



San Bernardino Community College District
Board Meeting
July 08, 2021
4:00 pm Pacific Time

Governor Newsom issued Executive Order N-25-20 on March 12, 2020, and Executive Order N-29-20 on March 17, 2020. Portions of these orders relax parts of the Brown Act. In part, the orders allow elected officials to “attend” a meeting via teleconference WITHOUT having to admit members of the public into the location from which they are participating (N-25-20) and orders that "such a body need not make available any physical location from which members of the public may observe the meeting and offer public comment" (N-29-20). Anyone wishing to participate may do so via the location posted on the agenda. The meetings are also recorded.

Public Comment:

In accordance with Board Policy 2350, persons may address the Board of Trustees either on an agenda item or on other matters of interest to the public that are within the subject matter jurisdiction of the Board. Written comments must be submitted via email to snikac@sbccd.edu and must be received no later than 24 hours prior to the posted meeting time. Comments meeting the deadline will be read by staff and provided to the Board of Trustees.

Anyone who requires a disability-related modification or accommodation in order to participate in the public meeting should contact the Chancellor's Office at (909) 388-6902 as far in advance of the Board meeting as possible.

AGENDA
Meeting of the Board of Trustees
July 8, 2021 at 4:00 p.m.

Zoom Conference: <https://cccconfer.zoom.us/j/549366869>
Dial: (669) 900-6833 or (346) 248-7799 - Meeting ID: 549 366 869

I. CALL TO ORDER – PLEDGE OF ALLEGIANCE

II. PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

Public comments must be submitted no later than 24 hours in advance of the meeting by emailing snikac@sbccd.edu. Public comments will be read by staff at the time designated on the agenda for public comments.

III. APPROVAL OF MINUTES

- A. 2021-06-03
- B. 2021-06-10

IV. CELEBRATIONS/PRESENTATIONS

- A. Applause Cards
- B. Employee Anniversary Recognition
- C. Retirements

V. ACTION AGENDA

- A. Annual Resolution to Compensate Trustees for Absence
- B. Board Orientation Handbook - First and Final Reading
- C. Board Policies - Second Reading and Final Approval
- D. Resolution #2021-07-08-BOT01 End SBCCD's State of Emergency due to COVID-19 and Return to In-Person Meetings of the Board of Trustees
- E. Resolution #2021-07-08-FPC01 Authorizing Issuance of the SBCCD (San Bernardino and Riverside Counties, California) 2021 General Obligation Refunding Bonds
- F. Resolution #2021-07-08-FPC02 to Establish Tax Rate for Refunding Bonds

VI. CONSENT AGENDA

The Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Board at one time without discussion. Any member of the Board, staff member or citizen may request that an item be removed from this section for discussion.

- A. **Instruction/Student Services**

1. Curriculum - CHC

B. Human Resources

1. Amendment to Management Salary Schedule
2. Approval of Doctorate Stipend
3. Management Tuition Reimbursement
4. Appointment of Interim Managers
5. Appointment of District Employees
6. Classification Advancement for Academic Employees
7. Adjunct and Substitute Academic Employees
8. Non-Instructional Pay
9. Payment of Stipends
10. Revise Rates of Pay and Titles for Professional Expert Hourly Employees

C. Business & Fiscal Services

1. Alcoholic Beverages at Campus Event
2. Contracts at or Above \$96,700
3. District and College Expenses
4. Interfund Borrowing Transactions
5. Individual Memberships
6. Resolution #2021-07-08-FS01 Approving the Appropriation of Funds for the 2021-22 Fiscal Year
7. Revised Authorized Signature List for 2021-22
8. Surplus Property and Authorization for Private Sale or Disposal
9. Vacation Payout

D. Facilities

1. 2023-2027 Five Year Construction Plan
2. Master Services Agreements and Task Orders for Bond Construction

VII. REPORTS

- A. Board Committee Reports
- B. Chancellor's Report
- C. Key Performance Indicators
- D. San Bernardino Valley College Academic Senate
- E. San Bernardino Valley College Classified Senate
- F. San Bernardino Valley College Associated Students

- G. Crafton Hills College Academic Senate
- H. Crafton Hills College Classified Senate
- I. Crafton Hills College Associated Students
- J. CSEA
- K. CTA
- L. Police Officers Association
- M. San Bernardino Valley College President
- N. Crafton Hills College President

VIII. INFORMATION ITEMS

- A. AB 705 Analysis
- B. Board Master Planning Action Calendar
- C. Bond Program Update
- D. Budget Report
- E. Contracts Below \$96,700
- F. General Fund Cash Flow Analysis
- G. PARS Pension Rate Stabilization Trust Account Actions
- H. MOUs Between SBCCD and the CSEA
- I. Professional Expert Short-Term and Substitute Employees
- J. Purchase Orders
- K. Resignations
- L. Volunteers

IX. ANNOUNCEMENT OF CLOSED SESSION ITEMS

- A. Conference with Labor Negotiators
Government Code 54957.6
Agency Representatives: Jose F. Torres and Kristina Hannon –
CSEA, CTA, POA, Management/Supervisors, and Confidential
Employees
- B. Public Employee Discipline/Dismissal/Release/Non Re-Employment
Government Code 54957
(1 case)
- C. Conference with Legal Counsel – Anticipated Litigation
Government Code 54956.9(d)(2)
(1 case)
- D. Conference with Legal Counsel – Existing Litigation
Government Code 54956.9(e)(3) or (d)(1)
(2 cases)

- E. Conference with Real Property Negotiator
Government Code section 54956.8
Property: Pro-Swap-Meet, San Bernardino, 20.64 Total Acres
Negotiating parties: San Bernardino Community College District
(Proposed Buyer), Real Property Negotiators Jose F. Torres, Interim
Chancellor
Under negotiation: Instruction to Proposed Buyer's Real Property
Negotiators will concern price and terms of payment associated with
the possible purchase of the identified Properties

X. CONVENE CLOSED SESSION

XI. RECONVENE PUBLIC MEETING

XII. REPORT OF ACTION IN CLOSED SESSION

XIII. ADJOURN

The next meeting of the Board: Strategy Session - Redistricting
July 29, 2021 @ 4pm
Zoom: <https://cccconfer.zoom.us/j/549366869>

Supplemental Handouts (not part of the agenda)

CHC Report to the Board
EDCT Report to the Board
KVCR Report to the Board
SBVC Report to the Board

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Meeting Minutes of the Board of Trustees
June 3, 2021
9:00 am Pacific Time

MEMBERS PRESENT IN PERSON

Dr. Anne L. Viricel, Chair
 Dr. Stephanie Houston, Vice Chair
 Gloria Macías Harrison, Clerk
 John Longville, Trustee (arrived late)
 Frank Reyes, Trustee

MEMBERS PRESENT

Joseph Williams, Trustee
 Dr. Donald L. Singer, Trustee

I. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Chair Viricel called the meeting to order at 9:07am. Trustee Houston led the pledge of allegiance.
 Chair Viricel read: *Prior to roll call, I would like to make clear for the record of this meeting, and it should be reflected in the minutes, that this Board of Trustees meeting is conducted pursuant to California Government Code section 54953, as amended by Governor Gavin Newsom in Executive Order N-35-20 dated March 21, 2020, in that all Trustees are participating in person at as designated for this meeting.*

II. PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

None.

III. SPEED OF TRUST

Dennis Chernekov led the workshop. Trustees defined trust and why it is important to leadership. The Board actively participated in:

- Two groups were formed, ABC Company and XYZ Company, and participated in an exercise that identified outcomes of trust and lack of trust.
- Speed of Trust - how trust creates speed and increases profits/productivity.
- How the feeling of trust is related to the action of trust.
- Four essential elements of trust: Integrity, Intent, Capabilities, Results
- Five Waves of Trust: Self, Relationship, Organizational, Market, Societal
- Reviewed their assessment and developed a Trust Action Plan. Suggestion: Find an accountability partner to discuss progress.
- Relationship Trust: You cannot talk yourself out of something you behave yourself into.
- 13 Behaviors of High-Trust Leaders

○ Talk Straight	○ Deliver Results	○ Listen First
○ Demonstrate Respect	○ Get Better	○ Keep Commitments
○ Create Transparency	○ Confront Reality	○ Extend Trust
○ Right Wrongs	○ Clarify Expectation	
○ Show Loyalty	○ Practice Accountability	
- Speed of Trust Talks: Develop Trust, Restore Trust, Extend Smart Trust – find someone to have a develop trust talk with.
- Restoring Trust Skill Practice
- Leader Accountability Plan – find an accountability partner and schedule meetings to discuss progress.
- Weekly Trust Huddle Leader Guide

SAN BERNARDINO  COMMUNITY COLLEGE DISTRICT

IV. ADJOURN

The next meeting of the Board: Business Meeting, June 10, 2021 at 4:00pm

Location: Zoom Conference <https://cccconfer.zoom.us/j/549366869>

Chair Viricel adjourned the meeting at 3:50pm.

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SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Meeting Minutes of the Board of Trustees
June 10, 2021
4:00 pm-6:00 pm Pacific Time

MEMBERS PRESENT VIA TELECONFERENCE

Dr. Anne L. Viricel, Chair
 Gloria Macias Harrison, Clerk
 John Longville, Trustee (arrived late)
 Frank Reyes, Trustee
 Joseph Williams, Trustee
 Lauren Ashlock, CHC Student Trustee
 Elena Sanchez Paez, SBVC Student Trustee

ABSENT

Dr. Stephanie Houston, Vice Chair
 Dr. Donald L. Singer, Trustee

ADMINISTRATORS PRESENT

Jose Torres, Interim Chancellor
 Diana Rodriguez, SBVC President
 Dr. Kevin Horan, CHC President

I. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Chair Viricel called the meeting to order at 4:01pm. Trustee Harrison led the pledge of allegiance.

Chair Viricel read: *Prior to roll call, I would like to make clear for the record of this meeting, and it should be reflected in the minutes, that this Board of Trustees meeting is conducted pursuant to California Government Code section 54953, as amended by Governor Gavin Newsom in Executive Order N-35-20 dated March 21, 2020, in that all Trustees are participating by remote video or teleconference and no physical location has been designated for this meeting.*

II. PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

There were no public comments.

III. OATH OF OFFICE

Student Trustees Lauren Ashlock of CHC and Elena Sanchez Paez of SBVC recited the Oath of Office and were sworn into office by Chair Viricel.

- A. Lauren Ashlock, CHC Student Trustee
- B. Elena Sanchez Paez, SBVC Student Trustee

IV. APPROVAL OF MINUTES

- A. 2021-05-13
- B. 2021-05-18
- C. 2021-05-27
- D. 2021-06-01

Trustee Harrison moved to approve the minutes of 5/13/21, 5/18/21, 5/27/21, and 6/1/21. Trustee Williams seconded the motion.

AYES: Viricel, Harrison, Reyes, Williams

NOES: None

ABSENT: Houston, Singer, Longville

ABSTENTIONS: Ashlock, Sanchez

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

V. CELEBRATIONS/PRESENTATIONS

- A. Applause Cards
- B. Employee Anniversary Recognition
- C. Retirements

The Board recognized employees for Applause Cards, Anniversaries, and Retirements.

VI. ACTION AGENDA

A. Board Policies 1st Reading

Trustee Williams moved to approve Board Policies for 1st reading, with the exception of AP 7381 Health & Welfare Benefits. Trustee Harrison seconded the motion.

AP/BP 5030 Fees

AP/BP 7210 Academic Employees

AYES: Viricel, Harrison, Reyes, Longville, Williams, Ashlock, Sanchez

NOES: None

ABSENT: Houston, Singer

ABSTENTIONS: None

B. Board Policies - Second Reading and Final Approval

Trustee Williams moved to approve Board Policies for 2nd reading and to direct the chancellor to enter into collegial consultation process to study the feasibility of having a sustainable standard for all general education courses to include books. Recommendations should be presented to the board within a reasonable time to allow budgeting in FY 2021-22. Report is to include cost and available funding sources. Trustee Harrison seconded the motion.

AP/BP 2435 Evaluation of the Chancellor

AP/BP 3410 Nondiscrimination

AP/BP 3430 Prohibition of Harassment

AP 3435 Discrimination and Harassment Resolution Procedures

AP/BP 4500 Student News Media

AP/BP 5040 Student Records, Directory Information, and Privacy

AP/BP 5050 Student Success and Support Program

AP/BP 5055 Enrollment Priorities

AP/BP 6620 Naming of Buildings and Other Properties

AP/BP 6930 Vending Machines

AP 7337 Fingerprinting

AP/BP 7340 Leaves

AP/BP 7400 Travel

AP/BP 7600 District Police Department

AYES: Viricel, Harrison, Longville, Reyes, Williams, Ashlock, Sanchez

NOES: None

ABSENT: Houston, Singer

ABSTENTIONS: None

C. Contract of Employment for Chancellor

Trustee Harrison moved to approve the contract of employment for Chancellor. Trustee Williams seconded the motion. As required by Government Code 54953.2 Chair Viricel orally reported the terms of the Agreement. The proposed agreement is for a term of three years commencing August 1, 2021, with a starting base salary of \$326,000. The benefits are health & welfare, statutory benefits, sick leave, vacation, and holidays. Additional benefits are professional dues and memberships, retirement benefits, attendance at professional conferences, cellular telephone use, and transportation and expenses.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

AYES: Viricel, Harrison, Longville, Reyes, Williams, Ashlock, Sanchez
 NOES: None
 ABSENT: Houston, Singer
 ABSTENTIONS: None

D. Fiscal Year 2021-22 Tentative Budget

Trustee Harrison moved to approve the 2021-22 tentative budget. Trustee Williams seconded the motion. It was noted the budget will not be finalized until September. The final budget should include textbooks, if feasible as previously discussed in item 6.E. Trustee Harrison seconded the motion.

AYES: Viricel, Harrison, Longville, Reyes, Williams, Ashlock, Sanchez
 NOES: None
 ABSENT: Houston, Singer
 ABSTENTIONS: None

E. Resolution #2021-06-10-FS01 Regarding the Expenditure of Prop 30 Education Protection Account Funds

Trustee Reyes moved to approve Resolution #2021-06-10-FS01 Regarding the Expenditure of Prop 30 Education Protection Account Funds. Trustee Williams seconded the motion.

AYES: Viricel, Harrison, Longville, Reyes, Williams, Ashlock, Sanchez
 NOES: None
 ABSENT: Houston, Singer
 ABSTENTIONS: None

F. Schedule of Regular Board Meeting Dates

Trustee Williams moved to approve the schedule of regular Board meeting dates August 1, 2021-August 31, 2022 with all Strategy Session meeting times tentatively from 4-6pm. Trustee Longville seconded the motion.

AYES: Viricel, Harrison, Longville, Reyes, Williams, Ashlock, Sanchez
 NOES: None
 ABSENT: Houston, Singer
 ABSTENTIONS: None

VII. CONSENT AGENDA

A. Instruction/Student Services

1. Curriculum - CHC
2. Student Senate Endowment Fund Agreement – CHC – pulled for separate action
3. Curriculum – SBVC

B. Human Resources

1. Amendment to Classified Salary Schedule
2. Appointment of District Employees
3. Employee Promotions
4. Employee Transfers
5. Demotion in Lieu of Layoff
6. Employment Contracts for Academic & Classified Managers
7. Employment Contracts for Executive Managers
8. Amendment to Management Salary Schedule
9. Appointment of Interim Managers
10. Adjunct and Substitute Academic Employees
11. Appointment of Temporary Academic Employees
12. Classification Advancement for Academic Employees

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13. Instructional Laboratory Make-Up Hours
14. Non-Instructional Pay
15. Payment of Stipends
16. Revise Titles and Rates of Pay for Short-Term Hourly Employees

C. Business & Fiscal Services Business & Fiscal Services

1. Authorized Signature List for 2021-22
2. Contracts at or Above \$96,700
3. District Bank Accounts
4. FY 2021-22 GANN Limit
5. Interfund Borrowing Transactions
6. Individual Memberships
7. Resolution #2021-06-10-FS02 Approving Transfers from the Reserve for Contingencies to Various Expenditure Classifications
8. Resolutions and Signature Authorizations for State of California
9. Surplus Property and Authorization for Private Sale or Disposal

D. Facilities

1. Amendments 04 and 05 to the Professional Service Agreement with HMC Architects
2. Award RFQ-P CC02-3625.04 and Design-Build Agreement to Erickson-Hall Construction Company
3. Establish Professional Services Pools and Issue Master Services Agreements
4. Master Services Agreements & Task Orders for Bond Construction
5. Reappoint Members to the Citizens Bond Oversight Committee

Trustee Williams moved to approve the consent agenda, with the exception of 7.A.2. Trustee Reyes seconded the motion.

AYES: Viricel, Harrison, Longville, Reyes, Williams, Ashlock, Sanchez

NOES: None

ABSENT: Houston, Singer

ABSTENTIONS: None

ITEM PULLED FOR SEPARATE ACTION

7.A.2 Student Senate Endowment Fund Agreement – CHC

Trustee Williams moved to approve the Student Senate Endowment Fund Agreement. Trustee Viricel seconded the motion. Trustee Williams requested the Foundation audit report be shared with the Board on an annual basis.

AYES: Viricel, Harrison, Longville, Reyes, Williams, Ashlock, Sanchez

NOES: None

ABSENT: Houston, Singer

ABSTENTIONS: None

VIII. REPORTS

A. Board Committee Reports

- Trustee Harrison reported on the BFC. The committee received a Bond update. The report will be shared with the Board in July.
- Trustee Reyes reported for the BLC. The update included Cal Grant Equity Framework. If approved and funded, AB 1456 will expand financial aid to community college adult learners, by removing barriers like age, high school GPA, and time out of high school requirements.

B. Chancellor's Report

- Interim Chancellor Torres gave sincere thanks to the board, staff, and faculty for contributing to the success over the last 18 months.

C. Key Performance Indicators

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

- D. San Bernardino Valley College Academic Senate
 - Davena Burns-Peters and Brandi Bailes introduced the Anti-Asian Hate Resolution. Bethany Tasaka and Chloe de los Reyes (AS members representing the proposed Asian Pacific Islander Faculty and Staff Association) read the resolution.
 - E. San Bernardino Valley College Classified Senate
 - John Feist gave a brief report.
 - F. San Bernardino Valley College Associated Students
 - Student Trustee Sanchez gave a brief report.
 - G. Crafton Hills College Academic Senate
 - Written report was provided.
 - H. Crafton Hills College Classified Senate
 - No report.
 - I. Crafton Hills College Associated Students
 - Student Trustee Ashlock gave a brief report.
 - J. CSEA
 - No report.
 - K. CTA
 - No report.
 - L. Police Officers Association
 - No report.
 - M. SBVC College President
 - President Diana Rodriguez gave a brief report.
 - N. CHC College President
 - Dr. Kevin Horan gave a brief report.
- IX. INFORMATION ITEMS
- A. AB 705 Analysis
 - B. Board Master Planning Action Calendar
 - C. Budget Report
 - D. Confidential Handbook and Management Personnel Plan
 - E. Contracts Below \$96,700
 - F. General Fund Cash Flow Analysis
 - G. MOUs between SBCCD and the CSEA
 - H. MOUs between SBCCD and the CTA
 - I. MOUs Between SBCCD and the POA
 - J. New Student Trustee Orientation
 - K. Professional Expert Short-Term and Substitute Employees
 - L. Purchase Orders
 - M. Quarterly Financial Status Report
 - N. Resignations
 - O. Tentative Agreements with CTA
 - P. Volunteers
- X. ANNOUNCEMENT OF CLOSED SESSION ITEMS
- A. Conference with Labor Negotiators
Government Code 54957.6
Agency Representatives: Jose F. Torres and Kristina Hannon – CSEA, CTA, POA, Management/Supervisors, and Confidential Employees
 - B. Public Employee Discipline/Dismissal/Release/Non Re-Employment
Government Code 54957 (1 case)
 - C. Conference with Legal Counsel – Anticipated Litigation
Government Code 54956.9(d)(2) (1 case)

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

- D. Conference with Legal Counsel – Existing Litigation
Government Code 54956.9(e)(3) or (d)(1) (1 case)
- E. Public Employee Appointment
Government Code 54957 (b)(1)
Title: Chancellor
- F. Conference with Real Property Negotiator
Government Code 54956.8
Property: Pro-Swap-Meet, San Bernardino, 20.64 Total Acres
Negotiating parties: San Bernardino Community College District (Proposed Buyer),
Real Property Negotiators Jose F. Torres, Interim Chancellor; Diana Z. Rodriguez, SBVC President
Under negotiation: Instruction to Proposed Buyer's Real Property Negotiators will concern price and terms of payment associated with the possible purchase of the identified Properties

XI. CONVENE CLOSED SESSION

Chair Viricel convened closed session at 5:53pm.

XII. RECONVENE PUBLIC MEETING

Public meeting was reconvened at 7:31pm.

XIII. REPORT OF ACTION IN CLOSED SESSION

- The Board met with its legal counsel and real property negotiators in closed session pursuant to Government Code Section 54956.8. Direction was provided to finalize a Purchase and Sale Agreements for the acquisition by the District of the property described as:
 - Pro-Swap-Meet, San Bernardino, 20.64 Total Acres in the State of California.
- The Board of Trustees voted: 5 voting for and 2 absent, to approve a delegation of authority to the District's Interim Chancellor, or his designee, to:
 1. Execute and deliver any and all documents and otherwise do any and all things which he and legal counsel deem necessary or advisable in order to finalize a Purchase and Sale Agreements for the Properties,
 2. Pay deposits, open escrow, and otherwise perform pursuant to the terms of such final Purchase and Sale Agreements, and
 3. Bring the final Purchase and Sale Agreements to the Board for ratification.
 4. Purchase the land with the intent to develop it.

XIV. ADJOURN

The next meeting of the Board: Board Retreat

June 29-30, 2021 at 9am

SBCCD Boardroom, 550 E. Hospitality Ln., Suite 200 San Bernardino, CA 92408

Chair Viricel adjourned the meeting at 7:34pm.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Jose F. Torres, Interim Chancellor

PREPARED BY: Stacey K. Nikac, Administrative Officer

DATE: July 8, 2021

SUBJECT: Applause Cards

RECOMMENDATION

This item is for information only. No action is required.

OVERVIEW

The attached individuals have received special recognition for extending that extra effort in providing quality service and valued assistance.

ANALYSIS

The *Caring Hands* Applause Card was developed so that employees, students, visitors, and vendors have an opportunity to recognize someone at SBCCD who provides outstanding quality and service.

Recipients with the most applause cards awarded at SBVC, CHC, and District are recognized and presented with an award.

INSTITUTIONAL VALUES

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None



Applause Cards

Submitted for Information July 8, 2021

SITE	NAME	DEPARTMENT	DETAILS OF SERVICE	RECOGNIZED BY
Crafton Hills College	Debra Bogh	Counseling	Thank you, Debra, for taking the time to explain my educational goals and plans. Your advice is greatly appreciated!	Rosita L. Moncada
Crafton Hills College	Rosemarie Hansen	Biological Sciences - Anatomy & Physiology	Thank you Rose, for supporting student success in the lab with ordering, assembling, and distributing (in-person and US postal mail) the various Home Lab Kits for Anatomy & Physiology courses. You are a valuable part of this team. Appreciate your dedications to our students.	Sam Truong (Dept Chair, Phy & Bio Sciences)
Crafton Hills College	Roger Mateo	Bookstore	Roger was awesome in helping a student get a book at the last minute, which prevented her from dropping the course. I especially appreciate his flexibility to help the student outside of the posted bookstore hours. Per the student, "Roger was a huge help"! Thank you Roger! :)	Carrie Audet
Crafton Hills College	Violeta Vasquez	Counseling	Ms. Vasquez went above and beyond helping me today. She was so helpful, kind, and the most genuine counselor I have ever come across. She walked me through step by step the things I needed to do and made me feel so welcomed. Please give her a raise and recognition. She is a gem!	Joshua Ramirez



Applause Cards

Submitted for Information July 8, 2021

SITE	NAME	DEPARTMENT	DETAILS OF SERVICE	RECOGNIZED BY
Crafton Hills College	Soutsakhone Xayaphanthong	CHC College Promise/Dual Enrollment	Souts has been a fantastic leader of the CHC College Promise/Dual Enrollment/SOAR/Educational Partnerships/Adult Ed Program. Her dedication and leadership are awesome.	Frances Southerland-Amsden, CHC Dept of Outreach
DSO	Michael F. Aquino	TESS	Cleverness in your work you conduct is appreciated. The in-depth skills are truly effective in our team at TESS!	Rosita L. Moncada
DSO	Jason Brady	Webmaster	For always having the answer to the questions. Your kindness and dedication are awesome.	Frances Southerland-Amsden, CHC Outreach
DSO	Virginia Diggle	Business Services	Thank you always for your wisdom and knowledge. You have always been so supportive and professional. I appreciate you!	Shari Blackwell
DSO	Stacy Garcia	Economic Development & Corporate Training	Garcia-It's been wonderful having you on our Le Jit team. Thank you for all you do for this team and your kindness. You are the third angel to complete the team!	Roxane Joyce, Assistant Manager, EDCT
DSO	Kelly Goodrich	Business and Fiscal Services	Thank you for a being a great resource and partner to our team.	District Facilities Team
DSO	Tenille Norris	Business and Fiscal Services	Thank you for all of the support you provide our department.	District Facilities Team
DSO	Eddie Rubio	Workforce Development & Corporate Training, EDCT	Rubio-Thank you all the encouragement and appreciation that I have received from you since joining the Le Jit team. You are an inspiring boss! Thank you!!!	Roxane Joyce, Assistant Manager, EDCT



Applause Cards

Submitted for Information July 8, 2021

SITE	NAME	DEPARTMENT	DETAILS OF SERVICE	RECOGNIZED BY	
DSO	Susan	Ryckevic	Business and Fiscal Services	Susan, thank you for always being willing to assist us and being a great resource.	District Facilities Team
DSO	Robert B.	Scudder	TESS	Excellent ability to problem solve and assist!	Rosita L. Moncada
DSO	Robert B.	Scudder	TESS	Robert's dedication to assist in resolving issues is outstanding! You are inspiration for Brilliance!	Rosita L. Moncada
DSO	Larry	Strong	Business and Fiscal Services	Thank you for always being available to assist us and provide guidance and support.	District Facilities Team
DSO	Steve	Sutorus	Business and Fiscal Services	Thank you for always being available to assist us and provide us with your experience and guidance.	District Facilities Team
DSO	Jose	Torres	Chancellor's Office	It was a privilege to work under your leadership. I am so proud to be led forward by a person who is not only industry-renowned but is also an amazing boss. Thank you.	Heather Ford
DSO	Jose	Torres	Chancellor's Office	Your leadership and support as the Interim Chancellor is one for the books. You've kept us on track leading in innovative ways. Thank you! Gracias.	Ynez D. Canela
DSO	Jose	Torres	Chancellor's Office	Thank you, Jose, for your leadership during your Interim Chancellor term. I commend you on your commitment to student success.	Brooke Quinones



Applause Cards

Submitted for Information July 8, 2021

SITE	NAME	DEPARTMENT	DETAILS OF SERVICE	RECOGNIZED BY
DSO	Jose Torres	Chancellor's Office	Thank you for stepping in and for your dedication to our district. You have made a tremendous difference in supporting our wonderful district and our EDCT Department.	Roxane Joyce, Assistant Manager EDCT
DSO	Jose Torres	Chancellor's Office	Thank you for your dedication to the District this last year and a half. I appreciate all you have accomplished and wish you continued success.	Corrina Baber
DSO	Jose Torres	Chancellor's Office	I appreciate you stepping to lead SBCCD while we searched for a Chancellor. Thank you for all you have done!	Jeremy Sims
DSO	Jose Torres	Chancellor's Office	I would like to express my appreciation for Jose's thoughtfulness, kindness and transparency during his tenure as interim Chancellor. His leadership was exemplary.	Andy Chang
DSO	Jose Torres	Chancellor's Office	Thank you so much for your dedication to the district during the COVID pandemic. Your leadership as Interim Chancellor is very appreciated and we are grateful.	Shari Blackwell
DSO	Jose Torres	Chancellor's Office	Thank you for your hard work and dedication to SBCCD.	Tiffany Guevara



Applause Cards

Submitted for Information July 8, 2021

SITE	NAME	DEPARTMENT	DETAILS OF SERVICE	RECOGNIZED BY
DSO	Jose Torres	Chancellor's Office	Thank you for doing such an excellent job serving the District as Interim Chancellor! You stepped up and showed true leadership and a dedication to excellence.	Susanne Mata, EDCT Team
DSO	Jose Torres	Chancellor's Office	Interim Chancellor Torres has been an asset to our district and carried SBCCD through the difficult times of 2020-2021 with grace, confidence, wisdom and compassion.	Roanne Holliman, Mgr. Workforce Development, EDCT
DSO	Jose Torres	Chancellor's Office	Jose's dedication to SBCCD is outstanding. Jose's commitment, guidance, advice, and support to EDCT are so appreciated. Thank you for your time in assisting EDCT.	Deanna Krehbiel
DSO	Jose Torres	Chancellor's Office	Thank you for your leadership and support during some very challenging times! You always make time to help all of us and we appreciate it. Thank you, Jose!	Luke Bixler
DSO	Jose Torres	Chancellor's Office	Jose is an inspirational leader who creates a world of opportunities for his team including: opportunity to grow, to learn, and to be the best version of yourself.	Farrah Farzaneh



Applause Cards

Submitted for Information July 8, 2021

SITE	NAME	DEPARTMENT	DETAILS OF SERVICE	RECOGNIZED BY
DSO	Jose Torres	Chancellor's Office	I would like to acknowledge and Thank Jose Torres for his passion and perseverance during Covid-19 the most challenging time we have ever experienced. I am extremely proud of our diverse and highly talented Administration, Faculty, Staff, and Students of San Bernardino Community College District.	Rosita L. Moncada
DSO	Jose Torres	Chancellor's Office	Thank you for providing your thoughtful leadership during your time as Chancellor! You've helped us all out by stepping up to the plate for our District and Colleges!	Juan Nevares
San Bernardino Valley College	Armando Garcia	Counseling	Proactive and ability to assist students always!	Rosita L. Moncada
San Bernardino Valley College	Raina Okray	Office of the President	Always friendly and supportive!	Rosita L. Moncada

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Jose F. Torres, Interim Chancellor
REVIEWED BY: Jose F. Torres, Interim Chancellor
PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services
DATE: July 8, 2021
SUBJECT: Employee Anniversary Recognition

RECOMMENDATION

This item is for information only.

OVERVIEW

The Board would like to recognize the following staff for their anniversary with San Bernardino Community College District. The organization depends on the dedication of each employee to their job and the quality work they do. Congratulations to those with an anniversary date during this month.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications associated with this board item.



Years of Service Recognition

Presented for Information July 8, 2021

[v.6.23.2021.p.1]5]

Employee Name	Assignment	50+ Years of Service
Gideon, Angelita	Circulation Supervisor	54

Employee Name	Assignment	31-40 Years of Service
Ferri-Milligan, Paula	Professor, English	39
Guerrero, Gina	Administrative Assistant I	33

Employee Name	Assignment	21-25 Years of Service
Byrd, Mark	Senior Technology Support Specialist	22
Carmell, Melissa	Admissions & Records Technician	22
Muskavitch, John	Director, Financial Aid	22
Cole, Michelle	Administrative Secretary	21
Harris II, James	Telecommunications Specialist	21
Villa, Raquel	Admissions & Records Technician	21

Employee Name	Assignment	16-20 Years of Service
McLaren, Meridyth	Professor, Child Development	19
Orta, Rebecca	Senior Student Services Technician	19



Years of Service Recognition

Presented for Information July 8, 2021

[v.6.23.2021.p.2]5

Employee Name	Assignment	16-20 Years of Service
Jaramillo, Kathryn	Admissions & Records Technician	18
Bogh, Debra	Counselor	17
Dial, Troylynn	Counselor	17
White, Anthony	Senior Technology Support Specialist	16

Employee Name	Assignment	11-15 Years of Service
Paddock, Ericka	Director, Student Life	15
Raghavan, Girija	Accountant	15
Rodriguez, Natividad	EOPS Coordinator	15
Chavez, Edward	Warehouse Technician	13
Wheeler, Kaila	Bookstore Assistant II	13
Bond, Joyce	Senior Programmer/Analyst	12
Brady, Jason	Web Developer	12
Carmichael, Dennis	Senior Technology Support Specialist	12
Jones, Dianna	Senior Programmer/Analyst	12
Blackwell, Shari	Administrative Assistant II	11
Borges, Dione	College Security Officer	11
Nguyen, Thang	Coordinator Of SSSP	11
Perez-Ponce, Blanca	Child Development Teacher	11



Years of Service Recognition

Presented for Information July 8, 2021

[v.6.23.2021.p.3]5

Employee Name	Assignment	11-15 Years of Service
Vasquez, Nancy	Child Development Teacher	11

Employee Name	Assignment	6-10 Years of Service
Baughner, Jeffrey	Director, Alternate Text Production Center	10
Smith, Daniele	HSI Stem Pass Go Counselor	9
Halabi, Tarif	Professor, Electronics	8
Melancon, Berchman	Professor, Diesel	8
Torres, Jose	Executive Vice Chancellor	8
Hastings, Ronald	Director Library And Learning	7
Jaco, Herberth "Alex"	Senior Student Services Technician	7
Lara, Naomi	Secretary II	7
Sternard, Evan	Counselor	7
Bailes, Brandi	Professor, Mathematics	6
Bratulin, Pavel	Campus Director Of Marketing, Creative Services & Public Affairs	6
Carlos, Raymond	Director, Student Life	6
Lemieux, Jessy	Professor, Chemistry	6
Murphy, Joel	Professor, English	6
Quach, Patricia	Dean, Academic Success, Grants & Learning Services	6



Years of Service Recognition

Presented for Information July 8, 2021

[v.6.23.2021.p.4]5]

Employee Name	Assignment	6-10 Years of Service
Rahbarnia, Shohreh	Professor, Chemistry	6
Rojas III, Daniel	Professor, Respiratory Care	6

Employee Name	Assignment	1-5 Years of Service
Banuelos, Elizabeth	Counselor	5
Grabow, James	Counselor	5
Johnson, Heather	Counselor	5
Johnson, Kimberly	Counselor	5
Kelly-Silagy, Deana	Counselor	5
Luna, Evelyn	Counselor	5
O'shaughnessy, Vonda	Learning Disabilities Specialist	5
Schoenfeld, Racquel	Counselor, CARE/CalWorks	5
Simpson, Tahirah	Counselor	5
Torres, Christina	PE Professor/Womens Basketball	5
Guevara, Tiffany	Human Resources Analyst	4
Hannon, Kristina	Vice Chancellor, Human Resources & Police Services	4
Dennis, Paul	Director of Police Academy	3
Hutchason, Jacob	Professor, Nursing	3
Martin, David	Professor, Mathematics	3



Years of Service Recognition

Presented for Information July 8, 2021

[v.6.23.2021.p.5]5

Employee Name	Assignment	1-5 Years of Service
Olivera, Christopher	Professor, Microbiology	3
Raventos, Ali	Admissions & Records Technician	3
Valderrama, John	Maintenance Technician	3
Zerbel, Sharon	Administrative Secretary	3
Aslanian, Alexa	Student Services Technician II	2
Brown Jr, David Lee	Custodian	2
Candelaria, Keith	Athletic Trainer	2
Martin, Amber	Secretary II	2
Mccord, Rose	Account Clerk II	2
Oshman, Melissa	Director Technology Services	2
Owens, Kenneth	Police Sergeant	2
Smith, Ryan	Campus Project Manager	2
Parks, Michael	Grounds Caretaker	1
Razo, Alexander	College Police Officer	1
Zaldivar, Marie Joyce	Braille Program Manager	1

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Jose F. Torres, Interim Chancellor

PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services

DATE: July 8, 2021

SUBJECT: Retirement Recognition

RECOMMENDATION

This item is for information only

OVERVIEW

The Board would like to recognize and celebrate the following staff on their retirement from San Bernardino Community College District.

- Richard Bryson, Lead Custodian, CHC

Richard Bryson has submitted a letter of intent to retire effective June 30, 2021, after 21 years of service to the District. Richard began his employment in March 1998 as a part-time substitute Custodian/Courier at Crafton Hills College. He transitioned to a full-time permanent Custodian/Courier position in May 2000. He later reclassified to a Lead Custodian in July of 2017 where he held that position for the remainder of his career.

The commitment and dedication this individual has shown to student success is unwavering. The District is truly grateful for their years of service and congratulates them on their retirement.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this board item.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Jose F. Torres, Interim Chancellor

PREPARED BY: Stacey K. Nikac, Administrative Officer

DATE: July 8, 2021

SUBJECT: Adopt Annual Resolution to Grant Excused Absence and Pay Trustees

RECOMMENDATION

It is recommended that the Board of Trustees adopt an annual resolution to grant the excused absence and pay Trustees.

OVERVIEW

Education Code 72024 provides that a member may be paid for any meeting when absent if the Board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she was ill, on jury duty, performing other district business, or the absence was due to a hardship deemed acceptable by the Board. Board Members will be paid, to the extent and in the manner permitted by law, for missed District board meetings and will be documented on the Compensation for Trustees Memorandum from the Office of the Chancellor.

INSTUTIONAL VALUES

IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the budget.

SAN BERNARDINO  COMMUNITY COLLEGE DISTRICT

**ANNUAL RESOLUTION #2021-07-08 BOT-1
COMPENSATION FOR BOARD TRUSTEES**

WHEREAS, the members of the Board of Trustees of the San Bernardino Community College District receive compensation for attendance at meetings of the Board in accordance with provisions of Education Code Section 72024; and

WHEREAS, Education Code 72024 provides that a member may be paid for any meeting when absent if the Board by resolution duly adopted and included in its minutes finds that at the time of the meeting he or she was ill, on jury duty, performing other district business, or the absence was due to a hardship deemed acceptable by the Board; and

NOW, THEREFORE, BE IT RESOLVED that a Board Member’s absence is excused if due to one of the reasons allowed by Education Code section 72024.

BE IT FURTHER RESOLVED that Board Members will be paid, to the extent and in the manner permitted by law, for missed District board meetings and will be documented on the Compensation for Trustees Memorandum from the Office of the Chancellor.

BE IT FURTHER RESOLVED that this annual resolution shall be incorporated into the minutes per Education Code section 72024, effective on the date this resolution is adopted.

The foregoing Resolution was adopted by the Governing Board of the San Bernardino Community College District on the 8th day of July, 2021, by the following vote:

- AYES:
- NOES:
- ABSENT:

Chair, Governing Board of the
San Bernardino Community College District

I, Gloria Macias Harrison, Clerk of the Governing Board of the San Bernardino Community College District, do certify that the foregoing Resolution was regularly introduced, passed and adopted by the Governing Board at its regular meeting held on July 8, 2021.

Clerk, Governing Board of the
San Bernardino Community College District

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Jose F. Torres, Interim Chancellor

PREPARED BY: Stacey K. Nikac, Administrative Officer

DATE: July 8, 2021

SUBJECT: Board Orientation Handbook – First and Final Reading

RECOMMENDATION

It is recommended that the Board of Trustees approve the Board Orientation Handbook for first and final reading.

OVERVIEW

The Board of Trustees is committed to its ongoing development as a Board and to a trustee education program that includes a new trustee orientation.

The Chancellor and the Board assist each new member-elect to understand the Board's functions, policies, and procedures before he/she assumes office. New board members are encouraged to attend regional meetings and training/information sessions by other organizations.

ANALYSIS

The handbook represents the most current information regarding local policies, procedures, and information for trustees to perform their governing roles effectively. The handbook is updated annually and compliments the trustee training provided by the Community College League of California.

It is the responsibility of the Chancellor to ensure the Board Orientation Handbook is updated regularly and the responsibility of the Chair of the Board to ensure that all Board members and student trustees receive training annually.

INSTITUTIONAL VALUES

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention, and Success
- III. Resource Management for Efficiency, Effectiveness, and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

None.



BOARD ORIENTATION HANDBOOK

Board Approved: 10/8/15, 11/14/19, 7/9/20

SBCCD Orientation Handbook

The handbook represents the most current information regarding local policies, procedures, and information trustees must be kept abreast of to perform their governing roles effectively. The handbook is updated regularly and compliments the trustee training provided by the Community College League of California.

It is the responsibility of the Chancellor to ensure that the Board Orientation Handbook is updated regularly and the responsibility of the Chair of the Board to ensure that all new Board members and student trustees receive training. Each year the new trustee(s), board Chair, and Chancellor must sign off on a form documenting that they have received this training.

The Board of Trustees of the San Bernardino Community College District consists of seven members, one from each of the seven trustee areas in the District. Qualified voters in each of the seven areas (which include Big Bear, Calimesa, Colton, Fontana, Grand Terrace, Highland, Loma Linda, Redlands, Rialto, San Bernardino, and Yucaipa) elect a trustee for a four-year term. The Chancellor of the District serves as Secretary to the Board.

The Board is the policy-forming body of the District, deriving power from, and subject to, the U.S. Constitution, statutes of the State of California, and directives from the Board of Governors of the California Community Colleges.

The powers and duties of the Board include approval of college policy, community services of the college interpreting the college needs to the public, adoption of an annual budget for the district, approval of expenditure of all District funds, acquisition of property for District purposes, and approval of employment of academic and classified personnel. The Board typically meets on the 2nd Thursdays of the month. You may direct questions or comments to the individual Board members via e-mail or to the Secretary to the Board.

State of California EDUCATION CODE Section 70902

70902. (a) (1) Every community college district shall be under the control of a board of trustees, which is referred to herein as the "governing board." The governing board of each community college district shall establish, maintain, operate, and govern one or more community colleges in accordance with law. In so doing, the governing board may initiate and carry on any program, activity, or may otherwise act in any manner that is not in conflict with or inconsistent with, or preempted by, any law and that is not in conflict with the purposes for which community college districts are established.

(2) The governing board of each community college district shall establish rules and regulations not inconsistent with the regulations of the board of governors and the laws of this state for the government and operation of one or more community colleges in the district.

(b) In furtherance of subdivision (a), the governing board of each community college district shall do all of the following:

(1) Establish policies for, and approve, current and long-range academic and facilities plans and programs and promote orderly growth and development of the community colleges within the district. In so doing, the governing board shall, as required by law, establish policies for, develop, and approve, comprehensive plans. The governing board shall submit the comprehensive plans to the board of governors for review and approval.

(2) Establish policies for and approve courses of instruction and educational programs. The educational programs shall be submitted to the board of governors for approval. Courses of instruction that are not offered in approved educational programs shall be submitted to the board of governors for approval. The governing board shall establish policies for, and approve, individual courses that are offered in approved educational programs, without referral to the board of governors.

(3) Establish academic standards, probation and dismissal and readmission policies, and graduation requirements not inconsistent with the minimum standards adopted by the board of governors.

(4) Employ and assign all personnel not inconsistent with the minimum standards adopted by the board of governors and establish employment practices, salaries, and benefits for all employees not inconsistent with the laws of this state.

(5) To the extent authorized by law, determine and control the district's operational and capital outlay budgets. The district governing board shall determine the need for elections for override tax levies and bond measures and request that those elections be called.

(6) Manage and control district property. The governing board may contract for the procurement of goods and services as authorized by law.

(7) Establish procedures that are consistent with minimum standards established by the board of governors to ensure faculty, staff, and students the opportunity to express their opinions at the campus level, to ensure that these opinions are given every reasonable consideration, to ensure the right to participate effectively in district and college governance, and to ensure the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards.

(8) Establish rules and regulations governing student conduct.

(9) Establish student fees as it is required to establish by law, and, in its discretion, fees as it is authorized to establish by law.

(10) In its discretion, receive and administer gifts, grants, and scholarships.

(11) Provide auxiliary services as deemed necessary to achieve the purposes of the community college.

(12) Within the framework provided by law, determine the district's academic calendar, including the holidays it will observe.

(13) Hold and convey property for the use and benefit of the district. The governing board may acquire by eminent domain any property necessary to carry out the powers or functions of the district.

(14) Participate in the consultation process established by the board of governors for the development and review of policy proposals.

(c) In carrying out the powers and duties specified in subdivision (b) or other provisions of statute, the governing board of each community college district shall have full authority to adopt rules and regulations, not inconsistent with the regulations of the board of governors and the laws of this state, that are necessary and proper to executing these prescribed functions.

(d) Wherever in this section or any other statute a power is vested in the governing board, the governing board of a community college district, by majority vote, may adopt a rule delegating the power to the district's chief executive officer or any other employee or committee as the governing board may designate. However, the governing board shall not delegate any power that is expressly made nondelegable by statute. Any rule delegating authority shall prescribe the limits of the delegation.

(e) This section shall become operative on January 1, 2014.

(Amended (as added by Stats. 2006, Ch. 817, Sec. 5) by Stats. 2011, Ch. 112, Sec. 4. (AB 1029) Effective January 1, 2012. Section operative January 1, 2014, by its own provisions.)

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Section 1 – Orientation

The Community College League of California ("League") is a nonprofit public benefit corporation whose voluntary membership consists of the 72-73 local community college districts in California.

Annual Convention

The Annual Convention is The League's largest annual meeting featuring educational sessions, special events and networking, state and nationally known speakers, and an educational showcase expo. Trustees, administrators, staff and faculty attend the event.

Annual Legislative Conference

The League's Annual Legislative Conference provides a unique opportunity to connect with other advocates and learn the latest news on higher education in California. During this two-day conference, attendees are encouraged to visit their legislative representatives.

Annual Trustees Conference

This conference helps strengthen the skills and knowledge of trustees and CEOs to lead districts and colleges and be accountable to their communities.

Effective Trusteeship & Board Chair Workshops

This annual workshop is an overview of responsibilities required for board members of California community colleges. State leaders and experienced trustees will provide comprehensive information on the knowledge and skills necessary to be an effective trustee.

Student Trustees Workshop

This workshop is designed to help student board members become knowledgeable, influential, education policy-makers.

The Association of Community College Trustees (ACCT) is a non-profit educational organization of governing boards, representing more than 6,500 elected and appointed trustees who govern over 1,200 community, technical, and junior colleges in the United States and beyond. Located in Washington, D.C., ACCT is a major voice of community college trustees to the presidential administration, U.S. Congress, the Departments of Education and Labor and more.

National Legislative Summit

The National Legislative Summit is the premier community college advocacy event in Washington, DC, bringing together more than 1,000 community college leaders.

Government Leadership Institute

The Governance Leadership Institute for New & Experienced Trustees and Presidents is a great opportunity for the entire board, the chair, and board staff! This institute is tailored to review the principles of effective board leadership.

Leadership Congress

Learn about innovative strategies taking place nationwide, network with major foundations, philanthropies, government officials and corporations that support community colleges, stay updated on the latest federal

policies affecting your college, and participate in the only national meeting that focuses on providing community college boards the information and tools needed to govern and develop policies that focus on meeting community needs.

Section 2 – Chancellor/Chancellor Office Orientation

2.1 District and College Mission Statements - See Appendix 1

2.2 District and College Organizational Charts - See Appendix 2

2.3 Board Member Compensation (Reference: BP 2725)

Members of the Board of Trustees and Student Trustees who attend all Board meetings shall receive compensation per Board Policy 2725. A member of the Board who does not attend all meetings held by the Board in any month shall receive, as compensation, an amount not greater than the pro rata share of the number of meetings actually attended.

2.4 Board Membership (Reference: BP 2010)

The Board of Trustees shall consist of seven members elected by the qualified voters of the District. The Board shall be elected by geographical area for terms of four years as defined in BP 2100 titled Board Elections.

2.5 Student Trustees (Reference: BP 2015)

The Board of Trustees shall include two (2) non-voting student members (one representing each college in the District). The term of office shall be one year commencing June 1.

The student member shall be seated with the Board and shall be recognized as a full member of the Board at meetings. The student member is entitled to participate in discussion of issues and receive all materials presented to members of the Board (except for closed session). The student member shall be entitled to any mileage allowance necessary to attend Board meetings to the same extent as publicly elected trustees.

The primary duties of the Student Trustees are to attend and participate in all open board meetings, other duties may include:

- Represent the District at community events
- Advocate for the colleges and students to the legislatures
- Attend ASO/ Associated Student Government meetings
- Meet regularly with senior administrators

2.6 Election of Student Trustees (Reference: BP 2105)

Each college will elect a student trustee for a one-year term. An election will be held in the Spring semester so that the office is filled by June 1.

An election will be conducted at each college in accordance with administrative procedures. The successful candidate must receive a simple majority of all votes cast.

2.7 Vacancies on the Board (Reference: BP 2110)

Vacancies on the Board may be caused by any of the events specified in Government Code Section 1770 or any applicable provision in the Elections Code, or by a failure to elect. Resignations from the Board shall be governed by Education Code Section 5090.

Within 60 days of the vacancy or filing of a deferred resignation, the Board shall either order an election or make a provisional appointment to fill the vacancy.

If an election is ordered, it shall be held on the next regular election date not less than 130 days after the occurrence of the vacancy.

If a provisional appointment is made, it shall be subject to the conditions in Education Code Section 5091. The person appointed to the position shall hold office only until the next regularly scheduled election for district governing board members, when the election shall be held to fill the vacancy for the remainder of the unexpired term.

Vacancies for the student board member(s) are addressed BP 2105 titled Election of Student Trustees. A vacancy exists in the student Board position when the student Board member resigns from the Board. A vacancy may occur if the student Board member misses three (3) consecutive Board meetings without authorization, is enrolled for fewer than nine (9) units or does not maintain a cumulative grade point average of 2.5. The unit load and the GPA are to be maintained during the entire term of office.

2.8 Term Limits (Reference: BP 2130)

The District does not currently limit the number of terms a member of the Board of Trustees may serve on the Board.

The Board may adopt, or the residents of the District may propose, by initiative, a proposal to limit the number of terms a member of the Board of Trustees may serve on the Board. Any proposal to limit the number of terms a member of the Board may serve shall not become operative unless it is submitted to the electors of the District at a regularly scheduled election and a majority of the votes cast on the question favor adoption of the proposal. Any such proposal shall be subject to requirements set forth in Elections Code Sections 9500 et seq.

2.9 Personal Use of Public Resources (Reference: BP 2717)

No member of the Board of Trustees shall use or permit others to use public resources, except that which is incidental and minimal, for personal purposes or any other purpose not authorized by law.

2.10 Communication To/From District Personnel

Except for discussion in or about closed session, any communication with the Chancellor, written or verbal, should be considered public.

Board members should be mindful of their role as members of the board and any comments made should not be presented as views of the Board of Trustees. If there is a question related to the District, it is best to go through the Chancellor's Office. It is inappropriate to call a staff member directly without the permission of the Chancellor. Remember, the Chancellor works for the Board. All other employees of the District work for the Chancellor.

2.11 Campus Visits

Board members are always welcome to visit the District campuses; however, there are protocols that Board members should follow in order to avoid possible miscommunication or an unintended misunderstanding. Following are a few points:

- As a matter of professional courtesy, Board members should always inform the Chancellor when they visit a District campus.
- As a matter of protocol, Board members should always inform the Chancellor's/President's Office of invitations they receive by District groups to visit a District campus.
- If Board members desire to visit a facility that will be discussed as part of an agenda item, the Board members need to contact the Chancellor in order to arrange for an escorted site visit with a staff member.
- When on a District campus, Board members should be aware that their comments can be taken out of context.

2.12 Foundations

Crafton Hills College (independent foundation)

In an effort to extend educational opportunities to CHC students, Crafton Hills College (CHC) established the CHC Foundation. The Foundation is a nonprofit corporation devoted exclusively to raising funds for scholarships, grants, and other types of assistance for CHC students and faculty.

Gifts to the college can be allocated for the college's greatest need or designated specifically. Gifts may be designated to an academic area, to scholarships, to any of the various cultural or community programs of the college, or to current capital projects. You can also remember a loved one by donating a memorial or honorarium in their name.

San Bernardino Valley College (independent foundation)

We believe everyone should have an opportunity to go to college. Through its work, the San Bernardino Valley College Foundation supports SBVC in providing quality education and services that support a diverse community of learners. The Foundation is a non-profit 501(c)(3) organization; therefore, contributions to the Foundation are tax-deductible.

Inland Futures Foundation (IFF) (auxiliary foundation)

This board-approved auxiliary foundation provides resource development to support the mission of the San Bernardino Community College District and its programs, initiatives, colleges, and entities. The recognized functions of the Foundation are: facilities and equipment; loans, scholarships, grants-in-aids; workshops, conferences, institutes, and federal projects; gifts, bequests, devises, endowments, and trusts; and public relations programs.

2.13 Board Member Health Benefits (Reference: BP 2730)

Members of the Board of Trustees shall be permitted to participate in the District's health benefit programs. The benefits of members of the Board through the District's health benefits programs shall not be greater than the most generous schedule of benefits being received by any category of non-safety employee of the District.

2.14 Board Member Travel (Reference: BP 2735)

Members of the Board of Trustees shall have travel expenses paid whenever they travel as representatives of and perform services directed by the Board. Board member travel requests shall be made in accordance with the District's travel request and approval processes. Also see BP/AP 7400 titled Travel

2.15 Political Activity (Reference: BP 2716)

Members of the Board of Trustees shall not use District funds, services, supplies, or equipment to urge the passage or defeat of any ballot measure or candidate, including, but not limited to, any candidate for election to the Board.

Initiative or referendum measures may be drafted on an area of legitimate interest to the District. The Board may by resolution express the Board's position on ballot measures. Public resources may be used only for informational efforts regarding the possible effects of District bond issues or other ballot measures.

2.16 Conflict of Interest (Reference: BP 2710)

The public office is a public trust created in the interest and for the benefit of the people. Members of the Board and employees of the District are expected to act with integrity, fidelity, and without bias for the primary benefit of the public.

Board members are encouraged to seek counsel from the District's legal advisor in every case where any question arises.

2.18 Constituency Groups

The Board embraces the concept of collegial consultation and to establish procedures to ensure faculty, management, classified staff, and students the right to participate effectively in collegial consultation in particular areas where they have their responsibility and expertise as specified in Title 5 regulations, while retaining its own right and responsibilities in all areas defined by state laws and regulations.

The Board is the ultimate decision-maker in those areas assigned to it by state and federal laws and regulations. In executing that responsibility, the Board is committed to its obligation to ensure that appropriate members of the District participate in developing recommended policies for Board action and administrative procedures for Chancellor action under which the District is governed and administered.

Academic Senate

The Board or its designees will consult collegially with the Academic Senate, as duly constituted with respect to academic and professional matters, as defined by law. Procedures to implement this section are developed collegially with the Academic Senate.

The Board of Trustees recognizes the definition of “academic and professional matters” as stated in the Title 5 regulations:

1. Curriculum including establishing prerequisites and placing courses within disciplines;
2. degree and certificate requirements;
3. grading policies;
4. education program development;
5. standards or policies regarding student preparation and success;
6. District and college consultation structures, as related to faculty roles;
7. faculty roles and involvement in accreditation processes, including self-study and annual reports;
8. policies for faculty professional development activities;
9. processes for program review;
10. process for institutional planning and budget development; and
11. other academic and professional matters as mutually agreed upon between the Governing Board and the Academic Senate.

The Board also recognizes its obligation, under Title 5 Regulations, to “consult collegially” with the Academic Senate on these “academic and professional matters.” Additional academic and professional matters may be added as specified in #11 only through formal resolution of the Board.

The Board further recognizes that, under Title 5, it may choose to “consult collegially” through the option of “mutual agreement” on policy issues, or the option of “relying primarily on the advice and judgment of the senate” when adopting policies and procedures on “academic and professional matters.”

The Board of Trustees shall have the final responsibility for developing all policies governing the community college district, including academic and professional matters. For purposes of academic and professional matters, the Board shall rely primarily on the advice of the Academic Senate. If the Board has a compelling reason for not accepting the advice of the Academic Senate, it shall provide that reason in writing upon request of the Academic Senate. The decision of the Board on all policy shall be final.

Classified Senate

Staff shall be provided with opportunities to participate in the formulation and development of District policies and procedures that have a significant effect on staff. The opinions and recommendations of the classified staff will be given every reasonable consideration.

Associated Students

The Associated Students shall be given an opportunity to participate effectively in the formulation and development of Board policies and administrative procedures that have a significant effect on students, as defined by law. The recommendations and positions of the Associated Students will be given every reasonable consideration. The selection of student representatives to serve on District committees or task forces shall be made after consultation with the Associated Students.

California School Employees Association (CSEA)

The California School Employees Association (CSEA) is the bargaining unit for the classified employees.

California Teachers Association (CTA)

The California Teachers Association (CTA) is the bargaining unit for the teachers.

Police Officers Association (POA)

The Police Officers Association (POA) is the bargaining unit for the police officers.

2.20 Board's Role in Accreditation - See Appendix 3

2.21 Standard Outlining Board's Responsibility – See Appendix 4

Accreditation Standard IVC1 describes the Board's role and responsibilities. Key points include the following:

- The Board is designated as having the responsibility to set policies for the District and to act in a manner consistent with those policies.
- Through such policies the Board has ultimate responsibility for the educational quality, legal matters, and financial integrity of the institution.
- The Board establishes policies consistent with the mission statement.
- The Board regularly evaluates its policies and practices and revises them as necessary.
- The Board advocates for and defends the institution and protects it from undue influence or pressure.
- The Board is responsible for selecting and evaluating the Chancellor and for delegating full responsibility and authority to him/her to implement and administer board policies without board interference and holds him/her accountable for the operation of the district.
- Once the Board reaches a decision, it acts as a whole.
- The Board is responsible for Board development, self-evaluation, and improvement.
- The Board has a code of ethics which is enforced by the Board.
- The Board is informed about and involved in the accreditation process.

Section 3 – Chair of the Board

3.1 Institutional Values and Governance Priorities - See Appendix 5

and Education Code Section 70902 - Appendix 6

3.2 Board Duties and Responsibilities (Reference: BP 2200)

The Board of Trustees governs on behalf of the citizens of the District in accordance with the authority granted and duties defined in Education Code Section 70902 (see Appendix 6).

The Board is committed to fulfilling its responsibilities to:

- Represent the public interest
- Establish policies that define the institutional mission and set prudent, ethical and legal standards for college operations
- Select, hire, and evaluate the Chancellor
- Delegate power and authority to the Chancellor to effectively lead the District
- Assure fiscal health and stability
- Monitor institutional performance and educational quality
- Advocate and protect the District

3.4 Board Elections (Reference: BP 2100)

Elections shall be held every two years, in even numbered years, for four-year overlapping terms. Terms of trustees are staggered so that, as nearly as practical, one half of the trustees shall be elected at each trustee election. Each person elected at a regular biennial governing board member election shall hold office for a term of four years commencing on the second Friday in December next succeeding his/her election.

The Board of Trustees has provided for the election of trustees by trustee areas. Effective January 16, 2014, the trustee areas include:

- Areas 1, 3, 5, and 7 from which governing board members will be elected in November ~~2020~~2024 and every four years thereafter.
- Areas 2, 4, and 6 from which governing board members will be elected in November 2022 and every four years thereafter.

The election of a Board member residing in and registered to vote in the trustee area he/she seeks to represent shall be only by the registered voters of the same trustee area(s).

3.5 Officers of the Board (Reference: BP 2210)

At the annual organizational meeting (See BP 2305 titled Annual Organizational Meeting), the Board of Trustees shall elect officers from among its members. The terms of officers shall be for one year, beginning the following January 1 through December 31.

Duties of the Chair of the Board:

1. Preside over all meetings of the Board;
2. Call emergency and special meetings of the Board as required by law;

3. Consult with the Chancellor on the Board meeting agendas;
4. Communicate with individual Board members about their responsibilities;
5. Participate in the orientation process for new Board members as outlined in the Board Orientation Handbook; Ultimately responsible for the orientation process for new Board members and Student Trustees;
6. Assure Board compliance with policies on Board education, Board self-evaluation, and evaluation of the Chancellor;
7. Represent the Board at official events or ensure Board representation.
8. The Board Chair may contact District legal counsel regarding business of the District as necessary and the Board Chair will provide a report to the Board and Chancellor.
9. The Chair has the right to vote on all issues and to participate in the discussions.
10. The Board Chair shall establish ad hoc committees to comply with Board Policies and deadlines.
11. When applicable, the Board Chair will orient the incoming Board Chair in duties and responsibilities.
12. The Board Chair will attend a New Board Chair Workshop hosted by the California Community College League in January.

Duties of the Vice Chair of the Board:

1. To perform in the absence of the Chair, all the duties of the Chair;
2. To attest the signature of the Chair or other members of the Board on contracts, agreements, deeds, leases, and other legal documents not delegated to the Chancellor or other officers of the District;
3. To attest to the signature of the Chair or other members of the Board on all other documents of the District when the attestation is a legal requirement.

Duties of the Clerk of the Board:

1. To perform in the absence of the Chair, or the Vice Chair all the duties of the Chair;
2. To attest the signature of the Chair or other members of the Board on contracts, agreements, deeds, leases, and other legal documents not delegated to the Chancellor or other officers of the District;
3. To attest to the signature of the Chair or other members of the Board on all other documents of the District when the attestation is a legal requirement;
4. To certify copies of records of the District as required.
5. Monitor the board calendar as it refers to meeting dates required by board policy and reminding the board Chair and the board of impending deadlines.

Board Secretary

The Chancellor of the District shall serve as the Secretary to the Board.

Duties of the Secretary to the Board:

1. Notify members of the Board of regular, special, emergency, and adjourned meetings;
2. Prepare and post the Board meeting agendas;
3. Have prepared for adoption minutes of the Board meetings;

4. Attend all Board meetings and closed sessions unless excused, and in such cases to assign a designee;
5. Conduct the official correspondence of the Board;
6. Certify as legally required all Board actions;
7. Sign, when authorized by law or by Board action, any documents that would otherwise require the signature of the Secretary or the Clerk of the Board.

The Board does not have an official system of rotation or officers; it elects the officers each year from among all its members.

3.6 Committees of the Board (Reference: BP 2220)

The Board may, by action, establish committees that it determines are necessary to assist the Board in its responsibilities. Any committee established by Board action shall comply with the requirements of the California Public Meetings Act (Brown Act) and with these policies regarding open meetings.

Board committees that are composed solely of less than a quorum of members of the Board that are advisory are not required to comply with the Brown Act, or with these policies regarding open meetings, unless they are standing committees.

Board committees that are only advisory have no authority or power to act on behalf of the Board. Findings or recommendations shall be reported to the Board for consideration.

Standing committees of the Board can be found on the Board of Trustees page of the District Website
http://www.sbccd.org/Board_of_Trustees<https://sbccd.edu>

3.7 Board Education (Reference: BP 2740)

The Board of Trustees is committed to its ongoing development as a Board and to a trustee education program that includes new trustee orientation.

The Chancellor and the Board shall assist each new member-elect to understand the Board's functions, policies, and procedures before he/she assumes office. Such assistance shall include, but shall not be limited to, providing of written materials and invitations to attend Board meetings and conferences with the Chancellor. New Board members shall be encouraged to attend meetings on a regional basis held as training/information sessions by other organizations.

3.8 Code of Ethics / Standards of Practice (Reference: BP 2715)

The Board maintains high standards of ethical conduct for its members. Members of the Board are responsible to:

- Act only in the best interests of the entire community.
- Ensure public input into Board deliberations; adhering to the law and spirit of the open meeting laws and regulations.
- Prevent conflicts of interest and the perception of conflicts of interest.

- Exercise authority only as a Board.
- Use appropriate channels of communication.
- Respect others; acting with civility.
- Be informed about the District, educational issues, and responsibilities of trusteeship.
- Devote adequate time to Board work.
- Maintain confidentiality of closed sessions.

3.9 Board Representatives

At the annual organizational meeting the Board appoints representatives to the various organizations and bodies requiring representation. Currently, the Board appoints the following representatives:

- Representative and Alternate to the Nominating Committee for the County Committee on School District Organization
- Committee Assignment for San Bernardino Regional Emergency Training Center Joint Powers Authority)
- Standing Committees

3.10 Meetings of the Board (Reference BP 2310)

All regular and special meetings of the Board of Trustees are open to the public, must be accessible to persons with disabilities, and comply with the Brown Act provisions, except as otherwise required or permitted by law.

A notice identifying the location, date, and time of each regular meeting of the Board shall be posted prior to the meeting and shall remain posted until the day and time of the meeting.

Regular meetings of the Board shall be held on the second Thursday of each month. Meetings will be held in the District Boardroom, 550 E. Hospitality Ln., San Bernardino, California, 92408, or as otherwise specified by previous Board action. Meetings will begin at 4:00 p.m. or as otherwise specified by previous Board action. Individuals who may wish to place a matter on the agenda or speak on an agenda item may do so by following the procedures outlined in AP 2340 titled Agendas and AP 2345 titled Public Participation at Board Meetings.

3.11 Institutional Values and Governance Priorities - See Appendix 5

3.12 Meeting Protocol

Board behavior can have both a positive or negative ripple effect throughout the District community. Often a simple comment can take on a life of its own with the original intended meaning misunderstood. The following recommendations may help to keep individual Board members from being misunderstood:

- Keep the Board discussion at the policy level versus getting into how something will be accomplished.
- Ask questions of staff as necessary to make an informed decision, but try to avoid questions that may imply the Board is trying to micromanage the District.
- Be cautious about making statements that might be interpreted as belittling the staff.

- Praise in public and discipline in private.
- Be professional and courteous to fellow Board members.

3.13 Quorum and Voting (Reference: BP 2330)

Four Board members, other than the Student Trustees, shall constitute a quorum for the transaction of business. The Board of Trustees shall act by majority vote of all voting members of the Board. In the event of a minimum quorum, all four Board members must vote in favor of motions to pass motions.

No action shall be taken by secret ballot. The Board will publicly report any action taken in open session and the vote or abstention of each individual member present.

The following actions require a **two-third majority** of all members of the Board:

1. Resolution of intention to sell or lease real property (except where a unanimous vote is required);
2. Resolution of intention to dedicate or convey an easement;
3. Resolution authorizing and directing the execution and delivery of a deed;
4. Action to declare the District exempt from the approval requirements of a planning commission or other local land use body;
5. Resolution providing for the transfer from the reserve for contingencies to any expenditure classification.
6. Resolution to condemn real property.

The following actions require a **unanimous vote** of all members of the Board:

1. Resolution authorizing a sale or lease of District real property to the state, any county, city, or to any other school or community college district;
2. Resolution authorizing lease of District property under a lease for the production of gas.
3. Any authorization to change an existing construction contract.

3.14 Special and Emergency Meetings (Reference: BP 2320)

Special meetings may from time to time be called by the Chancellor or by a majority of the members of the Board. Notice of such meetings shall be posted at least 24 hours before the time of the meeting and shall be noticed in accordance with the Brown Act. No business other than that included in the notice may be transacted or discussed.

Emergency meetings may be called by the Chancellor when prompt action is needed because of actual or threatened disruption of public facilities under such circumstances as are permitted by the Brown Act, including work stoppage, crippling disasters, and other activity that severely impairs public health or safety.

No closed session shall be conducted during an emergency meeting, except as provided for in the Brown Act to discuss a dire emergency.

The Chancellor shall be responsible to ensure that notice of such meetings is provided to the local news media as required by law.

3.15 Closed Session (Reference: BP 2315)

Closed sessions of the Board of Trustees shall only be held as permitted by applicable legal provisions including but not limited to the Brown Act, California Government Code, and California Education Code.

The agenda for each regular or special meeting shall contain information regarding whether a closed session will be held and shall identify the topics to be discussed in any closed session in the manner required by law.

After any closed session, the Board shall reconvene in open session before adjourning and shall announce any actions taken in closed session and the vote or abstention of every member present.

Pursuant to Government Code Section 54957, if any person requests an opportunity to present complaints to the Board about a specific employee, such complaints shall first be presented to the Chancellor. Notice shall be given to the employee against whom the charges or complaints are directed. If the complaint is not first resolved at the administrative level, the matter shall be scheduled for a closed session of the Board. The employee against whom the charges or complaints are directed shall be given at least 24 hours written notice of the closed session and shall be given the opportunity to request that the complaints be heard in an open meeting of the Board of Trustees.

3.16 How the Board Takes Action

Official Board action can be taken only at Board meetings and by affirmative action of at least four of the seven voting Board members. No one Board member or administrator makes official commitments for the Board, except as directed by Board action. The Board has final control over District matters and policies, subject to limitations imposed by California and federal law, and all employees and administrators of the District are bound to abide by such policies.

3.17 Consent Agenda

Items that are calendared as requiring little or no discussion by the Board or the public are listed on the agenda as "Consent" items. The Board may act on these items in one motion without discussion. Any Board member or individual attending the Board meeting can request at the time of the meeting that an item listed on the consent agenda be considered separately ("pulled from the consent agenda") as part of the regular agenda, thus allowing discussion of the item. The Board reserves the right to consider if an item on the Consent Agenda is pulled.

3.18 Preparing for Meetings

Prior to the Board meeting, the Chancellor meets with the Officers of the Board to review the agenda prior to the board book going to print.

One week prior to the Board meeting, ~~the Chancellor's Office will deliver Board packets with an~~ Trustees receive the meeting agenda and supporting materials. This information is ~~also~~ posted to the District Website as required by the Brown Act. This timeline gives the Board members one week to review the materials prior to the meeting. When possible, Board members should submit their questions to the Chancellor prior to the Board meeting so that the staff can provide a thorough response, prior to or, at the time of the meeting. Also, any Board member can call the Chancellor prior to the Board meeting for clarification regarding any agenda

item rather than waiting until the Board meeting. It is always best not to surprise the Chancellor or staff at the Board meeting. Response to information is supplied to all Board members.

3.19 Recording (Reference: BP 2365)

Any audio or video recording of an open and public Board of Trustees Meeting made by or at the direction of the Board shall be subject to inspection by members of the public in accordance with the California Public Records Act, Government Code Sections 6250 et seq. The Chancellor is directed to enact administrative procedures to ensure that any such recordings are maintained for at least thirty days following the recording.

Persons attending an open and public meeting of the Board may, at their own expense, record the proceedings with an audio or video recording device or a still or motion picture camera or may broadcast the proceedings. However, if the Board finds by a majority vote that the recording or broadcast cannot continue without noise, illumination, or obstruction of view that constitutes or would constitute a persistent disruption of the proceedings, any such person shall be directed by the Chair of the Board to stop.

3.20 Speakers (Reference: BP 2350)

Those wishing to speak to the Board are subject to the following:

- The Chair of the Board may rule members of the public out of order if their remarks do not pertain to matters that are within the subject matter jurisdiction of the Board or if their remarks are unduly repetitive.
- Non-scheduled substitutes may not speak in place of scheduled speakers unless alternates have been submitted on the original request.
- Employees who are members of a bargaining unit represented by an exclusive bargaining agent may address the Board under this policy but may not attempt to negotiate terms and conditions of their employment. This policy does not prohibit any employee from addressing a collective bargaining proposal pursuant to the public notice requirements of Government Code Section 3547 and the policies of this Board implementing that section.

Any member of the public who wishes to address the Board on any matter on the agenda of a regular Board meeting or on the notice for a special Board meeting is limited to five minutes per person and 20 minutes per agenda topic unless the time limit is extended by a majority vote of the Board.

As a matter of law, members of the Board may not discuss or respond to public comments unless the matters are properly noticed for discussion or action in Open Session.

3.22 Communications Among Board Members (Reference: BP 2720)

Members of the Board shall not communicate among themselves by the use of any form of communication (e.g., personal intermediaries, e-mail, or other technological device) in order to reach a collective concurrence regarding any item that is within the subject matter jurisdiction of the Board. In addition, no other person

shall make serial communications of any kind, directly or through intermediaries, to discuss, deliberate, or take action on any item of business that is within the subject matter jurisdiction of the Board of Trustees.

Under California's Public Records Act, "any writing containing information relating to the conduct of the public's business prepared, owned, used, or retained by any state or local agency regardless of physical form or characteristics" is a public record and must be disclosed to the public upon request unless a provision of the PRA exempts it from disclosure. Gov't Code Section 6252-6253. (see 5.2 Brown Act)

3.23 Media/Email

Any Board member is allowed to speak with the media. However, Board members should keep in mind the following:

- When speaking to the press, remind the interviewer that you do not represent the views of the Board, but speak as an individual.
- When contacted by the press, defer to the Chancellor or Board Chair for official Board positions.
- When speaking to the media, be an advocate for the District.
- Never speak about personnel matters or other closed session topics to the press.

Board members should keep in mind that electronic communications can facilitate a Brown Act violation. Emails are subject to disclosure laws per BP and AP 3310.

3.24 Annual Retreat

Each year the Board holds an annual retreat with the Board and the Chancellor. This retreat is the opportunity for the Board to conduct its annual self-evaluation and set goals for the upcoming year.

3.25 Board Self-Evaluation (Reference: BP 2745)

The Board of Trustees is committed to assessing its own performance as a Board in order to identify its strengths and areas in which it may improve its functioning.

3.26 Setting the Board's Goals

The Board uses the results of the self-evaluation to set internal goals for the upcoming year.

3.27 Annual Organizational Meeting (Reference: BP 2305)

The annual organizational meeting of the Board is held at the regular meeting during the first two weeks of December.

In a year in which a regular election for governing board members is conducted, the meeting shall be held on a day within a 15-day period that commences with the date upon which a governing board member elected at that election takes office. See BP 2100 Board Elections.

The purpose of the annual organizational meeting is to elect a chair, vice chair, and a clerk, and conduct any other business as required by law or determined by the Board. See BP 2200 Officers of the Board.

3.28 Chancellor - Hiring and Contract

Without doubt, the most important role of the Board is to appoint the Chancellor. It is exclusively the Board's role, although the process itself generally includes District personnel who will participate in the interviewing and screening process. A District committee may assist in screening the applications and narrowing the pool of candidates to a manageable group that will be invited for confidential screening interviews. From the confidential interviews, the committee selects a small group of 3-5 finalists to recommend to the Board for interviews and on-campus forums. After the finalists accept the invitation to interview as a finalist, the names of the finalists become public information and usually there will be a press release involved.

From the finalists, the Board selects their top candidate to make an offer. It is not guaranteed that the first choice will accept the offer since it is common for candidates to be finalists in more than one college presidential search at the same time. Therefore, it is important that this part of the process remains confidential until an offer and an acceptance of offer has been reached. During this part of the process the Board must negotiate with the candidate the terms of the contract, which includes salary, starting date, and benefits. The process can easily take from six months to a year.

3.29 Evaluation of the Chancellor (Reference: BP 2435)

The Board of Trustees shall conduct an evaluation of the Chancellor at least annually. Such evaluation shall comply with any requirements set forth in the contract of employment with the Chancellor as well as this policy.

The criteria for evaluation shall be based on Board policy, the Chancellor job description, and performance goals and objectives developed in accordance with AP 2435 titled Evaluation of the Chancellor.

3.30 Setting the Chancellor's Salary

After the initial starting salary negotiated with the Chancellor at the time of employment, the Board will need to consider the salary of their one employee on an annual basis. This process is usually done in conjunction with the Chancellor's annual evaluation. Although the discussion of the Chancellor's performance and determination of any salary adjustment is a closed session item, the actual setting of the salary adjustment is an open session agenda item.

3.31 Graduation

Graduation is the highlight of both colleges each year. Graduation and graduation activities and times vary from year to year (refer to Academic Calendar). Board members participate as part of the processional and the ceremony. The Board Chair accepts the graduating class and board members wear commencement regalia with the colors of the discipline appropriate for their degree.

Section 4 – Chapter 1 and 2 Board Policies and Procedures

4.0 Board Policies

The references to the board policies above represent a snapshot/summary of the policy and may not include the entire policy. For complete policies and procedures, please visit the District website www.sbccd.org or [click the link here Board Policies & Procedures-https://sbccd.edu](https://sbccd.edu)

Section 5 – Orientation Checklist and Sign-Off Form

5.0 Board Member Orientation

Per Board Policy 2740, orientation sessions shall be scheduled for new Board of Trustee appointees.

The Chancellor and the Board shall assist each new member-elect to understand the Board's functions, policies, and procedures before he/she assumes office. Such assistance shall include, but shall not be limited to, providing of written materials and invitations to attend Board meetings and conferences with the Chancellor. New Board members shall be encouraged to attend meetings on a regional basis held as training/information sessions by other organizations.

Orientation to the institution includes:

- Walking tours of the district, campuses, and off-site locations
- Institutional data review
- College history and development, and college catalogs
- Lists and contact information for trustees, college personnel, and student leaders
- Structure and operations of board of trustees
- Structure of higher education at the state level
- Briefings on organization, programs, budget, and facilities of the colleges and sites
- Collegial Consultation, inclusive of 10+1 Board handbook, meeting agendas, and minutes
- Affirmative action plans
- Printed college materials
- Opportunities to meet informally with campus leaders and faculty, staff, students, administrators, and fellow trustees
- Email records disclosure responsibilities

Orientation to trusteeship includes:

- Roles of board and of individual trustees
- Attendance at local, state and national meetings, including the League's New Trustee Orientation Workshop and Legislative Conference
- Review of pertinent laws and board policy
- Board Budget

Appendix 1

San Bernardino Community College District

The mission of the San Bernardino Community College District is to transform lives through the education of our students for the benefit of our diverse communities.

San Bernardino Valley College

San Bernardino Valley College maintains a culture of continuous improvement and a commitment to provide high-quality education, innovative instruction, and services to a diverse community of learners. Its mission is to prepare students for transfer to four-year universities, to enter the workforce by earning applied degrees and certificates, to foster economic growth and global competitiveness through workforce development, and to improve the quality of life in the Inland Empire and beyond.

Crafton Hills College

The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.

Economic Development & Corporate Training

The mission of the Economic Development and Corporate Training division of San Bernardino Community College District (EDCT) is to stimulate the economic prosperity of the Inland Empire through workforce development. This mission will be achieved by:

- Offering customized training solutions that meets the human capital development needs of regional employers;
- Providing innovative job training to the workforce in emerging technologies and high growth areas to foster economic prosperity in the region;
- Building and nurturing partnerships to obtain local/state/federal funds necessary for
- Preparing a highly skilled workforce through short-term training.

EMPIRE NETWORK/KVCR

KVCR's mission is to be the cultural, educational, informational and communication center of the Inland Empire. KVCR additionally will focus its mission on students. KVCR will become a training ground for students who want to train and work in the media world. This will include:

- TV, Radio, Broadband, internet, social media and any form of the media world.

Appendix 2

Organizational charts can be accessed using the links provided below.

- [SBCCD Organizational Chart](#)
- [Crafton Hills College Organizational Chart](#)
- [San Bernardino Valley College Organizational Chart](#)
- ~~[District Organizational Charts](#)~~
- ~~[Crafton Hills College Organizational Charts](#)~~
- ~~[San Bernardino Valley College Organizational Charts](#)~~

Appendix 3

Board's Role in Accreditation

The Board must be fully informed of all accreditation actions, reports, visits and progress on accreditation recommendations as they pertain to the Colleges. All reports created in response to Commission actions must be approved or ratified by the Board.

The Accrediting Commission for Community and Junior Colleges (ACCJC) provides a list of Standards that are the basis for comprehensive institutional evaluations for reaffirmation of accreditation on their website <http://www.accjc.org/eligibility-requirements-standards>.

Appendix 4

Standard Outlining Board's Responsibility

Standard IVC (Appendix in Board Orientation Handbook, referenced in Section 2.21)

IV.C.1: The institution has a governing board that has authority over and responsibility for policies to assure the academic quality, integrity, and effectiveness of the student learning programs and services and the financial stability of the institution.

IV.C.2: The governing board acts as a collective entity. Once the board reaches a decision, all board members act in support of the decision.

IV.C.3: The governing board adheres to a clearly defined policy for selecting and evaluating the CEO of the college and/or the district/system.

IV.C.4: The governing board is an independent, policy-making body that reflects the public interest in the institution's educational quality. It advocates for and defends the institution and protects it from undue influence or political pressure.

IV.C.5: The governing board establishes policies consistent with the college/district/sys-tem mission to ensure the quality, integrity, and improvement of student learning programs and services and the resources necessary

to support them. The governing board has ultimate responsibility for educational quality, legal matters, and financial integrity and stability.

IV.C.6: The institution or the governing board publishes the board bylaws and policies specifying the board's size, duties, responsibilities, structure, and operating procedures.

IV.C.7: The governing board acts in a manner consistent with its policies and bylaws. The board regularly assesses its policies and bylaws for their effectiveness in fulfilling the college/district/system mission and revises them as necessary.

IV.C.8: To ensure the institution is accomplishing its goals for student success, the governing board regularly reviews key indicators of student learning and achievement and institutional plans for improving academic quality.

IV.C.9: The governing board has an ongoing training program for board development, including new member orientation. It has a mechanism for providing for continuity of board membership and staggered terms of office.

IV.C.10: Board policies and/or bylaws clearly establish a process for board evaluation. The evaluation assesses the board's effectiveness in promoting and sustaining academic quality and institutional effectiveness. The governing board regularly evaluates its practices and performance, including full participation in board training, and makes public the results. The results are used to improve board performance, academic quality, and institutional effectiveness.

IV.C.11: The governing board upholds a code of ethics and conflict of interest policy, and individual board members adhere to the code. The board has a clearly defined policy for dealing with behavior that violates its code and implements it when necessary. A majority of the board members have no employment, family, ownership, or other personal financial interest in the institution. Board member interests are disclosed and do not interfere with the impartiality of governing body members or outweigh the greater duty to secure and ensure the academic and fiscal integrity of the institution.

IV.C.12: The governing board delegates full responsibility and authority to the CEO to implement and administer board policies without board interference and holds the CEO accountable for the operation of the district/system or college, respectively.

IV.C.13: The governing board is informed about the Eligibility Requirements, the Accreditation Standards, Commission policies, accreditation processes, and the college's accredited status, and supports through policy the college's efforts to improve and excel. The board participates in evaluation of governing board roles and functions in the accreditation process.

Appendix 5

Institutional Values

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention and Success
- III. Resource Management for Efficiency, Effectiveness and Excellence

IV. Enhanced and Informed Governance and Leadership

Governance Priorities

In order for the Board to support the strategic directions and institutional values, the board will hold itself accountable for the following board activities. They will be a focus of Board inquiry, discussion, and operational priorities.

- Continue participation in the California Community Colleges Trustee Fellowship and adopt the Aspen Institute College Excellence Model.
- The Board will continue engaging in a continuous process of training and development.
- The Board will continue informing the local community about District offerings, needs, and issues.

Appendix 6

State of California EDUCATION CODE Section 70902

70902. (a) (1) Every community college district shall be under the control of a board of trustees, which is referred to herein as the "governing board." The governing board of each community college district shall establish, maintain, operate, and govern one or more community colleges in accordance with law. In so doing, the governing board may initiate and carry on any program, activity, or may otherwise act in any manner that is not in conflict with or inconsistent with, or preempted by, any law and that is not in conflict with the purposes for which community college districts are established.

(2) The governing board of each community college district shall establish rules and regulations not inconsistent with the regulations of the board of governors and the laws of this state for the government and operation of one or more community colleges in the district.

(b) In furtherance of subdivision (a), the governing board of each community college district shall do all of the following:

(1) Establish policies for, and approve, current and long-range academic and facilities plans and programs and promote orderly growth and development of the community colleges within the district. In so doing, the governing board shall, as required by law, establish policies for, develop, and approve, comprehensive plans. The governing board shall submit the comprehensive plans to the board of governors for review and approval.

(2) Establish policies for and approve courses of instruction and educational programs. The educational programs shall be submitted to the board of governors for approval. Courses of instruction that are not offered in approved educational programs shall be submitted to the board of governors for approval. The governing board shall establish policies for, and approve, individual courses that are offered in approved educational programs, without referral to the board of governors.

(3) Establish academic standards, probation and dismissal and readmission policies, and graduation requirements not inconsistent with the minimum standards adopted by the board of governors.

(4) Employ and assign all personnel not inconsistent with the minimum standards adopted by the board of governors and establish employment practices, salaries, and benefits for all employees not inconsistent with the laws of this state.

(5) To the extent authorized by law, determine and control the district's operational and capital outlay budgets. The district governing board shall determine the need for elections for override tax levies and bond measures and request that those elections be called.

(6) Manage and control district property. The governing board may contract for the procurement of goods and services as authorized by law.

(7) Establish procedures that are consistent with minimum standards established by the board of governors to ensure faculty, staff, and students the opportunity to express their opinions at the campus level, to ensure that these opinions are given every reasonable consideration, to ensure the right to participate effectively in district and college governance, and to ensure the right of

academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards.

(8) Establish rules and regulations governing student conduct.

(9) Establish student fees as it is required to establish by law, and, in its discretion, fees as it is authorized to establish by law.

(10) In its discretion, receive and administer gifts, grants, and scholarships.

(11) Provide auxiliary services as deemed necessary to achieve the purposes of the community college.

(12) Within the framework provided by law, determine the district's academic calendar, including the holidays it will observe.

(13) Hold and convey property for the use and benefit of the district. The governing board may acquire by eminent domain any property necessary to carry out the powers or functions of the district.

(14) Participate in the consultation process established by the board of governors for the development and review of policy proposals.

(c) In carrying out the powers and duties specified in subdivision (b) or other provisions of statute, the governing board of each community college district shall have full authority to adopt rules and regulations, not inconsistent with the regulations of the board of governors and the laws of this state, that are necessary and proper to executing these prescribed functions.

(d) Wherever in this section or any other statute a power is vested in the governing board, the governing board of a community college district, by majority vote, may adopt a rule delegating the power to the district's chief executive officer or any other employee or committee as the governing board may designate. However, the governing board shall not delegate any power that is expressly made nondelegable by statute. Any rule delegating authority shall prescribe the limits of the delegation.

(e) This section shall become operative on January 1, 2014.

(Amended (as added by Stats. 2006, Ch. 817, Sec. 5) by Stats. 2011, Ch. 112, Sec. 4. (AB 1029) Effective January 1, 2012. Section operative January 1, 2014, by its own provisions.)

Appendix 7

The Brown Act (Open Meeting Law)

The Board is subject to the Brown Act, also known as the Open Meeting Law. The Brown Act requires that public boards conduct their business in the open. This means that all meetings are open to the public except for a limited number of circumstances, as permitted by the Brown Act. Examples of these limited circumstances include agenda items concerning personnel actions, labor negotiations, and the negotiation of real property.

References: For more information regarding the Brown Act, refer to

<http://ag.ca.gov/publications/brownAct2003.pdf>

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Jose F. Torres, Interim Chancellor

PREPARED BY: Stacey K. Nikac, Administrative Officer

DATE: July 8, 2021

SUBJECT: Final Approval of Board Policies

RECOMMENDATION

It is recommended that the Board of Trustees approve the Board Policies for second reading and final approval. Administrative Procedures are submitted for information and review for consistency with Board policies.

OVERVIEW

The SBCCD has a process of continuous review of its Board Policies and Administrative Procedures to ensure compliance with Title 5, California Education Code and current district/college needs. The attached policies and procedures have been modified and or reviewed and have gone through the collegial consultation process as outlined in Board Policy 2410.

ANALYSIS

AP/BP 5030 Fees
 AP/BP 7210 Academic Employees
 AP 7381 Health & Welfare Benefits

The Board approved first reading on June 10, 2021. The changes to these policies include requirements of the Education Code, current laws, and those determined to be necessary for the efficient operation of the district.

INSTITUTIONAL VALUES

- I. Institutional Effectiveness
- II. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

None.

Current Status: *Active*

PolicyStat ID: 9646135



Origination:	04/2004
Last Approved:	04/2021
Last Revised:	04/2021
Next Review:	04/2031
Owner:	<i>Academic Senates Academic Senates</i>
Policy Area:	<i>Chapter 5 Student Services</i>
References:	<i>Legally Required</i>

BP 5030 Fees

The Board of Trustees authorizes the following fees. All fees must comply with Education Code and Title 5 regulations. The Chancellor is responsible for establishing procedures for the collection, deposit, waiver, refund, and accounting for fees as required by law. The procedures shall also assure those who are exempt from or for whom the fee is waived are properly enrolled and accounted for. Fee amounts shall be published in the college catalogs or class schedules (Schedule of Classes).

Enrollment Fee (Education Code Section 76300)

Each student shall be charged a fee for enrolling in credit courses as required by law.

Course Auditing Fees (Education Code Section 76370)

Persons auditing a course shall be charged a fee (see AP 5030). The fee amount shall be adjusted proportionally based upon the term length. Students enrolled in classes to receive credit for 10 or more semester credit units shall not be charged this fee to audit three or fewer units per semester.

Parking Fee (Education Code Section 76360)

Students shall be required to pay a fee (see AP 5030).

To encourage ride sharing, a student may certify in writing at the time of payment of the fee that he/she regularly has two or more passengers commuting with him/her.

Instructional Materials (Education Code Section 76365; Title 5 Sections 59400 et seq.)

Students may be required to provide required instructional and other materials for a credit or non-credit course, provided such materials are of continuing value to the student outside the classroom and provided that such materials are not solely or exclusively available from the District. (See BP/AP 5031 titled Instructional Materials Fees)

Physical Education Facilities (Education Code Section 76395)

Where the District incurs additional expenses because a physical education course is required to use non-district facilities, students enrolled in the course may be charged a fee for participating in the course. Such fee shall not exceed the student's calculated share of the additional expenses incurred by the District.

Student Representation Fee (Education Code Section 76060.5)

Students will be charged a fee (see AP 5030) to be used to provide support for student governmental affairs representation. A student may refuse to pay the fee and shall submit such refusal on a form provided by the District to collect fees.

Student Transportation Costs (Education Code Section 76361)

Students shall be charged a fee (see AP 5030) for the purpose of recovering transportation costs incurred by

the District for services provided by common carriers to students. These fees will only paid by students who use the transportation services, unless a vote of the students in accordance with the Education Code establishes otherwise.

Transcript Fees (Education Code Section 76223)

The District shall charge a reasonable amount for furnishing copies of any student record to a student or former student. The Chancellor is authorized to establish the fee (see AP 5030), which shall not to exceed the actual cost of furnishing copies of any student record. No charge shall be made for furnishing up to two transcripts of students' records, or for two verifications of various records. There shall be no charge for searching for or retrieving any student record.

International Students Application Processing Fee (Education Code Section 76142)

The District shall charge students who are both citizens and residents of a foreign country a fee to process his/her application for admission. This processing fee and regulations for determining economic hardship may be established by the Chancellor. The fee shall not exceed the lesser of 1) the actual cost of processing an application and other documentation required by the U.S. government; or 2) one hundred dollars (\$100), which shall be deducted from the tuition fee at the time of enrollment.

Fee Refunds

The Board of Trustees authorizes refunds to be made according to administrative procedures established by the Chancellor. All refunds must comply with Education Code and Title 5 regulations, and the refund schedule shall be published in the college catalogs and class schedules.

References:

Education Code Sections 66025.3, 68120, 70902(b)(9), 76300, 76300.5, 76370, 76360, 76365, 76395, 76060.5, 76361, 76223, and 76142

Title 5 Sections 51012, 58520, 58629, and 59400 et seq

California Community College Chancellor's Office (CCCCO) Student Fee Handbook

ACCJC Accreditation Standard I.C.6

Attachments

[BP 5030 Fees - Comments](#)

[BP 5030 Fees - Legal Citations](#)

Approval Signatures

Step Description	Approver	Date
	Kelly Goodrich	04/2021
	Kelly Goodrich	04/2021

Current Status: *Draft*

PolicyStat ID: 9646142



Origination:	N/A
Last Approved:	N/A
Last Revised:	N/A
Next Review:	N/A
Owner:	Academic Senates Academic Senates
Policy Area:	Chapter 5 Student Services
References:	

AP 5030 Fees

(Replaces current SBCCD AP 5030 and AP 5033)

Required fees include:

- Enrollment (Education Code Section 76300 and 76300.5; Title 5 Sections 58500 and 58509)

As prescribed by state law.

- Nonresident tuition with these permissive exemptions (Education Code Sections 76140 and 76140.5):

As prescribed by state law and established by the Board of Trustees no later than March 1 for the succeeding fiscal year.

- All nonresident students enrolling for 6 or fewer units; or
- A student who is a citizen and resident of a foreign country who demonstrates financial need and this required exemption (Education Code Section 68130.5);
- All students, other than non immigrant aliens under 18 U.S. Code Section 1101(a)(15), who meet the following requirements:
 - high school attendance in California for three or more years;
 - graduation from a California high school or attainment of the equivalent thereof;
 - registration or enrollment in a course offered for any term commencing on or after January 1, 2002;
 - completion of a questionnaire form prescribed by the State Chancellor's Office verifying eligibility for this nonresident tuition exemption; and
 - in the case of a student without lawful immigration status, the filing of an affidavit that the student has filed an application to legalize his/her immigration status, or will file an application as soon as he/she is eligible to do so.
- Student representation (Education Code Section 76060.5; Title 5 Sections 54801 and 54805)

Fees authorized by law include:

- Non-District physical education facilities (Education Code Section 76395)
- Noncredit courses (Education Code Section 76385)
- Community service courses (Education Code Section 78300)
- Auditing of courses (Education Code Section 76370)
- Instructional materials (Education Code Sections 73365, 81457, and 81458; Title 5 Sections 59400 and 59408)
- Athletic insurance (Education Code Section 70902(b)(9))

- Cross-Enrollment with the California State University (CSU) or University of California (UC) (Education Code Section 66753)
- Health (Education Code Section 76355)
- Parking (Education Code Section 76360)
- Transportation (Education Code Sections 76361 and 82305.6)
- Student Center (Education Code Section 76375; Title 5 Section 58510)
- Copies of student records (Education Code Section 76223)
- Dormitory (Education Code Section 81670)
- Child care (Education Code Sections 79121 et seq. and 66060)
- Nonresident capital outlay (Education Code Section 76141)
- Nonresident application processing (Education Code Section 76142)
- Credit for Prior Learning (Education Code Section 76300; Title 5 Section 55050)
- Use of facilities financed by revenue bonds (Education Code Section 81901(b)(3))
- Refund processing (Title 5 Section 58508)
- Telephone registration (Education Code Section 70902(a))
- Physical fitness test (Education Code Section 70902(b)(9))
- Instructional Tape Lease/Deposit (Education Code Section 70902(b)(9))
- Credit Card Use (Education Code Section 70902(b)(9))
- International Student Medical Insurance (Education Code Section 70902(b)(9))

Prohibited fees include:

- Late application (CCCCO Student Fee Handbook)
- Add/drop (CCCCO Student Fee Handbook)
- Mandatory student activities (CCCCO Student Fee Handbook)
- Student Identification Cards (CCCCO Student Fee Handbook)
- Student Body Organization (CCCCO Student Fee Handbook)
- Nonresident application (CCCCO Student Fee Handbook)
- For dependents of certain veterans (Education Code Section 66025.3)
- For dependents of certain victims of the September 11, 2001, terrorist attacks (CCCCO Student Fee Handbook)
- For certain recipients of the Medal of Honor and certain children of the recipients of the Medal of Honor (Education Code Section 66025.3)
- For surviving spouses and children of a firefighter employed by the federal government whose duty assignment involved the performance of firefighting services in California (Education Code Section 68120)
- For students who have been exonerated of a crime though writ of habeas corpus or pardon that meet certain conditions (Education Code Section 69000)
- Required or funded services (CCCCO Student Fee Handbook)
- Refundable deposits (CCCCO Student Fee Handbook)
- Distance education (other than the statutorily authorized enrollment fee) (CCCCO Student Fee Handbook)
- Mandatory mailings (CCCCO Student Fee Handbook)
- Rental of practice rooms (CCCCO Student Fee Handbook)
- Apprenticeship courses (Education Code Section 76350)
- Technology fee (CCCCO Student Fee Handbook)
- Late payment fee (Title 5 Sections 58502 and 59410)
- Nursing/healing arts student liability insurance (Title 5 Section 55234)

- Cleaning (CCCCO Student Fee Handbook)
- Breakage (CCCCO Student Fee Handbook)
- Test proctoring (CCCCO Student Fee Handbook)

Collection and Refund of Fees

- A. Associated Students Discount Sticker
 - \$9.50 - CHC
 - \$7.50 - SBVC
 - \$4.00 - Replacement for lost card
- B. Breakage/Lost Property Fee
 - Replacement cost of item(s) broken or lost
- C. Campus Center Fee
 - \$1.00/unit (not to exceed \$10 per fiscal year)
- D. Capital Outlay Fee

As allowed by law and approved by the Board of Trustees prior to March 1 for the succeeding fiscal year.

- A. Catalog
 - \$6.00 - purchased on campus
- B. Credit by Examination
 - \$20.00 plus class unit fee
- C. Document Fee Handling
 - \$40.00 per hour for personnel time to find, retrieve, copy and re-file requested documents;
minimum charge of 1 hour
 - \$0.15 per side copy cost
 - Fees must be paid prior to document release
- D. Enrollment Fee
 - \$46.00/unit
- E. Insufficient Funds Check
 - \$15.00
- F. International Student Application
 - \$25.00 (nonrefundable)
- G. Key Deposit/Replacement
 - \$15.00 plus cost of rekeying if needed (metal/electronic key)
- H. Learning Center Reproduction Fees, SBVC
 - \$0.20 - Laser printout: text, black and white printer
 - \$0.50 - Laser printout: graphics, black and white printer (over ½ page)
 - \$1.00 - Laser printout: graphics and/or text, color
 - \$2.00 - Scan text or graphics to disk, per scan
- I. Library Fines – SBVC/CHC
 - \$0.10 - Books: per day for 50 days; after 50 days, bill \$5 fine plus the replacement value \$0.25 - Reserve Books/Multimedia: per hour to a maximum of the replacement value of the reserve materials; after 14 days, bill \$5 fine plus the replacement value
 - \$0.50 - Videos: per day for 50 days; after 50 days, bill \$5 fine plus the replacement value

\$0.10 - Per page for laser printout of Internet, CD ROM, Periodicals

\$2.00 - replacement for lost library card

J. Parking Permit Fees

\$100.00 - annual permit

\$39.00 - one semester (\$20 BOGG student)

\$22.00 - summer session

\$3.00 - daily

K. Parking Violation Fees

\$ 50.00 - illegal parking

\$ 50.00 - decal violation

\$275.00 - handicap violation

L. Refund Processing Charge

A fee of \$10.00 will be charged for each refund transaction, not to exceed \$10.00 per student per semester as defined in the Fee Refund Policy.

M. Replacement – Diploma/Certificate

\$10.00

N. Student Health and Accident Insurance

~~\$2122.00~~ - per semester (includes \$1.50 accident insurance)

\$18.00 - summer session (includes \$1.50 accident insurance)

\$1.50 - accident insurance only

O. Student Representation

\$2.00

P. Supplemental Health Services Fee

\$10.00 - TB skin test (one-step test)

\$10.00 - TB skin test (two-step test)

At cost - All Vaccines

\$25.00 - Physical Exams

\$50.00 - DMV Physical Exams

At cost - Prescription medications

At cost - In-house Lab Tests

At cost - Lab Test sent to external lab

At cost - Optional Medical Procedures

At cost - Optional Medical Supplies

\$ 8.00 - Vision screening (Titmus vision tester)

\$ 2.00 per item - Duplication of medical records

\$10.00 - Hearing Screening (Audiometer)

At cost - Birth Control Pills

Q. Testing Fees

At cost - Paramedic National Registry Testing

\$ 25.00 - Retest per skill

\$ 10.00 - CPR card

Repeat course from Career Tech Department

0.5 units - \$12.00

1.0 units - \$23.00

2.0 units - \$46.00

3.0 units - \$70.00

R. Transcripts/Verification

No cost - First two transcripts

\$10.00 - Additional transcripts

\$20.00 - Immediate requests for transcripts

\$5.00 plus cost - Online transcripts

S. Transportation Fee

Students registering for Spring or Fall semester to pay:

\$9.00 for 6 or more credits/semester

\$8.00 for less than 6 credits/semester

\$6.00 for 6 or more credits/summer

\$5.00 for less than 6 credits/summer

T. Crafton Hills College Recreation Fee

Students registering for CHC for Spring, Fall, or Summer semesters have the option to pay for the use of the aquatic and fitness centers:

\$8.00 per semester

Fee Refunds

A. Designated Fees

This regulation covers the following fees:

1. Enrollment fee
2. Nonresident tuition
3. Parking fee
4. Health fee
5. Accident Insurance fee
6. Student Services Card fee
7. Student Center fee
8. Student Representation Fee
9. Capital Outlay Fee
10. Student Transportation Fee

B. Conditions

If a refund is requested for parking or student services card fees, the parking decal or the student services card must be attached to the refund request.

C. Military Service Exception

If a student who is a member of an active or reserve military service receives orders compelling a withdrawal from courses, the District shall, upon petition and a copy of received orders of the affected student, refund the entire enrollment fee unless academic credit is awarded.

D. Refund Schedule

This refund schedule applies to all fees listed in Paragraph A, above.

1. Fees collected in error

Fees collected in error will be refunded in their entirety.

2. Class cancelled by the college

If a class is cancelled by the college, enrollment and/or non-resident tuition fees will be refunded in their entirety. If that cancellation results in a student's withdrawal from the college, refunds of the appropriate fees listed in Paragraph "A" will apply.

3. Withdrawal from the College

a. Enrollment Fee/Nonresident Tuition

If a student withdraws during the first two weeks of a full-term class or during the first 10% of a short-term class, enrollment fees or nonresident tuition fees will be refunded.

b. Parking Fee, Health Fee, Accident Insurance Fee, Student Services Card Fee, Student Center Fee, Student Representation Fee, Capital Outlay Fee, Student Transportation Fee.

In order to be eligible for a refund, a student must withdraw prior to the first day of the term for a full-term class or prior to the first day of instruction for a short-term class.

4. Unit Reduction

If a change of program within the first two weeks of a full-term class or during the first 10% of a short-term class results in a reduction in the number of units taken, the enrollment fee or non-resident fee will be refunded at the per unit cost of the reduction.

5. A student who withdraws from a class or the college after the second week of instruction for a full-term class or the first 10% of a short-term class is not eligible for any refund.

E. Refund Processing Fee

A charge of \$10 will be collected for each refund transaction not to exceed \$10 per student per semester, except for cancelled classes or over-payment.

Waiver of Fees

The District may waive enrollment fees which were not collected in a previous session where the enrollment fees were not collected as a result of the District's error in awarding a Board of Governors Fee Waiver to an ineligible student and not through the fault of the student, and to collect the enrollment fee would cause the student undue hardship.

References:

Education Code Sections 66025.3, 68120, 70902(b)(9), 76300, and 76300.5

Title 5 Sections 51012, 58520, and 58629

California Community College Chancellor's Office (CCCCO) Student Fee Handbook



Current Status: Active

PolicyStat ID: 4357435



Origination: 06/2004
Last Approved: 06/2020
Last Revised: 06/2020
Next Review: 06/2030
Owner: [Human Resources Human Resources](#)
Policy Area: [Chapter 7 Human Resources](#)
References:

BP 7210 Academic Employees

(Replaces current SBCCD BP 7210)

Employees represented by CSEA and CTA should refer to their respective bargaining unit agreements for information specific to their unit.

Academic employees are all persons employed by the District in academic positions. Academic positions include every type of service, other than paraprofessional service, for which the Board of Governors has established minimum qualifications for the California Community Colleges.

Faculty members are those employees who are employed by the District in academic positions that are not designated as supervisory or management. Faculty employees include, but are not limited to, instructors, librarians, counselors, and professionals in health services, DSPS, and EOPS.

Decisions regarding tenure of faculty shall be made in accordance with the evaluation procedures established for the evaluation of probationary faculty and in accordance with the requirements of the Education Code. The Board of Trustees reserves the right to determine whether a faculty member shall be granted tenure.

The District may employ temporary faculty from time to time as required by the interests of the District. Temporary faculty may be employed full time or part time. The Board delegates authority to the Chancellor to determine the extent of the District's needs for temporary faculty.

Notwithstanding this policy, the District shall comply with its goals under the Education Code regarding the ratio of full-time to part-time faculty to be employed by it and the for making progress toward the standard of 75% of total faculty work load hours taught by full-time faculty.

References:

Education Code Sections 87400 et seq; 87419.1; 87482.8, and 87600 et seq;
Title 5, Section 51025

Attachments

[BP7210 -OLD.pdf](#)
[BP 7210 Academic Employees- Legal Citations](#)
[BP 7210 Academic Employees- Comments](#)

Current Status: *Draft*

PolicyStat ID: 9656584



Origination:	N/A
Last Approved:	N/A
Last Revised:	N/A
Next Review:	N/A
Owner:	<i>Human Resources Human Resources</i>
Policy Area:	<i>Chapter 7 Human Resources</i>
References:	<i>Good Practice/Optional</i>

AP 7210 Academic Employees

ACADEMIC EMPLOYEES, NON-MANAGEMENT HIRING OF FULL-TIME FACULTY

The San Bernardino Community College District seeks a qualified and diverse administration, faculty, and staff dedicated to student success. The District is committed to an open and inclusive hiring process that supports the goals of equal opportunity and diversity, providing equal consideration and opportunities for all qualified candidates. The goal of every hiring process is to select the qualified candidate who best meets the needs of our students and has the ability to develop inclusive curriculum and/or provide an inclusive environment that represents the ethnic and socioeconomic demographic of the college's student population.

The faculty, staff, and administration recognize the importance of an effective hiring process that reflects mutual professional responsibility and interest in achieving the common goal of hiring outstanding faculty that will enhance the learning experience for all students and fulfill the mission and goals of the College and the District.

Hiring faculty, classified staff, and administrators is accomplished through selection committees, which produce a recommendation of a final candidate from the President, or other appropriate administrator, to the Chancellor to recommend to the Board for employment.

HIRING QUALIFICATIONS

Minimum Qualifications

The San Bernardino Community College District has established the following hiring qualifications for all faculty positions:

1. For faculty and administrative positions, job requirements shall include (A) a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds of community college students as demonstrated by skills and abilities in cultural responsiveness and cultural humility; and (B) a demonstrated commitment to recognizing patterns of inequity in student outcomes, taking personal and institutional responsibility for the success of students, engaging in critical assessment of own practices, and applying a race-conscious awareness of the social and historical context of exclusionary practices in American Higher Education.
2. The Minimum Qualifications for discipline expertise adopted by the Board of Governors for California Community Colleges or possession of a valid and appropriate California Community College Credential

as provided in Education Code 87355.

3. All applicants will be provided the opportunity to have qualifications for discipline expertise reviewed and considered for meeting minimum qualifications that meet or exceed those listed adopted by the Board of Governors through alternate means.

Application Procedure

1. The Human Resources Office will determine which applicants meet minimum education and expertise qualifications as set forth in the job announcement based on information provided on the official application for employment and verified by copies of transcripts provided by the applicant. Applicants not having minimum qualifications but requesting consideration of equivalent qualifications will be separated from those determined to meet minimum qualifications. If there is any discrepancy between the established minimum qualifications and the qualifications presented by an applicant as meeting minimum qualifications, that applicant's file will be grouped with the applications requesting consideration of equivalent qualifications. Applicant groups for equivalency review will have their qualifications evaluated by the Equivalency Committee, in accordance with the Equivalency Policy and Procedures. Human Resources will also evaluate the diversity of the pool of applicants to determine if further outreach is required before proceeding.
2. The files of all applicants who meet minimum qualifications or who have had equivalent qualifications determined by the Equivalency Committee will be reviewed by the selection committee. The selection committee will not review the file of any applicant who does not meet minimum qualifications or who has not been determined as possessing equivalent qualifications by the Equivalency Committee. The HR Selection Committee Chair will provide a list of candidates who did not meet the MQs with a brief explanation of how the MQs were not met. This review with the selection committee may result in the determination that the MQs were met by some of the candidates who were originally identified as not meeting the MQs. Should the selection committee have any concern about the pool or process, the selection committee chair may confer with the Vice Chancellor of Human Resources and Police Services regarding these concerns.
3. For disciplines for which the master's degree is not generally expected or available (as designated in *Minimum Qualifications for Faculty & Administrators in California Community Colleges*, adopted by the Board of Governors), a "year of professional experience" shall be considered the period of time which the District accepts as a regular work year on a full-time basis. One year of professional experience must have been completed within the three years prior to the closing date for applications for the position. The minimum qualifications listed on the job announcement should identify the specific types of professional experience required for the position.
4. For disciplines for which the master's degree is not generally expected or available (as designated in *Minimum Qualifications for Faculty & Administrators in California Community Colleges*, adopted by the Board of Governors), the appropriate, valid certification or license to practice shall be stipulated based on the instructional responsibilities of the position. If no certificate or license is appropriate to the position, no certificate or license will be listed as a minimum qualification.

Desirable Qualifications

1. Job announcements may include a set of "desirable qualifications," separate from the minimum qualifications. These desirable qualifications should describe characteristics that support the responsibilities of the position.
2. The combination of the minimum qualifications and the job-related desirable qualifications will be used as

the basis for decision-making throughout the selection, interview, and recommendation of applicants.

Establishing Minimum and Desirable Qualifications

1. The minimum and desirable qualifications will be reviewed by discipline faculty in consultation with the Division/Department Dean or other appropriate administrator and included in an initial draft. When no full-time faculty member currently teaches the discipline, at least two full-time faculty in a reasonably related discipline will draft the desirable qualifications in consultation with the Division/Department Dean or appropriate administrator. The academic senate may elect to recommend additional qualifications related to the ability to serve our diverse students well in any faculty position. The Division/Department Dean or appropriate administrator will make the final decision the desired qualifications.
2. The Vice Chancellor of Human Resources and Police Services or their designee will monitor the minimum and desirable qualifications for adverse impact on groups that have been historically under-represented. If the Vice Chancellor of Human Resources and Police Services or their designee believes the qualifications appear to be too restrictive, they will meet with the discipline faculty and the Division/Department Dean or appropriate administrator to review the qualifications. If discriminatory intent or effect is identified, the Vice Chancellor of Human Resources and Police Services or their designee shall confer with the appropriate Vice President and the Academic Senate President to determine necessary remedies.

PROCEDURES

The goal of every hiring process is to select the qualified candidate who best meets the needs of our diverse student population.

Establishing the Position

Any request to fill new or vacant positions must be processed through the appropriate Manager and the Human Resources Office, and must receive approval by the Chancellor before any position announcement is made.

1. Faculty positions are identified by a process established by each College and Fiscal Services.
2. Chancellor approves faculty positions from those requested by the Colleges.
3. Human Resources receives the Staffing Requisition approved by the Chancellor and begins the search process.

Position Announcement

1. The Announcement of a Position will be drafted by the faculty of the discipline and the Division/Department Dean or appropriate administrator who established the minimum and desirable qualifications for the position (See “Establishing Minimum and Desirable Qualifications”) in consultation with the Vice Chancellor of Human Resources and Police Services or designee and the appropriate Vice President.

Job announcements shall clearly state job specifications setting forth the minimum and desired qualifications for the position. Job announcements including any “desired” qualifications beyond the minimums shall be reviewed by Human Resources before the position is announced to ensure conformity with the guidelines of the Board of Governors for the California Community Colleges, the requirements of Title 5 and State and Federal non-discrimination laws.

2. Position announcements will include the following sections:
 - a. Position Title



Current Status: Draft

PolicyStat ID: 8394357



Origination: N/A
 Last Approved: N/A
 Last Revised: N/A
 Next Review: 07/2020
 Owner: Human Resources Human Resources
 Policy Area: Chapter 7 Human Resources
 References:

AP 7381 Health and Welfare Benefits

~~**NOTE:** This procedure is optional. Local practice may be inserted. Health and welfare benefits are a mandatory subject of bargaining for employees that are represented by an exclusive representative. Procedures as to other employees are at District discretion.~~ **Health and welfare benefits are a mandatory subject of bargaining for employees that are represented by an exclusive representative. Procedures as to other employees are at District discretion.**

~~A. A program of health and welfare benefits shall be provided to all confidential and supervisory employees.~~

~~B. Hospitalization/Medical~~

~~The District pays the insurance premium for the Board approved hospitalization/medical plan for the employee, spouse, and dependents.~~

~~C. Dental~~

~~The District pays the insurance premium for the Board approved dental plan for the employee.~~

~~D. Life Insurance~~

~~The District pays the insurance premium for the Board approved life insurance plan for the employee.~~

~~E. Health Service, Continuation After Retirement~~

~~Any confidential or supervisory employee who opts for early retirement will continue to receive hospitalization/medical plan benefits available to classified employees of the district, until age 65, subject to all the conditions for one of the following:~~

~~1. Service Retirement #1~~

~~a. Has attained the age of 60 before terminating employment with the district.~~

~~b. Has completed a minimum of ten years service with the district.~~

~~c. Has been an employee of the district immediately preceding retirement status.~~

~~d. Must be on retirement with the Public Employees Retirement System.~~

~~OR~~

~~2. Service Retirement #2~~

~~a. Has attained the age of 55 before terminating employment with the district.~~

~~b. Has completed a minimum of twenty years with the district.~~

~~c. Has been an employee of the district immediately preceding retirement status.~~

~~d. Must be on retirement with the Public Employees Retirement System.~~

~~OR~~

~~3. Disability Retirement~~

- ~~a. Regardless of age before terminating employment, has completed a minimum of five years of service with the district.~~
- ~~b. Has been an employee of the district immediately preceding retirement.~~
- ~~c. Must be accepted by and remain on disability retirement with the Public Employees Retirement System.~~
- ~~d. Retiree agrees to enroll in Parts A & B and pay the full premium as soon as they are eligible.~~

~~Sample from another District~~

~~Health and Welfare benefits for bargaining unit members will be governed by the respective collective bargaining agreement.~~

~~Insurance Benefits~~

~~The following fringe benefits will be provided to management/confidential personnel:~~

- ~~• Medical insurance including hospitalization for employee and dependents.~~
- ~~• Dental insurance for employee and dependents.~~
- ~~• Level term life insurance for employee.~~
- ~~• Decreasing benefit life insurance for employee.~~
- ~~• Income protection for employee only.~~
- ~~• Vision insurance for employee and dependents.~~

~~The Board will determine the District premium contribution for management and confidential employees.~~

~~Sample from another District~~

~~Health and Welfare benefits are provided to employees of the District as follows:~~

~~'Certificated/academic employee' benefits are pursuant to the Agreement between the District and the Faculty Association.~~

~~Classified employee benefits are pursuant to the Agreement between the District and the Classified Employees (CSEA) Chapter #535.~~

~~Management and confidential employees are provided the same benefits that are negotiated with the District's two bargaining units – CTA and CSEA.~~

~~Specific benefits can be viewed on the District's website~~

~~Sample from another District~~

~~The specific provisions regarding health and welfare benefits are contained in the appropriate collective bargaining agreements and personnel plans.~~

~~References:~~

~~Government Code Sections 53200 et seq.~~

- b. Application Deadline or Initial Review Date
- c. Introduction: A brief description of the position and the relationship of the position to college offerings and activities. This includes a brief description of the college and the community served.
- d. Minimum Qualifications: A statement including the established minimum qualifications, the appropriate valid credential(s), the provision for equivalencies.
- e. Desirable Qualifications: Those job -related qualifications that are desirable but not essential to perform the job.
- f. Duties of the Position: A list of typical duties including the following:
- A brief description of the primary responsibilities (e.g. Faculty will teach to the outline of record for the specific assignment and maintain a current syllabus). Faculty will facilitate learning through a variety of modalities to maximize the success of our diverse student population,
 - A description of any co-curricular responsibilities (e.g. coaching, directing).
 - Reference to scheduling considerations (e.g. assignment to evening duties).
 - Leadership responsibilities related to the academic and/or co-curricular assignment (e.g. advisory committee, standing committees, curriculum development).
 - A description of institutional service responsibilities (e.g. five hours of institutional service, five office hours).
 - A commitment to ongoing professional development that includes cultural responsiveness , inclusiveness, and equity, as well as disciplinary relevance.
 - A description of any other duties unique to the position.
- g. Salary and Benefits: A statement of the salary range and a brief narrative description of fringe benefits in effect at the time of the announcement.
- h. Closing Date and Address for Submission of Application Materials
- i. Application Process: Instructions regarding the completion of the application process and a statement that incomplete applications will not be considered by the selection committee. In addition, instructions will also include the need for the candidate to address how the desired qualifications have been met by the candidate in the cover letter or in the supplemental questions. The application process will include the following:
- An official district application form including a separate form for requests for equivalency along with a brief narrative description of the equivalency criteria appropriate to the minimum qualifications for the position. Applicants will be instructed to provide a narrative description of their equivalent experience along with transcripts and other documentation to support their request for equivalency.
 - A Letter of Application (A cover letter indicating explicitly how each of the minimum and desired qualifications are met.)
 - Official or unofficial transcripts for all college course work, including those generated from the Internet, to establish an applicant's file (An official transcript will be required before any offer of employment for the applied-for position).
 - A curriculum vitae or resume.
 - When appropriate, verification of credentials (community college instructor credential, vocational

credential, and/or license).

- When appropriate, verification of “professional experience” as articulated in the minimum and desirable qualifications.
- When appropriate, additional support materials may be requested. Such materials may include letters of recommendation, work samples (e.g. videos, portfolios, written materials) and other materials directly related to the criteria established in the minimum and desirable qualifications.

j. Selection Process: A brief description of the selection process including:

- The review by a selection committee to select candidates for interviews
- An interview of candidates by the selection committee that may be comprised of faculty, administration, academic senate representatives, associated student government representatives, and other appropriate district personnel. Candidates are advised that all interview questions will be evaluated through the lens of both minimum qualifications and the desired qualifications.
- An interview of finalists by the President (and additional interviewers if selected by the ~~Preseident~~President) or designee
- Final recommendation to the Board of Trustees by the Chancellor of the District
- A description of any other selection activities that are anticipated at the time of the announcement (e.g. a sample teaching demonstration, guest lecture, role playing, sample assignments, a questionnaire or impromptu writing sample)

k. Notice to All Candidates:

- The requirements of the Immigration Reform and Control Act of 1987
- Initial assignment information
- Reasonable accommodation notice: *If accommodations are needed for the application process in compliance with the Americans with Disabilities Act, please inform the Human Resources Office. The application/interview process may involve speaking, reading, writing, and answering questions or other test taking procedures. If you believe you may need reasonable accommodation to perform any of these tasks, need to inquire as to the specific nature of the tasks, or to assure physical access to the interview site, please contact the Office of Human Resources at (909) 382-4040 and ask for the individual responsible for the scheduling and monitoring of employment interviews.*

l. Statement of Equal Employment Opportunity including reference to “encouraging applications from underrepresented minorities and the disabled.”

3. The Vice Chancellor of Human Resources and Police Services or their designee will review the draft of the job announcement for the potential for adverse impact pursuant to provisions in #2 of “Establishing Minimum and Desirable Qualifications.”
4. The final draft of the job announcement will be reviewed by the discipline faculty and the Division Dean or appropriate administrator, and then returned to the Office of Human Resources. The Division/Department Dean or appropriate administrator will make the final decision on the desired qualifications prior to submitting the DQs to Human Resources.
5. Upon the approval of the final draft of the announcement, the Division/Department Dean or appropriate administrator for the position will set a tentative timetable for the hiring process (e.g. Selection committee

orientation/training, application review) in consultation with the discipline faculty, the Vice Chancellor of Human Resources and Police Services or their designee and the appropriate Vice President.

Applications

Human Resources accepts applications and supplemental materials until ~~4:11:30~~59 pm on the closing date.

Human Resources will review the composition of the applicant pool to ensure that any failure to obtain projected representation for any monitored group is not due to discriminatory recruitment procedures. If necessary to establish an adequate and representative pool, the application closing date shall be extended and additional recruitment shall be conducted. (A "monitored group" means those groups identified by state and federal regulations for which monitoring and reporting are required. According to the provisions of Title 5 53004 (B), each applicant shall be afforded the opportunity to identify his or her gender, ethnic group identification, and if applicable, his or her disability.) After the pool is approved, all complete applications will be forwarded to the selection committee for consideration.

Recruitment and Advertising

Faculty positions are advertised for a minimum of thirty (30) days.

Any ads placed in publications will contain the statement "An Equal Opportunity Employer."

New faculty will be recruited by means of wide dissemination of job announcements, with special efforts to contact referral sources for underrepresented minorities, persons with disabilities, and women. This dissemination will be the responsibility of the Office of Human Resources in accordance with the EEO Plan.

A complete record will be maintained of all efforts to disseminate information and the response regarding the job opportunity. The record to be kept by the Office of Human Resources includes: (1) recruitment sources, (2) number of applicants for a specific position, and (3) gender, race, and disability status of applicants.

Notification of position openings will be mailed by Human Resources to colleges, universities, and organizations committed to providing equal employment opportunities to a wide range of applicants. In addition, positions are advertised locally and in professional journals and related publications when appropriate, and the State Chancellor's Office Job Registry and on the internet as recommended by the appropriate Division/ Department Dean or a Vice President.

SCREENING COMMITTEE

Membership

Screening committees for faculty positions will be established and convened by the Division/Department Dean or other appropriate administrator or their designee.

- The Division/Department Dean or appropriate administrator for the position will formulate a preliminary list of candidates to serve as screening committee members.
- The President of the Academic Senate, after consultation with faculty in the discipline of the position and with the appropriate Division Dean, will appoint the faculty to serve on the selection committee.
- An Equal Opportunity Representative from outside of the department/program shall be appointed to the Committee by the Vice Chancellor of Human Resources and Police Services or their designee. The Equal Opportunity Representative is a non-voting member.
- The Committee should also include representation from those employees or employee groups who are served by or otherwise interact with the position. If a classified employee is selected to serve on the committee, the President of CSEA will provide the names of individuals nominated to serve as the

representative from the Senate. The hiring supervisor will select appropriate committee member(s) from those nominees.

- The Screening Committee should normally have no fewer than five (5) and no more than nine (9) members.
- A majority of the membership of the selection committee shall be faculty.
- Every screening committee will include the Division/Department Dean or appropriate administrator or their designee
- The chair of the Committee will be chosen by a majority vote of the committee.
- When possible, every effort will be made, within the limits allowed by federal and state law, to ensure screening committees include a diverse membership, which will bring a variety of perspectives to the assessment of application qualifications. Selection/screening committees will be encouraged to include members from monitored groups and may include members from other colleges to include members from monitored groups.
- The supervising administrator on the Committee will provide clerical/technical support and coordination.

If unusual circumstances prevent the formation of a screening committee as described herein, the Division/ Department Dean or appropriate administrator for the position will consult with the Vice Chancellor of Human Resources and Police Services or their designee to determine a reasonable representation. However, the final composition of the screening committee shall remain confidential.

The Vice Chancellor of Human Resources and Police Services or their designee will approve all screening committee members to ensure diversity.

Training

All faculty, staff, and administrators involved in hiring faculty must receive training on diversity and the employment process for each Committee on which they serve. Such training will be provided by the Office of Human Resources at the first meeting of the Committee. ~~It is the responsibility of the Chair~~ to insure that each Committee member receives the required training that includes:

- Discussion of District commitment to equal opportunity, diversity, and student success
- The search and selection process
- Role of the selection committee
- Development of selection criteria
- Writing effective interview questions
- Development of selection criteria including DQ's as part of the job posting process
- Role of the Equal Opportunity Representative
- Confidentiality
- Effective reference checks (administrators only)

~~Responsibilities of the Screening Committee~~

~~The Screening Committee Handbook defines the role and responsibility of the screening committee. Those responsibilities include:~~

- ~~1. Participate fully in all selection committee meetings.~~
- ~~2. Disclose personal relationships with or knowledge of or potential conflict of interest regarding any applicant.~~

~~The relative or spouse or registered domestic partner of an applicant will not serve on a selection committee for which a relative/spouse/registered domestic partner is a candidate. For the purpose of this regulation, a relative is the mother, father, grandfather, grandmother, grandchild, son, daughter, son-in-~~

law, daughter-in-law, brother, brother-in-law, sister, sister-in-law, niece, or nephew of the committee member. It is the responsibility of the committee member to notify the committee if it is not immediately clear that a candidate is a relative.

3. ~~Review the position announcement.~~
4. ~~Identify and weight selection criteria based on the minimum and desired qualifications for the position. Selection criteria will include an evaluation of the extent to which applicants explicitly demonstrated sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender, gender identity, sexual orientation, and ethnic backgrounds of community college students, faculty and staff. The applicant must be able to demonstrate how these factors relate to the need for equity minded practices within the classroom.~~
5. ~~Develop job related interview questions designed to distinguish candidates who will best meet the needs of the students, the department/division, the College, and the District as well as criteria by which to evaluate applicant responses. Interview questions will be forwarded from the chair of the committee to the Equal Opportunity Representative. In the interest of confidentiality, interview questions will not be forwarded to all committee members via e-mail unless the District is in an emergency. All interview questions will be returned to the Office of Human Resources. All questions will be reviewed and approved by the Vice Chancellor of Human Resources and Police Services or their designee. Interview questions are confidential and will not be shared outside of the committee.~~
6. ~~Determine whether to require candidates to perform a skills test or make a presentation in addition to responding to interview questions. When appropriate, such demonstrations should reflect the candidate's ability to work effectively in a diverse community college environment. Criteria for evaluating and weighting work examples, such as writing samples, role play, or teaching demonstrations, will be established by the selection committee prior to interviewing the candidates.~~
7. ~~Screen eligible applications for desired qualifications and evaluate the candidates ability to explicitly demonstrated sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender, gender identity, sexual orientation, and ethnic backgrounds of community college students, faculty and staff. The applicant must be able to demonstrate how these factors relate to the need for equity minded practices within the classroom~~
8. ~~Interview all selected candidates using only the questions previously agreed upon by the committee members.~~
9. ~~Recommend candidates for selection to the College President or their designee.~~
10. ~~Fill out evaluation forms on all interviewees.~~
11. ~~Maintain confidentiality of the interviews as well as evaluative comments made during the selection process. Such information may be shared only with members of the Screening Committee and the College President or their designee. Confidentiality must be maintained permanently. Each member of the committee will receive and agree to abide by the statement of guiding principles along with a copy of the screening committee handbook.
If a committee member is found to have violated confidentiality or engaged in any misconduct, that committee member may be prevented from serving on future screening committees. Depending on the level and seriousness of the misconduct, the committee member may also be subject to disciplinary action.~~

~~Screening & Application Screening Criteria~~

~~Screening criteria and interview questions must be approved by the Equal Opportunity Representative before~~

~~the screening committee can access the applications. Screening criteria must be job related and are developed from the position description and the qualifications and requirements listed in the position announcement. Weighted screening criteria help members to review each application objectively. The screening criteria must be listed on the appropriate rating sheet and must be used by each member of the Committee. Each Committee member must participate fully in the screening process.~~

~~After applications have been reviewed and scored by all committee members, the screening committee will determine which applicants shall be invited for an interview based on the established criteria and the scores given by all committee members. Committee members will return rating sheets to the HR Generalist before their next meeting. HR will provide the scores of all candidates to the committee for discussion and determination of those who should move forward to an interview. The Committee selects applicants to interview who will best meet the needs of the students, the division, and the College. The committees will consider the special needs of the division/department/program and the student population to be served in the selection of candidates.~~

~~The Committee will determine the number of candidates they wish to interview based on the pool of applicants and the apparent strengths and weaknesses of the candidates. Ideally, no fewer than (3) three candidates will be invited for interview. All candidates will be scored according to the weighted criteria and all committee members will also identify the candidates they would like to move forward for an interview.~~

~~The Equal Opportunity Representative reviews the pool selected for interview to ensure that no selection or selection criteria has adversely affected any monitored group. The Equal Opportunity Representative may recommend that additional candidates be interviewed or that further recruitment be initiated before proceeding.~~

~~Applications of those candidates who are not to be interviewed shall be filed in the Office of Human Resources.~~

Interviews

~~Interviews are scheduled by the Human Resources Generalist and will follow the process outlines in the Screening Committee Handbook.~~

~~Each member of the Screening Committee must be present for all interviews. If a member misses an interview, that committee member is removed from the Search Committee.~~

~~The screening committee will interview all candidates using the list of questions formulated by the Committee. Appropriate job related "follow-up" questions that focus on the intent of the question or appropriate information in the initial response may be included in the interview so long as (1) they are based directly on the candidate's response to a question, (2) do not seek information outside of the scope of the established hiring criteria, (3) are not in violation of Equal Employment Opportunity guidelines and (4) do not exceed or truncate the time allotted for the interview.~~

~~Each candidate will be asked the same questions, in the same way, for a fair and consistent basis in decision-making.~~

~~After interviews are completed, members of the selection committee discuss and evaluate the qualifications of the candidates including how candidates will meet the needs of a diverse student population. No discussion will occur until all candidates have been interviewed. If consensus is not possible, the Chair may request a vote or a prioritization by each selection committee member. Each selection committee member will have equal voting privileges. The committee chair will be responsible for documentation if less than three candidates are forwarded to the next level.~~

~~The Screening Committee recommends at least 3 candidates, unranked, to the College President or their designee for second-level interview.~~

~~The Equal Opportunity Representative reviews the selected candidate(s) to determine whether any selection criteria or procedures used in the interview phase has had an adverse impact on any monitored group. If the Equal Opportunity Representative believes that adverse impact exists, he/she shall consult with the committee Chair, and the Vice Chancellor of Human Resources and Police Services or their designee to determine whether additional steps should be taken to ensure equal employment opportunity.~~

~~If, after the interviews, in consultation with the Vice Chancellor of Human Resources and Police Services or their designee, the Selection Committee is not satisfied with the interviewed candidates, the Committee may:~~

- ~~▪ On those positions that are opened until filled, request to have any additional complete applications that have been submitted since the first review date forwarded for selection;~~
- ~~▪ Request that Human Resources contact applicants with incomplete applications to request the missing application materials; or~~
- ~~▪ Extend or re-open the search.~~

~~Immediately following the interviews, the Committee Chair returns all the selection and interview forms and all other non-finalist application materials to Human Resources.~~

~~Second Level Interview Procedures~~

~~Second level interviews will be conducted on all finalists by the College President (and additional interviewers if the President chooses) or their designee with the academic senate president or their designee acting in an advisory capacity. In the case of the District office, second level interviews will be conducted by the appropriate administrator.~~

~~Following second level interviews, the College President or appropriate administrator may elect one of the following:~~

- ~~1. Select one of the finalists.~~
- ~~2. Review the applicant pool to ensure that qualified applicants have not been overlooked;~~
- ~~3. Extend or reopen the search.~~

~~Reference Checking~~

~~Reference checks are made by the hiring manager upon the recommendation of the selected candidates by the Committee, and must be completed before a recommendation of employment is made to the Board of Trustees.~~

~~Reference checks must be completed in accordance with the policies and principles of equal opportunity. Reference information must be held in strict confidence.~~

~~Final Selection and Eligibility List~~

~~The appropriate administrator will make the final decision on the candidates and notify the Human Resources Office to forward the selection to the Board of Trustees for approval. Those finalists not selected will be placed on an eligibility list that will be valid for 120 calendar days following the date a candidate is selected by the President or other appropriate district manager. In the event a vacancy occurs for the same position, the President or appropriate administrator will conduct second-level interviews from those individuals on the eligibility list.~~

~~The hiring manager will contact the successful candidate to make a provisional offer of employment, contingent upon passing reference checks and Board approval.~~

~~Once the successful candidate has been hired and Board approved, the unsuccessful candidates will be notified by letter that they were not selected.~~

~~During the lifetime of the selection committee, all applications for positions will be kept on file at a secure location at the hiring site and will be available to members of the committee for study.~~

~~Submitted: 4/12/07~~

~~Approved: January, 1990~~

~~APPENDIX A – FACULTY HIRING PROCEDURES~~

~~GUIDING PRINCIPLES:~~

~~SELECTION COMMITTEE MEMBERS~~

~~Each committee member agrees to act in the best interest of the College and the District in selecting a candidate who best meets the needs of the diverse students we serve. Each committee member understands that search and selection is a confidential process subject to laws and regulations on privacy and access (Title 5, California Code of Regulations, Section 53023(a); California Government Code, Section 6254). Specifically, each member agrees not to discuss or in any way release information to any non-authorized person regarding:~~

- ~~1. Written materials turned in by the applicant or evaluations made by the committee members about applicants;~~
- ~~2. Oral discussions by or about applicants or committee members during or following the interview process; and~~
- ~~3. Any other information that relates to the search and selection process including the names of applicants.~~

~~Each committee member agrees that if he or she is approached by any non-authorized person to discuss any of the above, the member is to refer the individual to the Office of Human Resources. Each committee member understands that failure to maintain confidentiality will not only jeopardize the search and selection process but could also result in a violation of Federal or State regulations and incur liability on behalf of the District. It is also understood that even the perception that confidentiality has been breached may jeopardize the hiring process. Therefore, each committee member agrees to call to the attention of the Vice Chancellor of Human Resources and Police Services or their designee, any action which might be interpreted as a breach of confidentiality.~~

~~Each committee member agrees to comply with Equal Opportunity policies and procedures assuring compliance with the hiring process as outlined in the District's hiring policy and procedures.~~

~~Each committee member agrees to operate in an objective and unbiased manner throughout the process and understands that any compromise in objectivity or demonstration of unlawful bias may threaten the process.~~

~~Each committee member understands that the process may be stopped at any time based on perceived discrimination against one or more candidates, or if deviation from District procedures has occurred.~~

~~APPENDIX B – FACULTY HIRING PROCEDURES ROLES AND RESPONSIBILITIES~~

~~B I – ROLES AND RESPONSIBILITIES: SELECTION TRAINING CERTIFICATION~~

~~To accommodate the various needs of search committee training, the Director of Human Resources shall be responsible for providing training certification.~~

~~B II – ROLES AND RESPONSIBILITIES: SELECTION COMMITTEE~~

~~GOAL~~

~~Selection of the qualified applicant who best meets the needs of the students, the division, and the college.~~

~~Identify Selection Criteria~~

- ~~• Review the Position Announcement.~~
- ~~• Include extent to which applicants have and demonstrate sensitivity to diversity as expressed on the application.~~
- ~~• Agree on selection criteria evaluation "tool."~~
- ~~• Be sure that criteria can be screened on paper.~~
- ~~• Every committee member must screen all complete applications deemed to meet minimum qualifications.~~

~~Develop Job Related Questions~~

- ~~• Review position requirements/responsibilities.~~
- ~~• Decide what you want to know, why you want to know it, and what would constitute an acceptable response.~~
- ~~• Have a variety of questions—basic information/knowledge, situational, how to, role play, etc.~~
- ~~• Incorporate diversity inquiries throughout the interview; include specific questions regarding contributions to/participation in/experience with meeting the needs of a diverse student population as it relates to the position. Determine whether to include a demonstration and/or a written question and to the desired qualifications.~~
- ~~• Determine what weight in the overall selection process will be given to a demonstration and/or written question~~
- ~~• Develop interview evaluation form.~~

~~Schedule~~

- ~~• Position closes.~~
- ~~• Committee convenes and establishes selection criteria.~~
- ~~• Applications available.~~
- ~~• Selection dates.~~
- ~~• Meeting date(s) to compose interview questions and select applicants to interview.~~

- ~~Interview dates.~~
- ~~Meeting date to recommend finalists (could follow last interview).~~

~~Screen Applications~~

- ~~Be consistent when reviewing each application.~~
- ~~Allow enough time to complete the review of all applications.~~
- ~~Use selection results as a guide to select interviewees.~~

~~Interview~~

- ~~Be clear and consistent.~~
- ~~Ask job related follow up questions that focus on the intent of the question or appropriate information in the initial response.~~
- ~~Maintain eye contact when appropriate.~~
- ~~Watch time limit.~~
- ~~Do not discuss candidates between interviews.~~
- ~~Use interview and selection information to select finalists.~~

~~Determine Finalists~~

- ~~Evaluate all job related information about the candidates.~~
- ~~Consider candidates' contributions to/experience in meeting the needs of a diverse student population.~~
- ~~Forward finalists to the President or District Administrator~~

~~*Maintain confidentiality throughout the process.... and after.~~

~~B-III – ROLES AND RESPONSIBILITIES: COMMITTEE CHAIR~~

~~The Division Dean with authority over the discipline of the position will perform the following tasks:~~

- ~~1. Confirm any faculty and CSEA member participation with the Academic Senate and CSEA.~~
- ~~2. Notify members of Committee including the Equal Employment Representative of meetings.~~
- ~~3. Convene the first committee meeting and conduct an election for committee chair.~~

~~The Committee Chair will perform the following tasks:~~

- ~~1. Develop meeting schedule~~
- ~~2. Remind Committee members of confidentiality throughout selection process.~~
- ~~3. Finalize selection criteria and interview questions with committee. Coordinate duplication of selection forms for committee members.~~
- ~~4. Coordinate with Human Resources regarding closing dates/availability of applications.~~
- ~~5. Confirm selection location, schedule, and procedures with committee members. Keep all applications on District premises.~~
- ~~6. Pick up applications and Search Committee materials.~~
- ~~7. Convene Committee to select candidates and schedule interview times. Review interview questions, interview protocol, and format of interview.~~

- ~~8. Identify special instructions to be given to interviewees.~~
- ~~9. Complete and sign Interview List form; secure signature of the Equal Opportunity Representative and forward to Human Resources.~~
- ~~10. Meet each interviewee, establish "ground rules" for interview, and conduct interviews within schedule.~~
- ~~11. Complete Interview Summary Sheet and sign; secure signature of Equal Opportunity Representative.~~
- ~~12. Develop a written summary that the Chair will use in discussing committee perceptions with the College President or designee and request each member to sign this document.~~

~~**NOTE:** The President's Office prepares a Board Agenda Item and forwards the Board Agenda Item and backup material to the Executive Assistant to the Chief Human Resources Officer.~~

~~**B-IV – ROLES AND RESPONSIBILITIES: COMMITTEE MEMBER**~~

- ~~1. Attend training for Search Committee. Commit to reaching the broadest pool of potential candidates in order to hire the candidate who will be the greatest asset to students and the campus community.~~
- ~~2. Attend all meetings of the Search Committee.~~
- ~~3. Participate in the identification of selection criteria.~~
- ~~4. Assist in development of interview questions and identify appropriate responses.~~
- ~~5. Assist in development of an appropriate teaching or related demonstration and the criteria for evaluation of the demonstration.~~
- ~~6. Screen each application and complete a selection form for each application. Be inclusive rather than exclusive.~~
- ~~7. Participate in all interviews.~~
- ~~8. Contribute to the discussion to evaluate and recommend finalists for the position.~~
- ~~9. Understand and promote the District's commitment to equal opportunity throughout the search process.~~
- ~~10. Do not share personal opinions of applicants and candidates with the Committee.~~
- ~~11. Maintain strict confidentiality throughout the process.~~

~~**B-V – ROLES AND RESPONSIBILITIES: EQUAL OPPORTUNITY REPRESENTATIVE**~~

~~The Equal Opportunity Representative is a San Bernardino Community College District employee who has been certified to serve as an advocate for fairness and diversity in the employment process. The Equal Opportunity Representative is a "non-voting" member of the search and selection committee with a specific responsibility to:~~

~~**Advocate**~~

~~The Equal Opportunity Representative is an advocate for fairness to all candidates in the search and selection process. The advocacy role includes the following responsibilities:~~

- ~~a. Assist in the development of a recruitment plan to ensure that a comprehensive search is implemented in~~

~~consultation with the Human Resources Generalist.~~

- ~~b. Persuade committee members that good hiring practice demands reaching and interviewing the broadest pool of potential candidates and hiring the candidate who will be the greatest asset to students and the campus community.~~
- ~~c. Ensure that sensitivity to, experience with, and knowledge of a diverse student population is included in the position announcement, selection criteria, and interview questions and is considered in the evaluation of all applicants.~~
- ~~d. Advocate for equal assessment and advancement of candidates at each level of the process.~~
- ~~e. Challenge the committee to evaluate candidates according to their demonstrated ability to respond effectively to such issues of diversity as academic preparation, culture, gender, race, ethnicity, sexual orientation, socioeconomic circumstances, and disability and their demonstrated experience in developing or participating in successful efforts to assist and encourage community college students and others like them in achieving their goals.~~

Monitor

~~Ensure that procedures, practices, and criteria are related to the position and are applied fairly and consistently to all applicants.~~

- ~~a. Observe and evaluate the selection process to ensure that selection criteria are applied fairly to all applications.~~
- ~~b. Observe and monitor the interview process to ensure that all applicants are treated equally throughout the interview in terms of time allowed, questions asked, respect and responsiveness, etc.~~
- ~~c. Observe and monitor the discussion of applicants and interviewees to ensure that only job related criteria are considered in determining the selection of finalists.~~

Interview

- ~~a. Take notes on all interviews.~~
- ~~b. Keep committee on track and mindful of time constraints.~~
- ~~c. Advocate for advancing the broadest representation of candidates in the finalist pool.~~
- ~~d. Advise the committee of cultural differences and how they may affect the interview process.~~
- ~~e. Respond to questions regarding procedure or appropriateness of follow-up questions or responses provided by applicants.~~

Review/Report

~~Review the applicant pool, interview pool, and finalists to ensure that no criteria, procedure, or activity in the process has had an adverse effect on the candidates. Recommend to continue the process, to add applicants to the pool, or to re-open the position.~~

~~APPENDIX C – FACULTY HIRING PROCEDURES AGENDAS~~

~~C I – AGENDAS:~~

~~FIRST MEETING/RECOMMENDED BASIC AGENDA~~

- ~~1. Introductions~~
- ~~2. Training~~
 - ~~• Commitment to equal opportunity for all qualified applicants~~
 - ~~• Review of search process.~~
 - ~~• Role and Responsibility of the Search Committee.~~
 - ~~• Role and Responsibility of the Equal Opportunity Representative~~
- ~~3. Establish Committee meeting times and timelines of search.~~
- ~~4. The following items can be included in the first meeting or scheduled for another meeting:~~
 - ~~• Identification of Selection Criteria and method of evaluation~~
 - ~~• Development of interview questions/teaching demonstration and discussion of appropriate responses~~

~~C II – AGENDAS:~~

~~SECOND MEETING/RECOMMENDED BASIC AGENDA~~

~~MEETING TO SELECT CANDIDATES FOR INTERVIEW~~

- ~~1. Review selection information.~~
- ~~2. Discuss/evaluate applicants.~~
- ~~3. Identify candidates to interview.~~
- ~~4. Evaluate fairness of the process with Equal Opportunity Representative.~~
- ~~5. Determine dates, times, and place of interviews.~~
- ~~6. Review format of interviews.~~
- ~~7. Review remaining timelines.~~
- ~~8. Other issues.~~

~~C III – AGENDAS:~~

~~THIRD MEETING/RECOMMENDED BASIC AGENDA~~

~~MEETING TO SELECT FINALISTS~~

- ~~1. Review selection and interview information.~~
- ~~2. Discuss/evaluate candidates including their potential contributions to success of a diverse student population.~~

3. Select finalists.
4. Evaluate all phases of the process with Equal Opportunity Representative to ensure that all candidates were treated fairly and equally.
5. Other issues.

~~APPENDIX D – FACULTY HIRING PROCEDURES~~ ~~INTERVIEWS~~

~~D I – INTERVIEWS:~~ ~~INTERVIEW PREPARATION~~

1. Prior to the interview, make sure that:
 - a. Seating arrangements are as comfortable as possible.
 - b. If water is made available to the candidates, the area is maintained.
 - c. Any accommodations such as PowerPoint or other equipment are available.
 - d. All committee members are present.
 - e. Questions have been assigned to specific members and that questions have been read aloud by the questioner to ensure smooth delivery.
 - f. Committee members are reminded that questions must be asked the same way for all candidates.
 - g. You have arranged appropriate waiting area for candidates. It may be awkward to have an exiting candidate "bumping into" the next interviewee.
2. Remember that the candidates are undoubtedly experiencing some stress associated with the process and many may have never experienced a formal interview of this type. Do what is fair and reasonable to make the candidate feel as comfortable as possible under the circumstances.
3. Remind committee members to remain attentive, avoid distracting behaviors, and to be conscious of their body language.
4. Avoid any personal conversation irrelevant to the interview, e.g. common acquaintances, what is happening at their institution.
5. Remind committee members that the College/District is "being interviewed" and evaluated by the candidate.
6. If the process appears to be dragging because of answers or follow-up questions which are too long, the Equal Opportunity Representative will gently remind the candidate and/or committee member of the time constraints.
7. Avoid any discussion of candidates until the designated discussion period.
8. Ultimately, the interview process and structure is designed to be fair to all candidates.

~~D II – INTERVIEWS:~~ ~~GENERAL INTERVIEW QUESTION GUIDELINES~~

1. Make sure that all questions are JOB RELATED.

2. ~~Avoid questions which can be answered with simple "Yes or No" responses. Ask "why" and "how" questions. Remember: Follow-up questions are permitted. However, leading questions are not. Such questions tempt the candidate to slant answers to suit you. Your purpose in the interview is to obtain a clear and balanced picture of the candidate's qualifications for the job without indicating the responses you hope to hear.~~
3. ~~Question the purpose of the question. What is it that you need to know and what is the best question to ask to get the information? Will the question give you insight into the individual's ability to be an effective teacher, lab, technician, secretary-employee? Does it provide insight into the candidate's ability to meet the needs of a diverse student population?~~
4. ~~Ask the appropriate number of questions for the time period allotted.~~
5. ~~Keep follow-up questions job-related and in line with the time allotted to the entire interview. The following are suggested follow-up questions:~~

~~Can you clarify that?~~

~~What steps did you take?~~

~~What action did you take?~~

~~What happened after that?~~

~~What did you say?~~

~~How did she/he react?~~

~~How did you handle that?~~

~~What was your reaction?~~

~~How did you feel about that?~~

~~What was the outcome/result?~~

~~Were you happy with that outcome/result?~~

~~What do you wish you had done differently?~~

~~What did you learn from that?~~

~~How did you resolve that?~~

~~Why did you decide to do that?~~

~~What was the outcome of that?~~

~~What was your logic?~~

~~What was your reasoning?~~

~~Where were you when this happened?~~

~~What time was it?~~

~~Who else was involved?~~

~~Tell me more about your interaction with that person.~~

~~What was your role?~~

~~What obstacles did you face?~~

~~What were you thinking at that point?~~

~~Lead me through your decision process~~

~~How did you prepare for that?~~

~~NOTE: Use a follow-up only when you need additional job-related information, need to clarify the information given by the candidate, or think the candidate misunderstood the question.~~

6. ~~Practice reading the questions aloud to make sure that they make sense to the listener.~~
7. ~~Discuss and agree upon the desirable points to be covered in the answer prior to conducting the interview~~

process.

~~D III – INTERVIEWS: INTERVIEW PROTOCOL~~

~~Candidates will be scheduled to report for their interview early, generally 10–15 minutes prior to their interview, during which time they will be given a list of the interview questions to be reviewed outside of the interview room.~~

~~Greet the candidate and escort him/her into the room.~~

~~Introduce the candidate to the committee and follow with committee introductions (either chair or self-introductions). Remember that handshaking may or may not be a comfortable exercise given the room layout or the candidate's cultural background. Conclusions about a candidate related to this ritual greeting should be avoided.~~

~~Ask the candidate to be seated.~~

~~Explain the format of the interview indicating:~~

- ~~• The maximum time allotted for questions/answers; reference (if so, they may not be removed from the room);~~
- ~~• That these are questions given to all candidates but that the candidate should feel free to elaborate if it would be helpful to the committee and that committee members may ask follow-up questions;~~
- ~~• That following (or prior to) the interview, the candidate will be asked to perform a teaching or other demonstration.~~

~~Following or prior to the interview, escort the candidate to the demonstration area, indicating the location of the available materials.~~

~~Indicate the maximum time allotted for the demonstration/exercise.~~

~~Following the demonstration/exercise, escort the candidate back to interview site.~~

~~Ask concluding questions, e.g. do you have anything to add or questions of us?~~

~~Upon conclusion:~~

- ~~• Thank the candidate for coming.~~
- ~~• Indicate the committee's time frame for making its recommendations to the next decision-maker in the process.~~
- ~~• Make sure that the candidate has not left their materials behind or inadvertently picked up the copy of the questions.~~
- ~~• Ask if the candidate needs directions or assistance to return to their vehicle.~~

~~HIRING PROCEDURES – PART-TIME FACULTY~~

~~The San Bernardino Community College District seeks a qualified and diverse administration, faculty, and staff dedicated to student success. The District is committed to an open and inclusive hiring process that seeks diversity and provides equal consideration and opportunities for all qualified candidates. The goal of every hiring process is to select the qualified candidate who best meets the needs of our students.~~

~~Part-time faculty is essential to the teaching and learning process at the District. It is critical to focus efforts~~

toward the hiring of part-time faculty where equal employment opportunity is no less important an issue to consider. It is the goal of the District to maintain an adequate pool of qualified candidates in every discipline for part-time teaching positions.

Efforts aimed at recruiting and hiring part-time faculty must be similar to if not the same as that put forth when the opportunity arises to hire contract faculty. Part-time faculty is required to meet the same minimum qualifications as contract faculty or deemed equivalent or participate in an internship program as per Title 5 Sections 53500-53502.

Definition of Part-Time Faculty

Pursuant to Education Code Section 87482.5, (a) "Notwithstanding any other provision of law, any person who is employed to teach adult or community college classes for not more than 67 percent of the hours per week considered a full-time assignment for regular employees having comparable duties shall be classified as a temporary employee, and shall not become a contract employee under Section 87604. (b) Service as a substitute on a day-to-day basis by persons employed under this section shall not be used for purposes of calculating eligibility for contract or regular status".

Recruitment

In an effort to develop a well-qualified and diverse pool of potential part-time faculty, a year-round process for advertising and recruiting will be conducted and include announcements in the state chancellor's job registry, colleges, universities, and organizations committed to providing equal employment opportunities to a wide range of applicants. In addition, positions are advertised locally and in professional journals and related publications when appropriate. Adjunct faculty will also be recruited by means of wide dissemination of job announcements, with special efforts to contact referral sources for underrepresented minorities, persons with disabilities, and women. This dissemination will be the responsibility of the Office of Human Resources. Applications for part-time employment will be accepted and maintained all year to reduce the necessity of advertisement to fill a vacancy at the last moment. Each division/department will identify subject areas for which additional part-time faculty may be needed. The division/department will forward a list of part-time teaching opportunities to Human Resources.

When no qualified pool exists, Human Resources will advertise for part-time faculty positions to provide equal employment opportunity to a wide range of qualified applicants. Human Resources will review the composition of part-time faculty pools to ensure that any failure to obtain broad representation is not due to discriminatory recruitment procedures.

Applicants who contact the division/department directly should be referred to Human Resources or to the website for application materials and urged to then contact Human Resources to complete the Hiring Process. All application materials are returned to Human Resources.

Position Announcement

Human Resources will publish a list of potential part-time positions as requested by the division/department.

Upon notification by the division/department, Human Resources will, in consultation with the division/department dean and discipline faculty develop the job announcement. All job announcements will include:

- a. Sensitivity to, and understanding of, the diverse academic, socioeconomic, cultural, disability, and ethnic backgrounds of community college students; and
- b. Minimum qualifications as established by the Statewide Academic Senate and adopted by the Board of Governors of the California Community Colleges plus any additional qualifications established by the

department/program in accordance with the San Bernardino Community College District administrative regulation on Minimum Qualifications, Equivalency, and Local Qualifications.

The days and hours of available assignments will be listed when known, which may vary dramatically from semester to semester.

Application/Selection Process

- a. All applicants must complete a District Part Time Faculty application form, and submit a resume and transcripts. Unofficial transcripts are accepted for purposes of review.
- b. Human Resources will maintain an annual pool of completed applications for review, when needed, and will forward all applications to the division/department on a regular basis. When there is a need at both colleges, copies of applications will be forwarded to each college. Human Resources will monitor the applicant pool by discipline on a quarterly basis to ensure that any failure to obtain projected representation for any monitored group (those groups identified in section 53004(b) of title 5 for which monitoring and reporting is required pursuant to section 53004(a) of Title 5) is not due to discriminatory recruitment procedures.
- c. All persons interested in part time employment will be referred to Human Resources where a centralized discipline area file will be maintained. All interested persons will receive a timely response from Human Resources and instructions regarding documentation needed to remain in the part time pool. All applications will be forwarded to the division/department on a regular basis.
- d. In the case where there are no qualified candidates in the pool, the division/department dean or designee may search outside of the pool.
- e. The division/department dean or designee in consultation with the faculty chair of the department and, a full time faculty member from the appropriate or related discipline, will screen and review all applications giving full consideration to the special needs of the division/department/program and the student population to be served.
- f. The dean and the faculty member(s) shall have received training in equal opportunity employment before beginning the hiring process. The division dean or designee and the faculty member(s) will interview the qualified applicants who meet the needs of the division/department/program and the needs of a diverse student population.
- g. Each applicant interviewed must submit evidence of qualifications.
- h. It is recommended that each applicant interviewed be required to demonstrate teaching, counseling, librarianship, or other job related skills. The demonstration should reflect the candidate's ability to meet the needs of a varied student population, who will foster overall district effectiveness.
- i. Candidates seeking equivalency will be forwarded to the college's Equivalency Committee for action. Candidates who are deemed to possess equivalent qualifications will be included in the part time faculty pool.
- j. The Dean or designee will contact the candidates to offer employment and inform them of hiring procedures. Candidates selected for part time faculty positions will be mailed a "Notification and Acceptance of Assignment" letter by the Human Resources Department.
- k. Candidates not immediately selected to teach, will be entered into a part time faculty candidate pool maintained by Human Resources for use by each college. Applications remain on file for one (1) year.
- l. At the end of one year, Human Resources will notify applicants offering them the opportunity to remain in the pool and to update their application.

ADOPTED: 9/13/07

SUBSTITUTES

- A. ~~Substitutes will be provided, when possible, for instructor absences authorized under the "Leaves" Section of this policy series and/or the San Bernardino Community College District Teachers Association Contract.~~
- B. ~~Compensation shall be at the appropriate hourly rate.~~
- C. ~~Instructors who are not regular or probationary academic employees will be employed as substitutes when possible.~~
- D. ~~Regular and probationary academic employees may be used as substitutes temporarily when competent non-contract substitutes are not available.~~
- E. ~~An employee used as a substitute will be compensated from the first hour of substitution.~~

Approved: January 11, 1990

TEACHER EXCHANGE

~~The District endorses the practice of teacher exchange subject to the provisions of the Education Code. Exchange teacher arrangements will only be considered where the college president gives assurance that a continued high level of instruction is certain during the period of exchange.~~

- ~~1. Instructors who desire to enter into an exchange teacher arrangement shall notify the president of the college not later than February 1 of the academic year immediately preceding the academic year during which the exchange is to take place.~~
- ~~2. Each exchange teacher arrangement recommended by the college president must have Board approval.~~
- ~~3. No exchange arrangement is final until such time as the visiting exchange teacher has produced proof of meeting minimum qualifications as outlined in Board Policy, and until the District instructor has provided proof of their acceptance by the other participating District.~~
- ~~4. The total number of members of the certificated staff serving as exchange teachers and on sabbatical leave shall not exceed five per cent (5%) of the college full-time teaching or certificated support staff during any given year. This is monitored by the Office of Human Resources.~~

Approved: January 11, 1990

TRANSFER/REASSIGNMENT

~~A "transfer" is a movement of an employee from one college to another. A "reassignment" is a movement of an employee from one division to another division within a college. The District has the right to transfer or reassign employees.~~

~~A transfer/reassignment may be initiated by an employee (voluntary) or by the District (administrative).~~

A. Voluntary Transfer/Reassignment

- ~~1. An employee may file a request for voluntary transfer/ reassignment at any time. Such request shall be maintained until October 1 of the next school year unless withdrawn earlier by the employee.~~
- ~~2. The District will consider all requests for voluntary transfers/ reassignments from employees who~~

~~meet minimum qualifications and appropriate FSA requirements.~~

- ~~3. A voluntary or administrative transfer/reassignment shall be based upon the following considerations:~~
- ~~a. FSA qualifications.~~
 - ~~b. Employee meets minimum qualifications for the specific vacancy as specified in any job posting.~~
 - ~~c. Affirmative Action.~~
 - ~~d. Recency of acquired knowledge and/or demonstrated competence based on evaluations and/or recommendations in the subject field or position.~~
 - ~~e. Seniority in the District.~~
 - ~~f. Ability to perform all required tasks of the specific vacancy as specified by the job description.~~
 - ~~g. Ability to work with immediate supervisor(s) and any coworkers, and ability to perform with assigned students. Criteria shall not be applied in an arbitrary or capricious manner.~~

~~B. Denial of Voluntary Transfer/Reassignment~~

~~If requested by an employee, a conference will be held between the administrator who denied the request for voluntary transfer/reassignment and the employee to discuss the reason(s) for the denial of the voluntary transfer/ reassignment.~~

~~C. Administrative Transfer/Reassignment~~

~~If requested by an employee, a conference will be held between the administrator who determined the administrative transfer/ reassignment and the employee to discuss the reason(s) for the administrative transfer/ reassignment. No administrative transfer/reassignment shall be arbitrary or capricious. Absent an urgent need for the immediate services of an employee, any employee who is administratively transferred/reassigned shall be given ten (10) regular scheduled workdays prior notice, except during the summer break when such notice shall be thirty (30) days.~~

~~Approved: January 11, 1990~~

~~ACADEMIC SENATE~~

- ~~A. The Academic Senate is recognized as the body that shall represent faculty interests in all academic and professional matters unrelated to the specific collective bargaining issues identified by law.~~
- ~~B. The respective senates shall establish their own rules, regulations, and operating procedures as permitted by the Education Code.~~

~~Approved: January 11, 1990~~

~~ACADEMIC RECOGNITION PROGRAMS~~

- ~~A. The college president shall designate those college events that shall be recognized as official occasions for Academic Recognition. Participants in such designated events shall wear traditional academic attire.~~
- ~~B. For those who have academic degrees, appropriate attire shall consist of gown, hood, and cap are representative of the institution from which the authorized wearer has received their highest academic degree.~~
- ~~C. For members of the official party who do not have a university or college degree, the traditional black gown and cap with a white tassel is appropriate.~~

~~Approved: January 11, 1990~~

ACADEMIC RANK

A. Authorized titles:

1. ~~**Adjunct Professor**—The title of all non-tenure faculty members.~~
2. ~~**Assistant Professor**—The title of all tenure-track faculty and full-time temporary faculty.~~
3. ~~**Associate Professor**—The title of all certificated personnel upon granting of tenure by the Board.~~
4. ~~**Professor**—The title to be granted upon a favorable decision by the Academic Senate following recommendation by the Committee on Academic Rank.~~
5. ~~**Professor Emeritus**—The title to be granted to retiring faculty who have served a minimum of 10 years in the District upon a favorable decision by the Academic Senate following recommendation by the Committee on Academic Rank.~~

B. The academic title shall bear no relationship to college salary schedules or other privileges.

C. Use of Academic Rank Titles

1. All titles made applicable by these regulations may be used in both internal and external District communications, publications and/or college publicity.
2. The title of "Assistant Professor" shall be used in employment announcement of full-time tenure-track positions.

D. Nomination Procedure

A nomination for advancement in rank may be generated from an eligible individual on their behalf, from an academic peer, or from the department or division chairperson. Nominations shall be submitted to the college Committee on Academic Rank.

E. Committee on Academic Rank

1. The committee shall be appointed according to the bylaws of the Academic Senate.
2. The committee will consider requests for advancement. A decision will be reached by a majority vote.
3. Committee recommendations will be submitted to the Academic Senate for approval.

F. Criteria for Advancement to Associate Professor, Professor, or Professor Emeritus

1. Associate Professor
 - a. The granting of the title Associate Professor is conferred with the granting of tenure.
2. Professor
 - a. An Associate Professor may make application for the rank of Professor after a minimum of three (3) years of full-time service as an Associate Professor and upon fulfillment of the criteria listed below:
 - i. Evidence of professional growth as it relates to the faculty service area.
 - ii. Evidence of service to the college.
 - iii. Evidence of service to the college community.
3. Professor Emeritus
 - a. An application for Professor Emeritus may be submitted signed by any three division or department colleagues of the retiring faculty member.

G. Special Consideration

- ~~1. If faculty member transfers to another college within the district having academic rank, the current rank achieved will be honored.~~
- ~~2. The ranks of Professor and Professor Emeritus given before the current version of the AP/BP will be honored.~~
- ~~3. A faculty member who joins SBCCD as full time faculty and who held academic rank in a previous position at another institution, may submit documentation to apply for rank to the Committee on Academic Rank.~~

H. Appeals Procedure

- ~~1. A decision rendered by the Committee on Academic Rank may be appealed to an Appeals Committee.~~
- ~~2. The Appeals Committee shall be appointed according to the bylaws of the Academic Senate.~~
- ~~3. The Appeals Committee shall consist of different faculty members than those who served on the Committee of Academic Rank.~~
- ~~4. The Appeals Committee will select one of its own members as chairperson.~~

~~Approved: January 11, 1990~~

Attachments

No Attachments

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Jose F. Torres, Interim Chancellor

PREPARED BY: Angel Rodriguez, Senior District Director of Marketing, Public Affairs and Government Relations

DATE: July 8, 2021

SUBJECT: Approval to Adopt Resolution #2021-07-08-BOT01 End SBCCD's State of Emergency due to COVID-19 and Return to In-Person Meetings of the Board of Trustees

RECOMMENDATION

It is recommended that the Board of Trustees adopt resolution #2021-07-08-BOT01 to end the district's state of emergency declared on March 17, 2020 and return to in-person public meetings of the Board of Trustees.

OVERVIEW

The San Bernardino Community College District Board of Trustees held a special meeting on March 17, 2020 to declare a state of emergency in response to the coronavirus (COVID-19) pandemic. This action allowed Interim Chancellor Jose F. Torres to continue SBCCD's educational mission while taking the necessary measures to fight COVID-19 and ensure the well-being of students and employees. Given California's progress against COVID19, vaccine availability and declining hospitalization rates, this resolution ends the district's state of emergency and restarts in-person public meetings of the Board of Trustees after July 8.

ANALYSIS

This board item builds upon SBCCD's Safe Reopening Plan adopted by the Board of Trustees on May 13. SBCCD, Crafton Hills College, San Bernardino Valley College, and KVCR will expand in-person operations on August 1 while following Cal/OSHA safety guidance, accommodating flexible work schedules, and monitoring COVID-19 community health conditions.

BOARD IMPERATIVE

- I. Institutional Effectiveness
- II. Learning-Centered Institution for Student Access, Retention and Success
- III. Resource Management for Efficiency, Effectiveness, and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

None.

**Resolution #2021-07-08-BOT01 of the Board of Trustees
San Bernardino Community College District**

**END SBCCD'S STATE OF EMERGENCY DUE TO COVID-19 AND
RETURN TO IN-PERSON PUBLIC MEETINGS OF THE BOARD OF TRUSTEES**

WHEREAS, on March 4, 2020, the Governor of California declared a State of Emergency due to the outbreak and spread of a novel coronavirus (COVID-19); and

WHEREAS, on March 17, 2020, the San Bernardino Community College District Board of Trustees declared a State of Emergency to continue SBCCD's educational mission while taking the necessary measures to fight COVID-19 and ensure the well-being of students and employees; and

WHEREAS, To date, California has administered more than 20 million vaccine doses, including 4 million in the state's hardest-hit communities, and reduced COVID-19 hospitalizations; and

WHEREAS, the Governor of California announced that the state would fully reopen on June 15, while continuing to encourage everyone to get vaccinated;

WHEREAS, on May 13, 2021, the San Bernardino Community College District Board of Trustees adopted the SBCCD Safe Reopening Plan which would expand in-person operations district-wide on August 1, while following Cal/OSHA safety guidance, accommodating flexible work schedules, and monitoring COVID-19 community health conditions;

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of the San Bernardino Community College District:

- 1) Will end the district's state of emergency after Thursday, July 8; and
- 2) Will restart in-person public meetings of the Board of Trustees after Thursday, July 8.

PASSED AND ADOPTED this 8th day of July 2021 by the following votes:

ATTEST:

Jose F. Torres, Secretary of the Board

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Dr. James L. Buysse, Interim Vice Chancellor, Business & Fiscal Services

PREPARED BY: Lawrence P. Strong, Director, Fiscal Services

DATE: July 8, 2021

SUBJECT: Consideration of Approval to Adopt Resolution #2021-07-08-FPC01
Authorizing Issuance of the SBCCD (San Bernardino and Riverside
Counties, California) 2021 General Obligation Refunding Bonds

RECOMMENDATION

It is recommended that the Board of Trustees adopt Resolution #2021-07-08-FPC01 authorizing issuance of the San Bernardino Community College District (San Bernardino and Riverside Counties, California) 2021 General Obligation Refunding Bonds.

OVERVIEW

On November 6, 2018, the voters of the San Bernardino Community College District (the "District") approved the issuance of not-to-exceed \$470,000,000 of general obligation bonds ("Measure CC"). Pursuant to Measure CC, the District previously issued \$200,000,000 of its Election of 2018 General Obligation Bonds, Series A (the "Prior Bonds").

ANALYSIS

The District now desires to advance refund the outstanding Prior Bonds (so refunded, the "Refunded Bonds") through the issuance of general obligation refunding bonds (the "Refunding Bonds") in an aggregate principal amount not-to-exceed \$225,000,000. All benefits from the refunding will be delivered to the property owners in the District. The final maturity of the Refunding Bonds will not be later than the maturity date of the Refunded Bonds (August 1, 2049).

- (a) Resolution. This Resolution authorizes the issuance of the Refunding Bonds, in one or more series of federally taxable or federally tax-exempt bonds. The Resolution authorizes the issuance of the Refunding Bonds, specifies the basic terms, parameters and forms of the Refunding Bonds, and approves the forms of Purchase Contract, Continuing Disclosure Certificate, Escrow Agreement and Preliminary Official Statement described below. In particular, Section 1 of the Resolution establishes the maximum aggregate principal amount of the Refunding Bonds to be issued (\$225,000,000). Section 4 of the Resolution states the maximum underwriting discount (0.395%) with respect to the Refunding Bonds, and authorizes the Refunding Bonds to be sold at a negotiated sale to Piper Sandler & Co., as underwriter (the "Underwriter"). The Resolution authorizes the issuance of current interest bonds only; capital appreciation bonds are not authorized.
- (b) Form of Purchase Contract. Pursuant to the Purchase Contract, the Underwriter will agree to buy the Refunding Bonds from the District. All of the conditions of closing the transaction are set forth in this document, including the documentation to be provided at the closing by various

parties. Upon the pricing of the Refunding Bonds, the final execution copy of the Purchase Contract will be prepared following this form.

- (c) Form of Preliminary Official Statement. The Preliminary Official Statement (“POS”) is the offering document describing the Refunding Bonds which may be distributed to prospective purchasers of the Refunding Bonds. The POS discloses information with respect to, among other things, (i) the proposed uses of proceeds of the Refunding Bonds, (ii) the terms of the Refunding Bonds (interest rate, redemption terms, etc.), (iii) the bond insurance policy for the Refunding Bonds, if any, (iv) the security for repayment of the Refunding Bonds (the ad valorem property tax levy), (v) information with respect to the District’s tax base (upon which such ad valorem property taxes may be levied), (vi) District financial and operating data, (vii) continuing disclosure with respect to the Refunding Bonds and the District, and (viii) absence of litigation and other miscellaneous matters expected to be of interest to prospective purchasers of the Refunding Bonds. Following the pricing of the Refunding Bonds, a final Official Statement for the Refunding Bonds will be prepared, substantially in the form of the POS.
- (d) Form of the Continuing Disclosure Certificate. The form of the Continuing Disclosure Certificate can be found in APPENDIX C to the POS. Effective July 3, 1995, all underwriters of municipal bonds are obligated to procure from a bond issuer a covenant that such public agency will annually file “material financial information and operating data” with respect to the public agency, as well as notices of the occurrence of certain listed events, through the web-based Electronic Municipal Market Access (“EMMA”) system maintained by the Municipal Securities Rulemaking Board (which is the federal agency that regulates “broker-dealers,” including investment banking firms that underwrite municipal obligations). This requirement is expected to be satisfied annually by the filing of the District’s audited financial statements and other operating information about the District, and from time to time by the filing of notices of listed events, in the same manner the District has filed in connection with prior bond issuances. The purpose of the law is to provide investors in the Refunding Bonds with current information regarding the District. Similar laws have governed the corporate debt market for many years.
- (e) Escrow Agreement. Pursuant to the Escrow Agreement, proceeds from the sale of the Refunding Bonds in an amount sufficient to redeem the Refunded Bonds will be deposited in an escrow fund (the “Escrow Fund”) held by U.S. Bank National Association (acting as “Escrow Agent”). The monies in the Escrow Fund will be used by the Escrow Agent to refund all of the Prior Bonds on the first optional redemption date. As a result of the deposit and application of funds so provided in the Escrow Agreement, the Refunded Bonds will be defeased and the obligation of San Bernardino and Riverside Counties to levy ad valorem property taxes for payment of the Refunded Bonds will cease.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

There is no fiscal impact to the General Fund resulting from the issuance of the Refunding Bonds.

July 8, 2021

San Bernardino Community College District

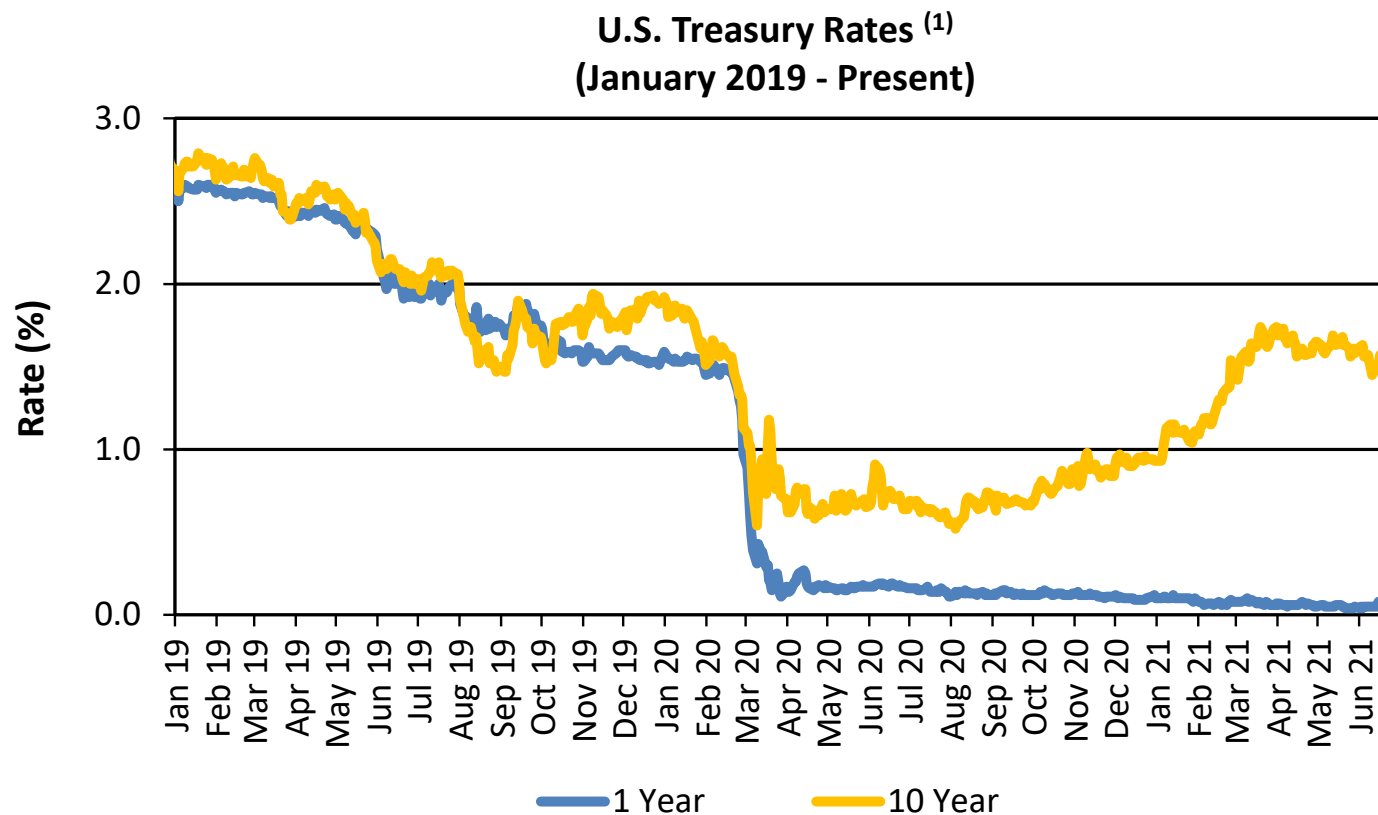
2021 General Obligation Refunding Bonds



Interest Rates

The economic impact and central bank response to COVID-19 has resulted in historically low interest rates, however rates have risen in recent weeks due to:

- ◆ Positive sentiment surrounding vaccine distribution
- ◆ Potential inflation resulting from economic re-opening and most recent stimulus bill



(1) Source: U.S. Department of the Treasury.

General Obligation Bond Refinancing Overview

The District can refinance its Election of 2018 General Obligation Bonds, Series A (the “Prior Bonds”)

- ◆ Refinancing does NOT extend the original bond term
- ◆ In order to comply with IRS rules, the Refunding Bonds would be sold as taxable bonds
- ◆ All financing costs (except for credit ratings) are contingent upon the successful issuance of the Refunding Bonds and are paid only from bond proceeds, not the General Fund

Financing Timeline

June 2021							July 2021							August 2021						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5					1	2	3	1	2	3	4	5	6	7
6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14
13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21
20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28
27	28	29	30				25	26	27	28	29	30	31	29	30	31				

Date	Event
Completed	Adoption version of legal documents sent to District to be placed on Board Meeting agenda
TBD	Credit rating agency update call
July 8	District Board meeting to adopt issuance resolution and forms of preliminary official statement and other legal documents
July 9	Circulate preliminary official statement to prospective investors
July 13	Receive rating
July 14	Pre-pricing conference call to discuss market conditions, interest rate comparables and preliminary interest rates
July 15	Pricing – Interest rates locked in
July 22	Print and mail final official statement
August 5	Closing

Legal Documentation

Following is a summary of documents which are presented for approval

◆ Authorizing resolution

- Approves the issuance of Refunding Bonds and specifies the terms and parameters
- Authorizes District staff to take the necessary steps to issue the Refunding Bonds
- Approves the form of other legal documents
 - Preliminary official statement
 - Offering document circulated to prospective investors describing the District and the Refunding Bonds
 - Purchase contract
 - Agreement in which the underwriter agrees to purchase the District's Refunding Bonds under certain conditions and parameters
 - Continuing disclosure certificate
 - Agreement outlining the District's duties to provide ongoing information to the investing community on its finances, tax base information and listed events
 - Escrow agreement
 - Agreement outlining the escrow agent's duties related to proceeds deposited in the escrow fund and utilized to redeem the Prior Bonds

◆ Tax levy resolution

- Authorizes the County to set a 2021-22 fiscal year tax levy for the Refunding Bonds

RESOLUTION #2021-07-08-FPC01 OF THE BOARD OF TRUSTEES OF THE
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
AUTHORIZING THE ISSUANCE OF THE SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
(SAN BERNARDINO AND RIVERSIDE COUNTIES, CALIFORNIA)
2021 GENERAL OBLIGATION REFUNDING BONDS

WHEREAS, a duly called election (the “2018 Election”) was held in the San Bernardino Community College District (the “District”), San Bernardino County (the “County”) and Riverside County (“Riverside County”, and together with the County, the “Counties”), State of California, on November 6, 2018 and thereafter canvassed pursuant to law;

WHEREAS, at such election there was submitted to and approved by the requisite fifty-five percent or more vote of the qualified electors of the District a question as to the issuance and sale of general obligation bonds of the District for various purposes set forth in the ballot submitted to the voters, in the maximum amount of \$470,000,000, payable from the levy of an *ad valorem* property tax against the taxable property in the District (the “2018 Authorization”);

WHEREAS, pursuant to the 2018 Authorization, the District previously caused the issuance of \$200,000,000 of San Bernardino Community College District (San Bernardino and Riverside Counties, California) Election of 2018 General Obligation Bonds, Series A (the “Prior Bonds”);

WHEREAS, pursuant to Government Code Sections 53550 *et seq.* and 53580 *et seq.* (the “Act”) this Board of Trustees (the “Board”) finds that the District is authorized to issue general obligation refunding bonds (the “Refunding Bonds”) to refund all or a portion of the outstanding Prior Bonds (so refunded, the “Refunded Bonds”);

WHEREAS, this Board desires to authorize the issuance of the Refunding Bonds in one or more Series of Taxable Current Interest Bonds (as such terms are defined herein);

WHEREAS, all acts, conditions and things required by law to be done or performed have been done and performed in strict conformity with the laws authorizing the issuance of general obligation refunding bonds of the District, and whereas the indebtedness of the District, including this proposed issue of Refunding Bonds, is within all limits prescribed by law; and

WHEREAS, at this time the Board desires to appoint professionals related to the issuance of the Refunding Bonds.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE SAN BERNARDINO COMMUNITY COLLEGE DISTRICT, SAN BERNARDINO AND RIVERSIDE COUNTIES, CALIFORNIA AS FOLLOWS:

SECTION 1. Purpose. To refund all or a portion of the currently outstanding principal amount of the Prior Bonds and to pay all necessary legal, financial, and contingent costs in connection therewith, the Board hereby authorizes the issuance of the Refunding Bonds pursuant to the Act in an aggregate principal amount not-to-exceed \$225,000,000, in one or more Series of Taxable or Tax-Exempt Current Interest Bonds (each as defined herein), to be styled as the “San Bernardino Community College District (San Bernardino and Riverside Counties, California) 2021 General Obligation Refunding Bonds,” (the “Refunding Bonds”) or such other name as set forth in the Purchase Contract (defined herein) with appropriate additional Series designation if more than one Series of Refunding Bonds are issued. Additional costs authorized to be paid from the proceeds of the Refunding Bonds are all of the authorized costs of issuance set forth in Government Code Section 53550(e) and (f) and Section 53587. Pursuant to Government Code Sections 53584 and 53587, the Board hereby determines it to be reasonably required to fund capitalized interest from proceeds of the Refunding Bonds for the purpose of paying interest on all or a portion of the Refunding Bonds.

SECTION 2. Paying Agent. The Board hereby appoints the Paying Agent, as defined herein, to act as paying agent, bond registrar, authentication agent and transfer agent for the Refunding Bonds on behalf of the District. The Board hereby authorizes the payment of the reasonable fees and expenses of the Paying Agent, as they shall become due and payable. The fees and expenses of the Paying Agent which are not paid as a cost of issuance of the Refunding Bonds may be paid in each year from *ad valorem* property taxes levied and collected for the payment thereof, insofar as permitted by law, including specifically Education Code Section 15232.

SECTION 3. Terms and Conditions of Sale. The Refunding Bonds are hereby authorized to be sold at a negotiated sale to the Underwriter (defined herein) upon the direction of the Interim Chancellor or the Executive Vice Chancellor, Business and Fiscal Services of the District, or such other officer or employee of the District as may be designated by the Interim Chancellor or the Executive Vice Chancellor, Business and Fiscal Services (collectively, the “Authorized Officers”). The Refunding Bonds shall be sold pursuant to the terms and conditions set forth in the Purchase Contract, as described below.

SECTION 4. Approval of Purchase Contract. The Purchase Contract, by and between the Underwriter (as defined herein) and the District, substantially in the form on file with the Secretary to the Board, is hereby approved and the Authorized Officers, each alone, are hereby authorized to execute and deliver the Purchase Contract, with such changes therein, deletions therefrom and modifications thereto as the Authorized Officer executing the same may approve, such approval to be conclusively evidenced by his or her execution and delivery thereof; provided, however, that (i) the maximum interest rates on the Refunding Bonds shall not exceed that authorized by law, and (ii) the underwriting discount, excluding original issue discount, shall not exceed 0.395% of the aggregate principal amount of the Refunding Bonds actually issued. The Authorized Officers, each alone, are further authorized to determine the principal amount of the Refunding Bonds to be specified in the Purchase Contract for sale by the District up to \$225,000,000 and to enter into and execute the Purchase Contract with the Underwriter, if the conditions set forth in this Resolution are satisfied.

SECTION 5. Certain Definitions. As used in this Resolution, the terms set forth below shall have the meanings ascribed to them (unless otherwise set forth in the Purchase Contract):

- (a) **“Act”** means Government Code Sections 53550 *et seq.*
- (b) **“Authorizing Documents”** means the authorizing resolution(s), indenture, agreement or other legal document(s) pursuant to which the Prior Bonds were authorized and issued.
- (c) **“Beneficial Owner”** means, when used with reference to book-entry Refunding Bonds registered pursuant to Section 6 hereof, the person who is considered the beneficial owner of such Refunding Bonds pursuant to the arrangements for book-entry determination of ownership applicable to the Depository.
- (d) **“Bond Insurer”** means any insurance company which issues a municipal bond insurance policy insuring the payment of principal of and interest on the Refunding Bonds.
- (e) **“Bond Payment Date”** means, unless otherwise provided by the Purchase Contract, February 1 and August 1 of each year commencing February 1, 2022 with respect to the interest on the Refunding Bonds, and August 1 of each year commencing August 1, 2022 with respect to the principal payments on the Refunding Bonds.
- (f) **“Bond Register”** means the registration books which the Paying Agent shall keep or cause to be kept on which the registered ownership, transfer and exchange of Refunding Bonds will be recorded.

(g) **“Code”** means the Internal Revenue Code of 1986, as the same may be amended from time to time. Reference to a particular section of the Code shall be deemed to be a reference to any successor to any such section.

(h) **“Continuing Disclosure Certificate”** means that certain contractual undertaking executed by the District in connection with the issuance of the Refunding Bonds pursuant to paragraph (b)(5) of Rule 15c2-12 adopted by the Securities and Exchange Commission under the Securities Exchange Act of 1934, dated as of the date of issuance of the Refunding Bonds, as amended from time to time in accordance with the provisions thereof.

(i) **“County”** means San Bernardino County.

(j) **“Current Interest Bonds”** means Refunding Bonds, the interest on which is payable semiannually on each Bond Payment Date specified for each such Refunding Bond as designated and maturing in the years and in the amounts set forth in the Purchase Contract.

(k) **“Date of Delivery”** means the date of initial issuance and delivery of the Refunding Bonds, or such other date as shall be set forth in the Purchase Contract or Official Statement.

(l) **“Depository”** means, the entity acting as securities depository for the Refunding Bonds pursuant to Section 6(c) hereof.

(m) **“DTC”** means The Depository Trust Company, New York, New York, 55 Water Street, New York, New York 10041, a limited purpose trust company organized under the laws of the State of New York, in its capacity as the initial Depository for the Refunding Bonds.

(n) **“Escrow Agent”** means U.S. Bank National Association, or any other successor thereto, in its capacity as escrow agent for the Refunded Bonds.

(o) **“Escrow Agreement”** means that certain agreement relating to the deposit and investment of funds to refund the Refunded Bonds, by and between the District and the Escrow Agent.

(p) **“Federal Securities”** means securities as permitted, in accordance with the respective Authorizing Documents, to be deposited with the Escrow Agent for the purpose of defeasing the Prior Bonds.

(q) **“Holder”** or **“Owner”** means the registered owner of a Refunding Bond as set forth in the Bond Register maintained by the Paying Agent pursuant to Section 6 hereof.

(r) **“Information Services”** means the Municipal Securities Rulemaking Board’s Electronic Municipal Market Access System; or, such other services providing information with respect to called municipal obligations as the District may specify in writing to the Paying Agent or, in the absence of such written designation, as the Paying Agent may select.

(s) **“Moody’s”** means Moody’s Investors Service, Inc. a corporation organized and existing under the laws of the State of Delaware, its successors and assigns, or, if such corporation shall be dissolved or liquidated or shall no longer perform the functions of a securities rating agency, any other nationally recognized securities rating agency designated by the District.

(t) **“Nominee”** means the nominee of the Depository, which may be the Depository, as determined from time to time pursuant to Section 6(c) hereof.

(u) **“Official Statement”** means the Official Statement for the Refunding Bonds, as described in Section 17 hereof.

(v) **“Outstanding”** means, when used with reference to the Refunding Bonds, as of any date, Bonds theretofore issued or thereupon being issued under this Resolution except:

(i) Refunding Bonds canceled at or prior to such date;

(ii) Refunding Bonds in lieu of or in substitution for which other Refunding Bonds shall have been delivered pursuant to Section 8 hereof; or

(iii) Refunding Bonds for the payment or redemption of which funds or Government Obligations in the necessary amount shall have been set aside (whether on or prior to the maturity or redemption date of such Refunding Bonds), in accordance with Section 19 of this Resolution.

(w) **“Participants”** means those broker-dealers, banks and other financial institutions from time to time for which the Depository holds book-entry certificates as securities depository.

(x) **“Paying Agent”** means initially U.S. Bank National Association, or such other Paying Agent as shall be named as such in the Purchase Contract or Official Statement, and afterwards any successor financial institution, serving as the authentication agent, bond registrar, transfer agent and Paying Agent.

(y) **“Purchase Contract”** means the contract or contracts for purchase and sale of the Refunding Bonds, by and between the District and the Underwriter. To the extent the Refunding Bonds are sold pursuant to more than one Purchase Contract, each shall be substantially in the form presented to the Board, with such changes therein, deletions therefrom and modifications thereto as the Authorized Officer executing the same shall approve.

(z) **“Record Date”** means the close of business on the 15th day of the month preceding each Bond Payment Date.

(aa) **“Series”** means any Refunding Bonds executed, authenticated and delivered pursuant to the provisions hereof and identified as a separate Series of Refunding Bonds.

(bb) **“S&P”** means S&P Global Ratings, a business unit of Standard & Poor’s Financial Services LLC, its successors and their assigns, or, if such entity shall be dissolved or liquidated or shall no longer perform the functions of a securities rating agency, any other nationally recognized securities rating agency designated by the District.

(cc) **“Taxable Bonds”** means any Refunding Bonds the interest on which is not excludable from gross income for federal income tax purposes.

(dd) **“Tax-Exempt Bonds”** means any Refunding Bonds the interest on which is excludable from gross income for federal income tax purposes and is not treated as an item of tax preference for purposes of calculating the federal alternative minimum tax, as further described in an opinion of Bond Counsel supplied to the original purchasers of such Refunding Bonds.

(ee) **“Term Bonds”** means those Refunding Bonds for which mandatory sinking fund redemption dates have been established in the Purchase Contract.

(ff) **“Treasurer-Tax Collector”** means the Treasurer-Tax Collector of the County or other comparable officer of the County.

(gg) **“Underwriter”** means Piper Sandler & Co., as Underwriter of the Refunding Bonds.

SECTION 6. Terms of the Refunding Bonds.

(a) Denomination, Interest, Date of Delivery. The Refunding Bonds shall be issued as fully-registered book-entry bonds, registered as to principal in denominations of \$5,000 principal amount or any integral multiple thereof. The Refunding Bonds will be initially registered in the name of “Cede & Co.,” as the Nominee of DTC.

Each Refunding Bond shall be dated the Date of Delivery, and shall bear interest at the rates set forth in the Purchase Contract from the Bond Payment Date next preceding the date of authentication thereof unless it is authenticated as of a day during the period from the 16th day of the month next preceding any Bond Payment Date to that Bond Payment Date, inclusive, in which event it shall bear interest from such Bond Payment Date, or unless it is authenticated on or before the first Record Date, in which event it shall bear interest from the Date of Delivery. Interest on the Refunding Bonds shall be payable on the respective Bond Payment Dates and shall be computed on the basis of a 360-day year of 12, 30-day months.

No Refunding Bond shall mature later than the final maturity date of the Refunded Bonds to be refunded from proceeds of such Refunding Bond.

(b) Redemption.

(i) Optional Redemption. The Refunding Bonds shall be subject to optional redemption prior to maturity as provided in the Purchase Contract or the Official Statement.

(ii) Mandatory Redemption. Any Refunding Bonds issued as Term Bonds shall be subject to mandatory sinking fund redemption as provided in the Purchase Contract or the Official Statement.

(iii) Selection of Refunding Bonds for Redemption. Whenever provision is made in this Resolution for the optional redemption of Refunding Bonds and less than all Outstanding Refunding Bonds are to be redeemed, the Paying Agent, upon written instruction from the District, shall select Refunding Bonds for redemption as so directed by the District and if not directed, in inverse order of maturity. Within a maturity, the Paying Agent shall select Refunding Bonds for redemption as directed by the District and, if not so directed, by lot. Redemption by lot shall be in such manner as the Paying Agent shall determine; provided, however, that with respect to redemption by lot, the portion of any Refunding Bond to be redeemed in part shall be in the principal amount of \$5,000 or any integral multiple thereof.

The Purchase Contract may provide that (i) in the event that a portion of any Term Bond is optionally redeemed prior to maturity pursuant to Section 6(b)(i) hereof, the remaining mandatory sinking fund payments with respect to such Term Bonds shall be reduced proportionately or as otherwise directed by the District, in integral multiples of \$5,000 principal amount, in respect to the portion of such Term Bond optionally redeemed, or (ii) within a maturity, Refunding Bonds shall be selected for redemption on a “Pro Rata Pass-Through Distribution of Principal” basis in accordance with DTC procedures, provided further that, such pro-rata redemption is made in accordance with the operational arrangements of DTC then in effect.

(iv) Redemption Notice. When optional redemption is authorized or required pursuant Section 6(b) hereof, the Paying Agent, upon written instruction from the District, shall give notice (a "Redemption Notice") of the redemption of the Refunding Bonds. Such Redemption Notice shall specify: the Refunding Bonds or designated portions thereof (in the case of redemption of the Refunding Bonds in part but not in whole) which are to be redeemed; the date of redemption; the place or places where the redemption will be made, including the name and address of the Paying Agent; the redemption price; the CUSIP numbers (if any) assigned to the Refunding Bonds to be redeemed, the Refunding Bond numbers of the Refunding Bonds to be redeemed in whole or in part and, in the case of any Refunding Bond to be redeemed in part only, the portion of the principal amount of such Refunding Bond to be redeemed; and the original issue date, interest rate and stated maturity date of each Refunding Bond to be redeemed in whole or in part. Such Redemption Notice shall further state that on the specified date there shall become due and payable upon each Refunding Bond or portion thereof being redeemed at the redemption price thereof, together with the interest accrued to the redemption date thereon, and that from and after such date, interest thereon shall cease to accrue.

The Paying Agent shall take the following actions with respect to such Redemption Notice:

(A) At least 20 but not more than 45 days prior to the redemption date, such Redemption Notice shall be given to the respective Owners of Refunding Bonds designated for redemption by registered or certified mail, postage prepaid, at their addresses appearing on the Bond Register.

(B) At least 20 but not more than 45 days prior to the redemption date, such Redemption Notice shall be given by (i) registered or certified mail, postage prepaid, (ii) telephonically confirmed facsimile transmission, or (iii) overnight delivery service to the Depository.

(C) At least 20 but not more than 45 days prior to the redemption date, such Redemption Notice shall be given by (i) registered or certified mail, postage prepaid, or (ii) overnight delivery service to one of the Information Services.

(D) Such Redemption Notice shall be given to such other persons as may be required pursuant to the Continuing Disclosure Certificate.

A certificate of the Paying Agent or District that a Redemption Notice has been given as provided herein shall be conclusive as against all parties. Neither failure to receive any Redemption Notice nor any defect in any such Redemption Notice so given shall affect the sufficiency of the proceedings for the redemption of the affected Refunding Bonds. Each transfer of funds made by the Paying Agent for the purpose of redeeming Refunding Bonds shall bear or include the CUSIP number identifying, by issue and maturity, the Refunding Bonds being redeemed with the proceeds of such check or other transfer. Such Redemption Notice may state that no representation is made as to the accuracy or correctness of CUSIP numbers printed thereon, or on the Refunding Bonds.

With respect to any Redemption Notice of Refunding Bonds (or portions thereof) pursuant to this section, unless upon the giving of such notice such Refunding Bonds or portions thereof shall be deemed to have been defeased pursuant to Section 19 hereof, such notice shall state that such redemption shall be conditional upon the receipt by an independent escrow agent selected by the District on or prior to the date fixed for such redemption of the moneys necessary and sufficient to pay the principal of, premium, if any, and interest on, such Refunding Bonds (or portions thereof) to be redeemed, and that if such moneys shall not have been so received said notice shall be of no

force and effect, no portion of the Refunding Bonds shall be subject to redemption on such date and such Refunding Bonds shall not be required to be redeemed on such date. In the event that such Redemption Notice contains such a condition and such moneys are not so received, the redemption shall not be made and the Paying Agent shall within a reasonable time thereafter (but in no event later than the date originally set for redemption) give notice, to the persons to whom and in the manner in which the Redemption Notice was given, that such moneys were not so received. In addition, the District shall have the right to rescind any Redemption Notice, by written notice to the Paying Agent, on or prior to the date fixed for redemption. The Paying Agent shall distribute a notice of the rescission of such Redemption Notice in the same manner as such notice was originally provided.

(v) Partial Redemption of Refunding Bonds. Upon the surrender of any Refunding Bond redeemed in part only, the Paying Agent shall execute and deliver to the Owner thereof a new Refunding Bond or Refunding Bonds of like tenor and maturity and of authorized denominations equal in principal amounts to the unredeemed portion of the Refunding Bond surrendered. Such partial redemption shall be valid upon payment of the amount required to be paid to such Owner, and the District shall be released and discharged thereupon from all liability to the extent of such payment.

(vi) Effect of Redemption Notice. Notice having been given as aforesaid, and the moneys for the redemption (including the interest accrued to the applicable date of redemption) having been set aside as provided in Section 19 hereof, the Refunding Bonds to be redeemed shall become due and payable on such date of redemption.

If on such redemption date, money for the redemption of all the Refunding Bonds to be redeemed as provided in Section 6(b)(i) hereof, together with interest accrued to such redemption date, shall be held in trust as provided in Section 19 hereof, so as to be available therefor on such redemption date, and if a Redemption Notice thereof shall have been given as aforesaid, then from and after such redemption date, interest on the Refunding Bonds to be redeemed shall cease to accrue and become payable. All money held for the redemption of Refunding Bonds shall be held in trust for the account of the Owners of the Refunding Bonds so to be redeemed.

(vii) Refunding Bonds No Longer Outstanding. When any Refunding Bonds (or portions thereof), which have been duly called for redemption prior to maturity under the provisions of this Resolution, or with respect to which irrevocable instructions to call for redemption prior to maturity at the earliest redemption date have been given to the Paying Agent, in form satisfactory to it, and sufficient moneys shall be irrevocably held in trust for the payment of the redemption price of such Refunding Bonds or portions thereof, and accrued interest thereon to the date fixed for redemption, all as provided in this Resolution, then such Refunding Bonds shall no longer be deemed Outstanding and shall be surrendered to the Paying Agent for cancellation.

All Refunding Bonds paid at maturity or redeemed prior to maturity pursuant to the provisions of this Section 6 shall be cancelled upon surrender thereof and be delivered to or upon the order of the District. All or any portion of a Refunding Bond purchased by the District shall be cancelled by the Paying Agent.

(c) Book-Entry System.

(i) Election of Book-Entry System. The Refunding Bonds shall initially be delivered in the form of a separate single fully-registered bond (which may be typewritten) for each maturity date of such Refunding Bonds in an authorized denomination. The ownership of each such

Refunding Bond shall be registered in the Bond Register maintained by the Paying Agent in the name of the Nominee, as nominee of the Depository and ownership of the Refunding Bonds, or any portion thereof may not thereafter be transferred except as provided in Section 6(c)(i)(4).

With respect to book-entry Refunding Bonds, the District and the Paying Agent shall have no responsibility or obligation to any Participant or to any person on behalf of which such a Participant holds an interest in such book-entry Refunding Bonds. Without limiting the immediately preceding sentence, the District and the Paying Agent shall have no responsibility or obligation with respect to: (i) the accuracy of the records of the Depository, the Nominee, or any Participant with respect to any ownership interest in book-entry Refunding Bonds; (ii) the delivery to any Participant or any other person, other than an Owner as shown in the Bond Register, of any notice with respect to book-entry Refunding Bonds, including any Redemption Notice; (iii) the selection by the Depository and its Participants of the beneficial interests in book-entry Refunding Bonds to be prepaid in the event the District redeems such Refunding Bonds in part; (iv) or the payment by the Depository or any Participant or any other person, of any amount with respect to principal, premium, if any, or interest on book-entry Refunding Bonds. The District and the Paying Agent may treat and consider the person in whose name each book-entry Refunding Bond is registered in the Bond Register as the absolute Owner of such Refunding Bond for the purpose of payment of principal of and premium and interest on and to such Refunding Bond, for the purpose of giving Redemption Notices and other matters with respect to such Refunding Bond, for the purpose of registering transfers with respect to such Refunding Bond, and for all other purposes whatsoever. The Paying Agent shall pay all principal of and premium, if any, and interest on book-entry Refunding Bonds only to or upon the order of the respective Owner, as shown in the Bond Register, or his respective attorney duly authorized in writing, and all such payments shall be valid and effective to fully satisfy and discharge the District's obligations with respect to payment of principal of, premium, if any, and interest on book-entry Refunding Bonds to the extent of the sum or sums so paid. No person other than an Owner, as shown in the Bond Register, shall receive a certificate evidencing the obligation to make payments of principal of, premium, if any, and interest on book-entry Refunding Bonds. Upon delivery by the Depository to the Owner and the Paying Agent, of written notice to the effect that the Depository has determined to substitute a new nominee in place of the Nominee, and subject to the provisions herein with respect to the Record Date, the word "Nominee" in this Resolution shall refer to such nominee of the Depository.

1. Delivery of Letter of Representations. In order to qualify the book-entry Refunding Bonds for the Depository's book-entry system, the District and the Paying Agent shall execute and deliver to the Depository a Letter of Representations. The execution and delivery of a Letter of Representations shall not in any way impose upon the District or the Paying Agent any obligation whatsoever with respect to persons having interests in such book-entry Refunding Bonds other than the Owners, as shown on the Bond Register. By executing a Letter of Representations, the Paying Agent shall agree to take all action necessary at all times so that the District will be in compliance with all representations of the District in such Letter of Representations. In addition to the execution and delivery of a Letter of Representations, the District and the Paying Agent shall take such other actions, not inconsistent with this Resolution, as are reasonably necessary to qualify the book-entry Refunding Bonds for the Depository's book-entry program.

2. Selection of Depository. In the event (i) the Depository determines not to continue to act as securities depository for the book-entry Refunding Bonds, or (ii) the District determines that continuation of the book-entry system is not in the best interest of the Beneficial Owners of the Refunding Bonds or the District, then the District will discontinue the book-entry system with the Depository. If the District determines to replace the Depository with another qualified securities depository, the District shall prepare or direct the preparation of a new single, separate, fully

registered bond for each maturity date of such Outstanding book-entry Refunding Bond, registered in the name of such successor or substitute qualified securities depository or its Nominee as provided in subsection (4) hereof. If the District fails to identify another qualified securities depository to replace the Depository, then the Refunding Bonds shall no longer be restricted to being registered in such Bond Register in the name of the Nominee, but shall be registered in whatever name or names the Owners transferring or exchanging such Refunding Bonds shall designate, in accordance with the provisions of this Section 6(c).

3. Payments and Notices to Depository. Notwithstanding any other provision of this Resolution to the contrary, so long as all Outstanding Refunding Bonds are held in book-entry form and registered in the name of the Nominee, all payments by the District or Paying Agent with respect to principal of and premium, if any, or interest on book-entry Refunding Bonds and all notices with respect to such Refunding Bonds, including Redemption Notices, shall be made and given, respectively to the Nominee, as provided in the Letter of Representations or as otherwise required or instructed by the Depository and agreed to by the Paying Agent notwithstanding any inconsistent provisions herein.

4. Transfer of Refunding Bonds to Substitute Depository.

(A) The Refunding Bonds shall be initially issued as described in the Official Statement. Registered ownership of such Refunding Bonds, or any portions thereof, may not thereafter be transferred except:

(1) to any successor of DTC or its Nominee, or of any substitute depository designated pursuant to Section 6(c)(i)(4)(A)(2) (“Substitute Depository”); provided that any successor of DTC or Substitute Depository shall be qualified under any applicable laws to provide the service proposed to be provided by it;

(2) to any Substitute Depository, upon (a) the resignation of DTC or its successor (or any Substitute Depository or its successor) from its functions as depository, or (b) a determination by the District that DTC (or its successor) is no longer able to carry out its functions as depository; provided that any such Substitute Depository shall be qualified under any applicable laws to provide the services proposed to be provided by it; or

(3) to any person as provided below, upon (a) the resignation of DTC or its successor (or any Substitute Depository or its successor) from its functions as depository, or (b) a determination by the District that DTC or its successor (or Substitute Depository or its successor) is no longer able to carry out its functions as depository.

(B) In the case of any transfer pursuant to Section 6(c)(i)(4)(A)(1) or (2), upon receipt of all Outstanding Refunding Bonds by the Paying Agent, together with a written request of the District to the Paying Agent designating the Substitute Depository, a single new Refunding Bond, which the District shall prepare or cause to be prepared, shall be executed and delivered for each maturity of Refunding Bonds then Outstanding, registered in the name of such successor or such Substitute Depository or their Nominees, as the case may be, all as specified in such written request of the District. In the case of any transfer pursuant to Section 6(c)(i)(4)(A)(3), upon receipt of all Outstanding Refunding Bonds by the Paying Agent, together with a written request of the District to the Paying Agent, new Refunding Bonds, which the District shall prepare or cause to be prepared, shall be executed and delivered in such denominations and registered in the names of such persons as are requested in such written request of the District, provided that the Paying Agent shall not be

required to deliver such new Refunding Bonds within a period of less than sixty (60) days from the date of receipt of such written request from the District.

(C) In the case of a partial redemption or advance refunding of any Refunding Bonds evidencing a portion of the principal maturing in a particular year, DTC or its successor (or any Substitute Depository or its successor) shall make an appropriate notation on such Refunding Bonds indicating the date and amounts of such reduction in principal, in form acceptable to the Paying Agent, all in accordance with the Letter of Representations. The Paying Agent shall not be liable for such Depository's failure to make such notations or errors in making such notations.

(D) The District and the Paying Agent shall be entitled to treat the person in whose name any Refunding Bond is registered as the Owner thereof for all purposes of this Resolution and any applicable laws, notwithstanding any notice to the contrary received by the Paying Agent or the District; and the District and the Paying Agent shall not have responsibility for transmitting payments to, communicating with, notifying, or otherwise dealing with any Beneficial Owners of the Refunding Bonds. Neither the District nor the Paying Agent shall have any responsibility or obligation, legal or otherwise, to any such Beneficial Owners or to any other party, including DTC or its successor (or Substitute Depository or its successor), except to the Owner of any Refunding Bonds, and the Paying Agent may rely conclusively on its records as to the identity of the Owners of the Refunding Bonds.

SECTION 7. Execution of Refunding Bonds. The Refunding Bonds shall be signed by the Chair of the Board, or such other member of the Board authorized to sign on behalf of the Chair, by his or her manual or facsimile signature, and countersigned by the manual or facsimile signature of the Secretary to or Clerk of the Board, or the designees thereof, all in their official capacities. No Refunding Bond shall be valid or obligatory for any purpose or shall be entitled to any security or benefit under this Resolution unless and until the certificate of authentication printed on the Refunding Bond is signed by the Paying Agent as authenticating agent. Authentication by the Paying Agent shall be conclusive evidence that the Refunding Bond so authenticated has been duly issued, signed and delivered under this Resolution and is entitled to the security and benefit of this Resolution.

SECTION 8. Paying Agent; Transfer and Exchange. So long as any of the Refunding Bonds remain Outstanding, the District will cause the Paying Agent to maintain and keep at its designated office all books and records necessary for the registration, exchange and transfer of the Refunding Bonds as provided in this Section. Subject to the provisions of Section 9 below, the person in whose name a Refunding Bond is registered on the Bond Register shall be regarded as the absolute Owner of that Refunding Bond for all purposes of this Resolution. Payment of or on account of the principal of, premium, if any, and interest on any Refunding Bond shall be made only to or upon the order of such Owner; neither the District nor the Paying Agent shall be affected by any notice to the contrary, but the registration may be changed as provided in this Section. All such payments shall be valid and effectual to satisfy and discharge the District's liability upon the Refunding Bonds, including interest, to the extent of the amount or amounts so paid.

Any Refunding Bond may be exchanged for Refunding Bonds of like tenor, Series, maturity and principal amount upon presentation and surrender at the designated office of the Paying Agent, together with a request for exchange signed by the Owner or by a person legally empowered to do so in a form satisfactory to the Paying Agent. A Refunding Bond may be transferred on the Bond Register only upon presentation and surrender of the Refunding Bond at the designated corporate trust office of the Paying Agent together with an assignment executed by the Owner or by a person legally empowered to do so in a form satisfactory to the Paying Agent. Upon exchange or transfer, the Paying Agent shall complete, authenticate and deliver a new Refunding Bond or Refunding Bonds of like tenor and of any authorized

denomination or denominations requested by the Owner equal to the principal amount of the Refunding Bond surrendered and bearing or accruing interest at the same rate and maturing on the same date.

If any Refunding Bond shall become mutilated, the District, at the expense of the Owner of said Bond, shall execute, and the Paying Agent shall thereupon authenticate and deliver, a new Refunding Bond of like Series, tenor, maturity and principal amount in exchange and substitution for the Refunding Bond so mutilated, but only upon surrender to the Paying Agent of the Refunding Bond so mutilated. If any Refunding Bond issued hereunder shall be lost, destroyed or stolen, evidence of such loss, destruction or theft may be submitted to the Paying Agent and, if such evidence be satisfactory to the Paying Agent and indemnity for the Paying Agent and the District satisfactory to the Paying Agent shall be given by the Owner, the District, at the expense of the Owner, shall execute, and the Paying Agent shall thereupon authenticate and deliver, a new Refunding Bond of like Series, tenor, maturity and principal amount in lieu of and in substitution for the Refunding Bond so lost, destroyed or stolen (or if any such Refunding Bond shall have matured or shall have been called for redemption, instead of issuing a substitute Refunding Bond, the Paying Agent may pay the same without surrender thereof upon receipt of indemnity satisfactory to the Paying Agent and the District). The Paying Agent may require payment of a reasonable fee for each new Refunding Bond issued under this paragraph and of the expenses which may be incurred by the District and the Paying Agent.

If manual signatures on behalf of the District are required in connection with an exchange or transfer, the Paying Agent shall undertake the exchange or transfer of Refunding Bonds only after the new Refunding Bonds are signed by the authorized officers of the District. In all cases of exchanged or transferred Refunding Bonds, the District shall sign and the Paying Agent shall authenticate and deliver Refunding Bonds in accordance with the provisions of this Resolution. All fees and costs of transfer shall be paid by the requesting party. Those charges may be required to be paid before the procedure is begun for the exchange or transfer. All Refunding Bonds issued upon any exchange or transfer shall be valid obligations of the District, evidencing the same debt, and entitled to the same security and benefit under this Resolution as the Refunding Bonds surrendered upon that exchange or transfer.

Any Refunding Bond surrendered to the Paying Agent for payment, retirement, exchange, replacement or transfer shall be cancelled by the Paying Agent. The District may at any time deliver to the Paying Agent for cancellation any previously authenticated and delivered Refunding Bonds that the District may have acquired in any manner whatsoever, and those Refunding Bonds shall be promptly cancelled by the Paying Agent. Written reports of the surrender and cancellation of Refunding Bonds shall be made to the District by the Paying Agent as requested by the District. The cancelled Refunding Bonds shall be retained for three years, then returned to the District or destroyed by the Paying Agent as directed by the District.

Neither the District nor the Paying Agent will be required (a) to issue or transfer any Refunding Bonds during a period beginning with the opening of business on the 16th day next preceding either any Bond Payment Date or any date of selection of Refunding Bonds to be redeemed and ending with the close of business on the Bond Payment Date or any day on which the applicable Redemption Notice is given or (b) to transfer any Refunding Bonds which have been selected or called for redemption in whole or in part.

SECTION 9. Payment. Payment of interest on any Refunding Bond on any Bond Payment Date shall be made to the person appearing on the Bond Register of the Paying Agent as the Owner thereof as of the Record Date immediately preceding such Bond Payment Date, such interest to be paid by wire transfer to such Owner on the Bond Payment Date to the bank and account number as it appears on such Bond Register or at such other address as he or she may have filed with the Paying Agent for that purpose on or before the Record Date. The principal of and redemption premium, if any, payable on the Refunding Bonds shall be payable upon maturity or redemption upon surrender at the designated office of the Paying Agent.

The principal of, premiums, if any, and interest on the Refunding Bonds shall be payable in lawful money of the United States of America. The Paying Agent is hereby authorized to pay the Refunding Bonds when duly presented for payment at maturity, and to cancel all Refunding Bonds upon payment thereof. Unless as otherwise provided for in the Act regarding crossover refunding bonds, the Refunding Bonds are obligations of the District payable solely from the levy of *ad valorem* property taxes upon all property subject to taxation within the District, which taxes are unlimited as to rate or amount. The Refunding Bonds do not constitute an obligation of the Counties and no part of any fund of the Counties is pledged or obligated to the payment of the Refunding Bonds.

SECTION 10. Form of Refunding Bonds. The Refunding Bonds shall be in substantially the form attached as Exhibit A, allowing those officials executing the Refunding Bonds to make the insertions and deletions necessary to conform the Refunding Bonds to this Resolution, the Purchase Contract and the Official Statement, or to correct or cure any defect, inconsistency, ambiguity or omission therein. The Paying Agent is authorized to deliver the Refunding Bonds in temporary form and, if so, the Paying Agent shall execute and deliver definitive Bonds in an equal aggregate principal amount of authorized denominations, when available, and thereupon the temporary Refunding Bonds shall be surrendered to the Paying Agent. Until so exchanged, the temporary Refunding Bonds shall be entitled to the same benefits hereunder as definitive Refunding Bonds.

SECTION 11. Delivery of Refunding Bonds. The proper officials of the District shall cause the Refunding Bonds to be prepared and, following their sale, shall have the Refunding Bonds signed and delivered, together with a final transcript of proceedings with reference to the issuance of the Refunding Bonds, to the Underwriter upon payment of the purchase price therefor.

SECTION 12. Deposit of Proceeds of Refunding Bonds; Escrow Agreement. An amount of proceeds from the sale of the Refunding Bonds necessary to purchase certain Federal Securities, or to otherwise refund the Refunded Bonds, shall be transferred to the Escrow Agent for deposit in the escrow fund established under the Escrow Agreement (the "Escrow Fund"), which amount, if uninvested, shall be sufficient, or if invested, together with an amount or amounts of cash held uninvested therein, shall be sufficient to refund the Refunded Bonds all as set forth in a certificate of an Authorized Officer. The Board hereby authorizes the deposit of all or a portion of the premium received from the sale of the Refunding Bonds into the Escrow Fund. Premium or proceeds received from the sale of the Refunding Bonds desired to pay all or a portion of the costs of issuing the Refunding Bonds may be deposited in the fund of the District held by a fiscal agent selected thereby and shall be kept separate and distinct from all other District funds, and those proceeds shall be used solely for the purpose of paying costs of issuance of the Refunding Bonds.

Any accrued interest received by the District from the sale of the Refunding Bonds shall be kept separate and apart in the fund hereby created and established and to be designated as the "San Bernardino Community College District, 2021 General Obligation Refunding Bonds Debt Service Fund" (the "Debt Service Fund") for the Refunding Bonds and used only for payments of principal of and interest on the Refunding Bonds. The Debt Service Fund shall be held by the County, and shall contain subaccounts thereof, with appropriate Series designation, to the extent the Refunding Bonds are sold in more than one Series. A portion of the premium received by the District from the sale of the Refunding Bonds may be transferred to the Debt Service Fund or applied to the payment of cost of issuance of the Refunding Bonds, or some combination of deposits. Any excess proceeds of the Refunding Bonds not needed for the authorized purposes set forth herein for which the Refunding Bonds are being issued shall be transferred to the Debt Service Fund and applied to the payment of the principal of and interest on the Refunding Bonds. If, after payment in full of the Refunding Bonds, there remain any such excess proceeds, such amounts shall be transferred to any other debt service fund for general obligation bond indebtedness of the District, and

in the event there is no such debt outstanding, shall be transferred to the general fund of the District, upon the order of the County Auditor-Controller, as provided in Education Code Section 15234.

The moneys in the Debt Service Fund, to the extent necessary to pay the principal of and interest on the Refunding Bonds as the same become due and payable, shall be transferred by the Treasurer to the Paying Agent which, in turn, shall pay such moneys to DTC to pay the principal of and interest on the Refunding Bonds. DTC will thereupon make payments of principal of and interest on the Refunding Bonds to the DTC Participants who will thereupon make payments of such principal and interest to the Beneficial Owners of the Refunding Bonds. Any moneys remaining in the Debt Service Fund after the Refunding Bonds and the interest thereon have been paid in full, or provision for such payment has been made, shall be transferred to the general fund of the District.

Except as required below to satisfy the requirements of Section 148(f) of the Code, interest earned on the investment of monies held in the Debt Service Fund shall be retained in the Debt Service Fund and used to pay principal of and interest on the Refunding Bonds when due.

SECTION 13. Rebate Fund. The following provisions shall apply to any Bonds issued as Tax-Exempt Bonds.

(a) General. If necessary, with respect to the Refunding Bonds, there shall be created and established a special fund designated the "San Bernardino Community College District 2021 General Obligation Refunding Bonds Rebate Fund" (the "Rebate Fund"). All amounts at any time on deposit in the Rebate Fund shall be held in trust, to the extent required to satisfy the requirement to make rebate payments to the United States (the "Rebate Requirement") pursuant to Section 148 of the Code, as the same may be amended from time to time, and the Treasury Regulations promulgated thereunder (the "Rebate Regulations"). Such amounts shall be free and clear of any lien hereunder and shall be governed by this Section and Section 14 of this Resolution and by the that certain tax certificate concerning certain matters pertaining to the use and investment of proceeds of the Refunding Bonds, executed and delivered to the District on the date of issuance of the Refunding Bonds, including any and all exhibits attached thereto (the "Tax Certificate").

(b) Deposits.

(i) Within forty-five (45) days of the end of each fifth Bond Year (as such term is defined in the Tax Certificate) (1) the District shall calculate or cause to be calculated with respect to the Refunding Bonds the amount that would be considered the "rebate amount" within the meaning of Section 1.148-3 of the Rebate Regulations, using as the "computation date" for this purpose the end of such five Bond Years, and (2) the District shall deposit to the Rebate Fund from deposits from the District or from amounts available therefor on deposit in the other funds established hereunder, if and to the extent required, amounts sufficient to cause the balance in the Rebate Fund to be equal to the "rebate amount" so calculated.

(ii) The District shall not be required to deposit any amount to the Rebate Fund in accordance with the preceding sentence if the amount on deposit in the Rebate Fund prior to the deposit required to be made under this subsection (b) equals or exceeds the "rebate amount" calculated in accordance with the preceding sentence. Such excess may be withdrawn from the Rebate Fund to the extent permitted under subsection (g) of this Section.

(iii) The District shall not be required to calculate the "rebate amount" and the District shall not be required to deposit any amount to the Rebate Fund in accordance with this subsection (b), with respect to all or a portion of the proceeds of the Refunding Bonds (including amounts

treated as the proceeds of the Refunding Bonds) (1) to the extent such proceeds satisfy the expenditure requirements of Section 148(f)(4)(B) or Section 148 (f)(4)(C) of the Code or Section 1.148-7(d) of the Treasury Regulations or the small issuer exception of Section 148(f)(4)(D) of the Code, whichever is applicable, and otherwise qualify for the exception of the Rebate Requirement pursuant to whichever of said sections is applicable, or (2) to the extent such proceeds are subject to an election by the District under Section 148(f)(4)(C)(vii) of the Code to pay a one and one-half percent (1½%) penalty in lieu of arbitrage rebate in the event any of the percentage expenditure requirements of Section 148(f)(4)(C) are not satisfied, or (3) to the extent such proceeds qualify for the exception to arbitrage rebate under Section 148(f)(4)(A)(ii) of the Code for amounts in a “bona fide debt service fund.” In such event, and with respect to such amounts, the District shall not be required to deposit any amount to the Rebate Fund in accordance with this subsection (b).

(c) Withdrawal Following Payment of Refunding Bonds. Any funds remaining in the Rebate Fund after redemption of all the Refunding Bonds and any amounts described in paragraph (ii) of subsection (d) of this Section, including accrued interest, shall be transferred to the general fund of the District.

(d) Withdrawal for Payment of Rebate. Subject to the exceptions contained in subsection (b) of this Section to the requirement to calculate the “rebate amount” and make deposits to the Rebate Fund, the District shall pay to the United States, from amounts on deposit in the Rebate Fund,

(i) not later than sixty (60) days after the end of (a) the fifth (5th) Bond Year, and (b) each fifth (5th) Bond Year thereafter, an amount that, together with all previous rebate payments, is equal to at least 90% of the “rebate amount” calculated as of the end of such Bond Year in accordance with Section 1.148-3 of the Rebate Regulations; and

(ii) not later than sixty (60) days after the payment of all Refunding Bonds, an amount equal to one hundred percent (100%) of the “rebate amount” calculated as of the date of such payment (and any income attributable to the “rebate amount” determined to be due and payable) in accordance with Section 1.148-3 of the Rebate Regulations.

(e) Rebate Payments. Each payment required to be made pursuant to subsection (d) of this Section shall be made to the Internal Revenue Service Center, Ogden, Utah 84201, on or before the date on which such payment is due, and shall be accompanied by Internal Revenue Service Form 8038-T, such form to be prepared or caused to be prepared by or on behalf of the District.

(f) Deficiencies in the Rebate Fund. In the event that, prior to the time of any payment required to be made from the Rebate Fund, the amount in the Rebate Fund is not sufficient to make such payment when such payment is due, the District shall calculate the amount of such deficiency and deposit an amount equal to such deficiency into the Rebate Fund prior to the time such payment is due.

(g) Withdrawals of Excess Amount. In the event that immediately following the calculation required by subsection (b) of this Section, but prior to any deposit made under said subsection, the amount on deposit in the Rebate Fund exceeds the “rebate amount” calculated in accordance with said subsection, upon written instructions from the District, the District may withdraw the excess from the Rebate Fund and credit such excess to the Debt Service Fund.

(h) Record Retention. The District shall retain records of all determinations made hereunder until three years after the retirement of the Refunding Bonds.

(i) Survival of Defeasance. Notwithstanding anything in this Resolution to the contrary, the Rebate Requirement shall survive the payment in full or defeasance of the Refunding Bonds.

SECTION 14. Security for the Refunding Bonds. Except as provided in the Act, there shall be levied on all the taxable property in the District, in addition to all other taxes, a continuing direct *ad valorem* property tax annually during the period the Refunding Bonds are Outstanding in an amount sufficient to pay the principal of and interest on the Refunding Bonds when due, which moneys when collected will be deposited in the Debt Service Fund of the District and used for the payment of the principal of and interest on the Refunding Bonds when and as the same falls due, and for no other purpose. The District covenants to cause the Counties to take all actions necessary to levy such *ad valorem* property tax in accordance with this Section 14 and Section 53559 of the Act.

Pursuant to Government Code Section 53515, the Refunding Bonds shall be secured by a statutory lien on all revenues received pursuant to the levy and collection of *ad valorem* property taxes for the payment of the Refunding Bonds.

Pursuant to Government Code Sections 5450 and 5451, the District hereby pledges all revenues received from the levy and collection of *ad valorem* property taxes for the payment of the Refunding Bonds and all amounts on deposit in the Debt Service Fund created pursuant to Section 12 to the payment of the Refunding Bonds. Such pledge shall constitute a lien on and security interest in such taxes and amounts in the Debt Service Fund. This pledge shall constitute an agreement between the District and the Owners of the Refunding Bonds to provide security for the payment of the Refunding Bonds in addition to any statutory lien that may exist.

The moneys in the Debt Service Fund, to the extent necessary to pay the principal of and interest on the Refunding Bonds as the same become due and payable, shall be transferred by the Treasurer to the Paying Agent which, in turn, shall pay such moneys to DTC to pay such principal and interest. DTC will thereupon make payments of principal of and interest on the Refunding Bonds to the DTC Participants who will thereupon make payments of such principal and interest to the Beneficial Owners of the Refunding Bonds. Any moneys remaining in the Debt Service Fund after the Refunding Bonds and the interest thereon have been paid in full, or provision for such payment has been made, shall be transferred to the general fund of the District.

SECTION 15. Arbitrage Covenant. The District will restrict the use of the proceeds of the Refunding Bonds issued as Tax-Exempt Bonds in such manner and to such extent, if any, as may be necessary, so that the Refunding Bonds issued as Tax-Exempt Bonds will not constitute arbitrage bonds under Section 148 of the Code and the applicable regulations prescribed under that Section or any predecessor section.

SECTION 16. Legislative Determinations. The Board hereby determines that all acts and conditions necessary to be performed by the District or the Board or to have been met precedent to and in the issuing of the Refunding Bonds in order to make them legal, valid and binding general obligations of the District have been performed and have been met, or will at the time of delivery of the Refunding Bonds have been performed and have been met, in regular and due form as required by law; and that no statutory or constitutional limitation of indebtedness or taxation will have been exceeded in the issuance of the Refunding Bonds. Furthermore, the Board hereby finds and determines pursuant to Section 53552 of the Act that the prudent management of the fiscal affairs of the District requires that it issue the Refunding Bonds without submitting the question of the issuance of the Refunding Bonds to a vote of the qualified electors of the District.

SECTION 17. Official Statement. The Preliminary Official Statement relating to the Refunding Bonds, substantially in the form on file with the Secretary to the Board is hereby approved and the Authorized Officers, each alone, are hereby authorized and directed, for and in the name and on behalf of the District, to deliver such Preliminary Official Statement to the Underwriter to be used in connection with the offering and sale of the Refunding Bonds. The Authorized Officers, each alone, are hereby authorized and directed, for and in the name and on behalf of the District, to deem the Preliminary Official Statement “final” pursuant to Rule 15c2-12 of the Securities Exchange Act of 1934, prior to its distribution and to execute and deliver to the Underwriter a final Official Statement, substantially in the form of the Preliminary Official Statement, with such changes therein, deletions therefrom and modifications thereto as the Authorized Officer executing the same shall approve. The Underwriter is hereby authorized to distribute copies of the Preliminary Official Statement to persons who may be interested in the purchase of the Refunding Bonds and is directed to deliver copies of any final Official Statement to the purchasers of the Refunding Bonds. Execution of the Official Statement shall conclusively evidence the District’s approval of the Official Statement.

SECTION 18. Insurance. In the event the District purchases bond insurance for the Refunding Bonds, and to the extent that the Bond Insurer makes payment of the principal of or interest on the Refunding Bonds, it shall become the Owner of such Refunding Bonds with the right to payment of principal of or interest on the Refunding Bonds, and shall be fully subrogated to all of the Owners’ rights, including the Owners’ rights to payment thereof. To evidence such subrogation (i) in the case of subrogation as to claims of past due interest, the Paying Agent shall note the Bond Insurer’s rights as subrogee on the Bond Register for the Refunding Bonds maintained by the Paying Agent upon receipt of a copy of the cancelled check issued by the Bond Insurer for the payment of such interest to the Owners of the Refunding Bonds, and (ii) in the case of subrogation as to claims for past due principal, the Paying Agent shall note the Bond Insurer as subrogee on the Bond Register for the Refunding Bonds maintained by the Paying Agent upon surrender of the Refunding Bonds by the Owners thereof to the Bond Insurer or the insurance trustee for the Bond Insurer.

SECTION 19. Defeasance. All or any portion of the Outstanding maturities of the Refunding Bonds may be defeased prior to maturity in the following ways:

(a) Cash: by irrevocably depositing with an independent escrow agent selected by the District an amount of cash which, together with amounts transferred from the Debt Service Fund, if any, is sufficient to pay all Refunding Bonds Outstanding and designated for defeasance (including all principal thereof, accrued interest thereon and redemption premiums, if any) at or before their maturity date; or

(b) Government Obligations: by irrevocably depositing with an independent escrow agent selected by the District noncallable Government Obligations, together with cash and amounts transferred from the Debt Service Fund, if any, in such amount as will, together with interest to accrue thereon, in the opinion of an independent certified public accountant, be fully sufficient to pay and discharge all Refunding Bonds Outstanding and designated for defeasance (including all principal thereof, accrued interest thereon and redemption premiums, if any) at or before their maturity date;

then, notwithstanding that any of such Refunding Bonds shall not have been surrendered for payment, all obligations of the District with respect to all such designated Outstanding Refunding Bonds shall cease and terminate, except only the obligation of the independent escrow agent selected by the District to pay or cause to be paid from funds deposited pursuant to paragraphs (a) or (b) of this Section, to the Owners of such designated Refunding Bonds not so surrendered and paid all sums due with respect thereto.

For purposes of this Section, “Government Obligations” shall mean:

Direct and general obligations of the United States of America, obligations that are unconditionally guaranteed as to principal and interest by the United States of America (which may consist of obligations of the Resolution Funding Corporation that constitute interest strips), or obligations secured or otherwise guaranteed, directly or indirectly, as to principal and interest by a pledge of the full faith and credit of the United States of America. In the case of direct and general obligations of the United States of America, Government Obligations shall include evidences of direct ownership of proportionate interests in future interest or principal payments of such obligations. Investments in such proportionate interests must be limited to circumstances where (a) a bank or trust company acts as custodian and holds the underlying United States obligations; (b) the owner of the investment is the real party in interest and has the right to proceed directly and individually against the obligor of the underlying United States obligations; and (c) the underlying United States obligations are held in a special account, segregated from the custodian's general assets, and are not available to satisfy any claim of the custodian, any person claiming through the custodian, or any person to whom the custodian may be obligated; provided that all such obligations are rated or assessed at least as high as direct and general obligations of the United States of America by either Moody's or S&P.

SECTION 20. Other Actions, Determinations and Approvals.

(a) Officers of the Board, District officials and staff are hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to proceed with the issuance of the Refunding Bonds and otherwise carry out, give effect to and comply with the terms and intent of this Resolution. Such actions heretofore taken by such officers, officials and staff are hereby ratified, confirmed and approved.

(b) The Board hereby finds and determines that both the total net interest cost to maturity on the Refunding Bonds plus the principal amount of the Refunding Bonds will be less than the total net interest cost to maturity on the Refunded Bonds plus the principal amount of the Refunded Bonds.

(c) The Board anticipates that the Refunded Bonds will be redeemed on the first optional redemption date therefor following the issuance of the Refunding Bonds.

(d) The Board hereby appoints U.S. Bank National Association as Escrow Agent for the Refunding Bonds, or such Escrow Agent as shall be named in the Escrow Agreement, and approves the form of the Escrow Agreement substantially in the form on file with the Secretary to the Board. The Authorized Officers, each alone, are hereby authorized to execute the Escrow Agreement with such changes as they shall approve, such approval to be conclusively evidenced by either individual's execution and delivery thereof.

(e) The Board hereby appoints Piper Sandler & Co., as Underwriter, Keygent LLC as Municipal Advisor, and Stradling Yocca Carlson & Rauth, a Professional Corporation, San Francisco, California, as Bond Counsel and Disclosure Counsel with respect to the issuance of the Refunding Bonds.

(f) The provisions of this Resolution as they relate to the terms of the Refunding Bonds may be amended by the Purchase Contract and the Official Statement. If the Purchase Contract so provides, the Refunding Bonds may be issued as crossover refunding bonds pursuant to Government Code Section 53558(b). All or a portion of the Refunding Bonds are further authorized to be issued on a forward delivery basis, pursuant to a Purchase Contract with such changes therein and modifications thereto necessary to effectuate such forward delivery as the Authorized Officer executing the same shall approve.

(g) Based on a good faith estimate received by the District from the Municipal Advisor, the Board hereby finds that (i) the True Interest Cost of the Refunding Bonds (as defined in Government Code

Section 5852.1(a)(1)(A)) is expected to be approximately 3.09%, (ii) the total Finance Charge of the Refunding Bonds (as defined in Government Code Section 5852.1(a)(1)(B)) is expected to be \$1,091,567, (iii) the total proceeds expected to be received by the District from the sale of the Refunding Bonds, less the Finance Charge of the Refunding Bonds and any reserves or capitalized interest paid or funded with proceeds of the Bonds, is \$211,960,128, and (iv) the District expects that the Total Payment Amount (as defined in Government Code Section 5852.1(a)(1)(D)), calculated to the final maturity of the Refunding Bonds, will be \$343,690,407. The information presented in this section is included in satisfaction of Government Code Section 5852.1, and shall not abrogate or otherwise limit any other provision of this Resolution.

(h) The District hereby approves the execution and delivery of all agreements, documents, certificates and instruments referred to herein with electronic signatures as may be permitted under the California Uniform Electronic Transactions Act and digital signatures as may be permitted under Government Code Section 16.5 using DocuSign.

SECTION 21. Resolution to Treasurers. The Secretary to the Board is hereby directed to provide a certified copy of this Resolution to the Treasurers of each of the Counties immediately following its adoption.

SECTION 22. Request to Counties to Levy Tax. The Boards of Supervisors and officers of the Counties are obligated by statute to provide for the levy and collection of *ad valorem* property taxes in each year sufficient to pay all principal of and interest coming due on the Refunding Bonds in such year, and to pay from such taxes all amounts due on the Refunding Bonds. The District hereby requests the Boards of Supervisors of the Counties to annually levy a tax upon all taxable property in the District sufficient to pay all such principal and interest coming due on the Refunding Bonds in such year, and to pay from such taxes all amounts due on the Refunding Bonds. The Board hereby finds and determines that such *ad valorem* property taxes shall be levied specifically to pay the Refunding Bonds being issued to finance and refinance specific projects authorized by the voters of the District at the 2018 Election.

SECTION 23. Continuing Disclosure. The District hereby covenants and agrees that it will comply with and carry out all of the provisions of that certain Continuing Disclosure Certificate executed by the District and dated the Date of Delivery, as originally executed and as it may be amended from time to time in accordance with the terms thereof. The Board hereby approves the form of the Continuing Disclosure Certificate appended to the form of Preliminary Official Statement on file with the Clerk of or Secretary to the Board as of the date hereof, and the Authorized Officers, each alone, are hereby authorized to execute and deliver such Continuing Disclosure Certificate with such changes therein and modifications thereto as shall be approved by the Underwriter and the Authorized Officer executing the same, such approval to be conclusively evidenced by such execution and delivery. Any Refunding Bond Holder may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the District to comply with its obligations under this Section. Noncompliance with this Section shall not result in acceleration of the Refunding Bonds.

SECTION 24. Recitals. All the recitals in this Resolution above are true and correct and the Board so finds, determines and represents.

SECTION 25. Further Actions Authorized. It is hereby covenanted that the District, and its appropriate officials, have duly taken all actions necessary to be taken by them, and will take any additional actions necessary to be taken by them, for carrying out the provisions of this Resolution.

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SECTION 26. Effective Date. This Resolution shall take effect immediately upon its passage.

PASSED, ADOPTED AND APPROVED this 8th day of July, 2021, by the following vote:

AYES: MEMBERS _____

NOES: MEMBERS _____

ABSTAIN: MEMBERS _____

ABSENT: MEMBERS _____

Chair of the Board of Trustees

ATTEST:

Secretary to the Board of Trustees

SECRETARY’S CERTIFICATE

I, Jose Torres, Secretary to the Board of Trustees (the “Board”) of the San Bernardino Community College District (the “District”), hereby certify as follows:

The foregoing is a full, true and correct copy of a resolution duly adopted at a regular meeting of the Board duly and regularly and legally held at the regular meeting place thereof on July 8, 2021, of which meeting all of the members of the Board had due notice and at which a quorum was present.

An Agenda of said meeting was posted at least 72 hours before said meeting at a location freely accessible to members of the public, and a brief general description of said resolution appeared on said agenda. A copy of said agenda is attached hereto.

I have carefully compared the same with the original minutes of said meeting on file and of record in my office and the foregoing is a full, true and correct copy of the original resolution adopted at said meeting and entered in said minutes.

Said resolution has not been amended, modified or rescinded since the date of its adoption, and the same is now in full force and effect.

Dated: July____, 2021

Secretary to the Board of Trustees
San Bernardino Community College District

EXHIBIT A

FORM OF REFUNDING BONDS

UNLESS THIS BOND IS PRESENTED BY AN AUTHORIZED REPRESENTATIVE OF THE DEPOSITORY TO THE PAYING AGENT FOR REGISTRATION OF TRANSFER, EXCHANGE OR PAYMENT, AND ANY BOND ISSUED IS REGISTERED IN THE NAME OF CEDE & CO. OR IN SUCH OTHER NAME AS IS REQUESTED BY AN AUTHORIZED REPRESENTATIVE OF THE DEPOSITORY (AND ANY PAYMENT IS MADE TO CEDE & CO. OR TO SUCH OTHER ENTITY AS IS REQUESTED BY AN AUTHORIZED REPRESENTATIVE OF THE DEPOSITORY), ANY TRANSFER, PLEDGE OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL INASMUCH AS THE REGISTERED OWNER HEREOF, CEDE & CO., HAS AN INTEREST HEREIN

**REGISTERED
NO.**

**REGISTERED
\$**

**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
(SAN BERNARDINO AND RIVERSIDE COUNTIES, CALIFORNIA)
2021 GENERAL OBLIGATION REFUNDING BONDS
(FEDERALLY TAXABLE)**

<u>INTEREST RATE:</u> ____% per annum	<u>MATURITY DATE:</u> August 1, ____	<u>DATED AS OF:</u> _____, 2021	<u>CUSIP</u> _____
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REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT:

The San Bernardino Community College District (the "District") in San Bernardino and Riverside Counties, California, for value received, promises to pay to the Registered Owner named above, or registered assigns, the Principal Amount on the Maturity Date, each as stated above, and interest thereon until the Principal Amount is paid or provided for at the Interest Rate stated above, on February 1 and August 1 of each year (the "Bond Payment Dates"), commencing February 1, 2022. This bond will bear interest from the Bond Payment Date next preceding the date of authentication hereof unless it is authenticated as of a day during the period from the 16th day of the month next preceding any Bond Payment Date to the Bond Payment Date, inclusive, in which event it shall bear interest from such Bond Payment Date, or unless it is authenticated on or before January 15, 2022, in which event it shall bear interest from the Date of Delivery. Interest on this bond shall be computed on the basis of a 360-day year of twelve 30-day months. Principal and interest are payable in lawful money of the United States of America, without deduction for the paying agent services, to the person in whose name this bond (or, if applicable, one or more predecessor bonds) is registered (the "Registered Owner") on the Register maintained by the Paying Agent, initially U.S. Bank National Association. Principal is payable upon presentation and surrender of this bond at the designated office of the Paying Agent. Interest is payable by wire transfer by the Paying Agent on each Bond Payment Date to the Registered Owner of this bond (or one or more predecessor bonds) as shown and to the bank and account number on file at the close of business on the 15th day of the calendar month next preceding that Bond Payment Date (the "Record Date").

This bond is one of an authorization of bonds issued by the District pursuant to Government Code Section 53550 *et seq.* (the “Act”) for the purpose of refunding the District’s outstanding Election of 2018 General Obligation Bonds, Series A and paying all necessary legal, financial, and contingent costs in connection therewith. The bonds are being issued under authority of and pursuant to the Act, the laws of the State of California, and the resolution of the Board of Trustees of the District adopted on July 8, 2021 (the “Bond Resolution”). This bond and the issue of which this bond is one are general obligation bonds of the District payable as to both principal and interest solely from the proceeds of the levy of *ad valorem* property taxes on all property subject to such taxes in the District, which taxes are unlimited as to rate or amount.

The bonds of this issue comprise \$_____ Principal Amount of current interest bonds, of which this bond is a part (each a “Refunding Bond”).

This bond is exchangeable and transferable for bonds of like Series, tenor, maturity and principal amount and in authorized denominations at the designated office of the Paying Agent by the Registered Owner or by a person legally empowered to do so, upon presentation and surrender hereof to the Paying Agent, together with a request for exchange or an assignment signed by the Registered Owner or by a person legally empowered to do so, in a form satisfactory to the Paying Agent, all subject to the terms, limitations and conditions provided in the Bond Resolution. All fees and costs of transfer shall be paid by the transferor. The District and the Paying Agent may deem and treat the Registered Owner as the absolute Owner of this bond for the purpose of receiving payment of or on account of principal or interest and for all other purposes, and neither the District nor the Paying Agent shall be affected by any notice to the contrary.

Neither the District nor the Paying Agent will be required (a) to issue or transfer any bond during a period beginning with the opening of business on the 16th day next preceding either any Bond Payment Date or any date of selection of bonds to be redeemed and ending with the close of business on the Bond Payment Date or day on which the applicable notice of redemption is given or (b) to transfer any bond which has been selected or called for redemption in whole or in part.

The Refunding Bonds maturing on or before August 1, 20__ are not subject to redemption prior to their fixed maturity dates. The Refunding Bonds maturing on or after August 1, 20__ are subject to redemption on or after August 1, 20__ or on any date thereafter at the option of the District, as a whole or in part, at a redemption price equal to the principal amount of the Refunding Bonds called for redemption, plus interest accrued thereon to the date fixed for redemption, without premium.

The Refunding Bonds maturing on August 1, 20__ are subject to mandatory sinking fund redemption on August 1 of each year on and after August 1, 20__, at a redemption price equal to the principal amount thereof, together with accrued interest to the date fixed for redemption, without premium. The principal amounts represented by such Refunding Bonds to be so redeemed and the dates therefore and the final payment date is as indicated in the following table:

<u>Redemption Dates</u>	<u>Principal Amounts</u>
TOTAL	\$

The principal amount to be redeemed in each year shown above will be reduced proportionately or as otherwise directed by the District, in integral multiples of \$5,000, by any portion of the Refunding Term Bond optionally redeemed prior to the mandatory sinking fund redemption date.

If less than all of the Refunding Bonds of any one maturity shall be called for redemption, the particular Refunding Bonds or portions thereof to be redeemed shall be selected by lot by the Paying Agent in such manner as the Paying Agent in its discretion may determine; provided, however, that the portion of any Refunding Bond to be redeemed shall be in the principal amount of \$5,000 or some multiple thereof. If less than all of the Refunding Bonds stated to mature on different dates shall be called for redemption, the particular Refunding Bonds or portions thereof to be redeemed shall be called by the Paying Agent in any order of maturity as directed by the District or, if the Paying Agent is not so directed, in the inverse order of maturity.

Reference is made to the Bond Resolution for a more complete description of the provisions, among others, with respect to the nature and extent of the security for the Refunding Bonds of this series, the rights, duties and obligations of the District, the Paying Agent and the Registered Owners, and the terms and conditions upon which the Refunding Bonds are issued and secured. The Registered Owner of this bond assents, by acceptance hereof, to all of the provisions of the Bond Resolution.

It is certified and recited that all acts and conditions required by the Constitution and laws of the State of California to exist, to occur and to be performed or to have been met precedent to and in the issuing of the Refunding Bonds in order to make them legal, valid and binding general obligations of the District, have been performed and have been met in regular and due form as required by law; that payment in full for the Refunding Bonds has been received; that no statutory or constitutional limitation on indebtedness or taxation has been exceeded in issuing the Refunding Bonds; and that due provision has been made for levying and collecting *ad valorem* property taxes on all of the taxable property within the District in an amount sufficient to pay principal of and interest on the Refunding Bonds when due.

This bond shall not be valid or obligatory for any purpose and shall not be entitled to any security or benefit under the Bond Resolution until the Certificate of Authentication below has been signed.

[REMAINDER OF PAGE LEFT BLANK]

IN WITNESS WHEREOF, the San Bernardino Community College District, San Bernardino and Riverside Counties, California, has caused this bond to be executed on behalf of the District and in their official capacities by the manual or facsimile signatures of the Chair of the Board of Trustees of the District and to be countersigned by the manual or facsimile signature of the [Secretary to/Clerk of] the Board of Trustees of the District, all as of the date stated above.

SAN BERNARDINO COMMUNITY COLLEGE
DISTRICT

By: _____
(Facsimile Signature)
Chair, Board of Trustees

COUNTERSIGNED:

(Facsimile Signature)
[Secretary to]/[Clerk,] the Board of Trustees

CERTIFICATE OF AUTHENTICATION

This bond is one of the bonds described in the Bond Resolution referred to herein which has been authenticated and registered on _____, 2021.

U.S. BANK NATIONAL ASSOCIATION, as Paying
Agent

By: _____
Authorized Representative

ASSIGNMENT

For value received, the undersigned sells, assigns and transfers to (print or typewrite name, address and zip code of Transferee): _____ this bond and irrevocably constitutes and appoints attorney to transfer this bond on the books for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

Notice: The assignor's signature to this assignment must correspond with the name as it appears upon the within bond in every particular, without alteration or any change whatever, and the signature(s) must be guaranteed by an eligible guarantor institution.

Social Security Number, Taxpayer Identification Number or other identifying number of Assignee: _____

Unless this bond is presented by an authorized representative of The Depository Trust Company to the issuer or its agent for registration of transfer, exchange or payment, and any bond issued is registered in the name of Cede & Co. or such other name as requested by an authorized representative of The Depository Trust Company and any payment is made to Cede & Co., ANY TRANSFER, PLEDGE OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL since the registered owner hereof, Cede & Co., has an interest herein.

LEGAL OPINION

The following is a true copy of the opinion rendered by Stradling Yocca Carlson & Rauth, a Professional Corporation in connection with the issuance of, and dated as of the date of the original delivery of, the bonds. A signed copy is on file in my office.

(Facsimile Signature)
[Secretary to/Clerk,] Board of Trustees

(Form of Legal Opinion)

\$ _____
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
(San Bernardino and Riverside Counties, California)
2021 General Obligation Refunding Bonds
(Federally Taxable)

PURCHASE CONTRACT

_____, 2021

Board of Trustees
San Bernardino Community College District
114 South Del Rosa Drive
San Bernardino, California 92408

Ladies and Gentlemen:

The undersigned, Piper Sandler & Co., as underwriter (the “Underwriter”), offers to enter into this Purchase Contract (the “Purchase Contract”) with the San Bernardino Community College District (the “District”), which, upon the District’s acceptance hereof, will be binding upon the District and the Underwriter. This offer is made subject to the written acceptance of this Purchase Contract by the District and delivery of such acceptance to the Underwriter at or prior to 11:59 P.M., Pacific Time, on the date hereof. Capitalized terms used and not otherwise defined herein shall have the meanings given to such terms in the Resolution (as defined herein).

The District acknowledges and agrees that: (i) the primary role of the Underwriter is to purchase securities for resale to investors in an arms-length commercial transaction between the District and the Underwriter and that the Underwriter has financial and other interests that differ from those of the District, (ii) the Underwriter is not acting as a municipal advisor, financial advisor or fiduciary to the District or any other person or entity and has not assumed any advisory or fiduciary responsibility to the District with respect to the transaction contemplated hereby and the discussions, undertakings and proceedings leading thereto (irrespective of whether the Underwriter has provided other services or is currently providing other services to the District on other matters), (iii) the only obligations the Underwriter has to the District with respect to the transaction contemplated hereby expressly are set forth in this Purchase Contract, except as otherwise provided by applicable rules and regulations of the Securities and Exchange Commission (“SEC”) or the rules of the Municipal Securities Rulemaking Board (“MSRB”), and (iv) the District has consulted its own legal, accounting, tax, financial and other professional advisors, as applicable, to the extent it has deemed appropriate in connection with the transaction contemplated herein. The District acknowledges that it has previously provided the Underwriter with an acknowledgement of receipt of the required disclosure under Rule G-17 of the MSRB.

1. Purchase and Sale of the Bonds. Upon the terms and conditions and in reliance upon the representations, warranties and agreements herein set forth, the Underwriter hereby agrees to purchase from the District for reoffering to the public, and the District hereby agrees to sell to the Underwriter for such purpose, all (but not less than all) of \$_____ aggregate principal amount of

the District's 2021 General Obligation Refunding Bonds (Federally Taxable) (the "Bonds"). The Bonds shall bear interest at the rates, shall mature in the years and shall be subject to redemption as shown on Appendix A hereto, which is incorporated herein by this reference. The Bonds shall be dated the date of delivery thereof (the "Date of Delivery") and shall bear interest from such date, payable semiannually on each February 1 and August 1, commencing February 1, 2022.

The Underwriter shall purchase the Bonds at a price of \$_____ (consisting of the principal amount of the Bonds of \$_____ and less Underwriter's discount of \$_____). The final maturity dates, interest rates, yields (or yields to redemption, as applicable) and redemption provisions of the Bonds are shown in Appendix A hereto, which appendix is incorporated by reference herein.

2. The Bonds. The Bonds shall be dated their Date of Delivery. The Bonds shall mature on the dates and in the years shown on Appendix A hereto, shall otherwise be as described in the Official Statement (defined herein), and shall be issued and secured pursuant to the provisions of the resolution of the District adopted on July 8, 2021 (the "Resolution"), and Articles 9 and 11 of Chapter 3 of Part 1 of Division 2 of Title 5 of the California Government Code (the "Act").

The Bonds shall be executed and delivered under and in accordance with the provisions of this Purchase Contract and the Resolution. The Bonds shall bear CUSIP numbers, and shall be in fully registered book-entry form, registered in the name of Cede & Co., as nominee of The Depository Trust Company, New York, New York ("DTC"). The Bonds shall initially be in authorized denominations of Five Thousand Dollars (\$5,000) principal amount, or any integral multiple thereof.

The net proceeds of the Bonds will be used to advance refund portions of the outstanding San Bernardino Community College District (San Bernardino and Riverside Counties, California) Election of 2018 General Obligation Bonds, Series A (the "Refunded Bonds") pursuant to an Escrow Agreement dated as of August 1, 2021 (the "Escrow Agreement"), by and between the District and U.S. Bank National Association, as escrow bank (the "Escrow Agent"). The net proceeds of the Bonds will be deposited into an escrow fund held pursuant to the Escrow Agreement and invested in certain Federal Securities, as such term is defined in the Resolution, the principal of and interest on which shall be used, together with funds deposited with the Escrow Agent as cash, to pay the redemption price of the Refunded Bonds on their respective first available redemption dates, and interest due thereon on and before such dates.

3. Use of Documents. The District hereby authorizes the Underwriter to use, in connection with the offer and sale of the Bonds, this Purchase Contract, the Escrow Agreement, the Continuing Disclosure Certificate (defined herein), the Preliminary Official Statement (defined herein) and the Official Statement (defined below), the Resolution and all information contained herein and therein and all of the documents, certificates or statements furnished by the District to the Underwriter in connection with the transactions contemplated by this Purchase Contract.

4. Public Offering of the Bonds. The Underwriter agrees to make a bona fide public offering of all the Bonds at the initial public offering prices or yields to be set forth on the inside cover page of the Official Statement. Subsequent to such initial public offering, the Underwriter reserves the right to change such initial public offering prices or yields as it deems necessary in connection with the marketing of the Bonds.

5. **Review of Official Statement.** The Underwriter hereby represents that it has received and reviewed the Preliminary Official Statement with respect to the Bonds, dated _____, 2021 (the “Preliminary Official Statement”). The District represents that it has duly authorized and prepared the Preliminary Official Statement for use by the Underwriter in connection with the sale of the Bonds, and that it has deemed the Preliminary Official Statement to be final as of its date, except for either revision or addition of the offering price(s), interest rate(s), yield(s) to maturity, selling compensation, aggregate principal amount, principal amount per maturity, delivery date, redemption provisions, rating(s) and other terms of the Bonds which depend upon the foregoing as provided in and pursuant to Rule 15c2-12 of the SEC promulgated under the Securities Exchange Act of 1934, as amended (the “Rule”).

The Underwriter agrees that prior to the time the final Official Statement relating to the Bonds is available, the Underwriter will send to any potential purchaser of the Bonds, upon the request of such potential purchaser, a copy of the most recent Preliminary Official Statement. Such Preliminary Official Statement shall be sent by first class mail or electronic distribution (or other equally prompt means) not later than the first business day following the date upon which each such request is received.

The Underwriter agrees to file the Official Statement with the MSRB through its Electronic Municipal Market Access system within one business day after receipt thereof from the District, but in no event later than the Closing (as defined below).

6. **Closing.** At 9:00 A.M., Pacific Time, on _____, 2021, or at such other time or on such other date as shall have been mutually agreed upon by the District and the Underwriter (the “Closing”), the District will deliver to the Underwriter, through the facilities of DTC in New York, New York, or at such other place as the District and the Underwriter may mutually agree upon, the Bonds in fully registered book-entry form, duly executed and registered in the name of Cede & Co., as nominee of DTC, and at the offices of Bond Counsel in San Francisco, California, the other documents hereinafter mentioned; and the Underwriter will accept such delivery and pay the purchase price of the Bonds identified in Section 1 above in immediately available funds by wire transfer to the account or accounts designated by the District.

7. **Representations, Warranties and Agreements of the District.** The District hereby represents, warrants and agrees with the Underwriter that:

(a) **Due Organization.** The District is a community college district duly organized and validly existing under the laws of the State of California (the “State”), with the power to issue the Bonds pursuant to the Act.

(b) **Due Authorization.** (i) At or prior to the Closing, the District will have taken all action required to be taken by it to authorize the issuance and delivery of the Bonds; (ii) the District has full legal right, power and authority to refund the Refunded Bonds, to enter into this Purchase Contract, the Continuing Disclosure Certificate (as defined herein) and the Escrow Agreement, to adopt the Resolution, to perform its obligations under each such document or instrument, to approve the Official Statement, and to carry out and effectuate the transactions contemplated by this Purchase Contract, the Escrow Agreement, the Continuing Disclosure Certificate and the Resolution; (iii) the execution and delivery or adoption of, and the performance by the District of the obligations contained in the Bonds, the Resolution, the Escrow Agreement, the Continuing Disclosure Certificate and this

Purchase Contract have been duly authorized and such authorization shall be in full force and effect at the time of the Closing; (iv) this Purchase Contract, the Escrow Agreement and the Continuing Disclosure Certificate, assuming the due authorization, execution and delivery by the other parties thereto, constitute valid and legally binding obligations of the District, enforceable in accordance with their respective terms, except as such enforceability may be limited by bankruptcy, insolvency, reorganization, moratorium or other laws relating to or affecting generally the enforcement of creditors' rights and except as enforcement may be subject to the application of equitable principles or the exercise of judicial discretion in appropriate cases if equitable remedies are sought, and by the limitations on legal remedies against public agencies in the State; and (v) the District has duly authorized the consummation by it of all transactions contemplated by this Purchase Contract and the Official Statement.

(c) Consents. No consent, approval, authorization, order, filing, registration, qualification, election or referendum, of or by any person, organization, court or governmental agency or public body whatsoever is required, or is required and has not been taken or obtained, in connection with the issuance, delivery or sale of the Bonds, the execution and delivery of this Purchase Contract, the Escrow Agreement, and the Continuing Disclosure Certificate, the adoption of the Resolution, or the consummation of the other transactions effected or contemplated herein or hereby, which have not been taken or obtained, except for such actions as may be necessary to qualify the Bonds for offer and sale under the Blue Sky or other securities laws and regulations of such states and jurisdictions of the United States as the Underwriter may reasonably request, or which have not been taken or obtained; provided, however, that the District shall not be required to subject itself to service of process in any jurisdiction in which it is not so subject as of the date hereof.

(d) Reserved.

(e) No Conflicts. To the best knowledge of the District, the issuance of the Bonds, and the execution, delivery and performance of this Purchase Contract, the Escrow Agreement, the Continuing Disclosure Certificate, the Resolution and the Bonds, and the compliance with the provisions hereof and thereof do not conflict with or constitute on the part of the District a violation of or a material default under, the State Constitution or any existing law, charter, ordinance, regulation, decree, order or resolution and do not conflict with or result in a violation or breach of, or constitute a material default under, any agreement, indenture, mortgage, lease or other instrument to which the District is a party or by which it is bound or to which it is subject.

(f) Litigation. As of the time of acceptance hereof, no action, suit, proceeding, hearing or investigation is pending or, to the best knowledge of the District, threatened against the District: (i) in any way affecting the existence of the District or in any way challenging the respective powers of the several offices of the District or of the titles of the officials of the District to such offices; or (ii) seeking to restrain or enjoin the sale, issuance or delivery of any of the Bonds, the application of the proceeds of the sale of the Bonds, the levy or collection of *ad valorem* property taxes contemplated by the Resolution available to pay the principal of and interest on the Bonds, or, or in any way contesting or affecting the validity or enforceability of the Bonds, this Purchase Contract, the Escrow Agreement, the Continuing Disclosure Certificate or the Resolution or contesting the powers of the District or its authority with respect to the Bonds, the Resolution, the Escrow Agreement, the

Continuing Disclosure Certificate or this Purchase Contract; or (iii) in which a final adverse decision could (a) materially adversely affect the operations or financial condition of the District or the consummation of the transactions contemplated by this Purchase Contract, the Escrow Agreement, the Continuing Disclosure Certificate or the Resolution, (b) declare this Purchase Contract to be invalid or unenforceable in whole or in material part, or (c) adversely affect the exclusion of the interest paid on the Bonds from State personal income taxation.

(g) No Other Debt. Between the date hereof and the Closing, without the prior written consent of the Underwriter, neither the District, nor any person on behalf of the District, will have issued in the name and on behalf of the District, any bonds, notes or other obligations for borrowed money except for such borrowings as may be described in or contemplated by the Official Statement.

(h) Certificates. Any certificates signed by any officer of the District and delivered to the Underwriter shall be deemed a representation and warranty by the District to the Underwriter, but not by the person signing the same, as to the statements made therein.

(i) Continuing Disclosure. In accordance with the requirements of the Rule, at or prior to the Closing, the District shall have duly authorized, executed and delivered a Continuing Disclosure Certificate with respect to the Bonds (the “Continuing Disclosure Certificate”) on behalf of each obligated person for which financial and/or operating data is presented in the Official Statement (as defined herein). The Continuing Disclosure Certificate shall comply with the provisions of the Rule and be substantially in the form attached to the Official Statement as Appendix C. Except as otherwise disclosed in the Official Statement and based on a review of its previous undertakings, the District has not, within the past five years, failed to comply in a material respect with any of its previous undertakings pursuant to the Rule to provide annual reports or notice of certain listed events.

(j) Official Statement Accurate and Complete. The Preliminary Official Statement, as of the date thereof, did not contain any untrue statement of a material fact or omit to state any material fact required to be stated therein or necessary to make the statements therein, in the light of the circumstances under which they were made, not misleading. As of the date hereof and on the date of Closing, the Official Statement (as defined herein) did not and will not contain any untrue statement of a material fact or omit to state any material fact required to be stated therein or necessary to make the statements therein, in the light of the circumstances under which they were made, not misleading. The District makes no representation or warranty as to the information contained in or omitted from the Preliminary Official Statement or the Official Statement in reliance upon and in conformity with information furnished in writing to the District by or on behalf of the Underwriter through a representative of the Underwriter specifically for inclusion therein.

If the Official Statement is supplemented or amended pursuant to paragraph (f) of Section 9 of this Purchase Contract, at the time of each supplement or amendment thereto and (unless subsequently again supplemented or amended pursuant to such paragraph) at all times subsequent thereto during the period up to and including the date of Closing the Official Statement as so supplemented or amended will not contain any untrue statement of a material fact or omit to state any material fact necessary in order to make the statements therein, in the light of the circumstances under which made, not misleading.

(k) Levy of Tax. The District hereby agrees to take any and all actions as may be required by San Bernardino County (the “County”) and Riverside County (“Riverside County”) and together with the County, the “Counties”) or otherwise necessary in order to arrange for the levy and collection of taxes, payment of the Bonds, and the deposit and investment of Bond proceeds. In particular, the District hereby agrees to provide to the Treasurer-Tax Collectors and Auditor-Controllers of each of the Counties a copy of the Resolution, a copy of Appendix A hereto, and the full debt service schedule for the Bonds, in accordance with Education Code Section 15140(c) and policies and procedures of each of the Counties.

(l) Representation Regarding Refunded Bonds. The District hereby represents that it has not entered into any contract or agreement that would limit or restrict the District’s ability to refund the Refunded Bonds or enter into this Purchase Contract for the sale of the Bonds to the Underwriter.

(m) No Material Adverse Change. The financial statements of, and other financial information regarding the District, in the Official Statement fairly present the financial position and results of the District as of the dates and for the periods therein set forth. Prior to the Closing, there will be no adverse change of a material nature in such financial position, results of operations or condition, financial or otherwise, of the District.

8. **Covenants of the District.** The District covenants and agrees with the Underwriter that:

(a) Securities Laws. The District will furnish such information, execute such instruments, and take such other action in cooperation with the Underwriter if and as the Underwriter may reasonably request in order to qualify the Bonds for offer and sale under the Blue Sky or other securities laws and regulations of such states and jurisdictions, provided, however, that the District shall not be required to consent to service of process in any jurisdiction in which it is not so subject as of the date hereof;

(b) Application of Proceeds. The District will apply the proceeds from the sale of the Bonds for the purposes specified in the Resolution and as described in the Official Statement;

(c) Official Statement. The District hereby agrees to deliver or cause to be delivered to the Underwriter, not later than the seventh (7th) business day following the date this Purchase Contract is signed, copies of a final Official Statement substantially in the form of the Preliminary Official Statement, with only such changes therein as shall have been accepted by the Underwriter and the District (such Official Statement with such changes, if any, and including the cover page and all appendices, exhibits, maps, reports and statements included therein or attached thereto being herein called the “Official Statement”) in such quantities as may be requested by the Underwriter not later than seven (7) business days following the date this Purchase Contract is signed, in order to permit the Underwriter to comply with paragraph (b)(4) of the Rule and with the rules of the MSRB. The District hereby authorizes the Underwriter to use and distribute the Official Statement in connection with the offering and sale of the Bonds;

(d) Subsequent Events. The District hereby agrees to notify the Underwriter of any event or occurrence that may affect the accuracy or completeness of any information set forth in the Official Statement relating to the District, until the date which is twenty-five (25) days following the End of the Underwriting Period;

(e) References. References herein to the Preliminary Official Statement and the final Official Statement include the cover page, inside cover page, and all appendices, exhibits, maps, reports and statements included therein or attached thereto; and

(f) Amendments to Official Statement. During the period ending on the 25th day after the End of the Underwriting Period (or such other period as may be agreed to by the District and the Underwriter), the District (i) shall not supplement or amend the Official Statement or cause the Official Statement to be supplemented or amended without the prior written consent of the Underwriter and (ii) shall notify the Underwriter promptly if any event shall occur, or information comes to the attention of the District, that is reasonably likely to cause the Official Statement (whether or not previously supplemented or amended) to contain any untrue statement of a material fact or to omit to state a material fact necessary to make the statements therein, in the light of the circumstances under which they were made, not misleading. If, in the opinion of the Underwriter, such event requires the preparation and distribution of a supplement or amendment to the Official Statement, the District shall prepare and furnish to the Underwriter such number of copies of the supplement or amendment to the Official Statement, in form and substance mutually agreed upon by the District and the Underwriter, as the Underwriter may reasonably request. If such notification shall be given subsequent to the Closing, the District also shall furnish, or cause to be furnished, such additional legal opinions, certificates, instruments and other documents as the Underwriter may reasonably deem necessary to evidence the truth and accuracy of any such supplement or amendment to the Official Statement.

(1) For purposes of this Purchase Contract, the “End of the Underwriting Period” is used as defined in the Rule and shall occur on the later of (A) the date of Closing or (B) when the Underwriter no longer retains an unsold balance of the Bonds; unless otherwise advised in writing by the Underwriter on or prior to the date of Closing, or otherwise agreed to by the District and the Underwriter, the District may assume that the End of the Underwriting Period is the Closing Date.

9. Representations, Warranties and Agreements of the Underwriter. The Underwriter represents to and agrees with the District that, as of the date hereof and as of the date of Closing:

(a) The Underwriter is duly authorized to execute this Purchase Contract and to take any action under this Purchase Contract required to be taken by it.

(b) The Underwriter is in compliance with MSRB Rule G-37 with respect to the District, and is not prohibited thereby from acting as the underwriter with respect to securities of the District.

(c) The Underwriter has, and has had, no financial advisory relationship, as that term is defined in Government Code Section 53590 (c) or MSRB Rule G-23, with the District with respect to the Bonds, and no investment firm controlling, controlled by or under

common control with the Underwriter has or has had any such financial advisory relationship.

10. Conditions to Closing. The Underwriter has entered into this Purchase Contract in reliance upon the representations and warranties of the District contained herein and the performance by the District of its obligations hereunder, both as of the date hereof and as of the date of Closing. The Underwriter's obligations under this Purchase Contract are and shall be subject at the option of the Underwriter, to the following further conditions at the Closing:

(a) Representations True. The representations and warranties of the District contained herein shall be true, complete and correct in all material respects at the date hereof and at and as of the Closing, as if made at and as of the Closing, and the statements made in all certificates and other documents delivered to the Underwriter at the Closing pursuant hereto shall be true, complete and correct in all material respects on the date of the Closing; and the District shall be in compliance with each of the agreements made by it in this Purchase Contract;

(b) Obligations Performed. At the time of the Closing, (i) the Official Statement, this Purchase Contract, the Escrow Agreement, the Continuing Disclosure Certificate and the Resolution shall be in full force and effect and shall not have been amended, modified or supplemented except as may have been agreed to in writing by the Underwriter; (ii) all actions under the Act which, in the opinion of Stradling Yocca Carlson & Rauth, bond counsel ("Bond Counsel"), shall be necessary in connection with the transactions contemplated hereby, shall have been duly taken and shall be in full force and effect; and (iii) the District shall perform or have performed all of their obligations required under or specified in the Resolution, this Purchase Contract, the Escrow Agreement, the Continuing Disclosure Certificate or the Official Statement to be performed at or prior to the Closing;

(c) Adverse Rulings. No decision, ruling or finding shall have been entered by any court or governmental authority since the date of this Purchase Contract (and not reversed on appeal or otherwise set aside), or to the best knowledge of the District, pending or threatened which has any of the effects described in Section 7(f) hereof or contesting in any way the completeness or accuracy of the Official Statement;

(d) Marketability. Between the date hereof and the Closing, the market price or marketability or the ability of the Underwriter to enforce contracts for the sale of the Bonds, at the initial offering prices of the Bonds set forth in the Official Statement, shall not have been materially adversely affected in the evidenced judgment of the Underwriter by reason of any of the following:

(1) legislation enacted by the Congress of the United States, or passed by either House of Congress, or favorably reported for passage to either House of Congress by any Committee of such House to which such legislation has been referred for consideration, or introduced in the Congress or recommended for passage by the President of the United States, or a decision rendered by a court established under Article III of the Constitution of the United States or by the United States Tax Court, with the purpose or effect, directly or indirectly, of changing, directly or indirectly, the federal income tax consequences of interest on the Bonds or of obligations of the general character of the Bonds in the hands of the holders thereof,

or an order, ruling, regulation (final, temporary or proposed) or official statement issued or made:

(i) by or on behalf of the United States Treasury Department, or by or on behalf of the Internal Revenue Service, with the purpose or effect, directly or indirectly, of causing the inclusion in gross income for purposes of federal income taxation of the interest received by the owners of the Bonds; or

(ii) by or on behalf of the SEC, or any other governmental agency having jurisdiction over the subject matter thereof, to the effect that the Bonds, or obligations of the general character of the Bonds, including any and all underlying arrangements, are not exempt from registration under the Securities Act of 1933, as amended;

(2) legislation enacted by the legislature of the State, or a decision rendered by a court of the State, or a ruling, order, or regulation (final or temporary) made by State authority, which would have the effect of changing, directly or indirectly, the State tax consequences of interest on obligations of the general character of the Bonds in the hands of the holders thereof;

(3) any outbreak or escalation of hostilities affecting the United States, the declaration by the United States of a national or international emergency or war, or engagement in major military hostilities by the United States, or the occurrence of any other national emergency or calamity relating to the effective operation of the government or the financial community in the United States;

(4) the declaration of a general banking moratorium by federal, New York or State authorities, or the general suspension of trading by the New York Stock Exchange, any national securities exchange, or any governmental authority securities exchange;

(5) the imposition by the New York Stock Exchange, other national securities exchange, or any governmental authority, of any material restrictions not now in force with respect to the Bonds, or obligations of the general character of the Bonds, or securities generally, or the material increase of any such restrictions now in force, including those relating to the extension of credit by, or the charge to the net capital requirements of, the Underwriter;

(6) an order, decree or injunction of any court of competent jurisdiction, or order, filing, regulation or official statement by the SEC, or any other governmental agency having jurisdiction over the subject matter thereof, issued or made to the effect that the issuance, offering or sale of obligations of the general character of the Bonds, or the issuance, offering or sale of the Bonds, as contemplated hereby or by the Official Statement, is or would be in violation of the federal securities laws, as amended and then in effect;

(7) the withdrawal, downgrading, or placement on negative credit watch of any underlying credit rating of the District's outstanding indebtedness by a national rating agency;

(8) any event occurring, or information becoming known which, in the reasonable judgment of the Underwriter, makes untrue in any material adverse respect any statement or information contained in the Official Statement, or has the effect that the Official Statement contains any untrue statement of a material fact or omits to state a material fact required to be stated therein or necessary to make the statements made therein, in light of the circumstances under which they were made, not misleading;

(9) the suspension by the SEC of trading in the outstanding securities of the District;

(10) any amendment shall have been made to the federal or State Constitution or action by any federal or State court, legislative body, regulatory body, or other authority materially adversely affecting the tax status of the District, its property, income securities (or interest thereon) or the validity or enforceability of the levy of taxes to pay principal of and interest on the Bonds; or

(11) the purchase of and payment for the Bonds by the Underwriter, or the resale of the Bonds by the Underwriter, on the terms and conditions herein provided shall be prohibited by any applicable law, governmental authority, board, agency or commission.

(e) Delivery of Documents. At or prior to the date of the Closing, the Underwriter shall receive copies of the following documents satisfactory in form and substance thereto:

(1) Bond Opinion; Defeasance Opinion. (i) An approving opinion of Bond Counsel, as to the validity of the Bonds, dated the date of the Closing, addressed to the District in substantially the form set forth in the Preliminary Official Statement and Official Statement as Appendix B; and (ii) a defeasance opinion of Bond Counsel, addressed to the District and the Underwriter, with respect to the effective defeasance of the Refunded Bonds, and including therein an opinion that the Escrow Agreement has been duly authorized and delivered by the District and, assuming due authorization, execution and delivery by the Escrow Agent, is a valid and binding agreement of the District;

(2) Reliance Letter. A reliance letter from Bond Counsel to the effect that the Underwriter can rely upon the opinion described in Section 10(e)(1)(i) hereof;

(3) Supplemental Opinion of Bond Counsel. A supplemental opinion of Bond Counsel addressed to the District and the Underwriter, in form and substance acceptable to the Underwriter, dated as of the date of Closing, substantially to the following effect:

(i) the description of the Bonds and the security for the Bonds and statements in the Official Statement on the cover page thereof and under the captions “INTRODUCTION,” “THE BONDS,” “LEGAL MATTERS – Continuing Disclosure – Current Undertaking” and “TAX MATTERS,” to the extent they purport to summarize certain provisions of the Bonds, the Resolution, the Continuing Disclosure Certificate and the form and content of Bond Counsel’s approving opinion with respect to the treatment of interest on the Bonds under State or federal law, fairly and accurately summarize the matters purported to be summarized therein; provided that Bond Counsel need not express any opinion with respect to (i) any information contained in Appendices B, D, or E to the Official Statement, (ii) financial or statistical data or forecasts, numbers, charts, estimates, projections, assumptions or expressions of opinion contained in the Official Statement, including in any of the appendices thereto, (iii) information with respect to The Depository Trust Company or its book-entry only system included therein, (iv) any CUSIP numbers or information relating thereto, (v) the District’s compliance with its obligations to file annual reports or provide notice of the events described in Rule 15c2-12 promulgated under the Securities Act of 1934, (vi) any information with respect to the Underwriter or underwriting matters with respect to the Bonds, including but not limited to information under the caption “MISCELLANEOUS – Underwriting,” and (vii) any information with respect to the ratings on the Bonds and the rating agencies referenced therein, including but not limited to information under the caption “MISCELLANEOUS – Ratings”;

(ii) the Continuing Disclosure Certificate and this Purchase Contract have each been duly authorized, executed and delivered by the District and, assuming due authorization, execution and delivery by the other parties thereto, constitute legal, valid and binding agreements of the District enforceable in accordance with their respective terms, except as enforcement thereof may be limited by bankruptcy, insolvency, reorganization, moratorium or other laws relating to or affecting generally the enforcement of creditors’ rights and except as such enforcement may be subject to the application of equitable principles and the exercise of judicial discretion in appropriate cases if equitable remedies are sought and by the limitations on legal remedies against public agencies in the State;

(iii) the Bonds are exempt from registration pursuant to the Securities Act of 1933, as amended, and the Resolution is exempt from qualification as an indenture pursuant to the Trust Indenture Act of 1939, as amended;

(4) Disclosure Counsel Assurance. A letter from Stradling Yocca Carlson & Rauth, dated the date of Closing and addressed to the District and the Underwriter, substantially to the effect that based on such counsel’s participation in conferences with representatives of the Underwriter, the municipal advisor to the District, the District, and others, during which conferences the contents of the Official Statement and related matters were discussed, and in reliance thereon and on the records, documents, certificates and opinions described therein, such counsel advises

the District and the Underwriter, as a matter of fact and not opinion, that during the course of its engagement as Disclosure Counsel no information came to the attention of such counsel's attorneys rendering legal services in connection with such representation which caused such counsel to believe that the Official Statement as of its date contained any untrue statement of a material fact or omitted to state any material fact necessary in order to make the statements made therein, in the light of the circumstances under which they were made, not misleading (provided that such counsel need not express any opinion with respect to (i) any information contained in Appendices B, D, or E to the Official Statement, (ii) financial or statistical data or forecasts, numbers, charts, estimates, projections, assumptions or expressions of opinion contained in the Official Statement, including in any of the appendices thereto, (iii) information with respect to The Depository Trust Company or its book-entry only system included therein, (iv) any CUSIP numbers or information relating thereto, (v) the District's compliance with its obligations to file annual reports or provide notice of the events described in Rule 15c2-12 promulgated under the Securities Act of 1934, (vi) any information with respect to the Underwriter or underwriting matters with respect to the Bonds, including but not limited to information under the caption "MISCELLANEOUS – Underwriting," and (vii) any information with respect to the ratings on the Bonds and the rating agencies referenced therein, including but not limited to information under the caption "MISCELLANEOUS – Ratings");

(5) Certificates. A certificate signed by appropriate officials of the District to the effect that (i) such officials are authorized to execute this Purchase Contract, (ii) the representations, agreements and warranties of the District herein are true and correct in all material respects as of the date of Closing, (iii) the District has complied with all the terms of the Resolution, the Escrow Agreement, the Continuing Disclosure Certificate and this Purchase Contract to be complied with by the District prior to or concurrently with the Closing, and, as to the District, such documents are in full force and effect, (iv) such District officials have reviewed the Official Statement and on such basis certify that the Official Statement does not contain any untrue statement of a material fact or omit to state a material fact required to be stated therein or necessary to make the statements therein, in light of the circumstances in which they were made, not misleading, (v) the Bonds being delivered on the date of the Closing to the Underwriter under this Purchase Contract substantially conform to the descriptions thereof contained in the Resolution, and (vi) no event concerning the District has occurred since the date of the Official Statement which has not been disclosed therein or in any supplement thereto, but should be disclosed in order to make the statements in the Official Statement in light of the circumstances in which they were made not misleading, and (vii) there is no action, suit, proceeding, inquiry or investigation, at law or in equity, before or by any court or public body, pending or, to the best knowledge of such officials, threatened against the District, contesting in any way the completeness or accuracy of the Official Statement, the issuance of the Bonds by the District or the due adoption of the Resolution;

(6) Reserved.

(7) Ratings. Evidence satisfactory to the Underwriter (A) that the Bonds have been rated "___" by S&P Global Ratings, a Standard & Poor's Financial

Services LLC business (“S&P”), and “___” by Moody’s Investors Service (“Moody’s”) (or such other equivalent ratings as such rating agencies may give), and (B) that any such ratings have not been revoked or downgraded;

(8) Resolution. A certificate, together with a fully executed copy of the Resolution, of the Secretary to or Clerk of the District Board of Trustees to the effect that:

(i) such copy is a true and correct copy of the Resolution; and

(ii) that the Resolution was duly adopted and has not been modified, amended, rescinded or revoked and is in full force and effect on the date of the Closing;

(9) Preliminary Official Statement. A certificate of the appropriate official of the District evidencing his or her determinations respecting the Preliminary Official Statement in accordance with the Rule;

(10) Continuing Disclosure Certificate. An executed copy of the Continuing Disclosure Certificate, substantially in the form presented in the Official Statement as Appendix C thereto;

(11) Escrow Agreement. The Escrow Agreement, dated as of August 1, 2021, and executed by the District and the Escrow Agent;

(12) Certificate of the Paying Agent. A certificate of the Paying Agent, signed by a duly authorized officer thereof, and in form and substance satisfactory to the Underwriter, substantially to the effect that (i) the Paying Agent is qualified to accept and perform the duties and obligations of Paying Agent imposed upon the Paying Agent by that certain Paying Agent Agreement, by and between the District and the Paying Agent (the “Paying Agent Agreement”) and confirms acceptances of such duties and obligations; (ii) to the best knowledge of the Paying Agent, the representations and agreements of the Paying Agent in the Paying Agent Agreement are true and correct in all material respects as of the Closing; (iii) the Paying Agent is duly authorized to enter into the Paying Agent Agreement, and when the Paying Agent Agreement is duly executed and delivered by the parties thereto, the Paying Agent Agreement will constitute a valid and binding obligation of the Paying Agent in accordance with its terms; and (iv) no litigation is pending or, to the best of the Paying Agent’s knowledge, threatened (either in state or federal courts) (a) seeking to restrain or enjoin the delivery by the Paying Agent of any of the Bonds, or (b) in any way contesting or affecting any authority of the Paying Agent for the delivery of the Bonds or the validity or enforceability of the Bonds or any agreement with the Paying Agent;

(13) Certificate of the Escrow Agent. A certificate of the Escrow Agent, dated the date of Closing, signed by a duly authorized officer of the Escrow Agent, and in form and substance satisfactory to the Underwriter, to the effect that (i) the Escrow Agent has all necessary power and authority to enter into and perform its duties under the Escrow Agreement; (ii) the Escrow Agent has duly authorized,

executed and delivered the Escrow Agreement, and, assuming due authorization, execution and delivery by the District, the Escrow Agreement constitutes the valid and binding agreement of the Escrow Agent enforceable against the Escrow Agent in accordance with its terms, except as enforceability may be subject to bankruptcy, insolvency, reorganization, moratorium or similar laws affecting creditors' rights and to the application of equitable principles; (iii) the execution and delivery of the Escrow Agreement and compliance with the provisions thereof have been duly authorized by all necessary corporate action on the part of the Escrow Agent and, to the best knowledge of the Escrow Agent, will not conflict with or constitute a breach of or default under any law, administrative regulation, court decree, resolution, charter, bylaws or any agreement to which the Escrow Agent is subject or by which it is bound; and (iv) no litigation is pending or, to the best knowledge of the Escrow Agent, threatened (either in state or federal courts) against the Escrow Agent in any way contesting or affecting the validity or enforceability of the Bonds or the Escrow Agreement;

(14) Verification Report. A report and opinion of Causey Demgen & Moore P.C. (the "Verification Agent") with respect to the sufficiency of the funds held under the Escrow Agreement to refund the Refunded Bonds as provided in the Escrow Agreement.

(15) Other Documents. Such additional legal opinions, certificates, proceedings, instruments and other documents as Bond Counsel or the Underwriter may reasonably request to evidence compliance (i) by the District with legal requirements, (ii) the truth and accuracy, as of the time of Closing, of the representations of the District herein contained and of the Official Statement, and (iii) the due performance or satisfaction by the District at or prior to such time of all agreements then to be performed and all conditions then to be satisfied by the District.

(f) Termination. Notwithstanding anything to the contrary herein contained, if for any reason whatsoever the Bonds shall not have been delivered by the District to the Underwriter as provided in Section 6 herein, then the obligation to purchase Bonds hereunder shall terminate and be of no further force or effect except with respect to the obligations of the District and the Underwriter under Sections 12(c) and 14 hereof.

11. Conditions to Obligations of the District. The performance by the District of its obligations is conditioned upon (i) the performance by the Underwriter of its obligations hereunder; and (ii) receipt by the District and the Underwriter of opinions and certificates being delivered at the Closing by persons and entities other than the District.

12. Expenses. To the extent that the transactions contemplated by this Purchase Contract are consummated at the Closing, the District shall pay (or cause to be paid) costs of issuance of the Bonds from proceeds thereof, including but not limited to the following: (i) the cost of the preparation and reproduction of the Resolution; (ii) the fees and disbursements of Bond Counsel, Disclosure Counsel and municipal advisor; (iii) the cost of the preparation, printing and delivery of the Bonds; (iv) the fees for Bond ratings; (v) the cost of the printing and distribution of the Preliminary Official Statement and the Official Statement; (vi) the initial fees of the Paying Agent and Fiscal Agent (defined below); (vii) the initial fees of the Escrow Agent; (viii) the fees of the

Verification Agent; (ix) expenses for travel, lodging, and subsistence related to rating agency visits and other meetings connected to the authorization, sale, issuance and distribution of the Bonds; and (x) all other fees and expenses incident to the issuance and sale of the Bonds. The District hereby directs the Underwriter to wire, at the Closing, a portion of the purchase price of the Bonds not-to-exceed \$_____ to U.S. Bank National Association, as fiscal agent (the "Fiscal Agent") to the District, for the payment of costs of issuance with respect to the Bonds. In the event that following payment of the expenses set forth above, there is any portion remaining, such remaining amount shall be deposited into the debt service fund for the Bonds. The District acknowledges that it has had the opportunity, in consultation with such advisors as it has deemed appropriate, to evaluate and consider the fees and expenses being incurred as part of the issuance of the Bonds.

(b) Notwithstanding any of the foregoing, the Underwriter shall pay all out-of-pocket expenses of the Underwriter, including the California Debt and Investment Advisory Commission fee, CUSIP fees, the fees and disbursement of counsel to the Underwriter, if any, and other expenses (except those expressly provided above) without limitation, except travel and related expenses attributable to District personnel in connection with the Bond ratings.

(c) Notwithstanding Section 10(f) hereof, the District hereby agrees, in the event the purchase and sale of the Bonds does not occur as contemplated hereunder, to reimburse the Underwriter for any costs described in Subsection 12(a)(ix) above that are attributable to District personnel.

13. **Notices.** Any notice or other communication to be given under this Purchase Contract (other than the acceptance hereof as specified in the first paragraph hereof) may be given by delivering the same in writing if to the District, to San Bernardino Community College District, 114 South Del Rosa Drive, San Bernardino, California 92408, Attention: Interim Chancellor; or if to the Underwriter to Piper Sandler & Co., 55 California Street, Suite 3100, San Francisco, California 94111, attention: Ivory Li.

14. **Parties in Interest; Survival of Representations and Warranties.** This Purchase Contract when accepted by the District in writing as heretofore specified shall constitute the entire agreement between the District and the Underwriter. This Purchase Contract is made solely for the benefit of the District and the Underwriter (including the successors or assigns of the Underwriter). No person shall acquire or have any rights hereunder or by virtue hereof. All the representations, warranties and agreements of the District in this Purchase Contract shall survive regardless of (a) any investigation or any statement in respect thereof made by or on behalf of the Underwriter, (b) delivery of and payment by the Underwriter for the Bonds hereunder, and (c) any termination of this Purchase Contract.

15. **Execution in Counterparts.** This Purchase Contract may be executed in several counterparts each of which shall be regarded as an original and all of which shall constitute but one and the same document.

17. **Applicable Law.** This Purchase Contract shall be interpreted, governed and enforced in accordance with the laws of the State applicable to contracts made and performed in such State.

Very truly yours,

PIPER SANDLER & CO. as Underwriter

By: _____
Authorized Representative

The foregoing is hereby agreed to and accepted at _____ P.M. Pacific Time as of the date first above written:

**SAN BERNARDINO COMMUNITY COLLEGE
DISTRICT**

By: _____
Interim Chancellor

APPENDIX A

\$ _____
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
(SAN BERNARDINO AND RIVERSIDE COUNTIES, CALIFORNIA)
2021 General Obligation Refunding Bonds
(Federally Taxable)

\$ _____ Serial Bonds

<u>Maturity</u> <u>(August 1)</u>	<u>Principal</u> <u>Amount</u>	<u>Interest</u> <u>Rate</u>	<u>Yield</u>	<u>Price</u>
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\$ _____ Term Bonds

<u>Maturity</u> <u>(August 1)</u>	<u>Principal</u> <u>Amount</u>	<u>Interest</u> <u>Rate</u>	<u>Yield</u>	<u>Price</u>
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Redemption Provisions

To come.

ESCROW AGREEMENT
RELATING TO THE DEFEASANCE OF THE

\$200,000,000
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
(San Bernardino and Riverside Counties, California)
Election of 2018 General Obligation Bonds, Series A

THIS ESCROW AGREEMENT, is dated and entered into as of August 1, 2021, by and between the San Bernardino Community College District (the “District”), and U.S. Bank National Association, acting in its capacity as escrow agent (the “Escrow Agent”) pursuant to this Escrow Agreement (the “Agreement”);

W I T N E S S E T H:

WHEREAS, the District has previously caused the issuance of its \$200,000,000 San Bernardino Community College District (San Bernardino and Riverside Counties, California) Election of 2018 General Obligation Bonds, Series A (the “Prior Bonds”); and

WHEREAS, the District did, pursuant to a resolution adopted by the Board of Trustees of the District on July 8, 2021 (the “Resolution”), determine that it is in the District’s best interest to issue its 2021 General Obligation Refunding Bonds (the “Bonds”); and

WHEREAS, the sale and issuance of the Bonds shall provide proceeds to refund the outstanding Prior Bonds (the “Refunded Bonds”), all as more particularly described on Schedule C hereto; and

WHEREAS, the Bonds shall be issued on August ___, 2021 (the “Closing Date”); and

WHEREAS, the proceeds of the sale of the Bonds shall be applied to the refunding of the Refunded Bonds in accordance with the terms of this Agreement; and

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, the District and the Escrow Agent agree as follows:

SECTION 1. Deposit of Moneys.

(a) As used herein, the term “Investment Securities” means the Investment Securities set forth in Schedule A hereto. The District hereby deposits with the Escrow Agent \$_____, which amount represents the net proceeds of the Bonds, to be held in irrevocable escrow by the Escrow Agent, separate and apart from other funds of the District and the Escrow Agent, in a fund hereby created and established and to be known as the “San Bernardino Community College District 2021 General Obligation Refunding Bonds Escrow Fund” (referred to herein as the “Escrow Fund”), to be applied solely as provided in this Agreement. Such moneys are at least equal to an amount sufficient to purchase the principal amount of the Investment Securities set forth in Schedule A hereto.

(b) The Escrow Agent hereby acknowledges receipt of (i) the cash flow and yield verification report of Causey Demgen & Moore P.C., certified public accountants, dated the Closing Date (the “Verification Report”), relating to the sufficiency of the Investment Securities and cash deposited pursuant hereto to defease the Refunded Bonds, and (ii) the opinion of Stradling Yocca Carlson & Rauth, a

Professional Corporation, dated the Closing Date (the “Defeasance Opinion”), with respect to the effective defeasance of the Refunded Bonds and relating to this Agreement.

SECTION 2. Use and Investment of Moneys. The Escrow Agent acknowledges receipt of the moneys described in Section 1(a) hereof and agrees:

(a) to immediately invest \$_____ of the moneys described in Section 1(a) hereof in the Investment Securities set forth in Schedule A hereto and to deposit such Investment Securities in the Escrow Fund, and to hold \$_____ uninvested as cash; and

(b) to make the payments required under Section 3(a) hereof at the times set forth therein.

SECTION 3. Payment of Refunded Bonds.

(a) Payment. As the principal of the Investment Securities set forth in Schedule A hereof and the investment income and earnings thereon are paid, and together with other monies on deposit therein, the Escrow Agent shall transfer from the Escrow Fund to U.S. Bank National Association, as the paying agent for the Refunded Bonds (the “Paying Agent”), amounts sufficient to (i) pay the interest on the Refunded Bonds due on and prior to August 1, 2027, and (ii) redeem the Refunded Bonds on August 1, 2027, at a redemption price equal to 100% of the outstanding principal amount thereof.

Such transfers shall constitute the respective payments of the principal of and interest on the Refunded Bonds due from the District.

(b) Unclaimed Moneys. Any moneys which remain in the Escrow Fund unclaimed for two years after the date such moneys have become due and payable hereunder shall be repaid by the Escrow Agent (without liability for interest) to the District and deposited by the District in the Debt Service Fund relating to the Bonds. Any moneys remaining in the Escrow Fund established hereunder after August 1, 2027 (aside from unclaimed amounts in respect of the Refunded Bonds) which are in excess of the amount needed to pay holders of the Refunded Bonds payments of principal and interest and redemption premium, if any, with respect to the Refunded Bonds or to pay any amounts owed to the Escrow Agent shall be immediately transferred by the Escrow Agent to the District and deposited by the District in the Debt Service Fund relating to the Bonds.

(c) Priority of Payments. The holders of the Refunded Bonds shall have an equal and first lien on the moneys and Investment Securities in the Escrow Fund which are allowable and sufficient to pay the Refunded Bonds until such moneys and Investment Securities are used and applied as provided in this Agreement, as verified by the Verification Report. Any cash or securities held in the Escrow Fund are irrevocably pledged only to the holders of the Refunded Bonds.

(d) Termination of Obligation. Upon the deposit of moneys with the Escrow Agent pursuant to the provisions of Section 1 hereof, all obligations of the District with respect to the Refunded Bonds shall cease and terminate, except only the obligation to make payments therefor from the moneys provided for hereunder.

SECTION 4. Performance of Duties. The Escrow Agent agrees to perform the duties set forth herein.

SECTION 5. Reinvestment. Upon written direction of the District, the Escrow Agent may reinvest any uninvested amounts held as cash under this Agreement in noncallable nonprepayable obligations which are direct obligations issued by the United States Treasury or obligations which are unconditionally guaranteed as to full and timely payment by the United States of America provided (i) the amounts of and dates on which the anticipated transfers from the Escrow Fund to the Paying Agent for the payment of the principal of, redemption price of, and interest on the Refunded Bonds will not be diminished or postponed thereby, (ii) the Escrow Agent shall receive the unqualified opinion of nationally recognized municipal bond counsel to the effect that such reinvestment will not adversely affect the exclusion from gross income for federal income tax purposes of interest on the Refunded Bonds, (iii) the Escrow Agent shall receive from a firm of independent certified public accountants a certification that, immediately after such reinvestment, the principal of and interest on obligations in the Escrow Fund will, together with other cash on deposit in the Escrow Fund available for such purposes, be sufficient without reinvestment to pay, when due, the principal or redemption price of and interest on the Refunded Bonds; and (iv) the Escrow Agent shall receive an opinion of nationally recognized municipal bond counsel that such reinvestment is permissible under this Agreement.

SECTION 6. Indemnity. The District hereby assumes liability for, and hereby agrees (whether or not any of the transactions contemplated hereby are consummated) to indemnify, protect, save and keep harmless the Escrow Agent and its respective successors, assigns, agents, employees, directors, officers, and servants, from and against any and all liabilities, obligations, losses, damages, penalties, claims, actions, suits, costs, expenses and disbursements (including reasonable legal fees and disbursements) of whatsoever kind and nature which may be imposed on, incurred by, or asserted against, the Escrow Agent at any time (whether or not also indemnified against the same by the District or any other person under any other agreement or instrument, but without double indemnity) in any way relating to or arising out of the execution, delivery and performance of its Agreement, the establishment hereunder of the Escrow Fund, the acceptance of the funds and securities deposited therein, the purchase of the Investment Securities, the retention of the Investment Securities or the proceeds thereof and any payment, transfer or other application of moneys or securities by the Escrow Agent in accordance with the provisions of this Agreement; provided, however, that the District shall not be required to indemnify the Escrow Agent against the Escrow Agent's own negligence or willful misconduct or the negligent or willful misconduct of the Escrow Agent's respective successors, assigns, agents and employees or the breach by the Escrow Agent of the terms of this Agreement. In no event shall the District or the Escrow Agent be liable to any person by reason of the transactions contemplated hereby other than to each other as set forth in this Section. The indemnities contained in this Section shall survive the termination of this Agreement.

SECTION 7. Responsibilities of the Escrow Agent. The Escrow Agent and its respective successors, assigns, agents and servants shall not be held to any personal liability whatsoever, in tort, contract or otherwise, in connection with the execution and delivery of this Agreement, the establishment of the Escrow Fund, the acceptance of the moneys or securities deposited therein, the purchase of the Investment Securities, the retention of the Investment Securities or the proceeds thereof, the sufficiency of the Investment Securities to accomplish the refunding and defeasance of the Refunded Bonds or any payment, transfer or other application of moneys or obligations by the Escrow Agent in accordance with the provisions of this Agreement or by reason of any non-negligent act, non-negligent omission or non-negligent error of the Escrow Agent made in good faith in the conduct of its duties. The recitals of fact contained in the "whereas" clauses herein shall be taken as the statements of the District and the Escrow Agent assumes no responsibility for the correctness thereof. The Escrow Agent makes no representation as to the sufficiency of the Investment Securities to accomplish the refunding and defeasance of the Refunded

Bonds or to the validity of this Agreement as to the District and, except as otherwise provided herein, the Escrow Agent shall incur no liability with respect thereto. The Escrow Agent shall not be liable in connection with the performance of its duties under this Agreement except for its own negligence, willful misconduct or default, and the duties and obligations of the Escrow Agent shall be determined by the express provisions of this Agreement. The Escrow Agent may consult with counsel, who may or may not be counsel to the District, and in reliance upon the written opinion of such counsel shall have full and complete authorization and protection with respect to any action taken, suffered or omitted by it in good faith in accordance therewith. Whenever the Escrow Agent shall deem it necessary or desirable that a matter be proved or established prior to taking, suffering, or omitting any action under this Agreement, such matter may be deemed to be conclusively established by a certificate signed by an authorized officer of the District.

The Escrow Agent may execute any of the trusts or powers hereunder or perform any duties hereunder either directly or by or through agents, attorneys, custodians or nominees appointed with due care, and shall not be responsible for any willful misconduct or negligence on the part of any agent, attorney, custodian or nominee so appointed. Anything in this Agreement to the contrary notwithstanding, in no event shall the Escrow Agent be liable for special, indirect, punitive or consequential loss or damage of any kind whatsoever (including but not limited to lost profits), even if the Escrow Agent has been advised of the likelihood of such loss or damage and regardless of the form of action. The Escrow Agent shall not be liable to the parties hereto or deemed in breach or default hereunder if and to the extent its performance hereunder is prevented by reason of force majeure. The term “force majeure” means an occurrence that is beyond the control of the Escrow Agent and could not have been avoided by exercising due care. Force majeure shall include acts of God, terrorism, war, riots, strikes, fire, floods, earthquakes, epidemics or other similar occurrences.

The Escrow Agent agrees to accept and act upon instructions or directions pursuant to this Agreement sent by unsecured e-mail, facsimile transmission or other similar unsecured electronic methods, provided, however, that, the Escrow Agent shall have received an incumbency certificate listing persons designated to give such instructions or directions and containing specimen signatures of such designated persons, which such incumbency certificate shall be amended and replaced whenever a person is to be added or deleted from the listing. If the District elects to give the Escrow Agent e-mail or facsimile instructions (or instructions by a similar electronic method) and the Escrow Agent in its discretion elects to act upon such instructions, the Escrow Agent’s understanding of such instructions shall be deemed controlling. The Escrow Agent shall not be liable for any losses, costs or expenses arising directly or indirectly from the Escrow Agent’s reliance upon and compliance with such instructions notwithstanding such instructions conflict or are inconsistent with a subsequent written instruction. The District agrees to assume all risks arising out of the use of such electronic methods to submit instructions and directions to the Escrow Agent, including without limitation the risk of the Escrow Agent acting on unauthorized instructions, and the risk of interception and misuse by third parties.

SECTION 8. Substitution of Investment Securities. At the written request of the District and upon compliance with the conditions hereinafter set forth, the Escrow Agent shall have the power to sell, transfer, request the redemption or otherwise dispose of some or all of the Investment Securities in the Escrow Fund and to substitute noncallable nonprepayable obligations (the “Substitute Investment Securities”) constituting direct obligations issued by the United States Treasury or obligations which are unconditionally guaranteed as to full and timely payment by the United States of America. The foregoing may be effected only if: (i) the substitution of Substitute Investment Securities for the Investment Securities (or Substitute Investment Securities) occurs simultaneously; (ii) the amounts of and dates on which the anticipated transfers from the Escrow Fund to the Paying Agent for the payment of the principal of and/or redemption price of and/or interest on the Refunded Bonds will not be diminished or postponed thereby; (iii)

the Escrow Agent shall receive the unqualified opinion of nationally recognized municipal bond counsel to the effect that such disposition and substitution would not adversely affect the exclusion from gross income for federal income tax purposes of interest on the Refunded Bonds, and that the conditions of this Section 8 as to the disposition and substitution have been satisfied and that the substitution is permitted by this Agreement; and (iv) the Escrow Agent shall receive from a firm of independent certified public accountants a certification that, immediately after such transaction, the principal of and interest on the Substitute Investment Securities in the Escrow Fund will, together with other cash on deposit in the Escrow Fund available for such purpose, be sufficient without reinvestment to pay, when due, the principal or redemption price of and interest on the Refunded Bonds. Any cash from the sale of Investment Securities (including U.S. Treasury Securities) received from the disposition and substitution of Substitute Investment Securities pursuant to this Section 8 to the extent such cash will not be required, in accordance with this Agreement, and as demonstrated in the certification described in subsection (iv) above, at any time for the payment when due of the principal or redemption price of or interest on the Refunded Bonds shall be paid to the District as received by the Escrow Agent free and clear of any trust, lien, pledge or assignment securing such Bonds or otherwise existing under this Agreement. Any other substitution of securities in the Escrow Fund not described in the previous sentence must satisfy the requirements of this Section 8. In no event shall the Escrow Agent invest or reinvest moneys held under this Agreement in mutual funds or unit investment trusts.

SECTION 9. Irrevocable Instructions as to Notice. The Escrow Agent:

(a) Acknowledges that upon the funding of the Escrow Fund as provided in Section 1(a) hereof, the receipt of the Defeasance Opinion and the Verification Report described in Section 1(b) of this Agreement, then the Refunded Bonds shall be deemed paid in accordance with the terms of the Refunded Bonds and all obligations of the District with respect to the Refunded Bonds shall cease and terminate, except only the obligation to make payments therefor from the monies provided for hereunder.

(b) The Escrow Agent further agrees it shall provide timely notice of the redemption of the Refunded Bonds, and timely notices of defeasance of the Refunded Bonds, all pursuant to the Irrevocable Instructions and Request to Escrow Agent attached hereto as Schedule B.

(c) The District hereby instructs the Escrow Agent to file notice of the defeasance of the Refunded Bonds with the Municipal Securities Rulemaking Board (the "MSRB") (which is located at <http://emma.msrb.org/>), as soon as practicable but no later than 10 days after the Closing Date and provide notice to the holders of the Refunded Bonds and any other person required to receive it under the Resolution for the Refunded Bonds that the deposit of moneys has been made with the Escrow Agent and that such Escrow Agent has received a verification report verifying that the projected withdrawals from such escrow have been calculated to be adequate to pay the principal or redemption price of and the interest on said Refunded Bonds outstanding as such become due or are subject to redemption.

SECTION 10. Amendments. This Agreement is made for the benefit of the District and the holders from time to time of the Refunded Bonds and it shall not be repealed, revoked, altered or amended without the written consent of all such holders, the Escrow Agent and the District; provided, however, but only after the receipt by the Escrow Agent of an opinion of nationally recognized municipal bond counsel that the exclusion from gross income of interest on the Refunded Bonds will not be adversely affected for federal income tax purposes, that the District and the Escrow Agent may, without the consent of, or notice to, such holders, amend this Agreement or enter into such agreements supplemental to this Agreement as shall not adversely affect the rights of such holders and as shall not be inconsistent with the terms and provisions of this Agreement for any one or more of the following purposes: (i) to cure any ambiguity or formal defect or omission in this Agreement; (ii) to grant to, or confer upon, the Escrow Agent for the

benefit of the holders of the Refunded Bonds any additional rights, remedies, powers or authority that may lawfully be granted to, or conferred upon, such holders or the Escrow Agent; and (iii) to include under this Agreement additional funds, securities or properties. The Escrow Agent shall be entitled to rely conclusively upon an unqualified opinion of nationally recognized municipal bond counsel with respect to compliance with this Section 10, including the extent, if any, to which any change, modification, addition or elimination affects the rights of the holders of the Refunded Bonds or that any instrument executed hereunder complies with the conditions and provisions of this Section 10. In the event of any conflict with respect to the provisions of this Agreement, this Agreement shall prevail and be binding.

SECTION 11. Term. This Agreement shall commence upon its execution and delivery and shall terminate on the later to occur of either (i) the date upon which the Refunded Bonds have been paid in accordance with this Agreement or (ii) the date upon which no unclaimed moneys remain on deposit with the Escrow Agent pursuant to Section 3(b) of this Agreement.

SECTION 12. Compensation. The Escrow Agent shall receive its reasonable fees and expenses as previously agreed to; provided, however, that under no circumstances shall the Escrow Agent be entitled to any lien nor will it assert a lien whatsoever on any moneys or obligations in the Escrow Fund for the payment of fees and expenses for services rendered by the Escrow Agent under this Agreement.

SECTION 13. Resignation or Removal of Escrow Agent.

(a) The Escrow Agent may resign by giving notice in writing to the District, a copy of which shall be sent to DTC. The Escrow Agent may be removed (1) by (i) filing with the District an instrument or instruments executed by the holders of at least 51% in aggregate principal amount of the Refunded Bonds then remaining unpaid, (ii) sending notice at least 60 days prior to the effective date of said removal to DTC, and (iii) the delivery of a copy of the instruments filed with the District to the Escrow Agent or (2) by a court of competent jurisdiction for failure to act in accordance with the provisions of this Agreement upon application by the District or the holders of 51% in aggregate principal amount of the Refunded Bonds then remaining unpaid.

(b) If the position of Escrow Agent becomes vacant due to resignation or removal of the Escrow Agent or any other reason, a successor Escrow Agent may be appointed by the District. The holders of a majority in principal amount of the Refunded Bonds then remaining unpaid may, by an instrument or instruments filed with the District, appoint a successor Escrow Agent who shall supersede any Escrow Agent theretofore appointed by the District. If no successor Escrow Agent is appointed by the District or the holders of such Refunded Bonds then remaining unpaid, within 45 days after any such resignation or removal, the holder of any such Refunded Bond or any retiring Escrow Agent may apply to a court of competent jurisdiction for the appointment of a successor Escrow Agent. The responsibilities of the Escrow Agent under this Escrow Agreement will not be discharged until a new Escrow Agent is appointed and until the cash and investments held under this Escrow Agreement are transferred to the new Escrow Agent.

SECTION 14. Severability. If any one or more of the covenants or agreements provided in this Agreement on the part of the District or the Escrow Agent to be performed should be determined by a court of competent jurisdiction to be contrary to law, such covenants or agreements shall be null and void and shall be deemed separate from the remaining covenants and agreements herein contained and shall in no way affect the validity of the remaining provisions of this Agreement.

SECTION 15. Counterparts. This Agreement may be executed in several counterparts, all or any of which shall be regarded for all purposes as one original and shall constitute and be but one and the same instrument.

SECTION 16. Governing Law. This Agreement shall be construed under the laws of the State of California.

SECTION 17. Holidays. If the date for making any payment or the last date for performance of any act or the exercising of any right, as provided in this Agreement, shall be a legal holiday or a day on which banking institutions in the city in which is located the principal office of the Escrow Agent are authorized by law to remain closed, such payment may be made or act performed or right exercised on the next succeeding day not a legal holiday or a day on which such banking institutions are authorized by law to remain closed, with the same force and effect as if done on the nominal date provided in this Agreement, and no interest shall accrue for the period after such nominal date.

SECTION 18. Assignment. This Agreement shall not be assigned by the Escrow Agent or any successor thereto without the prior written consent of the District, except that no such prior written consent shall be required for assignments pursuant to Section 20 hereof.

SECTION 19. Rating Agencies. The District agrees to provide Moody's Investors Service, 7 World Trade Center at 250 Greenwich Street, New York, New York, 10007, and S&P Global Ratings, a business unit of Standard & Poor's Financial Services LLC, 55 Water Street, New York, New York, 10071, prior notice of each amendment entered into pursuant to Section 10 hereof and a copy of such proposed amendment, and to forward a copy (as soon as possible) of (i) each amendment hereto entered into pursuant to Section 10 hereof, and (ii) any action relating to severability or contemplated by Section 14 hereof.

SECTION 20. Reorganization of Escrow Agent. Notwithstanding anything to the contrary contained in this Agreement, any company into which the Escrow Agent may be merged or converted or with which it may be consolidated or any company resulting from any merger, conversion or consolidation to which the Escrow Agent is a party, or any company to which the Escrow Agent may sell or transfer all or substantially all of its corporate trust business shall be the successor to the Escrow Agent without execution or filing of any paper or any paper or further act, if such company is eligible to serve as Escrow Agent.

[REMAINDER OF PAGE LEFT BLANK]

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized officers as of the day and year first above written.

SAN BERNARDINO COMMUNITY COLLEGE
DISTRICT

By: _____
Interim Chancellor

U.S. BANK NATIONAL ASSOCIATION, as Escrow
Agent

By: _____
Authorized Signatory

SCHEDULE A

“Investment Securities” are defined to be, and shall be, those securities listed on Exhibit A-2 to the Verification Report, and as further shown below:

SCHEDULE B

IRREVOCABLE INSTRUCTIONS AND REQUEST TO
ESCROW AGENT

_____, 2021

U.S. Bank National Association
Corporate Trust Services
633 West Fifth Street, 24th Floor
Los Angeles, California 90071

\$200,000,000
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
(San Bernardino and Riverside Counties, California)
Election of 2018 General Obligation Bonds, Series A

Ladies and Gentlemen:

As Escrow Agent with respect to the Refunded Bonds, as defined herein, and pursuant to that certain Escrow Agreement, dated as of August 1, 2021, by and between the San Bernardino Community College District (the “District”) and U.S. Bank National Association, as escrow agent (the “Escrow Agreement”), you are hereby notified of the irrevocable election of the District to redeem the District’s outstanding Election of 2018 General Obligation Bonds, Series A maturing on August 1, 2021 through and including August 1, 2039, and term bonds maturing on August 1, 2041, August 1, 2044 and August 1, 2049, on August 1, 2027 (the “Redemption Date”), at a redemption price equal to 100% of the outstanding principal amount to be redeemed, as well as interest due on the Refunded Bonds on and prior to the Redemption Date. The source of the funds to be used for such redemption is the principal of and interest on investment securities deposited with you pursuant to the Escrow Agreement, together with the moneys deposited with you and held uninvested pursuant to the Escrow Agreement.

You are hereby irrevocably instructed to give, as provided in the resolutions of the Board of Trustees of the District pursuant to which such Refunded Bonds were issued, notice of redemption of such principal amounts of the Refunded Bonds as are scheduled to be redeemed prior to maturity to the extent such Refunded Bonds have not been otherwise redeemed or purchased by the Escrow Agent prior to such date. Such notices shall be in the forms annexed hereto as Exhibit X.

You are also hereby irrevocably instructed to file, within 10 business days of the date hereof, notices of defeasance of the Refunded Bonds with the Municipal Securities Rulemaking Board, which can be found at <http://emma.msrb.org/>.

You are hereby irrevocably instructed to provide, as soon as practicable, notices to the holders of the Refunded Bonds (substantially in the forms annexed hereto as Exhibit Y) that the deposit of investment securities and moneys has been made with you as such Escrow Agent and that you have received a verification report verifying that the projected withdrawals from such escrow have been calculated to be adequate to pay the principal or redemption price of and the interest on said Refunded Bonds outstanding as such become due or are subject to redemption.

SAN BERNARDINO COMMUNITY COLLEGE
DISTRICT

By: _____
Interim Chancellor

Receipt acknowledged and
consented to:

U.S. BANK NATIONAL ASSOCIATION, as Escrow
Agent

By: _____
Authorized Officer

EXHIBIT X
NOTICE OF REDEMPTION OF
\$200,000,000
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
(San Bernardino and Riverside Counties, California)
Election of 2018 General Obligation Bonds, Series A
Original Issue Date: December 12, 2019

Maturity August 1	Rate	Principal Amount	CUSIP*	Bond Number
2021	4.000%	\$8,800,000	796720LR9	No. 2
2022	4.000	4,690,000	796720LS7	No. 3
2034	4.000	465,000	796720LT5	No. 4
2035	4.000	780,000	796720LU2	No. 5
2036	4.000	1,120,000	796720LV0	No. 6
2037	4.000	1,480,000	796720LW8	No. 7
2038	4.000	1,865,000	796720LX6	No. 8
2039	4.000	2,280,000	796720LY4	No. 9
2041	3.000	23,240,000	796720LZ1	No. 10
2044	4.000	43,660,000	796720MA5	No. 11
2049	4.000	103,285,000	796720MB3	No. 12

NOTICE IS HEREBY GIVEN to the holders of the outstanding San Bernardino Community College District (San Bernardino and Riverside Counties, California) Election of 2018 General Obligation Bonds, Series A maturing on August 1, 2021 through and including August 1, 2039, and the term bonds maturing on August 1, 2041, August 1, 2044 and August 1, 2049 (the "Refunded Bonds"), that such bonds have been called for redemption prior to maturity on August 1, 2027 (the "Redemption Date") in accordance with their terms at a redemption price of 100% of such principal amount (the "Redemption Price"), together with accrued interest thereon to the Redemption Date. The source of the funds to be used for such redemption is the principal of and interest on investment securities heretofore deposited with U.S. Bank National Association, as Escrow Agent, together with moneys heretofore deposited with the Escrow Agent and held as cash.

Interest on the Refunded Bonds and the Redemption Price shall become due and payable on the Redemption Date, and after such date, interest on such Refunded Bonds shall cease to accrue and be payable.

Holders of the Refunded Bonds will receive payment of the Redemption Price and accrued interest to which they are entitled upon presentation and surrender thereof at the principal corporate trust office of U.S. Bank National Association in the following manner:

If by Hand, Mail or Overnight Mail:
U. S. Bank National Association Global Corporate Trust Services 111 Fillmore Avenue E. St. Paul, MN 55107

Bondholders presenting their Bonds in person for same day payment **must** surrender their bond(s) by 1:00 PM on the Redemption Date and a check will be available for pickup after 2:00 PM. Checks not picked up by 4:30 PM will be mailed out to the bondholder via first class mail. If payment of the Redemption Price is to be made to the registered owner of the Bond, you are not required to endorse the Bond to collect the Redemption Price. **Interest on the principal amount designated to be redeemed shall cease to accrue on and after the Redemption Date.** For a list of redemption requirements, please visit our website at www.usbank.com/corporatetrust and click on the "Bondholder Information" link for redemption instructions. You may also contact our Bondholder Communications Team at 1-800-934-6802 Monday through Friday from 8:00AM to 6:00PM CST.

IMPORTANT NOTICE: Federal law requires the Paying Agent to withhold taxes at the applicable rate from the payment if an IRS Form W-9 or applicable IRS Form W-8 is not provided. Please visit www.irs.gov for additional information on the tax forms and instructions.

*Neither the San Bernardino Community College District nor the Paying Agent shall be held responsible for the selection or use of the CUSIP number, nor is any representation made as to its correctness as shown in this Redemption Notice. It is included solely for convenience of the Holders.

**By U.S. BANK NATIONAL ASSOCIATION
as Paying Agent**

Date: _____

EXHIBIT Y

NOTICE OF DEFEASANCE OF

\$200,000,000

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
(San Bernardino and Riverside Counties, California)
Election of 2018 General Obligation Bonds, Series A
Original Issue Date: December 12, 2019

Maturity August 1	Rate	Principal Amount	CUSIP*	Bond Number
2021	4.000%	\$8,800,000	796720LR9	No. 2
2022	4.000	4,690,000	796720LS7	No. 3
2034	4.000	465,000	796720LT5	No. 4
2035	4.000	780,000	796720LU2	No. 5
2036	4.000	1,120,000	796720LV0	No. 6
2037	4.000	1,480,000	796720LW8	No. 7
2038	4.000	1,865,000	796720LX6	No. 8
2039	4.000	2,280,000	796720LY4	No. 9
2041	3.000	23,240,000	796720LZ1	No. 10
2044	4.000	43,660,000	796720MA5	No. 11
2049	4.000	103,285,000	796720MB3	No. 12

Notice is hereby given to the holders of the outstanding San Bernardino Community College District (San Bernardino and Riverside Counties, California) Election of 2018 General Obligation Bonds, Series A, maturing on August 1, 2021 through and including August 1, 2039, and the term bonds maturing on August 1, 2041, August 1, 2044 and August 1, 2049 (the "Bonds") (i) that there has been deposited with U.S. Bank National Association, as escrow agent (the "Escrow Agent"), moneys and investment securities as permitted by the Escrow Agreement, dated as of August 1, 2021, between the San Bernardino Community College District and the Escrow Agent (the "Agreement"), the principal of and the interest on which when due will provide moneys which, together with such other moneys deposited with the Escrow Agent, shall be sufficient and available, as evidenced by a verification report delivered to the Escrow Agent, to pay the interest on the Refunded Bonds on and prior to August 1, 2027 (the "Redemption Date") and to redeem the Refunded Bonds on the Redemption Date at a redemption price (expressed as a percentage of the principal amount of the Refunded Bonds to be redeemed) equal to 100%, (ii) that the Escrow Agent has been irrevocably instructed to redeem on the Redemption Date such Refunded Bonds; and (iii) that the Refunded Bonds are deemed to be paid in accordance with Sections 3 and 9 of the Agreement.

Dated this ___ day of ____, 2021.

SAN BERNARDINO COMMUNITY COLLEGE
DISTRICT

U.S. BANK NATIONAL ASSOCIATION, as
Escrow Agent

SCHEDULE C**REFUNDED BONDS**

\$200,000,000

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

(San Bernardino and Riverside Counties, California)

Election of 2018 General Obligation Bonds, Series A

Original Issue Date: December 12, 2019

Maturity August 1	Rate	Principal Amount	CUSIP*	Bond Number
2021	4.000%	\$8,800,000	796720LR9	No. 2
2022	4.000	4,690,000	796720LS7	No. 3
2034	4.000	465,000	796720LT5	No. 4
2035	4.000	780,000	796720LU2	No. 5
2036	4.000	1,120,000	796720LV0	No. 6
2037	4.000	1,480,000	796720LW8	No. 7
2038	4.000	1,865,000	796720LX6	No. 8
2039	4.000	2,280,000	796720LY4	No. 9
2041	3.000	23,240,000	796720LZ1	No. 10
2044	4.000	43,660,000	796720MA5	No. 11
2049	4.000	103,285,000	796720MB3	No. 12

NEW ISSUE – FULL BOOK-ENTRY

RATINGS: S&P: “___”; Moody’s: “___”
(See “MISCELLANEOUS – Ratings” herein)

In the opinion of Stradling Yocca Carlson & Rauth, a Professional Corporation, San Francisco, California (“Bond Counsel”), under existing statutes, regulations, rulings and judicial decisions, interest on the Bonds is not excluded from gross income for federal income tax purposes under Section 103 of the Internal Revenue Code of 1986, as amended. In the further opinion of Bond Counsel, interest (and original issue discount) on the Bonds is exempt from State of California personal income tax. See “TAX MATTERS” herein with respect to tax consequences relating to the Bonds.

\$225,000,000*

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
(San Bernardino and Riverside Counties, California)
2021 General Obligation Refunding Bonds
(Federally Taxable)

Dated: Date of Delivery

Due: August 1, as shown on inside cover

This cover page contains certain information for quick reference only. It is not a summary of this issue. Investors must read the entire Official Statement to obtain information essential to the making of an informed investment decision. Capitalized terms used on this cover page but not otherwise defined shall have the meanings assigned thereto herein.

The San Bernardino Community College District (San Bernardino and Riverside Counties, California) 2021 General Obligation Refunding Bonds (Federally Taxable) (the “Bonds”), are being issued to (i) advance refund the District’s outstanding Election of 2018 General Obligation Bonds, Series A, and (ii) pay the costs of issuing the Bonds.

The Bonds are general obligations of the San Bernardino Community College District (the “District”) payable solely from the proceeds of *ad valorem* property taxes. The Boards of Supervisors of San Bernardino County and Riverside County are empowered and obligated to annually levy such *ad valorem* property taxes, without limitation as to rate or amount, upon all property subject to taxation by the District (except certain personal property which is taxable at limited rates), for the payment of principal of and interest on the Bonds when due.

The Bonds will be issued in book-entry form only, and will be initially issued and registered in the name of Cede & Co. as nominee for The Depository Trust Company, New York, New York (collectively referred to herein as “DTC”). Purchasers of the Bonds (the “Beneficial Owners”) will not receive physical certificates representing their interest in the Bonds, but will instead receive credit balances on the books of their respective nominees.

The Bonds will be issued as current interest bonds. Interest on the Bonds accrues from the date of initial delivery and issuance of the Bonds (the “Date of Delivery”), and is payable semiannually on February 1 and August 1 of each year, commencing February 1, 2022. The Bonds are issuable as fully registered Bonds in denominations of \$5,000 principal amount or any integral multiple thereof.

Payments of principal of and interest on the Bonds will be made by U.S. Bank National Association, as the paying agent, bond registrar and transfer agent for the Bonds (the “Paying Agent”), to DTC for subsequent disbursement to DTC Participants (as defined herein) who will remit such payments to the Beneficial Owners of the Bonds. See “THE BONDS – Book-Entry Only System” herein.

The Bonds are subject to optional and mandatory sinking fund redemption prior to their stated maturity dates as provided herein.*

MATURITY SCHEDULE*
(see inside front cover)

*The Bonds are being offered when, as and if issued and received by the Underwriter, subject to the approval of legality by Stradling Yocca Carlson & Rauth, a Professional Corporation, San Francisco, California, Bond Counsel. Certain matters are being passed upon for the District by Stradling Yocca Carlson & Rauth, a Professional Corporation, San Francisco, California, as Disclosure Counsel. The Bonds, in book-entry form, will be available for delivery through the facilities of The Depository Trust Company in New York, New York, on or about August __, 2021.**

[Piper Sandler Logo]

* Preliminary; subject to change.

Dated: _____, 2021.

MATURITY SCHEDULE*

\$225,000,000*

**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
(San Bernardino and Riverside Counties, California)
2021 General Obligation Refunding Bonds
(Federally Taxable)**

Base CUSIP⁽¹⁾: 796720

\$ _____ Serial Bonds				
<u>Maturity (August 1)</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>Yield</u>	<u>CUSIP⁽¹⁾ Suffix</u>

\$ _____ – _____% Term Bonds due August 1, 20__ – Yield _____%; CUSIP⁽¹⁾ Suffix: _____

* Preliminary; subject to change.

⁽¹⁾ CUSIP is a registered trademark of the American Bankers Association. CUSIP data herein is provided by CUSIP Global Services (“CGS”), managed by S&P Capital IQ on behalf of The American Bankers Association. This data is not intended to create a database and does not serve in any way as a substitute for the CGS database. None of the Underwriter, the Municipal Advisor or the District is responsible for the selection or correctness of the CUSIP numbers set forth herein. CUSIP numbers have been assigned by an independent company not affiliated with the District, the Municipal Advisor or the Underwriter and are included solely for the convenience of the registered owners of the applicable Bonds. The CUSIP number for a specific maturity is subject to being changed after the execution and delivery of the Bonds as a result of various subsequent actions including, but not limited to, a refunding in whole or in part or as a result of the procurement of secondary market portfolio insurance or other similar enhancement by investors that is applicable to all or a portion of certain maturities of the Bonds.

This Official Statement does not constitute an offering of any security other than the original offering of the Bonds of the District. No dealer, broker, salesperson or other person has been authorized by the District to give any information or to make any representations other than as contained in this Official Statement, and if given or made, such other information or representation not so authorized should not be relied upon as having been given or authorized by the District.

The issuance and sale of the Bonds have not been registered under the Securities Act of 1933 or the Securities Exchange Act of 1934, both as amended, in reliance upon exemptions provided thereunder. This Official Statement does not constitute an offer to sell or a solicitation of an offer to buy in any state in which such offer or solicitation is not authorized or in which the person making such offer or solicitation is not qualified to do so or to any person to whom it is unlawful to make such offer or solicitation.

The information set forth herein, other than that provided by the District, has been obtained from sources which are believed to be reliable, but is not guaranteed as to accuracy or completeness, and is not to be construed as a representation by the District. The information and expressions of opinions herein are subject to change without notice and neither delivery of this Official Statement nor any sale made hereunder shall, under any circumstances, create any implication that there has been no change in the affairs of the District since the date hereof. This Official Statement is submitted in connection with the sale of the Bonds referred to herein and may not be reproduced or used, in whole or in part, for any other purpose.

When used in this Official Statement and in any continuing disclosure by the District in any press release and in any oral statement made with the approval of an authorized officer of the District or any other entity described or referenced in this Official Statement, the words or phrases “will likely result,” “are expected to,” “will continue,” “is anticipated,” “estimate,” “project,” “forecast,” “expect,” “intend” and similar expressions identify “forward looking statements” within the meaning of the Private Securities Litigation Reform Act of 1995. Such statements are subject to risks and uncertainties that could cause actual results to differ materially from those contemplated in such forward-looking statements. Any forecast is subject to such uncertainties. Inevitably, some assumptions used to develop the forecasts will not be realized and unanticipated events and circumstances may occur. Therefore, there are likely to be differences between forecasts and actual results, and those differences may be material.

The Underwriter has provided the following sentence for inclusion in this Official Statement: “The Underwriter has reviewed the information in this Official Statement in accordance with, and as part of, its responsibilities to investors under the federal securities laws as applied to the facts and circumstances of this transaction, but the Underwriter does not guarantee the accuracy or completeness of such information.”

IN CONNECTION WITH THIS OFFERING, THE UNDERWRITER MAY OVERALLOT OR EFFECT TRANSACTIONS WHICH STABILIZE OR MAINTAIN THE MARKET PRICES OF THE BONDS AT LEVELS ABOVE THOSE THAT MIGHT OTHERWISE PREVAIL IN THE OPEN MARKET. SUCH STABILIZING, IF COMMENCED, MAY BE DISCONTINUED AT ANY TIME. THE UNDERWRITER MAY OFFER AND SELL THE BONDS TO CERTAIN SECURITIES DEALERS AND DEALER BANKS AND BANKS ACTING AS AGENT AT PRICES LOWER THAN THE PUBLIC OFFERING PRICES STATED ON THE INSIDE COVER PAGE HEREOF AND SAID PUBLIC OFFERING PRICES MAY BE CHANGED FROM TIME TO TIME BY THE UNDERWRITER.

The District maintains a website and certain social media accounts. However, the information presented there is not incorporated into this Official Statement by any reference, and should not be relied upon in making investment decisions with respect to the Bonds.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Board of Trustees

Dr. Anne L. Viricel, *Chair*
Dr. Stephanie Houston, *Vice Chair*
Gloria Macías Harrison, *Clerk*
John Longville, *Trustee*
Frank Reyes, *Trustee*
Dr. Donald L. Singer, *Trustee*
Joseph Williams, *Trustee*

District Administration

Jose F. Torres, *Interim Chancellor and Executive Vice Chancellor*

PROFESSIONAL SERVICES

Bond Counsel and Disclosure Counsel

Stradling Yocca Carlson & Rauth,
a Professional Corporation
San Francisco, California

Municipal Advisor

Keygent LLC
El Segundo, California

Paying Agent and Escrow Agent

U.S. Bank National Association
Los Angeles, California

Verification Agent

Causey Demgen & Moore P.C.
Denver, Colorado

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\$225,000,000*

**SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
(San Bernardino and Riverside Counties, California)
2021 General Obligation Refunding Bonds
(Federally Taxable)**

INTRODUCTION

This Official Statement, which includes the cover page, inside cover page and appendices hereto, provides information in connection with the sale of San Bernardino Community College District (San Bernardino and Riverside Counties, California) 2021 General Obligation Refunding Bonds (Federally Taxable) (the “Bonds”).

This Introduction is not a summary of this Official Statement. It is only a brief description of and guide to, and is qualified by, more complete and detailed information contained in the entire Official Statement, including the cover page, inside cover page and appendices hereto, and the documents summarized or described herein. A full review should be made of the entire Official Statement. The offering of the Bonds to potential investors is made only by means of the entire Official Statement.

The District

The San Bernardino Community College District (the “District”) was established in 1926 and serves most of the County of San Bernardino, California and a small portion of the County of Riverside, California. The District maintains two community colleges, Crafton Hills College and San Bernardino Valley College, located in Yucaipa and San Bernardino, California, respectively, which provide collegiate level instruction across a wide spectrum of subjects in grades 13 and 14. The District has approximately 27,000 full and part-time students and serves a resident population of approximately 1.75 million. The Colleges are each fully accredited by the Accrediting Commission of Community and Junior Colleges (the “ACCJC”). Taxable property within the District has a 2020-21 assessed valuation of \$[_____]. [As a result of the outbreak of COVID-19, the District’s campuses are currently closed, and the District has largely transitioned to distance learning.] See “FUNDING OF COMMUNITY COLLEGE DISTRICTS IN CALIFORNIA – Considerations Regarding COVID-19” herein.

The governing body of the District is the Board of Trustees (the “Board”), which includes seven voting members elected by the voters of the District within seven trustee areas. The Trustees serve four-year terms. Elections for trustee positions to the Board are held every two years, alternating between three and four positions. The management and policies of the District are administered by a Board-appointed Chancellor. Jose F. Torres is the District’s current Interim Chancellor.

See “TAX BASE FOR REPAYMENT OF BONDS” herein for information regarding the District’s assessed valuation, and “FUNDING OF COMMUNITY COLLEGE DISTRICTS IN CALIFORNIA” and “SAN BERNARDINO COMMUNITY COLLEGE DISTRICT” herein for information regarding the District generally. The District’s audited financial statements for the fiscal year ended June 30, 2020 are attached hereto as APPENDIX B and should be read in their entirety. The discussion of the District’s financial history and the financial information contained herein does not purport to be complete or definitive.

* Preliminary; subject to change.

Purpose of the Bonds

The Bonds are being issued to (i) advance refund the District’s outstanding Election of 2018 General Obligation Bonds, Series A (the “2018 Series A Bonds”), and (ii) pay the costs of issuing the Bonds. See “THE BONDS – Application and Investment of Bond Proceeds” and “ESTIMATED SOURCES AND USES OF FUNDS” herein. The 2018 Series A Bonds to be refunded with proceeds of the Bonds are referred to herein as the “Refunded Bonds.”

Authority for Issuance of the Bonds

The Bonds are being issued pursuant to certain provisions of the Government Code and pursuant to a resolution adopted by the Board on July 8, 2021 (the “Resolution”). See “THE BONDS – Authority for Issuance” herein.

Sources of Payment for the Bonds

The Bonds are general obligations of the District payable solely from the proceeds of *ad valorem* property taxes. The Boards of Supervisors of the San Bernardino and Riverside Counties (the “Counties”) are empowered and obligated to annually levy such *ad valorem* property taxes, without limitation as to rate or amount, upon all property within the District subject to taxation by the District (except certain personal property which is taxable at limited rates), for the payment of principal of and interest on the Bonds when due. See “THE BONDS – Security and Sources of Payment” and “TAX BASE FOR REPAYMENT OF BONDS” herein.

Description of the Bonds

Form and Registration. The Bonds will be issued in fully registered book-entry form only, without coupons. The Bonds will be initially registered in the name of Cede & Co., as nominee of The Depository Trust Company, New York, New York (“DTC”). DTC will act as securities depository of the Bonds. See “THE BONDS – General Provisions” and “THE BONDS – Book-Entry Only System” herein. Purchasers of the Bonds (the “Beneficial Owners”) will not receive physical certificates representing their interest in the Bonds purchased, but will instead receive credit balances on the books of their respective nominees. In the event that the book-entry only system described herein is no longer used with respect to the Bonds, the Bonds will be registered in accordance with the Resolution. See “THE BONDS – Discontinuation of Book-Entry Only System; Payment to Beneficial Owners” herein.

So long as Cede & Co. is the registered owner of the Bonds, as nominee of DTC, references herein to the “Owners,” “Bond Owners” or “Holders” of the Bonds (other than under the captions “INTRODUCTION – Tax Matters” and “TAX MATTERS” herein, and in APPENDIX A attached hereto) will mean Cede & Co. and will not mean the Beneficial Owners of the Bonds.

Denominations. Individual purchases of interests in the Bonds will be available to purchasers of the Bonds in the denominations of \$5,000 principal amount or any integral multiple thereof.

Redemption.* The Bonds are subject to optional redemption prior to their stated maturity dates. Certain of the Bonds are further subject to mandatory sinking fund redemption as further described herein. See “THE BONDS – Redemption” herein.

* Preliminary; subject to change.

Payments. The Bonds will be dated as of the date of their initial delivery (the “Date of Delivery”). Interest on the Bonds accrues from the Date of Delivery, and is payable semiannually on each February 1 and August 1, commencing February 1, 2022 (each, a “Bond Payment Date”). Principal of the Bonds is payable on August 1 of each year, as shown on the inside cover page hereof.

Payments of the principal of and interest on the Bonds will be made by U.S. Bank National Association, as the designated paying agent, registrar and transfer agent for the Bonds (the “Paying Agent”), to DTC for subsequent disbursement through DTC Participants (as defined herein) to the Beneficial Owners of the Bonds.

Tax Matters

In the opinion of Stradling Yocca Carlson & Rauth, a Professional Corporation, San Francisco, California (“Bond Counsel”), under existing statutes, regulations, rulings and judicial decisions, interest on the Bonds is not excluded from gross income for federal income tax purposes under Section 103 of the Internal Revenue Code of 1986, as amended (the “Code”). In the further opinion of Bond Counsel, under existing statutes, regulations, rulings and judicial decisions, interest on the Bonds is exempt from State of California (“State”) personal income tax. See “TAX MATTERS” herein.

Offering and Delivery of the Bonds

The Bonds are offered when, as and if issued, subject to approval as to their legality by Bond Counsel. It is anticipated that the Bonds will be available in book-entry form for delivery through the facilities of DTC in New York, New York, on or about August __, 2021.*

Continuing Disclosure

The District will covenant for the benefit of Owners and Beneficial Owners to make available certain financial information and operating data relating to the District and to provide notices of the occurrence of certain listed events in compliance with Securities and Exchange Commission (“SEC”) Rule 15c2-12(b)(5) (the “Rule”). These covenants have been made in order to assist the Underwriter (defined herein) in complying with the Rule. The specific nature of the information to be made available and of the notices of listed events required to be provided are summarized in APPENDIX C attached hereto.

Bond Owner’s Risks

The Bonds are general obligations of the District payable solely from the proceeds of *ad valorem* property taxes which may be levied on all taxable property in the District, without limitation as to rate or amount (except with respect to certain personal property which is taxable at limited rates). For more complete information regarding the taxation of property within the District, and certain other considerations see “TAX BASE FOR REPAYMENT OF BONDS” and “LIMITATION ON REMEDIES; BANKRUPTCY” herein.

Professionals Involved in the Offering

Stradling Yocca Carlson & Rauth, a Professional Corporation, San Francisco, California, is acting as Bond Counsel and Disclosure Counsel to the District with respect to the Bonds. Keygent LLC, El Segundo, California is acting as Municipal Advisor to the District with respect to the Bonds. Stradling

* Preliminary; subject to change.

Yocca Carlson & Rauth, a Professional Corporation and Keygent LLC will receive compensation from the District contingent upon the sale and delivery of the Bonds. U.S. Bank National Association has been appointed as the Paying Agent with respect to the Bonds and Escrow Agent with respect to the Bonds and the Refunded Bonds. Causey Demgen & Moore P.C. is acting as Verification Agent (as defined herein) with respect to the Bonds and the Refunded Bonds. From time to time, Bond Counsel represents the Underwriter in matters unrelated to the District or the Bonds.

Forward Looking Statements

Certain statements included or incorporated by reference in this Official Statement constitute “forward-looking statements” within the meaning of the United States Private Securities Litigation Reform Act of 1995, Section 21E of the United States Securities Exchange Act of 1934, as amended, and Section 27A of the United States Securities Act of 1933, as amended. Such statements are generally identifiable by the terminology used such as “plan,” “expect,” “estimate,” “project,” “budget,” “intend,” or other similar words. Such forward-looking statements include, but are not limited to, certain statements contained in the information regarding the District herein.

THE ACHIEVEMENT OF CERTAIN RESULTS OR OTHER EXPECTATIONS CONTAINED IN SUCH FORWARD-LOOKING STATEMENTS INVOLVE KNOWN AND UNKNOWN RISKS, UNCERTAINTIES AND OTHER FACTORS WHICH MAY CAUSE ACTUAL RESULTS, PERFORMANCE OR ACHIEVEMENTS DESCRIBED TO BE MATERIALLY DIFFERENT FROM ANY FUTURE RESULTS, PERFORMANCE OR ACHIEVEMENTS EXPRESSED OR IMPLIED BY SUCH FORWARD-LOOKING STATEMENTS. THE DISTRICT DOES NOT PLAN TO ISSUE ANY UPDATES OR REVISIONS TO THE FORWARD-LOOKING STATEMENTS SET FORTH IN THIS OFFICIAL STATEMENT.

Other Information

This Official Statement speaks only as of its date, and the information contained herein is subject to change. Copies of documents referred to herein and information concerning the Bonds are available from the San Bernardino Community College District, 550 East Hospitality Lane, Suite 200, San Bernardino, California 92408, telephone: (909) 382-4000. The District may impose a charge for copying, mailing and handling.

No dealer, broker, salesperson or other person has been authorized by the District to give any information or to make any representations other than as contained herein and, if given or made, such other information or representations must not be relied upon as having been authorized by the District. This Official Statement does not constitute an offer to sell or the solicitation of an offer to buy nor shall there be any sale of the Bonds by a person in any jurisdiction in which it is unlawful for such person to make such an offer, solicitation or sale.

This Official Statement is not to be construed as a contract with the purchasers of the Bonds. Statements contained in this Official Statement which involve estimates, forecasts or matters of opinion, whether or not expressly so described herein, are intended solely as such and are not to be construed as representations of fact. The summaries and references to documents, statutes and constitutional provisions referred to herein do not purport to be comprehensive or definitive, and are qualified in their entirety by reference to each such documents, statutes and constitutional provisions.

The information set forth herein, other than that provided by the District, has been obtained from official sources which are believed to be reliable but it is not guaranteed as to accuracy or completeness, and is not to be construed as a representation by the District. The information and expressions of

opinions herein are subject to change without notice and neither delivery of this Official Statement nor any sale made hereunder shall, under any circumstances, create any implication that there has been no change in the affairs of the District since the date hereof. This Official Statement is submitted in connection with the sale of the Bonds referred to herein and may not be reproduced or used, in whole or in part, for any other purpose.

Capitalized terms used but not otherwise defined herein shall have the meanings assigned to such terms in the Resolution.

THE BONDS

Authority for Issuance

The Bonds are issued pursuant to the provisions of Articles 9 and 11 of Chapter 3 of Part 1 of Division 2 of Title 5 of the Government Code, and the Resolution.

Security and Sources of Payment

The Bonds are general obligations of the District payable solely from the proceeds of *ad valorem* property taxes. The Boards of Supervisors of the Counties are empowered and obligated to annually levy such *ad valorem* property taxes, without limitation as to rate or amount, upon all property within the District subject to taxation by the District (except certain personal property which is taxable at limited rates), for the payment of principal of and interest on the Bonds when due.

Such *ad valorem* property taxes will be levied annually in addition to all other taxes during the period that the Bonds are outstanding in an amount sufficient to pay the principal of and interest on the Bonds when due. The levy may include an allowance for an annual reserve, established for the purpose of avoiding fluctuating tax levies. The Counties, however, are not obligated to establish or maintain such a reserve for the Bonds, and the District can make no representation that such a reserve will be established by either of the Counties or that such a reserve, if previously established by either of the Counties, will be maintained in the future.

Such *ad valorem* property taxes, when collected, will be placed by San Bernardino County (the "County") in the Debt Service Fund (defined herein) established by the Resolution, which is required to be segregated and maintained by the County and which is designated for the payment of the Bonds, and for no other purpose. Pursuant to the Resolution, the District has pledged funds on deposit in the Debt Service Fund to the payment of the Bonds. Although the Counties are obligated to levy *ad valorem* property taxes for the payment of the Bonds as described above, and the County will maintain the Debt Service Fund, the Bonds are not a debt of the either of the Counties.

Moneys in the Debt Service Fund, to the extent necessary to pay the principal of and interest on the Bonds as the same become due and payable, will be transferred by the County to the Paying Agent. The Paying Agent will in turn remit the funds to DTC for remittance of such principal and interest to its DTC Participants (as defined herein) for subsequent disbursement to the respective Beneficial Owners of such Bonds.

The amount of the annual *ad valorem* property taxes levied by the Counties to repay the Bonds as described above will be determined by the relationship between the assessed valuation of taxable property in the District and the amount of debt service due on the Bonds in any year. Fluctuations in the annual debt service due on the Bonds and the assessed value of taxable property in the District may cause the annual tax rates to fluctuate. Economic and other factors beyond the District's control, such as general

market decline in real property values, outbreak of disease, disruption in financial markets that may reduce the availability of financing for purchasers of property, reclassification of property to a class exempt from taxation, whether by ownership or use (such as exemptions for property owned by the State and local agencies and property used for qualified education, hospital, charitable or religious purposes), or the complete or partial destruction of the taxable property caused by a natural or manmade disaster, such as earthquake, fire, wildfire, flood, drought or toxic contamination, could cause a reduction in the assessed value of taxable property within the District and necessitate a corresponding increase in the respective annual tax rates. For further information regarding the District's assessed valuation, tax rates, overlapping debt, and other matters concerning taxation, see "CONSTITUTIONAL AND STATUTORY PROVISIONS AFFECTING DISTRICT REVENUES AND APPROPRIATIONS – Article XIII A of the California Constitution", "TAX BASE FOR REPAYMENT OF BONDS", and "FUNDING OF COMMUNITY COLLEGE DISTRICTS IN CALIFORNIA – Considerations Regarding COVID-19" herein.

Statutory Lien

Pursuant to Government Code Section 53515, the Bonds will be secured by a statutory lien on all revenues received pursuant to the levy and collection of *ad valorem* property taxes for the payment thereof. The lien automatically attaches, without further action or authorization by the Board, and is valid and binding from the time the Bonds are executed and delivered. The revenues received pursuant to the levy and collection of the *ad valorem* property tax will be immediately subject to the lien, and such lien will be enforceable against the District, its successor, transferees and creditors, and all other parties asserting rights therein, irrespective of whether such parties have notice of the lien and without the need for physical delivery, recordation, filing or further act.

This statutory lien, by its terms, secures not only the Bonds, but also any other bonds of the District issued after January 1, 2016 and payable, as to both principal and interest, from the proceeds of *ad valorem* property taxes that may be levied pursuant to paragraphs (2) and (3) of subdivision (b) of Section 1 of Article XIII A of the State Constitution. The statutory lien provision does not specify the relative priority of obligations so secured or a method of allocation in the event that the revenues received pursuant to the levy and collection of such *ad valorem* property taxes are insufficient to pay all amounts then due and owing that are secured by the statutory lien.

General Provisions

The Bonds will be issued in book-entry form only and will be initially issued and registered in the name of Cede & Co., as nominee for DTC. Beneficial Owners will not receive physical certificates representing their interests in the Bonds, but will instead receive credit balances on the books of their respective nominees. See "THE BONDS – Book Entry Only System" herein.

The Bonds will be issued as current interest bonds, such that interest thereon will accrue from the Date of Delivery, and be payable semiannually on each Bond Payment Date, commencing February 1, 2022. Interest on the Bonds will be computed on the basis of a 360-day year of twelve, 30-day months. Each Bond shall bear interest from the Bond Payment Date next preceding the date of authentication thereof unless it is authenticated as of a day during the period from the 16th day of the month immediately preceding any Bond Payment Date to and including such Bond Payment Date, in which event it shall bear interest from such Bond Payment Date, or unless it is authenticated on or before January 15, 2022, in which event it shall bear interest from the Date of Delivery. The Bonds are issuable in denominations of \$5,000 principal amount or any integral multiple thereof and mature on August 1 in the years and amounts set forth on the inside cover page hereof.

Payment of interest on any Bond on any Bond Payment Date shall be made to the person appearing on the registration books of the Paying Agent as the Owner thereof as of the 15th day of the month preceding any Bond Payment Date (a “Record Date”), whether or not such day is a business day, such interest to be paid by wire transfer to the bank and account number on file with the Paying Agent as of the Record Date. The principal, and redemption premiums, if any, payable on the Bonds shall be payable upon maturity or redemption upon surrender at the principal corporate trust office of the Paying Agent. The principal of, premiums, if any, and interest on, the Bonds shall be payable in lawful money of the United States of America. The Paying Agent is authorized to pay the Bonds when duly presented for payment at maturity, and to cancel all Bonds upon payment thereof.

So long as the Bonds are held in the book-entry system of DTC, all payments of principal of and interest on the Bonds will be made by the Paying Agent to Cede & Co. (as a nominee of DTC), as the registered owner of the Bonds. See also “– Book-Entry Only System” below.

Annual Debt Service

The following table shows the debt service schedule with respect to the Bonds, assuming no optional redemptions.

<u>Year Ending August 1</u>	<u>Annual Principal Payment</u>	<u>Annual Interest Payment⁽¹⁾</u>	<u>Total Annual Debt Service</u>
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⁽¹⁾ Interest payments on the Bonds will be made semiannually on February 1 and August 1 of each year, commencing February 1, 2022.

See “SAN BERNARDINO COMMUNITY COLLEGE DISTRICT – District Debt Structure – General Obligation Bonds” herein for a schedule of the combined debt service requirements for all of the District’s outstanding general obligation bonds.

Application and Investment of Bond Proceeds

The Bonds are being issued to (i) advance refund the Refunded Bonds, and (ii) pay the costs of issuing the Bonds.

The net proceeds from the sale of the Bonds will be deposited with the Escrow Agent, to the credit of the “San Bernardino Community College District 2021 General Obligation Refunding Bonds (Federally Taxable) Escrow Fund” (the “Escrow Fund”) held pursuant to an escrow agreement, dated August 1, 2021, by and between the District and U.S. Bank National Association (the “Escrow Agreement”). Pursuant to the Escrow Agreement, the amounts deposited in the Escrow Fund will be used to purchase certain non-callable direct and general obligations of the United States of America, or non-callable obligations the payment of which is unconditionally guaranteed by the United States of America (collectively, the “Federal Securities”), the principal of and interest on which will be sufficient, together with any monies deposited in the Escrow Fund and held as cash, to enable the Escrow Agent to pay the redemption price of the Refunded Bonds the first optional redemption dates therefor, as well as the interest due on the Refunded Bonds on and prior to such dates. Amounts deposited into the Escrow Fund under the Escrow Agreement are not available to pay any other obligations of the District.

The tables on the following page show information on the specific maturities of the Refunded Bonds to be refunded with proceeds of the Bonds.

REFUNDED 2018 GENERAL OBLIGATION BONDS, SERIES A San Bernardino Community College District Election of 2018 General Obligation Bonds, Series A

Maturity Date (August 1)	Original Principal Amount	Outstanding Principal to be Refunded	Interest Rate	Redemption Date	Redemption Price (% of Principal Amount)	CUSIP[†]
2021	\$8,800,000	\$8,800,000	4.000%	August 1, 2027	100%	796720LR9
2022	4,690,000	4,690,000	4.000	August 1, 2027	100	796720LS7
2034	465,000	465,000	4.000	August 1, 2027	100	796720LT5
2035	780,000	780,000	4.000	August 1, 2027	100	796720LU2
2036	1,120,000	1,120,000	4.000	August 1, 2027	100	796720LV0
2037	1,480,000	1,480,000	4.000	August 1, 2027	100	796720LW8
2038	1,865,000	1,865,000	4.000	August 1, 2027	100	796720LX6
2039	2,280,000	2,280,000	4.000	August 1, 2027	100	796720LY4
2041	23,240,000	23,240,000	3.000	August 1, 2027	100	796720LZ1
2044	43,660,000	43,660,000	4.000	August 1, 2027	100	796720MA5
2049	103,285,000	103,285,000	4.000	August 1, 2027	100	796720MB3

The sufficiency of the amounts on deposit in the Escrow Fund, together with realizable interest and earnings thereon, to refund the Refunded Bonds as described above will be verified by Causey

[†] CUSIP is a registered trademark of the American Bankers Association. CUSIP data herein is provided by CUSIP Global Services (“CGS”), managed by S&P Capital IQ on behalf of The American Bankers Association. This data is not intended to create a database and does not serve in any way as a substitute for the CGS database. None of the Underwriter, Municipal Advisor or the District is responsible for the selection, uses or correctness of the CUSIP numbers set forth herein. CUSIP numbers have been assigned by an independent company not affiliated with the District, the Municipal Advisor, or the Underwriter and are included solely for the convenience of the registered owners of the applicable Refunded Bonds. The CUSIP number for a specific maturity is subject to being changed as a result of various subsequent actions including, but not limited to, a refunding in whole or in part or as a result of the procurement of secondary market portfolio insurance or other similar enhancement by investors that is applicable to all or a portion of certain maturities of the Refunded Bonds.

Demgen & Moore P.C., as the verification agent (the “Verification Agent”). As a result of the deposit and application of funds so provided in the Escrow Agreement, and assuming the accuracy of the computations of the Underwriter and the Verification Agent, the Refunded Bonds will be defeased and the obligation of the Counties to levy *ad valorem* property taxes for payment of the Refunded Bonds will terminate. See “LEGAL MATTERS – Escrow Verification” herein.

Any accrued interest and surplus moneys in the Escrow Fund following the redemption of the Refunded Bonds will be transferred to and accounted for in the fund designated as the debt service fund created by the Resolution (the “Debt Service Fund”) and used by the District only for payment of principal of and interest on the Bonds and for no other purpose. Any excess proceeds of the Bonds not needed for the authorized purposes for which the Bonds are being issued will be transferred to the Debt Service Fund and applied to the payment of principal of and interest on the Bonds. Pursuant to the Resolution, the District has pledged monies on deposit in the Debt Service Fund to the payment of the Bonds. If, after payment in full of the Bonds, there remain excess proceeds, any such excess amounts will be transferred to the general fund of the District.

Investment of Proceeds. Funds on deposit in the Escrow Fund will be invested as described above. Moneys in the Debt Service Fund will be invested through the County’s pooled investment fund. See “APPENDIX E – SAN BERNARDINO COUNTY TREASURY POOL” attached hereto.

Redemption

Optional Redemption.* The Bonds maturing on or before August 1, 20__ are not subject to redemption prior to their fixed maturity dates. The Bonds maturing on or after August 1, 20__ may be redeemed prior to their respective stated maturity dates at the option of the District, from any source of funds, in whole or in part, on August 1, 20__ or on any date thereafter, at a redemption price equal to the principal amount of such Bonds called for redemption, together with interest accrued thereon to the date fixed for redemption, without premium.

Mandatory Sinking Fund Redemption.* The Bonds maturing on August 1, 20__ (the “Term Bonds”) are subject to redemption prior to maturity from mandatory sinking fund payments on August 1 of each year, on and after August 1, 20__, at a redemption price equal to the principal amount thereof as of the date fixed for redemption, together with interest accrued to the date set for such redemption, without premium. The principal amount represented by such Bonds to be so redeemed and the redemption dates therefor, and the final payment date is as indicated in the following table:

Year Ending <u>August 1</u>	Principal <u>To Be Redeemed</u>
--	--

⁽¹⁾ Maturity.

In the event that a portion of the Term Bonds are optionally redeemed prior to maturity, the remaining mandatory sinking fund payments with respect thereto shall be reduced proportionately or as otherwise directed by the District, in integral multiples of \$5,000 principal amount, in respect of the portion of such Term Bonds optionally redeemed.

* Preliminary; subject to change.

Selection of Bonds for Redemption. Whenever provision is made for the optional redemption of Bonds and less than all outstanding Bonds are to be redeemed, the Paying Agent, upon written instruction from the District, will select Bonds for redemption as so directed by the District and if not directed, in inverse order of maturity. Within a maturity, the Paying Agent will select Bonds for redemption as directed by the District and, if not so directed, by lot. Redemption by lot will be in such manner as the Paying Agent will determine; provided, however, that with respect to redemption by lot, the portion of any Bond to be redeemed in part will be in the principal amount of \$5,000 or any integral multiple thereof.

Redemption Notice. When redemption is authorized or required pursuant to the Resolution, the Paying Agent, upon written instruction from the District, will give notice (a “Redemption Notice”) of the redemption of the Bonds. Each Redemption Notice will specify (a) the Bonds or designated portions thereof (in the case of redemption of the Bonds in part but not in whole) which are to be redeemed, (b) the date of redemption, (c) the place or places where the redemption will be made, including the name and address of the Paying Agent, (d) the redemption price, (e) the CUSIP numbers (if any) assigned to the Bonds to be redeemed, (f) the Bond numbers of the Bonds to be redeemed in whole or in part and, in the case of any Bond to be redeemed in part only, the portion of the principal amount of such Bond to be redeemed, and (g) the original issue date, interest rate and stated maturity date of each Bond to be redeemed in whole or in part.

The Paying Agent will take the following actions with respect to each such Redemption Notice: (a) at least 20 but not more than 45 days prior to the redemption date, such Redemption Notice will be given to the respective Owners of Bonds designated for redemption by registered or certified mail, postage prepaid, at their addresses appearing on the bond register; (b) at least 20 but not more than 45 days prior to the redemption date, such Redemption Notice will be given by registered or certified mail, postage prepaid, telephonically confirmed facsimile transmission, or overnight delivery service, to the Securities Depository; (c) at least 20 but not more than 45 days prior to the redemption date, such Redemption Notice will be given by registered or certified mail, postage prepaid, or overnight delivery service, to one of the Information Services; and (d) such Redemption Notice will be given to such other persons as may be required pursuant to the Continuing Disclosure Certificate.

“Information Services” means the Municipal Securities Rulemaking Board’s Electronic Municipal Market Access System; or, such other services providing information with respect to called municipal obligations as the District may specify in writing to the Paying Agent or as the Paying Agent may select.

“Securities Depository” means The Depository Trust Company, 55 Water Street, New York, New York 10041.

A certificate of the Paying Agent or the District that a Redemption Notice has been given as provided herein will be conclusive as against all parties. Neither failure to receive any Redemption Notice nor any defect in any such Redemption Notice so given will affect the sufficiency of the proceedings for the redemption of the affected Bonds. Each transfer of funds made by the Paying Agent for the purpose of redeeming Bonds will bear or include the CUSIP number identifying, by issue and maturity, the Bonds being redeemed with the proceeds of such check or other transfer.

Payment of Redeemed Bonds. When a Redemption Notice has been given substantially as described above, and, when the amount necessary for the redemption of the Bonds called for redemption (principal, interest, and premium, if any) is irrevocably set aside in trust for that purpose, as described in “– Defeasance” herein, the Bonds designated for redemption in such notice will become due and payable on the date fixed for redemption thereof and upon presentation and surrender of said Bonds at the place

specified in the Redemption Notice, said Bonds will be redeemed and paid at the redemption price out of such funds. All unpaid interest payable at or prior to the redemption date will continue to be payable to the respective Owners, but without interest thereon.

Partial Redemption of Bonds. Upon the surrender of any Bond redeemed in part only, the Paying Agent will authenticate and deliver to the Owner thereof a new Bond or Bonds of like tenor and maturity and of authorized denominations equal in Transfer Amount to the unredeemed portion of the Bond surrendered. Such partial redemption is valid upon payment of the amount required to be paid to such Owner, and the County and the District will be released and discharged thereupon from all liability to the extent of such payment.

Effect of Redemption Notice. If on the applicable designated redemption date, money for the redemption of the Bonds to be redeemed, together with interest to such redemption date, is held by an independent escrow agent selected by the District so as to be available therefor on such redemption date as described in the Resolution and in “– Defeasance” herein, and if a Redemption Notice thereof will have been given substantially as described above, then from and after such redemption date, interest on the Bonds to be redeemed will cease to accrue and become payable. All money held for the redemption of Bonds will be held in trust for the account of the Owners of the Bonds so to be redeemed.

Rescission of Redemption Notice. With respect to any Redemption Notice in connection with the optional redemption of Bonds (or portions thereof) as described above, unless upon the giving of such notice such Bonds or portions thereof shall be deemed to have been defeased as described in “– Defeasance” herein, such Redemption Notice will state that such redemption will be conditional upon the receipt by an independent escrow agent selected by the District, on or prior to the date fixed for such redemption, of the moneys necessary and sufficient to pay the principal, premium, if any, and interest on, such Bonds (or portions thereof) to be redeemed, and that if such moneys shall not have been so received said Redemption Notice will be of no force and effect, no portion of the Bonds will be subject to redemption on such date and such Bonds will not be required to be redeemed on such date. In the event that such Redemption Notice contains such a condition and such moneys are not so received, the redemption will not be made and the Paying Agent will within a reasonable time thereafter (but in no event later than the date originally set for redemption) give notice to the persons to whom and in the manner in which the Redemption Notice was given that such moneys were not so received. In addition, the District will have the right to rescind any Redemption Notice, by written notice to the Paying Agent, on or prior to the date fixed for such redemption. The Paying Agent will distribute a notice of the rescission of such Redemption Notice in the same manner as such notice was originally provided.

Bonds No Longer Outstanding. When any Bonds (or portions thereof), which have been duly called for redemption prior to maturity pursuant to the provisions of the Resolution, or with respect to which irrevocable instructions to call for redemption prior to maturity at the earliest redemption date have been given to the Paying Agent, in form satisfactory to it, and sufficient moneys shall be held irrevocably in trust for the payment of the redemption price of such Bonds or portions thereof, and, accrued interest thereon to the date fixed for redemption, all as provided in the Resolution, then such Bonds will no longer be deemed outstanding and will be surrendered to the Paying Agent for cancellation.

Book-Entry Only System

The information under this caption concerning DTC and DTC's book-entry system has been obtained from sources that the District believes to be reliable, but the District, the Municipal Advisor and the Underwriter take no responsibility for the accuracy or completeness thereof. The District and the Underwriter cannot and do not give any assurances that DTC, Direct Participants or Indirect Participants (as defined herein) (collectively, the "DTC Participants") will distribute to the Beneficial Owners (a) payments of principal, interest, or premium, if any, with respect to the Bonds, (b) certificates representing ownership interest in or other confirmation or ownership interest in the Bonds, or (c) redemption or other notices sent to DTC or Cede & Co., its nominee, as the registered owner of the Bonds, or that they will so do on a timely basis or that DTC, Direct Participants or Indirect Participants will act in the manner described in this Official Statement. The current "Rules" applicable to DTC are on file with the Securities and Exchange Commission and the current "Procedures" of DTC to be followed in dealing with DTC Participants are on file with DTC.

The Depository Trust Company ("DTC"), New York, New York, will act as securities depository for the Bonds. The Bonds will be issued as fully-registered securities registered in the name of Cede & Co. (DTC's partnership nominee) or such other name as may be requested by an authorized representative of DTC. One fully-registered Bond certificate will be issued for each maturity of the Bonds, each in the aggregate principal amount of such bond, and will be deposited with DTC.

DTC, the world's largest securities depository, is a limited-purpose trust company organized under the New York Banking Law, a "banking organization" within the meaning of the New York Banking Law, a member of the Federal Reserve System, a "clearing corporation" within the meaning of the New York Uniform Commercial Code, and a "clearing agency" registered pursuant to the provisions of Section 17A of the Securities Exchange Act of 1934. DTC holds and provides asset servicing for over 3.6 million issues of U.S. and non-U.S. equity issues, corporate and municipal debt issues, and money market instruments (from over 100 countries) that DTC's participants ("Direct Participants") deposit with DTC. DTC also facilitates the post-trade settlement among Direct Participants of sales and other securities transactions in deposited securities, through electronic computerized book-entry transfers and pledges between Direct Participants' accounts. This eliminates the need for physical movement of securities certificates. Direct Participants include both U.S. and non-U.S. securities brokers and dealers, banks, trust companies, clearing corporations, and certain other organizations. DTC is a wholly-owned subsidiary of The Depository Trust & Clearing Corporation ("DTCC"). DTCC is the holding company for DTC, National Securities Clearing Corporation and Fixed Income Clearing Corporation, all of which are registered clearing agencies. DTCC is owned by the users of its regulated subsidiaries. Access to the DTC system is also available to others such as both U.S. and non-U.S. securities brokers and dealers, banks, trust companies, and clearing corporations that clear through or maintain a custodial relationship with a Direct Participant, either directly or indirectly ("Indirect Participants"). DTC has a Standard & Poor's rating of AA+. The DTC Rules applicable to DTC Participants are on file with the Securities and Exchange Commission. More information about DTC can be found at www.dtcc.com. However, the information presented on such website is not incorporated herein by any reference to such website.

Purchases of Bonds under the DTC system must be made by or through Direct Participants, which will receive a credit for the Bonds on DTC's records. The Beneficial Owner is in turn to be recorded on the Direct and Indirect Participants' records. Beneficial Owners will not receive written confirmation from DTC of their purchase. Beneficial Owners are, however, expected to receive written confirmations providing details of the transaction, as well as periodic statements of their holdings, from the Direct or Indirect Participant through which the Beneficial Owner entered into the transaction. Transfers of ownership interests in the Bonds are to be accomplished by entries made on the books of Direct and Indirect Participants acting on behalf of Beneficial Owners. Beneficial Owners will not

receive certificates representing their ownership interests in the Bonds, except in the event that use of the book-entry system for the Bonds is discontinued.

To facilitate subsequent transfers, all Bonds deposited by Direct Participants with DTC are registered in the name of DTC's partnership nominee, Cede & Co., or such other name as may be requested by an authorized representative of DTC. The deposit of Bonds with DTC and their registration in the name of Cede & Co. or such other DTC nominee do not affect any change in beneficial ownership. DTC has no knowledge of the actual Beneficial Owners of the Bonds; DTC's records reflect only the identity of the Direct Participants to whose accounts such Bonds are credited, which may or may not be the Beneficial Owners. The Direct and Indirect Participants will remain responsible for keeping account of their holdings on behalf of their customers.

Conveyance of notices and other communications by DTC to Direct Participants, by Direct Participants to Indirect Participants, and by Direct Participants and Indirect Participants to Beneficial Owners will be governed by arrangements among them, subject to any statutory or regulatory requirements as may be in effect from time to time. Beneficial Owners of Bonds may wish to take certain steps to augment the transmission to them of notices of significant events with respect to the Bonds, such as redemptions, tenders, defaults, and proposed amendments to the Resolution. For example, Beneficial Owners of Bonds may wish to ascertain that the nominee holding the Bonds for their benefit has agreed to obtain and transmit notices to Beneficial Owners. In the alternative, Beneficial Owners may wish to provide their names and addresses to the registrar and request that copies of notices be provided directly to them.

Redemption notices shall be sent to DTC. If less than all of the Bonds within an issue are being redeemed, DTC's practice is to determine by lot the amount of the interest of each Direct Participant in such issue to be redeemed.

Neither DTC nor Cede & Co. (nor any other DTC nominee) will consent or vote with respect to the Bonds unless authorized by a Direct Participant in accordance with DTC's MMI Procedures. Under its usual procedures, DTC mails an Omnibus Proxy to the District as soon as possible after the Record Date. The Omnibus Proxy assigns Cede & Co.'s consenting or voting rights to those Direct Participants to whose accounts Bonds are credited on the record date (identified in a listing attached to the Omnibus Proxy).

Redemption proceeds or distributions on the Bonds will be made to Cede & Co., or such other nominee as may be requested by an authorized representative of DTC. DTC's practice is to credit Direct Participants' accounts upon DTC's receipt of funds and corresponding detail information from the District or Paying Agent, on the payable date in accordance with their respective holdings shown on DTC's records. Payments by DTC Participants to Beneficial Owners will be governed by standing instructions and customary practices, as is the case with securities held for the accounts of customers in bearer form or registered in "street name," and will be the responsibility of such Participant and not of DTC, the Paying Agent, or the District, subject to any statutory or regulatory requirements as may be in effect from time to time. Payment of redemption proceeds or distributions to Cede & Co. (or such other nominee as may be requested by an authorized representative of DTC) is the responsibility of the District or the Paying Agent, disbursement of such payments to Direct Participants will be the responsibility of DTC, and disbursement of such payments to the Beneficial Owners will be the responsibility of Direct and Indirect Participants.

DTC may discontinue providing its services as depository with respect to the Bonds at any time by giving reasonable notice to the District or the Paying Agent. Under such circumstances, in the event that a successor depository is not obtained, Bond certificates are required to be printed and delivered. The

District may decide to discontinue use of the system of book-entry-only transfers through DTC (or a successor securities depository). In that event, Bond certificates will be printed and delivered to DTC.

The information in this section concerning DTC and DTC's book-entry system has been obtained from sources that the District believes to be reliable, but the District takes no responsibility for the accuracy thereof.

So long as Cede & Co. is the registered Owner of the Bonds, as nominee of DTC, references herein to the "Owners," "Bond Owners" or "Holders" of the Bonds (other than under the caption "TAX MATTERS" herein and "APPENDIX A – FORM OF OPINION OF BOND COUNSEL" attached hereto) will mean Cede & Co. and will not mean the Beneficial Owners of the Bonds.

Discontinuation of Book-Entry Only System; Payment to Beneficial Owners

So long as any of the Bonds remain outstanding, the District will cause the Paying Agent to maintain at its designated office all books and records necessary for the registration, exchange and transfer of such Bonds, which will at all times be open to inspection by the District, and, upon presentation for such purpose, the Paying Agent shall, under such reasonable regulations as it may prescribe, register, exchange or transfer or cause to be registered, exchanged or transferred, on said books, the Bonds as provided in the Resolution.

In the event that the book-entry only system as described herein is no longer used with respect to the Bonds, the following provisions will govern the payment, registration, transfer, and exchange of the Bonds.

Payment of interest on any Bond will be made to the person appearing on the registration books of the Paying Agent as the Owner thereof as of the Record Date immediately preceding such Bond Payment Date, such interest to be paid by wire transfer to the bank and account number on file with the Paying Agent as of the Record Date. The principal, and redemption premiums, if any, payable on the Bonds, will be payable upon maturity or redemption upon surrender at the designated corporate trust office of the Paying Agent. The principal of, premiums, if any, and interest on, the Bonds will be payable in lawful money of the United States of America.

Any Bond may be exchanged for Bonds of like tenor, maturity and Transfer Amount (which with respect to any outstanding Bonds means the principal amount thereof) upon presentation and surrender at the designated corporate trust office of the Paying Agent, together with a request for exchange signed by the registered Owner or by a person legally empowered to do so in a form satisfactory to the Paying Agent. A Bond may be transferred on the Bond Register only upon presentation and surrender of the Bond at the designated corporate trust office of the Paying Agent together with an assignment executed by the Owner or by a person legally empowered to do so in a form satisfactory to the Paying Agent. Upon exchange or transfer, the Paying Agent shall complete, authenticate and deliver a new Bond or Bonds of like tenor and of any authorized denomination or denominations requested by the Owner equal to the Transfer Amount of the Bond surrendered and bearing interest at the same rate and maturing on the same date.

Neither the District nor the Paying Agent will be required (a) to issue or transfer any Bonds during a period beginning with the opening of business on the 16th day next preceding either any Bond Payment Date or any date of selection of Bonds to be redeemed and ending with the close of business on the Bond Payment Date or any day on which the applicable Redemption Notice is given, or (b) to transfer any Bonds which have been selected or called for redemption in whole or in part.

Defeasance

All or any portion of the outstanding maturities of the Bonds may be defeased at any time prior to maturity in the following ways:

(a) Cash: by irrevocably depositing with an independent escrow agent selected by the District an amount of cash which, together with any amounts transferred from the Debt Service Fund, if any, is sufficient to pay all Bonds outstanding and designated for defeasance (including all principal thereof, accrued interest thereon and redemption premiums, if any), at or before their maturity date; or

(b) Government Obligations: by irrevocably depositing with an independent escrow agent selected by the District noncallable Government Obligations, together with any amounts transferred from the Debt Service Fund and any other cash, if any, in such amount as will, together with interest to accrue thereon, in the opinion of an independent certified public accountant, be fully sufficient to pay and discharge all the Bonds outstanding and designated for defeasance (including all principal thereof, accrued interest thereon and redemption premiums, if any) at or before their maturity date;

then, notwithstanding that any of such Bonds shall not have been surrendered for payment, all obligations of the District with respect to all such designated outstanding Bonds shall cease and terminate, except only the obligation of the independent escrow agent selected by the District to pay or cause to be paid from funds deposited pursuant to paragraphs (a) or (b) above, to the Owners of such designated Bonds not so surrendered and paid, all sums due with respect thereto.

“Government Obligations” means direct and general obligations of the United States of America, obligations that are unconditionally guaranteed as to principal and interest by the United States of America (which may consist of obligations of the Resolution Funding Corporation that constitute interest strips), or obligations secured or otherwise guaranteed, directly or indirectly, as to principal and interest by a pledge of the full faith and credit of the United States of America. In the case of direct and general obligations of the United States of America, Government Obligations shall include evidences of direct ownership of proportionate interests in future interest or principal payments of such obligations. Investments in such proportionate interests must be limited to circumstances where (i) a bank or trust company acts as custodian and holds the underlying United States obligations; (ii) the owner of the investment is the real party in interest and has the right to proceed directly and individually against the obligor of the underlying United States obligations; and (iii) the underlying United States obligations are held in a special account, segregated from the custodian’s general assets, and are not available to satisfy any claim of the custodian, any person claiming through the custodian, or any person to whom the custodian may be obligated; provided that all such obligations are rated or assessed at least as high as direct and general obligations of the United States of America by either S&P Global Ratings, a business unit of Standard & Poor’s Financial Services LLC (“S&P”), or Moody’s Investors Service (“Moody’s”).

ESTIMATED SOURCES AND USES OF FUNDS

The estimated sources and uses of funds with respect to the Bonds are expected to be as follows:

Sources of Funds

Principal Amount of the Bonds
 [Net] Original Issue [Premium/Discount]
 Total Sources

Uses of Funds

Deposit to Escrow Fund
 Underwriter's Discount
 Costs of Issuance⁽¹⁾
 Total Uses

⁽¹⁾ Represents all costs of issuance to be paid from proceeds of the Bonds, including, but not limited to legal fees, Municipal Advisory fees, printing costs, the costs and fees of the Paying Agent, Escrow Agent, and Verification Agent, rating agency fees, and other costs of issuance of the Bonds.

TAX BASE FOR REPAYMENT OF BONDS

The information in this section describes ad valorem property taxation, assessed valuation, and other measures of the tax base of the District. The principal of and interest on the Bonds are payable solely from the proceeds of ad valorem property taxes levied and collected by the Counties on taxable property in the District. The District's general fund is not a source for the repayment of the Bonds.

Ad Valorem Property Taxation

District property taxes are assessed and collected by the Counties at the same time and on the same tax rolls as county, city and special district property taxes. Assessed valuations are the same for both the District and the Counties' taxing purposes.

Taxes are levied for each fiscal year on taxable real and personal property which is located in the District as of the preceding January 1. For assessment and collection purposes, property is classified either as "secured" or "unsecured" and is listed accordingly on separate parts of the assessment roll. The "secured roll" is that part of the assessment roll containing State assessed public utilities property and real property having a tax lien which is sufficient, in the opinion of the assessor, to secure payment of the taxes. Unsecured property is assessed on the "unsecured roll." Unsecured property comprises all property not attached to land, such as personal property or business property. Boats and airplanes are examples of unsecured property. A supplemental roll is developed when property changes hands or new construction is completed. The Counties levy and collect all property taxes for property falling within the Counties taxing boundaries.

The valuation of secured property is established as of January 1 and is subsequently equalized in August. Property taxes on the secured roll are payable in two installments, due November 1 and February 1 of the calendar year. If unpaid, such taxes become delinquent on December 10 and April 10, respectively, and a 10% penalty attaches to any delinquent installment plus any additional amount determined by the Tax Collector of the respective Counties (each, a "Tax Collector"). After the second installment of taxes on the secured roll is delinquent, the tax collector shall collect a cost of \$10 for preparing the delinquent tax records and giving notice of delinquency. Property on the secured roll with delinquent taxes is declared tax-defaulted on July 1 of the calendar year. Such property may thereafter be

redeemed, until the right of redemption is terminated, by payment of the delinquent taxes and the delinquency penalty, plus a \$15 redemption fee and a redemption penalty of 1.5% per month to the time of redemption. If taxes are unpaid for a period of five years or more, the property is subject to sale by the Tax Collector.

Property taxes on the unsecured roll as of July 31 become delinquent if they are not paid by August 31 and are thereafter subject to a delinquent penalty of 10%. Taxes added to the unsecured tax roll after July 31, if unpaid are delinquent and subject to a penalty of 10% on the last day of the month succeeding the month of enrollment. In the case of unsecured property taxes, an additional penalty of 1.5% per month begins to accrue when such taxes remain unpaid on the last day of the second month after the 10% penalty attaches. The taxing authority has four ways of collecting unsecured personal property taxes: (1) a civil action against the assessee; (2) filing a certificate in the office of the county clerk specifying certain facts in order to obtain a judgment lien on specific property of the assessee; (3) filing a certificate of delinquency for record in the county recorder's office in order to obtain a lien on specified property of the assessee; and (4) seizure and sale of personal property, improvements or possessory interests belonging or assessed to the assessee. See also "– Tax Delinquencies" herein.

State law exempts from taxation \$7,000 of the full cash value of an owner-occupied dwelling, but this exemption does not result in any loss of revenue to local agencies, since the State reimburses local agencies for the value of the exemptions.

All property is assessed using full cash value as defined by Article XIII A of the State Constitution. State law provides exemptions from *ad valorem* property taxation for certain classes of property, such as churches, colleges, non-profit hospitals, and charitable institutions.

Future assessed valuation growth allowed under Article XIII A (new construction, certain changes of ownership, 2% inflation) is allocated on the basis of "situs" among the jurisdictions that serve the tax rate area within which the growth occurs. Local agencies and K-14 school districts (as defined herein), will share the growth of "base" revenues from the tax rate area. Each year's growth allocation becomes part of each agency's allocation in the following year.

Assessed Valuations

The table on the following page shows the assessed valuations for the District for fiscal years 2011-12 through 2020-21, each as of the date the equalized assessment tax roll is established in August of each year.

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ASSESSED VALUATIONS
Fiscal Years 2011-12 through 2020-21
San Bernardino Community College District
San Bernardino County Portion

	<u>Local Secured</u>	<u>Utility</u>	<u>Unsecured</u>	<u>Total</u>
2011-12	\$47,441,439,373	\$653,349,202	\$2,444,183,035	\$50,538,971,610
2012-13	47,852,992,373	634,079,873	2,544,636,467	51,031,708,713
2013-14	49,046,055,762	613,977,400	2,635,586,804	52,295,619,966
2014-15	52,070,446,839	646,817,687	2,804,917,216	55,522,181,742
2015-16	54,764,466,184	703,919,414	2,968,715,761	58,437,101,359
2016-17	58,022,371,593	709,702,741	2,842,648,075	61,574,722,409
2017-18	61,350,167,849	704,674,036	3,022,779,043	65,077,620,928
2018-19	65,775,983,704	768,052,966	3,176,842,931	69,720,879,601
2019-20	70,739,160,292	707,074,039	3,321,874,158	74,768,108,489
2020-21				

Riverside County Portion

	<u>Local Secured</u>	<u>Utility</u>	<u>Unsecured</u>	<u>Total</u>
2011-12	\$599,232,542	--	\$10,289,144	\$609,521,686
2012-13	595,438,145	--	11,758,251	607,196,396
2013-14	603,648,584	--	17,075,546	620,724,130
2014-15	657,473,869	--	10,750,105	668,223,974
2015-16	692,377,123	--	10,362,378	702,739,501
2016-17	740,694,108	--	9,758,486	750,452,594
2017-18	793,309,516	--	10,346,970	803,656,486
2018-19	845,163,909	--	10,064,165	855,228,074
2019-20	881,698,016	--	11,073,148	892,771,164
2020-21				

Total District

	<u>Local Secured</u>	<u>Utility</u>	<u>Unsecured</u>	<u>Total</u>
2011-12	\$48,040,671,915	\$653,349,202	\$2,454,472,179	\$51,148,493,296
2012-13	48,448,430,518	634,079,873	2,556,394,718	51,638,905,109
2013-14	49,649,704,346	613,977,400	2,652,662,350	52,916,344,096
2014-15	52,727,920,708	646,817,687	2,815,667,321	56,190,405,716
2015-16	55,456,843,307	703,919,414	2,979,078,139	59,139,840,860
2016-17	58,763,065,701	709,702,741	2,852,406,561	62,325,175,003
2017-18	62,143,477,365	704,674,036	3,033,126,013	65,881,277,414
2018-19	66,621,147,613	768,052,966	3,186,907,096	70,576,107,675
2019-20	71,620,858,308	707,074,039	3,332,947,306	75,660,879,653
2020-21				

Source: California Municipal Statistics, Inc.

Economic and other factors beyond the District’s control, such as a general market decline in real property values, outbreak of disease, disruption in financial markets that may reduce availability of financing for purchasers of property, reclassification of property to a class exempt from taxation, whether by ownership or use (such as exemptions for property owned by the State and local agencies and property used for qualified education, hospital, charitable or religious purposes), or the complete or partial destruction of the taxable property caused by a natural or manmade disaster, such as earthquake, drought, fire, wildfire, flood or toxic contamination, could cause a reduction in the assessed value of taxable property within the District. Any such reduction would result in a corresponding increase in the annual tax rates levied by the Counties to pay the debt service with respect to the Bonds. See “THE BONDS – Security and Sources of Payment” and “FUNDING OF COMMUNITY COLLEGE DISTRICTS IN CALIFORNIA – Considerations Regarding COVID-19” herein.

Appeals and Adjustments of Assessed Valuations. Under State law, property owners may apply for a reduction of their property tax assessment by filing a written application, in form prescribed by the State Board of Equalization (the “SBE”), with the appropriate county board of equalization or assessment

appeals board. In most cases, the appeal is filed because the applicant believes that present market conditions (such as residential home prices) cause the property to be worth less than its current assessed value. Any reduction in the assessment ultimately granted as a result of such appeal applies to the year for which application is made and during which the written application was filed. Such reductions are subject to yearly reappraisals and may be adjusted back to their original values when market conditions improve. Once the property has regained its prior value, adjusted for inflation, it once again is subject to the annual inflationary factor growth rate allowed under Article XIII A. See “CONSTITUTIONAL AND STATUTORY PROVISIONS AFFECTING DISTRICT REVENUES AND APPROPRIATIONS – Article XIII A of the California Constitution” herein.

A second type of assessment appeal involves a challenge to the base year value of an assessed property. Appeals for reduction in the base year value of an assessment, if successful, reduce the assessment for the year in which the appeal is taken and prospectively thereafter. The base year is determined by the completion date of new construction or the date of change of ownership. Any base year appeal must be made within four years of the change of ownership or new construction date.

In addition to the above-described taxpayer appeals, county assessors may independently reduce assessed valuations based on changes in the market value of property, or for other factors such as the complete or partial destruction of taxable property caused by natural or man-made disasters such as earthquakes, floods, fire, drought or toxic contamination pursuant to relevant provisions of the State Constitution.

Whether resulting from taxpayer appeals or county assessor reductions, adjustments to assessed value are subject to yearly reappraisals by the county assessor and may be adjusted back to their original values when real estate market conditions improve. Once property has regained its prior assessed value, adjusted for inflation, it once again is subject to the annual inflationary growth rate factor allowed under Article XIII A. See also “CONSTITUTIONAL AND STATUTORY PROVISIONS AFFECTING DISTRICT REVENUES AND APPROPRIATIONS – Article XIII A of the California Constitution” herein.

The District does not have information regarding pending appeals of assessed valuation of property within the District. No assurance can be given that property tax appeals currently pending or in the future, or actions by the respective county assessors, will not significantly reduce the assessed valuation of property within the District.

Assembly Bill 102. On June 27, 2017, the Governor of the State (the “Governor”) signed into law Assembly Bill 102 (“AB 102”). AB 102 restructured the functions of the SBE and created two new separate agencies: (i) the California Department of Tax and Fee Administration, and (ii) the Office of Tax Appeals. Under AB 102, the California Department of Tax and Fee Administration took over programs previously in the SBE Property Tax Department, such as the Tax Area Services Section, which is responsible for maintaining all property tax-rate area maps and for maintaining special revenue district boundaries. Under AB 102, the SBE continues to perform the duties assigned by the State Constitution related to property taxes, however, effective January 1, 2018, the SBE will only hear appeals related to the programs that it constitutionally administers and the Office of Tax Appeals will hear appeals on all other taxes and fee matters, such as sales and use tax and other special taxes and fees. AB 102 obligates the Office of Tax Appeals to adopt regulations as necessary to carry out its duties, powers, and responsibilities. No assurances can be given as to the effect of such regulations on the appeals process or on the assessed valuation of property within the District.

Assessed Valuation by Jurisdiction. The following table below shows an analysis of the distribution of taxable property in the District by jurisdiction, in terms of its fiscal year 2020-21 assessed valuation.

**ASSESSED VALUATION BY JURISDICTION
Fiscal Year 2020-21
San Bernardino Community College District**

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Assessed Valuation and Parcels by Land Use. The following table shows the distribution of taxable property within the District by principal use, as measured by assessed valuation and parcels in fiscal year 2020-21.

**ASSESSED VALUATION AND PARCELS BY LAND USE
Fiscal Year 2020-21
San Bernardino Community College District**

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Assessed Valuation of Single Family Homes. The following table shows the distribution of single family homes within the District among various fiscal year 2020-21 assessed valuation ranges, as well as the average and median assessed valuation of single family homes within the District.

**ASSESSED VALUATION OF SINGLE FAMILY HOMES
Fiscal Year 2020-21
San Bernardino Community College District**

Tax Delinquencies

The County and Riverside County levy (except for levies to support prior voter-approved indebtedness) and collect all *ad valorem* property taxes for property falling within the respective Counties' taxing boundaries.

Property taxes on the secured roll are due in two installments, November 1 and February 1 of the calendar year, and if unpaid, become delinquent after December 10 and April 10, respectively. A 10% penalty attaches to any delinquent installment plus a minimum \$10 cost on the second installment, plus any additional amount determined by the Treasurer-Tax Collector of each county. See “– *Ad Valorem* Property Taxation” herein.

Pursuant to Revenue and Taxation Code Section 4985.2, the Treasurer-Tax Collector of the respective Counties may cancel any penalty, costs or other charges resulting from tax delinquency upon a finding that the late payment is due to reasonable cause and circumstances beyond the taxpayer's control, and occurred notwithstanding the exercise of ordinary care in the absence of willful neglect, provided the property taxes are paid within four fiscal years of such taxes coming due. See “– Alternative Method of Tax Apportionment – “Teeter Plan” and “FUNDING OF COMMUNITY COLLEGE DISTRICTS IN CALIFORNIA – Considerations Regarding COVID-19 ” herein.

In addition, on May 6, 2020, the Governor signed Executive Order N-61-20 (“Order N-61-20”). Under Order N-61-20, certain provisions of the State Revenue and Taxation Code are suspended until May 6, 2021 to the extent said provisions require a tax collector to impose penalties, costs or interest for the failure to pay secured or unsecured property taxes, or to pay a supplemental bill, before the date that such taxes become delinquent, subject to certain conditions set forth in in Order N-61-20.

The following table shows the secured tax charges and delinquencies for fiscal years 2008-09 through 2019-20 in the portion of the District in Riverside County. Secured tax charges and delinquency information is not available for the County portion of the District.

SECURED TAX CHARGES AND DELINQUENCIES
Fiscal Years 2008-09 through 2019-20
San Bernardino Community College District
(Riverside County Portion Only)

	Secured Tax Charge⁽¹⁾	Amount Delinquent (as of June 30)	Percent Delinquent (as of June 30)
2008-09	\$280,836.40	\$52,233.70	18.60%
2009-10	174,743.57	20,950.00	11.99
2010-11	282,048.04	23,472.33	8.32
2011-12	218,598.63	7,182.92	3.29
2012-13	248,714.53	6,340.35	2.55
2013-14	268,617.33	6,425.47	2.39
2014-15	254,148.32	7,166.19	2.82
2015-16	274,556.89	7,731.48	2.82
2016-17	255,558.21	5,880.85	2.30
2017-18	294,690.03	4,554.67	1.55
2018-19	341,958.87	8,212.48	2.40
2019-20			

⁽¹⁾ Bond debt service levy.

Source: California Municipal Statistics, Inc.

Alternative Method of Tax Apportionment – Teeter Plan

The Board of Supervisors of each of the Counties has approved the implementation of the Alternative Method of Distribution of Tax Levies and Collections and of Tax Sale Proceeds (the “Teeter Plan”), as provided for in Revenue and Taxation Code Section 4701 *et seq.* Under the Teeter Plan, each of the Counties apportions secured property taxes on an accrual basis when due (irrespective of actual collections) to its local political subdivisions, including the District, for which the respective county acts as the tax-levying or tax-collecting agency.

The Teeter Plan of each of the Counties is applicable to all tax levies for which such county acts as the tax-levying or tax-collecting agency, or for which such county’s treasury is the legal depository of the tax collections.

The secured *ad valorem* property tax to be levied to pay the principal of and interest on the Bonds will be subject to the Teeter Plan of each of the Counties, beginning in the first year of such levy. The District will receive 100% of the secured *ad valorem* property tax levied to pay the Bonds irrespective of actual delinquencies in the collection of the tax by each of the respective Counties.

The Teeter Plan of each of the Counties is to remain in effect unless the Board of Supervisors of such county orders its discontinuance or unless, prior to the commencement of any fiscal year of the county (which commences on July 1), the Board of Supervisors of such county receives a petition for its discontinuance joined in by a resolution adopted by at least two-thirds of the participating revenue districts in such county. In the event the Board of Supervisors of either of the Counties is to order discontinuance of the Teeter Plan subsequent to its implementation, only those secured property taxes actually collected in such county would be allocated to political subdivisions (including the District) for which such county acts as the tax-levying or tax-collecting agency.

Property tax delinquencies may be impacted by economic and other factors beyond the District’s control or the control of either of the Counties, including the ability or willingness of property owners to pay property taxes during an economic recession or depression. An economic recession or depression could be caused by many factors outside the control of the District, including high interest rates, reduced consumer confidence, reduced real wages or reduced economic activity as a result of the spread of COVID-19 or other pandemic or natural or manmade disaster. See “FUNDING OF COMMUNITY COLLEGE DISTRICTS IN CALIFORNIA – Considerations Regarding COVID-19” herein.

There can be no assurance that the Counties will always maintain the Teeter Plan or will have sufficient funds available to distribute the full amount of the District’s share of property tax collections to the District. The ability of the Counties to maintain the Teeter Plan may depend on its financial resources and may be affected by future property tax delinquencies.

Notwithstanding any possible future change to or discontinuation of the Teeter Plan or increases in property tax delinquencies, State law requires the Counties to levy *ad valorem* property taxes sufficient to pay the Bonds when due.

Tax Rates

Representative tax rate areas (“TRAs”) located within the District are Tax Rate Areas 5-000, 17-001 and 105-17. The table below demonstrates the total *ad valorem* tax rates levied by all taxing entities in these TRAs during the five-year period from 2016-17 through 2020-21.

**TYPICAL TAX RATES (TRA 5-000)
Fiscal Years 2016-17 through 2020-21
San Bernardino Community College District**

Total Tax Rates per \$100 of Assessed Valuation for Largest Tax Rate Areas

	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
<u>TRA 5-000 – 2020-21 Assessed Valuation: \$[]</u>					
General	1.0000%	1.0000%	1.0000%	1.0000%	1.0000%
City of Redlands	--	--	--	--	--
Redlands Unified School District	.0524	.0494	.0324	.0339	
San Bernardino Community College District	.0350	.0376	.0407	.0562	
San Bernardino Valley Municipal Water District	<u>.1625</u>	<u>.1525</u>	<u>.1525</u>	<u>.1425</u>	
Total Tax Rate	1.2499%	1.2395%	1.2256%	1.2326%	
<u>TRA 17-001 – 2020-21 Assessed Valuation: \$[]</u>					
General	1.0000%	1.0000%	1.0000%	1.0000%	1.0000%
Bear Valley Unified School District	.0320	.0313	.0302	.0301	
San Bernardino Community College District	<u>.0350</u>	<u>.0376</u>	<u>.0407</u>	<u>.0562</u>	
Total Tax Rate	1.0670%	1.0689%	1.0709%	1.0863%	
<u>TRA 105-17 – 2020-21 Assessed Valuation: \$[]</u>					
General	1.0000%	1.0000%	1.0000%	1.0000%	1.0000%
Rim of the World Unified School District	.0181	.0171	.0141	.0159	
San Bernardino Community College District	<u>.0350</u>	<u>.0376</u>	<u>.0407</u>	<u>.0562</u>	
Total Tax Rate	1.0531%	1.0547%	1.0548%	1.0721%	

Source: California Municipal Statistics, Inc.

Largest Property Owners

The more property (by assessed value) which is owned by a single taxpayer within the District, the greater amount of tax collections that are exposed to weaknesses in such a taxpayer’s financial situation and ability or willingness to pay property taxes. The following table lists the 20 largest local secured taxpayers in the District in terms of their fiscal year 2020-21 secured assessed valuations. Each taxpayer listed below is a name listed on the tax rolls. The District cannot make any representations as to whether individual persons, corporations or other organizations are liable for tax payments with respect to multiple properties held in various names that in aggregate may be larger than is suggested by the table below.

**LARGEST LOCAL SECURED TAXPAYERS
Fiscal Year 2020-21
San Bernardino Community College District**

Statement of Direct and Overlapping Debt

Set forth on the following page is a direct and overlapping debt report (the “Debt Report”) prepared by California Municipal Statistics, Inc., effective as of [_____] for debt issued as of [_____]. The Debt Report is included for general information purposes only. The District has not reviewed the Debt Report for completeness or accuracy and makes no representation in connection therewith.

The Debt Report generally includes long-term obligations sold in the public credit markets by public agencies whose boundaries overlap the boundaries of the District in whole or in part. Such long-term obligations generally are not payable from revenues of the District (except as indicated) nor are they necessarily obligations secured by land within the District. In many cases long-term obligations issued by a public agency are payable only from the general fund or other revenues of such public agency.

The table shows the percentage of each overlapping entity’s assessed value located within the boundaries of the District. The table also shows the corresponding portion of the overlapping entity’s existing debt payable from property taxes levied within the District. The total amount of debt for each overlapping entity is not given in the table.

The first column in the table names each public agency which has outstanding debt as of the date of the report and whose territory overlaps the District in whole or in part. The second column shows the percentage of each overlapping agency’s assessed value located within the boundaries of the District. This percentage, multiplied by the total outstanding debt of each overlapping agency (which is not shown in the table) produces the amount shown in the third column, which is the apportionment of each overlapping agency’s outstanding debt to taxable property in the District.

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**STATEMENT OF DIRECT AND OVERLAPPING BONDED DEBT
San Bernardino Community College District**

CONSTITUTIONAL AND STATUTORY PROVISIONS AFFECTING DISTRICT REVENUES AND APPROPRIATIONS

The principal of and interest on the Bonds are payable solely from the proceeds of an ad valorem property tax levied by the Counties on all taxable property within the District in an amount sufficient for the payment thereof. See “THE BONDS – Security and Sources of Payment” herein. Articles XIII A, XIII B, XIII C and XIII D of the State Constitution, Propositions 98 and 111, and certain other provisions of law discussed below, are included in this section to describe the potential effect of these Constitutional and statutory measures on the ability of the Counties to levy taxes on behalf of the District and of the District to spend tax proceeds for operating and other purposes, and it should not be inferred from the inclusion of such materials that these laws impose any limitation on the ability of the Counties to levy ad valorem property taxes for payment of the principal of and interest on the Bonds. The tax levied by the Counties for payment of the Bonds was approved by the voters of the District in compliance with Article XIII A, Article XIII C, and all applicable laws.

Article XIII A of the California Constitution

Article XIII A (“Article XIII A”) of the State Constitution limits the amount of *ad valorem* property taxes on real property to 1% of “full cash value” as determined by the county assessor of each county. Article XIII A defines “full cash value” to mean “the county assessor’s valuation of real property as shown on the fiscal year 1975-76 bill under “full cash value,” or thereafter, the appraised value of real property when purchased, newly constructed or a change in ownership has occurred after the 1975 assessment,” subject to exemptions in certain circumstances of property transfer or reconstruction. Determined in this manner, the full cash value is also referred to as the “base year value.” The full cash value is subject to annual adjustment to reflect increases, not to exceed 2% for any year, or decreases in the consumer price index or comparable local data, or to reflect reductions in property value caused by damage, destruction or other factors.

Article XIII A has been amended to allow for temporary reductions of assessed value in instances where the fair market value of real property falls below the adjusted base year value described above. Proposition 8—approved by State voters in November of 1978—provides for the enrollment of the lesser of the base year value or the market value of real property, taking into account reductions in value due to damage, destruction, depreciation, obsolescence, removal of property, or other factors causing a similar decline. In these instances, the market value is required to be reviewed annually until the market value exceeds the base year value, adjusted for inflation. Reductions in assessed value could result in a corresponding increase in the annual tax rates levied by the Counties to pay debt service on the Bonds. See “THE BONDS – Security and Sources of Payment” and “TAX BASE FOR REPAYMENT OF BONDS – Assessed Valuations” herein.

Article XIII A requires a vote of two-thirds or more of the qualified electorate of a city, county, special district or other public agency to impose special taxes, while totally precluding the imposition of any additional *ad valorem* property, sales or transaction tax on real property. Article XIII A exempts from the 1% tax limitation any taxes above that level required to pay debt service (a) on any indebtedness approved by the voters prior to July 1, 1978, (b) as the result of an amendment approved by State voters on June 3, 1986, on any bonded indebtedness approved by two-thirds or more of the votes cast by the voters for the acquisition or improvement of real property on or after July 1, 1978, or (c) on bonded indebtedness incurred by a school district or community college district for the construction, reconstruction, rehabilitation or replacement of school facilities or the acquisition or lease of real property for school facilities, approved by 55% or more of the votes cast on the proposition, but only if certain accountability measures are included in the proposition. In addition, Article XIII A requires the approval

of two-thirds or more of all members of the legislature of the State (the “State Legislature”) to change any State taxes for the purpose of increasing tax revenues.

Proposition 19

On November 3, 2020, State voters approved Proposition 19, a legislatively referred constitutional amendment (“Proposition 19”), which amends Article XIII A to: (i) expand special rules that give property tax savings to homeowners that are over the age of 55, severely disabled, or whose property has been impacted by wildfire or natural disaster, when they buy a different home; (ii) narrow existing special rules for inherited properties; and (iii) dedicate most of the potential new State revenue generated from Proposition 19 toward fire protection. The District cannot make any assurance as to what effect the implementation of Proposition 19 will have on District revenues or the assessed valuation of real property in the District.

Legislation Implementing Article XIII A

Legislation has been enacted and amended a number of times since 1978 to implement Article XIII A. Under current law, local agencies are no longer permitted to levy directly any property tax (except to pay voter-approved indebtedness). The 1% property tax is automatically levied by the relevant county and distributed according to a formula among taxing agencies. The formula apportions the tax roughly in proportion to the relative shares of taxes levied prior to 1979.

Increases of assessed valuation resulting from reappraisals of property due to new construction, change in ownership or from the annual adjustment not to exceed 2% are allocated among the various jurisdictions in the “taxing area” based upon their respective “situs.” Any such allocation made to a local agency continues as part of its allocation in future years.

All taxable property value included in this Official Statement is shown at 100% of taxable value (unless noted differently) and all tax rates reflect the \$1 per \$100 of taxable value.

Both the United States Supreme Court and the State Supreme Court have upheld the general validity of Article XIII A.

Proposition 50 and Proposition 171

On June 3, 1986, the voters of the State approved Proposition 50. Proposition 50 amends Section 2 of Article XIII A of the State Constitution to allow owners of property that was “substantially damaged or destroyed” by a disaster, as declared by the Governor (the “Damaged Property”), to transfer their existing base year value (the “Original Base Year Value”) to a comparable replacement property within the same county, which is acquired or constructed within five years after the disaster. At the time of such transfer, the Damaged Property will be reassessed at its full cash value immediately prior to damage or destruction (the “Original Cash Value”); however, such property will retain its base year value notwithstanding such a transfer. Property is substantially damaged or destroyed if either the land or the improvements sustain physical damage amounting to more than 50 percent of either the land or improvements full cash value immediately prior to the disaster. There is no filing deadline, but the assessor can only correct four years of assessments when the owner fails to file a claim within four years of acquiring a replacement property.

Under Proposition 50, the base year value of the replacement property (the “Replacement Base Year Value”) depends on the relation of the full cash value of the replacement property (the “Replacement Cash Value”) to the Original Cash Value: if the Replacement Cash Value exceeds 120

percent of the Original Cash Value, then the Replacement Base Year Value is calculated by combining the Original Base Year Value with such excessive Replacement Cash Value; if the Replacement Cash Value does not exceed 120 percent of the Original Cash Value, then the Replacement Base Year Value equals the Original Base Year Value; if the Replacement Cash Value is less than the Original Cash Value, then the Replacement Base Year Value equals the Replacement Cash Value. The replacement property must be comparable in size, utility, and function to the Damaged Property.

On November 2, 1993, the voters of the State approved Proposition 171. Proposition 171 amends subdivision (e) of Section 2 of Article XIII A of the State Constitution to allow owners of Damaged Property to transfer their Original Base Year Value to a “comparable replacement property” located within another county in the State, which is acquired or newly constructed within three years after the disaster.

Intra-county transfers under Proposition 171 are more restrictive than inter-county transfers under Proposition 50. For example, Proposition 171 (1) only applies to (a) structures that are owned and occupied by property owners as their principal place of residence and (b) land of a “reasonable size that is used as a site for a residence;” (2) explicitly does not apply to property owned by firms, partnerships, associations, corporations, companies, or legal entities of any kind; (3) only applies to replacement property located in a county that adopted an ordinance allowing Proposition 171 transfers; (4) claims must be timely filed within three years of the date of purchase or completion of new construction; and (5) only applies to comparable replacement property, which has a full cash value that is of “equal or lesser value” than the Original Cash Value.

Within the context of Proposition 171, “equal or lesser value” means that the amount of the Replacement Cash Value does not exceed either (1) 105 percent of the Original Cash Value when the replacement property is acquired or constructed within one year of the destruction, (2) 110 percent of the Original Cash Value when the replacement property is acquired or constructed within two years of the destruction, or (3) 115 percent of the Original Cash Value when the replacement property is acquired or constructed within three years of the destruction.

Unitary Property

Some amount of property tax revenue of the District is derived from utility property which is considered part of a utility system with components located in many taxing jurisdictions (“unitary property”). Under the State Constitution, such property is assessed by the SBE as part of a “going concern” rather than as individual pieces of real or personal property. Such State-assessed unitary and certain other property is allocated to counties by the SBE, taxed at special county-wide rates, and the tax revenues distributed to taxing jurisdictions (including the District) according to statutory formulae generally based on the distribution of taxes in the prior year. So long as the District is not a community supported district, taxes lost through any reduction in assessed valuation will be compensated by the State as equalization aid under the State’s school financing formula. See “FUNDING OF COMMUNITY COLLEGE DISTRICTS IN CALIFORNIA – Major Revenues” herein.

Article XIII B of the California Constitution

Article XIII B (“Article XIII B”) of the State Constitution, as subsequently amended by Propositions 98 and 111, respectively, limits the annual appropriations of the State and of any city, county, school district, community college district, authority or other political subdivision of the State to the level of appropriations of the particular governmental entity for the prior fiscal year, as adjusted for changes in the cost of living and in population and for transfers in the financial responsibility for providing services and for certain declared emergencies. As amended, Article XIII B defines

- (a) “change in the cost of living” with respect to school districts and community college districts (collectively “K-14 school districts”) to mean the percentage change in State per capita income from the preceding year, and
- (b) “change in population” with respect to a K-14 school district to mean the percentage change in the average daily attendance (“ADA”) of K-14 school districts from the preceding fiscal year.

For fiscal years beginning on or after July 1, 1990, the appropriations limit of each entity of government shall be the appropriations limit for the 1986-87 fiscal year adjusted for the changes made from that fiscal year pursuant to the provisions of Article XIII B, as amended.

The appropriations of an entity of local government subject to Article XIII B limitations include the proceeds of taxes levied by or for that entity and the proceeds of certain State subventions to that entity. “Proceeds of taxes” include, but are not limited to, all tax revenues and the proceeds to the entity from (a) regulatory licenses, user charges and user fees (but only to the extent that these proceeds exceed the reasonable costs in providing the regulation, product or service), and (b) the investment of tax revenues.

Appropriations subject to limitation do not include (a) refunds of taxes, (b) appropriations for bonded debt service such as the Bonds, (c) appropriations required to comply with certain mandates of the courts or the federal government, (d) appropriations of certain special districts, (e) appropriations for all qualified capital outlay projects as defined by the State Legislature, (f) appropriations derived from certain fuel and vehicle taxes and (g) appropriations derived from certain taxes on tobacco products.

Article XIII B includes a requirement that all revenues received by an entity of government other than the State in a fiscal year and in the fiscal year immediately following it in excess of the amount permitted to be appropriated during that fiscal year and the fiscal year immediately following it shall be returned by a revision of tax rates or fee schedules within the next two subsequent fiscal years.

Article XIII B also includes a requirement that 50% of all revenues received by the State in a fiscal year and in the fiscal year immediately following it in excess of the amount permitted to be appropriated during that fiscal year and the fiscal year immediately following it shall be transferred and allocated to the State School Fund pursuant to Section 8.5 of Article XVI of the State Constitution. See “– Propositions 98 and 111” herein.

Propositions 98 and 111

On November 8, 1988, voters of the State approved Proposition 98, a combined initiative constitutional amendment and statute called the “Classroom Instructional Improvement and Accountability Act” (the “Accountability Act”). Certain provisions of the Accountability Act were modified by Proposition 111, discussed below, the provisions of which became effective on July 1, 1990. The Accountability Act changed State funding of public education below the university level and the operation of the State’s appropriations limit. The Accountability Act guarantees State funding for K-14 school districts at a level equal to the greater of (a) the same percentage of State general fund revenues as the percentage appropriated to such districts in the 1986-87 fiscal year, or (b) the amount actually appropriated to such districts from the State general fund in the previous fiscal year, adjusted for increases in enrollment and changes in the cost of living. The Accountability Act permits the State Legislature to suspend this formula for a one-year period.

The Accountability Act also changed how tax revenues in excess of the State appropriations limit are distributed. Any excess State tax revenues up to a specified amount are, instead of being returned to taxpayers, transferred to K-14 school districts. Any such transfer to K-14 school districts is excluded from the appropriations limit for K-14 school districts and the K-14 school district appropriations limit for the next year is automatically increased by the amount of such transfer. These additional moneys enter the base funding calculation for K-14 school districts for subsequent years, creating further pressure on other portions of the State budget, particularly if revenues decline in a year following an Article XIII B surplus. The maximum amount of excess tax revenues which can be transferred to K-14 school districts is 4% of the minimum State spending for education mandated by the Accountability Act.

Since the Accountability Act is unclear in some details, there can be no assurances that the State Legislature or a court might not interpret the Accountability Act to require a different percentage of State general fund revenues to be allocated to K-14 school districts, or to apply the relevant percentage to the State's budgets in a different way than is proposed in the Governor's budget for the State for each fiscal year.

On June 5, 1990, the voters of the State approved Proposition 111 (Senate Constitutional Amendment No. 1) called the "Traffic Congestion Relief and Spending Limitation Act of 1990" ("Proposition 111") which further modified Article XIII B and Sections 8 and 8.5 of Article XVI of the State Constitution with respect to appropriations limitations and school funding priority and allocation.

The most significant provisions of Proposition 111 are summarized as follows:

- a. Annual Adjustments to Spending Limit. The annual adjustments to the Article XIII B spending limit were liberalized to be more closely linked to the rate of economic growth. Instead of being tied to the Consumer Price Index, the "change in the cost of living" is now measured by the change in State per capita personal income. The definition of "change in population" specifies that a portion of the State's spending limit is to be adjusted to reflect changes in school attendance.
- b. Treatment of Excess Tax Revenues. "Excess" tax revenues with respect to Article XIII B are now determined based on a two-year cycle, so that the State can avoid having to return to taxpayers excess tax revenues in one year if its appropriations in the next fiscal year are under its limit. In addition, the Proposition 98 provision regarding excess tax revenues was modified. After any two-year period, if there are excess State tax revenues, 50% of the excess are to be transferred to K-14 school districts with the balance returned to taxpayers; under prior law, 100% of excess State tax revenues went to K-14 school districts, but only up to a maximum of 4% of such districts' minimum funding level. Also, reversing prior law, any excess State tax revenues transferred to K-14 school districts are not built into the school districts' base expenditures for calculating their entitlement for State aid in the next year, and the State's appropriations limit is not to be increased by this amount.
- c. Exclusions from Spending Limit. Two exceptions were added to the calculation of appropriations which are subject to the Article XIII B spending limit: (i) all appropriations for "qualified capital outlay projects" as defined by the State Legislature, and (ii) any increases in gasoline taxes above the 1990 level (then nine cents per gallon), sales and use taxes on such increment in gasoline taxes, and increases in receipts from vehicle weight fees above the levels in effect on January 1, 1990. These latter provisions were necessary to make effective the transportation funding package approved by the State

Legislature and the Governor, which was expected to raise over \$15 billion in additional taxes from 1990 through 2000 to fund transportation programs.

- d. Recalculation of Appropriations Limit. The Article XIII B appropriations limit for each unit of government, including the State, is to be recalculated beginning in fiscal year 1990-91. It is based on the actual limit for fiscal year 1986-87, adjusted forward to 1990-91 as if Proposition 111 had been in effect.
- e. School Funding Guarantee. A complex adjustment in the formula enacted in Proposition 98 which guarantees K-14 school districts a certain amount of State general fund revenues. Under prior law, K-14 school districts were guaranteed the greater of (1) 40.9% of State general fund revenues (“Test 1”) or (2) the amount appropriated in the prior year adjusted for changes in the cost of living (measured as in Article XIII B by reference to per capita personal income) and enrollment (“Test 2”). Under Proposition 111, K-14 school districts will receive the greater of (1) Test 1, (2) Test 2, or (3) a third test (“Test 3”), which will replace Test 2 in any year when growth in per capita State general fund revenues from the prior year is less than the annual growth in State per capita personal income. Under Test 3, K-14 school districts will receive the amount appropriated in the prior year adjusted for change in enrollment and per capita State general fund revenues, plus an additional small adjustment factor. If Test 3 is used in any year, the difference between Test 3 and Test 2 will become a “credit” to K-14 school districts (also referred to as a “maintenance factor”) which will be paid in future years when State general fund revenue growth exceeds personal income growth.

Article XIII C and Article XIII D of the California Constitution

On November 5, 1996, the voters of the State approved Proposition 218, popularly known as the “Right to Vote on Taxes Act.” Proposition 218 added to the State Constitution Articles XIII C and XIII D (respectively, “Article XIII C” and “Article XIII D”), which contain a number of provisions affecting the ability of local agencies, including K-14 school districts, to levy and collect both existing and future taxes, assessments, fees and charges.

According to the “Title and Summary” of Proposition 218 prepared by the State Attorney General, Proposition 218 limits “the authority of local governments to impose taxes and property-related assessments, fees and charges.” Among other things, Article XIII C establishes that every tax is either a “general tax” (imposed for general governmental purposes) or a “special tax” (imposed for specific purposes), prohibits special purpose government agencies such as K-14 school districts from levying general taxes, and prohibits any local agency from imposing, extending or increasing any special tax beyond its maximum authorized rate without a two-thirds vote; and also provides that the initiative power will not be limited in matters of reducing or repealing local taxes, assessments, fees and charges. Article XIII C further provides that no tax may be assessed on property other than *ad valorem* property taxes imposed in accordance with Articles XIII and XIII A of the State Constitution and special taxes approved by a two-thirds vote under Article XIII A, Section 4. Article XIII D deals with assessments and property-related fees and charges, and explicitly provides that nothing in Article XIII C or XIII D will be construed to affect existing laws relating to the imposition of fees or charges as a condition of property development.

The District does not impose any taxes, assessments, or property-related fees or charges which are subject to the provisions of Proposition 218. It does, however, receive a portion of the basic 1% *ad valorem* property tax levied and collected by the Counties pursuant to Article XIII A of the State Constitution. The provisions of Proposition 218 may have an indirect effect on the District, such as by

limiting or reducing the revenues otherwise available to other local governments whose boundaries encompass property located within the District thereby causing such local governments to reduce service levels and possibly adversely affecting the value of property within the District.

Proposition 26

On November 2, 2010, voters in the State approved Proposition 26. Proposition 26 amends Article XIIC of the State Constitution to expand the definition of “tax” to include “any levy, charge, or exaction of any kind imposed by a local government” except the following: (1) a charge imposed for a specific benefit conferred or privilege granted directly to the payor that is not provided to those not charged, and which does not exceed the reasonable costs to the local government of conferring the benefit or granting the privilege; (2) a charge imposed for a specific government service or product provided directly to the payor that is not provided to those not charged, and which does not exceed the reasonable costs to the local government of providing the service or product; (3) a charge imposed for the reasonable regulatory costs to a local government for issuing licenses and permits, performing investigations, inspections, and audits, enforcing agricultural marketing orders, and the administrative enforcement and adjudication thereof; (4) a charge imposed for entrance to or use of local government property, or the purchase, rental, or lease of local government property; (5) a fine, penalty, or other monetary charge imposed by the judicial branch of government or a local government, as a result of a violation of law; (6) a charge imposed as a condition of property development; and (7) assessments and property-related fees imposed in accordance with the provisions of Article XIID. Proposition 26 provides that the local government bears the burden of proving by a preponderance of the evidence that a levy, charge, or other exaction is not a tax, that the amount is no more than necessary to cover the reasonable costs of the governmental activity, and that the manner in which those costs are allocated to a payor bear a fair or reasonable relationship to the payor’s burdens on, or benefits received from, the governmental activity.

Proposition 39

On November 7, 2000, State voters approved an amendment (commonly known as “Proposition 39”) to the State Constitution. Proposition 39 is an initiated Constitutional amendment that (1) allows school facilities bond measures to be approved by 55% (rather than two-thirds) of the voters in local elections and permits property taxes to exceed the current 1% limit in order to repay the bonds and (2) changes existing statutory law regarding charter school facilities. As adopted, the constitutional amendments may be changed only with another Statewide vote of the people. The statutory provisions could be changed by a majority vote of both houses of the State Legislature and approval by the Governor, but only to further the purposes of the proposition. The local school jurisdictions affected by this proposition are K-12 school districts, community college districts, including the District, and county offices of education. As noted above, the State Constitution previously limited property taxes to 1% of the value of property. Prior to the approval of Proposition 39, property taxes could only exceed this limit to pay for (1) any local government debts approved by the voters prior to July 1, 1978 or (2) bonds to acquire or improve real property that receive two-thirds voter approval after July 1, 1978.

The 55% vote requirement authorized by Proposition 39 applies only if the local bond measure presented to the voters includes: (1) a requirement that the bond funds can be used only for construction, rehabilitation, equipping of school facilities, or the acquisition or lease of real property for school facilities; (2) a specific list of school projects to be funded and certification that the governing board has evaluated safety, class size reduction, and information technology needs in developing the list; and (3) a requirement that the governing board conduct annual, independent financial and performance audits until all bond funds have been spent to ensure that the bond funds have been used only for the projects listed in the measure. Legislation approved in June 2000 placed certain limitations on local school bonds to be approved by 55% of the voters. These provisions require that such bonds may be issued only if the tax

rate projected to be levied as the result of any single election would not exceed \$60 (for a unified school district), \$30 (for an elementary school district, such as the District, or a high school district), or \$25 (for a community college district, such as the District), per \$100,000 of taxable property value, when assessed valuation is projected to increase in accordance with Article XIII A of the State Constitution. These requirements are not part of Proposition 39 and can be changed with a majority vote of both houses of the State Legislature and approval by the Governor. See “– Article XIII A of the California Constitution” herein.

Jarvis v. Connell

On May 29, 2002, the State Court of Appeal for the Second District decided the case of *Howard Jarvis Taxpayers Association, et al. v. Kathleen Connell* (as Controller of the State). The Court of Appeal held that either a final budget bill, an emergency appropriation, a self-executing authorization pursuant to State statutes (such as continuing appropriations) or the State Constitution or a federal mandate is necessary for the State Controller to disburse funds. The foregoing requirement could apply to amounts budgeted by the District as being received from the State. To the extent the holding in such case would apply to State payments reflected in the District’s budget, the requirement that there be either a final budget bill or an emergency appropriation may result in the delay of such payments to the District if such required legislative action is delayed, unless the payments are self-executing authorizations or are subject to a federal mandate. On May 1, 2003, the State Supreme Court upheld the holding of the Court of Appeal, stating that the State Controller is not authorized under State law to disburse funds prior to the enactment of a budget or other proper appropriation, but under federal law, the State Controller is required, notwithstanding a budget impasse and the limitations imposed by State law, to timely pay those State employees who are subject to the minimum wage and overtime compensation provisions of the federal Fair Labor Standards Act.

Proposition 1A and Proposition 22

On November 2, 2004, State voters approved Proposition 1A, which amended the State Constitution to significantly reduce the State’s authority over major local government revenue sources. Under Proposition 1A, the State cannot (i) reduce local sales tax rates or alter the method of allocating the revenue generated by such taxes, (ii) shift property taxes from local governments to K-14 school districts, (iii) change how property tax revenues are shared among local governments without two-third approval of both houses of the State Legislature, or (iv) decrease vehicle license fee revenues without providing local governments with equal replacement funding. Proposition 1A allows the State to approve voluntary exchanges of local sales tax and property tax revenues among local governments within a county. Proposition 1A also amends the State Constitution to require the State to suspend certain State laws creating mandates in any year that the State does not fully reimburse local governments for their costs to comply with the mandates. This provision does not apply to mandates relating to schools or community colleges or to those mandates relating to employee rights.

Proposition 22, The Local Taxpayer, Public Safety, and Transportation Protection Act, approved by the voters of the State on November 2, 2010, prohibits the State from enacting new laws that require redevelopment agencies to shift funds to K-14 school districts or other agencies and eliminates the State’s authority to shift property taxes temporarily during a severe financial hardship of the State. In addition, Proposition 22 restricts the State’s authority to use State fuel tax revenues to pay debt service on State transportation bonds, to borrow or change the distribution of State fuel tax revenues, and to use vehicle license fee revenues to reimburse local governments for State mandated costs. Proposition 22 impacts resources in the State’s general fund and transportation funds, the State’s main funding source for K-14 school districts, as well as universities, prisons and health and social services programs. According to an analysis of Proposition 22 submitted by the Legislative Analyst’s Office (the “LAO”) on July 15, 2010,

the reduction in resources available for the State to spend on these other programs as a consequence of the passage of Proposition 22 was expected to be approximately \$1 billion in fiscal year 2010-11, with an estimated immediate fiscal effect equal to approximately 1% of the State's total general fund spending. The longer-term effect of Proposition 22, according to the LAO analysis, was expected to be an increase in the State's general fund costs by approximately \$1 billion annually for several decades.

Propositions 30 and 55

The California Children's Education and Health Care Protection Act of 2016 (also known as "Proposition 55") is a constitutional amendment approved by the voters of the State on November 8, 2016. Proposition 55 extends, through 2030, the increases to personal income tax rates for high-income taxpayers that were approved as part of Temporary Taxes to Fund Education, Guaranteed Local Public Safety Funding, Initiative Constitutional Amendment (also known as "Proposition 30"). Proposition 30 increased the marginal personal income tax rate by: (i) 1% for taxable income over \$250,000 but less than \$300,001 for single filers (over \$500,000 but less than \$600,001 for joint filers and over \$340,000 but less than \$408,001 for head-of-household filers), (ii) 2% for taxable income over \$300,000 but less than \$500,001 for single filers (over \$600,000 but less than \$1,000,001 for joint filers and over \$408,000 but less than \$680,001 for head-of-household filers), and (iii) 3% for taxable income over \$500,000 for single filers (over \$1,000,000 for joint filers and over \$680,000 for head-of-household filers).

The revenues generated from the personal income tax increases will be included in the calculation of the Proposition 98 minimum funding guarantee for school districts and community college districts. See "CONSTITUTIONAL AND STATUTORY PROVISIONS AFFECTING DISTRICT REVENUES AND APPROPRIATIONS – Propositions 98 and 111" herein. From an accounting perspective, the revenues generated from the personal income tax increases are being deposited into the State account created pursuant to Proposition 30 called the Education Protection Account (the "EPA"). Pursuant to Proposition 30, funds in the EPA will be allocated quarterly, with 89% of such funds provided to school districts and 11% provided to community college districts. The funds are being distributed to school districts and community college districts in the same manner as existing unrestricted per-student funding, except that no school district will receive less than \$200 per unit of ADA and no community college district will receive less than \$100 per full time equivalent student. The governing board of each school district and community college district is granted sole authority to determine how the moneys received from the EPA are spent, provided that the appropriate governing board is required to make these spending determinations in open session at a public meeting and such local governing board is prohibited from using any funds from the EPA for salaries or benefits of administrators or any other administrative costs.

Proposition 2

On November 4, 2014, voters of the State approved the Rainy Day Budget Stabilization Fund Act (also known as "Proposition 2"). Proposition 2 is a legislatively-referred constitutional amendment which makes certain changes to State budgeting practices, including substantially revising the conditions under which transfers are made to and from the State's Budget Stabilization Account (the "BSA") established by the California Balanced Budget Act of 2004 (also known as "Proposition 58").

Under Proposition 2, and beginning in fiscal year 2015-16 and each fiscal year thereafter, the State will generally be required to annually transfer to the BSA an amount equal to 1.5% of estimated State general fund revenues (the "Annual BSA Transfer"). Supplemental transfers to the BSA (a "Supplemental BSA Transfer") are also required in any fiscal year in which the estimated State general fund revenues that are allocable to capital gains taxes exceed 8% of the total estimated general fund tax revenues. Such excess capital gains taxes—net of any portion thereof owed to K-14 school districts pursuant to Proposition 98—will be transferred to the BSA. Proposition 2 also increases the maximum

size of the BSA to an amount equal to 10% of estimated State general fund revenues for any given fiscal year. In any fiscal year in which a required transfer to the BSA would result in an amount in excess of the 10% threshold, Proposition 2 requires such excess to be expended on State infrastructure, including deferred maintenance.

For the first 15-year period ending with the 2029-30 fiscal year, Proposition 2 provides that half of any required transfer to the BSA, either annual or supplemental, must be appropriated to reduce certain State liabilities, including making certain payments owed to K-14 school districts, repaying State interfund borrowing, reimbursing local governments for State mandated services, and reducing or prefunding accrued liabilities associated with State-level pension and retirement benefits. Following the initial 15-year period, the Governor and the State Legislature are given discretion to apply up to half of any required transfer to the BSA to the reduction of such State liabilities. Any amount not applied towards such reduction must be transferred to the BSA or applied to infrastructure, as described above.

Proposition 2 changes the conditions under which the Governor and the State Legislature may draw upon or reduce transfers to the BSA. The Governor does not retain unilateral discretion to suspend transfers to the BSA, nor does the State Legislature retain discretion to transfer funds from the BSA for any reason, as previously provided by law. Rather, the Governor must declare a “budget emergency,” defined as an emergency within the meaning of Article XIII B of the State Constitution or a determination that estimated resources are inadequate to fund State general fund expenditures, for the current or ensuing fiscal year, at a level equal to the highest level of State spending within the three immediately preceding fiscal years. Any such declaration must be followed by a legislative bill providing for a reduction or transfer. Draws on the BSA are limited to the amount necessary to address the budget emergency, and no draw in any fiscal year may exceed 50% of the funds on deposit in the BSA unless a budget emergency was declared in the preceding fiscal year.

Proposition 2 also requires the creation of the Public School System Stabilization Account (the “PSSSA”) into which transfers will be made in any fiscal year in which a Supplemental BSA Transfer is required (as described above). Such transfer will be equal to the portion of capital gains taxes above the 8% threshold that would otherwise be paid to K-14 school districts as part of the minimum funding guarantee. A transfer to the PSSSA will only be made if certain additional conditions are met, as follows: (i) the minimum funding guarantee was not suspended in the immediately preceding fiscal year, (ii) the operative Proposition 98 formula for the fiscal year in which a PSSSA transfer might be made is “Test 1,” (iii) no maintenance factor obligation is being created in the budgetary legislation for the fiscal year in which a PSSSA transfer might be made, (iv) all prior maintenance factor obligations have been fully repaid, and (v) the minimum funding guarantee for the fiscal year in which a PSSSA transfer might be made is higher than the immediately preceding fiscal year, as adjusted for ADA growth and cost of living. Proposition 2 caps the size of the PSSSA at 10% of the estimated minimum funding guarantee in any fiscal year, and any excess funds must be paid to K-14 school districts. Reductions to any required transfer to the PSSSA, or draws on the PSSSA, are subject to the same budget emergency requirements described above. However, Proposition 2 also mandates draws on the PSSSA in any fiscal year in which the estimated minimum funding guarantee is less than the prior year’s funding level, as adjusted for ADA growth and cost of living.

Proposition 51

The Kindergarten Through Community College Public Education Facilities Bond Act of 2016 (also known as “Proposition 51”) is a voter initiative that was approved by State voters on November 8, 2016. Proposition 51 authorizes the sale and issuance of \$9 billion in general obligation bonds by the State for the new construction and modernization of K-14 facilities.

K-12 School Facilities. Proposition 51 includes \$3 billion for the new construction of K-12 facilities and an additional \$3 billion for the modernization of existing K-12 facilities. K-12 school districts will be required to pay for 50% of the new construction costs and 40% of the modernization costs with local revenues. If a school district lacks sufficient local funding, it may apply for additional State grant funding, up to 100% of the project costs. In addition, a total of \$1 billion will be available for the modernization and new construction of charter school facilities (\$500 million) and technical education facilities (\$500 million). Generally, 50% of modernization and new construction project costs for charter school and technical education facilities must come from local revenues. However, school districts that cannot cover their local share for these two types of projects may apply for State loans. State loans must be repaid over a maximum of 30 years for charter school facilities and 15 years for career technical education facilities. For career technical education facilities, State grants are capped at \$3 million for a new facility and \$1.5 million for a modernized facility. Charter schools must be deemed financially sound before project approval.

Community College Facilities. Proposition 51 includes \$2 billion for community college district facility projects, including buying land, constructing new buildings, modernizing existing buildings, and purchasing equipment. In order to receive funding, community college districts must submit project proposals to the Chancellor of the community college system, who then decides which projects to submit to the State Legislature and Governor based on a scoring system that factors in the amount of local funds contributed to the project. The Governor and State Legislature will select among eligible projects as part of the annual state budget process.

The District makes no representation or guarantees that it will either pursue or qualify for Proposition 51 State facilities funding.

Future Initiatives

Article XIII A, Article XIII B, Article XIII C and Article XIII D of the State Constitution and Propositions 22, 26, 30, 39, 98, 55 and 51 were each adopted as measures that qualified for the ballot pursuant to the State's initiative process. From time to time other initiative measures could be adopted further affecting District revenues or the District's ability to expend revenues. The nature and impact of these measures cannot be anticipated by the District.

FUNDING OF COMMUNITY COLLEGE DISTRICTS IN CALIFORNIA

The information in this section concerning State funding of community college districts is provided as supplementary information only, and it should not be inferred from the inclusion of the information under this heading that the principal of and interest on the Bonds is payable from the general fund of the District. The Bonds are payable solely from the proceeds of an ad valorem property tax required to be levied by the Counties on taxable property within the District in an amount sufficient for the payment thereof. See "THE BONDS – Security and Sources of Payment" herein.

Major Revenues

General. California community college districts (other than "community supported" Basic Aid districts, as described below) receive a majority of their funding from the State, and the balance from local and federal sources. State funds include general apportionment, categorical funds, capital construction, lottery funds, and other minor sources. Every community college district receives the same amount of State lottery funds on a per-student basis (which is generally less than 3%), although lottery funds are not categorical funds as they are not for particular programs or students. The initiative

authorizing the lottery requires the funds to be used for instructional purposes, and prohibits their use for capital purposes.

The major local revenue source is local property taxes that are collected from within district boundaries, with student enrollment fees accounting for the most of the remainder. A small part of a community college district's budget is from local sources other than property taxes and student enrollment fees, such as interest income, donations, educational foundation contributions and sales or leases of property.

The sum of property taxes, student enrollment fees, EPA funds, and State aid comprise a district's revenue limit. State funding is generally subject to the appropriation of funds in the State's annual budget. Thus, decreases in State revenues may affect appropriations made by the State Legislature to community college districts.

"Community supported" community college districts (also referred to "basic aid" districts) are those districts whose local property taxes, student enrollment fee collections, and Education Protection Account funds exceed the revenue allocation determined by the current State funding model. See also "CONSTITUTIONAL AND STATUTORY PROVISIONS AFFECTING DISTRICT REVENUES AND APPROPRIATIONS – Proposition 55" herein. Thus, community supported districts do not receive any general apportionment funding from the State. The current law in the State allows these districts to keep the excess funds without penalty. The implication for community supported districts is that legislatively determined annual COLAs and other politically determined factors are less significant in determining such districts primary funding sources. Rather, property tax growth and the local economy become the determining factors. The District is not currently a community supported district.

Enrollment Based Funding. California community college districts apportionments were previously funded pursuant to a system established by Senate Bill 361 ("SB 361"). SB 361 provided for a basic allocation (a "Basic Allocation") based on the number of colleges, state-approved education centers and total enrollment, together with funding based on per-student rates for credit full-time equivalent students ("FTES"), non-credit FTES and career development and college preparation ("CDCP") non-credit FTES.

SB 361 specified that, commencing with the 2006-07 fiscal year the minimum funding per FTES would be: (a) not less than \$4,367 per credit FTES; (b) at a uniform rate of \$2,626 per non-credit FTES; and (c) \$3,092 per CDCP FTES. Although CDCP FTES were initially funded at a lower rate than credit FTES, subsequent legislation effective as of the 2015-16 fiscal year set the minimum funding for CDCP FTES at the same level as credit FTES. Each such minimum funding rate was subject to cost of living adjustments (each, a "COLA"), if any, funded through the State budgeting legislation in each fiscal year.

One unit of FTES is equivalent to 525 student contact hours, which is determined based on a State formula of one student multiplied by 15 weekly contact hours multiplied by 35 weeks. Accordingly, the number of FTES in the District may not equal the number of students enrolled in the District.

In each fiscal year, the State budget previously established an enrollment cap on the maximum number of resident FTES, known as the "funded" FTES, for which a community college district would receive a revenue allocation. A district's enrollment cap was based on the previous fiscal year's reported FTES, plus the growth allowance provided for by the State budget, if any. All student hours in excess of the enrollment cap were considered "unfunded" FTES. Nonresident and international students are excluded from the State funding formula and pay full tuition.

Student Centered Funding Formula. Assembly Bill 1809 (“AB 1809”), the higher education trailer bill passed as part of the State budget for fiscal year 2018-19, implemented a new funding mechanism for community college districts referred to as the “Student Centered Funding Formula,” (the “SCFF”). The SCFF includes three components: (1) a base allocation (the “Base Allocation”) driven primarily by enrollment, (2) a supplemental allocation (the “Supplemental Allocation”) based on the number of certain types of low-income students, and (3) a student success allocation (the “Student Success Allocation”) calculated using various performance-based metrics.

The SCFF includes several hold-harmless provisions to provide districts greater financial stability in transitioning to the new formula: (i) for fiscal years 2018-19 through 2021-22, community college districts will receive no less in total apportionment funding than they received in 2017-18, adjusted for COLAs; (ii) for fiscal year 2022-23 and onward, districts will receive no less in apportionment funding per-student than they received in fiscal year 2017-18; and (iii) beginning in fiscal year 2019-20, districts will receive the greater of the amount calculated by the SCFF for the current or prior year (excluding amounts districts receive pursuant to the provision summarized in (i) above). State budgetary legislation has extended the hold harmless provision of the SCFF through fiscal year 2023-24. See also “– State Assistance” herein.

Base Allocation. The Base Allocation is composed of (1) the Basic Allocation, determined consistent with the prior funding formula (see “– Enrollment Based Funding”), and (2) funding for credit, non-credit and CDCP FTES. The Base Allocation was expected to constitute approximately 70% of Statewide funding for community college districts in fiscal year 2018-19, 65% in fiscal year 2019-20 and 60% in fiscal years 2020-21 and onward.

The SCFF provides minimum funding levels for credit FTES for the first three fiscal years, as follows: (i) \$3,727 for fiscal year 2018-19, (ii) \$3,387 for fiscal year 2019-20, adjusted for COLAs and other base adjustments, and (iii) \$3,046 for fiscal year 2020-21, adjusted for COLAs and other base adjustments in both the then-current and prior fiscal year. Notwithstanding the foregoing, the SCFF provides higher credit FTES funding rates for certain districts, which do not include the District, that were entitled to higher funding rates under the prior funding formula. Beginning in fiscal year 2021-22, the provision of COLAs and other adjustments will be subject to appropriation therefor in the annual State budget. Total funding for credit FTES will be based on a rolling three-year average of the funded credit FTES from the current fiscal year and the two immediately preceding fiscal years. Credit FTES associated with enrollment growth proposed in the annual budget act shall be excluded from the three-year average and shall instead be added to the computed three-year rolling average. In computing the three-year average, credit FTES generated by incarcerated and special admit students shall be excluded and funded consistent with the prior funding formula.

Funding levels for non-credit and CDCP FTES are determined consistent with the prior funding formula. See “– Enrollment Based Funding” herein. Total funding for these categories will be based on actual non-credit and CDCP FTES for the most recent fiscal year.

For fiscal year 2019-20, the District received a Base Allocation equal to \$[_____]. For fiscal year 2020-21, the District received a Base Allocation equal to \$[_____] (unaudited). For fiscal year 2021-22, the District has budgeted the receipt of a Base Allocation equal to \$[_____].

The table below shows a breakdown of the District’s historical resident FTES figures for the last ten fiscal years, and a budgeted FTES for fiscal year 2021-22.

RESIDENT FULL TIME EQUIVALENT STUDENTS⁽¹⁾
Fiscal Years 2011-12 through 2021-22
San Bernardino Community College District

<u>Year</u>	<u>Funded FTES⁽²⁾</u>	<u>Unfunded FTES⁽²⁾⁽³⁾</u>	<u>Total FTES</u>
2011-12	13,069	696	13,765
2012-13	13,241	--	13,241
2013-14	13,576	825	14,401
2014-15	14,245	472	14,717
2015-16	15,343	--	15,343
2016-17 ⁽⁴⁾	15,343	--	15,343
2017-18	15,304	--	15,304
2018-19	15,292	--	15,292
2019-20			
2020-21			
2021-22 ⁽⁵⁾			

⁽¹⁾ One FTES is equivalent to 525 student contact hours, which is determined based on a State formula of one student multiplied by 15 weekly contact hours multiplied by 35 weeks. Accordingly, the number of FTES in the District may not equal the number of students enrolled in the District. Reflects resident FTES counts only. Non-resident FTES are generally excluded from State funding formula calculations.

⁽²⁾ Prior to the implementation of the SCFF, the State budget would establish an enrollment cap on the maximum number of FTES, known as the “funded” FTES, for which a community college district will receive a revenue allocation. A district’s enrollment cap was based on the previous fiscal year’s reported FTES, plus the growth allowance provided for by the State budget, if any. All student hours in excess of the enrollment cap were considered “unfunded” FTES.

⁽³⁾ Unfunded FTES amounts are the product of increased enrollment coupled with lower State funding levels.

⁽⁴⁾ In fiscal year 2016-17, FTES figures include approximately 1,090 FTES in excess of the District’s actual FTES count, and for which it received State funding. Reflects the receipt of “stability” funding. Under California Code Regulations Section 58776, during the initial year of a decline in FTES, community college districts are eligible to receive “stability” funding, in an amount equal to the revenue loss associated with a decline in FTES for that year. Stability funding is available for a one year period. If FTES are not restored to the pre-decline level within a period of two years following the initial decline, a community college district that has received stability funding is subject to a permanent reduction of its funded FTES and an attendant decline in operating revenue.

⁽⁵⁾ Budgeted.

Supplemental Allocation. The Supplemental Allocation, accounting for approximately 20% of Statewide funding, will be distributed to districts based on their headcounts of students that qualify for Federal Pell Grants, California College Promise Grants or student fee waivers under Education Code Section 76300. The SCFF provides \$919 per qualifying student for fiscal year 2018-19. Beginning in fiscal year 2019-20, the provision of COLAs and other adjustments to this amount will be subject to appropriation therefor in the annual State budget. Headcounts are not unduplicated, such that districts will receive twice as much supplemental funding for a student that falls into more than one of the aforementioned categories. For fiscal year 2019-20, the District received a Supplemental Allocation of \$[_____]. For fiscal year 2020-21, the District received a Supplemental Allocation of \$[_____] (unaudited). For fiscal year 2021-22, the District has projected the receipt of a Supplemental Allocation of \$[_____].

Student Success Allocation. The Student Success Allocation will be distributed to districts based on their performance in a various student outcome metrics, including obtaining various degrees and certificates, completing transfer-level math and English courses within a student’s first year, and having students obtain a regional living wage within a year of completing community college. The Student Success Allocation is expected to account for 10% of statewide funding for community college districts in

fiscal year 2018-19, 15% in fiscal year 2019-20 and 20% in fiscal years 2020-21 and onward. Each metric is assigned a point value, with some metrics are weighted more than others. A single student outcome with more points will generate more funding. Outcome metrics for students that qualify for Federal Pell Grants and California College Promise Grants are eligible for additional funding.

For fiscal year 2018-19, the SCFF provides a rate for all students of \$440 per point, and an additional \$111 per point for Pell Grant and California College Promise Grant students. For fiscal year 2019-20, these rates increase to \$660 per point and \$167 per point, respectively, subject to COLAs and other base adjustments. For fiscal year 2020-21, the rates increase to \$880 per point and \$222 per point, respectively, subject to COLAs and other base adjustments. For fiscal year 2019-20, the District received a Student Success Allocation equal to \$[_____]. For fiscal year 2020-21, the District received a Student Success Allocation equal to \$[_____]. For fiscal year 2021-22, the District has budgeted the receipt of a Student Success Allocation equal to \$[_____].

Considerations Regarding COVID-19

An outbreak of disease or similar public health threat, such as the current strain of coronavirus (“COVID-19”) outbreak, or fear of such an event, could have an adverse impact on the District’s financial condition and operating results.

The spread of COVID-19 is having significant negative impacts throughout the world, including in the District. The World Health Organization has declared the COVID-19 outbreak to be a pandemic, and states of emergency have been declared by the State and the United States. The purpose behind these declarations are to coordinate and formalize emergency actions across federal, State and local governmental agencies, and to proactively prepare for a wider spread of the virus.

On March 27, 2020 the Coronavirus Aid, Relief, and Economic Security Act (the “CARES Act”) was signed by the President of the United States. The CARES Act appropriates over \$2 trillion to, among other things, (i) provide cash payments to individuals, (ii) expand unemployment assistance and eligibility, (iii) provide emergency grants and loans for small businesses, (iv) provide loans and other assistance to corporations, (v) provide funding for hospitals and community health centers, (vi) expand funding for safety net programs, including child nutrition programs, and (vii) provide aid to state and local governments. The CARES Act includes approximately \$14.25 billion in funding for higher education, including California community college districts, principally in the form of direct emergency aid to students and institutional grants. The CARES Act also waives a number of federal regulatory requirements to provide institutions greater flexibility in addressing the effects of the COVID-19 outbreak.

On December 27, 2020, the President of the United States signed the Consolidated Appropriations Act, 2021, which includes approximately \$900 billion worth of provisions for additional COVID-related relief, including extension of or additional funding for various relief programs implemented by the CARES Act. The Consolidated Appropriations Act, 2021 provides approximately \$82 billion of COVID-19 related relief for education, including \$54.3 billion for K-12 schools (largely through Title I funding), \$22.7 billion for higher education and \$4 billion for state governors to spend at their discretion. See also “– State Assistance” herein. On March 12, 2021, the President signed the American Rescue Plan Act of 2021, which will provide approximately \$1.9 trillion in federal economic stimulus intended to accelerate the recovery from the COVID-19 pandemic. The American Rescue Plan provides direct payments to individuals, extends unemployment benefits, provides funding to distribute COVID-19 vaccines and provides funding for schools, higher education institutions, state, tribal governments and businesses. The District can make no representation whether the American Rescue Plan will provide additional funding for the District, or the timing of the receipt of such potential funding.

On March 17, 2020, the Governor signed Senate Bill 89 (“SB 89”), which amends the Budget Act of 2019 by appropriating \$500,000,000 from the State General Fund for any purpose related to executing the emergency proclamation issued by the Governor on March 4, 2020. On March 19, 2020, the Governor ordered all State residents to stay home or at their place of residence to protect the general health and well-being, except as needed to maintain continuity of 16 critical infrastructure sectors described therein (the “Stay Home Order”).

In response to the COVID-19 outbreak, the District delivered its classes and student services remotely for the fall and spring terms for the 2020-21 academic year, except for select lab and studio classes which maintained some hands-on curriculum delivered in-person. The District has received approximately \$8,666,493 in federal aid pursuant to the CARES Act, 50% of which is allocated for student grants and 50% of which is allocated for the District for institutional costs caused by the impact of COVID-19. In addition, the District has received approximately \$[] in federal aid from the Education Stabilization Fund pursuant to the CARES Act, approximately \$[] in COVID-19 related federal aid in the form of a block grant, and approximately \$[] in COVID-19 related State aid in the form of a block grant. The District expects to receive an additional \$[] under the Consolidated Appropriations Act, 2021. However, no assurances can be given that the District will ultimately receive the moneys it expects to receive, or the timing of receipt of such funds.

On August 28, 2020, the Governor released a revised system of guidelines for reopening entitled Blueprint for a Safer Economy (“Blueprint”). Blueprint assigns each of the State’s 58 counties into four color-coded tiers - purple, red, orange and yellow - in descending order of severity, based on the number of new daily cases of COVID-19 and the percentage of positive tests. Counties must remain in a tier for at least three weeks before advancing to the next one. To move forward, a county must meet the next tier’s criteria for two consecutive weeks. If a county’s case rate and positivity rate fall into different tiers, the county remains in the stricter tier. Community college districts can reopen for limited in-person instruction once their county has been in the red tier (daily new cases of 4-7 per 100,000 people and 5-8% positive tests) for at least two weeks. When they reopen, community college districts must follow the interim guidance for institutions of higher education (the “Guidelines”), released by the Governor on August 7, 2020. Implementation of the Guidelines as part of a phased reopening will depend on local conditions, including the level of COVID-19 infections and hospitalization rates for a minimum of 14 days, testing resources of the District and County, and preparedness of the County’s healthcare system. If there are positive cases of COVID-19 within a community college district, a campus could be partially or fully closed for in-person instruction. While indoor lectures and student gatherings are prohibited at community college districts in counties that are in the purple (widespread) tier, some non-lecture based courses may be permitted on campuses. For classes that are held in person, the guidelines encourage use of outdoor and other non-classroom spaces for instruction. The County is currently assigned to the purple tier, and in-person instruction is generally not permitted.

During certain emergency conditions, state regulations provide that a community college district may be provided an “emergency conditions allowance,” calculated to approximate the same general purpose apportionment that such district would have received in absence of the emergency. Emergency conditions are defined to include epidemics, an order from a city or county board of health or the State Board of Health, or another emergency declared by the State or federal government. Districts are required to demonstrate that the occurrence of the emergency condition prevented the district from maintaining its schools during a fiscal year for a period of 175 days, or caused the district’s general purpose apportionment to be materially decreased in that year or in subsequent years. To receive the emergency conditions allowance, a district must demonstrate to the satisfaction of the Chancellor that the district made good faith efforts to avoid material decreases in general purposes apportionments. Community college districts may also seek a waiver of the 175-day requirement. Finally, the Board of Governors of the California Community Colleges (the “Board of Governors”), on March 16, 2020,

granted the Chancellor temporary emergency powers to suspend or waive State regulatory requirements and local rules and regulations that present barriers to the continuity of educational services. This temporary grant is in addition to standing emergency powers the Chancellor has to hold community college districts financially harmless in the wake of campus closures.

On June 11, 2021, the Governor issued two executive orders. The first order rescinded several previous executive orders effective June 15, 2021, including the Stay Home Order and the order that led to the establishment of the Blueprint for a Safer Economy. The second order began the process of winding down the State's COVID-19-related executive orders in several phases: by June 30, 2021 (including most of Order N-26-20); by July 31, 2021; and by September 30, 2021. Under the order's timeline, by September 30, 2021, nearly 90% of the executive actions taken since March 2020 will have been lifted. In addition, on June 11, 2021, the California Department of Public Health issued an order that took effect on June 15, 2021. The order replaced the previous public health orders, allowing all sectors to return to usual operations, with limited exceptions for events characterized by large crowds (greater than 5,000 attendees indoors and 10,000 attendees outdoors), which will require (indoors) or recommend (outdoors) vaccine verification and/or negative testing through October 1, 2021. Face coverings are required in certain settings, such as on public transit, indoors in schools and childcare settings, and in healthcare settings, as well as, for unvaccinated individuals, in all indoor public settings and businesses. Additionally, Californians are required to follow existing guidance for K-12 schools, childcare programs, and other supervised youth activities.

Other potential impacts to the District associated with the COVID-19 outbreak include, but are not limited to, increasing costs and challenges relating to establishing distance learning programs or other measures to permit instruction while District facilities remain closed, disruption of the regional and local economy with corresponding decreases in tax revenues (including property tax revenue, sales tax revenue and other revenues), potential declines in property values, potential increases in property tax delinquencies, and decreases in new home sales and real estate development. The economic consequences and the declines in the U.S. and global stock markets resulting from the spread of COVID-19, and responses thereto by local, State, and the federal governments, could have a material impact on the investments in the State pension trusts, which could materially increase the unfunded actuarial accrued liability of the STRS Defined Benefit Program and PERS Schools Pool, which, in turn, could result in material changes to the District's required contribution rates in future fiscal years. See "SAN BERNARDINO COMMUNITY COLLEGE DISTRICT – Retirement Programs" herein.

The COVID-19 outbreak is ongoing, and the ultimate geographic spread of the virus, the duration and severity of the outbreak, and the economic and other of actions that may be taken by governmental authorities to contain the outbreak or to treat its impact are uncertain. The ultimate impact of COVID-19 on the District's operations and finances is unknown. Additional information with respect to events surrounding the outbreak of COVID-19 and responses thereto can be found on State and local government websites, including but not limited to the Governor's office (<http://www.gov.ca.gov>), the California Department of Public Health (<http://covid19.ca.gov/>), the County (<http://wp.sbcounty.gov/dph/>), and the Chancellor's Office (<https://www.cccco.edu/About-Us/Chancellors-Office/Divisions/Communications-and-Marketing/Novel-Coronavirus>). *The District has not incorporated by reference the information on such websites, and the District does not assume any responsibility for the accuracy of the information on such websites.*

There can be no assurances that the spread of COVID-19, or the responses thereto by local, State, or the federal government, will not materially adversely impact the local, state and national economies or the assessed valuation of property within the District, or adversely impact enrollment or FTES within the District and, notwithstanding Executive Order N-26-20 and the Stay Home Order, materially adversely impact the financial condition or operations of the District. See also “TAX BASE FOR REPAYMENT OF THE BONDS –Assessed Valuations” herein.

Budget Procedures

On or before September 15, the Board of Trustees of a community college district is required under Section 58305 of the California Code of Regulations, Title V, to adopt a balanced budget. Each September, every State agency, including the Chancellor, submits to the Department of Finance (“DOF”) proposals for changes in the State budget. These proposals are submitted in the form of Budget Change Proposals (“BCPs”), involving analyses of needs, proposed solutions and expected outcomes. Thereafter, the DOF makes recommendations to the governor, and by January 10 a proposed State budget is presented by the governor to the legislature. The Governor’s State budget is then analyzed and discussed in committees and hearings begin in the State Assembly and Senate. In May, based on the debate, analysis and changes in the economic forecasts, the governor issues a revised budget with changes he or she can support. The law requires the legislature to submit its approved budget by June 15, and by June 30 the governor should announce his or her line item reductions and sign the State budget. In response to growing concern for accountability and with enabling legislation (AB 2910, Chapter 1486, Statutes of 1986), the Board of Governors and the Chancellor’s Office have established expectations for sound district fiscal management and a process for monitoring and evaluating the financial condition to ensure the financial health of California’s community college districts. In accordance with statutory and regulatory provisions, the Chancellor has been given the responsibility to identify community college districts at risk and, when necessary, the authority to intervene to bring about improvement in their financial condition. To stabilize a district’s financial condition, the Chancellor may, as a last resort, seek an appropriation for an emergency apportionment.

The monitoring and evaluation process is designed to provide early detection and amelioration that will stabilize the financial condition of a district before an emergency apportionment is necessary. This is accomplished by (1) assessing the financial condition of districts through the use of various information sources and (2) taking appropriate and timely follow-up action to bring about improvement in a district’s financial condition, as needed. A variety of instruments and sources of information are used to provide a composite of each district’s financial condition, including quarterly financial status reports, annual financial and budget reports, attendance reports, annual district audit reports, district input and other financial records. In assessing each district’s financial condition, the Chancellor will pay special attention to each district’s general fund balance, spending pattern, and FTES patterns. Those districts with greater financial difficulty will receive follow-up visits from the Chancellor’s Office where financial solutions to the district’s problems will be addressed and implemented.

See “SAN BERNARDINO COMMUNITY COLLEGE DISTRICT – General Fund Budgeting” herein for more information regarding the District’s recent budgets.

Minimum Funding Guarantees for California Community College Districts Under Propositions 98 and 111

General. In 1988, State voters approved Proposition 98, an initiative that amended Article XVI of the State Constitution and provided specific procedures to determine a minimum guarantee for annual K-14 school district funding. The constitutional provision links the K-14 school district funding formulas to growth factors that are also used to compute the State appropriations limit. Proposition 111 (Senate Constitutional Amendment 1), adopted in June 1990, among other things, changed some earlier school funding provisions of Proposition 98 relating to the treatment of revenues in excess of the State spending limit and added a third funding test (“Test 3”) to calculate the annual funding guarantee. This third calculation is operative in years in which State general fund tax revenue growth is weak. The amendment also specified that under Test 2 (see below), the annual COLA for the minimum guarantee for annual K-14 funding would be the change in the State’s per-capita personal income, which is the same COLA used to make annual adjustments to the State appropriations limit (Article XIII B).

Calculating Minimum Funding Guarantee. There are currently three tests which determine the minimum level of K-14 funding. Under implementing legislation for Proposition 98 (AB 198 and SB 98 of 1989), each segment of public education (K-12 districts, community college districts, and direct elementary and secondary level instructional services provided by the State) has separately calculated amounts under the Proposition 98 tests. The base year for the separate calculations is the 1989-90 fiscal year. Each year, each segment is entitled to the greater of the amounts separately computed for each under Test 1 or 2. Should the calculated amount under Proposition 98 guarantee (K-14 education aggregated) be less than the sum of the separate calculations, then the Proposition 98 guarantee amount shall be prorated to the three segments in proportion to the amount calculated for each. This statutory split has been suspended in every year beginning with 1992-93. In those years, community colleges received less than was required from the statutory split.

Test 1 guarantees that K-14 education will receive at least the same funding share of the State general fund budget it received in 1986-87. Initially, that share was just over 40 percent. Because of the major shifts of property tax from local government to school districts and community college districts which began in 1992-93 and increased in 1993-94, the percentage dropped to 33.0%.

Test 2 provides that K-14 education will receive as a minimum, its prior-year total funding (including State general fund and local revenues) adjusted for enrollment growth and per-capita personal income COLA.

Test 3, established pursuant to Proposition 111, provides an alternative calculation of the funding base in years in which State per-capita General Fund revenues grow more slowly than per-capita personal income. When this condition exists, K-14 minimum funding is determined based on the prior-year funding level, adjusted for changes in enrollment and COLA where the COLA is measured by the annual increase in per-capita general fund revenues, instead of the higher per-capita personal income factor. The total allocation, however, is increased by an amount equal to one-half of one percent of the prior-year funding level as a funding supplement.

In order to make up for the lower funding level under Test 3, in subsequent years K-14 education receives a maintenance allowance (also referred to as a “maintenance factor”) equal to the difference between what should have been provided if the revenue conditions had not been weak and what was actually received under the Test 3 formula. This maintenance allowance is paid in subsequent years when the growth in per-capita State tax revenue outpaces the growth in per-capita personal income.

The enabling legislation to Proposition 111, Chapter 60, Statutes of 1990 (SB 98, Garamendi), further provides that K-14 education shall receive a supplemental appropriation in a Test 3 year if the annual growth rate in non-Proposition 98 per-capita appropriations exceeds the annual growth rate in per-pupil total spending.

Additional Sources of Funding

FCC Auction Proceeds. The District, holds the KVCR-TV's broadcast license, participated in the Federal Communications Commission's voluntary incentive auction designed to increase bandwidth for mobile and wireless providers. By electing to participate in the auction, the District voluntarily relinquished their spectrum usage rights on its ultra-high frequency (UHF) channel. In July 2017, the District received \$157,713,171 (the "Auction Proceeds") in one time funds from the sale of its spectrum rights. As a result, the KVCR will now broadcast over a very-high frequency (VHF) channel. Approximately \$16 million of the Auction Proceeds from the auction have been invested in KVCR to cover expenses necessary to transition its broadcast facilities from UHF to VHF. Of the remainder, approximately \$79 million is being invested in Public Agency Retirement Services (PARS) accounts. The funds invested in the PARS fund are invested in a tax-exempt prefunding vehicle to mitigate long-term STRS and PERS contribution rate volatility and approximately \$16 million for other Board approved expenditures. Such funds are protected from diversion to other uses and may be used to offset contribution rate increases or as source of funds for pension related costs. Funds in the PARS Trust can be withdrawn annually in amounts equal to annual STRS and PERS expenses for the current fiscal year, which currently is approximately \$13 million. See "SAN BERNARDINO COMMUNITY COLLEGE DISTRICT – Retirement Programs – Pension Rate Stabilization Program" herein. In addition, \$46,000,000 has been invested in commercial real estate. Rental income from the commercial real estate, is expected to be approximately \$2.5 million annually, which is available for any lawful purpose. Initially, the District plans to use the rental income generated from the commercial real estate investment to fund a portion of the District's free college promise program.

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Tax Offset and Pass-Through Revenues. The District previously received tax offset revenue from the County as a part of certain redevelopment projects within the County (the “Tax Offset Revenues”). The Tax Offset Revenues received are deposited directly into the District’s general fund and are offset against the State apportionment received by the District. The District also receives pass-through tax increment revenue (the “Pass-Through Revenues”) from the former redevelopment agencies within the District’s boundaries. The Pass-Through Revenues received by the District are deposited into the District’s Fund 41 – Capital Outlay Fund, and are used for capital facilities projects and capital equipment. The Pass-Through Revenues are not offset against the State apportionment received by the District. The amount of Tax Offset Revenues and Pass-Through Revenues received by the District from fiscal years 2014-15 through 2020-21, and a budgeted amount for fiscal year 2021-22 are shown in the following table.

TAX OFFSET AND PASS-THROUGH REVENUES
Fiscal Years 2014-15 through 2021-22
San Bernardino Community College District

<u>Fiscal Year</u>	<u>Tax Offset Revenues</u>⁽¹⁾	<u>Pass-Through Revenues</u>⁽²⁾
2014-15	\$5,067,569	\$1,260,664
2015-16	5,129,739	1,606,611
2016-17	7,115,077	1,484,403
2017-18	8,187,986	1,683,706
2018-19	10,738,620	1,926,017
2019-20	12,788,944	1,146,291
2020-21		
2021-22 ⁽³⁾		

⁽¹⁾ Tax Offset Revenues received by the District are offset against the State apportionments received by the District.

⁽²⁾ Pass-Through Revenues received by the District are not offset against the State apportionments received by the District.

⁽³⁾ Budgeted.

Source: San Bernardino Community College District.

The District, however, can make no representations that Tax Offset Revenues and Pass-Through Revenues will continue to be received by the District in amounts consistent with prior years, or as currently projected, particularly in light of the elimination of redevelopment agencies. See “-Dissolution of Redevelopment Agencies” below. The Bonds, however, are not payable from such revenue. The Bonds shall be payable solely from the proceeds of an *ad valorem* property tax required to be levied by the Counties in an amount sufficient for the payment thereof. See “THE BONDS – Security and Sources of Payment” herein.

Lease Revenues. The District currently leases certain property owned by the District. Lease agreements have been entered into with various lessors for terms that exceed one year. None of the agreements contain purchase options. All of the agreements contain termination clauses providing cancellation after a specified number of days written notice to lessors, but it is unlikely that the District will cancel any of the agreements prior to the expiration date. The future minimum lease payments expected to be received under these agreements are as follows:

LEASE REVENUES
San Bernardino Community College District

Year Ending June 30	Lease Revenues⁽²⁾
2022	\$3,358,255
2023	2,595,490
2024	2,283,516
Thereafter	<u>8,305,232</u>
Total:	\$16,542,493

Source: San Bernardino Community College District

Dissolution of Redevelopment Agencies

On December 30, 2011, the State Supreme Court issued its decision in the case of *California Redevelopment Association v. Matosantos* (“*Matosantos*”), finding ABx1 26, a trailer bill to the 2011-12 State budget, to be constitutional. As a result, all Redevelopment Agencies in the State ceased to exist as a matter of law on February 1, 2012. The Court in *Matosantos* also found that ABx1 27, a companion bill to ABx1 26, violated the State Constitution, as amended by Proposition 22. See “CONSTITUTIONAL AND STATUTORY PROVISIONS AFFECTING DISTRICT REVENUES AND APPROPRIATIONS – Proposition 1A and Proposition 22” herein. ABx1 27 would have permitted redevelopment agencies to continue operations provided their establishing cities or counties agreed to make specified payments to K-14 school districts and county offices of education, totaling \$1.7 billion statewide.

ABx1 26 was modified by Assembly Bill No. 1484 (Chapter 26, Statutes of 2011-12) (“AB 1484”), which, together with ABx1 26, is referred to herein as the “Dissolution Act.” The Dissolution Act provides that all rights, powers, duties and obligations of a redevelopment agency under the California Community Redevelopment Law that have not been repealed, restricted or revised pursuant to ABx1 26 will be vested in a successor agency, generally the county or city that authorized the creation of the redevelopment agency (each, a “Successor Agency”). All property tax revenues that would have been allocated to a redevelopment agency, less the corresponding county auditor-controller’s cost to administer the allocation of property tax revenues, are now allocated to a corresponding Redevelopment Property Tax Trust Fund (“Trust Fund”), to be used for the payment of pass-through payments to local taxing entities, and thereafter to bonds of the former redevelopment agency and any “enforceable obligations” of the Successor Agency, as well as to pay certain administrative costs. The Dissolution Act defines “enforceable obligations” to include bonds, loans, legally required payments, judgments or settlements, legal binding and enforceable obligations, and certain other obligations.

Among the various types of enforceable obligations, the first priority for payment is tax allocation bonds issued by the former redevelopment agency; second is revenue bonds, which may have been issued by the host city, but only where the tax increment revenues were pledged for repayment and only where other pledged revenues are insufficient to make scheduled debt service payments; third is administrative costs of the Successor Agency, equal to at least \$250,000 in any year, unless the oversight board reduces

such amount for any fiscal year or a lesser amount is agreed to by the Successor Agency; then, fourth tax revenues in the Trust Fund in excess of such amounts, if any, will be allocated as residual distributions to local taxing entities in the same proportions as other tax revenues. Moreover, all unencumbered cash and other assets of former redevelopment agencies will also be allocated to local taxing entities in the same proportions as tax revenues. Notwithstanding the foregoing portion of this paragraph, the order of payment is subject to modification in the event a Successor Agency timely reports to the State Controller and the Department of Finance that application of the foregoing will leave the Successor Agency with amounts insufficient to make scheduled payments on enforceable obligations. If the county auditor-controller verifies that the Successor Agency will have insufficient amounts to make scheduled payments on enforceable obligations, it shall report its findings to the State Controller. If the State Controller agrees there are insufficient funds to pay scheduled payments on enforceable obligations, the amount of such deficiency shall be deducted from the amount remaining to be distributed to taxing agencies, as described as the fourth distribution above, then from amounts available to the Successor Agency to defray administrative costs. In addition, if a taxing agency entered into an agreement pursuant to Health and Safety Code Section 33401 for payments from a redevelopment agency under which the payments were to be subordinated to certain obligations of the redevelopment agency, such subordination provisions shall continue to be given effect.

As noted above, the Dissolution Act expressly provides for continuation of pass-through payments to local taxing entities. Per statute, 100% of contractual and statutory two percent pass-throughs, and 56.7% of statutory pass-throughs authorized under the Community Redevelopment Law Reform Act of 1993 (AB 1290, Chapter 942, Statutes of 1993) (“AB 1290”), are restricted to educational facilities without offset against apportionments by the State. Only 43.3% of AB 1290 pass-throughs are offset against State aid so long as the affected local taxing entity uses the moneys received for land acquisition, facility construction, reconstruction, or remodeling, or deferred maintenance as provided under Education Code Section 42238(h).

ABX1 26 states that in the future, pass-throughs shall be made in the amount “which would have been received . . . had the redevelopment agency existed at that time,” and that the county auditor-controller shall “determine the amount of property taxes that would have been allocated to each redevelopment agency had the redevelopment agency not been dissolved using current assessed values...and pursuant to statutory formulas and contractual agreements with other taxing agencies.”

Successor Agencies continue to operate until all enforceable obligations have been satisfied and all remaining assets of the Successor Agency have been disposed of. AB 1484 provides that once the debt of the Successor Agency is paid off and remaining assets have been disposed of, the Successor Agency shall terminate its existence and all pass-through payment obligations shall cease.

The District can make no representations as to the extent to which its base apportionments from the State may be offset by the future receipt of residual distributions or from unencumbered cash and assets of former redevelopment agencies or any other surplus property tax revenues pursuant to the Dissolution Act.

State Assistance

State community college districts' principal funding formulas and revenue sources are derived from the State budget. The following information concerning the State's budgets has been obtained from publicly available information which the District believes to be reliable; however, none of the District, Municipal Advisor, or the Underwriter takes any responsibility as to the accuracy or completeness thereof and has not independently verified such information. Furthermore, it should not be inferred from the inclusion of this information herein that the principal of or interest on the Bonds is payable from the general fund of the District. The Bonds are payable solely from the proceeds of an ad valorem property tax required to be levied by the Counties in an amount sufficient for the payment thereof.

2020-21 State Budget. On June 29, 2020, the Governor signed into law the State budget for fiscal year 2020-21 (the "2020-21 Budget"). The following information is drawn from the DOF's and LAO's summaries of the 2020-21 Budget.

As with the Governor's May revision (the "May Revision") to the proposed State budget, the 2020-21 Budget acknowledged that the rapid onset of COVID-19 had an immediate and severe impact on the State's economy. The ensuing recession caused significant job losses, precipitous drops in family and business income, and exacerbated inequality. The 2020-21 Budget included a number of measures intended to address a projected deficit of \$54.3 billion identified by the May Revision, and occasioned principally by declines in the State's three main tax revenues (personal income, sales and use, and corporate). The measures included in the 2020-21 Budget, and described below, were intended to close this deficit and set aside \$2.6 billion in the State's traditional general fund reserve, including \$716 million for the State to respond to the changing conditions of the COVID-19 pandemic:

- *Draw Down of Reserves* – The 2020-21 Budget drew down \$8.8 billion in total State reserves, including \$7.8 billion from the BSA, \$450 million from the Safety Net Reserve and all funds in the PSSSA.
- *Triggers* – The 2020-21 Budget included \$11.1 billion in reductions and deferrals that would have been restored if at least \$14 billion in federal funds were received by October 15, 2020. If the State had received less than this amount, reductions and deferrals were to be partially restored. The triggers included \$6.6 billion in deferred spending on education, \$970 million in funding for the California State University and University of California systems, \$2.8 billion in State employee compensation and \$150 million for courts, as well as funding for various other State programs. The triggers would also have funded an additional \$250 million for county programs to backfill revenue losses. Such federal funds, however, were not received by the October 15 date identified in the 2020-21 Budget. The District can make no representation as to whether such federal funds will be received or in what amount. See "– Future Actions and Events" herein.
- *Federal Funds* – The 2020-21 Budget relied on \$10.1 billion in federal funds allocated to the State, including \$8.1 billion of which had already been received as of the passage of the 2020-21 Budget. This relief included a temporary increase in the federal government's share of Medicaid costs, a portion of the State's Coronavirus Relief Fund allocation pursuant to the CARES Act and federal funds provided for childcare programs.
- *Borrowing/Transfers/Deferrals* – The 2020-21 Budget relied on \$9.3 billion in special fund borrowing and transfers, as well as deferrals to K-14 education discussed further herein. Approximately \$900 million of special fund borrowing was associated with reductions to State employee compensation and was to be subject to the triggers discussed above.

- *Increased Revenues* – The 2020-21 Budget temporarily suspended for three years net operating loss tax deductions for medium and large businesses and limited business tax credits, with an estimated increase in tax revenues of \$4.3 billion in fiscal year 2020-21.
- *Cancelled Expansions, Updated Assumptions and Other Measures* – The 2020-21 Budget included an additional \$10.6 billion of measures, including cancelling multiple programmatic expansions, anticipated governmental efficiencies, higher ongoing revenues above the forecast included in the May Revision, and lower health and human services caseload costs than assumed by the May Revision.

For fiscal year 2019-20, the 2020-21 Budget projected total general fund revenues and transfers of \$137.6 billion and authorized expenditures of \$146.9 billion. The State was projected to end the 2019-20 fiscal year with total available general fund reserves of \$17 billion, including \$16.1 billion in the BSA and \$900 million in the Safety Net Reserve Fund. For fiscal year 2020-21, the 2020-21 Budget projected total general fund revenues and transfers of \$137.7 billion and authorized expenditures of \$133.9 billion. The State was projected to end the 2020-21 fiscal year with total available general fund reserves of \$11.4 billion, including \$2.6 billion in the traditional general fund reserve (of which \$716 million is earmarked for COVID-related responses), \$8.3 billion in the BSA and \$450 million in the Safety Net Reserve Fund.

As a result of the projected reduction of State revenues occasioned by the COVID-19 pandemic, the 2020-21 Budget estimated that the Proposition 98 minimum funding guarantee for fiscal year 2020-21 would be \$70.1 billion, approximately \$10 billion below the revised prior-year funding level.

The 2020-21 Budget proposed several measures intended to ameliorate the immediate impact of State revenue declines, and avoid a permanent decline in education funding:

- *Apportionment Deferrals* – The 2020-21 Budget provided for \$330.1 million in SCFF apportionment deferrals for fiscal year 2019-20. The deferrals increased to \$662.1 million in fiscal year 2020-21. A portion of these deferrals to be triggered off in fiscal year 2020-21 if sufficient federal funding for this purpose was received. Such federal funds, however, were not received by the October 15 date identified in the 2020-21 Budget. The District can make no representation as to whether such federal funds will be received or in what amount. See “—Future Actions and Events” herein. The 2020-21 Budget also provided a hardship exemption from the deferrals for districts that would be unable to meet their financial obligations.
- *Supplemental Appropriations* – The 2020-21 Budget provided for a new, multi-year payment obligation to supplement K-14 education funding. The total obligation would equal approximately \$12.4 billion, and reflected the administration’s estimate of the additional funding K-14 school districts would have received in the absence of COVID-19-related reductions. Under this proposal the State will make annual payments toward this obligation beginning in fiscal year 2021-22. These payments would equal 1.5% of State general fund revenue. The 2020-21 Budget also increased the share of State general fund revenue required to be spent on K-14 school districts from 38% to 40% by fiscal year 2023-24.
- *CalSTRS/CalPERS* – The 2020-21 Budget redirected \$2.3 billion in funds previously appropriated for prefunding CalSTRS and CalPERS liabilities, and instead applied them to further reduce local educational agency contribution rates for such programs in fiscal years 2020-21 and 2021-22. This reduced CalSTRS employer rates to 16.15% in fiscal year 2020-21 and 16.02% in fiscal year 2021-22. CalPERS employer rates would be reduced to 20.7%

in fiscal year 2020-21 and 22.84% in fiscal year 2021-22. See also “SAN BERNARDINO COMMUNITY COLLEGE DISTRICT – Retirement Programs” herein.

- *Temporary Revenue Increases* – As discussed above, as part of closing the State’s projected deficit, the 2020-21 Budget provided for a temporary revenue increase of approximately \$4.3 billion in fiscal year 2020-21, of which approximately \$1.6 billion counted towards the Proposition 98 funding guarantee.

Other significant features of community college funding in the 2020-21 Budget include the following:

- *Student Centered Funding Formula* – The 2020-21 Budget suspended the COLA for community college apportionments under the SCFF, and did not provide any funding for enrollment growth. The 2020-21 Budget extended the hold-harmless provisions of the SCFF for an additional two years, and authorized the use of past-year data sources that have not been impacted by the COVID-19 pandemic for purposes of calculating SCFF apportionments in 2020-21.
- *COVID-19 Response Block Grant* – A one-time increase of approximately \$120 million (comprised of \$54 million in CARES Act funds and \$66 million in Proposition 98 funding) for a block grant to support student learning and mitigate learning loss related to the COVID-19 pandemic.
- *Immigrant Resources* – An increase of \$5.8 million in Proposition 98 funding for resource liaisons and student support services for immigrant students, including undocumented students. The 2020-21 Budget also provided \$10 million in ongoing Proposition 98 funding for legal services to immigrant students, faculty and staff.
- *Proposition 51* – The Kindergarten Through Community College Public Education Facilities Bond Act of 2016 (also known as Proposition 51) is a voter initiative approved at the November 8, 2016 election that authorizes the sale and issuance of \$9 billion in State general obligation bonds for the new construction and modernization of K-14 facilities. The Proposed 2020-21 Budget allocated \$223.1 million of such bond funds for community college facility projects.

For additional information regarding the 2020-21 Budget, see the DOF website at www.dof.ca.gov and the LAO website at www.lao.ca.gov. However, the information presented on such websites is not incorporated herein by reference.

Proposed Fiscal Year 2021-22 Budget. On January 8, 2021, the Governor released his proposed State budget for fiscal year 2021-22 (the “Proposed 2021-22 Budget”). The information below is drawn from the DOF summary of the Proposed 2021-22 Budget.

The Proposed 2021-22 Budget indicates that, since the adoption of the 2020-21 Budget, the administration’s economic forecast and revenue projections have significantly improved, driven in large part by a rebound in the stock market and an attendant growth in capital gains tax revenues. However, the Proposed 2021-22 Budget acknowledges that the risks to the revenue forecast remain higher than usual, and economic inequality has intensified since the beginning of the COVID-19 pandemic. The Proposed 2021-22 Budget acknowledges that the State is currently in the midst of a second and more serious wave of COVID-19 infections, but that federally-approved COVID-19 vaccines are arriving to assist the recovery from the pandemic.

The Proposed 2021-22 Budget indicates that the revenue forecast was finalized prior to the passage of the most recent federal stimulus bill. See “FUNDING OF COMMUNITY COLLEGE DISTRICTS IN CALIFORNIA – Considerations Regarding COVID-19” herein. Of the almost \$900 billion in federal funding that was approved, the Proposed 2021-22 Budget identifies approximately \$106 billion allocable to the State, including \$42.4 billion in direct assistance to individuals and families (including \$38.3 billion in unemployment benefits and direct payments), \$2.2 billion for COVID-19 testing, tracing and vaccine distribution, \$700 million for health and mental health services, \$50.1 billion in business and transportation support, and \$10.1 billion for education. The Governor’s May revision to the Proposed 2021-22 Budget will include a revised revenue forecast that will reflect this federal assistance. The Proposed 2021-22 Budget also acknowledges that further federal relief will be critical to assisting individuals and businesses survive and recover from the pandemic.

For fiscal year 2020-21, the Proposed 2021-22 Budget projects total general fund revenues and transfers of \$168.1 billion and expenditures of \$156 billion. The State is projected to end the 2020-21 fiscal year with total available general fund reserves of approximately \$22.7 billion, including \$9 billion in the traditional State reserve, \$12.5 billion in the BSA, \$747 million in the PSSSA and \$450 million in the Safety Net Reserve Fund. For fiscal year 2021-22, the Proposed 2021-22 Budget projects total general fund revenues and transfers of \$170.6 billion and authorizes expenditures of \$164.5 billion. The State is projected to end the 2021-22 fiscal year with total available general fund reserves of approximately \$22 billion, including \$2.9 billion in the traditional general fund reserve, \$15.6 billion in the BSA, \$3 billion in the PSSSA and \$450 million in the Safety Net Reserve Fund.

In recognition of the need to address the various impacts of the COVID-19 pandemic, the Proposed 2021-22 Budget includes a package of measures intended to be implemented through legislative action earlier than the traditional State budget timeline. For immediate action in January, this package includes \$3 billion in direct support for small businesses and low income earners (the latter principally through a income tax refund) and \$2 billion to support the re-opening of K-12 schools (as further described herein). For early action in the spring, the package includes \$4.6 billion in instructional support for K-14 school districts, \$973 million in jobs and workforce training, \$561 million in environmental sustainability measures and \$262 million in housing and homelessness-related measures.

As a result of the expected increases in State general fund revenues, the Proposed 2021-22 Budget sets the Proposition 98 minimum funding guarantee for fiscal year 2021-22 at \$85.8 billion, including \$60.8 billion from the State general fund. This represents a year-to-year increase of \$14.9 billion (or 21%) over the level included in the 2020-21 Budget. The Proposed 2021-22 Budget also makes retroactive increases to the minimum funding guarantee in fiscal years 2019-20 and 2020-21 of \$1.9 billion and \$11.9 billion, respectively, due almost exclusively to increases in allocable general fund revenues in those years. With respect to community college districts, the Proposed 2021-22 Budget sets the minimum guarantee at \$10 billion, and provides total funding from all sources in fiscal year 2021-22 of \$16.2 billion, representing an increase of \$8.6 million (or 0.1%) from the prior year’s level.

Other significant features of community college funding include the following:

- *General Apportionments* – \$111.1 million in ongoing Proposition 98 funding to provide a 1.5% COLA for general apportionments, as well as \$23.1 million in ongoing Proposition 98 funding for a 0.5% growth in enrollment. The Proposed 2021-22 Budget also provides an increase of \$52.7 million in one-time Proposition 98 funding to increase current fiscal year funding apportionments.
- *Deferrals* – The 2020-21 Budget deferred approximately \$12.5 billion in payments to K-14 school districts. The Proposed 2021-22 Budget would pay down \$8.4 billion of this amount,

with districts receiving the associated cash in fiscal year 2021-22. Approximately \$4 billion would remain deferred from fiscal year 2021-22 to fiscal year 2022-23.

- *Supplemental Payment* – The 2020-21 Budget provided for a new, multi-year payment obligation to avoid a permanent decline in K-14 education funding as a result of then-projected reductions in available revenues. The Proposed 2021-22 Budget would eliminate this supplemental payment obligation in its entirety, but would fund a one-time payment of \$2.3 billion in fiscal year 2021-22.
- *Student Support* – The Proposed 2021-22 Budget provides a series of measures to alleviate student financial hardship and improve access to online education, including (i) \$150 million in one-time Proposition 98 funding for emergency financial assistance, (ii) \$100 million in one-time Proposition 98 funding to address food and housing insecurity, (iii) \$30 million in ongoing Proposition 98 funding to support the acquisition of electronic devices and high-speed internet connectivity, (iv) \$20 million in one-time Proposition 98 funding for culturally competent online professional development, and (v) \$10.6 million in ongoing Proposition 98 funding to support continuity of education and quality distance learning.
- *Adult Education* – An increase of \$8.1 million in ongoing Proposition 98 funding to reflect a 1.5% COLA for adult education programs. The Proposed 2021-22 Budget also provides an increase of \$1 million in ongoing Proposition 98 funding to support technical assistance for adult education programs.
- *Proposition 51* – The Kindergarten Through Community College Public Education Facilities Bond Act of 2016 (also known as Proposition 51) is a voter initiative approved at the November 8, 2016 election that authorizes the sale and issuance of \$9 billion in State general obligation bonds for the new construction and modernization of K-14 facilities. The Proposed 2020-21 Budget allocates \$709 million of such bond funds for community college facility projects.

For additional information regarding the Proposed 2021-22 Budget, see the DOF website at www.dof.ca.gov and the LAO website at www.lao.ca.gov. However, the information presented on such websites is not incorporated herein by reference.

May Revision. On May 14, 2021, the Governor released his May revision (the “May Revision”) to the Proposed 2021-22 Budget. The following information is drawn from the DOF’s summary of the May Revision.

The May Revision reflects a significantly improved fiscal outlook since the beginning of the COVID-19 pandemic. As compared to the \$54 billion deficit projected in the 2020-21 State Budget, the May Revision projects a total budgetary surplus of approximately \$75.7 billion. This figure includes funds available for certain constitutionally-required spending on K-14 school districts, reserves and debt payments. Revenue projections are also significantly improved from the levels included in the Proposed 2021-22 Budget, primarily due to strong State cash trends, the passage of two major federal relief bills and continued improvement in the stock market. The State is also expected to receive an additional \$27 billion in COVID-19 relief funds from the American Rescue Plan (as defined herein). See “FUNDING OF COMMUNITY COLLEGE DISTRICTS IN CALIFORNIA – Considerations Regarding COVID-19” herein. This brings the total amount of federal stimulus funds for State programs to over \$275 billion.

For fiscal year 2020-21, the May Revision projects total general fund revenues and transfers of \$187 billion and expenditures of \$165.2 billion. The State is projected to end the 2020-21 fiscal year with

total available general fund reserves of approximately \$39.3 billion, including \$24.3 billion in the traditional State reserve, \$12.5 billion in the BSA, \$2 billion in the PSSSA and \$450 million in the Safety Net Reserve Fund. For fiscal year 2021-22, the May Revision projects total general fund revenues and transfers of \$176 billion and authorizes expenditures of \$196.8 billion. The State is projected to end the 2021-22 fiscal year with total available general fund reserves of approximately \$24.4 billion, including \$3.4 billion in the traditional general fund reserve, \$15.9 billion in the BSA, \$4.6 billion in the PSSSA and \$450 million in the Safety Net Reserve Fund.

The May Revision sets the Proposition 98 minimum funding guarantee for fiscal year 2021-22 at \$93.7 billion. The Proposed 2021-22 Budget also makes retroactive increases to the minimum funding guarantee in fiscal years 2019-20 and 2020-21, due almost exclusively to increases in allocable general fund revenues in those years. Over the three-year period, the minimum funding guarantee has increased \$17.7 billion over the amount projected by the 2020-21 Budget.

Additionally, excess revenues above the State appropriations limit in fiscal year 2020-21 and 2021-22 create a Constitutional obligation for the State to make a one-time payment to K-14 school districts in addition to the Proposition 98 minimum funding guarantee, and allocated based on K-12 average daily attendance and community college FTES. While this payment amount will not be finalized until the State's 2023-24 budget, the Administration currently anticipates that it will total approximately \$8.1 billion, and will be provided to K-14 school districts in the 2022-23 fiscal year.

Other significant features of community college funding include the following:

- *General Apportionments* – An increase of \$185.4 million in ongoing Proposition 98 funding to provide a collective COLA to general apportionments of 4.05%, covering fiscal years 2020-21 and 2021-22.
- *Deferrals* – The 2020-21 Budget deferred approximately \$12.5 billion in payments to K-14 school districts. The Proposed 2021-22 Budget proposed paying down \$8.4 billion of this amount, with districts receiving the associated cash in fiscal year 2021-22. The May Revision provides an increase of \$326.5 million in one-time Proposition 98 funding to fully retire community college district deferrals.
- *Supplemental Payment* – The 2020-21 Budget provided for a new, multi-year payment obligation to avoid a permanent decline in K-14 education funding as a result of then-projected reductions in available revenues. The Proposed 2021-22 Budget would have eliminated this supplemental payment obligation in its entirety, but proposed a one-time payment of \$2.3 billion in fiscal year 2021-22. As a result of revised increases in the minimum funding guarantee, the May Revision would also eliminate the one-time payment.
- *Zero Textbook Degrees* – \$100 million in one-time Proposition 98 funding for the development and implementation of zero-textbook-cost degrees and open educational resources.
- *Guided Pathways* – An increase of \$150 million in one-time Proposition 98 funding to support efforts to implement Guided Pathways programs, which are highly tailored and streamlines academic pathways intended to rapidly and equitably advance students seeking associate degrees and college transfers.

- *Student Retention and Enrollment* – An increase of \$100 million in one-time Proposition 98 funding to support efforts to bolster community college student retention rates and enrollment.
- *Student Support* – An increase of \$30 million in ongoing Proposition 98 funding to establish basic needs centers and hire basic needs coordinators. The May Revision also provides an increase of \$5.8 million in ongoing Proposition 98 funding to further support Dreamer Resource Liaisons and student support services for immigrant students, including undocumented students.
- *English as a Second Language* – An increase of \$50 million in ongoing Proposition 98 funding to expand vocational training opportunity and English as a Second Language (ESL) programs for community college students. The Administration expects that these programs will be linked to pathways enabling ESL students to subsequently enroll in for-credit certificate, credential, or degree programs.
- *Workforce Training* – The May Revision includes a number of workforce-focused measures, including (i) an increase of \$20 million in one-time Proposition 98 funding to support participation by community college districts in regional partnerships developed by the California Workforce Development Board, (ii) an increase of \$12.4 million in ongoing Proposition 98 funding for the California Community College Strong Workforce Program, (iii) an increase of \$10 million in one-time Proposition 98 funding to develop work-based learning opportunities in cloud computing and zero emissions and supply chain fields, and (iv) an increase of \$10 million in one-time Proposition 98 funding to pilot implementation of competency-based education at selected community college districts.
- *Deferred Maintenance* – An increase of \$314.1 million in one-time Proposition 98 funding and \$250 million in one-time American Rescue Plan funding to address deferred maintenance.
- *COVID-19 Block Grant* – An increase of \$50 million in one-time Proposition 98 funding to support grants to assist community college districts with responding to the COVID-19 pandemic and to transition back towards in-person instruction.

For additional information regarding the May Revision, see the DOF website at www.dof.ca.gov. However, the information presented on such website is not incorporated herein by reference.

Future Actions and Events. The District cannot predict what additional actions will be taken in the future by the State legislature and the Governor to address changing State revenues and expenditures. The District also cannot predict the impact such actions will have on State revenues available in the current or future years for education. The State budget will be affected by national and State economic conditions and other factors over which the District will have no control. Certain actions or results could produce a significant shortfall of revenue and cash, and could consequently impair the State's ability to fund schools. The COVID-19 pandemic has already resulted in significant negative economic effects at State and federal levels, and additional negative economic effects are possible, each of which could negatively impact anticipated State revenue levels. In addition, the pandemic could also result in higher State expenditures, of both a direct nature (such as those related to managing the outbreak) and an indirect nature (such as higher public usage of need-based programs resulting from unemployment or disability). See "FUNDING OF COMMUNITY COLLEGE DISTRICTS IN CALIFORNIA – Considerations Regarding COVID-19" herein. The District also cannot predict whether the federal government will provide additional funding in amounts sufficient to offset any of the fiscal

impacts of the COVID-19 pandemic described above. State budget shortfalls in future fiscal years may also have an adverse financial impact on the financial condition of the District. However, the obligation to levy *ad valorem* property taxes upon all taxable property within the District for the payment of principal of and interest on the Bonds would not be impaired.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

The information in this section concerning the operations of the District and the District's finances is provided as supplementary information only, and it should not be inferred from the inclusion of this information in this Official Statement that the principal of or interest on the Bonds is payable from the general fund of the District. The Bonds are payable solely from the proceeds of an ad valorem property tax levied by the Counties for the payment thereof. See "THE BONDS – Security and Sources of Payment" herein.

Introduction

The District was established in 1926 and serves most of the County of San Bernardino, California and a small portion of the County of Riverside, California. The District maintains two community colleges, Crafton Hills College and San Bernardino Valley College, located in Yucaipa and San Bernardino, California, respectively, which provide collegiate level instruction across a wide spectrum of subjects in grades 13 and 14. The District has approximately 27,000 full and part-time students and serves a resident population of approximately 1.75 million. As a result of the current outbreak of COVID-19 (as defined herein), the District's campuses are currently closed, and the District has largely transitioned to distance learning. The District has a 2020-21 total assessed valuation of \$[_____].

Accreditation

General. The ACCJC is authorized by the federal Department of Education as one of the seven regional associations that accredit public and private schools, colleges and universities in the United States. The ACCJC is the recognized accrediting association for the western region, which includes the States of California and Hawaii, as well as the territories of Guam, American Samoa and Northern Marianas Islands. The ACCJC reviews community colleges on rolling, six year cycles.

Accreditation by the ACCJC is voluntary and designed to evaluate and enforce standards of educational quality and institutional effectiveness. Accreditation is also a form of peer review. ACCJC standards and criteria are developed and implemented by representatives from the member institutions. Although the ACCJC is not a governmental agency, and has no direct authority over the operations of the District, it is responsible for determining whether the College receives or retains accreditation. For public colleges, the loss of accreditation would result in the loss of federal funding and most state funding, including student financial aid.

To obtain accreditation, institutions must first satisfy minimum ACCJC eligibility requirements (the "Eligibility Requirements"), of which there are 21 covering a wide range of areas. Accredited institutions must continually meet these Eligibility Requirements. As part of the institutional self-study prepared during each accreditation cycle, compliance with certain of the Eligibility Requirements must be specifically demonstrated, while the balance may be addressed as part of the institution's response to related Accreditation Standards (defined herein).

As part of each accrediting cycle, the ACCJC requires member institutions to demonstrate compliance with its accreditation standards (the "Accreditation Standards"). There are four main standards: (i) Mission, Academic Quality and Institutional Effectiveness, and Integrity, (ii) Student Learning Programs and Support Services, (iii) Institutional Resources, and (iv) Leadership and

Governance. Each Accreditation Standard is subdivided in several components, for a total of 127 separate standards.

In addition, to maintain accreditation, institutions must also be in compliance with the ACCJC's policies at all times during the six-year review cycle. In support of its Policy on Monitoring Institutional Performance, the ACCJC applies a set of annual monitoring and evaluation approaches that assess an institution's continued compliance with the ACCJC Standards, and that take into account institutional strength and stability. Such annual monitoring includes, but is not limited to headcount enrollment data and the collection and analysis of key data and indicators of fiscal stewardship and stability. In furtherance of this policy, institutions are required to submit an Annual Financial Report ("AFR") including their annual audited financial statements to the ACCJC. The purpose of the AFR is to monitor the fiscal condition of the institutions in accordance with federal requirements and to enable the ACCJC to identify institutions that are at potential financial risk. The ACCJC has developed a Composite Financial Index ("CFI") to assess institutional finances. Based on their analysis, institutions are assigned one of three levels of financial risk. Institutions in Category N (Normal Monitoring) are not subject to additional monitoring. Institutions in Category M (Enhanced Monitoring) will have enhanced monitoring of their financial condition in the current and subsequent reporting years to assess whether financial conditions improve or deteriorate. Institutions assigned as Category R (Referred) undergo a more comprehensive analysis of their financial condition by the ACCJC's financial reviewers.

If the ACCJC determines that a community college is out of compliance with Accreditation Standards, Eligibility Requirements or Policies, it may issue several levels of sanctions, including a warning, indicating the ACCJC's concern regarding identified deficiencies. If a college significantly deviates from Accreditation Standards, Eligibility Requirements or Policies, it may also be placed on "probation" status. Finally, if a college continues to be significantly out of compliance with Accreditation Standards, Eligibility Requirements or Policies, or fails to properly respond to ACCJC recommendations with respect to identified deficiencies, the ACCJC may place the affected college on a "show cause" status, requiring the affected institution to show cause why its accreditation should not be withdrawn at the end of the stated period. For a community college district issued such show cause status, ACCJC policies require the development of a closure plan for the affected college, to become operative in the event such district is unable to remedy the identified deficiencies. The requirement to develop a closure plan ensures that all those affected by the potential loss of accreditation are informed as early as possible, and that the affected district has a contingency plan for the completion of programs by students, the securing of confidential student and employee records, and the disposition of assets of the affected college. The ACCJC's policy, however, does not address State or federal laws that could bear on the ability of a community college district to close a college. Therefore, the development of a closure plan, as required by the ACCJC, should not be seen as an affirmative election to close an affected college.

Recent Accreditation History of the District. By letters dated February 6, 2015, the District was notified by the ACCJC that the accredited status of both Crafton Hills College and San Bernardino Valley College were being placed on "warning" status, the least severe level of sanctions. In so doing, the ACCJC found that Crafton Hills College was deficient in meeting certain portions of the following accreditation standards: (i) Standard II.A (Student Learning Programs and Services – Instructional Programs); (ii) Standard II.B (Student Learning Programs and Services – Library and Learning Support Services); (iii) Standard II.C (Student Learning Programs and Services – Student Support Services) and (iv) Eligibility Requirement 10 (Student Learning and Achievement). In addition, the ACCJC found that the San Bernardino Valley College was deficient in meeting certain portions the following accreditation standards: (i) Standard I.B (Mission, Academic Quality and Institutional Effectiveness, and Integrity – Assuring Academic Quality and Institutional Effectiveness); (ii) Standard II.A (Student Learning Programs and Support Services – Instructional Programs); and (iii) Eligibility Requirement 5 (Administrative Capacity) and 20 (Integrity in Communication with the Public). The ACCJC also found

that the District was deficient in meeting certain portions of the following accreditation standards: (i) Standard III.A (Resources – Human Resources); (ii) Standard III.D (Resources – Financial Resources); (iii) Standard IV.A (Leadership and Governance – Decision-Making Roles and Processes); and (iv) Standard IV.B (Leadership and Governance – Chief Executive Officer).

The ACCJC advanced four major recommendations for Crafton Hills College, one major recommendation for San Bernardino Valley College and three recommendations for the District to address in the areas detailed above. The ACCJC also advanced two additional recommendations for Crafton Hills College and one additional recommendation for the District to improve institutional effectiveness. In addition the ACCJC also made one recommendation to resolve deficiencies relating to a third party comment noting that San Bernardino Valley College’s President holds a single higher education degree, which is from an institution that was not accredited by a recognized U.S. accrediting agency at the time the degree was conferred.

By letters dated July 8, 2016, the ACCJC notified the District that it had removed both San Bernardino Valley College and Crafton Hills College from Warning status and reaffirmed the accreditation of both colleges. The ACCJC based its actions on follow up reports submitted by both colleges and site visits conducted in April 2016.

Additional information regarding each of the College’s accreditation is available at [http://www.sbccd.org/About the District/Chancellor/Accreditation](http://www.sbccd.org/About_the_District/Chancellor/Accreditation). However, the information presented on such website is not incorporated herein by any reference.

Administration

The governing board of the District is called the Board of Trustees (the “Board”). The Board includes seven voting members elected by the voters of the District (the “Trustees”). The Trustees serve four-year terms. Elections for Trustee positions to the Board are held every two years, alternating between three and four available positions. Current Trustees, together with their office and the date their term expires, are listed below:

<u>Board Member</u>	<u>Office</u>	<u>Term Expires</u>
Dr. Anne L. Viricel	Chair	[]
Dr. Stephanie Houston	Vice Chair	November 2022
Gloria Macías Harrison	Clerk	[]
John Longville	Trustee	[]
Frank Reyes	Trustee	[]
Dr. Donald L. Singer	Trustee	November 2022
Joseph Williams	Trustee	November 2022

The Chancellor of the District is appointed by the Board and reports to the Board. The Chancellor is responsible for management of the District’s day-to-day operations and supervises the work of other key administrators.

A brief biography of the Interim Chancellor follows:

Jose F. Torres, Interim Chancellor and Executive Vice Chancellor. Mr. Torres has served as the Interim Chancellor of the District since January 2020 and has served as the Executive Vice Chancellor since April 2018. From November 2014 to April 2018, he served as Vice Chancellor of Business and Fiscal Services and from June 2013 to November 2014 as the District’s Director of Fiscal Services. Prior thereto, Mr. Torres served six years as the Vice President of Financial Services for the County of San

Bernardino Housing Authority, and seven years as Finance Manager for the Don Bosco Technical Institute in Rosemead.

Mr. Torres holds a Bachelor of Science in Business Administration/Accounting from the California Polytechnic Institute in Pomona, and a Master’s Degree in Public Administration from California State University in San Bernardino.

Labor Relations

The District currently employs [] full-time academic professionals, [] full-time classified employees, and [] managerial employees. In addition, the District employs [] part-time faculty and [] part-time staff. These employees, except supervisors, management and some part-time employees, are represented by two bargaining units as noted below.

**BARGAINING UNITS
San Bernardino Community College District**

<u>Labor Organization</u>	<u>Number of Employees In Organization</u>	<u>Contract Expiration Date</u>
California School Employees Association	[]	June 30, 20[]
California Teachers Association	[]	June 30, 20[]

Source: San Bernardino Community College District.

Retirement Programs

The information set forth below regarding the STRS and PERS programs, other than the information provided by the District regarding its annual contributions thereto, has been obtained from publicly available sources which are believed to be reliable but are not guaranteed as to accuracy or completeness, and should not to be construed as a representation by either the District or the Underwriter

STRS. All full-time certificated employees, as well as certain classified employees, are members of the California State Teachers’ Retirement System (“STRS”). STRS provides retirement, disability and survivor benefits to plan members and beneficiaries under a defined benefit program (the “STRS Defined Benefit Program”). The STRS Defined Benefit Program is funded through a combination of investment earnings and statutorily set contributions from three sources: employees, employers, and the State. Benefit provisions and contribution amounts are established by State statutes, as legislatively amended from time to time.

Prior to fiscal year 2014-15, and unlike typical defined benefit programs, none of the employee, employer nor State contribution rates to the STRS Defined Benefit Program varied annually to make up funding shortfalls or assess credits for actuarial surpluses. In recent years, the combined employer, employee and State contributions to the STRS Defined Benefit Program have not been sufficient to pay actuarially required amounts. As a result, and due to significant investment losses, the unfunded actuarial liability of the STRS Defined Benefit Program has increased significantly in recent fiscal years. In September 2013, STRS projected that the STRS Defined Benefit Program would be depleted in 31 years assuming existing contribution rates continued, and other significant actuarial assumptions were realized. In an effort to reduce the unfunded actuarial liability of the STRS Defined Benefit Program, the State passed the legislation described below to increase contribution rates.

Prior to July 1, 2014, K-14 school districts were required by such statutes to contribute 8.25% of eligible salary expenditures, while participants contributed 8% of their respective salaries. On June 24, 2014, the Governor signed AB 1469 (“AB 1469”) into law as a part of the State’s fiscal year 2014-15 budget. AB 1469 seeks to fully fund the unfunded actuarial obligation with respect to service credited to members of the STRS Defined Benefit Program before July 1, 2014 (the “2014 Liability”), within 32 years, by increasing member, K-14 school district and State contributions to STRS. Commencing July 1, 2014, the employee contribution rate increased over a three-year phase-in period in accordance with the following schedule:

**MEMBER CONTRIBUTION RATES
STRS (Defined Benefit Program)**

<u>Effective Date</u>	<u>STRS Members Hired Prior to January 1, 2013</u>	<u>STRS Members Hired After January 1, 2013</u>
July 1, 2014	8.150%	8.150%
July 1, 2015	9.200	8.560
July 1, 2016	10.250	9.205

Source: AB 1469.

Pursuant to the Reform Act (defined below), the contribution rates for members hired after the Implementation Date (defined below) will be adjusted if the normal cost increases by more than 1% since the last time the member contribution was set. The contribution rate for employees hired after the Implementation Date (defined below) increased from 9.205% of creditable compensation for fiscal year commencing July 1, 2017 to 10.205% of creditable compensation effective July 1, 2018. For fiscal year commencing July 1, 2021, the contribution rate is 10.250% for employees hired before the Implementation Date and 10.205% for employees hired after the Implementation Date, which remain unchanged the past two fiscal years.

Pursuant to AB 1469, K-14 school districts’ contribution rate increased over a seven-year phase-in period in accordance with the following schedule:

**K-14 SCHOOL DISTRICT CONTRIBUTION RATES
STRS (Defined Benefit Program)**

<u>Effective Date</u>	<u>K-14 school districts</u>
July 1, 2014	8.88%
July 1, 2015	10.73
July 1, 2016	12.58
July 1, 2017	14.43
July 1, 2018	16.28
July 1, 2019	18.13
July 1, 2020	19.10

Source: AB 1469.

Based upon the recommendation from its actuary, for fiscal year 2021-22 and each fiscal year thereafter the STRS Teachers’ Retirement Board (the “STRS Board”), is required to increase or decrease the K-14 school districts’ contribution rate to reflect the contribution required to eliminate the remaining 2014 Liability by June 30, 2046; provided that the rate cannot change in any fiscal year by more than 1% of creditable compensation upon which members’ contributions to the STRS Defined Benefit Program are based; and provided further that such contribution rate cannot exceed a maximum of 20.25%. In addition

to the increased contribution rates discussed above, AB 1469 also requires the STRS Board to report to the State Legislature every five years (commencing with a report due on or before July 1, 2019) on the fiscal health of the STRS Defined Benefit Program and the unfunded actuarial obligation with respect to service credited to members of that program before July 1, 2014. The reports are also required to identify adjustments required in contribution rates for K-14 school districts and the State in order to eliminate the 2014 Liability.

On June 27, 2019, the Governor signed SB 90 (“SB 90”) into law as a part of the 2019-20 Budget. Pursuant to SB 90, the State Legislature appropriated \$2.246 billion to be transferred to the Teacher’s Retirement Fund for the STRS Defined Benefit Program to pay in advance, on behalf of employers, part of the contributions required for fiscal years 2019-20 and 2020-21, resulting in K-14 school districts having to contribute 1.03% less in fiscal year 2019-20 and 0.70% less in fiscal year 2020-21, resulting in employer contribution rates of 17.1% in fiscal year 2019-20 and 18.4% in fiscal year 2020-21. In addition, the State made a contribution of \$1.117 billion to be allocated to reduce the employer’s share of the unfunded actuarial obligation determined by the STRS Board upon recommendation from its actuary. This additional payment was reflected in the June 30, 2020 actuarial valuation. Subsequently, the State’s 2020-21 Budget redirected \$2.3 billion previously appropriated to STRS and PERS pursuant to SB 90 for long-term unfunded liabilities to further reduce the employer contribution rates in fiscal year 2020-21 and 2021-22. As a result, the effective employer contribution rate was 16.15% in fiscal year 2020-21 and is 16.92% in fiscal year 2021-22. See also “FUNDING OF COMMUNITY COLLEGE DISTRICTS IN CALIFORNIA – State Assistance – 2019-20 Budget” herein.

The District’s contributions to STRS were \$4,475,608 in fiscal year 2016-17, \$5,387,059 in fiscal year 2017-18, \$6,709,691 in fiscal year 2018-19, \$7,776,203 in fiscal year 2019-20, and \$[] (unaudited) in fiscal year 2020-21. The District has budgeted \$[] for its contribution to STRS for fiscal year 2021-22.

The State also contributes to STRS, currently in an amount equal to 8.328% for fiscal year 2021-22. The State’s contribution reflects a base contribution rate of 2.017%, and a supplemental contribution rate that will vary from year to year based on statutory criteria. Based upon the recommendation from its actuary, for fiscal year 2017-18 and each fiscal year thereafter, the STRS Board is required, with certain limitations, to increase or decrease the State’s contribution rates to reflect the contribution required to eliminate the unfunded actuarial accrued liability attributed to benefits in effect before July 1, 1990. The STRS Board approved State supplemental contribution rate for fiscal year 2021-22 reflects an increase of 0.5% of payroll, the maximum allowed under current law.

In addition, the State is currently required to make an annual general fund contribution up to 2.5% of the fiscal year covered STRS member payroll to the Supplemental Benefit Protection Account (the “SBPA”), which was established by statute to provide supplemental payments to beneficiaries whose purchasing power has fallen below 85% of the purchasing power of their initial allowance.

PERS. Classified employees working four or more hours per day are members of the California Public Employees’ Retirement System (“PERS”). PERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by the State statutes, as legislatively amended from time to time. PERS operates a number of retirement plans including the Public Employees Retirement Fund (“PERF”). PERF is a multiple-employer defined benefit retirement plan. In addition to the State, employer participants at June 30, 2019 included 1,612 public agencies and 1,319 K-14 school districts and charter schools. PERS acts as the common investment and administrative agent for the member agencies. The State and K-14 school districts (for “classified employees,” which generally consist of school employees other than teachers) are required by law to participate in PERF. Employees participating in PERF generally become

fully vested in their retirement benefits earned to date after five years of credited service. One of the plans operated by PERS is for K-14 school districts throughout the State (the “Schools Pool”).

Contributions by employers to the Schools Pool are based upon an actuarial rate determined annually and contributions by plan members vary based upon their date of hire. Pursuant to SB 90, the State Legislature appropriated \$904 million to the Schools Pool, including transfers in fiscal years 2019-20 and 2020-21 to the Public Employees Retirement Fund to pay, in advance on behalf of K-14 school district employers, part of the contributions required for K-14 school district employers for such fiscal years, as well as additional amounts to be applied toward certain unfunded liabilities for K-14 school district employers. In June 2020, SB 90 was amended by Assembly Bill 84/Senate Bill 111 (“AB 84”). Under AB 84, \$144 million of the State contribution under SB 90 was deemed to satisfy a portion of the State’s required contribution in fiscal year 2019-20, and the amounts previously allocated toward future liabilities were redirected such that, \$430 million will satisfy a portion of the employer contribution rate in fiscal year 2020-21, and \$330 million will satisfy a portion of the employer contribution rate in fiscal year 2021-22. As a result of the payments made by the State pursuant to SB 90, as amended by AB 84, the employer contribution rate was 19.721% for fiscal year 2019-20, 20.7% in fiscal year 2020-21, and will be 22.91% in fiscal year 2021-22. See also “FUNDING OF COMMUNITY COLLEGE DISTRICTS IN CALIFORNIA – State Assistance – 2019-20 Budget” herein. Participants enrolled in PERS prior to January 1, 2013 contribute at a rate established by statute, which is 7% of their respective salaries in fiscal year 2020-21 and will be 7% of such salaries in fiscal year 2021-22, while participants enrolled after January 1, 2013 contribute at an actuarially determined rate, which is 7% in fiscal year 2020-21 and will be 7% in fiscal year 2021-22. See “– California Public Employees’ Pension Reform Act of 2013” herein.

The District’s contributions to PERS were \$3,710,189 in fiscal year 2016-17, \$4,654,746 in fiscal year 2017-18, \$6,323,031 in fiscal year 2018-19, \$7,195,887 in fiscal year 2019-20, and \$[_____] (unaudited) in fiscal year 2020-21. The District has budgeted \$[_____] as its contribution for fiscal year 2021-22.

State Pension Trusts. Each of STRS and PERS issues a separate comprehensive financial report that includes financial statements and required supplemental information. Copies of such financial reports may be obtained from each of STRS and PERS as follows: (i) STRS, P.O. Box 15275, Sacramento, California 95851-0275; (ii) PERS, P.O. Box 942703, Sacramento, California 94229-2703. Moreover, each of STRS and PERS maintains a website, as follows: (i) STRS: www.calstrs.com; (ii) PERS: www.calpers.ca.gov. However, the information presented in such financial reports or on such websites is not incorporated into this Official Statement by any reference.

Both STRS and PERS have substantial statewide unfunded liabilities. The amount of these unfunded liabilities will vary depending on actuarial assumptions, returns on investments, salary scales and participant contributions. The following table summarizes information regarding the actuarially-determined accrued liability for both STRS and PERS. Actuarial assessments are “forward-looking” information that reflect the judgment of the fiduciaries of the pension plans, and are based upon a variety of assumptions, one or more of which may not materialize or be changed in the future. Actuarial assessments will change with the future experience of the pension plans.

FUNDED STATUS
STRS (Defined Benefit Program) and PERS (Schools Pool)
(Dollar Amounts in Millions) ⁽¹⁾
Fiscal Years 2010-11 through 2019-20

<u>STRS</u>					
<u>Fiscal Year</u>	<u>Accrued Liability</u>	<u>Value of Trust Assets (MVA)⁽²⁾</u>	<u>Unfunded Liability (MVA)⁽²⁾</u>	<u>Value of Trust Assets (AVA)⁽³⁾</u>	<u>Unfunded Liability (AVA)⁽³⁾</u>
2010-11	\$208,405	\$147,140	\$68,365	\$143,930	\$64,475
2011-12	215,189	143,118	80,354	144,232	70,957
2012-13	222,281	157,176	74,374	148,614	73,667
2013-14	231,213	179,749	61,807	158,495	72,718
2014-15	241,753	180,633	72,626	165,553	76,200
2015-16	266,704	177,914	101,586	169,976	96,728
2016-17	286,950	197,718	103,468	179,689	107,261
2017-18	297,603	211,367	101,992	190,451	107,152
2018-19	310,719	225,466	102,636	205,016	105,703
2019-20	322,127	233,253	107,999	216,252	105,875

<u>PERS</u>					
<u>Fiscal Year</u>	<u>Accrued Liability</u>	<u>Value of Trust Assets (MVA)</u>	<u>Unfunded Liability (MVA)</u>	<u>Value of Trust Assets (AVA)⁽³⁾</u>	<u>Unfunded Liability (AVA)⁽³⁾</u>
2010-11	\$58,358	\$45,901	\$12,457	\$51,547	\$6,811
2011-12	59,439	44,854	14,585	53,791	5,648
2012-13	61,487	49,482	12,005	56,250	5,237
2013-14	65,600	56,838	8,761	-- ⁽⁴⁾	-- ⁽⁴⁾
2014-15	73,325	56,814	16,511	-- ⁽⁴⁾	-- ⁽⁴⁾
2015-16	77,544	55,785	21,759	-- ⁽⁴⁾	-- ⁽⁴⁾
2016-17	84,416	60,865	23,551	-- ⁽⁴⁾	-- ⁽⁴⁾
2017-18	92,071	64,846	27,225	-- ⁽⁴⁾	-- ⁽⁴⁾
2018-19	99,528	68,177	31,351	-- ⁽⁴⁾	-- ⁽⁴⁾
2019-20 ⁽⁵⁾	104,062	71,400	32,662	-- ⁽⁴⁾	-- ⁽⁴⁾

⁽¹⁾ Amounts may not add due to rounding.

⁽²⁾ Reflects market value of assets, including the assets allocated to the SBPA reserve. Since the benefits provided through the SBPA are not a part of the projected benefits included in the actuarial valuations summarized above, the SBPA reserve is subtracted from the STRS Defined Benefit Program assets to arrive at the value of assets available to support benefits included in the respective actuarial valuations.

⁽³⁾ Reflects actuarial value of assets.

⁽⁴⁾ Effective for the June 30, 2014 actuarial valuation, PERS no longer uses an actuarial value of assets.

⁽⁵⁾ On April 19, 2021, the PERS Board (defined below) approved the K-14 school district contribution rate for fiscal year 2021-22 and released certain actuarial information to be incorporated into the June 30, 2020 actuarial valuation to be released in the latter half of 2021. For fiscal year 2021-22, the impact of the additional \$330 million State contribution made pursuant to AB 84 is directly reflected in the actuarially determined contribution for the first time, because the additional payment was in the Schools Pool as of the June 30, 2020 actuarial valuation date, which served to reduce the required employer contribution rate by 2.16% of payroll.

Source: PERS Schools Pool Actuarial Valuation; STRS Defined Benefit Program Actuarial Valuation.

The STRS Board has sole authority to determine the actuarial assumptions and methods used for the valuation of the STRS Defined Benefit Program. Based on the multi-year CalSTRS Experience Analysis (spanning from July 1, 2010, through June 30, 2015) (the “2017 Experience Analysis”), on February 1, 2017, the STRS Board adopted a new set of actuarial assumptions that reflect member’s increasing life expectancies and current economic trends. These new assumptions were first reflected in the STRS Defined Benefit Program Actuarial Valuation, as of June 30, 2016 (the “2016 STRS Actuarial

Valuation”). The new actuarial assumptions include, but are not limited to: (i) adopting a generational mortality methodology to reflect past improvements in life expectancies and provide a more dynamic assessment of future life spans, (ii) decreasing the investment rate of return (net of investment and administrative expenses) to 7.25% for the 2016 STRS Actuarial Valuation and 7.00% for the June 30, 2017 actuarial evaluation (the “2017 STRS Actuarial Valuation”), and (iii) decreasing the projected wage growth to 3.50% and the projected inflation rate to 2.75%.

Based on the multi-year CalSTRS Experience Analysis (spanning from July 1, 2015, through June 30, 2018) (the “2020 Experience Analysis”), on January 31, 2020, the STRS Board adopted a new set of actuarial assumptions that were first reflected in the STRS Defined Benefit Program Actuarial Valuation, as of June 30, 2019 (the “2019 STRS Actuarial Valuation”). While no changes were made to the actuarial assumptions discussed above, which were established as a result of the 2017 Experience Analysis, certain demographic changes were made, including: (i) lowering the termination rates to reflect a continued trend of lower than expected teachers leaving their employment prior to retirement, and (ii) adopting changes to the retirement rates for both employees hire before the Implementation Date and after the Implementation Date to better reflect the anticipated impact of years of service on retirements. The 2019 STRS Actuarial Valuation continues using the Entry Age Normal Actuarial Cost Method.

The STRS Defined Benefit Program Actuarial Valuation, as of June 30, 2020 (the “2020 STRS Actuarial Valuation”) reports that the unfunded actuarial obligation increased by \$172 million since the 2019 STRS Actuarial Valuation and the funded ratio increased by 1.1% to 67.1% over such time period. The increase in the funded ratio is primarily due to salary increases less than assumed, additional State contributions, and contributions to pay down the unfunded actuarial obligation under the STRS Board’s valuation policy.

According to the 2020 STRS Actuarial Valuation, the future revenues from contributions and appropriations for the STRS Defined Benefit Program are projected to be approximately sufficient to finance its obligations with a projected ending funded ratio in fiscal year ending June 30, 2046 of 99.6%, except for a small portion of the unfunded actuarial obligation related to service accrued on or after July 1, 2014 for member benefits adopted after 1990, for which AB 1469 provides no authority to the STRS Board to adjust rates to pay down that portion of the unfunded actuarial obligation. This finding reflects the scheduled contribution rate increases directed by statute, assumes additional increases in the scheduled contribution rates allowed under the current law will be made, and is based on the valuation assumptions and valuation policy adopted by the STRS Board, including a 7.00% investment rate of return assumption.

In the STRS 2020 Review of Funding Levels and Risks, STRS noted that COVID-19 has the potential to affect investment performance, the number of teachers working in California and the longevity of STRS members, which are the three main risks to long-term funding that STRS has been monitoring for the last few years. See “FUNDING OF COMMUNITY COLLEGE DISTRICTS IN CALIFORNIA – Considerations Regarding COVID-19” herein. In the 2020 STRS Actuarial Report, the actuary reports that a potential decline in the number of teachers and a slower growth in total payroll constitute the largest risk facing employers with respect to STRS. For the 2020 STRS Actuarial Valuation, the number of teachers actively working dropped from 451,000 on June 30, 2019, to about 448,000 on June 30, 2020. This drop in the number of working teachers, combined with salary increases, resulted in the payroll increasing by approximately 2.8% between 2019 and 2020, below the assumed 3.5% annual payroll growth. The actuary notes that the assumed growth in the total payroll was a key component of the employer contribution rate calculated in the 2020 STRS Actuarial Valuation, and that a slower growth will require a higher employer contribution rate to be able to collect the same amount of contributions. The actuary notes that the number of active teachers could be impacted in the future by K-12 enrollment, as well as teacher retirements. Based on CDE reports, net enrollment in K-12 school

districts decreased by 3% (160,000 students) in 2020-21, the largest drop in 20 years, and the Department of Finance projects enrollment will continue to decline in the State over the next decade. In addition, in the first half of the fiscal year, STRS has seen a 26% increase in the number of retirements, and while an increase in retirements would normally not impact long-term funding, decisions made by employers about whether or not to replace the teachers who have retired could impact STRS ability to reach full funding by 2046, especially if it leads to an overall reduction in the number of teachers working in the State and a reduction in total payroll.

In recent years, the PERS Board of Administration (the “PERS Board”) has taken several steps, as described below, intended to reduce the amount of the unfunded accrued actuarial liability of its plans, including the Schools Pool.

On March 14, 2012, the PERS Board voted to lower the PERS’ rate of expected price inflation and its investment rate of return (net of administrative expenses) (the “PERS Discount Rate”) from 7.75% to 7.5%. On February 18, 2014, the PERS Board voted to keep the PERS Discount Rate unchanged at 7.5%. On November 17, 2015, the PERS Board approved a new funding risk mitigation policy to incrementally lower the PERS Discount Rate by establishing a mechanism whereby such rate is reduced by a minimum of 0.05% to a maximum of 0.25% in years when investment returns outperform the existing PERS Discount Rate by at least four percentage points. On December 21, 2016, the PERS Board voted to lower the PERS Discount Rate to 7.0% over a three year phase-in period in accordance with the following schedule: 7.375% for the June 30, 2017 actuarial valuation, 7.25% for the June 30, 2018 actuarial valuation and 7.00% for the June 30, 2019 actuarial valuation. The new discount rate went into effect July 1, 2017 for the State and July 1, 2018 for K-14 school districts and other public agencies. Lowering the PERS Discount Rate means employers that contract with PERS to administer their pension plans will see increases in their normal costs and unfunded actuarial liabilities. Active members hired after January 1, 2013, under the Reform Act (defined below) will also see their contribution rates rise.

On April 17, 2013, the PERS Board approved new actuarial policies aimed at returning PERS to fully-funded status within 30 years. The policies include a rate smoothing method with a 30-year fixed amortization period for gains and losses, a five-year increase of public agency contribution rates, including the contribution rate at the onset of such amortization period, and a five year reduction of public agency contribution rates at the end of such amortization period. The new actuarial policies were first included in the June 30, 2014 actuarial valuation and were implemented with respect the State, K-14 school districts and all other public agencies in fiscal year 2015-16.

Also, on February 20, 2014, the PERS Board approved new demographic assumptions reflecting (i) expected longer life spans of public agency employees and related increases in costs for the PERS system and (ii) trends of higher rates of retirement for certain public agency employee classes, including police officers and firefighters. The new actuarial assumptions were first reflected in the Schools Pool in the June 30, 2015 actuarial valuation. The increase in liability due to the new assumptions will be amortized over 20 years with increases phased in over five years, beginning with the contribution requirement for fiscal year 2016-17. The new demographic assumptions affect the State, K-14 school districts and all other public agencies.

The PERS Board is required to undertake an experience study every four years under its Actuarial Assumptions Policy and State law. As a result of the most recent experience study, on December 20, 2017, the PERS Board approved new actuarial assumptions, including (i) lowering the inflation rate to 2.625% for the June 30, 2018 actuarial valuation and to 2.50% for the June 30, 2019 actuarial valuation, (ii) lowering the payroll growth rate to 2.875% for the June 30, 2018 actuarial valuation and 2.75% for the June 30, 2019 actuarial valuation, and (iii) certain changes to demographic assumptions relating to the

salary scale for most constituent groups, and modifications to the mortality, retirement, and disability retirement rates.

On February 14, 2018, the PERS Board approved a new actuarial amortization policy with an effective date for actuarial valuations beginning on or after June 30, 2019, which includes (i) shortening the period over which actuarial gains and losses are amortized from 30 years to 20 years, (ii) requiring that amortization payments for all unfunded accrued liability bases established after the effective date be computed to remain a level dollar amount throughout the amortization period, (iii) removing the 5-year ramp-up and ramp-down on unfunded accrued liability bases attributable to assumptions changes and non-investment gains/losses established on or after the effective date and (iv) removing the 5-year ramp-down on investment gains/losses established after the effective date. While PERS expects that reducing the amortization period for certain sources of unfunded liability will increase future average funding ratios, provide faster recovery of funded status following market downturns, decrease expected cumulative contributions, and mitigate concerns over intergenerational equity, such changes may result in increases in future employer contribution rates.

On April 19, 2021, the PERS Board established the employer contribution rates for fiscal year 2021-22 and released certain information from the Schools Pool Actuarial Valuation as of June 30, 2020, ahead of its release date in the latter half of 2021. From June 30, 2019 to June 30, 2020 the funded status for the Schools Pool increased by 0.1% (from 68.5% to 68.6%); primarily due to the additional State contribution in July 2019 offset by the lower than expected investment return in fiscal year 2019-20. The return on assets for the year ending June 30, 2020 was approximately 4.7%, reduced for administrative expenses, which was lower than the assumed return of 7.0%, leading to an investment experience loss. PERS attributes the slight decline in the funded status over the last five years to investment losses in excess of investment gains, adoption of new assumptions, both demographic and economic (particularly the lowering of the discount rate from 7.5% to 7.0%), and negative amortization. Assuming all actuarial assumptions are realized, including investment return of 7% in fiscal year 2020-21, that no changes to assumptions, methods or benefits will occur during the projection period, along with the expected reductions in normal cost due to the continuing transition of active members from those employees hired prior to the Implementation Date (defined below), to those hired after such date, the projected contribution rate for fiscal year 2022-23 is projected to be 26.1%, with annual increases in most years thereafter, resulting in a projected 27.6% employer contribution rate for fiscal year 2026-27.

The District can make no representations regarding the future program liabilities of STRS, or whether the District will be required to make additional contributions to STRS in the future above those amounts required under AB 1469. The District can also provide no assurances that the District's required contributions to PERS will not increase in the future.

California Public Employees' Pension Reform Act of 2013. On September 12, 2012, the Governor signed into law the California Public Employees' Pension Reform Act of 2013 (the "Reform Act"), which makes changes to both STRS and PERS, most substantially affecting new employees hired after January 1, 2013 (the "Implementation Date"). For STRS participants hired after the Implementation Date, the Reform Act changes the normal retirement age by increasing the eligibility for the 2% age factor (the age factor is the percent of final compensation to which an employee is entitled for each year of service) from age 60 to 62 and increasing the eligibility of the maximum age factor of 2.4% from age 63 to 65. Similarly, for non-safety PERS participants hired after the Implementation Date, the Reform Act changes the normal retirement age by increasing the eligibility for the 2% age factor from age 55 to 62 and increases the eligibility requirement for the maximum age factor of 2.5% to age 67. Among the other changes to PERS and STRS, the Reform Act also: (i) requires all new participants enrolled in PERS and STRS after the Implementation Date to contribute at least 50% of the total annual normal cost of their pension benefit each year as determined by an actuary, (ii) requires STRS and PERS to determine the

final compensation amount for employees based upon the highest annual compensation earnable averaged over a consecutive 36-month period as the basis for calculating retirement benefits for new participants enrolled after the Implementation Date (previously 12 months for STRS members who retire with 25 years of service), and (iii) caps “pensionable compensation” for new participants enrolled after the Implementation Date at 100% of the federal Social Security contribution (to be adjusted annually based on changes to the Consumer Price Index for all Urban Consumers) and benefit base for members participating in Social Security or 120% for members not participating in social security (to be adjusted annually based on changes to the Consumer Price Index for all Urban Consumers), while excluding previously allowed forms of compensation under the formula such as payments for unused vacation, annual leave, personal leave, sick leave, or compensatory time off.

GASB Statement Nos. 67 and 68. On June 25, 2012, GASB approved Statements Nos. 67 and 68 (“Statements”) with respect to pension accounting and financial reporting standards for state and local governments and pension plans. The new Statements, No. 67 and No. 68, replace GASB Statement No. 27 and most of Statements No. 25 and No. 50. The changes impact the accounting treatment of pension plans in which state and local governments participate. Major changes include: (1) the inclusion of unfunded pension liabilities on the government’s balance sheet (currently, such unfunded liabilities are typically included as notes to the government’s financial statements); (2) more components of full pension costs being shown as expenses regardless of actual contribution levels; (3) lower actuarial discount rates being required to be used for underfunded plans in certain cases for purposes of the financial statements; (4) closed amortization periods for unfunded liabilities being required to be used for certain purposes of the financial statements; and (5) the difference between expected and actual investment returns being recognized over a closed five-year smoothing period. In addition, according to GASB, Statement No. 68 means that, for pensions within the scope of the Statement, a cost-sharing employer that does not have a special funding situation is required to recognize a net pension liability, deferred outflows of resources, deferred inflows of resources related to pensions and pension expense based on its proportionate share of the net pension liability for benefits provided through the pension plan. Because the accounting standards do not require changes in funding policies, the full extent of the effect of the new standards on the District is not known at this time. The reporting requirements for pension plans took effect for the fiscal year beginning July 1, 2013 and the reporting requirements for government employers, including the District, took effect for the fiscal year beginning July 1, 2014.

As of June 30, 2020, the District’s proportionate shares of the STRS and PERS net pension liabilities were \$66,659,738 and \$71,082,778, respectively. For more information, see “APPENDIX B – 2019-20 AUDITED FINANCIAL STATEMENTS OF THE DISTRICT – Note 13” attached hereto.

Pension Rate Stabilization Program. In fiscal year 2016-17, the District became a member of the PARS Pension Rate Stabilization Program (the “PRSP”). Through the PRSP, community college districts can manage their pension costs through an IRS Section 115 irrevocable trust designed to pre-fund pension costs and offset net pension liabilities. Districts are allowed to set aside funds, separate and apart from STRS and PERS contributions, in a tax-exempt prefunding vehicle to mitigate long-term contribution rate volatility. Such funds are protected from diversion to other uses and may be used to offset contribution rate increases or as an emergency source of funds for pension related costs in the event district revenues are impaired by economic or other conditions. As of June 30, 2020, the balance of the PRSP Trust was \$108,842,954. For more information, see “APPENDIX B – 2019-20 AUDITED FINANCIAL STATEMENTS OF THE DISTRICT – Note 13” attached hereto.

Accumulation Program for Part-Time and Limited Service Employees (APPLE) Plan. The District contributes to the Accumulation Program for Part-Time and Limited-Service Employees (“APPLE”) plan. All employees who do not participate in another retirement plan provided by the District are eligible to participate in the APPLE plan, a multi-employer defined contribution retirement

program. The District's contributions for employees covered by the APPLE plan for the years ended June 30, 2020, 2019, 2018, 2017, and 2016, were \$85,601, \$103,194, \$143,612, \$264,119, and \$68,460, respectively. Participants become 100% vested in the Employer Contribution Account at normal retirement age, total disability or death. Participants are 100% vested in the Employee Contribution Account at all times.

Post-Employment Health Care Benefits

Plan Description. The District currently provides retiree medical coverage to eligible academic and classified employees up to the age of 65 (the "Benefits"). Eligibility requirements vary by employee classification. All participants must have a minimum service of 10 years and be eligible to retire under STRS or PERS. Academic and classified employees must be at least 60 years of age, or 55 for classified employees with 20 years of service. The District pays for 100 percent of the premium for retiree coverage, and the retiree pays for the cost of dependent coverage. Membership of the District's Other Post-Employment Benefits Plan (the "Plan") consists of [] retirees and beneficiaries currently receiving benefits, and [] active plan members.

Funding Policy. The contribution requirements of the Plan members and the District are established and amended by the District and the District's bargaining units on an annual basis. The required contribution is based on projected pay-as-you-go financing requirements with an additional amount to prefund benefits as determined annually through agreements between the District and bargaining units. For fiscal year 2016-17, the District contributed \$386,897 to the Plan, all of which was used for current premiums. For fiscal year 2017-18, the District contributed \$295,696 to the Plan, all of which was used for current premiums. For fiscal year 2018-19, the District contributed \$287,888 to the Plan, all of which was used for current premiums. For fiscal year 2019-20, the District contributed \$[] to the Plan, all of which was used for current premiums. For fiscal year 2020-21, the District contributed \$[] (unaudited) to the Plan, all of which was used for current premiums. For fiscal year 2021-22, the District has budgeted a contribution of \$[] to the Plan, all of which is expected to be used for current premiums.

In February 2007, the District established an irrevocable trust (the "Trust") with Benefit Trust Company, into which the District has transferred \$[]. As of May 31, 2020, the value of assets in the Trust was \$[].

GASB Statement Nos. 74 and 75. On June 2, 2015, GASB approved Statements Nos. 74 and 75 (each, "GASB 74" and "GASB 75") with respect to pension accounting and financial reporting standards for public sector post-retirement benefit programs and the employers that sponsor them. GASB 74 replaces GASB Statements No. 43 and 57 and GASB 75 replaces GASB 45.

Most of GASB 74 applies to plans administered through trusts, contributions in which contributions are irrevocable, trust assets are dedicated to providing other post-employment benefits to plan members and trust assets are legally protected from creditors. GASB Statements No. 74 and No. 75 will require a liability for OPEB obligations, known as the Net OPEB Liability, to be recognized on the balance sheet of the plan and the participating employer's financial statements. In addition, an OPEB expense (service cost plus interest on total OPEB liability plus current-period benefit changes minus member contributions minus assumed earning on plan investments plus administrative expenses plus recognition of deferred outflows minus recognition of deferred inflows) will be recognized in the income statement of the participating employers. In the notes to its financial statements, employers providing other post-employment benefits will also have to include information regarding the year-to-year change in the Net OPEB Liability and a sensitivity analysis of the Net OPEB Liability to changes in the discount rate and healthcare trend rate. The required supplementary information will also be required to show a

10-year schedule of the plan's net OPEB liability reconciliation and related ratios, and any actuarially determined contributions and investment returns.

Under GASB 74, the measurement date must be the same as the plan's fiscal year end, but the actuarial valuation date may be any date up to 24 months prior to the measurement date. For the Total OPEB Liability, if the valuation date is before the measurement date, the results must be projected forward from the valuation date to the measurement date using standard actuarial roll-forward techniques. For plans that are unfunded or have assets insufficient to cover the projected benefit payments, a discount rate reflecting a 20-year tax-exempt municipal bond yield or index rate must be used. For plans with assets that meet the GASB 74 requirements, a projection of the benefit payments and future Fiduciary Net Position is performed based on the funding policy and assumptions of the plan, along with the methodology specified in GASB. The Fiduciary Net Position measures the value of trust assets, adjusted for payees and receivables.

GASB No. 74 has an effective date for plan fiscal years beginning after June 15, 2016, and was first recognized in the District's financial statements for fiscal year 2016-17. GASB Statement No. 75 has an effective date for employer fiscal years beginning after June 15, 2017, and the District first recognized GASB No. 75 in their financial statements for fiscal year 2017-18. The District's audited financial statements for fiscal year 2019-20, reported, as of June 30, 2019, the District had a Total OPEB Liability of \$9,636,350, a Fiduciary Net Position of \$8,807,081 and a Net OPEB Liability of \$829,269. See also "APPENDIX B – 2019-20 AUDITED FINANCIAL STATEMENTS OF THE DISTRICT – Note 11" attached hereto.

Actuarial Valuation. The District has implemented *Governmental Accounting Standards Board Statement #74, Financial Reporting for Postemployment Benefit Plans Other Than Pensions 74*) and *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, pursuant to which the District has commissioned and received an actuarial study of its liability with respect to the Benefits. The new GASB statements No. 74 and No. 75 (discussed above) require biennial actuarial valuations for all plans. The actuarial study, dated as of [____], (the "Study"), concluded that, as of [____], the Total OPEB Liability (the "TOL") with respect to such benefits, was \$[____], the Net OPEB Liability (the "NOL") was \$[____], and the preliminary Total OPEB Expense for fiscal year ending June 30, 2020 (the "TOE") to be \$[____]. The District has a Fiduciary Net Position (the "FNP") of \$[8,807,081]. The TOL is the amount of the actuarial present value of projected benefits payments attributable to employees' past service based on the actuarial cost method used. The FNP are the net assets (liability) of the qualifying irrevocable trust or equivalent arrangement. The NOL is TOL minus the FNP. The TOE is the annual change in the District's NOL, with deferred recognition provided for certain items. For more information regarding the District's other post-employment benefit liability, see also "APPENDIX B – 2019-20 AUDITED FINANCIAL STATEMENTS OF THE DISTRICT – Note 11" attached hereto.

Medicare Premium Payment Program. The District participates in the Medicare Premium Payment ("MPP") Program, a cost-sharing multiple-employer other postemployment benefit plan. STRS administers the MPP Program through the Teachers' Health Benefit Fund (the "THBF"). The MPP Program pays Medicare Part A premiums and Medicare Parts A and B late enrollment surcharges for eligible members of the STRS Defined Benefit Program who were retired or began receiving a disability allowance prior to July 1, 2012, and were not eligible for premium free Medicare Part A. The MPP Program is now closed to new entrants. The MPP Program is funded on a pay-as-you-go basis from a portion of the monthly District benefit payments. Benefit payments that would otherwise be credited to the STRS Defined Benefit Program each month are instead credited to the MPP Program to fund monthly program and administrative costs. An actuarial study of the liability of the MPP Program has been prepared pursuant to GASB statements No. 74 and No. 75. The District's proportionate share of the net

MPP Program liability as of June 30, 2020 was \$486,224. See also “APPENDIX B – 2019-20 AUDITED FINANCIAL STATEMENTS OF THE DISTRICT – Note 11” attached hereto.

Risk Management

Insurance Coverage. The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During fiscal year ended June 30, 2020, the District contracted with the Statewide Association for Excess Risks (SAFER) for property and liability insurance coverage. Settled claims have not exceeded this commercial coverage in any of the past three years. There has not been a significant reduction in coverage from the prior year.

Workers’ Compensation. For fiscal year 2019-20, the District participated in the Schools Alliance for Workers’ Compensation Excess (SAWCX II) Joint Powers Authority (JPA), an insurance purchasing pool. The District is self-insured for the first \$500,000 of each workers’ compensation claim. The intent of the JPA is to achieve the benefit of a reduced premium for the District by virtue of its grouping and representation with other participants in the JPA. The workers’ compensation experience of the participating districts is calculated as one experience, and a common premium rate is applied to all districts in the JPA. Each participant pays its workers’ compensation premium based on its individual rate. Total savings are then calculated and each participant’s individual performance is compared to the overall saving. A participant will then either receive money from or be required to contribute to the “equity-pooling fund.” This “equity pooling” arrangement ensures that each participant shares equally in the overall performance of the JPA. Participation in the JPA is limited to K-12 and community college districts that can meet the JPA’s selection criteria.

<u>Insurance Program/ Company Name</u>	<u>Type of Coverage</u>	<u>Limits</u>
Schools Alliance for Worker’s Compensation Excess (SAWCX II)	Excess Workers’ Compensation	\$50,500,000
Schools Association for Excess Risk (SAFER)	Property	250,000,000
Schools Association for Excess Risk (SAFER)	Liability	25,000,000

See also “APPENDIX B – 2019-20 AUDITED FINANCIAL STATEMENTS OF THE DISTRICT – Note 12” attached hereto.

Accounting Practices

The accounting policies of the District conform to generally accepted accounting principles in accordance with policies and procedures of the California Community College Budget and Accounting Manual. This manual, according to Education Code Section 84030, is to be followed by all California community college districts. GASB has released Statement No. 34, which makes changes in the annual financial statements for all governmental agencies in the United States, especially in recording of fixed assets and their depreciation, and in the way the report itself is formatted. These requirements became effective for fiscal periods beginning after June 15, 2001 (Phase I) for any governmental agency with annual revenues in excess of \$100 million. Revenues are recognized in the period in which they become both measurable and available to finance expenditures of the current fiscal period. Expenditures are recognized in the period in which the liability is incurred. See also “– Comparative Financial Statements” herein.

General Fund Budgeting

The table on the following page reflects the District’s general fund budgets for fiscal years 2017-18 through 2021-22, ending results for fiscal years 2017-18 through 2019-20, and projected actuals for 2020-21.

GENERAL FUND BUDGETING⁽¹⁾
Fiscal Years 2017-18 through 2021-22
San Bernardino Community College District

	Fiscal Year 2017-18		Fiscal Year 2018-19		Fiscal Year 2019-20		Fiscal Year 2020-21		Fiscal Year 2021-22
	<u>Budget⁽²⁾</u>	<u>Actual⁽²⁾</u>	<u>Budget⁽²⁾</u>	<u>Actual⁽²⁾</u>	<u>Budget⁽²⁾</u>	<u>Actual⁽²⁾</u>	<u>Budget⁽²⁾</u>	<u>Projected⁽⁵⁾</u>	<u>Tentative Budget⁽⁶⁾</u>
REVENUES:									
Federal	\$2,457,245	\$1,930,092	\$2,578,673	\$2,224,707	\$3,128,751	\$4,523,061	\$6,573,043		\$32,534,040
State	105,195,500	83,674,496	106,765,559	93,771,902	106,740,304	95,931,537	106,336,793		111,020,028
Local	<u>35,476,028</u>	<u>38,063,694</u>	<u>38,691,378</u>	<u>42,897,278</u>	<u>48,990,061</u>	<u>49,712,090</u>	<u>47,125,222</u>		<u>47,928,366</u>
TOTAL REVENUES	143,128,773	123,668,282	148,035,610	138,893,887	158,859,116	150,166,688	160,035,058		191,482,434
EXPENDITURES:									
Academic Salaries	42,863,770	43,317,517	48,683,468	47,812,425	53,231,186	53,625,247	53,392,310		53,777,674
Classified Salaries	29,571,786	29,354,431	34,707,818	34,345,151	37,075,610	34,725,288	36,001,023		37,446,429
Employee Benefits	24,251,366	26,680,874	27,348,440	30,740,820	30,122,039	33,544,895	29,268,422		31,869,109
Books and Supplies	3,027,109	2,168,257	3,419,179	2,046,128	4,302,584	2,259,431	3,652,473		4,277,855
Services and Other									57,072,458
Operating Expenditures	39,776,153	15,683,091	34,232,228	18,274,178	38,467,933	18,564,804	33,338,162		
Capital Outlay	<u>4,490,018</u>	<u>4,042,955</u>	<u>4,233,133</u>	<u>6,046,866</u>	<u>4,193,119</u>	<u>4,987,141</u>	<u>6,104,728</u>		<u>5,827,629</u>
TOTAL EXPENDITURES	143,980,202	121,247,125	152,624,266	139,265,568	167,392,471	147,706,806	161,757,118		190,271,154
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	(851,429)	2,421,157	(4,588,656)	(371,681)	(8,533,355)	2,459,882	(1,722,060)		1,211,280
OTHER FINANCING SOURCES (USES)	210,000	9,160,781	11,591,054	11,383,580	16,295,182	15,501,173	15,374,260		13,397,954
OTHER OUTGO	2,035,196	11,260,506	11,321,136	11,452,253	13,062,251	18,060,147	16,737,915		14,926,631
NET INCREASE (DECREASE) IN FUND BALANCES	(2,676,625)	321,432	(4,318,738)	(440,354)	(5,300,424)	(99,092)	(3,085,715)		(317,396)
BEGINNING FUND BALANCE	23,579,534	23,579,534	19,259,684	19,259,684	25,281,891	25,281,891	27,545,463		24,459,748
Prior Year Adjustments	--	(4,641,282) ⁽³⁾	--	6,462,561 ⁽³⁾	--	2,362,664	--		--
ADJUSTED BEGINNING FUND BALANCE	--	<u>18,938,252</u>	--	<u>25,722,245</u>	--	<u>27,644,463</u>	--		--
ENDING FUND BALANCE	<u>\$20,902,909</u>	<u>\$19,259,684</u>	<u>\$14,940,946</u>	<u>\$25,281,891⁽⁴⁾</u>	<u>\$19,981,467</u>	<u>\$27,545,463</u>	<u>\$24,459,748</u>		<u>\$24,142,352</u>

⁽¹⁾ Reflects combined unrestricted and restricted general funds.

⁽²⁾ From the District's CCFS-311 Reports filed with the Chancellor's Office. Budgeted amounts for fiscal years 2017-18 through 2021-22 and unaudited ending results for fiscal years 2017-18 through 2020-21 in object-oriented format provided for comparison. For audited results of fiscal years 2017-18 through 2019-20 in the revised reporting format, see "-- Comparative Financial Statements" herein.

⁽³⁾ Adjustment includes a \$4.6 million audit accrual for expected repayment of apportionment revenues received. For fiscal year 2017-18, the District's auditor deemed the prior year's \$4.6 million accrual unnecessary and reversed the adjustment. In addition, in fiscal year 2017-18, there was an adjustment made due the close out of the District's bookstore.

⁽⁴⁾ Adjustments and reclassifications that were required to conform to the California Community Colleges Budget and Accounting Manual and generally accepted accounting practices ("GAAP") during the District's closing process. Corrections were made to various accounts, including but not limited to: investment accounts, accounts payable and accounts receivable, inter-fund transactions and the revolving account. As a result, of the adjustments and reclassifications, the beginning fund balance for fiscal year 2018-19 was restated to be \$27,644,656.

⁽⁵⁾ As of June 10, 2021.

⁽⁶⁾ From the District's Tentative Budget for Fiscal Year 2021-22 approved by the Board on June 10, 2021.

Source: San Bernardino Community College District.

Comparative Financial Statements

The following table reflects the District's audited revenues, expenditures and changes in net assets in the District's primary government funds from fiscal years 2015-16 through 2019-20.

SUMMARY OF AUDITED REVENUES, EXPENSES AND CHANGES IN NET POSITION FISCAL YEARS 2015-16 THROUGH 2019-20 San Bernardino Community College District

	2015-16 <u>Audited</u>	2016-17 <u>Audited</u>	2017-18 <u>Audited</u>	2018-19 <u>Audited</u>	2019-20 <u>Audited</u>
OPERATING REVENUES					
Tuition and fees (gross)	\$19,679,609	\$19,670,664	\$21,026,371	\$20,839,553	\$20,061,636
Less: Scholarship discounts and allowances	<u>(13,258,131)</u>	<u>(12,581,348)</u>	<u>(12,903,371)</u>	<u>(12,717,498)</u>	<u>(12,283,347)</u>
Net tuition and fees	6,421,478	7,089,316	8,123,000	8,122,055	7,778,289
Grants and Contracts, Noncapital					
Federal	-- ⁽¹⁾	-- ⁽¹⁾	2,372,766	4,383,781	4,168,679
State	-- ⁽¹⁾	-- ⁽¹⁾	30,239,208	30,079,843	30,207,713
Local	-- ⁽¹⁾	-- ⁽¹⁾	<u>2,406,378</u>	<u>2,997,174</u>	<u>2,999,974</u>
Net grants and contracts, noncapital	--	--	35,018,352	37,460,798	37,376,366
Auxiliary enterprises sales/internal service sales and charges					
Bookstore	3,906,680	3,906,025	2,799,608	--	--
Cafeteria	<u>630,607</u>	<u>564,508</u>	<u>589,342</u>	<u>581,720</u>	<u>431,756</u>
TOTAL OPERATING REVENUES	10,958,765	11,559,849	46,530,302	46,164,573	45,586,411
OPERATING EXPENSES					
Salaries	69,985,148	72,226,990	75,264,689	86,651,580	93,366,499
Employee benefits	25,956,181	24,659,151	34,412,380	41,973,901	57,294,276
Supplies, materials and other operating expenses and services	25,659,842	40,701,086	28,588,385	29,426,383	24,710,355
Financial aid	28,331,807	23,877,053	25,630,531	27,232,054	35,204,266
Equipment, maintenance, and repairs	9,994,839	4,954,220	1,767,834	7,554,857	13,127,662
Depreciation	<u>15,309,710</u>	<u>15,523,888</u>	<u>17,087,085</u>	<u>17,778,233</u>	<u>20,102,592</u>
TOTAL OPERATING EXPENSES	175,237,527	181,942,388	182,750,904	210,617,008	243,805,650
OPERATING INCOME (LOSS)	(164,278,762)	(170,382,539)	(136,220,602)	(164,452,435)	(198,219,239)
NONOPERATING REVENUES (EXPENSES)					
State apportionments, noncapital	59,827,136	51,417,428	57,176,853	62,532,460	64,956,192
Local property taxes	21,681,347	26,355,145	28,211,597	31,811,821	34,201,011
Taxes levied for other specific purposes	26,620,823	16,258,114	25,571,878	30,628,126	43,064,951
State revenue – other	3,519,219	12,709,018	3,505,715	4,223,948	3,973,093
Federal grants	29,508,162	23,332,346	21,244,822	22,332,077	26,521,256
State grants	31,188,340	40,878,174	3,066,397	3,423,592	4,745,140
Interest and investment income – Non Capital	437,580	828,798	2,600,042	5,869,551	6,237,122
Other nonoperating revenue	9,706,637	6,605,104	160,904,473	4,840,238	12,720,988
Investment Income on capital asset-related debt	86,623	161,001	291,323	451,490	628,660
Transfer to fiduciary fund	(256,000)	(195,000)	(75,225,000)	(220,000)	(772,748)
Transfer from fiduciary fund	1,131,015	881,770	850,000	662,219	376,425
Interest expense	<u>(31,125,122)</u>	<u>(18,868,098)</u>	<u>(26,547,495)</u>	<u>(28,969,575)</u>	<u>(34,230,060)</u>
NET NONOPERATING REVENUES	152,325,760	160,363,800	201,650,605	137,585,947	162,422,030
INCOME (LOSS) BEFORE OTHER REVENUES, EXPENSES, GAINS, AND LOSSES	(11,953,002)	(10,018,739)	65,430,003	(26,866,488)	(35,797,209)
OTHER REVENUES, EXPENSES, GAINS, AND LOSSES					
State apportionments, capital	211,475	167,129	988,385	230,107	1,042,050
Local revenue, capital	<u>1,801,499</u>	<u>1,603,973</u>	<u>1,777,334</u>	<u>1,927,366</u>	<u>2,136,600</u>
TOTAL OTHER REVENUES, EXPENSES, GAINS, AND LOSSES	2,012,974	1,771,102	2,765,719	2,157,473	3,162,504
INCREASE (DECREASE) IN NET POSITION	(9,940,028)	(8,247,637)	68,195,722	(24,709,015)	(32,634,705)
NET POSITION, BEGINNING OF YEAR	70,364,577	60,424,549	52,176,912	114,088,615	--
Net Position, as Restated	<u>70,364,577</u>	<u>60,424,549</u>	<u>45,892,893⁽²⁾</u>	--	<u>91,427,617⁽³⁾</u>
NET POSITION, END OF YEAR	<u>\$60,424,549</u>	<u>\$52,176,912</u>	<u>\$114,088,615</u>	<u>\$89,379,600</u>	<u>\$58,792,912</u>

⁽¹⁾ For fiscal years 2015-16 and 2016-17, the District's Auditor classified Federal, State and Local grants and contracts as non-operating revenue.

⁽²⁾ The implementation of the GASB Statement No. 75 standard in fiscal year 2017-18 required a change in accounting principles and restatement of the beginning net position of the primary government fund, which resulted in a downward adjustment to the net position of \$6,284,019.

⁽³⁾ The District restated the beginning net position as of July 1, 2019 to correct a misstatement in the FCC Auction Proceeds Fund due to invoices paid by the District recorded twice as both an expense and a capital asset addition.

Source: San Bernardino Community College District.

District Debt Structure

Short-Term Debt. The District currently has no outstanding short-term debt obligations.

Long-Term Debt. A schedule of changes in long-term debt for the fiscal year ended June 30, 2020, is shown below:

	Beginning Balance <u>July 1, 2019</u>	<u>Additions</u>	<u>Deductions</u>	Ending Balance <u>June 30, 2020</u>
General obligation bonds	\$555,565,798	\$454,423,669	\$151,669,489	\$858,319,978
Premium on general obligation bonds	35,213,069	18,381,130	3,338,240	50,255,959
Compensated absences	3,544,547	846,475	--	4,391,022
Claims liability	3,174,783	--	--	3,174,783
Aggregate net OPEB liability	2,111,291	--	795,798	1,315,493
Aggregate net pension liability	<u>121,398,232</u>	16,344,284	--	137,742,516
Total Long-Term Obligations	<u>\$721,007,720</u>	<u>\$489,995,558</u>	<u>\$155,803,527</u>	<u>\$1,055,199,751</u>

Source: San Bernardino Community College District.

General Obligation Bonds. The District received authorization at an election held on November 5, 2002 (the “2002 Authorization”) at which the requisite vote of at least fifty-five percent of the persons voting on the proposition voted to authorize the issuance of \$190,000,000 principal amount of general obligation bonds of the District. On May 15, 2003, the District issued its Election of 2002 General Obligation Bonds, Series A in the aggregate principal amount of \$50,000,000 (the “2002 Series A Bonds”). On February 26, 2004, the District issued its Election of 2002 General Obligation Bonds, Series B in the aggregate principal amount of \$20,000,000 (the “2002 Series B Bonds”). On April 7, 2005, the District issued its 2005 General Obligation Refunding Bonds in the aggregate principal amount of \$56,562,550.30 (the “2005 Refunding Bonds”), the proceeds of which were used to advance refund a portion of the 2002 Series A Bonds and 2002 Series B Bonds. On September 13, 2006, the District issued its Election of 2002 General Obligation Bonds, 2002 Series C in an aggregate principal amount of \$100,000,000 (the “2002 Series C Bonds”). On June 18, 2009 the District issued its Election of 2002 General Obligation Bonds, Series D in the aggregate principal amount of \$4,999,796.90 (the “2002 Series D Bonds”) and its Election of 2002 Taxable General Obligation Bonds (Build America Bonds–Direct Payment to District) Series E in the aggregate principal amount of \$15,000,000 (the “2002 Series E Bonds”). On May 2, 2013, the District concurrently issued its 2013 General Obligation Refunding Bonds, Series A (Tax-Exempt) in the aggregate principal amount of \$198,570,000 (the “2013 Refunding Bonds, Series A”) and its 2013 General Obligation Refunding Bonds, Series B (Federally Taxable) in the aggregate principal amount of \$32,460,000 (the “2013 Refunding Bonds, Series B”), the proceeds of which were used to advance refund portions of the District’s 2002 Series C Bonds and 2008 Series A Bonds. On October 14, 2015, the District issued its 2015 General Obligation Refunding Bonds in an aggregate principal amount of \$55,975,000 (the “2015 Refunding Bonds”), the proceeds of which were utilized to currently refund portions of the District’s outstanding 2005 Refunding Bonds and advance refund portions of the District’s outstanding 2002 Series C Bonds. On December 28, 2017, the District issued its 2017 General Obligation Refunding Bonds, Series A (2019 Crossover) in an aggregate principal amount of \$14,145,000 (the “2017 Refunding Bonds, Series A”), the proceeds of which were utilized to advance refund portions of the District’s outstanding 2002 Series E Bonds.

The District received a second authorization at an election held on February 5, 2008 (the “2008 Authorization”) at which the requisite vote of at least fifty-five percent of the persons voting on the proposition voted to authorize the issuance of \$500,000,000 principal amount of General Obligation

Bonds of the District. On December 30, 2008, the District issued its Election of 2008 General Obligation Bonds, Series A Bonds in an aggregate principal amount of \$140,000,000 (the “2008 Series A Bonds”). On June 18, 2009, the District issued its Election of 2008 General Obligation Bonds, Series B in the aggregate principal amount of \$73,102,389.40 (the “2008 Series B Bonds”) and its Election of 2008 Taxable General Obligation Bonds, Series C (Build America Bonds-Direct Payment to District) in the aggregate principal amount of \$45,210,000.00 (the “2008 Series C Bonds”). On October 14, 2015, the District issued its Election of 2008 General Obligation Bonds, Series D in an aggregate principal amount of \$37,536,960.30 (the “2008 Series D Bonds”). On December 28, 2017, the District issued its 2017 General Obligation Refunding Bonds, Series B (2024 Crossover) in an aggregate principal amount of \$32,070,000 (the “2017 Refunding Bonds, Series B”), the proceeds of which were utilized to advance refund portions of the District’s outstanding 2008 Series B Bonds. There is currently \$204,150,650.30 of the 2008 Authorization remaining which is authorized but unissued. On December 12, 2019, the District issued its 2019 General Obligation Refunding Bonds (Federally Taxable) in an aggregate principal amount of \$143,520,000 (the “2019 Refunding Bonds”), the proceeds of which were utilized to advance refund portions of the District’s outstanding 2008 Series D Bonds, 2013 Refunding Bonds, Series A, and 2015 Refunding Bonds.

The District received authorization at an election held on November 6, 2018 (the “2018 Authorization”) at which the requisite vote of at least fifty-five percent of the persons voting on the proposition voted to authorize the issuance of \$470,000,000 principal amount of general obligation bonds of the District. On December 12, 2019, the District issued its (i) Election of 2018 General Obligation Bonds, Series A (Federally Tax-Exempt) in the aggregate principal amount of \$200,000,000 (the “2018 Series A Bonds”) and (ii) Election of 2018 General Obligation Bonds, Series A-1 (Federally Taxable) in the aggregate principal amount of \$100,000,000 (the “2018 Series A-1 Bonds”). On July 7, 2020, the District issued its 2020 General Obligation Refunding Bonds (Federally Taxable) in an aggregate principal amount of \$129,400,000 (the “2020 Refunding Bonds”), the proceeds of which were utilized to advance refund portions of the District’s outstanding 2008 Series D Bonds, 2013 Refunding Bonds, Series A, and 2015 Refunding Bonds.

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The following table shows the total debt service with respect to the District’s outstanding general obligation bonded debt, including the Bonds (and assuming no optional redemptions):

GENERAL OBLIGATION BONDED DEBT SERVICE
San Bernardino Community College District

Period Ending August 1	2005 Refunding Bonds	2002 Series D Bonds	2008 Series B Bonds ⁽¹⁾	2008 Series C Bonds ⁽²⁾	2013 Refunding Bonds, Series A	2008 Series D Bonds	2015 Refunding Bonds	2017 Refunding Bonds, Series A	2017 Refunding Bonds, Series B ⁽³⁾	2018 Series A Bonds ⁽⁴⁾	2018 Series A-1 Bonds	2019 Refunding Bonds	2020 Refunding Bonds	The Bonds	Total Annual Debt Service
2022	\$7,395,000.00	--	\$2,350,037.50	\$3,387,103.00	\$7,338,250.00	\$322,500.00	\$565,250.00	\$583,550.00	\$1,355,700.00	\$11,772,200.00	\$6,220,204.70	\$5,125,046.00	\$4,550,431.46		
2023	7,655,000.00	--	2,535,037.50	3,387,103.00	8,022,000.00	387,500.00	565,250.00	583,550.00	1,355,700.00	6,894,600.00	6,221,757.66	5,146,131.90	4,538,038.26		
2024	--	\$140,000.00	2,720,037.50	3,387,103.00	--	462,500.00	565,250.00	583,550.00	1,355,700.00	6,894,600.00	6,218,991.46	5,165,305.30	21,168,464.60		
2025	--	250,000.00	2,920,037.50	3,387,103.00	--	540,750.00	565,250.00	583,550.00	1,585,700.00	6,894,600.00	6,221,830.46	5,477,506.90	22,171,328.90		
2026	--	360,000.00	3,120,037.50	3,387,103.00	--	620,000.00	565,250.00	583,550.00	1,574,200.00	6,894,600.00	6,223,628.06	25,983,610.90	2,711,094.50		
2027	--	470,000.00	3,335,037.50	3,387,103.00	--	705,000.00	565,250.00	583,550.00	1,567,700.00	6,894,600.00	6,219,026.96	4,450,175.80	25,327,518.50		
2028	--	595,000.00	3,560,037.50	3,387,103.00	--	905,000.00	11,870,250.00	583,550.00	1,580,950.00	6,894,600.00	6,221,537.96	11,398,552.80	6,662,326.00		
2029	--	730,000.00	3,790,037.50	3,387,103.00	--	--	--	583,550.00	1,572,950.00	6,894,600.00	6,220,937.96	12,235,525.30	19,965,828.90		
2030	--	870,000.00	4,025,037.50	3,387,103.00	--	--	--	583,550.00	1,564,700.00	6,894,600.00	6,222,285.96	3,695,665.30	29,810,259.90		
2031	--	1,020,000.00	4,279,922.30	3,387,103.00	--	--	--	583,550.00	1,551,200.00	6,894,600.00	6,221,177.96	35,424,009.30	--		
2032	--	11,645,000.00	4,536,993.10	3,387,103.00	--	--	--	7,698,550.00	1,267,700.00	6,894,600.00	6,222,241.96	20,634,335.30	--		
2033	--	12,810,000.00	13,578,104.70	3,387,103.00	--	--	--	7,311,200.00	7,897,700.00	6,894,600.00	6,219,943.96	12,727,622.80	--		
2034	--	--	25,258,743.76	3,387,103.00	--	--	--	--	24,627,200.00	7,359,600.00	6,624,832.96	2,217,681.80	--		
2035	--	--	26,358,046.50	3,387,103.00	--	--	--	--	--	7,656,000.00	6,885,434.46	1,897,618.46	--		
2036	--	--	27,501,588.75	3,387,103.00	--	--	--	--	--	7,964,800.00	7,156,370.66	1,975,957.90	--		
2037	--	--	28,686,800.85	3,387,103.00	--	--	--	--	--	8,280,000.00	7,442,260.26	2,050,996.26	--		
2038	--	--	29,925,000.00	3,387,103.00	--	--	--	--	--	8,605,800.00	7,742,121.96	2,132,733.50	--		
2039	--	--	--	34,597,103.00	--	--	--	--	--	8,946,200.00	8,049,974.46	2,220,869.56	--		
2040	--	--	34,051,944.40	1,068,200.00	--	--	--	--	--	17,675,000.00	--	2,305,104.30	--		
2041	--	--	35,444,195.00	1,068,200.00	--	--	--	--	--	18,382,000.00	--	2,398,451.76	--		
2042	--	--	36,888,055.20	1,068,200.00	--	--	--	--	--	19,112,800.00	--	2,497,273.76	--		
2043	--	--	38,390,598.75	1,068,200.00	--	--	--	--	--	19,873,400.00	--	2,596,258.20	--		
2044	--	--	25,955,000.00	15,068,200.00	--	--	--	--	--	20,667,400.00	--	2,700,249.06	--		
2045	--	--	42,275,862.65	--	--	--	--	--	--	21,486,400.00	--	2,803,934.20	--		
2046	--	--	43,968,180.00	--	--	--	--	--	--	22,347,200.00	--	2,917,157.60	--		
2047	--	--	45,722,935.30	--	--	--	--	--	--	23,235,800.00	--	3,034,451.10	--		
2048	--	--	47,555,000.00	--	--	--	--	--	--	24,163,600.00	--	3,155,502.60	--		
2049	--	--	--	--	--	--	--	--	--	25,126,400.00	--	--	--		
Total	\$15,050,000.00	\$28,890,000.00	\$538,732,308.76	\$111,518,854.00	\$15,360,250.00	\$3,943,250.00	\$15,261,750.00	\$20,845,250.00	\$48,857,100.00	\$348,495,200.00	\$118,554,559.82	\$184,367,727.66	\$136,905,291.02		

¹⁾ Includes debt service on bonds refinanced with proceeds of the 2017 Refunding Bonds, Series B. Prior to August 1, 2024 (the “2024 Crossover Date”), the 2008 Series B Bonds refunded with proceeds of the 2017 Refunding Bonds, Series B will continue to be obligations of the District payable solely from *ad valorem* property taxes.

²⁾ The 2008 Series C Bonds are designated as “Build America Bonds” pursuant to an irrevocable election by the District to have Sections 54AA and Section 54AA(g) of the Code apply thereto. The District expects to receive a cash subsidy payment from the United States Department of the Treasury equal to 35% of the interest payable on such bonds on or about each semi-annual interest payment date (each a “BAB Subsidy”). This table reflects gross debt service payments with respect to the 2008 Series C Bonds and does not reflect the anticipated receipt of the BAB Subsidy. The BAB Subsidy is subject to reduction (the “Sequestration Reduction”) pursuant to the federal Balanced Budget and Emergency Deficit Control Act of 1985, as amended, which currently includes provisions reducing the BAB Subsidy by 5.9% through the end of the current federal fiscal year (September 30, 2020). In the absence of action by the United States Congress, the rate of the Sequestration Reduction is subject to change in the following federal fiscal year. The District cannot predict whether or how subsequent sequestration actions may affect the BAB Subsidies currently scheduled for receipt in future federal fiscal years. However, notwithstanding any such reduction, the Boards of Supervisors of the Counties are empowered and obligated to levy *ad valorem* property taxes in an amount sufficient to pay the principal of and interest on the 2008 Series C Bonds. The County will deposit any cash BAB Subsidy received into the debt service fund for the 2008 Series C Bonds.

³⁾ Prior to the 2024 Crossover Date, the interest on the 2017 Refunding Bonds, Series B is secured by and payable solely from the proceeds thereof on deposit in their corresponding sub-account within the escrow fund established therefore.

⁴⁾ Includes debt service on the 2018 Series A Bonds expected to be refunded with the Bonds.

Source: San Bernardino Community College District.

TAX MATTERS

In the opinion of Bond Counsel, under existing statutes, regulations, rulings and judicial decisions, interest on the Bonds is not excluded from gross income for federal income tax purposes under Section 103 of the Code but is exempt from State of California personal income tax.

Except for certain exceptions, the difference between the issue price of a Bond (the first price at which a substantial amount of the Bonds of the same maturity is to be sold to the public) and the stated redemption price at maturity with respect to such Bond (to the extent the redemption price at maturity is greater than the issue price) constitutes original issue discount. Original issue discount accrues under a constant yield method. The amount of original issue discount deemed received by the Owner of a Bond will increase the Owner's basis in the Bond. Owners of Bonds should consult their own tax advisor with respect to taking into account any original issue discount on the Bonds.

The amount by which a Bond Owner's original basis for determining loss on sale or exchange in the applicable Bond (generally, the purchase price) exceeds the amount payable on maturity (or on an earlier call date) constitutes amortizable bond premium, which the Owner of a Bond may elect to amortize under Section 171 of the Code. Such amortizable bond premium reduces the Bond Owner's basis in the applicable Bond (and the amount of taxable interest received) and is deductible for federal income tax purposes. The basis reduction as a result of the amortization of Bond premium may result in the Owner of a Bond realizing a taxable gain when a Bond is sold by the Owner for an amount equal to or less (under certain circumstances) than the original cost of the Bond to the Owner. The Owners of the Bonds that have a basis in the Bonds that is greater than the principal amount of the Bonds should consult their own tax advisors with respect to whether or not they should elect to amortize such premium under Section 171 of the Code.

The federal tax and State of California personal income tax discussion set forth above with respect to the Bonds is included for general information only and may not be applicable depending upon an Owner's particular situation. The ownership and disposal of the Bonds and the accrual or receipt of interest with respect to the Bonds may otherwise affect the tax liability of certain persons. Bond Counsel expresses no opinion regarding any such tax consequences.

A copy of the proposed form of opinion of Bond Counsel for the Bonds is attached hereto as APPENDIX A.

LIMITATION ON REMEDIES; BANKRUPTCY

General

State law contains certain safeguards to protect the financial solvency of community college districts. See "FUNDING OF COMMUNITY COLLEGE DISTRICTS IN CALIFORNIA" herein. If the safeguards are not successful in preventing a community college district from becoming insolvent, the State Chancellor and the Board of Governors, operating through a special trustee appointed by the State Chancellor, may be authorized under State law to file a petition under Chapter 9 of the United States Bankruptcy Code (the "Bankruptcy Code") on behalf of the community college district for the adjustment of its debts. In addition, an insolvent community college district may be able to file a petition under Chapter 9 before a special trustee is appointed. Prior to such petition, if any, the community college district is required to participate in a neutral evaluation process with interested parties as provided in the Government Code or declare a fiscal emergency and adopt a resolution by a majority vote of the governing board that includes findings that the financial state of the community college district

jeopardizes the health, safety, or well-being of the residents of its jurisdiction or service area absent the protections of Chapter 9.

Bankruptcy courts are courts of equity and as such have broad discretionary powers. If the District were to become the debtor in a proceeding under Chapter 9 of the Bankruptcy Code, the automatic stay provisions of Bankruptcy Code Sections 362 and 922 generally would prohibit creditors from taking any action to collect amounts due from the District or to enforce any obligation of the District related to such amounts due, without consent of the District or authorization of the bankruptcy court (although such stays would not operate to block creditor application of pledged special revenues to payment of indebtedness secured by such revenues). In addition, as part of its plan of adjustment in a Chapter 9 bankruptcy case, the District may be able to alter the priority, interest rate, principal amount, payment terms, collateral, maturity dates, payment sources, covenants (including tax-related covenants), and other terms or provisions of the Bonds and other transaction documents related to the Bonds, as long as the bankruptcy court determines that the alterations are fair and equitable. There also may be other possible effects of a bankruptcy of the District that could result in delays or reductions in payments on the Bonds. Moreover, regardless of any specific adverse determinations in any District bankruptcy proceeding, the fact of a District bankruptcy proceeding could have an adverse effect on the liquidity and market price of the Bonds.

Statutory Lien

Pursuant to Government Code Section 53515, the Bonds are secured by a statutory lien on all revenues received pursuant to the levy and collection of the *ad valorem* property tax, and such lien automatically arises, without the need for any action or authorization by the District or the Board, and is valid and binding from the time the Bonds are executed and delivered. See “THE BONDS – Statutory Lien” herein. Although a statutory lien would not be automatically terminated by the filing of a Chapter 9 bankruptcy petition by the District, the automatic stay provisions of the Bankruptcy Code would apply and payments that become due and owing on the Bonds during the pendency of the Chapter 9 proceeding could be delayed, unless the Bonds are determined to be secured by a pledge of “special revenues” within the meaning of the Bankruptcy Code and the pledged *ad valorem* property taxes are applied to pay the Bonds in a manner consistent with the Bankruptcy Code.

Special Revenues

If the *ad valorem* property tax revenues that are pledged to the payment of the Bonds are determined to be “special revenues” within the meaning of the Bankruptcy Code, then the application in a manner consistent with the Bankruptcy Code of the pledged *ad valorem* property tax revenues should not be subject to the automatic stay. “Special revenues” are defined to include, among others, taxes specifically levied to finance one or more projects or systems of the debtor, but excluding receipts from general property, sales, or income taxes levied to finance the general purposes of the debtor. State law prohibits the use of the tax proceeds for any purpose other than payment of the Bonds and the Bond proceeds can only be used to fund the acquisition or improvement of real property and other capital expenditures included in the proposition, so such tax revenues appear to fit the definition of special revenues. However, there is no binding judicial precedent dealing with the treatment in bankruptcy proceedings of *ad valorem* property tax revenues collected for the payments of bonds in California, so no assurance can be given that a bankruptcy court would not hold otherwise.

Possession of Tax Revenues; Remedies

The County on behalf of the District is expected to be in possession of the annual *ad valorem* property taxes and certain funds to repay the Bonds and may invest these funds in the County’s

investment pool, as described in “THE BONDS – Application and Investment of Bond Proceeds” herein and “APPENDIX E – SAN BERNARDINO COUNTY TREASURY POOL” attached hereto. If the County goes into bankruptcy and has possession of tax revenues (whether collected before or after commencement of the bankruptcy), and if the County does not voluntarily pay such tax revenues to the owners of the Bonds, it is not entirely clear what procedures the owners of the Bonds would have to follow to attempt to obtain possession of such tax revenues, how much time it would take for such procedures to be completed, or whether such procedures would ultimately be successful. Further, should those investments suffer any losses, there may be delays or reductions in payments on the Bonds.

Opinion of Bond Counsel Qualified by Reference to Bankruptcy, Insolvency and Other Laws Relating to or Affecting Creditor’s Rights

The proposed form of the approving opinion of Bond Counsel attached hereto as APPENDIX A is qualified by reference to bankruptcy, insolvency and other laws relating to or affecting creditor’s rights. Bankruptcy proceedings, if initiated, could subject the owners of the Bonds to judicial discretion and interpretation of their rights in bankruptcy or otherwise, and consequently may entail risks of delay, limitation, or modification of their rights.

LEGAL MATTERS

Legality for Investment in California

Under provisions of the State Financial Code, the Bonds are legal investments for commercial banks in the State to the extent that the Bonds, in the informed opinion of the bank, are prudent for the investment of funds of depositors, and, under provisions of the Government Code, are eligible for security for deposits of public moneys in the State.

Enhanced Reporting Requirements

Under Section 6049 of the Internal Revenue Code of 1986, as amended by the Tax Increase Prevention and Reconciliation Act of 2005 (“TIPRA”), interest paid on tax-exempt obligations will be subject to information reporting in a manner similar to interest paid on taxable obligations. The effective date for this provision is for interest paid after December 31, 2005, regardless of when the tax-exempt obligations were issued. The purpose of this change was to assist in relevant information gathering for the IRS relating to other applicable tax provisions. TIPRA provides that backup withholding may apply to such interest payments made after March 31, 2007 to any bondholder who fails to file an accurate Form W-9 or who meets certain other criteria. The information reporting and backup withholding requirements of TIPRA do not affect the excludability of such interest from gross income for federal income tax purposes.

Escrow Verification

Upon delivery of the Bonds, the Verification Agent will deliver a report on the mathematical accuracy of certain computations based upon certain information and assertions provided to them by the Underwriter relating to the adequacy of the maturing principal of and interest on the Federal Securities in the Escrow Fund, together with any moneys held therein as cash, to pay the redemption price of and interest on the Refunded Bonds.

Continuing Disclosure

Current Undertaking. The District has covenanted for the benefit of Owners of the Bonds to provide certain financial information and operating data relating to the District (the “Annual Report”) by not later than nine months following the end of the District’s fiscal year (the District’s fiscal year ends on June 30), commencing with the report for the 2020-21 fiscal year, and to provide notices of the occurrence of certain listed events. The Annual Report and the notices of listed events will be filed in accordance with the requirements of the Rule. The specific nature of the information to be made available and to be contained in the notices of listed events is described in the form of Continuing Disclosure Certificate attached hereto as APPENDIX C. These covenants have been made in order to assist the Underwriter in complying with the Rule.

Prior Undertakings. Within the past five years, the District has timely filed its annual reports and notices of certain listed events, as required by its existing continuing disclosure obligations.

Absence of Material Litigation

No litigation is pending or threatened concerning the validity of the Bonds, and a certificate to that effect will be furnished to purchasers at the time of the original delivery of the Bonds. The District is not aware of any litigation pending or threatened questioning the political existence of the District or contesting the District’s ability to receive *ad valorem* property taxes or to collect other revenues or contesting the District’s ability to issue and retire the Bonds.

There are certain lawsuits and claims pending against the District. In the opinion of the District, the aggregate amount of the uninsured liabilities of the District under these lawsuits and claims, if determined adverse to the District, would not materially affect the finances of the District.

Legal Opinion

The legal opinion of Bond Counsel, approving the validity of the Bonds, will be supplied to the original purchasers of the Bonds without cost. A copy of the proposed form of such legal opinion is attached to this Official Statement as APPENDIX A.

MISCELLANEOUS

Ratings

The Bonds have been assigned ratings of “___” and “___” by Moody’s and S&P, respectively. The ratings reflect only the view of the rating agencies, and any explanation of the significance of such ratings should be obtained from the rating agencies at the following addresses: Moody’s, 7 World Trade Center at 250 Greenwich, New York, NY 10007 and S&P Global Ratings, 55 Water Street, 45th Floor, New York, NY 10041. Generally, rating agencies base their ratings on information and materials furnished to them (which may include information and material from the District which is not included in this Official Statement) and on investigations, studies and assumptions by the rating agencies. There is no assurance that the ratings will be retained for any given period of time or that the same will not be revised downward or withdrawn entirely by the rating agencies if, in the judgment of the rating agencies, circumstances so warrant. The District undertakes no responsibility to oppose any such revision or withdrawal. Any such downward revision or withdrawal of the ratings obtained may have an adverse effect on the market price of the Bonds.

The District has covenanted in a Continuing Disclosure Certificate to file on the Municipal Securities Rulemaking Board’s Electronic Municipal Market Access website (“EMMA”) notices of any ratings changes on the Bonds. See “APPENDIX C – FORM OF CONTINUING DISCLOSURE CERTIFICATE” attached hereto. Notwithstanding such covenant, information relating to ratings changes on the Bonds may be publicly available from the rating agencies prior to such information being provided to the District and prior to the date the District is obligated to file a notice of rating change on EMMA. Purchasers of the Bonds are directed to the ratings agencies and their respective websites and official media outlets for the most current ratings changes with respect to the Bonds after the initial issuance of the Bonds.

Financial Statements

The financial statements with supplemental information for the year ended June 30, 2020 (the “2020 Audit”), the independent auditor’s report of the District, and the related statements of activities and of cash flows for the year then ended, and the report dated February 19, 2021 of Eide Bailly LLP (the “Auditor”), are included in this Official Statement as APPENDIX B. In the 2020 Audit, the Auditor issued a qualified opinion with respect to certain State awards in connection with dual enrollment fees and course publication and residency determination for credit courses. For more information see “APPENDIX B – Schedule of Findings and Questioned Costs” attached hereto. In connection with the inclusion of the financial statements and the report of the Auditor thereon in APPENDIX B attached to this Official Statement, the District did not request the Auditor to, and the Auditor has not undertaken to, update its report or to take any action intended or likely to elicit information concerning the accuracy, completeness or fairness of the statements made in this Official Statement, and no opinion is expressed by the Auditor with respect to any event subsequent to the date of its report

Underwriting

The Bonds are being purchased by Piper Sandler & Co. (the “Underwriter”), pursuant to a contract for purchase and sale thereof by and between the Underwriter and the District (the “Purchase Contract”). The Underwriter has agreed to purchase all of the Bonds at a price of \$_____, (consisting of the principal amount of the Bonds of \$_____ less the Underwriter’s discount of \$_____).

The Purchase Contract for the Bonds provides that the Underwriter will purchase all of the Bonds if any are purchased, the obligation to make such purchase being subject to certain terms and conditions set forth in said agreement, the approval of certain legal matters by Bond Counsel and certain other conditions. The Underwriter may offer and sell the Bonds to certain dealers and others at prices lower than the offering prices stated on the inside cover page. The offering prices may be changed from time to time by the Underwriter.

The Underwriter has provided the following paragraph for inclusion in this Official Statement. The District does not guarantee the accuracy or completeness of the following information, and the inclusion thereof should not be construed as a representation of the District:

Piper Sandler & Co. has entered into a distribution agreement with Charles Schwab & Co., Inc. (“CS&Co.”) for the retail distribution of certain securities offerings at the original issue prices. Pursuant to the agreement, CS&Co. will purchase Bonds from Piper Sandler & Co. at the original issue price less a negotiated portion of the selling concession applicable to any Bonds that CS&Co. sells.

Additional Information

The purpose of this Official Statement is to supply information to prospective buyers of the Bonds. Quotations from and summaries and explanations of the Bonds, the Resolution providing for issuance of the Bonds, and the constitutional provisions, statutes and other documents referenced herein, do not purport to be complete, and reference is made to said documents, constitutional provisions and statutes for full and complete statements of their provisions.

All data contained herein about the District has been taken or constructed from District records. Appropriate District officials, acting in their official capacities, have reviewed this Official Statement and have determined that, as of the date hereof, the information contained herein is, to the best of their knowledge and belief, true and correct in all material respects and does not contain an untrue statement of a material fact or omit to state a material fact necessary in order to make the statements made herein, in light of the circumstances under which they were made, not misleading. This Official Statement has been approved by the District.

Any statements in this Official Statement involving matters of opinion, whether or not expressly so stated, are intended only as such and not as representations of fact. This Official Statement is not to be construed as a contract or agreement between the District and the purchasers or Owners, beneficial or otherwise, of any of the Bonds. This Official Statement and the delivery thereof have been duly approved and authorized by the District.

**SAN BERNARDINO COMMUNITY COLLEGE
DISTRICT**

By _____
Jose F. Torres
Interim Chancellor

APPENDIX A

FORM OF OPINION OF BOND COUNSEL

Upon issuance and delivery of the Bonds, Stradling Yocca Carlson & Rauth, a Professional Corporation, Bond Counsel, proposes to render its final approving opinion with respect to the Bonds substantially in the following form:

_____, 2021

Board of Trustees
San Bernardino Community College District

Members of the Board of Trustees:

We have examined a certified copy of the record of the proceedings relative to the issuance and sale of \$_____ San Bernardino Community College District 2021 General Obligation Refunding Bonds (Federally Taxable) (the “Bonds”). As to questions of fact material to our opinion, we have relied upon the certified proceedings and other certifications of public officials furnished to us without undertaking to verify the same by independent investigation.

Based on our examination as bond counsel of existing law, certified copies of such legal proceedings and such other proofs as we deem necessary to render this opinion, we are of the opinion, as of the date hereof and under existing law, that:

1. Such proceedings and proofs show lawful authority for the issuance and sale of the Bonds pursuant to Articles 9 and 11 of Chapter 3 of Part 1 of Division 2 of Title 5 of the Government Code, and a resolution of the Board of Trustees of the District adopted on July 8, 2021 (the “Resolution”).
2. The Bonds constitute valid and binding general obligations of the District, payable as to both principal and interest from the proceeds of a levy of *ad valorem* property taxes on all property subject to such taxes in the District, which taxes are unlimited as to rate or amount.
3. Under existing statutes, regulations, rulings and judicial decisions, interest (and original issue discount) on the Bonds is not excluded from gross income for federal income tax purposes under Section 103 of the Internal Revenue Code of 1986, as amended (the “Code”).
4. Interest on the Bonds is exempt from State of California personal income tax.
5. Except for certain exceptions, the difference between the issue price of a Bond (the first price at which a substantial amount of the Bonds of a maturity is to be sold to the public) and the stated redemption price at maturity with respect to such Bond (to the extent the redemption price at maturity is greater than the issue price) constitutes original issue discount. Original issue discount accrues under a constant yield method. The amount of original issue discount deemed received by a Bond owner will increase the Bond owner’s basis in the applicable Bond.
6. The amount by which a Bond owner’s original basis for determining gain or loss on sale or exchange of the applicable Bond (generally, the purchase price) exceeds the amount

payable on maturity (or on an earlier call date) constitutes amortizable bond premium, which the owner of the Bond may elect to amortize under Section 171 of the Code. Such amortizable bond premium reduces the Bond owner's basis in the applicable Bond (and the amount of taxable interest received) for federal income tax purposes. The basis reduction as a result of the amortization of Bond premium may result in the owner of a Bond realizing a taxable gain when a Bond is sold by the owner for an amount equal to or less (under certain circumstances) than the original cost of the Bond to the owner. The owners of the Bonds that have a basis in the Bonds that is greater than the principal amount of the Bonds should consult their own tax advisors with respect to whether or not they should elect to amortize such premium under Section 171 of the Code.

Except as expressly set forth in paragraphs (3), (4), (5) and (6), we express no opinion regarding any tax consequences with respect to the Bonds.

The opinions expressed herein are based upon our analysis and interpretation of existing statutes, regulations, rulings and judicial decisions and cover certain matters not directly addressed by such authorities. The opinions expressed herein may be affected by actions taken (or not taken) or events occurring (or not occurring) after the date hereof. We have not undertaken to determine, or to inform any person, whether any such actions or events are taken or do occur. Our engagement as bond counsel to the District terminates upon the issuance of the Bonds.

The rights of the owners of the Bonds and the enforceability thereof may be subject to bankruptcy, insolvency, reorganization, moratorium and other similar laws affecting creditors' rights heretofore or hereafter enacted to the extent constitutionally applicable and their enforcement may also be subject to the exercise of judicial discretion in appropriate cases and by the limitations on legal remedies against public agencies in the State of California.

Respectfully submitted,

APPENDIX B

2019-20 AUDITED FINANCIAL STATEMENTS OF THE DISTRICT

APPENDIX C

FORM OF CONTINUING DISCLOSURE CERTIFICATE

This Continuing Disclosure Certificate (the “Disclosure Certificate”) is executed and delivered by the San Bernardino Community College District (the “District”) in connection with the issuance of \$ _____ of the District’s 2021 General Obligation Refunding Bonds (Federally Taxable) (the “Bonds”). The Bonds are being issued pursuant to a resolution of the District adopted on July 8, 2021 (the “Resolution”). The District covenants and agrees as follows:

SECTION 1. Purpose of the Disclosure Certificate. This Disclosure Certificate is being executed and delivered by the District for the benefit of the Holders and Beneficial Owners of the Bonds and in order to assist the Participating Underwriter in complying with Securities and Exchange Commission Rule 15c2-12(b)(5).

SECTION 2. Definitions. In addition to the definitions set forth in the Resolution, which apply to any capitalized term used in this Disclosure Certificate unless otherwise defined in this Section, the following capitalized terms shall have the following meanings:

“Annual Report” shall mean any Annual Report provided by the District pursuant to, and as described in, Sections 3 and 4 of this Disclosure Certificate.

“Beneficial Owner” shall mean any person which (a) has the power, directly or indirectly, to vote or consent with respect to, or to dispose of ownership of, any Bonds (including persons holding Bonds through nominees, depositories or other intermediaries), or (b) is treated as the owner of any Bonds for federal income tax purposes.

“Dissemination Agent” shall mean initially Keygent LLC, or any successor Dissemination Agent designated in writing by the District (which may be the District) and which has filed with the District a written acceptance of such designation.

“Financial Obligation” shall mean (a) a debt obligation, (b) a derivative instrument entered into in connection with, or pledged as security or a source of payment for, an existing or planned debt obligation, or (c) a guarantee of (a) or (b). The term “Financial Obligation” does not include municipal securities as to which a final official statement has been provided to the Repository consistent with the Rule.

“Holders” shall mean the registered owners of the Bonds.

“Listed Events” shall mean any of the events listed in Sections 5(a) or (b) of this Disclosure Certificate.

“Official Statement” shall mean the Official Statement, dated as of _____, 2021, relating to the offer and sale of the Bonds.

“Participating Underwriter” shall mean, Piper Sandler & Co., the original underwriter of the Bonds required to comply with the Rule in connection with offering of the Bonds.

“Repository” shall mean the Municipal Securities Rulemaking Board, which can be found at <http://emma.msrb.org/>, or any other repository of disclosure information that may be designated by the Securities and Exchange Commission as such for purposes of the Rule in the future.

“Rule” shall mean Rule 15c2-12(b)(5) adopted by the Securities and Exchange Commission under the Securities Exchange Act of 1934, as the same may be amended from time to time.

“State” shall mean the State of California.

SECTION 3. Provision of Annual Reports.

(a) The District shall, or shall cause the Dissemination Agent to, not later than nine months after the end of the District’s fiscal year (presently ending June 30), commencing with the report for the 2020-21 Fiscal Year, provide to the Repository an Annual Report which is consistent with the requirements of Section 4 of this Disclosure Certificate. The Annual Report may be submitted as a single document or as separate documents comprising a package, and may cross-reference other information as provided in Section 4 of this Disclosure Certificate; *provided* that the audited financial statements of the District may be submitted separately from the balance of the Annual Report and later than the date required above for the filing of the Annual Report if they are not available by that date. If the District’s fiscal year changes, it shall give notice of such change in the same manner as for a Listed Event under Section 5(b).

(b) Not later than 30 days (nor more than 60 days) prior to said date the Dissemination Agent shall give notice to the District that the Annual Report shall be required to be filed in accordance with the terms of this Disclosure Certificate. Not later than 15 Business Days prior to said date, the District shall provide the Annual Report in a format suitable for reporting to the Repository to the Dissemination Agent (if other than the District). If the District is unable to provide to the Repository an Annual Report by the date required in subsection (a), the District shall send a timely notice to the Repository in substantially the form attached as Exhibit A with a copy to the Dissemination Agent. The Dissemination Agent shall not be required to file a Notice to Repository of Failure to File an Annual Report.

(c) The Dissemination Agent shall file a report with the District stating it has filed the Annual Report in accordance with its obligations hereunder, stating the date it was provided to the Repository.

SECTION 4. Content of Annual Reports.

(a) The District’s Annual Report shall contain or include by reference the following:

1. The audited financial statements of the District for the prior fiscal year, prepared in accordance with generally accepted accounting principles as promulgated to apply to governmental entities from time to time by the Governmental Accounting Standards Board. If the District’s audited financial statements are not available by the time the Annual Report is required to be filed pursuant to Section 3(a), the Annual Report shall contain unaudited financial statements in a format similar to the financial statements contained in the final Official Statement, and the audited financial statements shall be filed in the same manner as the Annual Report when they become available.

2. Material financial information and operating data with respect to the District of the type included in the Official Statement in the following categories (to the extent not included in the District’s audited financial statements):

- (A) State funding received by the District for the last completed fiscal year;
- (B) Full time equivalent student counts of the District for the last completed fiscal year;
- (C) outstanding District indebtedness;
- (D) summary financial information on revenues, expenditures and fund balances for the District's general fund reflecting adopted budget for the current fiscal year.
- (E) assessed valuation of taxable property within the District, for the current fiscal year.

Any or all of the items listed above may be included by specific reference to other documents, including official statements of debt issues of the District or related public entities, which have been submitted to the Repository or the Securities and Exchange Commission. If the document included by reference is a final official statement, it must be available from the Municipal Securities Rulemaking Board. The District shall clearly identify each such other document so included by reference.

(b) The Annual Report shall be filed in an electronic format accompanied by identifying information prescribed by the Municipal Securities Rulemaking Board.

SECTION 5. Reporting of Significant Events.

(a) Pursuant to the provisions of this Section 5(a), the District shall give, or cause to be given, notice of the occurrence of any of the following events with respect to the Bonds in a timely manner not in excess of 10 business days after the occurrence of the event:

1. principal and interest payment delinquencies.
2. tender offers.
3. defeasances.
4. rating changes.
5. adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, or Notices of Proposed Issue (IRS Form 5701-TEB).
6. unscheduled draws on the debt service reserves reflecting financial difficulties.
7. unscheduled draws on credit enhancement reflecting financial difficulties.
8. substitution of the credit or liquidity providers or their failure to perform.
9. default, event of acceleration, termination event, modification of terms, or other similar events under the terms of a Financial Obligation, any of which reflect financial difficulties; and
10. bankruptcy, insolvency, receivership or similar event (within the meaning of the Rule) of the District. For the purposes of the event identified in this Section 5(a)(10), the event is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent

or similar officer for the District in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the District, or if such jurisdiction has been assumed by leaving the existing governmental body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the District.

(b) Pursuant to the provisions of this Section 5(b), the District shall give, or cause to be given, notice of the occurrence of any of the following events with respect to the Bonds, if material:

1. non-payment related defaults.
2. modifications to rights of Bondholders.
3. optional, contingent or unscheduled bond calls.
4. unless described under Section 5(a)(5) above, adverse tax opinions, material notices or determinations with respect to the tax status of the Bonds, or other material events affecting the tax status of the Bonds.
5. release, substitution or sale of property securing repayment of the Bonds.
6. the consummation of a merger, consolidation, or acquisition involving the District or the sale of all or substantially all of the assets of the District, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms.
7. appointment of a successor or additional paying agent with respect to the Bonds or the change of name of such paying agent.
8. incurrence of a Financial Obligation of the District, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a Financial Obligation of the District, any of which affect Bondowners.

(c) Whenever the District obtains knowledge of the occurrence of a Listed Event under Section 5(b) hereof, the District shall as soon as possible determine if such event would be material under applicable federal securities laws.

(d) If the District determines that knowledge of the occurrence of a Listed Event under Section 5(b) hereof would be material under applicable federal securities laws, the District shall (i) file a notice of such occurrence with the Repository in a timely manner not in excess of 10 business days after the occurrence of the event or (ii) provide notice of such reportable event to the Dissemination Agent in format suitable for filing with the Repository in a timely manner not in excess of 10 business days after the occurrence of the event. The Dissemination Agent shall have no duty to independently prepare or file any report of Listed Events. The Dissemination Agent may conclusively rely on the District's determination of materiality pursuant to Section 5(c).

SECTION 6. Termination of Reporting Obligation. The District's obligations under this Disclosure Certificate shall terminate upon the legal defeasance, prior redemption or payment in full of all of the Bonds. If such termination occurs prior to the final maturity of the Bonds, the District shall give notice of such termination in the same manner as for a Listed Event under Section 5(a) or Section 5(b), as applicable.

SECTION 7. Dissemination Agent. The District may, from time to time, appoint or engage a Dissemination Agent (or substitute Dissemination Agent) to assist it in carrying out its obligations under this Disclosure Certificate, and may discharge any such Agent, with or without appointing a successor Dissemination Agent. The Dissemination Agent may resign upon 15 days written notice to the District. Upon such resignation, the District shall act as its own Dissemination Agent until it appoints a successor. The Dissemination Agent shall not be responsible in any manner for the content of any notice or report prepared by the District pursuant to this Disclosure Certificate and shall not be responsible to verify the accuracy, completeness or materiality of any continuing disclosure information provided by the District. The District shall compensate the Dissemination Agent for its fees and expenses hereunder as agreed by the parties. Any entity succeeding to all or substantially all of the Dissemination Agent's corporate trust business shall be the successor Dissemination Agent without the execution or filing of any paper or further act.

SECTION 8. Amendment; Waiver. Notwithstanding any other provision of this Disclosure Certificate, the District may amend this Disclosure Certificate, and any provision of this Disclosure Certificate may be waived, provided that the following conditions are satisfied:

- (a) If the amendment or waiver relates to the provisions of Sections 3(a), 4, 5(a) or 5(b), it may only be made in connection with a change in circumstances that arises from a change in legal requirements, change in law, or change in the identity, nature or status of an obligated person with respect to the Bonds, or the type of business conducted;
- (b) The undertaking, as amended or taking into account such waiver, would, in the opinion of nationally recognized bond counsel, have complied with the requirements of the Rule at the time of the original issuance of the Bonds, after taking into account any amendments or interpretations of the Rule, as well as any change in circumstances;
- (c) The amendment or waiver does not, in the opinion of nationally recognized bond counsel, materially impair the interests of the Holders or Beneficial Owners of the Bonds; and
- (d) No duties of the Dissemination Agent hereunder shall be amended without its written consent thereto.

In the event of any amendment or waiver of a provision of this Disclosure Certificate, the District shall describe such amendment in the next Annual Report, and shall include, as applicable, a narrative explanation of the reason for the amendment or waiver and its impact on the type (or in the case of a change of accounting principles, on the presentation) of financial information or operating data being presented by the District. In addition, if the amendment relates to the accounting principles to be followed in preparing financial statements, (i) notice of such change shall be given in the same manner as for a Listed Event under Section 5(b), and (ii) the Annual Report for the year in which the change is made should present a comparison (in narrative form and also, if feasible, in quantitative form) between the financial statements as prepared on the basis of the new accounting principles and those prepared on the basis of the former accounting principles.

SECTION 9. Additional Information. Nothing in this Disclosure Certificate shall be deemed to prevent the District from disseminating any other information, using the means of dissemination set forth in this Disclosure Certificate or any other means of communication, or including any other information in any Annual Report or notice of occurrence of a Listed Event, in addition to that which is required by this Disclosure Certificate. If the District chooses to include any information in any Annual Report or notice of occurrence of a Listed Event in addition to that which is specifically required by this Disclosure Certificate, the District shall have no obligation under this Certificate to update such information or include it in any future Annual Report or notice of occurrence of a Listed Event.

SECTION 10. Default. In the event of a failure of the District to comply with any provision of this Disclosure Certificate any Holder or Beneficial Owner of the Bonds may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the District to comply with its obligations under this Disclosure Certificate. A default under this Disclosure Certificate shall not be deemed an event of default under the Resolution, and the sole remedy under this Disclosure Certificate in the event of any failure of the District to comply with this Disclosure Certificate shall be an action to compel performance.

SECTION 11. Duties, Immunities and Liabilities of Dissemination Agent. The Dissemination Agent shall have only such duties as are specifically set forth in this Disclosure Certificate. The Dissemination Agent acts hereunder solely for the benefit of the District; this Disclosure Certificate shall confer no duties on the Dissemination Agent to the Participating Underwriter, the Holders and the Beneficial Owners. The District agrees to indemnify and save the Dissemination Agent, its officers, directors, employees and agents, harmless against any loss, expense and liabilities which it may incur arising out of or in the exercise or performance of its powers and duties hereunder, including the costs and expenses (including attorney's fees) of defending against any claim of liability, but excluding liabilities due to the Dissemination Agent's gross negligence or willful misconduct. The obligations of the District under this Section shall survive resignation or removal of the Dissemination Agent and payment of the Bonds. The Dissemination Agent shall have no liability for the failure to report any event or any financial information as to which the District has not provided an information report in format suitable for filing with the Repository. The Dissemination Agent shall not be required to monitor or enforce the District's duty to comply with its continuing disclosure requirements hereunder.

SECTION 12. Beneficiaries. This Disclosure Certificate shall inure solely to the benefit of the District, the Dissemination Agent, the Participating Underwriter and Holders and Beneficial Owners from time to time of the Bonds, and shall create no rights in any other person or entity.

Dated: _____, 2021

SAN BERNARDINO COMMUNITY COLLEGE
DISTRICT

By _____
Authorized Officer

EXHIBIT A

NOTICE TO REPOSITORY OF FAILURE TO FILE ANNUAL REPORT

Name of District: SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Name of Bond Issue: 2021 General Obligation Refunding Bonds (Federally Taxable)

Date of Issuance: _____, 2021

NOTICE IS HEREBY GIVEN that the District has not provided an Annual Report with respect to the above-named Bonds as required by the Continuing Disclosure Certificate relating to the Bonds. The District anticipates that the Annual Report will be filed by _____.

Dated: _____

SAN BERNARDINO COMMUNITY COLLEGE
DISTRICT

By _____ [form only; no signature required]

APPENDIX D

GENERAL ECONOMIC AND DEMOGRAPHIC INFORMATION FOR THE CITY OF SAN BERNARDINO, SAN BERNARDINO COUNTY AND RIVERSIDE COUNTY

The following information regarding the City of San Bernardino (the “City”), San Bernardino County (the “County”) and Riverside County (collectively, the “Counties”) is included only for the purpose of supplying general information regarding the local community and economy. The Bonds are not a debt of the Counties. This material has been prepared by or excerpted from the sources as noted herein and has not been reviewed for accuracy by the District or Bond Counsel.

General

The City of San Bernardino. The City is located in San Bernardino County and serves as the County seat. The City lies on the floor of the San Bernardino Valley, south of the San Bernardino Mountains and has an area of 81 square miles. It is the 17th largest city in the State of California (the “State”) and the largest city in the County. The City lies 60 miles east of Los Angeles and 120 miles northeast of San Diego. The City was incorporated in 1854. The City government operates under a hybrid mayor-council-city manager form. The mayor is elected by the voters at large, as are the seven members of the city council, each elected within their respected wards. The mayor and council members serve four-year terms.

San Bernardino County. The County is located in the southern portion of the State. The County is bordered by the State of Nevada to the east, Riverside County to the south, Inyo County to the north and Kern, Los Angeles and Orange Counties to the west. It is the fifth most populous county in the State and the twelfth most populous in the United States. The County has an area of 20,160 square miles, with more than three-quarters of the area vacant and covered by desert, forest and mountain ranges. The County is governed by a five-member Board of Supervisors, each elected from their districts. The County was established on May 23, 1853. The County seat is San Bernardino.

Riverside County. Riverside County is the fourth largest county in the State of California (the “State”), encompassing approximately 7,243 square miles. It is located in the southern portion of the State and is bordered by San Bernardino County on the north, Los Angeles and Orange Counties on the west, the State of Arizona and the Colorado River on the east, and San Diego and Imperial Counties on the south. The County has experienced a long period of growth and development. It is currently the eleventh most populous county in the United States, and fourth largest in the State. The County, incorporated in 1893, is a general law county with its seat located in the city of Riverside.

Population

The following table below shows historical population figures for the City, the Counties and the State from 2011 through 2020.

**POPULATION ESTIMATES
2011 through 2020
City of San Bernardino, San Bernardino County, Riverside County and State of California**

<u>Year</u> ⁽¹⁾	<u>City of San Bernardino</u>	<u>San Bernardino County</u>	<u>Riverside County</u>	<u>State of California</u>
2011	210,936	2,055,671	2,216,250	37,561,624
2012	212,558	2,071,326	2,244,472	37,924,661
2013	215,217	2,084,443	2,268,660	38,269,864
2014	215,097	2,094,951	2,290,907	38,566,731
2015	216,235	2,112,344	2,315,706	38,870,150
2016	216,702	2,123,677	2,343,785	39,131,307
2017	217,522	2,141,391	2,376,580	39,398,702
2018	217,588	2,152,845	2,400,762	39,586,646
2019	217,642	2,168,964	2,422,146	39,695,376
2020	217,946	2,180,537	2,442,304	39,782,870

⁽¹⁾ As of January 1.

Source: 2011-20 (2010 Census Benchmark): California Department of Finance for January 1.

Income

The following table shows per capita personal income for the Counties, the State and the United States from 2010 through 2019.

**PER CAPITA PERSONAL INCOME⁽¹⁾
2010 through 2019
San Bernardino County, Riverside County, State of California and the United States**

<u>Year</u>	<u>San Bernardino County</u>	<u>Riverside County</u>	<u>State of California</u>	<u>United States</u>
2010	\$29,566	\$30,698	\$43,636	\$40,547
2011	31,068	32,196	46,175	42,739
2012	31,733	32,737	48,813	44,605
2013	32,453	33,440	49,303	44,860
2014	34,320	34,753	52,363	47,071
2015	36,311	36,642	55,808	48,994
2016	37,592	37,936	57,801	49,890
2017	38,648	38,975	60,219	51,910
2018	40,316	40,637	63,711	54,526
2019	⁽¹⁾	⁽¹⁾	66,661	56,663

⁽¹⁾ Data for 2019 is not yet available.

Note: Per capita personal income is the total personal income divided by the total mid-year population estimates of the U.S. Bureau of the Census. Estimates for 2010 through 2018 reflect county population estimates available as of March 2019. All dollar estimates are in current dollars (not adjusted for inflation).

Source: U.S. Department of Commerce, Bureau of Economic Analysis.

Employment

The following table summarizes the labor force, employment and unemployment figures for the City, the Counties, the State and the United States from 2015 through 2019.

CIVILIAN LABOR FORCE, EMPLOYMENT AND UNEMPLOYMENT RATE
2015 through 2019⁽¹⁾
City of San Bernardino, San Bernardino County,
Riverside County, State of California and the United States

<u>Year and Area</u>	<u>Labor Force</u>	<u>Employment⁽²⁾</u>	<u>Unemployment</u>	<u>Unemployment Rate (%)⁽³⁾</u>
<u>2015</u>				
City of San Bernardino	82,800	76,000	6,800	8.2
San Bernardino County	919,200	860,000	59,200	6.4
Riverside County	1,033,300	964,100	69,200	6.7
State of California	18,828,800	17,660,700	1,168,100	6.2
United States	157,130,000	148,834,000	8,296,000	5.3
<u>2016</u>				
City of San Bernardino	83,100	77,100	6,000	7.2
San Bernardino County	930,100	876,400	53,700	5.8
Riverside County	1,051,400	987,200	64,200	6.1
State of California	19,021,200	17,980,100	1,041,100	5.5
United States	159,187,000	151,436,000	7,751,000	4.9
<u>2017</u>				
City of San Bernardino	83,900	78,500	5,300	6.3
San Bernardino County	943,100	896,700	46,500	4.9
Riverside County	1,072,200	1,015,800	56,300	5.3
State of California	19,176,400	18,257,100	919,300	4.8
United States	160,320,000	153,337,000	6,982,000	4.4
<u>2018</u>				
City of San Bernardino	83,800	79,400	4,400	5.3
San Bernardino County	956,100	916,700	39,400	4.1
Riverside County	1,091,400	1,042,700	48,700	4.5
State of California	19,280,800	18,460,700	820,100	4.3
United States	162,075,000	155,761,000	6,314,000	3.9
<u>2019</u>				
City of San Bernardino	84,700	80,600	4,100	4.8
San Bernardino County	967,700	930,700	37,000	3.8
Riverside County	1,104,000	1,057,900	46,100	4.2
State of California	19,411,600	18,627,400	784,200	4.0
United States	165,539,000	157,538,000	6,001,000	3.7

Note: Data is not seasonally adjusted.

(1) Annual averages, unless otherwise specified.

(2) Includes persons involved in labor-management trade disputes.

(3) The unemployment rate is computed from unrounded data; therefore, it may differ from rates computed from rounded figures in this table.

Source: U.S. Department of Labor – Bureau of Labor Statistics, California Employment Development Department.
 March 2019 Benchmark.

Industry

The County is included in the Riverside-San Bernardino-Ontario Metropolitan Statistical Area (the "MSA"). The distribution of employment in the MSA is presented in the following table for the last five years. These figures are multi county-wide statistics and may not necessarily accurately reflect employment trends in the County.

LABOR FORCE AND INDUSTRY EMPLOYMENT ANNUAL AVERAGES 2015 through 2019 San Bernardino County (Riverside-San Bernardino-Ontario MSA)

<u>Category</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Total Farm	14,800	14,600	14,500	14,500	15,100
Total Nonfarm	1,354,400	1,403,300	1,454,900	1,506,700	1,541,800
Total Private	1,121,100	1,161,000	1,203,900	1,249,500	1,281,300
Goods Producing	183,100	191,600	197,600	207,500	208,300
Mining and Logging	1,300	900	1,000	1,200	1,200
Construction	85,700	92,000	97,400	105,200	105,900
Manufacturing	96,200	98,700	99,200	101,100	101,200
Durable Goods	63,100	64,400	64,100	65,100	64,900
Nondurable Goods	33,100	34,300	35,200	36,000	36,300
Service Providing	1,171,200	1,211,700	1,257,300	1,299,300	1,333,500
Private Service Providing	937,900	969,400	1,006,300	1,042,100	1,073,000
Trade, Transportation and Utilities	333,100	347,900	365,500	379,600	390,700
Wholesale Trade	60,500	61,600	62,600	65,500	66,700
Retail Trade	174,400	178,300	180,900	181,200	181,300
Transportation, Warehousing and Utilities	98,100	108,000	122,100	132,900	142,800
Information	11,700	11,800	11,600	11,400	11,500
Financial Activities	43,700	44,300	43,900	43,800	44,200
Professional and Business Services	147,400	144,900	146,900	151,400	155,500
Educational and Health Services	206,300	215,700	226,700	239,500	250,100
Leisure and Hospitality	151,700	160,200	166,300	170,000	175,200
Other Services	44,000	44,600	45,400	45,800	45,800
Government	<u>233,300</u>	<u>242,300</u>	<u>251,000</u>	<u>257,200</u>	<u>260,500</u>
Total, All Industries	<u>1,369,100</u>	<u>1,417,900</u>	<u>1,469,400</u>	<u>1,521,200</u>	<u>1,556,900</u>

Note: The "Total, All Industries" data is not directly comparable to the employment data found herein.

Source: *State of California, Employment Development Department, Labor Market Information Division, Industry Employment & Labor Force – by Annual Average. March 2019 Benchmark.*

Principal Employers

The following tables list the principal employers located in the Counties.

PRINCIPAL EMPLOYERS 2019

San Bernardino County

<u>Company</u>	<u>Description</u>	<u>Employees</u>
County of San Bernardino	Public Administration	10,000
Amazon	Technology company focusing in e-commerce, cloud computing, and artificial intelligence	10,000
Loma Linda University Medical Center	Health Services	10,000
Kaiser Permanente	Insurance Agents, Brokers, and Service	10,000
State of California	Government	10,000
Wal-Mart	Retail Trade: Department/Food Stores	5,000-9,999
United Parcel Service	Transportation of Freight and Cargo	5,000-9,999
Stater Bros. Market	Retail Trade: Food Stores	5,000-9,999
Federal Express	Delivery Service	2,500-4,999
San Manuel Tribe & Casino	Resort Casino	2,500-4,999

Source: "Comprehensive Annual Financial Report" of San Bernardino County, California for the fiscal year ended June 30, 2019.

PRINCIPAL EMPLOYERS 2019

Riverside County

<u>Employer Name</u>	<u>Industry</u>	<u>Number of Employees</u>
County of Riverside	Public Administration	21,215
March Air Reserve Base	National Security	9,000
University of California Riverside	Services: Education	8,735
Kaiser Permanente Riverside Medical Center	Services: Health	5,592
Corona-Norco Unified School District	Services: Education	4,989
Pechanga Resort and Casino	Resort Casino	4,683
Riverside Unified School District	Services: Education	4,335
Hemet Unified School District	Services: Education	4,302
Eisenhower Medical Center	Medical Center	3,743
Moreno Valley Unified School District	Services: Education	3,684

Source: County of Riverside Comprehensive Annual Financial Report, Fiscal Year Ended June 30, 2019.

Commercial Activity

Summaries of annual taxable sales for the City and the Counties from 2015 through 2018 are shown in the following tables.

ANNUAL TAXABLE SALES 2015 through 2018 City of San Bernardino (Dollars in Thousands)

<u>Year</u>	<u>Retail Permits</u>	Retail Stores Taxable <u>Transactions</u>	<u>Total Permits</u>	Total Taxable <u>Transactions</u>
2015	5,539	\$2,380,149	7,110	\$2,868,852
2016	5,642	2,457,549	7,333	2,988,983
2017	5,598	2,573,089	7,313	3,101,215
2018	5,635	2,677,252	7,625	3,261,802

Source: "Taxable Sales in California (Sales & Use Tax)," California State Board of Equalization.

ANNUAL TAXABLE SALES 2015 through 2018 San Bernardino County (Dollars in Thousands)

<u>Year</u>	<u>Retail Permits</u>	Retail Stores Taxable <u>Transactions</u>	<u>Total Permits</u>	Total Taxable <u>Transactions</u>
2015	37,696	\$23,384,548	56,128	\$35,580,276
2016	38,370	24,477,003	57,629	37,216,551
2017	39,067	25,603,171	58,956	38,399,373
2018	39,837	26,905,784	61,838	40,554,024

Source: "Taxable Sales in California (Sales & Use Tax)," California State Board of Equalization.

TAXABLE SALES 2015-2018 Riverside County (Dollars in Thousands)

<u>Year</u>	<u>Retail Permits</u>	Retail Stores Taxable <u>Transactions</u>	<u>Total Permits</u>	Total Taxable <u>Transactions</u>
2015	37,304	\$23,537,475	55,857	\$33,166,600
2016	38,378	24,274,686	57,742	34,483,694
2017	38,967	25,856,341	58,969	36,407,460
2018	39,577	28,042,692	61,433	38,919,498

Source: "Taxable Sales in California (Sales & Use Tax)," California State Board of Equalization.

Building Activity

The annual building permit valuations and number of permits for new dwelling units issued from 2014 through 2018 for the City and Counties are shown in the following tables.

BUILDING PERMITS AND VALUATIONS 2014 through 2018 City of San Bernardino (Dollars in Thousands)

	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Valuation					
Residential	\$36,608	\$36,100	\$16,064	\$6,804	\$21,342
Non-Residential	<u>112,312</u>	<u>138,704</u>	<u>88,221</u>	<u>172,915</u>	<u>175,647</u>
Total	\$148,920	\$174,804	\$104,285	\$179,719	\$196,989
Units					
Single Family	62	38	33	19	72
Multiple Family	<u>50</u>	<u>47</u>	<u>62</u>	<u>0</u>	<u>16</u>
Total	112	85	95	19	88

Note: Totals may not add to sum due to rounding.

Source: Construction Industry Research Board.

BUILDING PERMITS AND VALUATIONS 2014 through 2018 San Bernardino County (Dollars in Thousands)

	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Valuation					
Residential	\$708,471	\$1,056,572	\$888,142	\$1,366,023	\$1,455,281
Non-Residential	<u>958,267</u>	<u>1,146,722</u>	<u>994,282</u>	<u>1,285,597</u>	<u>1,080,130</u>
Total	\$1,666,738	\$2,203,294	\$1,882,424	\$2,651,620	\$2,535,411
Units					
Single Family	1,937	2,753	2,896	4,253	3,311
Multiple Family	<u>1,266</u>	<u>1,159</u>	<u>976</u>	<u>2,578</u>	<u>1,775</u>
Total	3,203	3,912	3,872	6,831	5,086

Note: Totals may not add to sum due to rounding.

Source: Construction Industry Research Board.

BUILDING PERMITS AND VALUATIONS
2014 through 2018
Riverside County
(Dollars in Thousands)

	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Valuation					
Residential	\$1,621,751	\$1,536,742	\$1,759,535	\$1,903,417	\$2,558,081
Non-residential	<u>814,990</u>	<u>911,465</u>	<u>1,346,020</u>	<u>1,433,691</u>	<u>1,959,680</u>
Total	\$2,436,741	\$2,448,207	\$3,105,555	\$3,337,108	\$4,517,761
Units					
Single family	5,007	5,007	5,662	6,265	7,540
Multiple family	<u>1,931</u>	<u>1,189</u>	<u>1,039</u>	<u>1,070</u>	<u>1,628</u>
Total	6,938	6,196	6,701	7,335	9,168

Note: Totals may not add to sum due to rounding.

Source: *Construction Industry Research Board*

APPENDIX E**SAN BERNARDINO COUNTY TREASURY POOL**

The following information concerning the San Bernardino County (the “County”) Treasury Pool (the “Treasury Pool”) has been provided by the Treasurer-Tax Collector of the County (the “Treasurer”), and has not been confirmed or verified by the District or the Underwriter. Neither the District nor the Underwriter has made an independent investigation of the investments in the Treasury Pool nor any assessment of the current County investment policy. The value of the various investments in the Treasury Pool will fluctuate on a daily basis as a result of a multitude of factors, including generally prevailing interest rates and other economic conditions. Additionally, the Treasurer may change the investment policy at any time. Therefore, there can be no assurance that the values of the various investments in the Treasury Pool will not vary significantly from the values described herein. Finally, neither the District nor the Underwriter makes any representation as to the accuracy or adequacy of such information or as to the absence of material adverse changes in such information subsequent to the date hereof, or that the information contained is correct as of any time subsequent to its date. Further information may be obtained from the Treasurer at the following website: <https://www.mytaxcollector.com/>. However, the information presented on such website is not incorporated into this Official Statement by any reference.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Dr. James L. Buysse, Interim Vice Chancellor, Business & Fiscal Services

PREPARED BY: Lawrence P. Strong, Director, Fiscal Services

DATE: July 8, 2021

SUBJECT: Consideration of Approval to Adopt Resolution #2021-07-08-FPC02 to Establish Tax Rate for Refunding Bonds of SBCCD Expected to be Sold During Fiscal Year 2021-22

RECOMMENDATION

It is recommended that the Board of Trustees adopt Resolution #2021-07-08-FPC02 to establish a tax rate for refunding bonds of San Bernardino Community College District expected to be sold during fiscal year 2021-22, and authorizing necessary actions in connection therewith.

OVERVIEW

An election was held in the San Bernardino Community College District on November 6, 2018, for the issuance and sale of general obligation bonds of the District for various college improvements in the maximum amount of \$470,000,000 (the "Measure CC"). The District has previously issued two series of bonds under Measure CC aggregating \$300,000,000.

ANALYSIS

The District is concurrently authorizing the issuance of approximately \$225,000,000 of refunding bonds (the "Bonds") to refinance a portion of the outstanding Measure CC Bonds and such Bonds will be sold after the time that the Auditor-Controller calculates the taxes to be levied for District bonded debt during fiscal year 2021-22. Therefore, Resolution #2021-07-08-FPC02 is being brought before the Board of Trustees now to formally request that, pursuant to Education Code Sections 15252-15254, the Board of Supervisors of San Bernardino County (the "County") adopt a tax rate and levy a tax for the Bonds.

The tax rate will be based upon an estimated debt service schedule prepared by the District. The Resolution further authorizes the District officials to file a certified copy of the Resolution with the Board of Supervisors of the County and to deliver copies of the Resolution to the Auditor-Controller and Treasurer and Tax Collector of the County.

Adoption of this Resolution is necessary to ensure that property taxes are levied during fiscal year 2021-22 for the payment of the Bonds. The Bonds are expected to be sold during fiscal year 2021-22.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

There is no fiscal impact to the General Fund resulting from the issuance of the Refunding Bonds.

RESOLUTION #2021-07-08-FPC02 OF THE BOARD OF TRUSTEES OF THE
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
TO ESTABLISH TAX RATE FOR REFUNDING BONDS OF
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
EXPECTED TO BE SOLD DURING FISCAL YEAR 2021-22,
AND AUTHORIZING NECESSARY ACTIONS IN CONNECTION THEREWITH

WHEREAS, this Board of Trustees (the “Board”) of the San Bernardino Community College District (the “District”), located in San Bernardino County (the “County”), California, is authorized to, and intends to, issue a series of refunding bonds to refund bonds authorized by the voters of the District on November 6, 2018 (“Measure CC”);

WHEREAS, the Board of Supervisors of the County is required to take action approving a tax rate for payment of indebtedness of the District during Fiscal Year 2021-22, and it is the responsibility of the Auditor-Controller of the County to calculate the several tax rates for the Board of Supervisors’ action thereon;

WHEREAS, this Board has determined that it is not possible or advisable to sell the District’s refunding bonds in time to permit the Auditor-Controller, or other appropriate County official, of the County to calculate the tax rates necessary to pay debt service on such refunding bonds in order that such tax rates may be reflected on 2021-22 property tax bills of taxpayers in the District;

WHEREAS, the Education Code of the State of California provides that the Board of Supervisors of each county shall annually, at the time of making the levy of taxes for county purposes, estimate the amount of money required to meet the payment of the principal of and interest on the bonds authorized by the electors of the District and not sold, and which the Board of Trustees of the District informs the Board of Supervisors in their belief will be sold before the next tax levy, and further provides that said Board of Supervisors shall levy a tax sufficient to pay the principal and interest so estimated; and

WHEREAS, this Board deems it necessary and desirable to issue a series of the District’s refunding bonds during Fiscal Year 2021-22, as authorized by the Government Code, and that the County levy a tax for payment on debt service estimated to come due on such refunding bonds during Fiscal Year 2021-22, and believes that said refunding bonds will be sold during said Fiscal Year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF SAN BERNARDINO COMMUNITY COLLEGE DISTRICT:

Section 1. Recitals. All of the above recitals are correct.

Section 2. Estimate of Tax Levy. The Chancellor or the Executive Vice Chancellor of the District or such other officer of the District as either authorized officer may designate (each, an “Authorized District Representative”), are hereby authorized and directed to prepare, or cause the investment banker or municipal advisor to the District, to prepare, an estimate of all payments of principal and interest which shall become due on a series of refunding bonds of the District expected to be sold prior to the making of the tax levy for Fiscal Year 2021-22, and to cause the debt service schedule so prepared to be provided to the Board of Supervisors and the Auditor-Controller of the County and to any other officers of the County responsible for preparing the tax levy for bonds of the District and for levying said tax. The District estimates that the sale of its

refunding bonds shall be in an estimated amount of \$225 million and shall be issued during Fiscal Year 2021-22.

Section 3. Request to County to Levy Tax. The Board of Supervisors of the County is hereby requested, in accordance with Education Code Sections 15252-15254, to adopt a tax rate for bonds of the District expected to be sold during Fiscal Year 2021-22, based upon the estimated debt service schedule prepared by officers of the District, and to levy a tax in Fiscal Year 2021-22 on all taxable property in the District sufficient to pay said estimated debt service. The proceeds of such tax shall be deposited into the debt service fund of the District established pursuant to the Education Code for bonds of the District.

Section 4: Application of Tax Proceeds. In the event that the refunding bonds of the District are not sold during Fiscal Year 2021-22, or sold in such amount and on such terms that the proceeds of the tax requested in Section 3 hereof, or any portion thereof, are not required for payment of debt service due on the refunding bonds, or payment of other outstanding bonds of the District payable from the debt service fund of the District, this Board hereby requests that the Auditor-Controller, or other appropriate official of the County cause the remaining proceeds of the tax to be held in the debt service fund and applied to debt service on outstanding bonds of the District coming due in Fiscal Year 2022-23.

Section 5. Filing of Resolution. The Secretary of this Board is hereby authorized and directed to file forthwith a certified copy of this Resolution with the Clerk of the Board of Supervisors of the County, and to cause copies of this Resolution to be delivered to the Auditor-Controller and the Treasurer-Tax Collector of the County.

Section 6. Further Authorization. The President of this Board, the Secretary of this Board, or any Authorized District Representative, shall be and they are hereby authorized and directed to take such additional actions consistent with the intent of this Resolution in connection with the sale of the refunding bonds of the District, which any of them deem necessary and desirable to accomplish the purpose hereof.

[REMAINDER OF PAGE LEFT BLANK]

Section 7. Effective Date. This resolution shall take effect from and after its adoption.

PASSED AND ADOPTED this 8th day of July, 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

President of the Board of Trustees of the
San Bernardino Community College District

Attest:

Secretary to the Board of Trustees of the
San Bernardino Community College District

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Jose Torres, Interim Chancellor
REVIEWED BY: Dr. Kevin Horan, President, CHC
PREPARED BY: Dr. Keith Wurtz, Vice President, Instruction, CHC
DATE: July 8, 2021
SUBJECT: Consideration of Approval of Curriculum - CHC

RECOMMENDATION

It is recommended that the Board of Trustees approve the CHC curriculum modifications.

OVERVIEW

The courses, certificates, and degrees at CHC are continually being revised and updated to reflect and meet student needs.

ANALYSIS

These courses, certificates, and degrees have been approved for addition, modification, and deletion by the Curriculum Committee of the Academic Senate and will be included in the 2021-2022 and 2022-2023 College Catalog.

INSTITUTIONAL VALUES

II. Learning Centered Institution for Student Access, Retention, and Success.

FINANCIAL IMPLICATIONS

None.

Curriculum Meeting: 05/10/21, Admin. Approval 05/21/21

Conjoint Meeting: 06/24/21

Board of Trustees Meeting: 07/08/21

CRAFTON HILLS COLLEGE
SUBMITTED FOR BOARD OF TRUSTEE APPROVAL
July 8, 2021

NEW COURSE

Discipline:	English
Department:	English and Reading
Course ID:	ENGL 162
Course Title:	Asian American Literature
Units:	3
Minimum Semester Hours:	
	Lecture: 48
Prerequisite:	ENGL 101 or ENGL 101H
Corequisite:	None
Departmental Recommendation:	None
Catalog Description:	Study of the literature, plays, poetry, film, and lyrics representative of Asian literature. This course includes written analyses. This course is also offered as ETHS 162.
Schedule Description:	Study of the literature, plays, poetry, film, and lyrics representative of Asian literature. This course includes written analyses. This course is also offered as ETHS 162.
Student Learning Outcomes:	New
Rationale:	ENGL 162 provides CHC students with an opportunity to study the English literature of writers of Asian heritages. These works include novels, short stories, plays, poems, and song lyrics. Many students who have been introduced to multi-cultural literature in high school and students interested in literature of Asian writers in English have requested this course. This course transfers to CSU.
Equate:	Course is not currently equated with SBVC
Effective:	Fall 2022

NEW COURSE

Discipline:	Ethnic Studies
Department:	Social Sciences
Course ID:	ETHS 162
Course Title:	Asian American Literature
Units:	3
Minimum Semester Hours:	
	Lecture: 48
Prerequisite:	ENGL 101 or ENGL 101H
Corequisite:	None
Departmental Recommendation:	None

Curriculum Meeting: 05/10/21, Admin. Approval 05/21/21

Conjoint Meeting: 06/24/21

Board of Trustees Meeting: 07/08/21

Catalog Description: Study of the literature, plays, poetry, film, and lyrics representative of Asian literature. This course includes written analyses. This course is also offered as ENGL 162.

Schedule Description: Study of the literature, plays, poetry, film, and lyrics representative of Asian literature. This course includes written analyses. This course is also offered as ENGL 162.

Student Learning Outcomes: New

Rationale: ENGL 162 provides CHC students with an opportunity to study the English literature of writers of Asian heritages. These works include novels, short stories, plays, poems, and song lyrics. Many students who have been introduced to multi-cultural literature in high school and students interested in literature of Asian writers in English have requested this course. This course transfers to CSU.

Equate: Course is not currently equated with SBVC

Effective: Fall 2022

MODIFY COURSE

COURSE ID	COURSE TITLE
EMS 067	Electronic Patient Care Reporting - Field

Semester Units: 2

Minimum Semester

Hours:

Lecture 16 (no change)

Clinical 24

Field 24

Catalog Description: Students will learn how to document critical patient information through the use of electronic patient care reporting during the clinical and field participation in the EMT program.

Schedule Description: Guide students in the use of electronic patient care reporting during the clinical and field section of the Emergency Medical Technician program.

Student Learning Outcomes: No change

Rationale: Six-year revision; adding DE component

Equate: Course is not offered at SBVC

Effective: Fall 2022

Curriculum Meeting: 05/10/21, Admin. Approval 05/21/21

Conjoint Meeting: 06/24/21

Board of Trustees Meeting: 07/08/21

MODIFY COURSE

COURSE ID	COURSE TITLE
MATH 250	Single Variable Calculus I

Prerequisite:	Eligibility for MATH 250 as determined through the Crafton Hills College assessment process, or MATH 102 and MATH 103, both with a grade of C or better, or MATH 160 with a grade of C or better
Student Learning Outcomes:	No change
Rationale:	Six-year revision
Equate:	MATH 250 at SBVC
Effective:	Fall 2022

MODIFY COURSE

COURSE ID	COURSE TITLE
READ 100	College Academic Reading

Prerequisite:	None
Student Learning Outcomes:	New
Rationale:	Six-year revision
Equate:	READ 100 at SBVC
Effective:	Fall 2022

MODIFY COURSE

COURSE ID	COURSE TITLE
RESP 238	Entry Level and Advanced Practitioner Examinations: Review and Seminar

Catalog Description:	Add: Graded on a Pass or No Pass basis only.
Schedule Description:	Add: Graded on a Pass or No Pass basis only.
Student Learning Outcomes:	No change
Rationale:	Six-year revision
Equate:	Course is not offered at SBVC
Effective:	Fall 2022

Curriculum Meeting: 05/10/21, Admin. Approval 05/21/21

Conjoint Meeting: 06/24/21

Board of Trustees Meeting: 07/08/21

DISTRIBUTED EDUCATION

Course ID:	EMS 067	100% Online
Course Title:	Electronic Patient Care Reporting - Field	
Rationale:	Increase DE Offerings	
Effective:	Fall 2022	

PROGRAM MODIFICATION

ASSOCIATE OF SCIENCE COMPUTER INFORMATION SYSTEMS: PROGRAMMING

The Associate of Science Degree in Programming at Crafton Hills College will provide students with the knowledge and skills necessary for employment in entry-level positions in the field of computer programming or to continue to pursue a four-year degree in Computer Information Systems or Computer Science. Completion of this program indicates the student has acquired knowledge of computer programming including basic language structures, syntax, debugging, and application development.

REQUIRED COURSES:

		Units
CIS 095	Employability Skills for Technical Careers	2
CIS 101	Introduction to Computer and Information Technology	3
CIS 130	Hardware and Information Technology Essentials	3

Students must complete at least fifteen additional units from the following:

		Units
CIS 105	Database Concepts and Design	3
CIS 111	Web Page Programming and Design	3
CSCI 112	Programming Fundamentals: Python	3
or		
CIS 113	Java Programming	3
CSCI 110	Introduction to Computer Science I (C++)	3
or		
CSCI 120	Introduction to Computer Science II (C++)	3
or		
CIS 117	Web Page Scripting	3
CIS 121	Android Application Development	3
CIS 125	Introduction to C#.NET Programming	3
CIS 190D	Software Development Work Experience	1 - 3

Total Units:		23
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Rationale: The following courses were removed from the program: CIS 114, CIS 116, CSCI 105, CSCI 113.

Effective: Fall 2021

Curriculum Meeting: 05/10/21, Admin. Approval 05/21/21

Conjoint Meeting: 06/24/21

Board of Trustees Meeting: 07/08/21

CORRECTION
MODIFY COURSE

COURSE ID	COURSE TITLE
ENGL 102H	Intermediate Composition and Critical Thinking - Honors

Prerequisite:	Acceptance into the College Honors Institute and ENGL 101 or ENGL 101H
Student Learning Outcomes:	No change
Rationale:	The course was approved at the December 11, 2020, Board meeting as a six-year revision; adding DE component. The prerequisite is being revised to include Acceptance into the College Honors Institute and the corequisite is being removed.
Equate:	ENGL 102H at SBVC
Effective:	Fall 2021

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Jose F. Torres, Interim Chancellor

PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services

DATE: July 8, 2021

SUBJECT: Consideration of Approval of Amendment to Management Salary Schedule

RECOMMENDATION

It is recommended that the Board of Trustees approve the amendment to the management salary schedule.

OVERVIEW

The Management salary schedule is being updated to include recent reestablishing of the Caltrans Work Crew Supervisor position.

ANALYSIS

The job description for Caltrans Work Crew Supervisor was approved at the January 19, 2017 Board meeting. It was removed from the Management Salary Schedule when the program ended and that position was no longer in use. Through the Economic Development & Corporate Training (EDCT) department contract with the California Department of Transportation (Caltrans), the District will be providing training which requires this supervisor position be placed back on the Management Salary Schedule at Range 1.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in the current budget.

Management Salary Schedule
Pending Board Approval 07/08/21

RANGE	POSITION	STEP									
		A	B	C	D	E	F	G	H	I	J
1	▪ Tool Room Supervisor ▪ Caltrans Work Crew Supervisor	\$ 50,143	\$ 51,694	\$ 53,292	\$ 54,941	\$ 56,640	\$ 58,391	\$ 60,197	\$ 62,003	\$ 65,103	\$ 68,359
2		\$ 52,650	\$ 54,278	\$ 55,957	\$ 57,688	\$ 59,472	\$ 61,311	\$ 63,207	\$ 65,103	\$ 68,359	\$ 71,777
3		\$ 55,282	\$ 56,992	\$ 58,755	\$ 60,572	\$ 62,445	\$ 64,377	\$ 66,368	\$ 68,359	\$ 71,777	\$ 75,365
4	▪ Assistant Manager, Workforce Development	\$ 58,046	\$ 59,842	\$ 61,692	\$ 63,601	\$ 65,568	\$ 67,595	\$ 69,686	\$ 71,777	\$ 75,365	\$ 79,134
5	▪ Circulation Supervisor	\$ 60,949	\$ 62,834	\$ 64,777	\$ 66,781	\$ 68,846	\$ 70,975	\$ 73,170	\$ 75,365	\$ 79,134	\$ 83,090
6	▪ Food Services Supervisor ▪ Custodial Supervisor	\$ 63,996	\$ 65,975	\$ 68,016	\$ 70,120	\$ 72,288	\$ 74,524	\$ 76,829	\$ 79,134	\$ 83,090	\$ 87,245
7		\$ 67,196	\$ 69,274	\$ 71,417	\$ 73,626	\$ 75,903	\$ 78,250	\$ 80,670	\$ 83,090	\$ 87,245	\$ 91,607
8	▪ Printing & Graphic Services Supervisor	\$ 70,556	\$ 72,738	\$ 74,988	\$ 77,307	\$ 79,698	\$ 82,163	\$ 84,704	\$ 87,245	\$ 91,607	\$ 96,187
9	▪ Aquatics Director ▪ Braille Program Manager ▪ Maintenance & Grounds Supervisor	\$ 74,084	\$ 76,375	\$ 78,737	\$ 81,172	\$ 83,683	\$ 86,271	\$ 88,939	\$ 91,607	\$ 96,187	\$ 100,997
10	▪ Emergency Manager ▪ Manager, Workforce Development	\$ 77,788	\$ 80,194	\$ 82,674	\$ 85,231	\$ 87,867	\$ 90,584	\$ 93,386	\$ 96,187	\$ 100,997	\$ 106,047
11	▪ Project Administrator, Career Education	\$ 81,677	\$ 84,203	\$ 86,808	\$ 89,492	\$ 92,260	\$ 95,113	\$ 98,055	\$ 100,997	\$ 106,047	\$ 111,349
12	▪ Assistant Director of Resource Development ▪ Police Sergeant	\$ 85,761	\$ 88,413	\$ 91,148	\$ 93,967	\$ 96,873	\$ 99,869	\$ 102,958	\$ 106,047	\$ 111,349	\$ 116,916
13	▪ Accounting Services Manager ▪ Business Systems Administrator ▪ Director, Child Development Center ▪ Director, Workforce Development ▪ Payroll Manager ▪ Manager, CalWORKs & Workforce Development	\$ 90,049	\$ 92,834	\$ 95,705	\$ 98,665	\$ 101,717	\$ 104,863	\$ 108,106	\$ 111,349	\$ 116,916	\$ 122,762
14	▪ Facilities Project Manager ▪ Director, Marketing & Public Relations ▪ Manager, Production	\$ 94,552	\$ 97,476	\$ 100,491	\$ 103,599	\$ 106,803	\$ 110,106	\$ 113,511	\$ 116,916	\$ 122,762	\$ 128,900

Management Salary Schedule
Pending Board Approval 07/08/21

RANGE	POSITION	STEP									
		A	B	C	D	E	F	G	H	I	J
15	<ul style="list-style-type: none"> ▪ Director of Athletics ▪ Director, Adult Education Block Grant (AEBG) ▪ Police Lieutenant ▪ Sustainability & Energy Manager 	\$ 99,279	\$ 102,350	\$ 105,515	\$ 108,778	\$ 112,143	\$ 115,611	\$ 119,187	\$ 122,762	\$ 128,900	\$ 135,345
16	<ul style="list-style-type: none"> ▪ Associate Director, Fiscal Services ▪ Associate Director, Human Resources ▪ Campus Project Manager - Measure CC ▪ Director, Administrative Application Systems ▪ Director, Admissions & Records ▪ Director, Internal Audit & Advisory Services ▪ Director, Facilities, Maintenance & Operations ▪ Director, Financial Aid ▪ Director, Grants Development & Administration ▪ Director, Library and Learning Support Services ▪ Director, Student Life ▪ Director, Technology Services ▪ Director, Television ▪ Associate Director, Environmental Health, Emergency Planning & Safety Administration ▪ Manager, Programming – KVCR TV/FM ▪ Local Business Outreach Administrator - Measure CC 	\$ 104,243	\$ 107,467	\$ 110,791	\$ 114,217	\$ 117,750	\$ 121,392	\$ 125,146	\$ 128,900	\$ 135,345	\$ 142,113
17	<ul style="list-style-type: none"> ▪ Director, Police Academy ▪ Director, Workforce Development DSN ICT ▪ Director, Economic Development Corporate Training ▪ Director, Alternative Text Production Center ▪ Campus Director of Marketing, Creative Services & Public Affairs 	\$ 109,455	\$ 112,840	\$ 116,330	\$ 119,928	\$ 123,637	\$ 127,461	\$ 131,403	\$ 135,345	\$ 142,113	\$ 149,218

Management Salary Schedule
Pending Board Approval 07/08/21

RANGE	POSITION	STEP									
		A	B	C	D	E	F	G	H	I	J
18	<ul style="list-style-type: none"> ▪ Development Director ▪ Director, DSP&S ▪ Director, EOPS, CARE & CalWorks, CHC ▪ Director, EOPS & CARE, SBVC ▪ Director First Year Experience FKCE and College Promise, SBVC ▪ Director, Outreach & Educational Partnerships 	\$ 114,928	\$ 118,482	\$ 122,147	\$ 125,925	\$ 129,819	\$ 133,834	\$ 137,973	\$ 142,113	\$ 149,218	\$ 156,679
19	<ul style="list-style-type: none"> ▪ Associate Dean, Health Services and Director of Nursing ▪ Director, Corporate & Strategic Relations - KVCR ▪ Director, Development & Community Relations ▪ Director of Diversity, Inclusion and Equity ▪ Director, Human Resources, EEO, Legal Services and Labor Relations ▪ Director of Institutional Advancement ▪ Director, KVCR Broadcast Media Systems ▪ General Manager, KVCR TV/FM 	\$ 120,674	\$ 124,407	\$ 128,254	\$ 132,221	\$ 136,310	\$ 140,526	\$ 144,872	\$ 149,218	\$ 156,679	\$ 164,513
20	<ul style="list-style-type: none"> ▪ Chief of Police ▪ Assistant General Manager, Director of First Nation's Experience (FNX) Channel ▪ Assistant General Manager, News Director 	\$ 126,708	\$ 130,627	\$ 134,667	\$ 138,832	\$ 143,126	\$ 147,552	\$ 152,116	\$ 156,679	\$ 164,513	\$ 172,739

Management Salary Schedule
Pending Board Approval 07/08/21

RANGE	POSITION	STEP									
		A	B	C	D	E	F	G	H	I	J
21	<ul style="list-style-type: none"> ▪ Associate General Manager, Director of Operations, Production & Technology ▪ Business Manager ▪ Dean of Research, Planning, & Institutional Effectiveness ▪ Director, Facilities, Planning, Emergency Management & Construction ▪ Director, Fiscal Services ▪ District Director of Research, Planning & Institutional Effectiveness ▪ Division Dean (Instructional) ▪ Division Dean (Non-Instructional) ▪ Senior District Director of Marketing, Public Relations & Legislative Affairs 	\$ 133,044	\$ 137,158	\$ 141,400	\$ 145,774	\$ 150,282	\$ 154,930	\$ 159,722	\$ 164,513	\$ 172,739	\$ 181,376
22	<ul style="list-style-type: none"> ▪ Dean of Academic Success, Grants and Learning Services (SBVC) ▪ Dean of Student Equity and Success (CHC) ▪ Dean of Student Equity and Success (SBVC) 	\$ 139,696	\$ 144,016	\$ 148,470	\$ 153,062	\$ 157,796	\$ 162,676	\$ 167,708	\$ 172,739	\$ 181,376	\$ 190,445
23	<ul style="list-style-type: none"> ▪ Chief Technology Officer ▪ Executive Director, Economic Development & Corporate Training 	\$ 146,681	\$ 151,217	\$ 155,894	\$ 160,715	\$ 165,686	\$ 170,810	\$ 176,093	\$ 181,376	\$ 190,445	\$ 199,967
24	<ul style="list-style-type: none"> ▪ Vice President, Administrative Services ▪ Vice President, Instruction ▪ Vice President, Student Services ▪ Executive Director, Research Planning Institutional Effectiveness 	\$ 154,015	\$ 158,778	\$ 163,689	\$ 168,751	\$ 173,970	\$ 179,351	\$ 184,898	\$ 190,445	\$ 199,967	\$ 209,965

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Jose F. Torres, Interim Chancellor

PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services

DATE: July 8, 2021

SUBJECT: Consideration of Approval of Doctorate Stipend for Management Employee

RECOMMENDATION

It is recommended that the Board of Trustees approve doctorate stipend for Emma Diaz and Patricia Quach.

OVERVIEW

Emma Diaz, Director Adult Education Block Grant, SBVC, \$190.00 per month doctorate stipend retroactive to July 1, 2021.

Patricia Quach, Dean, Academic Success, Grants & Learning Services, SBVC, \$190.00 per month doctorate stipend retroactive to July 1, 2021.

ANALYSIS

Emma Diaz, recently obtained her Doctor in Education from University of Southern California, and is entitled to the doctorate stipend.

Patricia Quach, recently obtained her Doctor in Education from Capella University, and is entitled to the doctorate stipend.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence.

FINANCIAL IMPLICATIONS

Included in 2021-2022 budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Jose F. Torres, Interim Chancellor

PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services

DATE: July 8, 2021

SUBJECT: Consideration of Approval of Management Tuition Reimbursement

RECOMMENDATION

It is recommended that the Board of Trustees approve tuition reimbursement for Farrah Farzaneh to pursue a Doctor of Public Administration (DPA) from University of La Verne.

OVERVIEW

Farrah Farzaneh is the Director, Facilities Planning, Emergency Management & Construction in the Facilities, Planning & Construction Department at the District Support Office and plans to start her program with the 08/23/21 term.

ANALYSIS

This request is in compliance with Administrative Procedure 7260 which allows that Classified Supervisors shall be eligible for tuition cost reimbursement from an accredited institution and that all courses for which a manager is seeking reimbursement be approved by the Board of Trustees.

INSTITUTIONAL VALUES

- I. Institutional Effectiveness
- II. Learning-Centered Institution for Student Access, Retention and Success
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

The cost of this reimbursement will be covered by the General Fund.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Jose F. Torres, Interim Chancellor
REVIEWED BY: Jose F. Torres, Interim Chancellor
PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services
DATE: July 8, 2021
SUBJECT: Consideration of Approval to Appoint Interim Managers

RECOMMENDATION

It is recommended that the Board of Trustees approve the appointment of, and ratify the employment contracts for, the employees on the attached list.

OVERVIEW

The employees on the attached list are submitted for approval.

ANALYSIS

All requirements in the employment process have been or will be completed. Employees will not commence work until all requirements are met.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The cost of employment for these employees is included in the appropriate budgets.



Appointment of Interim Managers

Submitted for Board Approval July 8, 2021

[v.6.28.2021.p.1|1]

Employee Name Location Assignment	Effective Dates	Range & Step	New or Replacing	Fund	Live Scan Clearance
Xayaphanthong, Soutsakhone Interim Director, Outreach and Educational Partnerships CHC Counseling <i>Ratification to correct step placement</i>	07/01/20 to 06/30/21	18B	New	Restricted General	07/16/12
Buyse, James Interim Vice Chancellor of Business & Fiscal Services DSO Business and Fiscal Services	07/01/21 To 07/31/21	3G	Jose Torres	General Fund	09/23/20
Krehbiel, Deanna Interim Executive Director, Economic Development & Corporate Training DSO Professional Development Center	07/01/2 to 06/30/22	23B	Robert Levesque	EDCT	05/17/20
Papa, Anthony Interim Director Broadcast Media Systems DSO KVCR <i>Ammendment to correct step placement</i>	07/01/21 to 06/30/22	19B	New	KVCR	07/25/18
Torres, Jose F. Interim Chancellor DSO Chancellor's Office	07/01/21 to 07/31/21	\$312,000 per year	Bruce Baron	Chancellor General	01/01/13
Thayer, Scott Interim President, SBVC SBVC President	08/01/21 to 06/30/22	5H	Diana Z. Rodriguez	President	06/19/17

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Jose F. Torres, Interim Chancellor
REVIEWED BY: Jose F. Torres, Interim Chancellor
PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services
DATE: July 8, 2021
SUBJECT: Consideration of Approval to Appoint District Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve appointment of the employees on the attached list and, as necessary, approve the corresponding employment contracts as well.

OVERVIEW

The employees on the attached list are submitted for approval.

ANALYSIS

All requirements in the employment process have been or will be completed. Employees will not commence work until all requirements are met.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The cost of employment for these employees is included in the appropriate budgets.



Appointment of District Employees

Submitted for Board July 8, 2021

[v.6.22.2021.p.1|3]

Employee Name, Title Location Assignment & Department	Start Date	Salary Schedule, Range & Step	New or Replacing	Fund	Live Scan Clearance
Beechko, Alex Assistant Professor, Biological Sciences CHC Biology	08/10/21	Academic TBD*	New	Biology General Fund	TBD
Ferrari, Edward Assistant Professor, English CHC English	08/10/21	Academic TBD*	New	LAM General Fund	04/03/17
Gend, Peter Assistant Professor, Multimedia - Animation & Visual Effects CHC Computer Information and Science	08/10/21	Academic TBD*	New	Multi-Media Investment Fund	TBD
Lopez, Natalie Librarian CHC Library	08/02/21	Academic TBD*	Catherine Hendrickson	LAM General Fund	TBD
Pena, Mauro Ivan Dean of Equity and Student Success CHC Counseling	07/19/21	Management TBD*	Kirsten Colvey	Counseling General Fund and Student Equity & Achievement Fund	TBD

†Live Scan clearance pending; employee will not start without clearance.

*Salary placement to be determined upon verification of education and experience.



Appointment of District Employees

Submitted for Board July 8, 2021

[v.6.22.2021.p.2][3]

Employee Name, Title Location Assignment & Department	Start Date	Salary Schedule, Range & Step	New or Replacing	Fund	Live Scan Clearance
Toyooka Smith, Yuki Assistant Professor, Art CHC Art	08/10/21	Academic TBD*	Snezana Petrovic	Art General Fund	TBD [†]
Calvo, Alejandro Custodian DSO Facilities, Planning & Construction	07/12/21	Classified 27A	Jonathan Nava	Facilities, Planning & Construction	TBD [†]
Anderson, Leif Assistant Professor, Physics SBVC Physics	08/10/21	Academic TBD*	Marianne Klingstrand	Physics General Fund	TBD [†]
Berry II, Thomas Assistant Professor, Communication Studies SBVC Communication Studies	08/10/21	Academic TBD*	Leticia Hector	Humanities & Art General Fund	TBD [†]
Contreras, Sarah Assistant Professor, Nursing SBVC Nursing	08/10/21	Academic TBD*	Jacob Hutchason	Nursing General Fund	TBD [†]
Foscolos, Espree Assistant Professor, Nursing SBVC Nursing	08/10/21	Academic TBD*	Yolanda Simental	Nursing General Fund	TBD [†]
Gomez, Fernando Assistant Professor, Biological Sciences SBVC Biology	08/10/21	Academic TBD*	Roger Sadler	Biology General Fund	TBD [†]

[†]Live Scan clearance pending; employee will not start without clearance.

*Salary placement to be determined upon verification of education and experience.



Appointment of District Employees

Submitted for Board July 8, 2021

[v.6.22.2021.p.3|3]

Employee Name, Title Location Assignment & Department	Start Date	Salary Schedule, Range & Step	New or Replacing	Fund	Live Scan Clearance
Kappattil, Reshmi Assistant Professor, Nursing SBVC Nursing	08/10/21	Academic TBD*	Tamara Maurizi	Nursing General Fund	TBD [†]
Lchuga, Thomas Assistant Professor, Biological Sciences SBVC Biology	08/10/21	Academic TBD*	Glenn Drewes	Biology General Fund	TBD [†]
Shea, Edward Assistant Professor, English SBVC English	08/10/21	Academic TBD*	Sheela Free	Humanities & Art General Fund	TBD [†]
Vogel, Angela Assistant Professor, Nursing SBVC Nursing	08/10/21	Academic TBD*	Alicia Tuvida	Nursing General Fund	TBD [†]
Zarate, Rangel Assistant Professor, English SBVC English	08/10/21	Academic TBD*	Horace Alexander	Humanities & Art General Fund	TBD [†]

[†]Live Scan clearance pending; employee will not start without clearance.

*Salary placement to be determined upon verification of education and experience.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Jose F. Torres, Interim Chancellor
REVIEWED BY: Jose F. Torres, Interim Chancellor
PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services
DATE: July 8, 2021
SUBJECT: Consideration of Approval of Classification Advancement for Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the advancement of classification for academic employees as indicated on the attached list.

OVERVIEW

The advancement of classification for academic employees on the attached list is submitted for approval.

ANALYSIS

The academic employees listed on the attached have completed the number of units necessary for classification advancement per the agreement between SBCCD and SBCCDTA (San Bernardino Community College District Teachers Association).

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The financial implications resulting from these reclassifications will be an additional cost to the appropriate budgets.



Classification Advancement for Academic Employees

Submitted for Board Approval on July 8, 2021

[v.6.17.2021.p.2]2

Employee Name Location Assignment and Department	From Column	To Column	Days of Service	Effective Date
Gonzalez, Pedro Counselor SBVC Counseling	D	E	198	07/01/21
Smith, Daniele HIS Stem Pass Go Counselor SBVC Counseling	E	I	198	07/01/21
Torres, Christina PE Instructor/Womens Basketball Coach SBVC Physical Education Instruction	G	H	175	07/01/21
Wahab, Abena HSI Stem Pass Go Counselor SBVC Mathematics	F	G	198	07/01/21
Ward, Amanda Professor/Coordinator CHC Emergency Medical Services	C	D	219	07/01/21

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Jose F. Torres, Interim Chancellor
REVIEWED BY: Jose F. Torres, Interim Chancellor
PREPARED BY: Diana Rodriguez, President, SBVC
Dr. Kevin Horan, President, CHC
Kristina Hannon, Vice Chancellor, Human Resources & Police Services
DATE: July 8, 2021
SUBJECT: Consideration of Approval of Adjunct and Substitute Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the employment of adjunct and substitute academic employees as indicated on the attached list.

OVERVIEW

Part-time academic employees selected from the established pool are offered individual contracts on a semester-by-semester basis.

ANALYSIS

All requirements for employment processing have been completed and Human Resources has cleared the individuals for employment.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The cost for employment of adjunct and substitute academic employees is included in the appropriate budgets.



Adjunct and Substitute Academic Employees

Submitted for Board Approval July 8, 2021

[v.6.17.2021.p.1|4]

Academic Year 2021-2022

Employee Name	Location Assignment	Course Subject	Discipline per Minimum Qualifications
Abad, Jeremy	CHC	English	English
Anderson, Debra A.	CHC	Radiological Technology	Radiological Technology
Bacarri, Angelica	CHC	Mathematics	Mathematics
Bailey, Colleen	CHC	Workforce Preparation	Vocational Education
Baldwin, Spencer	CHC	Music	Music
Baltierra, Anthony	CHC	Theatre Arts	Theatre Arts
Barrie, Trinette	CHC	Counseling	Counseling
Begley, David	CHC	Mathematics	Mathematics
Blanck, Robert	CHC	English	English
Bogh, Debbie	CHC	Counseling	Counseling
Booth, Geoffrey	CHC	Respiratory Care	Respiratory Technologies
Branson, Joanna	CHC	English	English
Brown, Joshua	CHC	Music	Music
Buiter, Rachel	CHC	Mathematics	Mathematics
Burke, Rachel	CHC	Mathematics	Mathematics
Carreon-Bailey, Rebecca	CHC	Child Development	Child Development
Castillo, Andrew	CHC	English	English
Cifelli, Jessica	CHC	Child Development	Child Development
Cisneros, Cory	CHC	Fire Technology	Fire Technology
Clarke, Sally	CHC	Health Information Technology	Health Information Technology
Clement, Brooke	CHC	Counseling	Counseling
Commander, John	CHC	Emergency Medical Services	Emergency Medical Technologies
Commander, John	CHC	Fire Technology	Fire Technology
Cowans, Nicole	CHC	Theatre Arts	Theatre Arts
Cowles, Randee	CHC	English	English
Culotta, Donald	CHC	Fire Technology	Fire Technology
Cummings, Lou'Rie	CHC	Counseling	Counseling
Davalos, Vanessa	CHC	English	English
Davila, Rosa	CHC	Mathematics	Mathematics
Dobbs, Anne	CHC	English	English
Downey, Jennifer	CHC	Psychology	Psychology
Ellsberry, Richard	CHC	Fire Technology	Fire Technology
Estus, Steven	CHC	English	English
Ferrari, Edward	CHC	English	English
Firtha, Christie	CHC	English	English
Flory-Sanchez, Pamela	CHC	English	English



Adjunct and Substitute Academic Employees

Submitted for Board Approval July 8, 2021

[v.6.17.2021.p.2]4]

Academic Year 2021-2022

Employee Name	Location Assignment	Course Subject	Discipline per Minimum Qualifications
Friday, Brian	CHC	Mathematics	Mathematics
Fuller, Brent	CHC	Emergency Medical Services	Emergency Medical Technologies
Gaddy, Duran	CHC	Fire Technology	Fire Technology
Garcia, Claudia	CHC	Counseling	Counseling
Gillette, Jeffrey	CHC	Fire Technology	Fire Technology
Grabow, James	CHC	Counseling	Counseling
Granado, Alycia	CHC	Child Development	Child Development
Grigsby, Michael	CHC	Mathematics	Mathematics
Grinbold, Alexis	CHC	Mathematics	Mathematics
Gutierrez, Juan	CHC	Mathematics	Mathematics
Gutierrez, Mark	CHC	Mathematics	Mathematics
Harmon, Lacey	CHC	Mathematics	Mathematics
Harris, Kashaunda	CHC	Counseling	Counseling
Harris, Matti	CHC	English	English
Hauenstein, Craig	CHC	Fire Technology	Fire Technology
Hawkins, Damaris	CHC	English	English
Hawkins, Judith	CHC	English	English
Herrick, Theresa	CHC	Psychology	Psychology
Hoehn, Marisela	CHC	Counseling	Counseling
Hogan, Ryan	CHC	Counseling	Counseling
Houlihan, Frances	CHC	Art	Art
Huynh, Melissa	CHC	Radiological Technology	Radiological Technology
Jaravata-Hanson, Rodolfo	CHC	Health Information Technology	Health Information Technology
Ketcherside, David	CHC	Fire Technology	Fire Technology
Khalah-Le Corre, Monica	CHC	English	English
Lamb, Wendy	CHC	English	English
LaPointe, Stacy	CHC	English	English
Lee, James	CHC	English	English
Lee, Joo	CHC	Music	Music
Lehar, Jade	CHC	English	English
Leon, Ralph	CHC	Mathematics	Mathematics
Liang, Jian	CHC	Art	Art
Manzano, David	CHC	Respiratory Care	Respiratory Technologies
Matsuda, Stanley	CHC	Mathematics	Mathematics
Mattson, Carol	CHC	Counseling	Counseling
McAtee, Robert	CHC	Counseling	Counseling



Adjunct and Substitute Academic Employees

Submitted for Board Approval July 8, 2021

[v.6.17.2021.p.3|4]

Academic Year 2021-2022

Employee Name	Location Assignment	Course Subject	Discipline per Minimum Qualifications
McClurg, Bruce	CHC	Music	Music
McNaughton, Anna	CHC	Theatre Arts	Theatre Arts
Meekins, Jack	CHC	Mathematics	Mathematics
Micham, Wendy	CHC	Psychology	Psychology
Millan, Christopher	CHC	English	English
Mills, Lisa	CHC	Counseling	Counseling
Molloy, David	CHC	Emergency Medical Services	Emergency Medical Technologies
Moreira, Tifany	CHC	Psychology	Psychology
Moreno, Mariana	CHC	Counseling	Counseling
Moreno, Omar	CHC	Mathematics	Mathematics
Morning, Sara	CHC	Emergency Medical Services	Emergency Medical Technologies
Morris, Nicholas	CHC	Respiratory Care	Respiratory Technologies
Nalbandian, Christopher	CHC	Chemistry	Chemistry
Nambela, Grace	CHC	English	English
Nguyen, Uyen	CHC	Mathematics	Mathematics
Olivas, David	CHC	Public Safety and Services	Public Safety
Overstreet-Murphy, Penni	CHC	Fire Technology	Fire Technology
Page, Tony	CHC	Fire Technology	Fire Technology
Partain, Jeff	CHC	English	English
Piamonte, Rennard	CHC	Mathematics	Mathematics
Pierce, Leah	CHC	Mathematics	Mathematics
Polson, Elizabeth	CHC	English	English
Ramirez, Robert	CHC	Mathematics	Mathematics
Ramkisson, Rhiannon	CHC	Child Development	Child Development
Reid, Shirley	CHC	Mathematics	Mathematics
Rivera, Ernesto	CHC	Counseling	Counseling
Robertson, Jillian	CHC	Mathematics	Mathematics
Robinson, Jesse	CHC	Mathematics	Mathematics
Roche, Joshua	CHC	Mathematics	Mathematics
Saenz, Heather	CHC	Emergency Medical Services	Emergency Medical Technologies
Sanford, Conchi	CHC	Art	Art
Schoenfeld, Raquel	CHC	Counseling	Counseling
Scott, Shella	CHC	Counseling	Counseling
Seager, Elena	CHC	Mathematics	Mathematics
Shinnerl, Eva	CHC	English	English
Shum, Cynthia	CHC	Counseling	Counseling
Simonson, Scott	CHC	Music	Music



Adjunct and Substitute Academic Employees

Submitted for Board Approval July 8, 2021

[v.6.17.2021.p.4|4]

Academic Year 2021-2022

Employee Name	Location Assignment	Course Subject	Discipline per Minimum Qualifications
Smith, Jeffrey	CHC	Mathematics	Mathematics
Sonico, Melissa	CHC	English	English
Sternard, Evan	CHC	Counseling	Counseling
Stevens, Sara Robin	CHC	English	English
Stupin, Mary	CHC	Music	Music
Sutter, Oliver	CHC	Art	Art
Sveen, Kristopher	CHC	Music	Music
Sweeney, Michael	CHC	Fire Technology	Fire Technology
Tovar, Rafael	CHC	Fire Technology	Fire Technology
Troncoza, Arline	CHC	Counseling	Counseling
Vasquez, Violeta	CHC	Counseling	Counseling
Verschell, Jeff	CHC	Mathematics	Mathematics
Vonk, David	CHC	English	English
White-Elliott, Cassandra	CHC	English	English
Wilson, Debbie	CHC	Counseling	Counseling
Winokur, Robert	CHC	Music	Music
Winter, Daniel	CHC	Respiratory Care	Respiratory Technologies
Zarate, Tabitha	CHC	English	English
Ahad, Sally	SBVC	Biology	Biology
Huang, Zheng	SBVC	Economics	Economics
Massie, John	SBVC	HVAC/R	HVAC/R
Moreno, Ann Marie	SBVC	Biology	Biology
Nguyen, Tung	SBVC	Math	Math
Paul, Manuel	SBVC	Physics	Physics
Rahimnejad, Sara	SBVC	Chemistry	Chemistry
Seraj, Majid	SBVC	Pharmacy Technology	Pharmacy Technology
Sofyan, Albert	SBVC	Psychiatric Technology	Psychiatric Technology

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services

PREPARED BY: Diana Rodriguez, President, SBVC
Dr. Kevin Horan, President, CHC

DATE: July 8, 2021

SUBJECT: Consideration of Approval of Non-Instructional Pay for Academic Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve non-instructional pay for academic employees as indicated on the attached.

OVERVIEW

Academic employees will be compensated at the agreed upon non-instructional rate of pay. This compensation is requested due to the periodic need for academic employees to assist with various department research, projects, committee work, or campus/community events.

ANALYSIS

As of July 1, 2019, non-instructional rates of pay are based on the Tentative Agreement by and between SBCCD and the CTA regarding *Article 10 Wages*, which was Board approved May 16, 2019.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The cost of the non-instructional pay is included in the appropriate budget.



Non-Instructional Pay for Academic Employees

Submitted for Board Approval July 8, 2021

[v.6.16.2021.p.1|29]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Abad, Jeremy Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	English AB-705 Workshops
Alatorre, Guadalupe, Honors Program General Fund	CHC	07/09/21	08/05/21	\$52.00	10	\$520.00	Faculty member will work with Honors students to customize their projects and deepen knowledge of course subject matter. (COMMST 100H)
Alatorre, Guadalupe, Honors Program General Fund	CHC	07/09/21	08/05/21	\$52.00	10	\$520.00	Faculty member will work with Honors students to customize their projects and deepen knowledge of course subject matter. (COMMST 111H)
Anderson, Jonathan Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	English AB-705 Workshops
Bartlett, Ryan Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	English AB-705 Workshops
Blanck, Robert Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	English AB-705 Workshops
Branson, Joanna Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	English AB-705 Workshops
Buiter, Rachel Tutoring General Fund	CHC	08/09/21	12/17/21	\$52.00	216	\$11,232.00	Tutoring Curriculum
Castillo, Andrew Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	English AB-705 Workshops
Clerc, Antoine Honors Program General Fund	CHC	07/09/21	08/05/21	\$52.00	10	\$520.00	Faculty member will work with Honors students to customize their projects and deepen knowledge of course subject matter.



Non-Instructional Pay for Academic Employees

Submitted for Board Approval July 8, 2021

[v.6.16.2021.p.2]29]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Cowles, Randee Teresa Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	English AB-705 Workshops
Davalos, Vanessa Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	English AB-705 Workshops
de los Reyes, Chloe Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	English AB-705 Workshops
DiPonio, Gwendolyn Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	English AB-705 Workshops
DiPonio, Gwendolyn Office of Instruction General Fund	CHC	06/01/21	06/30/21	\$52.00	40	\$2,080.00	Developing templates for the transition to CurriQnet over the summer. <i>Ratification: With the purchase of new Curriculum Software for the District, project leads were just identified.</i>
DiPonio, Gwendolyn Office of Instruction General Fund	CHC	07/01/21	08/09/21	\$52.00	40	\$2,080.00	Developing templates for the transition to CurriQnet over the summer. <i>Ratification: With the purchase of new Curriculum Software for the District, project leads were just identified.</i>
Dobbs, Anne Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	English AB-705 Workshops
Estus, Steven Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	English AB-705 Workshops
Ferrari, Edward Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	English AB-705 Workshops



Non-Instructional Pay for Academic Employees

Submitted for Board Approval July 8, 2021

[v.6.16.2021.p.3]29]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Firtha, Christie Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	English AB-705 Workshops
Flory-Sanchez, Pamela Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	English AB-705 Workshops
Grounds, John Regional Strong Workforce	CHC	07/01/21	08/09/21	\$52.00	100	\$5,200.00	Developing Curriculum and Activities for EMS Pathway over the summer <i>Ratification: With the reallocation of Round 2 funds, project leads were just identified.</i>
Harris, Matti Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	English AB-705 Workshops
Hawkins, Damaris Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	English AB-705 Workshops
Hawkins, Judith Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	English AB-705 Workshops
Hayes, Ashley Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	English AB-705 Workshops
Juan, Shirley Human Resources General	CHC	05/03/21	05/26/21	\$52.00	12	\$624.00	Hiring Committee-Math
Keys, Scott Honors Program General Fund	CHC	07/09/21	08/05/21	\$52.00	10	\$520.00	Faculty member will work with Honors students to customize their projects and deepen knowledge of course subject matter.
Khalaj-Le Corre, Monica Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	English AB-705 Workshops



Non-Instructional Pay for Academic Employees

Submitted for Board Approval July 8, 2021

[v.6.16.2021.p.4|29]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Khalaj-Le Corre, Monica Honors Program General Fund	CHC	07/09/21	08/05/21	\$52.00	10	\$520.00	Faculty member will work with Honors students to customize their projects and deepen knowledge of course subject matter.
Lamb, Wendy Guided Pathways	CHC	08/16/21	12/17/21	\$52.0	12	\$624.00	English AB-705 Workshops
Langenfeld, Elizabeth Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	English AB-705 Workshops
Lapointe, Stacy Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	English AB-705 Workshops
Lapointe, Stacy Honors Program General Fund	CHC	07/09/21	08/05/21	\$52.00	10	\$520.00	Faculty member will work with Honors students to customize their projects and deepen knowledge of course subject matter.
Lee, James Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	English AB-705 Workshops
Lehar, Jade Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	English AB-705 Workshops
McCool, Karol Library General Fund	CHC	08/16/21	12/17/21	\$58.00	270	\$15,660.00	Adjunct Librarian
McCoy, Danielle Human Resources General	CHC	05/03/21	05/26/21	\$52.00	12	\$624.00	Hiring Committee-Math
McKee, Julie Honors Program General Fund	CHC	07/09/21	08/05/21	\$52.00	10	\$520.00	Faculty member will work with Honors students to customize their projects and deepen knowledge of course subject matter.



Non-Instructional Pay for Academic Employees

Submitted for Board Approval July 8, 2021

[v.6.16.2021.p.5]29]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Mello, Brandice Honors Program General Fund	CHC	07/09/21	08/05/21	\$52.00	10	\$520.00	Faculty member will work with Honors students to customize their projects and deepen knowledge of course subject matter.
Millan, Christopher Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	English AB-705 Workshops
Molloy, David Regional Strong Workforce	CHC	07/01/21	08/09/21	\$52.00	100	\$5,200.00	Developing Curriculum and Activities for EMS Pathway over the summer <i>Ratification: With the reallocation of Round 2 funds, project leads were just identified.</i>
Montejano, Jordan Tutoring General Fund	CHC	08/09/21	12/17/21	\$52.00	323	\$16,796.00	Tutoring Curriculum
Myers Hyatt, Diana Library General Fund	CHC	08/16/21	12/17/21	\$58.00	270	\$15,660.00	Adjunct Librarian
Nambela, Grace Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	English AB-705 Workshops
Partain, Jeff Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	English AB-705 Workshops
Pennington, Anne Library General Fund	CHC	08/16/21	12/17/21	\$58.00	270	\$15,660.00	Adjunct Librarian
Polson, Elizabeth Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	English AB-705 Workshops
Reichert, Nicholas Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	English AB-705 Workshops



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Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Salt, Kimberly Office of Instruction General Fund	CHC	06/01/21	06/30/21	\$52.00	40	\$2,080.00	Developing templates for the transition to CurriQnet over the summer. <i>Ratification: With the purchase of new Curriculum Software for the District, project leads were just identified.</i>
Salt, Kimberly Office of Instruction General Fund	CHC	07/01/21	08/09/21	\$52.00	40	\$2,080.00	Developing templates for the transition to CurriQnet over the summer. <i>Ratification: With the purchase of new Curriculum Software for the District, project leads were just identified.</i>
Shinnerl, Eva Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	English AB-705 Workshops
Simmers, Jennifer Honors Program General Fund	CHC	07/09/21	08/05/21	\$52.00	10	\$520.00	Faculty member will work with Honors students to customize their projects and deepen knowledge of course subject matter
Sonico, Melissa Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	English AB-705 Workshops
Stevens, Sara Robin Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	English AB-705 Workshops
Urbanovich, Rene Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	English AB-705 Workshops
Vonk, David Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	English AB-705 Workshops



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Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
White-Elliott, Cassandra Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	English AB-705 Workshops
Zarate, Tabitha Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	English AB-705 Workshops
Zepeda, Isidro Guided Pathways	CHC	08/16/21	12/17/21	\$52.00	12	\$624.00	English AB-705 Workshops
Bailes, Brandi Human Resources General	DSO	06/01/21	06/15/21	\$52.00	5	\$260.00	Equivalency Committee <i>Ratification: Need for summer work not known until after June board deadline</i>
Bailes, Brandi Human Resources General	DSO	06/10/21	08/15/21	\$52.00	5	\$260.00	District Communication Initiatives <i>Ratification: Project developed after June board deadline</i>
Bartlett, Ryan Human Resources General	DSO	06/01/21	06/15/21	\$52.00	5	\$260.00	Equivalency Committee <i>Ratification: Need for summer work not known until after June board deadline</i>
Burns-Peters, Davena Human Resources General	DSO	06/01/21	06/15/21	\$52.00	5	\$260.00	Equivalency Committee <i>Ratification: Need for summer work not known until after June board deadline</i>
McLaren, Meridyth Human Resources General	DSO	06/10/21	08/15/21	\$52.00	5	\$260.00	District Communication Initiatives <i>Ratification: Project developed after June board deadline</i>
Worsley, Margaret Human Resources General	DSO	06/01/21	06/15/21	\$52.00	5	\$260.00	Equivalency Committee <i>Ratification: Need for summer work not known until after June board deadline</i>



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Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Aguilar-Kitabur, Ailsa Guided Pathways Grant Fund	SBVC	05/27/21	07/31/21	\$52.00	60	\$3,120.00	Guided Pathways General Mapping <i>Ratification: The list of personnel was not obtained in time to make the June board deadline. This is an innovative project to complete our program mapping.</i>
Alvarez, Vicente Office of Instruction General Fund	SBVC	07/09/21	06/30/22	\$52.00	100	\$5,200.00	Department Chair duties - These hours allow for non-traditional, department chair duties such as scheduling, hiring committees, operational processes and work on projects such as AB-705.
Assuma, Michael Office of Instruction General Fund	SBVC	07/09/21	06/30/22	\$52.00	100	\$5,200.00	Department Chair duties - These hours allow for non-traditional, department chair duties such as scheduling, hiring committees, operational processes and work on projects such as AB-705.
Banola, John Human Resources General	SBVC	05/27/21	06/10/21	\$52.00	39	\$2,028.00	Hiring Committee - Biology
Barnett, Kellie (Co-Chair) Office of Instruction General Fund	SBVC	07/09/21	06/30/22	\$52.00	50	\$2,600.00	Department Chair duties - These hours allow for non-traditional, department chair duties such as scheduling, hiring committees, operational processes and work on projects such as AB-705.



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Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Batalo, Mandi Office of Instruction General Fund	SBVC	07/09/21	06/30/22	\$52.00	100	\$5,200.00	Department Chair duties - These hours allow for non-traditional, department chair duties such as scheduling, hiring committees, operational processes and work on projects such as AB-705.
Begg, Erica Guided Pathways Grant Fund	SBVC	05/27/21	07/31/21	\$52.00	60	\$3,120.00	Guided Pathways General Mapping <i>Ratification: The list of personnel was not obtained in time to make the June board deadline. This is an innovative project to complete our program mapping.</i>
Bernardo, Yecica SSSP Categorical Fund	SBVC	05/27/21	06/30/21	\$58.00	420	\$24,360.00	Adjunct Counseling <i>Amendment: Submitted for board approval June 10, 2021. The date is being amended to include Summer 5/27/21- 6/30/21.</i>
Blacksher, Anthony Office of Instruction General Fund	SBVC	07/09/21	06/30/22	\$52.00	100	\$5,200.00	Department Chair duties - These hours allow for non-traditional, department chair duties such as scheduling, hiring committees, operational processes and work on projects such as AB-705.
Brown, Robert Human Resources General	SBVC	05/13/21	06/04/21	\$52.00	26.5	\$1,378.00	Hiring Committee-English



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Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Buffong, Keynasia Guided Pathways Grant Fund	SBVC	05/27/21	07/31/21	\$52.00	60	\$3,120.00	Guided Pathways General Mapping <i>Ratification: The list of personnel was not obtained in time to make the June board deadline. This is an innovative project to complete our program mapping.</i>
Burnham, Lorrie (Co-Chair) Office of Instruction General Fund	SBVC	07/09/21	06/30/22	\$52.00	80	\$4,160.00	Department Chair duties - These hours allow for non-traditional, department chair duties such as scheduling, hiring committees, operational processes and work on projects such as AB-705.
Burns-Peters, Davena (Co-Chair) Office of Instruction General Fund	SBVC	07/09/21	06/30/22	\$52.00	50	\$2,600.00	Department Chair duties - These hours allow for non-traditional, department chair duties such as scheduling, hiring committees, operational processes and work on projects such as AB-705.
Cacho, Bryce (Co-Chair) Office of Instruction General Fund	SBVC	07/09/21	06/30/22	\$52.00	50	\$2,600.00	Department Chair duties - These hours allow for non-traditional, department chair duties such as scheduling, hiring committees, operational processes and work on projects such as AB-705.



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Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Calderon, Colleen Office of Instruction General Fund	SBVC	07/09/21	06/30/22	\$52.00	100	\$5,200.00	Department Chair duties - These hours allow for non-traditional, department chair duties such as scheduling, hiring committees, operational processes and work on projects such as AB-705.
Caldwell-Betties, Melita Office of Instruction General Fund	SBVC	07/09/21	06/30/22	\$52.00	100	\$5,200.00	Department Chair duties - These hours allow for non-traditional, department chair duties such as scheduling, hiring committees, operational processes and work on projects such as AB-705.
Chiem, Vinh Off Campus General Fund & K12 Strong Workforce Program Grant Fund	SBVC	07/12/21	07/29/21	\$56.00	20	\$1,120.00	Mr. Chiem will be supporting the ValleyNow! Program
Chou, Jesse Strong Workforce Grant Fund	SBVC	07/01/21	07/24/21	\$52.00	6	\$312.00	Cybersecurity Forum <i>Ratification: Division was waiting for approval to use Strong Workforce monies toward forum.</i>
Cisneros, Maribel Guided Pathways Grant Fund	SBVC	05/27/21	07/31/21	\$52.00	60	\$3,120.00	Guided Pathways General Mapping <i>Ratification: The list of personnel was not obtained in time to make the June board deadline. This is an innovative project to complete our program mapping.</i>



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Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Collette, Richard Strong Workforce Grant Fund	SBVC	07/01/21	07/24/21	\$52.00	6	\$312.00	Cybersecurity Forum <i>Ratification: Division was waiting for approval to use Strong Workforce monies toward forum.</i>
Copeland, Mary Human Resources General	SBVC	05/13/21	06/04/21	\$52.00	26.5	\$1,378.00	Hiring Committee-English
Croy, Jeremy Office of Instruction General Fund	SBVC	07/09/21	06/30/22	\$52.00	100	\$5,200.00	Department Chair duties - These hours allow for non-traditional, department chair duties such as scheduling, hiring committees, operational processes and work on projects such as AB-705.
Cuny, Lucas (Co-Chair) Office of Instruction General Fund	SBVC	07/09/21	06/30/22	\$52.00	50	\$2,600.00	Department Chair duties - These hours allow for non-traditional, department chair duties such as scheduling, hiring committees, operational processes and work on projects such as AB-705.
Duboise-Eastman, Kim Human Resources General	SBVC	06/01/21	06/02/21	\$52.00	8	\$416.00	Hiring Committee-Nursing
Evans-Perry, Virginia Office of Instruction General Fund	SBVC	07/09/21	06/30/22	\$52.00	100	\$5,200.00	Department Chair duties - These hours allow for non-traditional, department chair duties such as scheduling, hiring committees, operational processes and work on projects such as AB-705.



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Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Ferri-Milligan, Paula Office of Instruction General Fund	SBVC	07/09/21	06/30/22	\$52.00	100	\$5,200.00	Department Chair duties - These hours allow for non-traditional, department chair duties such as scheduling, hiring committees, operational processes and work on projects such as AB-705.
Ferri-Milligan, Paula Human Resources General	SBVC	05/13/21	06/04/21	\$52.00	33.5	\$1,742.00	Hiring Committee-English
Fogle, Melinda (Co-Chair) Office of Instruction General Fund	SBVC	07/09/21	06/30/22	\$52.00	50	\$2,600.00	Department Chair duties - These hours allow for non-traditional, department chair duties such as scheduling, hiring committees, operational processes and work on projects such as AB-705.
Fozouni, Daihim Human Resources General	SBVC	05/14/21	06/10/21	\$52.00	27.5	\$1,430.00	Hiring Committee- Communication Studies
Fuentes, Pedro Basic Skills General Fund	SBVC	07/09/21	12/31/21	\$52.00	34	\$1,768.00	Open Educational Resources for Spanish
Garcia, Armando Guided Pathways Grant Fund	SBVC	05/27/21	07/31/21	\$52.00	60	\$3,120.00	Guided Pathways General Mapping <i> Ratification: The list of personnel was not obtained in time to make the June board deadline. This is an innovative project to complete our program mapping.</i>



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Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Giles, Keenan Guided Pathways Grant Fund	SBVC	05/27/21	07/31/21	\$52.00	60	\$3,120.00	Guided Pathways General Mapping <i>Ratification: The list of personnel was not obtained in time to make the June board deadline. This is an innovative project to complete our program mapping.</i>
Glover, Earline SSSP Categorical Fund	SBVC	05/27/21	06/30/21	\$58.00	420	\$24,360.00	Adjunct Counseling <i>Amendment: Submitted for board approval June 10, 2021. The date is being amended to include Summer 5/27/21- 6/30/21.</i>
Godwin, Angelina Basic Skills General Fund	SBVC	07/09/21	12/31/21	\$52.00	34	\$1,768.00	Open Educational Resources for Spanish
Gomez, Laura SSSP Categorical Fund	SBVC	05/27/21	06/30/21	\$58.00	420	\$24,360.00	Adjunct Counseling <i>Amendment: Submitted for board approval June 10, 2021. The date is being amended to include Summer 5/27/21- 6/30/21.</i>
Gregory, Leslie Guided Pathways Grant Fund	SBVC	05/27/21	07/31/21	\$52.00	60	\$3,120.00	Guided Pathways General Mapping <i>Ratification: The list of personnel was not obtained in time to make the June board deadline. This is an innovative project to complete our program mapping.</i>



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Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Halabi, Tarif Office of Instruction General Fund	SBVC	07/09/21	06/30/22	\$52.00	100	\$5,200.00	Department Chair duties - These hours allow for non-traditional, department chair duties such as scheduling, hiring committees, operational processes and work on projects such as AB-705.
Hecht, Andrea (co-chair) Office of Instruction General Fund	SBVC	07/09/21	06/30/22	\$52	50	\$2,600.00	Department Chair duties - These hours allow for non-traditional, department chair duties such as scheduling, hiring committees, operational processes and work on projects such as AB-705.
Heibel, Todd Office of Instruction General Fund	SBVC	07/09/21	06/30/22	\$52.00	100	\$5,200.00	Department Chair duties - These hours allow for non-traditional, department chair duties such as scheduling, hiring committees, operational processes and work on projects such as AB-705.
Henry, Mark Office of Instruction General Fund	SBVC	01/19/21	05/25/21	\$52.00	10	\$520.00	Faculty member will work with Honors students to customize their projects and deepen knowledge of course subject matter. <i>Amendment: Original submission was approved at April 2020 board, but dates needed to be corrected to reflect Spring session dates rather than Fall session dates.</i>



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[v.6.16.2021.p.16]29]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Herrera, Jamie Guided Pathways Grant Fund	SBVC	06/16/21	07/31/21	\$52.00	60	\$3,120.00	Guided Pathways General Mapping <i>Ratification: The list of personnel was not obtained in time to make the June meeting deadline. This is an innovative project to complete our program mapping.</i>
Herrera, Jamie (co-chair) Office of Instruction General Fund	SBVC	07/09/21	06/30/22	\$52.00	50	\$2,600.00	Department Chair duties - These hours allow for non-traditional, department chair duties such as scheduling, hiring committees, operational processes and work on projects such as AB-705.
Hill, June Office of Instruction General Fund	SBVC	07/09/21	06/30/22	\$52.00	100	\$5,200.00	Department Chair duties - These hours allow for non-traditional, department chair duties such as scheduling, hiring committees, operational processes and work on projects such as AB-705.
Hill, June Human Resources General	SBVC	06/02/21	06/02/21	\$52.00	8	\$416.00	Hiring Committee-Nursing
Hill, Monique EOPS Categorical	SBVC	08/16/21	12/17/21	\$58.00	422	\$24,476.00	EOPS/CARE Counselor
Hill, Monique EOPS Categorical	SBVC	01/18/22	05/25/22	\$58.00	422	\$24,476.00	EOPS/CARE Counselor
Hunter, Diane Human Resources General	SBVC	05/14/21	06/10/21	\$52.00	23.5	\$1,222.00	Hiring Committee- Communication Studies



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Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Jakpor, Riase Office of Instruction General Fund	SBVC	07/09/21	06/30/22	\$52.00	100	\$5,200.00	Department Chair duties - These hours allow for non-traditional, department chair duties such as scheduling, hiring committees, operational processes and work on projects such as AB-705.
Jefferson, Kimberly Office of Instruction General Fund	SBVC	07/09/21	06/30/22	\$52.00	100	\$5,200.00	Department Chair duties - These hours allow for non-traditional, department chair duties such as scheduling, hiring committees, operational processes and work on projects such as AB-705.
Johnson, Heather Guided Pathways Grant Fund	SBVC	05/27/21	07/31/21	\$52.00	60	\$3,120.00	Guided Pathways General Mapping <i>Ratification: The list of personnel was not obtained in time to make the June board deadline. This is an innovative project to complete our program mapping.</i>
Jones, Edward Human Resources General	SBVC	05/14/21	06/10/21	\$52.00	21	\$1,092.00	Hiring Committee- Communication Studies
Jones, Patricia Guided Pathways Grant Fund	SBVC	05/27/21	07/31/21	\$52.00	60	\$3,120.00	Guided Pathways General Mapping <i>Ratification: The list of personnel was not obtained in time to make the June board deadline. This is an innovative project to complete our program mapping.</i>



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Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Kenneth, Lawler Office of Instruction General Fund	SBVC	07/09/21	06/30/22	\$52.00	100	\$5,200.00	Department Chair duties - These hours allow for non-traditional, department chair duties such as scheduling, hiring committees, operational processes and work on projects such as AB-705.
King, Melissa Office of Instruction General Fund	SBVC	07/09/21	06/30/22	\$52.00	100	\$5,200.00	Department Chair duties - These hours allow for non-traditional, department chair duties such as scheduling, hiring committees, operational processes and work on projects such as AB-705.
Knight, Denise (Co-Chair) Office of Instruction General Fund	SBVC	07/09/21	06/30/22	\$52.00	50	\$2,600.00	Department Chair duties - These hours allow for non-traditional, department chair duties such as scheduling, hiring committees, operational processes and work on projects such as AB-705.
Laguna, Tania Student Equity & Success Categorical Fund	SBVC	07/01/21	08/13/21	\$58.00	138	\$8,004.00	Adjunct Counselor <i>Amendment: Tania was previously approved at the June 10, 2021 Board Meeting. The item is being amended to reflect an increase in hours, 90 hours to 138 hours.</i>
Laguna, Tania Student Equity & Success Categorical Fund	SBVC	08/16/21	12/23/21	\$58.00	414	\$24,012.00	Adjunct Counselor <i>Amendment: Tania was previously approved at the June 10, 2021 board meeting. The item is being amended to reflect an increase in hours, 320 hours to 414 hours.</i>



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Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Lamore, Joel Office of Instruction General Fund	SBVC	01/19/21	05/25/21	\$52.00	10	\$520.00	Faculty member will work with Honors students to customize their projects and deepen knowledge of course subject matter. <i>Amendment: Original submission was approved at April 2020 board, but dates needed to be corrected to reflect Spring session dates rather than Fall session dates.</i>
Larivee, Elizabeth Guided Pathways Grant Fund	SBVC	05/27/21	07/31/21	\$52.00	60	\$3,120.00	Guided Pathways General Mapping <i>Ratification: The list of personnel was not obtained in time to make the June board deadline. This is an innovative project to complete our program mapping.</i>
Lemieux, Jessy Office of Instruction General Fund	SBVC	07/09/21	06/30/22	\$52.00	100	\$5,200.00	Department Chair duties - These hours allow for non-traditional, department chair duties such as scheduling, hiring committees, operational processes and work on projects such as AB-705.
Levine, Michael Office of Instruction General Fund	SBVC	07/09/21	06/30/22	\$52.00	100	\$5,200.00	Department Chair duties - These hours allow for non-traditional, department chair duties such as scheduling, hiring committees, operational processes and work on projects such as AB-705.
Lin, Debbie Basic Skills General Fund	SBVC	07/09/21	12/31/21	\$52.00	34	\$1,768.00	Open Educational Resources for SPANISH



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Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Lochard, Armone SSSP Categorical Fund	SBVC	05/27/21	06/30/21	\$58.00	420	\$24,360.00	Adjunct Counseling <i>Amendment: Submitted for board approval June 10, 2021. The date is being amended to include Summer 5/27/21- 6/30/21.</i>
Lopez, Alma Human Resources General	SBVC	05/13/21	06/04/21	\$52.00	30.5	\$1,586.00	Hiring Committee-English
Martin, Desiree Guided Pathways Grant Fund	SBVC	05/27/21	07/31/21	\$52.00	60	\$3,120.00	Guided Pathways General Mapping <i>Ratification: The list of personnel was not obtained in time to make the June board deadline. This is an innovative project to complete our program mapping.</i>
Martin, Desiree SSSP Categorical Fund	SBVC	05/27/21	06/30/21	\$58.00	420	\$24,360.00	Adjunct Counseling <i>Amendment: Submitted for board approval June 10, 2021. The date is being amended to include Summer 5/27/21- 6/30/21.</i>
Mattson, Susan (Co-Chair) Office of Instruction General Fund	SBVC	07/09/21	06/30/22	\$52.00	50	\$2,600.00	Department Chair duties - These hours allow for non-traditional, department chair duties such as scheduling, hiring committees, operational processes and work on projects such as AB-705.



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Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Melancon, Berchman Office of Instruction General Fund	SBVC	07/09/21	06/30/22	\$52.00	100	\$5,200.00	Department Chair duties - These hours allow for non-traditional, department chair duties such as scheduling, hiring committees, operational processes and work on projects such as AB-705.
Metu, Reginald Office of Instruction General Fund	SBVC	07/09/21	06/30/22	\$52.00	100	\$5,200.00	Department Chair duties - These hours allow for non-traditional, department chair duties such as scheduling, hiring committees, operational processes and work on projects such as AB-705.
Metu, Reginald Strong Workforce Grant Fund	SBVC	07/01/21	07/24/21	\$52.00	6	\$312.00	Cybersecurity Forum <i>Ratification: Division was waiting for approval to use Strong Workforce monies toward forum.</i>
Meyer, Stacy Office of Instruction General Fund	SBVC	07/09/21	06/30/22	\$52.00	100	\$5,200.00	Department Chair duties - These hours allow for non-traditional, department chair duties such as scheduling, hiring committees, operational processes and work on projects such as AB-705.
Millican, Edward Instruction Office General Fund	SBVC	05/14/21	06/30/21	\$52.00	10	\$520.00	Instruction for Honors Class <i>Ratification: Due to an oversight in the Office of Instruction, this submission was left off from the May board.</i>



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[v.6.16.2021.p.22]29]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Milligan, Joshua (Co-Chair) Office of Instruction General Fund	SBVC	07/09/21	06/30/22	\$52.00	50	\$2,600.00	Department Chair duties - These hours allow for non-traditional, department chair duties such as scheduling, hiring committees, operational processes and work on projects such as AB-705.
Moneymaker, Melinda Office of Instruction General Fund	SBVC	07/09/21	06/30/22	\$52.00	100	\$5,200.00	Department Chair duties - These hours allow for non-traditional, department chair duties such as scheduling, hiring committees, operational processes and work on projects such as AB-705.
Moore, Sandra Office of Instruction General Fund	SBVC	07/09/21	06/30/22	\$52.00	100	\$5,200.00	Department Chair duties - These hours allow for non-traditional, department chair duties such as scheduling, hiring committees, operational processes and work on projects such as AB-705.
Moueng, Botra Guided Pathways Grant Fund	SBVC	05/27/21	07/31/21	\$52.00	60	\$3,120.00	Guided Pathways General Mapping <i>Ratification: The list of personnel was not obtained in time to make the June board deadline. This is an innovative project to complete our program mapping.</i>
Murillo, Joan Human Resources General	SBVC	05/27/21	06/10/21	\$52.00	38	\$1,976.00	Hiring Committee - Biology
Notarangelo, Joseph Human Resources General	SBVC	05/13/21	06/04/21	\$52.00	29.5	\$1,534.00	Hiring Committee-English



Non-Instructional Pay for Academic Employees

Submitted for Board Approval July 8, 2021

[v.6.16.2021.p.23]29]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Orozco, Debbie Guided Pathways Grant Fund	SBVC	05/27/21	07/31/21	\$52.00	60	\$3,120.00	Guided Pathways General Mapping <i>Ratification: The list of personnel was not obtained in time to make the June board deadline. This is an innovative project to complete our program mapping.</i>
Orozco, Stefan Strong Workforce Grant Fund	SBVC	06/14/21	06/16/21	\$52.00	12.5	\$650.00	Inland Empire Cybersecurity Community Training <i>Ratification: Faculty learned of this training after June deadline.</i>
Ortiz, Maria Basic Skills General Fund	SBVC	07/09/21	12/31/21	\$52.00	34	\$1,768.00	Open Educational Resources for Spanish
Pave, Adam Office of Instruction General Fund	SBVC	07/09/21	06/30/22	\$52.00	100	\$5,200.00	Department Chair duties - These hours allow for non-traditional, department chair duties such as scheduling, hiring committees, operational processes and work on projects such as AB-705.
Quezada, Reyes STAR Program Categorical Funds	SBVC	01/11/21	06/30/21	\$58.00	400	\$23,200.00	Counseling Advising <i>Amendment: This item was previously approved at the November 12, 2020 Board meeting and is being amended to extend end date through June 30, 2021.</i>



Non-Instructional Pay for Academic Employees

Submitted for Board Approval July 8, 2021

[v.6.16.2021.p.24|29]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Robles, Matt Office of Instruction General Fund	SBVC	07/09/21	06/30/22	\$52.00	100	\$5,200.00	Department Chair duties - These hours allow for non-traditional, department chair duties such as scheduling, hiring committees, operational processes and work on projects such as AB-705.
Robles, Matt Guided Pathways Grant Fund	SBVC	05/27/21	07/31/21	\$52.00	60	\$3,120.00	Guided Pathways General Mapping <i>Ratification: The list of personnel was not obtained in time to make the June board deadline. This is an innovative project to complete our program mapping.</i>
Rodriguez, Andrea STAR Program Categorical Funds	SBVC	01/11/21	06/30/21	\$56.00	400	\$22,400.00	Counseling Advising <i>Amendment: This item was previously approved at the November 12, 2020 board meeting and is being amended to extend end date through June 30, 2021.</i>
Rotell, Valecia EOPS Categorical	SBVC	08/16/21	12/17/21	\$58.00	422	\$24,476.00	EOPS/CARE Counselor
Rotell, Valecia EOPS Categorical	SBVC	01/18/22	05/25/22	\$58.00	422	\$24,476.00	EOPS/CARE Counselor
Seraj, Robyn Office of Instruction General Fund	SBVC	07/09/21	06/30/22	\$52.00	100	\$5,200.00	Department Chair duties - These hours allow for non-traditional, department chair duties such as scheduling, hiring committees, operational processes and work on projects such as AB-705.



Non-Instructional Pay for Academic Employees

Submitted for Board Approval July 8, 2021

[v.6.16.2021.p.25]29]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Simpson, Tahirah Guided Pathways Grant Fund	SBVC	05/27/21	07/31/21	\$52.00	60	\$3,120.00	Guided Pathways General Mapping <i>Ratification: The list of personnel was not obtained in time to make the June board deadline. This is an innovative project to complete our program mapping.</i>
Slusser, Michael Office of Instruction General Fund	SBVC	02/08/21	05/17/21	\$52.00	10	\$520.00	Faculty member will work with Honors students to customize their projects and deepen knowledge of course subject matter. <i>Amendment: Original submission was approved at April 2020 board, but dates needed to be corrected to reflect Spring session dates rather than Fall session dates.</i>
Smith, Danielle Guided Pathways Grant Fund	SBVC	05/27/21	07/31/21	\$52.00	60	\$3,120.00	Guided Pathways General Mapping <i>Ratification: The list of personnel was not obtained in time to make the June board deadline. This is an innovative project to complete our program mapping.</i>
Sogomonian, Nori Basic Skills General Fund	SBVC	07/09/21	12/31/21	\$52.00	34	\$1,768.00	Open Educational Resources for Spanish
Sogomonian, Nori Cares Act Grant Fund	SBVC	07/09/21	08/09/21	\$52.00	54	\$2,808.00	DE Facilitator-Level 1 & 2 Online Training



Non-Instructional Pay for Academic Employees

Submitted for Board Approval July 8, 2021

[v.6.16.2021.p.26]29]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Sogomonian, Nori Office of Instruction General Fund	SBVC	01/19/21	05/25/21	\$52.00	10	\$520.00	Faculty member will work with Honors students to customize their projects and deepen knowledge of course subject matter. <i>Amendment: Original submission was approved at April 2020 board, but dates needed to be corrected to reflect Spring session dates rather than Fall session dates.</i>
Sogomonian, Nori (Co-Chair) Office of Instruction General Fund	SBVC	07/09/21	06/30/22	\$52.00	50	\$2,600.00	Department Chair duties - These hours allow for non-traditional, department chair duties such as scheduling, hiring committees, operational processes and work on projects such as AB-705.
Solorio, Carlos SSSP Categorical Fund	SBVC	05/27/21	06/30/21	\$58.00	420	\$24,360.00	Adjunct Counseling <i>Amendment: Submitted for board approval June 10, 2021. The date is being amended to include Summer 5/27/21- 6/30/21.</i>
Stalbert, Malik Strong Workforce Grant Fund	SBVC	07/01/21	07/24/21	\$52.00	6	\$312.00	Cybersecurity Forum <i>Ratification: Division was waiting for approval to use Strong Workforce monies toward forum.</i>
Tinoco, Michelle Guided Pathways Grant Fund	SBVC	05/27/21	07/31/21	\$52.00	60	\$3,120.00	Guided Pathways General Mapping <i>Ratification: The list of personnel was not obtained in time to make the June board deadline. This is an innovative project to complete our program mapping.</i>



Non-Instructional Pay for Academic Employees

Submitted for Board Approval July 8, 2021

[v.6.16.2021.p.27|29]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Tolstova, Anna Office of Instruction General Fund	SBVC	07/09/21	06/30/22	\$52.00	100	\$5,200.00	Department Chair duties - These hours allow for non-traditional, department chair duties such as scheduling, hiring committees, operational processes and work on projects such as AB-705.
Trewhella, Donna Strong Workforce Grant Fund	SBVC	06/14/21	06/16/21	\$52.00	12.5	\$650.00	Inland Empire Cybersecurity Community Training <i>Ratification: Faculty learned of this training after June deadline.</i>
Trusheim, Deborah Human Resources General	SBVC	06/01/21	06/02/21	\$52.00	10	\$520.00	Hiring Committee-Nursing
Urell, Mary Kathryn SSSP Categorical Fund	SBVC	05/27/21	06/30/21	\$58.00	420	\$24,360.00	Adjunct Counseling <i>Amendment: Submitted for board approval June 10, 2021. The date is being amended to include Summer 5/27/21- 6/30/21.</i>
Valdez, Maria (Co-Chairs) Office of Instruction General Fund	SBVC	07/09/21	06/30/22	\$52.00	50	\$2,600.00	Department Chair duties - These hours allow for non-traditional, department chair duties such as scheduling, hiring committees, operational processes and work on projects such as AB-705.
Valdez-Flynn, Veronica SSSP Categorical Fund	SBVC	05/27/21	06/30/21	\$58.00	420	\$24,360.00	Adjunct Counseling <i>Amendment: Submitted for board approval June 10, 2021. The date is being amended to include Summer 5/27/21- 6/30/21.</i>



Non-Instructional Pay for Academic Employees

Submitted for Board Approval July 8, 2021

[v.6.16.2021.p.28]29]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Vazquez, Tatiana (Co-Chair) Office of Instruction General Fund	SBVC	07/09/21	06/30/22	\$52.00	20	\$1,040.00	Department Chair duties - These hours allow for non-traditional, department chair duties such as scheduling, hiring committees, operational processes and work on projects such as AB-705.
Villanueva, Romana Off Campus General Fund & K12 Strong Workforce Program Grant Fund	SBVC	07/12/21	07/29/21	\$56.00	20	\$1,120.00	Ms. Villanueva will be supporting the ValleyNow! Program
Wahab, Abena Math and Science General Fund	SBVC	08/16/21	12/17/21	\$52.00	119	\$6,188.00	Maintaining operations of ALEKS Lab
Wahab, Abena Guided Pathways Grant Fund	SBVC	05/27/21	07/31/21	\$52.00	60	\$3,120.00	Guided Pathways General Mapping <i>Ratification: The list of personnel was not obtained in time to make the June board deadline. This is an innovative project to complete our program mapping.</i>
Wardell, Matt Office of Instruction General Fund	SBVC	01/19/21	05/25/21	\$52.00	10	\$520.00	Faculty member will work with Honors students to customize their projects and deepen knowledge of course subject matter. <i>Amendment: Original submission was approved at April 2020 board, but dates needed to be corrected to reflect Spring session dates rather than Fall session dates.</i>



Non-Instructional Pay for Academic Employees

Submitted for Board Approval July 8, 2021

[v.6.16.2021.p.29|29]

Employee Name Funding Source	Location Assignment	From	To	Rate	Hours	Not to Exceed Amount	Project
Weaver, Teresa (Co-Chair) Office of Instruction General Fund	SBVC	07/09/21	06/30/22	\$52.00	50	\$2,600.00	Department Chair duties - These hours allow for non-traditional, department chair duties such as scheduling, hiring committees, operational processes and work on projects such as AB-705.
Wingson, Kimberly Guided Pathways Grant Fund	SBVC	05/27/21	07/31/21	\$52.00	60	\$3,120.00	Guided Pathways General Mapping <i>Ratification: The list of personnel was not obtained in time to make the June board deadline. This is an innovative project to complete our program mapping.</i>
Worsley, Margaret Cares Act Grant Fund	SBVC	07/09/21	08/09/21	\$52.00	50	\$2,600.00	DE Facilitator-Level 1 & 2 Online Training
Worsley, Margaret (Co-Chair) Office of Instruction General Fund	SBVC	07/09/21	06/30/22	\$52.00	50	\$2,600.00	Department Chair duties - These hours allow for non-traditional, department chair duties such as scheduling, hiring committees, operational processes and work on projects such as AB-705.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Jose F. Torres, Interim Chancellor
REVIEWED BY: Jose F. Torres, Interim Chancellor
PREPARED BY: Diana Rodriguez, President, SBVC
Dr. Kevin Horan, President, CHC
Kristina Hannon, Vice Chancellor, Human Resources & Police Services
DATE: July 8, 2021
SUBJECT: Consideration of Approval to Pay Stipends

RECOMMENDATION

It is recommended that the Board of Trustees approve the payment of stipends per the attached list.

OVERVIEW

The stipends listed on the attachment are submitted for approval.

ANALYSIS

Stipends are based on negotiated agreement between SBCCD and the SBCCDTA and CSEA bargaining units, as applicable.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The payment of stipends is included in the appropriate budgets.



Payment of Stipends

Submitted for Board Approval July 8, 2021

[v.6.16.2021.p.1|2]

Faculty Chair – 2020-2021

Employee Name	Location Assignment	Department	Stipend
Cacho, Bryce	SBVC	Welding	\$3,900.00
<i>Amendment: Original submission was approved at the June 2020 board. This faculty was sent for \$3,000.00. Due to an absence, this co-chair will receive 3 months worth of the other co-chair's stipend. Bryce's total will increase by an additional \$900 for April 2021, totaling \$3,900.</i>			
Milligan, Joshua	SBVC	Welding	\$2,100.00
<i>Amendment: Original submission was approved at the June 2020 board. This faculty was sent for \$3,000.00. Due to this co-chair's absence, their stipend will be reduced by \$900, which will go to the other co-chair Bryce Cacho.</i>			

Faculty Chair – 2021-2022

Employee Name	Location Assignment	Department	Stipend
Milligan, Joshua (Co-Chair)	SBVC	Welding	\$3,000.00
<i>Amendment: Original submission was approved at the June 2021 board. Due to a change in departments, the stipend has decreased from \$3,500 to \$3,000.</i>			
Cacho, Bryce (Co-Chair)	SBVC	Welding	\$3,000.00
<i>Amendment: Original submission was approved at the June 2021 board. Due to a change in departments, the stipend has decreased from \$3,500 to \$3,000.</i>			
Caldwell-Betties, Melita	SBVC	Water Supply	\$8,000.00
<i>Amendment: Original submission was approved at the June 2021 board. Due to a change in departments, the stipend has increased from \$6,000 to \$8,000.</i>			
Evans-Perry, Virginia	SBVC	Library	\$5,000.00
Lawler, Kenneth	SBVC	Kinesiology	\$8,000.00
<i>Amendment: Original submission was approved at the June 2021 board. The department realized someone else was picked as chair after the elections. Kenneth Lawler will replace John Banola as chair. John originally chose option 1 for \$9,000 stipend. Kenneth has chosen option 2, and will receive an \$8,000 stipend and .200 reassigned time.</i>			
Valdez, Maria	SBVC	Psychiatric Tech.	\$7,000.00



Payment of Stipends

Submitted for Board Approval July 8, 2021

[v.6.16.2021.p.2]2

Head Coach – 2021-2022

Employee Name	Location Assignment	Department	Stipend
Abrams, Eric	SBVC	Women's Cross Country	\$7,000.00
Algattas, Daniel	SBVC	Football	\$7,000.00
Brewer, Quincy	SBVC	Men's Basketball	\$7,000.00
Brown, Joshua	SBVC	Men's Soccer	\$7,000.00
Hauge, Kristin	SBVC	Women's Soccer	\$7,000.00
Holder, Patricia	SBVC	Volleyball	\$7,000.00
Ratigan, James	SBVC	Men's Cross Country	\$7,000.00
Torres, Christina	SBVC	Women's Basketball	\$7,000.00

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Jose F. Torres, Interim Chancellor

PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services

DATE: July, 8, 2021

SUBJECT: Consideration of Approval to Revise Titles and Rates of Pay for Professional Expert Employees

RECOMMENDATION

It is recommended that the Board of Trustees approve the revised Professional Expert Hourly Rates of Pay schedules effective July 9, 2021, as attached.

OVERVIEW

The District through the Economic Development & Corporate Training (EDCT) department, has a contract with the California Department of Transportation (Caltrans), to provide paid training to individuals. In a cost saving effort, it is recommended to pay these trainees on the District's payroll to save on administration costs when compared to paying these individuals through a third party administrator.

ANALYSIS

A new Professional Expert title and pay rate will be added to the Professional Expert Titles and Rates:

- Caltrans Trainee, \$14.00 per hour

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The financial implications of this board item will be included in the appropriate budgets.



Rates of Pay for Professional Experts

Submitted for Board Approval July 8, 2021
Effective July 9, 2021

PROFESSIONAL EXPERT ASSIGNMENT	HOURLY RATE
3D Animator	\$25.00 to \$40.00
Adult Education Planning Grant Coordinator	\$40.00
Assistant Instructor	\$20.00
Bilingual Translator/Interviewer	\$20.00
Business and Resources Development Consultant	\$60.00
Caltrans Trainee	\$14.00
Camera & Lighting Technician	\$14.00 to \$20.00
Closed Caption Editor I	\$14.00 to \$15.00
Closed Caption Editor II	\$16.00 to \$20.00
Closed Caption Editor III	\$21.00 to \$30.00
Content Specialist (FNX and Marketing & Public Relations)	\$15.00 to \$40.00
Counseling Trainee	\$15.00
Guardian Scholars and Dreams Liaison (Categorical)	\$45.00
Editor (KVCR, FNX, Pledge Drive)	\$18.00 to \$30.00
EMT-1 Skills Laboratory Assistant	\$14.00
EMT(EMS)/Respiratory Care/Fire Tech PE/ASL Specialist	\$30.00
Fire Academy Instructor	\$45.00
Fire Agility Group Leader/Proctor	\$14.00
Fire Operations Specialist	\$55.00
Foster Parenting Education	\$45.00
FTVM Intern I / II / III	\$14.00 / \$15.00 / \$16.00
Grant Program Assistant (Categorical)	\$35.00
Grant Writer I/II/III	\$30.00/\$40.00/\$55.00
Interpreting/Transliterating Level 0 (Mentoring)	\$15.00 to \$16.00
Interpreting/Transliterating Level I (0-2 yrs of exp & pass evaluation)	\$28.00 to \$30.00
Interpreting/Transliterating Level II (2-4 yrs of exp & pass evaluation)	\$32.00 to \$34.00
Interpreting/Transliterating Level III (4-5 yrs of exp & pass evaluation)	\$36.00 to \$38.00
Interpreting/Transliterating Level IV (5-6 yrs of exp or RID & pass evaluation)	\$40.00 to \$42.00
Interpreting/Transliterating Level V (RID Certified or RID written passed & pass evaluation or EIPA Level 4/5 & pass evaluation)	\$45.00
Laboratory Instructor	\$20.00
Mental Health Educator/Counselor Intern	\$55.00
Nurse Practitioner I (1-2 years of SBCCD experience)	\$55.00
Nurse Practitioner II (3-5 years of SBCCD experience)	\$60.00
Nurse Practitioner III (6+ years of SBCCD experience)	\$65.00
Police Science Facilitator/Evaluator	\$50.00
Police Tactical Officer/RTO	\$35.00
Policy Analyst	\$60.00
Post Masters Counseling Associate I / II / III	\$25.00/\$30.00/\$35.00
Primary Instructor	\$25.00



Rates of Pay for Short-Term Hourly Employees

Submitted for Board Approval July 8, 2021
Effective July 9, 2021

PROFESSIONAL EXPERT ASSIGNMENT	HOURLY RATE
Program Assistant	\$20.00 to \$49.00
Radiologic Technology Specialist	\$30.00
Respiratory Care Clinical	\$40.00
Social Media Specialist (FNX & Marketing & Public Relations)	\$21.00 to \$25.00
Special Events Planner	\$25.00 to \$35.00
Staff Writer/Photographer	\$16.00 to \$20.00
State Fire Training Instructor	\$55.00
Training Specialist	\$19.00
Tutor I / II / III	\$14.00 / \$15.50 / \$17.50
TV Closed Captioning	\$14.00 to \$15.00
Workforce Development/PDC Trainer	\$15.00 to \$100.00 or up to 85% of enrollment, or up to 60% of net

PROFESSIONAL EXPERT ASSIGNMENT	SEMESTER RATE
Medical Director (EMT)	\$3,500.00
Medical Director (Respiratory Care)	\$3,000.00

SBCCD shall utilize short-term hourly, non-academic employees in accordance with California Education Code Section 88003.

These rules apply to employees who are not members of the classified service as defined by the California Education Code Section 88003. The District has limited a temporary hourly employee to no more than 175 days. Short-term temporary hourly employees are not eligible to work more than 40 hours per week or more than 8 hours per day.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose Torres, Interim Chancellor

REVIEWED BY: Dr. James L. Buysse, Interim Vice Chancellor, Business & Fiscal Services

PREPARED BY: Steven J. Sutorus, Business Manager

DATE: July 8, 2021

SUBJECT: Consideration of Approval to Serve Alcoholic Beverages at a Campus Event

RECOMMENDATION

It is recommended that the Board of Trustees approve this request to serve alcoholic beverages.

Event & Location	Sponsoring Group	Date & Time	Type of Alcohol
95 th Anniversary Gala SBVC Athletics Complex	Development and Community Relations Office	January 22, 2022 5-9 pm	Wine, Spirits, and Beer

OVERVIEW

The possession, sale or furnishing of alcohol on campuses is governed by California law. It is a violation of SBCCD policy for anyone to consume or possess alcohol anywhere on campus without prior District approval. Organizations or groups violating alcohol policies may be subject to sanctions.

The decision to serve alcoholic beverages at the event listed above has been agreed to by campus management.

ANALYSIS

This request meets the requirements of SBCCD Board Policy and Administrative Policy 3560 on Alcoholic Beverages and California law. The appropriate paperwork will be filed through the Business Services office to obtain the necessary license.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

There are no direct financial implications associated with the approval of this Board item.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Dr. James L Buysse, Interim Vice Chancellor, Business & Fiscal Services

PREPARED BY: Steven J. Sutorus, Business Manager

DATE: July 8, 2021

SUBJECT: Consideration of Ratification for Contracts at or Above \$96,700

RECOMMENDATION

It is recommended that the Board of Trustees ratify the contracts on the attached list which are routine in nature, support the ongoing operation of the District, and have a total contract cost at or above \$96,700.

OVERVIEW

In accordance with SBCCD Board Policy 6100, Delegation of Authority, The Board of Trustees delegates authority to the Chancellor to supervise the general business procedures of the District to assure the proper administration of property and contracts. District staff is presenting the attached purchase and/or contract requests, which meet or exceed the formal bid limits, for Board approval in the form of ratification.

ANALYSIS

The California Board of Governors sets the formal bid limit for procurement of goods and/or services on an annual basis. The formal bid limit for the current calendar year has been set at \$96,700. Ratification of the contracts on the attached list will allow for the successful ongoing operation of the District. Construction services are not included in this board item.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The attached purchase and or contract requests have been budgeted for via purchase requisition.

**Contracts And Agreements
Over \$96,700**

Board Date 07-08-2021

1 of 1

Control Number	Vendor Name	Contract Type	Dept/Location	Total New Contract Value	Amended
20378	ABM Industries Inc. dba ABM Building Solutions LLC	UCCAP	Facilities Planning/SBCCD	\$137,324.00	\$20,778.00
	NIB 01-2021-02 Cooling Tower Restoration Project; this is to approve Amendment -01 to add to scope of work due to unforeseen conditions			03/19/2021 to 06/30/2021	
21656	Ellucian Company, LP	Enterprise Software	TESS/SBCCD	\$3,201,114.21	
	Software - Student Information system used District Wide			07/01/2021 to 06/30/2026	
21654	Ellucian Company, LP	Enterprise Software	TESS/SBCCD	\$1,269,480.00	
	Student management software used throughout the District for managing enrollment and scheduling servers hosting			07/01/2021 to 06/30/2026	

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Dr. James L. Buysse, Interim Vice Chancellor, Business & Fiscal Services

PREPARED BY: Steven J. Sutorus, Business Manager

DATE: July 8, 2021

SUBJECT: District & College Expenses

RECOMMENDATION

It is recommended that the Board of Trustees approve the attached requests for district and college expenses as required by Administrative Procedure 6925 and/or 6330.

OVERVIEW

AP 6925 requires the Board of Trustees to authorize the expenditure of funds related to various functions planned for the colleges and district office.

Meetings or trainings attended only by employees and/or currently enrolled students are authorized for up to a total \$1,000 for that meeting or training. Expenditures in excess of \$1,000 require prior Board approval.

Meetings or trainings attended by employees, currently enrolled students, and by one or more non-employees and/or non-students of the District, are authorized for up to \$500. Expenditures in excess of a total \$500 for that meeting or training require prior Board approval.

Any refreshments and/or meals for an event require Board approval prior to the event. Events are defined as activities in which non-employees and/or non-students will/can attend or participate (e.g. job fair, holiday event, recruitment event); or is on a large enough scale to be considered neither a meeting nor training.

ANALYSIS

The list of district and college expenses is attached for approval.

INSTITUTIONAL VALUES

IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

The cost of these expenditures is included in the appropriate budgets.



District & College Expenses

Submitted for Board Approval July 8, 2021

[v.6.22.2021.p.1|2]

Site/Date/Cost	Event/Items Purchased/Funding Source
<p>Site: SBVC</p> <p>Date of Event: 8/11/2021</p> <p>Total Estimated Cost: \$35,000</p>	<p>Event: New Student Welcome Day</p> <p>Anticipated attendance of 650 faculty, students and staff with event to be held on SBVC campus. Sharaf Williams will serve as chaperone.</p> <p>Items Being Purchased: DJ; backpack with school supplies for students; snacks & water for students; boxed lunches for faculty/staff and students working the event</p> <p>Funding Source: Student Equity Categorical Fund</p>
<p>Site: SBVC</p> <p>Date of Event: 10/24-27/2021</p> <p>Total Estimated Cost: \$25,000</p>	<p>Event: Hispanic Association of Colleges and Universities (HACU) Virtual 35th Annual Conference</p> <p>Students will have opportunities to learn leadership skills and information concerning Latino higher education.</p> <p>Items Being Purchased: Registration for 20 Students/2 staff; lunch and snacks daily</p> <p>Funding Source: Student Equity Categorical Fund</p>
<p>Site: DSO</p> <p>Date of Event: 8/1/2021-6/30/2022</p> <p>Total Estimated Cost: \$5,000</p>	<p>Event: Various meetings, special events, trainings, workshops, and supplies for Human Resources during fiscal year 2021-22.</p> <p>Items Being Purchased: Meals, refreshments, and supplies</p> <p>Funding Source: Human Resources General Fund</p>
<p>Site: DSO</p> <p>Date of Event: 8/1/2021-6/30/2022</p> <p>Total Estimated Cost: \$7,500</p>	<p>Event: Various meetings, special events, trainings, workshops, and supplies for Business & Fiscal Services during fiscal year 2021-22.</p> <p>Items Being Purchased: Meals, refreshments, and supplies</p> <p>Funding Source: Controller and Accounting General Funds</p>
<p>Site: DSO</p> <p>Date of Event: 8/1/2021-6/30/2022</p> <p>Total Estimated Cost: \$25,000</p>	<p>Event: Various meetings, special events, trainings, workshops, and supplies for the Office of the Chancellor during fiscal year 2021-22.</p> <p>Items Being Purchased: Meals, refreshments, and supplies</p> <p>Funding Source: Office of the Chancellor General Fund</p>



District & College Expenses

Submitted for Board Approval July 8, 2021

[v.6.22.2021.p.2]2]

Site/Date/Cost	Event/Items Purchased/Funding Source
<p>Site: DSO</p> <p>Date of Event: 8/1/2021-6/30/2022</p> <p>Total Estimated Cost: \$15,000</p>	<p>Event: Various meetings, special events, trainings, workshops, and supplies for District Department of Marketing, PR, & Government Relations during fiscal year 2021-22.</p> <p>Items Being Purchased: Meals, refreshments, and supplies</p> <p>Funding Source: District Marketing General Fund</p>
<p>Site: DSO</p> <p>Date of Event: 8/1/2021-6/30/2022</p> <p>Total Estimated Cost: \$15,000</p>	<p>Event: Various meetings, special events, trainings, workshops, and supplies for the Board of Trustees during fiscal year 2021-22.</p> <p>Items Being Purchased: Meals, refreshments, and supplies</p> <p>Funding Source: Board of Trustees General Fund</p>

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Dr. James L. Buysse, Interim Vice Chancellor, Business & Fiscal Services

PREPARED BY: Lawrence P. Strong, Director, Fiscal Services

DATE: July 8, 2021

SUBJECT: Consideration of Approval to Ratify Interfund Borrowing Transactions

RECOMMENDATION

It is recommended that the Board of Trustees ratify the interfund borrowing transaction(s) below in accordance with resolution #2020-04-09-FS02 adopted April 9, 2020.

Date	Amount	From Fund	To Fund	Notes
06/15/21	\$500,000.00	Inland Futures 79/890	General 01/110	To repay temporary loan issued during FY 2020-21.
	\$944,084.72	KVCR 74/390		
	\$857,014.06	KVCR FNX 82/825		
06/15/21	\$944,084.72	General 01/110	KVCR 74/390	To reissue temporary loan.
	\$857,014.06		KVCR FNX 82/825	

OVERVIEW

According to California Education Code E.C. 42603, the Board of Trustees may direct that money be temporarily transferred from one fund to another for payment of obligations. The transfer shall be accounted for as temporary borrowing between funds, and shall not be available for appropriation, or considered income. Amounts transferred shall be repaid in the same fiscal year or in the following one if the transfer takes place within the final 120 calendar days of fiscal year.

On April 9, 2020, the Board of Trustees adopted a resolution authorizing the chancellor or his designee to approve interfund transfers during fiscal year 2020-21 which would later be ratified by the Board.

ANALYSIS

The use of temporary borrowing between funds has been employed to offset interim shortages of cash flow. This standard business practice is approved annually by a resolution of the Board of Trustees.

Two of the outstanding loans have been repaid and reissued. Since the reissuance is taking place within the final 120 calendar days of fiscal year 2020-21, it is anticipated that all the borrowed funds will be repaid during the 2021-22 fiscal year.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

This item will not have a financial impact on the budget.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Jose F. Torres, Interim Chancellor
REVIEWED BY: Jose F. Torres, Interim Chancellor
PREPARED BY: Stacey K. Nikac, Administrative Officer
DATE: July 8, 2021
SUBJECT: Individual Memberships

RECOMMENDATION

It is recommended that the Board of Trustees approve individual memberships.

OVERVIEW

The list of individual memberships is attached for approval.

ANALYSIS

Individual memberships related to job duties are submitted when institutional memberships are not available and are related to various functions planned for the colleges and district office.

INSTITUTIONAL VALUES

- I. Institutional Effectiveness
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

Included in the budget.



Individual Memberships Submitted for Board Approval July 8, 2021

Name Site	Amount Funding Source	Membership
Dr. Scott W. Thayer SBVC	\$300.00 Student Development General Fund	Chief Student Services Officers (CSSO) 2021-2022

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Dr. James L. Buysse, Interim Vice Chancellor, Business & Fiscal Services

PREPARED BY: Lawrence P. Strong, Director, Fiscal Services

DATE: July 8, 2021

SUBJECT: Consideration of Approval to Adopt Resolution #2021-07-08-FS01
Approving the Appropriation of Funds for the 2021-22 Fiscal Year

RECOMMENDATION

It is recommended that the Board of Trustees adopt a resolution approving the appropriation of funds for the 2021-22 fiscal year.

OVERVIEW

According to Title 5, §58307 and §58308 and in accordance with Administrative Procedure 6250, all income in excess of budgeted amounts shall be added to the general reserve. However, the Board of Trustees may approve the appropriation of such funds, according to need, by the adoption of a resolution by a majority vote.

ANALYSIS

During the course of the fiscal year, revisions become necessary to bring budgeted revenues and expenditures in balance with actual receipts and expenses. Therefore, we are recommending that the Board of Trustees authorize staff to process necessary transfers during 2021-22 to allow for the appropriation of excess funds; transfers between designated and/or un-appropriated fund balances and any expenditure classifications; or balance any expenditure classification of the budget.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications associated with this board item.

[v.2021-06-16.p.1/1]

**RESOLUTION #2021-07-08-FS01 OF THE BOARD OF TRUSTEES OF THE
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
APPROVING THE APPROPRIATION OF FUNDS FOR THE 2021-22 FISCAL YEAR**

WHEREAS, the San Bernardino Community College District Board of Trustees has determined that during the fiscal year budget revisions become necessary to bring the budgeted revenues and expenditures in balance with actual receipts and expenses; and

WHEREAS, by making these appropriation adjustments to actuals, the District will reflect a more realistic picture of actual spending patterns of funds; and

WHEREAS, the San Bernardino Community College District Board of Trustees has determined that additional income is assured in excess of the amounts previously budgeted and the timely posting of adjustments will keep each account up-to-date with accurate uncommitted balances;

NOW, THEREFORE, BE IT RESOLVED that pursuant Title 5, §58307 and §58308, and in accordance with its Administrative Procedure 6250, the District may appropriate any such funds, and identify and make such transfers as needed throughout the 2021-22 fiscal year.

BE IT FURTHER RESOLVED that the San Bernardino Community College District Board of Trustees authorizes staff to process the necessary transfers to revise budget amounts during the course of the fiscal year to allow appropriation of excess funds, transfers between designated and/or un-appropriated fund balances and any expenditure classifications, or balance any expenditure classification of the budget.

PASSED AND ADOPTED by the Board of Trustees on July 8, 2021, by the following majority vote:

AYES: _____
NOES: _____
ABSTENTIONS: _____
ABSENT: _____

STATE OF CALIFORNIA)
COUNTY OF SAN BERNARDINO)

I, Jose Torres, Secretary of the Board of Trustees, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

WITNESSED my hand this _____ day of _____, 20_____.

_____ Secretary of the Board of Trustees

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Dr. James L. Buysse, Interim Vice Chancellor, Business & Fiscal Services

PREPARED BY: Lawrence P. Strong, Director of Fiscal Services

DATE: July 8, 2021

SUBJECT: Consideration of Approval of Revised Authorized Signature List for Fiscal Year 2021-22

RECOMMENDATION

It is recommended that the Board of Trustees approve the Revised Authorized Signature List for Fiscal Year 2021-22, as attached.

OVERVIEW

In accordance with California legal code, the Board of Trustees may, via annual Board action, delegate its authority to named agents. Only the Board and/or those agents are authorized to commit the District to contracts, expenditure of funds, employment of personnel, and other legal actions.

ANALYSIS

The Revised Authorized Signature List for Fiscal Year 2021-22 is being presented for approval and will go into effect August 1, 2021. The changes reflect the Board's June 10, 2021 appointment of Diana Z. Rodriguez as Chancellor and the return of Jose Torres to the position of Executive Vice Chancellor.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

There are no direct financial implications connected with the approval of this item.



Revised Authorized Signature List for Fiscal Year 2021-22

Submitted for Board Approval July 8, 2021, Effective August 1, 2021

[v.6.3.2021.p.1|2]

AUTHORITY	NAMED AGENT(S)
<p>Contracts, Agreements, and Memos of Understanding</p>	<ul style="list-style-type: none"> ♦ Jose Torres, Interim Chancellor <u>Diana Z. Rodriguez, Chancellor</u> ♦ James L. Buysse, Interim Vice Chancellor, B&FS <u>Jose Torres, Executive Vice Chancellor</u> ♦ Larry Strong, Director of Fiscal Services ♦ Steven J. Sutorus, Business Manager ♦ (Employment Only) Kristina Hannon, Vice Chancellor, HR
<p>Revenue Clearing Bank Accounts, SBCCD Commercial Property Bank Account & Lockbox</p>	<ul style="list-style-type: none"> ♦ Jose Torres, Interim Chancellor <u>Diana Z. Rodriguez, Chancellor</u> ♦ James L. Buysse, Interim Vice Chancellor, B&FS <u>Jose Torres, Executive Vice Chancellor</u> ♦ Larry Strong, Director of Fiscal Services ♦ Steven J. Sutorus, Business Manager ♦ Tenille Norris, Associate Director, Fiscal Services ♦ Jorge Andrade, Accounting Services Manager
<p>Revolving Cash Bank Account</p>	<ul style="list-style-type: none"> ♦ Custodian: James L. Buysse, Interim Vice Chancellor, B&FS <u>Jose Torres, Executive Vice Chancellor</u> ♦ Larry Strong, Director of Fiscal Services ♦ Steven J. Sutorus, Business Manager ♦ Tenille Norris, Associate Director, Fiscal Services ♦ Jorge Andrade, Accounting Services Manager
<p>KVCR Educational Foundation Bank Account</p>	<ul style="list-style-type: none"> ♦ Jose Torres, Interim Chancellor <u>Diana Z. Rodriguez, Chancellor</u> ♦ James L. Buysse, Interim Vice Chancellor, B&FS <u>Jose Torres, Executive Vice Chancellor</u> ♦ Larry Strong, Director of Fiscal Services ♦ Steven J. Sutorus, Business Manager
<p>Safe Deposit Box</p>	<ul style="list-style-type: none"> ♦ James L. Buysse, Interim Vice Chancellor, B&FS <u>Jose Torres, Executive Vice Chancellor</u> ♦ Larry Strong, Director of Fiscal Services ♦ Steven J. Sutorus, Business Manager
<p>Cafeteria, Associated Students, Clubs & Trusts, and Scholarship & Loan Bank Accounts</p>	<ul style="list-style-type: none"> ♦ James L. Buysse, Interim Vice Chancellor, B&FS <u>Jose Torres, Executive Vice Chancellor</u> ♦ Larry Strong, Director of Fiscal Services ♦ Steven J. Sutorus, Business Manager ♦ Tenille Norris, Associate Director, Fiscal Services ♦ Jorge Andrade, Accounting Services Manager
<p>Financial Aid Bank Accounts</p>	<ul style="list-style-type: none"> ♦ Jose Torres, Interim Chancellor <u>Diana Z. Rodriguez, Chancellor</u> ♦ James L. Buysse, Interim Vice Chancellor, B&FS <u>Jose Torres, Executive Vice Chancellor</u> ♦ Larry Strong, Director of Fiscal Services ♦ Steven J. Sutorus, Business Manager ♦ Tenille Norris, Associate Director, Fiscal Services ♦ Jorge Andrade, Accounting Services Manager
<p>Commercial Warrants and Related Journal Entries</p>	<ul style="list-style-type: none"> ♦ Jose Torres, Interim Chancellor <u>Diana Z. Rodriguez, Chancellor</u> ♦ James L. Buysse, Interim Vice Chancellor, B&FS <u>Jose Torres, Executive Vice Chancellor</u>



Revised Authorized Signature List for Fiscal Year 2021-22

Submitted for Board Approval July 8, 2021, Effective August 1, 2021

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AUTHORITY	NAMED AGENT(S)
Payroll Orders and Related Journal Entries, and Voluntary Payroll Deductions (PAY620)	<ul style="list-style-type: none"> ♦ James L. Buisso, Interim Vice Chancellor, B&FS <u>Jose Torres, Executive Vice Chancellor</u> ♦ Larry Strong, Director of Fiscal Services ♦ Colleen Gamboa, Payroll Manager
Notices of Employment for Certificated, Classified, Student and Temporary Employees	<ul style="list-style-type: none"> ♦ Jose Torres, Interim Chancellor <u>Diana Z. Rodriguez, Chancellor</u> ♦ James L. Buisso, Interim Vice Chancellor, B&FS <u>Jose Torres, Executive Vice Chancellor</u> ♦ Kristina Hannon, Vice Chancellor, HR ♦ Joe Opris, Director, HR
Purchase Orders (no monetary limit)	<ul style="list-style-type: none"> ♦ James L. Buisso, Interim Vice Chancellor, B&FS <u>Jose Torres, Executive Vice Chancellor</u> ♦ Steven J. Sutorus, Business Manager
Journal Entries (not authorized by District or Payroll Orders), Interfund Transactions, and Budget Transfers	<ul style="list-style-type: none"> ♦ James L. Buisso, Interim Vice Chancellor, B&FS <u>Jose Torres, Executive Vice Chancellor</u> ♦ Larry Strong, Director of Fiscal Services ♦ Tenille Norris, Associate Director, Fiscal Services ♦ Jorge Andrade, Accounting Services Manager
Certify/Attest to Board Action	<ul style="list-style-type: none"> ♦ Jose Torres, Interim Chancellor <u>Diana Z. Rodriguez, Chancellor</u> ♦ Gloria Macías Harrison, Clerk of the Board
Access to San Bernardino County Schools Computer Consortium System with Secure I.D. Token	<ul style="list-style-type: none"> ♦ Larry Strong, Director of Fiscal Services ♦ Steven J. Sutorus, Business Manager ♦ Tenille Norris, Associate Director, Fiscal Services ♦ Jorge Andrade, Accounting Services Manager

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Dr. James L. Buysse, Interim Vice Chancellor, Business & Fiscal Services

PREPARED BY: Steven J. Sutorus, Business Manager

DATE: July 8, 2021

SUBJECT: Consideration of Approval of Surplus Property and Authorization for Private Sale or Disposal

RECOMMENDATION

It is recommended that the Board of Trustees declare the equipment and/or materials listed on the attached as surplus property, and direct the Business Manager to arrange for its sale or disposal.

OVERVIEW

California Education Code 81452 states that if a governing board, by a unanimous vote of those members present, finds that property, whether one or more items, does not exceed in value the sum of \$5,000, the property may be sold at private sale without advertising or disposed of.

ANALYSIS

The items listed on the attached have been identified as obsolete and no longer usable. Upon approval by the board, they will be sold or disposed of through reputable auction houses and/or salvage companies.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Funds for materials sold will be provided to the district after auction and positively impact the budget.

Fixed Assets Surplus Report
July 8, 2021

Asset #	Date Retired	Description	Initial Value	Current Value
31437	5/13/2021	Infoblox-550-A	\$9,910.27	\$0.00
31477	5/13/2021	Unified CW 7.1 783512	\$1,000.00	\$0.00
35225	5/13/2021	FAS 2552 Computer Storage	\$31,237.15	\$0.00
20691	6/1/2021	Mower Riding Commercial	\$24,000.00	\$0.00
38003	5/13/2021	SWITCH, NETWORK	\$1,026.91	\$0.00
38004	5/13/2021	SWITCH, NETWORK	\$1,689.26	\$0.00
38005	5/13/2021	SWITCH, NETWORK	\$1,689.26	\$0.00

Non-Fixed Assets Surplus Report
July 8, 2021

Description	Quantity
Cisco Switch	2 ea
Dell Blade Box	2 ea
Jamex Coin Boxes	4 ea
Server Monitor	1 ea
Dell Server	2 ea
PowerEdge 2650 switch	1 ea
PowerVault TL2000 Switch	1 ea
PowerEdge 750 Switch	2 ea
NetApp Server	1 ea
Extreme Switch	1 ea
PowerEdge M620 Switch	2 ea
PowerEdge M610 Switch	3 ea
PowerEdge M600 Switch	3 ea
Power Supply Backup	1 ea
Back up Tapes	30 ea
Hard Drives	6 ea
Mice	10 ea
Hasler Printer	1 ea
Cannon 1960 Monitor	1 ea
Box of Miscellaneous cables	1 ea
Asus Transformer Pad	9 ea
Kindle Fire	7 ea
Ford Tractor	1 ea
Dell Monitor	2 ea
Dell Thin clients	30 ea

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Dr. James L. Buysse, Interim Vice Chancellor, Business & Fiscal Services

PREPARED BY: Lawrence P. Strong, Director of Fiscal Services

DATE: July 8, 2021

SUBJECT: Consideration of Approval of Vacation Payout

RECOMMENDATION

It is recommended that the Board of Trustees approve payout of the following vacation time.

	# Days	Rate	Total
Rodriguez, Diana Z President, San Bernardino Valley College	20	\$ 1,045.98	\$20,919.60

OVERVIEW

Based on legal opinion, the County of San Bernardino requires that the payout of vacation time to the SBCCD Chancellor, Vice Chancellor, Executive Vice Chancellor or President be approved by its governing board.

ANALYSIS

SBCCD's current process allows the payout of accrued vacation on an as-needed basis in the case of a personal hardship. Approval is based on the knowledge that these days have been earned and are the employee's property right.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Payment will be made from the appropriate funds.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Dr. James L. Buysse, Interim Vice Chancellor, Business & Fiscal Services

PREPARED BY: Farrah Farzaneh, Director, Facilities Planning, Emergency Management & Construction

DATE: July 8, 2021

SUBJECT: Consideration of Approval of 2023-2027 Five Year Construction Plan

RECOMMENDATION

It is recommended that the Board of Trustees approve the 2023-2027 Five-Year Construction Plan.

OVERVIEW

Each year SBCCD is required to submit a Five-Year Construction Plan to the California Community Colleges Chancellor's Office. The Plan provides a list of proposed capital construction projects, including those supported by local funds like Measure CC and those supported with a combination of State and local funds. The project and prioritization are the outcome of the comprehensive districtwide master planning process. The 2023-27 Plan Summary is attached.

ANALYSIS

The Five-Year Construction Plan addresses the highest priority capital construction needs throughout SBCCD. These needs were identified through planning and development with each college. Based on an in-depth analysis of the State's criteria for funding projects, coupled with the results of the education and facilities master planning process, the following proposals are being submitted with this year's report.

- Final Project Proposal (FPP) – CHC New Gymnasium
- Initial Project Proposal (IPP) – CHC West Complex
- Initial Project Proposal (IPP) – SBVC Warehouse

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

Approval of the Five-Year Construction Plan will not have a direct impact on the budget.

FY2023 - FY2027 FIVE YEAR CAPITAL OUTLAY PLAN
(FY2023 - 2024) FIRST YEAR FUNDING

San Bernardino Community College District

Prepared in reference to the Community College Construction Act of 1980

and

approved on behalf of the local governing board for submission to
the office of the Chancellor, California Community Colleges

Signed _____

Jose Torres

(Chief Executive Officer or their designee)

Title _____ Interim Chancellor

Date _____ 06/09/2021

Contact _____ Jose Torres

Telephone _____ 909-388-6901

Date Received at Chancellor's Office:

Chancellor's Office Reviewed by:

Notice of Approval

Fusion

District Projects Priority Order (2021-2027)

Planning

San Bernardino Community College District (980)

No. Project		Schedule of Funds							
Campus	Source	Total Cost	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
1 Softball Field									
San Bernardino Valley College Phases C									
Occupancy: 2022-23	STATE:	\$0	\$0						
Net ASF: 1,113	DISTRICT:	\$5,841,005	\$5,286,110						
2 Student Support Building Renovation (SSB)									
Crafton Hills College Phases C Phases E									
Occupancy: 2022-23	STATE:	\$0	\$0	\$0	\$0				
Net ASF: 0	DISTRICT:	\$2,076,377	\$1,770,111	\$109,010					
3 Technical Building Replacement									
San Bernardino Valley College									
Occupancy: 2022-23	STATE:	\$33,735,000							
Net ASF: 7,073	DISTRICT:	\$40,399,000							
4 Child Development Center Renovation									
Crafton Hills College Phases C Phases E									
Occupancy: 2022-23	STATE:	\$0	\$0	\$0					
Net ASF: 0	DISTRICT:	\$3,548,697	\$3,025,264	\$186,306					
5 Technical Building Demolition									
San Bernardino Valley College Phases C									
Occupancy: 2023-24	STATE:	\$0			\$0				
Net ASF: 0	DISTRICT:	\$6,330,000			\$5,728,647				
6 Performing Arts Center Replacement									
Crafton Hills College Phases C,E									
Occupancy: 2023-24	STATE:	\$7,275,000	\$6,675,000						
Net ASF: 58	DISTRICT:	\$8,537,000	\$6,373,000						
7 M&O Repurposing									
San Bernardino Valley College Phases P,W Phases C,E									
Occupancy: 2024-25	STATE:	\$0		\$0	\$0				
Net ASF: -500	DISTRICT:	\$1,404,645		\$133,441	\$1,271,204				
8 East Valley Public Safety Training Center									
Crafton Hills College Phases W Phases C Phases E									
Occupancy: 2023-24	STATE:	\$0	\$0	\$0	\$0				
Net ASF: 4,675	DISTRICT:	\$8,897,402	\$734,036	\$7,585,035	\$467,114				
9 Instructional & Student Services Building									
San Bernardino Valley College Phases P Phases W Phases C Phases E									
Occupancy: 2025-26	STATE:	\$0	\$0	\$0	\$0	\$0	\$0		
Net ASF: 10,641	DISTRICT:	\$98,057,663	\$1,225,721	\$8,089,757	\$83,594,158	\$5,148,027			
10 Central Complex 2 Renovation (CHS)									
Crafton Hills College Phases W Phases C Phases E									
Occupancy: 2023-24	STATE:	\$0	\$0	\$0	\$0				
Net ASF: 0	DISTRICT:	\$16,132,016	\$1,330,891	\$13,752,544	\$846,931				
11 Career Pathways Phase 2									
San Bernardino Valley College Phases P,W Phases C Phases E									
Occupancy: 2025-26	STATE:	\$0	\$0	\$0			\$0		
Net ASF: 33,037	DISTRICT:	\$83,828,801	\$7,963,736	\$71,464,053			\$4,401,012		
12 Campus-wide Infrastructure									
Crafton Hills College									
Occupancy: 2023-24	STATE:	\$0							
Net ASF: 0	DISTRICT:	\$11,162,820							

13 Physical Sciences & Health and Life Sciences

San Bernardino Valley College				Phases P	Phases W	Phases C,E
Occupancy: 2025-26	STATE:	\$0		\$0	\$0	\$0
Net ASF: 0	DISTRICT:	\$4,205,151		\$52,565	\$346,925	\$3,805,661

14 Performing Arts Center Demolition

Crafton Hills College				Phases P,W	Phases C,E
Occupancy: 2024-25	STATE:	\$0		\$0	\$0
Net ASF: 0	DISTRICT:	\$8,970,695		\$852,216	\$8,118,479

15 Campus-wide Infrastructure

San Bernardino Valley College			
Occupancy: 2025-26	STATE:	\$0	
Net ASF: 0	DISTRICT:	\$30,623,645	

16 Crafton Hall Renovation

Crafton Hills College				Phases P	Phases W	Phases C	Phases E
Occupancy: 2024-25	STATE:	\$0	\$0	\$0	\$0	\$0	
Net ASF: 0	DISTRICT:	\$3,891,308	\$48,641	\$321,033	\$3,317,340	\$204,294	

17 Administration and Campus Center

San Bernardino Valley College				Phases P,W	Phases C	Phases E
Occupancy: 2026-27	STATE:	\$0		\$0	\$0	\$0
Net ASF: -4,681	DISTRICT:	\$8,370,960		\$795,242	\$7,136,243	\$439,475

18 New Gymnasium

Crafton Hills College				Phases P,W	Phases C,E
Occupancy: 2027-28	STATE:	\$6,550,676		\$569,434	\$5,981,242
Net ASF: 22,428	DISTRICT:	\$6,664,976		\$569,434	\$6,095,542

19 Warehouse Facilities

San Bernardino Valley College				Phases P,W	Phases C,E
Occupancy: 2027-28	STATE:	\$2,359,812		\$207,950	\$2,151,862
Net ASF: 269	DISTRICT:	\$2,359,556		\$207,950	\$2,151,606

20 Instructional Building - Phase I

Crafton Hills College				Phases P,W	Phases C	Phases E
Occupancy: 2026-27	STATE:	\$0	\$0	\$0	\$0	
Net ASF: 11,545	DISTRICT:	\$50,859,747	\$4,831,676	\$43,357,934	\$2,670,137	

21 Parking Structure

San Bernardino Valley College				Phases P	Phases W	Phases C
Occupancy: 2028-29	STATE:	\$0		\$0	\$0	\$0
Net ASF: 0	DISTRICT:	\$50,400,000		\$630,000	\$4,158,000	\$45,612,000

22 West Complex Renovation (CL)

Crafton Hills College				Phases P,W	Phases C,E
Occupancy: 2027-28	STATE:	\$1,849,607		\$184,044	\$1,665,563
Net ASF: 4,350	DISTRICT:	\$1,852,282		\$184,044	\$1,668,238

23 Library Repurposing

San Bernardino Valley College				Phases P	Phases W	Phases C
Occupancy: 2029-30	STATE:	\$0		\$0	\$0	\$0
Net ASF: 0	DISTRICT:	\$4,800,000		\$60,000	\$396,000	\$4,092,000

24 Athletic Fields

Crafton Hills College				Phases P	Phases W	Phases C
Occupancy: 2028-29	STATE:	\$0		\$0	\$0	\$0
Net ASF: 0	DISTRICT:	\$11,270,000		\$140,875	\$929,775	\$9,607,675

25 Performing Arts Center

San Bernardino Valley College				Phases P	Phases W	Phases C
Occupancy: 2029-30	STATE:	\$0		\$0	\$0	\$0
Net ASF: 0	DISTRICT:	\$50,000,000		\$625,000	\$4,125,000	\$42,625,000

26 Teaching Pool

Crafton Hills College				Phases P	Phases W	Phases C
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Report Generated: 06/09/2021

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Occupancy: 2028-29	STATE:	\$0		\$0	\$0	\$0
Net ASF: 0	DISTRICT:	\$6,555,000		\$81,938	\$540,788	\$5,932,274

27 Instructional Building - Phase II

Crafton Hills College				Phases P	Phases W	Phases C
Occupancy: 2029-30	STATE:	\$0		\$0	\$0	\$0
Net ASF: 0	DISTRICT:	\$50,000,000		\$625,000	\$4,125,000	\$42,625,000

GRAND TOTALS			2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
	STATE:	\$51,770,095	\$6,675,000	\$0	\$569,434	\$6,373,236	\$3,817,425	\$0	\$0
	DISTRICT:	\$577,038,746	\$27,757,510	\$107,377,636	\$147,618,166	\$17,070,760	\$21,047,912	\$58,838,175	\$104,881,949

Final Project Proposal

2023-24

Community College Construction Act of 1980
Capital Outlay Budget Change Proposal

New Gymnasium
Proposal Name

San Bernardino Community College District
Community College District

Crafton Hills College
College or Center

August 1, 2021
Date

Final Project Proposal Checklist

District: San Bernardino Community College District
College/Center: Crafton Hills College
Project: New Gymnasium
Prepared by: ALMA Strategies **Date:** August 1, 2021

Section	Description	Status	Date
1.1	Title Page	Complete	08/01/2021
2.1	Final Project Proposal Checklist	Complete	08/01/2021
3.1	Approval Page - Final Project Proposal (with original signatures)	Complete	08/01/2021
3.2	Project Terms and Conditions	Complete	08/01/2021
4.1	Analysis of Building Space Use and WSCH - JCAF 31	Complete	08/01/2021
5.1	Cost Estimate Summary - JCAF 32	Complete	08/01/2021
5.2	Quantities and Unit Costs supporting the JCAF 32	Complete	08/01/2021
6.1	Board of Governors Energy and Sustainability Policy	Complete	08/01/2021
7.1	Responses to Specific Requirements – State Administrative Manual	Complete	08/01/2021
8.1	California Environmental Quality Act	Complete	08/01/2021
9.1	Analysis of Future Costs	Complete	08/01/2021
10.1	Campus Plot Plan	Complete	08/01/2021
10.2	Site Plan	Complete	08/01/2021
10.3	Floor Plans	Complete	08/01/2021
10.4	Exterior Elevations	Complete	08/01/2021
10.5	Electrical Plans (<i>as needed</i>)	N/A	N/A
10.6	Mechanical Plans (<i>as needed</i>)	N/A	N/A
11.1	Guideline-Based Group II Equipment Cost Estimates - JCAF 33	Complete	08/01/2021
12.1	Justification of Additional Costs exceeding Guidelines (<i>as needed</i>)	Complete	08/01/2021
13.1	Detailed Equipment List ^{1/}	N/A	N/A

APPROVAL PAGE
Final Project Proposal

Budget Year 2023-24

District: San Bernardino Community College District

Project Location: Crafton Hills College
(College or Center)

Project: New Gymnasium

The district proposes funds for inclusion in the state capital outlay budget (check items):
preliminary plans , working drawings , construction , and equipment

District Certification

Contact Person: Farrah Farzaneh **Telephone:** (310) 633-1090
(Facilities, Planning and Development)

E-Mail Address: ffarzaneh@sbccd.edu **Fax:** _____

Approved for submission: _____ **Date:** _____
(Chancellor/President/Superintendent Signature)

District Board of Trustees Certification

The Governing Board of the District approves the submission of this application to the Board of Governors of the California Community Colleges and promises to fulfill the succeeding list of Project Terms and Conditions.

(President of the Board of Trustees Signature/Date) (Secretary of the Board of Trustees Signature/Date)

Attach a copy of the Board Resolution that substantiates approval of the application and promises to fulfill the Project Terms and Conditions.

Submit proposal to:
Facilities Planning and Utilization
Chancellor's Office
California Community Colleges
1102 Q Street, 4th Floor (Ste. 6549)
Sacramento, CA 95811-6549

Chancellor's Office Certification

Reviewed by _____

Date Completed _____

PROJECT TERMS AND CONDITIONS

District: San Bernardino Community College District

College/Center: Crafton Hills College

Project: New Gymnasium

Budget Year: 2023-24

1. The applicant hereby requests state funds in the amount prescribed by law for the project named herein. All parts and exhibits contained in or referred to in this application are submitted with and made part of this application.
2. The applicant hereby assures the Board of Governors of the California Community Colleges that:
 - a. Pursuant to the provisions of Section 57001.5 of Title 5 no part of this application includes a request for funding the planning or construction of dormitories, stadia, the improvement of sites for student or staff parking, single-purpose auditoriums or student centers other than cafeterias. The facilities included in the proposed project will be used for one or more of the purposes authorized in 57001.5 of Title 5.
 - b. Any state funds received pursuant to this application shall be used solely for defraying the development costs of the proposed project.

If the application is approved, the construction covered by the application shall be undertaken in an economical manner and will not be of elaborate or extravagant design or materials.
 - c. Pursuant to the provisions of Section 81837 of the *Education Code*, approval of the final plans and specifications for construction will be obtained from the Board of Governors of the California Community Colleges before any contract is let for the construction.
 - d. No changes in construction plans or specifications made after approval of final plans which would alter the scope of work, function assignable and/or gross areas, utilities, or safety of the facility will be made without prior approval of the Chancellor's Office of the California Community Colleges and the Department of General Services, Division of the State Architects.
 - e. Pursuant to the provisions of Section 57011 of Title 5, upon completion of a project the governing board shall submit to the Chancellor's Office, within 30 days after the closure of the current fiscal year, a final report on all expenditures in connection with the sources of the funds expended. The district shall be subject to a state post-audit review of fund claims for all such projects.
 - f. Architectural or engineering supervision and inspection will be provided at the construction site to ensure that the work was completed in compliance with the provisions of Section 81130 of the *Education Code* and that it conforms to the approved plans and specifications.
 - g. Pursuant to the provisions of Section 8 of the *Budget Act*, no contract will be awarded prior to the allocation of funds to the Board of Governors by the Public Works Board.

Project Terms and Conditions (Continued)

3. It is understood by the applicant that:
 - a. No claim against any funds awarded on this application shall be approved which is for work or materials not a part of the project presented in this application as it will be finally allocated by the Public Works Board.
 - b. The failure to abide by each of the assurances made herein entitles the Board of Governors of the California Community Colleges to withhold all or some portion of any funds awarded on this application.
 - c. Any fraudulent statement which materially affects any substantial portion of the project presented in this application, as it may be finally approved, entitles the Board of Governors of the California Community Colleges to terminate this application or payment of any funds awarded on the project presented in this application.

4. It is further understood that:
 - a. The appropriation which may be made for the project presented in this application does not make an absolute grant of that amount to the applicant.
 - b. The appropriation is made only to fund the project presented in this application, as it is finally approved, regardless of whether the actual cost is less than or equals the appropriation.
 - c. A reduction in the scope of the project or assignable areas shall result in a proportionate reduction in the funds available from the appropriation.

San Bernardino Community College District (980)						
Crafton Hills College (981)						
Project: New Gymnasium						
Rm Type	Description	TOP Code	Department	ASF	Sec. ASF	Increase In Space
520	Athletics/Physical Education	0835	Physical Education	11,300	00	11,300
525	Athletic/Physical Ed Service	0835	Physical Education	3,700	00	3,700
TOTAL	-	-		15,000	00	15,000

FUSION

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Cost Estimate Summary

DISTRICT San Bernardino Community College District			CAMPUS Crafton Hills College		
Project: New Gymnasium		Date Prepared: 1/1/0001		Estimate CCI: 7120	
		Prepared By:		Estimate EPI: 3843	
				CFIS Ref. #:	
	Total Cost	State Funded	District Funded		
			Supportable	Non Supportable	
2. PRELIMINARY PLANS	\$625,645	\$312,823	\$312,823		\$0
2 - A. Architectural Fee for Preliminary Plans	\$294,308				\$0
2 - B. Project Management Services	\$105,110				\$0
2 - C. Division of the State Architect Plan Check Fee	\$0				\$0
2 - D. Preliminary Test (Soils Tests & Geotechnical Report)	\$77,123				\$0
2 - E. Other Costs (Special Consultants, Printing, Legal, Etc.)	\$149,104				\$0
3. WORKING DRAWINGS	\$513,222	\$256,611	\$256,611		\$0
3 - A. Architectural Fee for Working Drawings	\$336,352				\$0
3 - B. Project Management Services	\$0				\$0
3 - C. Division of the State Architect Plan Check Fee	\$90,281				\$0
3 - D. Community Colleges Plan Check Fee	\$30,031				\$0
3 - E. Other Costs (Special Consultants, Printing, Legal, Etc.)	\$56,557				\$0
4. CONSTRUCTION - HARD COSTS	\$10,511,010	\$5,325,255	\$5,185,755		\$0
4 - A. Utility Service	\$1,522,595				\$0
4 - B. Site Development - Service	\$1,562,480				\$0
4 - C. Site Development - General	\$275,095				\$0
4 - D. Site Development - Other	\$36,339				\$0
4 - E. Reconstruction	\$0				\$0
4 - F. New Construction	\$6,975,000				\$0
4 - G. Board of Governor's Energy Policy Allowance	\$139,500				\$0
H. Other	\$0				\$0
5. CONTINGENCY	\$525,550	\$262,775	\$262,775		\$0
5. Contingency	\$525,550				\$0
6. ARCHITECTURAL AND ENGINEERING OVERSIGHT	\$210,220	\$105,110	\$105,110		\$0
6. Architectural and Engineering Oversight	\$210,220				\$0
7. TESTS AND INSPECTIONS	\$365,984	\$182,992	\$182,992		\$0
7. Tests and Inspections	\$365,984				\$0
8. CONSTRUCTION MANAGEMENT	\$210,220	\$105,110	\$105,110		\$0
8. Construction Management & Labor Compliance Program	\$210,220				\$0
9. TOTAL CONSTRUCTION (Items 4 through 8)	\$11,822,985	\$5,981,242	\$5,841,742		\$0
Total construction Costs	\$11,822,985				\$0
10. FURNITURE AND GROUP II EQUIPMENT	\$253,800	\$0	\$253,800		\$0
10 - A. Furniture and Group II Equipment	\$253,800				\$0
Total Project Costs	\$13,215,652	\$6,550,676	\$6,664,976		\$0
12. Project Data	Gross Square Feet	Assignable Square Feet	ASF:GSF Ratio	Unit Cost Per ASF	Unit Cost Per GSF
New Construction	19,050	15,000	79%	\$465	\$366
Reconstruction	0	0	0%	\$0	\$0
13. Anticipated Time Schedule					
Start of preliminary plans	7/1/2023		Bid advertisement for construction		10/1/2025
Start of working drawings	3/1/2024		Award of construction contract		2/1/2026
Completion of working drawings	12/1/2024		Bid advertisement for equipment		4/1/2027
Complete DSA approval	8/1/2025		Complete project and activate facilities		7/1/2027
14	State Funded	District Funded		District Funded Total	
		Supportable	Non Supportable		
Acquisition	\$0	\$0	\$0	\$0	
Preliminary Plans	\$312,823	\$312,823	\$0	\$312,823	
Working Drawings	\$256,611	\$256,611	\$0	\$256,611	
Construction	\$5,981,242	\$5,841,742	\$0	\$5,841,742	
Equipment	\$0	\$253,800	\$0	\$253,800	
Total Costs	\$6,550,676	\$6,664,976	\$0	\$6,664,976	
% of SS Costs	49.57%	50.43%	SS Total	\$13,215,652	
Points % Calc	49.03%	50.97%			

Report Generated: 05/28/2021

QUANTITIES AND UNIT COSTS SUPPORTING THE JCAF 32

1	Site Acquisition				
2	Plans				\$625,645
	A. Architect's Fee (Preliminary Plans)				
	CONST x 8% x 35%				\$294,308
	B. Project Management Fee (Preliminary Plans)				
	CONST x 1%				\$105,110
	C. Office of the State Architect, Plan Check Fee				
	Plan Check Fee, Structural, Fire, Life Safety Review				\$0
	All Allocated to Working Drawings Phase				
	D. Preliminary Tests				
	Soil Testing				\$25,708
	Geotechnical Report				\$51,415
	E. Other Costs				
	Hazardous Substance Consultant				\$30,849
	Data/Technology Consultant				\$41,132
	Waterproofing Consultant				\$30,849
	Constructability Review Consultant				\$25,708
	CEQA Consultant				\$20,566
3	Working Drawings				\$513,222
	A. Architect's Fee (Working Drawings)				
	CONST x 8% x 40%				\$336,352
	B. Project Management Fee (Working Drawings)				
	CONST x 1%				
	All Allocated to Preliminary Plans				\$0.00
	C. Office of the State Architect, Plan Check Fee				
	Plan Check Fee, Structural, Fire, Life Safety Review				\$90,281
	D. Community College Plan Check Fee				
	CONST x 0.0028571				\$30,031
	E. Other Costs:				

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	Advertising, Printing & Legal Fees				\$56,557
4	Construction				\$10,511,010
		Quantity	Unit	Cost per Unit	Total Cost
	A. Utility Services				
	Site Utilities				
	Utilities, allowance	19,050	SF	\$9.51	\$181,166
	Site Electrical Utilities				
	Electrical				
	Service and distribution (do not include generator)	1	LS	\$95,555.00	\$95,555
	LV underground	1	LS	\$28,228.00	\$28,228
	Site lighting	1	LS	\$39,085.00	\$39,085
	Plumbing				
	Plumbing Fixtures	14	EA	\$2,130.46	\$29,826
	Water, Sanitary Waste & Ventilation	19,050	SF	\$8.44	\$160,782
	HVAC				
	Testing and Balancing	133	HRS	\$170.43	\$22,667
	Site Mechanical Utilities	1	LS	\$17,907.71	\$17,908
	Fire Protection				
	Fire Sprinklers	19,050	SF	\$8.61	\$164,021
	Specialty Electrical, Fire Alarm/DAS	19,050	SF	\$6.39	\$121,730
	Telecommunications				
	Allowance for Fiber Connection	1	LS	\$11,628.20	\$11,628
	Connection to Existing Utilities	1	LS	\$650,000.00	\$650,000
					<i>\$1,522,595</i>
	B. Site Development Service				
	Site Preparation & Demolition				
	Site Demolition	19,050	SF	\$2.38	\$45,339
	Earthwork				
	Clear, grub, rough/fine grading, excavation and recompacting	27,000	CY	\$33.33	\$899,910
	Haul excess, 10-mile round trip	27,000	CY	\$20.90	\$564,300
	Dump charges	564	TN	\$93.85	\$52,931

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	<i>Subtotal Site Development Service</i>				<i>\$1,562,480</i>
	C. Site Development General				
	Site Paving, Structure & Landscaping				
	AC Paving				
	3" AC over 4" AB, parking	5,064	SF	\$6.30	\$31,903
	4" AC over 9" AB, fire lane	1,519	SF	\$9.92	\$15,068
	Drop-off lane	232	SF	\$10.87	\$2,522
	Hardscape				
	Pedestrian walkway	1,522	SF	\$14.50	\$22,069
	Concrete pavement	2,586	SF	\$21.02	\$54,358
	Concrete stairs, cast on grade	121	LF	\$108.74	\$13,158
	Concrete stair landing, cast on grade	40	SF	\$18.12	\$725
	Concrete curb, gutter, and ramps				
	Concrete curb, straight	391	LF	\$27.62	\$10,799
	Concrete curb, radius	98	LF	\$50.54	\$4,953
	Pedestrian ramp	211	SF	\$54.34	\$11,466
	Ramp railing	105	LF	\$166.72	\$17,506
	Curb cut ramp, allowance	24	SF	\$33.97	\$815
	Tactile warning tiles, allowance	16	SF	\$37.62	\$602
	Landscape and irrigation, allowance	7,853	SF	\$11.20	\$87,954
	Signage & Wayfinding	2	EA	\$599.19	\$1,198
	<i>Subtotal Site Development General</i>				<i>\$275,095</i>
	D. Other Site Development				
	Temporary Fencing	1	LS	\$7,267.75	\$7,268
	Temporary Utilities	1	LS	\$29,071.00	\$29,071
	<i>Subtotal Other Site Development</i>				<i>\$36,339</i>
	E. Reconstruction				
	Not Applicable				
	<i>Subtotal Reconstruction</i>				<i>\$0</i>
	F. New Construction				

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Cost by Room Use/Top Code (CCI 7120)					
	520 Athletics/P.E. (0835 Physical Education)	11,300	ASF	\$465.00	\$5,254,500
	525 Athletics/P.E. Service (0835 Physical Education)	3,700	ASF	\$465.00	\$1,720,500
	<i>Subtotal New Construction</i>				<i>\$6,975,000</i>
	G. Other Construction				
	BOG Energy incentive allowance (2% of New Const.)				\$139,500
	<i>Subtotal Other Construction</i>				<i>\$139,500</i>
	H. Other Construction				
	Not Applicable				
	<i>Subtotal Other Construction</i>				<i>\$0</i>
5	Contingency				\$525,550
	CONST x 5%				\$525,550
6	Architectural & Engineering & Oversight				\$210,220
	CONST x 8% x 25%				\$210,220
7	Tests & Inspections				\$365,984
	(a) Test = 1% x CONST				\$105,110
	(b) Inspection = 18 months x \$14,493				\$260,874
8	Construction Management				\$210,220
	(a) Construction Management CONST x 2%				\$210,220
9	Total Construction Costs				\$11,822,985
	(Items 4 through 8 above)				
10	Furniture & Group II Equipment				\$253,800
11	Total Project Cost				\$13,215,652
	(Items 1, 2, 3, 9 and 10)				
12	Cost per Gross Square Foot	19,050	GSF		\$366.14

BOARD OF GOVERNORS ENERGY AND SUSTAINABILITY POLICY

This project will be designed to exceed Title 24, Part 6 Energy Code by 15%, consistent with the Board of Governors Energy and Sustainability policy. The design should incorporate sustainable goals for site, energy efficiency, water use reduction, storm water management, occupant health as well as minimizing the buildings impact on the environment both by design and construction. Strategies will consider:

- Natural and native planting materials will be incorporated around the building to minimize, if not eliminate, the irrigation demand.
- Concrete walkways will be minimized to reduce storm water runoff and promote natural filtration into the soil as well as a reduction in the heat island effect.
- Overhangs have been incorporated to shade glazing.
- Low E dual glazing will be incorporated to reduce heat gain.
- Roofing will incorporate cool roofing to reduce the heat island effect and heat gain.
- Heating and cooling will be provided by a highly energy efficient HVAC system.
- Independent HVAC controls provided where applicable.
- Natural lighting will be incorporated into most spaces.
- Energy saving lighting with automatic lighting controls and sensors.
- Interior materials will be low in volatile organic compounds, high in recycled content.
- Water efficient fixtures, faucets and devices will be incorporated.
- A strict recycling program will be required during construction.
- Requested participation in the local utility's energy incentive program.
- Photovoltaic panels will be incorporated where appropriate.

DEPARTMENT: _____

PROJECT TITLE: New Gymnasium

TOTAL REQUEST (DOLLARS IN THOUSANDS): \$ _____ MAJOR/MINOR: _____

PHASE(S) TO BE FUNDED: _____ PROJ CAT: _____ CCCI/EPI: _____

SUMMARY OF PROPOSAL:

******* THIS PAGE IS TO BE COMPLETED BY FPU. *******

HAS A BUDGET PACKAGE BEEN COMPLETED FOR THIS PROJECT? (E/U/N/?): _____

REQUIRES LEGISLATION (Y/N): _____ IF YES, LIST CODE SECTIONS: _____

REQUIRES PROVISIONAL LANGUAGE (Y/N) _____

IMPACT ON SUPPORT BUDGET: ONE-TIME COSTS (Y/N): _____ FUTURE COSTS (Y/N): _____

FUTURE SAVINGS (Y/N): _____ REVENUE (Y/N): _____

DOES THE PROPOSAL AFFECT ANOTHER DEPARTMENT (Y/N): _____ IF YES, ATTACH COMMENTS OF AFFECTED DEPARTMENT SIGNED BY ITS DIRECTOR OR DESIGNEE.

SIGNATURE APPROVALS:

PREPARED BY DATE REVIEWED BY DATE

DEPARTMENT DIRECTOR DATE AGENCY SECRETARY DATE

DOF ANALYST USE

DOF ISSUE # _____ PROGRAM CAT: _____ PROJECT CAT: _____ BUDG PACK STATUS: _____

ADDED REVIEW: SUPPORT: _____ OCIU: _____ FSCU/ITCU: _____ OSAE: _____ CALSTARS: _____

PPBA: _____

Date: _____

RESPONSES TO SPECIFIC REQUIREMENTS OF THE STATE ADMINISTRATIVE MANUAL

A. PURPOSE OF THE PROJECT:

A1. EXECUTIVE SUMMARY

This project proposes to construct a new facility to replace the Gymnasium at Crafton Hills College, which was demolished in 2021. The existing Gymnasium required significant structural strengthening and was inactive prior to demolition due to the hazardous infrastructure and building condition. Immediate demolition of the Gymnasium was deemed a high priority by Crafton College Council. To meet the needs of today's course curriculum and provide growth potential in dance, fitness, kinesiology, and athletic programs, a Gymnasium facility is essential. Currently, the College does not have adequate space for growing courses in dance and fitness, which require large open spaces. Based on a Title IX survey, students have shown great interest in sports programs like Basketball, Volleyball and Badminton, which the College does not currently have functional space for. Student demand for dance and fitness courses has increased over the years, and the ability to expand athletics would promote a comprehensive College campus. The proposed project develops space for diverse athletics and instructional capabilities, and completes the campus with a gymnasium, bleachers, training and team rooms. Training and team rooms will support current Title IX equity standards for team room space.

The proposed New Gymnasium encompasses 19,050 Gross Square Feet (GSF) and consists of 15,000 Assignable Square Feet (ASF). Functional space within the building will be exclusively in the other support space category and will not impact the College's capacity load ratios. Physical Education space is programmed to adequately teach and train student athletes, and support course curriculum in dance, fitness, and kinesiology programs. The proposed site location of the new Gymnasium is adjacent to the Kinesiology, Health Education & Aquatics Complex and future soccer field for campus synergy and interdisciplinary collaboration. The new building would also be connected to Parking Lot J, an objective of the College's 2017 Comprehensive Master Plan.

Total project cost is estimated at \$13,215,652 (per Construction Cost Index (CCI) 7120 and Equipment Price Index (EPI) 3843) and is not escalated to mid-point of construction.

The State Capital Outlay system considers the proposed project as a Category G project, for growth of institutional support space.

A2. PROBLEM STATEMENT

Crafton Hills College (CHC) is part of the San Bernardino Community College District (SBCCD). CHC is located above the Yucaipa Valley in the Inland Empire of Southern California. The campus serves students from the Riverside-San Bernardino metropolitan area, and offers more than 50 majors in liberal arts, sciences, vocations, and technical areas. CHC enrolled approximately 9,022 students and generated 4,685 Full-Time Equivalent Students (FTES) during the 2019-20 academic year. During the same academic year, approximately 56% of students at CHC received some form of financial aid assistance (5,031 students), representing students of lower income households. *(2019-20 Academic year is the latest academic year available in the*

California Community College Chancellors Office DataMart: Results for terms after Summer 2020 are not currently available due to misinterpretation of data that coincides with variation in college/district submission and verification as a result of the COVID-19 pandemic.)

The Inland Empire is a region recognized by the State-wide Vision for Success Initiative as being a high-need area, historically not served equitably by community colleges. The College is also focused on industry-recognized certificates and transfers to four-year universities in alliance with the California Community College Vision for Success goals for meeting California's needs. The College remains dedicated to enhancing learning environments for students to support local and state-wide Vision for Success goals by responding to facilities needs where there is inadequate or obsolete space for programmatic needs.

The original Gymnasium was built in 1975 with no major renovations completed until the building was demolished in 2021. The original building constituted 27,250 GSF with 22,428 ASF of usable space. In the early 2000s, a geotechnical analysis was completed to understand the structural strength of campus buildings due to the approximate 4-mile proximity of the College site to the San Andreas Fault. Coupled with the unique geography challenges of interior hills and valleys of the campus and aging building condition, the existing Gymnasium was deemed inadequate for occupancy in 2016. The cost to upgrade building infrastructure to current codes/standards and replace aging building systems deemed reconstruction of the existing building cost prohibitive and impractical. The reconstruction versus new construction effort for the Gymnasium was revisited with the College's 2017 Comprehensive Master Plan, affirming that a new building would be the least costly option for the College. The demolition of the inactive Gymnasium building was a priority project of the College and a locally funded project completed early 2021.

Currently, CHC is unable to offer intercollegiate athletics in Basketball, Volleyball or Badminton due to the lack of a Gymnasium. The College has not been able to offer these sports programs since 2016, when the previous Gymnasium building was deemed unsafe for occupancy. According to a Title IX survey, Badminton, Volleyball and Basketball are the top three sports that women students are most interested in playing competitively at CHC. One of the top three intercollegiate sports that men students are interested in playing is Basketball with a strong interest in Volleyball. When researching community interest, Volleyball and Basketball have the most clubs in the surrounding area.

CHC experiences conflicts with course offerings and scheduling due to the lack of a Gymnasium. The previous Gymnasium held large scale classes in fitness and dance that required large open space for physical movement. These courses include, Zumba, Pilates, Yoga, Tai Chi, Aerobics, Ballroom/Swing Dance, Funk/Hip Hop Dance, and Karate. The number of students per class is limited due to space and scheduling conflicts result in minimal course offerings. When comparing Fall 2018 to Fall 2019, the following programs have grown or show consistent Full-Time Equivalent Student (FTES) averages: Pilates, Yoga, Tai Chi and Funk/Hip Hop Dance. These growing fitness and dance courses would benefit from the use of an open gymnasium space, and would lessen the over use of space within the Kinesiology, Health Education & Aquatics Complex.

Another strong interest of the College is to be able to offer programs in sports medicine, sports training, or athletic assistance. However, the College does not have dedicated training room space

necessary to provide functionality for these types of programs. These types of programs would be essential to aide any intercollegiate sports program with injuries, taping and recovery.

A3. SOLUTION CRITERIA

An effective solution to the problems experienced with Gymnasium facilities at Crafton Hills College would address the following criteria:

- Educational Impact – Increase the capacity for dedicated physical education space to accommodate enrollment and program demand
- Educational Impact – Provide updated infrastructure to support technology and equipment needs for physical education
- Educational Impact – Provide a flexible learning environment that supports evolving instructional methods
- Campus Integration – Co-locate related fitness programs within adjacent spaces to facilitate interdisciplinary instruction and promote sharing of resources
- Campus Integration – Consistency with goals/objectives within the College’s Comprehensive Master Plan
- Safety/Security – Improves campus fire/life safety systems, accessibility, and building code compliance
- Energy Efficiency and Sustainability – Improves water and energy efficiency
- Delivery Timeline – Delivers a solution in the shortest amount of time
- Cost – Provides the least cost solution

B. RELATIONSHIP TO THE STRATEGIC PLAN:

Crafton Hills College seeks to advance goals of the Vision for Success initiative by improving student success rates, increasing students’ transfer rates to four-year institutions, and advancing Career Technical Education (CTE) pathways. Developing campus space for an effective, flexible and purposeful technologically and environmentally advanced educational environment is important for student success, which is the mission of the State and College. Crafton Hills College’s 2017 Comprehensive Master Plan (CMP) includes addressing infrastructure issues associated with geotechnical concerns and instructional spaces to support program growth and student success. A facility that meets the 21st Century seismic codes and building standards, teaching pedagogies, and flexibility of instructional delivery methods would effectively implement the CMP goals. ADA compliance, campus adjacencies and community access would also successfully align with the CMP objectives.

Other institutional goals, such as upgrading building infrastructure, systems, accessibility, and security would also be achieved if the solution criteria are met. Additionally, the proposed solution adheres to the State’s environmental sustainability measures which include, but are not limited to, energy efficient systems/infrastructure, integration of water conservation elements, minimizing solar heat gain, and possible participation in the local investor-owned utility energy incentive program. Crafton Hills College is already a unique campus because it utilizes energy from its Solar Farm and is dedicated to improving its energy production by keeping up with solar energy technological advancements.

C. ALTERNATIVES:

This section analyzes four alternatives as potential viable solutions to the problems discussed in the above Problem Statement. The Solution Criteria Matrix identifies how these alternatives respond to each measure set forth in the Solution Criteria section. The Economic Matrix at the end of this section details the fiscal impact of each alternative.

- Alternative #1 – New Gymnasium
- Alternative #2 – Reconstruction for Gymnasium
- Alternative #3 – Installation of Portables
- Alternative #4 – Lease Space Off-Campus

Alternative #1 – New Gymnasium

Construct a new Gymnasium building of approximately 15,000 ASF (19,050 GSF). There are no secondary effects of this option because the existing Gymnasium was demolished in 2021. The estimated cost of this alternative at Construction Cost Index (CCI) 7120 and Equipment Price Index (EPI) 3843 is \$13,215,652 (not escalated to mid-point of construction).

Pros:

- Educational Impact – Increases the capacity for dedicated physical education space to accommodate enrollment and program demand
- Educational Impact – Provides updated infrastructure to support technology and equipment needs for physical education
- Educational Impact – Provides a flexible learning environment that supports evolving instructional methods
- Campus Integration – Co-locates related fitness programs within adjacent spaces to facilitate interdisciplinary instruction and promote sharing of resources
- Campus Integration – Is consistent with goals/objectives within the College’s Comprehensive Master Plan
- Safety/Security – Improves campus fire/life safety systems, accessibility, and building code compliance
- Energy Efficiency and Sustainability – Improves water and energy efficiency
- Delivery Timeline – Delivers a solution in the shortest amount of time
- Cost – Is the least cost alternative

Cons:

- None

Alternative #2 –Reconstruction for Gymnasium

Reconstruct 15,000 ASF (19,050 GSF) within an existing building on campus. This alternative requires mandatory structural/seismic upgrades to the existing building, along with upgrades to building systems, accessibility, and security. The estimated cost of this alternative at CCI 7120 and EPI 3843 is \$17,922,169 (not escalated to mid-point of construction).

Pros:

- Educational Impact – Increases the capacity for dedicated physical education space to accommodate enrollment and program demand
- Educational Impact – Provides updated infrastructure to support technology and equipment needs for physical education
- Educational Impact – Provides an updated and flexible learning environment that supports evolving instructional methods
- Safety/Security – Improves campus fire/life safety systems, accessibility, and building code compliance
- Energy Efficiency and Sustainability – Improves water and energy efficiency

Cons:

- Campus Integration – Does not co-locate related fitness programs within adjacent space to facilitate interdisciplinary instruction and promote sharing of resources (There is not an existing building on campus that may be reconstructed within direct proximity to the Kinesiology, Health Education, & Aquatics Complex and future soccer field.)
- Campus Integration – Is not consistent with goals/objectives within the College's Comprehensive Master Plan (Reconstructing an existing building for Gymnasium use would negatively impact instruction and programs that currently utilize the building to be reconstructed)
- Delivery Timeline – Does not deliver a solution in the shortest amount of time (would require swing space for users within the building to be reconstructed and a subsequent project to find a permanent location for those programs/functions)
- Cost – Is not the least cost solution (mandatory seismic upgrades required)

Alternative #3 – Installation of Portables

Install 15,000 ASF (19,050 GSF) of portable buildings for the athletic department, kinesiology, and fitness programs. Portables require replacement every 30 years in order to maintain building standards, and therefore would require at least 2 installations to compare this option to a permanent structure. There would be no secondary effects for this option. The estimated cost of this alternative at CCI 7120 and EPI 3843 is \$19,190,968 (not escalated to mid-point of construction).

Pros:

- Educational Impact – Increases the capacity for dedicated physical education space to accommodate enrollment and program demand
- Educational Impact – Provides updated infrastructure to support technology and equipment needs for physical education
- Educational Impact – Provides an updated and flexible learning environment that supports evolving instructional methods
- Safety/Security – Improves campus fire/life safety systems, accessibility, and building code compliance

Cons:

- Campus Integration – Does not co-locate related fitness programs within adjacent spaces to facilitate interdisciplinary instruction and promote sharing of resources (multiple portables would be spread across a large footprint)

- Campus Integration – Is not consistent with goals/objectives within the College’s Comprehensive Master Plan (increases dependency on temporary facilities)
- Energy Efficiency and Sustainability – Does not improve water and energy efficiency (large footprint and requires duplication of building systems)
- Delivery Timeline – Does not deliver a solution in the shortest amount of time (multiple installation phases impact project duration)
- Cost – Is not the least cost solution (multiple installation phases impact project costs)

Alternative #4 – Leasing an Off-Campus Facility

Lease 15,000 ASF (19,050 GSF) of space off-campus to house the Gymnasium. To compare this alternative to a facility that is owned by the District, the lease has to be maintained for approximately 60 years. There would be no secondary effects for this option. The estimated cost of this alternative at CCI 7120 and EPI 3843 is \$19,227,600 (not including costs for tenant improvements).

Pros:

- Educational Impacts – Increases the capacity for dedicated physical education space to accommodate enrollment and program demand
- Educational Impacts – Provides updated infrastructure to support technology and equipment needs for physical education
- Educational Impacts – Provides an updated and flexible learning environment that supports evolving instructional methods
- Safety/Security – Improves campus fire/life safety systems, accessibility, and building code compliance
- Energy Efficiency and Sustainability – Improves water and energy efficiency

Cons:

- Campus Integration – Does not co-locate related fitness programs within adjacent spaces to facilitate interdisciplinary instruction and promote sharing of resources (disjoins students/faculty from the main campus)
- Campus Integration – Is not consistent with goals/objectives within the College’s Comprehensive Master Plan (disjoins students/faculty from the main campus and the College may not be able to fully control hours of operation)
- Delivery Timeline – Does not deliver a solution in the shortest amount of time (requires long-term lease agreement and substantial tenant improvements)
- Cost – Is not the least cost solution (requires long-term lease agreement and substantial tenant improvements)

SOLUTION CRITERIA MATRIX

SOLUTION CRITERIA	ALTERNATIVES			
	#1 New Construction	#2 Reconstruction	#3 Install Portables	#4 Lease Space Off-Campus
Increase capacity for dedicated physical education space	YES	YES	YES	YES
Update infrastructure to support technology and equipment for physical education	YES	YES	YES	YES
Provides a flexible learning environment	YES	YES	YES	YES
Co-locate related fitness programs within adjacent spaces	YES	NO	NO	NO
Consistent with goals/objectives within the College's EFMP	YES	NO	NO	NO
Improve fire/life safety, accessibility, and building code compliance	YES	YES	YES	YES
Improve water and energy efficiency	YES	YES	NO	YES
Deliver a solution in the shortest amount of time	YES	NO	NO	NO
Least cost solution	YES	NO	NO	NO

ECONOMIC ANALYSIS

ECONOMIC ANALYSIS	(All Costs estimated to CCI 7120, EPI 3843)			
	#1	#2	#3	#4
	New Construction	Reconstruction	Portable / Modular	Lease Space Off-Campus
Site Acquisition	\$0	\$0	\$0	\$0
Plans and Working Drawings	\$1,138,867	\$1,631,117	\$1,843,735	Unknown
<i>Construction Costs:</i>				
Utility Service	\$1,522,595	\$1,522,595	\$3,045,190	Unknown
Site Development-Service	\$1,562,480	\$1,562,480	\$3,124,960	Unknown
Site Development-General	\$275,095	\$275,095	\$550,190	Unknown
Other Site	\$36,339	\$36,339	\$72,678	Unknown
Reconstruction	\$0	\$5,231,250	\$0	Unknown
New Construction	\$6,975,000	\$0	\$0	Unknown
Other Construction	\$139,500	\$5,395,688	\$162,199	Unknown
Construction Soft Costs	\$1,311,974	\$2,013,805	\$2,028,265	Unknown
Total Construction Costs	\$11,822,984	\$16,037,251	\$8,983,482	Unknown
Equipment (Group II)	\$253,800	\$253,800	\$253,800	\$253,800
Other – Lease Space or Portable Costs			\$8,109,951	\$18,973,800
Total Project Cost @ CCI 7120 and EPI 3843	\$13,215,652	\$17,922,169	\$19,190,968	\$19,227,600
Escalated per Department of Finance Budget Letter BL05-21	<u>CCC Calculates this amount based on latest DOF directions</u>			

- 1.) Professional estimate obtained from ALMA Strategies and PBK-WLC Architects at CCI 7120 and EPI 3843.
- 2.) Professional estimate obtained from ALMA Strategies at CCI 7120 and EPI 3843 and includes costs for structural/seismic code upgrades.
- 3.) Portables are estimated to cost \$213 per square foot (19,050 GSF x \$213 = \$4,054,976). Total cost estimate includes replacement for every 30 years over a 60-year period (\$4,054,976 x 2 installations = \$8,109,951). Project costs for preliminary planning, working drawings, soft construction, and equipment were estimated using state allowances on a JCAF 32 form at CCI 7120 and EPI 3843.
- 4.) On average, lease rates are approximately \$16.60 annually per sq. ft. x 19,050 GSF x 60 years = \$18,973,800. (\$16.60 average annual per sq. foot lease cost was obtained using 2021 market estimates from loopnet.com for commercial leasing within San Bernardino County and does not include tenant improvement costs).

D. RECOMMENDED SOLUTION:

D1. WHICH ALTERNATIVE AND WHY?

The recommended solution is **Alternative #1**, to construct a new Gymnasium building because it is the only feasible option that meets all of the stated goals within the solution criteria. A new replacement building repurposes existing square footage for more dedicated space for kinesiology, fitness, athletics, and other court related physical education programs. This alternative will also co-locate these programs near the existing Kinesiology, Health Education and Aquatics building to promote interdisciplinary instruction and sharing of resources. The new building will include infrastructure that supports technology and equipment needs. The proposed alternative responds to CMP goals/objectives by providing usable physical education space that supports current and future enrollment, upgrades technology and energy efficiency, and provides a large open gymnasium for students. Constructing a new building improves overall campus safety/security, accessibility and building code compliance. This option does not require the use of temporary swing space and delivers a solution to stated problems in the shortest overall time schedule. The recommended alternative is also the least cost option.

Other alternatives fell short of responding to all goals stated within the established solution criteria. The reconstruction option (Alternative #2) is not the least cost alternative due to costs associated with mandatory structural/code upgrades. This alternative also requires further planning due to the required reconstruction of academic space for physical education functions, thus does not minimize project time duration or cost. Although campus safety, energy efficiency, and environment sustainability are enhanced with a reconstruction effort, it is limited as compared to a new construction. Alternative #3 (portables) and Alternative #4 (leasing off-campus) respond to less of the solution criteria than other options. Installing temporary portables on campus or moving court athletics, athletic training, kinesiology, and wellness and fitness courses off-campus negatively impacts the College and are not supported by the College's Vision for Success goals. Portables require replacement every 30 years to maintain building standards and functionality, thus, require two installations in order to compare this option to a permanent structure. A lease of space off-campus (alternative #4) would need to be maintained for a minimum of 60 years to compare this option to the recommended permanent facility that is owned by the District. This alternative would not only be the most expensive alternative, but disjoins athletics, students, and staff from the main campus, which would negatively impact the College.

The recommended alternative (Alternative #1) does not adversely impact the campus' operations budget and is the least cost solution. Total project costs are \$13,215,652 which includes \$6,550,676 of requested state-supportable funds, and \$6,664,976 of state-supportable District funds (50% of total state-supportable project costs). Of the total project cost, \$625,645 is for Preliminary Plans, \$513,222 is for working drawings, \$11,822,985 is for total construction, and \$253,800 is for Group II Equipment.

D2. DETAILED SCOPE DESCRIPTION

This project proposes to construct a new Gymnasium building that includes a gymnasium, training rooms, team rooms, and equipment storage space at Crafton Hills College. The proposed building encompasses approximately 19,050 GSF and consists of 15,000 ASF. Functional space within the building will include approximately 11,300 ASF of physical education/athletics space and 3,700

ASF of physical education/athletics service space. Departments and programs to be housed within the proposed building will include athletics, kinesiology, and wellness and fitness programs.

The location of the new building will be adjacent to the existing Parking Lot J and Kinesiology, Health Education, & Aquatics Complex. A future soccer field with bleachers will be constructed directly south of the proposed building as a separate future locally funded capital construction project. Scope of work includes construction of a fire access road directly north of the building footprint, as required by code.

This is a proposed Category G: Growth project, and there are no secondary effects associated with this project. The old Gymnasium was demolished in early 2021 and the building was removed from the campus Space Inventory in 2020. The new building will only have space dedicated to physical education/athletics and corresponding support space, which does not impact capacity load ratio categories.

Upon completion of the project, classroom capacity load ratio is expected to decrease from 179% to 171%, laboratory capacity load is expected to decrease from 108% to 102%, and office space is anticipated to decrease from 109% to 101%. The proposed project will not create any classroom, laboratory, office, library or AV/TV space within the replacement building; thus, this project does not exacerbate an overbuilt status in these categories. Although this project does not contribute to Library and AV/TV space, capacity load ratios are noted to increase due to other projects on the College's Capital Outlay 5-Year Construction Plan.

The following table outlines the net effect of this and other projects on campus ASF and capacity load ratios:

Type	Lecture	Lab	Office	Library	AV/TV	Other	Total
Primary ASF	0	0	0	0	0	15,000	15,000
Secondary ASF	0	0	0	0	0	0	0
Net ASF	0	0	0	0	0	15,000	15,000
Initial Cap/Load (FY2023)	179%	108%	109%	175%	38%	N/A	N/A
Final Cap/Load (FY2027)	171%	102%	101%	200%	44%	N/A	N/A

The new building design aims to include features to exceed the requirements of Title 24, part 6, Energy Efficiencies by at least 15%. This project may include the installation of high grade and efficient mechanical and electrical devices, as well as the use of improved materials to ultimately reduce operational and maintenance costs. The building will be constructed to current code and accessibility (ADA) requirements.

The construction phase of the proposed project is intended to be advertised to the District's pre-qualified list of contractors and awarded to the lowest responsible/responsive bidder.

D3. BASIS FOR COST INFORMATION

Cost information for the project is provided by the professional firms of ALMA Strategies and PBK-WLC Architects reflects their experience for similar projects in the general area. Soft costs associated with the project are based on state supportable cost allowances recommended within the state's JCAF 32 Form. Costs have not been escalated to the mid-point of construction.

D4. FACTORS/BENEFITS FOR RECOMMENDED SOLUTION OTHER THAN THE LEAST EXPENSIVE ALTERNATIVE

Aside from doing nothing, the recommended option presents the least cost alternative and is the only feasible option that provides an adequate solution to each of the identified solution criteria.

D5. COMPLETE DESCRIPTION OF IMPACT ON SUPPORT BUDGET

Crafton Hills College affirms that it will budget for ongoing maintenance and operations costs associated with the proposed project with existing local resources. This project will not result in a need for additional faculty or staff positions. Any additional expenses for faculty/staff to support expanding or growing programs will come from increased apportionments generated by such programs. This project will include the installation of increasingly efficient building systems and materials that will ultimately reduce maintenance and operations costs. The demolition of aging and obsolete solar panels of the building site location will contribute to decreasing expenses which are currently endured by the operating budget. For further analysis, refer to the "Analysis of Future Cost" in section 9.1 of this document.

D6. IDENTIFY AND EXPLAIN ANY PROJECT RISKS

There are no unusual or extraordinary project risks. Any removal of hazardous materials during site preparation and improvement will be conducted by persons trained for such work. Other portions of the work will be executed by persons who are familiar with construction, its attendant risks, and who will implement activities as necessary to minimize risks.

D7. LIST REQUESTED INTERDEPARTMENTAL COORDINATION AND/OR SPECIAL PROJECT APPROVAL

- The Division of State Architect – Title 24 structural, access compliance, fire/life safety, and energy reviews
- State Fire Marshal – fire/life safety
- State Public Works Board – Approval of Preliminary Plans and Working Drawings

E. CONSISTENCY WITH GOVERNMENT CODE SECTION 65041.1:

Consistent with the provisions of Government Code Section 65041.1 - 65042, the California Community Colleges are exempt from these provisions of this government code section.

F. ATTACHMENTS:

JCAF 31

JCAF 32

JCAF 33

CALIFORNIA ENVIRONMENTAL QUALITY ACT
(Reference: California Code of Regulations, Title 5 Section 57121)

District will have CEQA review requirements completed prior to request for Preliminary Plans approval.

ANALYSIS OF FUTURE COSTS

Provide an economic analysis of additional instructional, administrative, and maintenance cost resulting from the proposed project, including personnel years. Disclose all new courses or programs to be housed in the project that may need Chancellor’s Office review.

Personnel Costs

Certificated:

No additional certificated staff need estimated with the proposed replacement project

Classified:

No additional classified staff need estimated with the proposed replacement project

Depreciation, Maintenance, and Operation

The energy efficient building systems, equipment and technology throughout the new building will decrease maintenance and operations costs from levels which they were when the old Gymnasium was on campus. However, the project will result in an increase to the overall campus assignable square footage now that the old Gym is demolished. Energy efficiency measures will help reduce energy cost per square foot over the current buildings, but custodial costs and ongoing maintenance will likely increase with occupancy of the proposed building.

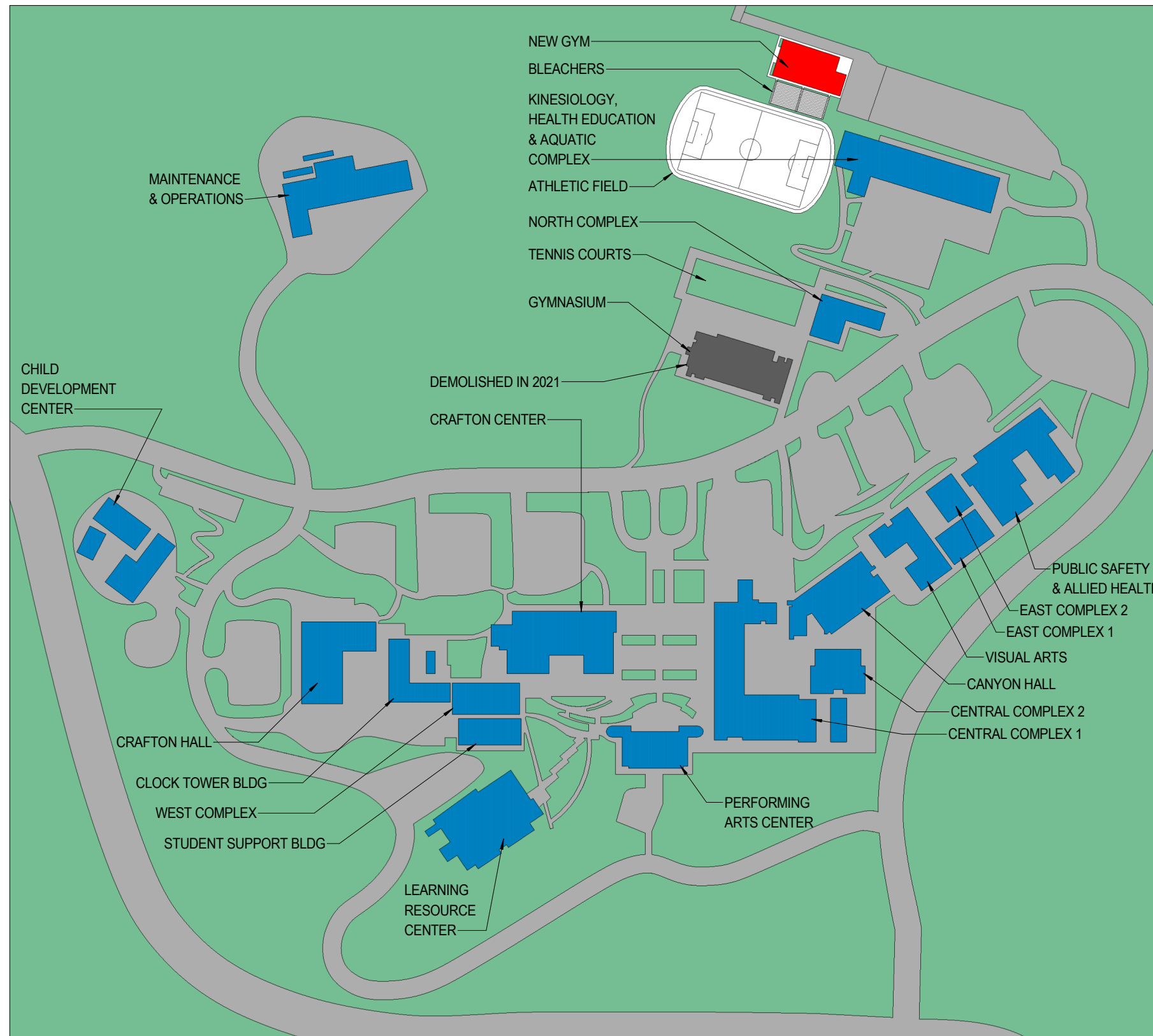
Program/Course/Service Approvals

List all new programs/courses/services to be housed in this project or its secondary effects and give the date of approval. If there are no new programs/courses/services for which approval is required, please so state. This is not required for equipment-only projects.

Name of New Program/Course/Service	Date of Approval
None	
_____	_____
_____	_____
_____	_____
_____	_____

DIAGRAMS OF CAMPUS, PROJECT SITE, BUILDING AREAS, AND ELEVATIONS

Provide the following pre-schematics in lieu of this sheet: Campus Plot Plan, Site Plan, Floor Plans, and Exterior Elevations. If the project has unusual characteristics that require further explanation, please provide the following conceptual drawings as needed: Electrical Plans and Mechanical Plans.



ISSUE DATE: 05/21/2021



CRAFTON HILLS COLLEGE

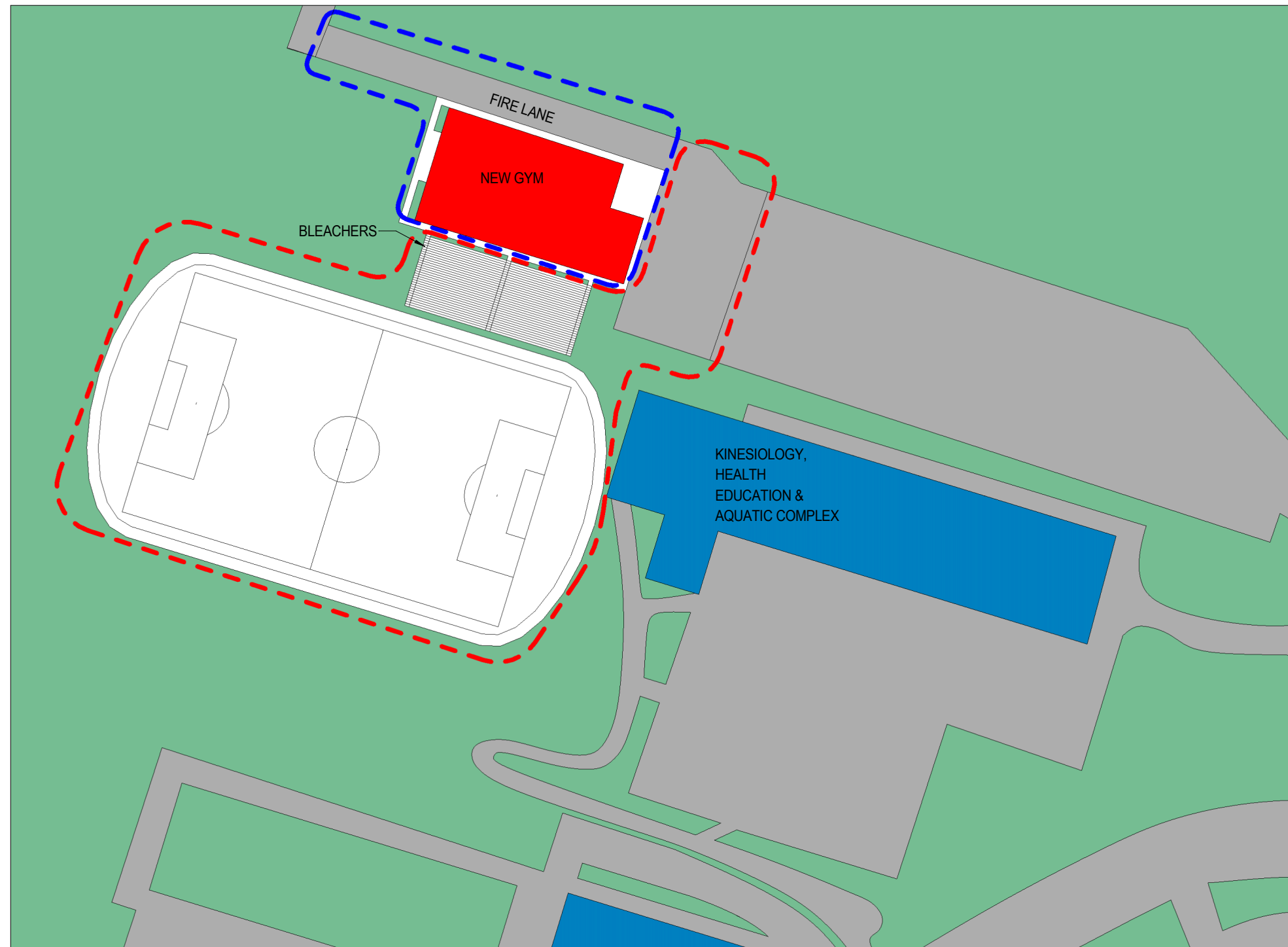
10.1

CRAFTON HILLS COLLEGE - GYMNASIUM, SOCCER FIELD & PARKING EXPANSION

CAMPUS PLOT PLAN

LEGEND

- - - PARKING EXPANSION
SOCCER FIELD NON-STATE FUNDED PROJECT
- - - STATE FUNDED PROJECT (FPP) SITE LIMIT



ISSUE DATE: 05/21/2021



CRAFTON HILLS COLLEGE

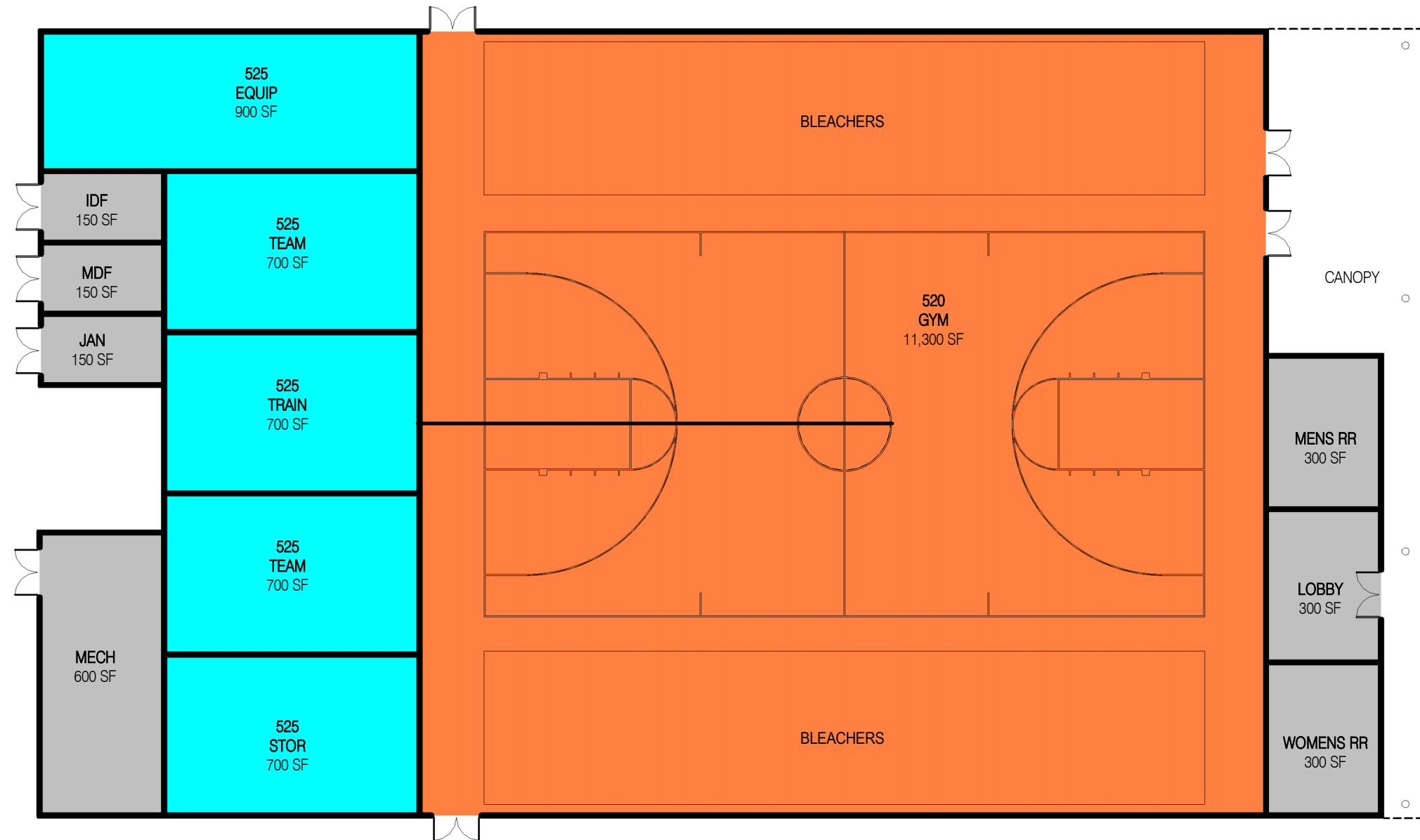
10.2

CRAFTON HILLS COLLEGE - GYMNASIUM,
SOCCER FIELD & PARKING EXPANSION

ENLARGED SITE PLAN

[v.06.23.21.p.35/54]

Space	Rm Use	TOP	ASF
Gym	520	835	11,300
Training Rm	525	835	700
Team Rm	525	835	1,400
Storage	525	835	700
Equipment Rm	525	835	900
TOTAL ASF			15,000
Womens RR			300
Mens RR			300
Mechanical			600
MDF			150
Lobby			300
Janitorial			150
IDF			150
TOTAL NON-ASF			16,950
Wall Thicknesses			900
Exterior Canopy			1,200
TOTAL GSF			19,050



ISSUE DATE: 05/21/2021

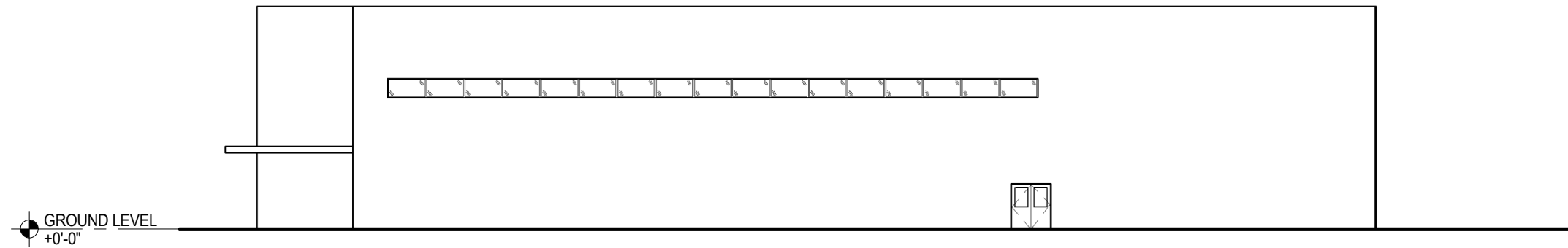


CRAFTON HILLS COLLEGE

10.3

CRAFTON HILLS COLLEGE - GYMNASIUM,
SOCCER FIELD & PARKING EXPANSION

FIRST FLOOR PLAN



NORTH ELEVATION

SCALE: 1" = 20'-0"

ISSUE DATE: 05/21/2021

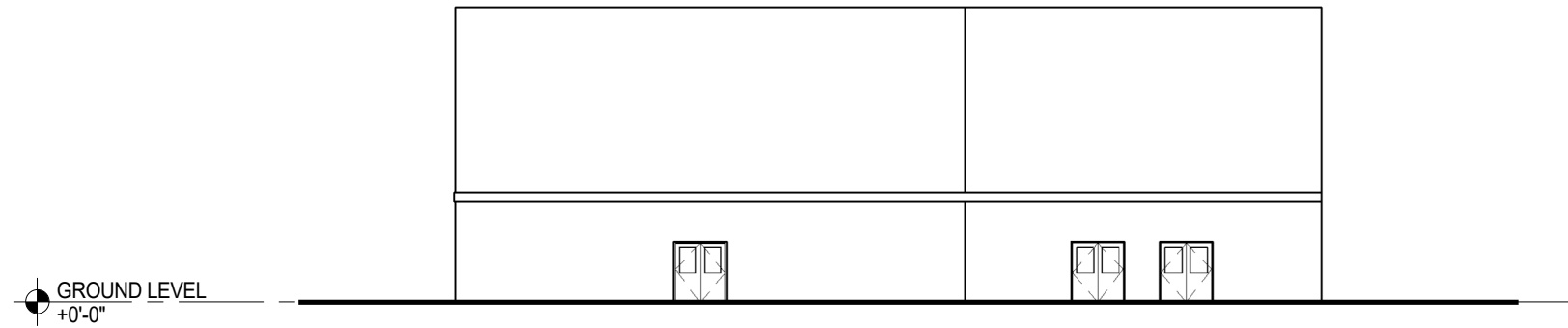


CRAFTON HILLS COLLEGE

10.4

CRAFTON HILLS COLLEGE - GYMNASIUM,
SOCCER FIELD & PARKING EXPANSION

NORTH ELEVATION



EAST ELEVATION

SCALE: 1" = 20'-0"

ISSUE DATE: 05/21/2021

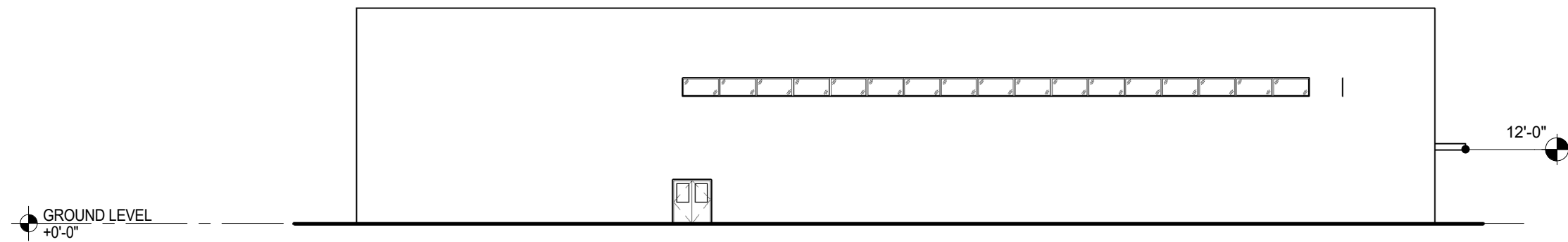


CRAFTON HILLS COLLEGE

10.4

CRAFTON HILLS COLLEGE - GYMNASIUM,
SOCCER FIELD & PARKING EXPANSION

EAST ELEVATION



SOUTH ELEVATION

SCALE: 1" = 20'-0"

ISSUE DATE: 05/21/2021

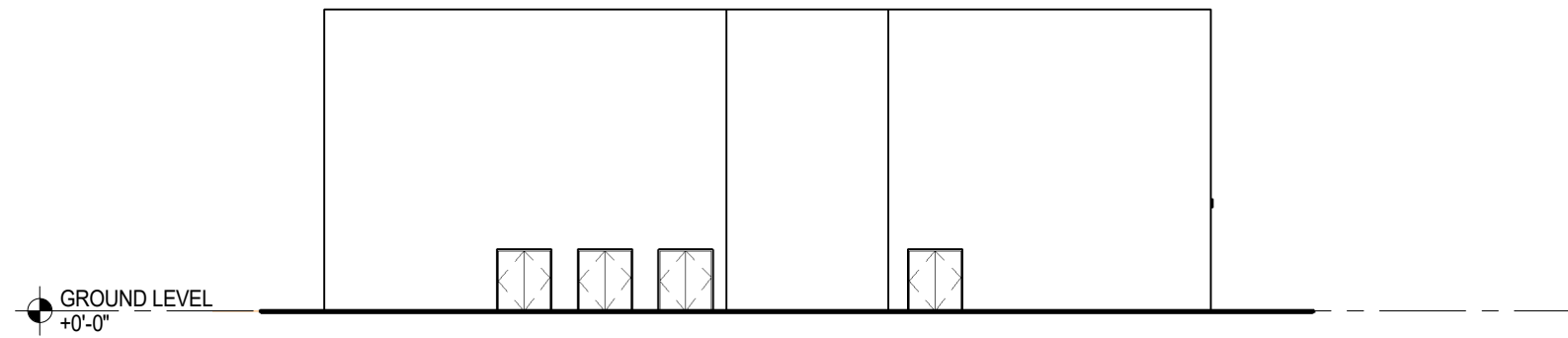


CRAFTON HILLS COLLEGE

10.4

CRAFTON HILLS COLLEGE - GYMNASIUM,
SOCCER FIELD & PARKING EXPANSION

SOUTH ELEVATION



WEST ELEVATION

SCALE: 1" = 20'-0"

ISSUE DATE: 05/21/2021



CRAFTON HILLS COLLEGE

10.4

CRAFTON HILLS COLLEGE - GYMNASIUM,
SOCCER FIELD & PARKING EXPANSION

WEST ELEVATION

San Bernardino Community College District (980)								
Crafton Hills College (981)								
Project: New Gymnasium - EPI : 3843								
Rm Type	Description	TOP Code	Department	ASF	Sec. ASF	Increase In Space	Equip. Cost/ASF	Total Allowable Cost
520	Athletics/Physical Education	0835	Physical Education	11,300	00	11,300	\$16.92	\$191,196
525	Athletic/Physical Ed Service	0835	Physical Education	3,700	00	3,700	\$16.92	\$62,604
TOTAL		-	-	15,000	00	15,000	-	\$253,800

JUSTIFICATION FOR ADDITIONAL COSTS EXCEEDING GUIDELINES

Construction (including Group I equipment), Equipment (Group II and Furniture)

District: San Bernardino Community College District **College:** Crafton Hills College

Project: New Gymnasium

Please use this and additional pages or diagrams to explain and justify items of cost not easily explained on other forms. Examples of items needing justification: site improvements, unusual or high-cost construction methods, or items of equipment that exceed ASF cost guidelines. This form, when completed, supplements both the “Quantities and Unit Costs Supporting the JCAF 32” and the “Guidelines-based Group II Equipment Cost Estimate” forms.

All estimated state-supportable estimated project costs are within state guidelines.

DETAILED EQUIPMENT LIST

College: Crafton Hills College **Project:** New Gymnasium

Item #	Item Name ¹	Units	Cost per Unit	Total Cost
			\$	\$

List to be provided when the Plan Year of funding the equipment phase is due to FPU:

- Traditional= due year after initial FPP submittal

¹Cost requests for equipment are to be limited to those required for new programs or for net expansion space in existing programs.

District: San Bernardino Community College District
College / Center: San Bernardino Valley College
Project Name: Warehouse Facilities
Project Type: New

Project Funding

	<u>State</u>	<u>Non-State</u>	
Land Acquisition:			Budget Year: 2024
Prelim. Plans:	\$95,942	\$95,942	Const. Cost Index: 7120
Working Draw:	\$112,007	\$112,007	5 yr. Plan Priority: 19
Construction:	\$2,151,862	\$2,129,251	Net ASF: 269
Equipment:	\$0	\$22,355	Total GSF: 18,200
	\$2,359,812	\$2,359,556	
Total Cost:	\$4,719,368		

Project Description:

This project will construct a new Warehouse Facilities to replace existing Shipping and Receiving, Police Storage, Warehouse, and M&O Storage. The Warehouse, Shipping & Receiving, Police Storage, and Storage Buildings 1, 2, and 4 will be demolished and replaced with a single building enclosed with masonry walls and gates. The existing Warehouse was constructed in 1960 while Shipping/Receiving and Police Storage buildings were constructed in 1935. These facilities no longer support storage and operational support needs for the College and require replacement. The new Warehouse Facilities will be approximately 18,200 GSF.

Master Plan Comments:

The proposed project supports the initiatives of San Bernardino Valley College's 2016 Comprehensive Master Plan, and is a part of its 5-Year Construction Plan. This project will replace multiple outdated M&O facilities and storages with sustainable and functionality design goals, while consolidating facility support functions.

CEQA Status:

	Project Under Review	Hearing Underway	Approved District/Filed Clearinghouse	Not Required
Notice of Exemption	No	No	No	No
Initial Study	No	No	No	No
Negative Declaration	No	No	No	No
Draft EIR	No	No	No	No
Final EIR	Yes	No	No	No

Type of Project and Qualifying Information:

- No Life Safety Project - Required Supporting report is attached to establish imminent danger
- Yes Project Design - Construction and equipment design conform with State design and cost guidelines
- No Infrastructure

- No Loss Imminent - Loss or failure of infrastructure is imminent
- No Master Planning or Project Planning - District's general fund's ending balance is less than 5% of the total general fund
- No **Instructional Space**

Major ASF:

- Yes - This project will not cause total ASF in any category to exceed 110% of capacity/load ratio
- No **Academic Support, Student Services or Administrative Space**

Major ASF:

- Yes **Other Facility Projects**
- Type of space: Replacement
- Primary ASF of request space: Warehouse
- Yes - There is an existing facility in use for this proposed project

Supplemental Information and Alternatives Explored

- Yes - Cost to reconstruct existing building is more than 50% of cost of a new building
- Yes - Usage in the new building will be the same as usage in the building replaced
- Yes - Replaced building will be demolished and costs are included in the project
- No - Alternative instructional delivery system, distance learning, other such means
- No - District or private funding sources
- Yes - Other: Local Bond Funds

- Total construction period in number of Months: 12

Additional Forms/Pages enclosed

- Yes - District Five-Year Construction Plan or project related pages of said document
- N/A - Critical Life-safety third party justification
- No - Engineering test or other related documents
- Yes - JCAF 32 Cost Estimate Summary and Anticipated Time Schedule
- Yes - Other FPP related forms: JCAF 31, JCAF 33



Initial Project Planning (IPP)

District Contact: Jose Torres Phone No: 9093886908
Date: Fax No: 9093820116
Prepared By: Bobby Khushal E-mail Address:

The district approves and verifies that this proposal presents the basic scope and cost of the project.

Approved by: _____
Name / Title Signature / Date

San Bernardino Community College District (980)						
San Bernardino Valley College (982)						
Project: Warehouse Facilities						
Rm Type	Description	TOP Code	Department	ASF	Sec. ASF	Increase In Space
310	Office	6510	Building Maintenance and Operation Support	1,070	883	187
310	Office	6780	Management Information Services	00	240	-240
515	Armory Service	2100	Public and Protective Services	00	1,228	-1,228
710	Data Processing/Computer	6780	Management Information Services	00	450	-450
730	Storage	6510	Building Maintenance and Operation Support	14,164	12,164	2,000
TOTAL	-	-		15,234	14,965	269

FUSION

[v.06.23.21.p.46/54]

Cost Estimate Summary

DISTRICT San Bernardino Community College District			CAMPUS San Bernardino Valley College			
Project: Warehouse Facilities		Date Prepared:		Estimate CCI: 7120		
		Prepared By:		Estimate EPI: 3843		
			Total Cost	State Funded	District Funded	
					Supportable	Non Supportable
2. PRELIMINARY PLANS			\$191,885	\$95,942	\$95,942	\$0
2 - A. Architectural Fee for Preliminary Plans			\$104,547			\$0
2 - B. Project Management Services			\$37,338			\$0
2 - C. Division of the State Architect Plan Check Fee			\$0			\$0
2 - D. Preliminary Test (Soils Tests & Geotechnical Report)			\$25,000			\$0
2 - E. Other Costs (Special Consultants, Printing, Legal, Etc.)			\$25,000			\$0
3. WORKING DRAWINGS			\$224,014	\$112,007	\$112,007	\$0
3 - A. Architectural Fee for Working Drawings			\$119,482			\$0
3 - B. Project Management Services			\$0			\$0
3 - C. Division of the State Architect Plan Check Fee			\$38,864			\$0
3 - D. Community Colleges Plan Check Fee			\$10,668			\$0
3 - E. Other Costs (Special Consultants, Printing, Legal, Etc.)			\$55,000			\$0
4. CONSTRUCTION - HARD COSTS			\$3,733,816	\$1,878,214	\$1,855,602	\$0
4 - A. Utility Service			\$90,125			\$0
4 - B. Site Development - Service			\$135,188			\$0
4 - C. Site Development - General			\$225,313			\$0
4 - D. Site Development - Other			\$0			\$0
4 - E. Reconstruction			\$0			\$0
4 - F. New Construction			\$3,004,178			\$0
4 - G. Board of Governor's Energy Policy Allowance			\$60,084			\$0
H. Other			\$218,928			\$0
5. CONTINGENCY			\$186,691	\$93,345	\$93,345	\$0
5. Contingency			\$186,691			\$0
6. ARCHITECTURAL AND ENGINEERING OVERSIGHT			\$74,676	\$37,338	\$37,338	\$0
6. Architectural and Engineering Oversight			\$74,676			\$0
7. TESTS AND INSPECTIONS			\$211,254	\$105,627	\$105,627	\$0
7. Tests and Inspections			\$211,254			\$0
8. CONSTRUCTION MANAGEMENT			\$74,676	\$37,338	\$37,338	\$0
8. Construction Management & Labor Compliance Program			\$74,676			\$0
9. TOTAL CONSTRUCTION (Items 4 through 8)			\$4,281,113	\$2,151,862	\$2,129,251	\$0
Total construction Costs			\$4,281,113			\$0
10. FURNITURE AND GROUP II EQUIPMENT			\$22,355	\$0	\$22,355	\$0
10 - A. Furniture and Group II Equipment			\$22,355			\$0
Total Project Costs			\$4,719,368	\$2,359,812	\$2,359,556	\$0
12. Project Data		Gross Square Feet	Assignable Square Feet	ASF:GSF Ratio	Unit Cost Per ASF	Unit Cost Per GSF
New Construction		18,200	15,234	84%	\$197	\$165
Reconstruction		0	0	0%	\$0	\$0
13. Anticipated Time Schedule						
Start of preliminary plans		7/1/2024	Bid advertisement for construction		8/1/2026	
Start of working drawings		3/1/2025	Award of construction contract		10/1/2026	
Completion of working drawings		11/1/2025	Bid advertisement for equipment		7/1/2027	
Complete DSA approval		7/1/2026	Complete project and activate facilities		9/1/2027	
14		State Funded	District Funded		District Funded Total	
			Supportable	Non Supportable		
Acquisition		\$0	\$0	\$0	\$0	
Preliminary Plans		\$95,942	\$95,942	\$0	\$95,942	
Working Drawings		\$112,007	\$112,007	\$0	\$112,007	
Construction		\$2,151,862	\$2,129,251	\$0	\$2,129,251	
Equipment		\$0	\$22,355	\$0	\$22,355	
Total Costs		\$2,359,812	\$2,359,556	\$0	\$2,359,556	
% of SS Costs		50.00%	50.00%	SS Total	\$4,719,368	
Points % Calc		49.36%	50.64%			

Report Generated: 05/27/2021

San Bernardino Community College District (980)								
San Bernardino Valley College (982)								
Project: Warehouse Facilities - EPI : 3843								
Rm Type	Description	TOP Code	Department	ASF	Sec. ASF	Increase In Space	Equip. Cost/ASF	Total Allowable Cost
310	Office	6510	Building Maintenance and Operation Support	1,070	883	187	\$32.06	\$5,995
310	Office	6780	Management Information Services	00	240	-240	\$32.06	\$0
515	Armory Service	2100	Public and Protective Services	00	1,228	-1,228	\$0	\$0
710	Data Processing/Computer	6780	Management Information Services	00	450	-450	\$261.24	\$0
730	Storage	6510	Building Maintenance and Operation Support	14,164	12,164	2,000	\$8.18	\$16,360
TOTAL		-	-	15,234	14,965	269	-	\$22,355

San Bernardino Community College District (980), San Bernardino Valley College (982): SHIP/REC OFFICE, POLICE STOR(OLD MID COL), STORAGE 1 (OLD CD 1), STORAGE 2 (OLD CD 2), STORAGE 4 (OLD CD 4), WAREHOUSE

Description:

This project will construct a new Warehouse Facilities to replace existing Shipping and Receiving, Police Storage, Warehouse, and M&O Storage. The Warehouse, Shipping & Receiving, Police Storage, and Storage Buildings 1, 2, and 4 will be demolished and replaced with a single building enclosed with masonry walls and gates. The existing Warehouse was constructed in 1960 while Shipping/Receiving and Police Storage buildings were constructed in 1935. These facilities no longer support storage and operational support needs for the College and require replacement. The new Warehouse Facilities will be approximately 18,200 GSF.

Project Type:	New	Acres:	0
Occupancy Year:	2027-28	Contact:	Jose Torres
District Priority:	19	EPI:	3843
CCI:	7120	Total OGSF:	18,200
Net ASF:	269	Last Edit By:	Bobby Khushal
Last Edit Date:	4/22/2021	Complete:	No
Online:	No		

Project Score:

Score Type	Score	Supporting Data
Enrollment Growth	10	
Existing Inventory	50	
FTES	16	
Vision for Success Regions of High Need	5	
Vision of Success CTE	0	
Local Contribution	50	
Total Score	131	

Space Analysis:

Type	Lecture	Lab	Office	Library	AV/ITV	Other	Total
Primary Asf	00	00	1,070	00	00	14,164	15,234
Secondary Asf	00	00	-1,123	00	00	-13,842	-14,965
Net Asf Change	00	00	-53	00	00	322	269
Initial Cap/Load FY2024 - 2025	142%	67%	83%	81%	45%	N/A	83%
Final Cap/Load FY2027 - 2028	133%	93%	82%	88%	80%	N/A	95%

Project Cost:

Phase	FY	State Funded	District Funds	Non-State Funds	Total Cost
Preliminary Plans	2024-2025	\$95,942	\$95,942	\$0	\$191,885
Working Drawings	2024-2025	\$112,007	\$112,007	\$0	\$224,014
Construction	2025-2026	\$2,151,862	\$2,129,251	\$0	\$4,281,113
Equipment	2025-2026	\$0	\$22,355	\$0	\$22,355
Project Total		\$2,359,812	\$2,359,556	\$0	\$4,719,368

District: San Bernardino Community College District
College / Center: Crafton Hills College
Project Name: West Complex Renovation (CL)
Project Type: Reconstruction

Project Funding

	<u>State</u>	<u>Non-State</u>	
Land Acquisition:			Budget Year: 2024
Prelim. Plans:	\$84,743	\$84,743	Const. Cost Index: 7120
Working Draw:	\$99,301	\$99,301	5 yr. Plan Priority: 22
Construction:	\$1,665,536	\$1,495,554	Net ASF: -117
Equipment:	\$0	\$172,711	Total GSF: 6,800
	\$1,849,580	\$1,852,309	
Total Cost:	\$3,701,889		

Project Description:

This project will renovate the West Complex to repurpose the building for administrative offices, administrative support, mailroom/reprographics, and minimal classroom space. Building systems will be upgraded for sustainability, along with network infrastructure and connectivity upgrades. The existing building was constructed in 1972 and has had no major renovations. This project will respond to safety/accessibility needs by reducing assignable square footage within the building.

Master Plan Comments:

The proposed project supports the initiatives of Crafton Hills College's 2017 Comprehensive Master Plan, and is a part of its 5-Year Construction Plan. This project will renovate the outdated West Complex with sustainable design goals to maintain and refresh the campus and improve the building life-cycle and operational costs.

CEQA Status:

	Project Under Review	Hearing Underway	Approved District/Filed Clearinghouse	Not Required
Notice of Exemption	No	No	No	No
Initial Study	No	No	No	No
Negative Declaration	No	No	No	No
Draft EIR	No	No	No	No
Final EIR	Yes	No	No	No

Type of Project and Qualifying Information:

- N/A Life Safety Project - Required Supporting report is attached to establish imminent danger
- Yes Project Design - Construction and equipment design conform with State design and cost guidelines
- No Infrastructure

- No Loss Imminent - Loss or failure of infrastructure is imminent
- No Master Planning or Project Planning - District's general fund's ending balance is less than 5% of the total general fund
- No **Instructional Space**
 - Major ASF:
 - Yes - This project will not cause total ASF in any category to exceed 110% of capacity/load ratio
 - Yes **Academic Support, Student Services or Administrative Space**
 - Type of space: Alteration
 - Major ASF: Other, Office
 - No **Other Facility Projects**

- Yes - There is an existing facility in use for this proposed project
- Supplemental Information and Alternatives Explored**
- Yes - Cost to reconstruct existing building is more than 50% of cost of a new building
- N/A - Usage in the new building will be the same as usage in the building replaced
- N/A - Replaced building will be demolished and costs are included in the project
- No - Alternative instructional delivery system, distance learning, other such means
- No - District or private funding sources
- Yes - Other: Local Bond Funds

- Total construction period in number of Months: 12
- Additional Forms/Pages enclosed**
- Yes - District Five-Year Construction Plan or project related pages of said document
- N/A - Critical Life-safety third party justification
- No - Engineering test or other related documents
- Yes - JCAF 32 Cost Estimate Summary and Anticipated Time Schedule
- Yes - Other FPP related forms: JCAF 31, JCAF 33



West Complex Renovation (CL)

Initial Project Planning (IPP)

District Contact:	Jose Torres	Phone No:	9093886908
Date:		Fax No:	9093820116
Prepared By:	Bobby Khushal	E-mail Address:	

The district approves and verifies that this proposal presents the basic scope and cost of the project.

Approved by: _____

Name / Title	Signature / Date
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San Bernardino Community College District (980)						
Crafton Hills College (981)						
Project: West Complex Renovation (CL)						
Rm Type	Description	TOP Code	Department	ASF	Sec. ASF	Increase In Space
110	Classroom	0099	General Assignment	1,000	5,390	-4,390
115	Classroom Service	0099	General Assignment	00	227	-227
310	Office	6000	Instructional Administration	1,300	00	1,300
315	Office Service	6000	Instructional Administration	200	00	200
650	Lounge	6000	Instructional Administration	300	00	300
680	Meeting Room	6000	Instructional Administration	2,000	00	2,000
720	Shop	6510	Building Maintenance and Operation Support	700	00	700
TOTAL	-	-		5,500	5,617	-117

FUSION

[v.06.23.21.p.52/54]

Cost Estimate Summary

DISTRICT San Bernardino Community College District		CAMPUS Crafton Hills College					
Project:	West Complex Renovation (CL)	Date Prepared:	11/1/0001	Estimate CCI:	7120	CFIS Ref. #:	
Prepared By:		Estimate EPI: 3843					
		Total Cost	State Funded	District Funded			
				Supportable	Non Supportable		
2. PRELIMINARY PLANS		\$169,487	\$84,743	\$84,743			\$0
2 - A. Architectural Fee for Preliminary Plans		\$92,934					\$0
2 - B. Project Management Services		\$26,553					\$0
2 - C. Division of the State Architect Plan Check Fee		\$0					\$0
2 - D. Preliminary Test (Soils Tests & Geotechnical Report)		\$25,000					\$0
2 - E. Other Costs (Special Consultants, Printing, Legal, Etc.)		\$25,000					\$0
3. WORKING DRAWINGS		\$198,601	\$99,301	\$99,301			\$0
3 - A. Architectural Fee for Working Drawings		\$106,211					\$0
3 - B. Project Management Services		\$0					\$0
3 - C. Division of the State Architect Plan Check Fee		\$29,804					\$0
3 - D. Community Colleges Plan Check Fee		\$7,586					\$0
3 - E. Other Costs (Special Consultants, Printing, Legal, Etc.)		\$55,000					\$0
4. CONSTRUCTION - HARD COSTS		\$2,655,266	\$1,412,624	\$1,242,642			\$0
4 - A. Utility Service		\$67,507					\$0
4 - B. Site Development - Service		\$101,260					\$0
4 - C. Site Development - General		\$168,767					\$0
4 - D. Site Development - Other		\$0					\$0
4 - E. Reconstruction		\$2,250,225					\$0
4 - F. New Construction		\$0					\$0
4 - G. Board of Governor's Energy Policy Allowance		\$67,507					\$0
H. Other		\$0					\$0
5. CONTINGENCY		\$185,869	\$92,934	\$92,934			\$0
5. Contingency		\$185,869					\$0
6. ARCHITECTURAL AND ENGINEERING OVERSIGHT		\$66,382	\$33,191	\$33,191			\$0
6. Architectural and Engineering Oversight		\$66,382					\$0
7. TESTS AND INSPECTIONS		\$200,469	\$100,234	\$100,234			\$0
7. Tests and Inspections		\$200,469					\$0
8. CONSTRUCTION MANAGEMENT		\$53,105	\$26,553	\$26,553			\$0
8. Construction Management & Labor Compliance Program		\$53,105					\$0
9. TOTAL CONSTRUCTION (Items 4 through 8)		\$3,161,090	\$1,665,536	\$1,495,554			\$0
Total construction Costs		\$3,161,090					\$0
10. FURNITURE AND GROUP II EQUIPMENT		\$172,711	\$0	\$172,711			\$0
10 - A. Furniture and Group II Equipment		\$172,711					\$0
Total Project Costs		\$3,701,889	\$1,849,580	\$1,852,309			\$0
12. Project Data		Gross Square Feet	Assignable Square Feet	ASF:GSF Ratio	Unit Cost Per ASF	Unit Cost Per GSF	
New Construction		0	0	0%	\$0	\$0	
Reconstruction		6,800	5,500	81%	\$409	\$331	
13. Anticipated Time Schedule							
Start of preliminary plans		7/1/2024	Bid advertisement for construction		8/1/2026		
Start of working drawings		3/1/2025	Award of construction contract		10/1/2026		
Completion of working drawings		11/1/2025	Bid advertisement for equipment		7/1/2027		
Complete DSA approval		7/1/2026	Complete project and activate facilities		9/1/2027		
14		State Funded	District Funded		District Funded Total		
			Supportable	Non Supportable			
Acquisition		\$0	\$0	\$0			\$0
Preliminary Plans		\$84,743	\$84,743	\$0			\$84,743
Working Drawings		\$99,301	\$99,301	\$0			\$99,301
Construction		\$1,665,536	\$1,495,554	\$0			\$1,495,554
Equipment		\$0	\$172,711	\$0			\$172,711
Total Costs		\$1,849,580	\$1,852,309	\$0			\$1,852,309
% of SS Costs		49.96%	50.04%	SS Total			\$3,701,889
Points % Calc		49.03%	50.97%				

Report Generated: 06/09/2021

San Bernardino Community College District (980)								
Crafton Hills College (981)								
Project: West Complex Renovation (CL) - EPI : 3843								
Rm Type	Description	TOP Code	Department	ASF	Sec. ASF	Increase In Space	Equip. Cost/ASF	Total Allowable Cost
110	Classroom	0099	General Assignment	1,000	5,390	-4,390	\$17.97	\$0
115	Classroom Service	0099	General Assignment	00	227	-227	\$17.97	\$0
310	Office	6000	Instructional Administration	1,300	00	1,300	\$32.06	\$41,678
315	Office Service	6000	Instructional Administration	200	00	200	\$32.06	\$6,412
650	Lounge	6000	Instructional Administration	300	00	300	\$29.12	\$8,736
680	Meeting Room	6000	Instructional Administration	2,000	00	2,000	\$29.12	\$58,240
720	Shop	6510	Building Maintenance and Operation Support	700	00	700	\$82.35	\$57,645
TOTAL		-	-	5,500	5,617	-117	-	\$172,711

San Bernardino Community College District (980), Crafton Hills College (981): West Complex (5)

Description:

This project will renovate the West Complex to repurpose the building for administrative offices, administrative support, mailroom/reprographics, and minimal classroom space. Building systems will be upgraded for sustainability, along with network infrastructure and connectivity upgrades. The existing building was constructed in 1972 and has had no major renovations. This project will respond to safety/accessibility needs by reducing assignable square footage within the building.

Project Type:	Reconstruction	Acres:	0
Occupancy Year:	2027-28	Contact:	Jose Torres
District Priority:	22	EPI:	3843
CCI:	7120	Total OGSF:	6,800
Net ASF:	-117	Last Edit By:	Bobby Khushal
Last Edit Date:	4/23/2021	Complete:	No
Online:	No		

Project Score:

Score Type	Score	Supporting Data
Age of Building	52	
Facility Condition Index (FCI)	27	
FTES	12	
Vision for Success Regions of High Need	5	
Vision of Success CTE	0	
Local Contribution	50	
Total Score	146	

Space Analysis:

Type	Lecture	Lab	Office	Library	AV/TV	Other	Total
Primary Asf	1,000	00	1,500	00	00	3,000	5,500
Secondary Asf	-5,617	00	00	00	00	00	-5,617
Net Asf Change	-4,617	00	1,500	00	00	3,000	-117
Initial Cap/Load FY2024 - 2025	176%	106%	107%	153%	38%	N/A	116%
Final Cap/Load FY2027 - 2028	154%	102%	105%	175%	38%	N/A	114%

Project Cost:

Phase	FY	State Funded	District Funds	Non-State Funds	Total Cost
Preliminary Plans	2024-2025	\$84,743	\$84,743	\$0	\$169,487
Working Drawings	2024-2025	\$99,301	\$99,301	\$0	\$198,601
Construction	2025-2026	\$1,665,536	\$1,495,554	\$0	\$3,161,090
Equipment	2025-2026	\$0	\$172,711	\$0	\$172,711
Project Total		\$1,849,580	\$1,852,309	\$0	\$3,701,889

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Dr. James L. Buysse, Interim Vice Chancellor, Business & Fiscal Services

PREPARED BY: Farrah Farzaneh, Director, Facilities Planning, Emergency Management & Construction

DATE: July 8, 2021

SUBJECT: Consideration of Ratification of Master Services Agreements and Task Orders for Bond Construction

RECOMMENDATION

It is recommended that the Board of Trustees ratify Master Services Agreements and Task Orders as indicated on the attached list.

OVERVIEW

To support the Measure CC Bond Program, SBCCD has created various shortlists of professional service consultants for specific pre-design, and engineering disciplines in accordance with the established Request for Qualifications process. These prequalified shortlists include:

- Architectural & Engineering
- Civil Surveying
- Geotechnical
- Mechanical Engineering & Plumbing
- Commissioning
- Special Inspection & Material Testing
- Hazardous Material Assessment
- Landscape Architecture
- Estimating
- Division of the State Architect Inspector of Record
- California Environmental Quality Act/National Environmental Policy Act

As consulting firms are needed, Requests for Task Order Proposals are issued to the firms of each applicable shortlist. If selected, a Master Services Agreement with the chosen firm is executed, and the Task Order awarded.

ANALYSIS

Requests for Task Order Proposals are issued to all prequalified professional services consultants within the related pool. Unlike construction contracts, which are awarded by low bid, professional consulting contracts are awarded based on best value.

Each proposal is assessed by a committee comprised of representatives from the Facilities Department, campus staff, program management team, and other District stakeholders as appropriate. A qualitative evaluation based on weighted criteria (including fee, technical approach, project experience, key personnel, and delivery schedule) is performed to determine which firm’s proposal provides SBCCD with the best value for the Task Order.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The costs will be included in the Bond Construction budget.



Master Services Agreements & Task Orders for Bond Construction

Submitted for Ratification July 8, 2021

[v.6.23.2021.p.1|1]

Firm	Pool Approval	Task Order Amount	Site	Project	Task Order	Date Issued	Date Ratified
* DLR Group Riverside, CA	Architectural & Engineering 12/12/2019	\$1,107,350	CHC	New Performing Arts Center	CC02.3620.01 Additional Architectural Services	5/17/2021	7/8/2021

*Issued as a supplement to an existing Task Order.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Jose F. Torres, Interim Chancellor

PREPARED BY: Stacey K. Nikac, Administrative Officer

DATE: July 8, 2021

SUBJECT: Board Committee Reports

RECOMMENDATION

This item is for information only.

OVERVIEW

Per Board Policy 2220, the Board may, by action, establish committees that it determines are necessary to assist the Board in its responsibilities. Any committee established by Board action shall comply with the requirements of the California Public Meetings Act (Brown Act) and with these policies regarding open meetings.

Board committees that are composed solely of less than a quorum of members of the Board that are advisory are not required to comply with the Brown Act, or with these policies regarding open meetings, unless they are standing committees.

Board committees that are only advisory have no authority or power to act on behalf of the Board. Findings or recommendations shall be reported to the Board for consideration.

Standing committees of the Board can be found on the Board of Trustees page of the District Website <https://sbccd.edu/about-sbccd/board-of-trustees/bot-committees.php>

ANALYSIS

The purpose of the reports is for BOT Committee Chairs to communicate information to the full Board, leading to more engagement and interaction at upcoming board meetings. Updates are provided orally by the BOT Committee Chairs, as needed. The Board may ask staff to review a matter or may ask that a matter be put on a future agenda.

INSTITUTIONAL VALUES

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention, and Success
- III. Resource Management for Efficiency, Effectiveness, and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

No impact to the budget.



Committees of the Board

Subject to the Brown Act

BOT COMMITTEES (with committee charge)	2021 BOARD MEMBERS (chairs are BOLD)
<p>Finance Committee</p> <p>The committee is charged with:</p> <ul style="list-style-type: none"> • Increasing the efficiency of the Board of Trustees by performing time-consuming research on its behalf. • Improving clarity by providing a platform for detailed questions not conducive to the flow of monthly business meetings. • Promoting transparency of the SBCCD budgeting process and fiscal matters through detailed discussion of these topics in an open forum. • Fostering an environment of understanding by communicating findings and formulating final recommendations to the Board of Trustees. • Increasing the efficiency of the Board of Trustees by performing time-consuming research on its behalf regarding the implementation and operation of bond measures. 	<ol style="list-style-type: none"> 1. Gloria Harrison 2. Donald Singer 3. Stephanie Houston
<p>Legislative Committee</p> <p>The committee is charged with:</p> <ul style="list-style-type: none"> • Increasing the efficiency of the Board of Trustees by performing time-sensitive legislative research on its behalf. • Improving clarity by providing a platform for detailed questions not conducive to the flow of monthly business meetings. • Promoting transparency of SBCCD's legislative advocacy priorities through discussions in an open forum. • Fostering an environment of understanding by communicating findings and formulating recommendations to the full Board of Trustees. 	<ol style="list-style-type: none"> 1. Frank Reyes 2. Anne Viricel 3. John Longville



CHANCELLOR'S REPORT

THANK YOU

As I prepare to pass the torch to Chancellor-designate Diana Z. Rodriguez, I must first say thank you to every one of you. During the year and a half that I served as Interim Chancellor, I was humbled to see up close your passion and dedication to serve our students.

Without a doubt, the people of SBCCD – the faculty, staff, students, and community – are what makes this district great! And I have full confidence that you will continue extending your team spirit and bringing your innovative ideas as Chancellor-designate Rodriguez fully assumes the Chancellor's role on August 1.

Chancellor-designate Rodriguez and I are working closely to facilitate a smooth transition of leadership, ensuring we have the best outcome for current and future faculty, staff, and students. This is a time of great collaboration and excitement.

You might be asking yourself, "What should we expect during this transition?" You can expect a renewed commitment to engaging students, faculty and staff. Especially as we prepare for our safe return to in-person learning and working, we will work to ensure we do it with thoughtful communication and compassion for one another.

In my seven years with the district, I have seen a lot of positive change. SBCCD has excellent momentum and has become a top-performing district in student success, community partnerships, fiscal stability, competitive salaries, and greener buildings. I believe we have all the right elements to uplift students who, like me, come from humble beginnings and are the first in their family to achieve a college education. I return to my position as Executive Vice Chancellor reaffirmed in my belief that, no matter our job title, everything we do impacts the lives of students and their families.

What might seem like a simple conversation with a student could be a key piece of advice that helps them find their way. Your encouragement can make the difference in a student deciding to complete their education and maybe one day become Chancellor too. Thank you for inspiring students to dream bigger.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jose F. Torres".

Jose F. Torres
Interim Chancellor

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose Torres, Interim Chancellor

REVIEWED BY: Jose Torres, Interim Chancellor

PREPARED BY: Christopher M. Crew, Interim Director, Research & Planning

DATE: July 8, 2021

SUBJECT: Key Performance Indicator (KPI) Dashboard Updates

RECOMMENDATION

This item is for information only. No action is required.

OVERVIEW

The attached data sheets provide updates to the KPIs that have been revised with 2019-20 data. The reports will be updated with 2020-21 data starting with the **August 2021 Board meeting** (that's when the data will be available at the state Chancellor's Office).

ANALYSIS

The KPI Dashboard has been revised and renumbered. To provide the Board with a monthly update, the following KPIs have been included. These contain 2018-19 data as 2019-20 data will not become available until December 2020.

- KPI I.B (Persistence)
- KPI I.F (Course Success Rate)

INSTITUTIONAL VALUES

I. Institutional Effectiveness

FINANCIAL IMPLICATIONS

None.



Office of Research, Planning & Institutional Effectiveness
Key Performance Indicator (KPI) Dashboard

Goal I – Student Success

KPI I.B – Fall to Spring Retention (Persistence)

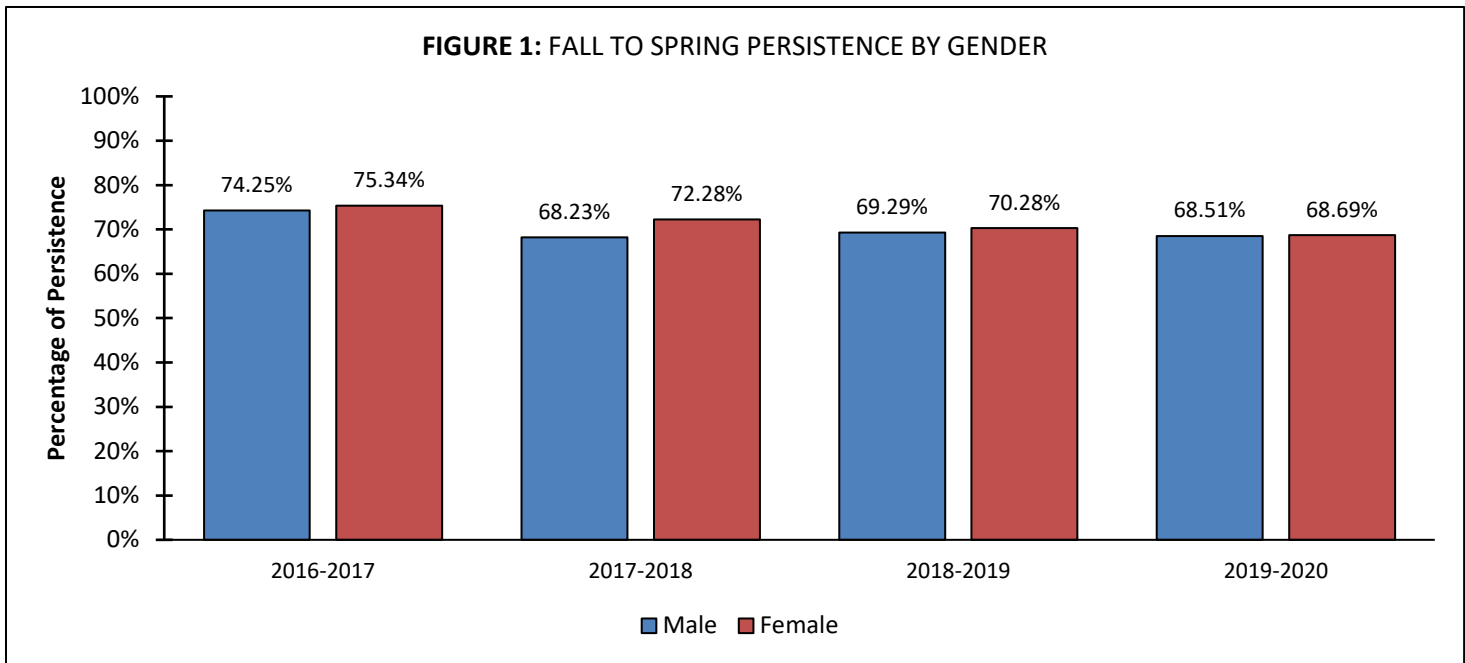
Objective: Increase student success while preserving access, enhancing quality, and reducing attainment gaps associated with income, race, ethnicity, age, and gender.

Definition: Number of students earning any grade in the initial Fall semester divided by the number of students who earned any grade in the subsequent Spring semester, excluding students who earned a degree or certificate and/or transferred to a four-year college or university.

Measurement Frequency: Annual

Note: Retention was measured Fall to Spring and not Fall to Fall. Annual measures (e.g. Fall to Spring) rather than multi-year measures (Fall to Fall) allow districts and colleges to develop interventions annually rather than every two years.

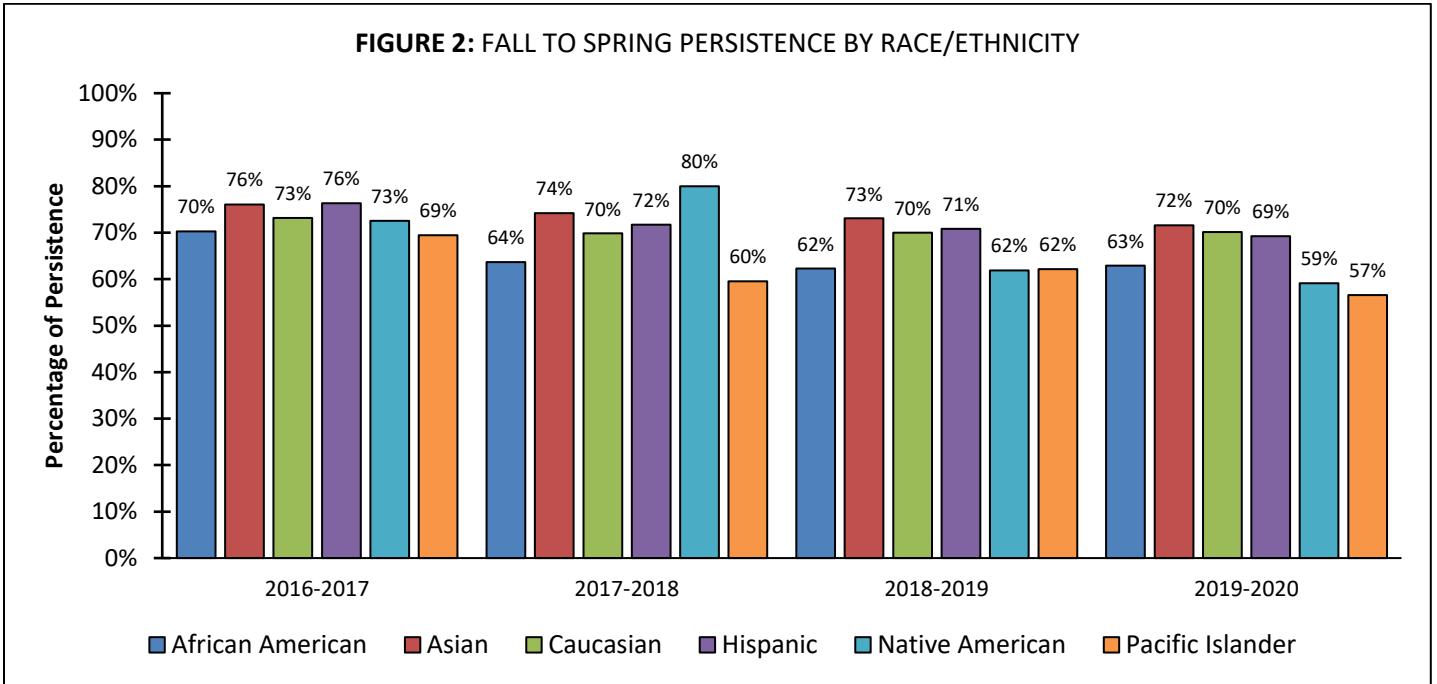
KPI I.B: Fall to Spring Retention (Persistence)	2016-2017	2017-2018	2018-2019	2019-2020
Crafton Hills College (CHC)	72.40%	71.14%	68.94%	69.09%
San Bernardino Valley College (SBVC)	75.07%	69.22%	69.84%	67.24%
SBCCD (Unduplicated)	74.85%	70.49%	69.71%	68.58%



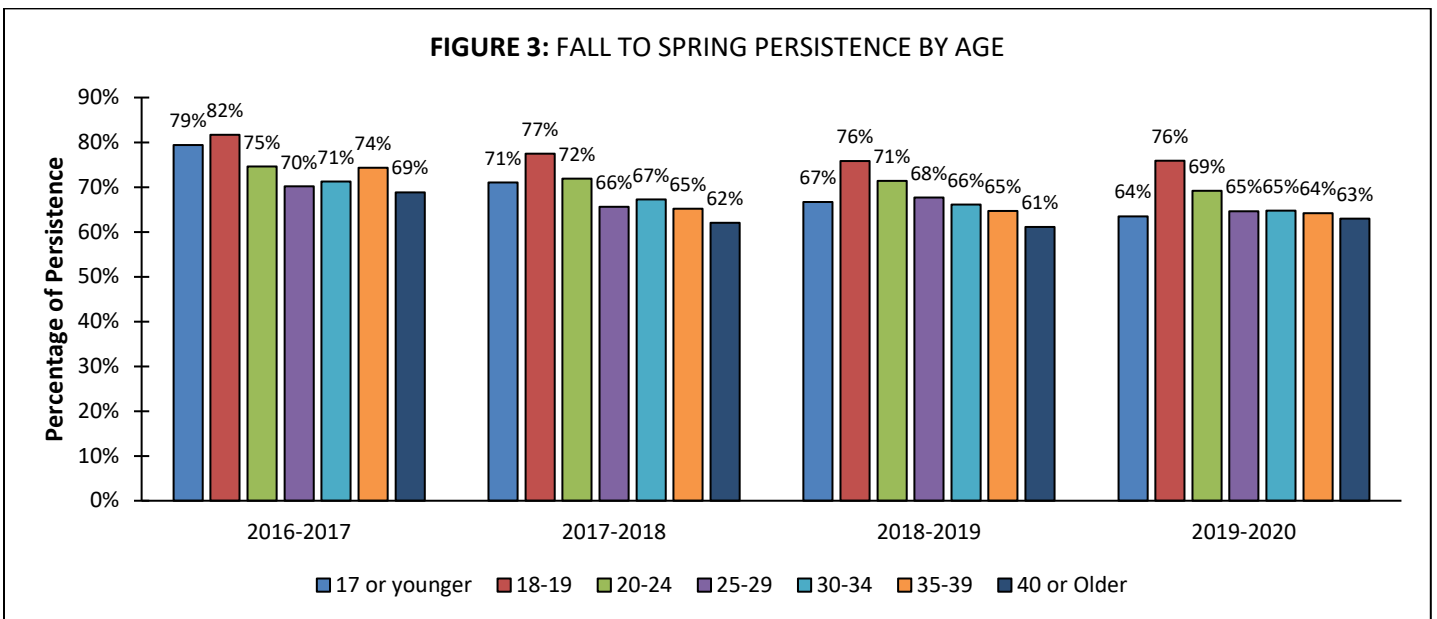
Analysis - Overall and by Gender: 68.58% of students in the District persisted from Fall 2019 to Spring 2020, compared with 69.71% from Fall 2018 to Spring 2019, 70.49% from Fall 2017 to Spring 2018, and 74.85% from Fall 2016 to Spring 2017. Over this four-year period, the persistence rate declined by 6.27%, with a four-year average of 70.80%. On average, females had a higher persistence rate than males over this four-year period (71.53% and 69.98%, respectively).



Office of Research, Planning & Institutional Effectiveness
Key Performance Indicator (KPI) Dashboard



Analysis: On average, over the same four-year period, Asians (73.7%) have the highest persistence rate, followed by Hispanics (71.9%), Caucasians (70.8%), Native Americans (68.7%), African Americans (64.7%), and Pacific Islanders (61.3%).



Analysis: On average, over this four-year period, the 18-19 age group had the highest persistence rate (77.6%), followed by the 20-24 and 17 or younger age groups (71.8% and 69.1%, respectively). The lowest course success rate was seen in the 40 or older group, 35-39, 30-34, 25-29, and 30-34 age groups (63.6%, 66.7%, 66.9%, and 67.2%, respectively).



Office of Research, Planning & Institutional Effectiveness
Key Performance Indicator (KPI) Dashboard

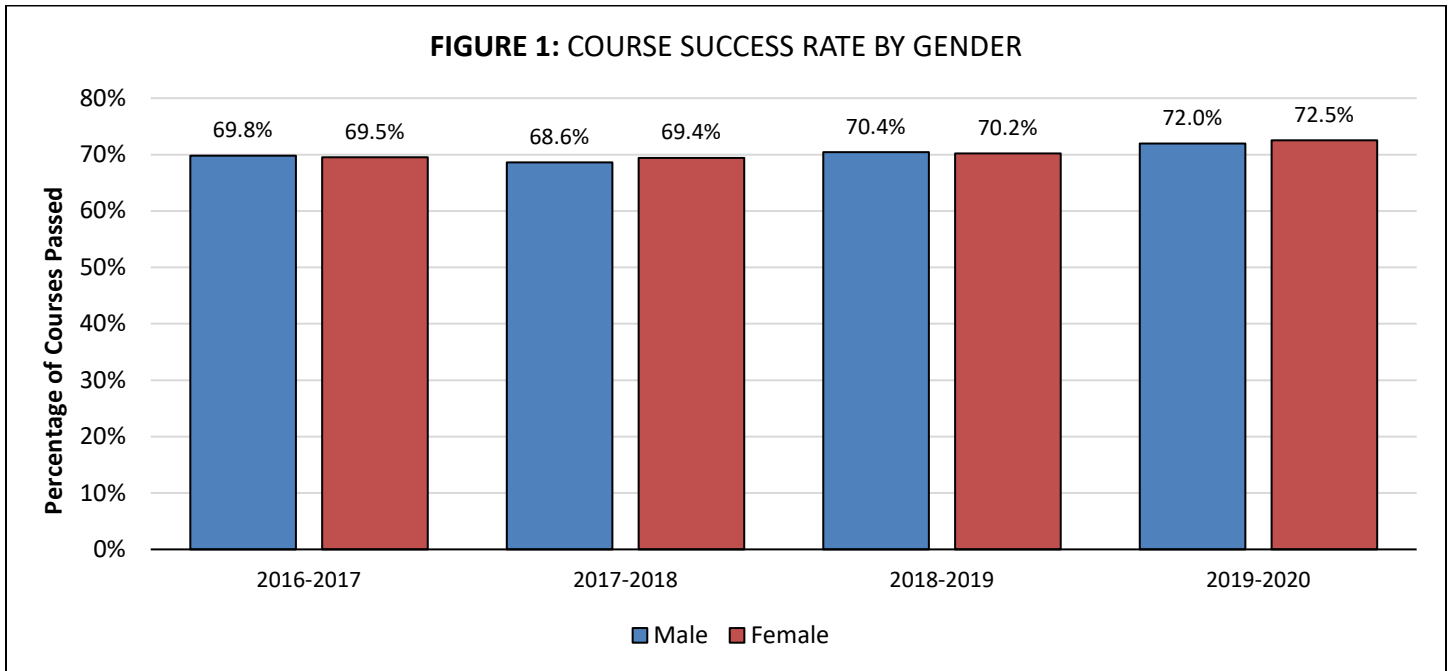
Goal I – Student Success
KPI I.F – Course Success Rate

Objective: Increase student success while preserving access, enhancing quality, and reducing attainment gaps associated with income, race, ethnicity, age, and gender.

Definition: Course success rate is defined as the percent of students earning a passing grade (A, B, C, IA, IB, IC, or P) divided by the number of students earning any grade (A, B, C, D, F, FW, P, NP, I, or W) each academic year: summer, fall, and spring. Note that Excused withdrawal "EW" occurs when a student is permitted to withdraw from a course(s) due to COVID-19 crisis. This grade shall not be counted as an enrollment attempt and is not included in the analysis.

Measurement Frequency: Annual

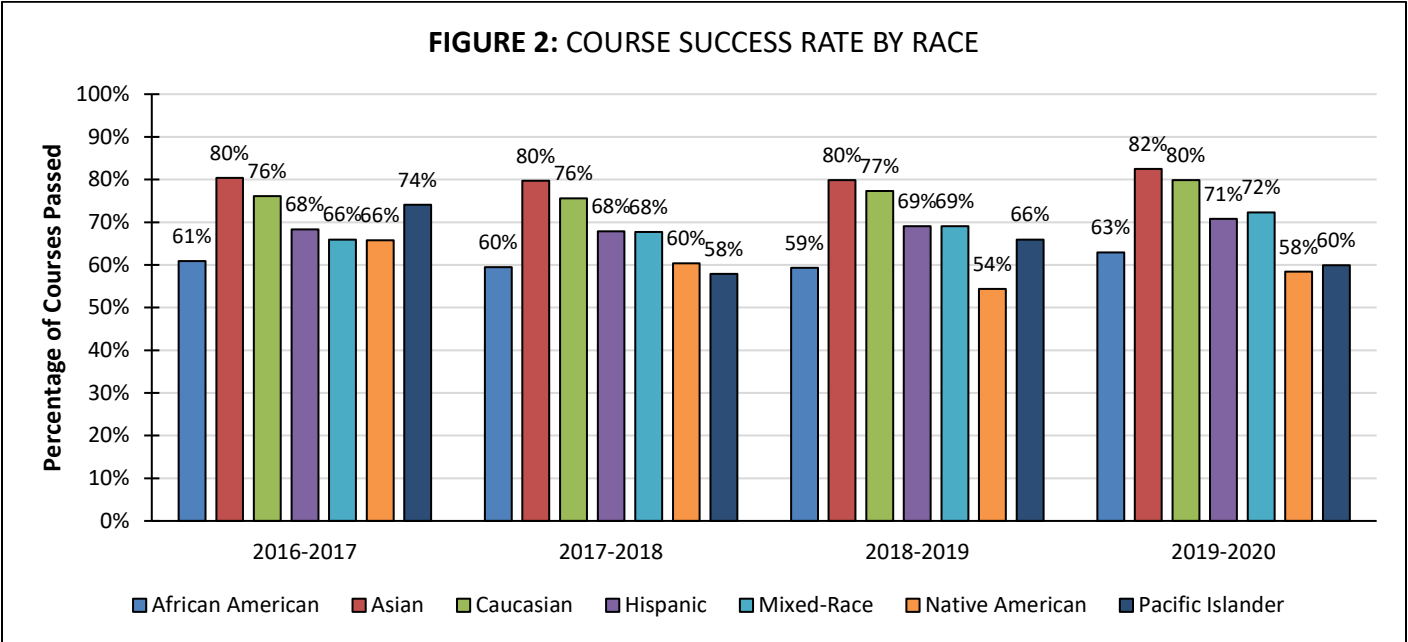
KPI I.F: Course Success Rate	2016-2017 Total	2017-2018 Total	2018-2019 Total	2019-2020 Total
Crafton Hills College (CHC)	72.77%	72.44%	73.93%	77.05%
San Bernardino Valley College (SBVC)	68.25%	67.63%	68.54%	69.97%
SBCCD (Total)	69.68%	69.13%	70.30%	72.30%



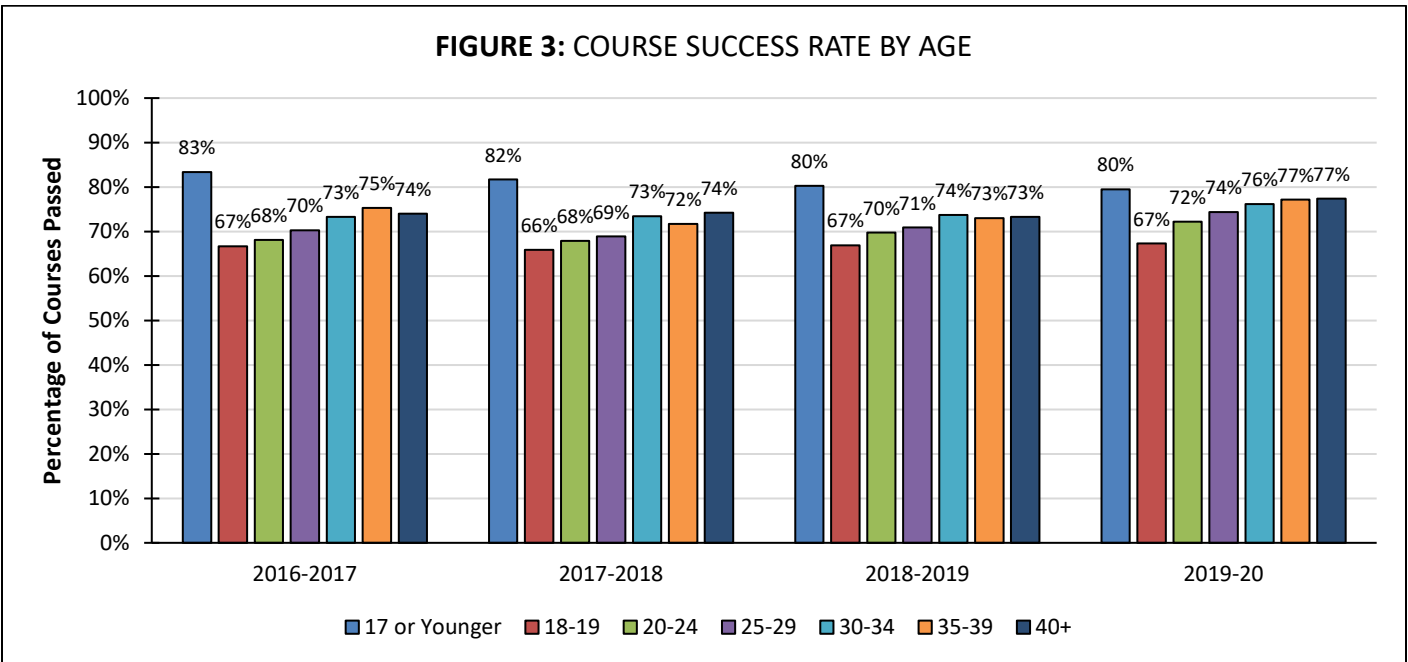
Analysis - Overall and by Gender: The overall course success rate increased by 2.6%, from 69.68% in 2016-17 to 72.30% in 2019-20, with a four-year average of 70.35%. This is just below the state average of 73.63% for the same time period. Also, there is virtually no gender gap in course success rate (Males = 70.16% and Females = 70.42%).



Office of Research, Planning & Institutional Effectiveness
Key Performance Indicator (KPI) Dashboard



Analysis: On average, over this four-year period, Asian students had the highest course success rate (80.6%), followed by Caucasians (77.1%), Hispanics (69.0%), Multiple Race (68.8%), Native Americans (65.1%), African Americans (60.6%), and Pacific Islanders (59.9%).



Analysis: On average, over this four-year period, the 17 or younger age group had the highest success rate (81.1%), followed by the 30-34, 35-39 and 40 or older age groups (74.1% and 73.9% and 74.7%, respectively). The lowest course success rate was seen in the 18-19, 20-24, and 25-29 age groups (66.7% and 69.4% and 71.1%, respectively).

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose Torres, Interim Chancellor

REVIEWED BY: Jose Torres, Interim Chancellor

PREPARED BY: Christopher M. Crew, Interim Director, Research & Planning

DATE: July 8, 2021

SUBJECT: Analysis of AB 705 Compliance, Implementation, and Student Success

RECOMMENDATION

This item is for information only. No action is required.

OVERVIEW

The attached report provides an analysis of AB 705 compliance, implementation, student success, and student retention. This complete the 2019-20 Data. The data for the 2020-2021 academic year will be available for the August 2021 Board meeting.

ANALYSIS

AB 705 was designed to maximize the probability that a student will enter and complete transfer-level coursework in English and Math within a one-year timeframe. The attached report provides information on SBCCD's compliance with the measures, instruments, and placement model components of the AB 705 legislation (Table 1) and briefly describes SBCCD's implementation approach (Table 2). This is followed by course success comparisons for students that did and did not take a pre/co-requisite Math or English Course prior to taking Transfer-Level Math or English.

INSTITUTIONAL VALUES

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention and Success
- III. Resource Management for Efficiency, Effectiveness and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

None.



PRELIMINARY ANALYSIS OF AB 705 COMPLIANCE, IMPLEMENTATION, STUDENT SUCCESS, AND STUDENT RETENTION: 2019–2020

REPORT 6 of 6: CO/PRE-REQUISITE ANALYSIS

SBCCD Office of Research, Planning, and Institutional Effectiveness:

Christopher M. Crew, Ph.D. – Interim Director

Myung H. Koh, Ph.D. – Research and Planning Analyst

OVERVIEW: AB 705 was designed to increase the number of students that complete transfer-level Math and English within one year of matriculation at a Community College. One key component of the legislation is that the placement of students into English and Math courses must use a combination of high school coursework, high school grades, and high school grade point average in lieu of traditional placement exams.

The bill also gives the Board of Governors the authority to establish and modify regulations on the use of measures, instruments, and placement models. A few regulations and compliance metrics are provided in the tables on the subsequent page. Table 1 provides information on SBCCD's compliance with the measures, instruments, and placement model components of the AB 705 legislation and Table 2 briefly describes our implementation approach.

ISSUES TO CONSIDER: There remains some confusion around compliance with the legislation as it relates to the start of the 1-year timeframe (the confusion is state-wide). However, both colleges are corresponding with the State Chancellors Office and making use of professional development opportunities to ensure adherence to the regulations.

TABLE 1: COMPLIANCE WITH MEASURES, INSTRUMENTS, AND PLACEMENT MODELS

	CRAFTON HILLS COLLEGE		VALLEY COLLEGE	
	English	Math	English	Math
No remedial courses greater than 1 level below transfer.	✓	✓	✓	✓ *
Guided Self-placement using multiple measures.	✓	✓	✓	✓
Transfer-level placement percentages publicly available. **	In progress	In progress	In progress	In progress

* SBVC's Mathematics department still offers courses greater than 1-level below transfer-level Math but placement is based on the students' self-assessment and the decision on where to be placed is up to the student. This approach is still in compliance with AB 705 legislation.

** AB-1805 – Is a requirement to provide students with easily understandable community college placement policies and requires colleges to report the percentage of students placed into college-level courses.

TABLE 2: IMPLEMENTATION

	CRAFTON HILLS COLLEGE		VALLEY COLLEGE	
	English	Math	English	Math
Increased the number of sections for transfer-level Math and English.	✓	✓	✓	✓
Faculty are attending community of practice workshops to support integration.	✓	✓	✓	✓
Developed linked support courses with embedded tutors. Used corequisite model.	✓	✓	✓	✓
The same faculty teaches the transfer course and the support course.	✓	✓	✓	✓

EXECUTIVE SUMMARY:

Overview: Provides and analysis of course enrollments, successful completions (i.e., receiving an grade of A, B, C, P) and course success rates in Transfer-Level (TL) Math and English for students that **did** and **did not** take a pre/co-requisite course prior to taking Transfer-Level Math or English in 2019-2020.

Finding 1 (Transfer-Level English): Overall, students that were placed directly into Transfer-Level English had **higher** success rates than students that took a co/pre-requisite course prior to taking Transfer-Level English (65.46% vs. 59.91%, respectively).

Finding 2 (Transfer-Level Math): Overall, students that were placed directly into Transfer-Level Math had **lower** success rates than students that took a co/pre-requisite course prior to taking Transfer-Level Math (56.37% vs. 57.37%, respectively).

Finding 3 (Co-Requisite versus Pre-Requisite Models): An interesting pattern emerged when looking at the pre-requisite versus the co-requisite approaches. CHC implemented a Co-Requisite model for English that requires students to take an 9-week accelerated TL-English preparatory course immediately followed by a 9-week accelerated TL-English course. This approach yielded the highest success rate (84.72%) of any of the co/pre-requisite approaches (see Table 2).

Implications for AB-705 Implementation and Compliance: Previous analyses of SBCCD AB-705 implementations (e.g., race, gender, age, special population) have all shown meaningful progress with regards to implementing and complying with the objectives of the legislation. Specifically, SBCCD has increased enrollments and completions of Transfer-Level Math and English by 82.92% and 57.52%, respectively.

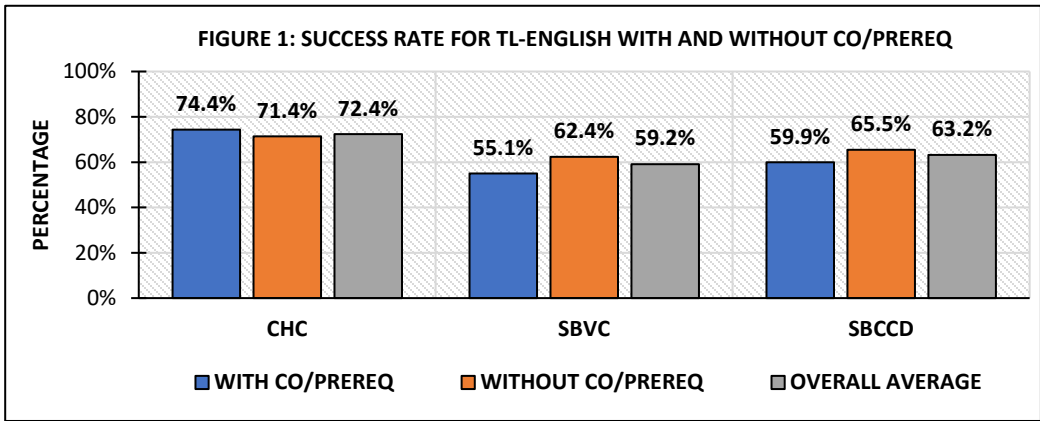
Furthermore, the results from the co/pre-requisite analysis has potential implications for Guided Pathways as the data suggests that the co-requisite model has the greatest impact on success. The reasons behind the significant success of the co-requisite model should be further explored by the colleges.

TABLE 1: SSUCCESS AND SUCCESS RATE IN TL ENGL/MATH WITH AND WITHOUT A CO/PREREQ 2019-2020

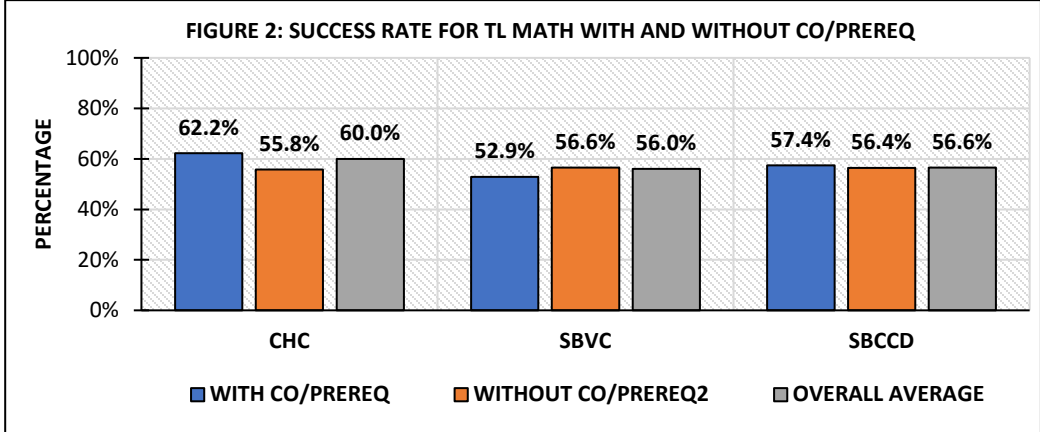
TL-ENGLISH	CHC		SBVC		SBCCD	
	With Co/Prereq	Without Co/Prereq	With Co/Prereq	Without Co/Prereq	With Co/Prereq	Without Co/Prereq
Enrolled	582	1180	1733	2239	2315	3419
Success*	433	842	954	1396	1387	2238
Success Rate	74.40%	71.36%	55.05%	62.35%	59.91%	65.46%
TL-MATH	With Co/Prereq	Without Co/Prereq	With Co/Prereq	Without Co/Prereq	With Co/Prereq	Without Co/Prereq
	With Co/Prereq	Without Co/Prereq	With Co/Prereq	Without Co/Prereq	With Co/Prereq	Without Co/Prereq
Enrolled	595	1130	639	3046	1234	4176
Success*	370	630	338	1724	708	2354
Success Rate	62.18%	55.75%	52.90%	56.60%	57.37%	56.37%

* = Successful completion of course with a grade of A, B, C, P

SUMMARY TABLE 1: Provides the number of successes and the success rate for students that placed directly into a TL English or Math course in comparison to students that were placed in a corequisite support course or a prerequisite course prior to taking TL English or Math. On average (i.e., SBCCD), students placed in a co/prerequisite English course had a **lower** success rate in TL English than students that were placed directly into TL English (59.91% vs 65.46%, respectively). For Math, on average, students placed in a co/prerequisite math course had a **higher** success rate in TL Math than students that were placed directly into TL Math (57.37% vs 56.37%, respectively).



SUMMARY FIGURE 1:
The success rate in TL English for students that did and did not enroll in a co/prereq.
For SBCCD, students placed directly in TL English had the highest success rate (65.5%).



SUMMARY FIGURE 2:
The success rate in TL Math for students that did and did not enroll in a co/prereq.
For SBCCD, students placed in co/prereq had the highest TL Math success rate (57.4%).

TABLE 2: TL-ENGLISH (100/100H) THROUGHPUT AND SUCCESS RATE BY CO/PREREQUISITE COURSE TYPE

	A	B	C	D	F	W	Enrolled	Success*	Success Rate	Completion**
CHC (average)	212	148	73	34	81	34	582	433	74.40%	467
English Support Lab	179	130	63	32	73	33	510	372	72.94%	404
Accelerated Prep for College English	33	18	10	2	8	1	72	61	84.72%	63
SBVC (average)	291	332	331	166	360	251	1731	954	55.11%	1120
Strategies for College Composition	160	178	160	95	197	147	937	498	53.15%	593
Fundamentals for College Composition	131	154	171	71	163	104	794	456	57.43%	527

* = Successful completion of course with a grade of A, B, C, P

** = Includes grades of "D"

SUMMARY TABLE 4: Provides the enrollment, throughput, and success rate for students taking TL English while/after taking one of the 4 co/prerequisite English courses listed above.

TABLE 3: TL-MATH (100-LEVEL COURSES) THROUGHPUT AND SUCCESS RATE BY CO/PREREQUISITE COURSE TYPE

	A	B	C	D	F	W	Enrolled	Success*	Success Rate	Completion**
CHC (average)	122	119	90	41	110	48	530	331	62.45%	372
College Algebra Support	58	55	39	15	55	20	242	152	62.81%	167
Probability and Statistics Support	62	60	45	24	47	26	264	167	63.26%	191
Ideas of Mathematics	2	4	6	2	8	2	24	12	50.00%	14
SBVC (average)	77	91	111	43	166	60	548	279	50.91%	322
Intermediate Algebra	2	1	5	1	2	2	13	8	61.54%	9
Independent Lab	75	90	106	42	163	58	534	271	50.75%	313

* = Successful completion of course with a grade of A, B, C, P

** = Includes grades of "D"

SUMMARY TABLE 3: Provides the enrollment, successes, and success rate for students taking TL Math while/after taking one of the 5 co/prerequisite math courses listed above.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Jose F. Torres, Interim Chancellor

PREPARED BY: Stacey K. Nikac, Administrative Officer

DATE: July 8, 2021

SUBJECT: Board Master Planning Action Calendar

RECOMMENDATION

This item is for information only.

OVERVIEW

The Board Master Planning Action Calendar is a schedule of items for board discussion or action. Board items are subject to change and board meeting dates and times are posted on the district website 72-hours prior to the meeting date <https://sbccd.edu/meetings-and-agendas/index.php>

ANALYSIS

The Board Master Planning Action Calendar serves as a blueprint that can be used to increase transparency and efficiency districtwide.

INSTITUTIONAL VALUES

- I. Institutional Effectiveness
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

No impact to the budget.

Board Master Planning Action Calendar
As of 6/18/2021 1:32 PM

Monthly	B&FS	- Fund Balance Transfer Resolution - Ratification of Interfund Transfers - Cash Flow Analysis - Budget Report w/memo - Surplus Property	- Events/CBOC Meeting - Individual Memberships - Conferences Over \$5K or Outside US - Signature List Changes - Vacation Payout	- Contracts Above Bid Limit - Contracts Below Bid Limit - Purchase Order Report
	FPC	- RFQ/RFP/Bid & Contract Award - Informal Bid Award (UCCAP)	- Small Scale Construction Contract Award - Non-Bond Construction COs/Amendments	- Bond Construction COs/Amendments - CBOC Appointees
	HR	- Closed Session Items (Separate Agenda) - Appoint Employees - Appoint Interim Managers - Appoint Temporary Academic Employees - Employee Promotions - Employee Reclassifications - Employee Step Increase	- Employee Transfers - Non-Instructional Pay - Resignations & Retirements - Salary Advancement-Academic - Tuition Reimbursement for Managers - Volunteers - Adjunct/Substitute Academic	- Pay Stipends - Job Descriptions - CSEA/CTA Agreements - CSEA/CTA MOUs - Professional Expert, Short-Term, Subs - 39-Month Reemployment
	OOC & PRES	- AB 705 Report - Accreditation Timeline - Applause Report - Board Committee Reports	- Board Master Planning Action Calendar - Board Policies & Procedures - Chancellor's Report	- Curriculum - Key Performance Indicators - Minutes

JANUARY		FEBRUARY		MARCH	
• Budget Calendar (by 2/1)		• Closed Session – Notice of Intent to Non-Renew (by 3/15)		• CBOC Annual Report (by 3/31)	
• Budget Directives 1 st Reading		• Budget Directives 2 nd Reading/Approval (by 3/1)		• Selection of Auditor (by 4/1)	
• National Community College Month Resolution (by 2/1)		• Nonresident Tuition Fee (by 3/1)		• Certified Quarterly Financial Status Report (by 11/15, 2/15, 5/15)	
• Sabbaticals Granted		• Apportionment Attendance Report P1		• Grant Tenure/Tenure Contracts	
		• Quarterly Investment Report		• Classified Employee of the Year <i>Endorsement</i>	

APRIL		MAY		JUNE	
• Interfund Transfer Resolution		• Quarterly Investment Report		• AP/BP 6320 Investments 1 st Reading (annually)	
• Constitutional Advance (optional)		• Apportionment Attendance Report P2		• Certified Quarterly Financial Status Report (by 11/15, 2/15, 5/15)	
• Elect BOT Self-Evaluation Ad Hoc Committee and Approval of Evaluation Instrument & Process		• EEO Multiple Method Certification (by 6/1)		• Authorized Signature List (annually)	
• 4/10 Alternate Summer Work Schedule for Management & Confidential Employees		• Board Orientation Handbook 2 nd Reading		• Board Meeting Dates for Next FY	
• Board Orientation Handbook 1 st Reading		• Preliminary Budget & Presentation (study session)		• Bank Accounts (annually)	
• Student Trustee Privileges (by 5/15)		• Resolution for Outgoing Student Trustees		• Tentative Budget (by 7/1)	
• District Technology Strategic Plan – 1 st Reading (last plan 2020-2023)		• ACCJC Institutional Self-Evaluation Report 1 st Reading (by 8/1 every seven years. Last report 2020)		• Prop 30 EPA Expenditures Resolution (annually)	
		• AP/BP 4235 - Credit for Prior Learning (every three years. Last approved 5/13/21)		• GANN Limit (by 7/1)	
		• District Technology Strategic Plan – 2 nd Reading (last plan 2020-2023)		• Meals, Refreshments, Open POs for Next FY	
				• Order of Election and the Specifications of the Election Order (every 2 years on even numbered years)	
				• New Student Trustee Orientation (information)	
				• New Student Trustee Oath of Office	

Board Master Planning Action Calendar
As of 6/18/2021 1:32 PM

Monthly	B&FS	- Fund Balance Transfer Resolution - Ratification of Interfund Transfers - Cash Flow Analysis - Budget Report w/memo - Surplus Property	- Events/CBOC Meeting - Individual Memberships - Conferences Over \$5K or Outside US - Signature List Changes - Vacation Payout	- Contracts Above Bid Limit - Contracts Below Bid Limit - Purchase Order Report
	FPC	- RFQ/RFP/Bid & Contract Award - Informal Bid Award (UCCAP)	- Small Scale Construction Contract Award - Non-Bond Construction COs/Amendments	- Bond Construction COs/Amendments - CBOC Appointees
	HR	- Closed Session Items (Separate Agenda) - Appoint Employees - Appoint Interim Managers - Appoint Temporary Academic Employees - Employee Promotions - Employee Reclassifications - Employee Step Increase	- Employee Transfers - Non-Instructional Pay - Resignations & Retirements - Salary Advancement-Academic - Tuition Reimbursement for Managers - Volunteers - Adjunct/Substitute Academic	- Pay Stipends - Job Descriptions - CSEA/CTA Agreements - CSEA/CTA MOUs - Professional Expert, Short-Term, Subs - 39-Month Reemployment
	OOC & PRES	- AB 705 Report - Accreditation Timeline - Applause Report - Board Committee Reports	- Board Master Planning Action Calendar - Board Policies & Procedures - Chancellor's Report	- Curriculum - Key Performance Indicators - Minutes

JULY	AUGUST	SEPTEMBER
<ul style="list-style-type: none"> AP/BP 6320 Investments 2nd Reading/Approval (<i>annually</i>) 	<ul style="list-style-type: none"> Quarterly Investment Report 	<ul style="list-style-type: none"> Final Budget Public Hearing and Approval (<i>by 9/15</i>)
<ul style="list-style-type: none"> Transfer of Appropriations Resolution (<i>annually</i>) 	<ul style="list-style-type: none"> Prop 30 EPA Expenditure Accounting (<i>if figures change dramatically based on ReCalc</i>) 	<ul style="list-style-type: none"> Initial Proposals to Reopen Negotiations with CSEA/CTA
<ul style="list-style-type: none"> Annual Resolution to Pay Trustees Reaffirm Institutional Values, SBCCD Strategic Directions, and Board Priorities 	<ul style="list-style-type: none"> Apportionment Attendance Report P3 Final Budget Presentation (<i>study session</i>) 	<ul style="list-style-type: none"> Annual Security Report (<i>by 10/1</i>) 2024 ACCJC Midterm Report 2nd Reading/Approval (<i>by 10/1. Last report 2020</i>) 2027 ACCJC Institutional Self-Evaluation Report 2nd Reading/Approval (<i>by 10/1. Last report 2020</i>)
<ul style="list-style-type: none"> Elect Chancellor's Self-Evaluation Ad Hoc Committee and Approval of Evaluation Instrument & Process 	<ul style="list-style-type: none"> 2024 ACCJC Midterm Report 1st Reading/Approval (<i>by 10/1. Last report 2020</i>) 2027 ACCJC Institutional Self-Evaluation Report 1st Reading/Approval (<i>by 10/1. Last report 2020</i>) 	

OCTOBER	NOVEMBER	DECEMBER
<ul style="list-style-type: none"> HR Diversity in Hiring Report (<i>April & October</i>) 	<ul style="list-style-type: none"> Closed Session – Notice of Intent to Non-Renew Quarterly Investment Report Annual Sabbatical Completion Report from last spring and fall (<i>by first semester after return</i>) 	<ul style="list-style-type: none"> Closed Session – Notice of Intent to Non-Renew Certified Quarterly Financial Status Report (<i>by 11/15, 2/15, 5/15</i>) Reaffirm FCC Auction Guiding Principles (<i>annually</i>) Audit Reports: District, CBOC, KVCR (<i>by 12/31</i>) New Trustee Orientation (<i>every 2 years on even numbered years, if new trustees are elected</i>) BOT Annual Organizational Meeting BOT Committee Member Assignments BOT Member Assignment to the SBRETCJPA BOT Member Assignment County Committee on School District Organization BOT Executive Board

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Dr. James L. Buysse, Interim Vice Chancellor, Business & Fiscal Services

PREPARED BY: Farrah Farzaneh, Director, Facilities Planning, Emergency Management & Construction

DATE: July 8, 2021

SUBJECT: Bond Program Update

RECOMMENDATION

This item is for information only and no further action is necessary.

OVERVIEW

The Board Finance Committee (BFC) is charged with increasing the efficiency of the Board of Trustees by performing time-consuming research on its behalf regarding the implementation and operation of bond measures. During the course of carrying out this charge, the BFC requested that staff develop a report that could be distributed to interested members of the public.

ANALYSIS

On June 10, 2021, the BFC heard an update on the SBCCD bond program and tasked staff with crafting a pamphlet version of the update which could be distributed to interested members of the public. The attached report was developed based on this request.

This document will be shared with the SBCCD Citizens Bond Oversight Committee and printed copies will be on hand for use by the Board of Trustees.

INSTITUTIONAL VALUES

IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

There are no financial implications associated with this Board item.



Measure CC

Bond Program Update

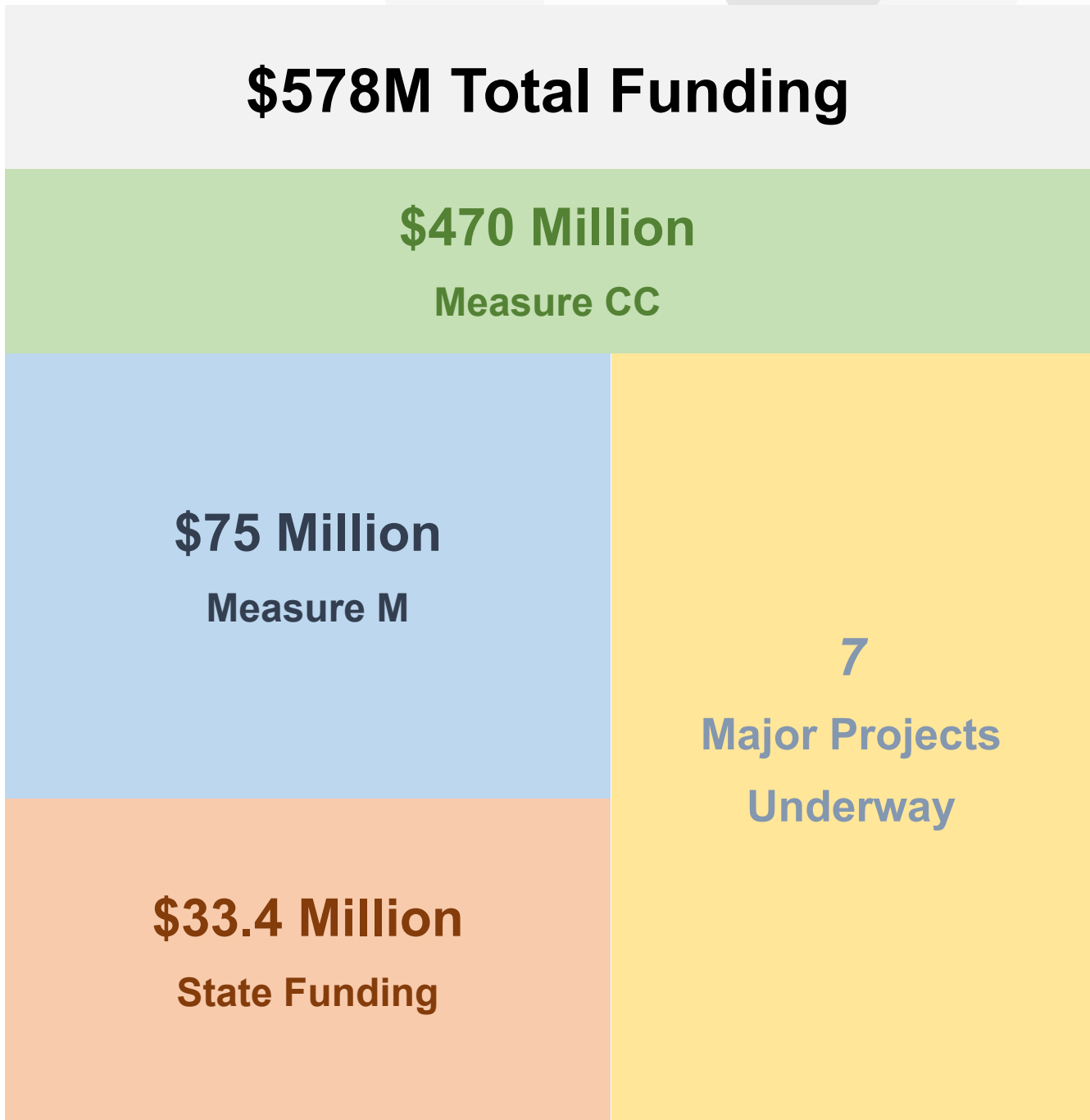
July 2021

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- 04** Priority Focus: Plans and Standards
- 05** Leveraging State Matching Funds
- 06** Local Business Enterprise Program & MBE/WBE/VBE Goals
- 07** Construction Change Orders
- 08** Projects Underway
- 15** 2021-2022 Projects



Program Status



Priority Focus: Plans and Standards

- Program Management Information System
- Program Management Procedures
- Construction Management Onboarding
- Construction Management Procedures
- Design Standards & Management
- Project Scope Validation
- Master Schedule
- Bond Spending Plan



Leveraging State Matching Funds

Targeted State Funding	Amount
SBVC Tech Building Replacement	\$33.4 M
CHC Performing Arts Center Replacement	\$6.5 M
Total Targeted State Funding	\$39.9 M



Local Business Enterprise Program

Board Policy 6610 Tracking

- Local Hire Goal: 50%
 - Local Hire to Date: 58%
- Local Business Goal: 25%
 - Local Business to Date: 49%
- XBE Goals:
 - MBE/WBE: 25%
 - VBE: 10%
- XBE to Date:
 - MBE/WBE: 11%
 - VBE: .03%

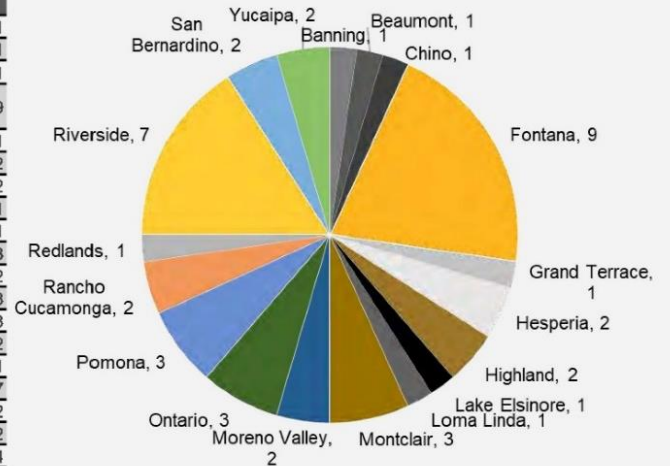
WORKFORCE REPORT

ALL PROJECTS (Local Hire)



	By City	
	Total	Local
Head Count	76	44
Hours	4457	2951
Payment	\$ 199,768.00	\$ 130,581.00

All Projects Local Cities	Workers
Banning	1
Beaumont	1
Chino	1
Fontana	9
Grand Terrace	1
Hesperia	2
Highland	2
Lake Elsinore	1
Loma Linda	1
Montclair	3
Moreno Valley	2
Ontario	3
Pomona	3
Rancho Cucamonga	2
Redlands	1
Riverside	7
San Bernardino	2
Yucaipa	2
Total	44



*Data based on 484 contracts, as of March 2021. 236 Contracts to local businesses, 16 contracts to VBE's, 56 Contracts to WBE/MBE's.

Construction Change Order Goals Update

Campus	Original Contract Amount	Change Orders	New Contract Amount	Change Order % of Program Contracts
San Bernardino Valley College	\$776,541	-\$14,340	\$762,200	-1.85%
Crafton Hills College	\$2,696,656	\$4,511	\$2,701,167	0.17%
District-Wide	\$185,805	\$4,812	\$190,617	2.59%
Total for Change Orders	\$3,659,002	-\$5,017	\$3,653,984	-0.14%

- Program-Wide Construction Change Order Goal Commitment: 5%
- Construction Change Order Percentage to Date: -0.14%



SBVC Technical Building Replacement



Project Budget: \$107M

Delivery Method:
Design-Bid-Build

Targeted State Funding: \$33.4M

Project Status:

DSA Approval 5/27/21

Next Step: Chancellor’s Office/ DOF Review

Anticipated Start of Construction: Fall-21

Anticipated Project Completion: Winter-24



CHC Performing Arts Center



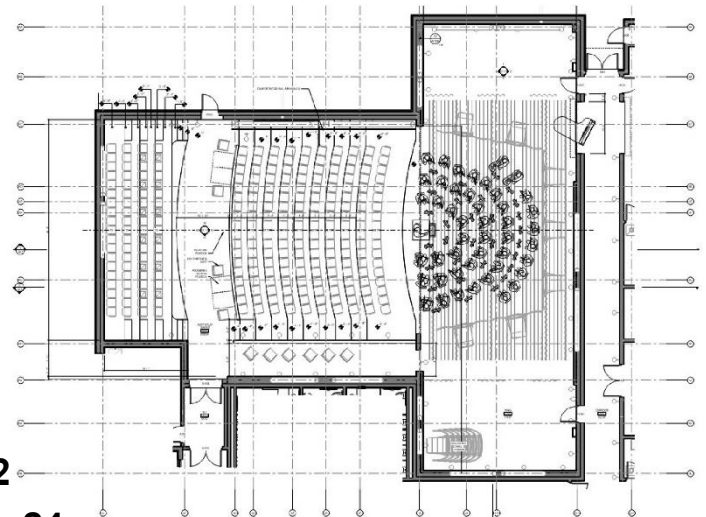
Project Budget: \$41M

Delivery Method:
Design-Bid-Build

Targeted State Funding: \$6.5M

Project Status:
In Design

Anticipated Start of Construction: Fall-22
Anticipated Project Completion: Summer-24



SBVC Softball Field



Project Budget: \$6.2M

Delivery Method:
Design-Bid-Build

Project Status:
DSA Design Review: Pending

Anticipated Start of Construction: Fall-21
Anticipated Project Completion: Spring-22



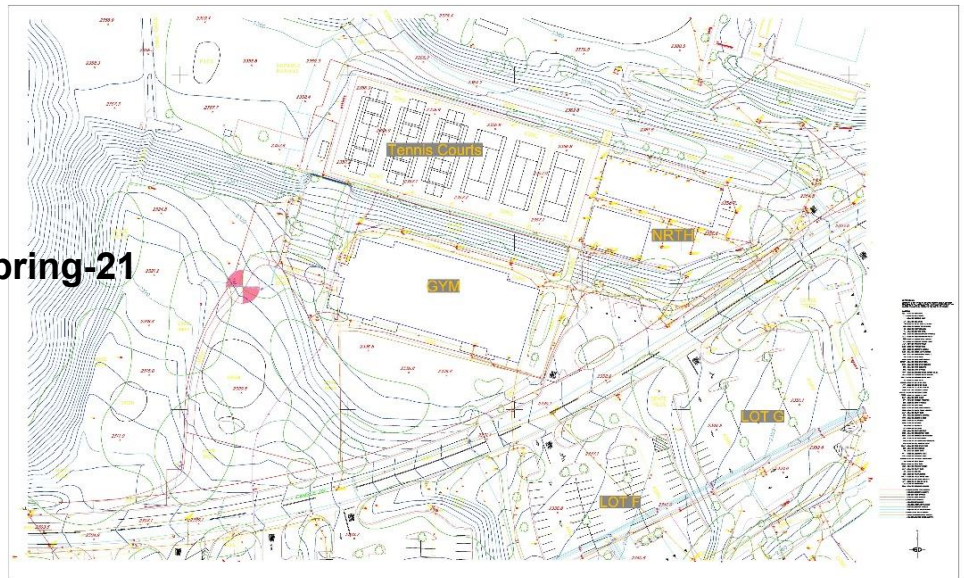
CHC Gym Demolition



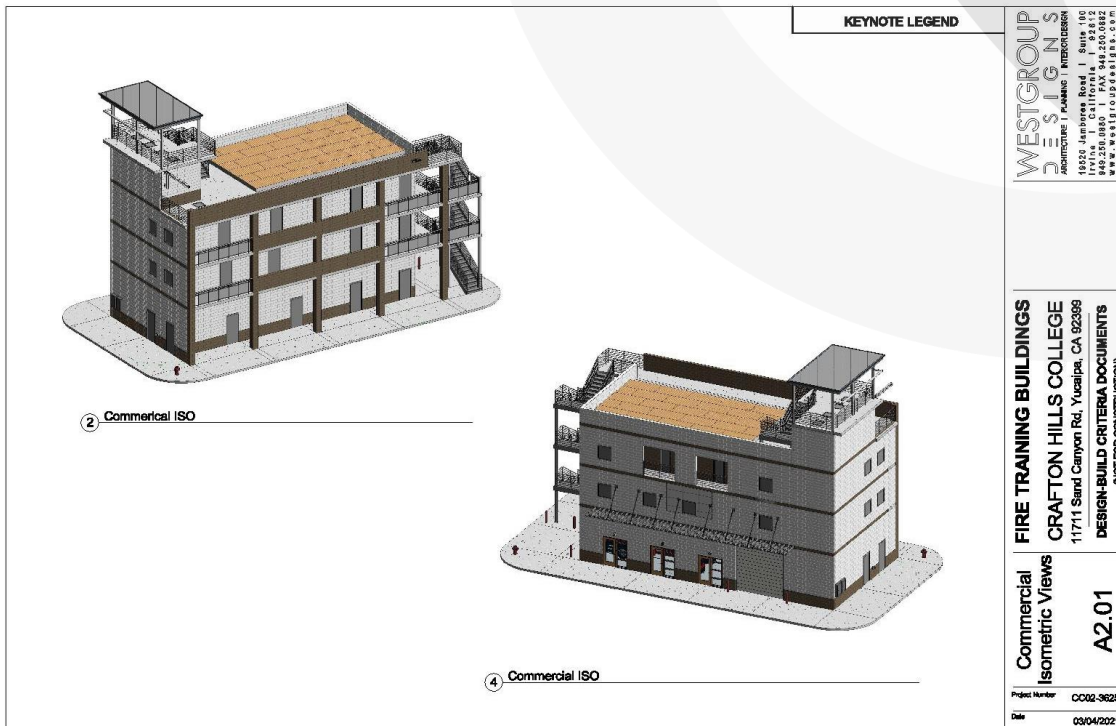
Project Budget: \$3.4M

Delivery Method:
Design-Bid-Build

Project Status: Closeout
Anticipated Completion: Spring-21



CHC East Valley Public Safety Training Center



Project Budget: \$9.5M

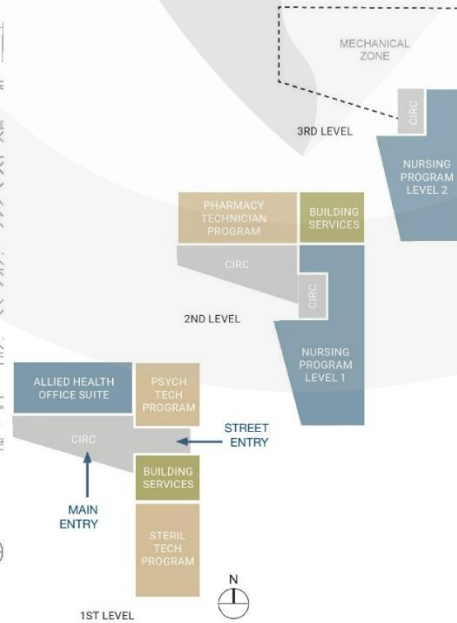
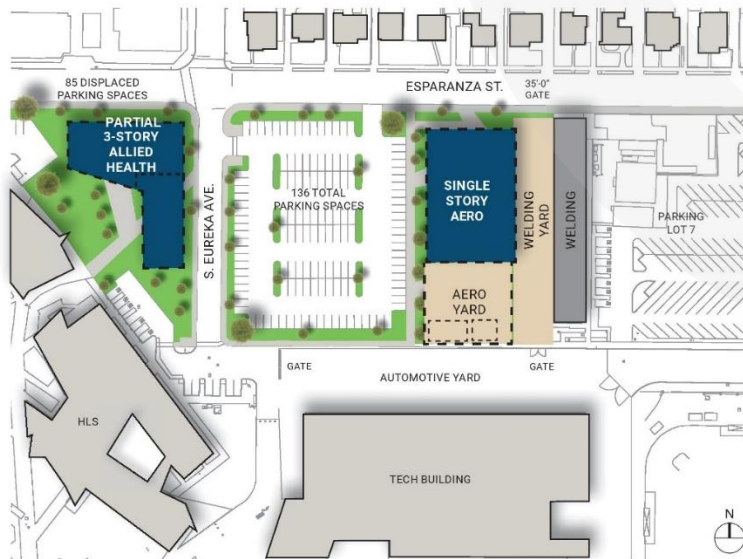
Delivery Method:
Design-Build

Project Status:
Design-Build Entity Procurement

Anticipated Start of Construction: Summer-22
Anticipated Project Completion: Summer-23



SBVC Career Pathways 2



Site Diagram - Scenario 2b

PARKING SPACES	
85	DISPLACED
136	NEW
51	NET GAIN

Allied Health & Aeronautics
 San Bernardino Valley College
 Feasibility Study



HMC Architects

Project Budget: \$89M

Delivery Method:
 Progressive Design-Build

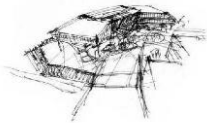
Project Status:
 Criteria Documents: Complete
 Design-Build Entity Procurement

Anticipated Start of Construction: Winter-23
Anticipated Project Completion: Fall-25

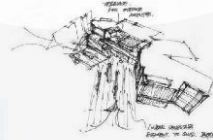
SBVC Student Services Building

OPTION COMPARISON

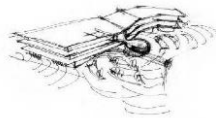
**Option 01
"Multi Tool"**



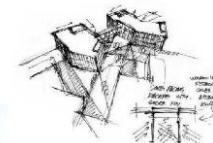
**Option 02
"Gift Boxes"**



**Option 03
"Open Pavilion"**



**Option 04
"Red Carpet"**



OPTION COMPARISON

Project Budget: \$104M

Delivery Method:
Progressive Design-Build

Project Status:
Criteria Documents: In Progress

Anticipated Start of Construction: Summer-23

Anticipated Project Completion: Fall-25



2021 – 2022 Projects

- CHC Central Complex 2 Renovation (*\$17.2M Design-Build*)
- CHC East Instructional Building (*\$54.1M Progressive Design-Build*)
- CHC Crafton Hall Renovation (*\$4.1M*)
- CHC Child Development Center Renovation (*\$3.8M*)
- CHC Student Support Building (*\$2.2M*)
- Campus-Wide Infrastructure:
 - ✓ Campus-Wide Site Improvements
 - ✓ Campus-Wide Utility Metering
 - ✓ CHC Security Upgrades
 - ✓ CHC Irrigation Replacement
 - ✓ CHC Accessibility Improvements
 - ✓ SBVC Planetarium Upgrades
 - ✓ SBVC Campus Roofing Replacements
 - ✓ SBVC East Wing Upgrades
 - ✓ SBVC HLS/PLS Fume Hood Replacement





Measure CC Bond Program



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Dr. James L. Buysse, Interim Vice Chancellor, Business & Fiscal Services

PREPARED BY: Lawrence P. Strong, Director of Fiscal Services

DATE: July 8, 2021

SUBJECT: Budget Report

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The attached Revenue and Expenditure Summary reflects activity for the 2020-21 fiscal year through June 15, 2021. As of that date, SBCCD was 95.8% through the fiscal year and had spent and/or encumbered approximately 65% of its budgeted general fund. This compares favorably to last year's report as of June 16, 2020, when SBCCD had spent/encumbered 80.9% of the general fund budget 95.6% of the way through the fiscal year.

ANALYSIS

While year-to-date revenue and/or expenditure percentages often vary from the percentage of fiscal year elapsed, all funds are expected to remain within the 2020-21 budget unless otherwise noted here. For explanations of any significant variances in year to date revenues/expenditures from fiscal year elapsed, please see the attached summary.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications associated with this Board item.



Budget Revenue & Expenditure Summary

Year to Date 06/15/2021

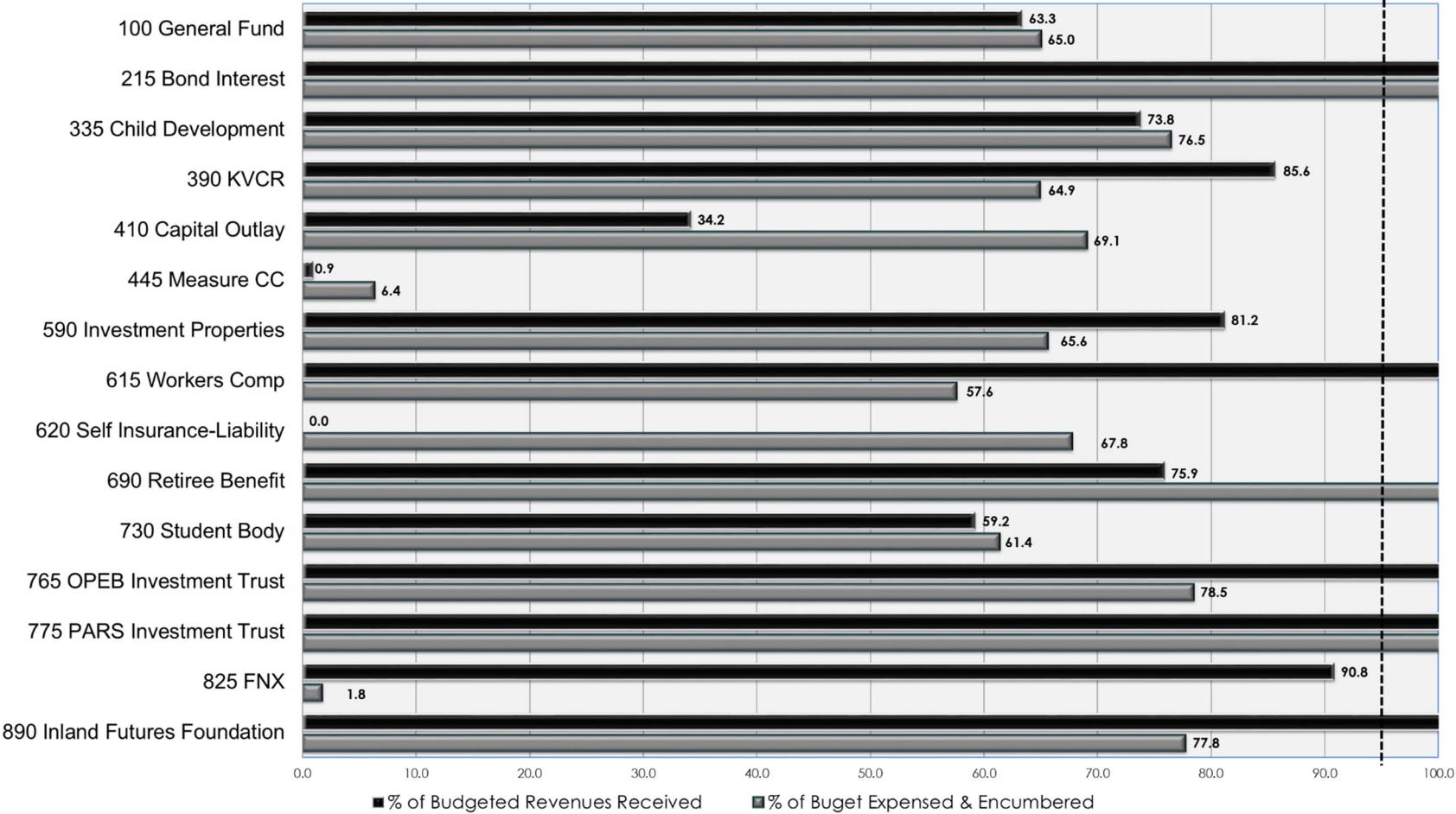
	95.8% of Fiscal Year Elapsed						COMMENTS
	REVENUES			EXPENDITURES			
	Budget	Received YTD		Budget	Expensed/ Encumbered YTD		
100 General Fund	\$ 213,824,947	\$ 135,433,127	63.3%	\$ 216,933,748	\$ 141,053,543	65.0%	Revenue budget increased \$10.8million as a result of CRRSSA award. Expenditures are consistent with the needs of this fund given the current climate (travel and utilities are trending significantly lower due to remote nature of operations and are currently under review.)
215 Bond Interest & Redemption	\$ 48,250,000	\$ 54,545,149	113.0%	\$ 48,250,000	\$ 56,944,865	118.0%	Taxes are determined and collected by the County for bond measures.
335 Child Development	\$ 3,844,266	\$ 2,836,420	73.8%	\$ 3,844,266	\$ 2,940,699	76.5%	Expenditures are consistent with the needs of the fund given the current climate.
390 KVCR	\$ 5,027,140	\$ 4,305,211	85.6%	\$ 5,142,313	\$ 3,339,611	64.9%	Revenue and expenditures are currently under review by management.
410 Capital Outlay Projects	\$ 4,319,766	\$ 1,477,367	34.2%	\$ 4,691,479	\$ 3,240,539	69.1%	RDA revenue posted by the County. Expenditures are consistent with the utilization of this fund.
445 Measure CC	\$ 294,601,352	\$ 2,761,474	0.9%	\$ 249,401,352	\$ 15,848,190	6.4%	Revenue and expenditures are consistent with the year-to-date bond activity.
590 Investment Properties	\$ 4,729,705	\$ 3,839,609	81.2%	\$ 3,473,057	\$ 2,279,399	65.6%	Posting of activity one month in arrears.
615 Workers Compensation	\$ 1,630,000	\$ 1,849,752	113.5%	\$ 1,669,000	\$ 961,630	57.6%	Expenditures are consistent with the needs of the fund given the current climate.
620 Self Insurance-Liability	\$ 595,660	\$ 581,742	97.7%	\$ 1,070,000	\$ 725,153	67.8%	Expenditures are consistent with the needs of the fund given the current climate.
690 Retiree Benefit	\$ 243,134	\$ 184,527	75.9%	\$ 387,164	\$ 409,179	105.7%	FY21 interest revenue activity posted through 3rd quarter.
730 Student Body Center Fee	\$ 312,429	\$ 185,107	59.2%	\$ 382,429	\$ 234,738	61.4%	Revenues and expenditures are consistent with the utilization of this fund given the current climate.
765 OPEB Investment Trust	\$ 425,000	\$ 1,467,234	345.2%	\$ 80,000	\$ 62,772	78.5%	\$686,856 second quarter investment activity posted; earnings are trending higher than expected.
775 PARS Investment Trust	\$ 4,700,000	\$ 10,247,828	218.0%	\$ 5,055,137	\$ 6,286,090	124.4%	\$6,131,598 second quarter investment activity posted; earnings are trending higher than expected. \$5.1million pension expenditures reclassified from general fund.
825 FNX	\$ 608,800	\$ 552,875	90.8%	\$ 608,846	\$ 1,069,983	175.7%	\$140,146 encumbered for third amendment to PBS uplink contract.
890 Inland Futures Foundation	\$ 1,135,000	\$ 1,332,289	117.4%	\$ 1,135,000	\$ 882,484	77.8%	Contribution/gift revenue trending higher than expected. Expenditures consistent with the needs of the fund.



Budget Revenue & Expenditure Summary

Year to Date 06/15/2021

Fiscal Year Elapsed - 95.8%



SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Dr. James L. Buysse, Interim Vice Chancellor, Business & Fiscal Services

PREPARED BY: Steven J. Sutorus, Business Manager

DATE: July 8, 2021

SUBJECT: Contracts Below \$96,700

RECOMMENDATION

This item is being presented for information only. No further action is necessary.

OVERVIEW

In accordance with SBCCD Board Policy 6100, Delegation of Authority, The Board of Trustees delegates authority to the Chancellor to supervise the general business procedures of the District to assure the proper administration of property and contracts.

In line with Public Contract Code Section 17605 and Section 22034(c), the Board of Trustees delegates purchasing and contracting authority to the named agents on the authorized signature list. These designated District Officers have authority to approve purchase requests; award, sign, and execute contracts; and authorize payment under the formal bid limits set by Public Contract Code. Such purchase and/or contract requests shall not require Board approval, but shall be sent to the Board as an information item every 60 days.

ANALYSIS

The California Board of Governors sets the formal bid limit for procurement of goods and or services on an annual basis. The formal bid limit for the current calendar year has been set at \$96,700. Construction services are not included in this board item.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The attached purchase and or contract requests have been budgeted for via purchase requisition.

Routine Contracts and Agreements

Board Agenda 07/08/2021

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Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amended
20611	4 Imprint	Production of Logo Items	Chancellor/SBCCD	\$831.10		
21631	Anaca Technologies dba Xello	Software/Online Services	Transfer Center/SBVC	\$745.00		
20617	Beyond Labz, LLC	Software/Online Services	Instruction/CHC	\$2,650.00		
18445	Burgess Moving & Storage	Document Storage	Fiscal Services/SBCCD	\$24,000.00		\$16,360.00
21637	Burgess Moving & Storage	Moving Services	EDCT/SBCCD	\$810.00		
20612	Burlington English Inc.	Software/Online Services	Humanities/SBVC	\$10,752.00		
21643	California Department of Ed	Income-Grant/CSP-1429	Child Care Center/SBVC		\$1,948,936.00	
21633	California Department of Ed	Income - Grant/CCTR-0198	Child Care Center/SBVC		\$1,239,066.00	\$3,000.00
21625	Cerritos CCD	Subgrantee	EDCT/SBCCD	\$25,000.00		
20609	Contra Costa CCD	Software/Online Services	Mathematics/SBVC	\$300.00		
21653	ConvergeOne, Inc.	Software/Online Services	TESS/SBCCD	\$183.64		
21629	CutCom Software, Inc.	Software/Online Services	TESS/SBCCD	\$34,500.00		
21621	Digital Dynamics 360, Inc.	Marketing Services	Marketing/SBVC	\$62,500.00		
21655	Ellucian Company, LP	Consultants	TESS/SBCCD	\$9,000.00		

Routine Contracts and Agreements

Board Agenda 07/08/2021

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Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amended
21646	E-Oscar Systems	Software/Online Services	Fiscal Services/SBCCD	\$1,000.00		
21620	Facebook, Inc.	Advertising	Marketing/SBVC	\$1,000.00		
20618	Fairview Ford	Repairs	Business Services/SBCCD	\$15,000.00		
21636	First Impressions Screen Printing	Production of Logo Items	Chancellor/SBCCD	\$342.25		
21635	Follett Higher Education Group, Inc.	Production of Logo Items	LAM/CHC	\$933.98		
21632	Foundation for California Community Colleges	Income - Grant	Child Dev/SBVC		\$9,078.60	
20619	Grammarly, Inc.	Software/Online Services	Humanities/SBVC	\$45,000.00		
21634	Grand Stands, Inc.	Installation Services	Maintenance/SBVC	\$76,528.77		
21641	Grand Stands, Inc.	Installation Services	Facilities Planning/SBCCD	\$12,023.45		
21644	Hudson, Donald J	Consultants	TESS/SBCCD	\$12,000.00		
21645	Hudson, Donald J	Consultants	TESS/SBCCD	\$12,000.00		
21647	IDM Computer Solutions, Inc.	Software/Online Services	TESS/SBCCD	\$399.60		
21640	Instructure, Inc.	Software/Online Services	TESS/SBCCD	\$11,942.60		
21630	Jamerson, Megan	Journalism Services	KVCR/KVCR	\$36,000.00		

Routine Contracts and Agreements

Board Agenda 07/08/2021

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Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amended
21623	Lortondata	Donor Files Update Services	KVCR/KVCR	\$504.00		
20616	MGI Advocacy, Inc.	Consultants	Chancellor/SBCCD	\$12,000.00		
21628	Myers-Briggs Company, The	Software/Online Services	Transfer Center/SBVC	\$195.00		
20620	Naomi Smalls, LLC	Speaker	Student Life/CHC	\$500.00		
20613	National Educational Telecommunications Association (NETA)	Broadcasting Rights	KVCR/KVCR	\$75.00		
21648	OCLC, Inc.	Software/Online Services	TESS/CHC	\$6,766.88		
21622	Olympus America Inc.	Software/Online Services	SINS/CHC	\$2,990.71		
20610	Rialto USD	Concurrent Enrollment	Academic Success/SBVC	No Cost		
21624	San Bernardino, County of	Income - Facilities Use	Facilities Planning/SBCCD		No Charge	
21649	Sidepath, Inc.	Software/Online Services	TESS/SBCCD	\$15,921.18		
20621	Sock Fancy, LLC	Production of Logo Items	Chancellor/SBCCD	\$5,818.96		
21638	Southern California Mountains Foundation	Income - Training Agreement	EDCT/SBCCD		\$4,500.00	
21639	Sunbelt Controls, Inc.	HVAC Control Services	Facilities Planning/SBCCD	\$745.00		
20614	Swift River Online Learning, LLC	Software/Online Services	Science/SBVC	\$27,000.00		

Routine Contracts and Agreements

Board Agenda 07/08/2021

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Control No	Vendor Name	Contract Type	Dept/Location	Expense	Income	Amended
21642	Tel Set Communications, Inc.	Repairs	Facilities Planning/SBCCD	\$1,356.69		
21626	Three M (3M) Company	On Demand Repairs	Administrative Services/SBVC	\$4,350.00		
20615	Total Compensation Systems, Inc.	Consultants	Business Services/SBCCD	\$10,000.00		
17115	Valley Tire Company	General	Facilities Planning/SBCCD	\$15,000.00		
21650	Valsoft Corporation, Inc.	Software/Online Services	TESS/SBCCD	\$19,400.00		
20622	Welks Syndication	Broadcasting Rights	KVCR/KVCR	\$12,343.00		
21651	Zhi Zhang Swim Team	Income - Facilities Use	Pool/CHC		\$2,500.00	
21652	Zoho Corporation	Software/Online Services	TESS/SBCCD	\$7,550.00		

Total Number of contracts 50

\$537,958.81

\$3,204,080.60

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Jose F. Torres, Interim Chancellor
REVIEWED BY: Dr. James L. Buysse, Interim Vice Chancellor, Business & Fiscal Services
PREPARED BY: Lawrence P. Strong, Director of Fiscal Services
DATE: July 8, 2021
SUBJECT: General Fund Cash Flow Analysis

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The District's budget is a financial plan based on estimated revenues and expenditures for the fiscal year, which runs from July 1 through June 30. Cash refers to what is actually in the District's treasury on a day-to-day and month-to-month basis. Monitoring the amount of cash available to meet the District's financial obligations is the core responsibility of the Fiscal Services Department. Attached is the restricted and unrestricted General Fund monthly cash flow analysis for the District.

ANALYSIS

The June 30, 2021 ending cash balance is estimated at \$27,277,640.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

This is an information item only. There are no direct financial implications.



General Fund Cash Flow Analysis – Restricted & Unrestricted Fiscal Year 2020-21

(as of June 15, 2021, rounded to the nearest \$1,000)

	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	PROJECTED ACCRUALS	TOTAL
Estimated Beginning Cash Balance	27,691	26,244	27,983	29,801	27,396	26,122	48,871	46,107	38,934	40,259	36,314	26,157		
Receipts														
Federal		45	747		13		361	-67	198	134	-3	3,258		4,688
State	7,576	8,551	13,638	6,242	6,945	12,058	18,398	2,180	12,275	5,156	5,676	14,493		113,187
State Deferrals*								-4,850	-4,850	-4,850	-4,850	-4,850		-24,252
Local	1,070	1,012	3,965	2,384	3,572	17,354	3,662	1,080	-1,780	2,414	233	5,617		40,583
Temporary Borrowings														
Interfund Transfer & Sale of Assets	894	894	894	894	894	894	896	-2,619	4,404	897	3,949	3,729		16,622
Accounts Receivable/Accruals	168	4	79	1,398	12	3,725	1,048	9,421	3,947	5,251	196	838		26,087
Total Receipts	9,709	10,506	19,324	10,918	11,435	34,030	24,365	5,145	14,194	9,002	5,201	23,085		176,914
Disbursements														
Academic Salaries	3	2,279	4,355	4,585	4,713	4,693	4,638	4,008	4,408	4,579	4,561	7,652		50,475
Classified Salaries	2,644	2,708	2,652	2,883	2,826	2,965	2,758	2,643	2,773	2,830	2,783	3,785		34,251
Benefits	1,185	1,956	2,303	2,342	2,358	-3,685	2,357	2,254	2,323	2,346	2,269	3,628		21,636
Supplies & Materials	83	78	90	114	81	-94	68	63	112	298	206	376		1,474
Other Operating Exp	2,005	1,382	2,333	1,180	1,661	-2,082	1,163	1,004	541	1,488	853	7,528		19,055
Capital Outlay	262	175	198	126	175	-268	521	184	511	434	611	1,178		4,107
Other Outgo	944	133	1,616	1,622	904	1,089	731	1,214	928	908	4,216	2,784		17,089
Longterm Post-Employment Benefits	-7	-10	-10	-10	-10	-10	45	-1	7		-1	11		3
Accounts Payable/Accruals	4,038	68	3,969	482	1	8,673	14,849	948	1,267	62	-139	-4,978		29,237
Total Disbursements	11,156	8,767	17,506	13,323	12,709	11,282	27,130	12,318	12,870	12,946	15,358	21,964		177,328
Increase / (Decrease) in Cash Balance	-1,447	1,739	1,818	-2,405	-1,274	22,749	-2,764	-7,172	1,324	-3,944	-10,157	1,121		
Estimated Ending Cash Balance	26,244	27,983	29,801	27,396	26,122	48,871	46,107	38,934	40,259	36,314	26,157	27,278		

*Deferrals are reductions in cash payments owed to the District due to an unbalanced State budget. These delayed payments are to be made in FY2021-22. Deferral amounts and timing are based on current State guidance.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
 FROM: Jose F. Torres, Interim Chancellor
 REVIEWED BY: Dr. James L. Buysse, Interim Director, Business & Fiscal Services
 PREPARED BY: Lawrence P. Strong, Director of Fiscal Services
 DATE: July 8, 2021
 SUBJECT: PARS Pension Rate Stabilization Trust Account Actions

RECOMMENDATION

This item is for information only and no further action is necessary.

OVERVIEW

In November 2016, in response to increasing pension costs, SBCCD resolved to participate in the PARS (Public Agency Retirement Services)/CCLC (Community College League of California) Pension Rate Stabilization Program (PRSP). This IRC Section 115 irrevocable trust program helps community college districts manage ongoing pension costs through prefunding and allows our district to securely set aside funds, separate and apart from STRS and PERS, in a tax-exempt, IRS-compliant prefunding vehicle to manage long-term contribution rate growth.

ANALYSIS

The Board of Trustees adopted its Tentative Budget on June 10, 2021. Reimbursement of a portion of the 2019-20 STRS/PERS contribution was included in the budget revenues. As indicated on the attached table, staff will be requesting disbursement of these amounts.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

This item is for information only.



PARS Pension Rate Stabilization Trust (PRST)
Account Actions
 Presented for Information July 8, 2021

[v.6.23.2021.p.1|1]

Disbursement of Unrealized Gains in Accordance with the 2021-22 Tentative Budget

As of 5/31/2021	Principal	Current Unrealized Gains	Total Investment	Proposed Distribution of Unrealized Gains	Balance of Unrealized Gains	Total Investment After Distribution
General Fund	49,000,000	10,145,177	59,145,177	2,050,000	8,095,177	57,095,177
KVCR	12,000,000	3,254,760	15,254,760	600,000	2,654,760	14,654,760
FNX	9,000,000	844,802	9,844,802	450,000	394,802	9,394,802
Totals	70,000,000	14,244,739	84,244,739	3,100,000	11,144,739	81,144,739

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Jose F. Torres, Interim Chancellor
REVIEWED BY: Jose F. Torres, Interim Chancellor
PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services
DATE: July 8, 2021
SUBJECT: MOUs between SBCCD and the California School Employees Association and its SBCCD Chapter 291 (CSEA)

RECOMMENDATION

This item is for information only and no action is required.

OVERVIEW

The District and the CSEA met and entered into the attached Memorandums of Understanding, also known as MOUs.

ANALYSIS

The attached MOUs constitute the full and complete Agreement between the District and the CSEA.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The cost associated with an MOU is included in the appropriate budgets, where applicable.

MEMORANDUM OF UNDERSTANDING
By and Between
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
And
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT CHAPTER #291

June 8, 2021

Terms and Conditions: This Memorandum of Understanding is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California School Employees Association, and its Chapter #291, (hereinafter "Association"), collectively referred to as "the Parties".

Health and welfare benefits for eligible unit members outlined in Appendix J (Health and Welfare Benefit plans) of the 2020-2023 Collective Bargaining Agreement shall be as follows (unit member rates effective October 1, 2021 – September 30, 2022).

For the year 2021-2022, the benefit cap for benefit eligible unit members shall be as follows:

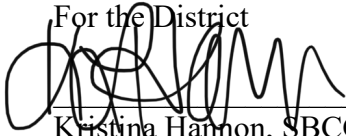
*All employee contributions are deducted on a 10thly basis.

- Medical plans offered to include a choice of six (6) medical plans:
 - Anthem Blue Cross Select Network HMO Premier (No additional cost option)
 - Anthem Blue Cross Full Network HMO Premier (*+\$78)
 - Anthem Blue PPO (*+\$450.00)
 - Anthem Blue PPO Low (*+\$216.00)
 - Kaiser Low HMO \$30 Co-Pay (*+\$47.50)
 - Kaiser High HMO \$10 Co-Pay (*+\$154.80)
- Dental plans offered to include a choice of two (2) plans:
 - DeltaCare USA (No additional cost option)
 - Delta Dental PPO (*+\$62.39)
- Vision plan offered
 - EyeMed (No Additional cost)
- Chiropractic:
 - Anthem Blue Cross (Cost dependent on chosen plan)
 - Kaiser (Cost dependent on chosen plan)
- Basic Life, Voluntary Life & Accidental Death and Dismemberment (AD&D)
 - Prudential Basic Life and Basic AD&D (No additional cost option)
 - Prudential Voluntary Life and Voluntary AD&D (*Additional cost option)
- Employee Assistance Program (EAP):
 - Anthem Blue Cross through SISC (No additional cost)

In the event that there are any unforeseen changes to Article 10 and/or Appendix J (Health and Welfare Benefits Plan) of the Collective Bargaining Agreement, CSEA and the District reserve the right to reopen this MOU. This MOU is effective October 1, 2021 – September 30, 2022 (Benefit Plan Year) and is subject to CSEA 610 and the District approval and ratification processes.

This agreement is subject to all approvals required by the CSEA 610 policy and the District.

For the District

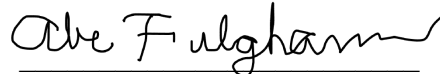


Kristina Hammon, SBCCD
Vice Chancellor, Human Resources &
Police Services

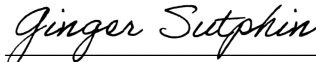
For CSEA



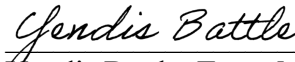
Cassandra Thomas, President CSEA #291



Abe Fulgham III, Team Member



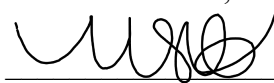
Ginger Sutphin, Team Member



Yendis Battle, Team Member



David Stevenson, Team Member



Myesha Kennedy, CSEA LRR

MEMORANDUM OF UNDERSTANDING
By and Between
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
And
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT CHAPTER #291

June 8, 2021

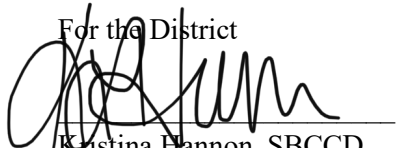
Terms and Conditions: This Memorandum of Understanding is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California School Employees Association, and its Chapter #291, (hereinafter "Association").



The District and the Association agree to approve the Out-of-Class assignment for Cinthia Calderon Cruz (hereinafter, "Employee") Account Clerk I to Account Clerk II, CHC, under the following stipulations:

1. The length of the assignment will be from July 1, 2021 through December 31, 2021 or until a decision is made by the Employee or management to end the assignment. The Employee began working Out-of-Class on July 20, 2020 as the Account Clerk II, CHC and returned to her regular classified position on January 21, 2021 and began working Out-of-Class again on January 25, 2021.
2. The Employee will be compensated at Range 30, Step E. The identification of the salary range and step in this MOU is for reference only, and not subject to negotiation between the District and CSEA. The Employee will be afforded all the rights, privileges, powers, and leave accruals appropriate for the position, except for those expressly stated herein.
3. Upon completion of the Out-of-Class assignment, the Employee shall return to her regular classified position as Account Clerk I.
4. The District and the Association agree that during the Out-of-Class assignment, the Employee's seniority as Account Clerk I will continue to accrue and the Out-of-Class assignment will not be construed in any manner as a break in service.

This Agreement is subject to the procedures required by CSEA Policy 610.

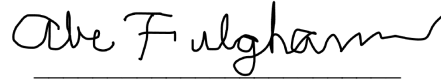
This Memorandum of Understanding constitutes the full and complete Agreement regarding the out-of-class assignment of Cinthia Calderon Cruz.

For the District

 Kristina Hannon, SBCCD
 Vice Chancellor, Human Resources
 and Police Services

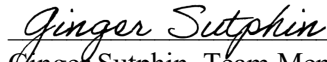
For CSEA

 Cassandra Thomas, President CSEA #291

 Myesha Kennedy, CSEA LRR



David Stevenson, Team Member



Abe Fulgham, Team Member



Ginger Sutphin, Team Member



Yendis Battle, Team Member

MEMORANDUM OF UNDERSTANDING
By and Between
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
And
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its
SAN BERNARDINO COMMUNITY COLLEGE DISTRICT CHAPTER #291

June 15, 2021

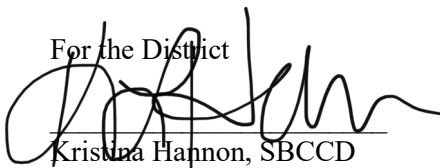
Terms and Conditions: This Memorandum of Understanding is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California School Employees Association, and its Chapter #291, (hereinafter "Association").

Any year that exceeds the regular 260 working days (e.g. 261 or 262), the District will calendar the additional day(s) as non-contract day(s) before or after the Winter Recess period outlined in Article 12.1. During such years, the District will provide notification to the unit on or before July 1st of the preceding calendar year.

Employees required to work on these extra days (e.g. KVCR, College Security Officer, etc.) will be given the option to receive compensation days in lieu of pay. Said days shall be scheduled with approval of immediate supervisor and taken within the current calendar year.

This agreement is subject to all approvals required by the CSEA 610 policy and the District.

For the District

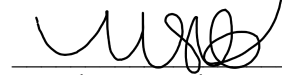


Kristina Hannon, SBCCD
Vice Chancellor, Human Resources
and Police Services

For CSEA




Cassandra Thomas, President CSEA #291



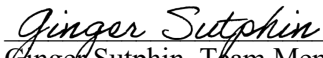
Myesha Kennedy, CSEA LRR



David Stevenson, Team Member



Abe Fulgham, Team Member



Ginger Sutphin, Team Member



Gendis Battle, Team Member

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Jose F. Torres, Interim Chancellor

PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services

DATE: July 8, 2021

SUBJECT: Professional Expert, Short-Term, and Substitute Employees

RECOMMENDATION

This item is for information only.

OVERVIEW

Per SBCCD Administrative Procedure 7110, in the case of short-term hourly/substitute and student employees, the Board has delegated the Chancellor or his/her designee as the authorizing agent for hire.

California Education Code section 88003 outlines the criterion for hiring an employee on a temporary basis. The length of temporary employment is less than 75% of the college year, which amounts to 195 working days. Types of temporary employment include:

- › Professional Expert: Districts can go outside the classified service when the scope of work is discrete, temporary, and requires expertise not available within the classified service. Requesting departments certify these by defining the project and identifying an end date for the project. Continued employment is contingent on continued demand and/or funding.
- › Short-Term: Districts can use short-term employees on a temporary basis to perform a service upon completion of which, the service, or similar services, will not be extended or needed on a continuous basis.
- › Substitute: Districts can employ substitute employees to fill in for a classified employee that is temporarily absent from duty, or if the district is recruiting to hire a vacant position.

ANALYSIS

The attached list of Professional Expert, Short-Term, and Substitute Employees is certified to be in accordance with California Education Code section 88003.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

The cost of employment for these employees is included in the appropriate budgets.



Professional Expert, Short-Term & Substitute Employees

Presented for Information on July 8, 2021

[v.6.23.2021.p.1|10]

Professional Expert

Employee Name Location Assignment & Department	Duties	From	To	Hourly Rate
Rodriguez, Heather CHC Career Education & Human Development	Program Assistant	07/01/21	12/31/21	\$35.00
Harold, Ryan CHC Fire Technology Department	Fire Operations Specialist	07/01/21	12/31/21	\$55.00
Benfield, David CHC Fire Technology Department	State Fire Training Instructor	07/01/21	12/31/21	\$55.00
Benfield, Donald CHC Fire Technology Department	State Fire Training Instructor	07/01/21	12/31/21	\$55.00
Cisneros, Cory CHC Fire Technology Department	State Fire Training Instructor	07/01/21	12/31/21	\$55.00
Collins Jr., Thomas CHC Fire Technology Department	State Fire Training Instructor	07/01/21	12/31/21	\$55.00
Commander, John CHC Fire Technology Department	State Fire Training Instructor	07/01/21	12/31/21	\$55.00
Corbett, Shawn CHC Fire Technology Department	State Fire Training Instructor	07/01/21	12/31/21	\$55.00
De Boer, Frank CHC Fire Technology Department	State Fire Training Instructor	07/01/21	12/31/21	\$55.00
Groff, Nathan CHC Fire Technology Department	State Fire Training Instructor	07/01/21	12/31/21	\$55.00
Groff, Nicholas CHC Fire Technology Department	State Fire Training Instructor	07/01/21	12/31/21	\$55.00
Horton, Michael CHC Fire Technology Department	State Fire Training Instructor	07/01/21	12/31/21	\$55.00
Janssen, Joshua CHC Fire Technology Department	State Fire Training Instructor	07/01/21	12/31/21	\$55.00
Kearney, Matthew CHC Fire Technology Department	State Fire Training Instructor	07/01/21	12/31/21	\$55.00
Kelsheimer, Jeffrey R. CHC Fire Technology Department	State Fire Training Instructor	07/01/21	12/31/21	\$55.00
Ketcherside, David CHC Fire Technology Department	State Fire Training Instructor	07/01/21	12/31/21	\$55.00
Konrad, Josef CHC Fire Technology Department	State Fire Training Instructor	07/01/21	12/31/21	\$55.00
Lagace, Paul CHC Fire Technology Department	State Fire Training Instructor	07/01/21	12/31/21	\$55.00
Martinez, Richard CHC Fire Technology Department	State Fire Training Instructor	07/01/21	12/31/21	\$55.00



Professional Expert, Short-Term & Substitute Employees Presented for Information on July 8, 2021

[v.6.23.2021.p.2|10]

Professional Expert

Employee Name Location Assignment & Department	Duties	From	To	Hourly Rate
Nafzgar, Daniel CHC Fire Technology Department	State Fire Training Instructor	07/01/21	12/31/21	\$55.00
Nunez, Crispin CHC Fire Technology Department	State Fire Training Instructor	07/01/21	12/31/21	\$55.00
Page, Tony CHC Fire Technology Department	State Fire Training Instructor	07/01/21	12/31/21	\$55.00
Ramos, Jesus CHC Fire Technology Department	State Fire Training Instructor	07/01/21	12/31/21	\$55.00
Raney, Bret CHC Fire Technology Department	State Fire Training Instructor	07/01/21	12/31/21	\$55.00
Roberts, Cheryl L. CHC Fire Technology Department	State Fire Training Instructor	07/01/21	12/31/21	\$55.00
Solometo, Richard CHC Fire Technology Department	State Fire Training Instructor	07/01/21	12/31/21	\$55.00
Timboe, Robert CHC Fire Technology Department	State Fire Training Instructor	07/01/21	12/31/21	\$55.00
Tovar II, Rafael CHC Fire Technology Department	State Fire Training Instructor	07/01/21	12/31/21	\$55.00
Valdez, Travis CHC Fire Technology Department	State Fire Training Instructor	07/01/21	12/31/21	\$55.00
Valdez, Trevor CHC Fire Technology Department	State Fire Training Instructor	07/01/21	12/31/21	\$55.00
Acosta, Justin CHC Public Safety and Emergency Services	Lab Instructor	07/01/21	12/31/21	\$20.00
Beamer, Michael CHC Public Safety and Emergency Services	Lab Instructor	07/01/21	12/31/21	\$20.00
Cardenas, Christopher CHC Public Safety and Emergency Services	Lab Instructor	07/01/21	12/31/21	\$20.00
Clark, Devan CHC Public Safety and Emergency Services	Lab Instructor	07/01/21	12/31/21	\$20.00
Clements, Charles CHC Public Safety and Emergency Services	Lab Instructor	07/01/21	12/31/21	\$20.00
Duran, Jason CHC Public Safety and Emergency Services	Lab Instructor	07/01/21	12/31/21	\$20.00



Professional Expert, Short-Term & Substitute Employees Presented for Information on July 8, 2021

[v.6.23.2021.p.3|10]

Professional Expert

Employee Name Location Assignment & Department	Duties	From	To	Hourly Rate
Dye III, William CHC Public Safety and Emergency Services	Lab Instructor	07/01/21	12/31/21	\$20.00
Flores, Terence CHC Public Safety and Emergency Services	Lab Instructor	07/01/21	12/31/21	\$20.00
Gandapermanda, Timothy CHC Public Safety and Emergency Services	Lab Instructor	07/01/21	12/31/21	\$20.00
Gonerig, Kyle CHC Public Safety and Emergency Services	Lab Instructor	07/01/21	12/31/21	\$20.00
Grindle, Gail CHC Public Safety and Emergency Services	Lab Instructor	07/01/21	12/31/21	\$20.00
Kelly, Claire CHC Public Safety and Emergency Services	Lab Instructor	07/01/21	12/31/21	\$20.00
Keough, Zachary CHC Public Safety and Emergency Services	Lab Instructor	07/01/21	12/31/21	\$20.00
Lopez, Laura CHC Public Safety and Emergency Services	Lab Instructor	07/01/21	12/31/21	\$20.00
Moledor, Kevin CHC Public Safety and Emergency Services	Lab Instructor	07/01/21	12/31/21	\$20.00
Odelbraski, Tim CHC Public Safety and Emergency Services	Lab Instructor	07/01/21	12/31/21	\$20.00
Reis, Dennis CHC Public Safety and Emergency Services	Lab Instructor	07/01/21	12/31/21	\$20.00
Taylor, Travis CHC Public Safety and Emergency Services	Lab Instructor	07/01/21	12/31/21	\$20.00
Tucker, Dustin CHC Public Safety and Emergency Services	Lab Instructor	07/01/21	12/31/21	\$20.00



Professional Expert, Short-Term & Substitute Employees

Presented for Information on July 8, 2021

[v.6.23.2021.p.4|10]

Professional Expert

Employee Name Location Assignment & Department	Duties	From	To	Hourly Rate
Valencia, Dennis CHC Public Safety and Emergency Services	Lab Instructor	07/01/21	12/31/21	\$20.00
Valenti, Richard CHC Public Safety and Emergency Services	Lab Instructor	07/01/21	12/31/21	\$20.00
Aguilar, Edward CHC Public Safety and Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	07/01/21	12/31/21	\$20.00/ \$25.00/ \$30.00
Commander, John CHC Public Safety and Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	07/01/21	12/31/21	\$20.00/ \$25.00/ \$30.00
Flores, Kevin CHC Public Safety and Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	07/01/21	12/31/21	\$20.00/ \$25.00/ \$30.00
Miller, Matthew CHC Public Safety and Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	07/01/21	12/31/21	\$20.00/ \$25.00/ \$30.00
Molloy, David CHC Public Safety and Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	07/01/21	12/31/21	\$20.00/ \$25.00/ \$30.00
Moore, Steven CHC Public Safety and Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	07/01/21	12/31/21	\$20.00/ \$25.00/ \$30.00
Nguyen, Phong CHC Public Safety and Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	07/01/21	12/31/21	\$20.00/ \$25.00/ \$30.00
Orosco, Jennifer CHC Public Safety and Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	07/01/21	12/31/21	\$20.00/ \$25.00/ \$30.00
Saenz, Heather CHC Public Safety and Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	07/01/21	12/31/21	\$20.00/ \$25.00/ \$30.00
Schuster, Jordan CHC Public Safety and Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	07/01/21	12/31/21	\$20.00/ \$25.00/ \$30.00
Seek, Gabriel CHC Public Safety and Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	07/01/21	12/31/21	\$20.00/ \$25.00/ \$30.00



Professional Expert, Short-Term & Substitute Employees Presented for Information on July 8, 2021

[v.6.23.2021.p.5|10]

Professional Expert

Employee Name Location Assignment & Department	Duties	From	To	Hourly Rate
Vasquez, Henry CHC Public Safety and Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	07/01/21	12/31/21	\$20.00/ \$25.00/ \$30.00
Yamamoto, Yoshi CHC Public Safety and Emergency Services	Lab Instructor/Primary Instructor/EMS Specialist	07/01/21	12/31/21	\$20.00/ \$25.00/ \$30.00
Nguyen, Phong CHC Public Safety and Emergency Services	Medical Director	07/01/21	12/31/21	\$3,500/ semester
Anderson, Debra CHC Radiologic Technology Program	Radiologic Technology Specialist	07/01/21	12/31/21	\$30.00
Seheult, Roger CHC Respiratory Care Department	Medical Director	07/01/21	12/31/21	\$3,000/ semester
Booth, Geoffrey CHC Respiratory Care Department	Respiratory Care Clinical	07/01/21	12/31/21	\$40.00
Buan-Rinen, Renest CHC Respiratory Care Department	Respiratory Care Clinical	07/01/21	12/31/21	\$40.00
Crosby, Charles CHC Respiratory Care Department	Respiratory Care Clinical	07/01/21	12/31/21	\$40.00
Ertl, Mariah CHC Respiratory Care Department	Respiratory Care Clinical	07/01/21	12/31/21	\$40.00
Flores, Allison CHC Respiratory Care Department	Respiratory Care Clinical	07/01/21	12/31/21	\$40.00
Horton, William CHC Respiratory Care Department	Respiratory Care Clinical	07/01/21	12/31/21	\$40.00
Iniguez, David CHC Respiratory Care Department	Respiratory Care Clinical	07/01/21	12/31/21	\$40.00
Kwappenberg, Katherine CHC Respiratory Care Department	Respiratory Care Clinical	07/01/21	12/31/21	\$40.00
Manzano, David CHC Respiratory Care Department	Respiratory Care Clinical	07/01/21	12/31/21	\$40.00
Martinez Mayorga, Cecilia CHC Respiratory Care Department	Respiratory Care Clinical	07/01/21	12/31/21	\$40.00
McGarvey, Lisamarie CHC Respiratory Care Department	Respiratory Care Clinical	07/01/21	12/31/21	\$40.00
Meraz, Arthur CHC Respiratory Care Department	Respiratory Care Clinical	07/01/21	12/31/21	\$40.00
Monzon, Margarita CHC Respiratory Care Department	Respiratory Care Clinical	07/01/21	12/31/21	\$40.00



Professional Expert, Short-Term & Substitute Employees Presented for Information on July 8, 2021

[v.6.23.2021.p.6|10]

Professional Expert

Employee Name Location Assignment & Department	Duties	From	To	Hourly Rate
Morris, Nicholas CHC Respiratory Care Department	Respiratory Care Clinical	07/01/21	12/31/21	\$40.00
Nguyen, Nicholas CHC Respiratory Care Department	Respiratory Care Clinical	07/01/21	12/31/21	\$40.00
Parker, Jacob CHC Respiratory Care Department	Respiratory Care Clinical	07/01/21	12/31/21	\$40.00
Perez, Yasmin CHC Respiratory Care Department	Respiratory Care Clinical	07/01/21	12/31/21	\$40.00
Pirrello, Debra CHC Respiratory Care Department	Respiratory Care Clinical	07/01/21	12/31/21	\$40.00
Qureshi, Altaf CHC Respiratory Care Department	Respiratory Care Clinical	07/01/21	12/31/21	\$40.00
Rafeedie, Nidal CHC Respiratory Care Department	Respiratory Care Clinical	07/01/21	12/31/21	\$40.00
Roberts, James CHC Respiratory Care Department	Respiratory Care Clinical	07/01/21	12/31/21	\$40.00
Seaton, Thomas CHC Respiratory Care Department	Respiratory Care Clinical	07/01/21	12/31/21	\$40.00
Siahaan, Nathaneal CHC Respiratory Care Department	Respiratory Care Clinical	07/01/21	12/31/21	\$40.00
Stuart, Timothy CHC Respiratory Care Department	Respiratory Care Clinical	07/01/21	12/31/21	\$40.00
Vista, Michael CHC Respiratory Care Department	Respiratory Care Clinical	07/01/21	12/31/21	\$40.00
Westholder, Joshua CHC Respiratory Care Department	Respiratory Care Clinical	07/01/21	12/31/21	\$40.00
Winter, Daniel CHC Respiratory Care Department	Respiratory Care Clinical	07/01/21	12/31/21	\$40.00
Gallegos, Francisco CHC Tutoring Center	Tutor I	07/01/21	12/31/21	\$14.00
Gayheart, Julia CHC Tutoring Center	Tutor I	07/01/21	12/31/21	\$14.00
Langevin-Sheffield, Ryan CHC Tutoring Center	Tutor I	07/01/21	12/31/21	\$14.00
Neal, Jennifer CHC Tutoring Center	Tutor I	07/01/21	12/31/21	\$14.00
Rethaford, Ryan CHC Tutoring Center	Tutor I	07/01/21	12/31/21	\$14.00
Smit, Suzanna CHC Tutoring Center	Tutor I	07/01/21	12/31/21	\$14.00



Professional Expert, Short-Term & Substitute Employees Presented for Information on July 8, 2021

[v.6.23.2021.p.7|10]

Professional Expert

Employee Name Location Assignment & Department	Duties	From	To	Hourly Rate
Stark, Hannah CHC Tutoring Center	Tutor I	07/01/21	12/31/21	\$14.00
Baker, Jacob CHC Tutoring Center	Tutor II	07/01/21	12/31/21	\$15.50
Bickel II, Daniel CHC Tutoring Center	Tutor II	07/01/21	12/31/21	\$15.50
Clements, Spencer CHC Tutoring Center	Tutor II	07/01/21	12/31/21	\$15.50
DeAmaya, Brenda CHC Tutoring Center	Tutor II	07/01/21	12/31/21	\$15.50
Ferras, Riane CHC Tutoring Center	Tutor II	07/01/21	12/31/21	\$15.50
Lair, Helen CHC Tutoring Center	Tutor II	07/01/21	12/31/21	\$15.50
Layton, Krystalyn CHC Tutoring Center	Tutor II	07/01/21	12/31/21	\$15.50
Lewis, Karina CHC Tutoring Center	Tutor II	07/01/21	12/31/21	\$15.50
Payawal, Marinella CHC Tutoring Center	Tutor II	07/01/21	12/31/21	\$15.50
Brinkerhoff, Jonathan CHC Tutoring Center	Tutor III	07/01/21	12/31/21	\$17.50
Dickey, Samantha CHC Tutoring Center	Tutor III	07/01/21	12/31/21	\$17.50
Hatcher, Jennifer CHC Tutoring Center	Tutor III	07/01/21	12/31/21	\$17.50
Utrapiromsuk, Chinatip CHC Tutoring Center	Tutor III	07/01/21	12/31/21	\$17.50
Awad, Shareen DIST KVCR	Content Specialist	07/01/21	12/31/21	\$25.00
Caravella, Andrew DIST KVCR	Content Specialist	07/01/21	12/31/21	\$25.00
Gonzalez, Santana DIST KVCR	Content Specialist	07/01/21	12/31/21	\$25.00
Houlihan, Sean DIST KVCR	Content Specialist	07/01/21	12/31/21	\$30.00
Sanchez, Michael DIST KVCR	Content Specialist	07/01/21	12/31/21	\$40.00



Professional Expert, Short-Term & Substitute Employees

Presented for Information on July 8, 2021

[v.6.23.2021.p.8|10]

Professional Expert

Employee Name Location Assignment & Department	Duties	From	To	Hourly Rate
Lovekin, Kristiana DIST Public Affairs and Government Relations	Content Specialist	07/01/21	12/31/21	\$40.00
Zambrano, Erick DIST Public Affairs and Government Relations	Content Specialist	07/01/21	12/31/21	\$27.03
Lopez, Mariana DIST Public Affairs and Government Relations	Program Assistant	07/01/21	12/31/21	\$36.75
Mondragon, Marysol SBVC Academic Success & Learning Services	Program Assistant	07/12/21	12/31/21	\$20.00
Moreno, Delina M SBVC Academic Success & Learning Services	Program Assistant	07/12/21	12/31/21	\$20.00
Villa Gomez, Jennifer SBVC Academic Success & Learning Services	Program Assistant	07/12/21	12/31/21	\$20.00
Lopez, Andy SBVC Applied Technology, Transportation & Culinary Arts	Program Assistant	07/01/21	12/31/21	\$20.00
Russell, Jeffrey SBVC Applied Technology, Transportation & Culinary Arts	Program Assistant	07/01/21	12/31/21	\$20.00
Mills-Anderson, Michelle A SBVC Disabled Student Programs & Services	Assistant Instructor	08/16/21	12/17/21	\$20.00
Uiagalelei, Robert T SBVC Disabled Student Programs & Services	Assistant Instructor	08/16/21	12/17/21	\$20.00
Alvarez, Brittany D SBVC Disabled Student Programs & Services	Interpreting/Transliterating Level IV	07/12/21	12/31/21	\$45.00
Lee, Nathan T SBVC FTVM, Arts & Humanities	Intern I	06/07/21	06/30/21	\$14.00
Lee, Nathan T SBVC FTVM, Arts & Humanities	Intern I	07/01/21	07/30/21	\$14.00
Navarro, Brianna A SBVC FTVM, Arts & Humanities	Intern I	06/07/21	06/30/21	\$14.00
Navarro, Brianna A SBVC FTVM, Arts & Humanities	Intern I	07/01/21	07/30/21	\$14.00



Professional Expert, Short-Term & Substitute Employees

Presented for Information on July 8, 2021

[v.6.23.2021.p.9|10]

Professional Expert

Employee Name Location Assignment & Department	Duties	From	To	Hourly Rate
Maldonado, Sarai SBVC FTVM, Arts & Humanities	Program Assistant	08/01/21	12/31/21	\$45.00
Baty, Michelle L SBVC Marketing & Public Relations	Content Specialist	07/01/21	12/31/21	\$40.00
Camacho, Joshua SBVC Marketing & Public Relations	Content Specialist	07/01/21	12/31/21	\$20.00
Covaci, Sergiu SBVC Marketing & Public Relations	Content Specialist	07/01/21	12/31/21	\$20.00
Garcia, Catherine E SBVC Marketing & Public Relations	Content Specialist	07/01/21	12/31/21	\$30.00
Pshichenko, Pavel N SBVC Marketing & Public Relations	Content Specialist	07/01/21	12/31/21	\$40.00
Spano, Jordan SBVC Marketing & Public Relations	Content Specialist	07/01/21	12/31/21	\$35.00
White, Jacy SBVC Marketing & Public Relations	Content Specialist	07/01/21	12/31/21	\$40.00
Wolfe, Taylor M SBVC Marketing & Public Relations	Content Specialist	07/01/21	12/31/21	\$30.00
Aguilera, Alejandra SBVC Marketing & Public Relations	Social Media Specialist	07/01/21	12/31/21	\$25.00
Luna, Oscar SBVC Marketing & Public Relations	Social Media Specialist	07/01/21	12/31/21	\$25.00
Godoy, Lavar J SBVC Marketing & Public Relations	Staff Writer/Photographer	07/01/21	12/31/21	\$20.00
Burton, Leah A SBVC Police Academies/Criminal Justice	Police Tactical Officer/RTO/Facilitator/Evaluat or	06/08/21	06/30/21	\$35.00/ \$50.00
Canseco Vielma, David H SBVC SI-S-STEM	Tutor II	08/01/21	12/31/21	\$15.50
De Leon, Nicholas SBVC STAR Program/TRIO	Tutor III	08/16/21	12/23/21	\$17.50
Haddad, Timothaus SBVC STAR Program/TRIO	Tutor III	01/11/21	05/25/21	\$17.50
Agyemang-Boakye, Gilbert SBVC Student Health Service	Nurse Practitioner III	07/02/21	12/31/21	\$65.00



Professional Expert, Short-Term & Substitute Employees Presented for Information on July 8, 2021

[v.6.23.2021.p.10|10]

Short-Term

Employee Name Location Assignment & Department	Duties	From	To	Hourly Rate
Gzesh, Sonia SBVC Counseling	Project Assistant I	07/01/21	12/31/21	\$14.00
Jackson, Chantgel SBVC Counseling	Project Assistant I	07/01/21	12/31/21	\$14.00
Love, Travis SBVC Counseling	Project Assistant I	07/01/21	12/31/21	\$14.00
Almaguer, Marissa SBVC Counseling	Project Assistant III	07/01/21	12/31/21	\$17.50
Quintero, Alejandra SBVC Counseling	Project Assistant III	07/01/21	12/31/21	\$17.50
McFrazier, Patrick G SBVC Research & Planning	Project Assistant III	07/01/21	12/31/21	\$17.50

Substitute

Employee Name Location Assignment & Department Justification	Duties	From	To	Hourly Rate
Bender, ZsaQuita CHC Career Education & Human Development <i>Ext: Leave coverage</i>	Secretary II	05/01/21	06/30/21	\$22.58
Shalhoub, Irene CHC Child Development Center <i>New: Sick/Vacation Coverage</i>	Child Development Assistant	06/01/21	06/30/21	\$16.37
Shalhoub, Irene CHC Child Development Center <i>New: Sick/Vacation Coverage</i>	Child Development Assistant	07/01/21	08/31/21	\$16.37
Martinez, Olga SBVC Child Development Center <i>New: Sick/Vacation Coverage</i>	Child Development Assistant	06/07/21	06/30/21	\$16.37

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Dr. James L. Buysse, Interim Vice Chancellor, Business & Fiscal Services

PREPARED BY: Steven J. Sutorus, Business Manager

DATE: July 8, 2021

SUBJECT: Purchase Orders

RECOMMENDATION

This item is being presented for information only. No further action is necessary.

OVERVIEW

In accordance with SBCCD Board Policy 6100, Delegation of Authority, The Board of Trustees delegates authority to the Chancellor to supervise the general business procedures of the District to assure the proper administration of property and contracts.

Education Code 81656 provides that all transactions entered into by an authorized officer shall be reviewed by the Board every 60 days.

ANALYSIS

Purchase orders issued between the dates of 5/17/2021 – 6/14/2021 are attached, except those approved through other agenda items. All purchase orders have been issued in accordance with the District's policies and procedures by an authorized officer of the District.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness, and Excellence

FINANCIAL IMPLICATIONS

The attached purchase orders are included in the appropriate budgets.

Purchase Order Report
July 8, 2021

PO#	Supplier Name	Amount
2103162	ULINE	\$ 37.31
2103164	COMMITTEE ON ACCREDITATION (COAEMSP)	\$ 1,700.00
2103166	ALMA STRATEGIES LLC	\$ 5,000.00
2103172	MUSE, WILLIAM	\$ 1,471.65
2103175	KLEIN EDUCATIONAL SYSTEMS INC	\$ 3,303.09
2103179	PERFORMANCE HEALTH SUPPLY INC	\$ 318.57
2103181	B&H PHOTO VIDEO	\$ 196,208.44
2103184	CDW LLC	\$ 9,634.04
2103185	RODRIGUEZ, ANGEL	\$ 699.75
2103187	KI INCORPORATED	\$ 6,297.17
2103189	TROXELL COMMUNICATIONS INC	\$ 9,891.45
2103191	STAPLES BUSINESS ADVANTAGE	\$ 444.61
2103192	STAPLES BUSINESS ADVANTAGE	\$ 628.93
2103195	SBVC FOUNDATION	\$ 35,000.00
2103196	SOLARMAX LED INC	\$ 1,033.13
2103197	RANCHO JANITORIAL SUPPLIES/CENTRAL SANITARY SUPPLY	\$ 6,000.00
2103200	CDW LLC	\$ 1,662.47
2103201	CDW LLC	\$ 9,258.62
2103202	WHITE, SHIFTON	\$ 2,000.00
2103203	ANDERSON, SHAWN	\$ 2,000.00
2103204	CASTRO, ROBERT	\$ 2,000.00
2103205	STEVERSON, PAMELYN	\$ 2,000.00
2103206	BROWN, NANCY	\$ 2,000.00
2103207	COLEMAN, KEVIN	\$ 2,000.00
2103208	OSIPITAN, JOSHUA	\$ 2,000.00
2103209	MURCIA, DWIGHT	\$ 2,000.00
2103210	GOODWIN, BRITTANY	\$ 2,000.00
2103211	BOURGEOIS, BARBARA	\$ 2,000.00
2103212	URIBE, ALAN	\$ 2,000.00
2103217	LEIGHTON CONSULTING INC	\$ 3,600.00
2103220	FOLLETT HIGHER EDUCATION GROUP INC	\$ 933.99
2103221	HYMAN ENTERPRISES LLC	\$ 2,830.00
2103223	CDW LLC	\$ 435.42
2103225	RODRIGUEZ, ANGEL	\$ 39.20
2103230	TREE CARE INDUSTRY ASSOCIATION INC	\$ 11,276.04
2103231	UMOJA COMMUNITY EDUCATION FOUNDATION	\$ 735.00
2103233	YOUHANNA, MARIEM	\$ 738.25
2103234	VELOZ, DELIA	\$ 265.77
2103235	VAZQUEZ, JESSICA	\$ 590.60
2103236	VAZQUEZ, ELIZABETH	\$ 206.71
2103237	VALLEJO, SUGEY	\$ 206.71
2103238	VALDEZ, JESSICA	\$ 708.72
2103239	TORRES, LIZDHEY	\$ 856.37
2103240	TARELO ARMENDARIZ, ELIZABETH	\$ 354.36
2103241	TARAZON, CYNTHIA	\$ 295.30

Purchase Order Report
July 8, 2021

PO#	Supplier Name	Amount
2103242	TAPIA, IRENE	\$ 442.95
2103243	TAPIA, FRANCIS	\$ 354.36
2103244	STORKS, TUERE	\$ 206.71
2103245	SOTO, JACQUELINE	\$ 295.30
2103246	SORIA TORRES, LESLIE	\$ 383.89
2103247	SMITH, DONAE	\$ 177.18
2103248	SHEHATA, NEVEEN	\$ 88.59
2103249	SERRANO, BLANCA	\$ 354.36
2103250	SANTANA, MARISOL	\$ 738.25
2103251	SANCHEZ, SANDRA	\$ 295.30
2103252	SANCHEZ, CELIA	\$ 88.59
2103253	RUIZ, ROSA	\$ 118.12
2103254	ROSALES, BRENDA	\$ 295.30
2103255	ROMERO, MARCIA	\$ 177.18
2103256	ROJAS FIGUEROA, GABRIELA	\$ 649.66
2103257	RODRIGUEZ, LIZZETTE	\$ 324.83
2103258	RODRIGUEZ, APRIL	\$ 472.48
2103259	RINCON, ESTHER	\$ 295.30
2103260	QUINTERO, ANGELICA	\$ 118.12
2103261	QUINONEZ, SARAHI	\$ 177.18
2103262	PUGA, FABIOLA	\$ 118.12
2103263	PASTRANA, ELIZABETH	\$ 265.77
2103264	PADILLA, KARLA	\$ 738.25
2103265	OSORIO CANO, ELISA	\$ 265.77
2103266	NGUYEN, JETTICEL	\$ 413.42
2103267	MORATAYA, JACKELINE	\$ 354.36
2103268	MINCHACA, LORENA	\$ 383.89
2103269	MEZA, KAREN	\$ 413.42
2103270	MERINO, DANIELA	\$ 413.42
2103271	MARTINON, LESLY	\$ 118.12
2103272	MARTINEZ-WALDEN, LETICIA	\$ 885.90
2103273	DE LA PAZ, LANI	\$ 118.12
2103274	MARIA, OLGA	\$ 206.71
2103275	LOPEZ, PATRICIA	\$ 383.89
2103276	HAYWOOD, JANIKA	\$ 354.36
2103277	HANNA, HAIAM	\$ 531.54
2103278	GULZARZADA, FARZANA	\$ 383.89
2103279	GONZALEZ, VIVIANNA	\$ 354.36
2103280	GARCIA, SANDRA	\$ 88.59
2103281	GARCIA, KLARISSA	\$ 620.13
2103282	GABRA, NEVEN	\$ 354.36
2103283	EHLERS, DIANE	\$ 265.77
2103284	DONIS, KIMBERLY	\$ 561.07
2103285	DOMINGUEZ, SAMANTHA	\$ 472.48
2103286	DEVOE, DONNA	\$ 354.36

Purchase Order Report
July 8, 2021

PO#	Supplier Name	Amount
2103287	DERAS CONTRERAS, ADELA	\$ 324.83
2103288	DE NIZ PELAYO, ARIADNA	\$ 236.24
2103289	CHACON, JOCELYN	\$ 206.71
2103290	CHACON, MARIE	\$ 118.12
2103291	BROWN, NIESHA	\$ 177.18
2103292	BOUTROS, HAIDY	\$ 679.19
2103293	BECKER, ALLIE	\$ 236.24
2103294	BECERRA FLORES, CLAUDIA	\$ 118.12
2103295	BARKER, CHRISTINE	\$ 118.12
2103296	ASAAD, SHERINE	\$ 265.77
2103297	ARNOLD, JACQUAY	\$ 177.18
2103298	ARANA, JACQUELINE	\$ 502.01
2103299	ANTUNEZ, GRISELDA	\$ 797.31
2103300	ANTONIO-GARCIA, JANELY	\$ 206.71
2103301	ALTAMIRANO, JAMIE	\$ 383.89
2103302	ALAZAWI, SABA	\$ 206.71
2103303	AGUILERA, ERIKA	\$ 442.95

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Jose F. Torres, Interim Chancellor
REVIEWED BY: Jose F. Torres, Interim Chancellor
PREPARED BY: Kristina Hannon, Vice Chancellor, Human Resources & Police Services
DATE: July 8, 2021
SUBJECT: Resignations

RECOMMENDATION

This item is for information only.

OVERVIEW

In accordance with Board Policies 2430 and 7350 the Chancellor or designee is authorized by the Board of Trustees to accept the resignation of any employee.

ANALYSIS

The employees on the attached list have submitted in writing their intention to resign.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications associated with this board item.



Resignations

Presented for Information July 8, 2021

[v.6.16.2021.p.1|1]

Employee Name	Location Assignment & Department	Years of Service	Last Date of Employment
Bello, Alexandra Laboratory Technician, Anatomy & Physiology	SBVC, Anatomy/Physiology	1.5	06/04/21
Haro, Jessica Workforce Grant Assistant	DIST, EDCT	2	06/23/21

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees
FROM: Jose F. Torres, Interim Chancellor
REVIEWED BY: Jose F. Torres, Interim Chancellor
PREPARED BY: Diana Rodriguez, President, SBVC
Dr. Kevin Horan, President, CHC
Kristina Hannon, Vice Chancellor, Human Resources & Police Services
DATE: July 8, 2021
SUBJECT: Volunteers

RECOMMENDATION

This item is for information only.

OVERVIEW

Assignments performed by volunteers will not take away responsibilities or duties of regular academic or classified employees.

ANALYSIS

The individuals on the attached list have volunteered their services and acknowledge that they will not receive payment of any kind for services performed.

INSTITUTIONAL VALUES

III. Resource Management for Efficiency, Effectiveness and Excellence

FINANCIAL IMPLICATIONS

There are no financial implications associated with this board item.



Volunteers

Presented for Information on July 8, 2021

[v.6.17.2021.p.1|1]

Employee Name	Location Assignment	Department	From	To
Dixon, Carol	SBVC	Development & Community Relations	7/9/2021	02/01/22
Gault, Jacob	SBVC	Criminal Justice	7/9/2021	12/31/21
Mascetti, Jason	SBVC	Criminal Justice	7/9/2021	12/31/21
Perez-Alvarez, Maritza	SBVC	Student Equity & Success	7/12/2021	12/17/21
Perryman, Judy	SBVC	Athletics	7/9/2021	12/31/21
Tizzard, Jacob	SBVC	Criminal Justice	7/9/2021	12/31/21
Acosta Idda, Jhoann	DIST	KVCR	7/1/2021	12/31/21



A Focus on Equity: Math and English Completion Rates for Students at CHC

The Public Policy Institute of California (PPIC) recently published a report outlining the progress that California community colleges have made in helping students complete transfer-level math and English as encouraged by AB 705, a State law aimed at increasing success rates, especially for traditionally underperforming populations. The PPIC report focuses on the degree of racial equity in student outcomes. The report offers evidence demonstrating not only statewide progress in achieving transfer-level math and English milestones but also specific college level data showing the progress that each college has made towards helping students complete transfer-level math and English and towards mitigating racial or ethnic inequity in these outcomes.

The report reveals that Crafton Hills College faculty and staff have made huge strides in helping their students achieve success in completing English and math requirements. For both, CHC students have demonstrated meaningful improvements in success and decreases in equity gaps across multiple outcomes since 2015.



Photo: CHC students.

CHC English students have successfully completed transfer-level English within one semester at the highest rate of any community college in our region (69%). In addition, the equity gaps in one semester transfer-level completion among Hispanic students was substantially reduced between fall 2015 and fall 2019.

The same is true of African American students in English courses. Not only is disproportionate impact on this measure no longer present, but the gap itself in the one-semester completion is the second lowest in the entire region.

CHC math students have also experienced

a significant increase in success since 2015. The percentage of first-time math students completing transfer-level math in one semester climbed from 13% in fall 2015 to 40% in fall 2019. According to the PPIC report, the 40% completion achieved by CHC transfer-level math students in Fall 2019 was the fourth highest in our region. Additionally, the equity gap observed among Hispanic students decreased between fall 2015 and fall 2019. Faculty and staff at Crafton have also made significant progress in eliminating the equity gap among African American math students. The achievement gap in math course success rates for African American students was the second lowest in the Inland Empire.

Because of their clearly demonstrated success, Crafton faculty will work with researchers from the California Acceleration Project to help other colleges achieve higher and more equitable English and math completion rates for students.

College-by-College Transfer-Level English and Math Completion (Fall 2019)

English	Math
Crafton Hills 69%	Barstow 51%
Moreno Valley 67%	Norco 49%
Barstow 63%	Mt. San Jacinto 46%
Mt. San Jacinto 62%	Crafton Hills 40%
Riverside City 57%	Riverside City 37%

Source. Public Policy Institute of California



Photo: Wadtreas Gray, proud mother of seven and CHC alumnus.

Grant Money Boosts Success at the Finish Line

Crafton Hills College, in Yucaipa, has added a new source of support for students who could use a boost: an emergency grant program known as “Finish Line.”

Wadtreas Gray, a 37-year-old single mom of seven, said it is already working for her. “I need to better my life for my children,” she said. “It starts with me having a good career.”

Gray said Crafton Hills College has become a family to her, helping her to study respiratory therapy, a challenge partly inspired by her daughter with severe asthma.

“They were always there pushing me,” Gray said of her Crafton family. “There were times I was so overwhelmed I wanted to quit. But the school has so many programs that helped me. Without Crafton, I feel that I would have given up.”

Crafton Hills College received \$128,000 to provide scholarships and emergency assistance this year for nearly 600 students. Like Gray, they were struggling to stay enrolled in classes during the pandemic.

Finish Line grants are available at 34 California community colleges in the state of California. The goal: keep students from giving up.

“This unparalleled level of support for our

students will be life-changing,” said Eloy Ortiz Oakley, Chancellor of the California Community Colleges. “We are grateful to the Jay Pritzker Foundation for their generosity and recognition of the California Community Colleges as a vehicle for transformative change.”

Michelle Riggs, who works in the Crafton Hills College Foundation office, said one of the most helpful parts of the grant is that it continues for 20 years. The money is designed to help students overcome

“I need to better my life for my children,” she said. “It starts with me having a good career.”

obstacles such as homelessness, poverty, experience in the foster care system, re-entry into college because of military service or status as LGBTQ.

“Our goal is to smooth the bumps in the road so that students can finish their degrees and start their careers,” Riggs said. Crafton Hills has a committee who determines how to allocate the funds. This year the money has been used strictly for emergency grants of up to \$500 per student. Next year, Riggs said, the College will have another \$125,000 to provide \$5,000 scholarships for 20 students as well as some emergency grants.

“We require recipients to meet with their

counselors before receiving the money,” Riggs said. “That helps keep them on track to complete their programs, transfer to the CSU or UC systems or get into the workforce.” Riggs said the community college system is in the best position to lift barriers and to support students while they find their way. “It is a guided pathway,” she said.

Gray said Crafton Hills College is indeed making her way easier. She has six sons and one daughter, ranging in age from 19 down to her little 6-year-old with asthma. All are doing well in school. The oldest attends Chaffey College, the second oldest has just enrolled at Crafton Hills, like his mom.

“My children, they constantly encourage me not to give up. They always tell me: ‘we see you, and how much you take care of us.’ They always say, ‘We’re proud of you,’” Gray said.

That is a phrase she cherishes because she didn’t often hear it growing up, bouncing between her birth family and foster care, living in seven different Inland Empire cities during her first 20 years.

She has vowed to raise her own children with stability and consistent schooling, allowing them to try out for sports and get to know their coaches. She said the Redlands Unified School District has helped her to keep all her kids learning via computer during the pandemic by providing laptops and hotspots to access the internet. Her children’s coaches often help with transportation to games. She has some backup from her birth family as well. And Crafton Hills College has become part of her large extended family.

“I always recommend that school to anyone I come across,” she said.

She has one more class to finish before she can get a job as a respiratory therapist, and eventually, she may pursue training as a nurse. “I’m excited about all the opportunities I will have to work and still care for others,” she said.

“This is my calling.”



Photo: CHC Student Senate President, Madeleine Boone.

2021-2022 Student Senate

On May 3 through May 7, Crafton Hills College students voted virtually to elect their student senate executive officers. Here is the new leadership team for the 2021-2022 academic year:

President: Madeleine Boone
 Chief Internal Affairs Officer: Tiana McBride
 Chief External Affairs Officer: Madeline

Gonzalez
 Executive Assistant: Seth Ceballos
 Chief Academic Affairs Officer: Robert Alexander
 Chief Financial Officer: Ashley Peterson
 Student Trustee: Lauren Ashlock

Boone, a sophomore, said she hopes to serve as the voice for her student body and to rally for their goals at the college.

"I know students have countless meaningful and productive ideas that have the ability to make CHC the best it can be," Boone said. "I hope to serve as an advocate for the student body to deliver those ideas and make them a reality. I know especially in the times we are in right now, the more ideas that are voiced, the more solutions there are to our obstacles."

She said she wants to use her position to grow her leadership skills and to help her fellow student senators and executive officers grow in their roles, as well.

Boone, who plans to transfer to University of California at Irvine to earn a Bachelor of Science in physics, said choosing CHC

was easy for her as she valued the kind of community that the college offers to its students.

"Growing up in a small town like Big Bear, I have grown used to a small, supportive community of people who genuinely care about me," said the College Honors Institute and Promise Program student. "A college that was both close to home and had a caring community like Big Bear will provide me with not only an amazing experience but will also be a great gateway to my future endeavors. Luckily, CHC just so happened to have everything I was looking for."

She cited her CHC calculus professor, Jillian Robertson, as her inspiration to teach. Even through remote learning, she managed to build a community in her class unlike any other.

"Jillian showed me the huge difference a good teacher can make, and I hope to be even half the teacher she is," she said, adding that she is among many instructors and professors at CHC who helped create that community and college experience that so many students are looking for.

"I hope to serve as an advocate for the student body to deliver those ideas and make them a reality."



Photo: Charis Alexander, President's Circle Award Recipient.



Photo: Jacob Baker, Ronald Boatman Memorial Scholarship Recipient.

CHC Foundation Awards Scholarships

The Crafton Hills College Foundation awarded \$154,718 in scholarships to 233 students in May 2021. Funding for the scholarships was made possible by more than 15 organizations and 100 individual donors. A team of close to 50 reviewers who consist of employees, retirees, Foundation directors, and members of the community volunteer their time to read through each of the applications and determine the students who best meet the criteria for each of the various opportunities.

For more information, please contact chcfoundation@craftonhills.edu.

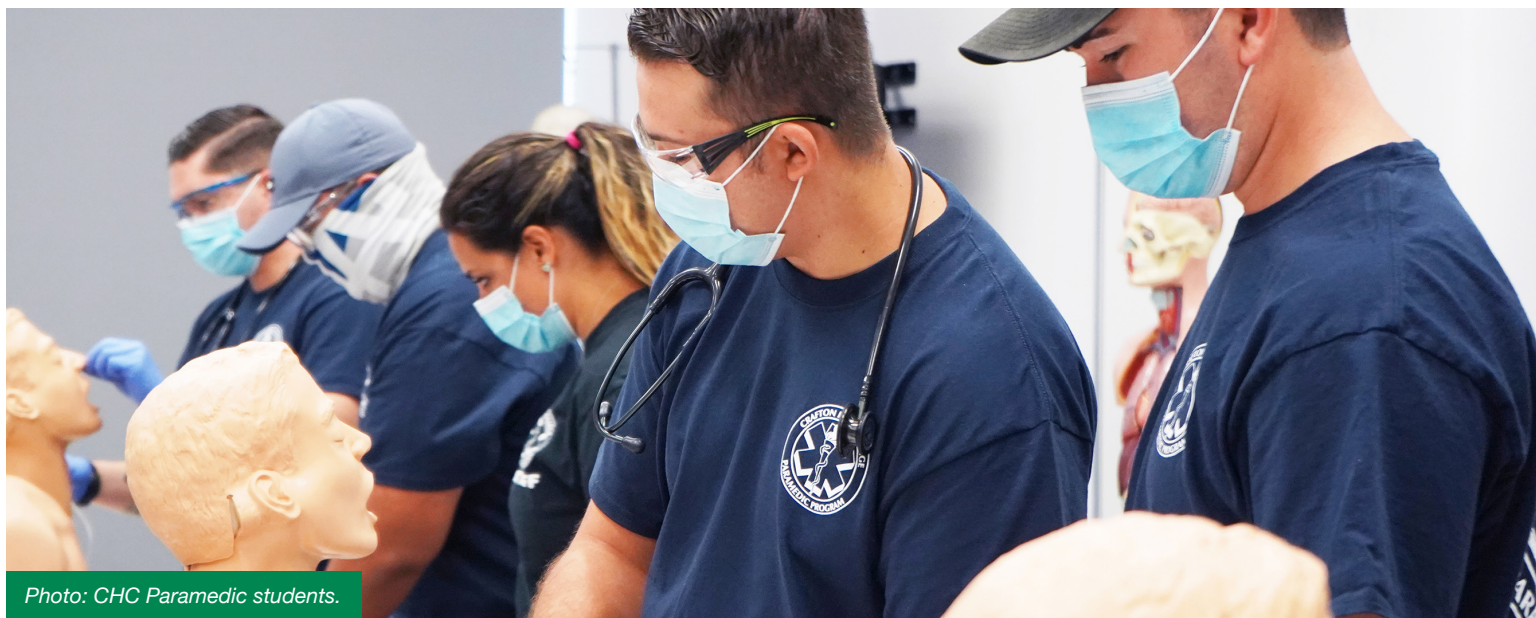


Photo: CHC Paramedic students.

Bank of America Grant will Support Crafton's First Responders

The Crafton Hills College Foundation recently received a \$10,000 award from the Bank of America Charitable Foundation for its work to support students in need.

CHC officials were notified of the award by email on May 15. The award will support students in the Yucaipa-based college's public safety and allied health programs.

"The very best training can only be accomplished by providing quality education with the equipment, gear and supplies that the industry demands, along with the support services needed to ensure our students our successful," stated Crafton Hills College Director of Institutional Advancement Michelle Riggs.

The Bank of America Charitable Foundation works with charities across the country that are "working to advance economic mobility and social progress in low- and moderate-income communities." The organization's focus includes food and housing needs as well as workforce development and education.

Last year, Bank of America invested \$350 million in the communities it serves, and saw its employees donate more than a million hours of volunteer work. The Crafton Hills College Foundation raises

funds to support the institution's programs and students' needs. This new award will help continue the Foundation's efforts and help limit the financial barriers for some Roadrunners. "These funds are especially important as we continue to move forward following the COVID-19 pandemic, which has severely impacted CHC students, who had to learn to navigate courses and services online, many while facing financial hardships," Riggs continued.

According to a recent survey conducted at the college, 63 percent of students have reported a reduction in employment, which includes reduced hours or a complete loss

"These funds are especially important as we continue to move forward following the COVID-19 pandemic, which has severely impacted CHC students."

of employment.

This grant is allocated to support public safety and allied health programs through Crafton's Training First Responders Project and will help train more than 300 future first responders in fields like emergency medical technician, paramedic, firefighting, and respiratory care.

"Students who train to become first responders at CHC take on a strenuous workload, and this grant will alleviate some

of the financial burden students face," stated Riggs. "The bulk of our students are working outside of school to cover the cost of tuition, supplies, books, uniforms, equipment, testing, and certifications while juggling studying and internships."

"What we are finding from cohort research is that some students fail to sit for the state and national certification exams at the end of their programs because they cannot afford it," stated Riggs. "This has a negative impact on the career success of our students and is a major factor with the current public health issue as it reduces the number of qualified first responders available to meet the needs of our community."

"Providing funding for students who need help covering the certification process so that they can move forward to a career is imperative," Riggs continued. "Thank you so much to Bank of America. This funding will pave the way for employability for our graduates."

The Foundation relies on grants and public funding to support its year-round needs. To learn more about the nonprofit and its work, or to donate to the cause, visit craftonhills.edu.



Photo: Scholarship recipient, Alexander Manjarrez.

SoCalGas Awards Crafton Grad with \$5,000 Scholarship

Recent Crafton Hills College grad Alexander Manjarrez has received a \$5,000 boost from Southern California Gas Company.

Manjarrez is one of the 2021 scholarship recipients of Southern California Gas Company, which awards high school graduating seniors and transferring community college students with scholarships from \$1,000 to \$5,000.

To qualify, students must meet a list of criteria, including living within the SoCalGas service area, maintaining a GPA of at least a 3.0, and demonstrating strong community involvement.

“SoCalGas believes that a well-educated workforce makes good business sense and is essential for a vital and economically healthy Southern California,” stated Regional Affairs Manager Robert Visconti, who also serves on the College’s Foundation Board of Directors.

Manjarrez outlined his future educational and career plans and the need for the scholarship to continue his education. He explained the impact the pandemic had on his family and that his family’s income dropped by 25 percent. Manjarrez put his studies first, although doing so interfered with his ability to continue helping his father manage Rainbow Board and Care, an assisted living facility that was also impacted

by COVID-19.

Manjarrez explained, “I stopped working with him so I could focus more on my studies. It will be tough for me to go back and help him run his business since I will be focusing on my upper division course work at the University of California, Riverside in fall 2021.”

Manjarrez is goal-oriented when it comes to mapping out a plan for his studies. His long-term goal is to earn a Master’s in computer science at UCR and work as a software developer while continuing to do research on tech-related topics. He also wants to work in a field where he can construct large software systems, something that drew him to his major.

“Research is something that has resonated with me ever since I enrolled at Crafton Hills College,” stated Manjarrez. “I conducted research on image blurs for DEKA, company that specializes in complex problem-solving, and I learned how to run algorithms on MATLAB and met the company’s expectations.”

“Research has taught me that being an effective researcher means being passionate, knowledgeable and prepared,” he continued.

Southern California Gas Company is focused on promoting STEM and Energy Education to improve and support educational opportunities and workforce development in their communities. To learn more about the company’s work, visit www.socalgas.com/our-community/promoting-education-workforce-development.

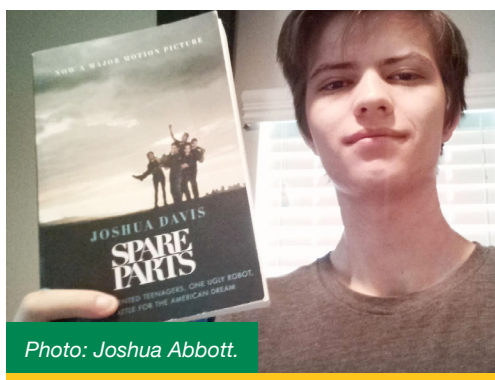


Photo: Joshua Abbott.

One Book One College Essay Contest

Amongst the many *Spare Parts* One Book One College activities, CHC held an essay contest with the winners invited to meet with President Horan and their works to be published in our literary magazine, *The Sand Canyon Review*. Prizes were awarded to:

- First Place: Melissa Chavez, “Cut from the Same Cloth”
- Second Place: Joshua Abbott “Illegal

Hardships”

- Honorable Mention: Alberto Rios, “The Pride Inside of Fredi’s Life.”

The CHC Foundation provided funding for the winners which brought students, faculty, and administrators together, all working towards making equity a reality for all!



Photo: Dean of Student Services and Student Success, Kirsten Colvey.

Kirsten Colvey Retires After More Than 40 Years at Crafton Hills College

After more than 40 years working to lift up students and helping them to achieve their goals at Crafton Hills College (CHC), Dean of Student Services and Student Success Kirsten Colvey is retiring.

Since she was hired at CHC in January 1981 as a learning disabilities specialist, Colvey has been interested in helping students reach their full potential, although she did not initially set out to work at CHC, or any college.

“I kind of fell into it,” said Colvey about working in higher education. “I did a field study for my bachelor’s degree in Community Studies at University of California, Santa Cruz, on higher education, so I did have an interest. When I started my master’s degree at Pepperdine University in Special Education, I was given an opportunity to work with a learning disabilities program at West Los Angeles College, and that [experience] piqued my interest.”

After she completed her master’s, she was ready to start working. Mentors and friends in her professional networks

advised her to apply for any position she found as a learning disabilities specialist to get practice for future professional interviews.

Her first practice interview at a community college would be her last -- she was offered the learning disabilities specialist position at CHC, and she never left.

Trying to capture in words the significance of more than four decades of work to give students at CHC every opportunity and resource they need to be successful

“It was always so nice to see these students, who did not believe in themselves or their ability, to be successfully changed and walk across the stage with confidence.”

is overwhelming, especially for those who are not necessarily keen on talking about themselves, like Colvey. But she is sure about one thing: the forty-plus years at CHC have amounted to making a positive difference in countless students’ lives.

“I have fond memories of watching the students I worked with that had learning disabilities walk at graduation,” Colvey said. “It was always so nice to see these students, who did not believe in themselves or their ability, to be successfully changed and walk across the stage with confidence. To know that I played some small part in their achievement is something I am very proud of.”

She plans to spend her retirement enjoying her family, especially her son, grandchild, and the rest of her extended family in Denmark, where she has dual citizenship. Traveling with her husband is also on the agenda, as well as staying busy with crafts and other activities that are important to her, including education, community service, climate change, and expanding access to voting rights.

It is hard to believe that retirement is on the horizon for her, but she is proud of her accomplishments and being a part of the growth and change at CHC during her time serving here.

Vice President of Student Services, Dr. Delmy Spencer commented on Colvey’s retirement. “Kirsten’s passion and commitment to students, faculty and staff is going to sorely missed. Crafton owes a tremendous debt of gratitude for Kirsten’s academic leadership, vision, and goodwill. She has cultivated the very best at Crafton from its near inception to the vibrant campus it is today. Her dedication to technology, teamwork, and growth have left a legacy. Kirsten’s presence, wisdom, and kind words have inspired faculty, staff, and students. Crafton is deeply honored to call Kirsten not only a colleague, but our friend. We congratulate her on her retirement and wish her the very best. She will be greatly missed and forever remembered.”



Photo: Lance Andrews.

From Addict to Graduate: How Lance Andrews Found Success in the Allied Health Field

Lance Andrews' path to becoming a 2006 Crafton Hills College graduate tested his grit and determination to build a better life for he and his family.

Addicted to drugs and alcohol in his 20s, this Riverside man knew he had to make a change. But it wasn't until moving back to Southern California at the age of 33, determined to make a change, that things started falling into place for him.

After overcoming his addictions, Andrews began attending Riverside City College, and while wrapping up some general ed courses, the now 53-year-old recalls seeing a pamphlet advertising the X-ray program at Crafton and decided to apply.

Andrews' mom was an x-ray tech, and he knew the program would lead to a steady career. But he had some doubters, including a school counselor who was dismissive about the idea.

"(My counselor) said it was a hard program to get into because they only accepted nine students a year and he thought I should pick something different. I was painting houses for a living at the time and was newly married to my second wife and just had a baby girl, but I thought why not give it a shot?" Andrews explained.

Lance decided to apply for the program anyways, and was excited to hear that he was accepted. But there were still obstacles Andrews needed to overcome at the time, including balancing school and work, dealing with another divorce and parenting as a single father. His family was concerned about him carrying such a heavy load, but his brother encouraged him with the constant reminder that – nothing changes if nothing changes.

That's where help from others and Crafton came in.

Andrews credits CHC's Extended Opportunity Programs and Services (EOP&S) initiative for stepping in and covering some expenses associated with materials he needed for the program.

"We can only keep what we have by giving it away," Andrews explained. "You have to remember those who helped and came before you."

He also received assistance so his then 16-month-old could attend daycare while he attended classes daily from 7:30am until 4pm.

No matter what came Andrews' way, he found a way to finish what he started.

"Bottom line, I finished school in 2006. Me and my daughter had been 'Daddy and Daughter' alone for a few years, and then I met my current -- and final -- wife in

2007. It was a crazy time," he said.

Andrews keeps in touch through social media with those who have impacted his life at Crafton and hopes to continue paying it forward by sharing his story any chance he gets to inspire the next generation of Roadrunners or others looking to better their circumstances through education. Andrews wants them to find whatever they are passionate about and go for it.

"We can only keep what we have by giving it away," Andrews explained. "You have to remember those who helped and came before you. When I was hungry and broke, someone always helped me out, and when I tried to pay them back, they said, 'Don't worry about paying me back, but think of all the people who you are going to help in the future.'"

Currently, Andrews is part of the Kaiser Permanente Fontana team working in interventional radiology, where he plans on retiring from in the far distant future. "It is the best place I ever worked. It helped me find my groove and passion," he said.

Andrews wants to continue moving forward on his path of sobriety and has some advice for current and future students:

"Life is always in session," he said. "So, when I first decided to go back to school, I had family members who expressed their concerns, but I had bigger goals in mind. I had to ask myself, 'In two years do I want to continue painting houses with the same skill set I have, or do I want to obtain a higher level of security for me and family?'"



Economic Development & Corporate Training



Monthly Board of Trustee's Report | JULY 2021

SBCCD EDCT Partners with TC Transcontinental



Photo: EDCT Trainer, Frank Ortiz, conducting the Spanish Leadership training.

San Bernardino Community College District's Economic Development and Corporate Training's (EDCT) client, TC Transcontinental, began a Leadership Essentials program for their supervisors in May 2021. TC Transcontinental is investing in the professional growth and development of their supervisors' skills through frontline leadership training.

The training was delivered at the Del Rosa facility to 8 TC Transcontinental employees. Three sessions were delivered in Spanish and English by EDCT Professional Expert Trainer, Frank Ortiz. Frank incorporated interactive exercises, such as role-playing, into the training for the trainees to practice newly learned concepts.

Upskilling team members is an important aspect of TC Transcontinental's culture. The participants found this training opportunity valuable, and EDCT received very positive feedback from the TC Transcontinental team. Frank shared his experience about the training: "I had the privilege of conducting the training for TC Transcontinental for their employees in Spanish, as well as some English. I believe that it was received in a very positive way based on their reaction and their ability to articulate how they were able to use the training in follow up classes we had. The training gave them much more clarity of what their role as supervisors and leadmen actually was."



Photo: Eight TC Transcontinental employees participate in the Spanish Leadership training.

Western Academy Support & Training Center (WASTC, wastc.org), best known for serving Cisco Networking Academy Programs and their annual Winter ICT Educators' Conference, is currently in its second week of their 3-week summer Faculty Development Week (FDW). This year, WASTC is using the "Engagez (engagez.net)" platform and doing their trainings virtually (vFDW)! The 3-weeks are jam packed with workshops by the leading companies in ICT sector:

WEEK 1 | June 7 – 11, 2021

- 1A - NDG: New Cybersecurity Resources
- 1B - WASTC: Networking with the Raspberry Pi
- 1C - IBM: Cybersecurity & Threat Intelligence using SkillsBuild
- 1D - VMware: Datacenter Virtualization & Virtual Cloud Networks
- 1E - AWS: Academy Cloud Foundations
- 1F - DevNet: Datacenter Programmability with Cisco NX-OS

WEEK 2 | June 14 – 18, 2021

- 2A - UiPath: Robotic Process Automation Design & Development
- 2B - Google: Google Cloud Foundations
- 2C - USC: Hands-on Workshop on Advanced Networking Topics
- 2D - WASTC: Introduction to Data Analytics with Tableau Desktop
- 2E - WASTC: Teaching CIS with the Raspberry Pi
- 2F - CompTIA: Teaching Practical Security+

WEEK 3 | June 21 – 25, 2021

- 3A - WASTC: Network Forensics/Threat Hunting
- 3B - Palo Alto Networks: Faculty Training: Admin I & II
- 3C - WASTC: Programming Essentials in Python
- 3D - USC: Open vSwitch and Software-defined Networking
- 3E - Microsoft: AI and Machine Learning with Azure
- 3F - WASTC: Cyber Buffet with Sam Bowne & Irvin Lemus

SBCCD Program Assistant, Avi Nair, was fortunate to attend 2-weeks of valuable training for the Raspberry Pi. The Raspberry Pi is a tiny and affordable computer that you can use to learn programming through fun, easy and practical projects. The class was taught by CIS Instructor Kerry Bruce of Central New Mexico Community College. Within the 2-weeks, attendees were able to complete 12+ Pi projects! Some of the projects included:

- Setting up and installing different operating systems on the Raspberry Pi
- Creating a Wireless Access Point
- Creating a DNS and DHCP Server
- Creating a "Pi-Hole" (Network-wide Ad Blocker)
- Learning programming and HTML languages
- Setting up a Web Server
- Setting up Webmin and Screenly
- Creating a VPN (Virtual Private Network)

If you are interested in refreshing your skills and would like to be a part of future WASTC's professional development training programs, please contact Regional Director, Susanne Mata at smata@sbccd.org or Karen Stanton at karen.stanton@wastc.org

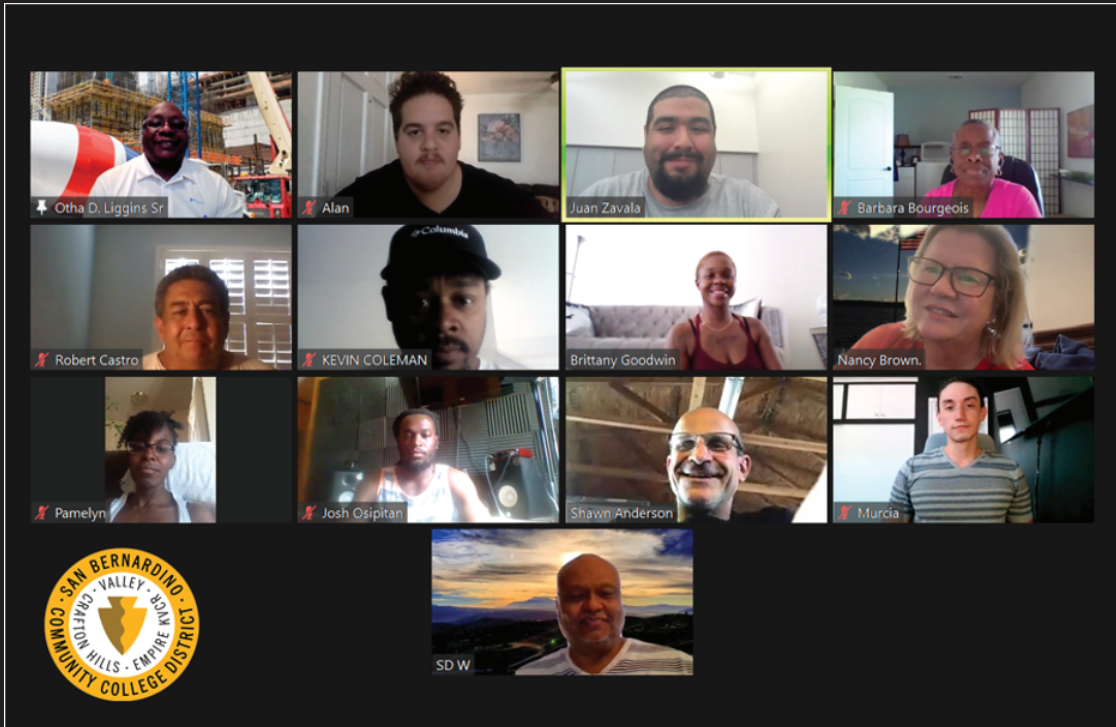
Strong Workforce Regional Lean Six Sigma Healthcare Program



San Bernardino Community College District’s Economic Development and Corporate Training (EDCT) has partnered with College of the Desert, Riverside City College and Pomona Valley Hospital Medical Center to provide Lean Six Sigma (LSS) training to healthcare professionals across the Inland Empire and Desert region. This regional project is funded by the IEDRC Strong Workforce Program.

Five cohorts of healthcare professionals—totaling over 80 trainees—received 8 hours of live virtual LSS White Belt training between May 19, 2021 to June 16, 2021. Instruction was delivered by certified LSS Master Black-belt trainer, Keshawn Cupid of Modern Clerisy. Cupid designed this program specifically for healthcare professionals in an effort to promote a culture of continuous improvement, help streamline operations, reduce waste, and increase productivity in their workplaces. White Belt training is a total of 8 hours, and each trainee will have the opportunity to receive their LSS White Belt certification through Modern Clerisy upon completion of a waste walk project. After successfully attaining their foundational certification in LSS White Belt, this regional program includes opportunity for participants to further advance and attain a LSS Yellow Belt certification.

Multi Craft Core Curriculum (MC3) Apprenticeship Readiness Program 2021 Graduation



On June 7, 2021, EDCT celebrated the accomplishments of the Multi Craft Core Curriculum (MC3) Apprenticeship Readiness program participant's with a virtual graduation. The participants hit the ground running as they started the four week full time program May 10th. Within the four week period, participants studied topics such as Construction OSHA, Construction Math, Blue Print Reading, Construction Industry Awareness, and many other topics. Upon completion of the program, the participants received industry recognition certificates in Construction OSHA and First Aid and CPR, along with a nationally recognized building trades certificate from the North America's Building Trades Union.

Although the students have successfully completed the program with the San Bernardino Community College District, the services don't stop there. Exit interviews have been scheduled with each student where the EDCT staff will work with the students to place them in a registered apprenticeship of their choice with the Inland Empire Building Trades Council, or set up a \$3,000.00 scholarship in their name at a Community College of their choice in order to continue an educational pathway in a Career Technical Education (CTE).

San Bernardino Community College District's partnerships with the California Workforce Development Board and the Inland Empire Building Trades Council has been instrumental in EDCT's ability to obtain the High Road Construction Careers grant, and service the student beyond the training program. The program will essentially set participants up in a career and education path that will undoubtedly prove to be an asset to them.

Schedule

Training Title	Instructor	Weekday	Dates	Time Block	Session hours	Total Hours
June 2021						
Teambuilding Managing Teams	Business Skills	Modern Clerisy	Tuesday	June 22	8am - 5pm	8
OSHA for HR	Business Skills	Mike Rounds	Wednesday	June 23	8am - 5pm	8
Lean Six Sigma White Belt	Continuous Improvement	Modern Clerisy	Friday	June 25	8am - 5pm	8
Change Management	Business Skills	Charles Radney	Friday	June 25	8am - 5pm	8
Listening Skills	Business Skills	Charles Radney	Monday	June 28	8am - 5pm	8
July 2021						
Decision Making	Business Skills	Frank Ortiz	Thursday	July 1	8am - 5pm	8
Supervisory Skills Series: Essentials of Leadership*	Business Skills	Frank Ortiz	Thursday	July 8	9am-11am	2
Time Management	Business Skills	Charles Radney	Thursday	July 8	8am-5pm	8
Lean Six Sigma Yellow Belt	Continuous Improvement	Modern Clerisy	Thursdays	July 8, 15, 22, 29, Aug. 5	8am-4:30pm	40
Lean Six Sigma Black Belt	Continuous Improvement	Modern Clerisy	Fridays	July 9, 16, 23, 30, Aug. 6	8am-4:30pm	40
Stress Management	Business Skills	Charles Radney	Wednesday	July 14	8am-5pm	8
Foundational Leadership	Business Skills	Developing Leaders	Wednesdays	July 14, 21, 28	8am-5pm	24
Supervisory Skills Series: Managing Priorities*	Business Skills	Frank Ortiz	Thursday	July 15	9am-11am	2
Motivating Employees	Business Skills	Frank Ortiz	Monday	July 19	8am - 5pm	8
Customer Service	Business Skills	Charles Radney	Tuesday	July 20	8am-5pm	8

EDCT'S Employment Training Panel Training Schedule

Training Title	Instructor	Weekday	Dates	Time Block	Session hours	Total Hours
Communicating with Difficult People	Business Skills	UPS	Wednesday	July 21	8am-5pm	8
Supervisory Skills Series: Making Communication a Priority*	Business Skills	Frank Ortiz	Thursday	July 22	9am-11am	2
Supervisory Skills Series: Coaching for Peak Performance*	Business Skills	Frank Ortiz	Thursday	July 29	9am-11am	2
Effective Goal Setting	Business Skills	Charles Radney	Thursday	July 29	8am-5pm	8

Virtual IE Cybersecurity Community Training is happening this week! June 14-18, 2021

Ninety (90) cyber coaches and instructors registered to attend the Virtual IE Cybersecurity Training hosted by the Strong Workforce Program: IE Cyber Hub Centers Project # 14. Daily attendance averaged between thirty (30) and forty (40) people. The virtual format has allowed flexibility to the attendees that have other commitments such as summer school or summer camp.

The training is hosted and facilitated by:

Donna Woods

Instructor, CTE Cyber Academic Pathway
Canyon Springs High School / MVUSD
CyberPatriot Teams Advisor/Coach
Moreno Valley Unified Cyber Elite

And

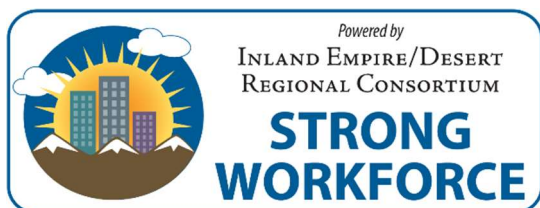
Chris Lorenz

Instructor, CTE Cyber Academic Pathway
Valley View High School / MVUSD
CyberPatriot Teams Advisor/Coach
Moreno Valley Unified Cyber Elite

Attendees benefited from special industry guest speakers, shared resources and curriculum, breakout/collaborative sessions and access to a free full-year educational platform (Canvas)! The goal was to help create a regional cybersecurity support network of faculty and coaches that could learn more about cyber coaching, developing K12 cyber pathways, engaging students in cybersecurity, building cyber clubs and strategic employer engagement.

Presentations included:

Presenter	Employer Name	Topic Shared
Juan Leon	National Foundation of Autism Research	Neuro Diversity in Cyber
Laura Chappell	Chappell University & Wireshark	ITTP and Interspace Communication
Erle Hall	Department of Education	Shared resources & support
Jarom Sessions	Skillstruck	Python Coding
Rick McGlothin	FBI	Cyber Ethics





KVCR & FNX

BOARD OF TRUSTEES REPORT

Accomplished Student Joins KVCR as an Intern Before Heading off to Harvard in Fall

KVCR was selected by the Bank of America to participate in their *Bank of America Student Leaders Program*. As a participant, KVCR was given an \$8,000 grant. The money will be used to fund this 8-week paid internship program and cover KVCR overhead costs.

High school senior, Jamaal Willis of Barstow High School was assigned to intern for KVCR. While at KVCR, Jamaal will work closely with KVCR staff, where he will spend time on research projects, learn to post web stories, write scripts, learn the fundamentals of producing for TV and radio and all the duties that fall under a Producer. He will be given the opportunity to file a report/story on a subject matter that most interests him ...politics.

Jamaal is from Jamaica and moved to Barstow in 2017, where he attended Barstow High School. He was the Student Body President, the first black male ASB President in the 106-year history of the school. He was the captain of the Mock Trial and Speech and Debate teams, captain of the track and field teams, and captain and founder of the Boys' Volleyball Team. He was named a Yale Young Global Scholar and the inaugural QuestBridge National College Match Finalist from the High Desert. In his spare time, he volunteered many community service hours with Assembly Member Mike Gipson's office, the American Civil Liberties Union, NAACP, and the Safe Youth Coalition, working on racial equity, civil rights, and homeless issues.

I had to overcome peoples' preconceived notions of who I was and figure out my identity for myself. Never would I imagine leaving Jamaica nor breaking barriers in my local area.

Jamaal will attend Harvard University in the fall where he plans to double-major in political science and international politics, pursue a career as a civil rights or criminal attorney, and work as a diplomat and run for office in the future. He will be the first in his family to attend an American University. Jamaal's mother worked as a copyright/intellectual property manager and his grandmother was a daycare worker. He says his mother and grandmother struggled to provide for him in Jamaica and that the United States had better opportunities overall. He credits his mother and grandmother with teaching him the tenacity of the human spirit.



Jamaal has received the Ron Brown Scholarship, United States Senate Youth Program Scholarship, and 2021 Frederick M. Roberts College Scholarship from the California Legislative Black Caucus.

Unfortunately, this year the Senate Youth Program was done virtually. It was a disappointment for Jamaal who was looking forward to meeting Vice President Kamala Harris.

It's clear that great things are ahead for Jamaal and that he will go on to become a true leader. We're proud to have such an accomplished student and promising young man working with us this summer at KVCR!

What's In this Report

- ~ Local Stories Heard on 91.9 KVCR -FM
- ~ National TV Shows Airing in July
- ~ Fundraising Efforts for the Month of June
- ~ FNX National Shows & FNX Local Weekly Productions

July 8, 2021

KVCR

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RADIO UPDATES

Working to Shape the Future of Media on Campus

Following the wishes of the SBCCD Board to retain KVCR professional staff and transition the stations under SBVC, former Interim GM, Alfredo Cruz and Interim Director of Operations, Tony Papa arranged a monthly meeting to include KVCR staffers; the SBVC Dean of Arts and Humanities, Leticia Hector; and Film, Television & Media Instructor, Lucas Cuny. As a direct result of the first two meetings – in April and May 2021 – KVCR staff is preparing specifics on KVCR productions now in development where local students can hone the skills acquired in their classes at SBVC and at other local institutions. Specifics on student intern opportunities and additional station needs that might be fulfilled by SBVC and other local college students will also be presented. The next meeting will take place later this month (July).

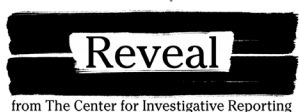
Changes to Radio Line-Up

With a reduced budget for the 2022 fiscal year, along with changing dynamics in listening, KVCR Radio is making changes in both weeknight and weekend schedules to cut costs and to optimize the schedule for listeners. Beginning July 1, 2021 these changes include:

- The Monday through Thursday **Fresh Air** evening broadcast happens two hours earlier, moved from 9:00pm to 7:00pm



- On Sunday afternoons at 3:00pm, **On Being** is out and the excellent investigative reporting show, **Reveal** is now in that timeslot.



MIDDAY NEWS SEGMENTS HIGHLIGHTS



New Arena to be Built Near Palm Desert - The Riverside County

Board of Supervisors approved a \$277 million sports and entertainment venue that will seat about 12,000, slated to be built near Palm Desert.

IE Economy Outlook Good - A summary from the Institute of Applied Research at Cal State San Bernardino found that the Inland Empire's economy is clearly in growth mode in sharp contrast with the start of the pandemic last year.

Fontana Man Arrested for EDD Fraud - A Fontana man suspected of committing identity theft to fraudulently collect hundreds of thousands of dollars in unemployment benefits is behind bars in Riverside.

UCs to Require Vaccinations for All -

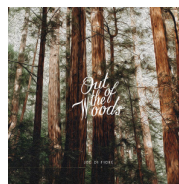
The University of California is reversing course and will require all students, staff, and faculty to be vaccinated against the coronavirus this fall.



Free Vaccines at San Bernardino Metrolink Station - Carbon Health, in partnership with Color, will be administering the Pfizer and J&J COVID-19 vaccines at the San Bernardino Depot Metrolink Station and giving free round trip Metrolink and Six Flags tickets as incentives.

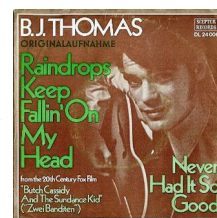
THIS MONTH ON KVCR-ARTS & LIFESTYLES

Bill Kopp about his book, "Reinventing Pink Floyd: From Syd Barrett to The Dark Side of the Moon."



Joe Di Fiore talks **Out of the Woods**, a blend of classical and contemporary instrumental works.

Lillian Vasquez speaks with musician **BJ Thomas**, of **Raindrops Keep Fallin' on My Head** fame, who recently passed away.



Ben Stewart, aka Benjiphonik premieres his new music video, **Every Little Thing**.

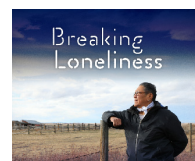
Lifestyles with Lillian Vasquez *Lifestyles takes a fresh look at arts, culture and issues across our unique region.*

Science expert and author **Dr. Stephanie Ryan** shares science projects that families can enjoy together. | Local woodworker **Walter Wogee** talks about making custom furniture.

Kristi Perez shares the mission of Inspire Life Skills Training, connecting foster youth with resources and housing to help them achieve their education and employment goals. | Redlands High School senior **Diya Theodore**, discusses being named a 2021 U.S. Presidential Scholar.



Jua-Nita Williams Houston with the Girl Scouts of San Geronio shares how cookie sales support the girls. | **Deanna Cohen** talks about Family Promise of Riverside, a nonprofit that helps homeless families achieve sustainable independence.



Filmmaker **Brandy Yanchyk** talks about one of her newest projects **Breaking Loneliness**.

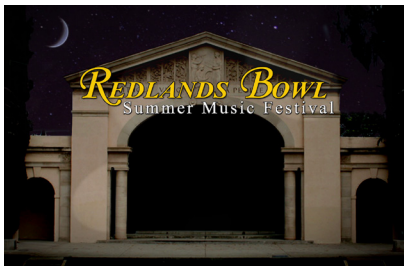


KVCR

Local TV Production

TV Programs Airing in July

Redlands Bowl Summer Music Festival Returns to KVCR



After a year of virtual concerts, the Redlands Bowl is welcoming back guests for in-person performances this summer. The KVCR television production staff will be on hand to record three performances, which will air in KVCR-TV in the fall. The three performances selected

to air on KVCR-TV are; 2018 International Bluegrass Music Association's (IBMA) Entertainer of the Year, Balsam Range; internationally acclaimed dance company 'Joya Kazi Unlimited' presenting "Rhythm India"; and the captivating vintage voice of Caro Pierotto presenting "Brazil Beyond Samba".

Crossing South –

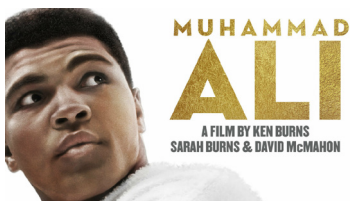
Crossing South is a travel show which takes us on a journey South of the border. Travel companion and host, Jorge Meraz, helps us get to know the people, vernacular, foods, customs and places frequented by the locals.

Fridays at 6:00pm starting July 9



Live From the Old Steeple –

From the heart of the Redwoods comes a new concert series set in one of California's most magical music venues. Live from The Old Steeple offers a virtual front-row-seat to intimate performances by renowned songwriters and musicians. **Tuesdays at 10:00pm starting July 20**



KVCR is starting up a new year of great PBS programming. This fall KVCR will air a new documentary on Muhammed Ali, produced by Ken Burns who also made the epic series *The Civil War* and *The National Parks: America's Best Idea*.



Coming Ground with Jane Whitney – This series provides viewers with a trustworthy analysis of the obstacles we face as a society today. **Wednesdays at 6:30pm starting July 21**



In late November a new PBS kid's series, *Alma's Way* will air on KVCR-TV. Created by Sonia Manzano (who plays Maria on Sesame Street), this series gives children ages 4-6 the power to find their own answers to their problems, express what they think and feel, and recognize and respect the unique perspective of others.

Vanishing Chinatown – At a time of public outrage over anti-Asian hate crimes, this new documentary shines a light on everyday life in San Francisco's Chinatown a century ago. **July 25 at 9:30pm**

Get Busy Living

A thrill-seeking couple's unique love story. He survived a crippling skydiving accident. She supported him through a painful recovery. Together they aspired to jump out of a plane again. **July 29 at 7:00pm**



Downing of a Flag A two-hour documentary film that focuses on the Confederate Battle flag and its impact on the people, politics, and perceptions of South Carolina and beyond. **August 5 at 9:00pm**

Posted on our Social Media Television

THROWBACK: NAME AN INLAND EMPIRE BUSINESS



THAT YOU LOVED, BUT IS NO LONGER AROUND

THROWBACK THURSDAY:

Name an Inland Empire business that you love, but is no longer around, we'll go first:



KVCR



During the month of June and July, KVCR TV will spend the summer months producing new pledge breaks that will be used in August and September as pledge specials. The projects include **Celtic Woman**.



They are coming back to PBS with a new concert, **The Best of Celtic Woman**. They are also scheduled to perform here in the Inland Empire and KVCR will have tickets. Concert partnerships have nearly always proven to raise funds for the station.



Also coming back to KVCR will be **Downton Abbey**, the most popular PBS series in history. **Downton Abbey** has a new movie that will premiere in December in movie theaters. This will be their second feature film. In preparation of the December film KVCR plans to air all 6 seasons. We will present a

4 day marathon beginning with Season 1 and concluding with season 6. It will be exciting to bring the full series back to KVCR to introduce to a whole new audience and embrace our "old" **Downton Abbey** die-hard fans. Watch for our KVCR **Downton Abbey** event coming in December.



Lastly, for the first time in FNX history we plan to create a pledge opportunity for FNX and all our FNX affiliates to air on their channel. It will be a **Wapos Bay Pledge Marathon**. **Wapos Bay** is one of the most popular shows seen on FNX and now on KVCR.

Fund Raising Efforts in June \$86,834



TV June Pledge Campaign - \$60,000

CARS Donation Program - \$3,834

An on-going fundraiser is the Car Donation Program.

TV Production - \$15,000

The Redlands Bowl \$15,000

Grant - Bank of America \$8,000

Pending Grant Proposal:

\$ 900,000 (Federal)

\$ 4,015,000 (State)

Pending Production Client Proposals:

Proposal for Studio Rental \$75,000

Pending Underwriting:

Pending Client: Realtor & Property Manager Full Value Properties Inc

KVCR | 91.9 | npr

INLAND EDITION



A CONVERSATION WITH
Marlene Garcia
Executive Director
California Student Aid
Commission

Posted on our Social Media - Radio

ICYMI: Marlene Garcia, Executive Director of the California Student Aid Commission spoke about individuals who might fear that furthering their education won't be affordable, but the California Student Aid Commission addresses those concerns by making post-secondary education affordable for all Californians. Have a listen now on our website.

FNX

First Nations Experience

Visit www.FNX.org/schedule for full listings

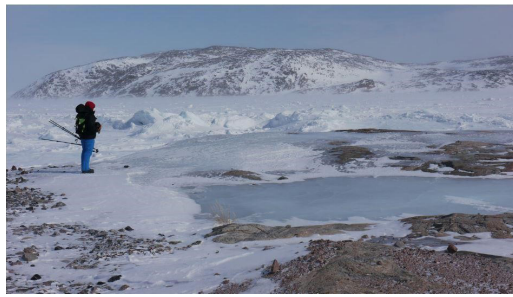
PROGRAMS IN JULY

Inukshuck

Go on a journey to discover a millenary population in some of the most unforgiving locations on planet Earth. While combining ancient traditions and modern approaches, the Inuits face new challenges every day to survive and to get food while developing a new lifestyle through the increased use of technology. A mixed portrait between two generations that each have their own dreams and aspirations.



July 7 at 9:00pm

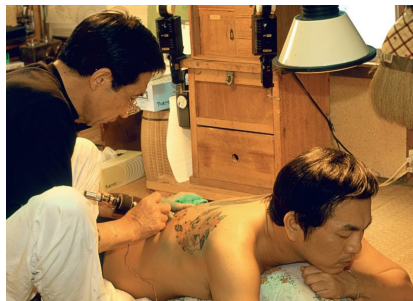


Nunavik, Land of Ice – Jean-Michel Jorda is an accomplished documentary filmmaker who, with camera in hand, goes to meet various people in their environments, for over 8 years now.

We follow him today in his new movie project entitled "Nunavik, land of ice," which 90 years after 'Nanook of the North' leads us to discover the 21 century's Inuit's way of life: a people between traditions and modernity who had to confront and adapt to the many rapid changes which have occurred for nearly a century. Issues of respect and preservation of traditions and natural environment appears as central themes in this documentary, and beyond general clichés offers the viewer the possibility to interact within the reality of the Inuit people and their everyday lives. **July 14 at 9:00pm**

Irezumi, The Japanese Art of Tattooing –

A journey to the land of the rising sun to discover a fascinating ancient culture: the tattoo. Getting a tattoo can take months even years depending on the tattoo desired. This traditional technique is very painful. The designs printed on the body are symbols of strength and courage. This art is the exclusivity of few masters who perpetuate a tradition of excellence. Master Nakamura is one of the last tattoo artists in Japan using the brush technique and the legendary master Horiochi III known worldwide. We also show the production of the special ink 'Izumi' used to create masterpieces on the human body. **July 26 at 9:00pm**



IN PRODUCTION

FNX NOW is produced in partnership with Ethnic Media Services.

"A Briefing with Senator Alex Padilla (D-CA)"

A proud son of immigrants from Mexico, whose father was a short-order cook and mother a housekeeper. As a State Senator, Padilla passed more than 70 bills, including landmark legislation to combat climate change. Today, he is Chairman of the Judiciary Subcommittee on Immigration, Citizenship and Border Safety and his first bill calls for the legalization of more than 5 million essential workers, just like his parents were.



"Breaking Loneliness" *Lifestyles* host Lillian Vasquez interviews Brandy Yanchyk about her series *Breaking Loneliness*. *Lifestyles* is a radio series by FNX sister station and NPR Radio affiliate KVCR 91.9FM in Southern California.

"Combating Rise In Domestic Abuse"



The New England Journal of Medicine reported last year that 1 out of 4 women and 1 out of 10 men face abuse from an intimate partner or spouse. Since the start of the COVID-19 pandemic, anecdotal reports point to a dramatic rise in domestic violence. Two experts

discuss prevention and reconciliation programs that engage abusers as well as survivors, children in abusive households, and immigrant families with indigenous roots.

"Can U.S. Maintain Covid19 Bubble"

The U.S. is experiencing a drop in new daily infection rates and deaths from Covid, even as the nation is unlikely to reach herd immunity. "Can the U.S. maintain its protective bubble even as much of the world experiences surges in Covid infections and deaths?" Speakers will discuss the necessity for vaccinating the world, why it is in America's best interests to do so, and the challenges of this enormous undertaking.

California Ethnic Media 2020 Awards

FNX Producer Frank Blanquet was awarded the Census: Best English Language Coverage Award at the 2020 California Ethnic Media Awards. The award was presented on June 3rd for the segment "Culture Stories: Census" which served as a community information piece about the Census, and featured Native American and Indigenous Community members from the Navajo Nation and Yucatec Maya Community of Southern California.



KVCR**JULY TV HIGHLIGHTS****KVCR PBS FOR THE INLAND EMPIRE****THURSDAY 1**

7:00 RUN WILD RUN FREE: 50 YEARS OF WILD & SCENIC RIVERS
8:00 RIVER CITY DRUMBEAT
9:30 AFROPOP

FRIDAY 2

8:00 ANTIQUES ROADSHOW
9:00 BUILT TO LAST?
10:00 AMERICA'S FORESTS WITH CHUCK LEAVELL

SATURDAY 3

8:00 MY MAN GODFREY (1936)
9:35 THE SANTA FE TRAIL (1940)

SUNDAY 4

8:00 CALIFORNIA'S GOLDEN PARKS
9:00 UNCOVERED IN THE ARCHIVES
9:30 GREAT SCENIC RAILWAY JOURNEYS
10:00 WEEKENDS WITH YANKEE
10:30 CANADA FILES
11:00 CHASING THE MOON: AMERICAN EXPERIENCE

MONDAY 5

7:00 PASSION ITALY
7:30 IRELAND WITH MICHAEL
8:00 US ON MASTERPIECE
10:00 NO SECOND CHANCE

TUESDAY 6

8:00 GARTH BROOKS: THE LIBRARY OF CONGRESS GERSHWIN PRIZE FOR POPULAR SONG
10:00 CASHING IN

**WEDNESDAY 7**

7:00 ECOSENSE FOR LIVING
7:30 ON STORY
8:00 MEET JOHN DOE (1941)
10:05 IN THE EXECUTIONER'S SHADOW

THURSDAY 8

7:00 OUR GORONGOSA
8:00 TWENTY FIRST CENTURY DIALOGUES
8:30 GULLAH ROOTS
9:30 AFROPOP

FRIDAY 9

8:00 ANTIQUES ROADSHOW
10:00 YOUR FANTASTIC MIND

SATURDAY 10

8:00 CYRANO DE BERGERAC (1950)
9:55 MEET JOHN DOE (1941)

SUNDAY 11

8:00 CALIFORNIA'S GOLD
9:00 UNCOVERED IN THE ARCHIVES
9:30 GREAT SCENIC RAILWAY JOURNEYS

MONDAY 12

8:00 THE CHAPERONE ON MASTERPIECE
10:00 NO SECOND CHANCE

TUESDAY 13

8:00 DARYL HALL & JOHN OATES LIVE IN DUBLIN
9:00 AUSTIN CITY LIMITS
10:00 STUDIO 49

10:30 BLUEGRASS UNDERGROUND

WEDNESDAY 14

8:00 THE KENNEL MURDER CASE (1933)
9:15 AND THEN THERE WERE NONE (1945)
11:00 THE CHEECH

THURSDAY 15

7:00 MAN WHO TRIED TO FEED THE WORLD: AMERICAN EXPERIENCE
8:00 INDEPENDENT LENS
9:30 AFROPOP

FRIDAY 16

8:00 ANTIQUES ROADSHOW
10:00 YOUR FANTASTIC MIND

SATURDAY 17

6:00 COUNTRY MUSIC
8:00 ROYAL WEDDING (1951)
9:35 THE KENNEL MURDER CASE (1933)
11:00 LAND OF OUR OWN

SUNDAY 18

8:00 CALIFORNIA'S GOLD
9:00 UNCOVERED IN THE ARCHIVES
9:30 GREAT SCENIC RAILWAY JOURNEYS

MONDAY 19

8:00 UNFORGOTTEN SEASON 4 ON MASTERPIECE
9:00 LONG SONG ON MASTERPIECE
10:00 NO SECOND CHANCE

TUESDAY 20

8:00 PINK FLOYD: LIVE IN VENICE
9:00 AUSTIN CITY LIMITS
10:00 LIVE FROM THE OLD STEEPLE

WEDNESDAY 21

6:30 COMMON GROUND WITH JANE WHITNEY
7:30 ON STORY "A Conversation with Ed Solomon



8:00 MCLINTOK! (1963)
10:15 THE FLYING DEUCES (1939)

THURSDAY 22

7:00 POLIO CRUSADE: AMERICAN EXPERIENCE
8:00 INDEPENDENT LENS
9:00 ARTS OF THE MONSOON
10:00 AFROPOP

FRIDAY 23

8:00 ANTIQUES ROADSHOW
10:00 YOUR FANTASTIC MIND

SATURDAY 24

8:00 THE BAT (1959)
9:20 THE STRANGER (1946)
11:00 HOLSTEIN DILEMMA

SUNDAY 25

7:00 I REMEMBER TELEVISION
8:30 CALIFORNIA'S GOLD
9:00 UNCOVERED IN THE ARCHIVES
9:30 VANISHING CHINATOWN
10:00 BEARS OF DURANGO

MONDAY 26

8:00 UNFORGOTTEN SEASON 4 ON MASTERPIECE
9:00 LONG SONG ON MASTERPIECE
10:00 WHEN MY TIME COMES

TUESDAY 27

8:00 UNITED WE DANCE
9:00 AUSTIN CITY LIMITS
10:00 LIVE FROM THE OLD STEEPLE

WEDNESDAY 28

8:00 ONE EYED JACKS (1961)
10:30 COMING TO MNI SOTA

THURSDAY 29

8:00 DANCING ON THE SHOULDERS OF GIANTS
9:00 ANDERSON YELLOW JACKETS
10:00 AFROPOP

**FRIDAY 30**

8:00 ANTIQUES ROADSHOW
10:00 YOUR FANTASTIC MIND

SATURDAY 31

8:00 HIS GIRL FRIDAY (1940)
9:33 LAST TIME I SAW PARIS (1954)
11:30 NATIVE SHORTS "The Grandfather Drum"

Where You Learn Something New Every Day!

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San Bernardino
Valley College

President's Board of Trustees Report

The President's Monthly Report to the Board of Trustees, Campus & Community

President Diana Z. Rodriguez to Become SBCCD's 16th Chancellor

The San Bernardino Community College District Board of Trustees has announced the appointment of SBVC's 14th president, Diana Z. Rodriguez, as the district's 16th chancellor. Rodriguez will lead the mission of a system that serves 20,000 students through Crafton Hills College, San Bernardino Valley College, a workforce training facility, and KVCR TV/FM. She will be the first SBVC president ever to become chancellor of the SBCCD since it became a multi-college district in 1967, and is poised to become the only Latina chancellor of a community college district in Southern California upon assuming office in August. Rodriguez has a long and distinguished career, spanning more than 30 years working in higher education as a faculty member and administrator. As the district's chief executive officer, Rodriguez will manage a budget of \$200 million and 1,000 faculty and staff members. She is known statewide for increasing college student enrollment, advocating for institutional innovation, and supporting professional development. "Serving as the next chancellor is the honor of a lifetime," Rodriguez said of her new role. "My passion for this work comes from my own story. As I walk across our district and our campuses, I see myself in our students. I am second-generation Mexican-American, first in my family to go to college, and a very proud community college graduate," she said. She will assume her new duties as Chancellor of the San Bernardino Community College District on August 1, when campuses return to expanded in-person learning and working post-pandemic.



SBVC Signs Articulation Agreement with Keck Graduate Institute

San Bernardino
Valley College

The Keck Graduate Institute (KGI) has added SBVC to its articulation agreements, helping prospective students make a seamless transition into programs within the Henry E. Riggs School of Applied Life Sciences and the School of Pharmacy and Health Sciences. "We are thrilled to include SBVC as our newest partner," said KGI Dean of Admissions and Financial Aid Sofia Toro. "This is a great opportunity for KGI, and we look forward to encouraging more students from California to study healthcare and the life sciences." As a result of the articulation agreement, qualified students will receive various benefits, dependent on the program they choose. Benefits include priority consideration for scholarships, preference for seats in summer programs, expedited application review, application fee waivers, letter of recommendation waiver, and more. KGI leadership is also close to finalizing agreements with several more institutions to offer these benefits to more prospective students.



SBVC HIGHLIGHTS

SBVC Named Top Producer of Library Degrees for Native American Students

More Native American students are earning their associate's degrees in Library Science at San Bernardino Valley College than any other college in the country, according to a study conducted by a news magazine that emphasizes diversity, equity and inclusion in academia. "Diverse: Issues in Higher Education" magazine recently published its annual Top 100 Associate Degree Producers issue and identified SBVC as the top producer of graduates who identify as Native American and have earned their associate's degree in Library Science for 2020. The study also found that SBVC was ranked the second-highest producer of graduates earning a two-year degree in Library Science who identify as two or more races, and in the top 15 for all students who identify as a minority and who have earned an associate's degree in Library Science. In the past three academic years, 535 students graduated with an associate's degree in Library Science from San Bernardino Valley College. Of those graduates, 86% identified as a minority race.



SBVC Foundation Receives \$150,000 for Finish Line Scholars Grant Program

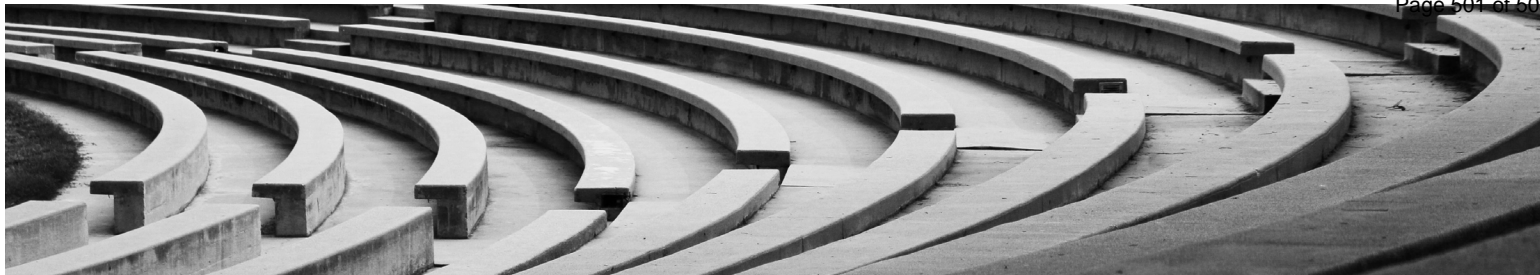


The SBVC Foundation has been awarded \$150,000 that will directly benefit SBVC students who are close to finishing their certificates, degrees, or transfer studies at the college. The award is the second round of a historic gift from the Jay Pritzker Foundation, which earmarked a \$100 million donation to the California Community College system over 20 years. SBVC Foundation Interim Director Mike Layne said SBVC will use the funds for the Finish Line Scholars Program, an initiative that provides scholarships and assistance to students who are close to finishing their degree, certificate, or transfer studies within two years. "The SBVC Foundation will be able to disburse nearly \$300,000 this year in new scholarships and emergency financial assistance to our students to help them cross the finish line of their education goal," Layne said. The SBVC Foundation estimates it can use the combined funds to issue up to 100 scholarships over the next academic year.

SBVC Takes Action to Stop Anti-Asian American & Pacific Islander Harassment

In response to the rise of attacks, harassment, and discrimination against the Asian American and Pacific Islander (AAPI) community, SBVC and the San Bernardino Community College District invited SBVC faculty and staff members to participate in training workshops on how to intervene and stop anti-AAPI harassment this spring. "It's not enough to condemn acts of hate," said SBVC President Diana Z. Rodriguez in a joint statement with the SBCCD. "We must take action to root out the xenophobia that has contributed to recent attacks against our AAPI friends, neighbors, colleagues, and loved ones." The workshops were offered by Asian Americans Advancing Justice and Hollaback!, and provided specific tips on how to react based on whether a person is a bystander to harassment or on the receiving end of it. The one-hour, interactive training workshops discussed the "spectrum of disrespect," from microaggressions to violence, and the five strategies for intervention: distract, delegate, document, delay, and direct.

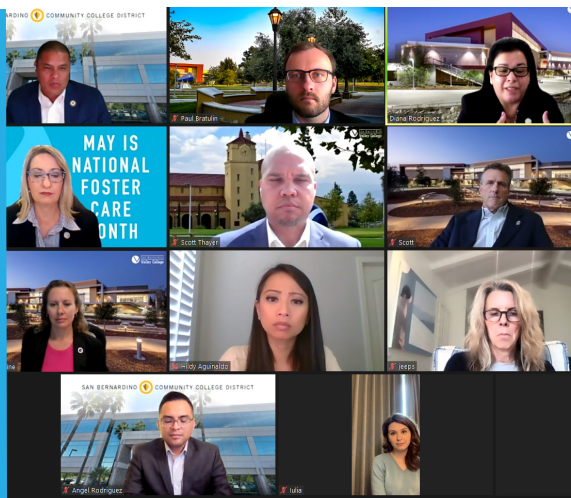




SBVC SNAPSHOTS

SBVC Hosts Virtual Visit from Board of Governors

In May, SBVC hosted a virtual visit from Hildy Aguinaldo, Judy Perry and Iulia Tarasova, members of the California Community Colleges Board of Governors, who received a virtual campus tour and extensive updates from the SBVC executive team. The in-depth discussion was especially focused on SBVC's efforts to promote diversity, equity and inclusion.



VRC Hosts Event for Local Veterans

SBVC's Veterans Resource Center hosted a special drive-through event for local veterans, where each attendee received a VRC military backpack and corresponding patches. Attendees included Jim Morrison, who served four years in the United States Marine Corps and just graduated from San Bernardino Valley College. He will be transferring to Cal State San Bernardino to pursue a degree in Environmental Studies under sustainability. Event attendees were encouraged to share their military experiences and socialize with other veterans in the local community.



SBVC Launches Mobile Text-In Resource Guides

The Office of Student Life at SBVC recently launched new online resources to further improve communication with students and assist with questions they may have. Using a mobile device to text "SBVC Resources" to 58052, students can access information about academic support, counseling, financial resources and more campus services, all from the palm of their hand.

SBVC Commemorates First Juneteenth National Holiday

This June, SBVC commemorated Juneteenth National Independence Day for the first time ever. The Library compiled a resource list for campus to better understand the history and significance of Juneteenth. President Diana Z. Rodriguez and the SBCCD encouraged campus and community members to educate themselves on the new holiday, register to vote, and attend community discussions.

JUNETEENTH AT SBCCD

- ✓ **Vote in Every Election**
If you are eligible, register to vote or check your voter status at www.sos.ca.gov/elections
- ✓ **Know America's Full History**
Read "What is Juneteenth?" by Henry Louis Gates Jr.
- ✓ **Get Involved in Your Community**
Attend local celebrations, virtual discussions, or donate to a non-profit.





SBVC HIGHLIGHTS

SBVC Film, Television & Media Students Hired for National MTV Production

Six current and former Film, Television, and Media (FTVM) students at SBVC have landed paid positions as production assistants on "Nick Cannon Presents: Wild 'N Out" on MTV. The current students who were hired are Noah Donnelly, Leo Ritualo and Cage Hensley, and alumni are Tachi Mitchell, Michael Contreras and Stephen Prater. Lucas Cuny, chair and assistant professor of the FTVM program at SBVC, said these students have worked hard in the program and are ready for this opportunity. Donnelly said the FTVM program prepared him and gave him the confidence to apply for the gig. "It's one thing to study how to become a filmmaker," Donnelly said. "But what SBVC does is make us into real filmmakers. They put us in school productions to help us get ready for productions in the real world." FTVM students have access to a state-of-the-art lab space, industry-standard cameras, and dolly and track systems during their studies at SBVC, making them career-ready after leaving the program. Congratulations, Wolverines!



Student Health Services Launches Targeted Support Series for Summer 2021



SBVC's Student Health Services (SHS) has launched a series of specialized support groups for students this summer. Its inaugural Socialize and Support Drop-In Group encouraged students to join a group zoom to share their "life's tribulations" and connect with other individuals. The department also began offering free parent to parent support group meetings, providing dialogue and peer support, and allowing students to engage, experience, and explore the unique challenges of being a college student and a parent. Topics addressed include parental burnout, parenting children while being a college student, self-care for parents, "Mom guilt", and more. The

department's Self-Care for Guardian Scholars invited all campus Guardian Scholar students to a discussion about self-care and an opportunity to engage, learn, and discover their unique relationship with self-care. The facilitated meetings addressed topics like motivation versus laziness, healthy relationships, and time management. Another group, entitled Self-Care for Dreamer Students, created a safe place for Dreamer students to discuss handling stress, healthy eating, time management, and social support.

UPCOMING EVENTS

August 10
Flex Day

August 13
Fall Opening Day

August 16
Fall Semester Begins

