

**Meeting Minutes of the Board of Trustees  
January 14, 2021  
4:00 pm-6:00 pm Pacific Time**

**MEMBERS PRESENT VIA TELECONFERENCE**

Dr. Anne L. Viricel, Chair  
Dr. Stephanie Houston, Vice Chair  
Gloria Macías Harrison, Clerk  
Frank Reyes, Trustee  
John Longville, Trustee  
Dr. Donald L. Singer, Trustee  
Joseph Williams, Trustee  
Alex Ramos Huaman, CHC Student Trustee

**ABSENT**

Adrian Rios, SBVC Student Trustee

**ADMINISTRATORS PRESENT**

Jose Torres, Interim Chancellor  
Diana Rodriguez, SBVC President  
Dr. Kevin Horan, CHC President

The following text was read and all votes were taken by roll call.

*Governor Newsom issued Executive Order N-25-20 on March 12, 2020, and Executive Order N-29-20 on March 17, 2020. Portions of these orders relax parts of the Brown Act. In part, the orders allow elected officials to “attend” a meeting via teleconference WITHOUT having to admit members of the public into the location from which they are participating (N-25-20) and orders that “such a body need not make available any physical location from which members of the public may observe the meeting and offer public comment” (N-29-20). Anyone wishing to participate may do so via location posted on the agenda. The meetings are also recorded. Public comments must be submitted electronically by emailing [snikac@sbccd.edu](mailto:snikac@sbccd.edu). Submissions must be received 24 hours in advance of the meeting. From the comments received, staff will call each speaker to make their public comment. Submissions will be considered a public record under the Public Records Act, and are therefore subject to public disclosure. In accordance with Board Policy 2350, persons may address the Board of Trustees either on an agenda item or on other matters of interest to the public that are within the subject matter jurisdiction of the Board. Public comments will take place at the time designated at the meeting for public comment. Comments must be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the Board may ask staff to review a matter or may ask that a matter be put on a future agenda. As a matter of law, members of the Board may not discuss or take action on matters raised during public comment unless the matters are properly noticed for discussion or action in Open Session. Anyone who requires a disability-related modification or accommodation in order to participate in the public meeting should contact the Chancellor’s Office at (909) 388-6902 as far in advance of the Board meeting as possible.*

I. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Chair Viricel called the meeting to order at 4:01pm. Trustee Harrison led the pledge of allegiance.

II. PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

None.

# SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

## III. APPROVAL OF MINUTES A. 2020-12-11 Board Meeting Minutes

Trustee Williams moved to approve the minutes of 12/11/20. Trustee Harrison seconded the motion.

AYES: Viricel, Houston, Harrison, Longville, Reyes, Singer, Williams, Ramos  
NOES: None  
ABSENT: Rios  
ABSTENTIONS: None

## IV. CELEBRATIONS/PRESENTATIONS A. Applause Cards B. Employee Anniversary Recognition

Applause recipients and employee anniversaries were recognized.

## V. ACTION AGENDA A. Board Policies for Second Reading and Final Approval

Trustee Singer moved to approve Board Policies for Second Reading and Final Approval. Trustee Houston seconded the motion.

BP 2715 Code of Ethics/Standards of Practice  
AP/BP 7380 Retiree Health Benefits- Academic Employees  
AP/BP 7450 Mileage Reimbursement  
BP 7510 Domestic Partners  
AP/BP 7700 Whistleblower Protection

AYES: Viricel, Houston, Harrison, Longville, Reyes, Singer, Williams, Ramos  
NOES: None  
ABSENT: Rios  
ABSTENTIONS: None

## VI. CONSENT AGENDA

*The Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Board at one time without discussion. Any member of the Board, staff member or citizen may request that an item be removed from this section for discussion.*

### A. Instruction/Student Services

1. Curriculum – CHC – item pulled from consent agenda for separate action
2. Curriculum – SBVC – item pulled from consent agenda for separate action

### B. Human Resources

1. Temporary Academic Employees
2. Adjunct and Substitute Academic Employees
3. Non-Instructional Pay
4. Instructional Laboratory Make-Up Hours
5. District Employees
6. Interim Managers

### C. Business & Fiscal Services

1. Contracts at or Above \$95,200
2. District & College Expenses
3. Individual Memberships

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4. Surplus Property and Authorization for Private Sale or Disposal
  5. Resolution #2021-01-14-FS01 Approving Transfers from the Reserve for Contingencies to Various Expenditure Classifications
- D. Facilities
1. Master Services Agreements and Task Orders for Bond Construction
  2. Amendment 04 to the Professional Services Agreement with 19six Architects
  3. Award Bid #CC02-3626-04 and Contract to Climatec, LLC of Anaheim, CA

Trustee Harrison moved to approve the consent agenda with the exception of 6.A.1 and 6.A.2. Trustee Williams seconded the motion.

AYES: Viricel, Houston, Harrison, Longville, Reyes, Singer, Williams, Ramos

NOES: None

ABSENT: Rios

ABSTENTIONS: None

## **ITEMS PULLED FROM CONSENT AGENDA FOR SEPARATE ACTION**

- A. Instruction/Student Services
1. Curriculum – CHC – item pulled from consent agenda for separate action
  2. Curriculum – SBVC – item pulled from consent agenda for separate action

Trustee Williams moved to approve items 6.A.1 and 6.A.2. Trustee Longville seconded the motion.

AYES: Viricel, Houston, Harrison, Longville, Reyes, Singer, Williams, Ramos

NOES: None

ABSENT: Rios

ABSTENTIONS: None

## VII. REPORTS

### A. Board Committee Reports

- Trustee Harrison reported the Board Finance Committee heard a presentation from the district consultants. Budget items continue to be monitored carefully. There are funds available in the proposal but the majority is one-time funds. The committee voted on budget priorities and will bring it forward for full board approval next month.
- Trustee Reyes reported the Board Legislative Committee reviewed the Governor's state budget proposal for 2021-2022. The committee is prepared to advocate in the weeks and months ahead to make sure our students have the resources to recover from this pandemic. They also discussed legislative principles for the year ahead. The committee voted to bring forward the legislative principles next month for approval of the full board.

### B. Chancellor's Report

- Interim Chancellor Torres welcomed everyone into the new year.

### C. Key Performance Indicators

- No report

### D. San Bernardino Valley College Academic Senate

- Davena Burns Peters gave a brief report.

### E. San Bernardino Valley College Classified Senate

- Ernest Guillen gave a brief report.

### F. San Bernardino Valley College Associated Students

- Taylor DeBenedictis - no report.

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- G. Crafton Hills College Academic Senate
  - Brandi Bailes gave a brief report.
- H. Crafton Hills College Classified Senate
  - Alex Jaco – no report
- I. Crafton Hills College Associated Students
  - Alex Manjarrez – no report
- J. CSEA
  - Cassandra Thomas gave a brief report.
- K. CTA
  - Meridyth McLaren gave a brief report.
- L. Police Officers Association
  - James Quigley gave a brief report.
- M. San Bernardino Valley College President
  - President Rodriguez gave a brief report and a written report was provided.
- N. Crafton Hills College President
  - President Horan gave a brief report and a written report was provided.

## VIII. INFORMATION ITEMS

- A. AB 705 Report
- B. Board Master Planning Action Calendar
- C. Chancellor Search Committee
- D. Professional Expert Short-Term and Substitute Employees
- E. MOUs between SBCCD and the CSEA
- F. MOUs between SBCCD and the CTA
- G. Budget Report
- H. General Fund Cash Flow Analysis
- I. Purchase Orders
- J. Contracts Below \$95,200
- K. Construction Contracts, Change Orders, and Amendments (Below \$60,000)
- L. Construction Contracts, Change Orders and Amendments Subject to UCCAP (\$60,000-\$200,000)
- M. Summary of Measure CC Construction Change Orders

## XI. ANNOUNCEMENT OF CLOSED SESSION ITEMS

- A. Conference with Labor Negotiators  
Government Code 54957.6  
Agency Representatives: Jose F. Torres and Kristina Hannon – CSEA, CTA, POA, Management/Supervisors, and Confidential Employees
- B. Public Employee Discipline/Dismissal/Release/Non Re-Employment  
Government Code 54957 (2 cases)
- C. Conference with Legal Counsel – Anticipated Litigation  
Government Code 54956.9(d)(2) (1 case)
- D. Conference with Legal Counsel – Existing Litigation  
Government Code 54956.9(e)(3) or (d)(1)  
Workers Comp Claim #583495

## X. CONVENE CLOSED SESSION

Chair Viricel convened to closed session at 5:16pm.

## XI. RECONVENE PUBLIC MEETING

Public meeting reconvened at 5:37pm.

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XII. REPORT OF ACTION IN CLOSED SESSION

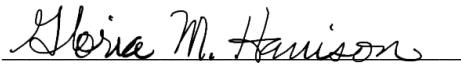
- On January 14, 2021, the Board unanimously took action to accept the settlement and release of all claims agreement of employee #25872.
- On January 14, 2021, the Board unanimously took action to approve settlement of Workers Comp Claim #583495 with employee #30275.

XIII. ADJOURN

Chair Viricel adjourned the meeting in honor of Dr. Matthews at 5:40pm.

The next meeting of the Board: Zoom Conference <https://cccconfer.zoom.us/j/549366869>

Business Meeting – February 11, 2021 at 4pm



Gloria Macias Harrison, Clerk  
SBCCD Board of Trustees