

SAN BERNARDINO  COMMUNITY COLLEGE DISTRICT

**Meeting Minutes of the Board of Trustees**  
**March 11, 2021**  
**4:00 pm-6:00 pm Pacific Time**

**MEMBERS PRESENT VIA TELECONFERENCE**

Dr. Anne L. Viricel, Chair  
Dr. Stephanie Houston, Vice Chair  
Gloria Macías Harrison, Clerk  
Frank Reyes, Trustee  
John Longville, Trustee  
Dr. Donald L. Singer, Trustee  
Joseph Williams, Trustee  
Alex Ramos Huaman, CHC Student Trustee

**ABSENT**

Adrian Rios, SBVC Student Trustee

**ADMINISTRATORS PRESENT**

Jose Torres, Interim Chancellor  
Diana Rodriguez, SBVC President  
Dr. Kevin Horan, CHC President

I. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Chair Viricel called the meeting to order at 4:03pm. Trustee Singer led the pledge of allegiance.

Chair Viricel read: *Prior to roll call, I would like to make clear for the record of this meeting, and it should be reflected in the minutes, that this Board of Trustees meeting is conducted pursuant to California Government Code section 54953, as amended by Governor Gavin Newsom in Executive Order N-35-20 dated March 21, 2020, in that all Trustees are participating by remote video or teleconference and no physical location has been designated for this meeting.*

II. PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

None.

III. APPROVAL OF MINUTES

A. 2021-02-11 Board Meeting Minutes

Trustee Longville moved to approve the minutes of 2/11/21. Trustee Singer seconded the motion.

AYES: Viricel, Houston, Harrison, Longville, Reyes, Singer

NOES: None

ABSENT: Williams, Rios

ABSTENTIONS: Ramos

IV. CELEBRATIONS/PRESENTATIONS

A. 2019-20 Citizens Bond Oversight Committee Annual Report

Betsy Starbuck, Chair CBOC, gave a brief summary of the annual report as presented.

B. Applause Cards

C. Employee Anniversary Recognition

Applause recipients and employee anniversaries were recognized.

V. ACTION AGENDA

A. Board Policies for 1<sup>st</sup> Reading

Trustee Harrison moved to approve the Board Policies for 1<sup>st</sup> reading. Trustee Reyes seconded the motion.

AP/BP 2435 Evaluation of the Chancellor  
AP/BP 2510 Collegial Consultation [Participation In Local Decision-Making]  
AP/BP 3515 Reporting of Crimes  
AP/BP 3518 Child Abuse Reporting  
AP/BP 3725 Information and Communications Technology Accessibility & Acceptable Use  
AP 4022 Course Approval  
AP/BP 4220 Standards of Scholarship - Delegation  
AP/BP 5030 Fees  
AP/BP 5035 Withholding of Student Records  
AP 6360 Contracts - Electronic Systems & Materials  
AP 6370 Contracts - Personal Services  
AP 6380 Vendors  
AP/BP 7130 Compensation  
AP/BP 7150 Evaluation  
AP 7231 Seniority  
AP 7235 Probationary Period - Classified Employees  
AP 7237 Layoffs  
AP/BP 7260 Classified Supervisors- Managers and Administrators  
AP/BP 7330 Communicable Disease  
AP 7342 Holidays  
AP 7348 Accommodations  
AP/BP 7350 Resignations  
AP 7366 Re-instatement

AYES: Viricel, Houston, Harrison, Longville, Reyes, Singer, Williams, Ramos

NOES: None

ABSENT: Rios

ABSTENTIONS: None

B. Election of seven members for the CCCT Board

Trustee Houston moved to approve the vote for seven members for the CCCT Board. Trustee Harrison seconded the motion.

Tina Arias Miller, Rancho Santiago CCD  
Bernardo Perez, Ventura County CCD  
Mark Edney, Imperial CCD  
Barbara Calhoun, Compton CCD  
Nan Gomez-Heitzeberg, Kern CCD  
Mary Lombardo, Copper Mountain CCD  
Deborah Ikeda, State Center CCD

AYES: Viricel, Houston, Harrison, Longville, Reyes, Singer, Williams, Ramos

NOES: None

ABSENT: Rios

ABSTENTIONS: None

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## C. Review and Reaffirm Guiding Principles for FCC Auction Proceeds

Trustee Houston moved to table Guiding Principles for FCC Auction Proceeds to bring back with the Board Budget Directives. Trustee Harrison seconded the motion.

AYES: Viricel, Houston, Harrison, Longville, Reyes, Singer, Williams, Ramos

NOES: None

ABSENT: Rios

ABSTENTIONS: None

## VI. CONSENT AGENDA

*The Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Board at one time without discussion. Any member of the Board, staff member or citizen may request that an item be removed from this section for discussion.*

### A. Instruction/Student Services

1. Curriculum – CHC – pulled for separate action

### B. Human Resources

1. Appointment of Interim Managers – pulled for separate action
2. Appointment of Temporary Academic Employees
3. Adjunct and Substitute Academic Employees
4. Contracts for Tenure Track Academic Employees
5. Tenure
6. Instructional Laboratory Make-Up Hours
7. Non-Instructional Pay
8. Payment of Stipends
9. Demotion in Lieu of Layoff
10. Employee Transfers

### C. Business & Fiscal Services

1. Independent Audit of the San Bernardino Community College District for 2019-20
2. Independent Audit of the District's Measure CC General Obligation Bond Program for 2019-20
3. Independent Audit of the District's Measure M General Obligation Bond Program for 2019-20
4. Independent Audit of KVCR TV and FM for 2019-20
5. Contracts at or Above \$96,700 – pulled for separate action
6. District & College Expenses
7. Individual Memberships
8. Resolution #2021-03-11-FS01 Approving Transfers from the Reserve for Contingencies to Various Expenditure Classifications
9. Surplus Property and Authorization for Private Sale or Disposal
10. Vehicle Donation - CHC

### D. Facilities

1. Master Services Agreements & Task Orders for Bond Construction

Brandon Harrison, Partner of Eide Bailey gave a summary of the 2019-20 independent audit reports for SBCCD, Measure CC General Obligation Bond Program, Measure M General Obligation Bond Program, and KVCR TV & FM. The Board requested for steps for corrective action to come back to the Board.

Trustee Harrison moved to approve the consent agenda with the exception of item 6A1, 6B1, and 6C5. Trustee Williams seconded the motion.

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AYES: Viricel, Houston, Harrison, Longville, Reyes, Singer, Williams, Ramos  
NOES: None  
ABSENT: Rios  
ABSTENTIONS: None

## **ITEM PULLED FOR SEPARATE ACTION**

### **6.A.1 Curriculum – CHC**

Trustee Williams moved to approve the CHC Curriculum. Trustee Reyes seconded the motion.

AYES: Viricel, Houston, Harrison, Longville, Reyes, Singer, Williams, Ramos  
NOES: None  
ABSENT: Rios  
ABSTENTIONS: None

### **6.B.1 Appointment of Interim Managers**

Trustee Williams moved to approve the Appointment of Interim Managers. Trustee Houston seconded the motion.

AYES: Viricel, Houston, Harrison, Longville, Reyes, Singer, Williams, Ramos  
NOES: None  
ABSENT: Rios  
ABSTENTIONS: None

### **6.C.5 Contracts at or Above \$96,700**

Trustee Reyes moved to approve Contracts at or Above \$96,700. Trustee Singer seconded the motion.

AYES: Viricel, Houston, Harrison, Longville, Reyes, Singer, Williams, Ramos  
NOES: None  
ABSENT: Rios  
ABSTENTIONS: None

## **VII. REPORTS**

### **A. Board Committee Reports**

- Trustees Houston and Williams reported on ASU's California outreach strategy that includes connecting with community colleges to provide a different university experience, provide resources to help students, and find innovative ways to generate revenue for our students.
- Trustee Reyes reported for the Board Legislative Committee and their meetings with legislators.

### **B. Chancellor's Report**

- Interim Chancellor Torres provided a written report.

### **C. Key Performance Indicators**

- No report

### **D. San Bernardino Valley College Academic Senate**

- Davena Burns Peters gave a brief report.

### **E. San Bernardino Valley College Classified Senate**

- John Feist gave a brief report.

### **F. San Bernardino Valley College Associated Students**

- Taylor DeBenedictis gave a brief report.

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- G. Crafton Hills College Academic Senate
  - Brandi Bailes gave a brief report.
- H. Crafton Hills College Classified Senate
  - Alex Jaco – no report
- I. Crafton Hills College Associated Students
  - Alex Manjarrez – no report
- J. CSEA
  - Cassandra Thomas gave a brief report.
- K. CTA
  - Meridyth McLaren gave a brief report.
- L. Police Officers Association
  - James Quigley gave a brief report.
- M. San Bernardino Valley College President
  - President Rodriguez gave a brief report and a written report was provided.
- N. Crafton Hills College President
  - President Horan gave a brief report and a written report was provided.

## VIII. INFORMATION ITEMS

- A. AB 705 Analysis
- B. Board Master Planning Action Calendar
- C. Budget Report
- D. Construction Contracts, Change Orders and Amendments Subject to UCCAP (\$60,000-\$200,000)
- E. Contracts Below \$96,700
- F. General Fund Cash Flow Analysis
- G. Guided Pathways Scale of Adoption Assessment (SOAA) - CHC & SBVC
- H. MOUs between SBCCD and the CSEA
- I. Professional Expert Short-Term and Substitute Employees
- J. Purchase Orders
- K. Quarterly Financial Status Report
- L. Resignations
- M. Volunteers

## IX. ANNOUNCEMENT OF CLOSED SESSION ITEMS

- A. Conference with Labor Negotiators Government Code 54957.6  
Agency Representatives: Jose F. Torres and Kristina Hannon – CSEA, CTA, POA, Management/Supervisors, and Confidential Employees
- B. Public Employee Discipline/Dismissal/Release/Non Re-Employment Government Code 54957 (1 case)
- C. Conference with Legal Counsel – Anticipated Litigation Government Code 54956.9(d)(2) (1 case)
- D. Conference with Legal Counsel – Existing Litigation Government Code 54956.9(e)(3) or (d)(1) (1 case) Workers Comp Claim #584259

## X. CONVENE CLOSED SESSION

Chair Viricel convened to closed session at 6:07pm.

## XI. RECONVENE PUBLIC MEETING

Public meeting reconvened at 6:59pm.

## XII. REPORT OF ACTION IN CLOSED SESSION

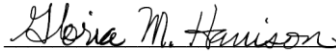
On March 11, 2021, the Board, by majority vote with one member absent, took action to approve settlement of Workers Comp Claim # 584259 with employee #25872.

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XIII. ADJOURN

Chair Viricel adjourned the meeting at 6:59pm.

The next meeting of the Board: Board Mid-Year Retreat - March 15, 2021 at 9am  
Location: Garcia Center for the Arts, 536 W 11th St, San Bernardino, CA 92410



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Gloria Macias Harrison, Clerk  
SBCCD Board of Trustees