



Meeting of the Board of Trustees

December 12, 2019

3:15 p.m. (Closed Session); 5:00 p.m. (Public Meeting)

SBCCD Boardroom

550 E. Hospitality Ln., Suite 200, San Bernardino, CA 92408

MINUTES

MEMBERS PRESENT

John Longville, President

Dr. Anne L. Viricel, Vice President

Joseph Williams, Clerk (departed at 5:15 pm)

Gloria Macias Harrison, Trustee

Dr. Stephanie Houston, Trustee

Frank Reyes, Trustee

Dr. Donald L. Singer, Trustee

Elijah Gerard, CHC Student Trustee (arrived at 4:30 pm)

Maritza Mariscal-Medina, SBVC Student Trustee (arrived at 4:30 pm, departed at 5:50 pm)

ABSENT

None

ADMINISTRATORS PRESENT

Bruce Baron, Chancellor

Jose Torres, Executive Vice Chancellor

Diana Rodriguez, SBVC President

Kevin Horan, CHC President

ADMINISTRATORS ABSENT

None

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE

President Longville called the meeting to order at 3:17pm. Trustee Reyes led the pledge of allegiance.

2. ANNOUNCEMENT OF CLOSED SESSION ITEMS

2.1. Conference with Labor Negotiators

Government Code 54957.6

Agency Representative: Bruce Baron – CSEA, CTA, Management/Supervisors, and Confidential Employees

2.2. Public Employee Discipline/Dismissal/Release/Non Re-Employment

Government Code 54957

(3 cases)

2.3. Conference with Legal Counsel – Anticipated Litigation

Government Code 54956.9(d)(2)

(1 case)

2.4. Conference with Legal Counsel – Existing Litigation

Government Code 54956.9(e)(3) or (d)(1) (Workers Comp Claim #s 1655-06-0016, 514406 and 541124)

- 2.5. Conference with Real Property Negotiator
Government Code section 54956.8
- Properties:
 - Sand Canyon Road, Yucaipa, 18.75 Acre Parcel
 - Pro-Swap-Meet, San Bernardino, 22.79 Total Acres
 - Negotiating Parties: San Bernardino Community College District (Proposed Buyer), Real Property Negotiators Bruce Baron, Chancellor; Jose F. Torres, Executive Vice Chancellor
 - Under Negotiation: Instruction to Proposed Buyer's Real Property Negotiators will concern price and terms of payment associated with the possible purchase of the identified Property.
- 2.6. Public Employee Performance Evaluation
Government Code 54957(b)(1)
Title: Chancellor
- 2.7. Public Employee Appointment
Government Code 54957 (b)(1)

3. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

None.

4. CONVENE CLOSED SESSION

Closed session convened at 3:20pm.

5. RECONVENE PUBLIC MEETING

Public meeting reconvened at 5:02pm.

6. REPORT OF ACTION IN CLOSED SESSION

- In closed session the Board unanimously took action to approve the termination of employee #7165.
- In closed session the Board took action to approve settlement of Workers Comp #1655-06-0016, #514406, and #541124 with employee #8275.
- In closed session the Board unanimously took action to approve a Separation Agreement with Chancellor Bruce Baron, effective December 31, 2019. Mr. Baron will be paid the remainder of his contract in accordance with Government Code 53260.
- In closed session the board unanimously took action to appoint Jose Torres Interim Chancellor, effective January 1, 2020.

7. PUBLIC COMMENTS ON AGENDA ITEMS

None

8. ORGANIZATIONAL MEETING OF THE BOARD

- 8.1. Election of SBCCD Executive Board: President, Vice President, and Clerk of the Board of Trustees (p5)

Trustee Longville moved approval to elect the 2019-2010 SBCCD Executive Board. Trustee Harrison seconded the motion.

**President: Dr. Anne L. Viricel
Vice President: Dr. Stephanie Houston
Clerk: Gloria Macias Harrison**

AYES: Longville, Viricel, Harrison, Houston, Reyes, Singer, Gerard, Mariscal-Medina
NOES: None
ABSENT: Williams
ABSTENSIONS: None

8.2. Assignment to the San Bernardino Regional Emergency Training Center Joint Powers Authority (p6)

Trustee Harrison moved approval to assign Stephanie Houston to the San Bernardino Regional Emergency Training Center Joint Powers Authority for the 2020 calendar year. Trustee Singer seconded the motion.

AYES: Longville, Viricel, Harrison, Houston, Reyes, Singer, Gerard, Mariscal-Medina
NOES: None
ABSENT: Williams
ABSTENSIONS: None

8.3. Election of Board Representatives to the Nominating Committee for the County Committee on School District Organization (p7)

Trustee Harrison moved approval to elect Anne Viricel as the Board representative and Joseph Williams as the alternate to serve on the Nominating Committee for the County Committee on School District Organization for the 2020 calendar year. Trustee Houston seconded the motion.

AYES: Longville, Viricel, Harrison, Houston, Reyes, Singer, Gerard, Mariscal-Medina
NOES: None
ABSENT: Williams
ABSTENSIONS: None

8.4. Assignments to Board Committees (p8)

Trustee Houston moved approval of the BOT Legislative Committee members for the 2020 calendar year: Frank Reyes, Anne Viricel, and John Longville. Trustee Singer seconded the motion.

AYES: Longville, Viricel, Harrison, Houston, Reyes, Singer, Gerard, Mariscal-Medina
NOES: None
ABSENT: Williams
ABSTENSIONS: None

Trustee Reyes moved approval of the BOT Finance Committee members for the 2020 calendar year: Gloria Harrison, Donald Singer, Stephanie Houston, and CHC Student Trustee Elijah Gerard. Student Trustee Mariscal-Medina seconded the motion.

AYES: Longville, Viricel, Harrison, Houston, Reyes, Singer, Gerard, Mariscal-Medina
NOES: None
ABSENT: Williams
ABSTENSIONS: None

9. PRESENTATIONS

9.1. None

10. REPORTS

10.1. Board Committee Reports (p10)

10.2. Board Information Requests (p13)

- 10.3. Key Performance Indicators (p15)
- 10.4. Good News (p20)
- 10.5. San Bernardino Valley College Academic Senate
- 10.6. San Bernardino Valley College Classified Senate
- 10.7. San Bernardino Valley College Associated Students
- 10.8. Crafton Hills College Academic Senate
- 10.9. Crafton Hills College Classified Senate
- 10.10. Crafton Hills College Associated Students
- 10.11. CSEA
- 10.12. CTA

11. APPROVAL OF MINUTES

- 11.1. November 14, 2019 (p21)

Trustee Viricel moved approval of the November 14, 2019 minutes. Trustee Harrison seconded the motion.

AYES: Longville, Viricel, Harrison, Houston, Reyes, Singer, Gerard

NOES: None

ABSENT: Williams, Mariscal-Medina

ABSTENSIONS: None

12. CONSENT AGENDA

Instruction/Student Services

- 12.1 Approval of Curriculum – CHC (p27)
- 12.2 Approval of Donation (modular ambulance) – CHC (p34)
- 12.3 Approval of Curriculum – SBVC (p35)
- 12.4 Approval of Donation (Eddy Current testers) – SBVC (p91)
- 12.5 Approval of Donation (floor paint) – SBVC (p92)

Human Resources

- 12.6 Adjunct and Substitute Academic Employees (p93)
- 12.7 Appointment of Temporary Academic Employees (p95)
- 12.8 Non-Instructional Pay (p97)
- 12.9 Payment of Stipends (p103)
- 12.10 Appointment of Interim Managers (p106)
- 12.11 Appointment of District Employees (p108)
- 12.12 Employee Promotions (p110)
- 12.13 39-Month Reemployment List (p112)
- 12.14 Employee Transfers (p114)
- 12.15 Rates of Pay for Professional Expert and Short-Term Hourly Employees (p116)

Business & Fiscal Services

- 12.16 Contracts at or Above \$92,600 (p121)
- 12.17 Surplus Property for Private Sale or Disposal (p124)
- 12.18 Vacation Payout (p126)
- 12.19 2021-22 Academic Calendar (p127)
- 12.20 Resolution to Grant Excused Absence of Trustee (p130)
- 12.21 District & College Expenses (p132)

Facilities

- 12.22 Bond Construction Professional Services Pools (p136)
- 12.23 CEQA Environmental Impact Report Addenda (p138)

Trustee Harrison moved to approve the consent agenda as presented. Trustee Houston seconded the motion.

AYES: Longville, Viricel, Harrison, Houston, Reyes, Singer, Gerard

NOES: None

ABSENT: Williams, Mariscal-Medina

ABSTENSIONS: None

13. ACTION AGENDA

13.1 Review and Reevaluate Guiding Principles for FCC Auction Proceeds (p271)

Trustee Harrison moved approval to reaffirm the Guiding Principles for the FCC Auction Proceeds. Trustee Singer seconded the motion.

AYES: Longville, Viricel, Harrison, Houston, Reyes, Singer

NOES: Gerard Longville

ABSENT: Williams, Mariscal-Medina

ABSTENSIONS: None

- 13.2 Board Policies – First Reading (p273)
AP 3415 Immigration Enforcement Activities
AP 6345 Bids and Contracts – UPCCAA
AP 6350 Contracts – Construction
AP 6365 Contracts – Accessibility of Information Technology
AP/BP 7110 Delegation of Authority, Human Resources
AP/BP 7236 Substitute and Short-Term Employees

Trustee Singer moved to approve Board Policies for first reading. Trustee Viricel seconded the motion.

AYES: Longville, Viricel, Harrison, Houston, Reyes, Singer, Gerard

NOES: None

ABSENT: Williams, Mariscal-Medina

ABSTENSIONS: None

- 13.3 Board Policies – Second Reading (p291)
AP/BP 3430 Prohibition of Harassment
AP 3435 Discrimination and Harassment Complaints and Investigations
AP/BP 3440 Service Animals
AP/BP 7450 Mileage Reimbursement

Trustee Viricel moved to approve Board Policies for second and final reading. Trustee Gerard seconded the motion.

AYES: Longville, Viricel, Harrison, Houston, Reyes, Singer, Gerard

NOES: None

ABSENT: Williams, Mariscal-Medina

ABSTENSIONS: None

14. INFORMATION ITEMS

- 14.1. Applause Cards (p326)
14.2. Budget Report (p329)
14.3. Clery Report (p332)
14.4. Contracts Below \$92,600 (p335)

- 14.5. Final Finance Summary for Initial Sale of Bonds (p349)
- 14.6. General Fund Cash Flow Analysis (p355)
- 14.7. MOUs between SBCCD and the CSEA (p357)
- 14.8. Professional Expert, Short-Term, and Substitute Employees (p360)
- 14.9. Purchase Orders (p386)
- 14.10. Quarterly Financial Status Report (p393)
- 14.11. Quarterly Investment & Deposit Report (p398)
- 14.12. Volunteers (p400)

15. PUBLIC COMMENT ON NON-AGENDA ITEMS

None

16. ADJOURN

The next meeting of the Board: Study Session (KVCR Update) – December 19, 2019 at 12pm. President Longville adjourned the meeting at 6:15 pm.



Joseph Williams, Clerk
SBCCD Board of Trustees