SBCCD Board Retreat Agenda
June 29-30, 2021
9:00 a.m.
Location: SBCCD Boardroom, 550 E. Hospitality Ln., Suite 200, San Bernardino, CA 92408

Governor Newsom issued Executive Order N-25-20 on March 12, 2020, and Executive Order N-29-20 on March 17, 2020. Portions of these orders relax parts of the Brown Act. In part, the orders allow elected officials to "attend" a meeting via teleconference WITHOUT having to admit members of the public into the location from which they are participating (N-25-20) and orders that "such a body need not make available any physical location from which members of the public may observe the meeting and offer public comment" (N-29-20). Anyone wishing to participate may do so via the location posted on the agenda. The meetings are also recorded.

Public Comment:
In accordance with Board Policy 2350, persons may address the Board of Trustees either on an agenda item or on other matters of interest to the public that are within the subject matter jurisdiction of the Board. Written comments must be submitted via email to snikac@sbccd.edu and must be received no later than 24 hours prior to the posted meeting time. Comments meeting the deadline will be read by staff and provided to the Board of Trustees.

Anyone who requires a disability-related modification or accommodation in order to participate in the public meeting should contact the Chancellor's Office at (909) 388-6902 as far in advance of the Board meeting as possible.

FOUNDATIONS AND STRATEGIES FOR EFFECTIVE GOVERNANCE

Workshop Agenda
for
San Bernardino Community College District Board of Trustees and Leadership Team

Presenters

Mitch Hovey, Ed.D. and Dick Bray
Districts' Governance Advisors
San Bernardino County Superintendent of Schools

June 29-30, 2021

SBCCD WORKSHOP AGENDA

June 29-30, 2021
9:00 a.m. – 4:00 p.m.

"Coming together is a beginning. Staying together is a process. Working together is success."
(Henry Ford)

1. Welcome and Introductions; Meeting Norms

2. Experiential Meeting Objectives
    - San Bernardino Community College District (SBCCD) Board of Trustees and Leadership Team members will work interdependently with strong interpersonal and team-related skills to learn and grow together as well as discuss and make decisions as one unit
    - Create a shared language around the characteristics of a high-functioning Board of Trustees, Chancellor, and Leadership Team

3. Sharing our 'Why'?
    - Who are we as a governance and leadership team? What do we bring to the table? (Knowing your 'Why'?)
    - What is your hope and vision for the SBCCD?
    - What is the legacy that you would like to leave as a Trustee, Chancellor, or member of the Leadership team?

4. Board of Trustees Self-Evaluation - Trustees to individually complete new Board self-evaluation tool on Day #1 with an overview of results to be shared and discussed with the Board of Trustees at a future Board meeting

    Leadership Team – Identifying and Understanding Working Styles: CSBA Working Styles Inventory

5. Pre-requisites for Effective Governance
    - The Human Factor
    - The Leadership Factor
    - Culture of Trust
    - Speed of Trust (Stephen Covey, 2006)
        - Talk Straight, Demonstrate Respect, Create Transparency, Right Wrongs, Show Loyalty, Deliver Results, Get Better, Confront Reality, Clarify Expectations, Practice Accountability, Listen First, Keep Commitments, and Extend Trust
    - Collaborative Working Relationships

6. Effective Governance Review – Principles and Procedural Guidelines
    - Prerequisites for effective governance
    - Powers of the Board of Trustees and Chancellor

- Distinguishing Between Governance and Management
- Role of the Board of Trustees (Governance)
- Role of the Chancellor (Management)
- Illustrating the Roles
- Communication
- Common Courtesy

7. Review, discuss, and commit to a statement of ethics by the Board of Trustees as reflected in SBCCD board handbooks, policies, and procedures

8. Strategic Planning **(Work Session – Day 2)**
   - Identifying SBCCD Core Values and Developing Core Value Belief Statements
   - Review SBCCD Mission Statement and Vision for Success Systemwide Goals
   - Attributes of Great, Highly Effective Boards. Reflective thoughts about your focus for being a highly functioning Board?

9. Chancellor Evaluation Process
   - Chancellor Evaluation Overview
   - Current Chancellor evaluation purpose and process – What works and what does not work?
   - Review model CEO evaluation format and structure sample
   - Next steps? (Evaluation format and timelines that include both the informal and formal evaluation process)

10. Follow-up work to be done with the new Chancellor, Board of Trustees, and Executive Cabinet in future Workshops/Planning Sessions (Fall 2021)
    - Review results of the Board of Trustee's self-evaluation including the raw data, tabulation of results, analysis of the data and recommendations for action (SBCSS Team)
    - Establish Board of Trustees' Development Goals based on the Board self-evaluation results
    - Review/Refine/Wordsmith Board of Trustee's work from Strategic Planning Session—
        a. Core Values and Belief Statements
        b. Mission Statement
        c. Vision for Success–Systemwide Goals

11. Next steps for new Chancellor and Board of Trustees (School Year 2021-22)
    - Joint Board of Trustees/Chancellor discussion and decision of Chancellor Evaluation structure and timelines
    - Development of Protocols
    - Establish Operational Short-Term Goals
    - Develop Strategies for Achieving Long-Range and Short-Term Goals
    - Present finalized SBCCD Strategic Plan to the Board of Trustees at a future meeting for review and approval
    - Present and share SBCCD Strategic Plan to all stakeholders (Board of Trustees, Chancellor, Executive Cabinet, Leadership Team, Staff, and Community)