



Meeting of the Board of Trustees

November 14, 2019

4:00 p.m. (Closed Session); 5:00 p.m. (Public Meeting)

SBCCD Boardroom

550 E. Hospitality Ln., Suite 200, San Bernardino, CA 92408

MINUTES

MEMBERS PRESENT

John Longville, President

Dr. Anne L. Viricel, Vice President

Gloria Macías Harrison, Trustee

Dr. Stephanie Houston, Trustee (departed at 5:18pm)

Frank Reyes, Trustee

Dr. Donald L. Singer, Trustee

Elijah Gerard, CHC Student Trustee (arrived at 4:57pm)

Maritza Mariscal-Medina, SBVC Student Trustee (arrived at 5:04pm)

ABSENT

Joseph Williams, Clerk

ADMINISTRATORS PRESENT

Bruce Baron, Chancellor

Jose Torres, Executive Vice Chancellor

Diana Rodriguez, SBVC President

Kevin Horan, CHC President

ADMINISTRATORS ABSENT

None

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE

President Longville called the meeting to order at 4:04pm. Trustee Viricel led the pledge of allegiance.

2. ANNOUNCEMENT OF CLOSED SESSION ITEMS

2.1. Conference with Labor Negotiators

Government Code 54957.6

Agency Representative: Bruce Baron – CSEA, CTA, Management/Supervisors, and Confidential Employees

2.2. Public Employee Discipline/Dismissal/Release/Non Re-Employment

Government Code 54957

(5 cases)

2.3. Conference with Legal Counsel – Anticipated Litigation

Government Code 54956.9(d)(2)

(1 case)

2.4. Conference with Legal Counsel – Existing Litigation

Government Code 54956.9(e)(3) or (d)(1) (Workers Comp Claim #559027)

- 2.5. Conference with Real Property Negotiator pursuant to Government Code section 54956.8
- Properties:
 - Sand Canyon Road, Yucaipa, 18.75 Acre Parcel
 - Pro-Swap-Meet, San Bernardino, 22.79 Total Acres
 - Negotiating Parties: San Bernardino Community College District (Proposed Buyer), Real Property Negotiators Bruce Baron, Chancellor; Jose F. Torres, Executive Vice Chancellor
 - Under Negotiation: Instruction to Proposed Buyer's Real Property Negotiators will concern price and terms of payment associated with the possible purchase of the identified Property.
- 2.6. Public Employee Performance Evaluation
Government Code 54957(b)(1)
Title: Chancellor

3. **PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

None.

4. **CONVENE CLOSED SESSION**

Closed session convened at 4:08pm.

5. **RECONVENE PUBLIC MEETING**

Public meeting reconvened at 5:05pm.

Without objection, the Board agreed to take item 8.1 out of order to hear the presentation to Mike Sola from Assemblymember Eloise Gomez Reyes.

8.1 Assemblymember Eloise Gómez Reyes Presentation

Mike Sola was presented with a resolution and commended for his years of service to SBVC.

6. **REPORT OF ACTION IN CLOSED SESSION**

- In closed session, the Board unanimously took action to not re-employ the Division Dean, San Bernardino Valley College for the 2020-21 academic year and to send notice to management employee #23823.
- In closed session, the Board unanimously took action to not re-employ the Executive Director, Economic Development, Corporate Training and Technology, for the 2020-21 academic year and to send notice to management employee #8605.
- In closed session, the Board unanimously took action to not re-employ the Director of Internal Audit and Advisory Services for the 2020-21 academic year and to send notice to management employee #29559.
- In closed session, the Board unanimously took action to approve the release of probationary employee #30334 from the position of senior student services technician, effective November 14, 2019.
- In closed session, the Board unanimously took action to approve settlement of Workers Comp Claim #559027 with employee #25849.

7. **PUBLIC COMMENTS ON AGENDA ITEMS**

- Item 11.10 – Yendis Battle
- Item 12.4 – Alanna Cummings
- Item 12.4 – Bill Perez
- Item 13.6 – Amy Avelar

Without objection, the Board agreed to take item 12.4 out of order.

12.4 Community Benefits Agreement – Second Reading (p199)

Trustee Longville moved approval of the Community Benefits Agreement as amended to ensure the concern regarding paid interns is addressed in the final agreement prior to signing (p204 section 2.3 (a)). Trustee Reyes seconded the motion.

AYES: Longville, Viricel, Harrison, Reyes, Singer, Gerard, Mariscal-Medina

NOES: None

ABSENT: Houston, Williams

ABSTENSIONS: None

8. PRESENTATIONS

8.1. Assemblymember Eloise Gómez Reyes Presentation – item was taken out of order and noted above.

8.2. HACU Presentation

Students: Albert Ramirez and Sofiya Herrera gave brief reports on their HACU experience.

9. REPORTS

9.1. Board Committee Reports (p5)

9.2. Board Information Requests (p8)

9.3. Key Performance Indicators (p10)

9.4. Good News (p13)

9.5. San Bernardino Valley College Academic Senate

9.6. San Bernardino Valley College Classified Senate

9.7. San Bernardino Valley College Associated Students

9.8. Crafton Hills College Academic Senate

9.9. Crafton Hills College Classified Senate

9.10. Crafton Hills College Associated Students

9.11. CSEA

9.12. CTA

10. APPROVAL OF MINUTES

10.1. September 26, 2019 (p14)

10.2. October 10, 2019 (p16)

10.3. October 24, 2019 (p22)

Trustee Harrison moved approval of the 9/26/19, 10/10/19, and 10/24/19 minutes. Trustee Singer seconded the motion.

AYES: Longville, Viricel, Harrison, Reyes, Singer, Gerard, Mariscal-Medina

NOES: None

ABSENT: Houston, Williams

ABSTENSIONS: None

11. CONSENT AGENDA

Instruction/Student Services

11.1 Approval of Advisory Committees - SBVC (p24)

11.2 Approval of Curriculum – SBVC (p46)

11.3 Approval of Curriculum – CHC (p75)

Human Resources

- 11.4 Adjunct and Substitute Academic Employees (p84)
- 11.5 Appointment of Temporary Academic Employees (p86)
- 11.6 Non-Instructional Pay (p88)
- 11.7 Payment of Stipends (p93)
- 11.8 Management Job Descriptions (p95) - Amended to include the job descriptions.

Proposed	New or Replacing
Associate Dean of Health Sciences and Director of Nursing Management Schedule, Range 19	Associate Dean, Nursing Management Schedule, Range 19
Police Lieutenant Management Schedule, Range 15	Police Supervisor Management Schedule, Range 12

- 11.9 Appointment of Interim Managers (p96)
- 11.10 Appointment of District Employees (p98)
- 11.11 Employee Promotions (p101)

Business & Fiscal Services

- 11.12 Contracts at or Above \$92,600 (p103)
- 11.13 Surplus Property for Private Sale or Disposal (p105)
- 11.14 Interfund Borrowing Transactions (p107)
- 11.15 Revised Authorized Signature List (p108)
- 11.16 Vacation Payout (p111) – Amended to include the vacation payout.

	# Days	Rate	Total
Baron, Bruce Chancellor	11	\$ 1,286.35	\$ 14,149.85

- 11.17 Establish an Investment Account for Crafton Hills Colleges FCC Auction Proceeds (p112)
- 11.18 2020-21 Budget Calendar (p113)
- 11.19 District & College Expenses (p117) - Amended to include the expense for Region 9 CEO meeting.

Site: CHC Event: Region 9 CEO Meeting Date of Event: 12/09/2019	Item Being Purchased: Refreshments. Sponsored and hosted by the CHC President's Office, refreshments for the Region 9 CEO meeting (including all college presidents from Region 9). Total Estimated Cost: \$ 350 Funding Source: Campus President General Fund
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- 11.20 Resolution to Grant Absence and Pay Trustee (p122)

Facilities

None

Trustee Harrison moved approval of the consent agenda as amended. Trustee Viricel seconded the motion.

AYES: Longville, Viricel, Harrison, Reyes, Singer
NOES: Mariscal-Medina
ABSENT: Houston, Williams
ABSTENSIONS: Gerard

12. ACTION AGENDA

12.1 Board Orientation Handbook – Second Reading (p124)

Trustee Singer moved approval of the Board Orientation Handbook. Trustee Viricel seconded the motion.

AYES: Longville, Viricel, Harrison, Reyes, Singer, Gerard, Mariscal-Medina
NOES: None
ABSENT: Houston, Williams
ABSTENSIONS: None

12.2 Board Policies – First Reading (p159)

Trustee Gerard moved approval of the Board Policies for first reading. Trustee Harrison seconded the motion.

AP/BP 3430 Prohibition of Harassment
AP 3435 Discrimination and Harassment Complaints and Investigations
AP/BP 3440 Service Animals
AP/BP 7450 Mileage Reimbursement

AYES: Longville, Viricel, Harrison, Reyes, Singer, Gerard, Mariscal-Medina
NOES: None
ABSENT: Houston, Williams
ABSTENSIONS: None

12.3 Board Policies – Second Reading (p194)

Trustee Harrison moved approval of the Board Policies. Trustee Singer seconded the motion.

AP/BP 3550 Drug Free Environment and Drug Prevention Program

AYES: Longville, Viricel, Harrison, Reyes, Singer, Gerard, Mariscal-Medina
NOES: None
ABSENT: Houston, Williams
ABSTENSIONS: None

12.4 Community Benefits Agreement – Second Reading (p199) – this item was taken out of order and voted on above.

12.5 Resolution #2019-11-14-FPC01 Authorizing Issuance of 2019 General Obligation Refunding Bonds (p237)
12.6 Resolution #2019-11-14-FPC02 Authorizing Issuance of Election of 2018 General Obligation Bonds, Series A and Series A-1 (p406)

Trustee Harrison moved approval of Resolution #2019-11-14-FPC01 Authorizing Issuance of 2019 General Obligation Refunding Bonds and Resolution #2019-11-14-FPC02 Authorizing Issuance of Election of 2018 General Obligation Bonds, Series A and Series A-1. Trustee Reyes seconded the motion.

AYES: Longville, Viricel, Harrison, Reyes, Singer, Gerard, Mariscal-Medina
NOES: None
ABSENT: Houston, Williams
ABSTENSIONS: None

12.7 Employment Contract for Chancellor (p566)

Trustee Viricel moved to table the employment contract for the Chancellor to next month. Trustee Harrison seconded the motion.

AYES: Longville, Viricel, Harrison, Reyes, Singer, Gerard, Mariscal-Medina
NOES: None
ABSENT: Houston, Williams
ABSTENSIONS: None

13. **INFORMATION ITEMS**

- 13.1. Appendix CCAP Agreement - CHC (p567)
- 13.2. Applause Cards (p574)
- 13.3. Budget Report (p579)
- 13.4. Clery Report (p599)
- 13.5. Contracts Below \$92,600 (p601)
- 13.6. General Fund Cash Flow Analysis (p609)
- 13.7. MOUs between SBCCD and the SBCCDTA (p611)
- 13.8. Professional Expert, Short-Term, and Substitute Employees (p614)
- 13.9. Purchase Orders (p620)
- 13.10. Resignations and Retirements (p632)
- 13.11. Sabbatical Report (p634)
- 13.12. SBCCD Advocacy Update (p638)
- 13.13. Volunteers (p648)

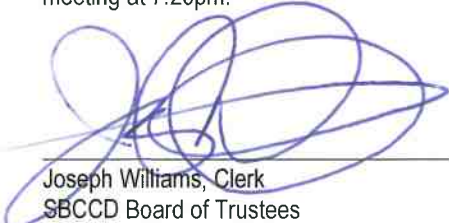
14. **PUBLIC COMMENT ON NON-AGENDA ITEMS**

Joshua Millikan – CTE Building

Without objection, Trustee Reyes moved approval to begin closed session on December 12, 2019 to 3:15pm. Trustee Gerard seconded the motion.

15. **ADJOURN**

The next meeting of the Board: Business Meeting – December 12, 2019 at 3:15pm. President Longville adjourned the meeting at 7:20pm.



Joseph Williams, Clerk
SBCCD Board of Trustees