



Meeting of the Board of Trustees

MINUTES

June 20, 2019

4:00 p.m. (Closed Session); 5:00 p.m. (Public Meeting)

SBCCD Boardroom

114 S. Del Rosa Dr., San Bernardino, CA 92408

MEMBERS PRESENT

John Longville, President

Dr. Anne L. Viricel, Vice President (left at 5:14pm)

Joseph Williams, Clerk (arrived at 4:29pm)

Gloria Macías Harrison, Trustee

Dr. Stephanie Houston, Trustee

Frank Reyes, Trustee

Dr. Donald L. Singer, Trustee

Elijah Gerard, CHC Student Trustee (arrived at 4:45pm)

Maritza Mariscal-Medina, SBVC Student Trustee (arrived at 4:50pm)

ABSENT

None

ADMINISTRATORS PRESENT

Bruce Baron, Chancellor

Jose Torres, Executive Vice Chancellor

Diana Rodriguez, SBVC President

Dr. Kevin Horan, CHC President

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE

President Longville called the meeting to order at 4:02pm. Trustee Houston led the pledge of allegiance.

2. ANNOUNCEMENT OF CLOSED SESSION ITEMS

2.1. Conference with Labor Negotiators

Government Code 54957.6

Agency Representative: Bruce Baron – CSEA, CTA, Management/Supervisors, and Confidential Employees

2.2. Public Employee Discipline/Dismissal/Release/Non Re-Employment

Government Code 54957

(3 cases)

2.3. Conference with Legal Counsel – Anticipated Litigation

Government Code 54956.9(d)(2)

(1 case)

2.4. Conference with Legal Counsel – Existing Litigation

Government Code 54956.9(e)(3) (1 case)

Workers Comp Claim #512003

2.5. Conference with Real Property Negotiator pursuant to Government Code section 54956.8

- Properties: 1888 East Highland Avenue, San Bernardino CA (Property)

- Negotiating Parties: San Bernardino Community College District (Proposed Buyer), Real Property Negotiators Bruce Baron, Chancellor; Jose F. Torres, Executive Vice Chancellor; Richard Galope, Vice Chancellor Workforce Development, Advancement & Media Systems

- Under Negotiation: Instruction to Proposed Buyer's Real Property Negotiators will concern price and terms of payment associated with the possible purchase of the identified Property.

2.6 Public Employee Performance Evaluation
Government Code 54957(b)(1)
Title: Chancellor

3. **PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

None.

4. **CONVENE CLOSED SESSION**

Closed session convened at 4:08pm.

5. **RECONVENE PUBLIC MEETING**

Public meeting reconvened at 5:23pm.

6. **REPORT OF ACTION IN CLOSED SESSION**

- The Board unanimously took action to approve settlement of Workers Comp Claim #512003 with employee #5861.
- The Board met with its legal counsel and real property negotiators in closed session pursuant to Government Code Section 54956.8. Direction was provided to finalize a Purchase and Sale Agreement for the acquisition by the District of the property located at 1888 E. Highland Ave., in San Bernardino, CA.

The Board of Trustees voted unanimously to approve a delegation of authority to the District's Executive Vice Chancellor, or his designee, to:

1. Execute and deliver any and all documents and otherwise do any and all things which he and legal counsel deem necessary or advisable in order to finalize a Purchase and Sale Agreement for the Properties,
2. Pay deposits, open escrow, and otherwise perform pursuant to the terms of such final Purchase and Sale Agreement, and
3. Bring the final Purchase and Sale Agreement to the Board for ratification.

7. **PUBLIC COMMENTS ON AGENDA ITEMS**

None.

8. **PRESENTATIONS**

- 8.1 Oath of Office – Student Trustees
- Elijah Gerard, CHC
 - Maritza Mariscal-Medina, SBVC

President Longville gave the Oath of Office to Student Trustees Elijah Gerard and Maritza Mariscal-Medina.

~~8.2 Presentation of College Athlete Letter to Joseph Samaro – Diana Rodriguez, SBVC President Amended to remove the presentation from the agenda.~~

8.2 California Community College Chancellor's Office (CCCCO) Classified Staff Member of the Year, Mary Valdemar – Diana Rodriguez, SBVC President

Mary Valdemar was not available. The presentation will be rescheduled for the July 11 Board Meeting.

- 8.3 San Bernardino Chamber of Commerce Police Officer of the Year, John Carlos – Al Jackson, SBCCD Chief of Police

Chief Jackson introduced and congratulated Officer of the Year, John Carlos.

9. REPORTS

- 9.1. Board Committee Reports (p8)
- 9.2. Board Information Requests (p12)
- 9.3. AB 705 Update (p17)
- 9.4. Good News (p22)
- 9.5. San Bernardino Valley College Academic Senate
Celia Huston complimented campuses and district for the work they have done.
- 9.6. San Bernardino Valley College Classified Senate
Judy Rodriguez reported on Classified Employee Week and the CLI Conference.
- 9.7. San Bernardino Valley College Associated Students
- 9.8. Crafton Hills College Academic Senate
- 9.9. Crafton Hills College Classified Senate
- 9.10. Crafton Hills College Associated Students
- 9.11. CSEA
Kevin Palkki thanked the Board for recognizing Delores Huerta Day and Native American Day.
- 9.12. CTA

10. APPROVAL OF MINUTES

- 10.1. May 16, 2019 (p23)
- 10.2. May 30, 2019 (p32)

Trustee Harrison moved approval of the minutes of May 16, 2019 and May 30, 2019. Trustee Reyes seconded the motion.

AYES: Longville, Williams, Harrison, Houston, Reyes, Singer, Gerard, Mariscal

NOES: None

ABSENT: Viricel

ABSTENTIONS: None

11. CONSENT AGENDA

The Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Board at one time without discussion. Any member of the Board, staff member or citizen may request that an item be removed from this section for discussion.

Instruction/Student Services

- 11.1 Curriculum – CHC (p35)
- 11.2 Curriculum – SBVC (p44) **Item pulled for separate action.**
- 11.3 Donation to KVCR - 2006 Lincoln Navigator (p111)

Human Resources

- 11.4 Adjunct and Substitute Academic Employees (p112) **Amended the course subjects and disciplines for San Bernardino Valley College 2019-20.**

San Bernardino Valley College 2019-20		
	Course Subject	Discipline per Minimum Qualifications
Barakat, Nermeen	ChemistryAdjunct-Counselor	ChemistryAdjunct-Counselor
Fang Liang, Hsiao	BiologyMachine-Technology	Biology Machine-Technology
Ching Ping, Lin	SpanishVOCED	Spanish_VOCED
Miles, Justin	Pharmacy TechChemistry	Pharmacy Tech_Chemistry
Mizutani, Mari	MusicBiology	MusicBiology-
Romero Vasquez, Laura	AthleticsSpanish	AthleticsSpanish-
Waltzer, Eric	Machinist TechnologyPharmacy Tech	Machinist TechnologyPharmacy Tech-
Winokur, Robert	Music	Music

- 11.5 Appointment of Temporary Academic Employees (p123)
- 11.6 Non-Instructional Pay for Academic Employees (p126)
- 11.7 Payment of Stipends (p146)
- 11.8 Salary Advancement for Academic Employees (p149)
- 11.9 Appointment of District Employees (p151)
- 11.10 Employee Promotions (p155)
- 11.11 Placement of Classified Employees on the 39-Month Reemployment List (p157)
- 11.12 Tentative Agreements with CSEA (p159)
- 11.13 Appointment of Interim Managers (p166)
- 11.14 Employment Contracts for Academic and Classified Managers (p168)
- 11.15 Revised Management Salary Schedule and Implementation of Classification Study (p170)
Amended range 21 of the Management Salary Schedule to correct title of Senior District Director of Marketing, Public Relations, and Legislative Affairs.

21	<ul style="list-style-type: none"> • District Director of Marketing, Public Affairs & Government Relations Senior District Director Strategic Communications & Institutional Advancement of Marketing, Public Relations & Legislative Affairs (from Range 19) • Division Dean (Instructional) (from Range 19) • Division Dean (Non-Instructional) (from Range 19)
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Amended the job title to Senior District Director of Marketing, Public Relations, and Legislative Affairs.

Senior District Director ~~Strategic Communications & Institutional Advancement of Marketing, Public Relations and Legislative Affairs~~ (replaces District Director of Marketing, Public Affairs & Government Relations)

21

Rodriguez, Angel
Reclassify from District Director of Marketing, Public Affairs & Government Relations, Range 19 to Senior District Director ~~Strategic Communications & Institutional Advancement of Marketing, Public Relations and Legislative Affairs~~, Range 21

7/1/19

Amended the title in the job description to Senior District Director of Marketing, Public Relations, and Legislative Affairs as provided in the addendum.

- 11.16 Employment Contracts for Executive Managers (p227)
- 11.17 Revised Confidential Salary Schedule and Implementation of Classification Study (p229)
- 11.18 Revised Executive Management Salary Schedule (p266)

Business & Fiscal Services

- 11.19 2019-20 and 2020-21 Academic Calendars (p268)
- 11.20 2019-20 Gann Limit (p273)
- 11.21 Adopt Resolutions and Signature Authorizations for State of California (p275)
- 11.22 Authorized Signature List (p280)
- 11.23 Award RFP #2019-03 and Contract to Selected Suppliers (p283)
- 11.24 Conference Attendance (p284)
- 11.25 Contracts at or Above \$92,600 (p296)
- 11.26 District & College Expenses (p298)
- 11.27 District Bank Accounts (p304)
- 11.28 Fiscal Year 2019-20 Tentative Budget (p306)
- 11.29 Individual Memberships (p436)
- 11.30 Resolution #20190620-FS01 Regarding the Expenditure of Proposition 30 Education Protection Account Funds (p438)

- 11.31 Resolution #20190620-FS02 Approving Transfers from the Reserve for Contingencies to Various Expenditure Classifications (p442)
- 11.32 Sole Source Purchases from Forest Incentives, Ltd. (p445)
- 11.33 Sole Source Purchases from Stanley Convergent Security (p446)
- 11.34 Vacation Payout (p447)

Facilities

- 11.35 2021-22 Five Year Construction Plan (p448)
- 11.36 Award Bid #03-1819-02.01 and Contract to KI of Green Bay WI (p464)
- 11.37 Pay Applications as Disputed Claims for Jampro Construction (p466)
- 11.38 Resolution #20190620-FPC01 Requesting the Board of Supervisors of San Bernardino County to Establish a Tax Rate (p468)

Other Items

- 11.39 Resolution to Grant Excused Absence of Trustees Reyes and Williams (p471)

Trustee Harrison moved approval of the consent agenda as amended. Trustee Houston seconded the motion.

AYES: Longville, Williams, Harrison, Houston, Reyes, Singer, Gerard, Mariscal

NOES: None

ABSENT: Viricel

ABSTENTIONS: None

ITEMS PULLED FROM CONSENT FOR SEPARATE ACTION

- 11.2 Curriculum – SBVC (p44)

Trustee Singer moved approval of the curriculum - SBVC. Trustee Houston seconded the motion.

AYES: Longville, Williams, Harrison, Houston, Reyes, Singer, Gerard, Mariscal

NOES: None

ABSENT: Viricel

ABSTENTIONS: None

12. ACTION AGENDA

- 12.1 Public Hearing for College and Career Access Pathways (CCAP) Agreements – SBVC (p474)

President Longville opened a hearing for public comment on the subject of College and Career Access Pathways dual enrollment partnership agreements between the San Bernardino Community College District. Hearing no comments, the public hearing was closed.

- 12.2 Adoption of College and Career Access Pathways (CCAP) Agreements – SBVC (p475)
- Lifelong Learning Administration Corporation (Learn4Life)
 - Provisional Accelerated Learning (PAL) & Charter Academy
 - Rialto Unified School District
 - San Bernardino Unified School District
 - Public Safety Academy. Trustee seconded the motion.

Trustee Williams moved approval. Trustee Singer seconded the motion to adopt the Career Access Pathways (CCAP) dual enrollment partnership agreements.

AYES: Longville, Williams, Harrison, Houston, Reyes, Singer, Gerard, Mariscal

NOES: None

ABSENT: Viricel

ABSTENTIONS: None

- 12.3 Stipends for Student Participation (p574) Amended the language in the recommendation and analysis as provided in the addendum.

Trustee Williams moved approval. Trustee Harrison seconded the motion to direct staff to revise BP 2015 Student Members at the next available cycle to incorporate stipends for student participation in specific capacities for the District. The board also recommends the staff to develop policies and procedures to provide stipends for associated student body designees who participate in specific capacities for the District.

AYES: Longville, Williams, Harrison, Houston, Reyes, Singer, Gerard, Mariscal

NOES: None

ABSENT: Viricel

ABSTENTIONS: None

12.4 Board Policies for First Reading (p576)

AP 2712 Conflict of Interest Code	Reference Checks
BP/AP 3590 Energy Conservation	AP 7145 Personnel Files
BP 3810 Claims Against the District	BP/AP 7150 Evaluation
AP 4104 Contract Education	AP 7234 Overtime
AP 4222 Remedial Coursework	AP 7337 Fingerprinting
AP 5013 Students in the Military	BP 7340 Leaves
BP/AP 5020 Nonresident Tuition	AP 7343 Industrial Accident and Illness Leave
AP 5130 Financial Aid	AP 7344 Notifying the District of Illness
BP/AP 5530 Student Rights and Grievances	AP 7346 Employees Called to Military Duty
BP/AP 6150 Designation of Authorized Signatures	BP/AP 7350 Resignations
BP/AP 6300 Fiscal Management	BP/AP 7365 Discipline & Dismissal - Classified Employees
AP 6315 Warrants	BP/AP 7370 Political Activity
BP/AP 6340 Bids and Contracts	
BP/AP 6925 Refreshments or Meals Served at Meetings and District Events	AP 7371 Personal Use of Public Resources
AP 7126 Applicant Background Investigations and	BP/AP 7400 Travel

Trustee Harrison moved approval to accept board policies for first reading. Trustee Singer seconded the motion.

AYES: Longville, Williams, Harrison, Houston, Reyes, Singer, Gerard, Mariscal

NOES: None

ABSENT: Viricel

ABSTENTIONS: None

12.5 Board Policies for Final Reading (p683)

BP & AP 2410 Board Policies & Administrative Procedures
AP 6350 (no BP) Contracts – Construction
BP & AP 7120 Recruitment & Hiring
BP & AP 7160 Professional Development
AP 7232 (no BP) Classification Review
BP & AP 7310 Nepotism
AP 7336 (no BP) Certification of Freedom from TB
BP & AP 5500 Standards of Student Conduct
AP 5520 (no BP) Student Discipline Procedures

Trustee Harrison moved approval of board policies for final reading. Trustee Singer seconded the motion.

AYES: Longville, Williams, Harrison, Houston, Reyes, Singer, Gerard, Mariscal

NOES: None

ABSENT: Viricel

ABSTENTIONS: None

- 12.6 Student Equity Plan for Final Reading – CHC (p735) Amended to include the background materials as provided in the addendum.

Trustee Williams moved approval to accept the 2019-2022 Crafton Hills College Student Equity Plan for final reading. Trustee Harrison seconded the motion.

AYES: Longville, Williams, Harrison, Houston, Reyes, Singer, Gerard, Mariscal
NOES: None
ABSENT: Viricel
ABSTENTIONS: None

- 12.7 Student Equity Plan for Final Reading – SBVC (p736) Amended to include the background materials as provided in the addendum.

Trustee Williams moved approval to accept the 2019-2022 San Bernardino Valley College Student Equity Plan for final reading. Trustee Harrison seconded the motion.

AYES: Longville, Williams, Harrison, Houston, Reyes, Singer, Gerard, Mariscal
NOES: None
ABSENT: Viricel
ABSTENTIONS: None

- 12.8 College Promise Certification – New Item included as provided in the addendum.

Trustee Houston moved approval to make available the option for Crafton Hills College and San Bernardino Valley College students to participate in the Federal Direct Loan Program. Trustee Singer seconded the motion.

AYES: Longville, Harrison, Houston, Reyes, Singer, Gerard, Mariscal
NOES: None
ABSENT: Viricel
ABSTENTIONS: Williams

13. INFORMATION ITEMS

- 13.1 Applause Cards (p737)
- 13.2 Budget Report (p742)
- 13.3 Clery Report (p760)
- 13.4 College & Career Access Pathways (CCAP) – CHC (p762)
- 13.5 Contracts Below \$92,600 (p777)
- 13.6 District Volunteers (p791)
- 13.7 General Fund Cash Flow Analysis (p794)
- 13.8 MOUs between SBCCD and the CTA (p796)
- 13.9 New Trustee Orientation (p799)
- 13.10 Professional Expert, Short-Term, and Substitute Employees (p800)
- 13.11 Purchase Orders (p820)
- 13.12 Quarterly Investment Report (p831)
- 13.13 Resignations and Retirements (p836)

The items above were presented for information only. No action was taken.

14. PUBLIC COMMENT ON NON-AGENDA ITEMS

None.

RECONVENE CLOSED SESSION

Closed session reconvened to finish closed session business at 6:13pm.

RECONVENE PUBLIC MEETING

Public meeting reconvened at 6:37pm.

REPORT OF ACTION IN CLOSED SESSION

None

15. **ADJOURN**

The next meeting of the Board: Business Meeting – July 11, 2019 at 4pm.

President Longville adjourned the meeting at 6:40pm, in memory of Spencer Wallace.



Joseph Williams, Clerk
SBCCD Board of Trustees