



Meeting Minutes of the Board of Trustees  
May 16, 2019 at 4:00 p.m. (Closed Session); 5:00 p.m. (Public Meeting)  
SBCCD Boardroom, 114 S. Del Rosa Dr., San Bernardino, CA 92408

**MEMBERS PRESENT**

John Longville, President  
Dr. Anne L. Viricel, Vice President  
Joseph Williams, Clerk  
Gloria Macias Harrison, Trustee  
Dr. Stephanie Houston, Trustee  
Frank Reyes, Trustee  
Dr. Donald L. Singer, Trustee  
Elijah Gerard, CHC Student Trustee

**ABSENT**

Autumn Blackburn, SBVC Student Trustee

**ADMINISTRATORS PRESENT**

Bruce Baron, Chancellor  
Jose Torres, Executive Vice Chancellor  
Diana Rodriguez, SBVC President  
Dr. Kevin Horan, CHC President

1. **CALL TO ORDER – PLEDGE OF ALLEGIANCE**

President Longville called the meeting to order at 4:01pm. Trustee Reyes led the pledge of allegiance.

2. **ANNOUNCEMENT OF CLOSED SESSION ITEMS**

- 2.1. Conference with Labor Negotiators  
Government Code 54957.6  
Agency Representative: Bruce Baron – CSEA, CTA, Management/Supervisors, and Confidential Employees
- 2.2. Public Employee Discipline/Dismissal/Release/Non Re-Employment  
Government Code 54957  
(4 cases)
- 2.3. Public Employee Performance Evaluation  
Government Code 54957(b)(1)  
Title: Chancellor
- 2.4. Conference with Legal Counsel – Anticipated Litigation  
Government Code 54956.9(d)(2)  
(1 case)
- 2.5. Conference with Legal Counsel – Existing Litigation  
Government Code 54956.9(e)(3) (1 case)  
Workers Comp Claim #543496

3. **PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

None.



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4. **CONVENE CLOSED SESSION**

Closed session convened at 4:03pm.

5. **RECONVENE PUBLIC MEETING**

Public meeting reconvened at 5:15pm.

6. **REPORT OF ACTION IN CLOSED SESSION**

- In closed session the Board unanimously took action to approve the release of probationary employee #27297 from the position of Lead Custodian.
- In closed session the Board unanimously took action to approve the release of probationary employee #29928 from the position of Student Services Technician.
- The Board unanimously took action to approve settlement of Workers Comp Claim #543496 with employee #3435.

7. **PUBLIC COMMENTS ON AGENDA ITEMS**

Without objection, the Board agreed to give each speaker 3 minutes to speak on item 9.3 - AB 705.

Paul Scott, item 9.3

Elizabeth Reyes, item 9.3

Andre Lara, item 9.3

Kianna Campbell, item 9.3

Alexa Johnson, item 9.3

Aujanee Butler, item 9.3

Jewel Patterson, item 9.3

Linda Vasquez, item 9.3

Without objection, the Board agreed to hear item 14 - non-agenda items.

Kristin Hauge, SBVC soccer facility request (i.e. buildings, bleachers, scoreboard, lights)

8. **PRESENTATIONS**

8.1 Adopt Resolutions Recognizing Student Trustees (p8)

Trustee Harrison moved approval to adopt resolutions recognizing Student Trustees. Trustee Viricel seconded the motion.

**AYES:** Longville, Viricel, Williams, Harrison, Houston, Reyes, Singer, Gerard

**NOES:** None

**ABSENT:** Blackburn

**ABSTENTIONS:** None

President Longville presented resolutions and congratulated Elijah Gerard, CHC Student Trustee. Arrangements will be made to deliver the Resolution for Autumn Blackburn, SBVC Student Trustee.



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8.2 Approve Appointments of College Police Officers (p11)

Trustee Harrison moved approval of appointments of College Police Officers. Trustee Reyes seconded the motion.

AYES: Longville, Viricel, Williams, Harrison, Houston, Reyes, Singer, Gerard

NOES: None

ABSENT: Blackburn

ABSTENTIONS: None

Chief Al Jackson swore in officers Angelica Arechavaleta, James Quigley, and Stephanie Babino.

9. REPORTS

9.1. Board Committee Reports (p13)

- Trustee Harrison reported on the BOT Budget Committee. Discussion of May Revise and the funding formula. An Executive Summary was distributed to the Board. The summary provides a snapshot of issues and changes that are evolving and the effects of funding formula to the system and the district.
- Trustee Houston reported the CTE Committee discussed visioning and strategic planning - redefining purpose and goals. Committee determined the next steps are to include a discussion item at the Retreat to discuss the Board's role and expectations of the committee. The information gathered will be taken back to the committee in August to develop the next steps of the committee.
- Trustee Reyes reported SBVC is in the process for a \$35 million grant that is committed for the Applied Technology building. It is a top priority of the Assembly and Senate. He congratulated Trustee Harrison who is being recognized in Sacramento as Business Woman of the Year by Assemblymember Reyes.

9.2. Board Information Requests (p17)

9.3. AB 705 Update (p20) – President Horan reported CHC fully compliant with AB 705 in fall 2019. Faculty and staff have taken measures to reduce remedial level courses and to offer additional support to students through co-requisite process. He is confident the trend will continue to drop as students become more familiar with the new course pathway option. In addition to what CHC is doing, President Rodriguez reported with the institution of the Promise, all incoming HS students will be made aware of the criteria and rules surrounding AB 705 through the orientation and registration processes. Counselors attended conference on AB 705 and are able to share information with students. Event was held and attended by all constituent groups to learn how AB 705 pathways and initiatives work together.

9.4. Good News (p25)

9.5. San Bernardino Valley College Academic Senate – Celia Huston reported that SBVC is successfully reducing the number of remedial courses offered. She also provided a year-end report which included SBVC Institution-set Standards, acknowledgment of faculty leadership, her roles as Academic Senate President and Accreditation and SLO Faculty Lead, and faculty award recipients at the Spotlighting Success event.

9.6. San Bernardino Valley College Classified Senate – no report

9.7. San Bernardino Valley College Associated Students – no report

9.8. Crafton Hills College Academic Senate – Mark McConnell reported Faculty Association of Community Colleges unanimously moved a vote of no confidence against the State Chancellor and his office. Complaints were the funding formula and its disproportionate impact on smaller schools, online college being promoted without support or standards, and the refusal to speak to the Academic Senate. State Chancellor's Office is proposing changes to how EOPS faculty are hired. CHC developed a resolution in support of discipline faculty participation in revision of minimum qualifications: EOPS Counseling. He asked the SBCCD Board to consider adopting a resolution calling upon the State Chancellor to halt further changes to EOPS implementation guidelines and to work in collegial consultation with EOPS and Student Services statewide. A sample resolution adopted by Mt. San Antonio CCD was distributed. He asked for



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the pictures of the student trustees to be included on the boardroom wall and for the Board to consider stipends for students to serve on committees.

- 9.9. Crafton Hills College Classified Senate – no report
- 9.10. Crafton Hills College Associated Students – Valerie Johnson update on activities and priorities. Students statewide support the State Chancellor and she welcomes questions. She asked the district to opt in to AB 19 within the deadline. CHC has been advocating a smoke-free campus and for the district to support the endeavor. She would like to see students compensated for service on committees.
- 9.11. CSEA – no report
- 9.12. CTA – no report

10. **APPROVAL OF MINUTES**

- 10.1. April 11, 2019 (p26)

Trustee Williams moved approval of the minutes of April 11, 2019 Trustee Harrison seconded the motion.

AYES: Longville, Viricel, Williams, Harrison, Houston, Reyes, Singer, Gerard

NOES: None

ABSENT: Blackburn

ABSTENTIONS: None

- 10.2. April 18, 2019 (p34)

Trustee Reyes moved approval of the minutes of April 18, 2019. Trustee Houston seconded the motion.

AYES: Longville, Viricel, Williams, Harrison, Houston, Reyes, Singer, Gerard

NOES: None

ABSENT: Blackburn

ABSTENTIONS: None

11. **CONSENT AGENDA**

**Instruction/Student Services**

- 11.1 Curriculum – CHC (p36)
- 11.2 Curriculum – SBVC (p45)

**Human Resources**

- 11.3 Adjunct and Substitute Academic Employees (p70)
- 11.4 Contracts for Tenure Track Academic Employees (p72)
- 11.5 Faculty Chair Stipends (p74)
- 11.6 Non-Instructional Pay for Academic Employees (p76)
- 11.7 Salary Advancement for Academic Employees (p84)
- 11.8 Tentative Agreement with the CTA (p86)
- 11.9 Tentative Agreements with CSEA (p90)
- 11.10 Bilingual and Bi-Literate Stipends (p96)
- 11.11 Change in Permanent Work Shift for Classified Employees (p100)
- 11.12 Employee Promotions (p101)
- 11.13 Reclassification of Employees (p103)
- 11.14 Revised Classified Job Description for Grounds Caretaker and Change of Salary Range for Incumbents (p106)



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- 11.15 Appointment of District Employees (p111)
- 11.16 Equal Employment Opportunity Fund Multiple Method Allocation Model for 2018-19 (p114)

**Business & Fiscal Services**

- 11.17 Contracts At or Above \$92,600 (p123)
- 11.18 Resolution #2019-05-16-FS-1 Approving Transfers from the Reserve for Contingencies to Various Expenditure Classifications (p127)
- 11.19 Revised Authorized Signature List (p130)
- 11.20 Vacation Payout (p133)

**Facilities**

- 11.21 Award Bid #03-1819-01 and Contract to R. Dependable Construction Inc. of San Bernardino CA (p134)
- 11.22 Award of RFQP #2019-02 and Contract to AECOM Technical Services Inc. of Ontario CA (p136) **pulled for discussion and separate action.**

**Other Items**

- 11.23 Resolution to Grant Excused Absence of Trustee (p137)
- 11.24 Conference Attendance (p140)
- 11.25 District & College Expenses (p156)
- 11.26 Individual Memberships (p165)

Trustee Harrison moved approval of the consent agenda. Trustee Singer seconded the motion.

**AYES:** Longville, Viricel, Williams, Harrison, Houston, Reyes, Singer, Gerard

**NOES:** None

**ABSENT:** Blackburn

**ABSTENTIONS:** None

**ITEMS PULLED FOR SEPARATE ACTION**

- 11.22 Award of RFQP #2019-02 and Contract to AECOM Technical Services Inc. of Ontario CA (p136)

Trustee Harrison moved approval to award RFP #2019-02 and contract to AECON Technical Services of Ontario, CA. Trustee Williams seconded the motion.

**AYES:** Longville, Viricel, Williams, Harrison, Houston, Singer, Gerard

**NOES:** None

**ABSENT:** Blackburn

**ABSTENTIONS:** Reyes

Trustee Reyes expressed concern with the process and the vendors not upholding commitments to hire local. Trustee Harrison trusts the process and proud of the record we have for local hires. Trustee Singer was impressed with the criteria used to award. Vice Chancellor Torres reported 3 of 4 firms met the criteria.



12. ACTION AGENDA

12.1 Adopt Resolutions (p167)

Trustee Williams moved approval to adopt resolutions reaffirming March 31 as Cesar Chavez Day, affirmation of April 10 as Dolores Huerta Day, and affirmation of April as Community College Month. Trustee Gerard seconded the motion.

AYES: Longville, Viricel, Williams, Harrison, Houston, Reyes, Singer, Gerard

NOES: None

ABSENT: Blackburn

ABSTENTIONS: None

12.2 Board Policies for Final Reading (p172)

Trustee Harrison moved approval of board policies for final reading. Trustee Singer seconded the motion.

BP 2315 (no AP)	Closed Sessions
BP & AP 2330	Quorum and Voting
BP 2720 (no AP)	Communications Among Board Members
BP & AP 3810	Claims Against the District
BP & AP 5110	Counseling
BP & AP 5120	Transfer Center
BP & AP 5300	Student Equity
BP & AP 6320	Investments

AYES: Longville, Viricel, Williams, Harrison, Houston, Reyes, Singer, Gerard

NOES: None

ABSENT: Blackburn

ABSTENTIONS: None

12.3 Board Policies for First Reading (p196)

Trustee Williams moved approval of board policies for first reading. Trustee Viricel seconded the motion.

BP & AP 2410	Board Policies & Administrative Procedures
AP 6350 (no BP)	Contracts – Construction
BP & AP 7120	Recruitment & Hiring
BP & AP 7160	Professional Development
AP 7232 (no BP)	Classification Review
BP & AP 7310	Nepotism
AP 7336 (no BP)	Certification of Freedom from TB
BP & AP 5500	Standards of Student Conduct
AP 5520 (no BP)	Student Discipline Procedures

AYES: Longville, Viricel, Williams, Harrison, Houston, Reyes, Singer, Gerard

NOES: None

ABSENT: Blackburn

ABSTENTIONS: None



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12.4 Ratification of IFF Amended and Restated Articles of Incorporation (p248)

Trustee Williams moved approval to ratify the unified foundation's (Inland Futures Foundation) Amended and Restated Articles of Incorporation approved by the Secretary of State. Trustee Gerard seconded the motion.

Trustee Williams raised concern with language to dissolve the foundation is too broad and allows the district to allocate the funds where it sees fit. Trustee Houston clarified the Articles have already been approved by the Board and filed with the Secretary of State. The only change before the Board is the red text. She further stated there is not \$21 million in the foundation account. It is district funds. The foundation asked, as a show of good faith, if the money can be moved from district funds to the foundation account, but it was not a decision that was made at the foundation meeting as we were not in a position to make that decision.

Student Trustee Gerard called the question. Trustee Singer seconded.

AYES: Williams, Longville, Viricel, Harrison, Houston, Reyes, Singer, Gerard  
NOES: None  
ABSENT: Blackburn  
ABSTENTIONS: None

Trustee Williams moved approval to approve the technical language and ratify the unified foundation's (Inland Futures Foundation) Amended and Restated Articles of Incorporation approved by the Secretary of State. Trustee Gerard seconded the motion.

AYES: Longville, Viricel, Harrison, Houston, Reyes, Singer, Gerard  
NOES: Williams  
ABSENT: Blackburn  
ABSTENTIONS: None

12.5 Resolution #2019-05-16-FPC-1 Authorizing a Request for Waiver in Relation to the District's Lease of Real Property (p251)

President opened a hearing for public comment. With no comments, the hearing was closed.

Trustee Harrison moved approval adopt Resolution #2019-05-16-FPC-1 authorizing staff to request a waiver of Education Code section 81363 from the Board of Governors pursuant to Education Code section 81250. Trustee Viricel seconded the motion.

AYES: Longville, Viricel, Williams, Harrison, Houston, Reyes, Singer, Gerard  
NOES: None  
ABSENT: Blackburn  
ABSTENTIONS: None



12.6 Student Equity Plan for First Reading – CHC (p256)

Trustee Singer moved approval to accept the 2019-2022 Crafton Hills College Student Equity Plan for the first of two readings. Trustee Harrison seconded the motion.

AYES: Longville, Viricel, Williams, Harrison, Houston, Reyes, Singer, Gerard

NOES: None

ABSENT: Blackburn

ABSTENTIONS: None

12.7 Student Equity Plan for First Reading – SBVC(p257)

Trustee Singer moved approval to accept the 2019-2022 San Bernardino Valley College Student Equity Plan for the first of two readings. Trustee Harrison seconded the motion.

AYES: Longville, Viricel, Williams, Harrison, Houston, Reyes, Singer, Gerard

NOES: None

ABSENT: Blackburn

ABSTENTIONS: None

12.8 Vision for Success Final Reading (p258)

Trustee Singer moved approval to accept CHC & SBVC Vision for Success Local Goal Setting for second reading. Trustee Harrison seconded the motion.

AYES: Longville, Viricel, Williams, Harrison, Houston, Reyes, Singer, Gerard

NOES: None

ABSENT: Blackburn

ABSTENTIONS: None

12.9 Equitable Pay for Students

Trustee Longville moved approval to ask staff to bring the resolution back for approval with details of implementation. Trustee Singer seconded the motion.

AYES: Longville, Viricel, Williams, Harrison, Houston, Reyes, Singer, Gerard

NOES: None

ABSENT: Blackburn

ABSTENTIONS: None





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13. **INFORMATION ITEMS**

- 13.1 Advocacy Update (p263)
- 13.2 Alternate Work Schedule for Summer 2019 (p267)
- 13.3 Applause Cards (p268)
- 13.4 Budget Report (p274)
- 13.5 CCFS-320 Apportionment Attendance Report for FY 2019 Period 2 (p292)
- 13.6 Clery Report (p293)
- 13.7 College & Career Access Pathways (CCAP) (p295)
- 13.8 Contracts Below \$92,600 (p394)
- 13.9 District Volunteers (p410)
- 13.10 General Fund Cash Flow Analysis (p412)
- 13.11 Key Performance Indicator (KPI) Dashboard Updates (p414)
- 13.12 MOUs between SBCCD and the CSEA (p419)
- 13.13 Professional Expert, Short-Term, and Substitute Employees (p429)
- 13.14 Purchase Orders (p435)
- 13.15 Quarterly Investment Report (p448)
- 13.16 Resignations and Retirements (p450)
- 13.17 Small Scale Construction Contracts (p452)

14. **PUBLIC COMMENT ON NON-AGENDA ITEMS**

None.

15. **ADJOURN**

The next meeting of the Board: Study Session: Preliminary Budget Presentation – May 30, 2019 at 12pm.  
President Longville adjourned the meeting at 8:05pm.

A handwritten signature in black ink, appearing to read "Joseph Williams", is written over a horizontal line.

Joseph Williams, Clerk  
SBCCD Board of Trustees