



San Bernardino Community College District
 Board Meeting
 January 14, 2021
 4:00 pm-6:00 pm Pacific Time

Governor Newsom issued Executive Order N-25-20 on March 12, 2020, and Executive Order N-29-20 on March 17, 2020. Portions of these orders relax parts of the Brown Act. In part, the orders allow elected officials to “attend” a meeting via teleconference WITHOUT having to admit members of the public into the location from which they are participating (N-25-20) and orders that “such a body need not make available any physical location from which members of the public may observe the meeting and offer public comment” (N-29-20).

Anyone wishing to participate may do so via the location posted on the agenda. The meetings are also recorded. In accordance with Board Policy 2350, persons may address the Board of Trustees either on an agenda item or on other matters of interest to the public that are within the subject matter jurisdiction of the Board. Public comments will take place at the time designated on the agenda for public comment. Comments must be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. As a matter of law, members of the Board may not discuss or take action on matters raised during public comment unless the matters are properly noticed for discussion or action in Open Session.

Public comments must be submitted electronically by emailing snikac@sbccd.edu Submissions must be received 24 hours in advance of the meeting. From the comments received, staff will call each speaker to make their public comment. Submissions will be considered a public record under the Public Records Act, and are therefore subject to public disclosure.

Anyone who requires a disability-related modification or accommodation in order to participate in the public meeting should contact the Chancellor’s Office at (909) 388-6902 as far in advance of the Board meeting as possible.

AGENDA

Meeting of the Board of Trustees

January 14, 2021

4:00 p.m. (Public Meeting); 5:30 p.m. (Closed Session)

LOCATION: Zoom Conference:

<https://cccconfer.zoom.us/j/549366869>

Dial: (669) 900-6833 or (346) 248-7799 - Meeting ID: 549 366 869

I. CALL TO ORDER – PLEDGE OF ALLEGIANCE

II. PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

Public comments must be submitted electronically by emailing snikac@sbccd.edu. Submissions must be received 24 hours in advance of the meeting.

III. APPROVAL OF MINUTES

A. 2020-12-11 Board Meeting Minutes

IV. CELEBRATIONS/PRESENTATIONS

A. Applause Cards

B. Employee Anniversary Recognition

V. ACTION AGENDA

A. Board Policies Second Reading and Final Approval

VI. CONSENT AGENDA

The Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Board at one time without discussion. Any member of the Board, staff member or citizen may request that an item be removed from this section for discussion.

A. Instruction/Student Services

1. Curriculum - CHC

2. Curriculum - SBVC

B. Human Resources

1. Temporary Academic Employees

2. Adjunct and Substitute Academic Employees

3. Non-Instructional Pay

4. Instructional Laboratory Make-Up Hours

5. District Employees

6. Interim Managers

C. Business & Fiscal Services

1. Contracts at or Above \$95,200
2. District & College Expenses
3. Individual Memberships
4. Surplus Property and Authorization for Private Sale or Disposal
5. Resolution #2021-01-14-FS01 Approving Transfers from the Reserve for Contingencies to Various Expenditure Classifications

D. Facilities

1. Master Services Agreements and Task Orders for Bond Construction
2. Amendment 04 to the Professional Services Agreement with 19six Architects
3. Award Bid #CC02-3626-04 and Contract to Climatec, LLC of Anaheim, CA

VII. REPORTS

- A. Board Committee Reports
- B. Chancellor's Report
- C. Key Performance Indicators
- D. San Bernardino Valley College Academic Senate
- E. San Bernardino Valley College Classified Senate
- F. San Bernardino Valley College Associated Students
- G. Crafton Hills College Academic Senate
- H. Crafton Hills College Classified Senate
- I. Crafton Hills College Associated Students
- J. CSEA
- K. CTA
- L. Police Officers Association
- M. San Bernardino Valley College President
- N. Crafton Hills College President

VIII. INFORMATION ITEMS

- A. AB 705 Report
- B. Board Master Planning Action Calendar
- C. Chancellor Search Committee
- D. Professional Expert Short-Term and Substitute Employees
- E. MOUs between SBCCD and the CSEA
- F. MOUs between SBCCD and the CTA

- G. Budget Report
- H. General Fund Cash Flow Analysis
- I. Purchase Orders
- J. Contracts Below \$95,200
- K. Construction Contracts, Change Orders, and Amendments (Below \$60,000)
- L. Construction Contracts, Change Orders and Amendments Subject to UCCAP (\$60,000-\$200,000)
- M. Summary of Measure CC Construction Change Orders

IX. ANNOUNCEMENT OF CLOSED SESSION ITEMS

- A. Conference with Labor Negotiators
Government Code 54957.6
Agency Representatives: Jose F. Torres and Kristina Hannon –
CSEA, CTA, POA, Management/Supervisors, and Confidential
Employees
- B. Public Employee Discipline/Dismissal/Release/Non Re-Employment
Government Code 54957
(2 cases)
- C. Conference with Legal Counsel – Anticipated Litigation
Government Code 54956.9(d)(2)
(1 case)
- D. Conference with Legal Counsel – Existing Litigation
Government Code 54956.9(e)(3) or (d)(1)
Workers Comp Claim #583495

X. CONVENE CLOSED SESSION

XI. RECONVENE PUBLIC MEETING

XII. REPORT OF ACTION IN CLOSED SESSION

XIII. ADJOURN

The next meeting of the Board: District Boardroom
Board Mid-Year Retreat - January 26-27, 2021 at 9am-4pm

Supplemental Handouts (not part of the agenda)

- A. CHC Report to the Board
- B. EDCT Report to the Board
- C. KVCR Report to the Board
- D. SBVC Report to the Board

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Meeting Minutes of the Board of Trustees
December 11, 2020
4:00 pm-6:00 pm Pacific Time

MEMBERS PRESENT VIA TELECONFERENCE

Dr. Anne L. Viricel, Chair
Dr. Stephanie Houston, Vice Chair
Gloria Macías Harrison, Clerk
Frank Reyes, Trustee
John Longville, Trustee
Dr. Donald L. Singer, Trustee (departed early)
Joseph Williams, Trustee (arrived late)

ABSENT

Alex Ramos Huaman, CHC Student Trustee
Adrian Rios, SBVC Student Trustee

ADMINISTRATORS PRESENT

Jose Torres, Interim Chancellor
Diana Rodriguez, SBVC President
Dr. Kevin Horan, CHC President

The following text was read and all votes were taken by roll call.

Governor Newsom issued Executive Order N-25-20 on March 12, 2020, and Executive Order N-29-20 on March 17, 2020.

Portions of these orders relax parts of the Brown Act. In part, the orders allow elected officials to “attend” a meeting via teleconference WITHOUT having to admit members of the public into the location from which they are participating (N-25-20) and orders that “such a body need not make available any physical location from which members of the public may observe the meeting and offer public comment” (N-29-20). Anyone wishing to participate may do so via location posted on the agenda. The meetings are also recorded. Public comments must be submitted electronically by emailing snikac@sbccd.edu. Submissions must be received 24 hours in advance of the meeting. From the comments received, staff will call each speaker to make their public comment. Submissions will be considered a public record under the Public Records Act, and are therefore subject to public disclosure. In accordance with Board Policy 2350, persons may address the Board of Trustees either on an agenda item or on other matters of interest to the public that are within the subject matter jurisdiction of the Board. Public comments will take place at the time designated at the meeting for public comment. Comments must be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the Board may ask staff to review a matter or may ask that a matter be put on a future agenda. As a matter of law, members of the Board may not discuss or take action on matters raised during public comment unless the matters are properly noticed for discussion or action in Open Session. Anyone who requires a disability-related modification or accommodation in order to participate in the public meeting should contact the Chancellor’s Office at (909) 388-6902 as far in advance of the Board meeting as possible.

- I. CALL TO ORDER – PLEDGE OF ALLEGIANCE
Chair Viricel called the meeting to order at 4:03pm. Trustee Harrison led the pledge of allegiance.
- II. PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS
None.
- III. OATH OF OFFICE
Assemblymember Eloise Gomez Reyes administered the Oath of Office to Trustees Frank Reyes and John Longville. Judith Valles administered the Oath of Office to Trustees Anne Viricel and Gloria Macias Harrison.

Interim Chancellor Torres congratulated the re-elected Trustees and shared certificates received on their behalf from 5th District County Supervisor, Joe Baca Jr.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

IV. ORGANIZATIONAL MEETING OF THE BOARD

A. Election of SBCCD Executive Board: Chair, Vice Chair, and Clerk

Trustee Reyes moved to approve the SBCCD Executive Board for the 2021 calendar year. Trustee Longville seconded the motion.

Chair: Dr. Anne Viricel

Vice Chair: Dr. Stephanie Houston

Clerk: Gloria Macias Harrison

AYES: Viricel, Houston, Harrison, Longville, Reyes, Singer

NOES: None

ABSENT: Williams, Rios, Ramos

ABSTENTIONS: None

Although absent to vote on the item, Trustee Williams expressed his desire to support the slate of executive board members.

B. Election of Board Representative and Alternate to the Nominating Committee for the County Committee on School District Organization

Trustee Longville moved to approve the Board representative and alternate to the Nominating Committee for the County Committee on School District Organization for the 2021 calendar year. Trustee Reyes seconded the motion.

Board Representative: Dr. Anne Viricel

Alternate: Joseph Williams

AYES: Viricel, Houston, Harrison, Longville, Reyes, Singer

NOES: None

ABSENT: Williams, Rios, Ramos

ABSTENTIONS: None

V. APPROVAL OF MINUTES

A. 2020-11-05 Board Strategy Session Minutes

B. 2020-11-12 Board Meeting Minutes

Trustee Longville moved to approve the minutes of 11/5/20 and 11/12/20. Trustee Houston seconded the motion.

AYES: Viricel, Houston, Harrison, Longville, Reyes, Singer

NOES: None

ABSENT: Williams, Rios, Ramos

ABSTENTIONS: None

VI. CELEBRATIONS/PRESENTATIONS

A. Applause Cards

Applause recipients were recognized. Employee anniversaries will be celebrated next month.

VII. ACTION AGENDA

A. Ad Hoc Committee Recommendation

Trustee Harrison moved to approve the Ad Hoc Committee recommendation. Trustee Longville seconded the motion.

AYES: Viricel, Houston, Harrison, Longville, Singer

NOES: None

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ABSENT: Williams, Rios, Ramos
 ABSTENTIONS: Reyes

B. Resolution No. 2020-12-11-HR01 Authorization of Layoff Due to Lack of Work and/or Lack of Funds

Trustee Longville moved to approve Resolution No. 2020-12-11-HR01. Trustee Reyes seconded the motion.

AYES: Viricel, Houston, Harrison, Longville, Reyes, Singer
 NOES: None
 ABSENT: Williams, Rios, Ramos
 ABSTENTIONS: None

C. Resolution No. 2020-12-11-HR02 Authorization of Layoff Due to Lack of Work and/or Lack of Funds

Trustee Harrison moved to approve Resolution No. 2020-12-11-HR02. Trustee Singer seconded the motion.

AYES: Viricel, Houston, Harrison, Longville, Reyes, Singer
 NOES: None
 ABSENT: Williams, Rios, Ramos
 ABSTENTIONS: None

D. Resolution No. 2020-12-11-HR03 Approve Participation in the Protected Insurance Program for Schools and Community Colleges (PIPS)

Trustee Houston moved to approve Resolution No. 2020-12-11-HR03. Trustee Reyes seconded the motion.

AYES: Viricel, Houston, Harrison, Longville, Reyes, Singer, Williams
 NOES: None
 ABSENT: Rios, Ramos
 ABSTENTIONS: None

E. Assignments to Board Standing Committees

Trustee Williams moved to approve Assignments to Board Standing Committees for the 2021 calendar year. Trustee Houston seconded the motion.

Board Legislative Committee: Trustees Reyes, Viricel, and Longville
 Board Finance Committee: Trustees Harrison, Houston, and Singer

AYES: Viricel, Houston, Harrison, Longville, Reyes, Singer, Williams
 NOES: None
 ABSENT: Rios, Ramos
 ABSTENTIONS: None

F. Assignment to the San Bernardino Regional Emergency Training Center Joint Powers Authority

Trustee Viricel moved to approve Stephanie Houston to the San Bernardino Regional Emergency Training Center Joint Powers Authority for the 2021 calendar year. Trustee Longville seconded the motion.

AYES: Viricel, Houston, Harrison, Longville, Reyes, Singer, Williams
 NOES: None
 ABSENT: Rios, Ramos
 ABSTENTIONS: None

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

- G. Revised List of Employees to Serve on the Inland Futures Foundation (IFF) of the SBCCD as Ex Officio Directors

Trustee Houston moved to approve the revised list of Ex-Officio Directors to serve on the Inland Futures Foundation (IFF). Trustee Reyes seconded the motion.

AYES: Viricel, Houston, Harrison, Longville, Reyes, Singer, Williams

NOES: None

ABSENT: Rios, Ramos

ABSTENTIONS: None

- H. Board Policies for First Reading

Trustee Singer moved to approve Board Policies for First Reading. Trustee Reyes seconded the motion.

BP 2715 Code of Ethics/Standards of Practice

AP/BP 7380 Retiree Health Benefits- Academic Employees

AP/BP 7450 Mileage Reimbursement

BP 7510 Domestic Partners

AP/BP 7700 Whistleblower Protection

AYES: Viricel, Houston, Harrison, Longville, Reyes, Singer, Williams

NOES: None

ABSENT: Rios, Ramos

ABSTENTIONS: None

- I. Board Policies for Second Reading and Final Approval

Trustee Williams moved to approve Board Policies for Second Reading and Final Approval. Trustee Harrison seconded the motion.

AP/BP 2410 Board Policies and Administrative Procedures

BP 2725 Board Member Compensation

AP 3434 Responding to Harassment Based on Sex Under Title IX

AP 3435 Discrimination and Harassment Complaints and Investigations

AP/BP 3560 Alcoholic Beverages

AP/BP 7240 Confidential Employees

AYES: Viricel, Houston, Harrison, Longville, Reyes, Singer, Williams

NOES: None

ABSENT: Rios, Ramos

ABSTENTIONS: None

VIII. CONSENT AGENDA

The Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Board at one time without discussion. Any member of the Board, staff member or citizen may request that an item be removed from this section for discussion.

- A. Instruction/Student Services

1. Curriculum – CHC

- B. Human Resources

1. 2022-2023 Academic Calendar – amended to revise the census dates to 9/6/22 and 2/6/23

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

2. Sabbatical Leaves for the 2021-2022 Academic Year
 3. Adjunct and Substitute Academic Employees
 4. Temporary Academic Employees
 5. Revise and Eliminate Titles and Rates of Pay for Professional Expert and Short-Term Hourly Employees
 6. Non-Instructional Pay
 7. Payment of Stipends
 8. Classified Job Description
 9. Appointment of District Employees
 10. Management Job Description
 11. Reclassification of Employees
 12. Appointment of Interim Managers
- C. Business & Fiscal Services
1. Contracts at or Above \$95,200
 2. Interfund Borrowing Transactions
 3. Surplus Property and Authorization for Private Sale or Disposal
- D. Facilities
1. Bond Construction Professional Services Pool
 2. Master Services Agreements and Task Orders for Bond Construction
 3. Measure CC Construction Management Services Selection Process – amended to revise the newspaper advertisement list.

Trustee Harrison moved to approve the consent agenda as amended. Trustee Houston seconded the motion.

AYES: Viricel, Houston, Harrison, Reyes, Longville, Singer, Williams

NOES: None

ABSENT: Ramos, Rios

ABSTENTIONS: None

IX. REPORTS

- A. Board Committee Reports
- Trustee Harrison encouraged participation at the upcoming state budget workshop via zoom.
 - Trustee Reyes envisions working with Mrs. Biden as a professor at a community college to capitalize on workforce development at the national level. He is optimistic of the relationships we have with regards to the executive orders that were signed to assist various federal agency grants that we qualify for.
 - Trustee Williams attended Foreign Policy Institute webinar with sessions on creative ways to generate revenue for institutions through economic development projects, student retention, student support services, competency based learning programs, and professional development for faculty.
- B. Chancellor's Report
- Interim Chancellor Torres congratulated the re-elected trustees, the re-elected BEC, and the Board for their leadership. He thanked his Cabinet, faculty, staff, and students before wishing everyone a happy holidays.
- C. Key Performance Indicators – amended to revise the bar graph labels
- No report
- D. San Bernardino Valley College Academic Senate
- Davena Burns Peters gave a brief report.
- E. San Bernardino Valley College Classified Senate
- John Feist gave a brief report.
- F. San Bernardino Valley College Associated Students
- Taylor DeBenedictis - No report.
- G. Crafton Hills College Academic Senate
- Brandi Bailes gave a brief report.

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- H. Crafton Hills College Classified Senate
 - Alex Jaco – No report.
- I. Crafton Hills College Associated Students
 - Alex Manjarrez gave a brief report.
- J. CSEA
 - Kevin Palkki gave a brief report.
- K. CTA
 - Meridyth McLaren gave a brief report.
- L. Police Officers Association
 - James Quigley gave a brief report.
- M. San Bernardino Valley College President
 - President Rodriguez provided a written and brief report.
- N. Crafton Hills College President
 - President Horan provided a written and brief report.

X. INFORMATION ITEMS

- A. Analysis of AB 705 Compliance, Implementation, and Student Success
- B. Board Master Action Planning Calendar
- C. Budget Report
- D. General Fund Cash Flow Analysis
- E. Contracts Below \$95,200
- F. MOUs between SBCCD and the CSEA
- G. Professional Expert, Short-Term, and Substitute Employees
- H. Purchase Orders
- I. Quarterly Financial Status Report – amended to expand on the analysis
- J. Resignations
- K. Advancement in Rank

XI. ANNOUNCEMENT OF CLOSED SESSION ITEMS

- A. Conference with Labor Negotiators
Government Code 54957.6
Agency Representatives: Jose F. Torres and Kristina Hannon – CSEA, CTA, POA, Management/Supervisors, and Confidential Employees
- B. Public Employee Discipline/Dismissal/Release/Non Re-Employment
Government Code 54957 (1 case)
- C. Conference with Legal Counsel – Anticipated Litigation
Government Code 54956.9(d)(2) (1 case)
- D. Conference with Legal Counsel – Existing Litigation
Government Code 54956.9(e)(3) or (d)(1) (1 case)
Workers Comp Claim #537761
Workers Comp Claim #575593

X. CONVENE CLOSED SESSION

Chair Viricel convened to closed session at 5:33pm.

XI. RECONVENE PUBLIC MEETING

Public meeting reconvened at 6:11pm.

XII. REPORT OF ACTION IN CLOSED SESSION

- On December 11, 2020, the Board Unanimously took action to approve the settlement of Workers Comp Claim #575593 with employee #5827.

SAN BERNARDINO  COMMUNITY COLLEGE DISTRICT

- On December 11, 2020, the Board Unanimously took action to approve the settlement of Workers Comp Claim #537761 with employee #4225.

XIII. ADJOURN

Chair Viricel adjourned the meeting at 6:12pm.

The next meeting of the Board: Zoom Conference <https://cccconfer.zoom.us/j/549366869>

Business Meeting – January 14, 2020 at 4pm

Gloria Macias Harrison, Clerk
SBCCD Board of Trustees

DRAFT

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Jose F. Torres, Interim Chancellor

PREPARED BY: Stacey K. Nikac, Administrative Officer

DATE: January 14, 2021

SUBJECT: Applause Cards

RECOMMENDATION

This item is for information only. No action is required.

OVERVIEW

The attached individuals have received special recognition for extending that extra effort in providing quality service and valued assistance.

ANALYSIS

The *Caring Hands* Applause Card was developed so that employees, students, visitors, and vendors have an opportunity to recognize someone at SBCCD who provides outstanding quality and service.

Recipients with the most applause cards awarded at SBVC, CHC, and District are recognized and presented with an award.

INSTITUTIONAL VALUES

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None



Applause Cards

Submitted for Information January 14, 2021

SITE	NAME		DEPARTMENT	DETAILS OF SERVICE	RECOGNIZED BY
Crafton Hills College	Mayumi	Ajioka	Communication and Language	She has helped me (a new PT faculty) so many ways as a mentor.	Tomoko Takeda
Crafton Hills College	Breanna	Andrews	Communication and Language	As a department chair, she has provided me (a new PT faculty) assistance and support in so many ways.	Tomoko Takeda
Crafton Hills College	Lor'Rie	Cummings	Counseling Center	You are an awesome counselor and always have the best interest of the students in mind. Thank you for your dedication.	Frances Southerland-Amsden
Crafton Hills College	Chloe	De Los Reyes	English	Thank you so much for your dedication to anti-racist syllabus creation!	Brandi Bailes
Crafton Hills College	Troy	Dial	Matriculation	Troy has been integral in assisting the English Dept. develop curriculum and answer crucial questions needed for transfer. She is invaluable!!	CHC English Dept./Liz Langenfeld
Crafton Hills College	Cheryl	DiBartolo	Anthropology	Thank you for all of your behind the scenes work. You are amazing.	Brandi Bailes
Crafton Hills College	Gwen	DiPonio	English/Curriculum	Gwen continues to be such an incredible asset in assisting the campus with developing curriculum, and she is integral in helping the Engl. Dept with her expertise!	CHC English Dept./Liz Langenfeld
Crafton Hills College	Megan	Downard	Dept of Outreach and Educational Partnerships	Thank you for your dedication to the CHC College Promise students. You are an awesome CHC College Promise Team Member.	Frances Southerland-Amsden
Crafton Hills College	Cynthia	Hamlett	Distance Education	Cynthia was a consistent life preserver with my Canvas courses over this entire semester. Couldn't have kept up without Cynthia's friendly and expertise help!	E. Langenfeld



Applause Cards

Submitted for Information January 14, 2021

Crafton Hills College	Cynthia	Hamlett	DE Lead	Thank you for the hours, weeks, and months of work that you have dedicated to making sure faculty, staff, and students are successful in remote and DE learning!	Brandi Bailes
Crafton Hills College	Kashaunda	Harris	Professional Development Lead	Thank you so much for your positivity and focus on equity. You are amazing!	Brandi Bailes
Crafton Hills College	Courtney	Hogate	Dept of Outreach and Educational Partnerships	Thank you for your dedication to the CHC College Promise students. You are an awesome CHC College Promise Team Member.	Frances Southerland-Amsden
Crafton Hills College	Herberth "Alex"	Jaco	CHC Dept of Outreach and Educational Partnerships	For dedication to the Adult Ed Students and to the CHC College promise students. You are an awesome Promise Program Team Member.	Frances Southerland-Amsden
Crafton Hills College	Sabrina	Jimenez	Full Time History Instructor	She has been an incredible colleague, team player and mentor. I am grateful to have the opportunity to work with her as Guided Pathways Faculty Leads.	Shella Scott
Crafton Hills College	Sabrina	Jimenez	History	Thank you for encouraging healthy debate and constant positivity!	Brandi Bailes
Crafton Hills College	Robert	McAtee	Counseling	Robert was instrumental in training Counseling to transition fully online/remote. He is heavily involved in the OEI initiative. I appreciate all you do!	Violeta Vasquez
Crafton Hills College	Danielle	McCoy	Math Co-Chair	Thank you for your work in supporting equitable scheduling during remote learning!	Brandi Bailes
Crafton Hills College	Meridyth	McLaren	Child Development	Thank you for your amazing leadership in 2020!	Brandi Bailes
Crafton Hills College	Brandice	Mello	Transfer Center	Thank you for applying your vast talents to remote engagement. You are awesome!	Brandi Bailes



Applause Cards

Submitted for Information January 14, 2021

Crafton Hills College	Mariana	Moreno	Transfer Center	Thank you so much for all of your dedication to our students. Your extra efforts during remote engagement have been inspiring!	Brandi Bailes
Crafton Hills College	Rebecca	Orta	Counseling Center	For your help with getting the stipends out on time.	CHC Promise Program
Crafton Hills College	Josh	Robles	Math	Thank you for always stepping up to do the work. You're a lifesaver!	Brandi Bailes
Crafton Hills College	Shella	Scott	Counseling	Shella demonstrates initiative in taking lead in projects such as pathways, updating our general education and transfer forms and training for online counseling.	Violeta Vasquez
Crafton Hills College	Juanita	Sousa	Financial Aid	For your help getting the stipends our on time.	CHC Promise Program
Crafton Hills College	Christina	Sweeting	Division of Social, Information and Natural Sciences	As a Division Secretary, she has helped me (a new PT faculty) in so many ways from the start.	Tomoko Takeda
Crafton Hills College	Kay	Weiss	Letters, Arts and Mathematics	Kay is our Leading from the Middle cheer leader helping us get One Book One College off the ground! So proud of our team and our leader!!! Thank you, Kay!	E. Langenfeld
Crafton Hills College	Kay	Weiss	Dean LAM	Thank you so much for your stellar support of our faculty! You are an amazing addition to CHC!	Brandi Bailes
Crafton Hills College	Dennis	Winters	Print Shop	Dennis - I truly appreciate the friendly service and quick turnaround time with my orders, especially during the campus closure! Thank you for your help!	Carrie Audet
Crafton Hills College	Keith	Wurtz	Office of Instruction	Keith has been an amazing, positive influence during COVID-19. CHC is indebted to him for his dedication and tenacity. THANK YOU, KEITH!	Brandi Bailes



Applause Cards

Submitted for Information January 14, 2021

Crafton Hills College	Souts	Xayaphanthong	Outreach and Educational Partnerships	Thank you for your dedication to the CHC Free College Promise and Dual Enroll students and your staff. You are an awesome supervisor to the CHC Promise Team.	Frances Southerland-Amsden
Crafton Hills College	Isidro	Zepeda	English	Thank you so much for your dedication to equitable remote teaching.	Brandi Bailes
DSO	Jose	Torres	Office of the Chancellor	Thank you, Jose for acknowledging the overwhelming workload that COVID-19 has brought and encouraging us to take a much-needed break.	Brandi Bailes
San Bernardino Valley College	Weldon "Eric"	Babino	Maintenance	Eric should be recognized for going above his normal work duty to repair drywall and putting back cabinets from water damage. This saved a contractor call out.	Kevin Grishow
San Bernardino Valley College	Allen	Hope	Food and Nutrition	Allen made me understand differences from what I was taught previously and helped with fundamental ideal knowledge of examining vitamins, fasting, and disease.	Francesca Juarez
San Bernardino Valley College	Mary	Lawler	Kinesiology	She allowed me to open up with my disability, so I can better adjust my workout techniques. I have gained confidence in my endurance and workout routines. Thank you!	Francesca Juarez
San Bernardino Valley College	Mary	Lawler	Kinesiology	Thank you for your endless encouragement!	Melina Amezcua
San Bernardino Valley College	Elizabeth	Lefay	Kinesiology	Helped me gain confidence in my stability due to a disability. She diligently worked to make me successful and own my self-worth. Thank you!	Francesca Juarez



Applause Cards

Submitted for Information January 14, 2021

San Bernardino Valley College	Andrew	Loera	Student Health Services	For providing quality mental health care and your continual support and guidance to students, faculty and staff.	Laura Estrada
San Bernardino Valley College	Tony	Luu	English	Hands down the best English Professor. He truly helped me in my love for English. Very hands on and caring for his students. Wish he could teach English 102 courses!	Francesca Juarez
San Bernardino Valley College	Joel	Murphy	English	Amazing teacher! Always kind and helpful.	Melina Amezcua
San Bernardino Valley College	Daniel	Rossel	Kinesiology	Excellent instruction and creates a fun learning environment.	Mary Lawler
San Bernardino Valley College	Kris	Shafer	Maintenance	Kris should be recognized for going above his normal work duty to repair drywall and putting back cabinets from water damage. This saved a contractor call out.	Kevin Grishow
San Bernardino Valley College	Steven	Silva	Admissions & Records, Evaluator	Extremely responsive and detail-orientated in processing paperwork	Dmitriy Kalantarov
San Bernardino Valley College	Gino	Vargas	Maintenance	Gino should be recognized as going above his normal duty to assist in the repair of a broken water meter N/O the Business Building doing the work of a contractor.	Kevin Grishow
San Bernardino Valley College	Jorge	Vivar	Maintenance	Vivar should be recognized as going above his normal duty to repair a broken water meter N/O the Business Building doing the work of a contractor.	Kevin Grishow

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Jose F. Torres, Interim Chancellor
REVIEWED BY: Jose F. Torres, Interim Chancellor
PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services
DATE: January 14, 2021
SUBJECT: Years of Service Recognition

RECOMMENDATION

This item is for information only.

OVERVIEW

The Board would like to recognize the following staff for their years of service with San Bernardino Community College District. The organization depends on the dedication of each employee to their job and the quality work they do. Congratulations for achieving your years of service.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications associated with this board item.



Years of Service Recognition

Presented for Information January 14, 2021

[v.1.4.2021.p.1|7]

Employee Name	Location	Assignment	Years of Service
Abeyta, Rebecca	CHC	Secretary II	5
Audet, Carrie	CHC	Development Coordinator	5
Bailes, Brandi	CHC	Instructor, Mathematics	5
Harris, Kashaunda	CHC	Counselor, EOPS	5
Mello, Brandice	CHC	Senior Student Services Technician	5
Pinedo, Vanessa	CHC	Custodian	5
Taylor, Alyssa	CHC	Secretary I	5
Villegas, J Manuel	CHC	Clerical Assistant I	5
Alexander, Tenille	DIST	Associate Director, Fiscal Services	5
Aquino, Michael	DIST	Senior Programmer/Analyst	5
Jeannotte, Michele	DIST	Administrative Assistant II	5
Opris, Iosif	DIST	Director, Human Resources	5
Raisch, Kristin	DIST	Accountant	5
Banuelos, Elizabeth	SBVC	Counselor	5
Bent, Steven	SBVC	Lab Technician, Electricity/Electronics	5
Bjerke, Jennifer	SBVC	Instructor, Geography	5
Bratulin, Pavel	SBVC	Campus Director Of Marketing, Creative Services & Public Affairs	5
Campos, Norma	SBVC	Grant Clerical Assistant	5



Years of Service Recognition

Presented for Information January 14, 2021

[v.1.4.2021.p.2|7]

Employee Name	Location	Assignment	Years of Service
Carlos, Raymond	SBVC	Director, Student Life	5
Carter, Yancie	SBVC	Matriculation Coordinator	5
Casillas, David	SBVC	Instructor, Aeronautics	5
Dominguez, Andres	SBVC	Food Service Specialist	5
Frausto, Jeanette	SBVC	Clerical Assistant II	5
Garcia, Gabriela	SBVC	Financial Aid Specialist II	5
Giles, Keenan	SBVC	Counselor, EOPS/CARE	5
Harris, Brittney	SBVC	Clerical Assistant I	5
Johnson, Dominique	SBVC	Counselor	5
Johnson, Wallace	SBVC	Division Dean	5
Robles, Matthew	SBVC	Instructor, Earth Science	5
Robles, Sandra	SBVC	Lab Technician, Chemistry	5
Rodriguez, Oscar	SBVC	Coordinator Of SSSP	5
Sacdalan, Alvin	SBVC	Instructor, Mathematics	5
Stalbert, Malik	SBVC	Instructor, Office Info Sys	5
Wahab, Abena	SBVC	HSI Stem Pass Go Counselor	5
Weber II, Peggy	SBVC	Job Developer	5
Wilkerson, Kenneth	SBVC	Lab Technician, Aeronautics	5
Wilkins, Janice	SBVC	Articulation Officer/Counselor	5



Years of Service Recognition

Presented for Information January 14, 2021

[v.1.4.2021.p.3|7]

Employee Name	Location	Assignment	Years of Service
Yearean, Sarah	SBVC	Lab Technician, Microbiology	5
Cook, Lawrence	CHC	Director, Facilities, Maintenance & Operations	10
Fellenz, Kathryn	CHC	Aquatic Center Pool Attendant	10
Mccoy, Danielle	CHC	Instructor, Mathematics	10
Sandy, Hannah	CHC	Coordinator, Health Services	10
Schoenfeld, Racquel	CHC	Counselor, CARE/CalWorks	10
Truong, Sam	CHC	Instructor, Anatomy/Physiology	10
Wurtz, Keith	CHC	Vice President Of Instruction	10
Blackwell, Shari	DIST	Administrative Assistant II	10
Borges, Dione	DIST	College Security Officer	10
Krehbiel, Deanna	DIST	Director, Economic Development	10
Plasencia Jr, Jose	DIST	College Police Officer	10
Bethke, Ryan	SBVC	Senior Theatre Arts Technical Specialist	10
Bowens-Mcleod, Nia	SBVC	Secretary II	10
Dale Carter, April	SBVC	Director Of Admissions & Records	10
Garcia, Richard	SBVC	CDC Food Service Specialist	10
Gonzales, Michael	SBVC	Senior Theatre Arts Technical Specialist	10
Gordin, Ronald	SBVC	Lead Grounds Caretaker	10
Jenkins, Patricia	SBVC	Lab Technician, Physics	10



Years of Service Recognition

Presented for Information January 14, 2021

[v.1.4.2021.p.4|7]

Employee Name	Location	Assignment	Years of Service
King, Melissa	SBVC	Instructor, Anthropology	10
Merjil, Mark	SBVC	Director - Child Development Center	10
Nguyen, Thang	SBVC	Coordinator Of SSSP	10
Rodriguez, Judy	SBVC	Administrative Secretary	10
Rojas, George	SBVC	Secretary II	10
Valdez, Maria	SBVC	Instructor, Psychiatric Tech	10
Vasquez, Nancy	SBVC	Child Development Teacher	10
Camarena, Armando	CHC	Custodian	15
Castro, Deborah	CHC	Graphics Specialist	15
Davis, Lynnette	CHC	Account Clerk II	15
Hansen, Rosemarie	CHC	Lab Technician, Anatomy & Physiology	15
Rodriguez, Natividad	CHC	Eops Coordinator	15
Rojas III, Daniel	CHC	Instructor, Respiratory Care	15
Alatorre, Yesica	DIST	Traffic Coordinator, Television	15
Fleming, David	DIST	Producer, Radio	15
Kelly, Dan	DIST	Custodian/Courier	15
Rose Powers, Yvonne	DIST	Development Associate, KVCR	15
Pinon, Gloria	SBVC	Child Development Assistant	15
Tinoco, Michelle	SBVC	Counselor	15



Years of Service Recognition

Presented for Information January 14, 2021

[v.1.4.2021.p.5|7]

Employee Name	Location	Assignment	Years of Service
Wooten, Andre	SBVC	Counselor, Student Athletes	15
Aycock, Larry	CHC	Director Of Admissions & Records	20
Bartlett, Ryan	CHC	Instructor, English	20
Bell, Reynaldo	CHC	Instructor, Respiratory Care	20
Mcatee, Robert	CHC	Counselor	20
O'Shaughnessy, Vonda	CHC	Learning Disabilities Spec	20
Ramirez, Steven	CHC	Instructor, Mathematics	20
Veloni, Shane	CHC	Technology Support Specialist	20
Battle, Yendis	DIST	Senior Accountant	20
Harris II, James	DIST	Telecommunications Specialist	20
Sutorus, Steven	DIST	Business Manager	20
Avelar, Amy	SBVC	Instructor, Chemistry	20
Feist, John	SBVC	Technology Support Specialist	20
Losee, Caleab	SBVC	Instructional Assessment Tech	20
Notarangelo, Joseph	SBVC	Instructor, English	20
Obra, Violeta	SBVC	Instructor, Nursing	20
Okray, Raina	SBVC	Secretary II	20
Tillman, Shalita	SBVC	CaWorks & Workforce Development Manager	20
Holland, Benjamin	DIST	Program Manager, KVCR	25



Years of Service Recognition

Presented for Information January 14, 2021

[v.1.4.2021.p.6|7]

Employee Name	Location	Assignment	Years of Service
Courts, Janet	SBVC	Instructor, Accounting	25
Crocter, Michelle	SBVC	Senior Student Services Technician	25
Diaz, Marvellee	SBVC	Bookstore Assistant II	25
Hill, June	SBVC	Instructor, Nursing	25
Jakpor, Riase	SBVC	Instructor, Political Science	25
Karge, Sandy	SBVC	Senior Child Development Teacher	25
Knight, Denise	SBVC	Instructor, Child Development	25
Romo, Maria	SBVC	Admissions & Records Specialist	25
Rosales, David	SBVC	Instructor, Art	25
Villa, Raquel	SBVC	Admissions & Records Technician	25
Barra, Victoria	CHC	Administrative Assistant I	30
Mansourian, Farhad	CHC	Instructor, Economics	30
Moreno, Joe	CHC	Maintenance Technician	30
Olmos, Jose	CHC	HVAC/R Technician	30
Sousa, Juana	CHC	Financial Aid Coordinator	30
Diggle, Virginia	DIST	Contract And Liability Specialist	30
Alcala, Armando	SBVC	Custodian	30
Beck, Rosa	SBVC	Child Development Teacher	30
Moore, Sandra	SBVC	Instructor, Psychology	30



Years of Service Recognition

Presented for Information January 14, 2021

[v.1.4.2021.p.7|7]

Employee Name	Location	Assignment	Years of Service
Newton, Kelly	CHC	Administrative Assistant II	35
Torres, Frances	SBVC	Child Development Teacher	35
Wall, Patricia	SBVC	Librarian, Reference	35
Loera, Manuel	SBVC	Instructor, Automotive	40
Molina, Linda	SBVC	Admissions & Records Evaluator	40
Stewart, James	SBVC	Instructor, Art	40

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Jose F. Torres, Interim Chancellor

PREPARED BY: Stacey K. Nikac, Administrative Officer

DATE: January 14, 2021

SUBJECT: Final Approval of Board Policies

RECOMMENDATION

It is recommended that the Board of Trustees approve the Board Policies for second reading and final approval. Administrative Procedures are submitted for information and review for consistency with Board policies.

OVERVIEW

The SBCCD has a process of continuous review of its Board Policies and Administrative Procedures to ensure compliance with Title 5, California Education Code and current district/college needs. The attached policies and procedures have been modified and or reviewed and have gone through the collegial consultation process as outlined in Board Policy 2410.

ANALYSIS

BP 2715 Code of Ethics/Standards of Practice
 AP/BP 7380 Retiree Health Benefits- Academic Employees
 AP/BP 7450 Mileage Reimbursement
 BP 7510 Domestic Partners
 AP/BP 7700 Whistleblower Protection

The Board approved first reading on December 11, 2020. The changes to these policies include requirements of the Education Code, current laws, and those determined to be necessary for the efficient operation of the district.

INSTITUTIONAL VALUES

- I. Institutional Effectiveness
- II. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

None.



Origination: N/A
 Last Approved: N/A
 Last Revised: N/A
 Next Review: N/A
 Owner: BOT Board of Trustees
 Policy Area: Chapter 2 Board of Trustees
 References: Legally Required

BP 2715 Code of Ethics/Standards of Practice

=EPLACES CURRENT >01180

THE BOARD MAINTAINS HIGH STANDARDS OF CONDUCT AND BEHAVIOR. MEMBERS OF THE BOARD ARE RESPONSIBLE TO ESTABLISH AND UPHOLD "AND MEMORANDUMS AND LAWS APPLICABLE TO THE DISTRICTS AND IN CHARGE" THE ACTIVITIES AND DECISIONS OF THE BOARD SHALL BE GOVERNED BY THE BOARD'S CHARTER AND THE BYLAWS.

3. A MEMBER OF THE BOARD WILL -

1. VOID ANY SITUATION THAT CONSTITUTES A CONFLICT OF INTEREST OR DISQUALIFY HIM FROM PARTICIPATING IN ANY DECISIONS IN WHICH HE OR SHE HAS AN INTEREST. SUCH INTERESTS MAY BE REAL OR POTENTIAL, DIRECT OR INDIRECT, INDIVIDUAL OR TRUSTEED, BUSINESS OR PERSONAL, AND ANY TRANSACTIONS BETWEEN THE DISTRICT AND TRUSTEES OR INDIVIDUALS.

2. RECOGNIZE THAT THE BOARD IS AN AD HOC COMMITTEE AND THAT ITS MEETINGS ARE ONLY VALID IF THEY ARE LEGALLY CONSTITUTED MEETINGS AND THAT ALL MEMBERS SHALL

3. MAINTAIN CONFIDENTIALITY OF ALL DISCUSSIONS AND DECISIONS. THE BOARD IS A CLOSED SESSION AND SHALL NOT BE OPEN TO THE PUBLIC OR TO ANY OTHER PERSONS WITHOUT THE PRIOR APPROVAL OF THE BOARD BY A MAJORITY VOTE.

4. AS AN AGENT OF THE PUBLIC, THE BOARD SHALL PROMOTE AND ADVANCE THE INTERESTS OF ALL CITIZENS MAINTAINING AN INDEPENDENT AND UNBIASED ATTITUDE AND SHALL NOT BE INFLUENCED BY ANY GROUPS.

5. ENSURE THAT THE BOARD COMPLIES WITH ALL APPLICABLE STATE LAWS AND ORDINANCES REGARDING DISCRIMINATION ON THE BASIS OF RACE, COLOR, ORIGIN, ANCESTRY, AMERICAN BIRTH, RELIGION, DISABILITY, SEX, SEXUAL ORIENTATION AND ANY OTHER PROCEDURES OR PRACTICES.

6. MAKE ALL DECISIONS HOLD THE PUBLIC INTEREST AND EQUITY OF THE DISTRICT AS STUDENTS AS THEIR PRIMARY CONCERN. THE BOARD SHALL NOT BE SUBJECT TO ANY PRESSURE OR INFLUENCE TO ACCOMPLISH ANY TASK BY ATTENDING TO ANY OTHER MATTER.

7. ATTEND AND PARTICIPATE IN ALL MEETINGS IN SO FAR AS POSSIBLE PREPARED FOR DISCUSSION AND DECISION STUDYING ALL AGENDA MATERIALS.

8. CONDUCT ALL DISTRICT BUSINESS IN ALL MEETINGS AND SEGMENTS OF THE BOARD AND THAT THOSE PURPOSES ARE PERMITTED BY APPROPRIATE CLOSED SESSIONS.

9. ENHANCE HIS OR HER ABILITY TO EFFECTIVELY SERVE THE BOARD'S DEVOTION AND DUTY TO A CONTEMPORARY EDUCATIONAL ISSUE AND TO ADVANCE A STUDENT WORKSHOP OR CONFERENCE ON THE DUTIES AND RESPONSIBILITIES.

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Reference:

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Attachments

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Current Status: Pending

PolicyStat ID: 8029137



Origination: 06/2004
 Last Approved: N/A
 Last Revised: 10/2020
 Next Review: 6 years after approval
 Owner: Human Resources Human Resources
 Policy Area: Chapter 7 Human Resources
 References:

BP 7380 Retiree Health Benefits - Academic Employees

~~(Replaces current SBCCD BP 7380)~~

~~**NOTE:** Current SBCCD BP 7380 parallels the language recommended by the Policy and Procedure Service.~~

- ~~• From current SBCCD BP 7380 titled Retiree Health Benefits: Academic Employees~~

From current SBCCD BP 7380 titled Retiree Health Benefits: Academic Employees

~~The~~In accordance with AB528 continuation coverage, the District shall permit any former academic employee who has retired from the District under any public retirement system, to enroll in the health and welfare benefit (medical) plan and/or dental ~~care~~ benefit plan currently provided to its current active academic employees. The District shall also permit the current spouse of eligible academic employee under this policy to enroll in the medical and dental plan. In addition, the District shall also permit the enrollment of the surviving spouse of a former academic employee who either retired from the District or was, at the time of his/~~or~~ her/their death, employed by the District as an academic employee and a member of ~~the State Teacher's Retirement System~~any public retirement system.

~~Enrollment pursuant to this policy shall be at the retiree or surviving spouse's own expense.~~

Enrollment pursuant to this policy shall be at the retiree or surviving spouse's own expense. Retiree or surviving spouse to pay full monthly premiums for coverage. The District reserves the right to determine the process in which the retiree or surviving spouse remits payment of premiums for enrolled coverages. This includes outsourcing the invoicing and payment collection process to a Third Party Administrator (TPA) of the District's selection.

A retired academic employee and their spouse or surviving spouse may enroll in the District's health and welfare benefit plans only once pursuant to this policy. ~~A~~To continue the health and/or dental coverages described herein, enrollment is required to occur within 30 days of losing active employee coverage with the District. If retired academic employees and/or spouses do not enroll in the health or dental care plans during this initial enrollment period, the District is not obligated to offer them another opportunity to re-enroll. A retired academic employee or surviving spouse who voluntarily terminates coverage under this policy may be excluded from obtaining coverage again. Enrollment in coverage shall remain in effect permitted monthly premiums are paid in full.

Please note that this law does not create a vested retirement right in health and dental care benefits, nor should be construed as requiring or permitting the impairment of any contract, board rule, or regulation affecting retired academic personnel. Further, it is not intended to reduce or conflict with any benefit provided

in the federal Consolidated Omnibus Budget Reconciliation Act of 1986 (COBRA), nor mandate the provision of life insurance or vision care. The District reserves the right to change the health and welfare and dental plans at any time after enrollment has begun, to remain consistent with the plans and insurance carriers the District offers to its active academic employees.

This policy does not fully describe AB528 continuation coverage or other rights under the Plan. More information about AB528 continuation coverage and employee rights can be found in the California Education Code, Section 7000.

The Chancellor shall establish procedures as may be deemed necessary to administer this policy in accordance with Education Code Sections 7000, et seq.

References:

Education Code Sections 7000 et seq.

Attachments

- [BP 7380 Retiree Health Benefits- Academic Employees- Comments](#)
- [BP 7380 Retiree Health Benefits- Academic Employees- Legal Citations](#)
- [BP7380 -OLD.pdf](#)

Edited by Quinones, Brooke

5/6/2020, 3:55PM EDT

Policy review update due/bq

Draft saved by Goodrich, Kelly

8/7/2020, 1:54PM EDT

Comment by Goodrich, Kelly

9/18/2020, 6:51PM EDT

10-06-2020 DA 2nd Read

Administrator override by Goodrich, Kelly

10/22/2020, 2:06PM EDT

Minor clerical corrections

Draft saved by Goodrich, Kelly

10/22/2020, 2:06PM EDT

Draft discarded by Goodrich, Kelly

10/22/2020, 2:06PM EDT

Comment by Goodrich, Kelly

10/22/2020, 2:08PM EDT

11-03-2020 Repeat DA 2nd Read (pulled from October 6 agenda)

Current Status: *Pending*

PolicyStat ID: 3915550



Origination: 11/2016
 Last Approved: N/A
 Last Revised: 08/2018
 Next Review: 06/2020
 Owner: *Human Resources Human Resources*
 Policy Area: *Chapter 7 Human Resources*
 References: *Legally Required*

AP 7380 Retiree Health Benefits: Academic Employees

NOTE: This procedure is **legally required**. Local practice may be inserted. BP 7380 titled *Retiree Health Benefits: Academic Employees* contains the minimum necessary to meet statutory requirements, and may be repeated here, with additional procedures on how retirees opt for retiree health benefits.

~~Sample from another District~~

A.

Under AB 528, former Certificated or Academic employees may be eligible to continue on the District medical and dental plans at full cost to the former employee, with monthly or annual premiums, payable in advance of the effective date of the coverage provided.

- A. The District will provide the following benefits for employees who retire during the term of this Agreement with such benefits continuing only for the term of this Agreement:
- A. If a bargaining unit member actually retires from the District and is on retirement with the State Teachers Retirement System, such bargaining unit member shall have the option to remain an active participant in the District health benefits program, except for dental, vision, and life insurance plans, as set forth in the Health and Welfare benefits provision of the Agreement until age 65, subject to all of the following conditions:
- A. The retired bargaining unit member attained the age of 60 before the retirement unless such retirement was a disability retirement.
- B. The bargaining unit member completed a minimum of ten (10) years of service with the District prior to retirement unless such retirement was a disability retirement which requires a minimum of five (5) years of service prior to disability retirement.
- C. The bargaining unit member must have been an employee of the District immediately preceding retirement with the State Teachers Retirement System.
- D. The District shall pay the costs of such participation by the bargaining unit member pursuant to and consistent with the Health and Welfare benefits provision of the Agreement except for dental, vision, and life insurance plans.
- A. Pursuant to and consistent with applicable law, such as Education Code Section 7000-7003, once a

bargaining unit member is retired from the District, he/she shall have the option to remain an active participant in the District health and dental care benefit program as set forth in the Health and Welfare benefits provision of the Agreement unless:

- A. The retired bargaining unit member fails to pay the full cost of all premiums for retired employees through payment at least one month in advance of the month of coverage, or
- B. The retired bargaining unit member becomes eligible for such benefits through another employer.

Under the Consolidated Omnibus Budget Reconciliation Act of 1985 (COBRA) and upon separation from the District and depending upon the event which causes insurance coverage to end, the employee and his/her dependents may elect to continue coverage on the medical, dental, and/or vision plans pursuant to the following requirements:

- The employee and dependents may continue coverage for up to 18 months if the employee terminates for any reason, except gross misconduct, or loses eligibility due to a reduction in the hours worked.
- Dependents may continue coverage for up to 36 months if the employee dies, the employee becomes divorced or legally separated, the dependent child ceases to be a dependent, or if the employee after age 65 becomes eligible for Medicare and elects Medicare as primary to the medical plan or if dependent reaches age 26.
- The individual will be charged the full cost of the premium plus an additional 2% of the premium for administrative costs. Payment is to be made in advance of the effective date of the coverage provided.
- This continuation coverage will end if any of the following occur:
 - The former employee or dependents become eligible for coverage through another group health plan; ~~o Entitlement to Medicare coverage begins;~~
 - Entitlement to Medicare coverage begins;
 - Termination of the employer-provided group health plan (although when coverage is replaced by another group health plan, the individual may be continued under that plan); or
 - Failure to pay the required premiums.

~~Sample from another District~~

~~The District shall permit any former academic employee who has retired from the District to enroll in the health and welfare benefit plan and/or dental care benefit plan currently provided to its current academic employees. In addition, the District shall also permit the enrollment of the surviving spouse of any former academic employee who either retired from the District or was, at the time of his/her death, employed by the District as an academic employee and a member of the State Teacher's Retirement System. Enrollment shall be in accordance with the criteria specified in the respective collective bargaining agreement, the Consolidated Omnibus Budget Reconciliation Act (COBRA), and/or under the rules of the District-sponsored plan.~~

~~For academic employees not covered by a collective bargaining agreement and hired prior to October 14, 1986 and have at least ten (10) years of full-time service, the District will provide paid medical and dental coverage with benefits equal to those in effect at the time of retirement to the retiree and one dependent until the retiree reaches age 70 or the retiree's death, whichever is sooner. The District will provide the retiree and one dependent medical and dental coverage for each fiscal year following retirement, the retiree may select a plan as made available each fiscal year. The retiree may change carriers during the annual open period. The retiree and dependent shall be responsible for paying any future increases that are charged to academic employees.~~

Current Status: *Active* **PolicyStat ID:** 7472551



Origination: 06/2004
Last Approved: 12/2019
Last Revised: 12/2019
Next Review: 12/2029
Owner: *Human Resources Human Resources*
Policy Area: *Chapter 7 Human Resources*
References: *Legally Required*

BP 7450 Mileage Reimbursement

(Replaces current SBCCD BP 7450)

Employees may receive reimbursement for authorized business mileage only under the terms and conditions recommended by the Chancellor.

Also see BP/AP 4300 titled Field Trips and Excursions, AP 6530 titled District Vehicles, and BP/AP 7400 titled Travel

Reference:

No specific reference

Attachments

- [BP 7450 Mileage Reimbursement- Comments](#)
- [BP 7450 Mileage Reimbursement- Legal Citations](#)
- [BP7450 -OLD.pdf](#)

Approval Signatures

Step Description	Approver	Date
	Policy Stat	01/2020
	Policy Stat	01/2020

Edited by Stat, Policy

1/8/2020, 5:02PM EST

12/12/19 BOT Approved

Last Approved by Stat, Policy

1/8/2020, 5:02PM EST

Last Approved by Stat, Policy

1/8/2020, 5:02PM EST

Current Status: *Pending*

PolicyStat ID: 8378842



Origination: 06/2006
Last Approved: N/A
Last Revised: 07/2020
Next Review: 6 years after approval
Owner: Human Resources Human Resources
Policy Area: Chapter 7 Human Resources
References:

AP 7450 Mileage Reimbursement

(Replaces current SBCCD AP 7450)

Reimbursement Eligibility

- A.
1. Mileage reimbursement is granted only when employees are required to use their personal vehicles in connection with their assignments and in performance of their duties.
 2. ~~Full-time~~All employees who report to a second worksite in one day other than their primary site for performance of duties may claim reimbursement travel subject to the calculation method described below. ~~Full-time~~All employees who teach at a second site as an overload, and hourly employees shall be responsible for their own transportation costs.
 3. To be eligible for mileage reimbursement, employee must be on the approved drivers' list maintained by Human Resources.

B. Reimbursement Rate

Mileage reimbursement shall be made at the Internal Revenue Service standard mileage rate.

C. Reimbursement Claims

1. Mileage reimbursement is granted only after a Mileage Reimbursement Claim is submitted and there is a purchase order with sufficient balance to process against it. Reimbursement claims should be submitted monthly, but no less than once per semester. Second semester mileage must be submitted by July 1.
2. Employees authorized to use their personal automobiles for District daily business should maintain daily records with supporting documentation of the trips authorized during the month. Documentation shall include a daily mileage trip log and parking fee receipts.

D. Mileage Calculation

1. Mileage is reimbursed only for miles incurred beyond employees' normal commute to their regular worksite.
2. In the event an employee proceeds from this last destination on college business in any one day to home, mileage shall be calculated using the distance from home or primary work site to the first business stop, whichever is less.

E. Verification

Signatures required are: Employee, Responsibility Center Manager, if claimant is the Responsibility

Manager, signature of claimant's supervisor is required.

Also see **BP/AP 4300 Field Trips and Excursions**, **AP 6530 District Vehicles**, and **BP/AP 7400 Travel**.

References:

No references

Attachments

[AP 7450 Mileage Reimbursement - Comments](#)
[AP 7450 Mileage Reimbursement - Legal Citations](#)
[AP7450 -OLD.pdf](#)

Approval Signatures

Step Description	Approver	Date
Draft saved by Quinones, Brooke		6/11/2020, 1:18PM EDT
Edited by Quinones, Brooke		7/28/2020, 11:53AM EDT
Update for language consistency/bq		
Comment by Goodrich, Kelly		9/18/2020, 6:55PM EDT
10-06-2020 DA 2nd Read		
Comment by Goodrich, Kelly		10/22/2020, 2:10PM EDT
11-03-2020 Repeat DA 2nd Read (pulled from October 6 agenda)		

Current Status: *Draft* **PolicyStat ID:** 7980647



Origination: N/A
Last Approved: N/A
Last Revised: N/A
Next Review: N/A
Owner: *Human Resources Human Resources*
Policy Area: *Chapter 7 Human Resources*
References: *Legally Required*

BP 7510 Domestic Partners

Domestic partners registered with the California Secretary of State shall have, insofar as permitted by California law, all of the same rights, protections, and benefits, as well as the same obligations, responsibilities, and duties of married persons (spouses) under state law. Former domestic partners shall have all of the rights and obligations of former spouses. Surviving domestic partners shall have the same rights, protections, and benefits as are granted to a surviving spouse of a decedent.

Therefore, all references to "spouses" in the District's policies or procedures shall be read to include registered domestic partners as permitted by California law.

References:

Family Code Sections 297, ~~298, 298~~ et seq. 5, ~~297.5, 299, 299.2, and 299.3~~

Attachments

- [BP 7510 Domestic Partners.doc](#)
- [Legal Update 36.docx](#)

Comment by Gilbert, Jeremiah

4/27/2020, 7:52PM EDT

Legal Update #36 - This policy was updated to revise the legal reference to Family Code Sections 297 et seq.

Comment by Goodrich, Kelly

9/18/2020, 6:57PM EDT

10-06-2020 DA 2nd Read

Comment by Goodrich, Kelly

10/22/2020, 2:12PM EDT

11-03-2020 Repeat DA 2nd Read (pulled from October 6 agenda)

Current Status: *Draft*

PolicyStat ID: 8394289



Origination:	N/A
Last Approved:	N/A
Last Revised:	N/A
Next Review:	N/A
Owner:	<i>Human Resources Human Resources</i>
Policy Area:	<i>Chapter 7 Human Resources</i>
References:	<i>Legally Advised</i>

BP 7700 Whistleblower Protection

NOTE: This policy is suggested as good practice. The District may insert its local practice. The following is suggested language.

The Chancellor shall establish administrative procedures regarding the reporting and investigation of suspected unlawful activities by District employees, and the protection from retaliation of those who make such reports in good faith and/or assist in the investigation of such reports. For the purposes of this policy and any implementing procedures, "unlawful activity" refers to any activity—intentional or negligent—that violates state or federal law, local ordinances, or board policy.

The procedures shall provide that individuals are encouraged to report suspected incidents of unlawful activities without fear of retaliation, that such reports are investigated thoroughly and promptly, remedies are applied for any unlawful practices and protections are provided to those employees who, in good faith, report these activities and/or assist the District in its investigation.

Furthermore, District employees shall not:

1. retaliate against an employee or applicant for employment who has made a protected disclosure, assisted in an investigation, or refused to obey an illegal order;
2. retaliate against an employee or applicant for employment because the employee or applicant is a family member of a person who has made a protected disclosure, assisted in an investigation, or refused to obey an illegal order: or
3. directly or indirectly use or attempt to use the official authority or influence of his/her position for the purpose of interfering with the right of an applicant or an employee to make a protected disclosure to the District. The District will not tolerate retaliation, and will take whatever reasonable action *whatever action* may be needed to prevent and correct activities that violate this policy, including discipline of those who violate it up to and including termination.

References:

Education Code Sections 87160-87164;

Labor Code Section 1102.5;

Government Code Section 53296,;

Private Attorney General Act of 2004 (Labor Code Section 2698);

Affordable Care Act (29 U.S. Code 218C)

Current Status: *Pending*

PolicyStat ID: 8378866



Origination: 09/2014
 Last Approved: N/A
 Last Revised: 07/2020
 Next Review: 10 years after approval
 Owner: Human Resources Human Resources
 Policy Area: Chapter 7 Human Resources
 References: Legally Advised

AP 7700 Whistleblower Protection

~~Individuals are encouraged to report suspected incidents of unlawful activities by District employees in the performance of their duties. Reports will be investigated promptly and appropriate remedies applied. Employees who, in good faith, reported such activities and/or assist the District in the investigation will be protected from retaliation.~~ Individuals are encouraged to report suspected incidents of unlawful activities by District employees in the performance of their duties. Reports will be investigated promptly and appropriate remedies applied. Employees who, in good faith, reported such activities and/or assist the District in the investigation will be protected from retaliation.

~~This procedure sets out the processes for responding to and investigating reports of unlawful activities, as defined in BP 7700 titled Whistleblower Protection, and addressing complaints of retaliation for making such reports.~~ This procedure sets out the processes for responding to and investigating reports of unlawful activities, as defined in BP 7700 titled Whistleblower Protection, and addressing complaints of retaliation for making such reports.

Filing a Report of Suspected Unlawful Activities

~~Any person may report allegations of suspected unlawful activities. Knowledge or suspicion of such unlawful activities may originate from academic personnel, staff, or administrators carrying out their assigned duties, internal or external auditors, law enforcement, regulatory agencies, customers, vendors, students, or other third parties.~~ Any person may report allegations of suspected unlawful activities. Knowledge or suspicion of such unlawful activities may originate from academic personnel, staff, or administrators carrying out their assigned duties, internal or external auditors, law enforcement, regulatory agencies, customers, vendors, students, or other third parties.

~~Anonymous reports will be investigated to the extent possible. However, employees are strongly encouraged not to report anonymously because doing so impedes the District's ability to thoroughly investigate the claim and take appropriate remedial measures. As set forth fully below, retaliation against individuals who report suspected unlawful activities will not be tolerated.~~ Anonymous reports will be investigated to the extent possible. However, employees are strongly encouraged not to report anonymously because doing so impedes the District's ability to thoroughly investigate the claim and take appropriate remedial measures. As set forth fully below, retaliation against individuals who report suspected unlawful activities will not be tolerated.

~~Normally, a report by a District employee of allegations of a suspected unlawful activity should be made to the reporting employee's immediate supervisor or other appropriate administrator or supervisor within the operating unit. However, if the report involves or implicates the direct supervisor~~

~~or others in the operating unit, the report may be made to any another District official whom the reporting employee believes to have either responsibility over the affected area or the authority to review the alleged unlawful activity on behalf of the District. When the alleged unlawful activities involve a College President, the report should be made directly to the Chancellor.~~ Normally, a report by a District employee of allegations of a suspected unlawful activity should be made to the reporting employee's immediate supervisor or other appropriate administrator or supervisor within the operating unit. However, if the report involves or implicates the direct supervisor or others in the operating unit, the report may be made to any another District official whom the reporting employee believes to have either responsibility over the affected area or the authority to review the alleged unlawful activity on behalf of the District. When the alleged unlawful activities involve a College President, the report should be made directly to the Chancellor.

~~When the alleged unlawful activities involve the Chancellor, the report should be made directly to the President of the Board of Trustees. When the alleged unlawful activity involves the Board of Trustees or one of its members, the report should be made to the Chancellor who will confer with the President of the Board of Trustees and/or legal counsel on how to proceed. "Additionally, allegations of suspected unlawful activity may be reported through the District compliance hotline by following instructions listed on the District website."~~ When the alleged unlawful activities involve the Chancellor, the report should be made directly to the President of the Board of Trustees. When the alleged unlawful activity involves the Board of Trustees or one of its members, the report should be made to the Chancellor who will confer with the President of the Board of Trustees and/or legal counsel on how to proceed. Additionally, allegations of suspected unlawful activity may be reported through the District compliance hotline by following instructions listed on the District website. The Lighthouse compliance hotline is the most common and preferred method of submitting allegations of suspected unlawful activities.

~~Allegations of suspected unlawful activities should be made in writing so as to assure a clear understanding of the issues raised, but may be made orally. Such reports should be factual and contain as much specific information as possible. The receiving supervisor or administrator should elicit as much information as is reasonably possible. If the report is made orally, the receiving supervisor or administrator shall reduce it to writing and make a reasonable attempt to get the reporter to confirm by his/her signature that it is accurate and complete.~~ Allegations of suspected unlawful activities should be made in writing so as to assure a clear understanding of the issues raised, but may be made orally. Such reports should be factual and contain as much specific information as possible. The receiving supervisor or administrator should elicit as much information as is reasonably possible. If the report is made orally, the receiving supervisor or administrator shall reduce it to writing and make a reasonable attempt to get the reporter to confirm by his/her signature that it is accurate and complete.

~~Once the receiving supervisor or administrator has received and/or prepared a written report of the alleged unlawful activity, he/she must immediately forward to the College President where the alleged activity has occurred or to the Chancellor if the activity involves the District office or is District-wide. However, if this process would require submitting the report to an employee implicated in the report, the receiving supervisor or administrator should follow the reporting options outlined, above. The high-level administrator or trustee who receives the written report pursuant to this paragraph is responsible for ensuring that a prompt and complete investigation is made by an individual with the competence and objectivity to conduct the investigation, and that the assistance of counsel and/or an outside investigator is secured if deemed necessary.~~ Once the receiving supervisor or administrator has received and/or prepared a written report of the alleged unlawful activity, he/she must immediately forward to the College President where the alleged activity has occurred or to the Chancellor if the activity involves the District office or is District-wide. However, if this process would require submitting the report to an employee

implicated in the report, the receiving supervisor or administrator should follow the reporting options outlined above. The high-level administrator or trustee who receives the written report pursuant to this paragraph is responsible for ensuring that a prompt and complete investigation is made by an individual with the competence and objectivity to **conduct the investigation, and that the assistance of counsel and/or an outside investigator is secured if deemed necessary.**

~~In the course of investigating allegations of unlawful conduct, all individuals who are contacted and/or interviewed shall be advised of the District's no-retaliation policy. Each individual shall be:~~
In the course of investigating allegations of unlawful conduct, all individuals who are contacted and/or interviewed shall be advised of the District's no-retaliation policy. Each individual shall be:

- a. ~~warned that retaliation against the reporter(s) and/or others participating in the investigation will subject the employee to discipline up to and including termination; and~~
warned that retaliation against the reporter(s) and/or others participating in the investigation will subject the employee to discipline up to and including termination; and
- b. ~~advised that if he/she experiences retaliation for cooperating in the investigation, then it must be reported immediately.~~
advised that if he/she experiences retaliation for cooperating in the investigation, then it must be reported immediately.

~~In the event that an investigation into alleged unlawful activity determines that the allegations are accurate, prompt and appropriate corrective action shall be taken.~~
In the event that an investigation into alleged unlawful activity determines that the allegations are accurate, prompt and appropriate corrective action shall be taken.

Protection from Retaliation

~~When a person makes a good-faith report of suspected unlawful activities to an appropriate authority, the report is known as a protected disclosure. District employees and applicants for employment who make a protected disclosure are protected from retaliation. A district employee or applicant whose family member makes a protected disclosure is also protected from retaliation.~~
When a person makes a good-faith report of suspected unlawful activities to an appropriate authority, the report is known as a protected disclosure. District employees and applicants for employment who make a protected disclosure are protected from retaliation. A district employee or applicant whose family member makes a protected disclosure is also protected from retaliation.

~~Any employee who believes he/she has been (1) subjected to or affected by retaliatory conduct for reporting suspected unlawful activity, or (2) for refusing to engage in activity that would result in a violation of law, should report such conduct to the appropriate supervisory personnel (if such supervisory personnel is not the source of or otherwise involved in the retaliatory conduct). Any supervisory employee who receives such a report, or who otherwise is aware of retaliatory conduct, is required to advise their College President, the Chancellor, or the Chancellor's designee. If the allegations of retaliation, or the underlying allegations of unlawful conduct involve the College President or Chancellor, the supervisor shall report to the highest level administrator and/or trustee who is not implicated in the reports of unlawful activity and retaliation.~~
Any employee who believes he/she has been (1) subjected to or affected by retaliatory conduct for reporting suspected unlawful activity, or (2) for refusing to engage in activity that would result in a violation of law, should report such conduct to the appropriate supervisory personnel (if such supervisory personnel is not the source of or otherwise involved in the retaliatory conduct). Any supervisory employee who receives such a report, or who otherwise is aware of retaliatory conduct, is required to advise their College President, the Chancellor, or the Chancellor's designee.

If the allegations of retaliation, or the underlying allegations of unlawful conduct involve the College President or Chancellor, the supervisor shall report to the highest level administrator and/or trustee who is not implicated in the reports of unlawful activity and retaliation.

~~All allegations of retaliation shall be investigated promptly and with discretion, and all information obtained will be handled on a "need to know" basis. At the conclusion of an investigation, as appropriate, remedial and/or disciplinary action will be taken where the allegations are verified and/or otherwise substantiated.~~ All allegations of retaliation shall be investigated promptly and with discretion, and all information obtained will be handled on a "need to know" basis. At the conclusion of an investigation, as appropriate, remedial and/or disciplinary action will be taken where the allegations are verified and/or otherwise substantiated.

Whistleblower Contact Information

~~Employees who have information regarding possible violations of state or federal statutes, rules, or regulations, or violations of fiduciary responsibility by a corporation or limited liability company to its shareholders, investors, or employees should contact the State Chancellor's Office or the District's Board of Trustees. Employees can contact the State Personnel Board with complaints of retaliation resulting from whistleblower activities. The State Personnel Board hotline is (916) 653-1403.~~ Employees who have information regarding possible violations of state or federal statutes, rules, or regulations, or violations of fiduciary responsibility by a corporation or limited liability company to its shareholders, investors, or employees should contact the State Chancellor's Office or the District's Board of Trustees. Employees can contact the State Personnel Board with complaints of retaliation resulting from whistleblower activities. The State Personnel Board hotline is (916) 653-1403.

Other Remedies and Appropriate Agencies

~~In addition to the internal complaint process set forth above, any employee who has information concerning allegedly unlawful conduct may contact the appropriate government agency.~~ In addition to the internal complaint process set forth above, any employee who has information concerning allegedly unlawful conduct may contact the appropriate government agency.

~~References:~~ References:

~~Education Code Sections 87160-87164;
Government Code Section 53296;
Labor Code Section 1102.5;
Private Attorney General Act of 2004 (Labor Code Section 2698);
Affordable Care Act (29 U.S.C. 218C)~~ Education Code Sections 87160-87164;
Government Code Section 53296;
Labor Code Section 1102.5;
Private Attorney General Act of 2004 (Labor Code Section 2698);
Affordable Care Act (29 U.S.C. 218C)

Attachments

[AP 7700 Whistleblower Protection - Comments](#)

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Jose Torres, Interim Chancellor
REVIEWED BY: Dr. Kevin Horan, President, CHC
PREPARED BY: Dr. Keith Wurtz, Vice President, Instruction, CHC
DATE: January 14, 2021
SUBJECT: Consideration of Approval of Curriculum - CHC

RECOMMENDATION

It is recommended that the Board of Trustees approve the CHC curriculum modifications.

OVERVIEW

The courses, certificates, and degrees at CHC are continually being revised and updated to reflect and meet student needs.

ANALYSIS

These courses, certificates, and degrees have been approved for addition, modification, and deletion by the Curriculum Committee of the Academic Senate and will be included in the 2020-2021 and 2021-2022 College Catalog.

INSTITUTIONAL VALUES

II. Learning Centered Institution for Student Access, Retention, and Success.

FINANCIAL IMPLICATIONS

None.

Curriculum Meeting: 11/09//20
 Conjoint Meeting: 12/17/20
 Board of Trustees Meeting: 01/14//21

**CRAFTON HILLS COLLEGE
 SUBMITTED FOR BOARD OF TRUSTEE APPROVAL
 January 14, 2021**

MODIFY COURSE

COURSE ID	COURSE TITLE
EMS 154	Emergency Medical Services Theory for the Paramedic

Student Learning Outcomes: New
Rationale: Six-year revision
Equate: Course is not offered at SBVC
Effective: Fall 2021

MODIFY COURSE

COURSE ID	COURSE TITLE
EMS 160	Didactic Refresher for the Paramedic

Catalog Description: Provides students who were unsuccessful in one or more of the following courses: EMS 150, EMS 151, EMS 152, EMS 153, EMS 154 or EMS 155, an opportunity to refresh, strengthen and maintain their academic knowledge base. Graded on a Pass or No Pass basis only.

Schedule Description Provides students who were unsuccessful in one or more of the following courses: EMS 150, EMS 151, EMS 152, EMS 153, EMS 154 or EMS 155, an opportunity to refresh, strengthen and maintain their academic knowledge base.

Student Learning Outcomes: No change
Rationale: Six-year revision
Equate: Course is not offered at SBVC
Effective: Fall 2021

MODIFY COURSE

COURSE ID	COURSE TITLE
ENGL 062	English Grammar, Usage, and Mechanics

Departmental Recommendation: None

Schedule Description: An indepth, non-compositional, refresher course for students with intact writing skills which includes a comprehensive review and study of the rules for Standard English grammar, syntax, usage, and mechanics including punctuation, parts of speech, sentence types, construction, and errors. Students will learn both the logic which supports the rules of Standard English and the application of these rules through related exercises.

Student Learning Outcomes: New
Rationale: Six-year revision
Equate: ENGL 911 at SBVC
Effective: Fall 2021

Curriculum Meeting: 11/09//20
 Conjoint Meeting: 12/17/20
 Board of Trustees Meeting: 01/14//21

MODIFY COURSE

COURSE ID	COURSE TITLE
ENGL 101	Freshman Composition

Student Learning Outcomes: No change
Rationale: Six-year revision; adding DE component
Equate: ENGL 101 at SBVC
Effective: Fall 2021

MODIFY COURSE

COURSE ID	COURSE TITLE
ENGL 101H	Freshman Composition – Honors

Prerequisite: Acceptance into the College Honors Institute
Student Learning Outcomes: No change
Rationale: Six-year revision; adding DE component
Equate: ENGL 101H at SBVC
Effective: Fall 2021

MODIFY COURSE

COURSE ID	COURSE TITLE
ENGL 108	World Drama I

Catalog Description: Survey of the history of theatre from its earliest origins in 6th century B.C.E to the Elizabethan and Restoration periods in the 18th century. Focus on important plays, playwrights and the development of theatre practices and techniques in relationship to cultural, political and social conditions of the time. The study of play's structure, plot, character and historical relevance. This course is also offered as THART 108.

Schedule Description: Survey of the history of theatre from its earliest origins in 6th century B.C.E to the Elizabethan and Restoration periods in the 18th Century.

Student Learning Outcomes: Revised
Rationale: Six-year revision
Equate: Course is not currently equated with SBVC
Effective: Fall 2021

Curriculum Meeting: 11/09//20
 Conjoint Meeting: 12/17/20
 Board of Trustees Meeting: 01/14//21

MODIFY COURSE

COURSE ID	COURSE TITLE
ENGL 109	World Drama II

Catalog Description: Survey of the history of the theatre from the 1700's to the present. Focus on important plays, playwrights and techniques of theatre presentation. This course is also offered as THART 109.

Schedule Description: Survey of the history of the theatre from the 1700's to the present.

Student Learning Outcomes: Revised

Rationale: Six-year revision

Equate: Course is not currently equated with SBVC

Effective: Fall 2021

MODIFY COURSE

COURSE ID	COURSE TITLE
ENGL 120	Fundamentals of News Writing

Prerequisite: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process

Schedule Description: Study of the basic principles of journalism. Development of skills associated with evaluating, gathering, and writing news in accepted journalistic style.

Student Learning Outcomes: No change

Rationale: Six-year revision; adding DE component

Equate: Course is not currently equated with SBVC

Effective: Fall 2021

MODIFY COURSE

COURSE ID	COURSE TITLE
FIRET 118	Wildland Fire Control

Departmental Recommendation: FIRET 100. Eligibility for ENGL 101 and MATH 095 as determined through the Crafton Hills College assessment process. Pass a standardized test of reading comprehension at or above the 12th grade level.

Catalog Description: Study of the factors affecting wildland fire prevention, fire behavior, and fire suppression and control techniques.

Student Learning Outcomes: New

Rationale: Six-year revision; adding DE component

Equate: Course is not offered at SBVC

Effective: Fall 2021

Curriculum Meeting: 11/09//20
 Conjoint Meeting: 12/17/20
 Board of Trustees Meeting: 01/14//21

MODIFY COURSE

COURSE ID	COURSE TITLE
JAPN 101	College Japanese I

Student Learning Outcomes: Revised
Rationale: Six-year revision
Equate: Course is not currently equated with SBVC
Effective: Fall 2021

MODIFY COURSE

COURSE ID	COURSE TITLE
JAPN 102	College Japanese II

Student Learning Outcomes: Revised
Rationale: Six-year revision
Equate: Course is not currently equated with SBVC
Effective: Fall 2021

MODIFY COURSE

COURSE ID	COURSE TITLE
JAPN 103	College Japanese III

Student Learning Outcomes: Revised
Rationale: Six-year revision
Equate: Course is not currently equated with SBVC
Effective: Fall 2021

MODIFY COURSE

COURSE ID	COURSE TITLE
JAPN 104	College Japanese IV

Student Learning Outcomes: Revised
Rationale: Six-year revision
Equate: Course is not currently equated with SBVC
Effective: Fall 2021

Curriculum Meeting: 11/09//20
 Conjoint Meeting: 12/17/20
 Board of Trustees Meeting: 01/14//21

MODIFY COURSE

COURSE ID	COURSE TITLE
JOUR 120	Fundamentals of News Writing

Prerequisite: Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process

Schedule Description: Study of the basic principles of journalism. Development of skills associated with evaluating, gathering, and writing news in accepted journalistic style.

Student Learning Outcomes: New

Rationale: Six-year revision; adding DE component

Equate: Course is not currently equated with SBVC

Effective: Fall 2021

MODIFY COURSE

COURSE ID	COURSE TITLE
KIN/F 107A	Zumba Fitness I

Student Learning Outcomes: No change

Rationale: Six-year revision; adding DE component

Equate: Course is not currently equated with SBVC

Effective: Fall 2021

MODIFY COURSE

COURSE ID	COURSE TITLE
KIN/F 107B	Zumba Fitness II

Student Learning Outcomes: No change

Rationale: Six-year revision; adding DE component

Equate: Course is not currently equated with SBVC

Effective: Fall 2021

MODIFY COURSE

COURSE ID	COURSE TITLE
KIN/F 107C	Zumba Fitness III

Student Learning Outcomes: No change

Rationale: Six-year revision; adding DE component

Equate: Course is not currently equated with SBVC

Effective: Fall 2021

Curriculum Meeting: 11/09//20
 Conjoint Meeting: 12/17/20
 Board of Trustees Meeting: 01/14//21

MODIFY COURSE

COURSE ID	COURSE TITLE
KIN/F 107D	Zumba Fitness IV

Student Learning Outcomes: No change
Rationale: Six-year revision; adding DE component
Equate: Course is not currently equated with SBVC
Effective: Fall 2021

MODIFY COURSE

COURSE ID	COURSE TITLE
MATH 095	Intermediate Algebra

Prerequisite: MATH 090 or concurrent enrollment in MATH 995 or eligibility for MATH 095 as determined through the Crafton Hills College assessment process
Semester Units: 5
Minimum Semester Hours:
 Lecture: 80
Student Outcomes: Revised
Rationale: Six-year revision; adding DE component
Equate: MATH 095 at SBVC
Effective: Fall 2021

MODIFY COURSE

COURSE ID	COURSE TITLE
MATH 103	Plane Trigonometry

Schedule Description: Study of the circular functions, DeMoivre's Theorem and applications. Emphasis is placed on mastering trigonometric identities and the solution of trigonometric equations. If purchasing a used book, new software may need to be purchased at an additional expense.
Student Outcomes: No change
Rationale: Six-year revision
Equate: MATH 103 at SBVC
Effective: Fall 2021

Curriculum Meeting: 11/09//20
 Conjoint Meeting: 12/17/20
 Board of Trustees Meeting: 01/14//21

MODIFY COURSE

COURSE ID	COURSE TITLE
POLIT 102	California Politics and Culture

Departmental Recommendation: Eligibility for ENGL 101 as determined by the Crafton Hills College assessment process. Reading: Pass a standardized test of reading comprehension at or above the 12th grade level

Student Outcomes: New

Rationale: Six-year revision

Equate: Course is not currently equated with SBVC

Effective: Fall 2021

MODIFY COURSE

COURSE ID	COURSE TITLE
THART 108	World Drama I

Catalog Description: Survey of the history of theatre from its earliest origins in 6th century B.C.E to the Elizabethan and Restoration periods in the 18th century. Focus on important plays, playwrights and the development of theatre practices and techniques in relationship to cultural, political and social conditions of the time. The study of play's structure, plot, character and historical relevance. This course is also offered as ENGL 108.

Schedule Description: Survey of the history of theatre from its earliest origins in 6th century B.C.E to the Elizabethan and Restoration periods in the 18th Century.

Student Learning Outcomes: Revised

Rationale: Six-year revision

Equate: Course is not currently equated with SBVC

Effective: Fall 2021

MODIFY COURSE

COURSE ID	COURSE TITLE
THART 109	World Drama II

Catalog Description: Survey of the history of theatre from 1700s to the present. Focus on important plays, playwrights and techniques of theatre presentation. This course is also offered as ENGL 109.

Schedule Description: Survey of the history of theatre from 1700s to the present.

Student Learning Outcomes: Revised

Rationale: Six-year revision

Equate: Course is not currently equated with SBVC

Effective: Fall 2021

Curriculum Meeting: 11/09//20
 Conjoint Meeting: 12/17/20
 Board of Trustees Meeting: 01/14//21

MODIFY COURSE

COURSE ID	COURSE TITLE
THART 120	Beginning Acting

Catalog Description: Introductory instruction in acting techniques using exercises, improvisation, theater games and scene work to develop skill in memorization, stage movement, vocal production, flexibility, imagination, agility, expressiveness and awareness of body movement. Exploration of basic textual analysis of plays, characterization and scene work.

Student Learning Outcomes: No change

Rationale: Six-year revision

Equate: THART 120 at SBVC

Effective: Fall 2021

MODIFY COURSE

COURSE ID	COURSE TITLE
THART 133	Audition Techniques

Student Learning Outcomes: New

Rationale: Six-year revision

Equate: Course is not currently equated with SBVC

Effective: Fall 2021

MODIFY COURSE

COURSE ID	COURSE TITLE
THART 176	Fundamentals of Stagecraft I

Student Learning Outcomes: New

Rationale: Six-year revision

Equate: Course is not currently equated with SBVC

Effective: Fall 2021

MODIFY COURSE

COURSE ID	COURSE TITLE
THART 179	Fundamentals of Stagecraft II

Departmental Recommendation: None

Student Learning Outcomes: New

Rationale: Six-year revision

Equate: Course is not currently equated with SBVC

Effective: Fall 2021

Curriculum Meeting: 11/09//20
 Conjoint Meeting: 12/17/20
 Board of Trustees Meeting: 01/14//21

MODIFY COURSE

COURSE ID	COURSE TITLE
THART 205	Play Directing

Prerequisite: None
Student Learning Outcomes: New
Rationale: Six-year revision
Equate: Course is not currently equated with SBVC
Effective: Fall 2021

MODIFY COURSE

COURSE ID	COURSE TITLE
THART 220	Intermediate Acting

Student Learning Outcomes: No change
Rationale: Six-year revision
Equate: Course is not currently equated with SBVC
Effective: Fall 2021

MODIFY COURSE

COURSE ID	COURSE TITLE
THART 221	Advanced Acting

Student Learning Outcomes: No change
Rationale: Six-year revision
Equate: Course is not currently equated with SBVC
Effective: Fall 2021

MODIFY COURSE

COURSE ID	COURSE TITLE
THART 245	Advanced Theatre Practicum II

Minimum Semester Hours:

Lecture: 0

Lab: 144

Student Learning Outcomes: No change

Rationale: Six-year revision
Equate: Course is not currently equated with SBVC
Effective: Fall 2021

Curriculum Meeting: 11/09//20
 Conjoint Meeting: 12/17/20
 Board of Trustees Meeting: 01/14//21

COURSE DELETION

COURSE ID	COURSE TITLE
LIBR 110	Information Literacy

Rationale: Course is no longer offered.
Effective: Fall 2021

DISTRIBUTED EDUCATION

Course ID:	ENGL 101	Hybrid and 100% Online
Course Title:	Freshman Composition	
Rationale:	Increase DE Offerings	
Effective:	Fall 2021	

DISTRIBUTED EDUCATION

Course ID:	ENGL 101H	100% Online
Course Title:	Freshman Composition – Honors	
Rationale:	Increase DE Offerings	
Effective:	Fall 2021	

DISTRIBUTED EDUCATION

Course ID:	ENGL 120	Hybrid and 100% Online
Course Title:	Fundamentals of News Writing	
Rationale:	Increase DE Offerings	
Effective:	Fall 2021	

DISTRIBUTED EDUCATION

Course ID:	FIRET 118	100% Online
Course Title:	Wildland Fire Control	
Rationale:	Increase DE Offerings	
Effective:	Fall 2021	

DISTRIBUTED EDUCATION

Course ID:	JOUR 120	Hybrid and 100% Online
Course Title:	Fundamentals of News Writing	
Rationale:	Increase DE Offerings	
Effective:	Fall 2021	

DISTRIBUTED EDUCATION

Course ID:	KIN/F 107A	100% Online
Course Title:	Zumba Fitness I	
Rationale:	Increase DE Offerings	
Effective:	Fall 2021	

Curriculum Meeting: 11/09//20
 Conjoint Meeting: 12/17/20
 Board of Trustees Meeting: 01/14//21

DISTRIBUTED EDUCATION

Course ID:	KIN/F 107B	100% Online
Course Title:	Zumba Fitness II	
Rationale:	Increase DE Offerings	
Effective:	Fall 2021	

DISTRIBUTED EDUCATION

Course ID:	KIN/F 107C	100% Online
Course Title:	Zumba Fitness III	
Rationale:	Increase DE Offerings	
Effective:	Fall 2021	

DISTRIBUTED EDUCATION

Course ID:	KIN/F 107D	100% Online
Course Title:	Zumba Fitness IV	
Rationale:	Increase DE Offerings	
Effective:	Fall 2021	

DISTRIBUTED EDUCATION

Course ID:	KIN/F 121A	100% Online
Course Title:	Mind Body Fusion I	
Rationale:	Increase DE Offerings	
Effective:	Fall 2021	

DISTRIBUTED EDUCATION

Course ID:	KIN/F 121B	100% Online
Course Title:	Mind Body Fusion II	
Rationale:	Increase DE Offerings	
Effective:	Fall 2021	

DISTRIBUTED EDUCATION

Course ID:	KIN/F 121C	100% Online
Course Title:	Mind Body Fusion III	
Rationale:	Increase DE Offerings	
Effective:	Fall 2021	

DISTRIBUTED EDUCATION

Course ID:	KIN/F 121D	100% Online
Course Title:	Mind Body Fusion IV	
Rationale:	Increase DE Offerings	
Effective:	Fall 2021	

Curriculum Meeting: 11/09//20
 Conjoint Meeting: 12/17/20
 Board of Trustees Meeting: 01/14//21

DISTRIBUTED EDUCATION

Course ID:	MATH 095	Hybrid and 100% Online
Course Title:	Intermediate Algebra	
Rationale:	Increase DE Offerings	
Effective:	Fall 2021	

INFORMATION ONLY

The following course outlines were approved for Remote Instruction.

In emergency circumstances that require campus closure, remote instruction may be incorporated. Courses offered remotely will achieve or adapt stated learning outcomes for the remote environment. Instruction will maintain regular effective contact through conferencing and LMS applications. Instructional materials will be adapted to meet ADA compliance. Instructors will be supported through available campus resources including Alternative Media and Assistive Technology Specialist, DSPS Office, PD Lead, DE Lead, and other available resources to help ensure that instructional materials are accessible to persons with disabilities.

Course ID:	Course Title:
ENGL 010	Accelerated Preparation for College English
ENGL 062	English Grammar, Usage, and Mechanics
ENGL 101	Freshman Composition
ENGL 101H	Freshman Composition – Honors
ENGL 102	Intermediate Composition and Critical Thinking
ENGL 102H	Intermediate Composition and Critical Thinking – Honors
ENGL 108	World Drama I
ENGL 152	Intermediate Composition and Literature
ENGL 152H	Intermediate Composition and Literature – Honors
ENGL 155	Children’s Literature
ENGL 160	Literature by Women
ENGL 175	Literature and Religion of the Bible
ENGL 226	Play and Screenplay Analysis
ENGL 232	Creative Writing
ENGL 260	Survey of American Literature I
ENGL 270	Survey of British Literature I
ENGL 917	English Support Lab
ENGR 101	Introduction to Engineering
OCEAN 101	Elements of Oceanography
OCEAN 101H	Elements of Oceanography – Honors
PBSF 127	Emergency Services: Decision Making and Problem Solving
PBSF 170	Lifeguarding
PHIL 101	Introduction to Philosophy
PHIL 101H	Introduction to Philosophy – Honors
PHIL 103	Critical Thinking and Argumentation
PHIL 105	Introduction to Ethics: Moral Values in Today’s Society
PHIL 105H	Introduction to Ethics: Moral Values in Today’s Society – Honors
PHIL 107	Social and Political Philosophy
PHIL 109	Philosophy of Religion
PHIL 110	Introduction to Logic

Curriculum Meeting: 11/09//20
 Conjoint Meeting: 12/17/20
 Board of Trustees Meeting: 01/14//21

PHYSIC 100	Introduction to Physics
PHYSIC 110	General Physics I
PHYSIC 250	College Physics I
PHYSIC 251	College Physics II
PHYSIC 252	College Physics III
POLIT 100	American Politics
POLIT 100H	American Politics – Honors
POLIT 110	Introduction to Political Theory
PSYCH 100	General Psychology
PSYCH 100H	General Psychology – Honors
PSYCH 102	Personal and Social Adjustment
PSYCH 110	Abnormal Psychology
PSYCH 111	Developmental Psychology: Lifespan
PSYCH 120	Statistics for the Social and Behavioral Sciences
PSYCH 201	Research Methods
RADIOL 090	Survey of Radiologic Technology
RADIOL 100	Introduction to Radiologic Technology
RADIOL 103	Radiographic Positioning I
RADIOL 104	Radiologic Physics I
RADIOL 105	Radiographic Anatomy/Physiology I
RADIOL 106	Radiographic Positioning Lab I
RADIOL 107	Basic Radiologic Medical Techniques
RADIOL 110	Radiographic Exposure I
RADIOL 115	Radiographic Clinic I
RADIOL 200	Radiation Protection II
RADIOL 202	Radiographic Image Critique II
RADIOL 203	Radiographic Positioning III
RADIOL 204	Radiographic Anatomy/Physiology III
RADIOL 205	Radiographic Positioning Lab III
RADIOL 213	Radiographic Clinic III
RADIOL 215	Radiography Registry Review and Testing I
RELIG 100	Introduction to Religious Studies
RELIG 100H	Introduction to Religious Studies – Honors
RELIG 101	Introduction to World Religions
RELIG 101H	Introduction to World Religions – Honors
RELIG 113	Introduction to Eastern Religions
RELIG 135	Religion in America
RELIG 175	Literature and Religion of the Bible
RELIG 176	Jesus and His Interpreters
RESP 050	Introductory to Respiratory Care
RESP 051	Cardiopulmonary Resuscitation: Basic Life Support Healthcare Provider
RESP 109A	Clinical Refresher: Clinical Application I
RESP 130	Fundamentals of Respiratory Care I
RESP 131	Fundamentals of Respiratory Care Skills I
RESP 132	Pulmonary Assessment
RESP 133	Respiratory Care Clinical Application I
RESP 136	Fundamentals of Respiratory Care Skills II
RESP 209A	Clinical Refresher: Advanced Clinical Application I
RESP 209B	Clinical Refresher: Advanced Clinical Application II

Curriculum Meeting: 11/09//20
 Conjoint Meeting: 12/17/20
 Board of Trustees Meeting: 01/14//21

RESP 230	Advanced Theory of Respiratory Care I
RESP 231	Advanced Respiratory Care Skill Laboratory I
RESP 232	Physiologic Basis of Respiratory Disease I
RESP 233	Advanced Respiratory Care Clinical Application I
RESP 234	Advanced Theory of Respiratory Care II
RESP 235	Physiologic Basis of Respiratory Disease II
RESP 236	Advanced Respiratory Care Clinical Application II
RESP 237	Advanced Respiratory Care Skills Laboratory II
RESP 238	Entry Level and Advanced Practitioner Examinations: Review and Seminar

Effective: Fall 2020

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Jose F. Torres, Interim Chancellor
REVIEWED BY: Diana Rodriguez, President, SBVC
PREPARED BY: Dina Humble, Vice President, Instruction, SBVC
DATE: January 14, 2021
SUBJECT: Consideration of Approval of Curriculum - SBVC

RECOMMENDATION

It is recommended that the Board of Trustees approve the SBVC curriculum modifications.

OVERVIEW

The courses, certificates, and degrees at SBVC are continually being revised and updated to reflect and meet student needs.

ANALYSIS

These courses, certificates, and degrees have been approved for addition, modification, and deletion by the Curriculum Committee of the Academic Senate and will be included in the 2021-2022 or 2022-2023 College Catalogs.

INSTITUTIONAL VALUES

II. Learning Centered Institution for Student Access, Retention, and Success.

FINANCIAL IMPLICATIONS

None.

**SAN BERNARDINO VALLEY COLLEGE
SUBMITTED FOR BOARD OF TRUSTEE APPROVAL
January 14, 2021**

CONTENT REVIEW

No Changes to the College Catalog

DANCE 101A	DANCE 101B	DANCE 102A	DANCE 102B
DANCE 103A	DANCE 103B	DANCE 114x4	ESL 941
SDEV 102	THART 121	THART 132	THART 136
THART 147	THART 166	THART 167	

Rationale: Content Review
Effective: Fall 2021

NEW COURSE

Addition to the 2022-2023 College Catalog

Course ID: **POLIT 150**
Course Title: Introduction to Public Policy
Units: 3
Lecture: 3 contact hour(s) per week
 48 - 54 contact hours per semester
Outside of Class Hours: 6 hour(s) per week
Prerequisite: None
Departmental Advisory: ENGL 101 or ENGL 101H
Catalog Description: This course is an introduction to public policy. It introduces the basic concepts and processes underlying policy analysis, including application of these concepts to economic and budgetary policy, health care policy, welfare and social security policy, education policy, and environmental and energy policy, and social and cultural policies. It covers the actors involved in the policy process such as institutions, congress, the executive branch, and groups. It also addresses the theories involved in the policy process as well as the environment in which policy is made in the United States.
Schedule Description: This course is an interdisciplinary introduction to policymaking in the United States. It introduces the basic concepts and processes underlying policy analysis and decision-making. It also includes application of these concepts to multiple policy arenas, such as economic and budgetary policy, health care policy, welfare and social security policy, education policy, and environmental and energy policy, social and cultural policy, food policy and more.
TOP Code: 2207.00
Equate: Course not offered at CHC.
Rationale: Adding Public Policy course to list of courses for the Political Science department. This course will be added to the POLIT AA-T degree.
Effective: Fall 2022

NEW COURSE

Addition to the 2022-2023 College Catalog

Course ID:	ELEC 621
Course Title:	Blueprint Reading for Building Energy Systems
Hours:	48-54
Lecture:	48-54
Prerequisite:	None
Catalog Description:	This noncredit course is a study of basic information for reading blueprints and construction drawings. It is designed for those who must assimilate information found in working drawings and specifications.
Schedule Description:	This noncredit course is a study of basic information for reading blueprints and construction drawings. It is designed for those who must assimilate information found in working drawings and specifications.
TOP Code:	0953.10
Equate:	Course not offered at CHC.
Rationale:	Noncredit mirror course of Blueprint Reading For Building Energy Systems, will be included in the new noncredit certificate.
Effective:	Fall 2022

NEW COURSE

Addition to the 2022-2023 College Catalog

Course ID:	ELEC 650
Course Title:	Zero Net Energy Building Science
Hours:	64-72
Lecture:	64-72
Prerequisite:	None
Catalog Description:	Zero Net Energy (ZNE) Building Science noncredit course includes an overview of many progressive measures that improve the energy performance of buildings. Studies focus on architectural design of building, construction methodology, green HVAC systems, renewable energy systems and the terminology used in the ZNE Industry. A survey of projects, policies and programs driving ZNE performance in residential and non-residential buildings will be studied.
Schedule Description:	Zero Net Energy (ZNE) Building Science noncredit course includes an overview of many progressive measures that will improve the energy performance of buildings. A survey of projects, policies and programs driving ZNE performance in residential and non-residential buildings will be studied.
TOP Code:	0946.10
Equate:	Course not offered at CHC.
Rationale:	Noncredit mirror course of Blueprint Reading For Building Energy Systems, will be included in the new noncredit certificate.
Effective:	Fall 2022

NEW COURSE

Addition to the 2022-2023 College Catalog

Course ID:	ESL 610
Course Title:	Workforce Preparation for English Language Learners - Language and Customs of the American Workplace
Hours:	48-54
Lecture:	48-54
Prerequisite:	None
Catalog Description:	This noncredit course is designed to introduce English language learners to the customs and practices of the American workplace through workplace vocabulary and the development of communication skills. In addition, students will be introduced to specific workplace challenges and learn specific ways to understand and respond to directions, understand employee/employer expectations, and develop conversation skills within those contexts. This course is taught through total English immersion while acknowledging students' cultural experiences.
Schedule Description:	This noncredit course is designed to introduce English language learners to the customs and practices of the American workplace through workplace vocabulary and the development of communication skills. In addition, students will be introduced to specific workplace challenges and learn specific ways to understand and respond to directions, understand employee/employer expectations, and develop conversation skills within those contexts. This course is taught through total English immersion while acknowledging students' cultural experiences.
TOP Code:	4931.00
Equate:	Course not offered at CHC.
Rationale:	There is a need for English language development courses that support English language learners in gaining the communicative skills needed to engage and participate in the workforce.
Effective:	Fall 2022

NEW COURSE

Addition to the 2022-2023 College Catalog

Course ID:	ESL 611
Course Title:	Workforce Preparation for English Language Learners - Applying for Employment
Hours:	48-54
Lecture:	48-54
Departmental Advisory:	ESL 931
Catalog Description:	This noncredit course is designed to provide English language learners with the interpretive skills they will need to seek out and apply for employment. Students will learn to how to interpret language posted on job announcements, resumes and cover letters, and the job application. In addition, students will strengthen oral communication skills needed for the job interview. This course is taught through total English immersion while acknowledging students' cultural experiences.
Schedule Description:	This noncredit course is designed to provide English language learners with the interpretive skills they will need to seek out and apply for employment. Students will learn to how to interpret language posted on job announcements, resumes and cover letters, and the job application. In addition, students will strengthen oral communication skills needed for the job interview. This course is taught through total English immersion while acknowledging students' cultural experiences.
TOP Code:	4931.00
Equate:	Course not offered at CHC.

Rationale: There is a need for English language development courses that support English language learners in gaining the communicative skills needed to engage and participate in the workforce.

Effective: Fall 2022

NEW COURSE

Addition to the 2022-2023 College Catalog

Course ID: **ESL 612**

Course Title: Workforce Language Preparation for Entry Level Positions in the Food Service Industry

Hours: 48-54

Lecture: 48-54

Departmental Advisory: ESL 931

Catalog Description: This noncredit course is designed to help English language learners to gain the English language skills that they will use in entry level positions in the food service industry. Students will learn how to communicate in speaking, and they will learn skills to improve their listening comprehension, reading abilities, and basic writing skills for the food service workplace. Students will also become familiar with the American customs and professional expectations, types of language, and expressions to be able to converse with others in a variety of situations in the food service industry. This course is taught through total English immersion while acknowledging students' cultural experiences.

Schedule Description: This noncredit course is designed to help English language learners to gain the English language skills that they will use in entry level positions in the food service industry. Students will learn how to communicate in speaking, and they will learn skills to improve their listening comprehension, reading abilities, and basic writing skills for the food service workplace. Students will also become familiar with the American customs and professional expectations, types of language, and expressions to be able to converse with others in a variety of situations in the food service industry. This course is taught through total English immersion while acknowledging students' cultural experiences.

TOP Code: 4931.00

Equate: Course not offered at CHC.

Rationale: There is a need for English language development courses that support English language learners in gaining the communicative skills needed to engage and participate in the workforce.

Effective: Fall 2022

NEW COURSE

Addition to the 2022-2023 College Catalog

Course ID: **ESL 613**

Course Title: Workforce Language Preparation for Entry Level Positions in the Retail Industry

Hours: 48-54

Lecture: 48-54

Departmental Advisory: ESL 931

Catalog Description: This noncredit course is designed to help English language learners to gain the English language skills that they will use in entry level positions in the retail industry. Students will learn how to communicate in speaking, and they will learn skills to improve their listening comprehension, reading abilities, and basic writing skills for the retail workplace. Students will also become familiar with the American customs and professional expectations, types of language, and expressions to be able to converse with others in a variety of situations in the

Schedule Description:	retail industry. This course is taught through total English immersion while acknowledging students' cultural experiences. This noncredit course is designed to help English language learners to gain the English language skills that they will use in entry level positions in the retail industry. Students will learn how to communicate in speaking, and they will learn skills to improve their listening comprehension, reading abilities, and basic writing skills for the retail workplace. Students will also become familiar with the American customs and professional expectations, types of language, and expressions to be able to converse with others in a variety of situations in the retail industry. This course is taught through total English immersion while acknowledging students' cultural experiences.
TOP Code:	4931.00
Equate:	Course not offered at CHC.
Rationale:	There is a need for English language development courses that support English language learners in gaining the communicative skills needed to engage and participate in the workforce.
Effective:	Fall 2022

NEW COURSE

Addition to the 2022-2023 College Catalog

Course ID:	SDEV 103H
Course Title:	Career Exploration and Life Planning - Honors
Units:	3
Lecture:	3 contact hour(s) per week 48 - 54 contact hours per semester
Outside of Class Hours:	6 hour(s) per week
Prerequisite:	ENGL 101 or ENGL 101H or
Corequisite:	ENGL 101 or ENGL 101H
Catalog Description:	This course is an in-depth study in career and life planning designed for students seeking direction in setting life, academic and career goals. A holistic perspective will be used to highlight the person-environment dynamics crucial to well-rounded preparation for a fulfilling career and life-span developmental achievements. Topics will include comprehensive career research, extensive reading , major choices, interviewing skills, cover letter and resume writing. This course is intended for students in the Honors Program but is open to all students who desire more challenging work.
Schedule Description:	This course is an in-depth study in career and life planning designed for students seeking direction in setting life, academic and career goals. A holistic perspective will be used to highlight the person-environment dynamics crucial to well-rounded preparation for a fulfilling career and life-span developmental achievements. Topics will include comprehensive career research, extensive reading , major choices, interviewing skills, cover letter and resume writing. This course is intended for students in the Honors Program but is open to all students who desire more challenging work.
TOP Code:	4930.13
Equate:	Course not offered at CHC.
Rationale:	New honors course to increase offerings for Honors Program students.
Effective:	Fall 2022

COURSE MODIFICATIONS

Changes to the 2022-2023 College Catalog

COURSE ID	COURSE TITLE
CHIN 101	COLLEGE MANDARIN CHINESE I

Catalog Description:	In this course students develop four major linguistic skills: listening comprehension, speaking, reading, and writing in Mandarin Chinese at the beginning level. The course includes the study of essentials of pronunciation, vocabulary, and grammatical patterns along with an introduction to the Chinese history, culture, and the geography of the Chinese speaking world.
Schedule Description:	In this course students develop four major linguistic skills: listening comprehension, speaking, reading, and writing in Mandarin Chinese at the beginning level. The course includes the study of essentials of pronunciation, vocabulary, and grammatical patterns along with an introduction to the Chinese history, culture, and the geography of the Chinese speaking world.
Equate:	Course not offered at CHC.
Rationale:	Updating to align with IGETC guidelines.
Effective:	Fall 2022

COURSE ID	COURSE TITLE
CHIN 102	COLLEGE MANDARIN CHINESE II

Catalog Description:	In this course students will continue to develop four major linguistic skills: listening comprehension, speaking, reading, and writing in Mandarin Chinese at the beginning/intermediate level. The course includes the study of essentials of pronunciation, vocabulary and grammatical patterns and expands upon the history, culture, and the geography of the Chinese speaking world.
Schedule Description:	In this course students will continue to develop four major linguistic skills: listening comprehension, speaking, reading, and writing in Mandarin Chinese at the beginning/intermediate level. The course includes the study of essentials of pronunciation, vocabulary and grammatical patterns and expands upon the history, culture, and the geography of the Chinese speaking world.
Equate:	Course not offered at CHC.
Rationale:	Updating to align with IGETC guidelines.
Effective:	Fall 2022

COURSE ID	COURSE TITLE
DANCE 200	DANCE HISTORY AND APPRECIATION

Course ID:	DANCE 100
Prerequisite:	None
Catalog Description:	This course is a comprehensive survey of dance from ancient times to the 21st century. Emphasis is placed on historical perspectives revealing dance as an emerging art form. The course curriculum also surveys the roles of dance in relation to religion, culture, politics, and social attitudes, as well as its relation to other art forms. (Formerly DANCE 200)
Schedule Description:	This course is a comprehensive survey of dance from ancient times to the 21st century. Emphasis is placed on historical perspectives revealing dance as an emerging art form. The course curriculum also surveys the roles of dance in

relation to religion, culture, politics, and social attitudes, as well as its relation to other art forms. (Formerly DANCE 200)

Equate: DANCE 200 at CHC.

Rationale: The course is moving through content review as part of the process to prepare for the upcoming Efficacy Report. The number was changed from Dance 200 to 100, to create consistency between Music, Theatre & Dance, so that most/all "Appreciation" courses are 100. Removing prerequisite, as well.

Effective: Fall 2022

COURSE ID	COURSE TITLE
DANCE 105A	BEGINNING JAZZ DANCE

Departmental Advisory: None

Catalog Description: This course is an introduction to the beginning techniques of Jazz Dance with a focus on movement vocabulary, placement, centering, balance, alignment, strength, flexibility, and across the floor progressions.

Schedule Description: This course is an introduction to the beginning techniques of Jazz Dance with a focus on movement vocabulary, placement, centering, balance, alignment, strength, flexibility, and across the floor progressions.

Equate: Course not offered at CHC.

Rationale: This course is being reassessed for content review as part of the process to prepare for the upcoming Efficacy Report. Removing ENGL 015 departmental advisory.

Effective: Fall 2022

COURSE ID	COURSE TITLE
DANCE 105B	BEGINNING/INTERMEDIATE JAZZ DANCE

Departmental Advisory: None

Catalog Description: This course is a continuation and advancement of beginning level techniques with an additional introduction of intermediate techniques. These techniques collectively enable the student to demonstrate an increased ability to execute proper placement, alignment, balance, strength, flexibility, and across the floor progressions of dance movement.

Schedule Description: This course is a continuation and advancement of beginning level techniques with an additional introduction of intermediate techniques. These techniques collectively enable the student to demonstrate an increased ability to execute proper placement, alignment, balance, strength, flexibility, and across the floor progressions of dance movement.

Equate: Course not offered at CHC.

Rationale: This course is being reassessed for content review as part of the process to prepare for the upcoming Efficacy Report. Removing ENGL 015 departmental advisory.

Effective: Fall 2022

COURSE ID	COURSE TITLE
DANCE 106A	INTERMEDIATE JAZZ DANCE

Departmental Advisory:	None
Catalog Description:	This course provides a continuing study of jazz dance techniques at the intermediate level including the styles and techniques of Jack Cole, Jerome Robbins, Frank Hatchett, Bob Fosse, Katherine Dunham, and more. Focus is given to the development of the dancer's technical and expressive skills, as well as historical and theoretical understandings of jazz technique for film, television, and stage. Public performance is required for this class.
Schedule Description:	This course provides a continuing study of jazz dance techniques at the intermediate level including the styles and techniques of Jack Cole, Jerome Robbins, Frank Hatchett, Bob Fosse, Katherine Dunham, and more. Focus is given to the development of the dancer's technical and expressive skills, as well as historical and theoretical understandings of jazz technique for film, television, and stage. Public performance is required for this class.
Equate:	Course not offered at CHC.
Rationale:	This course is being reassessed for content review as part of the process to prepare for the upcoming Efficacy Report. Removing ENGL 015 departmental advisory.
Effective:	Fall 2022

COURSE ID	COURSE TITLE
DANCE 106B	INTERMEDIATE/ADVANCED JAZZ DANCE

Departmental Advisory:	None
Catalog Description:	This course provides a continuing study of jazz dance techniques at the intermediate level with an additional introduction of advanced techniques. Study of the styles and techniques of famous artists such as Debbie Allen, Gus Giordano, Michael Bennet, Mia Michaels and more are covered in this class. Contemporary and commercial jazz dance forms are also covered along with historical and theoretical understandings of jazz dance techniques related to the dancer's expressive skills. Public performance is required for this class.
Schedule Description:	This course provides a continuing study of jazz dance techniques at the intermediate level with an additional introduction of advanced techniques. Study of the styles and techniques of famous artists such as Debbie Allen, Gus Giordano, Michael Bennet, Mia Michaels and more are covered in this class. Contemporary and commercial jazz dance forms are also covered along with historical and theoretical understandings of jazz dance techniques related to the dancer's expressive skills. Public performance is required for this class.
Equate:	Course not offered at CHC.
Rationale:	This course is being reassessed for content review as part of the process to prepare for the upcoming Efficacy Report. Removing ENGL 015 departmental advisory.
Effective:	Fall 2022

COURSE ID	COURSE TITLE
ENGR 265	ENGINEERING MECHANICS - STATISTICS

Prerequisite: PHYSIC 202
Equate: Course not offered at CHC.
Rationale: Updating prerequisite from PHYSIC 200 to PHYSIC 202.
Effective: Fall 2022

COURSE ID	COURSE TITLE
ESL 604	ESL BEGINNING LEVEL 4 - ENGLISH FOR WORK AND EDUCATION

Catalog Description: This noncredit course is designed to prepare high-beginning English language learners to use Standard English for job interviews, and in conversations at work and in educational settings. Students will begin learning aspects of composition. In addition, students will learn effective note-taking skills. This course is taught through total English immersion while acknowledging students' cultural experiences.

Schedule Description: This noncredit course is designed to prepare high-beginning English language learners to use Standard English for job interviews, and in conversations at work and in educational settings. Students will begin learning aspects of composition. In addition, students will learn effective note-taking skills. This course is taught through total English immersion while acknowledging students' cultural experiences.

Equate: Course not offered at CHC.
Rationale: The rationale for modification of the curriculum is based on societal changes that necessitate the offering of the course in formats such as via distance education. Furthermore, this course serves the purpose of providing students with a means of learning and practicing written communication skills in English which is necessary in more advanced ESL coursework as well as in mainstream classes.

Effective: Fall 2022

COURSE ID	COURSE TITLE
ESL 907	BASIC CONVERSATIONAL ENGLISH

Catalog Description: This course is designed to increase the skills of English language learners in basic conversation, listening and pronunciation of the English language. This course is taught through total English immersion while acknowledging students' cultural experiences.

Schedule Description: This course is designed to increase the skills of English language learners in basic conversation, listening and pronunciation of the English language. This course is taught through total English immersion while acknowledging students' cultural experiences.

Equate: Course not offered at CHC.
Rationale: The rationale for modification of the curriculum is based on societal changes that necessitate the offering of the course in formats such as via distance education. Furthermore, this course serves the purpose of providing students with a means of learning and practicing communication skills in English which is necessary in more advanced ESL coursework as well as in mainstream classes.

Effective: Fall 2022

COURSE ID	COURSE TITLE
ESL 930	COMPOSITION BASED ESL LEVEL 1 – BEGINNING

Catalog Description:	This is the first of a four-course sequence designed to give English language learners a comprehensive understanding of English composition. The focus of this course is on creating effective sentences and paragraphs, including a study of grammar, punctuation and usage. The grammatical emphasis of this course will be on simple present and past tenses. It also has some emphasis on pronunciation, listening and speaking. This course is taught through total English immersion while acknowledging students' cultural experiences.
Schedule Description:	This is the first of a four-course sequence designed to give English language learners a comprehensive understanding of English composition. The focus of this course is on creating effective sentences and paragraphs, including a study of grammar, punctuation and usage. This course is taught through total English immersion while acknowledging students' cultural experiences.
Equate:	Course not offered at CHC.
Rationale:	The rationale for modification of the curriculum is based on societal changes that necessitate the offering of the course in formats such as via distance education. Furthermore, this course serves the purpose of providing students with a means of learning and practicing written communication skills in English which is necessary in more advanced ESL coursework as well as in mainstream classes.
Effective:	Fall 2022

COURSE ID	COURSE TITLE
ESL 931	COMPOSITION BASED ESL LEVEL 2 – BEGINNING

Catalog Description:	This is the second of a four-course sequence designed to give English language learners a comprehensive understanding of English composition. The focus of this course is on creating effective sentences and paragraphs, including a review of grammar, punctuation and usage. The grammatical emphasis of this course will be on present and past progressive tenses, and modal usage. It also has some emphasis on pronunciation, listening and speaking. This course is taught through total English immersion while acknowledging students' cultural experiences.
Schedule Description:	This is the second of a four-course sequence designed to give English language learners a comprehensive understanding of English composition. The focus of this course is on creating effective sentences and paragraphs, including a review of grammar, punctuation and usage. It also has some emphasis on pronunciation, listening and speaking. This course is taught through total English immersion while acknowledging students' cultural experiences.
Equate:	Course not offered at CHC.
Rationale:	The rationale for modification of the curriculum is based on societal changes that necessitate the offering of the course in formats such as via distance education. Furthermore, this course serves the purpose of providing students with a means of learning and practicing written communication skills in English which is necessary in more advanced ESL coursework as well as in mainstream classes.
Effective:	Fall 2022

COURSE ID	COURSE TITLE
ESL 940	COMPOSITION BASED ESL LEVEL 3 - INTERMEDIATE

Catalog Description:	This is the third of a four-course sequence designed to give English language learners a comprehensive understanding of English composition. The focus of this course is on creating effective sentences and paragraphs, including a review of grammar, punctuation and usage. The grammatical emphasis of this course will be on the present perfect, past perfect, and present perfect progressive tenses. This course is taught through total English immersion while acknowledging students' cultural experiences.
Schedule Description:	This is the third of a four-course sequence designed to give English language learners a comprehensive understanding of English composition. The focus of this course is on creating effective sentences and paragraphs, including a review of grammar, punctuation and usage. This course is taught through total English immersion while acknowledging students' cultural experiences.
Equate:	Course not offered at CHC.
Rationale:	The rationale for modification of the curriculum is based on societal changes that necessitate the offering of the course in formats such as via distance education. Furthermore, this course serves the purpose of providing students with a means of learning and practicing written communication skills in English which is necessary in more advanced ESL coursework as well as in mainstream classes.
Effective:	Fall 2022

COURSE ID	COURSE TITLE
HUMSV 281A	SELECTED STUDIES IN ALCOH/DRUG

Course ID:	HUMSV 281A-Z
Course Title:	Selected Studies in Alcohol/Drug
Units:	1-3
Lecture:	18 - 54 contact hour(s) per semester
Outside of Class Hours:	36 - 108 contact hour(s) per semester
Catalog Description:	This experimental course explores addictions in the areas of Human Services, Alcohol/Drug Counseling, Mental Health, Human Development, and Corrections. Suggested subjects include codependency, driving under the influence, co-occurring disorders, tobacco addiction, and assessment instruments, etc.
Schedule Description:	This experimental course explores addictions in the areas of Human Services, Alcohol/Drug Counseling, Mental Health, Human Development, and Corrections. Suggested subjects include codependency, driving under the influence, co-occurring disorders, tobacco addiction, and assessment instruments, etc.
Equate:	Course not offered at CHC.
Rationale:	Updating course from HUMSV 281 to HUMSV 281A-Z, as per previous curriculum approval in 2004.
Effective:	Fall 2021

COURSE ID	COURSE TITLE
LST 606	SUPERVISED TUTORING/ACADEMIC INSTRUCTIONAL SUPPORT

Hours:	0.5 - 270
Laboratory:	0.5 - 270 contact hour(s) per semester
Limitation on Enrollment:	Students will be assigned to this course by a counselor or instructor or for supervised tutoring and learning assistance subject to regulations under Title 5, Section 58172 & 58164(c). Enrollment in at least one other course at San Bernardino Valley College and/or Crafton Hills College.
Catalog Description:	Students enrolled in this noncredit class receive assistance in understanding course-specific content in various content area classes. Activities may include, but are not limited to, supervised individual or group tutorial/instructional services, computer assisted instruction and testing. Enrollment in this class is limited to students who have been recommended by an instructor or counselor on the basis of an identified learning need.
Schedule Description:	Students enrolled in this noncredit class receive assistance in understanding course-specific content in various content area classes.
Equate:	LRC 900 at CHC.
Rationale:	Content review.
Effective:	Fall 2021

COURSE ID	COURSE TITLE
MUS 133	ELEMENTARY PIANO

Laboratory:	3 contact hour(s) per week 48 - 54 contact hours per semester
Equate:	Course not offered at CHC.
Rationale:	Removing lecture component and increasing laboratory hours.
Effective:	Fall 2022

COURSE ID	COURSE TITLE
MUS 134	INTERMEDIATE PIANO

Laboratory:	3 contact hour(s) per week 48 - 54 contact hours per semester
Equate:	MUS 136 at CHC.
Rationale:	Removing lecture component and increasing laboratory hours.
Effective:	Fall 2022

COURSE ID	COURSE TITLE
MUS 135	ADVANCED PIANO

Laboratory:	3 contact hour(s) per week 48 - 54 contact hours per semester
Equate:	MUS 135 at CHC.
Rationale:	Removing lecture component and increasing laboratory hours.
Effective:	Fall 2022

COURSE ID	COURSE TITLE
SDEV 015	PUENTE: STRATEGIES FOR COLLEGE SUCCESS

Corequisite:	ENGL 101 and ENGL 087
Catalog Description:	This course assist students in identifying student support services in college, understand the college culture, and learn essential skills for first-generation Latinx student success. This course is paired with ENGL 101 Freshman Composition and ENGL 087 Fundamentals for College Composition.
Schedule Description:	This course assist students in identifying student support services in college, understand the college culture, and learn essential skills for first-generation Latinx student success. This course is paired with ENGL 101 Freshman Composition and ENGL 087 Fundamentals for College Composition.
Equate:	Course not offered at CHC.
Rationale:	Content review. Updating corequisites and course descriptions.
Effective:	Fall 2022

COURSE ID	COURSE TITLE
SDEV 103	CAREER EXPLORATION AND LIFE PLANNING

Catalog Description:	This course is an in-depth study in career and life planning designed for students seeking direction in setting life, academic and career goals. A holistic perspective will be used to highlight the person-environment dynamics crucial to well-rounded preparation for a fulfilling career and life-span developmental achievements. Topics will include comprehensive career research, major choices, interviewing skills, cover letter and resume writing.
Schedule Description:	This course is an in-depth study in career and life planning designed for students seeking direction in setting life, academic and career goals. A holistic perspective will be used to highlight the person-environment dynamics crucial to well-rounded preparation for a fulfilling career and life-span developmental achievements. Topics will include comprehensive career research, major choices, interviewing skills, cover letter and resume writing.
Equate:	Course not offered at CHC.
Rationale:	Updating course descriptions, SLOs, and content review.
Effective:	Fall 2022

COURSE ID	COURSE TITLE
SPAN 102	COLLEGE SPANISH II

Prerequisite:	SPAN 101
Equate:	Course does not equate with SPAN 102 at CHC effective Fall 2021.
Rationale:	Removing SPAN 101H prerequisite.
Effective:	Fall 2022

COURSE ID	COURSE TITLE
SPAN 102H	COLLEGE SPANISH II - HONORS

Prerequisite:	SPAN 101
Equate:	Course not offered at CHC.
Rationale:	Removing SPAN 101H prerequisite.
Effective:	Fall 2022

COURSE ID	COURSE TITLE
THART 100	INTRODUCTION TO THE THEATRE

Departmental Advisory: None
Equate: THART 100 at CHC.
Rationale: Removing ENGL 015 departmental advisory.
Effective: Fall 2022

COURSE ID	COURSE TITLE
THART 105	SCRIPT ANALYSIS

Departmental Advisory: None
Catalog Description: This course covers the principles, theories, and techniques of play script analysis for theatre production. Various scripts are analyzed representing different historical and cultural perspectives.
Schedule Description: This course covers the principles, theories, and techniques of play script analysis for theatre production. Various scripts are analyzed representing different historical and cultural perspectives.
Equate: Course not offered at CHC.
Rationale: Removing ENGL 015 departmental advisory and updating course descriptions.
Effective: Fall 2022

COURSE ID	COURSE TITLE
THART 110	VOICE AND DICTION FOR ACTORS

Departmental Advisory: None
Catalog Description: This course provides techniques of voice production for the actor. Theory and practice in developing vocal skills for performance such as relaxation, breathing, pitch, rate, articulation, volume, quality, characterization, and the use of dialects are included.
Schedule Description: This course provides techniques of voice production for the actor. Theory and practice in developing vocal skills for performance such as relaxation, breathing, pitch, rate, articulation, volume, quality, characterization, and the use of dialects are included.
Equate: THART 110 at CHC.
Rationale: Removing ENGL 015 departmental advisory and updating course descriptions.
Effective: Fall 2022

COURSE ID	COURSE TITLE
THART 114x4	REHEARSAL AND PERFORMANCE

Departmental Advisory: None
Equate: THART 124x2 at CHC.
Rationale: Removing ENGL 015 departmental advisory.
Effective: Fall 2022

COURSE ID	COURSE TITLE
THART 120	ACTING FUNDAMENTALS I

Departmental Advisory: None
Equate: THART 120 at CHC.
Rationale: Removing ENGL 015 departmental advisory.
Effective: Fall 2022

COURSE ID	COURSE TITLE
THART 131	SOUND FOR STAGE AND SCREEN

Departmental Advisory: None
Equate: Course not offered at CHC.
Rationale: Removing ENGL 015 departmental advisory.
Effective: Fall 2022

COURSE ID	COURSE TITLE
THART 139	FUNDAMENTALS OF COSTUME DESIGN

Departmental Advisory: None
Equate: Course not offered at CHC.
Rationale: Removing ENGL 015 departmental advisory.
Effective: Fall 2022

COURSE ID	COURSE TITLE
THART 160x4	TECHNICAL THEATRE IN PRODUCTION

Departmental Advisory: None
Equate: Course not offered at CHC.
Rationale: Removing ENGL 015 departmental advisory
Effective: Fall 2022

COURSE ID	COURSE TITLE
THART 165	STAGE MAKEUP

Departmental Advisory: None
Equate: Course not offered at CHC.
Rationale: Removing ENGL 015 departmental advisory
Effective: Fall 2022

COURSE ID	COURSE TITLE
WST 037	ENVIRONMENTAL LAWS AND REGULATIONS

Prerequisite: None
Equate: Course not offered at CHC.
Rationale: Removing prerequisites.
Effective: Fall 2022

COURSE DELETION

SPAN 101H

Rationale: Course no longer offered.**Effective:** Fall 2022

COURSE CORRECTION

COURSE ID	COURSE TITLE
AUTORS 010	BASIC VEHICLE RESTORATION

Departmental Advisory: ACR 020 or ACR 022**Rationale:** Updating Departmental Advisory to update AUTO 022 to ACR 022**Previous Board Approval:** January 9, 2020**Effective:** Fall 2021

COURSE CORRECTION

COURSE ID	COURSE TITLE
AUTOST 010	BEGINNING STREET ROD CONSTRUCTION

Departmental Advisory: ACR 020 or ACR 022**Rationale:** Updating Departmental Advisory to update AUTO 022 to ACR 022**Previous Board Approval:** January 9, 2020**Effective:** Fall 2021

COURSE CORRECTION

COURSE ID	COURSE TITLE
CULART 161	QUANTITY FOOD PREPARATION

Departmental Advisory: HOSP 160**Rationale:** Updating Departmental Advisory from CULART 160 to HOSP 160.**Previous Board Approval:** January 9, 2020**Effective:** Fall 2021

DISTANCE EDUCATION

BIOL 205 ¹	BIOL 206 ¹	BIOL 207 ¹	CHEM 101 ¹	CHEM 104 ¹
CHEM 105 ¹	CHIN 101	CULART 050 ¹	ELECT 250C	ENGL 122 ¹
ENGL 123 ¹	ENGR 100 ¹	ENGR 265 ¹	ESL 604	ESL 610
ESL 611	ESL 612	ESL 613	ESL 907	ESL 930
ESL 931	ESL 940	ESL 941	HUMSV 135	INSPEC 016
INSPEC 030	MACH 010	MACH 016	MACH 018	MACH 020
MACH 021	MACH 022	MACH 024	MACH 025	MACH 026
MACH 028	MACH 029	MACH 030	MACH 032	MACH 034
MACH 040	MACH 041	MACH 042	MACH 043	MACH 050
MACH 052	MACH 054	MACH 058	MACH 061	MACH 062
MACH 070	MACH 071	MACH 072	MACH 073	MACH 074
MACH 075	MACH 076	MACH 077	MACH 078	MACH 090
MACH 091	MACH 120	MACH 123	MACH 124	MACH 129
MACH 160	MUS 210	PHYSIC 101 ¹	PHYSIC 151 ¹	PHYSIC 152 ¹
PHYSIC 202 ¹	PHYSIC 203 ¹	PHYSIC 204 ¹	POLIT 110	POLIT 110H
POLIT 150	POLIT 150	SDEV 015	THART 100	THART 105
THART 114X4	THART 120	THART 121	THART 131	THART 132
THART 136	THART 139	THART 147	THART 160X4	THART 165
THART 166	THART 167	WELD 028 ¹	WST 037	

¹ This course was approved for an Emergency DE Addendum only and can only be offered online in the event of a State of Emergency declared by the San Bernardino Community College District.

Rationale: **Distance Education Delivery**

One of the planning themes and goals of San Bernardino Valley College (SBVC) is student access. The faculty and curriculum committee have worked tirelessly these last few months to examine course delivery and make curricular adjustments to meet the necessary demand for distance education. To meet the student demand and keep courses available during this pandemic, faculty have submitted these distance education addendums for approval to be able to maintain our continuous quality instruction during this time. Some addendums noted above with an asterisk are approved in the event of an emergency only, like a pandemic. Other courses without an asterisk are approved to be offered in the online format any time. The online delivery method of these courses supports the mission of SBVC by providing access to education to a diverse community of learners who find themselves in a community with complicated lives and difficult and demanding schedules and responsibilities.

Effective: Spring 2021 or Fall 2021

MODIFY CERTIFICATE

AIRFRAME MAINTENANCE TECHNICIAN CERTIFICATE

This certificate is designed to prepare students to qualify for the Airframe Certificate issued by the Federal Aviation Administration (FAA), which enables the holder to perform 100 hours and annual inspections on aircraft ranging from small aircraft used in general aviation to jets utilized by commercial airlines. The written examinations are administered by the FAA at computer testing centers.

REQUIRED COURSES:	Units
AERO 050 General/Calculations and Basic Electricity Airframe and Powerplant Technologies	5
AERO 050L General Laboratory/Calculations and Basic Electricity Airframe and Powerplant Technologies	2
AERO 051 General/Materials and Servicing Airframe and Powerplant Technologies	5
AERO 051L General Laboratory/Materials and Servicing Airframe and Powerplant Technologies	2
AERO 052 Airframe Maintenance - Structures	6
AERO 052L Airframe Maintenance Laboratory - Structures	5
AERO 053 Airframe Maintenance - Systems and Components	6
AERO 053L Airframe Maintenance Laboratory - Systems and Components	5
RECOMMENDED COURSE:	Units
AERO 015 Nano Composite Technology	2
Total Units	36

This is a Gainful Employment Program

Rationale: Updating description and PLOs.
Effective: Fall 2021

MODIFY CERTIFICATE

AVIATION MAINTENANCE TECHNICIAN CERTIFICATE

This certificate is designed to prepare students to qualify for the airframe and powerplant certificates issued by the Federal Aviation Administration (FAA), after passing the FAA testing students are able to work on airliners as well as general aviation. The written examinations are administered by the FAA at computer testing centers.

REQUIRED COURSES:	Units
AERO 050 General/Calculations and Basic Electricity Airframe and Powerplant Technologies	5
AERO 050L General Laboratory/Calculations and Basic Electricity Airframe and Powerplant Technologies	2
AERO 051 General/Materials and Servicing Airframe and Powerplant Technologies	5
AERO 051L General Laboratory/Materials and Servicing Airframe and Powerplant Technologies	2
AERO 052 Airframe Maintenance - Structures	6
AERO 052L Airframe Maintenance Laboratory - Structures	5
AERO 053 Airframe Maintenance - Systems and Components	6
AERO 053L Airframe Maintenance Laboratory - Systems and Components	5
AERO 054 Powerplant Maintenance - Reciprocating Engine Overhaul	6
AERO 054L Powerplant Maintenance Laboratory - Reciprocating Engine Overhaul	5
AERO 055 Powerplant Maintenance - Accessory Overhaul	6
AERO 055L Powerplant Maintenance Laboratory - Accessory Overhaul	5
Total Units	58

This is a Gainful Employment Program

Rationale: Updating description and PLOs.
Effective: Fall 2021

DEGREE MODIFICATION

ADMINISTRATION OF JUSTICE ASSOCIATE OF SCIENCE TRANSFER DEGREE

Administration of Justice is the study of the causes, consequences, and control of crime. The program leading to the Associate in Science in Administration of Justice for Transfer (AS-T) is designed to acquaint pre-service and in-service students with the principles and practices of criminal justice systems in America. The goal of this program is to familiarize students with a foundation in the Criminal Justice sub-systems: Law Enforcement, Correctional Science, Criminology, Forensics, Investigations, and the Judicial /Court's role. The program is both academic and professional in that it is an interdisciplinary attempt to relate intellectual issues and practitioner perspectives to the challenge of crime in a free society. Consequently, the program provides preparation for employment with a related agency and /or transfer to a college or university.

Students will be prepared to work in a variety of fields, including: public law enforcement agencies such as municipal police, CHP, probation officers, county deputy sheriffs, correctional officers, game wardens, state park rangers, and private security. Students completing the AS-T in Administration of Justice degree will be able to transfer to the California State University systems and be prepared to study in the following areas: Administration of Justice, Law Enforcement, Correctional Science, Social Science/Criminology, Forensics, and Pre- Law.

To earn this AS-T degree, students must meet the following requirements:

- completion of the following major requirements with grades of C or better;
- completion of a minimum of 60 CSU transferable semester units with a grade point average of at least 2.0; and
- certified completion of the CSU General Education-Breadth (CSUGE) or Intersegmental General Education Transfer Curriculum (IGETC) for CSU, which requires a minimum of 39 units.

It is highly recommended that students complete courses that satisfy the U.S. History, Constitution, and American Ideals requirement as part of CSUGE or IGETC before transferring to a CSU.

Students planning to transfer to a four-year institution and major in Administration of Justice should consult with a counselor regarding the transfer process and lower division requirements.

Required Core Courses:

		Units
ADJUS 101	Introduction to Administration of Justice	3
ADJUS 103	Concepts of Criminal Law	3

List A: Select two of the following courses (6 units):

		Units
ADJUS 102	Principles and Procedures of the Justice System	3
ADJUS 104	Legal Aspects of Evidence	3
ADJUS 105	Community Relations	3
ADJUS 106	Principles of Investigation	3
ADJUS 108	Juvenile Procedures	3
CORREC 101	Introduction to Corrections	3

List B: Select two of the following (6 units):

Any course not used from LIST A

		Units
CIT 101	Introduction to Computer Literacy	3
ENGL 102	Intermediate Composition and Critical Thinking	4

	or		
ENGL 102H	Intermediate Composition and Critical Thinking - Honors		4
	or		
PHIL 102	Critical Thinking and Writing		3
PHIL 103	Introduction to Logic: Argument and Evidence		3
POLIT 100	American Politics		3
PSYCH 100	General Psychology		3
	or		
PSYCH 100H	General Psychology - Honors		3
PSYCH 105	Statistics for the Behavioral Sciences		4
	or		
MATH 108	Introduction to Probability and Statistics		4
	or		
ECON 208	Business and Economic Statistics		4
SOC 100	Introduction to Sociology		3
	or		
SOC 100H	Introduction to Sociology - Honors		3
Major Total:			18-20
Total Units That May Be Double Counted:			6
General Education (CSU GE-Breadth or IGETC for CSU) Units:			37-39
Elective (CSU Transferable) Units:			7-11
Total Units			60

Rationale: Updating catalog description.
Effective: Fall 2021

DEGREE MODIFICATION

BUSINESS ADMINISTRATION ASSOCIATE OF SCIENCE TRANSFER DEGREE, AS-T

The Associate in Science for Transfer (AS-T) in Business Administration is designed to provide students with the common core of lower division courses required to transfer and pursue a baccalaureate degree in Business Administration. This includes business degrees with options such as accounting, finance, human resources management, international business, management, operations management, and marketing.

To earn this AS-T degree, students must complete the following Associate Degree for Transfer requirements:

- 60 semester or 90 quarter CSU-transferable units
- the California State University-General Education Breadth pattern (CSU GE-Breadth); OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern.
- a minimum of 18 semester or 27 quarter units in the major or area of emphasis as determined by the community college district
- obtainment of a minimum grade point average (GPA) of 2.0
- earn a grade of C or better in all courses required for the major or area of emphasis

Students planning to transfer to a four-year institution and major in Business Administration should consult with a counselor regarding the transfer process and lower division requirements.

REQUIRED COURSES		Units
ACCT 200	Financial Accounting	4

ACCT 201	Managerial Accounting	4
ECON 200	Principles of Macroeconomics	3
	or	
ECON 200H	Principles of Macroeconomics - Honors	3
ECON 201	Principles of Microeconomics	3
	or	
ECON 201H	Principles of Microeconomics - Honors	3
BUSAD 210	Business Law	3
	or	
BUSAD 211	The Legal Environment of Business	3

LIST A (select one): 4 units	Units
ECON 208 Business and Economic Statistics	4
MATH 108 Introduction to Probability and Statistics	4
MATH 141 Business Calculus	4

CHOOSE TWO COURSES FROM LIST B OR ANY COURSE NOT USED FROM LIST A: **Units**

LIST B: 6-7 units	
BUSAD 100 Introduction to Business	3
BUSAD 127 Business Communication	3
CIT 101 Introduction to Computer Literacy	3
MATH 102 College Algebra	4

Major Total:	27-28
Total Units the May be Double-Counted:	9
CSU GE-Breadth or IGETC for CSU requirements:	37-39
Elective (CSU Transferable) Units:	0-5
Total Units	60

CSUSB requires MATH 102 for their program. ECON 200 or 200H, 201 or 201H, and ECON 208 or MATH 108 may be double counted for CSUGE or IGETC.

Rationale: Updating catalog description.
Effective: Fall 2021

DEGREE MODIFICATION

ENGLISH ASSOCIATE OF ARTS FOR TRANSFER (AA-T) DEGREE

English is the study and production of writing in English, especially literature. The elements and structures of fiction, poetry, drama and the essay are studied. The ethnic, cultural, social, economic and historical foundations of literary works are analyzed as well as their influences on the creation and reception of those works. Finally, there is a strong emphasis in writing for a variety of purposes, audiences, and effects. The study of English prepares a student for further study in Literature, Creative Writing, Journalism and other closely related fields. In addition, the skills and abilities cultivated by the study of English are excellent preparation for any field which requires wide literacy and solid writing ability, including teaching/education, advertising, law, public relations, and work in the media.

Students planning to transfer to a four-year institution and major in English (or associated disciplines such as Comparative Literature, Journalism or Creative Writing) should consult with a counselor regarding the transfer process and lower division requirements because additional courses may be required at some institutions or they may require you to take specific courses. In addition, the department recommends that students take at least 2 semesters of a foreign language as many 4-year institutions have foreign language requirements for their BA in English.

Completion of CSU GE-Breadth or IGETC for CSU is required in addition to the major requirements listed below.

To earn this AA-T degree, students must meet the following requirements:

- completion of the following major requirements with grades of C or better
- completion of a minimum of 60 CSU transferable semester units with a grade point average of at least 2.0; and
- certified completion of the CSU General Education Breadth requirements (CSU GE), which requires a minimum of 39 units. Completing courses prior to transfer that satisfy the U.S. History, Constitution and American Ideals requirement as part of CSU GE is highly recommended.

Students planning to transfer to a four-year institution and major in English should consult with a counselor regarding the transfer process and lower division requirements.

REQUIRED CORE COURSES (7 units required)

		Units
ENGL 102	Intermediate Composition and Critical Thinking	4
	or	
ENGL 102H	Intermediate Composition and Critical Thinking - Honors	4
ENGL 151*	Freshman Composition and Literature	3
	or	
ENGL 151H	Freshman Composition and Literature-Honors	3

LIST A Choose 2 courses (minimum 6 units)

Note that the 270/271 sequence is required by CSU San Bernardino for those transferring as English majors.

ENGL 260	American Literature to Mid 19th Century	3
ENGL 261	American Literature from 1865 to Present	3
ENGL 270	English Literature: Middle Ages to 18th Century	3
	or	
ENGL 270H	English Literature: Middle Ages to 18th Century-Honors	3

ENGL 271	English Literature: 18th Century to Present	3
	or	
ENGL 271H	English Literature: 18th Century to Present-Honors	3
ENGL 280**	World Literature: To 17th Century	3
ENGL 281**	World Literature: 17th Century to Present	3
LIST B: Choose one course (minimum 3 units)		
Any courses from List A not used above, or the following course:		
ENGL 163	Chicano Literature	3
ENGL 165	African-American Literature	3
ENGL 232	Creative Writing	3
LIST C: Choose one course (minimum 3 units)		
Any courses from Lists A or B not used above, or one of the following courses:		
ANTHRO 125	Language and Culture	3
ENGL 122	Journalism Production: Introduction	3
ENGL 123	Journalism Production: Intermediate	3
ENGL 125	Literary Magazine Production	3
ENGL 140	Exploring the World of Science Fiction	3
ENGL 141	Mystery and Detective Fiction	3
ENGL 153	Literature and Film	3
ENGL 155	Children's Literature	3
ENGL 161	Women Writers	3
ENGL 175	The Literature and Religion of the Bible	3
	or	
RELIG 175	The Literature and Religion of the Bible	3
ENGL 275	Shakespeare	3
Total Units for the Major:		19
Total Units that may be Double-Counted:		6-9
General Education (CSU-GE or IGETC) Units:		37-39
Elective (CSU Transferable) Units:		8-13
Total Units		60

Rationale: Updating catalog description.
Effective: Fall 2021

DEGREE MODIFICATION

MUSIC ASSOCIATE OF ARTS DEGREE

To graduate with a specialization in Music, students must complete the following required courses plus the general breadth requirements for the Associate Degree (total = 60 units).

Required Theory Courses: (16 Units)		Units
MUS 101	Music Theory I: Fundamentals	3
MUS 101L	Musicianship I	1
MUS 102	Music Theory II: Scales and Modes	3
MUS 102L	Musicianship II	1
MUS 201	Music Theory III: Basic Harmony	3
MUS 201L	Musicianship III	1
MUS 202	Music Theory IV: Harmony	3

MUS 202L	Musicianship IV	1
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Required Applied Courses: (4 Semesters totaling 2 units)

MUS 141X2	Applied Music I	0.5
	and	
MUS 241x2	Applied Music II	0.5

Required Ensemble Courses: (4 semesters with a minimum of 4 units selected from the following)

	Units	
MUS 150X4	Mixed Chorus	1
MUS 152X4	Chamber Singers	2
MUS 154X4	College Singers	2
MUS 156X4	Concert Choir	2
MUS 158X4	Gospel Choir	1
MUS 162x4	Wind Ensemble	1
MUS 166x4	Concert Band	1
MUS 170x2	Jazz Improvisation and Theory I	1
MUS 171x2	Jazz Improvisation and Theory II	1
MUS 180	Instrumental Chamber Music	1

Recommended Courses:

	Units	
MUS 100	Music Appreciation	3
MUS 108	History of Hip Hop Music	3
MUS 121	Music History and Literature-Middle Ages through Baroque	3
	or	
MUS 121H	Music History and Literature - Middle Ages through Baroque - Honors	3
MUS 122	Music History and Literature - Classic through Contemporary	3
	or	
MUS 122H	Music History and Literature - Classic through Contemporary - Honors	3
MUS 123	Electronic Music I	3
MUS 124	Electronic Music II	3
MUS 133	Elementary Piano	1
MUS 170x2	Jazz Improvisation and Theory I	1
MUS 171x2	Jazz Improvisation and Theory II	1
MUS 180	Instrumental Chamber Music	1

Total Units

22 - 26

Rationale: Adding MUS 170x2, MUS 171x2, and MUS 180 to list of required courses.
Effective: Fall 2021

DEGREE MODIFICATION

MUSIC ASSOCIATE OF ARTS TRANSFER DEGREE, AA-T

The Associate of Arts for Transfer (AA-T) in Music develops a well-rounded musician. Students who pursue this degree will have guaranteed admission to a California State University (CSU) campus upon successful completion of the specified program requirements. This degree provides students with transfer preparation and pre-professional training. Students should consult with a counselor to determine whether this degree is the best option for their transfer goals.

The Associate in Arts for Transfer (AA-T) or the Associate in Science for Transfer (AS-T) is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AA-T or AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major.

To earn a music AA-T degree, students must complete the following Associate Degree for Transfer requirements:

- completion of the following major requirements with grades of C or better;
- completion of a minimum of 60 CSU transferable semester units with a grade point average of at least 2.0; and
- certified completion of the CSU General Education-Breadth (CSUGE) or Intersegmental General Education Transfer Curriculum (IGETC) for CSU, which requires a minimum of 37-39 units.

It is highly recommended that students complete courses that satisfy the U.S. History, Constitution, and American Ideals requirement as part of CSUGE or IGETC before transferring to a CSU.

Students planning to transfer to a baccalaureate institution and major in Music should consult with a counselor regarding the transfer process and lower division requirements.

REQUIRED CORE COURSES: (12 Units)

		Units
MUS 101	Music Theory I: Fundamentals	3
MUS 101L	Musicianship I	1
MUS 102	Music Theory II: Scales and Modes	3
MUS 102L	Musicianship II	1
MUS 201	Music Theory III: Basic Harmony	3
MUS 201L	Musicianship III	1

APPLIED MUSIC: (2 Units)

		Units
MUS 141X2	Applied Music I	0.5
	and	
MUS 241x2	Applied Music II	0.5

LARGE ENSEMBLE: (Select a minimum of 4 units from the following courses. Note: a total of four semesters is required)

		Units
MUS 150X4	Mixed Chorus	1
MUS 152X4	Chamber Singers	2
MUS 153x4	Chamber Chorale	2
MUS 154X4	College Singers	2
MUS 156X4	Concert Choir	2
MUS 158X4	Gospel Choir	1

MUS 162x4	Wind Ensemble	1
MUS 166x4	Concert Band	1
MUS 170x2	Jazz Improvisation and Theory I	1
MUS 171x2	Jazz Improvisation and Theory II	1
MUS 180	Instrumental Chamber Music	1
LIST A: (3-4 Units)		Units
MUS 100	Music Appreciation	3
MUS 121	Music History and Literature-Middle Ages through Baroque	3
	or	
MUS 121H	Music History and Literature - Middle Ages through Baroque - Honors	3
MUS 122	Music History and Literature - Classic through Contemporary	3
	or	
MUS 122H	Music History and Literature - Classic through Contemporary - Honors	3
MUS 133	Elementary Piano	1
MUS 134	Intermediate Piano	1
MUS 135	Advanced Piano	1
MUS 202	Music Theory IV: Harmony	3
MUS 202L	Musicianship IV	1
MAJOR TOTAL:		21-26
CSU GE-Breadth or IGETC for CSU requirements:		37-39
Total units that may be double-counted for CUSGE or IGETC:		6
CSU ELECTIVES (as needed to reach 60 transferable units):		1-8
Total Units		60

Rationale: Adding MUS 180 to list of required courses.
Effective: Fall 2021

DEGREE MODIFICATION

PHILOSOPHY ASSOCIATE OF ARTS TRANSFER DEGREE, AA-T

The Associate of Arts for Transfer (AA-T) in Philosophy provides students with invaluable skills transferable to most vocations. The law states that students will have guaranteed admission to a California State University (CSU) campus upon successful completion of the specified program requirements. Whatever the vocational goal, students benefit from completing this AA-T in Philosophy. Nearly everyone is concerned with the kinds of questions and experiences studied in philosophy. This field of study is concerned with the nature of reality, truth and value, the human response to death and suffering, and those perennial human questions: Who am I? Why am I here? And where am I going. Philosophy courses require critical analysis, clarity, and understanding. These skills are achieved through careful and close reading of texts, images, and symbols as well as through descriptive and analytic writing. The AA-T in Philosophy requires the study of diverse and often competing belief systems. This is a challenging and exciting endeavor that can help us make sense of the events taking place in the world around us. Students should consult with a counselor to determine whether this degree is the best option for their transfer goals.

To earn this AA-T degree, students must complete the following Associate Degree for Transfer requirements:

- completion of the following major requirements with grades of C or better;
- completion of a minimum of 60 CSU transferable semester units with a grade point average of at least 2.0; and

- certified completion of the CSU General Education-Breadth (CSUGE) or Intersegmental General Education Transfer Curriculum (IGETC) for CSU, which requires a minimum of 39 units.

It is highly recommended that students complete courses that satisfy the U.S. History, Constitution, and American Ideals requirement as part of CSUGE or IGETC before transferring to a CSU.

Students planning to transfer to a baccalaureate institution and major in Philosophy should consult with a counselor regarding the transfer process and lower division requirements.

Required Courses (Select Two): 6 Units		Units
PHIL 103	Introduction to Logic: Argument and Evidence	3
PHIL 101	Introduction to Philosophy	3
	or	
PHIL 101H	Introduction to Philosophy - Honors	3
	or	
PHIL 105	Introduction to Ethics	3

LIST A: Select One (3 Units) or any course not used in required course		Units
PHIL 102	Critical Thinking and Writing	3
	or	
ENGL 102	Intermediate Composition and Critical Thinking	4
	or	
ENGL 102H	Intermediate Composition and Critical Thinking - Honors	4
	or	
COMMST 125	Critical Thinking Through Argumentation and Debate	3
	or	
READ 102	Critical Reading as Critical Thinking	3

LIST B: Select two courses (6 units minimum) OR any course not used from List A		Units
RELIG 101	Introduction to World Religions	3
ENGL 175	The Literature and Religion of the Bible	3
	or	
RELIG 175	The Literature and Religion of the Bible	3
PHIL 180	Death and Dying	3
	or	
RELIG 180	Death and Dying	3

LIST C: Select one course (3 units) OR any course not selected from List A or List B		Units
PHIL 112	Philosophy in Literature	3
RELIG 100	Introduction to Religious Studies	3
	or	
RELIG 100H	Introduction to Religious Studies-Honors	3
RELIG 110	Magic, Witchcraft, and Religion	3
	or	
ANTHRO 110	Magic, Witchcraft, and Religion	3
RELIG 135	Religion in America	3
RELIG 150	Introduction to Mythology	3
RELIG 176	Jesus and His Interpreters	3

MAJOR TOTAL:	18-19
Total units that may be double-counted:	9-12
CSU GE-Breadth or IGETC for CSU requirements:	37-39
CSU electives (as needed to reach 60 transferrable units):	11-17
Total Units	60

Rationale: Updating catalog description and aligning courses to TMC Template.
Effective: Fall 2021

DEGREE MODIFICATION

POLITICAL SCIENCE ASSOCIATE OF ARTS TRANSFER DEGREE, AA-T

Political Science is the academic discipline that investigates the institutions and processes by which human societies are ruled. Political scientists use the techniques of empirical research and historical analysis, along with normative consideration of the ends of political action, to explore the outcomes of various governmental arrangements and alternatives. The study of political science will prepare students for careers in law, politics, governmental service, social science teaching, and journalism, as well as for active participation in the political system of the United States.

The Associate in Arts for Transfer (AA-T) or the Associate in Science for Transfer (AS-T) is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AA-T or AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major.

To earn a Political Science AA-T degree, students must meet the following requirements:

- completion of the following major requirements with grades of C or better;
- completion of a minimum of 60 CSU transferable semester units with a grade point average of at least 2.0; and
- certified completion of the CSU General Education-Breadth (CSUGE) or Intersegmental General Education Transfer Curriculum (IGETC) for CSU, which requires a minimum of 37-39 units.

It is highly recommended that students complete courses that satisfy the U.S. History, Constitution, and American Ideals requirement as part of CSUGE or IGETC before transferring to a CSU.

Students planning to transfer to a four-year institution and major in political science should consult with a counselor regarding the transfer process and lower division requirements.

REQUIRED CORE COURSES (3 units):	Units
POLIT 100 American Politics	3
LIST A: Select 3 courses from the following (9-10 units):	Units
POLIT 141 Introduction to World Politics	3
or	
POLIT 141H Introduction to World Politics - Honors	3
POLIT 110 Introduction to Political Theory	3
or	
POLIT 110H Introduction to Political Theory Honors	3
POLIT 140 Introduction to Comparative Politics	3
ECON 208 Business and Economic Statistics	4
or	

MATH 108	Introduction to Probability and Statistics	4
	or	
PSYCH 105	Statistics for the Behavioral Sciences	4
LIST B: Select 2 courses from the following (6 units):		Units
ANTHRO 102	Cultural Anthropology	3
	or	
ANTHRO 102H	Cultural Anthropology - Honors	3
COMMST 135	Mass Media and Society	3
ECON 100	Introduction to Economics	3
ECON 200	Principles of Macroeconomics	3
	or	
ECON 200H	Principles of Macroeconomics - Honors	3
ECON 201	Principles of Microeconomics	3
	or	
ECON 201H	Principles of Microeconomics - Honors	3
HIST 100	United States History to 1877	3
	or	
HIST 100H	United States History to 1877 - Honors	3
HIST 101	United States History: 1865 to Present	3
	or	
HIST 101H	United States History: 1865 to Present - Honors	3
HIST 137	Racial and Ethnic Groups in United States History	3
HIST 150	Introduction to Latin American History	3
HIST 170	World History to 1500	3
HIST 171	World History Since 1500	3
POLIT 138	Service Learning: Student Leadership	3
	or	
POLIT 138H	Service Learning: Student Leadership - Honors	3
POLIT 139	Service Learning: Community Leadership	3
	or	
POLIT 139H	Service Learning: Community Leadership - Honors	3
POLIT 150	Introduction to Public Policy	3
PSYCH 100	General Psychology	3
	or	
PSYCH 100H	General Psychology - Honors	3
RELIG 135	Religion in America	3
SOC 100	Introduction to Sociology	3
	or	
SOC 100H	Introduction to Sociology - Honors	3
MAJOR TOTAL:		18-19
Total Units that may be double-counted:		12
CSU GE-Breadth or IGETC for CSU requirements:		37-39
CSU electives (as needed to reach 60 transferable units):		14-17
Total Units		60

Rationale: Adding POLIT 150 to List B.
Effective: Fall 2022

DEGREE MODIFICATION

SPANISH ASSOCIATE OF ARTS TRANSFER DEGREE, AA-T

The Associate in Arts-Transfer (AA-T) degree in Spanish has a threefold purpose. It is designed to help students: increase proficiency in the language; understand the cultures of the Spanish-speaking world; and, meet the requirements for completion of the bachelor's degree in the CSU/UC systems. Students who complete the Spanish AA-T will have a solid foundation in reading, writing, speaking, and comprehending Spanish. Additionally, they will have developed a deeper awareness and understanding of the unique and diverse cultural milieu of Latin America and Spain. The skills acquired will help students prepare for a variety of careers in areas where a knowledge of Spanish is desirable, such as business, healthcare, journalism, education, communications, public safety, and more.

The Associate in Arts for Transfer (AA-T) or the Associate in Science for Transfer (AS-T) is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AA-T or AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major. To earn this Spanish AA-T degree, students must meet the following requirements:

- completion of the following major requirements with grades of C or better;
- completion of a minimum of 60 CSU transferable semester units with a grade point average of a least 2.0; and
- certified completion of the CSU General Education-Breadth (CSUGE) or Intersegmental General Education Transfer Curriculum (IGETC) for CSU, which requires a minimum of 37-39 units.

It is highly recommended that students complete courses that satisfy the U.S. History, Constitution, and American Ideals requirement as part of CSUGE or IGETC before transferring to a CSU.

Students planning to transfer to a four-year institution and major in Spanish should consult with a counselor regarding the transfer process and lower division requirements.

REQUIRED CORE COURSES (18 Units)

	Units
SPAN 101 College Spanish I	5
SPAN 102 College Spanish II	5
or	
SPAN 102H College Spanish II - Honors	5
SPAN 103 College Spanish III	4
or	
SPAN 103H College Spanish III - Honors	4
or	
SPAN 157 Spanish for Heritage Speakers I	4
SPAN 104 College Spanish IV	4
or	
SPAN 158 Spanish for Heritage Speakers II	4

Note: If a student places out of any core course(s) and is not awarded units for that course, the student will need to take additional units from List A to compensate.

LIST A: Select One (3 Units)

	Units
ENGL 163 Chicano Literature	3
HIST 140 Chicano History	3
HIST 150 Introduction to Latin American History	3
Major Total:	21

CSU GE-Breadth or IGETC for CSU Requirements:	37-39
Total units that may be double-counted for CSU-GE or IGETC:	9
CSU Electives (as needed to reach 60 transferable units):	9-11
Total Units	60

Rationale: Removing SPAN 101H from list of required courses.
Effective: Fall 2022

DEGREE MODIFICATION

THEATRE ARTS ASSOCIATE OF ARTS TRANSFER DEGREE, AA-T

The Associate of Arts for Transfer (AA-T) in Theatre Arts develops a well-rounded theatre artist. This degree provides students with transfer preparation and pre-professional training. The AA-T in Theatre Arts emphasizes the hands-on, collaborative experience of theatrical production, building students' skills in performance and technical theatre. Students should consult with a counselor to determine whether this degree is the best option for their transfer goals.

To earn this AA-T degree, students must complete the following Associate Degree for Transfer requirements:

- completion of the following major requirements with grades of C or better;
- completion of 60 CSU transferable semester units with a grade point average of at least 2.0; and
- certified completion of the CSU General Education-Breadth (CSUGE) or Intersegmental General Education Transfer Curriculum (IGETC) for CSU, which requires a minimum of 39 units.

It is highly recommended that students complete courses that satisfy the U.S. History, Constitution, and American Ideals requirement as part of CSUGE or IGETC before transferring to a CSU.

Students planning to transfer to a baccalaureate institution and major in Theatre should consult with a counselor regarding the transfer process and lower division requirements.

REQUIRED CORE COURSES:		Units
THART 100	Introduction to the Theatre	3
THART 120	Acting Fundamentals I	3
THART 114x4	Rehearsal and Performance	4
	or	
THART 160x4	Technical Theatre in Production	3
 LIST A: 9 UNITS (3 Courses) not used in Required Core:		 Units
THART 105	Script Analysis	3
THART 121	Acting Fundamentals II	3
THART 132	Lighting Design Fundamentals	3
THART 136	Introduction to Theatre Design	3
THART 139	Fundamentals of Costume Design	3
THART 165	Stage Makeup	3
THART 114x4	Rehearsal and Performance	4
	or	
THART 160x4	Technical Theatre in Production	3
MAJOR TOTAL:		18-19

Total units that may be double-counted:	6
General Education (CSU GE-Breadth or IGETC for CSU) Units:	37-39
Elective (CSU Transferable) Units:	8-11
Total Units	60

Rationale: Updating catalog description.
Effective: Fall 2021

CERTIFICATE CORRECTION

CHILD DEVELOPMENT - MASTER TEACHER CERTIFICATE

The Master Teacher Certificate is designed to prepare students to supervise, mentor and assist other teachers and aides in a preschool or childcare and education setting. The Master Teacher Certificate requires 37 CD units which includes six specialization units and 4 units of CD Practicum/ Field Work experience with children preschool-12 years of age plus a minimum of 16 general education units. General Education units need to come from the each of the following categories and meet Valley College GE requirements: English, Social and Behavioral Sciences, Humanities and Math or Science.

This Certificate meets the course and unit requirement for the Master Teacher Permit through the California Commission on Teacher Credentialing. Please note that students must also meet the experience requirement of 350 days of 3+ hours per day within 4 years.

Required Courses: (27 units)	Units
CD 105 Child Growth and Development	3
or	
CD 105H Child Growth and Development-Honors	3
CD 111 Observation and Assessment in Child Development	3
CD 113 Principles and Practices of Teaching Young Children	3
CD 114 Introduction to Curriculum	3
CD 115 Health, Safety and Nutrition	3
CD 126 Child, Family, and the Community	3
CD 127 Guidance of Children	3
CD 138 Teaching in a Diverse Society	3
CD 270 Adult Supervision and Mentoring in Early Care and Education	3

**Required Child Development Specialization Courses-
 Choose 6 units from one specialization below:** **Units**

Creative Curriculum Specialization:	Units
CD 130 Creative Music and Movement for Children	3
CD 133 Creative Science and Math Activities for Children	3
CD 134 Language, Listening and Literature for Children	3
CD 136 Creative Art Experiences for Children	3
CD 137 Play and Materials for Children	3

Guidance Specialization:	Units
CD 101 Parent-Child Interaction	3
CD 127 Guidance of Children	3

Infant/Toddler Specialization:		Units
CD 185	Infant/Toddler Growth and Development	3
CD 186	Infant and Toddler Curriculum	3
 School-Age Specialization:		 Units
CD 060	Understanding School-Age Children	3
CD 061	Activities for School-Age Children	3
 Special Needs Specialization:		 Units
CD 109	Childhood Stress and Trauma	3
CD 244	Children with Special Needs	3
CD 245	Early Intervention and Inclusion	3
 Experience Working With Children:		 Units
Choose one course (4 units)		
CD 205	Child Development Practicum / Field Experience	4
CD 210	Infant and Toddler Practicum	4
General Education Requirements: Students must take one to two courses from each of the four general education categories below to meet requirements for the Master Teacher Permit. (16 units minimum)		Units
 Arts and Humanities: (3-5 units)		 Units
ASL 109	American Sign Language I	4
ART 103	Art Appreciation	3
MUS 100	Music Appreciation	3
SPAN 101	College Spanish I	5
SPAN 102	College Spanish II	5
or		
SPAN 102H	College Spanish II - Honors	5
THART 100	Introduction to the Theatre	3
English Language Communication: (4 units)		Units
COMMST 100	Elements of Public Speaking	3
or		
COMMST 100H	Elements of Public Speaking - Honors	3
ENGL 101	Freshman Composition	4
or		
ENGL 101H	Freshman Composition-Honors	4
Natural Science or Mathematics: (4-5 units)		Units
ANTHRO 106	Biological Anthropology	3
or		
ANTHRO 106H	Biological Anthropology - Honors	3
BIOL 100	General Biology	4
GEOG 110	Physical Geography	3
MATH 095	Intermediate Algebra	4
or		
MATH 096	Elementary and Intermediate Algebra	5
MATH 108	Introduction to Probability and Statistics	4

	or		
PSYCH 105	Statistics for the Behavioral Sciences		4
PSYCH 141	Introduction to Biological Psychology		3
Social and Behavioral Sciences: (3 units)			Units
ANTHRO 102	Cultural Anthropology		3
	or		
ANTHRO 102H	Cultural Anthropology - Honors		3
HIST 137	Racial and Ethnic Groups in United States History		3
POLIT 100	American Politics		3
PSYCH 100	General Psychology		3
	or		
PSYCH 100H	General Psychology - Honors		3
SOC 100	Introduction to Sociology		3
	or		
SOC 100H	Introduction to Sociology - Honors		3
SOC 130	Family Sociology		3
Choose one General Education Elective Course: (2-3 units)			Units
Total Units			53 - 57

Rationale: Removing SPAN 101H from course list.
Previous Board Approval: June 11, 2020
Effective: Fall 2021

CERTIFICATE CORRECTION

CHILD DEVELOPMENT - TEACHER CERTIFICATE

The Teacher Certificate is designed for individuals working with children in a preschool or childcare setting. The certificate focuses on developing age-appropriate curriculum for the classroom and observation/assessment of children. The Teacher Certificate requires 31 CD units which includes 4 units of CD Practicum/ Field Work with young children plus 16 general education units as specified.

This Certificate meets the course and unit requirement for the Teacher Permit through the California Commission on Teacher Credentialing. Please note that students must also meet the experience requirements of 175 days of 3+ hours per day within 4 years.

Required Courses: (21 units)			Units
CD 105	Child Growth and Development		3
	or		
CD 105H	Child Growth and Development-Honors		3
CD 111	Observation and Assessment in Child Development		3
CD 113	Principles and Practices of Teaching Young Children		3
CD 114	Introduction to Curriculum		3
CD 115	Health, Safety and Nutrition		3
CD 126	Child, Family, and the Community		3
CD 138	Teaching in a Diverse Society		3

Choose two (2) curriculum courses from the following list: (6 units) **Units**

CD 130	Creative Music and Movement for Children	3
CD 133	Creative Science and Math Activities for Children	3
CD 134	Language, Listening and Literature for Children	3
CD 136	Creative Art Experiences for Children	3
CD 137	Play and Materials for Children	3

Required CD Practicum/Field Work experience with children: (4 units) **Units**

CD 205	Child Development Practicum / Field Experience	4
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Additional Recommended Courses: **Units**

CD 109	Childhood Stress and Trauma	3
CD 185	Infant/Toddler Growth and Development	3
CD 244	Children with Special Needs	3

General Education Requirements: Students must take one course from each of the four general education categories below to meet requirements for the Master Teacher Permit. (16 units minimum) **Units**

Arts and Humanities: (3-5 units) **Units**

ASL 109	American Sign Language I	4
ART 103	Art Appreciation	3
MUS 100	Music Appreciation	3
SPAN 101	College Spanish I	5
SPAN 102	College Spanish II	5
	or	
SPAN 102H	College Spanish II - Honors	5
THART 100	Introduction to the Theatre	3

English Language Communication: (4 units) **Units**

COMMST 100	Elements of Public Speaking	3
	or	
COMMST 100H	Elements of Public Speaking - Honors	3
ENGL 101	Freshman Composition	4
	or	
ENGL 101H	Freshman Composition-Honors	4

Natural Science or Mathematics: (4-5 units) **Units**

ANTHRO 106	Biological Anthropology	3
	or	
ANTHRO 106H	Biological Anthropology - Honors	3
BIOL 100	General Biology	4
GEOG 110	Physical Geography	3
MATH 095	Intermediate Algebra	4
	or	
MATH 096	Elementary and Intermediate Algebra	5
MATH 108	Introduction to Probability and Statistics	4

	or		
PSYCH 105	Statistics for the Behavioral Sciences		4
PSYCH 141	Introduction to Biological Psychology		3
Social and Behavioral Sciences: (3 units)			Units
ANTHRO 102	Cultural Anthropology		3
	or		
ANTHRO 102H	Cultural Anthropology - Honors		3
HIST 137	Racial and Ethnic Groups in United States History		3
POLIT 100	American Politics		3
PSYCH 100	General Psychology		3
	or		
PSYCH 100H	General Psychology - Honors		3
SOC 100	Introduction to Sociology		3
	or		
SOC 100H	Introduction to Sociology - Honors		3
SOC 130	Family Sociology		3
Choose one General Education Elective Course: (2-3 units)			Units
Total Units			47 - 51

Rationale: Removing SPAN 101H from course list.
Previous Board Approval: June 11, 2020
Effective: Fall 2021

CERTIFICATE CORRECTION

CHILD DEVELOPMENT - SITE SUPERVISOR CERTIFICATE

The Site Supervisor Certificate is designed to prepare students with the knowledge and skills necessary to be qualified as a preschool or childcare center site supervisor.

Students completing a Site Supervisor Certificate meet the academic requirements for the CD Site Supervisor Permit. Please note that the field experience requirement for the Site Supervisor Permit requires 350 days of 3+ hours per day within four years including at least 100 days of supervising adults. With this Certificate, and CD Permit, students qualify to be Child Development Center Directors in private Title 22 Programs as long as they also have two years of teaching experience in a licensed center.

Required Courses: (30 units)			Units
CD 105	Child Growth and Development		3
	or		
CD 105H	Child Growth and Development-Honors		3
CD 111	Observation and Assessment in Child Development		3
CD 113	Principles and Practices of Teaching Young Children		3
CD 114	Introduction to Curriculum		3
CD 115	Health, Safety and Nutrition		3
CD 126	Child, Family, and the Community		3
CD 138	Teaching in a Diverse Society		3
CD 270	Adult Supervision and Mentoring in Early Care and Education		3
CD 271	Administration I: Programs in Early Childhood Education		3

CD 272	Administration II: Personnel and Leadership in Early Childhood Education	3
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Choose two (2) courses from the following list: (6 units)

		Units
CD 130	Creative Music and Movement for Children	3
CD 133	Creative Science and Math Activities for Children	3
CD 134	Language, Listening and Literature for Children	3
CD 136	Creative Art Experiences for Children	3

Choose one (1) course from the following list: (3 units)

		Units
CD 060	Understanding School-Age Children	3
CD 061	Activities for School-Age Children	3
CD 100	Introduction to Child Development	3
CD 109	Childhood Stress and Trauma	3
CD 127	Guidance of Children	3
CD 185	Infant/Toddler Growth and Development	3
CD 186	Infant and Toddler Curriculum	3
CD 244	Children with Special Needs	3

Experience working with children - Choose one (1) course from the following list: (4 units)

		Units
CD 205	Child Development Practicum / Field Experience	4
CD 210	Infant and Toddler Practicum	4

General Education Requirements: Students must take one course in each of the four general education categories below to meet requirements for the Site Supervisor Permit. (16 units minimum)

Arts and Humanities: (3-5 units)

		Units
ASL 109	American Sign Language I	4
ART 103	Art Appreciation	3
MUS 100	Music Appreciation	3
SPAN 101	College Spanish I	5
SPAN 102	College Spanish II	5
or		
SPAN 102H	College Spanish II - Honors	5
THART 100	Introduction to the Theatre	3

English Language Communication: (4 units)

		Units
ENGL 101	Freshman Composition	4
or		
ENGL 101H	Freshman Composition-Honors	4
COMMST 100	Elements of Public Speaking	3
or		
COMMST 100H	Elements of Public Speaking - Honors	3

Natural Science or Mathematics: (4-5 units)

		Units
ANTHRO 106	Biological Anthropology	3
or		

ANTHRO 106H	Biological Anthropology - Honors	3
BIOL 100	General Biology	4
GEOG 110	Physical Geography	3
MATH 095	Intermediate Algebra	4
	or	
MATH 096	Elementary and Intermediate Algebra	5
MATH 108	Introduction to Probability and Statistics	4
	or	
PSYCH 105	Statistics for the Behavioral Sciences	4
PSYCH 141	Introduction to Biological Psychology	3

Social and Behavioral Sciences: (3 units)**Units**

ANTHRO 102	Cultural Anthropology	3
	or	
ANTHRO 102H	Cultural Anthropology - Honors	3
HIST 137	Racial and Ethnic Groups in United States History	3
POLIT 100	American Politics	3
PSYCH 100	General Psychology	3
	or	
PSYCH 100H	General Psychology - Honors	3
SOC 100	Introduction to Sociology	3
	or	
SOC 100H	Introduction to Sociology - Honors	3
SOC 130	Family Sociology	3

Choose one General Education Elective Course: (2-3 units)**Units****Total Units** **59 - 63**

Rationale:	Removing SPAN 101H from course list and removing extra ANTHRO 106H course.
Previous Board Approval:	June 11, 2020
Effective:	Fall 2021

CERTIFICATE CORRECTION**DIETETIC SERVICE SUPERVISOR CERTIFICATE**

Students receive education and training for entry level management positions in a food service department within a health care facility, community care or school food service organizations. Supervisors write menus, design diets, teach classes to food service personnel and give instruction on individual diets.

REQUIRED COURSES:**Units**

CULART 050	Healthy Cooking and Special Diets	3
CULART 225	Sanitation and Safety	3
CULART 201	Management of Human Resources in Hospitality	3
CULART 161	Quantity Food Preparation	3
FN 162	Introduction to Food and Nutrition	3
FN 060	Modified Diets	3
FN 064	Nutrition Management	3

FN 098	Food and Nutrition Work Experience	1 - 4
HOSP 160	Culinary Production and Kitchen Operations	3
Total Units		25 - 28

Rationale: Updating units to CULART 161 from 6 to 3.
Previous Board Approval: June 11, 2020
Effective: Fall 2021

CERTIFICATE CORRECTION

FOOD PREPARATION CERTIFICATE

The Food Preparation Certificate is designed to prepare students for employment in food preparation, production, and food services management. Students will be taught, in a laboratory setting, all facets of the food service industry: from knife skills and sauce-making to menu-planning and artful plating. In addition, classroom learning will highlight food industry business operations and management.

REQUIRED COURSES:		Units
CULART 010	Restaurant Service and Catering I	6
CULART 011	Restaurant Service and Catering II	6
CULART 012	Food Truck Restaurant and Catering Services	6
CULART 080	Small Business and Catering Management	6
CULART 161	Quantity Food Preparation	3
CULART 225	Sanitation and Safety	3
CULART 240	Procurement, Purchasing and Selection	3
CULART 250	Food, Wine and Beverage Service Concepts	3
HOSP 100	Introduction to Hospitality and Customer Service	3
HOSP 160	Culinary Production and Kitchen Operations	3
Total Units		42

Rationale: Updating units to CULART 161 from 6 to 3.
Previous Board Approval: June 11, 2020
Effective: Fall 2021

CERTIFICATE CORRECTION

FOOD SERVICE CERTIFICATE

The Food Service Certificate is designed for students interested in employment at commercial restaurants, institutions, health care facilities, school food services, and related food service industries.

REQUIRED COURSES:		Units
CULART 225	Sanitation and Safety	3
BUSAD 100	Introduction to Business	3
CULART 161	Quantity Food Preparation	3
CULART 201	Management of Human Resources in Hospitality	3
CULART 240	Procurement, Purchasing and Selection	3
CULART 250	Food, Wine and Beverage Service Concepts	3
HOSP 100	Introduction to Hospitality and Customer Service	3
HOSP 120	Hospitality Cost Control	3
HOSP 160	Culinary Production and Kitchen Operations	3
Total Units		27

Rationale: Updating units to CULART 161 from 6 to 3.
Previous Board Approval: June 11, 2020
Effective: Fall 2021

CERTIFICATE CORRECTION

HOSPITALITY CERTIFICATE

The Hospitality Certificate is designed for students interested in employment at commercial restaurants, institutions, health care facilities, school food services, and related food service industries at the middle management level.

REQUIRED COURSES:	Units
CULART 225 Sanitation and Safety	3
CULART 010 Restaurant Service and Catering I	6
CULART 011 Restaurant Service and Catering II	6
CULART 012 Food Truck Restaurant and Catering Services	6
CULART 080 Small Business and Catering Management	6
CULART 161 Quantity Food Preparation	3
CULART 201 Management of Human Resources in Hospitality	3
CULART 240 Procurement, Purchasing and Selection	3
CULART 250 Food, Wine and Beverage Service Concepts	3
CULART 275 Food, Beverage and Labor Cost Control	3
HOSP 100 Introduction to Hospitality and Customer Service	3
HOSP 130 Hospitality Food and Beverage Management	3
HOSP 160 Culinary Production and Kitchen Operations	3
Total Units	51

Rationale: Updating units to CULART 161 from 6 to 3.
Previous Board Approval: June 11, 2020
Effective: Fall 2021

CERTIFICATE CORRECTION

SOCIAL MEDIA STUDIO PRODUCTION CERTIFICATE

The Social Media Studio Production Certification will help students shape the conversation around brand, utilizing basic video studio production skills. Students in this program will learn the fundamentals of videos production. These fundamentals are essential in social media video production.

REQUIRED COURSES:	Units
FTVM 101 Introduction to Electronic Media	3
FTVM 114 Editing I	3
FTVM 120 Introduction to Screen and Broadcast Writing	3
FTVM 130 Survey of TV Studio and Film Production	3
Total Units	12

Rationale: Updating FTVM 120 title.
Previous Board Approval: June 11, 2020
Effective: Fall 2021

DEGREE CORRECTION

HOSPITALITY MANAGEMENT ASSOCIATE OF SCIENCE TRANSFER DEGREE, AS-T

Hospitality is the study of servicing and satisfying guests within hotels, restaurants, private clubs, managed food service, event planning, tourism related businesses, and travel providers. The students will be trained in principles of supervision, marketing, purchasing, cost control, customer service, basic food service and catering, business and accounting in relationship to the hospitality and tourism industry. The courses within this program are designed to provide students with applicable skills useful in a vast range of occupations.

The Associate in Arts for Transfer (AA-T) or the Associate in Science for Transfer (AS-T) is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AA-T or AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major. To earn this Hospitality Management AS-T degree, students must meet the following requirements:

- completion of the following major requirements with grades of C or better;
- completion of a minimum of 60 CSU transferable semester units with a grade point average of a least 2.0; and
- certified completion of the CSU General Education-Breadth (CSUGE) or Intersegmental General Education Transfer Curriculum (IGETC) for CSU, which requires a minimum of 37-39 units.

It is highly recommended that students complete courses that satisfy the U.S. History, Constitution, and American Ideals requirement as part of CSUGE or IGETC before transferring to a CSU.

Students planning to transfer to a four-year institution and major in Hospitality Management should consult with a counselor regarding the transfer process and lower division requirements.

REQUIRED CORE COURSE (3 Units):

		Units
HOSP 100	Introduction to Hospitality and Customer Service	3

LIST A: SELECT THREE COURSES (9 Units)

		Units
ECON 201	Principles of Microeconomics	3
	or	
ECON 201H	Principles of Microeconomics - Honors	3
CULART 225	Sanitation and Safety	3
HOSP 120	Hospitality Cost Control	3
HOSP 130	Hospitality Food and Beverage Management	3
HOSP 160	Culinary Production and Kitchen Operations	3

LIST B: SELECT TWO COURSES OR ANY COURSES FROM LIST A NOT ALREADY USED (6-7 Units)

		Units
ACCT 200	Financial Accounting	4
BUSAD 210	Business Law	3
CULART 161	Quantity Food Preparation	3
CULART 240	Procurement, Purchasing and Selection	3
ECON 208	Business and Economic Statistics	4
	or	
MATH 108	Introduction to Probability and Statistics	4
	or	

PSYCH 105 Statistics for the Behavioral Sciences	4
Major Total:	18-20
Total Units that may be double-counted:	6
General Education (CSU-GE or IGETC) Units:	37-39
Elective (CSU Transferable) Units:	7-11
<hr/> Total Units	<hr/> 60

Rationale: Adding HOSP 160 and CULART 240 to better align with TMC Template.
Previous Board Approval: June 11, 2020
Effective: Fall 2021

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Jose F. Torres, Interim Chancellor
REVIEWED BY: Jose F. Torres, Interim Chancellor
PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services
DATE: January 14, 2021
SUBJECT: Consideration of Approval to Appoint Temporary Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the appointment of temporary academic employees per the attached list.

OVERVIEW

The employees on the attached list are submitted for approval.

ANALYSIS

It is essential that each position be filled on a temporary basis while the recruitment process for a permanent replacement is being conducted.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The cost of these appointments is included in the appropriate budget.



Appointment of Temporary Academic Employees

Submitted for Board Approval January 14, 2021

[v.12.16.2020.p.1|1]

Employee Name Location Assignment & Department	From	To	Range & Step	Fund	Live Scan Clearance
Hamlett, Cynthia English, Instructor CHC English*	01/15/21	06/30/21	TBD	Student Equity and Achievement Program and Coronavirus Aid, Relief, and Economic Security Act	08/21/01

* Will be 100% reassigned to Distance Education

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Jose F. Torres, Interim Chancellor
REVIEWED BY: Jose F. Torres, Interim Chancellor
PREPARED BY: Diana Rodriguez, President, SBVC
Dr. Kevin Horan, President, CHC
Kristina Hannon, Vice Chancellor, Human Resources & Police Services
DATE: January 14, 2021
SUBJECT: Consideration of Approval of Adjunct and Substitute Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of adjunct and substitute academic employees as indicated on the attached list.

OVERVIEW

Part-time academic employees selected from the established pool are offered individual contracts on a semester-by-semester basis.

ANALYSIS

All requirements for employment processing have been completed and Human Resources has cleared the individuals for employment.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The cost for employment of adjunct and substitute academic employees is included in the appropriate budgets.



Adjunct and Substitute Academic Employees

Submitted for Board Approval January 14, 2021

[v.12.16.2020.p.1|1]

Academic Year 2020-21

Employee Name	Location Assignment	Course Subject	Discipline per Minimum Qualifications
Alblinger, Diana	CHC	Kinesiology	Kinesiology
Cryder, Michael	CHC	Biology	Biological Sciences
Anjangha, Julius Kwain	SBVC	Chemistry	Chemistry
Costilla, Megan	SBVC	Nursing	Nursing
Evinger, Albert	SBVC	Aeronautics	Aeronautics
Orozco, Stefan Michael	SBVC	Audio Production	Broadcast Technology
Shi, Hsiao Hui	SBVC	Chinese	Foreign Languages
Thompson, Jerral Maurice	SBVC	Electronic Media	Broadcast Technology

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services

PREPARED BY: Diana Rodriguez, President, SBVC
Dr. Kevin Horan, President, CHC

DATE: January 14, 2021

SUBJECT: Consideration of Approval of Non-Instructional Pay for Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve non-instructional pay for academic employees as indicated on the attached.

OVERVIEW

Academic employees will be compensated at the agreed upon non-instructional rate of pay. This compensation is requested due to the periodic need for academic employees to assist with various department research, projects, committee work, or campus/community events.

ANALYSIS

As of July 1, 2019, non-instructional rates of pay are based on the Tentative Agreement by and between SBCCD and the CTA regarding *Article 10 Wages*, which was Board approved May 16, 2019.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The cost of the non-instructional pay is included in the appropriate budget.



Non-Instructional Pay for Academic Employees

Submitted for Board Approval January 14, 2021

[v.12.17.2020.p.1]5]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Abad, Jeremy Guided Pathways	CHC	01/19/21	05/25/21	\$52.00	12	\$624.00	English AB-705 Workshops
Anderson, Jonathan Guided Pathways	CHC	01/19/21	05/25/21	\$52.00	12	\$624.00	English AB-705 Workshops
Bartlett, Ryan Guided Pathways	CHC	01/19/21	05/25/21	\$52.00	12	\$624.00	English AB-705 Workshops
Blanck, Robert Guided Pathways	CHC	01/19/21	05/25/21	\$52.00	12	\$624.00	English AB-705 Workshops
Branson, Joanna Guided Pathways	CHC	01/19/21	05/25/21	\$52.00	12	\$624.00	English AB-705 Workshops
Castillo, Andrew Guided Pathways	CHC	01/19/21	05/25/21	\$52.00	12	\$624.00	English AB-705 Workshops
Cowles, Randee Teresa Guided Pathways	CHC	01/19/21	05/25/21	\$52.00	12	\$624.00	English AB-705 Workshops
Davalos, Vanessa Guided Pathways	CHC	01/19/21	05/25/21	\$52.00	12	\$624.00	English AB-705 Workshops
De Los Reyes, Chloe Guided Pathways	CHC	01/19/21	05/25/21	\$52.00	12	\$624.00	English AB-705 Workshops
DiPonio, Gwendolyn Guided Pathways	CHC	01/19/21	05/25/21	\$52.00	12	\$624.00	English AB-705 Workshops
Dobbs, Anne Guided Pathways	CHC	01/19/21	05/25/21	\$52.00	12	\$624.00	English AB-705 Workshops
Estus, Steven Guided Pathways	CHC	01/19/21	05/25/21	\$52.00	12	\$624.00	English AB-705 Workshops
Ferrari, Edward Guided Pathways	CHC	01/19/21	05/25/21	\$52.00	12	\$624.00	English AB-705 Workshops
Firtha, Christie Guided Pathways	CHC	01/19/21	05/25/21	\$52.00	12	\$624.00	English AB-705 Workshops



Non-Instructional Pay for Academic Employees

Submitted for Board Approval January 14, 2021

[v.12.17.2020.p.2]5]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Flory-Sanchez, Pamela Guided Pathways	CHC	01/19/21	05/25/21	\$52.00	12	\$624.00	English AB-705 Workshops
Hamlett, Cynthia CARES	CHC	08/10/20	06/30/21	\$52.00	828	\$43,056.00	Faculty Lead, Distance Education <i>Ratification: Approved on September 10, 2020 to increase load from .50 to .657 for Fall 2020 to address the training needs for faculty teaching online. The hours are changing from 315 to 414 for Fall 2020 semester. Her contract is being amended to include Spring 2021 semester. The funding source is CARES.</i>
Hamlett, Cynthia CARES	CHC	01/13/21	01/14/21	\$52.00	3	\$156.00	Provide training for distance education/remote learning during Spring flex/in-service days. <i>Ratification: Notified by campus of need after December Board submission.</i>
Harris, Matti Guided Pathways	CHC	01/19/21	05/25/21	\$52.00	12	\$624.00	English AB-705 Workshops
Hawkins, Damaris Guided Pathways	CHC	01/19/21	05/25/21	\$52.00	12	\$624.00	English AB-705 Workshops
Hawkins, Judith Guided Pathways	CHC	01/19/21	05/25/21	\$52.00	12	\$624.00	English AB-705 Workshops
Hayes, Ashley Guided Pathways	CHC	01/19/21	05/25/21	\$52.00	12	\$624.00	English AB-705 Workshops
Khalaj-Le Corre, Monica Guided Pathways	CHC	01/19/21	05/25/21	\$52.00	12	\$624.00	English AB-705 Workshops



Non-Instructional Pay for Academic Employees

Submitted for Board Approval January 14, 2021

[v.12.17.2020.p.3]5]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Lamb, Wendy Guided Pathways	CHC	01/19/21	05/25/21	\$52.00	12	\$624.00	English AB-705 Workshops
Langenfeld, Elizabeth Guided Pathways	CHC	01/19/21	05/25/21	\$52.00	12	\$624.00	English AB-705 Workshops
Lapointe, Stacy Guided Pathways	CHC	01/19/21	05/25/21	\$52.00	12	\$624.00	English AB-705 Workshops
Lee, James Guided Pathways	CHC	01/19/21	05/25/21	\$52.00	12	\$624.00	English AB-705 Workshops
Lehar, Jade Guided Pathways	CHC	01/19/21	05/25/21	\$52.00	12	\$624.00	English AB-705 Workshops
Millan, Christopher Guided Pathways	CHC	01/19/21	05/25/21	\$52.00	12	\$624.00	English AB-705 Workshops
Montejano, Jordon Guided Pathways	CHC	01/19/21	05/25/21	\$52.00	12	\$624.00	English AB-705 Workshops
Nambela, Grace Guided Pathways	CHC	01/19/21	05/25/21	\$52.00	12	\$624.00	English AB-705 Workshops
Partain, Jeff Guided Pathways	CHC	01/19/21	05/25/21	\$52.00	12	\$624.00	English AB-705 Workshops
Polson, Elizabeth Guided Pathways	CHC	01/19/21	05/25/21	\$52.00	12	\$624.00	English AB-705 Workshops
Ramos, Sefferino Guided Pathways	CHC	01/19/21	05/25/21	\$52.00	12	\$624.00	English AB-705 Workshops
Reichert, Nicholas Guided Pathways	CHC	01/19/21	05/25/21	\$52.00	12	\$624.00	English AB-705 Workshops
Shinnerl, Eva S. Guided Pathways	CHC	01/19/21	05/25/21	\$52.00	12	\$624.00	English AB-705 Workshops
Sonico, Melissa Guided Pathways	CHC	01/19/21	05/25/21	\$52.00	12	\$624.00	English AB-705 Workshops



Non-Instructional Pay for Academic Employees

Submitted for Board Approval January 14, 2021

[v.12.17.2020.p.4|5]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Smith, Michelle CARES	CHC	01/26/21	04/16/21	\$52.00	25	\$1,300.00	Online Training for CHC Faculty Teaching Online Courses - DE Certification
Stevens, Sara Robin Guided Pathways	CHC	01/19/21	05/25/21	\$52.00	12	\$624.00	English AB-705 Workshops
Urbanovich, Rene Guided Pathways	CHC	01/19/21	05/25/21	\$52.00	12	\$624.00	English AB-705 Workshops
Vonk, David Guided Pathways	CHC	01/19/21	05/25/21	\$52.00	12	\$624.00	English AB-705 Workshops
White-Elliott, Cassandra Guided Pathways	CHC	01/19/21	05/25/21	\$52.00	12	\$624.00	English AB-705 Workshops
Zarate, Tabitha Guided Pathways	CHC	01/19/21	05/25/21	\$52.00	12	\$624.00	English AB-705 Workshops
Zepeda, Isidro Guided Pathways	CHC	01/19/21	05/25/21	\$52.00	12	\$624.00	English AB-705 Workshops
Bjerke, Jennifer S-STEM Grant Fund	SBVC	01/15/21	05/26/21	\$52.00	25	\$1,300.00	S-STEM Faculty Mentor
Bwambok, David S-STEM Grant Fund	SBVC	01/15/21	05/26/21	\$52.00	25	\$1,300.00	S-STEM Faculty Mentor
Heibel, Todd Daniel S-STEM Grant Fund	SBVC	01/15/21	05/26/21	\$52.00	25	\$1,300.00	S-STEM Faculty Mentor
Jimenez, Belinda S-STEM Grant Fund	SBVC	01/15/21	05/26/21	\$52.00	25	\$1,300.00	S-STEM Faculty Mentor



Non-Instructional Pay for Academic Employees

Submitted for Board Approval January 14, 2021

[v.12.17.2020.p.5[5]]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Pires, Romana Basic Skills Categorical Fund	SBVC	10/19/20	06/30/21	\$52.00	30	\$1,560.00	Sociology Basic Skills OER Project SOC 145 <i>Ratification: Approval for this project was approved at the October 13, 2020 Basic Skills meeting, which missed the November 2020 board deadline.</i>
Pires, Romana Basic Skills Categorical Fund	SBVC	01/19/21	06/30/21	\$52.00	40	\$2,080.00	Sociology Basic Skills OER Project SOC 110
Robles, Matthew S-STEM Grant Fund	SBVC	01/15/21	05/26/21	\$52.00	25	\$1,300.00	S-STEM Faculty Mentor
Wahab, Abena Math and Science General Fund	SBVC	01/19/21	05/25/21	\$52.00	119	\$6,188.00	Maintaining operations of ALEKS Lab
Wrightstone, Brad S-STEM Grant Fund	SBVC	01/15/21	05/26/21	\$52.00	25	\$1,300.00	S-STEM Faculty Mentor
Avelar, Amy Human Resources	DSO	06/08/20	06/08/20	\$52.00	5	\$260.00	2nd Level Interviews SBVC Counselor <i>The request was received from the employee on 11/17/20.</i>

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services

PREPARED BY: Diana Rodriguez, President, SBVC
Dr. Kevin Horan, President, CHC

DATE: January 14, 2021

SUBJECT: Consideration of Approval of Instructional Pay for Make-Up
Laboratory Hours Due to COVID-19

RECOMMENDATION

It is recommended that the Board of Trustees approve instructional pay for academic employees as indicated on the attached.

OVERVIEW

Academic employees will be compensated at the agreed upon instructional hourly rate to instruct make-up laboratory hours. This compensation is requested due to laboratory hours that were stopped in spring 2020 term due to COVID-19 emergency. Specific laboratory courses were not able to be transitioned to an online environment. These laboratory course hours need to be made-up by students to receive a letter grade.

ANALYSIS

As of July 1, 2019, hourly instructional rates of pay are based on the Tentative Agreement by and between SBCCD and the CTA regarding *Article 10 Wages*, which was Board approved May 16, 2019.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The cost of the instructional pay is included in the appropriate budget.



Instructional Pay for Academic Employees

Submitted for Board Approval January 14, 2021

[v.12.16.2020.p.2|1]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Bennet, Michael Jason COVID-19 Emergency Funds	SBVC	09/09/20	12/18/20	\$68.00	230	\$15,504.00	AERO 652L; AERO 654L; AERO 052L – 216; AERO 24 <i>Course make-up laboratory hours submitted to November Board were incorrect. Item has been updated to reflect the correct hours and NTE amount.</i>

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Jose F. Torres, Interim Chancellor
REVIEWED BY: Jose F. Torres, Interim Chancellor
PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services
DATE: January 14, 2021
SUBJECT: Consideration of Approval to Appoint District Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve appointment of the employees on the attached list and, as necessary, approve the corresponding employment contracts as well.

OVERVIEW

The employees on the attached list are submitted for approval.

ANALYSIS

All requirements in the employment process have been or will be completed. Employees will not commence work until all requirements are met.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The cost of employment for these employees is included in the appropriate budgets.



Appointment of District Employees

Submitted for Board January 14, 2021

[v.12.17.2020.p.1|1]

Employee Name, Title Location Assignment & Department	Start Date	Salary Schedule, Range & Step	New or Replacing	Fund	Live Scan Clearance
Malika, Maryum Administrative Secretary SBVC Nursing	01/18/21	Classified 37C	Cynthia Bidney	Nursing	TBD [†]

[†]Live Scan clearance pending; employee will not start without clearance.

*Salary placement to be determined upon verification of education and experience.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Jose F. Torres, Interim Chancellor
REVIEWED BY: Jose F. Torres, Interim Chancellor
PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services
DATE: January 14, 2021
SUBJECT: Consideration of Approval to Appoint Interim Managers

RECOMMENDATION

It is recommended that the Board of Trustees approve the appointment of, and ratify the employment contracts for, the employees on the attached list.

OVERVIEW

The employees on the attached list are submitted for approval.

ANALYSIS

All requirements in the employment process have been or will be completed. Employees will not commence work until all requirements are met.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The cost of employment for these employees is included in the appropriate budgets.



Appointment of Interim Managers

Submitted for Board Approval January 14, 2021

[v.12.16.2020.p.1|1]

Employee Name Location Assignment	Effective Dates	Range & Step	New or Replacing	Fund	Live Scan Clearance
Massad, Sana Interim Associate Dean of Health Sciences and Director of Nursing SBVC Nursing	05/01/21 to 06/30/21	19D	New	Nursing	12/09/15

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Dr. James L Buysse, Interim Vice Chancellor, Business & Fiscal Services

PREPARED BY: Steven J. Sutorus, Business Manager

DATE: January 14, 2021

SUBJECT: Consideration of Ratification for Contracts at or Above \$95,200

RECOMMENDATION

It is recommended that the Board of Trustees ratify the contracts on the attached list which are routine in nature, support the ongoing operation of the District, and have a total contract cost at or above \$95,200.

OVERVIEW

In accordance with SBCCD Board Policy 6100, Delegation of Authority, The Board of Trustees delegates authority to the Chancellor to supervise the general business procedures of the District to assure the proper administration of property and contracts. District staff is presenting the attached purchase and/or contract requests, which meet or exceed the formal bid limits, for Board approval in the form of ratification.

ANALYSIS

The California Board of Governors sets the formal bid limit for procurement of goods and or services on an annual basis. The formal bid limit for the current calendar year has been set at \$95,200. Ratification of the contracts on the attached list will allow for the successful ongoing operation of the District. Construction services are not included in this board item.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The attached purchase and or contract requests have been budgeted for via purchase requisition.

**Contracts And Agreements
Over \$95,200**

Board Date 01-14-2021

1 of 1

Control Number	Vendor Name	Contract Type	Dept/Location	Total New Contract Value	Amended
14491	Developing Leaders, Inc.	Bid/RFP/RFQ	EDCT/SBCCD	\$500,000.00	Term Extension
	PDC Training Partner - to provide skilled training to participants and solicit training to area business bid 2017-02; funded through Employment Training Panel grant; this is to approve Amendment 02 - extend term date			01/20/2017 - 01/20/2022	
20060	PBS - Public Broadcasting Service	Broadcast Rights	KVCR/KVCR	\$71,638.00	
	PBS membership certification for KVCR programming			11/01/2020 - 10/31/2021	

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Dr. James L. Buysse, Interim Vice Chancellor, Business & Fiscal Services

PREPARED BY: Steven J. Sutorus, Business Manager

DATE: January 14, 2021

SUBJECT: District & College Expenses

RECOMMENDATION

It is recommended that the Board of Trustees approve the requests for district and college expenses as required by Administrative Procedure 6925 and/or 6330.

OVERVIEW

AP 6925 requires the Board of Trustees to authorize the expenditure of funds related to various functions planned for the colleges and district office.

Meetings or trainings attended only by employees and/or currently enrolled students are authorized for up to a total \$1,000 for that meeting or training. Expenditures in excess of \$1,000 require prior Board approval.

Meetings or trainings attended by employees, currently enrolled students, and by one or more non-employees and/or non-students of the District, are authorized for up to \$500. Expenditures in excess of a total \$500 for that meeting or training require prior Board approval.

Any refreshments and/or meals for an event require Board approval prior to the event. Events are defined as activities in which non-employees and/or non-students will/can attend or participate (e.g. job fair, holiday event, recruitment event); or is on a large enough scale to be considered neither a meeting nor training.

ANALYSIS

The list of district and college expenses is attached for approval.

INSTITUTIONAL VALUES

IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

The cost of these expenditures is included in the appropriate budgets.



District & College Expenses

Submitted for Board Approval January 14, 2021

[v.1.5.2021.p.1|1]

Site: SBVC

Date of Event:

02/01/21-02/05/21

Total Estimated Cost:

\$1,000

Event: Spring 2021 Week Of Welcome

Items Being Purchased: Supplies, contracts, giveaways, and printing. Associated Student Government will be sponsoring the Spring 2021 Week of Welcome. Purpose of this virtual event is to provide students opportunities for virtual engagement and resources for the semester. Anticipated attendance is 300 students, faculty and staff. Dr. Raymond Carlos will serve as chaperone.

Funding Source: Associated Student Government Fund, Student Life Trust

Site: SBVC

Date of Event:

02/06/21

Total Estimated Cost:

\$7,000

Event: Black Excellence

Items Being Purchased: Contracts, supplies, promotional items and pre-packaged food items. Sponsored by the Black Faculty and Staff Association, the purpose of this drive-thru event is to connect and engage with African American high school students within our community and feeder high schools. Anticipated attendance is 200 students, faculty, staff and community members. Keynasia Buffong will serve as chaperone.

Funding Source: Student Equity & Success Categorical Fund, Black, Faculty and Staff General Account, Diversity General Fund

Site: SBVC

Date of Event:

03/03/21-03/04/21

Total Estimated Cost:

\$6,000

Event: A²Mend Conference

Items Being Purchased: Registration. First Year Experience will be sponsoring attendance to the virtual A²MEND conference which is comprised of African American male educators who utilize scholarly and professional expertise to foster institutional change within the community college system to increase success of African American male students. Anticipated attendance is 20 students and 2 staff. Oscar Rodriguez will serve as chaperone.

Funding Source: Student Equity & Success Categorical Fund, Black, Faculty and Staff General Account, Diversity General Fund

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Jose F. Torres, Interim Chancellor
REVIEWED BY: Jose F. Torres, Interim Chancellor
PREPARED BY: Stacey K. Nikac, Administrative Officer
DATE: January 14, 2021
SUBJECT: Individual Memberships

RECOMMENDATION

It is recommended that the Board of Trustees approve individual memberships.

OVERVIEW

The list of individual memberships is attached for approval.

ANALYSIS

Individual memberships related to job duties are submitted when institutional memberships are not available and are related to various functions planned for the colleges and district office.

INSTITUTIONAL VALUES

- I. Institutional Effectiveness
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the budget.



Individual Memberships

Submitted for Board Approval January 14, 2021

Name Site	Amount Funding Source	Membership
Mike Adler Crafton Hills College	\$40.00 Fire Science General Fund	California Fire Technology Director's Association (CFTDA)
Rick Groff Crafton Hills College	\$40.00 Fire Science General Fund	California Fire Technology Director's Association (CFTDA)
Ryan Harold Crafton Hills College	\$40.00 Fire Science General Fund	California Fire Technology Director's Association (CFTDA)
Hannah Sandy Crafton Hills College	\$150.00 Student Health Services General Fund	Health Services Association California Community Colleges (HSACCC)
Delmy Spencer Crafton Hills College	\$300.00 Student Services General Fund	Chief Student Services Officers Association

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Jose F. Torres, Interim Chancellor
REVIEWED BY: Dr. James L. Buysse, Interim Vice Chancellor, Business & Fiscal Services
PREPARED BY: Steven J. Sutorus, Business Manager
DATE: January 14, 2021
SUBJECT: Consideration of Approval of Surplus Property and Authorization for Private Sale or Disposal

RECOMMENDATION

It is recommended that the Board of Trustees declare the equipment and/or materials listed on the attached as surplus property, and direct the Business Manager to arrange for its sale or disposal.

OVERVIEW

California Education Code 81452 states that if a governing board, by a unanimous vote of those members present, finds that property, whether one or more items, does not exceed in value the sum of \$5,000, the property may be sold at private sale without advertising or disposed of.

ANALYSIS

The items listed on the attached have been identified as obsolete and no longer usable. Upon approval by the board, they will be sold or disposed of through reputable auction houses and/or salvage companies.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Funds for materials sold will be provided to the district after auction and positively impact the budget.

Fixed Assets Surplus Report
January 14, 2021

<u>Asset #</u>	<u>Date Retired</u>	<u>Description</u>	<u>Initial Value</u>	<u>Current Value</u>
38431	1/9/2021	1992 KME Renegade Pumper Fire Truck	\$17,950.00	\$0.00

Non-Fixed Assets Surplus Report
January 14, 2021

<u>Description</u>	<u>Quantity</u>
Golf Bags	17 ea

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Dr. James L. Buysse, Interim Vice Chancellor, Business & Fiscal Services

PREPARED BY: Lawrence P. Strong, Director, Fiscal Services

DATE: January 14, 2021

SUBJECT: Consideration of Approval to Adopt Resolution #2021-01-14-FS01
Approving Transfers from the Reserve for Contingencies to Various
Expenditure Classifications

RECOMMENDATION

It is recommended that the Board of Trustees adopt Resolution #2021-01-14-FS01 approving the transfer of funds from the reserve for contingencies to various expenditure classifications as indicated in the attached resolution.

OVERVIEW

The 2020-21 Final Budget adopted by the Board of Trustees on September 10, 2020 represented the District’s best estimates for income and expenditures for the fiscal year. However, as the year progresses, additional income is sometimes received and must be distributed to appropriate accounts, expenditures change from projected levels, and increased costs may need to be covered. As provided in Title 5, §58307, and in accordance with SBCCD Administrative Procedure 6250, the Board of Trustees may approve the transfer of funds from the reserve for contingencies to any expenditure classifications via the adoption of a resolution by a two-thirds majority vote.

ANALYSIS

The Board is being asked to adopt a resolution approving budget transfers from the reserve for contingencies to the expenditure classifications indicated on the attached resolution.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The approval of this board item will reduce the reserve for contingency accounts by the amounts indicated in the attached resolution.

RESOLUTION #2021-01-14-FS01 OF THE BOARD OF TRUSTEES OF THE
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
TO APPROVE TRANSFERS FROM RESERVE FOR CONTINGENCIES TO
VARIOUS EXPENDITURE CLASSIFICATIONS

[v.12.21.2020.p.1|2]

ON MOTION of Member _____, seconded by Member _____,
the following resolution is hereby adopted:

WHEREAS, on the 10th day of September, 2020, the San Bernardino Community College District (the District) adopted the 2020-21 Final Budget specifying the maximum amount which may be expended for each classification of expenditure; and

WHEREAS, Title 5, §58307 of the California Code of Regulations and District Administrative Procedure 6250 allows the Board of Trustees to approve transfers from the reserve for contingencies to any expenditure classification via a resolution adopted by a two-thirds majority; and

WHEREAS, the transfers listed on the attached Exhibit A were deemed necessary and prudent by the District;

NOW THEREFORE, BE IT RESOLVED that the governing body of the San Bernardino Community College District hereby adopts this resolution and authorizes, by a two-thirds majority vote, to approve said transfers.

PASSED AND ADOPTED by the Board of Trustees on January 14, 2021, by the following majority vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

STATE OF CALIFORNIA)
COUNTY OF SAN BERNARDINO)

I, Jose Torres, Secretary of the Board of Trustees, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

WITNESSED my hand this _____ day of _____, 20_____.

_____ Secretary of the Board of Trustees

RESOLUTION #2021-01-14-FS01 OF THE BOARD OF TRUSTEES OF THE
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
 TO APPROVE TRANSFERS FROM RESERVE FOR CONTINGENCIES TO
 VARIOUS EXPENDITURE CLASSIFICATIONS

[v.12.21.2020.p.2]2]

EXHIBIT A

			26,310,990	2020-21 Initial Fund Balance	
Fund 110/01			-	Net Change from Previously Approved Transfers	
General Fund, Unrestricted			26,310,990	Fund Balance Before Transfer(s)	
			23.2%		
Board Approved	Date of Transfer	Ref #	Amount to/(from) Reserve	Expenditure Classification	Justification
1/14/2021	12/10/2020	210229	(20,000)	1000 Academic Salaries	To pay faculty stipends at SBVC
			(20,000)	Total Approved at this Board Meeting	
			26,290,990	Fund Balance After Transfer(s)	
			23.2%		

			4,164,439	2020-21 Fund Balance	
Fund 615/84			-	Net Change from Previously Approved Transfers	
Workers Compensation			4,164,439	Fund Balance Before Transfer(s)	
Board Approved	Date	Ref #	Amount to/(from) Reserve	Expenditure Classification	Justification
1/14/2021	12/12/2020	210233	(5,000)	5000 Other Expenses	To fund payment of increase in Department of Industrial Relations Office of Self-Insurance Plans assessment
			(5,000)	Total Approved at this Board Meeting	
			4,159,439	Fund Balance After Transfer(s)	

			5,881,079	2020-21 Initial Fund Balance	
Fund 410/41			-	Net Change from Previously Approved Transfers	
Capital Outlay			5,881,079	Fund Balance Before Transfer(s)	
Board Approved	Date	Ref #	Amount to/(from) Reserve	Expenditure Classification	Justification
1/14/2021	12/12/2020	210027	(41,300)	6000 Capital Outlay	To fund forklift replacement at CHC
			(41,300)	Total Approved at this Board Meeting	
			5,839,779	Fund Balance After Transfer(s)	

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Dr. James L. Buysse, Interim Vice Chancellor, Business & Fiscal Services

PREPARED BY: Farrah Farzaneh, Director, Facilities Planning, Emergency Management & Construction

DATE: January 14, 2021

SUBJECT: Consideration of Ratification of Master Services Agreements and Task Orders for Bond Construction

RECOMMENDATION

It is recommended that the Board of Trustees ratify Master Services Agreements and Task Orders as indicated on the attached list.

OVERVIEW

To support the Measure CC Bond Program, SBCCD has created various shortlists of professional service consultants for specific pre-design, and engineering disciplines in accordance with the established Request for Qualifications process. These prequalified shortlists include:

- Architectural & Engineering, Civil Surveying, Geotechnical, and Mechanical (Board approved December 12, 2019);
- Commissioning, Special Inspection & Material Testing, Hazardous Material Assessment, and Landscape Architecture (Board approved February 13, 2020); and
- Estimating (Board approved December 11, 2020).

As consulting firms are needed, Requests for Task Order Proposals are issued to the firms of each applicable shortlist. If selected, a Master Services Agreement with the chosen firm is executed, and the Task Order awarded.

ANALYSIS

Requests for Task Order Proposals are issued to all prequalified professional service consultants within the related pool. Unlike construction contracts, which are awarded by low bid, professional consulting contracts are awarded based on best value.

Each proposal is assessed by a committee comprised of representatives from the Facilities Department, campus staff, program management team, and other District stakeholders as appropriate. A qualitative evaluation based on weighted criteria (including fee, technical approach, project experience, key personnel, and delivery schedule) is performed to determine which firm's proposal provides SBCCD with the best value for the Task Order.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The costs will be included in the Bond Construction budget.



Master Services Agreements & Task Orders for Bond Construction Submitted for Ratification January 14, 2021

Firm	Pool Approval	Task Order Amount	Site	Project	Task Order	Date Issued	Date Ratified
3QC, Inc. Pasadena, CA	Commissioning 02/13/2020	\$70,650.00	CHC	Performing Arts Center (PAC)	CC02-3620.08 Commissioning Services	11/5/2020	1/14/2021
Leaf Engineers Ontario, CA	MEP 12/12/2019	\$18,315.00	SBVC	Planetarium HVAC Replacement	CC01-3609.01 MEP Services	11/2/2020	1/14/2021
MTGL, Inc. Riverside, CA	Geotechnical 12/12/2019	\$17,956.00	SBVC	Career Pathways Phase 2	CC01-3608.02 Geotechnical Services	11/9/2020	1/14/2021
NV5 West, Inc. Corona, CA	Special Testing & Inspection 02/13/2020	\$80,250.00	SBVC	Campus Wide Infrastructure - Library Roofing Replacement	CC01-3610-02.01 Special Testing & Inspection Services	8/24/2020	1/14/2021



MEASURE CC

BUILDING NEW OPPORTUNITIES FOR
OUR STUDENTS & OUR COMMUNITY

Task Order Selection Summary

Campus & Project: Crafton Hills College— New Performing Arts Center (PAC)

Task Order Awarded to: 3QC, Inc.

Task Order Executed: November 05, 2020

Amount: \$70,650

Selection Summary:

The short list of pre-qualified Commissioning firms includes six firms. Five firms out of the six firms submitted proposals in response to the Request for Task Order Proposal for Crafton Hills College New PAC. 3QC, Inc. was ranked first based on Best Value scoring from the Selection Committee, which included three evaluators from the District and two from the Program Management Office. The qualifications of the proposed team were very strong in both project experience and individual experience. 3QC, Inc. received the highest cumulative score, and was awarded the Task Order.





MEASURE CC

BUILDING NEW OPPORTUNITIES FOR OUR STUDENTS & OUR COMMUNITY

Task Order Selection Summary

Campus & Project: San Bernardino Valley College - Planetarium HVAC Replacement

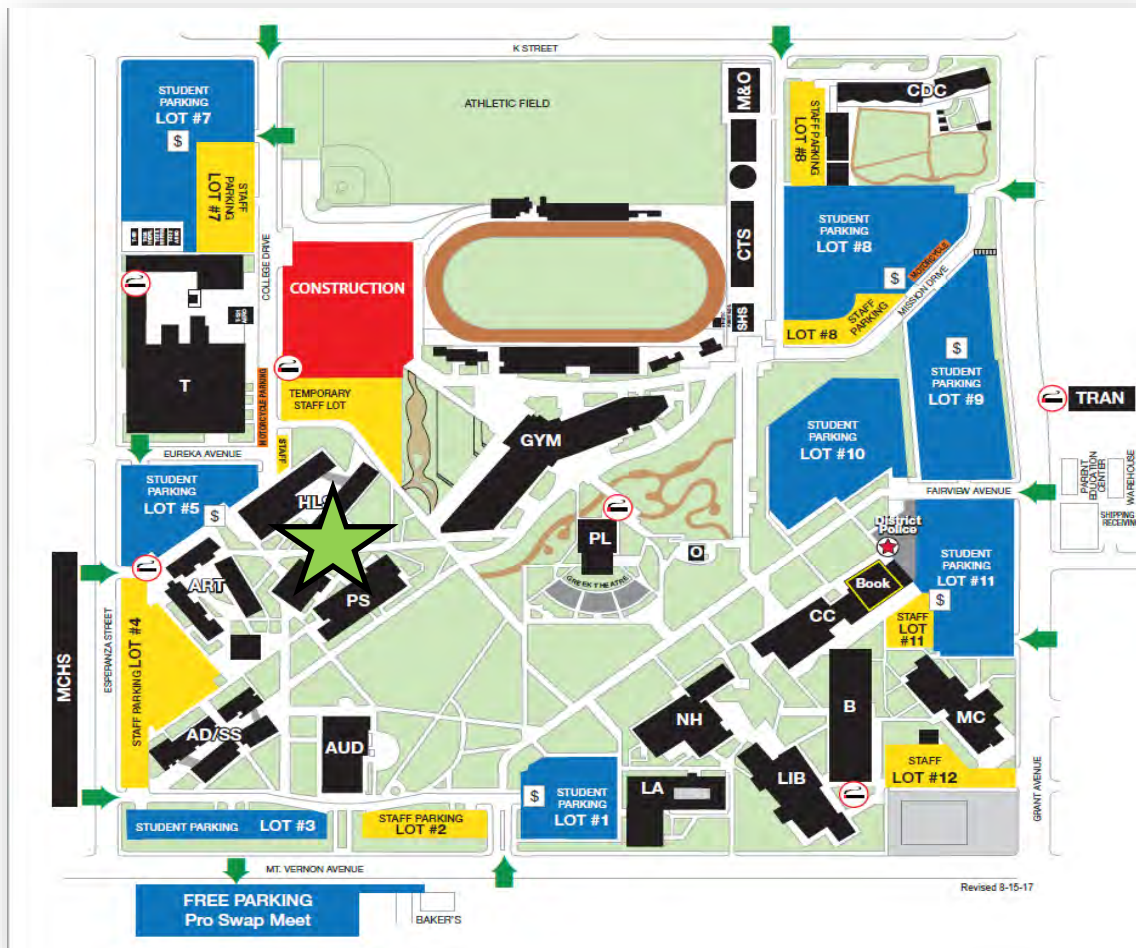
Task Order Awarded to: Leaf Engineers

Task Order Executed: November 2, 2020

Amount: \$18,315

Selection Summary:

The shortlist of pre-qualified Mechanical, Electrical, Plumbing (MEP) firms includes six firms. All six firms submitted a proposal in response to the Request for Task Order Proposal. The selection committee included three evaluators from the District and one from the Program Management Office. Leaf Engineers was ranked based on Best Value scoring. The qualifications of the proposed team was very strong in both project experience and individual experience. During the evaluation of proposals, Leaf Engineers received the highest cumulative score and was awarded the Task Order.





MEASURE CC

BUILDING NEW OPPORTUNITIES FOR OUR STUDENTS & OUR COMMUNITY

Task Order Selection Summary

Campus & Project: San Bernardino Valley College - Career Pathways Phase 2

Task Order Awarded to: MTGL, Inc.

Task Order Executed: November 9, 2020

Amount: \$17,956

Selection Summary:

The shortlist of pre-qualified Geotechnical firms includes 10 firms. Seven firms of the ten firms submitted proposals in response to the Request for Task Order Proposal. The selection committee included three evaluators from the District. MTGL, Inc. was ranked first based on Best Value scoring. The qualifications of the proposed team was very strong in both project experience and individual experience. During the evaluation of proposals, MTGL, Inc. received the highest cumulative score, and was awarded the Task Order.



Revised 8-15-17



MEASURE CC

BUILDING NEW OPPORTUNITIES FOR OUR STUDENTS & OUR COMMUNITY

Task Order Selection Summary

Campus & Project: San Bernardino Valley College - Campus-Wide Infrastructure—Library Roof Replacement

Task Order Awarded to: NV5 West, Inc.

Task Order Executed: August 24, 2020

Amount: \$80,250

Selection Summary:

The shortlist of pre-qualified Special Inspection & Testing firms includes 13 firms. Two firms of the thirteen firms submitted proposals in response to the Request for Task Order Proposal. The selection committee included two evaluators from the District and one evaluator from the Program Management Office. NV5 West, Inc. was ranked first based on Best Value scoring. The qualifications of the proposed team was very strong in both project experience and individual experience. During the evaluation of proposals, NV5 West, Inc. received the highest cumulative score, and was awarded the Task Order.



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Dr. James L. Buysse, Interim Vice Chancellor, Business & Fiscal Services

PREPARED BY: Farrah Farzaneh, Director, Facilities Planning, Emergency Management & Construction

DATE: January 14, 2021

SUBJECT: Consideration of Approval of Amendment 04 to the Professional Services Agreement with 19six Architects

RECOMMENDATION

It is recommended that the Board of Trustees approve Amendment 04 to the professional services agreement with 19six Architects for their Measure CC District Standards & Temporary Space Contract #CC03-3640.01.

OVERVIEW

In October 2019, the Board of Trustees approved a contract with 19six Architects to develop District-Wide, Campus-Wide, and Temporary Swing Space Standards.

ANALYSIS

This amendment will extend the contract delivery schedule to December 30, 2021. The extension is necessary to retain the services required for Swing Space analysis as project planning progresses through the following year, for the further development of Security Standards and projects, and to incorporate the SBCCD COVID-19 Safety Plan.

The work falls within the current contract dollar limit and as such, this amendment will have no cost impact to the program.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

There is no additional cost associated with this amendment. The original contract amount was included in Fund 445, Bond Construction budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Dr. James L. Buysse, Interim Vice Chancellor, Business & Fiscal Services

PREPARED BY: Farrah Farzaneh, Director, Facilities Planning, Emergency Management & Construction

DATE: January 14, 2021

SUBJECT: Consideration of Approval to Award Bid #CC02-3626-04 and Contract to Climatec, LLC of Anaheim, CA

RECOMMENDATION

It is recommended that the Board of Trustees award Bid #CC02-3626-04 – Crafton Hills College Central Plant Controls Upgrade, and contract, to Climatec, LLC of Anaheim, CA in the amount of \$479,151.20. This sum includes the contract amount of \$435,592.00, as well as any and all change orders up to 10% of the contract value and approved by the Vice Chancellor, as set forth in the original contract.

OVERVIEW

The Contractor shall perform and complete all work required to upgrade the existing building management system and controllers at Crafton Hills College Building 10 Central Plant. The scope includes eliminating the existing Siemens control system and migrating it to the Alerton building management system. All front-end computer graphics, pertinent devices, sensors, modules, or other associated equipment are to be replaced as needed to be completely and seamlessly compatible with the existing Alerton control system on the CHC campus.

ANALYSIS

A Notice Inviting Bids was publicly advertised on November 16, 2020 and bids were received on December 4, 2020. The District received one bid. On December 7, 2020, the project team, consisting of two District and four AECOM members, held a virtual meeting to review the bids for responsiveness.

An analysis of the bids received indicates that Climatec, LLC of Anaheim, CA was the responsive bidder.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The cost of this project is included in the Fund 445, Bond Construction budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Jose F. Torres, Interim Chancellor

PREPARED BY: Stacey K. Nikac, Administrative Officer

DATE: January 14, 2021

SUBJECT: Board Committee Reports

RECOMMENDATION

This item is for information only.

OVERVIEW

Per Board Policy 2220, the Board may, by action, establish committees that it determines are necessary to assist the Board in its responsibilities. Any committee established by Board action shall comply with the requirements of the California Public Meetings Act (Brown Act) and with these policies regarding open meetings.

Board committees that are composed solely of less than a quorum of members of the Board that are advisory are not required to comply with the Brown Act, or with these policies regarding open meetings, unless they are standing committees.

Board committees that are only advisory have no authority or power to act on behalf of the Board. Findings or recommendations shall be reported to the Board for consideration.

Standing committees of the Board can be found on the Board of Trustees page of the District Website http://www.sbccd.org/Board_of_Trustees

ANALYSIS

The purpose of the reports is for BOT Committee Chairs to communicate information to the full Board, leading to more engagement and interaction at upcoming board meetings. Updates are provided orally by the BOT Committee Chairs, as needed. The Board may ask staff to review a matter or may ask that a matter be put on a future agenda.

INSTITUTIONAL VALUES

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention, and Success
- III. Resource Management for Efficiency, Effectiveness, and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

No impact to the budget.



Committees of the Board

Subject to the Brown Act

BOT COMMITTEES (with committee charge)	2021 BOARD MEMBERS (chairs to be determined)
<p>Finance Committee</p> <p>The committee is charged with:</p> <ul style="list-style-type: none"> • Increasing the efficiency of the Board of Trustees by performing time-consuming research on its behalf. • Improving clarity by providing a platform for detailed questions not conducive to the flow of monthly business meetings. • Promoting transparency of the SBCCD budgeting process and fiscal matters through detailed discussion of these topics in an open forum. • Fostering an environment of understanding by communicating findings and formulating final recommendations to the Board of Trustees. • Increasing the efficiency of the Board of Trustees by performing time-consuming research on its behalf regarding the implementation and operation of bond measures. 	<ol style="list-style-type: none"> 1. Gloria Harrison 2. Donald Singer 3. Stephanie Houston
<p>Legislative Committee</p> <p>The committee is charged with:</p> <ul style="list-style-type: none"> • Increasing the efficiency of the Board of Trustees by performing time-sensitive legislative research on its behalf. • Improving clarity by providing a platform for detailed questions not conducive to the flow of monthly business meetings. • Promoting transparency of SBCCD's legislative advocacy priorities through discussions in an open forum. • Fostering an environment of understanding by communicating findings and formulating recommendations to the full Board of Trustees. 	<ol style="list-style-type: none"> 1. Frank Reyes 2. Anne Viricel 3. John Longville



CHANCELLOR'S REPORT

A NEW YEAR AND A NEW REALM OF POSSIBILITIES

San Bernardino Community College District (SBCCD) is always excited to welcome the new year with all of our students and families past, present, and future. As the new year brings new starts for many, including SBCCD, we are thrilled to be partnering with our students as they participate in an exciting educational journey of discovery. Whether you are a returning student, a member of our faculty or staff, or a new student, we are ecstatic that you are part of our community.

The pandemic has kept many of us apart in recent months, but it has not slowed us down. We may be physically distanced, but we are also tightly connected in so many different ways. Vital to excellence, creativity, and innovation at SBCCD is our commitment to diversity and inclusiveness.

It is our duty, as a whole, to stay the course and to take care of ourselves and each other equally. I was recently reminded of a profound experience of United States Navy Commander James Stockdale. On September 9th, 1965, Commander Stockdale lost his A-4 Skyhawk jet, which was shot down out of the sky during his Vietnam mission. For the better part of the next decade, he was a prisoner in the Hanoi Hilton. To survive that experience, he identified two key characteristics of himself and others who were prisoners of war during this very difficult time of torture and unimaginable stress. He realized those key two characteristics are the ability to stay focused on the horizon – that is, your long-term personal goals and that of your colleagues, your friends, and your family. In their case, to get home and to get out of captivity. In our case, to get through the pandemic with as much success as possible. The second and equally important characteristic was to face the blatant truth, to deal with the realities of every day, and to be absolutely sure we take maximum care of ourselves and each other.

Of course, this is not our typical spring quarter. We are wearing face coverings and maintaining six feet of distance between one another. We are not having gatherings, and we are working and learning remotely. Despite all this, we will be successful by cultivating our rich diversity, the hallmark of our colleges. We encourage one another to celebrate our differences and foster a community free of intolerance and discrimination. Together we work to promote a campus climate that is respectful, civil, supportive, and safe. These beliefs allow us to provide a living and learning environment where we can all pursue our dreams and reach our highest potential. I am optimistic that our SBCCD pride will prevail as we all work together for the health and well-being of our students, faculty, staff, and surrounding community. Welcome, 2021, and happy New Year to all!

Sincerely,

A handwritten signature in blue ink, appearing to read "Jose F. Torres".

Jose F. Torres
Interim Chancellor

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose Torres, Interim Chancellor

REVIEWED BY: Jose Torres, Interim Chancellor

PREPARED BY: Christopher M. Crew, Interim Director, Research & Planning

DATE: January 14, 2021

SUBJECT: Key Performance Indicator (KPI) Dashboard Updates

RECOMMENDATION

This item is for information only. No action is required.

OVERVIEW

The attached data sheets provide updates to the KPIs that have been revised with 2019-20 data.

ANALYSIS

The KPI Dashboard has been revised and renumbered. To provide the Board with a monthly update, the following KPIs have been included.

- KPI I.C (Degrees and Certificates)
- KPI II.C (CA Promise Grant)
- KPI II.D (Pell Grant).

INSTITUTIONAL VALUES

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None.



Office of Research, Planning & Institutional Effectiveness Key Performance Indicator (KPI) Dashboard

Goal 1 – Student Success

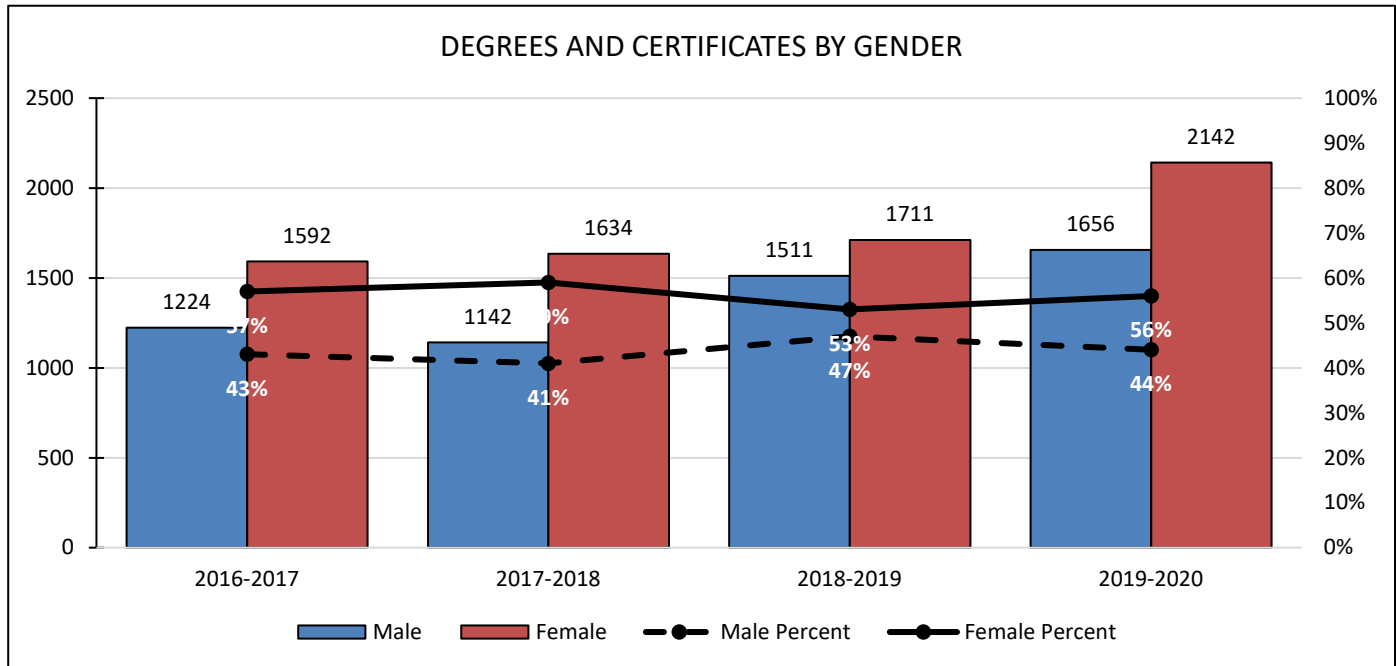
KPI I.C – Number of Degree and Certificates Awarded each Year

Objective: Increase student success while preserving access, enhancing quality, and reducing attainment gaps associated with income, race, ethnicity, age, and gender.

Definition: Total number of degrees and certificates earned for the academic year. For this calculation, the academic year goes from summer of the previous year to spring of the subsequent year (e.g. Summer 2019 – Spring 2020 is the calendar for the 2019-2020 academic year).

Measurement Frequency: Annual

KPI I.C: # of Degrees and Certificates Awarded	2016-2017	2017-2018	2018-2019	2019-2020
Crafton Hills College (CHC)	1,072	1,131	1,336	1,650
San Bernardino Valley College (SBVC)	1,754	1,649	1,895	2,159
SBCCD (Total)	2,826	2,780	3,231	3,809

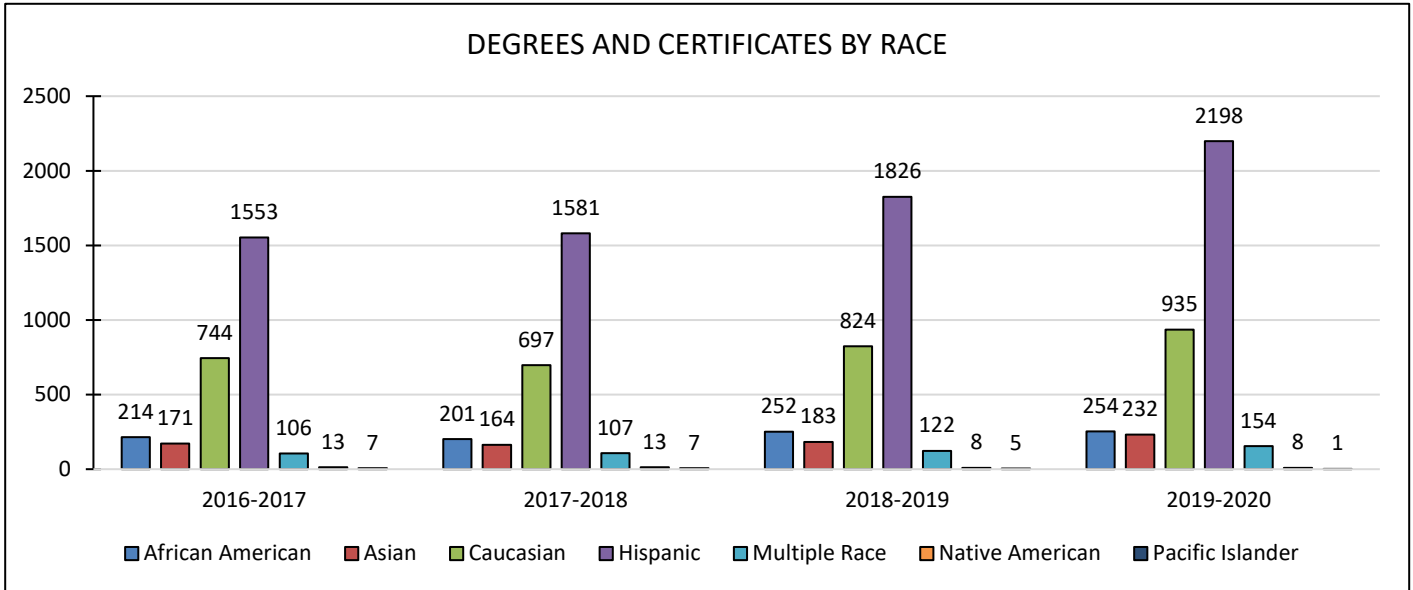


Note: Unknown gender students (34) were excluded from the bar graph but were included in SBCCD total in Table above.

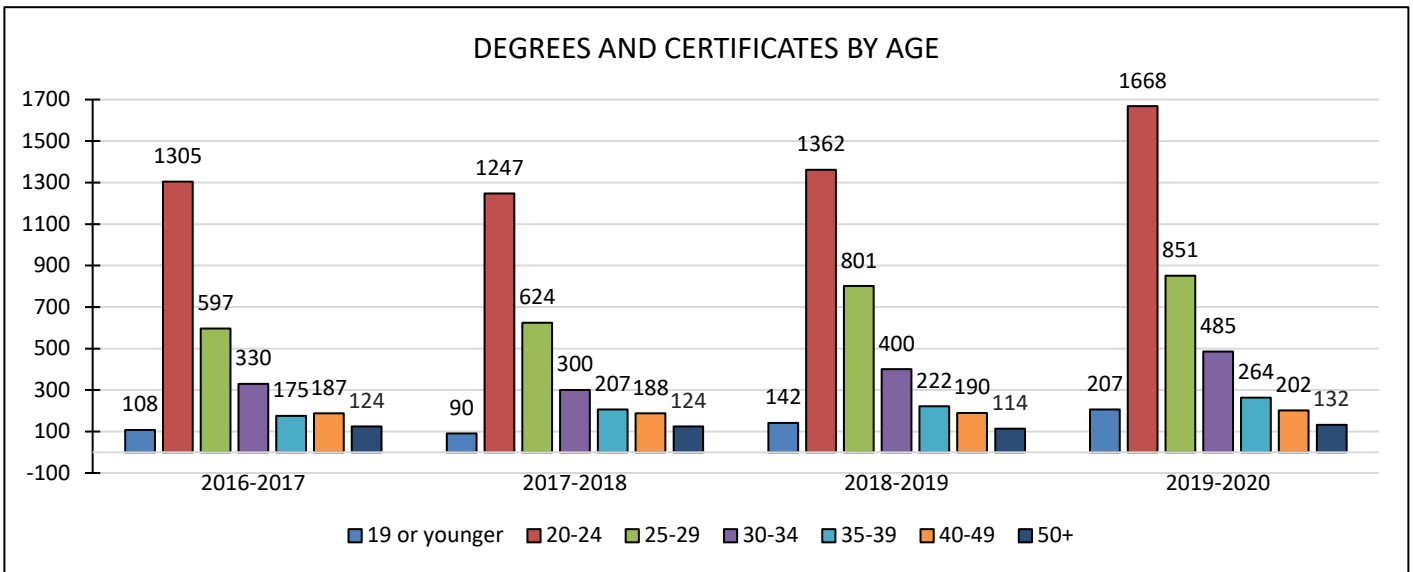
Graduation Analysis - Overall and by Gender: The overall number of graduates has steadily increased over the last four years (slight decline in 2017-2018). The district has experienced an **average increase of 328 graduates per year** since the 2016-2017 baseline year. Females consistently represented a higher percentage of SBCCD graduates than males over this four-year period (average of **56.1%** vs. **43.9%**, respectively).



Office of Research, Planning & Institutional Effectiveness Key Performance Indicator (KPI) Dashboard



Analysis: On average, over this four-year period, Hispanics comprised approximately 56.6% (1790 per year) of all SBCCD graduates. The second highest were Caucasians with 25.3% (800 per year). The lowest were Pacific Islanders and Native Americans (5 per year and 11 per year, respectively). Only Hispanics and Multiple Race saw a consistent increase in graduates over this four-year period (13.8% per year and 15.1% per year, respectively).



Analysis: On average, over this four-year period, the 20-24 age group comprised approximately 44.1% (1396 graduates per year) of all SBCCD graduates. The second highest was the 25-29 age group with 22.7% (718 graduates per year) of all SBCCD graduates. The lowest were the 50 or older age group and 19 or younger age group (124 per year and 137 per year) of all SBCCD graduates.



Office of Research, Planning & Institutional Effectiveness
Key Performance Indicator (KPI) Dashboard

Goal 2 – Enrollment and Access

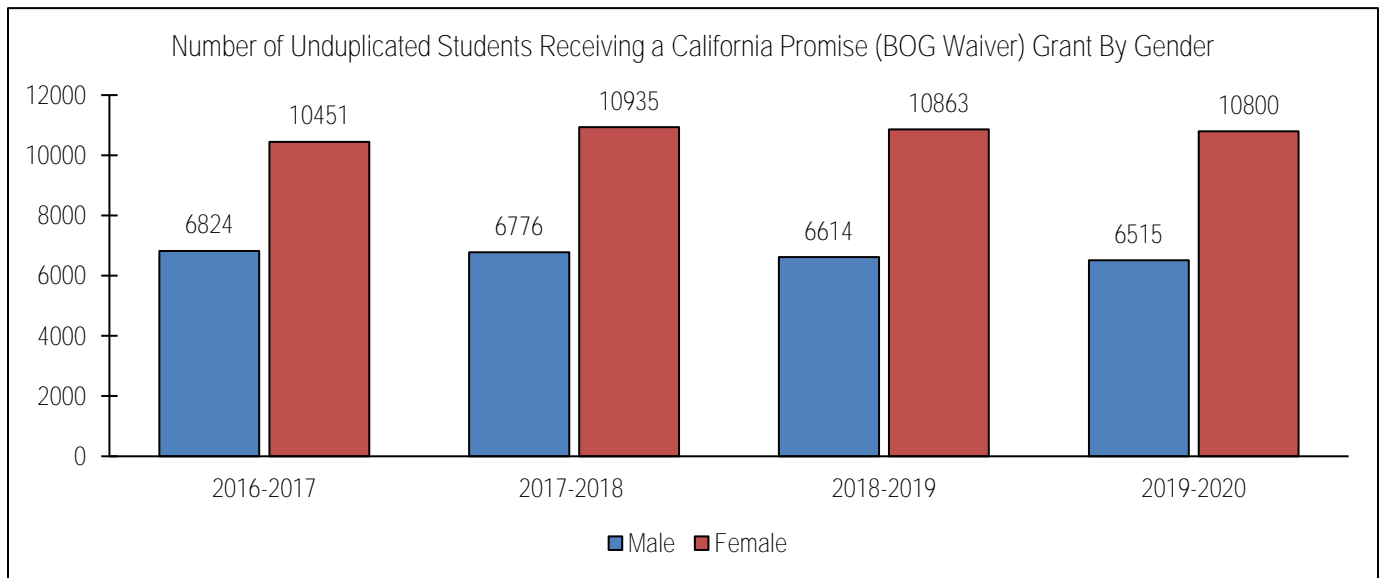
KPI II. C – Number of Unduplicated Students Receiving a California Promise Grant (formerly BOG Waiver)

Objective: Increase our student population to improve the higher education participation rate and supply a well-equipped, educated workforce for our communities.

Definition: This measurement reflects a count of the number of enrolled students that received a California Promise Grant in the academic year.

Measurement Frequency: Annual

KPI II.C Number of Unduplicated Students Receiving a California Promise Grant (formerly BOG Waiver)	2016-2017	2017-2018	2018-2019	2019-2020
Crafton Hills College (CHC)	4,234	4,792	4,929	4,977
San Bernardino Valley College (SBVC)	13,046	12,924	12,552	12,344
SBCCD (District Total)	17,280	17,716	17,481	17,321



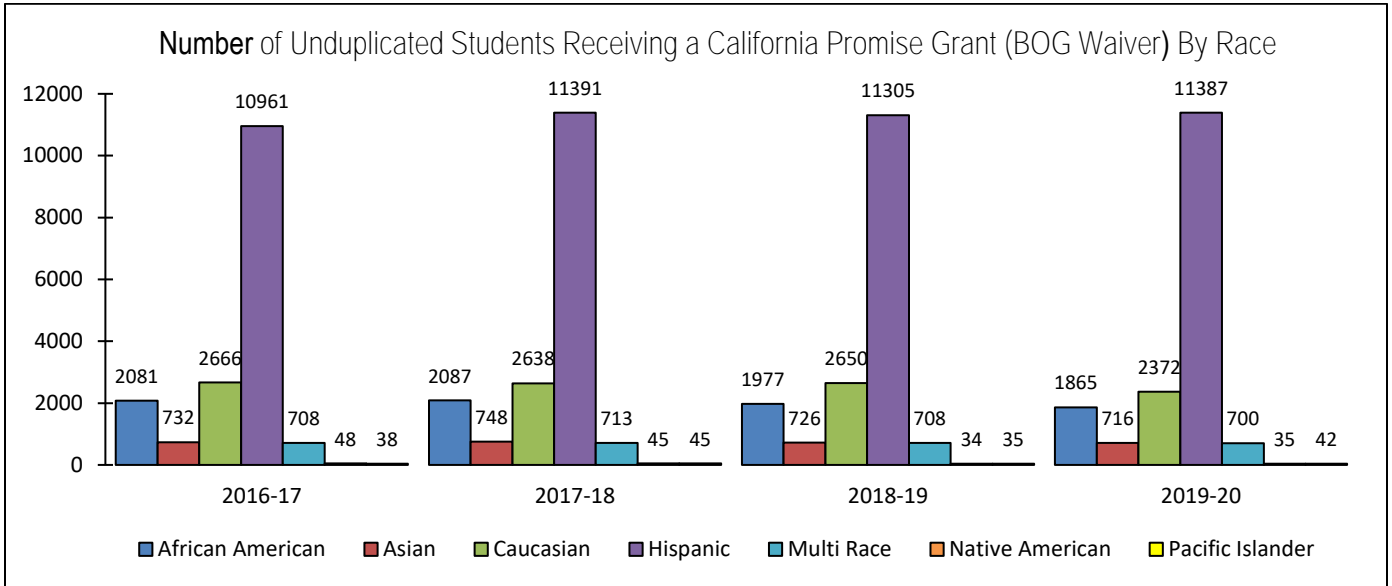
Source: MIS Student Financial Aid Data Elements (SF/FA – SF21)

Note: Unknown gender students (20) were excluded from the bar graph but were included in SBCCD total in Table above.

Analysis: The total number of unduplicated students receiving a California Promise Grant (formerly BOG Waiver) has remained stable over the last four years (four-year average of 17,450). On average, more females received a California Promise Grant than males (four-year average of 10,762 and 6,682, respectively). The number of females receiving a California Promise Grant increased by 3.3%, while the number of males receiving a California Promise Grant declined by 4.5%.

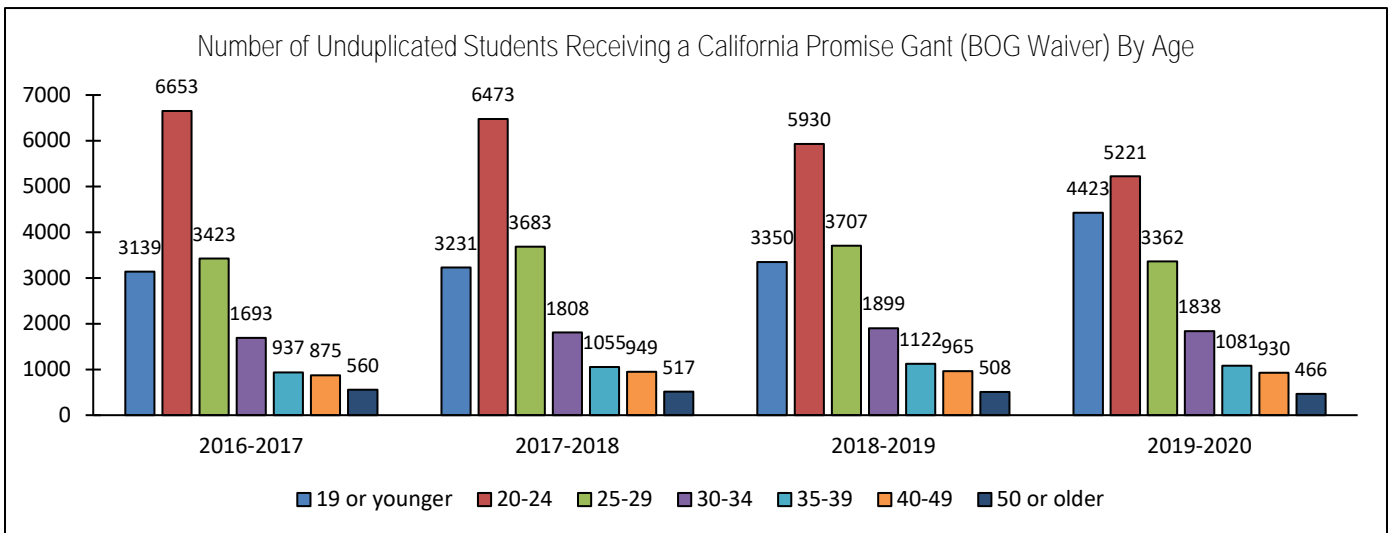


Office of Research, Planning & Institutional Effectiveness
Key Performance Indicator (KPI) Dashboard



Source: MIS Student Financial Aid Data Elements (SF/FA – SF21)

Analysis: On average, over this four-year period, **Hispanics** had **the highest number of students receiving a California Promise Grant** (11,261 students per year). The percentage of Hispanics rose from 63.4% of recipients in 2016-2017 to 65.7% in 2019-2020. The next highest was Caucasians (2,582), followed by African Americans (2,003), Asians (731), Multi Race (707), Native Americans (41), and Pacific Islanders (40).



Source: MIS Student Financial Aid Data Elements (SF/FA – SF21)

Analysis: On average, over this four-year period, **the 20-24 age group** comprised approximately 34.8% (6,069 students per year) of all SBCCD California Promise Grant recipients. The next highest was **the 25-29 age group** (3,544), followed by the 19 or Younger age group (3,536), the 30-34 age group (1,810), the 35-39 age group (1,049), the 40-49 age group (930), and the age 50 or older group (513).



Office of Research, Planning & Institutional Effectiveness
Key Performance Indicator (KPI) Dashboard

Goal 2 – Enrollment and Access

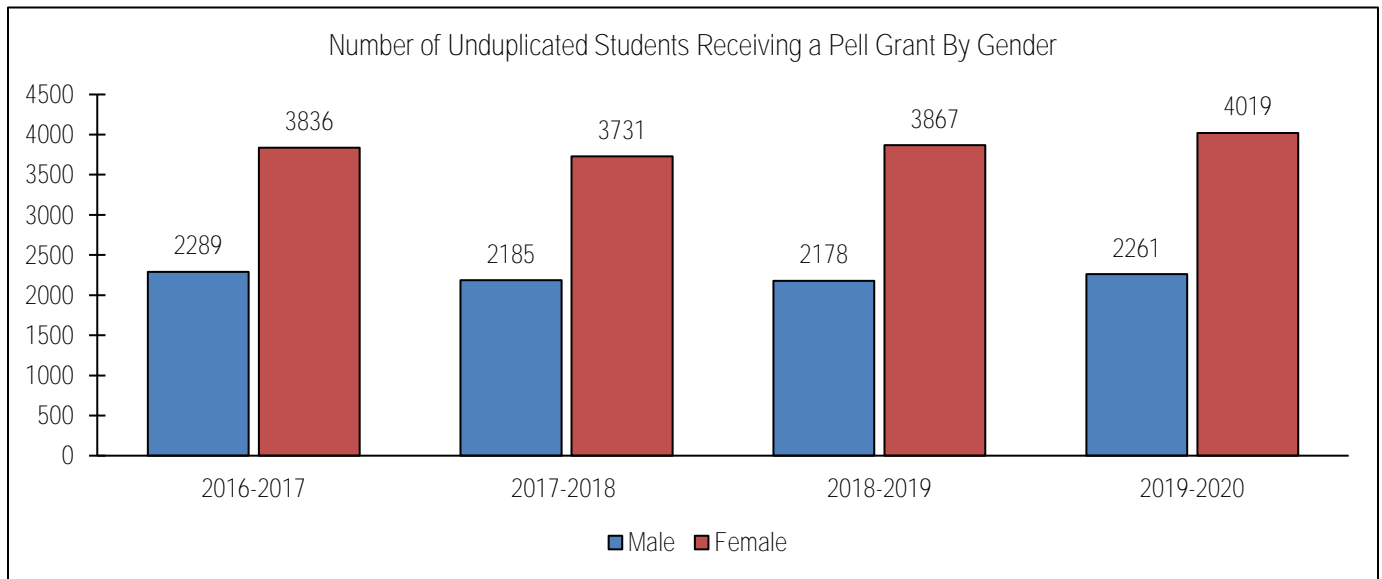
KPI II.D – Number of Unduplicated Students Receiving a Pell Grant

Objective: Increase our student population to improve the higher education participation rate and supply a well-equipped, educated workforce for our communities.

Definition: This measurement reflects a count of the number of enrolled students that received a Pell Grant in the academic year.

Measurement Frequency: Annual

KPI II.D: Number of Unduplicated Students Receiving a Pell Grant	2016-2017	2017-2018	2018-2019	2019-2020
Crafton Hills College (CHC)	1,148	1,116	1,038	936
San Bernardino Valley College (SBVC)	4,978	4,800	5,007	5,344
SBCCD (District Total)	6,126	5,916	6,045	6,280

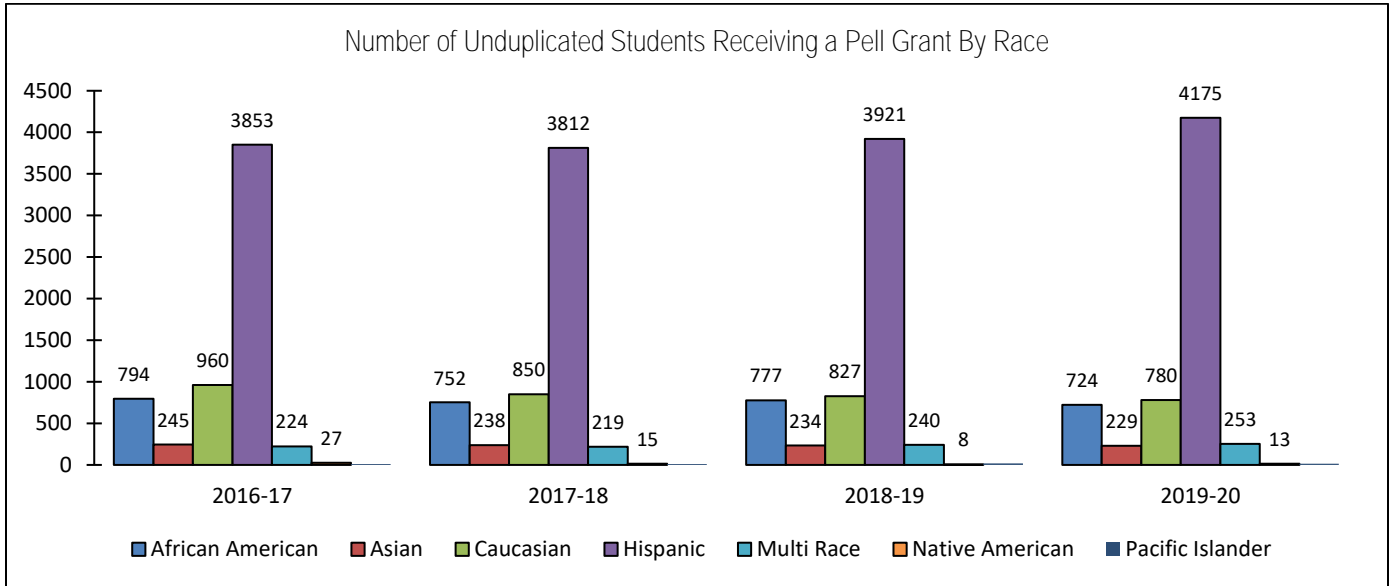


Note: Unknown gender student (1) was excluded from the bar graph but was included in SBCCD total in Table above.

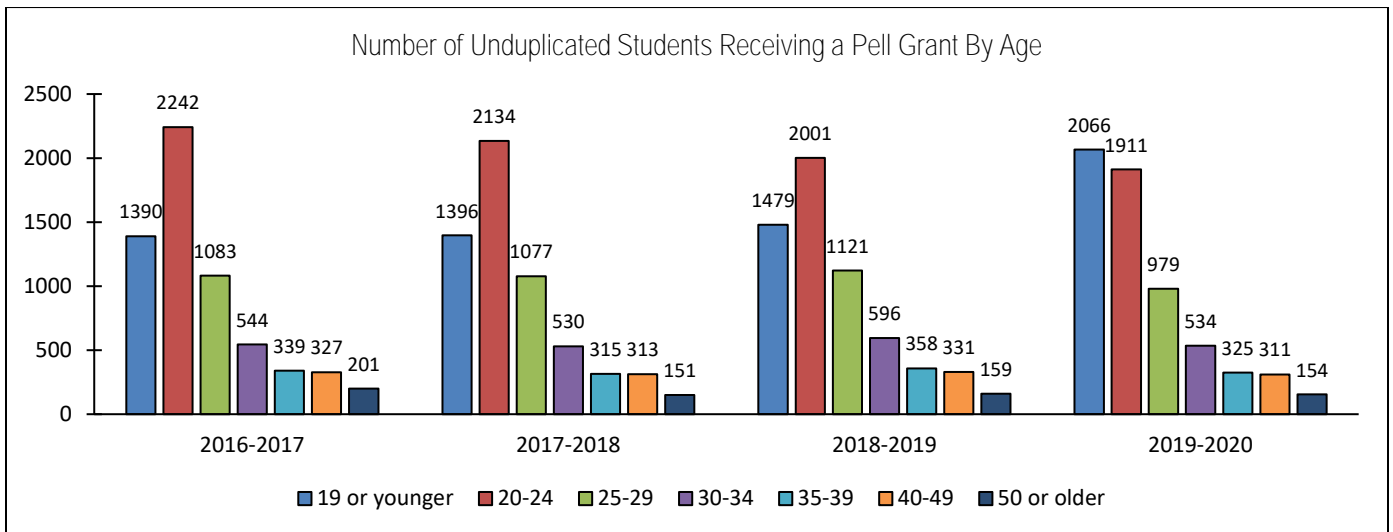
Analysis: The total number of unduplicated students receiving a Pell Grant increased by 2.5%, from 6,126 in 2016-17 to 6,280 in 2019-20, with a four-year average of 6,092. On average, more females received a Pell Grant than males (four-year average of 3,863 and 2,228, respectively). The number of females receiving a Pell Grant increased by 4.8%, while the number of males receiving a Pell Grant declined by 1.2%.



Office of Research, Planning & Institutional Effectiveness
Key Performance Indicator (KPI) Dashboard



Analysis: On average, over this four-year period, **Hispanics** had **the highest number of students receiving a Pell Grant** (3,940 students per year). The percentage of Hispanics rose from 62.9% of recipients in 2016-2017 to 66.5% in 2019-2020. The next highest was Caucasians (854), followed by African Americans (762), Asians (237), Multi Race (234), Native Americans (16), and Pacific Islanders (14). Caucasians and Asians saw a consistent decrease in number of students who received a Pell Grant.



Analysis: On average, over this four-year period, **the 20-24 age group** comprised approximately 34.0% (2,072 students per year) of all SBCCD Pell Grant recipients. The next highest was the **19 or Younger age group** (1,583), followed by the 25-29 age group (1065), the 30-34 age group (551), the 35-39 age group (321), the 40-49 age group (321), and the age 50 or older group (166).

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose Torres, Interim Chancellor

REVIEWED BY: Jose Torres, Interim Chancellor

PREPARED BY: Christopher M. Crew, Interim Director, Research & Planning

DATE: January 14, 2021

SUBJECT: Analysis of AB 705 Compliance, Implementation, and Student Success

RECOMMENDATION

This item is for information only. No action is required.

OVERVIEW

The attached report provides an analysis of AB 705 compliance, implementation, student success, and student retention.

ANALYSIS

AB 705 was designed to maximize the probability that a student will enter and complete transfer-level coursework in English and Math within a one-year timeframe. The attached report provides information on SBCCD's compliance with the measures, instruments, and placement model components of the AB 705 legislation (Table 1) and briefly describes SBCCD's implementation approach (Table 2). This is followed by course success comparisons for students that did and did not take a pre/co-requisite Math or English Course prior to taking Transfer-Level Math or English.

INSTITUTIONAL VALUES

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention and Success
- III. Resource Management for Efficiency, Effectiveness and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

None.

SAN BERNARDINO  COMMUNITY COLLEGE DISTRICT

PRELIMINARY ANALYSIS OF AB 705 COMPLIANCE, IMPLEMENTATION,
STUDENT SUCCESS, AND STUDENT RETENTION

REPORT 3 of 6: GENDER

SBCCD Office of Research, Planning, and Institutional Effectiveness:

Christopher M. Crew, Ph.D. – Interim District Director

Myung H. Koh, Ph.D. – Research and Planning Analyst

OVERVIEW: AB 705 was designed to increase the number of students that complete transfer-level Math and English within one year of matriculation at a Community College. One key component of the legislation is that the placement of students into English and Math courses must use a combination of high school coursework, high school grades, and high school grade point average in lieu of traditional placement exams.

The bill also gives the Board of Governors the authority to establish and modify regulations on the use of measures, instruments, and placement models. A few regulations and compliance metrics are provided in the tables on the subsequent page. Table 1 provides information on SBCCD's compliance with the measures, instruments, and placement model components of the AB 705 legislation and Table 2 briefly describes our implementation approach.

ISSUES TO CONSIDER: There remains some confusion around compliance with the legislation as it relates to the start of the 1-year timeframe (the confusion is state-wide). However, both colleges are corresponding with the State Chancellors Office and making use of professional development opportunities to ensure adherence to the regulations.

TABLE A: COMPLIANCE WITH MEASURES, INSTRUMENTS, AND PLACEMENT MODELS

	CRAFTON HILLS COLLEGE		VALLEY COLLEGE	
	English	Math	English	Math
No remedial courses greater than 1 level below transfer.	✓	✓	✓	✓ *
Guided Self-placement using multiple measures.	✓	✓	✓	✓
Transfer-level placement percentages publicly available. **	In progress	In progress	In progress	In progress

* SBVC's Mathematics department still offers courses greater than 1-level below transfer-level Math but placement is based on the students' self-assessment and the decision on where to be placed is up to the student. This approach is still in compliance with AB 705 legislation.

** AB-1805 (September, 2018)– Is a requirement to provide students with easily understandable community college placement policies and requires colleges to report the percentage of students placed into college-level courses.

TABLE B: IMPLEMENTATION

	CRAFTON HILLS COLLEGE		VALLEY COLLEGE	
	English	Math	English	Math
Increased the number of sections for transfer-level Math and English.	✓	✓	✓	✓
Faculty are attending community of practice workshops to support integration.	✓	✓	✓	✓
Developed linked support courses with embedded tutors. Used corequisite model.	✓	✓	✓	✓
The same faculty teaches the transfer course and the support course.	✓	✓	✓	✓

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EXECUTIVE SUMMARY:

DISTRICT-LEVEL SUMMARY OF SUCCESS AND RETENTION IN TRANSFER-LEVEL ENGLISH:

Table C: Change in Course Enrollment, Successes, and Retention Post-AB 705 by Gender

	Change in Enrollments	Change in Successes ^A	Change in Success Rate ^B	Change in Retention	Change in Retention Rate ^C
Female	+1,329 (63.7%)	+836 (61.7%)	-0.8%	+1,204 (67.0%)	+1.7%
Male	+832 (54.8%)	+511 (55.8%)	+0.4%	+757 (58.4%)	+2.0%
Unknown^x	+3 (42.9%)	+1 (20.0%)	-11.4%	+2 (28.6%)	-10.0%

^x Unknown = Not provided or declined to state

Post-AB 705 Change in Course Enrollment and Success:

Enrollments in transfer-level English courses **increased** for both genders post AB 705 (+2,164 enrollments, from 3,611 to 5,775), most notably for females (+1,329 enrollments; from 2,086 to 3,415).

Success rates slightly decrease for female students (-0.8%) but **success rates slightly increased** for male students (+0.4%).

Note: See tables 1, 5, and 9 below for a more detailed district and college-level analysis of course enrollments and successes in transfer-level English.

Post-AB 705 Change in Course Retention:

As seen with course enrollments and successes, course retention in transfer-level English also **increased** for **both genders** (+1,963 enrollments), most notably for female students (+1,204, increase from 1,798 to 3,002).

Retention rates increased for female and male students (+1.7% and +2.0%, respectively).

Note: See Tables 2, 6, and 10 below for a more detailed district and college-level analysis of course retention and retention rate in transfer-level English.

DISTRICT-LEVEL SUMMARY OF SUCCESS AND RETENTION IN TRANSFER-LEVEL MATH:**Table D: Change in Course Enrollment, Successes, and Retention Post-AB 705 by Gender**

	Change in Enrollments	Change in Successes ^A	Change in Success Rate ^B	Change in Retention	Change in Retention Rate ^C
Female	+997 (47.5%)	+565 (45.7%)	-0.7%	+915 (51.6%)	+2.3%
Male	+613 (36.6%)	+336 (36.2%)	-0.1%	+607 (42.7%)	+3.8%
Unknown^x	-3 (-30.0%)	-3 (-42.9%)	-12.9%	-5 (-50.0%)	-28.6%

^x Unknown = Not provided or declined to state

Post-AB 705 Change in Course Enrollment and Success:

Enrollments in transfer-level Math courses **increased** for both genders post AB 705 (+1,607 enrollments, from 3,785 to 5,329), most notably for females (+997 enrollments; from 2,098 to 3,095).

Success rates slightly decreased for female and male students (-0.7% and -0.1%, respectively).

Note: See Tables 3, 7, and 11 below for a more detailed district and college-level analysis of course enrollments and successes in transfer-level Math.

Post-AB 705 Change in Course Retention:

As seen with course enrollments and successes, course retention in transfer-level Math also **increased** for **both genders** (+1,517 enrollments), most notably for female students (+915, increase from 1,774 to 2,689).

Retention rates increased for female and male students (+2.3% and +3.8%, respectively).

Note: See Tables 4, 8, and 12 below for a more detailed district and college-level analysis of course retention and retention rate in transfer-level Math.

COURSE SUCCESS AND RETENTION BY GENDER (SBCCD)

Table 1: Comparison of Transfer-Level English Success Rates Pre- and Post-AB 705

	3-YEAR AVERAGE (FALL 2016, 2017, 2018)			FALL 2019 – AB 705			Course Success Rate Difference Pre-AB 705 vs. Post-AB 705 (D-B)	Change in TL-English Course Successes Post-AB 705 (C-A)
	Average Enrollment	Average Number of Success (A)	Average Success Rate (B)	Total Enrollment	Number of Success (C)	Success Rate (D)		
Female	2,086	1,354	64.9%	3,415	2,190	64.1%	-0.8%	836 (61.7%)
Male	1,518	915	60.3%	2,350	1,426	60.7%	0.4%	511 (55.8%)
Unknown ^x	7	5	71.4%	10	6	60.0%	-11.4%	1 (20.0%)

^x Unknown = Not provided or declined to state

Table 2: Comparison of Transfer-Level English Retention Rates Pre- and Post-AB 705

	3-YEAR AVERAGE (FALL 2016, 2017, 2018)			FALL 2019 – AB 705			Course Retention Rate Difference Pre-AB 705 vs. Post-AB 705 (D-B)	Change in TL-English Course Retention Post-AB 705 (C-A)
	Average Enrollment	Average Number Retained (A)	Average Retention Rate (B)	Total Enrollment	Number Retained (C)	Retention Rate (D)		
Female	2,086	1,798	86.2%	3,415	3,002	87.9%	1.7%	1,204 (67.0%)
Male	1,518	1,297	85.4%	2,350	2,054	87.4%	2.0%	757 (58.4%)
Unknown ^x	7	7	100.0%	10	9	90.0%	-10.0%	2 (28.6%)

^x Unknown = Not provided or declined to state

Table 3: Comparison of Transfer-Level Math Success Rates Pre- and Post-AB 705

	3-YEAR AVERAGE (FALL 2016, 2017, 2018)			FALL 2019 – AB 705			Course Success Rate Difference Pre-AB 705 vs. Post-AB 705 (D-B)	Change in TL-Math Course Successes Post-AB 705 (C-A)
	Average Enrollment	Average Number of Success (A)	Average Success Rate (B)	Total Enrollment	Number of Success (C)	Success Rate (D)		
Female	2,098	1,236	58.9%	3,095	1,801	58.2%	-0.7%	565 (45.7%)
Male	1,677	927	55.3%	2,290	1,263	55.2%	-0.1%	336 (36.2%)
Unknown ^x	10	7	70.0%	7	4	57.1%	-12.9%	-3 (-42.9%)

^x Unknown = Not provided or declined to state

Table 4: Comparison of Transfer-Level Math Retention Rates Pre- and Post-AB 705

	3-YEAR AVERAGE (FALL 2016, 2017, 2018)			FALL 2019 – AB 705			Course Retention Rate Difference Pre-AB 705 vs. Post-AB 705 (D-B)	Change in TL-Math Course Retention Post-AB 705 (C-A)
	Average Enrollment	Average Number Retained (A)	Average Retention Rate (B)	Total Enrollment	Number Retained (C)	Retention Rate (D)		
Female	2,098	1,774	84.6%	3,095	2,689	86.9%	2.3%	915 (51.6%)
Male	1,677	1,422	84.8%	2,290	2,029	88.6%	3.8%	607 (42.7%)
Unknown ^x	10	10	100.0%	7	5	71.4%	-28.6%	-5 (-50.0%)

^x Unknown = Not provided or declined to state

COURSE SUCCESS AND RETENTION BY GENDER (SBVC)

Table 5: Comparison of Transfer-Level English Success Rates Pre- and Post-AB 705

	3-YEAR AVERAGE (FALL 2016, 2017, 2018)			FALL 2019 – AB 705			Course Success Rate Difference Pre-AB 705 vs. Post-AB 705 (D-B)	Change in TL-English Course Successes Post-AB 705 (C-A)
	Average Enrollment	Average Number of Success (A)	Average Success Rate (B)	Total Enrollment	Number of Success (C)	Success Rate (D)		
Female	1,362	831	61.0%	2,441	1,485	60.8%	-0.2%	654 (78.7%)
Male	875	507	57.9%	1,546	856	55.4%	-2.6%	349 (68.8%)
Unknown ^x	4	3	75.0%	7	3	42.9%	-32.1%	0 (0.0%)

^x Unknown = Not provided or declined to state

Table 6: Comparison of Transfer-Level English Retention Rates Pre- and Post-AB 705

	3-YEAR AVERAGE (FALL 2016, 2017, 2018)			FALL 2019 – AB 705			Course Retention Rate Difference Pre-AB 705 vs. Post-AB 705 (D-B)	Change in TL-English Course Retention Post-AB 705 (C-A)
	Average Enrollment	Average Number Retained (A)	Average Retention Rate (B)	Total Enrollment	Number Retained (C)	Retention Rate (D)		
Female	1,362	1,151	84.5%	2,441	2,125	87.1%	2.5%	974 (84.6%)
Male	875	736	84.1%	1,546	1,321	85.4%	1.3%	585 (79.5%)
Unknown ^x	4	4	100.0%	7	6	85.7%	-14.3%	2 (50.0%)

^x Unknown = Not provided or declined to state

Table 7: Comparison of Transfer-Level Math Success Rates Pre- and Post-AB 705

	3-YEAR AVERAGE (FALL 2016, 2017, 2018)			FALL 2019 – AB 705			Course Success Rate Difference Pre-AB 705 vs. Post-AB 705 (D-B)	Change in TL-Math Course Successes Post-AB 705 (C-A)
	Average Enrollment	Average Number of Success (A)	Average Success Rate (B)	Total Enrollment	Number of Success (C)	Success Rate (D)		
Female	1,392	818	58.8%	2,114	1,196	56.6%	-2.2%	378 (46.2%)
Male	1,021	559	54.8%	1,432	768	53.6%	-1.1%	209 (37.4%)
Unknown ^x	6	4	66.7%	6	4	66.7%	0.0%	0 (0.0%)

^x Unknown = Not provided or declined to state

Table 8: Comparison of Transfer-Level Math Retention Rates Pre- and Post-AB 705

	3-YEAR AVERAGE (FALL 2016, 2017, 2018)			FALL 2019 – AB 705			Course Retention Rate Difference Pre-AB 705 vs. Post-AB 705 (D-B)	Change in TL-Math Course Retention Post-AB 705 (C-A)
	Average Enrollment	Average Number Retained (A)	Average Retention Rate (B)	Total Enrollment	Number Retained (C)	Retention Rate (D)		
Female	1,392	1,172	84.2%	2,114	1,814	85.8%	1.6%	642 (54.8%)
Male	1,021	859	84.1%	1,432	1,267	88.5%	4.3%	408 (47.5%)
Unknown ^x	6	5	83.3%	6	5	83.3%	0.0%	0 (0.0%)

^x Unknown = Not provided or declined to state

COURSE SUCCESS AND RETENTION BY GENDER (CHC)

Table 9: Comparison of Transfer-Level English Success Rates Pre- and Post-AB 705

	3-YEAR AVERAGE (FALL 2016, 2017, 2018)			FALL 2019 – AB 705			Course Success Rate Difference Pre-AB 705 vs. Post-AB 705 (D-B)	Change in TL-English Course Successes Post-AB 705 (C-A)
	Average Enrollment	Average Number of Success (A)	Average Success Rate (B)	Total Enrollment	Number of Success (C)	Success Rate (D)		
Female	724	523	72.2%	974	705	72.4%	0.1%	182 (34.8%)
Male	642	409	63.7%	804	570	70.9%	7.2%	161 (39.4%)
Unknown ^x	3	2	66.7%	3	3	100.0%	33.3%	1 (50.0%)

^x Unknown = Not provided or declined to state

Table 10: Comparison of Transfer-Level English Retention Rates Pre- and Post-AB 705

	3-YEAR AVERAGE (FALL 2016, 2017, 2018)			FALL 2019 – AB 705			Course Retention Rate Difference Pre-AB 705 vs. Post-AB 705 (D-B)	Change in TL-English Course Retention Post-AB 705 (C-A)
	Average Enrollment	Average Number Retained (A)	Average Retention Rate (B)	Total Enrollment	Number Retained (C)	Retention Rate (D)		
Female	724	647	89.4%	974	877	90.0%	0.7%	230 (35.5%)
Male	642	561	87.4%	804	733	91.2%	3.8%	172 (30.7%)
Unknown ^x	3	3	100.0%	3	3	100.0%	0.0%	0 (0.0%)

^x Unknown = Not provided or declined to state

Table 11: Comparison of Transfer-Level Math Success Rates Pre- and Post-AB 705

	3-YEAR AVERAGE (FALL 2016, 2017, 2018)			FALL 2019 – AB 705			Course Success Rate Difference Pre-AB 705 vs. Post-AB 705 (D-B)	Change in TL-Math Course Successes Post-AB 705 (C-A)
	Average Enrollment	Average Number of Success (A)	Average Success Rate (B)	Total Enrollment	Number of Success (C)	Success Rate (D)		
Female	707	418	59.1%	981	605	61.7%	2.5%	187 (44.7%)
Male	656	368	56.1%	858	495	57.7%	1.6%	127 (34.5%)
Unknown ^x	5	4	80.0%	1	0	0.0%	-80.0%	-4 (-100.0%)

^x Unknown = Not provided or declined to state

Table 12: Comparison of Transfer-Level Math Retention Rates Pre- and Post-AB 705

	3-YEAR AVERAGE (FALL 2016, 2017, 2018)			FALL 2019 – AB 705			Course Retention Rate Difference Pre-AB 705 vs. Post-AB 705 (D-B)	Change in TL-Math Course Retention Post-AB 705 (C-A)
	Average Enrollment	Average Number Retained (A)	Average Retention Rate (B)	Total Enrollment	Number Retained (C)	Retention Rate (D)		
Female	707	602	85.1%	981	875	89.2%	4.0%	273 (45.3%)
Male	656	563	85.8%	858	762	88.8%	3.0%	199 (35.3%)
Unknown ^x	5	5	100.0%	1	0	0.0%	-100.0%	-5 (-100%)

^x Unknown = Not provided or declined to state

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Jose F. Torres, Interim Chancellor

PREPARED BY: Stacey K. Nikac, Administrative Officer

DATE: January 14, 2021

SUBJECT: Board Master Planning Action Calendar

RECOMMENDATION

This item is for information only.

OVERVIEW

The Board Master Planning Action Calendar is a schedule of items for board discussion or action. Board items are subject to change and board meeting dates and times are posted on the district website 72-hours prior to the meeting date www.sbccd.edu.

ANALYSIS

The Board Master Planning Action Calendar serves as a blueprint that can be used to increase transparency and efficiency districtwide.

INSTITUTIONAL VALUES

- I. Institutional Effectiveness
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

No impact to the budget.

Board Master Planning Action Calendar
As of 12/22/2020 11:22 AM

Monthly	B&FS	<ul style="list-style-type: none"> - Fund Balance Transfer Resolution - Ratification of Interfund Transfers - Cash Flow Analysis - Budget Report w/memo - FTES Reports 	<ul style="list-style-type: none"> - Events/CBOC Meeting - Individual Memberships - Conferences Over \$5K or Outside US - Signature List Changes - Vacation Payout 	<ul style="list-style-type: none"> - Contracts Above Bid Limit - Contracts Below Bid Limit - Purchase Order Report - Surplus Property
	FPC	<ul style="list-style-type: none"> - RFO/RFP/Bid & Contract Award - Informal Bid Award (UCCAP) 	<ul style="list-style-type: none"> - Small Scale Construction Contract Award - Non-Bond Construction COs/Amendments 	<ul style="list-style-type: none"> - Bond Construction COs/Amendments - CBOC Appointees
	HR	<ul style="list-style-type: none"> - Closed Session Items (Separate Agenda) - Appoint Employees - Appoint Interim Managers - Appoint Temporary Academic Employees - Employee Promotions - Employee Reclassifications - Employee Step Increase 	<ul style="list-style-type: none"> - Employee Transfers - Non-Instructional Pay - Resignations & Retirements - Salary Advancement-Academic - Tuition Reimbursement for Managers - Volunteers - Adjunct/Substitute Academic 	<ul style="list-style-type: none"> - Pay Stipends - Job Descriptions - CSEA/CTA Agreements - CSEA/CTA MOUs - Professional Expert, Short-Term, Subs - 39-Month Reemployment
	OOC & PRES	<ul style="list-style-type: none"> - AB 705 Report - Accreditation Timeline - Applause Report - Board Committee Reports 	<ul style="list-style-type: none"> - Board Master Planning Action Calendar - Board Policies & Procedures - Chancellor's Report - Clergy Report 	<ul style="list-style-type: none"> - Curriculum - Key Performance Indicators - Minutes

JANUARY		FEBRUARY		MARCH	
• Budget Calendar <i>(by 2/1)</i>		• Closed Session – Notice of Intent to Non-Renew <i>(by 3/15)</i>		• CBOC Annual Report <i>(by 3/31)</i>	
• Budget Directives 1 st Reading		• Budget Directives 2 nd Reading/Approval <i>(by 3/1)</i>		• Selection of Auditor <i>(by 4/1)</i>	
• National Community College Month Resolution <i>(by 2/1)</i>		• Nonresident Tuition Fee <i>(by 3/1)</i>		• Certified Quarterly Financial Status Report <i>(by 11/15, 2/15, 5/15)</i>	
• Sabbaticals Granted		• Apportionment Attendance Report P1		• Grant Tenure/Tenure Contracts	
		• Quarterly Investment Report		• Elect BOT Self-Evaluation Ad Hoc Committee and Approval of Evaluation Instrument & Process	
				• Classified Employee of the Year <i>(by 3/15)</i>	
APRIL		MAY		JUNE	
• Interfund Transfer Resolution		• Quarterly Investment Report		• AP/BP 6320 Investments 1 st Reading <i>(annually)</i>	
• Constitutional Advance <i>(optional)</i>		• Apportionment Attendance Report P2		• Certified Quarterly Financial Status Report <i>(by 11/15, 2/15, 5/15)</i>	
• HR Diversity in Hiring Report <i>(April & October)</i>		• EEO Multiple Method Certification <i>(by 6/1)</i>		• Authorized Signature List <i>(annually)</i>	
• 4/10 Alternate Summer Work Schedule for Management & Confidential Employees		• Board Orientation Handbook 2 nd Reading		• Bank Accounts <i>(annually)</i>	
• Board Orientation Handbook 1 st Reading		• Preliminary Budget & Presentation <i>(study session)</i>		• Tentative Budget <i>(by 7/1)</i>	
• District Technology Strategic Plan – 1 st Reading <i>(last plan 2020-2023)</i>		• Resolution for Outgoing Student Trustees		• Prop 30 EPA Expenditures Resolution <i>(annually)</i>	
		• ACCJC Institutional Self-Evaluation Report 1 st Reading <i>(by 8/1 every six years. Last report 2014)</i>		• GANN Limit <i>(by 7/1)</i>	
		• District Technology Strategic Plan – 2 nd Reading <i>(last plan 2020-2023)</i>		• Meals, Refreshments, Open POs for Next FY	
				• Order of Election and the Specifications of the Election Order <i>(every 2 years on even numbered years)</i>	
				• New Student Trustee Orientation	
				• ACCJC Institutional Self-Evaluation Report 2 nd Reading/Approval <i>(by 8/1 every six years. Last report 2014)</i>	

Board Master Planning Action Calendar
As of 12/22/2020 11:22 AM

Monthly	B&FS	<ul style="list-style-type: none"> - Fund Balance Transfer Resolution - Ratification of Interfund Transfers - Cash Flow Analysis - Budget Report w/memo - FTES Reports 	<ul style="list-style-type: none"> - Events/CBOC Meeting - Individual Memberships - Conferences Over \$5K or Outside US - Signature List Changes - Vacation Payout 	<ul style="list-style-type: none"> - Contracts Above Bid Limit - Contracts Below Bid Limit - Purchase Order Report - Surplus Property
	FPC	<ul style="list-style-type: none"> - RFO/RFP/Bid & Contract Award - Informal Bid Award (UCCAP) 	<ul style="list-style-type: none"> - Small Scale Construction Contract Award - Non-Bond Construction COs/Amendments 	<ul style="list-style-type: none"> - Bond Construction COs/Amendments - CBOC Appointees
	HR	<ul style="list-style-type: none"> - Closed Session Items (Separate Agenda) - Appoint Employees - Appoint Interim Managers - Appoint Temporary Academic Employees - Employee Promotions - Employee Reclassifications - Employee Step Increase 	<ul style="list-style-type: none"> - Employee Transfers - Non-Instructional Pay - Resignations & Retirements - Salary Advancement-Academic - Tuition Reimbursement for Managers - Volunteers - Adjunct/Substitute Academic 	<ul style="list-style-type: none"> - Pay Stipends - Job Descriptions - CSEA/CTA Agreements - CSEA/CTA MOUs - Professional Expert, Short-Term, Subs - 39-Month Reemployment
	OOC & PRES	<ul style="list-style-type: none"> - AB 705 Report - Accreditation Timeline - Applause Report - Board Committee Reports 	<ul style="list-style-type: none"> - Board Master Planning Action Calendar - Board Policies & Procedures - Chancellor's Report - Clergy Report 	<ul style="list-style-type: none"> - Curriculum - Key Performance Indicators - Minutes

JULY		AUGUST		SEPTEMBER	
<ul style="list-style-type: none"> • AP/BP 6320 Investments 2nd Reading/Approval (<i>annually</i>) 	<ul style="list-style-type: none"> • Quarterly Investment Report 	<ul style="list-style-type: none"> • Final Budget Public Hearing and Approval (<i>by 9/15</i>) 	<ul style="list-style-type: none"> • Transfer of Appropriations Resolution (<i>annually</i>) 	<ul style="list-style-type: none"> • Prop 30 EPA Expenditure Accounting (<i>if figures change dramatically based on ReCalc</i>) 	<ul style="list-style-type: none"> • Initial Proposals to Reopen Negotiations with CSEA/CTA
<ul style="list-style-type: none"> • Board Meeting Dates for Next FY 	<ul style="list-style-type: none"> • Apportionment Attendance Report P3 	<ul style="list-style-type: none"> • Annual Security Report (<i>by 10/1</i>) 	<ul style="list-style-type: none"> • Reaffirm Institutional Values, SBCCD Strategic Directions, and Board Priorities 	<ul style="list-style-type: none"> • Final Budget Presentation (<i>study session</i>) 	<ul style="list-style-type: none"> • ACCJC Midterm Report 2nd Reading/Approval (<i>by 10/1 every six years. Last report 2017</i>)
<ul style="list-style-type: none"> • Elect Chancellor's Self-Evaluation Ad Hoc Committee and Approval of Evaluation Instrument & Process 	<ul style="list-style-type: none"> • ACCJC Midterm Report 1st Reading (<i>by 10/1 every six years. Last report 2017</i>) 		<ul style="list-style-type: none"> • Annual Resolution to Pay Trustees 		
OCTOBER		NOVEMBER		DECEMBER	
<ul style="list-style-type: none"> • HR Diversity in Hiring Report (<i>April & October</i>) 	<ul style="list-style-type: none"> • Closed Session – Notice of Intent to Non-Renew 	<ul style="list-style-type: none"> • Closed Session – Notice of Intent to Non-Renew 		<ul style="list-style-type: none"> • Certified Quarterly Financial Status Report (<i>by 11/15, 2/15, 5/15</i>) 	
	<ul style="list-style-type: none"> • Quarterly Investment Report 	<ul style="list-style-type: none"> • Reaffirm FCC Auction Guiding Principles (<i>annually</i>) 		<ul style="list-style-type: none"> • Audit Reports: District, CBOC, KVCR (<i>by 12/31</i>) 	
	<ul style="list-style-type: none"> • Annual Sabbatical Completion Report from last spring and fall (<i>by first semester after return</i>) 			<ul style="list-style-type: none"> • New Trustee Orientation (<i>every 2 years on even numbered years, if new trustees are elected</i>) 	
				<ul style="list-style-type: none"> • BOT Annual Organizational Meeting 	
				<ul style="list-style-type: none"> • BOT Committee Member Assignments 	
				<ul style="list-style-type: none"> • BOT Member Assignment to the SBRETCJPA 	
				<ul style="list-style-type: none"> • BOT Member Assignment County Committee on School District Organization 	
				<ul style="list-style-type: none"> • BOT Executive Board 	

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
 FROM: BOT Executive Committee
 REVIEWED BY: BOT Executive Committee
 PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services
 DATE: January 14, 2021
 SUBJECT: Chancellor Search Committee

RECOMMENDATION

This item is for information only and no action is required

OVERVIEW

In accordance with AP 2431, the search committee membership is defined below.

Chancellor Search Committee: The composition of the committee shall include representation broadly reflective of the District's constituencies and shall include at least the following representatives:

1. Two (2) Faculty appointed by the Faculty Senate (1 CHC; 1 SBVC);
2. One (1) CTA member appointed by CTA
3. Two (2) CSEA Members appointed by CSEA;
4. Two (2) Classified senate members appointed by the Classified Senate (1CHC; 1 SBVC)
5. One (1) Confidential employee appointed by the confidential group;
6. Two (2) Students appointed by the Associated Student Body (1 CHC;1 SBVC);
7. One (1) College President appointed by the Vice Chancellor of Human Resources;
8. Two (2) Managers appointed by the Management Association;
9. Up to two (2) Community Members appointed by the Vice Chancellor of Human Resources
10. One (1) EEO Committee representative;
11. One (1) Human Resource representative to serve as a non-voting process monitor. (Vice Chancellor of Human Resources or Designee)

Any Search Firm consultant serving on the Chancellor Search Committee will be considered non-voting participants. The Executive Committee may serve on the search committee but will be considered non-voting participants.

ANALYSIS

Accreditation standards require the governing board to delegate full responsibility to the district CEO to administer the Board's policies and ensure the quality and integrity of the district and colleges. That full delegation has been given to the interim Chancellor.

INSTITUTIONAL VALUES

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention, and Success
- III. Resource Management for Efficiency, Effectiveness, and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

There are no financial implications associated with this information item.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Jose F. Torres, Interim Chancellor

PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services

DATE: January 14, 2021

SUBJECT: Professional Expert, Short-Term, and Substitute Employees

RECOMMENDATION

This item is for information only.

OVERVIEW

Per SBCCD Administrative Procedure 7110, in the case of short-term hourly/substitute and student employees, the Board has delegated the Chancellor or his/her designee as the authorizing agent for hire.

California Education Code section 88003 outlines the criterion for hiring an employee on a temporary basis. The length of temporary employment is less than 75% of the college year, which amounts to 195 working days. Types of temporary employment include:

- Professional Expert: Districts can go outside the classified service when the scope of work is discrete, temporary, and requires expertise not available within the classified service. Requesting departments certify these by defining the project and identifying an end date for the project. Continued employment is contingent on continued demand and/or funding.
- Short-Term: Districts can use short-term employees on a temporary basis to perform a service upon completion of which, the service, or similar services, will not be extended or needed on a continuous basis.
- Substitute: Districts can employ substitute employees to fill in for a classified employee that is temporarily absent from duty, or if the district is recruiting to hire a vacant position.

ANALYSIS

The attached list of Professional Expert, Short-Term, and Substitute Employees is certified to be in accordance with California Education Code section 88003.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The cost of employment for these employees is included in the appropriate budgets.



Professional Expert, Short-Term & Substitute Employees Presented for Information on January 14, 2021

[v.1.6.2021.p.1|5]

Professional Expert

Employee Name Location Assignment & Department	Duties	From	To	Hourly Rate
Ferrari, Edward CHC Institutional Advancement	Content Specialist	01/04/21	06/30/21	\$25.00
Hernandez, Kristina CHC Institutional Advancement	Content Specialist	01/04/21	06/30/21	\$25.00
McClain, Julie CHC Institutional Advancement	Content Specialist	01/04/21	06/30/21	\$28.00
Mekbib, Hawariawe CHC Institutional Advancement	Content Specialist	01/04/21	06/30/21	\$28.00
Weeks, Carson CHC Institutional Advancement	Content Specialist	01/04/21	06/30/21	\$15.00
Meador, Celine CHC Institutional Advancement	Program Assistant	01/04/21	06/30/21	\$25.00
Downard, Megan CHC Outreach and Educational Partnerships	Program Assistant	01/04/21	06/30/21	\$20.00
Hogate, Courtney CHC Outreach and Educational Partnerships	Program Assistant	01/04/21	06/30/21	\$20.00
Acosta, Justin CHC Public Safety and Emergency Services	Lab Instructor	01/04/21	06/30/21	\$20.00
Arias, Jose CHC Public Safety and Emergency Services	Lab Instructor	01/04/21	06/30/21	\$20.00
Beamer, Michael CHC Public Safety and Emergency Services	Lab Instructor	01/04/21	06/30/21	\$20.00
Flores, Terence CHC Public Safety and Emergency Services	Lab Instructor	01/04/21	06/30/21	\$20.00
Reis, Dennis CHC Public Safety and Emergency Services	Lab Instructor	01/04/21	06/30/21	\$20.00
Taylor, Travis CHC Public Safety and Emergency Services	Lab Instructor	01/04/21	06/30/21	\$20.00
Valencia, Dennis CHC Public Safety and Emergency Services	Lab Instructor	01/04/21	06/30/21	\$20.00



Professional Expert, Short-Term & Substitute Employees Presented for Information on January 14, 2021

[v.1.6.2021.p.2|5]

Professional Expert

Employee Name Location Assignment & Department	Duties	From	To	Hourly Rate
Anderson, Debra CHC Radiologic Technology Program	Radiologic Technology Specialist	01/04/21	06/30/21	\$30.00
Perez, Yasmin CHC Respiratory Care Program	Respiratory Care Clinical	01/04/21	06/30/21	\$40.00
Vista, Michael CHC Respiratory Care Program	Respiratory Care Clinical	01/04/21	06/30/21	\$40.00
Cain, Marlene DIST Economic Development & Corporate Training	Workforce Development Trainer	01/04/21	06/30/21	\$60.00
Hawkins, Shoshana DIST Economic Development & Corporate Training	Workforce Development Trainer	01/04/21	06/30/21	\$55.00
Awad, Shareen DIST KVCR	Content Specialist	01/04/21	06/30/21	\$25.00
Caravella, Andrew DIST KVCR	Content Specialist	01/04/21	06/30/21	\$25.00
Gonzalez, Santana DIST KVCR	Content Specialist	12/07/20	12/31/20	\$25.00
Gonzalez, Santana DIST KVCR	Content Specialist	01/04/21	06/30/21	\$25.00
Houlihan, Sean DIST KVCR	Content Specialist	01/04/21	06/30/21	\$30.00
Purper, Benjamin DIST KVCR	Content Specialist	01/04/21	06/30/21	\$25.00
Lovekin, Kris DIST Marketing, Public Affairs and Government Relations	Content Specialist	01/01/21	06/30/21	\$40.00
Zambrano, Erick DIST Marketing, Public Affairs and Government Relations	Content Specialist	01/01/21	06/30/21	\$27.03
Lopez, Mariana DIST Marketing, Public Affairs and Government Relations	Program Assistant	01/01/21	06/30/21	\$36.75
Colquitt, Samantha N SBVC Academic Success & Learning Services Division	Tutor I	01/15/21	06/30/21	\$14.00
Jalocon, Joana L SBVC Academic Success & Learning Services Division	Tutor I	01/15/21	06/30/21	\$14.00



Professional Expert, Short-Term & Substitute Employees Presented for Information on January 14, 2021

[v.1.6.2021.p.3|5]

Professional Expert

Employee Name Location Assignment & Department	Duties	From	To	Hourly Rate
Nguyen, Vy Thi Thuy SBVC Academic Success & Learning Services Division	Tutor II	01/15/21	06/30/21	\$15.50
Steiner, Rebecca A SBVC Academic Success & Learning Services Division	Tutor II	01/15/21	06/30/21	\$15.50
Lopez, Andy SBVC Applied Technology, Transportation & Culinary Arts Division	Program Assistant	01/15/21	05/21/21	\$20.00
Russell, Jeffrey SBVC Applied Technology, Transportation & Culinary Arts Division	Program Assistant	01/15/21	05/21/21	\$20.00
Diaz, Chloe E SBVC English	Tutor III	01/15/21	06/30/21	\$17.50
Tyler, Ida M SBVC Foster & Kinship Care Education	Foster Parenting Education	01/15/21	06/30/21	\$45.00
Van Luven, Nicholas R SBVC FTVM, Arts & Humanities	Intern I	01/15/21	06/30/21	\$14.00
Foster, Brandie SBVC Human Services	Training Specialist	01/15/21	06/30/21	\$19.00
Garcia, Lesa SBVC Human Services	Training Specialist	01/15/21	06/30/21	\$19.00
Wolfe, Taylor SBVC Marketing & Public Relations	Content Specialist	01/04/21	06/30/21	\$30.00
Alamillo, Danielle M SBVC SI-S-STEM	Tutor II	01/15/21	06/30/21	\$15.50
Truong, Anthony N SBVC SI-S-STEM	Tutor II	01/15/21	06/30/21	\$15.50
De Leon, Nicholas SBVC STAR Program/TRIO	Tutor III	01/11/21	05/25/21	\$17.50
Haddad, Timothaus SBVC STAR Program/TRIO	Tutor III	01/11/21	05/25/21	\$17.50
Briceno, Yesenia SBVC Supplemental Instruction	Tutor II	01/15/21	05/28/21	\$15.50
Dailo, Ginny SBVC Supplemental Instruction	Tutor II	01/15/21	05/28/21	\$15.50
Diego, Jennely SBVC Supplemental Instruction	Tutor II	01/15/21	05/28/21	\$15.50
Gomez, Laura SBVC Supplemental Instruction	Tutor II	01/15/21	05/28/21	\$15.50



Professional Expert, Short-Term & Substitute Employees

Presented for Information on January 14, 2021

[v.1.6.2021.p.4|5]

Professional Expert

Employee Name Location Assignment & Department	Duties	From	To	Hourly Rate
Humphrey, Ruth SBVC Supplemental Instruction	Tutor II	01/15/21	05/28/21	\$15.50
Martinez, Marvin SBVC Supplemental Instruction	Tutor II	01/15/21	05/28/21	\$15.50
Tapia Jr-Urbieta, Eduardo SBVC Supplemental Instruction	Tutor II	01/15/21	05/28/21	\$15.50

Short-Term

Employee Name Location Assignment & Department	Duties	From	To	Hourly Rate
Adling, Makenna CHC Institutional Advancement	Project Assistant I	01/04/21	06/30/21	\$14.00
Christopher, Alicia M SBVC Research & Planning	Project Assistant I	01/15/21	06/30/21	\$14.00
Farkas, Naomi SBVC Office of Student Life	Project Assistant I	01/04/21	05/26/21	\$14.00
Gzesh, Sonia SBVC Counseling	Project Assistant I	01/04/21	06/30/21	\$14.00
Gonzalez, Gladys SBVC, Office of Student Life	Project Assistant I	01/04/21	05/26/21	\$14.00
McFrazier, Patrick G SBVC Research & Planning	Project Assistant III	01/01/21	06/31/21	\$17.50

Substitute

Employee Name Location Assignment & Department Justification	Duties	From	To	Hourly Rate
Abernathy, Christina CHC Office of Instruction <i>New: Leave coverage</i>	Secretary I	11/30/20	01/30/21	\$20.48
Bender, ZsaQuita CHC Career Education & Human Development <i>Ext: Leave coverage</i>	Secretary II	11/01/20	12/31/20	\$22.58



Professional Expert, Short-Term & Substitute Employees Presented for Information on January 14, 2021

[v.1.6.2021.p.5]5]

Substitute

Employee Name Location Assignment & Department Justification	Duties	From	To	Hourly Rate
Blackmon, Richard SBVC Chemistry <i>New: On Call</i>	Lab Technician- Chemistry	11/13/20	01/11/21	\$25.53
Gilbert, Darlene SBVC Child Development Center <i>Ext: On Call, Sick/Vacation, Leave coverage</i>	Child Development Assistant	11/23/20	01/22/21	\$16.37
Shehata, Neveen SBVC Child Development Center <i>Ext: On Call, Sick/Vacation, Leave coverage</i>	Child Development Assistant	11/23/20	01/22/21	\$16.37
Gilbert, Darlene SBVC Child Development Center <i>Ext: On Call, Sick/Vacation, Leave coverage</i>	Child Development Teacher	11/23/20	01/22/21	\$23.56
Fierro, Dorothy SBVC Nursing <i>Ext: Vacancy in recruitment.</i>	Administrative Secretary	11/24/20	01/23/21	\$24.92

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Jose F. Torres, Interim Chancellor
REVIEWED BY: Jose F. Torres, Interim Chancellor
PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services
DATE: January 14, 2021
SUBJECT: MOUs between SBCCD and the California School Employees Association and its SBCCD Chapter 291 (CSEA)

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The District and the CSEA met and entered into the attached Memorandums of Understanding, also known as MOUs.

ANALYSIS

The attached MOUs constitute the full and complete Agreement between the District and the CSEA.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications associated with this information item.

MEMORANDUM OF UNDERSTANDING
By and Between
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
And
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT CHAPTER #291

December 15, 2020

Terms and Conditions: This Memorandum of Understanding (“MOU”) is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California School Employees Association and its Chapter #291, (hereinafter "Association"), collectively referred to as “the Parties”.

The Association brought forward a complaint regarding the District’s intent to enter into a contract with EMCOR Services Mesa Energy, Inc. of Irvin.

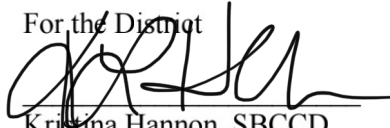
The Parties came to an agreement to recruit for the HVAC/R Technician vacancy at San Bernardino Valley College.

The Parties agree to the following regarding bringing forward the HVAC/R Technician job description for approval.

1. The District will recruit for the vacant HVAC/R at Valley College with the district approved job description as of December 11, 2020.
2. Current HVAC/R incumbents will be adjusted upon completion of the classification study implementation.
3. The parties agree that the HVAC/R Technician position will be placed at Range 42 on the current CSEA salary schedule.
4. The parties agree that the HVAC/R Technician position be added to the 2017-2020 CSEA Collective Bargaining Agreement.

This agreement is subject to all approvals required by the CSEA 610 policy and the District.

For the District



Kristina Hannon, SBCCD
Vice Chancellor, Human Resources &
Police Services

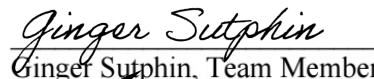
For CSEA



Kevin Palkki, President CSEA #291



Abe Fulgham, Team Member



Ginger Sutphin, Team Member



Stacy Garcia, Team Member



David Stevenson, Team Member



Myesha Kennedy, CSEA LRR

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Jose F. Torres, Interim Chancellor

PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services

DATE: January 14, 2021

SUBJECT: MOUs between SBCCD and the San Bernardino Community College District Teachers Association (CTA)

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

SBCCD staff and the CTA met and entered into the attached Memorandums of Understanding, also known as MOUs.

ANALYSIS

The attached MOUs constitute the full and complete Agreement between the District and the CTA.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this information item.

MEMORANDUM OF UNDERSTANDING
By and Between
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
AND
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT TEACHERS ASSOCIATION

Compensation for Stacked Honors Sections

This Memorandum of Understanding (“MOU”) is entered by and between the San Bernardino Community College District (“District”) and the San Bernardino Community College District Teachers Association CTA/NEA (“Association”), collectively, “the parties.”

WHEREAS, Crafton Hills College has compensated faculty who teach honors courses;

THEREFORE, For Fall 2020 and Spring 2021:

1. All faculty teaching any honors course linked to a non-honors course shall be compensated two (2) hours for each student enrolled at census at the non-instructional rate (currently \$52/hr) up to five (5) students for a maximum of ten (10) hours.

For example, an instructor teaching three (3) honors sections of ENGL-101 with eight (8) honors students would be compensated for a maximum of five (5) students or ten (10) hours. If an instructor also taught ENGL-102 as well, they could be compensated for a maximum of five (5) students for all ENGL-102 honors sections taught by the instructor as well as being compensated for the ENGL-101 honors students.

2. Counselors at both campuses will be released from other student contact to attend honors related meetings and activities during their assigned workweek.

Both parties agree to come together and meet to extend this MOU if a new process/compensation for honors courses is not finalized by May 30, 2021.

For SBCCD

Date: 12/4/2020

Kristina Hannon

Kristina Hannon, Interim Vice Chancellor of Human Resources & Police Services, SBCCD Chief Negotiator

For SBCCDTA

Date: 12/4/2020

Sheri Lillard

Sheri Lillard, SBCCDTA Chief Negotiator

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Dr. James L. Buysse, Interim Vice Chancellor, Business & Fiscal Services

PREPARED BY: Lawrence P. Strong, Director of Fiscal

DATE: Services January 14, 2021

SUBJECT: Budget Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The attached Revenue and Expenditure Summary reflects activity for the 2020-21 fiscal year through December 14, 2020. As of that date, SBCCD was 45.7% through the fiscal year and had spent and/or encumbered approximately 41.1% of its budgeted general fund. This compares favorably to last year's report as of December 6, 2019, when SBCCD had spent/encumbered 44.2% of the general fund budget 43.6% of the way through the fiscal year.

ANALYSIS

While year-to-date revenue and/or expenditure percentages often vary from the percentage of fiscal year elapsed, all funds are expected to remain within the 2020-21 budget unless otherwise noted here. For explanations of any significant variances in year to date revenues/expenditures from fiscal year elapsed, please see the attached summary.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications associated with this Board item.



Budget Revenue & Expenditure Summary

Year to Date 12/14/2020

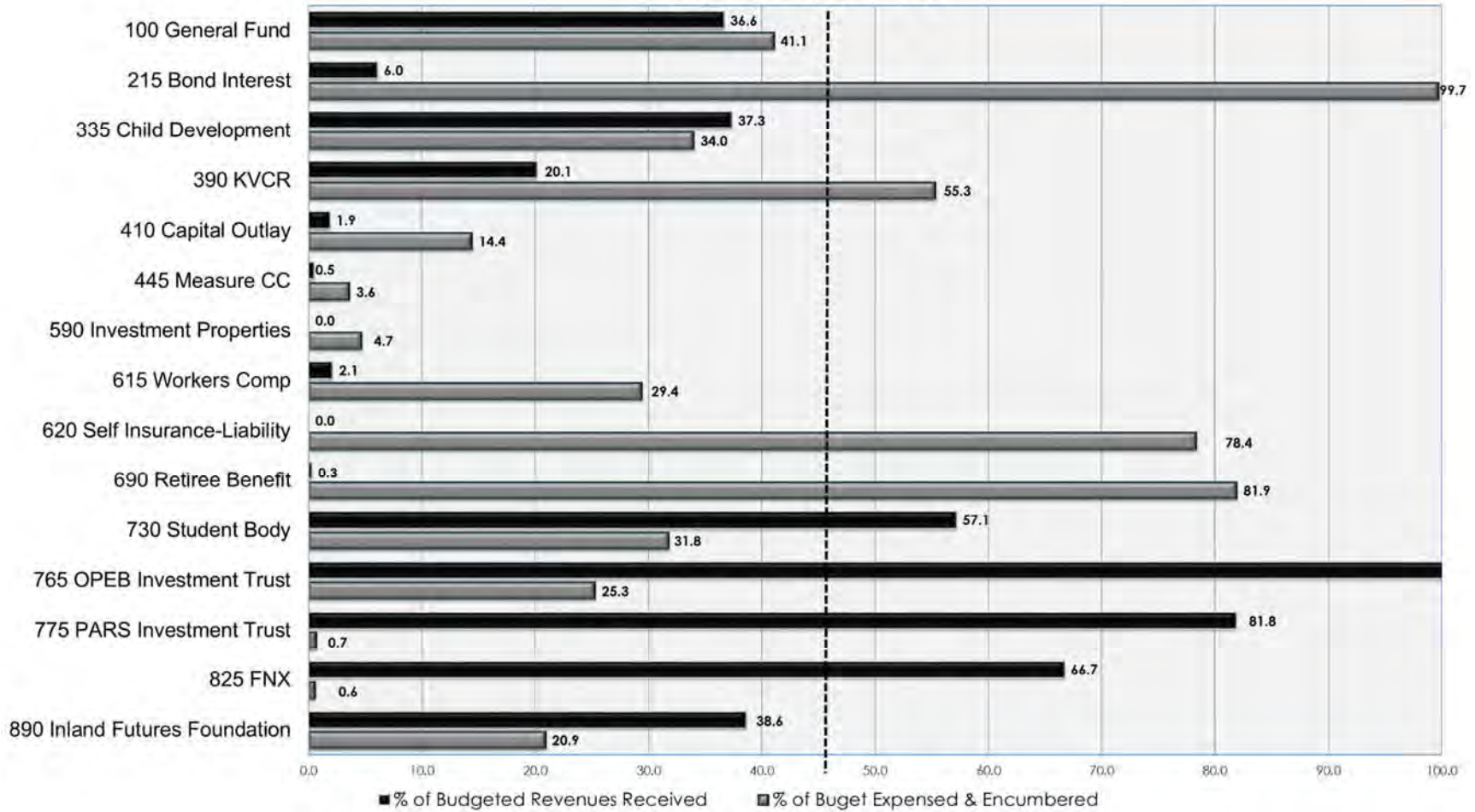
	45.7% of Fiscal Year Elapsed						COMMENTS
	REVENUES			EXPENDITURES			
	Budget	Received YTD		Budget	Expensed/ Encumbered YTD		
100 General Fund	\$ 177,727,472	\$ 65,095,828	36.6%	\$ 180,833,187	\$ 74,278,813	41.1%	
215 Bond Interest & Redemption	\$ 48,250,000	\$ 2,909,997	6.0%	\$ 48,250,000	\$ 48,112,614	99.7%	Taxes are determined and collected by the County for bond measures.
335 Child Development	\$ 3,844,266	\$ 1,433,698	37.3%	\$ 3,844,266	\$ 1,306,201	34.0%	Expenditures are consistent with the needs to the fund given the current climate.
390 KVCR	\$ 3,898,951	\$ 784,528	20.1%	\$ 4,014,124	\$ 2,220,860	55.3%	Revenue for several grants and PARS endowment to be recorded in December. Corporation for Public Broadcasting grant scheduled for 3rd quarter.
410 Capital Outlay Projects	\$ 4,318,567	\$ 80,707	1.9%	\$ 4,485,227	\$ 647,101	14.4%	RDA revenue posted by the County. Expenditures are consistent with the utilization of this fund.
445 Measure CC	\$ 294,601,352	\$ 1,370,568	0.5%	\$ 249,401,352	\$ 9,014,007	3.6%	Revenue and expenditures are consistent with the year-to-date bond activity.
590 Investment Properties	\$ 4,729,705	\$ -	0.0%	\$ 3,473,057	\$ 162,640	4.7%	Posting of activity for July-October in progress.
615 Workers Compensation	\$ 1,630,000	\$ 33,897	2.1%	\$ 1,635,000	\$ 480,974	29.4%	Posting of FY21 revenue activity in progress..
620 Self Insurance-Liability	\$ 595,660	\$ 582,187	97.7%	\$ 1,070,000	\$ 838,469	78.4%	\$580,000 transfer in (revenue) received. \$698,778 insurance payment.
690 Retiree Benefit	\$ 243,134	\$ 640	0.3%	\$ 243,134	\$ 199,159	81.9%	Posting of FY21 revenue activity in progress..
730 Student Body Center Fee	\$ 312,429	\$ 178,477	57.1%	\$ 312,429	\$ 99,312	31.8%	Revenue collected at the beginning of each term. Expenditures are consistent with the needs of this fund given the current climate.
765 OPEB Investment Trust	\$ 425,000	\$ 473,748	111.5%	\$ 80,000	\$ 20,206	25.3%	First quarter investment activity recorded.
775 PARS Investment Trust	\$ 4,700,000	\$ 3,845,228	81.8%	\$ 5,055,137	\$ 34,407	0.7%	Posting of FY21 revenue activity delayed due to FY20 year-end closeout. Expenditures posted annually.
825 FNX	\$ 608,800	\$ 406,010	66.7%	\$ 608,846	\$ 347,630	57.1%	PARS endowment revenue \$365,175 recorded.
890 Inland Futures Foundation	\$ 785,000	\$ 303,016	38.6%	\$ 785,000	\$ 164,166	20.9%	Expenditures are consistent with the utilization of this fund.



Budget Revenue & Expenditure Summary

Year to Date 12/14/2020

Fiscal Year Elapsed - 45.7%



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Dr. James L. Buysse, Interim Vice Chancellor, Business & Fiscal Services

PREPARED BY: Lawrence P. Strong, Director of Fiscal Services

DATE: January 14, 2021

SUBJECT: General Fund Cash Flow Analysis

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The District's budget is a financial plan based on estimated revenues and expenditures for the fiscal year, which runs from July 1 through June 30. Cash refers to what is actually in the District's treasury on a day-to-day and month-to-month basis. Monitoring the amount of cash available to meet the District's financial obligations is the core responsibility of the Fiscal Services Department. Attached is the restricted and unrestricted General Fund monthly cash flow analysis for the District.

ANALYSIS

The General Fund cash balance as of June 30, 2021, is estimated to be \$10,000,000. This estimate includes apportionment deferrals, which are reductions in cash payments owed to the District due to an unbalanced State budget. These delayed cash payments are to be made in fiscal year 2021-22.

Deferral amounts and timing are based on current State guidance. In response to these deferrals, this forecast includes temporary borrowings from other District funds to maintain the General Fund cash balance above \$10 million.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

This is an information item only. There are no direct financial implications.



General Fund Cash Flow Analysis – Restricted & Unrestricted Fiscal Year 2020-21

(as of December 9, 2020, rounded to the nearest \$1,000)

	PROJECTED												ACCRUALS	TOTAL
	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN		
Estimated Beginning Cash Balance	27,691	26,244	27,983	29,801	27,396	26,174	32,728	24,534	18,088	13,803	10,000	10,000		
Receipts														
Federal		45	747		13		3,175	919	1,113	187	187	187		6,573
State	7,576	8,551	13,638	6,242	6,945	6,757	9,762	7,825	8,834	9,137	9,034	12,036		106,337
State Deferrals*								-4,850	-4,850	-4,850	-4,850	-4,850		-24,252
Local	1,070	1,012	3,965	2,384	3,570	12,253	8,197	5,150			6,339	3,186		47,125
Temporary Borrowings										9,896	11,972	5,881		27,749
Interfund Transfer & Sale of Assets	894	894	894	894	894	1,387	1,393	-7,455	10,244	766	2,008	2,560		15,374
Accounts Receivable/Accruals	168	4	79	1,398	65	585	1,876	436	507	461	1,637	838		8,054
Total Receipts	9,709	10,506	19,324	10,918	11,487	20,982	24,403	2,024	15,847	15,596	26,327	19,838		186,961
Disbursements														
Academic Salaries	3	2,279	4,355	4,585	4,713	4,879	5,370	4,300	4,861	4,804	4,881	8,361		53,392
Classified Salaries	2,644	2,708	2,652	2,883	2,826	3,178	3,036	2,923	2,768	3,093	3,136	4,153		36,001
Benefits	1,185	1,956	2,303	2,342	2,358	2,526	2,524	2,409	2,500	2,532	2,552	4,082		29,268
Supplies & Materials	83	78	90	114	81	288	377	380	540	540	540	540		3,652
Other Operating Exp	2,005	1,382	2,333	1,180	1,660	2,619	2,863	2,740	3,263	4,431	4,431	4,431		33,338
Capital Outlay	262	175	198	126	175	478	512	587	410	1,061	1,061	1,061		6,105
Other Outgo	944	133	1,616	1,622	904	957	1,074	1,453	1,662	2,021	2,177	2,177		16,738
Longterm Post-Employment Benefits	-7	-10	-10	-10	-10	-10	42	-1	-1	-1	-2	11		-11
Accounts Payable/Accruals	4,038	68	3,969	482	1	-487	16,799	-6,320	4,128	918	7,551	-4,978		26,168
Total Disbursements	11,156	8,767	17,506	13,323	12,708	14,428	32,598	8,470	20,132	19,399	26,327	19,838		204,652
Increase / (Decrease) in Cash Balance	-1,447	1,739	1,818	-2,405	-1,222	6,554	-8,195	-6,446	-4,285	-3,803				
Estimated Ending Cash Balance	26,244	27,983	29,801	27,396	26,174	32,728	24,534	18,088	13,803	10,000	10,000	10,000		

*Deferrals are reductions in cash payments owed to the District due to an unbalanced State budget. These delayed payments are to be made in FY2021-22. Deferral amounts and timing are based on current State guidance. In response to the deferrals, this forecast includes temporary borrowings from other District funds to maintain the General Fund cash balance above \$10 million.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Dr. James L. Buysse, Interim Vice Chancellor, Business & Fiscal Services

PREPARED BY: Steven J. Sutorus, Business Manager

DATE: January 14, 2021

SUBJECT: Purchase Orders

RECOMMENDATION

This item is being presented for information only. No further action is necessary.

OVERVIEW

In accordance with SBCCD Board Policy 6100, Delegation of Authority, the Board of Trustees delegates authority to the Chancellor to supervise the general business procedures of the District to assure the proper administration of property and contracts.

Education Code 81656 provides that all transactions entered into by an authorized officer shall be reviewed by the Board every 60 days.

ANALYSIS

Purchase orders issued between the dates of 11/10/2020 – 12/14/2020 are attached, except those approved through other agenda items. All purchase orders have been issued in accordance with the District's policies and procedures by an authorized officer of the District.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The attached purchase orders are included in the appropriate budgets.

Purchase Order Report
January 14, 2021

PO#	Supplier Name	Amount
2101414	GRAINGER INC	\$ 520.00
2101416	MOTOROLA SOLUTIONS INC	\$ 95,195.24
2101417	DIVISION OF STATE ARCHITECT	\$ 85.00
2101419	FOUNDATION FOR CALIFORNIA COMMUNITY COLLEGE	\$ 400.00
2101420	BEAUMONT CHAMBER OF COMMERCE	\$ 70.00
2101421	ALL IN ONE POSTER COMPANY INC	\$ 1,202.65
2101426	STAPLES BUSINESS ADVANTAGE	\$ 130.60
2101427	STAPLES BUSINESS ADVANTAGE	\$ 139.97
2101428	STAPLES BUSINESS ADVANTAGE	\$ 79.17
2101439	CALIFORNIA, STATE OF	\$ 180.00
2101441	CDW LLC	\$ 586.81
2101444	SAN BERNARDINO, COUNTY OF	\$ 154.00
2101446	CA COMM COLLEGE CHIEF INSTRUCTIONAL OFFICERS	\$ 250.00
2101447	RIVERSIDE, COUNTY OF	\$ 247.00
2101448	PASCO SCIENTIFIC	\$ 96.98
2101449	AMERICAN ASSOCIATION OF UNIVERSITY WOMEN INC	\$ 175.00
2101450	OFFICE & ERGONOMICS SOLUTIONS INC	\$ 4,564.34
2101453	ULINE	\$ 284.02
2101455	WORK BOOT WAREHOUSE	\$ 225.00
2101456	NATIONAL COLLEGIATE HONORS COUNCIL	\$ 550.00
2101458	STAPLES BUSINESS ADVANTAGE	\$ 82.74
2101460	STAPLES BUSINESS ADVANTAGE	\$ 73.89
2101461	CSSO ASSOCIATION INC	\$ 300.00
2101462	GRAINGER INC	\$ 456.91
2101463	SO CAL INTERSEGMENTAL ARTICULATION COUNCIL	\$ 100.00
2101466	STAPLES BUSINESS ADVANTAGE	\$ 142.57
2101467	STAPLES BUSINESS ADVANTAGE	\$ 2,090.13
2101468	FOLLETT HIGHER EDUCATION GROUP INC	\$ 130.81
2101469	SAN BERNARDINO, COUNTY OF	\$ 525.00
2101471	SAN BERNARDINO CCD	\$ 5,260.00
2101474	KLEIN EDUCATIONAL SYSTEMS	\$ 11,668.04
2101479	GENUINE AUTO PARTS	\$ 258.52
2101480	SAN BERNARDINO AREA CHAMBER OF COMMERCE	\$ 275.00
2101482	SAN BERNARDINO CCD	\$ 3,771.25
2101486	STAPLES BUSINESS ADVANTAGE	\$ 212.41
2101488	CONVERGEONE INC	\$ 24,104.97
2101491	SNIPES-DYE ASSOCIATES	\$ 26,659.30
2101494	INVERIS TRAINING SOLUTIONS INC	\$ 67,936.38
2101495	MATTERHACKERS INC	\$ 1,192.90
2101496	STAPLES BUSINESS ADVANTAGE	\$ 591.30
2101502	FOLLETT HIGHER EDUCATION GROUP INC	\$ 3,704.25
2101503	FLINN SCIENTIFIC INC	\$ 224.25
2101511	DICK BLICK HOLDINGS INC	\$ 4,085.13
2101512	CA ORGANIZATION OF ASSOCIATE DEGREE NURSING	\$ 150.00
2101513	SALAS O'BRIEN	\$ 26,430.00

Purchase Order Report
January 14, 2021

PO#	Supplier Name	Amount
2101515	AMERICAN STUDENT GOVERNMENT ASSOCIATION LLC	\$ 297.00
2101516	ACCREDITATION COMMISSION FOR EDUCATION IN NURSING	\$ 2,875.00
2101524	AMERICAN SOCIETY OF HEALTH SYSTEM PHARMACIST	\$ 2,900.00
2101526	EXCELENCIA IN EDUCATION	\$ 2,000.00
2101527	PADDOCK, ERICKA	\$ 250.00
2101528	FILM EMPORIUM INC	\$ 15,413.00
2101530	CALIFORNIA TOOL & WELDING SUPPLY LLC	\$ 10,000.00
2101531	AIRGAS USA LLC	\$ 10,000.00
2101533	GREENWOOD ENTERPRISES LLC	\$ 8,295.17
2101535	HISPANIC ASSOCIATION OF COLLEGES AND UNIVERSITIES	\$ 2,962.50
2101536	BAILES, BRANDI	\$ 119.54
2101537	KNORR SYSTEMS INC	\$ 487.25
2101538	SBCCD FUND 84	\$ 3,770.00
2101540	INLAND EMPIRE CONSORTIUM SCHOOL OF NURSING CBU	\$ 150.00
2101542	DEAN SECURITY INC	\$ 2,154.99
2101543	AMERICAN RED CROSS	\$ 276.10
2101545	CDW LLC	\$ 298.91
2101546	AAF INTERNATIONAL	\$ 44,656.00
2101549	WILLIAMS, SHARAF	\$ 86.20
2101551	FEEDING AMERICA RIVERSIDE & SAN BERNARDINO COUNTIES	\$ 3,917.63
2101559	D3 SPORTS	\$ 2,745.47
2101560	BERGMAN DACEY GOLDSMITH PROFESSIONAL LAW CORP	\$ 1,400.00
2101561	CPR1	\$ 260.00
2101563	CONSULAB EDUCATECH INC	\$ 9,528.33
2101564	MTGL INC	\$ 16,204.00
2101565	ASCAP	\$ 1,274.14
2101568	MTGL INC	\$ 12,828.00
2101570	EPIC ENGINEERS	\$ 9,470.00
2101572	EVERIX INC	\$ 1,064.34
2101575	FOLLETT HIGHER EDUCATION GROUP INC	\$ 171.54
2101580	SAN BERNARDINO CCD	\$ 7,200.00
2101582	WESTAIR GASES & EQUIPMENT	\$ 153.09
2101583	US POSTAL SERVICE	\$ 10,000.00
2101586	CDW LLC	\$ 2,738.08
2101588	CDW LLC	\$ 3,735.10
2101589	CALIFORNIA, STATE OF	\$ 484.00
2101590	CALIFORNIA, STATE OF	\$ 1,210.00
2101592	WILLIAMS, SHARAF	\$ 145.14
2101596	RIALTO CHAMBER OF COMMERCE OF COMMERCE	\$ 200.00
2101597	YPIL, EMMUNUEL	\$ 220.00
2101598	VALDEZ, MIGUEL	\$ 220.00
2101599	KING, CHRISTINA	\$ 220.00
2101600	SALAZAR, BRANDON	\$ 220.00
2101601	RUBALCALBA, RONNIE	\$ 140.00
2101602	ORTIZ, STEVEN	\$ 140.00

Purchase Order Report
January 14, 2021

PO#	Supplier Name	Amount
2101603	NAJAR, JOSE	\$ 220.00
2101604	MONTES, BODDY	\$ 102.00
2101605	MILLIGAN, AUSTIN	\$ 200.00
2101606	LOPEZ, MELODY	\$ 140.00
2101607	LIMOGES, KEVIN	\$ 220.00
2101608	LARA, ANSON	\$ 220.00
2101609	JANOSZ, MARK	\$ 220.00
2101610	IBARRA, ROBERTO	\$ 140.00
2101611	Gonzalez, Peddro Morales	\$ 220.00
2101612	COOLEY, THOMAS	\$ 220.00
2101613	ARIAS, CHRISTOPHER	\$ 40.00
2101614	AQUINO, JENNIFER	\$ 20.00
2101615	ALCARAZ, ERIK	\$ 220.00
2101619	SCHULZ, ARIANNE	\$ 350.65
2101623	STAPLES BUSINESS ADVANTAGE	\$ 65.20
2101625	GRAINGER INC	\$ 2,789.97
2101627	STAPLES BUSINESS ADVANTAGE	\$ 524.46
2101633	ALMA STRATEGIES LLC	\$ 36,052.00
2101634	CASC ENGINEERING & CONSULTING, INC	\$ 10,000.00
2101635	SBCCD FUND 84	\$ 5,600.00
2101636	STATER BROS MARKETS	\$ 26,250.00
2101637	QUADMED INC	\$ 1,899.52
2101641	GALLS INC	\$ 1,906.98
2101642	SAN BERNARDINO CCD	\$ 400.00
2101643	ULINE	\$ 102.15
2101644	ASSOC OF CA COMMUNITY COLLEGE ADMINISTRATORS	\$ 750.00
2101645	HARDY DIAGNOSTICS	\$ 3,048.91
2101646	ROBLES, JOSHUA	\$ 1,603.99
2101650	B&H PHOTO VIDEO	\$ 4,867.83
2101652	CONTRA COSTA COMMUNITY COLLEGE DISTRICT	\$ 25.00
2101653	UNITED PARCEL SERVICE	\$ 100.00
2101660	FLINN SCIENTIFIC INC	\$ 826.18
2101661	CALIFORNIA, STATE OF	\$ 24,925.81
2101662	FILE KEEPERS LLC	\$ 97.00
2101663	ELSEVIER INC	\$ 2,052.00
2101664	GOLDEN STAR TECHNOLOGY INC	\$ 73,996.75
2101666	STAPLES BUSINESS ADVANTAGE	\$ 451.76
2101667	AIRGAS USA LLC	\$ 56,704.52
2101668	B&H PHOTO VIDEO	\$ 58.78

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Dr. James L. Buysse, Interim Vice Chancellor, Business & Fiscal Services

PREPARED BY: Steven J. Sutorus, Business Manager

DATE: January 14, 2021

SUBJECT: Contracts Below \$95,200

RECOMMENDATION

This item is being presented for information only. No further action is necessary.

OVERVIEW

In accordance with SBCCD Board Policy 6100, Delegation of Authority, The Board of Trustees delegates authority to the Chancellor to supervise the general business procedures of the District to assure the proper administration of property and contracts.

In line with Public Contract Code Section 17605 and Section 22034(c), the Board of Trustees delegates purchasing and contracting authority to the named agents on the authorized signature list. These designated District Officers have authority to approve purchase requests; award, sign, and execute contracts; and authorize payment under the formal bid limits set by Public Contract Code. Such purchase and/or contract requests shall not require Board approval, but shall be sent to the Board as an information item every 60 days.

ANALYSIS

The California Board of Governors sets the formal bid limit for procurement of goods and or services on an annual basis. The formal bid limit for the current calendar year has been set at \$95,200. Construction services are not included in this board item.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The attached purchase and or contract requests have been budgeted for via purchase requisition.

Contracts and Agreements

Board Date 01-14-2021

1 of 7

Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amendned
20054	25th Hour Communications Inc.	Consultants	Student Services/SBVC	\$62,000.00		
19543	ABM Industries Inc. dba ABM Building Solutions LLC	Repairs	Maintenance/ SBVC	\$10,302.00		Extend Term
20014	Axon Enterprises, Inc.	Maintenance Agreement	District Police/SBCCD	\$249.98		
20004	B&T Design and Training	Repairs	Fire Technology/CHC	\$1,888.00		
20017	Biddle Consulting Group, Inc.	Software/Online Services	Research & Planning/SBCCD	\$2,300.00		
20040	California Consulting Inc.	Consultants	EDCT/SBCCD	\$20,000.00		
20045	CanvasChamp.com	Production of Logo Items	Chancellor/SBCCD	\$440.72		
20034	CCC Chancellor's Office	Software/Online Services	TESS/SBCCD	\$17,700.00		
20069	CDW Government Inc.	Software/Online Services	Campus Tech/SBVC	\$2,827.80		
20028	Cerritos CCD	Income - Grant	Grants/SBVC		\$125,000.00	
20031	Cheqroom NV	Software/Online Services	Humanities/SBVC	\$1,500.00		

Contracts and Agreements

Board Date 01-14-2021

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Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amendned
20005	CIDI Labs, LLC	Software/Online Services	TESS/SBCCD	\$16,950.00		
20061	Community Action Partnership	Income - Facilities Use	Administrative Services/SBVC		No Charge	
20015	Cybrarian Corporation	Software/Online Services	Library/SBVC	\$1,599.69		
20013	Dees, Porchia S.	Speaker	Student Life/SBVC	\$150.00		
20035	Diamond Chevrolet of San Bernardino DBA Dalia Car Co. Inc.	On Demand Repairs Agreement	Maintenance/SBVC	\$25,000.00		
20030	Diamond Chevrolet of San Bernardino DBA Dalia Car Co. Inc.	PO as Contract	Maintenance/SBVC	\$250.00		
20042	Economic Modeling , LLC DBA EMSI	Consultants	Research & Planning/SBCCD	\$46,800.00		
20006	Ellucian Company, LP	Software/Online Services	TESS/SBCCD	\$7,600.00		
20057	Elsevier Inc.	Software/Online Services	Nursing/SBVC	\$67,331.55		
20043	EMCOR Service Mesa Energy	Repairs	Maintenance/SBVC	\$6,971.00		
20044	Equity Praxis Group LLC	Training Services	Nursing/SBVC	\$4,125.00		

Contracts and Agreements

Board Date 01-14-2021

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Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amendned
20033	Facilities Protection Systems	Repairs	TESS/SBCCD	\$812.44		
20046	File Keepers, LLC	Software/Online Services	Counseling/SBVC	\$3,649.00		
20056	File Keepers, LLC	Software/Online Services	Student Services/SBVC	\$30,000.00		
20058	FilmTools - Magnasync Movidla Corp	Software/Online Services	FNX/KVCR	\$47,489.77		
20026	Foundation for California Community Colleges	Software/Online Services	Tutoring Center/CHC	\$10,005.00		
20032	Full Capacity Marketing, Inc.	Software/Online Services	Mathematics/ SBCCD	\$4,515.87		
20047	Gallagher's Finishing Touch & Engraving	Production of Awards	Chancellor/SBCCD	\$1,255.29		
20007	GraceNotes LLC	Software/Online Services	Humanities/SBVC	\$368.95		
20019	Heiberg Consulting, Inc.	Software/Online Services	Star Program/SBVC	\$499.00		
20008	Insite Towers, LLC	Professional Services	Facilities Planning/SBCCD	\$750.00		
20036	Island Advertising, Inc.	Production of Logo Items	CTE/CHC	\$2,573.08		

Contracts and Agreements

Board Date 01-14-2021

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Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amendned
20037	Island Advertising, Inc.	Production of Logo Items	CTE/CHC	\$1,767.10		
20038	Island Advertising, Inc.	Production of Logo Items	CTE/CHC	\$2,899.80		
20052	JDA13 Consulting	Speaker	Instruction/CHC	\$8,500.00		
20064	K-K Woodworking	Production of Awards	Police Science/SBVC	\$161.56		
20002	Klein Educational System Inc.	Software/Online Services	Automotive/SBVC	\$5,000.00		
20016	Kunstmatrix Technologies	Software/Online Services	TESS/SBCCD	\$252.00		
20048	Lapel Pins Plus	Production of Logo Items	Chancellor/SBCCD	\$562.40		
20021	Let It Snow Festival	Income - Facilities Use	Administrative Services/SBVC		No Charge	
20027	London, Alyssa dba Culture Story LLC	Income - Underwriter	KVCR/KVCR		\$1,000.00	
20049	McCallum Group Inc.	Consultants	Marketing/SBCCD	\$48,000.00		
14201	MediWaste Disposal	General	Nursing/SBVC	\$5,000.00		

Contracts and Agreements

Board Date 01-14-2021

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Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amendned
20003	Mellin, Linda Marie dba American Printing & Promotions	Production of Logo Items	Counseling/SBVC	\$2,377.48		
20063	Mitchell One	Software/Online Services	Automotive/SBVC	\$1,199.00		
20010	Mowbray's Tree Service	Repairs	Maintenance/CHC	\$16,380.00		
20001	National Educational Telecommunications Association (NETA)	Broadcasting Rights	KVCR/KVCR	\$3,400.00		
20068	National Public Radio, Inc. (NPR)	Maintenance Agreement	KVCR/KVCR	\$52,000.00		
20011	New Color Screen Printing	Production of Logo Items	KVCR/KVCR	\$1,700.00		
19560	OCLC, Inc.	Software/Online Services	Library/CHC	\$6,634.00		Update Language
20029	P2C Solutions, LLC	Consultants	Mathematics/SBVC	\$36,400.00		
20018	Palomar CCD	Software/Online Services	TESS/SBCCD	\$320.00		
20024	Plagix, LLC	Software/Online Services	TESS/SBCCD	\$10,926.00		
20039	Platinum Wraps, Inc.	Services	District Police/SBCCD	\$3,926.31		

Contracts and Agreements

Board Date 01-14-2021

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Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amendned
20012	Printing & Promotions Plus Inc.	Services	CHC Foundation/CHC	\$6,702.79		
19784	Quinn Power Systems	Repairs	Maintenance/CHC	\$900.00		
20053	R Dependable Construction Inc.	Repairs	Maintenance/SBVC	\$13,800.00		
20022	Real Journey Academies, Inc.	Pathways Dual Enrollment	Academic Success/SBVC	No Cost		
20051	Redlands Swim Team	Income - Facilities Use	Pool/CHC		\$20,000.00	
20009	Sage Software, Inc.	Software/Online Services	Fiscal Services/SBCCD	\$3,130.00		
19793	San Bernardino County Superintendent of Schools	Income - Grant	Child Care Center/CHC		\$192,864.00	Update Language
19717	San Bernardino County Superintendent of Schools	Services	Health Centers/CHC/SBVC	No Cost		Add SBVC to Contract
20062	SANS Institute	Software/Online Services	TESS/SBCCD	\$3,240.00		
20025	SBVC - San Bernardino Valley College	Broadcasting Rights	KVCR/KVCR	No Cost		
20065	Summerland Bags, LLC	Production of Logo Items	EOP&S/SBVC	\$11,722.40		

Contracts and Agreements

Board Date 01-14-2021

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Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amendned
20050	Sun Ridge Systems Inc.	Software/Online Services	District Police/SBCCD	\$25,000.00		
20067	Sway Operations LLC	Software/Online Services	Pool/CHC	\$119.70		
20020	TMDCommunications	Consultants	Marketing/CHC	\$6,000.00		
20055	Tyler Technologies Inc.	Consultants	TESS/SBCCD	\$30,000.00		
20059	Umstot Project & Facilities Solution LLC	Consultants	Facilities Planning/SBCCD	\$95,000.00		
20066	Walker Brothers Machinery Moving, Inc.	Rental	Machine Trades/SBVC	\$1,313.40		
20023	Yucaipa-Calimesa Joint USD	Income - Facilities Use	Pool/CHC		\$24,000.00	

Total number of contracts = 76

\$802,238.08

\$362,864.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Dr. James L. Buysse, Interim Vice Chancellor, Business & Fiscal Services

PREPARED BY: Farrah Farzaneh, Director, Facilities Planning & Construction

DATE: January 14, 2021

SUBJECT: Construction Contracts, Change Orders, and Amendments (Below \$60,000)

RECOMMENDATION

This item is being submitted for information only. No action is necessary.

OVERVIEW

This Board item relates to small scale construction contracts, as well as any associated change orders or amendments, which have a total value of \$60,000 or less.

In accordance with SBCCD Board Policy 6100, Delegation of Authority, The Board of Trustees delegates authority to the Chancellor to supervise the general business procedures of the District to assure the proper administration of property and contracts. In line with Public Contract Code Section 17605 and Section 22034(c), the Board of Trustees delegates purchasing and contracting authority to the named agents on the authorized signature list. These designated District Officers have authority to approve purchase requests; award, sign, and execute contracts; and authorize payment under the formal bid limits set by Public Contract Code.

ANALYSIS

Per Public Contract Code 22032(a), public projects of \$60,000 or less may be performed by the employees of a public agency by force account, by negotiated contract, or by purchase order. Informal proposals are solicited as necessary, and an analysis of those received indicated that the contract(s) selected best suit the needs of SBCCD for the particular projects.

All change orders and amendments are approved following a specific process of review by the construction manager, architect, program/project managers, and District staff. Nonessential changes are rejected and never receive approval. Any changes determined to be essential to the health of the project and of major benefit to the District are approved and implemented.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The cost of these projects is included in the appropriate budgets.



Construction Contracts, Change Orders, and Amendments (Below \$60,000)

Presented for Information on January 14, 2021

[v.12.22.2020.p.1|1]

Contract Awards

Contractor & Project	Amount	Funding
Contractor: Parkwest Construction Company Project: 03-2021-02 - Security upgrade at the 658 E. Brier Drive, Suite 300	\$30,470	Rental income and expenses are accounted for in Fund 590, however, this is being billed back to the tenant. No out of pocket expenses are incurred by SBCCD

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Dr. James L. Buysse, Interim Vice Chancellor, Business & Fiscal Services

PREPARED BY: Farrah Farzaneh, Director, Facilities Planning, Emergency Management & Construction

DATE: January 14, 2021

SUBJECT: Construction Contracts, Change Orders and Amendments Subject to UCCAP (\$60,000-\$200,000)

RECOMMENDATION

This item is being submitted for information only. No action is necessary.

OVERVIEW

This Board item pertains to construction contracts subject to SBCCD's Uniform Construction Cost Accounting Procedures program, as well as any change orders or amendments which have a total value between \$60,000 and \$200,000.

In accordance with SBCCD Board Policy 6100, Delegation of Authority, The Board of Trustees delegates authority to the Chancellor to supervise the general business procedures of the District to assure the proper administration of property and contracts. In line with Public Contract Code Section 17605 and Section 22034(c), the Board of Trustees delegates purchasing and contracting authority to the named agents on the authorized signature list. These designated District Officers have authority to approve purchase requests; award, sign, and execute contracts; and authorize payment under the formal bid limits set by Public Contract Code.

ANALYSIS

SBCCD has opted into the California Uniform Construction Cost Accounting Program (UCCAP) and maintains a pre-qualified list of contractors according to trade category for public works projects valued between \$60,000 and \$200,000. Informal bids for projects included in this Board item were solicited from those qualified contractors.

All change orders and amendments are approved following a specific process of review by the construction manager, architect, program/project managers, and District staff. Nonessential changes are rejected and never receive approval. Any changes determined to be essential to the health of the project and of major benefit to the District are approved and implemented.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The cost of these projects is included in Fund 445, Bond Construction budget.



Construction Contracts, Change Orders, and Amendments Subject to UCCAP (\$60,000 - \$200,000)

Presented for Information on January 14, 2021

Contract Awards

Contractor & Project	Amount	Funding
Janus Corporation CC02-3623 – Crafton Hills College Gym Demolition and Parking Hazardous Materials Abatement for CHC Gymnasium Floor	\$98,140.00	445 Bond Construction Funds

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Dr. James L. Buysse, Interim Vice Chancellor, Business & Fiscal Services

PREPARED BY: Farrah Farzaneh, Director, Facilities Planning, Emergency Management & Construction

DATE: January 14, 2021

SUBJECT: Summary of Measure CC Construction Change Orders

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

In August 2020, the Board of Trustees adopted a Program-Wide Measure CC Construction Change Order Percentage Goal of 5% or less and approved the implementation of the Construction Change Order Process.

ANALYSIS

The identified change orders were determined to be necessary to support the completion of design and construction, found to be fair and reasonable, and written in accordance with approved procedures and goals.

Total Construction Contracts	Total Change Orders	Program-Wide Change Order %
\$3,079,929.00	\$(9,528.38)	-0.31%

A detailed report is included below.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Any reflected costs will be included in Fund 445, Bond Construction budget.



Summary of Measure CC Construction Change Orders

Presented for Information January 14, 2021

Project	Change Order	Change Order Amount	Original Contract	Revised Contract Amount	Change Order Percentage	Date Issued	Date Ratified
CC01-3610-02 Library Roofing Replacement	CO-001 Reduction of Insulation Scope	(\$14,340.40)	\$483,000.00	\$468,659.60	-2.97%	10/10/2020	01/14/2021
CC03-3640-7 PMO Tenant Improvement Project	CO-001 Add Furniture, Fixtures & Equipment Installation	\$4,812.02	\$185,805.17	\$190,617.19	2.60%	11/18/2020	01/14/2021



Crafton Hills College English Alumna Publishes Novel

When Janelle Parmer attended her first English class at Crafton Hills College, she knew she was on the right path. “I remember taking English 101 and falling in love with the class right away,” she said. But it was one moment in particular, when the professor read a short story she had written for an assignment, that was truly transformative. “I was so excited that she had enjoyed reading it and that she liked it enough to share with everyone,” Parmer said. “It really boosted my confidence as a writer and as a student, and I will never forget that feeling.”

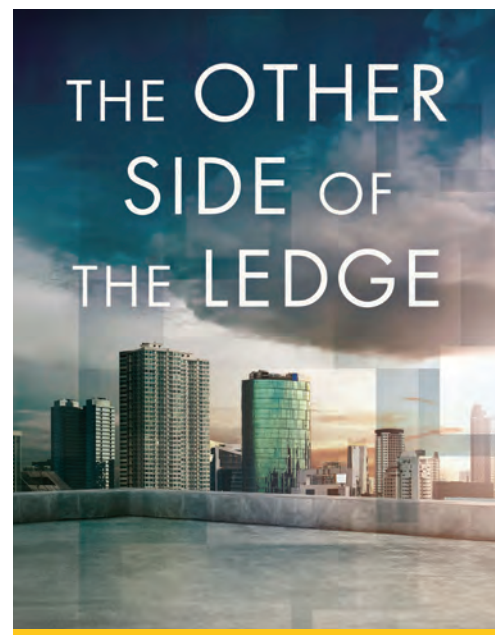
That was nearly twenty years ago, and since graduating from Crafton in 2001, Parmer has earned a Bachelor’s in English from California State University San Bernardino and an MBA from the University of Redlands. While she admits her path hasn’t always been straightforward—it took seven years to complete her BA and another thirteen to finish her postgraduate studies—it was the lessons she learned at Crafton that Parmer says helped her keep going. “Crafton taught me that hard work, perseverance, and dedication will get you to where you need to be,” Parmer says, going on to state that she “never stopped believing” that she would finish someday.



Photo: CHC Alumna Janelle Parmer.

Despite her considerable achievements in other fields, Parmer still considers herself “an ‘English Nerd,’” and wouldn’t, “have it any other way.” Parmer has always had a deep appreciation and love for writing and believes that through hard work and dedication, she has completed her decade-long goal of publishing a novel.

The Other Side of the Ledge, now available on Amazon, is Parmer’s first novel. It’s the story of a woman in her late 30’s reckoning with the sudden death of her husband. Parmer, who has herself recently experienced loss, uses flashbacks into the life of her character’s marriage to delve into



the stages of grief caused by the sudden loss of a loved one. Her novel explores the role mental health plays in personal relationships, and specifically how people use humor as a tool to help navigate hardships. Encouraging people to “talk about mental health” is Parmer’s main goal. “We finally are starting to speak openly about mental health, and it is important we keep these conversations going.”

Parmer hopes others can be inspired by her educational journey and recognize, as she realized with Crafton, that “sometimes the place you need to be is right in front of you.”



CHC and K-12 Counselors Connecting to Help Students Succeed

The CHC Counseling department, in collaboration with the Student Services division, held a one-day virtual conference with local high school counselors and staff on November 20 through Zoom. Topics were based on the participants interest and included an overview of Crafton Hills College academic programs, transfer options, EOPS and financial aid, dual

enrollment, and matriculation. Participants included Redlands, Redlands East Valley, Citrus Valley, Yucaipa, Oak View, Green Valley, Beaumont, and Charter Springs High Schools. Vice President of Student Services, Dr. Delmy Spencer stated, “It was great seeing our K-12 Partners engage and eager to learn updates from CHC.”



Photo: Toys raised for children of CHC students.

Children of CHC EOPS Students Receive Toys for the Holidays

The children of many Crafton Hills College (CHC) students will have a snugglier and happier holiday season thanks to hundreds of generous donations to a toy drive organized by San Bernardino-based Design West Engineering.

More than 300 toys were donated to the drive, set up to benefit the children of students in Extended Opportunity Program and Services (EOPS), Cooperative Agencies Resources for Education (CARE) and California Work Opportunity and Responsibility to Kids (CalWORKS) programs at both CHC and San Bernardino Valley College. According to Crafton's program director Dr. Rejoice Chavira, the students enrolled in these programs at the College are financially disadvantaged and holiday gifts for their children are not something that most of them would be able to provide. "The reality is for our students the holidays are difficult because they are financially strapped. They have to make a decision with their limited resources – which is most important, food or toys?" Chavira explained.

The toy drive was the result of donations from Design West Engineering's own staff and its client and industry partners and through an allocated budget for holiday gift

purchases. According to Jeremy Richard, an Associate at Design West Engineering, the company has traditionally set aside funds to purchase holiday gifts for clients and would visit with them near the end of the year. Because of the COVID-19 pandemic, however, the firm felt it would be a better use of its funds to purchase toys for the children of students at CHC and SBVC.

"Part of this project for us (Design West Engineering) illustrates one cornerstone of our brand focus: the four corners of

"This effort by Design West Engineering is tremendous and is a clear demonstration of what it means to be a partner to your community," said CHC President Dr. Kevin Horan.

customer service. These are Communication, Creativity, Collaboration and Care. We have engaged in other community projects highlighting each of the other concepts. This project is tied to care," he said. "San Bernardino is the most underserved population in the Inland Empire. And we want to use this project to give something back. We design buildings, but we want our

staff to be excited about what our buildings do - they serve communities."

Shannon Stewart, Marketing and Business Development Manager at Design West Engineering, agreed. "Part of our mission is to build better communities where we live and work," she said. "We want to raise awareness of who we are and the needs of our community."

The generosity of Design West Engineering was serendipitous. According to CHC's Director of Institutional Advancement Michelle Riggs, "Psychology Club students normally hold a toy drive and host a holiday party for the children of students enrolled in the EOPS, CARE and CalWorks programs. Because all of our students are learning remotely this semester, they were not able to do so." Fortunately, Design West Engineering was able to provide the toys for the children this year. The toys were delivered to the Colleges the week before Thanksgiving.

"This effort by Design West Engineering is tremendous and is a clear demonstration of what it means to be a partner to your community," said CHC President Dr. Kevin Horan.

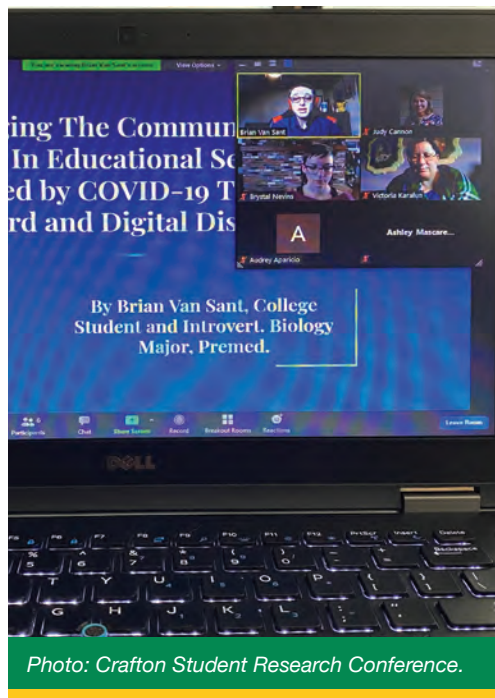


Photo: Crafton Student Research Conference.

Honors Research Conference

The gig economy, the influence of social media on cosmetic surgery, the need for planetary WiFi, the use of information and communications technology in the

classroom, posthumanism and religion, online dating during the pandemic, conspiracy theories—what do these disparate topics have in common? They were among the topics of the Zoom presentations given at the Crafton Student Research Conference on Friday, November 20, 2020.

For the past three years, the Crafton Hills College Honors Institute has sponsored a research conference near the end of each semester. The conference has been a place where students can present research they have conducted in their classes or on their own. Their peers, friends, and mentors have been invited to attend. In previous conferences, presenters had the option of oral or poster format.

This year's conference, of course, could not be held in the usual live format, but a Zoom session with six different breakout rooms for 21 oral presentations worked surprisingly well. Three or four presenters were assigned to each breakout room, and

conference attendees were free to join any of the presentation rooms they wanted to. At the end of each presentation, attendees could ask the presenters questions or discuss the topics and issues raised.

Brystal Nevins, one of the presenters, would not have chosen to do the conference virtually if there had been an in-person option, but she noted, "I enjoyed the more intimate group setting as it led to involved conversations happening among those present and made for a relatively low-risk environment."

"I enjoyed the more intimate group setting as it led to involved conversations," said Brystal Nevins.

This semester's conference was the product of collaboration between English professor Isidro Zepeda, psychology professor Dr. T.L. Brink, and Honors Coordinator Judy Cannon.

The Spring 2021 Crafton Research Conference will be held in April and will include (but not be limited to) research related to the book *Spare Parts* by Joshua Davis, the book chosen for Crafton's "One Book, One College" program this year.



Photo: Adjunct Professor, Edward Ferrari.

Crafton Adjunct Professor Publishes Poetry in Prestigious Regional Journal

Edward Ferrari, Adjunct Professor of English at Crafton Hills College, has had two poems published in the regionally focused journal *Inlandia*, the official publication of the local non-profit *Inlandia Institute*.

Ferrari, a British citizen who immigrated to the United States in 2014 and who began work at Crafton in 2015 as a writing tutor, sees his position as an outsider as pivotal to both his writing and his work as an educator. "You see things differently when you're not from a place," Ferrari said, "and often this means small, familiar, intimate things take on a kind of magic that can be otherwise overlooked."

"You see things differently when you're not from a place," said Edward Ferrari.

contemporary poetry stated that it is his works "rootedness in our fragile and flawed community" that makes it special, adding that she is personally "glad to have [him] as a poetic voice" for the region.

Ferrari's poems are often based on specific local settings as indicated by titles in his forthcoming chapbook *High Fire Weather*. These include "Lincoln Memorial Shrine, Redlands," "UCR Botanic Gardens," and "Olive Avenue." Ferrari says that he has found adapting to life away from his family difficult but that he has found in Crafton and in the Inland Empire a new place he can call home.

English Professor at California State University San Bernardino Dr. Jessica Luck, who specializes in the study of

His poems "Olive Avenue" and "Damage" are available to read and listen to on the *Inlandia Institute's* website at inlandia institute.org

Professor Molloy Publishes EMT Book

Crafton Hills College (CHC) adjunct professor Dave Molloy recently published a book detailing the life of an Emergency Medical Technician (EMT). According to Molloy, who draws from more than two decades of experience as a paramedic and now serves as a primary EMT instructor at CHC, there is a lot more to the job than what television dramas and movies depict. These depictions can lead to an inaccurate perspective of what it means to be a good pre-hospital care provider. Molloy reflects, "My personal journey in emergency medical services (EMS) began as a child watching the television show EMERGENCY. I watched in awe as paramedics Johnny Gage and Roy De Soto responded to call after call helping people who were sick and injured." Later Molloy learned that although programs like this one lead many people to think that a typical day of an emergency medical technician is filled with life-and-death situations, that is not the reality.

Such is the title for his book *EMS: It's Not What You Think!* published last September. The book details both examples of actual day-to-day operations of working as an EMT or paramedic while highlighting the "soft skills" of EMS -- how to provide emotional and psychological care to patients and support people in their time of need.

His book is published at a unique and challenging time, particularly for health care professionals. He said the rise of COVID-19 further prompted him to publish the book, particularly following a conversation with an EMT who said the high-risk of exposure to the virus was "not what he signed up for."

"When people say that, I have to ask, 'what do you think you signed up for? This is exactly what you signed up for,'" Molloy said. "I don't want potential students to invest time, money and energy for something they don't want to do. If you watch TV, EMS is portrayed as heroic, and there is no doubt that it's noble work, but I want people to have the whole picture."

Molloy, an alum of CHC, has responded to countless emergencies in his 27 years

as a paramedic. One call stands out in his mind, however -- the 2015 San Bernardino terrorist attack that killed 14, including a family friend of Molloy's, and wounded 22 others. Molloy and his team responded to the call, and despite the mass chaos of that day, he kept his cool. "We're the folks who have to be calm in the midst of the chaos," he said. "We have to provide reassurance to people who are scared or hurt. They need some reassurance that things are going to be OK. You cannot give false hope either. That is such a vital part. These soft skills are a key part of the first responder work," Molloy said.

Molloy does not sugar-coat the work and struggles future EMTs and paramedics will face and encourages students to fully understand what it means to sign up for CHC's program.

"I want to see the future classes be passionate and set the tone for others to follow," he said. "I'm training my replacements. I want them to be the best they can be, and a huge part of that is having the right attitude." Molloy believes that Crafton's EMT program provides an exceptional learning experience. "All of the faculty and staff have tremendous real-world experience as pre-hospital care providers. The majority of them continue to work in the field today. All of the primary instructors have a strong desire to see all students be successful in the program. There is a lot of heart and soul that goes into making a program stand out as top-notch."

"There is prestige that follows a Crafton Hills College EMT program graduate," said Dave Molloy.

Molloy added, "There is prestige that follows a Crafton Hills College EMT program graduate."

Molloy understands the gravity of the work he does. He can pinpoint the moment he decided that he wanted to become a first responder. It was the moment his own father hovered on the precipice of death before his eyes. The responding paramedics revived him, and thanks to them, his father lived for another twenty-five years. Molloy knew he had to return the favor by stepping into the role of paramedic himself. Molloy recalls, "I



Photo: Professor Dave Molloy.

wanted to help sick and injured people in their time of need, and hopefully give them more time with their families."

Molloy completed the CHC EMT program in 1993 and began working as an emergency room technician until he was "old enough" to work for the local ambulance company. He graduated from the CHC Fire Academy in 1994 and CHC Paramedic Program in 1997, continuing to work very closely with the College's EMS Department as a skills instructor, paramedic program field liaison, National Registry proctor, and adjunct faculty member. In 2012, Molloy developed a class for the program, EMS-025: Customer Service and Professionalism for the EMS Worker and began teaching that course. In January 2014, Molloy became a primary instructor in the EMT program.

"It is a tremendous privilege to be able to teach in the program where my EMS career started," concluded Molloy. In addition to his educational accomplishments at Crafton Hills College, Molloy also holds a bachelor's degree in business and a master's degree in business administration.

Molloy's book is available in both eBook and paperback formats on his website at www.d-mo.productions/store.

To learn more about CHC's EMT certification program, visit www.craftonhills.edu/ems.



Photo: Redlands Community Hospital food delivery.

Crafton Cares for Local Health Care Workers

With the number of daily cases of coronavirus shattering records, Redlands Community Hospital is feeling the impact. Crafton Hills College cares about our local health care workers and wanted to show them our support. Crafton faculty, staff and administrators set out to raise \$500 to provide lunches for the third floor (ICU, Stepdown ICU and COVID ICU) and exceeded their goal, raising \$800 and were able to also provide lunches for the entire emergency room staff. Ninety doctors, nurses and other health care staff were provided lunch on December 22 at 10 a.m. with greetings, notes and good wishes from Crafton.



Photo: Crafton Hall, 2020 election polling location.

CHC Serves as Polling Location

With ample space for physical distancing and close parking available, the campus served as an ideal polling location for the 2020 General Election. Crafton Hall was open for voters to drop off or cast their ballots between October 31 and November 3. Crafton Hills College President Dr. Kevin Horan stated, "Our goal is to continually increase voter participation and civic engagement among our student body, and we welcome our community and neighbors." Horan continued, "We were proud to partner with the San Bernardino County Registrar of Voters on this important effort."



Photo: Student Art Exhibit.

Fall 2020 Student Art Exhibit

Crafton's new student art show, "Look What I Made!" is now available in an online exhibit on Instagram @chcartgallery.

See works from art students in Sculpture, Two-Dimensional Design, Painting I & II, Drawing I & II, Life Drawing I & II and Three-Dimensional Design.



Photo: Latifat Babatunde, Psychology major.

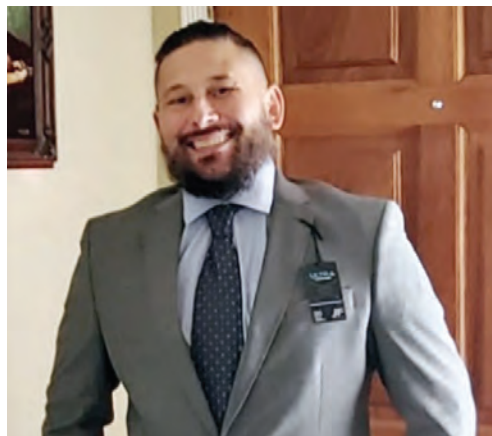


Photo: Shawn Mohamed, Fire Technology major.

connecting students with employees at San Manuel to foster professional development and growth.

At the culmination of the program, students were able to purchase a professional suit for interviewing, employer networking, and job search. Career center coordinator Trinette Barrie explained how the ability to purchase professional attire has impacted students. “Most students struggle with making ends meet and have to watch every dollar. The ability to wear a new appropriate outfit to an interview helps students feel confident which influences how they present themselves.”

San Manuel Band of Mission Indians Provides Opportunities for Crafton Hills College Students

In January 2020, the Crafton Hills College Foundation received a \$300,000 grant from the San Manuel Band of Mission Indians. The grant, awarded to support the College’s Increasing Student Engagement and Knowledge (iSEEK) program, provides student employment opportunities and direct support through scholarships, emergency grants and textbook assistance for Crafton students.

The iSEEK program has grown substantially since its inception in July 2014, ultimately helping over 300 students attain their educational goals. Crafton Hills College President Dr. Kevin Horan expressed how grateful he is for the San Manuel Band of Mission Indians’ continued support of Crafton students. “This funding has helped alleviate financial barriers for students while allowing them to gain valuable work experience,” Horan shared.

This year, due to the COVID-19 pandemic, the student employment piece of the program was modified to provide an alternate mechanism for students to learn job skills while adhering to health and safety guidelines. While the purpose of this program remained consistent, to prepare students for successful employment and to be strong candidates for competitive scholarships and transfer, the implementation of the program shifted to a virtual format as the College began remote instruction and services in March.

The employment portion of the program was managed through the College’s career center, where students developed a career portfolio that included a resume, cover letter, and elevator pitch; learned hireable leadership and employability skills through online training; earned digital badges; and gained interview skill preparation. A newly developed mentorship component was added this year

Direct student support through scholarships, emergency grants, transfer application fees and textbook assistance have been more important than ever this past year. In some cases, this funding meant the difference between students continuing their education and dropping out. In others, it relieved food insecurity due to loss of wages or helped pay certification fees so that a student could start his/her career. In every instance, this funding provided hope for students who often expressed that having others believe in them helped them believe in themselves.

Horan concluded, “The San Manuel Band of Mission Indians helped Crafton students respond to unforeseen challenges and provided the financial support they needed to continue their studies during this very challenging year. It is more important than ever to help our students stay in college, earn their degrees, and build a better future, and we are so grateful for San Manuel’s philanthropy and dedication to improving our community.”

Electricity Usage by Year (kWh)



Electrical Efficiencies at Crafton are Paying Off!

At Crafton Hills College, sustainability and efficiency remain top priorities as the College expands with new facilities poised for growth in the east valley. In 2015, several new construction projects were completed, adding three new buildings which resulted in the College increasing its square footage by nearly 40%. Within a year of the new buildings opening, the facilities team had homed in on the new systems to maximize efficiency while providing for comfort and

campus security. As indicated by the graph below, the campus now operates on less electricity than was spent before new construction, which results in cost savings and ultimately more dollars for students in the classroom. Thank you CHC Director of Facilities Larry Cook and HVAC Technician Jose Olmos.



ECONOMIC DEVELOPMENT & CORPORATE TRAINING



Monthly Board of Trustees Report | JANUARY 2021

Science backed training aids EDCT with justice involved opportunities

San Bernardino Community College District Economic Development and Corporate Training continues partnership with San Bernardino County Workforce Development Department (WDD). On December 1, 2020 SBCCD Justice involved team attended an online training which was presented by Ascend, titled: *Science-Backed Solutions for justice Involve Clients*. This four-hour presentation focused on the Justice Involved population and risk factors that predict a client's risk of ending up in the criminal system.

This training touched on six risk factors, including Anti-Social Network, Anti-Social Beliefs, Lack of Employment / Education, Poor Impulse Control, Family Dysfunction, and Addiction. A second topic this training included Cognitive Behavior Therapy and Decision Fatigue. It touched on how to teach these clients to control triggers and to stay on a path of learning to make good decisions through the "thought chain" process. Lastly, the topic of Learning the Law: Guilt by Association Crimes was covered. Learning how to avoid situations that may implicate you of being guilty by association.

This training gave us a much better perspective with regard to recidivism among justice involved individuals and understanding mental health, risk

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

CLASSES BEGIN JANUARY 19, 2021

GETTING OUR COMMUNITY BACK TO WORK!

SBCCD'S TRANSITIONAL WORK PROGRAM

- DIRECT HIRE OPPORTUNITY
- JOB READINESS TRAINING
- SIT DOWN, STAND UP & PICKER FORKLIFT TRAINING
- OSHA 10 CERTIFICATION
- PAID TRANSITIONAL WORK
- ON THE JOB TRAINING
- ONE YEAR EMPLOYMENT RETENTION SERVICES

For enrollment and eligibility information please contact:
Eddie Rubio (909)382-4095, erubio@sbccd.edu

In partnership with:

SAN BERNARDINO COUNTY **prison to EMPLOYMENT** **WB**

Please Note: Eligible participants must register with CalOES. **CalJOBS** **www.f2011.org**

*This WCA Title II federally assisted program, is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. California Relay Service 711.

factors, decision makings, and learning the difference between law and law enforcement. This training was important because it will help us support the justice involved population moving forward. SBCCD continues to assist the Justice Involved population through the numerous training programs we offer. Specifically, the Prison 2 Employment (P2E) program. We are currently recruiting participants to begin the second Cohort of the P2E Program beginning January 2021.



Employment Training Panel (ETP) program participant receives promotion

The Economic Development and Corporate Training (EDCT) division of San Bernardino Community College District has had a long-time partnership with California's Employment Training Panel (ETP) and local businesses to upskill workers in the region. This training partnership provides many benefits including companies experiencing improved worker retention, trainees receiving promotions, and wage increases as a result of attaining new skills.

Recently, an iHerb employee reported that she received a promotion as a result of the training she

received through EDCT. The trainee shared, "I have gotten a promotion at work that I feel my last training class helped me to obtain." This trainee recently attended *Using MS Excel for Business* training and has found it incredibly helpful for her new role with the company. This 24-hour training designed by Professional Expert Trainer, Bill Napoli, enhances skills in Microsoft Excel specific to the company's professional needs. EDCT is proud to support the continued growth and success of their clients!

Prison 2 Employment Transitional Training Program Enters it's Second Phase

October 26, 2020 SBCCD's EDCT commenced the second phase of the Prison 2 Employment (P2E) program funded by the Inland Empire Regional Planning Unit (IERPU). Eleven participants started their transitional employment training program with the Southern California Mountains Foundation. Five of the 11 participants that started the transitional employment phase have obtained full time employment. Four of the 11 participants are actively enrolled in the program, and 4 more entering the second phase of the program. EDCT is positioned to place more participants in the near future, due to the high demand of employees in the labor market.

The EDCT has also collaborated with community

partners, United Way 211 and San Bernardino Workforce Development, to assist the participants in the program with supportive services. These resources provide our participants with gas cards, bus passes, and additional resources to aid them during the program.



Save the Date: Regional Equity Webinars

San Bernardino Community College District’s Economic Development and Corporate Training (EDCT) is managing a regional Strong Workforce Program project to support the region’s efforts to provide equitable learning environments among the twelve IEDRC (Inland Empire Desert Region Consortium) community colleges.

Beginning January 2021 through April 2021, a total of nine webinars are scheduled to be provided by CORA Learning. CORA (Center for Organizational Responsibility and Advancement) is a research-based, professional educational organization committed to training faculty, staff, and administrators to enhance their skills to better serve historically underrepresented and underserved students.

Dr. Frank Harris III and Dr. J. Luke Wood will deliver this webinar series. Dr. Harris is a professor of postsecondary education and Co-Director of the Community College Equity Assessment Lab (CCEAL) at San Diego State University (SDSU), a national research and practice center that partners with community colleges to support their capacity in advancing outcomes for men of color. Dr. Wood is a Dean’s Distinguished Professor of Education and Vice President for Student Affairs & Campus Diversity at SDSU. He also serves as Co-Director of CCEAL. Their work prioritizes populations that have been historically underrepresented and underserved in education.

Faculty, administrators, and CTE staff in the region are invited to attend. The webinar schedule is provided below, and registration information to be announced soon. For more information, please email Wendy Lester, Assistant Manager, Workforce Development, EDCT at wlester@sbccd.edu.

Webinar Title	Date/Time	Presenter (s)
Implicit Bias and Student Success	January 22, 2021 at 9:00-10:15 am	Dr. Wood
The Effects of Racial Macroaggressions on Belonging and Success for Students of Color	January 29, 2021 at 9:00-10:15 am	Dr. Wood
Educators Perspectives on Student Equity: A Taxonomy and Strategy for Change	February 5, 2021 at 9:00-10:15 am	Dr. Wood
The Influence of Masculinities on Student Success in Men of Color	February 26, 2021 at 9:00-10:15 am	Dr. Harris
Underserved Students in Community Colleges: Trends, Challenges, and Opportunities	March 5, 2021 at 8:45-10:00 am	Dr. Harris
Supporting Students Who Experience Acute Basic Needs Insecurities	March 12, 2021 at 9:00-10:15 am	Dr. Harris
Employing Culturally Affirming and Equity-Minded Teaching and Learning Practices to Advance Institutional Equity	April 2, 2021 at 9:00-10:15 am	Dr. Harris
Advancing Equity in a Climate of Resistance Aligning Culture and Strategy	April 9, 2021 at 9:00-10:15 am	Dr. Harris
Strategic Planning for Equity	April 16, 2021 at 9:00-10:15 am	Dr. Wood



Training Title	Instructor	Weekday	Dates	Time Block	Session hours	Total Hours	Enroll By:
December 2020							
Making Communication a Priority*	Frank Ortiz	Thursday	Dec. 17	8am-12pm	4	16	December 16
Leadership Through Change	Modern Clerisy	Thursday	Dec. 17	8am-4:30pm	8	8	December 16
Coaching for Peak Performance*	Frank Ortiz	Friday	Dec. 18	8am-4:30pm	4	16	December 16
Creating an IIPP	Mike Rounds	Friday	Dec. 18	8am-5pm	8	8	December 16
Leadership 101/Art of Influencing	Modern Clerisy	Monday	Dec. 21	8am-4:30pm	8	8	December 16
Conflict Management	Frank Ortiz	Monday	Dec. 21	8am- 5pm	8	8	December 17
Effective Goal Setting	Charles Radney	Tuesday	Dec. 22	8am - 5pm	8	8	December 17
January 2021							
Lean Six Sigma Professional	Modern Clerisy	Tuesday	Jan. 5	8am-5pm	8	8	December 21
Lean Manufacturing	Modern Clerisy	Wednesday	Jan. 6	8am-5pm	8	8	December 21
Managing for High Performance	Developing Leaders	Wednesdays	Jan. 6, 13,20	8am-5pm	8	24	December 21
Managing Different Personalities	Sophia Brooks	Thursday	Jan. 7	8am-5pm	8	8	December 21
OSHA for HR	Mike Rounds	Thursday	Jan. 7	8am-5pm	8	8	December 21

***This training is part of the Supervisory Skills Series program**



KVCR & FNX

BOARD OF TRUSTEES REPORT

Virtual KVCR Holiday Gathering - COVID Style!

January 14, 2021

For years, the enjoyed coming together and eating enchiladas, tamales, appetizers and sweets, to celebrate the holidays. Thanks to COVID, an in-person celebration couldn't happen this year. But, that didn't mean the fun was cancelled. On December 16,

on their most festive attire including Santa hats, ugly sweaters, Christmas light necklaces- the works! Then, after choosing a holiday-themed background, met together on Zoom for a Virtual KVCR Holiday Gathering - COVID Edition!

It was good to see everyone again and celebrate in a fun and playful way. They were gifts, favorite holiday-themed Zoom background. There were too many good choices- creating a three-way tie. Eventually, KVCR's Shareen Awad won the popular

base of the Great Pyramid of Giza background. Perhaps everyone was missing travel?

Next was a game of BINGO! The stakes were high- both the top and bottom rows of their BINGO cards

After a tense and exciting battle, Shareen managed to conquer the game and take home another prize!

Finally it was time for trivia. Before the party began, Christmas movie and favorite Christmas song. Their favorite Movie was *It's A Wonderful Life* and the favorite song was *The Little Drummer Boy*.



L-R Top to Bottom/Row 1: Yvonne Powers, Tony Papa, Sean Houlihan, Jessica Greenwell. Row 2: Tim Stytle, Sal Castillo, Barbara Nichols, Lillian Vasquez. Row 3: Rick Dulock, Shareen Awad, (Conference Room) David Fleming, Gina Guerrero, Ben Holland, Cheryl Alexander, Alfredo Cruz. Row 4: Benjamin Purper, Frank Blanquet, Megan Jamerson, Yesi Alatorre

Then we played a game of trivia related to Christ- eral Manager Alfredo Cruz and KVCR-TV's Program Manager Ben Holland. With three bonus questions on hand to break the tie, Ben was the winner of this game, quickly answering questions about *It's a Wonderful Life*, *Miracle of 34th Street*, and *The Nightmare Before Christmas*, to name a few.

KVCR's engineer Sal Castillo shared a video of his impressive Christmas light display he and his family installed on their home--it was a true Winter Wonderland! KVCR-FM's Program Manager Rick Dulock shared a photo of the Christmas present he bought himself, a white and red 1966's pickup truck!

We took a group photo, Zoom style, and expressed well wishes and appreciation for the hard work and per-

It's easy to say that spirits were lifted! Though sepa- to meeting again in person next time, for good cheer... and tamales.



KVC R

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BEAT REPORTER HIGHLIGHTS

COVID-19 Outbreak Prompts Disability Rights CA to Demand Patient Release - A worsening COVID-19 outbreak at Patton State Hospital in San Bernardino has prompted the nonprofit Disability Rights California to demand the hospital release a sizable portion of its patients.

San Bernardino Community Garden Aims to Nourish the City's Underserved Population - The "Jardín de la Salud," Spanish for "Garden of Health," is an initiative of Loma Linda University's Community-Academic Partners in Service, or CAPS, which is part of the university's Institute for Community Partnerships.

Local Tribe Partners with Yurok Tribe in New Business Venture - The San Manuel Band of Mission Indians is continuing their long-running partnership with the Yurok Tribe to sell the Northern California tribe's Mad River Brewing Company ale.

San Bernardino County Unveils Memorial Plans for Terrorist Attack Victims - San Bernardino County supervisors unveiled concept renderings for the planned memorial to the victims of the Dec. 2, 2015 terrorist attack in San Bernardino.



cept renderings for the planned memorial to the victims of the Dec. 2, 2015 terrorist attack in San Bernardino.

Facebook's Coronavirus

Map Puts Riverside and San Bernardino Counties in 'High Risk' Category - Facebook has created an interactive map that forecasts the spread of coronavirus across the entire United States – and it puts Riverside and San Bernardino counties in its "high risk" category. We spoke with Facebook Policy Manager Laura McGorman.

MIDDAY NEWS SEGMENTS HIGHLIGHTS

Corona Men Receive Carnegie Hero Fund Honors

Two men from Corona who pulled a man from a burning SUV in 2018 were awarded the Carnegie Medal for their heroism.



Drive Sober or Get Pulled Over

The Riverside Police Department is enforcing safe driving this holiday season with its "Drive Sober or Get Pulled Over" campaign.



Palmdale House Party Ends in Almost 160 Arrests - LA County deputies arrested nearly 116 adults and 35 minors who attended an illegal house party in Palmdale, said to be a super-spreader event. Deputies also found weapons and an alleged sex-trafficking victim.

EDD Fraud - Bank of America says California has likely paid at least \$2 billion in fraudulent unemployment benefits.

Riverside County Asks Residents to Recycle Christmas Trees

The Department of Waste Resources says residents can ensure trees are turned into "nutrient rich" mulch by participating in the agency's curbside pickup program, or taking seasonal firs directly to the Badlands and Lamb Canyon landfills east of Moreno Valley.



THIS MONTH ON KVC-ARTS & LIFESTYLES

Brian Hyland performs in-studio and talks about his 1970 self-titled release.



Lillian Vasquez in conversation with Frank Valverde, of Valverde School of Performing Arts in Rancho Cucamonga. | David Fleming speaks with Al Pitrelli, music director and guitarist with Trans-Siberian Orchestra.

Benjamin Purper in conversation with L.I. Henley and illustrator Zara Kand, whose new book *Starshine Road* features a collection of poems set in and around Joshua Tree. | Lillian Vasquez speaks with famed Disney composer Richard Sherman.



David Fleming speaks with Brian Bringham, 1/4 of The Modern Gentlemen about the song "You Make it Feel Like Christmas."

Lifestyles with Lillian Vasquez

Lifestyles takes a fresh look at arts, culture and issues across our unique region.

Author Tim English talks about his newest book, "John Lennon: 1980 Playlist."

Jessica Muñoz, Executive Director of Voices for Children in Riverside County, talks about their CASA program- Court Appointed Special Advocates | Adam Monahan, a longtime producer of the popular PBS show *Antiques Roadshow*, talks about the new podcast *DETOURS*.

Author Brad Meltzer shares his children's book series, "Ordinary People Change the World", which inspired the PBS kids show *Xavier Riddle and the Secret Museum*.



Chef, author, and nutritionist Marena Ibrahim talks about her new book, *Eat Like You Give a Fork: The Real Dish on Eating to Thrive*, and gives tips on how to kick cravings.



KVCR

TV Production News

Programs In January

End-of-Year Giving



Production team members have been busy producing a series of End-of-Year Giving spots. While spots like these are produced throughout

the year to encourage viewers to make a tax-deductible donation to KVCR, these end-of-year messages are unique in that they are incredibly time sensitive, as the donations must be received by 11:59pm on December 31st to be deductible on a 2020 tax return.

SBVC Extended Basic Police Academy Virtual Graduation

Our team members were happy to assist the San Bernardino Valley College Film, Television & Media department in their production of the Virtual Graduation for the SBVC Extended Basic Police Academy Class #39. Many of the speeches for the graduation ceremony were recorded in the KVCR-TV studio.

Final Phase of Strong Workforce Program

The Strong Workforce Program consists of 12 community colleges. It serves as a regional framework to communicate, coordinate, collaborate, promote and plan career education and workforce and economic development in the Inland Empire/Desert Region. The



region chose to collaborate and develop a regional marketing plan to define and raise awareness about the variety of occupational pathways available through career training programs at the region's community colleges.

The second and final set of five videos was targeted to a social media audience and showcases the appreciation that current students have for the CTE programs they attend. For the videos, we asked students to film themselves with their cell phones and provide their thoughts and experiences.

Hillary A biography of Sir Edmund Hillary, best known as the first man to conquer Mount Everest. Andrew Munro stars as Hillary, with Dean O'Gorman as his lifelong climbing companion, George Lowe. **Wednesdays at 8:00pm starting January 6**

Daryl Hall and John Oates: Live in Dublin



Join the number-one selling duo in music history for this sold-out concert filmed in Dublin, their first performance in Ireland. Hall & Oates perform a set list of hits including "Maneater," "Private

Eyes," "I Can't Go For That (No Can Do)" and more. **January 12 at 8:00pm**

Covid Diaries on the Front Lines An African American nurse faces two crises at once: COVID-19 and racial tensions in the US. Rhonda Lee, a visiting nurse in Ypsilanti, Michigan, treats coronavirus patients after they leave the hospital. As a front line worker, she risks her well-being and that of her family. Rhonda documents her emotional experience as racial tensions boil over during the pandemic. **January 13 at 7:30pm**

The Queen and the Coup It's 1953, the first anniversary of Queen Elizabeth II's reign. Little does she know she is about to be deployed in a secret plot to topple Iran's democratic leader in favor of an all-powerful Shah. Planned by MI6 and executed by the C.I.A., the coup that follows destroys relations between Iran and the West. Using newly declassified documents this film unravels this secret for the first time. **January 18 at 8:00pm**



All Creatures Great and Small A classic drama about a British veterinarian. Follow Dr. James Herriot at the start of his storied career in rural Yorkshire in the 1930s. **Mondays at 9:00pm starting January 18**

In Concert at the Hollywood Bowl Experience iconic moments from the archives at the Hollywood Bowl, since attending in-person is currently not an option due to COVID-19. The six episodes feature the "best of" live performances from the past 10 years at the Bowl. **Tuesdays at 8:00pm starting January 26**



KVCR



COMMUNITY MATTERS

Says You! Radio Show Will Stream Virtual Event

As 2020 comes to a close, the KVCR Radio staff plans to continue serving Inland Empire listeners with the information they need to make decisions regarding the pandemic, reporting on education, public safety, economics, and regional services. There is no time to rest. We have turned the page to 2021 and are working hard with important local news gathering, even as we continue to broadcast information from NPR and elsewhere about national and international news, including plans for the new administration entering the White House.

KVCR's popular weekend word game, *Says You!* presented



Still Home for the Holidays, on January 2nd. An annual event for 25 years, it was converted in 2021 to a Virtual Event streaming coast to coast due to the pandemic. We helped with promotion and shared some tickets with loyal KVCR supporters. We also enjoyed the LIVE show online!

Also this month, KVCR Radio is planning a short on-air campaign with a Plant A Tree 'cause donation' pledge drive. As in our recent Feed Your Radio, Feed A Family Campaign, this version results in MOST of every donated dollar supporting the station with a few cents earmarked to support reforestation for fire ravaged areas in and around the Inland Empire. It's been a few years since we've tried this one and we hope it goes well!

Station Members Nominate KVCR for \$5,000 Grant!

LIFT UP LOCAL!

TAKE A FEW MOMENTS TO NOMINATE KVCR!

Visit: iegives.org/lift-up-local

iecf Nomination Form



The Inland Empire Community Foundation will randomly select three nonprofit organizations in the Inland Empire to receive a \$5,000 grant. IECF is calling community to "Lift Up Local" during this trying year.

On our website and through email, we asked listeners and viewers to show their support by nominating KVCR for the "Lift Up Local" end of year grant. Nominating is quick and easy- all it takes is filling out a quick form at iegives.org/lift-up-local, and then sharing with family and friends.

Nominations ended on December 31, 2020 and winners announced on January 7, 2021. A \$5,000 grant will help KVCR continue to bring more local programming and news in 2021!



Posted on our Social Media Radio

TV production students from two Fontana Unified School District High Schools overcame the challenges of the pandemic to win honors in the Directing Change Film Contest, reported by KVCR's Megan Jamerson (top right). Johanna Acosta (top left) is one of the teachers and is also a former KVCR Producer. Way to go!



Posted on our Social Media Television

First time in PBS history, the holiday classic *A Charlie Brown Christmas* was broadcast on PBS KVCR. Welcome to public television Charlie Brown!

A CHARLIE BROWN CHRISTMAS



SUNDAY, DECEMBER 13 at 7:30P on Channel 24

Not available on KVCR stream

FNX

First Nation Experience

Visit www.FNX.org/schedule for full listings

PROGRAMS IN JANUARY

IN PRODUCTION

Fit First Marathon

Fit First helps tackle mind, body and spirit issues behind obesity and bad nutrition in Canada's Aboriginal communities. Under the guidance of trainer Kent Brown, a group of adults take part in physical and spiritual challenges that take them out of the conventional gym setting. *Fit First* gets up close and personal with participants as they make a commitment to getting healthy inside & out! **January 1st starting at 10:00am**



FNX NOW

The *FNX NOW* series continues to produce a half hour news magazine and a few short format segments. Subject matter this month included a conversation about voter turnout for the 2020 presidential elections, a film release, a PBS children's show and a newly released children's book.



Guinea Blast Off

The European Space Agency's launch pad in South America has caused controversy ever since it was established. **January 11 at 9:00pm**

Israel's Mabo – Conflicts over land in Israel are almost as old as the land itself. Despite living in the Negev Desert long before modern-day Israel was formed, Bedouin who want to live here are being accused of "trespassing". **January 11 at 9:10pm**

Fighting for Survival

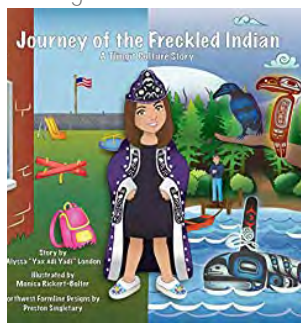
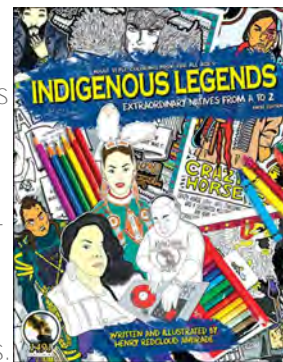
All across India, farmers are being forced off their land to make way for new developments. But the Ho, one of India's surviving indigenous tribes, refuses to go quietly. **January 11 at 9:30pm**



Featured is a children's book, "Grandmother Spider Brings the Sun" (1997), the Cherokee creation story told by Navajo actress Geri Keams (The Outlaw Josey Wales, Northern Exposure). It describes how the sun and different animals came to be on this earth. The book was animated by FNX staff and currently airs nation-wide on FNX.

Huichol Nation rapper turned illustrator, Henry Andrade (MC RedCloud) is also

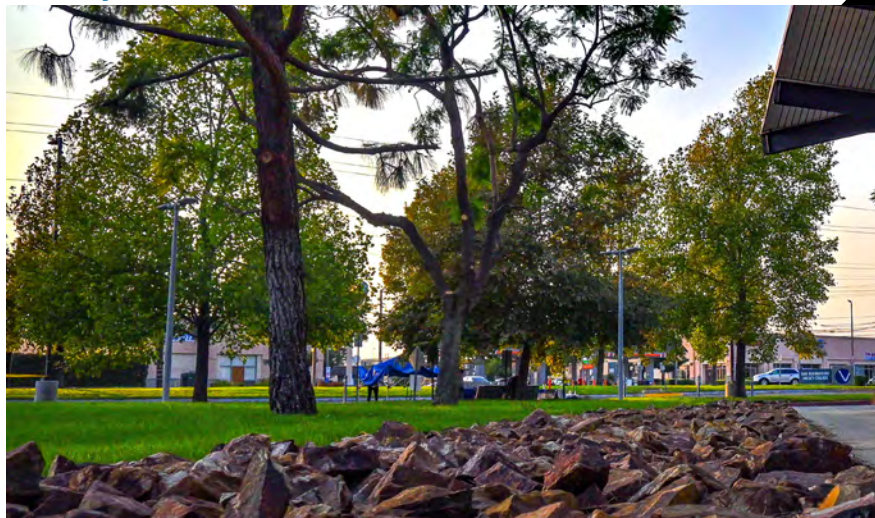
featured on FNX NOW. His first book, an adult coloring book titled "Indigenous Legends: Extraordinary Natives A to Z," was followed by "Indigenous Legends II," and a third book, "Crystle Lightning Presents: Indigenous Legends: Extraordinary Native Women," by longtime partner, Crystle Lightning (Plains Cree). All three books feature intricate artwork for advanced colorists, giving them the "adult books" moniker for their therapeutic and stress relief properties. MC RedCloud and Crystle Lightning are the musical duo "LightningCloud" seen on FNX's music series, The AUX (Aboriginal Unity Experience), and provide the show's opening and closing theme.



"Journey of the Freckled Indian: A Tlingit Story," (2020) by former Ms. Alaska, Alyssa London (Haida & Tlingit), is the third book featured on FNX NOW. This children's book, somewhat of a personal story for London, is about a young mixed-race girl dealing with bullying who gains courage in her identity and builds self-confidence.

TOP SOCIAL MEDIA POST ON FNX HAPPY HOLIDAYS





San Bernardino
Valley College

President's Board of Trustees Report

The President's Monthly Report to the Board of Trustees, Campus & Community

SBVC Ranked #1 Most Affordable Community College in California

California community colleges are already an amazing deal in higher education: at only \$47 per unit, course fees are some of the lowest in the country. But SBVC gives its students even more bang for their buck. According to communitycollegereview.com, SBVC was ranked **the most affordable community college in California** for the 2020-2021 school year. In a typical academic year, most SBVC students receive financial aid grants and scholarships, and over 97% avoid taking on any student loan debt while attending. With nearly \$33 million in grants, scholarships, and other financial aid distributed annually, SBVC students can access high-quality, affordable education that propels them into high-paying careers. SBVC President Diana Rodriguez said the college has prioritized affordability and accessibility. "Our mission is to ensure that all students who truly wish to achieve their educational and career goals at SBVC are able to do so, regardless of their income," Rodriguez said. "We are proud to be the most affordable community college in the state, and that we can help make higher education more equitable and accessible."

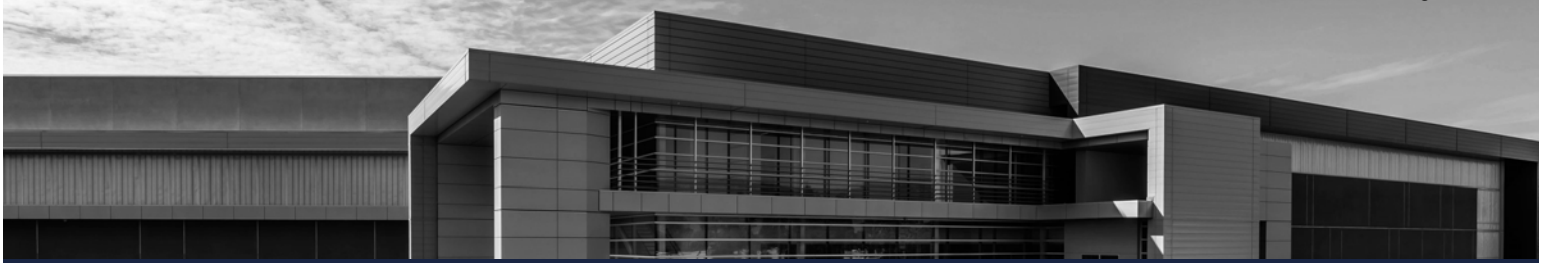


SBVC Partners with WVWD to Expand Water Supply Technology Program



San Bernardino Valley College recently signed a Memorandum of Understanding (MOU) with the West Valley Water District (WVWD) to create new internship and employment opportunities for SBVC students. WVWD Board of Directors President Channing Hawkins said, "Through this partnership, our combined efforts will provide skills, training, and job placement in a steady, growing field to the people of the Inland Empire. With our community still reeling from the coronavirus lockdowns and still 639,000 jobs short of pre-COVID employment, this program could not have come at a better time for the Inland Empire." Amid rising unemployment and anticipation of water utility talent pipeline shortfalls due to coming retirements, leaders with WVWD and SBVC President Diana Z. Rodriguez signed the MOU, which solidified the agreement and relationship that will deliver

mentorship, job training and job opportunities for students. WVWD will provide supervision, support and hands-on experience for aspiring water technology and engineering professionals. SBVC will provide advanced program instruction and promote water supply technology courses to its students that align with ever-evolving industry needs. Congratulations, SBVC!



SBVC HIGHLIGHTS

SBVC Hosts Toy Giveaway for Hundreds of Children via “Let It Snow Festival”

San Bernardino Valley College recently partnered with the “Let It Snow” Festival to host a toy giveaway this holiday season. The local nonprofit group raised close to \$15,000 for toy purchases, which were then distributed in a drive-through event on the SBVC campus this December. The event was free and open to the community, and helped to spread holiday cheer to hundreds of children. “Let It Snow” Festival founder and organizer Abigail Alberts said a flood of donations were received from local businesses. Over the past few weeks, bouncy balls, backpacks, children’s books and other fun items were collected and distributed for this festive occasion. Despite having to cancel its annual Ho Ho Parade and photos with Santa Claus, event organizers were still able to distribute gifts to as many as 800 children in the community.



Photo by Watchara Phomicinda, The Press-Enterprise/SCNG

Communications Faculty Reinvent Speech Tournament in Virtual Format



This fall, 13 San Bernardino Valley College students competed in a virtual speech tournament, showing off their skills online instead of on stage. SBVC was one of a few colleges in the state to not cancel its tournament, and instead adapted it to a virtual format. The students represented six different SBVC professors, and after competing in two preliminary rounds, the top six speakers made it to the finals. More than 75 people virtually attended this evening session, which was won by Kristen McGregor. Eduardo Vega came in second place, April Regalado finished in third place, and Josiel Perez, Isais Rivera, and Zane McCollum were finalists. “Moving the tournament online was a collaborative effort that was successful,” Speech Prof. Susan Mattson said. “The Communication Studies Department worked closely with the Arts, Lectures, and Diversity Committee and the Office of Student Life to reinvent the event online. We had to think outside of the box in reorganizing the event, but it worked!”

MESA Program Workshops Thrive in New Online Setting

The virtual landscape of campus events has allowed more flexibility than ever for students to attend various workshops and seminars. The Mathematics, Engineering, Science Achievement (MESA) program at SBVC has offered numerous events on various topics for students, and in return has seen a big impact on attendance. “We had our biggest workshop ever this semester with over 100 students attending a workshop on car loan math with Professor Anthony Castro,” said Jennifer Bjerke, Director of MESA on campus. Early in the year, she and Castro surveyed students about hot topics in education. Many said they wanted to learn how to thrive economically, not just survive the pandemic. Overall, she said they served over 200 students before their final workshops. MESA targets STEM students, but workshops are open to all students. Bjerke said they continue to draw great guest speakers, and was surprised to see professors drive for hours to come out to share their motivational expertise on topics that included personal finance, writing, study and soft skills development, resumes and cover letters, and creating LinkedIn profiles.





SBVC SNAPSHOTS

SBCCD Trustee Appointed to Statewide Caucus

Dr. Anne Viricel, Chair of the SBCCD Board of Trustees, has been appointed to the CA Community College Women's Caucus Advisory Committee, a consortium of women serving on community college boards who work to empower women in higher ed. "The chance to help open more doors of opportunity for women in higher education is a great honor," she said.



CDC Angel Tree Gifting Tradition Goes Virtual

SBVC's Child Development Center (CDC) ensured that its children had a joyful holiday season by continuing its annual Angel Tree tradition. More than a decade ago, the CDC and Nursing program teamed up to create the Angel Tree, where donors could drop off unwrapped gifts to be given to children at the center. CDC director Mark Merjil said that because of the pandemic, the majority of gifts this year were donated by Design West Engineering, a local business. The Angel Tree is a tradition that has "been years in the making," Merjil said, and it was important to ensure it continued safely in 2020.

Golf Tournament Raises Over \$22,000 for Students

This October, the SBVC Foundation raised \$22,540 for student scholarships and athletics programs at the 10th Annual Socially Distanced Golf Tournament. Golfers were able to partake in several bonus contests, including a "longest drive" competition, a putting contest, and a "closest to the pin" contest.



Psychiatric Tech Program Celebrates 24 New Grads

This December, 24 students graduated from SBVC's psychiatric technology program. Due to the campus closure, they were unable to walk across a graduation stage, but instead celebrated with a drive-through certificate pick-up event to commemorate completion of one of the most rigorous and recognized psychiatric tech programs in the state. Congratulations, Wolverines!





SBVC HIGHLIGHTS

DREAMer Student Credits SBVC as Crucial Step in Journey to UC Berkeley

Vanessa Mendoza applied to San Bernardino Valley College in 2012 to stay close to home and save money, and through the Dream Act, was able to receive financial aid. It was at SBVC that she was first introduced to anthropology by professor Melissa King. "Through her classes and mentorship, I came across something called medical anthropology, which further confirmed that this was the major I wished to pursue," Mendoza said. She was "a crucial part of my academic journey," Mendoza said, providing everything from book recommendations to career advice. Mendoza graduated from SBVC in 2018 and transferred to UC Berkeley, and has found that all of the anthropology classes she took at SBVC "served as a really strong foundation for the upper-division courses that I am now taking." Mendoza plans on attending graduate school, with the hope of one day becoming a professor, just like King. "The staff and students in the anthropology department have always been extremely helpful and friendly," she said. "They will provide the guidance you need as you embark on your journey as an anthropology major."



Annual Holiday Gathering Raises Record Amount for Student Scholarships



Over 200 staff and faculty members of SBVC donned their ugly holiday sweaters and festive apparel for the Annual President's Holiday Gathering, only this time in a virtual format for the first time ever. The online event turned into one of the most successful Holiday Gatherings since 2015, with 26 gift baskets donated by various campus programs and departments, resulting in a total of 9,078 raffle tickets purchased and \$7,108 raised for student scholarships. The event had to be reinvented as a virtual one in 2020 to accommodate the campus closure, with a special web portal allowing President Rodriguez to virtually draw a randomly-generated name from each basket. Gift basket themes ranged from "Working Out From Home" and "Quarantined with School Spirit", to gift card bouquets and items supporting local small businesses. The most popular gift basket was saved for last, with FYE counselor Dominique Johnson winning an Oculus Quest 2, donated by the Department of Marketing and Public Relations. Congratulations, SBVC!

UPCOMING EVENTS

January 13-15
Spring Convocation Week

January 18
Martin Luther King, Jr. Day

January 19
Spring Classes Begin

