

SAN BERNARDINO  COMMUNITY COLLEGE DISTRICT

Meeting Minutes of the Board of Trustees

May 13, 2021

4:00 pm-6:00 pm Pacific Time

MEMBERS PRESENT VIA TELECONFERENCE

Dr. Anne L. Viricel, Chair

Dr. Stephanie Houston, Vice Chair

Gloria Macías Harrison, Clerk

John Longville, Trustee

Frank Reyes, Trustee

Dr. Donald L. Singer, Trustee

Alex Ramos Huaman, CHC Student Trustee (arrived late)

ABSENT

Joseph Williams, Trustee

Adrian Rios, SBVC Student Trustee

ADMINISTRATORS PRESENT

Jose Torres, Interim Chancellor

Diana Rodriguez, SBVC President

Dr. Kevin Horan, CHC President

I. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Chair Viricel called the meeting to order at 4:02pm. Trustee Singer led the pledge of allegiance.

Chair Viricel read: *Prior to roll call, I would like to make clear for the record of this meeting, and it should be reflected in the minutes, that this Board of Trustees meeting is conducted pursuant to California Government Code section 54953, as amended by Governor Gavin Newsom in Executive Order N-35-20 dated March 21, 2020, in that all Trustees are participating by remote video or teleconference and no physical location has been designated for this meeting.*

II. PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

None.

III. APPROVAL OF MINUTES

A. 2021-03-25

B. 2021-04-08

C. 2021-04-29

Trustee Harrison moved to approve the minutes of 3/25/21, 4/8/21, and 4/29/21. Trustee Houston seconded the motion.

AYES: Viricel, Houston, Harrison, Longville, Reyes, Singer

NOES: None

ABSENT: Williams, Ramos, Rios

ABSTENTIONS: None

IV. CELEBRATIONS/PRESENTATIONS

A. Diversity Initiatives Presentation

The Diversity Initiatives presentation was given by Vice Chancellor Hannon, Dr. Christopher Crew, and Dr. Ericka Paddock.

B. Applause Cards

C. Employee Anniversary Recognition

D. Retirements

Employees were recognized for Applause Cards, Anniversaries, and Retirements.

V. ACTION AGENDA

A. Board Policies 1st Reading

Trustee Harrison moved to approve Board Policies for 1st reading. Trustee Reyes seconded the motion.

AP/BP 3410 Nondiscrimination
AP/BP 3430 Prohibition of Harassment
AP 3435 Discrimination and Harassment Complaints and Resolution Procedures
AP/BP 4500 Student News Media
AP/BP 5040 Student Records, Directory Information and Privacy
AP/BP 5050 Student Success and Support Program
AP/BP 5055 Enrollment Priorities
AP/BP 6620 Naming of Buildings and Other Properties
AP/BP 6930 Vending Machines
AP 7337 Fingerprinting
AP/BP 7340 Leaves
AP/BP 7400 Travel
AP/BP 7600 District Police Department

AYES: Viricel, Houston, Harrison, Longville, Reyes, Singer, Ramos

NOES: None

ABSENT: Williams, Rios

ABSTENTIONS: None

B. Board Policies - Second Reading and Final Approval

Trustee Harrison moved to approve Board Policies for second reading and final approval. Trustee Reyes seconded the motion.

AP/BP 3600 Auxiliary Organizations
AP/BP 4105 Distance Education
AP/BP 4231 Grade Changes
AP/BP 4235 Credit for Prior Learning
AP/BP 6320 Investments
AP/BP 6550 Disposal of Property
AP/BP 7100 Commitment to Diversity
AP/BP 7230 Classified Employees
AP/BP 7265 Management Internship
AP/BP 7270 Student Employees (formerly Student Workers)
AP/BP 7335 Health Examinations

AYES: Viricel, Houston, Harrison, Longville, Reyes, Singer, Ramos

NOES: None

ABSENT: Williams, Rios

ABSTENTIONS: None

C. Student Trustee Privileges

Trustee Harrison moved to approve student trustee privileges. Trustee Longville seconded the motion.

- The privilege to receive compensation for meeting attendance at a level of \$200 per month. In the event a student trustee has an unexcused absence to a required meeting, the compensation shall be prorated for the pay period.
- The privilege to make and second motions.
- The privilege to vote in an advisory vote, although the vote shall not be included in determining the vote required to carry any measure before the Board.

SAN BERNARDINO  COMMUNITY COLLEGE DISTRICT

AYES: Viricel, Houston, Harrison, Longville, Reyes, Singer, Ramos

NOES: None

ABSENT: Williams, Rios

ABSTENTIONS: None

D. Resolutions Recognizing the Contribution of Student Trustees Ramos and Rios

Trustee Harrison moved to approve Resolutions Recognizing the Contributions of Student Trustees Ramos and Rios. Trustee Houston seconded the motion.

AYES: Viricel, Houston, Harrison, Longville, Reyes, Singer, Ramos

NOES: None

ABSENT: Williams, Rios

ABSTENTIONS: None

E. SBCCD Safe Reopening Plan

Trustee Harrison moved to approve the SBCCD Safe Reopening Plan. Trustee Reyes seconded the motion.

AYES: Viricel, Houston, Harrison, Longville, Reyes, Singer, Ramos

NOES: None

ABSENT: Williams, Rios

ABSTENTIONS: None

VI. CONSENT AGENDA

A. Instruction/Student Services

1. Curriculum - CHC
2. Curriculum – SBVC – item pulled from the consent agenda for separate action.

B. Human Resources

1. Employee Transfers
2. Equal Employment Opportunity Plan and Analysis of Workforce and Application Data
3. Equal Employment Opportunity Fund Multiple Method Allocation Model for 2020-21
4. Management Job Description
5. Adjunct and Substitute Academic Employees
6. Classification Advancement for Academic Employees
7. Contracts for Tenure Track Academic Employees
8. Non-Instructional Pay
9. Payment of Stipends

C. Business & Fiscal Services Business & Fiscal Services

1. Award RFP 2021-02 and Contract to Southern California Mountains Foundation of San Bernardino CA
2. Award RFP 2021-03 and Contract to SynED of Thousand Oaks CA
3. Award RFP 2021-04 and Contract to Avotek Corporation of Weyers Cave VA
4. Contracts at or Above \$96,700
5. Individual Memberships
6. Resolution #2021-05-13-FS01 Approving Transfers from the Reserve for Contingencies to Various Expenditure Classifications
7. Resolution #2021-05-13-FS02 Authorizing Temporary Interfund Borrowing

D. Facilities

1. Establish Professional Services Pools and Issue Master Services Agreements
2. Master Services Agreements & Task Orders for Bond Construction

Trustee Harrison moved to approve the Consent Agenda with the exception of item 6.A.2. Trustee Reyes seconded the motion.

AYES: Viricel, Houston, Harrison, Longville, Reyes, Singer, Ramos

NOES: None

ABSENT: Williams, Rios

ABSTENTIONS: None

ITEM PULLED FROM THE CONSENT AGENDA

Trustee Singer moved to approve item 6.A.2 Curriculum - SBVC. Trustee Reyes seconded the motion.

AYES: Viricel, Houston, Harrison, Longville, Reyes, Singer, Ramos

NOES: None

ABSENT: Williams, Rios

ABSTENTIONS: None

VII. REPORTS

A. Board Committee Reports

- Trustee Harrison reported on the BFC. Discussed what the May revise budget may include. It will be released tomorrow. The committee also discussed P2 enrollment report, COVID-19 funding for direct services to students and institutional (report on next BFC agenda to know where money was spent), PARS report on investments, commercial real estate report and trends, and Measure CC.
- Trustee Reyes encouraged advocating in Sacramento for the District and our students.

B. Chancellor's Report

- Interim Chancellor Torres congratulated Student Trustee Ramos and thanked him for his service on the Board of Trustees.
- Through the collegial process, District Assembly will be replaced with the Chancellor's Council, which will begin meeting next academic year. The Council will provide a more transparent process in decision making and a more efficient way to conduct districtwide committee meetings. With five advisory committees, it will allow for time to have honest conversations that benefit our students such as guided pathways, AB705, college affordability, and any other special programs/initiatives that could benefit our students.
- Safe Reopening Plan - A task force with leadership from every constituent group was assembled to advise us on the safe reopening plan. We were reminded the plan would be fluid and flexible.

C. Key Performance Indicators

- None

D. San Bernardino Valley College Academic Senate

- Davena Burns Peters gave a brief report.

E. San Bernardino Valley College Classified Senate

- No report.

F. San Bernardino Valley College Associated Students

- Taylor DeBenedictis gave a brief report.

G. Crafton Hills College Academic Senate

- Brandi Bailes gave a brief report.

H. Crafton Hills College Classified Senate

- No report.

I. Crafton Hills College Associated Students

- No report.

J. CSEA

- Cassandra Thomas gave a brief report.

K. CTA

- Brandi Bailes gave a brief report for CTA.

SAN BERNARDINO  COMMUNITY COLLEGE DISTRICT

- L. Police Officers Association
 - James Quigley gave a brief report.
- M. SBVC College President - Diana Rodriguez
 - President Rodriguez gave a brief report and a written report was provided.
- N. CHC College President – Dr. Kevin Horan
 - President Horn gave a brief report and a written report was provided.

VIII. INFORMATION ITEMS

- A. 2019-20 Audit Finding Summary and Corrective Action Plan
- B. AB 705 Analysis
- C. Board Master Planning Action Calendar
- D. Budget Report
- E. CCFS-320 Apportionment Attendance Report FY21 P2
- F. Construction Contracts Below \$60,000
- G. Contracts Below \$96,700
- H. General Fund Cash Flow Analysis
- I. MOUs between SBCCD and the CSEA
- J. Professional Expert Short-Term and Substitute Employees
- K. Purchase Orders
- L. Quarterly Investment & Deposit Report
- M. Resignations
- N. Summary of Measure CC Construction Change Orders
- O. Volunteers

IX. ANNOUNCEMENT OF CLOSED SESSION ITEMS

- A. Conference with Labor Negotiators
Government Code 54957.6
Agency Representatives: Jose F. Torres and Kristina Hannon – CSEA, CTA, POA, Management/Supervisors, and Confidential Employees
- B. Public Employee Discipline/Dismissal/Release/Non Re-Employment
Government Code 54957 (1 case)
- C. Conference with Legal Counsel – Anticipated Litigation
Government Code 54956.9(d)(2) (1 case)
- D. Conference with Legal Counsel – Existing Litigation
Government Code 54956.9(e)(3) or (d)(1) (1 case)
- E. Public Employee Performance Evaluation
Government Code 54957 (b)(1)
Title: Chancellor
- F. Public Employee Appointment
Government Code 54957 (b)(1)
Title: Chancellor

X. CONVENE CLOSED SESSION

Chair Viricel convened closed session at 6:00pm.

XI. RECONVENE PUBLIC MEETING

Public meeting was reconvened at 6:59pm.

XII. REPORT OF ACTION IN CLOSED SESSION

No action was taken.

SAN BERNARDINO  COMMUNITY COLLEGE DISTRICT

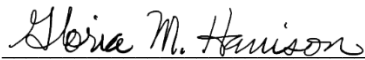
XIII. ADJOURN

The next meeting of the Board: Preliminary Budget Presentation: May 27, 2021 at 12pm

Location: Zoom Conference <https://cccconfer.zoom.us/j/549366869>

Chair Viricel adjourned the meeting at 7:00pm.

The Board of Trustees approved the May 13, 2021, minutes on June 10, 2021.



Gloria Macias Harrison, Clerk
SBCCD Board of Trustees



Stacey Nikac, Administrative Officer
SBCCD Office of the Chancellor