



Meeting of the Board of Trustees
August 8, 2019
4:00 p.m. (Closed Session); 5:00 p.m. (Public Meeting)
SBCCD Boardroom
114 S. Del Rosa Dr., San Bernardino, CA 92408

MINUTES

MEMBERS PRESENT

John Longville, President
Joseph Williams, Clerk
Gloria Macías Harrison, Trustee
Dr. Stephanie Houston, Trustee
Frank Reyes, Trustee
Dr. Donald L. Singer, Trustee
Elijah Gerard, CHC Student Trustee (arrived at 5:08pm)
Maritza Mariscal-Medina, SBVC Student Trustee (arrived at 5:08pm)

ABSENT

Dr. Anne L. Viricel, Vice President

ADMINISTRATORS PRESENT

Bruce Baron, Chancellor
Jose Torres, Executive Vice Chancellor
Diana Rodriguez, SBVC President
Kevin Horan, CHC President

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE

President Longville called the meeting to order at 4:00pm. Trustee Reyes led the pledge of allegiance.

2. ANNOUNCEMENT OF CLOSED SESSION ITEMS

- 2.1. Conference with Labor Negotiators
Government Code 54957.6
Agency Representative: Bruce Baron – CSEA, CTA, Management/Supervisors, and Confidential Employees
- 2.2. Public Employee Discipline/Dismissal/Release/Non Re-Employment
Government Code 54957
(2 cases)
- 2.3. Conference with Legal Counsel – Anticipated Litigation
Government Code 54956.9(d)(2)
(2 cases)
- 2.4. Conference with Legal Counsel – Existing Litigation
Government Code 54956.9(e)(3) (1 case)
Workers Compensation Claim #551119
- 2.5. Conference with Real Property Negotiator pursuant to Government Code section 54956.8
 - Properties: 1888 East Highland Avenue, San Bernardino CA (Property)
 - Negotiating Parties: San Bernardino Community College District (Proposed Buyer), Real Property Negotiators Bruce Baron, Chancellor; Jose F. Torres, Executive Vice Chancellor; Richard Galope, Vice Chancellor Workforce Development, Advancement & Media Systems

- Under Negotiation: Instruction to Proposed Buyer's Real Property Negotiators will concern price and terms of payment associated with the possible purchase of the identified Property.

2.6. Public Employee Performance Evaluation
Government Code 54957(b)(1)
Title: Chancellor

3. **PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

None.

4. **CONVENE CLOSED SESSION**

Closed session convened at 4:05pm.

5. **RECONVENE PUBLIC MEETING**

Public meeting reconvened at 5:02pm.

6. **REPORT OF ACTION IN CLOSED SESSION**

- The Board unanimously separated employee #24245 from employment pursuant to a resignation agreement and general release. Under the terms of the agreement the employee resigned employment with the District effective July 11, 2019 and executed a general waiver and release of claims. In exchange, the employee shall receive a onetime lump sum payment of \$330,000.
- The Board unanimously took action to approve settlement authority of Workers Comp Claim #551119 with employee #6445.
- In closed session, the Board unanimously took action to approve the release of probationary employee #29805 from the position of college police officer.

7. **PUBLIC COMMENTS ON AGENDA ITEMS**

None.

8. **PRESENTATIONS**

8.1. None

9. **REPORTS**

- 9.1. Board Committee Reports (p7)
- Trustee Harrison gave a brief report from the BOT Finance Committee.
 - Trustee Reyes reported the receipt of \$35 million for the CTE Building at SBVC.
- 9.2. Board Information Requests (p10)
- 9.3. Good News (p13)
- 9.4. San Bernardino Valley College Academic Senate
- Celia Huston gave a brief report for SBVC Academic Senate
- 9.5. San Bernardino Valley College Classified Senate
- 9.6. San Bernardino Valley College Associated Students
- 9.7. Crafton Hills College Academic Senate
- 9.8. Crafton Hills College Classified Senate
- 9.9. Crafton Hills College Associated Students
- 9.10. CSEA
- Kevin Palkki reported for CSEA.
- 9.11. CTA

10. APPROVAL OF MINUTES

10.1. July 11, 2019 (p14)

Trustee Gerard moved approval. Trustee Houston seconded the motion to approve the minutes of July 11, 2019.

AYES: Longville, Williams, Harrison, Houston, Reyes, Singer, Gerard, Mariscal

NOES: None

ABSENT: Viricel

ABSTENTIONS: None

11. CONSENT AGENDA

The Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Board at one time without discussion. Any member of the Board, staff member or citizen may request that an item be removed from this section for discussion.

Instruction/Student Services

11.1 None

Human Resources

11.2 Adjunct and Substitute Academic Employees (p20)

11.3 Appointment of Temporary Academic Employees (p22)

11.4 Non-Instructional Pay for Academic Employees (p24)

11.5 Salary Advancement for Academic Employees (p35)

11.6 Payment of Stipends (p37)

11.7 Appointment of District Employees (p39) – Amended to include the employee listed below to the list of District appointments:

	Start Date	Salary Schedule, Range & Step	Rate	New or Replacing	Fund	Live Scan Clearance
Jacques, Paul Theater Arts Instructor CHC Theater Arts	8/15/19	Academic TBD*	TBD*	T. Bryant	Theater Arts General Fund	TBD*

11.8 Employee Promotions (p41)

11.9 Employee Transfers (p43)

11.10 Appointment of Interim Managers (p45)

11.11 Classification Study Findings for Managers (p47)

11.12 Management and or Confidential Job Descriptions (p49)

11.13 Management Tuition Reimbursement (p59)

Business & Fiscal Services

11.14 Individual Memberships (p60)

11.15 2019-2020 District and Chancellor Goals (p62)

11.16 District & College Expenses (p65) – Amended to include the expense shown below to the list of district and college expenses:

Site: SBVC Event: Fall 2019 Adjunct Orientation Date of Event: 8/14/19	Item Being Purchased: Meals, refreshments, and supplies. Total Estimated Cost: \$7,000.00 Funding Source: Instruction Office General Fund
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11.17 Travel Requests (p68) – Amended to include the travel shown below to the list of travel requests:

Site: District Department: Board of Trustees Conference Name: Congressional Black Caucus Foundation Annual Legislative Conference Travel Dates: 9/10/2019 - 9/15/2019 City, State: Washington, DC Estimated Cost Per Person: \$2500 Funding Source: Board of Trustees General Fund	Name: Joseph Williams Purpose: The CBCF Annual Legislative Conference (ALC) is the leading policy conference on issues impacting African Americans and the global black community. Thought leaders, legislators and concerned citizens engage on economic development, civil and social justice, public health and education issues. More than 10,000 people attend 100 public policy forums and much more. Join subject experts, industry leaders, elected officials and citizen activists to explore today's issues from an African-American perspective.
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~~11.18 — Contracts at or Above \$92,600 (p70)-Item pulled for separate action.~~

11.19 Sole Source Purchases from Johnson Controls Fire Protection (p73)

11.20 Surplus Property (p74)

11.21 Vacation Payout (p77)

11.22 Amended 2019-2020 Academic Calendar (p78)

11.23 Additional PARS Pension Rate Stabilization Trust (PRST) account for the Empire Network Endowment investment to separate the current investment into two accounts (p81)

Facilities

11.24 — None

Trustee Harrison moved approval. Trustee Singer seconded the motion to approve the consent agenda as amended.

AYES: Longville, Williams, Harrison, Houston, Reyes, Singer, Gerard, Mariscal

NOES: None

ABSENT: Viricel

ABSTENTIONS: None

ITEMS PULLED FROM CONSENT FOR SEPARATE ACTION

11.18 Contracts at or Above \$92,600.

Trustee Longville moved approval. Trustee Singer seconded the motion to approve contracts at or above \$92,600.

AYES: Longville, Williams, Harrison, Reyes, Singer, Gerard, Mariscal

NOES: None

ABSENT: Viricel

ABSTENTIONS: Houston

12. **ACTION AGENDA**

12.1 – Approval of Employment Contract for the Chancellor

Trustee Harrison moved to table item 12.1. Trustee Singer seconded the motion.

AYES: Longville, Williams, Harrison, Houston, Reyes, Singer, Gerard, Mariscal

NOES: None

ABSENT: Viricel

ABSTENTIONS: None

13. **INFORMATION ITEMS**

13.1. Applause Cards (p82)

13.2. Budget Report (p86)

Asked the BOT to review the budget report to ensure clear understanding. The request was to make the budget more understandable (i.e fund balance, overall condition of the district, where we are at a glance).

13.3. CHC-YCJUSD CCAP (p107)

13.4. Clery Report (p122)

13.5. Contracts Below \$92,600 (p124)

13.6. District Volunteers (p135)

13.7. General Fund Cash Flow Analysis (p154)

13.8. Measure M and Local Hire (p156)

13.9. MOUs between SBCCD and the CSEA (p182)

13.10. Professional Expert, Short-Term, and Substitute Employees (p186)

13.11. Purchase Orders (p194)

13.12. Quarterly Investment & Deposit Report (p203)

13.13. Resignations and Retirements (p205)

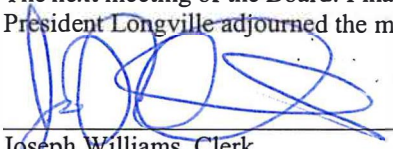
14. **PUBLIC COMMENT ON NON-AGENDA ITEMS**

None.

15. **ADJOURN**

The next meeting of the Board: Final Budget Study Session on August 29, 2019, at 12pm.

President Longville adjourned the meeting at 5:44pm.



Joseph Williams, Clerk
SBCCD Board of Trustees