

**Meeting Minutes of the Board of Trustees  
October 8, 2020  
4:00 pm-6:00 pm Pacific Time**

**MEMBERS PRESENT VIA TELECONFERENCE**

Dr. Anne L. Viricel, Chair  
Dr. Stephanie Houston, Vice Chair  
Gloria Macías Harrison, Clerk  
Frank Reyes, Trustee  
John Longville, Trustee  
Dr. Donald L. Singer, Trustee  
Joseph Williams, Trustee  
Alex Ramos Huaman, CHC Student Trustee  
Adrian Rios, SBVC Student Trustee

**ABSENT**

None

**ADMINISTRATORS PRESENT**

Jose Torres, Interim Chancellor  
Diana Rodriguez, SBVC President  
Dr. Kevin Horan, CHC President

The following text was read and all votes were taken by roll call.

*Governor Newsom issued Executive Order N-25-20 on March 12, 2020, and Executive Order N-29-20 on March 17, 2020. Portions of these orders relax parts of the Brown Act. In part, the orders allow elected officials to “attend” a meeting via teleconference WITHOUT having to admit members of the public into the location from which they are participating (N-25-20) and orders that “such a body need not make available any physical location from which members of the public may observe the meeting and offer public comment” (N-29-20). Anyone wishing to participate may do so via location posted on the agenda. The meetings are also recorded. Public comments must be submitted electronically by emailing [snikac@sbccd.edu](mailto:snikac@sbccd.edu). Submissions must be received 24 hours in advance of the meeting. From the comments received, staff will call each speaker to make their public comment. Submissions will be considered a public record under the Public Records Act, and are therefore subject to public disclosure. In accordance with Board Policy 2350, persons may address the Board of Trustees either on an agenda item or on other matters of interest to the public that are within the subject matter jurisdiction of the Board. Public comments will take place at the time designated at the meeting for public comment. Comments must be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the Board may ask staff to review a matter or may ask that a matter be put on a future agenda. As a matter of law, members of the Board may not discuss or take action on matters raised during public comment unless the matters are properly noticed for discussion or action in Open Session. Anyone who requires a disability-related modification or accommodation in order to participate in the public meeting should contact the Chancellor’s Office at (909) 388-6902 as far in advance of the Board meeting as possible.*

**I. CALL TO ORDER – PLEDGE OF ALLEGIANCE**

Chair Viricel called the meeting to order at 4:01pm. Trustee Singer led the pledge of allegiance.

**II. PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS**

See attached.

**III. APPROVAL OF MINUTES**

- A. 2020-09-10 Board Meeting Minutes
- B. 2020-09-28 Board Strategy Session Minutes

Trustee Longville moved to approve the minutes of 9/10/20 and 9/28/20. Trustee Singer seconded the motion.

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AYES: Viricel, Houston, Harrison, Reyes, Longville, Singer, Williams, Ramos  
NOES: None  
ABSENT: Rios  
ABSTENTIONS: None

IV. CELEBRATIONS

A. Applause Cards

Applause recipients were recognized.

V. ACTION AGENDA

A. Resolution to Support Proposition 15

Trustee Harrison moved to approve Resolution to Support Proposition 15. Trustee Singer seconded the motion.

AYES: Harrison, Longville, Singer, Reyes, Williams, Ramos  
NOES: Viricel, Houston  
ABSENT: Rios  
ABSTENTIONS: None

B. Resolution to Support Proposition 16

Trustee Harrison moved to approve Resolution to Support Proposition 16. Trustee Williams seconded the motion.

AYES: Viricel, Houston, Harrison, Reyes, Longville, Singer, Williams, Rios, Ramos  
NOES: None  
ABSENT: None  
ABSTENTIONS: None

C. Resolution 2020-10-08-HR01 Layoff Due to Lack of Work-Funds

Trustee Houston moved to approve Resolution 2020-10-08-HR01 Layoff Due to Lack of Work-Funds. Trustee Williams seconded the motion.

AYES: Viricel, Houston, Harrison, Reyes, Longville, Singer, Williams, Rios, Ramos  
NOES: None  
ABSENT: None  
ABSTENTIONS: None

D. Board Legislative Committee and Charge

Trustee Singer moved to approve Board Legislative Committee and Charge. Trustee Reyes seconded the motion.

AYES: Viricel, Houston, Harrison, Reyes, Longville, Singer, Williams, Rios, Ramos  
NOES: None  
ABSENT: None  
ABSTENTIONS: None

E. Transition of KVCR Facility and Equipment to SBVC

Trustee Longville moved approval as amended. Trustee Singer seconded the motion.

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To approve the transition of the KVCR facility and equipment to SBVC to be used for a dramatically expanded Film, TV, Media Program and other programs by the end of June 2023 in order to align the facility and equipment with the student-centered SBCCD and SBVC Missions. This action does not precipitate disaffiliations from NPR, PBS, other affiliates, or FNX. The transition is contingent on the board approving a detailed plan by April 30, 2021, with a framework for development of the plan, methodology, and vision in December.

AYES: Viricel, Houston, Harrison, Reyes, Longville, Singer, Williams, Ramos

NOES: None

ABSENT: Rios

ABSTENTIONS: None

Vice Chair Houston resumed the meeting.

## VI. CONSENT AGENDA

*The Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Board at one time without discussion. Any member of the Board, staff member or citizen may request that an item be removed from this section for discussion.*

- A. Instruction/Student Services
  - 1. Advisory Committee – SBVC
  - 2. Advisory Committee – CHC
  - 3. Curriculum - CHC
- B. Human Resources
  - 1. Adjunct and Substitute Academic Employees
  - 2. Non-Instructional Pay
  - 3. Pre-Retirement Reduced Workload for Academic Employees
  - 4. Payment of Stipends
  - 5. Management Tuition Reimbursement
  - 6. Appointment of Interim Managers
- C. Business & Fiscal Services
  - 1. Award RFP 2020-06 and Contract to EMCOR Services Mesa Energy, Inc. of Irvine, CA – item was pulled for separate action.
  - 2. Award RFP 2020-07 and Contract to Pacific Office Automation of Santa Fe Springs, CA
  - 3. Award RFP 2021-01 and Contract to Amada Orii America Inc. of Erlanger KY
  - 4. Sole Source Purchases from Trane U.S. Inc. dba Trane
  - 5. Contracts at or Above \$95,200
  - 6. District & College Expenses
  - 7. Individual Memberships
- D. Facilities
  - 1. Award Bid #CC01-3626.01 and Contract to Champion Electric, Inc. of Riverside CA
  - 2. Master Services Agreements and Task Orders for Bond Construction

Trustee Williams moved to approve the consent agenda with the exception of item 6.C.1. Trustee Longville seconded the motion.

AYES: Houston, Harrison, Reyes, Longville, Williams, Ramos

NOES: None

ABSENT: Viricel, Singer, Rios

ABSTENTIONS: None

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## ITEM PULLED FROM CONSENT AGENDA FOR SEPARATE ACTION

VI.C.1 Award RFP 2020-06 and Contract to EMCOR Services Mesa Energy, Inc. of Irvine, CA

Trustee Harrison moved to approve Award RFP 2020-06 and Contract to EMCOR Services Mesa Energy, Inc. of Irvine, CA.  
Trustee Reyes seconded the motion. **MOTION DID NOT PASS.**

AYES: Houston, Harrison, Reyes, Ramos

NOES: Longville

ABSENT: Viricel, Singer, Rios

ABSTENTIONS: Williams

## VII. REPORTS

- A. Board Committee Reports
  - Trustee Harrison reported the Board Finance Committee (BFC) will closely monitor the state budget and the deferrals expected in February.
  - Trustee Williams attended and reported on his first BOG meeting.
- B. Chancellor's Report
  - Interim Chancellor Torres gave a brief report and reminded everyone to vote.
- C. Key Performance Indicators
  - No report
- D. San Bernardino Valley College Academic Senate
  - Amy Avelar gave a brief report.
- E. San Bernardino Valley College Classified Senate
  - John Feist gave a brief report.
- F. San Bernardino Valley College Associated Students
  - Taylor DeBenedictis gave a brief report.
- G. Crafton Hills College Academic Senate
  - Brandi Bailes gave a brief report.
- H. Crafton Hills College Classified Senate
  - Alex Jaco – No report.
- I. Crafton Hills College Associated Students
  - Jake Fuller and Alex Manjarrez gave a brief report.
- J. CSEA
  - Kevin Palkki gave a brief report.
- K. CTA
  - Meridyth McLaren gave a brief report.
- L. San Bernardino Valley College President
  - Vice President Humble gave a brief report on behalf of President Rodriguez.
- M. Crafton Hills College President
  - President Horan gave a brief report.

## VIII. INFORMATION ITEMS

- A. Analysis of AB 705 Compliance, Implementation, and Student Success
- B. Annual Security Report
- C. Board Master Planning Action Calendar
- D. Budget Report
- E. General Fund Cash Flow Analysis
- F. Contracts Below \$95,200
- G. MOUs between SBCCD and the CSEA
- H. MOUs between SBCCD and the CTA
- I. Professional Expert, Short-Term, and Substitute Employees

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- J. Purchase Order Report
- K. Upcoming Audits for Fiscal Year Ending June 30, 2020
- L. Volunteers

IX. ANNOUNCEMENT OF CLOSED SESSION ITEMS

- A. Conference with Labor Negotiators  
Government Code 54957.6  
Agency Representatives: Jose F. Torres and Kristina Hannon – CSEA, CTA, Management/Supervisors, and Confidential Employees
- B. Public Employee Discipline/Dismissal/Release/Non Re-Employment  
Government Code 54957 (1 case)
- C. Conference with Legal Counsel – Anticipated Litigation  
Government Code 54956.9(d)(2) (1 case)
- D. Conference with Legal Counsel – Existing Litigation  
Government Code 54956.9(e)(3) or (d)(1) (1 case)

X. CONVENE CLOSED SESSION

Vice Chair Houston convened to closed session at 7:44pm.

XI. RECONVENE PUBLIC MEETING

Public meeting reconvened at 8:44.

XII. REPORT OF ACTION IN CLOSED SESSION

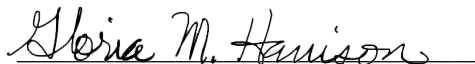
No report.

XIII. ADJOURN

Vice Chair Houston adjourned the meeting at 8:45pm.

The next meeting of the Board: Zoom Conference <https://cccconfer.zoom.us/j/549366869>

Strategy Session: Ethics Training - October 22, 2020 at 10am



Gloria Macias Harrison, Clerk  
SBCCD Board of Trustees