

**Meeting Minutes of the Board of Trustees**  
**September 10, 2020**  
**4:00 pm-6:00 pm Pacific Time**

**MEMBERS PRESENT VIA TELECONFERENCE**

Dr. Anne L. Viricel, Chair  
Dr. Stephanie Houston, Vice Chair  
Gloria Macías Harrison, Clerk  
Frank Reyes, Trustee  
John Longville, Trustee  
Dr. Donald L. Singer, Trustee  
Joseph Williams, Trustee  
Adrian Rios, SBVC Student Trustee  
Alex Ramos Huaman, CHC Student Trustee

**ABSENT**

None

**ADMINISTRATORS PRESENT**

Jose Torres, Interim Chancellor  
Diana Rodriguez, SBVC President  
Dr. Kevin Horan, CHC President

**The following text was read and all votes were taken by roll call.**

*Governor Newsom issued Executive Order N-25-20 on March 12, 2020, and Executive Order N-29-20 on March 17, 2020. Portions of these orders relax parts of the Brown Act. In part, the orders allow elected officials to “attend” a meeting via teleconference WITHOUT having to admit members of the public into the location from which they are participating (N-25-20) and orders that “such a body need not make available any physical location from which members of the public may observe the meeting and offer public comment” (N-29-20). Anyone wishing to participate may do so via location posted on the agenda. The meetings are also recorded. Public comments must be submitted electronically by emailing [snikac@sbccd.edu](mailto:snikac@sbccd.edu). Submissions must be received 24 hours in advance of the meeting. From the comments received, staff will call each speaker to make their public comment. Submissions will be considered a public record under the Public Records Act, and are therefore subject to public disclosure. In accordance with Board Policy 2350, persons may address the Board of Trustees either on an agenda item or on other matters of interest to the public that are within the subject matter jurisdiction of the Board. Public comments will take place at the time designated at the meeting for public comment. Comments must be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the Board may ask staff to review a matter or may ask that a matter be put on a future agenda. As a matter of law, members of the Board may not discuss or take action on matters raised during public comment unless the matters are properly noticed for discussion or action in Open Session. Anyone who requires a disability-related modification or accommodation in order to participate in the public meeting should contact the Chancellor’s Office at (909) 388-6902 as far in advance of the Board meeting as possible.*

**I. CALL TO ORDER – PLEDGE OF ALLEGIANCE**

**Chair Viricel called the meeting to order at 4:02pm. Trustee Harrison led the pledge of allegiance.**

**II. PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS**

**Kevin Paikki – Item #5A**

**Heather Johnson – non-agenda item**

**III. APPROVAL OF MINUTES**

- A. 2020-08-27 Board Strategy Session Minutes**
- B. 2020-08-13 Board Meeting Minutes**
- C. 2020-06-23,24 Board Retreat Minutes**

**D. 2020-05-28 Board Strategy Session Minutes**

Trustee Harrison moved to approve the minutes of 8/27/20, 8/13/20, 6/23/20-6/24/20, and 5/28/20. Trustee Williams seconded the motion.

AYES: Viricel, Houston, Harrison, Reyes, Longville, Singer, Williams, Rios, Ramos

NOES: None

ABSENT: None

ABSTENTIONS: None

**IV. CELEBRATIONS**

**A. Applause Cards**

Applause receipts were recognized.

**V. ACTION AGENDA**

**A. Consideration of Approval to Adopt Resolution No. 2020-09-10-HR01 Due to Lack of Work Funds.**

Trustee Williams moved to approve Resolution No 2020-09-10-HR01. Trustee Houston seconded the motion.

AYES: Viricel, Houston, Harrison, Longville, Singer, Williams, Rios, Ramos

NOES: None

ABSENT: None

ABSTENTIONS: Reyes

**B. PARS Pension Rate Stabilization Trust Account Actions**

Trustee Harrison moved to approve the PARS Pension Rate Stabilization Trust Account actions. Trustee Williams seconded the motion.

AYES: Viricel, Houston, Harrison, Reyes, Longville, Singer, Williams, Rios, Ramos

NOES: None

ABSENT: None

ABSTENTIONS: None

**C. Create a SBCCD Strategic Planning Process to Include Reaffirmation or Modification of SBCCD's Mission, Adoption of a SBCCD Vision Statement, and Adoption of SBCCD Values (as amended to remove the charts)**

Trustee Harrison moved to approve the SBCCD strategic planning process to include reaffirmation or modification of SBCCD's mission, adoption of a SBCCD vision statement, and adoption of SBCCD values, as amended to exclude the charts. Trustee Reyes seconded the motion.

AYES: Viricel, Houston, Harrison, Reyes, Longville, Singer, Williams, Rios, Ramos

NOES: None

ABSENT: None

ABSTENTIONS: None

**D. Public Hearing on the Final Budget for Fiscal Year 2020-2021**

Chair Viricel opened the public hearing and called for comments from the public. Hearing no comments, the public hearing was closed.

**E. Adopt Final Budget for Fiscal Year 2020-2021**

Trustee Harrison moved to adopt the final budget for fiscal year 2020-2021. Trustee Reyes seconded the motion.

**AYES:** Viricel, Houston, Harrison, Reyes, Longville, Singer, Williams, Rios, Ramos

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

**F. Board Policies for 1<sup>st</sup> Reading**

- AP/BP 2105 Election of Student Trustees
- AP/BP 2110 Vacancies on the Board
- BP 2130 Term Limits
- AP/BP 2340 Agendas
- BP 2355 Decorum
- AP/BP 2431 Chancellor Selection
- BP 2432 Chancellor Succession
- AP 2712 Conflict of Interest Code
- AP/BP 3430 Prohibition of Harassment
- AP/BP 3433 Prohibition of Sexual Harassment Under Title IX
- AP/BP 3540 Sexual and Other Assaults on Campus
- AP/BP 5030 Fees
- AP/BP 5530 Student Rights and Grievances

Trustee Harrison moved to accept board policies for 1<sup>st</sup> reading. Options for AP 2431 will be presented for approval at 2<sup>nd</sup> reading. Trustee Reyes seconded the motion.

**AYES:** Viricel, Houston, Harrison, Reyes, Longville, Singer, Williams, Rios, Ramos

**NOES:** None

**ABSENT:** None

**ABSTENTIONS:** None

**VI. CONSENT AGENDA**

*The Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Board at one time without discussion. Any member of the Board, staff member or citizen may request that an item be removed from this section for discussion.*

**A. Instruction/Student Services**

1. None

**B. Human Resources**

1. Adjunct and Substitute Academic Employees
2. Non-Instructional Pay
3. Grant Sabbatical Leaves for the 2021-2022 Academic Year
4. Instructional Laboratory Make-Up Hours
5. Classification Advancement for Academic Employees
6. Payment of Stipends
7. Rates of Pay for Professional Expert Employees
8. Appointment of District Employees
9. Reclassification of Employees
10. Employee Transfers
11. Classified Job Description

12. Appointment of Interim Managers – item pulled from consent agenda for separate action

**C. Business & Fiscal Services**

1. Contracts at or Above \$95,200
2. Surplus Property and Authorization for Private Sale or Disposal
3. Sole Source Purchases from Stanley Convergent Security
4. Sole Source Purchases from Forest Incentives, Ltd.

**D. Facilities**

1. Award RFP CC03-0002-1.11 and Contract to TSG Enterprise dba The Solis Group of Pasadena, CA
2. Award RFQP CC03-3640-1.10 and Contract to P2S Inc. of Long Beach, CA
3. Master Services Agreements and Task Orders for Bond Construction Program

Trustee Harrison moved to approve the consent agenda with the exception of item 6.B.12. Trustee Longville seconded the motion.

AYES: Viricel, Houston, Harrison, Reyes, Longville, Singer, Williams, Rios, Ramos

NOES: None

ABSENT: None

ABSTENTIONS: None

**ITEM PULLED FROM CONSENT AGENDA FOR SEPARATE ACTION**

**VI.B.12 Appointment of Interim Managers**

Trustee Williams moved to approve appointment of interim managers. Trustee Houston seconded the motion.

AYES: Viricel, Houston, Harrison, Reyes, Longville, Singer, Williams, Rios, Ramos

NOES: None

ABSENT: None

ABSTENTIONS: None

**VII. REPORTS**

- **Board Committee Reports**
  - Trustee Reyes gave a report on the Board Legislative Committee (BLC).
  - Trustee Harrison reported on the Board Finance Committee (BFC).
- **Chancellor's Report**
  - Interim Chancellor Torres gave a brief report.
- **Key Performance Indicators**
  - No report
- **San Bernardino Valley College Academic Senate**
  - Amy Avelar gave a brief report.
- **San Bernardino Valley College Classified Senate**
  - John Feist gave a brief report.
- **San Bernardino Valley College Associated Students**
  - Taylor DeBenedictis gave a brief report.
- **Crafton Hills College Academic Senate**
  - Brandi Bailes gave a brief report.
- **Crafton Hills College Classified Senate**
  - Alex Jaco – No report.
- **Crafton Hills College Associated Students**
  - Alex Ramos gave a brief report.

# SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

- **CSEA**
  - Kevin Palkki gave a brief report.
- **CTA**
  - Meridyth McLaren gave a brief report.
- **San Bernardino Valley College President**
  - President Rodriguez gave a brief report.
- **Crafton Hills College President**
  - President Horan gave a brief report.

## VIII. INFORMATION ITEMS

- AB 705 Analysis
- Board Master Planning Action Calendar
- Budget Report
- Contracts Below \$95,200.00
- General Fund Cash Flow Analysis
- MOUs between SBCCD and the CSEA
- MOUs between SBCCD and the CTA
- Professional Expert, Short-Term, and Substitute Employees
- Purchase Order Report
- Resignations

## IX. ANNOUNCEMENT OF CLOSED SESSION ITEMS

- Conference with Labor Negotiators  
Government Code 54957.6  
Agency Representatives: Jose F. Torres and Kristina Hannon – CSEA, CTA, Management/Supervisors, and Confidential Employees
- Public Employee Discipline/Dismissal/Release/Non Re-Employment  
Government Code 54957
- Conference with Legal Counsel – Anticipated Litigation  
Government Code 54956.9(d)(2)
- Conference with Legal Counsel – Existing Litigation  
Government Code 54956.9(e)(3) or (d)(1)  
Workers Comp Claim #566817
- Appeal of Decision Regarding Student Record  
Education Code 76224, 76232 – Student #1711440

## X. CONVENE CLOSED SESSION

Chair Viricel convened to closed session in honor of the firefighters for Crafton Hills College at 5:58pm.

## XI. RECONVENE PUBLIC MEETING

Public meeting reconvened at 6:42pm.

## XII. REPORT OF ACTION IN CLOSED SESSION

- On September 10, 2020, the Board by majority vote with one abstention and five in favor, took action to approve settlement of Workers Comp Claim #566817 with employee #8193.
- On September 10, 2020, the Board by majority vote with board member Harrison voting against, took action to sustain the decision of the Vice President of Instruction in denying a request to change the records of student #1711440.


SAN BERNARDINO  COMMUNITY COLLEGE DISTRICT

**XIII. ADJOURN**

Chair Viricel adjourned the meeting at 6:45pm.

The next meeting of the Board: Zoom Conference <https://cccconfer.zoom.us/j/549366869>

Strategy Session: KVCR Update and Board's Role in Accreditation – September 24, 2020 at 12pm

  
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Gloria Macias Harrison, Clerk  
SBCCD Board of Trustees