



BOARD OF TRUSTEES

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JOHN LONGVILLE

VICE PRESIDENT

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CLERK

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MEMBERS

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DR. STEPHANIE HOUSTON

FRANK REYES

DR. DONALD L. SINGER

STUDENT TRUSTEES

MARITZA MARISCAL-MEDINA

SBVC Student Trustee

ELIJAH GERARD

CHC Student Trustee

MISSION

The mission of the San Bernardino Community College District is to transform lives through the education of our students for the benefit of our diverse communities. This is achieved through the District's two colleges and public broadcast system by providing high quality, effective and accountable instructional and training programs and services to the students and communities we serve.

CHANCELLOR

BRUCE R. BARON

PRESIDENTS

DR. KEVIN HORAN

Crafton Hills College

DIANA Z. RODRIGUEZ

San Bernardino Valley College

114 South Del Rosa Drive

San Bernardino, CA 92408

Tel 909.382.4091

www.sbccd.edu

BOARD MEETINGS

Study Sessions: 12-2pm

Business Meetings: 4pm

Approved 7/11/19

- 08/29/19 Study Session: Final Budget
- 09/12/19 Business Meeting
- 09/26/19 Study Session: FNX
- 10/10/19 Business Meeting
- 10/24/19 Study Session: District Strategic Plan Update (objectives with targets)
- 11/07/19 Study Session: CTE Programs
- 11/14/19 Business Meeting
- 12/12/19 Business Meeting
- 12/19/19 Study Session: Hold Date
- 01/09/20 Business Meeting
- 01/30/20 Board Mid-Year Retreat
- 02/13/20 Business Meeting
- 02/27/20 Study Session: College Ed Master Plan Updates (fall activities)
- 03/12/20 Business Meeting @SBVC SBVC B-100
- 03/26/20 Study Session: Hold Date
- 04/09/20 Business Meeting @CHC LRC-231
- 04/23/20 Study Session: Hold Date
- 05/14/20 Business Meeting
- 05/28/20 Study Session: Preliminary Budget Presentation
- 06/11/20 Business Meeting
- 06/23/20 Board Retreat (Day 1)
- 06/24/20 Board Retreat (Day 2)

UPCOMING CONFERENCES

Approved 6/20/19

- 08/16/19-08/18/19
CCLC Student Trustee Workshop
Attending: Mariscal, Gerard
- 10/05/19-10/07/19
HACU Annual Conference
Attending: Reyes
- 10/16/19-10/19/19
ACCT Leadership Congress
Attending: Singer, Viricel (tentative), Williams (tentative)
- 11/21/19-11/23/19
CCLC Annual Convention
Attending: Harrison, Reyes, Singer, Viricel
- 01/24/20-01/26/20
CCLC Effective Trusteeship & Board Chair Workshops
Attending: Singer
- 01/26/20-01/27/20
CCLC Annual Legislative Conference
Attending: Singer
- 02/09/20-02/12/20
ACCT National Legislative Summit
Attending: Singer, Williams
- 04/21/20-04/22/20
HACU Annual Capitol Forum
Attending: Reyes
- 05/01/20-05/03/20
CCLC Annual Trustee Conference
Attending: Singer



Meeting of the Board of Trustees

August 8, 2019

4:00 p.m. (Closed Session); 5:00 p.m. (Public Meeting)

SBCCD Boardroom

114 S. Del Rosa Dr., San Bernardino, CA 92408

AGENDA

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE

2. ANNOUNCEMENT OF CLOSED SESSION ITEMS

- 2.1. Conference with Labor Negotiators
Government Code 54957.6
Agency Representative: Bruce Baron – CSEA, CTA, Management/Supervisors, and Confidential Employees
- 2.2. Public Employee Discipline/Dismissal/Release/Non Re-Employment
Government Code 54957
(2 cases)
- 2.3. Conference with Legal Counsel – Anticipated Litigation
Government Code 54956.9(d)(2)
(2 cases)
- 2.4. Conference with Legal Counsel – Existing Litigation
Government Code 54956.9(e)(3) (1 case)
Workers Compensation Claim #551119
- 2.5. Conference with Real Property Negotiator pursuant to Government Code section 54956.8
 - Properties: 1888 East Highland Avenue, San Bernardino CA (Property)
 - Negotiating Parties: San Bernardino Community College District (Proposed Buyer), Real Property Negotiators Bruce Baron, Chancellor; Jose F. Torres, Executive Vice Chancellor; Richard Galope, Vice Chancellor Workforce Development, Advancement & Media Systems
 - Under Negotiation: Instruction to Proposed Buyer’s Real Property Negotiators will concern price and terms of payment associated with the possible purchase of the identified Property.
- 2.6. Public Employee Performance Evaluation
Government Code 54957(b)(1)
Title: Chancellor

3. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

The San Bernardino Community College Board of Trustees offers an opportunity for the public to address the Board on any agenda item prior to or during the Board’s consideration of that item. Matters not appearing on the agenda will be heard after the board has heard all action agenda items. Comments must be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the Board may ask staff to review a matter or may ask that a matter be put on a future agenda. As a matter of law, members of the Board may not discuss or take action on matters raised during public comment unless the matters are properly noticed for discussion or action in Open Session. Anyone who requires a disability-related modification or accommodation in order to participate in the public meeting should contact the Chancellor’s Office at (909) 382-4091 as far in advance of the Board meeting as possible.

4. CONVENE CLOSED SESSION

5. RECONVENE PUBLIC MEETING

6. REPORT OF ACTION IN CLOSED SESSION

7. PUBLIC COMMENTS ON AGENDA ITEMS

This is an opportunity for members of the public to address the Board concerning items on the agenda.

8. PRESENTATIONS

8.1. None

9. REPORTS

- 9.1. Board Committee Reports (p7)
- 9.2. Board Information Requests (p10)
- 9.3. Good News (p13)
- 9.4. San Bernardino Valley College Academic Senate
- 9.5. San Bernardino Valley College Classified Senate
- 9.6. San Bernardino Valley College Associated Students
- 9.7. Crafton Hills College Academic Senate
- 9.8. Crafton Hills College Classified Senate
- 9.9. Crafton Hills College Associated Students
- 9.10. CSEA
- 9.11. CTA

10. APPROVAL OF MINUTES

10.1. July 11, 2019 (p14)

11. CONSENT AGENDA

The Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Board at one time without discussion. Any member of the Board, staff member or citizen may request that an item be removed from this section for discussion.

Instruction/Student Services

11.1 None

Human Resources

- 11.2 Adjunct and Substitute Academic Employees (p20)
- 11.3 Appointment of Temporary Academic Employees (p22)
- 11.4 Non-Instructional Pay for Academic Employees (p24)
- 11.5 Salary Advancement for Academic Employees (p35)
- 11.6 Payment of Stipends (p37)
- 11.7 Appointment of District Employees (p39)
- 11.8 Employee Promotions (p41)
- 11.9 Employee Transfers (p43)
- 11.10 Appointment of Interim Managers (p45)
- 11.11 Classification Study Findings for Managers (p47)
- 11.12 Management and or Confidential Job Descriptions (p49)
- 11.13 Management Tuition Reimbursement (p59)

Business & Fiscal Services

- 11.14 Individual Memberships (p60)
- 11.15 2019-2020 District and Chancellor Goals (p62)
- 11.16 District & College Expenses (p65)
- 11.17 Travel Requests (p68)
- 11.18 Contracts at or Above \$92,600 (p70)
- 11.19 Sole Source Purchases from Johnson Controls Fire Protection (p73)
- 11.20 Surplus Property (p74)
- 11.21 Vacation Payout (p77)
- 11.22 Amended 2019-2020 Academic Calendar (p78)
- 11.23 Additional PARS Pension Rate Stabilization Trust (PRST) account for the Empire Network Endowment investment to separate the current investment into two accounts (p81)

Facilities

11.24 None

12. ACTION AGENDA

12.1 None

13. INFORMATION ITEMS

- 13.1. Applause Cards (p82)
- 13.2. Budget Report (p86)
- 13.3. CHC-YCJUSD CCAP (p107)
- 13.4. Clery Report (p122)
- 13.5. Contracts Below \$92,600 (p124)
- 13.6. District Volunteers (p135)
- 13.7. General Fund Cash Flow Analysis (p154)
- 13.8. Measure M and Local Hire (p156)
- 13.9. MOUs between SBCCD and the CSEA (p182)
- 13.10. Professional Expert, Short-Term, and Substitute Employees (p186)
- 13.11. Purchase Orders (p194)
- 13.12. Quarterly Investment & Deposit Report (p203)
- 13.13. Resignations and Retirements (p205)

14. PUBLIC COMMENT ON NON-AGENDA ITEMS

This is an opportunity for members of the public to address the Board concerning non-agenda items.

15. ADJOURN

The next meeting of the Board: Final Budget Study Session on August 29, 2019, at 4pm.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: Stacey K. Nikac, Administrative Officer to the Chancellor

DATE: August 8, 2019

SUBJECT: Board Committee Reports

RECOMMENDATION

This item is for information only.

OVERVIEW

Per Board Policy 2220, the Board may, by action, establish committees that it determines are necessary to assist the Board in its responsibilities. Any committee established by Board action shall comply with the requirements of the California Public Meetings Act (Brown Act) and with these policies regarding open meetings.

Board committees that are composed solely of less than a quorum of members of the Board that are advisory are not required to comply with the Brown Act, or with these policies regarding open meetings, unless they are standing committees.

Board committees that are only advisory have no authority or power to act on behalf of the Board. Findings or recommendations shall be reported to the Board for consideration.

Standing committees of the Board can be found on the Board of Trustees page of the District Website http://www.sbccd.org/Board_of_Trustees

ANALYSIS

The purpose of the reports is for BOT Committee Chairs to communicate information to the full Board, leading to more engagement and interaction at upcoming board meetings. Updates are provided orally by the BOT Committee Chairs, as needed. The Board may ask staff to review a matter or may ask that a matter be put on a future agenda.

INSTITUTIONAL VALUES

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention, and Success
- III. Resource Management for Efficiency, Effectiveness, and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

No impact to the budget.



Committees of the Board

BOT STANDING COMMITTEES (with committee charge)	2019 BOARD MEMBERS (chairs are bold)
<p>Finance Committee</p> <p>The committee is charged with:</p> <ul style="list-style-type: none"> • Increasing the efficiency of the Board of Trustees by performing time-consuming research on its behalf. • Improving clarity by providing a platform for detailed questions not conducive to the flow of monthly business meetings. • Promoting transparency of the SBCCD budgeting process and fiscal matters through detailed discussion of these topics in an open forum. • Fostering an environment of understanding by communicating findings and formulating final recommendations to the Board of Trustees. • Increasing the efficiency of the Board of Trustees by performing time-consuming research on its behalf regarding the implementation and operation of bond measures. 	<ol style="list-style-type: none"> 1. Gloria Harrison 2. Donald Singer 3. Anne Viricel 4. Elijah Gerard (Student Trustee is not included in quorum)
<p>Legislative Committee</p> <p>The committee is charged with:</p> <ul style="list-style-type: none"> • To develop and enhance relationships with legislators and legislative groups that represent the communities served by the district. • To advocate for legislative change that can positively impact SBCCD and its mission to serve students. • To examine proposed legislation and determine what legislation should be supported through Board resolutions. 	<ol style="list-style-type: none"> 1. Frank Reyes 2. Anne Viricel 3. John Longville

BOT AD HOC COMMITTEES (with committee charge)	2019 BOARD MEMBERS (chairs are bold)
<p>Executive Committee</p> <p>The committee is charged with:</p> <ul style="list-style-type: none"> • Reviewing the board agenda with the Chancellor, prior to and after printing, and to offer guidance and initial direction to the Chancellor in items of board importance, prior to them coming to the Board for further discussion and/or action. • Reviewing current board policies and administrative procedures in accordance with the requirements for accreditation and to stay current with any statutory or legal changes. • It may also develop new policies at the direction of the Board of Trustees. 	<ol style="list-style-type: none"> 1. John Longville, President 2. Dr. Anne L. Viricel, VP 3. Joseph Williams, Clerk

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: Stacey K. Nikac, Administrative Officer to the Chancellor

DATE: August 8, 2019

SUBJECT: Board Information Requests

RECOMMENDATION

This item is for information only. The Board may ask staff to review a matter or may ask that a matter be put on a future agenda.

OVERVIEW

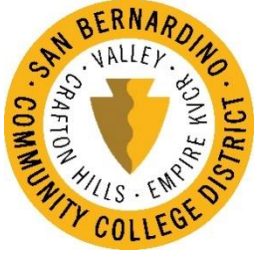
The Board of Trustees requested a form be developed to track requests made by the board and updates be provided at board meetings.

INSTITUTIONAL VALUES

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention, and Success
- III. Resource Management for Efficiency, Effectiveness, and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

No impact to the budget.



BOT Information Requests

Updated as of July 25, 2019

Date of Request: 4/18/2019

Requested by: Williams

Request: Future presentations referring to FTES should also include the head count.

Planned Completion Date: Ongoing

Comments: This will be applied to future presentations.

Date of Request: 6/13/2019

Requested by: Board Retreat

Request: Requests from Board Retreat:

1. Board agenda supporting documents – are they legally required?
2. Cliff Notes/Executive Summary on all communications.
3. Add Trustee Houston to the BOT Budget Committee meeting notifications
4. Consider a monthly podcast to send information out.
5. BOT Budget Committee –change to Finance Committee and change meeting time closer to BOT meeting so all board members can attend. Share meeting minutes to all members of the board.
6. If the Board finds it necessary to create a KVCR/Media Ad Hoc committee, Trustee Houston and President Longville will work on the committee charge.
7. Provide an update on where are we on KVCR, IFF and commissions.
8. CTE Study Session will take place in the fall.

Planned Completion Date: See comments

Comments:

1. ONGOING: The Chancellor will work with staff to eliminate supporting documents that are not legally required.
2. ONGOING: The Chancellor will provide executive summaries with his communications to the Board.
3. COMPLETED: Trustee Houston was added to the BOT Budget Committee meeting notifications.
4. 8/30/19: The Chancellor will work with staff to see if a podcast is feasible.
5. COMPLETED: The BOT Budget Committee meeting time was changed to 2:00pm on Board Meeting days.
6. 8/30/19: Chancellor will work with the Executive Board to determine best course of action.
7. 8/30/19: The Chancellor will provide an update.
8. COMPLETED: CTE Programs Study Session is scheduled for 11/7/19.

<p>Date of Request: 5/16/2019 Requested by: Williams</p> <p>Request: Move KPI report to the front of the agenda (with Board Information Requests).</p>	<p>Planned Completion Date: 10/31/19 Comments: The Chancellor will move the KPI report as requested. The next KPI report will follow at the September/October meeting when the new data is available.</p>
<p>Date of Request: 7/11/2019 Requested by: Williams</p> <p>Request: Update on measure CC and the groundbreaking of the CTE building.</p>	<p>Planned Completion Date: 9/12/19 Comments: The BOT Finance Committee will discuss at their 9/12/19 meeting.</p>
<p>Date of Request: 4/11/2019 Requested by: Houston</p> <p>Request: Would like to see updates on the progress of diversity in hiring.</p>	<p>Planned Completion Date: 10/31/19 Comments: The Chancellor will have updates under Reports every six months, beginning at October's meeting.</p>
<p>Date of Request: 6/20/2019 Requested by: Williams</p> <p>Request: Make certain we publicize the policy for student stipends so our students are aware it is available to them.</p>	<p>Planned Completion Date: 12/31/19 Comments: The policy has to go through the collegial consultation process and is expected to come to the Board for approval by December 2019. The Chancellor will ensure the approved policy is communicated district-wide and to the students through the Offices of Student Life.</p>



GOOD NEWS

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

August 2019 Edition



Crafton Hills College | San Bernardino Valley College | Empire KVCR

SBCCD RENEWS OUTREACH WITH CONSULATE OF MEXICO

On July 16, 2019, Chancellor Bruce Baron received from Consul General Carlos García De Alba, the support of the Mexican government to continue offering consulting, workshops and talks about the educational systems of both countries at the Consulate of Mexico in San Bernardino.

During the presentation, Chancellor Baron spoke about the importance of collaboration between the consulate and SBCCD, and the services offered at the education window at the consulate in San Bernardino, which is staffed by SBCCD.

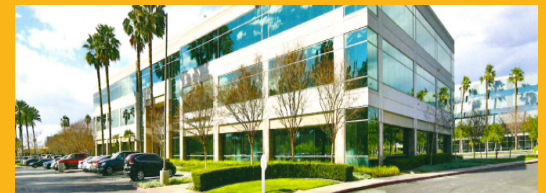


BOARD OF TRUSTEES TOUR NEW DISTRICT BUILDING

Renovations of the recently purchased district office is well underway, SBCCD Board of Trustees toured the facility on August 1st. The tour included an update of the progress of construction and open discussion regarding the modernization of the facility.

Remodelling of the 28,574-square-foot space began in fall 2018, at 550 E. Hospitality Lane, San Bernardino. It will house District Support Services and TESS. Features will include conference rooms, training rooms, and director's offices with smart boards (tv's with built-in teleconferencing). The boardroom will be equipped with a digital congress system (as used in United Nation meetings) multiple projection screens, video cameras and an audio/visual control room for recording and broadcasting board meetings.

The Facilities Department's projected completion is late September 2019, with District relocation tentatively scheduled for mid-October, 2019.



SBCCD AND SOUTHERN CALIFORNIA EDISON PARTNER TO ACHIEVE ZERO NET ENERGY



The path to efficient energy conservation, production, and sustainability has been long desired by many higher education institutions across the nation, and SBCCD has taken the initiative to partner with Southern California Edison to obtain Zero Net Energy (ZNE). ZNE projects are part of California Public Utilities Company's (CPUP) Proposition 39 ZNE for Schools Pilot Program.

On August 8, 2019, Southern California Edison presented SBCCD with a check for SBCCD's completion of ZNE initiative and partnership project. With the District's large carport covered by solar panels that produce energy and with the most recent changes of replacing fluorescent lights with LED, switching to more efficient air conditioners and making sure the lights and equipment are turned off when not in use, has allowed the district office to be well on its way to zero net energy, producing as much renewable energy as it is using.

SBCCD GEARS UP FOR 2020 CENSUS

Every decade, the U.S. Census must count the nation's residents. The upcoming count will start on April 1, 2020. The census provides the official count relied upon by policymakers and historians, sets congressional districts, school district boundaries, and voting precincts while aiding in federal decisions regarding state spending allocations.

SBCCD will partner in the effort to count every person. Job fairs all over the nation will recruit the workers needed for the 2020 Census. A job fair is set at SBVC in August and is open to the entire community. "The pay is between \$20 and \$27 per hour," said Roberto Garcia of the U.S. Census.



Meeting of the Board of Trustees

MINUTES

July 11, 2019

4:00 p.m. (Closed Session); 5:00 p.m. (Public Meeting)

SBCCD Boardroom

114 S. Del Rosa Dr., San Bernardino, CA 92408

MEMBERS PRESENT

John Longville, President

Dr. Anne L. Viricel, Vice President

Joseph Williams, Clerk (arrived at 4:35pm)

Gloria Macías Harrison, Trustee

Dr. Stephanie Houston, Trustee

Frank Reyes, Trustee

Dr. Donald L. Singer, Trustee

Elijah Gerard, CHC Student Trustee (arrived at 4:45pm)

Maritza Mariscal-Medina, SBVC Student Trustee (arrived at 4:50pm)

ABSENT

None

ADMINISTRATORS PRESENT

Bruce Baron, Chancellor

Jose Torres, Executive Vice Chancellor

Diana Rodriguez, SBVC President

Mike Strong, CHC Vice President Administrative Services

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE

President Longville called the meeting to order at 4:02pm. Trustee Reyes led the pledge of allegiance.

2. ANNOUNCEMENT OF CLOSED SESSION ITEMS

2.1. Conference with Labor Negotiators

Government Code 54957.6

Agency Representative: Bruce Baron – CSEA, CTA, Management/Supervisors, and Confidential Employees

2.2. Public Employee Discipline/Dismissal/Release/Non Re-Employment

Government Code 54957

(2 cases)

2.3. Conference with Legal Counsel – Anticipated Litigation

Government Code 54956.9(d)(2)

(1 case)

2.4. Conference with Legal Counsel – Existing Litigation

Government Code 54956.9(e)(3) (1 case)

Workers Comp Claim #552413

2.5. Conference with Real Property Negotiator pursuant to Government Code section 54956.8

- Properties: 1888 East Highland Avenue, San Bernardino CA (Property)

- Negotiating Parties: San Bernardino Community College District (Proposed Buyer), Real Property Negotiators Bruce Baron, Chancellor; Jose F. Torres, Executive Vice Chancellor; Richard Galope, Vice Chancellor Workforce Development, Advancement & Media Systems
- Under Negotiation: Instruction to Proposed Buyer's Real Property Negotiators will concern price and terms of payment associated with the possible purchase of the identified Property.

2.6. Public Employee Performance Evaluation
Government Code 54957(b)(1)
Title: Chancellor

3. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

None.

4. CONVENE CLOSED SESSION

Closed session convened at 4:04pm.

5. RECONVENE PUBLIC MEETING

Public meeting reconvened at 5:32pm.

6. REPORT OF ACTION IN CLOSED SESSION

- The Board unanimously took action to approve settlement of Workers Comp Claim #552413 with employee #5368.
- The Board unanimously took action to adopt the recommended termination of employee #29917, as set forth in the Notice of Proposed Disciplinary Action. As such, employee #29917 shall be terminated from the position of Director, Labor Relations & Compliance effective July 12, 2019.

7. PUBLIC COMMENTS ON AGENDA ITEMS

None.

8. RECOGNITION

8.1. Classified Staff Member of the Year – Mary Valdemar

Mary Valdemar was recommended by the District as Classified Member of the Year. We were pleased to learn when the Board of Governors selected her, not only for her dedication to our students, but for her service to the community.

8.2. Inland Empire Media Academy Video

The Inland Empire Media Academy Video was postponed to a future meeting.

9. REPORTS

- 9.1. Board Committee Reports (p7)
- 9.2. Board Information Requests (p10)
- 9.3. Good News (p17)
- 9.4. San Bernardino Valley College Academic Senate
Celia Huston gave a brief report for SBVC Academic Senate. August 14 Senate Retreat. Academy in Long Beach in September.
- 9.5. San Bernardino Valley College Classified Senate
- 9.6. San Bernardino Valley College Associated Students
- 9.7. Crafton Hills College Academic Senate
- 9.8. Crafton Hills College Classified Senate
- 9.9. Crafton Hills College Associated Students

- 9.10. CSEA
Negotiating training for Oracle.
- 9.11. CTA

10. APPROVAL OF MINUTES

- 10.1. June 13, 2019 (p18)
- 10.2. June 14, 2019 (p21)
- 10.3. June 20, 2019 (p23)

Trustee Williams moved approval. Trustee Singer seconded the motion to approve the minutes of June 13, 2019 and June 14, 2019.

AYES: Longville, Williams, Harrison, Houston, Reyes, Singer, Viricel

NOES: None

ABSENT: None

ABSTENTIONS: Gerard, Mariscal

Trustee Williams moved approval. Trustee Singer seconded the motion to approve the minutes of and June 20, 2019.

AYES: Longville, Williams, Harrison, Houston, Reyes, Singer, Viricel, Gerard, Mariscal

NOES: None

ABSENT: None

ABSTENTIONS: None

11. CONSENT AGENDA

The Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Board at one time without discussion. Any member of the Board, staff member or citizen may request that an item be removed from this section for discussion.

Instruction/Student Services

- 11.1 None

Human Resources

- 11.2 Adjunct and Substitute Academic Employees (p32)
- 11.3 Appointment of Temporary Academic Employees (p34)
- 11.4 Non-Instructional Pay for Academic Employees (p36)
- 11.5 Payment of Stipends (p51)
- 11.6 Salary Advancement for Academic Employees (p54)
- 11.7 Appointment of District Employees (p56)
- 11.8 Classified Job Descriptions (p60)
- 11.9 Reclassification of Employees (p64)
- 11.10 Tentative Agreements with CSEA (p66)
- 11.11 Appointment of Interim Managers (p69)
- 11.12 Classification Study Findings for Managers (p71)
- 11.13 Employment Contracts for Academic and Classified Managers (p86)

Business & Fiscal Services

- 11.14 Consideration of Approval to Ratify Interfund Borrowing Transactions (p88)
- 11.15 Contracts at or Above \$92,600 (p89)

- 11.16 ~~Resolution #20190711-FS01 Approving the Appropriation of Funds for the 2019-20 Fiscal Year (p91) – item pulled for separate action.~~
- 11.17 Resolution #20190711-FS02 Approving Transfers from the Reserve for Contingencies to Various Expenditure Classifications (p93)
- 11.18 Surplus Property and Authorization for Private Sale or Disposal (p96)
- 11.19 Vacation Payout (p98)

Facilities

- 11.20 None

Other Items

- 11.21 Resolution to Grant Excused Absence of Trustees Williams (p99)
- 11.22 2019-2020 Board Meeting Dates (p101)
- 11.23 2019-2020 Institutional Values and Operational Priorities (p104)
- 11.24 Dissolve and Modify Board Committees (p107)
- 11.25 District & College Expenses (p108)
- 11.26 Travel Requests (p114)
- 11.27 Endorse Nomination of CCCT Student Trustee Member Election (p117)

Trustee Harrison moved approval. Trustee Viricel seconded the motion to approve the consent agenda.

AYES: Longville, Williams, Harrison, Houston, Reyes, Singer, Viricel, Gerard, Mariscal

NOES: None

ABSENT: None

ABSTENTIONS: None

ITEMS PULLED FROM CONSENT FOR SEPARATE ACTION

11.16 Resolution #20190711-FS01 Approving the Appropriation of Funds for the 2019-20 Fiscal Year (p91)
The BOT Finance Committee will work to develop a mechanism to ensure monitoring.

Trustee Williams moved approval. Trustee Houston seconded the motion to approve Resolution #20190711-FS01 Approving the Appropriation of Funds for the 2019-20 Fiscal Year.

AYES: Longville, Williams, Harrison, Houston, Reyes, Singer, Viricel, Gerard, Mariscal

NOES: None

ABSENT: None

ABSTENTIONS: None

12. ACTION AGENDA

- 12.1 Public Hearing for College and Career Access Pathways (CCAP) Agreements – CHC (p121)

President Longville opened a hearing for public comment on the subject of College and Career Access Pathways dual enrollment partnership agreements between the San Bernardino Community College District and CHC. Hearing no comments, the public hearing was closed.

12.2 Adoption of College and Career Access Pathways (CCAP) Agreements – CHC (p122)

Trustee Singer moved approval. Trustee Harrison seconded the motion to adopt College and Career Access Pathways (CCAP) Agreements – CHC.

AYES: Longville, Williams, Harrison, Houston, Reyes, Singer, Viricel, Gerard, Mariscal

NOES: None

ABSENT: None

ABSTENTIONS: None

12.3 Board Policies for Final Reading (p137)

AP 2712 Conflict of Interest Code	AP 7126 Applicant Background Investigations and Reference Checks
BP/AP 3590 Energy Conservation	AP 7145 Personnel Files
BP 3810 Claims Against the District	BP/AP 7150 Evaluation
AP 4104 Contract Education	AP 7234 Overtime
AP 4222 Remedial Coursework	AP 7337 Fingerprinting
AP 5013 Students in the Military	BP 7340 Leaves
BP/AP 5020 Nonresident Tuition	AP 7343 Industrial Accident and Illness Leave
AP 5130 Financial Aid	AP 7344 Notifying the District of Illness
BP/AP 5530 Student Rights and Grievances	AP 7346 Employees Called to Military Duty
BP/AP 6150 Designation of Authorized Signatures	BP/AP 7350 Resignations
BP/AP 6300 Fiscal Management	BP/AP 7365 Discipline & Dismissal - Classified Employees
AP 6315 Warrants	BP/AP 7370 Political Activity
BP/AP 6340 Bids and Contracts	AP 7371 Personal Use of Public Resources
BP/AP 6925 Refreshments or Meals Served at Meetings and District Events	BP/AP 7400 Travel

Trustee Harrison moved approval. Trustee Singer seconded the motion to approve board policies for second reading.

AYES: Longville, Williams, Harrison, Houston, Reyes, Singer, Viricel, Gerard, Mariscal

NOES: None

ABSENT: None

ABSTENTIONS: None

13. INFORMATION ITEMS

- 13.1. Applause Cards (p244)
- 13.2. Budget Report (p247)
- 13.3. Clery Report (p265)
- 13.4. Contracts Below \$92,600 (p267)
- 13.5. District Volunteers (p273)
- 13.6. General Fund Cash Flow Analysis (p275)
- 13.7. MOUs Between SBCCD and the CSEA (p277)
- 13.8. Professional Expert, Short-Term, and Substitute Employees (p292)
- 13.9. Purchase Order Report (p299)
- 13.10. Resignations and Retirement (p302)

14. PUBLIC COMMENT ON NON-AGENDA ITEMS

None.

15. **ADJOURN**

The next meeting of the Board: Business Meeting – August 8, 2019 at 4pm.
President Longville adjourned the meeting at 6:02pm.

Joseph Williams, Clerk
SBCCD Board of Trustees

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Diana Rodriguez, President, SBVC
Dr. Kevin Horan, President, CHC
Kristina Hannon, Executive Director, Human Resources
DATE: August 8, 2019
SUBJECT: Consideration of Approval of Adjunct and Substitute Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of adjunct and substitute academic employees as indicated on the attached list.

OVERVIEW

Part-time academic employees selected from the established pool are offered individual contracts on a semester-by-semester basis.

ANALYSIS

All requirements for employment processing have been completed and Human Resources has cleared the individuals for employment.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The cost for employment of adjunct and substitute academic employees is included in the appropriate budget



Adjunct and Substitute Academic Employees

Submitted for Board Approval August 8, 2019

[v.7.25.2019.p.1|1]

San Bernardino Valley College 2019-20

	Course Subject	Discipline per Minimum Qualifications
Aguilera, Senobio	HVAC/R	HVAC/R
Childers, Thomas	Electricity	Electricity
Corona, Milangela	Computer Information Technology	Computer Information Technology
Crabtree, Ryan	Automotive	Automotive
Gomez, Sandra	Computer Information Technology	Computer Information Technology
Graham, Darin	Athletics	Athletics
Gustafson, Keith	Athletics	Athletics
Houlihan, Francis Frank	Art	Art
Hung, Adam	Aeronautics	Aeronautics
Julius, Jeffrey	Biology	Biology
Lachelt, Andrew	Athletics	Athletics
Lallman, Adrian	Diesel	Diesel
Locke, Marshall	Water Supply Technology	Water Supply Technology
Mancilla, Jazzmin	Athletics	Athletics
Oliver, Gina	Oceanography	Oceanography
Ortiz Zuniga, Jose	Aeronautics	Aeronautics
Pacier, Phillip	Music	Music
Ross, Damian	Art	Art
Runas, Arnulfo	Electricity	Electricity
Runas, Arnulfo	Electronics	Electronics
Russell, William	Diesel	Diesel
Trujillo, Christopher	HVAC/R	HVAC/R
West, Jennifer Irene	Theater Arts	Theater Arts

Crafton Hills College 2019-20

	Course Subject	Discipline per Minimum Qualifications
Arriaga-Sosa, Graciela	Spanish	Spanish
Barker, Jason	Business	Business
Ferrari, Edward - Intern	English	English
Johansen, Jacquelyn	Biology	Biology
Kunkel, Cory	Biology	Biology
Matsuda, Stanley	Mathematics	Mathematics
Michail, Amy	Anatomy and Physiology	Anatomy and Physiology
Sanderman, Linda	Biology	Biology
Wang, Tong	Physics and Astronomy	Physics and Astronomy

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Kristina Hannon, Executive Director, Human Resources
DATE: August 8, 2019
SUBJECT: Consideration of Approval to Appoint Temporary Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the appointment of temporary academic employees per the attached list.

OVERVIEW

The employees on the attached list are submitted for approval.

ANALYSIS

It is essential that each position be filled on a temporary basis while the recruitment process for a permanent replacement is being conducted.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The cost of these appointments is included in the appropriate budget.



Appointment of Temporary Academic Employees

Submitted for Board Approval August 8, 2019

[v.7.20.2019.p.1|1]

	From	To	Range & Step	Rate	Fund	Live Scan Clearance
Johnson, Dominique Counselor SBVC Student Services	8/12/19	12/31/19	D5	\$446.32 per day	Student Success & Support Program Categorical Funds	9/9/2015

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Jose F. Torres, Executive Vice Chancellor

PREPARED BY: Diana Rodriguez, President, SBVC
Dr. Kevin Horan, President, CHC
Kristina Hannon, Executive Director, Human Resources

DATE: August 8, 2019

SUBJECT: Consideration of Approval of Non-Instructional Pay for Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve non-instructional pay for academic employees as indicated on the attached.

OVERVIEW

Non-instructional pay, at a rate of \$52 per hour, is requested on a periodic basis to assist departments with various research, projects, committee work, or events on campus or in the community.

ANALYSIS

Approval of non-instructional pay for academic employees per the attached list is being submitted for approval.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The cost of the non-instructional pay is included in the appropriate budget.



Non-Instructional Pay for Academic Employees

Submitted for Board Approval August 8, 2019

[v.7.25.2019.p.1|10]

Crafton Hills College

			Not to Exceed		Project
	From	To	Hours	Amount	
Alas, Kenya Student Success & Support Program	08/19/19	12/24/19	422	\$21,944	Adjunct Counselor, provide counseling, Ed plan development, and other services in counseling.
Baccari, Angelica Guided Pathways	08/19/19	12/20/19	8	\$416	AB-705 Workshops for Math
Bailes, Brandi Guided Pathways	08/19/19	12/20/19	8	\$416	AB-705 Workshops for Math
Basye, Heather Student Success & Support Program	08/19/19	12/24/19	422	\$21,944	Adjunct Counselor, provide counseling, Ed plan development, and other services in counseling.
Begley, David Guided Pathways	08/19/19	12/20/19	8	\$416	AB-705 Workshops for Math
Bladh, Brett Student Success & Support Program	08/19/19	12/24/19	422	\$21,944	Adjunct Counselor, provide counseling, Ed plan development, and other services in counseling.
Blanck, Bob Guided Pathways	08/19/19	12/20/19	12	\$624	AB-705 Workshops for English
Bonilla, Cindy Student Success & Support Program	08/19/19	12/24/19	422	\$21,944	Adjunct Counselor, provide counseling, Ed plan development, and other services in counseling.
Branson, Joanna Guided Pathways	08/19/19	12/20/19	12	\$624	AB-705 Workshops for English
Burke, Jeff Guided Pathways	08/19/19	12/20/19	8	\$416	AB-705 Workshops for Math
Calderon, Sara Student Success & Support Program	08/19/19	12/24/19	422	\$21,944	Adjunct Counselor, provide counseling, Ed plan development, and other services in counseling.
Cannon, Samantha Student Success & Support Program	08/19/19	12/24/19	422	\$21,944	Adjunct Counselor, provide counseling, Ed plan development, and other services in counseling.



Non-Instructional Pay for Academic Employees

Submitted for Board Approval August 8, 2019

[v.7.25.2019.p.2]10]

Crafton Hills College

			Not to Exceed		Project
	From	To	Hours	Amount	
Chairez, Octavio Guided Pathways	08/19/19	12/20/19	8	\$416	AB-705 Workshops for Math
Cowles, Randee Guided Pathways	08/19/19	12/20/19	12	\$624	AB-705 Workshops for English
Crowder, Chardanay Student Success & Support Program	08/19/19	12/24/19	422	\$21,944	Adjunct Counselor, provide counseling, Ed plan development, and other services in counseling.
Cummings, Lou'Rie Student Success & Support Program	08/19/19	12/24/19	422	\$21,944	Adjunct Counselor, provide counseling, Ed plan development, and other services in counseling.
De Los Reyes, Chloe Guided Pathways	08/19/19	12/20/19	12	\$624	AB-705 Workshops for English
Dobbs, Anne Guided Pathways	08/19/19	12/20/19	12	\$624	AB-705 Workshops for English
Dulay-Vega, Paige Student Success & Support Program	08/19/19	12/24/19	422	\$21,944	Adjunct Counselor, provide counseling, Ed plan development, and other services in counseling.
Enamorado, Alexa Student Success & Support Program	08/19/19	12/24/19	422	\$21,944	Adjunct Counselor, provide counseling, Ed plan development, and other services in counseling.
Enciso, Jairo Guided Pathways	08/19/19	12/20/19	8	\$416	AB-705 Workshops for Math
Filatoff, Alexa Student Success & Support Program	08/19/19	12/24/19	422	\$21,944	Adjunct Counselor, provide counseling, Ed plan development, and other services in counseling.
Florey-Sanchez, Pamela Guided Pathways	08/19/19	12/20/19	12	\$624	AB-705 Workshops for English
Friday, Brian Guided Pathways	08/19/19	12/20/19	8	\$416	AB-705 Workshops for Math
Frith, Justin Student Success & Support Program	08/19/19	12/24/19	422	\$21,944	Adjunct Counselor, provide counseling, Ed plan development, and other services in counseling.



Non-Instructional Pay for Academic Employees

Submitted for Board Approval August 8, 2019

[v.7.25.2019.p.3|10]

Crafton Hills College

			Not to Exceed		Project
	From	To	Hours	Amount	
Fry, Maureen DSPS	08/19/19	12/24/19	422	\$21,944	DSPS Counselor, meet with disabled students for Ed plan, LD testing, accommodations, etc.
Fyfe, Brooke Student Success & Support Program	08/19/19	12/24/19	422	\$21,944	Adjunct Counselor, provide counseling, Ed plan development, and other services in counseling.
Garcia, Claudia Student Success & Support Program	08/19/19	12/24/19	422	\$21,944	Adjunct Counselor, provide counseling, Ed plan development, and other services in counseling.
Gonzalez, Pedro Student Success & Support Program	08/19/19	12/24/19	422	\$21,944	Adjunct Counselor, provide counseling, Ed plan development, and other services in counseling.
Grigsby, Michael Guided Pathways	08/19/19	12/20/19	8	\$416	AB-705 Workshops for Math
Gutierrez, Juan Guided Pathways	08/19/19	12/20/19	8	\$416	AB-705 Workshops for Math
Hakhverdyan, Ani Student Success & Support Program	08/19/19	12/24/19	422	\$21,944	Adjunct Counselor, provide counseling, Ed plan development, and other services in counseling.
Hanley, Jodi Guided Pathways	08/19/19	12/20/19	8	\$416	AB-705 Workshops for Math
Harris, Matti Guided Pathways	08/19/19	12/20/19	12	\$624	AB-705 Workshops for English
Hayes, Ashley Guided Pathways	08/19/19	12/20/19	12	\$624	AB-705 Workshops for English
Henry, Jacquelyn Student Success & Support Program	08/19/19	12/24/19	422	\$21,944	Adjunct Counselor, provide counseling, Ed plan development, and other services in counseling.
Hoehn, Marisela Student Success & Support Program	08/19/19	12/24/19	422	\$21,944	Adjunct Counselor, provide counseling, Ed plan development, and other services in counseling.
Hogan, Ryan Student Success & Support Program	08/19/19	12/24/19	422	\$21,944	Adjunct Counselor, provide counseling, Ed plan development, and other services in counseling.



Non-Instructional Pay for Academic Employees

Submitted for Board Approval August 8, 2019

[v.7.25.2019.p.4]10]

Crafton Hills College

	Not to Exceed				Project
	From	To	Hours	Amount	
Hurwitz, Elizabeth Student Success & Support Program	08/19/19	12/24/19	422	\$21,944	Adjunct Counselor, provide counseling, Ed plan development, and other services in counseling.
Juan, Shirley Guided Pathways	08/19/19	12/20/19	8	\$416	AB-705 Workshops for Math
Khalaj Le-Carre, Monica Guided Pathways	08/19/19	12/20/19	12	\$624	AB-705 Workshops for English
Lamb, Wendy Guided Pathways	08/19/19	12/20/19	12	\$624	AB-705 Workshops for English
LaPointe, Stacey Guided Pathways	08/19/19	12/20/19	12	\$624	AB-705 Workshops for English
Lee, James Guided Pathways	08/19/19	12/20/19	12	\$624	AB-705 Workshops for English
Lehar, Jade Guided Pathways	08/19/19	12/20/19	12	\$624	AB-705 Workshops for English
Leon, Ralph Guided Pathways	08/19/19	12/20/19	8	\$416	AB-705 Workshops for Math
Manzanilla, Cindy Student Success & Support Program	08/19/19	12/24/19	422	\$21,944	Adjunct Counselor, provide counseling, Ed plan development, and other services in counseling.
Mattson, Carol Student Success & Support Program	08/19/19	12/24/19	422	\$21,944	Adjunct Counselor, provide counseling, Ed plan development, and other services in counseling.
McCoy, Danielle Guided Pathways	08/19/19	12/20/19	8	\$416	AB-705 Workshops for Math
Mendez-Flores, Kendy Student Success & Support Program	08/19/19	12/24/19	422	\$21,944	Adjunct Counselor, provide counseling, Ed plan development, and other services in counseling.
Mills, Lisa Student Success & Support Program	08/19/19	12/24/19	422	\$21,944	Adjunct Counselor, provide counseling, Ed plan development, and other services in counseling.



Non-Instructional Pay for Academic Employees

Submitted for Board Approval August 8, 2019

[v.7.25.2019.p.5]10]

Crafton Hills College

	Not to Exceed				Project
	From	To	Hours	Amount	
Moreno, Omar Guided Pathways	08/19/19	12/20/19	8	\$416	AB-705 Workshops for Math
Pierce, Leah Guided Pathways	08/19/19	12/20/19	8	\$416	AB-705 Workshops for Math
Polson, Elizabeth Guided Pathways	08/19/19	12/20/19	12	\$624	AB-705 Workshops for English
Quintanar, Britnee Student Success & Support Program	08/19/19	12/24/19	422	\$21,944	Adjunct Counselor, provide counseling, Ed plan development, and other services in counseling.
Ramirez, Mercis Natali Student Success & Support Program	08/19/19	12/24/19	422	\$21,944	Adjunct Counselor, provide counseling, Ed plan development, and other services in counseling.
Ramirez, Robert Guided Pathways	08/19/19	12/20/19	8	\$416	AB-705 Workshops for Math
Ramirez, Stephen Guided Pathways	08/19/19	12/20/19	8	\$416	AB-705 Workshops for Math
Ramos, Sefferino Guided Pathways	08/19/19	12/20/19	12	\$624	AB-705 Workshops for English
Robertson, Jillian Guided Pathways	08/19/19	12/20/19	8	\$416	AB-705 Workshops for Math
Robinson, Jesse Guided Pathways	08/19/19	12/20/19	8	\$416	AB-705 Workshops for Math
Robles, Josh Guided Pathways	08/19/19	12/20/19	8	\$416	AB-705 Workshops for Math
Roche, Joshua Guided Pathways	08/19/19	12/20/19	8	\$416	AB-705 Workshops for Math
Sadiq, Fahima Guided Pathways	08/19/19	12/20/19	8	\$416	AB-705 Workshops for Math



Non-Instructional Pay for Academic Employees

Submitted for Board Approval August 8, 2019

[v.7.25.2019.p.6]10]

Crafton Hills College

			Not to Exceed		Project
	From	To	Hours	Amount	
Schessler, Cristina Student Success & Support Program	08/19/19	12/24/19	422	\$21,944	Adjunct Counselor, provide counseling, Ed plan development, and other counseling services in counseling.
Scott, Shella Student Success & Support Program	08/19/19	12/24/19	422	\$21,944	Adjunct Counselor, provide counseling, Ed plan development, and other counseling services in counseling.
Seager, Elena Guided Pathways	08/19/19	12/20/19	8	\$416	AB-705 Workshops for Math
Serrano, Thomas Strong Workforce Grant Funds	08/19/19	06/30/20	85	\$4,420	Conduct a Viability Study for the Crafton College Bachelor's Degree Program.
Shum, Cynthia Student Success & Support Program	08/19/19	12/24/19	422	\$21,944	Adjunct Counselor, provide counseling, Ed plan development, and other counseling services in counseling.
Smith, Jeff Guided Pathways	08/19/19	12/20/19	8	\$416	AB-705 Workshops for Math
Wilson, Debbie Student Success & Support Program	08/19/19	12/24/19	422	\$21,944	Adjunct Counselor, provide counseling, Ed plan development, and other counseling services in counseling.
Xayaphanthong, Soutsakhone Student Success & Support Program	08/19/19	12/24/19	100	\$5,200	Adjunct Counselor, provide counseling, Ed plan development, and other counseling services in counseling.
Younas, Rimsha Student Success & Support Program	08/19/19	12/24/19	422	\$21,944	Adjunct Counselor, provide counseling, Ed plan development, and other counseling services in counseling.



Non-Instructional Pay for Academic Employees

Submitted for Board Approval August 8, 2019

[v.7.25.2019.p.7]10]

Crafton Hills College

	Not to Exceed				Project
	From	To	Hours	Amount	
Zepeda, Isidro Guided Pathways	08/19/19	12/20/19	12	\$624	AB-705 Workshops for English

San Bernardino Valley College

	Not to Exceed				Project
	From	To	Hours	Amount	
Ababat, Anthony Regional Strong Workforce Program Fund	08/09/19	12/20/19	120	\$6,240	Electricity/Electronics: Coordinating with regional consortium, industry and employers in developing new credit/non credit courses and programs in support of the regional SWP Building and Energy system Professional Project.
Ellis, Charnell Middle College Chancellor's Grant Fund	08/09/19	12/24/19	420	\$21,840	Adjunct Counselor - Will support middle college high school program
Ortiz, Miguel Perkins & Local Strong Workforce Program Fund	08/09/19	12/20/19	120	\$6,240	Machine Technology: Collaborating with regional industry and employers in the development and offering of an apprenticeship program to support the regional SWP Launch Project.



Non-Instructional Pay for Academic Employees

Submitted for Board Approval August 8, 2019

[v.7.25.2019.p.8|10]

San Bernardino Valley College

	Not to Exceed				Project
	From	To	Hours	Amount	
Penniman, Walter Regional Strong Workforce Program Fund	07/01/19	06/30/20	1,080	\$56,160	Clinical coordinator, Recruitment for the Psychiatric Technology program, and enrollment. Will oversee and supervise students assigned to clinical sites, assists with career counseling to promote professional career pathways. <i>Ratification: Due to an oversight by interim dean and changes in staff, we were unable to submit memo on time.</i>
Romero, Markazan Regional Strong Workforce Program Fund	08/09/19	12/20/19	120	\$6,240	Electricity/Electronics: Coordinating with regional consortium, industry and employers in developing new credit/non credit courses and programs in support of the regional SWP Building and Energy system Professional Project.
Runas, Arnulfo Regional Strong Workforce Program Fund	08/09/19	12/20/19	80	\$4,160	Electricity/Electronics: Development of new high-demand non credit courses and programs in support of the regional SWP Employability Skills Create Pathways Project.
Smith, Tanya Office of Instruction General Fund	08/09/19	12/31/19	414	\$21,528	Assisting in the Student Success Center with day and evening coverage.



Non-Instructional Pay for Academic Employees

Submitted for Board Approval August 8, 2019

[v.7.25.2019.p.9|10]

San Bernardino Valley College

	Not to Exceed				Project
	From	To	Hours	Amount	
Valdez, Maria Office of Instruction General Fund	05/28/18	06/30/19	84 168	\$4,368 \$8,736	Comply with board of vocational nursing and psychiatric technology requirements. CPR certification, meet with applicants prior to admission, screen applicants & verify completion of program pre requisites. <i>Amendment: Original submission was approved at the June 21, 2018 board meeting. An oversight was made and the wrong hours and dates were submitted.</i>
Valdez, Maria Office of Instruction General Fund	07/01/19	06/30/20	84 168	\$4,368 \$8,736	Comply with board of vocational nursing and psychiatric technology requirements. CPR certification, meet with applicants prior to admission, screen applicants & verify completion of program pre requisites. <i>Amendment: Original submission was approved at the June 20, 2019 board meeting. An oversight was made and the wrong hours and dates were submitted.</i>
Valle, Samuel Regional Strong Workforce Program Fund	08/09/19	12/20/19	120	\$6,240	Electricity/Electronics: Coordinating with regional consortium, industry and employers in developing new credit/non credit courses and programs in support of the regional SWP Building and Energy system Professional Project.



Non-Instructional Pay for Academic Employees

Submitted for Board Approval August 8, 2019

[v.7.25.2019.p.10|10]

District Office

			Not to Exceed		Project
	From	To	Hours	Amount	
Menchaca, Patricia CHC General Fund	08/20/18	12/31/18	207	\$10,764	STEM Pathways Coordinator <i>Ratification: Part of a grievance settlement.</i>
Menchaca, Patricia CHC General Fund	01/07/19	05/20/19	96	\$4,992	STEM Pathways Coordinator <i>Ratification: Part of a grievance settlement.</i>
Adams, Matthew Human Resources General Fund	06/13/19	06/27/19	7	\$364	Laboratory Technician - Physics Hiring Committee
Halabi, Tarif H. Human Resources General Fund	07/01/19	07/03/19	5	\$260	Laboratory Technician - Electronics/Electricity Hiring Committee
Bastedo, David Human Resources General Fund	06/24/19	06/24/19	2	\$104	Laboratory Technician, Anatomy & Physiology Hiring Committee

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Kristina Hannon, Executive Director, Human Resources
DATE: August 8, 2019
SUBJECT: Consideration of Approval of Salary Advancement for Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the advancement of salary for academic employees as indicated on the attached list.

OVERVIEW

The advancement of salary for academic employees on the attached list is submitted for approval.

ANALYSIS

The academic employees listed on the attached have completed the number of units necessary for classification advancement per the agreement between SBCCD and SBCCD and the San Bernardino Community College District Teachers Association.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The cost of these salary advancements is included in the appropriate budgets.



Salary Advancement for Academic Employees

Submitted for Board Approval on August 8, 2019

[v.7.25.2019.p.1|1]

	From Column/ Step	To Column/ Step	Annual Salary	Days of Service	Effective Date
Madrid, Frank Instructor, Computer Science CHC Computer & Information Science	F3	G4	\$84,625.76	177	7/1/19
Moeung, Botra Counselor SBVC Counseling	G6	I6	\$108,668.00	200	7/1/19
Valdez, Maria Instructor, Psychiatric Tech SBVC Science	E12	H12	\$105,665.86	177	7/1/19

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Dr. Kevin Horan, President, CHC
Diana Rodriguez, President, SBVC
Kristina Hannon, Executive Director, Human Resources
DATE: August 8, 2019
SUBJECT: Consideration of Approval to Pay Stipends

RECOMMENDATION

It is recommended that the Board of Trustees approve the payment of stipends per the attached list.

OVERVIEW

The stipends listed on the attachment are submitted for approval.

ANALYSIS

Stipends are based on the agreement between SBCCD and the SBCCD Chapter CTA/NEA.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The payment of stipends is included in the appropriate budgets.



Payment of Stipends

Submitted for Board Approval August 8, 2019

[v.7.23.2019.p.1|1]

Assistant Coach – Fall 2019

	Site & Department	Stipend
Carter, Thomas	SBVC Women's Soccer	\$5,000.00
Gustafson, Keith	SBVC Volleyball	\$5,000.00
Lachelt, Andrew	SBVC Football	\$5,000.00
Mancilla, Jazzmin	SBVC Women's Soccer	\$5,000.00
Romero-Vasquez, Laura	SBVC Women's Cross Country	\$5,000.00
Teuscher, John	SBVC Football	\$5,000.00

Other Stipend – 08/01/19 - 06/30/20

	Site & Department	Stipend*
Burnham, Lorrie	SBVC Guided Pathways	\$1,393.60 \$15,329.60
Metu, Reginald	SBVC Guided Pathways	\$1,393.60 \$15,329.60
Robles, Mathew	SBVC Guided Pathways	\$1,393.60 \$15,329.60
Simpson, Tahirah	SBVC Guided Pathways	\$1,393.60 \$15,329.60

**This is an amendment to the original submission at the July 11, 2019, Board meeting. An oversight was made and the wrong stipend amount was submitted. The amounts should be \$15,329.60 to cover the academic year.*

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Kristina Hannon, Executive Director, Human Resources
DATE: August 8, 2019
SUBJECT: Consideration of Approval to Appoint District Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve appointment of the employees on the attached list and, as necessary, approve the corresponding employment contracts as well.

OVERVIEW

The employees on the attached list are submitted for approval.

ANALYSIS

All requirements in the employment process have been or will be completed. Employees will not commence work until all requirements are met.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The cost of employment for these employees is included in the appropriate budgets.



Appointment of District Employees

Submitted for Board August 8, 2019

[v.7.24.2019.p.1|1]

	Start Date	Salary Schedule, Range & Step	Rate	New or Replacing	Fund	Live Scan Clearance
Patel, Yash Sustainability & Energy Manager DIST Facilities, Planning & Construction	8/9/19	Management 15A	\$99,279 per year	F. Farzaneh	Facilities, Planning & Construction	7/3/19
Byrnes, Kenneth Laboratory Technician - Physics CHC Physics	8/12/19	CSEA 38A	\$25.53 per hour	M. Eilander	Physics General Fund	TBD [†]
Haro, Jessica Workforce Grant Assistant DIST Economic Development & Corporate Training	8/9/19	CSEA 21C	\$18.51 per hour	New	Workforce Grant	TBD [†]
Cole, Stephen Planetarium Production & Presentation Coordinator SBVC Science	9/3/19	Classified 44B	\$31.11 per hour	C. Clarke	Science General Fund	TBD [†]
Kalantarov, Dmitriy Division Dean SBVC Science	9/3/19	Management 21B	\$137,158 per year	L. Burnham	Science General Fund	TBD [†]
Macias, Roselda Custodian SBVC Custodial <i>Recission of offer approved on July 11, 2019.</i>	7/15/19	Classified 27A	\$19.47 per hour	J. Nava	Custodial General Fund	TBD [†]

[†]Live Scan clearance pending; employee will not start without clearance.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Kristina Hannon, Executive Director, Human Resources
DATE: August 8, 2019
SUBJECT: Consideration of Approval of Employee Promotions

RECOMMENDATION

It is recommended that the Board of Trustees approve the promotion of SBCCD employees as indicated on the attached list.

OVERVIEW

The promotion of employees on the attached list is submitted for approval.

ANALYSIS

These employees have gone through the recruitment process and are being recommended for promotion.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The cost of these promotions is included in the appropriate budget.



Employee Promotions

Submitted for Board Approval August 8, 2019

[v.7.29.2019,p.1|1]

	From	To	New/ Replacing	Fund	Effective Date
Torres, Maria	Human Resources Clerical Assistant II Classified Salary Schedule Range 25, Step E \$22.54 per hour	Human Resources Coordinator Confidential Salary Schedule Range 10, Step B \$32.52 per hour	L. Smith	Human Resources General	8/9/19

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Kristina Hannon, Executive Director, Human Resources
DATE: August 8, 2019
SUBJECT: Consideration of Approval of Employee Transfers

RECOMMENDATION

It is recommended that the Board of Trustees approve the transfer of District employees as indicated on the attached list.

OVERVIEW

The transfer of employees on the attached list is submitted for approval.

ANALYSIS

These employees have gone through the recruitment process and are being recommended for these positions.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The cost of these transfers is included in the appropriate budgets.



Employee Transfers

Submitted for Board Approval August 8, 2019

[v.7.29.2019.p.1|1]

	From	To	New/ Replacing	Fund	Effective Date
Milligan, Marty	SBVC Director, DSP&S Management Salary Schedule Range 18, Step F \$133,834 per year	CHC Director, DSP&S Management Salary Schedule Range 18, Step F \$133,834 per year	W. Miller	DSP&S	8/12/19

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Kristina Hannon, Executive Director, Human Resources
DATE: August 8, 2019
SUBJECT: Consideration of Approval to Appoint Interim Managers

RECOMMENDATION

It is recommended that the Board of Trustees approve the appointment of, and ratify the employment contracts for, the employees on the attached list.

OVERVIEW

The employees on the attached list are submitted for approval.

ANALYSIS

All requirements in the employment process have been or will be completed. Employees will not commence work until all requirements are met.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The cost of employment for these employees is included in the appropriate budgets.



Appointment of Interim Managers

Submitted for Board Approval August 8, 2019

[v.7.20.2019.p.1|1]

	Effective Dates	Range & Step	Salary	New or Replacing	Fund	Live Scan Clearance
Vasquez, Timothy Interim Manager, Workforce Development DIST Economic Development & Corporate Training	8/9/2019 to 12/31/2019	10B	\$80,194 per year	New	Workforce Grant	11/21/16
Bernal, Cynthia Interim Assistant Manager, Workforce Development DIST Economic Development & Corporate Training	8/9/2019 to 12/31/2019	4A	\$58,046 per year	New	Workforce Grant	TBD [†]

[†]Live Scan clearance pending; employee will not start without clearance.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Jose F. Torres, Executive Vice Chancellor

PREPARED BY: Kristina Hannon, Executive Director, Human Resources

DATE: August 8, 2019

SUBJECT: Consideration of Approval to Implement Classification Study Findings for Managers

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached effects on management employees in relation to the Spring 2019 Classification Study.

OVERVIEW

During the spring of 2019 SBCCD conducted a comprehensive, districtwide classification study for all its employee groups. The study included input from incumbents, research of comparable industry and local norms, and collaboration between Human Resources and district management.

ANALYSIS

A revised salary schedule and most of the changes identified by the study were included with the June 20, 2019, board agenda. Additional effects of the Study on prior reclassification requests are addressed by this board item.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The financial impact of these changes has been included in the appropriated budgets.



Implementation of Management Classification Study Changes

Submitted for Board Approval August 8, 2019

[v.7.29.2019.p.1|1]

Position	Salary Range	Impact on Incumbent*	Effective Date
Chief of Police	20	Jackson, Alvin Change from Range 19, Step H, \$149,218 per year to Range 20, Step H, \$156,679 per year	2/1/18
Police Sergeant	12	Bonnet, Blake Change from Range 9, Step B, \$76,375 per year to Range 12, Step C, \$91,148 per year	2/1/18
Director, Technology Services	16	Wayne Bogh and Rick Hrdlicka Change from Range 13, Step G, \$108,106 per year to Range 16, Step H, \$128,900 per year	12/1/15

*Impact on incumbent amounts is shown in the current year salary schedule only. Compensation for retroactive changes will be adjusted as appropriate for the dates impacted.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose Torres, Executive Vice Chancellor
PREPARED BY: Kristina Hannon, Executive Director, Human Resources
DATE: August 8, 2019
SUBJECT: Consideration of Approval of Management and/or Confidential Job Descriptions

RECOMMENDATION

It is recommended that the Board of Trustees approve the Management and/or Confidential job descriptions as attached:

Proposed	New or Replacing
Accounting Services Manager Management Schedule, Range 13	Accounting Supervisor Management Schedule, Range 10
Director, Outreach and Educational Partnerships Management Schedule, Range 18	New
Senior Staff Assistant Confidential Schedule, Range 19	New

OVERVIEW

The attached job descriptions have been developed to accurately reflect the intent and nature of each position.

ANALYSIS

The attached job descriptions reflect the representative duties and responsibilities, as well as the appropriate minimum qualifications, for each position.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications associated with this board item.



Accounting ~~Supervisor~~ Services Manager

Management Range: ~~10~~ 13

Board Approved: 05/16/2019

P. 1|3

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job; however, any additional duties will be reasonably related to this class.

SUMMARY DESCRIPTION

Under direction of the appropriate administrator, the Accounting ~~Supervisor~~ Services Manager is responsible for all areas related to accounting and financial reporting including preparation and analysis of general ledger, bank reconciliations, financial reporting, year-end audit, commercial warrants and other check disbursements, collection of accounts receivable, and deposits of funds. The Accounting ~~Supervisor~~ Services Manager is responsible for ensuring that work is properly allocated, completed in a timely and accurate manner, and adheres to established policies and procedures.

REPRESENTATIVE DUTIES

The following duties are typical for this classification.

1. Plans, prioritizes, assigns, supervises, reviews, analyzes, advises, and approves the work of staff responsible for performing complex and highly technical financial record keeping and accounting duties for a variety of district operations and services including the preparation and maintenance of general ledger, bank reconciliations, financial reporting, year-end audit, commercial warrants and other check disbursements, collection of accounts receivable, and deposits of funds.
2. Assists in the preparation of reports for governmental jurisdiction including state and federal reports, retirement reports, use tax reports, Department of Education reports.
3. Reviews and implements changes in state and federal laws.
4. Ensures bond funds are accounted for correctly and in accordance with applicable laws and policies.
5. Establishes schedules and methods for providing technical accounting and financial record keeping services; identifies resource needs; reviews needs with appropriate management staff; allocates resources accordingly.
6. Ensure an accurate and timely reporting of all monthly, quarterly, and year-end close financial information.
7. Participates in the development of goals and objectives as well as policies and procedures to support campus fiscal and business operations; makes recommendations for changes and improvements to existing standards, policies, and procedures; participates in the implementation of approved policies and procedures; monitors work activities to ensure compliance with established policies and procedures.
- ~~8. Participates in the preparation and administration of the assigned budget; submits budget recommendations; monitors expenditures.~~
9. Participates in the selection of assigned staff; provides or coordinates staff training; works with employees to correct deficiencies; implements discipline procedures.
10. Assists in monitoring proper internal accounting controls over accounting functions
11. Provides accounting information and assistance to administrators and staff, responds to financial questions/concerns to meet district needs, coordinates communications with other departments and a variety of outside governmental offices and agencies.
12. Performs department audits; checks and reviews a variety of records, accounts, and reports for accuracy; assists with calculations; inspects for proper transactions, encumbrances, and allocation of categorical funds related to campus accounting functions.
13. Participates in month-end and year-end closing of the general ledger for year-end financial reporting.



Accounting Supervisor Services Manager

Management Range: ~~10~~ 13

Board Approved: 05/16/2019

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14. Participates in annual audit with internal and external auditors; ensures audit is completed within District timelines.
15. Provides technical advice and information to administration and staff on accounting matters.
16. Maintains records concerning operations and programs; prepares reports on operations and activities.
17. Attends and participates in professional group meetings; maintains awareness of new trends and developments in the field of accounting and financial record keeping; incorporates new developments as appropriate into programs.
18. Supports the appropriate administrator with special projects and workflow process improvements.
- ~~18-19.~~ Serves as a back-up to the appropriate administrator as needed.
- ~~19-20.~~ Performs other related duties as assigned.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

- Operations, services, and activities of a technical accounting and financial record keeping program.
- Principles and practices of accounting as related to a community college district.
- Application of electronic data processing to accounting practices and reporting requirements.
- Principles of supervision, training, and performance evaluation.
- Basic principles and practices of budget preparation and administration.
- Principles and procedures of record keeping and internal control.
- Principles of business letter writing and basic report preparation.
- Office procedures, methods, and equipment including computers and applicable software applications such as word processing, spreadsheets, and databases.
- Generally Accepted Accounting Principles (GAAP), California Community Colleges Budget and Accounting Manual (BAM)
- Pertinent federal, state, and local laws, codes, and regulations.

Ability to:

- Supervise, organize, and review the work of assigned staff involved in performing complex and highly technical financial record keeping and accounting duties for various campus operations and services.
- Analyze and solve problems
- Understand financial reporting and general ledger structure
- Recommend and implement goals, objectives, policies and procedures for providing technical accounting and financial record keeping services.
- Understand the organization and operation of the District and of outside agencies as necessary to assume assigned responsibilities.
- Understand, interpret, and apply general and specific administrative and departmental policies and procedures as well as applicable federal, state, and local policies, laws, and regulations.
- Prepare clear and concise reports.
- Perform difficult and complex accounting work in the preparation, maintenance and review of all financial records, accounts and reports.
- Plan, organize and participate in financial and statistical record-keeping activities.
- Participate in the preparation and administration of assigned budgets.



Accounting Supervisor Services Manager

Management Range: ~~10~~ 13

Board Approved: 05/16/2019

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- Maintain and audit fiscal records and accounts within the accounting office.
- Analyze and interpret computerized data reports related to accounting and financial record keeping.
- Plan and organize work to meet changing priorities and deadlines.
- Select, train, and evaluate staff.
- Demonstrate a sensitivity to, and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of community college students and personnel, including those with physical or learning disabilities.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain effective working relationships with those contacted in the course of work.

Education and Experience Guidelines

Education/Training:

A Bachelor's degree from an accredited college with major coursework preferably in accounting, business administration or related field.

~~An Associate's degree from an accredited college with major coursework preferably in accounting, business administration or related field.~~

Experience:

~~Three (3)~~ Four (4) years of increasingly responsible experience in general accounting, including two (2) years of experience in lead or supervisory experience.

Desirable Qualifications:

1. Experience working for a public agency/ educational entity
2. Ability to obtain CPA license within a year of hire

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Work is performed primarily in a standard office/classroom/clinical setting.

Physical: Primary functions require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

Vision: See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents; and to operate assigned equipment.

Hearing: Hear in the normal audio range with or without correction.



Director, Outreach and Educational Partnerships

Management Range: I 8

Board Approved: Pending

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(New)

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job; however, any additional duties will be reasonably related to this class.

This is a categorically funded position and is subject to the availability of funds.

SUMMARY DESCRIPTION

Under the administrative direction of the assigned Dean, the Director, Outreach and Educational Partnerships provides leadership, management, and overall coordination for first year and transition programs across campus. The department supports services, workshops, and extra-curricular activities/events designed to assist first-year students with the successful transition into college. This position is responsible for the overall supervision, development and implementation of aspects of the new student's transition into the college, including program planning, administering service learning opportunities, outreach, recruitment, summer bridge, program implementation, outreach events planning, and assessment supporting student retention. The position works with high school dual enrollment/College and Career Access Pathways (CCAP) partners and appropriate instructional and student services departments to coordinate academic offerings and programming.

REPRESENTATIVE DUTIES

The following duties are typical for this classification.

1. Provide leadership and coordination for outreach, and transition services, which includes the SBCCD Free College Promise Program at Crafton Hills College, Testing and Assessment, Outreach and Adult Transition Services, Dual Enrollment/CCAP and other assigned programs.
2. Develop effective partnerships with feeder K-12 and adult education school districts and community organizations to conduct outreach and recruitment efforts to increase enrollment of students in assigned programs.
3. Coordinate partnerships with high school and adult education partners to build effective dual enrollment/CCAP programs.
4. Plan and coordinate with other departments at the college transition and recruitment events such as the college's early matriculation visits to high schools, Arts Day, Senior Day and Roadrunner Rally.
5. Conduct focused outreach and to support recruitment of under-represented groups.
6. Work collaboratively with institutional marketing office to prepare, disseminate, and present information about all assigned programs to internal and external audiences. Oversees development and maintenance of the program websites and brochures.
7. Work with deans, department chairs, and faculty to schedule assigned student success and career Exploration courses for promise students, and schedule dual enrollment/CCAP course sections to meet student needs.
8. Lead the review and update of student learning outcomes and service area outcomes related to College Promise, outreach and transition services and dual enrollment/CCAP programming.
9. Oversee the development and management of the first-year and Free College Promise advising and mentor program in communication, cooperation and collaboration with deans.
10. Collaborate with faculty, to determine tutoring, learning assistance, interventions, and/or academic coaching needs for first year students.
11. Collaborate with the appropriate departments to provide assessment of student abilities and interests to; assist the learner in developing education and career plans that address their goals.



Director, Outreach and Educational Partnerships

Management Range: I 8

Board Approved: Pending

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12. Ensure that appropriate support services, facilities, technology, and instructional materials are available for assigned programs.
13. Plan new student orientation activities and summer bridge that welcomes students to campus; introduces them to the kinds of education opportunities available; and resolves basic uncertainties about how to get started and engage fully in the student's educational experience.
14. Recruit, hire, train, mentor, and supervise assigned faculty, support staff and student workers to design and maintain effective transition support programs.
15. With input from faculty and staff, develop Program Review and other related reports.
16. Assist with budget management, marketing efforts, retention, advising, data collection and research. Works collaborative with institutional research to prepare program data, reports, and narratives for effective evaluation and on-going development of assigned programs.
17. Works collaboratively with instruction to identify, schedule, and offer dual enrollment/CCAP courses.
18. Serve on campus and District committees.
19. Anticipates, prevents and resolves difficult and sensitive inquiries, conflicts and complaints.
20. Performs related duties as required.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

- Operational characteristics, services, and activities of a Student Development program.
- Principles and practices of program development and administration.
- Principles and practices of budget preparation and administration.
- Knowledge of California Community College philosophy and mission, Title 5 regulations and Education Codes related to student organizations, behavior and fees.
- Principles of group dynamics and intermediate leadership development training.
- Principles of supervision, training, and performance evaluation.
- Methods and techniques of technical, administrative, and financial report preparation and presentation.
- Principles and practices of contract administration.
- Office procedures, methods, and equipment including computers and applicable software applications, such as word processing, spreadsheets, and databases.
- Pertinent federal, state, and local laws, codes, and regulations.

Ability to:

- Oversee and participate in the management of a comprehensive student development program for a College that includes a series of interrelated projects or functional areas of significant depth and complexity.
- Plan, organize, direct, coordinate, and evaluate assigned programs.
- Plan, schedule, and review the work of assigned staff.
- Advise and direct students in various organizational activities.
- Analyze problems, identify alternative solutions, project consequences of proposed actions, and implement recommendations in support of goals.
- Research, analyze, and evaluate new service delivery methods and techniques.



Director, Outreach and Educational Partnerships

Management Range: 18

Board Approved: Pending

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- Prepare clear and concise administrative and financial reports.
- Participate in the preparation and administration of budgets.
- Work effectively under pressure, meet deadlines, and adjust to changing priorities.
- Demonstrate a sensitivity to, and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of community college students and personnel, including those with physical and learning disabilities.
- Interpret and apply federal, state, and local policies, laws, and regulations.
- Interpret and apply California Education Code, Title 5, federal, state, and local policies, laws, and regulations as it relates to the position.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain effective working relationships with those contacted in the course of work.

Education and Experience Guidelines

Education/Training:

A Master's degree from an accredited college or university in education, student services, human services or a related field and/or discipline.

Required Experience:

Three (3) years of experience working in student services or closely related.

Preferred Experience:

1. One year of administrative or supervisory experience in an educational institution.
2. Experience in the California Community College System.
3. Experience that indicates sensitivity to and an understanding of the diverse academic socioeconomic, cultural, disability and ethnic backgrounds of community college students and personnel.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Work is performed primarily in a standard office/classroom/clinical setting.

Physical: Primary functions require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

Vision: See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents; and to operate assigned equipment.

Hearing: Hear in the normal audio range with or without correction.



Senior Staff Assistant

Confidential Range: 19

Board Approved: Pending

P. 1|3

(New)

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed with the job; however, any additional duties will be reasonably related to this class.

SUMMARY DESCRIPTION

Under the direction of the Chief Human Resources Officer, plans and performs a variety of complex and confidential secretarial, administrative support and research activities, assists in collective bargaining and employee relations matters, assists in the recruitment and selection process, and assists with employee health and welfare benefits.

REPRESENTATIVE DUTIES

The following duties are typical for this classification.

1. Provides direct administrative support to the Chief Human Resources Officer.
2. Plans and performs a variety of complex and confidential secretarial, administrative support and research activities.
3. Participates in collective bargaining and employee relations matters as needed.
4. Assists in the recruitment and selection process and with employee health and welfare benefits.
5. Performs a wide variety of responsible specialized clerical, administrative, and office support duties in support of the District's Human Resources systems, functions, and program areas.
6. Researches, analyzes and prepares information related to negotiations.
7. Prepares agenda and minutes related to collective bargaining sessions and other meetings as assigned.
8. Tracks and maintains mandated cost records related to collective bargaining.
9. Prepares a variety of correspondence, forms, contracts, lists, requisitions, memoranda, letters, complex reports and other documents, formats, proofread materials to assure accuracy.
10. Prepares and transcribes dictation of letters and memoranda, including materials of a confidential nature, prepares correspondence and memoranda independently or from oral instructions, determines appropriate formats and presentation.
11. Maintains a variety of complex files and records often involving confidential materials. Maintains confidentiality of information including information regarding Board of Trustees, District personnel and students, collective bargaining, health and welfare benefits, or controversial matters.
12. Assists the Human Resources staff in conducting research and compiling information from a variety of services for the completion of forms or the preparation of reports, tracking of evaluations, classification studies, salary and benefits data, grievances and complaint resolution.
13. Assists in maintaining the Human Resources website and updating forms.



Senior Staff Assistant

Confidential Range: 19

Board Approved: Pending

P. 2|3

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

- Basic principles and practices of human resources in a public agency setting.
- Procedures related to recruitment, selection, classification and compensation.
- Methods, techniques and practices of data collection and report writing.
- Business letter writing and standard writing practices for correspondence and reports.
- Proper English usage, grammar, punctuation, syntax, vocabulary and spelling.
- Records management and filing principles and practices.
- Business arithmetic and basic statistical techniques.
- Techniques for providing a high level of customer service to the public, the community and District staff in person and over the telephone.
- Standard office practices and procedures, including the use of standard office equipment.
- Office computer and online applications, including word processing, spreadsheets, a variety of graphic design programs, and developing copy to update and maintain website applications.
- Applicable laws, codes and regulations.

Skilled in:

- Interpreting, applying and explaining policies, procedures and practices of personnel administration.
- Reviewing personnel documents for completeness and accuracy.
- Planning effective recruitment, testing and selection practices.
- Maintaining accurate and confidential personnel records.
- Performing technical human resources support work.
- Reviewing, balancing and reconciling employee benefit records.
- Maintaining and producing accurate reports in a timely manner.
- Making accurate arithmetic calculations.
- Providing complex, administrative support to the Department Managers.
- Using tact, initiative and sound judgment within established policy and procedural guidelines.
- Using specialized human resources and applicant tracking software, including database management, graphics and publication and Human Resources website maintenance.
- Developing effective team relationships with employees at all levels.
- Organizing own work, setting priorities, working independently on a day-to-day basis, meeting critical deadlines
- Establishing and maintaining effective working relationships with those contacted in the course of work.
- Typing or operating a keyboard at a rate of fifty-five (55) net words per minute from printed copy.

Education and Experience Guidelines

Education/Training:

An Associate's degree in business, secretarial science, office management, or related field. Thirty (30) college units in business, office management, or related field and eight (8) years of increasingly responsible administrative experience may be used in lieu of the associate degree.



Senior Staff Assistant

Confidential Range: 19

Board Approved: Pending

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Required Experience:

Six (6) years of office administrative, secretarial or Human Resources support experience involving a high level of public contact, use of computer and office applications and providing administrative support to manager.

Preferred Qualifications:

1. College level coursework that includes business administration, office management, legal research/writing, or human resources management.
2. Experience in reviewing/applying collective bargaining agreements.
3. Experience working in or with a public education entity
4. Eight (8) years' experience in an office setting dealing with confidential information

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Work is performed primarily in a standard office/classroom/clinical setting.

Physical: Primary functions require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

Vision: See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents; and to operate assigned equipment.

Hearing: Hear in the normal audio range with or without correction.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Jose F. Torres, Executive Vice Chancellor

PREPARED BY: Kristina Hannon, Executive Director, Human Resources

DATE: August 8, 2019

SUBJECT: Consideration of Approval of Management Tuition Reimbursement

RECOMMENDATION

It is recommended that the Board of Trustees approve tuition reimbursement for Scott Carlson to pursue a Masters, Business Administration from California State University, San Bernardino.

OVERVIEW

Scott Carlson, Assistant Director, Resource Development of the Inland Futures Foundation, is requesting tuition reimbursement to pursue a Masters, Business Administration from California State University, San Bernardino.

ANALYSIS

This request is in compliance with Administrative Procedure 7260 which allows that Classified Supervisors shall be eligible for tuition cost reimbursement from an accredited institution and that all courses for which a manager is seeking reimbursement be approved by the Board of Trustees.

INSTITUTIONAL VALUES

- I. Institutional Effectiveness
- II. Learning-Centered Institution for Student Access, Retention and Success
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

The cost of this reimbursement will be covered by the General Fund.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Stacey K. Nikac, Administrative Officer to the Chancellor
DATE: August 8, 2019
SUBJECT: Approval of Individual Memberships

RECOMMENDATION

It is recommended that the Board of Trustees approve individual memberships.

OVERVIEW

Individual requests are submitted to fund expenses related to various functions planned for the colleges and district office.

ANALYSIS

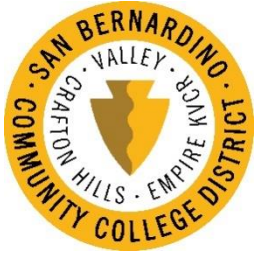
Individual memberships related to job duties are submitted when institutional memberships are not available.

INSTITUTIONAL VALUES

I. Institutional Effectiveness
IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the budget.



Individual Memberships

Submitted for Approval August 8, 2019

Site: SBVC
Name: James E. Smith
Total Cost: \$120
Funding Source: Research and Planning
General Fund

Membership & Purpose: Individual, American Evaluation Association (AEA). AEA helps members gain knowledge to be more effective in their jobs allowing them access to online archives and the AEA member directory to collect information to enhance their work.

Site: SBVC
Name: Scott Thayer
Total Cost: \$300
Funding Source: Student Development
General Fund

Membership & Purpose: Chief Student Services Officers (CSSO) Association, The Chief Student Services Officers (CSSO) Association membership offers leadership for CSSO's by providing professional growth and development directed to student services chief administrators; this membership is required in order to participate in the association and attend annual conferences.

Site: TESS
Name: Anna Mendez
Total Cost: \$250
Funding Source: Print Services General Fund

Membership & Purpose: Association of College and University Printers (ACUP+), ACUP+ maintains a presence in the world of educational in-plant print and mail operations year round and offers learning tools, consultation, and interaction. The ACUP+ community is dedicated to serving others and our institutions. Annual conferences focus on administrative, management, technical and financial topics.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: Stacey K. Nikac, Administrative Officer to the Chancellor

DATE: August 8, 2019

SUBJECT: District & Chancellor Goals for 2019-2020

RECOMMENDATION

It is recommended that the Board of Trustees approve the District & Chancellor Goals for 2019-2020.

OVERVIEW

District & Chancellor Goals (from District Strategic Plan – formerly Strategic Directions): The Chancellor shall ensure that the District has and implements a broad-based comprehensive, systematic and integrated system of planning that involves appropriate segments of the college community and is supported by institutional effectiveness research (BP 3225).

ANALYSIS

The Board of Trustees met for their annual Board Retreat on June 13-14, 2019. As part of the discussions, the District & Chancellor Goals were developed and attached for approval.

INSTITUTIONAL VALUES

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention, and Success
- III. Resource Management for Efficiency, Effectiveness, and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

No impact to the budget.



2019-2020 District and Chancellor Goals (From District Strategic Plan)

GOAL 1: STUDENT SUCCESS

Provide the programs and services necessary to enable all students to achieve their educational and career goals.

Objective 1.1

Increase student success while preserving access, enhancing quality, and reducing attainment gaps associated with income, race, ethnicity, age, and gender.

Objective 1.2

Increase the number of students who complete developmental education programs and progress to successful completion of freshman-level courses.

GOAL 2: ENROLLMENT AND ACCESS

Increase access to higher education for populations in our region.

Objective 2.1

Increase our student population to improve the higher education participation rate and supply a well-equipped, educated workforce for our communities.

Objective 2.2

Provide transfer, career and technical, and developmental education access to meet student needs.

Objective 2.3

Enhance the public image of the San Bernardino Community College District.

Objective 2.4

Increase awareness of San Bernardino Valley College and Crafton Hills College as viable higher education options.

Objective 2.5

Continue to diversify the District's student and employee populations to be reflective of the community.



2019-2020 District and Chancellor Goals (From District Strategic Plan)

GOAL 3: PARTNERSHIPS OF STRATEGIC IMPORTANCE

Invest in strategic relationships and collaborate with partners in higher education, Pre-K-12 education, business and workforce development, government, and other community organizations.

Objective 3.1

Enhance existing and secure new higher education partnerships to improve student transfer rates.

Objective 3.2

Enhance existing and secure new Pre-K-12 partnerships to improve student pathways; increase awareness of SBVC and CHC as viable options for higher education; and enhance the image of the San Bernardino Community College District.

Objective 3.3

Enhance existing and secure new business and workforce development partnerships for student internship opportunities, student pathways, incumbent worker training, and to enhance career and technical education course curriculum.

Objective 3.4

Enhance existing and secure new government and community partnerships to increase funding for improving student success and increasing student access.

GOAL 4: DISTRICT OPERATIONAL SYSTEMS

Improve District systems to increase administrative and operational efficiency and effectiveness.

Objective 4.1

Improve District systems to increase administrative and operational efficiency and effectiveness with an emphasis on student records, human resources, facilities, technology, financial systems, and other workflow operational systems.

Source: 2017–2022 Districtwide Support Services Strategic Plan, District Strategic Directions. The District’s strategic goals and objectives were defined through the collegial consultation process.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: Stacey K. Nikac, Administrative Officer to the Chancellor

DATE: August 8, 2019

SUBJECT: Approval of District and College Expenses

RECOMMENDATION

It is recommended that the Board of Trustees approve the requests for district and college expenses as required by Administrative Procedure 6925 and/or 6330.

OVERVIEW

AP 6925 requires the Board of Trustees to authorize the expenditure of funds related to various functions planned for the colleges and district office.

For meetings or trainings attended only by employees and/or currently enrolled students are authorized for up to a total \$1,000 for that meeting or training. Expenditures in excess of \$1,000 require Board approval prior to the meeting or training.

For meetings or training attended by employees, currently enrolled students, and by one or more non-employees and/or non-students of the District, are authorized for up to \$500. Expenditures in excess of a total \$500 for that meeting or training require Board approval prior to the meeting or training.

Events are defined as activities in which non-employees and/or non-students will be or can be attending and/or participating (e.g. job fair, holiday event, recruitment event); or is on a large enough scale to be considered neither a meeting nor training. Any refreshments and/or meals for an event require Board approval prior to the event.

ANALYSIS

The list of district and college expenses is attached for approval.

INSTITUTIONAL VALUES

IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the budget.



District & College Expenses

Submitted for Board Approval August 8, 2019

Site: SBVC

Event: Dreamer's Resource Center: Student Week of Action

Date of Event: 10/14/19-10/18/19

Item Being Purchased: Contracts, meals and non instructional supplies. Sponsored by Student Equity & Success and Co-Sponsored by First Year Experience, Student Week of Action will be held at the Business Resource center and will provide workshops, speakers and information to SBVC students on how to succeed and navigate their college experience. Anticipated attendance is 200 students and staff members. Evelyn Luna, Tania Laguna, and Sharaf Williams will serve as chaperones.

Total Estimated Cost: \$7,000.00

Funding Source: Student Equity and Success Categorical Fund

Site: TESS

Event: Technology and Educational Support Services (TESS) mid-year meeting

Date of Event: 8/23/19

Item Being Purchased: Meals

Total Estimated Cost: \$ 1,200.00

Funding Source: TESS General Fund

Site: CHC

Event: EOPS Summer Bridge

Date of Event: 7/8/19-08/08/19

Item Being Purchased: Food. Lunches for the students during their participation in the Summer Bridge Program. The EOPS Summer Bridge Program supports incoming students who are making the transition from adult education to college.

Total Estimated Cost: \$ 3,000.00

Funding Source: AB104 Adult Education categorical funding

The funds were not available until July 17, 2019.

Site: CHC
Event: Roadrunner Rally 2019
Date of Event: 8/14/19

Item Being Purchased: Food and Supplies. Sponsored by the CHC Foundation, this "welcome" event is open to first time students and their families, faculty, staff and current students. Anticipated attendance is 400.
Total Estimated Cost: \$ 1,000.00
Funding Source: CHC Foundation

Site: CHC
Event: Fall Club Rush
Date of Event: 9/4/19

Item Being Purchased: Refreshments Giveaways Decoations, Food Truck. Sponsored by the Associated Student Government for the CHC students and staff. Attended guests will have the opportunity to participate in various giveaways and have snacks and refreshments that will be provided by their ASB.
Total Estimated Cost: \$ 1,500.00
Funding Source: Associated Body General Fund 69602602

Site: TESS
Event: Tableau Training
Date of Event: 9/4/19 - 9/6/19

Item Being Purchased: Meals, refreshments, and supplies
Total Estimated Cost: \$1,500.00
Funding Source: TESS General Fund

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Bruce Baron, Chancellor

REVIEWED BY: Bruce Baron, Chancellor

PREPARED BY: Stacey K. Nikac, Administrative Officer to the Chancellor

DATE: August 8, 2019

SUBJECT: Consideration to Approve Travel Requests

RECOMMENDATION

It is recommended that the Board of Trustees approve the travel requests for employees and students.

OVERVIEW

Per Administrative Procedure 7400, all travel outside the state of California or with expenses over \$5,000 must be approved in advance by the Board. Travel includes attendance at workshops, seminars, conventions, conferences, webinars, or other meetings of interest to the District; overnight student travel to conferences; and/or the required use of a personal vehicle in the performance of an employee's duty.

Government Code Section 11139.8 prohibits a state agency from requiring its employees, officers, or members to travel to, or approving a request for state-funded or sponsored travel to, any state that, after June 26, 2015, has eliminated protections against discrimination on the basis of sexual orientation, gender identity, or gender expression. This prohibition also applies to any state that has enacted a law that authorizes or requires discrimination against same-sex couples or their family or on the basis of sexual orientation, gender identity, or gender expression, subject to certain exceptions.

ANALYSIS

The institution provides all personnel with appropriate opportunities for continued professional development, consistent with the institutional mission and based on identified teaching and learning needs.

INSITUTIONAL VALUES

IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the budget.



Travel Requests

Submitted for Board Approval August 8, 2019

Site: KVCR
Department: KVCR/FNX
Conference Name: National Native Media Conference
Travel Dates: 9/11/2019 - 9/21/2019
City, State: Prior Lake, MN
Estimated Cost Per Person: \$2400
Funding Source: San Manuel Grant

Name: Frank Blanquet

Purpose: FNX staff will be conducting workshops for the NAJA mentorship program. Content captured will air on FNX Now

Site: District
Department: Inland Futures Foundation
Conference Name: Public Media Development and Marketing Conference
Travel Dates: 7/8/2019 - 7/12/2019
City, State: Dallas, TX
Estimated Cost Per Person: \$ 2500
Funding Source: Inland Futures Foundation General Fund and FNX Categorical Funds

Name: Ashley Gaines and Alyssa Lanier

Purpose: This conference is funded by a grant. The grant requires training on marketing and development and this conference is the only conference which provides training required by the grant.

Site: District
Department: Inland Futures Foundation
Conference Name: Photoshop World Conference
Travel Dates: 8/20/2019 - 8/24/2019
City, State: Las Vegas, NV
Estimated Cost Per Person: \$1262
Funding Source: Inland Futures Foundation General Fund

Name: Pablo Treto

Purpose: This conference will share new innovative ideas, industry trends and best practices for photographers and media designers which is invaluable to the marketing and fundraising practices of IFF.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: August 8, 2019
SUBJECT: Consideration of Ratification for Contracts at or Above \$92,600

RECOMMENDATION

It is recommended that the Board of Trustees ratify the contracts on the attached list which are routine in nature, support the ongoing operation of the District, and have a total contract cost at or above \$92,600.

OVERVIEW

In accordance with SBCCD Board Policy 6100, Delegation of Authority, The Board of Trustees delegates authority to the Chancellor to supervise the general business procedures of the District to assure the proper administration of property and contracts. District staff is presenting the attached purchase and/or contract requests, which meet or exceed the formal bid limits, for Board approval in the form of ratification.

ANALYSIS

The California Board of Governors sets the formal bid limit for procurement of goods and or services on an annual basis. The formal bid limit for the current calendar year has been set at \$92,600. Ratification of the contracts on the attached list will allow for the successful ongoing operation of the District. Construction services are not included in this board item

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The attached purchase and or contract requests have been budgeted for via purchase requisition.

Contracts & Agreements for Ratification

Board Date 08-08-2019

Control Number	Vendor Name	Contract Type	Dept/Location	Total New Contract Value	Amended
18470	Colton Joint USD	Subgrantee	Math/SBVC	\$528,580.00	
Subgrantee agreement for AB104 California Adult Education Program (CAEP); subgrantee to provide services of the grant objectives					
18442	Computerland of Silicon Valley	Software	Tech Services/ SBVC	\$110,295.00	
Software License for "Adobe Creative Cloud Enterprises"					
17499	Nick Klein Consulting LLC	Consultant	TESS/SBCCD	\$400,000.00	\$200,000.00
Provide consulting services needed to support Oracle Cloud system					
18469	Redlands USD	Subgrantee	Math/SBVC	\$478,811.00	
Subgrantee agreement for AB104 California Adult Education Program (CAEP); subgrantee to provide services of the grant objectives					
18466	Rialto USD	Subgrantee	Math/SBVC	\$924,470.00	
Subgrantee agreement for AB104 California Adult Education Program (CAEP); subgrantee to provide services of the grant objectives					
18468	San Bernardino City USD	Subgrantee	Math/SBVC	\$7,097,021.00	
Subgrantee agreement for AB104 California Adult Education Program (CAEP); subgrantee to provide services of the grant objectives					

Contracts & Agreements for Ratification

Board Date 08-08-2019

Control Number	Vendor Name	Contract Type	Dept/Location	Total New Contract Value	Amended
18467	San Bernardino County Superintendent of Schools	Subgrantee	Math/SBVC	\$237,303.00	
Subgrantee agreement for AB104 California Adult Education Program (CAEP); subgrantee to provide services of the grant objectives					
15238	Shaw HR Consulting Inc.	Consultant	HR/SBCCD	\$94,000.00	\$60,000.00
Consulting Services for disability interactive process: Amendment 02 to extend term date and increase contract value					
18496	Snipes Engineering Inc. dba Snipes-Dye Associates	Consultant	Facilities/SBCCD	\$1,075,000.00	
Provide engineering services for SBVC & CHC utility mapping project					

Total Number of Contracts 9

Total Value \$10,945,480.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: August 8, 2019
SUBJECT: Consideration of Approval of Sole Source Purchases from Johnson Controls Fire Protection

RECOMMENDATION

It is recommended that the Board of Trustees approve purchasing from Johnson Controls Fire Protection as a sole source supplier for Fiscal Year 2019-2020.

OVERVIEW

As new facilities are constructed and modernized, a need exists to provide additional fire protection infrastructure and monitoring. The District needs to obtain products and services which are compatible with existing systems that were bid out during the construction of new facilities and remodeling of current facilities in place throughout the District. Johnson Controls Fire Protection under its former name, SimplexGrinnell, was the awarded bidder in these projects. The existing infrastructure must be regularly maintained and inspected by Johnson Controls Fire Protection.

ANALYSIS

The equipment, technology, and monitoring required to operate with the existing fire protection system is only available from Johnson Controls Fire Protection. Other contractors are unable to install the equipment and provide the monitoring services. Therefore, there is no advantage to the District by competitively bidding the procurement and installation of this equipment and ongoing monitoring, maintenance and inspection. It is, therefore, recommended the District contract with Johnson Controls Fire Protection as the sole source.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in the Fiscal Year 2019-2020 budgets.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: August 8, 2019
SUBJECT: Consideration of Approval of Surplus Property and Authorization for Private Sale or Disposal

RECOMMENDATION

It is recommended that the Board of Trustees declare the equipment and/or materials listed on the attached as surplus property, and direct the Business Manager to arrange for its sale or disposal.

OVERVIEW

California Education Code 81452 states that if a governing board, by a unanimous vote of those members present, finds that property, whether one or more items, does not exceed in value the sum of \$5,000, the property may be sold at private sale without advertising or disposed of.

ANALYSIS

The items listed on the attached have been identified as obsolete and no longer usable. Upon approval by the board, they will be sold or disposed of through reputable auction houses and/or salvage companies.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Funds for materials sold will be provided to the district after auction and positively impact the budget.

Fixed Assets Surplus Report
August 8, 2019

Asset #	Date Retired	Description	Initial Value	Current Value
17182	7/15/2019	Dell Latitude	\$1,710.06	\$0.00
30193	7/15/2019	Projector, 4000 Lumen, XGA	\$2,045.00	\$0.00
30250	7/15/2019	CPU	\$1,300.47	\$0.00
30275	7/15/2019	CPU	\$1,300.47	\$0.00
30507	7/15/2019	iMac	\$1,072.57	\$0.00
30521	7/15/2019	COMPUTER, LAPTOP	\$1,336.80	\$0.00
30525	7/15/2019	COMPUTER, LAPTOP	\$1,336.80	\$0.00
30528	7/15/2019	COMPUTER, LAPTOP	\$1,069.95	\$0.00
30529	7/15/2019	COMPUTER, LAPTOP	\$1,069.95	\$0.00
30692	7/15/2019	CPU	\$1,052.88	\$0.00
30962	7/15/2019	COMPUTER, LAPTOP	\$1,745.74	\$0.00
30965	7/15/2019	COMPUTER, LAPTOP	\$1,745.74	\$0.00
31916	7/15/2019	Dell Latitude	\$1,222.25	\$0.00
32778	7/15/2019	OptiPlex 9010	\$1,191.08	\$0.00
32798	7/15/2019	OptiPlex 9010	\$864.36	\$0.00
32808	7/8/2019	OptiPlex 9010	\$864.36	\$0.00
32841	7/15/2019	OptiPlex 9010	\$1,142.86	\$0.00
32933	7/15/2019	OptiPlex 9020	\$1,226.08	\$0.00
32934	7/15/2019	OptiPlex 9020	\$1,226.08	\$0.00
32975	7/15/2019	iMac	\$3,488.76	\$0.00
32985	7/15/2019	Dell Vennue 11 Pro	\$1,169.95	\$0.00
34709	7/15/2019	DELL LASER PRINTER	\$630.82	\$0.00
37097	7/15/2019	OptiPlex 9020	\$1,266.40	\$0.00
37149	7/15/2019	LaserJet ENT 600	\$1,041.42	\$0.00
37167	7/15/2019	LaserJet ENT 600	\$1,278.32	\$0.00
37353	7/15/2019	OptiPlex 9020	\$975.44	\$0.00
37440	7/15/2019	OptiPlex 9020	\$1,520.21	\$0.00
37750	7/15/2019	Dell Latitude 7350 Tablet	\$1,552.65	\$0.00
37753	7/15/2019	Dell Latitude 7350 Tablet	\$1,552.65	\$0.00
37766	7/15/2019	Dell Latitude 7350 Tablet	\$1,552.65	\$0.00
37823	7/15/2019	Latitude 7350	\$1,444.21	\$0.00
38036	7/15/2019	SYSTEM, COMPUTER	\$1,540.14	\$0.00
38037	7/15/2019	SYSTEM, COMPUTER	\$1,540.14	\$0.00

Non-Fixed Assets Surplus Report
August 8, 2019

Description	Quantity
Apple Monitor	1 ea
Apple Monitor	1 ea
Battery Backups	2 ea
Cassette Player	1 ea
Cisco 7936 Phone	1 ea
Cisco 7940 Phone	53 ea
Cisco 7942 Phone	1 ea
Cisco 7960 Phone	24 ea
Cisco 7962 Phone	2 ea
Cisco 7970 Phone	2 ea
Cisco Aironet 1200 Series WAP	1 ea
Cisco Catalyst 2950 Switch	1 ea
Dell 1909FP Monitors	3 ea
Dell 2210 FP Monitors	6 ea
Dell 9010 AIO Computer	1 ea
Dell D505 Laptop	1 ea
Dell E6500 Laptop	1 ea
Dell Latitude 10	1 ea
Dell Latitude E5500 Laptop	1 ea
Dell Tablets	8 ea
Docking Stations	7 ea
Double Monitor Stand	2 ea
Elo Monitors	6 ea
Jordy Low Vision Glasses	1 ea
Keyboards	3 ea
LaserjetPro 400 Printer	1 ea
Mac Book Pro Laptop	1 ea
Mac Mini Computer	1 ea
Monitor Stands	2 ea
Ncomputing Thin Clients	11 ea
Panasonic DVD Players	2 ea
Plantronics CS70	1 ea
Sony Vaio Laptop	1 ea
Wyse Thin Clients	3 ea

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose Torres, Executive Vice Chancellor
PREPARED BY: Lawrence P. Strong, Director of Fiscal Services
DATE: August 8, 2019
SUBJECT: Consideration of Approval of Vacation Payout

RECOMMENDATION

It is recommended that the Board of Trustees approve payout of the following vacation time.

	# Days	Rate	Total
Roanne Holliman Manager, Workforce Development	5.00	\$338.83	\$1,694.15
Blake Bonnet Police Sergeant	12.50	\$385.11	\$4,813.88
Bruce Baron Chancellor	10.00	\$1,281.10	\$12,811.00

OVERVIEW

Based on legal opinion, the County of San Bernardino requires that the payout of vacation time to community college district administrative personnel be approved by its governing board.

ANALYSIS

This board item authorizes the payout of vacation to SBCCD administrative personnel.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Payment will be made from the appropriate funds.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Jeremiah Gilbert, Executive Director, Research & Planning
DATE: August 8, 2019
SUBJECT: Amendment of 2019-20 Academic Calendar

RECOMMENDATION

It is recommended that the Board of Trustees approve the amended 2019-20 academic calendar.

OVERVIEW

The 2019-20 academic calendar had been previously approved but listed the spring semester ending on May 22, 2020, when it should be May 21, 2020.

ANALYSIS

During the 2019-2020 Academic Calendar MIS submission, an error was identified. May 22, 2020, is listed as the last day of the 2020 spring term and also an In-Service Day for graduation. Per the state guidelines, a primary term day cannot also be an In-Service Day. The actual end date of the 2020 spring term should be May 21, 2020, with May 22 as an In-Service Day for graduation.

INSTITUTIONAL VALUES

IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the budget.

Jul 2019						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	28	30	31			

Aug 2019						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Sep 2019						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Oct 2019						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Nov 2019						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Dec 2019						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Jan 2020						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Feb 2020						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

Mar 2020						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Apr 2020						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2020						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Jun 2020						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

LEGEND

Flex Days	Aug 15, Sep 27, Jan 9, Apr 8		
In-Service Days	Aug 16, Jan 10, May 22 (Commencement)		
Term Start Days	Aug 19 (Fall) and Jan 13 (Spring)		
Final Exam Weeks	Dec 14 – 20 (Fall) and May 15 – 21 (Spring)		
Spring Break	March 16 – 21		
Holidays	Jul 4 (Independence Day)	Sep 2 (Labor Day)	Nov 11 (Veterans Day)
	Nov 28 – 30 (Thanksgiving)	Dec 24 – Jan 1 (Winter Break)	Jan 20 (MLK Day)
	Feb 7 (Lincoln's Bday)	Feb 17 (Washington's Bday)	May 25 (Memorial Day)

This side is for quick reference only (see reverse for the Official SBCCD Academic Calendar)

San Bernardino Community College District

2019-2020 Academic Year

Fall Semester 2019:

Flex Day.....	August 15
Faculty In-Service Day.....	August 16
Instruction Begins.....	August 19
Labor Day.....	September 2
Fall Census Day.....	September 9
Flex Day (no classes in session).....	September 27
Veterans Day.....	November 11
Thanksgiving Recess.....	November 28 – 30
Final Exams/Saturday Classes.....	December 14
Final Exams.....	December 16 – 20
Fall Semester Ends.....	December 20
Fall Semester Grades Due.....	December 27
Campus Closed.....	December 24 – January 1

Spring Semester 2020:

Flex Day.....	January 9
Faculty In-Service Day.....	January 10
Instruction Begins.....	January 13
Martin Luther King Day.....	January 20
Spring Census Day.....	February 3
Lincoln’s Birthday.....	February 7
Washington’s Birthday.....	February 17
Spring Recess.....	March 16 – 21
Flex Day (no classes in session).....	April 8
Final Exams.....	May 15 – 21
Final Exams/Saturday Classes.....	May 16
Spring Semester Ends.....	May 21
CHC & SBVC Campus Graduation.....	May 22
Faculty In-Service Day.....	May 22
Memorial Day.....	May 25
Spring Grades Due.....	May 28

Short Term Courses Grades due 7 calendar days after last day of class
Flex Days 4 days of Required Flex to be completed by contract faculty

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Jose F. Torres, Executive Vice Chancellor
DATE: August 8, 2019
SUBJECT: Consideration of Approval to Establish an Additional Account for the Empire Network Endowment Investment

RECOMMENDATION

It is recommended that the Board of Trustees direct staff to establish an additional PARS Pension Rate Stabilization Trust (PRST) account for the Empire Network Endowment investment in order to separate the current investment into two accounts.

OVERVIEW

In July 2017 SBCCD received \$157 million in FCC Auction Proceeds in exchange for the transition of KVCR TV from UHF to VHF. On January 10, 2019, the Board approved allocation of the remaining funds, along with the use of projected annual income for each.

Among the allocations is a \$21,000,000 endowment for the Empire Network, which is comprised of three major operations – KVCR TV, Radio, and FNX. Based on the needs of the three operations, KVCR will be allocating 57.14% to support Radio and TV and 42.86% to support FNX from the interest earned by the endowment. This is equivalent to \$12 million to benefit Radio and TV and \$9 million to benefit FNX.

ANALYSIS

In order to properly segregate the endowment returns, staff is recommending the establishment of two separate accounts for this investment instead of one, as it is currently invested.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications associated with this Board item.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Stacey K. Nikac, Administrative Officer to the Chancellor
DATE: August 8, 2019
SUBJECT: Applause Cards

RECOMMENDATION

This item is for information only. No action is required.

OVERVIEW

The *Caring Hands* Applause Card was developed so that employees, students, visitors, and vendors have an opportunity to recognize someone at SBCCD who provides outstanding quality and service.

At the Chancellor’s Holiday Party and Service Awards in December, recipients with the most applause cards awarded at SBVC, CHC, and District are recognized and presented with an award.

ANALYSIS

The attached individuals have received special recognition for extending that extra effort in providing quality service and valued assistance.

INSTITUTIONAL VALUES

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None



Applause Cards

Submitted for Approval August 8, 2019

DISTRICT

Last Name	First Name	Div/Dept/Office	Details of the Service	Recognized By
Guevara	Tiffany	Human Resources	Thank you for your assistance at the all secretaries meeting during the HR training presentation (Team Building and Effective Communications in the workplace).	Debby Gallagher
Hannon	Kristina	Human Resources	Thank you and your HR team for the wonderful training presentation, “Team Building and Effective Communications in the workplace” at the all secretaries meeting.	Debby Gallagher
Holloway	Stacey	Human Resources	Thank you for your assistance at the all secretaries meeting during the HR training presentation (Team Building and Effective Communications in the workplace).	Debby Gallagher
Parada	Osman	TESS	Ecstatic customer service, with the ability to find a solution to any problem!	Stacy Sysawang
Perez	Brandy	Human Resources	Thank you for your assistance at the all secretaries meeting during the HR training presentation (Team Building and Effective Communications in the workplace).	Debby Gallagher
Scudder	Robert	TESS	Robert Scudder is most patient and quietly professional when I need assistance for various problems I encounter with computer software. Though his schedule is quite busy, he responds to my inquiries in a prompt manner.	Anonymous
Sims	Jeremy	TESS	Thank you for the training presentation, “Updated User Application” at the all secretaries meeting on June 20th. You are appreciated!	Debby Gallagher
Torres	Maria	Human Resources	Thank you for all you do for our campus, the district all secretaries' event, and providing staff with label lists for project tasks. You are appreciated!	Debby Gallagher
Zaragoza	Karla	Human Resources	Thank you for your assistance at the all secretaries meeting during the HR training presentation (Team Building and Effective Communications in the workplace).	Debby Gallagher

CRAFTON HILLS COLLEGE

Last Name	First Name	Div/Dept/Office	Details of the Service	Recognized By
Bender	Mary	Career Education and Human Development	Thank you very much for always providing the greatest help and guidance. I am very thankful for all your knowledge and experience.	Brittany Sysawang
Lopez	Elizabeth	Office of Instruction	Thank you for being so kind and helpful with course creations! Your time and hard work is very much appreciated.	Brittany Sysawang
Simpson	Floyd	Admissions and Records	Thank you for being so kind and helpful with the ISA Program. Most importantly, thank you for your amazing knowledge about Admissions and Records. I am very glad you are there to assist.	Brittany Sysawang
Word	Dan	Career Education and Human Development	Thank you for being a great leader! Your hard work and dedication is very much appreciated.	Brittany Sysawang

SAN BERNARDINO VALLEY COLLEGE

Last Name	First Name	Div/Dept/Office	Details of the Service	Recognized By
Aguilar	Lupita	Instruction Office	Thank you for helping out during the Ice Cream Socials during the month of July! I appreciate you and everything you do for our campus.	Debby Gallagher
Curry	Breanna	Instruction Office	Thank you for helping out during the Ice Cream Socials during the month of July! I appreciate you and everything you do for our campus.	Debby Gallagher
Fonseca	Kathy	Instruction Office	Thank you for helping out during the Ice Cream Socials during the month of July! I appreciate you and everything you do for our campus.	Debby Gallagher
Giles	Keenan	EOPS	Mr. Giles gave one of the most impressive information sessions that I have ever heard regarding the history of the EOPS program and services they offer. There's a face behind every great program and Keenan's is the face I see.	Craig S. Luke, Sr., Ph.D., CRC
Gonzales	Amelia	Police Academies	Thank you for helping out during the Ice Cream Socials during the month of July! I appreciate you and everything you do for our campus.	Debby Gallagher

Lawler	Mary	Kinesiology	Mary is such a gift to our student body. She goes out of her way to make sure that our adaptive P.E. program provides the best support to all students. Thank you Mary for your hard work, care, and concern for our SBVC students.	Craig S. Luke, Sr., Ph.D., CRC
Lawler	Mary	Kinesiology	Professor Lawler's positive attitude and infectious energy makes it easy to come to class. She is always asking us ways to better improve the class so that it's more enjoyable for her students. She is a professor that truly cares.	Marquisha Lomax, Student
Lawler	Mary	Kinesiology	Mrs. Lawler is an amazing instructor, very patient and caring and always takes time to ensure we understand the stretches.	Daniel Rossel, Student
Lawler	Mary	Kinesiology	Thank you, Mary, for going above and beyond to serve our students. Your work to accommodate students in the classroom is outstanding. Thank you for your service to our students and the college.	Dina Humble
Pasillas	Karol	Administrative Services	Thank you for helping out during the Ice Cream Socials during the month of July! I appreciate you and everything you do for our campus.	Debby Gallagher
Pasillas	Karol	Administrative Services	Thank you for your time and assistance in training in the Oracle/Questica system for the new staff in our office. You always go above and beyond; you're a star! You are very much appreciated!	Debby Gallagher
Raghavan	Girija	Research, Planning & IE	Thank you for helping out during the Ice Cream Socials during the month of July! I appreciate you and everything you do for our campus.	Debby Gallagher
Sanchez	Phylcia	Development and Community Relations	Thank you for helping out during the Ice Cream Socials during the month of July! I appreciate you and everything you do for our campus.	Debby Gallagher
Williams	Sharaf	First Year Experience (FYE)	Since Sharaf began managing our FYE and Promise programs, There has been a significant change. Our team has become more organized, more united, the students are excited, and our program is thriving. You are a godsend.	Craig S. Luke, Sr., Ph.D., CRC
Yarbrough	Kay Dee	Instruction Office	Thank you for helping out during the Ice Cream Socials during the month of July! I appreciate you and everything you do for our campus.	Debby Gallagher

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Lawrence P. Strong, Director of Fiscal Services
DATE: August 8, 2019
SUBJECT: Budget Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The attached Revenue and Expenditure Summary reflects activity for the 2019-20 fiscal year through July 17, 2019. As of that date, SBCCD was 4.4% through the fiscal year and had spent and/or encumbered approximately 3.3% of its budgeted general fund.

ANALYSIS

While year to date revenue and/or expenditure percentages often vary from the percentage of fiscal year elapsed, all funds are expected to remain within the 2019-20 budget unless noted here. For explanations of any significant variances in year to date revenues/expenditures from fiscal year elapsed, please see the attached summary.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications associated with this board item



Oracle Encumbrance Report

Year to Date 07/17/2019

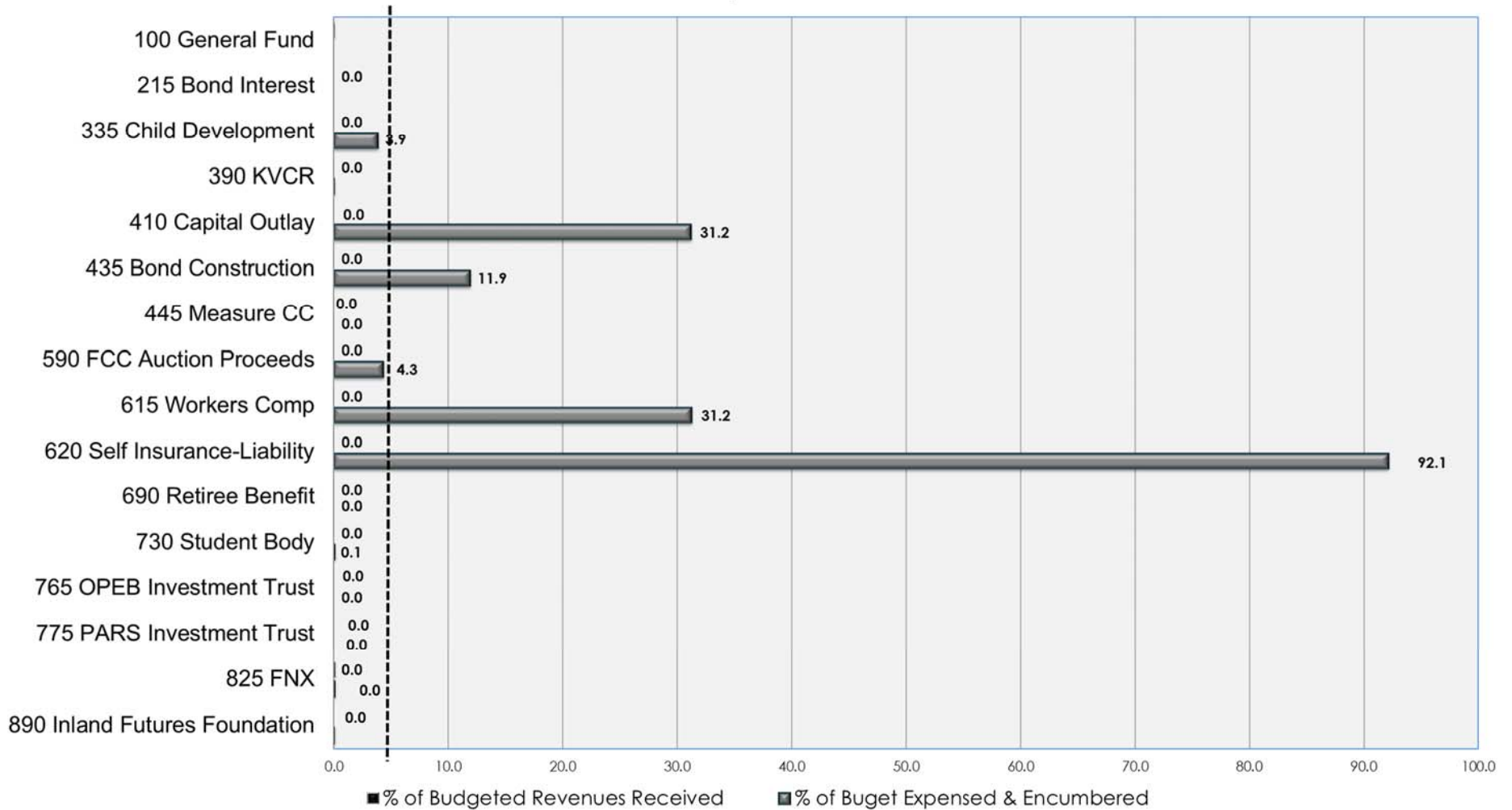
	4.4% of Fiscal Year Elapsed						COMMENTS
	REVENUES			EXPENDITURES			
	Budget	Received YTD		Budget	Expensed/ Encumbered YTD		
100 General Fund	\$178,885,150	\$ (2,473)	0.0%	\$185,285,100	\$ 6,160,146	3.3%	
215 Bond Interest & Redemption	\$ 25,703,480	\$ -	0.0%	\$ 29,169,261	\$ -	0.0%	<i>Taxes are determined and collected by the County for bond measures; SBCCD does not control this fund.</i>
335 Child Development	\$ 3,570,141	\$ -	0.0%	\$ 3,570,141	\$ 137,465	3.9%	
390 KVCR	\$ 4,049,545	\$ -	0.0%	\$ 4,571,290	\$ (140,633)	-3.1%	
410 Capital Outlay Projects	\$ 1,445,000	\$ -	0.0%	\$ 2,119,250	\$ 661,181	31.2%	<i>\$567,437 encumbered for FY20 expenditures.</i>
435 Bond Construction	\$ 39,900	\$ -	0.0%	\$ 6,773,111	\$ 806,503	11.9%	<i>\$765,941 encumbered for FY20 expenditures.</i>
445 Measure CC	\$ -	\$ -	0.0%	\$ 3,773,361	\$ -	0.0%	
590 FCC Auction Proceeds	\$ 6,022,966	\$ -	0.0%	\$ 19,306,520	\$ 831,481	4.3%	<i>\$504,087 encumbered for FY20 expenditures.</i>
615 Workers Compensation	\$ 1,177,000	\$ -	0.0%	\$ 1,177,000	\$ 367,376	31.2%	<i>\$271,275 encumbered for FY20 expenditures.</i>
620 Self Insurance-Liability	\$ 550,000	\$ -	0.0%	\$ 875,000	\$ 805,593	92.1%	<i>\$783,935 encumbered for FY20 expenditures.</i>
690 Retiree Benefit	\$ 190,500	\$ -	0.0%	\$ 250,200	\$ -	0.0%	
730 Student Body Center Fee	\$ 304,192	\$ -	0.0%	\$ 304,193	\$ 211	0.1%	
765 OPEB Investment Trust	\$ 749,118	\$ -	0.0%	\$ -	\$ -	0.0%	
775 PARS Investment Trust	\$ 9,550,000	\$ -	0.0%	\$ 3,550,000	\$ -	0.0%	
825 FNX	\$ 3,015,000	\$ 7	0.0%	\$ 3,015,000	\$ 80,821	2.7%	
890 Inland Futures Foundation	\$ 2,489,786	\$ -	0.0%	\$ 3,199,786	\$ (26,579)	-0.8%	



Budget Revenue & Expenditure Summary

Year to Date 07/17/2019

Fiscal Year Elapsed - 4.4%





Budget Revenue & Expenditure Summary

Year to Date 07/17/2019

Fund	Title	Type	Total
100	General Fund	Expense	\$ 5,233,098.48
215	Bond Interest	Expense	\$ -
335	Child Development	Expense	\$ 115,134.25
390	KVCR	Expense	\$ (140,801.46)
410	Capital Outlay	Expense	\$ 567,437.30
435	Bond Construction	Expense	\$ 769,941.00
445	Measure CC	Expense	\$ -
590	FCC Auction Proceeds	Expense	\$ 504,087.62
615	Worker's Comp.	Expense	\$ 271,275.00
620	Self-Insurance - Liability	Expense	\$ 783,935.00
690	Retiree Benefit	Expense	\$ -
730	Student Body Center Fee	Expense	\$ -
775	PARS Investment Trust	Expense	\$ -
825	KVCR FNX	Expense	\$ 80,820.75
890	Inland Futures Foundation	Expense	\$ (26,579.01)

BEST NET CONSORTIUM
72 - San Bernardino Community College
Budget Summary Report - Summary (From: 7/1/2019 To: 6/30/2020)
Budget Summary for Board Meetings

Major Range Description	Revised Budget	Current Activity	Activity Year To Date	% Activity	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Remaining
Fund 01 GENERAL FUND							
Revenue							
Federal Revenue (810000 to 819999)	3,366,873.13	0.00	0.00	0.00%	-	3,366,873.13	100.00%
Other State Revenue (860000 to 869999)	144,250,980.19	0.00	0.00	0.00%	-	144,250,980.19	100.00%
Other Local Revenue (880000 to 889999)	12,265,621.45	(2,870.05)	(2,870.05)	(0.02%)	397.25	12,268,094.25	100.02%
All Other Financing Sources (890000 to 897999)	9,591,054.00	0.00	0.00	0.00%	-	9,591,054.00	100.00%
Interfund Transfers In (898000 to 898999)	9,410,621.00	0.00	0.00	0.00%	-	9,410,621.00	100.00%
Total Revenue	178,885,149.77	(2,870.05)	(2,870.05)		397.25	178,887,622.57	
Expenditure							
Certificated Salary (100000 to 199999)	54,568,437.78	0.00	0.00	0.00%	-	54,568,437.78	100.00%
Classified Salary (200000 to 299999)	37,303,923.90	0.00	0.00	0.00%	(25.00)	37,303,948.90	100.00%
Employee Benefit (300000 to 399999)	30,796,702.56	6,632.33	6,632.33	0.02%	-	30,790,070.23	99.98%
Books and Supplies (400000 to 499999)	4,360,646.42	97,410.57	97,410.57	2.23%	-	4,263,235.85	97.77%
Services and Operating Expenditures (500000 to 599999)	41,538,090.49	398,035.60	398,035.60	0.96%	1,017.46	41,139,037.43	99.04%
Capital Outlay (600000 to 699999)	3,808,209.70	230,446.93	230,446.93	6.05%	-	3,577,762.77	93.95%
Interfund Transfers Out (730000 to 739999)	800,000.00	0.00	0.00	0.00%	-	800,000.00	100.00%
Other Transfers Out (740000 to 769999)	12,109,089.00	194,522.50	194,522.50	1.61%	-	11,914,566.50	98.39%
Total Expenditure	185,285,099.85	927,047.93	927,047.93		992.46	184,357,059.46	
Total Fund 01 GENERAL FUND	(6,399,950.08)	(929,917.98)	(929,917.98)		(595.21)	(5,469,436.89)	

Criteria: Type = Summary; Budget Status = Revised; Include Accruals = Yes; Negative Balance = No; Include Budget Account Details = No; Include GL Status = Pended,Encumbered,PreEncumberd; Sort/Group = Fund,Major Range; Page Break by = Fund; Account Masking = No Masking; Fund = !51,!69; Suppress Net Zero Accounts = Yes; Default Column Order = No; Display Columns FTR = GL Status

BEST NET CONSORTIUM
72 - San Bernardino Community College
Budget Summary Report - Summary (From: 7/1/2019 To: 6/30/2020)
Budget Summary for Board Meetings

Major Range Description	Revised Budget	Current Activity	Activity Year To Date	% Activity	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Remaining
Fund 21 BOND INTEREST AND REDEMPTIONF							
Revenue							
Other State Revenue (860000 to 869999)	225,744.00	0.00	0.00	0.00%	-	225,744.00	100.00%
Other Local Revenue (880000 to 889999)	25,477,736.00	0.00	0.00	0.00%	-	25,477,736.00	100.00%
Total Revenue	25,703,480.00	0.00	0.00		-	25,703,480.00	
Expenditure							
Other Financing Uses (700000 to 729999)	29,169,261.00	0.00	0.00	0.00%	-	29,169,261.00	100.00%
Total Expenditure	29,169,261.00	0.00	0.00		-	29,169,261.00	
Total Fund 21 BOND INTEREST AND REDEMP	(3,465,781.00)	0.00	0.00		-	(3,465,781.00)	

Criteria: Type = Summary; Budget Status = Revised; Include Accruals = Yes; Negative Balance = No; Include Budget Account Details = No; Include GL Status = Pended,Encumbered,PreEncumberd; Sort/Group = Fund,Major Range; Page Break by = Fund; Account Masking = No Masking; Fund = !51,!69; Suppress Net Zero Accounts = Yes; Default Column Order = No; Display Columns FTR = GL Status

BEST NET CONSORTIUM
72 - San Bernardino Community College
Budget Summary Report - Summary (From: 7/1/2019 To: 6/30/2020)
Budget Summary for Board Meetings

Major Range Description	Revised Budget	Current Activity	Activity Year To Date	% Activity	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Remaining
Fund 41 CAPITAL OUTLAY PROJECTS FUND							
Revenue							
Other Local Revenue (880000 to 889999)	1,445,000.00	0.00	0.00	0.00%	-	1,445,000.00	100.00%
Total Revenue	1,445,000.00	0.00	0.00		-	1,445,000.00	
Expenditure							
Classified Salary (200000 to 299999)	200,386.86	0.00	0.00	0.00%	-	200,386.86	100.00%
Employee Benefit (300000 to 399999)	87,921.01	0.00	0.00	0.00%	-	87,921.01	100.00%
Services and Operating Expenditures (500000 to 599999)	358,942.00	81,041.77	81,041.77	22.58%	-	277,900.23	77.42%
Capital Outlay (600000 to 699999)	1,472,000.00	12,701.72	12,701.72	0.86%	-	1,459,298.28	99.14%
Total Expenditure	2,119,249.87	93,743.49	93,743.49		-	2,025,506.38	
Total Fund 41 CAPITAL OUTLAY PROJECTS	(674,249.87)	(93,743.49)	(93,743.49)		-	(580,506.38)	

Criteria: Type = Summary; Budget Status = Revised; Include Accruals = Yes; Negative Balance = No; Include Budget Account Details = No; Include GL Status = Pended,Encumbered,PreEncumberd; Sort/Group = Fund,Major Range; Page Break by = Fund; Account Masking = No Masking; Fund = !51,!69; Suppress Net Zero Accounts = Yes; Default Column Order = No; Display Columns FTR = GL Status

BEST NET CONSORTIUM
72 - San Bernardino Community College
Budget Summary Report - Summary (From: 7/1/2019 To: 6/30/2020)
Budget Summary for Board Meetings

Major Range Description	Revised Budget	Current Activity	Activity Year To Date	% Activity	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Remaining
Fund 42 REVENUE BOND CONSTRUCTION FUN							
Revenue							
Other Local Revenue (880000 to 889999)	39,900.00	0.00	0.00	0.00%	-	39,900.00	100.00%
Total Revenue	39,900.00	0.00	0.00		-	39,900.00	
Expenditure							
Services and Operating Expenditures (500000 to 599999)	57,000.00	750.00	750.00	1.32%	-	56,250.00	98.68%
Capital Outlay (600000 to 699999)	6,716,111.00	35,811.50	35,811.50	0.53%	-	6,680,299.50	99.47%
Total Expenditure	6,773,111.00	36,561.50	36,561.50		-	6,736,549.50	
Total Fund 42 REVENUE BOND CONSTRUCTIO	(6,733,211.00)	(36,561.50)	(36,561.50)		-	(6,696,649.50)	

Criteria: Type = Summary; Budget Status = Revised; Include Accruals = Yes; Negative Balance = No; Include Budget Account Details = No; Include GL Status = Pended,Encumbered,PreEncumberd; Sort/Group = Fund,Major Range; Page Break by = Fund; Account Masking = No Masking; Fund = !51,!69; Suppress Net Zero Accounts = Yes; Default Column Order = No; Display Columns FTR = GL Status

BEST NET CONSORTIUM
72 - San Bernardino Community College
Budget Summary Report - Summary (From: 7/1/2019 To: 6/30/2020)
Budget Summary for Board Meetings

Major Range Description	Revised Budget	Current Activity	Activity Year To Date	% Activity	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Remaining
Fund 44 MEASURE CC BOND PROCEEDS FUND							
Expenditure							
Classified Salary (200000 to 299999)	236,713.63	0.00	0.00	0.00%	-	236,713.63	100.00%
Employee Benefit (300000 to 399999)	101,647.08	0.00	0.00	0.00%	-	101,647.08	100.00%
Services and Operating Expenditures (500000 to 599999)	1,595,000.00	0.00	0.00	0.00%	-	1,595,000.00	100.00%
Capital Outlay (600000 to 699999)	1,840,000.00	0.00	0.00	0.00%	-	1,840,000.00	100.00%
Total Expenditure	3,773,360.71	0.00	0.00		-	3,773,360.71	
Total Fund 44 MEASURE CC BOND PROCEEDS	(3,773,360.71)	0.00	0.00		-	(3,773,360.71)	

Criteria: Type = Summary; Budget Status = Revised; Include Accruals = Yes; Negative Balance = No; Include Budget Account Details = No; Include GL Status = Pended,Encumbered,PreEncumberd; Sort/Group = Fund,Major Range; Page Break by = Fund; Account Masking = No Masking; Fund = !51,!69; Suppress Net Zero Accounts = Yes; Default Column Order = No; Display Columns FTR = GL Status

BEST NET CONSORTIUM
72 - San Bernardino Community College
Budget Summary Report - Summary (From: 7/1/2019 To: 6/30/2020)
Budget Summary for Board Meetings

Major Range Description	Revised Budget	Current Activity	Activity Year To Date	% Activity	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Remaining
Fund 59 ENTERPRISE FUND-FCC AUCTION							
Revenue							
Other Local Revenue (880000 to 889999)	6,022,966.00	0.00	0.00	0.00%	-	6,022,966.00	100.00%
Total Revenue	6,022,966.00	0.00	0.00		-	6,022,966.00	
Expenditure							
Services and Operating Expenditures (500000 to 599999)	2,143,752.00	0.00	0.00	0.00%	-	2,143,752.00	100.00%
Capital Outlay (600000 to 699999)	4,032,147.00	327,293.71	327,293.71	8.12%	-	3,704,853.29	91.88%
Interfund Transfers Out (730000 to 739999)	13,130,621.00	0.00	0.00	0.00%	-	13,130,621.00	100.00%
Total Expenditure	19,306,520.00	327,293.71	327,293.71		-	18,979,226.29	
Total Fund 59 ENTERPRISE FUND-FCC AUCT	(13,283,554.00)	(327,293.71)	(327,293.71)		-	(12,956,260.29)	

Criteria: Type = Summary; Budget Status = Revised; Include Accruals = Yes; Negative Balance = No; Include Budget Account Details = No; Include GL Status = Pended,Encumbered,PreEncumberd; Sort/Group = Fund,Major Range; Page Break by = Fund; Account Masking = No Masking; Fund = !51,!69; Suppress Net Zero Accounts = Yes; Default Column Order = No; Display Columns FTR = GL Status

BEST NET CONSORTIUM
72 - San Bernardino Community College
Budget Summary Report - Summary (From: 7/1/2019 To: 6/30/2020)
Budget Summary for Board Meetings

Major Range Description	Revised Budget	Current Activity	Activity Year To Date	% Activity	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Remaining
Fund 68 RETIREE BENEFIT FUND							
Revenue							
Other Local Revenue (880000 to 889999)	190,500.00	0.00	0.00	0.00%	-	190,500.00	100.00%
Total Revenue	190,500.00	0.00	0.00		-	190,500.00	
Expenditure							
Employee Benefit (300000 to 399999)	250,200.00	0.00	0.00	0.00%	-	250,200.00	100.00%
Total Expenditure	250,200.00	0.00	0.00		-	250,200.00	
Total Fund 68 RETIREE BENEFIT FUND	(59,700.00)	0.00	0.00		-	(59,700.00)	

Criteria: Type = Summary; Budget Status = Revised; Include Accruals = Yes; Negative Balance = No; Include Budget Account Details = No; Include GL Status = Pended,Encumbered,PreEncumberd; Sort/Group = Fund,Major Range; Page Break by = Fund; Account Masking = No Masking; Fund = !51,!69; Suppress Net Zero Accounts = Yes; Default Column Order = No; Display Columns FTR = GL Status

BEST NET CONSORTIUM
72 - San Bernardino Community College
Budget Summary Report - Summary (From: 7/1/2019 To: 6/30/2020)
Budget Summary for Board Meetings

Major Range Description	Revised Budget	Current Activity	Activity Year To Date	% Activity	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Remaining
Fund 71 OPEB INVESTMENT TRUST FUND							
Revenue							
Other Local Revenue (880000 to 889999)	749,118.00	0.00	0.00	0.00%	-	749,118.00	100.00%
Total Revenue	749,118.00	0.00	0.00		-	749,118.00	
Total Fund 71 OPEB INVESTMENT TRUST FU	749,118.00	0.00	0.00		-	749,118.00	

Criteria: Type = Summary; Budget Status = Revised; Include Accruals = Yes; Negative Balance = No; Include Budget Account Details = No; Include GL Status = Pended,Encumbered,PreEncumberd; Sort/Group = Fund,Major Range; Page Break by = Fund; Account Masking = No Masking; Fund = !51,!69; Suppress Net Zero Accounts = Yes; Default Column Order = No; Display Columns FTR = GL Status

BEST NET CONSORTIUM
72 - San Bernardino Community College
Budget Summary Report - Summary (From: 7/1/2019 To: 6/30/2020)
Budget Summary for Board Meetings

Major Range Description	Revised Budget	Current Activity	Activity Year To Date	% Activity	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Remaining
Fund 72 CHILD DEVELOPMENT FUND							
Revenue							
Federal Revenue (810000 to 819999)	545,440.00	0.00	0.00	0.00%	-	545,440.00	100.00%
Other State Revenue (860000 to 869999)	2,810,409.00	0.00	0.00	0.00%	-	2,810,409.00	100.00%
Other Local Revenue (880000 to 889999)	214,291.70	0.00	0.00	0.00%	-	214,291.70	100.00%
Total Revenue	3,570,140.70	0.00	0.00		-	3,570,140.70	
Expenditure							
Classified Salary (200000 to 299999)	2,090,887.72	0.00	0.00	0.00%	-	2,090,887.72	100.00%
Employee Benefit (300000 to 399999)	893,509.42	0.00	0.00	0.00%	-	893,509.42	100.00%
Books and Supplies (400000 to 499999)	438,043.88	22,331.03	22,331.03	5.10%	-	415,712.85	94.90%
Services and Operating Expenditures (500000 to 599999)	92,899.67	0.00	0.00	0.00%	-	92,899.67	100.00%
Capital Outlay (600000 to 699999)	54,800.00	0.00	0.00	0.00%	-	54,800.00	100.00%
Total Expenditure	3,570,140.69	22,331.03	22,331.03		-	3,547,809.66	
Total Fund 72 CHILD DEVELOPMENT FUND	0.01	(22,331.03)	(22,331.03)		-	22,331.04	

Criteria: Type = Summary; Budget Status = Revised; Include Accruals = Yes; Negative Balance = No; Include Budget Account Details = No; Include GL Status = Pended,Encumbered,PreEncumberd; Sort/Group = Fund,Major Range; Page Break by = Fund; Account Masking = No Masking; Fund = !51,!69; Suppress Net Zero Accounts = Yes; Default Column Order = No; Display Columns FTR = GL Status

BEST NET CONSORTIUM
72 - San Bernardino Community College
Budget Summary Report - Summary (From: 7/1/2019 To: 6/30/2020)
Budget Summary for Board Meetings

Major Range Description	Revised Budget	Current Activity	Activity Year To Date	% Activity	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Remaining
Fund 73 STUDENT BODY CENTER FEE FUND							
Revenue							
Other Local Revenue (880000 to 889999)	304,191.87	0.00	0.00	0.00%	-	304,191.87	100.00%
Total Revenue	304,191.87	0.00	0.00		-	304,191.87	
Expenditure							
Classified Salary (200000 to 299999)	187,109.31	0.00	0.00	0.00%	-	187,109.31	100.00%
Employee Benefit (300000 to 399999)	70,317.42	0.00	0.00	0.00%	-	70,317.42	100.00%
Books and Supplies (400000 to 499999)	4,965.15	210.52	210.52	4.24%	-	4,754.63	95.76%
Capital Outlay (600000 to 699999)	41,800.00	0.00	0.00	0.00%	-	41,800.00	100.00%
Total Expenditure	304,191.88	210.52	210.52		-	303,981.36	
Total Fund 73 STUDENT BODY CENTER FEE	(0.01)	(210.52)	(210.52)		-	210.51	

Criteria: Type = Summary; Budget Status = Revised; Include Accruals = Yes; Negative Balance = No; Include Budget Account Details = No; Include GL Status = Pended,Encumbered,PreEncumberd; Sort/Group = Fund,Major Range; Page Break by = Fund; Account Masking = No Masking; Fund = !51,!69; Suppress Net Zero Accounts = Yes; Default Column Order = No; Display Columns FTR = GL Status

BEST NET CONSORTIUM
72 - San Bernardino Community College
Budget Summary Report - Summary (From: 7/1/2019 To: 6/30/2020)
Budget Summary for Board Meetings

Major Range Description	Revised Budget	Current Activity	Activity Year To Date	% Activity	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Remaining
Fund 74 KVCR FUND							
Revenue							
Other Local Revenue (880000 to 889999)	1,834,545.39	0.00	0.00	0.00%	-	1,834,545.39	100.00%
Interfund Transfers In (898000 to 898999)	2,215,000.00	0.00	0.00	0.00%	-	2,215,000.00	100.00%
Total Revenue	4,049,545.39	0.00	0.00		-	4,049,545.39	
Expenditure							
Classified Salary (200000 to 299999)	1,314,371.98	0.00	0.00	0.00%	-	1,314,371.98	100.00%
Employee Benefit (300000 to 399999)	577,276.28	0.00	0.00	0.00%	-	577,276.28	100.00%
Books and Supplies (400000 to 499999)	42,400.00	(0.68)	(0.68)	0.00%	-	42,400.68	100.00%
Services and Operating Expenditures (500000 to 599999)	2,627,241.39	169.25	169.25	0.01%	-	2,627,072.14	99.99%
Capital Outlay (600000 to 699999)	10,000.00	0.00	0.00	0.00%	-	10,000.00	100.00%
Total Expenditure	4,571,289.65	168.57	168.57		-	4,571,121.08	
Total Fund 74 KVCR FUND	(521,744.26)	(168.57)	(168.57)		-	(521,575.69)	

Criteria: Type = Summary; Budget Status = Revised; Include Accruals = Yes; Negative Balance = No; Include Budget Account Details = No; Include GL Status = Pended,Encumbered,PreEncumberd; Sort/Group = Fund,Major Range; Page Break by = Fund; Account Masking = No Masking; Fund = !51,!69; Suppress Net Zero Accounts = Yes; Default Column Order = No; Display Columns FTR = GL Status

BEST NET CONSORTIUM
72 - San Bernardino Community College
Budget Summary Report - Summary (From: 7/1/2019 To: 6/30/2020)
Budget Summary for Board Meetings

Major Range Description	Revised Budget	Current Activity	Activity Year To Date	% Activity	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Remaining
Fund 76 KVCR EDUCATIONAL FOUNDATION							
Expenditure							
Books and Supplies (400000 to 499999)	0.00	(2.19)	(2.19)	100.00%	-	2.19	0.00%
Services and Operating Expenditures (500000 to 599999)	0.00	6,312.60	6,312.60	100.00%	-	(6,312.60)	0.00%
Total Expenditure	<u>0.00</u>	<u>6,310.41</u>	<u>6,310.41</u>		<u>-</u>	<u>(6,310.41)</u>	
Total Fund 76 KVCR EDUCATIONAL FOUNDAT	<u>0.00</u>	<u>(6,310.41)</u>	<u>(6,310.41)</u>		<u>-</u>	<u>6,310.41</u>	

Criteria: Type = Summary; Budget Status = Revised; Include Accruals = Yes; Negative Balance = No; Include Budget Account Details = No; Include GL Status = Pended,Encumbered,PreEncumberd; Sort/Group = Fund,Major Range; Page Break by = Fund; Account Masking = No Masking; Fund = !51,!69; Suppress Net Zero Accounts = Yes; Default Column Order = No; Display Columns FTR = GL Status

BEST NET CONSORTIUM
72 - San Bernardino Community College
Budget Summary Report - Summary (From: 7/1/2019 To: 6/30/2020)
Budget Summary for Board Meetings

Major Range Description	Revised Budget	Current Activity	Activity Year To Date	% Activity	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Remaining
Fund 77 PARS INVESTMENT TRUST FUND							
Revenue							
Other Local Revenue (880000 to 889999)	3,550,000.00	0.00	0.00	0.00%	-	3,550,000.00	100.00%
Interfund Transfers In (898000 to 898999)	6,000,000.00	0.00	0.00	0.00%	-	6,000,000.00	100.00%
Total Revenue	9,550,000.00	0.00	0.00		-	9,550,000.00	
Expenditure							
Interfund Transfers Out (730000 to 739999)	3,550,000.00	0.00	0.00	0.00%	-	3,550,000.00	100.00%
Total Expenditure	3,550,000.00	0.00	0.00		-	3,550,000.00	
Total Fund 77 PARS INVESTMENT TRUST FU	6,000,000.00	0.00	0.00		-	6,000,000.00	

Criteria: Type = Summary; Budget Status = Revised; Include Accruals = Yes; Negative Balance = No; Include Budget Account Details = No; Include GL Status = Pended,Encumbered,PreEncumberd; Sort/Group = Fund,Major Range; Page Break by = Fund; Account Masking = No Masking; Fund = !51,!69; Suppress Net Zero Accounts = Yes; Default Column Order = No; Display Columns FTR = GL Status

BEST NET CONSORTIUM
72 - San Bernardino Community College
Budget Summary Report - Summary (From: 7/1/2019 To: 6/30/2020)
Budget Summary for Board Meetings

Major Range Description	Revised Budget	Current Activity	Activity Year To Date	% Activity	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Remaining
Fund 78 SELF INSURANCE-LIABILITY&PROP							
Revenue							
Interfund Transfers In (898000 to 898999)	550,000.00	0.00	0.00	0.00%	-	550,000.00	100.00%
Total Revenue	550,000.00	0.00	0.00		-	550,000.00	
Expenditure							
Services and Operating Expenditures (500000 to 599999)	875,000.00	21,658.10	21,658.10	2.48%	-	853,341.90	97.52%
Total Expenditure	875,000.00	21,658.10	21,658.10		-	853,341.90	
Total Fund 78 SELF INSURANCE-LIABILITY	<u>(325,000.00)</u>	<u>(21,658.10)</u>	<u>(21,658.10)</u>		-	<u>(303,341.90)</u>	

Criteria: Type = Summary; Budget Status = Revised; Include Accruals = Yes; Negative Balance = No; Include Budget Account Details = No; Include GL Status = Pended,Encumbered,PreEncumberd; Sort/Group = Fund,Major Range; Page Break by = Fund; Account Masking = No Masking; Fund = !51,!69; Suppress Net Zero Accounts = Yes; Default Column Order = No; Display Columns FTR = GL Status

BEST NET CONSORTIUM
72 - San Bernardino Community College
Budget Summary Report - Summary (From: 7/1/2019 To: 6/30/2020)
Budget Summary for Board Meetings

Major Range Description	Revised Budget	Current Activity	Activity Year To Date	% Activity	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Remaining
Fund 79 EDCT FOUNDATION							
Revenue							
Other State Revenue (860000 to 869999)	267,000.00	0.00	0.00	0.00%	-	267,000.00	100.00%
Other Local Revenue (880000 to 889999)	1,972,785.95	0.00	0.00	0.00%	-	1,972,785.95	100.00%
Interfund Transfers In (898000 to 898999)	250,000.00	0.00	0.00	0.00%	-	250,000.00	100.00%
Total Revenue	2,489,785.95	0.00	0.00		-	2,489,785.95	
Expenditure							
Classified Salary (200000 to 299999)	630,696.17	0.00	0.00	0.00%	-	630,696.17	100.00%
Employee Benefit (300000 to 399999)	283,438.06	0.00	0.00	0.00%	-	283,438.06	100.00%
Books and Supplies (400000 to 499999)	69,053.45	1,209.25	1,209.25	1.75%	-	67,844.20	98.25%
Services and Operating Expenditures (500000 to 599999)	997,598.26	238.80	238.80	0.02%	-	997,359.46	99.98%
Capital Outlay (600000 to 699999)	274,000.00	0.00	0.00	0.00%	-	274,000.00	100.00%
Interfund Transfers Out (730000 to 739999)	945,000.00	0.00	0.00	0.00%	-	945,000.00	100.00%
Total Expenditure	3,199,785.94	1,448.05	1,448.05		-	3,198,337.89	
Total Fund 79 EDCT FOUNDATION	(709,999.99)	(1,448.05)	(1,448.05)		-	(708,551.94)	

Criteria: Type = Summary; Budget Status = Revised; Include Accruals = Yes; Negative Balance = No; Include Budget Account Details = No; Include GL Status = Pended,Encumbered,PreEncumberd; Sort/Group = Fund,Major Range; Page Break by = Fund; Account Masking = No Masking; Fund = !51,!69; Suppress Net Zero Accounts = Yes; Default Column Order = No; Display Columns FTR = GL Status

BEST NET CONSORTIUM
72 - San Bernardino Community College
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Budget Summary for Board Meetings

Major Range Description	Revised Budget	Current Activity	Activity Year To Date	% Activity	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Remaining
Fund 82 SCHLRSH&LOAN AGENCY KVCR-FNX							
Revenue							
Other Local Revenue (880000 to 889999)	3,015,000.00	0.00	0.00	0.00%	7.00	3,014,993.00	100.00%
Total Revenue	3,015,000.00	0.00	0.00		7.00	3,014,993.00	
Expenditure							
Classified Salary (200000 to 299999)	1,219,941.42	0.00	0.00	0.00%	-	1,219,941.42	100.00%
Employee Benefit (300000 to 399999)	405,904.62	0.00	0.00	0.00%	-	405,904.62	100.00%
Books and Supplies (400000 to 499999)	96,900.00	376.03	376.03	0.39%	-	96,523.97	99.61%
Services and Operating Expenditures (500000 to 599999)	1,282,253.96	439.25	439.25	0.03%	-	1,281,814.71	99.97%
Capital Outlay (600000 to 699999)	10,000.00	0.00	0.00	0.00%	-	10,000.00	100.00%
Total Expenditure	3,015,000.00	815.28	815.28		-	3,014,184.72	
Total Fund 82 SCHLRSH&LOAN AGENCY KVC	0.00	(815.28)	(815.28)		7.00	808.28	

Criteria: Type = Summary; Budget Status = Revised; Include Accruals = Yes; Negative Balance = No; Include Budget Account Details = No; Include GL Status = Pended,Encumbered,PreEncumberd; Sort/Group = Fund,Major Range; Page Break by = Fund; Account Masking = No Masking; Fund = !51,!69; Suppress Net Zero Accounts = Yes; Default Column Order = No; Display Columns FTR = GL Status

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72 - San Bernardino Community College
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Budget Summary for Board Meetings

Major Range Description	Revised Budget	Current Activity	Activity Year To Date	% Activity	Pre/Encumbered Pended Activity	UnEncumbered Balance	% Remaining
Fund 84 WORKERS COMPENSATION FUND							
Revenue							
Other Local Revenue (880000 to 889999)	1,177,000.00	0.00	0.00	0.00%	-	1,177,000.00	100.00%
Total Revenue	1,177,000.00	0.00	0.00		-	1,177,000.00	
Expenditure							
Services and Operating Expenditures (500000 to 599999)	1,177,000.00	96,100.52	96,100.52	8.16%	-	1,080,899.48	91.84%
Total Expenditure	1,177,000.00	96,100.52	96,100.52		-	1,080,899.48	
Total Fund 84 WORKERS COMPENSATION FUN	0.00	(96,100.52)	(96,100.52)		-	96,100.52	

Criteria: Type = Summary; Budget Status = Revised; Include Accruals = Yes; Negative Balance = No; Include Budget Account Details = No; Include GL Status = Pended,Encumbered,PreEncumberd; Sort/Group = Fund,Major Range; Page Break by = Fund; Account Masking = No Masking; Fund = !51,!69; Suppress Net Zero Accounts = Yes; Default Column Order = No; Display Columns FTR = GL Status

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Dr. Kevin Horan, President, CHC
PREPARED BY: Dr. Keith Wurtz, Vice President of Instruction, CHC
DATE: August 8, 2019
SUBJECT: College and Career Access Pathways (CCAP) – CHC

RECOMMENDATION

This item is submitted for information only. No action is required.

College and Career Access Pathways (CCAP) dual enrollment partnership agreement:

› Yucaipa Calimesa Joint Unified School District

OVERVIEW

Pursuant to Education Code 76004(b), a participating community college district may enter into a CCAP partnership with a school district partner that is governed by a CCAP partnership agreement approved by the governing boards of both districts. As a condition of, and before adopting, a CCAP partnership agreement, the governing board of each district, at an open public meeting of that board, shall present the dual enrollment partnership agreement as an informational item. The governing board of each district, at a subsequent open public meeting of that board, shall take comments from the public and approve or disapprove the proposed agreement.

ANALYSIS

The purpose of offering and expanding dual enrollment opportunities is consistent with the provisions of AB 288 for high school students who may not already be college bound or who are underrepresented in higher education.

This complies with the student selection standards, curriculum guidelines, recommendations, and procedures promulgated by applicable law, the California Community College Chancellor's Offices, San Bernardino Community College District, and Crafton Hills College.

INSTITUTIONAL VALUES

II. Learning Centered Institution for Student Access, Retention, and Success.

FINANCIAL IMPLICATIONS

None.

**COLLEGE AND CAREER ACCESS PATHWAYS
A DUAL ENROLLMENT PARTNERSHIP AGREEMENT
2019-2022**

This College and Career Access Pathways Partnership Agreement (CCAP Agreement) is between San Bernardino Community College District on behalf of Crafton Hills College (“COLLEGE”), 11711 Sand Canyon Road, Yucaipa, CA 92399, and Yucaipa Calimesa Joint Unified School District (“SCHOOL DISTRICT”), 12797 THIRD ST, YUCAIPA, CA 92399.

WHEREAS, the mission of the COLLEGE includes advancing the educational, career, and personal success of our diverse community through engagement and learning; and

WHEREAS, students who complete college credit while enrolled in high school are more likely to earn high school diplomas, to enroll in community colleges and four-year colleges, to attend post-secondary education on a full-time basis, and to complete degrees in those institutions than students without these experiences; and

WHEREAS, SCHOOL DISTRICT is a public school district serving grades K-12 located in San Bernardino County and within the regional service area of the COLLEGE unless otherwise specified and agreed to as specified in Sec. 2 (e); and

WHEREAS, the COLLEGE and SCHOOL DISTRICT desire to enter into this CCAP Agreement for the purpose of offering or expanding dual enrollment opportunities, consistent with the provisions of AB 288, for high school students “who may not already be college bound or who are underrepresented in higher education with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, and helping high school pupils to achieve college and career readiness” Sec. 2 (a) and “underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate.” Sec. 1 (d)

WHEREAS, instruction will comply with the student selection standards, curriculum guidelines, recommendations and procedures promulgated by applicable law, the California Community College Chancellor’s Office and COLLEGE;

NOW THEREFORE, the COLLEGE and SCHOOL DISTRICT agree as follows:

1. TERM OF AGREEMENT

- 1.1 The term of this CCAP Agreement shall be for three (3) years beginning on July 1, 2019 and ending on June 30, 2022, and will be subject to renewal, unless otherwise terminated in accordance with Section 19 of this Agreement.
- 1.2 COLLEGE and SCHOOL DISTRICT shall ensure that two public (informational and adoption) meetings are held in the review and approval of this CCAP Agreement. Sec. 2 (b)

- 1.3 COLLEGE shall file this CCAP Agreement with the office of the Chancellor of the California community colleges prior to the start of the partnership. Sec. 2 (c)(2)
- 1.4 A copy of the COLLEGE AND SCHOOL DISTRICT CCAP Agreement shall be filed with the office of the Chancellor of the California Community Colleges before the start of the CCAP partnership. Sec. 2 (c)(3)

2. DEFINITIONS

- 2.1 CCAP Agreement Courses - Courses offered as part of this CCAP Agreement shall be community college courses acceptable towards a career technical education credential or certificate, or preparation for transfer, or appropriate to improve high school graduation rates or help high school pupils achieve college and career readiness. All community college courses offered at the SCHOOL DISTRICT have been approved in accordance with the policies and guidelines of the COLLEGE and applicable law. Sec. 2 (a)
- 2.2 Consistent with AB 288, this CCAP Agreement may include “underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate.” Sec. 1 (d)
- 2.3 Pupil or Student - A resident or nonresident student attending high school in California. Pursuant to SB 150 Concurrent enrollment in secondary school and community college: nonresident tuition exemption: Effective January 1, 2014, concurrently enrolled students (high school students enrolled in college classes) who are classified as nonresident students for tuition purposes may be eligible for the SB 150 waiver of nonresident tuition while still in high school. Students must be special admit part-time students who are attending high school in California.

3. STUDENT ELIGIBILITY, SELECTION AND ENROLLMENT, ADMISSION, REGISTRATION, MINIMUM SCHOOL DAY

- 3.1 Student Eligibility - Students who “may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, and assisting high school pupils to achieve college and career readiness” Sec. 2 (a) and “underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate.” Sec. 1 (d)

- 3.2 Student Selection and Enrollment - Enrollment shall be open to all eligible students as part of the CCAP Agreement who have been admitted to the COLLEGE and who meet all applicable prerequisites. Applicable prerequisite courses, training, or experience and standards required as preparation for courses offered through the CCAP Agreement will be determined by COLLEGE and shall be in compliance with applicable law and the COLLEGE standards and policies.
- 3.3 College Admission and Registration - Procedures for students participating in the CCAP Agreement shall be governed by the COLLEGE and shall be in compliance with the admissions and registration guidelines set forth in applicable law and the COLLEGE policy.
- 3.4 Student Records – It is the responsibility of the student to follow the COLLEGE process when requesting an official COLLEGE transcript for grade submission to the SCHOOL DISTRICT.
- 3.5 Priority Enrollment - A COLLEGE participating in this CCAP Agreement may assign priority course registration to a pupil seeking to enroll in a community college course that is required for the pupil’s CCAP partnership program that is equivalent to the priority assigned to a pupil attending middle college high school as described in Section 11300 and consistent with middle college high school provisions in Section 76001. Sec. 2 (3)(g)
- 3.6 As part of a CCAP Agreement, a participating community college district shall not provide physical education course opportunities to high school students or any other course opportunities that do not assist in the attainment of the goals associated with career technical education or preparation for transfer, improving high school graduation rates, or helping high school students achieve career and college readiness. Sec. 2 (d)
- 3.7 Students participating in a CCAP Agreement may enroll in up to a maximum of 15 units per term per conditions specified in AB 288, Sec. 2 (p)(1)(2)(3). Specifically, the units must constitute no more than four community college courses per term and be part of an academic program that is part of the Agreement designed to award students with both a high school diploma and an associate degree or certificate or a credential.
- 3.8 Minimum School Day - The SCHOOL DISTRICT shall certify that it shall teach SCHOOL DISTRICT students participating as part of a CCAP Agreement no less than the number of instructional minutes required to complete a minimum school day pursuant to Education Code §§ 46141 and 46142.

4. COLLEGE APPLICATION PROCEDURE

- 4.1 The COLLEGE will be responsible for processing student applications.

- 4.2 The COLLEGE will provide the necessary admission and registration forms and procedures and both COLLEGE and SCHOOL DISTRICT will jointly ensure that each applicant accepted has met all the enrollment requirements, including liability and medical care coverage requirements, if any.
- 4.3 The SCHOOL DISTRICT agrees to assist COLLEGE in the admission and registration of SCHOOL DISTRICT students as may be necessary and requested by COLLEGE.
- 4.4 The SCHOOL DISTRICT and COLLEGE understand and agree that successful COLLEGE admission and registration requires that each participating student has completed the COLLEGE enrollment application process.
- 4.5 Participating students enrolled in a course offered through a CCAP Agreement shall not be assessed any fee that is prohibited by California Education Code Sections 49011, 76060.5, 76140, 76223, 76300, 76350, and 79121. Sec. 2 (f)(q)

5. PARTICIPATING STUDENTS

- 5.1 A high school student enrolled in a course offered through a CCAP Agreement shall not be assessed any fee that is prohibited by Education Code Section 49011. See also Sec. 2 (f)(q). The governing board of a community college district participating in a CCAP partnership agreement established pursuant to this article shall exempt special part-time students described in subdivision (p) from the fee requirements in Sections 76060.5, 76140, 76223, 76300, 76350, and 79121.
- 5.2 The total cost of books and instructional materials for SCHOOL DISTRICT students who enroll in a COLLEGE course offered as part of this CCAP Agreement will be borne by SCHOOL DISTRICT. Books and instructional materials purchased by the SCHOOL DISTRICT will remain the property of and housed at the SCHOOL DISTRICT. The COLLEGE will ensure, whenever possible, textbooks to remain the same throughout the term of the CCAP agreement. Both SCHOOL DISTRICT and COLLEGE will pursue methods of keeping textbook costs down and will seek additional funding sources including grants to cover textbook costs.
- 5.3 Participating students must meet all prerequisite requirements of the COLLEGE as established by the COLLEGE and stated in the college catalog before enrolling in a course offered as part of this CCAP Agreement.
- 5.4 Grades earned by students enrolled in courses offered as part of this CCAP Agreement will be posted on the official COLLEGE transcript. Students may submit a request for Pass/No Pass if the course is designated as such in the COLLEGE catalog.

- 5.5 Students enrolled in courses offered as part of this CCAP Agreement will be directed to the official catalog of the COLLEGE for information regarding applicable policies and procedures.
- 5.6 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement will be eligible for student support services, which shall be available to them at the COLLEGE or through the SCHOOL DISTRICT. COLLEGE shall ensure that student support services, including counseling and guidance, assistance with assessment and placement, and tutoring are available to participating students at the COLLEGE. SCHOOL DISTRICT shall ensure that support services, including counseling and guidance, and assistance with assessment and placement are available to students at the SCHOOL DISTRICT.
- 5.7 Students requiring reasonable accommodations for COLLEGE courses offered at the SCHOOL DISTRICT as part of this CCAP Agreement will receive services through the SCHOOL DISTRICT. Students requiring reasonable accommodations for COLLEGE courses offered at the COLLEGE will receive services through the COLLEGE.
- 5.8 Students who withdraw from courses offered as part of this CCAP Agreement will not receive COLLEGE credit. Students must comply with, and submit appropriate information/paperwork, by all published deadlines. Transcripts will be annotated according to COLLEGE policy.
- 5.9 A course dropped within the COLLEGE drop “without a W” deadline will not appear on the SCHOOL DISTRICT or the COLLEGE transcript.

6. CCAP AGREEMENT COURSES

- 6.1 The COLLEGE may limit enrollment in a community college course solely to eligible high school students if the course is offered at a high school campus during the regular school day and the community college course is offered pursuant to a CCAP Agreement. Sec. 2 (o)(1)
- 6.2 Courses offered as part of this CCAP Agreement at the COLLEGE may not limit enrollment in the course. Sec. 2 (o)(1)
- 6.3 The COLLEGE is responsible for all courses and educational programs offered as part of CCAP Agreement regardless of whether the course and educational program is offered on site at the SCHOOL DISTRICT or at the COLLEGE.
- 6.4 The scope, nature, time, location, and listing of courses shall be offered and determined by the COLLEGE with the approval of the Governing Board. Sec. 2 (c)(1)
- 6.5 Courses offered as part of a CCAP Agreement either at the COLLEGE or SCHOOL DISTRICT shall be jointly reviewed and approved.

- 6.6 Courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be of the same quality and rigor as those offered on COLLEGE campus and shall be in compliance with the COLLEGE academic standards.
- 6.7 Courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be listed in the COLLEGE catalog with the same department designations, course descriptions, numbers, titles, and credits.
- 6.8 Courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall adhere to the official course outline of record and the student learning outcomes established by the associated COLLEGE academic department.
- 6.9 Courses offered as part of this CCAP Agreement will comply with all applicable regulations, policies, procedures, prerequisites and standards applicable to COLLEGE as well as any corresponding policies, practices, and requirements of the SCHOOL DISTRICT. In the event of a conflict between the COLLEGE course related regulations, policies, procedures, prerequisites and standards and SCHOOL DISTRICT policies, practices and requirements, the COLLEGE regulations, policies, procedures, prerequisites, and standards, shall prevail.
- 6.10 Site visits and instructor evaluations by one or more representatives of the COLLEGE shall be permitted by the SCHOOL DISTRICT to ensure that courses offered as part of this CCAP Agreement in the SCHOOL DISTRICT are the same as the courses offered on the COLLEGE campus and in compliance with the COLLEGE academic standards.
- 6.11 A student's withdrawal prior to completion of a course offered as part of this CCAP Agreement shall be in accordance with COLLEGE guidelines, policies, pertinent statutes and regulations.
- 6.12 Supervision and evaluation of students enrolled in courses offered as part of this CCAP Agreement shall be in accordance with the COLLEGE guidelines, policies, pertinent statutes, and regulations.
- 6.13 COLLEGE has the sole right to control and direct the instructional activities of all instructors.
- 6.14 This CCAP Agreement certifies that any remedial course taught by community college faculty at a partnering high school campus shall be offered only to high school students who do not meet their grade level standard in math, English, or both on an interim assessment in grade 10 or 11, as determined by the partnering SCHOOL DISTRICT, and shall involve collaborative effort between the SCHOOL DISTRICT and the COLLEGE faculty to deliver an innovative remediation course as an intervention in the student's junior or senior year to ensure the student is prepared for college-level work upon graduation. Sec. 2 (n)

7. INSTRUCTOR(S)

- 7.1 All instructors teaching COLLEGE courses offered as part of this CCAP Agreement must meet the minimum qualifications for instruction in a California community college as set forth in Title 5 California Code of Regulations, Sections 53410 and 58060 or as amended and be hired by the COLLEGE.
- 7.2 The employer of record for purposes of assignment monitoring and reporting to the county office of education will be mutually agreed upon by the SCHOOL DISTRICT and COLLEGE. Sec. 2 (m)(1)
- 7.3 This CCAP Agreement specifies the SCHOOL DISTRICT will assume reporting responsibilities pursuant to applicable federal teacher quality mandates. Sec. 2 (m)(2)
- 7.4 Instructors who teach COLLEGE courses offered as part of this CCAP Agreement must provide the supervision and control reasonably necessary for the protection of the health and safety of students and may not have any other assigned duty during the instructional activity.
- 7.5 COLLEGE and SCHOOL DISTRICT certify that any remedial course taught by community college faculty at a partnering high school campus shall be offered only to high school students who do not meet their grade level standard in math, English, or both on an interim assessment in grade 10 or 11, as determined by the partnering school district, and shall involve a collaborative effort between high school and community college faculty to deliver an innovative remediation course as an intervention in student's junior or senior year to ensure the student is prepared for college-level work upon graduation. Sec. 2 (n)
- 7.6 Instructors who teach COLLEGE courses shall comply with the fingerprinting requirements set forth in Ed Code § 45125 or as amended and the tuberculosis testing and risk assessment requirements of California Health and Safety Code § 121525 or as amended. In addition to any other prohibition or provision, no person who has been convicted of a violent or serious felony shall be eligible to teach any courses offered as part of this CCAP Agreement or otherwise provide services on a SCHOOL DISTRICT site.
- 7.7 Prior to teaching, faculty shall receive discipline-specific training and orientation from COLLEGE regarding, but not limited to, course curriculum, assessment criteria, pedagogy, course philosophy, testing and grading procedures record keeping, and other instructional responsibilities. Said training may be approved and provided by the COLLEGE.

- 7.8 Faculty will participate in professional development activities sponsored by the COLLEGE as required by the terms and condition of the contract and shall be encouraged to participate in ongoing collegial interaction to include, but not limited to course content, course delivery, assessment, evaluation, and/or research and development in the field.
- 7.9 Faculty performance shall be evaluated by the COLLEGE using the adopted evaluation process and standards for faculty of the COLLEGE, subject to the approval of the COLLEGE.
- 7.10 SCHOOL DISTRICT personnel selected to be instructors will be subject to the authority of the COLLEGE specifically with regard to their duties as instructors.
- 7.11 The COLLEGE and SCHOOL DISTRICT jointly determine the subject areas of instruction. The COLLEGE shall determine the number of instructors and the ratio of instructors to students.

8. ASSESSMENT OF LEARNING AND CONDUCT

- 8.1 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be held to the same standards of achievement as students in courses taught on the COLLEGE campus.
- 8.2 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be held to the same grading standards as those expected of students in courses taught on the COLLEGE campus.
- 8.3 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be assessed using the same methods (e.g., papers, portfolios, quizzes, labs, etc.) as students in courses taught on the COLLEGE campus.
- 8.4 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be held to the same behavioral standards as those expected of students in courses taught both at the SCHOOL DISTRICT and on the COLLEGE campus. Both parties will work together in resolving behavioral issues.

9. LIAISON AND COORDINATION OF RESPONSIBILITIES

- 9.1 The COLLEGE shall appoint an educational administrator who will serve as point of contact to facilitate coordination and cooperation between COLLEGE and SCHOOL DISTRICT in conformity with the COLLEGE policies and standards. Sec. 2 (c)(2)

- 9.2 The SCHOOL DISTRICT shall appoint an educational administrator who will serve as point of contact to facilitate coordination and cooperation between SCHOOL DISTRICT and COLLEGE in conformity with SCHOOL DISTRICT policies and standards. Sec. 2 (c)(2)
- 9.3 The COLLEGE will provide SCHOOL DISTRICT personnel with reasonable assistance, direction and instruction in how to fulfill their responsibilities under this CCAP Agreement, including conducting appropriate student assessments, outreach/recruitment activities and compliance with the COLLEGE policy and COLLEGE procedures and academic standards.
- 9.4 The SCHOOL DISTRICT shall provide personnel to perform clerical services and services associated with student outreach and recruitment activities, student assessment and college applications, the enrollment of eligible students and other related services as deemed necessary.
- 9.5 The SCHOOL DISTRICT's personnel will perform services specified in 9.4 as part of their regular assignment. SCHOOL DISTRICT personnel performing these services will be employees of SCHOOL DISTRICT, subject to the authority of SCHOOL DISTRICT, but will also be subject to the direction of COLLEGE, specifically with regard to their duties pertaining to the COLLEGE courses.
- 9.6 This CCAP Agreement requires an annual report, to the office of the Chancellor of the California Community Colleges by each participating COLLEGE and SCHOOL DISTRICT on all the following information: Sec. 2 (t)(1)(A-D)
- The total number of high school students by school site enrolled in each partnership, aggregated by gender and ethnicity, and reported in compliance with all applicable state and federal privacy laws. Sec. 2 (t)(1)(A)
 - The total number of community college courses by course category and type and by school site enrolled in by CCAP partnership participants. Sec. 2 (t)(1)(B)
 - The total number and percentage of successful course completions, by course category and type and by school site, of CCAP partnership participants. Sec. 2 (t)(1)(C)
 - The total number of full-time equivalent students generated by CCAP partnership community college district participants. Sec. 2 (t)(1)(D)

10. APPORTIONMENT

- 10.1 The COLLEGE shall include the students enrolled in a CCAP Agreement course in its report of full-time equivalent students (FTES) for purposes of receiving state apportionments when the course(s) complies with current requirements for dual enrollment under applicable California law.

- 10.2 For purposes of allowances and apportionments from Section B of the State School Fund, a community college district conducting a closed course on a high school campus shall be credited with those units of full-time equivalent students attributable to the attendance of eligible high school pupils. Sec. 2 (o)(2)
- 10.3 The COLLEGE shall not receive a state allowance or apportionment for an instructional activity for which the partnering district has been, or shall be, paid an allowance or apportionment. Sec. 2 (r)
- 10.4 The attendance of a high school pupil at a community college as a special part-time or full-time student pursuant to this section is authorized attendance for which the community college shall be credited or reimbursed pursuant to Section 48802 or 76002, provided that no school district has received reimbursement for the same instructional activity. Sec. 2 (s)

11. CERTIFICATIONS

- 11.1 The SCHOOL DISTRICT certifies that the direct education costs of the courses offered as part of this CCAP Agreement are not being fully funded through other sources.
- 11.2 The COLLEGE certifies that it has not received full compensation for the direct education costs for the conduct of the courses offered as part of this CCAP Agreement from other sources.
- 11.3 The SCHOOL DISTRICT agrees and acknowledges that the COLLEGE will claim apportionment for the SCHOOL DISTRICT students enrolled in community college course(s) under this CCAP Agreement.
- 11.4 This CCAP Agreement certifies that any COLLEGE instructor teaching a course on a SCHOOL DISTRICT campus has not been convicted of any sex offense as defined in Ed Code § 87010 or as amended, or any controlled substance offense as defined in Ed Code § 87011 or as amended. Sec. 2 (h)
- 11.5 This CCAP Agreement certifies that any community college instructor teaching a course at the partnering high school campus has not displaced or resulted in the termination of an existing high school teacher teaching the same course on that high school campus. Sec. 2 (i)
- 11.6 This CCAP Agreement certifies that a qualified high school teacher teaching a course offered for college credit at a high school campus has not displaced or resulted in the termination of an existing community college faculty member teaching the same course at the partnering community college campus. Sec. 2 (j)

11.7 The COLLEGE certifies that:

- A community college course offered for college credit at the participating SCHOOL DISTRICT does not reduce access to the same course offered at the partnering COLLEGE. Sec. 2 (k)(1)
- A community college course that is oversubscribed or has a waiting list shall not be offered or included in this Agreement, whenever possible. Sec. 2 (k)(2)
- The Agreement is consistent with the core mission of the COLLEGE pursuant to Section 66010.4, and that students participating in this Agreement will not lead displacement of otherwise eligible adults at the COLLEGE. Sec. 2 (k)(3)

11.8 This Agreement certifies that the SCHOOL DISTRICT and COLLEGE comply with local collective bargaining agreements and all state and federal reporting requirements regarding the qualifications of the teacher or faculty member teaching a CCAP Agreement course offered for high school credit. Sec. 2 (l)

12. PROGRAM IMPROVEMENT

12.1 The COLLEGE and the SCHOOL DISTRICT may annually conduct surveys of participating SCHOOL DISTRICT pupils, instructors, principals, and guidance counselors for the purpose of informing practice, making adjustments, and improving the quality of courses offered as part of this CCAP Agreement.

13. RECORDS

13.1 Permanent records of student enrollment, attendance, grades and achievement for students under this CCAP agreement shall be maintained by the COLLEGE.

13.2 Each party shall maintain records pertaining to this CCAP Agreement as may be required by federal and state law. Each party may review and obtain a copy of the other party's pertinent records subject to federal and state privacy statutes.

14. REIMBURSEMENT

14.1 The financial arrangements implied herein may be adjusted annually.

15. FACILITIES

- 15.1 The SCHOOL DISTRICT will provide adequate classroom space at its facilities, or other mutually agreed upon location, to conduct the instruction and do so without charge to the COLLEGE or students. SCHOOL DISTRICT agrees to clean, maintain, and safeguard SCHOOL DISTRICT's premises. SCHOOL DISTRICT warrants that its facilities are safe and compliant with all applicable building, fire, and safety codes.
- 15.2 The SCHOOL DISTRICT will furnish, at its own expense, all course materials, specialized equipment, books and other necessary equipment for all SCHOOL DISTRICT students. The parties understand that such equipment and materials are SCHOOL DISTRICT's sole property. The instructor shall determine the type, make, and model of all equipment, books and materials to be used during each course offered as part of this CCAP Agreement. SCHOOL DISTRICT understands that no equipment or materials fee may be charged to students except as may be provided for by Education Code 49011.
- 15.3 The COLLEGE facilities may be used subject to mutually agreement by the parties.

16. INDEMNIFICATION

- 16.1 The SCHOOL DISTRICT agrees to and shall indemnify, save and hold harmless the COLLEGE and its governing board, officers, employees, administrators, independent contractors, subcontractors, agents and other representatives from any and all claims, demands, liabilities, costs, expenses, damages, causes of action, losses, and judgments, arising out of SCHOOL DISTRICT's performance of this Agreement. The obligation to indemnify shall extend to all claims and losses that arise from the negligence of the SCHOOL DISTRICT, its officers, employees, independent contractors, subcontractors, agents and other representatives.
- 16.2 The COLLEGE agrees to and shall indemnify, save and hold harmless the SCHOOL DISTRICT and its governing board, officers, employees, administrators, independent contractors, subcontractors, agents and other representatives from any and all claims, demands, liabilities, costs, expenses, damages, causes of action, losses, and judgments, arising out of COLLEGE'S performance of this Agreement. The obligation to indemnify shall extend to all claims and losses that arise from the negligence of the COLLEGE its officers, employees, independent contractors, subcontractors, agents and other representatives.

17. INSURANCE

- 17.1 The SCHOOL DISTRICT, in order to protect the COLLEGE, its agents, employees and officers against claims and liability for death, injury, loss and damage arising out of or in any manner connected with the performance and operation of the terms of this agreement, shall secure and maintain in force during the entire term of this agreement, insurance coverage or an approved program of self-insurance in the amount of not less than ONE MILLION DOLLARS (\$1,000,000) per incident, and property damage insurance of not less than ONE HUNDRED THOUSAND DOLLARS (\$100,000) per accident with an admitted California insurer duly licensed to engage in the business of insurance in the State of California, or public entity risk management Joint Powers Authority, authorized to provide public liability and property damage insurance in the state of California. Said policy of insurance, insurance coverage through a public entity risk management JPA or program of self-insurance shall expressly name the COLLEGE, its agents, employees and officers as an additional insured for the purposes of this Agreement. A certificate of insurance including such endorsement shall be furnished to the COLLEGE.
- 17.2 For the purpose of Workers' Compensation, the COLLEGE shall be the "primary employer" for all its personnel who perform services as instructors. The COLLEGE shall be solely responsible for processing, investigating, defending, and paying all workers' compensation claims by COLLEGE personnel made in connection with performing services and receiving instruction under this Agreement. COLLEGE agrees to hold harmless, indemnify, and defend SCHOOL DISTRICT, its directors, officers, agents, and employees from any liability resulting from its failure to process, investigate, defend, or pay any workers' compensation claims by COLLEGE personnel connected with providing services under this Agreement.

18. NON-DISCRIMINATION

- 18.1 Neither the SCHOOL DISTRICT nor the COLLEGE shall discriminate on the basis of race or ethnicity, gender, nationality, physical or mental disability, sexual orientation, religion, or any other protected class under California State or federal law.

19. TERMINATION

- 19.1 Either party may terminate this Agreement by giving written notice specifying the effective date and scope of such termination. The termination notice must be presented by January 15 for the following fall semester and by September 1 for the following spring semester. Written notice of termination of this Agreement shall be addressed to the responsible person listed in Section 20 below.

20. NOTICES

- 20.1 Any and all notices required to be given hereunder shall be deemed given when personally delivered or deposited in the U.S. Mail, postage to be prepaid, to the following addresses:

COLLEGE
San Bernardino Community College District
Crafton Hills College
11711 Sand Canyon Road
Yucaipa, CA 92399
Attn: Kevin Horan, Ph.D. – President, Crafton Hills College

SCHOOL DISTRICT
Yucaipa Calimesa Joint Unified School
District
12797 Third St
Yucaipa, CA 92399
Attn: Cali Binks, - Superintendent

21. INTEGRATION

- 21.1 This CCAP Agreement sets forth the entire agreement between the Parties relating to the subject matter of this CCAP Agreement. All agreements or representations, express or implied, oral or written, of the Parties with regard to the subject matter hereof are incorporated into this Agreement.

22. MODIFICATION AND AMENDMENT

- 22.1 No modifications or amendments of any of the terms or provisions of this CCAP Agreement shall be binding unless made in writing and signed by the Parties.

23. GOVERNING LAWS

- 23.1 This agreement shall be interpreted according to the laws of the State of California.

24. COMMUNITY COLLEGE DISTRICT BOUNDARIES

- 24.1 For locations outside the geographical boundaries of, COLLEGE will comply with the requirements of Title 5 of the California Code of Regulations, Sections 53000 et seq. or as amended, concerning approval by adjoining high school or community college districts and use of non-district facilities.

25. SEVERABILITY

25.1 This CCAP Agreement shall be considered severable, such that if any provision or part of the CCAP Agreement is ever held invalid under any law or ruling, that provision or part of the CCAP Agreement shall remain in force and effect to the extent allowed by law, and all other provisions or parts shall remain in full force and effect.

26. COUNTERPARTS

26.1 This CCAP Agreement may be executed by the parties in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument.

Executed on _____ 2019

By: _____
Cali Binks
Superintendent
Yucaipa Calimesa Joint Unified School District
12797 Third Street
Yucaipa, CA 92399

By: _____
Steve Sutorus
Business Manager
San Bernardino Community College District
114 South Del Rosa Drive
San Bernardino, CA 92408

By: _____
Kevin Horan, Ph.D.
President
San Bernardino Community College District
Crafton Hills College
11711 Sand Canyon Road
Yucaipa, CA 92399

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Bruce Baron, Chancellor
PREPARED BY: Al Jackson, Chief of Police
DATE: August 8, 2019
SUBJECT: District Clery Act Compliance Report

RECOMMENDATION

This item is for information only. No action is required.

OVERVIEW

Postsecondary educational institutions (institutions) that participate in student aid programs under Title IV of the Federal Higher Education Act of 1965, as amended, are required by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act) to create an annual security report by October 1 of each year. This security report must contain required crime statistics of the institution as well as certain security policy disclosures. When institutions do not comply with the Clery Act, they inhibit the ability of students and others to make informed decisions about campus security. Further, the U.S. Department of Education can impose financial penalties of up to \$55,907 per violation against noncompliant institutions.

ANALYSIS

Monthly Report of Clery Crimes for June 2019 (See attached).

INSTITUTIONAL VALUES

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None

**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
CLERY ACT CRIMES
June 2019**

ON CAMPUS:

CRAFTON

Case #	Reported	Offense	Reportable Clery Crime	Location	Disposition
19-0530	6/13/2019	PC 647(F)	Disorderly Conduct	CCR	Subject Arrested
19-0547	6/22/2019	H&S 11377(A)	Possession of a Controlled Substance	Lot C	Subject Arrested

DISTRICT

NO INCIDENTS TO REPORT

VALLEY

Case #	Reported	Offense	Reportable Clery Crime	Location	Disposition
19-0549	6/25/2019	VC 10581	Stolen Vehicle	Tech Building	Report Taken
19-0551	06/27/2019	BP 25608	Possession of Liquor on School Property	Lot 3	Subject Arrested

PUBLIC PROPERTY:

CRAFTON

NO INCIDENTS TO REPORT

DISTRICT

NO INCIDENTS TO REPORT

VALLEY

NO INCIDENTS TO REPORT

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: August 8, 2019
SUBJECT: Contracts Below \$92,600

RECOMMENDATION

This item is being presented for information only. No further action is necessary.

OVERVIEW

In accordance with SBCCD Board Policy 6100, Delegation of Authority, The Board of Trustees delegates authority to the Chancellor to supervise the general business procedures of the District to assure the proper administration of property and contracts.

In line with Public Contract Code Section 17605 and Section 22034(c), the Board of Trustees delegates purchasing and contracting authority to the named agents on the authorized signature list. These designated District Officers have authority to approve purchase requests; award, sign, and execute contracts; and authorize payment under the formal bid limits set by Public Contract Code. Such purchase and/or contract requests shall not require Board approval, but shall be sent to the Board as an information item every 60 days

ANALYSIS

The California Board of Governors sets the formal bid limit for procurement of goods and or services on an annual basis. The formal bid limit for the current calendar year has been set at \$92,600. Construction services are not included in this board item

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The attached purchase and or contract requests have been budgeted for via purchase requisition.

Contracts & Agreements

Board Date 08/08/2019

ControlNo	VendorName	ContractType	Dept/Location	Expense	Income	Revised
18417	4 Miles LLC	Program Acquisition	FNX/KVCR	No Cost		
18418	4 Miles LLC	Program Acquisition	FNX/KVCR	\$6,075.00		
18438	American Public Television (APT)	Broadcasting Rights	KVCR/KVCR	\$9,503.00		
18448	Anady's Trophies & Engraving	Production of Logo Items	TESS/SBCCD	\$900.00		
18407	Animiki See Distribution, Inc.	Program Acquisition	FNX/KVCR	\$26,250.00		
18406	Barr Door, Inc.	On Demand Repairs Agreement	M&O/SBVC	\$30,000.00		
18505	BeaconMedaes, LLC	Maintenance Agreement	M&O/CHC	\$5,500.00		
18484	Ben's Lock and Key	Repairs	M&O/CHC	\$7,500.00		
18473	BeyondTrust Corporation	Software/Online Services	TESS/SBCCD	\$11,977.74		
18446	Brady, Michael R.	Training Services	EDCT/SBCCD	\$15,000.00		
18437	Burgess Moving & Storage	Moving Service	Facilities Planning/SBCCD	\$540.00		
18445	Burgess Moving & Storage	Moving Service	Fiscal Services/SBCCD	\$7,950.00		

Contracts & Agreements

Board Date 08/08/2019

ControlNo	VendorName	ContractType	Dept/Location	Expense	Income	Revised
18502	California Department of Corrections & Rehabilitation	Income - Grant	EDCT/SBCCD		\$3,091,872.00	
18450	California Workforce Association	Income - Training Agreement	EDCT/SBCCD		\$50,000.00	
17161	Civicplus Inc.	Software/Online Services	Pool/CHC	\$18,000.00		
18488	Climatec, LLC.	Maintenance Agreement	M&O/CHC	\$52,500.00		
18476	Community College League of CA	Consulting	Chancellor/ SBCCD	\$2,000.00		
18477	Computer Protection Technologies, Inc. (CPT)	Maintenance Agreement	TESS/SBCCD	\$5,650.00		
18489	ComputerLand of Silicon Valley	Software/Online Services	Technology Services/CHC	\$53,212.50		
18441	ComputerLand of Silicon Valley	Software/Online Services	Technology Services/SBVC	\$9,548.00		
18455	ComputerLand of Silicon Valley	Software/Online Services	TESS/SBCCD	\$8,191.51		
18433	Constant Contact, Inc.	Software/Online Services	Foundation/ SBVC	\$798.00		
18432	Control Air Enterprises LLC	Installation Services	M&O/SBVC	\$7,969.00		
18510	Couts Heating & Cooling Inc.	Repairs	M&O/SBVC	\$4,950.00		

Contracts & Agreements

Board Date 08/08/2019

ControlNo	VendorName	ContractType	Dept/Location	Expense	Income	Revised
18435	Customized Training & Consulting	Training Services	EDCT/SBCCD	\$15,000.00		
18439	DataWatch Systems Inc.	Property Management	BUS SRVS/SBCCD	\$11,607.12		
18440	DataWatch Systems Inc.	Property Management	BUS SRVS/SBCCD	\$13,944.00		
18475	Derosier, Michelle	Broadcasting Rights	FNX/KVCR	\$3,500.00		
18421	Diamond Environmental Services, LP	Porta-Poty Service	Admin/SBVC	\$20,000.00		
18413	Diaz, Angela	Professional Services	FNX/KVCR	\$10,000.00		
18457	Dr. Luis Vargas, A Dental Corporation	Off-Campus Work Study	Calworks/SBVC	\$25,000.00		
18501	Ecorp Consulting, Inc.	Consultants	Facilities Planning/SBCCD	\$60,000.00		
18487	Environmental Management Technologies	Materials Pickup	M&O/CHC	\$15,200.00		
18463	Environmental Management Technologies	Materials Pickup	M&O/SBVC	\$12,395.00		
18483	Evoqua Water Technologies	Repairs	M&O/CHC	\$22,020.00		
18436	Experian	Credit Information Services	Fiscal Services/SBCCD	\$3,000.00		

Contracts & Agreements

Board Date 08/08/2019

ControlNo	VendorName	ContractType	Dept/Location	Expense	Income	Revised
18425	Faculty Physicians & Surgeons of LLUSM dba LLUFMC	Consultants	Health Centers/SBCCD	\$30,000.00		
18486	Firetower Digital Services, LLC	Maintenance Agreement	M&O/CHC	\$21,750.00		
18482	H & L Charter Co, Inc.	Bus Rental	Athletics/SBVC	\$3,000.00		
18478	H & L Charter Co, Inc.	Bus Rental	Athletics/SBVC	\$2,500.00		
18479	H & L Charter Co, Inc.	Bus Rental	Athletics/SBVC	\$3,000.00		
18480	H & L Charter Co, Inc.	Bus Rental	Athletics/SBVC	\$3,000.00		
18481	H & L Charter Co, Inc.	Bus Rental	Athletics/SBVC	\$2,500.00		
18416	Hawaii Entertainment Group LLC	Program Acquisition	FNX/KVCR	\$16,250.00		
18447	Huang, Robert	Independent Contractor	TESS/SBCCD	\$5,700.00		
18443	Hudson, Donald J	Consultants	TESS/SBCCD	\$4,000.00		
18491	Hyland LLC	Software/Online Services	TESS/SBCCD	\$77,680.07		
18453	J.E. Halliday Sales, Inc.	Maintenance Agreement	TESS/SBCCD	\$4,500.00		

Contracts & Agreements

Board Date 08/08/2019

ControlNo	VendorName	ContractType	Dept/Location	Expense	Income	Revised
18465	JobElephant.com Inc.	Advertising	HR/SBCCD	\$35,000.00		
18471	JOJO's Grill-A-Dog	Catering	First Year Exp/SBVC	\$6,896.00		
18428	Khalil, Adam	Broadcasting Rights	FNX/KVCR	\$3,500.00		
16937	Konica Minolta	Copier Service	EDCT/SBCCD	\$2,645.00		
18493	Lancer Sales USA Inc.	Maintenance Agreement	SINS/CHC	\$1,895.00		
18429	Leaseweb USA Inc.	Software/Online Services	FNX/KVCR	\$125.55		
18458	Lindsey Law	Off-Campus Work Study	Calworks/SBVC	\$25,000.00		
18449	Louis Vuitton US Manufacturing, Inc.	Income - Training Agreement	EDCT/SBCCD		\$30,000.00	
18506	Maintenance Connection, Inc.	Software/Online Services	M&O/CHC	\$8,343.00		
18490	Miracle Mile Car Wash	Police Car Cleaning	District Police/SBCCD	\$1,200.00		
17742	New Seed Landscape Service, Inc.	Landscape Services	M&O/SBVC	\$20,000.00		
18431	OMNI Entertainment Inc.	Production Agreements	Inland Futures/SBCCD	\$55,400.00		

Contracts & Agreements

Board Date 08/08/2019

ControlNo	VendorName	ContractType	Dept/Location	Expense	Income	Revised
18472	Option House, Inc.	Off-Campus Work Study	Calworks/SBVC	\$25,000.00		
18403	Outback Team Building	Software/Online Services	Chancellor/ SBCCD	\$1,500.00		
18427	Pacific Parking Systems	Maintenance Agreement	M&O/CHC	\$30,000.00		
18423	Party Plus Rental	Rental	First Year Exp/SBVC	\$3,662.05		
18461	Premium Nail Concepts	Off-Campus Work Study	Calworks/SBVC	\$25,000.00		
18454	Print & Finishing Solutions	Equipment Relocation	Facilities Planning/SBCCD	\$23,180.00		
18451	Print & Finishing Solutions	Maintenance Agreement	TESS/SBCCD	\$2,232.00		
18452	Print & Finishing Solutions	Maintenance Agreement	TESS/SBCCD	\$3,120.00		
18494	Print & Finishing Solutions	Maintenance Agreement	TESS/SBCCD	\$5,530.00		
18464	R Dependable Construction Inc.	Repairs	M&O/SBVC	\$20,000.00		
18507	Real Volleyball	Production of Logo Items	Athletics/SBVC	\$3,425.00		
18424	Redlands USD	Pathways Dual Enrollment	Instruction/CHC	No Cost		

Contracts & Agreements

Board Date 08/08/2019

ControlNo	VendorName	ContractType	Dept/Location	Expense	Income	Revised
18285	Regroup	Software/Online Services	TESS/SBCCD	\$69,900.00		
18394	Riverside CCD	Income - Facilities Use	Admin/SBVC		\$1,038.55	
18460	Ronald McDonald House Charities of Southern California	Off-Campus Work Study	Calworks/SBVC	\$25,000.00		
18492	San Bernardino City USD	Rental	Admin/SBVC	No Cost		
18485	Siemens Industry, Inc.	Maintenance Agreement	M&O/CHC	\$9,393.00		
18404	SiteOne Landscape Supply, LLC	Repairs	M&O/SBVC	\$20,000.00		
18434	SofterWare	Software/Online Services	Foundation/ SBVC	\$1,763.33		
18422	Sokolowska, Julia	Independent Contractor	FNX/KVCR	\$1,000.00		
18459	Sportball	Off-Campus Work Study	Calworks/SBVC	\$25,000.00		
18414	Tableau Software, Inc.	Training Services	TESS/SBCCD	\$18,750.00		
18415	Tableau Software, Inc.	Training Services	TESS/SBCCD	\$1,400.00		
18430	Telengut, Alisi	Broadcasting Rights	FNX/KVCR	\$3,500.00		

Contracts & Agreements

Board Date 08/08/2019

ControlNo	VendorName	ContractType	Dept/Location	Expense	Income	Revised
17258	Three Peaks Corp.	On Demand Repairs Agreement	M&O/CHC	\$14,200.00		\$11,000.00
18419	Turf Star, Inc.	On Demand Repairs Agreement	M&O/SBVC	\$20,000.00		
18503	Turnitin, LLC	Software/Online Services	TESS/SBCCD	\$18,550.72		
18456	Valdez Educational Services	Off-Campus Work Study	Calworks/SBVC	\$25,000.00		
18495	Valley Tire Company	On Demand Repairs Agreement	M&O/SBVC	\$20,000.00		
18462	Victor Community Support Services Inc.	Off-Campus Work Study	Calworks/SBVC	\$25,000.00		
18474	VIMEO	Software/Online Services	FNX/KVCR	\$600.00		
17356	Water Source Solutions, Inc.	Maintenance Agreement	District Police/SBCCD	\$6,250.00		
15231	Waxie Sanitary Supply	Joint Power/Piggyback Purchase	BUS SRVS/SBCCD	No Cost		
18412	West, Natalia	Professional Services	FNX/KVCR	\$10,000.00		
18509	Williams Scotsman, Inc	Rental	Facilities Planning/SBCCD	\$10,647.00		
18508	XAP Corporation	Software/Online Services	TESS/SBCCD	No Cost		

Contracts & Agreements

Board Date 08/08/2019

ControlNo	VendorName	ContractType	Dept/Location	Expense	Income	Revised
18420	Yale/Chase Material Handling	On Demand Repairs Agreement	M&O/SBVC	\$20,000.00		
18426	Young Visionaries Youth Leadership Academy	Income - Facilities Use	Admin/SBVC		\$1,316.42	

\$1,318,168.59
\$3,174,226.97
\$11,000.00

Total Number of Contracts 96

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Dr. Kevin Horan, President, CHC
Diana Rodriguez, President, SBVC
Kristina Hannon, Executive Director, Human Resources
DATE: August 8, 2019
SUBJECT: District Volunteers

RECOMMENDATION

This item is for information only.

OVERVIEW

Assignments performed by volunteers will not take away responsibilities or duties of regular academic or classified employees.

ANALYSIS

The individuals on the attached list have volunteered their services and acknowledge that they will not receive payment of any kind for services performed.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications associated with this board item.



District Volunteers

Presented for Information on August 8, 2019

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	Site	Assignment	From	To
Abeyta, Lauren	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Acosta, Georgina	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Acosta, Joshua	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Aguilar, Catherine	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Aguilar, Cynthia	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Aguilar, Diego	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Aguilar, Gregory	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Aguilar, Lauren	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Aguilar, Sarah	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Aguilar, Simon	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Aguirre, Daniel	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Alba, Alexis	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Alcala, Michelle	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Alcaraz, Maria	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Alcaraz, Tiffany	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Aldana, Nancy	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Alexander, Kirstyn	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Alfonso, Jacob	SBVC	Criminal Justice	08/09/19	12/31/19
Allende, Sitlali	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Alonso, Ayssa	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Alonso, Stephanie	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Alvarado, Kimberly	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Alvarez-Berrum, Zitlaly	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Amaya, Marcos	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Anaya, Bryan	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Angolo, Melanie	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Aparicio, Juan	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Aparicio, Laura	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Aquino, Imanol	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Aquino, Leslie	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Argueta, Kimberly	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Arreola, Kimberly	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Arroyo, Denise	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Arroyo, Stephanie	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Atilano, John	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Atilano, Joseph	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Avalos, Joseph	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Avila, Adrian	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Aviles, Jocelyn	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Baez, Jean	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Baines, Xya'kia	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Balcazar, Bryan	SBVC	Promise - First Year Experience	08/09/19	12/31/19



District Volunteers

Presented for Information on August 8, 2019

[v.7.23.2019.p.2|18]

	Site	Assignment	From	To
Banales, Kalista	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Bangasser, Susan	SBVC	Chemistry	08/09/19	12/20/19
Banuelos, Miguel	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Banuelos, Paul	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Barajas, Alejandra	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Barajas, Ashley	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Barragan, Benjamin	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Barraza, Jose	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Bautista, Jessica	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Becerra, Jazmin	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Becerra, Stephanie	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Becker, Zachary	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Beltran, Victoria	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Beresford, Onjole	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Bermudez, Audrey	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Bernal, Antonio	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Bernal, Cindy	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Bernal, Haylie	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Betancourt, Breena	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Beymer, Amber	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Bittner, Lillianna	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Bocanegra, Emily	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Bocanegra, Michelle	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Borja, Aaron	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Borja, Litzy	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Brachhauser, Erik	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Brandt, Carlee	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Brooks, Zechariah	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Brown, Bethany	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Brown, Brettnae	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Butler, Aujanee	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Caballero, Alejandro	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Cabaluna, Michael	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Cabrera, Steven	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Caceres, Daniela	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Calvillo, Andy	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Camacho, Anthony	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Camarena, Rafael	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Campos, Brandon	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Campos, Christopher	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Campos, Nancy	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Campoverde, Martha	SBVC	Promise - First Year Experience	08/09/19	12/31/19



District Volunteers

Presented for Information on August 8, 2019

[v.7.23.2019.p.3|18]

	Site	Assignment	From	To
Capetillo, Amberlynn	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Cardenas, Arlee	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Carretero, Luis	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Carrillo, Diana	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Carrillo, Fernando	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Carrington, Christopher	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Carter, Micah	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Casillas, Ruben	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Castaneda, Juan	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Castellanos, Fernando	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Castillo, Anthony	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Castillo, Cambrun	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Castillo, Erik	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Castillo, Esteban	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Castillo, Evelyn	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Cazares, Alitzel	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Cazares, Lizeth	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Ceja, Yovani	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Celis, Libier	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Ceron, Eric	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Cervantes, Andres	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Chacon, Robert	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Chahma, Rhyhm	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Chambers, Jamie	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Chang, Eddie	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Chavez, Melanie	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Chavez, Narally	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Chavez, Nereida	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Chavez, Nicholas	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Chavez, Victor	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Chavolla, Lucia	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Chisom, Marcus	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Christian, Shawn	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Cipres, Francisco	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Cipres, Roberto	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Cisneros, Crystal	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Cisneros, Jessica	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Clarke, Christopher	SBVC	Astronomy/Physics	08/09/19	12/20/19
Coles, Williams	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Conchola, Daniel	SBVC	Criminal Justice	08/09/19	12/31/19
Congo, Sofia	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Contreras, Alexandra	SBVC	Promise - First Year Experience	08/09/19	12/31/19



District Volunteers

Presented for Information on August 8, 2019

[v.7.23.2019.p.4|18]

	Site	Assignment	From	To
Contreras, Fernando	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Contreras, Maria	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Corral, Adrian	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Cortes, Citlalli	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Cortez, Crystal	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Cortez, Hailey	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Cortez, Xavier	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Cotero, Aaron	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Coteto, Paul	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Cruz, Carlos	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Cruz, Dayanne	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Cruz, Gabriel	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Cruz, Jorge	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Cruz, Kenia	SBVC	Art	08/09/19	12/23/19
Cuda, Jacob	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Cuellar, Rebecca	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Cuevas, Marco	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Curtis, Jakob	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Dave, Justin	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Davis, Sha'Lei	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Davis, Trayvon	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Dawson, Ava	SBVC	Promise - First Year Experience	08/09/19	12/31/19
DeBenedictis, Dakota	SBVC	Promise - First Year Experience	08/09/19	12/31/19
DeBenedictis, Taylor	SBVC	Promise - First Year Experience	08/09/19	12/31/19
DeCasas, Anthony	SBVC	Promise - First Year Experience	08/09/19	12/31/19
DeLaCruz, Jorge	SBVC	Promise - First Year Experience	08/09/19	12/31/19
DeLaPaz, Eriberto	SBVC	Promise - First Year Experience	08/09/19	12/31/19
DeLaPaz, Jennifer	SBVC	Promise - First Year Experience	08/09/19	12/31/19
DelaRosa, Daisy	SBVC	Promise - First Year Experience	08/09/19	12/31/19
DelaTorre, Suzette	SBVC	Promise - First Year Experience	08/09/19	12/31/19
DelCastillo, Alexandra	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Delgadillo, Ruben	SBVC	Art	08/09/19	12/23/19
Deras, Sared	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Diaz, Anahi	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Diaz, Anthony	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Diaz, Kevin	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Diaz, Pedro	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Doan, Anne	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Dollison, Alaya	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Dominguez, Brandon	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Dominguez, Brittany	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Dominguez, Oscar	SBVC	Promise - First Year Experience	08/09/19	12/31/19



District Volunteers

Presented for Information on August 8, 2019

[v.7.23.2019.p.5|18]

	Site	Assignment	From	To
Duran, Abigail	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Duran, Valerie	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Dye, Nicole	SBVC	Art	08/09/19	12/23/19
Elizarraraz, Ivan	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Enriquez, Ian	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Espino, Hector	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Espinoza, Angelica	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Espinoza, Aracely	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Espinoza, Jessica	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Espinoza, Rosely	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Esqueda, Jasmin	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Esquivel, Kaylin	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Esty, Isaiah	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Falck, Benjamin	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Faucher, Alexis	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Feliciano, Stefanie	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Felix, Jesus	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Fernandez, Lidia	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Fierro, Madison	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Figueroa, Lester	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Figueroa, Tania	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Findley, Kamar	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Flores, Abril	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Flores, Adrian	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Flores, Daniel	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Flores, Flor	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Flores, Giancarlo	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Flores, Juan	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Flores, Lily	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Flores, Natalia	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Flores, Susie	SBVC	Criminal Justice	08/09/19	12/31/19
Fragoso, Darely	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Frausto, Annette	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Fregoso, Benito	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Fregoso, Wendy	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Frye, Divante	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Fuentes, Desiree	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Fuentes, Natalie	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Galan, Israel	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Galdamez, Ana	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Galicia, Viridiana	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Gallegos, Clarissa	SBVC	Promise - First Year Experience	08/09/19	12/31/19



District Volunteers

Presented for Information on August 8, 2019

[v.7.23.2019.p.6|18]

	Site	Assignment	From	To
Galvan, Marc	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Galvez, Antonio	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Galvez, Daniela	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Gandia, Marc	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Gandy, Ryan	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Garcia, Alexandra	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Garcia, Amanda	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Garcia, Andrea	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Garcia, Anthony	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Garcia, Benjamin	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Garcia, Braulio	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Garcia, Chantell	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Garcia, Daniela	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Garcia, Fernando	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Garcia, Hazel	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Garcia, Jackilin	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Garcia, Jasmine	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Garcia, Jennifer	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Garcia, Joanna	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Garcia, Leah	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Garza, Juan	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Gasca, Martha	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Gates, Francisco	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Giles, Melissa	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Giles, Shyanne	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Godoy, Alejandra	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Godoy, Anthony	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Gomez, Angel	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Gomez, Christian	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Gomez, Diana	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Gomez, Getzemany	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Gomez, Jaden	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Gomez, Kevin	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Gonzales, Alysandra	SBVC	Criminal Justice	08/09/19	12/31/19
Gonzales, Alyssa	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Gonzales, Patrick	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Gonzalez, Andrea	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Gonzalez, Bianca	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Gonzalez, Carlos	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Gonzalez, Citlali	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Gonzalez, Citlaly	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Gonzalez, Denisse	SBVC	Promise - First Year Experience	08/09/19	12/31/19



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	Site	Assignment	From	To
Gonzalez, Isaias	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Gonzalez, Ivette	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Gonzalez, Jason	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Gonzalez, Jovana	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Gonzalez, Juana	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Gonzalez, Luis	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Gonzalez, Manuel	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Gonzalez, Odalys	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Gonzalez, Raquel	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Gonzalez, Ricardo	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Gonzalez, Ulises	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Gonzalez, Victoria	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Govea, Guadalupe	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Graham, Darin	SBVC	Athletics	08/09/19	12/31/19
Grimaldo, Destiny	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Grishow, Kyle	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Guardado, Briana	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Guerrero, Matthew	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Guillen, Mia	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Gutierrez, Brianna	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Gutierrez, Cesar	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Gutierrez, Jesus	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Gutierrez, Joanna	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Gutierrez, Jonathan	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Gutierrez, Kirk	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Gutierrez, Nataly	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Gutierrez, Yanaira	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Guzman, Joshua	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Guzman, Juan	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Hamilton, Jada	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Harper, Trinity	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Harrington, Tyler	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Hartfield, Jaelon	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Hassler, Amy	SBVC	Art	08/09/19	12/23/19
Haynes, Amauri	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Heredia, Jesus	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Hernandez, Aileen	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Hernandez, Alejandro	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Hernandez, Alyssa	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Hernandez, Arthur	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Hernandez, Ashley	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Hernandez, Brian	SBVC	Promise - First Year Experience	08/09/19	12/31/19



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	Site	Assignment	From	To
Hernandez, Daniela	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Hernandez, Genesis	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Hernandez, Isabella	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Hernandez, Jazmin	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Hernandez, Lisseth	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Hernandez, Luis	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Hernandez, Misaei	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Hernandez, Moises	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Hernandez, Raymond	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Herrera, Sabrina	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Herrera, Samuel	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Heuansauah, Timmy	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Hilliard, Victoria	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Hopkins, Alysa	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Huerta, David	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Humberto, Angel	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Hunt, Ezra	SBVC	Art	08/09/19	12/23/19
Hunt, Kayla	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Ibarra, Gabriel	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Ikeda, Mark	SBVC	Biology	08/09/19	12/20/19
Inlow, Alyssa	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Inzunza, Isacc	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Ireland, Tailor	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Islas, Edwin	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Islas, Joana	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Jacinto, Omar	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Jackson, Donavan	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Jackson, Jazzmonae	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Jackson, Sabrina	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Jaime, Valeria	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Jiles, Kylie	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Jimenez, Alicia	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Jimenez, Elizabeth	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Jimenez, Lance	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Jimenez, Luis	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Jimenez, Michael	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Jimenez, Pearl	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Jimenez, Zuleyma	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Johnston, Daniella	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Jones, Briana	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Jones, Khamaine	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Juarez, Esmeralda	SBVC	Promise - First Year Experience	08/09/19	12/31/19



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	Site	Assignment	From	To
Juarez, Katherine	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Juarez, Nathaniel	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Juarez, Stephanie	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Kendall, Alyssa	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Kirkpatrick, Victoria	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Krah, Hailey	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Lachelt, Andrew	SBVC	Athletics	08/09/19	12/31/19
LaDuke, William	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Lainez, Jazzmeen	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Landaverde, Candida	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Langarica, Aldair	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Lange, Bailey	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Lara, Rafael	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Lares, Miguel	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Lasby, Priscilla	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Lawler, Mary	SBVC	Athletics	08/09/19	12/31/19
Lechuga, Karla	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Lemus, Karmen	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Lemus, Rosa	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Leon, Martin	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Leon, Melissa	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Lieu, Timmy	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Lim, Colton	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Llamas, Marcia	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Llanes, Ashton	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Loeza, Miguel	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Lombera, Arathy	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Lomeli, Alejandra	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Longo, Jordan	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Lopez, Adahli	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Lopez, Austin	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Lopez, Irene	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Lopez, Jessie	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Lopez, Kimberly	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Lopez, Luis	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Lopez, Sebastian	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Lopez, Silvia	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Lopez, Susana	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Lorenzo, Emmanuel	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Love, Tierra	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Loza, Kathy	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Lugo, Roberto	SBVC	Promise - First Year Experience	08/09/19	12/31/19



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[v.7.23.2019.p.10|18]

	Site	Assignment	From	To
Lujan, Desiree	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Luke, Isaiah	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Lutz, Chiara	SBVC	Art	08/09/19	12/23/19
Machain, Liberty	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Macias, Eric	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Macias, Julia	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Macias, Melany	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Maciel, Deisi	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Madero, Jorge	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Magallanes, Crystal	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Magana, Arturo	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Magana, Natalia	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Magana, Yadira	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Maldonado, Jesus	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Maldonado, Juan	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Malgra, Lovely	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Manzo, Cidny	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Marin, Jennifer	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Marquez, Alexander	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Marquez, Alexis	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Marquez, Janae	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Marquez, Lesley	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Marquez, Makrina	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Marquez, Rudy	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Martinez, Alejandro	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Martinez, Ana	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Martinez, Britany	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Martinez, Destiny	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Martinez, Jose	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Martinez, Marisol	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Martinez, Marisol	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Martinez, Miguel	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Martinez, Nicholas	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Martinez, Patrick	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Martinez, Steven	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Martinez, Susana	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Martinez, Vincent	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Mason, Korie	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Maxwell, Chase	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Mays, Tiffani	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Medina, Cesar	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Medina, David	SBVC	Promise - First Year Experience	08/09/19	12/31/19



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[v.7.23.2019.p.11|18]

	Site	Assignment	From	To
Medina, Jonathan	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Medina, Matthew	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Medina, Odalys	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Mejia, Faith	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Mejia, Joseline	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Melara, Rafael	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Melchor, Angela	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Melchor, Daniel	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Melendez, Chloe	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Mendoza, Kevin	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Mercado, Dabne	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Mercado, Samantha	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Merino, Fredis	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Miller, Mya	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Mills, Joseph	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Minuto, Angelina	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Miranda, Erika	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Mitchell, Isaiah	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Molina, Jessica	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Mondragon, Saul	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Montalvo, Sofia	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Moo, Darly	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Morales, Dario	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Morales, Giselle	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Moreno, Andrea	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Moreno, Samantha	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Muniz, Misael	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Munoz, Cassandra	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Munoz, Pedro	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Munoz, Stefani	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Murguia, Evelin	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Myers, Katie	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Najar, Mari	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Nateras, Priscilla	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Nativi, Justin	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Navarrete, Andrea	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Navarro, Cynthia	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Navarro, Jocelyn	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Navarro, Jonathan	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Navarro, Jose	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Navarro, Wendy	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Navas, Amy	SBVC	Promise - First Year Experience	08/09/19	12/31/19



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[v.7.23.2019.p.12|18]

	Site	Assignment	From	To
Negrete, Desiree	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Nelson, Kevin	SBVC	Athletics	08/09/19	12/31/19
Nelsonm Jada	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Nguyen, Quang	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Nickleberry, Anija	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Nieto, Gabriela	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Nieto, Marykate	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Nollau, Corey	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Nunez, Daniel	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Nunez, Diego	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Nycum, Tyler	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Ocampo, Andres	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Ocasio, Angelina	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Ohayon, Jonathan	SBVC	Art	08/09/19	12/23/19
Oinas, Robert	SBVC	Criminal Justice	08/09/19	12/31/19
Ojeda, Amy	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Oleta, Allen	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Olivares, Martha	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Olivas, Katrina	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Oliver, Nicolette	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Olvera, Joshua	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Ontiveros, Ivan	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Ordaz, Jade	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Orozco, Brandon	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Orozco, Melissa	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Ortega, Fabiola	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Ortega, Kaylee	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Ortegon, Joe	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Ortiz, Anayi	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Ortiz, Angel	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Ortiz, Citalic	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Ortiz, Jazmin	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Ortiz, Juan	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Ortiz, Valentin	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Osuna, Eri	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Ozuna, David	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Padilla, Pablo	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Padilla, Sabrina	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Padilla, Salvador	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Palacios, Francisco	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Palma, Alan	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Palma, Jonathan	SBVC	Promise - First Year Experience	08/09/19	12/31/19



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[v.7.23.2019.p.13|18]

	Site	Assignment	From	To
Palomino, Anthony	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Pan, Yesenia	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Panduro, Alyssa	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Pantan, Laurice	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Parada, Thomas	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Pascual, Vivian	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Paz, Max	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Pazos, David	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Pearson, Reuben	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Pedroza, Lesly	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Pena, Brenda	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Pena, Steven	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Perdomo, Gladis	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Perez, Alexis	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Perez, Jacqueline	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Perez, Kimberly	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Perez, Nicolas	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Perez, Rebeca	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Perez, Unique	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Pham, Tran	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Philippe, Valdnor	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Pineda, Ededy	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Pinota, DeAnne	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Pinzan, Francisco	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Pister, Arora	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Placencia, Emmanuel	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Placencia, Steven	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Pleitez, Jefferson	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Ponce, Jesus	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Ponce, Kimberly	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Pope, Gabriel	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Preston, Quincy	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Prieto, Joanna	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Pullen, Leah	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Quach, Kathy	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Quevedo, Fidel	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Quevedo, Katherine	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Quezada, Rebecca	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Quinones, Clarissa	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Quinonez, Sophia	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Quintero, Daniel	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Quiroz, Andrew	SBVC	Promise - First Year Experience	08/09/19	12/31/19



District Volunteers

Presented for Information on August 8, 2019

[v.7.23.2019.p.14|18]

	Site	Assignment	From	To
Quiroz, Eric	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Ramireo, Alejandra	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Ramirez, Andrea	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Ramirez, Andrew	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Ramirez, Blanca	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Ramirez, Brian	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Ramirez, Daevionna	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Ramirez, Daniel	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Ramirez, Daniel	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Ramirez, Noemi	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Ramirez, Vivian	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Ramos, Gabriel	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Ramos, Moises	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Ramos, Samantha	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Ramos, Santos	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Raya, Destiny	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Razo, Aliza	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Renteria, Ashley	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Renteria, Christine	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Renteria, Jocelin	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Resendes, Najeli	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Rey, Amber	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Reyes, Andrea	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Reyes, Bryan	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Reyes, Garrett	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Reyes, Jesus	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Reyes, Jose	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Reyes, Lezly	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Reyes, Nadea	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Reynoso, Andrew	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Rico, Christian	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Riley, Paul	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Rios, Ariyanna	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Rivera, Armondo	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Rivera, Henry	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Rivera, Ivan	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Rivera, Obet	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Rivera, Rabi	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Rivera, William	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Robertson, Brenden	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Robles, Bautista	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Robles, Gabriela	SBVC	Promise - First Year Experience	08/09/19	12/31/19



District Volunteers

Presented for Information on August 8, 2019

[v.7.23.2019.p.15|18]

	Site	Assignment	From	To
Robles, Jose	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Robles, Justin	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Rodriguez, Celeste	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Rodriguez, Daniel	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Rodriguez, David	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Rodriguez, Evagelina	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Rodriguez, Gabriela	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Rodriguez, Jacqueline	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Rodriguez, Jose	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Rodriguez, Matthew	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Roe, Jaiden	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Rojas, Assael	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Rojas, Cristal	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Rojas, Elvis	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Rojas, Michelle	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Romero, Amdrew	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Romero, Julia	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Romero, Moses	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Romo, Julio	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Roque, William	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Rosa, Raven	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Rosas, Julian	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Roul, Destiny	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Rouse, Jessie	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Rueda, Angelo	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Ruiz, Destiny	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Ruiz, Itzell	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Ruiz, Joana	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Ruiz, Milo	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Ruiz, Trina	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Salazar, Christian	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Saldate, Jaime	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Salgado, Elizabeth	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Salgado, Krystal	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Salinas, Sarah	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Sanchez, Art	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Sanchez, Dalia	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Sanchez, Evelin	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Sanchez, Lesly	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Sanchez, Oscar	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Sanchez, Yanet	SBVC	Promise - First Year Experience	08/09/19	12/31/19
SanMartin, Dania	SBVC	Promise - First Year Experience	08/09/19	12/31/19



District Volunteers

Presented for Information on August 8, 2019

[v.7.23.2019.p.16|18]

	Site	Assignment	From	To
Santiago, Danializ	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Santiago, Jaylene	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Santos, Michelle	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Santoya, Maria	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Schuljar, Anaiah	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Segouia, Alex	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Sermeno, Alyssa	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Serrano, Ciclaly	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Serrato, Jimena	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Shippert, Kira	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Sims, Kinyale	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Slater, Carnell	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Snyder, Ethan	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Snyder, Skylee	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Sobaurpo, Jose	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Solano, Ronald	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Solis, Alani	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Solis, Jacqueline	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Solis, Joseph	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Soria, Itzel	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Sotelo, Dawn	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Sotelo, Sebastian	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Soto, Edgar	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Soto, Elizabeth	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Soto, Krystopher	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Spurlock, Madison	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Stanley, Christoper	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Stewart, Brissa	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Sutphen, Naomi	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Tapia, Anthony	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Tate, Mirriam	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Taylor, David	SBVC	Art	08/09/19	12/23/19
Terrone, Gabriela	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Teuscher, John	SBVC	Athletics	08/09/19	12/31/19
Thap, Jasmine	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Thomas, Shane	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Thomley, Alissa	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Thompson, Faith	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Thompson, Mekaila	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Tierrafria, Alexis	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Tijeda, Jennifer	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Ton, Vy	SBVC	Promise - First Year Experience	08/09/19	12/31/19



District Volunteers

Presented for Information on August 8, 2019

[v.7.23.2019.p.17|18]

	Site	Assignment	From	To
Torres, Eric	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Torres, Jason	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Torres, Jennifer	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Torres, Jennifer	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Torres, Jesus	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Torres, Jocelyn	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Torres, Juan	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Torres, Oscar	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Torres, Starlett	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Trejo, Rheanna	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Trevino, Ofelia	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Trujillo, Kayla	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Uribe, Alma	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Urrutia, Adan	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Urrutia, Sergio	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Valderrama, Desiree	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Valdez, Angelique	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Valdez, Kristina	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Valdez, Mia	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Valencia, Diana	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Valencia, Jesus	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Valencia, Michelle	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Valenzuela, Adrian	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Valenzuela, Andres	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Valeriano, Elizabeth	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Vallarta, David	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Valverde, Eric	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Vareia, Laura	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Vargas, Genaro	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Vargas, Oscar	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Vargas, Valerie	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Vargas, Xochilt	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Vasquez, Ashley	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Vasquez, Destiny	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Vasquez, Jessica	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Vasquez, Ricky	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Vazquez, Jessica	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Vazquez, Samantha	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Vega, Andrea	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Velasquez, Daffne	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Velasquez, Jeyson	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Velasquez, Keilch	SBVC	Promise - First Year Experience	08/09/19	12/31/19



District Volunteers

Presented for Information on August 8, 2019

[v.7.23.2019.p.18|18]

	Site	Assignment	From	To
Velasquez, Luis	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Velasquez, Roberto	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Venegas, Daniela	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Venegas, Jacqueline	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Venegas, Luis	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Vera, Samantha	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Veronica, Azucena	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Villalpando, David	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Villanueva, Edgar	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Villanueva, Hector	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Villarreal, Sergio	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Villasenor, Gia	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Villegas, Angela	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Webb, Amauri	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Wellman, James	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Williams, Ebony	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Williams, Ericka	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Williams, Michael	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Wilshire, Benjamin	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Wilshire, Isabel	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Wonguar, Hillary	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Wright, Giles	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Wright, Mujhatti	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Yanes, Noah	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Yanez, Evelyn	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Yang, Laicha	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Yarbough, Sharay	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Ybarra, Joseph	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Yelez, David	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Zacarias, Martha	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Zaragoza, Alexa	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Zavaia, Roberto	SBVC	Promise - First Year Experience	08/09/19	12/31/19
Zepeda, Thomas	SBVC	Art	08/09/19	12/23/19

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Lawrence P. Strong, Director of Fiscal Services
DATE: August 8, 2019
SUBJECT: General Fund Cash Flow Analysis

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The District's budget is a financial plan based on estimated revenues and expenditures for the fiscal year, which runs from July 1 through June 30. Cash refers to what is actually in the District's treasury on a day-to-day and month-to-month basis. Monitoring the amount of cash available to meet the District's financial obligations is the core responsibility of the Fiscal Services Department. Attached is the restricted and unrestricted General Fund monthly cash flow analysis for the District.

ANALYSIS

The General Fund cash balance as of June 30, 2019, is estimated to be \$30,550,851.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

This is an information item only. There are no financial implications.



General Fund Cash Flow Analysis – Restricted & Unrestricted Fiscal Year 2018-19

(as of July 23, 2019, rounded to the nearest \$1,000)

	PROJECTED												ACCRUALS	TOTAL
	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN		
Estimated Beginning Cash Balance	42,362	45,720	44,637	48,229	44,325	40,373	42,325	36,752	46,278	52,264	45,979	42,988		
Receipts														
Federal		-6		515	-88	759	4	1,162	406	241	562	-189		3,367
State	10,397	9,345	17,854	9,719	10,806	14,159	10,702	22,788	14,991	6,702	8,513	8,275		144,251
State Deferrals														
Local	411	219	395	604	897	3,979	436	1,417	144	1,476	1,023	1,265		12,266
Temporary Borrowings														
Interfund Transfer & Sale of Assets				2				6,007	8,724	2,206	1,956	107		19,002
Accounts Receivable/Accruals	711	275	645	2,419	169	-439	4	787	403	230	379	1,575		7,159
Total Receipts	11,519	9,833	18,894	13,259	11,784	18,458	11,146	32,162	24,667	10,856	12,434	11,034		186,044
Disbursements														
Academic Salaries	-2	2,306	4,497	4,930	4,877	5,022	4,917	4,618	4,959	5,087	5,066	8,291		54,568
Classified Salaries	2,365	2,667	4,012	2,994	2,990	3,183	2,933	2,686	2,852	2,918	3,166	4,538		37,304
Benefits	1,225	2,067	2,762	2,557	2,568	2,588	2,560	2,691	2,579	2,605	2,637	3,958		30,797
Supplies & Materials	-4	17	129	244	178	239	172	251	271	273	340	2,251		4,361
Other Operating Exp	8	549	3,043	2,174	2,162	3,176	4,104	2,050	2,024	5,176	3,172	13,900		41,538
Capital Outlay	-1	2	80	134	239	131	238	20	226	659	510	1,570		3,808
Other Outgo			300		2,564	2,098	1,865	-206	892	424	1,712	3,261		12,909
Longterm Post-Employment Benefits		-1	-2	-17	-9	21	-2	-9	5	-9	23	-3		-2
Accounts Payable/Accruals	4,570	3,309	479	4,146	168	48	-69	10,534	4,874	8	-1,202	-14,294		12,572
Total Disbursements	8,161	10,917	15,301	17,162	15,736	16,505	16,718	22,636	18,682	17,141	15,425	23,470		197,855
Increase / (Decrease) in Cash Balance	3,358	-1,083	3,593	-3,904	-3,952	1,952	-5,573	9,526	5,986	-6,285	-2,991	-12,437		
Estimated Ending Cash Balance	45,720	44,637	48,229	44,325	40,373	42,325	36,752	46,278	52,264	45,979	42,988	30,551		

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Farrah Farzaneh, Director, Facilities Planning & Construction
DATE: August 8, 2019
SUBJECT: Measure M and Local Hire

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

In response to a Trustee question raised at the July 11, 2019, Board meeting, attached is information regarding local hire and Measure M.

ANALYSIS

The attached information is from April 2017 and was developed by Kitchell CEM, the bond program manager for the majority of Measure M construction.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications associated with this board item.

OVERALL DISTRICT DEMOGRAPHICS

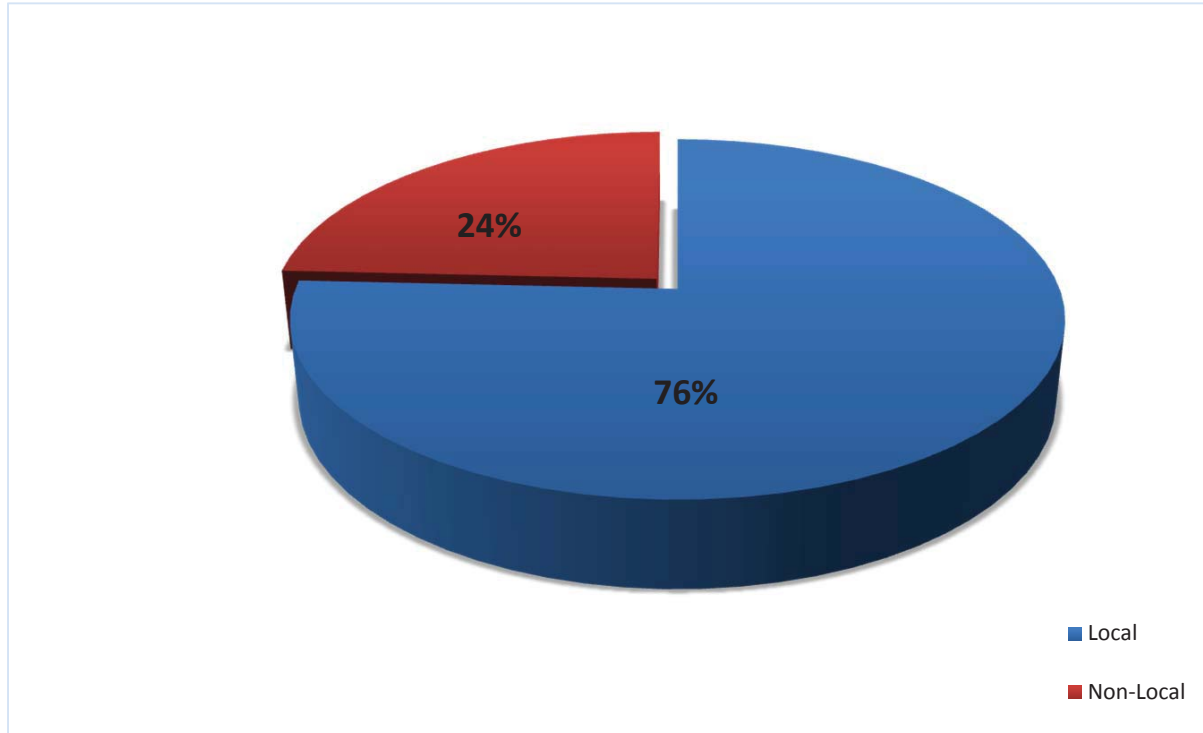
Demographics / Local Contracts Summary

April 2017

DISTRICT WIDE WORKFORCE	Local On-Site Work Force	%	Non Local On-Site Work Force	%	Contract Total – Riverside County	Contract Total – San Bernardino County	Contract Total – Non Local	Wages - Local (Monthly)	Wages - Non Local (Monthly)
TOTAL	172	76%	55	24%	\$ 6,273,993.35	\$ 25,187,789.16	\$ 55,505,691.13	\$ 334,487.49	\$ 65,856.14
DISTRICT GOAL	50.00%				\$31,461,782.51		\$55,505,691.13		
					36%		64%		

SUBCONTRACTORS	ALL SUBS	LOCAL	MBE	WBE	VOBE	VOSB	SDVBE	DVBE	TOTAL CERTIFIED SUBS
TOTAL FOR ALL PROJECTS	51	30	4	2	0	0	0	2	2
%	100%	59%	11.76%		3.92%			3.92%	
DISTRICT GOAL	N/A	25.00%	25.00%		10.00%				

District Wide Workforce April 30, 2017



District Wide Workforce		
Local	172	76%
Non-Local	55	24%
Total	227	

Demographics / Local Contracts Summary

April 2017

SBVC	Local On-Site Work Force	%	Non Local On-Site Work Force	%	Contract Total – Riverside County	Contract Total – San Bernardino County	Contract Total – Non Local	Wages - Local (Monthly)	Wages - Non Local (Monthly)
MEASURE M PROJECTS									
New Gymnasium/Stadium (Gym)	95	81%	23	19%	4,531,008.85	15,699,082.84	28,288,781.08	146,811.55	15,404.71
Applied Technology Phase I (AT Ph.II)	0	0%	0	0%	413,251.50	11,036.25	558,099.00	-	-
Applied Technology Phase II (AT Ph. II)	0	0%	0	0%		241,862.00		6,994.44	907.72
Auditorium Renovation - Doors and Hardware Upgrades	0	0%	0	0%		379,484.00		-	-
TOTAL	95	81%	23	19%	\$ 4,944,260.35	\$ 16,331,465.09	\$ 28,846,880.08	\$ 153,805.99	\$ 16,312.43
							\$ 21,275,725.44		
							42%	58%	

Apprentice Information

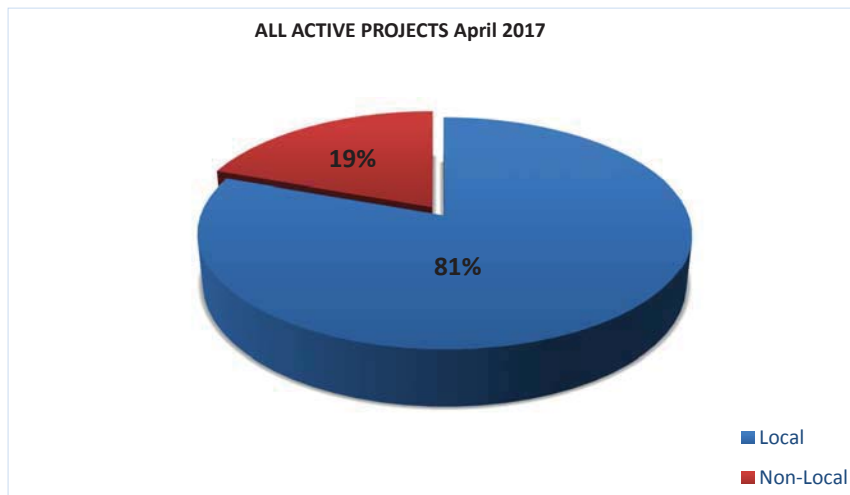
April 2017

SBVC	General Contractor Name	Subcontractor Name	Apprentices
Gym	Swinerton	Caston, Inc.	1
		H.L. Moe Company	3
		Kretschmar & Smith, Inc.	1
TOTAL # OF APPRENTICES			5

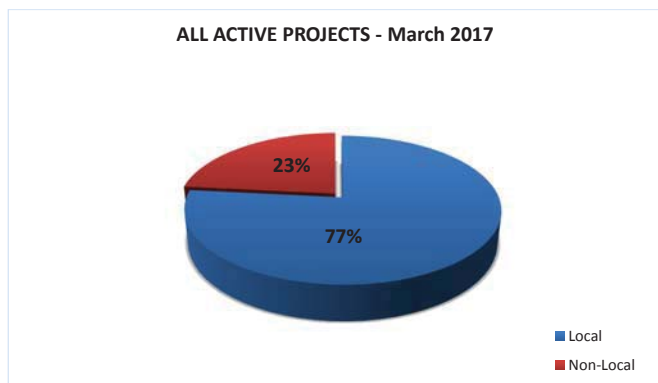
Demographics Summary

April 30, 2017

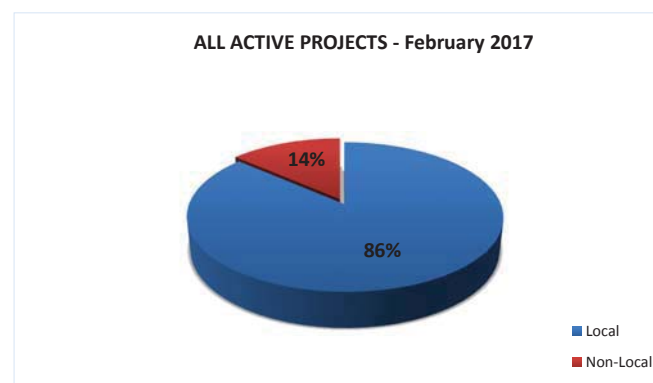
San Bernardino Valley College On-Site Work Force All Projects



OVERALL		
Local	95	81%
Non-Local	23	19%
Total	118	



OVERALL		
Local	59	77%
Non-Local	18	23%
Total	77	

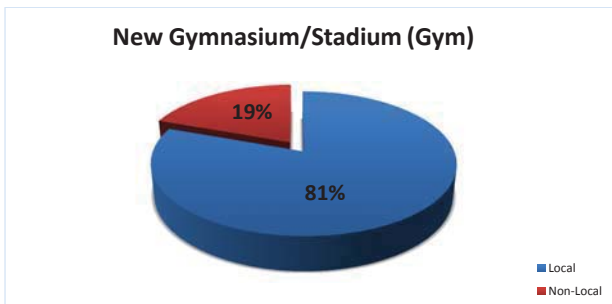


OVERALL		
Local	51	86%
Non-Local	8	14%
Total	59	

Notes:

Information is taken directly from contractor provided data.
 How SBCCD tracked on-site labor force has evolved over time so reporting may be different from job to job.
 Overall numbers shown on the summary are local and non-local.

**April 30, 2017
San Bernardino Valley College On-Site Work Force By Project**



Gym		
Local	95	81%
Non-Local	23	19%
Total	118	

Applied Technology Phase I (AT PH. I)

*****PROJECT COMPLETE*****
NOC Date 12/17/15

AT Ph. I		
Local	0	0%
Non-Local	0	0%
Total	0	

Applied Technology Phase II (AT PH. II)

*****PROJECT COMPLETE*****
NOC Date 1/17/17

AT Ph. II		
Local	0	0%
Non-Local	0	0%
Total	0	

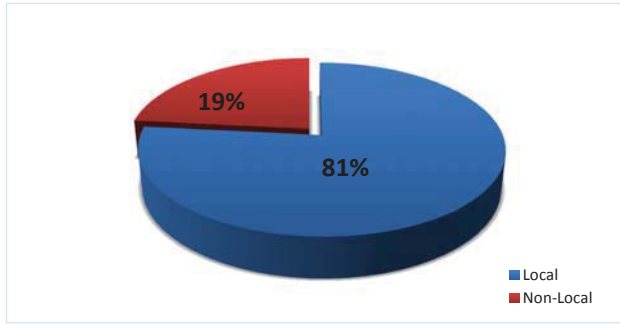
Notes:

Information is taken directly from contractor provided data.
How SBCCD tracked on-site labor force has evolved over time so reporting may be different from job to job.
Overall numbers shown on the summary are local and non-local.

SBVC - New Gymnasium/Stadium

(Gym)

April 30, 2017



Jul-14				
Veteran	0			
Apprentice	12			
San Bernardino	16	Local	34	47%
Riverside	18	Non-Local	38	53%
Other	38	Total	72	

Aug-14				
Veteran	0			
Apprentice	12			
San Bernardino	23	Local	45	56%
Riverside	22	Non-Local	35	44%
Other	35	Total	80	

Sep-14				
Veteran	0			
Apprentice	1			
San Bernardino	15	Local	23	51%
Riverside	8	Non-Local	22	49%
Other	22	Total	45	

Oct-14				
Veteran	0			
Apprentice	1			
San Bernardino	8	Local	21	46%
Riverside	13	Non-Local	25	54%
Other	25	Total	46	

Nov-14				
Veteran	0			
Apprentice	0			
San Bernardino	5	Local	19	48%
Riverside	14	Non-Local	21	53%
Other	21	Total	40	

Dec-14				
Veteran	0			
Apprentice	3			
San Bernardino	5	Local	25	66%
Riverside	20	Non-Local	13	34%
Other	13	Total	38	

Jan-15				
Veteran	0			
Apprentice	5			
San Bernardino	8	Local	33	65%
Riverside	25	Non-Local	18	35%
Other	18	Total	51	

Feb-15				
Veteran	0			
Apprentice	10			
San Bernardino	9	Local	34	60%
Riverside	25	Non-Local	23	40%
Other	23	Total	57	

Mar-15				
Veteran	0			
Apprentice	10			
San Bernardino	13	Local	35	49%
Riverside	22	Non-Local	37	51%
Other	37	Total	72	

Apr-15				
Veteran	0			
Apprentice	12			
San Bernardino	22	Local	44	57%
Riverside	22	Non-Local	33	43%
Other	33	Total	77	

May-15				
Veteran	0			
Apprentice	18			
San Bernardino	30	Local	68	59%
Riverside	38	Non-Local	47	41%
Other	47	Total	115	

Jun-15				
Veteran	0			
Apprentice	33			
San Bernardino	45	Local	97	59%
Riverside	52	Non-Local	68	41%
Other	68	Total	165	

Jul-15				
Veteran	0			
Apprentice	45			
San Bernardino	62	Local	133	66%
Riverside	71	Non-Local	68	34%
Other	68	Total	201	

Aug-15				
Veteran	0			
Apprentice	40			
San Bernardino	68	Local	134	64%
Riverside	66	Non-Local	74	36%
Other	74	Total	208	

Sep-15				
Veteran	0			
Apprentice	53			
San Bernardino	86	Local	168	65%
Riverside	82	Non-Local	90	35%
Other	90	Total	258	

Oct-15				
Veteran	0			
Apprentice	36			
San Bernardino	62	Local	123	71%
Riverside	61	Non-Local	50	29%
Other	50	Total	173	

Nov-15				
Veteran	0			
Apprentice	46			
San Bernardino	68	Local	125	64%
Riverside	57	Non-Local	71	36%
Other	71	Total	196	

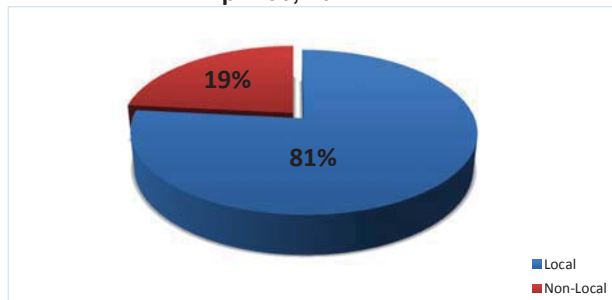
Dec-15				
Veteran	0			
Apprentice	41			
San Bernardino	67	Local	126	72%
Riverside	59	Non-Local	49	28%
Other	49	Total	175	

Jan-16				
Veteran	0			
Apprentice	41			
San Bernardino	92	Local	157	76%
Riverside	65	Non-Local	49	24%
Other	49	Total	206	

SBVC - New Gymnasium/Stadium

(Gym)

April 30, 2017



Jul-16			
Veteran	0		
Apprentice	32		
San Bernardino	102	Local 165	60%
Riverside	63	Non-Local 109	40%
Other	109	Total 274	

Feb-17			
Veteran	0		
Apprentice	2		
San Bernardino	33	Local 48	87%
Riverside	15	Non-Local 7	13%
Other	7	Total 55	

Aug-16			
Veteran	0		
Apprentice	5		
San Bernardino	52	Local 97	53%
Riverside	45	Non-Local 87	47%
Other	87	Total 184	

Mar-17			
Veteran	0		
Apprentice	8		
San Bernardino	41	Local 59	77%
Riverside	18	Non-Local 18	23%
Other	18	Total 77	

Feb-16			
Veteran	0		
Apprentice	44		
San Bernardino	78	Local 146	72%
Riverside	68	Non-Local 57	28%
Other	57	Total 203	

Sep-16			
Veteran	0		
Apprentice	5		
San Bernardino	27	Local 44	60%
Riverside	17	Non-Local 29	40%
Other	29	Total 73	

Apr-17			
Veteran	0		
Apprentice	11		
San Bernardino	38	Local 95	81%
Riverside	57	Non-Local 23	19%
Other	23	Total 118	

****Project Ongoing****

Mar-16			
Veteran	0		
Apprentice	29		
San Bernardino	57	Local 102	68%
Riverside	45	Non-Local 49	32%
Other	49	Total 151	

Oct-16			
Veteran	0		
Apprentice	7		
San Bernardino	16	Local 34	58%
Riverside	18	Non-Local 25	42%
Other	25	Total 59	

Apr-16			
Veteran	0		
Apprentice	20		
San Bernardino	28	Local 53	54%
Riverside	22	Non-Local 45	46%
Other	48	Total 98	

Nov-16			
Veteran	0		
Apprentice	10		
San Bernardino	21	Local 44	70%
Riverside	23	Non-Local 19	30%
Other	19	Total 63	

May-16			
Veteran	0		
Apprentice	18		
San Bernardino	105	Local 202	67%
Riverside	97	Non-Local 99	33%
Other	93	Total 301	

Dec-16			
Veteran	0		
Apprentice	9		
San Bernardino	18	Local 41	69%
Riverside	23	Non-Local 18	31%
Other	18	Total 59	

Jun-16			
Veteran	0		
Apprentice	21		
San Bernardino	94	Local 178	61%
Riverside	84	Non-Local 112	39%
Other	112	Total 290	

Jan-17			
Veteran	0		
Apprentice	0		
San Bernardino	3	Local 6	67%
Riverside	3	Non-Local 3	33%
Other	3	Total 9	

Project: New Gymnasium/Stadium, (Gym)
Program: SBCCD Measure M Bond Program - Valley College

Report Date: April 30, 2017
 Samir Shah, Sr. Project Manager

Total Number of Workers: 111					
San Bernardino County		Riverside County		Other Counties	
City	# of Workers	City	# of Workers	City	# of Workers
Adelanto	1	Beaumont	2	Anaheim	1
Apple Valley	1	Corona	1	Bell	1
Bloomington	1	Desert Hot Springs	1	Baldwin Park	1
Chino	1	Indio	1	Compton	1
Chino Hills	2	Menifee	2	Gardena	1
Colton	1	Mira Loma	1	Lake Forest	1
Fontana	3	Moreno Valley	5	La Puente	1
Grand Terrace	2	Murrieta	1	Los Angeles	1
Hesperia	3	Nuevo	2	North Hills	1
Highland	3	Perris	3	North Hollywood	1
Loma Linda	1	Riverside	14	Orange	1
Mentone	2	Romoland	1	Palmdale	1
Oak Hills	1	Temecula	2	Pomona	3
Ontario	5	Thousand Palms	1	Rowland Heights	1
Phelan	2			San Diego	1
Rancho Cucamonga	2			San Marcos	1
Redlands	3			Santa Ana	3
Rialto	3			Whittier	2
Running Springs	1				
San Bernardino	9				
Victorville	5				
Wrightwood	1				
Yucaipa	4				
Total	56	Total	34	Total	21
Amount Paid to Workers:					
\$92,015.37		\$54,796.18		\$15,404.71	
Total Number of Subcontractors: 10					
San Bernardino 7		Riverside 5		Other 6	
Paid from Subcontractors to Workers:					
\$95,138.89		\$24,915.51		\$42,161.86	

<p>Total Number of Workers</p> <p> ■ San Bernardino ■ Riverside ■ Other </p>	<p>Total Number of Subcontractors</p> <p> ■ San Bernardino ■ Riverside ■ Other </p>
--	---

SBVC - Applied Technology Phase I

(AT - Phase I)

April 30, 2017

*****PROJECT COMPLETE*****
NOC 12/17/15

Feb-15				
Veteran	1			
Apprentice	3			
San Bernardino	5	Local	7	70%
Riverside	2	Non-Local	3	30%
Other	3	Total	10	

Mar-15				
Veteran	1			
Apprentice	2			
San Bernardino	6	Local	9	75%
Riverside	3	Non-Local	3	25%
Other	3	Total	12	

Apr-15				
Veteran	1			
Apprentice	2			
San Bernardino	9	Local	13	50%
Riverside	4	Non-Local	13	50%
Other	13	Total	26	

May-15				
Veteran	0			
Apprentice	3			
San Bernardino	8	Local	15	50%
Riverside	7	Non-Local	15	50%
Other	15	Total	30	

Jun-15				
Veteran	0			
Apprentice	3			
San Bernardino	9	Local	15	48%
Riverside	6	Non-Local	16	52%
Other	16	Total	31	

Jul-15				
Veteran	0			
Apprentice	4			
San Bernardino	10	Local	14	52%
Riverside	4	Non-Local	13	48%
Other	13	Total	27	

Aug-15				
Veteran	0			
Apprentice	6			
San Bernardino	10	Local	16	80%
Riverside	6	Non-Local	4	20%
Other	4	Total	20	

Sep-15				
Veteran	0			
Apprentice	0			
San Bernardino	0	Local	0	0%
Riverside	0	Non-Local	0	0%
Other	0	Total	0	

Oct-15				
Veteran	0			
Apprentice	0			
San Bernardino	0	Local	0	0%
Riverside	0	Non-Local	0	0%
Other	0	Total	0	

Nov-15				
Veteran	0			
Apprentice	0			
San Bernardino	0	Local	0	0%
Riverside	0	Non-Local	0	0%
Other	0	Total	0	

Dec-15				
Veteran	0			
Apprentice	0			
San Bernardino	0	Local	0	0%
Riverside	0	Non-Local	0	0%
Other	0	Total	0	

Jan-16				
Veteran	0			
Apprentice	0			
San Bernardino	0	Local	0	0%
Riverside	0	Non-Local	0	0%
Other	0	Total	0	

Feb-16				
Veteran	0			
Apprentice	0			
San Bernardino	0	Local	0	0%
Riverside	0	Non-Local	0	0%
Other	0	Total	0	

Mar-16				
Veteran	0			
Apprentice	0			
San Bernardino	0	Local	0	0%
Riverside	0	Non-Local	0	0%
Other	0	Total	0	

Apr-16				
Veteran	0			
Apprentice	0			
San Bernardino	0	Local	0	0%
Riverside	0	Non-Local	0	0%
Other	0	Total	0	

May-16				
Veteran	0			
Apprentice	0			
San Bernardino	0	Local	0	0%
Riverside	0	Non-Local	0	0%
Other	0	Total	0	

Jun-16				
Veteran	0			
Apprentice	0			
San Bernardino	0	Local	0	0%
Riverside	0	Non-Local	0	0%
Other	0	Total	0	

Jul-16				
Veteran	0			
Apprentice	0			
San Bernardino	0	Local	0	0%
Riverside	0	Non-Local	0	0%
Other	0	Total	0	

Aug-16				
Veteran	0			
Apprentice	0			
San Bernardino	0	Local	0	0%
Riverside	0	Non-Local	0	0%
Other	0	Total	0	

Project Complete - NOC 12/17/15

SBVC - Applied Technology Phase II

(AT - Phase II)

April 30, 2017

*****PROJECT COMPLETE*****
NOC 1/17/17

■ Local
■ Non-Local

Mar-17			
Veteran	0		
Apprentice	0		
San Bernardino	0	Local	0 0%
Riverside	0	Non-Local	0 0%
Other	0	Total	0
Project Complete - NOC 1/17/17			

Oct-16			
Veteran	0		
Apprentice	1		
San Bernardino	5	Local	7 88%
Riverside	2	Non-Local	1 13%
Other	1	Total	8
Certified Payroll July through October 2016			

Nov-16			
Veteran	0		
Apprentice	0		
San Bernardino	0	Local	0 0%
Riverside	0	Non-Local	0 0%
Other	0	Total	0

Dec-16			
Veteran	0		
Apprentice	0		
San Bernardino	0	Local	0 0%
Riverside	0	Non-Local	0 0%
Other	0	Total	0

Jan-17			
Veteran	0		
Apprentice	0		
San Bernardino	0	Local	0 0%
Riverside	0	Non-Local	0 0%
Other	0	Total	0

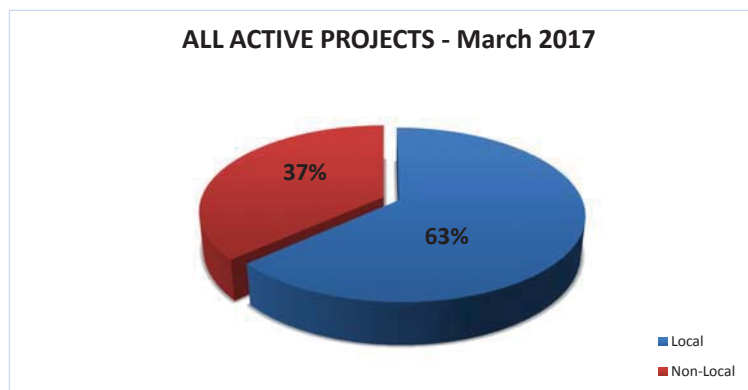
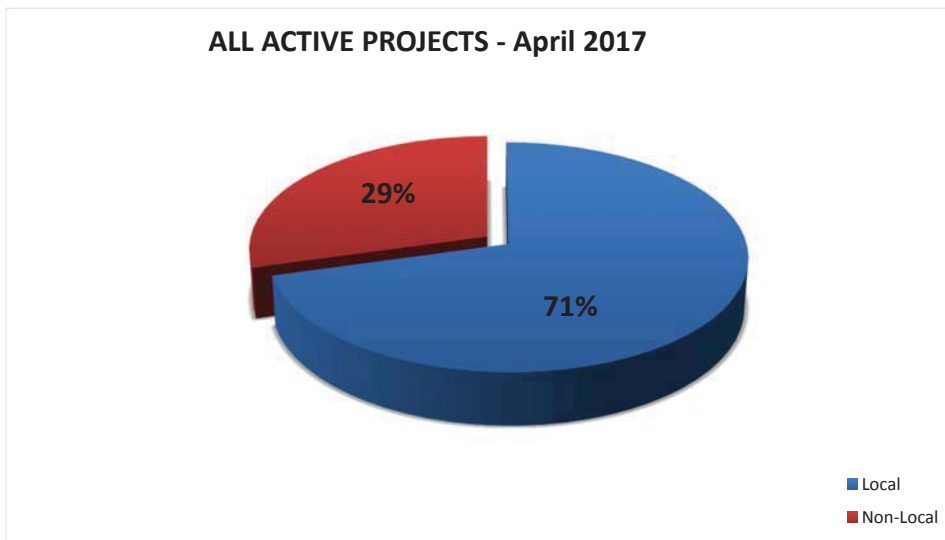
Feb-17			
Veteran	0		
Apprentice	0		
San Bernardino	3	Local	3 75%
Riverside	0	Non-Local	1 25%
Other	1	Total	4

Notes:

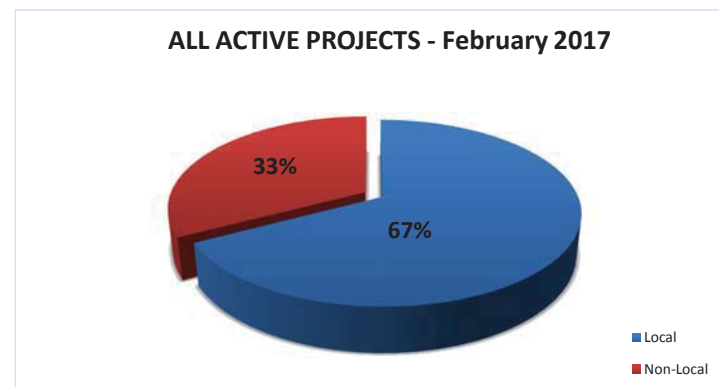
Information is taken directly from contractor provided data.

Demographics Summary

April 30, 2017
 Crafton Hills College On-Site Work Force All Projects



OVERALL		
Local	71	63%
Non-Local	41	37%
Total	112	



OVERALL		
Local	76	67%
Non-Local	37	33%
Total	113	

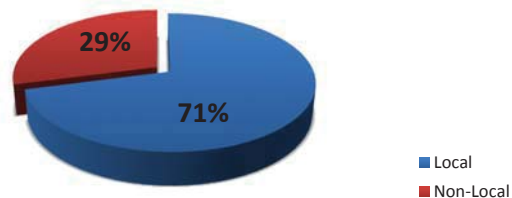
Notes:

Information is taken directly from contractor provided data.
 How SBCCD tracked on-site labor force has evolved over time so reporting may be different from job to job.
 Overall numbers shown on the summary are local and non-local.

April 30, 2017

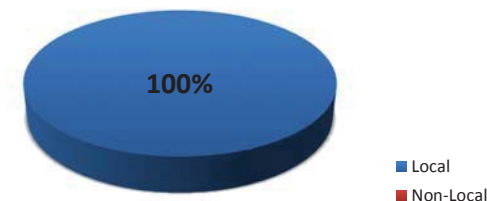
Crafton Hills College On-Site Work Force By Project

Laboratory & Administration Renovation (LADM)



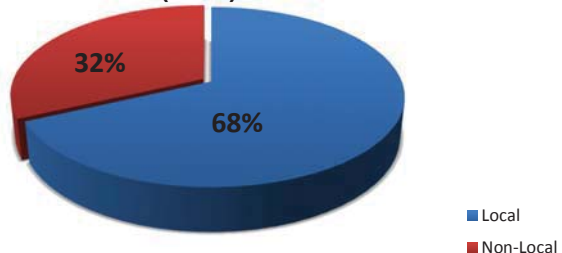
LADM		
Local	39	71%
Non-Local	16	29%
Total	55	

PAC Battery/Sewer Controls



PAC Battery/Sewer Controls		
Local	4	100%
Non-Local	0	0%
Total	4	

Student Services A Renovation, (SSA)



SSA		
Local	34	68%
Non-Local	16	32%
Total	50	

Occupational Education # 2 Roof (OE2)

**PROJECT COMPLETE
NOC PENDING**

OE2		
Local	0	0%
Non-Local	0	0%
Total	0	

Notes:

Information is taken directly from contractor provided data.

How SBCCD tracked on-site labor force has evolved over time so reporting may be different from job to job.

Overall numbers shown on the summary are local and non-local.

April 30, 2017

Crafton Hills College On-Site Work Force By Project

Split Systems Kitchen & Lab HVAC Upgrade

*****Project Complete*****
NOC Date 2/22/17

■ Local
■ Non-Local

Split Systems Kitchen & Lab		
Local	0	0%
Non-Local	0	0%
Total	0	

PE Complex, (PEC)

*****PROJECT COMPLETE*****
NOC PENDING 12/2016 HEARING

PEC		
Local	0	0%
Non-Local	0	0%
Total	0	

New Science Building, (NSB)

*****PROJECT COMPLETE*****
NOC Date 1/25/2017

NSB		
Local	0	0%
Non-Local	0	0%
Total	0	

Notes:

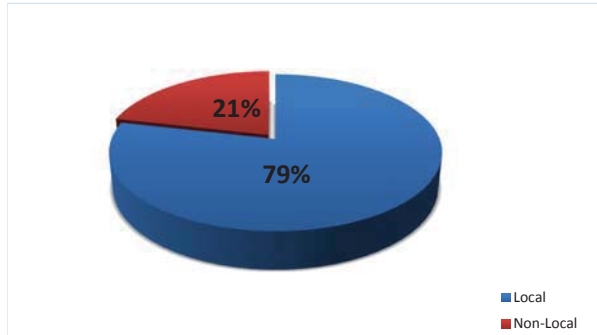
Information is taken directly from contractor provided data.

How SBCCD tracked on-site labor force has evolved over time so reporting may be different from job to job.

Overall numbers shown on the summary are local and non-local.

CHC - New Laboratory & Administrative Renovations, (LADM)

April 30, 2017



Nov-16				
Veteran	0			
Apprentice	16			
San Bernardino	14	Local	39	50%
Riverside	25	Non-Local	39	50%
Other	39	Total	78	

Dec-16				
Veteran	0			
Apprentice	18			
San Bernardino	24	Local	42	66%
Riverside	18	Non-Local	22	34%
Other	22	Total	64	

Jan-17				
Veteran	0			
Apprentice	15			
San Bernardino	28	Local	48	64%
Riverside	20	Non-Local	27	36%
Other	27	Total	75	

Feb-17				
Veteran	0			
Apprentice	26			
San Bernardino	39	Local	52	63%
Riverside	13	Non-Local	31	37%
Other	31	Total	83	

Mar-17				
Veteran	0			
Apprentice	14			
San Bernardino	32	Local	45	57%
Riverside	13	Non-Local	34	43%
Other	36	Total	79	

Apr-17				
Veteran	0			
Apprentice	14			
San Bernardino	7	Local	11	79%
Riverside	4	Non-Local	3	21%
Other	3	Total	14	

****Project Ongoing ****

Jun-16				
Veteran	0			
Apprentice	4			
San Bernardino	11	Local	21	72%
Riverside	10	Non-Local	8	28%
Other	8	Total	29	

Jul-16				
Veteran	0			
Apprentice	7			
San Bernardino	11	Local	15	54%
Riverside	4	Non-Local	13	46%
Other	13	Total	28	

Aug-16				
Veteran	0			
Apprentice	11			
San Bernardino	13	Local	27	41%
Riverside	14	Non-Local	39	59%
Other	39	Total	66	

Sep-16				
Veteran	0			
Apprentice	13			
San Bernardino	28	Local	47	47%
Riverside	19	Non-Local	52	53%
Other	52	Total	99	

Oct-16				
Veteran	0			
Apprentice	12			
San Bernardino	17	Local	29	55%
Riverside	12	Non-Local	24	45%
Other	24	Total	53	

Project: Laboratory/Administration Renovation, (LADM)

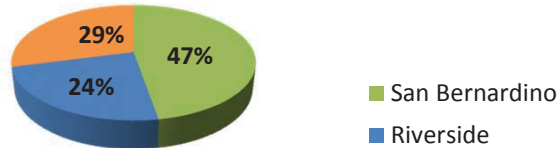
Report Date: April 30, 2017

Program: SBCCD Measure M Bond Program

Leilani Nunez, Project Manager

Total Number of Workers: 55					
San Bernardino County		Riverside County		Other Counties	
City	# of Workers	City	# of Workers	City	# of Workers
Alta Loma	2	Canyon Lake	1	Baldwin Park	1
Apple Valley	1	Corona	3	Cerritos	1
Colton	1	Perris	1	La Puente	1
Fontana	9	Riverside	8	Long Beach	1
Highland	2			Los Angeles	1
Ontario	2			Monrovia	1
Redlands	2			North Hills	1
Rialto	1			Orange	1
Running Springs	1			Pismo Beach	1
Upland	1			Ramona	2
Victorville	1			San Fernando	1
Yucaipa	3			Sylmar	1
				West Covina	2
				Yorba Linda	1
Total	26	Total	13	Total	16
Amount Paid to Workers:					
\$55,805.83		\$48,784.41		\$30,830.70	
Total Number of Subcontractors: 17					
San Bernardino	4	Riverside	3	Other	9
Paid from Subcontractors to Workers:					
\$51,007.36		\$25,824.46		\$52,269.80	

Total Number of Workers

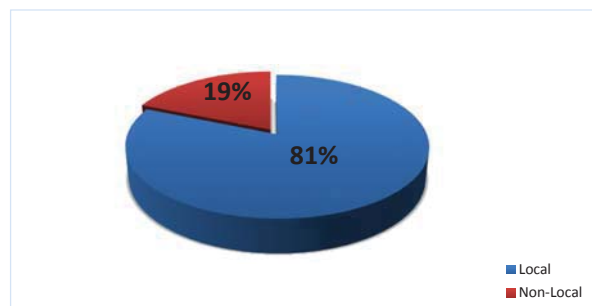


Total Number of Subcontractors



CHC - Student Services A Renovation, (SSA)

April 30, 2017



Jan-17			
Veteran	0		
Apprentice	1		
San Bernardino	9	Local	20 63%
Riverside	11	Non-Local	12 38%
Other	12	Total	32

Feb-17			
Veteran	0		
Apprentice	1		
San Bernardino	9	Local	20 63%
Riverside	11	Non-Local	12 38%
Other	12	Total	32

Mar-17			
Veteran	0		
Apprentice	11		
San Bernardino	10	Local	18 72%
Riverside	8	Non-Local	7 28%
Other	7	Total	25

Apr-17			
Veteran	1		
Apprentice	16		
San Bernardino	9	Local	13 81%
Riverside	4	Non-Local	3 19%
Other	3	Total	16

Aug-16			
Veteran	0		
Apprentice	2		
San Bernardino	10	Local	12 48%
Riverside	2	Non-Local	13 52%
Other	13	Total	25

Sep-16			
Veteran	0		
Apprentice	5		
San Bernardino	7	Local	10 53%
Riverside	3	Non-Local	9 47%
Other	9	Total	19

Oct-16			
Veteran	0		
Apprentice	5		
San Bernardino	10	Local	14 70%
Riverside	4	Non-Local	6 30%
Other	6	Total	20

Nov-16			
Veteran	0		
Apprentice	2		
San Bernardino	9	Local	12 63%
Riverside	3	Non-Local	7 37%
Other	7	Total	19

Dec-16			
Veteran	0		
Apprentice	8		
San Bernardino	12	Local	21 62%
Riverside	9	Non-Local	13 38%
Other	13	Total	34

Project: Student Services A Renovation, (SSA)
Program: SBCCD Measure M Bond Program - Crafton College

Report Date: April 30, 2017
 Leilani Nunez, Project Manager
 Kiyana Bella, Project Engineer

Total Number of Workers: 40					
San Bernardino County		Riverside County		Other Counties	
City	# of Workers	City	# of Workers	City	# of Workers
Apple Valley	1	Beaumont	2	Anaheim	1
Chino Hills	1	Cathedral City	1	Fullerton	2
Colton	2	Lake Elsinore	1	Los Angeles	3
Fontana	5	Menifee	2	Lynwood	1
Hesperia	1	Moreno Valley	2	Pico Rivera	1
Highland	1	Riverside	3	Pomona	2
Montclair	1	San Jacinto	1	West Covina	1
Ontario	5	Wildomar	0		
Rancho Cucamonga	1				
Rialto	1				
San Bernardino	2				
Victorville	3				
Yucaipa	1				
Total	17	Total	12	Total	11
Amount Paid to Workers:					
\$46,877.61		\$27,935.70		\$18,713.01	
Total Number of Subcontractors: 8					
San Bernardino	7	Riverside	2	Other	6
Paid from Subcontractors to Workers					
\$51,117.81		\$25,994.11		\$16,273.00	

<p>Total Number of Workers</p> <p>43% San Bernardino 30% Riverside 28% Other</p>	<p>Total Number of Subcontractors</p> <p>47% San Bernardino 13% Riverside 40% Other</p>
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CHC - Occupational Education #2 (OE2)
(OE2)

April 30, 2017

*****PROJECT COMPLETE*****
NOC Pending

May-14				
Veteran	0			
Apprentice	11			
San Bernardino	14	Local	32	73%
Riverside	18	Non-Local	12	27%
Other	12	Total	44	

Dec-14				
Veteran	3			
Apprentice	11			
San Bernardino	8	Local	27	61%
Riverside	19	Non-Local	17	39%
Other	17	Total	44	

Jun-14				
Veteran	0			
Apprentice	8			
San Bernardino	13	Local	28	70%
Riverside	15	Non-Local	12	30%
Other	12	Total	40	

Jan-15				
Veteran	3			
Apprentice	11			
San Bernardino	9	Local	28	47%
Riverside	19	Non-Local	31	53%
Other	31	Total	59	

Dec-13				
Veteran	0			
Apprentice	0			
San Bernardino	0	Local	0	0%
Riverside	0	Non-Local	0	0%
Other	0	Total	0	

Jul-14				
Veteran	0			
	6			
San Bernardino	18	Local	33	66%
Riverside	15	Non-Local	17	34%
Other	17	Total	50	

Feb-15				
Veteran	3			
Apprentice	9			
San Bernardino	8	Local	27	47%
Riverside	19	Non-Local	31	53%
Other	31	Total	58	

Jan-14				
Veteran	0			
Apprentice	0			
San Bernardino	1	Local	2	67%
Riverside	1	Non-Local	1	33%
Other	1	Total	3	

Aug-14				
Veteran	0			
Apprentice	6			
San Bernardino	9	Local	20	57%
Riverside	11	Non-Local	15	43%
Other	15	Total	35	

Mar-15				
Veteran	3			
Apprentice	9			
San Bernardino	13	Local	35	47%
Riverside	22	Non-Local	39	53%
Other	39	Total	74	

Feb-14				
Veteran	0			
Apprentice	0			
San Bernardino	7	Local	20	91%
Riverside	13	Non-Local	2	9%
Other	2	Total	22	

Sep-14				
Veteran	0			
Apprentice	6			
San Bernardino	11	Local	32	49%
Riverside	21	Non-Local	33	51%
Other	33	Total	65	

Apr-15				
Veteran	3			
Apprentice	17			
San Bernardino	15	Local	39	51%
Riverside	24	Non-Local	37	49%
Other	37	Total	76	

Mar-14				
Veteran	0			
Apprentice	2			
San Bernardino	8	Local	17	94%
Riverside	9	Non-Local	1	6%
Other	1	Total	18	

Oct-14				
Veteran	0			
Apprentice	8			
San Bernardino	13	Local	33	55%
Riverside	20	Non-Local	27	45%
Other	27	Total	60	

May-15				
Veteran	2			
Apprentice	28			
San Bernardino	33	Local	73	60%
Riverside	40	Non-Local	49	40%
Other	49	Total	122	

Apr-14				
Veteran	0			
Apprentice	4			
San Bernardino	5	Local	10	91%
Riverside	5	Non-Local	1	9%
Other	1	Total	11	

Nov-14				
Veteran	3			
Apprentice	5			
San Bernardino	11	Local	31	60%
Riverside	20	Non-Local	21	40%
Other	21	Total	52	

Jun-15				
Veteran	0			
Apprentice	29			
San Bernardino	36	Local	66	64%
Riverside	30	Non-Local	37	36%
Other	37	Total	103	

CHC - Occupational Education #2 (OE2)
(OE2)

April 30, 2017

*****PROJECT COMPLETE*****
NOC Pending

Dec-15			
Veteran	0		
Apprentice	2		
San Bernardino	2	Local	9 90%
Riverside	7	Non-Local	1 10%
Other	1	Total	10

Jul-16			
Veteran	0		
Apprentice	0		
San Bernardino	0	Local	0 0%
Riverside	0	Non-Local	0 0%
Other	0	Total	0

Jan-16			
Veteran	0		
Apprentice	0		
San Bernardino	0	Local	0 0%
Riverside	0	Non-Local	0 0%
Other	0	Total	0

Aug-16			
Veteran	0		
Apprentice	0		
San Bernardino	0	Local	0 0%
Riverside	0	Non-Local	0 0%
Other	0	Total	0

Jul-15			
Veteran	3		
Apprentice	29		
San Bernardino	53	Local	99 54%
Riverside	46	Non-Local	85 46%
Other	85	Total	184

Feb-16			
Veteran	0		
Apprentice	0		
San Bernardino	5	Local	7 47%
Riverside	2	Non-Local	8 53%
Other	8	Total	15

Sep-16			
Veteran	0		
Apprentice	0		
San Bernardino	0	Local	0 0%
Riverside	0	Non-Local	0 0%
Other	0	Total	0

Aug-15			
Veteran	0		
Apprentice	38		
San Bernardino	54	Local	101 54%
Riverside	47	Non-Local	86 46%
Other	86	Total	187

Mar-16			
Veteran	0		
Apprentice	0		
San Bernardino	1	Local	1 100%
Riverside	0	Non-Local	0 0%
Other	0	Total	1

Oct-16			
Veteran	0		
Apprentice	0		
San Bernardino	0	Local	0 0%
Riverside	0	Non-Local	0 0%
Other	0	Total	0

Sep-15			
Veteran	0		
Apprentice	0		
San Bernardino	31	Local	65 47%
Riverside	34	Non-Local	74 53%
Other	74	Total	139

Apr-16			
Veteran	0		
Apprentice	2		
San Bernardino	1	Local	7 70%
Riverside	6	Non-Local	3 30%
Other	3	Total	10

Nov-16			
Veteran	0		
Apprentice	0		
San Bernardino	0	Local	0 0%
Riverside	0	Non-Local	0 0%
Other	0	Total	0

Oct-15			
Veteran	0		
Apprentice	6		
San Bernardino	18	Local	36 57%
Riverside	18	Non-Local	27 43%
Other	27	Total	63

May-16			
Veteran	0		
Apprentice	0		
San Bernardino	0	Local	1 100%
Riverside	1	Non-Local	0 0%
Other	0	Total	1

Dec-16			
Veteran	0		
Apprentice	0		
San Bernardino	0	Local	0 0%
Riverside	0	Non-Local	0 0%
Other	0	Total	0

Nov-15			
Veteran	0		
Apprentice	5		
San Bernardino	9	Local	17 36%
Riverside	8	Non-Local	30 64%
Other	30	Total	47

Jun-16			
Veteran	0		
Apprentice	0		
San Bernardino	0	Local	0 0%
Riverside	0	Non-Local	0 0%
Other	0	Total	0

Jan-17			
Veteran	0		
Apprentice	0		
San Bernardino	2	Local	2 33%
Riverside	0	Non-Local	4 67%
Other	4	Total	6

CHC - Occupational Education #2 (OE2)
 (OE2)

April 30, 2017

*****PROJECT COMPLETE*****
 NOC Pending

Feb-17			
Veteran	0		
Apprentice	0		
San Bernardino	0	Local	0 0%
Riverside	0	Non-Local	0 0%
Other	0	Total	0

****Project Complete - NOC Pending****

CHC - PE Complex
(PEC)

April 30, 2017

*****PROJECT COMPLETE*****
NOC PENDING 12/2016 HEARING

Mar-14				
Veteran	0			
Apprentice	0			
San Bernardino	7	Local	28	82%
Riverside	21	Non-Local	6	18%
Other	6	Total	34	

Apr-14				
Veteran	0			
Apprentice	1			
San Bernardino	11	Local	30	81%
Riverside	19	Non-Local	7	19%
Other	7	Total	37	

May-14				
Veteran	0			
	2			
San Bernardino	15	Local	36	78%
Riverside	21	Non-Local	10	22%
Other	10	Total	46	

Jun-14				
Veteran	0			
Apprentice	0			
San Bernardino	14	Local	26	67%
Riverside	12	Non-Local	13	33%
Other	13	Total	39	

Jun-14				
Veteran	0			
Apprentice	0			
San Bernardino	14	Local	26	67%
Riverside	12	Non-Local	13	33%
Other	13	Total	39	

Jul-14				
Veteran	0			
Apprentice	0			
San Bernardino	15	Local	22	71%
Riverside	7	Non-Local	9	29%
Other	9	Total	31	

Aug-14				
Veteran	0			
Apprentice	0			
San Bernardino	0	Local	7	70%
Riverside	0	Non-Local	3	30%
Other	0	Total	10	

Sep-14				
Veteran	0			
Apprentice	0			
San Bernardino	0	Local	0	0%
Riverside	0	Non-Local	0	0%
Other	0	Total	0	

MAJORITY OF PROJECT ENDED

Aug-15				
Veteran	0			
Apprentice	0			
San Bernardino	0	Local	1	100%
Riverside	1	Non-Local	0	0%
Other	0	Total	1	

Sep-15				
Veteran	0			
Apprentice	0			
San Bernardino	2	Local	2	100%
Riverside	0	Non-Local	0	0%
Other	0	Total	2	

Oct-15				
Veteran	0			
Apprentice	0			
San Bernardino	0	Local	0	0%
Riverside	0	Non-Local	0	0%
Other	0	Total	0	

Nov-15				
Veteran	0			
Apprentice	0			
San Bernardino	0	Local	0	0%
Riverside	0	Non-Local	0	0%
Other	0	Total	0	

Dec-15				
Veteran	0			
Apprentice	0			
San Bernardino	0	Local	0	0%
Riverside	0	Non-Local	0	0%
Other	0	Total	0	

Jan-16				
Veteran	0			
Apprentice	0			
San Bernardino	0	Local	0	0%
Riverside	0	Non-Local	0	0%
Other	0	Total	0	

Oct-13				
Veteran	0			
Apprentice	0			
San Bernardino	3	Local	12	71%
Riverside	9	Non-Local	5	29%
Other	5	Total	17	

Nov-13				
Veteran	0			
Apprentice	1			
San Bernardino	7	Local	14	70%
Riverside	7	Non-Local	6	30%
Other	6	Total	20	

Dec-13				
Veteran	0			
Apprentice	2			
San Bernardino	15	Local	26	81%
Riverside	11	Non-Local	6	19%
Other	6	Total	32	

Jan-14				
Veteran	0			
Apprentice	1			
San Bernardino	9	Local	27	82%
Riverside	18	Non-Local	6	18%
Other	6	Total	33	

Feb-14				
Veteran	0			
Apprentice	0			
San Bernardino	9	Local	27	82%
Riverside	18	Non-Local	6	18%
Other	6	Total	33	

CHC - PE Complex
(PEC)

April 30, 2017

*****PROJECT COMPLETE*****
NOC PENDING 12/2016 HEARING

Jul-16				
Veteran	0			
Apprentice	0			
San Bernardino	0	Local	0	0%
Riverside	0	Non-Local	0	0%
Other	0	Total	0	

Aug-16				
Veteran	0			
Apprentice	0			
San Bernardino	0	Local	0	0%
Riverside	0	Non-Local	0	0%
Other	0	Total	0	

Sep-16				
Veteran	0			
Apprentice	0			
San Bernardino	0	Local	0	0%
Riverside	0	Non-Local	0	0%
Other	0	Total	0	

Oct-16				
Veteran	0			
Apprentice	0			
San Bernardino	0	Local	0	0%
Riverside	0	Non-Local	0	0%
Other	0	Total	0	

Nov-16				
Veteran	0			
Apprentice	0			
San Bernardino	0	Local	0	0%
Riverside	0	Non-Local	0	0%
Other	0	Total	0	

Dec-16				
Veteran	0			
Apprentice	0			
San Bernardino	0	Local	0	0%
Riverside	0	Non-Local	0	0%
Other	0	Total	0	

Jan-17				
Veteran	0			
Apprentice	0			
San Bernardino	0	Local	0	0%
Riverside	0	Non-Local	0	0%
Other	0	Total	0	

****Project Complete - NOC Pending 12/2016 Hearing****

Feb-16				
Veteran	0			
Apprentice	0			
San Bernardino	0	Local	0	0%
Riverside	0	Non-Local	0	0%
Other	0	Total	0	

Mar-16				
Veteran	0			
Apprentice	0			
San Bernardino	0	Local	0	0%
Riverside	0	Non-Local	0	0%
Other	0	Total	0	

Apr-16				
Veteran	0			
Apprentice	0			
San Bernardino	0	Local	0	0%
Riverside	0	Non-Local	0	0%
Other	0	Total	0	

May-16				
Veteran	0			
Apprentice	0			
San Bernardino	0	Local	0	0%
Riverside	0	Non-Local	0	0%
Other	0	Total	0	

Jun-16				
Veteran	0			
Apprentice	0			
San Bernardino	0	Local	0	0%
Riverside	0	Non-Local	0	0%
Other	0	Total	0	

CHC - PAC Battery/Sewer Controls

April 30, 2017



Dec-16				
Veteran	0			
Apprentice	0			
San Bernardino	0	Local	1	100%
Riverside	1	Non-Local	0	0%
Other	0	Total	1	

Jan-17				
Veteran	0			
Apprentice	1			
San Bernardino	1	Local	7	78%
Riverside	3	Non-Local	2	22%
Other	0	Total	9	

Feb-17				
Veteran	0			
Apprentice	0			
San Bernardino	2	Local	2	100%
Riverside	0	Non-Local	0	0%
Other	0	Total	2	

Mar-17				
Veteran	0			
Apprentice	0			
San Bernardino	1	Local	4	100%
Riverside	3	Non-Local	0	0%
Other	0	Total	4	

Apr-17				
Veteran	0			
Apprentice	0			
San Bernardino	2	Local	4	100%
Riverside	2	Non-Local	0	0%
Other	0	Total	4	

****Project Complete - NOC Pending****

Project: PAC Battery/Sewer Controls
Program: SBCCD Measure M Bond Program

Report Date: April 30, 2017
 Brooke Duncan, Project Manager

Total Number of Workers: 4					
San Bernardino County		Riverside County		Other Counties	
City	# of Workers	City	# of Workers	City	# of Workers
Yucaipa	2	Beaumont	1		
		Cherry Valley	1		
Total	2	Total	2	Total	0
Amount Paid to Workers:					
\$974.73		\$303.22		\$0.00	
Total Number of Subcontractors: 1					
San Bernardino	1	Riverside	1	Other	0
Paid from Subcontractors to Workers					
\$974.73		\$303.22		\$0.00	

<p>Total Number of Workers</p> <p>■ San Bernardino ■ Riverside ■ Other</p>	<p>Total Number of Subcontractors</p> <p>■ San Bernardino ■ Riverside ■ Other</p>
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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Kristina Hannon, Executive Director, Human Resources
DATE: August 8, 2019
SUBJECT: MOUs between SBCCD and the California School Employees Association and its SBCCD Chapter 291 (CSEA)

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The District and the CSEA met and entered into the attached Memorandums of Understanding, also known as MOUs.

ANALYSIS

The attached MOUs constitute the full and complete Agreement between the District and the CSEA.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications associated with this information item.

MEMORANDUM OF UNDERSTANDING
By and Between
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
And
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its
SAN BERNARDINO CCD CHAPTER #291

Leap Year Exception
July 16, 2019

Terms and Conditions: This Memorandum of Understanding is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California School Employees Association and its Chapter #291, (hereinafter "Association"), collectively referred to as "the Parties".

Any year that exceeds the regular 260 working days (e.g. 261 or 262), the District will calendar the additional day(s) as non-contract day(s) before or after the Winter Recess period outlined in Article 12.1. During such years, the District will provide notification to the unit on or before July 1st of the preceding calendar year.

Employees required to work on these extra days (e.g. KVCR, Police Officer, etc.) will be given the option to receive compensation days in lieu of pay. Said days shall be scheduled with approval of immediate supervisor and taken within the current calendar year.

The parties agree that the language in this MOU will be added to Article 6 when it is re-opened.

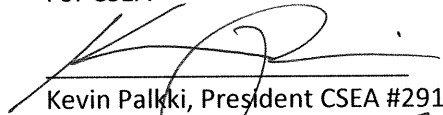
This agreement is subject to all approvals required by the CSEA 610 policy and the District.

For the District



Kristina Hannon, SBCCD
Executive Director, Human Resources

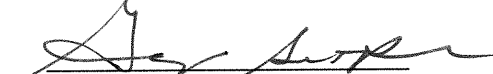
For CSEA




Kevin Palkki, President CSEA #291



David Stevenson, Team Member



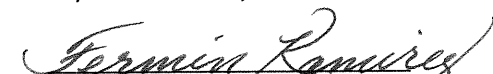
Ginger Suphin, Team Member



Stacy Garcia, Team Member



Myesha Kennedy, CSEA LRR



Fermin Ramirez, Team Member

Memorandum of Understanding
By And Between
San Bernardino Community College District
And
California School Employees Association and its
San Bernardino CCD Chapter #291

Use of Oracle Financial Reporting System
July 11, 2019

Terms and Conditions: This Memorandum of Understanding is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California School Employees Association, and its Chapter #291, (hereinafter "Association"), collectively referred to as "the Parties".

All Bargaining unit members shall be provided training during Professional Development days and the New Employee Orientation when initially hired by the District, or as needed.

The intent and purpose of the Oracle system is to ensure the success of the transition from Financial 2000 and the District's goal of becoming financially independent.

The Parties agree that a grace period of two (2) years will be implemented so that all operational errors can be resolved. During this period, no members will be disciplined for any audit exemptions created using Oracle.

No unit member will be evaluated for the use of Oracle during the two (2) years grace period.

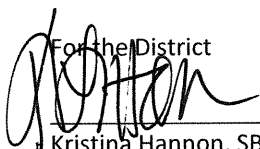
The District shall work with fiscal services on identifying additional sources of help to support the campus departments and District Support Services. All work will related to Oracle will be sent to the appropriate areas. The District will work with CSEA on creating appropriate training workshop for classified workers this will be on going for the 2-year grace period and coordinated with Professional Development. Training workshops will start no later than November 2019.

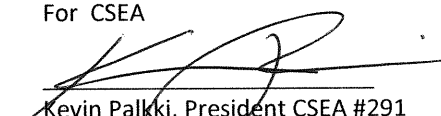
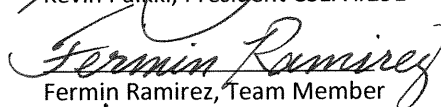
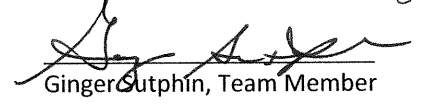
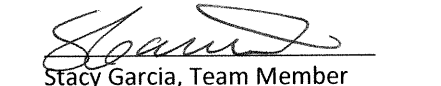
No data in the Oracle reporting system shall be permissible in the disciplinary process or means for disciplinary action.


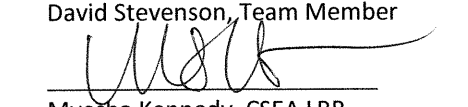
The Parties agree to readdress this MOU no later than July 1st 2021.

This memorandum of understanding and subject matter shall be subject to the grievance process within the bargaining agreement Article 18: Grievance Procedure.

This agreement is subject to the procedures required by CSEA Policy 610.


For the District
Kristina Hannon, SBCCD
Executive Director, Human Resources

For CSEA

Kevin Palkki, President CSEA #291

Fermin Ramirez, Team Member

Ginger Sutphin, Team Member

Stacy Garcia, Team Member


David Stevenson, Team Member

Myesha Kennedy, CSEA LRR

MEMORANDUM OF UNDERSTANDING
By and Between
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
And
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its
SAN BERNARDINO CCD CHAPTER #291

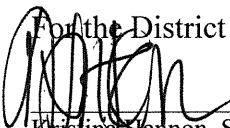
MARIA TORRES OUT OF CLASS ASSIGNMENT:
HUMAN RESOURCES COORDINATOR (CONFIDENTIAL)
July 11, 2019

Terms and Conditions: This Memorandum of Understanding is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California School Employees Association, and its Chapter #291, (hereinafter "Association"), collectively referred to as "the Parties".


The Parties agree to approve the Out-of-Class assignment for Maria Torres (hereinafter, "Employee"), Clerical Assistant II, to Human Resources Coordinator, under the following stipulations:

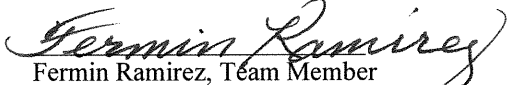
1. The length of assignment will be from July 12, 2019 through August 8, 2019.
2. The Employee will be compensated at Range 10 Step A of the Confidential Salary Schedule. The identification of the salary range and step in this MOU is for reference only, and not subject to negotiation between the Parties.
3. The Parties agree that the Employee, while performing the Out-of-Class assignment, remains a unit member and may avail herself of all rights and representation afforded her through affiliation with the Association.
4. The Parties agree that during the Out-of-Class assignment, the Employee's seniority as Clerical Assistant II will continue to accrue and the Out-of-Class assignment will not be construed in any manner as a break in service.


This agreement is subject to all approvals required by the CSEA 610 policy and the District.

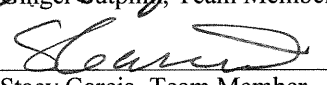
For the District



Kristina Hannon, SBCCD
Executive Director, Human Resources


For CSEA


Kevin Palkki, President CSEA #291


Fermin Ramirez, Team Member


Ginger Sutphin, Team Member


Stacy Garcia, Team Member


David Stevenson, Team Member


Myesha Kennedy, CSEA LRR

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Kristina Hannon, Executive Director, Human Resources
DATE: August 8, 2019
SUBJECT: Professional Expert, Short-Term, and Substitute Employees

RECOMMENDATION

This item is for information only.

OVERVIEW

Per SBCCD Administrative Procedure 7110, in the case of short-term hourly/substitute and student employees, the Board has delegated the Chancellor or his/her designee as the authorizing agent for hire.

California Education Code section 88003 outlines the criterion for hiring an employee on a temporary basis. The length of temporary employment is less than 75% of the college year, which amounts to 195 working days. Types of temporary employment include:

- › Professional Expert: Districts can go outside the classified service when the scope of work is discrete, temporary, and requires expertise not available within the classified service. Requesting departments certify these by defining the project and identifying an end date for the project. Continued employment is contingent on continued demand and/or funding.
- › Short-Term: Districts can use short-term employees on a temporary basis to perform a service upon completion of which, the service, or similar services, will not be extended or needed on a continuous basis.
- › Substitute: Districts can employ substitute employees to fill in for a classified employee that is temporarily absent from duty, or if the district is recruiting to hire a vacant position.

ANALYSIS

The attached list of Professional Expert, Short-Term, and Substitute Employees is certified to be in accordance with California Education Code section 88003.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The cost of employment for these employees is included in the appropriate budgets.



Professional Expert, Short-Term & Substitute Employees

Presented for Information on August 8, 2019
[v.7.20.2019.p.1|7]

Professional Expert

	Duties	From	To	Hourly Rate
Hesterly, Allison CHC Fire Technology Department	Fire Academy Instructor	7/12/19	12/30/19	\$45.00
Subhani, Layla CHC Health & Wellness Center	Mental Health Counselor Intern	7/1/19	12/31/19	\$55.00
Reis, Dennis CHC Public Safety & Emergency Services	Lab Instructor/ Primary Instructor/ EMS Specialist	8/9/19	12/31/19	\$20.00/ \$25.00/ \$30.00
Rafeedie, Nidal CHC Respiratory Care Department	Respiratory Care Clinical	7/1/19	12/30/19	\$40.00
Rives, Lori CHC Respiratory Care Department	Respiratory Care Clinical	7/1/19	12/30/19	\$40.00
Roberts, James CHC Respiratory Care Department	Respiratory Care Clinical	7/1/19	12/30/19	\$40.00
Baroi, Joanna CHC Tutoring Center	Tutor I	7/1/19	12/20/19	\$12.00
Brock, Joanna CHC Tutoring Center	Tutor I	7/1/19	12/20/19	\$12.00
Cabrerros, Verissa Isharie S. CHC Tutoring Center	Tutor I	7/1/19	12/20/19	\$12.00
Erwin, Elizabeth CHC Tutoring Center	Tutor I	7/1/19	12/20/19	\$12.00
Ferras, Riane CHC Tutoring Center	Tutor I	7/1/19	12/20/19	\$12.00
Hernandez, Martin CHC Tutoring Center	Tutor I	7/1/19	12/20/19	\$12.00
Layton, Krystalyn CHC Tutoring Center	Tutor I	7/1/19	12/20/19	\$12.00
Lewis, Karina CHC Tutoring Center	Tutor I	7/1/19	12/20/19	\$12.00
Link, William CHC Tutoring Center	Tutor I	7/1/19	12/20/19	\$12.00
Martinez, Alexis CHC Tutoring Center	Tutor I	7/1/19	12/20/19	\$12.00
Payawal, Mig Jordan CHC Tutoring Center	Tutor I	7/1/19	12/20/19	\$12.00
Sangalang, Jackson R. CHC Tutoring Center	Tutor I	7/1/19	12/20/19	\$12.00
Se, Golden CHC Tutoring Center	Tutor I	7/1/19	12/20/19	\$12.00



Professional Expert, Short-Term & Substitute Employees

Presented for Information on August 8, 2019

[v.7.20.2019.p.2]7]

Professional Expert

	Duties	From	To	Hourly Rate
Tejeda Martinez, Juan CHC Tutoring Center	Tutor I	7/1/19	12/20/19	\$12.00
Throckmorton, Laeken A. CHC Tutoring Center	Tutor I	7/1/19	12/20/19	\$12.00
Wilson, Timothy CHC Tutoring Center	Tutor I	7/1/19	12/20/19	\$12.00
Abernathie, Carol CHC Tutoring Center	Tutor I	7/1/19	12/20/19	\$12.00
Carter, William CHC Tutoring Center	Tutor II	8/5/19	12/31/19	\$13.50
Ferras, Sabrina CHC Tutoring Center	Tutor II	7/1/19	12/20/19	\$13.50
Peralta Susunaga, Luis CHC Tutoring Center	Tutor II	1/2/19	6/30/19	\$13.50
Buiter, Sherry CHC Tutoring Center	Tutor II	7/1/19	12/20/19	\$12.00
Cannon, Jason CHC Tutoring Center	Tutor III	7/1/19	12/20/19	\$15.50
Castillo, Brandon CHC Tutoring Center	Tutor III	7/1/19	12/20/19	\$15.50
Dickey, Samantha CHC Tutoring Center	Tutor III	7/1/19	12/20/19	\$15.50
Gross, Russell CHC Tutoring Center	Tutor III	7/1/19	12/20/19	\$15.50
Hatcher, Jennifer CHC Tutoring Center	Tutor III	7/1/19	12/20/19	\$15.50
Henricks, Aubrey CHC Tutoring Center	Tutor III	7/1/19	12/20/19	\$15.50
Kemmerer, Austin CHC Tutoring Center	Tutor III	7/1/19	12/20/19	\$15.50
Montejano, Jordan CHC Tutoring Center	Tutor III	7/1/19	12/20/19	\$15.50
Noerr, Patrick S. CHC Tutoring Center	Tutor III	7/1/19	12/20/19	\$15.50
Lovekin, Kristiana DIST District Marketing	Content Specialist	7/1/19	12/31/19	\$40.00
Trussell, Brandon DIST District Marketing	Content Specialist	7/1/19	12/31/19	\$20.00
Lopez, Mariana DIST District Marketing	Program Assistant	7/1/19	12/31/19	\$35.00



Professional Expert, Short-Term & Substitute Employees

Presented for Information on August 8, 2019
[v.7.20.2019.p.3]7]

Professional Expert

	Duties	From	To	Hourly Rate
Cain, Marlene DIST Economic Development & Corporate Training	Workforce Development Trainer	7/1/19	12/31/19	\$60.00
Follman, Jack DIST Economic Development & Corporate Training	Workforce Development Trainer	7/1/19	12/30/19	\$75.00
Ortiz, Frank DIST Economic Development & Corporate Training	Workforce Development Trainer	7/1/19	12/31/19	\$60.00
Perez, Richard DIST Economic Development & Corporate Training	Workforce Development Trainer	7/1/19	12/30/19	\$55.00
Diaz, Toni DIST Human Resources	Program Assistant	7/1/19	12/31/19	\$20.00
Purper, Benjamin DIST KVCR-FM	Content Specialist	7/1/19	12/30/19	\$25.00
Muller, Bryan SBVC Applied Technology, Transportation & Culinary Arts Division	Program Assistant	7/1/19	12/31/19	\$20.00
Arias, Lucas SBVC Arts and Humanities	Tutor II	8/9/19	12/31/19	\$13.50
Bagheri, Mahdi SBVC Arts and Humanities	Tutor II	8/9/19	12/31/19	\$13.50
Briceno, Yesenia SBVC Arts and Humanities	Tutor II	8/9/19	12/31/19	\$13.50
Castro, Nallely SBVC Arts and Humanities	Tutor II	8/9/19	12/31/19	\$13.50
Cook, Monica SBVC Arts and Humanities	Tutor II	8/9/19	12/31/19	\$13.50
Curiel, Yuriko SBVC Arts and Humanities	Tutor II	8/9/19	12/31/19	\$13.50
Dailo, Ginny SBVC Arts and Humanities	Tutor II	8/9/19	12/31/19	\$13.50
Daneshvar, Parisa SBVC Arts and Humanities	Tutor II	8/9/19	12/31/19	\$13.50
Dempsey, Victoria SBVC Arts and Humanities	Tutor II	8/9/19	12/31/19	\$13.50
Dunmire, Benjamin SBVC Arts and Humanities	Tutor II	8/9/19	12/31/19	\$13.50
Hannalla, Peter SBVC Arts and Humanities	Tutor II	8/9/19	12/31/19	\$13.50



Professional Expert, Short-Term & Substitute Employees

Presented for Information on August 8, 2019

[v.7.20.2019.p.4|7]

Professional Expert

	Duties	From	To	Hourly Rate
Hanson, Steven SBVC Arts and Humanities	Tutor II	8/9/19	12/31/19	\$13.50
Hunt, Ezra SBVC Arts and Humanities	Tutor II	8/9/19	12/31/19	\$13.50
Ledesma, Karla SBVC Arts and Humanities	Tutor II	8/9/19	12/31/19	\$13.50
Martinez, Marvin SBVC Arts and Humanities	Tutor II	8/9/19	12/31/19	\$13.50
Medina, Cynthia SBVC Arts and Humanities	Tutor II	8/9/19	12/31/19	\$13.50
Montanez, Thomas SBVC Arts and Humanities	Tutor II	8/9/19	12/31/19	\$13.50
Ruiz, Xavier SBVC Arts and Humanities	Tutor II	8/9/19	12/31/19	\$13.50
Ruvalcaba, Itzel SBVC Arts and Humanities	Tutor II	8/9/19	12/31/19	\$13.50
Safar, Mirel SBVC Arts and Humanities	Tutor II	8/9/19	12/31/19	\$13.50
Smith, Michelle SBVC Arts and Humanities	Tutor II	8/9/19	12/31/19	\$13.50
Teano, Marivic SBVC Arts and Humanities	Tutor II	8/9/19	12/31/19	\$13.50
Truitt, Jessica SBVC Arts and Humanities	Tutor II	8/9/19	12/31/19	\$13.50
Leyva, Elaina SBVC Assessment Center	Program Assistant	7/1/19	12/30/19	\$20.00
Gonzales, Manuel SBVC Counseling & Matriculation	Project Assistant III	7/1/19	12/30/19	\$15.50
Bocado-Armenta, Angel SBVC Disabled Student Programs & Services	Assistant Instructor	7/12/19	12/31/19	\$20.00
Brown, Madelynn SBVC Disabled Student Programs & Services	Interpreting/ Transliterating Level I	7/1/19	12/31/19	\$18.00
Dorn, Michael SBVC Disabled Student Programs & Services	Interpreting/ Transliterating Level I	8/9/19	12/31/19	\$18.00
Alhoch, Bashar SBVC English	Tutor III	7/1/19	12/31/19	\$15.50
Henry, Lisa SBVC English	Tutor III	7/1/19	12/31/19	\$15.50
Smith, Michelle SBVC Geography	Tutor II	7/1/19	12/30/19	\$13.50



Professional Expert, Short-Term & Substitute Employees

Presented for Information on August 8, 2019
[v.7.20.2019.p.5]7]

Professional Expert

	Duties	From	To	Hourly Rate
Guerra, Lisa SBVC Police Academies/Criminal Justice	Police Tactical Officer-RTO/ Police Science Facilitator- Evaluator	8/8/19	12/31/19	\$35.00/ \$50.00
Agyemang-Boakye, Gilbert SBVC Student Health Services	Nurse Practitioner I	6/12/19	6/30/19	\$55.00
Agyemang-Boakye, Gilbert SBVC Student Health Services	Nurse Practitioner II	7/1/19	12/31/19	\$60.00
Santillan, Diana SBVC Student Success Center	Tutor I	8/9/19	12/31/19	\$12.00
Patino, Araceli SBVC Student Success Center	Tutor III	8/9/19	12/31/19	\$15.50
Dybas, Tara SBVC Writing Center	Tutor III	7/1/19	12/31/19	\$15.50
Silverstein, Sharona SBVC Writing Center	Tutor III	7/1/19	12/31/19	\$15.50

Short-Term

	Duties	From	To	Hourly Rate
Arnott, Wendy CHC Art	Model (Undraped)	7/1/19	12/31/19	\$16.00
Blackford, Robert CHC Art	Model (Undraped)	7/1/19	12/31/19	\$16.00
Jablonski-Deniger, Paige CHC Art	Model (Undraped)	7/1/19	12/31/19	\$16.00
Sousa, Miranda CHC Art	Model (Undraped)	7/1/19	12/31/19	\$16.00
Gzesh, Sonia SBVC Counseling	Project Assistant I	7/1/19	12/30/19	\$12.00
Loreto, Yesenia SBVC Counseling	Project Assistant I	7/1/19	12/30/19	\$12.00
Ramirez, Jesse SBVC Counseling	Project Assistant I	7/1/19	12/30/19	\$12.00
Ochoa, Angela SBVC Counseling	Project Assistant I	7/1/19	12/31/19	\$12.00
Almaguer, Marissa SBVC Counseling	Project Assistant III	7/1/19	12/30/19	\$15.50



Professional Expert, Short-Term & Substitute Employees

Presented for Information on August 8, 2019

[v.7.20.2019.p.6]7]

Short-Term

	Duties	From	To	Hourly Rate
Quintero, Alejandra SBVC Counseling & Matriculation	Project Assistant I	7/1/2019	12/30/2019	\$12.00
Grant, Shaneikah SBVC Counseling & Matriculation	Project Assistant III	7/1/19	12/30/19	\$15.50
Byrd-Cross, Matilda SBVC Star/ Trio Program	Project Assistant III	7/1/19	12/30/19	\$15.50
Curiel, Araceli SBVC Student Equity & Success	Project Assistant I	7/1/19	12/31/19	\$12.00
Curiel, Marisa SBVC Student Equity & Success	Project Assistant I	6/6/19	6/30/19	\$12.00
Curiel, Marisa SBVC Student Equity & Success	Project Assistant I	7/1/19	12/31/19	\$12.00

Substitute

	Duties	From	To	Hourly Rate
Byrnes, Kenneth CHC Physics Department <i>Extension: Vacancy in recruitment</i>	Laboratory Technician-Physics	7/15/19	8/9/19	\$25.53
Hall, Suzan SBVC Administrative Services <i>New: On call - sick/vacation coverage</i>	Administrative Secretary	7/22/19	7/29/19	\$24.92
Fratti, Andrew SBVC Admissions & Records <i>Extension: sick/vacation coverage</i>	Admissions & Records Technician	7/1/19	9/1/19	\$22.03
Bonilla, Jose SBVC Biology <i>Extension: Vacancy in recruitment</i>	Laboratory Technician-Anatomy & Physiology	6/24/19	6/27/19	\$25.53
Bonilla, Jose SBVC Biology <i>Extension: Vacancy in recruitment</i>	Laboratory Technician-Anatomy & Physiology	7/1/19	8/29/19	\$25.53
Liang, Hsiao Fang SBVC Biology <i>Extension: Vacancy in recruitment</i>	Laboratory Technician-Anatomy & Physiology	7/1/19	8/29/19	\$25.53
Robles, Sandra SBVC Chemistry <i>Extension: Vacancy in recruitment</i>	Laboratory Technician-Chemistry	7/1/19	8/29/19	\$25.53



Professional Expert, Short-Term & Substitute Employees

Presented for Information on August 8, 2019

[v.7.20.2019.p.7]7]

Substitute

	Duties	From	To	Hourly Rate
Gilbert, Darlene SBVC Child Development Center <i>Extension: On call - sick/vacation coverage</i>	Child Development Assistant	7/1/19	8/29/19	\$16.37
Jennifer Mora SBVC Child Development Center <i>Extension: On call - sick/vacation coverage</i>	Child Development Assistant	7/1/19	8/29/19	\$16.37
Ramirez, Irene SBVC Child Development Center <i>Extension: On call - sick/vacation coverage</i>	Child Development Assistant	7/1/19	8/29/19	\$16.37
Shehata, Neveen SBVC Child Development Center <i>Extension: On call - sick/vacation coverage</i>	Child Development Assistant	7/1/19	8/29/19	\$16.37
Gilbert, Darlene SBVC Child Development Center <i>Extension: On call - sick/vacation coverage</i>	Child Development Teacher	7/1/19	8/29/19	\$23.56
Jennifer Mora SBVC Child Development Center <i>Extension: On call - sick/vacation coverage</i>	Child Development Teacher	7/1/19	8/29/19	\$23.56
Ramirez, Irene SBVC Child Development Center <i>Extension: On call - sick/vacation coverage</i>	Child Development Teacher	7/1/19	8/29/19	\$23.56
Tamayo, Matty SBVC Child Development Center <i>Extension: On call - sick/vacation coverage</i>	Child Development Teacher	7/1/19	8/29/19	\$23.56
Cruz, Jesse SBVC Child Development Center <i>Extension: Vacancy in recruitment</i>	Clerical Assistant I	7/1/19	8/29/19	\$16.79
Clarke, Christopher SBVC Science <i>Extension: Vacancy in recruitment</i>	Planetarium Production & Presentation Coordinator	7/1/19	8/29/19	\$36.01

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: August 8, 2019
SUBJECT: Purchase Orders

RECOMMENDATION

This item is being presented for information only. No further action is necessary.

OVERVIEW

In accordance with SBCCD Board Policy 6100, Delegation of Authority, The Board of Trustees delegates authority to the Chancellor to supervise the general business procedures of the District to assure the proper administration of property and contracts.

Education Code 81656 provides that all transactions entered into by an authorized officer shall be reviewed by the Board every 60 days.

ANALYSIS

Purchase orders issued between the dates of 6/18/19 – 7/16/19 are attached, except those approved through other agenda items. All purchase orders have been issued in accordance with the District's policies and procedures by an authorized officer of the District.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The attached purchase orders are included in the appropriate budgets.

Purchase Order Report
August 8, 2019

PO#	Supplier Name	Amount
1906341	CROY, JEREMY	\$ 1,284.46
1906342	BSN SPORTS INC	\$ 2,110.27
1906343	ERGO WORKS INC	\$ 1,342.76
1906344	SAN BERNARDINO CCD	\$ 332.10
1906345	US BANK CORPORATE PMT SYSTEMS	\$ 189.05
1906346	ANTECH SYSTEMS INC	\$ 13,500.00
1906349	SBVC FOUNDATION	\$ 1,000.00
1906351	VELZABETH PRADO	\$ 197.01
1906352	PENNINGTON, PATRICIA	\$ 87.56
1906353	PALACIOS, WENDY	\$ 131.34
1906355	US BANK CORPORATE PMT SYSTEMS	\$ 2,714.87
1906356	TRACI MORESCO	\$ 65.67
1906357	JOEY MATA	\$ 218.90
1906358	CRISTINA MARTINEZ	\$ 131.34
1906359	JAZMINE MACGREGOR	\$ 372.13
1906360	LEONI JONES	\$ 350.24
1906361	JOAN CABELLOS	\$ 612.92
1906362	SAN BERNARDINO CCD	\$ 140.40
1906363	STRONG, LAWRENCE	\$ 292.50
1906364	US BANK CORPORATE PMT SYSTEMS	\$ 471.97
1906365	VIRGINIA RUIZ	\$ 459.69
1906366	LETICIA MARTINEZ-BENITEZ	\$ 153.23
1906367	DENISE DICKSON	\$ 65.67
1906368	LATRICE CULBERSON	\$ 131.34
1906369	ARACELI BERUMEN	\$ 131.34
1906370	ZULMA BONILLA	\$ 87.56
1906371	ANA BONILLA	\$ 153.23
1906372	VILMA BENITEZ	\$ 131.34
1906373	JENNY BECERRA	\$ 262.68
1906374	NORMA ARROYOS	\$ 153.23
1906375	ANGELA APODACA	\$ 350.24
1906376	CATALINA ALVARADO	\$ 65.67
1906377	SAIDA ALAMI	\$ 65.67
1906379	BURGESS MOVING & STORAGE	\$ 540.00
1906382	US BANK CORPORATE PMT SYSTEMS	\$ 23.87
2000001	CAPPO	\$ 520.00
2000002	DAILY JOURNAL CORPORATION	\$ 3,000.00
2000003	BANK OF NEW YORK MELLON	\$ 20,000.00
2000004	KEENAN & ASSOCIATES	\$ 15,000.00
2000005	KEENAN & ASSOCIATES	\$ 183,275.00
2000006	KEENAN & ASSOCIATES	\$ 88,000.00
2000010	FOUNDATION FOR CALIFORNIA COMMUNITY COLLEGE	\$ 18,960.01
2000011	STAPLES BUSINESS ADVANTAGE	\$ 83.98
2000013	STAPLES BUSINESS ADVANTAGE	\$ 174.40
2000014	STAPLES BUSINESS ADVANTAGE	\$ 267.18

Purchase Order Report
August 8, 2019

PO#	Supplier Name	Amount
2000015	DELL COMPUTER COMPANY	\$ 55,615.94
2000016	US BANK CORPORATE PMT SYSTEMS	\$ 500.00
2000017	US BANK CORPORATE PMT SYSTEMS	\$ 1,000.00
2000023	COSTCO	\$ 120.00
2000025	US BANK CORPORATE PMT SYSTEMS	\$ 500.00
2000026	FEDERAL EXPRESS	\$ 1,400.00
2000028	DELL COMPUTER COMPANY	\$ 32,963.92
2000029	AUTO ZONE	\$ 200.00
2000030	US BANK CORPORATE PMT SYSTEMS	\$ 500.00
2000031	COMPUTERLAND OF SILICON VALLEY	\$ 9,548.00
2000032	STAPLES BUSINESS ADVANTAGE	\$ 754.67
2000037	CINTAS CORPORATION	\$ 3,600.00
2000043	COMMITTEE ON ACCREDITATION (COAEMSP)	\$ 1,831.75
2000046	STUDENT INSURANCE	\$ 113,927.00
2000047	US POSTAL SERVICE	\$ 8,000.00
2000048	ANDREW CHANG	\$ 500.00
2000049	SHARI BLACKWELL	\$ 300.00
2000050	GERARD DE LEON	\$ 500.00
2000051	MONCADA, ROSITA	\$ 200.00
2000052	HARRIS II, JAMES	\$ 500.00
2000053	LIMOGES, KEVIN	\$ 500.00
2000054	COATS, CHERISHEA	\$ 300.00
2000055	LARES, RHIANNON	\$ 400.00
2000056	CARMICHAEL, DENNIS	\$ 500.00
2000057	BIXLER, MICHAEL LUKE	\$ 500.00
2000058	PARADA, OSMAN	\$ 500.00
2000059	US BANK CORPORATE PMT SYSTEMS	\$ 500.00
2000061	ROBLES, ROGER	\$ 500.00
2000064	DELL COMPUTER COMPANY	\$ 160,089.98
2000066	DELL COMPUTER COMPANY	\$ 78,323.28
2000067	COMPUTERLAND OF SILICON VALLEY	\$ 36,765.00
2000069	HANNON, KRISTINA	\$ 100.00
2000070	OPRIS, JOE	\$ 100.00
2000071	ZARAGOZA, KARLA	\$ 100.00
2000072	AGUILAR, TIFFANY	\$ 100.00
2000073	PEREZ, BRANDY	\$ 350.00
2000074	NAVARRO, MARCELA	\$ 100.00
2000075	JACOBY, JANA E	\$ 100.00
2000076	GONZALES, MELANIE	\$ 100.00
2000077	THOMAS, KAREN	\$ 350.00
2000078	TROXELL COMMUNICATIONS INC	\$ 5,387.50
2000079	DELL COMPUTER COMPANY	\$ 6,465.00
2000080	BEST GOLF CARTS INC	\$ 3,155.00
2000081	SEHI COMPUTER PRODUCTS INC	\$ 3,232.50
2000082	CDW LLC	\$ 3,771.25

Purchase Order Report
August 8, 2019

PO#	Supplier Name	Amount
2000083	MONOPRICE INC	\$ 1,616.25
2000084	US BANK CORPORATE PMT SYSTEMS	\$ 7,706.95
2000097	US BANK CORPORATE PMT SYSTEMS	\$ 4,500.00
2000098	US BANK CORPORATE PMT SYSTEMS	\$ 3,000.00
2000101	FEDERAL EXPRESS	\$ 7,000.00
2000102	SAN BERNARDINO CCD	\$ 114.50
2000103	SOUTHERN CALIFORNIA EDISON CO	\$ 11,000.00
2000104	SOUTHERN CALIFORNIA GAS CO	\$ 500.00
2000105	NAIR, AVIKAASH	\$ 1,200.00
2000106	FRONTIER COMMUNICATIONS	\$ 8,000.00
2000107	VERIZON WIRELESS	\$ 324.00
2000108	MATA, SUSANNE	\$ 400.00
2000109	CINTAS CORPORATION	\$ 400.00
2000116	US BANK CORPORATE PMT SYSTEMS	\$ 2,000.00
2000125	SAN BERNARDINO CCD	\$ 100,000.00
2000133	US BANK CORPORATE PMT SYSTEMS	\$ 500.00
2000156	SPICERS PAPER INC	\$ 40,000.00
2000157	GANS INK & SUPPLY CO INC	\$ 2,500.00
2000158	DYNAMIC BINDERY INC	\$ 5,000.00
2000160	PRINT & FINISHING SOLUTIONS	\$ 73.89
2000163	VERIZON WIRELESS	\$ 3,240.00
2000164	MENDEZ, ANNA	\$ 375.00
2000168	CLIA LABORATORY PROGRAM	\$ 150.00
2000169	FEDERAL EXPRESS	\$ 1,000.00
2000171	VERIZON WIRELESS	\$ 457.00
2000176	FEDERAL EXPRESS	\$ 5,000.00
2000177	ULINE	\$ 1,072.50
2000178	TRANSCRIBING MARINERS	\$ 1,072.50
2000179	AMERICAN THERMOFORM CORPORATION	\$ 16,087.50
2000180	CHAVEZ, GUSTAVO	\$ 350.00
2000181	HOLLOWAY, STACY	\$ 100.00
2000182	VERIZON FEDERAL INC	\$ 12.00
2000183	FRONTIER COMMUNICATIONS	\$ 43,100.00
2000184	US BANK CORPORATE PMT SYSTEMS	\$ 1,000.00
2000185	ULINE	\$ 4,290.00
2000186	TRANSCRIBING MARINERS	\$ 5,362.50
2000187	SOUTHWEST PLASTIC BINDING & LAMINATING	\$ 536.25
2000190	US BANK CORPORATE PMT SYSTEMS	\$ 4,290.00
2000191	AMERICAN THERMOFORM CORPORATION	\$ 21,450.00
2000194	STAPLES BUSINESS ADVANTAGE	\$ 1,048.67
2000196	SANDY, HANNAH	\$ 100.00
2000198	PHARMEDIX	\$ 5,000.00
2000200	MCKESSON MEDICAL-SURGICAL GOVERNMENT SOLUTIONS INC	\$ 5,001.00
2000201	GLOBAL PROTECTION CORP	\$ 160.00
2000220	US BANK CORPORATE PMT SYSTEMS	\$ 49.50

Purchase Order Report
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PO#	Supplier Name	Amount
2000222	DAILY JOURNAL CORPORATION	\$ 500.00
2000225	US BANK CORPORATE PMT SYSTEMS	\$ 1,188.00
2000227	HEALTH SERVICES ASSOCIATION CALIFORNIA COMM COLLEGES	\$ 175.00
2000236	GALLS INC	\$ 15,000.00
2000239	AUTO ZONE	\$ 700.00
2000243	HOME DEPOT, THE	\$ 2,000.00
2000244	GRAYBAR ELECTRIC CO INC	\$ 2,000.00
2000245	CDW LLC	\$ 12,257.95
2000246	DELL COMPUTER COMPANY	\$ 6,074.60
2000247	DELL COMPUTER COMPANY	\$ 39,717.01
2000250	CDW LLC	\$ 1,269.52
2000251	RIVERSIDE, COUNTY OF	\$ 495.65
2000252	STAPLES BUSINESS ADVANTAGE	\$ 58.24
2000253	US BANK CORPORATE PMT SYSTEMS	\$ 118.53
2000257	SOUTHERN CALIFORNIA FOOTBALL ASSOCIATION	\$ 2,400.00
2000258	WAXIE SANITARY SUPPLY	\$ 150,000.00
2000259	CHEM-PAK	\$ 7,000.00
2000260	AUTO ZONE	\$ 200.00
2000264	GRAINGER INC	\$ 5,000.00
2000265	HOME DEPOT, THE	\$ 1,000.00
2000266	EWING IRRIGATION PRODUCTS	\$ 7,000.00
2000267	BURRTEC WASTE GROUP INC	\$ 200.00
2000268	US POSTAL SERVICE	\$ 1,000.00
2000269	INLAND PRESORT & MAILING SRVS	\$ 3,000.00
2000271	US BANK CORPORATE PMT SYSTEMS	\$ 349.00
2000273	FOLLETT HIGHER EDUCATION GROUP INC	\$ 19,581.30
2000275	SAN BERNARDINO CCD	\$ 3,000.00
2000277	XEROX CORPORATION	\$ 5,691.00
2000279	PRINT & FINISHING SOLUTIONS	\$ 23,180.00
2000280	ALLIED REFRIGERATION INC	\$ 1,500.00
2000281	NUTRIEN AG SOLUTIONS INC	\$ 1,500.00
2000282	EWING IRRIGATION PRODUCTS	\$ 1,500.00
2000283	INTERSTATE BATTERY SYSTEM OF SOUTHERN CALIFORNIA INC	\$ 2,500.00
2000285	INLAND EMPIRE ATHLETIC CONFERENCE	\$ 7,500.00
2000286	WAXIE SANITARY SUPPLY	\$ 66,500.00
2000290	FEDERAL EXPRESS	\$ 350.00
2000295	BENSON, LORI	\$ 2,000.00
2000302	SAN BERNARDINO COUNTY	\$ 466.00
2000308	FRONTIER COMMUNICATIONS	\$ 500.00
2000309	US BANK CORPORATE PMT SYSTEMS	\$ 5,000.00
2000310	ACOUSTICAL MATERIAL SERVICES	\$ 2,000.00
2000311	HOME DEPOT, THE	\$ 8,000.00
2000312	AIRGAS USA LLC	\$ 1,000.00
2000313	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC	\$ 10,000.00
2000314	HOUR GLASS & MIRROR INC	\$ 500.00

Purchase Order Report
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PO#	Supplier Name	Amount
2000315	GRAINGER INC	\$ 4,000.00
2000316	INLAND LIGHTING SUPPLIES	\$ 20,000.00
2000317	REDLANDS PAINT	\$ 6,000.00
2000318	AAA ELECTRIC MOTOR SALES & SERVICE	\$ 1,000.00
2000320	US BANK CORPORATE PMT SYSTEMS	\$ 5,000.00
2000321	SQUIRES LUMBER COMPANY INC.	\$ 4,000.00
2000322	JOHNSTONE SUPPLY	\$ 9,000.00
2000323	PACWEST AIR FILTER LLC	\$ 15,000.00
2000324	INLAND EMPIRE ATHLETIC CONFERENCE	\$ 7,500.00
2000338	LIEBERT CASSIDY WHITMORE	\$ 3,570.00
2000345	CINTAS CORPORATION	\$ 2,000.00
2000349	STAPLES BUSINESS ADVANTAGE	\$ 1,221.33
2000350	US BANK CORPORATE PMT SYSTEMS	\$ 416.00
2000353	US FOODS INC	\$ 19,500.00
2000354	STATER BROS MARKETS	\$ 2,500.00
2000355	US BANK CORPORATE PMT SYSTEMS	\$ 1,500.00
2000356	J. E. HALLIDAY SALES INC	\$ 2,500.00
2000357	CINTAS CORPORATION	\$ 1,500.00
2000360	STAPLES BUSINESS ADVANTAGE	\$ 334.43
2000361	STAPLES BUSINESS ADVANTAGE	\$ 185.22
2000362	STAPLES BUSINESS ADVANTAGE	\$ 236.27
2000363	HUNTINGTON HARDWARE CO INC	\$ 3,000.00
2000364	SAN BERNARDINO COUNTY	\$ 26,937.50
2000365	HOME DEPOT, THE	\$ 1,500.00
2000366	ASSOCIATION OF COLLEGE AND UNIVERSITY PRINTERS	\$ 250.00
2000367	STATER BROS MARKETS	\$ 250.00
2000368	DELL COMPUTER COMPANY	\$ 6,159.48
2000369	LANCER SALES USA INC	\$ 432.60
2000370	PHARMEDIX	\$ 10,000.00
2000373	GLAXOSMITHKLINE PHARMACEUTICAL	\$ 1,000.00
2000374	US BANK CORPORATE PMT SYSTEMS	\$ 154.00
2000376	STUDENT INSURANCE	\$ 39.60
2000379	BURRTEC WASTE GROUP INC	\$ 36,500.00
2000380	US BANK CORPORATE PMT SYSTEMS	\$ 101.00
2000381	ACCREDITING COMMISSION FOR COMM & JUNIOR COLLEGES	\$ 25,593.00
2000382	ARS ENTERPRISES INC	\$ 2,976.00
2000383	CROWN ACE HARDWARE	\$ 1,000.00
2000384	FEDERAL EXPRESS	\$ 400.00
2000387	CHERRY VALLEY NURSERY AND LANDSCAPE SUPPLY	\$ 500.00
2000389	MCKESSON MEDICAL-SURGICAL GOVERNMENT SOLUTIONS INC	\$ 4,000.00
2000390	FLYERS ENERGY LLC	\$ 14,000.00
2000391	INLAND LIGHTING SUPPLIES	\$ 3,500.00
2000392	B'S POOL SERVICE	\$ 22,000.00
2000393	STATER BROS MARKETS	\$ 65.00
2000394	MASON'S SAW & LAWNMOWER SERVICE	\$ 500.00

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PO#	Supplier Name	Amount
2000395	MONTGOMERY HARDWARE CO	\$ 2,000.00
2000396	AMERICAN ASSOCIATION OF UNIVERSITY WOMEN INC	\$ 175.00
2000397	SAN BERNARDINO CCD	\$ 10,000.00
2000398	LESLIES POOLMART INC	\$ 4,000.00
2000399	US BANK CORPORATE PMT SYSTEMS	\$ 3,750.00
2000400	AMERICAN SAFETY AND HEALTH INSTITUTE	\$ 500.00
2000401	US BANK CORPORATE PMT SYSTEMS	\$ 400.00
2000402	PRO PIPE	\$ 1,500.00
2000403	REDLANDS-YUCAIPA RENTALS	\$ 1,000.00
2000404	US BANK CORPORATE PMT SYSTEMS	\$ 17,750.00
2000406	FARZANEH, FARRAH	\$ 700.00
2000407	NGUYEN, MICHAEL	\$ 500.00
2000408	HISPANIC ASSOCIATION OF COLLEGES AND UNIVERSITIES	\$ 2,937.50
2000409	LEVESQUE, ROBERT	\$ 2,155.00
2000410	KI INCORPORATED	\$ 48,981.00
2000411	KI INCORPORATED	\$ 460,499.29
2000412	DAILY JOURNAL CORPORATION	\$ 2,000.00
2000413	STAPLES BUSINESS ADVANTAGE	\$ 294.44
2000416	HOME DEPOT, THE	\$ 3,000.00
2000418	US BANK CORPORATE PMT SYSTEMS	\$ 2,000.00
2000419	GRAINGER INC	\$ 1,000.00
2000420	STATEWIDE TRAFFIC SAFETY AND SIGNS	\$ 1,000.00
2000423	HOBBY LOBBY	\$ 1,200.00
2000425	KAPLAN SCHOOL SUPPLY CORP	\$ 15,000.00
2000426	DISCOUNT SCHOOL SUPPLY	\$ 10,000.00
2000427	LAKESHORE LEARNING MATERIALS	\$ 15,000.00
2000428	CM SCHOOL SUPPLY CO	\$ 20,000.00
2000429	VERIZON WIRELESS	\$ 540.00
2000432	VERIZON WIRELESS	\$ 1,500.00
2000434	HIGHLAND GUNS	\$ 334.05
2000437	CINTAS CORPORATION	\$ 1,500.00
2000439	FASTSIGNS	\$ 500.00
2000442	SOUTHERN CALIFORNIA EDISON CO	\$ 83,000.00
2000445	AT&T	\$ 3,120.00
2000448	AT&T	\$ 900.00
2000450	AUTO ZONE	\$ 200.00
2000451	H L DALIS INC	\$ 1,000.00
2000452	HOME DEPOT, THE	\$ 1,000.00
2000455	ALDER, MICHAEL	\$ 200.00
2000456	GROFF, RICK	\$ 250.00
2000457	GEBARA, ANDREW	\$ 150.00
2000458	SOLOMETO, RICHARD	\$ 150.00
2000459	KELLY PAPER COMPANY	\$ 50,000.00
2000460	CHEVRON & TEXACO CARD SERVICES	\$ 3,000.00
2000469	STAPLES BUSINESS ADVANTAGE	\$ 120.45

Purchase Order Report
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PO#	Supplier Name	Amount
2000471	SAN BERNARDINO CCD	\$ 8,000.00
2000475	STAPLES BUSINESS ADVANTAGE	\$ 393.56
2000476	STAPLES BUSINESS ADVANTAGE	\$ 171.12
2000477	ALLIED REFRIGERATION INC	\$ 9,000.00
2000478	FEDERAL EXPRESS	\$ 1,200.00
2000479	MCKESSON MEDICAL-SURGICAL GOVERNMENT SOLUTIONS INC	\$ 3,000.00
2000480	UNITED PARCEL SERVICE	\$ 2,000.00
2000482	US BANK CORPORATE PMT SYSTEMS	\$ 500.00
2000483	BURRTEC WASTE GROUP INC	\$ 4,000.00
2000485	FRONTIER COMMUNICATIONS	\$ 4,000.00
2000486	ENCORE LIGHTING INC	\$ 5,000.00
2000487	VERIZON WIRELESS	\$ 3,500.00
2000488	SOUTHERN CALIFORNIA GAS CO	\$ 5,000.00
2000489	CA COMM COLLEGE EXTENDED OPPORTUNITY PROGRAMS	\$ 3,100.00
2000490	RANCHO JANITORIAL SUPPLIES/CENTRAL SANITARY SUPPLY	\$ 3,000.00
2000499	PALOMAR MOUNTAIN PREMIUM SPRING WATER	\$ 500.00
2000500	ASSOCIATION OF COMMUNITY COLLEGE TRUSTEES	\$ 7,445.00
2000501	US BANK CORPORATE PMT SYSTEMS	\$ 1,000.00
2000502	VERIZON WIRELESS	\$ 600.00
2000503	FRONTIER COMMUNICATIONS	\$ 4,400.00
2000505	US BANK CORPORATE PMT SYSTEMS	\$ 330.00
2000507	US BANK CORPORATE PMT SYSTEMS	\$ 2,500.00
2000509	HOLLIMAN, ROANNE	\$ 2,000.00
2000510	JOYCE, ROXANE	\$ 1,000.00
2000511	LESTER, WENDY	\$ 1,000.00
2000512	VASQUEZ, TIMOTHY	\$ 1,000.00
2000513	RUBIO, EDUARDO	\$ 1,000.00
2000514	CAMPERO, LILIETH	\$ 500.00
2000516	AT&T	\$ 2,000.00
2000517	TAILORED BRANDS INC	\$ 403.62
2000518	US BANK CORPORATE PMT SYSTEMS	\$ 9,000.00
2000519	CALIFORNIA PUBLIC TELEVISION INC	\$ 1,000.00
2000520	JOSEPH WILLIAMS	\$ 1,000.00
2000521	GLORIA HARRISON	\$ 500.00
2000522	VIRICEL, ANNE	\$ 500.00
2000523	REYES, FRANK	\$ 2,000.00
2000524	SINGER, DONALD	\$ 2,000.00
2000525	HOUSTON, STEPHANIE	\$ 500.00
2000526	LONGVILLE, JOHN	\$ 500.00
2000527	BLANQUET, FRANCISCO	\$ 19.42
2000528	SIRCHIE	\$ 1,200.00
2000529	HOME DEPOT, THE	\$ 6,000.00
2000530	STATER BROS MARKETS	\$ 6,000.00
2000531	SMART & FINAL STORES CORP	\$ 3,000.00
2000532	AMERICAN COUNCIL ON EDUCATION	\$ 1,700.00

Purchase Order Report
August 8, 2019

PO#	Supplier Name	Amount
2000533	CALIFORNIA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS	\$ 600.00
2000535	SAN BERNARDINO, CITY OF	\$ 18,000.00
2000536	FRONTIER COMMUNICATIONS	\$ 22,500.00
2000552	KEENAN & ASSOCIATES	\$ 668,935.00
2000555	SHELL CREDIT CARD CENTER	\$ 7,000.00
2000556	CALIFORNIA DAIRY DISTRIBUTORS	\$ 18,000.00
2000557	INTERSTATE BATTERY SYSTEM OF SOUTHERN CALIFORNIA INC	\$ 1,000.00
2000558	STATER BROS MARKETS	\$ 5,000.00
2000559	US BANK CORPORATE PMT SYSTEMS	\$ 3,700.00
2000562	KNORR SYSTEMS INC	\$ 2,909.25
2000563	US BANK CORPORATE PMT SYSTEMS	\$ 5,000.00
2000564	STATER BROS MARKETS	\$ 5,000.00
2000565	US BANK CORPORATE PMT SYSTEMS	\$ 2,000.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Lawrence P. Strong, Director of Fiscal Services
DATE: August 8, 2019
SUBJECT: Quarterly Investment & Deposit Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

This report is submitted to the Board of Trustees pursuant to Government Code section 53646(b)(1) which states in part: "The treasurer or chief fiscal officer shall render a quarterly report to the chief executive officer, and/or the internal auditor and/or the legislative body of the local agency."

ANALYSIS

The report does not include funds deposited with the County of San Bernardino. Funds deposited with the County are subject to the County of San Bernardino Treasurer's Statement of Investment Policy and are available for review in the San Bernardino Community College District Fiscal Services office.

This report also does not include the General Fund, which is submitted to the Board of Trustees on a monthly basis in the information item, General Fund Cash Flow Analysis.

All other funds are managed in accordance with the District Investment Policy. Sufficient funds and projected incomes are available to meet the cash flow and expenditure needs of the District for the next six months.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications associated with this item.



Quarterly Investment & Deposit Report

Quarter Ending June 30, 2019

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Account	Amount	Interest	Type	Institution
General Fund				
Clearing Account	\$ 676,467.71	0.00	Checking	Citizens Business Bank, San Bernardino CA
Revolving Cash/Flex Fund	\$ 178,002.41	0.00	Checking	Citizens Business Bank, San Bernardino CA
	<u>\$ 854,470.12</u>			
Bond Fund (#256245)				
	\$ 35,686,958.19		Investment	Bank of New York Mellon, Los Angeles CA
PERS/STRS Investment	\$ 80,318,458.89		Investment	Public Agency Retirement Services, Newport Beach, CA
OPEB Investment Trust	\$ 8,807,081.04		Investment	Benefit Trust Company
	<u>\$ 124,812,498.12</u>			
Enterprise Funds				
Cafeteria	\$ 298,204.69	0.00	Checking	Citizens Business Bank, San Bernardino CA
Cafeteria	\$ 20,153.50	0.00	Checking	Bank of America, Colton CA
	<u>\$ 318,358.19</u>			
Internal Service Funds				
Workers Comp	\$ 120,000.00	0.05%	Checking	Union Bank, Los Angeles CA
Property & Liability	\$ 50,000.00	0.00	Checking	Bank of America, Concord CA
	<u>\$ 170,000.00</u>			
Trust Funds				
Financial Aid	\$ 55,386.31	0.05%	Checking	Citizens Business Bank, San Bernardino CA
Cal Grant Financial Aid	\$ 325,778.38	0.05%	Checking	Citizens Business Bank, San Bernardino CA
NDSL/Perkins	\$ 13,633.40	0.00	Checking	Citizens Business Bank, San Bernardino CA
Scholarships	\$ 98,646.44	0.00%	Checking	Citizens Business Bank, San Bernardino CA
Emergency Loan	\$ 18,312.03	0.00	Checking	Citizens Business Bank, San Bernardino CA
ASB, Student Rep. Fee & Clubs/Trusts	\$ 932,594.14	0.00	Checking	Citizens Business Bank, San Bernardino CA
CHC Clubs/Trust & ASB	\$ 10,600.88	0.00	Checking	Bank of America/Citizens Business Bank
	<u>\$ 1,454,951.58</u>			
Total Checking, Savings & Investments	<u>\$ 127,610,278.01</u>			

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Bruce Baron, Chancellor
REVIEWED BY: Jose F. Torres, Executive Vice Chancellor
PREPARED BY: Kristina Hannon, Executive Director, Human Resources
DATE: August 8, 2019
SUBJECT: Resignations & Retirements

RECOMMENDATION

This item is for information only.

OVERVIEW

In accordance with Board Policies 2430 and 7350 the Chancellor or designee is authorized by the Board of Trustees to accept the retirement or resignation of any employee.

ANALYSIS

The employees on the attached list have submitted in writing their intention to either retire or resign.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications associated with this board item.



Resignations & Retirements

Presented for Information August 8, 2019

[v.7.20.2019.p.1|1]

Resignations	Years of Service	Last Date of Employment
Harwood-Modrak, Shaina Account Clerk II CHC Resource Development	0.5	7/25/19

Retirements	Years of Service	Last Date of Employment
Cairns, Eunice Faye Secretary II SBVC Health Services	5.0	10/1/19