

Board Meeting Minutes

July 09, 2020

4:00 pm-6:00 pm Pacific Time

MEMBERS PRESENT VIA TELECONFERENCE

Dr. Anne L. Viricel, Chair

Dr. Stephanie Houston, Vice Chair

Gloria Macías Harrison, Clerk

John Longville, Trustee

Frank Reyes, Trustee

Dr. Donald L. Singer, Trustee

Joseph Williams, Trustee

Adrian Rios, SBVC Student Trustee

Alex Ramos Huaman, CHC Student Trustee

ABSENT

None

ADMINISTRATORS PRESENT

Jose Torres, Interim Chancellor

Diana Rodriguez, SBVC President

Dr. Keith Wurtz, CHC VP Instruction

The following text was read and all votes were taken by roll call.

Governor Newsom issued Executive Order N-25-20 on March 12, 2020, and Executive Order N-29-20 on March 17, 2020. Portions of these orders relax parts of the Brown Act. In part, the orders allow elected officials to "attend" a meeting via teleconference WITHOUT having to admit members of the public into the location from which they are participating (N-25-20) and orders that "such a body need not make available any physical location from which members of the public may observe the meeting and offer public comment" (N-29-20). Anyone wishing to participate may do so via the Zoom link which is listed above. The meetings are also recorded. Public comments must be submitted electronically by emailing snikac@sbccd.edu. Submissions must be received 24 hours in advance of the meeting. From the comments received, the Chair of the Board will call each speaker to make their public comment. Submissions will be considered a public record under the Public Records Act, and are therefore subject to public disclosure. In accordance with Board Policy 2350, persons may address the Board of Trustees either on an agenda item or on other matters of interest to the public that are within the subject matter jurisdiction of the Board. Public comments will take place at the time designated at the meeting for public comment. Comments must be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the Board may ask staff to review a matter or may ask that a matter be put on a future agenda. As a matter of law, members of the Board may not discuss or take action on matters raised during public comment unless the matters are properly noticed for discussion or action in Open Session. Anyone who requires a disability-related modification or accommodation in order to participate in the public meeting should contact the Chancellor's Office at (909) 388-6902 as far in advance of the Board meeting as possible.

I. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Chair Viricel called the meeting to order at 4:04pm. Vice Chair Houston led the pledge of allegiance.

II. PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

Yendis Battle (written report attached)

III. APPROVAL OF MINUTES

A. 2020-06-11 Board Meeting Minutes

Trustee Houston moved to approve the minutes of 6/11/20 as presented. Trustee Harrison seconded the motion.

AYES: Viricel, Houston, Harrison, Longville, Reyes, Singer, Williams, Rios, Ramos

NOES: None

ABSENT: None

ABSTENTIONS: None

IV. CELEBRATIONS

A. Applause Cards

V. ACTION AGENDA

A. Board Handbook - Second Reading

Trustee Singer moved to approve the Board Handbook for second reading and final approval. Trustee Williams seconded the motion.

AYES: Viricel, Houston, Harrison, Longville, Reyes, Singer, Williams, Rios, Ramos

NOES: None

ABSENT: None

ABSTENTIONS: None

B. Board Meeting Dates

Trustee Harrison moved to approve the Board meeting dates. Trustee Houston seconded the motion.

AYES: Viricel, Houston, Harrison, Longville, Reyes, Singer, Williams, Rios, Ramos

NOES: None

ABSENT: None

ABSTENTIONS: None

C. Board Policies - Second Reading

BP 1100 San Bernardino Community College District

BP 3226 Awards

AP/BP 3715 Intellectual Property

AP/BP 3725 Information & Communications Technology

AP 3750 Use of Copyrighted Material

AP/BP 5040 Student Records, Directory Information, and Privacy

AP/BP 5150 Extended Opportunity Programs and Services

AP/BP 6700 Civic Center and Other Facilities Use

AP/BP 7400 Travel

Trustee Williams moved to approve the Board Policies for second reading and final approval. Trustee Houston seconded the motion.

AYES: Viricel, Houston, Harrison, Longville, Reyes, Singer, Williams, Rios, Ramos

NOES: None

ABSENT: None

ABSTENTIONS: None

SAN BERNARDINO  COMMUNITY COLLEGE DISTRICT

D. District Technology Strategic Plan - Second Reading

Trustee Harrison moved to approve the District Technology Strategic Plan for second reading and final approval. Trustee Reyes seconded the motion.

AYES: Viricel, Houston, Harrison, Longville, Reyes, Singer, Williams, Rios, Ramos

NOES: None

ABSENT: None

ABSTENTIONS: None

E. Endorse Nomination of CCCT Student Trustee Member Election

Trustee Harrison moved to approve the nomination of Alex Ramos Huaman for CCCT Student Trustee member election. Trustee Williams seconded the motion.

AYES: Viricel, Houston, Harrison, Longville, Reyes, Singer, Williams, Rios, Ramos

NOES: None

ABSENT: None

ABSTENTIONS: None

F. Governance Priorities and Strategic Directions

Trustee Williams moved to approve the Governance Priorities and Strategic Directions. Trustee Singer seconded the motion.

AYES: Viricel, Houston, Harrison, Longville, Reyes, Singer, Williams, Rios, Ramos

NOES: None

ABSENT: None

ABSTENTIONS: None

G. Resolution to Compensate Trustees for Absence

Trustee Harrison moved to adopt an annual Resolution to Compensate Trustees for Excused Absence. Trustee Longville seconded the motion.

AYES: Viricel, Houston, Harrison, Longville, Reyes, Singer, Williams, Rios, Ramos

NOES: None

ABSENT: None

ABSTENTIONS: None

H. Consideration to Rescind Notice of Recommendation Not to Reemploy

Trustee Harrison moved to rescind the Notice of Recommendation Not to Reemploy Employee #25872. Trustee Houston seconded the motion.

AYES: Viricel, Houston, Harrison, Longville, Reyes, Singer, Williams

NOES: None

ABSENT: None

ABSTENTIONS: Ramos, Rios

SAN BERNARDINO  COMMUNITY COLLEGE DISTRICT

I. Response to Employee with COVID-19

Trustee Harrison moved to approve the Procedure for Response to Employee with COVID-19. Trustee Houston seconded the motion.

AYES: Viricel, Houston, Harrison, Longville, Reyes, Singer, Williams, Rios, Ramos

NOES: None

ABSENT: None

ABSTENTIONS: None

J. Return to the Workplace

Trustee Harrison moved to approve the Return to Workplace Plan. Trustee Houston seconded the motion.

AYES: Viricel, Houston, Harrison, Longville, Reyes, Singer, Williams, Rios, Ramos

NOES: None

ABSENT: None

ABSTENTIONS: None

VI. CONSENT AGENDA

1. **Instruction/Student Services**

- i. Consideration of Approval of Curriculum - CHC

2. **Human Resources**

- i. Adjunct and Substitute Academic Employees
- ii. Classification Advancement for Academic Employees as amended
- iii. Non-Instructional Pay
- iv. Payment of Stipends
- v. Appointment of District Employees
- vi. Employee Promotions
- vii. Employee Transfers
- viii. Consideration of Approval of Transfer in Lieu of Layoff
- ix. Consideration of Approval of Unpaid Leave of Absence for Classified Employee
- x. Confidential Tuition Reimbursement
- xi. Appointment of Interim Managers

3. **Business & Fiscal Services**

- i. Award RFP 2020-05 and Contract to Southern California Mountains Foundation of San Bernardino, CA
- ii. Contracts at or Above \$92,500
- iii. Resolution #2020-07-09-FS01 Approving Transfers from the Reserve for Contingencies to Various Expenditure Classifications
- iv. Resolution #2020-07-09-FS02 Approving the Appropriation of Funds for the 2020-21 Fiscal Year
- v. Vacation Payout

4. **Facilities**

- i. Amendment 01 to the Contract with Ecorp Consulting Inc.
- ii. Award Bid #01-1920-03 and Contract to Robertson Industries, Inc. of Tempe, AZ
- iii. Master Services Agreements and Task Orders for Bond Construction Program
- iv. 2022-23 Five Year Construction Plan

Trustee Singer moved to approve the Consent Agenda as amended. Trustee Longville seconded the motion.

AYES: Viricel, Houston, Harrison, Longville, Reyes, Singer, Williams, Rios, Ramos

NOES: None

ABSENT: None

ABSTENTIONS: None

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

VII. REPORTS

A. Board Committee Reports

Trustee Harrison gave a brief report for the Board Finance Committee.

Trustee Reyes provided a brief report on legislative activities.

B. Chancellor's Report

Written report provided.

C. Key Performance Indicators

D. San Bernardino Valley College Academic Senate

Amy Avelar provided a written report and presented orally to the Board.

E. San Bernardino Valley College Classified Senate

John Feist provided a brief report.

F. San Bernardino Valley College Associated Students

Taylor DeBenedictis gave a brief report.

G. Crafton Hills College Academic Senate

Brandi Bailes presented a brief report.

H. Crafton Hills College Classified Senate

Written report was provided by Alex Jaco.

I. Crafton Hills College Associated Students

Student Trustee Ramos presented a brief update.

J. CSEA

Kevin Palkki provided a brief report.

K. CTA

Brief report given by Meridyth McLaren.

L. San Bernardino Valley College President

Videos were shared. Links were provided.

M. Crafton Hills College President

Written report provided. Dr. Wurtz gave a brief update.

VIII. INFORMATION ITEMS

A. AB 705

B. Board Master Planning Action Calendar

C. Budget Report

D. Contracts Below \$92,500

E. General Fund Cash Flow Analysis

F. MOUs between SBCCD and the CSEA

G. Professional Expert, Short-Term, and Substitute Employees

H. Purchase Orders

I. Resignations

J. Volunteers

IX. ANNOUNCEMENT OF CLOSED SESSION ITEMS

A. Conference with Labor Negotiators Government Code 54957.6 Agency Representatives: Jose F. Torres and Kristina Hannon – CSEA, CTA, Management/Supervisors, and Confidential Employees

B. Workers Compensation Case Review

C. Public Employee Discipline/Dismissal/Release/Non Re-Employment Government Code 54957

D. Conference with Legal Counsel – Anticipated Litigation Government Code 54956.9(d)(2) (1 case)

E. Conference with Legal Counsel – Existing Litigation Government Code 54956.9(e)(3) or (d)(1)

F. Conference with Real Property Negotiator Government Code 54956.8

- Pro-Swap-Meet, San Bernardino, 22.79 Total Acres Negotiating Parties: San Bernardino Community College District (Proposed Buyer), Real Property Negotiator: Jose Torres Under Negotiation: Instruction to Proposed Buyer's Real Property Negotiators will concern price and terms of payment associated with the possible purchase of the identified Properties.

SAN BERNARDINO  COMMUNITY COLLEGE DISTRICT

- Real property located at 114 & 124 Del Rosa Drive, San Bernardino, CA 92408 (Property) Negotiating Parties: San Bernardino Community College District (Lessor), and Constance Schwindt, Atkinson, Andelson, Loya, Rudd & Romo (District Counsel); and California Preparatory College (CPC) (Potential Lessee)
Purpose: Instructions to negotiators will concern price and terms of payment for the lease of the identified Property.

X. CONVENE CLOSED SESSION

The Board convened to closed session at 5:33pm.

XI. RECONVENE PUBLIC MEETING

Public meeting reconvened at 7:33pm.

XII. REPORT OF ACTION IN CLOSED SESSION

None

XIII. ADJOURN

Chair Viricel adjourned the meeting at 7:35pm.

The next meeting of the Board: Zoom Conference <https://cccconfer.zoom.us/j/549366869> Strategy Session: Board Education - July 23, 2020 at 12pm



Gloria Macias Harrison, Clerk
SBCCD Board of Trustees