

Meeting of the San Bernardino Community College District Board of Trustees
SBCCD Boardroom, 114 S. Del Rosa Dr., San Bernardino, CA 92408
Business Meeting Minutes
January 10, 2019
Closed Session @ 3:00 p.m.
Public Meeting @ 5:00 p.m.

MEMBERS PRESENT

John Longville, President
Dr. Anne L. Viricel, Vice President
Gloria Macías Harrison, Trustee
Dr. Stephanie Houston, Trustee
Frank Reyes, Trustee (arrived at 4:17pm)
Dr. Donald L. Singer, Trustee
Elijah Gerard, CHC Student Trustee (arrived at 4:50pm)

ABSENT

Joseph Williams, Clerk
Autumn Blackburn, SBVC Student Trustee

ADMINISTRATORS PRESENT

Bruce Baron, Chancellor
Jose Torres, Executive Vice Chancellor
Diana Rodriguez, SBVC President
Dr. Kevin Horan, CHC President

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE

President Longville called the meeting to order at 3:04pm. Trustee Houston led the pledge of allegiance.

2. ANNOUNCEMENT OF CLOSED SESSION ITEMS**2.1. Conference with Labor Negotiators**

Government Code 54957.6

Agency Representative: Bruce Baron – CSEA, CTA, Management/Supervisors, and Confidential Employees

2.2. Public Employee Discipline/Dismissal/Release/Non Re-Employment

Government Code 54957

(2 cases)

2.3. Public Employee Performance Evaluation

Government Code 54957(b)(1)

Title: Chancellor

2.4. Conference with Legal Counsel – Anticipated Litigation

Government Code 54956.9(d)(2)

(1 case)

2.5. Conference with Legal Counsel – Existing Litigation
Government Code 54956.9(e)(3)
(1 case)

2.6. Conference with Real Property Negotiator
Government Code section 54956.8

Properties: An approximately 27,360 sq. ft. parcel of improved property, including a 70,595 square foot building, located at 560 E. Hospitality Lane, San Bernardino, CA, APN 0281-372-08-0000; an approximately 36,939 sq. ft. parcel of improved property, including a 82,039 square foot building, located at 550 E. Hospitality Lane, San Bernardino, CA, APN 0281-372-20-0000; and an approximately 38,964 sq. ft. parcel of improved property, including a 71,769 square foot building, located at 658 E. Brier Drive, San Bernardino, CA, APN 0281-021-51-0000 (collectively, the "Properties").

Negotiating Parties: San Bernardino Community College District (Proposed Buyer), Real Property Negotiators Jose F. Torres, Executive Vice Chancellor, and Buyer's real estate brokers, Gary P. Stache and Anthony DeLorenzo of CBRE, Inc.; and Hines (Proposed Seller), Real Property Negotiator Varun Akula, Director.

Under Negotiation: Instruction to Proposed Buyer's Real Property Negotiators will concern price and terms of payment associated with the possible purchase of the identified Properties.

3. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

None.

4. CONVENE CLOSED SESSION

Closed session convened at 3:06pm.

5. RECONVENE PUBLIC MEETING

Public meeting reconvened at 5:02pm.

6. REPORT OF ACTION IN CLOSED SESSION

The Board unanimously took action not to re-employ the assistant manager, workforce development, PDC/District, for the 2019-2020 academic year and to send notice to management employee #28814.

7. PRESENTATIONS

None

8. REPORTS

8.1. Board Committee Reports (p6)

The committee reports chart was amended to reflect the 2019 Board of Trustees Committees and members as approved on December 13, 2018.

BOT COMMITTEES	2019 BOARD MEMBERS
Board & Chancellor Evaluations Ad Hoc Committee	1. Anne Viricel 2. Gloria Harrison 3. John Longville
Budget Standing Committee	1. Gloria Harrison 2. Donald Singer 3. Anne Viricel
Career Technical Education Standing Committee	1. John Longville 2. Stephanie Houston 3. Joseph Williams
Foundations Ad Hoc Committee	1. Gloria Harrison 2. Anne Viricel 3. Donald Singer 4. Autumn Blackburn (Student Trustee is not included in quorum)
Legislative Standing Committee	1. Frank Reyes 2. Anne Viricel 3. John Longville

- President Longville gave a report on the BOT CTE Committee. Trustee Houston was elected chair of the committee.
- Trustee Harrison gave a report on the BOT Budget Committee and was elected chair of the committee.
- Trustee Viricel gave a report on the BOT Ad Hoc Foundations Committee and was elected chair of the committee.
- Trustee Reyes attended a meeting in Sacramento to meet with the State Chancellor and legislators
- Chancellor Baron introduced and welcomed Dr. Kevin Horan, president of CHC.
- President Rodriguez introduced and welcomed Dina Humble, VPI at SBVC.

8.2. Good News (p8)

8.3. San Bernardino Valley College Academic Senate

Celia Houston gave a report for SBVC Academic Senate and shared upcoming work of the senate and accreditation committee.

8.4. San Bernardino Valley College Classified Senate

Judy Rodriguez gave a report for the SBVC Classified Senate.

8.5. San Bernardino Valley College Associated Students

None

8.6. Crafton Hills College Academic Senate

None

8.7. Crafton Hills College Classified Senate

None

8.8. Crafton Hills College Associated Students

None

8.9. CSEA

Kevin Palkki gave a report for CSEA.

8.10. CTA

Meridyth McLaren gave a report for CTA. CTA desires the board support to complete negotiations.

9. APPROVAL OF MINUTES

None

10. PUBLIC COMMENTS ON AGENDA ITEMS

None

11. CONSENT AGENDA

Trustee Singer moved approval of the consent agenda as amended. Trustee Harrison seconded the motion.

AYES: Longville, Viricel, Harrison, Houston, Reyes, Singer, Gerard

NOES: None

ABSENT: Williams, Blackburn

ABSTENTIONS: None

11.1. Instruction/Student Services

- 11.1.1. Consideration of Approval of Curriculum – CHC (p9)
- 11.1.2. Consideration of Approval of Curriculum – SBVC (p27)

11.2. Human Resources

- 11.2.1. Consideration of Approval of Adjunct and Substitute Academic Employees (p67)
- 11.2.2. Consideration of Approval of Non-Instructional Pay for Academic Employees (p70)
- 11.2.3. Consideration of Approval to Appoint Temporary Academic Employees (p79)
- 11.2.4. Consideration of Approval of Sabbatical Leave for the 2019-20 Academic Year (p81)
- 11.2.5. Consideration of Approval to Pay Stipends (p84)
- 11.2.6. Consideration of Approval of District Volunteers (p87)
- 11.2.7. Consideration of Approval of Employee Promotions (p90)
- 11.2.8. Consideration of Approval to Revise Professional Expert and Short-Term Hourly Rates of Pay Schedules (p92)
- 11.2.9. Consideration of Approval of Tuition Reimbursement (p104)
- 11.2.10. Consideration of Approval to Accept Employee Resignations (p105)
- 11.2.11. Consideration of Approval to Accept Employee Retirements (p107)
- 11.2.12. Consideration of Approval to Appoint District Employees (p109)
- 11.2.13. Consideration of Approval to Appoint Interim Managers (p111)
- 11.2.14. Consideration of Approval to Place Classified Employees on the 39-Month Reemployment List (p113)

11.3. Business & Fiscal Services

- 11.3.1. Consideration of Approval of Professional Services Contracts-Agreements (p115)
- 11.3.2. Consideration of Approval of Purchase Order Report (p117)
- 11.3.3. Consideration of Approval of Routine Contracts-Agreements and Memorandums (p123)

Amended to include additional description for contracts.

Frontier Communications	(17532) Installation of Ethernet service at East 3rd Street location: this is an upgrade of current services and term dates are not binding Term: 11/1/2018 - 10/31/2021 Funding Source: EDCT - Foundation	EDCT/SBCCD	\$3,000.00
Greenwood Enterprises, LLC	(17601) Purchase and sale of mobile source emission reduction credits for SCAQMD Rule 2022 for CHC as part of mandatory/regulatory fees Term: 12/1/2018 - 11/30/2021 Funding Source: General Funds	Administrative Services/CHC	\$27,000.00

- 11.3.4. Consideration of Approval of Surplus Property and Authorization for Private Sale or Disposal (p145)

- 11.3.5. Consideration of Approval of Vacation Payout (p147)
- ~~11.3.6. Consideration of Approval of Nonresident Tuition and Capital Outlay Fees (to be included in addendum) item removed from consideration~~
- 11.3.7. Consideration of Approval to Adopt Resolution #2019-01-10-FS Approving Transfers from the Reserve for Contingencies to Various Expenditure Classifications (p148)
- 11.3.8. Consideration of Approval of District & College Expenses (p151)
- 11.3.9. Consideration to Approve Conference Attendance (p154)
Amended to correct the name of attendee.

<p>Site: CHC Department: LAM Conference Name: 2019 Acceleration Across America - 3rd Annual Statewide Conference Travel Dates: 2/20/2019 - 2/23/2019 City, State: Sacramento, CA Estimated Cost Per Person: \$1911 Funding Source: Basic Skills categorical funding</p>	<p>Name: Kellori Dower, Jonathan Anderson Purpose: This conference will explore new approaches to placement in English, Math and ESL, replacing remedial courses with transfer level co-requisites/concurrent support models.</p>
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11.4. **Facilities**

- 11.4.1. Consideration of Approval of Amendment 001 to the Contract with DKC Architects, Inc. of Yucaipa, CA (p161)
- 11.4.2. Consideration of Approval of Amendment 005 to the Contract with HMC Architects, Inc. of Ontario, CA (p164)
- 11.4.3. Consideration of Approval of Non-Bond Construction Change Orders and Contract Amendments (p167)

12. ACTION AGENDA

- ~~12.1. Consideration of Approval of IFF Master Agreement, Articles of Incorporation, and Bylaws (p170) item removed from consideration~~
- 12.2. Consideration of Approval of the Ratification of SBCCDTA CTA-NEA Articles and Appendices (p197)

Trustee Harrison moved approval of the ratification of SBCCDTA CTA-NEA Articles and Appendices

AYES: Longville, Viricel, Harrison, Houston, Reyes, Singer, Gerard
NOES: None
ABSENT: Williams, Blackburn
ABSTENTIONS: None

- 12.3. Consideration of Approval of the Use of Annual Income from the Allocated Investments of FCC Auction Proceeds (p199)

Trustee Harrison moved approval of the use of annual income from the allocated investments of FCC auction proceeds. Trustee Viricel seconded the motion.

AYES: Longville, Viricel, Harrison, Houston, Reyes, Singer, Gerard
NOES: None
ABSENT: Williams, Blackburn
ABSTENTIONS: None

- 12.4. Consideration of Approval to Conduct a Public Hearing and Acknowledge Initial Proposals to Reopen Negotiations from CSEA Chapter #291 (p202)

President Longville opened the hearing for public comments. Hearing no comments, Trustee Harrison moved to close the public hearing. Trustee Singer seconded the motion.

AYES: Longville, Viricel, Harrison, Houston, Reyes, Singer, Gerard
NOES: None
ABSENT: Williams, Blackburn
ABSTENTIONS: None

Trustee Harrison moved approval to reopen negotiations from CSEA Chapter #291. Trustee Singer seconded the motion.

AYES: Longville, Viricel, Harrison, Houston, Reyes, Singer, Gerard
NOES: None
ABSENT: Williams, Blackburn
ABSTENTIONS: None

- 12.5. Consideration of Final Approval of Board Policies and Administrative Procedures (p204)

Harrison moved approval of board policies and administrative procedures. Trustee Houston seconded the motion.

BP 1100 The San Bernardino CCD (no AP)
BP 1200 District Mission Statement (no AP)
BP & AP 3720 Computer and Network Use
BP & AP 6751 Parking Citation Payment Plan

AYES: Longville, Viricel, Harrison, Houston, Reyes, Singer, Gerard
NOES: None
ABSENT: Williams, Blackburn
ABSTENTIONS: None

13. INFORMATION ITEMS

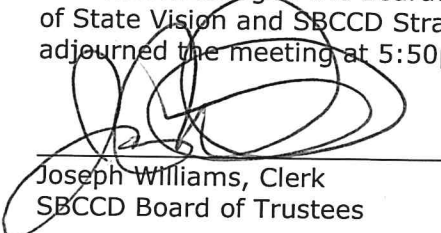
- 13.1. Applause (p218)
- 13.2. Budget Report (p224)
- 13.3. Clery Report (p242)
- 13.4. General Fund Cash Flow Analysis (p244)
- 13.5. Key Performance Indicators (p246)
- 13.6. MOU between SBCCD and CSEA Chapter #291 (p251)
- 13.7. MOU between SBCCD and the SBCCDTA CTA-NEA (p256)
- 13.8. New Trustee Orientation (p258)

14. PUBLIC COMMENT ON NON-AGENDA ITEMS

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15. ADJOURN

The next meeting of the Board: Study Session – January 17, 2019 at 12pm, Topic #1: Alignment of State Vision and SBCCD Strategic Plan - Topic #2: SBCCD Promise. President Longville adjourned the meeting at 5:50pm.



Joseph Williams, Clerk
SBCCD Board of Trustees