



Meeting of the Board of Trustees

MINUTES

July 11, 2019

4:00 p.m. (Closed Session); 5:00 p.m. (Public Meeting)

SBCCD Boardroom

114 S. Del Rosa Dr., San Bernardino, CA 92408

MEMBERS PRESENT

John Longville, President

Dr. Anne L. Viricel, Vice President

Joseph Williams, Clerk (arrived at 4:35pm)

Gloria Macías Harrison, Trustee

Dr. Stephanie Houston, Trustee

Frank Reyes, Trustee

Dr. Donald L. Singer, Trustee

Elijah Gerard, CHC Student Trustee (arrived at 4:45pm)

Maritza Mariscal-Medina, SBVC Student Trustee (arrived at 4:50pm)

ABSENT

None

ADMINISTRATORS PRESENT

Bruce Baron, Chancellor

Jose Torres, Executive Vice Chancellor

Diana Rodriguez, SBVC President

Mike Strong, CHC Vice President Administrative Services

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE

President Longville called the meeting to order at 4:02pm. Trustee Reyes led the pledge of allegiance.

2. ANNOUNCEMENT OF CLOSED SESSION ITEMS

2.1. Conference with Labor Negotiators

Government Code 54957.6

Agency Representative: Bruce Baron – CSEA, CTA, Management/Supervisors, and Confidential Employees

2.2. Public Employee Discipline/Dismissal/Release/Non Re-Employment

Government Code 54957

(2 cases)

2.3. Conference with Legal Counsel – Anticipated Litigation

Government Code 54956.9(d)(2)

(1 case)

2.4. Conference with Legal Counsel – Existing Litigation

Government Code 54956.9(e)(3) (1 case)

Workers Comp Claim #552413

2.5. Conference with Real Property Negotiator pursuant to Government Code section 54956.8

- Properties: 1888 East Highland Avenue, San Bernardino CA (Property)

- Negotiating Parties: San Bernardino Community College District (Proposed Buyer), Real Property Negotiators Bruce Baron, Chancellor; Jose F. Torres, Executive Vice Chancellor; Richard Galope, Vice Chancellor Workforce Development, Advancement & Media Systems
- Under Negotiation: Instruction to Proposed Buyer's Real Property Negotiators will concern price and terms of payment associated with the possible purchase of the identified Property.

2.6. Public Employee Performance Evaluation
Government Code 54957(b)(1)
Title: Chancellor

3. **PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

None.

4. **CONVENE CLOSED SESSION**

Closed session convened at 4:04pm.

5. **RECONVENE PUBLIC MEETING**

Public meeting reconvened at 5:32pm.

6. **REPORT OF ACTION IN CLOSED SESSION**

- The Board unanimously took action to approve settlement of Workers Comp Claim #552413 with employee #5368.
- The Board unanimously took action to adopt the recommended termination of employee #29917, as set forth in the Notice of Proposed Disciplinary Action. As such, employee #29917 shall be terminated from the position of Director, Labor Relations & Compliance effective July 12, 2019.

7. **PUBLIC COMMENTS ON AGENDA ITEMS**

None.

8. **RECOGNITION**

8.1. Classified Staff Member of the Year – Mary Valdemar

Mary Valdemar was recommended by the District as Classified Member of the Year. We were pleased to learn when the Board of Governors selected her, not only for her dedication to our students, but for her service to the community.

8.2. Inland Empire Media Academy Video

The Inland Empire Media Academy Video was postponed to a future meeting.

9. **REPORTS**

- 9.1. Board Committee Reports (p7)
- 9.2. Board Information Requests (p10)
- 9.3. Good News (p17)
- 9.4. San Bernardino Valley College Academic Senate
Celia Huston gave a brief report for SBVC Academic Senate. August 14 Senate Retreat. Academy in Long Beach in September.
- 9.5. San Bernardino Valley College Classified Senate
- 9.6. San Bernardino Valley College Associated Students
- 9.7. Crafton Hills College Academic Senate
- 9.8. Crafton Hills College Classified Senate
- 9.9. Crafton Hills College Associated Students

- 9.10. CSEA
Negotiating training for Oracle.
- 9.11. CTA

10. APPROVAL OF MINUTES

- 10.1. June 13, 2019 (p18)
- 10.2. June 14, 2019 (p21)
- 10.3. June 20, 2019 (p23)

Trustee Williams moved approval. Trustee Singer seconded the motion to approve the minutes of June 13, 2019 and June 14, 2019.

AYES: Longville, Williams, Harrison, Houston, Reyes, Singer, Viricel

NOES: None

ABSENT: None

ABSTENTIONS: Gerard, Mariscal

Trustee Williams moved approval. Trustee Singer seconded the motion to approve the minutes of and June 20, 2019.

AYES: Longville, Williams, Harrison, Houston, Reyes, Singer, Viricel, Gerard, Mariscal

NOES: None

ABSENT: None

ABSTENTIONS: None

11. CONSENT AGENDA

The Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Board at one time without discussion. Any member of the Board, staff member or citizen may request that an item be removed from this section for discussion.

Instruction/Student Services

- 11.1 None

Human Resources

- 11.2 Adjunct and Substitute Academic Employees (p32)
- 11.3 Appointment of Temporary Academic Employees (p34)
- 11.4 Non-Instructional Pay for Academic Employees (p36)
- 11.5 Payment of Stipends (p51)
- 11.6 Salary Advancement for Academic Employees (p54)
- 11.7 Appointment of District Employees (p56)
- 11.8 Classified Job Descriptions (p60)
- 11.9 Reclassification of Employees (p64)
- 11.10 Tentative Agreements with CSEA (p66)
- 11.11 Appointment of Interim Managers (p69)
- 11.12 Classification Study Findings for Managers (p71)
- 11.13 Employment Contracts for Academic and Classified Managers (p86)

Business & Fiscal Services

- 11.14 Consideration of Approval to Ratify Interfund Borrowing Transactions (p88)
- 11.15 Contracts at or Above \$92,600 (p89)

- 11.16 ~~Resolution #20190711-FS01 Approving the Appropriation of Funds for the 2019-20 Fiscal Year (p91) – item pulled for separate action.~~
- 11.17 Resolution #20190711-FS02 Approving Transfers from the Reserve for Contingencies to Various Expenditure Classifications (p93)
- 11.18 Surplus Property and Authorization for Private Sale or Disposal (p96)
- 11.19 Vacation Payout (p98)

Facilities

- 11.20 None

Other Items

- 11.21 Resolution to Grant Excused Absence of Trustees Williams (p99)
- 11.22 2019-2020 Board Meeting Dates (p101)
- 11.23 2019-2020 Institutional Values and Operational Priorities (p104)
- 11.24 Dissolve and Modify Board Committees (p107)
- 11.25 District & College Expenses (p108)
- 11.26 Travel Requests (p114)
- 11.27 Endorse Nomination of CCCT Student Trustee Member Election (p117)

Trustee Harrison moved approval. Trustee Viricel seconded the motion to approve the consent agenda.

AYES: Longville, Williams, Harrison, Houston, Reyes, Singer, Viricel, Gerard, Mariscal

NOES: None

ABSENT: None

ABSTENTIONS: None

ITEMS PULLED FROM CONSENT FOR SEPARATE ACTION

11.16 Resolution #20190711-FS01 Approving the Appropriation of Funds for the 2019-20 Fiscal Year (p91)
The BOT Finance Committee will work to develop a mechanism to ensure monitoring.

Trustee Williams moved approval. Trustee Houston seconded the motion to approve Resolution #20190711-FS01 Approving the Appropriation of Funds for the 2019-20 Fiscal Year.

AYES: Longville, Williams, Harrison, Houston, Reyes, Singer, Viricel, Gerard, Mariscal

NOES: None

ABSENT: None

ABSTENTIONS: None

12. ACTION AGENDA

- 12.1 Public Hearing for College and Career Access Pathways (CCAP) Agreements – CHC (p121)

President Longville opened a hearing for public comment on the subject of College and Career Access Pathways dual enrollment partnership agreements between the San Bernardino Community College District and CHC. Hearing no comments, the public hearing was closed.

12.2 Adoption of College and Career Access Pathways (CCAP) Agreements – CHC (p122)

Trustee Singer moved approval. Trustee Harrison seconded the motion to adopt College and Career Access Pathways (CCAP) Agreements – CHC.

AYES: Longville, Williams, Harrison, Houston, Reyes, Singer, Viricel, Gerard, Mariscal

NOES: None

ABSENT: None

ABSTENTIONS: None

12.3 Board Policies for Final Reading (p137)

AP 2712 Conflict of Interest Code	AP 7126 Applicant Background Investigations and Reference Checks
BP/AP 3590 Energy Conservation	AP 7145 Personnel Files
BP 3810 Claims Against the District	BP/AP 7150 Evaluation
AP 4104 Contract Education	AP 7234 Overtime
AP 4222 Remedial Coursework	AP 7337 Fingerprinting
AP 5013 Students in the Military	BP 7340 Leaves
BP/AP 5020 Nonresident Tuition	AP 7343 Industrial Accident and Illness Leave
AP 5130 Financial Aid	AP 7344 Notifying the District of Illness
BP/AP 5530 Student Rights and Grievances	AP 7346 Employees Called to Military Duty
BP/AP 6150 Designation of Authorized Signatures	BP/AP 7350 Resignations
BP/AP 6300 Fiscal Management	BP/AP 7365 Discipline & Dismissal - Classified Employees
AP 6315 Warrants	BP/AP 7370 Political Activity
BP/AP 6340 Bids and Contracts	AP 7371 Personal Use of Public Resources
BP/AP 6925 Refreshments or Meals Served at Meetings and District Events	BP/AP 7400 Travel

Trustee Harrison moved approval. Trustee Singer seconded the motion to approve board policies for second reading.

AYES: Longville, Williams, Harrison, Houston, Reyes, Singer, Viricel, Gerard, Mariscal

NOES: None

ABSENT: None

ABSTENTIONS: None

13. INFORMATION ITEMS

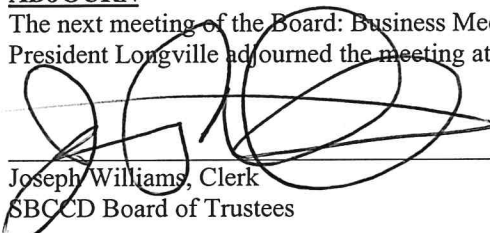
- 13.1. Applause Cards (p244)
- 13.2. Budget Report (p247)
- 13.3. Clery Report (p265)
- 13.4. Contracts Below \$92,600 (p267)
- 13.5. District Volunteers (p273)
- 13.6. General Fund Cash Flow Analysis (p275)
- 13.7. MOUs Between SBCCD and the CSEA (p277)
- 13.8. Professional Expert, Short-Term, and Substitute Employees (p292)
- 13.9. Purchase Order Report (p299)
- 13.10. Resignations and Retirement (p302)

14. PUBLIC COMMENT ON NON-AGENDA ITEMS

None.

15. **ADJOURN**

The next meeting of the Board: Business Meeting – August 8, 2019 at 4pm.
President Longville adjourned the meeting at 6:02pm.



Joseph Williams, Clerk
SBCCD Board of Trustees