

BOARD MEETING ADDENDUM September 13, 2018

AGENDA ITEM#	PG#	CONSENT AGENDA						
9.a.2	11-31	Revised board item to remove	Revised board item to remove the project for the rewriting of the faculty					
		handbook with an emphasis	on enrollment management.					
9.a.9	62	Replaced "media" with "broa	adcast" in the job description for Manager,					
		Programming-KVCR TV/FM.						
9.a.11	66	Add Byron Isaac to the Appo	ointment of District Employees, effective					
		9/17/18 pending live scan cl	earance.					
9.b.2	101	Edited the information description for the County of San Bernardino						
		contract (17107).						
		San Bernardino, County of	(17107) In partnership with the San Bernardino County Economic Development Agency and the SBUSD, the colleges will provide enough sections of work-readiness classes and work experience to accommodate youth students; support programs student with concurrent enrollment in college classes; matriculation agreements; support an integrated approach to program for real world applications; data to monitor, manage and ensure the success of program; coordinate with partner for career pathways strategies; no charge to supplier Term: 9/13/2018 - 6/30/2023					
			Funding Source: N/A					

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Jose F. Torres, Executive Vice Chancellor

PREPARED BY: Dr. Audre Levy, Interim President, CHC

Diana Rodriguez, President, SBVC

Kristina Hannon, Executive Director, Human Resources

DATE: September 13, 2018

SUBJECT: Consideration of Approval of Non-Instructional Pay for Academic

Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve non-instructional pay for academic employees as indicated on the attached.

OVERVIEW

Approval of non-instructional pay for academic employees per the attached list is being submitted for approval.

ANALYSIS

Non-instructional pay, at a rate of \$52.00 per hour beginning July 1, 2018, is requested on a periodic basis to assist departments with various research, projects, committee work, or events on campus or in the community. Prior to July 1, 2018, the hourly rate was \$49.00.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The cost of the non-instructional pay is included in the appropriate budget.

			Not to	Exceed	
	From	То	Hours	Amount	Project
Abad, Jeremy Guided Pathways	9/7/18	5/23/19	18	\$936.00	Corequisite English Training RATIFICATION: The workshops were scheduled after board items were due.
Allen, Denise Institutional Effectiveness Partnership Initiative (IEPI)	9/14/18	5/23/19	60	\$3,120.00	Rewrite Faculty Handbook with an emphasis on enrollment management.
Allen, Denise Office of Instruction General Fund	7/1/18	5/23/19	100	\$5,200.00	Faculty Chair duties required to be performed on campus during the Summer, Spring, and Winter breaks. RATIFICATION: New to the CTA Contract. We were not aware that this was approved.
Anderson, Jonathan Institutional Effectiveness Partnership Initiative (IEPI)	9/14/18	5/23/19	60	\$3,120.00	Rewrite Faculty Handbook with an emphasis on enrollment management.
Anderson, Jonathan Office of Instruction General Fund	7/1/18	5/23/19	50	\$2,600.00	Faculty Chair duties required to be performed on campus during the Summer, Spring, and Winter breaks. RATIFICATION: New to the CTA Contract. We were not aware that this was approved.
Andrews, Breanna Institutional Effectiveness Partnership Initiative (IEPI)	9/14/18	5/23/19	60	\$3,120.00	Rewrite Faculty Handbook with an emphasis on enrollment management.
Andrews, Breanna Office of Instruction General Fund	7/1/18	5/23/19	50	\$2,600.00	Faculty Chair duties required to be performed on campus during the Summer, Spring, and Winter breaks. RATIFICATION: New to the CTA Contract. We were not aware that this was approved.
Baccari, Angelica Basic Skills	8/17/18	5/23/19	36	\$1,872.00	Corequisite Math Training RATIFICATION: The workshops were scheduled after board items were due.

			Not to Exceed		
	From	То	Hours	Amount	Project
Bartlett, Ryan Honors Program	8/13/18	12/14/18	10	\$520.00	Worked with students to customize their projects and deepen knowledge of course subject matter. RATIFICATION: Facuty were selected after the Board meeting on August 9, 2018.
Bartlett, Ryan Institutional Effectiveness Partnership Initiative (IEPI)	9/14/18	5/23/19	60	\$3,120.00	Rewrite Faculty Handbook with an emphasis on enrollment management.
Bartlett, Ryan Office of Instruction General Fund	7/1/18	5/23/19	50	\$2,600.00	Faculty Chair duties required to be performed on campus during the Summer, Spring, and Winter breaks. RATIFICATION: New to the CTA Contract. We were not aware that this was approved.
Begley, David Basic Skills	8/17/18	5/23/19	36	\$1,872.00	Corequisite Math Training RATIFICATION: The workshops were scheduled after board items were due.
Blanck, Robert Honors Program	8/13/18	12/14/18	10	\$520.00	Worked with students to customize their projects and deepen knowledge of course subject matter. RATIFICATION: Facuty were selected after the Board meeting on August 9, 2018.
Blanck, Robert Guided Pathways	9/7/18	5/23/19	18	\$936.00	Corequisite English Training RATIFICATION: The workshops were scheduled after board items were due.
Boebinger, Kelly Office of Instruction General Fund	6/13/18	6/13/18	2	\$104.00	Interviewing candidates for substitute lab technician position in Physics. RATIFICATION: The interviews occurred after the deadline to submit board items.
Bogh, Debbie Institutional Effectiveness Partnership Initiative (IEPI)	9/14/18	5/23/19	60	\$3,120.00	Rewrite Faculty Handbook with an emphasis on enrollment management.

			Not to	Exceed	
	From	То	Hours	Amount	Project
Bogh, Debbie Office of Instruction General Fund	7/1/18	5/23/19	50	\$2,600.00	Faculty Chair duties required to be performed on campus during the Summer, Spring, and Winter breaks. RATIFICATION: New to the CTA Contract. We were not aware that this was approved.
Branson, Joanna Guided Pathways	9/7/18	5/23/19	18	\$936.00	Corequisite English Training RATIFICATION: The workshops were scheduled after board items were due.
Bridges, Andrew Honors Program	8/13/18	12/14/18	10	\$520.00	Worked with students to customize their projects and deepen knowledge of course subject matter. RATIFICATION: Facuty were selected after the Board meeting on August 9, 2018.
Brink, T. L. Honors Program	8/13/18	12/14/18	10	\$520.00	Worked with students to customize their projects and deepen knowledge of course subject matter. RATIFICATION: Facuty were selected after the Board meeting on August 9, 2018.
Bryant, Tom Honors Program	8/13/18	12/14/18	10	\$520.00	Worked with students to customize their projects and deepen knowledge of course subject matter. RATIFICATION: Facuty were selected after the Board meeting on August 9, 2018.
Bryant, Tom Institutional Effectiveness Partnership Initiative (IEPI)	9/14/18	5/23/19	60	\$ 3,120.00	Rewrite Faculty Handbook with an emphasis on enrollment management.
Bryant, Tom Office of Instruction General Fund	7/1/18	5/23/19	100	\$5,200.00	Faculty Chair duties required to be performed on campus during the Summer, Spring, and Winter breaks. RATIFICATION: New to the CTA Contract. We were not aware that this was approved.
Burkhart, Angelina Honors Program	8/13/18	12/14/18	10	\$520.00	Worked with students to customize their projects and deepen knowledge of course subject matter. RATIFICATION: Facuty were selected after the Board meeting on August 9, 2018.

			Not to	Exceed	
	From	То	Hours	Amount	Project
Castillo, Andrew Guided Pathways	9/7/18	5/23/19	18	\$936.00	Corequisite English Training RATIFICATION: The workshops were scheduled after board items were due.
Cervantez, Jeff Institutional Effectiveness Partnership Initiative (IEPI)	9/14/18	5/23/19	60	\$3,120.00	Rewrite Faculty Handbook with an emphasis on enrollment management.
Cervantez, Jeff Office of Instruction General Fund	7/1/18	5/23/19	50	\$2,600.00	Faculty Chair duties required to be performed on campus during the Summer, Spring, and Winter breaks. RATIFICATION: New to the CTA Contract. We were not aware that this was approved.
Chairez, Octavio Basic Skills	8/17/18	5/23/19	36	\$1,872.00	Corequisite Math Training RATIFICATION: The workshops were scheduled after board items were due.
Cline, Melissa Basic Skills	7/1/18	8/5/18	72	\$3,744.00	Writing noncredit curriculum RATIFICATION: Project was extended.
Costello, Gerarda Honors Program	8/13/18	12/14/18	10	\$520.00	Worked with students to customize their projects and deepen knowledge of course subject matter. RATIFICATION: Facuty were selected after the Board meeting on August 9, 2018.
Cowles, Randee Guided Pathways	9/7/18	5/23/19	18	\$936.00	Corequisite English Training RATIFICATION: The workshops were scheduled after board items were due.
Crow, Kathryn Institutional Effectiveness Partnership Initiative (IEPI)	9/14/18	5/23/19	60	\$3,120.00	Rewrite Faculty Handbook with an emphasis on enrollment management.
Crow, Kathryn Office of Instruction General Fund	7/1/18	5/23/19	50	\$2,600.00	Faculty Chair duties required to be performed on campus during the Summer, Spring, and Winter breaks. RATIFICATION: New to the CTA Contract. We were not aware that this was approved.

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	From	То	Hours	Amount	Project
Dibartolo, Cheryl Honors Program	8/13/18	12/14/18	10	\$520.00	Worked with students to customize their projects and deepen knowledge of course subject matter. RATIFICATION: Facuty were selected after the Board meeting on August 9, 2018.
Dinu, Razvan Basic Skills	8/17/18	5/23/19	36	\$1,872.00	Corequisite Math Training RATIFICATION: The workshops were scheduled after board items were due.
Dobbs, Anne Honors Program	8/13/18	12/14/18	10	\$520.00	Worked with students to customize their projects and deepen knowledge of course subject matter. RATIFICATION: Facuty were selected after the Board meeting on August 9, 2018.
Dobbs, Anne Guided Pathways	9/7/18	5/23/19	18	\$936.00	Corequisite English Training RATIFICATION: The workshops were scheduled after board items were due.
Dudash, Leigh Honors Program	8/13/18	12/14/18	10	\$520.00	Worked with students to customize their projects and deepen knowledge of course subject matter. RATIFICATION: Facuty were selected after the Board meeting on August 9, 2018.
Ebner, Noah Honors Program	8/13/18	12/14/18	10	\$520.00	Worked with students to customize their projects and deepen knowledge of course subject matter. RATIFICATION: Facuty were selected after the Board meeting on August 9, 2018.
Enciso-Villasenor, Jairo Basic Skills	8/17/18	5/23/19	36	\$1,872.00	Corequisite Math Training RATIFICATION: The workshops were scheduled after board items were due.
Escobar, Joshua Guided Pathways	9/7/18	5/23/19	18	\$936.00	Corequisite English Training RATIFICATION: The workshops were scheduled after board items were due.
Estus, Steven Honors Program	8/13/18	12/14/18	10	\$520.00	Worked with students to customize their projects and deepen knowledge of course subject matter. RATIFICATION: Facuty were selected after the Board meeting on August 9, 2018.
Estus, Steven Guided Pathways	9/7/18	5/23/19	18	\$936.00	Corequisite English Training RATIFICATION: The workshops were scheduled after board items were due.

			Not to Exceed		
	From	То	Hours	Amount	Project
Firtha, Christie Guided Pathways	9/7/18	5/23/19	18	\$936.00	Corequisite English Training RATIFICATION: The workshops were scheduled after board items were due.
Friday, Brian Basic Skills	8/17/18	5/23/19	36	\$1,872.00	Corequisite Math Training RATIFICATION: The workshops were scheduled after board items were due.
George, Kenneth Institutional Effectiveness Partnership Initiative (IEPI)	9/14/18	5/23/19	60	\$ 3,120.00	Rewrite Faculty Handbook with an emphasis on enrollment management.
George, Kenneth Office of Instruction General Fund	7/1/18	5/23/19	100	\$5,200.00	Faculty Chair duties required to be performed on campus during the Summer, Spring, and Winter breaks. RATIFICATION: New to the CTA Contract. We were not aware that this was approved.
Gill, Jon Honors Program	8/13/18	12/14/18	10	\$520.00	Worked with students to customize their projects and deepen knowledge of course subject matter. RATIFICATION: Facuty were selected after the Board meeting on August 9, 2018.
Green, Laurie Institutional Effectiveness Partnership Initiative (IEPI)	9/14/18	5/23/19	60	\$3,120.00	Rewrite Faculty Handbook with an emphasis on enrollment management.
Green, Laurie Office of Instruction General Fund	7/1/18	5/23/19	50	\$2,600.00	Faculty Chair duties required to be performed on campus during the Summer, Spring, and Winter breaks. RATIFICATION: New to the CTA Contract. We were not aware that this was approved.
Gren, Eric Honors Program	8/13/18	12/14/18	10	\$520.00	Worked with students to customize their projects and deepen knowledge of course subject matter. RATIFICATION: Facuty were selected after the Board meeting on August 9, 2018.
Grigsby, Michael Basic Skills	8/17/18	5/23/19	36	\$1,872.00	Corequisite Math Training RATIFICATION: The workshops were scheduled after board items were due.

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	From	То	Hours	Amount	Project
Gunter, Melody Honors Program	8/13/18	12/14/18	10	\$520.00	Worked with students to customize their projects and deepen knowledge of course subject matter. RATIFICATION: Facuty were selected after the Board meeting on August 9, 2018.
Gutierrez, Laura Larsen EOPS	9/14/18	6/30/19	360	\$18,720.00	EOPS Counselor - Provide academic, career and personal counseling
Hamlett, Cynthia Guided Pathways	9/7/18	5/23/19	18	\$936.00	Corequisite English Training RATIFICATION: The workshops were scheduled after board items were due.
Hamlett, Ryan Honors Program	8/13/18	12/14/18	10	\$520.00	Worked with students to customize their projects and deepen knowledge of course subject matter. RATIFICATION: Facuty were selected after the Board meeting on August 9, 2018.
Hamlett, Ryan Basic Skills	8/17/18	5/23/19	36	\$1,872.00	Corequisite Math Training RATIFICATION: The workshops were scheduled after board items were due.
Hanley, Jodi Basic Skills	8/17/18	5/23/19	36	\$1,872.00	Corequisite Math Training RATIFICATION: The workshops were scheduled after board items were due.
Harris, Matti Guided Pathways	9/7/18	5/23/19	18	\$936.00	Corequisite English Training RATIFICATION: The workshops were scheduled after board items were due.
Hawkins, Damaris J. Guided Pathways	9/7/18	5/23/19	18	\$936.00	Corequisite English Training RATIFICATION: The workshops were scheduled after board items were due.
Hayes, Ashley Guided Pathways	9/7/18	5/23/19	18	\$936.00	Corequisite English Training RATIFICATION: The workshops were scheduled after board items were due.
Hellerman, Steve Honors Program	8/13/18	12/14/18	10	\$520.00	Worked with students to customize their projects and deepen knowledge of course subject matter. RATIFICATION: Facuty were selected after the Board meeting on August 9, 2018.

			Not to	Exceed	
	From	То	Hours	Amount	Project
Hendrickson, Catherine Institutional Effectiveness Partnership Initiative (IEPI)	9/14/18	5/23/19	60	\$3,120.00	Rewrite Faculty Handbook with an emphasis on enrollment management.
Hendrickson, Catherine Office of Instruction General Fund	7/1/18	5/23/19	100	\$5,200.00	Faculty Chair duties required to be performed on campus during the Summer, Spring, and Winter breaks. RATIFICATION: New to the CTA Contract. We were not aware that this was approved.
Henley, Lauren Honors Program	8/13/18	12/14/18	10	\$520.00	Worked with students to customize their projects and deepen knowledge of course subject matter. RATIFICATION: Facuty were selected after the Board meeting on August 9, 2018.
Henley, Lauren Guided Pathways	9/7/18	5/23/19	18	\$936.00	Corequisite English Training RATIFICATION: The workshops were scheduled after board items were due.
Hidalgo, Joshua Basic Skills	7/9/18	8/7/18	34	\$1,768.00	MATH DLA/ EOPS Summer Readiness RATIFICATION: Confusion as to whether this was approved by BSI or not.
Hidalgo, Joshua Basic Skills	8/17/18	5/23/19	36	\$1,872.00	Corequisite Math Training RATIFICATION: The workshops were scheduled after board items were due.
Hogrefe, Rick Honors Program	8/13/18	12/14/18	10	\$520.00	Worked with students to customize their projects and deepen knowledge of course subject matter. RATIFICATION: Facuty were selected after the Board meeting on August 9, 2018.
Hogrefe, Rick Institutional Effectiveness Partnership Initiative (IEPI)	9/14/18	5/23/19	60	\$ 3,120.00	Rewrite Faculty Handbook with an emphasis on enrollment management.
Hogrefe, Rick Office of Instruction General Fund	7/1/18	5/23/19	50	\$2,600.00	Faculty Chair duties required to be performed on campus during the Summer, Spring, and Winter breaks. RATIFICATION: New to the CTA Contract. We were not aware that this was approved.

			Not to Exceed		
	From	То	Hours	Amount	Project
Hughes, Richard Honors Program	8/13/18	12/14/18	10	\$520.00	Worked with students to customize their projects and deepen knowledge of course subject matter. RATIFICATION: Facuty were selected after the Board meeting on August 9, 2018.
Jimenez, Sabrina Honors Program	8/13/18	12/14/18	10	\$520.00	Worked with students to customize their projects and deepen knowledge of course subject matter. RATIFICATION: Facuty were selected after the Board meeting on August 9, 2018.
Juan, Shirley Basic Skills	8/17/18	5/23/19	36	\$1,872.00	Corequisite Math Training RATIFICATION: The workshops were scheduled after board items were due.
Koenig, Emilie Guided Pathways	9/7/18	5/23/19	18	\$936.00	Corequisite English Training RATIFICATION: The workshops were scheduled after board items were due.
La Pointe, Stacy Guided Pathways	9/7/18	5/23/19	18	\$936.00	Corequisite English Training RATIFICATION: The workshops were scheduled after board items were due.
Lacson, Ronillo Guided Pathways	9/7/18	5/23/19	18	\$936.00	Corequisite English Training RATIFICATION: The workshops were scheduled after board items were due.
Lamb, Wendy Honors Program	8/13/18	12/14/18	10	\$520.00	Worked with students to customize their projects and deepen knowledge of course subject matter. RATIFICATION: Facuty were selected after the Board meeting on August 9, 2018.
Lamb, Wendy Guided Pathways	9/7/18	5/23/19	18	\$936.00	Corequisite English Training RATIFICATION: The workshops were scheduled after board items were due.
Langenfeld, Elizabeth Honors Program	8/13/18	12/14/18	10	\$520.00	Worked with students to customize their projects and deepen knowledge of course subject matter. RATIFICATION: Facuty were selected after the Board meeting on August 9, 2018.
Ledoux, Janine Honors Program	8/13/18	12/14/18	10	\$520.00	Worked with students to customize their projects and deepen knowledge of course subject matter. RATIFICATION: Facuty were selected after the Board meeting on August 9, 2018.

			Not to	Exceed	
	From	То	Hours	Amount	Project
Lee, James Guided Pathways	9/7/18	5/23/19	18	\$936.00	Corequisite English Training RATIFICATION: The workshops were scheduled after board items were due.
Lehar, Jade Tutoring General Fund	8/13/18	12/14/18	342	\$17,784.00	Reading Tutoring Curriculum RATIFICATION: Schedule changes, no instructors, and attrition.
Lehar, Jade Guided Pathways	9/7/18	5/23/19	18	\$936.00	Corequisite English Training RATIFICATION: The workshops were scheduled after board items were due.
Linfield, Leon Honors Program	8/13/18	12/14/18	10	\$520.00	Worked with students to customize their projects and deepen knowledge of course subject matter. RATIFICATION: Facuty were selected after the Board meeting on August 9, 2018.
Linfield, Leon Guided Pathways	9/7/18	5/23/19	18	\$936.00	Corequisite English Training RATIFICATION: The workshops were scheduled after board items were due.
Maloney-Hinds, Colleen Institutional Effectiveness Partnership Initiative (IEPI)	9/14/18	5/23/19	60	\$3,120.00	Rewrite Faculty Handbook with an emphasis on enrollment management.
Maloney-Hinds, Colleen Office of Instruction General Fund	7/1/18	5/23/19	100	\$5,200.00	Faculty Chair duties required to be performed on campus during the Summer, Spring, and Winter breaks. RATIFICATION: New to the CTA Contract. We were not aware that this was approved.
Mansourian, Farhad Honors Program	8/13/18	12/14/18	10	\$520.00	Worked with students to customize their projects and deepen knowledge of course subject matter. RATIFICATION: Facuty were selected after the Board meeting on August 9, 2018.
Maule, Jonathan Guided Pathways	9/7/18	5/23/19	18	\$936.00	Corequisite English Training RATIFICATION: The workshops were scheduled after board items were due.
McCool, Karol Library General Fund	8/13/18	12/14/18	342	\$17,784.00	Adjunct Librarian RATIFICATION: Schedule changes, no instructors, and attrition.

			Not to Exceed		
	From	То	Hours	Amount	Project
McConnell, Mark Instruction Office General Fund	7/24/18	7/24/18	1	\$52.00	Equivalency Committee RATIFICATION: The meeting was held after board items were due.
McCoy, Danielle Institutional Effectiveness Partnership Initiative (IEPI)	9/14/18	5/23/19	60	\$3,120.00	Rewrite Faculty Handbook with an emphasis on enrollment management.
McCoy, Danielle Office of Instruction General Fund	7/1/18	5/23/19	50	\$2,600.00	Faculty Chair duties required to be performed on campus during the Summer, Spring, and Winter breaks. RATIFICATION: New to the CTA Contract. We were not aware that this was approved.
McKee, Julie Honors Program	8/13/18	12/14/18	10	\$520.00	Worked with students to customize their projects and deepen knowledge of course subject matter. RATIFICATION: Facuty were selected after the Board meeting on August 9, 2018.
McKee, Julie Institutional Effectiveness Partnership Initiative (IEPI)	9/14/18	5/23/19	60	\$3,120.00	Rewrite Faculty Handbook with an emphasis on enrollment management.
McKee, Julie Office of Instruction General Fund	7/1/18	5/23/19	50	\$2,600.00	Faculty Chair duties required to be performed on campus during the Summer, Spring, and Winter breaks. RATIFICATION: New to the CTA Contract. We were not aware that this was approved.
McLaren, Meridyth Instruction Office General Fund	7/24/18	7/24/18	1	\$52.00	Equivalency Committee RATIFICATION: The meeting was held after board items were due.
McLaren, Meridyth Institutional Effectiveness Partnership Initiative (IEPI)	9/14/18	5/23/19	60	\$3,120.00	Rewrite Faculty Handbook with an emphasis on enrollment management.

			Not to	Exceed	
	From	То	Hours	Amount	Project
McLaren, Meridyth Office of Instruction General Fund	7/1/18	5/23/19	100	\$5,200.00	Faculty Chair duties required to be performed on campus during the Summer, Spring, and Winter breaks. RATIFICATION: New to the CTA Contract. We were not aware that this was approved.
McNamara, Laurence Honors Program	8/13/18	12/14/18	10	\$520.00	Worked with students to customize their projects and deepen knowledge of course subject matter. RATIFICATION: Facuty were selected after the Board meeting on August 9, 2018.
Menchaca, Patricia Collective Bargaining/ District Assembly	8/13/18	12/14/18	126	\$6,552.00	Overload assignment for Vice President of Academic Senate RATIFICATION: Overload assignment was just determined.
Millan, Christopher Guided Pathways	9/7/18	5/23/19	18	\$936.00	Corequisite English Training RATIFICATION: The workshops were scheduled after board items were due.
Monteil, Liliana Guided Pathways	9/7/18	5/23/19	18	\$936.00	Corequisite English Training RATIFICATION: The workshops were scheduled after board items were due.
Moreno, Omar Basic Skills	8/17/18	5/23/19	36	\$1,872.00	Corequisite Math Training RATIFICATION: The workshops were scheduled after board items were due.
Morgan, Douglas Honors Program	8/13/18	12/14/18	10	\$520.00	Worked with students to customize their projects and deepen knowledge of course subject matter. RATIFICATION: Facuty were selected after the Board meeting on August 9, 2018.
Myers-Hyatt, Diana Library General Fund	8/13/18	12/14/18	342	\$17,784.00	Adjunct Librarian RATIFICATION: Schedule changes, no instructors, and attrition.
Papp, Edward Strong Workforce Grant Funds	9/14/18	6/30/19	102	\$5,304.00	Develop curriculum for the Crafton College Work Experience Program
Pennington, Anne Library General Fund	8/13/18	12/14/18	342	\$17,784.00	Adjunct Librarian RATIFICATION: Schedule changes, no instructors, and attrition.

			Not to Exceed				
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Polson, Elizabeth Guided Pathways	9/7/18	5/23/19	18	\$936.00	Corequisite English Training RATIFICATION: The workshops were scheduled after board items were due.		
Punsalan, Kevin Basic Skills	8/17/18	5/23/19	36	\$1,872.00	Corequisite Math Training RATIFICATION: The workshops were scheduled after board items were due.		
Rahbarnia, Shohreh Office of Instruction General Fund	6/13/18	6/13/18	2	\$104.00	Interviewing candidates for substitute lab technician position in Physics. RATIFICATION: The interviews occurred after the deadline to submit board items.		
Ramirez, Steve Basic Skills	8/17/18	5/23/19	36	\$1,872.00	Corequisite Math Training RATIFICATION: The workshops were scheduled after board items were due.		
Ramos, Sefferino Guided Pathways	9/7/18	5/23/19	18	\$936.00	Corequisite English Training RATIFICATION: The workshops were scheduled after board items were due.		
Reid, Shirley Basic Skills	8/17/18	5/23/19	36	\$1,872.00	Corequisite Math Training RATIFICATION: The workshops were scheduled after board items were due.		
Rivera, Erneste Institutional Effectiveness Partnership Initiative (IEPI)	9/14/18	5/23/19	60	\$ 3,120.00	Rewrite Faculty Handbook with an emphasis on enrollment management.		
Rivera, Ernesto Office of Instruction General Fund	7/1/18	5/23/19	50	\$2,600.00	Faculty Chair duties required to be performed on campus during the Summer, Spring, and Winter breaks. RATIFICATION: New to the CTA Contract. We were not aware that this was approved.		
Roberts, Charles Honors Program	8/13/18	12/14/18	10	\$520.00	Worked with students to customize their projects and deepen knowledge of course subject matter. RATIFICATION: Facuty were selected after the Board meeting on August 9, 2018.		
Roche, Joshua Basic Skills	8/17/18	5/23/19	36	\$1,872.00	Corequisite Math Training RATIFICATION: The workshops were scheduled after board items were due.		

			Not to Exceed			
	From	То	Hours	Amount	Project	
Rojas, Danny Institutional Effectiveness Partnership Initiative (IEPI)	9/14/18	5/23/19	60	\$3,120.00	Rewrite Faculty Handbook with an emphasis on enrollment management.	
Rojas, Danny Office of Instruction General Fund	7/1/18	5/23/19	50	\$2,600.00	Faculty Chair duties required to be performed on campus during the Summer, Spring, and Winter breaks. RATIFICATION: New to the CTA Contract. We were not aware that this was approved.	
Sadiq, Fahima Basic Skills	8/17/18	5/23/19	36	\$1,872.00	Corequisite Math Training RATIFICATION: The workshops were scheduled after board items were due.	
Salt, Kim Office of Instruction General Fund	6/13/18	7/18/18	4	\$208.00	Interviewing candidates for substitute lab technician position in Physics. RATIFICATION: The interviews occurred after the deadline to submit board items.	
Seager, Elena Basic Skills	8/17/18	5/23/19	36	\$1,872.00	Corequisite Math Training RATIFICATION: The workshops were scheduled after board items were due.	
Serrano, Thomas Strong Workforce Grant Funds	9/14/18	6/30/19	85	\$4,420.00	Conduct a Viability Study for the Crafton College Bachelor's Degree Program	
Sheahan, Michael Institutional Effectiveness Partnership Initiative (IEPI)	9/14/18	5/23/19	60	\$3,120.00	Rewrite Faculty Handbook with an emphasis on enrollment management.	
Sheahan, Michael Office of Instruction General Fund	7/1/18	5/23/19	50	\$2,600.00	Faculty Chair duties required to be performed on campus during the Summer, Spring, and Winter breaks. RATIFICATION: New to the CTA Contract. We were not aware that this was approved.	
Shelby, Patricia Honors Program	8/13/18	12/14/18	10	\$520.00	Worked with students to customize their projects and deepen knowledge of course subject matter. RATIFICATION: Facuty were selected after the Board meeting on August 9, 2018.	

			Not to Exceed		
	From	То	Hours	Amount	Project
Smith, Deborah Basic Skills	8/17/18	5/23/19	36	\$1,872.00	Corequisite Math Training RATIFICATION: The workshops were scheduled after board items were due.
Stevens, Sara Guided Pathways	9/7/18	5/23/19	18	\$936.00	Corequisite English Training RATIFICATION: The workshops were scheduled after board items were due.
Timboe, Robert CTE Transitions, Strong Workforce Grant Funds	9/14/18	6/30/19	100	\$5,200.00	Marketing Activities for the CTE Public Safety Programs
Truong, Sam Office of Instruction General Fund	6/13/18	6/13/18	2	\$104.00	Interviewing candidates for substitute lab technician position in Physics. RATIFICATION: The interviews occurred after the deadline to submit board items.
Truong, Sam Instruction Office General Fund	7/24/18	7/24/18	1	\$52.00	Equivalency Committee RATIFICATION: The meeting was held after board items were due.
Truong, Sam Institutional Effectiveness Partnership Initiative (IEPI)	9/14/18	5/23/19	60	\$3,120.00	Rewrite Faculty Handbook with an emphasis on enrollment management.
Truong, Sam Office of Instruction General Fund	7/1/18	5/23/19	100	\$5,200.00	Faculty Chair duties required to be performed on campus during the Summer, Spring, and Winter breaks. RATIFICATION: New to the CTA Contract. We were not aware that this was approved.
Verschell, Jeff Basic Skills	8/17/18	5/23/19	36	\$1,872.00	Corequisite Math Training RATIFICATION: The workshops were scheduled after board items were due.
Vonk, David Guided Pathways	9/7/18	5/23/19	18	\$936.00	Corequisite English Training RATIFICATION: The workshops were scheduled after board items were due.
Wassing, Amy Honors Program	8/13/18	12/14/18	10	\$520.00	Worked with students to customize their projects and deepen knowledge of course subject matter. RATIFICATION: Facuty were selected after the Board meeting on August 9, 2018.

			Not to Exceed		
	From	То	Hours	Amount	Project
White-Elliot, Cassundra Guided Pathways	9/7/18	5/23/19	18	\$936.00	Corequisite English Training RATIFICATION: The workshops were scheduled after board items were due.
Williams, Carolyn Guided Pathways	9/7/18	5/23/19	18	\$936.00	Corequisite English Training RATIFICATION: The workshops were scheduled after board items were due.
Williams, Gary Honors Program	8/13/18	12/14/18	10	\$520.00	Worked with students to customize their projects and deepen knowledge of course subject matter. RATIFICATION: Facuty were selected after the Board meeting on August 9, 2018.
Wilson, Sherri Institutional Effectiveness Partnership Initiative (IEPI)	9/14/18	5/23/19	60	\$3,120.00	Rewrite Faculty Handbook with an emphasis on enrollment management.
Wilson, Sherri Office of Instruction General Fund	7/1/18	5/23/19	50	\$2,600.00	Faculty Chair duties required to be performed on campus during the Summer, Spring, and Winter breaks. RATIFICATION: New to the CTA Contract. We were not aware that this was approved.
Wise, Louise Guided Pathways	9/7/18	5/23/19	18	\$936.00	Corequisite English Training RATIFICATION: The workshops were scheduled after board items were due.
Woodcock, Alexandra Library General Fund	8/13/18	12/14/18	342	\$17,784.00	Adjunct Librarian RATIFICATION: Schedule changes, no instructors, and attrition.
Yeo, Michelle Tutoring General Fund	8/20/18	12/14/18	323	\$16,796.00	Mathematics Tutoring Curriculum RATIFICATION: Replacement for Matthew Pineda.
Zepeda, Isidro Guided Pathways	9/7/18	5/23/19	18	\$936.00	Corequisite English Training RATIFICATION: The workshops were scheduled after board items were due.

San Bernardino Valley College

			Not to Exceed		
	From	То	Hours	Amount	Project
Camacho, Maria Workforce Readiness General Fund	6/6/2018	06/0618	2	\$98.00	To support the Job Readiness Program. RATIFICATION: Due to various new staff and staffing changes this item was overlooked.
Deane, Amanda Student Equity General Fund	9/14/2018	12/13/18	26	\$1,352.00	Mentoring/support for tutors in the Supplemental Instruction Across the Disciplines Project.
Dennett, Loni Disabled Student Programs & Services Categorical Fund	9/14/2018	6/30/19	844	\$43,888.00	Provide academic, career and personal counseling and guidance services to students with disabilities in Disabled Student Programs & Services.
Hughes, Dawna Workforce Readiness General Fund	6/6/2018	6/06/18	2	\$98.00	To support the Job Readiness Program. RATIFICATION: Due to various new staff and staffing changes this item was overlooked.
Hunter, Diane Basic Skills General Fund	7/1/2018	8/10/18 06/02/18	6 8		Redesigning curriculum to align with AB 705 mandates AMENDMENT: This will correct the item previously approved 6/21/2018.
Jackson, Davil Workforce Readiness General Fund	6/6/2018	6/06/18	2	\$98.00	To support the Job Readiness Program. RATIFICATION: Due to various new staff and staffing changes this item was overlooked.
Kelly, Charles Workforce Readiness General Fund	6/6/2018	6/06/18	2	\$98.00	To support the Job Readiness Program. RATIFICATION: Due to various new staff and staffing changes this item was overlooked.
Kuntz, John Basic Skills General Fund	7/1/2018	8/10/18	6	\$312.00	Redesigning curriculum to align with AB 705 mandates RATIFICATION: Basic Skills funding was reviewed at the Basic Skills Meeting on 5/22/2018 and this name was omitted from the list and missed being board approved.

San Bernardino Valley College

			Not to Exceed		
	From	То	Hours	Amount	Project
Marrujo, Monique Disabled Student Programs & Services Categorical Fund	9/14/2018	6/30/19	844	\$43,888.00	Provide academic, career and personal counseling and guidance services to students with disabilities in Disabled Student Programs & Services.
Martin, Greg Workforce Readiness General Fund	6/6/2018	6/06/18	2	\$98.00	To support the Job Readiness Program. RATIFICATION: Due to various new staff and staffing changes this item was overlooked.
Matanga, Julie Edwards Student Clubs & Trust/Theatre Department Trust Account	9/14/2018	12/09/18	96	\$4,992.00	Will provide musical direction for the SBVC theatre production of "In the Heights."
Murillo, Charles Workforce Readiness General Fund	6/6/2018	6/06/18	2	\$98.00	To support the Job Readiness Program. RATIFICATION: Due to various new staff and staffing changes this item was overlooked.
Parnell, Robert Workforce Readiness General Fund	6/6/2018	6/06/18	2	\$98.00	To support the Job Readiness Program. RATIFICATION: Due to various new staff and staffing changes this item was overlooked.
Raine, Scott Workforce Readiness General Fund	6/6/2018	6/06/18	2	\$98.00	To support the Job Readiness Program. RATIFICATION: Due to various new staff and staffing changes this item was overlooked.
Tasaka, Bethany Workforce Readiness General Fund	9/18/2018	9/19/18	2	\$104.00	To support the Job Readiness Program.
Townsend, Maura Student Clubs & Trusts/Theatre Department Trust Account	9/14/2018	12/09/18	48	\$2,496.00	Will provide choreography and dance assistance SBVC theatre production of "In the Heights."

District Office

			Not to Exceed			
	From	То	Hours	Amount	Project	
Fogle Oliver, Melinda Human Resources General Fund	5/2/2018	7/19/2018	13	\$676.00	Hiring Committee for SBVC Instructor, Telecommuncations (RTVF) RATIFICATION: Non-instructional contract paperwork not provided to hiring committee at first meeting to complete and submitt prior to board item due date.	
Norarangelo, Joseph Human Resources General Fund	7/1/2018	7/19/2018	11	\$572.00	Hiring Committee for SBVC Instructor, Telecommuncations (RTVF) RATIFICATION: Non-instructional contract paperwork not provided to hiring committee at first meeting to complete and submit prior to board item due date.	
Hector, Leticia Human Resources General Fund	5/2/2018	7/19/2018	13	\$676.00	Hiring Committee for SBVC Instructor, Telecommuncations (RTVF) RATIFICATION: Non-instructional contract paperwork not provided to hiring committee at first meeting to complete and submitt prior to board item due date.	
Murillo, Joan Human Resources General Fund	7/10/2018	7/25/2018	10	\$520.00	Hiring Committee for SBVC Instructor, Pharmacy Technology RATIFICATION: Committee selected and convened after board item due date.	
Valdez, Maria Human Resources General Fund	7/10/2018	7/25/2018	10	\$520.00	Hiring Committee for SBVC Instructor, Pharmacy Technology RATIFICATION: Committee selected and convened after board item due date.	
Vasquez, Tatiana Human Resources General Fund	7/10/2018	7/25/2018	10	\$520.00	Hiring Committee for SBVC Instructor, Pharmacy Technology RATIFICATION: Committee selected and convened after board item due date.	
Truong, Sam Human Resources General Fund	6/13/2018	6/13/2018	2	\$104.00	Interview for Laboratory Technician, Physics RATIFICATION: Committee selected and convened after board item due date.	
Boebinger, Kelly Human Resources General Fund	6/13/2018	6/13/2018	2	\$104.00	Interview for Laboratory Technician, Physics RATIFICATION: Committee selected and convened after board item due date.	

District Office

			Not to Exceed		
	From	То	Hours Amount		Project
Allen, Denise Human Resources General Fund	7/31/2018	7/31/2018	1	\$52.00	Hiring Committee for CTE Dean RATIFICATION: Committee selected and convened after board item due date.
McLaren, Meridyth Human Resources General Fund	7/31/2018	7/31/2018	1	\$52.00	Hiring Committee for CTE Dean RATIFICATION: Committee selected and convened after board item due date.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

STATION MANAGER RADIO MANAGER, PROGRAMMING – KVCR TV/FM

[v.9.12.2018.p.2|3]

PREFERRED QUALIFICATIONS:

Experience working in public radio media broadcasting and experience in a college or university setting preferred.

This description is intended to be generic in nature. It is not intended to determine specific duties and responsibilities of any particular position.

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of:

- Radio-Public broadcasting programming, operations, equipment and systems.
- Satellite broadcasting procedures and protocols.
- On-air and remote broadcasting methods, techniques, procedures and processes.
- Applicable local, state and federal laws, regulations, codes and policies.
- Preparation of contracts and grant proposals.
- Budget, purchasing and fiscal management methods and techniques.
- Fundraising development methods and techniques.
- Underwriting theory, methods, concepts and practices
- Public <u>radio media</u> <u>broadcasting</u> organizational structures, workflows, systems and operating procedures.
- Current and developing trends in radio broadcasting including digital, multi-channel radio broadcasting.

Skills and Abilities to:

- Develop, organize and manage short and long-term goals and objective.
- Manage radio-broadcasting program schedules and changes in programming.
- Effective oral and written communications.
- Develop interpersonal relationships with a diverse audience.
- Hire, supervise, train and evaluate staff.
- Support development of staff skills and manage staff performances.
- Lead and motivate volunteer staff.
- Make decisions using independent judgment and discretion.
- Organize, prioritize and schedule project and other work assignments.
- Develop and manage budget and fiscal operations.
- Foster a cooperative working team environment.

WORKING CONDITIONS

Office and <u>TV/</u><u>*R</u>adio station environments; some work in confined areas; exposure to electrical hazards, occasionally.

Employees may be requested to perform job-related tasks other than those specifically presented in this description. The KVCR Educational Foundation, Inc. actively supports Americans with Disabilities Act and will consider reasonable accommodations.

Board Approval: 11/08/07

Management Salary Schedule Range: 16

	Start Date	Salary Schedule, Range & Step	Salary	New or Replacing	Fund	Live Scan Clearance
Sloan, Jessica Account Clerk II CHC Resoure Development	9/17/18	Classified 30A	\$20.35/hr	Lisa Delaney	Resource Development	8/20/18
Cuny, Lucas Instructor, Telecommunications (RTVF) SBVC Art & Humanites	8/10/18	Academic TBD*	TBD*	Diane Dusik	Instruction	8/3/18
Mendez, Israel College Police Officer DIST Police Department	9/14/18	Classified 50A	\$33.35/hr	Blake Bonnet	Police	7/2/18
Seraj, Robyn Instructor, Pharmacy Technology SBVC Nursing	8/9/18	Academic TBD*	TBD*	New	Pharmacy Technology	Pending [†]
Isaac, Byron Director, Labor Relations & Compliance DIST Human Resources	9/17/18	Management 19C	\$124,518.69/yr	New	Human Resources	Pending [†]
Alatorre, Yesica Traffic Coordinator DIST KVCR/FNX	8/10/18	Classified 42C 4 2A	\$30.19/hr \$27.39/hr	Cheryl Alexander	FNX	1/25/17

Amended from 8/9/2018 board approval.

[†]Live Scan clearance pending; employee will not start without clearance.

^{*}Salary placement to be determined upon verification of education and experience.

Contract Type		D ((/I)	4
Firm Income - General	Purpose and Information	Department / Location	Amount
Phenix Technologies, Inc.	(17136) Training agreement for EDCT to provide professional development workshops for personnel of companies Term: 7/1/2018 - 6/30/2019 Funding Source: N/A	EDCT/SBCCD	\$25,000.00
San Bernardino, County of	(17107) In partnership with the San Bernardino County Economic Development Agency and the SBUSD, the colleges will provide enough sections of work-readiness classes and work experience to accommodate youth students; support programs student with concurrent enrollment in college classes; matriculation agreements; support an integrated approach to program for real world applications; data to monitor, manage and ensure the success of program; coordinate with partner for career pathways strategies; no charge to supplier Term: 9/13/2018 - 6/30/2023	EDCT/SBCCD	
	Funding Source: N/A		
SubTotal for Income - General: 8		\$135,00	00.00
Income - Grant			
AVID Center	(16951) CHC to be a subgrantee for the Growing Inland Achievement Grant awarded to AVID	Student Services/CHC	\$30,970.00
	Term: 7/1/2018 - 6/30/2019		
	Funding Source: N/A		

Tuesday, September 04, 2018

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