

Study Session of the Board of Trustees

AGENDA

November 7, 2019 Study Session 12:00 – 2:00 p.m. SBCCD Boardroom 550 E. Hospitality Ln., Suite 200, San Bernardino, CA 92408

1. <u>CALL TO ORDER – PLEDGE OF ALLEGIANCE</u>

2. PUBLIC COMMENTS

The San Bernardino Community College Board of Trustees offers an opportunity for the public to address the Board on any agenda item prior to or during the Board's consideration of that item. Matters not appearing on the agenda will be heard after the board has heard all action agenda items. Comments must be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the Board may ask staff to review a matter or may ask that a matter be put on a future agenda. As a matter of law, members of the Board may not discuss or take action on matters raised during public comment unless the matters are properly noticed for discussion or action in Open Session. Anyone who requires a disability-related modification or accommodation in order to participate in the public meeting should contact the Chancellor's Office at (909) 382-4091 as far in advance of the Board meeting as possible.

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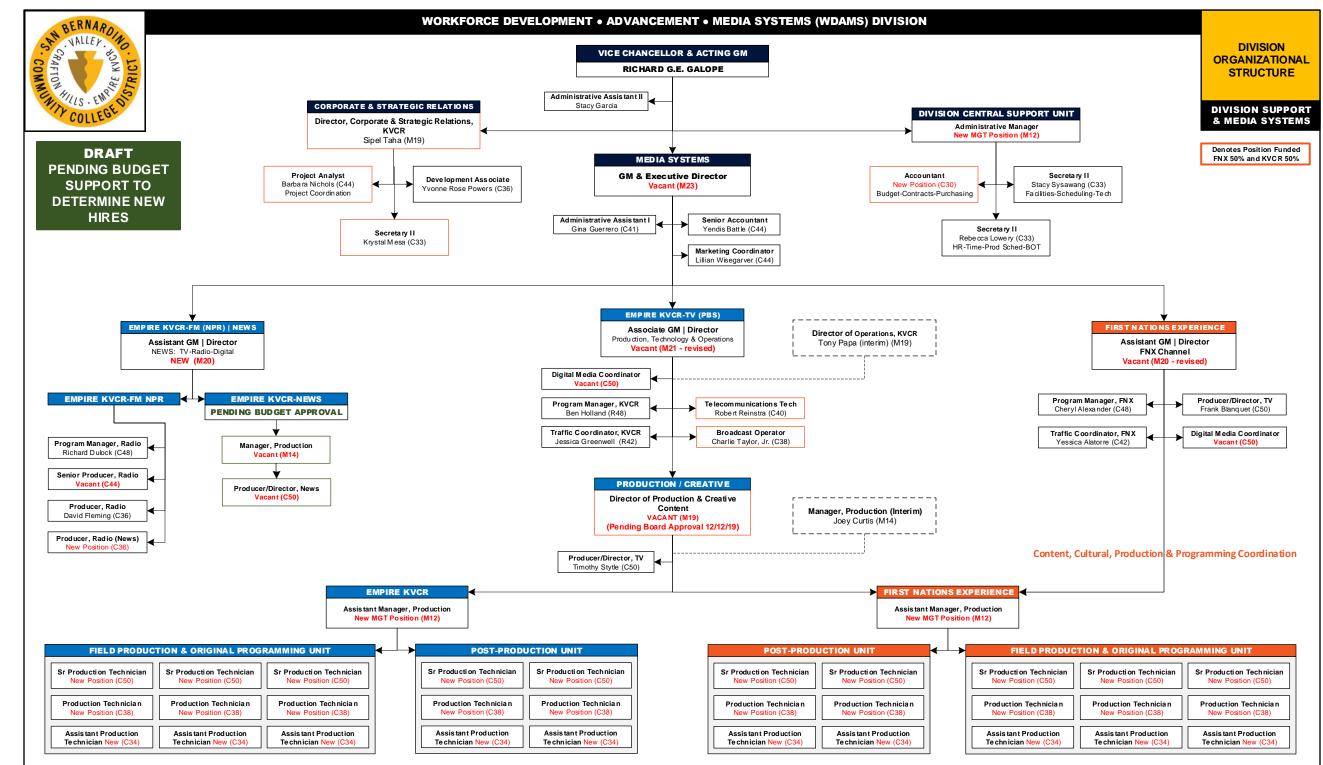
3. <u>EMPIRE KVCR UPDATE</u>

Presenter: Richard Galope, Vice Chancellor

- Organizational Chart (p2)
- Balance Sheet (p3)
- Statement of Revenues and Expenditures (p4)
- Cash Flow Projection (p5)
- Budget 5-Year Projection (p6)

4. ADJOURN

The next meeting of the Board: Business Meeting November 14, 2019, at 4pm



NOVEMBER 1, 2019

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT KVCR BALANCE SHEET AS OF SEPTEMBER 30, 2019

Assets	Sep. 30, 2019	Sep. 30, 2018
Cash in County Treasury	361,932	(35 <i>,</i> 926)
Accounts Receivable	3,217	9,978
Prepaid Expenses	148,889	139,418
Total Assets	514,038	113,471
Liabilities		
Accounts Payable	446,032	77,745
Interfund Borrowing	-	(24,606)
Temporary Loan	600,000	-
Deferred Income	309,898	92,918
Health and Welfare	31,483	15,433
State Unemployment Insurance	117	113
Workers Compensation	3,250	1,635
Other Miscellaneous Liabilities	573	-
Total Liabilities	1,391,353	163,238
Fund Balance (September 30)	(877,315)	(49,768)
Proposed Transfer	2,202,948	-
Adjusted Fund Balance	1,325,633	(49,768)

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT KVCR (FUND 74) STATEMENT OF REVENUES AND EXPENDITURES FOR THE THREE MONTHS ENDED SEPTEMBER 30, 2019

Revenues	Budget FY2019	Actual Year Ended 6/30/2019	Variance to 2019 Budget F/(U)	Budget FY2020	Actual (YTD) 9/30/2020
PERS On-behalf Contribution	-	81,607	81,607	-	-
Rentals and Leases	850,000	576,261	(273,739)	650,000	2,003
Interest Income	1,500	10,940	9,440	-	3,085
Community Service GrantCPB	755,000	542,181	(212,819)	850,000	-
Other Grants	108,356	107,188	(1,168)	-	-
Underwriting	-	-	-	250,000	-
Other Revenue	61,200	2,087	(59,113)	110,000	-
Transfers InFCC	2,004,000	1,550,000	(454,000)	-	-
Transfers InFoundation (pledges)	1,100,319	650,000	(450,319)	1,150,000	-
Transfers In\$9.4M PARS Endowment	-	-	-	489,853	-
Transfers InOther (balance of \$5M)	-	-	-	220,000	-
Total Revenue	4,880,375	3,520,264	(1,360,112)	3,719,853	5,088
Expenditures					
Classified Salaries	1,895,760	1,895,853	(93)	1,504,553	312,311
Employee Benefits	623,161	660,519	(37,357)	710,925	127,489
Books and Supplies	33,250	9,221	24,029	89,000	(1)
Services and Operating Expenditures	2,191,657	1,677,541	514,117	2,466,665	4,991
Capital Outlay	140,000	80,430	59,570	498,525	-
Total Expenditures	4,883,829	4,323,564	560,265	5,269,668	444,790
Revenues Less Expenditures	(3,454)	(803,300)	- (799,847)	(1,549,815)	(439,702)
Proposed Transfer	-	-	-	2,202,948	-
Adjusted Revenue Less Expenses	(3,454)	(803,300)	(799,847)	653,133	(439,702)

F Favorable variance to budget

U Unfavorable variance to budget

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT KVCR (FUND 74) CASH FLOW PROJECTION THROUGH FISCAL YEAREND 2020

	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Beginning Cash Balance	(388,966)	343,456	2,380,493	2,397,915	1,882,004	1,721,093	1,215,182	699,271
Receipts								
Pledges (Radio and TV)	383,333	-	383,333	-	-	-	-	383,334
Underwriting			125,000					125,000
Corporation for Public Broadcasting	645,000	-	-	-	205,000	-	-	-
Tower Lease		300,000			150,000			150,000
Studio/Equipment Rental			25,000					25,000
Production Services Income		50,000						50,000
Storage Income						10,000		
Earnings on PARS Endowment	61,232	61,232	61,232	61,232	61,232	61,232	61,232	61,232
Balance of \$5M due KVCR	220,000	-	-	-	-	-	-	-
FCC FundsProposed Transfer In		2,202,948	-	-	-	-	-	-
Total Receipts	1,309,565	2,614,180	594,565	61,232	416,232	71,232	61,232	794,566
Disbursements								
Classified Salaries	130,797	130,797	130,797	130,797	130,797	130,797	130,797	130,797
Benefits	65,487	65,487	65,487	65,487	65,487	65,487	65,487	65,487
Supplies & Materials	11,125	11,125	11,125	11,125	11,125	11,125	11,125	11,125
Other Expenses & Services	307,418	307,418	307,418	307,418	307,418	307,418	307,418	307,418
Capital Outlay	62,316	62,316	62,316	62,316	62,316	62,316	62,316	62,316
Total Disbursements	577,143	577,143	577,143	577,143	577,143	577,143	577,143	577,143
Increase/(Decrease) in Cash Balance	732,422	2,037,037	17,422	(515,911)	(160,911)	(505,911)	(515,911)	217,423
Estimated Ending Cash Balance	343,456	2,380,493	2,397,915	1,882,004	1,721,093	1,215,182	699,271	916,694

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		KCVR - FY 2020							KVCR + FNX
		GENERAL							
	DESCRIPTION	SUPPORT	TV (PBS)	RADIO (NPR)	NEWS	DIGITAL	TOTAL	FY 2020	FY 2020
	Revenues:								
1	Corporation for Public Broadcasting Grant		850,000				850,000		850,000
2	NEA/NEH/Other Grants						-		-
3	Pledges						-		-
4	Underwriting		100,000	150,000			250,000		250,000
5	New Initiatives:						-		-
6	Tower Lease		600,000				600,000		600,000
7	4th Channel (Kids)						-		-
8	Studio/Equipment Rental		50,000				50,000		50,000
9	Production Services		100,000				100,000		100,000
10	Storage	10,000					10,000		10,000
11	San Manuel Grant						-	2,500,000	2,500,000
12	Tribal Sponsorships						-	250,000	250,000
13	Total Revenues	10,000	1,700,000	150,000	-	-	1,860,000	2,750,000	4,610,000
	Expanditures								
	Expenditures Classified Salaries	212 001	010 000	351,321	116 271	10 100	1 504 552	560 007	2,066,841
14 15	Benefits	212,901 99,537	813,833 420,843	130,642	116,371 54,303	10,128 5,600	1,504,553 710,925	562,287 293,891	1,004,815
16	Supplies & Materials	36,000	420,843	5,000	54,505	5,600	89,000	293,891	109,000
17	Other Expenses & Services	15,000	48,000	524,420	- 290,000	- 80,000	2,466,665	960,144	3,426,809
18	Captial Outlay	15,000	25,400	18,500	400,000	54,625	498,525	900, 144	498,525
	Total Expenditures	363,437	2 ,865,321	1,029,883	860,674	150,353	5,269,668	1,836,322	7,105,990
19	Total Expericitures	303,437	2,005,321	1,029,003	000,074	150,353	5,209,000	1,030,322	7,105,990
20	Net Increase (Decrease) in Fund Balance Before Transfers	(353,437)	(1,165,321)	(879,883)	(860,674)	(150,353)	(3,409,668)	913,678	(2,495,990)
	Transfers								
21	Earnings on Endowment from PARS (After Line 27)	489,853					489,853		489,853
22	Earnings on \$9.0M Endowment from PARS	400,000					-00,000	450,000	450,000
23	Other (balance of \$5M)	220,000					220,000	400,000	220,000
24	Transfers in from Inland Futures Foundation (pledges)	220,000	650,000	500,000			1,150,000		1,150,000
25	Total Transfers	709,853	650,000	500,000	-	-	1,859,853	450,000	2,309,853
		,	,	,			.,,	,	_,,
	Net Increase(Decrease) in Fund Balance - After Transfers	356,415	(515,321)	(379,883)	(860,674)	(150,353)	(1,549,815)	1,363,678	(186,137)
	FCC funds (\$12 Million Principal)	2,202,948					2,202,948		2,202,948
	Estimated Beginning Fund Balance July 1, 20XX						(653,133)	668,076	14,943
	Estimated Ending Fund Balance June 30, 20XX						(0)	2,031,754	2,031,754
							· /		

Copy of KVCR FNX Budget 5-Year Projection Final (002).xlsx

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		KCVR - FY 2021							KVCR + FNX
		GENERAL							
	DESCRIPTION	SUPPORT	TV (PBS)	RADIO (NPR)	NEWS	DIGITAL	TOTAL	FY 2021	FY 2021
	Revenues:								
1	Corporation for Public Broadcasting Grant		850,000				850,000		850,000
2	NEA/NEH/Other Grants		250,000				250,000		250,000
3	Pledges						-		-
4	Underwriting		100,000	150,000			250,000		250,000
5	New Initiatives:						-		-
6	Tower Lease		700,000				700,000		700,000
7	4th Channel (Kids)		350,000				350,000		350,000
8	Studio/Equipment Rental		125,000				125,000		125,000
9	Production Services		200,000				200,000		200,000
10	Storage	50,000					50,000		50,000
11	San Manuel Grant						-	2,000,000	2,000,000
12	Tribal Sponsorships						-	750,000	750,000
13	Total Revenues	50,000	2,575,000	150,000	-	-	2,775,000	2,750,000	5,525,000
	Expenditures								
14	Classified Salaries	376,424	1,527,714	390,317	352,718	63,459	2,710,632	1,487,090	4,197,722
15	Benefits	180,797	798,551	156,536	164,623	35,429	1,335,936	804,709	2,140,645
16	Supplies & Materials	15,750	50,400	5,250	-	-	71,400	21,000	92,400
17	Other Expenses & Services	15,750	1,590,207	543,241	304,500	55,100	2,508,798	1,000,751	3,509,549
18	Captial Outlay	-	10,500	-	-	-	10,500		10,500
19	Total Expenditures	588,721	3,977,373	1,095,344	821,841	153,988	6,637,267	3,313,549	9,950,816
20	Net Increase (Decrease) in Fund Balance Before Transfers	(538,721)	(1,402,373)	(945,344)	(821,841)	(153,988)	(3,862,267)	(563,549)	(4,425,816)
	Transform								
	Transfers	070.050					070.050		070.050
21	Earnings on Endowment from PARS (After Line 27)	370,252					370,252	150.000	370,252
22	Earnings on \$9.0M Endowment from PARS						-	450,000	450,000
23	Other (balance of \$5M)		500.000				-		-
24	Transfers in from Inland Futures Foundation (pledges)		500,000	600,000			1,100,000	470.000	1,100,000
25	Total Transfers	370,252	500,000	600,000	-	-	1,470,252	450,000	1,920,252
26	Net Increase(Decrease) in Fund Balance - After Transfers	(168,469)	(902,373)	(345,344)	(821,841)	(153,988)	(2,392,015)	(113,549)	(2,505,564)
	FCC funds (\$12 Million Principal)	2,392,015	(302,373)	(343,344)	(021,041)	(155,500)	2,392,015	(113,349)	2,392,015
	Estimated Beginning Fund Balance July 1, 20XX	2,392,015						2 024 754	
							(0)	2,031,754	2,031,754
29	Estimated Ending Fund Balance June 30, 20XX						(0)	1,918,205	1,918,204

		KCVR - FY 2022							KVCR + FNX
		GENERAL							
	DESCRIPTION	SUPPORT	TV (PBS)	RADIO (NPR)	NEWS	DIGITAL	TOTAL	FY 2022	FY 2022
	Revenues:								
1	Corporation for Public Broadcasting Grant		850,000				850,000		850,000
2	NEA/NEH/Other Grants		500,000				500,000		500,000
3	Pledges						-		-
4	Underwriting		125,000	187,500			312,500		312,500
5	New Initiatives:		700.000				-		-
6	Tower Lease		700,000				700,000		700,000
1	4th Channel (Kids)		700,000				700,000		700,000
8	Studio/Equipment Rental		137,500				137,500		137,500
9	Production Services	50.000	300,000				300,000		300,000
10	Storage	50,000					50,000	1 500 000	50,000
11	San Manuel Grant						-	1,500,000	1,500,000
12	Tribal Sponsorships			(-	1,000,000	1,000,000
13	Total Revenues	50,000	3,312,500	187,500	-	-	3,550,000	2,500,000	6,050,000
	Expenditures								
14	Classified Salaries	384,893	1,562,088	399,100	360,654	64,887	2,771,622	1,520,549	4,292,171
15	Benefits	188,029	830,493	162,797	171,208	36,846	1,389,374	836,897	2,226,270
16	Supplies & Materials	16,538	52,920	5,513	-	-	74,970	22,050	97,020
17	Other Expenses & Services	16,538	1,484,318	563,003	467,725	54,455	2,586,038	1,043,389	3,629,427
18	Captial Outlay	-	11,025	-	-	-	11,025		11,025
19	Total Expenditures	605,997	3,940,844	1,130,412	999,587	156,188	6,833,028	3,422,885	10,255,913
20	Net Increase (Decrease) in Fund Balance Before Transfers	(555,997)	(628,344)	(942,912)	(999,587)	(156,188)	(3,283,028)	(922,885)	(4,205,913)
	Transfers								
21	Earnings on Endowment from PARS (After Line 27)	274,843					274,843		274,843
22	Earnings on \$9.0M Endowment from PARS						-	450,000	450,000
23	Other (balance of \$5M)						-		-
24	Transfers in from Inland Futures Foundation (pledges)		500,000	600,000			1,100,000		1,100,000
25	Total Transfers	274,843	500,000	600,000	-	-	1,374,843	450,000	1,824,843
26	Net Increase(Decrease) in Fund Balance - After Transfers	(281,155)	(128,344)	(342,912)	(999,587)	(156,188)	(1,908,186)	(472,885)	(2,381,071)
	FCC funds (\$12 Million Principal)	1,908,186					1,908,186		1,908,186
	Estimated Beginning Fund Balance July 1, 20XX	, ,					(0)	1,918,205	1,918,204
	Estimated Ending Fund Balance June 30, 20XX						0	1,445,320	1,445,320
								.,	.,,

		KCVR - FY 2023							KVCR + FNX
		GENERAL							
	DESCRIPTION	SUPPORT	TV (PBS)	RADIO (NPR)	NEWS	DIGITAL	TOTAL	FY 2023	FY 2023
	Revenues:								
1	Corporation for Public Broadcasting Grant		850,000				850,000		850,000
2	NEA/NEH/Other Grants		500,000				500,000		500,000
3	Pledges		400 500	004.075			-		-
4	Underwriting		162,500	234,375			396,875		396,875
5	New Initiatives:		700.000				-		-
6	Tower Lease		700,000				700,000		700,000
/	4th Channel (Kids)		1,400,000				1,400,000		1,400,000
8	Studio/Equipment Rental		151,250				151,250		151,250
9	Production Services	50.000	450,000				450,000		450,000
10	Storage	50,000					50,000	4 000 000	50,000
11	San Manuel Grant						-	1,000,000	1,000,000
12	Tribal Sponsorships						-	1,500,000	1,500,000
13	Total Revenues	50,000	4,213,750	234,375	-	-	4,498,125	2,500,000	6,998,125
	Expenditures								
14	Classified Salaries	393,553	1,597,235	408,079	368,769	66,347	2,833,983	1,554,762	4,388,745
15	Benefits	195,550	863,713	169,309	178,056	38,320	1,444,949	870,373	2,315,321
16	Supplies & Materials	17,364	55,566	5,788	-	-	78,719	23,153	101,871
17	Other Expenses & Services	17,364	1,711,333	583,753	335,711	70,278	2,718,440	1,088,158	3,806,598
18	Captial Outlay	-	11,576	-	-	-	11,576	.,,	11,576
19	Total Expenditures	623,832	4,239,424	1,166,929	882,536	174,944	7,087,666	3,536,445	10,624,111
20	Net Increase (Decrease) in Fund Balance Before Transfers	(573,832)	(25,674)	(932,554)	(882,536)	(174,944)	(2,589,541)	(1,036,445)	(3,625,986)
	Transfers								
21	Earnings on Endowment from PARS (After Line 27)	210,911					210,911		210,911
22	Earnings on \$9.0M Endowment from PARS	210,011						450,000	450,000
23	Other (balance of \$5M)						_	100,000	-
24	Transfers in from Inland Futures Foundation (pledges)		500,000	600,000			1,100,000		1,100,000
25	Total Transfers	210,911	500,000	600,000	-	-	1,310,911	450,000	1,760,911
		,	,	,			.,,	,	.,,
26	Net Increase(Decrease) in Fund Balance - After Transfers	(362,921)	474,326	(332,554)	(882,536)	(174,944)	(1,278,630)	(586,445)	(1,865,075)
	FCC funds (\$12 Million Principal)	1,278,630	,	(11-,11-)	(,)	(,)	1,278,630	(111,110)	1,278,630
	Estimated Beginning Fund Balance July 1, 20XX	,,,,					0	1,445,320	1,445,320
	Estimated Ending Fund Balance June 30, 20XX						(0)	858,875	858,874
							(•)	000,010	

		KCVR - FY 2024							KVCR + FNX	
	DESCRIPTION	GENERAL SUPPORT	TV (PBS)	RADIO (NPR)	NEWS	DIGITAL	TOTAL	FY 2024	FY 2024	
	DECOMINION		14 (1 86)		NEWO	DIGITAL	IUIAL	112024	112024	
	Revenues:									
1	Corporation for Public Broadcasting Grant		850,000				850,000		850,000	
2	NEA/NEH/Other Grants		500,000				500,000		500,000	
3	Pledges		,				-		-	
4	Underwriting		219,375	292,969			512,344		512,344	
5	New Initiatives:						-		-	
6	Tower Lease		700,000				700,000		700,000	
7	4th Channel (Kids)		1,750,000				1,750,000		1,750,000	
8	Studio/Equipment Rental		166,375				166,375		166,375	
9	Production Services		675,000				675,000		675,000	
10	Storage	50,000					50,000		50,000	
11	San Manuel Grant						-	500,000	500,000	
12	Tribal Sponsorships						-	2,000,000	2,000,000	
13	Total Revenues	50,000	4,860,750	292,969	-	-	5,203,719	2,500,000	7,703,719	
	Expenditures									
14	Classified Salaries	402,408	1,633,173	417,261	377,066	67,840	2,897,748	1,589,744	4,487,491	
15	Benefits	203,373	898,262	176,081	185,179	39,852	1,502,747	905,188	2,407,934	
16	Supplies & Materials	18,233	58,344	6,078	-	-	82,654	24,310	106,965	
17	Other Expenses & Services	18,233	1,794,780	605,541	352,497	70,392	2,841,442	1,135,166	3,976,608	
18	Captial Outlay	-	12,155	-	-	-	12,155		12,155	
19	Total Expenditures	642,246	4,396,714	1,204,961	914,741	178,084	7,336,746	3,654,408	10,991,153	
20	Net Increase (Decrease) in Fund Balance Before Transfers	(592,246)	464,036	(911,992)	(914,741)	(178,084)	(2,133,027)	(1,154,408)	(3,287,435)	
	Transfers									
21	Earnings on Endowment from PARS (After Line 27)	167,642					167,642		167,642	
22	Earnings on \$9.0M Endowment from PARS						-	450,000	450,000	
23	Other (balance of \$5M)		500.000				-		-	
24	Transfers in from Inland Futures Foundation (pledges)		500,000	600,000			1,100,000		1,100,000	
25	Total Transfers	167,642	500,000	600,000	-	-	1,267,642	450,000	1,717,642	
26	Net Increase(Decrease) in Fund Balance - After Transfers	(424,604)	964,036	(311,992)	(914,741)	(178,084)	(865,385)	(704,408)	(1,569,793)	
	FCC funds (\$12 Million Principal)	865,386					865,386		865,386	
28	Estimated Beginning Fund Balance July 1, 20XX						(0)	858,875	858,874	
	Estimated Ending Fund Balance June 30, 20XX						Ő	154,467	154,467	