



San Bernardino Community College District
 Board Meeting
 October 08, 2020
 4:00 pm-6:00 pm Pacific Time

Governor Newsom issued Executive Order N-25-20 on March 12, 2020, and Executive Order N-29-20 on March 17, 2020. Portions of these orders relax parts of the Brown Act. In part, the orders allow elected officials to “attend” a meeting via teleconference WITHOUT having to admit members of the public into the location from which they are participating (N-25-20) and orders that “such a body need not make available any physical location from which members of the public may observe the meeting and offer public comment” (N-29-20).

Anyone wishing to participate may do so via the location posted on the agenda. The meetings are also recorded. Public comments must be submitted electronically by emailing snikac@sbccd.edu. Submissions must be received 24 hours in advance of the meeting. From the comments received, staff will call each speaker to make their public comment. Submissions will be considered a public record under the Public Records Act, and are therefore subject to public disclosure.

In accordance with Board Policy 2350, persons may address the Board of Trustees either on an agenda item or on other matters of interest to the public that are within the subject matter jurisdiction of the Board. Public comments will take place at the time designated at the meeting for public comment. Comments must be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the Board may ask staff to review a matter or may ask that a matter be put on a future agenda. As a matter of law, members of the Board may not discuss or take action on matters raised during public comment unless the matters are properly noticed for discussion or action in Open Session. Anyone who requires a disability-related modification or accommodation in order to participate in the public meeting should contact the Chancellor’s Office at (909) 388-6902 as far in advance of the Board meeting as possible.

AGENDA**Meeting of the Board of Trustees****October 8, 2020****4:00 p.m. (Public Meeting); 5:30 p.m. (Closed Session)****LOCATION: Zoom Conference:****<https://cccconfer.zoom.us/j/549366869>****Dial: (669) 900-6833 or (346) 248-7799 - Meeting ID: 549 366 869****I. CALL TO ORDER – PLEDGE OF ALLEGIANCE****II. PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS**

Public comments must be submitted electronically by emailing snikac@sbccd.edu. Submissions must be received 24 hours in advance of the meeting.

III. APPROVAL OF MINUTES

- A. 2020-09-10 Board Meeting Minutes (p5)
- B. 2020-09-24 Board Strategy Session Minutes (p11)

IV. CELEBRATIONS/PRESENTATIONS

- A. Applause Cards (p16)

V. ACTION AGENDA

- A. Resolution to Support Proposition 15 (p21)
- B. Resolution to Support Proposition 16 (p27)
- C. Resolution 2020-10-08-HR01 Layoff Due to Lack of Work-Funds (p33)
- D. Board Legislative Committee Members and Charge (p35)
- E. Transition of KVCR Facility and Equipment to SBVC (p37)

VI. CONSENT AGENDA

The Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Board at one time without discussion. Any member of the Board, staff member or citizen may request that an item be removed from this section for discussion.

A. Instruction/Student Services

- 1. Advisory Committee - SBVC (p47)
- 2. Advisory Committee - CHC (p66)
- 3. Curriculum - CHC (p73)

B. Human Resources

- 1. Adjunct and Substitute Academic Employees (p88)
- 2. Non-Instructional Pay (p90)
- 3. Pre-Retirement Reduced Workload for Academic Employee (p100)
- 4. Payment of Stipends (p101)
- 5. Management Tuition Reimbursement (p103)

6. Appointment of Interim Managers (p104)

C. Business & Fiscal Services

1. Award RFP 2020-06 and Contract to EMCOR Services Mesa Energy, Inc. of Irvine, CA (p106)
2. Award RFP 2020-07 and Contract to Pacific Office Automation of Santa Fe Springs, CA (p107)
3. Award RFP 2021-01 and Contract to Amada Orii America Inc. of Erlanger KY (p108)
4. Sole Source Purchases from Trane U.S. Inc. dba Trane (p109)
5. Contracts at or Above \$95,200(p110)
6. District & College Expenses (p112)
7. Individual Memberships (p114)

D. Facilities

1. Award Bid #CC01-3626.01 and Contract to Champion Electric, Inc. of Riverside CA (p116)
2. Master Services Agreements and Task Orders for Bond Construction (p117)

VII. REPORTS

- A. Board Committee Reports (p122)
- B. Chancellor's Report (p124)
- C. Key Performance Indicators (p125)
- D. San Bernardino Valley College Academic Senate
- E. San Bernardino Valley College Classified Senate
- F. San Bernardino Valley College Associated Students
- G. Crafton Hills College Academic Senate
- H. Crafton Hills College Classified Senate
- I. Crafton Hills College Associated Students
- J. CSEA
- K. CTA
- L. San Bernardino Valley College President
- M. Crafton Hills College President

VIII. INFORMATION ITEMS

- A. Analysis of AB 705 Compliance, Implementation, and Student Success (p133)
- B. Annual Security Report (p145)
- C. Board Master Action Planning Calendar (p186)
- D. Budget Report (p189)
- E. General Fund Cash Flow Analysis (p192)
- F. Contracts Below \$95,200 (p194)
- G. MOUs between SBCCD and the CSEA (p200)
- H. MOUs between SBCCD and the CTA (p204)
- I. Professional Expert, Short-Term, and Substitute Employees (p207)

- J. Purchase Orders (p210)
- K. Upcoming Audits for Fiscal Year Ending June 30, 2020 (p213)
- L. Volunteers (p219)

IX. ANNOUNCEMENT OF CLOSED SESSION ITEMS

- A. Conference with Labor Negotiators
Government Code 54957.6
Agency Representatives: Jose F. Torres and Kristina Hannon – CSEA, CTA, Management/Supervisors, and Confidential Employees
- B. Public Employee Discipline/Dismissal/Release/Non Re-Employment
Government Code 54957
(1 case)
- C. Conference with Legal Counsel – Anticipated Litigation
Government Code 54956.9(d)(2)
(1 case)
- D. Conference with Legal Counsel – Existing Litigation
Government Code 54956.9(e)(3) or (d)(1)
(1 case)

X. CONVENE CLOSED SESSION

XI. RECONVENE PUBLIC MEETING

XII. REPORT OF ACTION IN CLOSED SESSION

XIII. ADJOURN

The next meeting of the Board: Zoom Conference
<https://cccconfer.zoom.us/j/549366869>
Strategy Session: Ethics Training - October 22, 2020 at 10am

Supplemental Handouts (not part of the agenda)

Crafton Hills College Report to the Board

EDCT Report to the Board

KVCR Report to the Board

San Bernardino Valley College Report to the Board

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Meeting Minutes of the Board of Trustees
September 10, 2020
4:00 pm-6:00 pm Pacific Time

MEMBERS PRESENT VIA TELECONFERENCE

Dr. Anne L. Viricel, Chair
 Dr. Stephanie Houston, Vice Chair
 Gloria Macías Harrison, Clerk
 Frank Reyes, Trustee
 John Longville, Trustee
 Dr. Donald L. Singer, Trustee
 Joseph Williams, Trustee
 Adrian Rios, SBVC Student Trustee
 Alex Ramos Huaman, CHC Student Trustee

ABSENT

None

ADMINISTRATORS PRESENT

Jose Torres, Interim Chancellor
 Diana Rodriguez, SBVC President
 Dr. Kevin Horan, CHC President

The following text was read and all votes were taken by roll call.

Governor Newsom issued Executive Order N-25-20 on March 12, 2020, and Executive Order N-29-20 on March 17, 2020. Portions of these orders relax parts of the Brown Act. In part, the orders allow elected officials to “attend” a meeting via teleconference WITHOUT having to admit members of the public into the location from which they are participating (N-25-20) and orders that “such a body need not make available any physical location from which members of the public may observe the meeting and offer public comment” (N-29-20). Anyone wishing to participate may do so via location posted on the agenda. The meetings are also recorded. Public comments must be submitted electronically by emailing snikac@sbccd.edu Submissions must be received 24 hours in advance of the meeting. From the comments received, staff will call each speaker to make their public comment. Submissions will be considered a public record under the Public Records Act, and are therefore subject to public disclosure. In accordance with Board Policy 2350, persons may address the Board of Trustees either on an agenda item or on other matters of interest to the public that are within the subject matter jurisdiction of the Board. Public comments will take place at the time designated at the meeting for public comment. Comments must be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the Board may ask staff to review a matter or may ask that a matter be put on a future agenda. As a matter of law, members of the Board may not discuss or take action on matters raised during public comment unless the matters are properly noticed for discussion or action in Open Session. Anyone who requires a disability-related modification or accommodation in order to participate in the public meeting should contact the Chancellor’s Office at (909) 388-6902 as far in advance of the Board meeting as possible.

I. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Chair Viricel called the meeting to order at 4:02pm. Trustee Harrison led the pledge of allegiance.

II. PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

Kevin Palkki – Item #5A

Heather Johnson – non-agenda item

III. APPROVAL OF MINUTES

- A. 2020-08-27 Board Strategy Session Minutes**
- B. 2020-08-13 Board Meeting Minutes**
- C. 2020-06-23,24 Board Retreat Minutes**

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

D. 2020-05-28 Board Strategy Session Minutes

Trustee Harrison moved to approve the minutes of 8/27/20, 8/13/20, 6/23/20-6/24/20, and 5/28/20. Trustee Williams seconded the motion.

AYES: Viricel, Houston, Harrison, Reyes, Longville, Singer, Williams, Rios, Ramos

NOES: None

ABSENT: None

ABSTENTIONS: None

IV. CELEBRATIONS

A. Applause Cards

Applause receipts were recognized.

V. ACTION AGENDA

A. Consideration of Approval to Adopt Resolution No. 2020-09-10-HR01 Due to Lack of Work Funds.

Trustee Williams moved to approve Resolution No 2020-09-10-HR01. Trustee Houston seconded the motion.

AYES: Viricel, Houston, Harrison, Longville, Singer, Williams, Rios, Ramos

NOES: None

ABSENT: None

ABSTENTIONS: Reyes

B. PARS Pension Rate Stabilization Trust Account Actions

Trustee Harrison moved to approve the PARS Pension Rate Stabilization Trust Account actions. Trustee Williams seconded the motion.

AYES: Viricel, Houston, Harrison, Reyes, Longville, Singer, Williams, Rios, Ramos

NOES: None

ABSENT: None

ABSTENTIONS: None

C. Create a SBCCD Strategic Planning Process to Include Reaffirmation or Modification of SBCCD's Mission, Adoption of a SBCCD Vision Statement, and Adoption of SBCCD Values (as amended to remove the charts)

Trustee Harrison moved to approve the SBCCD strategic planning process to include reaffirmation or modification of SBCCD's mission, adoption of a SBCCD vision statement, and adoption of SBCCD values, as amended to exclude the charts. Trustee Reyes seconded the motion.

AYES: Viricel, Houston, Harrison, Reyes, Longville, Singer, Williams, Rios, Ramos

NOES: None

ABSENT: None

ABSTENTIONS: None

D. Public Hearing on the Final Budget for Fiscal Year 2020-2021

Chair Viricel opened the public hearing and called for comments from the public. Hearing no comments, the public hearing was closed.

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E. Adopt Final Budget for Fiscal Year 2020-2021

Trustee Harrison moved to adopt the final budget for fiscal year 2020-2021. Trustee Reyes seconded the motion.

AYES: Viricel, Houston, Harrison, Reyes, Longville, Singer, Williams, Rios, Ramos

NOES: None

ABSENT: None

ABSTENTIONS: None

F. Board Policies for 1st Reading

- AP/BP 2105 Election of Student Trustees
- AP/BP 2110 Vacancies on the Board
- BP 2130 Term Limits
- AP/BP 2340 Agendas
- BP 2355 Decorum
- AP/BP 2431 Chancellor Selection
- BP 2432 Chancellor Succession
- AP 2712 Conflict of Interest Code
- AP/BP 3430 Prohibition of Harassment
- AP/BP 3433 Prohibition of Sexual Harassment Under Title IX
- AP/BP 3540 Sexual and Other Assaults on Campus
- AP/BP 5030 Fees
- AP/BP 5530 Student Rights and Grievances

Trustee Harrison moved to accept board policies for 1st reading. Options for AP 2431 will be presented for approval at 2nd reading. Trustee Reyes seconded the motion.

AYES: Viricel, Houston, Harrison, Reyes, Longville, Singer, Williams, Rios, Ramos

NOES: None

ABSENT: None

ABSTENTIONS: None

VI. CONSENT AGENDA

The Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Board at one time without discussion. Any member of the Board, staff member or citizen may request that an item be removed from this section for discussion.

A. Instruction/Student Services

1. None

B. Human Resources

1. Adjunct and Substitute Academic Employees
2. Non-Instructional Pay
3. Grant Sabbatical Leaves for the 2021-2022 Academic Year
4. Instructional Laboratory Make-Up Hours
5. Classification Advancement for Academic Employees
6. Payment of Stipends
7. Rates of Pay for Professional Expert Employees
8. Appointment of District Employees
9. Reclassification of Employees
10. Employee Transfers
11. Classified Job Description

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12. Appointment of Interim Managers – *item pulled from consent agenda for separate action*

C. Business & Fiscal Services

1. Contracts at or Above \$95,200
2. Surplus Property and Authorization for Private Sale or Disposal
3. Sole Source Purchases from Stanley Convergent Security
4. Sole Source Purchases from Forest Incentives, Ltd.

D. Facilities

1. Award RFP CC03-0002-1.11 and Contract to TSG Enterprise dba The Solis Group of Pasadena, CA
2. Award RFQP CC03-3640-1.10 and Contract to P2S Inc. of Long Beach, CA
3. Master Services Agreements and Task Orders for Bond Construction Program

Trustee Harrison moved to approve the consent agenda with the exception of item 6.B.12. Trustee Longville seconded the motion.

AYES: Viricel, Houston, Harrison, Reyes, Longville, Singer, Williams, Rios, Ramos

NOES: None

ABSENT: None

ABSTENTIONS: None

ITEM PULLED FROM CONSENT AGENDA FOR SEPARATE ACTION

VI.B.12 Appointment of Interim Managers

Trustee Williams moved to approve appointment of interim managers. Trustee Houston seconded the motion.

AYES: Viricel, Houston, Harrison, Reyes, Longville, Singer, Williams, Rios, Ramos

NOES: None

ABSENT: None

ABSTENTIONS: None

VII. REPORTS

- **Board Committee Reports**
 - Trustee Reyes gave a report on the Board Legislative Committee (BLC).
 - Trustee Harrison reported on the Board Finance Committee (BFC).
- **Chancellor's Report**
 - Interim Chancellor Torres gave a brief report.
- **Key Performance Indicators**
 - No report
- **San Bernardino Valley College Academic Senate**
 - Amy Avelar gave a brief report.
- **San Bernardino Valley College Classified Senate**
 - John Feist gave a brief report.
- **San Bernardino Valley College Associated Students**
 - Taylor DeBenedictis gave a brief report.
- **Crafton Hills College Academic Senate**
 - Brandi Bailes gave a brief report.
- **Crafton Hills College Classified Senate**
 - Alex Jaco – No report.
- **Crafton Hills College Associated Students**
 - Alex Ramos gave a brief report.

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- **CSEA**
 - Kevin Palkki gave a brief report.
- **CTA**
 - Meridyth McLaren gave a brief report.
- **San Bernardino Valley College President**
 - President Rodriguez gave a brief report.
- **Crafton Hills College President**
 - President Horan gave a brief report.

VIII. INFORMATION ITEMS

- A. AB 705 Analysis
- B. Board Master Planning Action Calendar
- C. Budget Report
- D. Contracts Below \$95,200.00
- E. General Fund Cash Flow Analysis
- F. MOUs between SBCCD and the CSEA
- G. MOUs between SBCCD and the CTA
- H. Professional Expert, Short-Term, and Substitute Employees
- I. Purchase Order Report
- J. Resignations

IX. ANNOUNCEMENT OF CLOSED SESSION ITEMS

- A. Conference with Labor Negotiators
Government Code 54957.6
Agency Representatives: Jose F. Torres and Kristina Hannon – CSEA, CTA, Management/Supervisors, and Confidential Employees
- B. Public Employee Discipline/Dismissal/Release/Non Re-Employment
Government Code 54957
- C. Conference with Legal Counsel – Anticipated Litigation
Government Code 54956.9(d)(2)
- D. Conference with Legal Counsel – Existing Litigation
Government Code 54956.9(e)(3) or (d)(1)
Workers Comp Claim #566817
- E. Appeal of Decision Regarding Student Record
Education Code 76224, 76232 – Student #1711440

X. CONVENE CLOSED SESSION

Chair Viricel convened to closed session in honor of the firefighters for Crafton Hills College at 5:58pm.

XI. RECONVENE PUBLIC MEETING

Public meeting reconvened at 6:42pm.

XII. REPORT OF ACTION IN CLOSED SESSION

- On September 10, 2020, the Board by majority vote with one abstention and five in favor, took action to approve settlement of Workers Comp Claim #566817 with employee #8193.
- On September 10, 2020, the Board by majority vote with board member Harrison voting against, took action to sustain the decision of the Vice President of Instruction in denying a request to change the records of student #1711440.

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XIII. ADJOURN

Chair Viricel adjourned the meeting at 6:45pm.

The next meeting of the Board: Zoom Conference <https://cccconfer.zoom.us/j/549366869>

Strategy Session: KVCR Update and Board's Role in Accreditation – September 24, 2020 at 12pm

Gloria Macias Harrison, Clerk
SBCCD Board of Trustees

DRAFT

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Meeting Minutes of the Board of Trustees
September 24, 2020
12:00 pm-3:00 pm Pacific Time

MEMBERS PRESENT VIA TELECONFERENCE

Dr. Anne L. Viricel, Chair
 Dr. Stephanie Houston, Vice Chair
 Gloria Macías Harrison, Clerk
 John Longville, Trustee
 Frank Reyes, Trustee
 Dr. Donald L. Singer, Trustee
 Joseph Williams, Trustee

ABSENT

Adrian Rios, SBVC Student Trustee
 Alex Ramos Huaman, CHC Student Trustee

ADMINISTRATORS PRESENT

Jose Torres, Interim Chancellor
 Diana Rodriguez, SBVC President
 Dr. Kevin Horan, CHC President

The following text was provided.

Governor Newsom issued Executive Order N-25-20 on March 12, 2020, and Executive Order N-29-20 on March 17, 2020. Portions of these orders relax parts of the Brown Act. In part, the orders allow elected officials to “attend” a meeting via teleconference WITHOUT having to admit members of the public into the location from which they are participating (N-25-20) and orders that “such a body need not make available any physical location from which members of the public may observe the meeting and offer public comment” (N-29-20). Anyone wishing to participate may do so via location posted on the agenda. The meetings are also recorded. Public comments must be submitted electronically by emailing snikac@sbccd.edu. Submissions must be received 24 hours in advance of the meeting. From the comments received, staff will call each speaker to make their public comment. Submissions will be considered a public record under the Public Records Act, and are therefore subject to public disclosure. In accordance with Board Policy 2350, persons may address the Board of Trustees either on an agenda item or on other matters of interest to the public that are within the subject matter jurisdiction of the Board. Public comments will take place at the time designated at the meeting for public comment. Comments must be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the Board may ask staff to review a matter or may ask that a matter be put on a future agenda. As a matter of law, members of the Board may not discuss or take action on matters raised during public comment unless the matters are properly noticed for discussion or action in Open Session. Anyone who requires a disability-related modification or accommodation in order to participate in the public meeting should contact the Chancellor’s Office at (909) 388-6902 as far in advance of the Board meeting as possible.

I. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Chair Viricel called the meeting to order at 12:03pm. Trustee Singer led the pledge of allegiance.

II. PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

None.

III. ACCREDITATION AND GOVERNING BOARD ROLES AND RESPONSIBILITIES

- A. Presentation**
- B. Accreditation Standards**
- C. ACCJC Guide for Governing Boards**

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Gohar Momjian presented the purpose of accreditation, the processes and standards, changes at ACCJC, and the roles and responsibilities of the Governing Board. The purpose of regional accreditation is to provide quality assurance to students, the public, and other institutions that colleges are achieving their missions. It provides credibility to degrees and credentials awarded to students and for institutional improvement through assessment and evaluation practices.

Overview: Accreditation Process:

- ◊ **Self Reflection** . . . the SEER (Institutional Self-Evaluation Report)
- ◊ **Peer Review** . . . the team's SEER Review and Focused Visit
- ◊ **Affirmation** . . . the Commission's Action
- ◊ **On-going Commitment to Improvement and Educational Excellence**

The Standards

- **Standard I: Mission, Academic Quality and Institutional Effectiveness, and Integrity**
 - A. Mission (4)
 - B. Assuring Academic Quality and Institutional Effectiveness (9)
 - C. Institutional Integrity (14)
- **Standard II: Student Learning Programs and Support Services**
 - A. Instructional Programs (16)
 - B. Library and Learning Support Services (4)
 - C. Student Support Services (8)
- **Standard III: Resources**
 - A. Human Resources (15)
 - B. Physical Resources (4)
 - C. Technology Resources (5)
 - D. Financial Resources (16)
- **Standard IV: Leadership and Governance**
 - A. Decision-Making Roles and Processes (7)
 - B. Chief Executive Officer (6)
 - C. Governing Board (13)
 - D. Multi-College Districts or Systems (7)

Roles & Responsibilities of Trustees and Advice for Board Excellence:

Guiding the institution to achieve its mission, setting appropriate policies, and delegating to the Chancellor for the implementation of the policies.

Accountability Responsibilities:

- Coordination with Strategic Plan / Mission and Vision – how does the Board know mission and goals are being achieved?
- Process / Frequency / Accountability - how often and when in the planning cycle is the board given data and analyses?
- Focus on reliable data, trends and lagging & leading indicators not stories / anecdotes/feelings – systematic program review data, institutional summative data
- Clarity and Consistency – apply consistent expectations to all colleges through clear communication with the Chancellor

Importance of Integrated Planning:

- Sample Planning Documents that must fit together to help organize and direct college efforts:
 - The Mission and Vision of the College
 - Planning Documents (e.g. EMPs, District Strategic Plan)
 - Facilities planning, Technology planning, and Budget Allocation Model
 - Unit Plans and Program Plans
- How do college plans fit together? ...“roll up” to District plans? How do District priorities “roll down” to colleges?
- How are allocations of resources occurring to effectively support the mission and operations of the Colleges and District?

Areas of concern by accreditors:

- Balancing the budget, especially during an economic downturn
 - Catering to an agenda of a sector of the electoral base
 - “Kicking the can down the road” to a later era, to a subsequent board

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- Intruding into daily operations
 - Assuming students and faculty are “my constituency” to be heard directly
 - Not trusting the CEO to manage, or empowering him to do so
- Neglecting integrated planning
 - Not linking budget to student achievement initiatives and strategic goals
 - Failure to obtain and use appropriate data as evidence for decision-making
 - Using a top-down, non-inclusive approach; little or no “buy-in” on campus

Effective Boards...

- focus on student success and learning
- support college leadership
- develop a team culture / build trust and respect

Each board member represents the entire institution – including all stakeholders

- Board building is an on-going process of continuous improvement
 - Ask yourself, “What can I do as a Trustee....”
 - “To make our Board more effective?”
 - “To help our CEO be successful?”
 - “To help our Colleges be successful?”
 - Then ask.... “What can our Board do better?”

Gohar Momjian clarified the Board’s role is to review the ISER to ensure it accurately represents what the institution is doing. Trustee Governance Section: The Board’s role in this section of the report is to read the report, be comfortable with the content and ensure it reflects how the Board operates. Accreditation teams are looking to see if there is an agreed upon process, are the colleges following the process, and if they are then they meet the accreditation standard. Review is measured against accreditation standards in the context of the college’s mission and goals. How one college meets the standard may be different than the way another college meets the standard.

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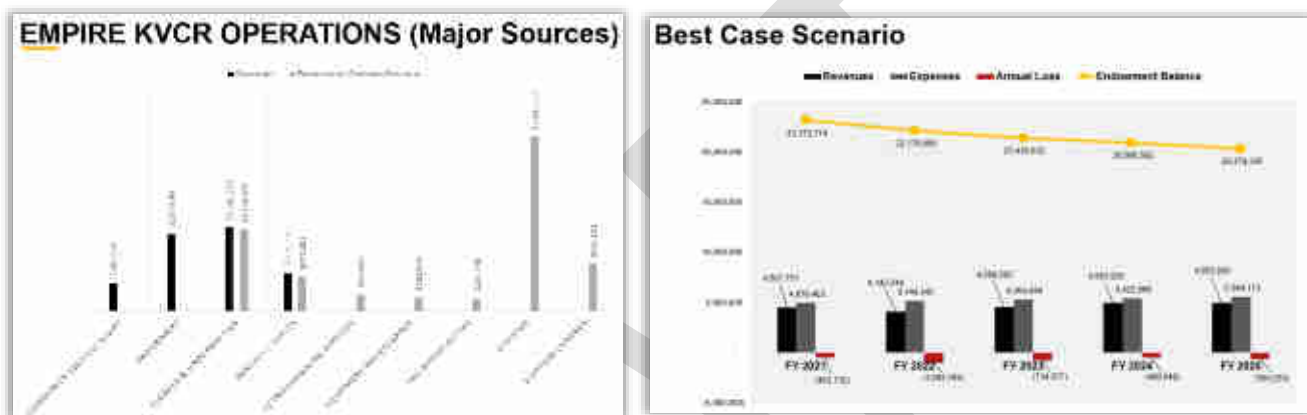
IV. KVCR UPDATE

A. Presentation

Interim Chancellor Torres communicated the reason for the strategy session is to continue engaging in a continuous process of training and development as approved in the 2020-2021 Governance Priorities. The purpose of the presentation is to define KVCR's purpose and take action as approved in the 2020-2021 Strategic Directions.

Various missions for District, Colleges, and KVCR was shared to reference to define the purpose of KVCR.

The Board was reminded \$1 million is transferred annually from the endowment. Expenses are as lean as possible. Expenses do not include staffing changes of \$641,000, if the Board continues operations (recruitment would have to begin immediately for December 2020 start date). A five-year comparison with Best, Middle, and Conservative scenarios were reviewed. Conversation was focused around the Best case scenario chart.



Proposal: Transition the facility and equipment to SBVC to be used as a lab for the Media Academy by the end of June 2023.

- KVCR TV will no longer broadcast PBS
- KVCR Radio will no longer broadcast NPR
- FNX will no longer broadcast nationwide
- FNX will need a new home (if necessary)
- The facility will become part of SBVC
- \$21 M endowment will be repurposed for other uses pending Board approval and collegial consultation

If the Board considers the recommendation to transfer KVCR facility and equipment, it will generate FTES and become a training/teaching facility. A lead will be identified at SBVC and a timeline for transition will be developed. The best case scenario chart for FY 2021 will not change. The loss for FY 2022 will be less and by FY 2023, the loss will not exist. Staffing levels will change at KVCR through 2023, pending further analysis/discussion and needs of SBVC. We will attempt to repurpose staff (similar to how bookstore staff was handled).

President Rodriguez reported the transfer of the facility and equipment will provide an opportunity for students produce local content. SBVC will have opportunities to stream content onto website, become more of an academic lead, and possibly have students produce radio content. An engineer would be needed to maintain and manage behind the scenes for radio and streaming content. The facility and equipment would not strictly belong to the Media Academy. It would become an interdisciplinary area of English writing, life theater & music, history, food network, and others. The facility would be open to CHC and District. The transfer of the facility and equipment will provide opportunities for student learning and production of professional content.

Outcome: Aligned with SBVC Mission:

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“...to prepare students for transfer to four-year universities, to enter the workforce by earning applied degrees and certificates, to foster economic growth and global competitiveness through workforce development, and to improve the quality of life in the Inland Empire and beyond.”

Next steps: To formalize the action at an upcoming board meeting and provide trustees with more information.

V. ADJOURN

Chair Viricel adjourned the meeting at 2:55pm.

The next meeting of the Board: Zoom Conference <https://cccconfer.zoom.us/j/549366869>

Business Meeting – October 8, 2020 at 4pm

Gloria Macias Harrison, Clerk
SBCCD Board of Trustees

DRAFT

SAN BERNARDINO COMMUNITY COLLEGE

DISTRICT TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Jose F. Torres, Interim Chancellor

PREPARED BY: Stacey K. Nikac, Administrative Officer

DATE: October 8, 2020

SUBJECT: Applause Cards

RECOMMENDATION

This item is for information only. No action is required.

OVERVIEW

The attached individuals have received special recognition for extending that extra effort in providing quality service and valued assistance.

ANALYSIS

The *Caring Hands* Applause Card was developed so that employees, students, visitors, and vendors have an opportunity to recognize someone at SBCCD who provides outstanding quality and service.

At the Chancellor's Holiday Party and Service Awards in December, recipients with the most applause cards awarded at SBVC, CHC, and District are recognized and presented with an award.

INSTITUTIONAL VALUES

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None



Applause Cards

Submitted for Information October 8, 2020

SITE	NAME		DEPARTMENT	DETAILS OF SERVICE	RECOGNIZED BY
Crafton Hills College	Artour	Aslanian	Institutional Effectiveness, Research, and Planning	Thank for all of your help with ISER! You rock!	Keith Wurtz
Crafton Hills College	Rosemarie	Hansen	Biological Sciences - Anatomy & Physiology	Thank you for your contributions to the Program Review 2020-2021 with the Biological Sciences - Anatomy & Physiology. Your involvement is greatly appreciated.	Sam Truong
Crafton Hills College	Krystalyn	Layton	Tutoring Center	Thank you for your work on the Excel handouts for our Math 110 students. They are amazing and our students love them!	Brandi Bailes
Crafton Hills College	Danielle	McCoy	Mathematics	Danielle has spent countless hours building and rebuilding our Spring schedule to ensure that it supports student needs during remote learning.	Brandi Bailes
Crafton Hills College	Yvonne	Olivares	Institutional Effectiveness, Research, and Planning	Thank for all of your help with ISER! You rock!	Keith Wurtz
Crafton Hills College	Josh	Robles	Mathematics	Josh is building, testing, sharing, and offering training for a Canvas shell that uses all no cost resources for a full statistics course.	Brandi Bailes



Applause Cards

Submitted for Information October 8, 2020

SITE	NAME		DEPARTMENT	DETAILS OF SERVICE	RECOGNIZED BY
Crafton Hills College	Giovanni	Sosa	Institutional Effectiveness, Research, and Planning	Thank for all of your help with ISER! You rock!	Keith Wurtz
Crafton Hills College	Mike	Strong	Vice President Administrative Services	Thanks for being so awesome, transparent, and supportive of faculty involvement in the budget! CHC AS is looking forward to it's special meeting for budget updates!	Brandi Bailes
Crafton Hills College	Cahn	Ta	Human Anatomy & Physiology 150-60	Thank you, Dr. Ta. I learned a lot in your class.	Irene Hernandez
Crafton Hills College	Diana	Vaichis	Institutional Effectiveness, Research, and Planning	Thank for all of your help with ISER! You rock!	Keith Wurtz
Crafton Hills College	Keith	Wurtz	VPI	Keith is amazingly supportive of the faculty voice. He has been especially super-duper since we went remote. His constant support has let us retain *some* sanity.	Brandi Bailes
Crafton Hills College	Ruby	Zuniga	Institutional Effectiveness, Research, and Planning	Thank for all of your help with ISER! You rock!	Keith Wurtz



Applause Cards

Submitted for Information October 8, 2020

SITE	NAME		DEPARTMENT	DETAILS OF SERVICE	RECOGNIZED BY
DSO	Daniel	Baeza	Police Department	CSO Baeza assisted with locating and apprehending a theft suspect on the campus of San Bernardino Valley College. Thank you for the dedication and hard work!!	Sgt. Blake Bonnet, SBCCD PD
DSO	Luke	Bixler	TESS	Luke takes the time to hear and respond to faculty and actively seeks ways to increase faculty involvement in TESS projects. The CHC AS looks forward to TESS reports.	Brandi Bailes
DSO	Virginia	Diggle	Business Services	Virginia has gone above and beyond to help us especially with the constraints of working remotely. We appreciate all of the support she provides our department.	District Facilities Team
DSO	Kelly	Goodrich	Business & Fiscal Services	Kelly thank you for being a great resource and support to our department.	District Facilities Team
San Bernardino Valley College	Christina	Camarena	Custodial	For helping to "See Something, Say Something" and assisting the PD with keeping with campus safe during these trying times! Keep up the great work!	Sgt. Blake Bonnet, SBCCD PD



Applause Cards

Submitted for Information October 8, 2020

SITE	NAME		DEPARTMENT	DETAILS OF SERVICE	RECOGNIZED BY
San Bernardino Valley College	Ronald	Gordin	Grounds	Ron should be applauded for going above and beyond his normal job duty by assisting others with the complicated Time Reports signatures.	Kevin Grishow, M&G Supervisor
San Bernardino Valley College	Cesar	Rojas	Grounds	Cesar should be applauded for doing a great job of weed abatement without complaint at the Diesel Lab building which is not his normal area to maintain.	Kevin Grishow, M&G Supervisor
San Bernardino Valley College	Jorge	Vivar	Maintenance	I would like to acknowledge Jorge for going above his normal job duty by servicing a normally contracted out "Backflow" device saving the college money and downtime.	Kevin Grishow, M&G Supervisor

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Trustee Frank Reyes, Chair, Board Legislative Committee

REVIEWED BY: Jose F. Torres, Interim Chancellor

PREPARED BY: Angel Rodriguez, Senior District Director of Marketing, Public Affairs and Government Relations

DATE: October 8, 2020

SUBJECT: Consideration to approve Resolution in Support of Proposition 15 (2020)

RECOMMENDATION

It is recommended that the Board of Trustees considers the approval of this resolution in support of Proposition 15.

OVERVIEW

The resolution expresses support for Proposition 15 in the November 3, 2020 ballot, which would increase funding sources for public schools, community colleges and local government services. The analysis prepared by the non-partisan Legislative Analyst's Office is attached.

ANALYSIS

Proposition 15 increases funding sources for K-12 public schools, community colleges and local governments by requiring commercial and industrial real property be taxed based on current market value, instead of purchase price. Exempts from taxation changes: residential properties; agricultural land; and owners of commercial and industrial properties with combined value of \$3 million or less.

According to the non-partisan California Legislative Analyst Office, overall, \$6.5 billion to \$11.5 billion per year in new property taxes would go to local governments. Cities and counties would receive about 60% of the new funding, and the other 40% would increase funding for schools and community colleges. If voters approve Proposition 15 in the November 3, 2020 ballot, it could generate \$7,255,554 in new funding for the San Bernardino Community College District. This revenue projection is based on \$11.5 billion split 60/40 using 2018-19 state funding ratios.

Proposition 15 is supported by the Community College League of California, the Student Senate for California Community Colleges and the Faculty Association of California Community Colleges.

BOARD IMPERATIVE

- II. Learning-Centered Institution for Student Access, Retention and Success

FINANCIAL IMPLICATIONS

None.

**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
RESOLUTION IN SUPPORT OF**

Proposition 15: Increases Funding for Public Schools, Community Colleges, and Local Government Services by Changing Tax Assessment of Commercial and Industrial Property. Initiative Constitutional Amendment.

WHEREAS, since the passage of Proposition 13 in 1978, K-12 and community college districts in California have experienced underinvestment and devastating cuts causing California's education funding to fall behind and resulting in fewer services and resources for students; and

WHEREAS, while the intent of Proposition 13 is to help homeowners, it allows major commercial and industrial properties to avoid regular reassessment, resulting in an inequitable tax system; and

WHEREAS, researchers at the University of Southern California (USC) estimate that Proposition 15 in the November 3, 2020 ballot would reclaim \$12 billion in property tax revenue every year to ensure that our schools and communities have the resources to educate and support our students; and

WHEREAS, Proposition 15 in the November 3, 2020 ballot exempts all residential properties, maintaining full Prop. 13 protections for homeowners and renters; and

WHEREAS, Proposition 15 protects small businesses and cuts their taxes by exempting businesses operated out of a home and businesses owning \$3 million or less of nonresidential commercial property; and

WHEREAS, California schools are falling behind and state funded per-student support has declined from the top 10 in the nation to the bottom quarter; and

WHEREAS, public schools in California face challenges in providing an equitable and fair education for a student population with vast differences in language, income, parental education level, and other social, educational, and economic factors; and

WHEREAS, research has proven that investments in students raises achievement levels, lowers poverty, and increases the productivity of the workforce; and

WHEREAS, as the largest system of higher education in the nation, California's community colleges serve more than two million students—training and educating today's workforce for jobs that lead to gainful employment and upward economic mobility;

WHEREAS, more than 75% of nurses, firefighters and EMT's are trained through community colleges; and

WHEREAS, nearly half of students earning a bachelor's degree from a University of California campus in science, engineering, and mathematics transferred from a California community college; and

WHEREAS, 29% of University of California graduates and 51% of California State University graduates started at a community college

WHEREAS, Proposition 15 would increase funding for schools and community colleges over and above existing funding guarantees; and

WHEREAS, Proposition 15 will help alleviate the serious budget shortfalls caused by the economic crisis precipitated by the COVID-19 global pandemic and allow community colleges greater options to serve their communities; and

WHEREAS, Proposition 15 will give local communities resources so essential services and frontline workers can respond to current challenges and prepare for future crises, whether from a wildfire, pandemic or earthquake; and

WHEREAS, Proposition 15 prioritizes full transparency and accountability by requiring schools, community colleges and local governments to publicly disclose all new revenues they receive and how they are spent;

NOW THEREFORE, BE IT RESOLVED, that the San Bernardino Community College District District Board of Trustees endorse Proposition 15 in the November 3, 2020 general election and direct the Chancellor to communicate its position with the general public.

PASSED AND ADOPTED this 8th day of October, 2020.



Source: <https://lao.ca.gov/BallotAnalysis/Proposition?number=15&year=2020>

Proposition 15

INCREASES FUNDING SOURCES FOR PUBLIC SCHOOLS, COMMUNITY COLLEGES, AND LOCAL GOVERNMENT SERVICES BY CHANGING TAX ASSESSMENT OF COMMERCIAL AND INDUSTRIAL PROPERTY. INITIATIVE CONSTITUTIONAL AMENDMENT.

Yes/No Statement

A **YES** vote on this measure means: Property taxes on most commercial properties worth more than \$3 million would go up in order to provide new funding to local governments and schools.

A **NO** vote on this measure means: Property taxes on commercial properties would stay the same. Local governments and schools would not get new funding.

Summary of Legislative Analyst's Estimate of Net State and Local Government Fiscal Impact

- Increased property taxes on commercial properties worth more than \$3 million providing \$6.5 billion to \$11.5 billion in new funding to local governments and schools.

Ballot Label

Fiscal Impact: Increased property taxes on commercial properties worth more than \$3 million providing \$6.5 billion to \$11.5 billion in new funding to local governments and schools.

Background

Local Governments Tax Property. California cities, counties, schools, and special districts (such as a fire protection district) collect property taxes from property owners based on the value of their property. Property taxes raise around \$65 billion each year for these local governments. Overall, about 60 percent of property taxes go to cities, counties, and special districts. The other 40 percent goes to schools and community colleges. These shares are different in different counties.

Property Includes Land, Buildings, Machinery, and Equipment. Property taxes apply to many kinds of property. Land and buildings are taxed. Businesses also pay property taxes on most other things they own. This includes equipment, machinery, computers, and furniture. We call these things "business equipment."

How Is a Property Tax Bill Calculated? Each property owner's annual property tax bill is equal to the taxable value of their property multiplied by their property tax rate. The typical property owner's property tax rate is 1.1 percent.

Taxable Value of Land and Buildings Is Based on Original Purchase Price. In the year a piece of land or a building is purchased, its taxable value typically is its purchase price. Each year after that, the property's taxable value is adjusted for inflation by up to 2 percent. When a property is sold again, its taxable value is reset to its new purchase price. The taxable value of most land and buildings is less than what they could be sold for. This is because the price most properties could be sold for grows faster than 2 percent per year.

Taxable Value of Business Equipment Is Based on How Much It Could Be Sold for. Unlike land and buildings, business equipment is taxed based on how much it could be sold for today.

Counties Manage the Property Tax. County assessors determine the taxable value of property. County tax collectors bill property owners. County auditors distribute tax revenue to local governments. Statewide, counties spend about \$800 million each year on these activities.

Proposal

Tax Commercial and Industrial Land and Buildings Based on How Much They Could Be Sold for. The measure requires commercial and industrial (after this referred to simply as "commercial") land and buildings to be taxed based on how much they could be sold for instead of their original purchase price. This change is put in place over time starting in 2022. The change does not start before 2025 for properties used by California businesses that meet certain rules and have 50 or fewer employees. Housing and agricultural land continues to be taxed based on its original purchase price.

Some Lower Value Properties Not Included. This change does not apply if the owner has \$3 million or less worth of commercial land and buildings in California (adjusted for inflation every two years). These properties continue to be taxed based on original purchase price.

Reduce Taxes on Business Equipment. The measure reduces the taxable value of each business's equipment by \$500,000 starting in 2024. Businesses with less than \$500,000 of equipment pay no taxes on those items. All property taxes on business equipment are eliminated for California businesses that meet certain rules and have 50 or fewer employees.

Fiscal Effects

Increased Taxes on Commercial Land and Buildings. Most owners of commercial land and buildings worth more than \$3 million would pay higher property taxes. Only some of these property owners would start to pay higher taxes in 2022. By 2025, most of these property owners would pay higher taxes. Beginning in 2025, total property taxes from commercial land and buildings probably would be \$8 billion to \$12.5 billion higher in most years. The value of commercial property can change a lot from year to year. This means the amount of increased property taxes also could change a lot from year to year.

Decreased Taxes on Business Equipment. Property taxes on business equipment probably would be several hundred million dollars lower each year.

Money Set Aside to Pay Costs of the Measure. The measure sets aside money for various costs created by the measure. This includes giving **several hundred million dollars per year** to counties to pay for their costs of carrying out the measure. The measure would increase the amount of work county assessors do and could require changes in how they do their work.

Counties could have costs from the measure before new money is available to cover these costs. The state would loan money to counties to cover these initial costs until new property tax revenue is available.

New Funding for Local Governments and Schools. Overall, \$6.5 billion to \$11.5 billion per year in new property taxes would go to local governments. 60 percent would go to cities, counties, and special districts. Each city, county, or special district's share of the money depends on several things including the amount of new taxes paid by commercial properties in that community. Not all governments would be guaranteed new money. Some in rural areas may end up losing money because of lower taxes on business equipment. The other 40 percent would increase funding for schools and community colleges. Each school or community college's share of the money is mostly based on how many students they have.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Trustee Frank Reyes, Chair, Board Legislative Committee

REVIEWED BY: Jose F. Torres, Interim Chancellor

PREPARED BY: Angel Rodriguez, Senior District Director of Marketing, Public Affairs and Government Relations

DATE: October 8, 2020

SUBJECT: Consideration to approve Resolution in Support of Proposition 16 (2020)

RECOMMENDATION

It is recommended that the Board of Trustees considers the approval of this resolution in support of Proposition 16.

OVERVIEW

The resolution expresses support for Proposition 16 in the November 3, 2020 ballot, which allows diversity as a factor in public employment, education and contracting decisions. The analysis prepared by the non-partisan Legislative Analyst's Office is attached.

ANALYSIS

For California's community colleges, Proposition 209 (passed in 1996) has created a barrier to hiring diverse faculty and staff. Proposition 209 prohibits discriminating against or "granting preferential treatment" to any individual or group on the basis of race, sex, color, ethnicity, or national origin. Despite nearly 25 years of race-neutral efforts to hiring in community colleges, recruitment of faculty of color falls short of reflecting our diverse student body.

If approved by voters in the November 3, 2020 election, Proposition 16 would repeal Proposition 209. As a result, community colleges, local and state entities could establish policies and programs to increase diversity and equal opportunity in public education, public employment and public contracting, consistent with federal and state laws related to equal protection. Research indicates that students are more likely to be academically successful when taught by faculty that come from similar backgrounds; thus a repeal of Proposition 209 would likely result in an increase in student access, success and equity. Proposition 16 (previously ACA 5) is supported by the California Community Colleges Board of Governors, the Community College League of California, the Academic Senate for California Community Colleges, the California State Firefighters Association, and the California Nurses Association.

BOARD IMPERATIVE

- II. Learning-Centered Institution for Student Access, Retention and Success

FINANCIAL IMPLICATIONS

None.

**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
RESOLUTION IN SUPPORT OF**

Proposition 16: Allows Diversity as a Factor in Public Employment, Education and Contracting Decisions. Legislative Constitutional Amendment.

WHEREAS, Native American, Latinx, Black, Asian, Pacific Islander, and other people of color and women have historically faced racism and discrimination in the United States (U.S.), including the denial of equal opportunity in employment and equal access to higher education; and

WHEREAS, the U.S. government in the late 1960s established affirmative action policies to address discrimination and bias in hiring, government contracts, and access to higher education towards racial minorities and women; and

WHEREAS, the passage of Proposition 209 in 1996 amended the California Constitution by prohibiting the consideration of race, sex, and ethnicity in admission to public employment, public education, and public contracting; and

WHEREAS, Proposition 209 inhibited California state and local governments' ability to remedy the continuing effects of past discrimination through race-conscious programs, such as those designed to ensure access to higher education through the University of California, California State University, and California Community Colleges; and

WHEREAS, Proposition 209 deterred the California Community Colleges, California State University, and University of California from implementing race-conscious policies, services, and interventions in programs that increase student achievement such as counseling, tutoring, outreach, and financial aid; and

WHEREAS, the effect of Proposition 209 was to reduce the percentages of underrepresented students admitted to public institutions of higher education in California, placing it in direct conflict with the goals of the California Community Colleges Vision for Success by making it more difficult to close equity gaps; and

WHEREAS, within the community colleges, 73 percent of students are students of color, immigrants, or both, yet the majority of college faculty and staff are white, and

WHEREAS, empirical studies have repeatedly indicated that diverse faculty have a positive impact on student educational outcomes and produces students who are better prepared for leadership, citizenship, and professional competitiveness; and

WHEREAS, the repeal of Proposition 209 would additionally enable the California Community Colleges, California State University, and University of California campuses to target enrollment and support efforts to address the higher education opportunity, transfer, and completion gaps faced by Black and Latinx students; and

WHEREAS, compared to their white peers, Black and Latinx students have significantly lower transfer and completion rates at the community colleges, CSU and UC; and

WHEREAS, California has the fifth largest and strongest economy in the world, but Proposition 209 has prevented full participation in the state's economic prosperity for over two decades for

all Californians, and represents a step backwards for people of color and women by limiting their access to economic opportunities and higher education; and

WHEREAS, a 2015 study by the Equal Justice Society found that Proposition 209 has cost women and minority-owned businesses \$1.1 billion each year, perpetuated gender and racial wage gaps, and allowed discriminatory hiring and contracting processes to continue unhindered; and

WHEREAS, California is one of only eight states that does not allow race or gender to be considered in hiring, or allotting state contracts, or accepting students into the state's public colleges and universities in order to remedy the effects of generations of discrimination; and

WHEREAS, the California Community Colleges system, comprised of 2.1 million students and 115 campuses, provides a wide variety of special programs and support services for students and is committed to serving California residents, regardless of sex, race, ethnicity, or national origin; and

WHEREAS, the California Community Colleges system has engaged in ongoing efforts to diversify the faculty and staff serving our 2.1 million students, through the establishment of a Diversity, Equity, and Inclusion Task Force in 2018 and its final report released in May 2020, which concluded that, among other things, "Decreasing racial and gender gaps among [community college] leadership, faculty, and staff are key to improving student outcomes"; and

WHEREAS, the California Community Colleges Chancellor's Office in 2018 convened a Black and African American Advisory Panel that made recommendations for reducing inequities and disparities in the California Community Colleges system for Black students, concluding that hiring more diverse staff and targeted outreach and support services for Black and African American students would be among the most effective remedies; and

WHEREAS, in June 2020 Chancellor Eloy Ortiz Oakley issued a statewide call to action urging system leaders, faculty, staff, and students to join the Board of Governors in actively fighting systemic racism within the higher education system and working towards true racial justice; and

WHEREAS, in June 2020 the San Bernardino Community College District Board of Trustees endorsed resolution "Reaffirming Our Commitment to Racial Equity and Justice;"

WHEREAS, Proposition 16, if approved by the voters of California, would repeal Proposition 209 and eliminate the state prohibition on the use of race and sex, and other characteristics in considering admission to higher education;

NOW THEREFORE, BE IT RESOLVED that the San Bernardino Community College District Board of Trustees endorse Proposition 16 in the November 3, 2010 general election and direct the Chancellor to communicate its position with the public.

PASSED AND ADOPTED this 8th day of October, 2020.



Source: <https://lao.ca.gov/BallotAnalysis/Proposition?number=16&year=2020>

Proposition 16

ALLOWS DIVERSITY AS A FACTOR IN PUBLIC EMPLOYMENT, EDUCATION, AND CONTRACTING DECISIONS. LEGISLATIVE CONSTITUTIONAL AMENDMENT.

Yes/No Statement

A **YES** vote on this measure means: State and local entities could consider race, sex, color, ethnicity, and national origin in public education, public employment, and public contracting to the extent allowed under federal and state law.

A **NO** vote on this measure means: The current ban on the consideration of race, sex, color, ethnicity, and national origin in public education, public employment, and public contracting would remain in effect.

Summary of Legislative Analyst's Estimate of Net State and Local Government Fiscal Impact

- No direct fiscal effect on state and local entities because the measure does not require any change to current policies or programs.
- Possible fiscal effects would depend on future choices by state and local entities to implement policies or programs that consider race, sex, color, ethnicity, or national origin in public education, public employment, and public contracting. These fiscal effects are highly uncertain.

Ballot Label

Fiscal Impact: No direct fiscal effect on state and local entities. The effects of the measure depend on the future choices of state and local government entities and are highly uncertain.

Background

State and Federal Constitutions Require Equal Protection. The state and federal constitutions provide all people equal protection, which generally means that people in similar situations are treated similarly under the law.

In 1996, California Voters Banned Consideration of Race, Sex, Color, Ethnicity, or National Origin in Public Programs. In 1996, California voters approved Proposition 209, adding a new section to the State Constitution—Section 31 of Article 1. The new section generally banned the consideration of race, sex, color, ethnicity, or national origin in public employment, public education, and public contracting in California.

There Are Some Exceptions to Proposition 209. State and local entities can consider sex when it is necessary as part of normal operations. For example, the state can consider the sex

of an employee when staffing specific jobs at state prisons where it is necessary for staff and inmates be the same sex. Additionally, state and local entities may consider specified characteristics when it is required to receive federal funding. For example, the state is required to set goals for the portion of contracts awarded to certain groups for federally funded transportation projects, like businesses owned by women and people of color.

Proposition 209 Affected Certain Public Policies and Programs. Before Proposition 209, state and local entities had policies and programs intended to increase opportunities and representation for people who faced inequalities as a result of their race, sex, color, ethnicity, or national origin. These types of programs often are called “affirmative action” programs. For example, some of the state’s public universities considered race and ethnicity as factors when making admissions decisions and offered programs to support the academic achievement of those students. State and local entities had employment and recruitment policies intended to increase the hiring of people of color and women. The state also established programs to increase the participation of women-owned and minority-owned businesses in public contracts. The state set goals for the portion of state contracts that were awarded to those types of businesses. After voters approved Proposition 209, these policies and programs were discontinued or modified unless they qualified for one of the exceptions.

Federal Law Allows Policies and Programs That Consider Certain Characteristics, Within Limits. Before Proposition 209, state and local policies and programs that considered race, sex, color, ethnicity, or national origin still had to comply with federal law. Federal law establishes a right to equal protection and as a result limits the use of these considerations. For example, under federal law, universities may consider these characteristics as one of several factors when making admission decisions in an effort to make their campuses more diverse. To ensure compliance with federal law, these policies and programs must meet certain conditions that limit the consideration of these characteristics. These conditions are intended to prevent discrimination that violates equal protection. State law also has a number of antidiscrimination provisions that are similar to those in federal law.

Policies and Programs Created or Modified After Proposition 209. After voters approved Proposition 209, some public entities in California created or modified policies and programs to instead consider characteristics not banned by Proposition 209. For example, many of the state’s universities provide outreach and support programs for students who are first in their family to attend college. Many university campuses also consider where students attended high school and where they live when making admissions decisions. The universities view these policies and programs as ways to increase diversity without violating Proposition 209.

Proposal

Eliminates Ban on the Consideration of Certain Characteristics in Public Education, Public Employment, and Public Contracting. If approved, the measure would repeal Proposition 209—Section 31 of Article I of the California Constitution. This would eliminate the ban on the consideration of race, sex, color, ethnicity, or national origin in public education, public employment, and public contracting. As a result, state and local entities could establish a wider range of policies and programs so long as they are consistent with federal and state law related to equal protection.

Fiscal Effects

No Direct Fiscal Effects on Public Entities. The measure would have no direct fiscal effect on state and local entities because the measure would not require any change to current policies or programs. Instead, any fiscal effects would depend on future choices by state and local entities to implement policies or programs that consider race, sex, color, ethnicity, or national origin in public education, public employment, and public contracting.

Potential Fiscal Effects of Implementing Programs Highly Uncertain. State and local entities could make any number of decisions about policies and programs that consider race, sex, color, ethnicity, or national origin. **Because the specific choices state and local entities would make if voters approved this measure are unknown, the potential fiscal effects are highly uncertain.**

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Jose F. Torres, Interim Chancellor

PREPARED BY: Kristina Hannon, Vice Chancellor of Human Resources and Police Services

DATE: October 8, 2020

SUBJECT: Consideration of Approval to Adopt Resolution No. 2020-10-08-HR01
Authorization of Layoff Due to Lack of Work and/or Lack of Funds

RECOMMENDATION

It is recommended that the Board of Trustees adopt Resolution No. 2020-10-08-HR01 for authorization of layoff due to Strong Workforce Grant funding being exhausted and the position being eliminated due to lack of work and/or lack of funds implementing Education Code Section 88017.

OVERVIEW

Adopt the resolution to eliminate one (1) classified position, Student Services Technician II, Student Services Department, CHC, .75 FTE, effective December 31, 2020.

ANALYSIS

The Student Services department will exhaust Strong Workforce Grant funding on December 31, 2020, thus eliminating services and the position will be eliminated. The District was aware that the Strong Workforce grant funding was a temporary funding stream and the position was recruited as such. Pursuant to California Education Code Section 88014, 88017, 88117 and 88127, the District must provide a 60-day notice to layoff the position due to lack of work or lack of funds.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

None.

RESOLUTION NO 2020-10-08-HR01

**BEFORE THE BOARD OF TRUSTEES
OF THE SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**

**AUTHORIZING LAYOFF DUE TO
LACK OF WORK AND/OR LACK OF FUNDS
IMPLEMENTING EDUCATION CODE SECTION 88017**

WHEREAS, due to the expiration of a specially funded program, lack of work and/or lack of funds, the Governing Board of the San Bernardino Community College District has determined that it will be necessary to layoff off the following positions pursuant to the provisions of Education Code sections 88014, 88017, 88117 and 88127:

**One (1) Student Services Technician II, .75 FTE
Student Services, CHC**

NOW, THEREFORE, BE IT RESOLVED, that as of December 31, 2020, the above-mentioned services in the San Bernardino Community College District shall be discontinued to the extent described herein; and

BE IT FURTHER RESOLVED, that the number of classified employees shall be reduced by layoff as specified above pursuant to Education Code section 88127;

BE IT FURTHER RESOLVED, that the Chancellor is directed to give notices of layoff to the affected classified employee pursuant to Education Code section 88017;

BE IT FURTHER RESOLVED, that said layoff shall become effective December 31, 2020; and

BE IT FURTHER RESOLVED, that the classified employee laid off pursuant to this resolution shall be eligible for reemployment pursuant to Education Code § 88127.

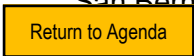
PASSED AND ADOPTED this 8th day of October 2020, by the Governing Board of the San Bernardino Community College District of San Bernardino, California, by the following vote:

AYES: _____
NAYS: _____
ABSENT: _____
ABSTENTIONS: _____

Chair, Governing Board of the
San Bernardino Community College District

I, _____, Clerk of the Governing Board of the San Bernardino Community College District, do certify that the foregoing Resolution was regularly introduced, passed and adopted by the Governing Board at its regular meeting held on October 8, 2020.

Clerk, Governing Board of the
San Bernardino Community College District



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Trustee Frank Reyes, Chair, Board Legislative Committee

REVIEWED BY: Jose F. Torres, Interim Chancellor

PREPARED BY: Angel Rodriguez, Senior District Director of Marketing, Public Affairs and Government Relations

DATE: October 8, 2020

SUBJECT: Consider approval of the Board Legislative Committee members and committee charge

RECOMMENDATION

It is recommended that the Board of Trustees ratify the recommendation of the Board Legislative Committee to approve committee membership and charge.

OVERVIEW

The Board Legislative Committee met on September 10, 2020 to recommend the committee member roles and committee charge. Approval of the Board Legislative Committee's recommendation will guide the SBCCD Board of Trustees and Chancellor's Office in engaging with government officials and diverse stakeholders to promote public policy solutions that support student achievement and economic mobility in the Inland Empire.

ANALYSIS

The Board Legislative Committee plays a supporting role to the full Board of Trustees in advocating for its higher education and career-training mission at the regional, state and federal levels. Committee members review public policies that affect SBCCD's mission and formulate recommendations to the full Board of Trustees to take positions of support, opposition or abstention. The Board of Trustees may inform and educate the public about their position on public policy proposals through resolutions, engagement with policymakers, and external communications coordinated by the Chancellor's Office.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- II. Learning-Centered Institution for Student Access, Retention and Success

FINANCIAL IMPLICATIONS

None.



San Bernardino Community College District Board Legislative Committee 2021

Committee Members:

- Trustee Frank Reyes, Chair
- Trustee Anne L. Viricel, Vice Chair
- Trustee John Longville, Member

Committee Charge:

- Increasing the efficiency of the Board of Trustees by performing time-sensitive legislative research on its behalf.
- Improving clarity by providing a platform for detailed questions not conducive to the flow of monthly business meetings.
- Promoting transparency of SBCCD's legislative advocacy priorities through discussions in an open forum.
- Fostering an environment of understanding by communicating findings and formulating recommendations to the full Board of Trustees.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Jose F. Torres, Interim Chancellor

PREPARED BY: Jose F. Torres, Interim Chancellor

DATE: October 8, 2020

SUBJECT: Recommendation to approve the transition of Empire KVCR facility and equipment to SBVC to be used as a student lab for the Film, TV, and Media Program by the end of June 2023.

RECOMMENDATION

It is recommended that the Board of Trustees approve the transition of the Empire KVCR facility and equipment to SBVC to be used as a student lab for the Film, TV, Media Program and other programs by the end of June 2023 in order to align the facility and equipment with the student-centered SBCCD and SBVC Missions.

OVERVIEW

SBCCD owns and operates the KVCR television and radio broadcast license and in July 2017, SBCCD received \$157 million in spectrum auction proceeds from the Federal Communications Commission (FCC) to convert KVCR's television signal from UHF to VHF. Throughout various Board decisions, the Board of Trustees approved the allocation of \$42 million to benefit Empire KVCR as follows:

- \$5 million to cover its financial deficits for 5 years (utilized in 3 years)
- \$16 million for the conversion from UHF to VHF and technology modernization
- \$21 million as an endowment

Furthermore, at its July 9, 2020 board meeting, the Board of Trustees approved one strategic goal and four objectives which included the need to define Empire KVCR's purpose and to take action. At its September 24, 2020 strategy session, the Board of Trustees discussed transitioning the Empire KVCR building and equipment to SBVC to be used as a student lab for the Film, TV, Media Program and other programs by the end of June 2023. This recommendation is aligned with the direction provided by the Board of Trustees.

ANALYSIS

Empire KVCR currently provides Public Broadcasting Service (PBS) television programming and National Public Radio (NPR) content across Southern California through four TV channels and

FM radio. The station is located on the San Bernardino Valley College (SBVC) Campus. Currently, students are not involved in the development of TV/Radio content or PBS/NPR broadcast.

SBVC offers a comprehensive instructional program in radio and television broadcasting, digital film production, and digital audio and video production for use in multimedia and Internet applications. This instructional program provides a two-year curriculum for students majoring in the field resulting in four different Associate of Arts Degrees, a transfer degree to a four-year institution, and four different Certificates of Achievement. It also provides elective courses for students interested in related fields such as marketing, journalism, theater arts, multimedia, web page design, and data communications.

The transition of the facility and equipment to be used as a student lab for the Film, TV, Media Program, and other programs will provide alignment with SBCCD Mission to: "...transforms lives through the education of our students for the benefit of our diverse communities." and with SBVC Mission: "...to prepare students for transfer to four-year universities, to enter the workforce by earning applied degrees and certificates, to foster economic growth and global competitiveness through workforce development, and to improve the quality of life in the Inland Empire and beyond."

As part of the transition, staff will begin reducing expenditures appropriately without disrupting operations and maximizing student learning. Additionally, staff will work to protect and enhance existing collaborations with community partners to the extent possible.

The Board will receive regular updates regarding recommended actions to reduce expenses with cancellation of contracts such as PBS, NPR, or other high costs contracts. All personnel related matters will be negotiated per Article 9 of the CSEA collective bargaining agreement.

Once the transition is complete, the \$21 M endowment will be repurposed for other uses pending Board approval and collegial consultation.

INSTITUTIONAL VALUES

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention, and Success
- III. Resource Management for Efficiency, Effectiveness, and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

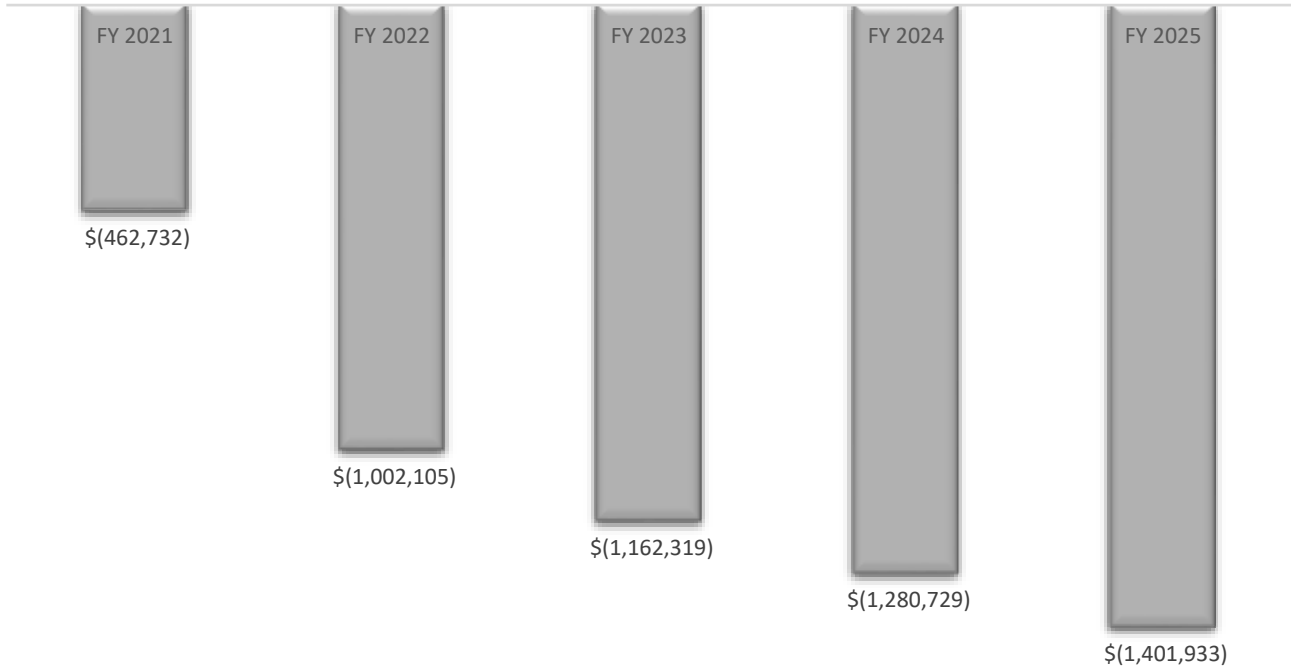
The financial implications associated with this Board item is the elimination of the projected annual deficits for Empire KVCR.

Over the past several years, the revenues generated from the Community Service Grant, pledges, underwriting, rentals and leases of tower facilities, and endowment earnings have not generated enough to cover the expenditures associated with salaries & benefits, purchasing content from PBS/NPR, utilities, leases, operations of facilities, and broadcasting of TV/Radio station.

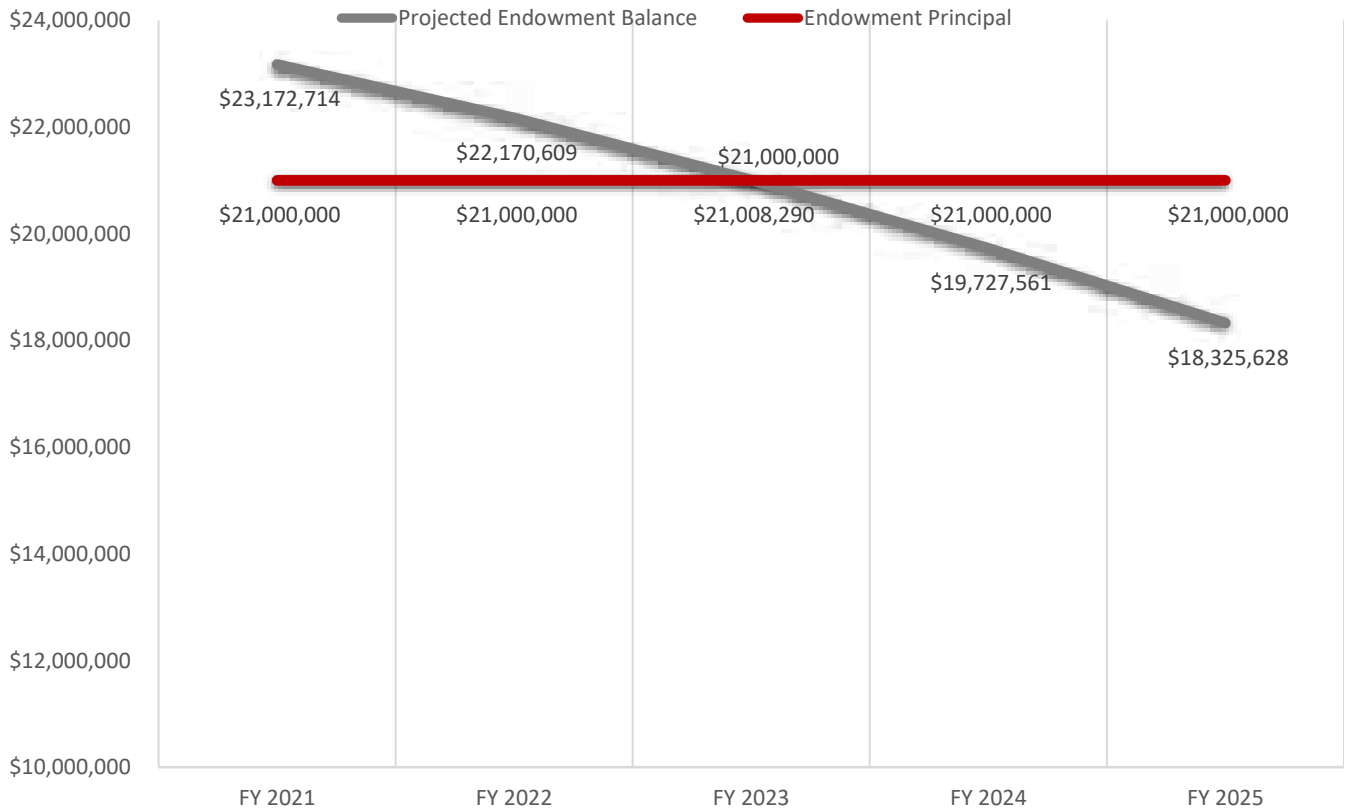
Staff has analyzed the next five years and based on current trends it is expected that by FY 2023, Empire KVCR will need to utilize the endowment principal to balance the budget.

KVCR Projected Deficits by Fiscal Year

Projected Financial Trends



KVCR Projected Endowment Balances by Fiscal Year



[Return to Agenda](#)

Radio, Television, and Film (RTVF)

The Radio/Television/Film department offers a comprehensive instructional program in radio and television broadcasting, digital film production, and digital audio and video production for use in multimedia and Internet applications. The department provides a two-year curriculum for students majoring in the field resulting in the Associate of Arts Degree and/or transfer to a four-year institution and provides elective courses for students interested in related fields such as marketing, journalism, theater arts, multimedia, web page design, and data communications. The instructional program includes internships at local stations and businesses, on-air experience using the facilities of the student radio station KJRP and public television station KVCR-TV, which is licensed to the San Bernardino Community College District.

Contact Information

Division: Arts and Humanities (NH - 223)

Division Phone Number: (909) 384-8633

Faculty Chair: Leticia Hector (lhector@sbccd.edu), M.A.

- Film, Television, and Electronic Media Associate of Science Transfer Degree (p. 265)
- RTVF (Film) Associate of Arts Degree (p. 266)
- RTVF (Radio) Associate of Arts Degree (p. 267)
- RTVF (Television) Associate of Arts Degree (p. 268)
- RTVF Associate of Arts Degree (p. 268)
- RTVF (Film) Certificate of Achievement (p. 267)
- RTVF (Radio) Certificate of Achievement (p. 267)
- RTVF (Television) Certificate of Achievement (p. 268)
- RTVF Certificate of Achievement (p. 269)

RTVF 100 3 Units

Introduction to Electronic Media

Lecture: 54 contact hours

Advisory: READ 015 or eligibility for ENGL 101 or ENGL 101H as determined by the SBVC assessment process.

This course introduces the history, structure, function, economics, content, and evolution of radio, television, film, the internet, and new media, including traditional and mature formats. The social, political, regulatory, ethical, and occupational impact of electronic media are also studied.

Associate Degree Applicable

Transfers to both UC/CSU

RTVF 101 3 Units

Introduction to Media Aesthetics and Cinematic Arts

Lecture: 54 contact hours

Advisory: READ 015 or eligibility for ENGL 101 or ENGL 101H as determined by the SBVC assessment process.

This course introduces the close analysis of film and television and examines the broad questions of form and content, aesthetics and meaning, and history and culture. The course also explores the diverse possibilities presented by the cinematic art form through an examination of a wide variety of productions, national cinemas, and film movements. The topics include modes of production, narrative and non-narrative forms, visual design, editing, sound, genre, ideology and critical analysis.

Associate Degree Applicable

Transfers to both UC/CSU

RTVF 102 3 Units

Announcing and Performing in Electronic Media

Lecture: 36 contact hours

Lab: 54 contact hours

This course will give instruction and practice in performing and announcing. Topics include interpretation of copy, news casting, music continuity, interviewing, and the operation of audio equipment while performing. Students will practice commercial material and improvisational announcing.

Associate Degree Applicable

Transfers to CSU only

RTVF 104 3 Units

Basic Writing for Broadcasting

Lecture: 54 contact hours

Prerequisite: Eligibility for ENGL 101 or ENGL 101H as determined by the SBVC assessment process.

This course provides instruction and practice in writing and editing news for radio and television, including rewriting from the internet, news sources, and other documents. Topics include how to write for speaking, writing objectively, journalism ethics, and legal issues such as libel and right to privacy.

Associate Degree Applicable

Transfers to CSU only

RTVF 106 3 Units**Media Writing****Lecture:** 54 contact hours**Prerequisite:** Eligibility for ENGL 101 or ENGL 101H as determined by the SBVC assessment process.

This is an introductory course in writing for the film and electronic media. The emphasis is on preparing scripts in proper formats, including fundamental technical, conceptual and stylistic issues related to writing fiction and non-fiction scripts for informational and entertainment purposes in film and electronic media. The course also includes a writing evaluation component as a significant part of the course requirement.

Associate Degree Applicable**Transfers to CSU only****RTVF 120 3 Units****Introduction to Audio Production****Lecture:** 36 contact hours**Lab:** 54 contact hours**Advisory:** READ 015 or eligibility for ENGL 101 or ENGL 101H as determined by the SBVC assessment process.

This course serves as an introduction to the theory and practice of audio production for radio, television, film and digital recording applications. Students will learn the fundamentals of sound design and aesthetics, microphone use, and digital recording equipment. Students gain hands on experience recording, editing, mixing and mastering audio. Upon completion, students will have basic knowledge of applied audio concepts, production workflow, equipment functions, and audio editing software.

Associate Degree Applicable**Transfers to CSU only****RTVF 121 3 Units****Digital Audio Post Production****Lecture:** 36 contact hours**Lab:** 54 contact hours**Advisory:** READ 015 or eligibility for ENGL 101 or ENGL 101H as determined by the SBVC assessment process.

This postproduction course provides specialized training in digital audio workstations and synchronization with the visual image for radio, television, film, and multimedia. Topics include the use of audio postproduction techniques and the skills necessary to compete in the entertainment, communications and multimedia industries.

Associate Degree Applicable**Transfers to CSU only****RTVF 130 3 Units****Introduction to Studio Production****Lecture:** 36 contact hours**Lab:** 54 contact hours**Advisory:** READ 015 or eligibility for ENGL 101 or ENGL 101H as determined by the SBVC assessment process.

This course introduces theory, terminology and operation of a multi-camera television studio and control room. Topics include studio signal flow, directing, theory and operation of camera and audio equipment, switcher operation, fundamentals of lighting, graphics, video control and video recording and real-time video production.

Associate Degree Applicable**Transfers to CSU only****RTVF 131 3 Units****Digital Video Editing****Lecture:** 36 contact hours**Lab:** 54 contact hours**Advisory:** READ 015 or eligibility for ENGL 101 or ENGL 101H as determined by the SBVC assessment process.

This course includes theory and practice in digital video editing techniques including exploring professional video editing programs; basic video and audio editing techniques; use of effects, titles, and graphics; capturing and importing; custom software settings; and exporting to the web, DVD, or other media.

Associate Degree Applicable**Transfers to CSU only****RTVF 132 3 Units****Lighting and Cinematography****Lecture:** 36 contact hours**Lab:** 54 contact hours**Advisory:** READ 015 or eligibility for ENGL 101 or ENGL 101H as determined by the SBVC assessment process.

This course provides an introduction to the theory, terminology, and process of motion picture production for film and television. Topics include basic cinematography including the operation, function and creative uses of production, basic scriptwriting, camera operation, shot composition, lighting, and basic sound recording.

Associate Degree Applicable**Transfers to both UC/CSU****RTVF 133 3 Units****Video Field Production****Lecture:** 36 contact hours**Lab:** 54 contact hours**Advisory:** ENGL 015 or eligibility for ENGL 101 or ENGL 101H as determined by the SBVC assessment process.

This is an introductory course in the theory, terminology, and operation of video production. The topics include composition, camera operation, portable lighting, video recorder, audio control, and editing. The aesthetics and fundamentals of scripting, producing, and directing on location, as well as multimedia and postproduction are also reviewed.

Associate Degree Applicable**Transfers to CSU only****RTVF 134 3 Units****Acting and Directing for Television and Film****Lecture:** 36 contact hours**Lab:** 54 contact hours

This course provides instruction and practice in acting and directing for television and film, including voice, poise, and character development.

Associate Degree Applicable**Transfers to both UC/CSU**

RTVF 220 3 Units**Radio Station Operations****Lecture:** 36 contact hours**Lab:** 54 contact hours**Prerequisite:** RTVF 120**Advisory:** RTVF 121

This course offers an emphasis on individual and group production of short and long-form radio projects. Projects include remote broadcasts, promotional spots, features, music programming, and news; as well as project development, management and implementation. All student projects will air on the student radio-station KJRP, with some selected projects also airing on our PBS station, KVCR.

Associate Degree Applicable**Transfers to CSU only****RTVF 221 3 Units****Broadcast Station Management****Lecture:** 36 contact hours**Lab:** 54 contact hours**Prerequisite:** RTVF 120 or RTVF 130 or RTVF 133

This course deals with radio and television station management functions, models, and operations. Students will program and manage the student radio and television stations and produce remote broadcasts. Students gain experience in station management by serving as the program director, music director, production supervisor, and on-air announcers. Students will develop an understanding of the operation of radio and television stations, audience-rating methods, and their impact on programming design.

Associate Degree Applicable**Transfers to CSU only****RTVF 222 1-3 Units****Independent Study in Radio/Television/Film****DIR:** 54 contact hours

Students with previous course work in RTVF may do assigned projects involving research and analysis of selected topics. This independent study is for students who are interested in furthering their knowledge of RTVF. Prior to registration, a written contract must be prepared. See instructor for details.

Associate Degree Applicable**Transfers to CSU only****RTVF 230 3 Units****Intermediate Studio Production****Lecture:** 36 contact hours**Lab:** 54 contact hours**Prerequisite:** RTVF 130

This is the second level course in techniques of planning, producing, writing, and directing television programs; with an emphasis on polishing technical skills, creativity, and teamwork. Explores advanced video switching techniques, video recording and editing formats, program rundowns, timing, and advanced director's cues.

Associate Degree Applicable**Transfers to CSU only****RTVF 231 3 Units****Advanced Video Production****Lecture:** 18 contact hours**Lab:** 108 contact hours**Prerequisite:** RTVF 131 and RTVF 230

In this second-level course students plan, produce, write, shoot, and edit television programs using both studio production and single video camera and editing equipment. The course includes hands-on experience using remote video cameras, and linear and nonlinear editing equipment. Students will create their own video productions, individually and in teams.

Associate Degree Applicable**Transfers to CSU only****RTVF 232 3 Units****News and Film-Style Digital Video Editing****Lecture:** 36 contact hours**Lab:** 54 contact hours**Prerequisite:** RTVF 131

This intermediate level course provides students with the skills to edit news voice-overs, sound bites, packages and introductory techniques of film-style editing.

Associate Degree Applicable**Transfers to CSU only****RTVF 240 3 Units****Motion Picture Production****Lecture:** 36 contact hours**Lab:** 54 contact hours

Prerequisite: ENGL 015 or eligibility for ENGL 101 or ENGL 101H as determined by the SBVC assessment process and RTVF 131 and RTVF 132 or RTVF 133.

This course covers basic producing for motion pictures and television. It includes script development, preproduction planning, production concepts, and postproduction editing concepts.

Associate Degree Applicable**Transfers to CSU only**

Film, Television, and Electronic Media Associate of Science Transfer Degree

The Radio/Television/Film department provides a comprehensive instructional program in radio and television broadcasting, digital film production, and digital audio and video production for use in broadcasting, cablecasting, multimedia, film production, and Internet applications.

The Associate in Arts for Transfer (AA-T) or the Associate in Science for Transfer (AS-T) is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AA-T or AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major.

To earn a Film, Television, and Electronic Media AS-T degree, students must complete the following Associate Degree for Transfer requirements:

- completion of the following major requirements with grades of C or better;
- completion of a minimum of 60 CSU transferable semester units with a grade point average of at least 2.0; and
- certified completion of the CSU General Education-Breadth (CSUGE) or Intersegmental General Education Transfer Curriculum (IGETC) for CSU, which requires a minimum of 37-39 units.

It is highly recommend that students complete courses that satisfy the U.S. History, Constitution, and American Ideals requirement as part of CSUGE or IGETC before transferring to a CSU.

Students planning to transfer to a baccalaureate institution and major in Film, Television, and Electronic Media should consult with a counselor regarding the transfer process and lower division requirements.

Code	Title	Units
Required Core Courses - Select two of the following:		
RTVF 100	Introduction to Electronic Media or COMMST 13 Mass Media and Society	3
RTVF 101	Introduction to Media Aesthetics and Cinematic Arts	3
RTVF 106	Media Writing	3
List A - Select one course from each area:		
Audio		
RTVF 120	Introduction to Audio Production	3
RTVF 220	Radio Station Operations	3
Video or Film Production		
RTVF 130	Introduction to Studio Production	3
RTVF 133	Video Field Production	3
RTVF 132	Lighting and Cinematography	3
List B - Select one course not already selected:		
RTVF 121	Digital Audio Post Production	3
RTVF 231	Advanced Video Production	3
List C - Select one course not already selected:		
RTVF 102	Announcing and Performing in Electronic Media	3
RTVF 104	Basic Writing for Broadcasting	3
RTVF 121	Digital Audio Post Production	3
RTVF 131	Digital Video Editing	3
RTVF 134	Acting and Directing for Television and Film	3
RTVF 221	Broadcast Station Management	3
RTVF 222	Independent Study in Radio/Television/Film	1-3
RTVF 230	Intermediate Studio Production	3
RTVF 231	Advanced Video Production	3
RTVF 232	News and Film-Style Digital Video Editing	3
Code	Title	Units
Major Total		18
CSU GE-Breadth or IGETC for CSU requirements		37-39
Total units that may be double-counted for CSU-GE or IGETC		6
CSU Electives (as needed to reach 60 transferable units)		3-9
Total Units		60

See Section on Degree, Certificate, and Transfer Information for additional information on our Associate Degrees for Transfer.

To earn an SBVC Associate Degree for Transfer (AA-T or AS-T) students must complete one of the following general education patterns:

CSU GE requirements (<https://www.valleycollege.edu/student-services/counseling/csuge/>)

IGETC requirements (<https://www.valleycollege.edu/student-services/counseling/igetc/>)

Program Learning Outcomes

- Present a clear synopsis of the history of radio, television, or film in the 20th century through the present day
- Apply production principles to the basic operation of the audio console and radio station equipment
- Write a script with an appropriate story line or purpose (e.g., interview script)
- Demonstrate ability to perform on camera or voice over
- Demonstrate technical ability
- Demonstrate management skills

RTVF (Film) Associate of Arts Degree

To graduate with an Associate of Arts degree with a specialization in the Film concentration, students must:

1. Complete the following core course,
2. Complete the Film concentration, and
3. Complete the general education breadth requirements for the associate degree for a total of 60 units.

Code	Title	Units
Required (Core) Course		
RTVF 100	Introduction to Electronic Media or COMMST 13 Mass Media and Society	3
Required Courses: Film Concentration		
RTVF 101	Introduction to Media Aesthetics and Cinematic Arts	3
RTVF 106	Media Writing	3
RTVF 131	Digital Video Editing	3
RTVF 240	Motion Picture Production	3
Select two of the following: 6		
RTVF 132	Lighting and Cinematography	
RTVF 133	Video Field Production	
RTVF 134	Acting and Directing for Television and Film	
Total Units		21

To earn an SBVC Associate Degree students must complete one of the following general education patterns:

SBVC GE requirements (<https://www.valleycollege.edu/student-services/counseling/graduation-requirements/>)

CSU GE requirements (<https://www.valleycollege.edu/student-services/counseling/csuge/>)

IGETC requirements (<https://www.valleycollege.edu/student-services/counseling/igetc/>)

Program Learning Outcomes

- Qualify for entry-level work in film
- Have a portfolio of work to demonstrate entry-level production skills
- Be able to write a resume for entry level employment in film
- Be able to write a short film script for production
- Be able to produce, direct, and edit a short film
- Qualify for transfer to a four-year institution

RTVF (Film) Certificate of Achievement

Students working for certificates must have a basic knowledge of arithmetic, reading and writing in order to learn and work in the occupations they select.

To complete a Film certificate, students must complete the following courses for a total of 21 units. Students pursuing a certificate in film production explore opportunities in film and narrative television (e.g., dramatic series) and are eligible for entry-level work in television or film after completion of the certificate.

Code	Title	Units
Required (Core) Course		
RTVF 100	Introduction to Electronic Media or COMMST 13 Mass Media and Society	3
Required Film Concentration Courses		
RTVF 101	Introduction to Media Aesthetics and Cinematic Arts	3
RTVF 106	Media Writing	3
RTVF 131	Digital Video Editing	3
RTVF 240	Motion Picture Production	3
Select two of the following:		6
RTVF 132	Lighting and Cinematography or RTVF 134 Acting and Directing for Television and Film	
RTVF 232	News and Film-Style Digital Video Editing	
Total Units		21

This is a Gainful Employment Program

Program Learning Outcomes

- Qualify for entry-level work in film
- Have a portfolio of work to demonstrate entry-level production skills
- Be able to write a resume for entry level employment in film
- Be able to write a short film script for production
- Be able to produce, direct, and edit a short film
- Qualify for transfer to a four year institution

RTVF (Radio) Associate of Arts Degree

To graduate with an Associate of Arts degree with a specialization in the Radio concentration, students must:

1. Complete the following core courses,
2. Complete the Radio concentration, and
3. Complete the general breadth requirements for the Associate Degree for a total of 60 units.

Code	Title	Units
Required (Core) Course		
RTVF 100	Introduction to Electronic Media or COMMST 13 Mass Media and Society	3
Required Courses: Radio Concentration		
RTVF 102	Announcing and Performing in Electronic Media	3

RTVF 104	Basic Writing for Broadcasting	3
RTVF 120	Introduction to Audio Production	3
RTVF 121	Digital Audio Post Production	3
RTVF 220	Radio Station Operations	3
RTVF 221	Broadcast Station Management	3
Total Units		21

To earn an SBVC Associate Degree students must complete one of the following general education patterns:

SBVC GE requirements (<https://www.valleycollege.edu/student-services/counseling/graduation-requirements/>)

CSU GE requirements (<https://www.valleycollege.edu/student-services/counseling/csuge/>)

IGETC requirements (<https://www.valleycollege.edu/student-services/counseling/igetc/>)

Program Learning Outcomes

- Qualify for entry-level work in radio
- Have a portfolio of work to demonstrate entry-level production skills
- Be able to write a resume for entry level employment in radio
- Be able to write short news or information scripts for broadcast
- Be able to produce, engineer, and edit and short radio program
- Qualify for transfer to a four-year institution

RTVF (Radio) Certificate of Achievement

Students working for certificates must have a basic knowledge of arithmetic, reading and writing in order to learn and work in the occupations they select.

To complete a Radio certificate, students must:

1. Complete the following core course, and
2. Complete the Radio concentration for a total of 21 units.

Code	Title	Units
Required (Core) Courses		
RTVF 100	Introduction to Electronic Media or COMMST 13 Mass Media and Society	3
Radio Concentration		
RTVF 102	Announcing and Performing in Electronic Media	3
RTVF 104	Basic Writing for Broadcasting	3
RTVF 120	Introduction to Audio Production	3
RTVF 121	Digital Audio Post Production	3
RTVF 220	Radio Station Operations	3
RTVF 221	Broadcast Station Management	3
Total Units		21

This is a Gainful Employment Program

Program Learning Outcomes

- Qualify for entry-level work in radio
- Have a portfolio of work to demonstrate entry-level production skills

- Be able to write a resume for entry level employment in radio
- Be able to write short news or information scripts for broadcast
- Be able to produce, engineer, and edit and short radio program
- Qualify for transfer to a four year institution

RTVF (Television) Associate of Arts Degree

To graduate with an associate of arts degree with a specialization in the Television Concentration, students must:

1. Complete the following core course,
2. Complete the Television concentration, and
3. Complete the general education breadth requirements for the associate degree for a total of 60 units.

Code	Title	Units
Required (Core) Course		
RTVF 100	Introduction to Electronic Media or COMMST 13 Mass Media and Society	3
Required Courses: Television Concentration		
RTVF 130	Introduction to Studio Production	3
RTVF 131	Digital Video Editing	3
RTVF 133	Video Field Production	3
RTVF 104	Basic Writing for Broadcasting or RTVF 106 Media Writing	3
RTVF 132	Lighting and Cinematography or RTVF 230 Intermediate Studio Production	3
Select one of the following:		
RTVF 134	Acting and Directing for Television and Film	3
RTVF 221	Broadcast Station Management	
RTVF 231	Advanced Video Production	
Total Units		21

To earn an SBVC Associate Degree students must complete one of the following general education patterns:

SBVC GE requirements (<https://www.valleycollege.edu/student-services/counseling/graduation-requirements/>)

CSU GE requirements (<https://www.valleycollege.edu/student-services/counseling/csuge/>)

IGETC requirements (<https://www.valleycollege.edu/student-services/counseling/igetc/>)

Program Learning Outcomes

- Qualify for entry-level work in television
- Have a portfolio of work to demonstrate entry-level production skills
- Be able to write a resume for entry level employment in television
- Be able to write short news or information scripts for broadcast
- Be able to produce, direct, and edit a short video production
- Qualify for transfer to a four-year institution

RTVF (Television) Certificate of Achievement

Students working for certificates must have a basic knowledge of arithmetic, reading and writing in order to learn and work in the occupations they select.

To complete a Television certificate, students must complete the following courses for a total of 21 units. Students pursuing a certificate in television production explore opportunities in live and produced video production, including broadcasting, cable, business, education, and new media and are eligible for entry level work in television or video production after completion of the certificate.

Code	Title	Units
Required (Core) Course		
RTVF 100	Introduction to Electronic Media or COMMST 13 Mass Media and Society	3
Required Television Concentration Courses		
RTVF 130	Introduction to Studio Production	3
RTVF 131	Digital Video Editing	3
RTVF 133	Video Field Production	3
RTVF 104	Basic Writing for Broadcasting or RTVF 106 Media Writing	3
RTVF 132	Lighting and Cinematography or RTVF 230 Intermediate Studio Production	3
Select one of the following:		
RTVF 221	Broadcast Station Management	3
RTVF 231	Advanced Video Production	
RTVF 232	News and Film-Style Digital Video Editing	
Total Units		21

This is a Gainful Employment Program

Program Learning Outcomes

- Qualify for entry-level work in television
- Have a portfolio of work to demonstrate entry-level production skills
- Be able to write a resume for entry level employment in television
- Be able to write short news or information scripts for broadcast
- Be able to produce, direct, and edit a short video production
- Qualify for transfer to a four year institution

RTVF Associate of Arts Degree

To graduate with an associate of arts degree with a specialization in the general RTVF Concentration, students must:

1. Complete the following core course,
2. Complete the general RTVF Concentration, and
3. Complete the general education breadth requirements for the associate degree for a total of 60 units.

Code	Title	Units
Required (Core) Course		
RTVF 100	Introduction to Electronic Media or COMMST 13 Mass Media and Society	3

Required Courses: RTVF Concentration

RTVF 120	Introduction to Audio Production	3
RTVF 104	Basic Writing for Broadcasting	3
or RTVF 106	Media Writing	
RTVF 102	Announcing and Performing in Electronic Media	3
or RTVF 134	Acting and Directing for Television and Film	
Select two of the following:		6
RTVF 101	Introduction to Media Aesthetics and Cinematic Arts	
RTVF 130	Introduction to Studio Production	
RTVF 131	Digital Video Editing	
RTVF 132	Lighting and Cinematography	
RTVF 240	Motion Picture Production	
RTVF 220	Radio Station Operations	3
or RTVF 221	Broadcast Station Management	
Total Units		21

To earn an SBVC Associate Degree students must complete one of the following general education patterns:

SBVC GE requirements (<https://www.valleycollege.edu/student-services/counseling/graduation-requirements/>)

CSU GE requirements (<https://www.valleycollege.edu/student-services/counseling/csuge/>)

IGETC requirements (<https://www.valleycollege.edu/student-services/counseling/igetc/>)

Program Learning Outcomes

- Qualify for entry-level work in radio, television, or film production
- Have a portfolio of work to demonstrate entry-level production skills
- Be able to write a resume for entry level employment in radio, television, or film production
- Be able to write short news or information scripts for broadcast
- Be able to produce a short radio or television program or film
- Qualify for transfer to a four-year institution

RTVF Certificate of Achievement

Students working for certificates must have a basic knowledge of arithmetic, reading and writing in order to learn and work in the occupations they select.

To complete a RTVF certificate, students must complete the following courses for a total of 21 units. Students pursuing a certificate in RTVF explore opportunities in all areas of media production and are eligible for entry-level work in radio, television, film, or new media after completion of the certificate.

Code	Title	Units
Required (Core) Course		
RTVF 100	Introduction to Electronic Media	3
or COMMST 13	Mass Media and Society	
Required RTVF Concentration Course		
RTVF 120	Introduction to Audio Production	3
RTVF 104	Basic Writing for Broadcasting	3
or RTVF 106	Media Writing	

RTVF 102	Announcing and Performing in Electronic Media	3
or RTVF 134	Acting and Directing for Television and Film	
Select two of the following:		6
RTVF 101	Introduction to Media Aesthetics and Cinematic Arts	
RTVF 130	Introduction to Studio Production	
RTVF 131	Digital Video Editing	
RTVF 132	Lighting and Cinematography	
RTVF 240	Motion Picture Production	
Select one of the following:		3
RTVF 220	Radio Station Operations	
RTVF 221	Broadcast Station Management	
RTVF 232	News and Film-Style Digital Video Editing	
Total Units		21

This is a Gainful Employment Program

Program Learning Outcomes

- Qualify for entry-level work in radio, television, or film production
- Have a portfolio of work to demonstrate entry-level production skills
- Be able to write a resume for entry level employment in radio, television, or film production
- Be able to write short news or information scripts for broadcast
- Be able to produce a short radio or television program or film
- Qualify for transfer to a four year institution

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Diana Rodriguez President, SBVC

PREPARED BY: Dr. Dina Humble, Vice President of Instruction, SBVC

DATE: October 8, 2020

SUBJECT: Consideration to Approve Advisory Committees

RECOMMENDATION

It is recommended that the Board of Trustees approve the Advisory Committee members who serve the various academic programs throughout San Bernardino Valley College.

OVERVIEW

According to Title 5, all Career Technical Education programs must have an Advisory Committee. These committees must be presented and approved by the institution's Board of Trustees.

ANALYSIS

Title 5 of the California Code of Regulations explicitly states that Career Technical Education (CTE) programs serving higher educational facilities must have Advisory Committees. These Advisory Committees are composed of industry leaders, local business, community and faculty, along with other experts in the field who have extensive knowledge, and/or education, of the subject matter in which they are serving as committee members. These committee members offer the most up-to-date knowledge, expertise, and guidance within their chosen field.

INSTITUTIONAL VALUES

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None.

Division			
Advisory Committee	Member	Affiliation	Years on Committee
Academic Success & Learning Services			
Library Technology	Carter, George	Victorville City Librarian	9
	Erjavek, Ed	Director, San Bernardino Public Library	14
	Evans-Perry, Virginia	San Bernardino Valley College	11
	Gideon, Angie	San Bernardino Valley College	23
	Hastings, Ron	San Bernardino Valley College	5
	Huston, Celia	San Bernardino Valley College	18
	Wall, Patty	San Bernardino Valley College	16
Applied Technology, Transportation, and Culinary Arts			
Aeronautics	Bonner, David	United Postal Service	4
	Burrows, Michael	Exec. Dir. SBD International Airport	4
	Casillas, David	SBVC/United Postal Service	3
	Fenton, Sherrie	SBVC Aeronautics Faculty	2
	Gablin, Theodore	SBVC Aeronautics Faculty	2
	Gibbs, Mark	San Bernardino Airport	4
	Halabi, Tarif	SBVC Aero Faculty Chair	3
	Moore, Allen	SBVC Aeronautics Faculty	9
	Orozco, Debbie	SBVC Counseling	2
	Pike, Mark	Jet Zone	3
	Pritchett, Catherine	San Bernardino Airport	2
	Rice, Larry	OldGuys CFI/SBVC Aero Faculty	4
	Siddiqui, Rehan	World Wide Wings	3
	Snyder, Keith	Ontario Airport	3
	Wilkerson, Kenneth	SBVC Aeronautics Lab Tech	3
Automotive Collision	Bonar, Mark	Snap-On Tools	4
	Cruz, Curtis	Redlands High School	5
	Funn, Wayne	Funtastic Collision	6
	Loera, Manuel	SBVC Automotive Faculty	9
	Means, Luis	Caliper Collision	2

Division			
Advisory Committee	Member	Affiliation	Years on Committee
	OConnel, Paul	Riverside City College	2
	Oliver, Shawn	Thermo Air	4
	Paz, Oscar	Presto Products	5
	Reid, Paul	Pro Spray	5
	Richter, Mark		2
	Russell, Jeff	SBVC Auto Professional Expert	5
	Scheurer, Mark	Genuine Auto Parts	6
	Sievers, Jerry	SBVC Automotive Faculty	7
	Stone, Wayne	SnapOn Tools	3
	Torres, Thomas	NAPA	2
	Williams, Mark	SBVC Automotive Faculty Chair	9
Automotive Technician	Cruz, Alexander	SBVC Automotive Faculty	2
	Ferguson, Ed	Goodyear Tire	5
	Ferguson, Jim	Goodyear Tire	5
	Hinrichs, Guy	SBVC Automotive Faculty	9
	Jaramillo, Richard	SBVC Automotive Faculty	9
	Torres, Thomas	NAPA	2
Culinary Arts/Food and Nutrition	Albaugh, Debbi	San Manuel	2
	Babin, Danny	SBVC Culinary Arts Faculty	3
	Christensen, Val	Sundowners	2
	Constantino, John	Sysco Food	3
	Kotze, Kerry	Nickelodeon Pizza	4
	Kreger, Gary	West Central Food	4
	Meyer, Stacy	SBVC Culinary Arts Faculty Chair	9
	Moghaddam, Bobby	Riverside City College	4
	Schlinkert, Tamara	SBVC Culinary Arts Lab Tech	5
	Tang, Jason	Jo Jo Grill A Dog	2
	Yeager, Terry	SBVC Culinary Arts	2
Electricity/Electronics	Ababat, Anthony	SBVC Electricity Faculty/Fibertronics	5
	Bent, Steven	Fibertronics/Garner Holt	4
	Bustami, Lutfi	Cal Builders	4
	Chase, Gerald	SBVC Electricity Faculty	9
	Daraei, Khosrow	SBVC Electricity Faculty	5
	Dowlatabadi,	SBVC Electricity Faculty	4

Division			
Advisory Committee	Member	Affiliation	Years on Committee
	Mohammad		
	Elominba, Chito	Medline Inc.	2
	Falls, Anthony	SBVC Electricity Faculty/ Red Cross Biomedical support	6
	Finazzo, Charles	Boeing	4
	Haeri, Sean	Sirius Microtech	4
	Halabi, Tarif	SBVC Electricity Faculty Chair	8
	Haz, Dik	Mettler Toledo	4
	Kazz, Dikran	BOSE labs	5
	Panjabi, Raj	RanESCO	5
	Raya, Frank	Brenner Fiedler	4
	Romero, Markazan	SBVC Electricity Faculty	5
	Roumani, Kamal	Toshiba	2
	Salazar, Sal	FedEx	4
	Saouli, Mohamad	DeVry University	6
	Sciarra, Tony	TESLA	New
	Singh, Raja	Sirius Microtech	2
	Trujillo, Albert	Target	4
	Valle, Samuel	SBVC Electricity Faculty	5
Heating, Ventilation, Air Conditioning/Refrigeration	Aguilera, Senobio	HVAC Faculty, Riverside City College	3
	Bowlin, Brad	SBVC HVAC/R Faculty	2
	Duncan, William	Southern California Gas Company, SBVC Adjunct Faculty	2
	Duwel, Chris	SBVC HVAC/R Faculty	2
	Halabi, Tarif	SBVC HVAC/R Faculty Chair	4
	Husein, Aziz	Climatec	6
	Karcher, Les	Carrier	2
	Lawton, Phillip	Kaiser Permanente	7
	Lindeman, Dave	SBVC HVAC/R Faculty	7
	Roberts, John	SBVC HVAC/R Faculty	9
	Salmon, Daryl	HASCO - Riverside	9
	Sherman, Robert	Air-Heat	3
	Worley, Ed	Wingate	7
Machine Trades	Aguirre, David	California Steel	2
	Beal, Bob	MAZAK	3
	Gazelle, Eric	Gazelle Machining	3
	Gonzalez,	Fontana High School	2

Division			
Advisory Committee	Member	Affiliation	Years on Committee
	Procoro		
	Hoover, Rod	California Steel, Inc.	2
	Knight, Dave	Mori Seiki	2
	Leung, Paul	Martinez & Turek	2
	Mc Clure, John	Iron Mountain Machining	2
	Mc Clure, Joe	Hi Tec Machining	2
	Ortiz, Miguel	SBVC Machine Faculty	7
	Pettit, Rick	California Steel, Inc.	2
	Ray, Joe	California Steel, Inc.	2
Transportation/Diesel	Barba, Manny	Velocity Truck Center	3
	Collins, Kimberly	CSUSB	3
	Diskin, Les	SBVC Diesel Faculty	6
	Eastwood, CJ	Pacific High School	2
	Engelbreccht, Larry	ASE	2
	Fisher, Bill	TEC Equipment	4
	Fernandez, Robert	RTA	2
	Godfrey, Mark	Waynes Engines	2
	Harworth, Eric	Pacific High School	2
	Kay, Alan	Pacific High School	3
	Martinez, Ken	SBCUSD	3
	McLaughlin, Larry	Regional Director	2
	Melancon, Berchman	SBVC Diesel Faculty Chair	7
	Radcliffe, Rick	Klein Educ. Systems	2
	Raymundo, Natalie	Pacific High School	2
	Robinson, Josie	TEC Equipment	2
	Rosvall, Scott	MVUSD	4
	Sciarra, Tony	TESLA	New
	Stark, Scott	SBVC	5
	Tosti, John	McLane Food Services	6
	Warden, Todd	AQMD	4
	Weber, Peggy	SBVC	4
Water Supply Technology	Aguirre, Jennifer	San Bernardino Water Reclamation	3
	Ariza, Ernest	SBVC Water Faculty	6
	Armstead, Moria	SBVC Water Faculty	4
	Arrington, Shyrra	SBVC Water Student	4
	Baxley, Linda	Advanced Envrio. Technology	2
	Blackburn,	Coachella Water District	2

Division			
Advisory Committee	Member	Affiliation	Years on Committee
	Berlinda		
	Brandon, Preston	SBVC Water Faculty	2
	Bratulin, Paul	SBVC Public Relations	2
	Caldwell-Betties, Melita	SBVC Water Faculty Chair	7
	Canello, Nidia	SBVC Water Student	2
	Chan, Juanita	Rialto School District	2
	Coady, Andy	San Bernardino Water Reclamation	7
	Cruz, Michael	SBVC Water Tutor	6
	Earp, Suzie	CSUSB	3
	Firstenberg, Kathleen	CSUSB	3
	Haley, Craig	SBVC Water Student	2
	Hanford, Joseph	San Bernardino Water Reclamation	2
	Helman, Miki	Santa Ana Watershed Project Authority	2
	Hirano, Ryan	Santa Ana Watershed Project Authority	2
	Holiman, Thomas	SBVC Water Faculty	2
	Johnson, Jacob	Cucamonga Water District	2
	Laari, Latif	Victor Valley Water District	2
	Letulle, Chander	Inland Empire Utilities Agency/SBVC Water Faculty	4
	Lopes, Rosa	Cucamonga Water District	4
	Loukeh, Alison	SBVC Water Faculty	7
	Martinez, Deborah	West Valley Water District	4
	Majors, Michael	SBVC Water Student	3
	Mansell, Clarence	West Valley Water District	4
	Milroy, Patrick	SBVC Water Faculty	4
	Navarro, Gil	San Bernardino Water Department	3
	Opperman, Amanda	California Water Environment Association	2
	Osborn, Richard	SBVC Water Faculty	3
	Padilla, German	San Bernardino Water Reclamation	2
	Panjabi, Raj	UnEEK Educational Solutions	2
	Parker, Garry	SBVC Water Faculty	2
	Perez, Roberta	Cucamonga Water District	4
	Reed, Carl	California Employment	

Division			
Advisory Committee	Member	Affiliation	Years on Committee
		Development	3
	Robertson, Deborah	City of Rialto Mayor	2
	Rodriguez, Angel	SBVC Marketing	2
	Sepulveda, Joe	City of Redlands	4
	Steele, Kathleen	San Bernardino CSS	4
	Torner, Luis	Water Employee Services Agency	7
	Valladao, Gary	SBVC Water Faculty	7
	Valpone, Michael	Teledyne Batteries	2
	Verholtz, Gary	SBVC Water Faculty	7
	Witherspoon, Boykin	CSUSB	4
Welding/Inspection	Barta, Christopher	CYR-ROP	4
	Bogner, Ed	Miller Sales	3
	Butris, Nabil	SBVC Welding Faculty	4
	Cacho, Bryce	SBVC Welding Faculty	4
	Campa, Mario	California Steel	3
	Garcia, Jose	San Bernardino Steel	3
	Grossman, Jeremy	Airgas	4
	Graham, Davis	INICAL Aviation, Inc.	2
	Hernandez, Ramon	SBVC Inspection Faculty	4
	Houts, Robert	SBVC Inspection Faculty	5
	Ito, Dennis	Lyman Engineering	4
	Jacobo, Brock	Door Components, Inc.	2
	Keys, Barry	The Back Yard Studio	2
	Krehbiel, Deanna	SBCCD/EDCT	3
	Milligan, Joshua	SBVC Welding Faculty Chair	4
	Moreno, Robert	Fontana High School	3
	Murphy, April	SBVC Welding Faculty	2
	Plank, Alexander	SBVC Welding Faculty	2
	Rubio, Eddie	SBCCD/EDCT	3
	Smith, Bryan	UA Local 364 Apprenticeship Program	3
Arts & Humanities			
Film, TV & Media	Bibo, Kevin	Assistant Principal Career Technical Education Palm Desert High School	18
	Billings, Mark	Media Teacher, Pacific	3

Division			
Advisory Committee	Member	Affiliation	Years on Committee
		High School	
	Clark, Daniel	WSA Entertainment, Literary Manager	2
	Dulock, Rick	Program Manager, KVCR	21
	Fisher, Kevin	Citrus Valley High School, Redlands	5
	Hendrickson, Erick	Cajon High School SBSD	3
	Itskovich, Richard	Sony Distribution	2
	Kendall, Lacey	KCAL DJ and CSUSB Faculty	2
	Landeros, Woodie	Rebecca Blue Media, Director	3
	Lyons, Kevin	FTVM Adjunct prof	4
	Pierce, Pryde	Filmmaker	2
	Rice, Rebecca	Rebecca Blue Media, Producer	3
	Rippetoe, James	FTVM Adjunct	12
	Scoggins, Katy	Producer/Cinematographer	1
	Stalbert, Malik	SBVC Faculty, OIS/MIS	2
	Taylor, Dan	IE Film Commission President	3
	Trewhella, Donna	FTVM Adjunct	8
	Trotter, James	Producer, CSUSB	3
	Trueba, Matthew	RUSD Teacher RHS	4
	Vanderpoort, Shea	Cinematographer/Director	1
	Vasquez, Lillian	Marketing Coordinator, KVCR	11
Graphic Design/Multimedia	Bartman, Vincent	Designer/Marketing ESRI	4
	Bourbeau, Ron	3D Designer, PlayDek Games Adjunct Instructor, SBVC, CHC, RCC – Norco	5
	Butterfield, John	Freelance Designer Adjunct Instructor, SBVC	6
	Caughman, Rick	Art at 5th Alley La Adjunct Instructor La Sierra University and SBVC	4
	Cuny, Lucas	Instructor SBVC, RTF	2
	Fritz, Kathy	Lecturer, Texas University/Instructional Designer/Freelance Designer	2

Division			
Advisory Committee	Member	Affiliation	Years on Committee
	Gomez, Ed	Assistant Professor, CSUSB Director, Mexi Cali Biennial	4
	Houlihan, Frank	Lecturer, CSUSB/Freelance Designer	2
	Huntoon, Christopher	Student, SBVC	4
	Jon Kawa	Photographer, Jon & Karlie Photography Adjunct Instructor, SBVC	6
	Kawa, Karlie	Instructor, Platt College Adjunct Instructor, SBVC Freelance Designer	6
	Kates, Phillis	Owner, PK Designs	5
	Oakes, Andrew	Owner, Green Acres Designs Assistant Professor, CSUSB	5
	Ruiz, Xavier	Supplemental Instructor, SBVC	5
	Sasse, Gene	Owner/Photographer Gene Sasse Photography	4
	Zerovnik, Greg	Marketing and Advertising Consultant/Educator California Institute of Advanced Management, CSU Monterey Bay	5
Mathematics, Business & Computer Technology			
Accounting	Courts, Janet	Accounting Professor, San Bernardino Valley College, Certified Public Accountant	25
	Kritzberg, Joan	Retired Certified Public Accountant	10
	Lillie, Rick Dr.	Certified Public Accountant	14
	Marion, David	Certified Public Accountant	10
	Rangel, Francisco	Adjunct Professor, San Bernardino Valley College, Retired IRS	10
	Wilson, Matt	Certified Public Accountant	10
Business Administration	Assumma, Michael	Business Department Chair, SBVC	14
	Austin, Robert	Vice President, Crawford	10

Division			
Advisory Committee	Member	Affiliation	Years on Committee
		Investment Company	
	Collins, Rodney (DDS)	Orange Tree Dental, Redlands CA	10
	Fabrize, Dr. Bob	Professor/Director Consultative Sales Center, Cal Poly Pomona International Business & Marketing Department	5
	Galindo, Michael	District Manager, Firestone Bridgestone Corp	10
	Magness, John	Senior Vice President, Hillwood Investment Properties	10
	Newman, Eric	Department Chair-Marketing, CSUSB	10
	Stauble, Vernon	Retired Business Professor, SBVC	14
	Underwood, Bruce	Business/Accounting Professor, SBVC	7
	Wilhette, Jesse	Branch Manager, Fastenal	2
Computer Information Technology/Computer Science	Brady, Jason	Web Developer, SBCCD	8
	Brunke, Jeff	Network Engineer, San Manuel Indian Bingo and Casino	4
	Engel, Aline	Independent IT Contractor	4
	Gomez, Raymond	Systems Analyst, Stater Bros.	4
	Hughes, Christopher	Technical Services Manager, Loma Linda University Medical Center	5
	Lugo, Peter	Automated Systems Engineer, Arrowhead Regional Medical Center	4
	Moore, Samuel	Teacher, Arroyo Valley High School, San Bernardino Unified School District	1
	Mulcahy, Brandon	IT Manager, Enko Systems	6
	Nunn, Justin	Operations Manager, Dk MTN Enterprises	4
	Orpilla, Paul	Payment poster, Arrowhead Orthopedics	4
	Planscencia,	Automated Systems	4

Division			
Advisory Committee	Member	Affiliation	Years on Committee
	Hector	Technician, Arrowhead Regional Medical Center	
	Ramos, Cole	Operations Manager, UPS	4
	Shin, Yui	Teacher, Colton Redlands Yucaipa ROP	10
	Stanton, Karen	Coordinator - Western Academy Support & training Center, Networking Academy	10
Real Estate	Assumma, Michael	Department Chair, Business – SBVC	3
	Dyer, Devin	Realtor, Cornerstone Properties	3
	Hutchins, Eric	Senior Vice President – Inland Empire Commercial Real Estate	3
	Magness, John	Senior Vice President, Hillwood Investment Properties	3
	Martinez, Carlos	Broker of Record – V.P., Skyh Realty	3
	Orlando, Anthony	Assistant Professor, Real Estate – Cal Poly Pomona	3
	Stauble, Vernon	Retired Business Professor, San Bernardino Valley College	3
Retail Management	Assumma, Michael	Department Chair, Business – San Bernardino Valley College	14
	Brown-Palacios, Rhonda	Ralph's/Food 4 Less Markets	7
	Hall, Kelley	College of the Desert	10
	Johnson, Tara	Chaffey College	3
	Jones, Laura	Stater Bros. Markets	7
	Kester-Phipps, Cherie	Western Association of Food Chains, Inc.	14
	Legil, Marian	Albertsons/Safeway/Vons Markets	3
	Robles, Marco	Cardenas Markets	3
	Underwood, Bruce	San Bernardino Valley College	5
	Wagner, Tom	Norco College	2
Science			

Division			
Advisory Committee	Member	Affiliation	Years on Committee
Architecture	Anton, Michael	Instructor, SBVC	21
	Hall, Sandra	Architecture Instructor, SBVC	2
	Jorgensen, Judy Zak	Faculty, SBVC	21
	Martinez, Francisco	Architecture Instructor, SBVC	3
	Rezai, Pegah	Architecture Instructor, SBVC	1
Graphic Information Systems (GIS)	Bangasser, Susan	Former Dean, Science, SBVC	11
	Bjerke, Jennifer	Faculty, SBVC	4
	Burmudez, April	Student, SBVC	3
	Caldwell-Betties, Melita	Faculty, SBVC	3
	Chapman, Debbie	Cal Fire	8
	Cohen, Mike	UCR Herbarium Consortium	8
	Cruz, Michael	Alumnus, SBVC	6
	Davis-Parker, Cynthia	Alumna, SBVC and City of Corona	5
	DiBiase, David	ESRI	5
	Donoghue, John	Instructor, SBVC and Ironwood Consulting	4
	Engstrom, Vanessa	Santiago Canyon College	9
	Estrada, Nadia	Student, SBVC	3
	Gonzalez, Juan	Instructor, SBVC and Riverside MWD	8
	Hamilton, Sheila	Alumnus, SBVC	7
	Heibel, Todd	Faculty Chair, SBVC	9
	Hidalgo, Alma	Instructor, SBVC and Riverside Flood Control District	9
	Hrdlicka, Rick	Director, Technology Service, SBVC	9
	Ingram, Brace	Colton JUSD and CRY-ROP	9
	Johnson, Ben	Aerial Information Systems, Inc.	5
	Johnson, Debbie	Aerial Information Systems, Inc.	5
	Johnson, Wallace	Dean, Social Science, Human Development, and Physical Education, SBVC	5

Division			
Advisory Committee	Member	Affiliation	Years on Committee
	Jorgensen, Judy Zak	Faculty, SBVC (Retired)	7
	Kelsen, Virginia	Chaffey JUSD	5
	King, Melissa	Faculty, SBVC	5
	Krizek, Jeffrey	Instructor, SBVC and City of Ontario	9
	Levesque, Robert	Manager, Workforce Development	8
	Lillard, Sheri	Faculty, SBVC	4
	Mielke, Jessi	ESRI	4
	Mukundan, Ramaa	Instructor, SBVC	8
	Murillo, Joan	Faculty, SBVC	6
	Nimako, Solomon	Instructor, SBVC and Apple Maps	9
	Parrish, Ruth	City of San Bernardino	8
	Pires, Romana	Faculty, SBVC	3
	Puentes, Deidre	CRY-ROP	3
	Robles, Matthew	Faculty, SBVC	4
	Rogers, Clover	Alumna, SBVC	8
	Rosales, Jessica	ESRI	3
	Sterling, Timothy	Student, SBVC	3
	Vasquez, Tatiana	Faculty, SBVC	4
Pharmacy Technology	Amador, Brian	Pharmacist, San Bernardino Community Hospital Pharmacy Instructor, SBVC	7
	Bangasser, Susan	Dean, Science (Retired) and SBVC Foundation	11
	Burnham, Lorrie	Faculty Chair Science, SBVC	5
	Cervantes, Bunnie	Pharmacy Instructor, SBVC	1
	Chota-Ontiveros, Doris	Pharmacy Technician, Loma Linda Children's Hospital Pharmacy Instructor, SBVC	8
	DeCoursey, Ryan	Pharmacy Technician, Sales Manager	5
	Glenny, Scott	Pharmacist, Loma Linda Children's Hospital & Pharmacy Instructor,	5

Division			
Advisory Committee	Member	Affiliation	Years on Committee
		SBVC	
	Halcon, John	Manager, Walgreens	11
	Hatter, James	Program Manager, CRY ROP Pharmacy Instructor, SBVC	9
	Lee, Jennifer	Pharmacy Instructor, SBVC	1
	Lopez, Kim	Pharmacy Technician, Loma Linda Children's Hospital & Pharmacy Faculty, SBVC	7
	Miles, Justin	Pharmacist Director at RCH & Pharmacy Faculty, SBVC	3
	Pooja, Mujumdar	Pharmacist, CVS & Pharmacy Faculty, SBVC	2
	Seraj, Majid	Pharmacist, LLUMC	11
	Seraj, Robyn	Ascend Pharmaceutical, Pharmacy Technician & Pharmacy Faculty, SBVC	16
	Valdez, Maria	Faculty, SBVC	5
Psychiatric Technology	Aguilar-Kitibutr, Ailsa	SBVC	6
	Ahaiwe, Linda	RPAC	2
	Akers, Elaine R	SBVC	9
	Alfano-Wyatt, Marcia	SBVC	21
	Asif, Obed	Patton	16
	Baumann, Jenna	SBCUSD	2
	Beasley, Larry	Canyon Springs	19
	Brown, Cinde	Patton	3
	Cretarola, Scott	ARMC/SBVC	6
	Dana Lozano, Heather	SBCUSD Cajon	2
	Dietz, Sarah	SBVC	6
	Dubois-Eastman, Kim L.	SBVC	9
	Estrada, Laura	SBVC	3
	Giese, Eric	Patton	3
	Gonzales, Manuel	SBCUSD Cajon	2
	Goul, Kim	SBVC/ARMC	2
	Gutierrez, Nereida	SBCUSD Anderson	9
	Hardas, Daisey	ARMC	3
	Harris, Christine	SBVC	4

Division			
Advisory Committee	Member	Affiliation	Years on Committee
	Khan, Naveen	SBVC	2
	Malone, Candice	Patton	11
	Martinez, Isabelle	Patton	16
	Massad, Sana	SBVC	3
	Molle, Laura	SBVC	7
	Okonkwo, Bernadette	SBVC	2
	Penniman, Walter	SBVC	5
	Puentes, Deidra	CRY-ROP	2
	Ravanzo, Hudell	SBVC	7
	Reeves-Maxey, La Tanya	SBCUSD Anderson	9
	Reynolds, Avuse	Canyon Springs	19
	Richard, Rose	Patton	6
	Scates, Cheryl	Canyon Springs	3
	Seraj, Robyn	SBVC	3
	Stowell, Jeni	Canyon Springs	19
	Trusheim, Deb	SBVC	2
	Valkenburg, Jean	CRY-ROP	2
	Wagner, Carol	Del Rosa Villas	2
	Weaver, Teresa	SBVC	6
	Weber, Peggy	SBVC	2
Registered Nursing	Alfano-Wyatt, Marcia	SBVC Psych Tech	21
	Aguilar, Ghinett	Loma Linda Un Manager	4
	Asif, Obed	Patton RN Educ Coordinator	4
	Baker, Sandi	RCC Dean of Nurse	
	Benart, Nancy	Redlands Educator	6
	Bosert, Elizabeth	LLU	2
	Burnham, Lorrie	SBVC Science Div	4
	Campos, Alejandra	SBVC	6
	Castro, Janice	Dignity Educ Manager	5
	Corrales, Athena	SBVC Counselor	5
	Cozart, Barbara	Dignity Health Nursing Coordinator	23
	Davis, Hope	Dignity Educator	11
	Deras, Wendy	College of Desert RN	6
	Dubois-Eastman, Kim	SBVC Faculty	6
	Freude, Gayle	San Gorgonio Mem Hosp MS Manager	4
	Guthrie, Sarah	Elsevier	5

Division			
Advisory Committee	Member	Affiliation	Years on Committee
	Hardas, Daisey	Education Arrowhead Regional Med Ctr.	6
	Hill, June	SBVC Faculty	23
	Humble, Dina	SBVC VP Instruction	2
	Hutchason, Jacob	SBVC Faculty	4
	Kalantarov, Dmitriy	SBVC Dean of Science	2
	Khan, Naveen	SBVC Coordinator	4
	Lofthouse, Andrea	LLU	2
	Lowry, Will	Elsevier	4
	Massad, Sana	SBVC Faculty	6
	Morkos, Mona	Dignity Educator	7
	Nasio, Crystal	MSJC Assoc Dean	4
	Nelson, Kim	San Gorgonio Memorial Hospital	8
	Ninan, Barbara	LLU	2
	Nolan, Rosilyn	Dignity CNO	22
	Obra, Violeta	SBVC Faculty	15
	Puerto, Sofia	Jerry L. Pettis Mem VA Hosp Director	16
	Quash, Patty	SBVC	2
	Rodriguez, Diana	SBVC President	5
	Scobie, Carol	College of Desert	6
	Seraj, Robyn	SBVC Faculty	4
	Shedd, Joanna	LLU	2
	Simental, Yolanda	SBVC Faculty	13
	Smith, James	SBVC	9
	Sobhanian, Soha	SBVC	5
	Stark, Scott	SBVC VP	9
	Thayer, Scott W	SBVC	2
	Tran, Bao	Dignity Health	9
	Trusheim, Deborah	SBVC Faculty	5
	Valdez, Maria	SBVC Psych Tech	7
	Vanthul, Tammy	RCC	2
	Vasquez, Tatiana	SBVC	7
	Weaver, Teresa	Faculty	6
	Weber, Peggy	SBVC	3
Social Sciences, Human Development & Physical Education			
Child Development	Adams, Kathryn	SBVC Child Development,	22

Division			
Advisory Committee	Member	Affiliation	Years on Committee
		Contract Faculty Co-Chair	
	Arth, Patty	Redlands Day Nursery, Site Director	3
	Barnett, Kellie	SBVC Child Development, Contract Faculty	15
	Bogarin, Alex	Rialto Unified School District, Early Education Administrator	3
	Drew, Linda	San Bernardino Teddy Bear Tymes Child Development Center, Director	10
	Hollingsworth, Chantia	Child Care Resource Center, Professional Development Supervisor	1
	Karge, Sandy	SBVC Child Development Center, Supervising Teacher	1
	Kelly, Latasha	SBCUSD, Director	1
	Knight, Denise	SBVC Child Development, Contract Faculty Co-Chair	24
	McLaren, Meridyth	CHC Child Development, Faculty Chair	12
	Mitroi, Mariana	Colton USD, Child Development Supervisor	1
	Moore, Randi	SBUSD, Support Staff	2
	Price, Brandi	SBVC Child Development, Adjunct Faculty	6
	Terrell, LaTrenda	SBC Preschool Services Department, Program Manager	6
	Thompson, Melissa	Moreno Valley College Child Development, Contract Faculty	5
	Wagner, Tamera	Yucaipa Inland Preschool Director, SBVC Child Development Adjunct Faculty	2
	Wallick, Amber	SBVC Child Development, Adjunct Faculty	4
	Wasbotten, Deborah	CHC, Child Development Center Director	7
	Wilcox-Herzog, Amanda	CSUSB Human Development, Contract Faculty	7

Division			
Advisory Committee	Member	Affiliation	Years on Committee
Criminal Justice	Cervantes, Brian	San Manuel Department Public Safety Training Manager	3
	Chencharick, John	Police Academy Faculty	11
	Croy, Jeremy	Administration of Justice Department Chair	2
	Dennis, Paul	SBVC Police Academy Director	3
	Dorrrough, Jeremy	Beaumont Police Department Lieutenant	5
	Gonzales, Amelia	Criminal Justice Secretary	5
	Green, Kenneth	San Bernardino Administration of Justice Adjunct	3
	Gutierrez, John	San Bernardino City Unified School District Sergeant	3
	Jackson, Alvin	San Bernardino Community College District Chief	2
	Johnson, Wallace	San Bernardino Valley College Dean	4
	Lewis, Rosalind	SBVC Police Academy Coordinator	2
	Paulino, Joseph	San Bernardino County Unified School District Chief	11
	Zour, Brett	San Bernardino Sheriff's Training Facility Captain	3
Human Services			
	Chagolla, Daniel	Cedar House Life Change Center, Director/CEO	3
	Degnan, Russel	New Hope Director of Operations	5
	Drela, Melinda	MFI Recovery Centers, Riverside	1
	Hughes, Tina	San Bernardino Recovery Center, Inland Valley Recovery Services, Coordinator	5
	Mairer, April	Director of Behavioral Health	1
	Moneymaker, Melinda	SBVC Human Services Assistant	15

Division			
Advisory Committee	Member	Affiliation	Years on Committee
		Professor/Faculty Chair	
	Moore, Paul	Director, VA Loma Linda	1
	Nelson, Brandy	SBVC Human Services Contract Faculty	6
	Polonio, Jeff	SBVC Faculty	1
	Rasmussen, Jill	Counselor, La Sierra University	1
	Webber, Peggy	SBVC Job Developer	1
	Williamson, Asia	SBVC Faculty	1

Division			
Advisory Committee	Member	Affiliation	Years on Committee
Career Education and Human Development			
Child Development	Adams, Kathy	San Bernardino Valley College	18
	Blue, Robyn	Crafton Hills College	18
	Bogh, Debbie	Crafton Hills College	18
	Chernobieff, Christine	Christ the King Child Care Center	18
	Colvey, Kirsten	Crafton Hills College	18
	Dial, Troy	Crafton Hills College	18
	Diaz, Gabriela	Redlands High School	13
	Gaitan, Patty	Redlands Day Nursery	18
	Herndon, Deanna	CSUSB Children's Center	8
	Johle, Christina	Crafton Hills College	18
	Knight, Denise	San Bernardino Valley College	18
	McLaren, Meridyth	Crafton Hills College	18
	Smith, Kimberly	Orangewood High School	13
	Alvarado, Nancy	San Bernardino County Superintendent of Schools	1
	Turnpough, Stacey	Redlands High School	13
	Wagner, Tamara	Inland Preschool	5
	Wasbotten, Deborah	Crafton Hills College	18
	Wilcox, Amanda	California State University, San Bernardino	12
	Word, Dan	Crafton Hills College	17
Emergency Medical Technician	Aguilar, Eddie, Field Representative	Crafton Hills College	4
	Aten, David, Lab Technician	Crafton Hills College	4
	Grabow, Jimmy, Counselor	Crafton Hills College	4
	Green, Laurie, Program Director	Crafton Hills College	4
	Loera, Anthony, Adjunct Faculty	Crafton Hills College	4

Division			
Advisory Committee	Member	Affiliation	Years on Committee
	Malinowski, Grant	Cal Fire – San Bernardino Unit	4
	Molloy, David	AMR – Redlands	4
	Word, Dan Dean	Crafton Hills College	4
Fire Technology	Alder, Mike, Chief	Crafton Hills College	6
	Bender, Jeff, Chief	Loma Linda Fire Department	10
	Gaddy, Duran, Battalion Chief	Cal Fire - San Bernardino	9
	Grayson, Shawn, Chief	Rialto City Fire Department	4
	Janssen, Ron, Battalion Chief	Cal Fire - Yucaipa	7
	Ketcherside, David, Battalion Chief	Redlands City Fire Department	3
	Littlefield, Shane, Division Chief	Cal Fire - San Bernardino	8
	McHargue Tim, Chief	Colton City Fire Department	10
	Moore, Michael, Chief	Riverside City Fire Department	6
	Porter, Tim, Assistant Chief	San Bernardino County Fire Department	4
	Smith, Mike, Chief	San Manuel Fire Department	14
	Sullivan, Dan, Faculty	Crafton Hills College	13
	Willis, Jeff, Chief	Big Bear Lake City Fire Department	8
Paramedic	Clements, Kristin, Faculty	Crafton Hills College	1
	Crews, Carly	Redlands Fire Department	4
	Crow, Kathy, Program Director	Crafton Hills College	8
	Molloy, Dave	AMR Redlands	8
	Nguyen, Phong, Dr.	Redlands Community Hospital	14
	Malinowski, Grant	Cal Fire – San Bernardino Unit	7
	Potts, Bob	Public Member	2

Division			
Advisory Committee	Member	Affiliation	Years on Committee
	Tyson, Bob	Redlands Community Hospital	8
	Vasquez, Henry	AMR - Redlands	3
	Ward, Amanda, Faculty	Crafton Hills College	2
	Word, Dan Dean	Crafton Hills College	8
Radiologic Technology	Anderson, Debra Clinical Coordinator	Arrowhead Regional Medical Center	8
	Cundieff, Shannon Dept. Manager	Arrowhead Regional Medical Center	2
	Huynh, Melissa Program Director	Arrowhead Regional Medical Center	6
	Le, Ha, M.D. Medical Advisor	Arrowhead Regional Medical Center	10
	McAtee, Robert Counselor	Crafton Hills College	9
	Word, Dan Dean	Crafton Hills College	3
Respiratory Care	Alipoon, Alan	Loma Linda University	17
	Anderson, Debra	Crafton Hills College	7
	Bedolla, Sedrick	Eisenhower Medical Center	5
	Bell, Rey	Crafton Hills College	19
	Connolly, Mark	Arrowhead Regional Medical Center	4
	Davidson, James	Corona Regional	17
	Duff, Glen	Parkview Community Hospital	17
	Erickson, Lief	Redlands Community Hospital	17
	Garcia, Ed	Riverside University Health System	3
	Hudson, Tracie	San Geronio Hospital	8
	Langdon, Ed	Dignity Health	17
	Magana, Sandra	Desert Regional Medical Center	3
	Musselman, Susan	Riverside Community Hospital	17
	Myer, Carolyn	Redlands Community Hospital	1

Division			
Advisory Committee	Member	Affiliation	Years on Committee
	Parker, Jacob	Riverside University Health Systems	3
	Quimby, Robert	Dignity	3
	Rafeedie, Nidal	Arrowhead Regional Medical Center	4
	Ramirez, Carol	Totally Kids	17
	Rinnander, Paul	Eisenhower Medical Center	7
	Rojas III, Daniel	Crafton Hills College	4
	Scott, Lori	Loma Linda University	4
	Seheult, Roger	Medical Director	8
	Serrano, Thomas	Crafton Hills College	10
	Sheahan, Mike	Crafton Hills College	10
	Taylor, Tom	Loma Linda VA	7
Social, Information and Natural Sciences			
Computer Information Systems			
	Bagg, Mike	Yucaipa High School	17
	Barger, Heather	City of Yucaipa	3
	Barker, Jason	Forest Homes	1
	Baylus, Vicki	Regional Director	2
	Brown, Taylor	Graphic Designer, GHP	2
	Buttice, Jackie	Crafton Hills College, Adjunct	1
	Dean, Galen	Colton-Redlands-Yucaipa Regional Occupational Program	4
	George, Kenneth	Crafton Hills College, Business Administration	1
	Jaco, Herberth	Crafton Hills College, Counseling	1
	Jara, L Rod	Colton-Redlands-Yucaipa Regional Occupational Program	4
	Johnson, Corey	Crafton Hills College, Lab Technician	2
	Keefe, Dustin	Crafton Hills College, Alumni	1

Division			
Advisory Committee	Member	Affiliation	Years on Committee
	Kern-Foster, Iris	Crafton Hills College, Multimedia	2
	Liu, David	Crafton Hills College, Computer Information Systems	1
	Mansourian, Farhad	Crafton Hills College, Economics	2
	Muse, William (Van)	Crafton Hills College, Dean, Social, Information, and Natural Sciences	2
	Papp, Edward	Crafton Hills College, Computer Information Systems	4
	Puentes, Deidra	Colton-Redlands-Yucaipa Regional Occupational Program	2
	Tynan, Bill	Educational Director, GHP	2
	Toomey, Paul	City of Yucaipa	2
	Walter, Mike	Crafton Hills College, Computer Information Systems	16
Student Services			
EOPS and DSPS	Andrews, Breanna	Crafton Hills College	8
	Aslanian, Alexa	Crafton Hills College	1
	Baeza, Mario	California State University, San Bernardino	8
	Boring, Connie	Department of Rehabilitation	8
	Brink, T. L.	Crafton Hills College	8
	Burdick, Andrew	Inland Regional Center	3
	Cabrales, Joe	Crafton Hills College	8
	Chavira, Rejoice	Crafton Hills College	8
	Colvey, Kirsten	Crafton Hills College	8
	Coombs, Cathleen	Department of Rehabilitation	8
	Delahanty, Suzanne	Crafton Hills College	1
	Edwards, Raemon	Children and Family Services	8

Division			
Advisory Committee	Member	Affiliation	Years on Committee
	Kelly, Conor	Redlands Unified School District	8
	Main, Steve	Department of Employment	3
	Milligan, Marty	Crafton Hills College	1
	Muskavitch, John	Crafton Hills College	8
	Orta, Rebecca	Crafton Hills College	8
	O'Shaughnessy, Vonda	Crafton Hills College	1
	Rodriguez, Nati	Crafton Hills College	8
	Rosa, Laura	Department of Rehabilitation	8
	Sandy, Hannah	Crafton Hills College	8
	Sierra, Jamie	Crafton Hills College	1
	Southerland, Frances	Crafton Hills College	8
	Williams, Amy	University of Redlands	8
Guardian Scholars	Aguilar, Myriam	Children and Family Services	4
	Angel, Guadalupe	Apiranet	4
	Bell, Eva	Crafton Hills College	4
	Bossieux, Andre	Dept of Behavioral Health	1
	Boyce, Anwar	Walden	3
	Chavira, Rejoice	Crafton Hills College	4
	Dowdy, Brenda	San Bernardino County Superintendent of Schools – Homeless Education	4
	Frame, Mary	Walden	4
	Harris, Jatori	Independent Living Program	4
	Langford, Krista	Inspire	4
	Lehman, Veronica	Crafton Hills College	4
	Lock, Peter	Redlands Unified School District	4
	Orta, Rebecca	Crafton Hills College	4
	Perry, Shonie	San Bernardino County Superintendent of Schools – Homeless Education	3

Division			
Advisory Committee	Member	Affiliation	Years on Committee
	Pinchback, Bernadette	San Bernardino County Superintendent of Schools	4
	Robles, Amanda	California State University, San Bernardino	4
	Ruffolo, Mariann	San Bernardino County Workforce Development	4
	Urquidies, Angela	San Bernardino County Superintendent of Schools	4
	Valdez, Olga	San Bernardino County Superintendent of Schools – Foster Youth Services	4
	Valero, Lori	County of San Bernardino- Independent Living Program	4

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose Torres, Interim Chancellor

REVIEWED BY: Dr. Kevin Horan, President, CHC

PREPARED BY: Dr. Keith Wurtz, Vice President, Instruction, CHC

DATE: October 8, 2020

SUBJECT: Consideration of Approval of Curriculum - CHC

RECOMMENDATION

It is recommended that the Board of Trustees approve the CHC curriculum modifications.

OVERVIEW

The courses, certificates, and degrees at CHC are continually being revised and updated to reflect and meet student needs.

ANALYSIS

These courses, certificates, and degrees have been approved for addition, modification, and deletion by the Curriculum Committee of the Academic Senate and will be included in the 2020-2021 and 2021-2022 College Catalog.

INSTITUTIONAL VALUES

II. Learning Centered Institution for Student Access, Retention, and Success.

FINANCIAL IMPLICATIONS

None.

Curriculum Meeting: 08/24/20, 09/14/20 (MATH only)

Conjoint Meeting: 09/23/20

Board of Trustees Meeting: 10/08/20

CRAFTON HILLS COLLEGE
SUBMITTED FOR BOARD OF TRUSTEE APPROVAL
October 8, 2020

NEW COURSE

Discipline:	Business
Department:	Business and Economics
Course ID:	BUSAD 131
Course Title:	The Business of Sports
Units:	3
Minimum Semester Hours:	
	Lecture: 48
Prerequisite:	None
Corequisite:	None
Departmental Recommendation:	None
Catalog Description:	The course is to study the business aspect of the four major sports leagues in North America: Major League Baseball, National Basketball Association, National Football League, National Hockey League. Students will compare and contrast the different leagues and franchises. Students will also study the leadership styles of a select amount of people in the business of sports.
Schedule Description:	The course is to study the business aspect of the four major sports leagues in North America: Major League Baseball, National Basketball Association, National Football League, National Hockey League. Students will compare and contrast the different leagues and franchises. Students will also study the leadership styles of a select amount of people in the business of sports.
Student Learning Outcomes:	New
Rationale:	The course is an elective course in business to help students navigate the business structure of major league teams in the United States. The class is to help students in the field of management, public service, entrepreneurship, accounting, finance, and marketing. The course is also offered to assist students in personal growth and enrichment.
Equate:	Course is not currently offered at SBVC
Effective:	Fall 2021

NEW COURSE

Discipline:	Athletic Training, Kinesiology-Intercollegiate Athletics
Department:	Kinesiology and Health Education
Course ID:	KIN/X 190AX3
Course Title:	Intercollegiate Cross Country - Women In-Season
Units:	3
Minimum Semester Hours:	
	Lab: 144
Prerequisite:	None
Corequisite:	None
Departmental Recommendation:	None

Curriculum Meeting: 08/24/20, 09/14/20 (MATH only)

Conjoint Meeting: 09/23/20

Board of Trustees Meeting: 10/08/20

Catalog Description:	This course is intended for members of the Women's Intercollegiate Cross Country team. The course will provide instruction and training in the skills, knowledge, techniques, strategies, conditioning, and teamwork required for intercollegiate cross country competition. Enrollment is based on successful tryout.
Schedule Description:	This course is intended for members of the Women's Intercollegiate Cross Country team. The course will provide instruction and training in the skills, knowledge, techniques, strategies, conditioning, and teamwork required for intercollegiate cross country competition. Enrollment is based on successful tryout.
Student Learning Outcomes:	New
Rationale:	This course is regularly offered at four-year institutions and frequently meets associate degree requirements. This course is an essential part of a comprehensive kinesiology program which includes intercollegiate athletics. This course is associate degree applicable and transfers to CSU. This is the only course on campus that offers in-season instruction for women's intercollegiate cross country.
Equate:	KINX 111AX3 at SBVC
Effective:	Fall 2021

NEW COURSE

Discipline:	Athletic Training, Kinesiology-Intercollegiate Athletics
Department:	Kinesiology and Health Education
Course ID:	KIN/X 190BX3
Course Title:	Intercollegiate Cross Country - Women Off-Season
Units:	2
Minimum Semester Hours:	
Lab:	96
Prerequisite:	None
Corequisite:	None
Departmental Recommendation:	None
Catalog Description:	This course is designed for off-season sports conditioning in preparation for athletic participation. The course includes sport specific training with the purpose of developing areas of individual weaknesses. Enrollment is based on successful tryout.
Schedule Description:	This course is designed for off-season sports conditioning in preparation for athletic participation. The course includes sport specific training with the purpose of developing areas of individual weaknesses. Enrollment is based on successful tryout.
Student Learning Outcomes:	New

Curriculum Meeting: 08/24/20, 09/14/20 (MATH only)

Conjoint Meeting: 09/23/20

Board of Trustees Meeting: 10/08/20

Rationale: This course is regularly offered at four-year institutions and frequently meets associate degree requirements. This course is an essential part of a comprehensive kinesiology program which includes intercollegiate athletics. This course is associate degree applicable and transfers to CSU. This is the only course on campus that offers off-season instruction for women's intercollegiate cross country.

Equate: KINX 111CX3 at SBVC
Effective: Fall 2021

NEW COURSE

Discipline: Athletic Training, Kinesiology-Intercollegiate Athletics
Department: Kinesiology and Health Education
Course ID: KIN/X 190CX3
Course Title: Intercollegiate Cross Country - Women Pre-Season
Units: 1
Minimum Semester Hours:

Lab: 48

Prerequisite: None
Corequisite: None
Departmental Recommendation: None

Catalog Description: This course is designed for pre-season intercollegiate athletics conditioning which includes: strength training, cardiovascular conditioning, drill techniques and game play in preparation for competition. Enrollment based on successful tryout.

Schedule Description: This course is designed for pre-season intercollegiate athletics conditioning which includes: strength training, cardiovascular conditioning, drill techniques and game play in preparation for competition. Enrollment based on successful tryout.

Student Learning Outcomes: New

Rationale: This course is regularly offered at four-year institutions and frequently meets associate degree requirements. This course is an essential part of a comprehensive kinesiology program which includes intercollegiate athletics. This course is associate degree applicable and transfers to CSU. This is the only course on campus that offers pre-season instruction for women's intercollegiate pre-season cross country.

Equate: KINX 111BX3 at SBVC
Effective: Fall 2021

NEW COURSE

Discipline: Athletic Training, Kinesiology-Intercollegiate Athletics
Department: Kinesiology and Health Education
Course ID: KIN/X 191AX3
Course Title: Intercollegiate Cross Country – Men In-Season
Units: 3

Curriculum Meeting: 08/24/20, 09/14/20 (MATH only)

Conjoint Meeting: 09/23/20

Board of Trustees Meeting: 10/08/20

Minimum Semester Hours:

Lab: 144

Prerequisite: None

Corequisite: None

Departmental Recommendation: None

Catalog Description: This course is intended for members of the Men's Intercollegiate Cross Country team. The course will provide instruction and training in the skills, knowledge, techniques, strategies, conditioning, and teamwork required for intercollegiate cross country competition. Enrollment is based on successful tryout.

Schedule Description: This course is intended for members of the Men's Intercollegiate Cross Country team. The course will provide instruction and training in the skills, knowledge, techniques, strategies, conditioning, and teamwork required for intercollegiate cross country competition. Enrollment is based on successful tryout.

Student Learning Outcomes: New

Rationale: This course is regularly offered at four-year institutions and frequently meets associate degree requirements. This course is an essential part of a comprehensive kinesiology program which includes intercollegiate athletics. This course is associate degree applicable and transfers to CSU. This is the only course on campus that offers in-season instruction for men's intercollegiate cross country.

Equate: KINX 110AX3 at SBVC

Effective: Fall 2021

NEW COURSE

Discipline: Athletic Training, Kinesiology-Intercollegiate Athletics

Department: Kinesiology and Health Education

Course ID: KIN/X 191BX3

Course Title: Intercollegiate Cross Country – Men Off-Season

Units: 2

Minimum Semester Hours:

Lab: 96

Prerequisite: None

Corequisite: None

Departmental Recommendation: None

Catalog Description: This course is designed for off-season sports conditioning in preparation for athletic participation. The course includes sport specific training with the purpose of developing areas of individual weaknesses. Enrollment is based on successful tryout.

Schedule Description: This course is designed for off-season sports conditioning in preparation for athletic participation. The course includes sport specific training with the purpose of developing areas of individual weaknesses. Enrollment is based on successful tryout.

Student Learning Outcomes: New

Curriculum Meeting: 08/24/20, 09/14/20 (MATH only)

Conjoint Meeting: 09/23/20

Board of Trustees Meeting: 10/08/20

Rationale: This course is regularly offered at four-year institutions and frequently meets associate degree requirements. This course is an essential part of a comprehensive kinesiology program which includes intercollegiate athletics. This course is associate degree applicable and transfers to CSU. This is the only course on campus that offers off-season instruction for men's intercollegiate cross country.

Equate: KINX 110CX3 at SBVC
Effective: Fall 2021

NEW COURSE

Discipline: Athletic Training, Kinesiology-Intercollegiate Athletics
Department: Kinesiology and Health Education
Course ID: KIN/X 191CX3
Course Title: Intercollegiate Cross Country – Men Pre-Season
Units: 1
Minimum Semester Hours:

Lab: 48

Prerequisite: None
Corequisite: None
Departmental Recommendation: None

Catalog Description: This course is designed for pre-season intercollegiate athletics conditioning which includes: strength training, cardiovascular conditioning, drill techniques and game play in preparation for competition. Enrollment based on successful tryout.

Schedule Description: This course is designed for pre-season intercollegiate athletics conditioning which includes: strength training, cardiovascular conditioning, drill techniques and game play in preparation for competition. Enrollment based on successful tryout.

Student Learning Outcomes: New

Rationale: This course is regularly offered at four-year institutions and frequently meets associate degree requirements. This course is an essential part of a comprehensive kinesiology program which includes intercollegiate athletics. This course is associate degree applicable and transfers to CSU. This is the only course on campus that offers pre-season instruction for men's intercollegiate pre-season cross country.

Equate: KINX 110BX3 at SBVC
Effective: Fall 2021

Curriculum Meeting: 08/24/20, 09/14/20 (MATH only)

Conjoint Meeting: 09/23/20

Board of Trustees Meeting: 10/08/20

NEW COURSE

Discipline: Marketing
Department: Business and Economics
Course ID: MARKET 181
Course Title: Marketing Pricing Strategies
Units: 3
Minimum Semester Hours:

Lecture: 48

Prerequisite: None
Corequisite: None
Departmental Recommendation: None

Catalog Description: The course examines the pricing marketing strategies used by profit, nonprofit, and public organizations. The course will cover a wide range of topics that include: pricing as a means of market segmentation, quantity discounts, product line pricing, product bundling, legal aspects of pricing, and the product life cycle.

Schedule Description: The course examines the pricing marketing strategies used by profit, nonprofit, and public organizations. The course will cover a wide range of topics that include: pricing as a means of market segmentation, quantity discounts, product line pricing, product bundling, legal aspects of pricing, and the product life cycle.
New

Student Learning**Outcomes:**

Rationale: The course is a marketing course in business to help students help navigate our pricing structure of products and services to be successful in business. The class is to help students in the field of management, public service, entrepreneurship, accounting, finance, and marketing. The course is also offered to assist students in personal growth and enrichment.

Equate: Course is not currently offered at SBVC

Effective: Fall 2021

NEW COURSE

Discipline: Marketing
Department: Business and Economics
Course ID: MARKET 183
Course Title: Sports and Entertainment Marketing
Units: 3
Minimum Semester Hours:

Lecture: 48

Prerequisite: None
Corequisite: None
Departmental Recommendation: None

Curriculum Meeting: 08/24/20, 09/14/20 (MATH only)

Conjoint Meeting: 09/23/20

Board of Trustees Meeting: 10/08/20

Catalog Description:	The course helps students develop an extensive understanding of marketing concepts and theories that apply to sports, entertainment, and business. The topics that will be covered in this course include the basics of marketing, target marketing and segmentation, sponsorship, event marketing, promotion, and marketing plans. It also provides college and amateur sports marketing, professional sports marketing, public image, the entertainment industry, entertainment marketing, and legal issues for sports and entertainment.
Schedule Description:	The course helps students develop an extensive understanding of marketing concepts and theories that apply to sports, entertainment, and business. The topics that will be covered in this course include the basics of marketing, target marketing and segmentation, sponsorship, event marketing, promotion, and marketing plans. It also provides college and amateur sports marketing, professional sports marketing, public image, the entertainment industry, entertainment marketing, and legal issues for sports and entertainment.
Student Learning Outcomes:	New
Rationale:	The course is a marketing course in business to help students navigate how to market sports and entertainment to be successful in the business sector business. The class is to help students in the field of management, public service, entrepreneurship, accounting, finance, and marketing. The course is also offered to assist students in personal growth and enrichment.
Equate:	Course is not currently offered at SBVC
Effective:	Fall 2021

MODIFY COURSE

COURSE ID	COURSE TITLE
ART 105	History of Modern Art

Student Learning Outcomes:	New
Rationale:	Six-year revision
Equate:	ART 105 at SBVC
Effective:	Fall 2021

MODIFY COURSE

COURSE ID	COURSE TITLE
ART 120	Foundations of Two-Dimensional Design

Student Learning Outcomes:	New
Rationale:	Six-year revision
Equate:	ART 120 at SBVC
Effective:	Fall 2021

Curriculum Meeting: 08/24/20, 09/14/20 (MATH only)

Conjoint Meeting: 09/23/20

Board of Trustees Meeting: 10/08/20

MODIFY COURSE

COURSE ID	COURSE TITLE
BUSAD 200	Business Management

Departmental Recommendation:	None
Catalog Description:	Business Management course examines the theory, techniques, and applications of management systems. Planning, organizing, leading, and controlling are issues addressed. Topics include environmental influences, organization design and structure, motivation, total quality management, ethics, production, and international management.
Schedule Description	Business Management course examines the theory, techniques, and applications of management systems. Planning, organizing, leading, and controlling are issues addressed. Topics include environmental influences, organization design and structure, motivation, total quality management, ethics, production, and international management.
Student Learning Outcomes:	New
Rationale:	Six-year revision; adding DE component
Equate:	BUSAD 120 at SBVC
Effective:	Fall 2021

MODIFY COURSE

COURSE ID	COURSE TITLE
HEALTH 267	Food and Culture

Catalog Description:	A multi-cultural perspective on traditional and contemporary food choices. Considers customs associated with food in relation to religion, geography, health/medicine, human survival, and symbolism. The impact of socio-economics, phycological considerations and implications, historical events, population movements, and geography are also discussed.
Schedule Description	A multi-cultural perspective on traditional and contemporary food choices. Considers customs associated with food in relation to religion, geography, health/medicine, human survival, and symbolism. The impact of socio-economics, phycological considerations and implications, historical events, population movements, and geography are also discussed.
Rationale:	Six-year revision; adding DE component
Student Learning Outcomes:	Revised
Equate:	Course is not currently offered at SBVC
Effective:	Fall 2021

Curriculum Meeting: 08/24/20, 09/14/20 (MATH only)

Conjoint Meeting: 09/23/20

Board of Trustees Meeting: 10/08/20

MODIFY COURSE

COURSE ID	COURSE TITLE
MARKET 100	Introduction to Marketing Principles

Catalog Description: Introduction to marketing principles course is designed to serve as an introduction to the basic principles of marketing, practices, and the application of these practices. This course examines our present-day marketing system from a managerial point of view and has a current events component to help emphasize the marketing principles in today's business world. Subjects covered include consumers, market research and target markets, feasibility analysis, products, promotion, channels of distribution, pricing, international marketing and use of technology in marketing.

Schedule Description: Introduction to marketing principles course is designed to serve as an introduction to the basic principles of marketing, practices, and the application of these practices.

Student Learning Outcomes: Revised

Rationale: Six-year revision; adding DE component

Equate: BUSAD 103 at SBVC

Effective: Fall 2021

MODIFY COURSE

COURSE ID	COURSE TITLE
MARKET 110	Principles of Advertising

Student Learning Outcomes: Revised

Rationale: Six-year revision; adding DE component

Equate: Course is not currently offered at SBVC

Effective: Fall 2021

MODIFY COURSE

COURSE ID	COURSE TITLE
MATH 902	College Algebra Support

Minimum Semester Hours:

Lecture: 16 - 32

Lab: 0

Student Learning Outcomes:

Rationale: Lab hours are being deleted.

Equate: Course is not currently offered at SBVC

Effective: Spring 2021

Curriculum Meeting: 08/24/20, 09/14/20 (MATH only)

Conjoint Meeting: 09/23/20

Board of Trustees Meeting: 10/08/20

MODIFY COURSE

COURSE ID	COURSE TITLE
MATH 910	Introduction to Probability and Statistics Support

Prerequisite: MATH 085 or MATH 095 or eligibility for MATH 910 as determined through the Crafton Hills College assessment process (Catalog Only)

Minimum Semester Hours:

Lecture: 16 - 32

Lab: 0

Student Learning Outcomes:

Rationale: Lab hours are being deleted.

Equate: Course is not currently offered at SBVC

Effective: Spring 2021

MODIFY COURSE

COURSE ID	COURSE TITLE
MATH 995	Intermediate Algebra Support

Minimum Semester Hours:

Lecture: 16 - 32

Lab: 0

Student Learning Outcomes:

Rationale: Lab hours are being deleted.

Equate: Course is not currently offered at SBVC

Effective: Spring 2021

DISTRIBUTED EDUCATION

Course ID:	BUSAD 131	100% Online
Course Title:	The Business of Sports	
Rationale:	Increase DE Offerings	
Effective:	Fall 2021	

DISTRIBUTED EDUCATION

Course ID:	BUSAD 200	100% Online
Course Title:	Business Management	
Rationale:	Increase DE Offerings	
Effective:	Fall 2021	

Curriculum Meeting: 08/24/20, 09/14/20 (MATH only)

Conjoint Meeting: 09/23/20

Board of Trustees Meeting: 10/08/20

DISTRIBUTED EDUCATION

Course ID:	HEALTH 267	100% Online
Course Title:	Food and Culture	
Rationale:	Increase DE Offerings	
Effective:	Fall 2021	

DISTRIBUTED EDUCATION

Course ID:	MARKET 100	100% Online
Course Title:	Introduction to Marketing Principles	
Rationale:	Increase DE Offerings	
Effective:	Fall 2021	

DISTRIBUTED EDUCATION

Course ID:	MARKET 110	100% Online
Course Title:	Principles of Advertising	
Rationale:	Increase DE Offerings	
Effective:	Fall 2021	

DISTRIBUTED EDUCATION

Course ID:	MARKET 181	100% Online
Course Title:	Marketing Pricing Strategies	
Rationale:	Increase DE Offerings	
Effective:	Fall 2021	

DISTRIBUTED EDUCATION

Course ID:	MARKET 183	100% Online
Course Title:	Sports and Entertainment Marketing	
Rationale:	Increase DE Offerings	
Effective:	Fall 2021	

INFORMATION ONLY

The following course outlines were approved for Remote Instruction.

In emergency circumstances that require campus closure, remote instruction may be incorporated. Courses offered remotely will achieve or adapt stated learning outcomes for the remote environment. Instruction will maintain regular effective contact through conferencing and LMS applications. Instructional materials will be adapted to meet ADA compliance. Instructors will be supported through available campus resources including Alternative Media and Assistive Technology Specialist, DSPS Office, PD Lead, DE Lead, and other available resources to help ensure that instructional materials are accessible to persons with disabilities.

Course ID:	Course Title:
ACCT 105	Accounting with Quickbooks and Excel
ACCT 208	Introduction to Financial Accounting
ACCT 209	Introduction to Managerial Accounting

Curriculum Meeting: 08/24/20, 09/14/20 (MATH only)

Conjoint Meeting: 09/23/20

Board of Trustees Meeting: 10/08/20

ANAT 101	Essentials of Human Anatomy and Physiology
ANAT 150	Human Anatomy and Physiology I
ANAT 151	Human Anatomy and Physiology II
ANAT 159	Introduction to Human Cadaver Dissection
ANAT 259	Advanced Human Cadaver Dissection
ANTHRO 100	Introduction to Archaeology
ANTHRO 102	Cultural Anthropology
ANTHRO 102H	Cultural Anthropology - Honors
ANTHRO 106	Biological Anthropology
ANTHRO 107	Native Peoples of North America
ANTHRO 125	Language and Culture
ART 100	Art History I: Prehistoric Art to Medieval Art
ART 100H	Art History I: Prehistoric Art to Medieval Art – Honors
ART 102	Art History II: Renaissance Art to Contemporary Art
ART 102H	Art History II: Renaissance Art to Contemporary Art – Honors
ART 103	Art Appreciation
ART 120	Foundations of Two-Dimensional Design
ART 121	Foundations of Three-Dimensional Design
ART 124	Drawing I
ART 125	Drawing II
ART 126	Painting I
ART 132	Life Drawing I
ART 175	Sculpture
ART 226	Painting II
ART 232	Life Drawing II
ASL 101	American Sign Language I
ASL 102	American Sign Language II
ASL 105	American Sign Language V
ASL 200	Introduction to Interpreting for the Deaf
ASL 205	Fingerspelling, Numbers, Classifiers, and Non-Manuals
ASTRON 150	Introduction to Astronomy
ASTRON 160	Astronomy Laboratory
BIOL 100	General Biology
BIOL 123	Ecology and Environment
BIOL 130	Cell and Molecular Biology
BIOL 130H	Cell and Molecular Biology – Honors
BIOL 131	Populations and Organisms
BIOL 131H	Populations and Organisms – Honors
BUSAD 053	Business Computations
BUSAD 100	Introduction to Business
BUSAD 103	Human Resources Management
BUSAD 105	Entrepreneurship and Small Business Management
BUSAD 145	Business Communication
BUSAD 200	Business Management
CD 105	Child Growth and Development
CD 112	Principles and Practices in Early Childhood Education
CD 126	Child, Family and Community
CD 132	Introduction to Curriculum
CD 182	Teaching in a Diverse Society

Curriculum Meeting: 08/24/20, 09/14/20 (MATH only)

Conjoint Meeting: 09/23/20

Board of Trustees Meeting: 10/08/20

CD 211	Observation and Methods in School-Age Development
CD 212	Observation and Methods in Early Child Development
CD 250	Child Guidance and Early Learning
CHC 062	Introduction to Online Learning
CHEM 101	Introduction to Chemistry
CHEM 102	Introduction to Organic Chemistry
CHEM 123	Chemistry for Everyone
CHEM 150	General Chemistry I
CHEM 151	General Chemistry II

Effective: Fall 2020

INFORMATION ONLY**CSU Transferable**

RADIOL 100	Introduction to Radiologic Technology
RADIOL 103	Radiographic Positioning I
RADIOL 104	Radiologic Physics I
RADIOL 105	Radiographic Anatomy/ Physiology I
RADIOL 106	Radiographic Positioning Lab I
RADIOL 107	Basic Radiologic Medical Techniques
RADIOL 108	Radiation Protection I
RADIOL 109	Radiologic Physics II
RADIOL 110	Radiographic Exposure I
RADIOL 111	Radiographic Image Critique I
RADIOL 112	Radiographic Positioning II
RADIOL 113	Radiographic Anatomy/Physiology II
RADIOL 114	Radiographic Positioning Lab II
RADIOL 115	Radiographic Clinic I
RADIOL 116	Radiographic Exposure II
RADIOL 117	Radiographic Clinic II
RADIOL 200	Radiation Protection II
RADIOL 202	Radiographic Image Critique II
RADIOL 203	Radiographic Positioning III
RADIOL 204	Radiographic Anatomy/Physiology III
RADIOL 205	Radiographic Positioning Lab III
RADIOL 207	Radiographic Fluoroscopic Imaging
RADIOL 208	Radiography Registry Review and Testing II
RADIOL 209	Radiographic Pathology
RADIOL 210	Radiographic Positioning IV
RADIOL 211	Radiographic Anatomy/Physiology IV
RADIOL 212	Special Procedures in Radiology
RADIOL 213	Radiographic Clinic III
RADIOL 214	Radiographic Clinic IV
RADIOL 215	Radiography Registry Review and Testing I
RADIOL 216	Mammography
RESP 109A	Clinical Refresher: Clinical Application I
RESP 109B	Clinical Refresher: Clinical Application II
RESP 130	Fundamentals of Respiratory Care I
RESP 131	Fundamentals of Respiratory Care Skills I
RESP 132	Pulmonary Assessment

Curriculum Meeting: 08/24/20, 09/14/20 (MATH only)

Conjoint Meeting: 09/23/20

Board of Trustees Meeting: 10/08/20

RESP 133	Respiratory Care Clinical Application I
RESP 134	Introduction to Pharmacology and Drug Therapy
RESP 135	Fundamentals of Respiratory Care II
RESP 136	Fundamentals of Respiratory Care Skills II
RESP 137	Respiratory Care Clinical Application II
RESP 138	Clinical Medicine I
RESP 139	Perinatal and Pediatric Respiratory Care
RESP 209A	Clinical Refresher: Advanced Clinical Application I
RESP 209B	Clinical Refresher: Advanced Clinical Application II
RESP 230	Advanced Theory of Respiratory Care I
RESP 231	Advanced Respiratory Care Skill Laboratory I
RESP 232	Physiologic Basis of Respiratory Disease I
RESP 233	Advanced Respiratory Care Clinical Application I
RESP 234	Advanced Theory of Respiratory Care II
RESP 235	Physiologic Basis of Respiratory Disease II
RESP 236	Advanced Respiratory Care Clinical Application II
RESP 237	Advanced Respiratory Care Skills Laboratory II
RESP 238	Entry Level and Advanced Practitioner Examinations: Review and Seminar

Effective: Fall 2021

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Jose F. Torres, Interim Chancellor

PREPARED BY: Diana Rodriguez, President, SBVC
Dr. Kevin Horan, President, CHC
Kristina Hannon, Vice Chancellor, Human Resources & Police Services

DATE: October 8, 2020

SUBJECT: Consideration of Approval of Adjunct and Substitute Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of adjunct and substitute academic employees as indicated on the attached list.

OVERVIEW

Part-time academic employees selected from the established pool are offered individual contracts on a semester-by-semester basis.

ANALYSIS

All requirements for employment processing have been completed and Human Resources has cleared the individuals for employment.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The cost for employment of adjunct and substitute academic employees is included in the appropriate budgets.



Adjunct and Substitute Academic Employees

Submitted for Board Approval October 8, 2020

[v.9.16.2020.p.1|1]

Academic Year 2020-21

Employee Name	Location Assignment	Course Subject	Discipline per Minimum Qualifications
Deras, Wendy	CHC	Emergency Medical Services	Emergency Medical Technologies
Araujo, Marisol	SBVC	Nursing	Nursing
Fernandez, Allyson M.	SBVC	Nursing	Nursing
Manalu, Martin	SBVC	Nursing	Nursing
Medina, Kyle	SBVC	Men's Cross Country	Coaching
Nix, Ami Michelle	SBVC	Nursing	Nursing
Rocha, Eliliwe	SBVC	Nursing	Nursing
Wilbur, Benjamin S.	SBVC	Human Services	Addiction Paraprofessional Training

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services

PREPARED BY: Diana Rodriguez, President, SBVC
Dr. Kevin Horan, President, CHC

DATE: October 8, 2020

SUBJECT: Consideration of Approval of Non-Instructional Pay for Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve non-instructional pay for academic employees as indicated on the attached.

OVERVIEW

Academic employees will be compensated at the agreed upon non-instructional rate of pay. This compensation is requested due to the periodic need for academic employees to assist with various department research, projects, committee work, or campus/community events.

ANALYSIS

As of July 1, 2019, non-instructional rates of pay are based on the Tentative Agreement by and between SBCCD and the CTA regarding *Article 10 Wages*, which was Board approved May 16, 2019.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The cost of the non-instructional pay is included in the appropriate budget.



Non-Instructional Pay for Academic Employees

Submitted for Board Approval October 8, 2020

[v.9.16.2020.p.1]9]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Abad, Jeremy Guided Pathways	CHC	09/12/20	12/31/20	\$52.00	12	\$624.00	English AB-705 Workshops <i>Ratification: The project was just approved.</i>
Anderson, Jonathan Guided Pathways	CHC	09/12/20	12/31/20	\$52.00	12	\$624.00	English AB-705 Workshops <i>Ratification: The project was just approved.</i>
Bartlett, Ryan Guided Pathways	CHC	09/12/20	12/31/20	\$52.00	12	\$624.00	English AB-705 Workshops <i>Ratification: The project was just approved.</i>
Blanck, Robert Guided Pathways	CHC	09/12/20	12/31/20	\$52.00	12	\$624.00	English AB-705 Workshops <i>Ratification: The project was just approved.</i>
Branson, Joanna Guided Pathways	CHC	09/12/20	12/31/20	\$52.00	12	\$624.00	English AB-705 Workshops <i>Ratification: The project was just approved.</i>
Caress, Wendy Dual Enrollment Contract Education	CHC	08/17/20	12/31/20	\$54.00	50	\$2,700.00	Counseling - Dual Enrollment <i>Ratification: Last minute hire for dual enrollment.</i>
Castillo, Andrew Guided Pathways	CHC	09/12/20	12/31/20	\$52.00	12	\$624.00	English AB-705 Workshops <i>Ratification: The project was just approved.</i>
Cowles, Randee Teresa Guided Pathways	CHC	09/12/20	12/31/20	\$52.00	12	\$624.00	English AB-705 Workshops <i>Ratification: The project was just approved.</i>
Davalos, Vanessa Guided Pathways	CHC	09/12/20	12/31/20	\$52.00	12	\$624.00	English AB-705 Workshops <i>Ratification: The project was just approved.</i>



Non-Instructional Pay for Academic Employees

Submitted for Board Approval October 8, 2020

[v.9.16.2020.p.2]9]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
De Los Reyes, Chloe Guided Pathways	CHC	09/12/20	12/31/20	\$52.00	12	\$624.00	English AB-705 Workshops <i>Ratification: The project was just approved.</i>
Delmonico, Shana Dual Enrollment Contract Education	CHC	08/17/20	12/31/20	\$54.00	100	\$5,400.00	Counseling - Dual Enrollment <i>Ratification: Last minute hire for dual enrollment.</i>
DiPonio, Gwendolyn Guided Pathways	CHC	09/12/20	12/31/20	\$52.00	12	\$624.00	English AB-705 Workshops <i>Ratification: The project was just approved.</i>
Dobbs, Anne Guided Pathways	CHC	09/12/20	12/31/20	\$52.00	12	\$624.00	English AB-705 Workshops <i>Ratification: The project was just approved.</i>
Estus, Steven Guided Pathways	CHC	09/12/20	12/31/20	\$52.00	12	\$624.00	English AB-705 Workshops <i>Ratification: The project was just approved.</i>
Farley, Diana Dual Enrollment Contract Education	CHC	08/17/20	12/31/20	\$54.00	50	\$2,700.00	Counseling - Dual Enrollment <i>Ratification: Last minute hire for dual enrollment.</i>
Ferrari, Edward Guided Pathways	CHC	09/12/20	12/31/20	\$52.00	12	\$624.00	English AB-705 Workshops <i>Ratification: The project was just approved.</i>
Firtha, Christie Guided Pathways	CHC	09/12/20	12/31/20	\$52.00	12	\$624.00	English AB-705 Workshops <i>Ratification: The project was just approved.</i>
Flory-Sanchez, Pamela Guided Pathways	CHC	09/12/20	12/31/20	\$52.00	12	\$624.00	English AB-705 Workshops <i>Ratification: The project was just approved.</i>



Non-Instructional Pay for Academic Employees

Submitted for Board Approval October 8, 2020

[v.9.16.2020.p.3]9]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Hamlett, Cynthia CARES	CHC	09/14/20	11/20/20	\$52.00	110	\$5,720.00	Online Training for CHC Faculty Teaching Online Courses <i>Ratification: The Instructor was accidentally left off the board item last month.</i>
Hamlett, Cynthia Guided Pathways	CHC	09/12/20	12/31/20	\$52.00	12	\$624.00	English AB-705 Workshops <i>Ratification: The project was just approved.</i>
Harris, Matti Guided Pathways	CHC	09/12/20	12/31/20	\$52.00	12	\$624.00	English AB-705 Workshops <i>Ratification: The project was just approved.</i>
Hawkins, Damaris Guided Pathways	CHC	09/12/20	12/31/20	\$52.00	12	\$624.00	English AB-705 Workshops <i>Ratification: The project was just approved.</i>
Hawkins, Judith Guided Pathways	CHC	09/12/20	12/31/20	\$52.00	12	\$624.00	English AB-705 Workshops <i>Ratification: The project was just approved.</i>
Hayes, Ashley Guided Pathways	CHC	09/12/20	12/31/20	\$52.00	12	\$624.00	English AB-705 Workshops <i>Ratification: The project was just approved.</i>
Khalaj-Le Corre, Monica Guided Pathways	CHC	09/12/20	12/31/20	\$52.00	12	\$624.00	English AB-705 Workshops <i>Ratification: The project was just approved.</i>
Kusko, Vaughan Dual Enrollment Contract Education	CHC	08/17/20	12/31/20	\$54.00	50	\$2,700.00	Counseling - Dual Enrollment <i>Ratification: Last minute hire for dual enrollment.</i>
Lamb, Wendy Guided Pathways	CHC	09/12/20	12/31/20	\$52.00	12	\$624.00	English AB-705 Workshops <i>Ratification: The project was just approved.</i>



Non-Instructional Pay for Academic Employees

Submitted for Board Approval October 8, 2020

[v.9.16.2020.p.4]9]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Langenfeld, Elizabeth Guided Pathways	CHC	09/12/20	12/31/20	\$52.00	12	\$624.00	English AB-705 Workshops <i>Ratification: The project was just approved.</i>
Lapointe, Stacy Guided Pathways	CHC	09/12/20	12/31/20	\$52.00	12	\$624.00	English AB-705 Workshops <i>Ratification: The project was just approved.</i>
Lee, James Guided Pathways	CHC	09/12/20	12/31/20	\$52.00	12	\$624.00	English AB-705 Workshops <i>Ratification: The project was just approved.</i>
Lehar, Jade Guided Pathways	CHC	09/12/20	12/31/20	\$52.00	12	\$624.00	English AB-705 Workshops <i>Ratification: The project was just approved.</i>
Mermilliod, Michelle Guided Pathways	CHC	09/12/20	12/31/20	\$52.00	12	\$624.00	English AB-705 Workshops <i>Ratification: The project was just approved.</i>
Millan, Christopher Guided Pathways	CHC	09/12/20	12/31/20	\$52.00	12	\$624.00	English AB-705 Workshops <i>Ratification: The project was just approved.</i>
Montejano, Jordon Guided Pathways	CHC	09/12/20	12/31/20	\$52.00	12	\$624.00	English AB-705 Workshops <i>Ratification: The project was just approved.</i>
Nambela, Grace Guided Pathways	CHC	09/12/20	12/31/20	\$52.00	12	\$624.00	English AB-705 Workshops <i>Ratification: The project was just approved.</i>
Niessen, Amy Guided Pathways	CHC	09/12/20	12/31/20	\$52.00	12	\$624.00	English AB-705 Workshops <i>Ratification: The project was just approved.</i>



Non-Instructional Pay for Academic Employees

Submitted for Board Approval October 8, 2020

[v.9.16.2020.p.5]9]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Partain, Jeff Guided Pathways	CHC	09/12/20	12/31/20	\$52.00	12	\$624.00	English AB-705 Workshops <i>Ratification: The project was just approved.</i>
Polson, Elizabeth Guided Pathways	CHC	09/12/20	12/31/20	\$52.00	12	\$624.00	English AB-705 Workshops <i>Ratification: The project was just approved.</i>
Reichert, Nicholas Guided Pathways	CHC	09/12/20	12/31/20	\$52.00	12	\$624.00	English AB-705 Workshops <i>Ratification: The project was just approved.</i>
Shinnerl, Eva S. Guided Pathways	CHC	09/12/20	12/31/20	\$52.00	12	\$624.00	English AB-705 Workshops <i>Ratification: The project was just approved.</i>
Sibley, Pamela Dual Enrollment Contract Education	CHC	08/17/20	12/31/20	\$58.00	100	\$5,800.00	Counseling - Dual Enrollment <i>Ratification: Last minute hire for dual enrollment.</i>
Sonico, Melissa Guided Pathways	CHC	09/12/20	12/31/20	\$52.00	12	\$624.00	English AB-705 Workshops <i>Ratification: The project was just approved.</i>
Stevens, Sara Robin Guided Pathways	CHC	09/12/20	12/31/20	\$52.00	12	\$624.00	English AB-705 Workshops <i>Ratification: The project was just approved.</i>
Townsend, Jonathan Guided Pathways	CHC	09/12/20	12/31/20	\$52.00	14	\$728.00	English AB-705 Workshops <i>Ratification: The project was just approved.</i>
Urbanovich, Rene Guided Pathways	CHC	09/12/20	12/31/20	\$52.00	12	\$624.00	English AB-705 Workshops <i>Ratification: The project was just approved.</i>
Vonk, David Guided Pathways	CHC	09/12/20	12/31/20	\$52.00	12	\$624.00	English AB-705 Workshops <i>Ratification: The project was just approved.</i>



Non-Instructional Pay for Academic Employees

Submitted for Board Approval October 8, 2020

[v.9.16.2020.p.6]9]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Walsh, Sherry Dual Enrollment Contract Education	CHC	08/17/20	12/31/20	\$54.00	50	\$2,700.00	Counseling - Dual Enrollment <i>Ratification: Last minute hire for dual enrollment.</i>
Walsh, Sherry Dual Enrollment Contract Education	CHC	07/01/20	08/14/20	\$54.00	30	\$1,620.00	Counseling - Dual Enrollment <i>Ratification: Last minute hire for dual enrollment. Previous submission had wrong end date of 6/30/2020.</i>
White-Elliott, Cassandra Guided Pathways	CHC	09/12/20	12/31/20	\$52.00	12	\$624.00	English AB-705 Workshops <i>Ratification: The project was just approved.</i>
Williams, Carolyn Guided Pathways	CHC	09/12/20	12/31/20	\$52.00	12	\$624.00	English AB-705 Workshops <i>Ratification: The project was just approved.</i>
Zarate, Tabitha Guided Pathways	CHC	09/12/20	12/31/20	\$52.00	12	\$624.00	English AB-705 Workshops <i>Ratification: The project was just approved.</i>
Zepeda, Isidro Guided Pathways	CHC	09/12/20	12/31/20	\$52.00	14	\$728.00	English AB-705 Workshops <i>Ratification: The project was just approved.</i>
Adams, Kathy WAF 7.0 CD Grant Fund	SBVC	08/14/20	10/20/20	\$52.00	150	\$7,800.00	Grant Planning <i>Ratification: Division was waiting for RCC to complete their planning process to be able to submit these hours.</i>
Barnett, Kellie WAF 7.0 CD Grant Fund	SBVC	08/14/20	10/20/20	\$52.00	45	\$2,340.00	Grant Planning <i>Ratification: Division was waiting for RCC to complete their planning process to be able to submit these hours.</i>



Non-Instructional Pay for Academic Employees

Submitted for Board Approval October 8, 2020

[v.9.16.2020.p.7]9]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Donoghue, John Strong Workforce Grant Force	SBVC	09/11/20	05/25/21	\$52.00	25	\$1,300.00	Update Geographic Information Systems Curriculum
Gonzalez, Juan Strong Workforce Grant Force	SBVC	09/11/20	05/25/21	\$52.00	25	\$1,300.00	Update Geographic Information Systems Curriculum
Gregory, Leslie WAF 7.0 CD Grant Fund	SBVC	08/14/20	10/20/20	\$52.00	15	\$780.00	Grant Planning <i>Ratification: Division was waiting for RCC to complete their planning process to be able to submit these hours.</i>
Hayes, Lori Diversity General Fund	SBVC	09/24/20	11/19/20	\$52.00	2	\$104.00	Adjunct faculty member will facilitate 2 Virtual Zumba Classes to students and staff as part of SBVC wellness series for the Fall semester during the pandemic. <i>Ratification: Request is being submitted after the board deadline date due to delays in obtaining the process information for adjunct faculty to perform non-instructional services.</i>
Hidalgo, Alma Strong Workforce Grant Force	SBVC	09/11/20	05/25/21	\$52.00	25	\$1,300.00	Update Geographic Information Systems Curriculum



Non-Instructional Pay for Academic Employees

Submitted for Board Approval October 8, 2020

[v.9.16.2020.p.8]9]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Khan, Naveen Office of Instruction General Fund	SBVC	08/17/20	12/18/20	\$52.00	105	\$5,460.00	Clearing students for new hospital sites, requiring My Clinical Exchange (MCE) <i>Ratification: We were unable to foresee the everchanging needs requiring My Clinical Exchange to clear students needed to secure new hospital sites as a result of COVID-19.</i>
Knight, Denise WAF 7.0 CD Grant Fund	SBVC	08/14/20	10/20/20	\$52.00	45	\$2,340.00	Grant Planning <i>Ratification: Division was waiting for RCC to complete their planning process to be able to submit these hours.</i>
Lopez, Chad Strong Workforce Grant Force	SBVC	09/11/20	05/25/21	\$52.00	25	\$1,300.00	Update Geographic Information Systems Curriculum
Moneymaker, Melinda WAF 7.0 CD Grant Fund	SBVC	08/14/20	10/20/20	\$52.00	45	\$2,340.00	Grant Planning <i>Ratification: Division was waiting for RCC to complete their planning process to be able to submit these hours.</i>
Wahab, Abena Math and Science General Fund	SBVC	08/17/20	12/18/20	\$52.00	119	\$6,188.00	Maintaining operations of ALEKS Lab <i>Ratification: Due to an unforeseen need to accommodate a change in funding origin and the need to service students prior to the October Board date</i>



Non-Instructional Pay for Academic Employees

Submitted for Board Approval October 8, 2020

[v.9.16.2020.p.9]9]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
DiBartolo, Cheryl Human Resources General Fund	DSO	06/23/20	07/31/20	\$52.00	8	\$416.00	CTA Negotiations <i>It was not known more dates in June and July would be necessary until after board items were due.</i>
Hecht, Andrea Human Resources General Fund	DSO	07/01/20	07/31/20	\$52.00	8	\$416.00	CTA Negotiations <i>It was not known more dates in July would be necessary until after board items were due.</i>
Herrera, Jamie Human Resources General Fund	DSO	07/01/20	07/31/20	\$52.00	8	\$416.00	CTA Negotiations <i>It was not known more dates in July would be necessary until after board items were due.</i>
Lillard, Sheri Human Resources General Fund	DSO	07/01/20	07/31/20	\$52.00	8	\$416.00	CTA Negotiations <i>It was not known more dates in July would be necessary until after board items were due.</i>
McLaren, Meridyth Human Resources General Fund	DSO	07/01/20	07/31/20	\$52.00	8	\$416.00	CTA Negotiations <i>It was not known more dates in July would be necessary until after board items were due.</i>

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose Torres, Interim Chancellor

REVIEWED BY: Kristina Hannon, Vice Chancellor, Human Resources and Police Services

PREPARED BY: Joe Opris, Director, Human Resources

DATE: October 8, 2020

SUBJECT: Consideration of Approval of Pre-Retirement Reduced Workload for Academic Employee

RECOMMENDATION

It is recommended that the Board of Trustees approve the pre-retirement reduced workload for David Bastedo.

OVERVIEW

A previous submission was approved by board at the December 2019 board of 66.6%. Due to the course load he is going to teach, this needs to be increased to 68.6%.

David Bastedo, Instructor of Anatomy and Physiology for the Science Department at SBVC, has submitted a request to exercise the pre-retirement contract by reducing his workload to 68.6% plan beginning with the 2020-2021 academic year, per Article 22 of the CTA Agreement. Mr. Bastedo intends to take Fall 2020 semester off and teach four lecture/laboratory sections during Spring semester 2021. His plan is to take advantage of the pre-retirement early reduced workload for no more than 5 years.

ANALYSIS

In accordance with Article 22 of the CTA Agreement, full-time faculty employees who meet the requirements may reduce their contract from full-time to percent of contract while maintaining their retirement benefits pursuant to Ed Code Sections 22713 & 87483 or Government Code Section 20900.

BOARD IMPERATIVE

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

Included in the 2020-2021 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Jose F. Torres, Interim Chancellor
REVIEWED BY: Jose F. Torres, Interim Chancellor
PREPARED BY: Diana Rodriguez, President, SBVC
Dr. Kevin Horan, President, CHC
Kristina Hannon, Vice Chancellor, Human Resources & Police Services
DATE: October 8, 2020
SUBJECT: Consideration of Approval to Pay Stipends

RECOMMENDATION

It is recommended that the Board of Trustees approve the payment of stipends per the attached list.

OVERVIEW

The stipends listed on the attachment are submitted for approval.

ANALYSIS

Stipends are based on negotiated agreement between SBCCD and the SBCCDTA and CSEA bargaining units, as applicable.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The payment of stipends is included in the appropriate budgets.



Payment of Stipends

Submitted for Board Approval October 8, 2020

[v.9.16.2020.p.1|1]

Assistant Coaches – 08/11/20-12/31/20

Employee Name	Location Assignment	Department	Stipend
Romero Vazquez, Laura	SBVC	Women's Cross Country	\$5,000

Amendment: Original submission to August 2020 Board was for Laura Vazquez-Romero. An amendment is being submitted to correct the employee name to Laura Romero Vazquez.

Faculty Coordinators - 2020-2021

Employee Name	Location Assignment	Department	Stipend
Hamdy, Rania	SBVC	Professional Development	\$4,400

Amendment: Original Submission to June 2020 Board was for a \$4,000 stipend. After further review from the department the stipend should be \$4,400.

Other Stipends - 2020-2021

Employee Name	Location Assignment	Department	Stipend
Fehr, Jody	SBVC	Student Success center	\$4,800

Ratification: This item is needed in order to ensure the stipend is paid in full on a monthly basis to the faculty member listed. Prior approval was not sent and was an oversight by the division office. The department will take measures in order to meet the board deadlines in the future.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Jose F. Torres, Interim Chancellor

PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services

DATE: October 8, 2020

SUBJECT: Consideration of Approval of Management Tuition Reimbursement

RECOMMENDATION

It is recommended that the Board of Trustees approve tuition reimbursement for Pavel Bratulin to pursue a Masters of Arts in Strategic Communication from California Baptist University.

OVERVIEW

Pavel Bratulin is the Campus Director of Marketing, Creative Services & Public Affairs in the Marketing/Public Affairs Department at SBVC.

ANALYSIS

This request is in compliance with Administrative Procedure 7260 which allows that Classified Supervisors shall be eligible for tuition cost reimbursement from an accredited institution and that all courses for which a manager is seeking reimbursement be approved by the Board of Trustees.

INSTITUTIONAL VALUES

- I. Institutional Effectiveness
- II. Learning-Centered Institution for Student Access, Retention and Success
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

The cost of this reimbursement will be covered by the General Fund.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Jose F. Torres, Interim Chancellor
REVIEWED BY: Jose F. Torres, Interim Chancellor
PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services
DATE: October 8, 2020
SUBJECT: Consideration of Approval to Appoint Interim Managers

RECOMMENDATION

It is recommended that the Board of Trustees approve the appointment of, and ratify the employment contracts for, the employees on the attached list.

OVERVIEW

The employees on the attached list are submitted for approval.

ANALYSIS

All requirements in the employment process have been or will be completed. Employees will not commence work until all requirements are met.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The cost of employment for these employees is included in the appropriate budgets.



Appointment of Interim Managers

Submitted for Board Approval October 8, 2020

[v.9.17.2020.p.1|1]

Employee Name Location Assignment	Effective Dates	Range & Step	Salary	New or Replacing	Fund	Live Scan Clearance
Buyse, Jim (Retired Annuitant) Interim Vice Chancellor of Business & Fiscal Services DSO Business and Fiscal Services	10/13/20 to 12/31/20	3G	\$203,854.00 per year	Jose Torres	General Fund	TBD [†]
Buyse, Jim Interim Vice Chancellor of Business & Fiscal Services DSO Business and Fiscal Services	01/01/21 to 06/30/21	3G	\$203,854.00 per year	Jose Torres	General Fund	TBD [†]

[†]Live Scan clearance pending; employee will not start without clearance.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Jose F. Torres, Interim Chancellor

PREPARED BY: Steven J. Sutorus, Business Manager

DATE: October 8, 2020

SUBJECT: Consideration of Approval to Award RFP 2020-06 and Contract to EMCOR Services Mesa Energy, Inc. of Irvine, CA

RECOMMENDATION

It is recommended that the Board of Trustees award Request for Proposals (RFP) 2020-06 SBVC HVAC Equipment Services and contract to EMCOR Services Mesa Energy, Inc. of Irvine, CA. The cost for this service is not to exceed \$650,000 during the initial three years of the contract.

OVERVIEW

SBVC is seeking a vendor to assist the campus in administering a program for HVAC Equipment Services specifically for specialized repairs and services. In order to remain compliant with OSHA requirements, the specialized equipment requires these routine services and this work cannot be performed by District personnel. SBVC is undertaking a position recruitment for the routine services, but must hire a contractor now due to the health and safety related issues of not having regular maintenance and repair. In addition, this agreement serves to consolidate several smaller service and repair contracts, promoting efficiency in campus operations.

ANALYSIS

After soliciting for services via local advertising and on its website, SBCCD received four responsive and responsible proposals. Unlike construction contracts, which are awarded based on low bid, RFP contracts are awarded based on best value. Each proposal was assessed by a committee comprised of representatives from the Business Services Department and project stakeholders, as appropriate, resulting in the following ranking of the four proposals:

<u>Vendor</u>	<u>Ranking</u>
EMCOR Services Mesa Energy, Inc., Irvine CA	1
ACCO Engineered Systems, Pasadena CA	2
ABM Building Solutions, LLC, Tustin CA	3
Airite Heating and Air Conditioning., Ontario CA	4

A qualitative evaluation involving RFP-specific criteria as developed by the stakeholders, indicates that EMCOR Services Mesa Energy, Inc. is the vendor that will best meet the needs of the District.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The cost of this contract will be included in the 2020-21 and subsequent budgets.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Jose F. Torres, Interim Chancellor

PREPARED BY: Steven J. Sutorus, Business Manager

DATE: October 8, 2020

SUBJECT: Consideration of Approval to Award RFP 2020-07 and Contract to Pacific Office Automation of Santa Fe Springs, CA

RECOMMENDATION

It is recommended that the Board of Trustees award Request for Proposals (RFP) 2020-07 SBCCD Printing Services Department Solutions and contract to Pacific Office Automation of Santa Fe Springs, CA. The cost for this service is not to exceed \$430,000 during the five years of the contract.

OVERVIEW

The San Bernardino Community College District has reached the end of the contract with the current vendor. Therefore a new competitive solicitation for the SBCCD Print Shop equipment was performed.

ANALYSIS

After soliciting for services via local advertising and on its website, SBCCD received eight responsive and responsible proposals. Unlike construction contracts, which are awarded based on low bid, professional services contracts are awarded based on best value. Each proposal was assessed by a committee comprised of representatives from the Business Services Department and project stakeholders, as appropriate, resulting in the following ranking of the top four proposals:

<u>Vendor</u>	<u>Ranking</u>
Pacific Office Automation, Santa Fe Springs CA	1
Ray Morgan Company, Chico CA	2
Burtronics Business Systems, Redlands CA	3
Ricoh USA, Inc., Irvine CA	4

A qualitative evaluation involving RFP-specific criteria as developed by the stakeholders indicates that Pacific Office Automation is the vendor that will best meet the needs of the District.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The cost for this contract will be included in the 2020-21 and subsequent budgets.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Steven J. Sutorus, Business Manager

PREPARED BY: Steven J. Sutorus, Business Manager

DATE: October 8, 2020

SUBJECT: Consideration of Approval to Award RFP 2021-01 and Contract to Amada Orii America Inc. of Erlanger KY

RECOMMENDATION

It is recommended that the Board of Trustees award Request for Proposal (RFP) 2021-01 SBVC Punch Press and contract to Amada Orii America Inc. of Erlanger, KY. The total amount of the contract is not to exceed \$155,000.

OVERVIEW

SBVC is seeking a vendor who can provide for purchase a Punch Press to be used in the instruction of students enrolled at San Bernardino Valley College in lecture and laboratory settings of its Machinist Technology program.

ANALYSIS

The District received and evaluated one proposal from Amada Orii America Inc., which was deemed responsive to this solicitation. Through an analysis of the proposal received and a committee based review process, Amada Orii America Inc. has been determined to be the vendor that will best meet the needs of SBCCD.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Included in Fiscal Year 2021 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Jose F. Torres, Interim Chancellor

PREPARED BY: Steven J. Sutorus, Business Manager

DATE: October 08, 2020

SUBJECT: Consideration of Approval of Sole Source Purchases from Trane U.S. Inc. dba Trane

RECOMMENDATION

It is recommended that the Board of Trustees approve purchasing from Trane U.S. Inc. dba Trane as a sole source supplier for Fiscal Year 2020-2021.

OVERVIEW

As part of the Infrastructure upgrades that are being performed at Crafton Hills College through the Measure CC Bond Program, we are planning to rebuild portions of the existing Central Plant equipment. The system is part of the critical infrastructure of the campus and cannot afford any significant downtime.

The planned work is outside of typical annual maintenance and service scope. However, it is necessary to re-build existing parts within the system and replace obsolete equipment to extend the life of the system another 10+ years. The equipment is manufactured by Trane and only Trane factory-authorized technicians can perform the re-build of their own equipment.

ANALYSIS

Because we are rebuilding and retrofitting existing Trane equipment, the parts, technology and controls are only available from Trane, and work on the rebuild of these systems can only be performed by a Trane authorized technician. If the work on existing equipment is not performed by Trane, this may void any and all warranties.

The alternative option to replace all equipment in the Central Plant through a competitively bid procurement and construction contract rather than rebuild the existing equipment was considered. In evaluating this alternative, no advantage to the District was found and the option was determined not to be fiscally viable. It is therefore recommended that the District contract with Trane as the sole source.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The cost of this project is included in the Fund 445 Measure CC budget.



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Jose F. Torres, Interim Chancellor

PREPARED BY: Steven J. Sutorus, Business Manager

DATE: October 8, 2020

SUBJECT: Consideration of Ratification for Contracts at or Above \$95,200

RECOMMENDATION

It is recommended that the Board of Trustees ratify the contracts on the attached list which are routine in nature, support the ongoing operation of the District, and have a total contract cost at or above \$95,200.

OVERVIEW

In accordance with SBCCD Board Policy 6100, Delegation of Authority, The Board of Trustees delegates authority to the Chancellor to supervise the general business procedures of the District to assure the proper administration of property and contracts. District staff is presenting the attached purchase and/or contract requests, which meet or exceed the formal bid limits, for Board approval in the form of ratification.

ANALYSIS

The California Board of Governors sets the formal bid limit for procurement of goods and or services on an annual basis. The formal bid limit for the current calendar year has been set at \$95,200. Ratification of the contracts on the attached list will allow for the successful ongoing operation of the District. Construction services are not included in this board item.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The attached purchase and or contract requests have been budgeted for via purchase requisition.

**Contracts And Agreements
Over \$95,200**

Board Date 10-08-2020

Control Number	Vendor Name	Contract Type	Dept/Location	Total New Contract Value	Amended
18350	AECOM Technical Services Inc.	Professional Services	Facilities Planning/SBCCD	\$9,613,624.00	\$632,800.00
Bid - RFQP 2019-02 Program Management Agreement; this is to approve Amendment 02 - to add to the scope of work and to add a Design Manager, and Program Controls Manager for Bond Funded projects				06/01/2019-05/31/2023	

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Jose F. Torres, Interim Chancellor

PREPARED BY: Steven J. Sutorus, Business Manager

DATE: October 8, 2020

SUBJECT: District & College Expenses

RECOMMENDATION

It is recommended that the Board of Trustees approve the requests for district and college expenses as required by Administrative Procedure 6925 and/or 6330.

OVERVIEW

AP 6925 requires the Board of Trustees to authorize the expenditure of funds related to various functions planned for the colleges and district office.

Meetings or trainings attended only by employees and/or currently enrolled students are authorized for up to a total \$1,000 for that meeting or training. Expenditures in excess of \$1,000 require prior Board approval.

Meetings or trainings attended by employees, currently enrolled students, and by one or more non-employees and/or non-students of the District, are authorized for up to \$500. Expenditures in excess of a total \$500 for that meeting or training require prior Board approval.

Any refreshments and/or meals for an event require Board approval prior to the event. Events are defined as activities in which non-employees and/or non-students will/can attend or participate (e.g. job fair, holiday event, recruitment event); or is on a large enough scale to be considered neither a meeting nor training.

ANALYSIS

The list of district and college expenses is attached for approval.

INSTITUTIONAL VALUES

IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

The cost of these expenditures is included in the appropriate budgets.



District & College Expenses

Submitted for Board Approval October 8, 2020

[v.9.21.2020.p.2]2]

<p>Site: SBVC Date of Event: 10/9-10/2020 Total Estimated Cost: \$2,350</p>	<p>Event: 2020 ASGA National Student Government Virtual Summit (American Student Government Association) Items Being Purchased: Registration Fees ASG students and staff to attend virtual conference to gain specific ideas and “best practices” to improve student government and develop plans to tackle pressing issues and long-term projects. In addition, students will learn how to build a more prepared cohesive team to handle new challenges more efficiently. Anticipated attendance is 28 students and administrators. Raymond Carlos will serve as chaperone. Funding Source: Student Representation Fee Fund</p>
<p>Site: SBVC Date of Event: 10/2/2020 Total Estimated Cost: \$1,000</p>	<p>Event: 2020 Virtual Student Leadership Conference- By CCCSAA (California Community College Student Affairs Association) Items Being Purchased: Registration Fees. Virtual conference to help student leaders and advisors launch their ideas for student engagement and advocacy for the needs of students and their communities. Anticipated attendance is 28 students, staff and faculty. Raymond Carlos will serve as chaperone. Funding Source: Student Representation Fee Fund</p>
<p>Site: SBVC Date of Event: 10/26-28/2020 Total Estimated Cost: \$6,435</p>	<p>Event: 2020 Annual Hispanic Association of Colleges and Universities (HACU) Items Being Purchased: Registration Fees. First Year Experience will be sponsoring this year's virtual HACU conference which will provide SBVC students with opportunities for information concerning Latinos in higher education. Anticipated attendance is 20 students and 2 faculty members. Carmen Rodriguez will serve as chaperone. Funding Source: Student Equity Categorical Fund</p>
<p>Site: CHC Date of Event: 10/25-28/2020 Total Estimated Cost: \$1,500</p>	<p>Event: Hispanic Association of Colleges and Universities (HACU) ¡Adelante! Leadership Institute Virtual Event Items Being Purchased: Registration Fees. Five student senators to attend this event. Funding Source: Student Representation Fee Fund</p>

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Jose F. Torres, Interim Chancellor
REVIEWED BY: Jose F. Torres, Interim Chancellor
PREPARED BY: Stacey K. Nikac, Administrative Officer
DATE: October 8, 2020
SUBJECT: Individual Memberships

RECOMMENDATION

It is recommended that the Board of Trustees approve individual memberships.

OVERVIEW

The list of individual memberships is attached for approval.

ANALYSIS

Individual memberships related to job duties are submitted when institutional memberships are not available and are related to various functions planned for the colleges and district office.

INSTITUTIONAL VALUES

- I. Institutional Effectiveness
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the budget.



Individual Memberships

Submitted for Approval October 8, 2020

Site: SBVC

Name: Jose Alvarez, Abe Fulgham, Ronald Gordin, Kevin Grishow, Michael Parks and Cesar Rojas

Total Cost: \$360

Funding Source: Grounds General Funds

Membership & Purpose: Department of Pesticide Regulation. The State of California requires all individuals who handle pesticides to be certified to ensure that pesticides are used properly, all applicable regulations are adhered to and all required reports are submitted. The state requires the individual to be certified, not the institution.

Site: SBVC

Name: Jose Alvarez, Abe Fulgham, Ronald Gordin, Kevin Grishow, Michael Parks and Cesar Rojas

Total Cost: \$300

Funding Source: Grounds General Funds

Membership & Purpose: Pesticide Applicators Professional Association. Continuing educational classes are required in order to renew their Department of Pesticide Regulation Certification every two years.

Site: SBVC

Name: Paul Bratulin

Total Cost: \$275

Funding Source: Marketing and PR General Funds

Membership & Purpose: National Council for Marketing and Public Relations (NCMPR). This is the leading professional development organization for community and technical college communications. It provides opportunities to network with colleagues across the nation, receive professional development, share ideas, and have access to tools to advocate for our college.

Site: DSO

Name: Karen Thomas

Total Cost: \$219

Funding Source: Human Resources General Funds

Membership & Purpose: Society of Human Resource Management (SHRM). SHRM provides thousands of essential resources to help individuals stay at the forefront of the HR profession. They provide HR tools, legal and compliance resources, opportunities to connect with HR experts, professional development, certifications, research insights and solutions.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Jose F. Torres, Interim Chancellor
REVIEWED BY: Jose F. Torres, Interim Chancellor
PREPARED BY: Farrah Farzaneh, Director, Facilities Planning Emergency Management & Construction
DATE: October 8, 2020
SUBJECT: Consideration of Approval to Award Bid #CC01-3626.01 and Contract to Champion Electric, Inc. of Riverside CA

RECOMMENDATION

It is recommended that the Board of Trustees award Bid #CC01-3626.01 – Crafton Hills College Exterior Lighting Improvements, and contract to Champion Electric, Inc. of Riverside CA in the amount of \$918,390.00. This includes the contract amount of \$834,900.00 as well as any and all change orders up to 10% of the contract value and approved by the Executive Vice Chancellor, as set forth in the original contract.

OVERVIEW

The existing exterior lighting control system is obsolete and is no longer supported by the manufacturer. This requires the full replacement of the exterior lighting control system and retrofit of the remaining lamps with a new LED light sources in the exterior parking lots and walls. In addition, most of the outdoor lighting has been retrofitted with LED under an earlier Prop 39 project; however, there are a still several remaining lights that need to be retrofitted with LED sources as part of this project.

ANALYSIS

A Notice Inviting Bids was publicly advertised on July 4, 2020 and bids were received on July 31, 2020. The District received five responsive and responsible bids, the lowest, most responsive three were the following:

Vendor	Total Bid
Champion Electric, Inc. of Riverside, CA	\$834,900.00
RIS Electrical Contractors, Inc, of Riverside, CA	\$854,000.00
Espinoza Electric. of Bloomington, CA	\$922,025.40

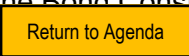
An analysis of the bids received indicates that Champion Electric, Inc. of Riverside, California is the lowest, most responsive bidder.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The cost of this project is included in the Bond Construction budget.



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Jose F. Torres, Interim Chancellor

PREPARED BY: Farrah Farzaneh, Director, Facilities Planning Emergency Management & Construction

DATE: October 8, 2020

SUBJECT: Consideration of Ratification of Master Services Agreements and Task Orders for Bond Construction

RECOMMENDATION

It is recommended that the Board of Trustees ratify Master Services Agreements and Task Orders as indicated on the attached list.

OVERVIEW

To support the Measure CC Bond Program, SBCCD has created various shortlists of professional service consultants for specific pre-design and engineering disciplines in accordance with the established Request for Qualifications process. These prequalified shortlists include:

- Architectural & Engineering, Civil Surveying, Geotechnical, and Mechanical (Board approved December 12, 2019); and
- Commissioning, Special Inspection & Material Testing, Hazardous Material Assessment, and Landscape Architecture (Board approved February 13, 2020).

As consulting firms are needed, Requests for Task Order Proposals are issued to the firms of each applicable shortlist. If selected, a Master Services Agreement with the chosen firm is executed, and the Task Order awarded.

ANALYSIS

Requests for Task Order Proposals are issued to all prequalified professional service consultants within the related pool. Unlike construction contracts, which are awarded by low bid, professional consulting contracts are awarded based on best value.

Each proposal is assessed by a committee comprised of representatives from the Facilities Department, campus staff, program management team, and other District stakeholders as appropriate. A qualitative evaluation based on weighted criteria (including fee, technical approach, project experience, key personnel, and delivery schedule) is performed to determine which firm's proposal provides SBCCD with the best value for the Task Order.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The costs will be included in the Bond Construction budget.



Master Services Agreements & Task Orders for Bond Construction Submitted for Ratification October 8, 2020

[v.9.15.2020.p.1|1]

Firm	Pool Approval	Task Order Amount	Site	Project	Task Order	Date Issued	Date Ratified
Epic Engineers Redlands, CA	Civil Survey 12/12/2019	\$11,920	SBVC	Softball Field	CC01-3605.04 Civil Survey Services	9/08/2020	10/08/2020
MTGL, Inc. Riverside, CA	Geotechnical 12/12/2019	\$12,142	CHC	Performing Arts Center	CC02-3620.01 Geotechnical Services	9/08/2020	10/08/2020
MTGL, Inc. Riverside, CA	Geotechnical 12/12/2019	\$16,204	SBVC	Instructional & Student Services Building	CC01-3606.04 Geotechnical Services	9/08/2020	10/08/2020



MEASURE CC

BUILDING NEW OPPORTUNITIES FOR OUR STUDENTS & OUR COMMUNITY

Task Order Selection Summary

Campus & Project: San Bernardino Valley College—Softball Field

Task Order Awarded to: Epic Engineers

Task Order Executed: September 08, 2020

Amount: \$11,920

Selection Summary:

The shortlist of pre-qualified Civil Survey Engineering firms includes eight firms. Five firms submitted proposals in response to the Request for Task Order Proposal. The selection committee included two evaluators from the District and one from the Program Management Office. Epic Engineers was ranked first based on Best Value scoring. The qualifications of the proposed team were very strong in both project experience and individual experience. Pricing was in the low range of the group. During the evaluation of proposals, Epic Engineers was ranked highest overall by all three scorers, received the highest cumulative score and was awarded the Task Order.



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MEASURE CC

BUILDING NEW OPPORTUNITIES FOR OUR STUDENTS & OUR COMMUNITY

Task Order Selection Summary

Campus & Project: Crafton Hills College—Performing Arts Center

Task Order Awarded to: MTGL Inc., Riverside, CA

Task Order Executed: September 08, 2020

Amount: \$12,142

Select on Summary:

The short list of pre-qualified Geotechnical firms includes ten firms. Seven firms out of the ten firms submitted proposals in response to the Request for Task Order Proposal for Crafton Hills College Performing Arts Center. MTGL Inc. was ranked first based on Best Value scoring from the Selection Committee which included two evaluators from the District and two from the Program Management Office. The qualifications of the proposed team were very strong in both project experience and individual experience. Pricing was the lowest of the group. MTGL Inc. was ranked highest overall by all three of the scorers, received the highest cumulative score, and was awarded the Task Order.



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MEASURE CC

BUILDING NEW OPPORTUNITIES FOR OUR STUDENTS & OUR COMMUNITY

Task Order Selection Summary

Campus & Project: San Bernardino Valley College—Instructional & Student Services Building

Task Order Awarded to: MTGL, Inc.

Task Order Executed: September 08, 2020

Amount: \$16,204

Select on Summary:

The shortlist of pre-qualified Geotechnical firms includes ten firms. Seven firms submitted proposals in response to the Request for Task Order Proposal. The selection committee included two evaluators from the District and one from the Program Management Office. MTGL, Inc. was ranked first based on Best Value scoring. The qualifications of the proposed team were very strong in both project experience and individual experience. Pricing was in the low range of the group. During the evaluation of proposals, MTGL, Inc. was ranked highest overall by all three scorers, received the highest cumulative score and was awarded the Task Order.



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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Jose F. Torres, Interim Chancellor
REVIEWED BY: Jose F. Torres, Interim Chancellor
PREPARED BY: Stacey K. Nikac, Administrative Officer
DATE: October 8, 2020
SUBJECT: Board Committee Reports

RECOMMENDATION

This item is for information only.

OVERVIEW

Per Board Policy 2220, the Board may, by action, establish committees that it determines are necessary to assist the Board in its responsibilities. Any committee established by Board action shall comply with the requirements of the California Public Meetings Act (Brown Act) and with these policies regarding open meetings.

Board committees that are composed solely of less than a quorum of members of the Board that are advisory are not required to comply with the Brown Act, or with these policies regarding open meetings, unless they are standing committees.

Board committees that are only advisory have no authority or power to act on behalf of the Board. Findings or recommendations shall be reported to the Board for consideration.

Standing committees of the Board can be found on the Board of Trustees page of the District Website http://www.sbccd.org/Board_of_Trustees

ANALYSIS

The purpose of the reports is for BOT Committee Chairs to communicate information to the full Board, leading to more engagement and interaction at upcoming board meetings. Updates are provided orally by the BOT Committee Chairs, as needed. The Board may ask staff to review a matter or may ask that a matter be put on a future agenda.

INSTITUTIONAL VALUES

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention, and Success
- III. Resource Management for Efficiency, Effectiveness, and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

No impact to the budget.

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Committees of the Board

Subject to the Brown Act

BOT COMMITTEES (with committee charge)	2020 BOARD MEMBERS (chairs are bold)
<p>Finance Committee</p> <p>The committee is charged with:</p> <ul style="list-style-type: none"> • Increasing the efficiency of the Board of Trustees by performing time-consuming research on its behalf. • Improving clarity by providing a platform for detailed questions not conducive to the flow of monthly business meetings. • Promoting transparency of the SBCCD budgeting process and fiscal matters through detailed discussion of these topics in an open forum. • Fostering an environment of understanding by communicating findings and formulating final recommendations to the Board of Trustees. • Increasing the efficiency of the Board of Trustees by performing time-consuming research on its behalf regarding the implementation and operation of bond measures. 	<ol style="list-style-type: none"> 1. Gloria Harrison 2. Donald Singer 3. Stephanie Houston
<p>Legislative Committee</p> <p>Committee Charge (Draft):</p> <ul style="list-style-type: none"> • To establish and cultivate relationships with policymakers and organizations that represent the communities served by the district. • To advocate for legislative change that can positively impact SBCCD and its mission to serve students. • To examine public policy proposals and recommend legislative action to the full Board of Trustees. 	<ol style="list-style-type: none"> 1. Frank Reyes 2. Anne Viricel 3. John Longville



CHANCELLOR'S REPORT

Civic Engagement and Voter Participation in a Pandemic

Amidst a year of COVID-19, social unrest, remote learning, brush fires, and working remotely, 2020 is also an election year. Students, faculty, and staff, I encourage you to do your civic engagement duty and make our community even better. On November 3rd, please go out and vote on issues that impact our education, our communities, our economy, and our future.

Your Vote, Your Voice

Voting is the foundation of our democracy and one of the most important duties we have as citizens. The California Secretary of State has published information on ballot propositions, including Proposition 15, which affects community college funding, and Proposition 16, which promotes diversity in public institutions. Learn more about the issues by visiting the California Secretary of State's [Official Voter Information Guide](#).

We urge everyone to be informed – on the issues and their options for voting.

Register to Vote

Your voter registration record should reflect your current residence. You can update your address by re-registering [online](#) or by submitting a paper voter registration application.

Check your voter registration status.

Confirm that you're registered to vote by verifying your California voter status at <https://voterstatus.sos.ca.gov/>. If you are verified as an active registered voter, you'll automatically obtain a vote-by-mail ballot. All ballots will be mailed on October 5 to every active registered voter in California.

Register to vote.

If you are not registered to vote, it takes less than two minutes to register online at www.RegisterToVote.ca.gov. Requests for a paper voter registration form can be mailed or hand-delivered to the county's elections office.

Make a Voting Plan

The COVID-19 pandemic and current U.S. Postal Service setbacks could affect the forthcoming election, so we highly advise that you vote early to safeguard that your ballot is counted.

SBCCD Will Host Three Polling Places

Our commitment to our community includes hosting three polling places;

Crafton Hills College
11711 San Canyon Road
Yucaipa, CA 92399

SBCCD Applied Technology
Training Center
114 S. Del Rosa Drive
San Bernardino, CA 92408

San Bernardino Valley College
701 S. Mt. Vernon Avenue
San Bernardino, CA 92410

Due to the reduction of facilities, polling places will be open from Saturday, October 31st through Tuesday, November 3rd, instead of just Election Day. If voting in person on Election Day, make sure to identify your specific polling site on [the California Secretary of State's website](#) or text *Vote* to GOVOTE (468683).

Remember These Key Dates (California deadlines)

- October 5th – November 2nd
 - Any California registered voter may vote in person or pick up a vote-by-mail ballot at [these locations](#).
 - Drop off your ballot at [secured dropboxes](#) monitored by county election offices throughout California.
 - Return your ballot via mail (USPS mailbox).
- October 19th
 - Deadline to register online or register via mail (postmarked by) to vote in the 2020 General Election.
- October 20th – November 2nd
 - Voters can conditionally register and vote after the 15-day voter registration deadline at [these locations](#). Conditional voter registration is a safety net for Californians who miss the deadline to register to vote or update their voter registration information. These ballots will be processed once the county elections office has completed the voter registration verification process.
- November 3rd
 - ELECTION DAY for the 2020 General Election. If you miss the other deadlines, you can still register and vote on Election Day between 7 am and 8 pm.

Empowerment

The people we elect will make decisions affecting our education, our communities, our economy, and our future. I want to empower you with the civic duty to cast your vote, get your voice heard. Be encouraged to vote and make a difference.

Sincerely,



Jose F. Torres
Interim Chancellor

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose Torres, Interim Chancellor

REVIEWED BY: Jose Torres, Interim Chancellor

PREPARED BY: Christopher M. Crew, Interim Director, Research & Planning

DATE: October 8, 2020

SUBJECT: Key Performance Indicator (KPI) Dashboard Updates

RECOMMENDATION

This item is for information only. No action is required.

OVERVIEW

The attached data sheets provide updates to the KPIs that have been revised with 2019-20 data.

ANALYSIS

The KPI Dashboard has been revised and renumbered. To provide the Board with a monthly update, the following KPIs have been included:

- KPI I.E (Transfer Ready)
- KPI I.F (Course Success Rate)
- KPI II.A (FTES)
- KPI II.B (Courses Fully Online)

INSTITUTIONAL VALUES

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None.



Office of Research, Planning & Institutional Effectiveness
Key Performance Indicator (KPI) Dashboard

Goal I – Student Success

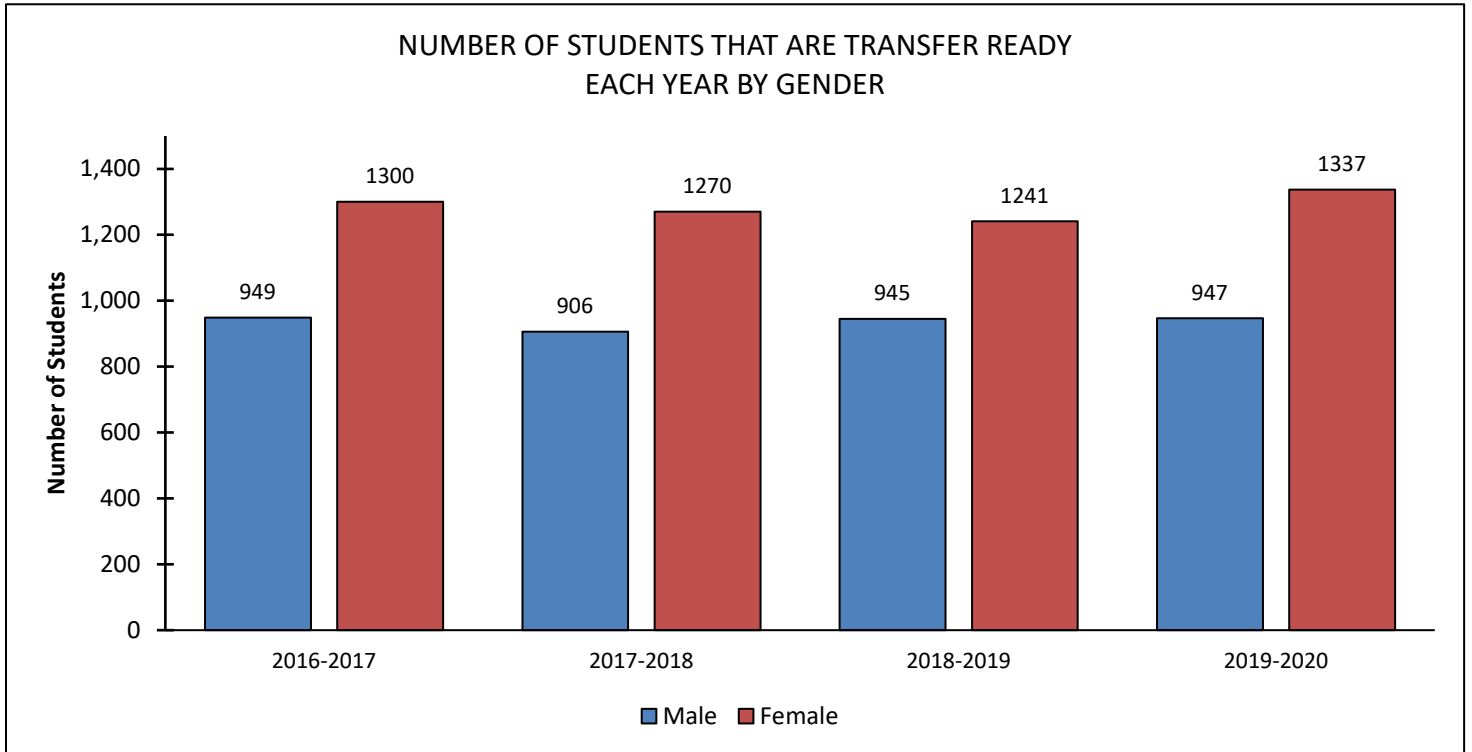
KPI I.E – Number of Students Who are Transfer Ready

Objective: Increase student success while preserving access, enhancing quality, and reducing attainment gaps associated with income, race, ethnicity, age, and gender.

Definition: The total number of students that have (1) successfully completed both transfer-level Math and English courses, (2) completed 60 or more transferable units, and (3) achieved an overall GPA of at least 2.0 using transferable units.

Measurement Frequency: Annual

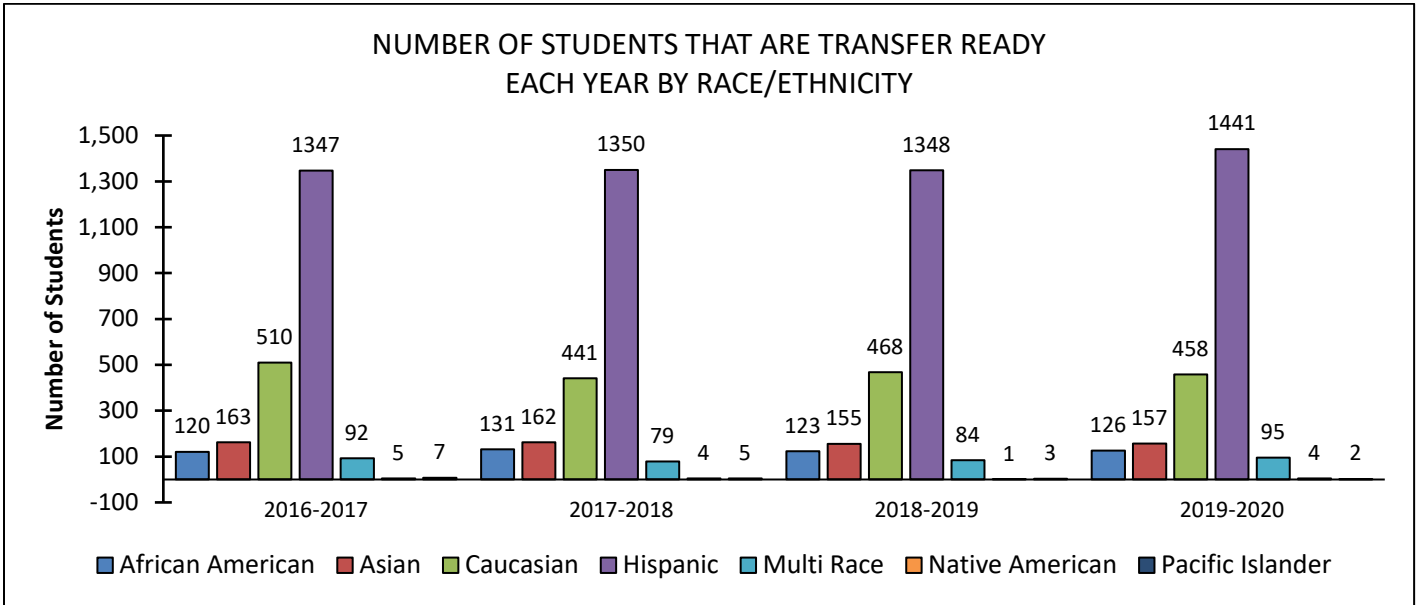
KPI I.E: Number of students who are transfer ready	2016-2017	2017-2018	2018-2019	2019-2020
Crafton Hills College	872	787	859	932
San Bernardino Valley College	1582	1585	1555	1620
SBCCD (Unduplicated Count)	2251	2178	2187	2288



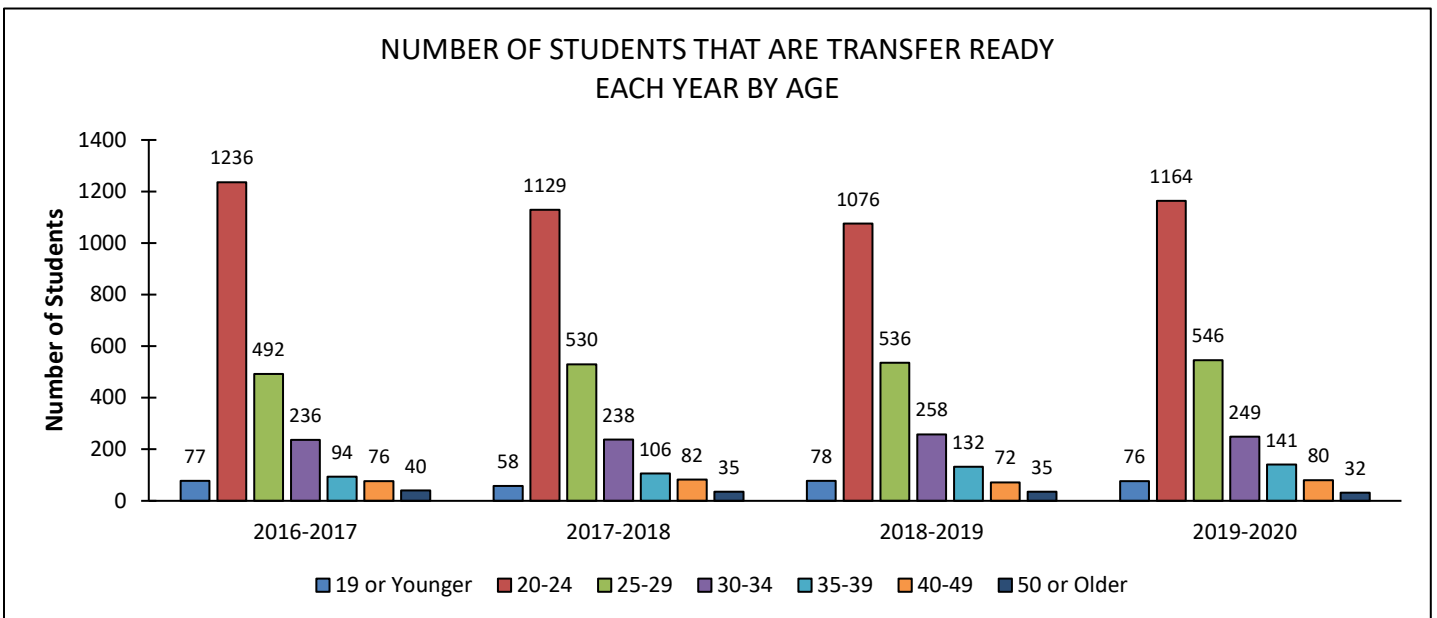
Analysis - Overall and by Gender: The number of students who were transfer ready increased by 1.6%, from 2251 in 2016-17 to 2288 in 2019-20, with a four-year average of 2226. On average, more females were transfer ready than males (four-year average of 1287 and 937, respectively). The number of females were transfer ready increased by 2.8%, while the number of males were transfer ready declined by 1.5%.



Office of Research, Planning & Institutional Effectiveness
Key Performance Indicator (KPI) Dashboard



Analysis: On average, over the same four-year period, Hispanics had the highest number of students who were transfer ready (1372 students per year). The number of Hispanics increased by 7.0% from 1347 in 2016-2017 to 1441 in 2019-2020. The next highest was Caucasians (469), followed by Asians (159), African Americans (125), Multi Race (88), Pacific Islanders (4), and Native Americans (4).



Analysis: On average, over this four-year period, the 20-24 age group had the highest number of students who were transfer ready (1151 per year). The next highest was the 25-29 age group (526), followed by the 30-34 age group (245), the 35-39 age group (118), the 40-49 age group (78), the 19 or younger age group (72), and the 50 or older age group (36).



Office of Research, Planning & Institutional Effectiveness Key Performance Indicator (KPI) Dashboard

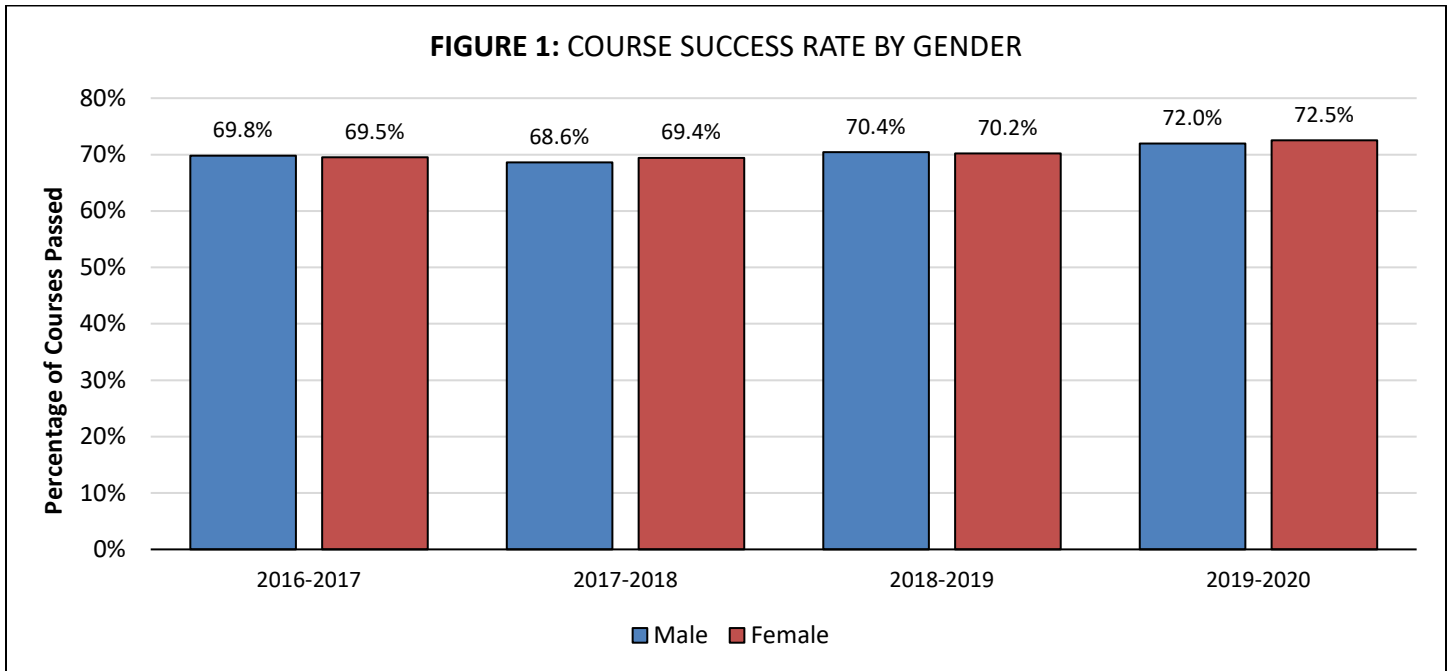
Goal I – Student Success KPI I.F – Course Success Rate

Objective: Increase student success while preserving access, enhancing quality, and reducing attainment gaps associated with income, race, ethnicity, age, and gender.

Definition: Course success rate is defined as the percent of students earning a passing grade (A, B, C, IA, IB, IC, or P) divided by the number of students earning any grade (A, B, C, D, F, FW, P, NP, I, or W) each academic year: summer, fall, and spring. Note that Excused withdrawal "EW" occurs when a student is permitted to withdraw from a course(s) due to COVID-19 crisis. This grade shall not be counted as an enrollment attempt and is not included in the analysis.

Measurement Frequency: Annual

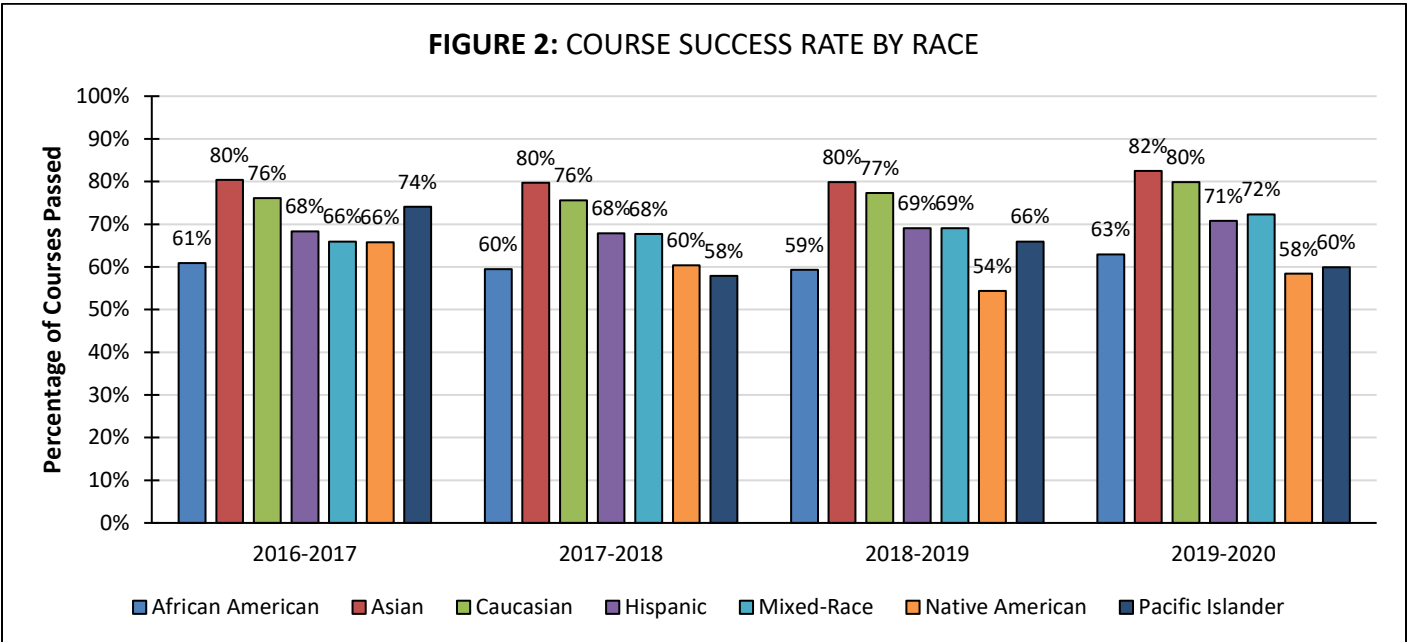
KPI I.F: Course Success Rate	2016-2017 Total	2017-2018 Total	2018-2019 Total	2019-2020 Total
Crafton Hills College (CHC)	72.77%	72.44%	73.93%	77.05%
San Bernardino Valley College (SBVC)	68.25%	67.63%	68.54%	69.97%
SBCCD (Total)	69.68%	69.13%	70.30%	72.30%



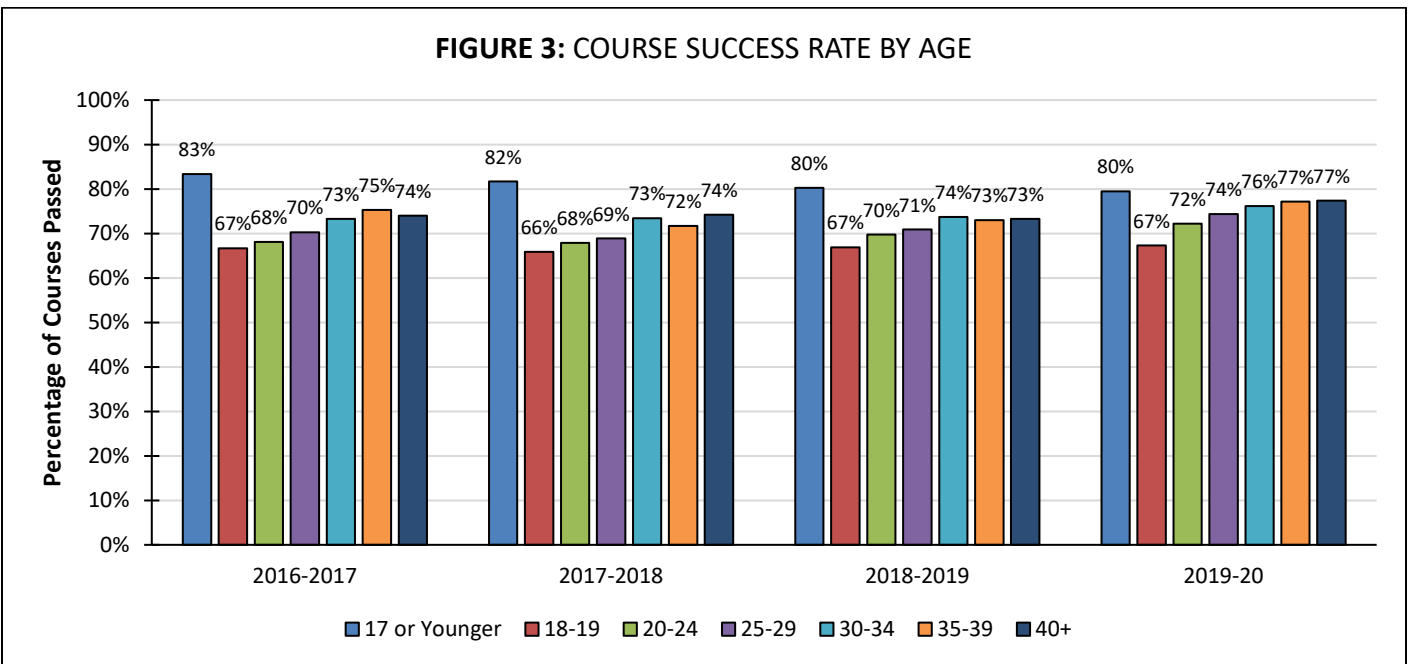
Analysis - Overall and by Gender: The overall course success rate increased by 2.6%, from 69.68% in 2016-17 to 72.30% in 2019-20, with a four-year average of 70.35%. This is just below the state average of 73.63% for the same time period. Also, there is virtually no gender gap in course success rate (Males = 70.16% and Females = 70.42%).



Office of Research, Planning & Institutional Effectiveness
Key Performance Indicator (KPI) Dashboard



Analysis: On average, over this four-year period, Asian students had the highest course success rate (80.6%), followed by Caucasians (77.1%), Hispanics (69.0%), Multiple Race (68.8%), Native Americans (65.1%), African Americans (60.6%), and Pacific Islanders (59.9%).



Analysis: On average, over this four-year period, the 17 or younger age group had the highest success rate (81.1%), followed by the 30-34, 35-39 and 40 or older age groups (74.1% and 73.9% and 74.7%, respectively). The lowest course success rate was seen in the 18-19, 20-24, and 25-29 age groups (66.7% and 69.4% and 71.1%, respectively).



Office of Research, Planning & Institutional Effectiveness
Key Performance Indicator (KPI) Dashboard

Goal II – Enrollment and Access

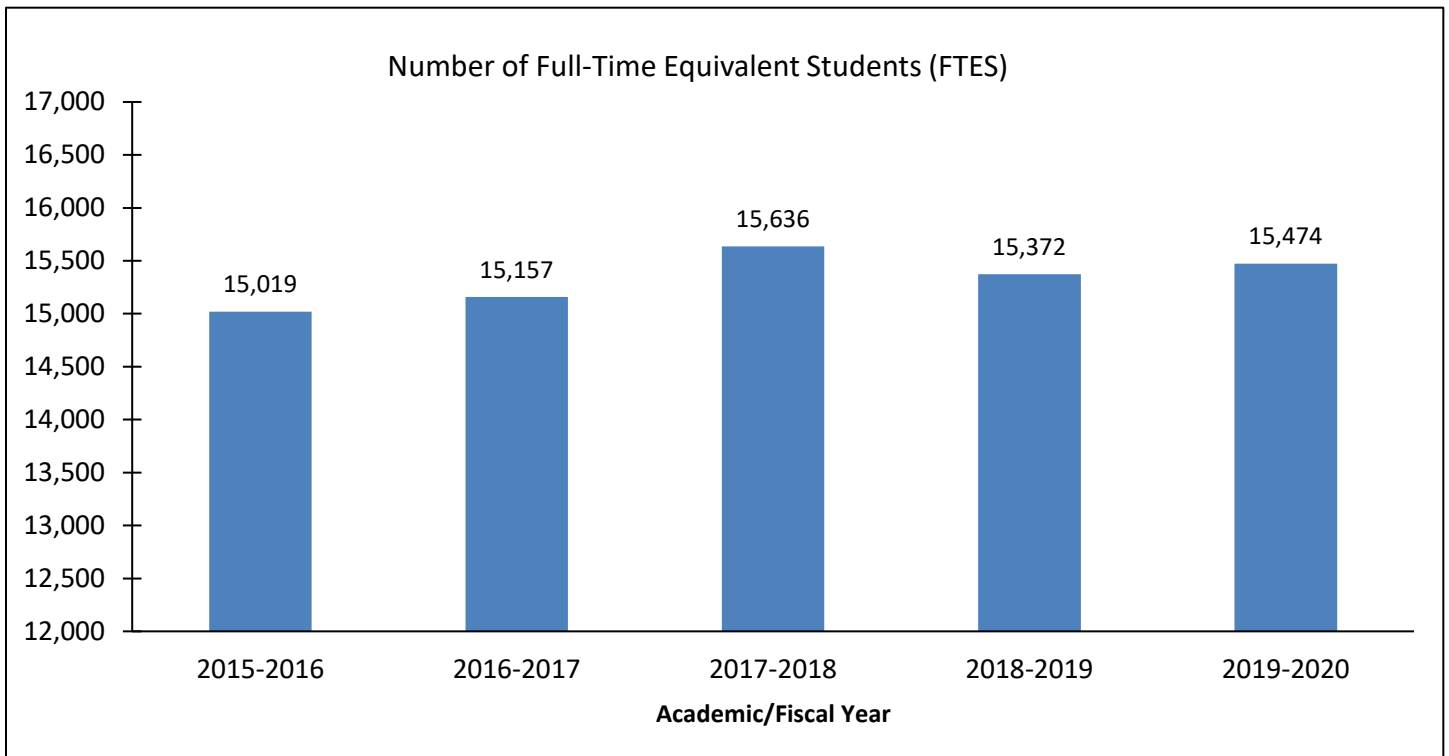
KPI II.A – Number of Full-Time Equivalent Students (FTES)

Objective: Increase our student population to improve the higher education participation rate and supply a well-equipped, educated workforce for our communities.

Definition: FTES stands for Full-Time Equivalent Student and is the equivalent of one student taking courses totaling 15 units each semester for two semesters.

Measurement Frequency: Annual

KPI II.A: Number of Full-Time Equivalent Students (FTES)	2015-2016 Total	2016-2017 Total	2017-2018 Total	2018-2019 Total	2019-2020 Total
Crafton Hills College (CHC)	4,614	4,566	4,590	4,898	4,679
San Bernardino Valley College (SBVC)	10,405	10,591	11,046	10,474	10,795
SBCCD (Total)	15,019	15,157	15,636	15,372	15,474



Analysis: The number of Full-Time Equivalent Students (FTES) has experienced a slight stable increase over this five-year period. There was a decrease of 264 FTES from the 2017-2018 academic year to the 2018-2019 academic year. However, there was a net increase of 455 (3.01%) FTES from the 2015-2016 academic year to the 2019-2020 academic year.



Office of Research, Planning & Institutional Effectiveness
Key Performance Indicator (KPI) Dashboard

Goal 2 – Enrollment and Access

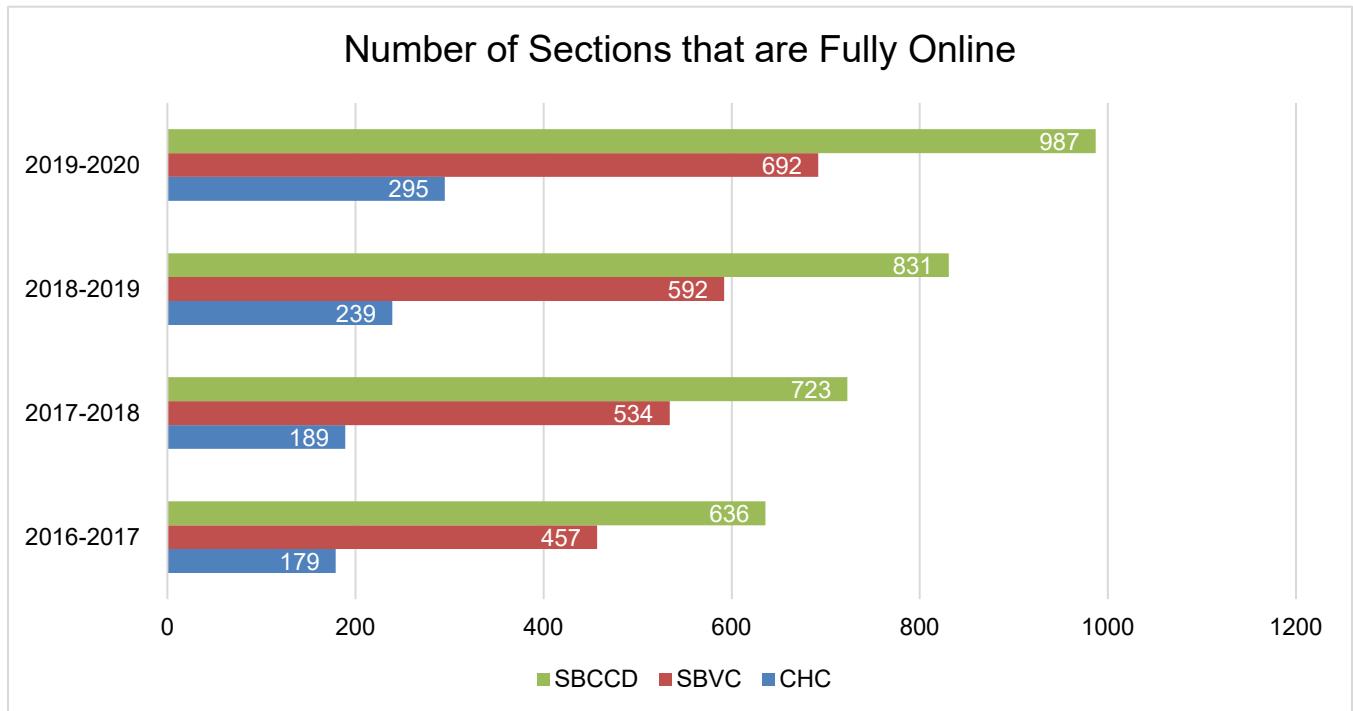
KPI II.B – Number of Sections that are Fully Online

Objective: Increase our student population to improve the higher education participation rate and supply a well-equipped, educated workforce for our communities.

Definition: Number of sections that are fully online is defined as the total number of sections that are offered fully online, excluding hybrid sections.

Measurement Frequency: Annual

KPI II.B: # of Sections that are Fully Online	2016-2017	2017-2018	2018-2019	2019-2020
Crafton Hills College (CHC)	179	189	239	295
San Bernardino Valley College (SBVC)	457	534	592	692
SBCCD (District Total)	636	723	831	987



Analysis: The total number of fully online sections has been on the rise over this four-year period, with an average of 117 fully online sections added per academic year. The greatest increase of fully online sections occurred between 2018-2019 and 2019-2020 with the addition of 156 fully online sections, while the smallest increase occurred between 2016-2017 and 2017-2018 with the addition of 87 fully online sections. The percentage of fully online sections for the consecutive four years were 12.47%, 13.48%, 15.05%, and 17.46%.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose Torres, Interim Chancellor

REVIEWED BY: Jose Torres, Interim Chancellor

PREPARED BY: Christopher M. Crew, Interim Director, Research & Planning

DATE: October 8, 2020

SUBJECT: Analysis of AB 705 Compliance, Implementation, and Student Success

RECOMMENDATION

This item is for information only. No action is required.

OVERVIEW

The attached report provides an analysis of AB 705 compliance, implementation, student success, and student retention.

ANALYSIS

AB 705 was designed to maximize the probability that a student will enter and complete transfer-level coursework in English and Math within a one-year timeframe. The attached report provides information on SBCCD's compliance with the measures, instruments, and placement model components of the AB 705 legislation (Table A) and briefly describes SBCCD's implementation approach (Table B). This is followed by course success and retention comparisons for the district and by college.

INSTITUTIONAL VALUES

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention and Success
- III. Resource Management for Efficiency, Effectiveness and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

None.



PRELIMINARY ANALYSIS OF AB 705 COMPLIANCE, IMPLEMENTATION, STUDENT SUCCESS, AND STUDENT RETENTION

REPORT 2 of 6: RACE/ETHNICITY

SBCCD Office of Research, Planning, and Institutional Effectiveness:

Christopher M. Crew, Ph.D. – Interim District Director

Myung H. Koh, Ph.D. – Research and Planning Analyst

OVERVIEW: AB 705 was designed to increase the number of students that complete transfer-level Math and English within one year of matriculation at a Community College. One key component of the legislation is that the placement of students into English and Math courses must use a combination of high school coursework, high school grades, and high school grade point average in lieu of traditional placement exams.

The bill also gives the Board of Governors the authority to establish and modify regulations on the use of measures, instruments, and placement models. A few regulations and compliance metrics are provided in the tables on the subsequent page. Table 1 provides information on SBCCD's compliance with the measures, instruments, and placement model components of the AB 705 legislation and Table 2 briefly describes our implementation approach.

ISSUES TO CONSIDER: There remains some confusion around compliance with the legislation as it relates to the start of the 1-year timeframe (the confusion is state-wide). However, both colleges are corresponding with the State Chancellors Office and making use of professional development opportunities to ensure adherence to the regulations.

TABLE A: COMPLIANCE WITH MEASURES, INSTRUMENTS, AND PLACEMENT MODELS

	CRAFTON HILLS COLLEGE		VALLEY COLLEGE	
	English	Math	English	Math
No remedial courses greater than 1 level below transfer.	✓	✓	✓	✓ *
Guided Self-placement using multiple measures.	✓	✓	✓	✓
Transfer-level placement percentages publicly available. **	In progress	In progress	In progress	In progress

* SBVC's Mathematics department still offers courses greater than 1-level below transfer-level Math but placement is based on the students' self-assessment and the decision on where to be placed is up to the student. This approach is still in compliance with AB 705 legislation.

** AB-1805 – Is a requirement to provide students with easily understandable community college placement policies and requires colleges to report the percentage of students placed into college-level courses.

TABLE B: IMPLEMENTATION

	CRAFTON HILLS COLLEGE		VALLEY COLLEGE	
	English	Math	English	Math
Increased the number of sections for transfer-level Math and English.	✓	✓	✓	✓
Faculty are attending community of practice workshops to support integration.	✓	✓	✓	✓
Developed linked support courses with embedded tutors. Used corequisite model.	✓	✓	✓	✓
The same faculty teaches the transfer course and the support course.	✓	✓	✓	✓

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EXECUTIVE SUMMARY:

DISTRICT-LEVEL SUMMARY OF SUCCESS AND RETENTION IN TRANSFER-LEVEL ENGLISH:

Table C: Change in Course Enrollment, Successes, and Retention Post-AB 705 by Race/Ethnicity

	Change in Enrollments	Change in Successes ^A	Change in Success Rate ^B	Change in Retention	Change in Retention Rate ^C
Asian	+111 (72.5%)	+91 (85.8%)	+5.3%	+109 (82.0%)	4.7%
Af. Amer.	+202 (78.9%)	+113 (81.9%)	+0.9%	+187 (90.8%)	5.3%
Hispanic	+1,645 (71.9%)	+940 (66.9%)	-1.8%	+1,461 (74.8%)	1.4%
Am. Indian	+4 (50.0%)	+2 (50.0%)	+0.0%	+5 (71.4%)	12.5%
Pac. Islander	+9 (180.0%)	+6 (200.0%)	+4.3%	+5 (125.0%)	-15.7%
Multi-Ethnic	+47 (28.1%)	+54 (54.5%)	+12.2%	+49 (33.6%)	3.7%
White Non-His	+220 (39.6%)	+86 (16.8%)	-15.1%	+68 (10.6%)	2.7%
SBCCD TOTAL^D	2,332 (67.7%)	+1,347 (59.2%)	-3.4%	1,963 (63.3%)	1.8%

^A **Change in Successes** = Number of students that completed the course with a grade of A, B, C, P, IA, IB, IC, or IPP

^B **Change in Success Rate** = (A, B, C, P, IA, IB, IC, and IPP Grades / A, B, C, D, F, P, NP, I*, IPP, INP, FW, and W Grades) × 100

^C **Change in Retention Rate** = (A, B, C, D, F, I*, IPP, P, NP, & FW Grades / A, B, C, D, F, FW, I*, IPP, P, NP, FW, & W Grades) × 100

^D Students of unknown race/ethnicity are included in the SBCCD total but not displayed in the table as a separate row entry

Post-AB 705 Change in Course Enrollment and Success:

When comparing the 2019-2020 academic year to the past 3 academic years, enrollment in transfer-level English courses **increased** for all races/ethnicities post AB 705 (+2,332 enrollments), most notably for Hispanic students (+1,645 enrollments; from 2,288 to 3,933), although the greatest percent increase was seen in Asian students (+85.8%). Additionally, the number of successes also **increased** in all races/ethnicities post AB 705 (+1,347 successes).

Success rates increased for Asian, African American, Pacific Islander, and Multi-Ethnic Students (+5.3%, +0.9%, +4.3%, +12.2%, respectively). **Success rate decreased** for Hispanic and Caucasian students (-1.8% and -15.1%, respectively).

Note: See tables 1, 5, and 9 below for a more detailed district and college-level analysis of course enrollments and successes in transfer-level English.

Post-AB 705 Change in Course Retention:

As seen with course enrollments and successes, course retention in transfer-level English also **increased** in all races/ethnicities post AB 705 (+1,963 students), most notably for Hispanic students (+1,461 students), although the greatest percent increase in retention was seen by African American students (+187 or 90.8%).

Note: See Tables 2, 6, and 10 below for a more detailed district and college-level analysis of course retention and retention rate in transfer-level English.

DISTRICT-LEVEL SUMMARY OF SUCCESS AND RETENTION IN TRANSFER-LEVEL MATH:

Table D: Change in Course Enrollment, Successes, and Retention Post-AB 705 by Race/Ethnicity

	Change in Enrollments	Change in Successes ^A	Change in Success Rate ^B	Change in Retention	Change in Retention Rate ^C
Asian	+60 (26.8%)	51 (32.7%)	3.2%	+62 (31.0%)	+3.0%
Af. Amer.	+125 (55.1%)	+55 (48.7%)	-2.1%	+117 (64.6%)	+4.9%
Hispanic	+1,269 (53.2%)	+667 (50.8%)	-0.9%	+1,172 (58.2%)	+2.8%
Am. Indian	+4 (-44.4%)	-2 (-40.0%)	-32.5%	+0 (0.0%)	-27.4%
Pac. Islander	-2 (-20.0%)	-5 (-83.3%)	-47.5%	-3 (-33.3%)	-15.0%
Multi-Ethnic	+62 (41.1%)	+37 (43.5%)	1.0%	+57 (45.6%)	+2.7%
White Non-His	+18 (2.3%)	+62 (12.7%)	6.4%	+51 (7.7%)	+4.5%
SBCCD TOTAL	+1,606 (42.4%)	+897 (41.3%)	-0.4%	+1,516 (47.3%)	+2.9%

^A **Change in Successes** = Number of students that completed the course with a grade of A, B, C, P, IA, IB, IC, or IPP

^B **Change in Success Rate** = (A, B, C, P, IA, IB, IC, and IPP Grades / A, B, C, D, F, P, NP, I*, IPP, INP, FW, and W Grades) × 100

^C **Change in Retention Rate** = (A, B, C, D, F, I*, IPP, P, NP, & FW Grades / A, B, C, D, F, FW, I*, IPP, P, NP, FW, & W Grades) × 100

^D Students of unknown race/ethnicity are included in the SBCCD total but not displayed in the table as a separate row entry

Post-AB 705 Change in Course Enrollment and Success:

When comparing the 2019-2020 academic year to the past 3 academic years, enrollments in transfer-level Math courses **increased** for all races/ethnicities post AB 705 (+1,606 enrollments) except for Pacific Islander students (-2 enrollments). Hispanic students had the greatest increase (+1,269 enrollments; from 2,385 to 3,654). Additionally, the number of successes also **increased** in all races/ethnicities post AB 705 (+897 successes).

Success rates increased for Asian, Multi-Ethnic, and Caucasian students (+3.2%, +1.0%, and +6.4%, respectively) and **success rate decreased** for African American, Hispanic, American Indian, and Pacific Islander students (-2.1%, -0.9%, -32.5%, & -47.5%, respectively). However, overall, SBCCD only experienced a 0.4% decrease in success rate.

Note: See tables 3, 7, and 11 below for a more detailed district and college-level analysis of course enrollments and successes in transfer-level Math.

Post-AB 705 Change in Course Retention:

As seen with course enrollments and successes, course retention in transfer-level Math also **increased** for all races/ethnicities post AB 705(+1,516 students), most notably for first Hispanic students (+1,172, increase from 2,013 to 3,185). However, African American students had the greatest percent increase in retention (+64.6%)

Retention rates in transfer-level Math had **notable increases** for all races/ethnicities except for American Indian and Pacific Islander students (-27.4% and -15.0%, respectively). However, please note that both populations have very few students so a small change can result in large percent increases.

Note: See Tables 4, 8, and 12 below for a more detailed district and college-level analysis of course retention and retention rate in transfer-level Math.

COURSE SUCCESS AND RETENTION BY RACE/ETHNICITY (SBCCD)

Table 1: Comparison of Transfer-Level English Success Rates Pre- and Post-AB 705

	3-YEAR AVERAGE (2016-17, 2017-18, 2018-19)			2019-20 (AB 705)			Course Success Rate Difference Pre-AB 705 vs. Post-AB 705 (D-B)	Change in TL-English Course Successes Post-AB 705 (C-A)
	Average Enrollment	Average Number of Success (A)	Average Success Rate (B)	Total Enrollment	Number of Success (C)	Success Rate (D)		
Asian	153	106	69.3%	264	197	74.6%	+5.3%	+91 (85.8%)
Af. Amer.	256	138	53.9%	458	251	54.8%	+0.9%	+113 (81.9%)
Hispanic	2,288	1,406	61.5%	3,933	2,346	59.6%	-1.8%	+940 (66.9%)
Am. Indian	8	4	50.0%	12	6	50.0%	+0.0%	+2 (50.0%)
Pac. Islander	5	3	60.0%	14	9	64.3%	+4.3%	+6 (200.0%)
Multi-Ethnic	167	99	59.3%	214	153	71.5%	+12.2%	+54 (54.5%)
White Non-His	555	512	92.3%	775	598	77.2%	-15.1%	+86 (16.8%)
Unknown	11	7	63.6%	105	62	59.0%	-4.6%	+55 (785.7%)

Table 2: Comparison of Transfer-Level English Retention Rates Pre- and Post-AB 705

	3-YEAR AVERAGE (2016-17, 2017-18, 2018-19)			2019-20 (AB 705)			Course Retention Rate Difference Pre-AB 705 vs. Post-AB 705 (D-B)	Change in TL-English Course Retention Post-AB 705 (C-A)
	Average Enrollment	Average Number Retained (A)	Average Retention Rate (B)	Total Enrollment	Number Retained (C)	Retention Rate (D)		
Asian	153	133	86.9%	264	242	91.7%	+4.7%	+109 (82.0%)
Af. Amer.	256	206	80.5%	458	393	85.8%	+5.3%	+187 (90.8%)
Hispanic	2,288	1,954	85.4%	3,933	3,415	86.8%	+1.4%	+1,461 (74.8%)
Am. Indian	8	7	87.5%	12	12	100.0%	+12.5%	+5 (71.4%)
Pac. Islander	5	4	80.0%	14	9	64.3%	-15.7%	+5 (125.0%)
Multi-Ethnic	167	146	87.4%	214	195	91.1%	+3.7%	+49 (33.6%)
White Non-His	722	642	88.9%	775	710	91.6%	+2.7%	+68 (10.6%)
Unknown	11	10	90.9%	105	89	84.8%	-6.2%	+79 (790.0%)

Table 3: Comparison of Transfer-Level Math Success Rates Pre- and Post-AB 705

	3-YEAR AVERAGE (2016-17, 2017-18, 2018-19)			2019-20 (AB 705)			Course Success Rate Difference Pre-AB 705 vs. Post-AB 705 (D-B)	Change in TL-Math Course Successes Post-AB 705 (C-A)
	Average Enrollment	Average Number of Success (A)	Average Success Rate (B)	Total Enrollment	Number of Success (C)	Success Rate (D)		
Asian	224	156	69.6%	284	207	72.9%	+3.2%	+51 (32.7%)
Af. Amer.	227	113	49.8%	352	168	47.7%	-2.1%	+55 (48.7%)
Hispanic	2,385	1,312	55.0%	3,654	1,979	54.2%	-0.9%	+667 (50.8%)
Am. Indian	9	5	55.6%	13	3	23.1%	-32.5%	-2 (-40.0%)
Pac. Islander	10	6	60.0%	8	1	12.5%	-47.5%	-5 (-83.3%)
Multi-Ethnic	151	85	56.3%	213	122	57.3%	+0.9%	+37 (43.5%)
White Non-His	768	487	63.4%	786	549	69.8%	+6.4%	+62 (12.7%)
Unknown	12	7	58.3%	82	39	47.6%	-10.8%	+32 (457.1%)

Table 4: Comparison of Transfer-Level Math Retention Rates Pre- and Post-AB 705

	3-YEAR AVERAGE (2016-17, 2017-18, 2018-19)			2019-20 (AB 705)			Course Retention Rate Difference Pre-AB 705 vs. Post-AB 705 (D-B)	Change in TL-Math Course Retention Post-AB 705 (C-A)
	Average Enrollment	Average Number Retained (A)	Average Retention Rate (B)	Total Enrollment	Number Retained (C)	Retention Rate (D)		
Asian	224	200	89.3%	284	262	92.3%	+2.9%	+62 (31.0%)
Af. Amer.	227	181	79.7%	352	298	84.7%	+4.9%	+117 (64.6%)
Hispanic	2,385	2,013	84.4%	3,654	3,185	87.2%	+2.8%	+1,172 (58.2%)
Am. Indian	9	8	88.9%	13	8	61.5%	-27.4%	+0 (0.0%)
Pac. Islander	10	9	90.0%	8	6	75.0%	-15.0%	-3 (-33.3%)
Multi-Ethnic	151	125	82.8%	213	182	85.4%	+2.7%	+57 (45.6%)
White Non-His	768	660	85.9%	786	711	90.5%	+4.5%	+51 (7.7%)
Unknown	12	11	91.7%	82	71	86.6%	-5.1%	+60 (545.5%)

COURSE SUCCESS AND RETENTION BY RACE/ETHNICITY (SBVC)

Table 5: Comparison of Transfer-Level English Success Rates Pre- and Post-AB 705

	3-YEAR AVERAGE (2016-17, 2017-18, 2018-19)			2019-20 (AB 705)			Course Success Rate Difference Pre-AB 705 vs. Post-AB 705 (D-B)	Change in TL-English Course Successes Post-AB 705 (C-A)
	Average Enrollment	Average Number of Success (A)	Average Success Rate (B)	Total Enrollment	Number of Success (C)	Success Rate (D)		
Asian	76	53	69.7%	174	124	71.3%	+1.5%	+71 (134.0%)
Af. Amer.	218	112	51.4%	389	206	53.0%	+1.6%	+94 (83.9%)
Hispanic	1,624	973	59.9%	2,982	1,712	57.4%	-2.5%	+739 (76.0%)
Am. Indian	4	2	50.0%	4	2	50.0%	+0.0%	+0 (0.0%)
Pac. Islander	3	1	33.3%	10	6	60.0%	+26.7%	+5 (500.0%)
Multi-Ethnic	87	47	54.0%	114	75	65.8%	+11.8%	+28 (59.6%)
White Non-His	222	149	67.1%	264	193	73.1%	+5.9%	+44 (29.5%)
Unknown	8	4	50.0%	57	26	45.6%	-4.4%	+22 (550.0%)

Table 6: Comparison of Transfer-Level English Retention Rates Pre- and Post-AB 705

	3-YEAR AVERAGE (2016-17, 2017-18, 2018-19)			2019-20 (AB 705)			Course Retention Rate Difference Pre-AB 705 vs. Post-AB 705 (D-B)	Change in TL-English Course Retention Post-AB 705 (C-A)
	Average Enrollment	Average Number Retained (A)	Average Retention Rate (B)	Total Enrollment	Number Retained (C)	Retention Rate (D)		
Asian	76	66	86.8%	174	156	89.7%	+2.8%	+90 (136.4%)
Af. Amer.	218	171	78.4%	389	330	84.8%	+6.4%	+159 (93.0%)
Hispanic	1,624	1,378	84.9%	2,982	2,572	86.3%	+1.4%	+1,194 (86.6%)
Am. Indian	4	4	100.0%	4	4	100.0%	+0.0%	+0 (0.0%)
Pac. Islander	3	2	66.7%	10	6	60.0%	-6.7%	+4 (200.0%)
Multi-Ethnic	87	75	86.2%	114	99	86.8%	+0.6%	+24 (32.0%)
White Non-His	222	189	85.1%	264	241	91.3%	+6.2%	+52 (27.5%)
Unknown	8	7	87.5%	57	44	77.2%	-10.3%	+37 (528.6%)

Table 7: Comparison of Transfer-Level Math Success Rates Pre- and Post-AB 705

	3-YEAR AVERAGE (2016-17, 2017-18, 2018-19)			2019-20 (AB 705)			Course Success Rate Difference Pre-AB 705 vs. Post-AB 705 (D-B)	Change in TL-Math Course Successes Post-AB 705 (C-A)
	Average Enrollment	Average Number of Success (A)	Average Success Rate (B)	Total Enrollment	Number of Success (C)	Success Rate (D)		
Asian	134	97	72.4%	164	117	71.3%	-1.05%	+20 (20.6%)
Af. Amer.	190	93	48.9%	293	139	47.4%	-1.51%	+46 (49.5%)
Hispanic	1,736	974	56.1%	2,698	1,472	54.6%	-1.55%	+498 (51.1%)
Am. Indian	4	2	50.0%	5	1	20.0%	-30.0%	-1 (-50.0%)
Pac. Islander	5	2	40.0%	6	1	16.7%	-23.3%	-1 (-50.0%)
Multi-Ethnic	75	38	50.7%	109	61	56.0%	+5.3%	+23 (60.5%)
White Non-His	265	169	63.8%	230	159	69.1%	+5.4%	-10 (-5.9%)
Unknown	10	5	50.0%	47	18	38.3%	-11.7%	+13 (260.0%)

Table 8: Comparison of Transfer-Level Math Retention Rates Pre- and Post-AB 705

	3-YEAR AVERAGE (2016-17, 2017-18, 2018-19)			2019-20 (AB 705)			Course Retention Rate Difference Pre-AB 705 vs. Post-AB 705 (D-B)	Change in TL-Math Course Retention Post-AB 705 (C-A)
	Average Enrollment	Average Number Retained (A)	Average Retention Rate (B)	Total Enrollment	Number Retained (C)	Retention Rate (D)		
Asian	134	119	88.8%	164	149	90.9%	+2.1%	+30 (25.2%)
Af. Amer.	190	150	78.9%	293	248	84.6%	+5.7%	+98 (65.3%)
Hispanic	1,736	1,466	84.4%	2,698	2,349	87.1%	+2.6%	+883 (60.2%)
Am. Indian	4	3	75.0%	5	2	40.0%	-35.0%	-1 (-33.3%)
Pac. Islander	5	4	80.0%	6	4	66.7%	-13.3%	+0 (0.0%)
Multi-Ethnic	75	61	81.3%	109	91	83.5%	+2.2%	+30 (49.2%)
White Non-His	265	225	84.9%	230	205	89.1%	+4.2%	-20 (-8.9%)
Unknown	10	9	90.0%	47	38	80.9%	-9.2%	+29 (322.2%)

COURSE SUCCESS AND RETENTION BY RACE/ETHNICITY (CHC)

Table 9: Comparison of Transfer-Level English Success Rates Pre- and Post-AB 705

	3-YEAR AVERAGE (2016-17, 2017-18, 2018-19)			2019-20 (AB 705)			Course Success Rate Difference Pre-AB 705 vs. Post-AB 705 (D-B)	Change in TL-English Course Successes Post-AB 705 (C-A)
	Average Enrollment	Average Number of Success (A)	Average Success Rate (B)	Total Enrollment	Number of Success (C)	Success Rate (D)		
Asian	77	53	68.8%	90	73	81.1%	+12.3%	+20 (37.7%)
Af. Amer.	38	25	65.8%	69	45	65.2%	-0.6%	+20 (80.0%)
Hispanic	664	434	65.4%	951	634	66.7%	+1.3%	+200 (46.1%)
Am. Indian	4	2	50.0%	8	4	50.0%	+0.0%	+2 (100.0%)
Pac. Islander	2	2	100.0%	4	3	75.0%	-25.0%	+1 (50.0%)
Multi-Ethnic	80	52	65.0%	100	78	78.0%	+13.0%	+26 (50.0%)
White Non-His	501	363	72.5%	511	405	79.3%	+6.8%	+42 (11.6%)
Unknown	3	3	100.0%	48	36	75.0%	-25.0%	+33 (1100.0%)

Table 10: Comparison of Transfer-Level English Retention Rates Pre- and Post-AB 705

	3-YEAR AVERAGE (2016-17, 2017-18, 2018-19)			2019-20 (AB 705)			Course Retention Rate Difference Pre-AB 705 vs. Post-AB 705 (D-B)	Change in TL-English Course Retention Post-AB 705 (C-A)
	Average Enrollment	Average Number Retained (A)	Average Retention Rate (B)	Total Enrollment	Number Retained (C)	Retention Rate (D)		
Asian	77	67	87.0%	90	86	95.6%	+8.5%	+19 (28.4%)
Af. Amer.	38	35	92.1%	69	63	91.3%	-0.8%	+28 (80.0%)
Hispanic	664	576	86.7%	951	843	88.6%	+1.9%	+267 (46.4%)
Am. Indian	4	4	100.0%	8	8	100.0%	+0.0%	+4 (100.0%)
Pac. Islander	2	2	100.0%	4	3	75.0%	-25.0%	+1 (50.0%)
Multi-Ethnic	80	71	88.8%	100	96	96.0%	+7.3%	+25 (35.2%)
White Non-His	501	453	90.4%	511	469	91.8%	+1.4%	+16 (3.5%)
Unknown	3	3	100.0%	48	45	93.8%	-6.3%	+42 (1400.0%)

Table 11: Comparison of Transfer-Level Math Success Rates Pre- and Post-AB 705

	3-YEAR AVERAGE (2016-17, 2017-18, 2018-19)			2019-20 (AB 705)			Course Success Rate Difference Pre-AB 705 vs. Post-AB 705 (D-B)	Change in TL-Math Course Successes Post-AB 705 (C-A)
	Average Enrollment	Average Number of Success (A)	Average Success Rate (B)	Total Enrollment	Number of Success (C)	Success Rate (D)		
Asian	90	59	65.6%	120	90	75.0%	+9.4%	+31 (52.5%)
Af. Amer.	37	20	54.1%	59	29	49.2%	-4.9%	+9 (45.0%)
Hispanic	649	338	52.1%	956	507	53.0%	+1.0%	+169 (50.0%)
Am. Indian	5	3	60.0%	8	2	25.0%	-35.0%	-1 (-33.3%)
Pac. Islander	5	4	80.0%	2	0	0.0%	-80.0%	-4 (-100.0%)
Multi-Ethnic	75	47	62.7%	104	61	58.7%	-4.0%	+14 (29.8%)
White Non-His	503	318	63.2%	556	390	70.1%	+6.9%	+72 (22.6%)
Unknown	4	2	50.0%	35	21	60.0%	+10.0%	+19 (950.0%)

Table 12: Comparison of Transfer-Level Math Retention Rates Pre- and Post-AB 705

	3-YEAR AVERAGE (2016-17, 2017-18, 2018-19)			2019-20 (AB 705)			Course Retention Rate Difference Pre-AB 705 vs. Post-AB 705 (D-B)	Change in TL-Math Course Retention Post-AB 705 (C-A)
	Average Enrollment	Average Number Retained (A)	Average Retention Rate (B)	Total Enrollment	Number Retained (C)	Retention Rate (D)		
Asian	90	82	91.1%	120	113	94.2%	+3.1%	+31 (37.8%)
Af. Amer.	37	31	83.8%	59	50	84.7%	+1.0%	+19 (61.3%)
Hispanic	649	547	84.3%	956	836	87.4%	+3.2%	+289 (52.8%)
Am. Indian	5	5	100.0%	8	6	75.0%	-25.0%	+1 (20.0%)
Pac. Islander	5	5	100.0%	2	2	100.0%	+0.0%	-3 (-60.0%)
Multi-Ethnic	75	64	85.3%	104	91	87.5%	+2.2%	+27 (42.2%)
White Non-His	503	436	86.7%	556	506	91.0%	+4.3%	+70 (16.1%)
Unknown	2	2	100.0%	35	33	94.3%	-5.7%	+31 (1550.0%)

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Jose F. Torres, Interim Chancellor

PREPARED BY: Al Jackson, Chief of Police

DATE: October 08, 2020

SUBJECT: 2020 Annual Security Report

RECOMMENDATION

This item is for information only. No action is required.

OVERVIEW

The 2020 Annual Security Report (ASR) contains crime statistics for Crafton Hills College, San Bernardino Valley College and District Support Operations (DSO). This report was prepared by the San Bernardino Community College District (SBCCD) Police Department’s management team in cooperation with the college offices and surrounding police agencies, and distributed electronically to the students and SBCCD employees on October 1, 2020. Paper copies are also available at various locations throughout the SBCCD. This report is mandated by federal law and required to be published by institutions of higher learning by October 1st of each year.

ANALYSIS

In 1990, the U.S. Congress enacted the “Crime Awareness and Campus Security Act of 1990,” which requires colleges and universities to disclose information about crime on and around their campuses. This law was renamed in 1992 to the “Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act.” The information in this report provides statistical, policy, and procedural information required by law.

INSTITUTIONAL VALUES

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None

ANNUAL SECURITY REPORT • 2020



**A GUIDE TO SAFETY & SECURITY IN THE
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT**



**CRAFTON HILLS COLLEGE
DISTRICT SUPPORT OPERATIONS
SAN BERNARDINO VALLEY COLLEGE**



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1.0 Welcome

Welcome to the San Bernardino Community College District (SBCCD). Keeping our students, faculty, staff, and guests healthy and safe, especially during the COVID-19 pandemic, remain the highest priorities of the SBCCD and the SBCCD Police Department (PD). The SBCCD PD prides itself on serving the diverse campus community with professionalism, civic engagement, integrity, and service excellence.

The SBCCD PD is accredited by the California Commission on Peace Officer Standards and Training (POST). The police officers assigned to the SBCCD PD are sworn and fully commissioned peace officers of the State of California as defined in Section 830.32 of the Penal Code and 72330 of the California Education Code.

Our colleges are located in Yucaipa (Crafton Hills College) and San Bernardino (San Bernardino Valley College and Empire KVCR). We have additional sites in San Bernardino, including the SBCCD Office and other District Support Operations (DSO).

While on or off our campuses, we encourage you to be aware of your surroundings and always lock your vehicle and report any suspicious or criminal activity immediately to the SBCCD PD. In the case of an emergency, call **9-1-1**. Remember, if you **“See Something, Say Something!”**

We invite you to read this report carefully and to become a partner in your own safety. It is through the cooperation of everyone in the SBCCD that we can ensure a safe and pleasant learning and working environment.

San Bernardino Community College District Board of Trustees

Dr. Anne L. Viricel Chair	Dr. Stephanie Houston Vice Chair	Gloria Macías Harrison Clerk
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	Jose F. Torres Interim Chancellor	

History of the Jeanne Ann Clery Act



The U.S. Congress enacted the "Crime Awareness and Campus Security Act of 1990," and two years later renamed the legislation the "Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act" (Clery Act). The Clery Act requires colleges and universities to disclose information about crime on and around their campuses. Pursuant to the Higher Education Opportunity Act and California Education Code §67380, the SBCCCD also inform members of the campus community about institutional policies concerning

campus security, including the SBCCCD law enforcement authority, crime reporting policies, alcohol and drug use, crime prevention, sexual assault, and other matters of related importance.

1.1 Preparation of the Annual Security Report

The SBCCCD PD is responsible for preparing this report in compliance with the Clery Act using information maintained by the PD, information provided by other offices such as Student Life, Student Services, Campus Security Authorities, and information provided by local law enforcement agencies surrounding each campus. These offices annually provide updated policy information and crime data. The SBCCCD PD also reviews and implements all updates from the U.S. Department of Education regarding additions or changes to the Clery Act.

This report provides statistics for the previous three years concerning reported crimes that occurred on each campus and adjacent to the campus or property owned, leased, or controlled by the SBCCCD that is frequented by students of the institution. This report also includes institutional policies concerning campus security, such as policies regarding sexual assault, alcohol and other drugs. The SBCCCD PD distributes a notice of the availability of this Annual Security Report (ASR) by October 1st of each year to every member of the campus community. Anyone, including prospective students and employees, may obtain a paper copy of this report by visiting the SBCCCD PD at San Bernardino Valley College (SBVC) or Crafton Hills College (CHC) and at various offices at SBVC and CHC, as well as the SBCCCD Office. This report is also available online and can be accessed at the SBCCCD PD's website <http://sbccd.edu/police>. All interested persons may also view the ASR from the SBCCCD's homepage <https://sbccd.edu>.

1.2 Clery Act Requirements

The Clery Act includes the following substantive requirements:

1. **Compilations and Disclosure of Campus Crime Statistics:** The Act requires that each institution disclose annual crime statistics and specific disciplinary actions for the three (3) previous calendar years, presenting them according to specific categories including "on-campus, on-campus residential halls, non-campus buildings or property, and public property adjacent to the school."
2. **Disclosure of Campus Safety Policies:** Each institution must also include the below information in the ASR.

- Campus policies for reporting criminal activity or other emergencies
 - Policies for the maintenance and access to the campus
 - The authority and responsibilities of the law enforcement/public safety agency including crime reporting
 - Type and frequency of public safety and crime prevention programs
 - Statement of alcohol and drug policies including education programs
 - Statement of policy concerning campus programs to prevent sexual assaults and procedures to be followed when an assault occurs
 - Statement advising the campus community where law enforcement agency information concerning registered sex offenders may be obtained
 - Statement of policy regarding emergency notification, response and evacuation procedures
 - Availability of the ASR
3. **Timely/Emergency Warning Requirements:** The college must report to the campus community crimes representing a threat to students and employees in a manner that is timely.
 4. **Disclosure of Crime Log Information:** The SBCCD PD must maintain, and make available for inspection by the public during normal business hours, a crime log for the most recent sixty (60) day period. Crime logs more than sixty (60) days old must be available for public inspection upon two (2) days notice, and must be retained for seven (7) years.
 5. **ASR Deadline:** By October 1st of each year, SBCCD is mandated to publish and distribute an ASR for all current and prospective students, as well as current and prospective employees to view.

The U.S. Department of Education Crime Report for the SBCCD is available at <http://ope.ed.gov/security>.

2.0 San Bernardino Community College District Police Department

2.1 Mission Statement

The SBCCD PD, in concert with the Board of Trustees, is committed to providing a safe and secure learning and working environment for all students and employees. This will be accomplished through a cooperative and coordinated effort involving all departments and the SBCCD college employees, law enforcement agencies, and the community.



2.2 Enforcement Authority/Other Police Agencies

SBCCD police officers are vested with full law enforcement powers of arrest and meet or exceed training requirements mandated by the California Commission on POST. They also receive training designed to meet the needs of the college community. As peace officers, their police authority extends throughout the state. The SBCCD PD is augmented by non-sworn personnel whose role is to observe and report any suspicious activities. The SBCCD PD is dedicated to providing a safe and healthy campus environment for students, faculty, staff, and visitors. The SBCCD PD operates 24 hours a day, seven (7) days a week.

It is the policy of the SBCCD PD to comply with applicable federal, state and local laws. In keeping with this requirement, a Memorandum of Understanding (MOU) has been signed with the San Bernardino Police Department and San Bernardino County Sheriff's Department to meet the requirements of the Kristen Smart Campus Safety Act of 1998. This MOU clarifies the aforementioned agencies' operational responsibilities for investigating Part 1 violent crimes occurring on campus. The SBCCD PD remains the primary law enforcement agency for all campuses and will investigate all other crimes occurring on or near the campus community. The SBCCD PD has strong working relationships with the San Bernardino Police Department, Colton Police Department, San Bernardino County Sheriff's Department, CAL-Fire, San Bernardino County Fire Department, Colton Fire Department, California Department of Corrections and Rehabilitation, San Bernardino County Probation Department, and the California Department of Fish and Wildlife.

2.3 Daily Crime Log

The SBCCD PD maintains a log of all alleged crimes and incidents reported to the SBCCD PD. The log is available for viewing during regular business hours, upon request, at the SBCCD PD's SBVC and CHC stations, or at the SBCCD Office. The log is also available at <http://sbccd.edu/CrimeLog>.

According to federal law, an institution may withhold any of the required fields of entry (i.e., the nature, date, time, location and/or disposition) if any of the following conditions apply:

- The disclosure is prohibited by law
- The disclosure would jeopardize the confidentiality of the victim
- The disclosure would jeopardize an ongoing criminal investigation or the safety of an individual
- The disclosure would cause a suspect to flee or evade detection
- The disclosure would result in the destruction of evidence

2.4 Reporting Crimes and Other Emergencies

The SBCCD PD encourages all students and staff to immediately report all emergencies by calling **9-1-1**. Non-emergencies can be reported to the SBCCD PD by dialing **(909) 384-4491** (SBVC & DSO) and **(909) 389-3275** (CHC).

Always be ready to provide:

- ❖ Your name, telephone number & location
- ❖ Describe the incident clearly and as accurately as possible

Remember:

- ❖ Do not hang-up
- ❖ Allow the dispatcher to end the call

The main office at the SBCCD PD is open for business Monday – Friday from 8:00 am – 4:00 pm (except for holidays and SBCCD academic breaks). The SBCCD PD contracts with California State University, San Bernardino (CSUSB) PD to provide 24-hour dispatch services for each of the two campuses, as well as the SBCCD DSO. CSUSB dispatchers are POST-certified professionals who answer calls for each of the

campuses' direct phone lines, 9-1-1, and the emergency blue phones located on SBVC campus. Students and staff are encouraged to report any hazard they observe on either campus to the SBCCD PD. Criminal actions and other non-emergencies occurring on either campus should be reported immediately to SBCCD PD using the above listed numbers. The SBVC campus also has “blue-light” emergency phones in parking lots 3, 7, 8, and 9 as well as the Gymnasium and football stadium that may be utilized for reporting both criminal and emergency situations. In the event a student or staff member calls **9-1-1** from any SBCCD phone line, the SBCCD PD is immediately notified.

If a SBCCD student or staff member does not feel comfortable with reporting an incident to police and wishes to remain anonymous, a confidential “We Tip” line is available at 1-800-78-CRIME or online at <https://wetip.com/>. Counselors and medical practitioners are also encouraged to inform persons being counseled or treated medically of procedures to report crimes on a voluntary, confidential basis, if and when the counselor or treatment professional deems appropriate.

It is imperative that all crimes/threats occurring on or around our campuses are reported to SBCCD PD by some means, so the SBCCD PD can immediately investigate the incident and take the appropriate action. Expedient reporting is also important for the implementation of timely warnings and annual crime statistic mandates.

3.0 Campus Security Authorities

All campus criminal activity should be reported directly to the SBCCD PD. In some instances, however, members of the campus community may feel more comfortable reporting criminal activity to a Campus Security Authority (CSA) other than the SBCCD PD. A CSA is defined as:

- a. A campus police department or a campus security department of an institution.
- b. Any individual(s) who has responsibility for campus security but does not constitute a campus police department or a campus security department under (a) such as an individual who is responsible for monitoring entrance into institutional events or escorting students.
- c. Any individual or organization specified in an institution's statement of campus security policy as an individual or organization to which students and employees should report criminal offenses.
- d. Any official of the college who has a significant responsibility for student and campus activities (e.g., Vice President of Student Services; Director of Student Life; Athletic Director and team coaches; coordinator and/or advisors to student organizations, programs, and activities).

The following are CSA for the SBCCD: the Presidents of each college, the Vice Presidents of Instruction of each college, the Vice Presidents of Administrative Services of each college, the Vice Presidents of Student Services of each college, the Director of Student Life on each campus, the Athletic Director

and all coaches on either college, the Dean overseeing the SBVC Administration of Justice program and the Law Enforcement Academies, the Child Development Center Directors of each college, the Student Health Coordinators of each college, and all club advisors.

For Clery Act purposes, a crime is considered “reported” when it is brought to the attention of a CSA by anyone. When a CSA receives crime information that he/she believes was provided in good faith (where there is little or no reason to doubt the validity of the information), the CSA has the duty to ensure that a report is provided directly to the SBCCD PD. The CSA is not responsible for determining authoritatively whether a crime took place; such determination is the function of law enforcement. When in doubt, **REPORT!**

EXEMPTIONS:

The following individuals, when acting within the scope of the official responsibilities are not CSA, and as such, are exempt:

- Professional counselors
- Persons uncertified, but acting under the supervision of an exempt counselor
- Pastoral counselors (SBCCD does not employ pastoral counselors)

4.0 Crime Prevention and Security Awareness

The SBCCD PD’s primary responsibility is the safety and security of all members of the SBCCD campus community. The SBCCD PD makes every effort to inform students and staff of criminal activity or of any other concern which may be an immediate threat to the safety and security of the SBCCD. A Crime Prevention workshop is offered to students and staff each spring and fall. It is the responsibility of every member of the campus community to act in ways that promotes safety for themselves and others, as well as the protection of SBCCD property.

The SBCCD PD participates in both student and staff related functions (Student Government meetings, College Club events, SBCCD Safety meetings, etc.). The SBCCD PD also publish and distribute a monthly newsletter, “Just the Facts” that provides contemporaneous information on current crimes, crime trends and preventative information for safeguarding one’s person and property.

The following informational resources are available to the SBCCD campus community at <http://sbccd.edu/police>.

- Active Shooter/Armed Intruder Awareness
- Evacuation Chair Demonstration
- Sexual Assault Awareness
- Campus Safety Awareness
- College Site-Specific Threat Assessment Walkthrough
- New Student Campus Safety and Information Orientation

To request additional information or onsite training, please visit the SBCCD PD website at <http://sbccd.edu/police>.

For further information on crime prevention, please visit <http://sbccd.edu/CrimePrevention>.

4.1 Campus Facilities - Access and Security

As mentioned on the welcome page of this report, SBVC, Empire KVCR, SBCCD Office and DSO are located in separate parts of the City of San Bernardino and CHC is situated in the City of Yucaipa. SBVC, Empire KVCR, SBCCD Office and DSO are located in urban areas easily accessible to the public by foot or vehicle. CHC is secluded on a hillside in a more rural area which can be accessed by foot, but is more practically accessed by vehicle. None of the SBCCD campuses have student housing facilities.

As mentioned above, SBCCD facilities are patrolled 24 hours a day, seven (7) days a week, by SBCCD PD. State laws, applicable city/federal codes, and SBCCD policies are enforced. Sworn personnel of the SBCCD PD are responsible for reporting and investigating crimes, issuing citations, responding to medical emergencies, traffic accidents/hazards and reports of fire, as well as to other incidents that may require police assistance.

The SBCCD PD also deploys non-sworn College Security Officers (CSOs) on each campus. Their responsibilities include parking enforcement, safety escorts, report taking of minor occurrences, and crime/hazard reporting. Most campus educational facilities are open to the public during normal operational hours. However, certain facilities, offices and other areas of campus are restricted to staff and faculty only.

Facilities and landscaping are maintained in a manner that minimizes hazardous conditions. The Maintenance and Operations Departments (M&O) oversee each respective campuses' facilities and landscaping issues. They also regularly inspect the facilities for safety hazards and make the necessary repairs. When personnel from SBCCD PD observe unsafe conditions or malfunctions, they take the appropriate action(s) to make the situation safe until M&O personnel arrive. Lighting improvements are constantly being evaluated and deficiencies are reported to M&O for corrective action.

The SBCCD campus community and visitors are encouraged to report safety concerns to the appropriate M&O department: SBVC (909) 384-8965, CHC (909) 389-3380, or SBCCD PD (909) 384-4491.

5.0 Timely Warning Notification

The purpose of this section is to outline procedures the SBCCD PD will use to notify campus community members in the event of certain crimes, threats or emergencies associated with a campus. The Clery Act requires the SBCCD to alert the campus community to certain crimes/incidents in a manner that is timely and will aid in the prevention of similar crimes. The Clery Act does not define "timely" because the intent of a warning regarding a criminal incident(s) is to enable people to protect themselves from harm. A warning should be issued as soon as the pertinent information is available.

To help prevent crimes or serious incidents, the SBCCD PD will issue a Campus Safety Alert or Notice in a timely manner to notify community members about certain crimes/incidents in and around the campus community that potentially constitute an immediate or ongoing threat to the health and safety of students and employees of the SBCCD. For the purpose of this policy, "timely manner" generally means as soon as the pertinent information has been brought to the attention of the SBCCD PD, or a "CSA" as

defined in the Clery Act. All Title IV institutions (the Higher Education Act of 1965), without exception, are subject to the timely warning regulation.

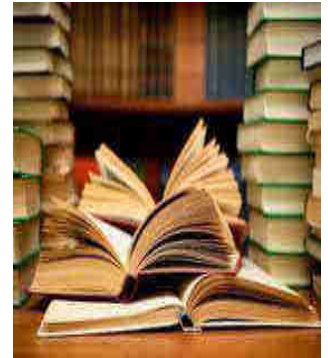
Members of the campus community who know of a crime or other serious incident should report that incident as soon as possible to the SBCCD PD so the department can make a determination regarding issuing an alert. Depending on the particular circumstances of the crime or other incident, specifically in those situations that could pose an immediate or ongoing threat to the health or safety to members of the campus community, a timely warning will be issued. The SBCCD PD will issue the alert after the circumstances have been discussed with the consultation group, which includes the College President or designee of the affected campus, the Chancellor or designee, and the involved campus and/or SBCCD Public Information Officer as outlined in SBCCD Administrative Policy ([AP\) 3505 - Emergency Response Procedures](#). This policy complies with the Clery Act.

5.1 Distribution of Campus Safety Alerts

The SBCCD PD distributes Campus Safety/Crime Alerts in various ways. Once the SBCCD PD determines that an alert will be issued, the SBCCD PD ensures the announcement is issued to all students, faculty, and staff, including posting the alert on the SBCCD's website <https://sbccd.edu>. The SBCCD PD also posts alerts on bulletin boards throughout common areas of each campus.

5.2 Timely Warnings – Guidelines and Procedures

- A. In compliance with the Higher Education Act (20 U.S.C. 1092(f)), the SBCCD PD will adhere to the following procedures in relation to timely warnings in the event that any of these incidents occur:
- a. Murder
 - b. Sex Offense; forcible or non-forcible
 - c. Robbery
 - d. Aggravated Assault
 - e. Burglary
 - f. Motor Vehicle Thefts
 - g. Manslaughter by Negligence
 - h. Arson
 - i. Hate Crime
 - j. VAWA Offense (Domestic Violence, Dating Violence, Stalking)
 - k. Arrests/Referral for Disciplinary Action (Drugs, Weapons, Alcohol)
- B. A Crime Alert will be issued for the above incidents occurring within a close proximity of campus property. An incident is determined to be a threat if:
1. The incident is one of the above a-k categories.
 2. The incident occurred in an area for which the SBCCD PD must report statistics or at a location where the SBCCD PD is the primary police responder.
 3. The suspect(s) are unknown.



If all of the above statements can be answered “yes” and the incident is serious or a continuing threat to the health and safety of students and employees, then a Crime Alert shall be issued. In addition, a Crime Alert may be issued for any crime or event when there is a compelling need to get information out to the students and staff.

Guidelines

- A. Crime Alerts should contain as much of the following information as possible:
 1. Date, time, location (general or specific) and summarized event description
 2. Suspect description and/or vehicle description
 3. Any special instructions that may be needed
- B. Crime Alerts will be issued in a timely manner after the specific event. If there is a delayed report of the incident by the victim, then the time and date the victim reported the incident may also be included.
- C. Provided the above guidelines are met, nothing should be included in the Crime Alert that would hinder an ongoing police investigation.
- D. The Crime Alert will not identify the victim by name or address. The general description of the location may be given.
- E. In the event that a Crime Alert is determined to be the result of a false report, a second alert will be sent retracting the original Crime Alert. An explanation of the retraction may also be included.
- F. After a Crime Alert has been issued, any new or updated information in regards to that alert will be included in the “additional comments” section of the Daily Crime Log.

Timely Warning - Procedures

- A. The Chief of the SBCCD PD or designee, with input from the consultation group of the SBCCD as outlined in AP 3505, is responsible for drafting and issuing Crime Alerts. If the Chief of Police (COP) or designee is unavailable, then the following procedure should be used to issue a Crime Alert.
- B. The Sergeant or designee on duty will complete a draft Crime Alert using previous alerts as templates.
- C. Once drafted, the Sergeant will seek approval to issue the Crime Alert from the COP.
- D. The procedure for issuing Crime Alerts is as follows:
 1. Print a copy of the Crime Alert for distribution on campus
 2. Distribute to all applicable campus community members via Regroup.
 3. Post to the SBCCD website.
- E. The Chief of the SBCCD PD or designee shall determine whether the issuance of a Crime Alert impacts all or only specific SBCCD sites.

5.3 Emergency Response Procedures

The SBCCD’s Emergency Operations Plan (EOP) establishes the overall direction and planning for emergency situations on each campus or those that may occur in the local or regional area affecting the campuses. To review the EOP Plan, visit <http://sbccd.edu/eop>. The SBCCD PD has developed a comprehensive, all-hazards, Emergency Response Plan (ERP) that outlines steps the SBCCD PD will take to prevent and mitigate, prepare for, respond to, and recover from a full range of possible hazards the SBCCD may face.

To ensure that these plans remain current and actionable, the SBCCD will conduct an emergency management exercise at least twice a year. These exercises may include tabletop drills, emergency operations center exercises, or full-scale emergency response exercises. The SBCCD also conducts after-action reviews of all emergency management exercises.

5.4 Disaster Management

In the event of an emergency or other major disaster, there will be a coordinated effort from the entire SBCCD campus community where a number of pre-planned actions will take place. Additionally, the Emergency Operations Team (EOT), made up of key SBCCD managers/supervisors, will meet in a pre-determined location to manage the incident.

Emergency Operations Center (EOC) members will also serve in designated emergency management positions designed to conform to the California “Standardized Emergency Management System and the National Incident Management System” (SEMS/NIMS).

These members will provide leadership and policy guidance, gather intelligence on the emergency, and develop plans of action to best address the emergency. The entire team will act for the involved college or SBCCD, providing resources and support, timely situation analysis, and needs assessments.

The SBCCD administration will provide for the staff and/or students in an emergency. Through the coordination of the EOC, the members of the SBCCD campus community will provide a skilled pool of professionals to deal with the myriad of technical, medical, logistical, and human relations problems that are certain to arise in a major disaster. Additional information can be obtained by visiting <http://sbccd.edu/eop>.

6.0 Emergency Notifications

When the SBCCD PD receives and confirms information regarding an emergency (or dangerous) situation, which poses an immediate threat to the health or safety of students or employees, the SBCCD PD will and without delay, taking into account the campus safety of the campus community, determine the content of the notification and initiate the notification system unless issuing a notification will, in the professional judgment of the responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency. The mobilization of the SBCCD management team and/or the activation of the emergency operations center (EOC) and Emergency Operations Plan (EOP) will also commence. Below are some examples of possible significant emergencies or dangerous situations:

- Infectious disease outbreak
- Active Shooter/Armed Intruder
- Earthquake
- Wildfire
- Utility interruption
- Terrorist incident
- Approaching extreme weather
- Bomb threat
- Civil unrest or rioting
- Explosion
- Chemical or hazardous spill



The SBCCD has a mass emergency notification system available to send messages to all faculty, staff and students. The system gives SBCCD administration or emergency response personnel the ability to send time-sensitive information about unforeseen events and emergencies using voice, email and text

messaging. Additional notifications will be sent updating information on the emergency until its conclusion. The SBCCD PD, with input from the SBCCD consultation group as outlined in AP 3505, will generally send the message, however, additional SBCCD management personnel have been trained to send notifications. Other affiliated organizations may also receive the notifications.

The SBCCD management team consists of the Chancellor, Vice Chancellors, Presidents, Vice Presidents, Chief of Police, Public Information Officer(s), and other senior management personnel. The team is responsible for the management of the emergency and coordination response. To update personal information for notices, go to Web Advisor at <http://www.valleycollege.edu/> and click on the “Quick Login” tab. For any problems or if you need assistance with Web Advisor, please call (909) 384-4357.

6.1 Emergency Evacuation Procedures

Faculty and staff may be called upon to be leaders in any evacuation scenario. Members may be utilized in operational leadership roles and their technical expertise will be invaluable in roles where that expertise is needed. Each instructor is responsible for the direct supervision of their class and will, unless injured or incapacitated:

- Direct the evacuation of staff and/or students to designated evacuation sites
- Assign a “buddy” to assist individuals with disabilities in evacuating by leading them to the closest safe evacuation site
- Immediately shut down all equipment in use
- Ensure all personal items are taken upon exiting, if possible
- Shut all doors when the room is vacated
- Proceed as quickly as possible, in an orderly manner, to the nearest evacuation site, moving away from any structures
- Accompany and assist handicapped personnel, staff, students, and visitors who appear to be in need of direction or assistance
- Keep roadways free for emergency vehicles
- Seek medical attention for injured staff and/or students
- If an elevator is not available or is unsafe, direct wheelchair users to the top of the nearest staircase or designated area for rescue assistance. Thereafter, immediately notify a supervisor, Building Captain and/or Emergency Site Coordinator, or emergency personnel of the individual’s whereabouts

6.2 Emergency Evacuation Drills

Evacuation drills are coordinated by the campus administrators, SBCCD PD, or the SBCCD Emergency Manager twice a year for all sites. During each drill, occupants “practice” drill procedures and familiarize themselves with the location of exits, evacuation sites, and what can be expected in the event of an emergency evacuation. Assessments are also conducted after each drill, which may be announced or unannounced, to evaluate the overall exercise.

7.0 Weapons Policy

Firearms or other weapons shall be prohibited on any college or SBCCD property or in any facility of the SBCCD, except for activities conducted under the direction of SBCCD officials, or as authorized by an official law enforcement agency. [SBCCD Board Policy 3530]

SBCCD Board Policy 3530 is intended to provide a safe environment for all students, faculty, staff, and visitors by enforcing all laws pertaining to firearms, weapons, or destructive devices on any campus. The following are violations of the law and/or a violation of SBCCD policy:

- It is unlawful for any person (with exceptions) to bring or possess any firearm (loaded or unloaded) on any property owned, controlled, or operated by the SBCCD without the prior written permission of the College President or designee. [626.9(h) and (i) PC]
- It is unlawful for any person (with exceptions) to bring or possess a dirk, dagger, ice pick, folding knife with a blade longer than two and one half (2½) inches that locks into place, on any property owned, controlled or operated by the college without prior written permission of the College President or designee. [626.10(b) PC]
- It is unlawful for any person (with exceptions) to bring or possess a “less lethal weapon,” as defined in Penal Code Section 16780, or stun gun, as defined in Penal Code §17230, on any property owned, controlled or operated by the SBCCD without prior written permission from the College President or designee. [626.10(i) PC]
- It is unlawful for any person (with exceptions) to openly display or expose in a public place or a place open to the public any imitation firearm, including any BB device, toy gun, replica of a firearm, or other device that is so substantially similar in coloration and overall appearance to an existing firearm as to lead a reasonable person to perceive that the device is a firearm as defined in Penal Code §16700. [20170 PC]
- It is unlawful for any person (with exceptions) to possess, for any reason, any destructive device as defined in Penal Code §16460 (explosive missile, pipe bomb, grenade, any derivative thereof including exothermic smoke bomb or dry ice bomb). [18710 PC]

8.0 Smoking Policy

Smoking of any form of tobacco or non-tobacco products, including electronic cigarettes, is prohibited on SBCCD grounds, in all SBCCD vehicles, at any activity or athletic event and on all property owned, leased or rented by or from the SBCCD, unless a tobacco use area has been designated. SBCCD Board Policy 3570 allows for the establishment of procedures to comply with California Code of Regulations Govt. Code §7597. Smoking shall be permitted only in designated areas. Violators of this section may be punished by a minimum fine of \$50.00. Enforcement shall be the responsibility of the SBCCD PD.

9.0 Alcohol & Drug Policy

The possession or consumption of alcoholic beverages and other illegal drugs prior to, or during, any SBCCD sponsored activity, on or off any campus by any person, regardless of age, is forbidden by State

law. The federal government has mandated that as of October 1, 1990, there will be no drug usage by students, staff, or faculty on college campuses anywhere in the United States.

SBCCD Board Policy 3550 prohibits the possession, use or distribution of illicit drugs and alcohol on college property, during any college-sponsored field trips, activities or workshops, by students and SBCCD employees.

The illegal possession, use and sale of alcoholic beverages by anyone on SBCCD controlled property is a misdemeanor, per California Business and Professions Code 25608, as well as a violation of the Student Code of Conduct. The campuses are designated as “Drug Free” and the illegal possession, sale, use, manufacture or distribution of any controlled substance is a violation under federal law and a violation of SBCCD policy. Campus affiliated violators are subject to discipline, criminal prosecution, fine, and incarceration.

Pursuant to SBCCD Board Policy 3560, the Chancellor is authorized to enact procedures as appropriate and permitted by law regarding serving alcoholic beverages on campus or at fundraising events held to benefit non-profit corporations. Alcoholic beverages shall not be served on any campus except in accordance with these procedures.

The SBCCD makes every effort to provide drug-free campuses. Assistance is available for those who seek help for themselves or others who may be addicted to substances. For confidential services and information, please contact Student Health Services at the specific campus: (909) 384-4495 – SBVC; (909) 389-3272 – CHC; and (800) 662-4357 – DSO and SBCCD Office.

10.0 Commonly Used and Abused Substances

Drugs commonly used and abused include alcohol, marijuana, cocaine, amphetamines, methamphetamine, and prescription drugs such as Vicodin, Oxycodone, Xanax and Anabolic Steroids. While some of these substances are legal, they all may result in serious health problems such as addiction and sometimes death. Illicit substance use can also result in financial and legal challenges. Additional information can be found at <https://www.niaaa.nih.gov/>.

11.0 Referrals and Resources

11.1 On Campus Resources

SBVC Student Health Services - (909) 384-4495; CHC Health & Wellness Center - (909) 389-3272

SBVC Student Health Services and the CHC Health & Wellness Center provide first-aid, health education, nursing advice, and mental health counseling and crisis intervention services. They also provide assistance with those dealing with drug and alcohol abuse. Immunizations, routine health exams, and screening for vision, hearing and blood pressure are also offered. Nurse Practitioners are available for consultation, medical examination, treatment, and referral. Health exams including Pap smears, STD screening, pregnancy tests, birth control, and general medical consultation are available. There is no charge for office visits, however, there is a nominal fee charged for medication, lab work and immunizations. Student Health Services at both campuses are funded by student health fees. Student Health 101 includes articles on substance abuse and is emailed to students at least twice a year. During health fairs at the campuses, information regarding substance abuse awareness and assistance is made

available. Student Health Services also provide information of general use to students, such as the location of the gender-neutral restrooms on each campus.

The SBCCD Office and DSO sites do not have a Student Health Services' office, however, assistance is available from the Center of Substance Abuse, a 24-hour hotline for drug abuse, at (800) 662-4357 and from the Employee Assistance Program (EAP) at (800) 932-0034.

11.2 Off Campus Resources

- **Center of Substance Abuse** - 24-hour hotline for drug abuse (800) 662-4357
Provides treatment referrals for individuals in their respective area/county
- **Alcoholics Anonymous** (909) 825-4700
Provides services related to alcoholics anonymous organizations including AA meetings, literature and referrals
- **Al-Anon** (909) 824-1516
Provides support to the families and friends of alcoholics and drug addicts, offers AA meeting referrals
- **National Council on Alcoholism** (909) 629-4084
Provides alcohol and drug outpatient treatment such as individual or group session counseling and random drug testing
- **Inland Behavioral and Health Services, Inc.** (909) 881-6146
Provides individual and family counseling and substance abuse programs
- **San Bernardino County Department of Public Health** (800) 782-4264
Provides services that promote the health, safety, well-being, and quality of life of its residents according to the County Charter and general laws <http://www.sbcounty.gov/dph>.

11.3 Other Programs and Services

- **Family Health Services** (800) 722-3777
- **Clinic Operations Services** (800) 722-4777
- **Communicable Disease Section** (800) 722-4794
- **Coordinated Asthma Referral and Education (CARE) Program** (800) 782-4264
- **Environmental Health Services** (800) 442-2283
- **HIV/AIDS Program** (800) 722-4794
- **Ryan White Program (HIV/AIDS)** (909) 387-6492
- **Women, Infants, and Children (WIC)** (800) 472-2321
- **San Bernardino Sexual Assault Services** (909) 885-8884
- **The National Domestic Violence Hotline** (800) 799-SAFE (7233)

12.0 Sexual Assault, Domestic Violence, Dating Violence, and Stalking

Any SBCCD student or employee who is suspected of sexual misconduct is subject to both criminal prosecution and disciplinary action under SBCCD policies. Campus disciplinary action can be initiated even if criminal charges are not pursued. Sanctions for sexual misconduct include, but are not limited to, warning(s), censure, demotion, suspension, or termination of employment.

12.1 Violence Against Women Act (VAWA)

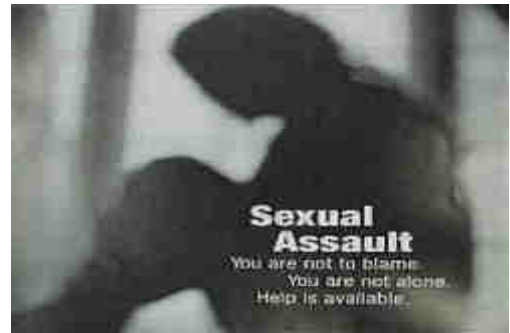
The SBCCD is committed to providing a safe learning and working environment. In compliance with applicable federal laws, policies and procedures have been adopted to raise awareness, prevent, and respond to incidents of sexual assault, domestic violence, dating violence, and stalking involving members of the campus community. These guidelines apply to all students, faculty, staff, contractors and visitors.



Sexual Assault: Any sexual act directed against another person, forcibly and/or against that person's will, or not forcibly or against the person's will where the victim is incapable of giving consent, including incest or statutory rape.

Domestic Violence: An assault and/or battery committed on a current or former spouse, an intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.

Dating Violence: Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim where the existence of such a relationship shall be determined based on a consideration of the following factors: the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.



Stalking: Engaging in a course of conduct directed at a specific person that would cause a reasonable person to be in fear for his or her safety or the safety of others or to suffer substantial emotional distress.

12.2 Protocol for Survivors

When an incident of sexual assault, domestic violence, dating violence, or stalking occurs, it is important to preserve evidence and document the criminal activity so that a successful criminal prosecution remains an option.

Evidence of violence, such as bruising or other visible injuries, following an incident of domestic or dating violence, should be documented by taking a photograph(s). Evidence of stalking, including any communication, such as written notes, voice mail(s), electronic communications, or in-person contact, should be saved, documented and not altered in any way.

The survivor of a sexual assault should not wash, douche, use the toilet, or change clothing prior to a medical exam. An exam is important both to address any health issues that may arise and to protect evidence collection. Any clothing removed should be placed in a paper, not plastic bag.

IF YOU ARE A VICTIM OF SEXUAL ASSAULT:

- ✓ GET to a safe place
- ✓ CALL the SBCCD PD at (909) 384-4491 or call 9-1-1
- ✓ DO NOT shower, bathe, douche, change or destroy clothing
- ✓ DO NOT straighten up the area of the crime
- ✓ SEEK medical attention, and
- ✓ SEEK emotional support from the local Rape Crisis Center at (909) 885-8884

Anyone can be a survivor of a sexual assault. Victims are not responsible for the criminal actions of others. If you are a survivor of sexual assault,

rape, or domestic violence, go to a safe place as soon as possible, and seek medical treatment if necessary. There will be evidence on your body that will deteriorate in just 3 days. Victims are strongly encouraged to report the incident in a timely manner in order to be safe, be healthy, begin the healing process through counseling, and bring the perpetrator to justice.

Approximately 70% of survivors of sexual assault, rape and domestic violence know their attacker. On a college campus, approximately 95% of sexual assaults are not reported. If a survivor desires prosecution, they may file a police report.

Filing a report with the SBCCD PD will:

- Ensure that the survivor receives information on how to obtain a medical exam for collection of evidence for legal purposes.
- Ensure that the survivor receives information on where they may go to seek free confidential counseling on campus or through local or county services.
- Ensure that the survivor is contacted by an advocate from San Bernardino Sexual Assault Services (SBSAS) to guide the survivor through the process and available options and offer continued support.

When a survivor of sexual assault, rape or domestic violence makes a report to the SBCCD PD, San Bernardino Police Department, Colton Police Department, or San Bernardino County Sheriff's Department will also be contacted to pursue the investigation. The law enforcement agency contacted will depend on the location of the incident.

If you are a survivor of a sexual assault, you have options. The following are recommendations to help support victims during the aftermath of the crime:

- DO NOT blame yourself. Sexual assault is not the survivor's fault.
- Go to a safe place, or have someone you trust come to you. If you are injured, seek medical attention immediately.
- DO NOT shower, bathe, douche, or change clothes. You will have evidence on your body that can only be collected if left intact. This evidence can only be collected within the first 72 hours.
- DO NOT blame yourself if you feel you were drugged unknowingly. Any evidence in your system can only be collected within 8-96 hours.
- DO NOT blame yourself if you knowingly used drugs and were assaulted or raped. This does not absolve the perpetrator of responsibility.

- DO NOT blame yourself if you were not able to say “NO” during the incident because you were physically or mentally incapacitated.

12.3 Reporting an Incident

Any student, employee or visitor, on any SBCCD property, who has been the victim of a sexual assault, domestic violence, dating violence, or stalking, should immediately call the SBCCD PD at (909) 384-4491. In the case of an emergency or ongoing threat, please get to a safe location and call 9-1-1 or the local law enforcement agency.

Students may also report to:

- SBVC Title IX Coordinator - (909) 384-4473
- SBVC Office of Student Life - (909) 384-4474
- SBVC Student Health Services - (909) 384-4495
- CHC Title IX Coordinator - (909) 389-3355
- CHC Department of Student Life - (909) 389-3457
- CHC Health & Wellness Center - (909) 389-3272
- SBCCD Human Resources Office - (909) 388-6950

Employees may report to: SBCCD Human Resources Office - (909) 388-6950

These offices will assist any victim of sexual assault, domestic violence, dating violence, and stalking in notifying law enforcement, including local police.

12.4 Written Notification of Rights and Options

Any student or employee who reports an incident of sexual assault, domestic violence, dating violence, or stalking, whether the incident occurred on or off campus, shall receive a written explanation of their options and rights. To view the victim packet, go to <http://sbccd.edu/police/VictimPacket>.

12.5 On and Off Campus Resources

Victims of sexual assault, domestic violence, dating violence, or stalking need not make a formal report to local law enforcement or the SBCCD PD to access available resources listed below. On campus and off campus resources available to these victims include medical treatment, counseling and advocacy. Please phone, or click on the following links for additional information:

- [San Bernardino Valley College Title IX Coordinator](#) - (909) 384-4473
Reporting and victim assistance provided.
- [San Bernardino Valley College Student Health Services](#) - (909) 384-4474
Confidential reporting is available, along with counseling. Services are free or low cost www.valleycollege.edu/student-services.
- [Crafton Hills College Health & Wellness Center](#) - (909) 389-3272
Confidential reporting is available, along with counseling. Services are free or low cost. <http://www.craftonhills.edu/current-students/health-and-wellness>.

- [Crafton Hills College Title IX Coordinator](#) - (909) 389-3355
Reporting and victim assistance provided.
- [SBCCD Human Resources](#) - (909) 388-6950
HR will help employees file claims and report incidents. Reporting and victim assistance.
- [SBCCD PD](#) - (909) 384-4491
Location specific:
SBVC - CC100
CHC - Central Complex 165
DSO - <http://sbccd.edu/police>

Also available on the SBCCD PD's website:

- [Annual Security Reports](#) - include SBCCD policy information, safety prevention, how to report a crime, and criminal statistics
- [Safety & Victim Resources](#) - Printable brochures include information and awareness on active shooter survival, dating/domestic/sexual violence, stalking, and disabled person's safety

If you or someone you know has been assaulted or needs counseling:

- [San Bernardino Sexual Assault Services/RAINN](#) - 24 Hour Crisis (800) 656-4673
- [Center Against Sexual Assault](#) (888) 373-8300
- [Riverside Area Rape Crisis Center](#) - 24 Hour Crisis (951) 686-7273

If you or someone you know needs a safe place to stay:

- San Bernardino - [Option House](#) - 24 Hour Crisis Line (909) 381-3471
- Big Bear - [DOVES](#) - 24 Hour Crisis Line (800) 851-7601
- Morongo - [Morongo Basin Unity Home](#) - 24 Hour Crisis Line (760) 366-9663
- Claremont - [House of Ruth](#) - 24 Hour Crisis Line (877) 988-5559
- Victorville - [Family Assistance Program](#) - 24 Hour Crisis Line (760) 949-4357

National Resources – click to follow link:

- [National Sexual Violence Resource Center](#)
- [Rape, Abuse and Incest National Network](#)
- [Office for Victims of Crime](#)
- [Crime Survivors](#)

12.6 Restraining Orders

Restraining orders can be filed online. The below link provides a tutorial on filling out court forms and what the variety of other available court orders. There is no charge for filing a Domestic Violence Restraining Order. Click on the link for additional information:

- San Bernardino County - [Domestic Violence & Restraining Orders](#)
- The Superior Court of California, County of San Bernardino, is located at 247 West Third Street, in San Bernardino, CA 92415 - (909) 384-1888.

12.7 Accommodations

The SBCCD is committed to providing a safe learning or working environment. When a victim reports an incident of sexual assault, domestic violence, dating violence, or stalking, the report need not have been made to the SBCCD PD in order to receive available accommodations. Campus Title IX Coordinators, Campus Student Services Offices, the Human Resources Office, and/or SBCCD PD will help accommodate reasonable changes to a victim's academic, transportation, and/or employment situation.

If a victim reports the incident to law enforcement, that law enforcement agency may assist them in obtaining a restraining order from San Bernardino County Superior Court. The SBCCD PD is committed to ensuring that any such order is fully upheld on all institutionally owned and controlled property. Victims should bring a copy of the restraining to the SBCCD PD. The SBCCD PD is committed to protecting victims from any further harm, therefore, SBCCD Human Resources or the Vice President of Student Services (or their designee) may issue an institutional no-contact order for all SBCCD properties.

12.8 Victim Confidentiality

The SBCCD PD recognizes the often-sensitive nature of sexual assault, domestic violence, dating violence, and stalking incidents. To that end, the SBCCD PD is committed to protecting the privacy of any individual who makes a report. Different officials and personnel are, however, able to offer varying levels of privacy protection to victims. Reports made to law enforcement may be made public, unless the victim requests confidentiality based on California Penal Code §293(a) and Government Code §6254(f). Victims may request their right to confidentiality for the below-listed crimes:

PC 236.1 Human Trafficking	PC 273a Child Endangerment
PC 243(e)(1) Spousal Battery	PC 273d Child Abuse
PC 261 Rape	PC 273.5 Domestic Violence
PC 261.5 Unlawful Sexual Intercourse with a minor	PC 285 Incest
PC 262 Spousal Rape	PC 286 Sodomy
PC 264.1 Rape in Concert with Another	PC 288 Lewd Acts on Child
PC 265 Abduction to Force Marriage	PC 288a Oral Copulation
PC 266 Forcing into Prostitution	PC 289 Anal or Genital Penetration by a Foreign Object
PC 267 Abduction for Prostitution	PC 422.6 Hate Crimes
PC 269 Aggravated Sexual Assault of a Child	PC 646.9 Stalking
	PC 647.6 Annoy or Molest a Child

Reports made to any campus Title IX Coordinator will be kept confidential and identifying information about the victim shall not be made public. Information about reports will only be shared with institutional personnel as needed to investigate and effectively respond to the report. Every effort will be made to limit the scope of information shared to keep it to a minimum of detail and only when absolutely necessary. Reports made to medical professionals or licensed mental health counselors will not be shared with any third parties, except in cases of imminent danger to the victim or a third party.

13.0 Conduct Proceedings

The SBCCD PD, in conjunction with SBCCD Board policies, strictly prohibits all acts of sexual assault, domestic violence, dating violence, and stalking. In addition to facing criminal investigation and prosecution, students, employees and other affiliates may also face disciplinary action by the SBCCD for any violations of sexual assault, domestic violence(s), dating violence, and stalking laws. Individuals found responsible for having committed such a violation may face permanent expulsion, suspension, probation, termination of employment, or mandatory counseling, and/or become the subject of a 'no contact' order.

Incidents involving accused students will be handled by:

SBVC Title IX Coordinator - (909) 384-4473

SBVC Vice President of Student Services or designee - (909) 384-8282

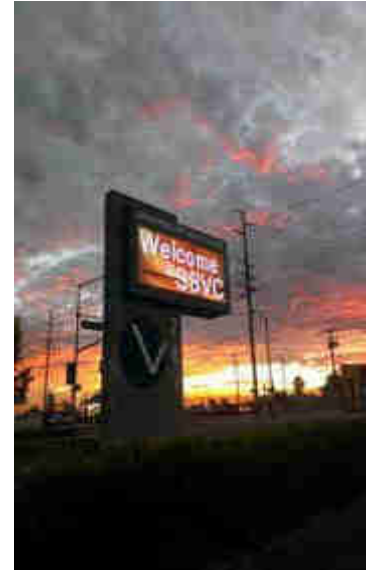
CHC Title IX Coordinator - (909) 389-3355

CHC Vice President of Student Services or designee - (909) 389-3368

SBCCD Human Resources Office - (909) 388-6950

Incidents involving accused employees/affiliates will be handled by:

SBCCD Human Resources Office - (909) 388-6950



All conduct proceedings, whether the conduct is reported to have occurred on or off campus, shall receive a prompt, fair and impartial investigation and resolution. All investigations and proceedings shall be conducted by officials who have received appropriate training regarding the nature of the types of cases they are handling, how to conduct an unbiased and thorough investigation, and how to conduct a proceeding that protects the safety of victims and promotes accountability.

Investigations, including the results, shall be conducted within 60 days or less from the time reported, unless there are mitigating circumstances, in which case the accuser and accused shall be notified, and provided with an explanation and the amount of additional time required.

Determinations shall be made by the Vice President of Student Services, or their designee, within 60 days of when the report was made using the preponderance of the evidence standard (which means that it is more likely than not that the alleged misconduct occurred).

In all proceedings, including any related meetings or hearings, both the accused and accuser are entitled to the same opportunities to have others present. This includes the right to be accompanied by an advisor of their choice. Both the accused and accuser shall simultaneously be informed in writing of the outcome of the proceeding, of the procedures and the timeframe for appealing the results of the outcome, of any change to the results that occurs prior to the time that the results become final, and when such results become final. Disclosure of the outcome shall be made to both parties unconditionally, and each shall be free to share or not share the details with any third party.

Disciplinary action for good cause may be imposed upon a student by an instructor, an administrator, or the Board of Trustees for misconduct or infractions while attending college classes or college-sponsored activities.

Disciplinary actions for students may include:

REPRIMAND: A verbal or written reprimand regarding the misconduct.

PROBATION: Student conduct probation may include, but is not limited to, ineligibility to participate in extra-curricular activities and certain other student privileges.

SUSPENSION: Exclusion from the colleges and college-sponsored activities for a specified time

EXPULSION: Exclusion by the SBCCD Board of Trustees from the college and all college-sponsored activities.

SHORT-TERM SUSPENSION by a college instructor: Any college instructor, for good cause, may remove a student from the classroom for the day of the removal and the next regular class meeting. Before ordering the suspension of any student from class, the instructor shall first give or make reasonable efforts to give the student an oral or written notice of the reasons for the proposed suspension. The respective college president or designee shall immediately, within 48 hours, hold a conference regarding the student's removal from class. The college president or designee shall determine if suspension from the class, or college, for a longer period of time is appropriate.

- (1) The college president or designee may suspend a student for good cause as follows:
- (a) From one or more classes for a period of up to ten days of instruction.
 - (b) From one or more classes for the remainder of the school term.
 - (c) From all classes and activities of the college for one or more terms.

Before imposing discipline as authorized by this policy, the college president or designee shall first give, or make reasonable efforts to give the student an oral or written notice for the proposed disciplinary action. Disciplinary procedures may proceed or continue notwithstanding the failure or refusal of a student to respond, attend or otherwise participate after having been properly notified of the proceeding by oral or written communication.

- (2) The SBCCD Board of Trustees may expel a student when other means of correction fail to bring about proper conduct, or it seems probable that the continued presence of the student causes a danger to the physical safety of the student or to others <http://sbccd.edu/StandardsOfConductBP>. [Board Policy 5500]

Discipline of SBCCD employees may include, but is not limited to, oral warning, written warning, written reprimand, suspension without pay, and may lead to termination. For additional information about employee conduct proceedings, please consult the SBCCD Human Resources Office. Board Policy 7365 governs classified employee discipline, and Board Policy 7360 governs faculty discipline <http://sbccd.edu/boardpolicies>.

14.0 Educational Programs

The SBCCD PD is committed to increasing the awareness of and preventing violence. All incoming students and new employees are provided with informational awareness and strategies intended to prevent rape, acquaintance rape, sexual assault, domestic violence, dating violence, and stalking. The SBCCD PD provides information on consent, options for bystander intervention, information about risk reduction, and our policies and procedures for responding to these incidents.

Ongoing prevention and awareness campaigns are also offered throughout the year, and may vary by campus. These programs include:

Poster Campaigns:

Silent Witness Initiative
 Bystander Intervention
 Sexual Assault Awareness Month (SAAM)
 National Campus Safety Awareness Month (NCSAM)



Live Campaigns:

Speak Out & Stand Up: Raising Awareness About Sexual Assault
 Culture of Silence: Stalking Education and Awareness
 Nonviolent Sexuality Training (based on availability and funding)
 Survivor of Violence (based on availability and funding)
 Dating Abuse

Video Campaigns (Web):

Sexual Assault Awareness, with SBCCD PD and San Bernardino Sexual Assault Services Advocate
 Violence Against Women Act Presentation (live training in addition)

Awareness Campaigns (Other):

Denim Day
 Project Clothesline Campaign Self-
 defense Training (as available)
 Sexual Assault Awareness Athletics

15.0 Sexual Assault Policy

The SBCCD recognizes that sexual assault is a serious issue and will not tolerate actions of sexual assault/harassment on campus or SBCCD affiliated properties. The SBCCD is committed to providing an institutional environment where all persons may pursue their studies, careers, duties, and activities in an atmosphere free of threat of unwelcome and unwanted sexual actions. Sexual offenses are condemned, sexual offenders will not be tolerated, and victim/survivors will be supported.

Sexual Assault includes: The attempt or act of rape (sexual intercourse without consent, by a stranger, an acquaintance or an intimate partner); forced sodomy (anal sex); forced oral copulation; or the forced penetration by a foreign object either animate, such as a finger, or inanimate. Non-penetration sexual assault includes the act of touching an unwilling person's intimate parts such as genitalia, anus, groin, breast, or buttocks, or the clothing covering these parts, or forcing an unwilling person to touch another's intimate parts.

If you have been sexually assaulted, you have the right to report the assault to the SBCCD PD. As an encouragement to report, the SBCCD PD is committed to the following guarantees:

WE WILL meet with you privately and you may be accompanied by a personal advocate.

WE WILL provide a female officer to conduct the initial interview, if requested, and if one is available.

WE WILL fully investigate your case, regardless of the gender, race, ethnicity, sexual orientation, age, national origin, religion or disability of the parties involved.

WE WILL not pre-judge you or your actions. Assault victims are not responsible for the criminal actions of others.

WE WILL treat you and your case with courtesy, sensitivity, and understanding.

WE WILL assist you in arranging for your medical needs and/or hospital treatment.

WE WILL provide you with advocate and counseling referral information.

WE WILL not release your name to the public or to the press upon request.

WE WILL discuss and explain the criminal justice process. You will be kept informed as to the progress of the investigation.

WE WILL be available to answer your questions as the investigation and prosecution unfolds.

WE WILL assist you in the student conduct process and notify you of the outcome.

WE WILL assist you and work with the college, if a classroom change is needed.

The above acts constitute sexual assault when they are committed against a person's will as evidenced by refusal of consent or through the use of force, threat, manipulation, or intimidation, or against a person who, by virtue of mental incapacity or physical helplessness, is unable to give or withhold consent. This includes, but is not limited to, incapacity or helplessness caused by alcohol or other drugs. Intoxication of the assailant shall not diminish the assailant's responsibility for the sexual assault.

The SBCCD PD will investigate all allegations of sexual assault and take appropriate disciplinary, criminal, or legal action. As soon as possible, the victim survivor of a sexual assault should report the incident to the SBCCD PD, or any Campus Security Authority. Employees of the SBCCD will assist the student in notifying authorities if the student requests assistance.

SBCCD Standards of Student Conduct Policy AP 5500 states disciplinary action may be imposed on recognized individual students, student organizations and/or any SBCCD faculty or staff responsible for a sexual assault. SBCCD procedures depend on the outcome of the disciplinary hearing and may range from suspension to expulsion. The institution will, upon written request, disclose to the alleged victim survivor of a crime of violence, or a non-forcible sex offense, the results of any discipline proceeding by such institution against a student or staff member who is the alleged perpetrator of such a crime or offense. Violators are subject to SBCCD disciplinary actions, criminal prosecution, fine and imprisonment. The accuser and the accused are entitled to the same opportunities to have others present during a campus disciplinary proceeding and both shall be informed of the outcome. Student sexual assault victims also have the option of changing their academic schedule after an alleged sexual assault, if such changes are reasonably available.

SBCCD has established a 24-Hour Sexual Assault Advocate Program. For almost four decades, SBSAS advocacy team has offered SBVC, CHC and DSO students and staff guidance and support through the legal, medical and psychologically challenging maze that a survivor must navigate after reporting an assault. They also work with the high schools and middle schools in the area. SBSAS has entered into an official MOU with the SBCCD working with faculty and staff and the SBCCD PD to assist victims of sexual abuse, sexual violence or domestic violence. Victims may contact the SBCCD PD on either campus or contact the SBSAS directly for assistance. The sexual assault policy for the SBCCD is outlined in SBCCD Board Policy AP 3540 <http://www.sbccd.edu/boardpolicies>.



15.1 Sexual Assault Prevention Programs

There are courses in understanding violent offenders in the Administration of Justice Program at SBVC. These courses are studies of the violent crimes of felony assault, robbery, rape, the various types of homicide, and the characteristics of both the offender and the victim. Students should check the Schedule of Classes each semester to determine when these classes are offered. SBCCD PD also offers the following sexual assault presentations each Spring and Fall semester and upon request.

Video Presentations

- Sexual Assault Awareness
- Campus Safety Awareness

Workshop Presentations

- Violence Against Women Act: Topics include sexual assault, domestic violence, dating violence and stalking.
- Speak Out and Stand Up: Raising Awareness About Sexual Assault

Literature on sexual assault education and risk reduction is available at the SBCCD PD and at <http://sbccd.edu/SexualAssault>.

SBVC and CHC will change a victim's academic situation after an alleged sex offense and offer options for those changes, if those changes are requested by the victim and are reasonably available. Victims of sexual assault may report the crime to any SBCCD faculty, staff, or administrator, but the SBCCD PD should be notified as soon as possible. Victims, survivors and witnesses to crimes should follow the basic policy for reporting crimes.

15.2 Title IX Notice of Non-Discrimination

The SBCCD does not discriminate on the basis of sex, gender or sexual orientation in its education programs or activities. Title IX of the Education Amendments of 1972, and certain other federal and state laws, prohibit discrimination on the basis of sex in all education programs and activities operated by the SBCCD (both on and off campus). Title IX protects all people regardless of their gender or gender identity from sexual discrimination, which includes sexual harassment and violence:

- **Sexual Discrimination:** An adverse act of sexual discrimination (including sexual harassment and sexual violence) that is perpetrated against an individual on a basis prohibited by Title IX of the Education Amendments of 1972, 20 U.S.C. §1681 et seq., and its implementing regulations, 34 C.F.R. Part 106 (Title IX); California Education Code §66250 et seq. and/or California Government Code §11135.
- **Sexual Harassment:** Unwelcome conduct of a sexual nature that includes, but is not limited to, sexual violence, sexual advances, requests for sexual favors, indecent exposure and other verbal, nonverbal or physical unwelcome conduct of a sexual nature, where such conduct is sufficiently severe, persistent or pervasive that its effect, whether or not intended, could be considered by a reasonable person in the shoes of the individual, and is in fact considered by the individual, as limiting the individual's ability to participate in or benefit from the services, activities or opportunities offered by the SBCCD. Sexual harassment also includes gender-based harassment, which may include acts of verbal, non-verbal or physical aggression, intimidation or hostility based on sex or sex-stereotyping, even if those acts do not involve conduct of a sexual nature.
- **Sexual Violence:** Physical sexual acts (such as unwelcome sexual touching, sexual assault, sexual battery and rape) perpetrated against an individual without consent or against an individual who is incapable of giving consent due to that individual's use of drugs or alcohol, or disability.

15.3 Who to Contact with Complaints, Questions or Concerns

Title IX requires the SBCCD to designate a Title IX Coordinator to monitor and oversee overall Title IX compliance. Campus Title IX Coordinators are available to explain and discuss your right to file a criminal complaint (sexual assault and violence); the SBCCD complaint process, including the investigation process; how confidentiality is handled; available resources, both on and off campus; and other related matters.

If you are in the middle of an emergency, please call the police immediately by dialing 9-1-1.

Campus Title IX Coordinators

- ❖ **CHC:** Vice President, Student Services - (909) 389-3355
- ❖ **SBVC:** Vice President, Student Services - (909) 384-8992
- ❖ **SBCCD & DSO:** Director, Human Resources - (909) 388-6950

U.S. Department of Education, Office for Civil Rights (OCR)

- ❖ To contact the OCR, call (800) 421-3481 or visit their website as listed below.
- ❖ To file a complaint online with the OCR, visit:
<http://www2.ed.gov/about/offices/list/ocr/complaintintro.html>.

Title IX requires that the SBCCD adopt and publish complaint procedures that provide for prompt and equitable resolution of sex discrimination complaints, including sexual harassment and violence. Below are links to the SBCCD Board Policies on discrimination and diversity.

Administrative Procedure <http://sbccd.edu/ap/3430>
 Formal Complaint Form <http://sbccd.edu/hr/3430Formal>
 Informal Complaint Form <http://sbccd.edu/hr/3430Informal>

Diversity Board Policy <http://sbccd.edu/DiversityBP>
 Non-Discrimination Board Policy <http://sbccd.edu/nondiscriminationBP>



Except in the case of a privilege recognized under California law (e.g. Evidence Code §§1014, psychotherapist-patient; 1035.8, sexual assault counselor-victim; and 1037.5, domestic violence counselor-victim), any member of the SBCCD campus community who knows of, or has reason to know of sexual discrimination allegations shall promptly inform the campus Title IX Coordinator.

Regardless of whether an alleged victim of sexual discrimination ultimately files a complaint, if the SBCCD or campus knows or has reason to know about possible sexual discrimination, harassment or violence, it must review the matter to determine if an investigation is warranted. The SBCCD or campus must then take appropriate steps to eliminate any sexual discrimination/harassment, prevent its recurrence and remedy its effects.

15.4 Registered Sex Offender Information

More than 50 years ago, California began requiring dangerous sex offenders to register with their local law enforcement agency, allowing local law enforcement the ability to keep track of convicted sex offenders in their community.

The California Legislature increased the public's access to sex offender information with the passage of Megan's Law in 1996. In the wake of Megan's murder, California increased the public's access to sex offender information with the enactment of (then) §290.4 of the California Penal Code.

The Federal Campus Sex Crimes Prevention Act 20 U.S.C. §1092(f) (1) (I) requires sex offenders who are required to register under state law to also provide notice of their enrollment or employment at any institution of higher learning in the state where he/she resides, as of October 2002. Institutions of higher learning were thereafter required to provide a statement in their ASR detailing where members of their campus community can obtain information concerning registered sex offenders.

California's registered sex offender laws comply with the federal law requirement. As of 2002, sex offenders who reside on campus are required to register with campus law enforcement. This law also expanded the registration requirements for all campus-affiliated sex offenders to register with the campus PD. [290.01(a) (1) PC]

The following persons shall register their sex offender status with the SBCCD PD:

- Enrolled students
- Full/part time employees with the SBCCD (with or without compensation)
- Persons who carry on a vocation at any SBCCD property for more than 14 days, or for an aggregated period exceeding 30 (total) days in a calendar year

Penal Code Section 290.01(d)(1)(A), as amended, provides that the SBCCD PD is authorized to, in certain instances, release registered sex offender information (all categories) to members of the campus community.

As of 2005, the California Department of Justice must make available to the public, via the Internet, specific information about certain sex offenders.

15.5 Sex Offender Informational Data (public access)

The California Department of Justice's website provides certain registered sex offender locator information: www.ag.ca.gov. [290.46(a) (2) (A) PC]

Note: The Department of Justice does not make available sex offender registration information specific to any College.

15.6 Sex Offender Information (campus community access)

Campus-affiliated registered sex offender information is available for inspection by members of the campus community at the SBCCD PD offices during normal business hours. Please call (909) 384-4491 for more information.

The SBCCD PD may also release sex offender information relating to campus-affiliated sex offenders to members of the campus community who:

- Are member(s) of the campus community
- Are not themselves registered sex offenders
- Understand that the release of registered sex offender information is for the purpose of allowing members of the campus community to protect themselves and their children from sex offenders
- Understand that it is illegal to use the sex offender registration information to harass, discriminate, or commit a crime against any person who has been identified as a sex offender
- Are willing to sign a "Registered Sex Offender View Form." [290.01(d) (4) (A) PC]

The following registered sex offender information is available for public viewing:

- Name and known aliases
- Age, DOB, gender, race
- Physical description (including scars, marks, tattoos)
- Photograph (if available)
- Crimes that were the basis for the registration requirement
- Date of registration or re-registration

15.7 Campus Law Enforcement Disclosure

The SBCCD may proactively release any portion of the following information to the campus community concerning the presence of a high-risk sex offender who is in the campus community. The SBCCD PD may reactively release any portion of the following information when necessary to ensure the public safety based upon information available to the entity concerning a registered sex offender. [290.45(a) PC]

The SBCCD PD may release sex offender information to persons and campus entities for the purpose of disclosing the information to additional persons if the SBCCD PD can determine that the scope of any further disclosure meets the conditions set forth in Penal Code §290.45(c)(1).

- Name and known aliases
- Date of birth, gender and race
- Physical description, including scars, marks and tattoos
- Photograph (if available)
- Crimes that were the basis for the registration requirement
- Residence address (must be verified by law enforcement prior to release)
- Type of victim targeted by the offender
- Relevant parole or probation conditions
- Dates of crimes resulting in classification
- Date of release from confinement
- Offender's employment, vocation or student status with college

15.8 SBCCD Sex Offender Registration Requirements

Every person who is required to register in California as a sex offender and who:

- Is enrolled as a SBCCD student (including extension classes) or
- Is a full/part time employee at SBCCD whether compensated or not, including volunteers, or
- Carries on a vocation at SBCCD for more than 14 days, or for an aggregated period exceeding 30 (total) days in a calendar year, shall register with the campus police department.

A campus-affiliated sex offender shall notify the SBCCD PD within five working days of ceasing to be enrolled or employed, ceasing to carry on a vocation at SBCCD or if the offender has a change of address. [290.01(a) (1) PC]

Registration of sex offenders shall be conducted at the SBCCD PD. Persons required to register shall do so in person Monday - Friday (excluding holidays) during normal business hours.

15.9 Hate Crimes

The SBCCD campus community places a great emphasis on the value of diversity, assessing one's culture and the celebration of difference. However, the reality is that anyone at any time can be the target of a hate crime or a bias-motivated incident. Unlike other crimes that target individuals, hate crimes and bias-motivated incidents negatively impact the entire SBCCD campus community. While the college campuses are not immune to such opportunistic acts, the low number of reported occurrences provides an antidotal glimpse that we have made great strides toward the creation of a campus environment that is more tolerant of individuals, groups, cultures, values and ideas.

15.10 Reporting Hate Crimes

Reporting a hate crime is a crucial component in the development of a more tolerant society and a hate free campus environment. If you have been the target of a hate crime or hate or bias-motivated incident, you are encouraged to report the occurrence to the SBCCD PD or to any designated CSA.

15.11 Workplace Violence

The SBCCD is committed to creating and maintaining an environment that is free from workplace violence. The SBCCD has zero tolerance for violent acts, or threats of violence, against any member of the campus community or SBCCD property. The SBCCD has zero tolerance for and prohibits violence or threats of violence occurring off the SBCCD premises by an employee or person acting in the capacity of a representative or agent of the SBCCD, if such violence or threat of violence affects the legitimate interests of the SBCCD. [Board Policy 3510]

16.0 Crime Definitions

Per the Clery Act, the SBCCD PD must classify crimes based on the Federal Bureau of Investigation's (FBI's) Uniform Crime Reporting (UCR) Handbook. Definitions of sex offenses are from the FBI's National Incident-Based Reporting System (NIBRS) edition of the UCR. Hate crimes are classified according to the FBI's UCR Hate Crime Data Collection Guidelines and Training Guide for Hate Crime Data Collection. Although the law states that institutions must use the UCR for defining and classifying crimes, it does not require Clery Act crime reporting to meet all UCR standards.

UCR crime definitions appear in italics. The text provided classifies criminal incidents taken directly from FBI materials; some has been condensed or paraphrased. Some definitions are from the VAWA Amendments. Some crime examples are taken or adapted from FBI materials, and others were created for this document based on questions educational communities have asked of law enforcement over the years.

- **Murder:** The willful (non-negligent) killing of one human being by another.
- **Manslaughter by Negligence:** The killing of another person through gross negligence.
- **Forcible/Non Forcible Sex Offenses:** Any sexual act directed against another person without the consent of the victim, including instances where the victim is incapable of giving consent. Non-Forcible sex offenses include incest or statutory rape.
- **Sodomy:** Sodomy is sexual conduct consisting of contact between the penis of one person and the anus of another person. Any sexual penetration, however slight, is sufficient to complete the crime of sodomy.
- **Incest:** Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- **Robbery:** The taking, or attempting to take, anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.
- **Hate Crime:** A crime, usually violent, motivated by prejudice or intolerance made by the perpetrator toward a member of any race, gender, gender identity, religion, sexual orientation, ethnicity/national origin, and/or disability.
- **Aggravated Assault (ADW):** An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by a means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used that could and probably would result in serious personal injury if the crime were successfully completed.

- **Burglary:** The unlawful entry of a structure to commit a felony or theft. For reporting purposes, this definition includes unlawful entry with intent to commit a larceny or a felony, breaking and entering with intent to commit a larceny, housebreaking, safecracking, and all attempts to commit any of the aforementioned acts.
- **Motor Vehicle Theft:** Any case where an automobile is taken by a person not having lawful access, even if the vehicle is later abandoned, including joy riding.
- **Arson:** Any willful or malicious burning, or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.
- **Domestic Violence:** Assault and/or battery committed on a current or former spouse, an intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.
- **Dating Violence:** Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim; and where the existence of such a relationship shall be determined based on a consideration of the following factors: the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.
- **Stalking:** Engaging in a course of conduct directed at a specific person that would cause a reasonable person to be in fear for his or her safety or the safety of others; or suffer substantial emotional distress.
- **Unfounded Crimes:** According to UCR guidelines, a reported offense can be cleared as “unfounded” if the investigation shows that no offense occurred or was attempted. The recovery of stolen property, the low value of stolen property, the refusal of the victim to cooperate with prosecution, or the failure to make an arrest does not “unfound” a legitimate offense, nor do the findings of a coroner, court, jury, or prosecutor. According to UCR guidelines, the statistics on “unfounded cases” should include crime reports that are either false or baseless.

Hate Crime Categories

Hate Crime Key: (D) Disability (E) Ethnicity (Ra) Race (Re) Religion (S) Sexual Orientation (G) Gender (N) National Origin (GI) Gender Identity

- **Race:** A preformed negative attitude toward a group of persons who possess common physical characteristics genetically transmitted by descent and heredity that distinguish them as a distinct division of humankind.
- **Gender:** A preformed negative opinion or attitude toward a group of persons because those persons are male or female.
- **Gender Identity:** A preformed negative opinion or attitude toward a group of person’s based on their actual or perceived gender-related characteristics.
- **Religion:** A preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being.

- **Sexual Orientation:** A preformed negative opinion or attitude toward a group of persons based on their sexual attraction toward, and responsiveness to, members of their own sex or members of the opposite sex.
- **Disability:** A preformed negative opinion or attitude toward a group of persons based on their physical or mental impairments/challenges, whether such disability is temporary or permanent, congenital or acquired by heredity, accident, injury, advanced age, or illness.
- **Ethnicity/National origin:** A preformed negative opinion or attitude toward a group of persons of the same race or national origin who share common or similar traits, languages, customs, and traditions.

17.0 Crime Statistics Data

The following crime statistical data has been reported using the UCR procedures as set forth by the FBI and the California Department of Justice. Crime statistics disclosed are those that occurred on property owned and controlled by the SBCCD and public property contiguous/adjacent to the SBCCD campuses or sites. SBCCD PD staff reviews the UCR annually for updates in reporting.

17.1 CHC CRIME STATISTICS FOR 2017, 2018, AND 2019

Violation	On Campus 2017	Public Property 2017	Non-Campus Property 2017	2017 Totals	On Campus 2018	Public Property 2018	Non-Campus Property 2018	2018 Totals	On Campus 2019	Public Property 2019	Non-Campus Property 2019	2019 Totals
Murder	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter by Negligence	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Assault												
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Sodomy	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Assault w/object	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	1	0	0	1	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	1	0	0	1	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	1	0	1
Burglary	0	0	0	0	5	0	0	5	1	0	0	1
Motor Vehicle Theft	0	0	0	0	1	1	0	2	0	0	0	0
Arson	1	0	0	1	0	0	0	0	0	0	0	0
Hate Crimes*	0	0	0	0	0	0	0	0	0	0	0	0
Arrest												
Illegal Weapons Possession	0	0	0	0	1	0	0	1	0	0	0	0
Drug Abuse Violations	5	0	0	5	1	0	0	1	6	0	0	6
Liquor Law Violations	0	0	0	0	3	0	0	3	6	0	0	6
Disciplinary Actions												
Illegal Weapons Possession	0	0	0	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0

*Hate Crimes include the following categories: Disability, Ethnicity, Race, Religion, Sexual Orientation, Gender, National Origin and Gender Identity.

17.2 DSO CRIME STATISTICS FOR 2017, 2018, AND 2019

Violation	On Campus 2017	Public Property 2017	Non-Campus Property 2017	2017 Totals	On Campus 2018	Public Property 2018	Non-Campus Property 2018	2018 Totals	On Campus 2019	Public Property 2019	Non-Campus Property 2019	2019 Totals
Murder	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter by Negligence	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Assault												
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Sodomy	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Assault w/object	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	0	0	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Hate Crimes*	0	0	0	0	0	0	0	0	0	0	0	0
Arrest												
Illegal Weapons Possession	0	0	0	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	1	0	0	1	0	0	1	1
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0
Disciplinary Actions												
Illegal Weapons Possession	0	0	0	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0

*Hate Crimes include the following categories: Disability, Ethnicity, Race, Religion, Sexual Orientation, Gender, National Origin and Gender Identity.

Note: As a result of a reorganization within the SBCCD, all entities located at 114 & 124 S. Del Rosa Drive, San Bernardino, CA were realigned under District Support Operations (DSO), effective January 1, 2020.

17.3 SBVC CRIME STATISTICS FOR 2017, 2018, AND 2019

Violation	On Campus 2017	Public Property 2017	Non-Campus Property 2017	2017 Totals	On Campus 2018	Public Property 2018	Non-Campus Property 2018	2018 Totals	On Campus 2019	Public Property 2019	Non-Campus Property 2019	2019 Totals
Murder	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter by Negligence	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Assault												
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Sodomy	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Assault w/object	0	0	0	0	0	0	0	0	0	0	0	0
Fondling	1	1	0	2	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	1	0	0	1	0	0	0	0
Domestic Violence	6	0	0	6	0	1	0	1	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	3	0	0	3	0	3	0	3	0	3	1	4
Aggravated Assault	1	0	0	1	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	4	10	0	14	0	0	0	0
Motor Vehicle Theft	21	7	0	28	4	12	0	16	3	3	2	8
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Hate Crimes*	0	0	0	0	0	0	0	0	0	0	0	0
Arrest												
Illegal Weapons Possession	0	2	0	2	3	0	0	3	2	0	0	2
Drug Abuse Violations	8	10	0	18	24	4	0	28	27	1	2	30
Liquor Law Violations	3	8	0	11	11	0	0	11	13	2	2	17
Disciplinary Actions												
Illegal Weapons Possession	0	0	0	0	0	0	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0

*Hate Crimes include the following categories: Disability, Ethnicity, Race, Religion, Sexual Orientation, Gender, National Origin and Gender Identity.

Crafton Hills College

11711 Sand Canyon Road Yucaipa, CA 92399

CAMPUS DIRECTORY



Updated: 6-6-15

- ATM**
- Bus Stop**
- Nurse's Station**
- Police/Security**
- Visitor Parking**

Parking Permits (Daily)
 Parking permits/decals are required to park in all parking lots and on all college streets.
 Daily parking permits available in all lots.
 Parking in disabled stalls requires a valid California disabled placard and a valid SBCCD parking permit/decals.

Smoking Areas
 This is a smoke-free campus smoking in non-designated areas or buildings may result in the issuance of a citation (Board Policy #3570; Government Code #7597)

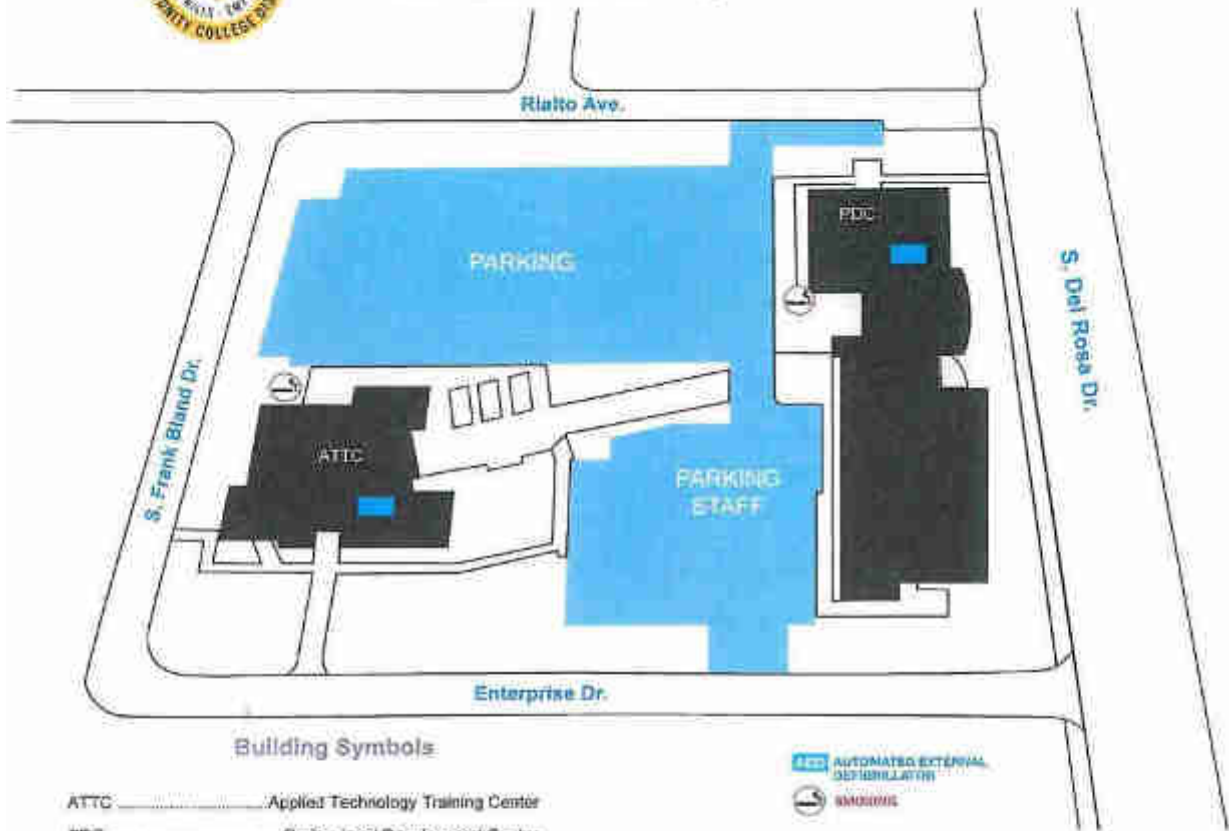
District Police (909) 389-3275

<p>1 MAINTENANCE & OPERATIONS/ SHIPPING & RECEIVING M&O</p> <p>2 CHILD DEVELOPMENT CENTER CDC</p> <p>3 CRAFTON HALL CHL</p> <p>4 CLOCK TOWER BUILDING CTB</p> <p>5 WEST COMPLEX WEST</p> <p>6 CRAFTON CENTER CCR Admissions & Records Counseling Disabled Student Services EOPS Financial Aid</p> <p>7 STUDENT SUPPORT BUILDING SSB Health & Wellness Center</p> <p>8 LEARNING RESOURCE CENTER LRC</p> <p>9 PERFORMING ARTS CENTER PAC</p>	<p>10 CENTRAL COMPLEX 1 POLICE (LADM 153) CNTL 1</p> <p>11 CENTRAL COMPLEX 2 CNTL 2</p> <p>12 CANYON HALL CYN</p> <p>13 VISUAL ARTS ARTS</p> <p>14 EAST COMPLEX 1 EAST 1</p> <p>15 EAST COMPLEX 2 EAST 2</p> <p>16 PUBLIC SAFETY & ALLIED HEALTH PSAH</p> <p>17 GYMNASIUM GYM</p> <p>18 NORTH COMPLEX NIRTH</p> <p>19 KINESIOLOGY, HEALTH EDUCATION & AQUATICS COMPLEX KHA</p> <p>20 ATHLETIC FIELD AF</p> <p>21 TENNIS COURTS TC-CRTS</p>
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DISTRICT SUPPORT OPERATIONS

114 South Del Rosa Dr. • San Bernardino, CA 92408



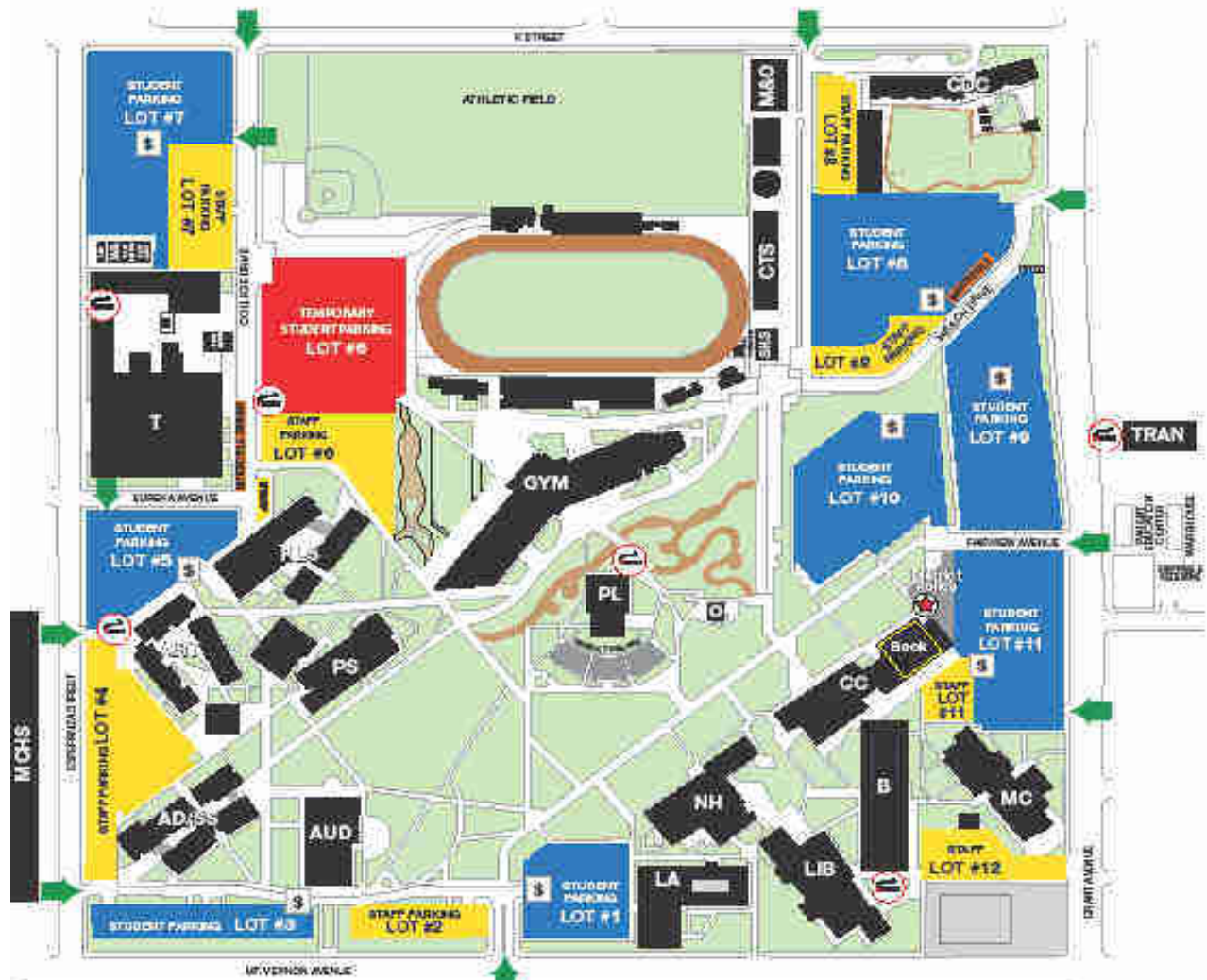
Building Symbols

- ATTC Applied Technology Training Center
- PDC Professional Development Center

- AED AUTOMATED EXTERNAL DEFIBILLATOR
- SMOKE

San Bernardino Valley College

701 South Mount Vernon • San Bernardino, CA 92410 • (909) 384-4400



Check our website (www.sbcc.edu/parking) for map updates.

- ARROWS DESIGNATE STUDENT PARKING LOT ENTRANCES
- INDICATES PARKING PERMIT DISPENSER
- INDICATES APPROVED SMOKING AREAS
This is a smoke-free campus - smoking in non-designated areas or buildings may result in the issuance of a citation (School Policy 403/2; Government Code #7501)

DISTRICT POLICE
 Campus Center Rm. 100
 (909) 384-4491

Building Symbols	
AD/SE..... Administration/Student Services <small>(Note: AD rooms are located in AD/SS)</small>	LIB..... Library
ART..... Art Center	MC..... Media/Communications
AUD..... Auditorium	MCHS..... Middle College High School
B..... Business	M&O..... Maintenance & Operations
BOOK..... Bookstore	NH..... North Hall
CC..... Campus Center	O..... Observatory
CDC..... Child Development Center	PL..... Planetarium
CTS..... Computer Technology Services	PS..... Physical Sciences
GYM..... Gym	SHS..... Student Health Services
HLS..... Health & Life Science	T..... Applied Technology
LA..... Liberal Arts	TRAN..... Transportation Center

Parking permits/decals are required to park in all parking lots and on all college streets.
 Parking in disabled state requires a valid California disabled placard and a valid SBCCD parking permit/decals.

SBVMS-5-25-19

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Jose F. Torres, Interim Chancellor

PREPARED BY: Stacey K. Nikac, Administrative Officer

DATE: October 8, 2020

SUBJECT: Board Master Planning Action Calendar

RECOMMENDATION

This item is for information only.

OVERVIEW

The Board Master Planning Action Calendar is a schedule of items for board discussion or action. Board items are subject to change and board meeting dates and times are posted on the district website 72-hours prior to the meeting date www.sbccd.edu.

ANALYSIS

The Board Master Planning Action Calendar serves as a blueprint that can be used to increase transparency and efficiency districtwide.

INSTITUTIONAL VALUES

- I. Institutional Effectiveness
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

No impact to the budget.

Board Master Planning Action Calendar
As of 9/18/2020 5:01 PM

Monthly	B&FS	- Fund Balance Transfer Resolution - Ratification of Interfund Transfers - Cash Flow Analysis - Budget Report w/memo - FTES Reports	- Events/CBOC Meeting - Individual Memberships - Conferences Over \$5K or Outside US - Signature List Changes - Vacation Payout	- Contracts Above Bid Limit - Contracts Below Bid Limit - Purchase Order Report - Surplus Property
	FPC	- RFQ/RFP/Bid & Contract Award - Informal Bid Award (UCCAP)	- Small Scale Construction Contract Award - Non-Bond Construction COs/Amendments	- Bond Construction COs/Amendments - CBOC Appointees
	HR	- Closed Session Items (Separate Agenda) - Appoint Employees - Appoint Interim Managers - Appoint Temporary Academic Employees - Employee Promotions - Employee Reclassifications - Employee Step Increase	- Employee Transfers - Non-Instructional Pay - Resignations & Retirements - Salary Advancement-Academic - Tuition Reimbursement for Managers - Volunteers - Adjunct/Substitute Academic	- Pay Stipends - Job Descriptions - CSEA/CTA Agreements - CSEA/CTA MOUs - Professional Expert, Short-Term, Subs - 39-Month Reemployment
	OOC & PRES	- AB 705 Report - Accreditation Timeline - Applause Report - Board Committee Reports	- Board Master Planning Action Calendar - Board Policies & Procedures - Chancellor's Report - Clery Report	- Curriculum - Key Performance Indicators - Minutes

JANUARY		FEBRUARY		MARCH	
<ul style="list-style-type: none">Budget Calendar (by 2/1)		<ul style="list-style-type: none">Closed Session – Notice of Intent to Non-Renew (by 3/15)		<ul style="list-style-type: none">CBOC Annual Report (by 3/31)	
<ul style="list-style-type: none">Budget Directives 1st Reading		<ul style="list-style-type: none">Budget Directives 2nd Reading/Approval (by 3/1)		<ul style="list-style-type: none">Selection of Auditor (by 4/1)	
<ul style="list-style-type: none">National Community College Month Resolution (by 2/1)		<ul style="list-style-type: none">Nonresident Tuition Fee (by 3/1)		<ul style="list-style-type: none">Certified Quarterly Financial Status Report (by 11/15, 2/15, 5/15)	
<ul style="list-style-type: none">Sabbaticals Granted		<ul style="list-style-type: none">Apportionment Attendance Report P1		<ul style="list-style-type: none">Grant Tenure/Tenure Contracts	
		<ul style="list-style-type: none">Quarterly Investment Report		<ul style="list-style-type: none">Elect BOT Self-Evaluation Ad Hoc Committee and Approval of Evaluation Instrument & Process	
				<ul style="list-style-type: none">Classified Employee of the Year (by 3/15)	
APRIL		MAY		JUNE	
<ul style="list-style-type: none">Interfund Transfer Resolution		<ul style="list-style-type: none">Quarterly Investment Report		<ul style="list-style-type: none">AP/BP 6320 Investments 1st Reading (annually)	
<ul style="list-style-type: none">Constitutional Advance (optional)		<ul style="list-style-type: none">Apportionment Attendance Report P2		<ul style="list-style-type: none">Certified Quarterly Financial Status Report (by 11/15, 2/15, 5/15)	
<ul style="list-style-type: none">HR Diversity in Hiring Report (April & October)		<ul style="list-style-type: none">EEO Multiple Method Certification (by 6/1)		<ul style="list-style-type: none">Authorized Signature List (annually)	
<ul style="list-style-type: none">4/10 Alternate Summer Work Schedule for Management & Confidential Employees		<ul style="list-style-type: none">Board Orientation Handbook 2nd Reading		<ul style="list-style-type: none">Bank Accounts (annually)	
<ul style="list-style-type: none">Board Orientation Handbook 1st Reading		<ul style="list-style-type: none">Preliminary Budget & Presentation (study session)		<ul style="list-style-type: none">Tentative Budget (by 7/1)	
<ul style="list-style-type: none">District Technology Strategic Plan – 1st Reading (last plan 2020-2023)		<ul style="list-style-type: none">Resolution for Outgoing Student Trustees		<ul style="list-style-type: none">Prop 30 EPA Expenditures Resolution (annually)	
		<ul style="list-style-type: none">ACCJC Institutional Self-Evaluation Report 1st Reading (by 8/1 every six years. Last report 2014)		<ul style="list-style-type: none">GANN Limit (by 7/1)	
		<ul style="list-style-type: none">District Technology Strategic Plan – 2nd Reading (last plan 2020-2023)		<ul style="list-style-type: none">Meals, Refreshments, Open POs for Next FY	
				<ul style="list-style-type: none">Order of Election and the Specifications of the Election Order (every 2 years on even numbered years)	
				<ul style="list-style-type: none">New Student Trustee Orientation	
				<ul style="list-style-type: none">ACCJC Institutional Self-Evaluation Report 2nd Reading/Approval (by 8/1 every six years. Last report 2014)	

Return to Agenda

Board Master Planning Action Calendar
As of 9/18/2020 5:01 PM

Monthly	B&FS	- Fund Balance Transfer Resolution - Ratification of Interfund Transfers - Cash Flow Analysis - Budget Report w/memo - FTES Reports	- Events/CBOC Meeting - Individual Memberships - Conferences Over \$5K or Outside US - Signature List Changes - Vacation Payout	- Contracts Above Bid Limit - Contracts Below Bid Limit - Purchase Order Report - Surplus Property
	FPC	- RFQ/RFP/Bid & Contract Award - Informal Bid Award (UCCAP)	- Small Scale Construction Contract Award - Non-Bond Construction COs/Amendments	- Bond Construction COs/Amendments - CBOC Appointees
	HR	- Closed Session Items (Separate Agenda) - Appoint Employees - Appoint Interim Managers - Appoint Temporary Academic Employees - Employee Promotions - Employee Reclassifications - Employee Step Increase	- Employee Transfers - Non-Instructional Pay - Resignations & Retirements - Salary Advancement-Academic - Tuition Reimbursement for Managers - Volunteers - Adjunct/Substitute Academic	- Pay Stipends - Job Descriptions - CSEA/CTA Agreements - CSEA/CTA MOUs - Professional Expert, Short-Term, Subs - 39-Month Reemployment
	OOC & PRES	- AB 705 Report - Accreditation Timeline - Applause Report - Board Committee Reports	- Board Master Planning Action Calendar - Board Policies & Procedures - Chancellor's Report - Clergy Report	- Curriculum - Key Performance Indicators - Minutes

JULY		AUGUST		SEPTEMBER	
<ul style="list-style-type: none">AP/BP 6320 Investments 2nd Reading/Approval (<i>annually</i>)	<ul style="list-style-type: none">Quarterly Investment Report	<ul style="list-style-type: none">Final Budget Public Hearing and Approval (<i>by 9/15</i>)	<ul style="list-style-type: none">Transfer of Appropriations Resolution (<i>annually</i>)	<ul style="list-style-type: none">Prop 30 EPA Expenditure Accounting (<i>if figures change dramatically based on ReCalc</i>)	<ul style="list-style-type: none">Initial Proposals to Reopen Negotiations with CSEA/CTA
<ul style="list-style-type: none">Board Meeting Dates for Next FY	<ul style="list-style-type: none">Apportionment Attendance Report P3	<ul style="list-style-type: none">Annual Security Report (<i>by 10/1</i>)	<ul style="list-style-type: none">Reaffirm Institutional Values, SBCCD Strategic Directions, and Board Priorities	<ul style="list-style-type: none">Final Budget Presentation (<i>study session</i>)	<ul style="list-style-type: none">ACCJC Midterm Report 2nd Reading/Approval (<i>by 10/1 every six years. Last report 2017</i>)
<ul style="list-style-type: none">Elect Chancellor's Self-Evaluation Ad Hoc Committee and Approval of Evaluation Instrument & Process	<ul style="list-style-type: none">ACCJC Midterm Report 1st Reading (<i>by 10/1 every six years. Last report 2017</i>)		<ul style="list-style-type: none">Annual Resolution to Pay Trustees		
OCTOBER		NOVEMBER		DECEMBER	
<ul style="list-style-type: none">HR Diversity in Hiring Report (<i>April & October</i>)	<ul style="list-style-type: none">Closed Session – Notice of Intent to Non-Renew	<ul style="list-style-type: none">Closed Session – Notice of Intent to Non-Renew		<ul style="list-style-type: none">Certified Quarterly Financial Status Report (<i>by 11/15, 2/15, 5/15</i>)	
	<ul style="list-style-type: none">Quarterly Investment Report	<ul style="list-style-type: none">Annual Sabbatical Completion Report from last spring and fall (<i>by first semester after return</i>)		<ul style="list-style-type: none">Reaffirm FCC Auction Guiding Principles (<i>annually</i>)	
				<ul style="list-style-type: none">Audit Reports: District, CBOC, KVCR (<i>by 12/31</i>)	
				<ul style="list-style-type: none">New Trustee Orientation (<i>every 2 years on even numbered years, if new trustees are elected</i>)	
				<ul style="list-style-type: none">BOT Annual Organizational Meeting	
				<ul style="list-style-type: none">BOT Committee Member Assignments	
				<ul style="list-style-type: none">BOT Member Assignment to the SBRETCJPA	
				<ul style="list-style-type: none">BOT Member Assignment County Committee on School District Organization	
				<ul style="list-style-type: none">BOT Executive Board	

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Jose F. Torres, Interim Chancellor

PREPARED BY: Lawrence P. Strong, Director of Fiscal Services

DATE: October 8, 2020

SUBJECT: Budget Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The attached Revenue and Expenditure Summary reflects activity for the 2020-21 fiscal year through September 15, 2020. As of that date, SBCCD was 21.1% through the fiscal year and had spent and/or encumbered approximately 24.8% of its budgeted general fund.

ANALYSIS

While year to date revenue and/or expenditure percentages often vary from the percentage of fiscal year elapsed, all funds are expected to remain within the 2020-21 budget unless noted here. For explanations of any significant variances in year to date revenues/expenditures from fiscal year elapsed, please see the attached summary.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications associated with this board item



Budget Revenue & Expenditure Summary

Year to Date 09/15/2020

21.1% of Fiscal Year Elapsed

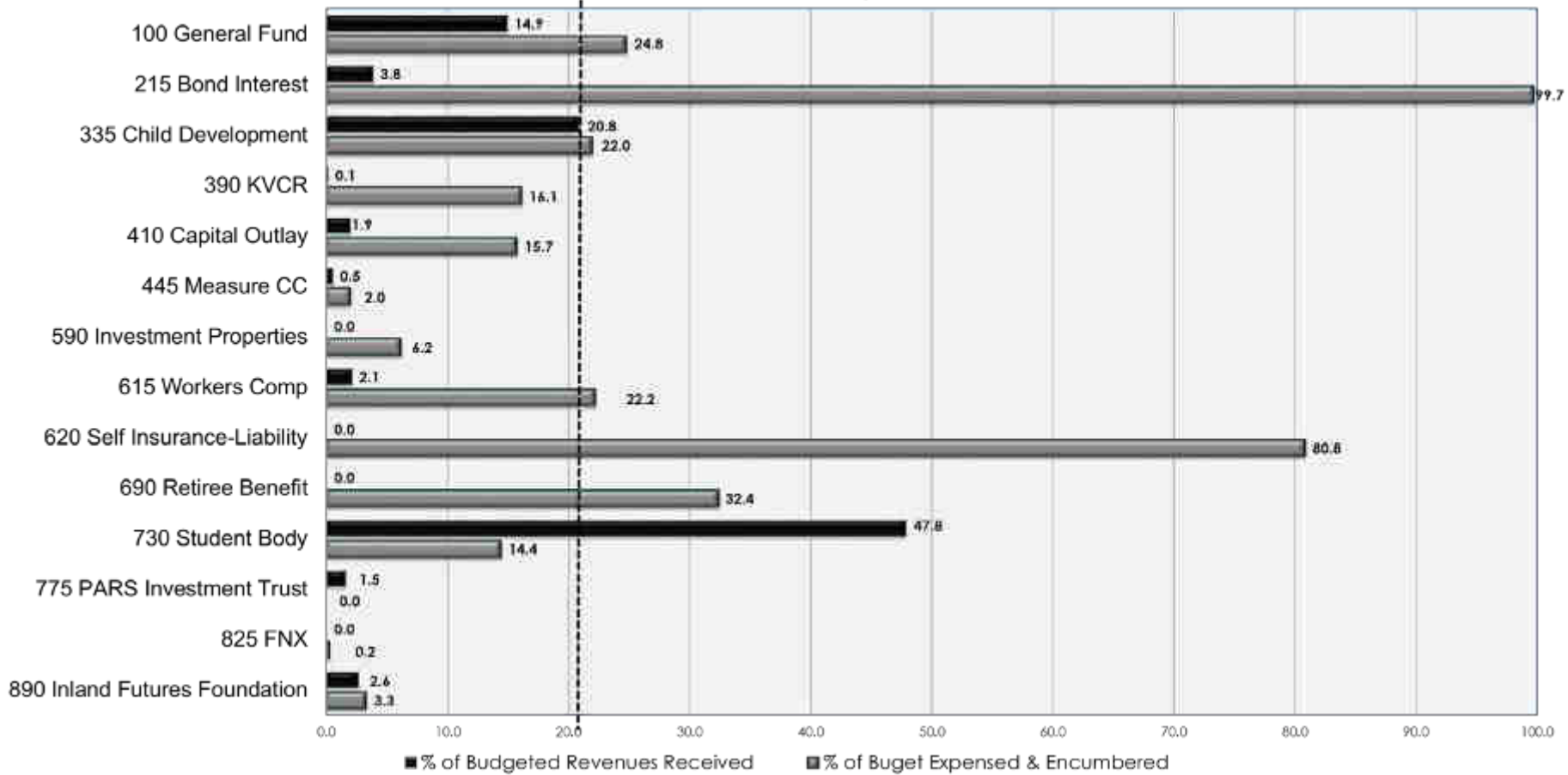
	REVENUES			EXPENDITURES			COMMENTS
	Budget	Received YTD		Budget	Expensed/ Encumbered YTD		
100 General Fund	\$ 161,093,376	\$ 23,995,513	14.9%	\$ 171,511,415	\$ 42,537,595	24.8%	
215 Bond Interest & Redemption	\$ 48,250,000	\$ 1,844,636	3.8%	\$ 48,250,000	\$ 48,112,614	99.7%	Taxes are determined and collected by the County for bond measures.
335 Child Development	\$ 3,849,648	\$ 800,263	20.8%	\$ 3,849,648	\$ 846,040	22.0%	
390 KVCR	\$ 3,188,143	\$ 2,812	0.1%	\$ 3,187,364	\$ 513,361	16.1%	Pledge drive revenue to post in late fall.
410 Capital Outlay Projects	\$ 3,558,501	\$ 68,986	1.9%	\$ 3,558,501	\$ 559,960	15.7%	RDA revenue posted by the County.
445 Measure CC	\$ 294,601,352	\$ 1,370,568	0.5%	\$ 249,987,538	\$ 5,036,874	2.0%	Revenue and expenditures are consistent with the year-to-date bond activity.
590 Investment Properties	\$ 4,729,705	\$ -	0.0%	\$ 3,571,404	\$ 220,548	6.2%	Posting of FY21 revenue and expenditure activity delayed due to FY20 year-end closeout.
615 Workers Compensation	\$ 1,630,000	\$ 34,022	2.1%	\$ 1,630,000	\$ 362,457	22.2%	Posting of FY21 revenue activity delayed due to FY20 year-end closeout.
620 Self Insurance-Liability	\$ 595,660	\$ 2,187	0.4%	\$ 1,070,000	\$ 864,882	80.8%	\$580,000 transfer in (revenue) to post in October. \$698,778 insurance payment.
690 Retiree Benefit	\$ 243,134	\$ -	0.0%	\$ 243,134	\$ 78,846	32.4%	Posting of FY21 revenue activity delayed due to FY20 year-end closeout.
730 Student Body Center Fee	\$ 312,429	\$ 149,276	47.8%	\$ 312,429	\$ 45,035	14.4%	
775 PARS Investment Trust	\$ 3,750,000	\$ 57,261	1.5%	\$ 4,005,137	\$ -	0.0%	Posting of FY21 revenue activity delayed due to FY20 year-end closeout. Expenditures posted annually.
825 FNX	\$ 608,800	\$ -	0.0%	\$ 603,563	\$ 145,350	24.1%	Revenue typically received/posted in late fall.
890 Inland Futures Foundation	\$ 785,000	\$ 20,523	2.6%	\$ 785,000	\$ 25,831	3.3%	Revenue and expenditures are consistent with the utilization of this fund.



Budget Revenue & Expenditure Summary

Year to Date 09/15/2020

Fiscal Year Elapsed - 21.1%



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Jose F. Torres, Interim Chancellor

PREPARED BY: Lawrence P. Strong, Director of Fiscal Services

DATE: October 8, 2020

SUBJECT: General Fund Cash Flow Analysis

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The District's budget is a financial plan based on estimated revenues and expenditures for the fiscal year, which runs from July 1 through June 30. Cash refers to what is actually in the District's treasury on a day-to-day and month-to-month basis. Monitoring the amount of cash available to meet the District's financial obligations is the core responsibility of the Fiscal Services Department. Attached is the restricted and unrestricted General Fund monthly cash flow analysis for the District.

ANALYSIS

The General Fund cash balance as of June 30, 2021, is estimated to be \$10,000,000. This estimate includes apportionment deferrals, which are reductions in cash payments owed to the District due to an unbalanced State budget. These delayed cash payments are to be made in fiscal year 2021-22.

Deferral amounts and timing are based on current State guidance. State guidance also indicates deferrals may be reduced by about half if sufficient funding is provided by a fourth federal stimulus package by October 15, 2020. In response to these deferrals, this forecast includes temporary borrowings from other District funds to maintain the General Fund cash balance above \$10 million.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

This is an information item only. There are no financial implications.



General Fund Cash Flow Analysis – Restricted & Unrestricted Fiscal Year 2020-21

(as of September 15, 2020, rounded to the nearest \$1,000)

	PROJECTED												ACCRUALS	TOTAL
	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN		
Estimated Beginning Cash Balance	27,691	26,244	27,983	22,608	14,024	13,591	23,239	18,522	11,623	10,000	10,000	10,000		
Receipts														
Federal		45		499			1,119	326	395	1,000	-1,402	352		2,334
State	7,576	8,551	11,750	9,037	8,370	6,750	9,755	7,825	8,834	7,137	7,034	7,154		99,772
State Deferrals*							5,576	-4,850	-4,850	-4,850	-4,850	-4,850		-18,677
Local	1,070	1,012	72	483	2,895	14,801	7,559	4,749	1,018	1,018	5,846	2,938		43,461
Temporary Borrowings									1,377	10,039	11,264	6,059		28,739
Interfund Transfer & Sale of Assets	894	894	1,408	1,401	1,413	1,401	1,407	-7,528	10,345	774	2,028	1,090		15,527
Accounts Receivable/Accruals	168	4	1,932	522	440	585	1,876	436	507	461	1,637	838		9,406
Total Receipts	9,709	10,506	15,161	11,942	13,118	23,536	27,292	957	17,625	15,576	21,557	13,581		180,561
Disbursements														
Academic Salaries	3	2,279	4,284	4,820	4,917	4,869	5,359	4,291	4,851	4,794	4,871	7,943		53,281
Classified Salaries	2,644	2,708	2,860	3,055	3,034	3,163	3,022	2,909	2,755	3,079	3,121	3,482		35,833
Benefits	1,185	1,956	2,368	2,479	2,513	2,512	2,510	2,395	2,486	2,517	2,537	3,644		29,100
Supplies & Materials	83	78	424	553	319	266	348	351	238	238	238	238		3,374
Other Operating Exp	2,005	1,382	3,206	6,476	1,577	2,353	2,573	2,463	2,932	1,665	1,665	1,665		29,962
Capital Outlay	262	175	240	431	212	299	320	366	256	417	417	417		3,812
Other Outgo	944	133	2,139	2,701	1,001	923	1,036	1,401	1,604	1,950	1,159	1,159		16,150
Longterm Post-Employment Benefits	-7	-1	-10	-10	-10	-10	42	-1	-1	-1	-2	11		
Accounts Payable/Accruals	4,038	58	5,025	21	-12	-487	16,799	-6,320	4,128	918	7,551	-4,978		26,741
Total Disbursements	11,156	8,767	20,537	20,526	13,551	13,888	32,009	7,856	19,249	15,576	21,557	13,581		198,252
Increase / (Decrease) in Cash Balance	-1,447	1,739	-5,375	-8,584	-433	9,648	-4,717	-6,898	-1,623					
Estimated Ending Cash Balance	26,244	27,983	22,608	14,024	13,591	23,239	18,522	11,623	10,000	10,000	10,000	10,000		

*Deferrals are reductions in cash payments owed to the District due to an unbalanced State budget. These delayed payments are to be made in FY2021-22. Deferral amounts and timing are based on current State guidance. Deferrals may be reduced by about half if sufficient funding is provided by a fourth federal stimulus package by October 15, 2020. In response to these deferrals, this forecast includes temporary borrowings from other District funds to maintain the General Fund cash balance above \$10 million.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Jose F. Torres, Interim Chancellor

PREPARED BY: Steven J. Sutorus, Business Manager

DATE: October 8, 2020

SUBJECT: Contracts Below \$95,200

RECOMMENDATION

This item is being presented for information only. No further action is necessary.

OVERVIEW

In accordance with SBCCD Board Policy 6100, Delegation of Authority, The Board of Trustees delegates authority to the Chancellor to supervise the general business procedures of the District to assure the proper administration of property and contracts.

In line with Public Contract Code Section 17605 and Section 22034(c), the Board of Trustees delegates purchasing and contracting authority to the named agents on the authorized signature list. These designated District Officers have authority to approve purchase requests; award, sign, and execute contracts; and authorize payment under the formal bid limits set by Public Contract Code. Such purchase and/or contract requests shall not require Board approval, but shall be sent to the Board as an information item every 60 days.

ANALYSIS

The California Board of Governors sets the formal bid limit for procurement of goods and or services on an annual basis. The formal bid limit for the current calendar year has been set at \$95,200. Construction services are not included in this board item.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The attached purchase and or contract requests have been budgeted for via purchase requisition.

Contracts and Agreements Below \$95,200

Board Date 10/08/2020

Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amended
19827	Advanced Imaging Strategies (AIS)	Software/Online Services	Campus Tech/SBVC/CHC	\$3,280.68		
19831	Agile Sports Technologies dba HUDL	Software/Online Services	Athletics/SBVC	\$1,350.00		
19850	American Fidelity Administrative Services LLC	Consultants	Human Resources/SBCCD	\$20,000.00		
18797	BackFlowSim	Software/Online Services	Water Supply/SBVC	\$1,399.72		
19828	Ben's Lock and Key	On Demand Repairs Agreement	Maintenance/ CHC	\$3,750.00		
19813	Berg Fire Protection, Inc. dba Red Star Fire Protection	Repairs	Maintenance/ SBVC	\$1,072.28		
19843	Blackwelder, Clyde	Professional Services	Facilities Planning/SBCCD	\$7,000.00		
19824	California, State of	Income - General	Health Centers/SBVC	No Cost		
18763	CCC Chancellor's Office	Income - Grant	Middle College/SBVC		\$100,000.00	Extend Term
19845	CDW Government Inc.	Software/Online Services	Campus Tech/SBVC	\$691.92		

Contracts and Agreements Below \$95,200

Board Date 10/08/2020

Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amended
19841	Clarus Corporation	Advertising	Marketing/SBVC	\$2,166.00		
18837	Consulate of Mexico in San Bernardino, The	Income - General	Chancellor/SBCCD		No charge	
19851	Crown Promotions Group Inc.	Production of Logo Items	Student Services/SBVC	\$1,221.99		
19839	Customized Training & Consulting	Training Services	EDCT/SBCCD	\$15,000.00		
19815	David M. Bertino Manufacturing, Inc.	Repairs	Maintenance/SBVC	\$15,280.00		
19832	DW Cloud Tech dba Ideometrics	Professional Services	TESS/SBCCD	\$54,000.00		
19816	Economic Modeling , LLC DBA EMSI	Software/Online Services	TESS/SBCCD	\$27,000.00		
19834	EMCOR Service Mesa Energy	Maintenance Agreement	Maintenance/SBVC	\$10,000.00		
19817	Fuel Pros, Inc.	Repairs	Maintenance/CHC	\$1,300.00		
19854	G/M Business Interiors	Installation Services	Student Services/CHC	\$5,506.87		

Contracts and Agreements Below \$95,200

Board Date 10/08/2020

Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amended
19825	Informatica LLC	Software/Online Services	TESS/SBCCD	\$89,100.00		
19826	Insite Towers, LLC	Professional Services	Facilities Planning/SBCCD	\$750.00		
19842	Intelecom Intelligent Telecommunications	Software/Online Services	Water Supply Tech/SBVC	\$750.00		
19818	International E-Z UP, Inc.	Income - Contract Ed	EDCT/SBCCD		\$25,000.00	
19853	Laboratory Microscope Specialist - LMS	Repairs	Biology/SBVC	\$1,084.00		
19844	LAUNCH	Income - Contract Ed	Technical Training/SBVC	No Cost		
19852	McWeeney, Thomas G.	Consultants	Foundation/SBVC	\$2,000.00		
19836	NewCo Foundation	Braille Transcribing	ATPC/SBCCD	\$40,000.00		
19846	P & P Uniforms	Production of Logo Items	Police Science/SBVC	\$323.19		
19849	Parchment LLC	Parking Permit Processing	Administrative Services/CHC	\$0.00		

Contracts and Agreements Below \$95,200

Board Date 10/08/2020

Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amended
19830	PBS - Public Broadcasting Service	Participation Agreement	KVCR/KVCR	No Cost		
19847	Platinum Wraps, Inc.	Installation Services	District Police/SBCCD	\$698.61		
19829	Public Safety Academy	Income - Contract Ed	SINS/CHC		\$30,526.00	
19848	Real Volleyball	Production of Team Uniforms	Athletics/SBVC	\$3,417.66		
19819	Rite-Way Roof Corporation	Repairs	Maintenance/SBVC	\$6,553.00		
18572	Riverside CCD	Income - Grant	Program Development/CHC		\$25,000.00	Extend Term
19837	San Bernardino, County of	Maintenance Agreement	District Police/SBCCD	\$80,917.44		
19835	Singlewire Software, LLC	Software/Online Services	TESS/SBCCD	\$9,088.00		
19820	Summerland Bags, LLC	Production of Logo Items	Student Success/SBVC	\$2,686.50		
19840	Terrapin Steel Buildings LLC	Installation Services	EDCT/SBCCD	\$5,500.00		

Contracts and Agreements Below \$95,200

Board Date 10/08/2020

Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amended
19823	Tri-State Accommodations	Transport Services	SINS/CHC	\$276.94		
19797	U.S. Department of Education	Income - Grant	Student Services/SBVC		\$348,002.00	
19833	VIMEO	Software/Online Services	FNX/KVCR	\$600.00		
19838	Weed Abatement Services	Weed Removal	Maintenance/CHC	\$6,200.00		
19822	Wilbur's Power Equipment	Rental	Fire Technology/CHC	\$800.00		
19821	YMCA of East Valley	Income - Facilities Use	POOL/CHC		\$2,400.00	

Total Number of Contracts: 46

\$420,764.80

\$530,928.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Jose F. Torres, Interim Chancellor
REVIEWED BY: Jose F. Torres, Interim Chancellor
PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services
DATE: October 8, 2020
SUBJECT: MOUs between SBCCD and the California School Employees Association and its SBCCD Chapter 291 (CSEA)

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The District and the CSEA met and entered into the attached Memorandums of Understanding, also known as MOUs.

ANALYSIS

The attached MOUs constitute the full and complete Agreement between the District and the CSEA.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications associated with this information item.

MEMORANDUM OF UNDERSTANDING
By and Between
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
And
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT CHAPTER #291

August 25, 2020

Terms and Conditions: This Memorandum of Understanding is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California School Employees Association and its Chapter #291, (hereinafter "Association"), collectively referred to as "the Parties".

The Parties agree to the following regarding the Alternate Work Schedule ("AWS") for the period of Monday, August 31, 2020 through Thursday, December 31, 2020.

1. The AWS will be offered due to the unforeseen effects of the California State of emergency (e.g. dependent care, undue hardships). Unit members may initiate a meeting with their immediate supervisor to discuss the option of working an AWS. The adjustment to an AWS will be mutually agreed by the unit member and immediate supervisor. In the case the immediate supervisor and unit members are unable to mutually agree resulting in a denial to an AWS the request shall be brought to the District and Association to discuss the reason for the denied AWS change. All efforts will be made to approve an AWS. If there is an AWS conflict, changes will be done based on permanent hire date among those in the same classification and department who normally perform the work involved.
2. Unit members may participate in the AWS. The AWS workweek will be Monday through Friday unless otherwise agreed by the Parties in an MOU. Unit members will continue to work a forty (40) hour workweek and may utilize the following AWS examples, but not an all-inclusive list;
 - a. Unit member will work a ten-hour, four-day workweek (4/10)
 - b. Unit member will work a nine-hour, eighty hour per 2-workweek (9/80)
 - c. Adjustments to beginning and ending times of the workday
 - d. Split Shift
3. Graveyard shifts will be excluded from any proposals
4. Holidays will be offered and compensated in accordance with Article 12. Holiday work will be offered by seniority per classification.
5. Unit members shall be notified of their AWS start and end times via electronic notification.
6. The District will provide the Association with the AWS including names, location, and shift times worked at the beginning of the AWS.
7. AWS are excluded from receiving a shift differential in accordance with Article 7.2

8. This MOU will be reevaluated and subject to negotiations at any time.

This agreement is subject to all approvals required by the CSEA 610 policy and the District.

For the District

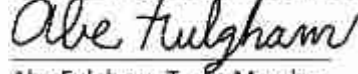


Kristina Hannon, SBCCD
Vice Chancellor, Human Resources
and Police Services

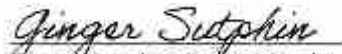
For CSEA



Kevin Palkki, President CSEA #291



Abe Fulgham, Team Member



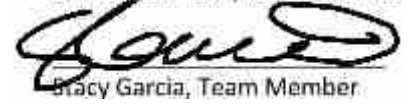
Ginger Sutphin, Team Member



Myesha Kennedy, CSEA LRR



David Stevenson, Team Member



Stacy Garcia, Team Member

MEMORANDUM OF UNDERSTANDING
By and Between
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
And
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT CHAPTER #291

August 25, 2020

CHANGE IN HOURS (FTE) – J. Manuel Villegas

Terms and Conditions: This Memorandum of Understanding is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California School Employees Association and its Chapter #291, (hereinafter "Association"), collectively referred to as "the Parties".

In accordance with Article 2.2: Management Rights and Article 6.1: Hours of Work & Overtime, the Parties have met and agreed to a change in hours (FTE) for the Clerical Assistant I position at Crafton Hills College as follows:

1. The change in hours (FTE) is based on operational need and workload.
2. One (1) Clerical Assistant I position (C236403) will be increased from .475 FTE, (3.8) hours per week, 260 days per year, to 1.0 FTE, 40 hours per week, 260 days per year.
3. Incumbent, J Manuel Villegas schedule will be changed as follows:



From: Monday – Wednesday 8:45 a.m. – 1:45 p.m., Thursday 8:45 a.m. – 12:45 p.m.
To: Monday – Thursday 9:30 a.m. – 6:00 p.m., Friday 8:00 a.m. – 4:30 p.m.
4. The changes noted above are effective Tuesday, September 1, 2020.

This agreement is subject to all approvals required by the CSEA 610 policy and the District.

For the District


 Kristina Hannon, SBCCD
 Vice Chancellor, Human Resources
 & Police Services

For CSEA


 Kevin Palkki, President CSEA #291

 Abe Fulgham, Team Member


 Ginger Sutphin, Team Member


 Stacy Garcia, Team Member


 David Stevenson, Team Member


 Myesha Kennedy, CSEA LRR

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Jose F. Torres, Interim Chancellor

PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services

DATE: October 8, 2020

SUBJECT: MOUs between SBCCD and the San Bernardino Community College District Teachers Association (CTA)

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

SBCCD staff and the CTA met and entered into the attached Memorandums of Understanding, also known as MOUs.

ANALYSIS

The attached MOUs constitute the full and complete Agreement between the District and the CTA.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this information item.

MEMORANDUM OF UNDERSTANDING
By and Between
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
AND
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT TEACHERS ASSOCIATION

Reimbursement for Fall 2020 Expenditures Related to COVID-19

WHEREAS, the District recognizes there have been expenditures related to COVID-19; and

THEREFORE, as of March 16, 2020, faculty may seek reimbursement for purchases that meet one of the approved expenditures for CARES act funding (attached).

1. Faculty shall turn in receipts to the appropriate manager for approval and to start the reimbursement process.
2. All receipts must be received no later than December 1, 2020.
3. Future expenditures incurred after September 1, 2020 must be preapproved by the appropriate manager to be eligible for reimbursement.
4. Technology equipment that is reimbursed is property of the District and must be returned upon separation or when it is no longer needed.

SBCCD

Date: August 28, 2020

Kristina Hannon

Kristina Hannon, Vice Chancellor, Human Resources & Police Services, SBCCD Chief Negotiator

SBCCDTA

Date: August 28, 2020

Sheri Lillard

Sheri Lillard SBCCDTA Chief Negotiator

MEMORANDUM OF UNDERSTANDING
By and Between
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
AND

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT TEACHERS ASSOCIATION

Remote Environment Training Hours and One-Time Exception for Professional Development Reporting

WHEREAS, the ongoing time to train for Fall instructional and non-instructional work in the online or remote environment is time-consuming; and

WHEREAS, adjunct faculty currently cannot earn professional development pay during the Summer months, at a time that many of them are participating in training or learning more about teaching in remote environments; and

THEREFORE, part-time (adjunct) faculty who are working during Fall 2020 shall:

1. Be eligible to submit hours for training to deliver instruction or services in a remote environment provided by the District or other verifiable program, subject to approval, where no other compensation was provided by SBCCD or another institution, up to four (4) hours, at the non-instructional rate.
2. Be permitted to record hours for professional development (e.g., training, preparation) beginning July 1, 2020 through the regular Fall 2020 campus deadline.
3. Submit the remote training form to their supervisor by December 1, 2020 in order to receive the additional remote training compensation. Documentation may be requested.

This is a one-time exception of professional development reporting and offer of compensation for training for remote instruction and services for the Fall 2020 term only, and expires December 31, 2020.

SBCCD

Date: August 28, 2020

Kristina Hannon

Kristina Hannon, Vice Chancellor, Human Resources & Police Services, SBCCD Chief Negotiator

SBCCDTA

Date: August 28, 2020

Sheri Lillard

Sheri Lillard SBCCDTA Chief Negotiator

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Jose F. Torres, Interim Chancellor

PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services

DATE: October 8, 2020

SUBJECT: Professional Expert, Short-Term, and Substitute Employees

RECOMMENDATION

This item is for information only.

OVERVIEW

Per SBCCD Administrative Procedure 7110, in the case of short-term hourly/substitute and student employees, the Board has delegated the Chancellor or his/her designee as the authorizing agent for hire.

California Education Code section 88003 outlines the criterion for hiring an employee on a temporary basis. The length of temporary employment is less than 75% of the college year, which amounts to 195 working days. Types of temporary employment include:

- › Professional Expert: Districts can go outside the classified service when the scope of work is discrete, temporary, and requires expertise not available within the classified service. Requesting departments certify these by defining the project and identifying an end date for the project. Continued employment is contingent on continued demand and/or funding.
- › Short-Term: Districts can use short-term employees on a temporary basis to perform a service upon completion of which, the service, or similar services, will not be extended or needed on a continuous basis.
- › Substitute: Districts can employ substitute employees to fill in for a classified employee that is temporarily absent from duty, or if the district is recruiting to hire a vacant position.

ANALYSIS

The attached list of Professional Expert, Short-Term, and Substitute Employees is certified to be in accordance with California Education Code section 88003.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The cost of employment for these employees is included in the appropriate budgets.



Professional Expert, Short-Term & Substitute Employees

Presented for Information on October 8, 2020

[v.9.17.2020.p.1|2]

Professional Expert

Employee Name Location Assignment & Department	Duties	From	To	Hourly Rate
Lopez, Laura CHC Public Safety and Emergency Services	Lab Instructor	08/17/20	12/30/20	\$20.00
Jones, Griffith DIST Economic Development & Corporate Training	Workforce Development Trainer	09/01/20	12/30/20	\$60.00
Lopez, Andy SBVC Applied Technology, Transportation & Culinary Arts Division	Program Assistant	09/02/20	12/23/20	\$20.00
Gutierrez Jr, Rafael SBVC Disabled Student Programs & Services	Program Assistant	08/24/20	12/31/20	\$20.00
Tollefson, Dennis SBVC Police Academies/Criminal Justice	Police Office/RTO/ Facilitator/Eval	09/15/20	12/31/20	\$35.00/ \$50.00

Short-Term

Employee Name Location Assignment & Department	Duties	From	To	Hourly Rate
Cruz, Arlene SBVC Student Equity & Success	Project Assistant III	07/01/20	12/31/20	\$16.50
<i>Amendment: Original submission to September 2020 Board was effective 07/01/20 to 07/31/20. Item is being resubmitted to ammend effective date to 12/31/20.</i>				

Substitute

Employee Name Location Assignment & Department Justification	Duties	From	To	Hourly Rate
Bender, ZsaQuita CHC Career Education & Human Development <i>Ext: Leave coverage</i>	Secretary II	09/01/20	10/31/20	\$22.58
Awad, Shareen DIST KVCR <i>New: Leave coverage</i>	Development Associate, KVCR-FM	08/31/20	10/30/20	\$24.32



Professional Expert, Short-Term & Substitute Employees Presented for Information on October 8, 2020

[v.9.17.2020.p.2|2]

Substitute

Employee Name Location Assignment & Department Justification	Duties	From	To	Hourly Rate
Burundi, Allen SBVC Admissions & Records <i>Ext. Vacancy in recruitment</i>	Admissions & Records Technician	09/01/20	09/11/20	\$22.03
Burundi, Allen SBVC Admissions & Records <i>Ext. Vacancy in recruitment</i>	Admissions & Records Technician	09/16/20	11/16/20	\$22.03
Bustamante, Daniel SBVC Biology <i>Ext: Vacancy</i>	Lab Technician, Biology	08/31/20	10/29/20	\$25.53
Chitica Cardenas, Natalie SBVC Biology <i>Ext: Vacancy</i>	Lab Technician, Biology	08/31/20	10/29/20	\$25.53
Gilbert, Darlene SBVC Child Development Center <i>Ext: On Call, Sick/Vacation, Leave coverage</i>	Child Development Assistant	09/08/20	11/06/20	\$16.37
Gilbert, Darlene SBVC Child Development Center <i>Ext: On Call, Sick/Vacation, Leave coverage</i>	Child Development Teacher	09/08/20	11/06/20	\$23.56
Mora, Jennifer SBVC Child Development Center <i>Ext: On Call, Sick/Vacation, Leave coverage</i>	Child Development Assistant	09/08/20	11/06/20	\$16.37
Mora, Jennifer SBVC Child Development Center <i>Ext: On Call, Sick/Vacation, Leave coverage</i>	Child Development Teacher	09/08/20	11/06/20	\$23.56

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Jose F. Torres, Interim Chancellor

PREPARED BY: Steven J. Sutorus, Business Manager

DATE: October 8, 2020

SUBJECT: Purchase Orders

RECOMMENDATION

This item is being presented for information only. No further action is necessary.

OVERVIEW

In accordance with SBCCD Board Policy 6100, Delegation of Authority, The Board of Trustees delegates authority to the Chancellor to supervise the general business procedures of the District to assure the proper administration of property and contracts.

Education Code 81656 provides that all transactions entered into by an authorized officer shall be reviewed by the Board every 60 days.

ANALYSIS

Purchase orders issued between the dates of 8/18/2020 – 9/13/2020 are attached, except those approved through other agenda items. All purchase orders have been issued in accordance with the District's policies and procedures by an authorized officer of the District.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The attached purchase orders are included in the appropriate budgets.

Purchase Order Report
October 8, 2020

PO#	Supplier Name	Amount
2100904	POCKET NURSE ENTERPRISES INC	\$ 1,711.47
2100905	DELL COMPUTER COMPANY	\$ 3,387.23
2100906	PUBLIC BROADCASTING SERVICE	\$ 375.00
2100907	VERIZON FEDERAL INC	\$ 20.00
2100909	CALIFORNIA COALITION EARLY MIDDLE COLLEGES	\$ 175.00
2100911	SOUTHERN 30-EEDEC	\$ 200.00
2100913	STAPLES BUSINESS ADVANTAGE	\$ 87.16
2100914	CHEM-PAK	\$ 2,107.53
2100916	DICK BLICK HOLDINGS INC	\$ 1,883.33
2100918	BIO-RAD LABORATORIES INC	\$ 360.31
2100920	FLINN SCIENTIFIC INC	\$ 1,060.85
2100921	STATER BROS MARKETS	\$ 100.00
2100923	STAPLES BUSINESS ADVANTAGE	\$ 413.77
2100924	STAPLES BUSINESS ADVANTAGE	\$ 116.33
2100927	GRAINGER INC	\$ 51.98
2100928	MERCADANTE, DOMINIC	\$ 2,000.00
2100929	GEAR UP UNIFORMS	\$ 4,000.00
2100937	RP GROUP, THE	\$ 1,000.00
2100940	STATER BROS MARKETS	\$ 5,000.00
2100943	COMMUNITY COLLEGE FACILITIES COALITION	\$ 1,317.00
2100944	WOOTER APPAREL	\$ 9,239.38
2100945	TRI-ANIM HEALTH SERVICES	\$ 27.99
2100947	HARDY DIAGNOSTICS	\$ 609.11
2100948	SAN BERNARDINO, COUNTY OF	\$ 400.00
2100949	NILES BIOLOGICAL INC	\$ 429.65
2100951	CALIFORNIA, STATE OF	\$ 1,125.00
2100952	REDLANDS-YUCAIPA RENTALS	\$ 300.00
2100953	CDW LLC	\$ 169.82
2100954	NATIONAL COUNCIL FOR MARKETING & PUBLIC RELATIONS	\$ 299.00
2100957	POCKET NURSE ENTERPRISES INC	\$ 550.42
2100959	STAPLES BUSINESS ADVANTAGE	\$ 1,508.28
2100960	BERG FIRE PROTECTION INC	\$ 2,180.86
2100961	CDW LLC	\$ 219.08
2100962	COUNCIL FOR ADVANCEMENT AND SUPPORT OF EDUCATION	\$ 572.00
2100963	FOLLETT HIGHER EDUCATION GROUP INC	\$ 200.00
2100964	MEDLINE INDUSTRIES INC	\$ 646.50
2100965	GRAINGER INC	\$ 76.72
2100966	QUADMED INC	\$ 390.43
2100968	INSITE TOWERS LLC	\$ 750.00
2100969	STATER BROS MARKETS	\$ 75.00
2100971	OLYMPUS AMERICA INC	\$ 24,870.59
2100976	VWR INTERNATIONAL LLC	\$ 1,000.00
2100977	FILMTOOLS	\$ 532.26
2100978	CLARUS CORPORATION	\$ 1,270.00
2100984	VIOGUARD INC	\$ 1,366.27

Purchase Order Report
October 8, 2020

PO#	Supplier Name	Amount
2100986	STAPLES BUSINESS ADVANTAGE	\$ 150.06
2100987	BOUND TREE MEDICAL LLC	\$ 1,797.03
2100988	UNIVERSITY OF SOUTHERN CALIFORNIA	\$ 25,000.00
2100989	NAXOS OF AMERICA	\$ 1,000.00
2100990	VISABILITY	\$ 5,000.00
2101003	FISHER SCIENCE EDUCATION	\$ 1,282.60
2101004	CYNMAR CORPORATION	\$ 981.98
2101006	STAPLES BUSINESS ADVANTAGE	\$ 44.65
2101007	STAPLES BUSINESS ADVANTAGE	\$ 110.67
2101009	STAPLES BUSINESS ADVANTAGE	\$ 743.44
2101015	DELL COMPUTER COMPANY	\$ 129.29
2101017	MINDWORKS INNOVATIONS INC	\$ 5,000.00
2101020	SVM LP	\$ 15,636.50
2101022	APPLE COMPUTER INC	\$ 1,080.73
2101024	STATER BROS MARKETS	\$ 600.00
2101026	HISPANIC ASSOCIATION OF COLLEGES AND UNIVERSITIES	\$ 380.00
2101027	ANTHEM SPORTS	\$ 237.02
2101028	OLYMPUS AMERICA INC	\$ 31,834.35
2101029	FOLLETT HIGHER EDUCATION GROUP INC	\$ 14,000.00
2101030	STAPLES BUSINESS ADVANTAGE	\$ 94.09
2101031	STAPLES BUSINESS ADVANTAGE	\$ 101.48
2101032	STAPLES BUSINESS ADVANTAGE	\$ 291.68

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Jose F. Torres, Interim Chancellor

PREPARED BY: Lawrence P. Strong, Director of Fiscal Services

DATE: October 8, 2020

SUBJECT: Upcoming Audits for Fiscal Year Ending June 30, 2020

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The San Bernardino Community College District has engaged the firm of Eide Bailly to audit its financial statements. In its interpretation of Auditing Standard AU-C 260, Eide Bailly is forwarding to the Board of Trustees the attached informational letters regarding the upcoming audits.

ANALYSIS

Eide Bailly will be performing three audits for the District for the fiscal year ending June 30, 2020, as listed below. It is anticipated that the audits will be completed December 2020.

- San Bernardino Community College District
- KVCN TV & FM
- General Obligation Bond Construction Fund

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications associated with this item.



August 20, 2020

To the Board of Trustees
San Bernardino Community College District
San Bernardino, California

This letter is provided in connection with our engagement to audit the financial statements and to audit compliance over major federal award programs of **San Bernardino Community College District** as of and for the year ended June 30, 2020. Professional standards require that we communicate with you certain items including our responsibilities with regard to the financial statement audit and the planned scope and timing of our audit.

As stated in our engagement letter dated March 18, 2020, we are responsible for conducting our audit in accordance with auditing standards generally accepted in the United States of America (GAAS), *Government Auditing Standards* of the Comptroller General of the United States of America, the requirements of the Single Audit Act, as amended; and the provisions of the audit requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), and in accordance with any state audit requirements, for the purpose of forming and expressing opinions on the financial statements and on major federal award program compliance. Our audits do not relieve you or management of your respective responsibilities.

Our responsibility as it relates to the schedule of expenditures of federal awards is to evaluate its presentation for the purpose of forming and expressing an opinion as to whether it is presented fairly in all material respects in relation to the financial statements as a whole.

Our responsibility as it relates to supplementary information is to evaluate its presentation for the purpose of forming and expressing an opinion as to whether the information is fairly stated in all material respects in relation to the financial statements as a whole, when applicable.

Our audits will include examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. Our audit procedures will also include determining major federal programs and performing the applicable procedures described in the U.S. Office of Management and Budget *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the entity's major programs.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements or material noncompliance may not be detected exists, even though the audit is properly planned and performed in accordance with U.S. GAAS, *Government Auditing Standards* of the Comptroller General of the United States of America, the requirements of the Single Audit Act, as amended; and the provisions of the Uniform Guidance.

Our audits will include obtaining an understanding of the entity and its environment, including its internal control, sufficient to assess the risks of material misstatement of the financial statements, the risk of material noncompliance in the major federal award programs, and as a basis for designing the nature, timing, and extent of further audit procedures. However, we will communicate to you at the conclusion of our audit, significant matters that are relevant to your responsibilities in overseeing the financial reporting process, including any material weaknesses, significant deficiencies, and violation of laws or regulations that come to our attention. Our responsibility as auditors is, of course, limited to the period covered by our audit and does not extend to any other periods.

We expect to begin our year-end audit on approximately November 16, 2020 and issue our report in December 2020.

This information is intended solely for the information and use of Board of Trustees and management and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully,

A handwritten signature in black ink that reads "Eide Bailly LLP". The signature is written in a cursive, flowing style.

Rancho Cucamonga, California



August 20, 2020

To the Board of Trustees
KVCR TV and FM
San Bernardino, California

This letter is provided in connection with our engagement to audit the financial statements of **KVCR TV and FM** (the Station) as of and for the year ended June 30, 2020. Professional standards require that we communicate with you certain items including our responsibilities with regard to the financial statement audit and the planned scope and timing of our audit.

As stated in our engagement letter dated March 18, 2020, we are responsible for conducting our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and *Government Auditing Standards* for the purpose of forming and expressing an opinion on the financial statements. Our audit does not relieve you or management of your respective responsibilities.

Our audit will include examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. Our audit is designed to provide reasonable, but not absolute, assurance about whether the financial statements as a whole are free of material misstatement, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws or governmental regulations. Because of this concept of reasonable assurance and because we will not examine all transactions, there is a risk that material misstatements may exist and not be detected by us.

Our audit will include obtaining an understanding of the entity and its environment, including its internal control, sufficient to assess the risks of material misstatement of the financial statements and as a basis for designing the nature, timing, and extent of further audit procedures. However, we will communicate to you at the conclusion of our audit, significant matters that are relevant to your responsibilities in overseeing the financial reporting process, including any material weaknesses, significant deficiencies, and violation of laws or regulations that come to our attention.

We expect to begin our audit on approximately November 16, 2020 and issue our report in December 2020.

This information is intended solely for the information and use of the Board of Directors and management of the Foundation and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully,

Rancho Cucamonga, California

Return to Agenda



August 20, 2020

To the Board of Trustees
San Bernardino Community College District
San Bernardino, California

This letter is provided in connection with our engagement to audit the financial statements and to conduct a performance audit of the **General Obligation Bond Construction Fund (Measures CC and M)** of San Bernardino Community College District (the District) as of and for the year ended June 30, 2020. Professional standards require that we communicate with you certain items including our responsibilities with regard to the financial statement audit, the performance audit, and the planned scope and timing of our audits.

As stated in our engagement letter dated March 18, 2020, we are responsible for conducting our audit in accordance with auditing standards generally accepted in the United States of America (GAAS), and *Government Auditing Standards* of the Comptroller General of the United States of America, for the purpose of forming and expressing opinions on the financial statements and to meet the Proposition 39 requirement for the Measures CC and M Bond proceeds to ensure compliance with Section 1 of Article XIII A of the California Constitution. Our audits do not relieve you or management of your respective responsibilities.

Our audits will include examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. Our audit procedures will also include tests to determine that the Proposition 39 Bond proceeds are expended in accordance with the requirements set forth under Section 1 of Article XIII A of the California Constitution.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements or material noncompliance may not be detected exists, even though the audit is properly planned and performed in accordance with U.S. GAAS and *Government Auditing Standards* of the Comptroller General of the United States of America.

Our audits will include obtaining an understanding of the entity and its environment, including its internal control, sufficient to assess the risks of material misstatement of the financial statements, the risk of material noncompliance in the General Obligation Bond Construction Funds (Measures CC and M), and as a basis for designing the nature, timing, and extent of further audit procedures. However, we will communicate to you at the conclusion of our audit, significant matters that are relevant to your responsibilities in overseeing the financial reporting process, including any material weaknesses, significant deficiencies, and violation of laws or regulations that come to our attention. Our responsibility as auditors is, of course, limited to the period covered by our audit and does not extend to any other periods.

We expect to begin our audit on approximately November 16, 2020 and issue our report on approximately December 2020.

This information is intended solely for the information and use of the Governing Board and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully,

A handwritten signature in black ink that reads "Eric Sully LLP". The signature is written in a cursive, flowing style.

Rancho Cucamonga, California

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Jose F. Torres, Interim Chancellor
REVIEWED BY: Jose F. Torres, Interim Chancellor
PREPARED BY: Diana Rodriguez, President, SBVC
Dr. Kevin Horan, President, CHC
Kristina Hannon, Vice Chancellor, Human Resources & Police Services
DATE: October 8, 2020
SUBJECT: Volunteers

RECOMMENDATION

This item is for information only.

OVERVIEW

Assignments performed by volunteers will not take away responsibilities or duties of regular academic or classified employees.

ANALYSIS

The individuals on the attached list have volunteered their services and acknowledge that they will not receive payment of any kind for services performed.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications associated with this board item.



Volunteers

Presented for Information on October 8, 2020

[v.9.16.2020.p.1|1]

Employee Name	Location Assignment	Department	From	To
Lawler, Mary	SBVC	Athletics	10/09/20	12/31/20

BOARD OF TRUSTEES REPORT

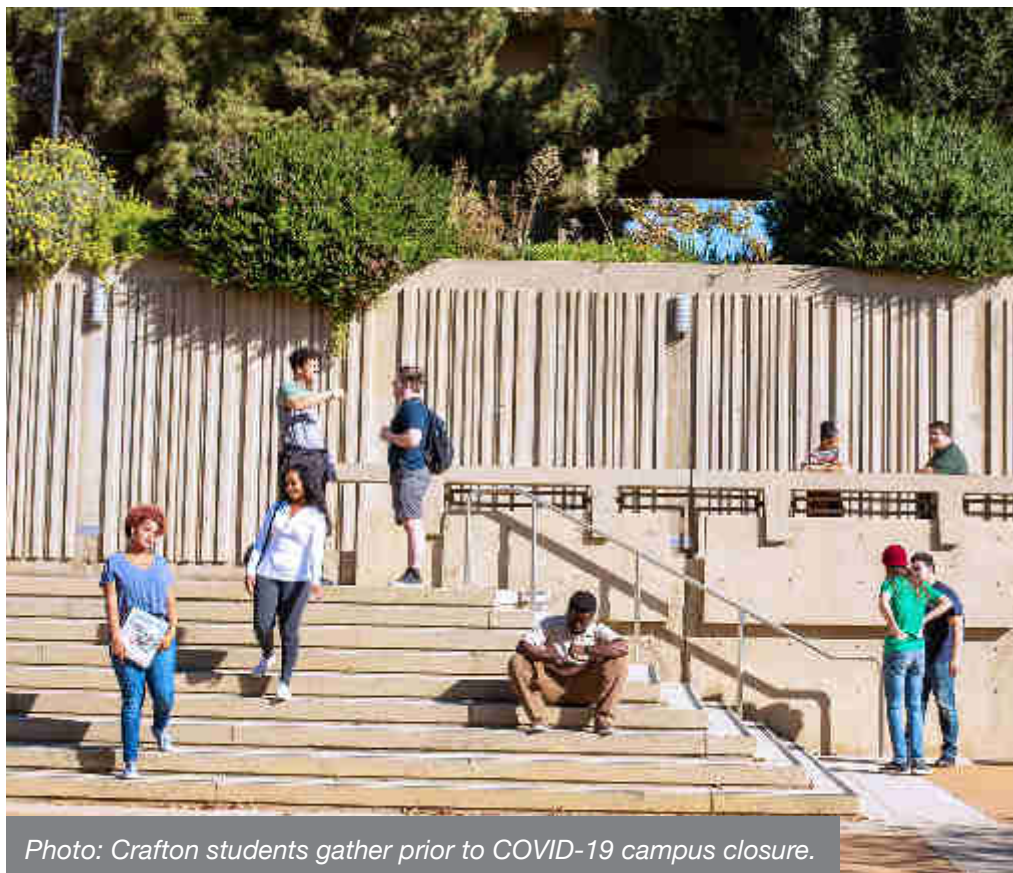


Photo: Crafton students gather prior to COVID-19 campus closure.

How One Undocumented Crafton Student is Navigating College Life

For undocumented students, pursuing a college education is often thought of as just a dream. But at Crafton Hills College, students receive the help they need to navigate the process.

“At first I felt like I was alone because I did not know what to do,” shared one undocumented former Roadrunner (who wished to remain anonymous) when asked about the college’s application process. “But EOPS (Extended Opportunity Programs and Services) helped me with services that I didn’t know about. That was reassuring.”

Crafton – along with other community

Continued on page 2.

CHC Fire Academy Donates Engine to YHS

In January 2020, the CHC Fire Academy began making arrangements to transfer ownership of a 1991 Beck Fire Engine to Yucaipa High School for use in its Fire Science Program. The engine, a gift to CHC in January 2017 from the City of Yucaipa and CAL FIRE, is a first for the YHS program. Fire Science courses taught at the high school articulate to the college so that students can receive credit for Crafton’s Fire 100 and 101 classes upon completion of similar classes at Yucaipa High.

The CHC Fire Academy received two engines from the City of Fontana earlier this year, enabling them to make this donation to the high school. Although the transfer was approved January, the delivery of the engine was delayed due the Pandemic. Josh Simon, a CHC Fire Academy Alumnus who teaches the fire courses at YHS, received the pink slip and drove the engine to its new home on September 3.



Photo: Fire Academy members with donated engine.

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How One Undocumented Crafton Student is Navigating College Life continued..

colleges throughout California – has supported programs focused on creating higher learning opportunities for undocumented students for years. In November 2016, Crafton joined a letter-writing campaign with fellow CCs to encourage then-President-Elect Donald Trump to continue the Deferred Action for Childhood Arrivals (DACA) program. DACA allows children of undocumented immigrants to pursue education-related opportunities at a collegiate level.

Several faculty and staff within Crafton’s admissions, counseling and other student services are well-versed in handling the process to help undocumented students come on board. Recently, a forum was held at the Yucaipa-based campus that focused on getting the word out to potential students about programs available for all.

“We pride ourselves in creating an inclusive learning environment where students from all walks of life are not only welcomed but are actively encouraged in the college community,” said Crafton President Kevin Horan.

The inclusiveness of Crafton is one

of many reasons why the 19-year-old college student quoted in this article became a student here.

Prior to coming to this country, the now-Yucaipa resident grew up in Mexico with his family, including his mother and younger sister. In 2014, the family moved to California on a tourist visa and “overstayed,” he said. A year later, his dad abandoned the family, leaving his mom to work multiple jobs to survive. “We have been through a lot, a lot of hardships, and we had to move a lot of times because we never had a place of our own,” he explained. “Right now we are living with a friend of the family. I have to work and so does my sister. It’s been hard, but it’s been good.”

Adjusting to life in the U.S. was also tough for the teen, having to learn English and American customs and culture. But living in California was not a huge culture-shock to the then-eighth grader because the state has a “lot of Mexican culture,” he said.

Before applying to college, the teen began taking Crafton-based dual enrollment courses at Yucaipa High School. Encouraged by his mother,

the 19-year-old was able to complete his studies at Crafton in just one year. “My mom has been my rock,” he said. “She would tell me, ‘Keep studying so you don’t end up like me.’ She inspires me to continue.”

The Crafton grad transferred this fall to the University of Redlands, where he plans to become a human rights litigator and aspires to move across the globe to help others who share similar life experiences. “I want to help others like me,” he said. “I want to create a stage for people to speak for those who cannot speak for themselves.”

If the opportunity arises, the teen will pursue an American citizenship and continue to share his college experience with others to encourage undocumented students to apply for college. One of his biggest tips to others like him– put yourself out there. “I’ve been blessed with a lot of people in my life,” he said. “Meet people in clubs, make friends, make as many connections as you can. Opportunity exists.”

To create your own Crafton experience, visit www.craftonhills.edu to learn how you can apply today.



CHC Theatre Program Partners with Redlands Bowl

Crafton Hills College’s theatre program is partnering with the Redlands Bowl to produce four 45-minute videos about Shakespeare.

The videos will cover Shakespeare’s work through the four genres of comedy, tragedy, history, and romance. The Redlands Bowl will distribute the final products to local K-12 schools as a teaching tool while Crafton Hills College will retain joint ownership of the videos and use them for instru

The writing, casting, rehearsing, filming, producing, and editing will be complete by the end of the 2020-21 academic year. Work has already begun as faculty and students write scripts this fall and will film in spring. Much of the rehearsals will take place as a part of the intermediate and advanced acting classes at the College, where students will incorporate the basics of poetic scansion (determining the rhythm of lines of poetry) and other techniques used in their performance of Shakespeare’s classical dramatic literature.

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Virtual Duality: Art Faculty Exhibit 2020

Dates: Sept 11 – Oct 30, 2020

Instagram: [chcartgallery](#)

Artists: Iris Kern Foster, Oliver Sutter, Mike Bedoya, Alexis Grinbold, Renée Azenaro

“Virtual Duality” refers to our shared experience of the world as both virtual and real; the ways in which we presently live, and experience all facets of daily life, and by which the realities of connectivity have melted into unspecified spaces. Art exhibitions

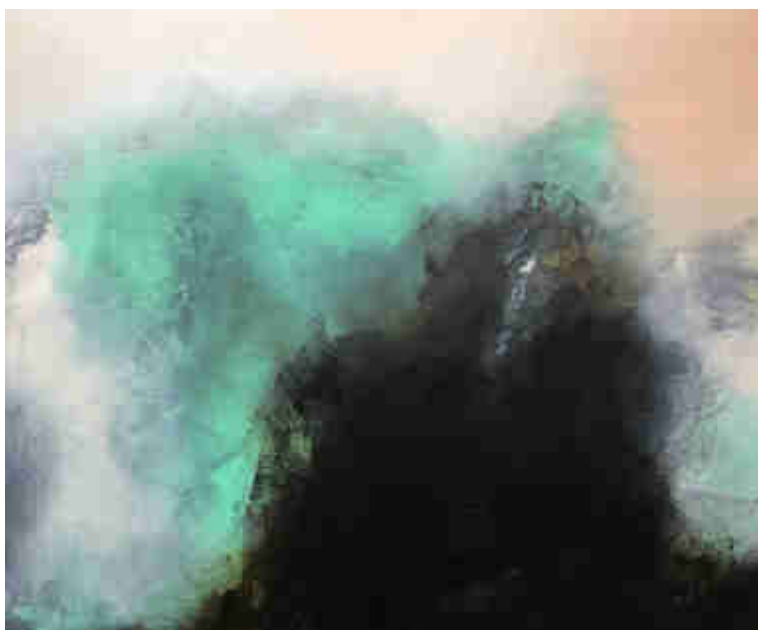
viewed online have collapsed space; artworks are experienced in imprecise ways. Artists continue to embrace the new, and those who exhibit their artwork virtually, now balance this duality.



Renee Azenaro
Blue Mind 1
Acrylic on Canvas



Iris Kern-Foster
August Daylight
Mixed Media on Paper



Michael L. Bedoya
OM I
Oil On Birch Panel



Oliver Sutter
Blended Pool #3
Acrylic on Canvas

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Photo: Crafton Hills College Professor Breanna Andrews.

Breanna Andrews Develops and Shares ASL Coursework with Fellow Educators

Professor of American Sign Language (ASL) Breanna Andrews is putting our Crafton Hills College on the map by offering resources to assist other instructors across the country.

Andrews, who also serves as Department Chair of Communication and Language, has been developing online ASL coursework to supplement her in-person classes for years, but when the College made the shift to the CANVAS learning management system, she redesigned her course content replete with modules, videos, and activities -- making her work available to others in her field. Now, across the country, ASL instructors are working with Andrews' course materials; her work has been downloaded more than 110 times. She has developed courses online for ASL levels 1, 2 and

3, and is currently developing level 4 for next semester.

According to Andrews, it's been difficult to produce solely online ASL coursework as the visual component of communicating via American Sign Language has always been an integral part of the learning process. When the teaching/learning paradigm

“Right now, more than ever, it’s a period of time of people helping people.”

shifted due to COVID-19, Andrews knew she had to spring into action to create and share useful, digestible material for fellow ASL instructors.

“At this moment in time, I’m most proud of the teachers that I’ve been able to help, support and manage the switch to online education,” she

said. “Right now, more than ever, it’s a period of time of people helping people.”

This is a mantra she lives by, she said. Andrews had been sharing her coursework with fellow Crafton Hills College and San Bernardino Valley College ASL instructors for some time now, and when the pandemic brought traditional face-to-face teaching to a grinding halt, Andrews committed to sharing her work more broadly.

“This ethos of sharing has brought prestige to the College,” said Diane Pfahler, Professor of Psychology. Pfahler said the college has received a number of notes, emails and calls from ASL instructors who want to express their gratitude for the resources put together and freely shared by Andrews.

Although Andrews is a hearing person, she said she feels a very close kinship with the Deaf Community. She said one of the biggest misconceptions about deaf people is that they need help from hearing people to get along in the world, and that is not the case. Andrews believes hearing people need to be allies to the Deaf Community, and this can be achieved by learning ASL and supporting Deaf businesses. “Offering my course content for free is one small way I can give back to the Deaf Community that has given me so much,” she said.

“Deaf people are not disabled. They are part of a cultural and linguistic minority group,” Andrews said. “As I. King Jordan, the first deaf president of Gallaudet University, said, ‘deaf people can do anything except hear.’”

SHARE YOUR STORY!

CRAFTON HILLS COLLEGE ZOOM FORUM

FRIDAY, SEPTEMBER 25, 2020
9:00 - 11:00 AM

Honors Event

The College Honors Institute is hosting a virtual forum on Friday, September 25, at 9:00 a.m. where students, faculty, and alumni are invited to share relevant research, reflections, policy formulations, poetry, short stories, and art inspired by the life-changing events of 2020. College President Kevin Horan will kick off the forum by discussing some of the impacts of these events on Crafton Hills College. Honors' Coordinator Judy Cannon explains, "For all of us, 2020 has been a year of unexpected upheaval, enduring privation, and continuous challenge. Each of us has accumulated a unique set of experiences, scars, coping strategies, victories, and defeats. We are taking this opportunity to allow our Crafton stakeholders to share how they have reacted to or have been affected by the great contemporary issues such as COVID-19, Black Lives Matter, and other economic, political, and environmental issues."

Transfer Fair



The CHC University Transfer Center hosted a virtual Transfer Fair on September 16 from 10:00 a.m.-1:00 p.m. Approximately 570 students virtually interacted with 50 transfer institutions, including 8 Cal State, all 9 UCs, and 33 private colleges and out-of-state universities. Representatives were on hand to provide a brief overview of their universities before attendees had the opportunity to ask specific questions related to admissions processes and particular programs. New sessions began every thirty minutes, and students were able to move easily between rooms to get information from several institutions in a short time.

by 11:59 p.m. on November 30. Virtual campus weeks offered through the Transfer Center will allow students to continue to explore options featuring the nine University of California (UC) campuses (September 14-17), over 40 private, non-profit universities (September 21-24), and 23 Cal State University (CSU) campuses (October 5-9).

The University Transfer Center continues to offer workshops to help students with State and UC transfer

Photo: Transfer Representative from CSUSB.

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Crafton Celebrates Hispanic Heritage Month

In honor of National Hispanic Heritage Month, is hosting a series of presentations, lectures, discussions, and social events. Events began on September 18, with an opening ceremony where committed administrators, faculty, and staff shared fun facts about Latin American contributions to our society. Four more events celebrating heritage will be held virtually. Crafton will also host Acclaimed Chicano Artist /Activities Simon Silvia to our virtual campus

on October 9. Silva earned his associate degree at Imperial Valley College and earned a bachelor of fine art degree in illustration from Art Center College of Design. The years of earning money for his family picking fruits and vegetables instilled in him the discipline necessary to succeed in the academy’s legendary demanding course load. Silva will speak to educators and students on “Cultivating a Creative Mind” and his perspective of communicating using one’s native artistic talent.

We Celebrate CHC Hispanic Faculty, Staff and Administration

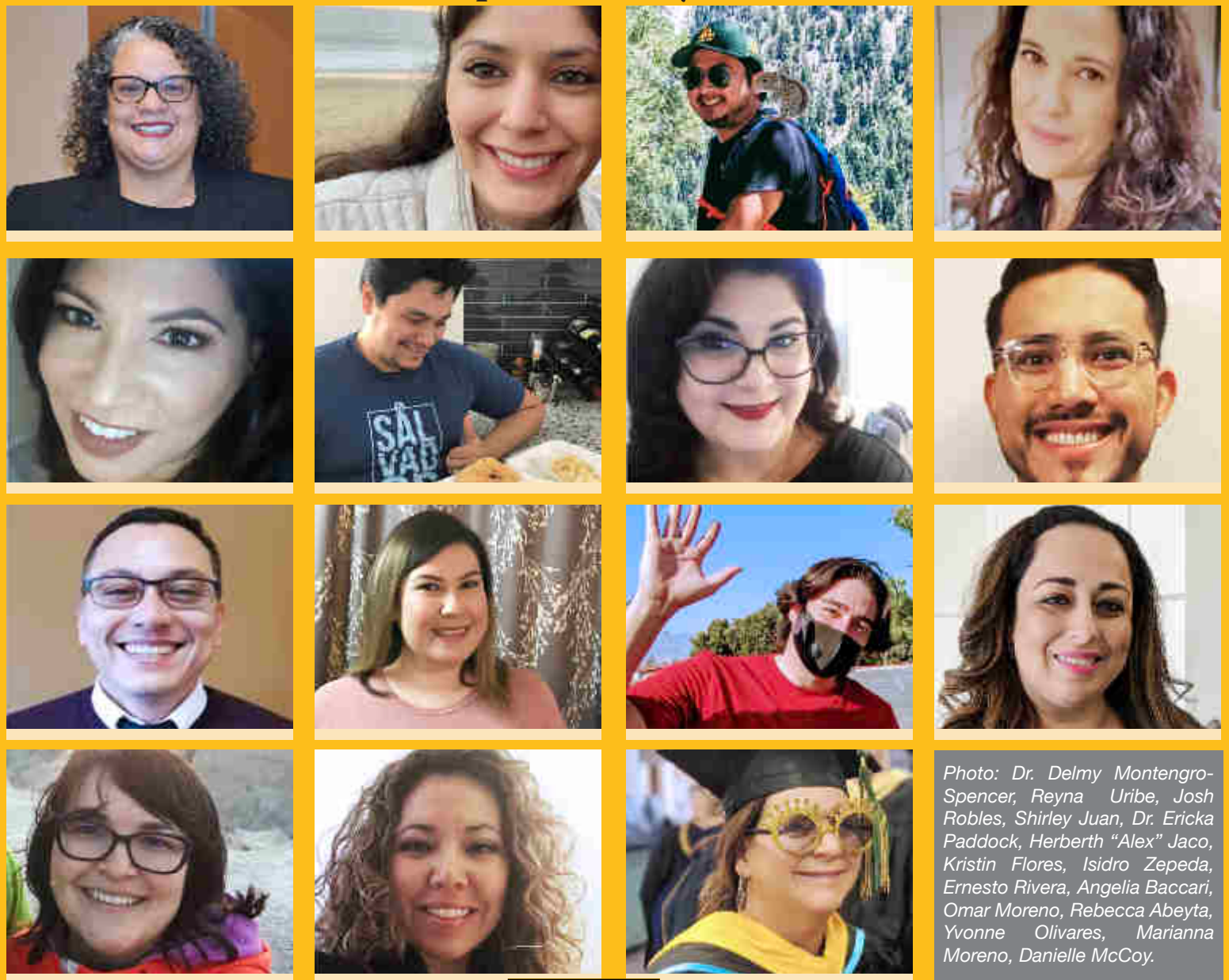


Photo: Dr. Delmy Montengro-Spencer, Reyna Uribe, Josh Robles, Shirley Juan, Dr. Ericka Paddock, Herberth “Alex” Jaco, Kristin Flores, Isidro Zepeda, Ernesto Rivera, Angelia Baccari, Omar Moreno, Rebecca Abeyta, Yvonne Olivares, Marianna Moreno, Danielle McCoy.

ONE BOOK ONE COLLEGE



PROGRAM:



Chapter 1 - Identity
September 24 | 12 p.m.

Chapter 2 - Connectedness
October 15 | 12 p.m.

Virtual Film Screening
October 21 | 5 p.m.

Chapter 3 - Achievement
October 29 | 12 p.m.

Chapter 4 - Starting the
DACA Movement
November 5 | 12 p.m.

Online via ConferZoom
onebook@craftonhills.edu

Crafton Students Are Succeeding

The Crafton Hills College Office of Institutional Effectiveness, Research, and Planning recently released data worthy of some celebration. The data presented during the all-campus Zoom update meeting on Friday, September 18 by Dean Gio Sosa, showed that in the 2019-2020 academic year, Crafton students had

the highest course success rates in five years. When further examining the data to ensure we do not have equity gaps related to ethnicity, the College found that both African American and Hispanic students achieved significantly higher success rates in 2019-2020 than in 2018-2019.

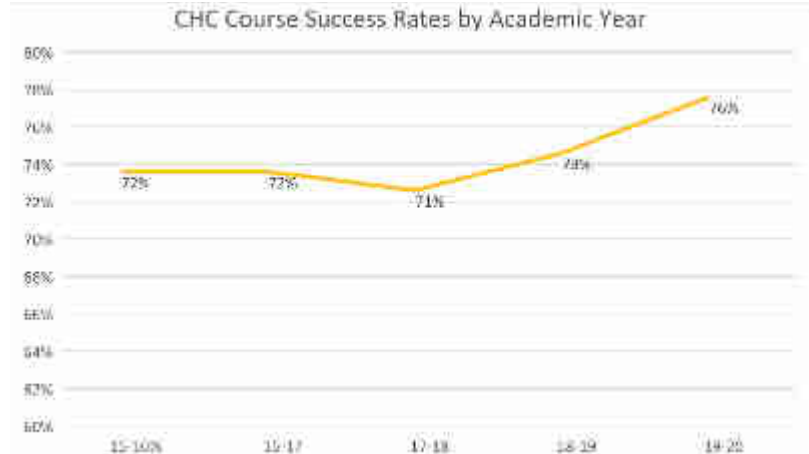


Chart: In 2019-2020, CHC students achieved the highest course success rate in five years!

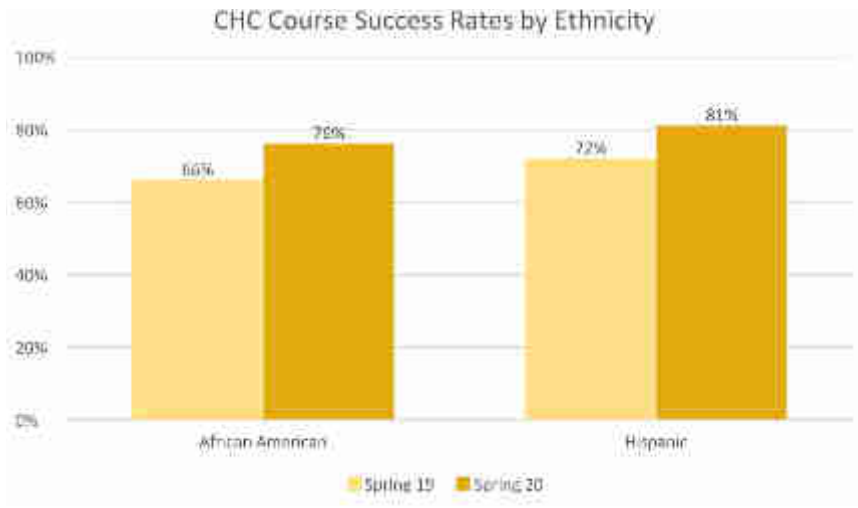


Chart: Both African American and Hispanic students achieved significantly higher success rates in 2020 than in 2019.



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ECONOMIC DEVELOPMENT & CORPORATE TRAINING



Monthly Board of Trustees Report | SEPTEMBER 2020



EDCT Industry and Training Partners Support AB 1457 Re- gional Training Center Pilot Project

Local representatives, Assembly Member S. Cervantes of the 60th District and Assembly Member E. Reyes of the 47th District have introduced Assembly Bill (AB) 1457 to support the upskilling of the regional workforce to meet the demand for jobs in essential industry sectors during the COVID-19 pandemic and in the emerging and dominant industry sectors in the post COVID-19 economy. AB-1457 will establish and fund a pilot project to be guided through a partnership with the Employment Training Panel, including the California Community Colleges, the Governor's Office of Business and Economic Development, the Labor and Workforce Development Agency, and the California Workforce.

The training center pilot project is intended to support the enhancement of a regionally focused statewide network of at least 10 regional business training centers and community college partners. It also would allow participating community college contract education units to offer short-term training programs that assist displaced and incumbent workers in obtaining the skills necessary to work within essential, emerging, and dominant industry sectors. San Bernardino's Community College District's (SBCCD) Economic Development and Corporate Training (EDCT) division has been identified as a future regional training center site should the bill be approved by Governor Newsom.

Over 110 businesses, workforce and economic development agencies and community colleges, including over 20 partners of EDCT, have submitted letters of support for this proposed statewide project. Deanna Krehbiel, Interim Executive Director, EDCT, SBCCD testified before California's State Senate regarding the positive impact that statewide community college contract education programs make in strengthening California's workforce.

AB 1457 was passed by the CA Senate September 29, 2020 and presented to Governor Newsom on September 8, 2020 awaiting approval.



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THE ICT EDUCATOR WEBINAR SERIES

A weekly live webinar series to help ICT educators stay up-to-date on the latest trends, technologies and community college best practices, all without attending a conference!

THE ICT EDUCATOR WEBINAR SERIES

The ICT (Information Communication Technologies) Educator's Webinar Series is produced and facilitated by the ICT & Digital Media Sector Team. It is a weekly live webinar series to help ICT educators stay up-to-date on the latest trends, technologies and Community College best practices – all without attending a conference! Regional Director, Susanne Mata, supports the production of the Webinar Series through her ICT & Digital Media sector grant from the Chancellor's Office. Here are the upcoming webinars!

Friday, September 25, 2020 – 10:00 a.m.

Digital Credentials in Today's Economy and How Your College Can Get Involved

More Info/Register:

<https://us02web.zoom.us/meeting/register/tZcsduuppz4vGtGYCWZyp96o9qQY9jrW2G1q>

Friday, October 2, 2020 – 10:00 a.m.

The Future is Here Five Years Early: Pandemic Acceleration

More Info/Register:

<https://us02web.zoom.us/meeting/register/tZwpfuiurzMoHNfIcuR9o-inwlrjUyNMUWh>

Friday, October 9, 2020 – 10:00 a.m.

Cloud Curriculum Pathways: Updates and Coming Attractions in the Bay Region

More Info/Register:

<https://us02web.zoom.us/meeting/register/tZMvdOugqz4oH90bXLcoJ1yeItbJ9G2dl8h5>



KVCR & FNX

BOARD OF TRUSTEES REPORT

October 8, 2020

HOSTS OF TWO NATIONAL PROGRAMS SHARE THEIR PASSION ABOUT SPORTS AND NEWS

By Rick Dulock

In our September report, 91.9 KVCR provided details on program schedule changes coming in October. But in order to provide the best possible information for our loyal listeners while documenting the evolution of public radio in the Inland Empire, we interviewed two impressive hosts whose voices have graced our airwaves. Both are directly connected to October program changes.

Only A Game has been public radio's only weekly hour dedicated to sports, and it's been on the air for 27 years. A short description of the show on the program website says OAG is "great stories and



storytelling which explores the human side of sports." I've always thought about **Only A Game** as a public radio restaurant with sports on the menu. Two years ago, after a quarter-century as the host, Bill Littlefield retired. Only Karen Given, the show's Executive Director, knew enough about the intricacies of the show to fill his shoes. She carried the production on her shoulders for its final two years, and did it well! Production of **Only A Game** ended this year with a final airing on September 26. KVCR's Lillian Vasquez interviewed Karen in late September as she prepared the final episode of the show. In the interview, we learned about Karen's years-long transition from Technical Director to Executive Director and finally, the program host. And we found out that Karen's radio career did not begin at WBUR in Boston where OAG is produced, but right here in Southern California! A KVCR News Feature containing part of the Karen Given interview was shared with listeners prior to **Only A Game's** final airing.

On Point was a two-hour weekday program offered through NPR, but produced at WBUR in Boston. KVCR has carried the program for well over a decade. And although the



Tom Ashbrook left the program after allegations of impropriety, the show never lost its audience. An extensive search identified

Meghna Chakrabarti as the perfect host and **On Point** continues to be carried nationwide by more than 290 public radio stations. An announcement from WBUR in August indicated a retooling of the show, from a two-hour call-in to a single hour with no calls. Shortly after that announcement, KVCR dropped the second hour of **On Point** (10-11 AM) in order to carry **Forum**, California's daily call-in show from KQED. Now with Meghna in the host position, **On Point** continues the civil conversation about today's most important topics every weekday from 9-10 AM on KVCR. Listeners will meet this accomplished public radio professional, learn about her career, her off-duty assignments, and about the changes to this long-running program in an extensive interview on a future episode of **Lifestyles with Lillian Vasquez**.

NEW WEEKEND LINE-UP

Saturday	Sunday
5-9am Weekend Edition	5-10am Weekend Edition
9:00 - The New Yorker Radio Hour (New Time)	10:00 - Wait, Wait... Don't Tell Me!
10:00 - Wait, Wait... Don't Tell Me!	11:00 - Snap Judgment
11:00 - This American Life	12:00 - On the Media (New Time)
12:00 - Ask Me Another (New Time)	1:00 - Travel with Rick Steves
1:00 - Says You!	2:00 - "Freakonomics Radio"
2:00 - A Way With Words (New Show)	3:00 - On Being (New Show)
3:00 - Radiolab	

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BEAT REPORTER HIGHLIGHTS

Inlandia Institute, Riverside Art Museum Present Exhibition For Suicide Prevention Month Local literary nonprofit the Inlandia Institute and the Riverside Art Museum have teamed up for Suicide Prevention Month, presenting an online juried exhibition around suicide prevention in September.



Development Board Submits Report On Economic Equity, Climate Resilience

This report was submitted to the California Workforce Development Board about climate change and climate resilience. KVCR spoke with the author of the report, who gave some insights into its implications for the Inland Empire.

Healthcare Workers Rally For More PPE, Passage of SB 275

Workers rallied in 11 cities across California to call for more personal protective equipment, or PPE, as well as the passage of SB 275, which would ensure healthcare providers in the state have a stockpile of PPE for future emergencies. One of the rallies was in Riverside, and KVCR was there.



MIDDAY NEWS SEGMENTS HIGHLIGHTS

“Pathways to Employment” Program Funding - The Riverside County Board of Supervisors is scheduled to approve 4 million dollars for the Pathways to Employment program, designed to provide job training to lift participants out of poverty.

Contact Tracing in the IE - Through COVID-19 contact tracing, Riverside County is now reaching close to one hundred



percent of infected people and San Bernardino County, nearly seventy percent.

Pedestrian Safety Operation in Redlands - The Redlands Police Department conducts a pedestrian safety enforcement operation to educate both drivers and pedestrians on traffic laws.

Health Officials Set 2020 Halloween Guidelines - Los Angeles County health officials have set guidelines for Halloween this year, encouraging dining at outdoor restaurants and Halloween-themed art installations versus haunted houses and parades.

Malware Attack Forces Rialto Schools To Suspend Online Learning – Rialto Unified School District



hopes to resume distance learning classes for some students after a malware attack which has forced them to shut down their network.

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THIS MONTH ON KVC-ARTS & LIFESTYLES

Singer **Goldy Locks** shares a song about suicide prevention | **Ben Stewart**, local hip hop artist.

Paul Cruz about the virtual Palm Springs International Comedy Festival.

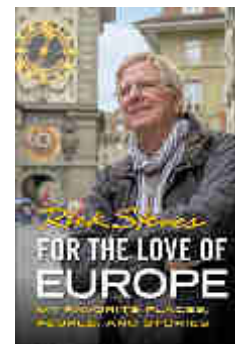
Comedians **Bobcat Goldthwait, John Pate, Maz Jobrani | Erin Von Surnfeldt**, Vice President of Talent with Levity Entertainment Group.



KVCR's Lillian Vasquez in conversation with actor **Jason Ritter** about Huntington's Disease | Lillian Vasquez speaks with **Katy Wallin** about *Wipeout*, the competitive obstacle show now auditioning future contestants in Southern California.

Lifestyles takes a fresh look at arts, culture and issues across our unique region. If it's interesting and it's here in the Inland Empire, it's Lifestyles with Lillian Vasquez.

Lillian speaks with **Julie Hall**, author of *Inheriting Clutter: How to Calm the Chaos Your Parents Leave Behind*.



Travel expert, author, radio and TV host **Rick Steves** about his newest book, *For the Love of Europe: My Favorite Places, People, and Stories*, and how he learned to love travel.

Engineer, cartoonist, and creator of the new PBS Kids television show *Elinor Wonders Why*, **Jorge Cham**.

Cham.

Richard Sandoval, editor and host of the digital magazine and production company *Hispanic Lifestyle*. Richard shares about his company and what Hispanic Heritage Month means to him.

Actor **Jason Ritter**, son of John Ritter, talks about Huntington's Disease and the 6th Annual Freeze HD.



TV Production & Pledge

September Television Pledge Drive

Our TV production staff produced a series of "Television Pledge Spots" which helped KVCR to exceed our monetary goal for the September television pledge drive. These spots were shot in the KVCR television studio on the campus of San Bernardino Valley College, while observing "best practices" for production during these unprecedented times. One of the items we included in this drive was the KVCR TV masks. We also pushed our "Text to Give" campaign.



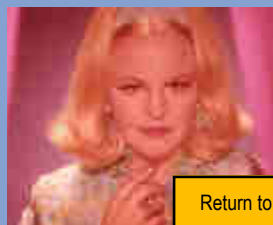
Promos - (Inside Jargon for Promotional Clips)

As part of our standard workflow KVCR's Tim Stytle (our only current producer/editor for KVCR-TV) worked with his colleagues in Programming & Traffic to localize the promotional material provided by the producers of the shows aired on KVCR-TV. When the national producer has not provided a promo, Tim often times has to create one from scratch. All this to keep our viewers informed of the programs coming up.

TV Pledge Drive Exceeds Goal

Having recently completed our September pledge drive, we are happy to report that we exceeded our goal. The goal set for the drive was \$90,000 and we raised just over \$93,000 with a few more pledges still trickling in. Last year's fall pledge drive raised \$77,000. Our June and March pledge drives this year were also significantly up from last year's numbers. Overall, we're receiving more contributions and support from our viewers throughout the Southern California region.

The top three performing shows were: *History of Christianity*, *Independent Lens - Won't You Be My Neighbor*, and: *Fever - Music of Peggy Lee*.



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Programs In October

Inside California Education – An award-winning public affairs series from Sacramento that reports on community-led initiatives, *Inside California Education* takes a look at the challenges and opportunities facing the Golden State's public schools.

Wednesdays at 6:00pm

Seat at the Table – A series hosted by intelligent, outspoken, unapologetic African-American women. Accomplished women in their own right, hosts bring their unique perspectives through candid conversations about family, careers, health, finance, beauty, relationships and more. **Thursdays at 11:00pm**

The Latino Vote: Dispatches From the Battleground

– Get an inside look at the high-stakes effort to get out the Latino vote in this year's election. Political candidates are focused on maximizing turnout and support from Latinos, poised to be the largest non-white voting bloc in 2020. **October 15 at 8:00pm**

American Experience: Freedom Riders



– In 1961, segregation seemed to have an overwhelming grip on American society. Many states violently enforced the policy until an integrated band of college students decided, en

masse, to risk everything and buy a ticket on a Greyhound bus bound for the Deep South. They called themselves the Freedom Riders. One of the first Freedom Riders was future Congressman, John Lewis.

October 22 at 8:00pm

The Book Makers – This program profiles an eclectic group of people who have dedicated their lives to answering the question: what should books become in the digital age?

October 23 at 9:00pm

Dismantling Democracy – Narrated by political commentator Tara Setmayer, this three-part series examines democratic structures in the United States and around the world.

Thursdays at 7:00pm starting October 29

Driving While Black – Discover how the advent of the automobile brought new freedoms and new perils for African Americans on the road in this deep look into the dynamics of race, space and mobility in America over time. **October 29 at 8:00pm**



COMMUNITY MATTERS

91.9 KVCRC Receives Grant to Produce Four-Part Radio Series: *Wellness for Times of Uncertainty*



The San Bernardino County Superintendent of Schools office is committed to Transforming Lives Through Education. Understanding that many have suffered significant trauma as a result of the pandemic and

involves mourning the death of a loved one comes to mind. But we actually grieve every kind of loss. Dr. Veronica Kelley, Director of San Bernardino County's Department of Behavioral Health says grief is defined as deep sorrow, trouble or annoyance and today grief is hitting us on multiple levels.

social unrest, the *Wellness For Times of Uncertainty* series is intended to provide resources and information in support of urgent mental health topics. As professional educators, they know the scientific link between stress, the brain and learning. KVCRC's reporters, Benjamin Purper, Megan Jamerson, and Shareen Award produced this 4-part radio series. All stories and links to resources may be found at our at kvcrcnews.org/wellness. We hope this series is helpful in a collective recovery to build a stronger future.

Youth Suicide Trends in a Digital World

Suicide rates are on the rise among young people. And now during the pandemic, young people may not have access to the support system they once did and it's taking a toll on their emotional and mental well-being. Shareen Awad spoke with Wendy McClung, mental health teacher at Redlands East Valley High School. They discussed rising suicide rates among teens, risk factors, and how we can help support our youth.



Diagnosis Of Last Resort: Understanding Bipolar II - A relatively rare but debilitating mental disorder.

KVCRC spoke with author, and Loma Linda University Health psychiatrist, and a researcher who studies bipolar for this story.



Renowned Psychiatrist On How To Address And Prevent Teen Suicide - For the final story in this series, Benjamin Purper spoke with pediatrician and author of "Raising Global Teens" Anisha Abraham.

She addressed the growing concern of teen suicide as adolescents begin an unprecedented fall term. Experts fear the worst as young adults prepare to face unknown challenges returning to school may bring. Issues range from coping with varying curricula, stressing over grades, and continued social isolation from friends and trusted teachers.

Feeling Grief During the COVID-19 Pandemic Is Both Complicated and Normal - Megan Jamerson reported that for most of us when we think of grief, bereavement or the traditional grief that

Full KVCRC Staff Come "Together" After 7 Months

After months of operating KVCRC under COVID-19 conditions, our staff had a virtual staff meeting. It was great to reconnect with staff members "in person." Although we have held small department meetings, seeing all the gang was fun and energizing. "More to come" said interim GM, Alfredo Cruz.



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FNX

PROGRAMS IN OCTOBER

America's New Frontier – Revenue from Angola's oil



reserves should be aiding the country's development. But instead, it's being used as a slush fund for government corruption. According to the latest calculations,

9% of the country's GDP is siphoned off. Even the US ambassador admits that oil revenues are not going to "the Angolan people." Angolans are seething with resentment. In the Angolan enclave of Cabinda, this discontent has fueled a separatist movement which has been fighting for years. With more and more Angolans asking awkward questions, there's a risk the country will collapse into anarchy again if the corruption problem isn't addressed.

October 14 at 9:00pm

Fighting for West Papuan Independence –

In July, 1998, the people of Biak say the Indonesian military brutally killed 150 people after a small group of protestors had dared to raise the Free West Papua flag.

The government acknowledges only 1 death. Today the Biak massacre has become a driving force of resistance just as the Dili massacre did for East Timor.

But the independence movement in this resource-rich land has a tough battle ahead. **October 21 at 9:00pm**



Pygmies: Short on Land – Short in stature, and now short of land, the pygmies of central Africa are facing an uncertain future. With loggers, conservationists and the lure of 'progress' closing in, can the pygmies find a place in the modern world?

October 28 at 9:00pm



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IN PRODUCTION

FNX NOW AND CULTURE STORIES THRIVE

The **FNX NOW** series has continued as the flagship original news series for the FNX channel. It has continued in the half-hour format though 1 short form segment of 4 minutes shot in Spanish will premiere as an interstitial at the end of September. The series airs a new segment every Monday and repeats on Fridays. A total of 20 half-hour shows aired by Monday, September 28.

The **Culture Stories** series premiered a new short-segment on "California Native American Day" Friday, September 25. The series is a partnership between the Tlingit and Haida owned company Culture Story and FNX Television. It is the first production partnership that FNX has entered into with an Alaska based organization. FNX is visible in Alaska on all major public television and PBS member stations including KUAC in Fairbank, KTOO in Juneau and Alaska Public Media (KAKM) in Anchorage. The series had been awarded two of the most recognizable grants in Alaska, the CIRI Foundation and the Rasmuson Foundation grant. Most recently, **Culture Stories** was awarded a third grant from the Atwood Foundation that will be announced towards the end of 2020.



Alyssa London, Tlingit and Haida Tribal Member & Culture Stories Producer/Host and Alan Salazar, Fernandoño Tataviam and Chumash Elder

TOP POST ON FNX'S SOCIAL MEDIA



Jeffrey Veregge is an award-winning Native American artist. Bringing his heritage into his work, he creates some absolutely incredible pieces that tie into the world of pop culture that we know and love.



President's Board of Trustees Report

The President's Monthly Report to the Board of Trustees, Campus & Community

SBVC Curriculum Process Integrates Anti-Racism/No-Hate Education

In order to ensure equality and inclusion for all students, SBVC's Curriculum Committee is changing its curricular review process. Moving forward, the committee will review all curriculum through a culturally responsive/equity lens. This modification is in direct response to a recent SBVC Academic Senate resolution outlining the infusion of anti-racism/no hate education into the curriculum. The new review process applies to future and existing courses and programs. When working on curriculum, instructors will look at diversity and equity in textbooks and assignments and re-examine and revise course objectives and student learning to add culturally responsive content, where appropriate. Student socioeconomic status and differing learning and communication styles will also be considered. One way instructors will learn more about equity in the classroom is through professional development activities, which will include dialogue on techniques to incorporate anti-racism and no hate education within academic disciplines. Academic Senate President Dr. Amy Avelar said such activities will help educators "learn how systemic racism has occurred on our campus and what we can do to change it. We can even reflect on how we were taught and what was excluded."



SBVC Awarded \$348,000 Grant to Support Students During Global Pandemic



State Congressman Pete Aguilar recently announced that San Bernardino Valley College has received a \$348,000 grant award from the Department of Education's Student Support Services (SSS) grant program. The program funds colleges to help them provide financial aid, tutoring and academic counseling to low-income students, students with disabilities, and other disadvantaged students. "In the midst of this pandemic, our students need additional resources to ensure they can continue their educations and gain the skills they need to launch careers," said Aguilar. "We appreciate Congressman Aguilar's advocacy in Washington on behalf of our community college students in the Inland Empire," said Dr. Anne Viricel, chair of the San Bernardino Community College District Board of Trustees. "With this grant, San Bernardino Valley College will continue opening doors of opportunity for our new students through academic tutoring, counseling, and financial aid."

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SBVC HIGHLIGHTS

CalWORKs Manager Earns 3rd 'Partner of the Year' Award from IE Job Corps

Shalita Tillman, SBVC's Manager of CalWORKs and Workforce Development, has earned her third 'Partner of the Year' award from the Inland Empire Job Corps. In 2015, Tillman was awarded on a local level by the organization, then on a national level in 2018. Last year, she was again acknowledged locally for her efforts in providing students with hands-on support and guidance to assist with their educational success. Tillman has been at San Bernardino Valley College for 20 years, and says her favorite part of the job is being able to "sincerely provide opportunities and resources to students, employees, and community members, no matter what background, culture, ethnicity, or circumstance one has or comes from."



Student Health Services Transitions Wellness Resources to Virtual Format



Student Health Services at San Bernardino Valley College has worked to continue its support of students' mental health during the transition to online studies. SBVC has re-launched an array of support services in an online format, including "Together We Thrive", a weekly group counseling session over Zoom that covers topics like self-care, sleep hygiene, and handling depression. Virtual counseling has also remained available, some of which operates after-hours with a 24/7 text service that connects students with mental health professionals. Regular updates on social media from Student Health Services also promote various crisis and mental health services to help students stay calm and carry on during these difficult times.

SBVC Wins National Marketing Excellence Award

SBVC was recently recognized for its outstanding marketing and communications work alongside organizations such as Amazon, ESPN Films, Macy's, PepsiCo Design and Innovation, Forbes Media and Savvy. The 26th Annual Communicator Awards announced winners of excellence and distinction in New York in May 2020. SBVC won the **2020 Communicator Award for Excellence** in the 'non-profit integrated campaign' category with its summer/fall 2019 enrollment campaign. With over 6,000 entries received from across the United States and around the world, the Communicator Awards is one of the largest and most competitive awards programs honoring creative excellence and the best digital, mobile, audio, video, and social content the advertising industry has to offer. Awards are judged and curated by the Academy of Interactive and Visual Arts (AIVA), an assembly of leading professionals from various disciplines of the visual arts dedicated to embracing progress and the evolving nature of traditional and interactive media.



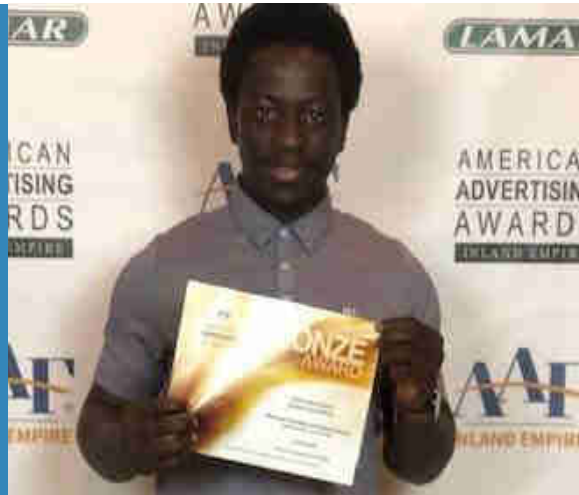
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SBVC SNAPSHOTS

Graphic Design Student Wins in Advertising Competition

SBVC graphic design student **Abraham Atandare** won a bronze award at the March 13 American Advertising Federation - Inland Empire Chapter student competition. His winning video on a print-making technique can be found on the Art Department's Facebook page. Competing schools included Cal Poly Pomona, CBU, CSUSB, and the University of Redlands. Congratulations!



Instructor Included in San Bernardino Literary Anthology

This spring, SBVC English professor Dr. Sheela S. Free was chosen for inclusion in the latest edition of The San Bernardino Literary Anthology, "San Bernardino Singing." This publication features the work of more than 48 writers, poets, and artists, and is intended to both honor our community and incite necessary changes within it. The anthology was also edited and included a foreword from Nikia Chaney, Inlandia Literary Laureate 2016-18 and former instructor in the SBVC English department. In May 2020, Dr. Free retired from her full-time teaching position at SBVC after nearly two decades of instruction.



SBVC Logo Wears a Mask in Solidarity with Students

In the wake of the global pandemic, SBVC has continued to encourage campus and community members to stay safe through social distancing, handwashing, and wearing a mask. Since statewide public safety recommendations have remained in effect, SBVC has unveiled an updated logo of the V-Ball wearing a face mask to show solidarity with students and the community.

SBVC Alumnus Named New Baseball Head Coach

SBVC alumnus **Jason Jounas** will be taking over as the men's baseball head coach after spending the last 25 seasons as an assistant to Bill Mierzwik, who will be retiring this year. "I am honored, excited & blessed that SBVC has given me the opportunity to be the head baseball coach," Jounas said. "SBVC baseball is historically one of the most successful junior college programs in our area."



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SBVC HIGHLIGHTS

SBVC Theater Student Chosen for Prestigious Broadway Intensive Workshop



While at the Kennedy Center American College Theater Festival in Fullerton earlier this year, SBVC theater student **Ana Perez**, 22, auditioned for the Open Jar Institute Broadway Intensive. Open to high school and college students from around the world, only 60 people are chosen for this prestigious program – and for 2020, Perez was one of the talented performers selected. Because of the coronavirus pandemic, the Open Jar Institute Broadway Intensive was moved online. In late July, Perez spent a week taking masterclasses and workshops taught by Broadway professionals, including actors, directors, choreographers, casting directors, and agents involved in *Hamilton*, *Hadestown*, *Big Fish*, and other major productions. The students were able to ask the professionals questions, and it was “really cool talking to people about what I want to do,” Perez said. She is grateful for the theatre arts department at SBVC, and said instructor Melinda Fogle is “the reason why this all happened. She fought for all of us to go to the Kennedy Center American College Theater Festival, and helped me grow as an actor, performer and technical designer.”

SBVC's New Dean of Applied Technology, Transportation & Culinary Arts

SBVC has named **Vanessa Thomas** as the new Dean of Applied Technology, Transportation, and Culinary Arts. Thomas is a seasoned community college educator with over 20 years of combined faculty and administrative experience in the community college system. She has worked closely with regional career technical education deans and directors, the San Bernardino County Workforce Development Board, community-based organizations, and industry leaders to build educational programs that produce skilled workers to satisfy high-demand, high-wage workforce needs. She is also committed to building and maintaining programs that improve the socioeconomic upward mobility of students. As division dean, under the administrative direction of the Vice President of Instruction, Thomas will be responsible for ensuring that the learning-centered programs and services offered by her division meet the needs of a diverse student population, comply with all state and federal regulations and comply with the budget goals of the college and the district.



UPCOMING EVENTS

October 12

Voter Registration Virtual Presentation

5:00pm · Virtual

November 6

48-Hour Film Festival

6:00pm · Virtual



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