

**Meeting of the San Bernardino Community College District Board of Trustees
SBCCD Boardroom, 114 S. Del Rosa Dr., San Bernardino, CA 92408
December 13, 2018, 4:00 p.m.
Business Meeting Minutes**

MEMBERS PRESENT

Joseph Williams, President
Gloria Macías Harrison, Vice President (arrived at 3:55pm)
Dr. Anne L. Viricel, Clerk
Dr. Stephanie Houston, Trustee
John Longville, Trustee
Frank Reyes, Trustee (joined conference call at 5:05pm, ended conference call at 5:39pm)
Dr. Donald L. Singer, Trustee
Elijah Gerard, CHC Student Trustee
Autumn Blackburn, SBVC Student Trustee

ADMINISTRATORS PRESENT

Bruce Baron, Chancellor
Jose Torres, Executive Vice Chancellor
Diana Rodriguez, SBVC President

ABSENT

None

CALL TO ORDER – PLEDGE OF ALLEGIANCE

President Williams called the meeting to order at 3:42pm. He introduced the representatives from elected offices. Trustee Longville led the pledge of allegiance.

OATH OF OFFICE

- Dr. Stephanie Houston – administered by Larry Houston
- Dr. Donald Singer – administered by Joseph Williams
- Joseph Williams – administered by Jazmine Hernandez and Dr. Cuauhtemoc Avila

The newly elected trustees gave special thanks and recognition to their guests, friends, and family.

- Peter Ali – Administered by Chief Al Jackson

Certificates were presented to the newly elected trustees from Congressman Pete Aguilar, Senator Connie Leyva, and Assemblymember Eloise Gomez Reyes.

ANNOUNCEMENT OF CLOSED SESSION ITEMS

- Conference with Labor Negotiators
Government Code 54957.6
Agency Representative: Bruce Baron – CSEA, CTA, Management/Supervisors, and Confidential Employees
- Public Employee Discipline/Dismissal/Release/Non Re-Employment
Government Code 54957

(3 cases)

- Public Employee Performance Evaluation
Government Code 54957(b)(1)
Title: Chancellor
- Conference with Legal Counsel – Anticipated Litigation
Government Code 54956.9(d)(2)
(1 case)
- Conference with Legal Counsel – Existing Litigation
Government Code 54956.9(e)(3)
(3 cases)
WC Claim #486187, WC Claim #552869, WC Claim #542638
- Conference with Real Property Negotiator
Government Code section 54956.8

Properties: An approximately 27,360 sq. ft. parcel of improved property, including a 70,595 square foot building, located at 560 E. Hospitality Lane, San Bernardino, CA, APN 0281-372-08-0000; an approximately 36,939 sq. ft. parcel of improved property, including a 82,039 square foot building, located at 550 E. Hospitality Lane, San Bernardino, CA, APN 0281-372-20-0000; and an approximately 38,964 sq. ft. parcel of improved property, including a 71,769 square foot building, located at 658 E. Brier Drive, San Bernardino, CA, APN 0281-021-51-0000 (collectively, the "Properties").

Negotiating Parties: San Bernardino Community College District (Proposed Buyer), Real Property Negotiators Jose F. Torres, Executive Vice Chancellor, and Buyer's real estate brokers, Gary P. Stache and Anthony DeLorenzo of CBRE, Inc.; and Hines (Proposed Seller), Real Property Negotiator Varun Akula, Director.

Under Negotiation: Instruction to Proposed Buyer's Real Property Negotiators will concern price and terms of payment associated with the possible purchase of the identified Properties.

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

None

CONVENE CLOSED SESSION

Closed session convened at 4:22pm.

RECONVENE PUBLIC MEETING

Public meeting reconvened at 5:00pm.

REPORT OF ACTION IN CLOSED SESSION

The Board unanimously took action to certify the matter of the dismissal of employee #25080 to the Office of Administrative Hearings and to request the appointment of an administrative law judge pursuant to Education Code Section 87678.

The Board unanimously took action not to re-employ the Director, Marketing and Public Relations, Crafton Hills College, for the 2019-2020 academic year and to send notice to management employee #3949.

The Board unanimously took action to approve settlement of Workers Comp Claim #486187 with employee #5530.

The Board unanimously took action to approve settlement of Workers Comp Claim #552869 with employee #27603.

The Board unanimously took action to approve settlement of Workers Comp Claim #542638 with employee #5829.

President Williams read the teleconference notice.

The Board unanimously took action not to re-employ the Associate Dean, Nursing, San Bernardino Valley College, for the 2019-2020 academic year and to send notice to management employee #26404.

NOTICE: In accordance to Government Code Section 54953(b), Trustee Reyes will attend the December 13, 2018 Board meeting via teleconference from the Taj Mahal Tower (Main Lobby), Apollo Bunder, Colaba, Mumbai, Maharashtra - 400001, India (909) 855-1966. The agenda has been posted to the teleconference site.

At 5:05pm, Trustee Williams acknowledged Trustee Reyes on the teleconference and made the announcement to the board: Brown Act requires that all votes taken during a teleconference must be taken by roll call.

ORGANIZATIONAL MEETING OF THE BOARD

Consideration of Approval to Nominate and Elect Members of the SBCCD Executive Board: President, Vice President, and Clerk of the Board of Trustees

Trustee Reyes nominated John Longville, President; Anne Viricel, Vice President; and Joseph Williams, Clerk.

Trustee Singer moved approval to elect the 2018-2019 Officers: John Longville, President; Anne Viricel, Vice President; and Joseph Williams, Clerk. Trustee seconded the motion.

Action by Roll Call

AYES: Williams, Harrison, Viricel, Houston, Longville, Reyes, Singer, Blackburn, Gerard

NOES: None

ABSENT: None

ABSTENTIONS: None

Consideration of Approval of Board Member Assignment to the San Bernardino Regional Emergency Training Center Joint Powers Authority

Trustee Longville moved to close nomination with the nomination of Trustee Houston. Trustee Harrison seconded the motion.

Action by Roll Call

AYES: Williams, Harrison, Viricel, Houston, Longville, Reyes, Singer, Blackburn, Gerard

NOES: None

ABSENT: None

ABSTENTIONS: None

Trustee Harrison moved to approve the assignment of Trustee Houston to the San Bernardino Regional Emergency Training Center Joint Powers Authority. Trustee Longville seconded the motion.

Action by Roll Call

AYES: Williams, Harrison, Viricel, Houston, Longville, Reyes, Singer, Blackburn, Gerard

NOES: None

ABSENT: None

ABSTENTIONS: None

Consideration of Approval to Elect Board Representative and Alternate to the Nominating Committee for the County Committee on School District Organization

Trustee Longville moved approval of Trustee Viricel (as primary) and Trustee Williams (as alternate) to the nominating committee for the County Committee on School District Organization. Trustee Viricel seconded the motion.

Action by Roll Call

AYES: Williams, Harrison, Viricel, Houston, Longville, Reyes, Singer, Blackburn, Gerard

NOES: None

ABSENT: None

ABSTENTIONS: None

Consideration of Approval of Board Member Assignments to Board Committees Board & Chancellor Evaluations Ad Hoc Committee

Trustee Longville moved approval to keep members of the BOT Evaluations Committee as is with Trustees Viricel, Harrison, and Longville as committee members. Trustee Singer seconded the motion.

Action by Roll Call

AYES: Williams, Harrison, Viricel, Houston, Longville, Reyes, Singer, Blackburn, Gerard

NOES: None

ABSENT: None

ABSTENTIONS: None

Budget Standing Committee

Student Trustee Gerard nominated himself, Trustee Harrison nominated Trustee Viricel, Trustee Longville nominated Trustee Harrison, and Trustee Singer nominated himself.

Trustee Longville moved approval for Trustees Viricel, Harrison, and Singer to serve as the BOT Budget Committee members. Trustee Singer seconded the motion.

Action by Roll Call

AYES: Williams, Harrison, Viricel, Houston, Longville, Reyes, Singer

NOES: Blackburn, Gerard

ABSENT: None

ABSTENTIONS: None

Trustee Longville moved approval for Student Trustee Gerard to be added to the committee. Trustees Viricel seconded the motion.

Action by Roll Call

AYES: Williams, Harrison, Viricel, Houston, Longville, Reyes, Singer, Blackburn, Gerard
NOES: None
ABSENT: None
ABSTENTIONS: None

Career Technical Education (CTE) Standing Committee

Trustee Longville moved approval to make CTE a standing committee. Trustee Harrison seconded the motion.

Action by Roll Call

AYES: Williams, Harrison, Viricel, Houston, Longville, Reyes, Singer, Blackburn, Gerard
NOES: None
ABSENT: None
ABSTENTIONS: None

Trustee Longville nominated Trustees Longville, Houston, and Williams to serve as members of the CTE standing committee. Trustee Viricel seconded the motion.

Action by Roll Call

AYES: Williams, Harrison, Viricel, Houston, Longville, Reyes, Singer, Blackburn, Gerard
NOES: None
ABSENT: None
ABSTENTIONS: None

Foundations Ad Hoc Committee

Student Trustee Gerard moved approval to nominate Student Trustee Blackburn to serve on the CTE Committee. Trustee Longville seconded the motion.

Action by Roll Call

AYES: Williams, Harrison, Viricel, Houston, Longville, Reyes, Singer, Blackburn, Gerard
NOES: None
ABSENT: None
ABSTENTIONS: None

Trustee Harrison moved approval to nominate Trustee Viricel to serve on the Foundations Committee. Trustee Singer seconded the motion.

Action by Roll Call

AYES: Williams, Harrison, Viricel, Houston, Longville, Reyes, Singer, Blackburn, Gerard
NOES: None
ABSENT: None
ABSTENTIONS: None

Trustee Harrison moved approval to nominate Trustee Singer to serve on the Foundations committee. Trustees Longville seconded the motion.

Action by Roll Call

AYES: Williams, Harrison, Viricel, Houston, Longville, Reyes, Singer, Blackburn

NOES: Gerard

ABSENT: None

ABSTENTIONS: None

Trustee Harrison moved approval for Trustees Harrison, Viricel, Singer, and Student Trustee Blackburn (student trustees are not included in quorum) to serve as members on the Foundations Committee. Trustee Longville seconded the motion.

Action by Roll Call

AYES: Williams, Harrison, Viricel, Houston, Longville, Reyes, Singer, Blackburn, Gerard

NOES: None

ABSENT: None

ABSTENTIONS: None

Trustee Longville moved approval to make the Legislative Committee a standing committee. Trustee Harrison seconded the motion.

Action by Roll Call

AYES: Williams, Harrison, Viricel, Houston, Longville, Reyes, Singer, Blackburn, Gerard

NOES: None

ABSENT: None

ABSTENTIONS: None

Trustee Longville moved approval to keep committee members as is with Trustees Reyes, Longville, and Viricel to serve as members of the Legislative standing committee. Trustee Harrison seconded the motion.

Action by Roll Call

AYES: Williams, Harrison, Viricel, Houston, Longville, Reyes, Singer, Blackburn, Gerard

NOES: None

ABSENT: None

ABSTENTIONS: None

Trustee Reyes concluded the conference call and ended his participation at 5:39pm.

PRESENTATIONS

Citizen's Bond Oversight Annual Report was given by Betsy Starbuck.

REPORTS

- Trustee Longville reported on the CTE Committee and Media Academy.
- Trustee Harrison reported on the Budget Committee.
- Chancellor reported on Good News included in the board book.
- Celia Houston gave a brief report for the SBVC Academic Senate.
- The Academic Senate report for CHC was given by Mark McConnell.
- Claris Ybarra gave a report for CHC Associated Students.
- The CSEA report was given by Kevin Palkki.
- Meridyth McLaren reported for CTA.

APPROVAL OF MINUTES

September 27, 2018
November 8, 2018
November 19, 2018

Trustee Longville moved approval of the 9/27/18, 11/8/18, and 11/19/18 minutes. Trustee Harrison seconded the motion.

AYES: Williams, Harrison, Viricel, Longville, Singer, Blackburn, Gerard

NOES: None

ABSENT: Reyes

ABSTENTIONS: Houston

PUBLIC COMMENTS ON AGENDA ITEMS

None.

CONSENT AGENDA

Trustee Longville moved approval of the consent agenda as amended. Trustee Viricel seconded the motion.

AYES: Williams, Harrison, Viricel, Houston, Longville, Singer, Blackburn, Gerard

NOES: None

ABSENT: Reyes

ABSTENTIONS: None

Instruction/Student Services

- Consideration of Approval of Curriculum – CHC
- Consideration of Approval of Curriculum – SBVC
- Consideration of Approval of Donation – SBVC
- Consideration of Approval to Serve Alcoholic Beverages - Gala 2019

Human Resources

- Consideration of Approval of Adjunct and Substitute Academic Employees
- Consideration of Approval of Non-Instructional Pay for Academic Employees
- Consideration of Approval to Appoint Temporary Academic Employees
- Consideration of Approval to Pay Stipends
- Consideration of Approval of District Volunteers
- Consideration of Approval to Revise Professional Expert and Short-Term Hourly Rates of Pay Schedules
- Consideration of Ratification of Professional Expert, Short-Term, and Substitute Employees
- Consideration of Approval of Employee Promotions
- Consideration of Approval to Accept Employee Resignations
- Consideration of Approval to Accept Employee Retirements
- Amend to change the last date of employment for Maria Sanchez to 4/30/19.
- Consideration of Approval to Appoint District Employees
- Amend to add employee:

Michael Luke Bixler
Chief Technology Officer
DIST TESS

01/14/19	Management 23G	\$170,964.05 (per year)	New	Technology Services General Fund	TBD*
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- Consideration of Approval to Appoint Interim Managers

Amend to add employee:

Chang, Andrew Interim Executive Director, Technology & Educational Support Services DIST TESS	12/15/2018 to 1/13/2019	23C	\$151,353.24	Glen Kuck	KVCR	01/20/09
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Business & Fiscal Services

- Consideration of Approval of Professional Services Contracts-Agreements
- Consideration of Approval of Purchase Order Report
- Consideration of Approval of Routine Contracts-Agreements and Memorandums
- Consideration of Approval of Surplus Property and Authorization for Private Sale or Disposal
- Consideration of Approval of Surplus Property and Authorize Donation to Family Service Association of Redlands
- Consideration of Approval to Adopt Resolutions to Grant Excused Absence
- Consideration of Approval of Vacation Payout
- Consideration of Approval to Adopt Resolution #2018-12-13-FPC Approving Amended and Restated Bylaws for the Independent Citizens Bond Oversight Committee
- Consideration of Approval to Adopt Resolution #2018-12-13-FS Approving Transfers from the Reserve for Contingencies to Various Expenditure Classifications
- Consideration of Approval to Ratify Interfund Borrowing Transactions
- Consideration of Approval of District & College Expenses
- Consideration to Approve Conference Attendance

Amend to remove conference attendance for District Support Services/Human Resources Department:

Attendee: Byron Isaac

Conference Name: SHRM19

Travel Dates: 6/23/2019 - 6/26/2019

Attendee: Kristina Hannon

Conference Name: Employment Law & Legislative Conference

Travel Dates: 3/17/2019 - 3/20/2019

Facilities

- Consideration of Approval to Award a Small-Scale Construction Contract to Awesome Blinds of Eastvale, CA
- Consideration of Approval to Award a Small-Scale Construction Contract to LeMay Construction of Redlands, CA
- Consideration of Approval to Ratify a Small-Scale Construction Contract with Allen Communications of Whitter, CA
- Consideration of Approval to Ratify a Small-Scale Construction Contract with Three Peaks Corp. of Calimesa, CA

Items Pulled from Consent for Separate Action

Consideration of Approval to Dissolve the Board of Trustees Student Success and Policy Committees

With unanimous consent to include in consent, Trustee Longville moved approval to include the item pulled for discussion to be approved as part of the consent agenda as amended. Trustee Harrison seconded the motion.

AYES: Williams, Harrison, Viricel, Houston, Longville, Singer, Blackburn, Gerard

NOES: None

ABSENT: Reyes

ABSTENTIONS: None

ACTION AGENDA

Consideration of Approval to Accept Independent Audit Report of KVCR TV and FM for June 30, 2018 and 2017

Trustee Longville moved approval to accept Independent Audit Report of KVCR TV and FM for June 30, 2018 and 2017. Trustee Viricel seconded the motion.

AYES: Williams, Harrison, Viricel, Houston, Longville, Singer, Blackburn

NOES: None

ABSENT: Reyes

ABSTENTIONS: Gerard

Consideration of Approval to Accept Independent Audit Report of the District's Measure M General Obligation Bonds for 2017-18

Trustee Singer moved approval to accept Independent Audit Report of the District's Measure M General Obligation Bonds for 2017-18. Trustee Viricel seconded the motion.

AYES: Williams, Harrison, Viricel, Houston, Longville, Singer, Blackburn, Gerard

NOES: None

ABSENT: Reyes

ABSTENTIONS: None

Consideration of Approval to Accept Independent Audit Report of the San Bernardino Community College District for 2017-18

Trustee Longville moved approval to accept Independent Audit Report of the San Bernardino Community College District for 2017-18. Trustee Houston seconded the motion.

AYES: Williams, Harrison, Viricel, Houston, Longville, Singer, Blackburn, Gerard

NOES: None

ABSENT: Reyes

ABSTENTIONS: None

Consideration of Approval to Adopt Resolution #2018-12-13-FPC2 Approving and Ratifying Agreements for the Acquisition of Real Property

Trustee Harrison moved approval to Adopt Resolution #2018-12-13-FPC2 Approving and Ratifying Agreements for the Acquisition of Real Property. Trustee Singer seconded the motion.

AYES: Williams, Harrison, Viricel, Houston, Longville, Singer, Blackburn, Gerard

NOES: None

ABSENT: Reyes

ABSTENTIONS: None

Consideration of Approval to Review and Reaffirm Guiding Principles for FCC Auction Proceeds
Trustee Harrison moved approval to accept and Reaffirm Guiding Principles for FCC Auction Proceeds as amended to change the range from 12-15% to a range within 10-15%. Trustee Viricel seconded the motion.

6. The district unrestricted general fund balance shall be restored to a range of ~~12-15%~~ within 10-15%

AYES: Williams, Harrison, Viricel, Houston, Longville, Singer, Blackburn, Gerard

NOES: None

ABSENT: Reyes

ABSTENTIONS: None

Consideration of Approval to Accept Board Policies for First Reading

Trustee Singer moved approval to accept Board Policies for First Reading. Trustee Harrison seconded the motion.

BP 1100 The San Bernardino Community College District (no AP)

BP 1200 District Mission Statement (no AP)

BP & AP 3720 Computer and Network Use

BP & AP 6751 Parking Citation Payment Plan

AYES: Williams, Harrison, Viricel, Houston, Longville, Singer, Blackburn, Gerard

NOES: None

ABSENT: Reyes

ABSTENTIONS: None

Consideration of Final Approval of Board Policies and Administrative Procedures

Trustee Harrison moved approval of Board Policies and Administrative Procedures for final approval. Trustee Longville seconded the motion.

BP 2100 Board Elections (no AP)

BP 2220 Committees of the Board (no AP)

BP & AP 2305 Annual Organizational Meeting

BP 2350 Speakers (no AP)

BP 2360 Minutes (AP is new suggested. Do not need new AP)

BP 2430 Delegation of Authority to the Chancellor (AP is new suggested. Do not need new AP)

BP 2745 Board Self-Evaluation (no AP)

AP 3435 Discrimination and Harassment Resolution (no BP)

BP & AP 3505 Emergency Response Plan

BP 3710 Securing of Copyright

BP & AP 3715 Intellectual Properties

BP & AP 4060 Delineation of Functions Agreements

BP & AP 4226 Multiple and Overlapping Enrollments

BP & AP 4232 Pass/No Pass

BP & AP 4235 Credit by Examination

BP & AP 5010 Admissions

BP & AP 5050 Student Success and Support Program

BP & AP 5110 Counseling

BP & AP 6100 Delegation of Authority, Business and Fiscal Affairs

BP & AP 6150 Designation of Authorized Signatures
BP & AP 7140 Collective Bargaining
AP 7365 Discipline and Dismissal - Classified Employees

AYES: Williams, Harrison, Viricel, Houston, Longville, Singer, Blackburn, Gerard
NOES: None
ABSENT: Reyes
ABSTENTIONS: None

INFORMATION ITEMS

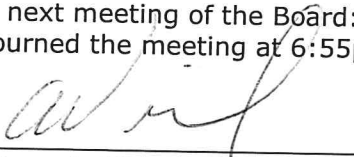
Applause
Budget Report
Clery Report
General Fund Cash Flow Analysis
Key Performance Indicators

PUBLIC COMMENT ON NON-AGENDA ITEMS

None.

ADJOURN

The next meeting of the Board: Business Meeting on January 10, 2019 at 3pm. President Williams adjourned the meeting at 6:55pm.



Dr. Anne L. Viricel, Clerk
SBCCD Board of Trustees