



Meeting of the Board of Trustees

February 13, 2020

4:00 p.m. (Closed Session); 5:00 p.m. (Public Meeting)

SBCCD Boardroom

550 E. Hospitality Ln., Suite 200, San Bernardino, CA 92408

MINUTES

MEMBERS PRESENT

Dr. Anne L. Viricel, Chair

Dr. Stephanie Houston, Vice Chair

Gloria Macías Harrison, Clerk

John Longville, Trustee (arrived at 4:15pm)

Frank Reyes, Trustee

Joseph Williams, Trustee

Maritza Mariscal-Medina, SBVC Student Trustee (arrived at 5:12 pm)

Elijah Gerard, CHC Student Trustee (arrived at 4:58 pm)

ABSENT

Dr. Donald L. Singer, Trustee

ADMINISTRATORS PRESENT

Jose Torres, Interim Chancellor

Diana Rodriguez, SBVC President

Dr. Kevin Horan, CHC President

ADMINISTRATORS ABSENT

None

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Board Chair Viricel called the meeting to order at 4:03pm. Trustee Houston led the pledge of allegiance.

2. ANNOUNCEMENT OF CLOSED SESSION ITEMS

2.1. Conference with Labor Negotiators

Government Code 54957.6

Agency Representatives: Jose F. Torres and Kristina Hannon – CSEA, CTA, Management/Supervisors, and Confidential Employees

2.2. Public Employee Discipline/Dismissal/Release/Non Re-Employment

Government Code 54957

2.3. Conference with Legal Counsel – Anticipated Litigation

Government Code 54956.9(d)(2)

(1 case)

2.4. Conference with Legal Counsel – Existing Litigation

Government Code 54956.9(e)(3) or (d)(1)

- Workers Comp Claim #547734
- Workers Comp Claim #567044
- Workers Comp Claim #573023
- Workers Comp Claim #576889

- 2.5. Conference with Real Property Negotiator
Government Code section 54956.8
- Properties:
 - Sand Canyon Road, Yucaipa, 18.75 Acre Parcel
 - Pro-Swap-Meet, San Bernardino, 22.79 Total Acres
 - Negotiating Parties: San Bernardino Community College District (Proposed Buyer), Real Property Negotiator Jose F. Torres, Interim Chancellor
 - Under Negotiation: Instruction to Proposed Buyer's Real Property Negotiators will concern price and terms of payment associated with the possible purchase of the identified Property.

3. **PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

None.

4. **CONVENE CLOSED SESSION**

Closed session convened at 4:05pm.

5. **RECONVENE PUBLIC MEETING**

Public meeting reconvened at 5:11pm.

6. **REPORT OF ACTION IN CLOSED SESSION**

- In closed session the Board unanimously took action to accept the resignation agreement of employee #27000 from the position of Vice Chancellor, Workforce Development, Advancement & Media Systems.
- In closed session the Board unanimously took action to approve the release of probationary employee #26625 from the position of Grounds Caretaker effective February 14, 2020.
- In closed session the Board unanimously took action to ratify settlement of Workers Comp Claim #547734 with employee #28582.
- In closed session the Board unanimously took action to approve settlement of Workers Comp Claim #567044 with employee #28489.
- In closed session the Board unanimously took action to approve settlement of Workers Comp Claim #573023 with employee #23420.
- In closed session the Board unanimously took action to approve settlement of Workers Comp Claim #576889 with employee #8371.

7. **PUBLIC COMMENTS ON AGENDA ITEMS**

None.

Without objection, the Board unanimously agreed to hear Item #14, public comments on non-agenda items.

8. **PRESENTATIONS**

8.1. None

9. **REPORTS**

- 9.1. Board Committee Reports (p5)
- Trustee Harrison gave a brief update from the BOT Finance Committee. The committee received a training session on FTES to understand how we are funded in the district and the affects of scheduling and offerings on campus. Reviewed timeline on FCC proceeds.
 - Trustee Reyes reported on his legislative trip to Sacramento on student success and funding.
 - Board Chair Viricel participated in the BIA graduation.
- 9.2. Board Information Requests (p7)
- 9.3. Good News (p9)
- Interim Chancellor shared a student video on census participation.
- 9.4. Key Performance Indicators (p10)

- 9.5. San Bernardino Valley College Academic Senate
 - Celia Huston gave a brief report on the SBVC AS: completed review of AP 3505, ACCJC update, advancement in rank, endorsed and reassigned for study abroad faculty lead, mapped institutional learning outcomes with campus climate surveys and SLOs for quantitative data.
- 9.6. San Bernardino Valley College Classified Senate
- 9.7. San Bernardino Valley College Associated Students
- 9.8. Crafton Hills College Academic Senate
 - Mark McConnell reported on efforts on campus diversity, hosting ASCCC in the fall to educate leadership on 10+1, and the need to increase the 50% Law and FON.
- 9.9. Crafton Hills College Classified Senate
 - Brandice Mello reported the classified senate is now incorporating Zoom for meetings, collaborating with classified senate at SBVC to bridge gap, encouraging classified staff to participate on committees, and upcoming elections.
- 9.10. Crafton Hills College Associated Students
 - Elijah Gerard encouraged student participation in census and voting.
- 9.11. CSEA
 - Cassandra Thomas reported progress is being made in the classification study, great progress in the hiring process, good relationship with HR, Leading at the Speed of Trust, AP 3505.
- 9.12. CTA
 - Meridyth McLaren – attended a conference on bargaining, executive board retreat, upcoming CTA election, partnering with CCA regionally, and restarting lunches with BOT.

10. **APPROVAL OF MINUTES**

- 10.1. January 10, 2020 (p14)

Trustee Williams moved approval of the January 10, 2020 minutes. Trustee Longville seconded the motion.

AYES: Viricel, Houston, Harrison, Longville, Reyes, Williams, Mariscal-Medina (advisory)

NOES: None

ABSENT: Singer

ABSTENSIONS: Gerard (advisory)

11. **CONSENT AGENDA**

Instruction/Student Services

- 11.1 Approval of Curriculum – CHC (p19)
- 11.2 ~~Approval of Curriculum – SBVC (p29) – pulled for separate action~~

Human Resources

- 11.3 Adjunct and Substitute Academic Employees (p48)
- 11.4 Non-Instructional Pay (p51)
- 11.5 Appointment of Temporary Academic Employees (p55)
- 11.6 Pre-Retirement Reduced Workload for Academic Employee (p57)
- 11.7 Payment of Stipends (p58)
- 11.8 Employment Contracts for Executive Managers (p60)
- 11.9 Appointment of District Employees (p62)
- 11.10 Employee Transfers (p64)
- 11.11 Reclassification of Employees (p66)

Business & Fiscal Services

- 11.12 Contracts at or Above \$95,200 (p68)
- 11.13 Surplus Property for Private Sale or Disposal (p70)

- 11.14 Surplus and Donation to Yucaipa-Calimesa Joint USD (p74)
- 11.15 Resolution #2020-02-13 FS01 Approving Transfers from the Reserve for Contingencies to Various Expenditure Classifications (p75)
- 11.16 Vacation Payout (p79)
- 11.17 Nonresident Tuition and Capital Outlay Fees (p80)
- 11.18 District & College Expenses (p84)
- 11.19 Individual Memberships (p91)
- 11.20 Resolution to Excuse Trustee Absence (p93)

Facilities

- ~~11.21 Amendment 01 to HMC Architects Contract (p95) – pulled for separate action~~
- ~~11.22 Bond Construction Professional Services Pools (p97) – pulled for separate action~~

Trustee Harrison moved approval of the consent agenda with the exception of items 11.2, 11.21, and 11.22. Trustee Houston seconded the motion.

AYES: Viricel, Houston, Harrison, Longville, Reyes, Williams, Mariscal-Medina (advisory), Gerard (advisory)

NOES: None

ABSENT: Singer

ABSTENSIONS: None

ITEMS PULLED FOR SEPARATE ACTION

- ~~11.2 Approval of Curriculum – SBVC (p29)~~

~~Trustee Williams moved approval of the SBVC curriculum. Trustee Houston seconded the motion.~~

~~AYES: Viricel, Houston, Harrison, Longville, Reyes, Williams, Mariscal-Medina (advisory), Gerard (advisory)~~

~~NOES: None~~

~~ABSENT: Singer~~

~~ABSTENSIONS: None~~

~~11.21 Amendment 01 to HMC Architects Contract~~

~~Trustee Williams moved approval of Amendment 01 to HMC Architects Contract. Trustee Mariscal-Medina seconded the motion. Discussion: Process update from President Rodriguez. On schedule with timeline and no expectations of delays. In the planning stages of best practices at other campuses and in discussion with faculty. Aesthetically pleasing, functional, and state of the art. \$300 million in bonds were sold in December 2019. Funds from the State Chancellor's Office is reimbursable after expenses are incurred. After programming is complete, there will be movement in construction (after hiring a construction management company). It will not impact the old building as it is in a different location.~~

~~AYES: Viricel, Houston, Harrison, Longville, Reyes, Williams, Mariscal-Medina (advisory), Gerard (advisory)~~

~~NOES: None~~

~~ABSENT: Singer~~

~~ABSTENSIONS: None~~

~~11.22 Bond Construction Professional Services Pools~~

~~Trustee Harrison moved to approve the creation of professional services pools to provide as-needed support for the bond construction program; the selection of qualified professional service consultants to be assigned to those pools as indicated on the attached; and the issuance of master service agreements and task orders to the professional service consultants, as needed. Trustee Williams seconded the motion.~~

Discussion: Local firms to participate in construction projects.

AYES: Viricel, Houston, Harrison, Longville, Reyes, Williams, Mariscal-Medina (advisory), Gerard (advisory)

NOES: None

ABSENT: Singer

ABSTENSIONS: None

12. ACTION AGENDA

12.1 Board Policies – First Reading (p99)

Trustee Harrison moved to approve the board policies for first reading. Trustee Reyes seconded the motion.

AP 7346 Employees Called to Military Duty

AYES: Viricel, Houston, Harrison, Longville, Reyes, Williams, Mariscal-Medina (advisory), Gerard (advisory)

NOES: None

ABSENT: Singer

ABSTENSIONS: None

12.2 Board Policies – Second Reading (p102)

Trustee Harrison moved to table the board policies for second reading and final approval. Trustee Reyes seconded the motion.

AP/BP 3540 Sexual Assaults on Campus

AP/BP 6530 District Vehicles

AP/BP 6750 Parking

AP/BP 6751 Parking Citation Payment Plan

AP 7215 Academic Employees: Probationary Contract Faculty

AYES: Viricel, Houston, Harrison, Longville, Reyes, Williams, Mariscal-Medina (advisory), Gerard (advisory)

NOES: None

ABSENT: Singer

ABSTENSIONS: None

12.3 Establish Mirror Accounts for FCC Auction Investments (p121)

Trustee Harrison moved approval to direct staff to establish PARS Pension Rate Stabilization Trust (PRST) accounts to mirror existing accounts for the purpose of tracking and preserving unrealized gains identified for distribution. Trustee Longville seconded the motion.

AYES: Viricel, Houston, Harrison, Longville, Reyes, Williams, Mariscal-Medina (advisory), Gerard (advisory)

NOES: None

ABSENT: Singer

ABSTENSIONS: None

12.4 Prioritized Board Directives for the 2020-21 General Fund Budget – Second Reading (p124)

Trustee Williams moved to approve the Prioritized Board Directives for the 2020-21 General Fund budget. Trustee Harrison seconded the motion.

- 1) Align unrestricted general fund and student success funding with the State Chancellor's Vision for Success.
- 2) Allocate funding to support the implementation of the SBCCD Promise ~~following the Guiding Principles for the FCC Auction Proceeds.~~
- 3) Maintain a fund balance range of 10-15% in the Unrestricted General Fund ~~(state minimum is 6%), unless fund balance is utilized for specially identified one-time~~¹ needs as authorized by the Board of Trustees.
- 4) Allocate funding through the ~~resource allocation model; budget process for deferred maintenance, to provide for safe, energy efficient and well-maintained facilities that contribute to student success.~~
- 5) ~~Funding for any~~ New positions must be approved through the process of program review or any other prioritization process as established at ~~the colleges and district offices.~~ SBCCD.

AYES: Viricel, Houston, Harrison, Longville, Reyes, Williams, Mariscal-Medina (advisory), Gerard (advisory)
NOES: None
ABSENT: Singer
ABSTENSIONS: None

- 12.5 Resolution - Supporting Proposition 13, the Public Preschool, K-12, and College Health and Safety Bond Act of 2020 (p126)

Trustee Longville moved approval to adopt Resolution #2020-02-13-FPC01 Supporting Proposition 13, the Public Preschool, K-12, and College Health and Safety Bond Act of 2020. Trustee Gerard seconded the motion.

AYES: Harrison, Longville, Reyes, Williams, Mariscal-Medina (advisory), Gerard (advisory)
NOES: Viricel
ABSENT: Singer
ABSTENSIONS: Houston

13. INFORMATION ITEMS

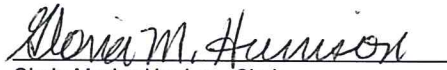
- 13.1. Accreditation Timeline (p128)
- 13.2. Applause Cards (p130)
- 13.3. Budget Report (p146)
- 13.4. Clery Report (p149)
- 13.5. Contracts Below \$95,200 (p151)
- 13.6. CCFS-320 Apportionment Attendance Report (p158)
- 13.7. General Fund Cash Flow Analysis (p163)
- 13.8. Quarterly Investment & Deposit Report (p165)
- 13.9. Purchase Orders (p167)
- 13.10. Professional Expert, Short-Term, and Substitute Employees (p172)
- 13.11. Resignations and Retirements (p179)
- 13.12. Volunteers (p181)
- 13.13. MOUs between SBCCD and the CSEA (p183)

14. PUBLIC COMMENT ON NON-AGENDA ITEMS

Sara Mooney, Chancellor search and AB 705
Keynasia Buffong, Chancellor search
Ed Gomez, Chancellor search

15. **ADJOURN**

The next meeting of the Board: Business Meeting at **SBVC B100**, March 12, 2020 at 4pm. Board Chair Viricel adjourned the meeting at 6:47 pm.

A handwritten signature in cursive script that reads "Gloria M. Harrison". The signature is written in black ink and is positioned above a horizontal line.

Gloria Macias Harrison, Clerk
SBCCD Board of Trustees