

**Meeting of the San Bernardino Community College District Board of Trustees
Business Meeting Minutes
SBCCD Board Room
July 12, 2018, 4:00 p.m.**

PRESENT

Joseph Williams, President
Gloria Macias Harrison, Vice President
Dr. Anne L. Viricel, Clerk
Donna Ferracone, Trustee
John Longville, Trustee
Frank Reyes, Trustee
Dr. Donald L. Singer, Trustee
Elijah Gerard, CHC Student Trustee
Autumn Blackburn, SBVC Student Trustee (arrived at 6:17pm)

ABSENT

None

CALL TO ORDER – PLEDGE OF ALLEGIANCE

President Williams called the meeting to order at 4:00pm. Trustee Ferracone led the pledge of allegiance.

ANNOUNCEMENT OF CLOSED SESSION ITEMS

- Conference with Labor Negotiators pursuant to Government Code section 54957.6
Agency Representative: Bruce Baron – CSEA, CTA, Management/Supervisors, and Confidential Employees
- Public Employee Discipline/Dismissal/Release/Non Re-Employment Government Code 54957 (2 cases)
- Public Employee Performance Evaluation pursuant to Government Code 54957(b)(1)
Title: Chancellor
- Conference with Legal Counsel – Anticipated Litigation pursuant to Government Code section 54956.9(d)(2): (3 cases)
- Conference with Legal Counsel – Existing Litigation pursuant to Government Code section 54956.9(e)(3): (2 cases) Workers Compensation Claim#: 479409, 482243

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

None

CONVENE CLOSED SESSION

Closed session convened at 4:01pm.

RECONVENE PUBLIC MEETING

Public meeting reconvened at 5:42pm.

REPORT OF ACTION IN CLOSED SESSION

- In closed session, the Board unanimously took action to accept the resignation settlement of employee #23605 from the position of Director of Human Resources.

OATH OF OFFICE

Crafton Hills College Student Trustee, Elijah Gerard, was given the Oath of Office by President Williams.

REPORTS

- Trustee Longville commented on the CalTrans Work Crew project and how it has put formerly incarcerated individuals back to work. He reported on the BOT CTE Ad Hoc committee and recognized the CTE programs that are making a difference in people's lives.

- Trustee Ferracone reported the Foundations Ad Hoc met and discussed the formation of one auxiliary committee and agreements for the different types of foundations. The Policy committee reviewed policies for the 2018-2019 year. Will meet in September to discuss BP and AP 2510.
- Chancellor congratulated Executive Vice Chancellor Torres for his appointment to CCC Institutional Effectiveness Advisory Committee. SBCCD has \$1 million in budget for advance manufacturing future initiative thanks to the help of Assembly member Eloise Reyes.
- On behalf of CSEA, Kevin Palkki thanked the Board for approving the salary MOU. CSEA conference in Sacramento this year to discuss national issues.

PUBLIC COMMENTS ON AGENDA ITEMS

None.

MINUTES

To approve the minutes of June 12-13, 2018

Trustee Viricel moved to approve the minutes of June 12-13, 2018. Trustee Harrison seconded the motion.

AYES: Williams, Harrison, Singer, Ferracone, Longville, Reyes, Viricel, Gerard

NOES: None

ABSENT: Blackburn

ABSTENTIONS: None

To approve the minutes of June 21, 2018

Trustee Harrison moved to approve the minutes of June 21, 2018. Trustee Ferracone seconded the motion.

AYES: Harrison, Singer, Ferracone, Longville, Reyes, Viricel

NOES: None

ABSENT: Blackburn

ABSTENTIONS: Williams, Gerard

CONSENT AGENDA

Instruction/Student Services

Consideration of Approval of Curriculum – CHC

Human Resources

Consideration of Approval of Adjunct and Substitute Academic Employees

Consideration of Approval of Non-Instructional Pay for Academic Employees

Consideration of Approval to Appoint Temporary Academic Employees

Consideration of Approval of Salary Advancement for Academic Employees

Consideration of Approval to Pay Stipends

Consideration of Approval of Professional Expert, Short-Term, and Substitute Employees

Consideration of Approval of District Volunteers

Consideration of Approval to Accept Employee Resignations

Consideration of Approval to Accept Employee Retirements

Consideration of Approval to Appoint District Employees

Consideration of Approval to Appoint Interim Managers

Consideration of Approval to Adopt Revised Salary Ranges

As amended: p.72 to Strike Financial Aid Officer from Range 44. Add EOPS Coordinator, Financial Aid Coordinator to Range 45. Strike College Police Officer from Range 50.

As amended: p.76 to Strike College Police Officer and Financial Aid Coordinator from Range 44. Add EOPS Coordinator, Financial Aid Coordinator to Range 45.

Business & Fiscal Services

Consideration of Approval of District & College Expenses

Consideration of Approval of Individual Memberships

Consideration to Approve Conference Attendance

As amended to include the conference attendance list.

Consideration of Approval of Professional Services Contracts-Agreements
Consideration of Approval of Purchase Order Report
Consideration of Approval of Surplus Property and Authorization for Private Sale or Disposal
Consideration of Approval of Surplus Property and Authorize Donation to Rim of the World Unified School District
Consideration of Approval of Vacation Payout
Consideration of Approval to Adopt a Resolution Approving the Appropriation of Funds for the 2017-19 Fiscal Year

Facilities

Consideration of Approval of 2020-21 Five Year Construction Plan
Consideration of Approval to Award a Small Scale Construction Contract to MediaCentric Integration, Inc. of Torrance, CA
Consideration of Approval to Award a Small Scale Construction Contract to Medina Construction of Riverside, CA
Consideration of Approval to Award Informal Bid #01-1617-04 and Ratify a Contract to HP Construction & Management, Inc. of Riverside, CA
Consideration of Approval to Award Informal Bid #01-1718-09 and Contract to ACCO of Commerce, CA
Consideration of Approval to Award Informal Bid #03-1718-12 and Ratify a Contract to SDSTATURE of San Diego, CA

Trustee Longville moved to approve the consent agenda as amended. Trustee Harrison seconded the motion.

AYES: Williams, Harrison, Singer, Ferracone, Longville, Reyes, Viricel, Gerard
NOES: None
ABSENT: Blackburn
ABSTENTIONS: None

ITEMS PULLED FROM THE CONSENT AGENDA FOR SEPARATE ACTION

To approve the employment contract for the Chancellor as discussed with the Chancellor and as amended.
As amended: Contract end date of 6/30/17 and contract to include the goals. The goals will be a priority item to the contract and used to evaluate the Chancellor. The addition of one year to the contract will be considered at the end of his next evaluation.

Trustee Viricel moved to approve the employment contract for the Chancellor as amended. Trustee Singer seconded the motion.

AYES: Williams, Harrison, Singer, Longville, Reyes, Viricel, Gerard
NOES: Ferracone
ABSENT: Blackburn
ABSTENTIONS: None

To approve Routine Contracts-Agreements and Memorandums

Trustee Harrison moved to approve the routine contracts-agreements and memorandums. Trustee Reyes seconded the motion.

Discussion: There was discussion on the cost effectiveness of purchasing versus the cost of renting vans.

AYES: Williams, Harrison, Singer, Longville, Reyes, Viricel, Gerard Ferracone
NOES: None
ABSENT: Blackburn
ABSTENTIONS: None

ACTION AGENDA

To approve Board Policies and Administrative Procedures

- BP & AP 2410 Board Policies & Procedures
- BP & AP 3280 Grants
- BP & AP 3300 Public Records
- BP & AP 3420 Equal Employment Opportunity
- BP & AP 3530 Weapons on Campus
- AP 6305 Reserves (no BP)
- BP & AP 6320 Investments
- BP & AP 6340 Bids and Contracts
- BP & AP 7100 Commitment to Diversity
- BP & AP 7400 Travel BP & AP 7500 Volunteers

Trustee Harrison moved to approve the Board Policies and Administrative Procedures. Trustee Viricel seconded the motion.

AYES: Williams, Harrison, Singer, Ferracone, Longville, Reyes, Viricel, Blackburn, Gerard

NOES: None

ABSENT: None

ABSTENTIONS: None

INFORMATION ITEMS

Applause Cards

Budget Report

Clery Report

General Fund Cash Flow Analysis

Memorandums of Understanding between SBCCD and the California School Employees Association and its

SBCCD Chapter 291 (CSEA)

New Trustee Orientation

PUBLIC COMMENT ON NON-AGENDA ITEMS

Mesha Washington

Dewey Kelleygray

ADJOURN

The next meeting of the Board: Study Session (Potential Bond & Real Estate Investment) 12pm, August 2, 2018. President Williams adjourned the meeting at 6:20pm.



Dr. Anne L. Viricel
Clerk SBCCD Board of Trustees