

CRAFTON HILLS COLLEGE · SAN BERNARDINO VALLEY COLLEGE · KVCR 91.9 FM TV-24

**Meeting of the San Bernardino Community College District Board of Trustees
Business Meeting Minutes
SBCCD Board Room
June 21, 2018, 4:00 p.m.**

PRESENT

Gloria Macias Harrison, Vice President
Dr. Anne L. Viricel, Clerk
Donna Ferracone, Trustee
John Longville, Trustee
Frank Reyes, Trustee
Dr. Donald L. Singer, Trustee
Autumn Blackburn, SBVC Student Trustee

ABSENT

Joseph Williams, President
Elijah Gerard, CHC Student Trustee

CALL TO ORDER – PLEDGE OF ALLEGIANCE

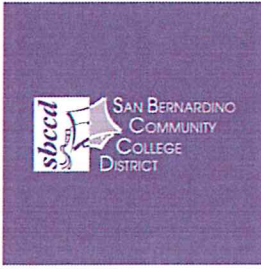
Vice President Harrison called the meeting to order at 4:01pm. Trustee Singer led the pledge of allegiance.

ANNOUNCEMENT OF CLOSED SESSION ITEMS

- Conference with Labor Negotiators pursuant to Government Code section 54957.6
Agency Representative: Bruce Baron – CSEA, CTA, Management/Supervisors, and Confidential Employees
- Public Employee Discipline/Dismissal/Release/Non Re-Employment Government Code 54957 (2 cases)
- Public Employee Performance Evaluation pursuant to Government Code 54957(b)(1)
Title: Chancellor
- Conference with Legal Counsel – Anticipated Litigation pursuant to Government Code section 54956.9(d)(2): (3 cases)
- Conference with Legal Counsel – Existing Litigation pursuant to Government Code section 54956.9(e)(3): (6 cases) Workers Compensation Claim #s: 524343, 502295, 532564, 518774, 523390

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

None



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CONVENE CLOSED SESSION

Closed session convened at 4:05pm.

RECONVENE PUBLIC MEETING

Public meeting reconvened at 5:05pm.

REPORT OF ACTION IN CLOSED SESSION

- On June 21, 2018, the board unanimously took action to approve the settlement of Workers Comp Claim numbers 524343, 502295, 532564, 518774, and 523390.
- The Board unanimously took action to approve a settlement with Swinerton Builders. A copy of the settlement will be available in the office of Business & Fiscal Services.

Trustee Harrison made announcements:

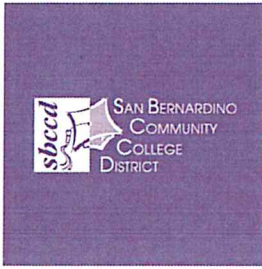
- As a reminder, if you would like to address the Board, please complete a speaker card and turn them into Stacey Nikac before the Board reconvenes from closed session. Speaker cards are in the back of the room under the Board of Trustees photos.
- If you are at the dais, please turn your cell phones off and remove them from the dais.
- Beginning in July, there will no longer be reports made by Board members, the Chancellor, or college presidents. Unless the president has something IMPORTANT to add that is not in their Board written report.

REPORTS

- Trustee Longville acknowledged the work of Trustee Reyes for his involvement in the recent Workforce Development/Department of Labor meeting.
- Trustee Reyes reported on grant opportunities.
- Trustee Harrison gave Autumn Blackburn the Oath of Office for her 2nd term as SBVC Student Trustee.
- President Rodriguez provided a written report and gave a brief campus update.
- Celia Huston reported for SBVC Academic Senate.
- Mike Strong provided a written report and gave a brief campus update.
- Mark McConnell gave a report on behalf of CHC Academic Senate.
- Kevin Palkki gave a report on behalf of CSEA.

PUBLIC COMMENTS ON AGENDA ITEMS

- Denise Allen spoke to item 11b, Consideration of Approval to Accept AP and BP 2410 for First Reading
- Celia Huston spoke to item 11b, Consideration of Approval to Accept AP and BP 2410 for First Reading
- Mark McConnell spoke to item 11b, Consideration of Approval to Accept AP and BP 2410 for First Reading



MINUTES

To approve the minutes of May 10, 2018

Motion/Second: Longville/Reyes

AYES: Harrison, Singer, Ferracone, Longville, Reyes, Viricel, Blackburn

NOES: None

ABSENT: Williams, Gerard

ABSTENTIONS: None

To approve the minutes of May 31, 2018

Motion/Second: Ferracone/Viricel

AYES: Harrison, Ferracone, Longville, Reyes, Viricel, Blackburn

NOES: None

ABSENT: Williams, Gerard

ABSTENTIONS: Singer

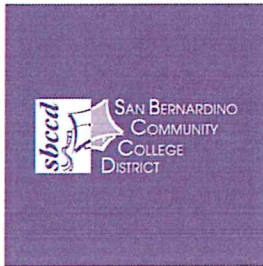
CONSENT AGENDA

Instruction/Student Services

- Consideration of Approval of Curriculum – CHC
- Consideration of Approval to Serve Wine Spirits and Beer at a Campus Events-SBVC

Human Resources

- Consideration of Approval of Adjunct and Substitute Academic Employees
- Consideration of Approval of Contracts for Tenure Track Academic Employees
- Consideration of Approval of District Volunteers
- Consideration of Approval of Employee Promotions
- Consideration of Approval of Employee Transfers
- Consideration of Approval of Employment Contracts for Academic & Classified Managers
- Consideration of Approval of Employment Contracts for Executive Managers
- Consideration of Approval of Job Description for College Police Officer **(per the addendum: revised the job description)**
- Consideration of Approval of Job Description for Director, Labor Relations and Compliance
- Consideration of Approval of Job Description for Distance Education System Administrator
- Consideration of Approval of Job Description for Vice Chancellor of Workforce Development, Advancement & Media Systems and Reclassification of Employee **(per the addendum: revised the job description)**
- Consideration of Approval of Non-Instructional Pay for Academic Employees
- Consideration of Approval of Professional Expert, Short-Term, and Substitute Employees **(per the addendum: replacing the entire item)**
- Consideration of Approval of Reclassification of Employees
- Consideration of Approval of Salary Advancement for Academic Employees
- Consideration of Approval to Accept Employee Resignations
- Consideration of Approval to Accept Employee Retirements
- Consideration of Approval to Appoint District Employees



- Consideration of Approval to Appoint Interim Managers (**per the addendum: corrected the item to reflect Terri Long replaces Dr. James Smith, Interim VPI**)
- Consideration of Approval to Appoint Temporary Academic Employees
- Consideration of Approval to Pay Stipends
- Consideration of New Management Job Descriptions and Management Reclassification (**per the addendum: revised the job description for the Assistant Manager, Workforce Development**)

Business & Fiscal Services

- Consideration of Approval of 2018-19 Gann Limit
- Consideration of Approval of Authorized Signature List
- Consideration of Approval of District & College Expenses
- Consideration of Approval of District Bank Accounts
- Consideration of Approval of Individual Memberships
- Consideration of Approval of Professional Services Contracts-Agreements
- Consideration of Approval of Purchase Order Report
- Consideration of Approval of Routine Contracts-Agreements and Memorandums of Understanding
- Consideration of Approval of Surplus Property and Authorization for Private Sale or Disposal
- Consideration of Approval to Adopt a Resolution for the California Department of Education
- Consideration of Approval to Adopt a Resolution for the California Department of Rehabilitation
- Consideration of Approval to Adopt a Resolution Regarding the Expenditure of Proposition 30 Education Protection Account Funds
- Consideration to Adopt Resolution to Grant Excused Absence (**per the addendum: revised the resolution for Trustee Williams to reflect two dates: 5/31/18 and 6/21/18**)
- Consideration to Approve Conference Attendance
- Consideration to Approve Order of Election and the Specifications of the Election Order

To approve the consent agenda

Motion/Second: Reyes/Viricel

AYES: Harrison, Singer, Ferracone, Longville, Reyes, Viricel, Blackburn

NOES: None

ABSENT: Williams, Gerard

ABSTENTIONS: None

ITEMS PULLED FROM CONSENT AGENDA FOR SEPARATE ACTION

To approve curriculum for SBVC

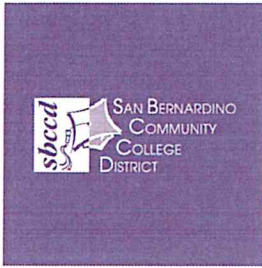
Motion/Second: Singer/Longville

AYES: Harrison, Singer, Ferracone, Longville, Reyes, Viricel, Blackburn

NOES: None

ABSENT: Williams, Gerard

ABSTENTIONS: None



ACTION AGENDA

To approve board policies for first reading. (per the addendum: pull AP and BP 2510 on pages 352-367 and correct the title of Vice Chancellor to Executive Director of Human Resources on page 384)

- BP & AP 3280 Grants
- BP & AP 3300 Public Records
- BP & AP 3420 Equal Employment Opportunity
- BP & AP 3530 Weapons on Campus
- AP 6305 Reserves (no BP)
- BP & AP 6320 Investments
- BP & AP 6340 Bids and Contracts
- BP & AP 7100 Commitment to Diversity
- BP & AP 7400 Travel
- BP & AP 7500 Volunteers

Motion/Second: Ferracone/Reyes

AYES: Harrison, Singer, Ferracone, Longville, Reyes, Viricel, Blackburn

NOES: None

ABSENT: Williams, Gerard

ABSTENTIONS: None

To approve AP and BP 2410 for First Reading on pages 412-414.

Discussion: Trustee Ferracone introduced the item and provided the history, the work done by the BOT Policy Committee, District Assembly, and the Senates on AP and BP 2410 since fall 2017. After much discussion, the Board agreed to approve the language for AP and BP 2410 as recommended by the BOT Policy Committee on pages 412-414.

Motion/Second: Ferracone/Singer

AYES: Harrison, Singer, Ferracone, Longville, Reyes, Viricel, Blackburn

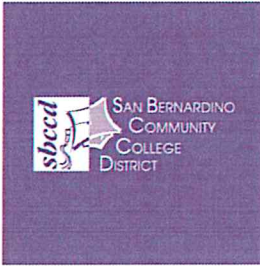
NOES: None

ABSENT: Williams, Gerard

ABSTENTIONS: None

To approve Board Policies and Administrative Procedures for final reading with the correction to the spelling of "chaperones" in BP 4300.

- BP & AP 2365 – Recording
- BP & AP 4240 Academic Renewal
- BP & AP 4300 Field Trips and Excursions
- AP 5013 Students in the Military (No BP)
- BP & AP 5015 Residence Determination
- BP & AP 5030 Fees
- BP & AP 5075 - Course Adds, Drops, and Withdrawals
- BP & AP 5420 Associated Students Finance
- BP 7260 Classified Supervisors and Managers



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Motion/Second: Ferracone/Viricel

AYES: Harrison, Singer, Ferracone, Longville, Reyes, Viricel, Blackburn

NOES: None

ABSENT: Williams, Gerard

ABSTENTIONS: None

To approve the adoption of fiscal year 2018-2019 tentative budget

Motion/Second: Viricel/Singer

AYES: Harrison, Singer, Ferracone, Longville, Reyes, Viricel, Blackburn

NOES: None

ABSENT: Williams, Gerard

ABSTENTIONS: None

To approve the dissolution of KVCR Educational Foundation

Motion/Second: Viricel/Reyes

AYES: Harrison, Singer, Ferracone, Longville, Reyes, Viricel, Blackburn

NOES: None

ABSENT: Williams, Gerard

ABSTENTIONS: None

To refer the revised employment contract for the Chancellor to the BOT evaluation committee to review and submit a recommendation to the board in July/August

Motion/Second: Longville/Viricel

AYES: Harrison, Singer, Ferracone, Longville, Reyes, Viricel

NOES: None

ABSENT: Williams, Gerard, Blackburn

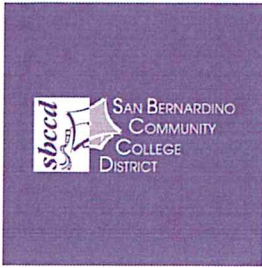
ABSTENTIONS: None

INFORMATION ITEMS

- Advancement in Rank-CHC
- Advancement in Rank-SBVC
- Applause Cards
- Budget Report
- Clery Report
- General Fund Cash Flow Analysis
- Memorandums of Understanding between SBCCD and the California School Employees Association and its SBCCD Chapter 291 (CSEA) **(per the addendum: added MOU dated 6/19/18 RE: CSEA salary schedule and implementation of the compensation study)**

PUBLIC COMMENT ON NON-AGENDA ITEMS

Ernest Guillen



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ADJOURN

The next meeting of the Board: Business Meeting 4pm, July 12, 2018

Vice President Harrison adjourned the meeting in memory of Marie Alonzo at 6:32pm

A handwritten signature in black ink, appearing to read "Anne L. Viricef", is written over a horizontal line.

Dr. Anne L. Viricef, Clerk SBCCD Board of Trustees