

# SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

## Meeting Minutes of the Board of Trustees

March 25, 2021

2:00 pm-4:00 pm Pacific Time

### MEMBERS PRESENT VIA TELECONFERENCE

Dr. Anne L. Viricel, Chair

Dr. Stephanie Houston, Vice Chair

Gloria Macías Harrison, Clerk

John Longville, Trustee

Frank Reyes, Trustee

Dr. Donald L. Singer, Trustee

Joseph Williams, Trustee

### ABSENT

Alex Ramos Huaman, CHC Student Trustee

Adrian Rios, SBVC Student Trustee

### ADMINISTRATORS PRESENT

Jose Torres, Interim Chancellor

Diana Rodriguez, SBVC President

Dr. Kevin Horan, CHC President

## I. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Chair Viricel called the meeting to order at 2:03pm. Trustee Houston led the pledge of allegiance.

Chair Viricel read: *Prior to roll call, I would like to make clear for the record of this meeting, and it should be reflected in the minutes, that this Board of Trustees meeting is conducted pursuant to California Government Code section 54953, as amended by Governor Gavin Newsom in Executive Order N-35-20 dated March 21, 2020, in that all Trustees are participating by remote video or teleconference and no physical location has been designated for this meeting.*

## II. PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

None.

## III. STRATEGIC PLANNING PROCESS

### A. Next Steps

At its 7/9/20 board meeting, the Board of Trustees approved one strategic goal: to develop a Strategic Plan. This goal included four objectives/assurances of implementation of Guided Pathways, Equity & Diversity, Operational Efficiencies, and Facilities for the academic year 2020-2021. On 8/26/20, the Board Strategic Planning Committee identified a need for a process to create a formalized goal alignment. This process is collegial, addresses multi-year goals and succession planning, and it includes a system for targeted decision making. This process is intended to enhance and sustain current District momentum, continuing existing improvement efforts toward a more positive district culture and provide SBCCD with clearer organizational focus for student success. On 9/10/20, the board approved the recommendation to create a SBCCD's Strategic Planning process to include reaffirmation or modification SBCCD's Mission, Adoption of a SBCCD Vision Statement and adoption of SBCCD Values. Two other sets of board approved goals were considered:

1. May 16, 2019 SBCCD adopted goals to mirror the CCCC's Vision for Success, and;
2. July 11, 2019 SBCCD reaffirmed Institutional Values (previously known as Board Imperatives).

# SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Interim Chancellor Torres provided an explanation of the Roadmap to Student Success. This strategic roadmap is intended provide SBCCD with a long-term system that supports organizational culture while providing opportunities for the adaptability and continuity required to achieve the highest level of student success. The Strategic Plan provides major goals to San Bernardino Valley College, Crafton Hills College, and District Support Operations (DSO). The process begins with the left (first) column (led by the Board of Trustees) and moves to the next column (to the right) as processes are completed. Trustees will review data sources, establish priorities based on what they've heard, which will then influence the colleges to establish campus-specific goals and objectives that align with, and fulfill the SBCCD Strategic Priorities Plan set by the Board.

## Next Steps:

1. The Board will continue the process to develop the mission, vision, values, and goals in place by the time the new Chancellor is onboard. This work will be accomplished with the assistance of a professional facilitator.
2. The Chancellor will identify three potential facilitators. Board members were asked to submit any recommendations to the chancellor by the end of next week.
3. Chancellor will work with the Board Strategic Planning Committee (Viricel, Harrison, Williams) to meet with the facilitators and make a recommendation to the Board.
4. The facilitator's professional services contract will be approved by the full Board at the May Board meeting.
5. The facilitator will begin the work with Trustees to reaffirm/develop mission, vision, and values and goals at a full-day meeting in May-early June.
6. Facilitator will complete the Strategic Priorities Plan process at the June 29-30 Board Retreat.

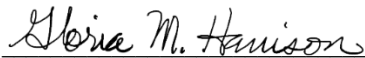
## IV. ADJOURN

Chair Viricel adjourned the meeting at 4:06pm.

The next meeting of the Board: Business Meeting, April 8, 2021 at 4pm

Location: <https://cccconfer.zoom.us/j/549366869>

The Board of Directors approved the March 25, 2021, minutes on May 13, 2021.



Gloria Macias Harrison, Clerk  
SBCCD Board of Trustees



Stacey Nikac, Administrative Officer  
SBCCD Office of the Chancellor