



San Bernardino Community College District  
 Board Meeting  
 September 10, 2020  
 4:00 pm-6:00 pm Pacific Time

*Governor Newsom issued Executive Order N-25-20 on March 12, 2020, and Executive Order N-29-20 on March 17, 2020. Portions of these orders relax parts of the Brown Act. In part, the orders allow elected officials to "attend" a meeting via teleconference WITHOUT having to admit members of the public into the location from which they are participating (N-25-20) and orders that "such a body need not make available any physical location from which members of the public may observe the meeting and offer public comment" (N-29-20).*

*Anyone wishing to participate may do so via the location posted on the agenda. The meetings are also recorded. Public comments must be submitted electronically by emailing [snikac@sbccd.edu](mailto:snikac@sbccd.edu). Submissions must be received 24 hours in advance of the meeting. From the comments received, staff will call each speaker to make their public comment. Submissions will be considered a public record under the Public Records Act, and are therefore subject to public disclosure.*

*In accordance with Board Policy 2350, persons may address the Board of Trustees either on an agenda item or on other matters of interest to the public that are within the subject matter jurisdiction of the Board. Public comments will take place at the time designated at the meeting for public comment. Comments must be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the Board may ask staff to review a matter or may ask that a matter be put on a future agenda. As a matter of law, members of the Board may not discuss or take action on matters raised during public comment unless the matters are properly noticed for discussion or action in Open Session. Anyone who requires a disability-related modification or accommodation in order to participate in the public meeting should contact the Chancellor's Office at (909) 388-6902 as far in advance of the Board meeting as possible.*

**AGENDA****Meeting of the Board of Trustees****September 10, 2020****4:00 p.m. (Public Meeting); 5:30 p.m. (Closed Session)****LOCATION: Zoom Conference:****<https://cccconfer.zoom.us/j/549366869>****Dial: (669) 900-6833 or (346) 248-7799 - Meeting ID: 549 366 869****I. CALL TO ORDER – PLEDGE OF ALLEGIANCE****II. PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS**

*Public comments must be submitted electronically by emailing [snikac@sbccd.edu](mailto:snikac@sbccd.edu). Submissions must be received 24 hours in advance of the meeting.*

**III. APPROVAL OF MINUTES**

- A. 2020-08-27 Board Strategy Session Minutes(p5)
- B. 2020-08-13 Board Meeting Minutes (p9)
- C. 2020-06-23,24 Board Retreat Minutes(p14)
- D. 2020-05-28 Strategy Session Minutes(p19)

**IV. CELEBRATIONS**

- A. Applause Cards (p25)

**V. ACTION AGENDA**

- A. Consideration of Approval to Adopt Resolution No. 2020-09-10-HR01 Due to Lack of Work-Funds (p29)
- B. PARS Pension Rate Stabilization Trust Account Actions (p31)
- C. Create a SBCCD's Strategic Planning Process to Include Reaffirmation or Modification SBCCD's Mission, Adoption of a SBCCD Vision Statement, and Adoption of SBCCD Values (p35)
- D. Public Hearing on the Final Budget for Fiscal Year 2020-21 (p39)
- E. Adopt Final Budget for Fiscal Year 2020-21 (p40)
- F. Board Policies for 1st Reading (p144)

**VI. CONSENT AGENDA**

*The Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Board at one time without discussion. Any member of the Board, staff member or citizen may request that an item be removed from this section for discussion.*

**A. Instruction/Student Services**

- 1. No Items

**B. Human Resources**

- 1. Adjunct and Substitute Academic Employees (p204)
- 2. Non-Instructional Pay (p206)

3. Grant Sabbatical Leaves for the 2021-2022 Academic Year (p212)
4. Instructional Laboratory Make-Up Hours (p213)
5. Classification Advancement for Academic Employees (p215)
6. Payment of Stipends (p217)
7. Rates of Pay for Professional Expert Employees (p219)
8. Appointment of District Employees (p223)
9. Reclassification of Employees (p225)
10. Employee Transfers (p227)
11. Classified Job Description (p229)
12. Appointment of Interim Managers (p233)

**C. Business & Fiscal Services**

1. Contracts at or Above \$95,200 (p235)
2. Surplus Property and Authorization for Private Sale or Disposal (p237)
3. Sole Source Purchases from Stanley Convergent Security (p239)
4. Sole Source Purchases from Forest Incentives, Ltd. (p240)

**D. Facilities**

1. Award RFP CC03-0002-1.11 and Contract to TSG Enterprise dba The Solis Group of Pasadena, CA (p241)
2. Award RFQP CC03-3640-1.10 and Contract to P2S Inc. of Long Beach, CA (p243)
3. Master Services Agreements and Task Orders for Bond Construction Program (p244)

**VII. REPORTS**

- A. Board Committee Reports (p247)
- B. Chancellor's Report (p250)
- C. Key Performance Indicators (p251)
- D. San Bernardino Valley College Academic Senate
- E. San Bernardino Valley College Classified Senate
- F. San Bernardino Valley College Associated Students
- G. Crafton Hills College Academic Senate
- H. Crafton Hills College Classified Senate
- I. Crafton Hills College Associated Students
- J. CSEA
- K. CTA
- L. San Bernardino Valley College President
- M. Crafton Hills College President

**VIII. INFORMATION ITEMS**

- A. Analysis of AB 705 Compliance, Implementation, and Student Success (p261)
- B. Board Master Action Planning Calendar (p269)
- C. Budget Report (p272)

- D. Contracts Below \$95,200 (p275)
- E. General Fund Cash Flow Analysis (p286)
- F. MOUs between SBCCD and the CSEA (p288)
- G. MOUs between SBCCD and the CTA (p298)
- H. Professional Expert, Short-Term, and Substitute Employees (p309)
- I. Purchase Orders (p312)
- J. Resignations (p319)

#### **IX. ANNOUNCEMENT OF CLOSED SESSION ITEMS**

- A. Conference with Labor Negotiators  
Government Code 54957.6  
Agency Representatives: Jose F. Torres and Kristina Hannon – CSEA, CTA, Management/Supervisors, and Confidential Employees
- B. Public Employee Discipline/Dismissal/Release/Non Re-Employment  
Government Code 54957  
(1 case)
- C. Conference with Legal Counsel – Anticipated Litigation  
Government Code 54956.9(d)(2)  
(1 case)
- D. Conference with Legal Counsel – Existing Litigation  
Government Code 54956.9(e)(3) or (d)(1)  
(2 cases)  
Workers Comp Claim #566817
- E. Appeal of Decision Regarding Student Record  
Education Code 76224, 76232  
(2 cases)  
Student ID #1711440

#### **X. CONVENE CLOSED SESSION**

#### **XI. RECONVENE PUBLIC MEETING**

#### **XII. REPORT OF ACTION IN CLOSED SESSION**

#### **XIII. ADJOURN**

The next meeting of the Board: Zoom Conference  
<https://cccconfer.zoom.us/j/549366869>  
 Strategy Session: KVCR Update and Board's Role in Accreditation - September 24, 2020 at 12pm

#### **Supplemental Handouts (not part of the agenda)**

Crafton Hills College Report to the Board (p321)  
Economic Development and Corporate Training (EDCT) Report to the Board (p326)  
KVCR Report to the Board (p328)  
San Bernardino Valley College Report to the Board (p333)



# SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

**Board Strategy Session Minutes**  
**Final Budget Review**  
**August 27, 2020**  
**12:00 pm-2:00 pm Pacific Time**

## **MEMBERS PRESENT VIA TELECONFERENCE**

Dr. Anne L. Viricel, Chair  
 Dr. Stephanie Houston, Vice Chair  
 Gloria Macías Harrison, Clerk  
 Frank Reyes, Trustee  
 Dr. Donald L. Singer, Trustee

## **ABSENT**

John Longville, Trustee  
 Joseph Williams, Trustee  
 Adrian Rios, SBVC Student Trustee  
 Alex Ramos Huaman, CHC Student Trustee

## **ADMINISTRATORS PRESENT**

Jose Torres, Interim Chancellor  
 Diana Rodriguez, SBVC President  
 Dr. Kevin Horan, CHC President

## **The following text was included on the agenda.**

Governor Newsom issued Executive Order N-25-20 on March 12, 2020, and Executive Order N-29-20 on March 17, 2020. Portions of these orders relax parts of the Brown Act. In part, the orders allow elected officials to “attend” a meeting via teleconference WITHOUT having to admit members of the public into the location from which they are participating (N-25-20) and orders that “such a body need not make available any physical location from which members of the public may observe the meeting and offer public comment” (N-29-20).

Anyone wishing to participate may do so via the Zoom link which is listed above. The meetings are also recorded. We kindly request all public comments be submitted electronically by emailing [snikac@sbccd.edu](mailto:snikac@sbccd.edu). Submissions must be received prior to 10:00am on the day of the meeting to allow Board Members time to review prior to the start of the meeting.

- Submissions will be considered a public record under the Public Records Act, and are therefore subject to public disclosure.
- Submissions will be displayed on the screen at 12:00pm and will be included in the minutes of the meeting.

In accordance with Board Policy 2350, persons may address the Board of Trustees either on an agenda item or on other matters of interest to the public that are within the subject matter jurisdiction of the Board. Public comments will take place at the time designated at the meeting for public comment. Comments must be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the Board may ask staff to review a matter or may ask that a matter be put on a future agenda. As a matter of law, members of the Board may not discuss or take action on matters raised during public comment unless the matters are properly noticed for discussion or action in Open Session. Anyone who requires a disability-related modification or accommodation in order to participate in the public meeting should contact the Chancellor’s Office at (909) 388-6902 as far in advance of the Board meeting as possible.

## **I. CALL TO ORDER – PLEDGE OF ALLEGIANCE**

Chair Viricel called the meeting to order at 12:01pm. Trustee Reyes led the pledge of allegiance.

## **II. PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS**

Sophia Zamora

# SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

- III. FINAL BUDGET REVIEW
  - A. Executive Summary
  - B. Multi-Year Forecast
  - C. Budget Summary by All Funds

Interim Chancellor Torres presented the review of the final budget. The unexpected recession, combined with \$5.7 billion related to the state's COVID-19 response, shifted the projected surplus of \$5.6 billion to a \$54.3 billion deficit. We are expected to do more with less state funding. The Budget Act includes \$1.5 billion in deferrals in 2020-21. If Congress approves a stimulus package by the October 15, 2020 deadline, up to \$791 million of the deferrals could be rescinded. The final budget included a best, middle, and worst case scenario, using the expected Cost of Living Adjustment (COLA) and corresponding deficit factor. All scenarios include a hiring freeze.

COLA			
	BEST	MIDDLE	WORST
2019-20	3.28%	-3.26%	3.28%
2020-21	0.00%	0.00%	0.00%
2021-22	2.00%	0.00%	0.00%
2022-23	3.16%	3.16%	3.16%
2023-24	3.16%	3.16%	3.16%
2024-25	3.16%	3.16%	3.16%

DEFICIT FACTOR			
	BEST	MIDDLE	WORST
2019-20	0.00%	0.00%	0.00%
2020-21	0.00%	0.35%	10.60%
2021-22	0.00%	1.00%	2.00%
2022-23	0.00%	1.00%	2.00%
2023-24	0.00%	1.00%	2.00%
2024-25	0.00%	1.00%	2.00%

The recommendation presented was to use the middle case scenario. Adjustments will be made as additional economic data becomes available.

BEST CASE						
	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Revenue	116,653,975	111,638,362	111,638,436	115,912,599	118,290,228	121,774,589
Expense	113,829,544	113,297,629	114,900,468	115,675,911	118,494,923	120,358,875
Change in Fund Balance	(3,175,569)	(1,559,267)	(3,262,032)	(763,312)	(204,695)	1,415,714
Fund Balance \$	23,246,196	21,676,929	20,414,897	19,651,585	19,446,890	20,862,604
Fund Balance %	20.42%	19.15%	17.77%	16.84%	16.41%	17.33%

MIDDLE CASE						
	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Revenue	116,653,975	111,270,687	116,602,367	114,873,732	117,187,582	120,637,999
Expense	113,829,544	113,297,629	114,900,468	115,675,911	118,494,923	120,358,875
Change in Fund Balance	(3,175,569)	(1,927,042)	(8,298,101)	(1,802,180)	(1,307,341)	-278,476
Fund Balance \$	23,246,196	21,349,145	19,011,042	17,208,862	15,901,521	15,623,045
Fund Balance %	20.42%	18.82%	16.50%	14.72%	13.36%	13.42%

WORST CASE*						
	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Revenue	116,653,975	109,611,822	109,568,479	115,074,893	118,384,336	121,795,510
Expense	113,829,544	113,297,629	114,900,468	115,675,911	118,494,923	120,358,875
Change in Fund Balance	(3,175,569)	(3,685,807)	(5,331,989)	(601,018)	(109,587)	1,436,635
Fund Balance \$	23,246,196	19,560,389	14,228,400	13,627,382	13,517,795	15,054,430
Fund Balance %	20.42%	9.41%	6.37%	5.76%	5.57%	6.69%

\*This scenario includes \$2.3MM in revenues from the Commercial Building Investment beginning in FY 2022-23.

# SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

## Best and Middle Case Scenarios

- Remains within the fund balance goal range of 10-15% of expenditures
- Includes high levels of deferrals
- Deferrals could result in cash flow problems
- May deplete reserves and use internal and external short-term borrowing to meet ongoing obligations.

## Worst Case Scenario

- Assumes Congress does not approve a stimulus package by the October 15, 2020 deadline
- Starting FY 2022-23, SBCCD will have to use \$2.3 million in commercial property revenue to meet the fund balance requirement of 5%.
- The \$2.3 is currently being used for the Promise

We have taken inventory of vacant positions and instituted a districtwide hiring freeze (except those that are necessary). Operating expenses have been adjusted. There are no furloughs or layoffs in the projections.

We are projecting a cash need for the unrestricted general fund of \$32.8 million which will be met as follows:

#	FUND DESCRIPTION	PROJECTED TEMPORARY BORROWING BY MONTH					TOTAL
		FEB	MAR	APR	MAY	JUN	
410	Capital Outlay	4,000,000					4,000,000
590	Investment Properties	714,000	2,036,000	5,450,000			9,000,000
615	Workers Compensation			3,732,000	2,268,000		6,000,000
690	Retiree Benefit				2,500,000		2,500,000
730	Student Body Center Fee						-
775	PARS Investment Trust				5,605,000	5,703,000	11,308,000
<b>TOTALS</b>		<b>4,714,000</b>	<b>2,036,000</b>	<b>9,182,000</b>	<b>10,373,000</b>	<b>5,703,000</b>	<b>32,908,000</b>

The temporary borrowing will support the unrestricted general fund to maintain at least \$10 million each month as cash available to cover at least one month of payroll expenses. It is important to note that these borrowings will need to be repaid within 12 months to the originating fund. According to the State Chancellor's office, the 2020-21 deferrals will be paid back in the months of July 2021 through November 2021. When this takes place, it is expected that another set of deferrals for 2021-22 will be implemented, making this a multi-year economic problem.

Interim Chancellor Torres reported Chancellor's Cabinet is forming a task force to conduct a mid-year progress review of the Free College Promise. The first cohort of Promise students are half-way to completing their associates degree or transferring to a four-year university. The task force will help us answer to what extent has the pandemic affected the academic progress of our Promise students? What are the persistent barriers our Promise students face to attending college full-time? How can we strengthen our collaboration with K-12 schools on dual enrollment in an online environment? How we are moving the needle on student success. This mid-year progress review will keep us pushing in that direction. The task force will be co-chaired by the Vice Presidents of Student Services from each campus, and it will include faculty and staff members appointed by the Chancellor and College Presidents. This review process may take us to the end of the calendar year until we see how the state budget "IOUs" materialize, and whether congress approves another stimulus package. We will not start recruiting the next class of Promise students until we have thoroughly vetted the task force's findings, and matched it against our state and federal funding sources.

SAN BERNARDINO  COMMUNITY COLLEGE DISTRICT

IV. ADJOURN

The next meeting of the Board: Zoom Conference <https://cccconfer.zoom.us/j/549366869>

Business Meeting, September 10, 2020 at 4pm

Chair Viricel adjourned the meeting at 1:29pm.

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Gloria Macias Harrison, Clerk  
SBCCD Board of Trustees

DRAFT


 SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

**Meeting Minutes of the Board of Trustees**  
**August 13, 2020**  
**4:00 pm-6:00 pm Pacific Time**

**MEMBERS PRESENT VIA TELECONFERENCE**

Dr. Anne L. Viricel, Chair  
 Dr. Stephanie Houston, Vice Chair  
 Gloria Macías Harrison, Clerk  
 Frank Reyes, Trustee  
 John Longville, Trustee  
 Dr. Donald L. Singer, Trustee  
 Adrian Rios, SBVC Student Trustee  
 Alex Ramos Huaman, CHC Student Trustee

**ABSENT**

Joseph Williams, Trustee

**ADMINISTRATORS PRESENT**

Jose Torres, Interim Chancellor  
 Diana Rodriguez, SBVC President  
 Dr. Kevin Horan, CHC President

**The following text was read and all votes were taken by roll call.**

*Governor Newsom issued Executive Order N-25-20 on March 12, 2020, and Executive Order N-29-20 on March 17, 2020. Portions of these orders relax parts of the Brown Act. In part, the orders allow elected officials to “attend” a meeting via teleconference WITHOUT having to admit members of the public into the location from which they are participating (N-25-20) and orders that “such a body need not make available any physical location from which members of the public may observe the meeting and offer public comment” (N-29-20). Anyone wishing to participate may do so via the Zoom link which is listed above. The meetings are also recorded. Public comments must be submitted electronically by emailing sniac@sbccd.edu. Submissions must be received 24 hours in advance of the meeting. From the comments received, staff will call each speaker to make their public comment. Submissions will be considered a public record under the Public Records Act, and are therefore subject to public disclosure. In accordance with Board Policy 2350, persons may address the Board of Trustees either on an agenda item or on other matters of interest to the public that are within the subject matter jurisdiction of the Board. Public comments will take place at the time designated at the meeting for public comment. Comments must be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the Board may ask staff to review a matter or may ask that a matter be put on a future agenda. As a matter of law, members of the Board may not discuss or take action on matters raised during public comment unless the matters are properly noticed for discussion or action in Open Session. Anyone who requires a disability-related modification or accommodation in order to participate in the public meeting should contact the Chancellor’s Office at (909) 388-6902 as far in advance of the Board meeting as possible.*

**I. CALL TO ORDER – PLEDGE OF ALLEGIANCE**

**Chair Viricel called the meeting to order at 4:00pm. Trustee Longville led the pledge of allegiance.**

**II. PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS**

**None.**

**III. APPROVAL OF MINUTES**

- A. 2020-07-09 Board Meeting Minutes**
- B. 2020-07-23 Board Strategy Session Minutes**

**Trustee Singer moved to approve the minutes of 7/9/20 and 7/23/20. Trustee Longville seconded the motion.**

# SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

**AYES:** Viricel, Houston, Harrison, Reyes, Longville, Singer, Rios, Ramos

**NOES:** None

**ABSENT:** Williams

**ABSTENTIONS:** None

## IV. CELEBRATIONS

### A. Applause Cards

### B. SBCCD Awarded Best Practice in Sustainable Design SBVC Technical Building Update (as amended and included in the addendum)

Applause receipts were recognized. Interim Chancellor Torres introduced the presenters. SBCCD won the award for Best Practice for the Sustainable Design of the Tech Building at 2020 California Higher Education Sustainability Conference (CHESC). Scott Stark gave a project update and will continue to update the Board as the project progresses. Farrah Farzaneh shared the design highlights and sustainable strategies.

## V. ACTION AGENDA

### A. Crafton Hills College Institutional Self-Evaluation Report 2020 - 2nd Reading and Final Approval

Trustee Singer moved to approve CHC Institutional Self-Evaluation Report 2020 for 2nd reading and final approval. Trustee Harrison seconded the motion.

**AYES:** Viricel, Houston, Harrison, Reyes, Longville, Singer, Rios, Ramos

**NOES:** None

**ABSENT:** Williams

**ABSTENTIONS:** None

### B. SBVC Institutional Self-Evaluation Report - 2nd Reading and Final Approval

Trustee Harrison moved to approve SBVC Institutional Self-Evaluation Report 2020 for 2nd reading and final approval. Trustee Houston seconded the motion.

**AYES:** Viricel, Houston, Harrison, Reyes, Longville, Singer, Rios, Ramos

**NOES:** None

**ABSENT:** Williams

**ABSTENTIONS:** None

### C. Updated Chancellor Search Timeline

Trustee Harrison moved to approve the updated chancellor search timeline. Trustee Longville seconded the motion.

**AYES:** Viricel, Houston, Harrison, Reyes, Longville, Singer, Rios, Ramos

**NOES:** None

**ABSENT:** Williams

**ABSTENTIONS:** None

## VI. CONSENT AGENDA

*The Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Board at one time without discussion. Any member of the Board, staff member or citizen may request that an item be removed from this section for discussion.*

### 1. Instruction/Student Services

#### i. Curriculum – CHC

# SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

- ii. Curriculum – SBVC
2. Human Resources
    - i. Adjunct and Substitute Academic Employees
    - ii. Classification Advancement for Academic Employees
    - iii. Non-Instructional Pay
    - iv. Payment of Stipends
    - v. Appointment of Interim Managers
    - vi. Appointment of District Employees
    - vii. Demotion in Lieu of Layoff
  3. Business & Fiscal Services
    - i. Contracts at or Above \$95,200 – **item pulled from Consent Agenda for separate action**
    - ii. Resolution #2020-08-13-BS05 State of California Governor’s Office of Emergency Services
    - iii. Resolution #2020-08-13-FS01 Updating Appointments for the Retirement Board of Authority
    - iv. Individual Memberships
  4. Facilities
    - i. Award Bid #03-1920-04 and Contract to Dalke Sons Construction Inc. of Riverside CA
    - ii. Program-Wide Measure CC Construction Change Order Percentage Goal and Construction Change Order Board Approval Process
    - iii. Master Services Agreements Task Orders for Bond Construction Program

Trustee Harrison moved to approve the consent agenda as presented with the exception of item IV.3.i. Trustee Reyes seconded the motion.

AYES: Viricel, Houston, Harrison, Reyes, Longville, Singer, Rios, Ramos

NOES: None

ABSENT: Williams

ABSTENTIONS: None

## ITEM PULLED FROM CONSENT AGENDA FOR SEPARATE ACTION

### IV.3.i Contracts at or Above \$95,200

Trustee Harrison moved to approve contracts at or above \$95,200. Trustee Reyes seconded the motion.

AYES: Viricel, Harrison, Reyes, Longville, Singer, Rios, Ramos

NOES: None

ABSENT: Williams

ABSTENTIONS: Houston

## VII. REPORTS

### A. Board Committee Reports

- Trustee Reyes reported the Board Legislative Committee (BLC), with Trustees Viricel and Harrison, will convene to select a committee chair. Congratulated Trustees Longville, Harrison, and Viricel for winning election unopposed.
- Trustee Harrison reported the Budget Committee was cancelled.

### B. Chancellor's Report

- Interim Chancellor Torres encouraged participation during opening week and welcome to the new academic year. Important to continue to make connections with staff and colleagues.

### C. Key Performance Indicators

- No report



# SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

- D. **San Bernardino Valley College Academic Senate**
  - Amy Avelar reported on the senate's retreat and goals, in-service week highlights, and congratulated Trustee Williams on state appointment.
- E. **San Bernardino Valley College Classified Senate**
  - No report
- F. **San Bernardino Valley College Associated Students**
  - Taylor DeBenedictis – ASG is working on student software, TedTalks, and how to help students be successful. Planning week of welcome events.
- G. **Crafton Hills College Academic Senate**
  - Brandi Bailes – CHC AS is working on a resolution denouncing white supremacy systemic racism white privilege, draft letters to publishers, planning to work on a library task force to improve support to students, and clarifying course caps.
- H. **Crafton Hills College Classified Senate**
  - Alex Jaco – planning classified senate week events.
- I. **Crafton Hills College Associated Students**
  - No report
- J. **CSEA**
  - Kevin Palkki – congratulated Trustee Williams on his appointment and Trustees who won election unopposed. Gave thanks for the PPE order. Negotiations: still negotiating job descriptions
- K. **CTA**
  - No report
- L. **San Bernardino Valley College President**
  - President Rodriguez congratulated Trustee Williams on appointment to Board of Governors. Congratulated Trustee Viricel on nomination of Woman of the Year by the 47<sup>th</sup> Assembly District. Congratulations to board members on elections. Gave thanks and reported on opening day events.
- M. **Crafton Hills College President**
  - President Horan gave thanks and reported on opening day and opening week activities. Reopening recreational swim and team practice.

## VIII. INFORMATION ITEMS

- A. AB 705 Analysis
- B. CCFS-320 Apportionment Attendance Report FY20 P3
- C. Board Master Planning Action Calendar
- D. Budget Report
- E. Contracts Below \$95,200.00
- F. General Fund Cash Flow Analysis
- G. MOUs between SBCCD and the CSEA
- H. Professional Expert, Short-Term, and Substitute Employees
- I. Purchase Order Report
- J. Quarterly Investment & Deposit Report
- K. Resignations

## IX. ANNOUNCEMENT OF CLOSED SESSION ITEMS

- A. Conference with Labor Negotiators  
Government Code 54957.6  
Agency Representatives: Jose F. Torres and Kristina Hannon – CSEA, CTA, Management/Supervisors, and Confidential Employees
- B. Workers Compensation Case Review
- C. Public Employee Discipline/Dismissal/Release/Non Re-Employment  
Government Code 54957
- D. Conference with Legal Counsel – Anticipated Litigation  
Government Code 54956.9(d)(2) (1 case)



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- E. Conference with Legal Counsel – Existing Litigation  
Government Code 54956.9(e)(3) or (d)(1)  
Workers Comp Claim #543496
- F. Appeal of Decision Regarding Student Record  
Education Code 76224, 76232 – Student #1711440

**X. CONVENE CLOSED SESSION**

The Board convened to closed session at 5:17pm.

**XI. RECONVENE PUBLIC MEETING**

Public meeting reconvened at 6:23pm.

**XII. REPORT OF ACTION IN CLOSED SESSION**

- On August 13, 2020, the Board unanimously took action to approve settlement of Workers Comp Claim #543496 with employee #3435

**XIII. ADJOURN**

Chair Viricel adjourned the meeting at 6:25pm.

The next meeting of the Board: Zoom Conference <https://cccconfer.zoom.us/j/549366869>

Strategy Session: Board Education – August 27, 2020 at 12pm

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Gloria Macias Harrison, Clerk  
SBCCD Board of Trustees

# SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

## Board Retreat Minutes

June 23, 2020

9:00 am-4:00 pm Pacific Time

### MEMBERS PRESENT

Dr. Anne L. Viricel, Chair  
 Dr. Stephanie Houston, Vice Chair  
 Gloria Macías Harrison, Clerk  
 John Longville, Trustee  
 Frank Reyes, Trustee  
 Dr. Donald L. Singer, Trustee  
 Joseph Williams, Trustee

### ABSENT

Adrian Rios, SBVC Student Trustee  
 Alex Ramos Huaman, CHC Student Trustee

### ADMINISTRATORS PRESENT

Jose Torres, Interim Chancellor

### OTHERS PRESENT

Dr. Bruce Leslie, Facilitator attended via teleconference

## I. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Chair Viricel called the meeting to order at 9:09am. Trustee Williams led the pledge of allegiance.

## II. PUBLIC COMMENTS ON AGENDA & NON-AGENDA ITEMS

Kevin Palkki

## III. DESIGN ALLIANCE FOR BOARD

- A. Strengthening the Board Relationship
- B. Board Self-Assessment
  - 1. BP 2745 Board Self-Evaluation
- C. Identify Five Key Opportunities for Improvement (OFI's)
- D. Set and Affirm One Key Strategy for each of the Five OFI's
- E. Review Board Agenda

The Board discussed updating BP 2410 and review policies on a regular basis. It was agreed to work on the culture and mindset of the district. The Board expressed their desire for students to have the ability to register for classes at either campus at the same time. We will address any existing roadblocks and participate in regional discussions to increase student success. We will provide clear framework and baseline of common language. The Board will develop goals and make sure the next chancellor is a good fit to accomplish the goals set by the Board.

The Board reviewed and discussed goal alignment of resources and programs.

The Board discussed and agreed to develop a framework and process for goal setting.

Jose to include elements of the model framework, Bring back as a chart/table in one place for board to consider.

# SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

The Board Self-Assessment (BSA) was administered by the Association of Community College Trustees (ACCT). The report was the result of an assessment instrument distributed to all seven trustees on May 18, 2020 as a follow-up to the January 2020 mid-year self-assessment process.

The report was an overall assessment of the board as one unit and also provided a profile of each trustees' response to each item in the assessment. The BSA assessed key characteristics of effective governance, with 37 items across nine categories: Board Organization, Policy Role & Direction, Board-Chancellor Relations, Community College and Student Relations, Community Relations, Standards for College Operations, Board Leadership, Advocating for the College, and Board Education. In addition, the instrument included five open-ended items.

Two of the highest rated items were from Advocating for the College, and one each from Community College and Student Relations, Board-Chancellor Relations, Community Relations and Standards for College Operations. Among the lowest rated items, two came from Policy Role & Direction, two from Advocating for the College, and one each from Board-Chancellor Relations, Advocating for the College, Board Education and Standards for College Operations. The overall average rating across all items in the assessment was 4.21, a .22 improvement from January.

## **ADJOURN**

Chair Viricel adjourned the meeting at 4pm.

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Gloria Macias Harrison, Clerk  
SBCCD Board of Trustees

# SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

## Board Retreat Minutes

June 24, 2020

9:00 am-4:00 pm Pacific Time

### MEMBERS PRESENT

Dr. Anne L. Viricel, Chair  
 Dr. Stephanie Houston, Vice Chair  
 Gloria Macías Harrison, Clerk  
 John Longville, Trustee  
 Frank Reyes, Trustee  
 Dr. Donald L. Singer, Trustee  
 Joseph Williams, Trustee

### ABSENT

Adrian Rios, SBVC Student Trustee  
 Alex Ramos Huaman, CHC Student Trustee

### ADMINISTRATORS PRESENT

Jose Torres, Interim Chancellor

### OTHERS PRESENT

Dr. Bruce Leslie, Facilitator attended via teleconference  
 Kristina Hannon, Vice Chancellor  
 Dr. Kevin Horan, President Crafton Hills College  
 Diana Rodriguez, President San Bernardino Valley College  
 Angel Rodriguez, Senior Director of Marketing, Public Affairs & Government Relations

### CALL TO ORDER

Chair Viricel called the meeting to order at 9:04am.

### IV. DESIGN ALLIANCE FOR BOARD/CEO

- A. Strengthening the Board-CEO Relationship
- B. Identify Three Key Opportunities for Improvement (OFI's)
- C. Set and Affirm One Key Strategy for each of the Three OFI's

OFIs are intended for the Board as a team.

Aspen model - Jose will work with the Trustee Fellowship team to develop strategies to implement the Aspen model.

Board Education - Jose will work with the Board Advisory team to identify strategies.

Keeping community informed of district needs - Staff to provide the topics for Trustees to identify what the community needs to know and inform the chancellor. Staff to plan a landing page or something similar for the board to receive the same information in one place.

Board agendas: The Board tasked the chancellor to re-order the board agenda items to allow the board to conduct its business.

Interim Chancellor Torres shared a list of 19 items needed from the Board and highlighted:

- Establish goals and expectations for the interim chancellor
- Honor the interim chancellor's leadership role, do not direct staff
- Direct the interim chancellor as a Board, not as individual trustees
- Maintain and actively participate in the Chancellor's Recruitment Ad-Hoc Committee
- Delegate clear authority to the interim chancellor
- We need a mechanism to bring items to the board

# SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

## V. CHANCELLOR RECRUITMENT

Kristina Hannon met with the Board to have discussion regarding the recruitment of a new chancellor.

## VI. REVIEW & CREATE STRATEGIC DIRECTIONS (GOALS AND DIRECTIVES)

- A. Student Success
  - 1. AB 705 Implementation
  - 2. Guided Pathways Implementation
- B. Equity & Diversity
- C. Student Affordability
  - 1. Promise Program Implementation
  - 2. Student Homelessness
- D. Operational Efficiencies
  - 1. KVCR
  - 2. EDCT
  - 3. IFF
- E. Strategic Planning

### Goal 1 - Student Success:

- Completion is defined as completion with less than a C. Success is defined as completion with a C or better.
- The Board is provided monthly AB 705 information reports and both colleges are compliant with AB 705. The implementation is complete and will remain a part of ongoing operations.
- Guided Pathways - Implementation of the four pillars. Proposed objective: To maximize the one-time funding to implement a Guided Pathways framework to increase student success.

### Goal 2 - Equity & Diversity

- Proposed objectives to continue implementing the EEO Plan, Support ACA 5 (Weber) as recommended by the CCLC, and participate in the California Community College Equity Leadership Alliance.

### Goal 3 - Student Affordability

- Promise Program implementation is complete and will become part of ongoing operations. The 2020 cohort will complete the Promise but it is not likely we will continue new students for 2021.
- Student Homelessness is being addressed by current land negotiations. Proposed objective is to develop a master plan for the swap meet property, SBVC Student Services building, and properties at Highland Ave., 8<sup>th</sup> Street, and Del Rosa.

### Goal 4 - Operational Efficiencies

- KVCR – Proposed objective is to conduct a Board Strategy Session to define KVCR's purpose.
- EDCT – This is complete and will become part of ongoing operations.
- IFF – This is complete and will be removed.

### Goal 5 – Strategic Plan

- A Board ad-hoc committee was created. The proposed objectives are to hire a consultant and develop a timeline.

## VII. ADJOURN

The next meeting of the Board: Zoom Conference <https://cccconfer.zoom.us/j/549366869>

Business Meeting - July 9, 2020 at 4pm

Chair Viricel adjourned the meeting at 4pm.

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Gloria Macias Harrison, Clerk  
SBCCD Board of Trustees

# SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Public Comment on Agenda Item VII D (Operational Efficiencies)

Board of Trustees,

My name is Kevin Palkki and I represent the classified workers of the San Bernardino Community College District. In these times of uncertainty we are tasked with spending tax payer dollars efficiently while upholding the contracts with our bargaining units. One of these efficiencies is the proper staffing for the work being done in the different areas of our District. Just 2 months ago you took action to move forward with layoffs in the area of the EDCT due to lack of funding. As much as I disagree with the decision, this was seen as an efficient resolution to the tax payers money. Just one month later we are now being notified that an Assistant Director is needed in this area. How is this efficient use of tax payers money if we just approved layoffs in this same area? After doing the research of our personnel in our District there is roughly 1 Manager position for every 4 classified worker. There are fortune 500 companies with less managers and more workers. In addition we expect teachers to teach to classes of 20 or more yet we don't expect the same ratio for our management team. This is not the only area where we see ratios that are skewed. The Police department is asking for another management position while the working staff stays the same. This would put 4 management positions into one of the smallest operational areas in our District. Do we need more support in this area? I would say yes but the support should come with more trained police officers and more security officers. The amount of overtime given in this area is not only growing but is mismanaged. Even I can acknowledge that hiring part-time Security Officer and Police Officer positions would not only be a more efficient use of the tax payer dollars but would improve the safety visibility in our District. Now that our District has put a freeze on hiring I would like to ask the board to hold accountable the decision makers of our District and ask the question is this position really needed at this time or can it wait until this pandemic is over. If we are "in the same boat" as Interim Chancellor Jose Torres states then the burden cannot be solely on the classifieds backs.

Thank you,  
Kevin Palkki  
CSEA #291 President

# SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

**Board Strategy Session Minutes**  
**Preliminary Budget**  
**May 28, 2020**  
**12:00 pm-2:00 pm Pacific Time**

## **MEMBERS PRESENT VIA TELECONFERENCE**

Dr. Anne L. Viricel, Chair  
 Dr. Stephanie Houston, Vice Chair  
 Gloria Macías Harrison, Clerk  
 John Longville, Trustee  
 Frank Reyes, Trustee  
 Dr. Donald L. Singer, Trustee  
 Joseph Williams, Trustee

## **ABSENT**

Adrian Rios, SBVC Student Trustee  
 Alex Ramos Huaman, CHC Student Trustee

## **ADMINISTRATORS PRESENT**

Jose Torres, Interim Chancellor  
 Diana Rodriguez, SBVC President  
 Dr. Kevin Horan, CHC President

## **The following text was read.**

Governor Newsom issued Executive Order N-25-20 on March 12, 2020, and Executive Order N-29-20 on March 17, 2020. Portions of these orders relax parts of the Brown Act. In part, the orders allow elected officials to "attend" a meeting via teleconference WITHOUT having to admit members of the public into the location from which they are participating (N-25-20) and orders that "such a body need not make available any physical location from which members of the public may observe the meeting and offer public comment" (N-29-20).

Anyone wishing to participate may do so via the Zoom link which is listed above. The meetings are also recorded. We kindly request all public comments be submitted electronically by emailing [snikac@sbccd.edu](mailto:snikac@sbccd.edu) Submissions must be received prior to 10:00am on the day of the meeting to allow Board Members time to review prior to the start of the meeting.

- Submissions will be considered a public record under the Public Records Act, and are therefore subject to public disclosure.
- Submissions will be displayed on the screen at 12:00pm and will be included in the minutes of the meeting.

In accordance with Board Policy 2350, persons may address the Board of Trustees either on an agenda item or on other matters of interest to the public that are within the subject matter jurisdiction of the Board. Public comments will take place at the time designated at the meeting for public comment. Comments must be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the Board may ask staff to review a matter or may ask that a matter be put on a future agenda. As a matter of law, members of the Board may not discuss or take action on matters raised during public comment unless the matters are properly noticed for discussion or action in Open Session. Anyone who requires a disability-related modification or accommodation in order to participate in the public meeting should contact the Chancellor's Office at (909) 388-6902 as far in advance of the Board meeting as possible.

## **I. CALL TO ORDER – PLEDGE OF ALLEGIANCE**

# SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

**Chair Viricel called the meeting to order at 12:04pm. Trustee Harrison led the pledge of allegiance.**

## II. PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

**None.**

## III. PRELIMINARY BUDGET PRESENTATION

- A. Fiscal Update
- B. Multi-Year Forecast
- C. All Funds Summary

Interim Chancellor Torres announced the purpose of the study session is to provide an update and summary of the May Revise and to provide enough information for the Board to make an informed decision. Feedback on the recommendation is taken into consideration and any changes to the preliminary budget is submitted for Board approval in June.

Interim chancellor gave an overview based on the May Revise and analysis from the State Chancellor's Office, Association of California Community College Administrators, Association of Chief Business Officials, and Community College League of California. His highlights included the unrestricted general fund, categorical funds, other areas, and the District's plan to move forward.

### Unrestricted:

- Decrease to Student-Centered Funding Formula of \$592 million (10%)
- No COLA
- No enrollment growth
- Deferrals in FY 19-20 (May and June 2020)
- Deferrals in FY 20-21 (April, May, and June 2021)
- No workload reduction
- Other decreases to part-time faculty compensation, part-time faculty office hours, and deferred maintenance
- Reduction to employer pension contributions by 2% for FY 2020-21 and FY 2021-22

### Categorical:

- Flexibility to permit the use of certain restricted fund balances
- Decrease to Strong Workforce (60%)
- Decrease to Student Equity and Achievement Program (18%)
- Decrease to California College Promise (6%)
- Decreases to online education initiative (87%)
- Decrease to adult education program (10%)

### Other:

- Extension of the hold harmless provision by two years
- Extension on financial reporting deadlines for FY 2020-21 budgets
- Temporary deferral of FON penalties until further notice
- Exemption of COVID-19 related expenditures from the 50% Law
- Possible funding for Crafton's Performing Arts Center (unknown)
- Decrease in support for Calbright by \$3 million

SBCCD's Plan Moving Forward:



# SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

- Continue developing three budget scenarios (best, middle, worst)
- Continue exploring revenue ideas
- Continue reduction to budgets as necessary
- Implement operational efficiencies
- Implement a hiring freeze (except positions necessary to continue operations)
- Continue monitoring the state budget process, work with our policymakers, and advocate for much-needed resources to educate and help our community recover as follows:
  - Additional funding for CCDs if federal funding becomes available
  - Shift the \$120 million from Calbright to online education initiative and apportionments
  - Support the employer's pension contribution reductions
  - Support the flexibility to permit the use of certain restricted fund balances
  - Support the 50% Law and FON exemptions/deferrals
  - Protect core funding by decreasing categorical funds instead of apportionments
  - Support the extension of the hold harmless clause if these districts also experience reductions equal to successful districts
  - Pause additional changes to the funding formula
  - Request workload reduction

Details of the multi-year forecast focused on the middle case scenario:

### BUDGET DEVELOPMENT SCENARIOS MULTI-YEAR FORECAST

Description	BEST CASE					
	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Revenue	107,729,098	108,079,915	114,091,980	117,359,975	119,798,897	123,346,489
Expense	114,709,590	112,835,597	114,550,952	116,326,017	118,144,636	120,007,992
Change in Fund Balance	(6,980,492)	(4,755,681)	(458,972)	1,033,957	1,654,261	3,338,497
Fund Balance \$	19,441,272	14,685,591	16,226,619	17,260,576	18,914,837	22,253,334
Fund Balance %	16.95%	13.02%	14.17%	14.84%	16.01%	18.54%

Description	MIDDLE CASE					
	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Revenue	107,729,098	102,897,101	111,189,604	116,695,824	119,041,080	122,492,045
Expense	114,709,590	112,835,597	114,550,952	116,326,017	118,144,636	120,007,992
Change in Fund Balance	(6,980,492)	(9,938,496)	(3,361,348)	369,807	896,443	2,484,053
Fund Balance \$	19,441,272	9,502,776	8,141,428	8,511,235	9,407,679	11,891,731
Fund Balance %	16.95%	8.42%	7.11%	7.32%	7.96%	9.91%

Note: This scenario includes \$2.3 MM in revenues from the Commercial Building Investment beginning in FY 2022-23

Description	WORST CASE					
	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Revenue	107,729,098	100,823,975	107,043,352	116,695,824	119,041,080	122,492,045
Expense	114,709,590	112,835,597	114,550,952	116,326,017	118,144,636	120,007,992
Change in Fund Balance	(6,980,492)	(12,011,622)	(7,507,600)	369,807	896,443	2,484,053
Fund Balance \$	19,441,272	7,429,651	1,922,051	2,291,858	3,188,301	5,672,354
Fund Balance %	16.95%	6.58%	1.68%	1.97%	2.70%	4.73%

Note: This scenario includes \$2.3 MM in revenues from the Commercial Building Investment beginning in FY 2022-23

SCENARIO ASSUMPTIONS			
ITEM/YEAR	BEST	MIDDLE	WORST
<b>COLA</b>			
2019-20	3.26%	3.26%	3.26%
2020-21	0.00%	0.00%	0.00%
2021-22	2.80%	0.00%	0.00%
2022-23	3.16%	3.16%	3.16%
2023-24	3.16%	3.16%	3.16%
2024-25	3.16%		
<b>DEFICIT FACTOR</b>			
2019-20	3.69%	3.69%	3.69%
2020-21	3.00%	8.00%	10.00%
2021-22	0.00%	0.00%	4.00%

Return to Agenda

SAN BERNARDINO  COMMUNITY COLLEGE DISTRICT

Lastly, the cash balances by fund and FY 19/20 final budget summary by fund was presented.

<b>SCHEDULE OF CASH BALANCES BY FUND ELIGIBLE FOR INTER-FUND BORROWING AS OF MAY 19, 2020</b>		
<b>FUND</b>		<b>BALANCE</b>
<b>#</b>	<b>DESCRIPTION</b>	
100	General Fund (Unrestricted & Restricted)	\$ 29,827,521
410	Capital Outlay	4,267,829
590	FCC (Investment Properties)	3,612,786
615	Workers Compensation	7,695,461
690	Retiree Benefit	3,585,904
730	Student Body Center Fee	1,014,660
<b>Total</b>		<b>\$ 50,004,161</b>
Average Monthly Expenditures for the General Fund		\$ 12,982,503
July 2019 CCCC Payment		\$ 7,170,169
Additional funds available for withdrawl:		
775	PARS Investment Trust	\$ 25,000,000

SAN BERNARDINO  COMMUNITY COLLEGE DISTRICT



**FINAL BUDGET -- SUMMARY BY FUND**  
**FY 2019-2020**

Category	General Fund		Bond Interest/ Redemption 215	Child Development 335	Capital Outlay 410	Cafeteria 530
	Unrestricted 110	Restricted 125				
<b>Revenues:</b>						
Federal Revenues	1,028,971	2,333,675	-	545,446	600,000	-
State Revenues	64,825,174	33,746,527	250,000	3,069,911	1,321,251	-
Local Revenues	37,042,956	9,692,691	48,000,000	234,291	1,637,250	300,000
<b>Total Revenues</b>	<b>102,897,101</b>	<b>45,772,893</b>	<b>48,250,000</b>	<b>3,849,648</b>	<b>3,558,501</b>	<b>300,000</b>
<b>Expenses:</b>						
Academic Salaries	46,458,142	6,822,505	-	-	-	-
Classified Salaries	28,547,141	9,208,463	-	2,201,595	204,033	225,659
Employee Benefits	23,921,065	5,142,806	-	844,952	88,990	-
Supplies & materials	1,667,034	1,699,746	-	450,683	769	67,341
Other Expenses & Services	13,041,096	10,878,518	-	183,791	227,698	7,000
Capital Outlay	603,813	3,292,009	-	168,628	3,037,011	-
<b>Total Expenses</b>	<b>112,238,293</b>	<b>42,954,448</b>	<b>-</b>	<b>3,849,648</b>	<b>3,558,501</b>	<b>300,000</b>
<b>Net Other Financing Sources (Uses)</b>	<b>(597,304)</b>	<b>(3,297,789)</b>	<b>(48,250,000)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Increase (Decrease) to Fund Balance</b>	<b>(6,938,496)</b>	<b>(479,344)</b>	<b>-</b>	<b>0</b>	<b>(0)</b>	<b>-</b>

Category	Bond		Mandating Properties 098	Workers Comp/ Self Insurance 402/671	Retiree Benefits 090	Associated Students 730
	Measure M 415	Measure CC 445				
<b>Revenues:</b>						
Federal Revenues	-	-	-	-	-	-
State Revenues	-	-	-	-	-	-
Local Revenues	-	200,000	4,729,705	1,645,660	213,134	117,050
<b>Total Revenues</b>	<b>-</b>	<b>200,000</b>	<b>4,729,705</b>	<b>1,645,660</b>	<b>213,134</b>	<b>117,050</b>
<b>Expenses:</b>						
Academic Salaries	-	-	-	-	-	-
Classified Salaries	-	105,390	-	-	-	500
Employee Benefits	-	141,152	-	-	213,134	-
Supplies & materials	-	9,000	-	-	-	48,500
Other Expenses & Services	-	81,366,650	2,253,351	2,700,000	-	51,050
Capital Outlay	-	168,143,345	98,665	-	-	-
<b>Total Expenses</b>	<b>-</b>	<b>248,087,537</b>	<b>2,358,228</b>	<b>2,700,000</b>	<b>213,134</b>	<b>100,050</b>
<b>Net Other Financing Sources (Uses)</b>	<b>-</b>	<b>(248,087,537)</b>	<b>-</b>	<b>580,000</b>	<b>-</b>	<b>(17,000)</b>
<b>Net Increase (Decrease) to Fund Balance</b>	<b>-</b>	<b>(248,287,537)</b>	<b>2,374,485</b>	<b>(479,340)</b>	<b>-</b>	<b>-</b>

# SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Category	Student Representation 720	Student Body Center Fee 730	Financial Aid 745	Scholarship and Loan 755	PARS Fund 775	Student Clubs/Funds 810
<b>Revenues:</b>						
Federal Revenues			21,940,454	-	-	-
State Revenues			4,988,767	-	-	-
Local Revenues	69,000	312,429	3,786	349,426	3,750,000	217,216
<b>Total Revenues</b>	<b>69,000</b>	<b>312,429</b>	<b>26,883,007</b>	<b>349,426</b>	<b>3,750,000</b>	<b>217,216</b>
<b>Expenses:</b>						
Academic Salaries						
Classified Salaries	-	137,063	-	-	-	-
Employee Benefits	-	68,873	-	-	-	-
Supplies & Materials	-	35,484	-	-	-	112,842
Other Expenses & Services	69,000	11,003	57,209	170	-	104,300
Capital Outlay						78
<b>Total Expenses</b>	<b>69,000</b>	<b>312,429</b>	<b>57,209</b>	<b>170</b>	<b>-</b>	<b>217,216</b>
<b>Net Other Financing Sources (Uses)</b>	<b>-</b>	<b>-</b>	<b>(26,825,788)</b>	<b>(348,256)</b>	<b>(4,005,137)</b>	<b>-</b>
<b>Net Increase (Decrease) to Fund Balance</b>	<b>-</b>	<b>0</b>	<b>-</b>	<b>-</b>	<b>(255,137)</b>	<b>-</b>

Category	KVCB * 790/995	INCC * 825	Inland Futures Foundation * Inlayes
<b>Revenues:</b>			
Federal Revenues			
State Revenues			
Local Revenues	2,413,236	206,800	725,000
<b>Total Revenues</b>	<b>2,413,236</b>	<b>206,800</b>	<b>725,000</b>
<b>Expenses:</b>			
Academic Salaries			
Classified Salaries	1,038,357	430,000	
Employee Benefits	357,899	174,304	
Supplies & Materials	67,575	99,400	10,051
Other Expenses & Services	3,075,373	1,895,754	433,143
Capital Outlay	13,375	40,000	
<b>Total Expenses</b>	<b>4,562,134</b>	<b>2,834,547</b>	<b>433,194</b>
<b>Net Other Financing Sources (Uses)</b>	<b>801,002</b>	<b>(430,000)</b>	<b>(301,888)</b>
<b>Net Increase (Decrease) to Fund Balance</b>	<b>(1,247,072)</b>	<b>(1,137,747)</b>	<b>-</b>

\* Notes:  
 - These three funds will be further analyzed and budgets will be adjusted after Board strategy session.  
 - Inland Futures Foundation is the recipient of KVCB 501(C)3 donations (pledge drives, etc.).

#### IV. ADJOURN

Chair Viricel adjourned the meeting at 1:54pm.

The next meeting of the Board: Zoom Conference <https://cccconfer.zoom.us/j/549366869> Business Meeting, June 11, 2020 at 4pm

Gloria Macias Harrison, Clerk  
SBCCD Board of Trustees

**SAN BERNARDINO COMMUNITY COLLEGE**

**DISTRICT TO:** Board of Trustees

**FROM:** Jose F. Torres, Interim Chancellor

**REVIEWED BY:** Jose F. Torres, Interim Chancellor

**PREPARED BY:** Stacey K. Nikac, Administrative Officer

**DATE:** September 10, 2020

**SUBJECT:** Applause Cards

**RECOMMENDATION**

This item is for information only. No action is required.

**OVERVIEW**

The attached individuals have received special recognition for extending that extra effort in providing quality service and valued assistance.

**ANALYSIS**

The *Caring Hands* Applause Card was developed so that employees, students, visitors, and vendors have an opportunity to recognize someone at SBCCD who provides outstanding quality and service.

At the Chancellor's Holiday Party and Service Awards in December, recipients with the most applause cards awarded at SBVC, CHC, and District are recognized and presented with an award.

**INSTITUTIONAL VALUES**

I. Institutional Effectiveness

**FINANCIAL IMPLICATIONS**

None



## Applause Cards

Submitted for Information September 10, 2020

SITE	NAME		DEPARTMENT	DETAILS OF SERVICE	RECOGNIZED BY
Crafton Hills College	Rosemarie	Hansen	Anatomy & Physiology	Thank you for helping all faculty with the photos of the anatomical models and the Sharepoint that you created and made it accessible. Greatly appreciated.	Sam Truong
Crafton Hills College	Ashley	Hayes	English	Ashley is so amazing and has been going through so much lately--she is the best Professor I have ever taken.	Jake Fuller
Crafton Hills College	Shohreh	Rahbarnia	Chemistry	Thank you for all that you are doing for the Chemistry Dept and students. The endless hours of interviewing applicants and building the CHEM 101 Canvas sites.	Sam Truong
Crafton Hills College	Heather	Rodriguez	Emergency Medical Services	Your knowledge and guidance made all the difference during our recent contract training. Thank you!	CTE@CHC
Crafton Hills College	Christina	Sweeting	Social, Information, and Natural Sciences (SINS)	Thank you Christina, for being an excellent trainer! We all appreciated your knowledge, enthusiasm, and patience while helping us learn.	CTE@CHC
Crafton Hills College	Isidro	Zepeda	English Department	Making the transition from in person to virtual learning smoother and being a great professor overall	Student, Charis Alexander
DSO	Jason	Brady	TESS	Jason, we appreciate all of your support in helping us update the website. Thank you for being quick to respond and make the requested changes.	Facilities Team



DSO	Ynez	Canela	Measure CC	Thank you for being a great team player and for the great outreach and support you offer to the Measure CC Team.	District Facilities Team
DSO	Gustavo	Chavez	Human Resources	Gustavo has worked so hard to help us with the impossible task of getting our part-time employees approved and ready to work in time for the start of the semester.	The Tutoring Center
DSO	Osman	Parada	TESS	We are thankful for the support Os has provided to our team during this work from home time. He has gone above and beyond.	FP, EM & C Department
DSO	Osman	Parada	TESS	We are thankful for the support Os has provided to our team during this work from home time. He has gone above and beyond.	FP, EM & C Department
San Bernardino Valley College	Erica	Begg	Counseling Department	Thank you for creating the Student FAQ for our students. Great Resources!	Patty Jones
San Bernardino Valley College	Yecica	Bernardo	Counseling Department	Thank you for all your work with Starfish and Degree Planner. You are appreciated.	Patty Jones
San Bernardino Valley College	Patricia (Trish)	Berry	Financial Aid Office	Reinstating my financial aid.	Lasharee Payton
San Bernardino Valley College	Yancie	Carter	Counseling Department	Leadership with Starfish	Patty
San Bernardino Valley College	Rosemary	Chavez	EOPS	Ms. Chavez was very kind and understanding. Patient with me as I navigated my enrollment. She is very knowledgeable and is a asset to SBCV.	Nicolas Martinez

San Bernardino Valley College	Marco	Cota	Counseling Department	Leadership with Cranium Cafe for Counseling Department	Patty
San Bernardino Valley College	Samuel	Flores	RTVF	Many thanks to Sam for a beautiful New Student Welcome Day video. Looking forward to collaborating together again!	Justine Plemons
San Bernardino Valley College	Andrea	Hecht	Counseling Department	Leadership with Cranium Cafe & Canvas	Patty
San Bernardino Valley College	Jamie	Herrera	Counseling Department	Leadership with Cranium Cafe & Canvas	Patty
San Bernardino Valley College	Naomi	Lara	Student Health Services	Goes above and beyond to help students and employees.	Elaine Akers and Laura Estrada
San Bernardino Valley College	Ty	Simpson	Counseling Department	Leadership in Guided Pathways	Patty
San Bernardino Valley College	Michelle	Tinocco	Counseling Department	Leadership in Starfish	Patty
San Bernardino Valley College	Jacy	White	Marketing/Public Relations	Thank you for your efforts in coordinating the development of the cover and back pages of the Accreditation Institutional Self-Evaluation Report (ISER).	Dena Peters and SBVCs Accreditation Team
San Bernardino Valley College	Janice	Wilkins	Counseling Department	Leadership in Curriculum	Patty



## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Jose F. Torres, Interim Chancellor

**REVIEWED BY:** Jose F. Torres, Interim Chancellor

**PREPARED BY:** Kristina Hannon, Vice Chancellor of Human Resources and Police Services

**DATE:** September 10, 2020

**SUBJECT:** Consideration of Approval to Adopt Resolution NO. 2020-09-10-HR01  
Authorization to Eliminate Grant Funded Services Due to Lack of Work  
and/or Lack of Funds

### **RECOMMENDATION**

It is recommended that the Board of Trustees adopt the resolution for authorization to Eliminate the Strong Workforce Grant funded position/services due to grant funding being exhausted and the position being eliminated due to lack of work and/or lack of funds implementing Education Code Section 88017.

### **OVERVIEW**

Adopt the resolution to eliminate one (1) classified position, Student Services Technician II, Water Supply Engineering Department, SBVC, 100%, full time effective December 31, 2020.

### **ANALYSIS**

The Water Supply Engineering department will exhaust Strong Workforce grant funding on December 31, 2020, thus eliminating services and the position will be eliminated. The District was aware that the Strong Workforce grant funding was a temporary funding stream and the position was recruited as such. Pursuant to California Education Code Section 88014, 88017, 88117 and 88127, the District must provide a 60-day notice to layoff the position due to lack of work or lack of funds.

### **INSTITUTIONAL VALUES**

III. Resource Management for Efficiency, Effectiveness and Excellence.

### **FINANCIAL IMPLICATIONS**

None.

**RESOLUTION NO 2020-09-10-HR01**

**BEFORE THE BOARD OF TRUSTEES  
OF THE SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**AUTHORIZING ELIMINATION OF GRANT FUNDED SERVICES DUE TO  
LACK OF WORK AND/OR LACK OF FUNDS  
IMPLEMENTING EDUCATION CODE SECTION 88017**

---

**WHEREAS**, due to the expiration of a specially funded program, lack of work and/or lack of funds, the Governing Board of the San Bernardino Community College District has determined that it will be necessary to eliminate the following service(s)/position(s) pursuant to the provisions of Education Code sections 88014, 88017, 88117 and 88127:

**One (1) Student Services Technician II, 1.0 FTE  
Water Supply Engineering (Water Supply Engineering, SBVC)**

**NOW, THEREFORE, BE IT RESOLVED**, that as of December 31, 2020, the above-mentioned services in the San Bernardino Community College District shall be discontinued to the extent described herein; and

**BE IT FURTHER RESOLVED**, that the number of classified employees shall be reduced by layoff as specified above pursuant to Education Code section 88127;

**BE IT FURTHER RESOLVED**, that the Chancellor is directed to give notices of layoffs to the affected classified employees pursuant to Education Code section 88017;

**BE IT FURTHER RESOLVED**, that said layoffs shall become effective December 31, 2020; and

**BE IT FURTHER RESOLVED**, that the classified employees laid off pursuant to this resolution shall be eligible for reemployment pursuant to Education Code § 88127.

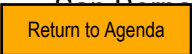
**PASSED AND ADOPTED** this 10th day of September 2020, by the Governing Board of the San Bernardino Community College District of San Bernardino, California, by the following vote:

AYES: \_\_\_\_\_  
NAYS: \_\_\_\_\_  
ABSENT: \_\_\_\_\_  
ABSTENTIONS: \_\_\_\_\_

\_\_\_\_\_  
Chair, Governing Board of the  
San Bernardino Community College District

I, \_\_\_\_\_, Clerk of the Governing Board of the San Bernardino Community College District, do certify that the foregoing Resolution was regularly introduced, passed and adopted by the Governing Board at its regular meeting held on September 10, 2020.

\_\_\_\_\_  
Clerk, Governing Board of the  
San Bernardino Community College District



## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Jose F. Torres, Interim Chancellor

**REVIEWED BY:** Jose F. Torres, Interim Chancellor

**PREPARED BY:** Lawrence P. Strong, Director of Fiscal Services

**DATE:** September 10, 2020

**SUBJECT:** Consideration of Approval of PARS Pension Rate Stabilization Trust Account Actions

### **RECOMMENDATION**

It is recommended that the Board of Trustees approve two actions affecting the PARS Pension Rate Stabilization Trust (PRST) **Media Academy Endowment** account.

- 1) The identification of \$330,000 of unrealized gains for distribution to support Media Academy students, and
- 2) The withdrawal and redirection of \$1,960,000 from the principal investment to support the SBCCD Free Promise Program as previously discussed with the Board of Trustees.

### **OVERVIEW**

In July 2017, SBCCD received \$157 million from the Federal Communications Commission in exchange for the transition of KVCR TV bandwidth from UHF to VHF. Through its collegial processes, the District developed guiding principles for the handling of these funds and has established specific investment accounts through the Public Agency Retirement Services system to maximize the principal and best serve its students.

Two proposed recommendations are included in this Board item to supplement the campus budgets for fiscal year 2020-21. In view of the historic volatility of the market during the month of October, as well as the upcoming presidential election this November, staff felt it important to bring these actions to the Board for consideration this month. If approved by the Board, the funds will be moved from a conservative investment strategy account into a mirror fixed income strategy account for eventual distribution as indicated.

### **ANALYSIS**

- 1) Unrealized gains have been identified for distribution by campus management, reviewed by Chancellor's Cabinet, and discussed at today's Board Finance Committee, to supplement the fiscal year 2020-21 campus budgets in support of Media Academy students as indicated below:
  - \$250,000 to support SBVC's Media Academy cohort of 127 students.
  - \$80,000 to support CHC's, 'Center for Digital Media', which meets some course requirements for several majors and 1,109 students.

- 2) At its April 23, 2020 Strategy Session, the Board carefully considered the Free College Promise Program, including its impact on student success and retention, and the practicality of continuing to fund the program. After much deliberation, it was decided that SBCCD would continue to fund the 2019-20 cohort, as well as accept up to 2,000 new students for the 2020-21 cohort, to be partially funded by redirected principal from the Media Academy Endowment.

Based on the analysis of the Vice Presidents of Administrative Services, the fiscal year 2020-21 campus budgets will be supplemented to support the new and continuing Free College Promise Program cohorts as indicated below.

- \$1,464,950 to support SBVC's estimated total of 2,557 students.
- \$495,050 to support CHC's estimated total of 959 students.

### **INSTITUTIONAL VALUES**

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention, and Success
- III. Resource Management for Efficiency, Effectiveness and Excellence

### **FINANCIAL IMPLICATIONS**

Distribution of the funds to the 2020-21 budgets will enable the District to support its Media Academy students and continue to fund the Free College Promise Program first and second cohorts.



## PARS Pension Rate Stabilization Trust (PRST) Account Actions Submitted for Board Approval September 10, 2020

[v.8.27.2020.p.1|1]

### Identification of **Unrealized Gains** for Distribution to Benefit Media Academy SBVC: \$250,000/CHC: \$80,000

	Current Principal	Current Unrealized Gains	Total Investment	Proposed Distribution of Unrealized Gains	Balance of Unrealized Gains	Total Investment After Distribution
General Fund*	49,000,000	6,128,724	55,128,724	0	6,128,724	55,128,724
SBVC	5,000,000	238,813	5,238,813	0	238,813	5,238,813
CHC	2,700,000	173,750	2,873,750	0	173,750	2,873,750
Media Academy	9,000,000	703,922	9,703,922	330,000	373,922	9,373,922
KVCR	12,000,000	607,313	12,607,313	0	607,313	12,607,313
FNX	9,000,000	395,751	9,395,751	0	395,751	9,395,751
<b>Totals</b>	<b>86,700,000</b>	<b>8,248,273</b>	<b>94,948,273</b>	<b>330,000</b>	<b>7,918,273</b>	<b>94,618,273</b>

### Identification of **Principal** for Distribution & Redirection to Free College Promise Program SBVC: \$1,464,950/CHC: \$495,050

	Current Principal	Balance of Unrealized Gains	Total Investment	Proposed Distribution of Principal	Balance of Principal	Total Investment After Distribution
General Fund*	49,000,000	6,128,724	55,128,724	0	49,000,000	55,128,724
SBVC	5,000,000	238,813	5,238,813	0	5,000,000	5,238,813
CHC	2,700,000	173,750	2,873,750	0	2,700,000	2,873,750
Media Academy	9,000,000	373,922	9,373,922	1,960,000	7,040,000	7,413,922
KVCR	12,000,000	607,313	12,607,313	0	12,000,000	12,607,313
FNX	9,000,000	395,751	9,395,751	0	9,000,000	9,395,751
<b>Totals</b>	<b>86,700,000</b>	<b>7,918,273</b>	<b>94,618,273</b>	<b>1,960,000</b>	<b>84,740,000</b>	<b>92,658,273</b>

## Guiding Principles for the FCC Auction Proceeds

[v.8.27.2020.p.1|1]

Board Affirmed December 12, 2019

### Overarching

1. Our students are our core mission and we will focus our resources on their success.
2. All FCC auction proceeds activity shall be transparent.

### One-Time Expenditures

3. SBCCD will use the proceeds as a one-time investment in KVCR for the mandatory transition costs from UHF to VHF over-the-air and current broadcast standards.
4. SBCCD will be reimbursed for all costs related to the FCC auction.
5. One-time fund proceeds should help KVCR reach financial sustainability within a specified, board-approved timeframe.
6. The district unrestricted general fund balance shall be restored to a range of 10-15%.
7. With the exception of items 3-6 above, one-time expenditures shall support the approved program review, and educational and facilities master plans.

### Principal Investment

8. Proceeds shall be invested in a manner that serves SBCCD for years to come.
9. Principal amount shall not be used as a resource for ongoing expenditures unless approved by the Board of Trustees.
10. Investments should include real estate and a diversified portfolio.

### Revenue Generated from Investments

11. Revenue generated from the investment of proceeds shall help SBCCD meet its strategic goals as established in the comprehensive master plan.
12. Annual revenue amount shall be subject to annual allocation and follow existing collegial consultation and established budget processes.

## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Board Strategic Planning Committee

**REVIEWED BY:** Board Strategic Planning Committee

**PREPARED BY:** Jose F. Torres, Interim Chancellor

**DATE:** September 10, 2020

**SUBJECT:** Recommendation to create a SBCCD's Strategic Planning process to include reaffirmation or modification SBCCD's Mission, adoption of a SBCCD Vision Statement and adoption of SBCCD Values.

### **RECOMMENDATION**

It is recommended that the Board of Trustees approve the creation a SBCCD Strategic Planning process to include reaffirmation or modification SBCCD's Mission, adoption of a SBCCD Vision Statement and adoption of SBCCD Values.

### **OVERVIEW**

At its July 9, 2020 board meeting, the Board of Trustees approved one strategic goal: to develop a Strategic Plan. This goal included four objectives/assurances of implementation of Guided Pathways, Equity & Diversity, Operational Efficiencies, and Facilities for the academic year 2020-2021. In review of recent board action, two other sets of board approved goals were considered:

1. May 16, 2019 SBCCD adopted goals to mirror the CCCCO's Vision for Success, and;
2. July 11, 2019 SBCCD reaffirmed Institutional Values (previously known as Board Imperatives).

### **ANALYSIS**

The Board Strategic Planning Committee has identified a need for a process to create a formalized goal alignment. It is a process that is collegial, addresses multi-year goals and succession planning, and it includes a system for targeted decision making. This process is intended to enhance and sustain current District momentum, continuing existing improvement efforts toward a more positive district culture. Most importantly, it will provide SBCCD with clearer organizational focus for student success.

As part of creating a SBCCD Strategic Plan, we will also reaffirm or modify SBCCD's Mission and adopt Vision and Values statements. Furthermore, the SBCCD Strategic Plan will provide Major Goals to San Bernardino Valley College, Crafton Hills College, and District Support Operations (DSO).

This strategic roadmap is intended provide SBCCD with a long-term system that supports organizational culture while providing opportunities for the adaptability and continuity required to achieve the highest level of student success.

### **INSTITUTIONAL VALUES**

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention, and Success
- III. Resource Management for Efficiency, Effectiveness, and Excellence
- IV. Enhanced and Informed Governance and Leadership

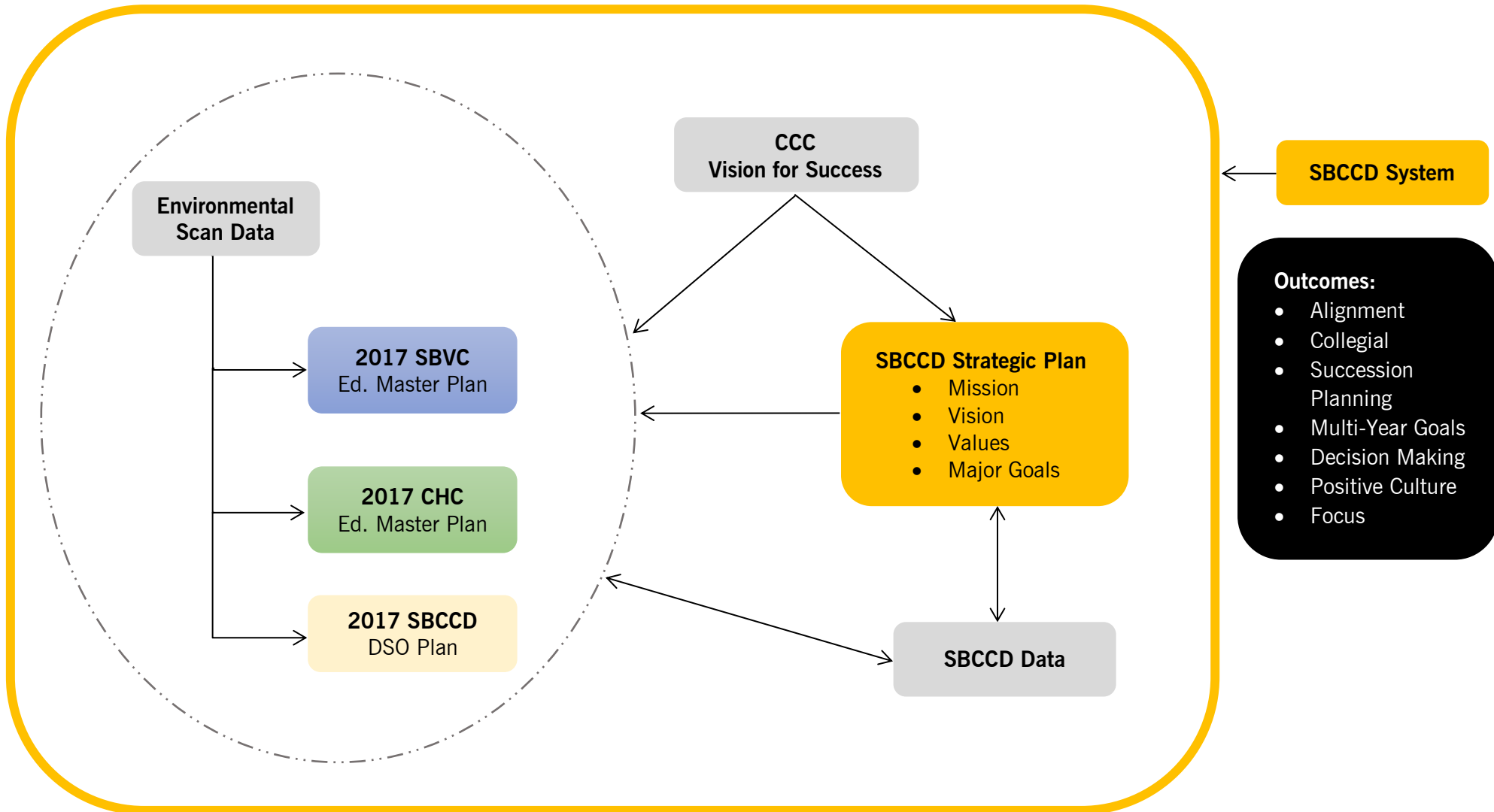
### **FINANCIAL IMPLICATIONS**

There are no direct financial implications associated with this Board item

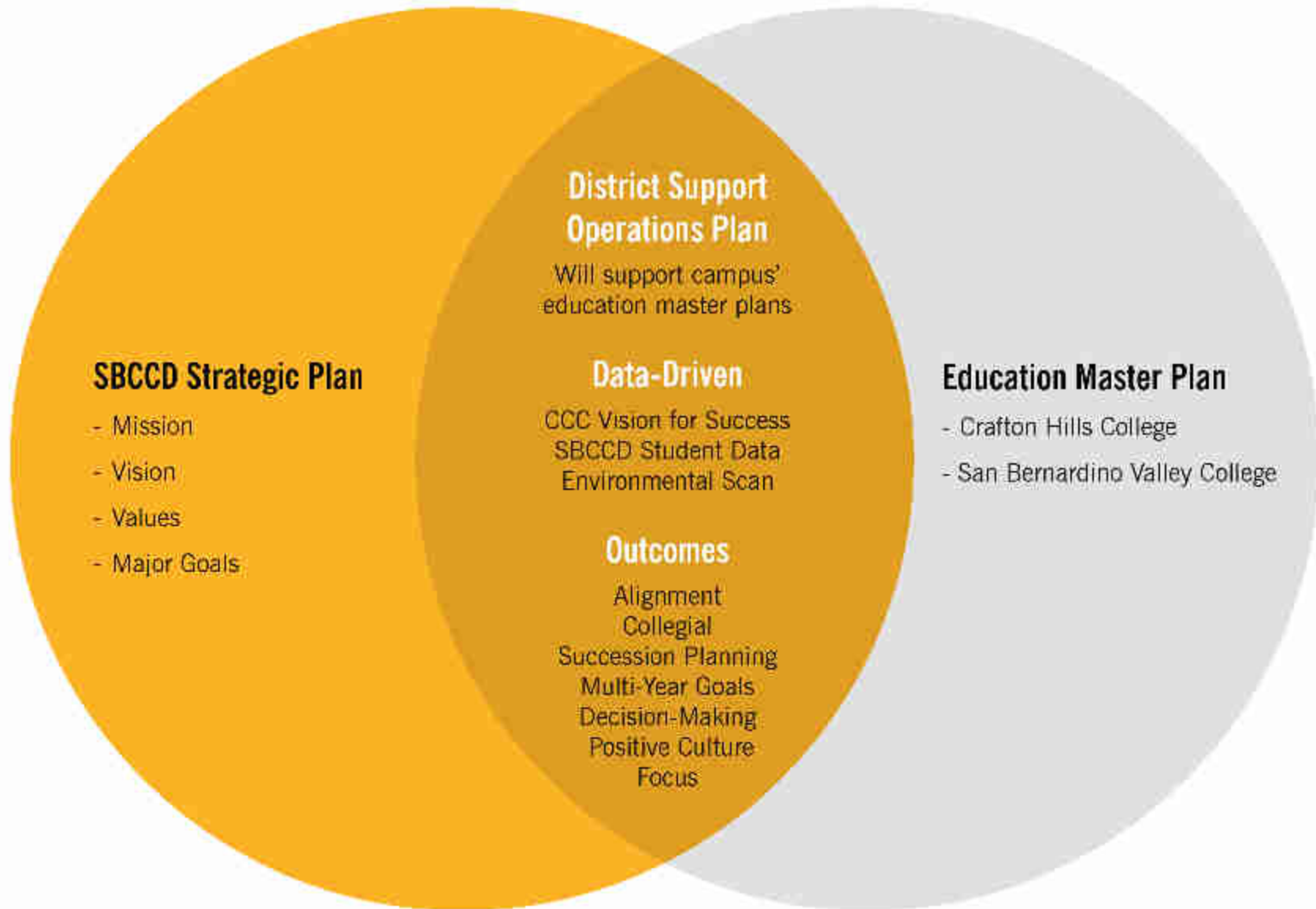




# Planning our Roadmap for Student Success



# Planning our Roadmap for Student Success



## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Jose F. Torres, Interim Chancellor

**REVIEWED BY:** Jose F. Torres, Interim Chancellor

**PREPARED BY:** Lawrence P. Strong, Director of Fiscal Services

**DATE:** September 10, 2020

**SUBJECT:** Consideration of Approval to Conduct a Public Hearing on the Final Budget for Fiscal Year 2020-21

### **RECOMMENDATION**

It is recommended that the President of the Board of Trustees open a public hearing on the Final Budget for Fiscal Year 2020-21, and following any comments from the public, the President of the Board of Trustees close the hearing.

### **OVERVIEW**

SBCCD is required to hold a public hearing prior to the adoption of the final budget each year.

### **ANALYSIS**

Title 5, Section 58301 requires the Board of Trustees to hold a public hearing prior to adopting the final budget for the fiscal year.

### **INSTITUTIONAL VALUES**

III. Resource Management for Efficiency, Effectiveness, and Excellence

### **FINANCIAL IMPLICATIONS**

There are no financial implications associated with this item.

## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Jose F. Torres, Interim Chancellor

**REVIEWED BY:** Jose F. Torres, Interim Chancellor

**PREPARED BY:** Lawrence P. Strong, Director, Fiscal Services

**DATE:** September 10, 2020

**SUBJECT:** Consideration of Approval to Adopt the Final Budget for Fiscal Year 2020-21

### **RECOMMENDATION**

It is recommended that the Board of Trustees adopt the Final Budget for Fiscal Year 2020-21 as presented or amended.

### **OVERVIEW**

Title 5, Section 58301 requires that the Board of Trustees hold a public hearing and adopt the final budget on or before September 15.

### **ANALYSIS**

This Final Budget incorporates the projected income and expenditures of SBCCD for fiscal year 2020-21.

### **INSTITUTIONAL VALUES**

III. Resource Management for Efficiency, Effectiveness, and Excellence

### **FINANCIAL IMPLICATIONS**

The adoption of this budget will enable SBCCD to manage its resources for efficiency, effectiveness and excellence.



# **FISCAL YEAR 2020-21 FINAL BUDGET**

Presented for Adoption 9/10/2020

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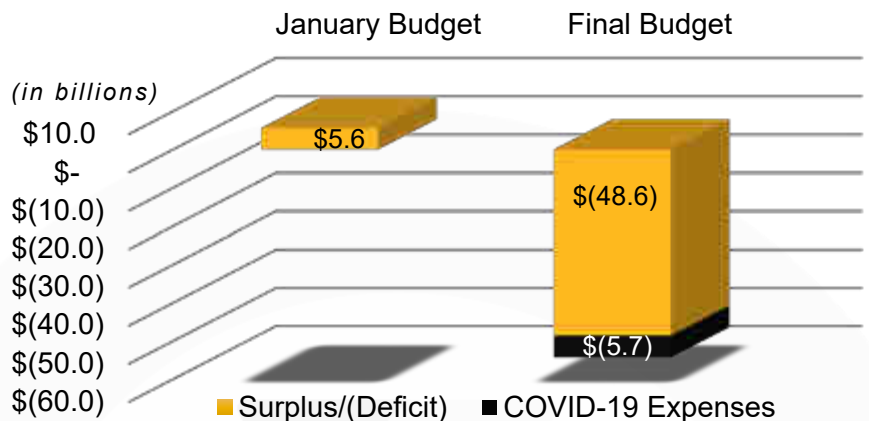
## EXECUTIVE SUMMARY

During good times and bad, San Bernardino Valley College and Crafton Hills College are a source of hope for the community. We prepare future scientists, health providers, and first responders who keep us safe. We provide new skills to displaced workers and give recent high school graduates an affordable option to start their first two years of a bachelor’s degree. Our mission is more critical today than ever before. San Bernardino Community College District stands firm in its commitment to fostering a welcoming and supportive community where all our students, faculty and staff can feel safe to grow, learn and prosper, regardless of who they are or where they come from.

### State Budget

On June 30, Governor Newsom signed the FY 2020-21 State Budget Act. This Budget Act includes some of the components of the Governor’s May Revision along with a very different plan from the one initially proposed in January. In January, the administration projected a \$5.6 billion surplus due to three very strong quarters of economic growth. However, the State’s economy entered a profound and unanticipated recession in the fourth quarter. This recession, combined with \$5.7 billion in new spending related to COVID-19, shifted the projected surplus of \$5.6 billion to a \$54.3 billion deficit.

The Budget Act prevents immediate cuts to California Community Colleges (CCC) funding; however, it includes \$1.5 billion in deferrals in 2020-21. We remain cautiously positive that up to \$791 million of these deferrals will be rescinded if the U.S. Congress approves a stimulus package with sufficient funding by the October 15, 2020 deadline.



Further information regarding the California State Budget can be found at the following sources.

- › Governor’s Budget Proposal: <http://www.ebudget.ca.gov/>
- › CCCCO/ACBO/ACCCA/CCLC Joint Analysis – 2020-21 Enacted Budget: <https://www.cccco.edu/-/media/CCCO-Website/College-Finance-and-Facilities/Budget-News/Joint-Analysis-Enacted-Budget-Final-070220.pdf>
- › CCCCO Apportionment Reports: <https://www.cccco.edu/About-Us/Chancellors-Office/Divisions/College-Finance-and-Facilities-Planning/Apportionment-Reports>

This is the start of a particularly challenging period for all which is forecasted to stretch into next year and beyond, requiring many open, transparent, and difficult decisions. SBCCD’s Board of Trustees and staff will work diligently to navigate this uncharted course.



## SBCCD Final Budget Development

SBCCD's Final Budget was developed utilizing the same components as the SBCCD Tentative Budget, incorporating a best, middle, and worst case scenario into the multi-year forecast. This approach provides the agility to move quickly between scenarios as economic data emerges.

We have performed a thorough inventory of vacant positions and instituted a districtwide hiring freeze, except for certain positions necessary to continue operations. All other operating expenditures have been reduced accordingly, and we continue to explore the implementation of additional efficiencies. The scenarios are differentiated by the expected Cost of Living Adjustment (COLA), along with a corresponding deficit factor. The deficit factor is based on an estimated reduction of our apportionment income resulting from state revenue shortfalls. The scenarios do not include furloughs or layoffs, and it is our hope that we can continue to provide our faculty and staff with the security of employment.

### COLA

	BEST	MIDDLE	WORST
2019-20	3.26%	3.26%	3.26%
2020-21	0.00%	0.00%	0.00%
2021-22	2.80%	0.00%	0.00%
2022-23	3.16%	3.16%	3.16%
2023-24	3.16%	3.16%	3.16%
2024-25	3.16%	3.16%	3.16%

### DEFICIT FACTOR

	BEST	MIDDLE	WORST
2019-20	0.95%	0.95%	0.95%
2020-21	0.00%	0.85%	10.60%
2021-22	0.00%	1.00%	2.00%
2022-23	0.00%	1.00%	2.00%
2023-24	0.00%	1.00%	2.00%
2024-25	0.00%	1.00%	2.00%

Based on careful analysis, **we are moving forward with the middle case scenario** and will adjust as additional economic data becomes available.

### BEST CASE

	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Revenue	110,653,976	111,638,362	111,638,435	115,912,599	118,290,228	121,774,589
Expense	113,829,544	113,207,629	114,900,458	116,675,911	118,494,923	120,358,675
Change in Fund Balance	(3,175,568)	(1,569,267)	(3,262,023)	(763,312)	(204,695)	1,415,914
Fund Balance \$	23,246,196	21,676,929	20,414,905	19,651,593	19,446,898	20,862,812
Fund Balance %	20.42%	19.15%	17.77%	16.84%	16.41%	17.33%

### MIDDLE CASE

	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Revenue	110,653,976	110,752,098	110,602,307	114,843,730	117,187,582	120,637,099
Expense	113,829,544	113,207,629	114,900,458	116,675,911	118,494,923	120,358,675
Change in Fund Balance	(3,175,568)	(2,455,531)	(4,298,151)	(1,832,182)	(1,307,341)	278,425
Fund Balance \$	23,246,196	20,790,665	18,492,513	16,660,332	15,352,991	15,631,415
Fund Balance %	20.42%	18.37%	16.09%	14.28%	12.96%	12.99%

### WORST CASE\*

	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Revenue	110,653,976	100,611,822	109,566,179	116,074,860	118,384,936	121,799,610
Expense	113,829,544	113,207,629	114,900,458	116,675,911	118,494,923	120,358,675
Change in Fund Balance	(3,175,568)	(12,595,807)	(5,334,279)	(601,051)	(109,987)	1,440,935
Fund Balance \$	23,246,196	10,650,389	7,316,109	6,715,058	6,605,071	8,046,006
Fund Balance %	20.42%	9.41%	6.37%	5.76%	5.57%	6.69%

\*This scenario includes \$2.3MM in revenues from the Commercial Building Investment beginning in FY 2022-23.

The worst case scenario assumes that Congress will not approve a stimulus package by the October 15, 2020 deadline. If that happens, beginning in FY 2022-23, SBCCD will be forced to include the addition of \$2.3 million in commercial property revenue – funds currently being used for the SBCCD Promise – to maintain compliance with the State fund balance requirement of 5%.

## Deferrals

While the best and middle case scenarios meet or exceed the Board of Trustees fund balance goal of maintaining a range of 10-15% of expenditures, it is important to note that they also include extremely high levels of deferrals.

Recording these deferred revenues sends a misguided message that the economy is excellent. As stated in the July 2, 2020 Joint Analysis, deferrals “can cause cash flow problems for districts, requiring them to deplete reserves and use internal and external short-term borrowing to meet ongoing obligations. Moreover, deferrals can permit the state to authorize – and districts to maintain – programmatic levels they can afford only by creating ongoing out-year obligations. These obligations can make future program reductions more likely and more profound.”<sup>1</sup>

Due to the anticipated deferrals, we are projecting a cash need for the unrestricted general fund of \$32.8 million which will be met as follows:

PROJECTED TEMPORARY BORROWING BY MONTH							
	FUND	FEB	MAR	APR	MAY	JUN	TOTAL
410	Capital Outlay	4,000,000					4,000,000
590	Investment Properties	714,000	2,836,000	5,450,000			9,000,000
615	Workers Compensation			3,732,000	2,268,000		6,000,000
690	Retiree Benefit				2,500,000		2,500,000
730	Student Body Center Fee						-
775	PARS Investment Trust				5,605,000	5,703,000	11,308,000
		4,714,000	2,836,000	9,182,000	10,373,000	5,703,000	32,808,000

The temporary borrowing will support the unrestricted general fund to maintain at least \$10 million each month as cash available to cover at least one month of payroll expenses. It is important to note that these borrowings will need to be repaid within 12 months to the originating funds. According to the State Chancellor’s office, the 2020-21 deferrals will be paid back in the months of July 2021 through November 2021. When this takes place, it is expected that another set of deferrals for 2021-22 will be implemented, making this a multi-year economic problem.

<sup>1</sup>CCCCO/ACBO/ACCCA/CCLC Joint Analysis – 2020-21 Enacted Budget: <https://www.cccco.edu/-/media/CCCCO-Website/College-Finance-and-Facilities/Budget-News/Joint-Analysis-Enacted-Budget-Final-070220.pdf>



**STRONG FINANCIAL PRACTICES**

## Continuing the Momentum

SBCCD’s strong financial practices are now serving as the backbone to ongoing operations, allowing our students to continue their education with as little interruption as possible.

A few weeks ago, we kicked off a new academic year at Crafton Hills College and San Bernardino Valley College. We were excited to welcome new and returning students with a campus-specific video explaining how they can get one-on-one support and access to educational resources virtually. In addition, we will continue to open our library, food pantry, and other services on a limited basis, while maintaining a safe environment for all.



**OUR STUDENTS REMAIN OUR PRIORITY**

We are experiencing a very difficult time for our families and our communities, and we find ourselves with very challenging times ahead. We are experiencing a pandemic that has forced us to take measures never seen before. We will experience significant economic shortfalls, which have forced us to make hard choices. If that is not enough, some people in our great nation continue to judge and treat others not by the content of their character, but by the color of their skin.

We are at a defining moment in history. It has never been more important for all of us to come together. Together, we can beat this pandemic. Together, we can overcome this challenging economic downturn. And together we will do the hard work necessary to treat each other as equally deserving of life, liberty, respect, dignity, justice, opportunity, and kindness.



**TRANSPARENT & TOUGH DECISIONS**

As Martin Luther King Jr. said, “Darkness cannot drive out darkness; only light can do that. Hate cannot drive out hate; only love can do that.” This is our district, this is our community, this is our nation, and this is our world. Let us come together now, let us continue working hard, and let us overcome this difficult time in our lives. We owe it to our children, we owe it to our students, and we owe it to ourselves.



**PROACTIVE PLANNING**

Jose F. Torres  
 Interim Chancellor

## BUDGETING OVERVIEW

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### Integrated Planning and Budgeting

The colleges and Districtwide Support Operations have each used program review and/or strategic planning processes to determine their highest priority goals and objectives. Consequently, the budget reflects resources allocated to departments based on those prioritized requirements.

### Multi-Year Budgeting

This budget includes a four-year, long-range financial plan that incorporates enrollment management projections by college, personnel and benefit costs, and revenue projections based on the latest State Budget information. It provides a sense of direction to the colleges, allows SBCCD to make changes as necessary, and helps measure progress on established goals, as well as identify and minimize risks.

### Board Directives for the 2020-21 General Fund Budget

Consistent with SBCCD Administrative Procedure 6200 Budget Preparation, the Board of Trustees provides staff with initial direction concerning the distribution of resources for the next fiscal year's budget prior to March 1. The prioritized directives for the 2020-21 General Fund budget, listed below, were approved by the Board of Trustees at its February 13, 2020 meeting. While this middle case scenario budget meets or exceeds the Board of Trustees fund balance goal of maintaining a range of 10-15% of expenditures, it is important to note that it also includes extremely high levels of deferrals.

1. Align unrestricted general fund and student success funding with the State Chancellor's Vision for Success.
2. Allocate funding to support the implementation of the SBCCD Promise following the Guiding Principles for the FCC Auction Proceeds.
3. Maintain a fund balance range of 10-15% in the Unrestricted General Fund, unless fund balance is utilized for specially identified one-time<sup>1</sup> needs as authorized by the Board of Trustees.
4. Allocate funding through the budget process for deferred maintenance.
5. New positions must be approved through the process of program review or any other prioritization process as established at SBCCD.

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<sup>1</sup> *One-time* is defined as an expenditure that has no ongoing commitment. While one-time needs may be repeated in future years, the nature of the expenditure must conform to the definition.

## Student Centered Funding Formula (SCFF)

The SCFF was established by the State with the intent to:

1. Encourage access for underrepresented students,
2. Provide additional funding to support low-income students,
3. Reward districts' progress on improving student success, and
4. Improve equity and predictability of funding to all districts.

The California State Chancellor's Office was tasked with the implementation of the SCFF. Following a multi-year phase-in the SCFF now serves as the basis for State apportionment funding as well as apportionment allocations to community college districts.

## Resource Allocation Model Guidelines & Assumptions

The assumptions used for the 2020-21 Final Budget, listed here, are based on the most recent information from the State.

1. Unrestricted General Fund Assumptions:
  - › Student-Centered Funding Formula funded at 2019-20 level
  - › No COLA
  - › No enrollment growth
  - › Deferrals in FY 19-20 (May and June 2020)
  - › Deferrals in FY 20-21 (February, March, April, May, and June 2021)
  - › No workload reduction
  - › Other decreases to part-time faculty compensation, part-time faculty office hours, and deferred maintenance
  - › Reduction to employer pension contributions by 2% for FY 2020-21 and FY 2021-22
2. Categorical Assumptions:
  - › Flexibility to permit the use of certain restricted fund balances
  - › No decrease to Strong Workforce
  - › No decrease to Student Equity and Achievement Program
  - › Decrease to California College Promise (4%)
  - › No decreases to online education initiative
  - › No decrease to adult education program
  - › \$120 million COVID-19 Response Block Grant (One-Time)
3. Other:
  - › Extension of the hold harmless provision by two years
  - › Extension on financial reporting deadlines for FY 2020-21 budgets
  - › Temporary deferral of FON penalties until further notice
  - › Exemption of COVID-19 related expenditures from the 50% Law
  - › Funding for Crafton's Performing Arts Center (planning and working drawings)
  - › Decrease in support for Calbright by \$5 million
4. Other Revenue

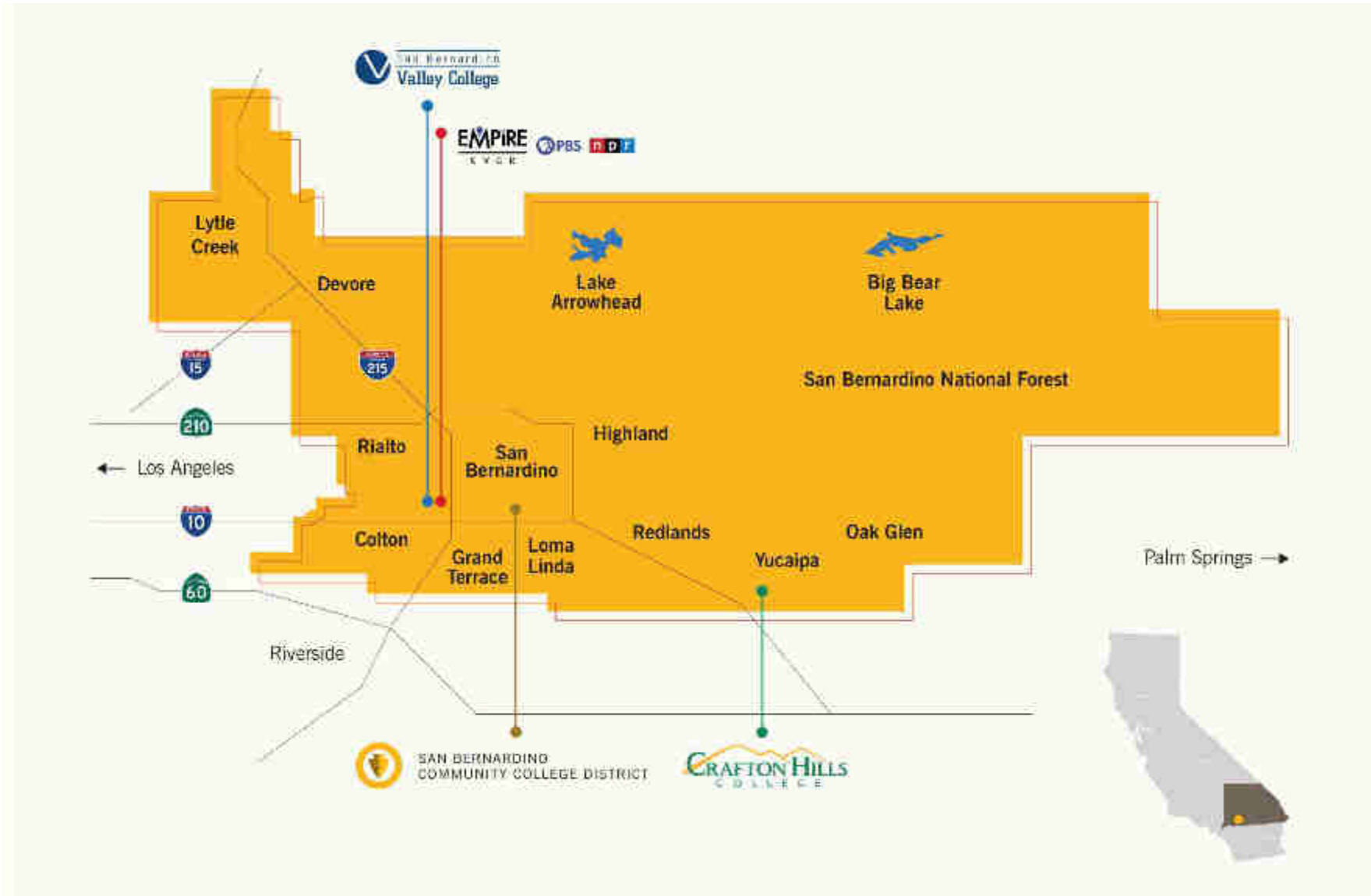
Eligible Revenue will be disbursed based on the latest allocation percent which will be updated as new information becomes available from the State Chancellor's Office.

## Fund Descriptions

The SBCCD budget is comprised of several funds, which are described as follows.

<b>Governmental</b>	<b>Proprietary</b>	<b>Fiduciary</b>
<p><i>Governmental funds are used to track information on resources associated with the District's educational objectives.</i></p> <p><b>General Funds</b></p> <ul style="list-style-type: none"> <li>▸ Unrestricted</li> <li>▸ Restricted</li> </ul> <p><b>Debt Service Funds</b></p> <ul style="list-style-type: none"> <li>▸ Bond Interest &amp; Redemption</li> </ul> <p><b>Special Revenue Funds</b></p> <ul style="list-style-type: none"> <li>▸ Child Development</li> <li>▸ KVCR</li> </ul> <p><b>Capital Projects Funds</b></p> <ul style="list-style-type: none"> <li>▸ Capital Outlay</li> <li>▸ Measure M</li> <li>▸ Measure CC</li> </ul>	<p><i>Proprietary funds are for tracking District activities similar to those used in private sector accounting due to their income-producing character.</i></p> <p><b>Enterprise Funds</b></p> <ul style="list-style-type: none"> <li>▸ Cafeteria</li> <li>▸ Investment Properties</li> </ul> <p><b>Internal Service Funds</b></p> <ul style="list-style-type: none"> <li>▸ Workers Comp/Self-Insurance</li> <li>▸ Retiree Benefits</li> </ul>	<p><i>Fiduciary funds account for assets held on behalf of another party for which the District has some discretionary authority.</i></p> <p><b>Trusts Funds</b></p> <ul style="list-style-type: none"> <li>▸ Associated Students</li> <li>▸ Student Representation</li> <li>▸ Student Body Center Fee</li> <li>▸ Financial Aid</li> <li>▸ Scholarship &amp; Loan</li> <li>▸ OPEB Trust (Other Post-Employment Benefits)</li> <li>▸ PARS PRST (Pension Rate Stabilization Trust)</li> <li>▸ Student Clubs &amp; Trusts</li> </ul> <p><b>Agency Funds</b></p> <ul style="list-style-type: none"> <li>▸ FNX</li> <li>▸ Inland Futures Foundations</li> </ul>

## SAN BERNARDINO COMMUNITY COLLEGE DISTRICT SERVICE AREA





## UNRESTRICTED GENERAL FUND BUDGET SUMMARY

	2019-20 Unaudited Actuals	2020-21 Final Budget	2021-22 Budget Forecast	2022-23 Budget Forecast	2023-24 Budget Forecast	2024-25 Budget Forecast
Increase/(Decrease) from Prior Year	\$ (3,175,568)	\$ (2,455,531)	\$ (2,298,151)	\$ (1,832,182)	\$ (1,307,341)	\$ 278,425
Unrestricted General Fund Balance	\$ 23,246,196	\$ 20,790,665	\$ 18,492,513	\$ 16,660,332	\$ 15,352,991	\$ 15,631,415
	20.42%	18.37%	16.09%	14.28%	12.96%	12.99%
Average Monthly Expenses	\$ 9,485,795	\$ 9,433,969	\$ 9,575,038	\$ 9,722,993	\$ 9,874,577	\$ 10,029,890
Months to Cover Monthly Expenditures	2.5	2.2	1.9	1.7	1.6	1.6
Minimum Fund Balance Goal of 10%	\$ 11,382,954	\$ 11,320,763	\$ 11,490,046	\$ 11,667,591	\$ 11,849,492	\$ 12,035,867
Excess/(Deficit) of 10% Goal	\$ 11,863,242	\$ 9,469,902	\$ 7,002,467	\$ 4,992,741	\$ 3,503,498	\$ 3,595,548



## UNRESTRICTED GENERAL FUND MULTI-YEAR FORECAST

Middle Case Scenario - 2019-20 Unaudited Actual				
	SBVC	CHC	DSO	SBCCD Total
<b>Section A - State Base Revenue</b>				
1	Base Allocation Revenue (medium and small colleges)	\$ 4,719,754	\$ 4,045,502	\$8,765,256
2	Credit FTES	10,134.89	4,591.51	14,726.40
3	Rate Per Credit FTES			\$4,009.00
4	Total Credit FTES Funding	\$40,630,783	\$18,407,368	\$59,038,151
5	Special Admit and CDCP (enhanced) FTES	431.07	69.65	500.72
6	Rate Per Special Admit and CDCP (enhanced) FTES			\$5,621.94
7	Total Special Admit and CDCP (enhanced) FTES Funding	\$2,423,457	\$391,571	\$2,815,028
8	Non-Credit FTES	229.45	17.55	247.00
9	Rate Per Non-Credit FTES			\$3,380.63
10	Total Non-Credit FTES Funding	\$775,686	\$59,330	\$835,016
11	Total SBCCD FTES	10,795.41	4,678.71	15,474.12
12	Supplemental Component (based on %)	18,076	6,118	24,194
13	Rate Per Supplemental Component			\$948
14	Total Supplemental Component Funding	\$17,136,048	\$5,799,864	\$22,935,912
15	Total Student Success Incentive Component Funding	\$6,469,944	\$2,753,520	\$9,223,464
16	Total State Base Revenue (sum of lines 1,4,7,10,14,15)	\$ 72,155,671	\$ 31,457,156	\$103,612,827
17	State-Based Revenue Percent By College	69.64%	30.36%	
18	Calculated Revenue Shortfall Percent			-0.95%
19	Revenue Shortfall Amount	-\$685,591	-\$298,892	-\$984,483
20	Adjusted State Base Revenue (line 16 + line 19)	\$71,470,080	\$31,158,264	\$0
21	Proposed Base Allocation Increase			
22	Total State Revenue	\$71,470,080	\$31,158,264	\$0
23	Change From Previous Year State Base Revenue			\$5,517,275
<b>Section B - Other Revenue</b>				
24	Part-time Faculty Funding	\$708,498	\$303,642	\$1,012,140
26	Lottery Funding	\$1,433,291	\$614,268	\$2,047,559
27	Interest Income	\$586,182	\$256,074	\$842,256
28	Other Campus Revenue Per Campus Projections	\$1,021,335	\$303,952	\$1,325,286
29a	STRS/PERS Trust Interest Revenue	\$1,427,614	\$622,386	\$2,050,000
29b	Commercial Building Annual Revenue	\$0	\$0	\$0
30	Other Revenue	\$532,227	\$216,164	\$748,391
31	Total Other Revenue	\$5,709,147	\$2,316,485	\$0
32	Total Revenue (line 22 + line 31)	\$77,179,227	\$33,474,749	\$0
<b>Section C - Site Expenses</b>				
33	1000 - Academic Salaries	\$31,844,521	\$14,227,762	\$1,517,609
34	2000 - Classified Salaries	\$10,632,100	\$6,738,389	\$9,484,205
35	3000 - Benefits	\$13,233,570	\$6,678,132	\$4,478,884
36	4000 - Supplies	\$557,705	\$244,205	\$170,693
37	5000 - Other Expenses and Services	\$4,444,273	\$1,407,797	\$6,331,635
38	6000 - Capital Outlay	\$286,722	\$90,629	\$200,683
39	7000 - Other Outgo	\$10,117	\$8,912	\$1,241,001
40	Site Budgeted / Projected Actual Expenditures	\$61,009,007	\$29,395,827	\$23,424,710
41	Percentage of Budget by Site	53.60%	25.82%	20.58%
42	Shared Costs (DSO)	\$16,312,900	\$7,111,810	-\$23,424,710
43	Annual Excess/(Deficit) (line 32 - line 40 - line 42)	-\$142,680	-\$3,032,888	\$0
<b>Section D - One-Time Adjustments &amp; Fund Balance</b>				
44	FCC Legal Fees Reimbursement			
45	Salary Increases (Retro)--included in expenses above			
46	Annual Increase/(Decrease) to Fund Balance			-\$3,175,568
47	Prior Year Audit Adjustments to Fund Balance			\$2,362,663
48	Fund Balance July 1, Year Beginning			\$24,059,101
49	Year-end Estimated Fund Balance (actual is per CCFS 311)			\$23,246,196
50	Fund Balance Percentage (line 51 / line 40)			20.42%
51	Unrestricted Fund Balance			\$23,246,196

## UNRESTRICTED GENERAL FUND MULTI-YEAR FORECAST

### Middle Case Scenario - 2020-21 Final Budget

	SBVC	CHC	DSO	SBCCD Total
<b>Section A - State Base Revenue</b>				
1 Base Allocation Revenue (medium and small colleges)	\$ 4,719,754	\$ 4,045,502		\$8,765,256
2 Credit FTES	10,134.89	4,591.51		14,726.40
3 Rate Per Credit FTES				\$4,009.00
4 Total Credit FTES Funding	\$ 40,630,723	\$ 18,407,342		\$59,038,065
5 Special Admit and CDCP (enhanced) FTES	431.07	69.65		500.72
6 Rate Per Special Admit and CDCP (enhanced) FTES				\$5,621.94
7 Total Special Admit and CDCP (enhanced) FTES Funding	\$ 2,423,450	\$ 391,568		\$2,815,018
8 Non-Credit FTES	229.45	17.55		247.00
9 Rate Per Non-Credit FTES				\$3,380.63
10 Total Non-Credit FTES Funding	\$ 775,686	\$ 59,330		\$835,016
11 Total SBCCD FTES	10,795.41	4,678.71		15,474.12
12 Supplemental Component (based on %)	18,076	6,118		24,194
13 Rate Per Supplemental Component				\$948
14 Total Supplemental Component Funding	\$ 17,136,048	\$ 5,799,864		\$22,935,912
15 Total Student Success Incentive Component Funding	\$ 6,469,944	\$ 2,753,520		\$9,223,464
16 Total State Base Revenue (sum of lines 1,4,7,10,14,15)	\$ 72,155,604	\$ 31,457,126		\$103,612,730
17 State-Based Revenue Percent By College	69.64%	30.36%		
18 Calculated Revenue Shortfall Percent				-0.86%
19 Revenue Shortfall Amount	-\$617,192	-\$269,072		-\$886,264
20 Adjusted State Base Revenue (line 16 + line 19)	\$71,538,412	\$31,188,054	\$0	\$102,726,466
21 Proposed Base Allocation Increase				\$0
22 Total State Revenue	\$71,538,412	\$31,188,054	\$0	\$102,726,466
23 Change From Previous Year State Base Revenue				\$98,122
<b>Section B - Other Revenue</b>				
24 Part-time Faculty Funding	\$704,851	\$307,289		\$1,012,140
26 Lottery Funding	\$1,425,914	\$621,645		\$2,047,559
27 Interest Income	\$586,544	\$255,711		\$842,256
28 Other Campus Revenue Per Campus Projections	\$922,926	\$402,361		\$1,325,286
29a STRS/PERS Trust Interest Revenue	\$1,427,614	\$622,386		\$2,050,000
29b Commercial Building Annual Revenue	\$0	\$0		\$0
30 Other Revenue	\$532,227	\$216,164		\$748,391
31 Total Other Revenue	\$5,600,076	\$2,425,556		\$8,025,632
32 Total Revenue (line 22 + line 31)	\$77,138,489	\$33,613,609	\$0	\$110,752,098
<b>Section C - Site Expenses</b>				
33 1000 - Academic Salaries	\$30,524,601	\$14,755,965	\$1,013,847	\$46,294,413
34 2000 - Classified Salaries	\$10,821,110	\$6,647,281	\$9,323,977	\$26,792,368
35 3000 - Benefits	\$12,455,398	\$6,740,105	\$4,954,750	\$24,150,252
36 4000 - Supplies	\$823,658	\$321,977	\$388,505	\$1,534,140
37 5000 - Other Expenses and Services	\$5,287,830	\$2,323,562	\$5,589,674	\$13,201,065
38 6000 - Capital Outlay	\$454,601	\$28,330	\$132,245	\$615,176
39 7000 - Other Outgo	\$33,215	\$7,000	\$580,000	\$620,215
40 Site Budgeted / Projected Actual Expenditures	\$60,400,412	\$30,824,220	\$21,982,997	\$113,207,629
41 Percentage of Budget by Site	53.35%	27.23%	19.42%	
42 Shared Costs (DSO)	\$15,308,896	\$6,674,102	-\$21,982,997	
43 Annual Excess/(Deficit) (line 32 - line 40 - line 42)	\$1,429,181	-\$3,884,712	\$0	-\$2,455,531
<b>Section D - One-Time Adjustments &amp; Fund Balance</b>				
44 FCC Legal Fees Reimbursement				
45 Salary Increases (Retro)--included in expenses above				
46 Annual Increase/(Decrease) to Fund Balance				-\$2,455,531
47 Prior Year Audit Adjustments to Fund Balance				
48 Fund Balance July 1, Year Beginning				\$23,246,196
49 Year-end Estimated Fund Balance (actual is per CCFS 311)				\$20,790,665
50 Fund Balance Percentage (line 51 / line 40)				18.37%
51 Unrestricted Fund Balance				\$20,790,665

## UNRESTRICTED GENERAL FUND MULTI-YEAR FORECAST

Middle Case Scenario - 2021-22 Forecast				
	SBVC	CHC	DSO	SBCCD Total
<b>Section A - State Base Revenue</b>				
1	Base Allocation Revenue (medium and small colleges)	\$ 4,719,754	\$ 4,045,502	\$8,765,256
2	Credit FTES	10,134.89	4,591.51	14,726.40
3	Rate Per Credit FTES			\$4,009.00
4	Total Credit FTES Funding	\$40,630,774	\$18,407,364	\$59,038,138
5	Special Admit and CDCP (enhanced) FTES	431.07	69.65	500.72
6	Rate Per Special Admit and CDCP (enhanced) FTES			\$5,621.94
7	Total Special Admit and CDCP (enhanced) FTES Funding	\$2,423,450	\$391,568	\$2,815,018
8	Non-Credit FTES	229.45	17.55	247.00
9	Rate Per Non-Credit FTES			\$3,380.63
10	Total Non-Credit FTES Funding	\$775,686	\$59,330	\$835,016
11	Total SBCCD FTES	10,795.41	4,678.71	15,474.12
12	Supplemental Component (based on %)	18,076	6,118	24,194
13	Rate Per Supplemental Component			\$948
14	Total Supplemental Component Funding	\$17,136,048	\$5,799,864	\$22,935,912
15	Total Student Success Incentive Component Funding	\$6,469,944	\$2,753,520	\$9,223,464
16	Total State Base Revenue (sum of lines 1,4,7,10,14,15)	\$ 72,155,655	\$ 31,457,148	\$103,612,803
17	State-Based Revenue Percent By College	69.64%	30.36%	
18	Calculated Revenue Shortfall Percent			-1.00%
19	Revenue Shortfall Amount	-\$721,557	-\$314,571	-\$1,036,128
20	Adjusted State Base Revenue (line 16 + line 19)	\$71,434,098	\$31,142,577	\$0
21	Proposed Base Allocation Increase			\$0
22	Total State Revenue	\$71,434,098	\$31,142,577	\$0
23	Change From Previous Year State Base Revenue			-\$149,791
<b>Section B - Other Revenue</b>				
24	Part-time Faculty Funding	\$704,851	\$307,289	\$1,012,140
26	Lottery Funding	\$1,425,914	\$621,645	\$2,047,559
27	Interest Income	\$586,544	\$255,711	\$842,256
28	Other Campus Revenue Per Campus Projections	\$922,926	\$402,361	\$1,325,286
29a	STRS/PERS Trust Interest Revenue	\$1,427,614	\$622,386	\$2,050,000
29b	Commercial Building Annual Revenue	\$0	\$0	\$0
30	Other Revenue	\$532,227	\$216,164	\$748,391
31	Total Other Revenue	\$5,600,076	\$2,425,556	\$8,025,632
32	Total Revenue (line 22 + line 31)	\$77,034,175	\$33,568,132	\$0
<b>Section C - Site Expenses</b>				
33	1000 - Academic Salaries	\$30,855,333	\$14,911,859	\$1,013,847
34	2000 - Classified Salaries	\$11,053,736	\$6,796,783	\$9,499,515
35	3000 - Benefits	\$12,762,722	\$6,856,232	\$5,066,546
36	4000 - Supplies	\$831,895	\$325,197	\$392,390
37	5000 - Other Expenses and Services	\$5,340,708	\$2,346,797	\$5,645,570
38	6000 - Capital Outlay	\$459,147	\$28,613	\$133,567
39	7000 - Other Outgo	\$0	\$0	\$580,000
40	Site Budgeted / Projected Actual Expenditures	\$61,303,541	\$31,265,482	\$22,331,436
41	Percentage of Budget by Site	53.35%	27.21%	19.44%
42	Shared Costs (DSO)	\$15,551,547	\$6,779,889	-\$22,331,436
43	Annual Excess/(Deficit) (line 32 - line 40 - line 42)	\$179,087	-\$4,477,238	\$0
<b>Section D - One-Time Adjustments &amp; Fund Balance</b>				
44	FCC Legal Fees Reimbursement			\$2,000,000
45	Salary Increases (Retro)--included in expenses above			
46	Annual Increase/(Decrease) to Fund Balance			-\$2,298,151
47	Prior Year Audit Adjustments to Fund Balance			
48	Fund Balance July 1, Year Beginning			\$20,790,665
49	Year-end Estimated Fund Balance (actual is per CCFS 311)			\$18,492,513
50	Fund Balance Percentage (line 51 / line 40)			16.09%
51	Unrestricted Fund Balance			\$18,492,513

## UNRESTRICTED GENERAL FUND MULTI-YEAR FORECAST

Middle Case Scenario - 2022-23 Forecast					
	SBVC	CHC	DSO	SBCCD Total	
<b>Section A - State Base Revenue</b>					
1	Base Allocation Revenue (medium and small colleges)	\$ 4,868,898	\$ 4,173,340		\$ 9,042,238
2	Credit FTES	10,134.89	4,591.51		14,726.40
3	Rate Per Credit FTES				\$4,135.68
4	Total Credit FTES Funding	\$ 41,914,706	\$ 18,989,036		\$60,903,743
5	Special Admit and CDCP (enhanced) FTES	431.07	69.65		500.72
6	Rate Per Special Admit and CDCP (enhanced) FTES				\$5,799.59
7	Total Special Admit and CDCP (enhanced) FTES Funding	\$ 2,500,031	\$ 403,942		\$2,903,972
8	Non-Credit FTES	229.45	17.55		247.00
9	Rate Per Non-Credit FTES				\$3,487.46
10	Total Non-Credit FTES Funding	\$ 800,197	\$ 61,205		\$861,402
11	Total SBCCD FTES	10,795.41	4,678.71		15,474.12
12	Supplemental Component (based on %)	18,076	6,118		24,194
13	Rate Per Supplemental Component				\$978
14	Total Supplemental Component Funding	\$ 17,677,547	\$ 5,983,140		\$23,660,687
15	Total Student Success Incentive Component Funding	\$ 6,674,394	\$ 2,840,531		\$9,514,925
16	Total State Base Revenue (sum of lines 1,4,7,10,14,15)	\$ 74,435,774	\$ 32,451,194		\$106,886,968
17	State-Based Revenue Percent By College	69.64%	30.36%		
18	Calculated Revenue Shortfall Percent				-1.00%
19	Revenue Shortfall Amount	-\$744,358	-\$324,512		-\$1,068,870
20	Adjusted State Base Revenue (line 16 + line 19)	\$73,691,416	\$32,126,682	\$0	\$105,818,098
21	Proposed Base Allocation Increase				\$0
22	Total State Revenue	\$73,691,416	\$32,126,682	\$0	\$105,818,098
23	Change From Previous Year State Base Revenue				\$3,241,423
<b>Section B - Other Revenue</b>					
24	Part-time Faculty Funding	\$704,851	\$307,289		\$1,012,140
26	Lottery Funding	\$1,425,914	\$621,645		\$2,047,559
27	Interest Income	\$586,544	\$255,711		\$842,256
28	Other Campus Revenue Per Campus Projections	\$922,926	\$402,361		\$1,325,286
29a	STRS/PERS Trust Interest Revenue	\$1,427,614	\$622,386		\$2,050,000
29b	Commercial Building Annual Revenue	\$0	\$0		\$0
30	Other Revenue	\$532,227	\$216,164	\$1,000,000	\$1,748,391
31	Total Other Revenue	\$5,600,076	\$2,425,556		\$9,025,632
32	Total Revenue (line 22 + line 31)	\$79,291,492	\$34,552,238	\$1,000,000	\$114,843,730
<b>Section C - Site Expenses</b>					
33	1000 - Academic Salaries	\$31,193,507	\$15,071,260	\$1,013,847	\$47,278,614
34	2000 - Classified Salaries	\$11,291,596	\$6,949,650	\$9,679,002	\$27,920,248
35	3000 - Benefits	\$13,080,260	\$6,975,844	\$5,182,022	\$25,238,126
36	4000 - Supplies	\$840,214	\$328,449	\$396,314	\$1,564,977
37	5000 - Other Expenses and Services	\$5,394,115	\$2,370,265	\$5,702,026	\$13,466,407
38	6000 - Capital Outlay	\$463,738	\$28,899	\$134,903	\$627,541
39	7000 - Other Outgo	\$0	\$0	\$580,000	\$580,000
40	Site Budgeted / Projected Actual Expenditures	\$62,263,430	\$31,724,368	\$22,688,114	\$116,675,911
41	Percentage of Budget by Site	53.36%	27.19%	19.45%	
42	Shared Costs (DSO)	\$15,799,937	\$6,888,177	-\$22,688,114	
43	Annual Excess/(Deficit) (line 32 - line 40 - line 42)	\$1,228,126	-\$4,060,307	\$1,000,000	-\$1,832,182
<b>Section D - One-Time Adjustments &amp; Fund Balance</b>					
44	FCC Legal Fees Reimbursement				
45	Salary Increases (Retro)--included in expenses above				
46	Annual Increase/(Decrease) to Fund Balance				-\$1,832,182
47	Prior Year Audit Adjustments to Fund Balance				
48	Fund Balance July 1, Year Beginning				\$18,492,513
49	Year-end Estimated Fund Balance (actual is per CCFS 311)				\$16,660,332
50	Fund Balance Percentage (line 51 / line 40)				14.28%
51	Unrestricted Fund Balance				\$16,660,332

## UNRESTRICTED GENERAL FUND MULTI-YEAR FORECAST

Middle Case Scenario - 2023-24 Forecast				
	SBVC	CHC	DSO	SBCCD Total
<b>Section A - State Base Revenue</b>				
1	Base Allocation Revenue (medium and small colleges)	\$ 5,022,755	\$ 4,305,218	\$9,327,973
2	Credit FTES	10,134.89	4,591.51	14,726.40
3	Rate Per Credit FTES			\$4,266.37
4	Total Credit FTES Funding	\$43,239,211	\$19,589,090	\$62,828,301
5	Special Admit and CDCP (enhanced) FTES	431.07	69.65	500.72
6	Rate Per Special Admit and CDCP (enhanced) FTES			\$5,982.86
7	Total Special Admit and CDCP (enhanced) FTES Funding	\$2,579,032	\$416,706	\$2,995,738
8	Non-Credit FTES	229.45	17.55	247.00
9	Rate Per Non-Credit FTES			\$3,597.66
10	Total Non-Credit FTES Funding	\$825,483	\$63,139	\$888,622
11	Total SBCCD FTES	10,795.41	4,678.71	15,474.12
12	Supplemental Component (based on %)	18,076	6,118	24,194
13	Rate Per Supplemental Component			\$1,009
14	Total Supplemental Component Funding	\$18,236,158	\$6,172,207	\$24,408,365
15	Total Student Success Incentive Component Funding	\$6,885,305	\$2,930,292	\$9,815,597
16	Total State Base Revenue (sum of lines 1,4,7,10,14,15)	\$ 76,787,944	\$ 33,476,652	\$110,264,596
17	State-Based Revenue Percent By College	69.64%	30.36%	
18	Calculated Revenue Shortfall Percent			-1.00%
19	Revenue Shortfall Amount	-\$767,879	-\$334,767	-\$1,102,646
20	Adjusted State Base Revenue (line 16 + line 19)	\$76,020,065	\$33,141,885	\$0
21	Proposed Base Allocation Increase			\$0
22	Total State Revenue	\$76,020,065	\$33,141,885	\$0
23	Change From Previous Year State Base Revenue			\$3,343,852
<b>Section B - Other Revenue</b>				
24	Part-time Faculty Funding	\$704,851	\$307,289	\$1,012,140
26	Lottery Funding	\$1,425,914	\$621,645	\$2,047,559
27	Interest Income	\$586,544	\$255,711	\$842,256
28	Other Campus Revenue Per Campus Projections	\$922,926	\$402,361	\$1,325,286
29a	STRS/PERS Trust Interest Revenue	\$1,427,614	\$622,386	\$2,050,000
29b	Commercial Building Annual Revenue	\$0	\$0	\$0
30	Other Revenue	\$532,227	\$216,164	\$748,391
31	Total Other Revenue	\$5,600,076	\$2,425,556	\$8,025,632
32	Total Revenue (line 22 + line 31)	\$81,620,141	\$35,567,441	\$0
<b>Section C - Site Expenses</b>				
33	1000 - Academic Salaries	\$31,539,289	\$15,234,248	\$1,013,847
34	2000 - Classified Salaries	\$11,534,808	\$7,105,956	\$9,862,528
35	3000 - Benefits	\$13,408,373	\$7,099,055	\$5,301,306
36	4000 - Supplies	\$848,616	\$331,733	\$400,277
37	5000 - Other Expenses and Services	\$5,448,057	\$2,393,968	\$5,759,046
38	6000 - Capital Outlay	\$468,376	\$29,188	\$136,252
39	7000 - Other Outgo	\$0	\$0	\$580,000
40	Site Budgeted / Projected Actual Expenditures	\$63,247,519	\$32,194,148	\$23,053,256
41	Percentage of Budget by Site	53.38%	27.17%	19.46%
42	Shared Costs (DSO)	\$16,054,221	\$6,999,036	-\$23,053,256
43	Annual Excess/(Deficit) (line 32 - line 40 - line 42)	\$2,318,402	-\$3,625,743	\$0
<b>Section D - One-Time Adjustments &amp; Fund Balance</b>				
44	FCC Legal Fees Reimbursement			
45	Salary Increases (Retro)--included in expenses above			
46	Annual Increase/(Decrease) to Fund Balance			-\$1,307,341
47	Prior Year Audit Adjustments to Fund Balance			
48	Fund Balance July 1, Year Beginning			\$16,660,332
49	Year-end Estimated Fund Balance (actual is per CCFS 311)			\$15,352,991
50	Fund Balance Percentage (line 51 / line 40)			12.96%
51	Unrestricted Fund Balance			\$15,352,991



## UNRESTRICTED GENERAL FUND MULTI-YEAR FORECAST

Middle Case Scenario - 2024-25 Forecast				
	SBVC	CHC	DSO	SBCCD Total
<b>Section A - State Base Revenue</b>				
1	Base Allocation Revenue (medium and small colleges)	\$ 5,181,474	\$ 4,441,263	\$ 9,622,737
2	Credit FTES	10,134.89	4,591.51	14,726.40
3	Rate Per Credit FTES			\$4,401.19
4	Total Credit FTES Funding	\$ 44,605,570	\$ 20,208,105	\$64,813,675
5	Special Admit and CDCP (enhanced) FTES	431.07	69.65	500.72
6	Rate Per Special Admit and CDCP (enhanced) FTES			\$6,171.92
7	Total Special Admit and CDCP (enhanced) FTES Funding	\$ 2,660,529	\$ 429,874	\$3,090,403
8	Non-Credit FTES	229.45	17.55	247.00
9	Rate Per Non-Credit FTES			\$3,711.35
10	Total Non-Credit FTES Funding	\$ 851,569	\$ 65,134	\$916,703
11	Total SBCCD FTES	10,795.41	4,678.71	15,474.12
12	Supplemental Component (based on %)	18,076	6,118	24,194
13	Rate Per Supplemental Component			\$1,041
14	Total Supplemental Component Funding	\$ 18,812,420	\$ 6,367,249	\$25,179,669
15	Total Student Success Incentive Component Funding	\$ 7,102,881	\$ 3,022,889	\$10,125,770
16	Total State Base Revenue (sum of lines 1,4,7,10,14,15)	\$ 79,214,443	\$ 34,534,514	\$113,748,957
17	State-Based Revenue Percent By College	69.64%	30.36%	
18	Calculated Revenue Shortfall Percent			-1.00%
19	Revenue Shortfall Amount	-\$792,144	-\$345,345	-\$1,137,490
20	Adjusted State Base Revenue (line 16 + line 19)	\$78,422,299	\$34,189,169	\$0
21	Proposed Base Allocation Increase			\$0
22	Total State Revenue	\$78,422,299	\$34,189,169	\$0
23	Change From Previous Year State Base Revenue			\$3,449,518
<b>Section B - Other Revenue</b>				
24	Part-time Faculty Funding	\$704,851	\$307,289	\$1,012,140
26	Lottery Funding	\$1,425,914	\$621,645	\$2,047,559
27	Interest Income	\$586,544	\$255,711	\$842,256
28	Other Campus Revenue Per Campus Projections	\$922,926	\$402,361	\$1,325,286
29a	STRS/PERS Trust Interest Revenue	\$1,427,614	\$622,386	\$2,050,000
29b	Commercial Building Annual Revenue	\$0	\$0	\$0
30	Other Revenue	\$532,227	\$216,164	\$748,391
31	Total Other Revenue	\$5,600,076	\$2,425,556	\$8,025,632
32	Total Revenue (line 22 + line 31)	\$84,022,375	\$36,614,724	\$0
<b>Section C - Site Expenses</b>				
33	1000 - Academic Salaries	\$31,892,852	\$15,400,903	\$1,013,847
34	2000 - Classified Salaries	\$11,783,492	\$7,265,778	\$10,050,183
35	3000 - Benefits	\$13,747,437	\$7,225,981	\$5,424,533
36	4000 - Supplies	\$857,102	\$335,051	\$404,280
37	5000 - Other Expenses and Services	\$5,502,537	\$2,417,908	\$5,816,637
38	6000 - Capital Outlay	\$473,059	\$29,480	\$137,615
39	7000 - Other Outgo	\$0	\$0	\$580,000
40	Site Budgeted / Projected Actual Expenditures	\$64,256,480	\$32,675,101	\$23,427,094
41	Percentage of Budget by Site	53.39%	27.15%	19.46%
42	Shared Costs (DSO)	\$16,314,560	\$7,112,534	-\$23,427,094
43	Annual Excess/(Deficit) (line 32 - line 40 - line 42)	\$3,451,335	-\$3,172,910	\$0
<b>Section D - One-Time Adjustments &amp; Fund Balance</b>				
44	FCC Legal Fees Reimbursement			
45	Salary Increases (Retro)--included in expenses above			
46	Annual Increase/(Decrease) to Fund Balance			\$278,425
47	Prior Year Audit Adjustments to Fund Balance			
48	Fund Balance July 1, Year Beginning			\$15,352,991
49	Year-end Estimated Fund Balance (actual is per CCFS 311)			\$15,631,415
50	Fund Balance Percentage (line 51 / line 40)			12.99%
51	Unrestricted Fund Balance			\$15,631,415

**FINAL BUDGET SUMMARY BY FUND**

Category	General Fund Unrestricted 110	General Fund Restricted 125	Bond Interest/Redemption 215	Child Development 335	Capital Outlay 410	Bond Measure M 435
<b>Revenues:</b>						
Federal Revenues	-	6,573,043	-	545,446	600,000	-
State Revenues	70,526,745	35,810,049	250,000	3,069,911	2,081,317	-
Local Revenues	38,175,353	8,949,869	48,000,000	228,909	1,637,250	-
Other Financing Sources/Transfers In	2,050,000	13,324,260	-	-	-	-
<b>Total Revenues</b>	<b>110,752,098</b>	<b>64,657,221</b>	<b>48,250,000</b>	<b>3,844,266</b>	<b>4,318,567</b>	<b>-</b>
<b>Expenses:</b>						
Academic Salaries	46,294,413	7,097,897	-	-	-	-
Classified Salaries	26,792,368	9,208,655	-	2,195,922	204,033	-
Employee Benefits	24,150,252	5,118,170	-	843,341	88,990	-
Supplies & materials	1,534,140	2,118,333	-	450,683	769	-
Other Expenses & Services	13,201,065	20,137,097	-	185,692	227,698	-
Capital Outlay	644,087	5,460,641	-	168,628	3,922,436	-
Other Outgo	591,304	228,890	48,250,000	-	-	-
Other Financing Uses/Transfers Out	-	15,917,721	-	-	-	-
<b>Total Expenses</b>	<b>113,207,629</b>	<b>65,287,404</b>	<b>48,250,000</b>	<b>3,844,266</b>	<b>4,443,927</b>	<b>-</b>
<b>Net Increase (Decrease) to Fund Balance</b>	<b>(2,455,531)</b>	<b>(630,183)</b>	<b>-</b>	<b>-</b>	<b>(125,360)</b>	<b>-</b>
Estimated Beginning Fund Balance	23,246,196	3,432,436	61,526,853	-	5,477,133	30,708,819
<b>Estimated Ending Fund Balance</b>	<b>20,790,665</b>	<b>2,802,253</b>	<b>61,526,853</b>	<b>-</b>	<b>5,351,773</b>	<b>30,708,819</b>

Category	Bond Measure CC 445	Cafeteria 520	Investment Properties 590	Workers Comp/Self Insurance 615/620	Retiree Benefits 690	Associated Students 710
<b>Revenues:</b>						
Federal Revenues	-	-	-	-	-	-
State Revenues	-	-	-	-	-	-
Local Revenues	200,000	300,000	4,729,705	1,645,660	243,134	117,050
Other Financing Sources/Transfers In	294,401,352	-	-	580,000	-	-
<b>Total Revenues</b>	<b>294,601,352</b>	<b>300,000</b>	<b>4,729,705</b>	<b>2,225,660</b>	<b>243,134</b>	<b>117,050</b>
<b>Expenses:</b>						
Academic Salaries	-	-	-	-	-	-
Classified Salaries	325,390	265,019	-	-	-	500
Employee Benefits	144,152	-	-	-	243,134	-
Supplies & materials	8,000	27,981	-	-	-	48,500
Other Expenses & Services	125,780,464	7,000	2,296,551	2,700,000	-	51,050
Capital Outlay	168,143,345	-	112,718	-	-	-
Other Outgo	-	-	1,063,788	-	-	17,000
Other Financing Uses/Transfers Out	-	-	-	-	-	-
<b>Total Expenses</b>	<b>294,401,352</b>	<b>300,000</b>	<b>3,473,057</b>	<b>2,700,000</b>	<b>243,134</b>	<b>117,050</b>
<b>Net Increase (Decrease) to Fund Balance</b>	<b>200,000</b>	<b>-</b>	<b>1,256,648</b>	<b>(474,340)</b>	<b>-</b>	<b>-</b>
Estimated Beginning Fund Balance	294,623,484	614,876	51,138,948	4,977,718	3,483,753	599,518
<b>Estimated Ending Fund Balance</b>	<b>294,823,485</b>	<b>614,876</b>	<b>52,395,596</b>	<b>4,503,378</b>	<b>3,483,753</b>	<b>599,518</b>

**FINAL BUDGET SUMMARY BY FUND**

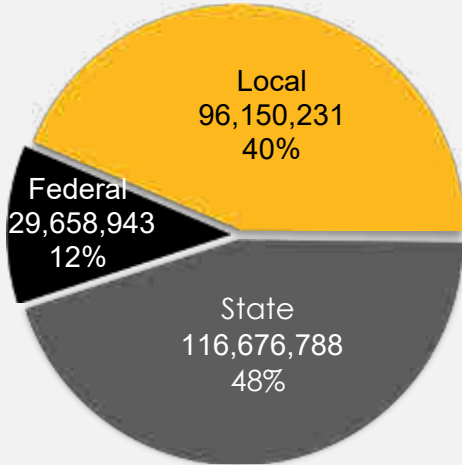
Category	Student Representation 720	Student Body Center Fee 730	Financial Aid 745	Scholarship & Loan 755	OPEB Trust 765
<b>Revenues:</b>					
Federal Revenues	-	-	21,940,454	-	-
State Revenues	-	-	4,938,767	-	-
Local Revenues	69,000	312,429	3,786	349,426	425,000
Other Financing Sources/Transfers In	-	-	846,453	-	-
<b>Total Revenues</b>	<b>69,000</b>	<b>312,429</b>	<b>27,729,460</b>	<b>349,426</b>	<b>425,000</b>
<b>Expenses:</b>					
Academic Salaries	-	-	-	-	-
Classified Salaries	-	197,069	-	-	-
Employee Benefits	-	68,873	-	-	-
Supplies & materials	-	35,484	-	-	-
Other Expenses & Services	69,000	11,003	57,209	170	80,000
Capital Outlay	-	-	-	-	-
Other Outgo	-	-	27,672,251	349,256	-
Other Financing Uses/Transfers Out	-	-	-	-	-
<b>Total Expenses</b>	<b>69,000</b>	<b>312,429</b>	<b>27,729,460</b>	<b>349,426</b>	<b>80,000</b>
<b>Net Increase (Decrease) to Fund Balance</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>345,000</b>
<b>Estimated Beginning Fund Balance</b>	<b>117,933</b>	<b>974,101</b>	<b>124,010</b>	<b>116,734</b>	<b>9,153,438</b>
<b>Estimated Ending Fund Balance</b>	<b>117,933</b>	<b>974,101</b>	<b>124,010</b>	<b>116,734</b>	<b>9,498,438</b>

Category	PARS Trust 775	Student Clubs/Trusts 810	KVCR 390/395	FNX 825	Inland Futures Foundation 890/895
<b>Revenues:</b>					
Federal Revenues	-	-	-	-	-
State Revenues	-	-	-	-	-
Local Revenues	4,700,000	259,238	2,860,622	158,800	785,000
Other Financing Sources/Transfers In	-	-	1,038,329	450,000	-
<b>Total Revenues</b>	<b>4,700,000</b>	<b>259,238</b>	<b>3,898,951</b>	<b>608,800</b>	<b>785,000</b>
<b>Expenses:</b>					
Academic Salaries	-	-	-	-	-
Classified Salaries	-	-	1,307,903	211,278	-
Employee Benefits	-	-	414,075	98,742	-
Supplies & materials	-	118,842	26,800	12,000	1,000
Other Expenses & Services	-	140,322	2,263,846	277,326	345,671
Capital Outlay	-	74	1,500	1,500	-
Other Outgo	-	-	-	-	438,329
Other Financing Uses/Transfers Out	5,055,137	-	-	-	-
<b>Total Expenses</b>	<b>5,055,137</b>	<b>259,238</b>	<b>4,014,124</b>	<b>600,846</b>	<b>785,000</b>
<b>Net Increase (Decrease) to Fund Balance</b>	<b>(355,137)</b>	<b>-</b>	<b>(115,173)</b>	<b>7,954</b>	<b>-</b>
<b>Estimated Beginning Fund Balance</b>	<b>94,373,251</b>	<b>318,514</b>	<b>351,425</b>	<b>6,355</b>	<b>250,000</b>
<b>Estimated Ending Fund Balance</b>	<b>94,018,114</b>	<b>318,514</b>	<b>236,252</b>	<b>14,309</b>	<b>250,000</b>

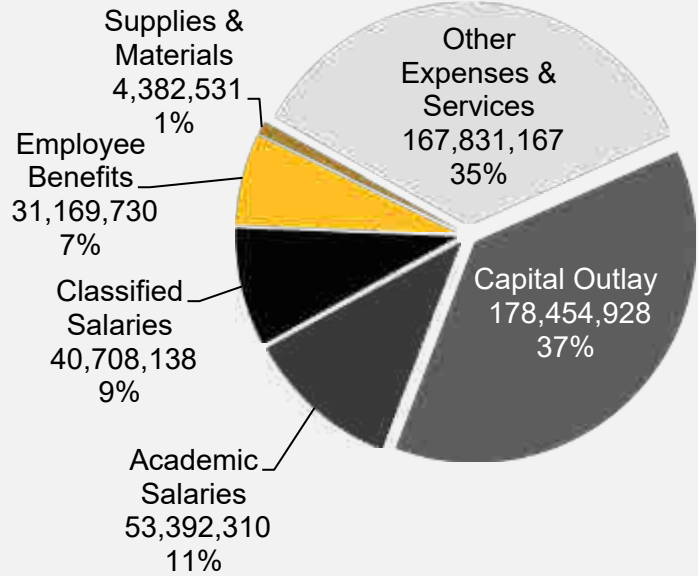


## FINAL BUDGET BY FUND – TOTAL ALL FUNDS

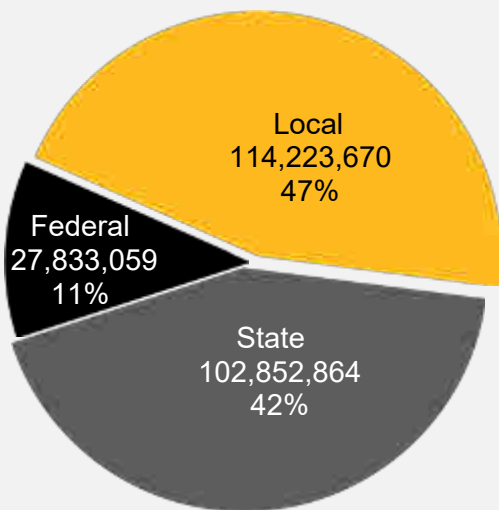
**2020-21**  
 Revenues: \$242,485,962



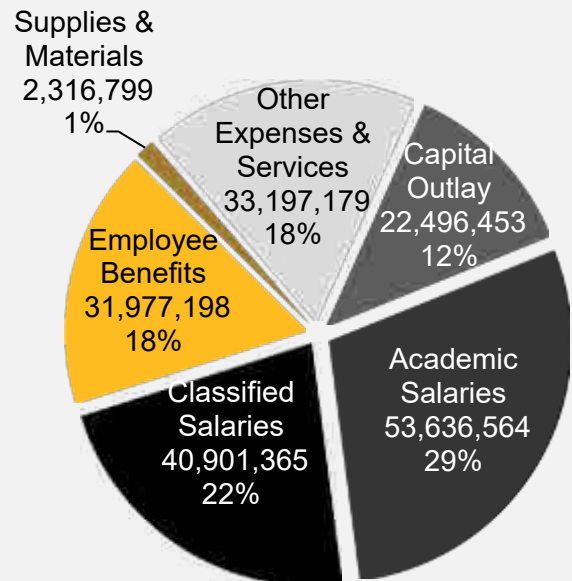
**2020-21**  
 Expenditures: \$475,938,804



**2019-20**  
 Revenues: \$244,909,593



**2019-20**  
 Expenditures: \$184,525,558

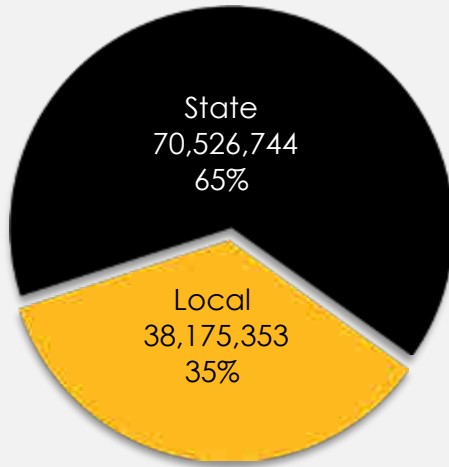


## FINAL BUDGET BY FUND

<b>Total All Funds</b>				
	Actual FY 2018	Actual FY 2019	Unaudited Actual FY 2020	Budget FY 2021
<b>REVENUES</b>				
FEDERAL REVENUES				
Higher Education & Financial Aid	707,217	782,023	557,118	682,965
Perkins (VTEA)	519,073	412,216	-	653,546
Other Federal Revenues	22,375,814	23,897,501	27,275,941	28,322,432
<b>TOTAL FEDERAL REVENUES</b>	<b>23,602,104</b>	<b>25,091,740</b>	<b>27,833,059</b>	<b>29,658,943</b>
STATE REVENUES				
General Apportionments	41,492,701	47,778,830	49,180,638	50,078,543
General Categorical Programs	21,775,300	22,716,242	26,291,975	27,335,099
Reimbursable Categorical Programs	3,589,972	2,394,895	5,397,317	11,327,842
Other State Revenues	23,726,161	28,001,571	21,982,934	27,935,304
<b>TOTAL STATE REVENUES</b>	<b>90,584,134</b>	<b>100,891,538</b>	<b>102,852,864</b>	<b>116,676,788</b>
LOCAL REVENUES				
Property Taxes	54,074,796	61,816,633	77,829,344	61,341,379
Contributions, Grants, etc.	1,608,773	2,728,768	3,370,769	1,287,323
Enrollment	5,265,039	4,791,809	5,699,899	4,907,338
Other Student Fees & Charges	2,999,258	3,459,339	3,719,845	3,790,298
Other Local Revenues	10,072,856	17,342,076	23,603,813	24,823,893
<b>TOTAL LOCAL REVENUES</b>	<b>74,020,722</b>	<b>90,120,625</b>	<b>114,223,670</b>	<b>96,150,231</b>
<b>TOTAL REVENUES</b>	<b>188,206,960</b>	<b>216,103,903</b>	<b>244,909,593</b>	<b>242,485,962</b>
<b>EXPENDITURES</b>				
Academic Salaries	43,328,689	47,812,425	53,636,564	53,392,310
Classified Salaries	34,626,392	40,260,395	40,901,365	40,708,138
Employee Benefits	28,705,587	33,138,574	31,977,198	31,169,730
Supplies & Materials	2,672,019	2,874,138	2,316,799	4,382,531
Other Expenses & Services	23,390,075	27,612,346	33,197,179	167,831,167
Capital Outlay	11,907,471	19,452,241	22,496,453	178,454,928
<b>TOTAL EXPENDITURES</b>	<b>144,630,232</b>	<b>171,150,119</b>	<b>184,525,558</b>	<b>475,938,804</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>43,576,728</b>	<b>44,953,783</b>	<b>60,384,035</b>	<b>(233,452,842)</b>
<b>OTHER FINANCING SOURCES</b>				
Sale of Fixed Assets	157,156,194	2,306	12,351	-
Proceeds--Long Term Debt	-	-	300,000,000	312,401,352
Incoming Transfers	38,243,386	15,531,611	48,087,023	18,289,042
Other Outgo	(89,973,034)	(75,944,376)	(101,070,717)	(99,583,676)
<b>NET OTHER FINANCING SOURCES/(USES)</b>	<b>105,426,546</b>	<b>(60,410,459)</b>	<b>247,028,657</b>	<b>231,106,718</b>
<b>IN FUND BALANCE</b>	<b>105,426,546</b>	<b>(60,410,459)</b>	<b>247,028,657</b>	<b>231,106,718</b>
<b>NET INCREASE/(DECREASE)</b>	<b>149,003,274</b>	<b>(15,456,676)</b>	<b>307,412,692</b>	<b>(2,346,124)</b>
<b>IN FUND BALANCE</b>	<b>149,003,274</b>	<b>(15,456,676)</b>	<b>307,412,692</b>	<b>(2,346,124)</b>
<b>FUND BALANCE, JULY 1</b>	<b>127,619,497</b>	<b>272,179,990</b>	<b>262,814,236</b>	<b>585,345,493</b>
Prior Years Adjustments	(4,442,781)	6,090,922	15,118,565	-
Adjusted Beginning Balance	123,176,716	278,270,912	277,932,801	585,345,493
<b>FUND BALANCE, JUNE 30</b>	<b>272,179,990</b>	<b>262,814,236</b>	<b>585,345,493</b>	<b>582,999,369</b>

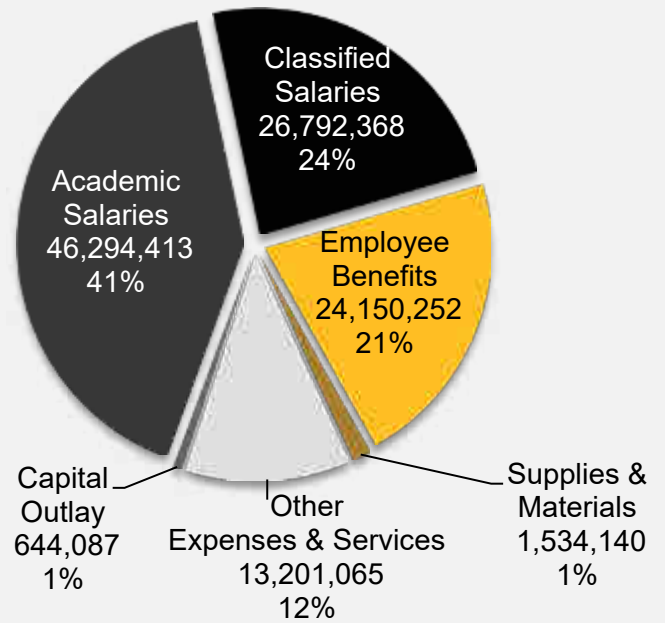
## FINAL BUDGET BY FUND – GENERAL FUND, UNRESTRICTED

**2020-21**  
Revenues: \$108,702,097

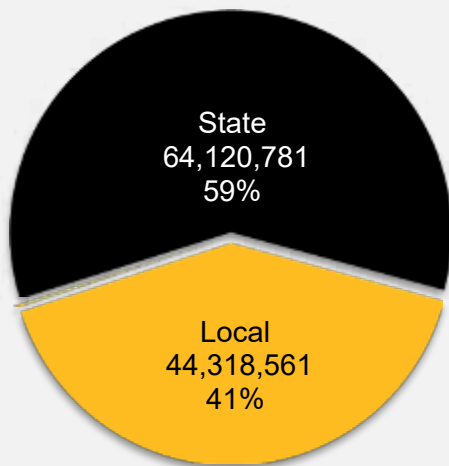


Federal  
-  
0%

**2020-21**  
Expenditures: \$112,616,325

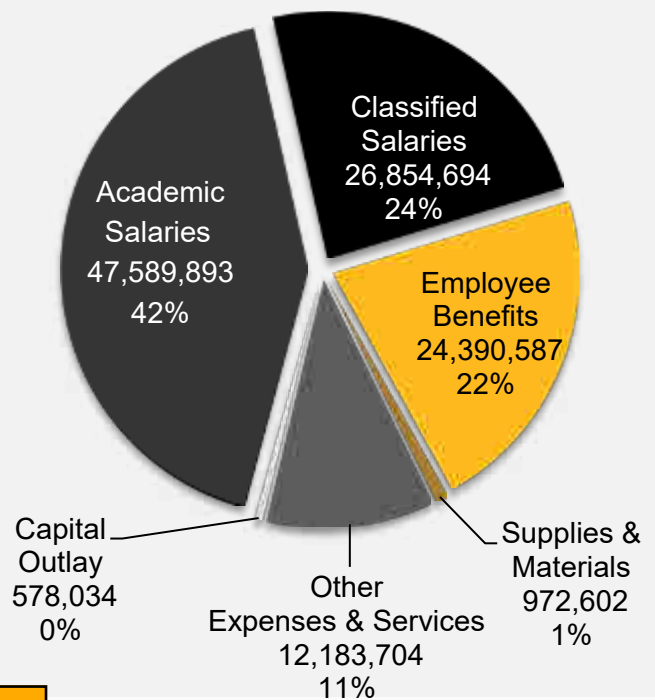


**2019-20**  
Revenues: \$108,599,958



Federal  
160,616  
0%

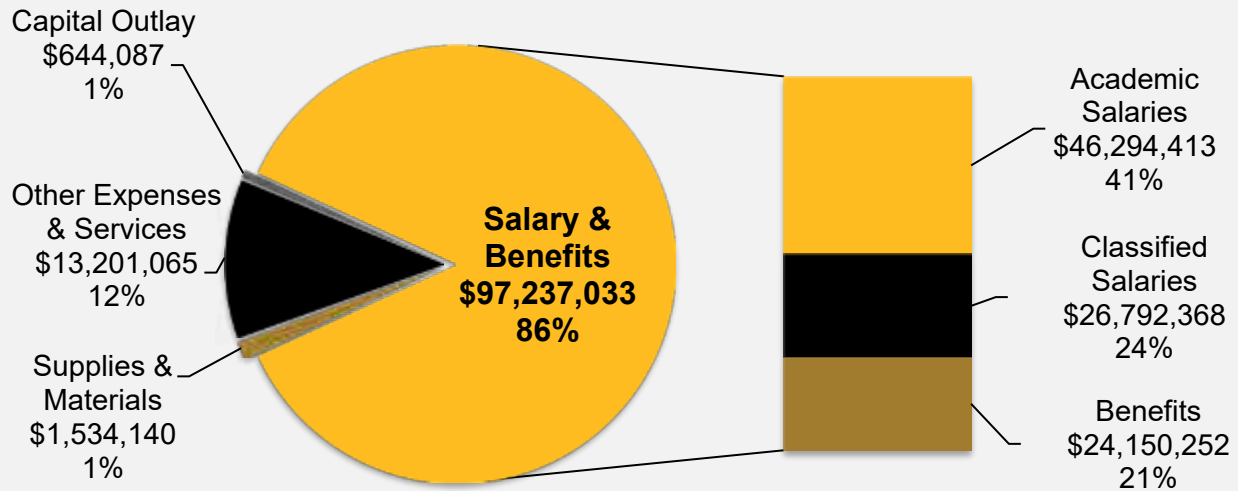
**2019-20**  
Expenditures: \$112,569,514



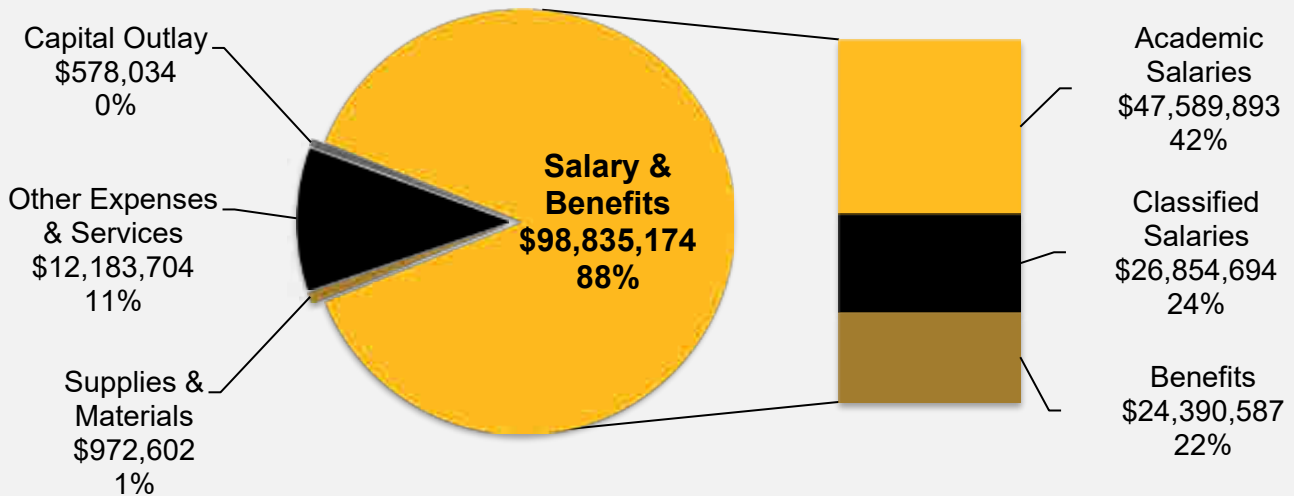
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## FINAL BUDGET BY FUND – GENERAL FUND, UNRESTRICTED

### 2020-21 Salary & Benefits – 86% of Expenditures



### 2019-20 Salary & Benefits – 88% of Expenditures



## FINAL BUDGET BY FUND

<b>Fund 110</b>				
<b>General Fund, Unrestricted</b>				
	Actual FY 2018	Actual FY 2019	Unaudited Actual FY 2020	Budget FY 2021
<b>REVENUES</b>				
FEDERAL REVENUES				
Higher Education & Financial Aid	109,275	129,055	160,616	-
Perkins (VTEA)	-	-	-	-
Other Federal Revenues	-	-	-	-
<b>TOTAL FEDERAL REVENUES</b>	<b>109,275</b>	<b>129,055</b>	<b>160,616</b>	<b>-</b>
STATE REVENUES				
General Apportionments	41,249,301	46,752,172	48,172,240	49,146,485
General Categorical Programs	-	-	-	-
Reimbursable Categorical Programs	-	-	-	-
Other State Revenues	18,327,562	21,897,946	15,948,541	21,380,259
<b>TOTAL STATE REVENUES</b>	<b>59,576,863</b>	<b>68,650,118</b>	<b>64,120,781</b>	<b>70,526,744</b>
LOCAL REVENUES				
Property Taxes	28,211,597	31,813,169	34,201,011	31,441,379
Contributions, Grants, etc.	77,250	340,000	-	-
Enrollment	5,265,039	4,791,809	5,699,899	4,907,338
Other Student Fees & Charges	889,084	1,171,623	1,223,159	849,395
Other Local Revenues	1,001,456	1,257,751	3,194,492	977,241
<b>TOTAL LOCAL REVENUES</b>	<b>35,444,426</b>	<b>39,374,352</b>	<b>44,318,561</b>	<b>38,175,353</b>
<b>TOTAL REVENUES</b>	<b>95,130,564</b>	<b>108,153,525</b>	<b>108,599,958</b>	<b>108,702,097</b>
<b>EXPENDITURES</b>				
Academic Salaries	38,571,936	42,597,480	47,589,893	46,294,413
Classified Salaries	21,414,871	26,321,978	26,854,694	26,792,368
Employee Benefits	22,585,652	26,006,084	24,390,587	24,150,252
Supplies & Materials	871,505	846,993	972,602	1,534,140
Other Expenses & Services	9,167,223	9,970,939	12,183,704	13,201,065
Capital Outlay	1,275,039	2,244,958	578,034	644,087
<b>TOTAL EXPENDITURES</b>	<b>93,886,226</b>	<b>107,988,432</b>	<b>112,569,514</b>	<b>112,616,325</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>1,244,338</b>	<b>165,093</b>	<b>(3,969,556)</b>	<b>(3,914,228)</b>
<b>OTHER FINANCING SOURCES</b>				
Sale of Fixed Assets	43,023	2,306	12,351	-
Proceeds--Long Term Debt	-	-	-	-
Incoming Transfers	-	-	2,041,667	2,050,000
Other Outgo	(1,009,397)	(811,546)	(1,260,030)	(591,304)
<b>NET OTHER FINANCING SOURCES/(USES)</b>	<b>(966,374)</b>	<b>(809,240)</b>	<b>793,988</b>	<b>1,458,696</b>
<b>IN FUND BALANCE</b>	<b>(966,374)</b>	<b>(809,240)</b>	<b>793,988</b>	<b>1,458,696</b>
<b>NET INCREASE/(DECREASE)</b>	<b>277,964</b>	<b>(644,147)</b>	<b>(3,175,568)</b>	<b>(2,455,532)</b>
<b>IN FUND BALANCE</b>	<b>277,964</b>	<b>(644,147)</b>	<b>(3,175,568)</b>	<b>(2,455,532)</b>
<b>FUND BALANCE, JULY 1</b>	<b>22,604,005</b>	<b>18,240,687</b>	<b>24,059,101</b>	<b>23,246,196</b>
Prior Years Adjustments	(4,641,282)	6,462,561	2,362,663	-
<b>Adjusted Beginning Balance</b>	<b>17,962,723</b>	<b>24,703,248</b>	<b>26,421,764</b>	<b>23,246,196</b>
<b>FUND BALANCE, JUNE 30</b>	<b>18,240,687</b>	<b>24,059,101</b>	<b>23,246,196</b>	<b>20,790,664</b>

## FINAL BUDGET BY FUND

<b>Fund 125</b>				
<b>General Fund, Restricted</b>				
	Actual FY 2018	Actual FY 2019	Unaudited Actual FY 2020	Budget FY 2021
<b>REVENUES</b>				
FEDERAL REVENUES				
Higher Education & Financial Aid	597,942	652,968	396,502	682,965
Perkins (VTEA)	519,073	412,216	-	653,546
Other Federal Revenues	703,804	1,030,468	91,210	5,236,532
<b>TOTAL FEDERAL REVENUES</b>	<b>1,820,819</b>	<b>2,095,652</b>	<b>487,712</b>	<b>6,573,043</b>
STATE REVENUES				
General Apportionments	243,400	1,026,658	1,008,398	932,058
General Categorical Programs	19,417,435	19,975,951	23,311,891	24,275,015
Reimbursable Categorical Programs	3,577,669	2,382,233	5,388,575	9,285,039
Other State Revenues	859,129	1,736,942	554,576	1,317,937
<b>TOTAL STATE REVENUES</b>	<b>24,097,633</b>	<b>25,121,784</b>	<b>30,263,440</b>	<b>35,810,049</b>
LOCAL REVENUES				
Property Taxes	-	-	-	-
Contributions, Grants, etc.	2,169	355,875	403,575	343,523
Enrollment	-	-	-	-
Other Student Fees & Charges	1,652,508	1,786,667	2,031,689	2,399,565
Other Local Revenues	964,589	1,380,384	1,452,801	6,206,781
<b>TOTAL LOCAL REVENUES</b>	<b>2,619,266</b>	<b>3,522,926</b>	<b>3,888,065</b>	<b>8,949,869</b>
<b>TOTAL REVENUES</b>	<b>28,537,718</b>	<b>30,740,362</b>	<b>34,639,217</b>	<b>51,332,961</b>
<b>EXPENDITURES</b>				
Academic Salaries	4,745,581	5,214,945	6,046,671	7,097,897
Classified Salaries	7,939,560	8,023,173	8,316,319	9,208,655
Employee Benefits	4,095,222	4,734,736	4,570,827	5,118,170
Supplies & Materials	1,296,752	1,199,135	873,371	2,118,333
Other Expenses & Services	6,515,868	8,303,239	7,842,619	20,137,097
Capital Outlay	2,767,916	3,801,908	4,261,609	5,460,641
<b>TOTAL EXPENDITURES</b>	<b>27,360,899</b>	<b>31,277,136</b>	<b>31,911,416</b>	<b>49,140,793</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>1,176,819</b>	<b>(536,774)</b>	<b>2,727,801</b>	<b>2,192,168</b>
<b>OTHER FINANCING SOURCES</b>				
Sale of Fixed Assets	-	-	-	-
Proceeds--Long Term Debt	-	-	-	-
Incoming Transfers	9,117,758	11,381,274	12,894,326	13,324,260
Other Outgo	(10,251,109)	(10,640,707)	(13,412,481)	(16,146,611)
<b>NET OTHER FINANCING SOURCES/(USES)</b>	<b>(1,133,351)</b>	<b>740,567</b>	<b>(518,155)</b>	<b>(2,822,351)</b>
<b>IN FUND BALANCE</b>	<b>(1,133,351)</b>	<b>740,567</b>	<b>(518,155)</b>	<b>(2,822,351)</b>
<b>NET INCREASE/(DECREASE)</b>	<b>43,468</b>	<b>203,793</b>	<b>2,209,646</b>	<b>(630,183)</b>
<b>IN FUND BALANCE</b>	<b>43,468</b>	<b>203,793</b>	<b>2,209,646</b>	<b>(630,183)</b>
<b>FUND BALANCE, JULY 1</b>	<b>975,529</b>	<b>1,018,997</b>	<b>1,222,790</b>	<b>3,432,436</b>
Prior Years Adjustments	-	-	-	-
<b>Adjusted Beginning Balance</b>	<b>975,529</b>	<b>1,018,997</b>	<b>1,222,790</b>	<b>3,432,436</b>
<b>FUND BALANCE, JUNE 30</b>	<b>1,018,997</b>	<b>1,222,790</b>	<b>3,432,436</b>	<b>2,802,253</b>

## FINAL BUDGET BY FUND

<b>Fund 215</b>				
<b>Bond Interest &amp; Redemption</b>				
	Actual FY 2018	Actual FY 2019	Unaudited Actual FY 2020	Budget FY 2021
<b>REVENUES</b>				
FEDERAL REVENUES				
Higher Education & Financial Aid	-	-	-	-
Perkins (VTEA)	-	-	-	-
Other Federal Revenues	-	-	-	-
<b>TOTAL FEDERAL REVENUES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
STATE REVENUES				
General Apportionments	-	-	-	-
General Categorical Programs	-	-	-	-
Reimbursable Categorical Programs	-	-	-	-
Other State Revenues	226,504	237,874	431,938	250,000
<b>TOTAL STATE REVENUES</b>	<b>226,504</b>	<b>237,874</b>	<b>431,938</b>	<b>250,000</b>
LOCAL REVENUES				
Property Taxes	25,863,199	30,003,464	43,628,333	29,900,000
Contributions, Grants, etc.	-	-	-	-
Enrollment	-	-	-	-
Other Student Fees & Charges	-	-	-	-
Other Local Revenues	-	-	-	100,000
<b>TOTAL LOCAL REVENUES</b>	<b>25,863,199</b>	<b>30,003,464</b>	<b>43,628,333</b>	<b>30,000,000</b>
<b>TOTAL REVENUES</b>	<b>26,089,703</b>	<b>30,241,338</b>	<b>44,060,271</b>	<b>30,250,000</b>
<b>EXPENDITURES</b>				
Academic Salaries	-	-	-	-
Classified Salaries	-	-	-	-
Employee Benefits	-	-	-	-
Supplies & Materials	-	-	-	-
Other Expenses & Services	-	-	-	-
Capital Outlay	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>26,089,703</b>	<b>30,241,338</b>	<b>44,060,271</b>	<b>30,250,000</b>
<b>OTHER FINANCING SOURCES</b>				
Sale of Fixed Assets	-	-	-	-
Proceeds--Long Term Debt	-	-	-	18,000,000
Incoming Transfers	2,217,313	740,691	17,939,992	-
Other Outgo	(29,169,260)	(29,157,937)	(37,964,427)	(48,250,000)
<b>NET OTHER FINANCING SOURCES/(USES)</b>	<b>(26,951,947)</b>	<b>(28,417,246)</b>	<b>(20,024,435)</b>	<b>(30,250,000)</b>
<b>IN FUND BALANCE</b>	<b>(26,951,947)</b>	<b>(28,417,246)</b>	<b>(20,024,435)</b>	<b>(30,250,000)</b>
<b>NET INCREASE/(DECREASE)</b>	<b>(862,244)</b>	<b>1,824,092</b>	<b>24,035,836</b>	<b>-</b>
<b>IN FUND BALANCE</b>	<b>(862,244)</b>	<b>1,824,092</b>	<b>24,035,836</b>	<b>-</b>
<b>FUND BALANCE, JULY 1</b>	<b>36,259,169</b>	<b>35,396,925</b>	<b>37,221,017</b>	<b>61,256,853</b>
Prior Years Adjustments	-	-	-	-
<b>Adjusted Beginning Balance</b>	<b>36,259,169</b>	<b>35,396,925</b>	<b>37,221,017</b>	<b>61,256,853</b>
<b>FUND BALANCE, JUNE 30</b>	<b>35,396,925</b>	<b>37,221,017</b>	<b>61,256,853</b>	<b>61,256,853</b>

## FINAL BUDGET BY FUND

<b>Fund 335</b>				
<b>Child Development</b>				
	Actual FY 2018	Actual FY 2019	Unaudited Actual FY 2020	Budget FY 2021
<b>REVENUES</b>				
FEDERAL REVENUES				
Higher Education & Financial Aid	-	-	-	-
Perkins (VTEA)	-	-	-	-
Other Federal Revenues	427,187	534,956	665,022	545,446
<b>TOTAL FEDERAL REVENUES</b>	<b>427,187</b>	<b>534,956</b>	<b>665,022</b>	<b>545,446</b>
STATE REVENUES				
General Apportionments	-	-	-	-
General Categorical Programs	2,357,865	2,740,291	2,980,084	3,060,084
Reimbursable Categorical Programs	12,303	12,662	8,742	9,827
Other State Revenues	24,755	86,574	-	-
<b>TOTAL STATE REVENUES</b>	<b>2,394,923</b>	<b>2,839,527</b>	<b>2,988,826</b>	<b>3,069,911</b>
LOCAL REVENUES				
Property Taxes	-	-	-	-
Contributions, Grants, etc.	-	-	-	-
Enrollment	-	-	-	-
Other Student Fees & Charges	190,940	219,715	152,607	228,909
Other Local Revenues	52,860	34,147	24,391	-
<b>TOTAL LOCAL REVENUES</b>	<b>243,800</b>	<b>253,862</b>	<b>176,998</b>	<b>228,909</b>
<b>TOTAL REVENUES</b>	<b>3,065,910</b>	<b>3,628,345</b>	<b>3,830,846</b>	<b>3,844,266</b>
<b>EXPENDITURES</b>				
Academic Salaries	-	-	-	-
Classified Salaries	1,742,897	2,129,649	2,175,594	2,195,922
Employee Benefits	748,005	885,575	866,789	843,341
Supplies & Materials	284,934	402,993	362,656	450,683
Other Expenses & Services	180,953	222,347	256,391	185,692
Capital Outlay	79,008	89,111	168,582	168,628
<b>TOTAL EXPENDITURES</b>	<b>3,035,797</b>	<b>3,729,675</b>	<b>3,830,012</b>	<b>3,844,266</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>30,113</b>	<b>(101,330)</b>	<b>834</b>	<b>(0)</b>
<b>OTHER FINANCING SOURCES</b>				
Sale of Fixed Assets	-	-	-	-
Proceeds--Long Term Debt	-	-	-	-
Incoming Transfers	-	25,000	-	-
Other Outgo	-	-	(2,480)	-
<b>NET OTHER FINANCING SOURCES/(USES)</b>	<b>-</b>	<b>25,000</b>	<b>(2,480)</b>	<b>-</b>
<b>IN FUND BALANCE</b>	<b>-</b>	<b>25,000</b>	<b>(2,480)</b>	<b>-</b>
<b>NET INCREASE/(DECREASE)</b>	<b>30,113</b>	<b>(76,330)</b>	<b>(1,646)</b>	<b>(0)</b>
<b>IN FUND BALANCE</b>	<b>30,113</b>	<b>(76,330)</b>	<b>(1,646)</b>	<b>(0)</b>
<b>FUND BALANCE, JULY 1</b>	<b>47,863</b>	<b>77,976</b>	<b>1,646</b>	<b>0</b>
Prior Years Adjustments	-	-	-	-
<b>Adjusted Beginning Balance</b>	<b>47,863</b>	<b>77,976</b>	<b>1,646</b>	<b>0</b>
<b>FUND BALANCE, JUNE 30</b>	<b>77,976</b>	<b>1,646</b>	<b>0</b>	<b>(0)</b>



## FINAL BUDGET BY FUND

<b>Fund 410 Capital Outlay</b>				
	Actual FY 2018	Actual FY 2019	Unaudited Actual FY 2020	Budget FY 2021
<b>REVENUES</b>				
FEDERAL REVENUES				
Higher Education & Financial Aid	-	-	-	-
Perkins (VTEA)	-	-	-	-
Other Federal Revenues	-	-	-	600,000
<b>TOTAL FEDERAL REVENUES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>600,000</b>
STATE REVENUES				
General Apportionments	-	-	-	-
General Categorical Programs	-	-	-	-
Reimbursable Categorical Programs	-	-	-	2,032,976
Other State Revenues	988,385	230,107	50,301	48,341
<b>TOTAL STATE REVENUES</b>	<b>988,385</b>	<b>230,107</b>	<b>50,301</b>	<b>2,081,317</b>
LOCAL REVENUES				
Property Taxes	-	-	-	-
Contributions, Grants, etc.	-	-	-	-
Enrollment	-	-	-	-
Other Student Fees & Charges	-	-	-	-
Other Local Revenues	1,992,562	2,221,707	2,319,370	1,637,250
<b>TOTAL LOCAL REVENUES</b>	<b>1,992,562</b>	<b>2,221,707</b>	<b>2,319,370</b>	<b>1,637,250</b>
<b>TOTAL REVENUES</b>	<b>2,980,947</b>	<b>2,451,814</b>	<b>2,369,671</b>	<b>4,318,567</b>
<b>EXPENDITURES</b>				
Academic Salaries	-	-	-	-
Classified Salaries	200,722	216,510	191,668	204,033
Employee Benefits	77,383	88,595	80,146	88,990
Supplies & Materials	-	-	768	769
Other Expenses & Services	2,332,215	2,284,514	650,645	227,698
Capital Outlay	2,922,461	2,282,783	1,329,659	3,922,436
<b>TOTAL EXPENDITURES</b>	<b>5,532,781</b>	<b>4,872,402</b>	<b>2,252,887</b>	<b>4,443,927</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>(2,551,834)</b>	<b>(2,420,588)</b>	<b>116,784</b>	<b>(125,360)</b>
<b>OTHER FINANCING SOURCES</b>				
Sale of Fixed Assets	-	-	-	-
Proceeds--Long Term Debt	-	-	-	-
Incoming Transfers	196,487	-	-	-
Other Outgo	(25,000)	-	-	-
<b>NET OTHER FINANCING SOURCES/(USES) IN FUND BALANCE</b>	<b>171,487</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET INCREASE/(DECREASE) IN FUND BALANCE</b>	<b>(2,380,347)</b>	<b>(2,420,588)</b>	<b>116,784</b>	<b>(125,360)</b>
<b>FUND BALANCE, JULY 1</b>	<b>10,147,263</b>	<b>7,766,916</b>	<b>5,360,349</b>	<b>5,477,133</b>
Prior Years Adjustments	-	14,021	-	-
<b>Adjusted Beginning Balance</b>	<b>10,147,263</b>	<b>7,780,937</b>	<b>5,360,349</b>	<b>5,477,133</b>
<b>FUND BALANCE, JUNE 30</b>	<b>7,766,916</b>	<b>5,360,349</b>	<b>5,477,133</b>	<b>5,351,773</b>

## FINAL BUDGET BY FUND

<b>Fund 435 Measue M</b>				
	Actual FY 2018	Actual FY 2019	Unaudited Actual FY 2020	Budget FY 2021
<b>REVENUES</b>				
FEDERAL REVENUES				
Higher Education & Financial Aid	-	-	-	-
Perkins (VTEA)	-	-	-	-
Other Federal Revenues	-	-	-	-
TOTAL FEDERAL REVENUES	-	-	-	-
STATE REVENUES				
General Apportionments	-	-	-	-
General Categorical Programs	-	-	-	-
Reimbursable Categorical Programs	-	-	-	-
Other State Revenues	-	-	-	-
TOTAL STATE REVENUES	-	-	-	-
LOCAL REVENUES				
Property Taxes	-	-	-	-
Contributions, Grants, etc.	-	-	-	-
Enrollment	-	-	-	-
Other Student Fees & Charges	-	-	-	-
Other Local Revenues	331,591	434,438	8,125	-
TOTAL LOCAL REVENUES	331,591	434,438	8,125	-
TOTAL REVENUES	<u>331,591</u>	<u>434,438</u>	<u>8,125</u>	<u>-</u>
<b>EXPENDITURES</b>				
Academic Salaries	-	-	-	-
Classified Salaries	-	-	-	-
Employee Benefits	-	-	-	-
Supplies & Materials	-	-	-	-
Other Expenses & Services	191,035	72,110	132,501	-
Capital Outlay	4,087,420	2,054,336	5,040,555	-
TOTAL EXPENDITURES	<u>4,278,455</u>	<u>2,126,446</u>	<u>5,173,056</u>	<u>-</u>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>(3,946,864)</b>	<b>(1,692,008)</b>	<b>(5,164,930)</b>	<b>-</b>
<b>OTHER FINANCING SOURCES</b>				
Sale of Fixed Assets	-	-	-	-
Proceeds--Long Term Debt	-	-	-	-
Incoming Transfers	-	-	-	-
Other Outgo	-	-	-	-
NET OTHER FINANCING SOURCES/(USES) IN FUND BALANCE	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>NET INCREASE/(DECREASE) IN FUND BALANCE</b>	<b>(3,946,864)</b>	<b>(1,692,008)</b>	<b>(5,164,930)</b>	<b>-</b>
FUND BALANCE, JULY 1	41,512,621	37,565,757	35,873,749	30,708,819
Prior Years Adjustments	-	-	-	-
Adjusted Beginning Balance	41,512,621	37,565,757	35,873,749	30,708,819
FUND BALANCE, JUNE 30	37,565,757	35,873,749	30,708,819	30,708,819

## FINAL BUDGET BY FUND

<b>Fund 445 Measure CC</b>				
	Actual FY 2018	Actual FY 2019	Unaudited Actual FY 2020	Budget FY 2021
<b>REVENUES</b>				
FEDERAL REVENUES				
Higher Education & Financial Aid	-	-	-	-
Perkins (VTEA)	-	-	-	-
Other Federal Revenues	-	-	-	-
TOTAL FEDERAL REVENUES	-	-	-	-
STATE REVENUES				
General Apportionments	-	-	-	-
General Categorical Programs	-	-	-	-
Reimbursable Categorical Programs	-	-	-	-
Other State Revenues	-	-	-	-
TOTAL STATE REVENUES	-	-	-	-
LOCAL REVENUES				
Property Taxes	-	-	-	-
Contributions, Grants, etc.	-	-	-	-
Enrollment	-	-	-	-
Other Student Fees & Charges	-	-	-	-
Other Local Revenues	-	-	222,133	200,000
TOTAL LOCAL REVENUES	-	-	222,133	200,000
TOTAL REVENUES	-	-	222,133	200,000
<b>EXPENDITURES</b>				
Academic Salaries	-	-	-	-
Classified Salaries	-	-	247,285	325,390
Employee Benefits	-	-	104,512	144,152
Supplies & Materials	-	-	86	8,000
Other Expenses & Services	-	-	3,995,283	125,780,464
Capital Outlay	-	-	1,251,482	168,143,345
TOTAL EXPENDITURES	-	-	5,598,648	294,401,352
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	-	-	(5,376,516)	(294,201,352)
<b>OTHER FINANCING SOURCES</b>				
Sale of Fixed Assets	-	-	-	-
Proceeds--Long Term Debt	-	-	300,000,000	294,401,352
Incoming Transfers	-	-	-	-
Other Outgo	-	-	-	-
NET OTHER FINANCING SOURCES/(USES) IN FUND BALANCE	-	-	300,000,000	294,401,352
<b>NET INCREASE/(DECREASE) IN FUND BALANCE</b>	-	-	294,623,484	200,000
FUND BALANCE, JULY 1	-	-	-	294,623,484
Prior Years Adjustments	-	-	-	-
Adjusted Beginning Balance	-	-	-	294,623,484
FUND BALANCE, JUNE 30	-	-	294,623,484	294,823,485

## FINAL BUDGET BY FUND

<b>Fund 520 Cafeteria</b>				
	Actual FY 2018	Actual FY 2019	Unaudited Actual FY 2020	Budget FY 2021
<b>REVENUES</b>				
FEDERAL REVENUES				
Higher Education & Financial Aid	-	-	-	-
Perkins (VTEA)	-	-	-	-
Other Federal Revenues	-	-	-	-
TOTAL FEDERAL REVENUES	-	-	-	-
STATE REVENUES				
General Apportionments	-	-	-	-
General Categorical Programs	-	-	-	-
Reimbursable Categorical Programs	-	-	-	-
Other State Revenues	-	-	-	-
TOTAL STATE REVENUES	-	-	-	-
LOCAL REVENUES				
Property Taxes	-	-	-	-
Contributions, Grants, etc.	-	-	-	-
Enrollment	-	-	-	-
Other Student Fees & Charges	-	-	-	-
Other Local Revenues	342,716	581,719	567,600	300,000
TOTAL LOCAL REVENUES	342,716	581,719	567,600	300,000
TOTAL REVENUES	<u>342,716</u>	<u>581,719</u>	<u>567,600</u>	<u>300,000</u>
<b>EXPENDITURES</b>				
Academic Salaries	-	-	-	-
Classified Salaries	222,292	252,001	262,520	265,019
Employee Benefits	-	-	-	-
Supplies & Materials	14,437	249,700	12,551	27,981
Other Expenses & Services	24,962	23,498	15,511	7,000
Capital Outlay	546	-	-	-
TOTAL EXPENDITURES	<u>262,237</u>	<u>525,199</u>	<u>290,583</u>	<u>300,000</u>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>80,479</b>	<b>56,520</b>	<b>277,018</b>	<b>-</b>
<b>OTHER FINANCING SOURCES</b>				
Sale of Fixed Assets	-	-	-	-
Proceeds--Long Term Debt	-	-	-	-
Incoming Transfers	-	-	-	-
Other Outgo	-	-	-	-
NET OTHER FINANCING SOURCES/(USES) IN FUND BALANCE	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>NET INCREASE/(DECREASE) IN FUND BALANCE</b>	<b>80,479</b>	<b>56,520</b>	<b>277,018</b>	<b>-</b>
<b>FUND BALANCE, JULY 1</b>	<b>200,859</b>	<b>281,338</b>	<b>337,858</b>	<b>614,876</b>
Prior Years Adjustments	-	-	-	-
Adjusted Beginning Balance	200,859	281,338	337,858	614,876
<b>FUND BALANCE, JUNE 30</b>	<b>281,338</b>	<b>337,858</b>	<b>614,876</b>	<b>614,876</b>

## FINAL BUDGET BY FUND

<b>Fund 590</b>				
<b>Investment Properties</b>				
	Actual FY 2018	Actual FY 2019	Unaudited Actual FY 2020	Budget FY 2021
<b>REVENUES</b>				
FEDERAL REVENUES				
Higher Education & Financial Aid	-	-	-	-
Perkins (VTEA)	-	-	-	-
Other Federal Revenues	-	-	-	-
<b>TOTAL FEDERAL REVENUES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
STATE REVENUES				
General Apportionments	-	-	-	-
General Categorical Programs	-	-	-	-
Reimbursable Categorical Programs	-	-	-	-
Other State Revenues	-	-	-	-
<b>TOTAL STATE REVENUES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
LOCAL REVENUES				
Property Taxes	-	-	-	-
Contributions, Grants, etc.	-	-	-	-
Enrollment	-	-	-	-
Other Student Fees & Charges	-	-	-	-
Other Local Revenues	1,492,114	3,413,977	5,152,676	4,729,705
<b>TOTAL LOCAL REVENUES</b>	<b>1,492,114</b>	<b>3,413,977</b>	<b>5,152,676</b>	<b>4,729,705</b>
<b>TOTAL REVENUES</b>	<b>1,492,114</b>	<b>3,413,977</b>	<b>5,152,676</b>	<b>4,729,705</b>
<b>EXPENDITURES</b>				
Academic Salaries	-	-	-	-
Classified Salaries	-	-	-	-
Employee Benefits	-	-	-	-
Supplies & Materials	-	12,295	29,153	-
Other Expenses & Services	405,502	1,752,868	2,449,393	2,296,551
Capital Outlay	442,644	8,761,570	9,796,680	112,718
<b>TOTAL EXPENDITURES</b>	<b>848,146</b>	<b>10,526,733</b>	<b>12,275,226</b>	<b>2,409,269</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>643,968</b>	<b>(7,112,756)</b>	<b>(7,122,550)</b>	<b>2,320,436</b>
<b>OTHER FINANCING SOURCES</b>				
Sale of Fixed Assets	157,113,171	-	-	-
Proceeds--Long Term Debt	-	-	-	-
Incoming Transfers	-	-	-	-
Other Outgo	(23,230,000)	(9,039,766)	(12,730,234)	(1,063,788)
<b>NET OTHER FINANCING SOURCES/(USES)</b>	<b>133,883,171</b>	<b>(9,039,766)</b>	<b>(12,730,234)</b>	<b>(1,063,788)</b>
<b>IN FUND BALANCE</b>	<b>133,883,171</b>	<b>(9,039,766)</b>	<b>(12,730,234)</b>	<b>(1,063,788)</b>
<b>NET INCREASE/(DECREASE)</b>	<b>134,527,139</b>	<b>(16,152,522)</b>	<b>(19,852,783)</b>	<b>1,256,648</b>
<b>IN FUND BALANCE</b>	<b>134,527,139</b>	<b>(16,152,522)</b>	<b>(19,852,783)</b>	<b>1,256,648</b>
<b>FUND BALANCE, JULY 1</b>	<b>-</b>	<b>134,527,139</b>	<b>68,374,617</b>	<b>51,138,948</b>
Prior Years Adjustments	-	(50,000,000)	2,617,114	-
Adjusted Beginning Balance	-	84,527,139	70,991,731	51,138,948
<b>FUND BALANCE, JUNE 30</b>	<b>134,527,139</b>	<b>68,374,617</b>	<b>51,138,948</b>	<b>52,395,596</b>

## FINAL BUDGET BY FUND

<b>Fund 620/615</b>				
<b>Workers Comp &amp; Self Insurance</b>				
	Actual FY 2018	Actual FY 2019	Unaudited Actual FY 2020	Budget FY 2021
<b>REVENUES</b>				
FEDERAL REVENUES				
Higher Education & Financial Aid	-	-	-	-
Perkins (VTEA)	-	-	-	-
Other Federal Revenues	-	-	-	-
<b>TOTAL FEDERAL REVENUES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
STATE REVENUES				
General Apportionments	-	-	-	-
General Categorical Programs	-	-	-	-
Reimbursable Categorical Programs	-	-	-	-
Other State Revenues	-	-	-	-
<b>TOTAL STATE REVENUES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
LOCAL REVENUES				
Property Taxes	-	-	-	-
Contributions, Grants, etc.	-	-	-	-
Enrollment	-	-	-	-
Other Student Fees & Charges	-	-	-	-
Other Local Revenues	1,447,317	1,539,346	1,925,871	1,645,660
<b>TOTAL LOCAL REVENUES</b>	<b>1,447,317</b>	<b>1,539,346</b>	<b>1,925,871</b>	<b>1,645,660</b>
<b>TOTAL REVENUES</b>	<b>1,447,317</b>	<b>1,539,346</b>	<b>1,925,871</b>	<b>1,645,660</b>
<b>EXPENDITURES</b>				
Academic Salaries	-	-	-	-
Classified Salaries	-	-	-	-
Employee Benefits	-	-	-	-
Supplies & Materials	-	-	-	-
Other Expenses & Services	1,698,205	1,696,256	2,882,664	2,700,000
Capital Outlay	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>1,698,205</b>	<b>1,696,256</b>	<b>2,882,664</b>	<b>2,700,000</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>(250,888)</b>	<b>(156,910)</b>	<b>(956,793)</b>	<b>(1,054,340)</b>
<b>OTHER FINANCING SOURCES</b>				
Sale of Fixed Assets	-	-	-	-
Proceeds--Long Term Debt	-	-	-	-
Incoming Transfers	550,000	550,000	550,000	580,000
Other Outgo	-	-	-	-
<b>NET OTHER FINANCING SOURCES/(USES)</b>	<b>550,000</b>	<b>550,000</b>	<b>550,000</b>	<b>580,000</b>
<b>IN FUND BALANCE</b>	<b>550,000</b>	<b>550,000</b>	<b>550,000</b>	<b>580,000</b>
<b>NET INCREASE/(DECREASE)</b>	<b>299,112</b>	<b>393,090</b>	<b>(406,793)</b>	<b>(474,340)</b>
<b>IN FUND BALANCE</b>	<b>299,112</b>	<b>393,090</b>	<b>(406,793)</b>	<b>(474,340)</b>
<b>FUND BALANCE, JULY 1</b>	<b>4,793,534</b>	<b>5,092,646</b>	<b>5,384,511</b>	<b>4,977,718</b>
Prior Years Adjustments	-	(101,225)	-	-
<b>Adjusted Beginning Balance</b>	<b>4,793,534</b>	<b>4,991,421</b>	<b>5,384,511</b>	<b>4,977,718</b>
<b>FUND BALANCE, JUNE 30</b>	<b>5,092,646</b>	<b>5,384,511</b>	<b>4,977,718</b>	<b>4,503,378</b>

## FINAL BUDGET BY FUND

<b>Fund 690</b>				
<b>Retiree Benefit</b>				
	Actual FY 2018	Actual FY 2019	Unaudited Actual FY 2020	Budget FY 2021
<b>REVENUES</b>				
FEDERAL REVENUES				
Higher Education & Financial Aid	-	-	-	-
Perkins (VTEA)	-	-	-	-
Other Federal Revenues	-	-	-	-
<b>TOTAL FEDERAL REVENUES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
STATE REVENUES				
General Apportionments	-	-	-	-
General Categorical Programs	-	-	-	-
Reimbursable Categorical Programs	-	-	-	-
Other State Revenues	-	-	-	-
<b>TOTAL STATE REVENUES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
LOCAL REVENUES				
Property Taxes	-	-	-	-
Contributions, Grants, etc.	-	-	-	-
Enrollment	-	-	-	-
Other Student Fees & Charges	-	-	-	-
Other Local Revenues	182,284	193,534	168,490	243,134
<b>TOTAL LOCAL REVENUES</b>	<b>182,284</b>	<b>193,534</b>	<b>168,490</b>	<b>243,134</b>
<b>TOTAL REVENUES</b>	<b>182,284</b>	<b>193,534</b>	<b>168,490</b>	<b>243,134</b>
<b>EXPENDITURES</b>				
Academic Salaries	-	-	-	-
Classified Salaries	-	-	-	-
Employee Benefits	295,696	287,887	872,016	243,134
Supplies & Materials	-	-	-	-
Other Expenses & Services	-	-	-	-
Capital Outlay	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>295,696</b>	<b>287,887</b>	<b>872,016</b>	<b>243,134</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>(113,412)</b>	<b>(94,353)</b>	<b>(703,526)</b>	<b>-</b>
<b>OTHER FINANCING SOURCES</b>				
Sale of Fixed Assets	-	-	-	-
Proceeds--Long Term Debt	-	-	-	-
Incoming Transfers	20,000,000	-	441,000	-
Other Outgo	-	-	-	-
<b>NET OTHER FINANCING SOURCES/(USES)</b>	<b>20,000,000</b>	<b>-</b>	<b>441,000</b>	<b>-</b>
<b>IN FUND BALANCE</b>	<b>20,000,000</b>	<b>-</b>	<b>441,000</b>	<b>-</b>
<b>NET INCREASE/(DECREASE)</b>	<b>19,886,588</b>	<b>(94,353)</b>	<b>(262,526)</b>	<b>-</b>
<b>IN FUND BALANCE</b>	<b>19,886,588</b>	<b>(94,353)</b>	<b>(262,526)</b>	<b>-</b>
<b>FUND BALANCE, JULY 1</b>	<b>8,954,044</b>	<b>28,840,632</b>	<b>3,746,279</b>	<b>3,483,753</b>
Prior Years Adjustments	-	(25,000,000)	-	-
<b>Adjusted Beginning Balance</b>	<b>8,954,044</b>	<b>3,840,632</b>	<b>3,746,279</b>	<b>3,483,753</b>
<b>FUND BALANCE, JUNE 30</b>	<b>28,840,632</b>	<b>3,746,279</b>	<b>3,483,753</b>	<b>3,483,753</b>

## FINAL BUDGET BY FUND

<b>Fund 710 Associated Students</b>				
	Actual FY 2018	Actual FY 2019	Unaudited Actual FY 2020	Budget FY 2021
<b>REVENUES</b>				
FEDERAL REVENUES				
Higher Education & Financial Aid	-	-	-	-
Perkins (VTEA)	-	-	-	-
Other Federal Revenues	-	-	-	-
<b>TOTAL FEDERAL REVENUES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
STATE REVENUES				
General Apportionments	-	-	-	-
General Categorical Programs	-	-	-	-
Reimbursable Categorical Programs	-	-	-	-
Other State Revenues	-	-	-	-
<b>TOTAL STATE REVENUES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
LOCAL REVENUES				
Property Taxes	-	-	-	-
Contributions, Grants, etc.	-	-	-	-
Enrollment	-	-	-	-
Other Student Fees & Charges	-	-	-	-
Other Local Revenues	161,164	173,623	163,752	117,050
<b>TOTAL LOCAL REVENUES</b>	<b>161,164</b>	<b>173,623</b>	<b>163,752</b>	<b>117,050</b>
<b>TOTAL REVENUES</b>	<b>161,164</b>	<b>173,623</b>	<b>163,752</b>	<b>117,050</b>
<b>EXPENDITURES</b>				
Academic Salaries	-	-	-	-
Classified Salaries	-	-	-	500
Employee Benefits	-	-	-	-
Supplies & Materials	12,080	15,024	15,468	48,500
Other Expenses & Services	44,135	26,226	12,762	51,050
Capital Outlay	-	-	882	-
<b>TOTAL EXPENDITURES</b>	<b>56,215</b>	<b>41,250</b>	<b>29,112</b>	<b>100,050</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>104,949</b>	<b>132,373</b>	<b>134,640</b>	<b>17,000</b>
<b>OTHER FINANCING SOURCES</b>				
Sale of Fixed Assets	-	-	-	-
Proceeds--Long Term Debt	-	-	-	-
Incoming Transfers	-	-	-	-
Other Outgo	(2,700)	(16,219)	(30,000)	(17,000)
<b>NET OTHER FINANCING SOURCES/(USES) IN FUND BALANCE</b>	<b>(2,700)</b>	<b>(16,219)</b>	<b>(30,000)</b>	<b>(17,000)</b>
<b>NET INCREASE/(DECREASE) IN FUND BALANCE</b>	<b>102,249</b>	<b>116,154</b>	<b>104,640</b>	<b>-</b>
<b>FUND BALANCE, JULY 1</b>	<b>276,475</b>	<b>378,724</b>	<b>494,878</b>	<b>599,518</b>
Prior Years Adjustments	-	-	-	-
<b>Adjusted Beginning Balance</b>	<b>276,475</b>	<b>378,724</b>	<b>494,878</b>	<b>599,518</b>
<b>FUND BALANCE, JUNE 30</b>	<b>378,724</b>	<b>494,878</b>	<b>599,518</b>	<b>599,518</b>



## FINAL BUDGET BY FUND

<b>Fund 720</b>				
<b>Student Representation</b>				
	Actual FY 2018	Actual FY 2019	Unaudited Actual FY 2020	Budget FY 2021
<b>REVENUES</b>				
FEDERAL REVENUES				
Higher Education & Financial Aid	-	-	-	-
Perkins (VTEA)	-	-	-	-
Other Federal Revenues	-	-	-	-
TOTAL FEDERAL REVENUES	-	-	-	-
STATE REVENUES				
General Apportionments	-	-	-	-
General Categorical Programs	-	-	-	-
Reimbursable Categorical Programs	-	-	-	-
Other State Revenues	-	-	-	-
TOTAL STATE REVENUES	-	-	-	-
LOCAL REVENUES				
Property Taxes	-	-	-	-
Contributions, Grants, etc.	-	-	-	-
Enrollment	-	-	-	-
Other Student Fees & Charges	-	-	-	-
Other Local Revenues	52,701	55,349	63,766	69,000
TOTAL LOCAL REVENUES	52,701	55,349	63,766	69,000
TOTAL REVENUES	<u>52,701</u>	<u>55,349</u>	<u>63,766</u>	<u>69,000</u>
<b>EXPENDITURES</b>				
Academic Salaries	-	-	-	-
Classified Salaries	-	-	-	-
Employee Benefits	-	-	-	-
Supplies & Materials	-	-	-	-
Other Expenses & Services	54,630	50,053	51,335	69,000
Capital Outlay	-	-	-	-
TOTAL EXPENDITURES	<u>54,630</u>	<u>50,053</u>	<u>51,335</u>	<u>69,000</u>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>(1,929)</b>	<b>5,296</b>	<b>12,431</b>	<b>-</b>
<b>OTHER FINANCING SOURCES</b>				
Sale of Fixed Assets	-	-	-	-
Proceeds--Long Term Debt	-	-	-	-
Incoming Transfers	-	-	-	-
Other Outgo	-	-	-	-
NET OTHER FINANCING SOURCES/(USES)	-	-	-	-
IN FUND BALANCE	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>NET INCREASE/(DECREASE) IN FUND BALANCE</b>	<b>(1,929)</b>	<b>5,296</b>	<b>12,431</b>	<b>-</b>
FUND BALANCE, JULY 1	102,086	100,157	105,502	117,933
Prior Years Adjustments	-	49	-	-
Adjusted Beginning Balance	102,086	100,206	105,502	117,933
FUND BALANCE, JUNE 30	100,157	105,502	117,933	117,933

## FINAL BUDGET BY FUND

<b>Fund 730</b>				
<b>Student Body Center Fee</b>				
	Actual FY 2018	Actual FY 2019	Unaudited Actual FY 2020	Budget FY 2021
<b>REVENUES</b>				
FEDERAL REVENUES				
Higher Education & Financial Aid	-	-	-	-
Perkins (VTEA)	-	-	-	-
Other Federal Revenues	-	-	-	-
<b>TOTAL FEDERAL REVENUES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
STATE REVENUES				
General Apportionments	-	-	-	-
General Categorical Programs	-	-	-	-
Reimbursable Categorical Programs	-	-	-	-
Other State Revenues	-	-	-	-
<b>TOTAL STATE REVENUES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
LOCAL REVENUES				
Property Taxes	-	-	-	-
Contributions, Grants, etc.	-	-	-	-
Enrollment	-	-	-	-
Other Student Fees & Charges	257,730	273,139	261,962	312,429
Other Local Revenues	-	-	-	-
<b>TOTAL LOCAL REVENUES</b>	<b>257,730</b>	<b>273,139</b>	<b>261,962</b>	<b>312,429</b>
<b>TOTAL REVENUES</b>	<b>257,730</b>	<b>273,139</b>	<b>261,962</b>	<b>312,429</b>
<b>EXPENDITURES</b>				
Academic Salaries	-	-	-	-
Classified Salaries	185,092	185,927	145,343	197,069
Employee Benefits	61,895	72,630	57,502	68,873
Supplies & Materials	4,955	19,020	8,112	35,484
Other Expenses & Services	2,956	3,608	4,554	11,003
Capital Outlay	20,953	10,122	39,420	-
<b>TOTAL EXPENDITURES</b>	<b>275,851</b>	<b>291,307</b>	<b>254,932</b>	<b>312,429</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>(18,121)</b>	<b>(18,168)</b>	<b>7,030</b>	<b>0</b>
<b>OTHER FINANCING SOURCES</b>				
Sale of Fixed Assets	-	-	-	-
Proceeds--Long Term Debt	-	-	-	-
Incoming Transfers	-	-	-	-
Other Outgo	-	-	(160)	-
<b>NET OTHER FINANCING SOURCES/(USES)</b>	<b>-</b>	<b>-</b>	<b>(160)</b>	<b>-</b>
<b>IN FUND BALANCE</b>	<b>-</b>	<b>-</b>	<b>(160)</b>	<b>-</b>
<b>NET INCREASE/(DECREASE) IN FUND BALANCE</b>	<b>(18,121)</b>	<b>(18,168)</b>	<b>6,870</b>	<b>0</b>
<b>FUND BALANCE, JULY 1</b>	<b>1,003,520</b>	<b>985,399</b>	<b>967,231</b>	<b>974,101</b>
Prior Years Adjustments	-	-	-	-
<b>Adjusted Beginning Balance</b>	<b>1,003,520</b>	<b>985,399</b>	<b>967,231</b>	<b>974,101</b>
<b>FUND BALANCE, JUNE 30</b>	<b>985,399</b>	<b>967,231</b>	<b>974,101</b>	<b>974,101</b>

## FINAL BUDGET BY FUND

<b>Fund 745 Financial Aid</b>				
	Actual FY 2018	Actual FY 2019	Unaudited Actual FY 2020	Budget FY 2021
<b>REVENUES</b>				
FEDERAL REVENUES				
Higher Education & Financial Aid	-	-	-	-
Perkins (VTEA)	-	-	-	-
Other Federal Revenues	21,244,823	22,332,077	26,519,709	21,940,454
<b>TOTAL FEDERAL REVENUES</b>	<b>21,244,823</b>	<b>22,332,077</b>	<b>26,519,709</b>	<b>21,940,454</b>
STATE REVENUES				
General Apportionments	-	-	-	-
General Categorical Programs	-	-	-	-
Reimbursable Categorical Programs	-	-	-	-
Other State Revenues	3,066,397	3,423,592	4,745,140	4,938,767
<b>TOTAL STATE REVENUES</b>	<b>3,066,397</b>	<b>3,423,592</b>	<b>4,745,140</b>	<b>4,938,767</b>
LOCAL REVENUES				
Property Taxes	-	-	-	-
Contributions, Grants, etc.	-	-	-	-
Enrollment	-	-	-	-
Other Student Fees & Charges	-	-	-	-
Other Local Revenues	1,261	2,194	4,879	3,786
<b>TOTAL LOCAL REVENUES</b>	<b>1,261</b>	<b>2,194</b>	<b>4,879</b>	<b>3,786</b>
<b>TOTAL REVENUES</b>	<b>24,312,481</b>	<b>25,757,863</b>	<b>31,269,728</b>	<b>26,883,007</b>
<b>EXPENDITURES</b>				
Academic Salaries	-	-	-	-
Classified Salaries	-	-	-	-
Employee Benefits	-	-	-	-
Supplies & Materials	-	-	-	-
Other Expenses & Services	54,386	54,934	55,328	57,209
Capital Outlay	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>54,386</b>	<b>54,934</b>	<b>55,328</b>	<b>57,209</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>24,258,095</b>	<b>25,702,929</b>	<b>31,214,400</b>	<b>26,825,798</b>
<b>OTHER FINANCING SOURCES</b>				
Sale of Fixed Assets	-	-	-	-
Proceeds--Long Term Debt	-	-	-	-
Incoming Transfers	388,725	414,646	852,038	846,453
Other Outgo	(24,663,408)	(26,113,436)	(32,074,561)	(27,672,251)
<b>NET OTHER FINANCING SOURCES/(USES) IN FUND BALANCE</b>	<b>(24,274,683)</b>	<b>(25,698,790)</b>	<b>(31,222,523)</b>	<b>(26,825,798)</b>
<b>NET INCREASE/(DECREASE) IN FUND BALANCE</b>	<b>(16,588)</b>	<b>4,139</b>	<b>(8,123)</b>	<b>-</b>
<b>FUND BALANCE, JULY 1</b>	<b>144,582</b>	<b>127,994</b>	<b>132,133</b>	<b>124,010</b>
Prior Years Adjustments	-	-	-	-
Adjusted Beginning Balance	144,582	127,994	132,133	124,010
<b>FUND BALANCE, JUNE 30</b>	<b>127,994</b>	<b>132,133</b>	<b>124,010</b>	<b>124,010</b>

## FINAL BUDGET BY FUND

<b>Fund 755 Scholarship &amp; Loan</b>				
	Actual FY 2018	Actual FY 2019	Unaudited Actual FY 2020	Budget FY 2021
<b>REVENUES</b>				
FEDERAL REVENUES				
Higher Education & Financial Aid	-	-	-	-
Perkins (VTEA)	-	-	-	-
Other Federal Revenues	-	-	-	-
TOTAL FEDERAL REVENUES	-	-	-	-
STATE REVENUES				
General Apportionments	-	-	-	-
General Categorical Programs	-	-	-	-
Reimbursable Categorical Programs	-	-	-	-
Other State Revenues	-	-	-	-
TOTAL STATE REVENUES	-	-	-	-
LOCAL REVENUES				
Property Taxes	-	-	-	-
Contributions, Grants, etc.	-	-	-	-
Enrollment	-	-	-	-
Other Student Fees & Charges	-	-	-	-
Other Local Revenues	145,174	160,688	201,841	349,426
TOTAL LOCAL REVENUES	145,174	160,688	201,841	349,426
TOTAL REVENUES	<u>145,174</u>	<u>160,688</u>	<u>201,841</u>	<u>349,426</u>
<b>EXPENDITURES</b>				
Academic Salaries	-	-	-	-
Classified Salaries	-	-	-	-
Employee Benefits	-	-	-	-
Supplies & Materials	-	-	-	-
Other Expenses & Services	(29)	(150)	(80)	170
Capital Outlay	-	-	-	-
TOTAL EXPENDITURES	<u>(29)</u>	<u>(150)</u>	<u>(80)</u>	<u>170</u>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>145,203</b>	<b>160,838</b>	<b>201,921</b>	<b>349,256</b>
<b>OTHER FINANCING SOURCES</b>				
Sale of Fixed Assets	-	-	-	-
Proceeds--Long Term Debt	-	-	-	-
Incoming Transfers	-	-	-	-
Other Outgo	(154,058)	(164,720)	(202,350)	(349,256)
NET OTHER FINANCING SOURCES/(USES) IN FUND BALANCE	<u>(154,058)</u>	<u>(164,720)</u>	<u>(202,350)</u>	<u>(349,256)</u>
<b>NET INCREASE/(DECREASE) IN FUND BALANCE</b>	<b>(8,855)</b>	<b>(3,882)</b>	<b>(429)</b>	<b>-</b>
<b>FUND BALANCE, JULY 1</b>	<b>129,900</b>	<b>121,045</b>	<b>117,163</b>	<b>116,734</b>
Prior Years Adjustments	-	-	-	-
Adjusted Beginning Balance	129,900	121,045	117,163	116,734
<b>FUND BALANCE, JUNE 30</b>	<b>121,045</b>	<b>117,163</b>	<b>116,734</b>	<b>116,734</b>

## FINAL BUDGET BY FUND

<b>Fund 765</b>				
<b>OPEB Investment</b>				
	Actual FY 2018	Actual FY 2019	Unaudited Actual FY 2020	Budget FY 2021
<b>REVENUES</b>				
FEDERAL REVENUES				
Higher Education & Financial Aid	-	-	-	-
Perkins (VTEA)	-	-	-	-
Other Federal Revenues	-	-	-	-
TOTAL FEDERAL REVENUES	-	-	-	-
STATE REVENUES				
General Apportionments	-	-	-	-
General Categorical Programs	-	-	-	-
Reimbursable Categorical Programs	-	-	-	-
Other State Revenues	-	-	-	-
TOTAL STATE REVENUES	-	-	-	-
LOCAL REVENUES				
Property Taxes	-	-	-	-
Contributions, Grants, etc.	-	-	-	-
Enrollment	-	-	-	-
Other Student Fees & Charges	-	-	-	-
Other Local Revenues	-	-	423,112	425,000
TOTAL LOCAL REVENUES	-	-	423,112	425,000
TOTAL REVENUES	-	-	423,112	425,000
<b>EXPENDITURES</b>				
Academic Salaries	-	-	-	-
Classified Salaries	-	-	-	-
Employee Benefits	-	-	-	-
Supplies & Materials	-	-	-	-
Other Expenses & Services	-	-	76,755	80,000
Capital Outlay	-	-	-	-
TOTAL EXPENDITURES	-	-	76,755	80,000
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	-	-	346,357	345,000
<b>OTHER FINANCING SOURCES</b>				
Sale of Fixed Assets	-	-	-	-
Proceeds--Long Term Debt	-	-	-	-
Incoming Transfers	-	-	-	-
Other Outgo	-	-	-	-
NET OTHER FINANCING SOURCES/(USES)	-	-	-	-
IN FUND BALANCE	-	-	-	-
<b>NET INCREASE/(DECREASE) IN FUND BALANCE</b>	-	-	346,357	345,000
FUND BALANCE, JULY 1	-	-	-	9,153,438
Prior Years Adjustments	-	-	8,807,081	-
Adjusted Beginning Balance	-	-	8,807,081	9,153,438
FUND BALANCE, JUNE 30	-	-	9,153,438	9,498,438

## FINAL BUDGET BY FUND

<b>Fund 775</b>				
<b>PARS Investment</b>				
	Actual FY 2018	Actual FY 2019	Unaudited Actual FY 2020	Budget FY 2021
<b>REVENUES</b>				
FEDERAL REVENUES				
Higher Education & Financial Aid	-	-	-	-
Perkins (VTEA)	-	-	-	-
Other Federal Revenues	-	-	-	-
<b>TOTAL FEDERAL REVENUES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
STATE REVENUES				
General Apportionments	-	-	-	-
General Categorical Programs	-	-	-	-
Reimbursable Categorical Programs	-	-	-	-
Other State Revenues	-	-	-	-
<b>TOTAL STATE REVENUES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
LOCAL REVENUES				
Property Taxes	-	-	-	-
Contributions, Grants, etc.	-	-	-	-
Enrollment	-	-	-	-
Other Student Fees & Charges	-	-	-	-
Other Local Revenues	-	4,473,480	5,581,644	4,700,000
<b>TOTAL LOCAL REVENUES</b>	<b>-</b>	<b>4,473,480</b>	<b>5,581,644</b>	<b>4,700,000</b>
<b>TOTAL REVENUES</b>	<b>-</b>	<b>4,473,480</b>	<b>5,581,644</b>	<b>4,700,000</b>
<b>EXPENDITURES</b>				
Academic Salaries	-	-	-	-
Classified Salaries	-	-	-	-
Employee Benefits	-	-	-	-
Supplies & Materials	-	-	-	-
Other Expenses & Services	-	78,998	126,853	-
Capital Outlay	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>78,998</b>	<b>126,853</b>	<b>-</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>-</b>	<b>4,394,482</b>	<b>5,454,792</b>	<b>4,700,000</b>
<b>OTHER FINANCING SOURCES</b>				
Sale of Fixed Assets	-	-	-	-
Proceeds--Long Term Debt	-	-	-	-
Incoming Transfers	-	-	11,700,000	-
Other Outgo	-	-	(3,100,000)	(5,055,137)
<b>NET OTHER FINANCING SOURCES/(USES)</b>	<b>-</b>	<b>-</b>	<b>8,600,000</b>	<b>(5,055,137)</b>
<b>IN FUND BALANCE</b>	<b>-</b>	<b>-</b>	<b>8,600,000</b>	<b>(5,055,137)</b>
<b>NET INCREASE/(DECREASE)</b>	<b>-</b>	<b>4,394,482</b>	<b>14,054,792</b>	<b>(355,137)</b>
<b>IN FUND BALANCE</b>	<b>-</b>	<b>4,394,482</b>	<b>14,054,792</b>	<b>(355,137)</b>
<b>FUND BALANCE, JULY 1</b>	<b>-</b>	<b>-</b>	<b>79,306,510</b>	<b>94,373,251</b>
<b>Prior Years Adjustments</b>	<b>-</b>	<b>74,912,028</b>	<b>1,011,949</b>	<b>-</b>
<b>Adjusted Beginning Balance</b>	<b>-</b>	<b>74,912,028</b>	<b>80,318,459</b>	<b>94,373,251</b>
<b>FUND BALANCE, JUNE 30</b>	<b>-</b>	<b>79,306,510</b>	<b>94,373,251</b>	<b>94,018,114</b>

## FINAL BUDGET BY FUND

<b>Fund 810 Other Trusts</b>				
	Actual FY 2018	Actual FY 2019	Unaudited Actual FY 2020	Budget FY 2021
<b>REVENUES</b>				
FEDERAL REVENUES				
Higher Education & Financial Aid	-	-	-	-
Perkins (VTEA)	-	-	-	-
Other Federal Revenues	-	-	-	-
<b>TOTAL FEDERAL REVENUES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
STATE REVENUES				
General Apportionments	-	-	-	-
General Categorical Programs	-	-	-	-
Reimbursable Categorical Programs	-	-	-	-
Other State Revenues	-	-	-	-
<b>TOTAL STATE REVENUES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
LOCAL REVENUES				
Property Taxes	-	-	-	-
Contributions, Grants, etc.	-	-	-	-
Enrollment	-	-	-	-
Other Student Fees & Charges	-	-	-	-
Other Local Revenues	157,747	128,206	75,368	259,238
<b>TOTAL LOCAL REVENUES</b>	<b>157,747</b>	<b>128,206</b>	<b>75,368</b>	<b>259,238</b>
<b>TOTAL REVENUES</b>	<b>157,747</b>	<b>128,206</b>	<b>75,368</b>	<b>259,238</b>
<b>EXPENDITURES</b>				
Academic Salaries	-	-	-	-
Classified Salaries	-	716	-	-
Employee Benefits	-	-	-	-
Supplies & Materials	122,216	59,353	24,394	118,842
Other Expenses & Services	-	76,741	34,467	140,322
Capital Outlay	-	-	1,635	74
<b>TOTAL EXPENDITURES</b>	<b>122,216</b>	<b>136,810</b>	<b>60,496</b>	<b>259,238</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>35,531</b>	<b>(8,604)</b>	<b>14,872</b>	<b>-</b>
<b>OTHER FINANCING SOURCES</b>				
Sale of Fixed Assets	-	-	-	-
Proceeds--Long Term Debt	-	-	-	-
Incoming Transfers	-	-	-	-
Other Outgo	-	(45)	-	-
<b>NET OTHER FINANCING SOURCES/(USES) IN FUND BALANCE</b>	<b>-</b>	<b>(45)</b>	<b>-</b>	<b>-</b>
<b>NET INCREASE/(DECREASE) IN FUND BALANCE</b>	<b>35,531</b>	<b>(8,649)</b>	<b>14,872</b>	<b>-</b>
<b>FUND BALANCE, JULY 1</b>	<b>276,760</b>	<b>312,291</b>	<b>303,642</b>	<b>318,514</b>
Prior Years Adjustments	-	-	-	-
Adjusted Beginning Balance	276,760	312,291	303,642	318,514
<b>FUND BALANCE, JUNE 30</b>	<b>312,291</b>	<b>303,642</b>	<b>318,514</b>	<b>318,514</b>

## FINAL BUDGET BY FUND

<b>Fund 390/395 KVCR</b>				
	Actual FY 2018	Actual FY 2019	Unaudited Actual FY 2020	Budget FY 2021
<b>REVENUES</b>				
FEDERAL REVENUES				
Higher Education & Financial Aid	-	-	-	-
Perkins (VTEA)	-	-	-	-
Other Federal Revenues	-	-	-	-
<b>TOTAL FEDERAL REVENUES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
STATE REVENUES				
General Apportionments	-	-	-	-
General Categorical Programs	-	-	-	-
Reimbursable Categorical Programs	-	-	-	-
Other State Revenues	-	81,607	-	-
<b>TOTAL STATE REVENUES</b>	<b>-</b>	<b>81,607</b>	<b>-</b>	<b>-</b>
LOCAL REVENUES				
Property Taxes	-	-	-	-
Contributions, Grants, etc.	-	-	1,913,088	-
Enrollment	-	-	-	-
Other Student Fees & Charges	-	-	-	-
Other Local Revenues	1,678,740	1,238,657	1,954,043	2,860,623
<b>TOTAL LOCAL REVENUES</b>	<b>1,678,740</b>	<b>1,238,657</b>	<b>3,867,131</b>	<b>2,860,623</b>
<b>TOTAL REVENUES</b>	<b>1,678,740</b>	<b>1,320,264</b>	<b>3,867,131</b>	<b>2,860,623</b>
<b>EXPENDITURES</b>				
Academic Salaries	11,172	-	-	-
Classified Salaries	1,742,933	1,895,853	1,439,688	1,307,903
Employee Benefits	542,403	660,519	577,018	414,075
Supplies & Materials	17,633	9,221	4,489	26,800
Other Expenses & Services	1,772,799	1,677,541	1,628,155	2,263,847
Capital Outlay	87,746	80,430	6,841	1,500
<b>TOTAL EXPENDITURES</b>	<b>4,174,686</b>	<b>4,323,564</b>	<b>3,656,193</b>	<b>4,014,125</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>(2,495,946)</b>	<b>(3,003,300)</b>	<b>210,938</b>	<b>(1,153,502)</b>
<b>OTHER FINANCING SOURCES</b>				
Sale of Fixed Assets	-	-	-	-
Proceeds--Long Term Debt	-	-	-	-
Incoming Transfers	4,080,000	2,200,000	820,000	1,038,329
Other Outgo	(1,468,102)	-	-	-
<b>NET OTHER FINANCING SOURCES/(USES) IN FUND BALANCE</b>	<b>2,611,898</b>	<b>2,200,000</b>	<b>820,000</b>	<b>1,038,329</b>
<b>NET INCREASE/(DECREASE) IN FUND BALANCE</b>	<b>115,952</b>	<b>(803,300)</b>	<b>1,030,938</b>	<b>(115,173)</b>
<b>FUND BALANCE, JULY 1</b>	<b>39,340</b>	<b>353,793</b>	<b>(442,557)</b>	<b>351,425</b>
Prior Years Adjustments	198,501	6,950	(236,956)	-
Adjusted Beginning Balance	237,841	360,743	(679,513)	351,425
<b>FUND BALANCE, JUNE 30</b>	<b>353,793</b>	<b>(442,557)</b>	<b>351,425</b>	<b>236,252</b>



## FINAL BUDGET BY FUND

<b>Fund 825 FNX Fund</b>				
	Actual FY 2018	Actual FY 2019	Unaudited Actual FY 2020	Budget FY 2021
<b>REVENUES</b>				
FEDERAL REVENUES				
Higher Education & Financial Aid	-	-	-	-
Perkins (VTEA)	-	-	-	-
Other Federal Revenues	-	-	-	-
<b>TOTAL FEDERAL REVENUES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
STATE REVENUES				
General Apportionments	-	-	-	-
General Categorical Programs	-	-	-	-
Reimbursable Categorical Programs	-	-	-	-
Other State Revenues	-	45,651	-	-
<b>TOTAL STATE REVENUES</b>	<b>-</b>	<b>45,651</b>	<b>-</b>	<b>-</b>
LOCAL REVENUES				
Property Taxes	-	-	-	-
Contributions, Grants, etc.	1,521,328	2,022,309	1,014,599	158,800
Enrollment	-	-	-	-
Other Student Fees & Charges	-	-	-	-
Other Local Revenues	-	-	-	-
<b>TOTAL LOCAL REVENUES</b>	<b>1,521,328</b>	<b>2,022,309</b>	<b>1,014,599</b>	<b>158,800</b>
<b>TOTAL REVENUES</b>	<b>1,521,328</b>	<b>2,067,960</b>	<b>1,014,599</b>	<b>158,800</b>
<b>EXPENDITURES</b>				
Academic Salaries	-	-	-	-
Classified Salaries	975,546	975,104	813,732	211,278
Employee Benefits	248,547	348,164	282,024	98,742
Supplies & Materials	17,745	10,750	(1,253)	12,000
Other Expenses & Services	920,772	1,282,957	402,967	277,326
Capital Outlay	56,721	33,859	-	1,500
<b>TOTAL EXPENDITURES</b>	<b>2,219,330</b>	<b>2,650,834</b>	<b>1,497,470</b>	<b>600,846</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>(698,002)</b>	<b>(582,875)</b>	<b>(482,871)</b>	<b>(442,046)</b>
<b>OTHER FINANCING SOURCES</b>				
Sale of Fixed Assets	-	-	-	-
Proceeds--Long Term Debt	-	-	-	-
Incoming Transfers	1,468,103	-	450,000	450,000
Other Outgo	-	-	(148,000)	-
<b>NET OTHER FINANCING SOURCES/(USES)</b>	<b>1,468,103</b>	<b>-</b>	<b>302,000</b>	<b>450,000</b>
<b>IN FUND BALANCE</b>	<b>1,468,103</b>	<b>-</b>	<b>302,000</b>	<b>450,000</b>
<b>NET INCREASE/(DECREASE)</b>	<b>770,101</b>	<b>(582,875)</b>	<b>(180,871)</b>	<b>7,954</b>
<b>IN FUND BALANCE</b>	<b>770,101</b>	<b>(582,875)</b>	<b>(180,871)</b>	<b>7,954</b>
<b>FUND BALANCE, JULY 1</b>	<b>-</b>	<b>770,101</b>	<b>187,226</b>	<b>6,355</b>
Prior Years Adjustments	-	-	-	-
Adjusted Beginning Balance	-	770,101	187,226	6,355
<b>FUND BALANCE, JUNE 30</b>	<b>770,101</b>	<b>187,226</b>	<b>6,355</b>	<b>14,309</b>

## FINAL BUDGET BY FUND

<b>Fund 890/895 Inland Futures Foundation</b>				
	Actual FY 2018	Actual FY 2019	Unaudited Actual FY 2020	Budget FY 2021
<b>REVENUES</b>				
FEDERAL REVENUES				
Higher Education & Financial Aid	-	-	-	-
Perkins (VTEA)	-	-	-	-
Other Federal Revenues	-	-	-	-
TOTAL FEDERAL REVENUES	-	-	-	-
STATE REVENUES				
General Apportionments	-	-	-	-
General Categorical Programs	-	-	-	-
Reimbursable Categorical Programs	-	-	-	-
Other State Revenues	233,429	261,278	252,439	-
TOTAL STATE REVENUES	233,429	261,278	252,439	-
LOCAL REVENUES				
Property Taxes	-	-	-	-
Contributions, Grants, etc.	8,026	10,584	39,507	785,000
Enrollment	-	-	-	-
Other Student Fees & Charges	8,996	8,195	50,428	-
Other Local Revenues	68,580	34,876	99,458	-
TOTAL LOCAL REVENUES	85,602	53,655	189,393	785,000
TOTAL REVENUES	<u>319,031</u>	<u>314,933</u>	<u>441,832</u>	<u>785,000</u>
<b>EXPENDITURES</b>				
Academic Salaries	-	-	-	-
Classified Salaries	202,479	259,484	454,521	-
Employee Benefits	50,784	54,384	175,776	-
Supplies & Materials	29,762	49,654	14,401	1,000
Other Expenses & Services	24,463	35,667	395,372	345,671
Capital Outlay	167,017	93,164	21,073	-
TOTAL EXPENDITURES	<u>474,505</u>	<u>492,353</u>	<u>1,061,143</u>	<u>346,671</u>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>(155,474)</b>	<b>(177,420)</b>	<b>(619,311)</b>	<b>438,329</b>
<b>OTHER FINANCING SOURCES</b>				
Sale of Fixed Assets	-	-	-	-
Proceeds--Long Term Debt	-	-	-	-
Incoming Transfers	225,000	220,000	398,000	-
Other Outgo	-	-	(145,994)	(438,329)
NET OTHER FINANCING SOURCES/(USES)	<u>225,000</u>	<u>220,000</u>	<u>252,006</u>	<u>(438,329)</u>
IN FUND BALANCE	<u>225,000</u>	<u>220,000</u>	<u>252,006</u>	<u>(438,329)</u>
<b>NET INCREASE/(DECREASE) IN FUND BALANCE</b>	<b>69,526</b>	<b>42,580</b>	<b>(367,305)</b>	<b>-</b>
FUND BALANCE, JULY 1	151,947	221,473	60,591	250,000
Prior Years Adjustments	-	(203,462)	556,714	-
Adjusted Beginning Balance	151,947	18,011	617,305	250,000
FUND BALANCE, JUNE 30	221,473	60,591	250,000	250,000

# Budget Forecast by Department - Unrestricted General Fund

Budget Year 2020-2021

Program	2020Budget	2021Budget	Change	% Change
<b>Revenue</b>				
110.00.00000000.0000.0000 - General Program	0.00	0.00	0.00	0.00%
110.01.00000001.0000.0000 - General Program	63,362,069.00	64,843,219.00	1,481,150.00	2.34%
110.01.61900501.2146.0000 - SBVC-Prop 30 EPA Funds	10,501,286.00	10,869,355.00	368,069.00	3.50%
110.01.65701701.0000.0000 - Unrestricted Lottery	1,569,979.00	1,425,914.00	(144,065.00)	-9.18%
110.02.00000002.0000.0000 - General Program	27,446,893.00	28,035,332.33	588,439.33	2.14%
110.02.17010202.3269.0000 - CHC-Contract Education	26,680.00	68,195.00	41,515.00	155.60%
110.02.21330002.0000.0000 - Fire Science - Fire Technology	14,000.00	0.00	(14,000.00)	-100.00%
110.02.64400102.0000.0000 - Student Health Services	7,500.00	7,500.00	0.00	0.00%
110.02.65701702.0000.0000 - Unrestricted Lottery	690,096.00	621,645.00	(68,451.00)	-9.92%
110.02.65900102.0000.0000 - Administrative Services - Other M&O	4,746.00	4,750.00	4.00	0.08%
110.02.67200702.2146.0000 - CHC-Prop 30 EPA Funds	4,615,003.00	4,738,629.00	123,626.00	2.68%
110.02.69100102.0000.0000 - Bookstore	0.00	0.00	0.00	0.00%
110.02.71000302.0000.0000 - Administrative Services - Physical Property & Related Acquisitions	50,307.00	51,396.00	1,089.00	2.16%
110.15.73000501.0000.0000 - WIA Carryover	5,716.00	5,716.00	0.00	0.00%
110.25.73200002.3278.0000 - CHC-PSASB-Contract Education-Student Aid	65,676.64	80,445.67	14,769.03	22.49%
	<b>108,359,951.64</b>	<b>110,752,097.00</b>	<b>2,392,145.36</b>	<b>2.21%</b>
<b>Expenditures</b>				
110.00.00000000.0000.0000 - General Program	420,462.00	175,393.00	(245,069.00)	-58.29%
110.01.02010001.0000.0000 - Architecture Department	151,379.21	446.00	(150,933.21)	-99.71%
110.01.04010001.0000.0000 - Biology, General	565,194.87	153,013.14	(412,181.73)	-72.93%
110.01.04010101.0000.0000 - Microbiology Biology General	101,918.15	90,562.65	(11,355.51)	-11.14%
110.01.04030001.0000.0000 - Microbiology - Microbiology	100,230.69	99,564.32	(666.38)	-0.66%
110.01.04100001.0000.0000 - Biology Department - Anatomy And Physiology	505,350.91	507,222.06	1,871.15	0.37%
110.01.05010001.0000.0000 - Business Division - Business And Commerce, General	22,610.00	6,629.00	(15,981.00)	-70.68%
110.01.05020001.0000.0000 - Accounting	297,047.70	293,890.20	(3,157.51)	-1.06%
110.01.05040001.0000.0000 - Business Admin, Finance, Ins	276,152.48	261,272.15	(14,880.33)	-5.39%
110.01.05140001.0000.0000 - Computer Info Tech	731,964.96	576,007.28	(155,957.68)	-21.31%
110.01.06040001.0000.0000 - Radio/Television Instruction	140,928.68	129,043.16	(11,885.52)	-8.43%
110.01.07010001.0000.0000 - Computer Science Department	21,493.00	3,557.00	(17,936.00)	-83.45%
110.01.07990001.0000.0000 - Geographic Information Svcs	100.00	100.00	0.00	0.00%
110.01.08350001.0000.0000 - P.E - Physical Education	1,103,719.31	1,041,793.81	(61,925.50)	-5.61%

# Budget Forecast by Department - Unrestricted General Fund

Budget Year 2020-2021

Program	2020Budget	2021Budget	Change	% Change
110.01.08350101.0000.0000 - Mens Athletics - Physical Education	304,433.75	311,072.00	6,638.25	2.18%
110.01.08352001.0000.0000 - Athletic Trainer - Physical Education	133,398.39	139,820.06	6,421.67	4.81%
110.01.09010001.0000.0000 - Technical Training Division - Engineering	41,985.70	48,914.27	6,928.57	16.50%
110.01.09340001.0000.0000 - Electronics Department	208,328.57	218,541.83	10,213.26	4.90%
110.01.09460001.0000.0000 - Refrigeration	121,127.61	127,384.92	6,257.31	5.17%
110.01.09470001.0000.0000 - Diesel Dept	126,921.69	130,680.85	3,759.15	2.96%
110.01.09480101.0000.0000 - Automotive Department	640,433.15	676,233.23	35,800.07	5.59%
110.01.09500001.0000.0000 - Aeronautics Department - Main	203,292.20	191,353.25	(11,938.95)	-5.87%
110.01.09563001.0000.0000 - Machine Shop Department	139,813.58	141,142.93	1,329.36	0.95%
110.01.09565001.0000.0000 - Welding	252,830.42	264,184.21	11,353.79	4.49%
110.01.09580001.0000.0000 - Water Supply Technology	311,613.41	172,710.42	(138,902.99)	-44.58%
110.01.09990101.0000.0000 - Technical Training Division - Other Engineering & Related Industrial Technologies	163,787.88	167,239.13	3,451.25	2.11%
110.01.10020001.0000.0000 - Art Department	554,411.92	547,057.24	(7,354.67)	-1.33%
110.01.10040001.0000.0000 - Music Department	172,669.47	181,787.50	9,118.03	5.28%
110.01.10070001.0000.0000 - Drama Department - Dramatic Arts	159,393.78	158,812.32	(581.45)	-0.36%
110.01.10080001.0000.0000 - Dance Department	1,900.00	1,900.00	0.00	0.00%
110.01.11010001.0000.0000 - Modern Languages	680,765.67	658,735.90	(22,029.78)	-3.24%
110.01.12210001.0000.0000 - Pharmacy Technology	4,714.00	4,714.00	0.00	0.00%
110.01.12301101.0000.0000 - Registered Nursing Program	1,206,099.71	956,330.17	(249,769.54)	-20.71%
110.01.12390001.0000.0000 - Psychiatric Tech	450,528.35	187,244.25	(263,284.09)	-58.44%
110.01.12600001.0000.0000 - Allied Health Department - Health Professions, Transfer Core Curriculum	4,556.00	4,556.00	0.00	0.00%
110.01.13050101.0000.0000 - Child Development/Early Care And Education	428,585.80	421,557.05	(7,028.75)	-1.64%
110.01.13070001.0000.0000 - Restaurant Management Program	277,906.27	278,001.00	94.73	0.03%
110.01.15010001.0000.0000 - English Department	2,329,432.54	2,177,609.80	(151,822.74)	-6.52%
110.01.15060001.0000.0000 - Speech Department	576,347.60	405,540.42	(170,807.18)	-29.64%
110.01.15090001.0000.0000 - Philosophy	252,385.73	253,489.87	1,104.14	0.44%
110.01.17010001.0000.0000 - Mathematics Department	2,094,788.82	2,275,774.05	180,985.22	8.64%
110.01.17990101.0000.0000 - Math & Science	38,525.00	42,361.00	3,836.00	9.96%
110.01.19010001.0000.0000 - Science Division-General	15,431.00	15,602.00	171.00	1.11%
110.01.19020001.0000.0000 - Physics Department	185,399.54	256,185.70	70,786.16	38.18%
110.01.19050001.0000.0000 - Chemistry Department	750,659.93	735,738.49	(14,921.43)	-1.99%
110.01.19140001.0000.0000 - Geology Department	108,588.08	109,115.24	527.15	0.49%

# Budget Forecast by Department - Unrestricted General Fund

Budget Year 2020-2021

Program	2020Budget	2021Budget	Change	% Change
110.01.20010001.0000.0000 - Psychology	259,114.53	258,457.53	(657.00)	-0.25%
110.01.21050001.0000.0000 - Administration Of Justice	104,035.08	104,557.71	522.64	0.50%
110.01.22010001.0000.0000 - Social Science, General	6,215.00	158,393.96	152,178.96	2,448.58%
110.01.22020001.0000.0000 - Anthropology	145,705.93	146,386.87	680.94	0.47%
110.01.22040001.0000.0000 - Economics	252,437.30	251,825.82	(611.47)	-0.24%
110.01.22050001.0000.0000 - History	595,557.67	440,440.38	(155,117.29)	-26.05%
110.01.22060001.0000.0000 - Geography Department	195,429.90	166,031.28	(29,398.62)	-15.04%
110.01.22070001.0000.0000 - Political Science	115,880.91	115,413.57	(467.34)	-0.40%
110.01.22080001.0000.0000 - Sociology	253,489.30	253,311.38	(177.92)	-0.07%
110.01.22990101.0000.0000 - Human Services Department	263,857.31	263,964.50	107.19	0.04%
110.01.49300101.0000.0000 - Office Of Instruction - Adjuncts	11,361,235.52	13,172,783.00	1,811,547.48	15.94%
110.01.49300901.0000.0000 - Tutorial Center	206,496.06	225,690.15	19,194.08	9.30%
110.01.49301001.0000.0000 - Counseling - General Studies	24,788.04	24,832.66	44.62	0.18%
110.01.49303001.0000.0000 - Disabled Student Prog/Services - General Studies	139,299.22	107,561.05	(31,738.17)	-22.78%
110.01.49307001.0000.0000 - Reading Program	527,265.63	527,522.83	257.20	0.05%
110.01.60100101.0000.0000 - P.E - Academic Administration	126,186.85	106,819.03	(19,367.82)	-15.35%
110.01.60100201.0000.0000 - Business Division - Academic Administration	76,244.97	101,362.38	25,117.41	32.94%
110.01.60100301.0000.0000 - Arts And Lectures	19,762.00	19,762.00	0.00	0.00%
110.01.60100401.0000.0000 - Humanities Division	404,365.99	409,752.56	5,386.57	1.33%
110.01.60100501.0000.0000 - Mathematics Division - Academic Administration	288,833.93	296,751.00	7,917.08	2.74%
110.01.60100701.0000.0000 - Science Division - Academic Administration	381,776.90	391,442.84	9,665.94	2.53%
110.01.60100801.0000.0000 - Registered Nursing Program - Academic Administration	101,937.60	74,808.37	(27,129.24)	-26.61%
110.01.60100901.0000.0000 - Allied Health Department - Academic Administration	100,863.52	101,523.93	660.41	0.65%
110.01.60101001.0000.0000 - Psychiatric Tech - Academic Administration	18,582.05	18,702.09	120.04	0.65%
110.01.60101101.0000.0000 - Technical Training Division - Academic Administration	294,486.20	302,016.03	7,529.82	2.56%
110.01.60101201.0000.0000 - Social Science, General - Academic Administration	278,539.51	282,833.58	4,294.08	1.54%
110.01.60101301.0000.0000 - Sheriff'S Academy - Academic Administration	808,209.21	804,388.09	(3,821.12)	-0.47%
110.01.60101401.0000.0000 - Extended Academy - Academic Administration	200,228.00	216,738.00	16,510.00	8.25%
110.01.60101501.0000.0000 - Office Of Instruction	1,203,745.80	1,227,583.49	23,837.68	1.98%
110.01.60101601.0000.0000 - Off-Campus Programs	68,326.00	68,326.00	0.00	0.00%
110.01.60101701.0000.0000 - Weekend College	3,995.00	3,995.00	0.00	0.00%
110.01.60101901.0000.0000 - Honors Program	6,190.00	6,190.00	0.00	0.00%

# Budget Forecast by Department - Unrestricted General Fund

Budget Year 2020-2021

Program	2020Budget	2021Budget	Change	% Change
110.01.60103901.0000.0000 - Art Gallery	1,000.00	1,000.00	0.00	0.00%
110.01.60200101.0000.0000 - Diesel Dept - Course And Curriculum Development	4,909.00	0.00	(4,909.00)	-100.00%
110.01.60300101.0000.0000 - Academic Senate	10,801.00	10,801.00	0.00	0.00%
110.01.60900101.0000.0000 - Reassigned Time-SBVC	1,951,269.24	1,863,364.87	(87,904.37)	-4.50%
110.01.60900201.0000.0000 - Accreditation	27,150.00	27,150.00	0.00	0.00%
110.01.61100101.0000.0000 - Library - Learning Center	208,159.82	209,544.80	1,384.98	0.67%
110.01.61200101.0000.0000 - Library	1,209,397.86	1,253,133.22	43,735.37	3.62%
110.01.61500101.0000.0000 - Technology Service - Acad Info Systems & Tech	1,389,494.35	1,431,778.38	42,284.03	3.04%
110.01.61900201.0000.0000 - Tutorial Center	333,838.17	510,593.51	176,755.34	52.95%
110.01.61900401.0000.0000 - Grants - Other Instructional Support Sv	123,021.22	129,435.67	6,414.45	5.21%
110.01.61900701.0000.0000 - Planning And Research	359,417.98	361,798.19	2,380.21	0.66%
110.01.61900801.0000.0000 - Resource Development	378,652.36	312,564.07	(66,088.29)	-17.45%
110.01.61912101.0000.0000 - Academic Success/Learning Svcs	571,338.44	539,544.66	(31,793.78)	-5.56%
110.01.61912201.0000.0000 - Humanities Division - Distance Education	0.00	2,000.00	2,000.00	100.00%
110.01.62000101.0000.0000 - Admissions & Records	1,561,944.43	1,440,606.03	(121,338.40)	-7.77%
110.01.62000501.0000.0000 - Student Development-Student Refund Petition	4,200.00	4,200.00	0.00	0.00%
110.01.63100201.0000.0000 - Minority Transter Program	7,230.00	7,230.00	0.00	0.00%
110.01.63100401.0000.0000 - Counseling - Counseling & Guidance	1,672,907.24	1,673,579.04	671.80	0.04%
110.01.63300101.0000.0000 - Articulation Program	1,290.00	1,290.00	0.00	0.00%
110.01.63300201.0000.0000 - Transfer Center	337,968.45	338,077.41	108.96	0.03%
110.01.64200101.0000.0000 - Disabled Student Prog/Services - DSPS	280,978.09	282,322.18	1,344.09	0.48%
110.01.64300101.0000.0000 - EOPS	229,202.74	224,119.49	(5,083.25)	-2.22%
110.01.64400101.0000.0000 - Student Health Services	97,639.00	97,639.00	0.00	0.00%
110.01.64500101.0000.0000 - Counseling/Matriculation Division	556,380.03	570,306.45	13,926.41	2.50%
110.01.64500201.0000.0000 - Student Development	471,374.09	489,753.56	18,379.47	3.90%
110.01.64600101.0000.0000 - Financial Aid	957,979.10	1,019,761.24	61,782.14	6.45%
110.01.64601001.0000.0000 - Student Development-Financial Aid	200,000.00	200,000.00	0.00	0.00%
110.01.64700101.0000.0000 - Workforce Readiness - Job Development/Placement Srvc	32,698.48	33,945.75	1,247.27	3.81%
110.01.64900101.0000.0000 - Workforce Readiness - Misc. Student Svcs.	66,254.34	67,548.96	1,294.62	1.95%
110.01.64900201.0000.0000 - Outreach And Recruitment	56,418.00	55,888.00	(530.00)	-0.94%
110.01.64900301.0000.0000 - Commencement	19,871.00	56,871.00	37,000.00	186.20%
110.01.64900401.0000.0000 - Puente	4,938.00	4,938.00	0.00	0.00%

# Budget Forecast by Department - Unrestricted General Fund

Budget Year 2020-2021

Program	2020Budget	2021Budget	Change	% Change
110.01.64901101.0000.0000 - Middle College	26,807.00	25,896.00	(911.00)	-3.40%
110.01.65100101.0000.0000 - Maintenance	1,031,330.05	1,038,555.61	7,225.56	0.70%
110.01.65300101.0000.0000 - Custodial	2,219,653.09	2,187,373.24	(32,279.85)	-1.45%
110.01.65300501.0000.0000 - Custodial - Student & Co-Curricular	83,453.59	83,991.67	538.08	0.64%
110.01.65500101.0000.0000 - Grounds	478,613.10	491,230.19	12,617.09	2.64%
110.01.65700201.0000.0000 - Weekend College	300.00	300.00	0.00	0.00%
110.01.65700301.0000.0000 - Technology Service	504.00	504.00	0.00	0.00%
110.01.65700401.0000.0000 - Workforce Readiness	300.00	300.00	0.00	0.00%
110.01.65700501.0000.0000 - Counseling/Matriculation Div	650.00	650.00	0.00	0.00%
110.01.65700701.0000.0000 - Utilities - Water	201,000.00	0.00	(201,000.00)	-100.00%
110.01.65700801.0000.0000 - Utilities - Telephone	149,400.00	0.00	(149,400.00)	-100.00%
110.01.65701001.0000.0000 - Utilities - Gas	135,200.00	0.00	(135,200.00)	-100.00%
110.01.65701101.0000.0000 - Utilities - Electric	0.00	0.00	0.00	0.00%
110.01.65701701.0000.0000 - Unrestricted Lottery	1,511,415.00	1,556,415.00	45,000.00	2.98%
110.01.65702801.0000.0000 - Social Science, General	444.00	0.00	(444.00)	-100.00%
110.01.65900101.0000.0000 - Administrative Services	810,577.90	844,538.89	33,961.00	4.19%
110.01.66000101.0000.0000 - Technology Service - Planning, Policymaking, & Coordination	182,063.48	191,630.20	9,566.72	5.25%
110.01.66000301.0000.0000 - Campus President	801,938.37	828,579.54	26,641.16	3.32%
110.01.66000401.0000.0000 - Grants - Planning, Policymaking, & Coordination	259,359.43	191,855.20	(67,504.23)	-26.03%
110.01.67100101.0000.0000 - Marketing & Public Affairs	359,447.80	310,263.43	(49,184.37)	-13.68%
110.01.67200101.0000.0000 - College Business Office	275,821.23	277,357.28	1,536.05	0.56%
110.01.67500101.0000.0000 - Professional Development	162,724.48	182,615.97	19,891.49	12.22%
110.01.67600101.0000.0000 - Diversity	23,910.00	23,910.00	0.00	0.00%
110.01.67700101.0000.0000 - Transportation, General	38,805.00	32,805.00	(6,000.00)	-15.46%
110.01.67700201.0000.0000 - Rideshare Program	10,000.00	11,000.00	1,000.00	10.00%
110.01.67700401.0000.0000 - General Supplies & Services	1,722,457.25	1,620,450.00	(102,007.25)	-5.92%
110.01.67700501.0000.0000 - Auditorium	137,882.06	144,062.38	6,180.32	4.48%
110.01.67700701.0000.0000 - Mailroom and Postage	98,666.25	122,010.03	23,343.78	23.66%
110.01.67900801.0000.0000 - Campus President	0.00	2,000.00	2,000.00	100.00%
110.01.68300101.0000.0000 - Custodial - Community Use Of Facilities	69,978.81	36,356.66	(33,622.16)	-48.05%
110.01.69200201.0000.0000 - Child Development Center	159,699.33	167,967.36	8,268.04	5.18%
110.01.69600101.0000.0000 - Mens Athletics - Student & Co-Curricular	201,497.44	207,755.64	6,258.19	3.11%



# Budget Forecast by Department - Unrestricted General Fund

Budget Year 2020-2021

Program	2020Budget	2021Budget	Change	% Change
110.01.69600201.0000.0000 - Student Activities	312,251.02	244,828.50	(67,422.52)	-21.59%
110.01.69600501.0000.0000 - Mens Athletics - Baseball	18,048.00	19,250.00	1,202.00	6.66%
110.01.69600601.0000.0000 - Womens Athletics - Volleyball	6,651.30	10,450.00	3,798.70	57.11%
110.01.69600701.0000.0000 - Womens Athletics - Softball	10,661.00	13,970.00	3,309.00	31.04%
110.01.69600801.0000.0000 - Mens Athletics - Basketball	14,565.00	14,080.00	(485.00)	-3.33%
110.01.69600901.0000.0000 - Womens Athletics - Basketball	10,940.42	14,320.00	3,379.58	30.89%
110.01.69601001.0000.0000 - Mens Athletics - Track	9,585.00	12,600.00	3,015.00	31.46%
110.01.69601101.0000.0000 - Womens Athletics - Track	4,550.00	9,000.00	4,450.00	97.80%
110.01.69601201.0000.0000 - Mens Athletics - Cross Country	4,700.00	6,900.00	2,200.00	46.81%
110.01.69601301.0000.0000 - Womens Athletics - Cross Country	4,535.00	5,100.00	565.00	12.46%
110.01.69601801.0000.0000 - Mens Athletics - Football	45,284.00	34,316.00	(10,968.00)	-24.22%
110.01.69602001.0000.0000 - Mens Athletics - Soccer	5,312.00	8,242.00	2,930.00	55.16%
110.01.69602101.0000.0000 - Womens Athletics - Soccer	11,030.00	8,900.00	(2,130.00)	-19.31%
110.01.69602201.0000.0000 - Mens Athletics - Athletics	61,763.28	43,954.00	(17,809.28)	-28.83%
110.01.69602301.0000.0000 - Womens Athletics - Athletics	11,434.00	3,800.00	(7,634.00)	-66.77%
110.01.69602401.0000.0000 - P.E - Athletics	77,211.52	68,670.93	(8,540.59)	-11.06%
110.01.69602501.0000.0000 - Athletic Trainer - Athletic Trainer	500.00	500.00	0.00	0.00%
110.02.04010002.0000.0000 - Biology, General	262,001.42	258,503.01	(3,498.41)	-1.34%
110.02.04030002.0000.0000 - Microbiology Department	273,318.07	273,634.78	316.71	0.12%
110.02.04100002.0000.0000 - Anatomy & Physiology Dept - Anatomy And Physiology	205,746.48	208,212.01	2,465.53	1.20%
110.02.05020002.0000.0000 - Accounting	32,021.59	24,150.00	(7,871.59)	-24.58%
110.02.05040002.0000.0000 - Business Admin, Finance, Ins	86,984.79	152,019.08	65,034.29	74.77%
110.02.05060002.0000.0000 - Business Managment	0.00	148,015.90	148,015.90	100.00%
110.02.07010002.0000.0000 - Computer Science Department	198,841.09	348,400.76	149,559.67	75.22%
110.02.08350002.0000.0000 - Physical Education Division	420,941.03	404,555.58	(16,385.44)	-3.89%
110.02.08500102.0000.0000 - Modern Languages - Sign Language	121,419.60	74,141.05	(47,278.55)	-38.94%
110.02.10020002.0000.0000 - Art Department	217,290.65	224,786.68	7,496.03	3.45%
110.02.10040002.0000.0000 - Music Department	49,536.48	154,060.90	104,524.42	211.00%
110.02.10070002.0000.0000 - Drama Department	269,136.87	280,294.57	11,157.71	4.15%
110.02.11010002.0000.0000 - Modern Languages - Foreign Languages, General	406,472.39	404,044.01	(2,428.38)	-0.60%
110.02.12100002.0000.0000 - Resp Therapy Cert Program - Respiratory Care/Therapy	767,566.19	780,612.74	13,046.55	1.70%
110.02.12500002.0000.0000 - Emergency Medicine Program - Emergency Medical Services	733,122.73	745,672.44	12,549.71	1.71%



# Budget Forecast by Department - Unrestricted General Fund

Budget Year 2020-2021

Program	2020Budget	2021Budget	Change	% Change
110.02.13050202.0000.0000 - Early Childhood Education	33,386.57	33,265.28	(121.29)	-0.36%
110.02.15010002.0000.0000 - English Department	790,576.91	1,021,889.24	231,312.33	29.26%
110.02.15060002.0000.0000 - Speech Department	214,389.06	153,613.35	(60,775.70)	-28.35%
110.02.15090002.0000.0000 - Philosophy	168,810.01	211,384.34	42,574.32	25.22%
110.02.17010002.0000.0000 - Mathematics Department	778,439.65	658,184.53	(120,255.12)	-15.45%
110.02.17010202.3269.0000 - CHC-Contract Education	26,680.00	61,195.00	34,515.00	129.37%
110.02.19020002.0000.0000 - Physics Department	163,949.90	174,513.56	10,563.67	6.44%
110.02.19050002.0000.0000 - Chemistry Department	696,791.28	638,591.61	(58,199.68)	-8.35%
110.02.19110002.0000.0000 - Formerly Astronomy Dept.	82,737.77	81,327.58	(1,410.19)	-1.70%
110.02.19140002.0000.0000 - Geology Department	115,602.63	114,384.59	(1,218.05)	-1.05%
110.02.20010002.0000.0000 - Psychology	464,366.53	412,951.87	(51,414.66)	-11.07%
110.02.21330002.0000.0000 - Fire Science - Fire Technology	541,126.20	586,788.59	45,662.39	8.44%
110.02.21990102.0000.0000 - Public Safety Training	2,220.00	2,220.00	0.00	0.00%
110.02.22020002.0000.0000 - Anthropology	107,853.26	101,137.23	(6,716.02)	-6.23%
110.02.22040002.0000.0000 - Economics	155,614.89	152,984.01	(2,630.88)	-1.69%
110.02.22050002.0000.0000 - History	64,080.77	24,233.72	(39,847.05)	-62.18%
110.02.22060002.0000.0000 - Geography Department	80,230.21	78,868.21	(1,362.00)	-1.70%
110.02.22070002.0000.0000 - Political Science	143,199.66	142,661.49	(538.17)	-0.38%
110.02.22080002.0000.0000 - Sociology	122,034.48	100,513.85	(21,520.63)	-17.63%
110.02.49300102.0000.0000 - Office Of Instruction - Adjuncts	5,302,899.76	5,580,181.00	277,281.24	5.23%
110.02.49307002.0000.0000 - Reading Program	106,385.35	0.00	(106,385.35)	-100.00%
110.02.60100402.0000.0000 - Humanities Division	209,973.04	216,025.97	6,052.92	2.88%
110.02.60101502.0000.0000 - Office Of Instruction	800,533.26	817,144.58	16,611.32	2.08%
110.02.60101902.0000.0000 - Honors Program	96,202.00	100,109.00	3,907.00	4.06%
110.02.60102102.0000.0000 - Resp Therapy Cert Program - Academic Administration	123,230.47	111,305.30	(11,925.17)	-9.68%
110.02.60102202.0000.0000 - Emergency Medicine Program - Academic Administration	64,329.19	79,789.32	15,460.13	24.03%
110.02.60102302.0000.0000 - Radiologic Technology	5,689.00	5,700.00	11.00	0.19%
110.02.60102402.0000.0000 - Fire Science - Academic Administration	36,819.46	37,059.54	240.09	0.65%
110.02.60102502.0000.0000 - Vocational Education	298,183.97	201,277.77	(96,906.21)	-32.50%
110.02.60102602.0000.0000 - Learning Resource Center - Academic Administration	145,749.70	0.00	(145,749.70)	-100.00%
110.02.60900102.0000.0000 - Reassigned Time-CHC	1,027,737.27	824,672.32	(203,064.94)	-19.76%
110.02.61100202.0000.0000 - Learning Resource Center	462,386.42	612,030.67	149,644.24	32.36%

# Budget Forecast by Department - Unrestricted General Fund

Budget Year 2020-2021

Program	2020Budget	2021Budget	Change	% Change
110.02.61200102.0000.0000 - Library	787,553.04	572,075.09	(215,477.95)	-27.36%
110.02.61900102.0000.0000 - Aquatics Center	33,192.83	63,687.94	30,495.11	91.87%
110.02.61900302.0000.0000 - Grants	0.00	10,000.00	10,000.00	100.00%
110.02.61900502.0000.0000 - Campus President - Other Instructional Support Sv	559,271.92	415,931.70	(143,340.22)	-25.63%
110.02.61900602.0000.0000 - Science Division	183,604.79	187,435.93	3,831.13	2.09%
110.02.61900802.0000.0000 - Resource Development	319,297.40	382,655.84	63,358.43	19.84%
110.02.61900902.0000.0000 - Marketing & Public Affairs - Other Instructional Support Sv	143,854.65	144,841.70	987.05	0.69%
110.02.62000102.0000.0000 - Admissions & Records	575,970.31	600,982.02	25,011.71	4.34%
110.02.63100402.0000.0000 - Counseling - Counseling & Guidance	863,762.32	771,420.21	(92,342.11)	-10.69%
110.02.63300402.0000.0000 - Transfer Center 7/1/05	223,669.49	217,745.25	(5,924.24)	-2.65%
110.02.63400202.0000.0000 - Career Center	225,884.90	220,121.10	(5,763.79)	-2.55%
110.02.64200202.0000.0000 - Disabled Student Prog/Service	270,783.33	271,171.56	388.23	0.14%
110.02.64300102.0000.0000 - EOPS	152,917.19	176,212.78	23,295.59	15.23%
110.02.64400102.0000.0000 - Student Health Services	99,280.00	91,780.00	(7,500.00)	-7.55%
110.02.64500302.0000.0000 - Student Services - Student Personnel Admin.	568,812.00	672,492.28	103,680.29	18.23%
110.02.64600102.0000.0000 - Financial Aid	397,746.45	412,796.63	15,050.18	3.78%
110.02.64900302.0000.0000 - Commencement	10,233.00	13,767.00	3,534.00	34.54%
110.02.64900502.0000.0000 - Articulation Program	173,087.67	170,422.84	(2,664.83)	-1.54%
110.02.65100102.0000.0000 - Maintenance	703,613.90	703,717.57	103.67	0.01%
110.02.65300102.0000.0000 - Custodial	1,506,580.41	1,508,581.06	2,000.65	0.13%
110.02.65300302.0000.0000 - Custodial - Child Development Centers	7,060.05	7,112.68	52.63	0.75%
110.02.65300402.0000.0000 - Custodial - Food Services	4,139.91	4,166.82	26.90	0.65%
110.02.65500202.0000.0000 - Grounds - Grounds Maint & Repairs	271,742.87	283,616.77	11,873.90	4.37%
110.02.65700102.0000.0000 - Telephone Operations & Maint	79,539.25	80,050.03	510.78	0.64%
110.02.65700802.0000.0000 - Utilities - Telephone	83,000.00	85,000.00	2,000.00	2.41%
110.02.65700902.0000.0000 - Parking Lot Improvements	26,538.00	26,538.00	0.00	0.00%
110.02.65701102.0000.0000 - Utilities - Electricity	65,938.00	71,502.00	5,564.00	8.44%
110.02.65701202.0000.0000 - Utilities - Fuel Oil	8,000.00	8,000.00	0.00	0.00%
110.02.65701702.0000.0000 - Unrestricted Lottery	703,660.00	690,096.00	(13,564.00)	-1.93%
110.02.65900102.0000.0000 - Administrative Services - Other M&O	331,685.26	342,395.56	10,710.29	3.23%
110.02.65900302.0000.0000 - Maintenance & Operations - Other M&O	118,341.26	124,559.63	6,218.37	5.25%
110.02.66000302.0000.0000 - Campus President - Planning, Policymaking, & Coordination	476,919.93	514,574.45	37,654.51	7.90%

# Budget Forecast by Department - Unrestricted General Fund

Budget Year 2020-2021

Program	2020Budget	2021Budget	Change	% Change
110.02.66000502.0000.0000 - Planning And Research	452,074.06	488,444.31	36,370.25	8.05%
110.02.67100102.0000.0000 - Marketing & Public Affairs - Community Relations	238,922.22	335,527.43	96,605.20	40.43%
110.02.67200102.0000.0000 - College Business Office - Fiscal Operations	186,111.99	165,695.70	(20,416.29)	-10.97%
110.02.67500102.0000.0000 - Professional Development	12,708.00	22,208.00	9,500.00	74.76%
110.02.67700602.0000.0000 - Purchasing And Warehousing - Logistical Services	80,203.44	80,714.55	511.11	0.64%
110.02.67700702.0000.0000 - Mailroom And Postage * Logistical Services	13,500.00	13,500.00	0.00	0.00%
110.02.67900202.0000.0000 - Technology Service - Other Gen Inst.Support Svcs	992,821.20	1,015,984.44	23,163.24	2.33%
110.02.68300202.0000.0000 - College Business Office - Community Use Of Facilities	18,582.05	18,702.09	120.04	0.65%
110.02.69100202.0000.0000 - Purchasing And Warehousing - Bookstores	10,936.83	11,006.53	69.70	0.64%
110.02.69100302.0000.0000 - Custodial - Bookstores	12,727.36	13,377.93	650.57	5.11%
110.02.69200202.0000.0000 - Child Development Center	232,731.24	244,260.51	11,529.27	4.95%
110.02.69500202.0000.0000 - Grounds - Parking	13,825.90	14,038.96	213.07	1.54%
110.02.69500302.0000.0000 - Custodial - Parking	307.62	877.48	569.86	185.25%
110.02.69500402.0000.0000 - Parking Lot Improvements	182,546.83	95,030.57	(87,516.26)	-47.94%
110.02.69600302.0000.0000 - Student Services - Student & Co-Curricular	170,027.24	179,582.20	9,554.96	5.62%
110.02.69600402.0000.0000 - College Business Office - Student & Co-Curricular	876.00	881.69	5.69	0.65%
110.02.69601202.0000.0000 - CHC Mens Athletics - Cross Country	0.00	11,965.00	11,965.00	100.00%
110.02.69601302.0000.0000 - CHC Womens Athletics - Cross Country	0.00	11,965.00	11,965.00	100.00%
110.02.69601402.0000.0000 - CHC-Womens Athletics - Water Polo	43,504.19	53,350.00	9,845.81	22.63%
110.02.69601502.0000.0000 - CHC Mens Athletics - Water Polo	43,412.08	54,220.00	10,807.92	24.90%
110.02.69602202.0000.0000 - CHC Mens Athletics - Swim	27,881.13	33,149.00	5,267.87	18.89%
110.02.69602302.0000.0000 - CHC Womens Athletics - Swim	20,961.60	32,949.00	11,987.40	57.19%
110.02.69602402.0000.6191 - CHC P.E. - Athletics Admin	25,671.00	27,027.00	1,356.00	5.28%
110.02.71000102.0000.0000 - Technology Service - Physical Property & Related Acquisitions	8,242.24	8,545.28	303.04	3.68%
110.02.71000202.0000.0000 - Maintenance & Operations - Physical Property & Related Acquisitions	63,722.22	67,070.57	3,348.35	5.25%
110.02.71000302.0000.0000 - Administrative Services - Physical Property & Related Acquisitions	70,330.75	74,143.31	3,812.56	5.42%
110.02.73200002.3269.0000 - CHC-Contract Education	0.00	7,000.00	7,000.00	100.00%
110.03.60900103.0000.0000 - Reassigned Time-DIST	929,991.59	773,205.56	(156,786.04)	-16.86%
110.03.61500203.0000.0000 - Distance Education - Acad Info Systems & Tech	493,482.15	466,734.18	(26,747.96)	-5.42%
110.03.65100103.0000.0000 - Maintenance	394,752.64	437,099.19	42,346.55	10.73%
110.03.65701303.0000.0000 - Utilities-District Support Services	287,756.36	296,130.41	8,374.05	2.91%
110.03.66000703.0000.0000 - District Chancellor	892,944.52	850,336.81	(42,607.71)	-4.77%

# Budget Forecast by Department - Unrestricted General Fund

Budget Year 2020-2021

Program	2020Budget	2021Budget	Change	% Change
110.03.66000803.0000.0000 - Institutional Effectiveness	500,481.84	504,023.81	3,541.97	0.71%
110.03.66000903.0000.0000 - Board Of Trustees	265,103.55	228,937.19	(36,166.36)	-13.64%
110.03.67100103.0000.0000 - Marketing & Public Affairs	512,614.61	427,959.02	(84,655.60)	-16.51%
110.03.67200203.0000.0000 - Controller	2,306,482.53	711,336.83	(1,595,145.70)	-69.16%
110.03.67200303.0000.0000 - Internal Audit	355,159.12	130,500.00	(224,659.12)	-63.26%
110.03.67200403.0000.0000 - Accounting	2,110,458.89	2,282,619.01	172,160.12	8.16%
110.03.67300103.0000.0000 - Human Resources	2,568,273.88	2,928,319.13	360,045.25	14.02%
110.03.67300103.3523.0000 - Covid-19 - Human Resources	0.00	2,400.00	2,400.00	100.00%
110.03.67500303.0000.0000 - Employee Benefits - Tuition Reimbursement	31,600.00	30,000.00	(1,600.00)	-5.06%
110.03.67500403.0000.0000 - Emergency Management	169,449.79	149,844.94	(19,604.84)	-11.57%
110.03.67700403.0000.0000 - General Supplies & Services	43,050.00	40,650.00	(2,400.00)	-5.57%
110.03.67700903.0000.0000 - District Health & Safety	178,775.00	168,650.00	(10,125.00)	-5.66%
110.03.67701003.0000.0000 - Purchasing And Warehousing	648,268.61	646,016.98	(2,251.63)	-0.35%
110.03.67701103.0000.0000 - Insurance	75,000.00	75,000.00	0.00	0.00%
110.03.67701203.0000.0000 - Police	2,367,132.96	2,359,723.51	(7,409.45)	-0.31%
110.03.67701303.0000.0000 - Printing	930,857.17	900,230.82	(30,626.35)	-3.29%
110.03.67701403.0000.0000 - Security	749,315.64	501,139.02	(248,176.62)	-33.12%
110.03.67800103.0000.0000 - TESS	5,480,492.01	5,596,612.96	116,120.95	2.12%
110.03.67900303.0000.0000 - Employee Benefits - SUI/Excess STRS Sick Leave	120,000.00	120,000.00	0.00	0.00%
110.03.70100103.0000.0000 - Professional Development Centr - Contract Education	459,447.73	130,581.26	(328,866.47)	-71.58%
110.03.71000403.0000.0000 - Facilities Planning/Adm.Svcs.	388,645.83	469,553.80	80,907.97	20.82%
110.03.73000403.0000.0000 - Insurance - Property and Liability	550,000.00	580,000.00	30,000.00	5.45%
110.15.64700301.0000.0000 - WIA Carryover	0.00	1,412.00	1,412.00	100.00%
110.15.67700401.0000.0000 - General Supplies & Services	214,618.40	0.00	(214,618.40)	-100.00%
110.15.73000501.0000.0000 - WIA Carryover	5,716.00	4,304.00	(1,412.00)	-24.70%
110.25.73200002.3278.0000 - CHC-PSASB-Contract Education-Student Aid	65,676.64	80,445.67	14,769.03	22.49%
	<b>115,573,793.89</b>	<b>113,207,629.20</b>	<b>(2,366,164.69)</b>	<b>-2.05%</b>
<b>Total</b>	<b>7,213,842.25</b>	<b>2,455,532.20</b>	<b>(4,758,310.05)</b>	<b>0.01%</b>

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT  
  
**Budget Forecast by Department - Restricted General Fund**

Budget Year 2020-2021

Program	2020Budget	2021Budget	Change	% Change
<b>Revenue</b>				
125.01.07021001.3516.0702 - SBVC-Multi-Media	1,075,848.79	88,169.95	(987,678.84)	-91.80%
125.01.12301001.2193.0000 - SBVC-Certified Nurse Assistant Program	117,500.00	117,500.00	0.00	0.00%
125.01.60100401.3163.6820 - SBVC-Media Academy Contracts	1,955.00	1,955.00	0.00	0.00%
125.01.60100801.3509.1911 - SBVC-Planetarium Income	3,600.00	3,600.00	0.00	0.00%
125.01.60101101.2406.6199 - SBVC-SWP-Positive Incentive Funding	225,529.00	203,893.13	(21,635.87)	-9.59%
125.01.60101101.2411.6010 - SBVC-SWP-ArcGIS and Regional Data Analysis and Alignment	0.00	16,900.00	16,900.00	100.00%
125.01.60101101.2412.0999 - SBVC-SWP-Regional Career Management System	0.00	16,767.00	16,767.00	100.00%
125.01.60101101.2457.6199 - SBVC-Perkins Title I-Other Instructional Support Sv	399,634.00	438,333.00	38,699.00	9.68%
125.01.60101101.2543.6199 - SBVC-Strong Workforce-Technical Training Other Instructional Support	655,666.73	317,820.67	(337,846.06)	-51.53%
125.01.60101101.2544.6199 - SBVC-Strong Workforce-Technical Training Other Instuctional Support	1,170,442.71	1,229,995.41	59,552.70	5.09%
125.01.60101101.2545.6199 - SBVC-Strong Workforce-Technical Training Other Instructional Support	1,323,413.00	136,506.19	(1,186,906.81)	-89.69%
125.01.60101101.2553.6199 - SBVC-Regional Shares/Strong Workforce-Technical Training Other Instuctional Supp	673,199.19	651,881.03	(21,318.16)	-3.17%
125.01.60101101.2554.6199 - SBVC-Regional Shares/Strong Workforce-Technical Training Other Instuctional Supp	871,490.92	656,540.49	(214,950.43)	-24.66%
125.01.60101101.2555.6199 - SBVC-Regional Shares/Strong Workforce-Technical Training Other Instuctional Supp	659,758.00	91,118.08	(568,639.92)	-86.19%
125.01.60101101.3169.0956 - SBVC-Welding Certification Test Revenue	2,460.00	2,460.00	0.00	0.00%
125.01.60101101.3174.0948 - SBVC-State Referee Program	12,000.00	12,000.00	0.00	0.00%
125.01.60101101.3175.6940 - SBVC-Sun Room Catering	25,000.00	10,000.00	(15,000.00)	-60.00%
125.01.60101101.3181.1307 - SBVC-Restaurant Management-Restaurant Management Program	50,000.00	50,000.00	0.00	0.00%
125.01.60101201.1213.1305 - SBVC-Child Development Division Consortium	18,330.00	12,500.00	(5,830.00)	-31.81%
125.01.60101501.2228.4930 - SBVC-Basic Skills-General Studies	466,029.00	466,029.00	0.00	0.00%
125.01.60101501.2285.0000 - SBVC-Economic Development for Distressed Areas	750,000.00	750,000.00	0.00	0.00%
125.01.60101501.2403.6010 - SBVC-Guided Pathways-Office of Instruction	315,523.00	415,058.00	99,535.00	31.55%
125.01.60103101.2147.6010 - SBVC-AB104 Adult Ed Block Grant	10,729,804.00	10,729,804.00	0.00	0.00%
125.01.60103101.2192.6010 - SBVC-California Space Grant	500.00	500.00	0.00	0.00%
125.01.61900401.1524.6199 - SBVC-CARES Act	0.00	2,666,281.00	2,666,281.00	100.00%
125.01.61900401.2199.6199 - SBVC-Advanced Transportation Logistic	0.00	188,239.00	188,239.00	100.00%
125.01.61900701.2167.6199 - SBVC-Mesa Grant	74,515.00	60,000.00	(14,515.00)	-19.48%
125.01.61900701.2180.1230 - SBVC-Enrollment Growth/Nursing Program	171,697.00	171,697.00	0.00	0.00%
125.01.61900701.2435.6499 - SBVC-Middle College High School	100,000.00	100,000.00	0.00	0.00%
125.01.61900701.3152.0614 - SBVC-Digital Media Disciplines Grant-Radio/Television Instruction	46,475.00	28,475.00	(18,000.00)	-38.73%
125.01.62000101.1176.6600 - SBVC-Veterans Education	2,200.00	2,200.00	0.00	0.00%

SAN BERNARDINO  COMMUNITY COLLEGE DISTRICT  
**Budget Forecast by Department - Restricted General Fund**

FISCAL YEAR 2020-21 FINAL BUDGET  
 Presented for Adoption 9/10/2020  
 [v.31.08.2020.p.59/104]

*Budget Year 2020-2021*

Program	2020Budget	2021Budget	Change	% Change
125.01.62000101.2187.6480 - SBVC-Veterans Resource Center	0.00	17,699.00	17,699.00	100.00%
125.01.63100301.3317.6310 - SBVC-Valley Bound/San Manuel	0.00	117,700.00	117,700.00	100.00%
125.01.63100801.2209.6499 - SBVC-Foster Parent Program	149,396.00	138,496.00	(10,900.00)	-7.30%
125.01.63100801.2210.4930 - SBVC-Youth Empowerment STR	22,500.00	22,500.00	0.00	0.00%
125.01.63900101.1150.6499 - SBVC-Title IV-Trio	336,234.00	301,110.00	(35,124.00)	-10.45%
125.01.63900101.2214.6390 - SBVC-Student Equity-Student Equity	1,340,863.00	1,340,863.00	0.00	0.00%
125.01.64200101.2202.6420 - SBVC-Disabled Student Programs	756,312.00	672,003.00	(84,309.00)	-11.15%
125.01.64300101.2200.6430 - SBVC-EOPS-CARE Program	122,812.00	109,507.00	(13,305.00)	-10.83%
125.01.64300101.2201.6430 - SBVC-EOPS	965,573.00	963,980.00	(1,593.00)	-0.16%
125.01.64400101.2309.6440 - SBVC-Mental Health Support	75,741.84	0.00	(75,741.84)	-100.00%
125.01.64400101.3310.6440 - SBVC-Student Health Fees	540,000.00	560,000.00	20,000.00	3.70%
125.01.64400101.3337.6440 - SBVC-Family Pact Contract	16,000.00	25,000.00	9,000.00	56.25%
125.01.64500101.2232.6320 - SBVC-Matriculation-Matriculation/Student Assessment	3,488,409.00	3,331,831.00	(156,578.00)	-4.49%
125.01.64500101.2355.6499 - SBVC-Puente Project	5,658.66	6,080.08	421.42	7.45%
125.01.64500301.2284.6450 - SBVC-California College Promise	0.00	636,750.00	636,750.00	100.00%
125.01.64600101.1160.6199 - SBVC-Federal College Work Study - Administrative	342,250.00	326,659.00	(15,591.00)	-4.56%
125.01.64600101.2161.6460 - SBVC-SFAA-BFAP Adm Allowance	183,381.00	182,769.00	(612.00)	-0.33%
125.01.64600101.2188.6460 - SBVC-Financial Aid Technology	41,169.00	40,852.00	(317.00)	-0.77%
125.01.64700101.1265.6470 - SBVC-Transitional Assistance-Workforce Readiness Job Development/Placement Se	2,062.00	0.00	(2,062.00)	-100.00%
125.01.64700101.1265.6499 - SBVC-Transitional Assistance-Transitional Assistance Miscellaneous Student Service	110,994.00	109,281.00	(1,713.00)	-1.54%
125.01.64700101.2212.6470 - SBVC-Workability III Grant	142,762.00	142,762.00	0.00	0.00%
125.01.64700101.2266.6470 - SBVC-CalWorks-Workforce Readiness Job Development/Placement Services	698,350.00	666,764.00	(31,586.00)	-4.52%
125.01.64700101.2266.6499 - SBVC-CalWorks-Workforce Readiness Misc. Student Services	0.00	0.00	0.00	0.00%
125.01.65900101.2235.4900 - SBVC-Lottery Restricted-General Supplies & Services	0.00	574,785.00	574,785.00	100.00%
125.01.65900101.3304.6950 - SBVC-Parking	224,000.00	224,000.00	0.00	0.00%
125.01.65900101.3311.0000 - SBVC-Accident Fee	41,000.00	41,000.00	0.00	0.00%
125.01.65900101.3314.6999 - SBVC-Student Transportation Fee	240,847.00	225,000.00	(15,847.00)	-6.58%
125.01.65900101.3340.6530 - SBVC-Civic Center Act-Custodial	6,000.00	6,000.00	0.00	0.00%
125.01.65900101.3520.0000 - SBVC-FCC Proceeds	1,514,943.66	636,309.00	(878,634.66)	-58.00%
125.01.65900101.3521.6599 - SBVC-SBCCD College Promise - Admin Services	2,737,435.47	3,668,379.00	930,943.53	34.01%
125.01.66000401.2191.4903 - SBVC-Improving Online CTE Pathways	482,180.00	425,575.28	(56,604.72)	-11.74%
125.01.69100101.3519.0000 - SBVC-Bookstore	328,368.00	254,407.76	(73,960.24)	-22.52%



SAN BERNARDINO  COMMUNITY COLLEGE DISTRICT  
**Budget Forecast by Department - Restricted General Fund**

Budget Year 2020-2021

Program	2020Budget	2021Budget	Change	% Change
125.01.69200201.2198.0000 - SBVC-Workforce Accelerator Fund 7.0	0.00	25,000.00	25,000.00	100.00%
125.02.60100402.2235.6120 - CHC-Lottery Restricted-Library General	246,980.00	246,980.00	0.00	0.00%
125.02.60101502.2403.6010 - CHC-Guided Pathways	182,153.00	60,718.00	(121,435.00)	-66.67%
125.02.60101502.3190.6010 - CHC-AACU	30,000.00	30,000.00	0.00	0.00%
125.02.60101502.3340.6830 - CHC-Civic Center Act-Media Academy Contracts	6,000.00	6,000.00	0.00	0.00%
125.02.60102502.1213.1305 - CHC-Child Dev Div Consortium	3,750.00	3,750.00	0.00	0.00%
125.02.60102502.2406.6770 - CHC-SWP-Positive Incentive Funding	62,580.00	62,580.00	0.00	0.00%
125.02.60102502.2457.6193 - CHC-Perkins Title I-Vocational Education	166,420.00	182,536.00	16,116.00	9.68%
125.02.60102502.2543.6770 - CHC-Strong Workforce-Administrative Services Logistical Services	498,250.43	166,939.74	(331,310.69)	-66.49%
125.02.60102502.2544.6770 - CHC-Strong Workforce Administrative Services Logistical Services	582,973.00	56,928.68	(526,044.32)	-90.23%
125.02.60102502.2545.6770 - CHC-Strong Workforce-Administrative Services Logistical Services	486,303.00	469,370.00	(16,933.00)	-3.48%
125.02.60102502.2553.0516 - CHC-Regional Shares/Strong Workforce Labor/Industrial Relations	0.00	5,422.00	5,422.00	100.00%
125.02.60102502.2553.0518 - CHC-Regional Shares/Strong Workforce Customer Service	0.00	123,663.00	123,663.00	100.00%
125.02.60102502.2553.0707 - CHC-Regional Shares/Strong Workforce Computer Software	0.00	29,464.34	29,464.34	100.00%
125.02.60102502.2553.0708 - CHC-Regional Shares/Strong Workforce Computer Support	0.00	43,619.00	43,619.00	100.00%
125.02.60102502.2553.1899 - CHC-Regional Shares/Strong Workforce Military Services	0.00	136,900.34	136,900.34	100.00%
125.02.60102502.2553.6470 - CHC-Regional Shares/Strong Workforce Job Dev/Placement Svc	0.00	36,352.20	36,352.20	100.00%
125.02.60102502.2554.0506 - CHC-Regional Shares/Strong Workforce Business Mgmt	0.00	59,821.84	59,821.84	100.00%
125.02.60102502.2554.0514 - CHC-Regional Shares/Strong Workforce Office Technology	0.00	16,517.00	16,517.00	100.00%
125.02.60102502.2554.0516 - CHC-Regional Shares/Strong Workforce Labor/Industrial Relations	0.00	51,188.00	51,188.00	100.00%
125.02.60102502.2554.0799 - CHC-Regional Shares/Strong Workforce Information Tech	0.00	62,200.00	62,200.00	100.00%
125.02.60102502.2554.0801 - CHC-Regional Shares/Strong Workforce Education	0.00	4,500.00	4,500.00	100.00%
125.02.60102502.2554.1201 - CHC-Regional Shares/Strong Workforce Health Occupations	0.00	9,300.00	9,300.00	100.00%
125.02.60102502.2554.6470 - CHC-Regional Shares/Strong Workforce Job Development	0.00	111,648.00	111,648.00	100.00%
125.02.60102502.2554.6770 - CHC-Regional Shares/Strong Workforce Logistical Services	0.00	26,881.26	26,881.26	100.00%
125.02.60102502.2555.0506 - CHC-Regional Shares/Strong Workforce-Business Management	0.00	53,892.75	53,892.75	100.00%
125.02.60102502.2555.6470 - CHC-Regional Shares/Strong Workforce-Workforce Readiness Job Development/Pla	0.00	0.00	0.00	0.00%
125.02.60102502.3305.6820 - CHC-Community Services	50,000.00	0.00	(50,000.00)	-100.00%
125.02.60102502.3312.1210 - CHC-Respiratory Care Test Fee	3,800.00	3,800.00	0.00	0.00%
125.02.61900102.3316.6191 - CHC-Recreation Fee	65,000.00	68,000.00	3,000.00	4.62%
125.02.61900102.3340.6191 - CHC-Civic Center Act-Aquatics Center	185,100.00	186,000.00	900.00	0.49%
125.02.61900802.3172.6199 - CHC-San Manuel	180,000.00	83,500.00	(96,500.00)	-53.61%

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT  
  
**Budget Forecast by Department - Restricted General Fund**

Budget Year 2020-2021

Program	2020Budget	2021Budget	Change	% Change
125.02.61900802.3195.6199 - CHC-ISEEK	0.00	13,982.50	13,982.50	100.00%
125.02.63900302.2286.6390 - CHC-Student Equity & Achievement	2,234,990.00	2,169,302.00	(65,688.00)	-2.94%
125.02.64500302.2284.6450 - CHC-California College Promise	0.00	599,462.00	599,462.00	100.00%
125.02.64500302.3521.6450 - CHC-SBCCD College Promise	1,176,240.55	1,291,148.00	114,907.45	9.77%
125.02.64500502.1265.6499 - CHC-Transitional Assistance - Misc Stu Svcs	39,493.00	39,494.00	1.00	0.00%
125.02.64500502.2200.6430 - CHC-EOPS-CARE Program	110,284.00	110,284.00	0.00	0.00%
125.02.64500502.2201.6430 - CHC-EOPS	638,294.00	638,294.00	0.00	0.00%
125.02.64500502.2202.6420 - CHC-Disabled Student Programs - DSPS	484,160.00	484,610.00	450.00	0.09%
125.02.64500502.2266.6499 - CHC-Calworks-Student Body Center Fee Student Activities/ Miscellaneous Student S	207,226.00	209,322.00	2,096.00	1.01%
125.02.64500502.3315.6499 - CHC-Assessment Center Revenue	18,250.00	10,000.00	(8,250.00)	-45.21%
125.02.64500602.1160.6199 - CHC-Federal College Work Study - Administrative-Federal College Work Study Admi	140,000.00	139,997.00	(3.00)	0.00%
125.02.64500602.1176.6450 - CHC-Veterans Education	1,500.00	1,500.00	0.00	0.00%
125.02.64500602.2187.6480 - CHC-Veterans Resource Center	0.00	17,699.00	17,699.00	100.00%
125.02.64500602.2188.6460 - CHC-Financial Aid Technology	32,817.00	33,163.00	346.00	1.05%
125.02.64500602.2309.6440 - CHC-Mental Health Support	27,584.40	0.00	(27,584.40)	-100.00%
125.02.64500602.3310.6440 - CHC-Student Health Fees	280,000.00	242,000.00	(38,000.00)	-13.57%
125.02.64500602.3337.6440 - CHC-Family Pact Contract	11,000.00	8,700.00	(2,300.00)	-20.91%
125.02.64600102.2161.6460 - CHC-SFAA-BFAP Adm Allowance	51,562.00	53,367.00	1,805.00	3.50%
125.02.65900102.3241.6199 - CHC-Medical Clearance	8,400.00	7,000.00	(1,400.00)	-16.67%
125.02.65900102.3311.0000 - CHC-Accident Fee	20,000.00	20,000.00	0.00	0.00%
125.02.65900102.3520.0000 - CHC-Program Review	3,029,000.00	343,191.00	(2,685,809.00)	-88.67%
125.02.65900302.3304.6952 - CHC-Parking-Parking Lot Improvements	195,000.00	154,046.00	(40,954.00)	-21.00%
125.02.67700802.1524.6199 - CHC-CARES Act	0.00	632,197.02	632,197.02	100.00%
125.02.67900202.3145.6799 - CHC-Copy Revenue	14,500.00	7,000.00	(7,500.00)	-51.72%
125.02.67901002.3189.6799 - CHC-AVID	30,970.00	26,458.99	(4,511.01)	-14.57%
125.02.69100102.3519.0000 - CHC-Bookstore	150,351.00	155,501.55	5,150.55	3.43%
125.02.69600302.3314.6999 - CHC-Student Transportation Fee	120,000.00	120,000.00	0.00	0.00%
125.03.60102903.2457.0000 - DIST-Perkins Title I	34,412.00	32,677.00	(1,735.00)	-5.04%
125.03.61500103.2231.0000 - DIST-Block Grant-Technology Service Academic Information Systems & Technology	188,347.00	0.00	(188,347.00)	-100.00%
125.03.61500703.2261.0000 - DIST-ATPC-Technology Service Academic Information Systems & Technology	1,700,000.00	1,700,000.00	0.00	0.00%
125.03.61910803.3511.0000 - DIST-Fee For Service	400,000.00	400,000.00	0.00	0.00%
125.03.67100103.3515.0000 - DIST-Educational Orientation Program	0.00	6,700.00	6,700.00	100.00%



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT  
  
**Budget Forecast by Department - Restricted General Fund**

Budget Year 2020-2021

Program	2020Budget	2021Budget	Change	% Change
125.03.67200203.1524.0000 - DIST-CARES Act	0.00	996,860.41	996,860.41	100.00%
125.03.67200203.2231.0000 - DIST-Block Grant-Controller	0.00	0.00	0.00	0.00%
125.03.67200203.2284.6720 - DIST-California College Promise	0.00	643,529.26	643,529.26	100.00%
125.03.67300103.2522.0000 - DIST-Classified Professional Development	80,279.00	80,279.00	0.00	0.00%
125.03.67300103.3518.0000 - Schools First Donation/HR	5,000.00	5,000.00	0.00	0.00%
125.03.67600203.2302.0000 - DIST-Equal Employment Opportunity	50,000.00	45,000.00	(5,000.00)	-10.00%
125.03.67800103.3405.0000 - DIST-Institutional Effectiveness Partnership Initiative	0.00	200,000.00	200,000.00	100.00%
125.03.68200103.3305.0000 - DIST-Community Services-01	0.00	10,000.00	10,000.00	100.00%
125.03.68400203.1267.0000 - DIST-TANF Work Study-Professional Development Center	0.00	500,000.00	500,000.00	100.00%
125.03.68400203.2285.0000 - DIST-Economic Development for Distressed Areas	250,000.00	124,721.46	(125,278.54)	-50.11%
125.03.68400203.2402.0000 - DIST-SWP IE Cyberhub Centers-Round 3	41,400.00	19,048.55	(22,351.45)	-53.99%
125.03.68400203.2407.0000 - DIST-SWP BIW Curriculum Alignment	25,790.00	7,790.00	(18,000.00)	-69.79%
125.03.68400203.2429.0000 - DIST-Regional Shares/Strong Workforce	197,000.00	22,794.14	(174,205.86)	-88.43%
125.03.68400203.2495.0000 - DIST-SWP/Cloudbased Netlab-Round 3	384,055.44	239,330.78	(144,724.66)	-37.68%
125.03.68400203.2496.0000 - DIST-SWP Employability/Soft Skills to Create Pathways	72,136.00	0.00	(72,136.00)	-100.00%
125.03.68400203.2499.0000 - Prison to Employment Initiative P2E	0.00	323,023.20	323,023.20	100.00%
125.03.68400203.2500.0000 - DIST-ETP #8	0.00	749,005.00	749,005.00	100.00%
125.03.68400203.3408.0000 - DIST-CalCIMA Employment Bridge Programs	15,000.00	1,121.06	(13,878.94)	-92.53%
125.03.68400203.3410.0000 - DIST-County of San Bernardino - Probation	0.00	239,282.97	239,282.97	100.00%
125.03.68400203.3514.0000 - DIST-Indirect Charges	347,310.83	306,948.25	(40,362.58)	-11.62%
125.03.68400603.2485.0000 - DIST-ICT/Digital Media-ICT/Digital Media	200,000.00	200,000.00	0.00	0.00%
125.03.68400703.3453.0000 - DIST-Metro Water/ATTC-Metro Water/ATTC	16,950.00	1,077.22	(15,872.78)	-93.64%
125.03.68401703.1439.0000 - DIST-Cal Mfg Tech Consulting	480,000.00	93,672.01	(386,327.99)	-80.48%
125.03.68402003.3424.0000 - DIST-PDC Local Contracts	148,851.00	10,000.00	(138,851.00)	-93.28%
125.03.68402103.2488.0000 - DIST-Caltrans-Caltrans/Parolee Work Crew 7/16	3,091,872.00	0.00	(3,091,872.00)	-100.00%
125.03.71000303.3517.0000 - DIST-SolaTube Project/DO/SCE	8,118.00	8,118.00	0.00	0.00%
125.15.60100401.3162.6820 - SBVC-Media Academy Contracts	2,681.51	2,681.51	0.00	0.00%
125.15.60100401.3182.1004 - SBVC-Music Department Donations	1,986.00	1,986.00	0.00	0.00%
125.15.60101101.2276.6199 - SBVC-Prop 39 Region F Colleges	428.37	428.37	0.00	0.00%
125.15.60101101.2490.6010 - SBVC-CTE Data Unlocked Initiative-01	35,128.35	33,524.67	(1,603.68)	-4.57%
125.15.60101101.3169.0956 - SBVC-Welding Certification Test Revenue	0.00	0.00	0.00	0.00%
125.15.60101101.3175.6940 - SBVC-Sun Room Catering	3,719.13	0.00	(3,719.13)	-100.00%

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT  
  
**Budget Forecast by Department - Restricted General Fund**

*Budget Year 2020-2021*

<b>Program</b>	<b>2020Budget</b>	<b>2021Budget</b>	<b>Change</b>	<b>% Change</b>
125.15.60101101.3181.1307 - SBVC-Restaurant Management-Restaurant Management Program	181,909.81	205,539.47	23,629.66	12.99%
125.15.60101201.2184.2201 - SBVC-AB798 Textbook Affordability Program-Social Science General	25,925.00	25,434.83	(490.17)	-1.89%
125.15.60101501.2228.6010 - SBVC-Basic Skills - Academic Administration	335,504.51	466,029.00	130,524.49	38.90%
125.15.60101501.2403.6010 - SBVC-Guided Pathways-Office of Instruction	729,962.00	957,116.53	227,154.53	31.12%
125.15.60103101.2147.6010 - SBVC-AB104 Adult Ed Block Grant	1,085,506.51	900,000.00	(185,506.51)	-17.09%
125.15.61900701.1153.1901 - SBVC-Success in STEM at HSI	259,412.51	208,280.51	(51,132.00)	-19.71%
125.15.61900701.2166.6199 - SBVC-Zero Textbook Cost Degree	2,000.00	1,838.90	(161.10)	-8.06%
125.15.61900701.2498.6199 - SBVC-Veterans Resource Center Grant	198,675.00	198,675.00	0.00	0.00%
125.15.61900701.2502.6750 - SBVC-Staff Development	42.40	42.40	0.00	0.00%
125.15.61900701.3152.0614 - SBVC-Digital Media Disciplines Grant-Radio/Television Instruction	73,881.69	37,208.00	(36,673.69)	-49.64%
125.15.62000101.1176.6600 - SBVC-Veterans Education-01	4,804.49	7,044.90	2,240.41	46.63%
125.15.62000101.2187.6480 - SBVC-Veterans Resource Center	121,748.88	152,536.19	30,787.31	25.29%
125.15.63900101.1150.6499 - SBVC-Title IV-Trio	52,264.23	4,722.69	(47,541.54)	-90.96%
125.15.63900101.2185.6460 - SBVC-Dreamer Students	24,065.00	24,065.00	0.00	0.00%
125.15.63900101.2214.6390 - SBVC-Student Equity-Student Equity	626,743.43	866,186.43	239,443.00	38.20%
125.15.64400101.3310.6440 - SBVC-Student Health Fees	156,030.88	137,211.68	(18,819.20)	-12.06%
125.15.64400101.3337.6440 - SBVC-Family Pact Contract	59,419.42	75,851.34	16,431.92	27.65%
125.15.64500101.2232.6320 - SBVC-Matriculation-Matriculation	897,370.68	1,351,764.25	454,393.57	50.64%
125.15.64500201.2165.6450 - SBVC-Hunger Free Campus Support	100,656.02	138,583.74	37,927.72	37.68%
125.15.64600101.2188.6460 - SBVC-Financial Aid Technology	0.00	90,074.70	90,074.70	100.00%
125.15.65900101.3277.6770 - SBVC-Rialto USD-General Supplies & Services	55,607.99	0.00	(55,607.99)	-100.00%
125.15.65900101.3279.6770 - SBVC-SBCUSD Contract Ed/MCHS-General Supplies & Services	13,835.43	0.00	(13,835.43)	-100.00%
125.15.65900101.3280.6770 - SBVC-Rialto USD Contract Education-General Supplies & Services	6,042.56	0.00	(6,042.56)	-100.00%
125.15.65900101.3304.6950 - SBVC-Parking	163,210.84	292,800.01	129,589.17	79.40%
125.15.65900101.3314.6999 - SBVC-Student Transportation Fee	41,012.00	10,653.00	(30,359.00)	-74.02%
125.15.65900101.3340.6530 - SBVC-Civic Center Act-Custodial	80,274.14	25,100.46	(55,173.68)	-68.73%
125.15.66000301.2404.6600 - SBVC-Campus Safety & Sexual Assault	21,773.00	21,773.00	0.00	0.00%
125.25.07021002.3516.0702 - CHC-Multi-Media	526,699.19	526,699.19	0.00	0.00%
125.25.60101502.2403.6010 - CHC-Guided Pathways	238,844.45	292,994.92	54,150.47	22.67%
125.25.60101502.3190.6010 - CHC-AACU	0.00	30,000.00	30,000.00	100.00%
125.25.60101502.3269.1701 - CHC-Contract Education	91,276.01	239,328.05	148,052.04	162.20%
125.25.60101502.3340.6830 - CHC-Civic Center Act	29,792.74	58,658.28	28,865.54	96.89%

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT  
  
**Budget Forecast by Department - Restricted General Fund**

Budget Year 2020-2021

Program	2020Budget	2021Budget	Change	% Change
125.25.60101502.3405.6600 - CHC-Institutional Effectiveness Partnership Initiative	148,203.14	36,959.78	(111,243.36)	-75.06%
125.25.60102502.2490.6010 - CHC-CTE Data Unlocked Initiative	12,346.15	12,346.15	0.00	0.00%
125.25.60102502.2543.6770 - CHC-Strong Workforce Administrative Services & Logistical Services	498,250.43	0.00	(498,250.43)	-100.00%
125.25.60102502.3305.6820 - CHC-Community Services	11,492.21	11,492.21	0.00	0.00%
125.25.60102502.3312.1210 - CHC-Respiratory Care Test Fee	320.00	2,262.30	1,942.30	606.97%
125.25.61900102.3316.6191 - CHC-Recreation Fee	22,505.51	37,262.59	14,757.08	65.57%
125.25.61900102.3340.6191 - CHC-Aquatics Center	76,373.74	86,032.68	9,658.94	12.65%
125.25.61900602.2502.6750 - CHC-Staff Development	205.73	205.73	0.00	0.00%
125.25.62000102.1176.6450 - CHC-Veterans Education	1,220.10	1,611.79	391.69	32.10%
125.25.63900502.2286.6600 - CHC-Student Equity & Achievement-Instruction	0.00	461,369.77	461,369.77	100.00%
125.25.64300102.2165.6450 - CHC-Hunger Free Campus Support	34,384.34	33,749.33	(635.01)	-1.85%
125.25.64500502.2202.6420 - CHC-Disabled Students Program - DSPS	0.00	59,129.58	59,129.58	100.00%
125.25.64500502.3264.6499 - CHC-Educational Planning Initiative	70,097.27	70,097.00	(0.27)	0.00%
125.25.64500502.3315.6499 - CHC-Assessment Center Revenue	31,821.96	37,157.99	5,336.03	16.77%
125.25.64500602.2187.6480 - CHC-Veteran's Resource Center	10,963.34	64,125.26	53,161.92	484.91%
125.25.64500602.2188.6460 - CHC-Financial Aid Technology	0.00	127,920.25	127,920.25	100.00%
125.25.64500602.2498.6480 - CHC-Veterans Resource Center Grant	78,144.17	41,773.30	(36,370.87)	-46.54%
125.25.64500602.3186.6440 - CHC-Truth Initiative Tobacco Free Campus	5,634.17	5,000.00	(634.17)	-11.26%
125.25.64500602.3310.6440 - CHC-Student Health Fees	82,000.79	88,688.12	6,687.33	8.16%
125.25.64500602.3337.6440 - CHC-Family Pact Contract	37,840.96	41,518.96	3,678.00	9.72%
125.25.64600102.2185.6460 - CHC-Dreamer Students	13,525.00	13,525.00	0.00	0.00%
125.25.65900102.2404.6600 - CHC-Campus Safety & Sexual Assault	14,776.00	14,776.00	0.00	0.00%
125.25.65900102.3241.6199 - CHC-Medical Clearance	1,590.24	0.00	(1,590.24)	-100.00%
125.25.65900302.3304.6599 - CHC-Parking	0.00	47,425.82	47,425.82	100.00%
125.25.67900202.2216.6780 - CHC-Telecommunications Technology	4,139.90	4,139.90	0.00	0.00%
125.25.67900202.3145.6799 - CHC-Copy Revenue	18,456.24	29,673.63	11,217.39	60.78%
125.31.60103101.2147.6010 - SBVC-AB104 Adult Ed Block Grant	292,405.31	421,284.63	128,879.32	44.08%
125.31.64600101.2161.6460 - SBVC-SFAA-BFAP Adm Allowance	362,205.00	363,136.00	931.00	0.26%
125.32.64500602.2161.6460 - CHC-SFAA-BFAP Adm Allowance	172,584.00	182,295.00	9,711.00	5.63%
125.35.61500103.2231.0000 - DIST-Block Grant-Technology Service Academic Information Systems & Technology	0.00	22,526.23	22,526.23	100.00%
125.35.61500203.2236.0000 - DIST-3C Media Solutions	3,572.48	5,775.48	2,203.00	61.67%
125.35.61500703.2261.0000 - DIST-ATPC-02	0.00	120,000.00	120,000.00	100.00%

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT  
  
**Budget Forecast by Department - Restricted General Fund**

Budget Year 2020-2021

Program	2020Budget	2021Budget	Change	% Change
125.35.67200203.2230.0000 - DIST-Instructional Equipment	96,005.49	96,005.49	0.00	0.00%
125.35.67600203.2302.0000 - DIST-Equal Employment Opportunity	71,777.49	70,040.74	(1,736.75)	-2.42%
125.35.67800203.2216.0000 - DIST-Telecommunications Technology	1,501.27	1,501.27	0.00	0.00%
125.35.68200103.3305.0000 - DIST-Community Services-02	0.00	9,285.41	9,285.41	100.00%
125.35.68400203.1267.0000 - DIST-TANF Work Study-Professional Development Center	1,902,349.45	0.00	(1,902,349.45)	-100.00%
125.35.68400203.2285.0000 - DIST-Economic Development for Distressed Areas	0.00	106,656.79	106,656.79	100.00%
125.35.68400203.2402.0000 - DIST-SWP IE Cyberhub Centers-Round 4	95,900.00	83,072.86	(12,827.14)	-13.38%
125.35.68400203.2418.0000 - DIST-Riverside County Regional Training	181.31	181.31	0.00	0.00%
125.35.68400203.2495.0000 - DIST-SWP/Cloudbased Netlab-Round 2	173,723.33	0.00	(173,723.33)	-100.00%
125.35.68400203.2496.0000 - DIST-SWP Employability/Soft Skills to Create Pathways	25,666.08	17,917.98	(7,748.10)	-30.19%
125.35.68400203.3401.0000 - DIST-Annenberg Foundation	0.00	770.19	770.19	100.00%
125.35.68400603.2485.0000 - DIST-ICT/Digital Media-01	64,628.12	78,445.67	13,817.55	21.38%
125.35.68401703.1439.0000 - DIST-Cal Mfg Tech Consulting	480,000.00	184,610.78	(295,389.22)	-61.54%
125.35.68402003.3424.0000 - DIST-PDC Local Contracts	0.00	7,118.85	7,118.85	100.00%
125.35.68402103.2488.0000 - DIST-Caltrans-Caltrans/Parolee Work Crew 7/16	0.00	1,852,065.01	1,852,065.01	100.00%
	<b>65,530,289.51</b>	<b>64,657,220.44</b>	<b>(873,069.07)</b>	<b>-1.33%</b>

**Expenditures**

125.01.07021001.3516.0702 - SBVC-Multi-Media	1,128,678.36	88,169.95	(1,040,508.42)	-92.19%
125.01.12301001.2193.0000 - SBVC-Certified Nurse Assistant Program	117,500.00	117,500.00	0.00	0.00%
125.01.60100401.2235.1002 - SBVC-Lottery Restricted-Art Department	4,665.00	4,665.00	0.00	0.00%
125.01.60100401.2235.1004 - SBVC-Lottery Restricted-Music Department	3,150.00	3,150.00	0.00	0.00%
125.01.60100401.2235.1007 - SBVC-Lottery Restricted-Drama Department	1,137.00	0.00	(1,137.00)	-100.00%
125.01.60100401.3163.6820 - SBVC-Media Academy Contracts	1,955.00	1,955.00	0.00	0.00%
125.01.60100401.3340.6770 - SBVC-Civic Center Act-Auditorium	3,000.00	3,000.00	0.00	0.00%
125.01.60100501.2235.0514 - SBVC-Lottery Restricted-Computer Info Tech	385.00	385.00	0.00	0.00%
125.01.60100801.2235.0401 - SBVC-Lottery Restricted-Biology General	27,806.00	27,806.00	0.00	0.00%
125.01.60100801.2235.0403 - SBVC-Lottery Restricted-Microbiology Microbiology	37,866.00	40,866.00	3,000.00	7.92%
125.01.60100801.2235.0410 - SBVC-Lottery Restricted-Anatomy & Physiology Department Anatomy and Physiology	37,490.00	37,490.00	0.00	0.00%
125.01.60100801.2235.1230 - SBVC-Lottery Restricted-Registered Nursing Program	11,139.00	11,139.00	0.00	0.00%
125.01.60100801.2235.1902 - SBVC-Lottery Restricted-Physics Department	2,554.00	2,554.00	0.00	0.00%
125.01.60100801.2235.1905 - SBVC-Lottery Restricted-Chemistry Department	39,871.00	35,466.00	(4,405.00)	-11.05%
125.01.60100801.2235.2206 - SBVC-Lottery Restricted-Geography Department	1,000.00	1,000.00	0.00	0.00%

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT  
  
**Budget Forecast by Department - Restricted General Fund**

Budget Year 2020-2021

Program	2020Budget	2021Budget	Change	% Change
125.01.60100801.3509.1911 - SBVC-Planetarium Income	3,600.00	3,600.00	0.00	0.00%
125.01.60101101.2235.0901 - SBVC-Lottery Restricted-Technical Training Division Engineering	250.00	250.00	0.00	0.00%
125.01.60101101.2235.0934 - SBVC-Lottery Restricted-Electronics Department	3,990.00	3,990.00	0.00	0.00%
125.01.60101101.2235.0945 - SBVC-Lottery Restricted-Refrigeration	4,860.00	4,860.00	0.00	0.00%
125.01.60101101.2235.0947 - SBVC-Lottery Restricted-Diesel Department	7,000.00	7,000.00	0.00	0.00%
125.01.60101101.2235.0948 - SBVC-Lottery Restricted-Automotive Department	5,200.00	5,200.00	0.00	0.00%
125.01.60101101.2235.0949 - SBVC-Lottery Restricted-Automotive Collision Repair Department	3,000.00	3,000.00	0.00	0.00%
125.01.60101101.2235.0950 - SBVC-Lottery Restricted-Aeronautics Department Main	14,200.00	4,200.00	(10,000.00)	-70.42%
125.01.60101101.2235.0956 - SBVC-Lottery Restricted-Machine Shop Department	2,625.00	2,625.00	0.00	0.00%
125.01.60101101.2235.0999 - SBVC-Lottery Restricted-Welding Certification Test Revenue	60,866.00	35,866.00	(25,000.00)	-41.07%
125.01.60101101.2235.1307 - SBVC-Lottery Restricted-Restaurant Management Program	53,000.00	53,000.00	0.00	0.00%
125.01.60101101.2406.6199 - SBVC-SWP-Positive Incentive Funding	225,529.00	203,893.13	(21,635.87)	-9.59%
125.01.60101101.2411.6010 - SBVC-SWP-ArcGIS and Regional Data Analysis and Alignment	0.00	16,900.00	16,900.00	100.00%
125.01.60101101.2412.0999 - SBVC-SWP-Regional Career Management System	0.00	16,767.00	16,767.00	100.00%
125.01.60101101.2457.0604 - SBVC-Perkins Title I-Radio/Television Instruction	9,526.00	17,450.00	7,924.00	83.18%
125.01.60101101.2457.0934 - SBVC-Perkins Title I-Electronics Department	21,650.00	27,333.00	5,683.00	26.25%
125.01.60101101.2457.0946 - SBVC-Perkins Title I-Refrigeration	21,650.00	0.00	(21,650.00)	-100.00%
125.01.60101101.2457.0947 - SBVC-Perkins Title I-Diesel Department	49,362.00	40,000.00	(9,362.00)	-18.97%
125.01.60101101.2457.0948 - SBVC-Perkins Title I-Automotive Department	39,744.00	32,250.00	(7,494.00)	-18.86%
125.01.60101101.2457.0949 - SBVC-Perkins Title I-Automotive Collision Repair	38,970.00	38,700.00	(270.00)	-0.69%
125.01.60101101.2457.0950 - SBVC-Perkins Title I-Aeronautics Department Main	33,774.00	34,000.00	226.00	0.67%
125.01.60101101.2457.0956 - SBVC-Perkins Title I-Machine Shop Department	12,990.00	20,000.00	7,010.00	53.96%
125.01.60101101.2457.0958 - SBVC-Perkins Title I-Water Supply Technology	15,588.00	9,000.00	(6,588.00)	-42.26%
125.01.60101101.2457.0999 - SBVC-Perkins Title I-Welding Other Engineering and Related Industrial Technologies	34,640.00	65,000.00	30,360.00	87.64%
125.01.60101101.2457.1221 - SBVC-Perkins Title I-Pharmacy Technology	21,650.00	8,600.00	(13,050.00)	-60.28%
125.01.60101101.2457.1230 - SBVC-Perkins Title I-Registered Nursing Program	43,300.00	50,000.00	6,700.00	15.47%
125.01.60101101.2457.1239 - SBVC-Perkins Title I-Psychiatric Tech	15,588.00	18,000.00	2,412.00	15.47%
125.01.60101101.2457.2104 - SBVC-Perkins Title I-Human Services Department	0.00	18,000.00	18,000.00	100.00%
125.01.60101101.2457.2105 - SBVC-Perkins Title I-Adminstration of Justice	22,516.00	60,000.00	37,484.00	166.48%
125.01.60101101.2457.2206 - SBVC-Perkins Title I-Geography Department	8,752.00	0.00	(8,752.00)	-100.00%
125.01.60101101.2457.6199 - SBVC-Perkins Title I-Other Instructional Support Sv	9,934.00	0.00	(9,934.00)	-100.00%
125.01.60101101.2543.0934 - SBVC-Strong Workforce-Electronics	77,561.00	0.00	(77,561.00)	-100.00%

# Budget Forecast by Department - Restricted General Fund

Budget Year 2020-2021

Program	2020Budget	2021Budget	Change	% Change
125.01.60101101.2543.0946 - SBVC-Strong Workforce-Refrigeration	60,000.00	0.00	(60,000.00)	-100.00%
125.01.60101101.2543.0947 - SBVC-Strong Workforce-Diesel Technology	0.00	15,939.00	15,939.00	100.00%
125.01.60101101.2543.0956 - SBVC-Strong Workforce-Machine Shop Dept	0.00	28,000.00	28,000.00	100.00%
125.01.60101101.2543.0999 - SBVC-Strong Workforce-Welding	58,481.35	0.00	(58,481.35)	-100.00%
125.01.60101101.2543.1030 - SBVC-Strong Workforce-Art Department	7,000.00	0.00	(7,000.00)	-100.00%
125.01.60101101.2543.1217 - SBVC-Strong Workforce-Surgical Technician	0.00	140,518.00	140,518.00	100.00%
125.01.60101101.2543.1221 - SBVC-Strong Workforce-Pharmacy Technology	122,500.00	57,898.00	(64,602.00)	-52.74%
125.01.60101101.2543.1230 - SBVC-Strong Workforce-Registered Nursing Program	45,000.00	0.00	(45,000.00)	-100.00%
125.01.60101101.2543.1239 - SBVC-Strong Workforce-Psychiatric Technician	0.00	0.00	0.00	0.00%
125.01.60101101.2543.1306 - SBVC-Strong Workforce-Nutrituion, Foods	10,000.00	0.00	(10,000.00)	-100.00%
125.01.60101101.2543.1307 - SBVC-Strong Workforce-Restaurant Management	10,000.00	0.00	(10,000.00)	-100.00%
125.01.60101101.2543.2104 - SBVC-Strong Workforce-Human Services Department	48,800.00	0.00	(48,800.00)	-100.00%
125.01.60101101.2543.6120 - SBVC-Strong Workforce-Library Technology Certificate	13,400.00	8,036.00	(5,364.00)	-40.03%
125.01.60101101.2543.6199 - SBVC-Strong Workforce-Technical Training Other Instructional Support	202,924.38	67,429.67	(135,494.71)	-66.77%
125.01.60101101.2544.0604 - SBVC-Strong Workforce-Radio And Television	0.00	32,954.00	32,954.00	100.00%
125.01.60101101.2544.0799 - SBVC-Strong Workforce-Other Information Technology	0.00	10,600.00	10,600.00	100.00%
125.01.60101101.2544.0934 - SBVC-Strong Workforce-Electronics Department	0.00	0.00	0.00	0.00%
125.01.60101101.2544.0947 - SBVC-Strong Workforce-Diesel Technology	3,000.00	0.00	(3,000.00)	-100.00%
125.01.60101101.2544.0950 - SBVC-Strong Workforce-Aeronautical and Aviaiton Technolgy	0.00	11,758.00	11,758.00	100.00%
125.01.60101101.2544.0956 - SBVC-Strong Workforce-Manufacturing and Industrial Technology	28,000.00	150,000.00	122,000.00	435.71%
125.01.60101101.2544.0958 - SBVC-Strong Workforce-Water and Wastewater Technology	0.00	15,000.00	15,000.00	100.00%
125.01.60101101.2544.0999 - SBVC-Strong Workforce-Other Engineering And Related Industrial Technology	0.00	171,702.00	171,702.00	100.00%
125.01.60101101.2544.1030 - SBVC-Strong Workforce-Art Department	0.00	19,087.00	19,087.00	100.00%
125.01.60101101.2544.1217 - SBVC-Strong Workforce-Surgical Technician	161,000.00	0.00	(161,000.00)	-100.00%
125.01.60101101.2544.1221 - SBVC-Strong Workforce-Pharmacy Technology	107,219.00	111,289.00	4,070.00	3.80%
125.01.60101101.2544.1230 - SBVC-Strong Workforce-Registered Nursing Program	25,000.00	0.00	(25,000.00)	-100.00%
125.01.60101101.2544.1239 - SBVC-Strong Workforce-Psychiatric Technician	101,207.91	78,102.00	(23,105.91)	-22.83%
125.01.60101101.2544.1306 - SBVC-Strong Workforce-Nutrition, Food and Culinary Arts	210,807.01	214,694.51	3,887.49	1.84%
125.01.60101101.2544.1307 - SBVC-Strong Workforce-Restaurant Management Program	241,624.49	214,244.36	(27,380.13)	-11.33%
125.01.60101101.2544.2104 - SBVC-Strong Workforce-Human Services	0.00	60,777.00	60,777.00	100.00%
125.01.60101101.2544.6120 - SBVC-Strong Workforce-Library	10,000.00	0.00	(10,000.00)	-100.00%
125.01.60101101.2544.6199 - SBVC-Strong Workforce-Technical Training Other Instuctional Support	293,660.58	139,787.54	(153,873.04)	-52.40%



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT  
  
**Budget Forecast by Department - Restricted General Fund**

Budget Year 2020-2021

Program	2020Budget	2021Budget	Change	% Change
125.01.60101101.2545.0604 - SBVC-Strong Workforce-RTVF	192,000.00	0.00	(192,000.00)	-100.00%
125.01.60101101.2545.0799 - SBVC-Strong Workforce-Geographic Information Svcs	10,600.00	0.00	(10,600.00)	-100.00%
125.01.60101101.2545.0934 - SBVC-Strong Workforce-Electronics Department	67,200.00	0.00	(67,200.00)	-100.00%
125.01.60101101.2545.0950 - SBVC-Strong Workforce-Aero	34,300.00	0.00	(34,300.00)	-100.00%
125.01.60101101.2545.0956 - SBVC-Strong Workforce-Machine Shop Dept	150,000.00	0.00	(150,000.00)	-100.00%
125.01.60101101.2545.0958 - SBVC-Strong Workforce-Water Supply Technology	10,000.00	0.00	(10,000.00)	-100.00%
125.01.60101101.2545.0999 - SBVC-Strong Workforce-Welding	143,900.00	0.00	(143,900.00)	-100.00%
125.01.60101101.2545.1030 - SBVC-Strong Workforce-Art Department	11,648.00	0.00	(11,648.00)	-100.00%
125.01.60101101.2545.1221 - SBVC-Strong Workforce-Pharmacy Technology	135,847.27	136,506.19	658.92	0.49%
125.01.60101101.2545.1230 - SBVC-Strong Workforce-Registered Nursing Program	126,643.00	0.00	(126,643.00)	-100.00%
125.01.60101101.2545.1239 - SBVC-Strong Workforce-Psychiatric Tech	79,352.00	0.00	(79,352.00)	-100.00%
125.01.60101101.2545.1306 - SBVC-Strong Workforce-Nutrition, Food and Culinary Arts	64,422.00	0.00	(64,422.00)	-100.00%
125.01.60101101.2545.1307 - SBVC-Strong Workforce-Restaurant Management Program	65,064.73	0.00	(65,064.73)	-100.00%
125.01.60101101.2545.2104 - SBVC-Strong Workforce-Human Services Department	54,500.00	0.00	(54,500.00)	-100.00%
125.01.60101101.2545.6199 - SBVC-Strong Workforce-Technical Training Other Instructional Support	177,936.00	0.00	(177,936.00)	-100.00%
125.01.60101101.2553.0514 - SBVC-Regional Shares/Strong Workforce-Computer Info Tech	114,975.36	14,000.00	(100,975.36)	-87.82%
125.01.60101101.2553.0799 - SBVC-Regional Shares/Strong Workforce-Other Information Technology	0.00	43,619.00	43,619.00	100.00%
125.01.60101101.2553.0901 - SBVC-Regional Shares/Strong Workforce-Technical Training Division Engineering	14,641.00	14,174.00	(467.00)	-3.19%
125.01.60101101.2553.0934 - SBVC-Regional Shares/Strong Workforce-Electronics Department	0.00	107,176.00	107,176.00	100.00%
125.01.60101101.2553.0948 - SBVC-Regional Shares/Strong Workforce-Automotive Department	12,971.00	0.00	(12,971.00)	-100.00%
125.01.60101101.2553.0956 - SBVC-Regional Shares/Strong Workforce-Machine Shop Department	61,000.00	46,061.00	(14,939.00)	-24.49%
125.01.60101101.2553.0957 - SBVC-Regional Shares/Strong Workforce-Construction Inspection	101,237.42	66,520.00	(34,717.43)	-34.29%
125.01.60101101.2553.0999 - SBVC-Regional Shares/Strong Workforce-Other Engineering and Related Industrial	0.00	4,516.00	4,516.00	100.00%
125.01.60101101.2553.1230 - SBVC-Regional Shares/Strong Workforce-Registered Nursing Program	10,000.00	30,362.00	20,362.00	203.62%
125.01.60101101.2553.1299 - SBVC-Regional Shares/Strong Workforce-Enrollment Growth/Other Health Occupatic	10,500.00	0.00	(10,500.00)	-100.00%
125.01.60101101.2553.6010 - SBVC-Regional Shares/Strong Workforce-Technical Training Division Academic Adm	63,962.00	2,951.00	(61,011.00)	-95.39%
125.01.60101101.2553.6199 - SBVC-Regional Shares/Strong Workforce-Technical Training Other Instructional Supp	279,612.44	213,960.04	(65,652.40)	-23.48%
125.01.60101101.2553.6480 - SBVC-Regional Shares/Strong Workforce-Veteran Services	0.00	108,542.00	108,542.00	100.00%
125.01.60101101.2554.0514 - SBVC-Regional Shares/Strong Workforce-Computer Info Tech	14,000.00	54,472.00	40,472.00	289.09%
125.01.60101101.2554.0799 - SBVC-Regional Shares/Strong Workforce-Other Information Technology	43,619.00	2,620.00	(40,999.00)	-93.99%
125.01.60101101.2554.0901 - SBVC-Regional Shares/Strong Workforce-Engineering, General	14,641.00	0.00	(14,641.00)	-100.00%
125.01.60101101.2554.0934 - SBVC-Regional Shares/Strong Workforce-Electronics Department	165,090.00	121,031.70	(44,058.30)	-26.69%

# Budget Forecast by Department - Restricted General Fund

Budget Year 2020-2021

Program	2020Budget	2021Budget	Change	% Change
125.01.60101101.2554.0948 - SBVC-Regional Shares/Strong Workforce-Automotive Departments	0.00	42,518.00	42,518.00	100.00%
125.01.60101101.2554.0956 - SBVC-Regional Shares/Strong Workforce-Machine Shop Department	55,000.00	13,180.00	(41,820.00)	-76.04%
125.01.60101101.2554.0957 - SBVC-Regional Shares/Strong Workforce-Civil and Construcion Management Techr	86,000.00	25,578.00	(60,422.00)	-70.26%
125.01.60101101.2554.0999 - SBVC-Regional Shares/Strong Workforce-Technical Training Other Engineering & R	77,538.00	149,258.00	71,720.00	92.50%
125.01.60101101.2554.1230 - SBVC-Regional Shares/Strong Workforce-Registered Nursing Program	16,000.00	14,590.00	(1,410.00)	-8.81%
125.01.60101101.2554.1299 - SBVC-Regional Shares/Strong Workforce-Enrollment Growth/Nursing Program	0.00	114,723.25	114,723.25	100.00%
125.01.60101101.2554.6010 - SBVC-Regional Shares/Strong Workforce-Technical Training Division Academic Adr	48,416.00	4,480.00	(43,936.00)	-90.75%
125.01.60101101.2554.6199 - SBVC-Regional Shares/Strong Workforce-Technical Training Other Instuctional Supp	252,324.50	64,500.00	(187,824.50)	-74.44%
125.01.60101101.2554.6480 - SBVC-Regional Shares/Strong Workforce-Veterans Education	98,862.42	43,349.54	(55,512.89)	-56.15%
125.01.60101101.2554.6750 - SBVC-Regional Shares/Strong Workforce-Staff Development	0.00	6,240.00	6,240.00	100.00%
125.01.60101101.2555.0514 - SBVC-Regional Shares/Strong Workforce-Computer Info Tech	54,472.00	0.00	(54,472.00)	-100.00%
125.01.60101101.2555.0934 - SBVC-Regional Shares/Strong Workforce-Electronics Department	106,549.66	89,500.55	(17,049.11)	-16.00%
125.01.60101101.2555.0948 - SBVC-Regional Shares/Strong Workforce-Automotive Department	64,000.00	0.00	(64,000.00)	-100.00%
125.01.60101101.2555.0956 - SBVC-Regional Shares/Strong Workforce-Machine Shop Department	14,630.00	0.00	(14,630.00)	-100.00%
125.01.60101101.2555.0999 - SBVC-Regional Shares/Strong Workforce-Technical Training Other Engineering & R	149,258.00	0.00	(149,258.00)	-100.00%
125.01.60101101.2555.1230 - SBVC-Regional Shares/Strong Workforce-Registered Nursing Program	12,090.00	0.00	(12,090.00)	-100.00%
125.01.60101101.2555.1299 - SBVC-Regional Shares/Strong Workforce-Enrollment Growth/Other Health Occupatic	85,990.00	0.00	(85,990.00)	-100.00%
125.01.60101101.2555.4930 - SBVC-Regional Shares/Strong Workforce-General Studies	25,000.00	0.00	(25,000.00)	-100.00%
125.01.60101101.2555.6110 - SBVC-Regional Shares/Strong Workforce-Learning Center	4,480.00	0.00	(4,480.00)	-100.00%
125.01.60101101.2555.6199 - SBVC-Regional Shares/Strong Workforce-Technical Training Other Instuctional Supp	64,500.45	1,617.53	(62,882.92)	-97.49%
125.01.60101101.2555.6310 - SBVC-Regional Shares/Strong Workforce-Counseling & Guidance	2,620.00	0.00	(2,620.00)	-100.00%
125.01.60101101.2555.6480 - SBVC-Regional Shares/Strong Workforce-Veterans Education	1,500.00	0.00	(1,500.00)	-100.00%
125.01.60101101.2555.6750 - SBVC-Regional Shares/Strong Workforce-Staff Development-Staff Development	6,240.00	0.00	(6,240.00)	-100.00%
125.01.60101101.2555.6840 - SBVC-Regional Shares/Strong Workforce-Economic Development	25,578.00	0.00	(25,578.00)	-100.00%
125.01.60101101.3169.0956 - SBVC-Welding Certification Test Revenue	2,460.00	2,460.00	0.00	0.00%
125.01.60101101.3174.0948 - SBVC-State Referee Program	12,000.00	12,000.00	0.00	0.00%
125.01.60101101.3175.6940 - SBVC-Sun Room Catering	25,000.00	10,000.00	(15,000.00)	-60.00%
125.01.60101101.3181.1307 - SBVC-Restaurant Management-Restaurant Management Program	50,000.00	50,000.00	0.00	0.00%
125.01.60101201.1213.1305 - SBVC-Child Development Division Consortium	500.00	500.00	0.00	0.00%
125.01.60101201.1213.7320 - SBVC-Child Development Division Consortium	17,830.00	12,000.00	(5,830.00)	-32.70%
125.01.60101201.2235.0835 - SBVC-Lottery Restricted-P E Physical Education	11,455.00	4,830.00	(6,625.00)	-57.84%
125.01.60101301.2235.6010 - SBVC-Restricted Lottery-Extened Academy Academic Administration	8,000.00	8,000.00	0.00	0.00%



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT  
  
**Budget Forecast by Department - Restricted General Fund**

Budget Year 2020-2021

Program	2020Budget	2021Budget	Change	% Change
125.01.60101501.2228.4930 - SBVC-Basic Skills-General Studies	466,029.00	466,029.00	0.00	0.00%
125.01.60101501.2285.0000 - SBVC-Economic Development for Distressed Areas	750,000.00	750,000.00	0.00	0.00%
125.01.60101501.2403.6010 - SBVC-Guided Pathways-Office of Instruction	315,523.00	415,058.00	99,535.00	31.55%
125.01.60103101.2147.6010 - SBVC-AB104 Adult Ed Block Grant	10,694,804.00	10,764,804.00	70,000.00	0.65%
125.01.60103101.2192.6010 - SBVC-California Space Grant	500.00	500.00	0.00	0.00%
125.01.61200101.2235.4900 - SBVC-Lottery Restricted-Library Learning Center	164,156.00	165,273.00	1,117.00	0.68%
125.01.61900401.1524.6199 - SBVC-CARES Act	0.00	2,666,281.00	2,666,281.00	100.00%
125.01.61900401.2199.6199 - SBVC-Advanced Transportation Logistic	0.00	188,239.00	188,239.00	100.00%
125.01.61900701.2167.6199 - SBVC-Mesa Grant	74,514.99	60,000.00	(14,514.99)	-19.48%
125.01.61900701.2180.1230 - SBVC-Enrollment Growth/Nursing Program	170,697.00	170,697.00	0.00	0.00%
125.01.61900701.2180.7320 - SBVC-Enrollment Growth/Nursing Program	1,000.00	1,000.00	0.00	0.00%
125.01.61900701.2435.6499 - SBVC-Middle College High School	100,000.00	100,000.00	0.00	0.00%
125.01.61900701.3152.0614 - SBVC-Digital Media Disciplines Grant-Radio/Television Instruction	40,475.00	22,475.00	(18,000.00)	-44.47%
125.01.61900701.3152.7320 - SBVC-Digital Media Disciplines Grant-ICT/Digital Media	6,000.00	6,000.00	0.00	0.00%
125.01.62000101.1176.6600 - SBVC-Veterans Education	2,200.00	2,200.00	0.00	0.00%
125.01.62000101.2187.6480 - SBVC-Veterans Resource Center	0.00	17,699.00	17,699.00	100.00%
125.01.63100301.3317.6310 - SBVC-Valley Bound/San Manuel	0.00	117,700.00	117,700.00	100.00%
125.01.63100801.2209.6499 - SBVC-Foster Parent Program	151,074.15	138,496.00	(12,578.15)	-8.33%
125.01.63100801.2210.4930 - SBVC-Youth Empowerment STR	20,252.00	20,624.00	372.00	1.84%
125.01.63100801.2210.7320 - SBVC-Youth Empowerment STR-02	2,248.00	1,876.00	(372.00)	-16.55%
125.01.63900101.1150.6499 - SBVC-Title IV-Trio	328,721.90	291,110.00	(37,611.90)	-11.44%
125.01.63900101.1150.7320 - SBVC-Title IV-Trio-04	10,000.00	10,000.00	0.00	0.00%
125.01.63900101.2214.6390 - SBVC-Student Equity-Student Equity	1,250,417.56	1,083,398.00	(167,019.56)	-13.36%
125.01.63900101.2214.7320 - SBVC-Student Equity-Student Aid	257,465.00	257,465.00	0.00	0.00%
125.01.64200101.2202.4930 - SBVC-Disabled Student Programs	91,255.79	91,799.71	543.92	0.60%
125.01.64200101.2202.6420 - SBVC-Disabled Student Programs	663,902.69	580,203.29	(83,699.40)	-12.61%
125.01.64300101.2200.6430 - SBVC-EOPS-CARE Program	89,237.40	76,453.00	(12,784.40)	-14.33%
125.01.64300101.2200.7320 - SBVC-EOPS-CARE Program-Student Aid	58,843.69	33,054.00	(25,789.69)	-43.83%
125.01.64300101.2201.6430 - SBVC-EOPS	744,381.01	693,739.00	(50,642.00)	-6.80%
125.01.64300101.2201.7320 - SBVC-EOPS-Student Aid	294,546.62	270,241.00	(24,305.62)	-8.25%
125.01.64400101.2309.6440 - SBVC-Mental Health Support	75,741.84	0.00	(75,741.84)	-100.00%
125.01.64400101.3310.6440 - SBVC-Student Health Fees	543,433.45	560,000.00	16,566.55	3.05%

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT  
  
**Budget Forecast by Department - Restricted General Fund**

Budget Year 2020-2021

Program	2020Budget	2021Budget	Change	% Change
125.01.64400101.3337.6440 - SBVC-Family Pact Contract	16,000.00	25,000.00	9,000.00	56.25%
125.01.64500101.2232.6310 - SBVC-Matriculation-Matriculation Counseling & Guidance	28,514.15	30,029.15	1,514.99	5.31%
125.01.64500101.2232.6320 - SBVC-Matriculation-Matriculation/Student Assessment	3,587,328.20	3,301,801.85	(285,526.35)	-7.96%
125.01.64500101.2355.6499 - SBVC-Puente Project	5,658.66	6,080.08	421.42	7.45%
125.01.64500301.2284.6450 - SBVC-California College Promise	0.00	36,450.00	36,450.00	100.00%
125.01.64500301.3521.6450 - SBVC-SBCCD College Promise - Student Services	2,223,761.19	3,668,379.00	1,444,617.80	64.96%
125.01.64600101.1160.6199 - SBVC-Federal College Work Study - Administrative	342,250.00	326,659.00	(15,591.00)	-4.56%
125.01.64600101.2161.6460 - SBVC-SFAA-BFAP Adm Allowance	187,660.91	182,769.00	(4,891.91)	-2.61%
125.01.64600101.2188.6460 - SBVC-Financial Aid Technology	41,169.00	40,852.00	(317.00)	-0.77%
125.01.64700101.1265.6470 - SBVC-Transitional Assistance-Workforce Readiness Job Development/Placement Se	22,844.53	24,025.97	1,181.44	5.17%
125.01.64700101.1265.6499 - SBVC-Transitional Assistance-Transitional Assistance Miscellaneous Student Servic	15,337.73	9,709.03	(5,628.70)	-36.70%
125.01.64700101.1265.7320 - SBVC-Transitional Assistance-Student Aid	74,873.75	75,546.00	672.25	0.90%
125.01.64700101.2212.6470 - SBVC-Workability III Grant	127,045.59	142,762.00	15,716.41	12.37%
125.01.64700101.2266.6470 - SBVC-CalWorks-Workforce Readiness Job Development/Placement Services	354,421.59	308,784.64	(45,636.94)	-12.88%
125.01.64700101.2266.6499 - SBVC-CalWorks-Workforce Readiness Misc. Student Services	362,655.26	337,979.36	(24,675.90)	-6.80%
125.01.64700101.2266.7320 - SBVC-CalWorks-CalWORKs Payments To/For Students	4,000.00	20,000.00	16,000.00	400.00%
125.01.65900101.2235.4900 - SBVC-Lottery Restricted-General Supplies & Services	0.00	70,270.00	70,270.00	100.00%
125.01.65900101.3304.6950 - SBVC-Parking	224,000.00	224,000.00	0.00	0.00%
125.01.65900101.3314.6999 - SBVC-Student Transportation Fee	240,847.00	225,000.00	(15,847.00)	-6.58%
125.01.65900101.3340.6530 - SBVC-Civic Center Act-Custodial	3,000.00	3,000.00	0.00	0.00%
125.01.65900101.3520.0000 - SBVC-FCC Proceeds	1,029,830.66	636,309.00	(393,521.66)	-38.21%
125.01.65900101.3520.1501 - SBVC-FCC Proceeds-Writing Center Tutors	65,440.00	0.00	(65,440.00)	-100.00%
125.01.65900101.3520.6199 - SBVC-FCC Proceeds-SI Across Disciplines	127,040.00	0.00	(127,040.00)	-100.00%
125.01.65900101.3521.6599 - SBVC-SBCCD College Promise - Admin Services	0.00	0.00	0.00	0.00%
125.01.66000401.2191.4903 - SBVC-Improving Online CTE Pathways	482,180.00	425,575.28	(56,604.72)	-11.74%
125.01.69100101.3519.0000 - SBVC-Bookstore	252,881.73	254,407.76	1,526.03	0.60%
125.01.69200201.2198.0000 - SBVC-Workforce Accelerator Fund 7.0	0.00	25,000.00	25,000.00	100.00%
125.01.69600101.2235.4900 - SBVC-Lottery Restricted-Mens Athletics Student & Co Curricular	15,000.00	15,000.00	0.00	0.00%
125.01.69600101.2235.6986 - SBVC-Lottery Restricted-Athletic Trainer	11,885.00	11,900.00	15.00	0.13%
125.01.69602301.2235.4900 - SBVC-Lottery Restricted-Womens Athletics	15,000.00	15,000.00	0.00	0.00%
125.01.73200001.2284.7320 - SBVC-California College Promise	0.00	600,300.00	600,300.00	100.00%
125.02.60100402.2235.1007 - CHC-Lottery Restricted-Drama Dept	10,000.00	10,000.00	0.00	0.00%

SAN BERNARDINO  COMMUNITY COLLEGE DISTRICT  
**Budget Forecast by Department - Restricted General Fund**

Budget Year 2020-2021

Program	2020Budget	2021Budget	Change	% Change
125.02.60100402.2235.4900 - CHC-Lottery Restricted	91,462.50	74,539.00	(16,923.50)	-18.50%
125.02.60100402.2235.6120 - CHC-Lottery Restricted-Library General	22,737.50	40,000.00	17,262.50	75.92%
125.02.60100402.3520.0000 - CHC-Program Review	0.00	7,000.00	7,000.00	100.00%
125.02.60101502.1524.6199 - CHC-CARES Act	0.00	95,000.00	95,000.00	100.00%
125.02.60101502.2147.6010 - SBVC-AB104 Adult Ed-CHC Portion	35,000.00	35,000.00	0.00	0.00%
125.02.60101502.2403.6010 - CHC-Guided Pathways	182,153.00	60,718.00	(121,435.00)	-66.67%
125.02.60101502.3190.6010 - CHC-AACU	30,000.00	30,000.00	0.00	0.00%
125.02.60101502.3340.6830 - CHC-Civic Center Act-Media Academy Contracts	6,000.00	6,000.00	0.00	0.00%
125.02.60101502.3520.0000 - CHC-Program Review	0.00	10,000.00	10,000.00	100.00%
125.02.60102502.1213.1305 - CHC-Child Dev Div Consortium	150.00	150.00	0.00	0.00%
125.02.60102502.1213.7320 - CHC-Child Development Division Consortium	3,600.00	3,600.00	0.00	0.00%
125.02.60102502.2235.2001 - CHC-Lottery Restricted-Psychology	1,400.00	1,400.00	0.00	0.00%
125.02.60102502.2406.6770 - CHC-SWP-Positive Incentive Funding	62,580.00	62,580.00	0.00	0.00%
125.02.60102502.2457.1210 - CHC-Perkins Title I-Respiratory Therapy Certification Program Respiratory Care/The	103,238.04	49,140.00	(54,098.04)	-52.40%
125.02.60102502.2457.1225 - CHC-Perkins Title I-Radiologic Technology	7,017.19	1,700.00	(5,317.19)	-75.77%
125.02.60102502.2457.1250 - CHC-Perkins Title I-Emergency Medicine Program Emergency Medical Services	46,975.44	6,000.00	(40,975.44)	-87.23%
125.02.60102502.2457.1305 - CHC-Perkins Title I-Early Childhood Education	819.33	2,000.00	1,180.67	144.10%
125.02.60102502.2457.2133 - CHC-Perkins Title I-Fire Science Academic Administration	0.00	23,444.00	23,444.00	100.00%
125.02.60102502.2457.6193 - CHC-Perkins Title I-Vocational Education	8,370.00	100,252.00	91,882.00	1,097.75%
125.02.60102502.2543.0701 - CHC-Strong Workforce-Computer Science Department	187,120.43	0.00	(187,120.43)	-100.00%
125.02.60102502.2543.6770 - CHC-Strong Workforce-Administrative Services Logistical Services	353,941.49	166,939.74	(187,001.76)	-52.83%
125.02.60102502.2544.0702 - CHC-Strong Workforce Computer Science Dept	28,500.00	0.00	(28,500.00)	-100.00%
125.02.60102502.2544.1251 - CHC-Strong Workforce Paramedic	96,200.00	0.00	(96,200.00)	-100.00%
125.02.60102502.2544.2133 - CHC-Strong Workforce Fire Science Fire Technology	193,160.00	0.00	(193,160.00)	-100.00%
125.02.60102502.2544.6199 - CHC-Strong Workforce Grants Other Instructional Support Service	132,443.00	0.00	(132,443.00)	-100.00%
125.02.60102502.2544.6770 - CHC-Strong Workforce Administrative Services Logistical Services	132,670.00	56,928.68	(75,741.32)	-57.09%
125.02.60102502.2545.0702 - CHC-Strong Workforce-Computer Science Department	28,500.00	120,236.00	91,736.00	321.88%
125.02.60102502.2545.1210 - CHC-Strong Workforce-Respiratory Therapy Certification Program Respiratory Care/	0.00	5,000.00	5,000.00	100.00%
125.02.60102502.2545.1251 - CHC-Strong Workforce-Paramedic	116,200.00	19,880.00	(96,320.00)	-82.89%
125.02.60102502.2545.1305 - CHC-Strong Workforce-Child Development/Early Care and Education	0.00	400.00	400.00	100.00%
125.02.60102502.2545.2133 - CHC-Strong Workforce-Fire Science Fire Technology	173,160.00	140,167.00	(32,993.00)	-19.05%
125.02.60102502.2545.6199 - CHC-Strong Workforce-Grants Other Instructional Support Services	132,443.00	41,687.00	(90,756.00)	-68.52%

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT  
  
**Budget Forecast by Department - Restricted General Fund**

Budget Year 2020-2021

Program	2020Budget	2021Budget	Change	% Change
125.02.60102502.2545.6770 - CHC-Strong Workforce-Administrative Services Logistical Services	36,000.00	142,000.00	106,000.00	294.44%
125.02.60102502.2553.0516 - CHC-Regional Shares/Strong Workforce Labor/Industrial Relations	0.00	5,422.00	5,422.00	100.00%
125.02.60102502.2553.0518 - CHC-Regional Shares/Strong Workforce Customer Service	0.00	123,663.00	123,663.00	100.00%
125.02.60102502.2553.0707 - CHC-Regional Shares/Strong Workforce Computer Software	0.00	29,464.34	29,464.34	100.00%
125.02.60102502.2553.0708 - CHC-Regional Shares/Strong Workforce Computer Support	0.00	43,619.00	43,619.00	100.00%
125.02.60102502.2553.1899 - CHC-Regional Shares/Strong Workforce Military Services	0.00	136,900.35	136,900.35	100.00%
125.02.60102502.2553.6470 - CHC-Regional Shares/Strong Workforce Job Dev/Placement Svc	0.00	36,352.20	36,352.20	100.00%
125.02.60102502.2554.0506 - CHC-Regional Shares/Strong Workforce Business Mgmt	0.00	59,821.84	59,821.84	100.00%
125.02.60102502.2554.0514 - CHC-Regional Shares/Strong Workforce Office Technology	0.00	16,517.00	16,517.00	100.00%
125.02.60102502.2554.0516 - CHC-Regional Shares/Strong Workforce Labor/Industrial Relations	0.00	51,188.00	51,188.00	100.00%
125.02.60102502.2554.0799 - CHC-Regional Shares/Strong Workforce Information Tech	0.00	62,200.00	62,200.00	100.00%
125.02.60102502.2554.0801 - CHC-Regional Shares/Strong Workforce Education	0.00	4,500.00	4,500.00	100.00%
125.02.60102502.2554.1201 - CHC-Regional Shares/Strong Workforce Health Occupations	0.00	9,300.00	9,300.00	100.00%
125.02.60102502.2554.6470 - CHC-Regional Shares/Strong Workforce Job Development	0.00	111,648.00	111,648.00	100.00%
125.02.60102502.2554.6770 - CHC-Regional Shares/Strong Workforce Logistical Services	0.00	26,881.26	26,881.26	100.00%
125.02.60102502.2555.0506 - CHC-Regional Shares/Strong Workforce-Business Management	40,224.69	53,892.75	13,668.06	33.98%
125.02.60102502.2555.6470 - CHC-Regional Shares/Strong Workforce-Workforce Readiness Job Development/Pla	0.00	0.00	0.00	0.00%
125.02.60102502.3305.6820 - CHC-Community Services	50,000.00	0.00	(50,000.00)	-100.00%
125.02.60102502.3312.1210 - CHC-Respiratory Care Test Fee	3,800.00	3,800.00	0.00	0.00%
125.02.60102502.3520.0000 - CHC-Program Review	0.00	20,000.00	20,000.00	100.00%
125.02.61900102.3316.6191 - CHC-Recreation Fee	65,000.00	68,000.00	3,000.00	4.62%
125.02.61900102.3340.6191 - CHC-Civic Center Act-Aquatics Center	186,486.66	186,000.00	(486.66)	-0.26%
125.02.61900602.2235.0401 - CHC-Lottery Restricted-Microbiology Biology General	11,299.00	0.00	(11,299.00)	-100.00%
125.02.61900602.2235.0701 - CHC-Lottery Restricted-Computer Science Department	16,200.00	18,000.00	1,800.00	11.11%
125.02.61900602.2235.1905 - CHC-Lottery Restricted-Chemistry Department	13,437.00	13,437.00	0.00	0.00%
125.02.61900602.2235.4900 - CHC-Lottery Restricted-Anatomy & Physiology	9,444.00	9,444.00	0.00	0.00%
125.02.61900602.3520.0000 - CHC-Program Review	0.00	136,147.00	136,147.00	100.00%
125.02.61900802.3172.6199 - CHC-San Manuel	180,000.00	83,500.00	(96,500.00)	-53.61%
125.02.61900802.3195.6199 - CHC-ISEEK	0.00	13,982.50	13,982.50	100.00%
125.02.63900302.2286.6390 - CHC-Student Equity & Achievement	146,812.69	183,382.22	36,569.53	24.91%
125.02.63900402.2286.6200 - CHC-Student Equity & Achievement-Student Success	253,699.01	263,545.41	9,846.39	3.88%
125.02.63900402.2286.6310 - CHC-Student Equity & Achievement-Student Success	925,636.41	833,260.61	(92,375.80)	-9.98%

**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**  
**Budget Forecast by Department - Restricted General Fund**

Budget Year 2020-2021

Program	2020Budget	2021Budget	Change	% Change
125.02.63900402.2286.6320 - CHC-Student Equity & Achievement-Student Success	403,437.84	405,768.96	2,331.11	0.58%
125.02.63900402.2286.6420 - CHC-Student Equity & Achievement-Student Success	43,808.03	55,024.93	11,216.90	25.60%
125.02.63900402.2286.6499 - CHC-Student Equity & Achievement-Student Success	39,752.85	39,661.07	(91.79)	-0.23%
125.02.63900502.2286.6600 - CHC-Student Equity & Achievement-Instruction	120,173.57	126,180.29	6,006.72	5.00%
125.02.63900502.2286.6750 - CHC-Student Equity & Achievement-Instruction	34,690.29	34,544.24	(146.04)	-0.42%
125.02.63900602.2286.6110 - CHC-Student Equity & Achievement-Learning Resources	163,632.09	204,048.27	40,416.18	24.70%
125.02.63900702.2286.6480 - CHC-Student Equity & Achievement-Veterans	31,885.72	23,886.00	(7,999.72)	-25.09%
125.02.64500302.2284.6450 - CHC-California College Promise	0.00	599,462.00	599,462.00	100.00%
125.02.64500302.3520.0000 - CHC-Program Review	0.00	10,000.00	10,000.00	100.00%
125.02.64500302.3521.6450 - CHC-SBCCD College Promise	1,174,836.23	1,291,148.00	116,311.78	9.90%
125.02.64500502.1265.6499 - CHC-Transitional Assistance - Misc Stu Svcs	4,949.96	16,302.00	11,352.04	229.34%
125.02.64500502.1265.7320 - CHC-Transitional Assistance	34,543.04	23,192.00	(11,351.04)	-32.86%
125.02.64500502.2200.6430 - CHC-EOPS-CARE Program	74,280.75	90,004.00	15,723.25	21.17%
125.02.64500502.2200.7320 - CHC-EOPS-CARE Program-Student Aid	36,003.24	20,280.00	(15,723.24)	-43.67%
125.02.64500502.2201.6430 - CHC-EOPS	328,955.11	361,133.00	32,177.88	9.78%
125.02.64500502.2201.7320 - CHC-EOPS-Student Aid	309,460.04	277,161.00	(32,299.04)	-10.44%
125.02.64500502.2202.6420 - CHC-Disabled Student Programs - DSPS	491,165.80	484,610.00	(6,555.79)	-1.33%
125.02.64500502.2266.6499 - CHC-Calworks-Student Body Center Fee Student Activities/ Miscellaneous Student S	207,266.39	209,322.00	2,055.60	0.99%
125.02.64500502.3315.6499 - CHC-Assessment Center Revenue	18,250.00	10,000.00	(8,250.00)	-45.21%
125.02.64500602.1160.6199 - CHC-Federal College Work Study - Administrative-Federal College Work Study Admi	140,000.00	139,997.00	(3.00)	0.00%
125.02.64500602.1176.6450 - CHC-Veterans Education	1,500.00	1,500.00	0.00	0.00%
125.02.64500602.2187.6480 - CHC-Veterans Resource Center	0.00	17,699.00	17,699.00	100.00%
125.02.64500602.2188.6460 - CHC-Financial Aid Technology	32,817.00	33,163.00	346.00	1.05%
125.02.64500602.2309.6440 - CHC-Mental Health Support	27,584.40	0.00	(27,584.40)	-100.00%
125.02.64500602.3310.6440 - CHC-Student Health Fees	280,000.00	242,000.00	(38,000.01)	-13.57%
125.02.64500602.3337.6440 - CHC-Family Pact Contract	11,000.00	8,700.00	(2,300.00)	-20.91%
125.02.64600102.2161.6460 - CHC-SFAA-BFAP Adm Allowance	51,562.00	53,367.00	1,805.00	3.50%
125.02.65900102.2235.1002 - CHC-Lottery Restricted-Art Department	15,000.00	0.00	(15,000.00)	-100.00%
125.02.65900102.2235.1225 - CHC-Lottery Restricted	46,000.00	46,000.00	0.00	0.00%
125.02.65900102.2235.1250 - CHC-Lottery Restricted-Emergency Medicine Program Emergency Medical Services	10,000.00	5,000.00	(5,000.00)	-50.00%
125.02.65900102.2235.6600 - CHC-Lottery Restricted	0.00	29,160.00	29,160.00	100.00%
125.02.65900102.3241.6199 - CHC-Medical Clearance	8,400.00	7,000.00	(1,400.00)	-16.67%

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT  
  
**Budget Forecast by Department - Restricted General Fund**

Budget Year 2020-2021

Program	2020Budget	2021Budget	Change	% Change
125.02.65900102.3304.6570 - CHC-Parking-04	23,000.00	30,442.00	7,442.00	32.36%
125.02.65900102.3520.0000 - CHC-Program Review	3,029,000.00	155,044.00	(2,873,956.00)	-94.88%
125.02.65900302.3304.6510 - CHC -Parking-Maintenance	1,312.50	1,400.00	87.50	6.67%
125.02.65900302.3304.6550 - CHC-Parking-Grounds Grounds Maintenance & Repairs	104,687.50	24,500.00	(80,187.50)	-76.60%
125.02.65900302.3304.6952 - CHC-Parking-Parking Lot Improvements	66,000.00	97,704.00	31,704.00	48.04%
125.02.66000302.3520.0000 - CHC-Program Review	0.00	5,000.00	5,000.00	100.00%
125.02.67700802.1524.6199 - CHC-CARES Act	0.00	537,197.02	537,197.02	100.00%
125.02.67900202.3145.6799 - CHC-Copy Revenue	14,500.00	7,000.00	(7,500.00)	-51.72%
125.02.67901002.3189.6799 - CHC-AVID	30,970.00	26,458.99	(4,511.01)	-14.57%
125.02.69100102.3519.0000 - CHC-Bookstore	154,437.16	155,501.55	1,064.39	0.69%
125.02.69600302.3314.6999 - CHC-Student Transportation Fee	120,000.00	120,000.00	0.00	0.00%
125.03.60102903.2457.0000 - DIST-Perkins Title I	34,769.50	32,677.00	(2,092.50)	-6.02%
125.03.61500103.2231.0000 - DIST-Block Grant-Technology Service Academic Information Systems & Technology	188,347.00	0.00	(188,347.00)	-100.00%
125.03.61500703.2261.0000 - DIST-ATPC-Technology Service Academic Information Systems & Technology	1,703,562.35	1,700,000.00	(3,562.36)	-0.21%
125.03.61910803.3511.0000 - DIST-Fee For Service	400,000.00	400,000.00	0.00	0.00%
125.03.67100103.3515.0000 - DIST-Educational Orientation Program	0.00	6,700.00	6,700.00	100.00%
125.03.67200203.1524.0000 - DIST-CARES Act	0.00	996,860.41	996,860.41	100.00%
125.03.67200203.2284.6720 - DIST-California College Promise	0.00	643,529.26	643,529.26	100.00%
125.03.67300103.2522.0000 - DIST-Classified Professional Development	80,279.00	80,279.00	0.00	0.00%
125.03.67300103.3518.0000 - Schools First Donation/HR	5,000.00	5,000.00	0.00	0.00%
125.03.67600203.2302.0000 - DIST-Equal Employment Opportunity	50,000.00	45,000.00	(5,000.00)	-10.00%
125.03.67701103.3311.0000 - DIST-Accident Fee	61,000.00	61,000.00	0.00	0.00%
125.03.67800103.3405.0000 - DIST-Institutional Effectiveness Partnership Initiative	0.00	200,000.00	200,000.00	100.00%
125.03.68200103.3305.0000 - DIST-Community Services-01	0.00	10,000.00	10,000.00	100.00%
125.03.68400203.1267.0000 - DIST-TANF Work Study-Professional Development Center	0.00	500,000.00	500,000.00	100.00%
125.03.68400203.2285.0000 - DIST-Economic Development for Distressed Areas	300,358.97	124,721.46	(175,637.51)	-58.48%
125.03.68400203.2402.0000 - DIST-SWP IE Cyberhub Centers-Round 3	41,400.00	19,048.55	(22,351.45)	-53.99%
125.03.68400203.2407.0000 - DIST-SWP BIW Curriculum Alignment	25,790.00	7,790.00	(18,000.00)	-69.79%
125.03.68400203.2429.0000 - DIST-Regional Shares/Strong Workforce	196,999.99	22,794.14	(174,205.85)	-88.43%
125.03.68400203.2495.0000 - DIST-SWP/Cloudbased Netlab-Round 3	384,055.44	239,330.78	(144,724.66)	-37.68%
125.03.68400203.2496.0000 - DIST-SWP Employability/Soft Skills to Create Pathways	60,966.54	0.00	(60,966.54)	-100.00%
125.03.68400203.2499.0000 - Prison to Employment Initiative P2E	0.00	323,023.20	323,023.20	100.00%



**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**  
**Budget Forecast by Department - Restricted General Fund**

Budget Year 2020-2021

Program	2020Budget	2021Budget	Change	% Change
125.03.68400203.2500.0000 - DIST-ETP #8	0.00	749,005.00	749,005.00	100.00%
125.03.68400203.3408.0000 - DIST-CalCIMA Employment Bridge Programs	15,000.00	1,121.06	(13,878.94)	-92.53%
125.03.68400203.3410.0000 - DIST-County of San Bernardino - Probation	0.00	239,282.97	239,282.97	100.00%
125.03.68400203.3514.0000 - DIST-Indirect Charges	347,310.83	306,948.25	(40,362.58)	-11.62%
125.03.68400603.2485.0000 - DIST-ICT/Digital Media-ICT/Digital Media	200,000.00	200,000.00	0.00	0.00%
125.03.68400703.3453.0000 - DIST-Metro Water/ATTC-Metro Water/ATTC	16,350.00	1,077.22	(15,272.78)	-93.41%
125.03.68401703.1439.0000 - DIST-Cal Mfg Tech Consulting	758,581.67	93,672.01	(664,909.66)	-87.65%
125.03.68402003.3424.0000 - DIST-PDC Local Contracts	148,851.00	10,000.00	(138,851.00)	-93.28%
125.03.68402103.2488.0000 - DIST-Caltrans-Caltrans/Parolee Work Crew 7/16	3,123,682.98	0.00	(3,123,682.98)	-100.00%
125.03.71000303.3517.0000 - DIST-SolaTube Project/DO/SCE	8,118.00	8,118.00	0.00	0.00%
125.03.73200003.3453.0000 - DIST-Metro Water/ATTC-Student Aid	600.00	0.00	(600.00)	-100.00%
125.15.60100401.3162.6820 - SBVC-Media Academy Contracts	2,681.51	2,681.51	0.00	0.00%
125.15.60100401.3182.1004 - SBVC-Music Department Donations	1,986.00	1,986.00	0.00	0.00%
125.15.60100801.3509.1911 - SBVC-Planetarium Income	47,639.36	42,357.36	(5,282.00)	-11.09%
125.15.60101101.2276.6199 - SBVC-Prop 39 Region F Colleges	428.37	428.37	0.00	0.00%
125.15.60101101.2490.6010 - SBVC-CTE Data Unlocked Initiative-01	35,128.35	33,524.67	(1,603.68)	-4.57%
125.15.60101101.3169.0956 - SBVC-Welding Certification Test Revenue	0.00	0.00	0.00	0.00%
125.15.60101101.3175.6940 - SBVC-Sun Room Catering	3,719.13	0.00	(3,719.13)	-100.00%
125.15.60101101.3181.1307 - SBVC-Restaurant Management-Restaurant Management Program	181,909.81	205,539.47	23,629.66	12.99%
125.15.60101201.2184.2201 - SBVC-AB798 Textbook Affordability Program-Social Science General	25,925.00	25,434.83	(490.17)	-1.89%
125.15.60101501.2228.6010 - SBVC-Basic Skills - Academic Administration	335,504.51	466,029.00	130,524.49	38.90%
125.15.60101501.2403.6010 - SBVC-Guided Pathways-Office of Instruction	729,962.00	957,116.53	227,154.53	31.12%
125.15.60103101.2147.6010 - SBVC-AB104 Adult Ed Block Grant	1,140,741.37	900,000.00	(240,741.37)	-21.10%
125.15.61900701.1153.1901 - SBVC-Success in STEM at HSI	123,648.51	184,134.51	60,486.00	48.92%
125.15.61900701.1153.7320 - SBVC-Success in STEM at HSI	135,764.00	24,146.00	(111,618.00)	-82.21%
125.15.61900701.2166.6199 - SBVC-Zero Textbook Cost Degree	2,000.00	1,838.90	(161.10)	-8.06%
125.15.61900701.2498.6199 - SBVC-Veterans Resource Center Grant	198,675.00	198,675.00	0.00	0.00%
125.15.61900701.2502.6750 - SBVC-Staff Development	42.40	42.40	0.00	0.00%
125.15.61900701.3152.0614 - SBVC-Digital Media Disciplines Grant-Radio/Television Instruction	68,481.69	33,308.00	(35,173.69)	-51.36%
125.15.61900701.3152.7320 - SBVC-Digital Media Disciplines Grant-Student Aid	5,400.00	3,900.00	(1,500.00)	-27.78%
125.15.62000101.1176.6600 - SBVC-Veterans Education-01	4,804.49	7,044.90	2,240.41	46.63%
125.15.62000101.2187.6480 - SBVC-Veterans Resource Center	121,748.88	152,536.19	30,787.31	25.29%

SAN BERNARDINO  COMMUNITY COLLEGE DISTRICT  
**Budget Forecast by Department - Restricted General Fund**

FISCAL YEAR 2020-21 FINAL BUDGET  
 Presented for Adoption 9/10/2020  
 [v.31.08.2020.p.77/104]

*Budget Year 2020-2021*

<b>Program</b>	<b>2020Budget</b>	<b>2021Budget</b>	<b>Change</b>	<b>% Change</b>
125.15.63900101.1150.6499 - SBVC-Title IV-Trio	53,093.53	4,722.69	(48,370.84)	-91.10%
125.15.63900101.1150.7320 - SBVC-Title IV-Trio-Student Aid	0.00	0.00	0.00	0.00%
125.15.63900101.2185.7320 - SBVC-Dreamer Students	24,065.00	24,065.00	0.00	0.00%
125.15.63900101.2214.6390 - SBVC-Student Equity-Student Equity	626,743.42	766,186.43	139,443.01	22.25%
125.15.63900101.2214.7320 - SBVC-Student Equity-Student Aid	0.00	100,000.00	100,000.00	100.00%
125.15.64400101.3310.6440 - SBVC-Student Health Fees	156,030.88	137,211.68	(18,819.20)	-12.06%
125.15.64400101.3337.6440 - SBVC-Family Pact Contract	59,419.42	75,851.34	16,431.92	27.65%
125.15.64500101.2232.6320 - SBVC-Matriculation-Matriculation	897,370.68	1,351,764.25	454,393.57	50.64%
125.15.64500201.2165.6450 - SBVC-Hunger Free Campus Support	100,656.02	138,583.74	37,927.72	37.68%
125.15.64600101.2188.6460 - SBVC-Financial Aid Technology	0.00	90,074.70	90,074.70	100.00%
125.15.65900101.3277.6770 - SBVC-Rialto USD-General Supplies & Services	55,607.99	0.00	(55,607.99)	-100.00%
125.15.65900101.3279.6770 - SBVC-SBCUSD Contract Ed/MCHS-General Supplies & Services	13,835.43	0.00	(13,835.43)	-100.00%
125.15.65900101.3280.6770 - SBVC-Rialto USD Contract Education-General Supplies & Services	6,042.56	0.00	(6,042.56)	-100.00%
125.15.65900101.3304.6950 - SBVC-Parking	163,210.84	292,800.01	129,589.17	79.40%
125.15.65900101.3314.6999 - SBVC-Student Transportation Fee	41,012.00	10,653.00	(30,359.00)	-74.02%
125.15.65900101.3340.6530 - SBVC-Civic Center Act-Custodial	80,274.14	25,100.46	(55,173.68)	-68.73%
125.15.66000301.2404.6600 - SBVC-Campus Safety & Sexual Assault	21,773.00	21,773.00	0.00	0.00%
125.25.07021002.3516.0702 - CHC-Multi-Media	568,090.54	526,699.19	(41,391.35)	-7.29%
125.25.60101502.2403.6010 - CHC-Guided Pathways	259,122.12	292,994.92	33,872.80	13.07%
125.25.60101502.3190.6010 - CHC-AACU	0.00	30,000.00	30,000.00	100.00%
125.25.60101502.3269.1701 - CHC-Contract Education	91,276.01	239,328.05	148,052.04	162.20%
125.25.60101502.3340.6830 - CHC-Civic Center Act	29,792.74	58,658.28	28,865.54	96.89%
125.25.60101502.3405.6600 - CHC-Institutional Effectiveness Partnership Initiative	148,203.14	36,959.78	(111,243.36)	-75.06%
125.25.60102502.2490.6010 - CHC-CTE Data Unlocked Initiative	12,346.15	12,346.15	0.00	0.00%
125.25.60102502.2543.6770 - CHC-Strong Workforce Administrative Services & Logistical Services	498,250.43	0.00	(498,250.43)	-100.00%
125.25.60102502.3305.6820 - CHC-Community Services	11,492.21	11,492.21	0.00	0.00%
125.25.60102502.3312.1210 - CHC-Respiratory Care Test Fee	320.00	2,262.30	1,942.30	606.97%
125.25.61900102.3316.6191 - CHC-Recreation Fee	22,505.51	37,262.59	14,757.08	65.57%
125.25.61900102.3340.6191 - CHC-Aquatics Center	76,373.74	86,032.68	9,658.94	12.65%
125.25.61900602.2502.6750 - CHC-Staff Development	205.73	205.73	0.00	0.00%
125.25.61900602.3242.6199 - CHC-Google Grant	3,031.03	2,181.03	(850.00)	-28.04%
125.25.62000102.1176.6450 - CHC-Veterans Education	1,220.10	1,611.79	391.69	32.10%



SAN BERNARDINO  COMMUNITY COLLEGE DISTRICT  
**Budget Forecast by Department - Restricted General Fund**

Budget Year 2020-2021

Program	2020Budget	2021Budget	Change	% Change
125.25.63900302.2286.6390 - CHC-Student Equity & Achievement	0.00	232,000.00	232,000.00	100.00%
125.25.63900502.2286.6600 - CHC-Student Equity & Achievement-Instruction	0.00	194,369.77	194,369.77	100.00%
125.25.63900602.2286.6110 - CHC-Student Equity & Achievement-Learning Resources	0.00	35,000.00	35,000.00	100.00%
125.25.64300102.2165.6450 - CHC-Hunger Free Campus Support	34,384.34	33,749.33	(635.01)	-1.85%
125.25.64500502.2202.6420 - CHC-Disabled Students Program - DSPS	0.00	59,129.58	59,129.58	100.00%
125.25.64500502.3264.6499 - CHC-Educational Planning Initiative	70,097.27	70,097.00	(0.27)	0.00%
125.25.64500502.3315.6499 - CHC-Assessment Center Revenue	31,821.96	37,157.99	5,336.03	16.77%
125.25.64500602.2187.6480 - CHC-Veteran's Resource Center	10,963.34	57,125.26	46,161.92	421.06%
125.25.64500602.2188.6460 - CHC-Financial Aid Technology	0.00	127,920.25	127,920.25	100.00%
125.25.64500602.2498.6480 - CHC-Veterans Resource Center Grant	78,144.17	31,773.30	(46,370.87)	-59.34%
125.25.64500602.2498.7320 - CHC-Veterans Resource Center Grant	0.00	10,000.00	10,000.00	100.00%
125.25.64500602.3186.6440 - CHC-Truth Initiative Tobacco Free Campus	5,634.17	5,000.00	(634.17)	-11.26%
125.25.64500602.3310.6440 - CHC-Student Health Fees	82,000.79	88,688.12	6,687.33	8.16%
125.25.64500602.3337.6440 - CHC-Family Pact Contract	37,840.96	41,518.96	3,678.00	9.72%
125.25.64600102.2185.7320 - CHC-Dreamer Students	13,525.00	13,525.00	0.00	0.00%
125.25.64600102.2187.7320 - CHC-Veterans Resource Center	0.00	7,000.00	7,000.00	100.00%
125.25.65900102.2404.6600 - CHC-Campus Safety & Sexual Assault	14,776.00	14,776.00	0.00	0.00%
125.25.65900102.3241.6199 - CHC-Medical Clearance	1,590.24	0.00	(1,590.24)	-100.00%
125.25.65900302.3304.6599 - CHC-Parking	0.00	47,425.82	47,425.82	100.00%
125.25.67900202.2216.6780 - CHC-Telecommunications Technology	4,139.90	4,139.90	0.00	0.00%
125.25.67900202.3145.6799 - CHC-Copy Revenue	18,456.24	29,673.63	11,217.39	60.78%
125.31.60103101.2147.6010 - SBVC-AB104 Adult Ed Block Grant	324,765.46	421,284.63	96,519.17	29.72%
125.31.64600101.2161.6460 - SBVC-SFAA-BFAP Adm Allowance	366,732.71	363,136.00	(3,596.71)	-0.98%
125.32.64500602.2161.6460 - CHC-SFAA-BFAP Adm Allowance	173,144.03	182,295.00	9,150.97	5.29%
125.35.61500103.2231.0000 - DIST-Block Grant-Technology Service Academic Information Systems & Technology	0.00	22,526.23	22,526.23	100.00%
125.35.61500203.2236.0000 - DIST-3C Media Solutions	3,572.48	5,775.48	2,203.00	61.67%
125.35.61500703.2261.0000 - DIST-ATPC-02	0.00	120,000.00	120,000.00	100.00%
125.35.61910803.3511.0000 - DIST-Fee For Service	401,667.33	480,718.47	79,051.14	19.68%
125.35.67200203.2230.0000 - DIST-Instructional Equipment	96,005.49	96,005.49	0.00	0.00%
125.35.67600203.2302.0000 - DIST-Equal Employment Opportunity	71,777.49	70,040.74	(1,736.75)	-2.42%
125.35.67800203.2216.0000 - DIST-Telecommunications Technology	1,501.27	1,501.27	0.00	0.00%
125.35.67900403.3512.0000 - DIST-ATPC/Ventura Cc Foundation-ATPC/Ventura Cc Foundation	2,130.49	2,130.49	0.00	0.00%

# Budget Forecast by Department - Restricted General Fund

Budget Year 2020-2021

Program	2020Budget	2021Budget	Change	% Change
125.35.68200103.3305.0000 - DIST-Community Services-02	0.00	9,285.41	9,285.41	100.00%
125.35.68400203.1267.0000 - DIST-TANF Work Study-Professional Development Center	1,892,349.45	0.00	(1,892,349.45)	-100.00%
125.35.68400203.2285.0000 - DIST-Economic Development for Distressed Areas	0.00	106,656.79	106,656.79	100.00%
125.35.68400203.2402.0000 - DIST-SWP IE Cyberhub Centers-Round 4	95,900.00	83,072.86	(12,827.14)	-13.38%
125.35.68400203.2418.0000 - DIST-Riverside County Regional Training	181.31	181.31	0.00	0.00%
125.35.68400203.2495.0000 - DIST-SWP/Cloudbased Netlab-Round 2	173,723.33	0.00	(173,723.33)	-100.00%
125.35.68400203.2496.0000 - DIST-SWP Employabilty/Soft Skills to Create Pathways	(5,855.85)	17,917.98	23,773.83	-405.98%
125.35.68400203.3401.0000 - DIST-Annenberg Foundation	0.00	770.19	770.19	100.00%
125.35.68400603.2485.0000 - DIST-ICT/Digital Media-01	64,628.12	78,445.67	13,817.55	21.38%
125.35.68401703.1439.0000 - DIST-Cal Mfg Tech Consulting	169,421.20	184,610.78	15,189.58	8.97%
125.35.68402003.3424.0000 - DIST-PDC Local Contracts	0.00	7,118.85	7,118.85	100.00%
125.35.68402103.2488.0000 - DIST-Caltrans-Caltrans/Parolee Work Crew 7/16	0.00	1,852,065.01	1,852,065.01	100.00%
125.35.69500603.3304.0000 - DIST-Parking	32,795.50	32,795.50	0.00	0.00%
125.35.73200003.1267.0000 - DIST-TANF Work Study-Professional Development Center	10,000.00	0.00	(10,000.00)	-100.00%
	<b>66,300,271.46</b>	<b>65,287,403.27</b>	<b>(1,012,868.19)</b>	<b>-1.53%</b>
<b>Total</b>	<b>769,981.95</b>	<b>630,182.83</b>	<b>(139,799.12)</b>	<b>-1.43%</b>

## Budget Forecast by Department - Bond Interest and Redemption Fund

*Budget Year 2020-2021*

<b>Program</b>	<b>2020Budget</b>	<b>2021Budget</b>	<b>Change</b>	<b>% Change</b>
<b><u>Revenue</u></b>				
215.00.00000000.0000.0000 - General Program	48,250,000.00	48,250,000.00	0.00	0.00%
	<b>48,250,000.00</b>	<b>48,250,000.00</b>	<b>0.00</b>	<b>0.00%</b>
<b><u>Expenditures</u></b>				
215.00.00000000.0000.0000 - General Program	30,750,000.00	48,250,000.00	17,500,000.00	56.91%
	<b>30,750,000.00</b>	<b>48,250,000.00</b>	<b>17,500,000.00</b>	<b>56.91%</b>
<b>Total</b>	<b>(17,500,000.00)</b>	<b>0.00</b>	<b>17,500,000.00</b>	<b>22.15%</b>

# Budget Forecast by Department - Child Development Fund

Budget Year 2020-2021

Program	2020Budget	2021Budget	Change	% Change
<b>Revenue</b>				
335.01.69200101.2203.0000 - SBVC-Child Care Food Program 01	1,293,094.00	1,293,094.00	0.00	0.00%
335.01.69200201.1207.0000 - SBVC-Child Development Center 01	234,827.00	234,827.00	0.00	0.00%
335.01.69200301.2205.0000 - SBVC-State Preschool Grant	1,948,936.00	1,948,936.00	0.00	0.00%
335.02.69200102.1207.0000 - CHC-Child Care Food Program	7,500.00	7,500.00	0.00	0.00%
335.02.69200202.0000.0000 - CHC-CDC Quality Start San Bndo	15,291.70	29,909.00	14,617.30	95.59%
335.02.69200202.2203.0000 - CHC-Child Development	186,000.00	190,000.00	4,000.00	2.15%
335.02.69200202.2245.0000 - CHC-Child Development Parent Fees	140,000.00	140,000.00	0.00	0.00%
	<b>3,825,648.70</b>	<b>3,844,266.00</b>	<b>18,617.30</b>	<b>0.49%</b>
<b>Expenditures</b>				
335.01.69200101.2203.0000 - SBVC-Child Care Food Program 01	1,295,281.33	1,293,094.00	(2,187.33)	-0.17%
335.01.69200201.1207.0000 - SBVC-Child Development Center 01	235,527.04	234,827.00	(700.04)	-0.30%
335.01.69200301.2205.0000 - SBVC-State Preschool Grant	1,964,424.10	1,948,936.00	(15,488.10)	-0.79%
335.02.69200102.1207.0000 - CHC-Child Care Food Program	7,500.00	7,500.00	0.00	0.00%
335.02.69200202.0000.0000 - CHC-CDC Quality Start San Bndo	15,291.70	29,909.48	14,617.78	95.59%
335.02.69200202.2203.0000 - CHC-Child Development	183,318.04	190,000.00	6,681.96	3.65%
335.02.69200202.2245.0000 - CHC-Child Development Parent Fees	142,217.20	140,000.00	(2,217.20)	-1.56%
	<b>3,843,559.42</b>	<b>3,844,266.49</b>	<b>707.07</b>	<b>0.02%</b>
<b>Total</b>	<b>17,910.72</b>	<b>0.49</b>	<b>(17,910.23)</b>	<b>0.25%</b>

# Budget Forecast by Department - Capital Outlay Fund

Budget Year 2020-2021

Program	2020Budget	2021Budget	Change	% Change
<b>Revenue</b>				
410.03.67200203.0000.0000 - Capital Outlay	150,000.00	162,250.00	12,250.00	8.17%
410.03.71004803.0000.0000 - Buildings	1,325,000.00	1,475,000.00	150,000.00	11.32%
415.01.71004801.3601.0000 - SBVC Technical Building Replacement-State Funds	2,313,000.00	2,032,976.22	(280,023.78)	-12.11%
415.03.71000403.1194.0000 - Public Works & Economic Development Facilities Pgm	0.00	600,000.00	600,000.00	100.00%
415.35.71001003.2260.0000 - DIST-Prop 39 Clean Energy Funding	50,300.59	48,340.59	(1,960.00)	-3.90%
	<b>3,838,300.59</b>	<b>4,318,566.81</b>	<b>480,266.22</b>	<b>12.51%</b>
<b>Expenditures</b>				
410.02.71000302.0000.0000 - Administrative Services	160,000.00	0.00	(160,000.00)	-100.00%
410.03.67200203.0000.0000 - Capital Outlay	933,000.00	338,100.00	(594,900.00)	-63.76%
410.03.71000403.0000.0000 - Facilities Planning/Adm.Svcs.	590,261.63	504,417.35	(85,844.28)	-14.54%
410.03.71002703.0000.0000 - District Network Upgrades	900,000.00	897,592.39	(2,407.61)	-0.27%
410.03.71004803.0000.0000 - Buildings	53,362.00	22,500.00	(30,862.00)	-57.84%
415.01.71004801.3601.0000 - SBVC Technical Building Replacement-State Funds	2,313,000.00	2,032,976.22	(280,023.78)	-12.11%
415.03.71000403.1194.0000 - Public Works & Economic Development Facilities Pgm	0.00	600,000.00	600,000.00	100.00%
415.35.71001003.2260.0000 - DIST-Prop 39 Clean Energy Funding	50,300.59	48,340.59	(1,960.00)	-3.90%
	<b>4,999,924.22</b>	<b>4,443,926.55</b>	<b>(555,997.67)</b>	<b>-11.12%</b>
<b>Total</b>	<b>1,161,623.63</b>	<b>125,359.74</b>	<b>(1,036,263.89)</b>	<b>-0.86%</b>

# Budget Forecast by Department - Measure M Bond Fund

Budget Year 2020-2021

<b>Program</b>	<b>2020Budget</b>	<b>2021Budget</b>	<b>Change</b>	<b>% Change</b>
<b>Revenue</b>				
435.03.71001503.3257.0000 - DIST-Measure M-01	39,900.00	0.00	(39,900.00)	-100.00%
	<b>39,900.00</b>	<b>0.00</b>	<b>(39,900.00)</b>	<b>-100.00%</b>
<b>Expenditures</b>				
435.01.71001501.3257.0000 - SBVC-Measure M Program Support	23,500.00	0.00	(23,500.00)	-100.00%
435.03.71010003.3257.0000 - EDA Funding Match	3,000,000.00	0.00	(3,000,000.00)	-100.00%
	<b>3,023,500.00</b>	<b>0.00</b>	<b>(3,023,500.00)</b>	<b>-100.00%</b>
<b>Total</b>	<b>2,983,600.00</b>	<b>0.00</b>	<b>(2,983,600.00)</b>	<b>-100.00%</b>

# Budget Forecast by Department - Measure CC Bond Fund

Budget Year 2020-2021

Program	2020Budget	2021Budget	Change	% Change
<b>Revenue</b>				
445.03.71010103.0000.0000 - Measure CC Program Support DSS	300,000,000.00	294,601,351.60	(5,398,648.40)	-1.80%
	<b>300,000,000.00</b>	<b>294,601,351.60</b>	<b>(5,398,648.40)</b>	<b>-1.80%</b>
<b>Expenditures</b>				
445.01.71010101.3601.0000 - SBVC Technical Building Replacement	6,470,831.00	11,721,228.00	5,250,397.00	81.14%
445.01.71010101.3605.0000 - SBVC Softball Field	0.00	822,929.00	822,929.00	100.00%
445.01.71010101.3606.0000 - SBVC Instructional & Student Services Building	35,000.00	98,057,663.00	98,022,663.00	280,064.75%
445.01.71010101.3610.0000 - SBVC Campus Wide Infrastructure	150,000.00	5,469,661.00	5,319,661.00	3,546.44%
445.02.71010102.3623.0000 - CHC Gym Demolition	57,969.00	2,898,171.00	2,840,202.00	4,899.52%
445.02.71010102.3624.0000 - CHC Student Support Building Renovation	0.00	145,951.00	145,951.00	100.00%
445.02.71010102.3625.0000 - CHC East Valley Public Safety Training Center	0.00	450,312.00	450,312.00	100.00%
445.02.71010102.3626.0000 - CHC Campus Wide Infrastructure	55,610.00	3,547,963.00	3,492,353.00	6,280.08%
445.02.71010102.3633.0000 - CHC Central Complex 2 Renovation	30,000.00	688,483.00	658,483.00	2,194.94%
445.02.71010102.3634.0000 - CHC Child Development Center Renovation	0.00	342,813.00	342,813.00	100.00%
445.02.71010102.3635.0000 - CHC Performing Arts Center Replacement	0.00	4,008,286.00	4,008,286.00	100.00%
445.03.71010103.0000.0000 - Measure CC Program Support DSS	252,452,833.00	122,672,761.60	(129,780,071.39)	-51.41%
445.03.71010103.3640.0000 - DIST District Wide Initiatives	691,336.00	3,866,705.00	3,175,369.00	459.31%
445.03.71010103.3641.0000 - DIST Student Information System	0.00	1,642,857.00	1,642,857.00	100.00%
445.03.71010103.3642.0000 - DIST Mill Street Site	25,000,000.00	38,000,000.00	13,000,000.00	52.00%
445.03.71010103.3644.0000 - DIST Measure CC Outreach	100,000.00	65,568.00	(34,432.00)	-34.43%
	<b>285,043,579.00</b>	<b>294,401,351.60</b>	<b>9,357,772.61</b>	<b>3.28%</b>
<b>Total</b>	<b>(14,956,421.00)</b>	<b>(200,000.00)</b>	<b>14,756,421.01</b>	<b>0.68%</b>

# Budget Forecast by Department - Cafeteria Fund

*Budget Year 2020-2021*

<b>Program</b>	<b>2020Budget</b>	<b>2021Budget</b>	<b>Change</b>	<b>% Change</b>
<b><u>Revenue</u></b>				
520.01.69400201.0000.0000 - Cafeteria	599,766.00	300,000.00	(299,766.00)	-49.98%
	<b>599,766.00</b>	<b>300,000.00</b>	<b>(299,766.00)</b>	<b>-49.98%</b>
<b><u>Expenditures</u></b>				
520.01.69400201.0000.0000 - Cafeteria	550,895.02	300,000.00	(250,895.02)	-45.54%
	<b>550,895.02</b>	<b>300,000.00</b>	<b>(250,895.02)</b>	<b>-45.54%</b>
<b>Total</b>	<b>(48,870.98)</b>	<b>(0.00)</b>	<b>48,870.98</b>	<b>-47.86%</b>



# Budget Forecast by Department - Investment Properties Fund

Budget Year 2020-2021

Program	2020Budget	2021Budget	Change	% Change
<b>Revenue</b>				
590.03.67200203.0000.0000 - Investment Properties	150,000.00	0.00	(150,000.00)	-100.00%
590.03.70903803.0000.0000 - DIST-550 E. Hospitality Lane	1,348,330.00	1,445,860.00	97,530.00	7.23%
590.03.70903903.0000.0000 - DIST-560 E. Hospitality Lane	1,360,208.00	1,404,147.00	43,939.00	3.23%
590.03.70904003.0000.0000 - DIST-658 E. Brier Drive	1,914,428.00	1,879,698.00	(34,730.00)	-1.81%
	<b>4,772,966.00</b>	<b>4,729,705.00</b>	<b>(43,261.00)</b>	<b>-0.91%</b>
<b>Expenditures</b>				
590.03.67200203.0000.0000 - Investment Properties	20,292,310.48	1,208,706.32	(19,083,604.16)	-94.04%
590.03.70903803.0000.0000 - DIST-550 E. Hospitality Lane	723,388.00	875,839.00	152,451.00	21.07%
590.03.70903903.0000.0000 - DIST-560 E. Hospitality Lane	681,342.00	729,117.00	47,775.00	7.01%
590.03.70904003.0000.0000 - DIST-658 E. Brier Drive	739,022.00	654,395.00	(84,627.00)	-11.45%
590.03.71009903.0000.0000 - Commercial Property Investment	4,367,984.00	5,000.00	(4,362,984.00)	-99.89%
	<b>26,804,046.48</b>	<b>3,473,057.32</b>	<b>(23,330,989.16)</b>	<b>-87.04%</b>
Total	<b>22,031,080.48</b>	<b>(1,256,647.68)</b>	<b>(23,287,728.16)</b>	<b>-74.02%</b>

## Budget Forecast by Department - Workers Compensation/Self-Insurance Fund

Budget Year 2020-2021

Program	2020Budget	2021Budget	Change	% Change
<b>Revenue</b>				
615.03.67701703.3390.0000 - DIST-Self-Insurance Program - Logistical Services	1,480,000.00	1,630,000.00	150,000.00	10.14%
620.03.67701803.0000.0000 - Insurance - Logistical Services	565,000.00	595,660.00	30,660.00	5.43%
	<b>2,045,000.00</b>	<b>2,225,660.00</b>	<b>180,660.00</b>	<b>8.83%</b>
<b>Expenditures</b>				
615.03.67701703.3390.0000 - DIST-Self-Insurance Program - Logistical Services	1,820,000.00	1,630,000.00	(190,000.00)	-10.44%
620.03.67701803.0000.0000 - Insurance - Logistical Services	905,000.00	1,070,000.00	165,000.00	18.23%
	<b>2,725,000.00</b>	<b>2,700,000.00</b>	<b>(25,000.00)</b>	<b>-0.92%</b>
<b>Total</b>	<b>680,000.00</b>	<b>474,340.00</b>	<b>(205,660.00)</b>	<b>3.26%</b>

# Budget Forecast by Department - Retiree Benefit Fund

*Budget Year 2020-2021*

<b>Program</b>	<b>2020Budget</b>	<b>2021Budget</b>	<b>Change</b>	<b>% Change</b>
<b><u>Revenue</u></b>				
690.03.59000103.0000.0000 - Employee Benefits - Instructional Staff Retiree	264,000.00	94,603.00	(169,397.00)	-64.17%
690.03.67400103.0000.0000 - Employee Benefits - Non-Instructional Retiree	427,200.00	148,531.00	(278,669.00)	-65.23%
	<b>691,200.00</b>	<b>243,134.00</b>	<b>(448,066.00)</b>	<b>-64.82%</b>
<b><u>Expenditures</u></b>				
690.03.59000103.0000.0000 - Employee Benefits - Instructional Staff Retiree	264,000.00	80,026.00	(183,974.00)	-69.69%
690.03.67400103.0000.0000 - Employee Benefits - Non-Instructional Retiree	427,200.00	163,108.00	(264,092.00)	-61.82%
	<b>691,200.00</b>	<b>243,134.00</b>	<b>(448,066.00)</b>	<b>-64.82%</b>
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-64.82%</b>

## Budget Forecast by Department - Associated Students Fund

*Budget Year 2020-2021*

<b>Program</b>	<b>2020Budget</b>	<b>2021Budget</b>	<b>Change</b>	<b>% Change</b>
<b><u>Revenue</u></b>				
710.01.69602601.0000.0000 - Associated Students	73,000.00	74,000.00	1,000.00	1.37%
710.02.69602602.0000.0000 - Associated Students	51,550.00	43,050.00	(8,500.00)	-16.49%
	<b>124,550.00</b>	<b>117,050.00</b>	<b>(7,500.00)</b>	<b>-6.02%</b>
<b><u>Expenditures</u></b>				
710.01.69602601.0000.0000 - Associated Students	70,500.00	74,000.00	3,500.00	4.96%
710.02.69602602.0000.0000 - Associated Students	51,550.00	43,050.00	(8,500.00)	-16.49%
	<b>122,050.00</b>	<b>117,050.00</b>	<b>(5,000.00)</b>	<b>-4.10%</b>
<b>Total</b>	<b>(2,500.00)</b>	<b>0.00</b>	<b>2,500.00</b>	<b>-5.07%</b>

## Budget Forecast by Department - Student Representation Fund

Budget Year 2020-2021

Program	2020Budget	2021Budget	Change	% Change
<b>Revenue</b>				
720.01.69602701.0000.0000 - Student Representation Fee	65,000.00	55,000.00	(10,000.00)	-15.38%
720.02.69602702.0000.0000 - Student Representation Fee	13,500.00	14,000.00	500.00	3.70%
	<b>78,500.00</b>	<b>69,000.00</b>	<b>(9,500.00)</b>	<b>-12.10%</b>
<b>Expenditures</b>				
720.01.69602701.0000.0000 - Student Representation Fee	65,000.00	55,000.00	(10,000.00)	-15.38%
720.02.69602702.0000.0000 - Student Representation Fee	13,500.00	14,000.00	500.00	3.70%
	<b>78,500.00</b>	<b>69,000.00</b>	<b>(9,500.00)</b>	<b>-12.10%</b>
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-12.10%</b>

## Budget Forecast by Department - Student Body Center Fee Fund

Budget Year 2020-2021

<b>Program</b>	<b>2020Budget</b>	<b>2021Budget</b>	<b>Change</b>	<b>% Change</b>
<b><u>Revenue</u></b>				
730.01.69603301.3306.0000 - SBVC-Student Body Center Fee	205,800.00	207,533.00	1,733.00	0.84%
730.02.64901702.3306.0000 - CHC-Student Body Center Fee	97,767.00	104,895.98	7,128.98	7.29%
	<b>303,567.00</b>	<b>312,428.98</b>	<b>8,861.98</b>	<b>2.92%</b>
<b><u>Expenditures</u></b>				
730.01.69603301.3306.0000 - SBVC-Student Body Center Fee	233,760.02	207,533.00	(26,227.02)	-11.22%
730.02.64901702.3306.0000 - CHC-Student Body Center Fee	100,928.57	104,895.98	3,967.40	3.93%
	<b>334,688.59</b>	<b>312,428.98</b>	<b>(22,259.61)</b>	<b>-6.65%</b>
<b>Total</b>	<b>31,121.59</b>	<b>(0.00)</b>	<b>(31,121.59)</b>	<b>-2.10%</b>

# Budget Forecast by Department - Financial Aid Fund

Budget Year 2020-2021

Program	2020Budget	2021Budget	Change	% Change
<b>Revenue</b>				
745.01.64500201.0000.0000 - Student Financial Aid	22,306,929.00	23,362,974.00	1,056,045.00	4.73%
745.02.64600102.0000.0000 - Student Financial Aid	5,164,408.00	4,366,486.00	(797,922.00)	-15.45%
	<b>27,471,337.00</b>	<b>27,729,460.00</b>	<b>258,123.00</b>	<b>0.94%</b>
<b>Expenditures</b>				
745.01.64500201.0000.0000 - Student Financial Aid	22,302,581.00	23,362,974.00	1,060,393.00	4.75%
745.02.64600102.0000.0000 - Student Financial Aid	5,164,408.00	4,366,486.00	(797,922.00)	-15.45%
	<b>27,466,989.00</b>	<b>27,729,460.00</b>	<b>262,471.00</b>	<b>0.96%</b>
<b>Total</b>	<b>(4,348.00)</b>	<b>0.00</b>	<b>4,348.00</b>	<b>0.95%</b>

## Budget Forecast by Department - Scholarship and Loan Fund

Budget Year 2020-2021

Program	2020 Budget	2021 Budget	Change	% Change
<b>Revenue</b>				
755.01.69602901.0000.0000 - Scholarship and Loan	219,718.55	150,289.00	(69,429.55)	-31.60%
755.01.69627601.0000.0000 - Psychiatric Technician Scholarship	1,246.00	845.51	(400.49)	-32.14%
755.02.69602902.0000.0000 - Scholarship and Loan	63,287.00	198,291.00	135,004.00	213.32%
	<b>284,251.55</b>	<b>349,425.51</b>	<b>65,173.96</b>	<b>22.93%</b>
<b>Expenditures</b>				
755.01.69602901.0000.0000 - Scholarship and Loan	221,625.55	150,289.00	(71,336.55)	-32.19%
755.01.69627601.0000.0000 - Psychiatric Technician Scholarship	1,246.00	845.51	(400.49)	-32.14%
755.02.69602902.0000.0000 - Scholarship and Loan	61,380.00	198,291.00	136,911.00	223.05%
	<b>284,251.55</b>	<b>349,425.51</b>	<b>65,173.96</b>	<b>22.93%</b>
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>22.93%</b>



# Budget Forecast by Department - OPEB Investment Trust Fund

Budget Year 2020-2021

Program	2020 Budget	2021 Budget	Change	% Change
<b>Revenue</b>				
765.03.00000003.0000.0000 - OPEB Investment Trust Fund	0.00	425,000.00	425,000.00	100.00%
	<b>0.00</b>	<b>425,000.00</b>	<b>425,000.00</b>	<b>100.00%</b>
<b>Expenditures</b>				
765.03.00000003.0000.0000 - OPEB Investment Trust Fund	0.00	80,000.00	80,000.00	100.00%
	<b>0.00</b>	<b>80,000.00</b>	<b>80,000.00</b>	<b>100.00%</b>
<b>Total</b>	<b>0.00</b>	<b>(345,000.00)</b>	<b>(345,000.00)</b>	<b>100.00%</b>

## Budget Forecast by Department - PARS Investment Fund

Budget Year 2020-2021

Program	2020 Budget	2021 Budget	Change	% Change
<b>Revenue</b>				
775.03.00000003.0000.0000 - PARS Investment Trust Fund	12,750,000.00	4,700,000.00	(8,050,000.00)	-63.14%
	<b>12,750,000.00</b>	<b>4,700,000.00</b>	<b>(8,050,000.00)</b>	<b>-63.14%</b>
<b>Expenditures</b>				
775.03.00000003.0000.0000 - PARS Investment Trust Fund	3,100,000.00	5,055,137.00	1,955,137.00	63.07%
	<b>3,100,000.00</b>	<b>5,055,137.00</b>	<b>1,955,137.00</b>	<b>63.07%</b>
Total	<b>(9,650,000.00)</b>	<b>355,137.00</b>	<b>10,005,137.00</b>	<b>-38.45%</b>

# Budget Forecast by Department - Student Clubs & Trusts Fund

Budget Year 2020-2021

Program	2020 Budget	2021 Budget	Change	% Change
<b>Revenue</b>				
810.01.69603401.0000.0000 - Student Clubs and Trusts	155,836.00	180,145.16	24,309.16	15.60%
810.02.69603502.0000.0000 - A&P Theatre Guild	2,581.00	2,581.21	0.21	0.01%
810.02.69603602.0000.0000 - Alpha Gamma Sigma Club	4,536.00	4,595.74	59.74	1.32%
810.02.69603702.0000.0000 - Anime Manga Club	300.00	300.00	0.00	0.00%
810.02.69603902.0000.0000 - Aquatics Club	715.00	715.18	0.18	0.03%
810.02.69604202.0000.0000 - Beta II Club	1,906.00	1,986.92	80.92	4.25%
810.02.69604302.0000.0000 - Biology Club	1,031.00	1,031.18	0.18	0.02%
810.02.69604602.0000.0000 - CD Center Trust	353.00	352.64	(0.36)	-0.10%
810.02.69604702.0000.0000 - CHC Alumni Association	20.00	20.00	0.00	0.00%
810.02.69604902.0000.0000 - CHC Silver Anniversary	142.00	142.26	0.26	0.18%
810.02.69605102.0000.0000 - Child Development & Education Club	1,270.00	1,269.99	(0.01)	0.00%
810.02.69605302.0000.0000 - CH Compser's Collective Club	84.00	83.69	(0.31)	-0.37%
810.02.69605502.0000.0000 - CPR Training Center	0.00	42,022.30	42,022.30	100.00%
810.02.69605602.0000.0000 - CH Arts League Club	1,212.00	1,211.56	(0.44)	-0.04%
810.02.69605702.0000.0000 - Duane Stemple Trust	484.00	484.33	0.33	0.07%
810.02.69605902.0000.0000 - CHC Paramedic Association	836.00	835.70	(0.30)	-0.04%
810.02.69606002.0000.0000 - Fire Safety Trust	1,545.00	1,545.02	0.02	0.00%
810.02.69606102.0000.0000 - Gala Club	53.00	52.93	(0.07)	-0.13%
810.02.69606202.0000.0000 - Health Science Club	89.00	88.85	(0.15)	-0.17%
810.02.69606402.0000.0000 - Information Technology Trust	1,065.00	1,064.86	(0.14)	-0.01%
810.02.69606502.0000.0000 - Jazz Festival	410.00	409.84	(0.16)	-0.04%
810.02.69606602.0000.0000 - Lunafira Club	243.00	243.44	0.44	0.18%
810.02.69606702.0000.0000 - Math Club	1,012.00	933.29	(78.71)	-7.78%
810.02.69606802.0000.0000 - Mecha Club	746.00	745.52	(0.48)	-0.06%
810.02.69607002.0000.0000 - Obsidian Dance Club	800.00	600.00	(200.00)	-25.00%
810.02.69607102.0000.0000 - Paramedic Trust	6,675.00	6,675.00	0.00	0.00%
810.02.69607202.0000.0000 - Phi Beta Lambda	97.00	96.75	(0.25)	-0.26%
810.02.69607302.0000.0000 - Possibilities Club	100.00	100.00	0.00	0.00%
810.02.69607402.0000.0000 - Psychology Club	720.00	720.00	0.00	0.00%
810.02.69607602.0000.0000 - Repeat Course Trust	3,268.00	3,267.50	(0.50)	-0.02%

# Budget Forecast by Department - Student Clubs & Trusts Fund

Budget Year 2020-2021

Program	2020 Budget	2021 Budget	Change	% Change
810.02.69607702.0000.0000 - Sand Canyon Review	1,035.00	1,035.00	0.00	0.00%
810.02.69607802.0000.0000 - Sociology Club	53.00	53.00	0.00	0.00%
810.02.69608002.0000.0000 - S.T.E.M G.I.R.L Club	794.00	794.45	0.45	0.06%
810.02.69608202.0000.0000 - Terrestrial Investigation Trust	864.00	863.64	(0.36)	-0.04%
810.02.69608302.0000.0000 - The Baroque Society	70.00	69.73	(0.27)	-0.39%
810.02.69608402.0000.0000 - Computer Science & Tech. Club	100.00	100.00	0.00	0.00%
810.02.69608502.0000.0000 - The Lighthouse Club	84.00	83.91	(0.09)	-0.11%
810.02.69608802.0000.0000 - Veterans Club	149.00	148.93	(0.07)	-0.05%
810.02.69609002.0000.0000 - Walking Tall Club	50.00	50.00	0.00	0.00%
810.02.69609702.0000.0000 - CHC Art Club	918.00	917.50	(0.50)	-0.05%
810.02.69620402.0000.0000 - American Sign Language Club	399.00	398.84	(0.16)	-0.04%
810.02.69626302.0000.0000 - Circle K Club	50.00	50.00	0.00	0.00%
810.02.69626402.0000.0000 - Herbivore Club	304.00	303.50	(0.50)	-0.16%
810.02.69626502.0000.0000 - Metaphysical Explores Club	377.00	48.51	(328.49)	-87.13%
	<b>193,376.00</b>	<b>259,237.87</b>	<b>65,861.87</b>	<b>34.06%</b>
<b>Expenditures</b>				
810.01.69603601.0000.0000 - Alpha Gamma Sigma Club	835.81	836.00	0.19	0.02%
810.01.69606801.0000.0000 - Mecha Club	2,209.30	2,209.00	(0.30)	-0.01%
810.01.69608401.0000.0000 - Computer Science and Computer Engineering Club	1,343.86	1,344.00	0.14	0.01%
810.01.69608801.0000.0000 - Veterans Club	26.59	0.00	(26.59)	-100.00%
810.01.69609701.0000.0000 - Art Club	11,126.00	2,936.63	(8,189.37)	-73.61%
810.01.69610001.0000.0000 - Architectural Club	136.79	0.00	(136.79)	-100.00%
810.01.69610101.0000.0000 - Tumaini Club	1,617.94	1,569.00	(48.94)	-3.02%
810.01.69610201.0000.0000 - History Club	0.00	649.00	649.00	100.00%
810.01.69610501.0000.0000 - Gay-Straight Alliance Club	270.21	270.00	(0.21)	-0.08%
810.01.69610801.0000.0000 - Football Trust	2,675.47	0.00	(2,675.47)	-100.00%
810.01.69613401.0000.0000 - Volleyball Trust	13,775.01	11,145.02	(2,629.99)	-19.09%
810.01.69613501.0000.0000 - Student Life Trust	23,677.40	12,049.75	(11,627.65)	-49.11%
810.01.69613701.0000.0000 - Baseball Trust	87.00	287.00	200.00	229.89%
810.01.69613801.0000.0000 - Sports Medicine Trust	278.00	278.00	0.00	0.00%
810.01.69613901.0000.0000 - Track & Cross Country	425.59	0.00	(425.59)	-100.00%

# Budget Forecast by Department - Student Clubs & Trusts Fund

Budget Year 2020-2021

Program	2020 Budget	2021 Budget	Change	% Change
810.01.69614201.0000.0000 - Inter Club Council	5,792.94	5,193.00	(599.94)	-10.36%
810.01.69614301.0000.0000 - Misc. Clearing	1,953.33	0.00	(1,953.33)	-100.00%
810.01.69614401.0000.0000 - Women's Basketball Trust	4,265.18	1,156.34	(3,108.84)	-72.89%
810.01.69614901.0000.0000 - Sun Room Tips Trust	0.00	33,701.29	33,701.29	100.00%
810.01.69615201.0000.0000 - Auto Collision Club	792.00	542.00	(250.00)	-31.57%
810.01.69615401.0000.0000 - Theatre Program Trust	18,750.00	18,450.00	(300.00)	-1.60%
810.01.69615801.0000.0000 - Arrowhead Newspaper Trust	871.00	870.92	(0.08)	-0.01%
810.01.69616001.0000.0000 - SBCCD Hospitality Pepsi Trust	10,951.16	11,100.00	148.84	1.36%
810.01.69616101.0000.0000 - Child Development Trust	5,686.34	3,686.38	(1,999.96)	-35.17%
810.01.69616301.0000.0000 - Culinary Arts Club	2,794.94	1,933.00	(861.94)	-30.84%
810.01.69616601.0000.0000 - Talking Hands	2,652.53	605.00	(2,047.53)	-77.19%
810.01.69617001.0000.0000 - ICC Funding Request Club	11,261.87	7,546.00	(3,715.87)	-33.00%
810.01.69617101.0000.0000 - Humanities Div. Performing Arts Fund	17,927.00	17,927.01	0.01	0.00%
810.01.69617501.0000.0000 - Human Services Club	419.00	419.00	0.00	0.00%
810.01.69618101.0000.0000 - Sigma Delta Mu Trust	1,420.00	1,736.97	316.97	22.32%
810.01.69618701.0000.0000 - Mind and Matter Club	4,725.00	404.00	(4,321.00)	-91.45%
810.01.69619501.0000.0000 - Honors Program Trust	127.00	126.62	(0.38)	-0.30%
810.01.69619601.0000.0000 - Athletics Trust	17,386.00	8,808.83	(8,577.17)	-49.33%
810.01.69620101.0000.0000 - The Puente Club	2,125.99	2,125.99	0.00	0.00%
810.01.69620301.0000.0000 - Women's Soccer Trust	11,851.35	0.00	(11,851.35)	-100.00%
810.01.69620901.0000.0000 - Men's Soccer Trust	1,167.00	1,167.00	0.00	0.00%
810.01.69621301.0000.0000 - All of Us or None Club	1,023.98	0.00	(1,023.98)	-100.00%
810.01.69622701.0000.0000 - The Music Appreciation Club	304.38	304.00	(0.38)	-0.12%
810.01.69622801.0000.0000 - Art Dept. Trust	16,819.89	6,100.00	(10,719.89)	-63.73%
810.01.69622901.0000.0000 - Performing Arts Club	1,482.84	1,483.00	0.16	0.01%
810.01.69623301.0000.0000 - Media Academy Trust	56.00	56.60	0.60	1.07%
810.01.69623401.0000.0000 - Psych Tech Class of Aug	681.44	681.00	(0.44)	-0.06%
810.01.69624401.0000.0000 - Psych Tech of December	1,355.89	1,355.89	0.00	0.00%
810.01.69624501.0000.0000 - Wolverine's Welding Club	65.41	65.00	(0.41)	-0.63%
810.01.69626001.0000.0000 - SITA	2,985.19	0.00	(2,985.19)	-100.00%
810.01.69626101.0000.0000 - Zero Kelvin	2,390.83	2,190.83	(200.00)	-8.37%

# Budget Forecast by Department - Student Clubs & Trusts Fund

Budget Year 2020-2021

Program	2020 Budget	2021 Budget	Change	% Change
810.01.69626201.0000.0000 - SBCCD Hospitality Vendor Acct.	12,398.24	10,200.00	(2,198.24)	-17.73%
810.01.69626801.0000.0000 - SBVC Dreamers	75.00	0.00	(75.00)	-100.00%
810.01.69626901.0000.0000 - Men's Basketball Trust	12,828.00	5,431.59	(7,396.41)	-57.66%
810.01.69627101.0000.0000 - Writers Block Trust	20.00	20.00	0.00	0.00%
810.01.69627201.0000.0000 - Softball Trust	216.00	216.00	0.00	0.00%
810.01.69627401.0000.0000 - Guardian Scholar's Club	1,000.00	887.55	(112.45)	-11.25%
810.01.69627701.0000.0000 - SCTA - Student California Teachers Association	300.00	0.00	(300.00)	-100.00%
810.01.69628001.0000.0000 - Concert Band Club	500.00	0.00	(500.00)	-100.00%
810.01.69628101.0000.0000 - News/Media Club	500.00	0.00	(500.00)	-100.00%
810.01.69628201.0000.0000 - Gaming Club	730.95	80.95	(650.00)	-88.93%
810.01.69628301.0000.0000 - HACU Club	500.00	0.00	(500.00)	-100.00%
810.01.69628401.0000.0000 - Animal Rights Collective Club	500.00	0.00	(500.00)	-100.00%
810.02.69603502.0000.0000 - A&P Theatre Guild	2,581.21	2,581.21	0.00	0.00%
810.02.69603602.0000.0000 - Alpha Gamma Sigma Club	4,536.00	4,595.74	59.74	1.32%
810.02.69603702.0000.0000 - Anime Manga Club	300.00	300.00	0.00	0.00%
810.02.69603902.0000.0000 - Aquatics Club	715.00	715.18	0.18	0.03%
810.02.69604202.0000.0000 - Beta II Club	1,906.00	1,986.92	80.92	4.25%
810.02.69604302.0000.0000 - Biology Club	1,031.00	1,031.18	0.18	0.02%
810.02.69604602.0000.0000 - CD Center Trust	353.00	352.64	(0.36)	-0.10%
810.02.69604702.0000.0000 - CHC Alumni Association	20.00	20.00	0.00	0.00%
810.02.69604902.0000.0000 - CHC Silver Anniversary	142.00	142.26	0.26	0.18%
810.02.69605102.0000.0000 - Child Development & Education Club	1,270.00	1,269.99	(0.01)	0.00%
810.02.69605302.0000.0000 - CH Compser's Collective Club	84.00	83.69	(0.31)	-0.37%
810.02.69605502.0000.0000 - CPR Training Center	0.00	42,022.30	42,022.30	100.00%
810.02.69605602.0000.0000 - CH Arts League Club	1,212.00	1,211.56	(0.44)	-0.04%
810.02.69605702.0000.0000 - Duane Stemple Trust	484.00	484.33	0.33	0.07%
810.02.69605902.0000.0000 - CHC Paramedic Association	836.00	835.70	(0.30)	-0.04%
810.02.69606002.0000.0000 - Fire Safety Trust	1,545.00	1,545.02	0.02	0.00%
810.02.69606102.0000.0000 - Gala Club	53.00	52.93	(0.07)	-0.13%
810.02.69606202.0000.0000 - Health Science Club	89.00	88.85	(0.15)	-0.17%
810.02.69606402.0000.0000 - Information Technology Trust	1,065.00	1,064.86	(0.14)	-0.01%

# Budget Forecast by Department - Student Clubs & Trusts Fund

Budget Year 2020-2021

Program	2020 Budget	2021 Budget	Change	% Change
810.02.69606502.0000.0000 - Jazz Festival	410.00	409.84	(0.16)	-0.04%
810.02.69606602.0000.0000 - Lunafira Club	243.00	243.44	0.44	0.18%
810.02.69606702.0000.0000 - Math Club	1,012.00	933.29	(78.71)	-7.78%
810.02.69606802.0000.0000 - Mecha Club	746.00	745.52	(0.48)	-0.06%
810.02.69607002.0000.0000 - Obsidian Dance Club	800.00	600.00	(200.00)	-25.00%
810.02.69607102.0000.0000 - Paramedic Trust	6,675.00	6,675.00	0.00	0.00%
810.02.69607202.0000.0000 - Phi Beta Lambda	97.00	96.75	(0.25)	-0.26%
810.02.69607302.0000.0000 - Possibilities Club	100.00	100.00	0.00	0.00%
810.02.69607402.0000.0000 - Psychology Club	720.00	720.00	0.00	0.00%
810.02.69607602.0000.0000 - Repeat Course Trust	3,268.00	3,267.50	(0.50)	-0.02%
810.02.69607702.0000.0000 - Sand Canyon Review	1,035.00	1,035.00	0.00	0.00%
810.02.69607802.0000.0000 - Sociology Club	53.00	53.00	0.00	0.00%
810.02.69608002.0000.0000 - S.T.E.M G.I.R.L Club	794.00	794.45	0.45	0.06%
810.02.69608202.0000.0000 - Terrestrial Investigation Trust	864.00	863.64	(0.36)	-0.04%
810.02.69608302.0000.0000 - The Baroque Society	70.00	69.73	(0.27)	-0.39%
810.02.69608402.0000.0000 - Computer Science & Tech. Club	100.00	100.00	0.00	0.00%
810.02.69608502.0000.0000 - The Lighthouse Club	84.00	83.91	(0.09)	-0.11%
810.02.69608802.0000.0000 - Veterans Club	149.00	148.93	(0.07)	-0.05%
810.02.69609002.0000.0000 - Walking Tall Club	50.00	50.00	0.00	0.00%
810.02.69609702.0000.0000 - CHC Art Club	918.00	917.50	(0.50)	-0.05%
810.02.69620402.0000.0000 - American Sign Language Club	399.00	398.84	(0.16)	-0.04%
810.02.69626302.0000.0000 - Circle K Club	50.00	50.00	0.00	0.00%
810.02.69626402.0000.0000 - Herbivore Club	304.00	303.50	(0.50)	-0.16%
810.02.69626502.0000.0000 - Metaphysical Explores Club	377.00	48.51	(328.49)	-87.13%
	<b>275,678.85</b>	<b>259,237.87</b>	<b>(16,440.98)</b>	<b>-5.96%</b>
<b>Total</b>	<b>82,302.85</b>	<b>0.00</b>	<b>(82,302.85)</b>	<b>10.54%</b>

SAN BERNARDINO  COMMUNITY COLLEGE DISTRICT  
**Budget Forecast by Department - KVCR Fund**

Budget Year 2020-2021

Program	2020Budget	2021Budget	Change	% Change
<b>Revenue</b>				
390.03.70900403.0000.0000 - Radio	257,309.29	921,665.50	664,356.21	258.19%
390.03.70901603.0000.0000 - KVCR, General	960,000.00	0.00	(960,000.00)	-100.00%
390.03.72000103.0000.0000 - Television	2,527,048.43	1,609,742.66	(917,305.77)	-36.30%
395.03.70900403.3141.0000 - DIST-Legacy Funds - Radio	0.00	218,677.49	218,677.49	100.00%
395.03.70900703.3024.0000 - DIST-CPB Interconn	11,968.78	2,020.55	(9,948.23)	-83.12%
395.03.70900703.3024.0000 - DIST-CPB Interconn-02	0.00	12,481.00	12,481.00	100.00%
395.03.70901603.3142.0000 - DIST-Autism Funds-02	0.00	36,793.91	36,793.91	100.00%
395.03.70902703.2409.0000 - DIST-Regional Shares/Strong Workforce Regional Marketing	50,000.00	0.00	(50,000.00)	-100.00%
395.03.70902703.3106.0000 - DIST-CPB/CSG Grant FY20	642,151.00	382,309.79	(259,841.21)	-40.46%
395.03.70902703.3124.0000 - DIST-Healthy Network Initiative	75,000.00	150,000.00	75,000.00	100.00%
395.03.70902703.3141.0000 - DIST-Legacy Funds - Television	0.00	282,161.87	282,161.87	100.00%
395.03.70903503.3137.0000 - DIST-USSG Grant-01	1,943.00	4,606.00	2,663.00	137.06%
395.35.70900703.3027.0000 - DIST-CPB Interconn	4,536.66	4,630.13	93.47	2.06%
395.35.70901603.3136.0000 - Clean Green Initiative	0.00	7,755.84	7,755.84	100.00%
395.35.70901603.3144.0000 - Veterans Initiative	0.00	47,719.46	47,719.46	100.00%
395.35.70902703.3116.0000 - DIST-CPB/CSF Grant	7,589.35	7,589.35	0.00	0.00%
395.35.70902703.3119.0000 - DIST-CPB/CSG Grant	67,828.26	67,828.26	0.00	0.00%
395.35.70902703.3120.0000 - DIST-CPB/CSG Grant FY19	138,976.21	130,013.62	(8,962.59)	-6.45%
395.35.70902703.3139.0000 - Uncovered in the Archives	0.00	10,900.00	10,900.00	100.00%
395.35.70902803.3121.0000 - DIST-Univ Service Support	2,056.00	2,056.00	0.00	0.00%
	<b>4,746,406.98</b>	<b>3,898,951.43</b>	<b>(847,455.55)</b>	<b>-17.85%</b>
<b>Expenditures</b>				
390.03.70900403.0000.0000 - Radio	748,516.25	1,132,249.17	383,732.92	51.27%
390.03.70901603.0000.0000 - KVCR, General	2,295,144.43	195,710.51	(2,099,433.92)	-91.47%
390.03.72000103.0000.0000 - Television	3,025,197.72	1,318,621.52	(1,706,576.21)	-56.41%
395.03.70900403.3141.0000 - DIST-Legacy Funds - Radio	0.00	218,677.49	218,677.49	100.00%
395.03.70900703.3024.0000 - DIST-CPB Interconn	11,968.78	2,020.55	(9,948.23)	-83.12%
395.03.70900703.3024.0000 - DIST-CPB Interconn-02	0.00	12,481.00	12,481.00	100.00%
395.03.70901603.3142.0000 - DIST-Autism Funds-02	0.00	36,793.91	36,793.91	100.00%
395.03.70902703.2409.0000 - DIST-Regional Shares/Strong Workforce Regional Marketing	50,000.00	0.00	(50,000.00)	-100.00%
395.03.70902703.3106.0000 - DIST-CPB/CSG Grant FY20	642,151.00	382,309.79	(259,841.21)	-40.46%



## Budget Forecast by Department - KVCR Fund

*Budget Year 2020-2021*

395.03.70902703.3124.0000 - DIST-Healthy Network Initiative	75,000.00	150,000.00	75,000.00	100.00%
395.03.70902703.3141.0000 - DIST-Legacy Funds - Television	0.00	282,161.87	282,161.87	100.00%
395.03.70903503.3137.0000 - DIST-USSG Grant-01	1,943.00	4,606.00	2,663.00	137.06%
395.35.70900703.3027.0000 - DIST-CPB Interconn	4,536.66	4,630.13	93.47	2.06%
395.35.70901603.3136.0000 - Clean Green Initiative	0.00	7,755.84	7,755.84	100.00%
395.35.70901603.3144.0000 - Veterans Initiative	0.00	47,719.46	47,719.46	100.00%
395.35.70902703.3116.0000 - DIST-CPB/CSF Grant	7,589.35	7,589.35	0.00	0.00%
395.35.70902703.3119.0000 - DIST-CPB/CSG Grant	67,828.26	67,828.26	0.00	0.00%
395.35.70902703.3120.0000 - DIST-CPB/CSG Grant FY19	138,976.21	130,013.62	(8,962.59)	-6.45%
395.35.70902703.3139.0000 - Uncovered in the Archives	0.00	10,900.00	10,900.00	100.00%
395.35.70902803.3121.0000 - DIST-Univ Service Support	2,056.00	2,056.00	0.00	0.00%
	<b>7,070,907.67</b>	<b>4,014,124.47</b>	<b>(3,056,783.20)</b>	<b>-43.23%</b>
<b>Total</b>	<b>2,324,500.69</b>	<b>115,173.04</b>	<b>(2,209,327.65)</b>	<b>-33.04%</b>

# Budget Forecast by Department - FNX

Budget Year 2020-2021

Program	2020 Budget	2021 Budget	Change	% Change
<b>Revenue</b>				
825.03.70901503.0000.0000 - FNX	3,232,014.06	608,800.00	(2,623,214.06)	-81.16%
	<b>3,232,014.06</b>	<b>608,800.00</b>	<b>(2,623,214.06)</b>	<b>-81.16%</b>
<b>Expenditures</b>				
825.03.70901503.0000.0000 - FNX	3,182,214.03	600,846.11	(2,581,367.92)	-81.12%
	<b>3,182,214.03</b>	<b>600,846.11</b>	<b>(2,581,367.92)</b>	<b>-81.12%</b>
Total	<b>(49,800.03)</b>	<b>(7,953.89)</b>	<b>41,846.14</b>	<b>-81.14%</b>

## Budget Forecast by Department - Inland Futures Foundation

*Budget Year 2020-2021*

<b>Program</b>	<b>2020Budget</b>	<b>2021Budget</b>	<b>Change</b>	<b>% Change</b>
<b>Revenue</b>				
890.03.70900303.0000.0000 - Inland Futures Foundation	250,000.00	0.00	(250,000.00)	-100.00%
890.03.70901103.0000.0000 - Inland Futures Foundation - TV	0.00	392,500.00	392,500.00	100.00%
890.03.70901203.0000.0000 - Inland Futures Foundation - General	148,000.00	0.00	(148,000.00)	-100.00%
890.03.70903603.0000.0000 - Inland Futures Foundation - Radio	0.00	392,500.00	392,500.00	100.00%
	<b>398,000.00</b>	<b>785,000.00</b>	<b>387,000.00</b>	<b>97.24%</b>
<b>Expenditures</b>				
890.03.70900303.0000.0000 - Inland Futures Foundation	183,234.29	0.00	(183,234.29)	-100.00%
890.03.70901103.0000.0000 - Inland Futures Foundation - TV	0.00	392,500.00	392,500.00	100.00%
890.03.70901203.0000.0000 - Inland Futures Foundation - General	100,567.12	0.00	(100,567.12)	-100.00%
890.03.70903603.0000.0000 - Inland Futures Foundation - Radio	0.00	392,500.00	392,500.00	100.00%
	<b>283,801.41</b>	<b>785,000.00</b>	<b>501,198.59</b>	<b>176.60%</b>
<b>Total</b>	<b>(114,198.59)</b>	<b>0.00</b>	<b>114,198.59</b>	<b>130.27%</b>

**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Jose F. Torres, Interim Chancellor

**REVIEWED BY:** Jose F. Torres, Interim Chancellor

**PREPARED BY:** Stacey K. Nikac, Administrative Officer

**DATE:** September 10, 2020

**SUBJECT:** Accept Board Policies for First Reading

**RECOMMENDATION**

It is recommended that the Board of Trustees accept Board Policies for first reading. Administrative Procedures are submitted for information and review for consistency with Board policies.

- AP/BP 2105 Election of Student Trustees
- AP/BP 2110 Vacancies on the Board
- BP 2130 Term Limits
- AP/BP 2340 Agendas
- BP 2355 Decorum
- AP/BP 2431 Chancellor Selection
- BP 2432 Chancellor Succession
- AP 2712 Conflict of Interest Code
- AP/BP 3430 Prohibition of Harassment
- AP/BP 3433 Prohibition of Sexual Harassment Under Title IX
- AP/BP 3540 Sexual and Other Assaults on Campus
- AP/BP 5030 Fees
- AP/BP 5530 Student Rights and Grievances

**OVERVIEW**

The SBCCD has a process of continuous review of its Board Policies and Administrative Procedures to ensure compliance with Title 5, California Education Code and current district/college needs. The attached policies and procedures have been modified and or reviewed and have gone through the collegial consultation process as outlined in Board Policy 2410.

**ANALYSIS**

The changes to these policies include requirements of the Education Code, current laws, and those determined to be necessary for the efficient operation of the district. At its meeting on September 1, 2020, District Assembly agreed to move the AP/BP forward for Board approval.

**INSTITUTIONAL VALUES**

- I. Institutional Effectiveness
- II. Enhanced and Informed Governance and Leadership

**FINANCIAL IMPLICATIONS**

None.

Current Status: *Draft*

PolicyStat ID: 5966754



Origination:	N/A
Last Approved:	N/A
Last Revised:	N/A
Next Review:	N/A
Owner:	<i>BOT Board of Trustees:</i>
Policy Area:	<i>Chapter 2 Board of Trustees</i>
References:	<i>Legally Required</i>

## AP 2105 Election of Student Trustees

The student trustee(s) representing their respective college shall be elected, for a one year term, by a **simple majority plurality vote** of those voting in a regular election of the student body. All members of the student body may vote. The election will be conducted during the spring semester and will be completed in time for the student member to take office on June 1.

~~The office shall become vacant if a student trustee becomes ineligible for the office, resigns, is recalled, or dies.~~

The student trustee(s) may be recalled in an election conducted in the same manner as the election to office. An election will be called upon presentation to the Chancellor of a petition signed by at least 30% of the students enrolled at the time of filing the petition.

No recall election will be held if the petition is received within 30 days of a regularly scheduled election for the student trustee(s).

The office shall become vacant if the student member becomes ineligible for the office, resigns, is recalled, or dies. If the seat of a student member becomes vacant during his/her term, the **Board of Trustees governing board** may authorize the officers of ~~the~~ student body associations established pursuant to Education Code Section 76060 at each community college in the District to appoint a student to serve the remainder of the term in accordance with ~~the administrative~~ procedures established by the governing board.

No special election will be called if the vacancy occurs within 30 days prior to a regularly scheduled election for the student trustee(s).

~~The student trustee(s) may be recalled in an election conducted in the same manner as the election to office. An election will be called upon presentation to the Chancellor of a petition signed by at least 30% of the students enrolled at the time of filing the petition.~~

~~No recall election will be held if the petition is received within 30 days of a regularly scheduled election for the student trustee(s).~~

## Reference:

Education Code Section 72023.5

## Attachments

[A: AP 2105 Election of Student Trustees - Comments](#)



Current Status: Draft

PolicyStat ID: 8146452



Origination:	N/A
Last Approved:	N/A
Last Revised:	N/A
Next Review:	N/A
Owner:	<i>BOT Board of Trustees:</i>
Policy Area:	<i>Chapter 2 Board of Trustees</i>
References:	<i>Legally Required</i>

## BP 2105 Election of Student Trustees

Each college will elect a student trustee for a one-year term. An election will be held in the Spring semester so that the office is filled by June 1.

An election will be conducted at each college in accordance with administrative procedures. The ~~successful candidate must receive a simple majority of all votes cast~~ student member shall be elected by a plurality vote of those voting in a regular election of the student body. All members of the student body may vote.

Candidates for the position may nominate themselves or be nominated by others by the filing of an application certifying that the candidate is eligible for service under the criteria set forth in California law and these policies. The election will be conducted in accordance with administrative procedures.

If the seat of a student member becomes vacant for any reason during his/her term, the Board of Trustees may authorize the officers of the student body association(s) to appoint a student to serve the remainder of the term in accordance with administrative procedures.

A student trustee may be recalled by the student body at their respective college in a special election held for that purpose in accordance with administrative procedures.

~~Also see BP 2015 titled Student Trustee and AP 2105 titled Election of Student Trustees~~

### References:

#### References:

Education Code Sections 72023.5 and 72103

### Attachments

[BP 2105 Election of Student Trustees - Comments](#)

[BP 2105 Election of Student Trustees - Legal Citations](#)



Current Status: Draft

PolicyStat ID: 8146870



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Last Approved:	N/A
Last Revised:	N/A
Next Review:	N/A
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Policy Area:	<i>Chapter 2 Board of Trustees</i>
References:	<i>Legally Advised</i>

## AP 2110 Vacancies on the Board

(Replaces current SBCCD AP 2080)

- ~~A. Vacancies are created on the Board for a regular Board Member when a written resignation or deferred resignation is filed with the County Superintendent of Schools. Once the written resignation or deferred resignation has been accepted by the County Superintendent of Schools, it is irrevocable.~~
- ~~B. An office becomes vacant on the happening of any of the following events before the expiration of the term:~~
- ~~1. The death of the incumbent.~~
  - ~~2. An adjudication pursuant to a quo warranto proceeding declaring that the incumbent is physically or mentally incapacitated due to disease, illness, or accident and that there is reasonable cause to believe that the incumbent will not be able to perform the duties of his/her office for the remainder of his/her term. This subdivision shall not apply to offices created by the California Constitution or to federal or state legislators.~~
  - ~~3. His/her resignation.~~
  - ~~4. His/her removal from office.~~
  - ~~5. His/her ceasing to be an inhabitant of the state, or if the office be local and one for which local residence is required by law, of the district, county, or city for which the officer was chosen or appointed, or within which the duties of his/her office are required to be discharged.~~
  - ~~6. His/her absence from the state without the permission required by law beyond the period allowed by law.~~
  - ~~7. His/her ceasing to discharge the duties of his/her office for the period of three consecutive months, except when prevented by sickness, or when absent from the state with the permission required by law.~~
  - ~~8. His/her conviction of a felony or of any offense involving a violation of his/her official duties. An officer shall be deemed to have been convicted under this subdivision when trial court judgment is entered. For the purposes of this subdivision, "trial court judgment" means a judgment by the trial court either sentencing the officer or otherwise upholding and implementing the plea, verdict, or finding.~~
  - ~~9. His/her refusal or neglect to file his/her required oath or bond within the time prescribed.~~
  - ~~10. The decision of a competent tribunal declaring void his/her election or appointment.~~

~~11. The making of an order vacating his/her office or declaring the office vacant when the officer fails to furnish an additional or supplemental bond.~~

~~12. His/her commitment to a hospital or sanitarium by a court of competent jurisdiction as a drug addict, dipsomaniac, inebriate, or stimulant addict; but in that event the office shall not be deemed vacant until the order of commitment has become final.~~

~~C. Whenever a vacancy occurs, or whenever a resignation has been filed with the County Superintendent of Schools containing a deferred effective date the Board of Trustees shall within 60 days of the vacancy or the filing of the deferred resignation, either order an election or make a provisional appointment to fill the vacancy. A governing board member may not defer the effective date of his/ or her resignation for more than 60 days after he/she files the resignation with the County Superintendent of Schools.~~

~~1. When an election is ordered, it shall be held on the next regular election date provided pursuant to Chapter 1 (commencing with Section 1000) of Division 1 of the Elections Code not less than 130 days after the occurrence of the vacancy or after the written resignation is filed with the County Superintendent of Schools.~~

~~2. If a provisional appointment is made within the 60-day period, the registered voters of district may, within 30 days from the date of the appointment, petition for the conduct of a special election to fill the vacancy. The petition list shall meet the requirements of Education Code Section 5091.~~

~~3. A provisional appointment made pursuant to subdivision (a) confers all powers and duties of a governing board member upon the appointee immediately following his or her appointment.~~

~~4. A person appointed to fill a vacancy shall hold office only until the next regularly scheduled election for district governing board members, where unexpired term.~~

~~5. There shall be no special election or appointment to fill a vacancy on a governing board if the vacancy occurs within four months of the end of the term of that position.~~

~~D. Short-term appointments shall constitute a vacancy in excess of four months but with not more than ten months remaining until the next election. The Governing Board shall have the option of appointing a person to fill the vacancy. All vacancies in excess of ten months of the next general election shall be selected through a special election.~~

## ~~Filling a Vacancy~~

### Filling a Vacancy

When the Board of Trustees determines to fill the vacancy by appointment, the Chancellor shall assure that there is ample publicity to and information for prospective candidates. Publicity shall include posting in three public places in the District and publication in a newspaper of general circulation.

The posted notice of vacancy shall include directions regarding applications or nominations of legally qualified candidates. Persons applying or nominated must meet the qualifications required by law for members of the Board.

## ~~Applying for an Appointment~~

### Applying for an Appointment

Persons applying for appointment to the Board shall receive a letter from the Chancellor containing information about the District and the Board, and including a candidate information sheet to be completed and returned by a specific date.



## ~~Interviewing and Selecting Candidates~~

### Interviewing and Selecting Candidates

The Board shall request interviews with candidates. Interviews will be conducted in a public hearing scheduled for that purpose.

Each Board member will review all candidate information sheets, with final selection made by a majority vote of the Board members at a public meeting called for that purpose.

Whenever a provisional appointment is made, the Board shall, within 10 days of the provisional appointment, post notices of both the actual vacancy or the filing of a deferred resignation and the provisional appointment in three public places in the District. It shall also publish a notice in a newspaper of general circulation.

The notice shall state the fact of the vacancy or resignation and the date of the occurrence of the vacancy or the date of the filing of, and the effective date of, the resignation. It shall also contain the full name of the provisional appointee to the Board, the date of appointment, and a statement that unless a petition calling for a special election, containing a sufficient number of signatures, is filed in the Office of County Superintendent of Schools within 30 days of the date of the provisional appointment, it shall become an effective appointment.

A provisional appointment confers all powers and duties of a Board member upon the appointee immediately following his/her appointment.

## ~~Term and Powers of Office~~

### Term and Powers of Office

A person appointed to fill a vacancy shall hold office only until the next regularly scheduled election for Board members. An election shall be held to fill the vacancy for the remainder of the unexpired term. A person elected at an election to fill the vacancy shall hold office for the remainder of the term in which the vacancy occurs or will occur.

## ~~References:~~

### References:

Education Code Sections 5090 et seq. ;  
Government Code Sections 1770 and 6061

## Attachments

- A: [AP 2110 Vacancies on the Board - Comments](#)
- B: [AP 2110 Vacancies on the Board - Legal Citations](#)

Current Status: *Draft*

PolicyStat ID: 8146833



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Policy Area:	<i>Chapter 2 Board of Trustees</i>
References:	<i>Legally Required</i>

## BP 2110 Vacancies on the Board

*(Replaces current SBCCD BP 2080)*

Vacancies on the Board may be caused by any of the events specified in Government Code Section 1770 or any applicable provision in the Elections Code, or by a failure to elect. Resignations from the Board shall be governed by Education Code Section 5090. Any resignation must be filed in writing with the County Superintendent of Schools.

Within 60 days of the vacancy or filing of a deferred resignation, the Board shall either order an election or make a provisional appointment to fill the vacancy.

If an election is ordered, it shall be held on the next regular election date not less than 130 days after the occurrence of the vacancy.

If a provisional appointment is made, it shall be subject to the conditions in Education Code Section 5091. The person appointed to the position shall hold office only until the next regularly scheduled election for district governing board members, when the election shall be held to fill the vacancy for the remainder of the unexpired term.

The provisional appointment will be made by a majority public vote of the Board members at a public meeting.

The Chancellor shall establish administrative procedures to solicit applications that assure ample publicity to and information for prospective candidates. The Board will determine the schedule and appointment process, which may include interviews at a public meeting.

~~Any vacancy on the Board shall be filled by special election or provisional appointment in accordance with the provisions of the Education Code. Vacancies are caused by any of the events specified in the Government Code or by failure to elect. Any resignation must be filed in writing with the County Superintendent of Schools.~~

~~Vacancies for the student board member(s) are addressed BP 2105 titled Election of Student Trustees. A vacancy exists in the student Board position when the student Board member resigns from the Board. A vacancy may occur if the student Board member misses three (3) consecutive Board meetings without authorization, is enrolled for fewer than nine (9) units, or does not maintain a cumulative grade point average of 2.5. The unit load and the GPA are to be maintained during the entire term of office.~~

## References:

### References:

Education Code Sections 5090 et seq.,

Current Status: *Draft*

PolicyStat ID: 8147012



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Owner:	<i>BOT Board of Trustees:</i>
Policy Area:	<i>Chapter 2 Board of Trustees</i>
References:	<i>Legally Required</i>

## BP 2130 Term Limits

The District does not currently limit the number of terms a member of the Board of Trustees may serve on the Board.

The Board may adopt or the residents of the District may propose, by initiative, a proposal to limit the number of terms a member of the Board of Trustees may serve on the Board. Any proposal to limit the number of terms a member of the Board may serve shall not become operative unless it is submitted to the electors of the District at a regularly scheduled election and a majority of the votes cast on the question favor adoption of the proposal. Any such proposal shall be subject to requirements set forth in Elections Code Sections 9500 et seq.

### **References:**

#### References:

Education Code Section 72103(c);  
Elections Code Sections 9500 et seq.

### Attachments

- [BP 2130 Term Limits - Comments](#)
- [BP 2130 Term Limits - Legal Citations](#)



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Policy Area:	<i>Chapter 2 Board of Trustees</i>
References:	<i>Legally Advised</i>

## AP 2340 Agendas

*(Replaces current SBCCD AP 2120)*

The agenda for the Board of Trustees Meetings is the official document under which business is transacted. The official agenda shall be posted on the District website and on the front door of the District Administration Building ~~and the~~ Campus Administration Buildings, and District Education Centers at least 72 hours prior to each college campus, and District education centers at least 72 Regular Meeting and 24 hours prior to each Regular/Special Meeting and 24 hours prior to each Special Meeting of the Board. Copies of the agenda shall be available in the Chancellor's Office during regular office hours prior to the Board Meeting and in the Board Room prior to the start of each meeting.

### Agenda Development

~~The agenda is prepared by the Secretary to the Board (the Chancellor) in consultation with the Officers of the Board and the Chancellor's Cabinet. Requests for placing items directly related to District business on the agenda can be submitted by any individual or group. Requests should include the name, address, and telephone number of the person submitting the request, the name of any organization represented, a statement of action requested of the Board, and pertinent background material leading to the request. The Chancellor will place the item on the agenda and notify the individual or group of the time and place the item will be heard.~~

The agenda is prepared by the Chancellor in consultation with the Officers of the Board.

Members of the public may place matters directly related to the business of the District on an agenda for a board meeting by submitting a written summary of the item to the Chancellor, although the District may defer a request to a later date. The written summary must be signed by the initiator. The Board reserves the right to consider and take action in closed session on items submitted by members of the public as permitted or required by law.

Agenda items initiated by members of the public shall be placed on the Board's agenda following the items of business initiated by the Board and by staff. Any agenda item submitted by a member of the public and heard at a public meeting cannot be resubmitted before the expiration of a 90 day period following the initial submission.

### References:

Education Code Section 72121



Current Status: Draft

PolicyStat ID: 8147086



Origination:	N/A
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Owner:	<i>BOT Board of Trustees:</i>
Policy Area:	<i>Chapter 2 Board of Trustees</i>
References:	<i>Good Practice/Optional</i>

## BP 2340 Agendas

An agenda shall be posted adjacent to the place of meeting as well as on ~~he~~[the](#) District's Internet website at least 72 hours prior to the meeting time for regular meetings. The agenda shall include a brief description of each item of business to be transacted or discussed at the meeting. If requested, the agenda shall be provided in appropriate alternative formats so as to be accessible to persons with a disability.

No business may be acted on or discussed which is not on the agenda, except when one or more of the following apply:

- a majority decides there is an "emergency situation" as defined for emergency meetings;
- two-thirds of the members (or all members if less than two-thirds are present) determine there is a need for immediate action and the need to take action came to the attention of the Board of Trustees subsequent to the agenda being posted;
- an item appeared on the agenda of and was continued from a meeting held not more than five days earlier.

The order of business may be changed by consent of the Board of Trustees.

The Chancellor shall establish administrative procedures that provide for public access to agenda information and reasonable annual fees for the service.

Agendas shall be developed by the Chancellor in consultation with the Officers of the Board.

Members of the public may place matters directly related to the business of the District on an agenda for a Board meeting by submitting a written summary of the item to the Chancellor, although the District may defer a request to a later date. (See Education Code Section 72121.5 and Administrative Procedure 2340). The written summary must be signed by the initiator. The Board reserves the right to consider and take action in closed session on items submitted by members of the public as permitted or required by law.

~~Agendas shall be developed by the Chancellor in consultation with the Officers of the Board.~~

For consideration, items from members of the public must be submitted and received by the Office of the Chancellor two weeks prior to the Board meeting.

Agenda items initiated by members of the public shall be placed on the Board's agenda following the items of business initiated by the Board and by staff. Any agenda item submitted by a member of the public and heard at a public meeting cannot be resubmitted before the expiration of a 90 day period following the initial submission.

## **References:**

### **References:**

Education Code Sections 72121 and 72121.5;  
Government Code Sections 6250 et seq. and 54954 et seq.

### **Attachments**

[BP 2340 Agendas - Comments](#)  
[BP 2340 Agendas - Legal Citations](#)  
[BP 2340 Update #30.pdf](#)

Current Status: *Draft*

PolicyStat ID: 8393442



Origination:	N/A
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Next Review:	N/A
Owner:	<i>BOT Board of Trustees:</i>
Policy Area:	<i>Chapter 2 Board of Trustees</i>
References:	<i>Good Practice/Optional</i>

## BP 2355 Decorum

The following will be ruled out of order by the presiding officer:

- ~~• Remarks or discussion in public meetings on charges or complaints which the Board of Trustees has scheduled to consider in closed session.~~
- ~~• Profanity, obscenity, and other offensive language.~~
- ~~• Physical violence and/or threats of physical violence directed towards any person or property.~~
- Disrupting, disturbing, or otherwise impeding the orderly conduct of the meeting.
- Physical violence or threats of physical violence directed toward any person or property.

In the event that any meeting is willfully interrupted by the actions of one or more persons so as to render the orderly conduct of the meeting unfeasible, the ~~person(s)~~persons may be removed from the meeting room.

Speakers who engage in such conduct may be removed from the podium and denied the opportunity to speak to the Board for the duration of the meeting.

Before removal, a warning and a request that the ~~person(s)~~persons curtail the disruptive activity will be made by the Chair of the Board. If the behavior continues, the ~~person(s)~~persons may be removed by a vote of the Board, based on a finding that the person is violating this policy, and that such activity is intentional and has substantially impaired the conduct of the meeting.

If order cannot be restored by the removal in accordance with these rules of individuals who are willfully interrupting the meeting, the Board may order the meeting room cleared and may continue in session. The Board shall only consider matters appearing on the agenda. Representatives of the press or other news media, except those participating in the disturbance, shall be allowed to attend any session held pursuant to this rule.

### ~~References:~~

### References:

Education Code Section 72121.5;  
Government Code Section 54954.3 - subdivision (b)

### Attachments

[BP 2355 Decorum - Comments](#)





Current Status: Pending

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**Owner:** BOT Board of Trustees:  
**Policy Area:** Chapter 2 Board of Trustees  
**References:** Legally Required

## AP 2431 Chancellor Selection

~~In the case of a Chancellor vacancy, the Board of Trustees shall establish a search process to fill the vacancy, in compliance with AP 7250. The process shall comply with relevant regulations.~~

The Board of Trustees shall designate a Board subcommittee to oversee the search process to fill the Chancellor position in the event of a vacancy. A search committee shall be formed which will include members of District governance groups and appropriate representatives from the community. The search committee shall make recommendations concerning all aspects of the search process.

The Board of Trustees will interview finalists in closed session. The final selection will be announced in open session and voted on for approval pursuant to Title 5 Regulations and relevant Government Code sections.

### Attachments

- A: AP 2431 Chancellors Selection - Comments
- B: AP 2431 Chancellors Selection - Legal Citations

### Approval Signatures

Step Description	Approver	Date



Current Status: *Draft*

PolicyStat ID: 8516907



Origination:	N/A
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Policy Area:	<i>Chapter 2 Board of Trustees</i>
References:	<i>Legally Required</i>

## BP 2431 Chancellor Selection

In the case of a vacancy in the Chancellor position, the Board of Trustees shall establish a search process to fill the vacancy. The process shall be fair and open and comply with relevant regulations.

### ~~References:~~

### References:

Title 5 Sections 53000 et seq.;

ACCJC Accreditation Standards IV.B and IV.C.3 (formerly IV.B.1 and IV.B.1.j)

### Attachments

[BP 2431 Chancellor Selection - Comments](#)

[BP 2431 Chancellor Selection - Legal Citations](#)

Current Status: *Draft*

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Owner:	<i>BOT Board of Trustees:</i>
Policy Area:	<i>Chapter 2 Board of Trustees</i>
References:	<i>Good Practice/Optional</i>

## BP 2432 Chancellor Succession

~~Acting Chancellor~~

### Acting Chancellor

The Board delegates authority to the Chancellor to appoint an ~~acting~~Acting Chancellor to serve in their absence for short periods of time, not to exceed 30 calendar days at a time.

In the absence of the Chancellor and when an ~~acting~~Acting Chancellor has not been named, administrative responsibility shall reside with the Executive Vice Chancellor, ~~Business and Fiscal~~or the Vice Chancellor of Human Resources and Police Services, ~~or the~~if the Executive Vice Chancellor ~~of Human Resources and Police Services~~ if unavailable.

The Board shall appoint an ~~acting~~Acting Chancellor for periods exceeding 30 calendar days due to the Chancellor's absence.

~~Interim Chancellor~~

### Interim Chancellor

In the event that the Chancellor position is vacant, the Board may appoint an interim Chancellor until a regular appointment is made. Appointment of an Interim Chancellor may not exceed two years.

~~Should the Chancellor not be able to perform his/her duties for any period of time, the Board will appoint an acting Chancellor.~~

### ~~References:~~

### References:

Education Code Sections 70902(d) and 72400;

Government Code Section 53060

Title 5 Section 53021(b) and (c)(7)

### Attachments

[BP 2432 Chancellor Succession - Comments](#)

Current Status: Pending

PolicyStat ID: 8453185



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**Policy Area:** Chapter 2 Board of Trustees  
**References:** Legally Advised

## AP 2712 Conflict of Interest Code

(Replaces current SBCCD AP 2260)

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations Section 18730) which contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendices designating officials and employees and establishing disclosure categories, shall constitute the conflict of interest code of the San Bernardino Community College District (District).

Individuals holding designated positions shall file their statements of economic interests with the District, which will make the statements available for public inspection and reproduction. (Gov. Code Sec. 81008.) All statements will be retained by the District.

### APPENDIX A

#### DESIGNATED POSITIONS

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Board of Trustees	1,2
Chancellor	1,2
President, CHC	2
President, SBVC	2
General Manager, KVCR TV/FM	2
Executive Vice Chancellor	1,2
Vice President of Instruction	2
Vice President of Student Services	2
Vice President of Administrative Services	2
Business Manager	1,2
General Counsel	1,2

<del>Vice Chancellor, Workforce Development, Advancement &amp; Media Systems</del>	<del>2</del>
<del>Director, Facilities Planning &amp; Construction</del>	<del>4</del>
<del>Vice Chancellor of Human Resources and Police Services</del>	<del>2</del>
<del>Director, Fiscal Services</del>	<del>2</del>
<del>Chief Technology Officer</del>	<del>2</del>
<del>Director of Technology Services</del>	<del>2</del>
<del>Director, Campus Technology Services</del>	<del>2</del>
<del>Director, Alternative Text Production</del>	<del>2</del>
<del>Director, Administrative Application Systems</del>	<del>2</del>
<del>Director, Grant Development &amp; Management</del>	<del>2</del>
<del>Director, DSP&amp;S</del>	<del>2</del>
<del>Director, Labor Relations &amp; Compliance</del>	<del>3</del>
<del>Police Chief</del>	<del>3</del>
<del>Deans</del>	<del>2</del>
<del>Associate Deans</del>	<del>2</del>
<del>Cafeteria/Snack Bar Manager</del>	<del>3</del>
<del>Director, Bookstore</del>	<del>3</del>
<del>Director of Maintenance &amp; Operations</del>	<del>3</del>
<del>Consultants/New Positions</del>	<del>±</del>
<b><u>Designated Positions</u></b>	<b><u>Disclosure Categories</u></b>
<u>Board of Trustees</u>	<u>1, 2</u>
<u>Chancellor</u>	<u>1, 2</u>
<u>Executive Vice Chancellor</u>	<u>1, 2</u>
<u>General Counsel</u>	<u>1, 2</u>
<u>Business Manager</u>	<u>1, 2</u>
<u>Director, Facilities Planning, Emergency Management &amp; Construction</u>	<u>1</u>
<u>Associate Deans</u>	<u>2</u>
<u>Chief Technology Officer</u>	<u>2</u>
<u>College President, CHC</u>	<u>2</u>
<u>College President, SBVC</u>	<u>2</u>
<u>Deans</u>	<u>2</u>
<u>Director of Technology Services</u>	<u>2</u>
<u>Director, Administrative Application Systems</u>	<u>2</u>
<u>Director, Alternative Text Production Center</u>	<u>2</u>
<u>Director, Technology Services</u>	<u>2</u>

<u>Director, DSP&amp;S</u>	<u>2</u>
<u>Director, Fiscal Services</u>	<u>2</u>
<u>Director, Grants Development &amp; Administration</u>	<u>2</u>
<u>General Manager, KVCR TV/FM</u>	<u>2</u>
<u>Vice Chancellor of Human Resources and Police Services</u>	<u>2</u>
<u>Vice Chancellor, Workforce Development, Advancement &amp; Media Systems</u>	<u>2</u>
<u>Vice President of Administrative Services</u>	<u>2</u>
<u>Vice President of Instruction</u>	<u>2</u>
<u>Vice President of Student Services</u>	<u>2</u>
<u>Director, Facilities, Maintenance &amp; Operations</u>	<u>3</u>
<u>Director, Human Resources, EEO, Legal Services and Labor Relations</u>	<u>3</u>
<u>Food Services Supervisor</u>	<u>3</u>
<u>Chief of Police</u>	<u>3</u>
<u>Consultants/New Positions</u>	<u>*</u> <u>-</u>

\*Consultants/new positions shall be included in the list of designated positions and shall disclose pursuant to the broadest disclosure requirements in this conflict of interest code subject to the following limitation:

The Chancellor may determine in writing that a particular consultant or new position, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to comply fully with the disclosure requirements described in this section. Such written determination shall include a description of the consultant’s or new position’s duties and, based upon that description, a statement of the extent of disclosure requirements. The Chancellor’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

The following positions are NOT covered by the code because they must file under Government Code Section 87200 and, therefore, are listed for informational purposes only:

- **Retirement Board Authority**
- **Investment Advisors**

An individual holding one of the above listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been incorrectly categorized. The Fair Political Practices Commission makes the final determination whether a position is covered by Government Code Section 87200.

## **APPENDIX B**

### **DISCLOSURE CATEGORIES**

**Category 1.** Designated positions assigned to this category must report:

- A. Interests in real property within the boundaries of the District that are used by the District or are of the type that could be acquired by the District as well as real property within two miles of the property used or the potential site.
- B. Investments and business positions in business entities and income (including receipt of gifts, loans, and travel payments) from sources of the type that engage in the acquisition or disposal of real property or are

engaged in building construction or design for school districts.

**Category 2.** Designated positions assigned to this category must report:

Investments and business positions in business entities and income (including receipt of gifts, loans, and travel payments) from sources that are contractors engaged in the performance of work, training, consulting or services, or are sources that manufacture or sell supplies, instructional materials, machinery, equipment, or vehicles of the type utilized by the District.

**Category 3.** Designated positions assigned to this category must report:

Investments and business positions in business entities and income (including receipt of gifts, loans, and travel payments) from sources that are contractors engaged in the performance of work, training, consulting or services, or are sources that manufacture or sell supplies, instructional materials, machinery, equipment, or vehicles of the type utilized by the designated position's department.

## References:

Government Code Sections 87103(e), 87300-87302, 89501, 89502, and 89503; Title 2 Section 18730

Any changes to this AP requires approval of the FPPC prior to board approval.

## Attachments

- [AP 2712 Conflict of Interest Code - Comments](#)
- [AP 2712 Conflict of Interest Code - Legal Citations](#)
- [FPPC Approval of AP 2712 Conflict of Interest Code.pdf](#)
- [SBCCD - Overview for Legal Update 31 Final Version.docx](#)

## Approval Signatures

Step Description	Approver	Date
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Current Status: *Draft*

PolicyStat ID: 8393755



Origination:	N/A
Last Approved:	N/A
Last Revised:	N/A
Next Review:	N/A
Owner:	<i>Chancellor's Cabinet</i> <i>Chancellor's Cabinet:</i>
Policy Area:	<i>Chapter 3 General Institution</i>
References:	

## AP 3430 Prohibition of Harassment

Procedures for handling complaints of unlawful discrimination under title 5 sections 59300 ET SEQ.

*(Replaces current SBCCD AP 3430)*

### ~~Introduction and Scope~~

### Introduction and Scope

The District is committed to providing an academic and work environment free of unlawful discrimination and harassment. This procedure defines discrimination and other forms of harassment on campus, and sets forth a procedure for the investigation and resolution of complaints of discrimination by or against any staff or faculty member within the District.

This procedure and the related policy protects students and employees in connection with all the academic, educational, extracurricular, athletic, and other programs of the District, whether those programs take place in the District's facilities, a District bus, or at a class or training program sponsored by the District at another location.

These are procedures for filing and processing complaints of unlawful discrimination at San Bernardino Community College District. These procedures incorporate the legal principles contained in nondiscrimination provisions of the California Code of Regulations, title 5, sections 59300 et seq. as well as other state and federal substantive and procedural requirements.

A copy of relevant procedures on unlawful discrimination will be displayed in a prominent location in the Office of Human Resources, San Bernardino Valley College President's Office, Crafton Hills College President's Office and other areas where notices regarding the institution's rules, regulations, procedures, and standards of conduct are posted.

Authority: 20 U.S.C. § 1681 et seq.; Ed. Code, §§ 66270, 66271.1, 66281.5; Gov. Code, §§ 11135-11139.5; Cal. Code Regs., tit. 5, § 59326. Reference: Cal. Code Regs., tit. 5, §§ 59300 et seq.; 34 C.F.R. § 106.8(b).

The San Bernardino Community College District hereby implements the provisions of California Government Code sections 11135 through 11139.5, the Sex Equity in Education Act (Ed. Code, § 66250 et seq.), title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d), Board Approved February 2010

U.S.C. § 794), section 508 of the Rehabilitation Act of 1973 (29 U.S.C. § 794d), the Americans with Disabilities Act of 1990 (42 U.S.C. §§ 12100 et seq.) and the Age Discrimination Act (42 U.S.C. § 6101).

Authority: Cal. Code Regs., tit. 5, § 59300; Ed. Code §§ 66250 et seq., 66271.1, 66700, and 70901; Gov. Code § 11138. Reference: Ed. Code §§ 66250 et seq. and 72011; Gov. Code, §§ 11135-11139.5; Penal Code §§ 422.6 and 422.55; 20 U.S.C. § 1681; 29 U.S.C. §§ 794 and 794d; 42 U.S.C. §§ 6101, 12100 et seq. and 2000d; 36 C.F.R. § 1194.

## ~~Responsible District Officer~~

## Responsible District Officer

The San Bernardino Community College District has identified the Vice Chancellor Human Resources and Police Services to the State Chancellor’s Office and to the public as the single District officer responsible for receiving unlawful discrimination complaints filed pursuant to title 5, section 59328, and for coordinating their investigation and resolution. Informal charges of unlawful discrimination should be brought to the attention of the Vice Chancellor Human Resources and Police Services, who shall oversee the informal resolution process pursuant to section 59327. The actual investigation of complaints may be assigned to other staff or to outside persons or organizations under contract with the District. Such delegation procedures will be used whenever the Vice Chancellor is named in the complaint or is implicated by the allegations in the complaint.

Administrators, faculty members, other District employees, and students shall direct all complaints of unlawful discrimination to the Vice Chancellor Human Resources and Police Services.

Authority: Cal. Code Regs., tit. 5, § 59324; 34 C.F.R. § 106.8.

## ~~Informal/Formal Complaint Procedure~~

## Informal/Formal Complaint Procedure

**(see Complaint Procedure Checklist at the end of the procedure)**

When a person brings charges of unlawful discrimination to the attention of the Vice Chancellor of Human Resources and Police Services, he/she will:

- Undertake efforts to informally resolve the charges;
- Advise the complainant that he or she need not participate in informal resolution;
- Notify the person bringing the charges of his or her right to file a formal complaint and explain the procedure for doing so;
- Assure the complainant that he or she will not be required to confront, or work out problems with, the person accused of unlawful discrimination;
- Advise the complainant that he or she may file a nonemployment-based complaint with the Office for Civil Rights of the U.S. Department of Education (OCR) where such a complaint is within that agency's jurisdiction.
- If the complaint is employment-related, the complainant should also be advised that he or she may file a complaint with the U.S. Equal Employment Opportunity Commission (EEOC) and/or the California Department of Fair Employment and Housing (DFEH) where such a complaint is within that agency's jurisdiction.

Efforts at informal resolution need not include any investigation unless the responsible District officer determines that an investigation is warranted by the seriousness of the charges. Selecting an informal resolution does not extend the time limitations for filing a formal complaint. Efforts at informal resolution may continue after the filing of a formal written complaint, but after a complaint is filed an investigation is required to



be conducted pursuant to title 5, section 59334, and will be completed unless the matter is informally resolved and the complainant dismisses the complaint. Even if the complainant does dismiss the complaint, the responsible district officer may require the investigation to continue if he or she determines that the allegations are serious enough to warrant an investigation. Any efforts at informal resolution after the filing of a written complaint will not exceed the 90-day period for rendering the administrative determination pursuant to title 5, section 59336.

In employment-related cases, if the complainant also files with the Department of Fair Employment and Housing or with the U.S. Equal Employment Opportunity Commission, a copy of that filing will be sent to the State Chancellor's Office requesting a determination of whether a further investigation under title 5 is required. Unless the State Chancellor's Office determines that a separate investigation is required, the District will discontinue its investigation under title 5 and the matter will be resolved through the Department of Fair Employment and Housing or the U.S. Equal Employment Opportunity Commission.

The District will allow for representation where required by law and may allow for representation for the accused and complainant in other circumstances on a case by case basis.

Authority: Cal. Code Regs., tit. 5, §§ 59327, 59328, 59334, 59336, and 59339; NLRB v. Weingarten, Inc. (1975) 420 U.S. 251.

## ~~Filing of Formal Written Complaint~~

### Filing of Formal Written Complaint

If a complainant decides to file a formal written unlawful discrimination complaint against the District, he or she must file the complaint on a form prescribed by the State Chancellor. These approved forms are available from the District and also at the State Chancellor's website, as follows:

<http://www.cccco.edu/SystemOffice/Divisions/Legal/Discrimination/tabid/294/Default.aspx>

The completed form must be filed with the District representative or mailed directly to the State Chancellor's Office of the California Community Colleges. Complainants may contact the Vice Chancellor of Human Resources and Police Services for assistance in filling out the form, if necessary.

Once a complaint is filed, the individual(s) accused of engaging in prohibited discriminatory conduct shall be advised of that filing and the general nature of the complaint. This should occur as soon as possible and in a manner that is appropriate under the circumstances. The District will also advise the accused that an assessment of the accuracy of the allegations has not yet been made, that the complaint will be investigated, that the accused will be provided an opportunity to present his/her side of the matter, and that any conduct that could be viewed as retaliatory against the complainant or any witnesses must be avoided.

Authority: Cal. Code Regs., tit. 5, §§ 59311 and 59328.

## ~~Threshold Requirements Prior to Investigation of a Formal Written Complaint~~

### Threshold Requirements Prior to Investigation of a Formal Written Complaint

When a formal written complaint is filed it will be reviewed to determine if the complaint meets the following

requirements:

- The complaint must be filed on a form prescribed by the State Chancellor's Office.
- The complaint must allege unlawful discrimination prohibited under title 5, section 59300.
- The complaint must be filed by one who alleges that he or she has personally suffered unlawful discrimination or by one who has learned of such unlawful discrimination in his or her official capacity as a faculty member or administrator.
- In any complaint alleging discrimination in employment, the complaint shall be filed within 180 days of the date the alleged unlawful discrimination occurred, except that this period will be extended by no more than 90 days following the expiration of that 180 days if the complainant first obtained knowledge of the facts of the alleged violation after the expiration of 180 days.

Authority: Cal. Code Regs., tit. 5, § 59328.

## ~~Defective Complaint~~

### Defective Complaint

If a complaint is found to be defective it will be immediately returned to the complainant with a complete explanation of why an investigation will not be initiated under California Code of Regulations, title 5, section 59300 et seq. The notice will inform the complainant that the complaint does not meet the requirements of section 59328, and shall specify in what requirement the complaint is defective. A copy of the notice to the complainant will also be sent to the State Chancellor's Office.

Authority: Cal. Code Regs., tit. 5, §§ 59328, 59332.

## ~~Notice to State Chancellor or District~~

### Notice to State Chancellor or District

A copy of all formal complaints filed in accordance with the title 5 regulations will be forwarded to the State Chancellor's Office immediately upon receipt, regardless of whether the complaint is brought by a student or by an employee. Similarly, when the State Chancellor's Office receives a complaint a copy will be forwarded to the District.

Authority: Cal. Code Regs., tit. 5, § 59330.

## ~~Administrative Determination~~

### Administrative Determination

In any case not involving employment discrimination, within 90 days of receiving an unlawful discrimination complaint filed under title 5, sections 59300 et seq., the responsible District officer will complete the investigation and forward a copy of the investigative report to the State Chancellor, a copy or summary of the report to the complainant, and written notice setting forth all the following to both the complainant and the State Chancellor:

- the determination of the chief executive officer or his/her designee as to whether there is probable cause to believe discrimination occurred with respect to each allegation in the complaint;
- a description of actions taken, if any, to prevent similar problems from occurring in the future;

- the proposed resolution of the complaint; and
- the complainant's right to appeal to the District governing board and to file a complaint with the Department of Fair Employment and Housing.

The District will keep these documents on file for a period of at least three years after closing the case, and make them available to the State Chancellor upon request.

The San Bernardino Community College District recognizes the importance of and is therefore committed to completing investigations and resolving complaints as quickly as possible, consistent with the requirements for a thorough investigation.

Authority: Cal. Code Regs., tit. 5, § 59336.

## ~~Complainant's Appeal Rights~~

## Complainant's Appeal Rights

Complainants have appeal rights that they may exercise if they are not satisfied with the results of the District's administrative determination. At the time the administrative determination and summary is mailed to the complainant, the responsible District officer or his/her designee shall notify the complainant of his or her appeal rights as follows:

- First level of appeal: The complainant has the right to file an appeal to the District's governing board within 15 days from the date of the administrative determination. The District's governing board will review the original complaint, the investigative report, the administrative determination, and the appeal.
- The District's governing board will issue a final District decision in the matter within 45 days after receiving the appeal. Alternatively, the District's governing board may elect to take no action within 45 days, in which case the original decision in the administrative determination will be deemed to be affirmed and shall become the final District decision in the matter. A copy of the final decision rendered by the District's governing board will be forwarded to the complainant and to the State Chancellor's Office.

Complainants must submit all appeals in writing.

Authority: Cal. Code Regs., tit. 5, §§ 59338 and 59339.

## ~~Extensions~~

## Extensions

If for reasons beyond its control, the District is unable to comply with the 90-day or 150-day deadlines specified above for submission of materials to the complainant and the State Chancellor's Office, the Vice Chancellor of Human Resources and Police Services will file a written request that the State Chancellor grant an extension of the deadline. Where an extension is deemed necessary by the District, it must be requested from the State Chancellor regardless of whether the case involves employment discrimination. The request will be submitted no later than 10 days prior to the expiration of the deadlines established by title 5 in sections 59336 and/or 59340 and will set forth the reasons for the request and the date by which the District expects to be able to submit the required materials.

A copy of the request for an extension will be sent to the complainant, who will be advised that he or she may file written objections with the State Chancellor within 5 days of receipt. The State Chancellor may grant the request unless delay would be prejudicial to the investigation. If an extension of the 90-day deadline is granted by the State Chancellor the 150-day deadline is automatically extended by an equal amount.

Authority: Cal. Code Regs., tit. 5, § 59342.

## Definitions

### Definitions

Definitions applicable to nondiscrimination policies are as follows:

Appeal means a request by a complainant made in writing to the San Bernardino Community College District governing board pursuant to title 5, section 59338, and/or to the State Chancellor's Office pursuant to title 5, section 59339, to review the administrative determination of the District regarding a complaint of discrimination.

Association with a person or group with these actual or perceived characteristics includes advocacy for or identification with people who have one or more characteristics of a protected category listed under "Unlawful Discrimination Policy" and title 5, section 59300, participation in a group associated with persons having such characteristics, or use of a facility associated with use by such persons.

Complaint means a written and signed statement meeting the requirements of title 5, section 59328 that alleges unlawful discrimination in violation of the nondiscrimination regulations adopted by the Board of Governors of the California Community Colleges, as set forth at title 5, sections 59300 et seq.

Days means calendar days.

District means the San Bernardino Community College District or any District program or activity that is funded directly by the state or receives financial assistance from the state. This includes the District Personnel Commission and any other organization associated with the District or its college(s) that receives state funding or financial assistance through the District.

Gender means sex, and includes a person's gender identity and gender related appearance and behavior whether or not stereotypically associated with the person's assigned sex at birth.

General Harassment is based on race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation of any person, military and veteran status, or the perception that a person has one or more of these characteristics is illegal and violates District policy. Harassment is found where a reasonable person with the same characteristics as the victim of the harassing conduct would be adversely affected to a degree that interferes with his-~~er~~/her/their ability to participate in or to realize the intended benefits of an institutional activity, employment, or resource.

Sexually harassing conduct can occur between people of the same or different genders. The standard for determining whether conduct constitutes sexual harassment is whether a reasonable person of the same gender as the victim would perceive the conduct as harassment based on sex.

[For sexual harassment under Title IX, Complainants must proceed under BP 3433 Prohibition of Sexual Harassment under Title IX, AP 3433 Prohibition of Sexual Harassment under Title IX, and AP 3434 Responding to Harassment Based on Sex under Title IX. For other forms of sexual harassment or gender-based harassment, Complainants should use this procedure.](#)

Gender-based harassment does not necessarily involve conduct that is sexual. Any hostile or offensive conduct based on gender can constitute prohibited harassment if it meets the definition above. For example, repeated derisive comments about a person's competency to do the job, when based on that person's gender,

could constitute gender-based harassment. Harassment comes in many forms, including but not limited to the following conduct that could, depending on the circumstances, meet the definition above, or could contribute to a set of circumstances that meets the definition:

**Verbal:** Inappropriate or offensive remarks, slurs, jokes or innuendoes based on a person's race, gender, sexual orientation, or other protected status. This may include, but is not limited to, inappropriate comments regarding an individual's body, physical appearance, attire, sexual prowess, marital status, or sexual orientation; unwelcome flirting or propositions, demands for sexual favors, verbal abuse, threats or intimidation; or sexist, patronizing or ridiculing statements that convey derogatory attitudes based on gender, race, nationality, sexual orientation or other protected status.

**Physical:** Inappropriate or offensive touching, assault, or physical interference with free movement. This may include, but is not limited to kissing, patting, lingering or intimate touches, grabbing, pinching, leering, staring, unnecessarily brushing against or blocking another person, whistling or sexual gestures. It also includes any physical assault or intimidation directed at an individual due to that person's gender, race, national origin, sexual orientation or other protected status. Physical sexual harassment includes acts of sexual violence, such as rape, sexual assault, sexual battery, and sexual coercion. Sexual violence refers to physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent due to the victim's use of drugs or alcohol. An individual also may be unable to give consent due to an intellectual or other disability.

**Visual or Written:** The display or circulation of visual or written material that degrades an individual or group based on gender, race, nationality, sexual orientation, or other protected status. This may include, but is not limited to, posters, cartoons, drawings, graffiti, reading materials, computer graphics, or electronic media transmissions.

**Environmental:** A hostile academic or work environment may exist where it is permeated by sexual innuendo; insults or abusive comments directed at an individual or group based on gender, race, nationality, sexual orientation, or other protected status; or gratuitous comments regarding gender, race, sexual orientation, or other protected status that are not relevant to the subject matter of the class or activities on the job. A hostile environment can arise from an unwarranted focus on sexual topics or sexually suggestive statements in the classroom or work environment. It can also be created by an unwarranted focus on, or stereotyping of, particular racial or ethnic groups, sexual orientations, genders or other protected statuses. An environment may also be hostile toward anyone who merely witnesses unlawful harassment in his/her immediate surroundings, although the conduct is directed at other(s). The determination of whether an environment is hostile is based on the totality of the circumstances, including such factors as the frequency of the conduct, the severity of the conduct, whether the conduct is humiliating or physically threatening, and whether the conduct unreasonably interferes with an individual's learning or work.

Mental disability includes, but is not limited to, all of the following:

- Having any mental or psychological disorder or condition, such as mental retardation, organic brain syndrome, emotional or mental illness, or specific learning disabilities, that limits a major life activity. For purposes of this section:
  - Limits shall be determined without regard to mitigating measures, such as medications, assistive devices, or reasonable accommodations, unless the mitigating measure itself limits a major life activity.
  - A mental or psychological disorder or condition limits a major life activity if it makes the achievement of the major life activity difficult.
  - Major life activities shall be broadly construed and shall include physical, mental, and social activities and working.

- Any other mental or psychological disorder or condition not described in paragraph (1) that requires specialized supportive services.
- Having a record or history of a mental or psychological disorder or condition described in paragraph (1) or (2), which is known to the District.
- Being regarded or treated by the District as having, or having had, any mental condition that makes achievement of a major life activity difficult.
- Being regarded or treated by the District as having, or having had, a mental or psychological disorder or condition that has no present disabling effect, but that may become a mental disability as described in paragraph 1 or 2.

Mental disability does not include sexual behavior disorders, compulsive gambling, kleptomania, pyromania, or psychoactive substance use disorders resulting from the current unlawful use of controlled substances or other drugs.

Physical disability includes, but is not limited to, all of the following:

- Having any physiological disease, disorder, condition, cosmetic disfigurement, or anatomical loss that does both of the following:
  - Affects one or more of the following body systems: neurological, immunological, musculoskeletal, special sense organs, respiratory, including speech organs, cardiovascular, reproductive, digestive, genitourinary, hemic and lymphatic, skin, and endocrine.
  - Limits a major life activity. For purposes of this section:
    - Limits" shall be determined without regard to mitigating measures such as medications, assistive devices, prosthetics, or reasonable accommodations, unless the mitigating measure itself limits a major life activity.
    - A physiological disease, disorder, condition, cosmetic disfigurement, or anatomical loss limits a major life activity if it makes the achievement of the major life activity difficult.
    - Major life activities shall be broadly construed and include physical, mental, and social activities and working.
- Any other health impairment not described in paragraph (1) that requires specialized supportive services.
- Having a record or history of a disease, disorder, condition, cosmetic disfigurement, anatomical loss, or health impairment described in paragraph (1) or (2), which is known to the District.
- Being regarded or treated by the District as having, or having had, any physical condition that makes achievement of a major life activity difficult.
- Being regarded or treated by the District as having, or having had, a disease, disorder, condition, cosmetic disfigurement, anatomical loss, or health impairment that has no present disabling effect but may become a physical disability as described in paragraph 1 or 2.

Physical disability does not include sexual behavior disorders, compulsive gambling, kleptomania, pyromania, or psychoactive substance use disorders resulting from the current unlawful use of controlled substances or other drugs.

Quid Pro Quo sexual harassment occurs when a person in a position of authority makes educational or employment benefits conditional upon an individual's willingness to engage in or tolerate unwanted sexual conduct.

Responsible District Officer means the officer identified by the District to the State Chancellor's Office as the person responsible for receiving complaints filed pursuant to title 5, section 59328, and coordinating their investigation. The Responsible District Officer for San Bernardino Community College District is the Vice Chancellor of Human Resources and Police Services.



Sex includes, but is not limited to, pregnancy, childbirth, or medical conditions related to pregnancy or childbirth. 'Sex' also includes, but is not limited to, a person's gender, as defined in section 422.56 of the Penal Code. Discrimination on the basis of sex or gender also includes sexual harassment.

Sexual harassment is unlawful discrimination in the form of unwelcome sexual advances, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature, made by someone from or in the workplace or in the educational setting, and includes but is not limited to:

- Making unsolicited written, verbal, physical, and/or visual contacts with sexual overtones. (Examples of possible sexual harassment that appear in a written form include, but are not limited to: suggestive or obscene letters, notes, and/or invitations. Examples of possible visual sexual harassment include, but are not limited to: leering, gestures, display of sexually aggressive objects or pictures, cartoons, or posters.)
- Continuing to express sexual interest after being informed that the interest is unwelcome.
- Making reprisals, threats of reprisal, or implied threats of reprisal following a rebuff of harassing behavior. The following are examples of conduct in an academic environment that might be found to be sexual harassment: threatening to withhold, or actually withholding, grades earned or deserved; suggesting a poor performance evaluation will be prepared; or suggesting a scholarship recommendation or college application will be denied.
- Engaging in explicit or implicit coercive sexual behavior within the work environment which is used to control, influence, or affect the employee's career, salary, and/or work environment.
- Engaging in explicit or implicit coercive sexual behavior within the educational environment that is used to control, influence, or affect the educational opportunities, grades, and/or learning environment of a student.
- Offering favors or educational or employment benefits, such as grades or promotions, favorable performance evaluations, favorable assignments, favorable duties or shifts, recommendations, reclassification, etc., in exchange for sexual favors.
- Awarding educational or employment benefits, such as grades or duties or shifts, recommendations, reclassification, etc., to any student or employee with whom the decision maker has a sexual relationship and denying such benefits to other students or employees.
- Unwelcome sexual advances, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature made by someone from, or in, the work or educational setting when:
  - Submission to the conduct is explicitly or implicitly made a term or condition of an individual's employment, academic status, or progress.
  - Submission to, or rejection of, the conduct by the individual is used as a basis of employment or academic decision affecting the individual.
  - The conduct has the purpose or effect of having a negative impact upon the individual's work or educational environment.
  - Submission to, or rejection of, the conduct by the individual is used as the basis for any decisions affecting the individual regarding benefits and services, honors, programs, or activities available at or through the community college.

Sexual orientation means heterosexuality, homosexuality, or bisexuality.

Unlawful discrimination means discrimination based on a category protected under Title 5, section 59300, including retaliation and sexual harassment.

Authority: Gov. Code, § 12926; Cal. Code Regs., tit. 5, §§ 59300, 59311; Revised Sexual Harassment Guidance: Harassment of Students by School Employees, Other Students, or Third Parties, Title IX, Office for Civil Rights, January 19, 2001.

## ~~Consensual Relationships~~

### Consensual Relationships

Romantic or sexual relationships between supervisors and employees, or between administrators, faculty members, or staff members and students are discouraged. There is an inherent imbalance of power and potential for exploitation in such relationships. A conflict of interest may arise if the administrator, faculty member, or staff member must evaluate the student's or employee's work or make decisions affecting the employee or student. The relationship may create an appearance of impropriety and lead to charges of favoritism by other students or employees. A consensual sexual relationship may change, with the result that sexual conduct that was once welcome becomes unwelcome and harassing. In the event that such relationships do occur, the District has the authority to transfer any involved employee to eliminate or attenuate the supervisory authority of one over the other, or of a teacher over a student. Such action by the District is a proactive and preventive measure to avoid possible charges of harassment and does not constitute discipline against any affected employee.

## ~~Confidentiality of the Process~~

### Confidentiality of the Process

Investigative processes can best be conducted within a confidential climate. Therefore, the District does not reveal information about such matters except as necessary to fulfill its legal obligations.

Potential complainants are sometimes reluctant to pursue a complaint if their names will be revealed. The inability to reveal the name of a complainant or facts that are likely to reveal the identity of the complainant can severely limit the ability of the District to respond. Complainants must also recognize that persons who are accused of wrongdoing have a right to present their side of the matter, and this right may be jeopardized if the District is prohibited from revealing the name of the complainant or facts that are likely to disclose the identity of the complainant.

If a complainant insists that his or her name not be revealed, the responsible officer should take all reasonable steps to investigate and respond to the complaint consistent with the complainant's request as long as doing so does not jeopardize the rights of other students or employees.

It is also important that complainants and witnesses understand the possibility that they may be charged with allegations of defamation if they circulate the charges outside of the District's process. In general, persons who are participating in a District investigative or disciplinary process that is related to a charge of discrimination are protected from tort claims such as defamation. However, persons who make allegations outside of these processes or who discuss their claims with persons outside of the process may expose themselves to tort charges. Complainants, witnesses, and those accused of discrimination will all be asked to sign a confidentiality acknowledgement statement.

Where an investigation reveals the need for disciplinary action, the complainant may wish to have information about what disciplinary actions the District took. However, the privacy rights of the persons involved often prevent the District from providing such information. In student disciplinary actions for sexual assault/physical abuse charges, Education Code section 76234 provides that the victim shall be informed of the disciplinary action, but that the victim must keep the information confidential. Disciplinary actions taken against employees are generally considered confidential.

Authority: Cal. Const. Art. I, § 1; Civil Code § 47; Ed. Code, §§ 76234 and 87740; *Silberg v. Anderson* (1990)



50 Cal.3d. 205; Revised Sexual Harassment Guidance: Harassment of Students by School Employees, Other Students, or Third Parties, Title IX, Office for Civil Rights, January 19, 2001.

## ~~Notice, Training, and Education for Students and Employees~~

## Notice, Training, and Education for Students and Employees

The San Bernardino Community College District's Vice Chancellor of Human Resources and Police Services shall make arrangements for or provide training to employees and students on the District's unlawful discrimination policy and procedures. Faculty members, members of the administrative staff, and members of the support staff will be provided with notice of online access to the District's written procedure on unlawful discrimination at the beginning of the first semester of the college year each time the procedure is revised.

All District employees will receive this training and a copy of the unlawful discrimination policies and procedures during the first year of their employment. Because of their special responsibilities under the law, supervisors will undergo mandatory training within six months of assuming a supervisory position and annually thereafter. In years in which a substantive policy or procedural change has occurred all District employees will attend a training update and/or receive a copy of the revised policies and procedures.

Authority: Ed. Code, § 66281.5; Cal. Code Regs., tit. 5, §§ 59324 and 59326. Reference: Cal. Code Regs., tit. 5, §§ 59300 et seq.; 34 C.F.R. § 106.8(b).

## ~~Academic Freedom~~

## Academic Freedom

The San Bernardino Community College District Governing Board reaffirms its commitment to academic freedom, but recognizes that academic freedom does not allow any form of unlawful discrimination. It is recognized that an essential function of education is a probing of opinions and an exploration of ideas that may cause some students discomfort. It is further recognized that academic freedom ensures the faculty's right to teach and the student's right to learn. Finally, nothing in these policies and procedures shall be interpreted to prohibit bona fide academic requirements for a specific community college program, course or activity.

When investigating unlawful discrimination complaints containing issues of academic freedom San Bernardino Community College District will consult with a faculty member appointed by the Academic Senate with respect to contemporary practices and standards for course content and delivery.

No provision of this Administrative Procedure shall be interpreted to prohibit conduct that is legitimately related to the course content, teaching methods, scholarship, or public commentary of an individual faculty member or the educational, political, artistic, or literary expression of students in classrooms and public forums. Freedom of speech and academic freedom are, however, not limitless and this procedure will not protect speech or expressive conduct that violates federal or California anti-discrimination laws.

Reference: Cohen v. San Bernardino Valley College (1995) 883 F.Supp. 1407, 1412-1414, affd. in part and revd. in part on other grounds, (1996) 92 F.3d 968; Cal. Code Regs., tit. 5, § 59302.

## ~~Record Retention~~

### Record Retention

Unlawful discrimination records that are part of an employee's employment records may be classified as Class-1 Permanent records and retained indefinitely or microfilmed in accordance with title 5, California Code of Regulations, section 59022. Unlawful discrimination records of a student that are deemed worthy of preservation but not classified as Class-1 Permanent may be classified as Class-2 Optional records or as Class-3 Disposable records. Class-2 Optional records shall be retained until reclassified as Class-3 Disposable Records. Class-3 Disposable Records shall be retained for a period of three years after being classified as Class-3 Disposable records.

Records related to a student discrimination complaint will be deemed worthy of preservation if, at the end of three years after the case is closed, a complaint on similar grounds has been filed against the same employee. In such cases, the records shall continue to be classified as Class 2 records and shall not be reclassified as Class-3 Disposable Records until complaints against that particular employee have been resolved.

## Retaliation

It is unlawful for anyone to retaliate against someone who files an unlawful discrimination complaint, who refers a matter for investigation or complaint, who participates in an investigation of a complaint, who represents or serves as an advocate for an alleged victim or alleged offender, or who otherwise furthers the principles of this unlawful discrimination procedure.

Authority: 20 U.S.C. Sections 1681 et seq.; 34 C.F.R. Section 106; Cal. Code Regs., titl 5, Sections 59300 et Seq.;

## ~~Complaint Procedure Checklist~~

### Complaint Procedure Checklist

- Complaint received by Vice Chancellor of Human Resources and Police Services
  - Acting in role of Equal Opportunity Officer
  - Within 180 days of occurrence
  - Extension of 90 days if knowledge attained after 180 days
- Acknowledgement of receipt in writing to complainant and State Chancellor's Office (SCO)
  - Within 10 days of complaint receipt
  - Designate resolution/investigation coordinator
  - Advise of formal complaint filing with Equal Employment Opportunity Commission (EEOC) or the California Department of Fair Employment and Housing (DFEH).
- Advise individual accused
  - General nature of complaint
  - Assessment of accuracy has not yet been made
  - An investigation will be conducted
  - Accused will be provided an opportunity to present his/her side of the matter
  - Retaliation of complainant or witnesses must be avoided
- District schedules informal resolution efforts or impartial investigation
  - Complete within 90 days of complaint receipt (extensions may be requested from SCO)

- Extension requests must
  - Be filed at least 10 days prior to the original 90-day deadline
  - State reason why extension is necessary
  - The date by which District expects a determination
  - Corresponding copy sent to complainant
  - Notice to complainant of right to send objection to SCO within 5 days
- Factual description of the matter
- Summary of testimony provided by each witness
- Analysis of data or evidence collected
- Probable cause determination for each allegation in the complaint
- Other appropriate information
- If a formal complaint is filed with EEOC or DFEH, send complaint copy to SCO and request whether to continue with District formal investigation
- Investigative report and administrative determination letter forwarded to complainant and SCO
  - Within 90 days of complaint receipt
  - Pertinent information in letter
    - Ultimate determination on probable cause
    - Description of actions taken to prevent similar future allegations
    - Proposed resolution
    - Complainant's appeal DFEH rights
- Complainant may file appeal to governing board
  - Within 15 days from date of administrative determination
  - Board issues final district decision within 45 days of receiving appeal
    - Forwarded to complainant with DFEH appeal rights
- Governing board determination is final
  - No appeal rights to SCO

## References:

## References:

Education Code Sections 212.5; 44100; 66281.5;

Government Code Sections 12940 and 12923;

Civil Code Section 51.9;

Title 2 Sections 10500 et seq.;

Title ~~IX, Education Amendments of 1972; Title~~ 5 Sections 59320 et seq.;

Title VII of the Civil Rights Act of 1964, 42 U.S. Code Annotated Section 2000e

## Attachments

[AP 3430 Prohibition of Harassment - Comments](#)

[AP 3430 Prohibition of Harassment - Legal Citations](#)

[AP3430-OLD.pdf](#)



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References:	

## BP 3430 Prohibition of Harassment

*Prohibition of Harassment (Replaces current SBCCD BP 3430)*

This policy prohibits District employees, students, and student organizations from engaging in unlawful discrimination and harassment including sexual misconduct. Allegations that an employee, student or student organization has violated the Discrimination and Harassment Policy will be resolved consistent with AP 3430: Prohibition of Harassment.

All forms of harassment are contrary to basic standards of conduct between individuals ~~and are prohibited by state, State~~ and federal law, ~~as well as; and~~ this policy prohibit harassment, and the District will not tolerate harassment. The District is committed to providing an academic and work environment that respects the dignity of individuals and groups. The District shall be tolerated. The District free of unlawful discrimination and harassment, including that which is committed to providing an academic and work environment that respects the dignity of individuals and groups. The District shall be free of sexual harassment and all forms of sexual intimidation and exploitation including acts of sexual violence. It shall also be free of other unlawful discrimination and harassment, including that which is based on any of the following statuses: race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, pregnancy, gender, gender identity, gender expression, age, sexual orientation, military and veteran status, or because an individual is perceived to have one or more of the foregoing characteristics. Sexual violence (e.g.: non-consensual sexual intercourse and non-consensual sexual contact) and interpersonal/relationship violence are always violations of the sex and gender-based discrimination and harassment policies and stalking often can be as well.

The District seeks to foster an environment in which all employees, students, unpaid interns, and volunteers feel free to report incidents of harassment without fear of retaliation or reprisal. Therefore, the District also strictly prohibits retaliation against any individual for filing a complaint of discrimination or harassment or for participating in a related investigation. Such conduct is illegal and constitutes a violation of this policy. ~~All~~ The District will investigate all allegations of retaliation swiftly and thoroughly. If the District determines that someone has retaliated, it will ~~be swiftly and thoroughly investigated. If the District determines that retaliation has occurred, it will~~ take all reasonable steps within its power to stop such conduct. Individuals who engage in retaliatory conduct are subject to disciplinary action, up to and including termination or expulsion. Retaliation is defined below.

Any individual who believes that they have been harassed, discriminated against, or retaliated against in violation of this policy may report such incidents by following the procedures described ~~below~~ in AP 3435. Supervisors are mandated The District requires supervisors to report all incidents of discrimination, harassment and retaliation that come to their attention.

This policy applies to all aspects of the academic environment, including but not limited to admission, classroom conditions, grades, academic standing, employment opportunities, scholarships, recommendations, disciplinary actions, and participation in any community college activity. In addition, this policy applies to all terms and conditions of employment, including but not limited to hiring, placement, promotion, disciplinary action, layoff, recall, transfer, leave of absence, training opportunities and compensation.

This policy applies to behaviors that take place on campus and at school-sponsored events and may also apply off-campus and to actions online when the Title IX Coordinator/Institutional Equity Officer determines that the off-campus conduct affects a substantial school interest or impacts the educational mission of the District.

~~A substantial school interest includes:~~

- ~~a) Any action that constitutes criminal offense as defined by federal or state law. This includes, but is not limited to, single or repeat violations of any local, state or federal law committed in the municipality where the school is located;~~
- ~~b) Any situation where it appears that the responding party may present a danger or threat to the health or safety of self or others;~~
- ~~c) Any situation that significantly impinges upon the rights, property or achievements of self or others or significantly breaches the peace and/or causes social disorder; and/or~~
- ~~d) Any situation that is detrimental to the educational interests of the school.~~

**A substantial school interest includes:**

- a. Any action that constitutes criminal offense as defined by federal or state law. This includes, but is not limited to, single or repeat violations of any local, state or federal law committed in the municipality where the school is located;
- b. Any situation where it appears that the responding party may present a danger or threat to the health or safety of self or others;
- c. Any situation that significantly impinges upon the rights, property or achievements of self or others or significantly breaches the peace and/or causes social disorder; and/or
- d. Any situation that is detrimental to the educational interests of the school.

Any online postings or other electronic communication by students, including cyber-bullying, cyber-stalking, cyber-harassment, etc. occurring completely outside of the District's control will only be subject to this policy when those online behaviors can be shown to cause a substantial on campus disruption. Off-campus discriminatory or harassing speech by employees may be regulated by the District only when such speech is made in an employee's official or work-related capacity. The District's policy is not meant to inhibit or prohibit educational content or discussions inside or outside of the classroom that include germane, but controversial or sensitive subject matters protected by academic freedom.

The District reserves the right to address offensive conduct and/or harassment that does not rise to the level of discrimination, or that is of a generic nature not on the basis of a protected status. Addressing such issues may not result in the imposition of discipline under District policy, but will be addressed through civil confrontation, remedial actions, education and/or effective conflict resolution mechanisms.

Questions about this policy should be directed to the Title IX Coordinator/Institutional Equity Officer.

The Chancellor shall ensure that the institution undertakes education and training activities to counter discrimination and harassment and to prevent, minimize, and/or eliminate any hostile environment that impairs

access to equal education opportunity or impacts the terms and conditions of employment.

The Chancellor shall establish procedures that define harassment on campus. The Chancellor shall further establish procedures for employees, students, unpaid interns, volunteers, and other members of the campus community that provide for the investigation and resolution of complaints regarding harassment and discrimination, and procedures to resolve complaints of harassment and discrimination. State and federal law and this policy prohibit retaliatory acts by the District, its employees, students, and agents.

~~This~~The District will publish and publicize this policy and related written procedures ~~shall be widely published and publicized~~(including the procedure for making complaints) to administrators, faculty, staff, students, unpaid interns, and volunteers particularly when they are new to the institution. ~~They shall be~~The District will make this policy and related written procedures (including the procedure for making complaints) available ~~for students, employees, unpaid interns, and volunteers~~ in all administrative offices and will post them on the District's website.

## References:

Employees who violate the policy and procedures may be subject to disciplinary action up to and including termination. Students who violate this policy and related procedures may be subject to disciplinary measures up to and including expulsion. Unpaid interns who violate this policy and related procedures may be subject to disciplinary measure up to and including termination from the internship or other unpaid work experience program.

## References:

Education Code Sections 212.5, 44100, 66252, and 66281.5;

Government Code Sections 12923, 12940 and 12950.1;

Civil Code Section 51.9;

Title 2 Sections 10500 et seq.;

Title VII of the Civil Rights Act of 1964, 42 U.S. Code Annotated Section 2000e;

Age Discrimination in Employment Act of 1967 (ADEA);

Americans with Disabilities Act of 1990 (ADA)

## Attachments

- [BP 3430 Prohibition of Harassment - Comments](#)
- [BP 3430 Prohibition of Harassment- Legal Citations](#)
- [BP 3430 Update #30.pdf](#)



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References:	<a href="#">Legally Required</a>

## AP 3433 Prohibition of Sexual Harassment under Title IX

The District is committed to providing an academic and work environment free of unlawful sex harassment under Title IX. This procedure defines sexual harassment on campus.

This procedure and the related policy protects students, employees, in connection with all the academic, educational, extracurricular, athletic, and other programs of the District, whether those programs take place in the District's facilities, a District bus, or at a class or training program sponsored by the District at another location.

### Definitions

**Sexual Harassment under Title IX:** Conduct that satisfies one or more of the following:

- A District employee conditions the provision of an aid, benefit, or service of the District on an individual's participation in unwelcome sexual conduct (*quid pro quo* harassment);
- Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the District's education program or activity;
- Sexual assault, including the following:
  - **Sex Offenses.** Any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.
  - **Rape** (except Statutory Rape). The carnal knowledge of a person, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her/their age or because of his/her/their temporary or permanent mental or physical incapacity. There is carnal knowledge if there is the slightest penetration of the genital or anal opening of the body of another person.
  - **Sodomy.** Oral or anal sexual intercourse with another person, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her/their age or because of his/her/their temporary or permanent mental or physical incapacity.
  - **Sexual Assault with an Object.** To use an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her/their age or because of his/her/their temporary or permanent mental or physical incapacity. An "object" or "instrument" is anything the offender uses other than the offender's genitalia, e.g., a finger, bottle, handgun, stick.
  - **Fondling.** The touching of the private body parts of another person for the purpose of sexual

gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her/their age or because of his/her/their temporary or permanent mental or physical incapacity.

- **Sex Offenses, Non-Forcible Unlawful, Non-Forcible Sexual Intercourse.**
  - **Incest.** Non-Forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
  - **Statutory Rape – Non-Forcible.** Sexual intercourse with a person who is under the statutory age of consent. There is no force or coercion used in Statutory Rape; the act is not an attack.
- **Dating violence.** Violence against a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of a relationship will be determined based on a consideration of the following factors: the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.
- **Domestic Violence.** Violence committed:
  - By a current or former spouse or intimate partner of the victim;
  - By a person with whom the victim shares a child in common;
  - By a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner;
  - By a person similarly situated to a spouse of the victim under the domestic or family violence laws of California; or
  - By any other person against an adult or youth victim protected from that person's acts under the domestic or family violence laws of California.
- **Stalking.** Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his/her/their safety or the safety of others or suffer substantial emotional distress.

## References:

Title IX, Education Amendments of 1972; Title 5 Sections 59320 et seq.;  
 Title VII of the Civil Rights Act of 1964, 42 U.S. Code Annotated Section 2000e

## Attachments

No Attachments



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PolicyStat ID: 8517025



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References:	<a href="#">Legally Required</a>

## BP 3433 Prohibition of Sexual Harassment under Title IX

All forms of sexual harassment are contrary to basic standards of conduct between individuals. State and federal law and this policy prohibit sexual harassment and the District will not tolerate sexual harassment. The District is committed to providing an academic and work environment that respects the dignity of individuals and groups. The District shall be free of sexual harassment and all forms of sexual intimidation and exploitation including acts of sexual violence.

The District seeks to foster an environment in which all employees, students, applicants for employment, and applicants for admission feel free to report incidents of sexual harassment in violation of this policy and Title IX, without fear of retaliation or reprisal. Therefore, the District also strictly prohibits retaliation against any individual for filing a complaint of sexual harassment in violation of this policy and Title IX or for participating, or refusing to participate, in a sexual harassment investigation. The District will investigate all allegations of Title IX retaliation swiftly and thoroughly. If the District determines that someone has retaliated, it will take reasonable steps within its power to stop such conduct. Individuals who engage in Title IX retaliatory conduct are subject to disciplinary action, up to and including termination or expulsion.

Any employee, student, applicant for employment, or applicant for admission who believes he/she/they has been harassed or retaliated against in violation of this policy should immediately report such incidents by following the procedures described in AP 3434 Responding to Harassment Based on Sex under Title IX. The District requires supervisors to report all incidents of harassment and retaliation that come to their attention.

This policy applies to all aspects of the academic environment, including but not limited to classroom conditions, grades, academic standing, employment opportunities, scholarships, recommendations, disciplinary actions, and participation in any community college activity. In addition, this policy applies to all terms and conditions of employment, including but not limited to hiring, placement, promotion, disciplinary action, layoff, recall, transfer, leave of absence, training opportunities, and compensation.

To this end, the Chancellor shall ensure that the institution undertakes education and training activities to counter sexual harassment and to prevent, minimize, or eliminate any hostile environment that impairs access to equal education opportunity or impacts the terms and conditions of employment.

The Chancellor shall establish procedures that define sexual harassment on campus. The Chancellor shall further establish procedures for employees, students, and other members of the campus community that provide for the investigation and resolution of complaints regarding sexual harassment in violation of this policy, and procedures to resolve complaints of sexual harassment in violation of this policy. State and federal law and this policy prohibit retaliatory acts against all participants by the District, its employees, students, and

agents.

The District will publish and publicize this policy and related written procedures (including the procedure for making complaints) to administrators, faculty, staff, students, applicants for employment, and applicants for admission, particularly when they are new to the institution. The District will make this policy and related written procedures (including the procedures for making complaints) available in all administrative offices and will post them on the District's website.

Employees who violate the policy and procedures may be subject to disciplinary action up to and including termination. Students who violate this policy and related procedures may be subject to disciplinary measures up to and including expulsion. Volunteers or unpaid interns who violate this policy and related procedures may be subject to disciplinary measure up to and including termination from the volunteer assignment, internship, or other unpaid work experience program.

### **References:**

Title IX of the Education Amendments Act of 1972;  
34 Code of Federal Regulations Part 106

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### **Attachments**

No Attachments



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References:	<a href="#">Legally Required</a>

## AP 3540 Sexual and Other Assaults on Campus

*For additional information and resources on sexual assault, domestic violence, dating violence, and stalking in the educational/campus environment, the Department of Justice has established a clearinghouse of resources geared towards colleges and universities, which can be accessed at the California Attorney General's website.*

Any sexual assault or physical abuse, including, but not limited to, rape, domestic violence, dating violence, sexual assault, or stalking, as defined by California law, whether committed by an employee, student, or member of the public, occurring on District property, in connection with all the academic, educational, extracurricular, athletic, and other programs of the District, whether those programs take place in the District's facilities or at another location, or on an off-campus site or facility maintained by the District, or on grounds or facilities maintained by a student organization, is a violation of District policies and regulations, and is subject to all applicable punishment, including criminal procedures and employee or student discipline procedures. (See also AP 5500 titled Standards of Student Conduct.)

~~"Sexual assault" includes but is not limited to, rape, forced sodomy, forced oral copulation, rape by a foreign object, sexual battery, or threat of sexual assault.~~

~~"Dating violence" means violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of a romantic or intimate relationship will be determined based on the length of the relationship, the type of relationship and the frequency of interaction between the persons involved in the relationship.~~

~~"Domestic violence" includes felony or misdemeanor crimes of violence committed by:~~

- ~~• a current or former spouse of the victim;~~
- ~~• a person with whom the victim shares a child in common;~~
- ~~• a person who is cohabitating with or has cohabitated with the victim as a spouse;~~
- ~~• a person similarly situated to a spouse of the victim under California law; or~~
- ~~• any other person against an adult or youth victim who is protected from that person's acts under California law.~~

~~"Stalking" means engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others, or to suffer substantial emotional distress.~~

["Sexual assault," "dating violence," "domestic violence," and "stalking" are defined in Administrative Procedure 3434 – Responding to Harassment Based on Sex under Title IX.](#)

It is the responsibility of each person involved in sexual activity to ensure that they have the affirmative consent of the other or others to engage in the sexual activity. Lack of protest or resistance does not mean

consent, nor does silence mean consent. Affirmative consent must be ongoing throughout a sexual activity and can be revoked at any time. The existence of a dating relationship between the persons involved, or the fact of past sexual relations between them, should never by itself be assumed to be an indicator of consent.

"Affirmative consent" means affirmative, conscious, and voluntary agreement to engage in sexual activity.

These written procedures and protocols are designed to ensure victims of domestic violence, dating violence, sexual assault, or stalking receive treatment and information. (For physical assaults/violence, see also AP 3500, 3510, and 3515.)

All students, faculty members or staff members who allege they are the victims of domestic violence, dating violence, sexual assault or stalking on District property shall be provided with information regarding options and assistance available to them. Information shall be available from the District Police, which shall maintain the identity and other information about alleged sexual assault victims as confidential unless and until the District Police is authorized to release such information.

The Office of Student Life, Student Health Services, Health & Welfare Center, District Police, Title IX Coordinator and Human Resources shall provide all alleged victims of domestic violence, dating violence, sexual assault, or stalking with the following:

- A copy of the District's policy and procedure regarding domestic violence, dating violence, sexual assault, or stalking;
- A list of personnel on campus who should be notified and procedures for such notification, if the alleged victim consents;
  - Office of Student Life,
  - Student Health Services,
  - Health & Wellness Center,
  - District Police,
  - Title IX Coordinator
  - Human Resources
- Information about the importance of preserving evidence and the identification and location of witnesses;
- A description of available services, and the persons on campus available to provide those services if requested. Services and those responsible for provided or arranging them include:
  - transportation to a hospital, if necessary by Local Police, District Police or San Bernardino Sexual Assault Services;
  - counseling by Student Health Services, Health & Wellness Center or referral to a counseling center, San Bernardino Sexual Assault Services or Option House;
  - notice to the police, if desired, by Local Police or District Police;
  - a list of other available campus resources or appropriate off-campus resources at the Office of Student Life, Student Health Services, Health & Wellness Center, District Police, Title IX Coordinator and Human Resources.
- The victim's option to:
  - notify proper law enforcement authorities, including on-campus and local police;
  - be assisted by campus authorities in notifying law enforcement authorities if the victim so chooses;
  - and
  - decline to notify such authorities;
- Information about the participation of victim advocates and other supporting people;
- The rights of victims and the institution's responsibilities regarding orders of protection, no contact orders, or similar lawful orders issued by a court;

- Information about how the district will protect the confidentiality of victims; and
- Written notification of victims about options for, and available assistance in, changing academic, living, transportation, and working situations, if requested and if such accommodations are reasonably available, regardless of whether the victim chooses to report the crime to campus police or local law enforcement.
- A description of each of the following procedures:
  - criminal prosecution;
  - civil prosecution (i.e., lawsuit);
  - District disciplinary procedures, both student and employee;
  - modification of class schedules;
  - tutoring, if necessary.

The Title IX Coordinator should be available to provide assistance to District law enforcement unit employees regarding how to respond appropriately to reports of sexual violence.

The District Title IX Coordinator or Human Resources will investigate all complaints alleging sexual assault under the procedures for sexual harassment investigations described in AP 3435, Responding to Harassment Based on Sex under Title IX, regardless of whether a complaint is filed with local law enforcement. ~~All alleged victims of domestic violence, dating violence, sexual assault, or stalking on District property shall be kept informed, through the Office of Student Services, District Police, Title IX Coordinator or Human Resources, of any ongoing investigation. Information shall include the status of any student or employee disciplinary proceedings or appeal; alleged victims of domestic violence, dating violence, sexual assault, or stalking are required to maintain any such information in confidence, unless the alleged assailant has waived rights to confidentiality.~~

All alleged victims of domestic violence, dating violence, sexual assault, or stalking on District property shall be kept informed, through the Office of Student Services, District Police, Title IX Coordinator or Human Resources, of any ongoing investigation. Information shall include the status of any student or employee disciplinary proceedings or appeal; alleged victims of domestic violence, dating violence, sexual assault, or stalking are required to maintain any such information in confidence, unless the alleged assailant has waived rights to confidentiality consistent with state and federal law.

A Complainant or witness who participates in an investigation of sexual assault, domestic violence, dating violence, or stalking will not be subject to disciplinary sanctions for a violation of the District's student conduct policy at or near the time of the incident, unless the District determines that the violation was egregious, including but not limited to, an action that places the health or safety of any other person at risk or involves plagiarism, cheating, or academic honesty.

In the evaluation of complaints in any disciplinary process, it shall not be a valid excuse to alleged lack of affirmative consent that the accused believed that the Complainant consented to the sexual activity under either of the following circumstances:

- The accused's belief in affirmative consent arose from the intoxication or recklessness of the accused.
- The accused did not take reasonable steps, in the circumstances known to the accused at the time, to ascertain whether the Complainant affirmatively consented.

In the evaluation of complaints in the disciplinary process, it shall not be a valid excuse that the accused believed that the Complainant affirmatively consented to the sexual activity if the accused knew or reasonably should have known that the Complainant was unable to consent to the sexual activity under any of the following circumstances:

- The Complainant was asleep or unconscious.

- The Complainant was incapacitated due to the influence of drugs, alcohol, or medication, so that the Complainant could not understand the fact, nature, or extent of the sexual activity.
- The Complainant was unable to communicate due to a mental or physical condition.

The District shall maintain the identity of any alleged victim or witness of domestic violence, dating violence, sexual assault, or stalking on District property, as defined above, in confidence consistent with state and federal law, unless the alleged victim or witness specifically waives that right to confidentiality. All inquiries from reporters or other media representatives about alleged domestic violence, dating violence, sexual assaults, or stalking on District property shall be referred to the District's Public Information Officer which shall work with the Office of Student Services, Student Health Services, Health & Wellness, District Police, Title IX Coordinator or Human Resources to assure that all confidentiality rights are maintained consistent with state and federal law.

Additionally, the Annual Security Report will include a statement regarding the District's programs to prevent sex offenses and procedures that should be followed after a sex offense occurs. The statement must include the following:

- A description of educational programs to promote the awareness of rape, acquaintance rape, other forcible and non-forcible sex offenses, domestic violence, dating violence, or stalking;
- Procedures to follow if a domestic violence, dating violence, sex offense, or stalking occurs, including who should be contacted, the importance of preserving evidence to prove a criminal offense, and to whom the alleged offense should be reported;
- Information on a student's right to notify appropriate law enforcement authorities, including on-campus and local police, and a statement that campus personnel will assist the student in notifying these authorities, if the student so requests; and the right to decline to notify these authorities;
- Information about how the District will protect the confidentiality of victims;
- Information for students about existing on- and off-campus counseling, mental health, or other student services for victims of sex offenses;
- Written notification of victims about options for, and available assistance in, changing academic, living, transportation, and working situations, if requested and if such accommodations are reasonably available, regardless of whether the victim chooses to report the crime to campus police or local law enforcement;
- Notice to students that the campus will change a victim's academic situation after an alleged domestic violence, dating violence, sex offense, or stalking and of the options for those changes, if those changes are requested by the victim and are reasonably available;
- Procedures for campus disciplinary action in cases of an alleged domestic violence, dating violence, sex offense, or stalking including a clear statement that:
  - Such proceedings shall provide a prompt, fair, and impartial resolution;
  - Such proceedings shall be conducted by officials who receive annual training on the issues related to domestic violence, dating violence, sexual assault, and stalking and how to conduct an investigation and hearing process that protects the safety of victims and promotes accountability;
  - The accuser and the accused are entitled to the same opportunities to have others present during a disciplinary proceeding; and
  - Both the accuser and the accused must be informed of the outcome of any institutional disciplinary proceeding resulting from an alleged sex offense, the procedures for the accused and victim to appeal the results of the disciplinary proceeding, of any changes to the results that occurs prior to the time that such results become final, and when such results become final. Compliance with this paragraph does not violate the Family Educational Rights and Privacy Act. For the purposes of this paragraph, the outcome of a disciplinary proceeding means the final determination with respect to

the alleged domestic violence, dating violence, sex offense, or stalking and any sanction that is imposed against the accused.

- A description of the sanctions the campus may impose following a final determination by a campus disciplinary proceeding regarding rape, acquaintance rape, or other forcible or non-forcible sex offenses, domestic violence, dating violence, or stalking.

## ~~Education and Prevention Information~~

### Education and Prevention Information

The Office of Student Life, Human Resources and the District Police shall:

- Provide, as part of each campus' established on-campus orientation program, education and prevention information about domestic violence, dating violence, sexual assault, or stalking. The information shall be developed in collaboration with campus-based and community-based victim advocacy organizations, and shall include the District's sexual assault policy and prevention strategies including empowerment programming for victim prevention, awareness raising campaigns, primary prevention, bystander intervention, and risk reduction.  
The outreach programming included as part of an incoming student's orientation must include, at a minimum, all of the following:
  - The warning signs of intimate partner and dating violence.
  - Campus policies and resources relating to intimate partner and dating violence.
  - Off-campus resources and centers relating to intimate partner and dating violence.
  - A focus on prevention and bystander intervention training as it relates to intimate partner and dating violence.
- Post sexual violence prevention and education information on the campus internet website regarding domestic violence, dating violence, sexual assault and stalking.

## ~~References:~~

### References:

Education Code Sections 67385, 67385.7, and 67386;  
 20 U.S. Code Section 1092(f);  
 34 Code of Federal Regulations Section 668.46(b)(11)

### **Attachments**

- [AP 3540 Sexual and Other Assaults on Campus - Comments](#)
- [AP 3540 Sexual and Other Assaults on Campus - Legal Citations](#)
- [Legal Update 33 Overview Rev. 10-25-18.docx](#)



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References:	<i>Legally Required</i>

## BP 3540 Sexual and Other Assaults on Campus

Any sexual assault or physical abuse, including, but not limited to rape as defined by California law, whether committed by an employee, student or member of the public, that occurs on District property, is a violation of District policies and procedures, and is subject to all applicable punishment, including criminal procedures and employee or student discipline procedures consistent with state and federal law. Students, faculty, and staff who may be victims of sexual and other assaults shall be treated with dignity and provided comprehensive assistance.

The Chancellor shall establish administrative procedures that ensure that students, faculty, and staff who are victims of sexual and other assaults receive appropriate information and treatment, and that educational information about preventing sexual violence is provided and publicized as required by law.

The procedures shall meet the criteria contained in Education Code Sections 67385 and 67385.7, AND 67386 and 34 Code of Federal Regulations Section 668.46.

### ~~References:~~

### References:

Education Code Sections 67382, 67385, and 67386;  
 20 U.S. Code Section 1092 subdivision (f);  
 34 Code of Federal Regulations Section 668.46(b)(11)  
[Age Discrimination in Employment Act of 1967 \(ADEA\)](#);  
[Americans with Disabilities Act of 1990 \(ADA\)](#)

### Attachments

[BP 3540 Sexual and Other Assaults on Campus - Comments](#)  
[BP 3540 Sexual and Other Assaults on Campus - Legal Citations](#)



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References:	

## AP 5030 Fees

(Replaces current SBCCD AP 5030 and AP 5033)

### Required fees include:

- Enrollment (Education Code Section 76300 and 76300.5; Title 5 Sections 58500 and 58509)

As prescribed by state law.

- Nonresident tuition with these permissive exemptions (Education Code Sections 76140 and 76140.5):

As prescribed by state law and established by the Board of Trustees no later than March 1 for the succeeding fiscal year.

- All nonresident students enrolling for 6 or fewer units; or
- A student who is a citizen and resident of a foreign country who demonstrates financial need and this required exemption (Education Code Section 68130.5);
- All students, other than non immigrant aliens under 18 U.S. Code Section 1101(a)(15), who meet the following requirements:
  - high school attendance in California for three or more years;
  - graduation from a California high school or attainment of the equivalent thereof;
  - registration or enrollment in a course offered for any term commencing on or after January 1, 2002;
  - completion of a questionnaire form prescribed by the State Chancellor's Office verifying eligibility for this nonresident tuition exemption; and
  - in the case of a student without lawful immigration status, the filing of an affidavit that the student has filed an application to legalize his/her immigration status, or will file an application as soon as he/she is eligible to do so.
- ~~Enrollment~~ Student representation (Education Code Section ~~76300 and 76300~~ 76060.5; Title 5 Sections ~~58500 and 58509~~ 54801 and 54805)

~~Nonresident tuition with these permissive exemptions (Education Code Sections 76140 and 76140.5):~~

- ~~• All nonresident students enrolling for 6 or fewer units; or~~
- ~~• A student who is a citizen and resident of a foreign country who demonstrates financial need and this required exemption (Education Code Section 68130.5);~~
- ~~• All students, other than non immigrant aliens under 18 U.S. Code Section 1101(a)(15), who meet the following requirements:~~
  - ~~▪ high school attendance in California for three or more years;~~
  - ~~▪ graduation from a California high school or attainment of the equivalent thereof;~~
  - ~~▪ registration or enrollment in a course offered for any term commencing on or after January 1,~~

~~2002;~~

- ~~▪ completion of a questionnaire form prescribed by the State Chancellor's Office verifying eligibility for this nonresident tuition exemption; and~~
- ~~▪ in the case of a student without lawful immigration status, the filing of an affidavit that the student has filed an application to legalize his/her immigration status, or will file an application as soon as he/she is eligible to do so.~~

## Fees authorized by law include:

- Non-District physical education facilities (Education Code Section 76395)
- Noncredit courses (Education Code Section 76385)
- Community service courses (Education Code Section 78300)
- Auditing of courses (Education Code Section 76370)
- Instructional materials (Education Code Sections 73365, 81457, and 81458; Title 5 Sections 59400 and 59408)
- Athletic insurance (Education Code Section 70902(b)(9))
- Cross-Enrollment with the California State University (CSU) or University of California (UC) (Education Code Section 66753)
- Health (Education Code Section 76355)
- Parking (Education Code Section 76360)
- Transportation (Education Code Sections 76361 and 82305.6)
- ~~• Student representation (Education Code Section 76060.5; Title 5 Sections 54801 and 54805)~~
- Student Center (Education Code Section 76375; Title 5 Section 58510)
- Copies of student records (Education Code Section 76223)
- Dormitory (Education Code Section 81670)
- Child care (Education Code Sections 79121 et seq. and 66060)
- Nonresident capital outlay (Education Code Section 76141)
- Nonresident application processing (Education Code Section 76142)
- Credit ~~by Examination~~ **for Prior Learning** (Education Code Section 76300; Title 5 Section 55050)
- Use of facilities financed by revenue bonds (Education Code Section 81901(b)(3))
- Refund processing (Title 5 Section 58508)
- Telephone registration (Education Code Section 70902(a))
- Physical fitness test (Education Code Section 70902(b)(9))
- Instructional Tape Lease/Deposit (Education Code Section 70902(b)(9))
- Credit Card Use (Education Code Section 70902(b)(9))
- International Student Medical Insurance (Education Code Section 70902(b)(9))

## Prohibited fees include:

- Late application (CCCCO Student Fee Handbook)
- Add/drop (CCCCO Student Fee Handbook)
- Mandatory student activities (CCCCO Student Fee Handbook)
- Student Identification Cards (CCCCO Student Fee Handbook)
- Student Body Organization (CCCCO Student Fee Handbook)
- Nonresident application (CCCCO Student Fee Handbook)
- Field trip (Title 5 Sections 55450 and 55451)
- For dependents of certain veterans (Education Code Section 66025.3)
- For dependents of certain victims of the September 11, 2001, terrorist attacks (CCCCO Student Fee Handbook)

Handbook)

- For certain recipients of the Medal of Honor and certain children of the recipients of the Medal of Honor (Education Code Section 66025.3)
- [For surviving spouses and children of a firefighter employed by the federal government whose duty assignment involved the performance of firefighting services in California \(Education Code Section 68120\)](#)
- [For students who have been exonerated of a crime through writ of habeas corpus or pardon that meet certain conditions \(Education Code Section 69000\)](#)
- Required or funded services (CCCCO Student Fee Handbook)
- Refundable deposits (CCCCO Student Fee Handbook)
- Distance education (other than the statutorily authorized enrollment fee) (CCCCO Student Fee Handbook)
- Mandatory mailings (CCCCO Student Fee Handbook)
- Rental of practice rooms (CCCCO Student Fee Handbook)
- Apprenticeship courses (Education Code Section 76350)
- Technology fee (CCCCO Student Fee Handbook)
- Late payment fee (Title 5 Sections 58502 and 59410)
- Nursing/healing arts student liability insurance (Title 5 Section 55234)
- Cleaning (CCCCO Student Fee Handbook)
- Breakage (CCCCO Student Fee Handbook)
- Test proctoring (CCCCO Student Fee Handbook)

## Collection and Refund of Fees

### A. [Associated Students Discount Sticker](#)

[\\$9.50 - CHC](#)

[\\$7.50 - SBVC](#)

[\\$4.00 - Replacement for lost card](#)

### B. [Breakage/Lost Property Fee](#)

[Replacement cost of item\(s\) broken or lost](#)

### C. [Campus Center Fee](#)

[\\$1.00/unit \(not to exceed \\$10 per fiscal year\)](#)

### D. [Capital Outlay Fee](#)

[As allowed by law and approved by the Board of Trustees prior to March 1 for the succeeding fiscal year.](#)

~~Associated Students Discount Sticker~~

~~\$9.00 - CHC~~

~~\$7.50 - SBVC~~

~~\$4.00 - Replacement for lost card~~

~~Breakage/Lost Property Fee~~

~~Replacement cost of item(s) broken or lost~~

~~Campus Center Fee~~

~~\$1.00/unit (not to exceed \$10 per fiscal year)~~

~~Capital Outlay Fee for Students on a Visa~~

~~\$41.00/unit~~

- A. ~~Catalog~~  
~~\$6.00 – purchased on campus~~ **Catalog**  
**\$6.00 - purchased on campus**
- B. Credit by Examination  
\$20.00 plus class unit fee
- C. Document Fee Handling  
\$40.00 per hour for personnel time to find, retrieve, copy and re-file requested documents;  
minimum charge of 1 hour  
\$0.15 per side copy cost  
Fees must be paid prior to document release
- D. Enrollment Fee  
\$46.00/unit
- E. Insufficient Funds Check  
\$15.00
- F. International Student Application  
\$25.00 (nonrefundable)
- G. ~~Key Deposit/Replacement~~  
~~\$15.00 plus cost of rekeying if needed (metal/electronic key)~~ **Key Deposit/Replacement**  
**\$15.00 plus cost of rekeying if needed (metal/electronic key)**
- H. Learning Center Reproduction Fees, SBVC  
\$0.20 - Laser printout: text, black and white printer  
\$0.50 - Laser printout: graphics, black and white printer (over ½ page)  
\$1.00 - Laser printout: graphics and/or text, color  
\$2.00 - Scan text or graphics to disk, per scan
- I. Library Fines – SBVC/CHC  
\$0.10 - Books: per day for 50 days; after 50 days, bill \$5 fine plus the replacement value \$0.25 - Reserve Books/Multimedia: per hour to a maximum of the replacement value of the reserve materials; after 14 days, bill \$5 fine plus the replacement value  
\$0.50 - Videos: per day for 50 days; after 50 days, bill \$5 fine plus the replacement value  
\$0.10 - Per page for laser printout of Internet, CD ROM, Periodicals  
\$2.00 - replacement for lost library card
- J. Parking Permit Fees  
~~\$90~~**100.00** - annual permit  
~~\$35~~**39.00** - one semester (\$20 BOGG student)  
~~\$20~~**22.00** - summer session  
\$3.00 - daily
- K. Parking Violation Fees  
\$ 50.00 - illegal parking  
\$ 50.00 - decal violation  
\$275.00 - handicap violation
- L. Refund Processing Charge  
A fee of \$10.00 will be charged for each refund transaction, not to exceed \$10.00 per student per semester as defined in the Fee Refund Policy.

M. Replacement – Diploma/Certificate  
\$10.00

~~Schedule of Classes~~

~~\$3.00 – mailed in U.S. only~~

N. Student Health and Accident Insurance  
\$~~20~~21.00 - per semester (includes \$1.50 accident insurance)  
\$~~17~~18.00 - summer session (includes \$1.50 accident insurance)  
\$1.50 - accident insurance only

O. Student Representation  
\$~~1~~2.00

P. Supplemental Health Services Fee  
\$10.00 - TB skin test (one-step test)  
\$10.00 - TB skin test (two-step test)  
At cost - All Vaccines  
\$25.00 - Physical Exams  
\$50.00 - DMV Physical Exams  
At cost - Prescription medications  
At cost - In-house Lab Tests  
At cost - Lab Test sent to external lab  
At cost - Optional Medical Procedures  
At cost - Optional Medical Supplies  
\$ 8.00 - Vision screening (Titmus vision tester)  
\$ 2.00 per item - Duplication of medical records  
\$10.00 - Hearing Screening (Audiometer)  
At cost - Birth Control Pills

Q. Testing Fees  
At cost - Paramedic National Registry Testing  
\$ 25.00 - Retest per skill  
\$ 10.00 - CPR card  
Repeat course from Career Tech Department  
0.5 units - \$12.00  
1.0 units - \$23.00  
2.0 units - \$46.00  
3.0 units - \$70.00

R. Transcripts/Verification  
No cost - First two transcripts  
\$10.00 - Additional transcripts  
~~\$8.00 – 24 hour requests for transcripts~~  
\$20.00 - Immediate requests for transcripts  
\$5.00 plus cost - Online transcripts

S. Transportation Fee  
Students registering for Spring or Fall semester to pay:  
\$9.00 for 6 or more credits/semester  
\$8.00 for less than 6 credits/semester  
\$6.00 for 6 or more credits/summer

\$5.00 for less than 6 credits/summer

T. Crafton Hills College Recreation Fee

Students registering for CHC for Spring, Fall, or Summer semesters have the option to pay for the use of the aquatic and fitness centers:

\$8.00 per semester

## Fee Refunds

A. Designated Fees

This regulation covers the following fees:

1. Enrollment fee
2. Nonresident tuition
3. Parking fee
4. Health fee
5. Accident Insurance fee
6. Student Services Card fee
7. Student Center fee
8. Student Representation Fee
9. Capital Outlay Fee
10. Student Transportation Fee

B. Conditions

If a refund is requested for parking or student services card fees, the parking decal or the student services card must be attached to the refund request.

C. Military Service Exception

If a student who is a member of an active or reserve military service receives orders compelling a withdrawal from courses, the District shall, upon petition and a copy of received orders of the affected student, refund the entire enrollment fee unless academic credit is awarded.

D. Refund Schedule

This refund schedule applies to all fees listed in Paragraph A, above.

1. Fees collected in error

Fees collected in error will be refunded in their entirety.

2. Class cancelled by the college

If a class is cancelled by the college, enrollment and/or non-resident tuition fees will be refunded in their entirety. If that cancellation results in a student's withdrawal from the college, refunds of the appropriate fees listed in Paragraph "A" will apply.

3. Withdrawal from the College

a. Enrollment Fee/Nonresident Tuition

If a student withdraws during the first two weeks of a full-term class or during the first 10% of a short-term class, enrollment fees or nonresident tuition fees will be refunded.

b. Parking Fee, Health Fee, Accident Insurance Fee, Student Services Card Fee, Student Center Fee, Student Representation Fee, Capital Outlay Fee, Student Transportation Fee.

In order to be eligible for a refund, a student must withdraw prior to the first day of the term for a full-term class or prior to the first day of instruction for a short-term class.

4. Unit Reduction

If a change of program within the first two weeks of a full-term class or during the first 10% of a short-term class results in a reduction in the number of units taken, the enrollment fee or non-resident fee will be refunded at the per unit cost of the reduction.

5. A student who withdraws from a class or the college after the second week of instruction for a full-term class or the first 10% of a short-term class is not eligible for any refund.

E. Refund Processing Fee

A charge of \$10 will be collected for each refund transaction not to exceed \$10 per student per semester, except for cancelled classes or over-payment.

## Waiver of Fees

The District may waive enrollment fees which were not collected in a previous session where the enrollment fees were not collected as a result of the District's error in awarding a Board of Governors Fee Waiver to an ineligible student and not through the fault of the student, and to collect the enrollment fee would cause the student undue hardship.

## References:

Education Code Sections 66025.3, [68120](#), 70902(b)(9), 76300, and 76300.5; [76370](#), [76360](#), [76365](#), [76395](#), [76060.5](#), [76361](#), [76223](#), and [76142](#)

Title 5 Sections 51012, 58520, 58629, and [59400 et seq](#)

California Community College Chancellor's Office (CCCCO) Student Fee Handbook

ACCJC Accreditation Standard I.C.6

## Attachments

[AP 5030 Fees- Comments](#)

[AP 5030 Fees- Legal Citations](#)

Current Status: *Draft*

PolicyStat ID: 7687990



Origination:	N/A
Last Approved:	N/A
Last Revised:	N/A
Next Review:	N/A
Owner:	<a href="#">Academic Senates Academic Senates</a>
Policy Area:	<a href="#">Chapter 5 Student Services</a>
References:	<a href="#">Legally Required</a>

## BP 5030 Fees

*(Replaces current SBCCD BP 5030 and BP 5033)*

The Board of Trustees authorizes the following fees. All fees must comply with Education Code and Title 5 regulations. The Chancellor is responsible for establishing procedures for the collection, deposit, waiver, refund, and accounting for fees as required by law. The procedures shall also assure those who are exempt from or for whom the fee is waived are properly enrolled and accounted for. Fee amounts shall be published in the college catalogs or class schedules (Schedule of Classes).

### **Enrollment Fee** (Education Code Section 76300)

Each student shall be charged a fee for enrolling in credit courses as required by law.

### **Course Auditing Fees** (Education Code Section 76370)

Persons auditing a course shall be charged a fee (see AP 5030). The fee amount shall be adjusted proportionally based upon the term length. Students enrolled in classes to receive credit for 10 or more semester credit units shall not be charged this fee to audit three or fewer units per semester.

### **Parking Fee** (Education Code Section 76360)

Students shall be required to pay a fee (see AP 5030).

To encourage ride sharing, a student may certify in writing at the time of payment of the fee that he/she regularly has two or more passengers commuting with him/her.

### **Instructional Materials** (Education Code Section 76365; Title 5 Sections 59400 et seq.)

Students may be required to provide required instructional and other materials for a credit or non-credit course, provided such materials are of continuing value to the student outside the classroom and provided that such materials are not solely or exclusively available from the District. (See BP/AP 5031 titled Instructional Materials Fees)

### **Physical Education Facilities** (Education Code Section 76395)

Where the District incurs additional expenses because a physical education course is required to use non-district facilities, students enrolled in the course shall be charged a fee for participating in the course. Such fee shall not exceed the student's calculated share of the additional expenses incurred by the District.

### **Student Representation Fee** (Education Code Section 76060.5)

Students will be charged a fee (see AP 5030) to be used to provide support for student governmental affairs representation. A student may refuse to pay the fee ~~for religious, political, financial or moral reasons~~ and shall submit such refusal ~~in writing on a form provided by the District to collect fees.~~



**Student Transportation Costs** (Education Code Section 76361)

Students shall be charged a fee (see AP 5030) for the purpose of recovering transportation costs incurred by the District for services provided by common carriers to students. These fees will only be paid by students who use the transportation services, unless a vote of the students in accordance with the Education Code establishes otherwise.

**Transcript Fees** (Education Code Section 76223)

The District shall charge a reasonable amount for furnishing copies of any student record to a student or former student. The Chancellor is authorized to establish the fee (see AP 5030), which shall not exceed the actual cost of furnishing copies of any student record. No charge shall be made for furnishing up to two transcripts of students' records, or for two verifications of various records. There shall be no charge for searching for or retrieving any student record.

**International Students Application Processing Fee** (Education Code Section 76142)

The District shall charge students who are both citizens and residents of a foreign country a fee to process his/her application for admission. This processing fee and regulations for determining economic hardship may be established by the Chancellor. The fee shall not exceed the lesser of 1) the actual cost of processing an application and other documentation required by the U.S. government; or 2) one hundred dollars (\$100), which shall be deducted from the tuition fee at the time of enrollment.

**Fee Refunds**

The Board of Trustees authorizes refunds to be made according to administrative procedures established by the Chancellor. All refunds must comply with Education Code and Title 5 regulations, and the refund schedule shall be published in the college catalogs and class schedules.

## References:

Education Code Sections [66025.3](#), [68120](#), [70902\(b\)\(9\)](#), ~~76300 et seq.~~, [76300.5](#), 76370, ~~76355~~, 76360, 76365, 76395, 76060.5, 76361, 76223, and 76142;

Title 5 Sections [51012](#), [58520](#), [58629](#), and 59400 et seq., ~~58520~~

[California Community College Chancellor's Office \(CCCCO\) Student Fee Handbook](#)

ACCJC Accreditation Standard I.C.6

## Attachments

[BP 5030 Fees - Comments](#)

[BP 5030 Fees - Legal Citations](#)



Current Status: Draft

PolicyStat ID: 8394184



Origination:	N/A
Last Approved:	N/A
Last Revised:	N/A
Next Review:	N/A
Owner:	Academic Senates Academic Senates
Policy Area:	Chapter 5 Student Services
References:	Legally Required

## AP 5530 Student Rights and Grievances

(Replaces current SBCCD AP 5530 and AP 5540)

The purpose of this procedure is to provide a prompt and equitable means of resolving student grievances. These procedures shall be available to any student who reasonably believes a college decision or action by an instructor, college official, or by another student has adversely affected his ~~or~~ her/their status, rights or privileges as a student. The procedures shall include, but not be limited to, grievances regarding:

- ~~Sex~~ For grievances related to sexual harassment, sexual assault, or illegal ~~discrimination, in education programs and activities, as prohibited by Title IX of the Higher Education Amendments of 1972. For grievances related to sexual harassment, sexual assault, or illegal discrimination~~ (i.e. age, ancestry, citizenship status, color, disability, ethnic group identification, gender, marital status, medical condition, national origin, parental status, race, religion, sexual orientation, or veteran status), students should contact the Human Resources Department and/or the San Bernardino Community College Police. Staff members in those areas will assist students with the correct processes for resolution. Complaint and investigation procedures related to harassment and discrimination (including sexual assault, sexual violence, dating violence, stalking, and domestic violence) can be found in Administrative Procedure 3435.
- Financial aid (see AP 5130 Financial Aid for appeals relating to financial aid);
- Course grades, to the extent permitted by Education Code Section 76224(a) (see AP 4231 Grade Changes for appeals relating to course grades)
- The exercise of rights of free expression protected by state and federal constitutions and Education Code Section 76120.

In addition to San Bernardino Community College District Procedures, a student may address a grievance directly to the California Community Colleges Chancellor's Office by accessing the following website:

<http://californiacommunitycolleges.cccco.edu/ComplaintsForm.aspx>

This procedure does not apply to:

- Student disciplinary actions, which are covered under separate Board Policies and Administrative Procedures.
- Police citations (i.e. "tickets"); complaints about citations must be directed to the County Courthouse in the same way as any traffic violation.

### Definitions

Party – The student or any persons claimed to have been responsible for the student's alleged grievance,

together with their representatives. "Party" shall not include the Grievance Hearing Committee or the College Grievance Officer.

Chancellor – The Chancellor or a designated representative of the Chancellor.

Student – A currently enrolled student, a person who has filed an application for admission to the college, or a former student. A grievance by an applicant shall be limited to a complaint regarding denial of admission. Former students shall be limited to grievances relating to course grades to the extent permitted by Education Code Section 76224(a).

Respondent – Any person claimed by a grievant to be responsible for the alleged grievance.

Day – Unless otherwise provided, day shall mean a day during which the college is in session and regular classes are held, excluding Saturdays and Sundays.

## Informal Resolution

Each student who has a grievance shall make a reasonable effort to resolve the matter on an informal basis prior to requesting a grievance hearing, and shall attempt to solve the problem with the person with whom the student has the grievance, that person's immediate supervisor, or the local college administration.

Informal meetings and discussion between persons directly involved in a grievance are essential at the outset of a dispute and should be encouraged at all stages. An equitable solution should be sought before persons directly involved in the case have stated official or public positions that might tend to polarize the dispute and render a solution more difficult. At no time shall any of the persons directly or indirectly involved in the case use the fact of such informal discussion, the fact that a grievance has been filed, or the character of the informal discussion for the purpose of strengthening the case for or against persons directly involved in the dispute or for any purpose other than the settlement of the grievance.

## Formal Process

If informal resolution through discussion or mediation does not resolve the conflict, the student shall have the right to request a grievance hearing, in writing, to the Vice president of Student Services. The request for a hearing must be made within 180 calendar days of the incident being grieved.

The determination of whether the Statement of Grievance presents sufficient grounds for a hearing shall be based on the following:

- The statement contains facts which, if true, would constitute a grievance under these procedures;
- The grievant is a student as defined in these procedures, which include applicants and former students;
- The grievant is personally and directly affected by the alleged grievance;
- The grievance was filed in a timely manner;
- The grievance is not clearly frivolous, clearly without foundation, or clearly filed for purposes of harassment.

If the grievance does not meet each of the requirements, the Vice president of Student Services shall notify the student in writing of the rejection of the Request for a Grievance Hearing, together with the specific reasons for the rejection and the procedures for appeal. This notice will be provided within *five* days of the date the decision is made.

If the Request for Grievance Hearing satisfies each of the requirements, the Vice president of Student Services shall schedule a grievance hearing. The hearing will begin within *ten* days following the decision to

grant a Grievance Hearing. All parties to the grievance shall be given not less than *five* days notice of the date, time and place of the hearing.

## Grievance Hearing

The formal grievance hearing will be scheduled within 10 days (during which the college is in session) of receipt of the request.

The grievance hearing committee will be composed of the following:

- One student appointed by the Student Senate president.
- One faculty member appointed by the Academic Senate president if the grievance is against a faculty member.
- One staff member appointed by the Classified Senate president if the grievance is against a staff member.
- Vice president of Student Services, who will chair the committee if the grievance is non-academic, or the Vice president of Instruction if the grievance is academic.

No person shall serve as a member of a Grievance Hearing Committee if that person has been personally involved in any matter giving rise to the grievance, has made any statement on the matters at issue, or could otherwise not act in a neutral manner.

Any party to the grievance may challenge for cause any member of the hearing committee prior to the beginning of the hearing by addressing a challenge to the chair, who shall determine whether cause for disqualification has been shown. If the chair feels that sufficient ground for removal of a member of the committee has been presented, he ~~or~~ /she/they shall remove the challenged member or members and substitute a member or members from the panel described above. This determination is subject to appeal as defined below.

The chair will conduct the hearing. Possible protective measures that may be utilized include, but are not limited to, no-contact orders, remote participation during the hearing (telephone, videoconferencing, use of a privacy screen, etc.), separate waiting areas during hearing, safety escorts, and prohibitions against retaliation.

The members of the grievance hearing committee will be provided a copy of the grievance and any written response to the grievance.

Each party to the grievance may call witnesses and introduce oral and written testimony. Witnesses unable to be present may submit written statements.

Although the hearing is formal, rules of evidence do not apply as they would in a court of law.

Each party to the grievance will be permitted to make an opening statement; thereafter, the grievant will present evidence followed by the respondent.

The student may bring an advocate or attorney to the hearing provided the Vice President of Student Services is notified at least five calendar days in advance of the hearing. In the event the student serves notification that he ~~or~~ /she/they will have representation, the respondent has the right to legal counsel and a right to receive notification that the student will have counsel present.

The hearing will be recorded, and the recording shall remain in the custody of the Vice president of Student Services. Any party to the grievance may request a copy of the recording.

Hearings shall be closed and confidential unless all parties request that they be open to the public. Any such

request must be made no less than three calendar days prior to the date of the hearing. In a closed hearing, witnesses will testify and be excused.

The grievance hearing committee will recommend a resolution of the grievance after listening to all of the participants. The committee will inform the student and the respondent in writing about its recommendation within 10 days of the hearing. The decision shall be based only on the record of the hearing, and not on matter outside of that record. The record consists of the original grievance, any written response, and the oral and written evidence produced at the hearing.

Within *five* days following the close of the hearing, the Grievance Hearing Committee shall prepare and send to the President a written decision. The recommendation shall include specific factual findings regarding the grievance. The recommendation shall also include relief afforded to the student, if any.

Within *five* days following receipt of the Grievance Hearing Committee's decision and recommendation(s), the President shall send to all parties his/her/[their](#) written decision, together with the Hearing Committee's decision and recommendations. The Chancellor may accept or reject the findings, decisions and recommendations of the Hearing Committee. The factual findings of the Hearing Committee shall be accorded great weight; and if the President does not accept the decision or a finding or recommendation of the Hearing Committee, the President shall review the record of the hearing, and shall prepare a new written decision which contains specific factual findings and conclusions. The decision of the President shall be final, subject only to appeal as provided below

## Appeals

The student may appeal the recommendation of the grievance hearing committee by writing to the president within 10 calendar days of being notified of the grievance hearing committee's recommendation. The president will send the student a final decision in writing within 10 calendar days of receiving the appeal.

Any appeal relating to a Grievance Hearing Committee decision that the Statement of Grievance does not present a grievance as defined in these procedures shall be made in writing to the president within *five* days of that decision. The president shall review the Statement of Grievance and Request for Grievance Hearing in accordance with the requirements for a grievance provided in these procedures, but shall not consider any other matters. The Chancellor's decision whether or not to grant a grievance hearing shall be final and not subject to further appeal.

Any party to the grievance may appeal the decision of the president after a hearing before a Grievance Hearing Committee by filing an appeal with the Chancellor. The Chancellor may designate a District administrator to review the appeal and make a recommendation.

Any such appeal shall be submitted in writing within five days following receipt of the Chancellor's decision and shall state specifically the grounds for appeal.

The written appeal shall be sent to all concerned parties. All parties may submit written statements on the appeal.

The Chancellor or designee shall review the record of the hearing and the documents submitted in connection with the appeal, but shall not consider any matters outside of the record. Following the review of the record and appeal statements, the Chancellor's designee, if any, shall make a written recommendation to the Chancellor regarding the outcome of the appeal.

## Time Limits

Any times specified in these procedures may be shortened or lengthened if there is mutual concurrence by all parties.

## References:

### References:

Education Code Section 76224(a); ~~Title IX, Education Amendments of 1972; 34 Code of Federal Regulations Parts 106.1 et seq.;~~

ACCJC Accreditation Eligibility Requirement 20;

ACCJC Accreditation Standard IV.D

## Attachments

- [AP 5530 Student Rights and Grievances - Comments](#)
- [AP 5530 Student Rights and Grievances - Legal Citations](#)
- [AP5530 -OLD.pdf](#)
- [SBCCD - Overview for Legal Update 31 Final Version.docx](#)

Current Status: *Draft*

PolicyStat ID: 8517069



Origination: N/A

Last Approved: N/A

Last Revised: N/A

Next Review: N/A

Owner: *Academic Senates Academic Senates*Policy Area: *Chapter 5 Student Services*References: *Legally Required*

## BP 5530 Student Rights and Grievances

*(Replaces current SBCCD BP 5530 and BP 5540)*

Students may initiate grievance proceedings against a district employee under the procedures provided by the Chancellor.

It is the policy of the District that there shall be an appeal process by which a dispute in the assigned final grade received by a student may be resolved in a fair and efficient manner according to State law. (See BP and AP 4231 titled Grade Changes)

### **References:**

#### References:

Education Code Section 76224(a);

Title 5 Section 55025

Title IX, Education Amendments of 1972

### Attachments

[BP 5530 Student Rights and Grievances - Comments](#)

[BP 5530 Student Rights and Grievances - Legal Citations](#)

[BP5530 -OLD.pdf](#)

**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees  
**FROM:** Jose F. Torres, Interim Chancellor  
**REVIEWED BY:** Jose F. Torres, Interim Chancellor  
**PREPARED BY:** Diana Rodriguez, President, SBVC  
Dr. Kevin Horan, President, CHC  
Kristina Hannon, Vice Chancellor, Human Resources & Police Services  
**DATE:** September 10, 2020  
**SUBJECT:** Consideration of Approval of Adjunct and Substitute Academic Employees

**RECOMMENDATION**

It is recommended that the Board of Trustees approve the employment of adjunct and substitute academic employees as indicated on the attached list.

**OVERVIEW**

Part-time academic employees selected from the established pool are offered individual contracts on a semester-by-semester basis.

**ANALYSIS**

All requirements for employment processing have been completed and Human Resources has cleared the individuals for employment.

**INSTITUTIONAL VALUES**

III. Resource Management for Efficiency, Effectiveness and Excellence

**FINANCIAL IMPLICATIONS**

The cost for employment of adjunct and substitute academic employees is included in the appropriate budgets.





## Adjunct and Substitute Academic Employees

Submitted for Board Approval September 10, 2020

[v.8.20.2020.p.1|1]

### Academic Year 2020-21

Employee Name	Location Assignment	Course Subject	Discipline per Minimum Qualifications
<b>Buiter, Rachel</b>	CHC	Mathematics	Mathematics
<b>Flory-Sanchez, Pamela</b>	CHC	English	English
<b>Guaderrama, Anthony</b>	CHC	Business Administration	Business
<b>Guaderrama, Anthony</b>	CHC	Computer Information Systems	Computer Information Systems
<b>Mishriki, Emad</b>	CHC	Microbiology	Biological Sciences
<b>Montejano, Jordan</b>	CHC	English	English
<b>Roueintan, Masoud</b>	CHC	Chemistry	Chemistry
<b>Takeda, Tomoko</b>	CHC	Japanese	Foreign Languages
<b>Aguilar, Shelley</b>	SBVC	Biology	Biological Sciences
<b>Apostol, Gramada</b>	SBVC	Physics	Physics
<b>Babin, Danny</b>	SBVC	Culinary Arts	Culinary Arts
<b>Bwambok, David</b>	SBVC	Chemistry	Chemistry
<b>Cantrell, Joye</b>	SBVC	Culinary Arts	Culinary Arts
<b>Keetle, Dylan</b>	SBVC	Aeronautics	Aeronautics
<b>Kelly, Claudia</b>	SBVC	Food & Nutrition	Nutritional Science
<b>Lee, Yeon Suk</b>	SBVC	Physics	Physics
<b>Shadia, Mona</b>	SBVC	Political Science	Political Science
<b>Zardkoohi, Sorab</b>	SBVC	Culinary Arts	Culinary Arts

## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Jose F. Torres, Interim Chancellor

**REVIEWED BY:** Kristina Hannon, Vice Chancellor, Human Resources & Police Services

**PREPARED BY:** Diana Rodriguez, President, SBVC  
Dr. Kevin Horan, President, CHC

**DATE:** September 10, 2020

**SUBJECT:** Consideration of Approval of Non-Instructional Pay for Academic Employees

### **RECOMMENDATION**

It is recommended that the Board of Trustees approve non-instructional pay for academic employees as indicated on the attached.

### **OVERVIEW**

Academic employees will be compensated at the agreed upon non-instructional rate of pay. This compensation is requested due to the periodic need for academic employees to assist with various department research, projects, committee work, or campus/community events.

### **ANALYSIS**

As of July 1, 2019, non-instructional rates of pay are based on the Tentative Agreement by and between SBCCD and the CTA regarding *Article 10 Wages*, which was Board approved May 16, 2019.

### **INSTITUTIONAL VALUES**

III. Resource Management for Efficiency, Effectiveness and Excellence

### **FINANCIAL IMPLICATIONS**

The cost of the non-instructional pay is included in the appropriate budget.



## Non-Instructional Pay for Academic Employees

Submitted for Board Approval September 10, 2020

[v.8.20.2020.p.1|5]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
<b>Hamlett, Cynthia</b> CARES	CHC	08/10/20	06/30/21	\$52.00	828	\$43,056.00	Faculty Lead, Distance Education <i>Ratification: Originally Board approved at the June 11, 2020 Board meeting. The faculty load is increasing from .5 to .657 for Fall 2020 to address the training needs for faculty teaching online. The hours are changing from 315 to 414 for Fall 2020 semester. She will be paid at .50 load (315 hours) during the Spring 2021 semester. The funding source is changing from Student Equity to CARES.</i>
<b>Kern-Foster, Iris</b> CARES	CHC	07/01/20	08/07/20	\$52.00	10	\$520.00	Coordinate remote access to Multimedia software programs for fall semester. <i>Ratification: Instructor was assigned to the project after the due date for the last board meeting.</i>
<b>Reichert, Nicholas</b> Office of Instruction General Fund	CHC	08/01/20	12/23/20	\$56.00	126	\$7,056.00	Overload CTA Negotiations <i>Ratification: The department was not notified that the instructor would be remaining on the negotiations team.</i>
<b>Rodriguez, Natividad</b> EOPS	CHC	09/14/20	05/25/21	\$56.00	800	\$44,800.00	EOPS Adjunct Counselor



## Non-Instructional Pay for Academic Employees

Submitted for Board Approval September 10, 2020

[v.8.20.2020.p.2]5

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
<b>Scott, Shella</b> Guided Pathways	CHC	08/06/20	08/14/20	\$52.00	2.5	\$130.00	Meet with Guided Pathways Team Leads to prepare and present during In-Service Guided Pathways Program Maps. <i>Ratification: Instructor was assigned to the project after the due date for the last board meeting.</i>
<b>Troncoza, Arline</b> Student Equity	CHC	09/14/20	05/25/21	\$54.00	800	\$43,200.00	EOPS Adjunct Counselor
<b>Adams, Kathy</b> WAF 7.0 CD Grant Fund	SBVC	08/14/20	10/20/20	\$52.00	150	\$7,800.00	Grant Planning <i>Ratification: Division was waiting for RCC to complete their planning process to be able to submit these hours.</i>
<b>Barnett, Kellie</b> WAF 7.0 CD Grant Fund	SBVC	08/14/20	10/20/20	\$52.00	45	\$2,340.00	Grant Planning <i>Ratification: Division was waiting for RCC to complete their planning process to be able to submit these hours.</i>
<b>Donoghue, John</b> Strong Workforce Grant Force	SBVC	09/11/20	05/25/21	\$52.00	25	\$1,300.00	Update Geographic Information Systems Curriculum
<b>Gonzalez, Juan</b> Strong Workforce Grant Force	SBVC	09/11/20	05/25/21	\$52.00	25	\$1,300.00	Update Geographic Information Systems Curriculum
<b>Gregory, Leslie</b> WAF 7.0 CD Grant Fund	SBVC	08/14/20	10/20/20	\$52.00	15	\$780.00	Grant Planning <i>Ratification: Division was waiting for RCC to complete their planning process to be able to submit these hours.</i>



## Non-Instructional Pay for Academic Employees

Submitted for Board Approval September 10, 2020

[v.8.20.2020.p.3]5]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
<b>Hidalgo, Alma</b> Strong Workforce Grant Force	SBVC	09/11/20	05/25/21	\$52.00	25	\$1,300.00	Update Geographic Information Systems Curriculum
<b>Knight, Denise</b> WAF 7.0 CD Grant Fund	SBVC	08/14/20	10/20/20	\$52.00	45	\$2,340.00	Grant Planning <i>Ratification: Division was waiting for RCC to complete their planning process to be able to submit these hours.</i>
<b>Lopez, Chad</b> Strong Workforce Grant Force	SBVC	09/11/20	05/25/21	\$52.00	25	\$1,300.00	Update Geographic Information Systems Curriculum
<b>Moneymaker, Melinda</b> WAF 7.0 CD Grant Fund	SBVC	08/14/20	10/20/20	\$52.00	45	\$2,340.00	Grant Planning <i>Ratification: Division was waiting for RCC to complete their planning process to be able to submit these hours.</i>
<b>Nimako, Solomon</b> Strong Workforce Grant Force	SBVC	09/11/20	05/25/21	\$52.00	25	\$1,300.00	Update Geographic Information Systems Curriculum
<b>Robles, Matthew</b> Guided Pathways General Fund	SBVC	07/11/20	08/10/20	\$52.00	24.5	\$1,274.00	Guided Pathways <i>Ratification: Additional hours were needed throughout the summer to prepare for the upcoming academic semester and the Guided Pathways initiative.</i>
<b>Sanders, Danya</b> WAF 7.0 CD Grant Fund	SBVC	08/14/20	10/20/20	\$52.00	40	\$2,080.00	Grant Planning <i>Ratification: Division was waiting for RCC to complete their planning process to be able to submit these hours.</i>



## Non-Instructional Pay for Academic Employees

Submitted for Board Approval September 10, 2020

[v.8.20.2020.p.4|5]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
<b>Simpson, Tahirah</b> Guided Pathways General Fund	SBVC	07/11/20	08/10/20	\$52.00	24.5	\$1,274.00	Guided Pathways <i>Ratification: Additional hours were needed throughout the summer to prepare for the upcoming academic semester and the Guided Pathways initiative.</i>
<b>Smith, Michelle</b> Strong Workforce Grant Force	SBVC	09/11/20	05/25/21	\$52.00	25	\$1,300.00	Update Geographic Information Systems Curriculum
<b>DiBartolo, Cheryl</b> EEO Fund	DSO	08/01/20	08/11/20	\$52.00	15	\$780.00	CTA Negotiations <i>Ratification: It was not known more dates in August would be necessary until after board items were due.</i>
<b>Hecht, Andrea</b> EEO Fund	DSO	08/01/20	08/11/20	\$52.00	15	\$780.00	CTA Negotiations <i>Ratification: It was not known more dates in August would be necessary until after board items were due.</i>
<b>Herrera, Jamie</b> EEO Fund	DSO	08/01/20	08/11/20	\$52.00	15	\$780.00	CTA Negotiations <i>Ratification: It was not known more dates in August would be necessary until after board items were due.</i>
<b>Lillard, Sheri</b> EEO Fund	DSO	08/01/20	08/11/20	\$52.00	15	\$780.00	CTA Negotiations <i>Ratification: It was not known more dates in August would be necessary until after board items were due.</i>



## Non-Instructional Pay for Academic Employees

Submitted for Board Approval September 10, 2020

[v.8.20.2020.p.5]5

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
<b>McLaren, Meridyth</b> EEO Fund	DSO	08/01/20	08/11/20	\$52.00	15	\$780.00	CTA Negotiations <i>Ratification: It was not known more dates in August would be necessary until after board items were due.</i>
<b>Reichert, Nicholas</b> EEO Fund	DSO	08/01/20	08/11/20	\$52.00	15	\$780.00	CTA Negotiations <i>Ratification: It was not known more dates in August would be necessary until after board items were due.</i>

## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Jose F. Torres, Interim Chancellor

**REVIEWED BY:** Jose F. Torres, Interim Chancellor

**PREPARED BY:** Kristina Hannon, Vice Chancellor, Human Resources & Police Services

**DATE:** September 10, 2020

**SUBJECT:** Consideration of Approval to Grant Sabbatical Leaves for the 2020-2021 Academic Year

### **RECOMMENDATION**

It is recommended that the Board of Trustees grant one full year sabbatical leave per campus for the 2021-2022 academic year.

### **OVERVIEW**

The process for awarding sabbatical leaves is based on Article 18, Section H.1. of the bargaining agreement between SBCCD and the CTA. The Sabbatical Leave Committee at each college will evaluate any proposals, and forward the applications and recommendations to the Districtwide Sabbatical Leave Committee. The Districtwide Sabbatical Leave Committee shall forward its recommendations to the Chancellor for review and recommendation to the Board.

Per the bargaining agreement, sabbatical leave recipients must complete a comprehensive written report with specific evaluation of the leave in terms of each of the purposes stated in the original application. The report must identify, as clearly as possible, the benefits to students that have accrued from the sabbatical leave.

### **ANALYSIS**

If the Board determines to grant any sabbatical leaves for the following year, it will notify employees prior to October 1 of the possible number of sabbatical leaves. Such notification, however, is no guarantee of any sabbatical leave for the following school year.

### **INSTITUTIONAL VALUES**

II. Learning-Centered Institution for Student Access, Retention and Success

### **FINANCIAL IMPLICATIONS**

The cost to the District is the replacement for the instructor's classes.



## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Jose F. Torres, Interim Chancellor

**REVIEWED BY:** Kristina Hannon, Vice Chancellor, Human Resources & Police Services

**PREPARED BY:** Diana Rodriguez, President, SBVC  
Dr. Kevin Horan, President, CHC

**DATE:** September 10, 2020

**SUBJECT:** Consideration of Approval of Instructional Pay for Make-Up Laboratory Hours Due to COVID-19

### **RECOMMENDATION**

It is recommended that the Board of Trustees approve instructional pay for academic employees as indicated on the attached.

### **OVERVIEW**

Academic employees will be compensated at the agreed upon instructional hourly rate to instruct make-up laboratory hours. This compensation is requested due to laboratory hours that were stopped in spring 2020 term due to COVID-19 emergency. Specific laboratory courses were not able to be transitioned to an online environment. These laboratory course hours need to be made-up by students to receive a letter grade.

### **ANALYSIS**

As of July 1, 2019, hourly instructional rates of pay are based on the Tentative Agreement by and between SBCCD and the CTA regarding *Article 10 Wages*, which was Board approved May 16, 2019.

### **INSTITUTIONAL VALUES**

III. Resource Management for Efficiency, Effectiveness and Excellence

### **FINANCIAL IMPLICATIONS**

The cost of the instructional pay is included in the appropriate budget.



# Instructional Pay for Academic Employees

Submitted for Board Approval September 10, 2020

[v.8.19.2020.p.2]1]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
<b>Ortiz, Miguel</b> COVID-19 Emergency Funds	SBVC	06/22/20	08/06/20	\$72.00	98	\$7,056.00	Mach-021-01, Mach-021-02, Mach-022-01 and Mach-124-01 course make-up laboratory hours

## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Jose F. Torres, Interim Chancellor

**REVIEWED BY:** Jose F. Torres, Interim Chancellor

**PREPARED BY:** Kristina Hannon, Vice Chancellor, Human Resources & Police Services

**DATE:** September 10, 2020

**SUBJECT:** Consideration of Approval of Classification Advancement for Academic Employees

### **RECOMMENDATION**

It is recommended that the Board of Trustees approve the advancement of classification for academic employees as indicated on the attached list.

### **OVERVIEW**

The advancement of classification for academic employees on the attached list is submitted for approval.

### **ANALYSIS**

The academic employees listed on the attached have completed the number of units necessary for classification advancement per the agreement between SBCCD and SBCCDTA (San Bernardino Community College District Teachers Association).

### **INSTITUTIONAL VALUES**

III. Resource Management for Efficiency, Effectiveness and Excellence

### **FINANCIAL IMPLICATIONS**

The financial implications resulting from these reclassifications will be an additional cost to the appropriate budgets.



# Classification Advancement for Academic Employees

Submitted for Board Approval on September 10, 2020

[v.8.19.2020.p.2]2

Employee Name Location Assignment Department	From Column	To Column	Annual Salary	Days of Service	Effective Date
<b>Luna, Eveyln</b> SBVC Student Services <i>Ratification: Being resent to correct salary on August board item</i>	E	F	\$100,595.88	198	07/01/20

**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees  
**FROM:** Jose F. Torres, Interim Chancellor  
**REVIEWED BY:** Jose F. Torres, Interim Chancellor  
**PREPARED BY:** Diana Rodriguez, President, SBVC  
Dr. Kevin Horan, President, CHC  
Kristina Hannon, Vice Chancellor, Human Resources & Police Services  
**DATE:** September 10, 2020  
**SUBJECT:** Consideration of Approval to Pay Stipends

**RECOMMENDATION**

It is recommended that the Board of Trustees approve the payment of stipends per the attached list.

**OVERVIEW**

The stipends listed on the attachment are submitted for approval.

**ANALYSIS**

Stipends are based on negotiated agreement between SBCCD and the SBCCDTA and CSEA bargaining units, as applicable.

**INSTITUTIONAL VALUES**

III. Resource Management for Efficiency, Effectiveness and Excellence

**FINANCIAL IMPLICATIONS**

The payment of stipends is included in the appropriate budgets.



## Payment of Stipends

Submitted for Board Approval September 10, 2020

[v.8.18.2020.p.1|1]

### Assistant Coaches 11/01/20 – 03/31/21

Employee Name	Location Assignment	Department	Stipend
Charles, Rawlston	SBVC	Men's Basketball	\$5,000.00
Graham, Darin	SBVC	Men's Basketball	\$1,500.00
Rodgers, Ryon	SBVC	Men's Basketball	\$1,000.00

**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Jose F. Torres, Interim Chancellor

**REVIEWED BY:** Jose F. Torres, Interim Chancellor

**PREPARED BY:** Kristina Hannon, Vice Chancellor, Human Resources & Police Services

**DATE:** September 10, 2020

**SUBJECT:** Consideration of Approval to Revise Titles and Rates of Pay for Professional Expert Hourly Employees

**RECOMMENDATION**

It is recommended that the Board of Trustees approve the revised Professional Expert Hourly Titles and Rates of Pay schedule effective September 10, 2020, as attached.

**OVERVIEW**

To retain current staff and remain competitive with rates of pay for industry, it is proposed to increase the hourly rate of pay for interpreting/transliterating services. To promote interest and mentoring opportunities in interpreting/transliterating service, it is proposed a new entry level title and rate of pay be added. To recognize journey level experience in interpreting/transliterating service, it is proposed to add terminal title and rate of pay. The department name of "Radio, Television, and Film (RTVF)" at San Bernardino Valley College has recently changed to "Film, Television, and Media (FTVM)." It is proposed to update assignment title to align with department name change.

**ANALYSIS**

The positions affected by rate increase or title change are:

- Interpreting/Transliterating Level I/II/III/IV
- RTVF Intern I/II/III

**INSTITUTIONAL VALUES**

III. Resource Management for Efficiency, Effectiveness and Excellence

**FINANCIAL IMPLICATIONS**

The financial implications of this board item will be included in the appropriate budgets.



## Rates of Pay for Professional Experts

Submitted for Board Approval September 10, 2020  
Effective September 10, 2020

[v.8.19.2020.p.1|3]

PROFESSIONAL EXPERT ASSIGNMENT	HOURLY RATE
3D Animator	\$25.00 to \$40.00
Adult Education Planning Grant Coordinator	\$40.00
Assistant Instructor	\$20.00
Bilingual Translator/Interviewer	\$20.00
Business and Resources Development Consultant	\$60.00
CAHSEE Facilitator	\$50.00
Camera & Lighting Technician	\$13.00 to \$20.00
Clinical Instructor	\$20.00
Closed Caption Editor I	\$13.00 to \$15.00
Closed Caption Editor II	\$16.00 to \$20.00
Closed Caption Editor III	\$21.00 to \$30.00
Content Specialist (FNX and Marketing & Public Relations)	\$15.00 to \$40.00
Counseling Trainee	\$15.00
CTE Transition Coordinator	\$20.00 to \$30.00
Guardian Scholars and Dreams Liaison (Categorical)	\$45.00
Editor (KVCR, FNX, Pledge Drive)	\$18.00 to \$30.00
EMT-1 Skills Laboratory Assistant	\$13.00
EMT(EMS)/Respiratory Care/Fire Tech PE/ASL Specialist	\$30.00
Fire Academy Instructor	\$45.00
Fire Agility Group Leader/Proctor	\$13.00
Fire Operations Specialist	\$55.00
Flight Simulator Repair	\$30.00
Foster Parenting Education	\$45.00
<b>FTVM</b> Intern I / II / III	\$13.00 / \$14.00 / \$15.00
GIS Technician	\$18.00 to \$24.00
Grant Program Assistant (Categorical)	\$35.00
Grant Writer I/II/III	\$30.00/\$40.00/\$55.00
Human Resources Recruiter	\$20.00
<b>Interpreting/Transliterating Level 0 (Mentoring)</b>	<b>\$15.00 to \$16.00</b>
Interpreting/Transliterating Level I (0-2 yrs of exp & pass evaluation)	<b>\$28.00 to \$30.00</b>
Interpreting/Transliterating Level II (2-4 yrs of exp & pass evaluation)	<b>\$32.00 to \$34.00</b>
Interpreting/Transliterating Level III (4-5 yrs of exp & pass evaluation)	<b>\$36.00 to \$38.00</b>
Interpreting/Transliterating Level IV (5-6 yrs of exp or RID & pass evaluation)	<b>\$40.00 to \$42.00</b>
<b>Interpreting/Transliterating Level V (RID Certified or RID written passed &amp; pass evaluation or EIPA Level 4/5 &amp; pass evaluation)</b>	<b>\$45.00</b>
Laboratory Instructor	\$20.00
Mental Health Educator/Counselor Intern	\$55.00
Nurse Practitioner I (1-2 years of SBCCD experience)	\$55.00
Nurse Practitioner II (3-5 years of SBCCD experience)	\$60.00





## Rates of Pay for Professional Experts

Submitted for Board Approval September 10, 2020  
Effective September 10, 2020

[v.8.19.2020.p.2]3]

PROFESSIONAL EXPERT ASSIGNMENT	HOURLY RATE
Nurse Practitioner III (6+ years of SBCCD experience)	\$65.00
Physician	\$30.00
Pharmacy Technology Accreditation Coordinator	\$30.00 to \$50.00
Police Science Facilitator/Evaluator	\$50.00
Police Tactical Officer/RTO	\$35.00
Policy Analyst	\$60.00
Post Masters Counseling Associate I / II / III	\$25.00/\$30.00/\$35.00
Primary Instructor	\$25.00
Program Assistant	\$20.00 to \$49.00
Project Evaluator	\$40.00
Project Manager	\$75.00
Public Information Specialist	\$65.00
Radiologic Technology Specialist	\$30.00
Respiratory Care Clinical	\$40.00
Risk Management Coordinator	\$28.00
Social Media Specialist (FNX & Marketing & Public Relations)	\$21.00 to \$25.00
Special Events Planner	\$25.00 to \$35.00
Staff Writer/Photographer	\$16.00 to \$20.00
State Fire Training Instructor	\$55.00
Tech Prep	\$30.00
Training Specialist	\$19.00
Tutor I / II / III	\$13.00 / \$14.50 / \$16.50
TV Closed Captioning	\$13.00 to \$15.00
Veteran's Resource Specialist	\$50.00
Workforce Development/PDC Trainer	\$15.00 to \$100.00 or up to 85% of enrollment, or up to 60% of net
Strengths Educator/Coach	\$49.00

PROFESSIONAL EXPERT ASSIGNMENT	SESSION RATE
Foster Parent Host	\$25.00
Musician	\$75.00

PROFESSIONAL EXPERT ASSIGNMENT	DAILY RATE
Theatre Production Assistant	\$500.00
CPR/Lifeguard Certification Facilitator	\$200.00 to \$300.00
Consultant	\$300.00 to \$500.00



## Rates of Pay for Professional Experts

Submitted for Board Approval September 10, 2020  
Effective September 10, 2020

[v.8.19.2020.p.3]3]

PROFESSIONAL EXPERT ASSIGNMENT	SEMESTER RATE
Faculty Intern	\$600.00
Future Teacher Intern	\$300.00
Grant Assignment	\$300.00
Medical Director (EMT)	\$3,500.00
Medical Director (Respiratory Care)	\$3,000.00

*SBCCD shall utilize short-term hourly, non-academic employees in accordance with California Education Code Section 88003.*

*These rules apply to employees who are not members of the classified service as defined by the California Education Code Section 88003. The District has limited a temporary hourly employee to no more than 175 days. Short-term temporary hourly employees are not eligible to work more than 40 hours per week or more than 8 hours per day.*

**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees  
**FROM:** Jose F. Torres, Interim Chancellor  
**REVIEWED BY:** Jose F. Torres, Interim Chancellor  
**PREPARED BY:** Kristina Hannon, Vice Chancellor, Human Resources & Police Services  
**DATE:** September 10, 2020  
**SUBJECT:** Consideration of Approval to Appoint District Employees

**RECOMMENDATION**

It is recommended that the Board of Trustees approve appointment of the employees on the attached list and, as necessary, approve the corresponding employment contracts as well.

**OVERVIEW**

The employees on the attached list are submitted for approval.

**ANALYSIS**

All requirements in the employment process have been or will be completed. Employees will not commence work until all requirements are met.

**INSTITUTIONAL VALUES**

III. Resource Management for Efficiency, Effectiveness and Excellence

**FINANCIAL IMPLICATIONS**

The cost of employment for these employees is included in the appropriate budgets.



## Appointment of District Employees

Submitted for Board September 10, 2020

[v.8.20.2020.p.1|1]

Employee Name, Title Location Assignment	Start Date	Salary Schedule, Range & Step	Rate	New or Replacing	Fund	Live Scan Clearance
<b>Thomas, Vanessa</b> Division Dean SBVC Vocational Education	09/14/20	Management 21H	\$164,513.00 per year	Albert Maniaol	General Fund	TBD <sup>†</sup>
<b>Núñez, Leilani</b> Campus Project Manager DSO Facilities, Planning & Construction	09/14/20	Management 16C	\$110,791.00 per year	Brian Liabeuf	Facilities, Planning & Construction Fund	TBD <sup>†</sup>

\* Resubmission to correct annual salary amount.

<sup>†</sup>Live Scan clearance pending; employee will not start without clearance.

**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees  
**FROM:** Jose F. Torres, Interim Chancellor  
**REVIEWED BY:** Jose F. Torres, Interim Chancellor  
**PREPARED BY:** Kristina Hannon, Vice Chancellor, Human Resources & Police Services  
**DATE:** September 10, 2020  
**SUBJECT:** Consideration of Approval of Reclassification of Employees

**RECOMMENDATION**

It is recommended that the Board of Trustees approve the reclassification of employees as indicated on the attached.

**OVERVIEW**

In accordance with Section 16 of the Collective Bargaining Agreement, either the CSEA or SBCCD may propose a reclassification for any position.

**ANALYSIS**

The reclassifications on the attached list are mutually agreed upon by both parties.

**INSTITUTIONAL VALUES**

III. Resource Management for Efficiency, Effectiveness and Excellence

**FINANCIAL IMPLICATIONS**

The financial implications resulting from these reclassifications will be an additional cost to the appropriate budgets.



## Employee Reclassifications

Submitted for Board Approval September 10, 2020

[v.8.20.2020.p.1|1]

Employee Name Location Assignment & Department	From	To	Effective Date
<b>Alvarez, Jason</b> SBVC Admissions & Records	Admissions & Records Specialist Classified Schedule Range 38, Step F \$31.97 per hour	Veterans Services Coordinator Classified Schedule Range 42, Step E \$34.28 per hour	08/06/18
<b>Gray, Tracy</b> CHC Technology Services	Administrative Secretary Classified Schedule Range 37, Step F \$31.19 per hour	Technology Support Specialist I Classified Schedule Range 46, Step C \$34.31 per hour	11/26/18

**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees  
**FROM:** Jose F. Torres, Interim Chancellor  
**REVIEWED BY:** Jose F. Torres, Interim Chancellor  
**PREPARED BY:** Kristina Hannon, Vice Chancellor, Human Resources & Police Services  
**DATE:** September 10, 2020  
**SUBJECT:** Consideration of Approval of Employee Transfers

**RECOMMENDATION**

It is recommended that the Board of Trustees approve the transfer of District employees as indicated on the attached list.

**OVERVIEW**

The transfer of employees on the attached list is submitted for approval.

**ANALYSIS**

These employees have gone through the recruitment process and are being recommended for these positions.

**INSTITUTIONAL VALUES**

III. Resource Management for Efficiency, Effectiveness and Excellence

**FINANCIAL IMPLICATIONS**

The cost of these transfers is included in the appropriate budgets.



## Employee Transfers

Submitted for Board Approval September 10, 2020

[v.6.17.2020.p.1|1]

Employee Name	From	To	New/ Replacing	Fund	Effective Date
<b>Villa, Raquel*</b>	SBVC Admissions & Records <b>Admissions &amp; Records Technician</b> Classified Schedule Range 32, Step F \$27.58 per hour	SBVC Admissions & Records <b>Admissions &amp; Records Technician</b> Classified Schedule Range 32, Step F \$27.58 per hour	Andrea Booker-Guantes	Admissions & Records	09/11/20

\*Raquel was selected for lateral transfer into this PC# with a different work schedule than she currently has.



**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Jose F. Torres, Interim Chancellor

**REVIEWED BY:** Jose F. Torres, Interim Chancellor

**PREPARED BY:** Kristina Hannon, Vice Chancellor of Human Resources and Police Services

**DATE:** September 10, 2020

**SUBJECT:** Consideration of Approval of Classified Job Description

**RECOMMENDATION**

It is recommended that the Board of Trustees approve the classified job description as attached:

- Veterans Services Coordinator, Salary Range 42 (new)

**OVERVIEW**

The attached job description is necessary to accurately reflect position duties, responsibilities, and minimum qualifications.

**ANALYSIS**

The attached job description reflects the representative duties and responsibilities, and the appropriate minimum qualifications for the position involved. It has been negotiated with and agreed upon by the CSEA and is subject to procedures required by CSEA Policy 610.

**INSTITUTIONAL VALUES**

- III. Resource Management for Efficiency, Effectiveness, and Excellence

**FINANCIAL IMPLICATIONS**

There are no financial implications associated with this board item.



## Veterans Services Coordinator

**Classified Range: 42**

Board Approved: 09/10/2020

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job; however, any additional duties will be reasonably related to this class.

### **SUMMARY DESCRIPTION**

Performs a variety of specialized duties involved in coordinating and overseeing the day-to-day operations of the Veterans Resource Center (VRC) at an assigned campus; provides support services to veteran students, including certifying educational benefits.

### **SUPERVISION RECEIVED AND EXERCISED**

Receives limited direction from appropriate supervisor; checks with supervisor regarding non-routine assignments. May provide technical and/or functional direction to assigned student workers.

### **REPRESENTATIVE DUTIES**

*The following duties are typical for this classification.*

1. Coordinates and oversees the day-to-day operations of the Veterans Resource Center (VRC) at an assigned campus; interprets, explains and implements policies and procedures in support of the District's admissions, eligibility and applicable federal and State statutes and guidelines related to veteran educational benefits.
2. Serves as a liaison and resource for veterans' affairs; assists in the planning, development and implementation of the District's Veterans Educational program designed to encourage the success and retention of veteran students.
3. Provides specialized support services such as assisting veteran students with finding on or off campus employment, housing, community resources, rehabilitation services, counseling services, and referrals to internal and external Veterans Administration (VA) services.
4. Provides a variety of information and assistance to students, staff, the public, and outside agencies concerning admissions, veteran benefits, eligibility, registration, transcripts, and student records policies and procedures; educates prospective students on VA benefits and educational opportunities at the college.
5. Performs certification of GI Bill recipients, veterans' educational benefits, payment of benefits in accordance with the Department of Veterans Affairs' regulations and procedures.
6. Ensure eligible veteran students receive basic housing allowances, book stipends, VA work-study opportunities, and related benefits.
7. Plans, coordinates and implements the campus-based, veteran focused events, outreach and related promotions of the District's veterans' educational services; represents the District at special events; establishes community awareness of the District's applicable services available for VA benefits.
8. Performs a variety of duties involved in conducting student admissions processing and registration activities; assembles materials and equipment utilized at registration stations; screens students for testing and determines residency status according to established guidelines; schedules veteran student assessment testing dates.



## Veterans Services Coordinator

**Classified Range: 42**

Board Approved: 09/10/2020

9. Assists students with application procedures, financial aid programs, and other applicable student services; provides assistance in resolving problems in relation to veteran student issues.
10. Prepares and maintains student records and files for reporting purposes.
11. Assists in monitoring expenditures and related VRC budgets; researches and recommends equipment and materials for the Veterans Resource Center (VRC).
12. Distributes forms, petitions, transcript requests, and other forms to students as required.
13. Collaborates with District staff, the County of San Bernardino Department of Veterans Affairs, State Chancellor's Office, and other community partners serving veterans and their families.
14. Performs other duties as related to the primary job duties.

### **QUALIFICATIONS**

*The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.*

#### **Knowledge of:**

- Operational characteristics, services, and activities of the Veterans Educational program and Veterans Affairs.
- VA regulations and policies related to educational benefits i.e. the Montgomery G.I. Bill.
- Admissions and matriculation processes.
- Applicable sections of State Education Code and other rules and regulations relative to the area of assignment.
- Pertinent federal, state, and local laws, codes, and regulations relating to the Veterans Affairs.
- Technical aspects of assignment, including residency requirements, veterans service benefits, community resources, transcripts, and continuing education.
- Recordkeeping and report writing methods and techniques.
- Basic knowledge of word processing software, spreadsheets, social media, Internet, e-mail system, and PowerPoint software.
- Modern office practices, procedures, and equipment.

#### **Ability to:**

- Operate a variety of office equipment, a computer, and assigned software.
- Gather and analyze data and situations and make appropriate decisions.
- Demonstrate understanding of, sensitivity to, and respect for the diverse academic, socio economic, ethnic religious, and cultural backgrounds, disability, and sexual orientation of community college students, faculty, and staff.
- Interpret and apply pertinent federal, state, and local policies, laws, and regulations as it relates to the position.
- Prioritize work assignments in order to meet important deadlines.
- Establish and maintain full confidentiality of information and records of students.



## Veterans Services Coordinator

**Classified Range: 42**

Board Approved: 09/10/2020

- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain effective working relationships with those contacted in the course of work.
- Maintain records and prepare reports.
- Maintain current knowledge of rules and regulations related to assigned activities.

**Education and Experience Guidelines** – *Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:*

**Education:**

- Bachelor's degree from an accredited college or university.

**Experience:**

- Three (3) years of increasingly responsible experience in financial aid, student services, or Veterans Affairs office in a post-secondary institution.

**Equivalency Provision:**

- In the absence of a Bachelor's degree, an Associate's degree or sixty (60) semester units and five (5) years of increasingly responsible experience in financial aid, student services, or Veterans Affairs office in a post-secondary institution is qualifying.

**Preferred Experience:**

- Experience working in or familiarity with a Veterans Affairs Program.

**License or Certificate:**

- Possession of a valid California class C driver license.

### **PHYSICAL DEMANDS AND WORKING ENVIRONMENT**

*The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.*

**Environment:** Work is performed primarily in a standard office setting.

**Physical:** Primary functions require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to occasionally lift, carry, push, and/or pull light to moderate amounts of weight, up to 30 pounds; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

**Vision:** See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents and to operate assigned equipment.

**Hearing:** Hear in the normal audio range with or without correction.

**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees  
**FROM:** Jose F. Torres, Interim Chancellor  
**REVIEWED BY:** Jose F. Torres, Interim Chancellor  
**PREPARED BY:** Kristina Hannon, Vice Chancellor, Human Resources & Police Services  
**DATE:** September 10, 2020  
**SUBJECT:** Consideration of Approval to Appoint Interim Managers

**RECOMMENDATION**

It is recommended that the Board of Trustees approve the appointment of, and ratify the employment contracts for, the employees on the attached list.

**OVERVIEW**

The employees on the attached list are submitted for approval.

**ANALYSIS**

All requirements in the employment process have been or will be completed. Employees will not commence work until all requirements are met.

**INSTITUTIONAL VALUES**

III. Resource Management for Efficiency, Effectiveness and Excellence

**FINANCIAL IMPLICATIONS**

The cost of employment for these employees is included in the appropriate budgets.



# Appointment of Interim Managers

Submitted for Board Approval September 10, 2020

[v.8.19.2020.p.1|1]

Employee Name Location Assignment	Effective Dates	Range & Step	Salary	New or Replacing	Fund	Live Scan Clearance
<b>Massad, Sana</b> Interim Associate Dean of Health Sciences and Director of Nursing SBVC Nursing	08/06/20 to 12/31/20	19D	\$132,221.00 per year	New	Nursing	12/09/15

## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Jose F. Torres, Interim Chancellor

**REVIEWED BY:** Jose F. Torres, Interim Chancellor

**PREPARED BY:** Steven J. Sutorus, Business Manager

**DATE:** September 10, 2020

**SUBJECT:** Consideration of Ratification for Contracts at or Above \$95,200

### **RECOMMENDATION**

It is recommended that the Board of Trustees ratify the contracts on the attached list which are routine in nature, support the ongoing operation of the District, and have a total contract cost at or above \$95,200.

### **OVERVIEW**

In accordance with SBCCD Board Policy 6100, Delegation of Authority, The Board of Trustees delegates authority to the Chancellor to supervise the general business procedures of the District to assure the proper administration of property and contracts. District staff is presenting the attached purchase and/or contract requests, which meet or exceed the formal bid limits, for Board approval in the form of ratification.

### **ANALYSIS**

The California Board of Governors sets the formal bid limit for procurement of goods and or services on an annual basis. The formal bid limit for the current calendar year has been set at \$95,200. Ratification of the contracts on the attached list will allow for the successful ongoing operation of the District. Construction services are not included in this board item.

### **INSTITUTIONAL VALUES**

III. Resource Management for Efficiency, Effectiveness, and Excellence

### **FINANCIAL IMPLICATIONS**

The attached purchase and/or contract requests have been budgeted for via purchase requisition.

**Contracts And  
Agreements Over \$95,200**

Board Date 09-10-2020

1 of 1

Control Number	Vendor Name	Contract Type	Dept/Location	Total New Contract Value	Amended
19697	<b>Alma Strategies, LLC</b>	Professional Services	Facilities Planning/SBCCD	\$223,300.00	
	On demand consulting services for facilities planning and reporting required by the State			07/01/2020-06/30/2022	
19812	<b>Keenan &amp; Associates</b>	Professional Services	Business Sevices	\$176,000.00	
	Self-insured claims administration for District's worker compensation program at a cost of \$88,000 per year			7/1/2020-06/30/2022	
18285	<b>Regroup</b>	Software	TESS/SBCCD	\$122,980.00	\$53,080.00
	Software "Regroup Emergency Notification"; this is to approve Amendment 01 to add an additional 24,500 contacts to the account for a total of 38,000 contacts and increase contract value by \$53,080			08/15/2019-08/14/2022	
19712	<b>Waxie Sanitary Supplies/OMNIA Partners</b>	Piggyback Contract	Business Sevices	As Needed	
	Purchasing through State accepted CHES - California Higher Education Strategic Sourcing Program through Regents of the University of California for janitorial supplies pricing			09/01/2020-08/31/2025	



## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Jose F. Torres, Interim Chancellor

**REVIEWED BY:** Jose F. Torres, Interim Chancellor

**PREPARED BY:** Steven J. Sutorus, Business Manager

**DATE:** September 10, 2020

**SUBJECT:** Consideration of Approval of Surplus Property and Authorization for Private Sale or Disposal

### **RECOMMENDATION**

It is recommended that the Board of Trustees declare the equipment and/or materials listed on the attached as surplus property, and direct the Business Manager to arrange for its sale or disposal.

### **OVERVIEW**

California Education Code 81452 states that if a governing board, by a unanimous vote of those members present, finds that property, whether one or more items, does not exceed in value the sum of \$5,000, the property may be sold at private sale without advertising or disposed of.

### **ANALYSIS**

The items listed on the attached have been identified as obsolete and no longer usable. Upon approval by the board, they will be sold or disposed of through reputable auction houses and/or salvage companies.

### **INSTITUTIONAL VALUES**

III. Resource Management for Efficiency, Effectiveness, and Excellence

### **FINANCIAL IMPLICATIONS**

Funds for materials sold will be provided to the district after auction and positively impact the budget.

Non-Fixed Assets Surplus Report  
September 10, 2020

Description	Quantity
Cincinnati Grinder	2 ea
Torchmate Plasma Cutter	1 ea

Return to Agenda

## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Jose F. Torres, Interim Chancellor

**REVIEWED BY:** Jose F. Torres, Interim Chancellor

**PREPARED BY:** Steven J. Sutorus, Business Manager

**DATE:** September 10, 2020

**SUBJECT:** Consideration of Approval of Sole Source Purchases from Stanley Convergent Security

### **RECOMMENDATION**

It is recommended that the Board of Trustees approve purchasing from Stanley Convergent Security as a sole source supplier for Fiscal Year 2020-2021.

### **OVERVIEW**

As new facilities are constructed and modernized, a need exists to provide additional security infrastructure and monitoring. The District needs to obtain products and services which are compatible with existing technology already in place throughout the District. Stanley Convergent Security is the sole manufacturer of the Sonitrol product and its affiliated franchises are the exclusive providers of the Sonitrol impact activated electronic technology. District Police can only monitor all facilities in a centralized manner, using Stanley's proprietary electronic security system. The existing infrastructure is manufactured by Stanley and must be aligned with Stanley controls for compatibility and operability.

### **ANALYSIS**

The equipment, technology, and monitoring required to operate with the existing security system is only available from Stanley Convergent Security. New equipment and wiring can only be installed by Stanley authorized technicians. Other contractors are unable to install the equipment and provide the monitoring services. Therefore, there is no advantage to the District by competitively bidding the procurement and installation of this equipment and ongoing monitoring. It is therefore recommended the District contract with Stanley Convergent Security as the sole source.

### **IONSTITUTIONAL VALUES**

III. Resource Management for Efficiency, Effectiveness, and Excellence

### **FINANCIAL IMPLICATIONS**

The cost of purchases from this vendor will be Included in the appropriate Fiscal Year 2020-2021 budgets.

**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Jose F. Torres, Interim Chancellor

**REVIEWED BY:** Jose F. Torres, Interim Chancellor

**PREPARED BY:** Steven J. Sutorus, Business Manager

**DATE:** September 10, 2020

**SUBJECT:** Consideration of Approval of Sole Source Purchases from Forest Incentives, Ltd.

**RECOMMENDATION**

It is recommended that the Board of Trustees approve purchasing from Forest Incentives, Ltd. as a sole source vendor for Fiscal Year 2020-2021.

**OVERVIEW**

As part of KVCR’s pledge drives, the practice of giving thank you gifts in return for donations is well established. The Public Broadcasting Service (PBS) coordinates with all PBS stations for pledge programming and related thank you gifts. KVCR, through PBS direction, utilizes Forest Incentives, Ltd. as its supplier and fulfillment center. The pledge programs include the pledge breaks and the dollar amounts at which members can pledge to receive thank you gifts. KVCR is informed of the length of the programs, the dollar amounts to be pledged for which gift level and which vendor to use for purchasing and processing of the thank you gifts. PBS negotiates with vendors for the best price, value and service and this year the vendor chosen was Forest Incentives, Ltd. This action must be taken by the Board annually.

**ANALYSIS**

The products and fulfillment services associated with PBS pledge programming as desired by KVCR cannot be provided by any other provider. No competitive advantage would be gained by SBCCD by competitively bidding for these purchases because of the pre-negotiated packaging established for specific PBS station pledge drives.

**INSTITUTIONAL VALUES**

III. Resource Management for Efficiency, Effectiveness, and Excellence

**FINANCIAL IMPLICATIONS**

The cost of purchases from this vendor will be Included in the appropriate Fiscal Year 2020-2021 budgets.

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**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Jose F. Torres, Interim Chancellor

**REVIEWED BY:** Jose F. Torres, Interim Chancellor

**PREPARED BY:** Ynez Canela, Local Business Outreach Administrator, Measure CC

**DATE:** September 10, 2020

**SUBJECT:** Consideration of Approval to Award RFP CC03-0002-1.11 and Contract to TSG Enterprise dba The Solís Group of Pasadena, CA

**RECOMMENDATION**

It is recommended that the Board of Trustees award RFP CC03-0002-1.11 and contract to TSG Enterprise dba The Solís Group of Pasadena, CA for the administration of the Community Benefits Agreement in an amount not to exceed \$758,604 for three years.

**OVERVIEW**

On November 14, 2019, the Board approved a Community Benefits Agreement (CBA) between the San Bernardino Community College District and the San Bernardino/Riverside Counties Building and Construction Trades Council, AFL-CIO and signatory Craft Unions. The CBA is defined and limited to all new construction, rehabilitation, and renovation work with a total per project cost of one million dollars or more, for which Measure M or Measure CC funds are used. The purpose and intent of the CBA is to achieve the timely, safe, and economical construction of facilities and to provide opportunities and programs for the local residents and local businesses to participate.

Implementation of the CBA requires the services of a CBA administrator, which will report to the District for guidance and direction, and render assistance to the District and the Program Manager by monitoring compliance with the CBA. The administrator shall focus on four core responsibilities: (1) managing labor relations; (2) coordinating the CBA’s innovative workforce development and employment programs; (3) monitoring and reporting on the efficacy of the CBA, and (4) monitoring, reporting, and enforcing labor compliance payroll requirements and local hire goals/metrics.

**ANALYSIS**

SBCCD issued a request for proposal which closed August 4, 2020. Five submissions were received and reviewed by a selection committee. Responses included the following criteria: firm overview, coordinator, professional experience and qualifications, relevant project experience of the team, approach and allocation of CBA administration budget, and fee schedule.

Vendor rankings are shown below. A point-based evaluation of the proposals indicates TSG Enterprise dba The Solís Group to be the firm that would best meet the needs of SBCCD.

<b>Vendor</b>	<b>Ranking</b>
TSG Enterprise dba The Solís Group of Pasadena, CA	1
Casamar Group, LLC of Newhall, CA	2
Padilla & Associates, Inc. of Santa Ana, CA	3
Parson Constructors, Inc. of Pasadena, CA	4
Touchstone Project Solutions of Pasadena, CA	5

### **INSTITUTIONAL VALUES**

III. Resource Management for Efficiency, Effectiveness, and Excellence

### **FINANCIAL IMPLICATIONS**

The cost of this project will be included in Fund 445 Measure CC.

## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Jose F. Torres, Interim Chancellor

**REVIEWED BY:** Jose F. Torres, Interim Chancellor

**PREPARED BY:** Farrah Farzaneh, Director, Facilities, Planning, Emergency Management & Construction

**DATE:** September 10, 2020

**SUBJECT:** Consideration of Approval to Award RFQP CC03-3640-1.10 and Contract to P2S Inc. of Long Beach, CA

### **RECOMMENDATION**

It is recommended that the Board of Trustees award RFQP CC03-3640-1.10 and professional services contract to P2S Incorporated of Long Beach, CA to help develop the Zero Net Energy (ZNE) Implementation Plan in an amount not to exceed \$145,764.

### **OVERVIEW**

The District recognizes its responsibility to exercise environmental stewardship and to economically manage the use of buildings, land and natural resources. The ZNE Implementation Plan will act as an enabler for SBCCD's success in achieving carbon neutrality. The Plan will also support the goals outlined in the State Chancellor's Office of Sustainability Policies. The scope includes energy efficiency planning, conservation measures, continuous facility optimization, operations improvements, and renewable energy with an ultimate goal to recommend a financially sustainable energy mix (portfolio) for the District.

### **ANALYSIS**

SBCCD issued a Request for Qualification/Proposals which closed on August 3, 2020. Nine responses were received, and qualifications were reviewed by a selection committee. The selection criteria included staff experience, project experience, technical approach, fee proposal, and delivery schedule. Below is a list of top three firms for this project. A point-based evaluation of the proposals and interview indicated P2S to be the firm that would best fit the needs of SBCCD for this project.

<b>Vendor</b>	<b>Ranking</b>
P2S Inc. of Long Beach, CA	1
Glumac of Los Angeles, CA	2
Arup North America Limited of Los Angeles, CA	3

### **INSTITUTIONAL VALUES**

III. Resource Management for Efficiency, Effectiveness, and Excellence

### **FINANCIAL IMPLICATIONS**

The cost of this project will be included in Fund 445 Measure CC.

**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Jose F. Torres, Interim Chancellor

**REVIEWED BY:** Jose F. Torres, Interim Chancellor

**PREPARED BY:** Farrah Farzaneh, Director, Facilities Planning Emergency Management & Construction

**DATE:** September 10, 2020

**SUBJECT:** Consideration of Ratification of Master Services Agreements and Task Orders for Bond Construction

**RECOMMENDATION**

It is recommended that the Board of Trustees ratify Master Services Agreements (MSA) and Task Orders (TO) as indicated on the attached list.

**OVERVIEW**

To support the Measure CC Bond Program, SBCCD has created various shortlists of professional service consultants for specific pre-design, and engineering disciplines in accordance with the established Request for Qualifications process. These prequalified shortlists include:

- Architectural & Engineering, Civil Surveying, Geotechnical, and Mechanical (Board approved December 12, 2019); and
- Commissioning, Special Inspection & Material Testing, Hazardous Material Assessment, and Landscape Architecture (Board approved February 13, 2020).

As consulting firms are needed, Requests for Task Order Proposals are issued to the firms of each applicable shortlist. If selected, a Master Services Agreement with the chosen firm is executed, and the Task Order awarded.

**ANALYSIS**

Requests for Task Order Proposals are issued to all prequalified professional service consultants within the related pool. Unlike construction contracts, which are awarded by low bid, professional consulting contracts are awarded based on best value.

Each proposal is assessed by a committee comprised of representatives from the Facilities Department, campus staff, program management team, and other District stakeholders as appropriate. A qualitative evaluation based on weighted criteria (including fee, technical approach, project experience, key personnel, and delivery schedule) is performed to determine which firm’s proposal provides SBCCD with the best value for the Task Order.

**INSTITUTIONAL VALUES**

III. Resource Management for Efficiency, Effectiveness, and Excellence

**FINANCIAL IMPLICATIONS**

The costs will be included in the Bond Construction budget.

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## Master Services Agreements & Task Orders for Bond Construction Submitted for Ratification September 10, 2020

[v.8.25.2020.p.1|1]

Firm	Pool Approval	Task Order Amount	Site	Project	Task Order	Date Issued	Date Ratified
PBK Architects, Inc. of Ontario CA	Architect & Engineering 12/12/2019	\$224,778.00	SBVC	Softball Field	CC01-3626-03 Design Services	8/4/2020	9/10/2020
GO Architects, Inc. Upland CA	Architect & Engineering 12/12/2019	\$6,475.00	CHC	Gymnasium Demolition	CC02-3623.01* Design Criteria	7/23/2020	9/10/2020
<p><i>*Original TO CC03-3623 for \$90,400.00 was ratified on 7/9/2020; this TO is for additional scope due to unforeseen investigation of high voltage systems</i></p>							
GO Architects, Inc. Upland CA	Architect & Engineering 12/12/2019	\$7,500.00	District	Districtwide Initiatives	CC03-3644.01* Project Manager Team Office Tenant Improvement	7/23/2020	9/10/2020
<p><i>*Original TO CC03-3644 for \$25,850.00 was ratified 4/9/2020; this TO is for additional scope due to plan check fees and building permits</i></p>							



# MEASURE CC

BUILDING NEW OPPORTUNITIES FOR OUR STUDENTS & OUR COMMUNITY

## Task Order Selection Summary

**Campus & Project:** San Bernardino Valley College, Softball Field

**Task Order Awarded to:** PBK Architects

**Task Order Executed:** August 4, 2020

**Amount:** \$224,778

### Selection Summary:

The shortlist of pre-qualified Architect & Engineering firms includes twenty firms. Two firms submitted proposals in response to the Request for Task Order Proposal. The selection committee included two evaluators from the District, one from the Campus and one from the Program Management Office. PBK Architects was ranked first based on Best Value scoring. The qualifications of the proposed team was very strong in both project experience and individual experience. Pricing was in the low range of the group. During the evaluation of proposals, PBK Architects was ranked highest overall by all four scorers, received the highest cumulative score and was awarded the Task Order.



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**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees  
**FROM:** Jose F. Torres, Interim Chancellor  
**REVIEWED BY:** Jose F. Torres, Interim Chancellor  
**PREPARED BY:** Stacey K. Nikac, Administrative Officer  
**DATE:** September 10, 2020  
**SUBJECT:** Board Committee Reports

**RECOMMENDATION**

This item is for information only.

**OVERVIEW**

Per Board Policy 2220, the Board may, by action, establish committees that it determines are necessary to assist the Board in its responsibilities. Any committee established by Board action shall comply with the requirements of the California Public Meetings Act (Brown Act) and with these policies regarding open meetings.

Board committees that are composed solely of less than a quorum of members of the Board that are advisory are not required to comply with the Brown Act, or with these policies regarding open meetings, unless they are standing committees.

Board committees that are only advisory have no authority or power to act on behalf of the Board. Findings or recommendations shall be reported to the Board for consideration.

Standing committees of the Board can be found on the Board of Trustees page of the District Website [http://www.sbccd.org/Board\\_of\\_Trustees](http://www.sbccd.org/Board_of_Trustees)

**ANALYSIS**

The purpose of the reports is for BOT Committee Chairs to communicate information to the full Board, leading to more engagement and interaction at upcoming board meetings. Updates are provided orally by the BOT Committee Chairs, as needed. The Board may ask staff to review a matter or may ask that a matter be put on a future agenda.

**INSTITUTIONAL VALUES**

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention, and Success
- III. Resource Management for Efficiency, Effectiveness, and Excellence
- IV. Enhanced and Informed Governance and Leadership

**FINANCIAL IMPLICATIONS**

No impact to the budget.

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## Committees of the Board

Subject to the Brown Act

<b>BOT COMMITTEES (with committee charge)</b>	<b>2020 BOARD MEMBERS (chairs are bold)</b>
<p><b>Finance Committee</b></p> <p>The committee is charged with:</p> <ul style="list-style-type: none"> <li>• Increasing the efficiency of the Board of Trustees by performing time-consuming research on its behalf.</li> <li>• Improving clarity by providing a platform for detailed questions not conducive to the flow of monthly business meetings.</li> <li>• Promoting transparency of the SBCCD budgeting process and fiscal matters through detailed discussion of these topics in an open forum.</li> <li>• Fostering an environment of understanding by communicating findings and formulating final recommendations to the Board of Trustees.</li> <li>• Increasing the efficiency of the Board of Trustees by performing time-consuming research on its behalf regarding the implementation and operation of bond measures.</li> </ul>	<ol style="list-style-type: none"> <li><b>1. Gloria Harrison</b></li> <li>2. Donald Singer</li> <li>3. Stephanie Houston</li> </ol>
<p><b>Legislative Committee</b></p> <p>The committee is charged with:</p> <ul style="list-style-type: none"> <li>• To develop and enhance relationships with legislators and legislative groups that represent the communities served by the district.</li> <li>• To advocate for legislative change that can positively impact SBCCD and its</li> </ul>	<ol style="list-style-type: none"> <li><b>1. Frank Reyes</b></li> <li>2. Anne Viricel</li> <li>3. John Longville</li> </ol>

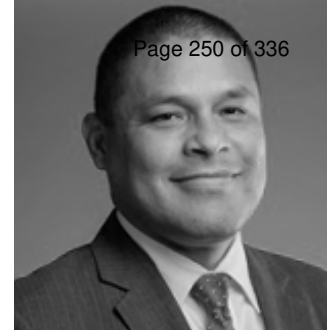
- mission to serve students.
- To examine proposed legislation and determine what legislation should be supported through Board resolutions.
-



# Chancellor's Report

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

September 2020 Edition



Crafton Hills College | San Bernardino Valley College | Empire KVCR

## Looking Ahead to Our Next 100 Years

As we approach our first 100 years serving our community, we must start envisioning how we would like our next centennial to look like. How will we put college within reach of more families in the Inland Empire? How will we ensure every student who comes through our doors exits with the skills to succeed in work and life? How will we grow our impact on the economic prosperity of our region?

Despite the challenges brought upon us by the global pandemic, we have the right ingredients and momentum to chart a roadmap to our next century. We will begin mobilizing around our District Strategic Plan in the weeks and months ahead. Our involvement, expertise, and perspective will be vital as we reflect on where our colleges have been and where we would like to go. We will scan our community, internally and externally, and identify opportunities to refine and realign our efforts to reach our aspirations.

## Our Northstar

Our District Strategic Plan will be the northstar that will guide us for the next few years. This document will define common goals, align our focus, and measure progress. Our objective is to ensure academic excellence, strengthen the workforce pipeline, uplift families, and help our community thrive.

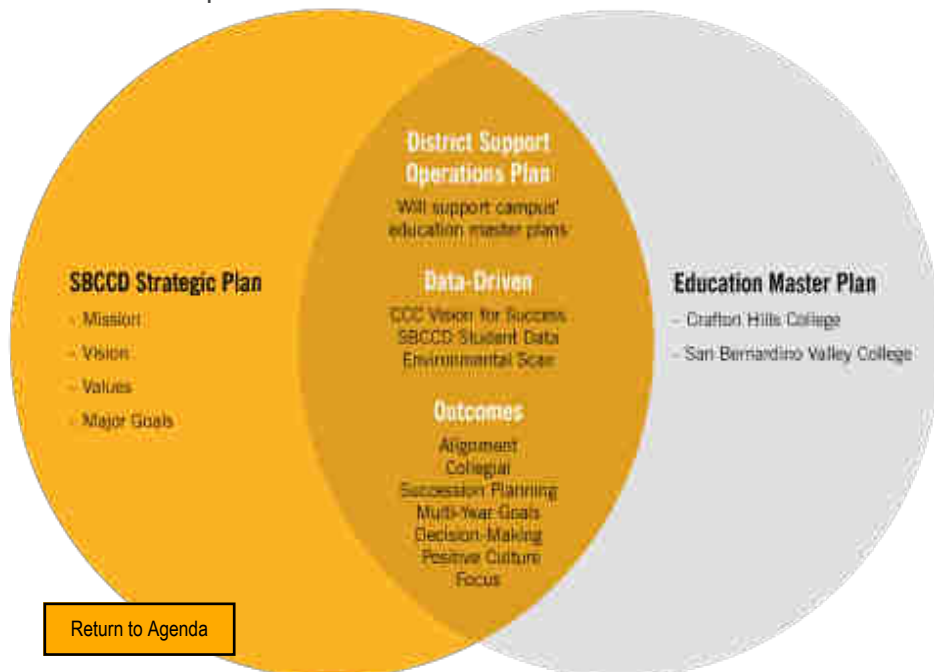
## Our Opportunity

- Ensure diverse voices are involved, including students, faculty, staff, alumni, employers, community partners, and trustees.
- Establish districtwide vision and values
- Update, refine, and realign existing planning documents such as:
  - o 2020-21 Board Strategic Directives
  - o Vision for Success Goals Adopted 2019
  - o Institutional Values (Board Imperatives)
  - o Goals identified during the Education Master Plan process

## Dedicated to Every Student's Success

Opening doors of opportunity and higher education is a team effort. Thank you for all that you have done and will do. I look forward to our work ahead and continuing to change students' lives for the better.

Jose F. Torres, Interim Chancellor



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## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Jose Torres, Interim Chancellor

**REVIEWED BY:** Jose Torres, Interim Chancellor

**PREPARED BY:** Christopher M. Crew, Interim Director, Research & Planning

**DATE:** September 10, 2020

**SUBJECT:** Key Performance Indicator (KPI) Dashboard Updates

### **RECOMMENDATION**

This item is for information only. No action is required.

### **OVERVIEW**

The attached data sheets provide updates to the KPIs that have been revised with 2018-19 data.

### **ANALYSIS**

The KPI Dashboard has been revised and renumbered. To provide the Board with a monthly update, the following KPIs have been included. These contain 2018-19 data as 2019-20 data will not become available until December 2020.

- KPI I.A (Student Education Plans)
- KPI I.B (Persistence)
- KPI I.C (Degrees and Certificates)
- KPI I.D (TL English and Math Completion Rate)

### **INSTITUTIONAL VALUES**

I. Institutional Effectiveness

### **FINANCIAL IMPLICATIONS**

None.



## Office of Research, Planning & Institutional Effectiveness Key Performance Indicator (KPI) Dashboard

### Goal 1 – Student Success

#### KPI 1.1 – Percentage of Students with a Student Education Plan (SEP)

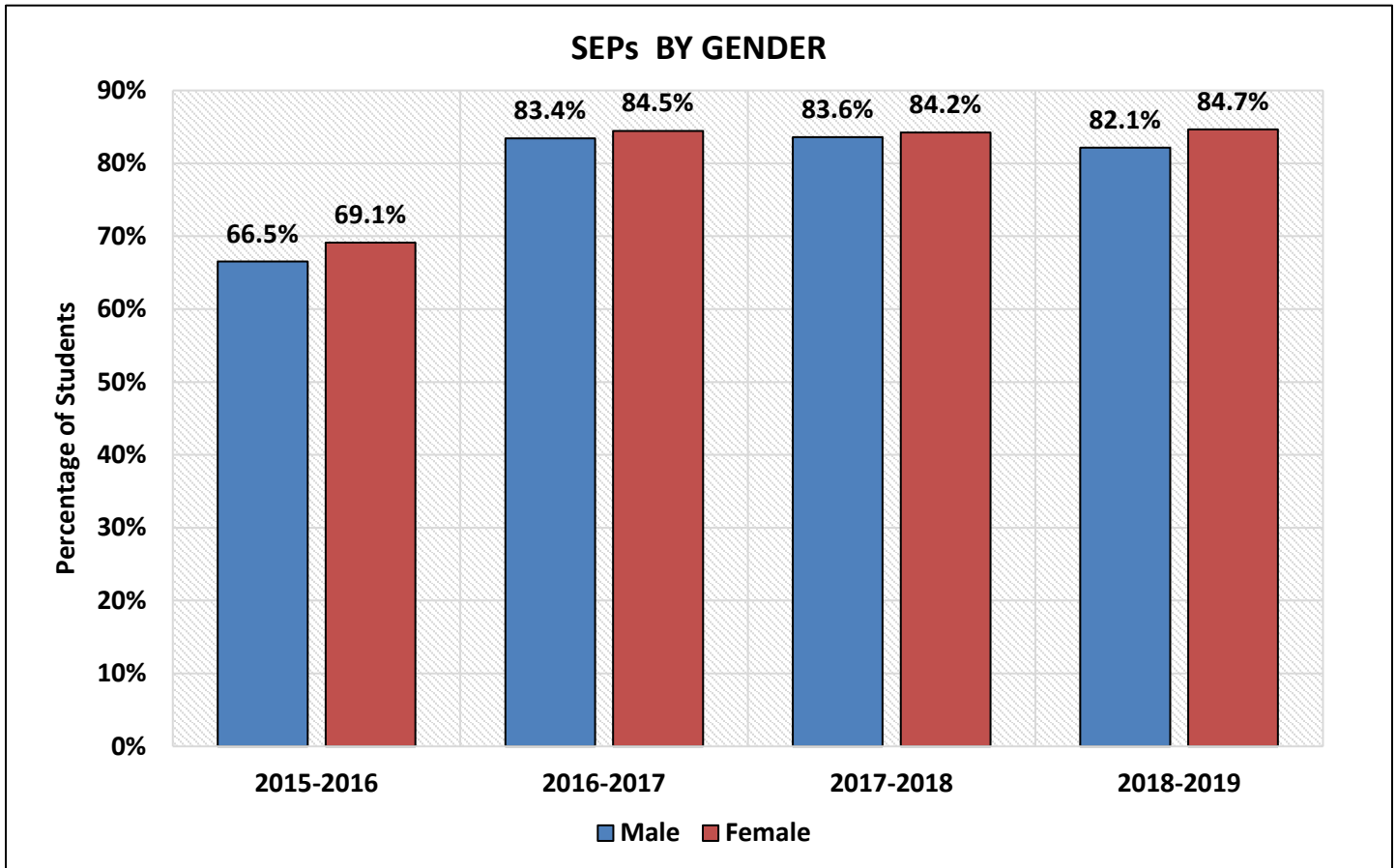
**Objective:** Increase student success while preserving access, enhancing quality, and reducing attainment gaps associated with income, race, ethnicity, age, and gender.

**Definition:** The total number of students that have (1) met with a counselor to plan their courses for any number of semesters, (2) had the educational goal of earning a degree/transferring to a 4 year college, and (3) declared a major divided by the total number of enrolled students who were not exempted from completing a student educational plan.

**Measurement Frequency:** Annual

KPI 1.1: Percentage of Students with SEP	2015-2016	2016-2017	2017-2018	2018-2019
Crafton Hills College (CHC)	55.28%	77.73%	77.09%	77.66%
San Bernardino Valley College (SBVC)	73.05%	86.57%	86.77%	86.19%
SBCCD (Total)	68.02%	84.01%	83.96%	83.64%

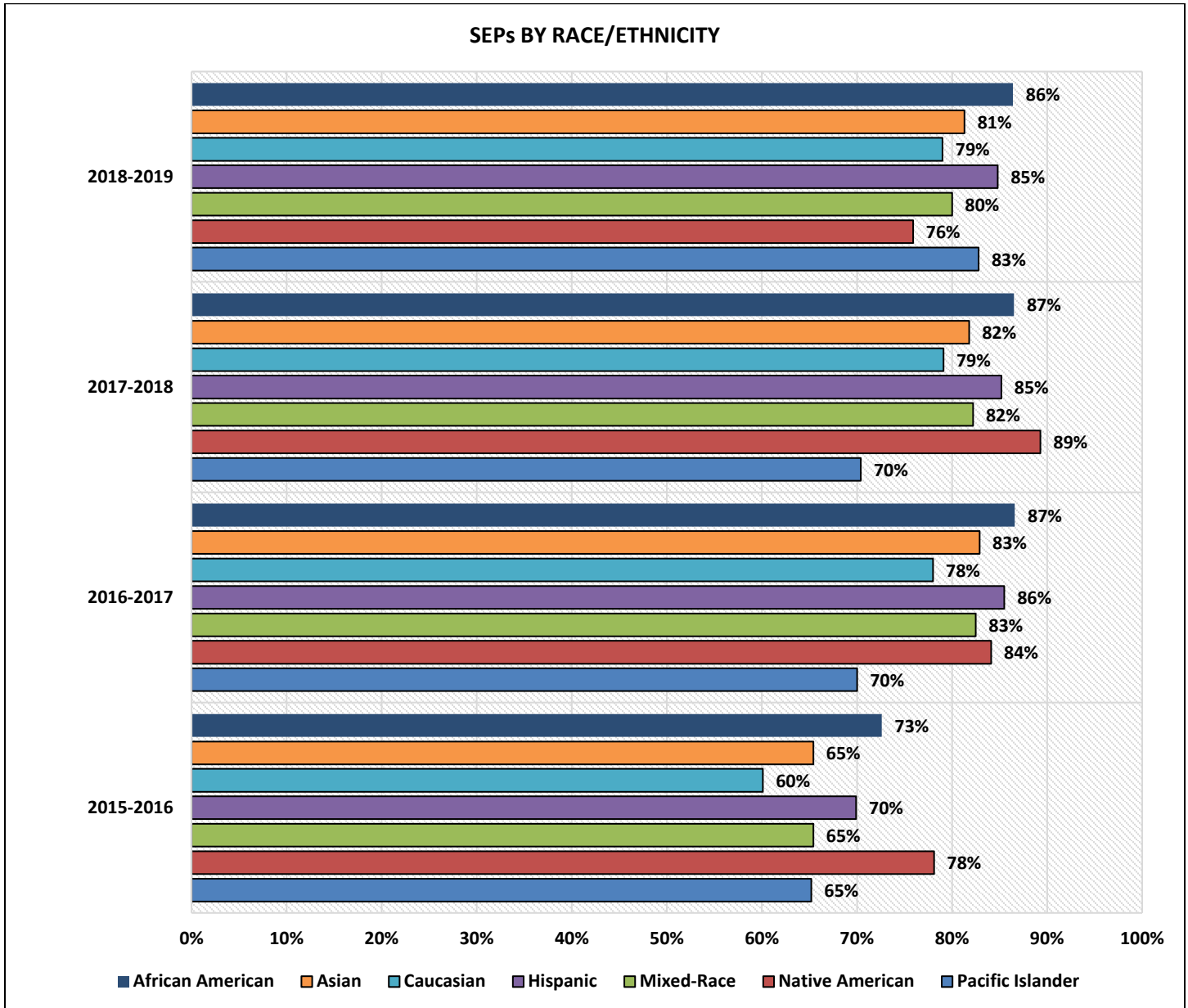
**EQUITY ANALYSIS:**







## Office of Research, Planning & Institutional Effectiveness Key Performance Indicator (KPI) Dashboard



### SUMMARY OF THE DATA:

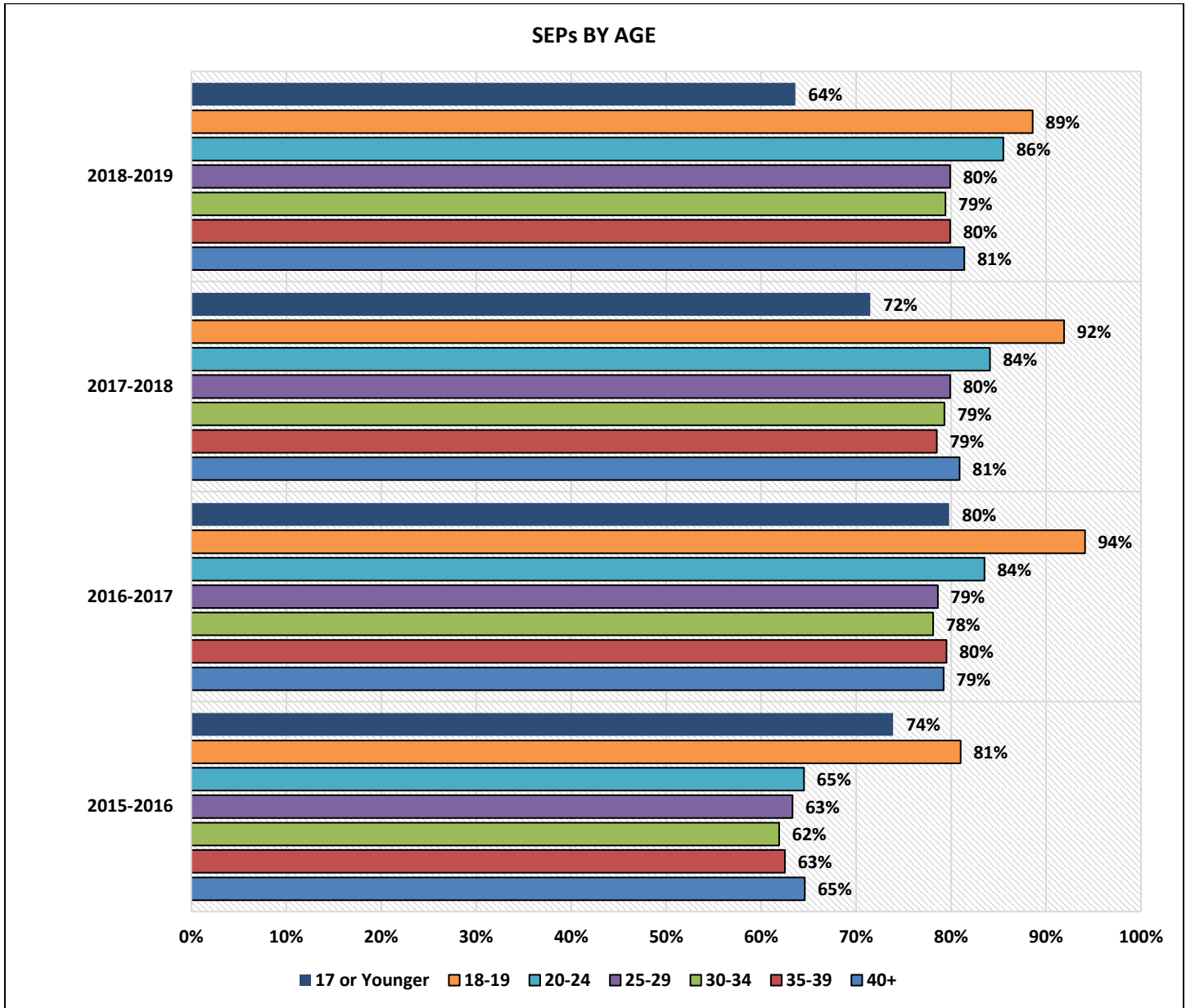
**Percentage of SEPs (Overall):** The number of students with an SEP showed a **net increase** of 15.62% since the 2015-2016 academic year. This amounts to an **average** of 80.0% of SBCCD students that have an SEP over this 4-year period. The SEP percentage has remained stable over the last three years (~84%).

**Percentage of SEPs (Equity):** On average, a greater percentage of **females** completed a SEP than **males** over this four-year period (80.8% vs. 79.0%, respectively). On average, **African Americans** obtained the **highest SEP percentage** over this four-year period (83.0%). The next highest was Native Americans (82.3%), Hispanics (81.5%), Asians (78.0%), Mixed-Race (77.7%), Caucasians (74.0%), and Pacific Islanders (69.0%).

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Office of Research, Planning & Institutional Effectiveness  
Key Performance Indicator (KPI) Dashboard



**Percentage of SEPs (Age):** On average, over this four-year period, the 18-19 age group had the **highest SEP percentage** (88.9%), followed by the 20-24, 40 or older, 25-29, 35-39, and 30-34 age groups (79.3% and 76.3% and 75.9% and 75.1%, respectively). The **lowest SEP percentage** was seen in the 17 or younger age group (72.2%).



Office of Research, Planning & Institutional Effectiveness  
Key Performance Indicator (KPI) Dashboard

Goal 1 – Student Success

KPI 1.2 – Fall to Spring Retention (Persistence)

**Objective:** Increase student success while preserving access, enhancing quality, and reducing attainment gaps associated with income, race, ethnicity, age, and gender.

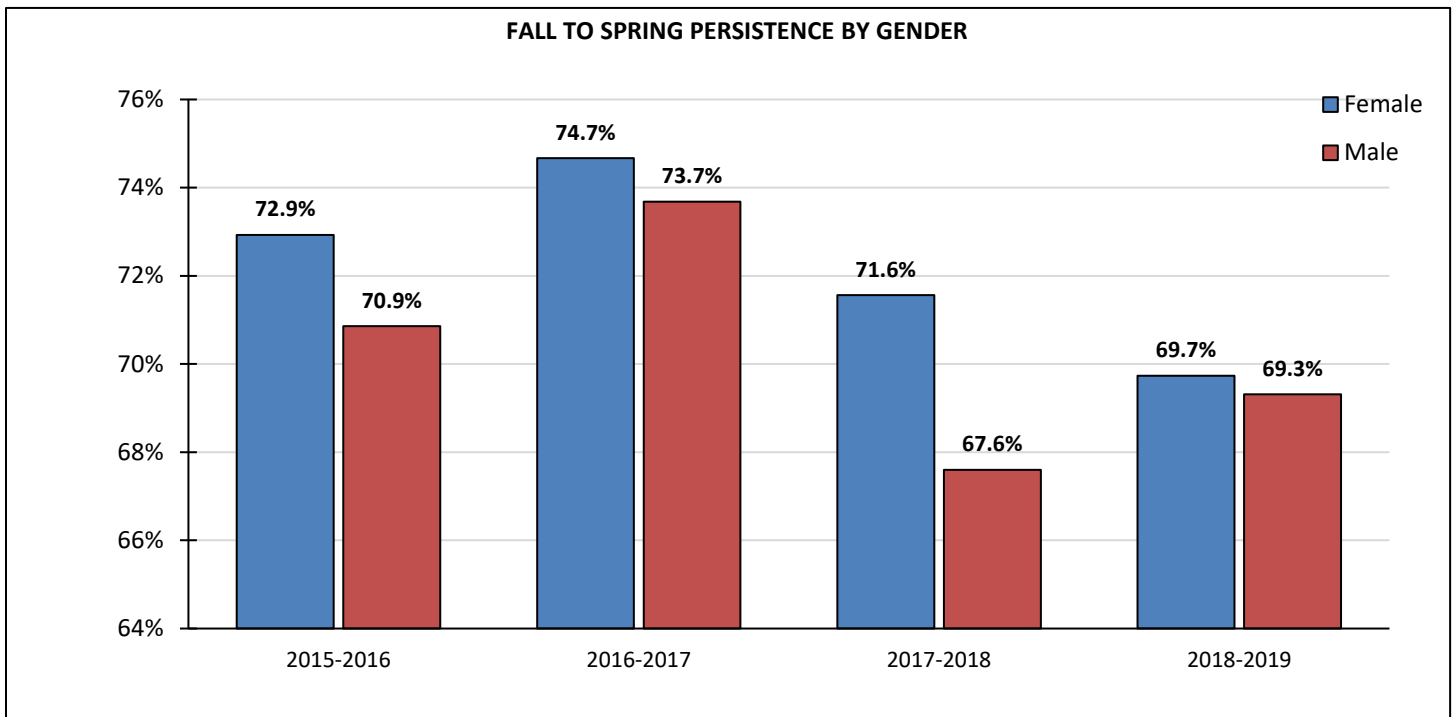
**Definition:** Number of students earning any grade in the initial Fall semester divided by the number of students who earned any grade in the subsequent Spring semester, excluding students who earned a degree or certificate and/or transferred to a four-year college or university.

**Measurement Frequency:** Annual

**Note:** Fall to Spring and not Fall to Fall. Annual measures (e.g. Fall to Spring) rather than multi-year measures (Fall to Fall) allow districts and colleges to develop interventions annually rather than every two years.

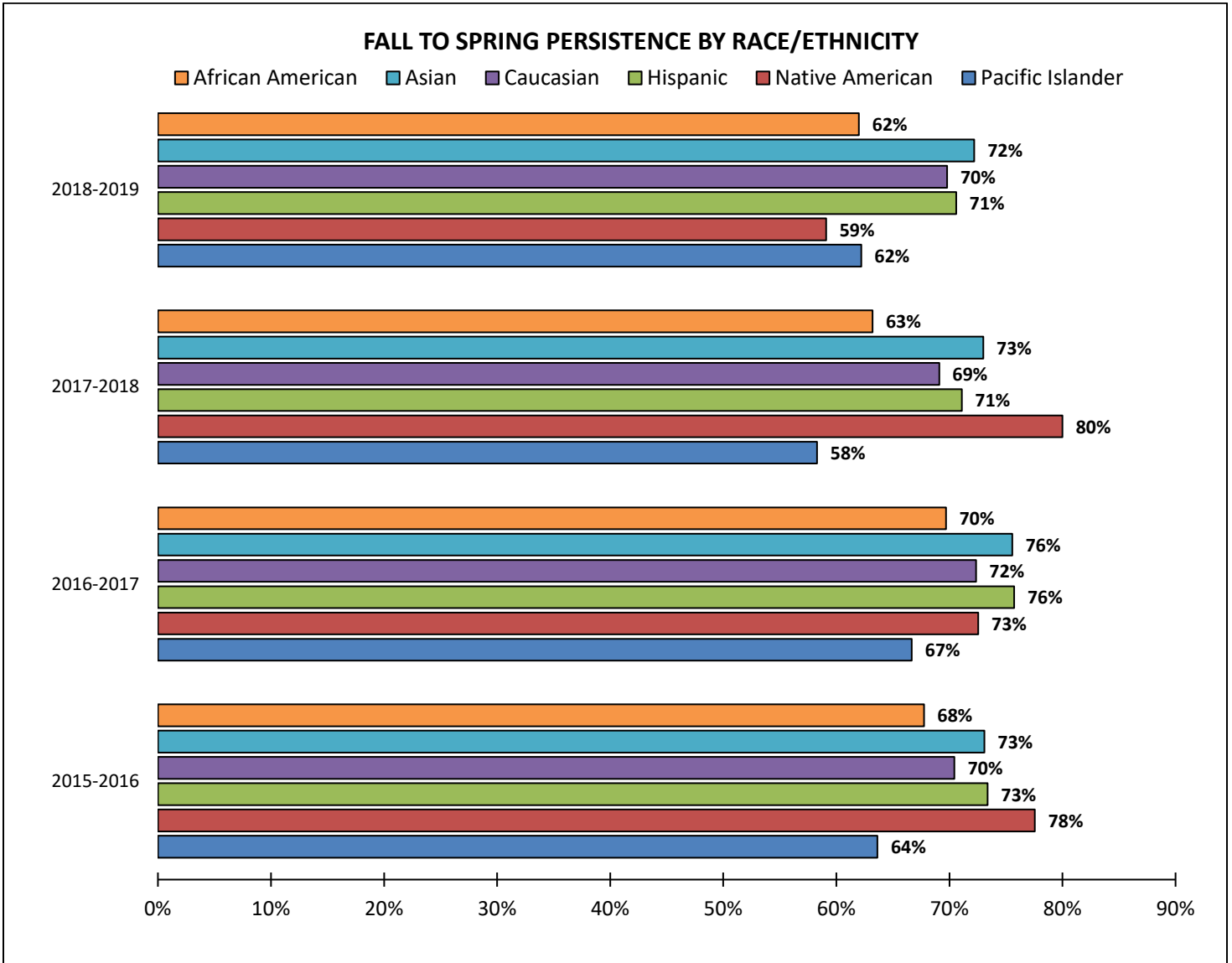
KPI 1.2: Fall to Spring Retention (Persistence)	2015-2016	2016-2017	2017-2018	2018-2019
Crafton Hills College (CHC)	72.00%	72.40%	71.14%	68.94%
San Bernardino Valley College (SBVC)	72.02%	75.07%	69.22%	69.84%
SBCCD (Total)	72.01%	74.22%	69.81%	69.55%

EQUITY ANALYSIS:





Office of Research, Planning & Institutional Effectiveness  
Key Performance Indicator (KPI) Dashboard



**SUMMARY OF THE DATA:**

**Fall to Spring Retention (Overall):** 69.6% of students in the District persisted from Fall 2018 to Spring 2019, compared with 69.8% from Fall 2017 to Spring 2018, 74.2% from Fall 2016 to Spring 2017 and 72.0% from Fall 2015 to Spring 2016. Over this four-year period, the persistence rate declined by 2.46%, with a **four-year average of 71.3%**.

**Fall to Spring Retention (Equity):** On average, females have a **higher persistence rate** than males over this four-year period (72.16% and 70.30%, respectively). On average, over the same four-year period, Asians (73.4%) have the **highest persistence rate**, followed by Hispanics (72.6%), Native Americans (72.5%), Caucasians (70.4%), African Americans (65.6%), and Pacific Islanders (62.5%).

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## Office of Research, Planning & Institutional Effectiveness Key Performance Indicator (KPI) Dashboard

### Goal 1 – Student Success

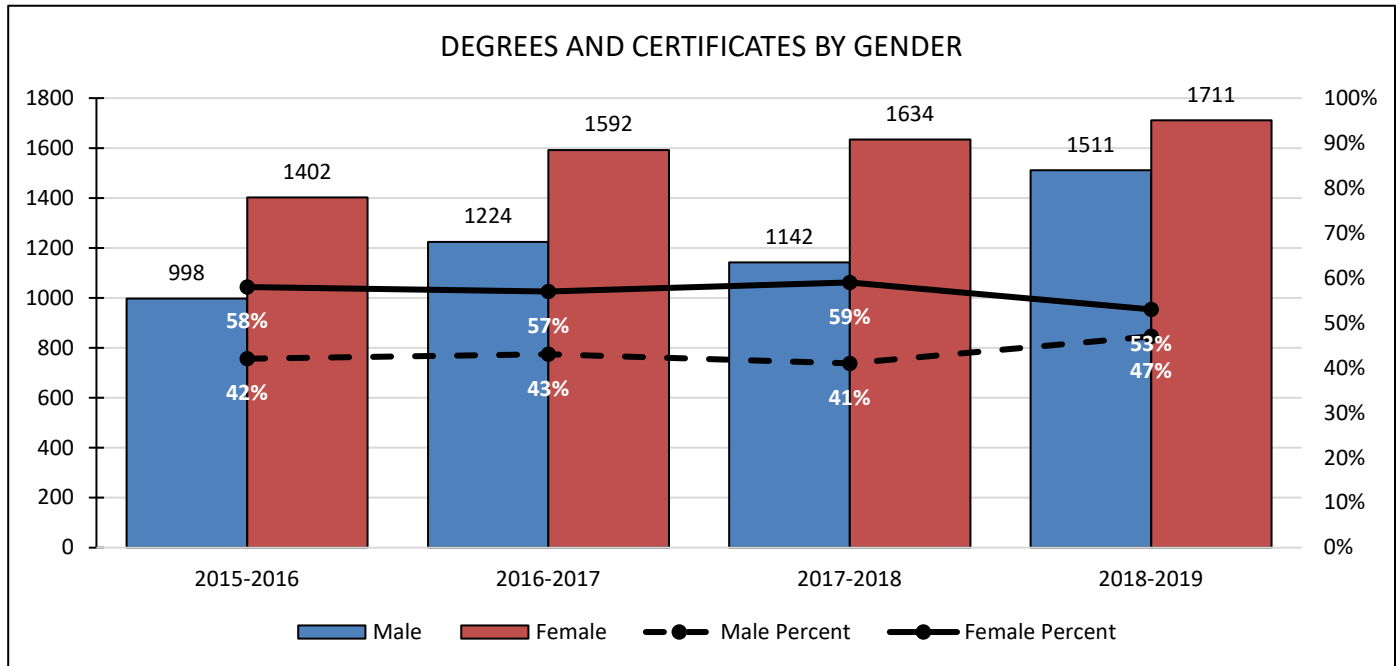
#### KPI 1.3 – Number of Degree and Certificates Awarded each Year

**Objective:** Increase student success while preserving access, enhancing quality, and reducing attainment gaps associated with income, race, ethnicity, age, and gender.

**Definition:** Total number of degrees and certificates earned for the academic year. For this calculation, the academic year goes from summer of the previous year to spring of the subsequent year (e.g. Summer 2018 – Spring 2019 is the calendar for the 2018-2019 academic year).

**Measurement Frequency:** Annual

KPI 1.3: # of Degrees and Certificates Awarded	2015-2016	2016-2017	2017-2018	2018-2019
Crafton Hills College (CHC)	961	1,072	1,131	1,336
San Bernardino Valley College (SBVC)	1,443	1,754	1,649	1,895
SBCCD (Total)	2,404	2,826	2,780	3,231

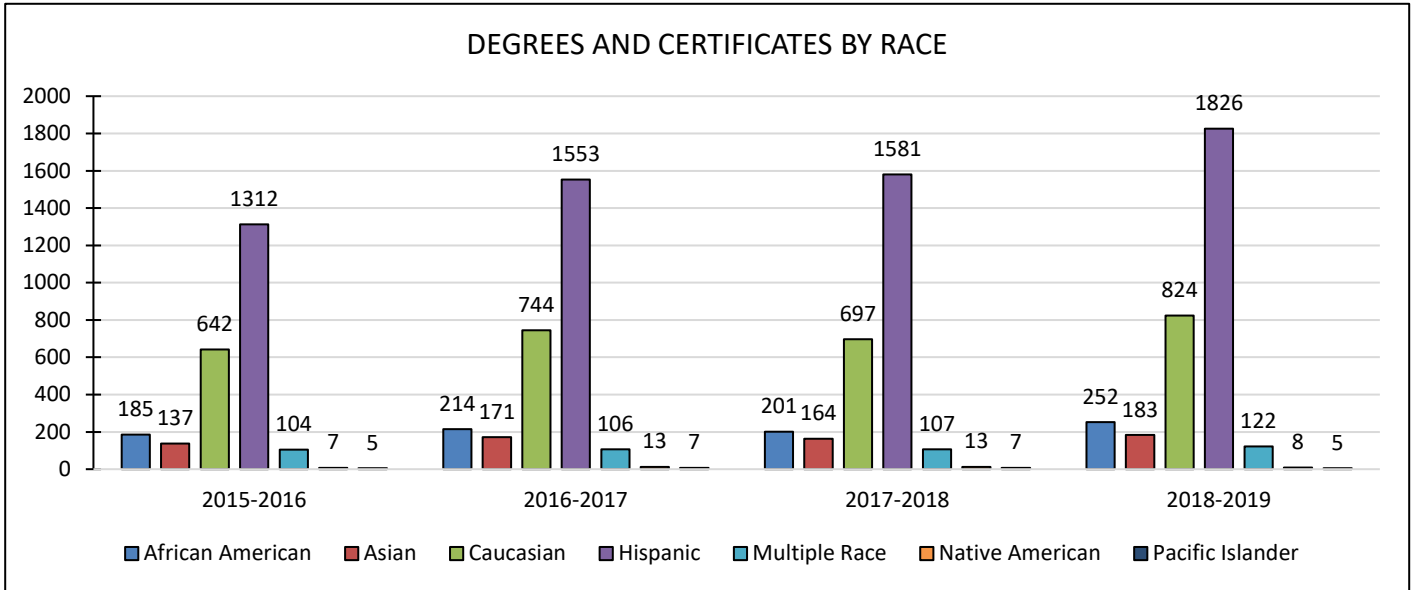


**Note:** Unknown gender students (27) were excluded from the bar graph but were included in SBCCD total in Table above.

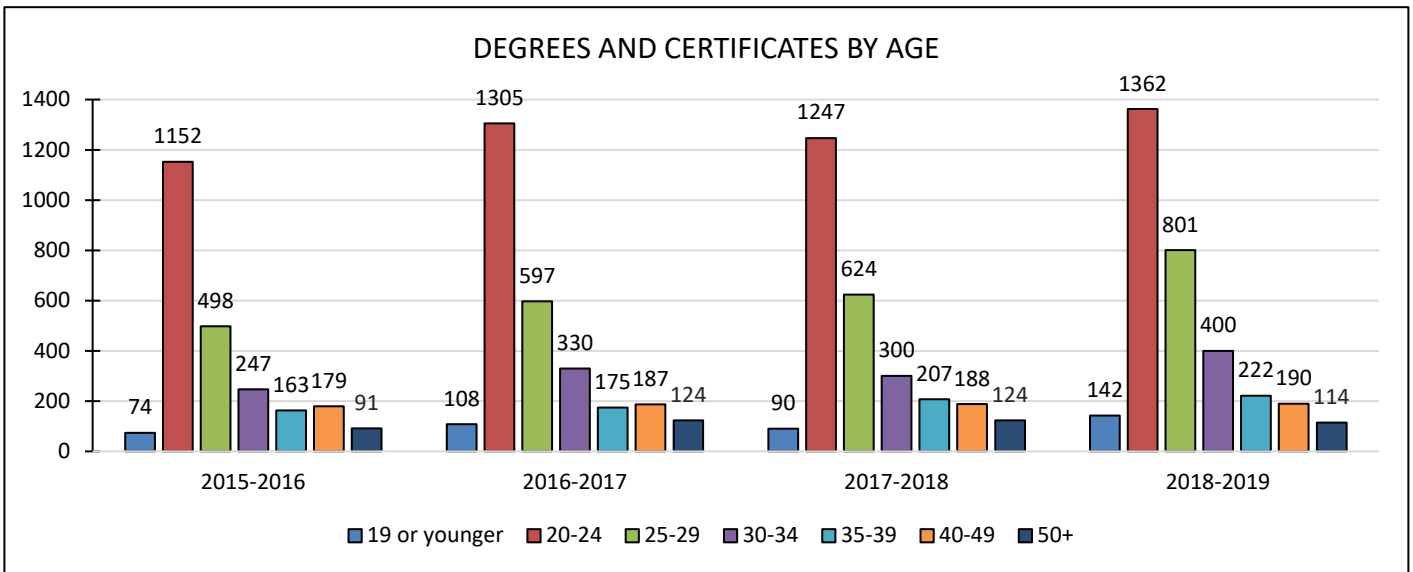
**Graduation Analysis - Overall and by Gender:** The overall number of graduates has steadily increased over the last four years (slight decline in 2017-2018). The district has experienced an **average increase of 276 graduates per year** since the 2015-2016 baseline year. Females consistently represented a higher percentage of SBCCD graduates than males over this four-year period (average of **56.5%** vs. **43.5%**, respectively).



## Office of Research, Planning & Institutional Effectiveness Key Performance Indicator (KPI) Dashboard



**Analysis:** On average, over this four-year period, Hispanics comprised approximately 56% (1568 per year) of all SBCCD graduates. The second highest were Caucasians with 26% (727 per year). The lowest were Pacific Islanders and Native Americans (6 per year and 10 per year, respectively). Only Hispanics and Multiple Race saw a consistent increase in graduates over this four-year period (13% per year and 5.8% per year, respectively).



**Analysis:** On average, over this four-year period, the **20-24 age group** comprised approximately 45% (1267 graduates per year) of all SBCCD graduates. The second highest was the **25-29 age group** with 22% (630 graduates per year) of all SBCCD graduates. The lowest was the **19 or younger age group** with 3.7% (104 per year) of all SBCCD graduates.



Office of Research, Planning & Institutional Effectiveness  
Key Performance Indicator (KPI) Dashboard

Goal I – Student Success

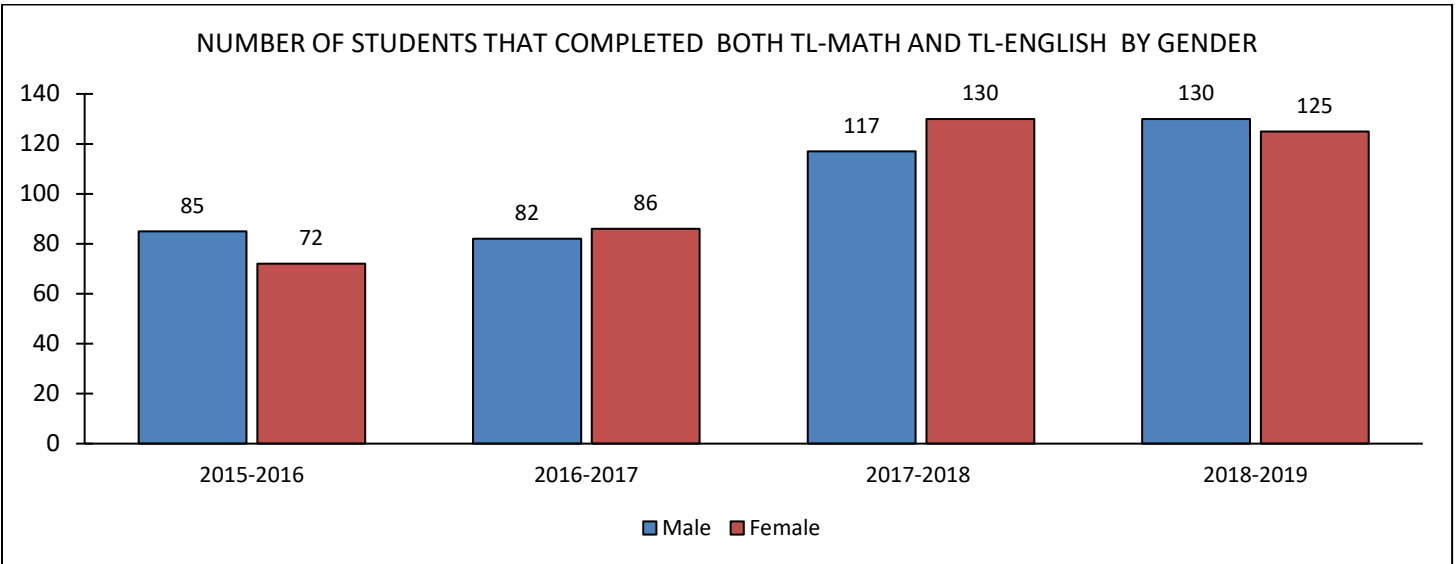
**KPI I.D – Number of Students Completing Transfer-level Math and English in the First Year**

**Objective:** Increase student success while preserving access, enhancing quality, and reducing attainment gaps associated with income, race, ethnicity, age, and gender.

**Definition:** The total number of students who complete both transfer-level Math and English within the District in their first year.

**Measurement Frequency:** Annual

KPI I.D: # of Students Completing TL Math and English	2015-2016	2016-2017	2017-2018	2018-2019
Transfer Level English	641	666	759	785
Transfer Level Math	353	304	464	489
Transfer Level Math and English	157	171	248	256

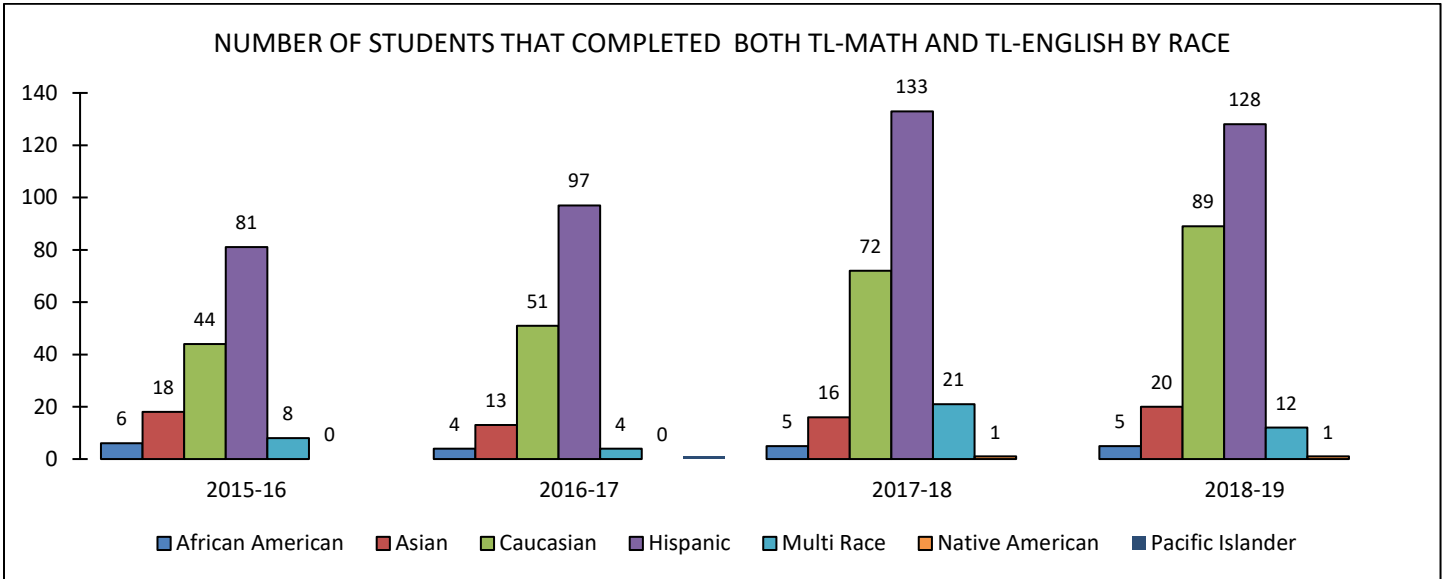


**Note:** Unknown gender students (5) were excluded from the bar graph but were included in SBCCD total in Table above.

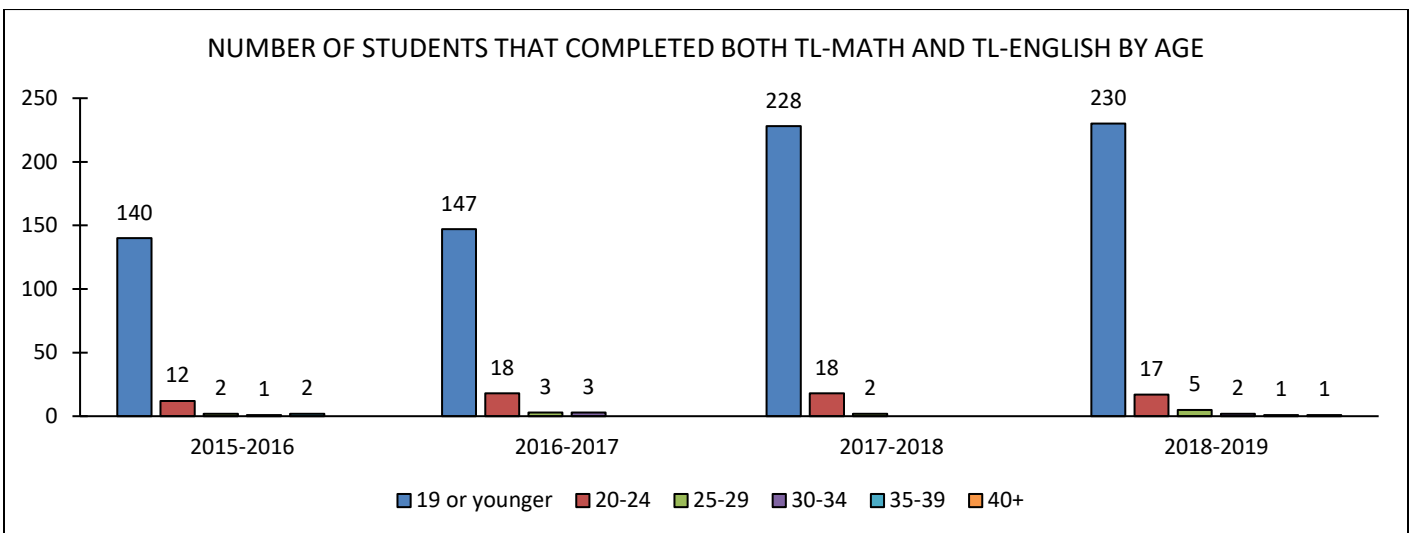
**Overall and By Gender:** The number of students who completed both transfer-level Math and English in their first year within the District increased by 63.1%, from 157 in 2015-16 to 256 in 2018-19, with a four-year average of 208. On average, a slightly more males completed TL-Math and English than females (four-year average of 104 and 103, respectively). The number of females and males completing transfer math and English in the first year increased by 73.6% and 52.9%, respectively.



Office of Research, Planning & Institutional Effectiveness  
Key Performance Indicator (KPI) Dashboard



**Analysis:** On average, over this four-year period, **Hispanics** had **the highest number of students completing both transfer-level Math and English in their first year** (110 per year). The next highest was Caucasians (64), followed by Asians (17), Multi Race (11), African Americans (5), Native Americans (0.5), and Pacific Islander (0.3). Caucasians saw a consistent increase in number of students who completed TL-Math/English in their First Year over this four-year period (34% per year).



**Analysis:** On average, over this four-year period, **the 19 or younger age group** comprised approximately 89.5% (186 students per year) of all students who completed transfer Math and English. The next highest was the **20-24 age group** (16), followed by the 25-29 age group (3), the 30-34 age group (2), the 35-39 age group (0.8), and the age 40 or older group (0.3).



## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Jose Torres, Interim Chancellor

**REVIEWED BY:** Jose Torres, Interim Chancellor

**PREPARED BY:** Christopher M. Crew, Interim Director, Research & Planning

**DATE:** September 10, 2020

**SUBJECT:** Analysis of AB 705 Compliance, Implementation, and Student Success

### **RECOMMENDATION**

This item is for information only. No action is required.

### **OVERVIEW**

The attached report provides an analysis of AB 705 compliance, implementation, student success, and student retention.

### **ANALYSIS**

AB 705 was designed to maximize the probability that a student will enter and complete transfer-level coursework in English and Math within a one-year timeframe. The attached report provides information on SBCCD's compliance with the measures, instruments, and placement model components of the AB 705 legislation (Table A) and briefly describes SBCCD's implementation approach (Table B). This is followed by course success and retention comparisons for the district and by college.

### **INSTITUTIONAL VALUES**

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention and Success
- III. Resource Management for Efficiency, Effectiveness and Excellence
- IV. Enhanced and Informed Governance and Leadership

### **FINANCIAL IMPLICATIONS**

None.



## PRELIMINARY ANALYSIS OF AB 705 COMPLIANCE, IMPLEMENTATION, STUDENT SUCCESS, AND STUDENT RETENTION

### REPORT 1 of 6: 2019-2020 Overall Analysis

SBCCD Office of Research, Planning, and Institutional Effectiveness:

Christopher M. Crew, Ph.D. – Interim District Director

Myung H. Koh, Ph.D. – Research and Planning Analyst

**OVERVIEW:** AB 705 was designed to increase the number of students that complete transfer-level Math and English within one year of matriculation at a Community College. One key component of the legislation is that the placement of students into English and Math courses must use a combination of high school coursework, high school grades, and high school grade point average in lieu of traditional placement exams.

The bill also gives the Board of Governors the authority to establish and modify regulations on the use of measures, instruments, and placement models. A few regulations and compliance metrics are provided in the tables on the subsequent page. Table A provides information on SBCCD's compliance with the measures, instruments, and placement model components of the AB 705 legislation and Table B briefly describes our implementation approach.

**ISSUES TO CONSIDER:** There remains some confusion around compliance with the legislation as it relates to the start of the 1-year timeframe (the confusion is state-wide). However, both colleges are corresponding with the State Chancellors Office and making use of professional development opportunities to ensure adherence to the regulations.

**TABLE A: COMPLIANCE WITH MEASURES, INSTRUMENTS, AND PLACEMENT MODELS**

	CRAFTON HILLS COLLEGE		VALLEY COLLEGE	
	English	Math	English	Math
No remedial courses greater than 1 level below transfer.	✓	✓	✓	✓ *
Guided Self-placement using multiple measures.	✓	✓	✓	✓
Transfer-level placement percentages publicly available. **	In progress	In progress	In progress	In progress

\* SBVC's Mathematics department still offers courses greater than 1-level below transfer-level Math but placement is based on the students' self-assessment and the decision on where to be placed is up to the student. This approach is still in compliance with AB 705 legislation.

\*\* AB-1805 – Is a requirement to provide students with easily understandable community college placement policies and requires colleges to report the percentage of students placed into college-level courses.

**TABLE B: IMPLEMENTATION**

	CRAFTON HILLS COLLEGE		VALLEY COLLEGE	
	English	Math	English	Math
Increased the number of sections for transfer-level Math and English.	✓	✓	✓	✓
Faculty are attending community of practice workshops to support integration.	✓	✓	✓	✓
Developed linked support courses with embedded tutors. Used corequisite model.	✓	✓	✓	✓
The same faculty teaches the transfer course and the support course.	✓	✓	✓	✓

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## EXECUTIVE SUMMARY:

### DISTRICT-LEVEL SUMMARY OF SUCCESS AND RETENTION IN TRANSFER-LEVEL ENGLISH:

**Table C: Change in Course Enrollment, Successes, and Retention Post-AB 705**

	Change in Enrollments	Change in Successes <sup>A</sup>	Change in Success Rate <sup>B</sup>	Change in Retention	Change in Retention Rate <sup>C</sup>
<b>SBCCD</b>	+2,164 (59.93%)	+1,348 (59.26%)	-0.26%	+1,963 (63.30%)	1.81%
<b>CHC</b>	+412 (30.06%)	+345 (%36.93)	+3.60%	+402 (33.23%)	2.15%
<b>SBVC</b>	+1,752 (78.17%)	+1,003 (%74.79)	-1.13%	+1,561 (82.55%)	2.07%

<sup>A</sup> Change in Successes = Number of students that completed the course with a grade of A, B, C, P, IA, IB, IC, or IPP

<sup>B</sup> Change in Success Rate = (A, B, C, P, IA, IB, IC, and IPP Grades / A, B, C, D, F, P, NP, I\*, IPP, INP, FW, and W Grades) × 100

<sup>C</sup> Change in Retention Rate = (A, B, C, D, F, I\*, IPP, P, NP, & FW Grades / A, B, C, D, F, FW, I\*, IPP, P, NP, FW, & W Grades) × 100

#### Post-AB 705 Change in Course Enrollment and Success:

Enrollment in transfer-level English courses **increased** post AB 705 (+2,164 enrollments; from 3,611 to 5,775 or +59.93%). Additionally, the number of successes also **increased** post AB 705 (+1,348 successes; from 2,274 to 3,622 or +59.27%).

However, the overall **district success rate remained relatively stable** (modest decrease of 0.26% in comparison to previous years).

Taken together, the SBCCD implementation of the AB 705 legislation has been successful. In our first year, we have increased enrollments and successes in transfer-level English and on a trajectory for increasing the student success rate in transfer-level English above previous years. This result nicely aligns with goals set forth by the Vision for Success.

**Note:** See table 1 below for a more detailed district and college-level analysis of course enrollments and successes in transfer-level English.

#### Post-AB 705 Change in Course Retention:

As seen with course enrollments and successes, course retention in transfer-level English also **increased** (+1,963 students; from 3,102 to 5,065 students or 63.28%).

In addition, retention rates **increased** by 1.81%

**Note:** See Table 2 for a more detailed district and college-level analysis of course retention and retention rate in transfer-level English.

## DISTRICT-LEVEL SUMMARY OF SUCCESS AND RETENTION IN TRANSFER-LEVEL MATH:

**Table D: Change in Course Enrollment, Successes, and Retention Post-AB 705**

	Change in Enrollments	Change in Successes <sup>A</sup>	Change in Success Rate <sup>B</sup>	Change in Retention	Change in Retention Rate <sup>C</sup>
<b>SBCCD</b>	+1,606 (42.43%)	+898 (41.38%)	-0.42%	+1,517 (47.32%)	2.79%
<b>CHC</b>	+473 (%34.60)	+311 (39.42%)	+2.06%	+467 (39.87%)	3.35%
<b>SBVC</b>	+1,133 (46.86%)	+587 (42.51%)	-1.69%	+1,050 (51.60%)	2.72%

<sup>A</sup> Change in Successes = Number of students that completed the course with a grade of A, B, C, P, IA, IB, IC, or IPP

<sup>B</sup> Change in Success Rate = (A, B, C, P, IA, IB, IC, and IPP Grades / A, B, C, D, F, P, NP, I\*, IPP, INP, FW, and W Grades) × 100

<sup>C</sup> Change in Retention Rate = (A, B, C, D, F, I\*, IPP, P, NP, & FW Grades / A, B, C, D, F, FW, I\*, IPP, P, NP, FW, & W Grades) × 100

### Post-AB 705 Change in Course Enrollment and Success:

Enrollment in transfer-level Math courses **increased** post AB 705 (+1,606 enrollments; from 3,786 to 5,392 or 42.42%). Additionally, the number of successes also **increased** post AB 705 (+898 successes; from 2,170 to 3,068 or 41.38%).

The overall district success rate **remained relatively stable** (modest decrease of 0.42% in comparison to previous years).

Taken together, the SBCCD implementation of the AB 705 legislation has been successful in **increasing** access to and success in transfer-level Math. This is also in line with the goals set forth by the Vision for Success.

**Note:** See Tables 3 below for a more detailed district and college-level analysis of course enrollments and successes in transfer-level Math.

### Post-AB 705 Change in Course Retention:

As seen with course enrollments and successes, course retention in transfer-level Math also **increased** (+1,517 students; from 3,206 to 4,723 students or 47.32%).

In addition, retention rates **increased** by 2.79%

**Note:** See Table 4 below for a more detailed district and college-level analysis of course retention and retention rate in transfer-level Math.

## COURSE SUCCESS AND RETENTION FOR TRANSFER-LEVEL ENGLISH

**Table 1: Comparison of Transfer-Level English Success Rates Pre- and Post-AB 705**

	3-YEAR AVERAGE (2016-17, 2017-18, 2018-19)			2019-20 (AB 705)			Course Success Rate Difference Pre-AB 705 vs. Post-AB 705 (D-B)	Change in TL-English Course Successes Post-AB 705 (C-A)
	Average Enrollment	Average Number of Success (A)	Average Success Rate (B)	Total Enrollment	Number of Success (C)	Success Rate (D)		
<b>SBCCD</b>	3,611	2,274	62.98%	5,775	3,622	62.72%	-0.26%	+1,348 (59.26%)
<b>CHC</b>	1,369	933	68.16%	1,781	1,278	71.76%	+3.60%	+345 (36.93%)
<b>SBVC</b>	2,242	1,341	59.82%	3,994	2,344	58.69%	-1.13%	+1,003 (74.79%)

**Table 2: Comparison of Transfer-Level English Retention Rates Pre- and Post-AB 705**

	3-YEAR AVERAGE (2016-17, 2017-18, 2018-19)			2019-20 (AB 705)			Course Retention Rate Difference Pre-AB 705 vs. Post-AB 705 (D-B)	Change in TL-English Course Retention Post-AB 705 (C-A)
	Average Enrollment	Average Number Retained (A)	Average Retention Rate (B)	Total Enrollment	Number Retained (C)	Retention Rate (D)		
<b>SBCCD</b>	3,611	3,102	85.89%	5,775	5,065	87.71%	+1.81%	+1,963 (63.28%)
<b>CHC</b>	1,369	1,211	88.41%	1,781	1,613	90.57%	+2.15%	+402 (33.23%)
<b>SBVC</b>	2,242	1,891	84.36%	3,994	3,452	86.43%	+2.07%	+1,561 (82.55%)

## COURSE SUCCESS AND RETENTION FOR TRANSFER-LEVEL MATH

**Table 3: Comparison of Transfer-Level Math Success Rates Pre- and Post-AB 705**

	3-YEAR AVERAGE (FALL 2016, 2017, 2018)			FALL 2019 – AB 705			Course Success Rate Difference Pre-AB 705 vs. Post-AB 705 (D-B)	Change in TL-Math Course Successes Post-AB 705 (C-A)
	Average Enrollment	Average Number of Success (A)	Average Success Rate (B)	Total Enrollment	Number of Success (C)	Success Rate (D)		
<b>SBCCD</b>	3,786	2,170	57.32%	5,392	3,068	56.90%	-0.42%	+898 (41.38%)
<b>CHC</b>	1,367	789	57.72%	1,840	1,100	59.78%	+2.06%	+311 (39.42%)
<b>SBVC</b>	2,419	1,381	57.10%	3,552	1,968	55.41%	-1.69%	+587 (42.51%)

**Table 4: Comparison of Transfer-Level Math Retention Rates Pre- and Post-AB 705**

	3-YEAR AVERAGE (FALL 2016, 2017, 2018)			FALL 2019 – AB 705			Course Retention Rate Difference Pre-AB 705 vs. Post-AB 705 (D-B)	Change in TL-Math Course Retention Post-AB 705 (C-A)
	Average Enrollment	Average Number Retained (A)	Average Retention Rate (B)	Total Enrollment	Number Retained (C)	Retention Rate (D)		
<b>SBCCD</b>	3,780	3,206	84.81%	5,392	4,723	87.59%	+2.79%	+1,517 (47.32%)
<b>CHC</b>	1,367	1,170	85.61%	1,840	1,637	88.97%	+3.35%	+467 (39.87%)
<b>SBVC</b>	2,419	2,036	84.16%	3,552	3,086	86.88%	+2.72%	+1,050 (51.60%)



## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Jose F. Torres, Interim Chancellor

**REVIEWED BY:** Jose F. Torres, Interim Chancellor

**PREPARED BY:** Stacey K. Nikac, Administrative Officer

**DATE:** September 10, 2020

**SUBJECT:** Board Master Planning Action Calendar

### **RECOMMENDATION**

This item is for information only.

### **OVERVIEW**

The Board Master Planning Action Calendar is a schedule of items for board discussion or action. Board items are subject to change and board meeting dates and times are posted on the district website 72-hours prior to the meeting date [www.sbccd.edu](http://www.sbccd.edu).

### **ANALYSIS**

The Board Master Planning Action Calendar serves as a blueprint that can be used to increase transparency and efficiency districtwide.

### **INSTITUTIONAL VALUES**

- I. Institutional Effectiveness
- IV. Enhanced and Informed Governance and Leadership

### **FINANCIAL IMPLICATIONS**

No impact to the budget.

**Board Master Planning Action Calendar**  
As of 8/28/2020 1:36 PM

Monthly	B&FS	- Fund Balance Transfer Resolution - Ratification of Interfund Transfers - Cash Flow Analysis - Budget Report w/memo - FTES Reports	- Events/CBOC Meeting - Individual Memberships - Conferences Over \$5K or Outside US - Signature List Changes - Vacation Payout	- Contracts Above Bid Limit - Contracts Below Bid Limit - Purchase Order Report - Surplus Property
	FPC	- RFQ/RFP/Bid & Contract Award - Informal Bid Award (UCCAP)	- Small Scale Construction Contract Award - Non-Bond Construction COs/Amendments	- Bond Construction COs/Amendments - CBOC Appointees
	HR	- <b>Closed Session Items (Separate Agenda)</b> - Appoint Employees - Appoint Interim Managers - Appoint Temporary Academic Employees - Employee Promotions - Employee Reclassifications - Employee Step Increase	- Employee Transfers - Non-Instructional Pay - Resignations & Retirements - Salary Advancement-Academic - Tuition Reimbursement for Managers - Volunteers - Adjunct/Substitute Academic	- Pay Stipends - Job Descriptions - CSEA/CTA Agreements - CSEA/CTA MOUs - Professional Expert, Short-Term, Subs - 39-Month Reemployment
	OOC & PRES	- AB 705 Report - Accreditation Timeline - Applause Report - Board Committee Reports	- Board Master Planning Action Calendar - Board Policies & Procedures - Chancellor's Report - Clery Report	- Curriculum - Key Performance Indicators - Minutes

JANUARY		FEBRUARY		MARCH	
<ul style="list-style-type: none"> <li>Budget Calendar (by 2/1)</li> </ul>		<ul style="list-style-type: none"> <li>Closed Session – Notice of Intent to Non-Renew (by 3/15)</li> </ul>		<ul style="list-style-type: none"> <li>CBOC Annual Report (by 3/31)</li> </ul>	
<ul style="list-style-type: none"> <li>Budget Directives 1<sup>st</sup> Reading</li> </ul>		<ul style="list-style-type: none"> <li>Budget Directives 2<sup>nd</sup> Reading/Approval (by 3/1)</li> </ul>		<ul style="list-style-type: none"> <li>Selection of Auditor (by 4/1)</li> </ul>	
<ul style="list-style-type: none"> <li>National Community College Month Resolution (by 2/1)</li> </ul>		<ul style="list-style-type: none"> <li>Nonresident Tuition Fee (by 3/1)</li> </ul>		<ul style="list-style-type: none"> <li>Certified Quarterly Financial Status Report (by 11/15, 2/15, 5/15)</li> </ul>	
<ul style="list-style-type: none"> <li>Sabbaticals Granted</li> </ul>		<ul style="list-style-type: none"> <li>Apportionment Attendance Report P1</li> <li>Quarterly Investment Report</li> </ul>		<ul style="list-style-type: none"> <li>Grant Tenure/Tenure Contracts</li> <li>Elect BOT Self-Evaluation Ad Hoc Committee and Approval of Evaluation Instrument &amp; Process</li> <li>Classified Employee of the Year (by 3/15)</li> </ul>	
APRIL		MAY		JUNE	
<ul style="list-style-type: none"> <li>Interfund Transfer Resolution</li> <li>Constitutional Advance (optional)</li> </ul>		<ul style="list-style-type: none"> <li>Quarterly Investment Report</li> <li>Apportionment Attendance Report P2</li> </ul>		<ul style="list-style-type: none"> <li>AP/BP 6320 Investments 1<sup>st</sup> Reading (annually)</li> <li>Certified Quarterly Financial Status Report (by 11/15, 2/15, 5/15)</li> <li>Authorized Signature List (annually)</li> </ul>	
<ul style="list-style-type: none"> <li>HR Diversity in Hiring Report (April &amp; October)</li> <li>4/10 Alternate Summer Work Schedule for Management &amp; Confidential Employees</li> </ul>		<ul style="list-style-type: none"> <li>EEO Multiple Method Certification (by 6/1)</li> <li>Board Orientation Handbook 2<sup>nd</sup> Reading</li> </ul>		<ul style="list-style-type: none"> <li>Bank Accounts (annually)</li> </ul>	
<ul style="list-style-type: none"> <li>Board Orientation Handbook 1<sup>st</sup> Reading</li> <li>District Technology Strategic Plan – 1<sup>st</sup> Reading (last plan 2020-2023)</li> </ul>		<ul style="list-style-type: none"> <li>Preliminary Budget &amp; Presentation (study session)</li> <li>Resolution for Outgoing Student Trustees</li> </ul>		<ul style="list-style-type: none"> <li>Tentative Budget (by 7/1)</li> <li>Prop 30 EPA Expenditures Resolution (annually)</li> </ul>	
		<ul style="list-style-type: none"> <li>ACCJC Institutional Self-Evaluation Report 1<sup>st</sup> Reading (by 8/1 every six years. Last report 2014)</li> <li>District Technology Strategic Plan – 2<sup>nd</sup> Reading (last plan 2020-2023)</li> </ul>		<ul style="list-style-type: none"> <li>GANN Limit (by 7/1)</li> <li>Meals, Refreshments, Open POs for Next FY</li> </ul>	
				<ul style="list-style-type: none"> <li>Order of Election and the Specifications of the Election Order (every 2 years on even numbered years)</li> <li>New Student Trustee Orientation</li> <li>ACCJC Institutional Self-Evaluation Report 2<sup>nd</sup> Reading/Approval (by 8/1 every six years. Last report 2014)</li> </ul>	

Return to Agenda

**Board Master Planning Action Calendar**  
As of 8/28/2020 1:36 PM

<b>Monthly</b>	<b>B&amp;FS</b>	- Fund Balance Transfer Resolution - Ratification of Interfund Transfers - Cash Flow Analysis - Budget Report w/memo - FTES Reports	- Events/CBOC Meeting - Individual Memberships - Conferences Over \$5K or Outside US - Signature List Changes - Vacation Payout	- Contracts Above Bid Limit - Contracts Below Bid Limit - Purchase Order Report - Surplus Property
	<b>FPC</b>	- RFQ/RFP/Bid & Contract Award - Informal Bid Award (UCCAP)	- Small Scale Construction Contract Award - Non-Bond Construction COs/Amendments	- Bond Construction COs/Amendments - CBOC Appointees
	<b>HR</b>	- <b>Closed Session Items (Separate Agenda)</b> - Appoint Employees - Appoint Interim Managers - Appoint Temporary Academic Employees - Employee Promotions - Employee Reclassifications - Employee Step Increase	- Employee Transfers - Non-Instructional Pay - Resignations & Retirements - Salary Advancement-Academic - Tuition Reimbursement for Managers - Volunteers - Adjunct/Substitute Academic	- Pay Stipends - Job Descriptions - CSEA/CTA Agreements - CSEA/CTA MOUs - Professional Expert, Short-Term, Subs - 39-Month Reemployment
	<b>OOC &amp; PRES</b>	- AB 705 Report - Accreditation Timeline - Applause Report - Board Committee Reports	- Board Master Planning Action Calendar - Board Policies & Procedures - Chancellor's Report - Clery Report	- Curriculum - Key Performance Indicators - Minutes

JULY		AUGUST		SEPTEMBER	
<ul style="list-style-type: none"> <li>• AP/BP 6320 Investments 2<sup>nd</sup> Reading/Approval (<i>annually</i>)</li> </ul>	<ul style="list-style-type: none"> <li>• Quarterly Investment Report</li> </ul>	<ul style="list-style-type: none"> <li>• Final Budget Public Hearing and Approval (<i>by 9/15</i>)</li> </ul>	<ul style="list-style-type: none"> <li>• Transfer of Appropriations Resolution (<i>annually</i>)</li> </ul>	<ul style="list-style-type: none"> <li>• Prop 30 EPA Expenditure Accounting (<i>if figures change dramatically based on ReCalc</i>)</li> </ul>	<ul style="list-style-type: none"> <li>• Initial Proposals to Reopen Negotiations with CSEA/CTA</li> </ul>
<ul style="list-style-type: none"> <li>• Board Meeting Dates for Next FY</li> <li>• Reaffirm Institutional Values, SBCCD Strategic Directions, and Board Priorities</li> </ul>	<ul style="list-style-type: none"> <li>• Apportionment Attendance Report P3</li> <li>• Final Budget Presentation (<i>study session</i>)</li> </ul>	<ul style="list-style-type: none"> <li>• Annual Security Report (<i>by 10/1</i>)</li> <li>• ACCJC Midterm Report 2<sup>nd</sup> Reading/Approval (<i>by 10/1 every six years. Last report 2017</i>)</li> </ul>	<ul style="list-style-type: none"> <li>• Elect Chancellor's Self-Evaluation Ad Hoc Committee and Approval of Evaluation Instrument &amp; Process</li> </ul>	<ul style="list-style-type: none"> <li>• ACCJC Midterm Report 1<sup>st</sup> Reading (<i>by 10/1 every six years. Last report 2017</i>)</li> </ul>	
<ul style="list-style-type: none"> <li>• Annual Resolution to Pay Trustees</li> </ul>					
OCTOBER		NOVEMBER		DECEMBER	
<ul style="list-style-type: none"> <li>• HR Diversity in Hiring Report (<i>April &amp; October</i>)</li> </ul>	<ul style="list-style-type: none"> <li>• Closed Session – Notice of Intent to Non-Renew</li> <li>• Quarterly Investment Report</li> </ul>	<ul style="list-style-type: none"> <li>• Certified Quarterly Financial Status Report (<i>by 11/15, 2/15, 5/15</i>)</li> </ul>	<ul style="list-style-type: none"> <li>• Annual Sabbatical Completion Report from last spring and fall (<i>by first semester after return</i>)</li> </ul>	<ul style="list-style-type: none"> <li>• Reaffirm FCC Auction Guiding Principles (<i>annually</i>)</li> </ul>	<ul style="list-style-type: none"> <li>• Closed Session – Notice of Intent to Non-Renew</li> </ul>
		<ul style="list-style-type: none"> <li>• Audit Reports: District, CBOC, KVCR (<i>by 12/31</i>)</li> <li>• New Trustee Orientation (<i>every 2 years on even numbered years, if new trustees are elected</i>)</li> <li>• BOT Annual Organizational Meeting</li> <li>• BOT Committee Member Assignments</li> <li>• BOT Member Assignment to the SBRETCJPA</li> <li>• BOT Member Assignment County Committee on School District Organization</li> <li>• BOT Executive Board</li> </ul>			

Return to Agenda

## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Jose F. Torres, Interim Chancellor

**REVIEWED BY:** Jose F. Torres, Interim Chancellor

**PREPARED BY:** Lawrence P. Strong, Director of Fiscal Services

**DATE:** September 10, 2020

**SUBJECT:** Budget Report

### **RECOMMENDATION**

This item is for information only and no action is required.

### **OVERVIEW**

The attached Revenue and Expenditure Summary reflects activity for the 2020-21 fiscal year through August 24, 2020. As of that date, SBCCD was 15.1% through the fiscal year and had spent and/or encumbered approximately 19.2% of its budgeted general fund.

### **ANALYSIS**

While year to date revenue and/or expenditure percentages often vary from the percentage of fiscal year elapsed, all funds are expected to remain within the 2020-21 budget unless noted here. For explanations of any significant variances in year to date revenues/expenditures from fiscal year elapsed, please see the attached summary.

### **INSTITUTIONAL VALUES**

III. Resource Management for Efficiency, Effectiveness, and Excellence

### **FINANCIAL IMPLICATIONS**

There are no financial implications associated with this board item



## Budget Revenue & Expenditure Summary

Year to Date 08/24/2020

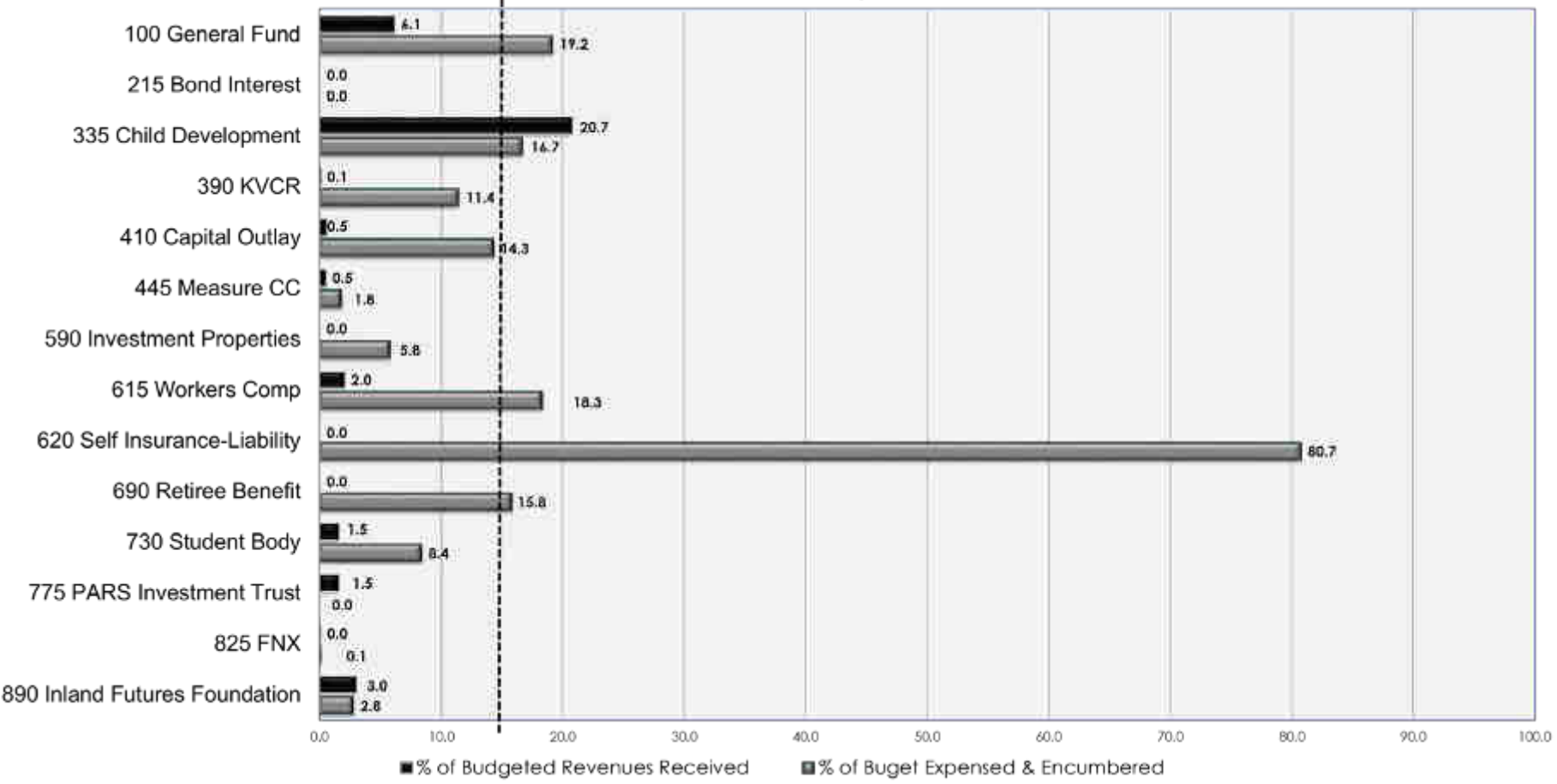
	15.1% of Fiscal Year Elapsed							COMMENTS
	REVENUES			EXPENDITURES				
	Budget	Received YTD		Budget	Expensed/ Encumbered YTD			
100 General Fund	\$ 161,093,376	\$ 9,824,435	6.1%	\$ 171,511,415	\$ 32,873,023	19.2%		
215 Bond Interest & Redemption	\$ 48,250,000	\$ -	0.0%	\$ 48,258,000	\$ -	0.0%	Taxes are determined and collected by the County for bond measures.	
335 Child Development	\$ 3,849,648	\$ 797,242	20.7%	\$ 3,849,648	\$ 642,527	16.7%		
390 KVCR	\$ 3,188,143	\$ 2,284	0.1%	\$ 3,187,364	\$ 364,740	11.4%	Pledge drive revenue to post in late fall.	
410 Capital Outlay Projects	\$ 3,558,501	\$ 17,991	0.5%	\$ 3,558,501	\$ 509,713	14.3%	RDA revenue posted by the County.	
445 Measure CC	\$ 294,601,352	\$ 1,370,568	0.5%	\$ 249,987,538	\$ 4,465,525	1.8%	Revenue and expenditures are consistent with the year-to-date bond activity.	
590 Investment Properties	\$ 4,729,705	\$ -	0.0%	\$ 3,571,404	\$ 206,672	5.8%	Revenue and expenditure activity posted one month in arrears.	
615 Workers Compensation	\$ 1,630,000	\$ 33,148	2.0%	\$ 1,630,000	\$ 298,934	18.3%	Posting of FY21 revenue activity delayed due to FY20 year-end closeout.	
620 Self Insurance-Liability	\$ 595,660	\$ 2,187	0.4%	\$ 1,070,000	\$ 863,838	80.7%	\$698,778 annual insurance premium payment.	
690 Retiree Benefit	\$ 243,134	\$ -	0.0%	\$ 243,134	\$ 38,490	15.8%	Posting of FY21 revenue activity delayed due to FY20 year-end closeout.	
730 Student Body Center Fee	\$ 312,429	\$ 4,841	1.5%	\$ 312,429	\$ 26,250	8.4%	Posting of FY21 revenue activity delayed due to FY20 year-end closeout.	
775 PARS Investment Trust	\$ 3,750,000	\$ 57,261	1.5%	\$ 4,005,137	\$ -	0.0%	Posting of FY21 revenue activity delayed due to FY20 year-end closeout. Expenditures posted annually.	
825 FNX	\$ 608,800	\$ 190	0.0%	\$ 603,563	\$ 69,153	11.5%	Revenue typically received/posted in late fall.	
890 Inland Futures Foundation	\$ 785,000	\$ 23,441	3.0%	\$ 785,000	\$ 21,869	2.8%	Revenue and expenditures are consistent with the utilization of this fund.	



# Budget Revenue & Expenditure Summary

Year to Date 08/24/2020

Fiscal Year Elapsed - 15.1%



**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Jose F. Torres, Interim Chancellor

**REVIEWED BY:** Jose F. Torres, Interim Chancellor

**PREPARED BY:** Steven J. Sutorus, Business Manager

**DATE:** September 10, 2020

**SUBJECT:** Contracts Below \$95,200

**RECOMMENDATION**

This item is being presented for information only. No further action is necessary.

**OVERVIEW**

In accordance with SBCCD Board Policy 6100, Delegation of Authority, The Board of Trustees delegates authority to the Chancellor to supervise the general business procedures of the District to assure the proper administration of property and contracts.

In line with Public Contract Code Section 17605 and Section 22034(c), the Board of Trustees delegates purchasing and contracting authority to the named agents on the authorized signature list. These designated District Officers have authority to approve purchase requests; award, sign, and execute contracts; and authorize payment under the formal bid limits set by Public Contract Code. Such purchase and/or contract requests shall not require Board approval, but shall be sent to the Board as an information item every 60 days.

**ANALYSIS**

The California Board of Governors sets the formal bid limit for procurement of goods and or services on an annual basis. The formal bid limit for the current calendar year has been set at \$95,200. Construction services are not included in this board item.

**INSTITUTIONAL VALUES**

III. Resource Management for Efficiency, Effectiveness, and Excellence

**FINANCIAL IMPLICATIONS**

The attached purchase and or contract requests have been budgeted for via purchase requisition.

## Contracts And Agreements

Board Date 09-10-2020

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Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amended
16916	ABM Industries Inc. dba ABM Building Solutions LLC	Maintenance Agreement	Maintenance/SBVC	\$38,300.00		
19798	ACCO Engineered Systems	UCCAP	Maintenance/SBVC	\$56,946.00		
19476	ACCT - Association of Community Colleges Trustees	Professional Services	Chancellor/SBCCD	\$10,000.00		
19755	Ace Weed Abatement, Inc.	On Demand Services	KVCR/KVCR	\$5,000.00		
19807	ACH Mechanical Contractors, Inc.	On Demand Repairs Agreement	Facilities Planning/SBCCD	\$35,000.00		
19738	Advanced Imaging Strategies (AIS)	Maintenance Agreement	Campus Tech/SBVC	\$250.00		
19732	Agile Sports Technologies dba HUDL	Software/Online Services	Athletics/SBVC	\$1,600.00		
19806	Alonzo, Cynthia	Performer	Student Life/SBVC	\$150.00		
19756	Amazon Web Service Inc.	Software/Online Services	TESS/SBCCD	\$24,000.00		
19757	American Public Television (APT)	Broadcasting Rights	KVCR/KVCR	\$9,503.00		
19713	American Public Television (APT)	Broadcasting Rights	KVCR/KVCR	\$25,893.00		
19739	Anady's Trophies & Engraving	On Demand Services	TESS/SBCCD	\$4,000.00		
19742	Ash Enterprises International Inc.	Repairs	Planetarium/SBVC	\$10,500.00		
16570	Bank Mobile Technologies, Inc.	Software/Online Services	Fiscal Services/SBCCD	\$50,000.00		Additional Services



## Contracts And Agreements

Board Date 09-10-2020

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Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amended
19808	Ben's Lock and Key	On Demand Repairs Agreement	Facilities Planning/SBCCD	\$18,000.00		
19809	Berg Fire Protection, Inc. dba Red Star Fire Protection	Maintenance Agreement	Facilities Planning/SBCCD	\$663.00		
19745	Berg Fire Protection, Inc. dba Red Star Fire Protection	Repairs	Maintenance/SBVC	\$6,455.72		
19740	Best Golf Carts, Inc.	On Demand Repairs Agreement	TESS/SBCCD	\$10,000.00		
19685	BeyondTrust Corporation	Software/Online Services	TESS/SBCCD	\$12,576.58		
19698	Bio-Tox Laboratories, Inc.	On Demand Services	District Police/SBCCD	\$700.00		
19686	Brady, Michael R.	Training Services	EDCT/SBCCD	\$6,000.00		
19699	Brickley Construction Company Inc. dba Brickley Environmental	On Demand Services	Maintenance/SBVC	\$50,000.00		
19720	Canty, Joshua	Braille Transcribing	ATPC/SBCCD	\$40,000.00		
19774	CapRadio Network dba CSU - Sacramento	Broadcasting Rights	FM/KVCR	No Cost		
19758	Card Integrators Corporation dba CI Solutions	On Demand Services	District Police/SBCCD	\$240.00		
15393	CASAS - Comprehensive Adult Student Assessment System	Software/Online Services	Mathematics/SBVC	\$66,500.00		Extend Term
19782	CCC Chancellor's Office	Income - Broadcast Licensing	Fiscal Services/SBCCD		\$2,000.00	
19783	CDW Government Inc.	Software/Online Services	Research & Planning/SBVC	\$6,760.48		

## Contracts And Agreements

Board Date 09-10-2020

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Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amended
19775	CDW Government Inc.	Software/Online Services	Campus Tech/SBVC	\$21,710.00		
19749	Cerrell Associates, Inc.	Training Services	Marketing/SBCCD	\$3,500.00		
19790	Coleman, Crystal	Speaker	Student Life/SBVC	\$250.00		
19785	Community College League of CA	Professional Services	Chancellor/SBCCD	\$2,000.00		
19700	Community College League of CA	Software/Online Services	Library/CHC	\$66,485.30		
19710	ComputerLand of Silicon Valley	Software/Online Services	TESS/SBCCD	\$33,197.00		
19721	ComputerLand of Silicon Valley	Software/Online Services	TESS/SBCCD	\$9,030.00		
19722	ComputerLand of Silicon Valley	Software/Online Services	TESS/SBCCD	\$28,558.00		
19723	ComputerLand of Silicon Valley	Software/Online Services	TESS/SBCCD	\$75,639.00		
19724	ComputerLand of Silicon Valley	Software/Online Services	Campus Tech/CHC	\$17,737.50		
19781	ConvergeOne, Inc.	Maintenance Agreement	TESS/SBCCD	\$7,603.60		
19607	Couts Heating & Cooling, Inc.	Maintenance Agreement	Maintenance/CHC	\$30,000.00		
19792	CQ Production, Inc.	Program Acquisition	KVCR/KVCR	No Cost		
19701	Crimestar Corp	Software/Online Services	District Police/SBCCD	\$1,500.00		

## Contracts And Agreements

Board Date 09-10-2020

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Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amended
19751	Crown Lift Trucks	Repairs	EDCT/SBCCD	\$780.00		
19810	David Ollis Landscape	Maintenance Agreement	Facilities Planning/SBCCD	\$90,000.00		
19683	Digital Networks Group, Inc.	Installation Services	Campus Tech/SBVC	\$67,513.29		
19803	Digital Theatre US LLC	Software/Online Services	Grants/SBVC	\$3,900.00		
19725	Dinosaur Tire and Road Service, Inc.	On Demand Repairs Agreement	Maintenance/CHC	\$2,000.00		
19687	Dream2Inspire LLC	Training Services	EDCT/SBCCD	\$6,600.00		
19693	Dude Solutions Inc. dba SchoolDude.com	Software/Online Services	TESS/SBCCD	\$9,906.40		
19688	Eagleson, Michael dba Eagleson Alternative Dispute Resolution	Training Services	EDCT/SBCCD	\$8,400.00		
19769	Elsevier Inc.	Software/Online Services	Grants/SBVC	\$33,000.00		
19702	Employment Training Panel	Income - Training Agreement	EDCT/SBCCD		\$749,005.00	
19743	Epic Training Solutions	Training Services	EDCT/SBCCD	\$9,000.00		
19741	Facebook, Inc.	Advertising	Chancellor/SBCCD	\$500.00		
19780	FireOwls Corporation	Consultants	TESS/SBCCD	\$4,875.00		
19748	Follett Higher Education Group, Inc.	On Demand Services	Administrative Services/SBVC/CHC	\$1,900.00		

## Contracts And Agreements

Board Date 09-10-2020

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Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amended
19760	Global Datebooks	Production of Logo Items	Counseling/SBVC	\$12,905.00		
19761	Global Datebooks	Production of Logo Items	Counseling/SBVC	\$2,741.00		
19759	Global Datebooks	Professional Services	Counseling/SBVC	\$2,750.00		
19786	GoEngineer Inc.	Software/Online Services	Grants/SBVC	\$1,950.00		
19773	Governmentjobs.com, Inc. dba Neogov	Software/Online Services	Human Resources/SBCCD	\$40,183.60		
19737	H21 Group Inc dba Paton Group	Software/Online Services	Grants/SBVC	\$4,000.00		
19736	HealthImpact	Software/Online Services	Nursing/SBVC	\$5,000.00		
19771	Hobsons, Inc.	Consultants	TESS/SBCCD	\$4,000.00		
18644	Hoodz of the High Desert/Koch Industrial Cleaning Service	On Demand Services	Maintenance/SBVC	\$7,000.00		
19776	Hoss, Brian dba Hoss Pond Service	On Demand Repairs Agreement	Maintenance/CHC	\$750.00		
19762	Hour Glass & Mirror, Inc.	On Demand Repairs Agreement	Maintenance/SBVC	\$25,000.00		
19752	Idea Fabrication Labs LLC	Production of Logo Items	FM/KVCR	\$2,400.00		
19801	Ingersoll Rand Co	Maintenance Agreement	Maintenance/SBVC	\$60,000.00		
19799	Integrative Impact LLC	Independent Contractor	EDCT/SBCCD	\$10,000.00		

## Contracts And Agreements

Board Date 09-10-2020

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Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amended
19692	J.E. Halliday Sales, Inc.	Maintenance Agreement	Print Shop/SBCCD	\$4,500.00		
19684	JAD Auto Detailing	On Demand Services	District Police/SBCCD	\$2,100.00		
19715	Jamerson, Megan	Professional Services	FM/KVCR	\$26,000.00		
19733	Just Play Sports Solutions LLC	Software/Online Services	Athletics/SBVC	\$600.00		
19703	Law Enforcement Medical	On Demand Services	District Police/SBCCD	\$400.00		
19804	Leaseweb USA Inc.	PO as Contract	FNX/KVCR	\$127.55		
19811	LeMay Construction	On Demand Repairs Agreement	Facilities Planning/SBCCD	\$60,000.00		
19770	Loma Linda University Bodies for Science	Specimen Replacement	Anatomy Physiology /CHC	\$2,693.75		
19777	Magnum Range Inc.	On Demand Services	District Police/SBCCD	\$500.00		
19689	Mancera JR, Manuel	Performer	Student Equity/SBVC	\$700.00		
19714	McWeeney, Thomas G.	Consultants	Community Relations/SBVC	\$2,500.00		
19747	Mellin, Linda Marie dba American Printing & Promotions	Production of Logo Items	Student Equity/SBVC	\$1,092.18		
19763	Mellin, Linda Marie dba American Printing & Promotions	Production of Logo Items	Student Success/SBVC	\$8,653.41		
19690	Modern Clerisy	Training Services	EDCT/SBCCD	\$40,000.00		

## Contracts And Agreements

Board Date 09-10-2020

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Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amended
19734	Mowbray's Tree Service	On Demand Services	Grounds/SBVC	\$40,000.00		
19695	Nahuat, Wilmer	Performer	Human Resources/SBCCD	\$600.00		
19778	OmniUpdate Inc.	Software/Online Services	TESS/SBCCD	\$60,000.00		
19764	Pandorabots Inc.	Software/Online Services	Foundation/CHC	\$300.00		
19735	Pinnacle Disposal & Environmental Services, Inc.	Rental	Maintenance/SBVC	\$25,000.00		
19704	Pioneer PBS	Broadcast Rights	FNX/KVCR	No Cost		
19788	Platinum Wraps, Inc.	Installation Services	District Police/SBCCD	\$2,282.91		
19726	Procopio, Cory, Hargreaces & Savitch LLP	Legal	Facilities Planning/SBCCD	\$25,000.00		
19691	Qless Inc.	Software/Online Services	Financial Aid/SBVC	\$14,430.00		
19765	Quinn Power Systems	Maintenance Agreement	KVCR/KVCR	\$1,657.00		
19784	Quinn Power Systems	Repairs	Maintenance/CHC	\$700.00		
19744	R Dependable Construction Inc.	Repairs	Maintenance/SBVC	\$19,860.00		
19696	Rayne Water Conditioning-Covina	Rental	Biology/SBVC	\$1,508.00		
19716	RDO Construction Equipment Co. dba RDO Equipment Co.	On Demand Repairs Agreement	Grounds/SBVC	\$10,000.00		

## Contracts And Agreements

Board Date 09-10-2020

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Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amended
19750	Real Journey Academies, Inc.	Pathways Dual Enrollment	Academic Success/SBVC	No Cost		
19727	Redlands Plumbing, Heating and Air Conditioning Inc.	On Demand Repairs Agreement	Maintenance/CHC	\$4,000.00		
19789	Rev.com	Closed Captioning Services	FNX/KVCR	\$4,500.00		
19708	RingCentral Inc.	Software/Online Services	TESS/SBCCD	\$58,631.93		
19791	Riverside University Health System (RUHS)	Clinicals	Human Services/SBVC	No Cost		
19728	Romberg, Brian dba Brian's Bee Removal Service	On Demand Services	Maintenance/CHC	\$1,000.00		
19793	San Bernardino County Superintendent of Schools	Income - Grant	Child Care Center/CHC		\$192,864.00	
19717	San Bernardino County Superintendent of Schools	Medi-Cal Administration	Health Services /CHC	No Cost		
19800	Shred-It	On Demand Services	District Police/SBCCD	\$1,920.00		
19709	Siembra Mobile, Inc.	Consultants	Administrative Services/SBVC	\$40,000.00		
19705	SiteOne Landscape Supply, LLC	On Demand Repairs Agreement	Grounds/SBVC	\$10,000.00		
19706	South Coast Water Co dba Hannah Industries Inc.	Maintenance Agreement	Chemistry/SBVC	\$1,230.00		
19787	SpeakWorks Inc dba GoReact	Software/Online Services	Instruction/CHC	\$41,970.00		
19746	Summerland Bags, LLC	General	Student Equity/SBVC	\$5,360.56		

## Contracts And Agreements

Board Date 09-10-2020

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Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amended
19802	Sun Ridge Systems Inc.	Software/Online Services	District Police/SBCCD	\$14,005.00		
19754	Sunstate Equipment Company	On Demand Repairs Agreement	Maintenance/CHC	\$2,500.00		
19805	TeamViewer GMBH	Software/Online Services	FM/KVCR	\$1,910.00		
19795	Teamworks Innovations Inc.	Software/Online Services	Athletics/SBVC	\$1,559.60		
19766	Texthelp Systems Inc.	Software/Online Services	DSP&S/CHC	\$1,562.50		
19753	Three Peaks Corp.	On Demand Repairs Agreement	Maintenance/CHC	\$2,500.00		
19707	Trophy House	Production of Awards	President/SBVC	\$780.00		
19796	Trulycreative Network Solutions Inc.	Software/Online Services	KVCR/KVCR	\$3,600.00		
19767	United Rentals North America Inc.	Rental	Maintenance/SBVC	\$10,000.00		
19768	United Rentals North America Inc.	Rental/Emergency	Maintenance/SBVC	\$10,000.00		
19779	US CAD Holdings LLC	Professional Services	Maintenance/SBVC	\$5,760.00		
19711	Valley Tire Company	On Demand Repairs Agreement	District Police/SBCCD	\$5,000.00		
19729	Vortex Industries	On Demand Repairs Agreement	Maintenance/CHC	\$1,500.00		
19731	Watermark Insights LLC	Software/Online Services	Instruction/ SBVC/CHC	No Cost		



## Contracts And Agreements

Board Date 09-10-2020

10 of 10

Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amended
19694	Waxie Sanitary Supply	On Demand Repairs Agreement	Custodial/SBVC	\$25,000.00		
19730	West Valley Water District	Off-Campus Work Study	Instruction/SBVC	No Cost		
19718	Western Scientific FastServ Inc.	Maintenance Agreement	Maintenance/SBVC	\$15,000.00		
19007	Womble Bond Dickison (US) LLP	Legal	Facilities Planning/SBCCD	\$95,000.00		\$22,000.00
19772	Wilbur's Power Equipment	On Demand Repairs Agreement	Grounds/CHC	\$2,000.00		
19719	Yoodle, LLC	Professional Services	TESS/SBCCD	\$21,160.00		

Total number of Contracts 132

\$1,941,956.86

\$943,869.00

## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Jose F. Torres, Interim Chancellor

**REVIEWED BY:** Jose F. Torres, Interim Chancellor

**PREPARED BY:** Lawrence P. Strong, Director of Fiscal Services

**DATE:** September 10, 2020

**SUBJECT:** General Fund Cash Flow Analysis

### **RECOMMENDATION**

This item is for information only and no action is required.

### **OVERVIEW**

The District's budget is a financial plan based on estimated revenues and expenditures for the fiscal year, which runs from July 1 through June 30. Cash refers to what is actually in the District's treasury on a day-to-day and month-to-month basis. Monitoring the amount of cash available to meet the District's financial obligations is the core responsibility of the Fiscal Services Department. Attached is the restricted and unrestricted General Fund monthly cash flow analysis for the District.

### **ANALYSIS**

The General Fund cash balance as of June 30, 2021, is estimated to be \$10,000,000. This estimate includes apportionment deferrals, which are reductions in cash payments owed to the District due to an unbalanced State budget.

These delayed payments are to be made in FY2021-22. Deferral amounts and timing are based on current State guidance as of mid-August 2020. State guidance also indicates deferrals may be reduced by about half if sufficient funding is provided by a fourth federal stimulus package by October 15, 2020. In response to these deferrals, this forecast includes temporary borrowings from other District funds to maintain the General Fund cash balance above \$10 million.

### **INSTITUTIONAL VALUES**

III. Resource Management for Efficiency, Effectiveness, and Excellence

### **FINANCIAL IMPLICATIONS**

This is an information item only. There are no financial implications.



# General Fund Cash Flow Analysis – Restricted & Unrestricted Fiscal Year 2020-21

(as of August 19, 2020, rounded to the nearest \$1,000)

	PROJECTED													
	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	ACCRUALS	TOTAL
Estimated Beginning Cash Balance	27,691	26,244	27,222	21,846	13,263	12,829	22,478	12,184	10,000	10,000	10,000	10,000		
Receipts														
Federal		840		499			1,119	326	395	1,000	-1,402	-443		2,334
State	7,576	8,185	11,750	9,037	8,370	6,750	9,755	7,825	8,834	7,137	7,034	7,520		99,772
State Deferrals*								-4,850	-4,850	-4,850	-4,850	-4,850		-24,252
Local	1,070	822	72	483	2,895	14,801	7,559	4,749	1,113	1,113	5,846	2,938		43,461
Temporary Borrowings								4,714	2,836	9,182	10,373	5,703		32,808
Interfund Transfer & Sale of Assets	894	1,401	1,408	1,401	1,413	1,401	1,407	-7,528	10,345	774	2,028	583		15,527
Accounts Receivable/Accruals	168	1,657	1,932	522	440	585	1,876	436	507	461	1,637	838		11,059
Total Receipts	9,709	12,904	15,161	11,942	13,118	23,536	21,716	5,671	19,180	14,815	20,666	12,289		180,708
Disbursements														
Academic Salaries	3	2,526	4,284	4,820	4,917	4,869	5,359	4,291	4,851	4,794	4,871	7,695		53,281
Classified Salaries	2,644	2,766	2,860	3,055	3,034	3,163	3,022	2,909	2,755	3,079	3,121	3,425		35,833
Benefits	1,185	2,051	2,368	2,479	2,513	2,512	2,510	2,395	2,486	2,517	2,537	3,549		29,100
Supplies & Materials	83	354	424	553	319	266	348	351	169	169	169	169		3,374
Other Operating Exp	2,005	3,090	3,206	6,476	1,577	2,353	2,573	2,463	2,932	1,095	1,095	1,095		29,962
Capital Outlay	262	544	240	431	212	299	320	366	256	294	294	294		3,812
Other Outgo	944	392	2,139	2,701	1,001	923	1,036	1,401	1,604	1,950	1,029	1,029		16,150
Longterm Post-Employment Benefits	-7	-10	-10	-10	-10	-10	42	-1	-1	-1	-2	11		-8
Accounts Payable/Accruals	4,038	214	5,025	21	-12	-487	16,799	-6,320	4,128	918	7,551	-4,978		26,896
Total Disbursements	11,156	11,927	20,537	20,526	13,551	13,888	32,009	7,856	19,180	14,815	20,666	12,289		198,399
Increase / (Decrease) in Cash Balance	-1,447	978	-5,375	-8,584	-433	9,648	-10,293	-2,184						
Estimated Ending Cash Balance	26,244	27,222	21,846	13,263	12,829	22,478	12,184	10,000	10,000	10,000	10,000	10,000		

\*Deferrals are reductions in cash payments owed to the District due to an unbalanced State budget. These delayed payments are to be made in FY2021-22. Deferral amounts and timing are based on current State guidance as of mid-August 2020. State guidance also indicates deferrals may be reduced by about half if sufficient funding is provided by a fourth federal stimulus package by October 15, 2020. In response to these deferrals, this forecast includes temporary borrowings from other District funds to maintain the General Fund cash balance above \$10 million.

**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees  
**FROM:** Jose F. Torres, Interim Chancellor  
**REVIEWED BY:** Jose F. Torres, Interim Chancellor  
**PREPARED BY:** Kristina Hannon, Vice Chancellor, Human Resources & Police Services  
**DATE:** September 10, 2020  
**SUBJECT:** MOUs between SBCCD and the California School Employees Association and its SBCCD Chapter 291 (CSEA)

**RECOMMENDATION**

This item is for information only and no action is required.

**OVERVIEW**

The District and the CSEA met and entered into the attached Memorandums of Understanding, also known as MOUs.

**ANALYSIS**

The attached MOUs constitute the full and complete Agreement between the District and the CSEA.

**INSTITUTIONAL VALUES**

III. Resource Management for Efficiency, Effectiveness, and Excellence

**FINANCIAL IMPLICATIONS**

There are no financial implications associated with this information item.

**MEMORANDUM OF UNDERSTANDING**  
**By and Between**  
**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**  
**And**  
**CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its**  
**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT CHAPTER #291**

**August 18, 2020**

**Terms and Conditions:** This Memorandum of Understanding is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California School Employees Association, and its Chapter #291, (hereinafter "Association"), collectively referred to as "the Parties". The Parties agree as follows:

In accordance with the agreed reclassification process MOU on March 13, 2019 (attached) the Parties have reviewed and negotiated the Veterans Services Coordinator position.

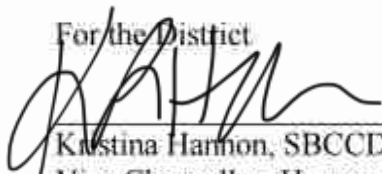
The Parties have acknowledged that the duties and functions of the Jason Alvarez have been and are currently bearing the workload and Job Description of the Veterans Services Coordinator.

The Parties have agreed to the following effects:

- 1. Effective August 6, 2018, bargaining unit member Jason Alvarez Admissions and Records Specialist, Range 38 and Step F, 8 hours/260-day work year, in the Admissions and Records department at San Bernardino Valley College will be reclassified to the classification of Veterans Services Coordinator, Range 42 and Step E, 8 hours/260-day work year.

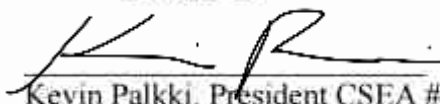
This Agreement is subject to the approval procedures required by CSEA Policy 610 and the District.

For the District



Kristina Harmon, SBCCD  
Vice Chancellor, Human Resources

For CSEA



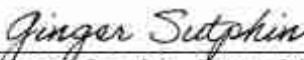
Kevin Palkki, President CSEA #291



Myesha Kennedy, CSEA LRR



Abe Fulgham, Team Member



Ginger Sutphin, Team Member



Stacy Garcia, Team Member



David Stevenson, Team Member

**MEMORANDUM OF UNDERSTANDING**  
**By and Between**  
**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**  
**And**  
**CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its**  
**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT CHAPTER #291**


**March 13, 2019**

**Terms and Conditions:** This Memorandum of Understanding is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California School Employees Association, and its Chapter #291, (hereinafter "Association"), collectively referred to as "the Parties".

1. In Accordance with Article 16: PERSONNEL, specifically article 16.3 REQUEST for reclassification, the reclassification Committee met on February 28, 2019 and it has been determined the following bargaining unit member shall not be reclassified, but receive a 5% out of class increase. In addition, pursuant to 16.3.5.3, a draft job description will be provided by the District and shall be subject to the negotiations process between the Parties.
2. Effective August 6, 2018, bargaining unit member Jason Alvarez, Admissions & Records Specialist, Range 38 and Step F (\$30.14), 8 hours/260 day work year in the Admissions and Records Department at San Bernardino Valley College will receive a 5% out-of-class increase which would bring the member to \$31.65 per hour.
3. Once a job description has been approved, the salary of the member will be adjusted to reflect the new pay retroactively to the above effective date.

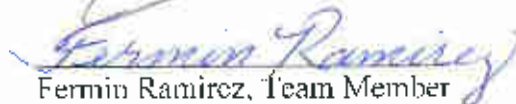
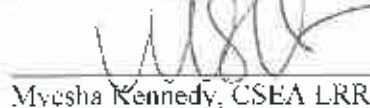
This agreement is subject to all approvals required by the CSEA 610 policy and the District.

For the District



Kristina Hannon, SBCCD  
Executive Director, Human Resources

For CSEA

  
Kevin Palkki, President CSEA #291  
Fermin Ramirez, Team Member  
Ginger Sulphin, Team Member  
Stacy Garcia, Team Member  
David Stevenson, Team Member  
Myesha Kennedy, CSEA LRR



**MEMORANDUM OF UNDERSTANDING**  
**By and Between**  
**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**  
**And**  
**CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its**  
**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT CHAPTER #291**

**August 18, 2020**

**Terms and Conditions:** This Memorandum of Understanding is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California School Employees Association, and its Chapter #291, (hereinafter "Association"), collectively referred to as "the Parties".

In accordance with the reclassification process MOU signed on March 13, 2019 the following Job Description of Veterans Services Coordinator is being presented.

1. The purpose of this MOU is to address the nature of the Job Description for the Veterans Services Coordinator into the District's classified bargaining unit represented by CSEA.
2. The parties agree that the Veterans Services Coordinator position will be placed at Range 42 on the current CSEA salary schedule.
3. The parties agree that the Veterans Services Coordinator position be added to the 2017-2020 CSEA Collective Bargaining Agreement.


This agreement is subject to all approvals required by CSEA Policy 610 and the District.

For the District



Kristina Hannon, SBCCD  
Vice Chancellor, Human Resources

For CSEA



Kevin Palkki, President CSEA #291



Myesha Kennedy, CSEA LRR



Abe Fulgham, Team Member



Ginger Sutphin, Team Member



David Stevenson, Team Member



Stacy Garcia, Team Member



## Veterans Services Coordinator

Classified Range: 42

Board Approved: 09/10/2020

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job; however, any additional duties will be reasonably related to this class.

### **SUMMARY DESCRIPTION**

Performs a variety of specialized duties involved in coordinating and overseeing the day-to-day operations of the Veterans Resource Center (VRC) at an assigned campus; provides support services to veteran students, including certifying educational benefits.

### **SUPERVISION RECEIVED AND EXERCISED**

Receives limited direction from appropriate supervisor; checks with supervisor regarding non-routine assignments. May provide technical and/or functional direction to assigned student workers.

### **REPRESENTATIVE DUTIES**

*The following duties are typical for this classification.*

1. Coordinates and oversees the day-to-day operations of the Veterans Resource Center (VRC) at an assigned campus; interprets, explains and implements policies and procedures in support of the District's admissions, eligibility and applicable federal and State statutes and guidelines related to veteran educational benefits.
2. Serves as a liaison and resource for veterans' affairs; assists in the planning, development and implementation of the District's Veterans Educational program designed to encourage the success and retention of veteran students.
3. Provides specialized support services such as assisting veteran students with finding on or off campus employment, housing, community resources, rehabilitation services, counseling services, and referrals to internal and external Veterans Administration (VA) services.
4. Provides a variety of information and assistance to students, staff, the public, and outside agencies concerning admissions, veteran benefits, eligibility, registration, transcripts, and student records policies and procedures; educates prospective students on VA benefits and educational opportunities at the college.
5. Performs certification of GI Bill recipients, veterans' educational benefits, payment of benefits in accordance with the Department of Veterans Affairs' regulations and procedures.
6. Ensure eligible veteran students receive basic housing allowances, book stipends, VA work-study opportunities, and related benefits.
7. Plans, coordinates and implements the campus-based, veteran focused events, outreach and related promotions of the District's veterans' educational services; represents the District at special events; establishes community awareness of the District's applicable services available for VA benefits.
8. Performs a variety of duties involved in conducting student admissions processing and registration activities; assembles materials and equipment utilized at registration stations; screens students for testing and determines residency status according to established guidelines; schedules veteran student assessment testing dates.





## Veterans Services Coordinator

Classified Range: 42

Board Approved: 09/10/2020

9. Assists students with application procedures, financial aid programs, and other applicable student services; provides assistance in resolving problems in relation to veteran student issues.
10. Prepares and maintains student records and files for reporting purposes.
11. Assists in monitoring expenditures and related VRC budgets; researches and recommends equipment and materials for the Veterans Resource Center (VRC).
12. Distributes forms, petitions, transcript requests, and other forms to students as required.
13. Collaborates with District staff, the County of San Bernardino Department of Veterans Affairs, State Chancellor's Office, and other community partners serving veterans and their families.
14. Performs other duties as related to the primary job duties.

### QUALIFICATIONS

*The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.*

#### Knowledge of:

- Operational characteristics, services, and activities of the Veterans Educational program and Veterans Affairs.
- VA regulations and policies related to educational benefits i.e. the Montgomery G.I. Bill.
- Admissions and matriculation processes.
- Applicable sections of State Education Code and other rules and regulations relative to the area of assignment.
- Pertinent federal, state, and local laws, codes, and regulations relating to the Veterans Affairs.
- Technical aspects of assignment, including residency requirements, veterans service benefits, community resources, transcripts, and continuing education.
- Recordkeeping and report writing methods and techniques.
- Basic knowledge of word processing software, spreadsheets, social media, Internet, e-mail system, and PowerPoint software.
- Modern office practices, procedures, and equipment.

#### Ability to:

- Operate a variety of office equipment, a computer, and assigned software.
- Gather and analyze data and situations and make appropriate decisions.
- Demonstrate understanding of, sensitivity to, and respect for the diverse academic, socio economic, ethnic religious, and cultural backgrounds, disability, and sexual orientation of community college students, faculty, and staff.
- Interpret and apply pertinent federal, state, and local policies, laws, and regulations as it relates to the position.
- Prioritize work assignments in order to meet important deadlines.
- Establish and maintain full confidentiality of information and records of students.



## Veterans Services Coordinator

**Classified Range: 42**

Board Approved: 09/10/2020

- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain effective working relationships with those contacted in the course of work.
- Maintain records and prepare reports.
- Maintain current knowledge of rules and regulations related to assigned activities.

**Education and Experience Guidelines** – *Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:*

**Education:**

- Bachelor's degree from an accredited college or university.

**Experience:**

- Three (3) years of increasingly responsible experience in financial aid, student services, or Veterans Affairs office in a post-secondary institution.

**Equivalency Provision:**

- In the absence of a Bachelor's degree, an Associate's degree or sixty (60) semester units and five (5) years of increasingly responsible experience in financial aid, student services, or Veterans Affairs office in a post-secondary institution is qualifying.

**Preferred Experience:**

- Experience working in or familiarity with a Veterans Affairs Program.

**License or Certificate:**

- Possession of a valid California class C driver license.

## **PHYSICAL DEMANDS AND WORKING ENVIRONMENT**

*The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.*

**Environment:** Work is performed primarily in a standard office setting.

**Physical:** Primary functions require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to occasionally lift, carry, push, and/or pull light to moderate amounts of weight, up to 30 pounds; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

**Vision:** See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents and to operate assigned equipment.

**Hearing:** Hear in the normal audio range with or without correction.

**MEMORANDUM OF UNDERSTANDING**  
**By and Between**  
**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**  
**And**  
**CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its**  
**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT CHAPTER #291**

**August 18, 2020**

**Terms and Conditions:** This Memorandum of Understanding is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California School Employees Association, and its Chapter #291, (hereinafter "Association"), collectively referred to as "the Parties". The Parties agree as follows:

In accordance with the agreed reclassification process MOU on March 13, 2019 (attached) the Parties have reviewed the following position.

The Parties have acknowledged that the duties and functions of the Tracy Gray have been and are currently bearing the workload and Job Description of the Technology Support Specialist I and that a new Job Description is not needed.

The Parties have agreed to the following effects:

- 1. Effective November 26, 2018, bargaining unit member Tracy Gray, Administrative Secretary, Range 37 and Step F, 8 hours/260-day work year, in the Technology Services Department at Crafton Hills College will be reclassified to the classification of Technology Support Specialist I, Range 46 and Step C, 8 hours/260-day work year.

This Agreement is subject to the approval procedures required by CSEA Policy 610 and the District.

For the District



Kristina Hannon, SBCCD  
Vice Chancellor, Human Resources

For CSEA



Kevin Palkki, President CSEA #291



Myesha Kennedy, CSEA LRR



Abe Fulgham, Team Member



Ginger Sutphin, Team Member



Stacy Garcia, Team Member



David Stevenson, Team Member

**MEMORANDUM OF UNDERSTANDING**  
**By and Between**  
**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**  
**And**  
**CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its**  
**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT CHAPTER #291**

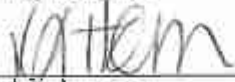
**March 13, 2019**

**Terms and Conditions:** This Memorandum of Understanding is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California School Employees Association, and its Chapter #291, (hereinafter "Association"), collectively referred to as "the Parties".

1. In Accordance with Article 16: PERSONNEL, specifically article 16.3 REQUEST for reclassification, the reclassification Committee met on February 28, 2019 and it has been determined the following bargaining unit member shall not be reclassified, but receive a 5% out of class increase. In addition, pursuant to 16.3.5.3, a draft job description will be provided by the District and shall be subject to the negotiations process between the Parties.
2. Effective November 26, 2018, bargaining unit member Tracy Gray, Administrative Secretary, Range 37 and Step E (\$29.40), 8 hours/260 day work year in the Technology Services Department at Crafton Hills College will receive a 5% out-of-class increase which brings the member to \$30.87 per hour.
3. Once a job description has been approved, the salary of the member will be adjusted to reflect the new pay retroactively to the above effective date.

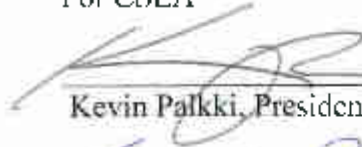
This agreement is subject to all approvals required by the CSEA 610 policy and the District.

For the District




Kristina Hannon, SBCCD  
Executive Director, Human Resources

For CSEA



Kevin Palkki, President CSEA #291



Fermin Ramirez, Team Member



Ginger Sutphin, Team Member



Stacy Garcia, Team Member



David Stevenson, Team Member



Myesha Kennedy, CSEA LRR



**MEMORANDUM OF UNDERSTANDING**  
**By and Between**  
**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**  
**And**  
**CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its**  
**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT CHAPTER #291**

**August 4, 2020**

**Terms and Conditions:** This Memorandum of Understanding is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California School Employees Association and its Chapter #291, (hereinafter "Association"), collectively referred to as "the Parties".

On July 9, 2020 the Board of Trustees took the following action regarding Andrew Gebara, Secretary II in the Fire Technology program at Crafton Hills College:

In accordance with the CSEA Agreement, Article 14 Leaves, the District may grant such additional leaves of absence, with or without pay, for such purposes and periods of time as it deems advisable. Andrew Gebara is requesting an unpaid leave of absence to participate in the Crafton Hills College 2020 Fire Academy program. Employee will not accrue seniority, maintain health benefits, accrue CalPERS service credit or accrue sick and vacation time while out on unpaid leave of absence.

[Return to Agenda](#)

The District recognizes that the unpaid leave of absence from August 17, 2020 to December 31, 2020, impacts the amount of work that can be done by remaining bargaining unit members. The remaining bargaining unit members shall not be required to perform duties outside of their job description, except when working out of classification as authorized by law. Further, such employee(s) shall not be required to perform overtime work as a result of the unpaid leave of absence.

For the District  
  
 Kristina Hannon, SBCCD  
 Vice Chancellor, Human Resources  
 and Police Services

For CSEA  
  
 Kevin Palkki, President CSEA #291  
  
 Myesha Kennedy, CSEA LRR  
  
 David Stevenson, Team Member  
  
 Abe Fulgham, Team Member  
  
 Ginger Sutphin, Team Member  
  
 Stacy Garcia, Team Member



**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Jose F. Torres, Interim Chancellor

**REVIEWED BY:** Jose F. Torres, Interim Chancellor

**PREPARED BY:** Kristina Hannon, Vice Chancellor, Human Resources & Police Services

**DATE:** September 10, 2020

**SUBJECT:** MOUs between SBCCD and the San Bernardino Community College District Teachers Association (CTA)

**RECOMMENDATION**

This item is for information only and no action is required.

**OVERVIEW**

SBCCD staff and the CTA met and entered into the attached Memorandums of Understanding, also known as MOUs.

**ANALYSIS**

The attached MOUs constitute the full and complete Agreement between the District and the CTA.

**INSTITUTIONAL VALUES**

III. Resource Management for Efficiency, Effectiveness and Excellence.

**FINANCIAL IMPLICATIONS**

There are no financial implications associated with this information item.

**MEMORANDUM OF UNDERSTANDING**  
*By and Between*  
**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**  
**AND**  
**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT TEACHERS ASSOCIATION**

**Initial Salary Placement and Advancement**

This Memorandum of Understanding (“MOU”) is entered by and between the San Bernardino Community College District (“District”) and the San Bernardino Community College District Teachers Association CTA/NEA (“Association”), collectively, “the parties.”

**WHEREAS**, the classification advancement process outlined in Appendix B is outdated, by requiring faculty to obtain prior approval from the District before beginning additional education or work experience planned toward column advancement; and

**WHEREAS**, the language in Appendix B is not referenced in any Article in the agreement;

**THEREFORE**, the language below shall replace Appendix B: Salary Schedule Regulations, and shall go into effect immediately. Following ratification of the bargaining agreement, the entirety of modified Appendix B shall be incorporated into Article 10: Wages, the current Appendix B shall be removed from the bargaining agreement.

**APPENDIX B: Salary Schedule Regulations**

Effective June 23, 2020

- A. Track Placement for Employees Upon Initial Employment by the District.
  - 1. Initial placement on the Salary Schedule in Appendix A-1 shall be made by the District within its discretion with consideration to applicable governmental vocational regulations and the scope of the employee's assignment. Initial placement on the Salary Schedule in Appendix A-1 shall be on either Track A or Track B.
  - 2. To qualify for placement on Track B, the employee must be assigned to teach in a discipline for which a master's degree is not generally expected or required. After initial placement no change may be made between Tracks A and B unless the employee's assignment changes. Eighty percent of an employee's load excluding overload determines the track.
- B. Classification (Column) Placement for Employees Upon Initial Employment by the District.
  - 1. All units and/or degrees must be verified by way of official transcripts by the Office of Human Resources to be counted toward placement.
  - 2. All earned units beyond the bachelor's degree must be earned subsequent to the date of the award of the bachelor's degree.

3. No course, semester units or degree shall be approved by the District for purposes of classification placement unless such course, semester units or degree was earned at an accredited institution of higher learning. A course, semester units or degree may be approved if the institution of higher learning was in the final stage of the accreditation process when the course, semester units or degree was completed; and accreditation is later granted within two (2) years.
4. No course, semester units, degree or work-related experience shall be approved by the District for purposes of classification placement unless such course, semester units, degree or work-related experience is reasonably related to the initial assignment of the employee.
5. All units are semester units. Quarter units shall be converted by multiplying them times a factor of two-thirds (2/3).

### **Description of Seven Classifications**

#### **Class (Column) C**

- A. Bachelor's degree or less
- B. Associate's degree + six (6) years of work experience

#### **Class (Column) D**

- A. Master's degree
- B. Associate's degree + 45 units + six (6) years of work experience or Bachelor's degree + two (2) years of work experience

#### **Class (Column) E**

- A. 55 units beyond Bachelor's degree including Master's degree or Master's degree + 15 units
- B. Associate's degree + 75 units + six (6) years of work experience or Bachelor's degree + 15 units + two (2) years of work experience

#### **Class (Column) F**

- A. 70 units beyond Bachelor's degree including Master's degree or Master's degree + 30 units
- B. Bachelor's degree + 30 units + two (2) years of work experience

#### **Class (Column) G**

- A. 85 units beyond Bachelor's degree including Master's degree or Master's degree + 45 units
- B. Bachelor's degree + 45 units + two (2) years of work experience



**Class (Column) H**

- A. 100 units beyond Bachelor’s degree including Master’s degree or Master’s degree + 60 units
- B. Master’s degree + two (2) years of work experience

**Class (Column) I**

- A. Earned Ph.D. or Ed.D.
- B. Earned Ph.D. or Ed.D.

**A Track:** All faculty in disciplines for which the minimum qualifications\* are a Master’s degree.

**B Track:** All faculty in disciplines for which a Master’s degree is not generally expected or required.\*

Work experience must be in the faculty member’s specialized vocational area.

\*As defined in the “Minimum Qualifications for Faculty in California Community Colleges,” issued by the Human Resources Division, Chancellors Office, California Community Colleges.

**C. Step Placement for Employees upon Initial Employment by the District.**

1. For step placement to be given for experience, the Office of Human Resources must receive a verification of employment from the prior employer.
2. Step placement credit for direct experience is given to:
  - instructors for teaching experience at the secondary or post-secondary level at an accredited institution.
  - counselors for counseling experience,
  - librarians for librarian experience and
  - nursing instructors and college nurses for nursing experience.

Credit for full-time teaching experience is allowed for full academic years only; fractional parts of a year less than one (1) academic year (from the first day of fall semester through the last day of spring semester) will be disregarded. Part-time teaching experience in a full academic term will be converted to a full-time equivalency in computing step placement. The combination of full-time and part-time teaching credit in any given academic year cannot exceed one year’s credit.

Credit for counseling, librarian and nursing experience is allowed for full academic years only; fractional parts of a year less than one (1) academic year will be disregarded.

3. Step placement credit for related experience is given for work experience other than teaching which was gained within fourteen (14) years from date-of-hire by the District. Work experience used for minimum qualifications may not be counted for step placement.

Credit for work experience will be on the basis of one step for each two (2) calendar years of work experience.

Experience with any specific employer must be on a continuous, full-time basis for a minimum of six (6) months and be directly related to the individual instructional assignment in this District.

4. The credit allowed for the combination of full-time and part-time teaching and work experience in any academic year cannot exceed one year.
5. No initial step placement shall be made beyond step 8.
6. Evaluation of related experience is the responsibility of the Human Resources Office.
7. During the first year of employment, an employee who feels that his/her first step placement has been determined in an arbitrary or capricious manner may seek representation from the Association and appeal to the Chancellor.
8. Sections A & B of Appendix B apply only to employees hired after April 1, 1997.
9. No initial step placement credit shall be granted beyond step 8 for experience accrued within the last fourteen (14) years as follows:

Years Experience

<u>Direct</u>	<u>Related</u>	<u>Step</u>
0	0 – 1	1
1	2	2
2	4	3
3	6	4
4	8	5
5	10	6
6	12	7
7+	14+	8

Amended May 12, 2005

D. Classification Advancement After Initial Placement.

Faculty members may apply for classification advancement (to move over columns) following their initial placement on the salary schedule based on either academic units or applied work experience gained subsequent to employment by the District. A change between tracks A or B

may not be made for classification advancement purposes unless at least 80% of the new regular load has been changed to the new track.

The process for applying for classification advancement is as follows:

1. Academic Units

- a. Only approved coursework and/or program of study will count toward classification advancement. Faculty are encouraged to obtain prior approval before beginning coursework, by submitting course/program and institution information to the Office of Human Resources.
- b. The rationale for courses and/or degrees submitted for credit toward classification advancement must meet at least one of the following conditions:
  - (i) Be directly related to the employee's current faculty service area;
  - (ii) Be consistent with the minimum qualifications necessary to maintain the employee's position with the District;
  - (iii) Meet requirements for a degree in employee's current faculty service area;
  - (iv) Be an appropriate course(s) or program of study relating to the learning process or special student situations, (e.g., conditions unique to underrepresented populations, first-generation students, etc.).
  - (v) Be professional education and/or college administration courses, providing these courses would aid the faculty member in understanding education law, finance, or organization.
  - (vi) Or otherwise add to the faculty member's professional competence
- c. No course, semester units, or degree credit shall be granted for classification advancement unless such course, semester units or degree was earned at an institution of higher learning, which has been accredited by a nationally recognized agency, such as the Western Association of Schools and Colleges (WASC). The District reserves the right to determine if the accrediting agency is acceptable. Faculty are encouraged to ask the District to make this determination prior to beginning courses or a program of study.
- d. No course or semester units shall be approved for classification advancement or for degree credit unless the employee receives a letter grade of "C" or higher or receives a "pass" designation in the "pass or fail" system.

## 2. Applied Work Experience

- a. Only preapproved applied work experience will count toward classification advancement. Faculty must obtain prior approval before beginning work, by submitting the work information to the Office of Human Resources.
- b. The rationale for applied work experience submitted for credit toward classification advancement must meet at least one of the following conditions:
  - (i) Be related directly to the employee's faculty service area.
  - (ii) Be consistent with the minimum qualifications to maintain the employee's position with the District.
  - (iii) Be appropriate applied work experience relating to the learning process or special student situations, (e.g., conditions unique to underrepresented populations, first-generation students, etc.).
  - (iv) Or otherwise add to the faculty member's professional competence
- c. One (1) unit of credit equivalency may be given for every eighty (80) hours of applied work experience or forty (40) hours of relevant training approved by the District.
- d. Such applied work experience (voluntary or paid) must be at different facilities or entail a different aspect of the person's skill area. The applied work experience will be considered for summer only or while off contract.

## 3. Classification Advancement Process

- a. The faculty member must submit the Request for Salary Advancement form with verification of successful completion, by way of transcripts or documentation of applied work experience, to the Office of Human Resources by the last day of the spring semester for advancement to be effective the following academic year. Official transcripts must be submitted by July 1 of the school academic year in which the salary advancement shall take place.
- b. Once all verification of successful completion has been submitted to the Office of Human Resources, a recommendation for classification advancement, including the effective date, will be submitted to the Board of Trustees for approval. A copy shall be provided to the faculty member.
- c. If the District denies a request for classification advancement, the Office of Human Resources must immediately supply the faculty member with a clear rationale, explaining

how the courses or work experience failed to meet the criteria in Section D, 1b or Section D, 2b.

- d. If an employee believes that courses, degree, or work experience have been arbitrarily or capriciously disapproved or unfairly evaluated, they may seek Association representation and appeal to the Office of Human Resources. If unsatisfied at that level, the employee may then appeal to the Chancellor.
- e. If coursework is denied for classification advancement, based on the criteria in Section D, 1b, the faculty member may instead submit those courses for tuition reimbursement per Article 19, Section C. Prior approval is not required, however, the criteria for tuition reimbursement must be met.

#### E. Step Advancement after Initial Placement

- a. An employee on sabbatical leave shall progress on the salary schedule in the same way as he/she would have had he/she remained in service in the District.
- b. An employee on a leave of absence, not a sabbatical leave, for one (1) semester or less shall progress on the salary schedule in the same way as he/she would have had he/she remained in teaching service in the District for the full year.
- c. An employee on a leave of absence for more than a semester, not a sabbatical leave, shall not be granted a step increase on the salary schedule for the school year that the employee was on a leave of absence.
- d. An employee hired for the entire Spring semester will advance in step the following year. If the total time teaching for the District is less than one semester, no step advancement will be granted.
- e. No more than one (1) year of combined work experience and teaching experience may be earned in any one academic year.

This MOU shall be effective June 23, 2020. Upon ratification, the language in this MOU shall replace the language in Appendix B and be moved to Article 10.

For SBCCD

Dated: August 3, 2020

*Kristina Hannon*

Kristina Hannon, Vice Chancellor, Human Resources & Police Services

For SBCCDTA

Dated: August 3, 2020

*Sheri Lillard*

Sheri Lillard, SBCCDTA Lead Negotiator

**MEMORANDUM OF UNDERSTANDING  
BY AND BETWEEN THE  
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT  
AND SAN BERNARDINO COMMUNITY COLLEGE DISTRICT TEACHERS  
ASSOCIATION**

**Emergency Contingency Plan for Covid-19**

This Memorandum of Understanding (“MOU”) is entered by and between the SAN BERNARDINO COMMUNITY COLLEGE DISTRICT (“District”) and the SAN BERNARDINO COMMUNITY COLLEGE DISTRICT TEACHERS ASSOCIATION (Association), collectively “the parties.”

WHEREAS, the parties have negotiated Article 8 – District Rights, specifically, Article 8 Section D regarding a national and state emergency; and

WHEREAS, both parties have discussed the global pandemic impacting the nation and state, Covid-19 commonly referred to as the Coronavirus, and have agreed to institute precautions to prevent and mitigate the spread of said virus during this emergency period; and

WHEREAS, both parties have agreed that course content must meet ADA, US Department of Education, and ACCJC accrediting requirements; and

WHEREAS, the district has determined that most instructional and non-instructional work for Fall 2020 will be performed remotely, due to the ongoing emergency situation;

THEREFORE, the following provisions shall be in effect beginning August 8, 2020

1. While working remotely faculty must remain accessible, per Article 13 E (no remote work request form is required). When faculty are assigned work on site, they will be provided with appropriate personal protective equipment (PPE).
2. Faculty Distance Education certification requirements are waived through June 30, 2021, at which time the Parties will reevaluate the requirement. Ongoing training will be provided to assist faculty in conducting remote instructional and non-instructional work.
3. Course content, including electronically communicated instructional materials must meet legal and accreditation requirements. The District will continue to provide or make available ongoing training supporting accessible course design, regular substantive interaction with and between students, and student learning outcomes assessment.
4. Courses offered remotely, will be taught via one or more remote formats (e.g., Canvas, Zoom, etc.).
5. Finals week schedules at both colleges shall follow the regularly scheduled class pattern.
6. Faculty must be available while working remotely, per Article 13. Faculty who are unwilling to complete their work as assigned may use accrued sick leave and substitutes can be hired to do the faculty member’s work. Faculty who are assigned on-campus work and believe they are unable to complete the work as assigned due to health concerns, may request ADA accommodations through the Office of Human Resources.
7. Faculty evaluations will adhere to existing contract language.
8. The regular business of the College Board Committee meetings, will be planned, to the extent possible using remote formats. The schedule will be maintained as is, and access to

the meetings will be broadly disseminated to those who wish to attend remotely.

9. Any additional changes to workload or calendar, will be negotiated between the parties before decisions are made.

This MOU remains in effect until the District determines on campus instruction and services may resume and makes the appropriate notification to the Association. This decision requires the approval and ratification by the Governing Board of Trustees.

Sheri Lillard  
Sheri Lillard, SBCCDTA Lead Negotiator

Dated: August 6, 2020

Kristina Hannon  
Kristina Hannon, Vice Chancellor,  
Human Resources & Police Services

Dated: August 6, 2020



**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Jose F. Torres, Interim Chancellor

**REVIEWED BY:** Jose F. Torres, Interim Chancellor

**PREPARED BY:** Kristina Hannon, Vice Chancellor, Human Resources & Police Services

**DATE:** September 10, 2020

**SUBJECT:** Professional Expert, Short-Term, and Substitute Employees

**RECOMMENDATION**

This item is for information only.

**OVERVIEW**

Per SBCCD Administrative Procedure 7110, in the case of short-term hourly/substitute and student employees, the Board has delegated the Chancellor or his/her designee as the authorizing agent for hire.

California Education Code section 88003 outlines the criterion for hiring an employee on a temporary basis. The length of temporary employment is less than 75% of the college year, which amounts to 195 working days. Types of temporary employment include:

- › Professional Expert: Districts can go outside the classified service when the scope of work is discrete, temporary, and requires expertise not available within the classified service. Requesting departments certify these by defining the project and identifying an end date for the project. Continued employment is contingent on continued demand and/or funding.
- › Short-Term: Districts can use short-term employees on a temporary basis to perform a service upon completion of which, the service, or similar services, will not be extended or needed on a continuous basis.
- › Substitute: Districts can employ substitute employees to fill in for a classified employee that is temporarily absent from duty, or if the district is recruiting to hire a vacant position.

**ANALYSIS**

The attached list of Professional Expert, Short-Term, and Substitute Employees is certified to be in accordance with California Education Code section 88003.

**INSTITUTIONAL VALUES**

III. Resource Management for Efficiency, Effectiveness and Excellence

**FINANCIAL IMPLICATIONS**

The cost of employment for these employees is included in the appropriate budgets.

Return to Agenda



## Professional Expert, Short-Term & Substitute Employees

Presented for Information on September 10, 2020

[v.8.19.2020.p.1|2]

### Professional Expert

Employee Name Location Assignment & Department	Duties	From	To	Hourly Rate
<b>Siahaan, Nathanael</b> CHC Respiratory Care Program	Respiratory Care Clinical	07/01/20	12/31/20	\$40.00
<b>Winter, Daniel</b> CHC Respiratory Care Program	Respiratory Care Clinical	07/01/20	12/31/20	\$40.00
<b>Gayheart, Julia</b> CHC Tutoring Center	Tutor I	08/17/20	12/18/20	\$13.00
<b>Stark, Hannah</b> CHC Tutoring Center	Tutor I	08/11/20	12/18/20	\$13.00
<b>Vazquez, Jonathan</b> CHC Tutoring Center	Tutor I	08/11/20	12/18/20	\$13.00
<b>Funderburk, Sydney</b> CHC Tutoring Center	Tutor III	07/27/20	12/18/20	\$16.50
<b>Lovekin, Kristiana</b> DIST Public Affairs and Government Relations	Content Specialist	07/01/20	12/31/20	\$40.00
<b>Zambrano, Erick</b> DIST Public Affairs and Government Relations	Content Specialist	07/01/20	12/31/20	\$26.25
<b>Lopez, Mariana</b> DIST Public Affairs and Government Relations	Program Assistant	07/01/20	12/31/20	\$36.75
<b>Velazquez De Lucas, Luis</b> SBVC Academic Success Center	Tutor III	07/01/20	12/31/20	\$16.50
<b>Garcia, Lesa</b> SBVC Child Development	Program Assistant	08/14/20	10/20/20	\$20.00
<b>Hernandez Garcia, Mariana</b> SBVC Disabled Student Programs & Services	Interpreting/Transliterating Level I	08/17/20	12/31/20	\$18.00
<b>Morton, Christopher S</b> SBVC Disabled Student Programs & Services	Interpreting/Transliterating Level I	08/17/20	12/31/20	\$18.00
<b>Tasaka, Micah E</b> SBVC English	Tutor III	09/01/20	12/31/20	\$16.50
<b>Maldonado, Sarai</b> SBVC Film, Television & Radio, Arts & Humanities	Program Assistant	09/01/20	12/31/20	\$45.00
<b>Farren, Julia D</b> SBVC Marketing & Public Relations	Staff Writer/Photographer	08/12/20	12/31/20	\$20.00



## Professional Expert, Short-Term & Substitute Employees

Presented for Information on September 10, 2020

[v.8.19.2020.p.2|2]

### Professional Expert

Employee Name Location Assignment & Department	Duties	From	To	Hourly Rate
<b>Hyde, Robert C</b> SBVC Police Academies/Criminal Justice	Police Office/ RTO/Facilitator/Eval	09/11/20	12/31/20	\$35.00/ \$50.00
<b>Shad, Nicole M</b> SBVC Supplemental Instruction-MESA	Tutor II	08/01/20	12/31/20	\$14.50

### Short-Term

Employee Name Location Assignment & Department	Duties	From	To	Hourly Rate
<b>Cruz, Arlene</b> SBVC Student Equity & Success	Project Assistant III	07/01/20	07/31/20	\$16.50

### Substitute

Employee Name Location Assignment & Department	Duties	From	To	Hourly Rate
<b>Burundi, Allen</b> SBVC Admissions & Records <i>Ext: Vacancy in recruitment</i>	Admissions & Records Technician	07/01/20	09/01/20	\$22.03
<b>Fierro, Dorothy</b> SBVC Nursing <i>New: Vacancy in recruitment</i>	Administrative Secretary	07/27/20	09/24/20	\$24.92

## **SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees

**FROM:** Jose F. Torres, Interim Chancellor

**REVIEWED BY:** Jose F. Torres, Interim Chancellor

**PREPARED BY:** Steven J. Sutorus, Business Manager

**DATE:** September 10, 2020

**SUBJECT:** Purchase Orders

### **RECOMMENDATION**

This item is being presented for information only. No further action is necessary.

### **OVERVIEW**

In accordance with SBCCD Board Policy 6100, Delegation of Authority, The Board of Trustees delegates authority to the Chancellor to supervise the general business procedures of the District to assure the proper administration of property and contracts.

Education Code 81656 provides that all transactions entered into by an authorized officer shall be reviewed by the Board every 60 days.

### **ANALYSIS**

Purchase orders issued between the dates of 7/14/2020 – 8/17/2020 are attached, except those approved through other agenda items. All purchase orders have been issued in accordance with the District's policies and procedures by an authorized officer of the District.

### **INSTITUTIONAL VALUES**

III. Resource Management for Efficiency, Effectiveness, and Excellence

### **FINANCIAL IMPLICATIONS**

The attached purchase orders are included in the appropriate budgets.

Purchase Order Report  
September 10, 2020

PO#	Supplier Name	Amount
2100243	SAN BERNARDINO, COUNTY OF	\$ 13,458.13
2100250	SAN BERNARDINO CCD	\$ 10,000.00
2100251	ACCREDITING COMMISSION FOR COMMUNITY & JUNIOR COLLEGES	\$ 25,593.00
2100272	SAN BERNARDINO, COUNTY OF	\$ 466.00
2100274	LINCOLN AQUATICS	\$ 2,500.00
2100275	ADOLPH KIEFER & ASSOCIATES LLC	\$ 1,000.00
2100276	AMERICAN SAFETY AND HEALTH INSTITUTE	\$ 500.00
2100277	STATE WATER RESOURCES CONTROL BOARD	\$ 1,500.00
2100278	LESLIES POOLMART INC	\$ 1,000.00
2100279	SAN BERNARDINO, COUNTY OF	\$ 250.00
2100280	B'S POOL SERVICE	\$ 22,000.00
2100281	MCKESSON MEDICAL-SURGICAL GOVERNMENT SOLUTIONS INC	\$ 5,000.00
2100282	US FOODS INC	\$ 100,000.00
2100283	AT&T	\$ 12,000.00
2100284	AT&T	\$ 10.00
2100285	VERIZON FEDERAL INC	\$ 7,000.00
2100286	VERIZON WIRELESS	\$ 4,400.00
2100287	FRONTIER COMMUNICATIONS	\$ 106,515.00
2100288	SYSCO RIVERSIDE INC	\$ 53,000.00
2100290	BURRTEC WASTE GROUP INC	\$ 82,362.00
2100291	SAN BERNARDINO, CITY OF	\$ 175,000.00
2100292	PERFORMANCE FOODSERVICE SOUTHERN CALIFORNIA	\$ 50,000.00
2100293	COLTON, CITY OF	\$ 30,000.00
2100294	SOUTHERN CALIFORNIA EDISON CO	\$ 1,021,000.00
2100295	SOUTHERN CALIFORNIA GAS CO	\$ 71,000.00
2100298	FOLLETT HIGHER EDUCATION GROUP INC	\$ 100,000.00
2100304	SAN BERNARDINO CCD	\$ 200,000.00
2100308	FOLLETT HIGHER EDUCATION GROUP INC	\$ 202,294.00
2100310	CDW LLC	\$ 115,760.17
2100311	MONOPRICE INC	\$ 1,500.00
2100312	CDW LLC	\$ 3,500.00
2100313	SEHI COMPUTER PRODUCTS INC	\$ 1,500.00
2100314	DELL COMPUTER COMPANY	\$ 6,000.00
2100316	STAPLES BUSINESS ADVANTAGE	\$ 269.19
2100317	STAPLES BUSINESS ADVANTAGE	\$ 823.56
2100337	LANCER SALES USA INC	\$ 703.75
2100344	AMERICAN THERMOFORM CORPORATION	\$ 20,000.00
2100345	KELLY PAPER COMPANY	\$ 50,000.00
2100354	NESTLE USA INC	\$ 25,000.00
2100355	NESTLE USA INC	\$ 10,000.00
2100356	FRESHPOINT SOUTHERN CALIFORNIA	\$ 25,000.00
2100357	RANCHO JANITORIAL SUPPLIES/CENTRAL SANITARY SUPPLY	\$ 6,000.00
2100359	VWR INTERNATIONAL LLC	\$ 11,000.00
2100360	SCANTRON CORPORATION	\$ 1,768.40
2100361	FRONTIER COMMUNICATIONS	\$ 80,000.00

Purchase Order Report  
September 10, 2020

PO#	Supplier Name	Amount
2100362	STAPLES BUSINESS ADVANTAGE	\$ 87.49
2100364	FAIRWAY FORD SALES INC	\$ 29,928.37
2100367	DELL COMPUTER COMPANY	\$ 151,080.18
2100368	VERIZON WIRELESS	\$ 418.11
2100369	GONZALES, AMELIA	\$ 200.00
2100370	DENNIS, PAUL	\$ 550.00
2100371	JOHNSON, WALLACE	\$ 125.00
2100374	DICK BLICK HOLDINGS INC	\$ 226.26
2100375	FOLLETT HIGHER EDUCATION GROUP INC	\$ 5,000.00
2100377	VERIZON FEDERAL INC	\$ 1,350.00
2100378	FOLLETT HIGHER EDUCATION GROUP INC	\$ 200,000.00
2100381	WAXIE SANITARY SUPPLY	\$ 128,000.00
2100382	VERIZON WIRELESS	\$ 540.00
2100383	AUTO ZONE	\$ 500.00
2100385	AIRGAS USA LLC	\$ 800.00
2100386	AAA ELECTRIC MOTOR SALES & SERVICE	\$ 2,000.00
2100389	ACHRO	\$ 350.00
2100393	CONSOLIDATED ELECTRICAL DISTRIBUTORS INC	\$ 10,000.00
2100394	ANIXTER INC	\$ 8,000.00
2100395	ALLIED REFRIGERATION INC	\$ 5,000.00
2100397	JOHNSTONE SUPPLY	\$ 5,000.00
2100398	INTERSTATE BATTERY SYSTEM OF SOUTHERN CALIFORNIA INC	\$ 1,000.00
2100399	INLAND LIGHTING SUPPLIES	\$ 25,000.00
2100400	IML SECURITY SUPPLY	\$ 3,000.00
2100401	HUNTINGTON HARDWARE CO INC	\$ 3,000.00
2100402	GRAINGER INC	\$ 3,000.00
2100403	FERGUSON ENTERPRISES INC	\$ 15,000.00
2100404	ACOUSTICAL MATERIAL SERVICES	\$ 2,000.00
2100405	REDLANDS PAINT	\$ 5,000.00
2100406	ENCORE LIGHTING INC	\$ 2,500.00
2100409	EWING IRRIGATION PRODUCTS	\$ 6,000.00
2100412	SQUIRES LUMBER COMPANY INC.	\$ 4,000.00
2100420	STAPLES BUSINESS ADVANTAGE	\$ 454.67
2100423	FAIRWAY FORD SALES INC	\$ 35,291.27
2100425	CARD INTEGRATORS CORP	\$ 6,000.00
2100428	SANDY, HANNAH	\$ 100.00
2100430	FOLLETT HIGHER EDUCATION GROUP INC	\$ 5,000.00
2100434	AGUILAR, TIFFANY	\$ 300.00
2100436	FRONTIER COMMUNICATIONS	\$ 65,000.00
2100437	JACOBY, JANA E	\$ 300.00
2100438	FAIRVIEW FORD	\$ 70,582.54
2100456	CAMPUS SAFETY HEALTH & ENVIRONMENTAL MANAGEMENT ASSOC	\$ 275.00
2100459	VERIZON WIRELESS	\$ 1,000.00
2100465	STAPLES BUSINESS ADVANTAGE	\$ 104.35
2100476	VERIZON WIRELESS	\$ 900.00

Purchase Order Report  
September 10, 2020

PO#	Supplier Name	Amount
2100499	STAPLES BUSINESS ADVANTAGE	\$ 165.13
2100501	DTSC ACCOUNTING SECTION	\$ 295.00
2100505	REDLANDS, CITY OF	\$ 190,876.00
2100506	HISPANIC ASSOCIATION OF COLLEGES AND UNIVERSITIES	\$ 3,057.50
2100508	SOUTHERN CALIFORNIA GAS CO	\$ 60,000.00
2100510	FOLLETT HIGHER EDUCATION GROUP INC	\$ 15,000.00
2100511	FOLLETT HIGHER EDUCATION GROUP INC	\$ 125,000.00
2100516	BURRTEC WASTE GROUP INC	\$ 4,500.00
2100517	VERIZON WIRELESS	\$ 5,000.00
2100518	VERIZON WIRELESS	\$ 33,000.00
2100520	FOUNDATION FOR CALIFORNIA COMMUNITY COLLEGE	\$ 34,001.92
2100521	ACE UNIFORMS LLC	\$ 408.90
2100523	RANCHO JANITORIAL SUPPLIES/CENTRAL SANITARY SUPPLY	\$ 13,000.00
2100525	SOUTH COAST WATER	\$ 1,230.00
2100526	GRAINGER INC	\$ 251.92
2100531	SOUTH COAST AQMD	\$ 695.00
2100533	FOLLETT HIGHER EDUCATION GROUP INC	\$ 50,000.00
2100537	FERRELLGAS LP	\$ 2,000.00
2100539	INLAND PRESORT & MAILING SRVS	\$ 2,500.00
2100550	STAPLES BUSINESS ADVANTAGE	\$ 1,337.27
2100551	SVM LP	\$ 9,399.50
2100558	NAVARRO, MARCELA	\$ 300.00
2100559	ULINE	\$ 1,855.00
2100565	CHEM-PAK	\$ 10,000.00
2100572	EAST VALLEY WATER DISTRICT	\$ 5,000.00
2100573	SOUTHERN CALIFORNIA GAS CO	\$ 5,000.00
2100574	SOUTHERN CALIFORNIA EDISON CO	\$ 25,000.00
2100575	SMITH, RYAN	\$ 2,000.00
2100576	LIABEUF, BRIAN	\$ 2,000.00
2100577	STAPLES BUSINESS ADVANTAGE	\$ 124.26
2100578	ACADEMIC SENATE FOR CALIFORNIA COMMUNITY COLLEGES, THE	\$ 5,307.96
2100579	Chapter 291 SBCCD CSEA	\$ 23,932.85
2100582	FOUNDATION FOR CALIFORNIA COMMUNITY COLLEGE	\$ 20,155.38
2100583	SAN BERNARDINO, CITY OF	\$ 19,000.00
2100586	DAILY JOURNAL CORPORATION	\$ 500.00
2100588	MUNOZ, JESSICA	\$ 150.00
2100590	ESTRADA, LAURA	\$ 150.00
2100594	LARA, NAOMI	\$ 300.00
2100600	CALIFORNIA COMMUNITY COLLEGE ATHLETIC ASSOCIATION	\$ 7,200.00
2100601	BIG BEAR CHAMBER OF COMMERCE	\$ 125.00
2100602	VERIZON WIRELESS	\$ 500.00
2100603	THOMAS, KAREN	\$ 300.00
2100605	HOLLOWAY, STACY	\$ 300.00
2100606	PEREZ, BRANDY	\$ 300.00
2100607	GONZALES, MELANIE	\$ 300.00

Purchase Order Report  
September 10, 2020

PO#	Supplier Name	Amount
2100608	ZARAGOZA, KARLA	\$ 300.00
2100609	RP GROUP, THE	\$ 500.00
2100614	PACWEST AIR FILTER LLC	\$ 20,000.00
2100618	STAPLES BUSINESS ADVANTAGE	\$ 210.34
2100619	CALIFORNIA, STATE OF	\$ 500.00
2100620	RP GROUP, THE	\$ 500.00
2100624	ACADEMIC SENATE FOR CALIFORNIA COMMUNITY COLLEGES, THE	\$ 2,239.06
2100625	CALIFORNIA COMMUNITY COLLEGE ATHLETIC ASSOCIATION	\$ 4,000.00
2100628	FEDERAL EXPRESS	\$ 350.00
2100630	FOLLETT HIGHER EDUCATION GROUP INC	\$ 50,000.00
2100634	CPR1	\$ 975.00
2100639	DELL COMPUTER COMPANY	\$ 4,270.98
2100646	SOUTHERN CALIFORNIA EDISON CO	\$ 8,000.00
2100650	STAPLES BUSINESS ADVANTAGE	\$ 40.05
2100652	FLYERS ENERGY LLC	\$ 8,000.00
2100658	NGUYEN, MICHAEL	\$ 500.00
2100660	COLLEGE ART ASSOCIATION OF AMERICA INC	\$ 225.00
2100661	AARDVARK CLAY & SUPPLIES INC	\$ 613.36
2100662	ULINE	\$ 295.73
2100663	MBA DESIGN & DISPLAY PRODUCTS CORPORATION	\$ 400.83
2100674	INLAND EMPIRE ATHLETIC CONFERENCE	\$ 7,500.00
2100678	LAKESHORE LEARNING MATERIALS	\$ 2,000.00
2100679	VENTURA, COUNTY OF	\$ 2,131.07
2100680	GRAINGER INC	\$ 3,057.36
2100681	PHOTONIC ASSOCIATES LLC	\$ 4,687.13
2100682	CONSULAB EDUCATECH INC	\$ 22,088.75
2100683	POCKET NURSE ENTERPRISES INC	\$ 2,294.71
2100685	FERGUSON ENTERPRISES INC	\$ 3,071.05
2100686	CDW LLC	\$ 873.70
2100689	PERFORMANCE HEALTH SUPPLY INC	\$ 7,551.42
2100692	CALIFORNIA COMMUNITY COLLEGE FOOTBALL COACHES ASSOCIATIONS	\$ 200.00
2100695	STATER BROS MARKETS	\$ 200.00
2100697	CDW LLC	\$ 524.62
2100698	CORPORATE DISK COMPANY	\$ 5,000.00
2100699	US BRANDS	\$ 1,500.00
2100700	FOREST INCENTIVES LTD	\$ 8,000.00
2100703	PHARMEDIX	\$ 45.82
2100704	SOUTHERN CALIFORNIA EDISON CO	\$ 484,196.00
2100705	FOLLETT HIGHER EDUCATION GROUP INC	\$ 4,000.00
2100706	FOLLETT HIGHER EDUCATION GROUP INC	\$ 10,000.00
2100708	UMG COMMERCIAL SERVICES INC	\$ 100.00
2100712	STAPLES BUSINESS ADVANTAGE	\$ 508.72
2100714	CALIFORNIA COMMUNITY COLLEGE CHIEF INSTRUCTIONAL OFFICERS	\$ 300.00
2100715	STAPLES BUSINESS ADVANTAGE	\$ 193.89
2100716	KEENAN & ASSOCIATES	\$ 190,100.00



Purchase Order Report  
September 10, 2020

PO#	Supplier Name	Amount
2100726	BLUE TO GOLD LLC	\$ 388.00
2100727	BLUE TO GOLD LLC	\$ 485.00
2100730	B&H PHOTO VIDEO	\$ 1,353.78
2100731	ACCREDITING COMMISSION FOR COMMUNITY & JUNIOR COLLEGES	\$ 30,105.00
2100734	VERIZON WIRELESS	\$ 480.00
2100735	COMMUNITY COLLEGE LEAGUE OF CALIFORNIA	\$ 28,394.00
2100741	TORRES, JOSE	\$ 193.94
2100747	AFRICAN AMERICAN MALE EDUCATION NETWORK AND DEVELOPMENT	\$ 3,900.00
2100748	VERIZON WIRELESS	\$ 200.00
2100752	CDW LLC	\$ 4,222.89
2100754	DICK BLICK HOLDINGS INC	\$ 274.06
2100757	MATA, SUSANNE	\$ 250.00
2100758	AMERICAN HEART ASSOCIATION	\$ 5,000.00
2100762	WAXIE SANITARY SUPPLY	\$ 27,636.24
2100763	NAIR, AVIKAASH	\$ 200.00
2100764	AFRICAN AMERICAN MALE EDUCATION NETWORK AND DEVELOPMENT	\$ 300.00
2100765	MEDLINE INDUSTRIES INC	\$ 267.22
2100770	CALIFORNIA COMMUNITY COLLEGE STUDENT AFFAIRS ASSOCIATION	\$ 125.00
2100772	STAPLES BUSINESS ADVANTAGE	\$ 306.28
2100773	STAPLES BUSINESS ADVANTAGE	\$ 108.82
2100774	CAROLINA BIOLOGICAL SUPPLY CO	\$ 1,689.38
2100776	WOOTER APPAREL	\$ 9,239.38
2100777	FISHER SCIENCE EDUCATION	\$ 2,719.34
2100780	STAPLES BUSINESS ADVANTAGE	\$ 59.13
2100781	COMMISSION ON ACCREDITATION OF ALLIED HEALTH EDUCATION	\$ 800.00
2100782	FORESTRY SUPPLIERS INC	\$ 1,000.00
2100783	VWR INTERNATIONAL LLC	\$ 3,000.00
2100784	CAROLINA BIOLOGICAL SUPPLY CO	\$ 6,000.00
2100787	STAPLES BUSINESS ADVANTAGE	\$ 132.26
2100789	SAN BERNARDINO CCD	\$ 300.00
2100790	ATTORNEY GENERAL REGISTRY OF CHARITABLE TRUSTS	\$ 150.00
2100791	FRANCHISE TAX BOARD	\$ 10.00
2100794	DAILY JOURNAL CORPORATION	\$ 2,000.00
2100795	SOUTH COAST AQMD	\$ 2,000.00
2100803	WEST COAST LIGHTS & SIRENS INC	\$ 1,486.95
2100805	COMMUNITY COLLEGE BUSINESS OFFICERS	\$ 600.00
2100806	NIKAC, STACEY	\$ 413.53
2100807	INLAND EMPIRE ECONOMIC PARTNERSHIP FOUNDATION	\$ 5,000.00
2100808	SAN BERNARDINO COUNTY SCHOOL BOARDS ASSOCIATION	\$ 250.00
2100810	RIOS, ADRIAN	\$ 500.00
2100811	RAMOS, ALEX	\$ 500.00
2100812	LONGVILLE, JOHN	\$ 500.00
2100813	HOUSTON, STEPHANIE	\$ 500.00
2100814	SINGER, DONALD	\$ 500.00
2100815	VIRICEL, ANNE	\$ 500.00

Purchase Order Report  
September 10, 2020

PO#	Supplier Name	Amount
2100816	HARRISON, GLORIA	\$ 500.00
2100817	SOUTHERN CALIFORNIA FOOTBALL ASSOCIATION	\$ 2,400.00
2100818	INLAND EMPIRE ATHLETIC CONFERENCE	\$ 7,500.00
2100819	CALIFORNIA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS	\$ 500.00
2100821	AT&T	\$ 10,000.00
2100822	AT&T	\$ 1,000.00
2100823	AT&T	\$ 1,000.00
2100826	ELLIOTTS PET EMPORIUM	\$ 200.00
2100836	VERITIV OPERATING COMPANY	\$ 10,000.00
2100838	STAPLES BUSINESS ADVANTAGE	\$ 294.53
2100845	POCKET NURSE ENTERPRISES INC	\$ 2,586.72
2100846	MYPILOTSTORE.COM	\$ 1,289.80
2100847	CONSULAB EDUCATECH INC	\$ 26,219.90
2100850	STAPLES BUSINESS ADVANTAGE	\$ 71.65
2100857	FOLLETT HIGHER EDUCATION GROUP INC	\$ 800.00
2100858	RODRIGUEZ, DIANA	\$ 500.00
2100860	ASSOCIATION OF COMMUNITY COLLEGE TRUSTEES	\$ 7,445.00
2100861	CALIFORNIA COMMUNITY COLLEGE CHIEF INSTRUCTIONAL OFFICERS	\$ 300.00
2100864	B&H PHOTO VIDEO	\$ 536.60
2100865	STAPLES BUSINESS ADVANTAGE	\$ 595.32
2100866	VERIZON WIRELESS	\$ 43,961.90
2100868	LAGUNA GREENWORKS LLC	\$ 3,443.69
2100869	INLAND EMPIRE WINDUSTRIAL CO	\$ 5,000.00
2100871	QUALIFIED EQUIPMENT SERVICE	\$ 5,500.00
2100872	INTERIOR OFFICE SOLUTIONS	\$ 14,062.08
2100873	NCA STUDIO	\$ 15,679.12
2100874	KNOWLAND INC	\$ 6,208.00
2100875	KESSLER & GEHMAN ASSOC INC	\$ 15,074.00
2100876	HEARTLAND VIDEO SYSTEMS INC	\$ 589.26
2100877	GATESAIR INC	\$ 154.86
2100878	DLR GROUP INC	\$ 22,448.88
2100879	B&H PHOTO VIDEO	\$ 444.77
2100880	ALLEN COMMUNICATIONS	\$ 59,000.00
2100884	L N CURTIS & SONS	\$ 2,835.30
2100886	WILBUR'S POWER EQUIPMENT	\$ 937.43
2100887	BOUND TREE MEDICAL LLC	\$ 1,177.34
2100891	NCA STUDIO	\$ 11,465.00
2100893	STAPLES BUSINESS ADVANTAGE	\$ 121.28
2100895	CDW LLC	\$ 159.67
2100897	DELL COMPUTER COMPANY	\$ 27,944.51
2100900	CDW LLC	\$ 146.10
2100902	CAROLINA BIOLOGICAL SUPPLY CO	\$ 1,974.68

**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**TO:** Board of Trustees  
**FROM:** Jose F. Torres, Interim Chancellor  
**REVIEWED BY:** Jose F. Torres, Interim Chancellor  
**PREPARED BY:** Kristina Hannon, Vice Chancellor, Human Resources & Police Services  
**DATE:** September 10, 2020  
**SUBJECT:** Resignations

**RECOMMENDATION**

This item is for information only.

**OVERVIEW**

In accordance with Board Policies 2430 and 7350 the Chancellor or designee is authorized by the Board of Trustees to accept the resignation of any employee.

**ANALYSIS**

The employees on the attached list have submitted in writing their intention to resign.

**INSTITUTIONAL VALUES**

III. Resource Management for Efficiency, Effectiveness and Excellence

**FINANCIAL IMPLICATIONS**

There are no financial implications associated with this board item.



## Resignations

Presented for Information September 10, 2020

[v.8.19.2020.p.1|1]

Employee Name	Location Assignment & Department	Years of Service	Last Date of Employment
<b>Liabeuf, Brian</b> Campus Project Manger	DSO Facilites, Planning & Construction	0.5	07/31/20
<b>Menchaca, Patricia</b> Stem Pathways Coordinator	CHC Science	8	07/16/20

Sept. 2020

# BOARD OF TRUSTEES REPORT

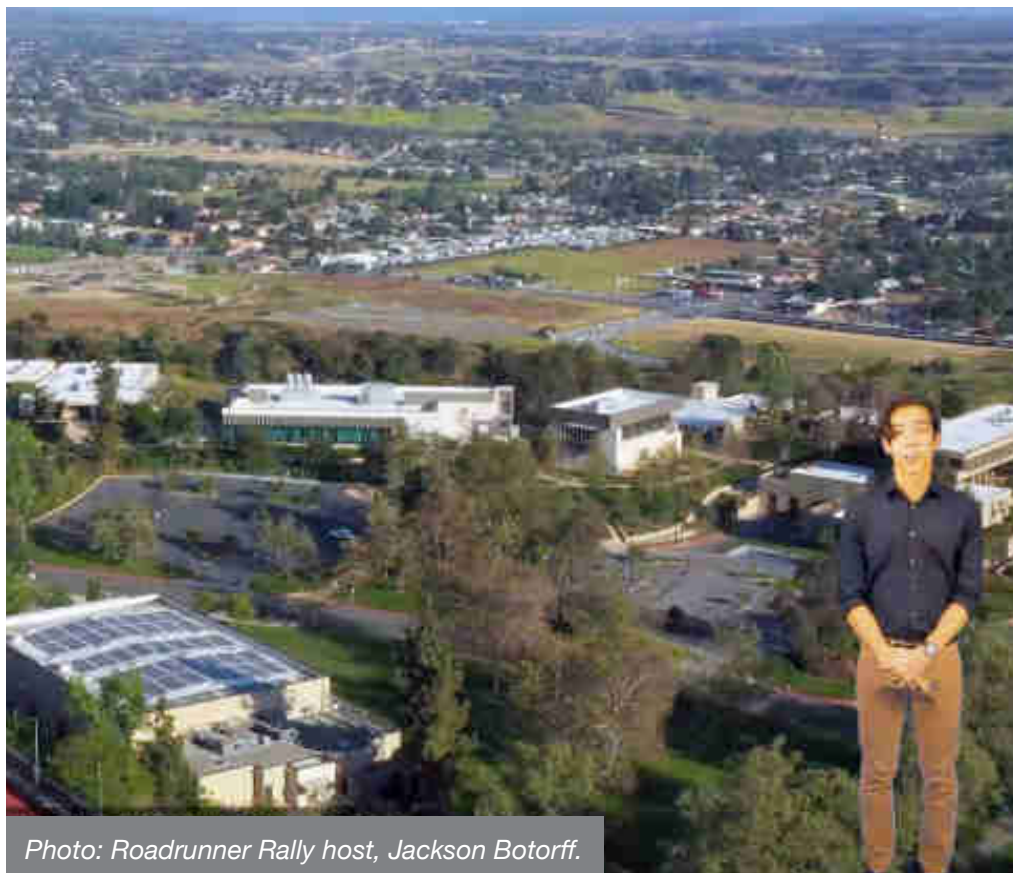


Photo: Roadrunner Rally host, Jackson Botorff.

## Roadrunner Rally

To help students feel more comfortable with the upcoming semester, Crafton Hills College hosted their annual Roadrunner Rally on August 11 at 2 p.m. Traditionally, Roadrunner Rally is a time for new students to take campus tours, attend information sessions, and learn about available services and resources.

This year, event organizers expanded the event to include new and returning students to help all students feel more comfortable in the online environment and provide directions for accessing virtual resources.

Student Senate representative Jackson Botorff and counselor Jimmy Grabow, who served as event hosts, welcomed the 124 participants

Continued on page 2.

## Child Development Center Provides Learning Materials

The Crafton Hills College Child Development Center held a drive-through learning materials pick-up on Monday, August 17. Since the Child Development Center is not open this semester for in-person preschool, its staff has developed a great curriculum for at home learning. The Center provided all enrolled state preschool children with backpacks full of school supplies and planned activities.

Activities were created to build skills in literacy, math, science, art, and health, safety, and nutrition, as well as mindfulness activities for children and their parents. Students will also interact with teachers remotely for story reading, music and movement, science, and art on an online platform called Dojo.



Photo: Child working at home on math-col... at home on math-col...  
[Return to Agenda](#)



Photo: Child working at home retelling the Brown Bear story.





## Crafton Hills College’s Summer Bridge Program Transitions Students from Adult School into College Scholars

Students enrolled in the CHC Summer Bridge program developed networks of support and received instruction on digital literacy, time management, study skills

More than two dozen students from local adult education institutions completed Crafton Hills College’s Summer Bridge Program, an online course designed to prepare students for a successful college experience.

The program is part of Extended Opportunity Programs and Services (EOPS), a state and college-funded program to uplift underrepresented and marginalized students and help them succeed in higher education. Most of the students in this year’s program were recent graduates of the Redlands Adult School and Yucaipa

Adult School.

Students who participated in the summer 2020 program had a slightly different experience than Bridge students in previous years, according to Counselor Arline Troncoza. Because of the restrictions placed on daily life and higher education due to COVID-19, students enrolled in this year’s program had more of an emphasis on digital literacy skills.

“This year’s Adult Summer Bridge Program was a little different from prior years obviously because we couldn’t meet in person,” Troncoza said. “ But it was just as meaningful and impactful.”

Modules within the course focused on traditional study skills like

notetaking and time management but also reflected how the educational landscape has shifted in the era of COVID-19. Students learned how to use distance learning tools including video conferencing, online collaborative software, student email and more.

Students enrolled in the program took virtual trips to local universities, including University of California Riverside, University of Redlands and California State University, San Bernardino.

For more information on the Summer Bridge Program, visit <https://www.craftonhills.edu/adult-education-program/index.php>.

## Roadrunner Rally continued..

and gave away prizes such as Crafton Hills College hoodies, hats, t-shirts, water bottles, key chains, and lanyards.

College President Kevin Horan and Vice President of Student Services Delmy Spencer offered words of encouragement and let students know that they are there to help.

Student Hannah Stiff, English Professor Ashley Hayes, and Theatre Professor Paul Jacques took turns discussing what to expect from

remote/online classes and the associated workload.

A short video provided students with a virtual tour of several resources and showed them how to access these services from the College website. A smartphone app game called Kahoot! followed the video to quiz students on the services available at Crafton.

Student Life Director Ericka Paddock offered closing remarks: “As we’ve learned from each other, there’s lots of ser

succeed. Whether this is your first year with us or you are a returning student, we know this can be an exciting and sometimes overwhelming time. The good news is you will not be doing it alone.”

Students were able to visit breakout rooms to have questions answered about Admissions and Records, Financial Aid, WebAdvisor/Canvas, Counseling, EOPS, DSPS, Career Center, University Transfer Center, Tutoring Center, Student Life, and the Health and Wellness Center.



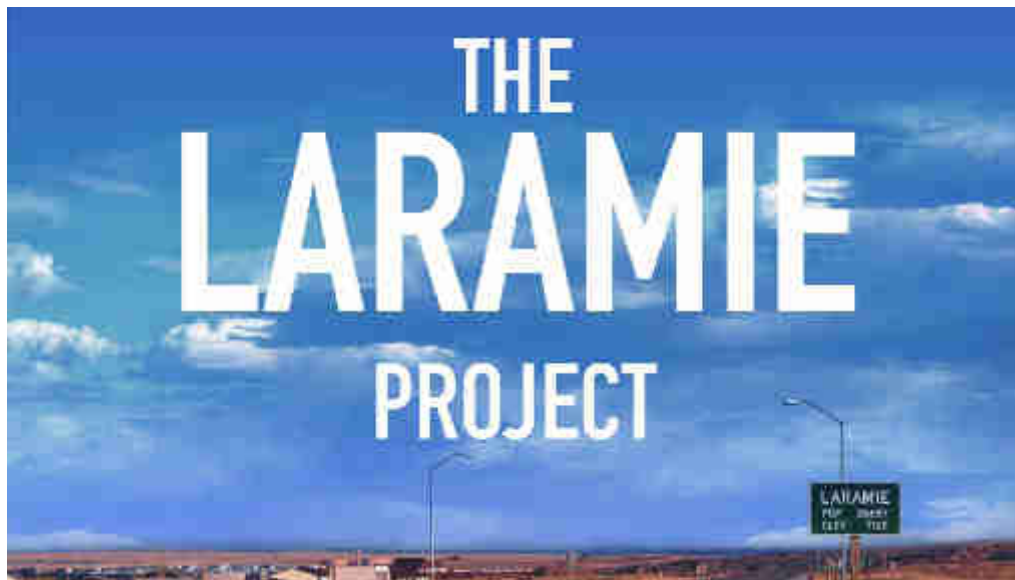
Photo: Faculty members Brandi Bailes, Sabrina Jimenez, and Josh Robles.

## CHC Hiking Group

In May 2020, CHC faculty member Sabrina Jimenez organized a hike to reconnect with her colleagues during quarantine. “People were starting to look really depressed on Zoom and I thought it would be fun to get people together for an outdoor activity that wasn’t restricted,” said Jimenez. “Hiking is ideal because exercise and socialization have a positive impact on mental health during this social distancing experience,” she continued.

The group has now expanded to twelve faculty, staff, retirees, and administrators who have hiked San Gorgonio, Alger Creek, Angelus Oaks, El Dorado Ranch Park, Zanja Peak, Vivian Creek, and even an overnight trip to the San Bernardino Peak.

There are generally two hikes organized per month, depending on weather, and organizers welcome others from the Crafton community to join in the fun. Contact Sabrina Jimenez [sajimenez@craftonhills.edu](mailto:sajimenez@craftonhills.edu) or Brandi Bailes [bailes@craftonhills.edu](mailto:bailes@craftonhills.edu) to be added to the GroupMe email list for information on future hikes.



## Crafton Hills College Theatre Program to Offer Experience on Stage, Outside and On Film

The Crafton Hills College (CHC) theatre program is preparing for a busy and educational semester with varied and unique opportunities, including productions on stage, on film and through virtual performances.

To kick off the semester, CHC’s theatre program’s first production will be Dog Sees God, a comedy that reimagines the characters from the Peanuts franchise as disaffected teenagers. The program is accepting electronic submissions of monologues for Dog Sees God until August 26. The student theatre arts club, a group that allows students who are not enrolled in a theatre program class to stay connected to the theatre, will begin meeting soon after the beginning of the semester as well.

The second production this fall will be The Laramie Project, which tells the story of Matthew Shepard, a member of the LGBTQ community who was the victim of a vicious hate crime. The Laramie Project is a collaboration of the CHC theatre program, led by Paul Jacques, and the San Bernardino Valley College film program, led by Lucas Cuny. Once the cast is selected, virtual rehearsals will be held through Zoom before students are slated to come to campus in small, socially-distanced groups to film scenes both on stage and outside.

will be available to stream.

Jacques said this particular play will introduce new theatre students to film and also help sharpen the skills of veterans.

“The Laramie Project will provide opportunities for as many students as we can get so that everyone can get experience as soon as possible,” said Jacques. “This is a great chance for anyone interested in the theatre or film to get real experience with an incredible script.” This play is intended for mature audiences; parental discretion is strongly advised.

The musical puppet show Avenue Q is scheduled for the spring. Jacques said he hopes it will be a live performance but is prepared to adjust to an online format if COVID-19 restrictions remain in place till then. He also intends to host the second annual New Works Festival in Spring 2021 and first-run plays in Fall 2021, in an effort to provide the program an “interesting cultural identity.”



Photo: Crafton Hills College Alumni, Rachelle Taylor.

## For Rachelle Taylor, Crafton Hills College Forged a Path into Nursing

Just a few weeks after graduating from Loma Linda University’s School of Nursing, Crafton Hills College alumnae Rachelle Taylor accepted a graduate position with the Loma Linda University hospital system.

The 33-year-old Banning resident credits Crafton for helping forge a path into nursing – even if it wasn’t always a smooth ride. Taylor began her journey at Crafton as a recently divorced mother of two who struggled financially to make her dreams of obtaining an education a reality.

“During my first semester at Crafton I had to pay out of pocket because I was considered a ‘nonresident,’ but before my second, I asked around for programs to help with costs and

found out about EOPS.” Taylor said.

Extended Opportunity Programs and Services – EOPS helps students with language, social or economic disadvantages to reach their educational goals with additional counseling, financial assistance, tutoring, and priority registration.

**“I would say the time to start is now. Just do it. Go fill out your application, ask questions and don’t wait until tomorrow to do what you can to today.”**

“Before coming back to school, I worked retail and knew I wanted to do something to serve my community,” she continued. “I have a passion for the African-American and Latino cultures and I always wanted to

do something that could help them.”

After graduating from Crafton in 2017, Taylor transferred to Loma Linda University where she continued to excel. Today, she is one of Crafton and LLU’s biggest cheerleaders.

Taylor recently shared her success in an email to Crafton officials as a way to say thank you for their support and encouragement during her time at the college, adding, “if there is any way I can give back, please let me know.”

Taylor’s position at Loma Linda will allow her to work with all races and nationalities. Her biggest goal is to launch new health education programs for African Americans and Latinx, two of the largest populations of people in need of health services. Part of her work includes building trust with patients by being herself.

“I learned through my experiences that it is sometimes easier to communicate and relate with someone of our own nationality because you have an understanding of what they are going through and their culture,” Taylor said. “In the African-American community, there’s a lot of mistrust there when it comes to healthcare and communication – some may feel like they are being lectured to – I was going into those homes and getting the chance to talk to them. I was able to speak their language.”

In addition to finding success in her desired career field, Taylor wants to get the word out about Crafton and services offered to students who may think getting a college education is not possible.

“I would say the time to start is now. Just do it. Go fill out your application, ask questions and don’t wait until tomorrow to do what you can to today. Go in and never take no for an answer,” she said. “Why wait?”



# SPARE PARTS

Joshua Davis

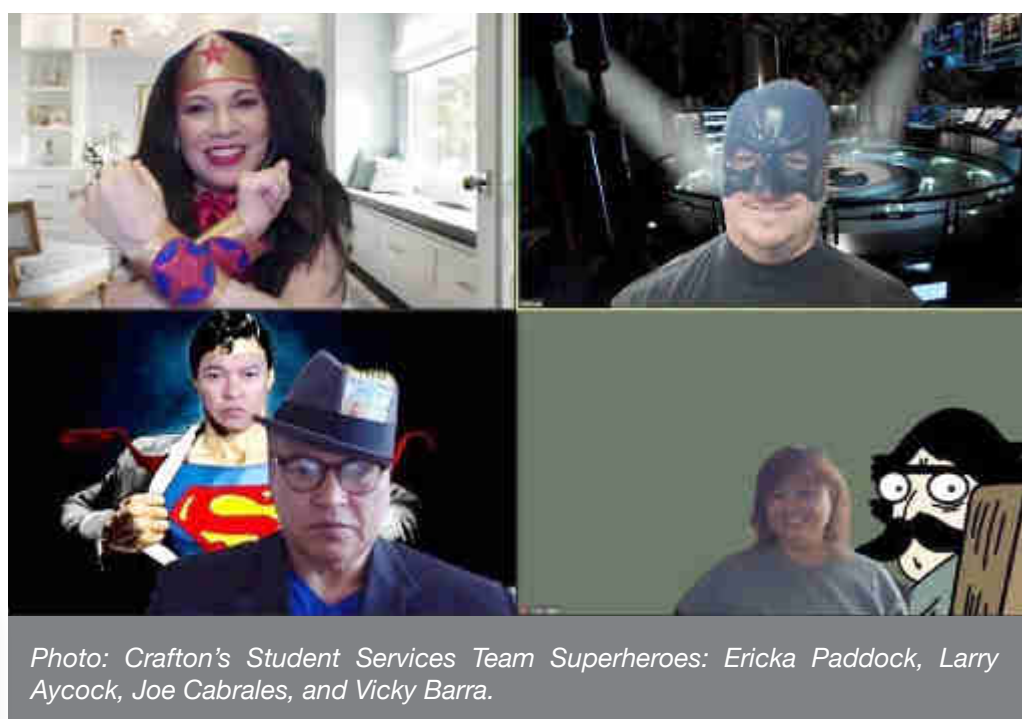


Photo: Crafton's Student Services Team Superheroes: Ericka Paddock, Larry Aycock, Joe Cabrales, and Vicky Barra.

## PROGRAM:



Chapter 1 - Identity  
**September 24 | 12 p.m.**

Chapter 2 - Connectedness  
**October 15 | 12 p.m.**

Virtual Film Screening  
**October 21 | 5 p.m.**

Chapter 3 - Achievement  
**October 29 | 12 p.m.**

Chapter 4 - Starting the  
DACA Movement  
**November 5 | 12 p.m.**

Online via ConferZoom  
[onebook@craftonhills.edu](mailto:onebook@craftonhills.edu)

## Fall In-Service Days

Fall semester at Crafton began with four days of workshops, trainings, meetings, and professional development opportunities to prepare for the upcoming semester. Crafton's virtual opening/in-service day was held on Wednesday, August 12. The welcome session began at 9:00 a.m. via Zoom and was immediately followed by a "Race, Healing and Action" panel presentation. An afternoon session launched the College's inaugural One Book/One College program and introduced the book Spare Parts. The session provided an overview of how the College will be threading this novel and issues of equity and inclusion

through curriculum and activities throughout the 2020-21 academic year.

The CHC Professional Development Committee created themes for each day, which included Pajama Party, Aloha, 80's Flashback, and Superheroes Day. The content for flex and the three in-service days that followed focused on diversity, equity, and inclusion; remote online teaching; and student services. The schedule also included breaks and time to work on Planning and Program Review documents, Student Learning Outcomes, and Guided Pathways.



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# ECONOMIC DEVELOPMENT & CORPORATE TRAINING



Monthly Board of Trustees Report | AUGUST 2020

## Prison to Employment (P2E) Program



The Riverside and San Bernardino County Workforce Development Department, on behalf of the Inland Empire Regional Planning Unit (IERPU), were seeking to find providers that offer Training and Employment services to the justice-involved population.

San Bernardino Community College District's (SBCCD) Economic Development and Training (EDCT) division is one of seven organizations that have been awarded a contract by IERPU to provide services to the justice-involved population through the Prison 2 Employment (P2E) program. EDCT is servicing 60 justice-involved participants of which 24 individuals from Riverside County and 36 individuals from San Bernardino County. Due to the COVID-19 pandemic, program planning and operations were delayed. However, with state COVID-19 safety guidelines in consideration, program planning and operations have recently begun.

The P2E program offered by EDCT will include job readiness, forklift training, OSHA certification, and paid transitional employment for up to 19 workdays for program participants, and during that time each participant will be offered placement and retention services for a year. This will assist the justice-involved participants during a very difficult time in today's labor market. The tentative start date for the program is scheduled to begin on August 17, 2020.

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Photo: EDCT Trainer, Mike Rounds, (upper right of screen shot) conducting his virtual Cal OSHA 30 training.

## EDCT's client company, Niagara Water, passes OSHA inspection after OSHA training!

The San Bernardino Community College District's Economic Development and Corporate Training's (EDCT) provided a Cal OSHA 30 training for one of its client companies, Niagara Water. Niagara Water is a manufacturer that supplies bottled water throughout the country.

This training was designed and delivered virtually through Zoom to 13 Niagara Water employees, from 3 different plants, located in Southern California. Training was and was taught by EDCT's OSHA-authorized trainer, Mike Rounds. Mike Rounds has previously offered online programs with EDCT, but this is the first time EDCT conducted full-day, 8-hour sessions. Mike incorporated several engaging activities, including having the trainees submit pictures of what they might see as an OSHA violation from their worksites.

Following the completion of training, OSHA (Occupational Safety and Health Administration) visited the Rialto plant for a surprise inspection. Thanks to their preparedness and the Cal OSHA 30 training, the plant passed with flying colors! The employees credit the EDCT Cal OSHA training for helping to ensure their plant was safe and OSHA compliant.



# EDCT Awarded its 8<sup>th</sup> ETP Contract to Upskill 1,629 Regional Workers

The State of California's Employment Training Panel (ETP) recently announced that it approved a new contract with the San Bernardino Community College District's Economic Development and Corporate Training (EDCT) in the amount of \$749,005 to train workers from multiple employers throughout the region. The contract will run through June 30, 2022. This is EDCT's eighth ETP contract with the state.

This contract will serve approximately 1,629 trainees with up to 30,569 total training hours. Topics will include: Business Skills, Continuous Improvement, OSHA 10 and 30, Manufacturing Skills, Computer Skills, and Commercial Skills. EDCT's ETP trainings focus to support upskill local employees and supporting companies through customizable training.

Community colleges play a critical role in supporting job creation, business attraction, and retention and expansion. EDCT will use a portion of its contract to continue its statewide impact by sharing best practices and replicating its training model with other California community colleges across the state.



## Presidential Cybersecurity Education Awards

Moreno Valley Unified School District Teacher, Donna Woods, received one of two inaugural Presidential Cybersecurity Education Awards in May 2020. Ms. Woods is a strong collaborative partner of Regional Director Employer Engagement for ICT & Digital Media, Susanne Mata. They have partnered on a variety of cybersecurity activities and events over the past 4 years including regional ICT Advisory committee meetings, two CA Mayors Cyber Cup Challenge events, cybersecurity coaches training and numerous CyberPatriot competitions. Ms. Woods is also a contributor on the Strong Workforce Inland Empire Cyber Hub Centers project that is helping to establish strong, well-aligned cybersecurity pathways (high school to community college to career) for Inland Empire students. The elite Cybersecurity pathway at Canyon Springs High School has been used as a model in the development of new cybersecurity pathways in K12 Districts throughout Riverside and San Bernardino Counties. See article at: <https://news.readysetcareer.org/stories/u-s-secretary-of-education-betsy-devos-honors-two-educators-with-inaugural-presidential-cybersecurity-education-award/?fbclid=IwAR2B2Y0hKUYmb7XzEuHQEjS2EqoQD0pm14-NaIlaElrkd2SRbsqeYzyFopg>.



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### SAN BERNARDINO COMMUNITY COLLEGE DISTRICT Economic Development & Corporate Training UPCOMING LIVE VIDEO CONFERENCE TRAINING JULY AND AUGUST 2020 UPDATED 7/21/2020

FFF FOR TRAINING MAY BE COVERED BY ETP ENROLLMENT IN THE ETP PROGRAM.  
CONTACT OUR OFFICE FOR MORE INFORMATION OR TO SEE IF YOU QUALIFY.

Training Title	Instructor	Weekday	Dates	Time Block	Session Hours	Total Hours	Enroll By:
Making Communication a Priority...	Frank Ortiz	Wednesday	July 22	1pm-3pm	2	2	Thursday, July 16
Goal Setting (Cancelled)	Charles Rodney	Wednesdays	July 22, 29	10am-12pm	2	4	Thursday, July 16
Stress Management (Cancelled)	Charles Rodney	Thursdays	July 23, 30	9am to 11am	2	4	Thursday, July 16
Coaching for Peak Performance	Frank Ortiz	Wednesday	July 29	1pm-3pm	2	2	Wednesday, July 22
Supervisory Coaching to Improve Performance*	Mike Brady	Monday	August 3	9am-11:30am	2.5	2.5	Wednesday, July 29
Excel for Business	Bill Napoli	Tuesdays	August 4, 11, 18	8am-5pm	8	24	Wednesday, July 29
Six Sigma White Belt (New)	Modern Clerisy	Wednesday	August 5	8am-4:30pm	8	8	Wednesday, July 29
Building Influence/Delivering Performance	Developing Leaders	Thursdays	Aug. 6, 13, 20, 27, Sept. 3, 10	8am-11am	3	18	Wednesday, July 29
Strategic Planning (New)	Modern Clerisy	Friday	August 7	8am-4:30pm	8	8	Wednesday, July 29
Dealing with the Difficult Employee*	Mike Brady	Monday	August 10	9am-11:30am	2.5	2.5	Wednesday, Aug. 5
Conflict Management (New)	Frank Ortiz	Tuesdays	August 11, 18, Aug. 17, 19, 26, Sept. 2, 9	9am-11am	2	4	Wednesday, Aug. 5
Six Sigma Yellow Belt (New)	Modern Clerisy	Wednesdays	Aug. 12, 19, 26, Sept. 2, 9	8am-4:30pm	8	40	Wednesday, Aug. 5
Expert Delegation and How to Train Your Team*	Mike Brady	Monday	August 17	9am-11:30am	2.5	2.5	Wednesday, Aug. 12
Improving Quality and Productivity**	Mike Brady	Monday	August 24	9am-11:30am	2.5	2.5	Wednesday, Aug. 19
Making Better Decisions*	Mike Brady	Monday	August 31	9am-11:30am	2.5	2.5	Wednesday, Aug. 26

\*This training is part of the Management & Supervisory Certificate Series  
 \*\*This training is part of the Career and Leadership Development Program  
 \*\*\*This training is part of the Supervisory Skills Series

TO ENROLL, WITHDRAW, OR TO RECEIVE TRAINING OUTLINES AND TRAINER BIOS, PLEASE EMAIL: [ENROLLAETP@SBCCD.EDU](mailto:ENROLLAETP@SBCCD.EDU)



FOR ALL OTHER INQUIRIES OR TO SET UP A PRIVATE GROUP TRAINING, PLEASE CONTACT:

Briana Flores 909-381-2987    Katie Myler 909-387-1686    Cynthia Bernal 909-382-4011    Roanne Holliman 909-382-4084    Wendy Lester 909-382-4086





# KVCR & FNX

## BOARD OF TRUSTEES REPORT

September 10, 2020

### 91.9 Receives Two Grants to Support Small Business Working Through Coronavirus Pandemic

The pandemic has made it difficult for many small business owners to stay afloat. Many of the local businesses are independent or family-owned who may have had to temporarily shut down or limit their operations without assurance they'll be financially able to move forward. During these unprecedented economic times, KVCR intends to help small businesses survive. KVCR received two grants from Inland SoCal United Way and SoCal Gas, which funded the Small Business Spotlight initiative.

We ran a "Call for Participants" announcement on radio, shared an email with our radio and television members, and posted daily on our social media platforms to invite small business owners throughout the Inland Empire who wish to share their stories. Business owners were directed to [kvcrcnews.org/business](http://kvcrcnews.org/business) to fill out a form including their name, business location, history of their business, and a photo. They were also asked to submit a detailed account of how they have maneuvered through this pandemic, while getting creative, adhering to social distancing guidelines and keep their doors open. Deadline to submit online was August 28.



KVCR will select 20 small businesses from cities throughout the Inland Empire region and interview the owners. Their stories will be featured on 91.9 KVCR in September and October.

Business details and locations will also be posted on KVCR's social media platforms. KVCR hopes to shine a light on the hard-working families of the Inland Empire, to give a voice to those who have worked so hard to get to where they are today, but who may be struggling now. By sharing these stories, KVCR encourages the community to support local, now more than ever!





# EMPIRE

## K V C R

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### BEAT REPORTER HIGHLIGHTS

#### Environmental Groups Sue Over World Logistics Center in Moreno Valley:

Moreno Valley has been sued for approving the World Logistics Center, a mega-warehouse that they say would degrade air quality and other environmental indicators.



**Detectives Confirm Same Suspect Responsible for Murder of Lawyer and U.S. District Judge's Son:** Homicide detectives have confirmed that the suspect who shot a U.S. District Judge's son in New Jersey is the same suspect responsible for the murder of a men's rights lawyer in the San Bernardino Mountains in July.

#### Inland Empire Funders Alliance and Black Equity Initiative Launch Black Equity Fund:

The Inland Empire Funders Alliance is partnering with the Black Equity Initiative of the Inland Empire to launch the Black Equity Fund, a regional fund with a goal of raising \$5 million to support long-term investments in Black communities.

**Apple Fire Now At 55% Containment; More Than 33,000 Acres Burnt:** An update on the progress of the fire as a public service.

**SCAG Report Shows Significant Drop in Travel During Early Months of COVID:** A new report released by the Southern California Association of Governments, or SCAG, shows that one of the nation's most congested metropolitan areas has seen a significant decline in travel due to the coronavirus pandemic.

### MIDDAY NEWS SEGMENTS HIGHLIGHTS

**California Wildfire Fight Continues with Help** - Fire crews from Nevada and Arizona are joining the battle against the nearly two dozen major wildfires burning in California.

**Virtual Learning Begins for Fall** - Virtual classrooms open for fall term at Riverside Unified School District, with nearly 42,000 students enrolled.

**San Manuel Pow Wow Cancelled** - The San Manuel Band of Mission Indians made the decision to cancel California's largest pow wow which was planned for October.



**Festival of Lights Still On** - The Festival of Lights in Riverside will go ahead as planned during the Christmas season, but with limited city funding.



**Virgin Galactic Cabin Revealed** - Virgin Galactic shows off passenger spaceship cabin interior, which includes windows that allow passengers to gaze at Earth and a large mirror to watch oneself in zero gravity.

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### THIS MONTH ON KVC-ARTS & LIFESTYLES

KVCR's Lillian Vasquez in conversation with children's book author **Amada Irma Perez** | Lillian also speaks with **Dana Zimbric**, with the California Chamber Orchestra.



Hip hop artist **Ben Stewart | Drezus**, an indigenous rapper based in Calgary, Alberta | Emmanuel Rogers in conversation with author **Teresa Ghillar-ducci**. Begona Echevarria, author of *Hammer of Witches*. Basque folk music group, NOKA.

**The Wyland Foundation | Author Mark Greaney** talks about his spy fiction *One Minute Out*.



Musician **Goldy Locks** | Actress **Donna Mills** from Knots Landing.

*Lifestyles takes a fresh look at arts, culture and issues across our unique region. If it's interesting and it's here in the Inland Empire, it's Lifestyles with Lillian Vasquez.*

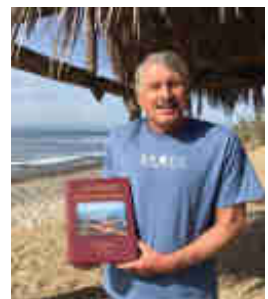
Lillian speaks with singer, producer, director, and actress **Michele Lee**, known for her role in Knots Landing. Award-winning actress **Loretta Swit**, best known as Major Margaret "Hot Lips" Houlihan on the popular TV series *M\*A\*S\*H*.



Public radio host and the weekday host of *Forum*, **Mina Kim**. **Jennifer Lipscomb**, Founder of MHO: Mothers Helping Others. Jennifer shares about the Get Connected program.

**Carla Burns**, research analyst for the Environmental Working Group. Carla talks about sun safety products.

Educator, surfer, and author **David Mutuszak**, who has written extensively about California surfing and its history in his 1500-page book *San Onofre: Memories of a Legendary Surfing Beach*.





## TV Production & Programming

### Remastering *The AUX*

KVCR television production team members have been busy assisting our colleges at FNX (First Nations Experience) by remastering episodes of the popular music show *The AUX* (Aboriginal Unity Experience). In addition to the remastering work we are updating the workflow to take advantage of the new systems added during the KVCR modernization project, allowing new episodes to be created in a more efficient manner.



## Programs In September

**Judy Collins: Winter Stories** – A comfy collection of seasonal tales and emotionally evocative songs by an unlikely gathering of artists. Recorded in Norway in February 2020.

**September 11 at 7:00pm**



### **Fever: The Music of Peggy Lee**

– The life and songs of musical legend Peggy Lee as told in her own words through vintage interviews and performances along with new commentary by family, friends and colleagues, including Quincy Jones, Andy Williams, Margaret

Whiting, k.d. lang, Nancy Sinatra, Lee's daughter and granddaughter.

**September 13 at 6:30pm**

**American Experience: Reagan** – Follow the influence of family, religion, and anti-communism on Ronald Reagan, from his youth in Illinois and his rise and fall in Hollywood to his stormy governorship of California and his triumphant ascendancy to the presidency in 1981. **September 17 and 24 at 8:00pm**

**The Laura Flanders Show** – An award-winning public affairs series that reports on community-led initiatives across the U.S. creating a more inclusive society. Host Laura Flanders - a New York broadcast journalist, author and writer, talks with experts and people on the front lines of artistic, cultural, social and economic movements. **Thursdays at 10:30pm starting September 17**

**My Survivor** – Who will tell the story of the Holocaust when the last survivor is gone? 500 University of Miami students forge intimate relationships with Holocaust survivors through an innovative internship program. Students listen to survivors' first-hand accounts and come to embrace their cause to preserve the memory and lessons of the Holocaust. **September 22 at 7:00pm**

**Campaign of Miner Bo** – After his conversation with presidential candidate Hillary Clinton goes viral and makes him one of the faces of the 2016 election, unemployed coal miner Bo Copley runs for the Republican nomination for U.S. Senate in West Virginia. But without much money or experience, he quickly discovers that being a politician is harder than it looks. **September 26 at 8:00pm**

**Art in the 21st Century** – This series focuses on contemporary visual art and artists in the United States. Each episode profiles to four artists.

**Tuesdays at 7:00pm starting September 29**



### TV Programming

KVCR is once again working with the Riverside and San Bernardino schools to program educational content that may be used as supplement learning material. We will start our **At-Home Learning** schedule Monday, September 14. Our new **At-Home Learning** schedule will be as follows:

Pre K 6:00 - 8:00am      1st - 3rd 8:00 - 10:00am  
 4th & 5th 10:00 - 11:00am      6th - 8th 11:00 - 12:00 noon  
 9th - 12th 12:00 - 1:00pm

Interactive activities for PreK-3 and lessons plans for 4th-12th grade will be available on our website at [kvcr.org/education](http://kvcr.org/education).

### New Episodes of the Following Series Are Coming in September:

*Masterpiece; Independent Lens; Antiques Roadshow; Finding Your Roots; Austin City Limits*

**Musicology** – A music show featuring emerging talent from the Inland Empire and beyond. **Tuesdays at 10:30pm starting September 15**



## COMMUNITY MATTERS

### 91.9 KVCR Continues Breaking News Coverage and Announces Schedule Changes

The Democratic National and Republican National Conventions were both held virtually in August. KVCR carried all the speeches live on 91.9 FM with a live stream online at kvcrnews.org. The KVCR news team continues to provide local content related to both. With daily shows and segments from CapRadio, *The California Report* and our new call-in show *Forum*, KVCR continues to air regional and statewide reporting available to us only because we are the Inland Empire's NPR station.

Governor Gavin Newsom still calls frequent live news conferences to keep Californians informed about staying safe from fires and the virus. When staffing resources permit it, we carry these press conferences as well.

As mentioned last month, WBUR's *Only A Game* will cease production at the end of September. And while making adjustments to our **Weekly Radio Schedule** is something we do not take lightly, more changes to the KVCR schedule are coming. Most of these changes are taking place in weekend programming and are intended to strengthen weekend listening and long-term membership giving. The image provided features the NEW WEEKEND LINE-UP.

NEW WEEKEND LINE-UP	
Saturday	Sunday
9:00 - <i>The New Yorker Hour</i> (New Time)	9:00 - Weekend Edition
10:00 - Wait, Wait	10:00 - Wait, Wait
11:00 - This American Life	11:00 - Snap Judgement
12:00 - <i>Ask Me Another</i> (New Time)	12:00 - <i>On the Media</i> (New Time)
1:00 - Says You	1:00 - Rick Steves
2:00 - <i>A Way With Words</i> (New Show)	2:00 - Freakonomics
3:00 - Radio Lab	3:00 - <i>On Being</i> (New Show)

### Posted on our Radio Social Media

#### 91.9 KVCR

Some happy news coming from SB County today: The State Department of Public Health has issued long-anticipated guidance allowing youth sports and physical education.

Here's a blast from the past for #flashbackfriday This is a #Repost from our friends at @sanbernardinocountymuseum

75 years ago today, it was announced here in the United States that Imperial Japan surrendered, thereby ending World War II. People throughout the world celebrated as this news was announced, and excited people filled the streets, rejoicing at the prospect of peace.



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### Posted on our Television Social Media

#### KVCR-TV

Don't miss part 2 TONIGHT at 8PM AMERICAN EXPERIENCE: The Vote [Part 2] The campaign waged by American women for the right to vote results in the largest expansion of voting rights in U.S. history.







## PROGRAMS IN SEPTEMBER

## IN PRODUCTION

**Indian Country Today** Delivers daily news and analysis about



Native America and global Indigenous communities. Stories are reported from bureaus in Phoenix, Washington D.C. and Anchorage. The host is Patty Talahongva. **Weekdays at 6:00pm**

**Pivot** – As a play on words, it is a skateboard trick, and an art exhibit showcasing the use of skateboard decks as a canvas. This documentary explores the meaning of the word “pivot” in many indigenous communities, and showcases the artwork, history, and displays the talent of native artists of all ages.



**September 16 at 5:00pm**

**Tracking the Intervention** – Sending in soldiers and police to ‘stabilize’ indigenous communities and check children for sexual abuse is always controversial. But months after Australia’s Government seized control of 73 bush townships, banned alcohol and porn and overhauled welfare payments, what impact are their actions having? This high-quality report from Australian Broadcasting Corporation’s acclaimed *Four Corner’s* strand investigates. **September 21 at 9:00pm**



## TOP POST ON FNX’s SOCIAL MEDIA

Every year since 2005, the Navajo Nation has hosted a Code Talker Day event in Window Rock to honor the Navajo men who served as Code Talkers across the Pacific during World War II. Of the 400 warriors, only 4 are still alive.

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243 new followers, 1 likes - 9,745 reached - 8,489 engagement

### FNX Staff Focus on More Local Productions

New *FNX NOW* segments on the subjects of Distance Education K-12 during the Pandemic, California’s most Covid-19 impacted counties with a predominantly Indigenous population, how Covid-19 is affecting the 2020 Census, Indigenous language radio programs, and the effects of the Trump administration immigration policies on Indigenous communities premiered in August. The *FNX NOW* series transitioned into a weekly 30-minute news show to accommodate reporting re-



garding the Covid19 pandemic. The show premieres on Mondays and repeats on Fridays. The series is hosted by longtime KVCR and FNX producer Frank Blanquet and is recorded online via Zoom.

### Culture Stories

The Cook Inlet Region Inc. Foundation (CIRI), which focuses on tribal communities in the Cook Inlet region of Alaska, awarded the *Culture Stories* series produced by Culture Story, the White Raven Foundation and FNX, a \$6,500 grant. The *Culture Stories* series is created and hosted by Alyssa London, a Tlingit & Haida tribal member and former Miss Alaska based in Anchorage, and started airing on FNX in February. New episodes of a 13-part half-hour series will begin broadcasting in late 2020 and in 2021.







San Bernardino  
**Valley College**



# President's Board of Trustees Report

The President's Monthly Report to the Board of Trustees, Campus & Community

## Fall Semester Begins with Online Instruction & Modified Course Format

The fall semester has begun at San Bernardino Valley College, where for the first time ever, nearly all classes will meet in a virtual setting. With the exception of some hands-on courses, faculty and staff have adapted their procedures and classes to an online format while California's Stay-at-Home order remains in place. The San Bernardino Community College district's Return to the Workplace (RTW) plan includes 6 phases as part of its plan to safely re-open campus. SBVC will launch fall courses under Phase B-1, which has remained in effect since May when face coverings became required. This phase requires social distancing of 6 feet or greater and masks at all times. While students may still use some facilities, such as the Library or Valley 360 Resource Center, campus still prohibits large gatherings, athletic events, and self-directed leisure activities. With Phase B-1 in place as classes began August 17, students will complete the semester virtually unless specifically instructed otherwise for particular courses. In these hands-on courses, students will be required to wear face coverings and to social distance. Campus staff hopes the virtual climate will allow for more efficient procedures and schedule flexibility.



## SBVC Named One of 'Top 10' Online Community Colleges in California



San Bernardino Valley College was named in the top 10 best online community colleges in California in a recent ranking by Learn.org. In the wake of a global pandemic, prospective students are seeking a valuable education from the safety of their homes. From its financial aid assistance to the robust variety of its academic programs, SBVC is a top choice for online education in the region. In its selection, Learn.org considered data from the National Center for Education Statistics (NCES) and the U.S. Department of Education and evaluated quality of programs, student outcomes, cost, accessibility, and other factors "critical to students' academic decisions." SBVC was ranked #7 out of 25 of California's top online community colleges. Learn.org noted that at least 82% of SBVC students are reported to be receiving financial aid. SBVC offers a wide variety of degrees and certificates fully online, such as administration of justice, anthropology, business administration, philosophy and sociology. In addition to these programs, which were already fully online prior to the pandemic, many more programs will be offered virtually in Fall 2020 due to the college's transition to remote learning. Congratulations, SBVC!

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## SBVC HIGHLIGHTS

### Edison Grants SBVC \$75,000 to Support Electric Vehicle & STEM Education

Edison International recently awarded the SBVC Foundation \$50,000 to support SBVC's Clean Energy Hybrid and Electric Vehicle (EV) Technician Program. The goals of the program are to increase the availability of EV training, reach additional students who are interested in the training, and give students sought-after clean energy/EV skills that makes them more competitive for higher-wage job opportunities. As a component of the grant, \$1,000 scholarships were also awarded to five program students who will be graduating with their certifications in June 2021. In addition to the program grant, Edison International awarded the SBVC Foundation a \$25,000 grant for STEM scholarships. The scholarships benefited 25 students at SBVC who are pursuing careers in STEM fields, such as Computer Science, Mathematics, Bioengineering, and Mechanical Engineering.



### FTVM Student Wins Best Producer/Director in Telly Awards

Film, Television & Media (FTVM) student **Daniel Saldaña** was awarded this fall with the Silver Award for Best Producer/Director by The Telly Awards. Saldaña, along with his company Rich Captures Production, created "The Dino: A City in Focus," a documentary about the portrayal and misperceptions of San Bernardino. Saldaña takes an introspective look into the city through the lens of local photographers, whose goal is to capture both the broken and unbroken aspects of the city. In the category of non-broadcast by a general student, this film was recognized by The Telly Awards, an organization that honors excellence in local, regional and cable television commercials, non-broadcast videos, and other television programming. Receiving over 12,000 entries from all 50 states and 5 continents, Telly Award winners represent work from some of the most respected advertising agencies, TV stations, and production companies from around the world. Congratulations, Daniel!



### SBVC Launches First-Ever 'Convocation Week' and Virtual Opening Day

SBVC presented its first-ever Virtual Convocation Week leading up to the start of the fall semester. The week consisted of five days of professional development trainings for staff and faculty, including an adjunct orientation, virtual tours of the Student Services division and Library, various workshops and webinars, departmental meetings, and a Guided Pathways initiative rollout for the new academic year. The week commenced with Opening Day, SBVC's semesterly campus-wide meeting. President Diana Z. Rodriguez and the SBVC Executive team presented the campus' first-ever virtual Opening Day, which gathered nearly 300 staff and faculty members into a Zoom meeting. Following welcome addresses from Board of Trustees Chair Anne Viricel and Interim Chancellor Jose Torres, President Diana Z. Rodriguez congratulated campus on its resilience in quickly transitioning to online courses during a global pandemic. Together, the SBVC community reflected on achievements from the previous academic year, and looked ahead to the optimistic changes to come.



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# SBVC SNAPSHOTS

## SBVC Hosts Drive-Through 'New Student Welcome Day'

To comply with social distancing measures, SBVC hosted a first-ever drive-through New Student Welcome Day. The event saw over 400 incoming students take a drive-through tour of the campus before picking up a backpack full of school supplies. Students were then sent a special video of Dr. Scott Thayer, VP of Student Services, welcoming them to the new semester.



## SBVC Donates 3D-Printed Face Shields to ARMC

With the global COVID-19 pandemic continuing to hit the Inland Empire, front line healthcare workers at Arrowhead Regional Medical Center received a donation of 400 3D-printed face shields made at the San Bernardino Valley College MakerSpace. Senator Connie Leyva (below), Assemblymember Eloise Gomez Reyes, and other San Bernardino Valley College officials donning face coverings delivered the personal protective equipment to the hospital in a special presentation. Since the pandemic began, the SBVC MakerSpace has manufactured more than 2,500 face shields to donate to local hospitals.



## FTVM One of Few College Programs to Use Film Reels

The Film, Television & Media (FTVM) program has launched its updated name and new course offerings featuring state-of-the-art equipment. Outside of NYU and USC, the FTVM program at San Bernardino Valley College is the only other collegiate program to teach on physical film reels, offering students a hands-on experience in the traditional medium.

## SBVC Team Presents to State Chancellor's Office

SBVC Vice President of Instruction Dina Humble, along with Patty Quach, Dean of Academic Success and Learning Services, recently presented to the CA Community Colleges Chancellor's Office regarding SBVC's COVID-19 protocols. Their presentation discussed the campus transition to online while upholding safety measures for classes that required hands-on class time.



### EXAMPLE: CULINARY ARTS

- Spring board for other departments
- Creative scheduling
  - Hybrid—lecture online and face to face labs
  - Lab blocks for students to sign up
  - Maintain class capacity
  - Minimal disruption to students



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## SBVC HIGHLIGHTS

### SBVC Alumnus & District Trustee Appointed to the State Board of Governors



Governor Gavin Newsom has appointed San Bernardino Community College District Trustee Joseph Williams to the California Community Colleges Board of Governors, making him the only Inland Empire resident to serve on the statewide board. The board of governors sets policy for the largest higher education system in the nation, serving more than 2.1 million students through 116 community colleges. Williams, 44, of Rialto will join the 17-member board. He is an alumnus of San Bernardino Valley College and served as a student trustee on the SBCCD governing board. He earned his bachelor's degree from the University of Redlands and a master's in social impact from Claremont Lincoln University. Williams is the founder of Youth Action Project and was chief executive officer from 2006 to 2018. He has been public affairs manager at Southern California Edison since 2019. Williams is president of the Youth Action Project Board of Directors, as well as a member of the California Workforce Development Board, California Committee on Employment of People with Disabilities, Alpha Phi Alpha Fraternity, and Rotary International.

### SBVC Leverages Technology to Connect with Local High School Students

Through a new mobile messaging platform, San Bernardino Valley College is able to seamlessly connect with high school students in our local community, letting them know that college is within their reach. The communication platform, developed by Siembra, directly links SBVC via text messaging to prospective students and their parents in the San Bernardino, Colton, and Rialto school districts. Siembra is free for K-12 school districts, provides a means of tracking student preparation for high school/college, and allows for communication between the district and the student/parent via mobile messaging. Starting in the ninth grade, students will receive messages through the platform, which can be accessed on a computer or smartphone. One major feature is the Stop Light System, which lets students track their readiness toward college. The messaging tool is an opportunity to connect all prospective students in an equitable and inclusive way to higher education with mobile interaction. SBVC's partnership with Siembra will aim to not only increase enrollment, but develop stronger relationships with students before they even step foot on campus.



## UPCOMING EVENTS

**September 23**

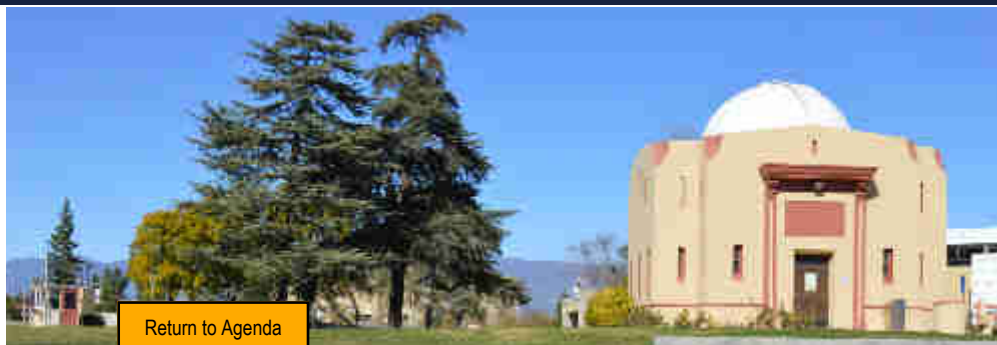
**Campus & Community Meeting**

5:00pm • Virtual

**October 6**

**Disability Awareness Fair**

12:00pm • Virtual



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