylaws; notification of the State Chancellor's Office, as required; and notification of the Internal Revenue Service and the Franchise Tax Board, as required.

ANALYSIS

District operations will be more effective and more efficient with EDCT serving as the single unified foundation for the District.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence.

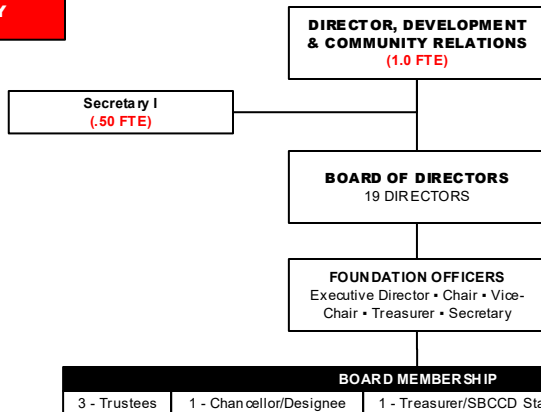
FINANCIAL IMPLICATIONS

To be determined.

EDCT FOUNDATION (CURRENT BUDGETED POSITIONS)

KVCR EDUCATIONAL FOUNDATION (CURRENT BUDGETED POSITIONS)

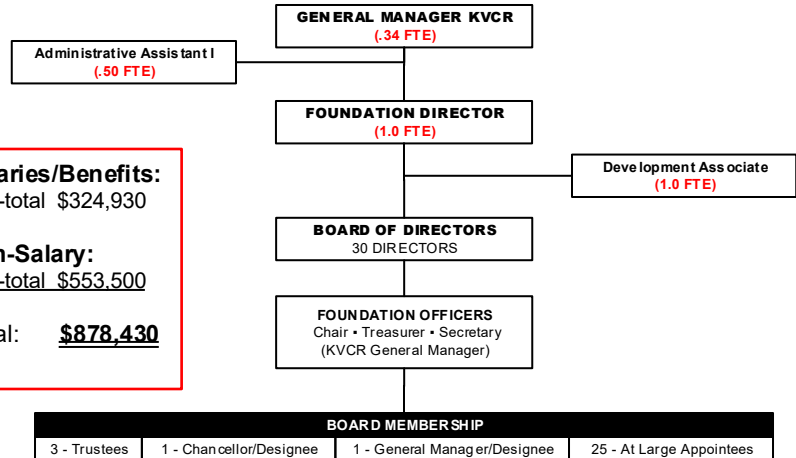
DRAFT FOR DISCUSSION PURPOSES ONLY



Salaries/Benefits:
Sub-total \$207,578

Non-Salary:
Sub-total \$ 88,332

Total: \$295,910



Salaries/Benefits:
Sub-total \$324,930

Non-Salary:
Sub-total \$553,500

Total: \$878,430

Full-Time Equivalent (FTE) denotes positions funded as follows:
 • 100% EDCT Foundation or
 • 50% EDCT Foundation (budget allocation for Part-Time employee)

Full-Time Equivalent (FTE) denotes positions funded as follows:
 • 33% KVCR & 34% KVCR Foundation & 33% FNX or
 • 100% KVCR Foundation

SBCCD UNIFIED FOUNDATION (OFFICIAL NAMING TO BE DETERMINED | RECOMMENDED BUDGETED POSITIONS)

EDCT Foundation

Salaries/Benefits:
Sub-total \$207,578

Non-Salary:
Sub-total \$ 88,332

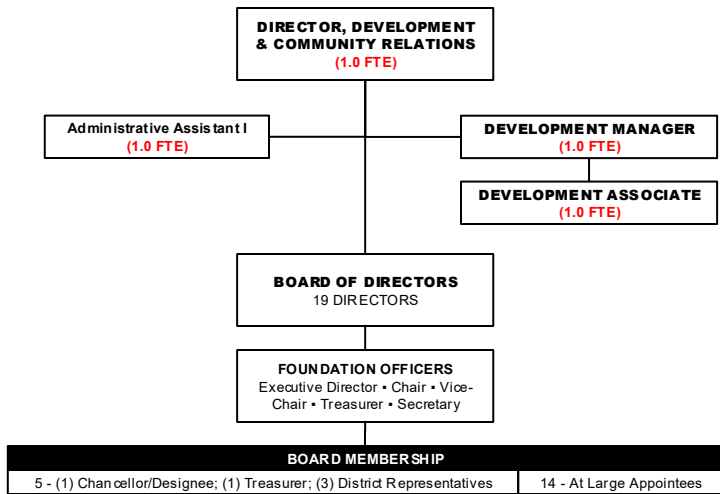
Total: \$295,910

KVCR Foundation

Salaries/Benefits:
Sub-total \$324,930

Non-Salary:
Sub-total \$553,500

Total: \$878,430



UNIFIED Foundation

Salaries/Benefits:
 Director \$ 167,578
 Development Manager \$ 97,299
 Development Associate \$ 85,500
 Admin Assistant I \$ 79,153
 Sub-total \$ 429,532

Non-Salary:
 Supplies \$ 24,180
 Event Planning \$ 25,000
 Other Operating Costs \$ 74,652
 Sub-total \$ 123,832

Grand Total: \$553,364

COMBINED Totals

Salaries/Benefits:
Sub-total \$532,508

Non-Salary:
Sub-total \$641,832

Total: \$1,174,340

EDCT COMMISSION

- Chaired by **Director**
- Commission members are "Volunteers" recruited by Chair with vested interest in supporting the EDCT mission and objectives

FNX COMMISSION

- Chaired by **Director**
- Commission members are "Volunteers" recruited by Chair with vested interest in supporting the FNX mission and objectives

KVCR COMMISSION

- Chaired by **Director**
- Commission members are "Volunteers" recruited by Chair with vested interest in supporting the KVCR mission and objectives

SBCCD COMMISSION

- Chaired by **Director**
- Commission members are "Volunteers" recruited by Chair with vested interest in supporting the SBCCD mission and various objectives

Budget Analysis

Salaries/Benefits:
 EDCT/KVCR Salaries \$532,508
 Unified Foundation -\$429,532
 Savings Sub-total \$102,976

Non-Salary:
 Non-Salary Total \$ 641,832
 Pledge Drive Activities -\$ 518,000
 (shifted to KVCR Operating Budget)
 Sub-total \$ 123,832

Savings Total: \$102,976

FTE denotes positions funded as follows:
 • All employees shall be funded 100% by District Foundation budget

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Michael Strong, Lead Vice President, Administrative Services, CHC *MS*

PREPARED BY: Michael Strong, Lead Vice President, Administrative Services, CHC

DATE: June 21, 2018

SUBJECT: Advancement in Rank - CHC

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

In accordance with AP 7210, the faculty members listed on the attached memo have received advancement in rank.

ANALYSIS

BOARD IMPERATIVE

FINANCIAL IMPLICATIONS

None.



MEMORANDUM

TO: Michael Strong, Lead Vice President, Administrative Services, CHC

FROM: Mark McConnell, Academic Senate President

Date: May 15, 2018

Re: Advancement in Rank

Mark McConnell
5/15/2018

The Academic Senate met on May 2, 2018 to consider the candidates for advancement in rank.

After due consideration of the nomination letters in accordance with AP 7210, the CHC Academic Senate is pleased to recommend the following advancements in rank:

- Michael Alder, advancement to **Assistant Professor**
- Trinette, Barrie, advancement to **Assistant Professor**
- Jeff Cervantez, advancement to **Assistant Professor**
- Evan Sternard, advancement to **Assistant Professor**
- Mariana Moreno, advancement to **Associate Professor**
- Robert Crise, advancement to **Professor Emeritus**
- John Gist, advancement to **Professor Emeritus**
- James Holbrook, advancement to **Professor Emeritus**

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Diana Z. Rodriguez, President, SBVC
PREPARED BY: Diana Z. Rodriguez, President, SBVC
DATE: June 21, 2018
SUBJECT: Advancement in Rank - SBVC

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

In accordance with the SBVC Advancement in Rank Policy, the faculty members listed on the attached memo have received advancement in rank.

ANALYSIS

BOARD IMPERATIVE

FINANCIAL IMPLICATIONS

None.

MAY 9 - 2018



San Bernardino
Valley College

MEMORANDUM

TO: Diana Rodriguez, Campus President

FROM: Dr. Celia Huston, President of the Academic Senate

Date: 5/9/2018

Re: Advancement in Rank

The Academic Senate Advancement in Rank ad hoc committee met on March 28, 2018 to consider candidates for advancement in rank.

After due consideration of the nomination letters in accordance with AP 7210, the committee is pleased to recommend the following advancements in rank:

Dr. Mandi Batalo, advancement to **Professor**

Dr. Jeffrey Demsky, advancement to **Associate Professor**

Edward Jones, advancement to **Associate Professor**

Susan Mattson, advancement to **Associate Professor**

Joan M. Murillo, advancement to **Associate Professor**

David B. Smith, advancement to **Associate Professor**

Tatiana Vásquez, advancement to **Associate Professor**

Dr. Diane Dusick, advancement to **Professor Emeritus**

Laura M. Gomez, advancement to **Professor Emeritus**

The Advancement in Rank ad hoc Committee was composed of the following faculty: Todd Heibel, Marianne Klingstrand, Joel Lamore, Michael Slusser, Patty Wall, Joe Notarangelo.

Please forward this as an information item to the Board of Trustees.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: Stacey Nikac, Senior Executive Assistant

DATE: June 21, 2018

SUBJECT: Applause Cards

RECOMMENDATION

This item is for information only. No action is required.

OVERVIEW

The attached individuals have received special recognition for extending that extra effort in providing quality service and valued assistance.

ANALYSIS

The *Caring Hands* Applause Card was developed so that employees, students, visitors, and vendors have an opportunity to recognize someone at SBCCD who provides outstanding quality and service.

INSTITUTIONAL VALUES

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None.

Caring Hands Applause Cards - June 2018

DISTRICT				
Baeza	Daniel	Police Department	Officer Baeza is courteous and kind. He has a watchful eye and keen sense of awareness while patrolling our campus. He is a seasoned officer that contributes to the safety of our Administrators, Faculty, and Staff. Thank you!	Dr. Graig Luke
Baeza	Daniel	Police Department	Thank you Daniel for always putting safety first at San Bernardino Valley College.	Michelle Tinoco
Davis	Angela	Purchasing	Angela is such a professional. Angela always goes " Over, Above, and In Addition to" in providing quality customer service.	Rejoice Chavira
Diggle	Virginia	Business Services	Thank you Virginia for always providing excellent support to EDCT! We would be lost without you!	Stacy Garcia
Diggle	Virginia	Business Services	Thank you for going above and beyond in everything you do throughout the year! I truly appreciate your hard work and team concept!	Debby Gallagher
Elmore	Cory	Human Resources	Thank You Cory for always being available for questions and follow up with the answers. I appreciate everything you do, especially during open enrollment.	Dione Borges
Goodrich	Kelly	HR/Fiscal Services	Thank you for always being helpful and professional. You are appreciated.	Cyndie St. Jean
Goodrich	Kelly	HR/Fiscal Services	Thank you for going above and beyond in everything you do throughout the year! I truly appreciate your hard work and team concept!	Debby Gallagher
Mendez	Anna	Printing Services	I wanted to thank Alma for always being accommodating and extremely helpful whenever I call with an urgent matter, I could not do my job without you, keep you the GREAT work!	Ruby Zuniga
Nikac	Stacey	Chancellor's Office	Thank you for always providing support to EDCT! We all appreciate the hard work you do, it doesn't go unnoticed. :)	Stacy Garcia
Nikac	Stacey	Chancellor's Office	Thank you Stacey for always being helpful and professional. It is a pleasure working with you.	Cyndie St. Jean
Nikac	Stacey	Chancellor's Office	Thank you for going above and beyond in everything you do throughout the year! I truly appreciate your hard work and team concept!	Debby Gallagher

Caring Hands Applause Cards - June 2018

Perez	Janet	Human Resources	Thank you for going above and beyond in everything you do throughout the year! I truly appreciate your hard work and team concept!	Debby Gallagher
Ryckevic	Susan	Fiscal Services	Susan is so instrumental to EDCT, she takes time from her already busy day to assist us with our needs. Thank you Susan for your kindness and patience!	Stacy Garcia
Ryckevic	Susan	Fiscal Services	Thank you for going above and beyond in everything you do throughout the year! I truly appreciate your hard work and team concept!	Debby Gallagher
Winters	Dennis	Printing Services	I wanted to thank Dennis for always being accommodating and extremely helpful whenever I call him with a urgent print job, I could not do my job without you, keep you the GREAT work!	Ruby Zuniga
CHC				
Downard	Megan	University Transfer Center	Megan is an excellent student worker. She has a strong work ethic, takes ownership of assignments and is highly competent. Thank you Megan for your dedication to the program and students we serve.	Mariana Moreno
Downard	Megan	University Transfer Center	She is always quick and thorough while exhibiting such an upbeat attitude and strong work ethic. It has been an absolute delight to have Megan work with me. I am truly fortunate and could not ask for a better co-worker.	Brandice Mello
Gimple	Tina Marie	Administrative Services	Tina has done a great job helping people with their developmental budgets-especially during this very busy time! Thank you!	Mike Strong
Gomez	Elitania	EOPS	Thank you Ellie for volunteering your time to the annual Transfer Recognition Luncheon for the past 4 years. Your assistance creates a great experience for our students.	Mariana Moreno
Hayton	Claudia	Financial Aid	Excellent service!	Miriam Mathew
Johnson	Corey	Computer Science	Corey is instrumental in student success in CIS. He goes out of his way to be patient and kind to students struggling to succeed in class, which helps build their confidence and makes them persist and even seek careers in CIS!!	Tina Marie Gimple

Caring Hands Applause Cards - June 2018

Oliver	Laura	Student Services	Laura's commitment to students and to the college are commendable. She is always willing to help with many things outside of her area and her regular work! Thanks Laura	Tina Marie Gimple
Paul	Morgan	Marketing	Thank you Morgan for your great work, extra time, and care to create a video of our transfer students. I know you put in a lot of effort on this project.	Mariana Moreno
Rivera	Ernesto	Counseling	Thank you for all the work, time, and care you put into not only helping the department, but in caring for students. You are an asset to this campus. We are extremely fortunate.	Brandice Mello
Rodriguez	Heather	Facilities	She has been such a wonderful help to the campus and to Facilities. Having her in this role, Heather has been quick to respond and always willing to help. She is truly an asset to the campus. Thank you for all of your work.	Brandice Mello
Scott	Shella	Counseling	Shella was very helpful, offering encouragement and noticing things I may need in the future as she answered all of my many questions. She was enthusiastic for me which put a kick in my step!	Natasha Gordon
St. Jean	Cyndie	President's Office	Cyndie did a great job coordinating the CHC Planning Retreat. She's a committed employee, has great insight, and is self-motivated. On behalf of CHC Administration, thank you for your valuable contribution!	Mike Strong
St. Jean	Cyndie	President's Office	Thank you for going above and beyond in everything you do throughout the year! I truly appreciate your hard work and team concept!	Debby Gallagher
Sweeting	Christina	Health and Wellness	She's very caring, sympathetic, she listens, and gives feedback. She's a GREAT employee. I hope she continues to help all in need: both staff and students of all ages, in all situations.	Teri, Student

Caring Hands Applause Cards - June 2018

Ware	Monique	Workforce	Monique is an excellent team member with a strong work ethic and an excellent attitude. She is co-located in our office and consistently helps us whenever there's an office need although it is outside her assignment.	Mariana Moreno
SBVC				
Bateman	Jeff	Maintenance	I would like to give a shout out to Mr. Bateman for such thorough and excellent service. The time and labor that it took to remove my old office furniture and assemble and stage my new furniture is well appreciated. Thanks again!	Craig S. Luke, Sr., Ph.D., CRC
Carlos	Raymond	Student Life	Thank you for all you do for our campus! You are appreciated!	Debby Gallagher
Childers	Karen	Development & Community Relations	Thank you for all you do for our campus! You are appreciated!	Debby Gallagher
Gallagher	Debby	President's Office	Debby never fails to combine the utmost professionalism and expertise with the highest level of caring and empathy. Her actions show her dedication to SBVC and the District!	Cyndie St. Jean
Hall	Suzan	Administrative Services	Thank you for running operations channel 2 during the April 26 emergency response drill at SBVC. Good work! These communications were well timed, clear, concise, and resulted in a successful operation.	Scott Stark
Hylton	Chris	Maintenance and Grounds	Chris: Many thanks to you and your entire team for a well executed Medical Triage station setup, campus alarm signaling, and pre-staging Rescue Randy manikins during the April 26 emergency response drill at SBVC. Well done.	Scott Stark
Jenkins	Robert	Facilities and Operations	Robert: First, thanks for just getting "it" done this year. "it" comprises volumes. Second, thank you for your ongoing efforts toward a more efficient and effective custodial operations department. You've accomplished a lot!	Scott Stark
Jenkins	Robert	Facilities, Maintenance & Operations	Thank you for all you do for our campus! You are appreciated!	Debby Gallagher

Caring Hands Applause Cards - June 2018

Lamore	Joel	English	He gave me the confidence to push forward in school, he is an amazing educator that prepares you for next steps in college. He is compassionate in a place where it would be easy to turn your back, and that is very rare.	Sunshine Ray, Student
Martinez	Annabel	CBO	Thank you for running the command center operations tracking board during the SBVC emergency response drill on April 26 - It was very fast paced but you kept up and did a great job.	Scott Stark
Pasillas	Karol	Administrative Services	Thank you Karol for your incredible support to our budget development process this year! What an outstanding contribution you make to the college and district!	Scott Stark
Pasillas	Karol	Administrative Services	Thank you for your ongoing support and development of our emergency response capabilities at SBVC: supplies and equipment procurement and inventory, training, planning, organizing and coordination. You're Fantastic!	Scott Stark
Ryan	Maureen	Instruction	Thank you for your assistance in making sure the VPI office board item submissions are accurate and submitted to adhere to the deadline dates. Your efficiency and team concept attitude is much appreciated. You are appreciated!	Debby Gallagher
Vargas, Jr.	Genaro	Maintenance	I would like to give a shout out to Mr. Vargas for such thorough and excellent service. The time and labor that it took to remove my old office furniture and assemble and stage my new furniture is well appreciated. Thanks again!	Craig S. Luke, Sr., Ph.D., CRC
Ward	Rebecca	Outreach & Recruitment	For all your hard work in creating "Valley Land" at the National Orange Show!	Diana Z. Rodriguez
Williams	Nicole	President's Office	Thank you for the fantastic job you did in coordination the Retirement Party on May 7, 2018. Based on all your efforts, I heard the retirees enjoyed this event and were appreciative. You're appreciated!	Debby Gallagher

Caring Hands Applause Cards - June 2018

Williams	Nicole	President's Office	Thank you for making sure the paperwork was received from the VPI office in order for you to input the emergency PR's into Financial 2000, for the last minute request for the faculty and student to attend the US Skills conference.	Debby Gallagher
Yarbrough	Kay Dee	Instruction	Thank you for your assistance in making sure the VPI office board item submissions are accurate and submitted to adhere to the deadline dates. Your efficiency and team concept attitude is much appreciated. You are appreciated!	Debby Gallagher
Zuniga	Ruby	Student Services	Thank you for your assistance in making sure the VPSS office board item submissions are accurate and submitted to adhere to the deadline dates. Your efficiency and team concept attitude is much appreciated. You are appreciated!	Debby Gallagher

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Lawrence P. Strong, Director of Fiscal Services
DATE: June 21, 2018
SUBJECT: Budget Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The attached Revenue and Expenditure Summary reflects activity for the 2017-18 fiscal year through May 29, 2018. As of that date, SBCCD was 91.2% through the fiscal year and had spent and/or encumbered approximately 82.3% of its budgeted general fund.

Also included in this board item is an exhibit reflecting the most recent FTES Report in terms of dollars.

ANALYSIS

While year to date revenue and/or expenditure percentages often vary from the percentage of fiscal year elapsed, all funds are expected to remain within the 2017-18 budget unless noted here. For explanations of any significant variances in year to date revenues/expenditures from fiscal year elapsed, please see the attached summary.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications associated with this board item.



FTES Update (In Dollars)*
Year to Date 06/04/2018

San Bernardino Valley College

	TERM	BUDGETED	ACTUAL	PROJECTED	STATUS
GRAND TOTAL	Fall 2016	\$ 283,318	\$ 242,108	\$ 242,108	
	Spring 2017	710,871	710,871	710,871	
	Summer 1	3,981,943	4,057,158	4,057,158	
	Fall 2017	23,912,535	24,093,981	24,091,921	
	Spring 2018	23,072,882	23,775,607	23,775,607	
	Summer 2	2,591,108	2,941,358	2,565,352	
	FY 2017-18	\$ 54,552,657	\$ 55,821,084	\$ 55,443,017	●

Crafton Hills College

	TERM	BUDGETED	ACTUAL	PROJECTED	STATUS
TOTAL FTES*	Spring 2017	\$ 139,083	\$ 139,083	\$ 139,083	
	Summer 2017	2,084,199	2,085,623	2,085,623	
	Fall 2017	10,936,288	11,070,117	11,070,117	
	Spring 2018	10,276,861	10,235,582	10,235,582	
	FY 2017-18	\$ 23,436,430	\$ 23,530,406	\$ 23,530,406	●

SBCCCD Total

	TERM	BUDGETED	ACTUAL	PROJECTED	STATUS
GRAND TOTAL	Fall 2016	\$ 283,318	\$ 242,108	\$ 242,108	
	Spring 2017	849,955	849,955	849,955	
	Summer 1	6,066,141	6,142,781	6,142,781	
	Fall 2017	34,848,822	35,164,099	35,162,038	
	Spring 2018	33,349,743	34,011,190	34,011,190	
	Summer 2	2,591,108	2,941,358	2,565,352	
	FY 2017-18	\$ 77,989,087	\$ 79,351,490	\$ 78,973,423	●

*Includes Credit, Enhanced and Non-Credit FTES



Budget Revenue & Expenditure Summary

Year to Date 05/29/2018

	91.2% of Fiscal Year Elapsed						COMMENTS
	REVENUES			EXPENDITURES			
	Budget	Received YTD		Budget	Expensed/ Encumbered YTD		
01 General Fund	\$146,760,369	\$ 123,177,660	83.9%	\$150,294,588	\$123,750,590	82.3%	
21 Bond Interest & Redemption	\$ 25,703,480	\$ 15,767,150	61.3%	\$ 29,169,261	\$ 20,274,936	69.5%	Taxes are determined and collected by the County for bond measures; SBCCD does not control this fund.
41 Capital Outlay Projects	\$ 2,813,992	\$ 2,199,623	78.2%	\$ 8,459,500	\$ 6,118,102	72.3%	RDA revenue transfer expected in by year end.
42 Bond Construction	\$ -	\$ 92,103	n/a	\$ 9,328,504	\$ 5,510,575	59.1%	
59 FCC Auction Proceeds	\$157,113,171	\$ 158,075,386	100.6%	\$ 4,500,000	\$ 26,417,100	587.0%	Expenditures are for KVCR Transition costs as well as the transfer of \$20 million to Fund 68, as approved by Board for STRS/PERS fund
68 Retiree Benefit	\$ 261,000	\$ 20,141,494	7717.0%	\$ 371,234	\$ 254,437	68.5%	\$20 million transferred from Fund 59 for STRS/PERS investm.
72 Child Development	\$ 3,219,204	\$ 2,315,861	71.9%	\$ 3,219,116	\$ 2,615,914	81.3%	
73 Student Body Center Fee	\$ 285,750	\$ 253,495	88.7%	\$ 285,750	\$ 252,638	88.4%	
74 KVCR	\$ 4,363,232	\$ 5,344,209	122.5%	\$ 4,837,506	\$ 4,400,245	91.0%	
76 KVCR Educational Foundation	\$ 2,923,438	\$ 1,267,287	43.3%	\$ 2,923,437	\$ 1,526,622	52.2%	
78 Self Insurance-Liability	\$ 550,000	\$ 558,530	101.6%	\$ 765,000	\$ 656,915	85.9%	
79 EDCT Foundation	\$ 493,996	\$ 418,178	84.7%	\$ 513,996	\$ 442,779	86.1%	
82 FNX	\$ 2,113,290	\$ 1,986,301	94.0%	\$ 2,113,290	\$ 1,897,368	89.8%	
84 Workers Compensation	\$ 1,325,000	\$ 1,183,167	89.3%	\$ 1,110,000	\$ 1,000,963	90.2%	

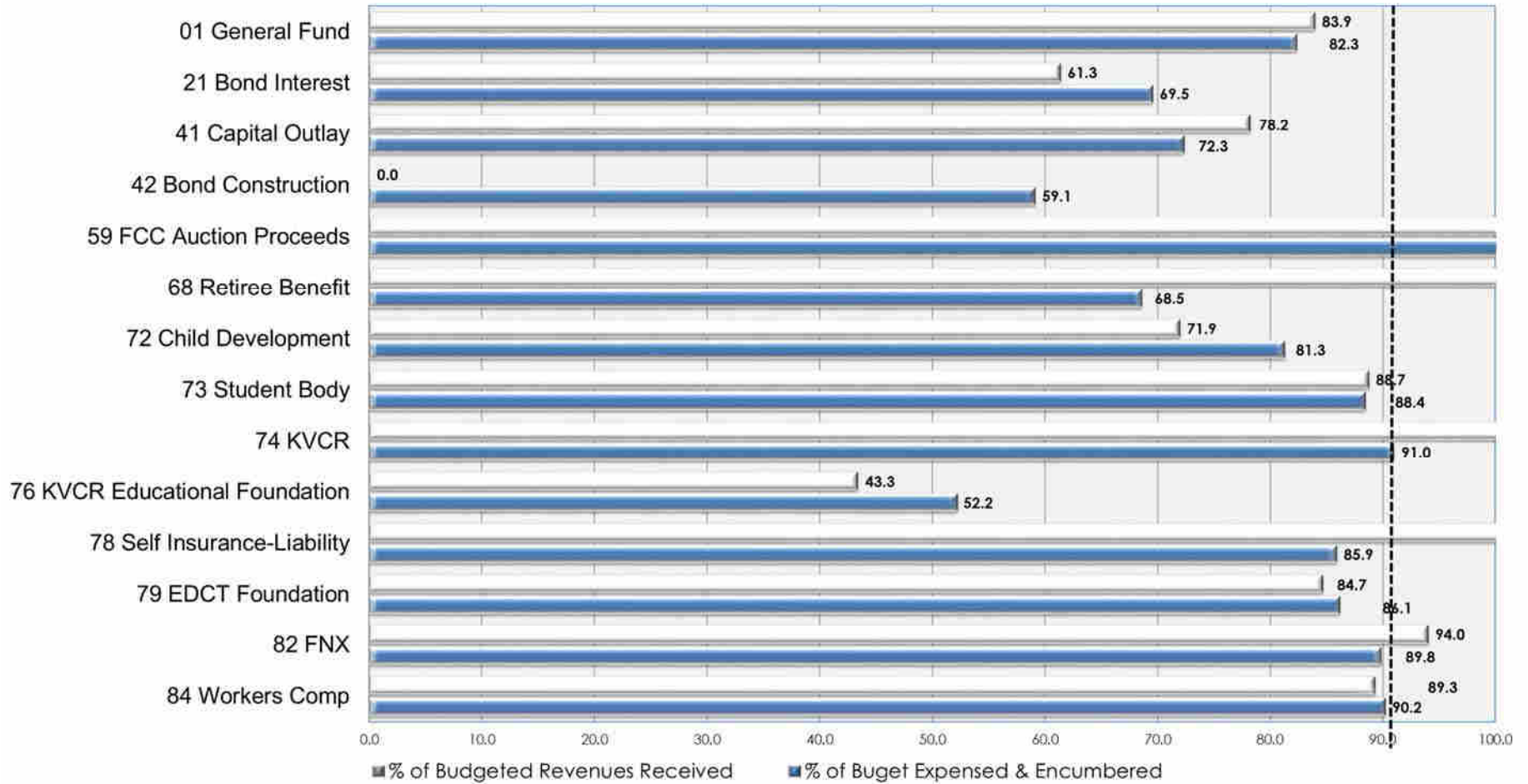
*Includes Credit, Enhanced and Non-Credit FTES



Budget Revenue & Expenditure Summary

Year to Date 05/29/2018

Fiscal Year Elapsed - 91.2%



BEST NET CONSORTIUM
72 - San Bernardino Community College
Budget Summary Report - Summary (From: 7/1/2017 To: 6/30/2018)
Budget Summary for Board Meetings

Major Range Description	Revised Budget	Current Activity	Activity Year To Date	% Activity	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Remaining
Fund 01 GENERAL FUND							
Revenue							
Federal Revenue (810000 to 819999)	2,863,219.66	966,792.77	966,792.77	33.77%	(41,517.70)	1,937,944.59	67.68%
Other State Revenue (860000 to 869999)	107,841,725.65	83,949,914.10	83,949,914.10	77.85%	2,505,121.26	21,386,690.29	19.83%
Other Local Revenue (880000 to 889999)	35,845,423.38	39,562,559.52	39,562,559.52	110.37%	(3,989,433.77)	272,297.63	0.76%
All Other Financing Sources (890000 to 897999)	0.00	12,826.55	12,826.55	100.00%	-	(12,826.55)	0.00%
Interfund Transfers In (898000 to 898999)	210,000.00	211,397.00	211,397.00	100.67%	-	(1,397.00)	(0.67%)
Total Revenue	146,760,368.69	124,703,489.94	124,703,489.94		(1,525,830.21)	23,582,708.96	
Expenditure							
Certificated Salary (100000 to 199999)	42,968,325.98	39,584,782.50	39,584,782.50	92.13%	-	3,383,543.48	7.87%
Classified Salary (200000 to 299999)	30,474,751.11	26,864,379.72	26,864,379.72	88.15%	-	3,610,371.39	11.85%
Employee Benefit (300000 to 399999)	24,372,620.71	21,271,731.25	21,271,731.25	87.28%	(413.27)	3,101,302.73	12.72%
Books and Supplies (400000 to 499999)	3,491,692.04	1,665,775.92	1,665,775.92	47.71%	710,286.71	1,115,629.41	31.95%
Services and Operating Expenditures (500000 to 599999)	39,731,533.39	20,488,659.34	20,488,659.34	51.57%	6,133,471.78	13,109,402.27	32.99%
Capital Outlay (600000 to 699999)	6,497,585.33	2,210,236.13	2,210,236.13	34.02%	2,372,815.76	1,914,533.44	29.47%
Other Financing Uses (700000 to 729999)	210,000.00	210,000.00	210,000.00	100.00%	-	0.00	0.00%
Interfund Transfers Out (730000 to 739999)	971,487.00	971,487.00	971,487.00	100.00%	-	0.00	0.00%
Other Financing Uses (740000 to 769999)	1,576,592.34	908,108.35	908,108.35	57.60%	359,269.30	309,214.69	19.61%
Total Expenditure	150,294,587.90	114,175,160.21	114,175,160.21		9,575,430.28	26,543,997.41	
Total Fund 01 GENERAL FUND	(3,534,219.21)	10,528,329.73	10,528,329.73		(11,101,260.49)	(2,961,288.45)	

Criteria: Type = Summary; Budget Status = Revised; Financial Options = Revenue,Expenditure; Include Accruals = Yes; Negative Balance = No; Include Budget Account Details = No; Include GL Status = Pended,Encumbered,PreEncumberd; Sort/Group = Fund,Major Range; Page Break by = Fund; Account Masking = No Masking; Fund = 151,169; Suppress Net Zero Accounts = Yes; Default Column Order = No; Display Columns FTR = GL Status

BEST NET CONSORTIUM
72 - San Bernardino Community College
Budget Summary Report - Summary (From: 7/1/2017 To: 6/30/2018)
Budget Summary for Board Meetings

Major Range Description	Revised Budget	Current Activity	Activity Year To Date	% Activity	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Remaining
Fund 21 BOND INTEREST AND REDEMPTIONF							
Revenue							
Other State Revenue (860000 to 869999)	225,744.00	33,383.28	33,383.28	14.79%	-	192,360.72	85.21%
Other Local Revenue (880000 to 889999)	25,477,736.00	14,257,143.50	14,257,143.50	55.96%	-	11,220,592.50	44.04%
All Other Financing Sources (890000 to 897999)	0.00	1,476,622.81	1,476,622.81	100.00%	-	(1,476,622.81)	0.00%
Total Revenue	25,703,480.00	15,767,149.59	15,767,149.59		-	9,936,330.41	
Expenditure							
Other Financing Uses (700000 to 729999)	29,169,260.70	20,274,936.20	20,274,936.20	69.51%	-	8,894,324.50	30.49%
Total Expenditure	29,169,260.70	20,274,936.20	20,274,936.20		-	8,894,324.50	
Total Fund 21 BOND INTEREST AND REDEMPTIONF	(3,465,780.70)	(4,507,786.61)	(4,507,786.61)		-	1,042,005.91	

Criteria: Type = Summary; Budget Status = Revised; Financial Options = Revenue,Expenditure; Include Accruals = Yes; Negative Balance = No; Include Budget Account Details = No; Include GL Status = Pended,Encumbered,PreEncumberd; Sort/Group = Fund,Major Range; Page Break by = Fund; Account Masking = No Masking; Fund = 151,169; Suppress Net Zero Accounts = Yes; Default Column Order = No; Display Columns FTR = GL Status

BEST NET CONSORTIUM
72 - San Bernardino Community College
Budget Summary Report - Summary (From: 7/1/2017 To: 6/30/2018)
Budget Summary for Board Meetings

Major Range Description	Revised Budget	Current Activity	Activity Year To Date	% Activity	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Remaining
Fund 41 CAPITAL OUTLAY PROJECTS FUND							
Revenue							
Other State Revenue (860000 to 869999)	1,258,092.11	836,073.11	836,073.11	66.46%	-	422,019.00	33.54%
Other Local Revenue (880000 to 889999)	1,359,413.00	1,168,926.54	1,168,926.54	85.99%	(1,864.00)	192,350.46	14.15%
Interfund Transfers In (898000 to 898999)	196,487.00	196,487.00	196,487.00	100.00%	-	0.00	0.00%
Total Revenue	2,813,992.11	2,201,486.65	2,201,486.65		(1,864.00)	614,369.46	
Expenditure							
Classified Salary (200000 to 299999)	200,721.62	183,994.80	183,994.80	91.67%	-	16,726.82	8.33%
Employee Benefit (300000 to 399999)	79,289.27	70,792.90	70,792.90	89.28%	-	8,496.37	10.72%
Services and Operating Expenditures (500000 to 599999)	2,878,113.00	1,672,258.49	1,672,258.49	58.10%	1,088,345.58	117,508.93	4.08%
Capital Outlay (600000 to 699999)	5,301,376.49	2,407,725.99	2,407,725.99	45.42%	694,983.77	2,198,666.73	41.47%
Total Expenditure	8,459,500.38	4,334,772.18	4,334,772.18		1,783,329.35	2,341,398.85	
Total Fund 41 CAPITAL OUTLAY PROJECTS FUND	(5,645,508.27)	(2,133,285.53)	(2,133,285.53)		(1,785,193.35)	(1,727,029.39)	

Criteria: Type = Summary; Budget Status = Revised; Financial Options = Revenue,Expenditure; Include Accruals = Yes; Negative Balance = No; Include Budget Account Details = No; Include GL Status = Pended,Encumbered,PreEncumberd; Sort/Group = Fund,Major Range; Page Break by = Fund; Account Masking = No Masking; Fund = 151,169; Suppress Net Zero Accounts = Yes; Default Column Order = No; Display Columns FTR = GL Status

BEST NET CONSORTIUM
72 - San Bernardino Community College
Budget Summary Report - Summary (From: 7/1/2017 To: 6/30/2018)
Budget Summary for Board Meetings

Major Range Description	Revised Budget	Current Activity	Activity Year To Date	% Activity	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Remaining
Fund 42 REVENUE BOND CONSTRUCTION FUND							
Revenue							
Other Local Revenue (880000 to 889999)	0.00	92,102.92	92,102.92	100.00%	-	(92,102.92)	0.00%
Total Revenue	0.00	92,102.92	92,102.92		-	(92,102.92)	
Expenditure							
Services and Operating Expenditures (500000 to 599999)	332,563.00	162,344.24	162,344.24	48.82%	91,188.19	79,030.57	23.76%
Capital Outlay (600000 to 699999)	8,995,940.61	2,527,653.98	2,527,653.98	28.10%	2,729,388.24	3,738,898.39	41.56%
Total Expenditure	9,328,503.61	2,689,998.22	2,689,998.22		2,820,576.43	3,817,928.96	
Total Fund 42 REVENUE BOND CONSTRUCTION FUN	(9,328,503.61)	(2,597,895.30)	(2,597,895.30)		(2,820,576.43)	(3,910,031.88)	

Criteria: Type = Summary; Budget Status = Revised; Financial Options = Revenue,Expenditure; Include Accruals = Yes; Negative Balance = No; Include Budget Account Details = No; Include GL Status = Pended,Encumbered,PreEncumberd; Sort/Group = Fund,Major Range; Page Break by = Fund; Account Masking = No Masking; Fund = 151,169; Suppress Net Zero Accounts = Yes; Default Column Order = No; Display Columns FTR = GL Status

BEST NET CONSORTIUM
72 - San Bernardino Community College
Budget Summary Report - Summary (From: 7/1/2017 To: 6/30/2018)
Budget Summary for Board Meetings

Major Range Description	Revised Budget	Current Activity	Activity Year To Date	% Activity	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Remaining
Fund 59 ENTERPRISE FUND-FCC AUCTION							
Revenue							
Other Local Revenue (880000 to 889999)	0.00	962,215.01	962,215.01	100.00%	-	(962,215.01)	0.00%
All Other Financing Sources (890000 to 897999)	157,113,171.00	157,113,171.00	157,113,171.00	100.00%	-	0.00	0.00%
Total Revenue	157,113,171.00	158,075,386.01	158,075,386.01		-	(962,215.01)	
Expenditure							
Services and Operating Expenditures (500000 to 599999)	1,093,600.00	252,364.73	252,364.73	23.08%	342,030.89	499,204.38	45.65%
Capital Outlay (600000 to 699999)	3,066,400.00	42,321.51	42,321.51	1.38%	2,550,382.94	473,695.55	15.45%
Interfund Transfers Out (730000 to 739999)	340,000.00	23,230,000.00	23,230,000.00	6,832.35%	-	(22,890,000.00)	(6,732.35%)
Total Expenditure	4,500,000.00	23,524,686.24	23,524,686.24		2,892,413.83	(21,917,100.07)	
Total Fund 59 ENTERPRISE FUND-FCC AUCTION	152,613,171.00	134,550,699.77	134,550,699.77		(2,892,413.83)	20,954,885.06	

Criteria: Type = Summary; Budget Status = Revised; Financial Options = Revenue,Expenditure; Include Accruals = Yes; Negative Balance = No; Include Budget Account Details = No; Include GL Status = Pended,Encumbered,PreEncumberd; Sort/Group = Fund,Major Range; Page Break by = Fund; Account Masking = No Masking; Fund = 151,169; Suppress Net Zero Accounts = Yes; Default Column Order = No; Display Columns FTR = GL Status

BEST NET CONSORTIUM
72 - San Bernardino Community College
Budget Summary Report - Summary (From: 7/1/2017 To: 6/30/2018)
Budget Summary for Board Meetings

Major Range Description	Revised Budget	Current Activity	Activity Year To Date	% Activity	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Remaining
Fund 68 RETIREE BENEFIT FUND							
Revenue							
Other Local Revenue (880000 to 889999)	261,000.00	130,757.93	130,757.93	50.10%	10,736.34	119,505.73	45.79%
Interfund Transfers In (898000 to 898999)	0.00	20,000,000.00	20,000,000.00	100.00%	-	(20,000,000.00)	0.00%
Total Revenue	<u>261,000.00</u>	<u>20,130,757.93</u>	<u>20,130,757.93</u>		<u>10,736.34</u>	<u>(19,880,494.27)</u>	
Expenditure							
Employee Benefit (300000 to 399999)	371,234.00	254,436.71	254,436.71	68.54%	-	116,797.29	31.46%
Total Expenditure	<u>371,234.00</u>	<u>254,436.71</u>	<u>254,436.71</u>		<u>-</u>	<u>116,797.29</u>	
Total Fund 68 RETIREE BENEFIT FUND	<u>(110,234.00)</u>	<u>19,876,321.22</u>	<u>19,876,321.22</u>		<u>10,736.34</u>	<u>(19,997,291.56)</u>	

Criteria: Type = Summary; Budget Status = Revised; Financial Options = Revenue,Expenditure; Include Accruals = Yes; Negative Balance = No; Include Budget Account Details = No; Include GL Status = Pended,Encumbered,PreEncumberd; Sort/Group = Fund,Major Range; Page Break by = Fund; Account Masking = No Masking; Fund = !51,!69; Suppress Net Zero Accounts = Yes; Default Column Order = No; Display Columns FTR = GL Status

BEST NET CONSORTIUM
72 - San Bernardino Community College
Budget Summary Report - Summary (From: 7/1/2017 To: 6/30/2018)
Budget Summary for Board Meetings

Major Range Description	Revised Budget	Current Activity	Activity Year To Date	% Activity	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Remaining
Fund 72 CHILD DEVELOPMENT FUND							
Revenue							
Federal Revenue (810000 to 819999)	556,320.00	356,859.01	356,859.01	64.15%	-	199,460.99	35.85%
Other State Revenue (860000 to 869999)	2,440,534.00	1,763,603.72	1,763,603.72	72.26%	-	676,930.28	27.74%
Other Local Revenue (880000 to 889999)	222,350.00	195,398.55	195,398.55	87.88%	-	26,951.45	12.12%
Total Revenue	3,219,204.00	2,315,861.28	2,315,861.28		-	903,342.72	
Expenditure							
Classified Salary (200000 to 299999)	1,727,463.74	1,517,577.81	1,517,577.81	87.85%	-	209,885.93	12.15%
Employee Benefit (300000 to 399999)	789,680.94	660,832.04	660,832.04	83.68%	(393.49)	129,242.39	16.37%
Books and Supplies (400000 to 499999)	351,992.96	196,717.53	196,717.53	55.89%	149,090.47	6,184.96	1.76%
Services and Operating Expenditures (500000 to 599999)	196,733.14	5,289.63	5,289.63	2.69%	-	191,443.51	97.31%
Capital Outlay (600000 to 699999)	153,245.69	48,784.25	48,784.25	31.83%	38,016.19	66,445.25	43.36%
Total Expenditure	3,219,116.47	2,429,201.26	2,429,201.26		186,713.17	603,202.04	
Total Fund 72 CHILD DEVELOPMENT FUND	87.53	(113,339.98)	(113,339.98)		(186,713.17)	300,140.68	

Criteria: Type = Summary; Budget Status = Revised; Financial Options = Revenue,Expenditure; Include Accruals = Yes; Negative Balance = No; Include Budget Account Details = No; Include GL Status = Pended,Encumbered,PreEncumberd; Sort/Group = Fund,Major Range; Page Break by = Fund; Account Masking = No Masking; Fund = 151,169; Suppress Net Zero Accounts = Yes; Default Column Order = No; Display Columns FTR = GL Status

BEST NET CONSORTIUM
72 - San Bernardino Community College
Budget Summary Report - Summary (From: 7/1/2017 To: 6/30/2018)
Budget Summary for Board Meetings

Major Range Description	Revised Budget	Current Activity	Activity Year To Date	% Activity	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Remaining
Fund 73 STUDENT BODY CENTER FEE FUND							
Revenue							
Other Local Revenue (880000 to 889999)	285,750.00	253,495.19	253,495.19	88.71%	-	32,254.81	11.29%
Total Revenue	285,750.00	253,495.19	253,495.19		-	32,254.81	
Expenditure							
Classified Salary (200000 to 299999)	160,980.31	162,008.00	162,008.00	100.64%	-	(1,027.69)	(0.64%)
Employee Benefit (300000 to 399999)	60,046.55	56,762.13	56,762.13	94.53%	-	3,284.42	5.47%
Books and Supplies (400000 to 499999)	16,200.00	3,904.81	3,904.81	24.10%	5,581.00	6,714.19	41.45%
Services and Operating Expenditures (500000 to 599999)	24,023.14	2,500.76	2,500.76	10.41%	455.25	21,067.13	87.70%
Capital Outlay (600000 to 699999)	24,500.00	20,953.21	20,953.21	85.52%	473.28	3,073.51	12.54%
Total Expenditure	285,750.00	246,128.91	246,128.91		6,509.53	33,111.56	
Total Fund 73 STUDENT BODY CENTER FEE FUND	0.00	7,366.28	7,366.28		(6,509.53)	(856.75)	

Criteria: Type = Summary; Budget Status = Revised; Financial Options = Revenue,Expenditure; Include Accruals = Yes; Negative Balance = No; Include Budget Account Details = No; Include GL Status = Pended,Encumbered,PreEncumberd; Sort/Group = Fund,Major Range; Page Break by = Fund; Account Masking = No Masking; Fund = !51,!69; Suppress Net Zero Accounts = Yes; Default Column Order = No; Display Columns FTR = GL Status

BEST NET CONSORTIUM
72 - San Bernardino Community College
Budget Summary Report - Summary (From: 7/1/2017 To: 6/30/2018)
Budget Summary for Board Meetings

Major Range Description	Revised Budget	Current Activity	Activity Year To Date	% Activity	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Remaining
Fund 74 KVCR FUND							
Revenue							
Other Local Revenue (880000 to 889999)	1,807,827.03	1,514,208.60	1,514,208.60	83.76%	-	293,618.43	16.24%
Interfund Transfers In (898000 to 898999)	2,555,405.00	3,830,000.00	3,830,000.00	149.88%	-	(1,274,595.00)	(49.88%)
Total Revenue	4,363,232.03	5,344,208.60	5,344,208.60		-	(980,976.57)	
Expenditure							
Certificated Salary (100000 to 199999)	12,000.00	9,212.00	9,212.00	76.77%	-	2,788.00	23.23%
Classified Salary (200000 to 299999)	1,680,424.05	1,511,638.04	1,511,638.04	89.96%	-	168,786.01	10.04%
Employee Benefit (300000 to 399999)	600,697.07	482,037.96	482,037.96	80.25%	-	118,659.11	19.75%
Books and Supplies (400000 to 499999)	38,250.00	13,669.10	13,669.10	35.74%	15,045.92	9,534.98	24.93%
Services and Operating Expenditures (500000 to 599999)	1,863,315.77	899,224.60	899,224.60	48.26%	902,679.40	61,411.77	3.30%
Capital Outlay (600000 to 699999)	167,957.26	64,482.28	64,482.28	38.39%	27,393.55	76,081.43	45.30%
Interfund Transfers Out (730000 to 739999)	474,862.00	474,862.00	474,862.00	100.00%	-	0.00	0.00%
Total Expenditure	4,837,506.15	3,455,125.98	3,455,125.98		945,118.87	437,261.30	
Total Fund 74 KVCR FUND	(474,274.12)	1,889,082.62	1,889,082.62		(945,118.87)	(1,418,237.87)	

Criteria: Type = Summary; Budget Status = Revised; Financial Options = Revenue,Expenditure; Include Accruals = Yes; Negative Balance = No; Include Budget Account Details = No; Include GL Status = Pended,Encumbered,PreEncumberd; Sort/Group = Fund,Major Range; Page Break by = Fund; Account Masking = No Masking; Fund = 151,169; Suppress Net Zero Accounts = Yes; Default Column Order = No; Display Columns FTR = GL Status

BEST NET CONSORTIUM
72 - San Bernardino Community College
Budget Summary Report - Summary (From: 7/1/2017 To: 6/30/2018)
Budget Summary for Board Meetings

Major Range Description	Revised Budget	Current Activity	Activity Year To Date	% Activity	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Remaining
Fund 76 KVCR EDUCATIONAL FOUNDATION							
Revenue							
Other Local Revenue (880000 to 889999)	2,923,437.98	1,267,286.56	1,267,286.56	43.35%	-	1,656,151.42	56.65%
Total Revenue	2,923,437.98	1,267,286.56	1,267,286.56		-	1,656,151.42	
Expenditure							
Classified Salary (200000 to 299999)	354,128.78	275,517.79	275,517.79	77.80%	-	78,610.99	22.20%
Employee Benefit (300000 to 399999)	113,696.94	92,661.29	92,661.29	81.50%	-	21,035.65	18.50%
Books and Supplies (400000 to 499999)	32,250.00	8,518.44	8,518.44	26.41%	5,986.41	17,745.15	55.02%
Services and Operating Expenditures (500000 to 599999)	854,376.59	359,520.48	359,520.48	42.08%	184,182.85	310,673.26	36.36%
Capital Outlay (600000 to 699999)	14,000.00	0.00	0.00	0.00%	234.89	13,765.11	98.32%
Other Financing Uses (700000 to 729999)	275,000.00	0.00	0.00	0.00%	-	275,000.00	100.00%
Interfund Transfers Out (730000 to 739999)	1,279,985.00	600,000.00	600,000.00	46.88%	-	679,985.00	53.12%
Total Expenditure	2,923,437.31	1,336,218.00	1,336,218.00		190,404.15	1,396,815.16	
Total Fund 76 KVCR EDUCATIONAL FOUNDATION	0.67	(68,931.44)	(68,931.44)		(190,404.15)	259,336.26	

Criteria: Type = Summary; Budget Status = Revised; Financial Options = Revenue,Expenditure; Include Accruals = Yes; Negative Balance = No; Include Budget Account Details = No; Include GL Status = Pended,Encumbered,PreEncumberd; Sort/Group = Fund,Major Range; Page Break by = Fund; Account Masking = No Masking; Fund = 151,169; Suppress Net Zero Accounts = Yes; Default Column Order = No; Display Columns FTR = GL Status

BEST NET CONSORTIUM
72 - San Bernardino Community College
Budget Summary Report - Summary (From: 7/1/2017 To: 6/30/2018)
Budget Summary for Board Meetings

Major Range Description	Revised Budget	Current Activity	Activity Year To Date	% Activity	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Remaining
Fund 78 SELF INSURANCE-LIABILITY&PROP							
Revenue							
Other Local Revenue (880000 to 889999)	0.00	8,529.77	8,529.77	100.00%	-	(8,529.77)	0.00%
Interfund Transfers In (898000 to 898999)	550,000.00	550,000.00	550,000.00	100.00%	-	0.00	0.00%
Total Revenue	550,000.00	558,529.77	558,529.77		-	(8,529.77)	
Expenditure							
Services and Operating Expenditures (500000 to 599999)	765,000.00	599,760.41	599,760.41	78.40%	57,154.59	108,085.00	14.13%
Total Expenditure	765,000.00	599,760.41	599,760.41		57,154.59	108,085.00	
Total Fund 78 SELF INSURANCE-LIABILITY&PROP	(215,000.00)	(41,230.64)	(41,230.64)		(57,154.59)	(116,614.77)	

Criteria: Type = Summary; Budget Status = Revised; Financial Options = Revenue,Expenditure; Include Accruals = Yes; Negative Balance = No; Include Budget Account Details = No; Include GL Status = Pended,Encumbered,PreEncumberd; Sort/Group = Fund,Major Range; Page Break by = Fund; Account Masking = No Masking; Fund = 151,169; Suppress Net Zero Accounts = Yes; Default Column Order = No; Display Columns FTR = GL Status

BEST NET CONSORTIUM
72 - San Bernardino Community College
Budget Summary Report - Summary (From: 7/1/2017 To: 6/30/2018)
Budget Summary for Board Meetings

Major Range Description	Revised Budget	Current Activity	Activity Year To Date	% Activity	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Remaining
Fund 79 EDCT FOUNDATION							
Revenue							
Other State Revenue (860000 to 869999)	250,000.00	105,179.63	105,179.63	42.07%	-	144,820.37	57.93%
Other Local Revenue (880000 to 889999)	18,996.00	87,998.68	87,998.68	463.25%	-	(69,002.68)	(363.25%)
Interfund Transfers In (898000 to 898999)	225,000.00	225,000.00	225,000.00	100.00%	-	0.00	0.00%
Total Revenue	493,996.00	418,178.31	418,178.31		-	75,817.69	
Expenditure							
Classified Salary (200000 to 299999)	157,769.38	172,711.40	172,711.40	109.47%	-	(14,942.02)	(9.47%)
Employee Benefit (300000 to 399999)	47,457.06	45,567.85	45,567.85	96.02%	-	1,889.21	3.98%
Books and Supplies (400000 to 499999)	37,434.00	11,881.66	11,881.66	31.74%	19,994.46	5,557.88	14.85%
Services and Operating Expenditures (500000 to 599999)	98,028.00	20,528.40	20,528.40	20.94%	6,927.19	70,572.41	71.99%
Capital Outlay (600000 to 699999)	173,308.00	96,747.85	96,747.85	55.82%	68,419.83	8,140.32	4.70%
Total Expenditure	513,996.44	347,437.16	347,437.16		95,341.48	71,217.80	
Total Fund 79 EDCT FOUNDATION	(20,000.44)	70,741.15	70,741.15		(95,341.48)	4,599.89	

Criteria: Type = Summary; Budget Status = Revised; Financial Options = Revenue,Expenditure; Include Accruals = Yes; Negative Balance = No; Include Budget Account Details = No; Include GL Status = Pended,Encumbered,PreEncumberd; Sort/Group = Fund,Major Range; Page Break by = Fund; Account Masking = No Masking; Fund = 151,169; Suppress Net Zero Accounts = Yes; Default Column Order = No; Display Columns FTR = GL Status

BEST NET CONSORTIUM
72 - San Bernardino Community College
Budget Summary Report - Summary (From: 7/1/2017 To: 6/30/2018)
Budget Summary for Board Meetings

Major Range Description	Revised Budget	Current Activity	Activity Year To Date	% Activity	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Remaining
Fund 82 SCHLRSH&LOAN AGENCY KVCR-FNX							
Revenue							
Other Local Revenue (880000 to 889999)	2,113,290.00	1,511,438.83	1,511,438.83	71.52%	-	601,851.17	28.48%
Interfund Transfers In (898000 to 898999)	0.00	474,862.00	474,862.00	100.00%	-	(474,862.00)	0.00%
Total Revenue	2,113,290.00	1,986,300.83	1,986,300.83		-	126,989.17	
Expenditure							
Classified Salary (200000 to 299999)	951,912.14	866,304.08	866,304.08	91.01%	-	85,608.06	8.99%
Employee Benefit (300000 to 399999)	227,239.36	214,100.84	214,100.84	94.22%	804.13	12,334.39	5.43%
Books and Supplies (400000 to 499999)	30,700.00	15,495.35	15,495.35	50.47%	7,007.52	8,197.13	26.70%
Services and Operating Expenditures (500000 to 599999)	837,238.00	470,832.79	470,832.79	56.24%	264,135.96	102,269.25	12.22%
Capital Outlay (600000 to 699999)	66,200.00	54,986.30	54,986.30	83.06%	3,701.03	7,512.67	11.35%
Total Expenditure	2,113,289.50	1,621,719.36	1,621,719.36		275,648.64	215,921.50	
Total Fund 82 SCHLRSH&LOAN AGENCY KVCR-FNX	0.50	364,581.47	364,581.47		(275,648.64)	(88,932.33)	

Criteria: Type = Summary; Budget Status = Revised; Financial Options = Revenue,Expenditure; Include Accruals = Yes; Negative Balance = No; Include Budget Account Details = No; Include GL Status = Pended,Encumbered,PreEncumberd; Sort/Group = Fund,Major Range; Page Break by = Fund; Account Masking = No Masking; Fund = !51,!69; Suppress Net Zero Accounts = Yes; Default Column Order = No; Display Columns FTR = GL Status

BEST NET CONSORTIUM
72 - San Bernardino Community College
Budget Summary Report - Summary (From: 7/1/2017 To: 6/30/2018)
Budget Summary for Board Meetings

Major Range Description	Revised Budget	Current Activity	Activity Year To Date	% Activity	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Remaining
Fund 84 WORKERS COMPENSATION FUND							
Revenue							
Other Local Revenue (880000 to 889999)	1,325,000.00	1,089,041.74	1,089,041.74	82.19%	94,125.00	141,833.26	10.70%
Total Revenue	1,325,000.00	1,089,041.74	1,089,041.74		94,125.00	141,833.26	
Expenditure							
Services and Operating Expenditures (500000 to 599999)	1,110,000.00	979,208.52	979,208.52	88.22%	21,754.59	109,036.89	9.82%
Total Expenditure	1,110,000.00	979,208.52	979,208.52		21,754.59	109,036.89	
Total Fund 84 WORKERS COMPENSATION FUND	215,000.00	109,833.22	109,833.22		72,370.41	32,796.37	

Criteria: Type = Summary; Budget Status = Revised; Financial Options = Revenue,Expenditure; Include Accruals = Yes; Negative Balance = No; Include Budget Account Details = No; Include GL Status = Pended,Encumbered,PreEncumberd; Sort/Group = Fund,Major Range; Page Break by = Fund; Account Masking = No Masking; Fund = !51,!69; Suppress Net Zero Accounts = Yes; Default Column Order = No; Display Columns FTR = GL Status

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Al Jackson, Chief of Police
DATE: June 21, 2018
SUBJECT: District Clery Act Compliance Report

RECOMMENDATION

This item is for information only. No action is required.

OVERVIEW

Postsecondary educational institutions (institutions) that participate in student aid programs under Title IV of the federal Higher Education Act of 1965, as amended, are required by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act) to create an annual security report by October 1 of each year. This security report must contain required crime statistics of the institution as well as certain security policy disclosures. When institutions do not comply with the Clery Act, they inhibit the ability of students and others to make informed decisions about campus security. Further, the U.S. Department of Education can impose financial penalties of up to \$55,907 per violation against noncompliant institutions.

ANALYSIS

Monthly Report of Clery Crimes for April (See attached)

INSTITUTIONAL VALUES

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
CLERY ACT CRIMES
April 2018

Case#	Reported	Reportable Clery Crimes	Location	Disposition
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ON CAMPUS:

CRAFTON

NO INCIDENTS TO REPORT

DISTRICT

NO INCIDENTS TO REPORT

Valley

18-141	4/24/2018	PC 11362.3 (a)(2) H&S (Smoking Marijuana)	GYM	Citation Issued
18-147	4/30/2018	PC 11357(c) H&S (Poss. of Marijuana)	Station	Citation Issued
18-149	4/30/2018	PC 11357(c) H&S (Poss. of Marijuana)	Business Building	Citation Issued

PUBLIC PROPERTY:

CRAFTON

18-126	4/9/2018	PC 11357(c) H&S (Poss. of Marijuana)	Lot I	Citation Issued
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DISTRICT

NO INCIDENTS TO REPORT

VALLEY

NO INCIDENTS TO REPORT

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Lawrence P. Strong, Director of Fiscal Services
DATE: June 21, 2018
SUBJECT: General Fund Cash Flow Analysis

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The District's budget is a financial plan based on estimated revenues and expenditures for the fiscal year, which runs from July 1 through June 30. Cash refers to what is actually in the District's treasury on a day-to-day and month-to-month basis. Monitoring the amount of cash available to meet the District's financial obligations is the core responsibility of the Fiscal Services Department. Attached is the restricted and unrestricted General Fund monthly cash flow analysis for the District.

ANALYSIS

The General Fund cash balance as of June 30, 2018 is estimated to be \$28,295,849.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

This is an information item only. There are no financial implications.



General Fund Cash Flow Analysis[†]

Restricted and Unrestricted

Fiscal Year 2017-18

	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	ACCRUALS	TOTAL
Beginning Cash Balance	40,690	42,502	38,957	40,377	35,015	35,390	46,288	42,659	37,629	37,680	39,873	35,499		
Receipts														
Federal	63	-63	199		15	120	24	4	632	212	283	1,298		2,787
State	5,743	5,846	12,679	6,472	7,315	18,906	5,640	3,564	9,175	5,794	19,621	6,148		106,902
State Deferrals														
Local	3,013	2,059	-224	1,189	3,553	15,063	2,088	1,912	1,419	7,394	-1,258	-347		35,858
Temporary Borrowings														
Inc Transfer & Sale of Assets			2	4						216		-13		210
Accounts Receivable/Accruals	544	3,487	667	585	75	-757	-144	305	274	102	576	59		5,771
Total Receipts	9,363	11,329	13,322	8,251	10,957	33,332	7,607	5,785	11,500	13,718	19,222	7,144		151,529
Disbursements														
Academic Salaries	1	2,026	3,560	3,907	3,973	3,911	3,929	3,517	3,988	3,968	3,933	6,188		42,902
Classified Salaries	1,943	2,200	2,525	2,485	2,539	2,762	2,448	2,393	2,527	2,494	2,643	3,340		30,301
Benefits	951	1,677	1,937	1,969	1,861	2,019	1,989	1,951	2,016	2,021	2,123	3,872		24,386
Supplies & Materials	-8	71	157	186	144	61	166	258	153	239	426	1,656		3,506
Other Operating Exp	161	211	2,288	4,365	1,691	1,681	1,730	1,962	2,159	2,300	13,868	6,566		38,983
Capital Outlay	1	7	145	242	172	167	71	587	266	210	757	3,893		6,518
Other Outgo	26	341	429	180	205	145	28	123	295	293	46	584		2,696
Longterm Post-Employment Benefits	-5	-8	-7	-2	-1	-1	-3	-1	9	-1	6	-4		-18
Accounts Payable/Accruals	4,481	8,348	868	280	-2	11,689	878	25	36	2	-207	-11,747		14,649
Total Disbursements	7,551	14,874	11,902	13,612	10,582	22,434	11,237	10,814	11,449	11,525	23,596	14,347		163,923
Increase / (Decrease) in Cash Balance	1,812	-3,545	1,420	-5,362	375	10,898	-3,630	-5,030	51	2,193	-4,374	-7,204		
Ending Cash Balance	42,502	38,957	40,377	35,015	35,390	46,288	42,659	37,629	37,680	39,873	35,499	28,296		

[†] Rounded to the nearest 1,000.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Kristina Hannon, Executive Director, Human Resources
DATE: June 21, 2018
SUBJECT: Memorandums of Understanding between SBCCD and the California School Employees Association and its SBCCD Chapter 291 (CSEA)

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The District and the CSEA met and entered into the attached Memorandums of Understanding (MOUs).

ANALYSIS

These MOUs constitute the full and complete Agreement between the District and the CSEA.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this information item.

MEMORANDUM OF UNDERSTANDING
By And Between
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
And
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its
SAN BERNARDINO CCD CHAPTER 291

May 8, 2018

Terms and Conditions: This Memorandum of Understanding is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California School Employees Association, and its Chapter #291, (hereinafter "Association").

Bilingual and Bi-Literate Stipend Article 7.3.2.1 and Article 7.3.3.1

The District and the Association enter into the following agreement:

The District and the Associate agree that effective April 01, 2018, that all unit members listed shall be compensated at the rate of \$50.00 per month for each foreign language that unit member below is required to verbally translate, including American Sign Language (ASL) for their **Bilingual** services.

- Anabel Martinez
- Blanca Perez- Ponce
- George Rojas
- Herberth Jaco
- Juana Moreno
- Katherine Fonseca
- Marina Serna
- Rosita Moncada
- Sophia Williams

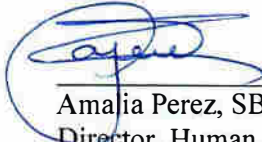
The District and the Association enter into the following agreement:

The District and the Associate agree that effective April 01, 2018, that all unit members listed shall be compensated at the rate of \$50.00 per month for each foreign language that unit member below is required to translate or interpret written material for their **Bi-Literate** services.

- Anabel Martinez
- Blanca Perez- Ponce
- George Rojas
- Herberth Jaco
- Jose Plasencia Jr.
- Juana Moreno
- Katherine Fonseca
- Maria Romo
- Marina Serna
- Marlina Vallejo

This agreement is subject to all approvals required by the CSEA Policy 610 and the District.

For the District

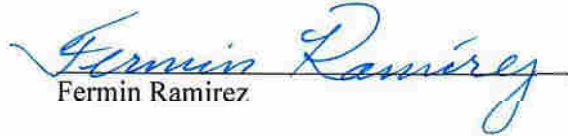


Amalia Perez, SBCCD
Director, Human Resources, Labor Relations

For CSEA



Kevin Palkki
President, CSEA Chapter 291




Fermin Ramirez




Stacy Garcia



Ginger Sutphin



David Stevenson



Myeshia Kennedy
Labor Relations Representative

Memorandum of Understanding
By And Between
San Bernardino Community College District
And
California School Employees Association and its
San Bernardino CCD Chapter #291

May 7, 2018

Terms and Conditions: The San Bernardino Community College District, (hereinafter, "District") and the California School Employees Association and its San Bernardino CCD Chapter 291 (hereinafter, "Association") agree as follows:

1. In Accordance with Article 16: PERSONNEL, specifically article 16.3 REQUEST for reclassification, it has been determined the following bargaining unit member shall be reclassified.
2. Effective October 17, 2017, bargaining unit member Edward Chavez, Warehouse Operations Worker, Range 28 and Step E, 8 hours/260-day work year in the Facilities Department at the Crafton Hills College will be reclassified to the classification of Warehouse Technician, Range 32 Step D, 8 hours/260-day work year.

This Agreement is subject to the procedures required by CSEA Policy 610

For SBCCD

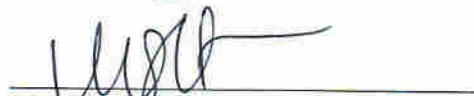


Amalia Perez, HR Director

For CSEA, Chapter #291



Kevin Palkki, Chief Negotiator



Myesha Kennedy, CSEA LRR




Stacy Garcia



Fermin Ramirez



Ginger Sutphin



David Stevenson

Memorandum of Understanding
By And Between
San Bernardino Community College District
And
California School Employees Association and its
San Bernardino CCD Chapter #291

May 7, 2018

Terms and Conditions: The San Bernardino Community College District, (hereinafter, "District") and the California School Employees Association and its San Bernardino CCD Chapter 291 (hereinafter, "Association") agree as follows:

1. In Accordance with Article 16: PERSONNEL, specifically article 16.3 REQUEST for reclassification, it has been determined the following bargaining unit member shall be reclassified.
2. Effective October 9, 2015, bargaining unit member Mary Colleen Leon, Administrative Assistant I, Range 41 and Step E, 8 hours/260-day work year in the Technology Educational Support Services Department at the District will be reclassified to the classification of Administrative Assistant II, Range 50 Step B, 8 hours/260-day work year.


This Agreement is subject to the procedures required by CSEA Policy 610.

For SBCCD

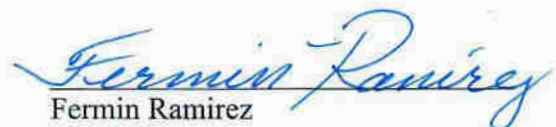

Amalia Perez, HR Director

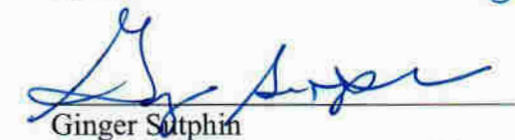
For CSEA, Chapter #291



Kevin Palkki, Chief Negotiator


Myesha Kennedy, CSEA LRR


Stacy Garcia


Fermin Ramirez


Ginger Sulphin


David Stevenson

Memorandum of Understanding
By And Between
San Bernardino Community College District
And
California School Employees Association and its
San Bernardino CCD Chapter #291

May 7, 2018

Terms and Conditions: The San Bernardino Community College District, (hereinafter, "District") and the California School Employees Association and its San Bernardino CCD Chapter 291 (hereinafter, "Association") agree as follows:

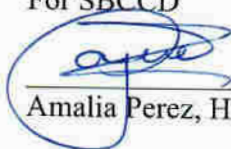
1. In Accordance with Article 16: PERSONNEL, specifically article 16.3 REQUEST for reclassification of the Administrative Assistant I position to the Administrative Assistant II at Technology Educational Support Services approved through an MOU on April 11, 2018.

It has been determined the following bargaining unit member shall be reclassified:

2. Effective September 18, 2017, bargaining unit member Shari Blackwell, Administrative Assistant I Range 41 and Step E, 8 hours/260-day work year, in the Technology Educational Support Services Department at the District will be reclassified to the classification of Administrative Assistant II, Range 50 Step B, 8 hours/260-day work year.

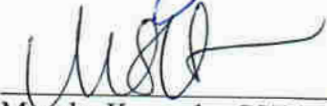
This Agreement is subject to the procedures required by CSEA Policy 610.

For SBCCD


Amalia Perez, HR Director

For CSEA, Chapter #291


Kevin Palkki, Chief Negotiator


Myesha Kennedy, CSEA LRR


Stacy Garcia


Fermin Ramirez


Ginger Sutphin


David Stevenson

MEMORANDUM OF UNDERSTANDING
By And Between
San Bernardino Community College District
And
California School Employees Association and its San Bernardino CCD Chapter #291

May 8, 2018

Use of ADP Electronic Work Reporting System

Terms and Conditions: The San Bernardino Community College District, (hereinafter, "District") and the California School Employees Association and its San Bernardino CCD Chapter 291 (hereinafter, "Association") agree as follows:

All bargaining unit members shall be provided comprehensive training on the use of ADP Electronic Work Reporting System during Professional Development days and/or as needed and shall be part of the New Hire Orientation when initially hired by the District. Unit members will be notified of any ADP software updates and will be provided training as needed and/or job aids showing members how to implement the changes.

The intent and purpose of the ADP Electronic Work Reporting System is to ensure the accuracy of hours worked and leave usage only and is not considered a "time clock".

It is understood and agreed upon by the District and Association that a six (6) month trial period will commence upon approval of this MOU by the Board of Trustees and CSEA Policy 610. Both parties mutually agree to negotiate the effects of the use of ADP Electronic Work Reporting System at the conclusion of the trial period.

The District and Association agree that the monitoring and supervising of the ADP Electronic Work Reporting System is the responsibility of the unit members' immediate supervisor/administrator and shall not be assigned to bargaining unit members.

The District and Association agree that bargaining unit member's immediate supervisor shall be responsible for reviewing the accuracy of all ADP Electronic Work Reporting System submissions.


The District and Association agree that bargaining unit members shall be responsible for accurately recording hours worked and leave usage. Unit members will have the opportunity to make any necessary corrections to ADP Electronic Work Reporting system.

The District and Association agree that data entered into ADP Electronic Work Reporting System during the trial period as defined above shall not be subject to the disciplinary process and/or means for disciplinary action.

This memorandum of understanding and subject matter shall be subject to the grievance process within the bargaining agreement Article 18: Grievance Procedure.

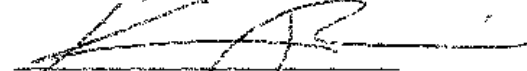
This agreement is subject to the procedures required by CSEA Policy 610.

For the SBCCD District

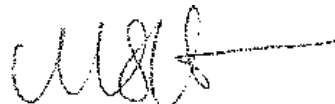


Amalia Perez
Director of Human Resources

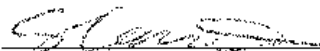
For CSEA , Chapter 291



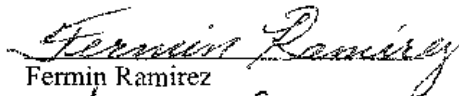
Kevin Palkki, Chief Negotiator



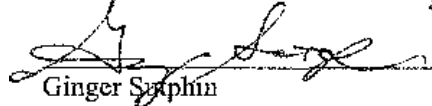
Myesha Kennedy, CSEA LRR



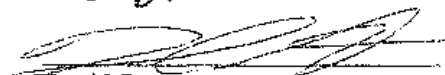
Stacy Garcia



Fermin Ramirez



Ginger Saphin



David Stevenson

MEMORANDUM OF UNDERSTANDING
By And Between
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
And
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its
SAN BERNARDINO CCD CHAPTER 291

May 8, 2018

Terms and Conditions: This Memorandum of Understanding is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California School Employees Association, and its Chapter #291, (hereinafter "Association").

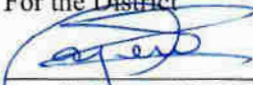
The District and the Association agree to approve extension of the Out-of-Class assignment for Laura Gowen, Administrative Assistant I, to Assistant Manager Workforce Development, Economic Development and Corporate Training, under the following stipulations:

1. The duration of the assignment was effective from April 17, 2018 through May 7, 2018.
2. The Employee will be compensated from the Classified Salary Schedule Range 41 Step E \$4,886.00 to Management Salary Schedule Range 4 Step D \$5,188.13. The identification of the salary range and step in this MOU is for reference only, and not subject to negotiation between the District and CSEA. The Employee will be afforded all the rights, privileges, powers, and leave accruals appropriate for the position, except for those expressly stated herein.
3. Upon completion of the Out-of-Class assignment, the Employee shall return to her regular classified position as Administrative Assistant I.
4. The District and the Association agree that during the Out-of-Class assignment, the Employee's seniority as an Administrative Assistant I will continue to accrue and the Out-of-Class assignment will not be construed in any manner as a break in service.

This Memorandum of Understanding constitutes the full and complete Agreement regarding the Out-of-Class assignment of Laura Gowen.

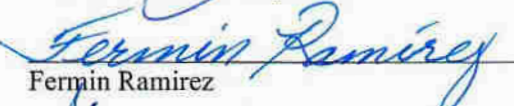
This agreement is subject to all approvals required by the CSEA Policy 610 and the District.

For the District


Amalia Perez, SBCCD
Director, Human Resources


For CSEA


Kevin Palkki
President, CSEA Chapter 291


Fermin Ramirez


Ginger Sutphin


Stacy Garcia


David Stevenson


Myesha Kennedy, CSEA LRR

MEMORANDUM OF UNDERSTANDING
By And Between
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
And
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its
SAN BERNARDINO CCD CHAPTER 291

May 8, 2018

Terms and Conditions: This Memorandum of Understanding is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California School Employees Association, and its Chapter #291, (hereinafter "Association").


The District and the Association agree to approve extension of the Out-of-Class assignment for Amanda Moody, Secretary II, to Administrative Secretary, under the following stipulations:

1. The duration of the assignment was effective from November 2, 2017 to May 1, 2018.
2. The Employee will be compensated from the Classified Salary Schedule Range 33 Step E \$4,009.00 to Range 37 Step D \$4,215.00. The identification of the salary range and step in this MOU is for reference only, and not subject to negotiation between the District and CSEA. The Employee will be afforded all the rights, privileges, powers, and leave accruals appropriate for the position, except for those expressly stated herein.
3. Upon completion of the Out-of-Class assignment, the Employee shall return to her regular classified position as Secretary II.
4. The District and the Association agree that during the Out-of-Class assignment, the Employee's seniority as Secretary II will continue to accrue and the Out-of-Class assignment will not be construed in any manner as a break in service.

This Memorandum of Understanding constitutes the full and complete Agreement regarding the Out-of-Class assignment of Amanda Moody.

This agreement is subject to all approvals required by the CSEA Policy 610 and the District.

For the District



Amalia Perez, SBCCD
Director, Human Resources

For CSEA



Kevin Pakki, CSEA Chapter 291 President



Fermin Ramirez




Ginger Sulphin



Stacy Garcia



David Stevenson



Myesha Kennedy, CSEA LRR

MEMORANDUM OF UNDERSTANDING
By And Between
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
And
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its
SAN BERNARDINO CCD CHAPTER 291

May 8, 2018

Terms and Conditions: This Memorandum of Understanding is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California School Employees Association, and its Chapter #291, (hereinafter "Association").


The District and the Association agree to approve extension of the Out-of-Class assignment for Joshua Orosco, Custodian, to Lead Custodian, under the following stipulations:

1. The length of the extension for the assignment will be effective April 21, 2018 through May 1, 2018.
2. The Employee will be compensated from the Classified Salary Schedule Range 27 Step E \$3,459.00 to Range 31 Step D \$3,637.00. The identification of the salary range and step in this MOU is for reference only, and not subject to negotiation between the District and CSEA. The Employee will be afforded all the rights, privileges, powers, and leave accruals appropriate for the position, except for those expressly stated herein.
3. Upon completion of the Out-of-Class assignment, the Employee shall return to her regular classified position as Custodian.
4. The District and the Association agree that during the Out-of-Class assignment, the Employee's seniority as Custodian will continue to accrue and the Out-of-Class assignment will not be construed in any manner as a break in service.

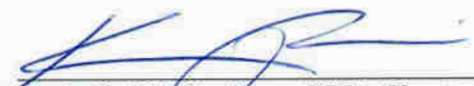
This Memorandum of Understanding constitutes the full and complete Agreement regarding the Out-of-Class assignment of Joshua Orosco.

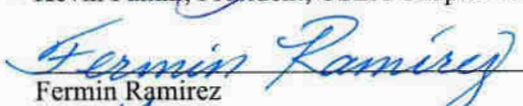
This agreement is subject to all approvals required by the CSEA Policy 610 and the District.


For the District



Amalia Perez, SBCCD
Director, Human Resources


For CSEA

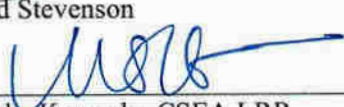

Kevin Palkki, President, CSEA Chapter 291


Fermin Ramirez


Ginger Supphin


Stacy Garcia


David Stevenson


Myesha Kennedy, CSEA LRR

MEMORANDUM OF UNDERSTANDING
By And Between
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
And
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its
SAN BERNARDINO CCD CHAPTER 291

May 31, 2018

Terms and Conditions: This Memorandum of Understanding is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California School Employees Association, and its Chapter #291, (hereinafter "Association").

1. The purpose of this MOU is to address the nature of the duties of the College Police Officer Job Description.
2. The parties have acknowledged that the duties and functions of the College Police Officer Job Description have been updated and increased.
3. The parties agree that the College Police Officer position shall be placed at Range 50 on the current CSEA salary schedule.
4. This MOU does not affect the rights provided through Article 6.

This agreement is subject to all approvals required by the CSEA Policy 610 and the District.

For the District



Iosif Opris, SBCCD Human Resources


For CSEA #291



Kevin Palkki, CSEA #291 President


Myesha Kennedy, CSEA LRR


Ginger Sulphin, Team Member


Stacy Garcia, Team Member


Fermin Rameriz, Team Member


David Stevenson, Team Member

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

COLLEGE POLICE OFFICER

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job; however, any additional duties will be reasonably related to this class.*

SUMMARY DESCRIPTION

Under general supervision, patrols assigned campus of San Bernardino Community College District to protect the life and property of District personnel, students, and visitors; participates in and conducts a variety of criminal investigations; and ensures enforcement of the California Penal Code, Vehicle Code, Health and Safety Code and all other applicable statutes, codes, and District rules and policies on or near campus and other properties owned and operated by the District.

REPRESENTATIVE DUTIES

The following duties are typical for this classification.

1. Patrols on- and off- campus sites, including but not limited to buildings, classrooms, restrooms, and parking lots by foot, bike, cart, or police vehicle in order to maintain security and order; inspects, identifies, documents, and follows up on unusual conditions, potential hazards, and security risks; reports presence of unauthorized persons on grounds or in District buildings; acts upon observations made.
2. Determines actions to be taken in various situations including those involving disruptive and/or violent persons; carries and uses lethal and non-lethal weapons as necessary and appropriate; initiates arrests, detentions, or consensual encounters with persons; requests outside assistance as appropriate.
3. Investigates and conducts follow-up on crime cases and other criminal activity; interviews and takes appropriate action to assist crime victims; interviews witnesses; collects physical evidence; photographs crime scenes and evidence; makes and processes arrests when appropriate; prepares reports and submits to other agencies as necessary; works and builds cases to submit to the District Attorney's office.
4. Records and documents incidents in patrol logs; prepares reports related to observed violations including use-of-force reports, arrest reports, traffic reports, criminal citations, student misconduct, notices to appear, and property evidence reports.
5. Apprehends and/or identifies crime suspects; arrests, cites, and books crime suspects per California Penal Code, Vehicle Code, Health and Safety Code and all other applicable statutes and codes; questions and advises suspects of constitutional rights.
6. Responds to calls for service; provides security escort for students, staff or visitors as needed; assists persons with vehicles in parking lots.
7. Patrols the District parking lots and streets; checks for vehicle permits and improper parking; conducts traffic stops; issues citations for non-compliance with parking regulations; ensures the safe movement of vehicles in the parking areas and streets around the District facilities; ensures parking lots and roadway are clearly marked.
8. Provides assistance to college personnel; renders first aid in emergency situations.
9. Provides crowd control for large gatherings such as registration and athletic events; may direct pedestrian or vehicular traffic.
10. Conducts building security checks; secures campus buildings and/or facilities as necessary.
11. Works closely with other law enforcement agencies in matters relating to the apprehension of

offenders and the investigation of offenses.

12. Appears in court as a witness or as arresting officer as required.
13. Collects money from parking ticket vending machines throughout the campus as necessary.
14. Participates in crime prevention and public safety training programs as required.
15. Ensures police vehicle and all department issued equipment are in safe operating conditions.
16. Acts as a liaison with other local and outside law enforcement agencies and school administrators.
17. Assists other law enforcement agencies with requests for service, including state or federal agencies for criminal apprehension and investigations on or off campus.
18. Assists with training of newly hired College Police Officers and College Security Officers.
19. Perform related duties as required.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

- Operations, services, and activities of a law enforcement program.
- Pertinent federal, state, and local laws, codes, and regulations including applicable sections of state Education Code, Government, Vehicle, Penal, Health & Safety Codes, and juvenile laws.
- Annual Security Report and Clery Act.
- Rules of evidence pertaining to search, seizure, and preservation of evidence.
- Police methods and procedures including patrol, crime prevention, traffic control, investigation, and identification procedures and techniques.
- Applicable court procedures.
- Techniques and applications of self-defense and proper use of force.
- Operational characteristics of police equipment, vehicles, and tools including firearms.
- Methods and techniques used in interviewing witnesses, victims, or suspects.
- Principles and practices of data collection and analysis.
- Methods and techniques of report preparation and writing.
- Principles and procedures of record keeping and filing.
- Principles and applications of public relations.
- English usage, spelling, grammar, and punctuation.

Ability to:

- Understand, interpret, apply, explain, and enforce District, local, state, and federal laws, codes, rules, regulations, policies, and procedures including those pertaining to the search, seizure, and preservation of evidence.
- Learn the geography of the local area.
- Learn standard broadcasting procedures of a police radio system.
- Perform a wide range of law enforcement assignments.
- Think clearly and act quickly in emergency situations.
- Judge situations/people accurately.
- Use and care for District issued firearms, rifles, shotguns and other specialized police equipment and vehicles.
- Operate equipment including emergency alarm systems, two-way radio, camera, mobile digital computer, desktop computer, copier, fax, and phone.
- Conduct a variety of criminal and special investigations.

- Accurately observe and remember names, faces, numbers, incidents, and places.
- Use discretion in handling difficult persons.
- Control violent people and affect arrests.
- Prepare clear and concise reports and routine correspondence.
- Work independently in the absence of supervision.
- Communicate tactfully and effectively with faculty, staff, students and the public.
- Learn and apply Community Policing principles.
- Understand and correct alarm systems.
- Observe legal and defensive driving practices.
- Understand and work within scope of authority.
- Remain alert at all times.
- Communicate effectively with all socio-economic sectors.
- Deal with the public firmly, professionally and courteously in stressful situations.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain effective working relationships with those contacted in the course of work.

Education and Experience Guidelines - *A typical way to obtain the knowledge and abilities would be:*

Education/Training:

High School Diploma or General Education Development (GED).

Experience:

None required.

Preferred Education:

Completion of at least sixty (60) college level semester units; or an Associates, Bachelors, or an advanced degree from an accredited college or university.

License or Certificate:

- Must possess a Certificate of Completion from a California P.O.S.T. certified Basic Police Academy attained within the 3 years prior to submission of the application; or be enrolled in a California P.O.S.T. certified basic police academy; or be enrolled in, or have successfully completed a California P.O.S.T. certified recertification program.
- Possession of a valid California Class "C" driver's license.
- Possession of current CPR and First Aid certificates prior to employment start date.

Special Requirements

- Must be a U.S. Citizen or a Permanent Resident Alien who is eligible for and has applied for citizenship prior to testing.
- Must be at least twenty-one (21) years of age at the time of application.

Appointment to College Police Officer Position

Appointment to position is contingent upon satisfactory completion of background investigation by an independent investigator including, but not limited to, investigation of past employers, employment records, licenses, certifications, education, references, criminal and civil records, consumer credit check, psychological examination, medical examination, and a physical agility test. All applicants will be required to execute appropriate waivers and releases, answer questions, and be interviewed by an investigator as a condition of employment. All applicants will be required to submit to, and successfully pass a written examination, oral interview, physical agility

test, and medical, psychological, and polygraph examinations. The written examination and physical agility test may be omitted if applicant attains Certificate of Completion from a California P.O.S.T. certified Basic Police Academy within the 3 years prior to submission of the application.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Reactive emergency, natural or man-made disaster, and routine peace keeping environments with travel from site to site; regular exposure to outside weather conditions; occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, blood borne pathogens and bodily fluids, extreme cold, extreme heat, risk of electrical shock, risk of radiation, and vibration; exposed to potentially hostile environments; extensive public contact; the noise level in the work environment is usually moderate; however, the noise level is occasionally very loud due to sirens, firearm training, etc.; incumbents required to work various shifts, including evenings and weekends.

Physical: Primary functions require sufficient physical ability and mobility to work in a law enforcement setting and an office setting; restrain or subdue individuals; walk, stand, sit, or run for prolonged periods of time; occasionally stoop, bend, kneel, crouch, reach, and twist; occasionally climb and balance; regularly push, pull, lift, and/or carry light to moderate weights; frequently lift and/or move moderate to heavy weights; occasionally lift and/or move heavy weights; operate office equipment including use of computer keyboard; requires dexterity of hands and fingers to operate specialized police equipment including firearms; ability to speak and hear to exchange information; ability to operate a vehicle to travel to various locations; ability to operate and use specialized law enforcement tools and equipment including expandable batons, guns, and handcuffs; and to verbally communicate to exchange information.

Vision: See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents; to identify and distinguish color; and to operate assigned equipment.

Hearing: Hear in the normal audio range with or without correction.

Board Approved: January 13, 2000, Submitting for Approval June 21, 2018
Johnson & Associates Revised: January 2007
Revised: January 12, 2012, May 31, 2018

Range 50

MEMORANDUM OF UNDERSTANDING
By And Between
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
And
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its
SAN BERNARDINO CCD CHAPTER 291

May 31, 2018

Terms and Conditions: This Memorandum of Understanding is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California School Employees Association, and its Chapter #291, (hereinafter "Association").

1. The purpose of this MOU is to address the nature of the duties of the Distance Education System Administrator Job Description.
2. The parties have acknowledged that the Job Description of Distributed Education System Administrator will be retitled to Distance Education System Administrator.
3. The parties agree that the language has been updated but no additional duties have been added to the Job Description.
4. This MOU does not affect the rights provided through Article 6.

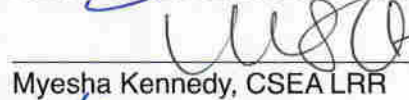
This agreement is subject to all approvals required by the CSEA Policy 610 and the District.

For the District


Josif Opris, SBCCD Human Resources

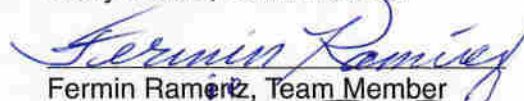
For CSEA #291


Kevin Palkki, CSEA #291 President


Myesha Kennedy, CSEA LRR


Ginger Sutphin, Team Member


Stacy Garcia, Team Member


Fermin Ramirez, Team Member


David Stevenson, Team Member

DISTANCE EDUCATION SYSTEM ADMINISTRATOR

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job; however, any additional duties will be reasonably related to this class.*

SUMMARY DESCRIPTION

Under direction, provides support to the Office of Distance Education by coordinating all aspects of the delivery of online classes, performing skilled and technical duties, and providing training in the use of online technology.

REPRESENTATIVE DUTIES

The following duties are typical for this classification

1. Provides a variety of technical support to the Office of Distance Education; creates user accounts; creates course shells; maintains and upgrades server software; monitors and troubleshoots integration of data from one system to another.
2. Works with technical support staff of vendors and District Computing Services to facilitate smooth operation.
3. Designs, duplicates, converts, and produces media in a variety of delivery formats.
4. Conducts training sessions on course management-related software and distance education technologies.
5. Advises faculty on online software and coordinates delivery of online course content.
6. Provides high quality technical support for students and staff having difficulty using distance education technologies.
7. Maintains a knowledge base of new and emerging technologies that affect distance education related technologies.
8. Stays abreast of advances in technology and keeps current on relevant technology changes.
9. Provide Learning Management System (LMS) support training to faculty, staff, and students.
10. Performs related duties as required.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

Course delivery modalities.

Pedagogic and technical strategies to deliver training to faculty, staff, and students

Interpersonal skills using tact, patience, and courtesy.

English usage, grammar, spelling, punctuation, and vocabulary.

Oral and written communication skills.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Distance Education System Administrator (Continued)

Ability to:

Work independently with little direction.
Analyze situations accurately and adopt effective courses of action.
Adapt to changing technologies and learn functionality of new equipment and systems.
Speak publicly.
Communicate clearly and concisely, both orally and in writing.
Establish and maintain effective working relationships with those contacted in the course of work.
Understand and follow oral and written directions.
Work under steady pressure with frequent interruptions and a high degree of public contact by phone, email, or in person.
Work with and exhibit sensitivity to and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of community college students and personnel, including those with physical or learning disabilities.
Troubleshoot and resolve hardware and software problems.
Design, develop, and use multimedia resources.

Education and Experience Guidelines - *Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:*

Education/Training:

A Bachelor's degree from an accredited college or university with major coursework in computer science, instructional technology, or a related field. At least four (4) years of experience in technical support and/or end-user training experience can be used in lieu of a bachelor's degree.

Experience:

Two (2) years of experience providing system administration and/or end-user support consisting of responsibility for software, application support, and end-user training providing technology related training in small and/or large group settings.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Work is performed primarily in a standard office setting, with some travel from site to site.

Physical: Primary functions require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

Vision: See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents; and to operate assigned equipment.

Hearing: Hear in the normal audio range with or without correction.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
Distance Education System Administrator (*Continued*)

Board Approved: Submitting for Approval June 21, 2018

Johnson & Associates Revised: January 2007

Revised: May 31, 2018

Range: 46

MEMORANDUM OF UNDERSTANDING
By and Between
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
And
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT CHAPTER #291

May 31, 2018

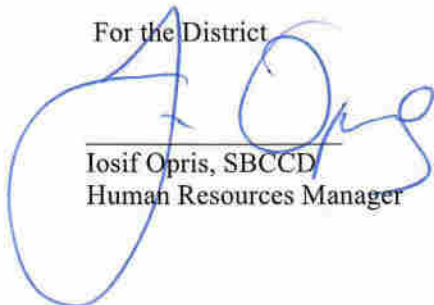
Terms and Conditions: This Memorandum of Understanding is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California School Employees Association, and its Chapter #291, (hereinafter "Association"), collectively referred to as "the Parties".

Due to the recent resignation of one police officer the parties agree that the three (3) police officers in the Police Department be exempt, via this amended MOU, from working the 4/10 Alternative Work Schedule during the Summer (Sunday, June 3 – Saturday, July 28, 2018).

For the reasons above the District and CSEA agree to exempt the Police Officers in the Police Department from the 4/10 Alternative Work Schedule.

This agreement is subject to all approvals required by the CSEA 610 policy and the District.

For the District

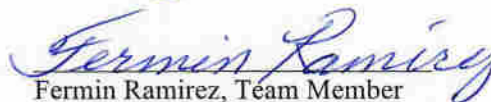


Iosif Opris, SBCCD
Human Resources Manager

For CSEA



Kevin Pakki, President CSEA #291



Fermin Ramirez, Team Member



Ginger Sutphin, Team Member



Stacy Garcia, Team Member



David Stevenson, Team Member



Myesha Kennedy, CSEA LRR

1 Memorandum of understanding
2 *By And Between*
3 San Bernardino Community College District
4 *And*
5 California School Employees Association and its
6 San Bernardino CCD Chapter #291

7
8 **May 31, 2018**
9

10 **Terms and Conditions:** The San Bernardino Community College District, (hereinafter,
11 "District") and the California School Employees Association and its San Bernardino CCD
12 chapter 291 (hereinafter, "Association") agree as follows:
13

- 14 1. In Accordance with Article 16: PERSONNEL, specifically article 16.3 REQUEST for
15 reclassification, it has been determined the following bargaining unit member shall be
16 reclassified.
17
- 18 2. Effective February 12, 2018, bargaining unit member Richard Garcia, Food Services
19 Worker, Range 18 and Step E, 8 hours/260 day work year in the Child Development Center
20 at San Bernardino Valley College will be reclassified to the classification of CDC Food
21 Service Specialist, Range 29 Step A, 8 hours/260 day work year.
22

23 This Agreement is subject to the procedures required by CSEA Policy 610.
24

25
26 For the District

27 
28
29
30 Joe Opris, SBCCD
31 Human Resources Manager
32

For CSEA

33 
34 Kevin Palkki, President CSEA #291
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37 Fermin Ramirez, Team Member
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39 
40 Ginger Sutphin, Team Member
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43 Stacy Garcia, Team Member
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45 
46 David Stevenson, Team Member
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48 
49 Myesha Kennedy, CSEA LRR
50

Grievance Settlement Agreement
By and Between
San Bernardino Community College District
And
California School Employees Association and it's San Bernardino CCD Chapter #291
May 31, 2018

This grievance settlement agreement is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California school employees Association, and that's chapter#291 (hereinafter, "Association").

The parties have met the negotiated the remedy of a grievance filed in the matter of duties performed by Anquanetta May, Switch Board Operator and Lynette Davis, Account Clerk II at Crafton Hills College, which were outside of scope of work traditionally performed by the Switch Board Operator and Account Clerk II classifications at CHC.

Nothing contained in the Agreement shall be construed as an admission of any wrongdoing whatsoever on the part of the District or CSEA. The District and CSEA agree that it is in the best interest of both parties to resolve the above referenced dispute without the expense inconvenience any further proceedings.

The District and CSEA enter into the following agreement as a full and complete settlement of the above referenced matters:

1. The District and CSEA agree that effective May 31, 2018 the individuals mentioned above will be compensated for an additional five percent (5%) salary increase that exceeds STEP E of the classification, Switch Board Operator.
2. The District and CSEA agree that effective May 31, 2018 the individuals mentioned above will be compensated for an additional five percent (5%) salary increase that exceeds STEP E of the classification, Account Clerk II.
3. The length of the compensation shall be for the duration of the out of class duties performed between September 28, 2016 to November 30, 2016 for Anquanetta May, Switch Board Operator.
4. The length of the compensation shall be for the duration of the out of class duties performed between December 1, 2016 to January 8, 2017 for Lynette Davis, Account Clerk II.
5. CSEA and the District acknowledge its duty to bargain on any and all matters within the scope of representation pursuant to the Collective Bargaining Agreement between the parties.
6. CSEA agrees to withdraw, with prejudice, the grievance filed for the above referenced matter.

This Agreement is subject to all approval procedures including procedures required by CSEA Policy 610.

For the District




Iosif Opris
Employee Relations Officer, Human Resources


For the Association




Kevin Palkki, CSEA #291 President



Myesha Kennedy, CSEA LRR



Ginger Sutphin, CSEA Team



David Stevenson, CSEA Team



Stacy Garcia, CSEA Team



Fermin Ramirez, CSEA Team

MEMORANDUM OF UNDERSTANDING
By and Between
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
And
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT CHAPTER #291

May 31, 2018

Terms and Conditions: This Memorandum of Understanding is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California School Employees Association, and its Chapter #291, (hereinafter "Association"). The District and the Association agree to increase the hours of the vacant Custodian classification, Range 27/3.8 hours per day (19 hours per week)/260 days in the Technology Educational Support Services (TESS) Department, District Offices to the classification of Custodian, Range 27/8 hours/260 days at the District Offices based on the existent needs within the department. This change shall not impact other Custodian positions located within other departments across the District.

The District and the Association further agree to the voluntary transfer of Dan Kelly (Range 27, Step E/8 hours/260 days), Custodian at San Bernardino Valley College to the District Offices to occupy the vacant Custodian classification above effective May 2, 2018. This is voluntary transfer is due to the nepotism within the Maintenance & Operations department at San Bernardino Valley College.

1. Dan Kelly will incur no change in pay due to the lateral movement.
2. Shift at the District Offices will be 5:00am to 1:30pm, Monday through Friday.
3. During the Alternate Summer Schedule, Dan Kelly will work 5:00am to 4:00pm.
 - a. The time reflects a one (1) hour lunch period unless mutually agreed upon by the manager and the unit member in accordance with Article 6.5 at which the time can be adjusted to reflect a thirty (30) minute lunch period.
4. Immediate Supervisor is Ernie Loera, Facilities Project Manager.

This agreement is subject to all approvals required by the CSEA Policy 610 and the District.

For the District


Iosif Opris, SBCCD
Human Resources Manager

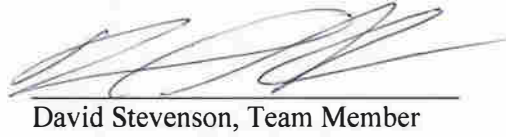
For CSEA


Kevin Palkki, President CSEA #291


Fermin Ramirez, Team Member


Ginger Sutphin, Team Member


Stacy Garcia, Team Member


David Stevenson, Team Member


Myesna Kennedy, CSEA LRR