

Meeting Minutes of the Board of Trustees
August 13, 2020
4:00 pm-6:00 pm Pacific Time

MEMBERS PRESENT VIA TELECONFERENCE

Dr. Anne L. Viricel, Chair
Dr. Stephanie Houston, Vice Chair
Gloria Macías Harrison, Clerk
Frank Reyes, Trustee
John Longville, Trustee
Dr. Donald L. Singer, Trustee
Adrian Rios, SBVC Student Trustee
Alex Ramos Huaman, CHC Student Trustee

ABSENT

Joseph Williams, Trustee

ADMINISTRATORS PRESENT

Jose Torres, Interim Chancellor
Diana Rodriguez, SBVC President
Dr. Kevin Horan, CHC President

The following text was read and all votes were taken by roll call.

Governor Newsom issued Executive Order N-25-20 on March 12, 2020, and Executive Order N-29-20 on March 17, 2020. Portions of these orders relax parts of the Brown Act. In part, the orders allow elected officials to "attend" a meeting via teleconference WITHOUT having to admit members of the public into the location from which they are participating (N-25-20) and orders that "such a body need not make available any physical location from which members of the public may observe the meeting and offer public comment" (N-29-20). Anyone wishing to participate may do so via the Zoom link which is listed above. The meetings are also recorded. Public comments must be submitted electronically by emailing snikac@sbccd.edu. Submissions must be received 24 hours in advance of the meeting. From the comments received, staff will call each speaker to make their public comment. Submissions will be considered a public record under the Public Records Act, and are therefore subject to public disclosure. In accordance with Board Policy 2350, persons may address the Board of Trustees either on an agenda item or on other matters of interest to the public that are within the subject matter jurisdiction of the Board. Public comments will take place at the time designated at the meeting for public comment. Comments must be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the Board may ask staff to review a matter or may ask that a matter be put on a future agenda. As a matter of law, members of the Board may not discuss or take action on matters raised during public comment unless the matters are properly noticed for discussion or action in Open Session. Anyone who requires a disability-related modification or accommodation in order to participate in the public meeting should contact the Chancellor's Office at (909) 388-6902 as far in advance of the Board meeting as possible.

I. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Chair Viricel called the meeting to order at 4:00pm. Trustee Longville led the pledge of allegiance.

II. PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

None.

III. APPROVAL OF MINUTES

- A. 2020-07-09 Board Meeting Minutes
- B. 2020-07-23 Board Strategy Session Minutes

Trustee Singer moved to approve the minutes of 7/9/20 and 7/23/20. Trustee Longville seconded the motion.

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AYES: Viricel, Houston, Harrison, Reyes, Longville, Singer, Rios, Ramos

NOES: None

ABSENT: Williams

ABSTENTIONS: None

IV. CELEBRATIONS

A. Applause Cards

B. SBCCD Awarded Best Practice in Sustainable Design
SBVC Technical Building Update (as amended and included in the addendum)

Applause receipts were recognized. Interim Chancellor Torres introduced the presenters. SBCCD won the award for Best Practice for the Sustainable Design of the Tech Building at 2020 California Higher Education Sustainability Conference (CHESC). Scott Stark gave a project update and will continue to update the Board as the project progresses. Farrah Farzaneh shared the design highlights and sustainable strategies.

V. ACTION AGENDA

A. Crafton Hills College Institutional Self-Evaluation Report 2020 - 2nd Reading and Final Approval

Trustee Singer moved to approve CHC Institutional Self-Evaluation Report 2020 for 2nd reading and final approval. Trustee Harrison seconded the motion.

AYES: Viricel, Houston, Harrison, Reyes, Longville, Singer, Rios, Ramos

NOES: None

ABSENT: Williams

ABSTENTIONS: None

B. SBVC Institutional Self-Evaluation Report - 2nd Reading and Final Approval

Trustee Harrison moved to approve SBVC Institutional Self-Evaluation Report 2020 for 2nd reading and final approval. Trustee Houston seconded the motion.

AYES: Viricel, Houston, Harrison, Reyes, Longville, Singer, Rios, Ramos

NOES: None

ABSENT: Williams

ABSTENTIONS: None

C. Updated Chancellor Search Timeline

Trustee Harrison moved to approve the updated chancellor search timeline. Trustee Longville seconded the motion.

AYES: Viricel, Houston, Harrison, Reyes, Longville, Singer, Rios, Ramos

NOES: None

ABSENT: Williams

ABSTENTIONS: None

VI. CONSENT AGENDA

The Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Board at one time without discussion. Any member of the Board, staff member or citizen may request that an item be removed from this section for discussion.

1. Instruction/Student Services
 - i. Curriculum – CHC

- ii. Curriculum – SBVC
2. Human Resources
 - i. Adjunct and Substitute Academic Employees
 - ii. Classification Advancement for Academic Employees
 - iii. Non-Instructional Pay
 - iv. Payment of Stipends
 - v. Appointment of Interim Managers
 - vi. Appointment of District Employees
 - vii. Demotion in Lieu of Layoff
3. Business & Fiscal Services
 - i. Contracts at or Above \$95,200 – **item pulled from Consent Agenda for separate action**
 - ii. Resolution #2020-08-13-BS05 State of California Governor's Office of Emergency Services
 - iii. Resolution #2020-08-13-FS01 Updating Appointments for the Retirement Board of Authority
 - iv. Individual Memberships
4. Facilities
 - i. Award Bid #03-1920-04 and Contract to Dalke Sons Construction Inc. of Riverside CA
 - ii. Program-Wide Measure CC Construction Change Order Percentage Goal and Construction Change Order Board Approval Process
 - iii. Master Services Agreements Task Orders for Bond Construction Program

Trustee Harrison moved to approve the consent agenda as presented with the exception of item IV.3.i. Trustee Reyes seconded the motion.

AYES: Viricel, Houston, Harrison, Reyes, Longville, Singer, Rios, Ramos

NOES: None

ABSENT: Williams

ABSTENTIONS: None

ITEM PULLED FROM CONSENT AGENDA FOR SEPARATE ACTION

IV.3.i Contracts at or Above \$95,200

Trustee Harrison moved to approve contracts at or above \$95,200. Trustee Reyes seconded the motion.

AYES: Viricel, Harrison, Reyes, Longville, Singer, Rios, Ramos

NOES: None

ABSENT: Williams

ABSTENTIONS: Houston

VII. REPORTS

A. Board Committee Reports

- Trustee Reyes reported the Board Legislative Committee (BLC), with Trustees Viricel and Harrison, will convene to select a committee chair. Congratulated Trustees Longville, Harrison, and Viricel for winning election unopposed.
- Trustee Harrison reported the Budget Committee was cancelled.

B. Chancellor's Report

- Interim Chancellor Torres encouraged participation during opening week and welcome to the new academic year. Important to continue to make connections with staff and colleagues.

C. Key Performance Indicators

- No report

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- D. San Bernardino Valley College Academic Senate
 - Amy Avelar reported on the senate's retreat and goals, in-service week highlights, and congratulated Trustee Williams on state appointment.
- E. San Bernardino Valley College Classified Senate
 - No report
- F. San Bernardino Valley College Associated Students
 - Taylor DeBenedictis – ASG is working on student software, TedTalks, and how to help students be successful. Planning week of welcome events.
- G. Crafton Hills College Academic Senate
 - Brandi Bailes – CHC AS is working on a resolution denouncing white supremacy systemic racism white privilege, draft letters to publishers, planning to work on a library task force to improve support to students, and clarifying course caps.
- H. Crafton Hills College Classified Senate
 - Alex Jaco – planning classified senate week events.
- I. Crafton Hills College Associated Students
 - No report
- J. CSEA
 - Kevin Palkki – congratulated Trustee Williams on his appointment and Trustees who won election unopposed. Gave thanks for the PPE order. Negotiations: still negotiating job descriptions
- K. CTA
 - No report
- L. San Bernardino Valley College President
 - President Rodriguez congratulated Trustee Williams on appointment to Board of Governors. Congratulated Trustee Viricel on nomination of Woman of the Year by the 47th Assembly District. Congratulations to board members on elections. Gave thanks and reported on opening day events.
- M. Crafton Hills College President
 - President Horan gave thanks and reported on opening day and opening week activities. Reopening recreational swim and team practice.

VIII. INFORMATION ITEMS

- A. AB 705 Analysis
- B. CCFS-320 Apportionment Attendance Report FY20 P3
- C. Board Master Planning Action Calendar
- D. Budget Report
- E. Contracts Below \$95,200.00
- F. General Fund Cash Flow Analysis
- G. MOUs between SBCCD and the CSEA
- H. Professional Expert, Short-Term, and Substitute Employees
- I. Purchase Order Report
- J. Quarterly Investment & Deposit Report
- K. Resignations

IX. ANNOUNCEMENT OF CLOSED SESSION ITEMS

- A. Conference with Labor Negotiators
Government Code 54957.6
Agency Representatives: Jose F. Torres and Kristina Hannon – CSEA, CTA, Management/Supervisors, and Confidential Employees
- B. Workers Compensation Case Review
- C. Public Employee Discipline/Dismissal/Release/Non Re-Employment
Government Code 54957
- D. Conference with Legal Counsel – Anticipated Litigation
Government Code 54956.9(d)(2) (1 case)

SAN BERNARDINO  COMMUNITY COLLEGE DISTRICT

- E. Conference with Legal Counsel – Existing Litigation
Government Code 54956.9(e)(3) or (d)(1)
Workers Comp Claim #543496
- F. Appeal of Decision Regarding Student Record
Education Code 76224, 76232 – Student #1711440

X. CONVENE CLOSED SESSION

The Board convened to closed session at 5:17pm.

XI. RECONVENE PUBLIC MEETING

Public meeting reconvened at 6:23pm.

XII. REPORT OF ACTION IN CLOSED SESSION

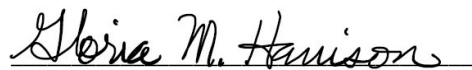
- On August 13, 2020, the Board unanimously took action to approve settlement of Workers Comp Claim #543496 with employee #3435

XIII. ADJOURN

Chair Viricel adjourned the meeting at 6:25pm.

The next meeting of the Board: Zoom Conference <https://cccconfer.zoom.us/j/549366869>

Strategy Session: Board Education – August 27, 2020 at 12pm



Gloria Macias Harrison, Clerk
SBCCD Board of Trustees